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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **19 December 2023**

**Aaron Johansson**  
**Chief Executive Officer**



We hereby give notice that an Ordinary Meeting of Council will be held on:  
Tuesday, 19 December 2023 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

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**Cr Peter Walker**  
**Mayor**

**Aaron Johansson**  
**Chief Executive Officer**



## **1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or Chief Executive Officer.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

## **3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

## **4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

## **5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

## **6 ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

## **7 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

## **8 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

## **9 PRESENTATIONS**

Nil

## **10 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. Chief Executive Officer.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

## **11 CONFIRMATION OF MINUTES**

### **11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 NOVEMBER 2023**

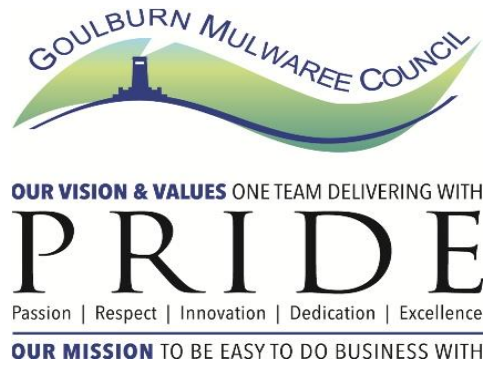
**Author:** Chief Executive Officer

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 21 November 2023

#### **RECOMMENDATION**

That the Council minutes from Tuesday 21 November 2023 and contained in Minutes Pages No 1 to 10 inclusive and in Minute Nos 2023/260 to 2023/272 inclusive be confirmed.



# MINUTES

## Ordinary Council Meeting

**21 November 2023**

**Order Of Business**

<b>1</b>	<b>Opening Meeting.....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer .....</b>	<b>4</b>
<b>4</b>	<b>Apologies .....</b>	<b>4</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors .....</b>	<b>4</b>
	Nil	
<b>6</b>	<b>Attendance by Audio Visual Link .....</b>	<b>4</b>
<b>7</b>	<b>Late Items / Urgent Business .....</b>	<b>4</b>
<b>8</b>	<b>Disclosure of Interests .....</b>	<b>5</b>
<b>9</b>	<b>Presentations .....</b>	<b>5</b>
	Nil	
<b>10</b>	<b>Public Forum.....</b>	<b>5</b>
<b>11</b>	<b>Confirmation of Minutes.....</b>	<b>5</b>
	11.1 Minutes of the Ordinary Meeting of Council held on 17 October 2023 .....	5
<b>12</b>	<b>Matters Arising.....</b>	<b>5</b>
	Nil	
<b>13</b>	<b>Mayoral Minute(s) .....</b>	<b>6</b>
	13.1 Mayoral Minute - Bipartisan Support of Parliamentary Inquiry into Crime, Law and Order in Regional NSW .....	6
<b>14</b>	<b>Notice of Motion(s) .....</b>	<b>6</b>
	Nil	
<b>15</b>	<b>Notice of Rescission(s) .....</b>	<b>6</b>
	Nil	
<b>16</b>	<b>Reports to Council for Determination .....</b>	<b>7</b>
	16.1 Special Rate Variation Community Consultation .....	7
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	16.5 Minutes of the Ray Harvey Sports Foundation Committee Meeting held on 30 October 2023 .....	9
	16.6 Council's Operational Update - October 2023 .....	9
<b>17</b>	<b>Closed Session .....</b>	<b>10</b>
	There were no closed session reports for determination.	
<b>18</b>	<b>Conclusion of the Meeting .....</b>	<b>10</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 21 NOVEMBER 2023 AT 6PM**

**PRESENT:** Mayor Peter Walker, Deputy Mayor Cr Steven Ruddell, Cr Andrew Banfield, Cr Carol James OAM, Cr Bob Kirk, Cr Michael Prevedello, Cr Daniel Strickland, Cr Jason Shepherd & Cr Andy Wood (Via Zoom)

**IN ATTENDANCE:** Aaron Johansson (Chief Executive Officer), Ben Todkill (Acting Director Corporate and Community Services), Scott Martin (Director Planning and Environment), Mat Jones (Acting Director Utilities), George Angelis (Director Operations), Amy Croker (Office Manager to Mayor and Chief Executive Officer)

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Daniel Strickland.

**4 APOLOGIES**

Nil

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 ATTENDANCE BY AUDIO VISUAL LINK**

**RESOLUTION 2023/260**

**Moved:** Cr Steven Ruddell

**Seconded:** Cr Michael Prevedello

**That Cr Andy Wood attend the Council meeting virtually due to work commitments outside of the region.**

**CARRIED**

**7 LATE ITEMS / URGENT BUSINESS**

Nil

## **8 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

## **9 PRESENTATIONS**

Nil

## **10 PUBLIC FORUM**

Nina Dillon addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

Sue Arcus addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

Leanne Armstrong addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

Chloe Hurley addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

Kim Gann addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

Barry McDonald addressed Council in reference to Item 16.1 Special Rate Variation Community Consultation.

## **11 CONFIRMATION OF MINUTES**

### **11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 OCTOBER 2023**

#### **RESOLUTION 2023/261**

**Moved: Cr Jason Shepherd**

**Seconded: Cr Carol James OAM**

**That the Council minutes from Tuesday 17 October 2023 and contained in Minutes Pages No 1 to 17 inclusive and in Minute Nos 2023/234 to 2023/259 inclusive be confirmed.**

**CARRIED**

## **12 MATTERS ARISING**

Nil

**13 MAYORAL MINUTE(S)****13.1 MAYORAL MINUTE - BIPARTISAN SUPPORT OF PARLIAMENTARY INQUIRY INTO CRIME, LAW AND ORDER IN REGIONAL NSW****RESOLUTION 2023/262**

**Moved: Cr Peter Walker**

**That Council endorse the following recommendations listed in the Country Mayors Association of NSW report into Crime, Law and Order and call on Mrs Wendy Tuckerman MP, Member for Goulburn to support the establishment of a Parliamentary Inquiry with the suggested terms of reference in the document.**

**That:**

- 1. Goulburn Mulwaree Council call on all members of the NSW Parliament to commit to bipartisan support to establish a Parliamentary Inquiry into and report on the rate of crime in all categories reported on by the Bureau of Crime Statistical and Research (BOCSAR) in Regional, Rural and Remote New South Wales, specifically focussing on the inequity between Metro and Regional Local Government areas.**
- 2. Goulburn Mulwaree Council calls on all members of the NSW Parliament to commit to bipartisan support to increase spending on the NSW police force to increase front line policing numbers in Regional, Rural and Remote regions most at need.**
- 3. Goulburn Mulwaree Council call on the NSW Government to commit to the minimum staffing agreements (known in the NSW Police Force as First Response Agreements) for non-24 hour police stations, all of which are located in Regional, Rural and Remote Local Government areas.**
- 4. Goulburn Mulwaree Council calls on the NSW Government to review the current formula used to assess staffing levels including the universally agreed outdated current model for those Local Government areas that do have a First Response Agreement in place.**

**CARRIED**

**14 NOTICE OF MOTION(S)**

Nil

**15 NOTICE OF RESCISSION(S)**

Nil



## **16 REPORTS TO COUNCIL FOR DETERMINATION**

### **16.1 SPECIAL RATE VARIATION COMMUNITY CONSULTATION**

#### **RESOLUTION 2023/263**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Jason Shepherd**

**That Council Move into Committee of the Whole.**

**Council moved into Committee of the whole at 7:11pm.**

**CARRIED**

#### **RESOLUTION 2023/264**

**Moved: Cr Daniel Strickland**

**Seconded: Cr Carol James OAM**

**That Council move back into Open Council.**

**Council moved back into Open Council at 7:54 pm.**

**CARRIED**

At 7:57 pm, Cr Jason Shepherd left the meeting.

At 7:58 pm, Cr Jason Shepherd returned to the meeting.

