



INFORMATION FOR STALLHOLDERS

Event Details

Name of Event:	Australia Day Celebrations 2024
Date:	Friday 26 January 2024
Venue:	Victoria Park, Goulburn
Set up time:	From 6.30am (Bump in by 8am) TBC
Start Time:	9.00am
Finish Time:	2.00pm
Entry:	Via Faithfull St, Goulburn
Cost:	<p>3x3m Market stall marquee \$40</p> <p>3mx6m Market stall marquee \$75</p> <p>3mx3m Food stall marquee \$60</p> <p>Food truck/trailer unpowered \$75 (no power required)</p> <p>Food truck/trailer powered \$75 (power is \$20 per outlet)</p> <p>3mx3m Community Groups/Not for profit – no charge for unpowered sites</p>
Applications Close:	<p>Sunday 3 December</p> <p>Applicants will be advised by Wednesday 6 December</p>



PARTICIPANT TERMS AND CONDITIONS

1.	<p>Must arrive and set up prior to 8.00am (unless alternative arrangements have been made with the Event Coordinator). Bump in available from 6.30am. Enter Stallholders Checkpoint (Faithfull St entry) at allocated bump in time. Bump in details to be provided on successful application and payment. There is no vehicles to be parked as part of stalls on site.</p> <p>Markets stalls are to be located as close to footpath as possible to allow for accessibility for patrons.</p>
2.	<p>Stallholders are responsible for their stall/marquee/activity, which must be supervised at all times.</p>
3.	<p>Stallholders are to ensure that all equipment used for the activity is safe and meets relevant safety standards. The stall must be installed to appropriate standards for safety (i.e. manufacturer's standards). Electricity connections: leads must be tagged and will be checked and weather proof and away from public traffic areas (inaccessible to children).</p> <p>Gas: connections checked and set up appropriately and away from public.</p>
4.	<p>COMPLIANCE: Food vendors are to comply with the provisions of the NSW Food Authority Guidelines for Food Businesses at Temporary Events, and as such may be subject to a compliance inspection. All food stalls must have completed Goulburn Mulwaree Council's <i>Temporary Food Premises/Mobile Food Van Registration Form</i> prior to the event. Please note there is a fee for a compliance inspection for a market stallholder is \$90 and covers compliance inspections for a 12 month period. Beware of any areas of risk and ensure stall/activity areas remain safe at all times.</p>
5.	<p>Stallholders must conduct their business in a safe, orderly and ethical manner that does not risk the health, safety and confidence of others or themselves. Stallholder must also comply with industry standard relating to the activity, at all times.</p>
6.	<p>In the event of an emergency see St John's First Aiders (located near stage). Please also notify Event Team Leader (Angela Remington – details to be provided with bump in information).</p>
7.	<p>Please do not pack up your stall before 2pm (when the event concludes) unless advised due to extreme weather conditions. If for any reason you need to leave earlier please see the Event Team Leader for approval. Leaving early without approval is a WHS issue and effects the safety of event attendees on the day. Please note the speed limit is 10km/hr along the road past the gates leading in and out of the site.</p>
8.	<p>All rubbish is to be placed in bins or taken with the stallholder. The site must be left clean and tidy. Complaints or incidents should be reported to the Event Coordinator.</p>
9.	<p>Stalls are not considered booked until payment is received. 100% cancellation fee applies within 7 days of the event.</p>
10.	<p>By completing an application stallholders acknowledge the above stall information and conditions have been read and understood by them.</p>