



BUSINESS PAPER

Ordinary Council Meeting

16 July 2024

**Aaron Johansson
Chief Executive Officer**

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 16 July 2024 at 6pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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Cr Peter Walker
Mayor

Aaron Johansson
Chief Executive Officer

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or Chief Executive Officer.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

7 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

8 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

9 PRESENTATIONS

9.1 THANK YOU TO OUTGOING YOUTH MAYOR HOLLY CAFFERY

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

PRESENTATION

Mayor Peter Walker along with Cr Carol James OAM, Council's representative on the Youth Council Committee, will be making a presentation to outgoing Goulburn Mulwaree Youth Council Mayor Miss Holly Caffery thanking her for her seven years' service to the Goulburn Mulwaree Youth Council with two of those years as Mayor.

Holly joined the Youth Council in August 2017 and was appointed Youth Council Mayor on the 4 July 2022.

Holly has contributed significantly to the success of the Youth Council through her leadership and community participation.

Some of Holly's achievements whilst on the Youth Council include participating in:

- The Goulburn Youth Council Kokoda Trail
- 2022 Youth Council Conference. This event received an award at the Local Government NSW Annual Awards
- Being the Keynote Speaker at the Soroptimist Inaugural Environmental Dinner
- Community events such as Vibe Fest, Australia Day, official duties at council ceremonies/openings.
- The Youth Council met with The Hon. Bronnie Taylor, MLC Minister for Mental Health, Regional Youth, and Women, to discuss establishing a Mindfulness Park in Victoria Park. The Youth Council played a crucial role in launching this project. Holly was part of the working group that met with The Hon Bronnie Taylor.

10 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. Chief Executive Officer.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

11 CONFIRMATION OF MINUTES

11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2024

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 18 June 2024

RECOMMENDATION

That the Council minutes from Tuesday 18 June 2024 and contained in Minutes Pages No 1 to 26 inclusive and in Minute Nos 22024/88 to 2024/121 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

18 June 2024

Order Of Business

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3	Councillors Declaration and/or Prayer	5
4	Apologies	5
5	Applications for a Leave of Absence by Councillors	6
6	Attendance by Audio Visual Link	6
7	Late Items / Urgent Business.....	6
8	Disclosure of Interests	7
9	Presentations	7
	Nil	
10	Public Forum.....	7
11	Confirmation of Minutes.....	7
	11.1 Minutes of the Ordinary Meeting of Council held on 21 May 2024.....	7
12	Matters Arising.....	8
	Nil	
13	Mayoral Minute(s)	8
	Nil	
14	Notice of Motion(s)	8
	Nil	
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	Nil	
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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 18 JUNE 2024 AT 6PM**

PRESENT: Mayor Peter Walker, Deputy Mayor Steve Ruddell, Cr Carol James OAM, Cr Bob Kirk, Cr Michael Prevedello, Cr Daniel Strickland (arrived at 6.19pm), Cr Jason Shepherd & Cr Andy Wood (Virtually)

IN ATTENDANCE:

Aaron Johansson (Chief Executive Officer), Scott Martin (Director Planning & Environment), Brendan Hollands (Director Corporate and Community Services), George Angelis (Director Operations), Marina Hollands (Director Utilities), Maria Timothy (Business Manager Governance) & Amy Croker (Office Manager to Mayor and Chief Executive Officer)

1 OPENING MEETING

Mayor Peter Walker opened the meeting 6.03pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Deputy Mayor Steve Ruddell.

4 APOLOGIES

RESOLUTION 2024/88

Moved: Cr Carol James OAM

Seconded: Cr Jason Shepherd

That the apology received from Cr Andrew Banfield be accepted.

CARRIED

RESOLUTION 2024/89

Moved: Cr Carol James OAM

Seconded: Cr Michael Prevedello

That the apology received from Cr Strickland be accepted.

CARRIED

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2024/90

Moved: Cr Jason Shepherd

Seconded: Cr Bob Kirk

That the application for leave of absence from Cr Andrew Banfield be accepted due to leave taking place outside of the region.

CARRIED

RESOLUTION 2024/91

Moved: Cr Michael Prevedello

Seconded: Cr Bob Kirk

That the application for leave of absence from Cr Daniel Strickland be accepted due to work commitments.

CARRIED

6 ATTENDANCE BY AUDIO VISUAL LINK

RESOLUTION 2024/92

Moved: Cr Steven Ruddell

Seconded: Cr Bob Kirk

That Cr Andy Wood attend the Council meeting virtually due to work commitments outside of the region.

CARRIED

7 LATE ITEMS / URGENT BUSINESS

RESOLUTION 2024/93

Moved: Cr Steven Ruddell

Seconded: Cr Bob Kirk

That Item 16.2 be dealt with directly before Item 16.1.

CARRIED

8 DISCLOSURE OF INTERESTS

Cr Steven Ruddell declared a non-pecuniary/non-significant conflict of interest in Item 16.5 “Planning Proposal - CBD and Surrounds Transformation Project - Amendment of Goulburn Mulwaree Local Environmental Plan 2009” as his parents own property adjacent to the subject area. As the disclosure was not of a significant nature Cr Steven Ruddell remained in the meeting while discussion took place.

Cr Carol James OAM declared a non-pecuniary/non-significant conflict of interest in Item 16.5 “Planning Proposal - CBD and Surrounds Transformation Project - Amendment of Goulburn Mulwaree Local Environmental Plan 2009” as she is a real estate agent and occupies her business from the CBD and manages rental properties in the CBD. As the disclosure was not of a significant nature Cr Carol James OAM remained in the meeting while discussion took place.

Cr Carol James OAM declared a non-pecuniary/non-significant conflict of interest in Item 16.23 “Minutes of the Traffic Committee Meeting held on 23 May 2024” as the report mentions the Lilac Festival Street Parade. Cr Carol James OAM is the Chairperson of the Lilac Festival Committee. As the disclosure was not of a significant nature Cr Carol James OAM remained in the meeting while discussion took place.

Aaron Johansson, Chief Executive Officer declared a non-pecuniary/non-significant conflict of interest in Item 16.18 “Request for Financial Assistance - Dylan Downey” as Dylan’s sister is employed by Council and works directly with him in the Executive Office. As the disclosure was not of a significant nature Aaron Johansson remained in the meeting while discussion took place.

9 PRESENTATIONS

Nil

10 PUBLIC FORUM

Richard Orchard addressed Council on Item 16.1 2024-2025 Operational Plan Adoption – External Submissions.

Cr Daniel Strickland arrived at the meeting at 6.18pm

Adrian Beresford-Wylie addressed Council on Item 16.1 2024-2025 Operational Plan Adoption – External Submissions.

11 CONFIRMATION OF MINUTES

11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2024

RESOLUTION 2024/94

Moved: Cr Steven Ruddell

Seconded: Cr Carol James OAM

That the Council minutes from Tuesday 21 May 2024 and contained in Minutes Pages No 1 to 15 inclusive and in Minute Nos 2024/64 to 2024/87 inclusive be confirmed.

CARRIED

12 MATTERS ARISING

Nil

13 MAYORAL MINUTE(S)

Nil

14 NOTICE OF MOTION(S)

Nil

15 NOTICE OF RESCISSION(S)

Nil

16 REPORTS TO COUNCIL FOR DETERMINATION

16.1 2024-2025 OPERATIONAL PLAN ADOPTION - EXTERNAL SUBMISSIONS

RESOLUTION 2024/95

Moved: Cr Steven Ruddell

Seconded: Cr Carol James OAM

That

- 1. The report by the Director Corporate & Community Services on the 2024-2025 Operational Plan Adoption – External Submissions be received.**
- 2. An additional section be added to the main document detailing the projected revenue received from the approved Special Rate Variation and where this amount is to be allocated.**
- 3. Council considers the feedback from the submissions when developing its new suite of Integrated Planning and Reporting documents in the coming months.**
- 4. The 2024-2025 Operational Plan be adopted with the approved budget amendments emanating from the internal review.**

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Cr Michael Prevedello

16.2 2024-2025 OPERATIONAL PLAN ADOPTION - INTERNAL REVIEW

RESOLUTION 2024/96

Moved: Cr Bob Kirk

Seconded: Cr Carol James OAM

That Mayor Peter Walker be given an extension of time to speak on Item 16.2.

CARRIED

RESOLUTION 2024/97

Moved: Cr Peter Walker

Seconded: Cr Steven Ruddell

That

1. The report of the Director Corporate & Community Services on the 2024-2025 Operational Plan Adoption – Internal Review be received.
2. The following changes be made to the draft Operational Plan because of the internal review undertaken by staff during the exhibition period.
 - (a) Council apply the approved SRV increase of 22.5% in 2024/25 and, as a result, the table of page C2 of the draft Statement of Revenue Policy (Appendix C) - General Rates (Special Rate Variation application NOT approved by IPART) be deleted.
 - (b) The interest rate on overdue rates and charges on Page C1 of the draft Statement of Revenue Policy (Appendix C) be set at 10.5%, the maximum rate as announced by the Office of Local Government.
 - (c) Council endorse the following changes to the SRV inclusive 4-year budget (Appendix A) and the SRV inclusive 4-year Capital Works Program (Appendix B) as a result of the final IPART determination on Council's SRV application:
 - (i) Discretionary Pension Rebate Expense reduced by \$25,000 (2024/25) and \$110,000 (2025/26-2027/28)
 - (ii) General Rates Revenue reduced by \$3,972,716 (2025/26), \$5,454,539 (2026/27) and \$5,645,448 (2027/28).
 - (iii) SRV Funded Gravel Re-sheeting reduced by \$100,000 (2025/26) and \$200,000 (2026/27 and 2027/28)
 - (iv) SRV Funded Urban Road Rehabilitation reduced by \$1,000,000 (2025/26) and \$1,700,000 (2026/27 and 2027/28)
 - (v) SRV Funded Rural Road Rehabilitation reduced by \$1,500,000 (2025/26) and \$2,000,000 (2026/27 and 2027/28)
 - (vi) SRV Funded transfer to the tip replacement reserve reduced by \$375,000 (2025/26) and \$625,000 (2026/27 and 2027/28)
 - (d) The "Non-SRV" 4-year Budget and 4-year Capital Works programs be deleted.
 - (e) The following changes be made to the Draft Fees & Charges
 - (i) Rates Certificate s603 – 3-5 Day Turnaround (page D36) to \$100.00
 - (ii) Inspections for projects when Council does not have a suitably registered Building Surveyor under the Building and Development Certifiers Act 2018. (page D18) – changed to "Cost recovery for engaging a suitably accredited private certifier + \$400 facilitation fee"
 - (f) Council notes the recalculated Statutory Planning Related fees due to the

change in the unit rate as announced by the NSW Department of Planning & Environment as contained within this report

CARRIED

In Favour: Crs Carol James OAM, Steven Ruddell, Daniel Strickland, Peter Walker and Andy Wood

Against: Crs Bob Kirk, Michael Prevedello and Jason Shepherd

16.3 MAKING OF RATES AND CHARGES

RESOLUTION 2024/98

Moved: Cr Steven Ruddell

Seconded: Cr Andy Wood

1. The report from the Business Manager Finance & Customer Service and the Director Corporate & Community Services on Making of Rates and Charges be received.
2. Rates and charges in the 2024/25 Operational Plan commencing 1 July 2024 be made as detailed in the following tables:

Ordinary Rates - s493 Local Government Act

Sub-Category	Ad Valorem Rate (c/\$)	Base Rate	Minimum Rate
Residential - General	0.15490	\$350.00	-
Residential - Goulburn	0.40850	\$440.00	-
Residential - Marulan	0.23650	\$340.00	-
Business - General	0.64200	-	\$722.00
Business - Goulburn	0.74300	-	\$722.00
Business - Goulburn Town Centre	1.52700	-	\$722.00
Business - Marulan	0.74300	-	\$722.00
Mining	1.79000	-	\$722.00
Farmland	0.10100	\$677.00	-

Domestic Waste Management - s496 Local Government Act

Category	Charge
Occupied – First Service (3 Bins)	\$430.00
Occupied – Subsequent Service (3 Bins)	\$430.00
Occupied – Subsequent Service (Red Bin)	\$290.00
Occupied – Subsequent Service (Yellow)	\$140.00
Occupied – Subsequent Service (Green Bin)	\$140.00
Unoccupied	\$43.00

Tarago

Category	Charge
Occupied (Recycling Only)	\$228.00

Rural Waste Charge - s501 Local Government Act

Category	Charge
Rural Waste Charge	\$167.00

Water Availability Charges (Goulburn/Run-O-Waters) - s501 Local Government Act

Category	Meter Size	Annual Charge
Water Availability - Vacant		\$200.00
Occupied	20mm	\$200.00
	25mm	\$314.00
	32mm	\$486.00
	40mm	\$793.00
	50mm	\$1,237.00
	65mm	\$2,418.00
	80mm	\$3,154.00
	100mm	\$4,950.00
	150mm	\$11,114.00

Water Availability Charges (Marulan) - s501 Local Government Act

Category	Meter Size	Annual Charge
Water Availability - Vacant		\$286.00
Occupied	20mm	\$286.00
	25mm	\$446.00
	32mm	\$706.00
	40mm	\$1,136.00
	50mm	\$1,769.00
	65mm	\$3,469.00
	80mm	\$4,521.00
	100mm	\$7,086.00
	150mm	\$15,980.00

Water Consumption Charges (Goulburn/Run-o-Waters) - s502 Local Government Act

Category	Meter Size	Tariff 1 (per kl)	Tariff 2 (per kl)	Tariff 2 Trigger (kl per day)
Occupied	20mm	\$3.28	\$4.44	Over 0.80
	25mm	\$3.28	\$4.44	Over 1.30
	32mm	\$3.28	\$4.44	Over 2.00
	40mm	\$3.28	\$4.44	Over 3.30
	50mm	\$3.28	\$4.44	Over 5.15
	65mm	\$3.28	\$4.44	Over 9.15
	80mm	\$3.28	\$4.44	Over 13.15
	100mm	\$3.28	\$4.44	Over 20.55
	150mm	\$3.28	\$4.44	Over 46.23

Water Consumption Charges (Marulan) - s502 Local Government Act

Category	Meter Size	Tariff 1 (per kl)	Tariff 2 (per kl)	Tariff 2 Trigger (kl per day)
Occupied	20mm	\$3.28	\$4.44	Over 0.80
	25mm	\$3.28	\$4.44	Over 1.30
	32mm	\$3.28	\$4.44	Over 2.00
	40mm	\$3.28	\$4.44	Over 3.30
	50mm	\$3.28	\$4.44	Over 5.15
	65mm	\$3.28	\$4.44	Over 9.15
	80mm	\$3.28	\$4.44	Over 13.15
	100mm	\$3.28	\$4.44	Over 20.55
	150mm	\$3.28	\$4.44	Over 46.23

Backflow Device Charges - s501 Local Government Act

Category	Annual Charge
First Device Per Property	\$76.80
Subsequent Device Per Property	\$39.70

Sewerage Charges (Goulburn) – s501 Local Government Act

Category	Meter Size	Annual Charge
Residential Occupied		\$847.00
Residential Vacant		\$467.00
Flats & Unit (Per Unit)		\$847.00
Business	20mm	\$467.00
	25mm	\$734.00
	32mm	\$1,201.00
	40mm	\$1,875.00
	50mm	\$2,894.00
	65mm	\$4,940.00
	80mm	\$7,495.00
	100mm	\$11,653.00
	150mm	\$17,349.00

Sewerage Charges (Marulan) – s501 Local Government Act

Category	Meter Size	Annual Charge
Residential Occupied		\$1,023.00
Residential Vacant		\$756.00
Flats & Unit (Per Unit)		\$1,023.00
Business	20mm	\$756.00
	25mm	\$1,152.00
	32mm	\$1,779.00
	40mm	\$2,754.00
	50mm	\$4,291.00
	65mm	\$7,297.00
	80mm	\$11,085.00
	100mm	\$17,300.00

Sewerage Consumption Charges (Goulburn) – s502 Local Government Act

Category	Meter Size	Charge (per kl)
Residential Occupied*		N/A
Flats & Unit (Per Unit)*		N/A
Business	20mm	\$3.30
	25mm	\$3.30
	32mm	\$3.30
	40mm	\$3.30
	50mm	\$3.30
	65mm	\$3.30
	80mm	\$3.30
	100mm	\$3.30
	150mm	\$3.30
* Usage Component included in Annual Charge		

Sewerage Consumption Charges (Marulan) - s502 Local Government Act

Category	Meter Size	Charge (per kl)
Residential Occupied*		N/A
Flats & Unit (Per Unit)*		N/A
Business	20mm	\$3.30
	25mm	\$3.30
	32mm	\$3.30
	40mm	\$3.30
	50mm	\$3.30
	65mm	\$3.30
	75mm	\$3.30
	80mm	\$3.30
	100mm	\$3.30
	150mm	\$3.30
* Usage Component included in Annual Charge		

Liquid Trade Waste Charge – s501 Local Government Act 1993

Category	Annual Charge
Category 1	\$134.00
Category 2	\$144.00
Category 3	\$520.00

CARRIED

In Favour: Crs Carol James OAM, Steven Ruddell, Daniel Strickland, Peter Walker and Andy Wood

Against: Crs Bob Kirk, Michael Prevedello and Jason Shepherd

16.4 DELIVERY PROGRAM 2022 - 2026 PROGRESS REPORT**RESOLUTION 2024/99**

Moved: Cr Michael Prevedello

Seconded: Cr Carol James OAM

That the report by the Director Corporate & Community Services on the Delivery Program 2022-2026 Progress Report be noted.

CARRIED

16.5 PLANNING PROPOSAL - CBD AND SURROUNDS TRANSFORMATION PROJECT - AMENDMENT OF GOULBURN MULWAREE LOCAL ENVIRONMENTAL PLAN 2009

RESOLUTION 2024/100

Moved: Cr Bob Kirk

Seconded: Cr Michael Prevedello

That:

- 1. The report from the Senior Strategic Planner regarding the changes to the Goulburn Mulwaree Local Environmental Plan 2009 and Goulburn Mulwaree Development Control Plan 2009 be received.**
- 2. Council resolve to prepare a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan based upon the amendments presented in Attachment 7 of this report with additional refinement and further endorsement by Council prior to Gateway submission.**
- 3. Council consult with State agencies and Stakeholders in relation to the planning proposal.**
- 4. The Goulburn Mulwaree Residential Heritage Colour Guide in Attachment 4 of this report be adopted and associated amendments made to the Goulburn Mulwaree Development Control Plan 2009.**
- 5. Council resolve to prepare an amendment to the Goulburn Mulwaree Development Control Plan in support of the proposed amendments to the Goulburn Mulwaree Local Environmental Plan.**

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

16.6 PLANNING PROPOSAL AND RECLASSIFICATION OF LAND - 36 HOWARD BOUVELVARD, GOULBURN

RESOLUTION 2024/101

Moved: Cr Daniel Strickland

Seconded: Cr Michael Prevedello

That:

1. In addition to Council preparing a planning proposal to rezone 36 Howard Boulevard (Lot 164 DP 250803) from RE1 Public Recreation to R1 General Residential and introducing a minimum lot size of 700m², the planning proposal include an amendment to Schedule 4 (Part 2) of the *Goulburn Mulwaree Local Environmental Plan 2009* to include 36 Howard Boulevard, Goulburn to discharge the interests on the land in relation to a Caveat on the title and Public Reserve status and reclassify the land to “Operational” for the purposes of *the Local Government Act 1993*.
2. Council reclassifies the land (Lot 164 DP 250803) to “Community” under the *NSW Local Government Act 1993* via resolution and a public notice be advertised informing of Council’s decision.
3. NSW Department of Planning, Housing and Infrastructure be the plan making authority in relation to point 1 of the resolution.
4. The amended planning proposal be resubmitted to NSW Department of Planning, Housing, and Infrastructure for a gateway determination, with consultation and public exhibition to occur in accordance with any gateway determination.

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Michael Prevedello, Daniel Strickland, Jason Shepherd and Peter Walker

Against: Crs Steven Ruddell and Andy Wood

16.7 EXPEDITED LEP AMENDMENT - 238 WHEEO ROAD, GOULBURN**RESOLUTION 2024/102****Moved: Cr Bob Kirk****Seconded: Cr Jason Shepherd****That:**

1. The staff assessment report proposing a correction to a zoning anomaly for 238 Wheeo Road (Lot 1 DP 652021), Goulburn be received.
2. Council request that the NSW Department of Planning Housing and Infrastructure amend the *Goulburn Mulwaree Local Environmental Plan 2009* pursuant to Section 3.22 of the *NSW Environmental Planning and Assessment Act, 1979* in relation to Lot 1 DP 652021 by amending:
 - a) the zoning map from RE1 Public Recreation to R5 Large Lot Residential; and
 - b) the minimum lot size map by introducing a 2000m² minimum lot size.

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

16.8 PLANNING PROPOSAL - 41 KING STREET, TARAGO**RESOLUTION 2024/103****Moved: Cr Michael Prevedello****Seconded: Cr Steven Ruddell****That:**

- 1. The staff assessment report on the planning proposal to rezone 41 King Street, Tarago be received.**
- 2. Council prepares a planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* by rezoning land located at 41 King Street, Tarago (Lot 3 DP 1118635) from RU2 Rural Landscape to RU5 Village with an associated 2000m² minimum lot size.**
- 3. The planning proposal, once prepared, be submitted to the NSW Department of Planning, Housing and Infrastructure for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act, 1979*.**
- 4. The NSW Department of Planning, Housing and Infrastructure be advised that Council wishes to be identified in the gateway determination as the delegated plan making authority for this planning proposal.**
- 5. If the Department of Planning, Housing and Infrastructure issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.**

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

16.9 ADMINISTRATIVE AMENDMENTS TO COMMUNITY PARTICIPATION PLAN

RESOLUTION 2024/104

Moved: Cr Daniel Strickland
 Seconded: Cr Carol James OAM

That:

1. The staff report on administrative updates to the *Community Participation Plan* be received.
2. That the Community Participation Plan be amended in accordance with administrative items identified in this report and placed on public exhibition. Following the public exhibition, the matter be reported back to a Council Meeting for consideration and adoption.

CARRIED

16.10 POSSESSORY TITLE APPLICATION - LOTS 11 & 12 DP 1153755

RESOLUTION 2024/105

Moved: Cr Bob Kirk
 Seconded: Cr Steven Ruddell

That;

1. The report from the Business Manager on a Possessory Title Application – Lots 11 and 12 in DP 1153755 be received.
2. Council supports the Owners Corporation SP85375 acquiring Lots 11 and 12 in DP 1153755 via a Possessory Title Application with NSW Land Registry Services dedicating Lots 11 and 12 as Common Property for the purpose of securing legal driveway access to the affected townhouses subject to;
 - Owners Corporation SP85375 meeting all legal fees and disbursements and any other costs associated with this dealing,
 - An amount of \$6,123.18 in outstanding rates (as at 30.06.2023) on these parcels of land be written off and;
 - All accrued interest and rates to be payable by Owners Corporation SP85375 from 1 July 2023 inwards.

CARRIED

16.11 GOULBURN MULWAREE COUNCIL YOUTH CONSULTATION REPORT 2024

RESOLUTION 2024/106

Moved: Cr Carol James OAM

Seconded: Cr Jason Shepherd

That;

- 1. The report from the Business Manager Property & Community Services on the Goulburn Mulwaree Council Youth Consultation Report 2024 be received.**
- 2. The Goulburn Mulwaree Council Youth Consultation Report 2024 be offered for community consultation by way of public notice and public exhibition for 28 days and also be circulated to all relevant community service organisations within the Goulburn Mulwaree Council Local Government Area and the NSW Office for Regional Youth.**
- 3. A further report be submitted to Council to consider any submissions received and for final endorsement of the Goulburn Mulwaree Council Youth Consultation Report 2024.**

CARRIED

16.12 2324T0009 QUEEN STREET KERB AND GUTTER REPLACEMENT

RESOLUTION 2024/107

Moved: Cr Steven Ruddell

Seconded: Cr Carol James OAM

That

- 1. The report from the Contracts & Civil Works Coordinator on Tender 2324T0009, for Queen Street Goulburn Kerb and Gutter Replacement be received.**
- 2. The Tender submission from Cleary Bros Pty Ltd Pty Ltd is accepted for the Queen Street Kerb and Gutter Replacement, at a tender price of \$303,091.94 (GST Inclusive) accordance with the specification and associated documents for Tender 2324T0009.**

CARRIED

Council took a recess at 7.34pm.

Council resumed into Open Council at 8.06pm

16.13 TENDER 2324T0011 - CONTAMINATED ROAD MILLING REMOVAL

RESOLUTION 2024/108

Moved: Cr Michael Prevedello

Seconded: Cr Jason Shepherd

That:

- 1. The report from the Business Manager Community Facilities on Tender 2324T0011 for the Contaminated Road Milling Removal be received.**
- 2. The Tender submission from Environmental Earth Sciences (NSW) is accepted for the Contaminated Road Milling Removal at a tender price of \$418,450 (GST Inclusive) in accordance with the specification and documents for Tender 2324T0011.**

CARRIED

16.14 VP 405281 - CAOURA ROAD REALIGNMENT

RESOLUTION 2024/109

Moved: Cr Carol James OAM

Seconded: Cr Daniel Strickland

That

- 1. The report from the Natural Disaster Coordinator on VP 405281 for the Natural Disaster Caoura Road Realignment be received.**
- 2. The Request for Quotation from Coopers Earthmoving and Haulage Pty Ltd is accepted for the Caoura Road Realignment, for \$757,917.75 (GST Inclusive) in accordance with the specification and associated documents for Vendor Panel VP 405281.**

CARRIED

16.15 MONTHLY FINANCIAL REPORT

RESOLUTION 2024/110

Moved: Cr Steven Ruddell

Seconded: Cr Michael Prevedello

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

CARRIED

16.16 STATEMENT OF INVESTMENTS & BANK BALANCES

RESOLUTION 2024/111

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

That the report on the Statement of Investments and Bank Balances be noted.

CARRIED

16.17 COUNCILLOR REMUNERATION 2024/2025

RESOLUTION 2024/112

Moved: Cr Steven Ruddell

Seconded: Cr Peter Walker

That

1. The report from the Director Corporate & Community Services on Councillor Remuneration 2024/25 and Superannuation Payments be received.
2. The annual Councillor and Mayoral fee be increased to \$22,540 and \$49,200 (respectively) effective from 1 July 2024 in accordance with the Local Government Remuneration Tribunal Annual Report and Determination of 29 April 2024.

CARRIED

In Favour: Crs Carol James OAM, Steven Ruddell, Daniel Strickland and Peter Walker

Against: Crs Bob Kirk, Michael Prevedello, Jason Shepherd and Andy Wood

EQUAL

The Mayor used his casting vote for the motion.

16.18 REQUEST FOR FINANCIAL ASSISTANCE - DYLAN DOWNEY

RESOLUTION 2024/113

Moved: Cr Carol James OAM

Seconded: Cr Steven Ruddell

That

1. The report from the Chief Executive Officer on the Request for Financial Assistance – Dylan Downey be received.
2. Council approves a cash contribution of \$5,000 to Dylan Downey to assist in covering expenses incurred in representing Australia as part of the U21 Australian Men's hockey team. The payment is to be made from the Financial Assistance budget.

CARRIED

16.19 REVIEW OF COUNCIL'S CODE OF CONDUCT

RESOLUTION 2024/114

Moved: Cr Daniel Strickland

Seconded: Cr Andy Wood

That

1. The report Review of Council's Code of Conduct by the Business Manager Governance be received.
2. The reviewed Code of Conduct be deferred to the July 2024 Council Meeting for the Council's Use of Information and Communications Technology Procedure to be provided to Councillors for their information.

CARRIED

16.20 REGIONAL CAPITALS AUSTRALIA – INVITATION TO JOIN

RESOLUTION 2024/115

Moved: Cr Peter Walker

Seconded: Cr Steven Ruddell

That

1. The report from the Chief Executive Officer on the Regional Capitals Australia – Invitation to Join be noted.
2. Goulburn Mulwaree Council accepts the invitation from Regional Capitals Australia to join its membership effective 1 July 2024.

CARRIED

In Favour: Crs Carol James OAM, Bob Kirk, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Cr Michael Prevedello

16.21 ECONOMIC DEVELOPMENT UPDATE

RESOLUTION 2024/116

Moved: Cr Jason Shepherd

Seconded: Cr Daniel Strickland

That the Economic Development Update Report from the Economic Development Manager be received.

CARRIED

16.22 AUDIT AND RISK IMPROVEMENT COMMITTEE MINUTES

RESOLUTION 2024/117

Moved: Cr Steven Ruddell

Seconded: Cr Jason Shepherd

That the report from the Chief Executive Officer on the Audit and Risk Improvement Committee Meeting Minutes be received.

CARRIED

16.23 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 23 MAY 2024

RESOLUTION 2024/118

Moved: Cr Carol James OAM

Seconded: Cr Steven Ruddell

That

- 1. The report from Director Operations in regard to the Traffic Committee minutes from Thursday 23 May 2024 be received.**
- 2. The Traffic Committee minutes from Thursday 23 May 2024 be confirmed.**
- 3. The report regarding the Request for a 'No Stopping Sign' at the Northwestern end of Erith Street be accepted as a late item.**
- 4. The report on updating the mobility parking space at 56 Clinton Street is not received, as the matter involves a state road and falls under the jurisdiction of TfNSW.**
- 5. The report from the Road Safety and Traffic Officer on the Ongoing Task List be received and the information noted. Items marked as completed will be removed from the task list.**
- 6. The report on the programs and activities of the Road Safety Officer for April to May 2024 be received and noted.**
- 7. The Traffic Guidance Scheme for the Convoy for Kids event on Sunday, 9 November 2024, is to be received and endorsed, subject to the following amendments: indicating 'No Right Turn' northbound on Auburn Street, installing a 'No Through Road' sign on Bungonia Road, and directing vehicles along Bourke Street with Clinton Street closed for the duration of the event.**
- 8. The Road Occupancy Licence approval for the Convoy for Kids event for Sloane Street to be provided to TfNSW.**
- 9. The Traffic Guidance Scheme for the Goulburn Triathlon is received and endorsed, and the emergency services are to be notified prior to the event.**
- 10. The organisers to inform the residents through a letter box drop about the Triathlon.**
- 11. The report for Goulburn Lilac City Festival 2024 Traffic Guidance Scheme be received.**
- 12. The Traffic Guidance Scheme for the Goulburn Lilac City Festival event for 2024 to be held from Friday 5 October to Monday 7 October 2024 be endorsed in compliance with the Traffic Control Worksite manual and NSW Road Rules, pending Road Occupancy Licence.**
- 13. The report for the Marian Church Parade 2024 Traffic Guidance Scheme and Traffic Management Plan be received and endorsed.**
- 14. The proponents to inform affected residents and businesses of the temporary road closure for the Church parade, through a letterbox drop.**
- 15. The changes to the route of the 100 Anniversary of the Australian Motorcycle Grand Prix and corresponding Traffic Guidance Schemes and Traffic Management Plan be endorsed.**
- 16. The report on the Lions International Charity Run be received and the information noted.**
- 17. Request for a 'No Stopping' sign at the northwestern end of Erith Street be received and endorsed.**
- 18. A 'No Stopping' sign be installed on the southern end of Erith Street.**
- 19. Affected residents to be informed of the installed 'No Stopping' sign through a letter box**

drop.

CARRIED

17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RESOLUTION 2024/119

Moved: Cr Daniel Strickland

Seconded: Cr Andy Wood

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Code of Conduct Investigation

This matter is considered to be confidential under Section 10A(2) - i of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with alleged contraventions of any code of conduct requirements applicable under section 440.

CARRIED

Council resolved into Closed Session at 8.53pm.

All staff except for the Chief Executive Officer and Business Manager Governance vacated the room.

Council resolved into Open Council at 9.47pm.

RESOLUTION 2024/120

Moved: Cr Daniel Strickland

Seconded: Cr Carol James OAM

- 1. That Council moves out of Closed Council into Open Council.**
- 2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.**

CARRIED

17.1 CODE OF CONDUCT INVESTIGATION

RESOLUTION 2024/121

Moved: Cr Steven Ruddell

Seconded: Cr Andy Wood

1. The report from the Business Manager Governance on the Code of Conduct Investigation be received.
2. The recommendations of the investigator be received and that Council resolve that:
 - a. Councillor Bob Kirk be formally censured under section 440G of the *Local Government Act 1993* (the Act) for breaching Council's Code of Conduct in relation to the following sections:
 - 3.1 You must not conduct yourself in a manner that:
 - a) is contrary to statutory requirements or the council's administrative requirements or policies
 - b) is improper or unethical
 - 8.9 In regard to information obtained in your capacity as a council official, you must:
 - a) subject to clause 8.14, only access council information needed for council business
 - b) not use that council information for private purposes
 - c) not seek or obtain, either directly or indirectly, any financial benefit or other improper advantage for yourself, or any other person or body, from any information to which you have access by virtue of your office or position with council
 - 8.10 You must maintain the integrity and security of confidential information in your possession, or for which you are responsible.
 - 8.11 In addition to your general obligations relating to the use of council information you must:
 - a) only access confidential information that you have been authorised to access and only do so for the purposes of exercising your official functions
 - b) protect confidential information
 - c) only release confidential information if you have the authority to do so
 - d) only use confidential information for the purpose for which it is intended to be used
 - e) not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person
 - f) not use confidential information with the intention to cause harm or detriment to the council or any other person or body
 - b. The matter be referred to the Office of Local Government for further action under the misconduct provisions of the Act.

CARRIED

In Favour: Crs Carol James OAM, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Cr Michael Prevedello

18 CONCLUSION OF THE MEETING

The Meeting closed at 9.47pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 July 2024.

.....
Cr Peter Walker
Mayor

.....
Aaron Johansson
Chief Executive Officer

12 MATTERS ARISING

Nil

13 MAYORAL MINUTE(S)

Nil

14 NOTICE OF MOTION(S)

Nil

15 NOTICE OF RESCISSION(S)

Nil

16 REPORTS TO COUNCIL FOR DETERMINATION

16.1 DA/0099/2324 - DEMOLITION OF EXISTING DWELLING AND CONSTRUCTION OF CENTRE BASED CHILDCARE FACILITY FOR 113 CHILDREN, 130 DECCAN STREET GOULBURN

Author: Senior Development Assessment Officer

Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Revised Architectural Plans (separately enclosed) 
2. Submissions (separately enclosed) 

Reference to LSPS:	Planning Priority 2: City, Town and Village Centres – Vision 2040 - Vibrant, accessible town centres which provide a range of services to meet the community's needs.
DA Number:	DA/0099/2324
Address:	130 Deccan Street, Goulburn
Proposal Description:	Demolition of existing dwelling & associated structures, removal of existing vegetation including one tree and construction of a Centre Based Childcare Facility for 113 children.
Type of Development:	Local
Zone:	R1 General Residential
Variations to Policy:	N/A
Submissions:	20
Key Issues:	Traffic generation, car parking, height of building, emergency and evacuation, streetscape, amenity issue to existing development

RECOMMENDATION

That:

1. The staff assessment report for development application DA/0099/2324 for the demolition of existing dwelling & associated structures, removal of existing vegetation including one tree and construction of a centre based childcare facility for 113 children be received.
2. The Development Application DA/0099/2324 for the demolition of existing dwelling & associated structures, removal of existing vegetation including one tree and construction of a centre based childcare facility for 113 children located at 130 Deccan Street Goulburn be refused on following grounds:
 - a) The proposal by reason of its location, siting of building, setbacks, height, bulk and scale, is inconsistent with the current and desired future character of the locality.
 - b) The proposed building visually dominates and detracts from the neighbourhood character and has not been designed to minimise the impact on adjoining existing residential development.
 - c) The proposal as assessed does not promote and co-ordinate the orderly and economic use and development of land in the area. Therefore, the proposal does not satisfy

Section 1.2(2)(a) of the Goulburn Mulwaree Local Environmental Plan 2009 (GM LEP 2009), and does not satisfy Objective 1.3(c) of the Environmental Planning and Assessment Act 1979.

- d) The proposal does not comply with a number of controls within the Child Care Planning Guideline 2021, including emergency and evacuation requirements, parking requirements and is also reliant upon on street car parking to achieve parking requirements, indicating that the proposed development is an overdevelopment of the site.
- e) The proposal does not adequately demonstrate that it will not overshadow existing development and permit at least three hours of solar access to the living areas of neighbouring property.
- f) The proposal does not satisfy Part 4 Section 4.1.10.1 of the “GM DCP 2009” as the development has a rear setback of less than six (6) metres, and is therefore inconsistent with the current and desired future character of the locality.
- g) Insufficient information has been provided addressing geotechnical issues. The proposal is not supported by detailed geotechnical investigations as recommended by the submitted Initial Geotechnical Investigation Report.
- h) Insufficient information has been provided to determine if the location and design of the driveway crossover on Mount Street is provided with safe sight lines particularly the gradient of the crossover and proposed wall adjoining to laneway will obscure the visibility.
- i) The location of the proposed pedestrian path within the basement is subject to conflicting pedestrian and vehicle movement, both forward and reverse, throughout peak periods and is potentially unsafe particularly for children.
- j) The proposal does not demonstrate how exhaust fumes will be managed in the basement parking area.
- k) The passing swept paths at the basement entry/exit does not demonstrate if two B99 vehicles can achieve safe passing.
- l) The proposed 1.8 metre high acoustic wall adjoining the proposed driveway to Mount Street is located within the front setback area, which is not in character with surrounding residential development, and also obscures sight lines for vehicles exiting the development, which is potentially dangerous for vehicles and pedestrians. The removal or reduction of the acoustic wall will have acoustic impacts, indicating that the proposed development is an overdevelopment of the site.
- m) The proposal as assessed having regard to the provisions of Section 4.15 of the Environmental Planning and Assessment Act 1979, is unsatisfactory and therefore, is not in the public interest.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

In accordance with Council's Development Assessment & Decision Making Policy this development application is to be determined by Council due to the number of submissions received during the public exhibition period and the matters raised.

DA/0099/2324 was lodged via NSW Planning Portal on 30 August 2023, proposing demolition of existing dwelling house & associated structures, removal of existing vegetation including one tree and construction of a centre based childcare facility for 120 children at 130 Deccan Street, Goulburn.

During the assessment of the application, the capacity of the centre based childcare centre was reduced from 120 to 113 children by the Applicant.

The proposed structure is three-storeys with car parking in the basement, 53 children on ground floor and 60 children on first floor.

The development proposes four childcare rooms and four play spaces (combined into 2) respectively.

REPORT

Proposed Development

The Application seeks the consent of Council for the demolition of an existing dwelling house & associated structures, removal of existing vegetation including one tree and construction of a centre based child care facility for 113 children at 130 Deccan Street, Goulburn.

The breakdown of children in each room would be as follows:

Ground Floor

- 0-24 Months old – 31 children (indoor space 102m² and outdoor space 219m²)
- 24-36 Months old – 22 children (indoor space 72m² and outdoor space 157m²)

Total Ground Floor - 53 Children (indoor space 174m² and outdoor space 376m²)

First Floor

- 24-36 Months old – 29 children (indoor space 96m² and outdoor space 205m²)
- 36 + Months old – 31 children (indoor space 102m² and outdoor space 218m²)

Total First Floor - 60 Children (indoor space 198m² and outdoor space 423m²)

The reception area, staff meeting room, a laundry, accessible bathroom, and a kitchen are also located on both ground floor and first floor.

The building would be setback 4.5m from Deccan Street, 3m from Mount Street, with a side setback of 1.5 m from the western property boundary. The proposal also involves 1.2m front fence and 1.8m boundary fence along western and northwestern property boundary. The vehicular access to the site is proposed from Mount Street whereas the pedestrian and disabled access to the facility will be from the basement carpark as well as from Deccan Street.

The overall height of the proposed building from natural ground level is 9.6m.

The development proposes excavation to provide basement parking for twenty-two (22) car spaces including one (1) accessible space. A waste room, services room and a communications room, bicycle storage area, stairs and lift shaft would be provided within the basement floor area.

The specific detail of the cubic meterage of excavation work is not provided, however the submitted plans indicate basement area would be 784m² and depth of the basement would be 3m. Therefore, the excavation is estimated at approximately 2,352m³. Six (6) car parking spaces on Mount Street are proposed to be used as set down/pick up (P15) during morning and afternoon peaks.

Operationally, the proposed childcare centre would operate between the hours of 7.00am to 6.00pm Monday to Friday. At capacity 22 staff would work at the premises.

An 18m³ underground rainwater tank and 20.16m³ stormwater detention tank would be located underground within the front setback area along Deccan Street.

No signage is proposed with the development application.

Landscaping is proposed to the front elevation along Deccan Street and Mount Street as well as in the northwestern corner.



Figure 1: Front Profile



Figure 2: Side Profile

Site Context

The site is known as Lot 51 & 52 DP14352 being 130 Deccan Street, Goulburn. It has a combined area of approximately 1,242.30m² and is irregular in shape. The site is located at the roundabout to the intersection of Fitzroy Street, Goldsmith Street, Mount Street and Deccan Street.

The site has a frontage of approximately 43m to Deccan Street and approximately 45m to Mount Street. There is an existing single storey residential dwelling with vehicular access from Mount Street. The site currently has a pedestrian access entrance from Deccan Street.

The site has a slope towards the roundabout intersection with the rear of the site sitting at 665.25 Australian Height Datum (AHD) to 661.23 AHD at the property boundary. The site has an established garden with one mature tree being a Weeping Elm (*Ulmus Procera*). There is no established native vegetation upon the site. The site is not flood prone land and is not impacted by a stormwater overland flow.

The site is within a low density, predominantly single storey residential area just outside of the Goulburn Heritage Conservation Area. Local Heritage Item I470 - Dwelling, "Beamish" is located on adjoining land at 8 Mount Street. A public laneway between Mount Street and Clifford Street separates "Beamish" and the subject land. Another item of heritage significance (also subject to National or Commonwealth listing) I346 - 2-storey Edwardian building, "Goulburn High School" is located across the road on Deccan Street. Goulburn Preschool is located across the road on Mount Street.

The existing adjacent residences are single storey and are generally set well back from the road. The exception is 126 Deccan Street that has approximately 4.6m front setback, however the building is narrow, single storey & the roof form steps back from the road. 116 Deccan Street has a section that is two storey, however it is set well back from the road, is relatively narrow & the

remainder of the lot is heavily vegetated. This is to the extent that the remainder of the dwelling can't be seen from the road.