#### **RESOLUTION 2023/265**

**Moved: Cr Peter Walker**

**Seconded: Cr Steven Ruddell**

**That**

- 1. The report on the Special Rate Variation (SRV) Community Consultation be noted.**
- 2. Council notes the feedback received through submissions received during the community engagement process relating to the updated Long Term Financial Plan (LTFP) and the proposed SRV.**
- 3. The revised Delivery Plan 2022-2026 be adopted.**
- 4. Having considered the issues raised in the community engagement process, Council make application(s) to the Independent Pricing and Regulatory Tribunal (IPART):**
  - (i) Under section 508A of the Local Government Act 1993 for increases to the ordinary rate income of 22.50% in 2024/25 (including the rate peg), 16.0% in 2025/26 (including the rate peg), 6.4% in 2026/27 (rate peg not applicable) representing a total cumulative increase of 51.2% over the three-year period, with that increase to be a permanent increase retained within the rate base.**
  - (ii) Minimum ordinary rate for business categories to be set as follows:**
    - 2024/25 \$722.00 an increase of 22.5% (including the rate peg)**
    - 2025/26 \$837.00 an increase of 16.0% (including the rate peg)**
    - 2026/27 \$890.00 an increase of 6.4% (rate peg not applicable)**
- 5. The submissions received during the community engagement process relating to the proposed SRV referred to in Item 2 above be included as part of the application(s) to IPART referred to in Item 4 above.**
- 6. That a final revised version of the LTFP incorporating the SRV option 4, detailed in the report below, recommendation 4 above, and the final audited results for 2023/23 be**

**endorsed and submitted to the December 2023 Council Meeting for adoption.**

**CARRIED**

In Favour: Crs Andrew Banfield, Carol James OAM, Steven Ruddell, Daniel Strickland, Peter Walker and Andy Wood

Against: Crs Bob Kirk, Michael Prevedello and Jason Shepherd

### **FORSHADOWED MOTION**

Moved: Cr Bob Kirk

**That**

1. **Consideration of an application for a special rate variation be deferred to the 2025/26 year.**
2. **Council investigate additional options to achieve our long term sustainability.**
3. **All options be included in further considerations for consultation with the community.**

### **RESOLUTION 2023/266**

Moved: Cr Michael Prevedello

Seconded: Cr Andrew Banfield

**That Council take a short recess.**

**CARRIED**

The meeting took a recess at 8.40pm.

The Council return to open Council at 8.47pm

## **16.2 CORPORATE & COMMUNITY SERVICES POLICY REVIEW**

### **RESOLUTION 2023/267**

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

**That**

1. **The report from the Business Manager Governance on the Corporate & Community Services Policy Review be received.**
2. **Council places the following revised policies on public exhibition until 12 January 2024 and, if no submissions are received, they be adopted as Council's policies:**
  - (i) **Pensioner Rebate Policy**
  - (ii) **Hardship Policy**
3. **Any submissions received are to be considered and reported to Council prior to final adoption of the policy(s).**

**CARRIED**

**RESOLUTION 2023/268**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Daniel Strickland**

**That items 16.3 to 16.5 be resolved in totum.**

**CARRIED**

**16.3 MONTHLY FINANCIAL REPORT**

**RESOLUTION 2023/269**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Daniel Strickland**

**That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.**

**16.4 STATEMENT OF INVESTMENTS & BANK BALANCES**

**RESOLUTION 2023/270**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Daniel Strickland**

**That the report on the Statement of Investments and Bank Balances be noted.**

**16.5 MINUTES OF THE RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING  
HELD ON 30 OCTOBER 2023**

**RESOLUTION 2023/271**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Daniel Strickland**

**That the report from the Director Operations in regards to the Ray Harvey Sports Foundation Committee minutes from Monday 30 October 2023 be received.**

**16.6 COUNCIL'S OPERATIONAL UPDATE - OCTOBER 2023**

**RESOLUTION 2023/272**

**Moved: Cr Jason Shepherd**

**Seconded: Cr Andy Wood**

**That the report from the Chief Executive Officer on the Council's Operational Update for October 2023 be received and noted.**

**CARRIED**

## 17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

## 18 CONCLUSION OF THE MEETING

The Meeting closed at 8.57pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 December 2023.

1. ....

2. ....

3. Cr Peter Walker  
5. Mayor

4. Aaron Johansson  
6. Chief Executive Officer

**11.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON 28 NOVEMBER 2023**

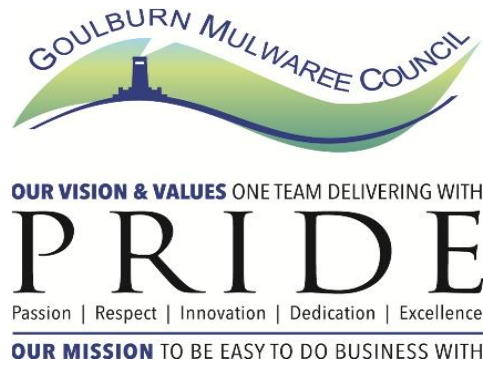
**Author:** Chief Executive Officer

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Extraordinary Meeting of Council held on 28 November 2023

**RECOMMENDATION**

That the Council minutes from Tuesday 28 November 2023 and contained in Minutes Pages No 1 to 5 inclusive and in Minute Nos 2023/273 to 2023/275 inclusive be confirmed.



# MINUTES

## Extraordinary Council Meeting

**28 November 2023**

**Order Of Business**

<b>1</b>	<b>Opening Meeting.....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer .....</b>	<b>4</b>
<b>4</b>	<b>Apologies .....</b>	<b>4</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors .....</b>	<b>4</b>
<b>6</b>	<b>Attendance by Audio Visual Link .....</b>	<b>4</b>
<b>7</b>	<b>Late Items / Urgent Business.....</b>	<b>5</b>
<b>8</b>	<b>Disclosure of Interests .....</b>	<b>5</b>
<b>9</b>	<b>Presentations .....</b>	<b>5</b>
	Nil	
<b>10</b>	<b>Public Forum.....</b>	<b>5</b>
<b>11</b>	<b>Reports to Council for Determination .....</b>	<b>5</b>
	11.1 Quarterly Budget Review .....	5
<b>12</b>	<b>Closed Session .....</b>	<b>5</b>
	There were no closed session reports for determination.	
<b>13</b>	<b>Conclusion of the Meeting .....</b>	<b>5</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 28 NOVEMBER 2023 AT 6.00PM**

**PRESENT:** Mayor Peter Walker, Deputy Mayor Cr Steven Ruddell, Cr Andrew Banfield, Cr Carol James OAM, Cr Bob Kirk, Cr Michael Prevedello, Cr Daniel Strickland, Cr Jason Shepherd

**IN ATTENDANCE:** Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), Scott Martin (Director Planning and Environment), Marina Hollands (Director Utilities), George Angelis (Director Operations)

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer or declaration was read by Cr Andrew Banfield.

**4 APOLOGIES**

**RESOLUTION 2023/273**

**Moved:** Cr Steven Ruddell

**Seconded:** Cr Carol James OAM

**That the apology received from Cr Andy Wood be accepted.**

**CARRIED**

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLUTION 2023/274**

**Moved:** Cr Michael Prevedello

**Seconded:** Cr Carol James OAM

**That the application for leave of absence from Cr Andy Wood be accepted due to work commitments.**

**CARRIED**

**6 ATTENDANCE BY AUDIO VISUAL LINK**

Nil



**7 LATE ITEMS / URGENT BUSINESS**

Nil

**8 DISCLOSURE OF INTERESTS**

Nil

**9 PRESENTATIONS**

Nil

**10 PUBLIC FORUM**

Nil

**11 REPORTS TO COUNCIL FOR DETERMINATION****11.1 QUARTERLY BUDGET REVIEW****RESOLUTION 2023/275****Moved: Cr Andrew Banfield****Seconded: Cr Steven Ruddell****That:**

- 1. The report of the Director Corporate & Community Services on the September 2023 Quarterly Budget Review be noted.**
- 2. The budget variations contained within the September 2023 Quarterly Review be approved.**

**CARRIED****12 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**13 CONCLUSION OF THE MEETING**

**The Meeting closed at 6.14pm.**

**The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 19 December 2023.**

.....  
**Cr Peter Walker**  
**Mayor**

.....  
**Aaron Johansson**  
**Chief Executive Officer**

**12      MATTERS ARISING**

Nil

**13      MAYORAL MINUTE(S)**

Nil

**14      NOTICE OF MOTION(S)**

Nil

**15      NOTICE OF RESCISSION(S)**

Nil

**16 REPORTS TO COUNCIL FOR DETERMINATION****16.1 PUBLIC HEARING - PROPOSED COUNCIL LAND RECLASSIFICATION OF LOT 164 DP 250803, CNR GIBSON STREET AND HOWARD BOULEVARD, GOULBURN****Author:** Business Manager Property & Community Services

Director Corporate &amp; Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Letter from NSW LAHC [!\[\]\(e474458956c9a37fbf9586ddb60a7fa1\_img.jpg\)](#) [!\[\]\(4d1d3f2547aeece54bb6babd23f4121b\_img.jpg\)](#)
2. Public Hearing Report (separately enclosed) [!\[\]\(ec45aa71601db5755c5e2662ad427708\_img.jpg\)](#)
3. Park Usage Observation Survey 20 January - 3 February 2023 [!\[\]\(8f6ad92394b094baf6a51f98af6c5abc\_img.jpg\)](#) [!\[\]\(f9f9ea03f3583772c68aa68b93940c29\_img.jpg\)](#)
4. Park Usage Observation Survey 28 August - 1 September 2023 [!\[\]\(59f46dd5c4cd11cb2951365660a49a8d\_img.jpg\)](#) [!\[\]\(b4637413b40d218566beec27b76416e4\_img.jpg\)](#)

<b>Link to Community Strategic Plan:</b>	11. Our Community CO1 Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport.
<b>Cost to Council:</b>	<ul style="list-style-type: none"> <li>- All costs associated with the public hearing held on 14 September 2023 met by NSW Land and Housing Corporation   Department of Planning and Environment (NSW LAHC).</li> <li>- Valuation fees were split for both parcels of land subject to this proposed land swap.</li> <li>- NSW LAHC will cover Council's professional legal fees and disbursements (capped at \$3,500 inclusive of GST) for the transfer of 36 Howard Boulevard, Goulburn (Lot 164 DP 250803) to them, subject to this property being re-zoned from RE1 – Public Recreation to R1 – General Residential.</li> </ul>
<b>Use of Reserve Funds:</b>	Nil.

