

9.7 Appendix H Heritage Impact Statement Requirements

When is a Heritage Impact Statement and Heritage Conservation Management Plan required?

Heritage Impact Statement (HIS) is required to be submitted with all development applications involving heritage items, adjacent streetscapes and buildings and properties forming part of the 'visual curtilage' of heritage items listed under Schedule 5, Goulburn Mulwaree LEP .

Heritage Conservation Management Plan (HCMP) is required to be submitted with any Development Application affecting a heritage-listed item assessed as being of State Heritage significance. A *Conservation Management Plan* is a document establishing the heritage significance of an item / place and which identifies conservation policies and management mechanisms that are appropriate to enable the heritage significance to be retained.

Heritage Impact Statement Preparation Guidelines

The following guidelines should be followed when preparing a Statement of Heritage Impact to accompany a Statement of Environmental Effects. These guidelines are based on the Heritage Office, NSW Department of Planning, publication titled 'Guidelines for Preparing a Statement of Heritage Impact'.

A Statement of Heritage Impact should include:

1. an assessment of the heritage significance of the building or feature and its curtilage and a 'Statement of Heritage Significance'.
2. details of the contribution of the item to the heritage conservation area or historical landscape, generally contextual analysis, considering the setting of the item and its contribution to the heritage significance of the area.
3. a detailed description of the proposed works, change of use and / or any physical alterations to the place.
4. details of whether or not the additions / changes are sympathetic to the character of the item and the historical landscape in which the item is placed.
5. description of how any negative impacts of the proposal are to be mitigated.

The length of the Statement of Heritage Impact will vary depending on the scale and complexity of the proposal. A brief one to two page account included in the 'Statement of Environmental Effects' will usually be sufficient for minor works that will have minimal impact on the heritage significance of an item. A comprehensive report is required for more complex proposals or those that have potential for a major impact on the item or place. Physical condition reports and any consultant reports, relevant to the application, should be included.