A locality plan of the development site is provided below and plans of the proposal are included in the **Attachment**.



Figure 3: Aerial View of the subject site (shaded blue marked with red pointer)

Consultation and Submissions made in accordance with Act or Regulations

Public Submissions

The proposed development was notified to 78 adjoining and nearby residents. It was also advertised in the local paper and on Council's website. Public exhibition of the proposal resulted in 20 submissions including one petition signed by 121 signatories being received (refer **Attachment**). The Applicant submitted revised plans to address the issues raised (refer **Attachment**).

The following is a summary of the issues raised in the submissions and the planning response:

Issue	Response
Size, scale and streetscape	<p>Submissions raised concern with the proposed scale of the development, the architectural style being inconsistent with the established residential design, and the adverse impacts the proposal would have on the established streetscape character.</p> <p>Response: Building bulk is not consistent with the existing streetscape and local character as it presents as a large dominated oversized three storey building as compared to those existing in the immediate streetscape and locality generally. The existing adjacent residences are single storey and are generally well set back from the road.</p> <p>The High School across the road is two-storey, however the built area</p>

Issue	Response
	<p>facing the road is relatively narrow with space in between the individual buildings partially screened by vegetation.</p> <p>The proposal will not maintain the existing single storey presentation on site. It will dominate the visual streetscape of the residential area.</p> <p>The proposed development, by reason of its height, bulk and scale, is inconsistent with the desired future character of the locality therefore this issue remains outstanding.</p>
Rear lane access	<p>Concern is raised that the proposed vehicular crossover on Mount Street will conflict with the rear laneway.</p> <p>Response: The proposed entry/exit crossover has the potential to conflict with existing laneway and the proposed wall adjoining the laneway have the potential to obscure the sight lines. The plans have not demonstrated that an exiting vehicle will be provided with adequate safe sight distances and an unobstructed view of the laneway/footpath (on both sides) before proceeding to the road reserve.</p> <p>This issue remains outstanding.</p>
Safety during demolition and construction	<p>Submissions raised concern about safety during demolition and construction works.</p> <p>Response: Construction impacts and potential excavation impacts on adjoining properties can be managed by way of requiring:</p> <ul style="list-style-type: none"> • Preparation and endorsement by Council of a Construction Environmental Management Plan that addresses noise, dust, odour, stockpiling, traffic management, construction compound location, complaints management etc • Hours of construction, hours of noisy construction • Waste management • Structural adequacy of adjoining properties and dilapidated survey. <p>As such, this issue can be resolved by way of imposing relevant conditions on any favourable determination.</p>
Access, traffic, parking	<p>Concern is raised that the traffic generated by the proposed development will lead to increased problems related to traffic safety, and proposed parking arrangements are not sufficient.</p> <p>Response:</p> <p>The Applicant has submitted a Traffic Impact Assessment and further addendum to the Traffic Impact Assessment to address the access, traffic and parking requirements. Basement carparking has been provided to service the proposed centre based childcare facility.</p> <p>NSW DPIE's <i>Child Care Planning Guideline 2021</i> is used to quantify the required car parking spaces, of which 28 spaces are required. The proposal includes 22 car parking spaces (13 for staff and 9 for visitors) including one disabled car parking space and relies on 6 parking spaces for set down/pick up on Mount Street. Permitting use of on street parking requires a detailed parking study given the safety of vulnerable people (i.e. children) is a critical factor. The application has not demonstrated that the 6 on-street car parking spaces required to facilitate the development can be supported.</p> <p>Insufficient information has been provided to determine whether the</p>

Issue	Response
	<p>location and design of the driveway is provided with safe sight lines for pedestrians/existing footpath and adjoining laneway, particularly when a vehicle approaches at the entry/exit point from the basement, the proposed wall adjoining to laneway raised potential visibility/safety concerns.</p> <p>The application has not demonstrated that vehicle access to the site from the road reserve can be satisfactorily accommodated and that adequate onsite car parking is provided, therefore, the issue remains outstanding.</p>
Safety	<p>Submissions raise concerns that there are significant safety concerns. Particularly should an evacuation need to take place, the site is not large enough to provide an assembly point at a safe distance on site and would require evacuation along street frontage.</p> <p>Response: No emergency and evacuation plan is submitted with the development application. The Applicant has requested to defer emergency and evacuation plan to Construction Certificate application stage.</p> <p>This issue remains outstanding.</p>
Overshadowing	<p>Concern is raised that the shadow diagrams identify only the private open space of the southern neighbour, not the north facing balcony, skylights, or windows to living spaces. All of which the shadow diagrams indicate will be impacted by the proposed development.</p> <p>Response: The submitted revised shadow diagrams only identify the private open space of southern property but does not show the north facing balcony, skylights or windows to living area. The shadow diagrams incorrectly show the living area of southern property as being not impacted by the proposed building. However, it appears the north facing balcony, skylights and windows to the living area of the southern property would be under shadow. As such, the proposal does not adequately demonstrate that it will not overshadow the existing development and permit at least three hours of solar access to the neighbouring property.</p> <p>This issue remains outstanding.</p>
Privacy impacts	<p>Concern is raised that the size of the proposed building and the lack of space between the properties will significantly impact on their privacy and access to natural light.</p> <p>Response: Privacy screening has been provided to ground and first floor areas and all windows fronting neighbouring properties will be required to be frosted.</p> <p>As such, this issue can be resolved by way of imposing relevant conditions on any favourable determination.</p>
Extensive excavation	<p>The submitters raised the concern that there is absence of detail regarding the cubic meterage of excavation work proposed, the plans suggest there is a requirement for excavation of just under 3.7m (excluding allowances for formwork) in some areas.</p> <p>Response: The cubic meterage of excavation is not mentioned, however the submitted plans indicate the basement area would be 784m² and depth of the basement would be 3m. As such, approximately 2,352 cubic metres of soil would be excavated from the site to facilitate construction</p>

Issue	Response
	<p>of the basement and building.</p> <p>Dilapidation surveys would be required to be carried out on neighbouring structures and sensitive services prior to commencing any excavation should a favourable determine be made.</p> <p>This issue is discussed later in the Report and remains outstanding.</p>
Inappropriate location/overdevelopment	<p>Concern is raised that the location for the proposed development is inappropriate and the proposal does not fit within the residential area and nearby heritage items.</p> <p>Response:</p> <p>The proposed Centre Based Childcare Facility is permissible within the R1 General Residential Zone. By nature of its permissibility within the residential land use zone the location is considered suitable to a use that is compatible within residential area. However, the proposed three (3) storey structure/building is not in keeping with the existing streetscape character.</p> <p>This issue remains outstanding.</p>
Design and architecture of the area	<p>Submissions raise concern about nearby heritage items, design and architecture of the area.</p> <p>Response: The proposed Childcare Centre is not in keeping with the existing streetscape character. The existing adjacent residences are single storey and are generally set well back from the road.</p> <p>This issue is discussed later in the Report and remains outstanding.</p>
Acoustic amenity/noise	<p>Concern is raised about the noise generated by the proposed development when children are in the elevated outdoor play areas.</p> <p>Response: The Development Application is accompanied by an Acoustic Assessment. The recommendations of the acoustic assessment are discussed later in the Report and remains outstanding.</p>
Inconsistency	<p>Concern is raised about inconsistency within the submitted documents.</p> <p>Response: The revised documentation has addressed the issue and removed the inconsistencies within the documents.</p> <p>As such, this issue is considered to have been resolved.</p>
Childcare guidelines	<p>Submissions raise concern in relation to compliance with childcare guideline.</p> <p>Response: A detailed assessment in relation to NSW DPIEs <i>Child Care Planning Guideline 2021</i> is provided in this report which indicates non-compliance with the guideline, and as such this matter remains outstanding.</p>
Setbacks	<p>Concern is raised about separation between the proposed development and adjoining properties.</p> <p>Response: Although the front and secondary street setbacks are consistent with the requirements of Part 4 of the GMDCP 2009 for residential development, the rear setback does not comply with the required residential setback of 6m.</p> <p>The proposed Deccan Street elevation of the Childcare Centre is not in keeping with the existing streetscape character. The existing adjacent residences are single storey and are generally set well back from the</p>

Issue	Response
	road. This issue is discussed later in the Report and remains outstanding.
Lack of outdoor space	Concern is raised about separation between the proposed development and adjoining properties. Response: The proposed development complies with the DPIEs <i>Child Care Planning Guideline 2021/Education and Care Services National Regulations</i> in terms of indoor and outdoor spaces. As such, this issue is considered to have been resolved.
Signage	Submissions have raised concerns about advertising signage. Response: Signage is not proposed as part of the subject development application. A separate application for erection of signage will be required to be lodged and approved by Council. As such, this issue is considered to have been resolved.

External Referrals

Water NSW

The development application was referred to Water NSW as the site is located within Sydney Drinking Water Catchment and Water NSW General Terms of Approval and concurrence is required.

After reviewing the submitted information Water NSW raised concerns and indicated that insufficient information has been provided precluding adequate assessment of probable effect of the development on water quality. As such, additional information was requested to address the concerns raised by Water NSW.

Upon receipt of the requested additional information, the application was again referred to Water NSW for concurrence and General Terms of Approval. In this instance, after reviewing the submitted additional information, Water NSW has indicated that the proposal is able to achieve a neutral or beneficial effect (NorBE) on water quality provided adequate conditions are included in any approval and are subsequently implemented.

Transport for NSW (TfNSW)

The application was referred to Transport for NSW (TfNSW) for concurrence due to the site being located at the intersection/roundabout of classified roads (i.e Fitzroy Street and Goldsmith Street). After reviewing the submitted information TfNSW raised concerns with the location of the proposed access without a left turning treatment due to its proximity to the roundabout of Fitzroy and Goldsmith Streets. Upon receipt of the requested additional information, the application was again referred to TfNSW for concurrence. In this instance, after reviewing the information, TfNSW has raised no concerns and provided concurrence subject to conditions.

Essential Energy

Electricity infrastructure is located along the frontage of subject land, as such the application was referred to Essential Energy for comments pursuant to section 2.48 of SEEP (Transport & infrastructure). After reviewing the application Essential Energy has raised no issues as to the potential safety risks arising as a result of the proposed development. However, Essential Energy has made some general comments to be included in any favourable determination.

Assessment against Legislation and Policies

The legislation and controls relevant to the Development Application are:

- Environmental Planning & Assessment Act 1979
- Local Government Act 1993
- Environmental Planning & Assessment Regulation 2021
- State Environmental Planning Policy (Resilience and Hazards) 2021

Clause 4.6 of the Resilience and Hazards SEPP requires the consent authority to consider whether land is contaminated prior to granting consent to the carrying out of any development on that land, and to be satisfied that the land is suitable for the proposed use.

The site has been used for residential purposes with no potentially contaminating uses having occurred on the property. The proposal involves a basement carpark with excavation which requires all soil to be disposed of offsite.

The site is not listed on Council's contaminated land register, nor is the use listed under Appendix 1 of the Planning Guidelines Remediation of Land. Accordingly, the current state of the site is considered suitable to support the proposed development subject to conditions.

- State Environmental Planning Policy (Biodiversity & Conservation) 2021

The site is located within the Sydney Drinking Water Catchment. The proposal has been assessed as being able to achieve a neutral or beneficial impact on water quality.

- State Environmental Planning Policy (Transport and Infrastructure) 2021

Chapter 3 Educational establishments and childcare facilities

Clause 3.23 – Matters for Consideration by Consent Authorities

Before determining a development application for development for the purpose of a centre-based child care facility, the consent authority is required to take into consideration any applicable provisions of the *Child Care Planning Guideline*, in relation to the proposed development.

The proposed development has been assessed against the *Child Care Planning Guideline* as part of Council Staff assessment of the proposal. The provisions of the *Child Care Planning Guideline* have been set out below:

Child Care Planning Guideline

The Child Care Planning Guideline is set out in two sections; matters for consideration and how to apply those matters required to be complied with under the Education and Care Services National Regulation.

Matters for Consideration

C1 – Objective To ensure that appropriate zone considerations are assessed when selecting a site.

Considerations include acoustic and privacy of residential properties, setbacks and siting of buildings, visual amenity impacts and traffic and parking impacts and these matters are discussed in detail within this report.

C2 Objective: To ensure that the site selected for a proposed child care facility is suitable for the use

Child care facilities are permissible within the R1 General Residential Zone.

The subject site is considered suitable for a child care facility given its minimal interface with neighbouring residential properties, being one dwelling to the western boundary and one to the northwestern boundary.

The site is environmentally safe in relation to flooding, bushfires, landslide and contamination. Lot characteristics are suitable for development i.e. street frontage, lot configuration and dimensions, size.

The potential impacts from noise, bushfire, flooding, and air quality on health, safety and wellbeing of children, staff and visitors at the centre are considered low as demonstrated in the supporting studies with the application. The pedestrian crossing areas are along Deccan Street and Mount Street in the immediate vicinity to the site.

C3 Objective: To ensure that sites for child care facilities are appropriately located

The proposed Centre Based Child Care Facility is well located within an existing residential area close to the existing Goulburn Preschool, Wollondilly Public School, Goulburn High School and Goulburn Base Hospital. The site is located near parks and public open space, with Victoria Park located at a distance of about 200m from the site on Deccan Street. Goulburn Leisure and Aquatic Centre is located at a distance of about 350m. The Goulburn Town Centre is located about 1km to the southeast. The site has pedestrian connectivity to all these locations.

C4 Objective: To ensure that sites for child care facilities do not incur risks from environmental, health or safety hazards.

The site is within a residential area. It is not located closely to incompatible social uses such as restricted premises, licensed premises such as hotels, cellar door premises etc. To this end, the site is also not in proximity to heavy or hazardous industry, waste depots, LPG tanks or service stations, extractive industries or odour generating uses. In other words, the proposed development is not located in an area that would present a hazard to children, staff or visitors.

It is unlikely that any environmental, health or safety hazards would arise from the proposed Centre Based Child Care facilities location.

C5 Objective: To ensure that the child care facility is compatible with the local character of the surrounding streetscape.

The design of the proposed child care facility, whilst not of traditional dwelling character existing within the locality, it is of a three storey modern architectural style and scale that is not consistent with single or two storey residential dwellings appearing within the Deccan Street/Mount Street residential area and within the broader City of Goulburn.

The proposed building visually dominates and detracts from the neighbourhood character and has not been designed to minimise the impact on adjoining existing residential development.

The proposed building bulk is not consistent with existing streetscape and local character as it presents as a large, oversized building as compared to those existing in the immediate streetscape and locality generally.

The proposal involves a basement which is defined in the Standard Instrument as:

*“**basement** means the space of a building where the floor level of that space is predominantly below ground level (existing) and where the floor level of the storey immediately above is less than 1 metre above ground level (existing).”*

In this case, a review of the submitted plans indicate that the floor level of the storey immediately above basement is 0.508m to 1.92m above ground level (existing). As such, the basement should be considered as a storey. The proposed building has unacceptable bulk to front elevation due to being three storey building. The development sits approximately 0.508m - 1.92m above natural ground level facing roundabout.

This results in the building presenting as dominant, higher and taller than surrounding dwellings from the street elevation. This will impose a strong visual element replacing the softened residential elements of existing dwelling. The overall height of the building is 9.6m which is effectively a three-storey height.

The proposal by reason of its location, siting of building, setbacks, height, bulk and scale, is inconsistent with the current and desired future character of the locality.

C6 Objective: To ensure clear delineation between the child care facility and public spaces.

The proposal clearly distinguishes between the public realm and Centre Based Child Care facility through the use of physical barriers, changes in height and visual material changes.

The proposal clearly defines the pathways and landscaping to ensure safety of the children entering and leaving the facility. The windows from the facility faces towards public domain to provide a passive surveillance to the street as a safety measure and connection to the community. The proposed landscaping along Deccan Street and Mount Street frontage with fencing provides a delineation and transition between the facility and the public domain.

C9 Objective: To ensure that front fences and retaining wall respond to and complement the context and character of the area and do not dominate the public domain.

The proposed brick pillar fence with plantation/hedge is a modern interpretation of traditional picket fencing typically found within traditional housing areas and features as part of the boundary delineation.

The proposed fencing is not considered out of character with the locality.

C11 Objective: To respond to the streetscape and site, while optimising solar access and opportunities for shade.

The proposal optimises the solar access to internal and external play areas by orientating the building in north/south alignment.

Visual screening in the form of privacy louvres have been proposed at first and second floor levels to avoid overlooking of the neighbouring residential properties. The building is orientated with the main openings looking inwards towards the internal play spaces. Where windows are proposed along the boundary, they are at floor level. Notwithstanding, sufficient solar access is provided to all play areas.

As an additional protection to visual amenity, the windows will be required to be formed of opaque glazing.

The submitted shadow diagrams only identify the private open space of southern neighbouring property but does not show the north facing balcony, skylights or windows to living area. The proposal does not adequately demonstrate that it will not overshadow the existing development and permit at least three hours of solar access to the neighbouring property.

C12 Objective: To ensure that the scale of the child care facility is compatible with adjoining development and the impact on adjoining buildings is minimised.

The height and scale of the proposed development is not compatible with the neighbouring residential development. The building presents a three-storey form and does not maintain its relationship with the neighbouring single storey residential development and character of the area.

The proposed building height/storeys is not consistent with the existing traditional residential detached dwellings in the locality and does not fit with the existing surrounding residential and heritage area.

C13 Objective: To ensure the setbacks from the boundary of a child care facility are consistent with the predominant development within the immediate context.

Although the front and secondary street setbacks are consistent with the requirements of Part 4 of GM DCP 2009 for residential development, the rear setback does not comply with the required residential setback of 6m.

The proposed Deccan Street elevation of the Child Care Centre is not in keeping with the existing streetscape character. The existing adjacent residences are single storey and are generally set well back from the road. The proposed Mount Street elevation of the Child Care Centre is primarily car park and

C14 Objective: To ensure that the built form, articulation and scale of development relates to its context and buildings are well designed to contribute to an area's character.

The proposed development does not preserve the character of the area relating to the neighbouring single storey residential development. The built form differs from the prevailing built form on the western side of Deccan Street and Mount Street and presents a visually distinctive and dominant building.

The development is not well set back, is visually dominant and detracts from the neighbourhood character. The proposed building height does not respond to the scale and character of the locality.

The proposed Mount Street elevation of the Child Care Centre is primarily car park and without articulated relief. It is not domestic visually in scale or design detailing.

C15 Objective: To ensure that buildings are designed to create safe environments for all users.

The proposed Centre Based Child Care Facility will be directly accessible from the street. Pedestrian access will be via Deccan Street frontage and vehicular access will be from Mount Street into the basement car park. From basement level, pedestrian access is provided to ground floor and first floor via pedestrian pathways, a lift and stairs. The location of the proposed pedestrian path within the basement is subject to conflicting pedestrian and vehicle movement, both forward and reverse, throughout peak periods and is potentially unsafe particularly for children. All areas of the site are accessible.

C16 Objective: To ensure that child care facilities are designed to be accessible by all potential users.

The main entry to the site is easily identifiable and located with access from Deccan Street as well as from Mount Street.

Accessible design has been provided through the use of ramped and level access and a lift which will enable access to the reception area on both ground floor and first floor.

Access is provided from the basement with a lift as well as a stairwell. The main door entrance on Deccan Street at street level is provided with a ramp as well as stairs.

The submitted Access Report concludes that the proposal achieves the spatial requirements to provide access for people with disability. Access to the staff area/meeting room is providing equitable access to all potential users (contractors, staff, caregivers).

Accessible design compliance has been demonstrated with lift access provided to all floors. Compliance with the Disability Discrimination Act 1992 and the Disability (access to Premises – Buildings Standards) 2010 will be required by imposing appropriate conditions should the development be approved.

C17 & C18 Objective: To provide landscape design that contributes to the streetscape and amenity.

Proposed landscaping incorporates planting along Deccan Street as well as along Mount Street within front and secondary street setbacks. Hedge planting is also proposed to soften the presentation of the proposed building when viewed from the public domain.

Car parking is in the basement and therefore does not require landscaping.

C19 & C20 Objective: To protect the privacy and security of children attending the facility

The proposed Centre Based Child Care Facility has been designed to avoid overlooking from outside the facility through the design of the building, boundary treatments and landscaping. Direct overlooking of the indoor rooms and outdoor play areas from public areas would not occur.

C21 Objective: To minimise impacts on privacy of adjoining properties.

No direct overlooking would result with proposed fencing to adjoining residential areas. Overlooking concerns are limited to west and northwest of the site noting the location of yard areas to the neighbouring properties.

The activity rooms and outdoor play areas have been orientated to the north and west (away from adjoining residences to the west) with the main outdoor play areas over the basement car park screened from the west with privacy screen.

C22 & 23 Objective: To minimise impacts of child care facilities on the acoustic privacy of neighbouring residential developments.

The Acoustic Assessment submitted with the application prepared by Dural Group Consulting seeks to address the potential noise impacts of the operational activities from the proposed child care centre on its surroundings and sets out sound insulation requirements.

The Acoustic Assessment recommends all external walls as cavity brick construction comprising of two layers of 110mm thick brick masonry with 50mm cavity. The internal walls of 90mm plasterboard stud wall, concrete roof system with attached 25mm PIR foam and ceiling system with R1.5 insulation (75mm thick glass wool) and acoustic tile or plasterboard.

The Acoustic Assessment determines that the proposed building structure will provide noise shield to the residential neighbours. To this end, provision of a solid fence instead of a perforated screen to the rear side of the play area at ground floor and provision of acoustic louvers would mitigate the noise.

To minimise the noise impact the Acoustic Assessment also recommends to raise the wall height to 1.8m near the car park entry/exit plus limit the car speed to 5km/hr while entering and exiting the car park.

To minimise the noise in the outdoor play area, the Report recommends splitting children by 50% in the sand pit area and 50% to other side of the outdoor area. Additionally, the Report requires additional mitigation measures to reduce the generated noise to acceptable level in the form of a noise management plan.

The proposed Centre Based Child Care Facility has been designed to ensure that there is no direct overlooking of the surrounding residential dwellings or their areas of private open space by orientating rooms and windows away from the boundary. It is considered that the orientation of both the proposed development and the adjoining developments will provide sufficient separation for both acoustic and visual amenity.

The mitigation measures mentioned in the Acoustic assessment are based on closed windows and doors and provision of mechanical ventilation.

Recommended building construction and management measures as well as boundary fencing, acoustic louvers instead of perforated screen around the outdoor play area are proposed and complies with the necessary guidelines. The Acoustic Report determines that any noise from the facility should not reach above 51dBA at the neighbouring boundary.

The Acoustic Assessment has made assumption that all mechanical plant will be placed outdoor and positioned near roadside or suitable location away from sensitive receivers, however no location of the required mechanical plant is shown on the plans.

The Acoustic Assessment determines that the proposed development can operate without causing a noise nuisance to the neighbours if the recommended measures are correctly implemented. However, the proposed 1.8 metre high acoustic wall adjoining the proposed driveway to Mount Street is located within the front setback area, which is not in character with surrounding residential development, and also obscures sight lines for vehicles exiting the development, which is potentially dangerous for vehicles and pedestrians. The removal or reduction of the acoustic wall will have acoustic impacts, indicating that the proposed development is an overdevelopment of the site.

C25 Objective: To ensure that outside noise levels on the facility are minimised to acceptable levels.

The site is not in proximity to an unacceptable noise source.

An Acoustic Assessment has been carried out by Dural Group Consulting who concluded that there are no external noise sources that would impact the operation of the Centre Based Child Care Facility.

C26 Objective: to ensure air quality is acceptable where child care facilities are proposed close to external sources of air pollution such as major roads and industrial development

The proposed centre based child care facility is located within a residential area. The site is not in proximity to an unacceptable air pollution source.

C28 Objective: To minimise the impact of the child care facility on the amenity of neighbouring residential developments

The DPIE *Child Care Planning Guideline 2021* recommends core hours of operation in residential area of 7am – 7pm weekdays. The proposal is for opening hours of 7am to 6pm Monday to Friday. The proposed hours are therefore consistent with the Guideline.

C30, C31 & C32 Objective: To provide parking that satisfies the needs of users and demand generated by the centre.

The DPIE *Child Care Planning Guideline 2021* is used to quantify the required car parking spaces. Car parking is required at a rate of 1 space per 4 children.

113 children are proposed to attend the centre based child care facility giving a car parking requirement of 28.25 (rounded to 28) car parking spaces.

The parking provision in the Planning Guideline is governed by two criteria based on:

- Within 400 metres of a railway or Metro station within Greater Sydney
 - 1 space per 10 children
 - 1 space per 2 staff. Staff parking may be stack or tandem parking with no more than 2 spaces in each tandem space.
- In other areas:
 - 1 space per 4 children

The development proposed 22 car parking space comprising of 13 staff parking spaces and 9 visitors parking spaces based on Greater Sydney criteria. The proposed parking spaces include one accessible space. It is however important to note that Goulburn is not within Greater Sydney area. Based on other areas criteria (1 space per 4 children), a total of 28 car parking spaces are required. As such, there are insufficient parking spaces proposed.

The proposed set down and pick up spaces meet the AS 2890.1: 2004 User 3A classification. The proposal includes swept path analysis for a B99 vehicle. The swept path analysis has been examined by Council's Development Engineer who has concluded that it is acceptable.

The Applicant has requested to signpost up to 6 set down/pick spaces (P15 – i.e. 15min timed parking) during morning afternoon peaks along Mount Street frontage. Based on the findings of NSW Roads and Maritime Services study "*Validation Trip Generation Surveys Child Care Centres Analysis Report*", Council's Development Engineer has recommended P10 in lieu of the proposed P15. However, permitting the use of on street parking must be supported by a detailed parking study and endorsed by the Local Traffic Committee given the safety of the road users particularly children is a critical factor. Without the endorsement of the proposed 6 on street car parking spaces the proposed development does not provided the required number of parking spaces.

As can be seen in the images below, the submitted basement parking plan includes walking paths for parents and children, However the location of the proposed pedestrian walkway will be subject to conflicting pedestrian and vehicle movement both forward and reverse and is potentially unsafe; this raises concerns on public safety.

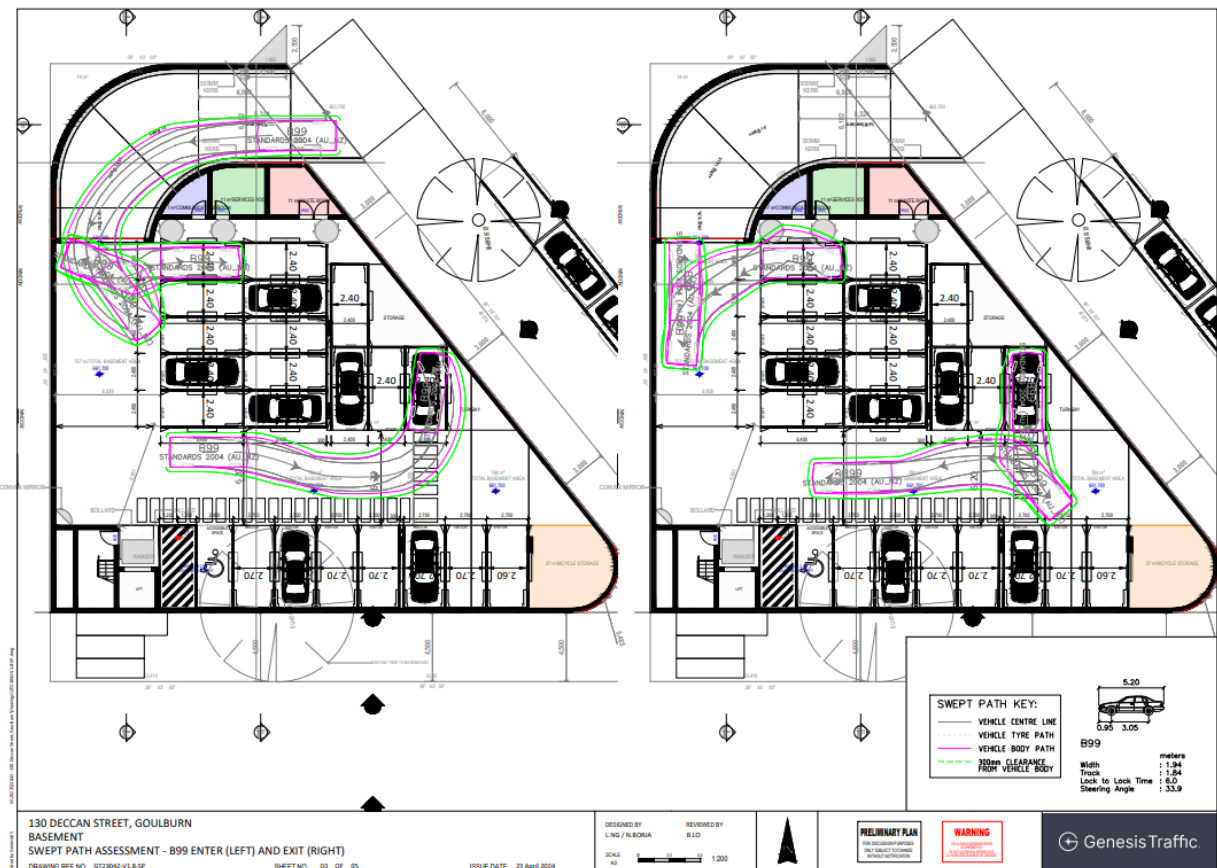


Figure 4: Basement Parking Plan

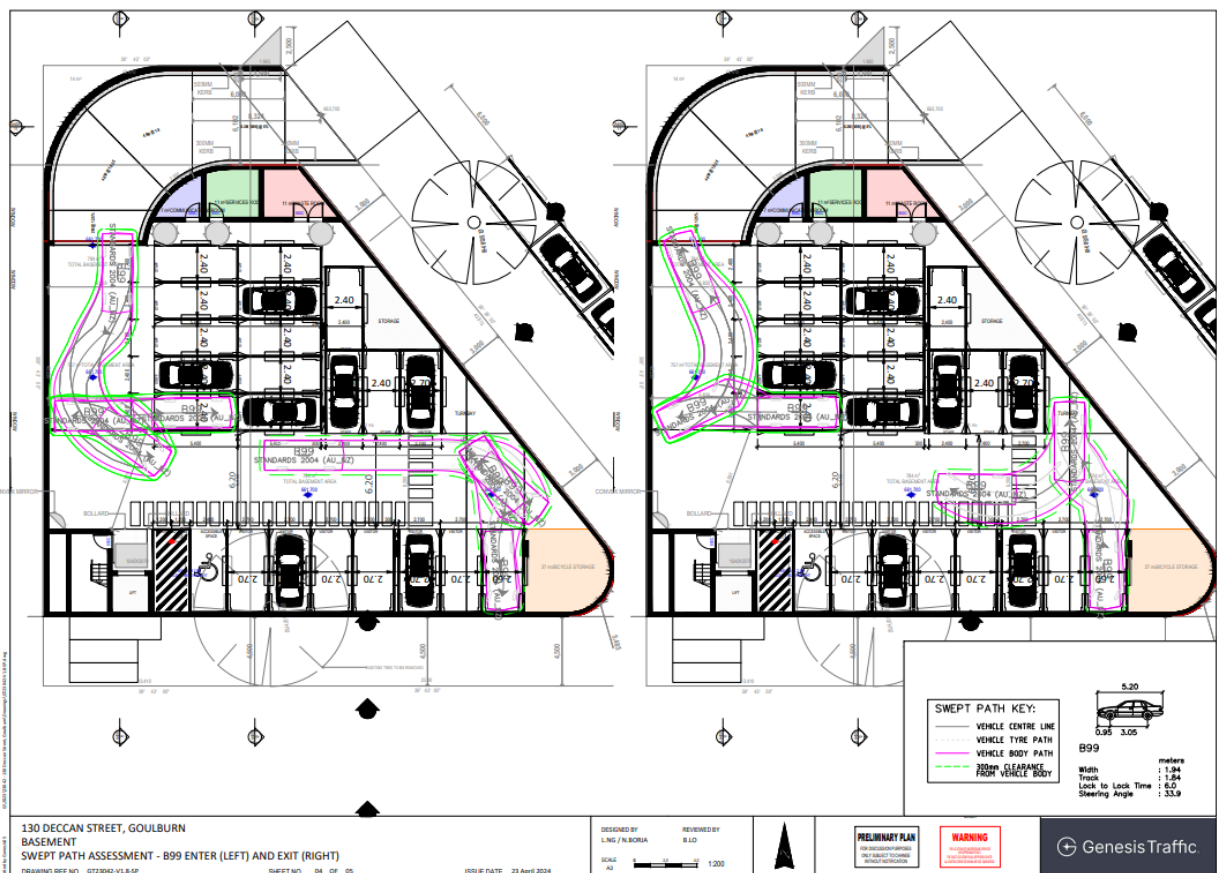


Figure 5: Basement Parking Plan

A Traffic Impact Assessment was submitted with the application. It notes that the Planning Guide allows for reduced parking if the site is co-located or in proximity to other uses with appropriately provided parking, such as business centres, schools, public open spaces, or commercially operated car parks. The Traffic Impact Assessment was reviewed by Council's Development Engineer who has indicated that section C30 has been mis-interpreted by the applicant. The proposed development is not located within a commercial, industrial or mixed use development zone. A percentage of on-street staff parking could be permitted subject to a detailed Parking Study.

The proposed tandem parking near the basement entry/exit ramp may not achieve safe sight distance due to the curve wall near the communication room.

The passing swept paths at the basement entry/exit have shown a B99 and B85 passing each other. This raises questions as to whether two B99 vehicles can achieve safe passing. The proposed entry/exit crossover have the potential to conflict with existing laneway and the proposed wall adjoining to laneway have the potential to obscure the sight distances. The plans have not demonstrated that the exiting vehicle will be provided with adequate sight distances and an unobstructed view of the footpath before proceeding to the road reserve.

The proposal does not demonstrate how exhaust fumes will be managed in the basement parking area.

C33 Objective: To provide vehicle access from the street in a safe environment that does not disrupt traffic flows.

The key State roads in the locality are Fitzroy Street and Goldsmith Street. Whereas Deccan Street is a Transport Freight Corridor. The Application was referred to Transport for NSW (TfNSW) for comments. TfNSW raised concerns with the location of the proposed access on Mount Street without a left turning treatment due to its proximity to the roundabout of Fitzroy and Goldsmith Streets. TfNSW also recommended restricted parking along the frontage of Mount Street to facilitate a basic left turn treatment (BAL) into the site.

In the light of TfNSW comments the applicant provided additional information that included modified access driveway on Mount Street. A 6m clearance zone for no parking is designated as well as an expanded road shoulder that includes a BAL treatment. After reviewing the additional information, TfNSW has provided comments that will be included in any Consent that may issue.

C35 Objective: To provide a safe and connected environment for pedestrians both on and around the site

Vehicles can enter and leave the site in a forward direction. Service deliveries are proposed to be outside of peak hours and would use the basement car park.

There is a designated service/deliveries area. To minimise conflicts between pedestrians and vehicles, pedestrian walkways and crossings are provided in the car park. However, the location of the proposed pedestrian walkways will be subject to conflicting pedestrian and vehicle movement both forward and reverse and is potentially unsafe, this raises concerns on public safety.

Car parking has been designed to be separate from the building entrance and play areas.

However, insufficient information has been provided to determine whether the location and design of the driveway is provided with safe sight lines for pedestrians/existing footpath and adjoining laneway, particularly when a vehicle approach at the entry/exit point from the basement, the gradient of the crossover and proposed wall adjoining to laneway would have potential visibility/safety issues.

Applying the National Regulations

4.1 – Indoor space requirements

The proposed development provides 3.25m² per child of indoor unencumbered space which complies with the requirement set by regulation 107 of the *Education and Care Services National Regulations*.

The proposed development has a total of approximately 372m² of unencumbered indoor space. The Ground Floor provides 174m² of unencumbered indoor space for 53 children whereas the First Floor has provisions for 198m² of unencumbered indoor space for 60 children.

4.2 – Laundry and Hygiene Facilities

The proposed Centre Based Child Care Facility provides separate laundry facilities for ground floor and first floor child care areas which meet the requirement of Regulation 106 of the *Education and Care Services National Regulations*.

A layout plan of the laundry has been provided however it is not explanatory. Sufficient space is however present to enable all the required items to be contained within the laundry.

4.3 – Toilet and Hygiene Facilities

The proposed Centre Based Child Care Facility provides toilet facilities which meet the requirement of Regulation 107 of the *Education and Care Services National Regulations*.

4.4 – Ventilation and Natural Light

Child care facilities are required to comply with the light and ventilation and minimum ceiling height requirements of the *National Construction Code*.

The Acoustic Report recommends all windows to be kept closed during noise generating activity to minimise the noise. However, the indoor play areas are oriented towards north which will assist in receiving the consistent natural light throughout the day. The submitted solar access diagrams demonstrate the proposal will achieve the three hours of solar access between 9am and 3pm on the winter solstice.

4.5 – Administrative Spaces

The *Education and Care Services National Regulation* requires that a service must provide adequate area or areas for the purposes of conducting the administrative functions of the service, consulting with parents of children and conducting private conversations. Adequate areas are provided for the purposes of conducting the administrative functions of the service including staff rooms, reception areas, consulting with parents of children and conducting private conversations.

The design provides for single meeting room/office which is considered to allow for interchangeable uses such as a manager's office and a meeting room for parents or carers when required.

The administration facilities, meeting room, office and reception area are all located together on the ground floor as well as on first floor. Similarly, all staff facilities, kitchen, bathroom, etc are located together on both ground and the first floor.

The design of the administrative space provides equitable access for staff with a disability. The administrative space also allows for equitable access for parents or children with a disability as the facility will be equipped with a lift.

4.6 – Nappy Change Facilities

Separate nappy changing facilities are provided attached with each playroom consistent with Regulation 112 of the *Education and Care Services National Regulation*. However, hand cleaning facilities are not shown in the nappy change room.

4.7 – Premises designed to Facilitate Supervision

The Centre Based Child Care Facility has been designed to facilitate supervision compliant with Regulation 115 of the *Education and Care Services National Regulation*.

4.8 – Emergency and Evacuation Procedures

An Emergency and Evacuation Plan has not submitted with the application for consideration with this section. The Applicant has requested its deferral to Construction Certificate stage.

4.9 – Outdoor Space Requirements

The proposed development is compliant with the requirement for unencumbered outdoor space providing 7m² per child and 0.3m³ of storage area.

4.10 – Natural Environment

The revised landscaping plans show a layout for a naturally inspired play environment. Frost hardy species are to be used to survive the Goulburn weather.

4.11 – Shade

Regulation 114 of the *Education and Care Services National Regulation* requires that “*The approved provider of a centre-based service must ensure that outdoor spaces provided at the education and care service premises include adequate shaded areas to protect children from overexposure to ultraviolet radiation from the sun.*”

Outdoor spaces included adequate shaded areas to protect children from overexposure to ultraviolet radiation. Shade sail canopies are provided over sandpit areas and modular play equipment areas.

4.12 – Fencing

Fencing is proposed to provide a safe and secure environment as well as acoustic attenuation.

Plans propose 1.8m high fence along western and northwestern property boundary whilst 1.2m fence along Deccan Street and Mount Street frontage.

4.13 – Soil Assessment

The land subject of DA/0099/2324 is an existing residential property with no history of neighbouring contaminating activity.

The submitted Initial Geotechnical Investigation Report prepared by D&N Geotechnical Pty Ltd concludes that the site appears to be feasible for commercial development from a geotechnical perspective. However, the report recommends additional geotechnical investigations are required to develop further recommendations specific to the development.

Having said that the report concludes dilapidation surveys be carried out on neighbouring structures and sensitive services prior to commencing excavation.

▪ **Goulburn Mulwaree Local Environmental Plan 2009**

Land Use Table – R1 General Residential

The proposed Centre Based Child Care Facility is permissible with Council's consent. The Facility will meet the objectives of the zone *"enabling other land uses that provide facilities or services to meet the day to day needs of residents"*.

The proposed development is arranged over two (2) existing lots with a total area of approximately 1242.30 m². The minimal permissible Lot size is 700m² and therefore the proposed development is compliant.

Clause 2.7 – Demolition requires development consent

Demolition of existing dwelling and structures on site are sought as part of the subject development application. Any approval that may issue will require compliance with *AS2601 - The Demolition of Structures*.

Clause 5.10 – Heritage Conservation

The site is not located within the Goulburn Heritage Conservation Area, however it is adjacent to two (2) LEP listed heritage items i.e. Goulburn High School to the east & dwelling "Beamish" at 8 Mount Street to the west. The application is supported by a Statement of Heritage Impact.

The application was referred to Council's Landscape and Heritage Planner for comments. In response, the Landscape and Heritage Planner indicated the proposed Deccan Street elevation of the Childcare Centre is not in keeping with the existing streetscape character.

The existing adjacent residences are single storey and are generally set well back from the road with the exception of 126 Deccan Street that has approx. 4.6m setback, however the building is narrow, single storey and the roof form steps back from the road. 116 Deccan Street has a section that is two storey, however it is set well back from the road, is relatively narrow and the remainder of the block is heavily vegetated. This is to the extent that the remainder of the dwelling can't be seen from the road.

The adjacent Goulburn High School is two storey, however the built area facing the road is relatively narrow with space in between the individual buildings. It is also partially screened by vegetation.

The proposed Mount Street elevation of the Childcare Centre is primarily car park and without articulated relief. It is not domestic visually in scale or design detailing.

Clause 7.1A – Earthworks

The proposed development includes earthworks ancillary to the proposed development so that the Centre Based Child Care Facility is capable of providing the carparking spaces. No details of cubic metreage of excavation has been mentioned. The submitted plans indicate the basement area would be 784m² and depth of the basement would be 3m. As such, approximately 2,352 cubic metres of soil would be excavated from the site to facilitate construction of the basement and building.

The proposed development is unlikely to disrupt or cause detrimental effect on existing drainage patterns as there are none existing through the site.

Subsurface conditions can be complex and may vary over relatively short distances. The Applicant has submitted an Initial Geotechnical Investigation Report in support of the proposed development.

The report concludes the site appears feasible for the development from a geotechnical perspective. However, the report concludes a further detailed assessment is required.

The application was referred to Water NSW pursuant to clause 90(2) of the Water Management Act 2000. In response, Water NSW has granted General Terms of Approval as well as concurrence. The concurrence letter indicates the proposal can achieve a neutral or beneficial effect on water quality provided appropriate conditions are included in any development consent and are subsequently implemented.