**RECOMMENDATION**

That:

1. The report of the Business Manager Property & Community Services on the Public Hearing – Proposed Council Land Reclassification of Lot 164 DP 250803, corner Gibson Street and Howard Boulevard be received.
2. 36 Howard Boulevard, Goulburn (Lot 164 DP 250803) be re-classified from 'Community' to 'Operational' land under the *Local Government Act 1993*.
3. A public notice be advertised informing of Council's decision to reclassify the land referred to in point 2 above as 'Operational' land.
4. All submitters to the Public Hearing on 14 September 2023 be advised of Council's decision and thanked for their interest in this matter.
5. Arrangements commence for 36 Howard Boulevard, Goulburn (Lot 164 DP 250803) to be re-zoned from RE1 – Public Recreation to R1 – General Residential.
6. Council accepts the NSW Land and Housing Corporation offer made in its letter dated 3 November, 2023 of \$170,000 for recreation improvements to be undertaken in relation to 29 Gibson Street, Goulburn (Lot 257 DP 749419), subject to 36 Howard Boulevard (Lot 164 DP 250803) being rezoned and swapped for 29 Gibson Street, Goulburn (Lot 257 DP 749419).
7. NSW Land and Housing Corporation also cover Council's professional legal fees and disbursements (capped at \$3,500 inclusive of GST) for the transfer of 36 Howard Boulevard (Lot 164 DP 250803).

## BACKGROUND

Following Council's meeting on 7 March 2023, a Public Hearing was held on 14 September 2023 for the proposed reclassification of Lot 164, DP 250803 (Howard Boulevard Park) from 'Community' to 'Operational' land under the *Local Government Act 1993*.

This report provides a summary of submissions received up to, and during, the public hearing, the outcome of the hearing into the proposed land reclassification, and recommendations following receipt of the Public Hearing Report.

## REPORT

At its meeting on 20 December 2022, Council resolved to enter into a collaboration agreement with NSW Land and Housing Corporation (NSW LAHC). This agreement was subsequently executed by both parties.

Council resolved on 7 March 2023 in-principle agreement to a proposed exchange of 36 Howard Boulevard, Goulburn (Lot 164 DP 250803, Corner Gibson Street) for 29 Gibson Street, Goulburn (Lot 257 DP749419) subject to:

- a) 36 Howard Boulevard being reclassified from "Community" to "Operational" land under *Local Government Act 1993*.
- b) Costs of holding a public hearing, excluding staff administrative and management costs, and advertising costs, be met by NSW LAHC.
- c) Additional costs relating to land exchange (e.g., professional legal fees and disbursements) be met by NSW LAHC.
- d) Council and NSW LAHC sharing costs equally for valuation certificates to be provided for each property.

Land valuations have been undertaken for both Council and NSW LAHC properties.

### Public Hearing

A Public Hearing into the proposed reclassification of Howard Boulevard Park was held on 14 September 2023. The hearing was chaired by Stephen Richardson from Cowman Stoddart Pty Ltd who are town planning, agricultural and environmental consultants.

Advertising for the Public Hearing included:

- Council web site,
- Several on-site public exhibition posters,
- Public notices published in Goulburn Post (3 consecutive weeks leading up to the hearing),
- Letterbox drop to 68 residents in the immediate vicinity and
- Media releases.

The Public Hearing was attended by 32 people, including:

- 6 Councillors
- 9 Council Staff
- 3 NSW LAHC staff
- The Independent Chair
- A Goulburn Post reporter

Six members of the public made verbal submissions objecting to the proposed reclassification of this land.

A Public Hearing Report has been prepared by the independent Chair, Stephen Richardson, summarising verbal, and written submissions made to the Hearing (**refer Enclosure 1**). A total of 31 written submissions were received (4 in support and 27 objecting to proposal).

Objections included: additional social housing would generate undesirable social behaviours and amenity impacts, alleged loss of property value, loss of amenity due to loss of parkland and lack of open space, increased traffic congestion, and the need to consider other sites such as Leggett Park.

The following is a summary of the submissions and a response from both NSW LAHC and Council.

### Written Submission Summary and Response Table

Ref	Issue Raised by Public	NSW LAHC Reply	GMC Reply
A1	There is a considerable need and demand for social housing in Goulburn.	The current NSW LAHC housing register waitlist in Goulburn is more than 300 applications. Of these, 23 are high priority new tenant applications in urgent need of housing and 36 are existing tenant applications who urgently need transfers. These people are typically seniors who need to downsize from their existing 3 or 4 bedroom NSW LAHC houses on a large land lot they can no longer maintain, to an accessible senior living 1 or 2 bedroom home. There is clearly a need for many more social homes to be built in Goulburn.	As per NSW LAHC's reply. Furthermore, the <i>Urban and Fringe Housing Strategy</i> has identified the need for greater diversity in housing type given the aging population, the rise in single dwelling households and the dominance of 3+ bedroom dwellings in the market.  Goulburn's population is particularly vulnerable to the current housing market crisis, given the number of renters in the lower socio-economic demographic.
A2	The land swap should however result in additional amenities and facilities along the existing riverside park.	To affect the swap, NSW LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson St up to a value of \$170,000 (inclusive of GST). See item C9 for more detail.	NSW LAHC has made an offer to provide funding for additional recreational improvements on the lot to be transferred to Council eg. walking track / footpath.
A3	The land that is to be swapped is located in a better location for parkland as it is closer to the river. The proposal should however be accompanied by improved facilities within this park.	As above.	As above.
A4	Social housing would be a better use of the land rather than a car park or some other facility.	NSW LAHC confirms that they propose to utilise the land for future Social Housing.	Council's resolution in relation to this site and a future zoning is for residential should the reclassification proceed.
A5	Whilst supportive of proposal, Council needs to guarantee that the land will be used for social housing and not a car park or other facility.	As a part of the land swap, the land is proposed to be rezoned with a Residential zoning.	As per the above, a residential zoning would not permit a stand-alone car park. There is no identified need for any other infrastructure on this site other than housing.
B1	The development of the land for social housing would result in an increase in undesirable activities including: drug use and dealing; violence and	Forty five percent (45%) of NSW LAHC's existing properties in Goulburn have just 1 occupant with the average age of the lead tenant being 60 years old and	(B1 – B5) As per NSW LAHC's response.  Issues raised by the public could be viewed as

Ref	Issue Raised by Public	NSW LAHC Reply	GMC Reply
	assault; theft; vandalism; street fighting; hostage situations; animal cruelty; hit and runs; stolen vehicles; arson, robberies; foul language around children; and loud music played at late hours.	<p>38% of these tenants are currently living in 3 or 4 bedroom houses, often on a large block that they cannot maintain.</p> <p>Additionally, a further 20% of NSW LAHC properties only have 2 occupants with the average age of the lead tenant being 55 years and 85% of these are living in 3 or 4 bedroom houses.</p>	<p>stereotyping.</p> <p>Howard Boulevard Park is in close proximity to the NSW Police Academy, where the new Police Station will be constructed (across road from Leggett Park).</p>
B2	The development of the land for social housing would result in a reduction of land and property valuations, as a result of negative connotations associated with social housing, and the removal of the park as a shared community asset.	<p>With these statistics NSW LAHC needs to rapidly reshape its portfolio, particularly to suit the needs of our ageing senior tenants. This portfolio renewal is cyclic as the 3- and 4- bedroom houses to be vacated will free up housing for the hundreds of families currently on our waitlist in Goulburn.</p>	
B3	Concerns about reduced safety and security arising from increase in undesirable activities.	<p>Any new housing NSW LAHC builds would be architect designed and has a site-specific design that is of high quality and harmonious with its community and surrounds.</p>	
B4	The locality could not accommodate increased social housing density in addition to the existing social housing as it will result in increased crime rates. Additional social housing should be located elsewhere. This locality is already saturated with social housing.	<p>This new housing would also aid to build Goulburn's economy, creating more jobs. Our research data shows that approximately 5 jobs are created for every \$1 million that NSW LAHC invests into house construction.</p>	
B5	The development of the subject land into social housing would result in negative impact on the amenity and aesthetic qualities of the locality.	<p>We estimate that we will outlay more than \$10 million on this project, which means the creation of over 50 jobs.</p> <p>For Goulburn, the delivery of new homes will not only deliver housing and jobs but will also encourage new investment in the local economy elsewhere.</p> <p>NSW LAHC believes the proposed new housing that is designed and built mostly to accommodate the future needs of its existing elderly and senior tenants is highly unlikely to increase problems with alcohol, drug use, domestic violence and that a well-considered design will enhance the overall neighbourhood.</p> <p>For examples of our new developments, we point to our two most recent local Goulburn</p>	

