



# Application for a Permit to Remove/Prune Trees or Vegetation

Application for tree removal (per application) – Up to 3 trees \$136.00

Application for tree removal – Per Tree in Excess of 3 trees \$ 50.00

Application for pruning - fee applies for any number of trees \$136.00

All applications can be submitted in person or via council's email:

[council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)

<b>1. APPLICANT DETAILS</b>	
Full Name:	
Email Address:	
Postal Address:	
Phone:	
<b>PART 2. LOCATION OF TREES/VEGETATION</b>	
Address:	
<b>PART 3. ENVIRONMENTAL EFFECTS</b>	
<p>Will your proposal be affected by the NSW Biodiversity Offset Scheme? If you are in a rural area, you must check the NSW Biodiversity Offset Tool to provide evidence at <a href="https://www.environment.nsw.gov.au/topics/animals-and-plants/biodiversity/biodiversity-offsets-scheme/entry-requirements/biodiversity-values-map">https://www.environment.nsw.gov.au/topics/animals-and-plants/biodiversity/biodiversity-offsets-scheme/entry-requirements/biodiversity-values-map</a></p> <p>Yes – Council cannot assess your application (Refer to Native Vegetation Panel)</p> <p>No – Please provide the online report with your application</p> <p>Not Applicable</p>	
<b>PART 4. REQUEST PERMISSION TO CARRY OUT THE FOLLOWING</b>	
Remove tree(s)  OR  Prune tree(s)	Number of tree(s): Species (eg Eucalypt):  Portion of tree(s): Species (eg Eucalypt):



## PART 5. REASON FOR REMOVAL/PRUNING

## PART 6. Engage a Suitable Qualified Professional

Engage a suitably qualified professional arborist. Work should be carried out in accordance with Australian Standard AS4373 - Pruning of Amenity Trees. The following associations may be able to help you find a qualified arborist.

- Arboriculture Australia <https://arboriculture.org.au/>;
- Tree Contractors Association Australia <https://www.tcaa.com.au/>

**Ensure that your arborist has the necessary insurances including:**

Public Liability; Workers Compensation; Professional Liability

## IMPORTANT INFORMATION

Has a Development Application or a Construction Certificate been lodged for construction of works to be carried out?

Yes                  No                  DA No.

Pruning includes lopping and topping of trees. Lopping and topping will not be approved unless it relates to dead and/or diseased branches or limbs that are a safety hazard.

### Neighbour notification

Advise adjacent neighbours prior to tree work being carried out.

### Sediment control

Consider the need for sediment control measures where there are sensitive environmental conditions.

## PART 7. INFORMATION TO BE SUBMITTED WITH APPLICATION

- ☐ An A3 or A4 sized plan drawn to scale showing the location of the proposed works in relation to any buildings and property boundaries
- ☐ Arborist reports may be required for applications:
  - a. For significant trees
  - b. If the justification given for the clearing of the vegetation is not supported by the evidence
- ☐ A landscape plan illustrating replacement native species plantings will be required for applications for remnant native vegetation
- ☐ Any photos of current state of trees to be removed

## OWNERS DECLARATION – all owners must sign declaration



If work is to be carried out in or **over Council's road reserve a S138 application will be required.**

Please **contact Council's Operations Department**

I/We the undersigned are the owner(s) of the property in this application and consent to this lodgement.

I/We hereby permit any duly authorized officer of the Goulburn Mulwaree Council to enter the land or premises to carry out inspections and surveys and take measurements or photographs as required for the administration of the Act(s), regulation or planning instrument.

I/we acknowledge that no work will be carried out until an approval of this application is received from Council.

(Date)     /     /

(Signature of Owner)

Name:

(Date)     /     /

(Signature of Owner)

Name:

Council collects personal information only for a lawful purpose that is directly related to Councils functions and activities. For further information please contact Councils Privacy Officer or refer to Councils Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)

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Effective 1<sup>st</sup> July 2023 – 30<sup>th</sup> June 2024