Having said that, dilapidation surveys would be required to be carried out on neighbouring structures and sensitive services prior to commencing excavation.

To adequately assess the proposed earthworks, preliminary earthwork plans with following details, in addition to a geotechnical report are required:

- a) Provide earthworks cross sections indicating property boundaries, retaining walls, cut/ fill areas and height of retaining walls.
- b) Confirm the maximum height of the proposed retaining wall and indicate the height on relevant drawings.
- c) Ensure that any retaining walls and fencing are designed to allow free draining of existing overland flows.

▪ **Goulburn Mulwaree Development Control Plan 2009**

1.7 – Public Participation

The proposed development was notified to adjoining and adjacent/nearby property owners for a period of 28 days, placed a notice on site, in the newspaper and on Council's website for the same period. Twenty (20) submissions including a petition containing 121 signatures were received against the proposal. The issues contained within the submissions received have been considered previously in this report.

2.1 – General Development Objectives

For the reasons discussed throughout this report, the proposal is inconsistent with the following objectives:

- *Employment uses should be sensitively designed and located to minimise conflict.*
- *Non-residential land uses shall not impact upon the amenity of the area or surrounding sensitive land uses.*

3.3.2 – Landscaping

A landscaping plan prepared by Unique Garden Design has been submitted as part of the Development Application. The landscaping is designed to integrate the transition from outdoor to indoor areas and provides planting along Deccan Street and Mount Street frontage within front and secondary setback areas. The taller elements of the proposed landscaping will provide a softening to the building appearance. The proposed landscaping to the external play areas on ground floor and first floor level are largely inward facing.

The site has been previously cleared and developed and retains no remnant native vegetation. Council's Landscape Planner has reviewed the landscape plans and has indicated that the plant species shown on the landscape plan are not included in the plant schedule. The frost hardy species are required to be used.

3.6 – Vehicular Access and Parking

Vehicular access and car parking are discussed under Child Care Planning Guideline earlier in this report.

3.7 – Crime Prevention Through Environmental Design

The proposed Centre Based Child Care Facility has been designed to ensure that children remain safe whilst in the care of the centre and to prevent unauthorised access. However, the proposal is required to provide a security gate to the basement car park and CCTV/security cameras are also required to be provided for the publicly accessible spaces.

3.16 – Stormwater Pollution

The stormwater impacts as a result of the proposed development have been considered. WaterNSW has granted concurrence subject to conditions to be included in any favourable consent that may issue for the proposed development. This will ensure adequate measures are put in place to ensure satisfactory stormwater disposal, sedimentation control and the control of pollution.

The development proposes onsite detention and rainwater tank storage for reuse at the front of the property underground. Water NSW have granted their concurrence to the design of the proposal in terms of water quality.

4.2.7 – Noise and Vibration

As part of the Development Application submission an Acoustic Assessment was submitted. Noise and vibration issues are discussed under Child Care Planning Guideline earlier in this report.

7.1 – Utilities

If Development consent is granted, conditions of consent would require that the development is to be connected to gas, electricity, telephone, water and sewer. The services are available in the locality to service the proposed development.

Likely Impact of Proposed Development

Context and Setting: The proposed development is permissible within the R1 General Residential Zone and compatible with the objectives of the zone. However, the proposed development in its current form is not compatible with the surrounding streetscape and desired future character of the area.

Access, Transport and Traffic: The proposed development would result in an increase in vehicular movements in the locality during peak AM and PM periods as discussed in the Traffic Impact Assessment. The proposed development incorporates basement car parking that is not sufficient to meet the requirements of a Centre Based Child Care Facility.

The proposal provides onsite parking being 13 parking spaces for staff and 9 parking spaces for visitors. The proposal also relies on street parking comprising 6 sign posted, set down/pick up P15 spaces during morning and afternoon peaks along site's frontage on Mount Street indicating that the proposed development is an overdevelopment of the site.

Insufficient information has been provided to determine if the location and design of the driveway crossover on Mount Street is provided with safe sight lines particularly the gradient of the crossover and proposed wall adjoining to laneway will obscure the visibility.

The proposed 1.8 metre high acoustic wall adjoining the proposed driveway to Mount Street is located within the front setback area, which is not in character with surrounding residential development, and also obscures sight lines for vehicles exiting the development, which is potentially dangerous for vehicles and pedestrians. The removal or reduction of the acoustic wall will have acoustic impacts, indicating that the proposed development is an overdevelopment of the site.

Visual Amenity: The site is within a low density, predominantly single storey residential area just outside of the Goulburn Heritage Conservation Area. The proposed development will not integrate with the character of surrounding residential dwellings given the proposed building presents as dominant, higher and taller than surrounding residential dwellings as discussed under Child Care Planning Guideline earlier in this report.

Noise & Acoustic Amenity: The operating hours of the Centre Base Child Care Facility are proposed to 7am to 6pm. As part of the Development Application an Acoustic Assessment has been submitted which demonstrates to address the potential noise impacts of the operational activities from the proposed child care centre on its surroundings and sound insulation requirements.

The Acoustic Assessment has been discussed previously in the report.

Natural Hazards: No natural hazards are known to impact the site. The proposed development incorporates significant ground works, these will be wholly within the site. Water NSW has provided General Terms of Approval as well as concurrence.

Safety, Security and Crime Prevention: The proposed development has been designed to ensure the safety of children and to provide good levels of natural surveillance over the public domain. However, a security gate to the basement car park and CCTV/security cameras would be required to be provided.

Social Impact on the Locality: The proposed development will have a positive impact on the locality providing a facility that will meet the needs of the local population.

Economic Impact on the Locality: The proposal will generate economic benefit for the community by creating job opportunities during construction works in relation to the development. The development will provide for increased employment opportunities for the people in the child care industry. As such, positive economic impacts are envisaged.

Site Design and Internal Design: The proposed scale, built form and design of the development presence to the streetscape is not consistent with the locality in that the proposed building is a three-storey structure with a dominant, higher and taller building than surrounding residential dwellings making it highly prominent in the streetscape.

Suitability of the Site for the Proposed Development

The proposed Centre Based Child Care Facility in its current form is not suitable for the site concerned. The constraints of the site have not been adequately incorporated into the design and the impacts on the neighbouring residential development have not been adequately addressed.

It is considered that the impacts of the proposal will not result in a positive outcome to the locality. Furthermore, any approval in its current form will not be in the public interest due to the numerous issues of non-compliance.

The proposal does not comply with a number of controls within the *Child Care Planning Guideline 2021*, including emergency and evacuation requirements, parking requirements and is also reliant

upon on street car parking to achieve parking requirements, indicating that the proposed development is an overdevelopment of the site.

The proposal is not considered to respect the residential character of the immediate locality. Therefore, the proposed development is not considered appropriate for the site.

Policy Considerations

- State Environmental Planning Policy (Resilience and Hazards) 2021
- State Environmental Planning Policy (Biodiversity & Conservation) 2021
- State Environmental Planning Policy (Transport and Infrastructure) 2021
- NSW Government Planning and Environment Child Care Planning Guideline
- Goulburn Mulwaree LEP 2009 (as amended)
- Goulburn Mulwaree DCP 2009 (as amended)
- Goulburn Mulwaree Local Infrastructure Contributions Plan 2021

Conclusion and Recommendation

The proposed development has been considered against the relevant Legislation and Policy. Each submission has been duly considered in the development assessment. It is considered that all potential impacts of the development cannot be adequately managed through conditions of development consent and the proposed development is an overdevelopment of the site.

FINANCIAL IMPLICATIONS

Financial implications are likely to Council if the applicant of the development proposal elects to appeal the recommended refusal to the Land and Environment Court.

LEGAL IMPLICATIONS





Refusal of the application would provide a pathway for a Section 8.2 Review under the Environmental Planning & Assessment Act 1979 to be lodged if the matters for refusal could be overcome in the period allowed for a Review of application to be made.

Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.

16.2 DA/0195/2324 - 3 LOT TORRENS TITLE SUBDIVISION, 6 PARK STREET GOULBURN

Author: Development Assessment Officer
Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. Section 4.6 Variation Written Request Report (separately enclosed) 
 2. Statement of Environmental Effects Report (separately enclosed) 
 3. Subdivision Plan (separately enclosed) 
 4. Draft Conditions of Consent (separately enclosed) 

Reference to LSPS:	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
DA Number:	DA/0195/2324
Address:	6 Park Street, Goulburn and 65 Citizen Street, Goulburn
Proposal Description:	Three (3) Lot Torrens Title Subdivision
Type of Development:	Local
Zone:	R1 General Residential
Variations to Policy:	Variation to minimum subdivision lot size under <i>Goulburn Mulwaree Local Environmental Plan 2009</i> .
Submissions:	Nil
Key Issues:	Minimum Lot Size (section 4.6 Variation under <i>Goulburn Mulwaree Local Environmental Plan 2009</i>)

RECOMMENDATION

That:

1. The staff assessment report for development application DA/0195/2324 for the proposed Three (3) Lot Torrens Title Subdivision be received.
2. Consent be granted for DA/0195/2324 for a three (3) Torrens Title Subdivision located at 6 Park Street and 65 Citizen Street, Goulburn subject to the conditions in the Attachment.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The proposal (DA/0195/2324) for a three (3) Lot Subdivision at 6 Park Street and 65 Citizen Street, Goulburn was lodged with Council via the NSW Planning Portal on the 16 November 2023. The proposal was notified to surrounding and adjoining properties on 27 February 2024, and no submissions were received.

In addition, the NSW Department of Planning, Housing and Infrastructure issued a Guide to Varying Development Standards in November 2023, which requires a development application for a Local development that involves a variation of a numerical development of more than 10% to be determined by a Local Planning Panel or the Elected Council. As the breach of the development standard exceeds 10%, the matter is referred to the Council for determination.

Site and Locality Description

Low-density residential dwellings with detached outbuildings and garages surround the site. Most of the area is zoned R1 General Residential, with MU1 Mixed Use located south of the site. The site sits within an established urban area of Goulburn, approximately 1km northwest of the Goulburn CBD.

An aerial photograph of a residential neighborhood with yellow property boundaries. A red pin is placed on lot 8, which is a small lot located between lot 10 and lot 65, and between lot 5 and lot 69. The street 'Citizen Street' is labeled at the bottom of the image. Other lots are numbered 1, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 18, 59, 59A, 61, 63, 65, 69, 71, and 78A.

Figure 1: Aerial View of the subject site (marked with red pointer)



Figure 2: Aerial View of the subject site in relation to land zones (marked with red pointer) (Pink: R1 General Residential, Blue MU1 Mixed Use)

Proposed Development

The proposal is for a three (3) Lot Torrens Title of Lot 1 DP 194598, 6 Park Street, Goulburn, and Lot 1 DP136522, 65 Citizen Street, Goulburn. The subdivision is to be created to reflect the current arrangement of the dwellings on 6 Park Street. In addition, an easement over the existing building overhang on Lot 32 DP1137578 will be created to allow building maintenance on 8 Park Street – refer Figure 3 below.

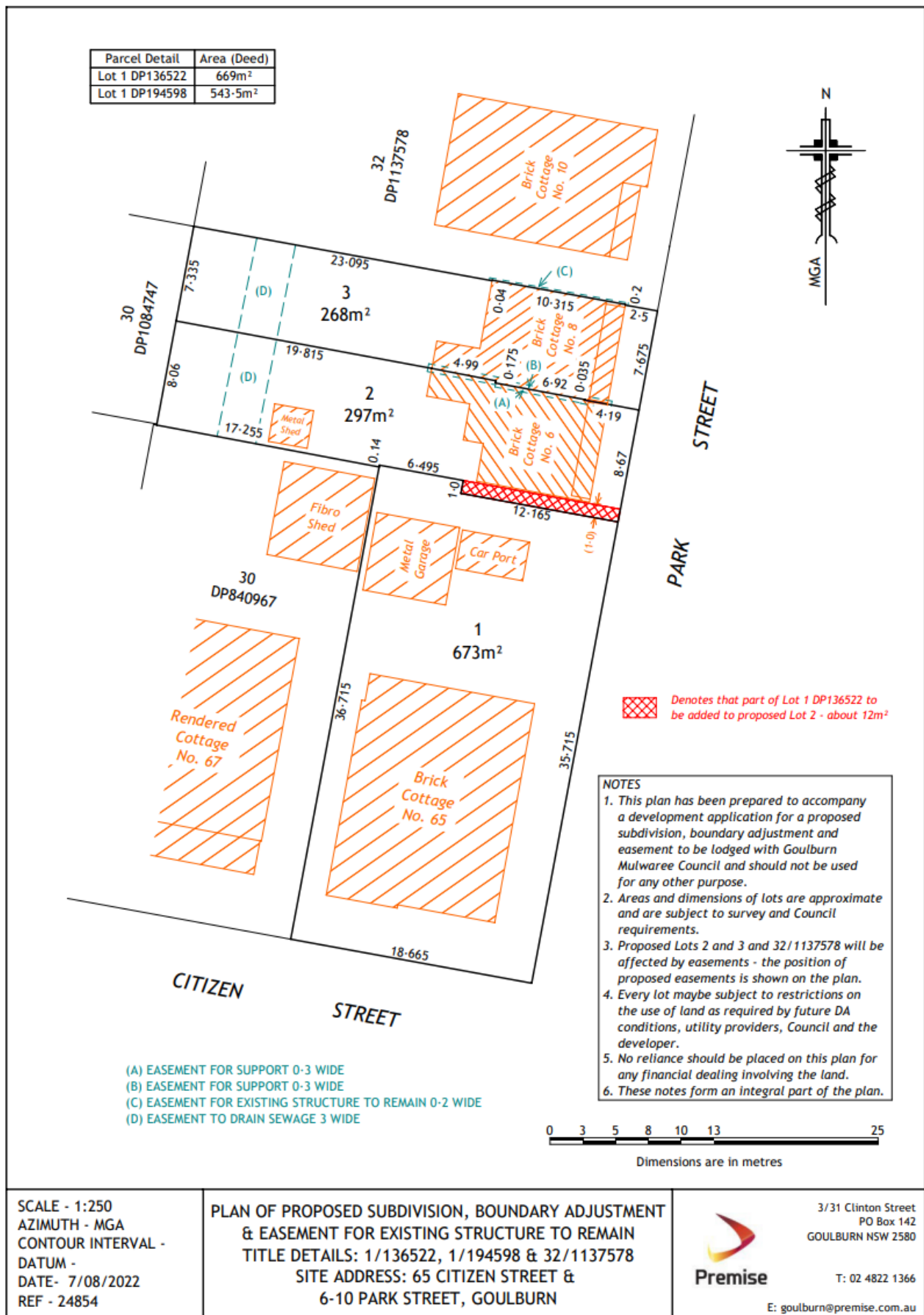


Figure 3 – Proposed Plan of Subdivision

Consultation and Submissions made in accordance with Act or RegulationsPublic Submissions

The proposed development was notified to twelve (12) adjoining and nearby residents. It was also placed on the Council's website. Public exhibition of the proposal resulted in no submissions being received within the submission period.

Assessment against Legislation and Policies**State Environmental Planning Policies*****State Environmental Planning Policy (Biodiversity and Conservation) 2021***Chapter 2 Vegetation in non-rural areas

The subject site is not mapped as Terrestrial Biodiversity under Section 7.2 of the *Goulburn Mulwaree LEP 2009*, and it is not indicated to be affected by biodiversity on the Biodiversity Values Map as shown on the NSW Planning Portal. Considering the location and nature of the subject site and proposal, being the subdivision of an existing allotment within Goulburn, the proposal is satisfactory regarding biodiversity issues.

Chapter 6 Water catchment

The site is located within the Sydney Drinking Water Catchment. The proposal has been assessed as having a neutral or beneficial impact on water quality.

State Environmental Planning Policy (Resilience and Hazards) 2021

The SEPP requires the consent authority to consider whether the land is contaminated before granting consent to the carrying out of any development on that land and to be satisfied that the land is suitable for the proposed use.

A site review was conducted, and it did not reveal any uses that would lead to land contamination. It is noted that the site is an established allotment within Goulburn with a history of residential use. Therefore, the Council is satisfied that the land on which the proposal is located is suitable for the subdivision.

Goulburn Mulwaree Local Environmental Plan 2009Land Use Table – Zone R1 General Residential

The objectives of the R1 General Residential are as follows:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To maintain the economic strength of commercial centres by limiting the retailing of food and clothing.

The proposed subdivision will meet the objectives of the R1 General Residential Zone. The proposal is satisfactory regarding the objectives specified in bullet points 1 and 2 of the R1 General Residential zone as a future dwelling house will provide for the community's housing needs. As no additional buildings are proposed for the subdivision, the proposal will still allow the zone's objectives to be maintained.

Section 4.1 – Minimum Subdivision Lot Size

The minimum subdivision Lot size for the site is 700 m², as per the Lot Size Map of the Goulburn Mulwaree LEP 2009. The proposal, therefore, represents a numerical departure from the Minimum Lot Size, as per the following:

- Lot 1 (673m²) = 27m² OR 3.85% reduction from the standard.
- Lot 2 (297m²) = 403m² OR 57.57% reduction from the standard.
- Lot 3 (268m²) = 423m² OR 61.71% reduction from the standard.

The proposed lot sizes are below the minimum lot sizes as noted within the *Goulburn Mulwaree Local Environmental Plan 2009*. The reason for the reduction is to allow the existing semi-detached dwellings to be split into separate lots. The current lot size of Lot 1 DP194598 (6-8 Park Street) is 565m² which would also result in the current lot being also under sized. Justification for the request for the variation is discussed further under Section 4.6 – Exceptions to development standards.

Section 4.6 – Exceptions to development standards

The proposal requires the Council to act on the Section to allow a variation to the *Goulburn Mulwaree Local Environmental Plan 2009* standard. The applicant has requested a variation for a minimum lot size of 268m² as mentioned under Section 4.1 – Minimum Lot Size of the report.

Section 4.6 of the *Goulburn Mulwaree Local Environmental Plan 2009* permits a contravention of a development standard with the objectives being to allow an appropriate degree of flexibility in applying specific development standards to development and to achieve better outcomes for and from development by allowing flexibility in particular circumstances.

Section 4.6(3) stipulates that a written request is required from the applicant that justifies the contravention of the development standard by demonstrating that compliance is unreasonable or unnecessary and that there are sufficient environmental planning grounds to justify the contravention. A copy of the written request is attached to the report, which states that the development will meet Section 4.6 (3)(a)(b) (**Attachment 1**).

Section 4.6(4)(a)(i) requires the consent authority to be satisfied that the applicant's written request, seeking to justify the contravention of the development standard, has adequately addressed the matters needed to be addressed by Section 4.6(3). Consent authorities are to consider the same issues that applicants must address in their written request. These matters are addressed as follows:

Compliance with the development standard is unreasonable or unnecessary in the circumstances.

The written request is considered to have adequately addressed how compliance is unreasonable and unnecessary in the case circumstances. The written request states that compliance with the Minimum Subdivision Lot Size development standard is unreasonable and unnecessary as the objective of the relevant development standard is achieved.

The applicant has considered the five (5) tests in regards to the departure to the standards as established under *Wehbe v Pittwater Council [2007] NSWLEC 827*. The applicant has considered Test 1 which is the objectives of the standard are achieved notwithstanding non-compliance with the standard.

Test 1 - Section 4.1 – Minimum Subdivision Lot Size

1. The objectives of this Section are as follows:

- a) To provide a minimum lot size for the subdivision of land.

The consent authority considers the proposed subdivision lot size acceptable in this circumstance, as it is a natural division of the existing semi-attached dwelling on the site for residential purposes. The proposal does not increase the density available to the land by altering the minimum lot size, nor does the proposal impact streetscape amenity, private open space, essential services or pose any environmental impacts. No further development and density will result from the creation of the lots.

2. *This Section applies to a subdivision of land shown on the Lot Size Map that requires development consent and that is carried out after the commencement of the Plan.*

Under the Lot Size Map for the site, a minimum site area of 700m² is stipulated. Section 4.1A(3) states that despite Section 4.1, Council consent may be granted to a single proposal that results in the subdivision of land, resulting in two lots with a minimum site area of 350m². The current site area of the allotment is 565m², containing a lawfully semi-attached dwelling.

3. *The size of any lot resulting from a subdivision of land to which this Section applies is not to be less than the minimum lot size shown on the Lot Size Map in relation to the land.*

The current site area of the allotment is 565m², containing a lawfully attached dwelling. The proposal does not increase the density available to the land by altering the minimum lot size, nor does it change the physical elements of the structures, impact the streetscape amenity, private open space, or essential services, nor does it pose any environmental impacts.

4. *This Section does not apply in relation to the subdivision of any land –*
 - a) *By the registration of a strata plan or strata plan of subdivision under the Strata Schemes Development Act 2015, or*
 - b) *By any kind of subdivision under the Community Land Development Act 2021.*

The proposed development is to utilise Torrens Title for the subdivision of the lot, and as such, the Section does not apply.

It is considered that the matters raised in the test are addressed and that the allowance for the variation is reasonable. In addition, several properties within the surrounding area are currently undersized regarding lot sizes.

That there are sufficient environmental planning grounds to justify contravening the development standard.

The written request provides sufficient environmental planning ground to justify contravention of the Minimum Subdivision Lot Size development standard, as it demonstrates that the proposal will not contravene section 4.6(2) of the Goulburn Mulwaree Local Environmental Plan 2009 and will be able to achieve the aims (c), (d), (f) and (g) of Section 1.3 of the Environmental Planning and Assessment Act 1979.

Other grounds for the justification for the contravention include that:

- The semi-attached dwelling on the site has been being lawfully established, the density provisions available as part of the proposal are not increased.
- The proposal will not alter the physical elements of the structures that have been in existence for several years representing the character of the area.
- The existing structures are rated separately, demonstrating that the semi-detached dwelling has been considered as being separate residences for a number of years.
- There is no impact on the residential or streetscape amenity.
- Essential services are already in place and pose no environmental impacts.

Therefore, the written request is considered to have adequately addressed the matters prescribed by Section 4.6(3) of the *Goulburn Mulwaree Local Environmental Plan 2009*.

Section 5.10 Heritage Conservation

The subject land is located within a Heritage Conservation zone. The proposal provides only for the amendment to the division of existing titles. The proposal will not limit the continued conservation of the local environmental heritage. It will not allow a permanent alteration and impact the heritage amenity of any heritage items within the vicinity.

Goulburn Mulwaree Development Control Plan 2009

Part 4 Principal Development Controls – Urban

4.1.19 Subdivision

The proposed subdivision is for an existing residential site and an semi-attached housing building. The proposal will not inhibit the continued conservation of the local environmental heritage. It would not permanently alter or impact the heritage amenity, curtilages, or views of any heritage items within the vicinity.

The subdivision pattern is like that of the surrounding locality, and access will be off Park Street except for 65 Citizen Street, which has additional access off Citizen Street.

Each new allotment will have satisfactory access to sewer, water and electricity services. Stormwater drainage can be achieved via the existing stormwater connections.

Likely Impact of Proposed Development

The subdivision proposal is for an existing development that will not result in additional residential buildings. As the buildings exist and have been in place for some time, it is considered that the proposed subdivision will not have an adverse impact on the streetscape and the heritage of the area.

The proposed subdivision is generally consistent with the existing subdivision pattern within the immediate locality with several such subdivisions.

Suitability of the Site for the Proposed Development

The site at 6 Park Street is suitable for the proposed subdivision, does not create adverse impacts on adjoining properties in terms of overlooking or overshadowing, and will not create additional opportunities for further densification of the locality. The variation to the minimum lot size will allow a subdivision that reflects the current building design on the site and follows the subdivision pattern within the locality.

Policy Considerations

- Goulburn Mulwaree LEP 2009 (as amended)
- Goulburn Mulwaree DCP 2009 (as amended)

Conclusion and Recommendation

The proposed subdivision for three (3) Torrens title lots is consistent with the provisions of the LEP and DCP. The proposal has been assessed as being in the public interest, and no significant impact has been identified. With the absence of any significant impacts, the application warrants Council support.

Regarding the matters for consideration under Section 4.15 of the *Environmental Planning and Assessment Act 1979*, it is considered that the proposed development is satisfactory. Therefore, the application is recommended for approval, subject to conditions.

FINANCIAL IMPLICATIONS

Financial implications are likely to Council if the applicant of the development proposal elects to appeal the recommended approval conditions to the Land and Environment Court.

LEGAL IMPLICATIONS

Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.








16.3 PLANNING PROPOSAL - ZONING AND MINIMUM LOT SIZE AMENDMENT TO PART OF 20-24 LOCKYER STREET, GOULBURN

Author: Senior Strategic Planner

Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments:

1. Proponents Submitted Planning Proposal Report_PP-2023-2555 (separately enclosed) 
2. Heritage NSW Referral Comments (separately enclosed) 
3. Proposed Cut and Fill plan (separately enclosed) 
4. Water NSW Referral Comments_Dec 2023 (separately enclosed) 
5. Biodiversity Officer Referral Comments (separately enclosed) 
6. TfNSW Referral Comments (separately enclosed) 
7. GMC Operations Referral_Water_Sewer_Traffic (separately enclosed) 

Reference to LSPS:	Planning Priority 6: Industry and Economy – Vision 2040 – Local industry provides for the employment needs of the region within a thriving and diversified economy which is resilient to change.
Address:	20-24 Lockyer Street, Goulburn

RECOMMENDATION

That:

1. The report from the Senior Strategic Planner regarding the proposed zoning amendment to the Goulburn Mulwaree Local Environmental Plan 2009 be received.
2. Council prepare a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 to:
 - (a) Amend the land use zoning of part of Lot 2, DP1238214 at 20-24 Lockyer Street, Goulburn from RU2 Rural Landscape to E4 General Industrial.
 - (b) Remove the current 100ha minimum lot size and apply no minimum lot size restriction to the entirety of Lot 2, DP1238214 at 20-24 Lockyer Street, Goulburn.
3. Subject to 3(a) below, the planning proposal be forwarded to the Department of Planning, Housing and Infrastructure for a Gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979.
 - (a) The submission to Council of a full Aboriginal Cultural Heritage Assessment Report in accordance with *The Code of Practice for Archaeological Investigation in NSW* (DECCW 2010), *Aboriginal cultural heritage requirements of proponents* (DECCW, 2010) and advice prepared by Heritage NSW in Attachment 2.
4. The Department of Planning, Housing and Infrastructure be advised that Council wishes to be the delegated plan making authority for this proposal.
5. If the Department of Planning, Housing and Infrastructure issues a Gateway determination to proceed with the planning proposal, consultation be undertaken by Council with the community and government agencies in accordance with any directions of the Gateway determination.
6. The fees charged in this Planning Proposal are as per the 2023-2024 fees and charges due

to it being lodged in the previous financial year.

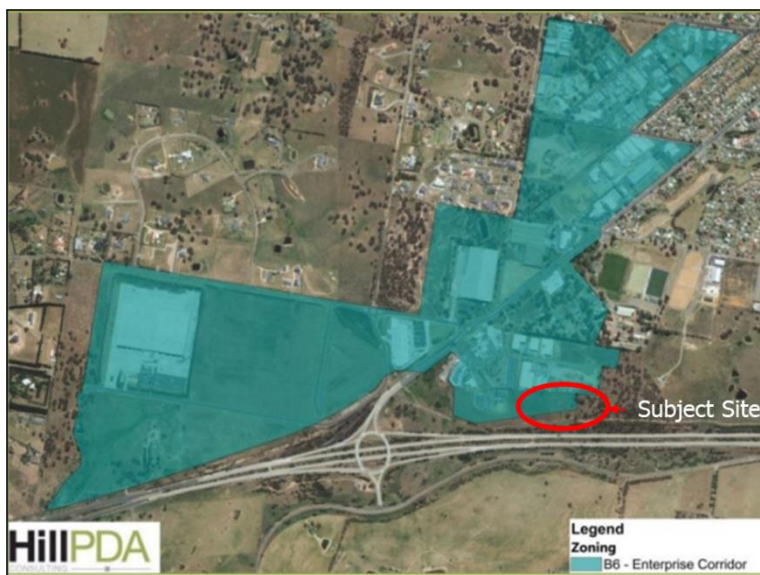
Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The Employment Land Strategy 2016

The Employment Land Strategy identifies the subject site within the South Goulburn Enterprise Corridor Precinct (**Figure 1**) with a recommendation to rezone the site from rural to industrial.

Figure 1: Extract from the Employment Land Strategy 2016



This site has been subject to 2 planning proposals prior to the submission of the current proposal.

2019 Proposal- Dossie St (REZ/0007/1819)

A planning proposal was initially submitted in 2019 (REZ/0007/1819) which sought to rezone this site alongside its neighbour, 2E Sloane Street (previously in Council ownership). This proposal was known as the Dossie Street proposal and the subject site known as 12 Tait Street. This proposal sought to rezone the site and its neighbour from RU2 Rural Landscape to IN1 General Industrial and R5 Large Lot Residential. The proposal went through the Gateway process but was never completed. A number of issues were identified but not resolved including Contamination, Biodiversity, Traffic and Aboriginal Cultural Heritage, but the more significant of these constraints were largely (not exclusively) focused on the neighbouring site 2E Sloane St.

The current proponent was advised of the previously identified challenges with the site and its neighbour and provided with background information on the incomplete planning proposal.

Expedited Amendment- Part of 20-24 Lockyer St (PP_2022_2030)

An expedited amendment planning proposal (PP_2022_2030) was completed in July 2022 which resolved a split zoning anomaly on the small trapezoid piece of land separated by Lockyer Street to the west. The amendment removed the RU2 Rural Landscape zone and minimum lot size on the western land parcel and replaced it with a IN1 General Industrial Zone.

Current Proposal- 20-24 Lockyer St (PP_2023_2555)(REZ/004/2324)

A proponent-led planning proposal was submitted to Council through the planning portal on 16 November 2023 (Portal ref: PP_2023_2555, Council ref: REZ/0004/2324).

The proponent submitted the entirety of Lot 2, DP1238214 at 20-24 Lockyer Street (**Figure 2**) for a rezoning from RU6 Rural Landscape to E4 General Industrial to match the zoning of its neighbours to the north and remove its 100ha minimum lot size.

Prior to the submission of the proposal, officers discussed the supporting requirements through pre-lodgement meetings on 1 February 2023 and 17 July 2023.

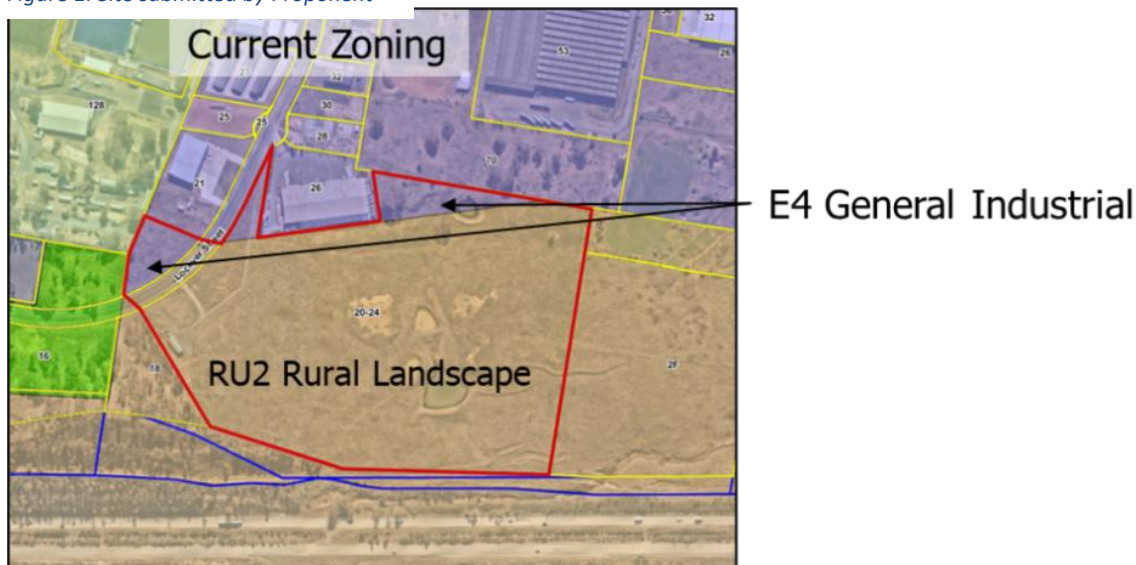
Figure 2: Site submitted by the proponent.



REPORT

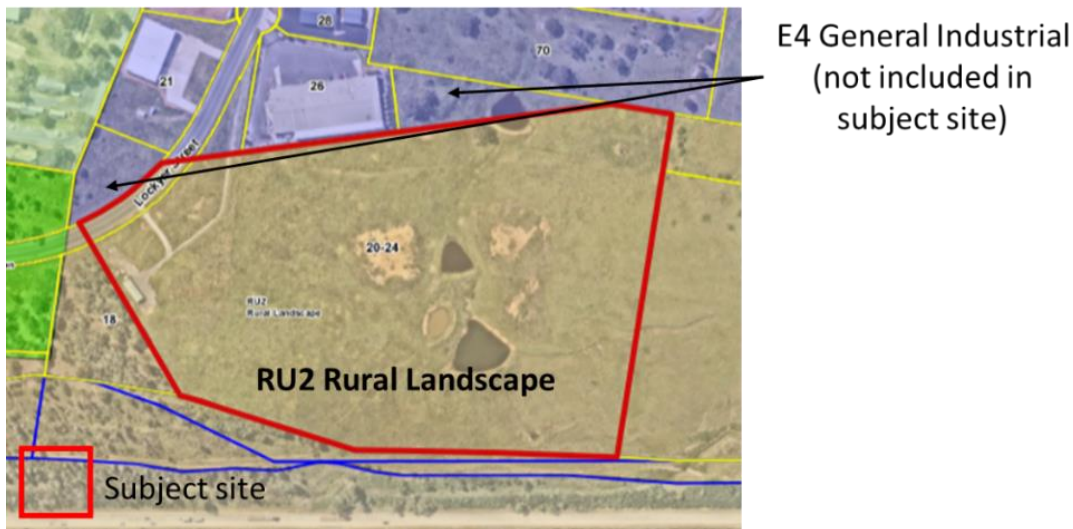
The site submitted by the proponent consists of the entirety of Lot 2, DP1238214 at 12.3ha in area which includes three peripheral land parcels already zoned E4 General Industrial with no minimum lot size as illustrated in **Figure 3**.

Figure 1: Site submitted by Proponent



Council has focused its assessment (and any future proposal) to exclude land already zoned as E4 General Industrial to create a subject site which forms part of the wider lot at 11.5ha in area, as illustrated in **Figure 4**

Figure 4: Subject site for planning proposal



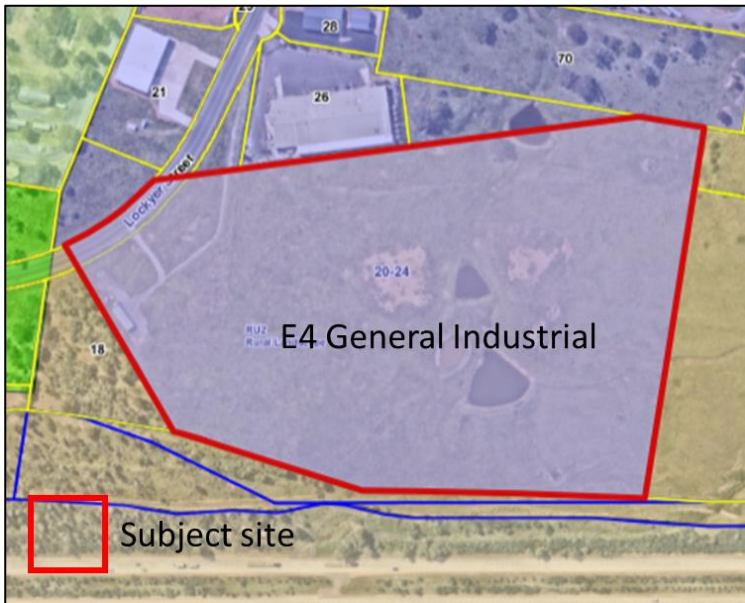
The site is located on the southern periphery of the Goulburn Urban area adjacent to the Hume Highway in the South Goulburn Enterprise Corridor as illustrated in **Figure 5**.

Figure 5: Site Location and Site Boundary Plan



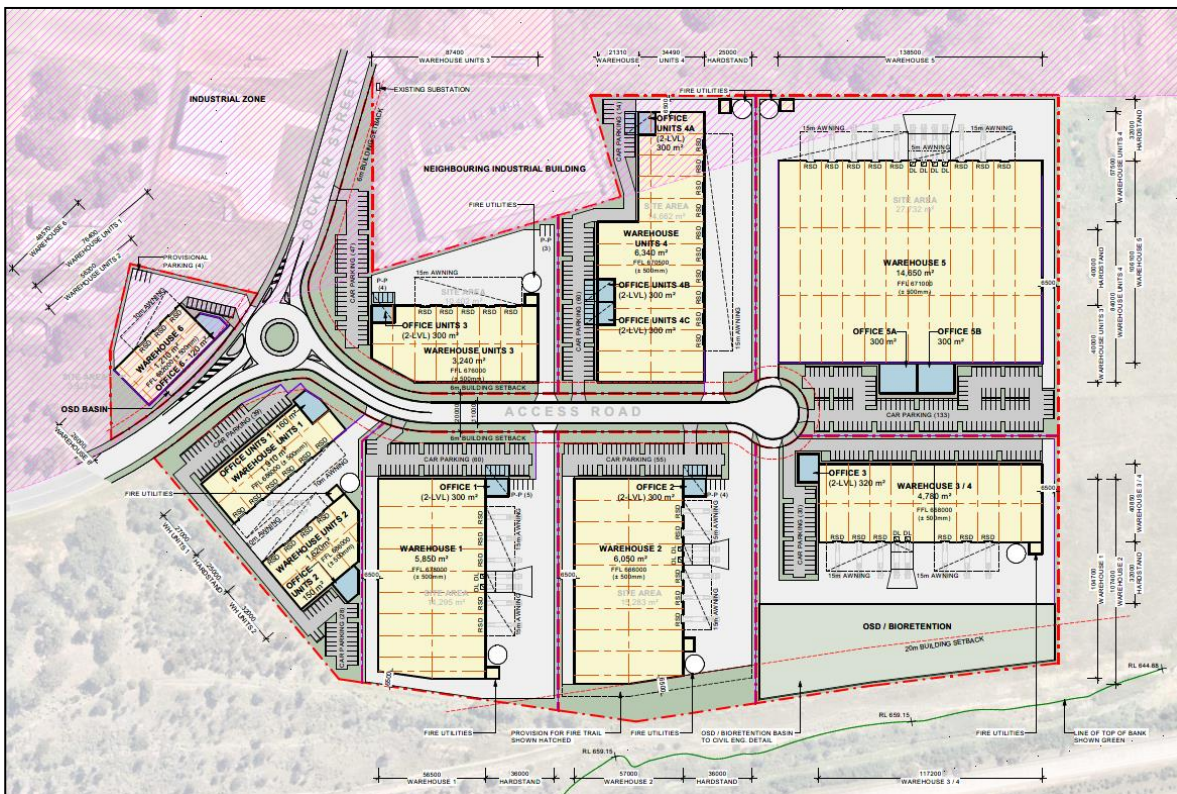
The proposal is seeking to rezone the subject site from RU2 Rural Landscape zone to E4 General Industrial and remove the current 100ha minimum lot size to match the (excluded) peripheries of the lot, as illustrated in **Figure 6**.

Figure 6: Proposed Land Use zoning on subject site



The proponent has submitted a planning proposal report presented in **Attachment 1**, alongside a series of supporting technical documentation and a concept plan presented in **Figure 7**. The concept plan relates to a development proposal for the entire lot, but this is only indicative at the planning proposal stage.

Figure 7: Proponents Concept Plan



The concept plan includes 9 warehouses and office space, creating approximately 48,880m² of additional industrial floor space. The plan also includes approximately 536 car parking spaces, an internal access road and a new roundabout on Lockyer Street.

As initially identified through the previous 2019 planning proposal, the site is subject to the following constraints:

- Aboriginal Cultural Heritage
- Stormwater Management
- Contamination
- Biodiversity
- Potential Traffic Impacts

Addressing Constraints

Aboriginal Cultural Heritage

A planning proposal must meet the requirements of Ministerial Direction 3.2 Heritage Conservation. This requires a planning proposal must contain provisions that facilitate the conservation of Aboriginal areas, objects, places and landscapes identified by an Aboriginal Heritage study and which identifies the area, object, place or landscape as being of heritage significance to Aboriginal cultural and people.

In addition, both the current and emerging South East & Tablelands Regional Plan include requirements for collaboration and consultation with the Aboriginal community as listed below:

- Current: - Action 23.2- *"Consult with Aboriginal people and the broader community to identify heritage values at the strategic planning stage"*.
- Emerging: - Strategy 1.2- *"Identify, conserve and enhance Aboriginal cultural heritage values through strategic planning and local plans as informed by collaboration with traditional knowledge holders and the community"*

A Due Diligence Assessment was prepared for the 2019 Dossie Street planning proposal which related to this Lot specifically. The assessment did not include consultation with the local Aboriginal community. This assessment identified three Aboriginal heritage sites and associated areas of Potential Archaeological Deposits (PAD) on site. The 2019 Assessment included the following recommendations:

1. Impacts should be avoided to Aboriginal heritage sites identified within the project area.
2. If impacts cannot be avoided the subsurface testing of the area of the associated PADs is required to determine the extent of heritage impacts.

Heritage NSW reviewed the 2019 Assessment and found that due to the presence of Aboriginal sites and the potential impact the proposed zoning could have on these sites, that further investigation, and a more detailed assessment was required to be undertaken. No further work on Aboriginal heritage was undertaken in relation to this planning proposal and the 2019 planning proposal did not proceed past the exhibition stage.

In relation to the current proposal, the proponent has prepared two versions of an Aboriginal Due Diligence Assessment. The first submitted in September 2023 which excluded consultation with



the local Aboriginal community and the second submitted in May 2024 which included consultation with Pejar LALC.