Ref	Issue Raised by Public	NSW LAHC Reply	GMC Reply
		<p>developments:</p> <ol style="list-style-type: none"> <li>on the corner of Hume and Mary Streets, completed in 2022, and</li> <li>on the corner of Combermere and Rhoda Streets, completed in June 2023.</li> </ol> <p>Both new developments showcase the quality of new social housing developments that NSW LAHC provides and reflect the current and future character of their location.</p>	
B6	<p>Instead of expending public funds and resources on developing new social housing, resources should instead be directed to maintaining existing social housing stock.</p>	<p>At NSW LAHC, through the Asset Maintenance Services contract, maintenance is undertaken by local contractors who engage directly with residents and see the job through from start to finish.</p> <p>We partner with contractors to deliver this high volume of maintenance work within strict timeframes, and to meet stringent requirements.</p> <p>We're committed to maintaining our properties, with most of the maintenance work being undertaken by local tradespersons and local disability providers, as well as Aboriginal-owned businesses, who play an important role in the delivery of property maintenance and garden services.</p> <p>We have firm budgets for maintenance and are required to closely manage our finances to ensure NSW LAHC remains viable and responsive to the safety and maintenance requirements of the portfolio.</p> <p>To do this, the timing of repairs and maintenance jobs is determined in a fair and equitable way with a priority focus on safety, security, or resident wellbeing.</p> <p>We welcome collaboration from our key stakeholders, including Councils, community housing providers, tenants, private industry as well as the broader community.</p>	<p>(B6 – B7) As previously mentioned in B5 by NSW LAHC the quality of new housing stock is much higher than that built 50 – 70 years ago.</p> <p>For examples of two new NSW LAHC developments in Goulburn refer to:</p> <p>The development on the corner of Hume and Mary Streets, completed in 2022, and the development on the corner of Combermere and Rhoda Streets, completed in June 2023.</p> <p>Both new developments showcase the quality of new social housing developments that NSW LAHC provides and reflect the current and future character of their location.</p>
B7	<p>Concerns were raised that social housing stock quickly deteriorates in quality as the tenants are generally unable to properly maintain and care for such housing and there is a lack of resource put forward by government agencies for the ongoing maintenance of social housing. In a short period of time the housing becomes unsightly and neglected and impacts adversely on the amenity of local residents.</p>	<p>Downsizing dwellings often assists residents with maintenance obligations.</p>	
B8	<p>The existing local road network</p>	<p>NSW LAHC will engage a</p>	<p>This is a matter for</p>

Ref	Issue Raised by Public	NSW LAHC Reply	GMC Reply
	<p>was unsuitable to accommodate additional housing. Traffic issues raised included: poor sight distance for drivers; inadequate street width which prevented parking on both sides of the street and two-way traffic movement; traffic congestion; and existing conflicts between traffic and pedestrians which will be exacerbated by additional housing on the subject land.</p>	<p>suitably qualified traffic consultant to investigate and advise on traffic management matters associated with any proposed development at both the rezoning and DA phases.</p> <p>Any new development will require parking allocated on the site.</p> <p>A potential solution to any concern around the Howard/Gibson Street T-intersection may be to install new line marking and stop signage, however NSW LAHC will follow the traffic consultant's advice.</p>	<p>consideration at the rezoning phase and in more detail at the design phase of the project.</p> <p>Issues such as sight distances to an intersection can be managed through no parking signs near intersections. This matter would be referred to the Local Traffic Committee for assessment and consideration.</p> <p>Both Howard Boulevard and Gibson Street have a 20m wide road reserve and meets the applicable standards. This width is suitable for a collector road. The roads are not arterial roads therefore, further width is not required. This width does allow for on-street parking.</p> <p>Any development of the site would be required to have off-street parking spaces commensurate with the likely usage rates.</p>
B9	<p>Existing facilities, services, and infrastructure would not be able to accommodate any new residents, particularly social housing residents, to the area. There is an existing lack of community resources that would be required for social housing residents.</p>	<p>Refer to NSW LAHC's replies in items C7 and C9 below.</p>	<p>This area is well served in relation to existing facilities and infrastructure. The site is within 300m to the series of parks and shared pathways along the Wollondilly River (at Gibson Street entrance). The site is also within 300m of Leggett Park. The area is serviced with existing water and sewer infrastructure.</p> <p>There are also two bus routes which use Howard Boulevard run by PBC Goulburn (821A/821B).</p>
B10	<p>There is an existing lack of green open space and in particular lack of open space suitable for children within close proximity of local residences. Open space is important for the physical and mental health of the community and should not be reduced. The existing park provides an important open space particularly for local children as</p>	<p>To affect the swap, NSW LAHC will provide to Council new public recreation improvements to Lot 257 Gibson St up to a value of \$170,000 (inc GST). See item C9 below for more detail.</p>	<p>As per the NSW LAHC response.</p> <p>There is also an extensive open space network within 300m of the site to the south or to the east. Leggett Park to the East includes a children's playground and skate area.</p> <p>There is an extensive riverside park network with</p>



Ref	Issue Raised by Public	NSW LAHC Reply	GMC Reply
	it is well located in relation to local residences and is easily observable. This is not the case with the parklands at the end of Gibson Street. In this regard, the NSW LAHC land that is proposed to be swapped with the subject land already forms part of the riverside parklands. This reserve area is subject to flooding and is not always useable for children.		over 30km of shared pathways.
B11	The reason the existing park might not be as well utilised is it does not provide much in the way of facilities. Further consideration should rather be given to improving the facilities within the park to make it more attractive for the local community. At the moment, it is not an attractive place with just grass and an ugly boundary fence and is unsightly. It is not an inviting or usable space.		<p>It is agreed that the existing park has no facilities and experiences little use (refer attached Usage Observation Surveys).</p> <p>It should be noted that the site is only 300m from Leggett Park which has facilities and 300m north of the Gibson Street access to the riverside walkway. This shared pathway extends through to Riverside Park which is set up as a new regional park.</p> <p>This site is located halfway between Riverside Park and Leggett Park (which are connected via the Wollondilly shared pathway), so the area is well served in relation to open space.</p>

### Verbal Submission Summary and Response Table

Ref No	Issue aired by	Issue	NSW LAHC Reply	GMC Reply
C1	Vicki Valentine	<p>Her three grandsons play in the park across the road from their home. She bought her home two years ago largely due to the park's location. She cares for her three grandchildren, all of whom have disabilities and require supervision during play.</p> <p>"On weekends they play soccer in the park and ride their bikes. So do other children. The parents sit there and watch and it's their socialisation...Other people</p>	To affect the land swap, NSW LAHC will provide to Council new public recreation improvements to Lot 257 Gibson Street up to a value of \$170,000 (inc GST). See item C9 below for more detail.	As per B11.

Ref No	Issue aired by	Issue	NSW LAHC Reply	GMC Reply
		use it, walk their dogs, and sit and chat because they want open space. There are always a lot of birds around and it's really lovely."		
C2	Belinda Taylor	How many homes would be built on the parkland?	<p>Detailed planning will begin by NSW LAHC once the land is rezoned.</p> <p>The number of homes will depend on the zoning and height limits imposed. For an appreciation of the type of housing and density we have recently built we would point to the recent NSW LAHC development on the corner of Hume and Mary Streets, Goulburn which contains 12 one- bedroom units and 8 two-bedroom units on a similarly sized lot.</p>	As per the NSW LAHC response.
C3		<p>"I (also) don't understand how you can be spending so much money on architect-designed houses when the ones across the road are a s..t fight," she said.</p> <p>Ms Taylor said she had to enlist ministerial intervention to have two social houses either side of her cleaned up. Another house in Bolong Place "hadn't been painted in 35 years."</p>	Refer to NSW LAHCs item B6 and B7 replies above.	As per the NSW LAHC response.
C4	Sam Ross, on his grandmother's behalf	<p>Sam said maintenance and improvement of the existing social housing stock "should be a priority." He said his grandmother waited years for her rain-damaged roof to be fixed and it was only repaired when the inner ceiling "caved in."</p> <p>"It is evident that social housing is already struggling to address maintenance issues in a timely manner," he said.</p> <p>"The prospect of adding more without adequate resources could exacerbate the problem and lead to further</p>	Refer to NSW LAHCs items B6 and B7 replies above.	As per the NSW LAHC response.