The findings of the first Aboriginal Due Diligence Assessment prepared for this proposal, dated September 2023 are summarised below:

- An AHIMS search identified three registered sites on the subject site and a further 20 sites within a 1km radius of the lot.
- The registered sites include the recorded exposure of 26 artefacts including stone cores and flakes and an unusual glass manufactured flake (**Figure 8**). *The glass flake may indicate early contact between the local Aboriginal groups and early settlers.*
- Highly likely these sites contain additional artefacts at lower stratigraphic levels.
- Potential for the site to contain landforms associated with Aboriginal sites and objects.
- Predictive modelling recognises the moderate potential for objects based on these landforms.
- The site has undergone relatively extensive ground disturbance, but previous reporting and site surveys suggest the presence of additional Aboriginal objects in lower soil horizons.

The September 2023 Assessment made the following recommendations:

- The proposed land use zoning change can proceed with no additional archaeological investigation but additional consultation with traditional owners maybe required.
- If unexpected finds occur, a qualified heritage consultant should be engaged.
- Future stages of the project may cause ground disturbance to the site and the following recommendations are made for the management of Aboriginal Heritage:
 - Physical impacts to the identified sites should be avoided as a priority through the delineation of a 10m boundary identified in environmental controls for the site.
 - If future works cannot be undertaken without impacting one of the sites, an Aboriginal Heritage Impact Permit (AHIP) will need to be submitted to Heritage NSW supported by an Aboriginal Cultural Heritage Assessment prior to works commencing.

The September 2023 Assessment asserts that the proposed zoning will not result in ground disturbance. Whilst the act of changing the zoning will not result in land disturbance, the objective of the zoning change is to enable the development of employment uses including through Complying Development. The proposed zoning change directly facilitates the disturbance of land and the impacts of that must be considered at the strategic planning stage. The proposed concept plan illustrated in **Figure 7** demonstrates that the proponent is seeking to develop nearly the entirety of the site including over identified Aboriginal sites, therefore disturbing the land and potential Aboriginal objects.

Heritage NSW reviewed the September 2023 assessment and provided a referral response on 27 November 2023 which in summary stated:

- Due diligence process does not adequately assess the impacts of this planning proposal as required by Ministerial Direction 3.2
- Due to a lack of consultation with the Aboriginal community, the extent of impacts on Aboriginal objects and heritage values occurring as a result of this proposal (and future development) is not known.

- A comprehensive Aboriginal Cultural Heritage Assessment is required which includes consultation with the Aboriginal community. This presents the best opportunity to identify and protect Aboriginal Cultural Heritage values and provides certainty to all parties about cultural heritage management requirements.

Considering this response, the requirement for further assessment and engagement with the Aboriginal community, the proponent prepared an additional Due Diligence Assessment, dated May 2024 which included engagement with Pejar LALC.

The May 2024 Assessment changed very little from the previous version including reporting the same recommendations listed above.

However, the updated assessment did include consultation with Pejar including a site visit and accompanied by a Cultural Heritage Report. This report is brief with little site-specific detail except for identifying 1 Aboriginal site and 6 artefacts during the site visit in March 2024. The report includes the following recommendations:

- If the development or design are to change Pejar LALC will need to be contacted for further inspections.
- All future landowners are to be informed Aboriginal artefacts are located within their property which are recorded and protected.
- An AHIP must be obtained from Heritage NSW before any works are to commence.
- A representative of Pejar LALC will need to be present during any earthworks.
- Work must cease immediately if any previously undetected Aboriginal site or relic is uncovered during works and advice sought from Pejar and Heritage NSW.

It should be highlighted that the concept plan is indicative only and the proposed quantum and layout of development is likely to change between the proposal stage and the development application stage.

Heritage NSW reviewed the May 2024 Assessment and provided a referral response on 8 May 2024 which in summary stated:

- A Due Diligence assessment is not a substitute for a comprehensive cultural heritage assessment report as it does not adequately assess the impacts of the proposal on Aboriginal cultural heritage.
- Whilst consultation has been undertaken with Pejar LALC, wider Aboriginal community consultation is required to provide an opportunity for Aboriginal people who hold cultural knowledge to provide information on cultural significance. Cultural significance cannot be assessed without their input.
- The survey information does not meet the assessment process and reporting requirements of:
 - The *Code of practice for archaeological investigation in NSW (2010)*, and
 - The *Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW*.
- The report includes no assessment of the significance of the Aboriginal sites and objects.
- The PAD sites require test excavation to confirm the presence of subsurface deposits and characterise their nature and extent.

- Current boundaries of the identified sites are untested and test excavations would clarify the boundaries and identify areas of highest significance that should be prioritised for conservation. The result will also inform the design of future development.
- The identification of significant Aboriginal cultural heritage values will then require measures to ensure avoidance of these values.

A copy of the Heritage NSW referral responses is presented in **Attachment 2**.

At the planning proposal stage there are very limited mechanisms in which to avoid impacts to Aboriginal cultural heritage values. One mechanism is through a prohibitive environmental zoning of the areas of significance which prevents employment related development. This is the most effective approach to ensuring Aboriginal cultural heritage values are preserved in situ. The proponent does not support this approach due to the potential sterilization of developable land and Heritage NSW have advised this zoning approach is not typically required.

Heritage NSW suggest footprint design should be the first option for avoidance however any plan submitted at the rezoning stage is indicative only and can (and most likely will) be amended prior to submission at the DA stage.

The final option to ensure avoidance at the strategic planning stage is the preparation of a precinct-specific DCP chapter which directs future design to avoid areas of significance. This will be explored further through the planning proposal process, but this must first be informed by an understanding of the extent and significance of the Aboriginal heritage values on site. It is important to note that Development Control Plan provisions would not apply to development undertaken through the Complying Development pathway.

Considering Heritage NSW's referral response in May 2024 and the need for assessment of the significance of identified Aboriginal sites and objects on site, the proponent has agreed to prepare a full and comprehensive Aboriginal Cultural Heritage Assessment Report (ACHAR). This will include consultation with the wider aboriginal community, test excavations of the identified sites, clarify the site boundaries, identify the level of Aboriginal cultural heritage significance and present recommendations for the avoidance of harm to the identified significance because of proposed development.

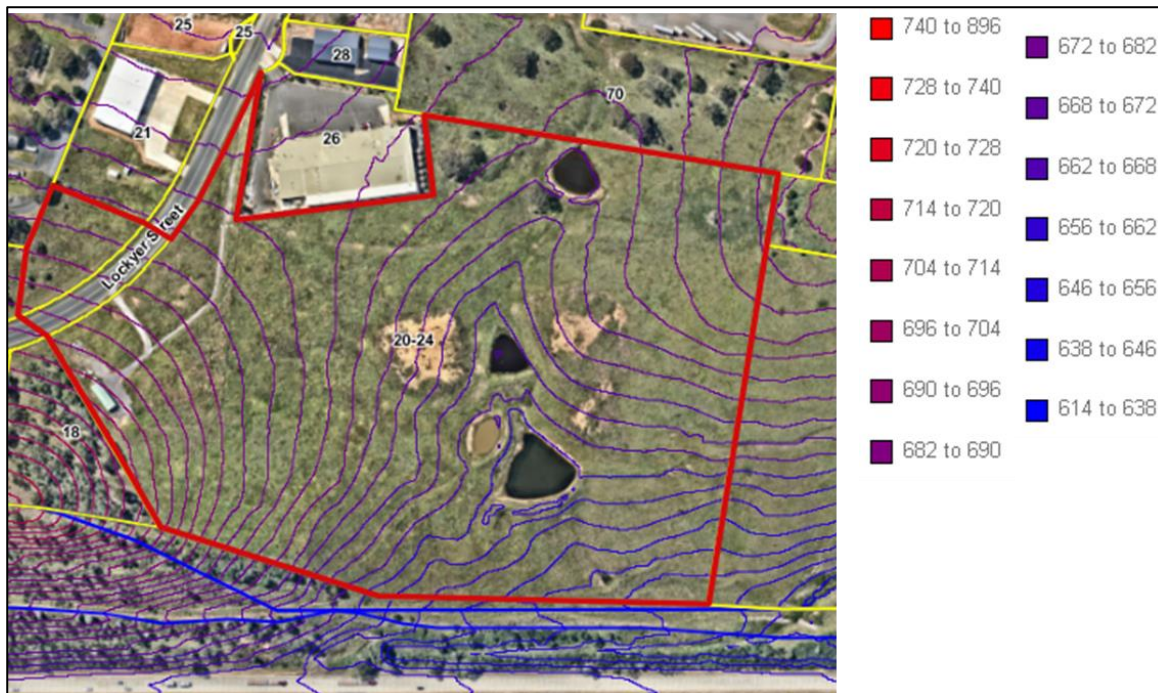
Once the ACHAR is complete it will be forwarded to Heritage NSW for additional referral comments with a request on the appropriate way forward.

The planning proposal will only be prepared and submitted to the Department for a Gateway determination upon submission of the full ACHAR to Council. This is reflected in the recommendations of this report.

Stormwater Management

The subject site has relatively steep topography, particularly in the southwest corner which slopes down in an easterly direction to a depression in the central east of the site where three dams and a drainage channel are currently located (**Figure 9**).

Figure 9: Topographical Map of Subject Site



The topography of the site, alongside the large on-grade building footprint associated with industrial development can make effective stormwater management challenging.

The proponents concept plan illustrates most of the subject site will comprise either warehouse structures or hardstand, particularly to facilitate on-site parking provision. This will also require significant cut and fill as illustrated in **Attachment 3**.

The proponent submitted a Water Cycle and Stormwater Management Strategy (Oct 2023) which was referred to Water NSW for their initial comments in November 2023. Water NSW provided a referral response on 21 December 2023 which raised concerns in relation to the intensity of the development, steepness of the site and achieving a Neutral or Beneficial effect on water quality (NorBE). In summary the referral stated:

- a preference for steeper areas to be retained as RU6 Transition zone.
- Level of proposed impervious surfaces considered too high with current stormwater control measures.
- Development delivered on the ground is likely to be of a lesser intensity than proposed to enable NorBE to be met.
- Need to confirm whether all dams and drainage line are proposed to be removed.
- Most issues can be resolved at the DA stage.
- The site is likely to be able to achieve NorBE, even if this is just one warehouse.

A copy of the Water NSW referral response is presented in **Attachment 4**.

Water NSW's referral response identifies the site has challenges to achieving a NorBE but that it can potentially be achieved on the site. The detail on the scope and scale of development after rezoning and how that proposal achieves a NorBE is a matter to be addressed at the DA stage. Due to the site-specific requirements associated with this site, a site specific DCP chapter maybe required to address stormwater quality challenges which will be explored as the planning proposal progresses. It is important to note that Development Control Plan provisions would not apply to development undertaken through the Complying Development pathway but a NorBE must still be demonstrated via a Section 68 application under the *Local Government Act*.

Contamination

The site is not identified as significantly contaminated land but is identified on the Council's local contaminated land register which indicates a potentially contaminating previous use. Two of the dams onsite have also been filled in the last 5 years. In addition, the site has most recently been used for agricultural purposes which is listed as a potentially contaminating use within Table 1 of the *Managing Land Contamination- State Environmental Planning Policy No.55 Planning Guidelines*.

Ministerial Direction 2.6- *Remediation of Contaminated Land* applies to potentially contaminating land uses listed within Table 1 of the guidelines. This direction requires a planning proposal authority to consider, prior to permitting a change of land use, whether land is contaminated, if contaminated, whether it is suitable for the proposed uses and if the land requires remediation.

The planning proposal submission included a Preliminary Site Investigation (PSI) for contamination prepared for the previous 2019 planning proposal. An Additional Extractive Natural Material Assessment was also submitted to address the fill material for the two dams.

The PSI considered that the likelihood for gross chemical contamination to be present on site to be low with localised areas of moderate risk. It identified stockpiles of fill on site which were to be used for filling-in the dams and identified some potential asbestos containing materials (PACM). The PSI provided recommendations around the removal of PACM from site and the need for a materials assessment on the stockpile prior to use to ensure it met the Excavated Natural Material Order 2014. It also included a recommendation for an unexpected finds protocol and any fill disposed of off-site be appropriately assessed.

The Additional Extractive Natural Material Assessment 2020 confirms the fill material for the two dams on site were found to meet the Excavated Natural Material Order 2014.

The stockpile sampling alongside the removal of PACM and any other relevant materials from the site are considered to meet the recommendations of the PSI at the proposal stage.

Council have examined the potential for contamination on site and with the findings of the Materials Assessment, removal of PACM and the additional recommendations of the PSI, consider the site suitable for its proposed industrial use.

Biodiversity

The subject site is predominantly cleared pastureland but includes several trees on its peripheries and four farm dams. The site is not covered by Terrestrial Biodiversity mapping.

The previous 2019 planning proposal included an Ecological Constraints Assessment (Jan 2019) which applied to the entire lot and identified the site as having low conservation significance due to extensive clearing and predominance of exotic weeds. It did identify the presence of two box gum woodland trees from a Critically Endangered Ecological Community (CEEC) and hollow bearing trees on site which present a moderate to high ecological value. The previous assessment made the following recommendations:

- Hollow bearing trees should be retained.
- A Vegetation Management Plan is required for any future development application.
- A Dam de-watering report is required.
- Entry into the Biodiversity off-sets scheme is not triggered.

No further work on biodiversity was undertaken in relation to this planning proposal and the 2019 planning proposal did not proceed past the exhibition stage.

In relation to the current planning proposal, the proponent submitted a Flora and Fauna report, dated 4 April 2023 to support the application. This report surveyed the whole lot and wasn't limited

to the subject site boundaries i.e., the existing E4 peripheral land parcels were included in the survey. The report was reviewed by Councils Biodiversity Officer in which a few inaccuracies were identified in species identification and revisions were requested to the report (**Attachment 6**). The proponent's ecologist revised the Flora and Fauna Report (May 2024) and submitted it to Council on 6 May 2023.

In summary the revised Flora and Fauna report, makes the following comments:

- The site is predominantly cleared pastureland dominated by introduced grasses and environmental weed species.
- The site includes 10 trees with four containing large hollows which could be used by microbats and one large tree with two stick nests.
- On-site dams contain extensive areas of a native aquatic plant and numerous Eastern Long-necked Turtles (not protected).
- No listed threatened flora or fauna species were observed during the surveys.
- Very unlikely that threatened species listed as vulnerable rely upon the habitats within the site as critical resources for the local breeding population.

It should be noted that the findings of the Threatened Species Test of Significance conducted as part of the Report are based upon the assumption that no hollow bearing trees will be removed as part of the proposed activity.

Council's Biodiversity Officer reviewed the revised Flora and Fauna Report (May 2024) and provided referral comments on 20 May 2024 (**Attachment 5**), as summarised below:

- The findings of the report are broadly supported with most of the site dominated by introduced pasture species.
- The four mature remnant trees with nesting hollows represent the highest biodiversity values of the site and should be protected, as per the findings of the Threatened Species Test of Significance
- Protection of hollow bearing trees should include a minimum tree protection zone.
- The retention of significant habitat trees will demonstrate impacts on biodiversity values have been avoided as required by the NSW Biodiversity Conservation Act.
- The two large dams to the north and south of the site include native aquatic plants and Eastern Long Neck Turtles and provide habitat for aquatic fauna and waterfowl.
- Removal of the dams will require a dewatering protocol with dewatering supervised by an accredited ecologist and procedures included for the handling and relocation of native fauna.

The Biodiversity Officer broadly supports the findings of the proponents Flora and Fauna Report but seeks safeguards for the protection of the hollow bearing trees for their biodiversity value and the for the aquatic fauna in the dams upon their removal.

Notwithstanding the above, 7 of the 10 trees identified through the Flora and Fauna Report are sited on the existing E4 zoned peripheral land parcels which are excluded from the proposal subject site. This proposal does not include impacts to any of the 7 trees on existing E4 zoned land.

Any impacts on these trees will require addressing through a development application for the entire lot.

Potential Traffic Impacts

The proposal is seeking the rezoning of 11.5 hectares of land on the edge of Goulburn for industrial development which, when established, will result in additional traffic movements onto local council managed roads. The proponents concept plan (**Figure 7**) also indicates a newly constructed roundabout on Lockyer Street and a new internal access road which ends in a turning circle to service future development with parking provision for over 500 vehicles.

It should be noted that Lockyer Street is currently restricted by a vehicle length (5.5m) and weight limitation (8T).

An initial Traffic and Parking Impact Assessment (TIA) (Oct 23) was submitted in support of the planning proposal which in summary found:

- Estimated traffic generation at 229 vehicle trips in the AM peak (184 in, 45 out) and 229 vehicle trips in the PM peak (45 in, 184 out).
- Assessed intersections retain the same overall level of service with minimal increases to average delays with spare capacity maintained during non-holiday periods.
- A slight forecasted decline in the level of service for the Finlay Road/Hume Street intersection during holiday periods.
- Concluded that there will be no adverse impact on the existing road network because of the proposed development.

The slight decrease in the level of service of the Finlay/Hume St intersection is justified as follows:

- Limited to high tourist periods only, with the RTA permitting a less desirable level of service during holiday periods.
- The degree of saturation of the worst turn movement during the PM peak hour period is 0.7, which indicates the vehicle movement is yet to reach capacity.
- Spare capacity available at the Sowerby/Hume Street intersection as an alternative right-hand turn onto Hume Street.

The TIA also addressed the vehicle limitations currently applied to Lockyer Street. It confirms that under NSW Road Rules, it is legal for a truck to pass the sign if the destination lies beyond the limitation sign and there is no other route by which the driver may take to reach the destination.

Council's Operations Department reviewed the TIA and raised no objections (**Attachment 7**) to the proposal and confirmed the proponent's assertion that Lockyer Street was suitable for heavy vehicles except for B-double style vehicles.

The scale of the proposal exceeds the 20,000m² industrial development threshold for engagement with TfNSW, as prescribed by Schedule 3 of the *Transport and Infrastructure SEPP*. As such the TIA was sent to TfNSW for their referral comments in January 2024 with their response received on 16 February 2024 (**Attachment 6**). This response requested further information on heavy vehicle movements and on NSW road rules that determine it is legal for a heavy vehicle to move onto a local road not designated for heavy vehicles.

The proponent responded to TfNSW's request and provided a letter of response and an updated Traffic and Parking Assessment in May 2024. The updated assessment identified predicted heavy vehicle movements and provided further information on the suitability of Locker Street for the proposed vehicle types.

The predicted heavy vehicle movements were based upon the Ross Street Industrial area, Goulburn, which is considerably larger than that proposed at Lockyer Street. It identified an estimated 13 heavy vehicle trips in the AM peak and 16 in PM peak.

The updated Traffic and Parking Assessment was referred again to TfNSW for further comment. TfNSW provided their updated referral response on 24 May 2024 which stated they had no objection to the planning proposal (**Attachment 6**).

The construction and detailed design of new employment development, access roads and the new roundabout on Lockyer Street must accord with various engineering and design standards which are addressed at the development application phase.

The principle of employment/industrial development of the subject site, in terms of impact on the road network, has been demonstrated to be acceptable with no outstanding objection from Council's Operations Department or TfNSW.

Additional Considerations- Water & Sewer

Council's Operations team provided a referral response on the initial proposal submission on 4 December 2023 (**Attachment 7**) in relation to water and sewer capability to service the site.

The response identified several policy and design requirements which must be addressed at the DA and construction stages, but no in-principal capacity or connection issues were identified.

Conclusion and Recommendation

The proposed rezoning of this site from rural to industrial accords with the recommendations of the *Employment Land Strategy* and will serve to provide additional employment land to facilitate new employment opportunities in the local area.

The proponent has demonstrated that the constraints around contamination, traffic impacts and biodiversity have been resolved or can be addressed at the development application stage.

The proponents concept plan identifies an intensity of development for the site which may not be achievable due to the topography of the land and associated water quality management challenges. The site is however considered suitable for some scale of employment development, with a NorBE achievable, albeit with a revised development scheme.

The outstanding constraint relates to Aboriginal Cultural Heritage, further consultation in relation to significance and how to meet the requirements of Ministerial Direction 3.2.

Before a way forward can be determined further information is required on the significance of the sites and items identified. The proponent is currently prepared a full ACHAR in accordance with the requirements of Heritage NSW.

It is important to determine the extent of Aboriginal cultural significance on the site prior to gateway submission to ensure a timely progression through the Gateway process. A proposal submitted without this information would not be consistent with Ministerial Direction 3.2 and would likely to be returned by the Department at the Adequacy Stage.

Overall, of the site is considered to have both site and strategic merit for employment development and any aboriginal cultural heritage constraint on the site is unlikely to prevent some scale of employment development of the site.

This report recommends Council endorse the preparation of a planning proposal to rezone part of 20-24 Lockyer Street, Goulburn from RU2 Rural Landscape to E4 General Industrial and remove the minimum lot size, subject to the submission of a full Aboriginal Cultural Heritage Assessment Report.

FINANCIAL IMPLICATIONS

There are no known financial implications to Council arising from this report.

LEGAL IMPLICATIONS

There are no known legal implications to Council arising from this report.











16.4 POST EXHIBITION REPORT - GOULBURN DRINKING WATER TREATMENT PLANT PLANNING PROPOSAL - 233-234 WHEEO RD, GOULBURN

Author: Business Manager Strategic Planning

Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments:

1. Council Report dated 2 November, 2021  
2. Gateway Determination  
3. Water NSW Post Gateway Advice  
4. NSW RFS Post Gateway Advice  
5. NSW DCCEEW Post Gateway Advice  

Link to Community Strategic Plan:	4. Our Environment EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	N/A – Noting the expansion of the facility is identified in Council's Operation and Delivery Plan/Budget.
Use of Reserve Funds:	N/A

RECOMMENDATION

That:

1. The post exhibition report from the Business Manager Strategic Planning concerning the rezoning of part of 233-234 Wheeo Road, Goulburn be received.
2. Council endorses the draft planning proposal to rezone part of No 233- 234 Wheeo Road, Goulburn (Lot 1 DP 1030749) from RE1 Public Recreation to SP2 Infrastructure (Public Utility Undertaking).
3. A Draft Instrument be prepared that is consistent with the above amendment.
4. The Chief Executive Officer be issued with the delegation to sign the draft amending Instrument on behalf of the Council as the local plan making authority.
5. Council request that the NSW Department of Planning, Housing and Infrastructure notify the draft amendment once signed.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Council considered a report at its meeting of 2 November 2022 on a proposed rezoning of land adjoining both the Marulan and Goulburn Water Treatment Plant sites in Council's ownership to facilitate the expansion of the existing water treatment facilities (**Attachment 1**).

Given the urgency to address the drinking water quality issues in Marulan, the planning proposal for this site was assessed separately and finalised on 10 January 2022. It was noted at the time that the Goulburn site was more constrained due to biodiversity and that the Utilities Directorate were exploring alternate options to reduce the impact.

Utilities subsequently considered a range of treatment options and further consideration was also provided to other avoidance options such as alternate sites both in and outside of Council's ownership. Ultimately it was concluded that the treatment option originally considered (sludge lagoon) on the subject site is preferred due to a range of reasons including, cost, environmental outcomes (relating to the treatment method) and due to operational requirements. These additional considerations were also used to inform the exhibited Biodiversity Development Assessment Report.

This report follows the public exhibition of the planning proposal for the Goulburn drinking water treatment plant site (proposed expansion area).

REPORT

Gateway Determination

A Gateway determination was issued by the NSW Department of Planning, Housing and Infrastructure on 15 February 2024 (**Attachment 2**). The conditions included a minimum 30-day period for consultation with:

- Water NSW
- NSW RFS.
- NSW Department of Climate Change, Environment, Energy and Water (DCCEEW).

This consultation with the nominated State agencies occurred prior to the planning proposal going on exhibition. The Agency comments were provided with the exhibition material.

The Gateway also specified a minimum 20-day public exhibition period with the public notice requirements to be in accordance with the Local Environmental Plan Making Guidelines (NSW DPE 2021).

Council was also made the delegated plan making authority subject to there being no outstanding objections from other agencies, and in compliance with the terms of the Gateway and that any inconsistencies with directions by the Minister under Section 9.1 of the Environmental Planning and Assessment Act are justified.

Biodiversity

There are likely environmental effects because of the amendment outlined in this Planning Proposal which has caused the delay in getting the proposal submitted to the Gateway process and exhibited.

The main impact on the environment will be due to the construction of sludge ponds which will involve clearing of native vegetation that is identified as being Box Gum Woodland and Derived Native Grasslands' Critically Endangered Ecological Community (CEEC). Additional consultation and revisions to the Biodiversity Development Assessment Report prepared by Council have been required to address the concerns raised by NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW).

The exhibited Biodiversity Assessment Report identifies additional off-site local mitigations (by identifying management measures for other nearby Council sites with the same ecological community) as well as credit offsets.

An application to clear the Box Gum Woodland and Derived Native Grasslands will be made to the Commonwealth Government as per the requirements of the *Environment Protection Biodiversity Conservation Act*.

Consultation and Submissions made in accordance with Act or Regulations

Consultation

The planning proposal was placed on public exhibition from Wednesday 29 May 2024 until Friday 28 June 2024 (a period of 32 days). The exhibition included the following:

- Written notification to adjoining/surrounding landowners.
- Notice in the Goulburn Post
- Notice on the Council Website
- Notice on the NSW Planning Portal.

Public Submissions

No public submissions were made on this proposal.

External Referrals

As per the requirements of the Gateway determination consultation was undertaken with Water NSW, NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) and NSW Rural Fire Service (RFS). A full copy of the Water NSW, NSW DCCEEW and NSW RFS submission is provided in **Attachments 3 - 5** respectively.

Water NSW was consulted both pre and post Gateway on the Planning Proposal, with its most recent advice dated 24 April 2024:

We understand that the land is currently zoned RE1 Public Recreation under the LEP where 'water supply systems' (including 'water treatment facilities') are currently a prohibited use. Rezoning the land to SP2 (Public Utility Undertaking) will allow development for the purposes of a potable water treatment facility either with consent (under the LEP) or without consent under State Environmental Planning Policy (Transport and Infrastructure) 2021 (the T&I SEPP). The former would be subject to a development application (DA) while the later would requires a Review of Environmental Factors (REF). Land reclassification is not required under the Local Government Act 1993 as the land is already classified as 'operational'.

WaterNSW previously commented on the Proposal on 7 December 2023 (Our Ref: D2023/160035) where we indicated that we had no objections to the Proposal proceeding, although we suggested minor updating of the Proposal to reflect current legislative provisions (discussed below). This is also reflected in the Proposal's response to s 9.1 Ministerial Direction 3.3 Sydney Drinking Water Catchment (Pp. 18-19).

No identified drainage features occur on the land. A first order watercourse occurs approximately 38 m west of the property (Map 4, P. 12) The Proposal notes that Council's overland flow model does not identify any flood risks between the 1% AEP flood event and the probable maximum flood (PMF) limit. This is supported by relevant mapping (Map 5, P. 13).

The Proposal (P. 23) notes that future treatment lagoons will present a potential risk to water quality as they contain by-products from the water treatment process. We provided detail of the likely contaminants and transport pathways in our previous correspondence. As noted in the Proposal, the main risks are associated with seepage (managed by construction and lining of the ponds) and overflows (managed by procedures and depth of freeboard in pond design). These matters are more relevant to the design and assessment phase, and the later DA or REF process (depending on which planning pathway is followed).

We note that the Planning Proposal now references the Sydney Drinking Water Catchment provisions of Part 6.5 of State Environmental Planning Policy (Biodiversity and Conservation) 2021 and s171A of the Environmental Planning and Assessment Regulation 2021 as applicable. Our only concern with the Proposal is that it still refers to State Environmental Planning Policy (Infrastructure) 2007 (see Pp. 5, 8) which has been replaced by the T&I SEPP. The Proposal would benefit by further updating in this regard. This is a minor matter and does not affect the merits of the Proposal.

Please note that the requirement to consider a neutral or beneficial effect on water quality will apply to the proposed WTP works either by means of s 6.61 of the B&C SEPP (for a DA) or s171A(3) of the Regulation (for an REF). In relation to the proposed works, we welcome Council's consultation with us early in the design phase to optimise water quality protection and to help ensure that the NorBE requirement for water quality protection can be met.

NSW DCCEEW was consulted both pre-Gateway and post Gateway. The most recent advice from DCCEEW dated 21 May 2024 states:

Thank you for the opportunity to review the Planning Proposal for 233-234 Wheeo Rd, Goulburn. Biodiversity, Conservation and Science (BCS) have completed a full review of the documents provided. We fully support the decision to opt in to the offsets scheme for this development by undertaking the Biodiversity Assessment Methodology (BAM) and preparing the Biodiversity Development Assessment Report (BDAR).

*As was identified by the BDAR, this development will have a significant impact on three threatened entities – Hoary Sunray *Leucochrysum albicans* subsp. *tricolor*, Key's Matchstick Grasshopper *Keyacris scurra*, and PCT 3373 Goulburn Tableland Box-Gum Grassy Forest, which is a component of the Critically Endangered Ecological Community White-Box – Yellow Box – Blakeley's Red Gum Grassy Woodland and Derived Native Grassland in the NSW North Coast, New England Tableland, Nandewar, Brigalow Belt South, Sydney Basin, South Eastern Highlands, NSW South Western Slopes, South East Corner and Riverina Bioregions.*

This vegetation community is a Serious and Irreversible Impact (SAIL) listed entity under the Biodiversity Conservation Act 2016 (BC Act). As the determining body, Council is required to consider the impacts to the vegetation community onsite and determine whether there are any additional and appropriate measures that will minimise those impacts. Council has provided a commitment to additional conservation actions to conserve and improve the vegetation community in two additional adjacent areas and restore groundcover condition where possible on the project site. The actions were discussed with BCS prior to inclusion. The actions have been detailed in the BDAR (mainly in Chapter 7 and Appendix J) and will need to be conditioned in the approval.

The vegetation on this site also meets the criteria for EPBC Act listed Critically Endangered Community White Box-Yellow Box-Blakeley's Red Gum Grassy Woodland and Derived Native Grassland. As stated in the BDAR, a referral to the Commonwealth is necessary.

NSW RFS responded post Gateway with the following advice dated 17 April, 2024:

The intention of this Planning Proposal is to facilitate the expansion of the existing Goulburn Drinking Water Treatment Plant site (233- 234 Wheeo Road) by expanding the SP 2 Infrastructure zoning onto an adjoining lot (Lot 1 DP 1030749) in Council's ownership. It is intended that the lot will be developed in future with additional treatment facilities specifically treatment lagoons.

I refer to your correspondence dated 26/03/2024 inviting the NSW Rural Fire Service to comment on the above Strategic Planning document.

The NSW RFS has considered the information submitted and subsequently raise no concerns or issues in relation to bush fire.”

Based on the above feedback there are no outstanding objections identified by the State agencies although considerations have been identified for the process moving forward. In relation to water quality, Water NSW will seek ongoing consultation through the process of developing the additional facility and consideration of water quality measures in the design and REF process.

In relation to biodiversity, the removal of biodiversity on the site will also require a referral/approval by the Commonwealth also. The proposal and BDAR identify ongoing actions and mitigations to be included in any REF.

Conclusion and Recommendation

In conclusion, the expansion of the existing Goulburn drinking water treatment plant on to Lot 1 DP 1030749 is required to facilitate the expansion of the facility to improve water quality for the town supply. The exhibition period and State agency consultation has not resulted in the identification of any constraints which cannot be mitigated through the design process for the new treatment ponds or through off site mitigations (in relation to management of locally occurring Box Gum Woodland and Derived Native Grassland CEEC).

It is recommended that Council proceed to make the amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* as exhibited in the planning proposal.

FINANCIAL IMPLICATIONS

There are no financial implications identified in this report. The subject site is already owned by Council and the expansion to the facility identified in the budget.

LEGAL IMPLICATIONS

There are no legal implications identified by this report although it should be noted that the rezoning is required to facilitate the development and further approval is required from the Commonwealth prior to vegetation clearing.

15.5 PLANNING PROPOSAL TO REZONE LAND ADJOINING COUNCIL (DRINKING) WATER TREATMENT PLANTS, IN GOULBURN AND MARULAN**Author:** Business Manager Strategic Planning

Director Planning & Environment

Authoriser: Warwick Bennett, General Manager**Attachments:** Nil

Reference to LSPS:	Planning Priority 1: Infrastructure - Vision 2040 – Infrastructure meets the needs of a growing community
Cost to Council:	Nil anticipated – the land is already in Council ownership and it is presumed no site specific technical studies will be required for Marulan. A Biodiversity Assessment Method will be required for the Goulburn site but it is being undertaken in-house. Future costs associated with the development of either site are not considered in this report.

RECOMMENDATION

That:

1. The report from the Business Manager Strategic Planning on the planning proposal to rezone Council land (adjoining the Goulburn and Marulan Water Treatment Plants) at 234 Wheeo Road, Goulburn and 189 Brayton Road, Marulan be received.
2. Council prepare a planning proposal/s to amend the *Goulburn Mulwaree Local Environmental Plan 2009 (GM LEP 2009)* by rezoning:
 - a) No. 234 Wheeo Road, Goulburn (Lot 1 DP 1030749) from RE1 Public Recreation to SP2 Special Uses (Infrastructure).
 - b) No. 189 Brayton Road, Marulan (Lot 10 DP 1067488) from R5 Large Lot Residential with a minimum lot size of 2000m² to SP2 Special Uses (Infrastructure) with no minimum lot size.
3. The planning proposal/s once prepared, be submitted to the Department of Planning, Industry and Environment (DPIE) for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*.
4. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the planning proposal/s.
5. In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal/s, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.
6. In the event that the one of the sites holds up processing of the planning proposal for the other site, that the planning proposal be split into separate proposals given the urgency to upgrade Marulan's water treatment facility.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

This matter has not previously been reported to Council.

REPORT**Introduction**

Council's Business Manager Water Operations has made two requests that Council rezone land in its ownership which is adjacent to the current water treatment plants (WTPs) at Goulburn and Marulan. The request has been made in order to facilitate the expansion of the existing facilities.

Council's Business Manager Water Operations has advised in relation to Goulburn:

The Utilities department are looking to construct two new sludge lagoons at the Goulburn water filtration plant. Unfortunately this work will encroach on the neighbouring block of land (Lot 1 DP 1030749) which is currently zoned RE1 Public Recreation. The proposed lagoons will not add capacity to the existing treatment plant or process, rather it will formalise an existing process that has been expanded ad hoc to ensure Council can manage and dispose of its sludge. The new lagoons will work alternately, with one lagoon filling while the other will be offline, allowing the sludge within to dry. The lagoons will also allow for easier collection and disposal of the sludge [effective through this improved dewater process], with the sludge and backwash water being transported to a single lagoon (that is currently online) rather than constantly pumping it between various lagoons on site.

The Utilities team are seeking to rezone the land in question from RE1 to SP2 (Infrastructure) which will allow the construction of these lagoons without consent [but would be subject to a review of environmental factors- REF].

Council's Business Manager Water Operations has advised in relation to Marulan:

The Utilities department are looking to upgrade the Marulan water filtration plant within the next few years and are aiming to rezone the land neighbouring the existing site (189 Brayton Road). The water quality in Marulan is not meeting residents' expectations, with regular complaints being received by Council. We have identified some issues with the water supply, and the likely outcome will involve upgrading the existing treatment plant and adding additional treatment processes. Given the constrained nature of the existing parcel of land, it is likely Council will need to construct infrastructure on the neighbouring block at 189 Brayton Road. Nothing is definite at this stage, however given the current options proposed to Council at the very least the construction of sludge lagoons will be required which will not be possible on the existing water treatment site. [Council has since been advised by Department of Planning Industry and Environment that further treatment will be required and cannot be accommodated onsite.]

This report supports both requests from the Utilities Directorate as the zoning change will be required to allow for the required upgrades on both sites thereby benefiting existing and future residents of Goulburn and Marulan.

Water Operations has indicated that the Marulan upgrade is more urgent/time sensitive as the water quality issues are current, whilst the upgrades to Goulburn whilst necessary are not as pressing. On this basis it may be necessary to process the rezoning of each site as a separate planning proposal.

Council's Legislative Public Health Requirements for Drinking Water

Under the *NSW Public Health Act 2010* Council is required as a water authority to provide drinking water which is fit for human consumption, with the relevant State Minister having the authority to intervene should drinking water be considered to be unfit for human consumption. Furthermore, under the Act, water suppliers must have a quality assurance program (Council's Drinking Water Management Plan) which identifies Council's roles and responsibilities regarding drinking water quality such as health based and aesthetic limits to ensure customers can safely and comfortably drink the water provided.

Subject Sites**Goulburn Site**

The subject site for Goulburn is No. 234 Wheeo Road (Lot 1 DP 1030749), Goulburn and is located to the north and north-west of the existing water treatment plant (WTP) (Refer map in **Figure 1** below).

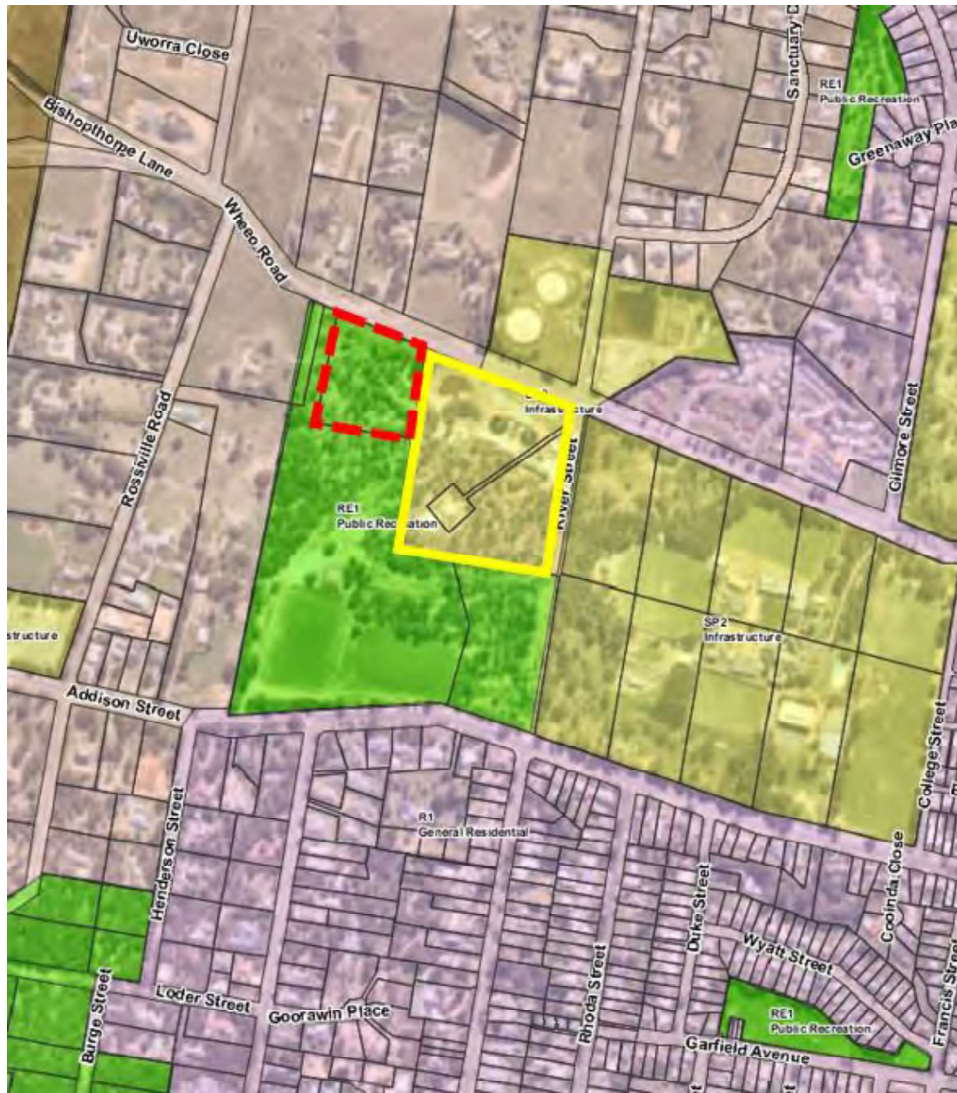


Figure 1: Zone map showing boundary of Lot 1 DP 1030749 outlined in red with the location of the existing water treatment plant (WTP) outlined in yellow.

Marulan Site

The subject site for Marulan is No. 189 Brayton Road (Lot 10 DP 1067488), Marulan and is located to the north and north-west of the existing water treatment plant (WTP) (Refer map in **Figure 2** below).

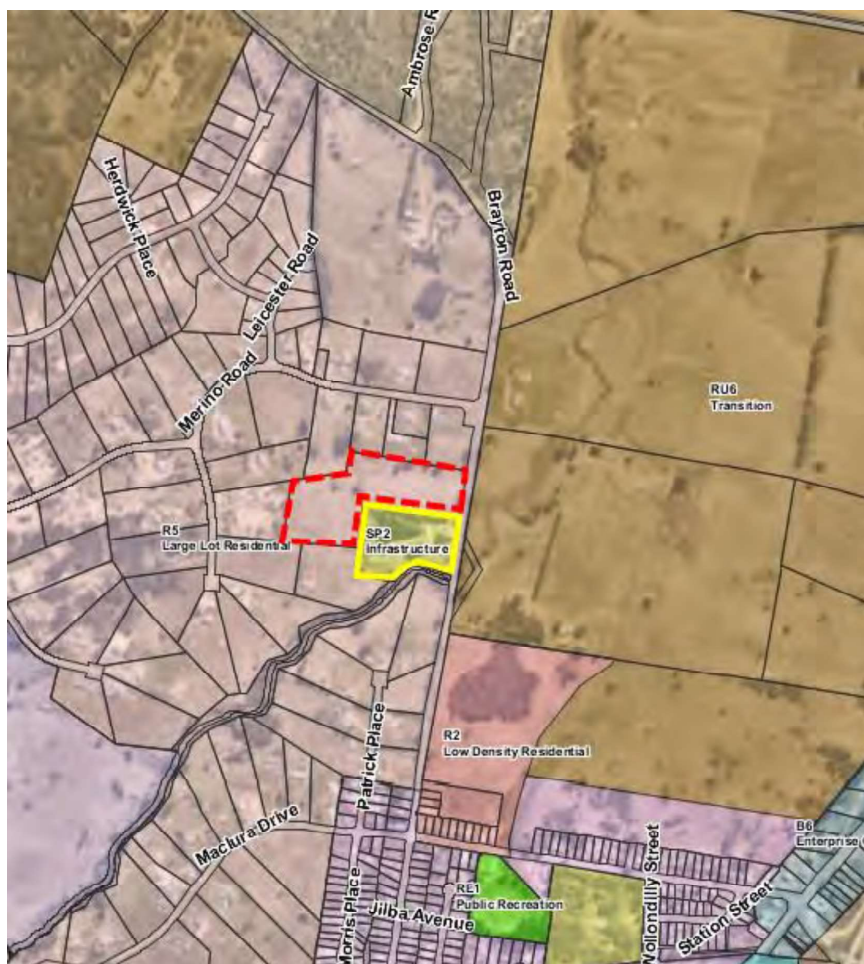


Figure 2: Zone map showing boundary of Lot 10 DP 1067488 outlined in red with the location of the existing water treatment plant (WTP) outlined in yellow.

- *Zoning and Land Use - Goulburn*

The site is currently zoned RE1 Public Recreation under *Goulburn Mulwaree Local Environmental Plan 2009* (GM LEP 2009). Under the RE1 Public Recreation Zone “water supply systems” are listed as a prohibited use.

State Environmental Planning Policy (SEPP) (Infrastructure) provides an alternate pathway for approvals for some development/activities which fall under the definition of water supply systems. However, this alternate pathway is mainly applicable to “prescribed zones” listed under the SEPP. Unfortunately the RE1 Public Recreation Zone is not a prescribed zone under the SEPP. Therefore, in this case the proposed sludge ponds are actually prohibited given the current zoning.

It is noted that the ownership of this site dates back to the former Goulburn City Council and that its location adjoining the current WTP suggests that the land was strategically acquired by Council to allow for the future expansion of the existing WTP. The site already contains an existing sludge lagoon that dates back to sometime between 1975 and 1985 (based on aerial photography).

It would appear that the RE1 Public Recreation zoning of the site is an anomaly which should have been corrected with GM LEP 2009 when prepared.

- *Zoning and Land Use - Marulan*

The site is currently zoned R5 Large Lot Residential under GM LEP 2009 with a minimum lot size of 2000m². Under the R5 Large Lot Residential zone “water supply systems” are listed as a prohibited use.

State Environmental Planning Policy (SEPP) (Infrastructure) provides an alternate pathway for approvals for some development/activities which fall under the definition of water supply systems. However, this alternate pathway is mainly applicable to “prescribed zones” listed under the SEPP. Unfortunately the R5 Large Lot Residential zone is not a prescribed zone under the SEPP. Therefore, in this case the proposed sludge ponds are actually prohibited given the current zoning.

It is noted that the ownership of this site dates back to Greater Argyle Council and that its location adjoining the current WTP suggests that the land was strategically acquired by Council to allow for the future expansion of the existing WTP. It would appear that the R5 Large Lot Residential zoning of the site is an anomaly which should have been corrected with Goulburn Mulwaree LEP 2009 when prepared.

- *Aboriginal Cultural Heritage*

An Aboriginal Heritage Information Management System (AHIMS) search has been undertaken for both of the sites and has not identified any Aboriginal sites or places on or near the site. Should the land be rezoned to SP2 (infrastructure), a review of environmental factors (REF) will be required prior to construction of the ponds or further works at either site.

- *Biodiversity Goulburn*

The site is not mapped as terrestrial biodiversity under GM LEP 2009. However, a preliminary investigation by Council’s Environment and Biodiversity Assessment Officer has found it is likely to contain a Critically Endangered Ecological Community being Box Gum Woodland and Derived Grasslands. Accordingly, site survey using the Biodiversity Assessment Method under the *Biodiversity Conservation Act 2016* has commenced.

Strictly speaking, the planning proposal process should be used to avoid impacts on endangered biodiversity where possible (i.e. avoiding zones which increase the development capability of a site or sensitive portion of a site). In this instance, however, impacts upon biodiversity may be unavoidable. Water Operations has considered the feasibility of using other land around the WTP but found that this is limited due to other factors such as the:

- presence of the same plant community as the subject site;
- location of existing infrastructure such as pipework and reservoirs;
- need for the lagoon to be located within close proximity of the treatment plant;
- location of the existing lagoons/sludge ponds; and
- extent of land in Council ownership.

Given the biodiversity issues associated with the Goulburn site this may delay the processing of the planning proposal for this site. Accordingly, given the time sensitivity of the Marulan upgrade, it may be required to separate the two proposals at a later date. Initial discussion with DPIE (Biodiversity and Conservation) would suggest that it will not be possible to expedite the planning proposal for the Goulburn site.

- *Biodiversity Marulan*

The site is not mapped as terrestrial biodiversity under GM LEP 2009.

Council’s Environment and Biodiversity Assessment Officer has recently advised (in a pre-DA lodgement meeting) that:

- The site is not currently located on the Biodiversity Values Map (please review as you are preparing information to support your application as these maps may be revised periodically).
- Site inspection on 25th August, 2021 found that the site has been previously cleared and only a few remnant Cabbage Gums *Eucalyptus amplifolia* are present. The groundcover layer is largely dominated by exotic pasture species and weed species, including Phalaris *Phalaris aquatica*, Cock's Foot Grass *Dactylis glomerata*, Prairie Grass *Bromus catharticus*, Yorkshire Fog *Holcus lanatus*, Sheep's Sorrel *Acetosella vulgaris*, St John's Wort *Hypericum perforatum*, Sub Clover *Trifolium subterraneum*, Flatweed *Hypochoeris radicata* and Paterson's Curse *Echium plantagineum*. Parts of the site are very boggy, with some Rushes *Juncus* spp.
- The land is currently used for grazing by horses.
- No evidence was found of any threatened species, ecological communities or habitats at the time of the site inspection. It is unlikely that the proposed activity will have a significant impact on any threatened species, populations or habitats, but this will need to be verified by a more detailed site survey prior to commencing any works or lodgement of a Development Application.

On the above basis a Biodiversity Assessment Method (BAM) survey is not proposed to be undertaken for the Marulan site.

- *Water Quality*

Both sites are located within the Sydney Drinking Water Catchment.

Goulburn: the site does not contain any creeks or natural drainage paths, although the site would drain to the Wollondilly River via a nearby drainage line/water course that connects to the river. The site contains an existing sludge lagoon.

Marulan: the Marulan site contains two water courses which drain to Jaorimin Creek to the south (via the existing WTP site).

- *Bushfire*

Both the Goulburn and Marulan sites are located on bushfire prone land, however, the proposed zoning is not seeking to add any additional residential potential accordingly a bushfire assessment is not required.

- *Contamination*

Both the Goulburn and Marulan sites are not identified on Council's Contamination Register and the proposed use/zoning is not facilitating the development of a sensitive use so no further contamination assessment is required.

The Marulan site is vacant land with no known history of a potentially contaminating land use.

The Goulburn site does partly contain an existing sludge lagoon. Consideration of potential contaminants in the existing sludge lagoon would be undertaken in any future review of environmental factors as a part of the proposed expansion of the lagoons. Management of any construction or decommissioning of the existing sludge pond would also need to consider water quality impacts.

- *Noise/Odour*

The proposed expansion of the WTPs is for the construction of additional sludge lagoons and it is noted that the Marulan site adjoins a large lot residential area. There is no anticipated noise generation associated with this use beyond the construction phase.

In relation to odour, Council has never received any odour complaints for the sludge lagoons at the Goulburn and Marulan WTP sites.

- *Local Government Act – Land Classification*

Both the Goulburn and Marulan sites are currently classified as “operational land” under the *Local Government Act, 1993* and therefore do not require reclassification prior to or during the planning proposal.

Strategic Context Assessment

The request from Council's Business Manager Water Operations is to facilitate the upgrade essential Council water supply infrastructure to meet the existing and future needs of Goulburn and Marulan for clean potable water supply. As previously discussed this aligns with Council's legislative responsibilities for the provision of drinking water under the NSW Public Health Act.

Council's Local Strategic Planning Statement (LSPS) has a vision for 2040 being “Infrastructure meets the need of a growing community”, the proposed rezoning aligns with this vision as it is providing for expansion of water supply infrastructure to meet the needs of the community.

Goulburn is identified in Council's *Urban and Fringe Housing Strategy* (**Figure 3**) as an area which will be subject to further growth and expansion based on the availability of reticulated water and sewer systems. The provision of potable water for existing and future residents is considered to be critical.

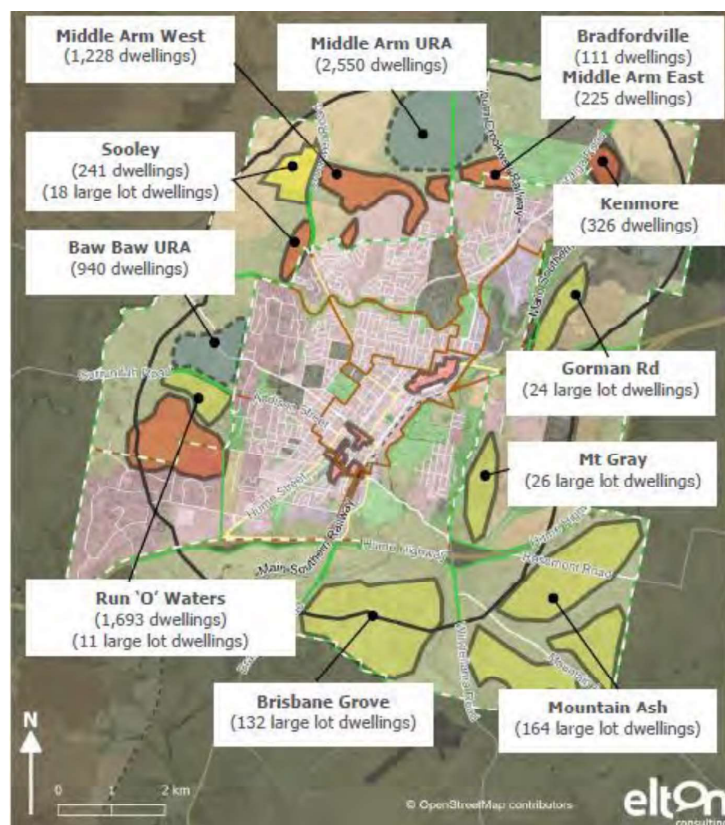


Figure 3: Extract from *Urban and Fringe Housing Strategy* with the approximate location of the urban release areas in Marulan.

Marulan is identified in Council's *Urban and Fringe Housing Strategy* (**Figure 4**) as an area which will be subject to further growth and expansion based on the availability of reticulated water and sewer systems. The provision of potable water for existing and future residents is considered to be critical.

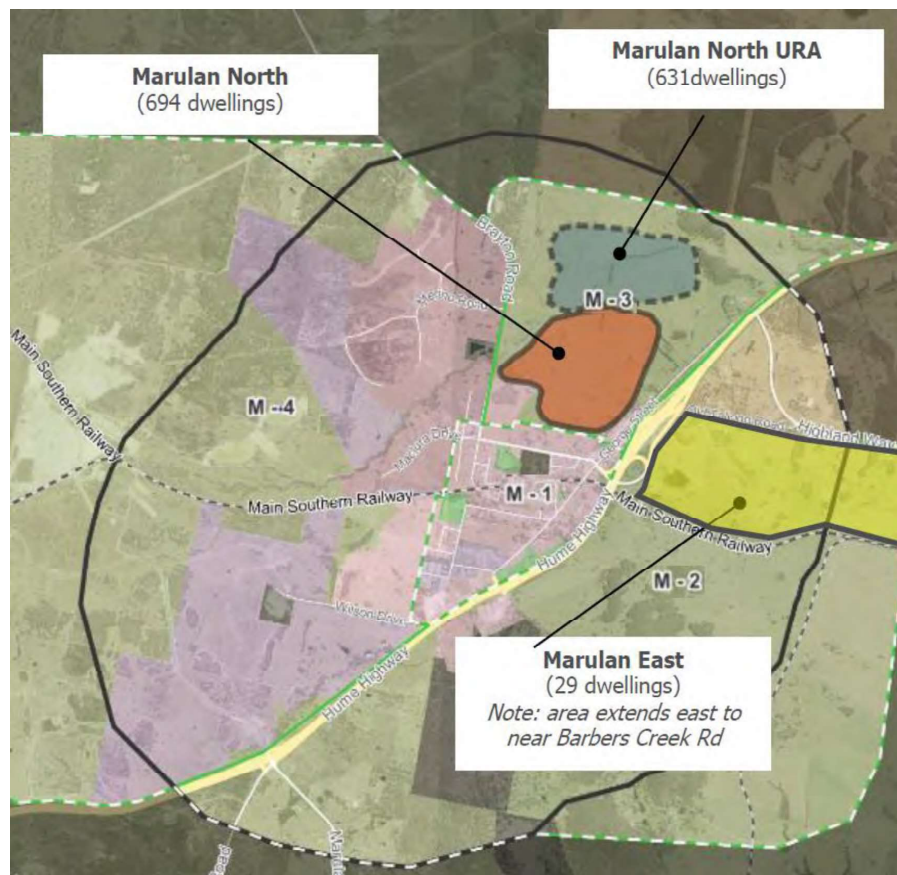


Figure 4: Extract from *Urban and Fringe Housing Strategy* with the approximate location of the urban release areas in Marulan.

Both of the identified sites are located next to the existing water treatment facilities and are best positioned in terms of the technical requirements for expansion.

There are no identified environmental constraints in relation to the Marulan site, although biodiversity will be a significant potential constraint in relation to the Goulburn site. The difference between the environmental constraints, and urgency in relation to the public health issues for the two sites, will make it likely that the amendments to the GM LEP 2009 will be processed separately.

Conclusion and Recommendation

It is recommended that the requests from Water Services to rezone both Lot 1 DP 1030749 from RE1 Public Recreation to SP2 (Infrastructure) and Lot 10 DP 1067488 from R5 Large Lot Residential with a minimum lot size of 2000m² to SP2 (Infrastructure) with no minimum lot size be supported by Council. If the recommendation is supported, the planning proposal/s will be reported back to Council for final consideration after agency consultation and public exhibition is completed in accordance with the gateway determination.

As identified earlier in the report, the biodiversity issues for the Goulburn site will be likely to complicate the planning proposal process for this site. The issues around water quality in Marulan are identified as being urgent and as such Council will be seeking to have the planning proposal for the Marulan site expedited. It is likely therefore that this will result in separate planning proposals for each site.



Department of Planning, Housing and Infrastructure

Gateway Determination

Planning proposal (Department Ref: PP-2023-1663): to rezone the site at 233-234 Wheeo Road Goulburn to facilitate expansion of the existing Goulburn drinking water treatment facility.

I, the Director, Southern Region at the Department of Planning, Housing and Infrastructure, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Goulburn Mulwaree Local Environmental Plan 2009 as described above should proceed subject to the following conditions:

1. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
 - (a) the planning proposal is categorised as standard as described in the *Local Environmental Plan Making Guidelines* (Department of Planning and Environment, 2021) and must be made publicly available for a minimum of 20 days; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in *Local Environmental Plan Making Guidelines* (Department of Planning and Environment, 2021).
2. Consultation is required with the following public authorities and government agencies under section 3.34(2)(d) of the Act and/or to comply with the requirements of applicable directions of the Minister under section 9 of the EP&A Act:
 - Department of Climate Change, Environment, Energy and Water (former DPE B&CD)
 - Rural Fire Service
 - WaterNSW

Each public authority is to be provided with a copy of the planning proposal and any relevant supporting material via the NSW Planning Portal and given at least 30 days to comment on the proposal.
3. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the EP&A Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
4. The Council as planning proposal authority is authorised to exercise the functions of the local plan-making authority under section 3.36(2) of the EP&A Act subject to the following:
 - (a) the planning proposal authority has satisfied all the conditions of the gateway determination;

- (b) the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the EP&A Act or the Secretary has agreed that any inconsistencies are justified; and
 - (c) there are no outstanding written objections from public authorities.
5. The LEP should be completed on or before 15 November 2024.

Dated 15th day of February 2024.

A handwritten signature in blue ink, appearing to read 'D Thompson', is shown within a light blue rectangular border.

Daniel Thompson
Director, Southern Region
Local and Regional Planning
Department of Planning, Housing and
Infrastructure

Delegate of the Minister for Planning and
Public Spaces

PP-2023-1663 (IRF24/186)



24 April 2024

Contact: Stuart Little
Telephone: 0436 948 347
Our ref: D2024/28793

Ms Kate Wooll
Business Manager Strategic Planning
Goulburn Mulwaree Council
Locked Bag 22
GOULBURN NSW 2580

Dear Ms Wooll,

Post-Gateway Consultation – Planning Proposal (PP-2023-1663) – 233-234 Wheeo Road, Goulburn

I refer to the Planning Proposal for 233-234 Wheeo Road, Goulburn (Lot 1 DP 1030749) that seeks to rezone land to SP2 Infrastructure (Public Utility Undertaking) under the Goulburn Mulwaree Local Environmental Plan 2009 (LEP). We understand that the Proposal is intended to facilitate the expansion of the existing Goulburn Drinking Water Treatment Plant (WTP) to accommodate future treatment facilities, specifically treatment lagoons. The subject lot is owned by Council and immediately adjoins Council's existing WTP.

We understand that the land is currently zoned RE1 Public Recreation under the LEP where 'water supply systems' (including 'water treatment facilities') are currently a prohibited use. Rezoning the land to SP2 (Public Utility Undertaking) will allow development for the purposes of a potable water treatment facility either with consent (under the LEP) or without consent under State Environmental Planning Policy (Transport and Infrastructure) 2021 (the T&I SEPP). The former would be subject to a development application (DA) while the later would require a Review of Environmental Factors (REF). Land reclassification is not required under the *Local Government Act 1993* as the land is already classified as 'operational'.

WaterNSW previously commented on the Proposal on 7 December 2023 (Our Ref: D2023/160035) where we indicated that we had no objections to the Proposal proceeding, although we suggested minor updating of the Proposal to reflect current legislative provisions (discussed below). This is also reflected in the Proposal's response to s 9.1 Ministerial Direction 3.3 Sydney Drinking Water Catchment (Pp. 18-19).

No identified drainage features occur on the land. A first order watercourse occurs approximately 38 m west of the property (Map 4, P. 12) The Proposal notes that Council's overland flow model does not identify any flood risks between the 1% AEP flood event and

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169 Macquarie Street Parramatta NSW 2150
PO Box 398, Parramatta NSW 2124
T 1300 662 077 E Customer.Helpdesk@watnsw.com.au

watnsw.com.au



the probable maximum flood (PMF) limit. This is supported by relevant mapping (Map 5, P. 13)

The Proposal (P. 23) notes that future treatment lagoons will present a potential risk to water quality as they contain by-products from the water treatment process. We provided detail of the likely contaminants and transport pathways in our previous correspondence. As noted in the Proposal, the main risks are associated with seepage (managed by construction and lining of the ponds) and overflows (managed by procedures and depth of freeboard in pond design). These matters are more relevant to the design and assessment phase, and the later DA or REF process (depending on which planning pathway is followed).

We note that the Planning Proposal now references the Sydney Drinking Water Catchment provisions of Part 6.5 of State Environmental Planning Policy (Biodiversity and Conservation) 2021 and s171A of the Environmental Planning and Assessment Regulation 2021 as applicable. Our only concern with the Proposal is that it still refers to State Environmental Planning Policy (Infrastructure) 2007 (see Pp. 5, 8) which has been replaced by the T&I SEPP. The Proposal would benefit by further updating in this regard. This is a minor matter and does not affect the merits of the Proposal.

Please note that the requirement to consider a neutral or beneficial effect on water quality will apply to the proposed WTP works either by means of s 6.61 of the B&C SEPP (for a DA) or s171A(3) of the Regulation (for an REF). In relation to the proposed works, we welcome Council's consultation with us early in the design phase to optimise water quality protection and to help ensure that the NorBE requirement for water quality protection can be met.

If you have any questions regarding this letter, please contact Stuart Little at stuart.little@waternsw.com.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Alison Kniha", with a long horizontal stroke extending to the right.

ALISON KNIHA
Environmental Planning Assessments & Approvals Manager

waternsw.com.au



Goulburn Mulwaree Council
Locked Bag 22
GOULBURN NSW 2580

Your reference: (REF-2769) PP-2023-1663
Our reference: SPI20240327000034

ATTENTION: Kate Wooll

Date: Wednesday 17 April 2024

Dear Sir/Madam,

Strategic Planning Instrument

Rezoning

The intention of this Planning Proposal is to facilitate the expansion of the existing Goulburn Drinking Water Treatment Plant site (233 - 234 Wheeo Road) by expanding the SP 2 Infrastructure zoning onto an adjoining lot (Lot 1 DP1030749) in Council's ownership. It is intended that the lot will be developed in future with additional treatment facilities, specifically treatment lagoons.

I refer to your correspondence dated 26/03/2024 inviting the NSW Rural Fire Service (NSW RFS) to comment on the above Strategic Planning document.

The NSW RFS has considered the information submitted and subsequently raise no concerns or issues in relation to bush fire.

For any queries regarding this correspondence, please contact David Webster on 1300 NSW RFS.

Yours sincerely,

Martha Dotter
**Supervisor Development Assessment & Plan
Built & Natural Environment**

1

Postal address

NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Street address

NSW Rural Fire Service
4 Murray Rose Ave
SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555
F (02) 8741 5550
www.rfs.nsw.gov.au



Department of Climate Change, Energy, the Environment and Water

Your ref: REF-2770
Our ref: DOC24/368948

Ms Kate Wooll
Business Manager Strategic Planning
Goulburn Mulwaree Council
Locked Bag 22
GOULBURN NSW 2580

By email: kate.wooll@goulburn.nsw.gov.au

Dear Ms Wooll

Planning Proposal - 233 Wheeo Road, Goulburn

Thank you for the opportunity to review the Planning Proposal for 233-234 Wheeo Rd, Goulburn. Biodiversity, Conservation and Science (BCS) have completed a full review of the documents provided. We fully support the decision to opt in to the offsets scheme for this development by undertaking the Biodiversity Assessment Methodology (BAM) and preparing the Biodiversity Development Assessment Report (BDAR).

As was identified by the BDAR, this development will have a significant impact on three threatened entities – Hoary Sunray *Leucochrysum albicans subsp. tricolor*, Key's Matchstick Grasshopper *Keyacris scurra*, and PCT 3373 Goulburn Tableland Box-Gum Grassy Forest, which is a component of the Critically Endangered Ecological Community White-Box – Yellow Box – Blakeley's Red Gum Grassy Woodland and Derived Native Grassland in the NSW North Coast, New England Tableland, Nandewar, Brigalow Belt South, Sydney Basin, South Eastern Highlands, NSW South Western Slopes, South East Corner and Riverina Bioregions.

This vegetation community is a Serious and Irreversible Impact (SAII) listed entity under the *Biodiversity Conservation Act 2016* (BC Act). As the determining body, Council is required to consider the impacts to the vegetation community onsite, and determine whether there are any additional and appropriate measures that will minimise those impacts. Council has provided a commitment to additional conservation actions to conserve and improve the vegetation community in two additional adjacent areas, and restore groundcover condition where possible on the project site. The actions were discussed with BCS prior to inclusion. The actions have been detailed in the BDAR (mainly in Chapter 7 and Appendix J) and will need to be conditioned in the approval.

The vegetation on this site also meets the criteria for EPBC Act listed Critically Endangered Community White Box-Yellow Box-Blakeley's Red Gum Grassy Woodland and Derived Native Grassland. As stated in the BDAR, a referral to the Commonwealth is necessary.

If you have any further questions, please contact Ms Allison Treweek, Senior Team Leader Planning, Regional Delivery, Biodiversity Conservation and Science, at rog.southeast@environment.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Allison Treweek'.

Allison Treweek 21/05/2024
Senior Team Leader Planning, Regional Delivery
Biodiversity, Conservation and Science

Level 3, Farrer Place, Queanbeyan NSW 2620 | dcceew.nsw.gov.au

16.5 POTENTIAL HERITAGE ITEMS AND HERITAGE CONSERVATION AREA

Author: Landscape & Heritage Planner
Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Statements of Significance (separately enclosed) 
2. Amendments to Schedule 5 May 2024 (separately enclosed) 

Link to Community Strategic Plan:	4. Our Environment EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil as a result of this report
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That:

1. The staff assessment report on the planning proposal to amend schedule 5 Environmental Heritage of the Goulburn Mulwaree Local Environmental Plan 2009 be received.
2. Council prepares a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 by adding 30 additional heritage items, 1 additional Heritage Conservation Area and correct errors on Schedule 5 Environmental Heritage.
3. The planning proposal, once prepared, be submitted to the NSW Department of Planning Housing and Infrastructure for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act, 1979*.
4. The NSW Department of Planning, Housing and Infrastructure be advised that Council wishes to be identified in the gateway determination as the delegated plan making authority for this planning proposal.
5. If the Department of Planning, Housing and Infrastructure issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the landowners, community and government agencies in accordance with any directions of the gateway determination.

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The Heritage Study Review (2018) adopted by Council on 20 February 2018 sought to identify and record items of heritage significance, describe and identify the particular environmental qualities of the LGA, review worthiness of heritage items for retention on Schedule 5 of the GM LEP and recommended amendments to Conservation objectives, policies and strategies.

The Heritage Study Review made 15 recommendations with a number of these achieved through a major review of Section 3 of the GM DCP in 2018 and through a planning proposal (REZ/0002/1920) to amend Schedule 5 of the GM LEP in 2021.

In addition to the recommendations, already achieved, the Review includes the following high priority recommendation:

5. *Review recommendations for additional potential heritage listings through further study of individual items, included in Section 7 and Attachment C. This could be undertaken by Council's staff or heritage advisor.*

Attachment C of the Heritage Study Review includes an extensive list with over 42 potential heritage items to review and consider.

Council's Landscape and Heritage Officer alongside Council's Heritage Advisor have been progressing the review of this list in addition to items proposed for listing by the Goulburn Heritage Group and property owners. In addition, the creation of a new Heritage Conservation Area is proposed alongside several housekeeping amendments to names, addresses and descriptions of a small number of heritage items to ensure errors are corrected.

It is important to note that any change to Schedule 5 of the GM LEP can only be actioned via a planning proposal to amend the GM LEP.

This is a Council-led planning proposal and as such no fee applies.

REPORT

The Goulburn Mulwaree Local Environmental Plan 2009 includes 6 Heritage Conservation Areas and 611 individual Items that are listed on Schedule 5 – Environmental heritage. This gives a level of protection to the items listed when development is proposed.

Council staff have been working towards addressing recommendation 5 of the Heritage Study Review, updating Schedule 5 of the GM LEP and ensuring thorough and proper assessment of properties and structures for potential listing.

Council's Heritage Advisor has assessed 30 potential heritage items and one new Heritage Conservation Area for their relative heritage significance in accordance with the Heritage NSW guidance document Assessing Heritage Significance.

The Heritage Advisor has prepared Statements of Significance (Attachment 1) for each of the potential items which identifies the address, construction period, any associations such as a prominent local architect, a description of the item and a statement and assessment of heritage significance.

It is through this review in which all 30 potential items have been identified as having at least local significance to be listed within Schedule 5 of the GM LEP as Locally Listed Heritage items. It also identified the Buffalo City Estate as worthy to be identified as a new Heritage Conservation Area due to its design under Garden City principles (Figure 1).

Figure 1: Proposed Buffalo City Heritage Conservation Area

Locally Listed Heritage items are those items which hold historical, aesthetic, scientific or social significance in a local context. This differs from State Listed Heritage items which hold particular importance in the context of the whole of NSW and afforded a greater degree of protection in legislation and regulation. The Heritage Conservation Area designation applies more broadly to an area and seeks to preserve the buildings and spaces which reflect the areas development and historic significance.

The Heritage Advisor's review identified the potential for at least 5 of the 30 potential items to also be considered for State Heritage Listing. Further assessment and evidence gathering is required to support a State Heritage Listing and this will be undertaken after the Local Listing additions proposed through this report. It is important to note that listing a new item as a State Listed Heritage item requires a nomination to Heritage NSW and is a separate process than that applied to Locally Listed Heritage Items.

The Heritage advisor's assessment and Statements of Significance are presented in **Attachment 1**.

The potential items for local listing and inclusion on Schedule 5 of the GM LEP and the items located in the proposed Heritage Conservation Area (HCA) are listed below:

Proposed Heritage Items

- 12 Belmore Street, Goulburn NSW 2580 (Lot 1 DP 779274)
- 5267 Braidwood Road, Goulburn NSW 2580 (2 DP 1002420)
- Boise Chare Hotel (Lot 8 DP 241352 and Road Reserve)
- Bonnie Doon, 14 Coles Lane, Yarra NSW 2580 (Lot 56 DP 1114992)

- 660 Glenoval Road, Lake Bathurst (Lot 2 DP 553409)
- 42 Cathcart Street, Goulburn NSW 2580 (Lot 1 DP 31025 and Lot 2 DP 206258)
- 48 Common Street, Goulburn NSW 2580 (Lot 23 DP 1298979)
- Inveralochy 3436 Braidwood Road, Lake Bathurst NSW 2580 (Lot 1 DP 843767); also part of 3262 Braidwood Road, Lake Bathurst NSW 2580 (Lot 2 DP 843767)
- 4453 Braidwood Road, Tirrannaville NSW 2580 (Lot 4 DP744166)
- 107 Long Street, Goulburn NSW 2580 (Lot 1 DP 153553)
- 100 Bulls Pit Road, Brayton (Lot 67 DP750003)
- 157 Range Road, Baw Baw NSW 2580 (Lot 2 DP1040869 and Lot 356 DP 910128)
- 3 Carramar Way, Goulburn NSW 2580 (Lot 8 DP 255585)
- 257 Pomeroy Road, Pomeroy NSW 2580 (Lot 1 DP 742254)

Buffalo City HCA – Proposed heritage listed properties within the proposed HCA

- 1 Buffalo Crescent, Goulburn NSW 2580 (Lot 20 DP 32652)
- 3 Buffalo Crescent, Goulburn NSW 2580 (Lot 1 DP39297)
- 5 Buffalo Crescent, Goulburn NSW 2580 (Lot 18 DP 32652)
- 9 Buffalo Crescent, Goulburn NSW 2580 (Lot 16 DP 32652)
- 11 Buffalo Crescent, Goulburn NSW 2580 (Lot 15 DP 32652)
- 13 Buffalo Crescent, Goulburn NSW 2580 (Lot 14 DP 32652)
- 15 Buffalo Crescent, Goulburn NSW 2580 (Lot 13 DP 32652)
- 17 Buffalo Crescent, Goulburn NSW 2580 (Lot 12 DP 32652)
- 19 Buffalo Crescent, Goulburn NSW 2580 (Lot 11 DP 32652)
- 21 Buffalo Crescent, Goulburn NSW 2580 (Lot 10 DP32652)
- 23 Buffalo Crescent, Goulburn NSW 2580 (Lot 9 DP 32652)
- 37 Buffalo Crescent, Goulburn NSW 2580 (Lot 2 DP 193076)
- 39 Buffalo Crescent, Goulburn NSW 2580 (Lot 1 DP 193076)
- 25 Ruby Street, Goulburn NSW 2580 (Lot 21 DP 193073)
- 27 Ruby Street, Goulburn NSW 2580 (Lot 22 DP 193073)
- 31 Ruby Street, Goulburn NSW 2580 (Lot 24 DP 193073)

Buffalo City HCA – Properties within the proposed HCA

- 1 Gibson Street, Goulburn NSW 2580 (Lot 27 DP 193076)
- 3 Gibson Street, Goulburn NSW 2580 (Lot 28 DP 193076)
- 5 Gibson Street, Goulburn NSW 2580 (Lot 29 DP193076)
- 7 Gibson Street, Goulburn NSW 2580 (Lot 30 DP 193076)
- 9 Gibson Street, Goulburn NSW 2580 (Lot 31 DP 193076)
- 11 Gibson Street, Goulburn NSW 2580 (Lot 32 DP 193076)

- 29 Ruby Street, Goulburn NSW 2580 (Lot 23 DP 193076)
- 33 Ruby Street, Goulburn NSW 2580 (Lot 1 DP 801989)
- 35 Ruby Street, Goulburn NSW 2580 (Lot 2 DP 801989)
- 37 Ruby Street, Goulburn NSW 2580 (Lot 101 DP 555933)
- 2 Buffalo Crescent, Goulburn NSW 2580 (Lot 1 DP 39297)
- 4 Buffalo Crescent, Goulburn NSW 2580 (Lot 2 DP 39297)
- 6 Buffalo Crescent, Goulburn NSW 2580 (Lot 3 DP 39297)
- 7 Buffalo Crescent, Goulburn NSW 2580 (Lot 17 DP 32652)
- 8 Buffalo Crescent, Goulburn NSW2580 (Lot 4 DP 39297)
- 10 Buffalo Crescent, Goulburn NSW 2580 (Lot 5 DP 39297)
- 12 Buffalo Crescent, Goulburn NSW 2580 (Lot 6 DP 39297)
- 14 Buffalo Crescent, Goulburn NSW 2580 (Lot 11 DP 583834)
- 16 Buffalo Crescent, Goulburn NSW 2580 (Lot 12 DP 583834)
- 18 Buffalo Crescent, Goulburn NSW 2580 (Lot 1 DP 37212)
- 20 Buffalo Crescent, Goulburn NSW 2580 (Lot 2 DP 737212)
- 25 Buffalo Crescent, Goulburn NSW 2580 (Lot 1 DP 235342)
- 25A Buffalo Crescent, Goulburn NSW 2580 (Lot 2 DP 235342)
- 27 Buffalo Crescent, Goulburn NSW 2580 (Lot 3 DP 235342)
- 28 Buffalo Crescent, Goulburn NSW 2580 (Lot 10 DP 537141)
- 29 Buffalo Crescent, Goulburn NSW 2580 (Lot 4 DP 543230)
- 30 Buffalo Crescent, Goulburn NSW 2580 (Lot 9 DP 537141)
- 31 Buffalo Crescent, Goulburn NSW 2580 (Lot 5 DP 543230)
- 32 Buffalo Crescent, Goulburn NSW 2580 (Lot 8 DP537141)
- 33 Buffalo Crescent, Goulburn NSW 2580 (Lot 9 DP 552820)
- 35 Buffalo Crescent, Goulburn NSW 2580 (Lot 8 DP 552820)

Through this review, several errors were identified in the existing Schedule 5 list of heritage items relating to the lot number and address and whether it was state or locally listed. The proposed amendments to Schedule 5 are presented in **Attachment 2**.

Consultation

Owners of potential heritage items have been provided written notice of the potential listing and provided information on the implications of a listing and next steps for the process with contact details for Council's Landscape and Heritage Planner should there be any questions.

The planning proposal process to include additional items will also include a public exhibition where owners will be further notified and provided an opportunity to make submissions.

Conclusion

Council's heritage adviser has completed the evaluation of the potential heritage items and has recommended all 30 meet the criteria for listing as Local Heritage items in Schedule 5 of the GM

LEP. In addition, the Buffalo City Estate is also considered to meet the criteria for listing as a new Heritage Conservation Area and includes 16 of the proposed 30 new items.

The recommendations also include further consideration of 5 of the items for listing as State Heritage listed items which will be progressed after these proposed changes.

To progress these recommendations, a planning proposal to amend *Goulburn Mulwaree Local Environmental Plan 2009* will need to be prepared to include the new locally listed heritage items and Conservation Area and to correct errors in Schedule 5. The proposal when prepared is to be submitted to the Department of Planning, Housing and Infrastructure for a Gateway Determination.

Upon a positive Gateway determination, the proposed heritage items, Conservation Area and corrected Schedule 5 will be subject to public exhibition and comment. Individual letters will be sent to each of the owners of the potential heritage items and all properties within the proposed Conservation Area with an explanation and copy of the Statement of Significance for their property or area.

Any submissions received will be considered and a report presented to Council with a recommendation on whether to proceed to finalise the planning proposal and insert the additional items into the GM LEP and correct the errors on Schedule 5.

In conclusion, this report recommends that Council endorse the preparation of a planning proposal to correct errors and include the 30 proposed items and additional heritage conservation area (listed in Attachment 1) as Locally Listed Heritage items in Schedule 5 of the *Goulburn Mulwaree Local Environmental Plan*.

16.6 ESTABLISHMENT OF THE GOULBURN MULWAREE HOUSING TRUST

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Email Letter of Advice and Guidelines Housing Trust. - Confidential
2. letter re Affordable Housing - Confidential

Link to Community Strategic Plan:	28. Our Civic Leadership CL4 Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region.
Cost to Council:	\$25,000
Use of Reserve Funds:	N/A

RECOMMENDATION

That

1. The Report from the Chief Executive Officer be received.
2. The Chief Executive Officer be given delegated authority to:
 - a) Prepare and make an application through the Office of Local Government for the Minister's consent to establish the Goulburn Mulwaree Housing Trust under section 358(1)(a).
 - b) The legal entities be established should Ministerial consent be granted.

BACKGROUND

The Goulburn Mulwaree Council Advocacy Plan identified a shortfall in the availability and accessibility of affordable housing within the LGA.

The current residential vacancy rate was 1.8% at April 2024 which is very low.

The recommendation is to establish a separate legal entity, controlled by council, in order to assist in the development, ownership and availability of housing in the Goulburn Mulwaree Local Government area.

REPORT

According to the NSW Government, social and affordable housing is *rental housing for members of the community who cannot meet their housing needs in the general market*. Generally speaking, affordable housing is priced so that a household is spending no more than a certain amount of its income on rent. This helps to ensure that the household has enough money for other essentials such as food, medicine, clothing and transport.

NSW Land and Housing Corporation (LAHC – now also known as Homes NSW) is responsible for the State's social housing portfolio. Under the Housing SEPP, social housing can also be developed by:

- registered community housing providers
- the Aboriginal Housing Office (AHO) or an Aboriginal housing organisation registered under the Aboriginal Housing Act 1998
- a local government authority that provides affordable housing
- a not-for-profit organisation that is a direct provider of rental housing to tenants

Council currently lacks a clear structure for managing and accepting monetary contributions towards the provision of housing. There is a memorandum of understanding between the Council and LAHC, however this is not binding, it only recognises one provider in the sector, and does not provide a transparent platform if Council was to secure funds for the purposes of assisting with the delivery of housing in the local government area.

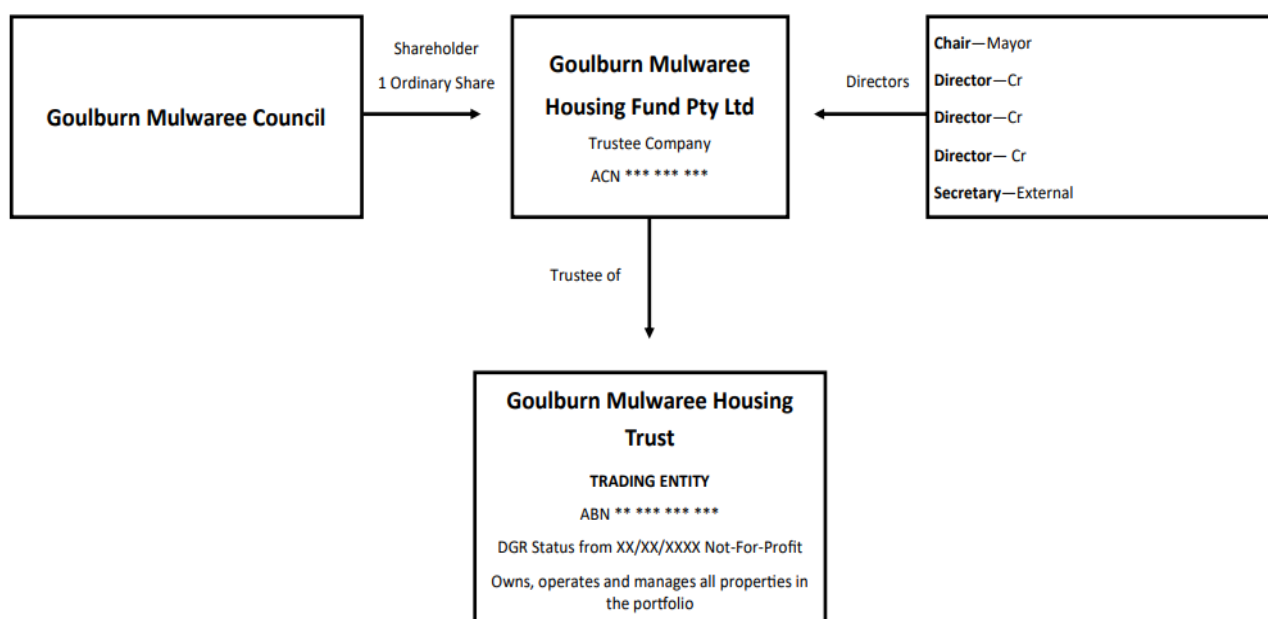
As a solution, it is recommended that Council establish a housing trust to act as manager of a housing portfolio. The trust would apply for deductible gift recipient status.

The proposed trust would not have its own workforce but would rely on staff seconded from Council from time to time to work within the proposed trust.

Once established, monetary contribution agreements could then be entered into under Division 7.1 of the *Environmental Planning and Assessment Act 1979* (NSW).

Proposed Structure

Goulburn Mulwaree Housing Fund Pty Ltd as trustee for Goulburn Mulwaree Housing Trust—Entity Map



16.7 REQUEST FOR FINANCIAL ASSISTANCE - ROTARY CLUB OF GOULBURN

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments:

1. **Application for Financial Assistance - Rotary Club of Goulburn Southern Tablelands Science Challenge** [!\[\]\(83f22ed94ec5517769dd76d702c6bfd8_img.jpg\)](#) [!\[\]\(58518edde73d42d67a35a8ed26134c7b_img.jpg\)](#)
2. **Booking Quote No. 4926 Rotary Club of Goulburn** [!\[\]\(256548e00e7fa4879dddf376cbbab973_img.jpg\)](#) [!\[\]\(4df0d38cb8d3da3858f8bf3819cfafd3_img.jpg\)](#)

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is currently a budget of \$80,000 for grants issued under this policy. Approval of the recommendation would leave a remaining amount of \$62,739.63 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report from the Director Corporate & Community Services on Request for Financial Assistance – Rotary Club of Goulburn be received.
2. Council support the 2024 Southern Tablelands Science and Engineering Challenge with the following funding from the 2024/25 Financial Assistance Budget:
 - A cash contribution of \$3,000.00
 - 50% venue hire costs of \$180.00

BACKGROUND

At its meeting on 21st June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

An application has been received from The Rotary Club of Goulburn Inc. seeking financial assistance for the 2024 Southern Tablelands Science and Engineering Challenge. The amount of assistance sought is \$5,000.00. The hire fees for the Veolia Area total \$360.00.