Ref No	Issue aired by	Issue	NSW LAHC Reply	GMC Reply
		deterioration of living conditions for current and potential residents."		
C5	Dave Lambert	<p>He suggested another council park location, Leggett Park, be used for the new housing.</p> <p>He said he would love a new Dog Park.</p>	<p>Council advised at the meeting that this suggested location was not viable for various logistical and economic reasons.</p>	<p>Leggett Park would not be suitable for new housing as:</p> <ul style="list-style-type: none"> <li>- It has existing amenities/infrastructure.</li> <li>- It is more flood prone with overland flow.</li> <li>- Traffic at this site / intersection would be considerably worse (no access would be available from McDermott Drive.</li> </ul>
			<p>To affect the swap, NSW LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson Street up to a value of \$170,000 (inc GST). See item C9 below for more detail.</p>	<p>Should Council proceed with the land reclassification, appropriate recreational improvements for 257 Gibson Street can be considered.</p>
C6		<p>He told the meeting that a real estate had already advised him his house's value would drop further if more social homes were built in the neighbourhood. "I hope councillors take all of this on board and take the time to see where we're coming from. It's not something we want in our area," he said.</p>	<p>NSW LAHC will most likely develop on this site new housing that is adaptable for seniors living, it would be architect designed with a site- specific design that is high quality and harmonious with its community and surrounds.</p> <p>NSW LAHC believes that proposed new housing that is designed and built mostly to accommodate its existing elderly and senior tenants is highly unlikely to increase problems with alcohol, drug use, domestic violence and that a well-considered architect design would enhance the overall neighbourhood.</p> <p>Council's Mr Martin explained that land</p>	<p>Reduction in land value is generally not considered in relation to planning matters as it is not a consideration under the NSW <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>Notwithstanding the above, the quality of the recent NSW LAHC projects built in Goulburn has been very high and generally of a better quality than surrounding dwellings.</p>

Ref No	Issue aired by	Issue	NSW LAHC Reply	GMC Reply
			valuation was not typically a matter for consideration by Council staff when considering proposals. This issue may however come into consideration by Councillors when considered by Council.	
C7	Harley Lockley	Harley was worried that more social housing on the corner of Howard Boulevard and Gibson Street would add to traffic congestion.	Refer to NSW LAHC reply given in item B8 above.	Refer to Council's response to B8.
C8	Mayor Peter Walker	Wanted to know whether seniors would have the option of staying in existing social housing if they had "made it their homes." Will residents of existing social housing stock be forced to move into the new development?	NSW LAHC and its appointed tenancy management agents always work compassionately, cooperatively, and lawfully with its tenants in relation to each individual tenancy agreement.	As per NSW LAHC response. Furthermore, the quality of the new NSW LAHC developments is very high and would conceivably be an attractive option for those tenants in housing stock which is no longer fit for purpose.
C9	Cr Andrew Banfield	Cr Banfield questioned whether ratepayers would be better off financially under the exchange. He argued the council was exchanging potentially "high value" land for "unusable" parcels near the river, which the council already mowed for the state government.  "Have you given consideration to compensation?" he asked.	NSW LAHC advised at the public hearing meeting that that this was "on the table."  NSW LAHC and Council previously agreed to share the costs for a professional valuer to value both sites. The valuation has been undertaken and in summary its findings were:  Council's lot has been valued at \$75,000 less than NSW LAHC's lot based on its present condition and existing E2 zoning of both lots. Council's lot has been valued at \$415,000 more than NSW LAHC's lot once Council's lot is rezoned to residential.  The net difference in these values is \$340,000 (post rezoning) however the costs to NSW LAHC to affect a reclassification and residential rezoning will be substantial. A	There is also a social issue for the Goulburn Mulwaree community involved in this matter. The proposed development of this site would be contributing more than \$10 million in construction of new dwellings in Goulburn to alleviate the social housing waiting list in this area.  Council is playing a part in the facilitation of new social housing.

Ref No	Issue aired by	Issue	NSW LAHC Reply	GMC Reply
			<p>50/50 midpoint value position, acknowledging the efforts of both parties to affect the rezoning is \$170,000.</p> <p>To affect the swap, NSW LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson up to a value of \$170,000 (inc GST). NSW LAHC would initiate this after Lot 164 Howard Bvd is rezoned and the land swap concluded.</p> <p>NSW LAHC would be guided by Council as to what recreation improvements this money was spent on however NSW LAHC suggests that it could be used for a range of recreation uses such as picnic tables, picnic shelters, BBQ equipment, public exercise equipment, a dog park or children's bike/scooter track.</p>	

### NSW LAHC Offer

NSW LAHC has submitted a letter to Council dated 3 November 2023 (**refer Attachment 1**). They are offering to provide Council new public recreation improvements to 29 Gibson Street (Lot 257 DP 749419) up to value of \$170,000 (inclusive of GST). The improvements are proposed to be undertaken after 36 Howard Boulevard (Lot 164 DP 250803) is rezoned and exchanged for 29 Gibson Street, Goulburn (Lot 257 DP 749419). Their letter also provides responses to written and verbal submissions made to the Public Hearing.

Council's lot valued at \$415,000 more than NSW LAHC's lot on the basis of Council's lot being rezoned Residential (this is the upper range of the land valuation). The net difference in land values based on this upper range is \$340,000 (post rezoning). A 50/50 midpoint value position, acknowledging the efforts of both parties to affect a rezoning of 36 Howard Boulevard, Goulburn (Lot 164 DP 250803) is \$170,000 (refer table on next page).

ID	Land Parcel	Current Owner	Current Zoning	Proposed Rezoning	Land area	Valuations as at 13/03/2023 & 17/04/2023
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					(m <sup>2</sup> )	
1	Lot 164, Howard Blvd, Goulburn	GMC	RE1	R1 – General Residential	3,197	<b>\$150,000</b> (range \$130,000 to \$170,000) as is <b>\$640,000</b> if rezoned
2	Lot 257, 29 Gibson St, Goulburn	NSW LAHC	RE1	Nil	15,470	<b>\$225,000</b> per the existing RE1 zoning
Valuation difference based on upper valuation of Lot 164 Howard Blvd, Goulburn						\$150,000 - \$225,000 = (\$75,000) to \$640,000 - \$225,000 = \$415,000 \$415,000 - \$75,000 = \$340,000 variance between the above <b>Midpoint value between (\$75,000) and \$415,000 = \$170,000</b>

Prior to finalising this report, NSW LAHC has also now agreed to cover Council's professional legal fees and disbursements (capped at \$3,500 inclusive of GST) for the transfer of 36 Howard Boulevard (Lot 164 DP 250803).

NSW LAHC is guided by Council as to what recreation improvements these monies may be spent on. To assist, NSW LAHC suggests these funds could be used for a range of recreational uses such as picnic tables, picnic shelters, BBQ equipment, public exercise equipment, a dog-park or a children's bike/scooter track.

#### Howard Boulevard Park Usage Observations

The following usage observation surveys have been undertaken on this park;

- Usage Survey from 20 January to 3 February 2023 confirming only 4 adults and 2 children frequenting the park over this 14-day park usage observation (**refer Attachment 2**) and,
- Usage Survey from 28 August to 1 September 2023 confirming only 11 children frequenting the park for either transit or a meeting place over this 5-day park usage observation (**refer Attachment 3**).

## CONCLUSION

Several submissions have been made in relation to this proposed land reclassification and the intended future use of the site for social housing, however many of the issues raised are general in nature and cannot be substantiated.

Issues relating to the lack of servicing or open space in the area can be clearly demonstrated as being of no substance. The area is well served with recreational open space with Leggett Park located approximately 300m away.

Furthermore, many issues around stereotyping of social housing tenants do not relate to the proposal at hand in that clearly the proposed dwelling type and size is being aimed at moving an older demographic out of housing which is not fit for purpose (i.e., too large to maintain to free up this housing for either redevelopment or for other families). The overall appearance and quality of recent NSW LAHC projects in Hume and Rhoda Streets has also been very high and of materials

which are durable and easier to maintain than the existing housing stock that has historically been provided over different eras.

A project such as this provides the ability for NSW LAHC to renew ageing assets in its portfolio, predominately current stock that cannot be renewed without somewhere for the tenants to live.

**Department of Planning and Environment**

Mr Scott Martin  
Director Planning and Environment  
Goulburn Mulwaree Council  
184 Bourke Street  
GOULBURN NSW 2580

Our ref: D23/2629330

By email: [Scott.Martin@goulburn.nsw.gov.au](mailto:Scott.Martin@goulburn.nsw.gov.au)

3 November 2023

Dear Scott,

**Subject: Proposed land swap between Goulburn Mulwaree Council (Council) and Land and Housing Corporation (LAHC): Lot 164 Howard Boulevard for Lot 257 Gibson Street, Goulburn**

We write in response to the Public Hearing held on 14 September 2023, regarding the proposed reclassification of Council's existing land at Lot 164 Howard Boulevard, Goulburn.