In previous years, Council has provided donations of \$3,000.00 towards this event.

This year, approximately 256 students from 8 High Schools in the Goulburn area including Braidwood, Crookwell and Yass will be competing. The activities are designed by the University of Newcastle and are not normally experienced at school which is a benefit to the students and the schools that participate.

The event is scheduled to take place in the Veolia Area, Braidwood Road Goulburn on 2nd August 2024.

It is recommended that Council makes a cash contribution of \$3,000.00. It is also recommended that in accordance with the Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy, Council fund 50% of the venue hire which in this case would equate to \$180.00.



SCANNED

Goulburn Mulwaree Council

Date Received: 5/3/24

Application for Financial Assistance

Applicant / Organisation Details	
Name:	ROTARY CLUB OF GOULBURN INC
Address:	
Contact Person:	
Telephone:	
Email Address:	

Amount Applied for (Including GST if Applicable)
\$ 5,000

Which Funding Stream are you applying under? (Please tick one):



Financial Assistance for Community Events
(See below)



Mayor's Discretionary Fund
(See below)

Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**
Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

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Application for Financial Assistance

Description of the Project, Service or Event *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

Please see the attached note.

Application for Financial Assistance
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

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Southern Tablelands Science and Engineering Challenge

The University of Newcastle will be presenting the Southern Tablelands Science and Engineering Challenge in Goulburn on 2nd August 2024. The Challenge is an outreach program which involves eight selected, hands on, activities for Year 10 students. This year we will have students from eight High Schools in the Goulburn and outlying area, which includes Braidwood, Crookwell, Yass, Murrumburrah-Harden and Boorowa. These activities, designed by the University of Newcastle, are not normally experienced in schools. The event will be held in the Veolia Stadium again.

The benefits of the event are that the students are encouraged to work as a team, (max 4 students per team), discussing, designing, constructing, testing their activity and operating it to obtain a point score. Each activity is scored as per The University of Newcastle.

This event is designed to promote an interest in science and engineering within the students and to follow an education pathway, which includes STEM, that may give career pathways in those fields.

Approximately 256 students will participate in the activities. Assistance to the presenters from The University of Newcastle is given by volunteers from the Rotary Clubs in the Goulburn and outlying area. Rotarians will be involved in the setting up and packing up of the activities and during the day will be at each activity, presenting, demonstrating, and collating the points scores.

Each high school is presented with a Certificate of Participation. Certificates of Participation are sent to the high schools to be presented to the participating students during days of significance. The winning High School is presented with the Southern Tablelands Science and Engineering Challenge Trophy. That High School is invited to participate in a Regional Science and Engineering Challenge culminating in the National S&E Challenge.

Application for Financial Assistance

Financial Information

For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.



✓

Application checklists – Please complete before signing the Declaration

<input checked="" type="checkbox"/>	Have you read and understood the guidelines?
<input checked="" type="checkbox"/>	Have you completed all sections of the application form?
<input checked="" type="checkbox"/>	Have you attached all relevant support materials and letters of support?
<input checked="" type="checkbox"/>	Have you included all necessary documentation (e.g. Financial Information if applicable)?
<input checked="" type="checkbox"/>	Has the application been signed?
<input checked="" type="checkbox"/>	Have you kept a copy of your application for your own records?

Declaration

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct

Signature		Signature	
Name	ALEX OLIVER	Name	WALLY LAWSON
Position	PUBLIC OFFICER	Position	Secretary

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

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▪ **Mayor's Discretionary Fund**

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding

Please provide details of funding received from other sources either approved or pending

Pending, The Rotary Club of Goulburn
will contribute \$1000

Based on previous the budget for this year is
approximately \$10,000

Attached is the invoice from the University of Newcastle.

Application for Financial Assistance
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

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ABN - 15 736 576 735

2023 PROFORMA INVOICE



Mick Cassey, Events Manager

02 4921 7319

michael.cassey@newcastle.edu.au

www.newcastle.edu.au/challenge

NAME	Southern Tablelands (Goulburn)		
OVERVIEW	1 Challenge day(s)	2 travel day(s) for the whole tour	
	0 Discovery day(s)	3 event day(s) on the whole tour	
Start date:	Tuesday, 25 June 2024	2 event(s) on the whole tour	

TRANSPORT	Excluding GST
Van hire	\$245.45
Fuel	\$107.10
Excess km (over 200km/day)	\$0.00
Logistics (flights, transfers, etc.)	\$0.00

MATERIALS	
Activity consumables & equipment	\$227.27
Trophies	\$90.91

STAFFING	
Wage for Team Leader	\$1,192.05
Wage for Event Assistant	\$780.98
Subsistence for Team Leader + Event Assistant *	\$1,051.41
Challenge Ambassadors (usually only for Northern NSW) **	
Wages for Challenge Ambassadors	\$0.00
Subsistence for Challenge Ambassadors *	\$0.00

MISC. EXPENDITURE	
Venue: room, table & chair hire	\$0.00
Hire SEC tables (NSW only)	\$0.00
Catering for event: lunch, morning tea, dinner	\$0.00
Additional costs	\$0.00

PARTICIPANT CHARGE - your committee to recover from schools	
Participants' contribution ***	\$3,490.91

LESS DISCOUNTS	
EVENT SPONSORSHIP, IF APPLICABLE	NSW Gov subsidy
ANY OTHER DISCOUNTS	
	-\$1,809.52
	\$0.00

	Excluding GST	GST	Total
Total Amount Due	\$5,376.56	\$537.66	\$5,914.22

A Tax Invoice will be provided upon receipt of a Purchase Order

Your Purchase Order must be emailed to the Events Manager before your event will be conducted.

Upon completion of your event, the SEC office will issue a Tax Invoice payable within

30 days of Invoice Date

* Meals and accommodation charged as per standard ATO rates for event and travel days

** Challenge Ambassadors can be supplied upon request

#DIV/0!

30/10/2023

Booking Quote 4926



Locked Bag No. 22
GOULBURN NSW 2580

28 Jun 2024

ROTARY CLUB OF GOULBURN

Subject: Booking Enquiry & Quote

Please find below the details and quote for your booking enquiry.

Booking particulars

Booking Reference Number	75597
Event Description	Rotary Science & Engineering Challenge
Booking Status	Confirmed
Phone number on file	

Booking Details

Facility Booked	Date	From	To	Charges (inc GST)
Veolia Arena	02 Aug 2024	09:00 AM	03:00 PM	\$360.00

Total Bookings \$: \$360.00

Other Booking Charges

Additional Charges	Qty	Hours	\$ per hour	Charges (inc GST)

Total Additional Charges: \$0.00

GRAND TOTAL GST \$32.73
GRAND TOTAL (inc GST) \$360.00

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4444.

Yours faithfully

ANNE RUDELL
Goulburn Mulwaree Council

16.8 REQUEST FOR FINANCIAL ASSISTANCE - MARIAN PROCESSION**Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer

Attachments: 1. **Application for Financial Assistance - Marian Procession** [↓](#) 

2. **Quote for Traffic Control - Marian Procession** [↓](#) 

Link to Community Strategic Plan:	12. Our Community CO2 Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is currently a budget of \$80,000 for grants issued under this policy. Approval of the recommendation would leave a remaining amount of \$62,739.63 for future contributions.
Use of Reserve Funds:	Not applicable. Budgeted amount funding from revenue.

RECOMMENDATION

That:

1. The report from the Director Corporate & Community Services regarding the request for Financial Assistance be received.
2. Council provide in-kind support for the Marian Procession to the amount of \$2,900.37 for traffic control for a temporary road closure to be funded from the Financial Assistance budget.

BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

An application for financial assistance has been received from the organisers of the Marian Procession involving the Parish of Mary Queen of Apostles Catholic Church, the Parish of St Saviours, Goulburn and Parish of Marionites to be held on Sunday 27th October 2024.

The event will be a procession for the Recitation of the Rosary.

The organisers are seeking in-kind support from Council for the fees associated with the temporary road closure of Bourke Street from Clinton Street to Clifford Street for 1 hour from 11am.

The application was approved at the Traffic Committee Meeting held on 23rd May 2024 with the condition that the proponents inform affected residents and businesses of the temporary road closure, through a letterbox drop.

It is hoped that the event may bring in up to 200 visitors from outside of the Goulburn Mulwaree LGA, many of whom may spend time in Goulburn in the lead-up to, and after the event. It is planned for this event to be an annual one, with the hope that visitation will increase annually.

It is recommended that Council approve \$2,900.37 in-kind support for traffic control associated with the Marian Procession.

A copy of the request is attached.



Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

Applicant / Organisation Details

Name:	MARY QUEEN of APOSTLES
Address:	
Contact Person:	
Telephone:	
Email Address:	

Amount Applied for (including GST if applicable)

\$ _____

Which Funding Stream are you applying under? (Please select below)



Financial Assistance for Community Events and/or projects
(See below)



Mayor's Discretionary Fund
(See below)

Please select if the request for a fee waiver or reduction:

☐

Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**
Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

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Application for Financial Assistance

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

■ Reduction or Waiver of Council Fees & Charges

Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.

Eligibility

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 2 of 5

Application for Financial Assistance

Other Grant Funding

Please provide details of funding received from other sources either approved or pending.

Nil to date.
DONATIONS ANTICIPATED. approx \$1,000

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 3 of 5

Application for Financial Assistance

Description of the Project, Service or Event (attach additional pages if space is insufficient)

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

- PARISH OF MARY QUEEN OF APOSTLES Catholic church.
- PARISH OF ST. SAUVOURS Goulburn
- PARISH OF MARIONITES-
- THE EVENT IS A MARIAN PROCESSION INVOLVING ALL THREE CHURCHES AND THEIR PARISHIONERS AND EXTENDED NETWORKS OF PARISHES.
- M.Q.A. WILL ADVERTISE THROUGHOUT THE ARCHDIOCESE OF CANBERRA + GOULBURN- ANTICIPATING VISITORS (POTENTIALLY 200) AS WELL AS LOCAL PARISHIONERS- LAST YEAR 350 TOTAL FROM OUR PARISH ALONE.
- WE ANTICIPATE PROCESSING BETWEEN THE THREE CHURCHES. ST. SAUVOURS, STS PETER + PAUL'S + MARIAN CHAPEL (CNR. BOURKE + CHINTON STS) FOR RECITATION OF THE ROSARY.
- WE HAVE APPROACHED COUNCIL TO CLOSE BOURKE ST FROM CHINTON ST. TO MONTAGUE ST FOR THE PROCESSION TO OCCUR- ANTICIPATED- 1 HOUR- ANTICIPATED 11AM.
- PLANNING WITH ALL PARISHES COMMENCES MARCH 6. AND MORE DETAILS AVAILABLE AFTER THIS.
- THIS IS TO BE AN ANNUAL EVENT.
- WE EXPECT PEOPLE WILL TRAVEL AND CHOOSE TO STAY ON IN GOULBURN BEFORE / AFTER THE EVENT.
- WE EXPECT NUMBERS WILL INCREASE GOING FORWARD AS
- ALL 3 PARISHES EXTEND THEIR ADVERTISING- MARIONITES TO SYDNEY + ST SAUVOURS TO THEIR CANBERRA-GOULBURN PARISHIONERS.

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 4 of 5

Application for Financial Assistance

Financial Information

For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.

Application checklist – Please complete before signing the Declaration

- Have you read and understood the guidelines? ☒
- Have you completed ALL sections of the application form? ☒
- Have you attached all relevant supporting information? ☒ NA
- Have you included ALL Financial Information if applicable? ☒ N/A
- Has the application been signed? ☒
- Have you kept a copy of your application for your own records? ☒

Declaration

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct

Signature		Signature	
Name	Diane Green	Name	
Position	ORGANISER	Position	

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Traffic Control Quote for Marian Procession 27th October 2024

Sunday Traffic Control Quote

	Hourly Rate	Number of Hours	Number of Vehicles/Staff	Total
Plant costs per hour	\$ 67.92	4	5	\$ 1,358.40
Team Leader Labour Costs per hour (*Double Time - Sunday rate)	\$ 89.99	4	2	\$ 719.92
Labourer Labour Costs per hour (*Double Time - Sunday rate)	\$ 68.50	4	3	\$ 822.05
				\$ 2,900.37

16.9 REQUEST FOR FINANCIAL ASSISTANCE - GOULBURN LILAC CITY FESTIVAL INC.

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Financial Assistance Application - Goulburn Lilac City Festival Inc.



2. Booking Quote No. 5399 Lilac City Festival Inc.

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is currently a budget of \$80,000 for grants issued under this policy. Approval of the recommendation would leave a remaining amount of \$62,739.63 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report of the Director of Corporate & Community Services on the Request for Financial Assistance – Goulburn Lilac City Festival be received.
2. Council provides a cash donation of \$5,000 towards the running of the 2024 Lilac City Festival.
3. Council provides traffic control for road closures required for the Festival.

BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

A request has been received from the Goulburn Lilac City Festival Inc. Committee seeking financial assistance for the annual Goulburn Lilac City Festival which will take place from Thursday 3rd October to Monday 7th October 2024.

The committee are seeking \$10,000 in financial assistance; however, assistance could be provided in-kind to the booking of Council facilities and associated costs as per the attached booking quote from Council.

Any in-kind support for the Goulburn Lilac City Festival would be provided by Council staff and funded under Council's Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy.

In accordance with Council's Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy Council would provide in-kind support to the Lilac City Festival of \$4,200 as follows:

- Booking/Hire Fees (50%) \$2,856.00
- Other Booking Charges \$1,344.00

In this case, it is recommended that Council make a cash donation of \$5,000 towards the Lilac City Festival, in line with previous years.

The event requires the temporary closure of Montague Street between Auburn and Sloane Streets from the afternoon of Thursday 3rd October 2024 until Monday 7th October 2024, this is for the operation of the Lilac City Carnival.

As per previous festivals, Council will also provide traffic control for any road closure arrangements required.



SCANNED

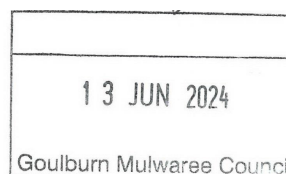
Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

Applicant / Organisation Details

Name:	GOLBURN LILAC CITY FESTIVAL INC
Address:	
Contact Person:	Samuel Ross
Telephone:	
Email Address:	

Amount Applied for (including GST if applicable)

\$ 10,000.00 *h*
~~5,000.00~~



Which Funding Stream are you applying under? (Please select below)



*Financial Assistance for Community Events and/or projects
(See below)*



*Mayor's Discretionary Fund
(See below)*

Please select if the request for a fee waiver or reduction:



Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**
Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 1 of 5

DECLINED

Application for Financial Assistance

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

Reduction or Waiver of Council Fees & Charges

Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.

Eligibility

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 2 of 5

Application for Financial Assistance

Other Grant Funding

Please provide details of funding received from other sources either approved or pending.

Goulburn Soldiers Club - £2500 grant for
office space in Club.

Goulburn Workers Club £1000.00

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 3 of 5

Application for Financial Assistance

Description of the Project, Service or Event *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

Goulburn Lilac City annual festival. Including markets, carnival rides, parade, street performers, local community organisation events.

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 4 of 5

Application for Financial Assistance

Financial Information



For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.

Application checklist – Please complete before signing the Declaration

- Have you read and understood the guidelines? ☒
- Have you completed ALL sections of the application form? ☒
- Have you attached all relevant supporting information? ☒
- Have you included ALL Financial Information if applicable? ☒
- Has the application been signed? ☒
- Have you kept a copy of your application for your own records? ☒

Declaration

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct

Signature		Signature	
Name	Samuel Ross	Name	Tim Allen
Position	Vice president.	Position	Treasurer

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

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Annual Financial Report

Goulburn Lilac City Festival Inc
For the year ended 31 December 2023

Prepared by Laterals

Contents

3	Committee's Report
5	Income and Expenditure Statement
7	Movements in Equity
8	Assets and Liabilities Statement
9	Notes to the Financial Statements
11	True and Fair Position
12	Certificate By Members of the Committee

Committee's Report

Goulburn Lilac City Festival Inc For the year ended 31 December 2023

Committee's Report

Your committee members submit the financial report of Goulburn Lilac City Festival Inc for the financial year ended 31 December 2023.

Committee Members

The names of committee members at the date of this report are:

Committee Member	Position
Carol James	President
Samuel Ross	Vice-President
Tim Allen	Treasurer
Shannon Chalker	Secretary
Bill Sommerville	
Paul Chalker	
Anne Oliver	
Geoffrey Holmes	

Principal Activities

The principal activities of the Association are the operation of the annual Lilac Time Festival and fundraising activities to support the Festival.

Operating Result

The surplus for the financial year amounted to \$6,147. The surplus in 2022 was \$7,862.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Committee's Report

Signed in accordance with a resolution of the Members of the Committee on:

Carol James (President)

Tim Allen (Treasurer)

Income and Expenditure Statement

Goulburn Lilac City Festival Inc For the year ended 31 December 2023

	2023	2022
Income		
Queen Competition		
Queen Fundraising	-	10,089
Queen, Prince and Princess Prizes	(166)	(3,201)
Queen Competition Expenses	-	(686)
Queen Donations to Charities	-	(2,427)
Total Queen Competition	(166)	3,775
Sponsorships & Grants		
Goulburn Mulwaree Council Grant/Fee Waiving	12,899	2,217
NSW Government Grant	-	6,739
Federal Govt Grant	2,940	-
Veolia Sponsorship	2,500	-
Lions Club of Goulburn Donation	2,000	2,000
Goulburn Soldiers Club	-	1,000
RJ Sidney Craig Sponsorship	1,000	1,000
Rotary Donation	1,000	1,000
Laterals Sponsorship	320	500
Caresouth	200	-
Linen House Sponsorship	-	165
Total Sponsorships & Grants	22,859	14,621
Festival Income		
Joylands Carnival	4,350	5,280
Market Stalls	3,300	1,385
General Fundraising	1,984	2,786
Calendar Sales	6,705	-
Less: Calendar Printing	(3,960)	-
Raffle Tickets	474	792
Less: Fundraising & Raffle Expenses	(33)	(832)
Battle of the Bands		
Goulburn Mulwaree Council - BoB Sponsorship	2,000	-
Boyce Sponsorship - BoB	200	-
Battle of the Bands Prizes & Costs	(1,900)	(1,485)
Total Battle of the Bands	300	(1,485)

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Income and Expenditure Statement

	2023	2022
Garden Competition		
Garden Competition Donations/Sponsorship	500	450
Divalls Sponsorship	-	250
Garden Competition Expenses	(459)	(200)
Total Garden Competition	41	500
Total Festival Income	13,161	8,426
Other Income		
Membership Fees	85	50
Donations Received	-	90
Total Other Income	85	140
Total Income	35,939	26,962
Total Income	35,939	26,962
General Expenditure		
Festival Expenses		
Advertising	3,830	4,270
Brunch on Us	1,640	377
Festival Expenses - Sundry	865	24
Insurance	3,262	3,153
Performers	4,650	1,419
Road Closure & Cleaning (Council)	10,982	7,956
Competitions and Prizes		
Parade Prizes	900	-
Other Prizes & Trophies	315	650
Total Competitions and Prizes	1,215	650
Total Festival Expenses	26,443	17,849
Filing Fees	50	48
General Expenses	-	117
Postage	-	169
Printing & Stationery	80	244
Rent	1,655	-
Subscriptions	296	-
Telephone & Internet	268	672
Total General Expenditure	28,792	19,099
Current Year Surplus/ (Deficit) Before Income Tax Adjustments	7,147	7,862
Current Year Surplus/(Deficit) Before Income Tax	7,147	7,862
Net Current Year Surplus After Income Tax	7,147	7,862

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Movements in Equity

Goulburn Lilac City Festival Inc
For the year ended 31 December 2023

	2023	2022
Equity		
Opening Balance	31,203	23,341
Increases		
Surplus (Deficit) for the Period	7,147	7,862
Total Increases	7,147	7,862
Total Equity	38,350	31,203

Assets and Liabilities Statement

Goulburn Lilac City Festival Inc As at 31 December 2023

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Cheque Account		33,079	34,970
Petty Cash Float		331	71
Trade and Other Receivables		2,000	-
Total Current Assets		35,410	35,041
Non-Current Assets			
Intangibles			
Equipment & Website		2,940	-
Total Intangibles		2,940	-
Total Non-Current Assets		2,940	-
Total Assets		38,350	35,041
Liabilities			
Current Liabilities			
Creditors		-	1,411
Queen Charity Donations Payable		-	2,427
Total Current Liabilities		-	3,838
Total Liabilities		-	3,838
Net Assets		38,350	31,203
Member's Funds			
Current Year Earnings		7,147	7,862
Retained Earnings		31,203	23,341
Total Member's Funds		38,350	31,203

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Goulburn Lilac City Festival Inc

For the year ended 31 December 2023

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act NSW. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Income Tax

The Association is exempt from income tax.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

These notes should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

These notes should be read in conjunction with the attached compilation report.

True and Fair Position

Goulburn Lilac City Festival Inc For the year ended 31 December 2023

Annual Statements Give True and Fair View of Financial Position and Performance of the Association

We, Carol James and Tim Allen, being members of the committee of Goulburn Lilac City Festival Inc, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Goulburn Lilac City Festival Inc during and at the end of the financial year of the association ending on 31 December 2023.

Signed:

Signed:

Dated:

Certificate By Members of the Committee

Goulburn Lilac City Festival Inc
For the year ended 31 December 2023

I, _____ of

_____ (address) certify that:

1. I attended the annual general meeting of the association held on _____ 2024.
2. The financial statements for the year ended 31 December 2023 were submitted to the members of the association at its annual general meeting.

Dated: / /

Signed:

Booking Quote 5399



Locked Bag No. 22
GOULBURN NSW 2580

28 Jun 2024

GOULBURN LILAC CITY FESTIVAL INC
PO BOX 121
GOULBURN NSW 2580

Subject: Booking Enquiry & Quote

Please find below the details and quote for your booking enquiry.

Booking particulars

Booking Reference Number	78206 to 78215 inclusive
Event Description	Lilac Festival
Booking Status	Confirmed
Phone number on file	

Booking Details

Facility Booked	Date	From	To	Charges (inc GST)
Post Office Lane to Sloane Street	03 Oct 2024	06:00 AM	10:00 PM	\$1 300.00
Belmore Park Full Day Hire	04 Oct 2024	07:00 AM	05:00 PM	\$453.00
Post Office Lane to Sloane Street	04 Oct 2024	07:00 AM	05:00 PM	\$0.00
Belmore Park Full Day Hire	05 Oct 2024	07:00 AM	05:00 PM	\$453.00
Post Office Lane to Sloane Street	05 Oct 2024	07:00 AM	05:00 PM	\$0.00
Belmore Park Full Day Hire	06 Oct 2024	07:00 AM	05:00 PM	\$453.00
Post Office Lane to Sloane Street	06 Oct 2024	07:00 AM	05:00 PM	\$0.00
Auburn Street	06 Oct 2024	10:00 AM	12:00 PM	\$2 600.00
Belmore Park Full Day Hire	07 Oct 2024	07:00 AM	05:00 PM	\$453.00
Post Office Lane to Sloane Street	07 Oct 2024	07:00 AM	05:00 PM	\$0.00

Total Bookings \$: \$5 712.00

Other Booking Charges

Additional Charges	Qty	Hours	\$ per hour	Charges (inc GST)

Booking Quote 5399

Park Waste 240L Bin Empty	4		\$22.00	\$88.00
Park Waste 240L Bin Delivery & Pick Up Fee	2		\$74.00	\$148.00
Park Amenity Cleaning	4		\$197.00	\$788.00
Electricity Charges Major and Special Events	1		\$180.00	\$180.00
Traffic Control Plans	1		\$140.00	\$140.00

Total Additional Charges: \$1 344.00

GRAND TOTAL GST \$641.44

GRAND TOTAL (inc GST) \$7 056.00

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4444

Yours faithfully

ANNE RUDELL
Goulburn Mulwaree Council

16.10 REQUEST FOR FINANCIAL ASSISTANCE - GOULBURN & DISTRICT ART SOCIETY INC.**Author:** Brendan Hollands, Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. **Application for Financial Assistance - Goulburn & District Art Society**  

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is currently a budget of \$80,000 for grants issued under this policy. Approval of the recommendation would leave a remaining amount of \$62,739.63 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn & District Art Society be received.
2. Council provides a cash donation of \$2,500 toward the Goulburn & District Art Society Annual Art Prize event funded from the Financial Assistance budget.

BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

An application for financial assistance has been received from the Goulburn & District Art Society seeking \$2,500 to assist with their Annual Art Prize which is being held from 18th October to 20th October 2024.

The Art Prize is an Open Exhibition and attracts entrants from the local region as well as outlying areas including Canberra, Sydney and the South Coast. If awarded the funding will assist with promotional costs, printing and opening night expenses.

It is recommended that Council provide a cash donation of \$2,500 to the annual art prize. This is consistent with level of donations provided to the Art Society in previous financial years toward this event.

A copy of the application is attached for your consideration.



Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

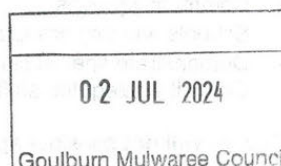
SCANNED

Applicant / Organisation Details

Name:	GOULBURN & DISTRICT ART SOCIETY
Address:	
Contact Person:	Suzanne Maas (Secretary)
Telephone:	
Email Address:	

Amount Applied for (including GST if applicable)

\$2,500
\$ _____



Which Funding Stream are you applying under? (Please select below)

☒

*Financial Assistance for Community Events and/or projects
(See below)*

☐

*Mayor's Discretionary Fund
(See below)*

Please select if the request for a fee waiver or reduction:

☐

Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**
Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

▪ Reduction or Waiver of Council Fees & Charges

Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.

Eligibility

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance
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Application for Financial Assistance

Other Grant Funding

Please provide details of funding received from other sources either approved or pending.

Nil Grant funding from other sources, for this event.

Application for Financial Assistance

Description of the Project, Service or Event *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

Annual Goulburn Workers Club Art Prize Exhibition - Goulburn & District Art Society.

GDAS is a Not for Profit group who hold an annual Art Exhibition in the Goulburn Workers Club.

The 2024 Exhibition will run from Friday 18th October until Sunday 20th October. The Official Opening will be held on Friday evening the 18th. The theme for this event will be a Cocktail Party.

This annual Art Exhibition attracts many visitors to the City of Goulburn. It allows many artists from the local area as well as outlying regions, such as Sydney, ACT, the South Coast and more, to exhibit their artworks, while promoting the arts and cultural aspect of our lovely city. The visiting artists deliver and collect their artworks to the GWC, therefore may choose to stay within the city for the duration of the exhibition, utilising Goulburns accommodation, various attractions and food outlets.

The financial assistance will assist with expenses necessary to hold such an event - Some being -

1. Advertising - in various media
2. Printing - catalogues, entry forms, posters, pamphlets
3. Couriers - collect, deliver to GWC, the art display stands, then following exhibition, collect and return art display stands to set location
4. Accommodation for visiting Judge - two nights
5. Catering at the Official Opening
6. Raffle Prizes
7. Prize money - each section has first and second prize

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Application for Financial Assistance

Financial Information


For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.

Application checklist – Please complete before signing the Declaration

- Have you read and understood the guidelines? ☒
- Have you completed ALL sections of the application form? ☒
- Have you attached all relevant supporting information? ☐
- Have you included ALL Financial Information if applicable? ☐
- Has the application been signed? ☒
- Have you kept a copy of your application for your own records? ☒

Declaration

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct

Signature		Signature	
Name	Suzanne Maas	Name	
Position	Secretary	Position	

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

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16.11 TENDER 2324T0012 DRAINAGE EASTGROVE SOUTH AND MARULAN SOCCER FIELDS UPGRADE

Author: Business Manager Community Facilities
Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. 2324T0012 Tender Evaluation Report - Confidential

Link to Community Strategic Plan:	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
Cost to Council:	This project is fully grant funded under the Stronger Country Communities Grant, and Essential Community Sports Assets Program
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager Community Facilities on Tender 2324T0012 Drainage Eastgrove South and Marulan Soccer Fields Upgrade be received.
2. Council decline to accept tenders from the respondents for Tender 2324T0012 Drainage Eastgrove South and Marulan Soccer Fields Upgrade, for the reasons set out in Confidential Attachment 1 of this report, under Clause 178.3 (a) of the Local Government (General) Regulation 2021.
3. Council, under Clause 178.3 (e) of the Local Government (General) Regulation 2021 enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender;
4. Council notes that the reason for declining to invite tenders or fresh applications are: that doing so would not attract additional suitable service providers over and above those that have submitted a tender;
5. The Chief Executive Officer be given delegated authority to award the contract after negotiations have been finalised.

BACKGROUND

In December 2022, Council was successful in securing funding under the NSW Stronger Country Communities (Round 5) to improve the sport field lighting and drainage to the Marulan Soccer field and lighting and playing surface at the Carr Confoy netball courts. The Lighting upgrade at Carr Confoy Netball and Marulan Soccer was completed in January 2024.

In April 2023, Council was also successful in obtaining funding under the NSW Essential Community Sports Assets Program to improve the drainage at Eastgrove South sports field. The Marulan Soccer Field drainage Improvement project was included in the Eastgrove Sports Field drainage project due to the similar scope and timing of works.

REPORT

Tenders were called on 28 May 2024 for the installation of drainage to Eastgrove South and Marulan soccer fields. The tender process was conducted in accordance with the requirements of

the Local Government Act 1993, Local Government (General) Regulation 2005 and the Tendering Guidelines of NSW Local Government (General) Regulation 2009.

Tenders closed on 18 June 2024. Submissions were received from five companies. A detailed evaluation of the submissions was carried out in line with the approved tender plan. Submissions were ranked at the conclusion of the evaluation process. A detailed evaluation is attached to this report.

This report recommends that Council reject and negotiate the tender offers for Drainage Eastgrove and Marulan Soccer Field Upgrade, under Clause 178.3 A (a) of the Local Government (General) Regulation 2.

Clause 178.3. A Council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contracts must, by resolution do one of the following:

- (a) postpone or cancel the proposal for the contract,*
- (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,*
- (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,*
- (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender*
- (f) carry out the requirements of the proposed contract itself.*

It is recommended that Council enters into negotiations as referred to in Clause 178.3 (e) under Clause 178.4(a – b).

Clause 178.4. If a council resolves to enter into negotiations as referred to in subsection (3)(e), the resolution must state the following –

- (a) the council's reasons for declining to invite fresh tenders or applications as referred to in subsection (3)(b)-(d),*
- (b) the council's reasons for determining to enter into negotiations with the person or persons referred to in subsection (3)(e).*

The following reasons in line with Clause 178.4 (a – b) include:

- (a) fresh tenders are not required as council has received two conforming tenders that are deemed suitable and within budget.
- (b) to determine best value for money option for council and safeguard council's risk in completing this project.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

16.12 TENDER 2324T0013 RANGE ROAD CAUSEWAY REPLACEMENT

Author: Business Manager Community Facilities
Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. 2324T0013 Evaluation Report - Confidential

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Total Budget \$707,460.00 (GST Exclusive), consisting of: Grant – Bridges Renewal Program \$565,968.00 Goulburn Mulwaree Council \$141,492
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report from the Business Manager Community Facilities on Tender 2324T0013 Range Road Causeway Replacement be received.
2. The Tender from Denrith Pty Ltd is accepted for the Range Road Causeway Replacement for the lump sum price of \$391,075.20 (GST Exclusive), in accordance with the specification and documents for Tender 2324T0013.

BACKGROUND

Council secured funding through the Federal Governments Bridges Renewal Program to replace the low-level crossing at Green Gully Creek on Range Road.

The current causeway is low and narrow and susceptible during flood events. The replacement structure will minimise flooding and improve accessibility.

REPORT

Tenders were called on 21 May 2024 for the replacement of the Range Road Causeway. The tender process was conducted in accordance with the requirements of the Local Government Act 1993, Local Government (General) Regulation 2005 and the Tendering Guidelines of NSW Local Government (General) Regulation 2009.

Tenders closed on 18 June 2024. Submissions were received from seven companies. A detailed evaluation of the submissions was carried out in line with the approved tender plan. Submissions were ranked at the conclusion of the evaluation process. A detailed evaluation is attached to this report.

Following the completion of the tender evaluation process, the Evaluation Panel recommends Denrith Pty Ltd as the preferred tenderer in accordance with the documentation for Tender 2324T0013. This recommendation is based on Denrith Pty Ltd being the highest-ranking proponent at the completion of the evaluation process combining both the non-price and price criteria.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed,

prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

16.13 TENDER - VP 398040 JERRARA ROAD BLACKSPOT

Author: Natural Disaster Coordinator
Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. VP398040 Evaluation Report - Confidential

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Total Budget \$2,563,000.00 (GST Exclusive), consisting of: Australian Government Blackspot program \$1,939,000.00 Regional Emergency Road Repair Fund \$624,000.00
Use of Reserve Funds:	NIL

RECOMMENDATION

That

1. The report from the Natural Disaster Coordinator on the Request for Quotation VP398040 for the Jerrara Road Blackspot Project be received.
2. The Request for Quotation from Denrith Pty Ltd is accepted for the Jerrara Road Blackspot Project for \$2,527,523.17(Incl GST) in accordance with the specifications and Request for Quotation documents for VP398040.

BACKGROUND

In 2020, Council submitted an application to the NSW State Government for funding under the Australian Government Black Spot Program, to improve a 4.5km section of Jerrara road. The Black Spot program targets specific road locations where crashes are occurring, by funding traffic safety treatments, to reduce the risk of further crashes occurring.

Jerrara Road provides access between neighbouring villages, facilitating essential connectivity for residents and businesses. It's also a designated school bus and serves as a direct route to Bungonia National Park from the Hume Highway.

Council was successful in its application for this section of Jerrara Road that has experienced a series of traffic incidents over the past five years, including one fatality and nine injury-related collisions.

The proposed treatments will enhance traffic safety along the 4.5km section of Jerrara Road, mitigating the inherent risks associated with its current condition and ensuring the well-being of all road users.

REPORT

Request for Quotations were called on 21 May 2024 for the Jerrara Road Blackspot Project VP 398040. The RFQ process was conducted in accordance with the requirements of the Local Government Act 1993, Local Government (General) Regulation 2005 and the Tendering Guidelines of NSW Local Government (General) Regulation 2009.

Request for Quotation documentation was sent to four members of the Minor Civil Works Panel Contract (2021T0016) that was established to support the Natural Disaster Projects.

The Request for Quotations closed on 14 June 2024. Submissions were received from three companies. A detailed evaluation of the submissions was carried out in line with the approved tender plan. Submissions were ranked at the conclusion of the evaluation process with the detailed evaluation report attached.

Following the completion of the evaluation process, the Evaluation Panel recommends Denrith Pty Ltd as the preferred contractor for VP398040 Jerrara Road Blackspot Project. This recommendation is based on Denrith Pty Ltd being the highest-ranking at the completion of the evaluation process, combining both the non-price and price criteria.

The Evaluation Report is included with the Closed Session reports in accordance with S10A(2)(d) of the Local Government Act 1993, as it contains commercial information that would, if disclosed, prejudice the commercial position of the company who supplied it. It is not appropriate for this to be provided in an Open Session.

16.14 PURCHASE OF 24 RAILWAY PARADE, TALLONG

Author: Business Manager Property & Community Services
 Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Locality Plan for 24 Railway Parade, Tallong 

Link to Community Strategic Plan:	1. Our Environment EN1 Protect and enhance the existing natural environment, including flora and fauna native to the region.
Cost to Council:	Nil. All costs associated with this property dealing will be met by Department of Climate Change, Energy, the Environment and Water (DCCEEW).
Use of Reserve Funds:	Nil.

RECOMMENDATION

That:

1. The report on the purchase of 24 Railway Parade, Tallong from the Business Manager Property & Community Services be received.
2. Council enters into a Funding Deed and Service Level Agreement with Department of Climate Change, Energy, the Environment and Water (DCCEEW) to meet all costs associated with Council purchasing 24 Railway Parade, Tallong, and its ongoing maintenance including, but not limited to;
 - \$140,000 plus GST, representing the purchase price.
 - All professional legal fees and disbursements
 - Supply and installation of boundary fencing, or barrier of a type determined jointly by Council and DCCEEW (at an approximate value not exceeding \$10,000 plus GST).
 - Implementation of protection and management measures determined jointly by Council and DCCEEW, such as weed management and watering as required.
3. Council agrees to manage this land in perpetuity as a reserve for the purposes of protection, monitoring and research of threatened biodiversity.
4. A suitable covenant be registered on the title of 24 Railway Parade, Tallong (Lot 32 DP 236707) in relation to the biodiversity under s88B of the *Conveyancing Act 1900*.
5. Council allows DCCEEW access to this land for the purposes of monitoring and ongoing research of species on the land.
6. Council's seal be affixed to all documentation necessary to complete this land acquisition.

BACKGROUND

Correspondence has been received from NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) requesting Council's favourable consideration to assume ownership and manage vacant land at 24 Railway Parade, Tallong for conservation purposes (refer attached locality plan). This report provides a summary of the rationale behind DCCEEW's direct approach to Council.

REPORT

On 18 June 2024, DCCEEW confirmed that they have secured enough funds to meet all costs associated with Council purchasing vacant land located at 24 Railway Parade, Tallong which is known to support three species that are threatened in NSW and the Commonwealth: the Tallong Midge Orchid (*Genoplesium plumosum*), Hoary Sunray daisy (*Leucochrysum albicans* subsp. *Tricolor*) and South - eastern Glossy black cockatoo (*Calyptorhynchus lathami lathami*).

The Tallong Midge Orchid is listed as Critically Endangered in NSW and Endangered at the Commonwealth level. The Hoary Sunray daisy is listed as Endangered at NSW and Commonwealth levels. The South-eastern Glossy black cockatoo is listed as Vulnerable at NSW and Commonwealth levels. Tallong Midge Orchid and Hoary Sunray daisy habitats occur on much of the property. Due to the biodiversity constraints of this land, it has little to no development potential and therefore its dedication for conservation purposes would be considered the best long-term use of the land and a good outcome for the community.

In their correspondence to Council, DCCEEW also advised they need to transfer the funds to Council before the end of the 2023/24 financial year. Due to this short notice and the next Ordinary Meeting of Council not being held until 16 July 2024, the Chief Executive Officer agreed to both parties entering into a Funding Deed and Service Level Agreement pending Council's decision on 16 July 2024. The Funding Deed would effectively enable Council to reimburse DCCEEW the funds if for any reason the proposed transfer of this land to Council is not supported by way of a Council resolution.

The Funding Deed and Service Level Agreement with Council makes the following commitments:

- DCCEEW transfer the funds to Council to purchase the property. The owner has expressed an interest in selling at the current Valuer General's valuation of \$140,000. DCCEEW will also fund all associated costs such as professional legal fees and disbursements.
- Council purchases the property and agrees to manage the land in perpetuity as a reserve for the purposes of protection, monitoring and research of threatened biodiversity.
- DCCEEW will provide funds for the installation of a boundary fence or barrier of a type determined jointly by Council and DCCEEW. This arrangement will include the purchasing of fencing material an approximate value not exceeding \$10,000 plus GST.
- Council will implement protection and management measures determined jointly by Council and DCCEEW, such as weed management and watering as required, with funding assistance from DCCEEW. Once fenced, the site will require little maintenance other than fence repair when necessary.
- An agreement from Council to allow DCCEEW access to site for the purposes of monitoring and ongoing research of species on the property.

As an interim arrangement only, a tax invoice has been generated for \$150,000 plus GST in favour of DCCEEW and these funds are sitting in a Suspense Account pending Council's decision.



16.15 MONTHLY FINANCIAL REPORT

Author: Business Manager Finance & Customer Service
Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Monthly Financial Report [↓](#) 

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report by the Director Corporate & Community Services on the Monthly Financial Report be received.
2. Council approves the following adjustments to the 2023-24 budget to account for the reduced advance payment of the 2024-25 Financial Assistance Grant:
 - a. Financial Assistance Grant – Road Component reduced from \$2,351,363 to \$2,077,906
 - b. Financial Assistance Grant – General Component reduced from \$4,473,642 to \$4,090,339
 - c. Transfer from Financial Assistance Grant reserve increased from \$0 to \$656,760

BACKGROUND

To provide details on Council's actual income and expenditure compared to the estimate of Council's income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with reports comparing Council's year-to-date income and expenditure against the annual budget for each of the funds for the 2023/24 financial year.

Financial Assistance Grant – Advance Payment

On 28 June, Council was notified of, and received an advance payment of the 2024-25 Financial Assistance Grant. The advance payment represents 85% of Council's estimated entitlement for 2024-25 and totalled \$5,829,911.

In comparison, the advance payment of the 2023-24 Financial Assistance Grant received in June 2023 totalled \$6,486,671. The current advance payment represents a reduction of \$656,760 from the advance payment received in 2023. The reduction in the advance payment has the following impact on the 2023-24 budget:

	Actual	Budget	Shortfall
100034-1001-41499 - Fin Ass-Rd Comp	(2,077,906)	(2,351,363)	(273,457)
100034-1001-41500 - Fin Ass-General	(4,090,339)	(4,473,642)	(383,303)
			(656,760)

To cover the shortfall, a transfer from the Financial Assistance Grant reserve of \$656,760 will need to be made. This will leave a balance in this reserve of \$5,829,911 (equivalent to the amount of the 2024-25 advance payment).

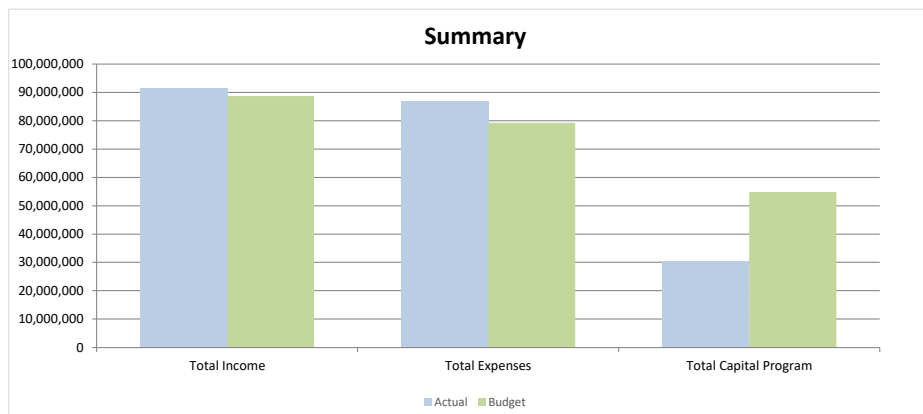
It should also be noted that in the 2024 Annual Financial Statements, the amount disclosed for the Financial Assistance Grant will be \$6,168,245. By comparison, the amount disclosed in the 2023 Financial Statements was \$8,103,000.



Council Summary Report by Fund for 2023/24
for YTD Period Ending June

Date Report Run: 01-Jul-2024

General Fund							% of Time:	100%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Budget
Income								
Rates & Annual Charges	24,061,340	<u>23,985,566</u>	0	0	23,985,566	24,003,662	18,096	100%
User Charges & Fees	8,931,836	<u>9,706,892</u>	0	0	9,706,892	8,931,836	-775,056	109%
Interest & Investment Revenue	785,000	<u>2,453,422</u>	0	0	2,453,422	1,285,000	-1,168,422	191%
Other Revenues	1,567,761	<u>1,904,886</u>	0	0	1,904,886	1,685,309	-219,577	113%
Operating Grants & Contributions	12,013,327	<u>14,753,380</u>	0	0	14,753,380	13,484,777	-1,268,603	109%
Internal Income	21,643,853	<u>20,528,925</u>	0	0	20,528,925	21,925,047	1,396,122	94%
Total Income	69,003,116	73,333,072	0	0	73,333,072	71,315,631	-2,017,441	103%
Expense								
Employee costs	27,255,573	<u>26,755,887</u>	0	0	26,755,887	28,060,311	1,304,424	95%
Materials & Contracts	17,055,491	<u>22,263,937</u>	830,676	0	23,094,612	18,391,620	-4,702,993	126%
Borrowing Costs	748,024	<u>739,716</u>	0	0	739,716	839,411	99,695	88%
Depreciation & Impairment	17,412,649	<u>22,556,681</u>	0	0	22,556,681	17,412,649	-5,144,032	130%
Other Expenses	1,463,718	<u>1,543,387</u>	25,636	0	1,569,023	1,446,718	-122,305	108%
Internal Expenses	13,010,975	<u>13,168,941</u>	0	0	13,168,941	13,042,914	-126,027	101%
Total Expense	76,946,429	87,028,547	856,312	0	87,884,859	79,193,623	-8,691,237	111%
Operating Surplus/(Deficit) before Cap	-7,943,312	-13,695,475	-856,312	0	-14,551,787	-7,877,992	6,673,795	185%
Capital Income								
Capital Grants & Contributions	25,889,444	18,024,659	0	0	18,024,659	31,654,973	13,630,314	57%
Operating Surplus/(Deficit) after Capit	17,946,132	4,329,183	-856,312	0	3,472,871	23,776,981	20,304,110	15%
Non Cash								
Depreciation & Impairment	17,412,649	22,556,681	0	0	22,556,681	17,412,649	-5,144,032	130%
WDV of Asset Disposals	0	518,933	0	0	518,933	0	-518,933	0%
Total Non Cash	17,412,649	23,075,615	0	0	23,075,615	17,412,649	0	133%
Investing Fund Flows								
Capital Works	-45,897,278	<u>-30,356,216</u>	-10,155	0	-30,366,370	-54,787,062	-24,420,692	55%
Asset Sales	640,000	<u>323,708</u>	0	0	323,708	640,000	316,292	51%
Total Investing Fund Flows	-45,257,278	-30,032,508	-10,155	0	-30,042,662	-54,147,062	-24,104,400	55%
Financing Fund Flows								
Loan Principal	-1,816,872	<u>-1,776,098</u>	0	0	-1,776,098	-1,776,099	-1	100%
Proceeds from Borrowings	4,000,000	<u>0</u>	0	0	0	0	0	0%
Total Financing Fund Flows	2,183,128	-1,776,098	0	0	-1,776,098	-1,776,099	-1	100%
Net Inc/(Dec) in Funds before Transfer	-7,715,370	-4,403,808	-866,467	0	-5,270,275	-14,733,531	-9,463,256	36%
Reserve Movements								
Transfers to Internal Reserves	191,583	<u>-742,267</u>	0	0	-742,267	212,681	954,948	-349%
Transfers to Developer Contributions	-2,819,500	<u>-3,097,460</u>	0	0	-3,097,460	-2,819,500	277,960	110%
Transfers to Other External Reserves	0	<u>0</u>	0	0	0	-158,850	-158,850	0%
Transfers from Internal Reserves	5,119,834	<u>0</u>	0	0	0	7,495,834	7,495,834	0%
Transfers from Developer Contributions	2,033,321	<u>0</u>	0	0	0	1,326,066	1,326,066	0%
Transfers from Other External Reserves	3,287,285	<u>1,338,801</u>	0	0	1,338,801	9,692,224	8,353,424	14%
Total Reserve Movements	7,812,523	-2,500,926	0	0	-2,500,926	15,748,455	18,249,381	-16%
Net Inc/(Dec) in Unrestricted Funds	97,153	-6,904,734	-866,467	0	-7,771,201	1,014,925	8,786,125	-766%

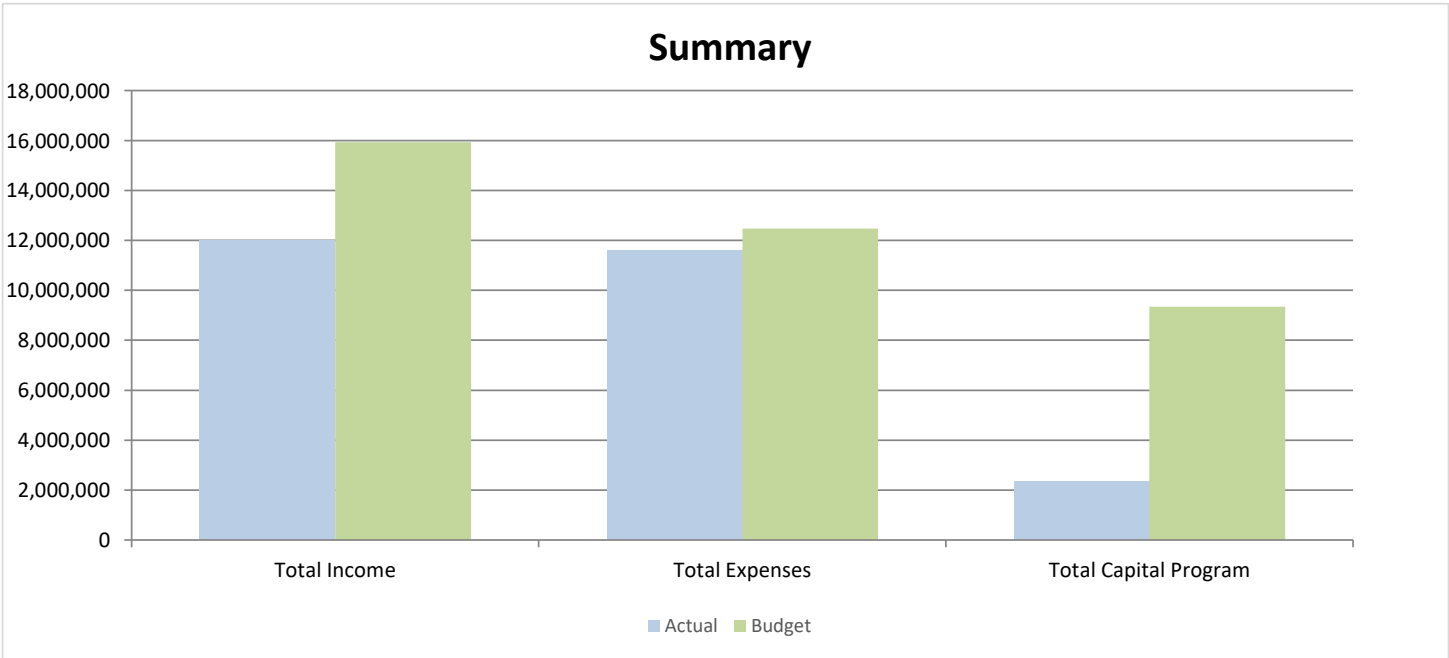




Council Summary Report by Fund for 2023/24
for YTD Period Ending June

Date Report Run: 01-Jul-2024

Water Fund								% of Time:	100%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Budget	
Income									
Rates & Annual Charges	2,891,921	2,933,950	0	0	2,933,950	2,894,121	-39,829	101%	
User Charges & Fees	8,168,463	7,388,357	0	0	7,388,357	8,228,463	840,106	90%	
Interest & Investment Revenue	965,000	546,024	0	0	546,024	1,607,500	1,061,476	34%	
Other Revenues	107,827	231,265	0	0	231,265	157,838	-73,427	147%	
Operating Grants & Contributions	45,240	0	0	0	0	45,240	45,240	0%	
Total Income	12,178,451	11,099,595	0	0	11,099,595	12,933,162	1,833,567	86%	
Expense									
Employee costs	2,056,578	1,905,843	0	0	1,905,843	1,980,050	74,207	96%	
Materials & Contracts	3,815,960	2,688,420	0	0	2,688,420	4,082,366	1,393,945	66%	
Borrowing Costs	762,226	609,806	0	0	609,806	716,533	106,727	85%	
Depreciation & Impairment	2,993,171	4,218,397	0	0	4,218,397	2,993,171	-1,225,225	141%	
Internal Expenses	2,698,408	2,180,778	0	0	2,180,778	2,698,408	517,629	81%	
Total Expense	12,326,343	11,603,244	0	0	11,603,244	12,470,528	867,284	93%	
Operating Surplus/(Deficit) before Cap	-147,892	-503,649	0	0	-503,649	462,634	966,283	-109%	
Capital Income									
Capital Grants & Contributions	684,050	878,703	0	0	878,703	930,000	51,297	94%	
Operating Surplus/(Deficit) after Capit	536,158	375,054	0	0	375,054	1,392,634	1,017,580	27%	
Non Cash									
Depreciation & Impairment	2,993,171	4,218,397	0	0	4,218,397	2,993,171	-1,225,225	141%	
WDV of Asset Disposals	0	420	0	0	420	0	-420	0%	
Total Non Cash	2,993,171	4,218,817	0	0	4,218,817	2,993,171	0	141%	
Investing Fund Flows									
Capital Works	-14,194,786	-2,344,616	0	0	-2,344,616	-9,347,867	-7,003,251	25%	
Asset Sales	0	0	0	0	0	0	0	0%	
Total Investing Fund Flows	-14,194,786	-2,344,616	0	0	-2,344,616	-9,347,867	-7,003,251	25%	
Financing Fund Flows									
Loan Principal	-432,227	-452,613	0	0	-452,613	-452,613	0	100%	
Total Financing Fund Flows	-432,227	-452,613	0	0	-452,613	-452,613	0	100%	
Net Inc/(Dec) in Funds before Transfer	-11,097,684	1,796,641	0	0	1,796,641	-5,414,675	-7,211,316	-33%	
Reserve Movements									
Transfers to Developer Contributions	-402,000	-625,206	0	0	-625,206	-695,000	-69,794	90%	
Transfers to Other External Reserves	0	0	0	0	0	-100,000	-100,000	0%	
Transfers from Internal Reserves	260,000	0	0	0	0	260,000	260,000	0%	
Transfers from Developer Contribution	2,201,365	0	0	0	0	2,201,365	2,201,365	0%	
Transfers from Other External Reserves	7,847,656	0	0	0	0	3,100,000	3,100,000	0%	
Total Reserve Movements	9,907,021	-625,206	0	0	-625,206	4,766,365	5,391,571	-13%	
Net Inc/(Dec) in Unrestricted Funds	-1,190,663	1,171,435	0	0	1,171,435	-648,310	-1,819,745	-181%	

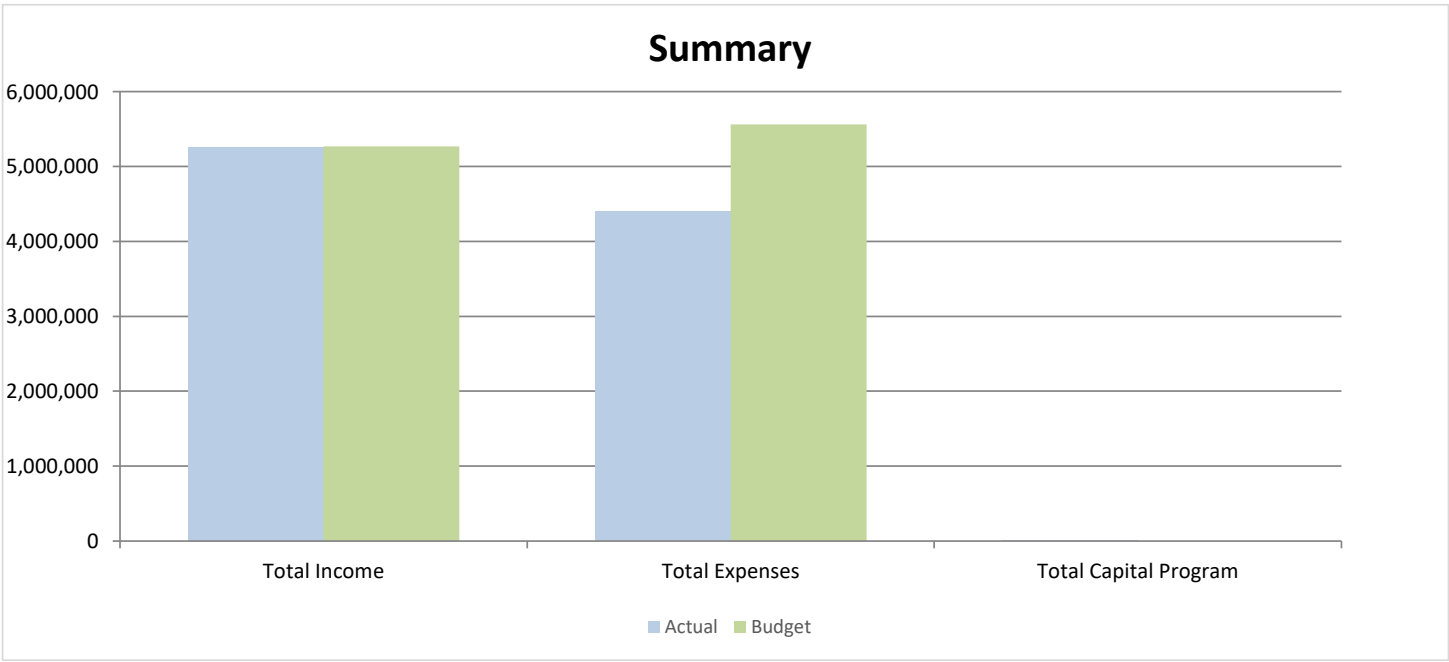




Council Summary Report by Fund for 2023/24
for YTD Period Ending June

Date Report Run: 01-Jul-2024

Domestic Waste Management								% of Time:	100%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Budget	
Income									
Rates & Annual Charges	5,073,679	5,159,928	0	0	5,159,928	5,073,679	-86,248	102%	
Interest & Investment Revenue	95,000	50,026	0	0	50,026	155,000	104,974	32%	
Other Revenues	38,059	50,738	0	0	50,738	38,059	-12,679	133%	
Total Income	5,206,738	5,260,692	0	0	5,260,692	5,266,738	6,046	100%	
Expense									
Employee costs	994,908	911,940	0	0	911,940	995,885	83,944	92%	
Materials & Contracts	1,028,455	808,674	0	0	808,674	1,033,105	224,431	78%	
Depreciation & Impairment	753	0	0	0	0	753	753	0%	
Internal Expenses	3,073,656	2,683,059	0	0	2,683,059	3,533,299	850,240	76%	
Total Expense	5,097,772	4,403,674	0	0	4,403,674	5,563,041	1,159,367	79%	
Operating Surplus/(Deficit) before Capital Income	108,966	857,018	0	0	857,018	-296,303	-1,153,321	-289%	
Capital Income									
Operating Surplus/(Deficit) after Capital Income	108,966	857,018	0	0	857,018	-296,303	-1,153,321	-289%	
Non Cash									
Depreciation & Impairment	753	0	0	0	0	753	753	0%	
Total Non Cash	753	0	0	0	0	753	0	0%	
Investing Fund Flows									
Capital Works	0	-608	0	0	-608	0	608	0%	
Asset Sales	0	0	0	0	0	0	0	0%	
Total Investing Fund Flows	0	-608	0	0	-608	0	608	0%	
Financing Fund Flows									
Total Financing Fund Flows	0	0	0	0	0	0	0	0%	
Net Inc/(Dec) in Funds before Transfer to Reserve	109,719	856,410	0	0	856,410	-295,550	-1,151,960	-290%	
Reserve Movements									
Transfers from Other External Reserves	75,000	0	0	0	0	79,650	79,650	0%	
Total Reserve Movements	75,000	0	0	0	0	79,650	79,650	0%	
Net Inc/(Dec) in Unrestricted Funds	184,719	856,410	0	0	856,410	-215,900	-1,072,310	-397%	

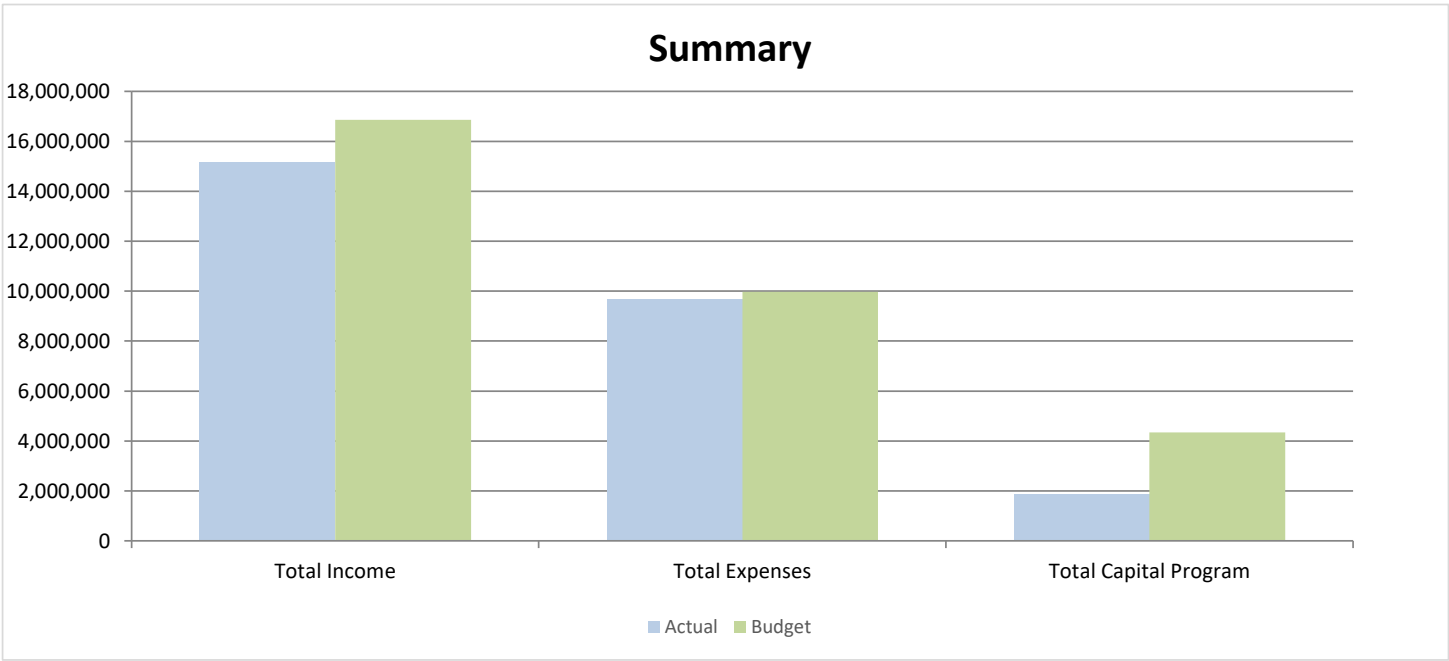




Council Summary Report by Fund for 2023/24
for YTD Period Ending June

Date Report Run: 01-Jul-2024

Sewer Fund								% of Time:	100%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Budget	
Income									
Rates & Annual Charges	10,614,022	10,773,243	0	0	10,773,243	10,614,022	-159,221	102%	
User Charges & Fees	2,105,167	2,386,264	0	0	2,386,264	2,105,167	-281,097	113%	
Interest & Investment Revenue	1,120,000	1,002,138	0	0	1,002,138	1,845,000	842,862	54%	
Other Revenues	14,742	81,253	0	0	81,253	14,742	-66,511	551%	
Total Income	13,853,931	14,242,897	0	0	14,242,897	14,578,931	336,034	98%	
Expense									
Employee costs	2,091,595	1,679,563	0	0	1,679,563	2,126,583	447,021	79%	
Materials & Contracts	3,454,735	2,852,546	955	0	2,853,501	3,428,502	575,001	83%	
Borrowing Costs	84,157	10,987	0	0	10,987	38,464	27,477	29%	
Depreciation & Impairment	2,274,422	3,020,459	0	0	3,020,459	2,274,422	-746,037	133%	
Other Expenses	0	2,700	0	0	2,700	2,700	0	100%	
Internal Expenses	2,107,993	2,109,599	0	0	2,109,599	2,107,993	-1,606	100%	
Total Expense	10,012,902	9,675,854	955	0	9,676,809	9,978,664	301,855	97%	
Operating Surplus/(Deficit) before Cap	3,841,029	4,567,043	-955	0	4,566,088	4,600,267	34,179	99%	
Capital Income									
Capital Grants & Contributions	12,965,452	920,014	0	0	920,014	1,875,039	955,025	49%	
Operating Surplus/(Deficit) after Capit	16,806,481	5,487,057	-955	0	5,486,102	6,475,306	989,204	85%	
Non Cash									
Depreciation & Impairment	2,274,422	3,020,459	0	0	3,020,459	2,274,422	-746,037	133%	
Total Non Cash	2,274,422	3,020,459	0	0	3,020,459	2,274,422	0	133%	
Investing Fund Flows									
Capital Works	-39,062,795	-1,877,835	-29,922	0	-1,907,757	-4,343,902	-2,436,145	44%	
Asset Sales	0	0	0	0	0	0	0	0%	
Total Investing Fund Flows	-39,062,795	-1,877,835	-29,922	0	-1,907,757	-4,343,902	-2,436,145	44%	
Financing Fund Flows									
Loan Principal	-33,609	-53,995	0	0	-53,995	-53,995	0	100%	
Total Financing Fund Flows	-33,609	-53,995	0	0	-53,995	-53,995	0	100%	
Net Inc/(Dec) in Funds before Transfer	-20,015,501	6,575,687	-30,877	0	6,544,810	4,351,832	-2,192,978	150%	
Reserve Movements									
Transfers to Developer Contributions	-530,000	-751,580	0	0	-751,580	-850,000	-98,420	88%	
Transfers to Other External Reserves	0	0	0	0	0	-1,530,000	-1,530,000	0%	
Transfers from Developer Contribution	3,428,152	0	0	0	0	720,527	720,527	0%	
Transfers from Other External Reserves	32,968,265	0	0	0	0	2,024,399	2,024,399	0%	
Total Reserve Movements	35,866,417	-751,580	0	0	-751,580	364,926	1,116,506	-206%	
Net Inc/(Dec) in Unrestricted Funds	15,850,916	5,824,107	-30,877	0	5,793,230	4,716,757	-1,076,472	123%	

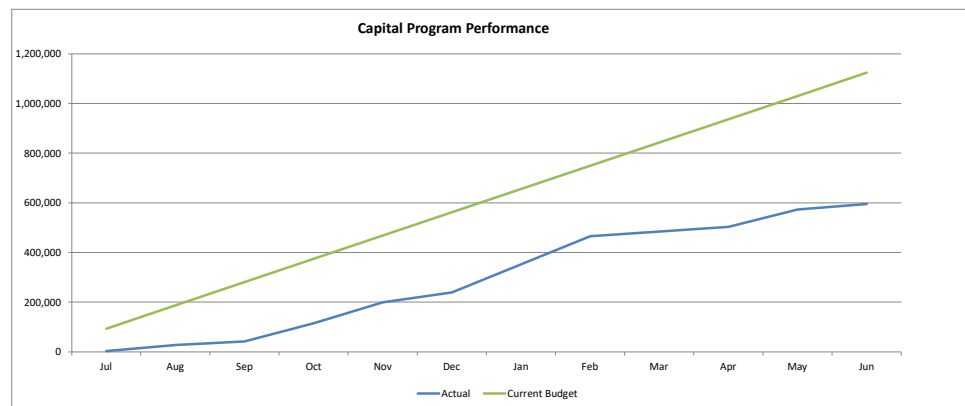




Corporate and Community Services Capital Report by Business Unit for 2023/24
for YTD Period Ending June

Date Report Run: 26-Jun-2024

Description	Renewal %	Original Budget 24PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	% of Time:	100%	Status	Comments
								\$ Variance	% of Budget		
140 - Innovation & Technology											
IT Renewal Assets	Renewal 100%	420,000	417,613	0	66,540	484,153	530,285	46,132	91%	On time, on budget	Portion of original budgeted allocated to Goulburn Room Upgrade. No other projects identified at this stage Project deferred to future year
Contingency	Renewal 0%	50,000	0	0	0	0	8,896	8,896	0%	Completed	
56 Clinton St IT Upgrade	Renewal 100%	71,000	0	0	0	0	0	0	0%	Not due to commence	
Goulburn Room Upgrade	Renewal 100%	0	41,104	0	0	41,104	41,104	0	100%	Completed	
		541,000	458,717	0	66,540	525,257	580,285	55,028	91%		
180 - Marketing & Culture											
VIC Replacement Assets	Renewal 100%	30,000	4,234	0	0	4,234	4,234	0	100%	Completed	Replacement EV Charger installed
Book Resources Gbn Library	Renewal 100%	125,000	118,139	0	10,894	129,033	125,000	-4,033	103%	On time, on budget	Annual resource allocation for the full financial year, will come in under budget.
Art Gallery Acquisitions	Renewal 0%	10,000	8,050	0	0	8,050	10,000	1,950	81%	Completed	Carryover to facilitate completion of structural steel elements in G3
Public Art and Street Art	Renewal 0%	25,000	0	0	0	0	0	0	0%		
Art Gallery - P&E Renewal	Renewal 100%	9,000	4,292	0	0	4,292	9,000	4,708	48%	Quarterly review, carryover required	
Museum Capital Works - Renewal	Renewal 100%	15,000	9,497	0	0	9,497	9,497	0	100%	Completed	
Collection Conservation/Framing	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	Completed	
GRAG - New Gallery Development	Renewal 0%	106,956	113,379	0	0	113,379	115,056	1,677	99%	Completed	Grant funded project awaiting final invoices, prior to acquittal.
St Clair Villa - Stage 2 Rising Damp	Renewal 100%	294,686	193	0	405,736	405,929	294,686	-111,243	138%	Late, not expected to be completed this year	Tender awarded to Duratec Limited. Contract signed and awaiting commencement date.
22-24 Rocky Hill Tower Memorial Conservation Project	Renewal 100%	0	8,500	0	0	8,500	132,250	123,750	6%	Late, not expected to be completed this year	Grant funded project to continue into 24/25.
Rocky Hill Panel Replacement - Insurance	Renewal 0%	0	97,855	0	0	97,855	97,855	0	100%	Completed	
Waterworks Boiler Repairs	Renewal 100%	0	34,266	0	0	34,266	0	-34,266	0%	Quarterly review, carryover required	Insurance claim successful for \$24,266. \$10,000 shortfall to be funded from budget savings, to be addressed in QBR.
23/24 Howitzer Conservation (Rocky Hill)	Renewal 100%	0	10,870	0	10,870	21,740	22,000	260	99%	Completed	Emergency repairs to Howitzer cannon wheels.
		620,642	409,274	0	427,501	836,775	824,578	-12,197	101%		
270 - Property & Community Services											
GPAC Capital Upgrades/Plant & Equipment	Renewal 0%	20,000	26,336	0	0	26,336	31,170	4,834	84%	On time, on budget	Completion will be delayed as Council has experienced difficulties obtaining tenders. Completion of this project now pushed back to January / February 2026.
Creative Capital Funding - GPAC (G)	Renewal 0%	0	-1,335	0	0	-1,335	0	1,335	0%	Completed	
GPAC Grid Floor	Renewal 0%	0	193	0	0	193	250,000	249,807	0%	Quarterly review, carryover required	
		20,000	25,194	0	0	25,194	281,170	255,976	9%		
Total Capital Program		1,181,642	893,186	0	494,041	1,387,226	1,686,033	298,807	0%		

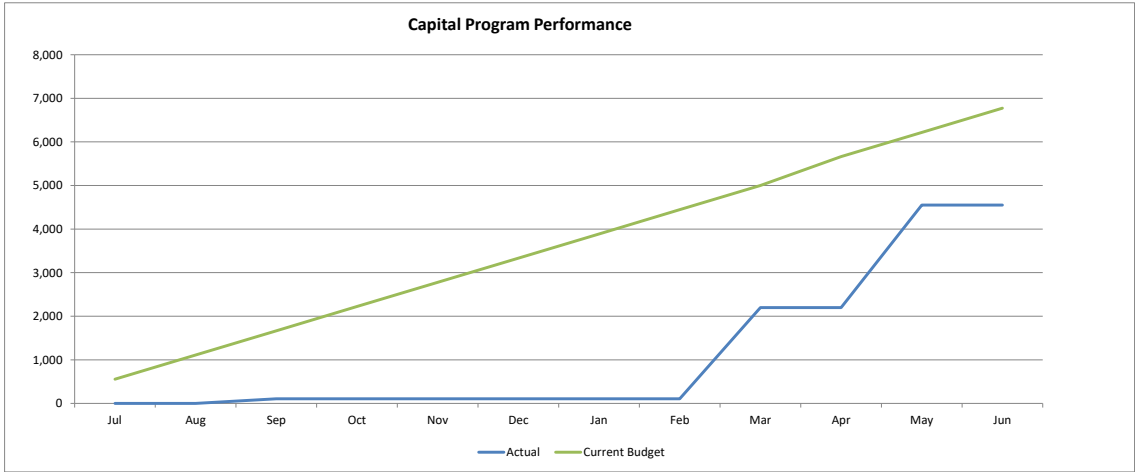




Planning & Environment Capital Report by Business Unit for 2023/24
for YTD Period Ending June

Date Report Run: 26-Jun-2024

Description	Renewal %	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	% of Time:		% of Budget	Status	Comments
								\$ Variance				
190 - Environment & Health												
CAF Renewal Assets	Renewal 100%	10,000	6,665	0	300	6,965	10,000	3,035		70%	Completed	
Animal Shelter Upgrade (LRC13)	Renewal 0%	0	161	0	0	161	161	0		100%	Completed	
		10,000	6,826	0	300	7,126	10,161	3,035		70%		
Total Capital Program		10,000	6,826	0	300	7,126	10,161	3,035		1%		





Utilities Capital Report by Business Unit for 2023/24
for YTD Period Ending June

Date Report Run: 26-Jun-2024

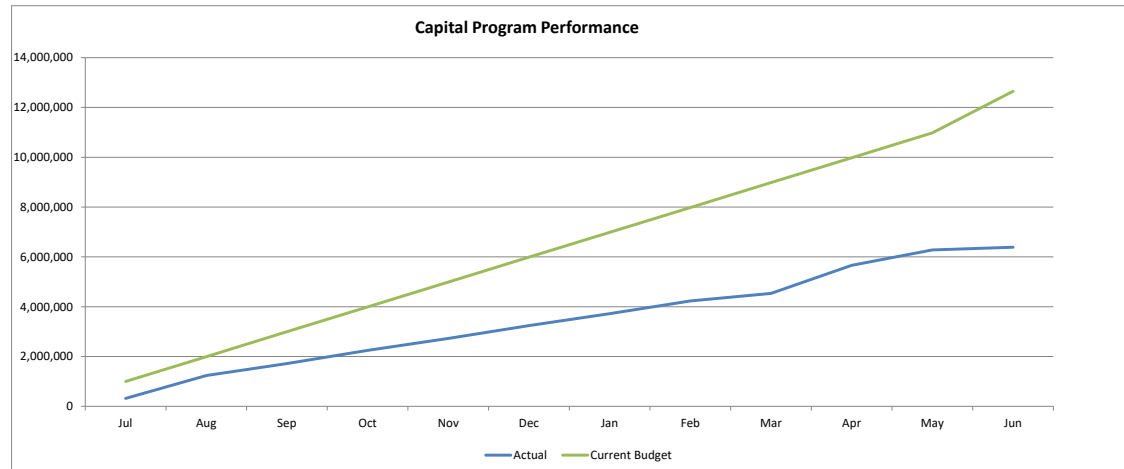
Description	Renewal %	Original Budget 24PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	% of Time:	100%	Status	Comments
								\$ Variance	% of Budget		
240 - Waste Management											
Environmental Improvement Works Goulburn	Renewal 100%	145,000	415	0	21,350	21,765	181,599	159,834	12%	Late, not expected to be completed this year	Carryover of funding required to complete works in 24/25
Environmental Improvement Works Marulan	Renewal 100%	5,000	0	0	0	0	174,125	174,125	0%	Late, not expected to be completed this year	Carryover of \$50,000 required to 24/25
Replacement Bins & Lifters	Renewal 100%	30,000	80,340	0	0	80,340	96,000	15,660	84%	On time, underspent	Completed
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	9,408	0	0	9,408	0	-9,408	0%		Journal to GL190204 charged to incorrect GL
Tarago WMC Environmental Works	Renewal 100%	0	562	0	0	562	0	-562	0%		Charged to incorrect general ledger should be operational expense
Goulburn WMC Drilling Mud Facilities	Renewal 0%	1,830,595	0	0	0	0	0	0	0%		
Goulburn WMC Improvements - New	Renewal 0%	0	5,283,343	0	238,725	5,522,068	4,784,799	-737,269	115%	On time, expected to be overspent	
Commercial Waste Tubs - Renew	Renewal 100%	35,000	20,950	0	14,400	35,350	35,000	-350	101%	On time, on budget	Completed
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	3,650	3,650	5,000	1,350	73%	On time, on budget	Completed
Tarago WMC Improvements	Renewal 100%	5,000	0	0	0	0	5,000	5,000	0%		Transfer expenditure from GL190039
Truck Cameras/Software	Renewal 0%	0	608	0	0	608	0	-608	0%		Journal to operational expense not capital works
		2,055,595	5,395,626	0	278,125	5,673,751	5,281,523	-392,228	107%		
250 - Water Services											
Goulburn WTP Raw Water Augmentation	Renewal 0%	5,627,130	15,874	0	69,783	85,657	5,627,130	5,541,473	2%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year
Goulburn Reticulation Renewal	Renewal 100%	1,000,000	951,765	0	48,235	1,000,000	975,000	-25,000	103%	On time, on budget	
Water Connections - Private Works	Renewal 100%	235,000	120,165	0	8,861	129,027	235,000	105,973	55%	On time, on budget	
Water Meter Replacement	Renewal 100%	60,000	81,808	0	0	81,808	85,000	3,192	96%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	5,247,656	176,615	0	73,410	250,025	500,000	249,975	50%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year
Bradfordville Main Relocation	Renewal 100%	1,000,000	675,202	0	350,037	1,025,239	1,000,000	-25,239	103%	Quarterly review, carryover required	Committed works to be completed in 24/25.
Lab Equipment Renewal	Renewal 100%	20,000	5,777	0	10,395	16,172	20,000	3,828	81%	On time, on budget	Project complete.
Asset Renewals - Goulburn Water Treatment Plant	Renewal 100%	130,000	36,965	0	17,352	54,318	61,742	7,424	88%	On time, on budget	Some outstanding works on POs, allocated amounts will be carried over to next financial year
Asset Renewals - Marulan Water Treatment Plant	Renewal 100%	10,000	0	0	14,278	14,278	15,705	1,427	91%	On time, on budget	Some outstanding works on POs, allocated amounts will be carried over to next financial year
Goulburn WTP Clarifiers Mechanical Rehabilitation	Renewal 100%	350,000	137,542	0	0	137,542	350,000	212,458	39%	Completed	Project complete
Asset Renewals - Reticulation Pump Stations	Renewal 100%	0	63,289	0	0	63,289	63,290	1	100%	On time, on budget	Complete
Goulburn Rossi - Sooley Pipeline Valves	Renewal 100%	385,000	0	0	179,785	179,785	385,000	205,215	47%	Quarterly review, carryover required	Works underway. Remaining amount to be carried over to next financial year
Treated Water Chlorine Analysis	Renewal 0%	100,000	16,675	0	0	16,675	0	-16,675	0%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year.
Water Distribution Plant & Equipment	Renewal 0%	30,000	27,825	0	0	27,825	30,000	2,175	93%	On time, on budget	
		14,194,786	2,309,502	0	772,137	3,081,639	9,347,867	6,266,228	33%		
260 - Waste Water Services											
Marulan Pump Station Improvements	Renewal 100%	937,446	436,081	0	188,381	624,462	704,168	79,706	89%	On time, on budget	Project almost complete. Carryover required to next financial year to complete project.
Goulburn Mains Rehabilitation	Renewal 100%	1,000,000	568,310	0	243,831	812,140	1,000,000	187,860	81%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	90,000	1,152	0	0	1,152	90,000	88,848	1%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	16,954,147	90,383	0	34,105	124,488	300,000	175,512	41%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	0	268,913	0	19,892	288,806	253,031	-35,775	114%	On time, expected to be overspent	
Nth Gbn PS Rising Main-Capacity & Storage	Renewal 100%	200,000	6,100	32,907	0	39,007	0	-39,007	0%	Quarterly review, carryover required	Project partially complete, remaining budget to be carried over to next financial year
Kenmore Hospital SPS Power Supply	Renewal 0%	0	0	955	0	955	0	-955	0%	Quarterly review, carryover required	Work order number incorrectly used, journal to correct number
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	0	0	2,989	2,989	0	-2,989	0%	Quarterly review, carryover required	Work order number incorrectly used, journal to correct number
SN Growing Local Economies Common St (G)	Renewal 0%	0	303,539	0	0	303,539	775,510	471,971	39%	Quarterly review, carryover required	Works underway
Rec Area Sewer Pump Station Construction	Renewal 100%	0	55,100	0	0	55,100	55,100	0	100%	Completed	Project complete, outstanding amount to be redirected to 490061 to cover costs of electrical installation
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	7,107	0	4,255	11,362	10,000	-1,362	114%	On time, expected to be overspent	
May St SPS Upgrade	Renewal 100%	700,000	0	0	0	0	0	0	0%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year
MIn CED Decommission Project	Renewal 100%	3,000,000	0	0	0	0	0	0	0%	Not due to commence	To be commenced in 24/25 with treatment plant design work



Utilities Capital Report by Business Unit for 2023/24
for YTD Period Ending June

Date Report Run: 26-Jun-2024

Description	Renewal %	Original Budget 24PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	% of Time:		% of Budget	Status	Comments
								\$ Variance				
WWTP Lab Equipment	Renewal 100%	20,000	2,641	0	0	2,641	20,000	17,359		13%	On time, on budget	Ongoing renewal budget number
Dewatering Processing Equipment Goulburn	Renewal 0%	690,000	0	0	0	0	0	0		0%	Quarterly review, carryover required	Combine budget for this with 490067 as these works will be completed as part of the Goulburn WWTP Stage 2 Upgrade
Asset Renewals - Goulburn Sewer Pump Stations	Renewal 100%	25,000	10,513	0	47,399	57,912	15,000	-42,912		386%	On time, on budget	Ongoing renewal budget number. Carryover of unspent funds to next financial year to pay for comitted and not delivered order.
Asset Renewals - Marulan Sewer Pump Stations	Renewal 100%	20,000	6,642	0	0	6,642	0	-6,642		0%	On time, on budget	
Kenmore Hospital PS Power	Renewal 0%	0	16,329	5,068	0	21,396	190,591	169,195		11%	Quarterly review, carryover required	Remaining amount to be carried over to next financial year. Remaining budget from 490031 to be reallocated to this number.
Asset Renewals - Goulburn Waste Water Treatment Plant	Renewal 100%	125,000	17,749	0	146,488	164,237	180,000	15,763		91%	On time, on budget	Some outstanding works on POs, allocated amounts will be acrried over to next financial year
Asset Renewals - Marulan Waste Water Treatment Plant	Renewal 100%	25,000	0	0	0	0	0	0		0%	On time, on budget	
The Avenue Repair Works	Renewal 0%	450,502	0	0	0	0	450,502	450,502		0%	Completed	Project completed, remaining budget reallocated to 490011 previously
Goulburn WWTP Extension	Renewal 0%	14,815,700	87,053	0	370,886	457,939	300,000	-157,939		153%	Quarterly review, carryover required	Mult year project. Committed work in progress. Remaining amount to be carried over to next financial year
		39,062,795	1,877,611	38,929	1,058,225	2,974,766	4,343,902	1,369,136		68%		
Total Capital Program		55,313,176	9,582,739	38,929	2,108,487	11,730,156	18,973,292	7,243,136		0%		