**1. Public Hearing Report and LAHC response**

LAHC is pleased the community has now had the opportunity to provide their feedback on the proposed reclassification by Council of Lot 164 Howard Boulevard and we thank those who took the time to attend the hearing and/or provide written and verbal presentations.

We have recently reviewed the exhibited Public Hearing report prepared by the independent chairman, Stephen Richardson of Cowman Stoddart Pty Ltd. In the attached document, we have responded to the main issues raised in the report which we hope will provide insights and answers for Council's further consideration.

**2. Land Valuations by Douglas Walker and Associates P/L**

LAHC and Council have previously agreed to share the costs for a professional valuer to determine the value of both sites proposed to be swapped. The valuations have since been undertaken by Douglas Walker and Associates P/L. The land swap valuation summary details are in Attachment 4.

In summary, the valuer's advice was that:

- Council's land (Lot 164 Howard Boulevard) has been valued at \$150,000 'as is' (based on RE1- Public Recreation zoning).
- Council's land has been valued at \$640,000 once appropriately reclassified by Council as operational and subsequently rezoned residential (R2 – Low Density Residential).
- LAHC's land (Lot 257 Gibson Street) has been valued at \$225,000 'as is' (based on the existing RE1 - Public Recreation zoning).

The land value difference based on 'as is' equals \$75,000. The land value difference based on Lot 164 being rezoned to residential equals \$415,000. As such, the nett difference between these two values is \$340,000 (post rezoning). The costs to LAHC for both reclassification and rezoning will be significant and a 50/50 midpoint value position, acknowledging the efforts of both parties to effect a reclassification and a rezoning, equates to \$170,000.





## Department of Planning and Environment

Bearing in mind the close cooperation between Council and LAHC to date and in the spirit of the Collaboration Agreement executed between the parties in January 2023, LAHC offers to provide Council with new public recreation improvements to Lot 257 Gibson Street, up to a value of \$170,000 (incl GST).

LAHC would initiate these works after Lot 164 Howard Boulevard was reclassified and subsequently rezoned and the land swap completed. LAHC is very happy to work with Council to determine what recreation improvements these monies could be spent on. LAHC suggests these may include a range of items such as pathways, picnic tables, picnic shelters, BBQ equipment, public exercise equipment, a dog-park or a children's bike/scooter track. LAHC considers any embellishments to this lot would improve the existing local recreational network.

LAHC appreciates the advice from Council, whose records indicate the Howard Boulevard site has existing access to essential infrastructure services and no records of site contamination.

### 3. The Positive Impact of the Proposed New Housing on Goulburn's Economy

The proposed future development of new housing on Lot 164 Howard Boulevard by LAHC will improve the lives of those in need of social housing and at the same time will benefit the local Goulburn economy. Our research data indicates that approximately 5 jobs are created for every \$1 million that LAHC invests in house construction.

We estimate that LAHC would outlay more than \$10 million on this new construction project yielding around 20 new homes, which means the creation of over 50 jobs and which also presents opportunities for local businesses and suppliers to get involved.

The economic impacts of developing housing extend beyond the construction stage to the years when the new homes are occupied by residents.

The economic impacts listed above will create a ripple effect that will move beyond the construction-related professions and will positively impact the Goulburn economy. Local businesses will benefit from increased patronage from construction workers; the sale of building supplies to the project; and from later sales to the residents of the new homes.

We thank you for your assistance on this matter to date and ask that this letter and documentation be provided to the Councillors for their consideration prior to the scheduled Council meeting on this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Craig Smith'.

Craig Smith

**Delivery Director, Southern NSW  
NSW Land and Housing Corporation**

**Attachment 1:** *Extract, Chapter 9 of Public Hearing report prepared by the independent chairman, Stephen Richardson of Cowman Stoddart Pty Ltd*

**Attachment 2:** *LAHC Response to Public Hearing Report*

**Attachment 3:** *List of Public Hearing Attendees*

**Attachment 4:** *Land swap Valuation Summary Details*

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Land and Housing Corporation

4 Parramatta Square, 12 Darcy Street, Parramatta NSW 2150 | Locked Bag 5022, Parramatta NSW 2124 | [dpie.nsw.gov.au](http://dpie.nsw.gov.au) 2

**Department of Planning and Environment****Attachment 1: Extract, Chapter 9 of Public Hearing report prepared by the independent chairman, Stephen Richardson of Cowman Stoddart Pty Ltd**

Report on Public Hearing  
Goulburn Mulwaree Council  
Reclassification of Lot 164 DP 250803, corner Gibson Street & Howard Boulevard, Goulburn

**9.0 CONCLUSION**

This report details the outcome of a Public Hearing held at Goulburn Mulwaree Council on the 14<sup>th</sup> September 2023. The Public Hearing concerned the reclassification of Lot 164 DP 250803 located at the corner of Gibson Street and Howard Boulevard Goulburn from "Community" land to "Operational" land within the Goulburn Mulwaree local government area.

A total of twenty-seven (27) people were registered as attending the Public Hearing including five (5) Councillors, nine (9) Council staff, and one journalist from the Goulburn Post.

A total of six (6) verbal submissions were made to the Public Hearing and Council received thirty-one (31) written submission following the public notification of the proposed land reclassification and Public Hearing.

All six (6) verbal submission made to the Public Hearing objected to the proposed land reclassification the subject of the Public Hearing.

Of the written submissions, four (4) written submissions supported the land reclassification; while twenty-seven (27) written submission objected to the land reclassification the subject of the Public Hearing.

In summary the four (4) written submissions supporting the land reclassification proposal gave the following reasons for supporting the proposal:

- There is a considerable need and demand for social housing in Goulburn.
- The land swap should however result in additional amenities and facilities being provided with the existing riverside park.
- Social housing would be a better use of the land rather than a car park or some other facility.
- The land to be swapped is situated in a better location for parkland as it is closer to the river. The proposal should however be accompanied by improved facilities within this park.
- Whilst supportive of proposal, Council needs to guarantee that the land will be used for social housing and not a car park of other facility.

In summary the six (6) verbal and twenty-seven (27) written submissions objecting to the proposed land reclassification the subject of this Public Hearing cited the following reasons for objection:

- The development of the land for social housing would result in an increase in undesirable activities including: drug use and dealing; violence and assault; theft; vandalism; street fighting; hostage situations; animal cruelty; hit and runs; stolen vehicles; arson, robberies; foul language around children; and loud music played at late hours.



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### Report on Public Hearing Goulburn Mulwaree Council

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- The development of the land for social housing would result in reduction of land and property valuations, as a result of negative connotations associated with social housing, and the removal of the park as a shared community asset.
- Instead of expending public funds and resources on developing a new social housing development, resources should instead be directed to maintaining existing social housing stock.
- Concerns about reduced safety and security arising from increase in undesirable activities.
- The existing local road network was unsuitable to accommodate additional housing. Traffic issues raised included: poor sight distance for drivers; inadequate street width which prevented parking on both sides of the side and two way traffic movement; traffic congestion; and existing conflicts between traffic and pedestrians which will be exacerbated by additional housing on the subject land.
- The locality could not accommodate increased social housing density in addition to the existing social housing as it will result in an intensification of high crime rate. Additional social housing should be located elsewhere. This locality is already saturated with social housing.
- Concerns were raised that social housing stock quickly deteriorates in quality as the tenants are generally unable to properly maintain and care for such housing and there is a lack of resource put forward by government agencies for the ongoing maintenance of social housing. In a short period of time the housing becomes unsightly and neglected and impacts adversely on the amenity of local residents.
- Existing facilities, services, and infrastructure would not be able to accommodate any new residents, particularly social housing residents, to the area. There is an existing lack of community resources that would be required for social housing residents.
- There is an existing lack of green open space and in particular lack of open space suitable for children within close proximity of local residences. Open space is important for the physical and mental health of the community and should not be reduced. The existing park provides an important open space particular for local children as it is well located in relation to local residences and is easily observable. This is not the case with the parklands at the end of Gibson Street. In this regard, comment was made that the LAHC land that is proposed to be swapped with the subject land already forms part of the riverside park land. This reserve area is subject to flooding and is not always useable for children.

**Department of Planning and Environment**

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- The reason the existing park might not be as well utilised is it does not provide much in the way of facilities. Further consideration should rather be given to improving the facilities within the park to make it more attractive for the local community. At the moment it is not an attractive place with just grass and an ugly boundary fence and is unsightly. It is not an inviting or usable space.
- The development of the subject land into social housing would result in negative impacts on the amenity and aesthetic qualities of the locality.

Pursuant to Section 47(G)(3) of the Local Government Act, no later than 4 days after Council has received this report of the results of the Public Hearing held in relation to the reclassification of Lot 164 DP 250803 located at the corner of Gibson Street and Howard Boulevard Goulburn; Council must make a copy of the report available for the inspection by the public within the local government area.

A handwritten signature in black ink that reads "Stephen Richardson".

Stephen Richardson RPIA  
COWMAN STODDART PTY LTD



## Department of Planning and Environment

## Attachment 2: LAHC Response to Public Hearing Report prepared by Cowman Stoddart Pty Ltd

### A. LAHC summary reply to submissions of support

(Refer Chapter 9 of the Public Hearing report prepared by Cowman Stoddart Pty Ltd)

Ref	Issue Raised by Public	LAHC Reply
A1	There is a considerable need and demand for social housing in Goulburn.	The current LAHC housing register waitlist in Goulburn is more than 300 applications. Of these, 23 are high priority new tenant applications in urgent need of housing and 36 are existing tenant applications who urgently need transfers. These people are typically seniors who need to downsize from their existing 3 or 4 bedroom LAHC houses on a large land lot they can no longer maintain, to an accessible senior living 1 or 2 bedroom home. There is clearly a need for many more social homes to be built in Goulburn
A2	The land swap should however result in additional amenities and facilities along the existing riverside park.	To effect the swap, LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson St up to a value of \$170,000 (inc GST). See item C9 for more detail.
A3	The land that is to be swapped is located in a better location for parkland as it is closer to the river. The proposal should however be accompanied by improved facilities within this park.	
A4	Social housing would be a better use of the land rather than a car park or some other facility.	LAHC confirms that they propose to utilise the land for future Social Housing.
A5	Whilst supportive of proposal, Council needs to guarantee that the land will be used for social housing and not a car park or other facility.	As a part of the land swap, the land is proposed to be rezoned with a Residential zoning.



## Department of Planning and Environment

**B. LAHC summary reply to submissions of objection**

(Refer Chapter 9 of the public hearing report prepared by Cowman Stoddart Pty Ltd)

Ref	Issue Raised by Public	LAHC Reply
B1	The development of the land for social housing would result in an increase in undesirable activities including: drug use and dealing; violence and assault; theft; vandalism; street fighting; hostage situations; animal cruelty; hit and runs; stolen vehicles; arson, robberies; foul language around children; and loud music played at late hours.	Forty five percent (45%) of LAHC's existing properties in Goulburn have just 1 occupant with the average age of the lead tenant being 60 years old and 38% of these tenants are currently living in 3 or 4 bedroom houses, often on a large block that they cannot maintain.  Additionally, a further 20% of LAHC properties only have 2 occupants with the average age of the lead tenant being 55 years and 85% of these are living in 3 or 4 bedroom houses.
B2	The development of the land for social housing would result in a reduction of land and property valuations, as a result of negative connotations associated with social housing, and the removal of the park as a shared community asset.	With these statistics LAHC needs to rapidly reshape its portfolio, particularly to suit the needs of our ageing senior tenants. This portfolio renewal is cyclic as the 3- and 4-bedroom houses to be vacated will free up housing for the hundreds of families currently on our waitlist in Goulburn.
B3	Concerns about reduced safety and security arising from increase in undesirable activities.	Any new housing LAHC builds would be architect designed and has a site-specific design that is of high quality and harmonious with its community and surrounds.
B4	The locality could not accommodate increased social housing density in addition to the existing social housing as it will result in an increased crime rates. Additional social housing should be located elsewhere. This locality is already saturated with social housing.	This new housing would also aid to build Goulburn's economy, creating more jobs. Our research data shows that approximately 5 jobs are created for every \$1 million that LAHC invests into house construction.  We estimate that we will outlay more than \$10 million on this project, which means the creation of over 50 jobs.
B5	The development of the subject land into social housing would result in negative impact on the amenity and aesthetic qualities of the locality.	For Goulburn, the delivery of new homes will not only deliver housing and jobs but will also encourage new investment in the local economy elsewhere.  LAHC believes the proposed new housing that is designed and built mostly to accommodate the future needs of its existing elderly and senior tenants is highly

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		<p>unlikely to increase problems with alcohol, drug use, domestic violence and that a well-considered design will enhance the overall neighbourhood.</p> <p>For examples of our new developments, we point to our two most recent local Goulburn developments</p> <ol style="list-style-type: none"> <li>1. on the Cnr of Hume and Mary Streets, completed in 2022, and</li> <li>2. on Cnr of Combermere and Rhoda Streets, completed in June 2023.</li> </ol> <p>Both new developments showcase the quality of new social housing developments that LAHC provides and reflect the current and future character of their location.</p>
B6	Instead of expending public funds and resources on developing new social housing, resources should instead be directed to maintaining existing social housing stock.	<p>Most of LAHC's housing portfolio in the Goulburn Mulwaree LGA comprises cottages built in the 1960s and 1970s. This was for a different time with different needs. Property maintenance costs are increasing (due to the age of the assets), so these properties are becoming less suitable, both for the tenants who live in them and for LAHC to manage cost-effectively.</p>
B7	Concerns were raised that social housing stock quickly deteriorates in quality as the tenants are generally unable to properly maintain and care for such housing and there is a lack of resource put forward by government agencies for the ongoing maintenance of social housing. In a short period of time the housing becomes unsightly and neglected and impacts adversely on the amenity of local residents.	<p>Social housing is a safety net, as most tenants are older, past working age, live alone and rely on the age, disability or some other pension for income. The majority of LAHC's existing dwellings in the Goulburn Mulwaree LGA are 3 bedroom houses. The greatest demand, however, is for smaller dwellings for one or two people, and with this proposal LAHC is addressing this need.</p> <p>Our priority is to provide safe, secure and habitable homes for residents and, when needed, we repair and maintain properties as quickly and cost effectively as possible.</p> <p>LAHC spends more than \$1 million per day on repairing and maintaining homes. Around 640,000 maintenance requests were received and actioned in 2020/21. That's an average of around 1,750 requests every day.</p>



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		<p>At LAHC, through the Asset Maintenance Services contract, maintenance is undertaken by local contractors who engage directly with residents and see the job through from start to finish.</p> <p>We partner with contractors to deliver this high volume of maintenance work within strict timeframes, and to meet stringent requirements.</p> <p>We're committed to maintaining our properties, with most of the maintenance work being undertaken by local tradespersons and local disability providers, as well as Aboriginal-owned businesses, who play an important role in the delivery of property maintenance and garden services.</p> <p>We have firm budgets for maintenance and are required to closely manage our finances to ensure LAHC remains viable and responsive to the safety and maintenance requirements of the portfolio.</p> <p>To do this, the timing of repairs and maintenance jobs is determined in a fair and equitable way with a priority focus on safety, security or resident wellbeing.</p> <p>We welcome collaboration from our key stakeholders, including Councils, community housing providers, tenants, private industry as well as the broader community.</p>
B8	<p>The existing local road network was unsuitable to accommodate additional housing. Traffic issues raised included: poor sight distance for drivers; inadequate street width which prevented parking on both sides of the street and two-way traffic movement; traffic congestion; and existing conflicts between traffic and pedestrians which will be exacerbated by additional housing on the subject land.</p>	<p>LAHC will engage a suitably qualified traffic consultant to investigate and advise on traffic management matters associated with any proposed development at both the rezoning and DA phases.</p> <p>Any new development will require parking allocated on the site.</p> <p>A potential solution to any concern around the Howard/Gibson Street T-intersection may be to install new line marking and stop signage, however LAHC will follow the traffic consultant's advice.</p>
B9	<p>Existing facilities, services, and infrastructure would not be able to accommodate any new residents, particularly social housing residents,</p>	<p>Refer to LAHC's replies in items C7 and C9 below.</p>

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	to the area. There is an existing lack of community resources that would be required for social housing residents.	
B10	There is an existing lack of green open space and in particular lack of open space suitable for children within close proximity of local residences. Open space is important for the physical and mental health of the community and should not be reduced. The existing park provides an important open space particularly for local children as it is well located in relation to local residences and is easily observable. This is not the case with the parklands at the end of Gibson Street. In this regard, the LAHC land that is proposed to be swapped with the subject land already forms part of the riverside parklands. This reserve area is subject to flooding and is not always useable for children.	To effect the swap, LAHC will provide to Council new public recreation improvements to Lot 257 Gibson St up to a value of \$170,000 (inc GST). See item C9 below for more detail.
B11	The reason the existing park might not be as well utilised is it does not provide much in the way of facilities. Further consideration should rather be given to improving the facilities within the park to make it more attractive for the local community. At the moment it is not an attractive place with just grass and an ugly boundary fence and is unsightly. It is not an inviting or usable space.	