Date Report Run: 26-Jun-2024

Description	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	% of Time: \$ Variance	% of Budget	Status	Comments
200 - Projects									
Performing Arts Centre (G)	11	0	0	11	0	-11	0%	Completed	
18-22 North Gbn Employment Precinct and Roundabout1	2,298,985	0	2,397,384	4,696,369	5,784,539	1,088,170	81%	Quarterly review, carryover required	Roundabout construction works are underway. Project to be carried over to FY25.
Towrang Road Bridge Replacement	14,500	0	0	14,500	69,434	54,934	21%	Completed	
Hockey Redevelopment - New Amenities (G)	1,173,718	0	80,368	1,254,087	400,000	-854,087	314%	Quarterly review, carryover required	Project complete.
Hockey Redevelopment - Existing Amenities Refurb (G)	188,954	0	54,916	243,870	200,000	-43,870	122%	Quarterly review, carryover required	Project complete.
Wollondilly Walking Track - Cemetery St (G)	788,477	0	237,732	1,026,209	742,748	-283,461	138%	Quarterly review, carryover required	Retaining wall and pathway construction underway. Project to be carried over to FY25.
RHL Mogo Road - Hi Quality S94	7,704	0	0	7,704	7,705	1	100%	Completed	
Shared Path - Mulwaree High to Middle Arm (G)	32,700	0	0	32,700	10,421	-22,279	314%	Quarterly review, carryover required	Project complete.
Upgrade Zebra Crossing - Fitzroy St (G)	2,140	0	0	2,140	2,141	1	100%	Completed	
Bradfordville School Footpaths (G)	2,675	0	0	2,675	2,676	1	100%	Completed	
Kinghorne/Albert Roundabout - Blackspot (G)	582,509	0	0	582,509	562,542	-19,967	104%	Quarterly review, carryover required	Project complete.
Jerrara Road Upgrade - Blackspot (G)	51,875	0	34,307	86,182	1,895,228	1,809,046	5%	Quarterly review, carryover required	Project to be carried over to FY25.
Deccan Street Rehabilitation - FLR (G)	1,512,485	0	423,555	1,936,040	1,273,360	-662,680	152%	Quarterly review, carryover required	Contaminated material removal underway. Project to be carried over to FY25.
BLER - Tallong Village Project - Capital	2,787	0	0	2,787	2,780	-7	100%	Completed	
BLER - Tarago Village Projects - Capital	587	0	0	587	587	0	100%	Completed	
Mayfield Road Bridge Replacement	132,223	0	1,361,580	1,493,803	2,213,015	719,212	68%	Quarterly review, carryover required	Design completed, currently with Fisheries for approval. Project to be carried forward to FY25.
North Park Pavilion - LRC/RSFF (G)	63,898	0	0	63,898	63,899	1	100%	Completed	
Carr Confoy Netball Court Resurfacing - SCCF & LRC(G)	1,182,813	0	0	1,182,813	1,127,210	-55,603	105%	Quarterly review, carryover required	Project complete.
Bradley Street Drainage Upgrade Works	522,793	0	0	522,793	522,793	0	100%	Completed	
Bourke St Wombat Crossing (G)	24,269	0	0	24,269	24,269	0	100%	Completed	
Playground - Tony Onions Park - Everyone Can Play (G)	14,232	0	0	14,232	14,231	-1	100%	Completed	
Cullulla Road Causeway Renewal S 94	19,519	0	0	19,519	0	-19,519	0%	Quarterly review, carryover required	Project complete.
BMX Track Upgrade	101,902	0	6,000	107,902	101,452	-6,450	106%	Quarterly review, carryover required	Project complete.
Carr Confoy Pavilion (G)	84,244	0	8,693	92,937	81,959	-10,978	113%	Quarterly review, carryover required	Council has applied for additional funding to enable completion of the pavilion, the outcome is expected by June 30, 2024. Project to be carried forward to FY25.
21-22 Jerrara-Oallen Ford Road Rehabilitation	10,865	0	2,640	13,505	10,865	-2,640	124%	Completed	
Streets as shared spaces	27,869	0	0	27,869	16,102	-11,767	173%	Quarterly review, carryover required	Project complete.
Riverside Park Pump Track Project	31,883	0	18,000	49,883	59,414	9,531	84%	Quarterly review, carryover required	Project complete.
GMC Emergency Operations Centre	970,477	0	2,516,898	3,487,375	3,842,127	354,752	91%	Quarterly review, carryover required	Work is proceeding in accordance with contract program. Project to be carried forward to FY25.
Goulburn Waterworks - Access Inclusion RTAF	0	0	0	0	0	0	0%	Completed	
Riverside Park Amenities & Park Infrastructure	61,298	0	0	61,298	61,298	0	100%	Completed	
Carr Confoy Netball Courts Lighting Upgrade	327,213	0	0	327,213	286,800	-40,413	114%	Completed	
22/23 Marulan Soccer Fields Lighting/Drainage Upgrade	298,111	0	5,818	303,929	618,856	314,927	49%	Quarterly review, carryover required	Tender submission evaluated. Report for Councils consideration July 2024. Project to be carried forward to FY25.
22/23 Eastgrove Shared Pathway	69,006	0	1,559,288	1,628,294	2,050,442	422,148	79%	Quarterly review, carryover required	Awaiting design approval from TfNSW. Project to be carried forward to FY25.
22/23 Prell Oval Amenities Block	217,659	0	0	217,659	217,101	-558	100%	Completed	
South Goulburn Shared Pathway	0	0	0	0	0	0	0%	Not due to commence	Inactive project code.
Range Rd Causeway	0	0	0	0	0	0	0%	Not due to commence	Inactive project code.
22-25 CBD/ South Goulburn Connection Pathway	76,471	0	1,242,629	1,319,100	3,282,280	1,963,180	40%	Quarterly review, carryover required	Design is currently being finalised. Project to be carried forward to FY25.
23/24 Range Rd Causeway Replacement	46,896	0	0	46,896	707,460	660,564	7%	Quarterly review, carryover required	Tender submission evaluated. Report for Councils consideration July 2024. Project to be carried forward to FY25.
23/24 Marulan Discretionary Fund Projects	11,420	0	31,955	43,375	41,315	-2,060	105%	Quarterly review, carryover required	Marulan Pre-School upgrade works to commence in July school holidays. Project to be carried forward to FY25.
2024 New Footpaths in Goulburn & Tarago	147,439	0	0	147,439	158,774	11,335	93%	Completed	



Date Report Run: 26-Jun-2024

Description	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Time:	% of Budget	Status	Comments
							100%			
24-25 New Bus Shelters at Middle Arm Rd & Lambert Drive	0	0	28,490	28,490	0	-28,490		0%	On time, on budget	Works scheduled for Q1 FY25.
24 Safer School Bus Access (Boyd St, Tarago) Project 10	39,167	0	21,298	60,465	0	-60,465		0%	Quarterly review, carryover required	Project complete.
Future Grant Funded Projects - Project Management	0	0	0	0	102,293	102,293		0%	Quarterly review, carryover required	Project to be carried forward to FY25.
Tarago Village Projects (Veolia Host Fee)	0	0	0	0	150,000	150,000		0%	Quarterly review, carryover required	Project to be carried forward to FY25.
	11,141,774	0	10,031,552	21,173,326	26,708,116	5,534,790		79%		
210 - Works										
Gravel Resheeting	550,841	0	6,728	557,568	767,469	209,901		73%	Quarterly review, carryover required	Project to be carried over to FY25.
Guardrails - Sealed Rural - Local	0	0	0	0	110,000	110,000		0%	Quarterly review, carryover required	Project to be carried over to FY25.
RHL Collector Rd - Veolia Sec94	14,003	0	0	14,003	50,000	35,997		28%	Quarterly review, carryover required	
Rural Resealing	286,157	0	124,551	410,708	407,584	-3,124		101%	Quarterly review, carryover required	Project to be carried over to FY25.
Urban Resealing	80,005	0	0	80,005	180,000	99,995		44%	Completed	
St Lighting and Traffic facilities	1,086	0	18,501	19,587	25,000	5,413		78%	On time, on budget	Project to be carried over to FY25.
Light Fleet Replacements	591,161	0	34,909	626,070	720,626	94,556		87%	Quarterly review, carryover required	Project to be carried over to FY25.
Minor Plant Replacements	39,625	0	1,363	40,988	83,298	42,310		49%	Quarterly review, carryover required	Project to be carried over to FY25.
Heavy Fleet Replacements	1,354,139	0	2,528,360	3,882,499	4,695,901	813,402		83%	Quarterly review, carryover required	Project to be carried over to FY25.
Footpath Replacement	94,204	0	0	94,204	229,479	135,275		41%	Quarterly review, carryover required	Project to be carried over to FY25.
REGIONAL ROAD BLOCK GRANT - Future years (G)	0	0	0	0	0	0		0%	Completed	
Bus Shelters - New	0	0	0	0	0	0		0%	Quarterly review, carryover required	Awaiting Grant funding. Project to be carried over to FY25.
RHL Brayton Rd - Gunlake Sec 94	139	0	23,500	23,639	0	-23,639		0%	Quarterly review, carryover required	Project to be carried over to FY25.
Gravel Pit Rehab/Improvements	18,364	0	0	18,364	20,000	1,636		92%	On time, on budget	Reactive project
Kerb & Gutter Replacement	-576	0	0	-576	159,103	159,679		0%	Quarterly review, carryover required	To be merged with Project 190456.- Kerb & Gutter (Queen/Dalley Intersection) LRCI4.
Drainage General Rural	106,491	0	505	106,996	94,908	-12,088		113%	Quarterly review, carryover required	Project complete.
SRP Auburn St Pedestrian Safety (G)	17,422	0	0	17,422	17,422	0		100%	Completed	
Windellama Road - Fixing Local Rds (G)	482,137	0	0	482,137	482,138	1		100%	Completed	
Urban Asphalt Program	0	0	0	0	160,000	160,000		0%	Quarterly review, carryover required	LRCI4 funded Project for Queen and Dally Street.
Village Footpaths - LRCI3 (G)	93,303	0	26,238	119,541	84,529	-35,012		141%	Quarterly review, carryover required	Project complete.
LRCI 4 Middle Arm Road Rehabilitation	472,297	0	44,641	516,938	469,993	-46,945		110%	Completed	
Highland Way - RRBG/RRRP 22/23	447,783	0	28,521	476,304	400,000	-76,304		119%	Quarterly review, carryover required	Project complete.
Garroorigang Stormwater Improvements	220,699	0	0	220,699	227,780	7,081		97%	Completed	
Urban Stormwater Drainage Upgrade	134,983	0	0	134,983	134,983	0		100%	Completed	
Recreation Area Drainage Improvements	2,420	0	0	2,420	3,000	580		81%	Completed	
Bus Stops Marulan & Lake Bathurst	38,870	0	1,273	40,143	48,000	7,857		84%	Quarterly review, carryover required	Undertaking further community consultation.Project to be carried over to FY25.
Run-o-Waters Second Access	6,943	0	305	7,248	0	-7,248		0%	Quarterly review, carryover required	Project to be carried over to FY25.
Currawang Road Rehab	21,360	0	0	21,360	154,098	132,738		14%	Quarterly review, carryover required	Project merged with 190493 (24-26 Currawang Rd Upgrade (P.0089742). Remaining funds to be journalled back to Gravel Reserves.
FLR Windellama Rd Rehabilitation Stage 5	2,375,988	0	41,789	2,417,777	4,114,932	1,697,155		59%	Quarterly review, carryover required	Project to be carried over to FY 24-25.
Kerb & Gutter (Queen/Dalley Intersection) LRCI4	19,215	0	0	19,215	424,884	405,669		5%	Quarterly review, carryover required	To be carried over to FY25.
Rural Roads Rehabilitation - LRCI4	0	0	0	0	0	0		0%	Completed	
23/24 West Goulburn Freight Route-Clinton Street Upgrade	1,432,983	0	15,844	1,448,827	1,374,301	-74,526		105%	Quarterly review, carryover required	Project to be carried over to FY25. Waiting on roundabout decision.
22/23 Goulburn Mulwaree Pothole Repairs & Heavy Patching	2,541,013	0	29,920	2,570,934	2,553,654	-17,280		101%	Quarterly review, carryover required	Project complete.
24-27 Currawang Rd Pavement & Causeway (Saltetree Ck) Upgrad	1,063	0	13,473	14,536	0	-14,536		0%	Quarterly review, carryover required	Currently in planning phase. Project to be carried over to FY 24-25.
24-26 Currawang Rd Upgrade (P.0089742) - Election Commitment	2,681	0	4,545	7,227	100,000	92,773		7%	Quarterly review, carryover required	Currently in planning phase. Project to be carried over to FY 24-25.
	11,446,801	0	2,944,966	14,391,767	18,293,082	3,901,315		79%		
220 - Community Facilities										



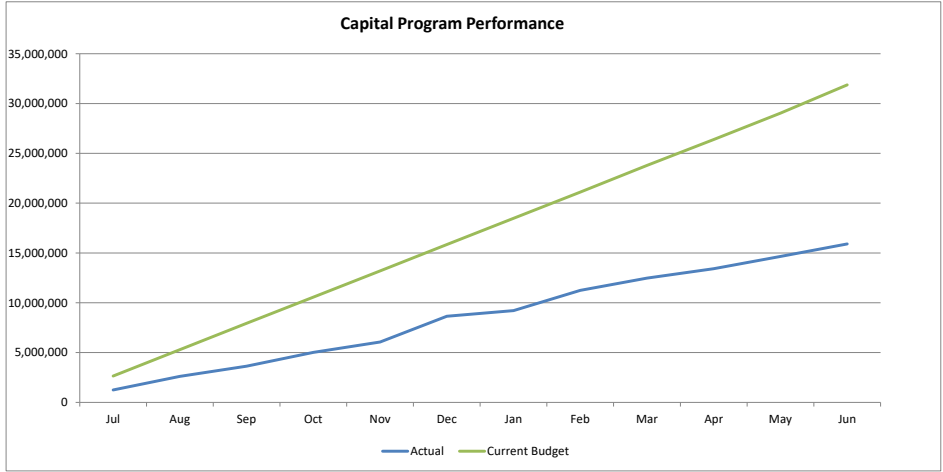
Date Report Run: 26-Jun-2024

Description	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ3	\$ Variance	% of Time:	Status	Comments
							100%		
Outdoor/Indoor Ancillary Area Renewals	12,800	0	0	12,800	20,000	7,200	64%	Quarterly review, carryover required	Project complete.
Plant & Equipment - Aquatic Centre	31,875	0	0	31,875	26,475	-5,400	120%	Quarterly review, carryover required	Project complete.
Recreation Area Improvements	17,983	0	0	17,983	17,983	0	100%	Completed	
Belmore Park Improvements	135,011	0	0	135,011	69,750	-65,261	194%	Quarterly review, carryover required	Project complete.
CBD Asset Renewals	0	0	0	0	33,823	33,823	0%	Quarterly review, carryover required	
Memorial Gardens Beams	0	0	19,504	19,504	21,455	1,951	91%	Completed	
Building Asset Replacement	20,766	0	76,197	96,963	70,000	-26,963	139%	Quarterly review, carryover required	
Civic Centre Furniture & Fittings	17,406	0	0	17,406	30,000	12,594	58%	Completed	
Other Parks/Reserves Replacements	285	0	0	285	8,609	8,324	3%	Completed	
City Wide Creek Bed Improvements	1,590	0	0	1,590	0	-1,590	0%	Quarterly review, carryover required	Project complete.
Civic Centre Renewal - Air Conditioner	3,760	0	93,027	96,787	140,000	43,213	69%	Quarterly review, carryover required	Delay in the supply of units, most likely to arrive in Q1 FY25.
City Entrances	0	0	0	0	20,000	20,000	0%	Quarterly review, carryover required	Project to be carried over to FY25.
Active Recreation Facilities Renewal Future Years	23,941	0	0	23,941	30,489	6,548	79%	Completed	
Hetherington Street Depot Improvements	0	0	0	0	100,000	100,000	0%	Quarterly review, carryover required	Project to be carried over to FY25.
Copford Reach Improvements	2,325	0	0	2,325	198,200	195,875	1%	Quarterly review, carryover required	Budget as approved by Council will fund Cemetery Street Project re-alignment.
Wollondilly Walking Track Amenities Block (G)	0	0	0	0	195	195	0%	Completed	
Cemetery Signage Upgrades	9,036	0	3,278	12,314	13,545	1,231	91%	Completed	
Marulan Pre-School Asbestos Removal	0	0	41,783	41,783	49,050	7,267	85%	On time, on budget	Finalisation stage.
Wollondilly River Rejuvenation Project	80,838	0	815	81,653	87,191	5,538	94%	Completed	
Bladwell Park Infrastructure Upgrade	310,343	0	4,545	314,889	348,300	33,411	90%	Completed	
Ross Whitaker Basketball Pavillion Female Facilities Upgrade	150,471	0	0	150,471	165,673	15,202	91%	Completed	
Japanese Garden Enhancement Stage 2	319,142	0	283,540	602,681	767,129	164,448	79%	Quarterly review, carryover required	Gazebo construction continuing. Irrigation installed for stage 2. Project to be carried over to FY25.
22-25 Eastgrove Sth Sports Field Improved drainage	37,259	0	5,193	42,452	500,000	457,548	8%	Quarterly review, carryover required	Tender submission evaluated. Report for Councils consideration July 2024. Project to be carried forward to FY25.
Carr Confoy Cricket Patches & Practice Fac Refurb	40,417	0	0	40,417	27,000	-13,417	150%	Quarterly review, carryover required	Project complete.
Gbn Mul High Blackberry Eradication - Equipment Cap	53,280	0	0	53,280	53,280	1	100%	Completed	
Civic Centre Duress Alarm System Upgrade	0	0	6,064	6,064	0	-6,064	0%	Quarterly review, carryover required	Project to be carried forward to FY 24-25.
	1,268,529	0	533,946	1,802,474	2,798,147	995,673	64%		
230 - Technical Services									
Survey Equipment	1,284	0	0	1,284	10,000	8,716	13%	On time, on budget	Reactive Project.
	1,284	0	0	1,284	10,000	8,716	13%		
Total Capital Program	23,858,387	0	13,510,464	37,368,851	47,809,345	10,440,494	0%		



Date Report Run: 26-Jun-2024

Description	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJ/Q3	% of Time:	100%	Status	Comments
						\$ Variance	% of Budget		



16.16 STATEMENT OF INVESTMENTS & BANK BALANCES

Author: Business Manager Finance & Customer Service
Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Statement of Investments & Bank Balances  

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report on the Statement of Investments and Bank Balances be noted.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 1 July 2024.

REPORT**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of May 2024 was \$125,640,755 meaning that this month's balance of \$137,198,323 equates to an increase of \$11,557,568 in investments and cash held.

The following table outlines the reasons for this increase.

<u>Receipts</u>		
Rates & Water Receipts	3,602,403	
Financial Assistance Grant	5,829,911	
Sundry Debtors	5,473,120	
Grants & Contributions Received	3,682,527	
Loan borrowing received		
Other Income (including interest)	1,637,669	
Total Receipts		20,225,629
<u>Payments</u>		
Salaries and Wages	2,185,784	
Payments to Creditors	6,482,277	
Total Payments		8,668,062
Increase/(Decrease) in Cash & Investments		11,557,568

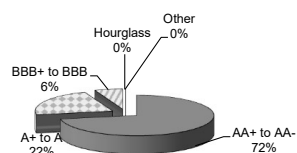
Performance Indicators - Investments and Interest Earned - As at 1 July 2024

Diversification & Credit Risk							
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	98,199,275	98,199,275	72.10%	100%
2	A+ to A	A1	0	30,000,000	30,000,000	22.03%	100%
3	BBB+ to BBB	A2	0	8,000,000	8,000,000	5.87%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	136,199,275	136,199,275	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

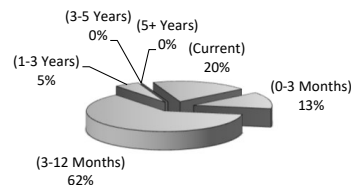
Portfolio - Term Mix				
		Actual	Actual %	Maximum
A	At Call	(Current)	27,199,274.74	19.97%
B	Working Capital	(0-3 Months)	18,000,000.00	13.22%
C	Short Term	(3-12 Months)	84,000,000.00	61.67%
D	Medium Term	(1-3 Years)	7,000,000.00	5.14%
E	Medium To Long Term	(3-5 Years)	-	0.00%
F	Long Term	(5+ Years)	-	0.00%
		136,199,275		
A	Within Policy Guidelines			
B	Within Policy Guidelines			
C	Within Policy Guidelines			
D	Within Policy Guidelines			
E	Within Policy Guidelines			
F	Within Policy Guidelines			

Benchmark Interest Rates Performance				
1	Benchmark Rate - Average for 2023/24			
	Benchmark Rate - Average for 2023/2024		4.3075%	
	Portfolio Over Benchmark	109,000,000	100.00%	
	Portfolio under Benchmark	-	0.00%	
	Total	109,000,000		
	Excludes At Call	27,199,275		
	Total including At Call	136,199,275		
2	Average Benchmark Rate for Financial Year			
	Benchmark - 90 Day BBSW Average for July 2023	4.3064%		
	Benchmark - 90 Day BBSW Average for August 2023	4.1616%		
	Benchmark - 90 Day BBSW Average for September 2023	4.1301%		
	Benchmark - 90 Day BBSW Average for October 2023	4.2015%		
	Benchmark - 90 Day BBSW Average for November 2023	4.3824%		
	Benchmark - 90 Day BBSW Average for December 2023	4.3605%		
	Benchmark - 90 Day BBSW Average for January 2024	4.3535%		
	Benchmark - 90 Day BBSW Average for February 2024	4.3395%		
	Benchmark - 90 Day BBSW Average for March 2024	4.3471%		
	Benchmark - 90 Day BBSW Average for April 2024	4.3628%		
	Benchmark - 90 Day BBSW Average for May 2024	4.3653%		
	Benchmark - 90 Day BBSW Average for June 2024	4.3793%		
	Average Benchmark Rate for Financial Year to Date	4.3075%		

Summary by Credit Rating



Portfolio Allocation by Investment Horizon



Statement of Investment and Bank Balances as at 1 July 2024

<i>Description</i>	<i>Maturity Date</i>	<i>Investment Type</i>	<i>Rating</i>	<i>Current Interest Rate</i>	<i>Amount Invested</i>
Comm Bank - Cash Management Account		AC	A1+	0.10%	\$ 27,199,275
Commonwealth Bank of Australia 365 Day TD - CBA	28/06/2024	TD	A1+	5.45%	\$ 10,000,000
Heritage and People Choice 365 Day TD - Curve	24/07/2024	TD	A2	5.65%	\$ 3,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	8/08/2024	TD	A1+	5.52%	\$ 5,000,000
ING Bank of Australia 728 Day TD - Curve	25/09/2025	TD	A1	5.35%	\$ 2,000,000
ING Bank of Australia 365 Day TD - IAM	22/10/2024	TD	A1	5.35%	\$ 2,000,000
National Australia Bank 365 Day TD - Curve	15/11/2024	TD	A1+	5.35%	\$ 5,000,000
AMP 366 Day TD - Income IAM	11/12/2024	TD	A2	5.40%	\$ 2,000,000
ING Bank of Australia 366 Day TD - IAM	11/12/2024	TD	A1	5.30%	\$ 3,000,000
ING Bank of Australia 367 Day TD - Curve	20/01/2025	TD	A1	5.22%	\$ 1,000,000
ING Bank of Australia 365D TD - Curve	31/01/2025	TD	A1	5.17%	\$ 2,000,000
National Australia Bank 365 Day TD - Curve	14/02/2025	TD	A1+	5.13%	\$ 1,000,000
ING Bank Australia 365 Day TD - IAM Rolled from INV0820	21/02/2025	TD	A1	5.18%	\$ 2,000,000
ING Bank of Australia 427D TD - Curve	28/04/2025	TD	A1	5.06%	\$ 4,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	28/02/2025	TD	A1+	4.92%	\$ 10,000,000
ING Bank of Australia 364 Day TD - Curve	28/02/2025	TD	A1	5.08%	\$ 1,000,000
Commonwealth Bank of Australia 365D TD	6/03/2025	TD	A1+	4.83%	\$ 10,000,000
ING Bank of Australia 364D TD - Curve	14/03/2025	TD	A1	5.13%	\$ 3,000,000
ING Bank of Australia 365D TD - Curve	19/03/2025	TD	A1	5.13%	\$ 2,000,000
ING Bank of Australia 365 Day TD - Curve	27/03/2025	TD	A1	5.11%	\$ 3,000,000
BankVic 364D TD - Curve	17/04/2025	TD	A2	5.15%	\$ 3,000,000
ING Bank of Australia 365 Day TD - Curve	16/05/2025	TD	A1	5.30%	\$ 3,000,000
NAB 365 Day TD - NAB 9295 1144	3/06/2025	TD	A1+	5.25%	\$ 10,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	6/06/2025	TD	A1+	4.86%	\$ 15,000,000
Rabobank Australia 364 Day TD - Curve	20/06/2025	TD	A1	5.25%	\$ 2,000,000
Westpac 365 Day TD	27/06/2025	TD	A1+	5.39%	\$ 5,000,000

Total Investments Held					\$ 136,199,275
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Total Investments Held			\$ 136,199,275
Balance as per Passbook-Commonwealth Bank	639,711.22		
Add: Outstanding deposits	9,704.85		

Less: Unpresented cheques	187,849.58	
Less: EFTPOS Payments	-	461,566.49
Balance as per Cash Book-Commonwealth Bank		
Add- Trust Fund		537,481.62
Total Cash & Investments @ 1/07/2024		137,198,322.85

16.17 RATES OUTSTANDING REPORT

Author: Revenue Coordinator
Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Outstanding rates continue to accrue interest at a rate of 5% above the rate at which Council could invest its money. Rates outstanding remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That the report from the Revenue Coordinator on Rates Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of rates collections as at 2 July, 2024.

REPORT

The following table summarises rates transactions and collections processed up to 2 July 2024.

	Amount
Rates and Charges Outstanding at 1 July 2024	-55,906.12
Levies and Write Offs	\$29,397,109.25
Total Collectable	\$29,341,203.13
Rates and Charges Collected	-\$29,290,846.91
Pre-payments	\$1,197,135.64
Amount Outstanding	\$1,247,491.86
Percentage of Rates and Charges Outstanding	4%

The percentage recorded here shows that the rates are being collected in line with expectations. The outstanding rates currently stand at 4% which indicates the outstanding debt percentage is a little higher to this time last financial year.

Council posted 543 Letters of Demand on 19 June 2024 for all properties with arrears that had not contacted Council to enter a suitable payment arrangement.

Analysis of the outstanding debts shows that on 2 July 2024 there were a total of 508 properties with an outstanding debt of more than \$500.

It should be noted a considerable number of ratepayers have entered repayment arrangements in accordance with Council's Policy.

Overdue amounts are further dissected below:

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$150-\$499	646	\$215,338	\$333
\$500-\$2,000	413	\$348,162	\$843
\$2,001-\$5,000	64	\$199,881	\$3,123
Above \$5,000	31	\$304,699	\$9,829

OUTSTANDING BALANCES >\$5,000

Property No.	Balance	Action Taken
1004271	\$5,013.15	One instalment
1020823	\$5,017.30	One instalment
1002395	\$5,022.76	Current debt recovery
1017183	\$5,081.05	Current debt recovery
1020396	\$5,199.01	Internal Investigations
1020717	\$5,313.11	Internal Investigations
1022455	\$5,453.73	Internal Investigations
1008636	\$5,455.64	N/A – Postponed rates
1005354	\$5,466.05	N/A – Postponed rates
1015493	\$5,681.97	Current debt recovery
1016870	\$5,979.38	Current debt recovery
1009090	\$6,183.84	One instalment
1000825	\$6,465.48	Current debt recovery
1020821	\$6,523.80	One instalment
1021189	\$6,970.35	Internal investigations
1021400	\$7,355.35	Internal Investigations
1020822	\$7,595.11	One instalment
1004192	\$7,620.62	N/A – Postponed rates
1020005	\$8,159.47	Current debt recovery - Liquidation
1020006	\$8,159.47	Current debt recovery - Liquidation
1020007	\$8,159.47	Current debt recovery - Liquidation
1020008	\$8,159.47	Current debt recovery - Liquidation
1020851	\$8,510.07	Internal investigations
1003523	\$8,629.80	Payment Arrangement
1001810	\$9,827.17	N/A – Postponed rates
1024133	\$10,779.08	Payment arrangement

1002524	\$11,805.05	Current debt recovery
1020819	\$12,333.44	One instalment
1020004	\$13,449.11	Current debt recovery - Liquidation
1020840	\$19,416.36	One instalment
1004839	\$69,913.84	Current debt recovery – Investigation rating category
	\$304,699.50	

16.18 DEBTORS OUTSTANDING

Author: Revenue Officer - Debtors
Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That the report from the Revenue Officer on Debtor Collections be received.

BACKGROUND

The purpose of this report is to advise on the status of debtor collections as at 30th June 2024.

REPORT

The following table summarises the debtor balances as at 30th June 2024;

	Amount
Debtor Outstanding at 01/07/2023	\$1,429,039.12
Invoices Raised 2023/2024	\$21,047,227.38
Total Collectable (A)	\$22,476,266.50
Less Debtors Collected	-\$20,353,132.78
Total Amount Outstanding	\$2,123,133.72
Less Amount Not Yet Due	-\$643,381.29
Total Overdue Amount (B)	\$1,479,752.43
Debtors Outstanding Percentage (B/A)	7%

Analysis of the outstanding debts show:

Not Yet Due	\$643,381.29	30%
Overdue > 30 Days from invoice	\$352,475.79	17%
Overdue > 60 Days from invoice	\$219,875.96	10%
Overdue > 90 Days from invoice	\$907,400.68	43%
Total Amount Outstanding	\$2,123,133.72	100%

Overdue Debtors >\$5,000

Debtor Number	Balance	Balance_90	Balance_60	Balance_30	Comment
3000347	\$18,125.80	\$18,125.80	\$0	\$0	This matter will be discussed by the Executive in the coming weeks.
3004419	\$914,370.99	\$858,343.67	\$0	\$55,371.92	Council staff are still in conversation with the company to finalise this matter.
3006745	\$20,942.40	\$20,942.40	\$0	\$0	Settlement of this road closure matter has been set for 16 th December 2024.
3007257	\$5,300.00	\$5,300.00	\$0	\$0	CHSP Program client balance due by 25 th October 2024.

16.19 WATER CHARGES OUTSTANDING REPORT

Author: Administration Team Leader
Director Utilities

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Outstanding water charges accrue interest at a rate some 5% above the rate at which Council could invest it's cash. Outstanding water charges remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That the report from the Administration Team Leader on water charges outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of water charges collections as at 30 June 2024.

REPORT

The following table summarises the water transactions and collections processed up to 30 June 2024.

Outstanding Water Balance as at 1 July 2024	(1)	\$461,117.48
Water Charges Raised this financial year to 30/06/24	(2)	\$24,522,463.28
Current Total Water Charges collectable (1+2)	(3)	\$24,983,580.76
Total Water Charges paid from 1 July 2024	(4)	(\$24,547,060.32)
Total Amount Outstanding (3-4)	(5)	\$436,520.44
Less current charges not yet due (monthly accounts not yet paid)		\$219,519.43
Credit Balance (money paid in advance)		(\$603,268.22)
Total Overdue Amount		\$820,269.23
Percentage of Water balance outstanding		3.28%

An analysis of the outstanding debts greater than \$100 shows that there are a total of 1,378 properties with a total accumulated balance of \$812,759.94.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	180	\$27,585.92	\$153.26
\$200-\$500	844	\$288,452.39	\$341.77
Above \$500	354	\$496,721.63	\$1,403.17

Please note the following:

The Quarterly accounts were due on 07 June 2024 and the overdue notices were sent on 21 June 2024. Monthly accounts were due on 27 June 2024.

The overall statistics as of 30 June 2024 for water account actions:

	Number	Outstanding balance
Restrictors in place	31	\$104,937.01
Legal Action Started	3	\$4,011.49
Disconnections	0	\$0.00
Receivership/bankrupt	1	\$871.20
Deceased Estates	3	\$1,769.82

16.20 GRANTS UPDATE

Author: Senior Grants Officer
Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Grants Council Report - 1 April 2024 to 30 June 2024.pdf  

Link to Community Strategic Plan:	28. Our Civic Leadership CL4 Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region.
Cost to Council:	Income generated as noted below.
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report on the grants update from the Senior Grants Officer and the Director of Corporate and Community Services be received.

BACKGROUND

This report provides an update on grant activities from 1 April 2024 to 30 June 2024.

REPORT

A copy of the grant update report is attached for information.



Quarterly Council Grants Report 1 April 2024 to 30 June 2024

Successful Grants

Grant Project Name	Grant Program	Grant Source	Notification Date	Grant Amount Approved
Currawang Road Upgrade Project	Bridges Renewal Program	Capital Commonwealth	3/04/2024	\$ 4,024,739
Winter and Spring Holiday Break	Regional Youth Holiday Break	Operational State	23/04/2024	\$ 7,000
Goulburn Mulwaree Emergency Operations and SES Unit Building	NSW SES	Capital State	29/05/2024	\$ 2,150,000
Goulburn East Primary School Raised Crossing Project	Get NSW Active	Capital State	26/06/2024	\$ 280,902
Mulwaree High School Pedestrian Crossing Project	Get NSW Active	Capital State	26/06/2024	\$ 405,542
Marulan Primary School Raised Crossing Project	Get NSW Active	Capital State	26/06/2024	\$ 307,148
GMC Road Safety Program	Local Government Road Safety Program	Operational State	28/06/2024	\$ 73,449
				\$ 7,248,780

Unsuccessful Grants

Grant Project Name	Grant Program	Grant Source	Notification Date	Grant Amount Requested
Glynmar Causeway Reconstruction	Bridges Renewal	Capital Commonwealth	3/04/2024	\$ 1,027,000
Lansdowne Street Rehabilitation	Heavy Vehicle Safety and Productivity Program	Capital Commonwealth	3/04/2024	\$ 975,446
Voices of the Tablelands	CREATE NSW Organisation Fund	Operational State	23/04/2024	\$ 60,000
Goulburn Regional Hockey Centre Redevelopment (Stage 2) Project	Growing Regions Fund Stage 1	Capital State	16/05/2024	\$ 1,097,845
Weed clearing Cookbundoon, Marulan Soccer fields, Woodland Reserve, Goulburn Rec Area	Crown Reserves Improvement Fund	Operational State	30/05/2024	\$ 30,862
Renovation of the Rocky Hill Museum Toilets	Community Building Partnership Program	Capital State	12/06/2024	\$ 44,530
Marsden Weir Pedestrian Access Project	Get NSW Active	Capital State	26/06/2024	\$ 295,956
				\$ 3,531,639

Grants Awaiting Notification

Grant Project Name	Grant Program	Grant Source	Expected Notification Date	Grant Amount Requested
Copford Reach Boat Ramp Upgrade Project	Boating Now Program	Capital State	30/11/2022	\$ 256,788
Improving River Conditions in Goulburn	Urban Rivers and Catchments	Operational Commonwealth	15/05/2024	\$ 967,323
Cookbundoon (East) Amenities Upgrade	Play Our Way	Capital Commonwealth	12/06/2024	\$ 931,131
Carr Confoy Pavilion and Car Park Upgrade Project	Regional Precincts and Partnership Program	Capital Commonwealth	30/06/2024	\$ 9,354,925
Taralga Road Safety Upgrade	Australian Government Blackspot Program	Capital Commonwealth	30/06/2024	\$ 500,845
Goulburn Base Hospital Pedestrian Pathway Project	Road Safety Program	Capital State	30/11/2024	\$ 680,704
Victoria Park Pedestrian Pathway Project	Road Safety Program	Capital State	30/11/2024	\$ 1,525,316
Goulburn High School Pedestrian Pathway Project	Road Safety Program	Capital State	30/11/2024	\$ 590,861
Mulwaree High School Pedestrian Crossing Project	Road Safety Program	Capital State	30/11/2024	\$ 556,136



Quarterly Council Grants Report 1 April 2024 to 30 June 2024

Marulan Primary School Raised Crossing Project	Road Safety Program	Capital State	30/11/2024	\$ 422,215
Goulburn East Primary School Raised Crossing Project	Road Safety Program	Capital State	30/11/2024	\$ 387,393
				\$ 16,173,637

Grants In Progress

Grant Project Name	Grant Program	Grant Source	Due Date	Grant Amount Requested
Rocky Hill War Memorial 100th Anniversary publication research	The Royal Australian Historical Society NSW Cultural Grant 2024	Operational State	2/07/2024	\$ 4,950
Boer War Memorial Refurbishment - Belmore Park	Communities War Memorial Fund	Operational State	24/07/2024	\$ -
Applications for Mulwaree High School and Eastgrove and Marulan Primary School Wombat crossings were undertaken under the Road Safety Program in the case Council was not successful with Get NSW Active funding.				\$ 4,950

16.21 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 1 MAY 2024

Author: Business Manager Community Facilities
Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Minutes of the Recreation Area Committee Meeting held on 1 May 2024

RECOMMENDATION

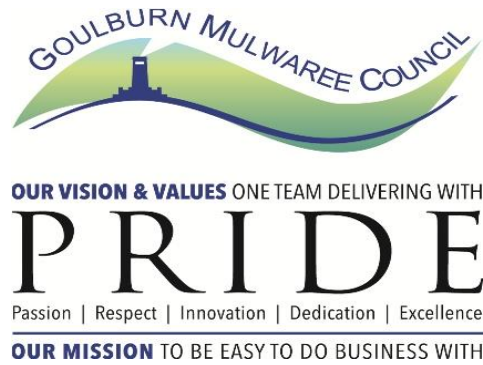
That the report from Business Manager Community Facilities regarding the Recreation Area Committee minutes from Wednesday 1 May 2024 be received.

REPORT

Please find attached the minutes of the Recreation Area Committee from its meeting 1 May 2024 . This report is to acknowledge that this meeting did not proceed due to a non-quorum.

For further information, the table below shows the Recreational Area Committee meetings since 2023, that were held or cancelled and the reason why.

Meeting Date	Meeting Held	Notes
1 May 2024	No	No quorum
7 February 2024	Yes	Meeting held.
1 November 2023	No	No quorum
2 August 2023	Yes	Meeting held
3 May 2023	No	Insufficient items for an agenda
1 February 2023	Yes	Meeting held



MINUTES

Recreation Area Committee Meeting

1 May 2024

Order Of Business

1	Apologies	4
2	Late Items / Urgent Business	4
3	Disclosure of Interests	4
4	Confirmation of Minutes.....	4
4.1	Minutes of the Recreation Area Committee Meeting held on 7 February 2024	4
5	Items for Consideration.....	5
5.1	Ongoing Task List	5

**MINUTES OF GOULBURN MULWAREE COUNCIL
RECREATION AREA COMMITTEE MEETING
HELD AT THE GRACE MILLSOM FUNCTION CENTRE, 47 BRAIDWOOD ROAD GOULBURN
ON WEDNESDAY, 1 MAY 2024 AT 4.30PM**

PRESENT: Cr Andy Wood, Mr Dennis Day - Goulburn Harness Racing Club, Mrs Jacki Waugh - Goulburn AP&H Society, Mr Peter Frost - Goulburn Dog Training & Kennel Club, Mr Michael Berg Goulburn Rodeo Club, Mr Matthew Sasse - Goulburn Poultry Fanciers Society and Mr Robert Hughes - Goulburn Mulwaree Council

IN ATTENDANCE:

Ms Anne Ruddell – Goulburn Mulwaree Council

1 APOLOGIES

Nil

2 NON QUORUM

COMMITTEE RESOLUTION 2024/8

Moved: Mrs Jacki Waugh - Goulburn AP&H Society

Seconded: Mr Peter Frost - Goulburn Dog Training & Kennel Club

Cr Andy Wood addressed the committee and advised that meeting scheduled for this afternoon would not be proceeding due to lack on quorum.

CARRIED

2 LATE ITEMS / URGENT BUSINESS

Nil

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 7 FEBRUARY 2024

RECOMMENDATION

That the Recreation Area Committee minutes from Wednesday 7 February 2024 be adopted noting that Council resolved to not support the request for an extension of the livestock cover until the development of a Master Plan for the overall site is completed.

5 ITEMS FOR CONSIDERATION

5.1 ONGOING TASK LIST

RECOMMENDATION

That:

1. The report from the Business Manager Community Facilities on the Ongoing Task List be received and the information noted.
2. Items marked as completed or of an operational nature are to be removed from the action list.

The Meeting closed at 4.40pm.

The minutes of this meeting were confirmed at the Recreation Area Committee Meeting held on 7 August 2024.

.....
Cr Andy Wood
CHAIRPERSON

16.22 MINUTES OF THE SUSTAINABILITY ADVISORY COMMITTEE MEETING 4 JULY 2024**Author:** Director Utilities**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. **Minutes of the Sustainability Advisory Committee Meeting 4 July 2024** [!\[\]\(83f22ed94ec5517769dd76d702c6bfd8_img.jpg\)](#) 

Link to Community Strategic Plan:	2. Our Environment EN2 Adopt environmental sustainability practices.
Cost to Council:	There are no funds allocated to this committee.
Use of Reserve Funds:	Nil

RECOMMENDATION

1. That the report from Director Utilities regarding the Sustainability Advisory Committee minutes from 4 July 2024 be received.

REPORT

Please find attached the minutes of the Sustainability Advisory Committee meeting held on 4 July 2024.

**Sustainability Advisory Committee
Minutes – 4 July 2024****Meeting Details**

Thursday, 4 July 2024 at 5.30pm
Council Chambers

Attendees

Cr Jason Shepherd, Danielle Marsden-Ballard (via TEAMS), Richard Ernst, Roger Grice, Ray Shiel, Marina Hollands,
Guest Speaker – Eilish Maloney
Joy Stephenson – Administration

Apologies

Cr Carol James, Michael Michelmore, Nathan Smith, Sonya Reyes

Tasks from Previous Meeting

Task	Due
Cr Shepherd has asked if each member of the Committee could provide their top 3 points on what we can do as an organisation and in an advocacy role.	Completed
Provide an update on the development of the Joint Organisation Resilience Blueprint.	Completed
Richard to email the group a copy of the Liverpool Resilience Policy	By next meeting

Discussion Items

- The guest speaker, Eilish Maloney spoke about her experience in running a business sustainably. Eilish owns two restaurants in the Southern Highlands and her vision is to provoke change through the industry she loves, by working together to inspire, educate and grow society through food and sustainability. Her focus is on self-sufficiency, zero waste, education and sourcing the best seasonal produce from locally hand-picked suppliers. The Committee enjoyed this presentation and Cr Shepherd thanked Eilish for her contribution to the meeting.
- An update on the Net Zero Working Group was provided. Last financial year the group concentrated on power use and reducing any power usage and maximising tariff savings. This financial year, the group will be working on quantifying Council emissions.
- Staff recently attended a Youth Council meeting where the students were looking at developing a recycling program at the schools. The students are preparing a business plan on how this will work, what bins will be required to apply for funding.
- Cr Shepherd asked at the last meeting if Committee members could provide their top 3 points for consideration of Council. Suggestions made were:
 - Workshops covering topics such as Climate Change and Reducing your Carbon Footprint
 - Waste Education – sorting recycling and green waste correctly
 - More accessible walking tracks / footpaths
 - Age demographics, disability access to all buildings
 - Provide more EV charging points
 - Better utilisation of green spaces / community gardens

Sustainability Advisory Committee**Action List**

Task	Due
NIL Tasks	

Meeting closed: 7:00pm

Next Meeting

No date has been set for the next meeting.

17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

18 CONCLUSION OF THE MEETING

The Mayor will close the meeting.