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## C. LAHCs reply to main verbal comments made at the hearing

Ref No	Issue aired by	Issue	LAHC Reply
C1	Vicki Valentine, (Lives across from the park)	<p>Her three grandsons play in the park across the road from their home. She bought her home two years ago largely due to the park's location. She cares for her three grandchildren, all of whom have disabilities and require supervision during play.</p> <p>"On weekends they play soccer in the park and ride their bikes. So do other children. The parents sit there and watch and it's their socialisation...Other people use it, walk their dogs and sit and chat because they want open space. There are always a lot of birds around and it's really lovely."</p>	To effect the land swap, LAHC will provide to Council new public recreation improvements to Lot 257 Gibson Street up to a value of \$170,000 (inc GST). See item C9 below for more detail.
C2	Belinda Taylor	How many homes would be built on the parkland?	<p>Detailed planning will begin by LAHC once the land is rezoned.</p> <p>The number of homes will depend on the zoning and height limits imposed. For an appreciation of the type of housing and density we have recently built we would point to the recent LAHC development on the cnr of Hume and Mary Streets, Goulburn which contains 12 one-bedroom units and 8 two-bedroom units on a similarly sized lot.</p>
C3		<p>"I (also) don't understand how you can be spending so much money on architect-designed houses when the ones across the road are a shit fight," she said.</p> <p>Ms Taylor said she had to enlist ministerial intervention to have two social houses</p>	Refer to LAHCs item B6 and B7 replies above.

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		either side of her cleaned up. Another house in Bolong Place "hadn't been painted in 35 years."	
C4	Sam Ross, on his grandmother's behalf	<p>Sam said maintenance and improvement of the existing social housing stock "should be a priority." He said his grandmother waited years for her rain-damaged roof to be fixed and it was only repaired when the inner ceiling "caved in."</p> <p>"It is evident that social housing is already struggling to address maintenance issues in a timely manner," he said.</p> <p>"The prospect of adding more without adequate resources could exacerbate the problem and lead to further deterioration of living conditions for current and potential residents."</p>	Refer to LAHCs items B6 and B7 replies above.
C5	Dave Lambert	<p>He suggested another council park location, Leggett Park, be used for the new housing.</p> <p>He said he would love a new Dog Park.</p>	<p>Council advised at the meeting that this suggested location was not viable for various logistical and economic reasons.</p> <p>To effect the swap, LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson Street up to a value of \$170,000 (inc GST). See item C9 below for more detail.</p>
C6		<p>He told the meeting that a real estate had already advised him his house's value would drop further if more social homes were built in the neighbourhood.</p> <p>"I hope councillors take all of this on board and take the time to see where we're coming from. It's not</p>	<p>LAHC will most likely develop on this site new housing that is adaptable for seniors living, it would be architect designed with a site-specific design that is high quality and harmonious with its community and surrounds.</p> <p>LAHC believes that proposed new housing that is designed and built mostly to accommodate its existing</p>

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		something we want in our area," he said.	<p>elderly and senior tenants is highly unlikely to increase problems with alcohol, drug use, domestic violence and that a well-considered architect design would enhance the overall neighbourhood.</p> <p>Council's Mr Martin explained that land valuation was not typically a matter for consideration by Council staff when considering proposals. This issue may however come into consideration by Councillors when considered by Council.</p>
C7	Harley Lockley	Harley was worried that more social housing on the corner of Howard Boulevard and Gibson Street would add to traffic congestion.	Refer to LAHC reply given in item B8 above.
C8	Mayor Peter Walker	Wanted to know whether seniors would have the option of staying in existing social housing if they had "made it their homes." Will residents of existing social housing stock be forced to move into the new development?	LAHC and its appointed tenancy management agents always work compassionately, cooperatively and lawfully with its tenants in relation to each individual tenancy agreement.
C9	Cr Andrew Banfield	<p>Cr Banfield questioned whether ratepayers would be better off financially under the exchange. He argued the council was exchanging potentially "high value" land for "unusable" parcels near the river, which the council already mowed for the state government.</p> <p>"Have you given consideration to compensation?" he asked.</p>	<p>LAHC advised at the public hearing meeting that that this was "on the table."</p> <p>LAHC and Council previously agreed to share the costs for a professional valuer to value both sites. The valuation has been undertaken and in summary its findings were:</p> <p>Council's lot has been valued at <b>\$75,000 less</b> than LAHC's lot based on its present condition and existing E2 zoning of both lots.</p> <p>Council's lot has been valued at <b>\$415,000 more</b> than LAHC's lot once Council's lot is rezoned to residential.</p>



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			<p>The net difference in these values is \$340,000 (post rezoning) however the costs to LAHC to effect a reclassification and residential rezoning will be substantial. A 50/50 midpoint value position, acknowledging the efforts of both parties to effect the rezoning is \$170,000.</p> <p>To effect the swap, LAHC offers to provide to Council new public recreation improvements to Lot 257 Gibson up to a value of <b>\$170,000 (inc GST)</b>. We would initiate this after Lot 164 Howard Bvd is rezoned and the land swap concluded.</p> <p>LAHC would be guided by Council as to what recreation improvements this money was spent on however LAHC suggests that it could be used for a range of recreation uses such as picnic tables, picnic shelters, BBQ equipment, public exercise equipment, a dog park or children's bike/scooter track.</p>
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## Department of Planning and Environment

### Attachment 3: List of Public Hearing Attendees

Approximately 33 persons attended the hearing, persons noted by LAHC as being present included:

#### Independent Chair

1. Stephen Richardson – Cowman Stoddart Pty Ltd

#### Councillors

2. Mayor Cr Peter Walker
3. Deputy Mayor Cr Stephen Ruddell
4. Cr Andrew Banfield
5. Cnr Carol James
6. Cnr Daniel Strickland
7. Cnr Bob Kirk
8. Cnr Anthony Lewis

#### Council Staff

- |                        |  |
|------------------------|--|
| 9. Aaron Johansson -   | Chief Executive Officer                        |
| 10. Bec O'Neill-       | Communications Manager                         |
| 11. Brendan Hollands - | Director Corporate & Community Services        |
| 12. Ken Wheeldon -     | Business Manager Property & Community Services |
| 13. Sandra Wagus -     | Property Services Supervisor                   |
| 14. Anthony Lewis-     | P/T Property Administration                    |
| 15. Scott Martin -     | Director Planning & Environment                |
| 16. Kate Wooll -       | Business Manager Strategic Planning            |
| 17. Samira Sayed-      |  |

#### LAHC

- |                      |                              |
|----------------------|------------------------------|
| 18. Rod Garrett      | Senior Development Manager   |
| 19. Marilyn Moreno   | Senior Project Officer       |
| 20. Elmarie Pareezer | Community Engagement Officer |

#### Public

- |                       |                                |
|-----------------------|--------------------------------|
| 21. Vicki Valentine,  | 90 Gibson St                   |
| 22. Belinda Taylor    | 27 Howard Bvd                  |
| 23. Sam Ross,         | Ivy Lea Place and 47 Gibson St |
| 24. Dave Lambert,     | 76 Gibson St                   |
| 25. Harley Lockley,   | 118 Gibson St                  |
| 26. Katherine O'Neil, | 33 Howard Bvd                  |
| 27. Heather Pratt,    | 25 Parkside Pl                 |
| 28. Pam Lockley,      | 118 Gibson St                  |
| 29. Mow Cook,         | 10 Crestwood Dr                |
| 30. Peter Ohia',      | 30 Endeavor Ave                |
| 31. Helmut Muller,    | 21 Jacqua Ave                  |
| 32. Janice Lenenu,    | 27 Howard Bvd                  |
| 33. Loius Thrower,    | Goulburn Post (Media)          |



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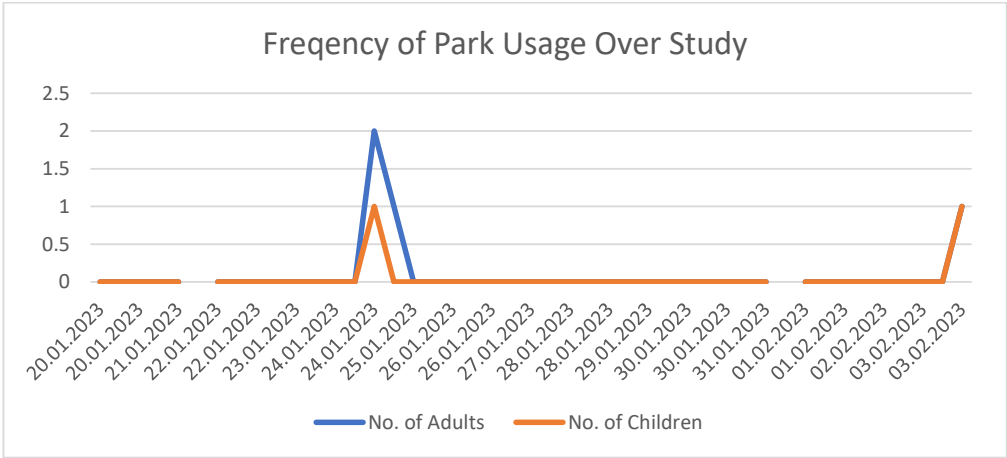
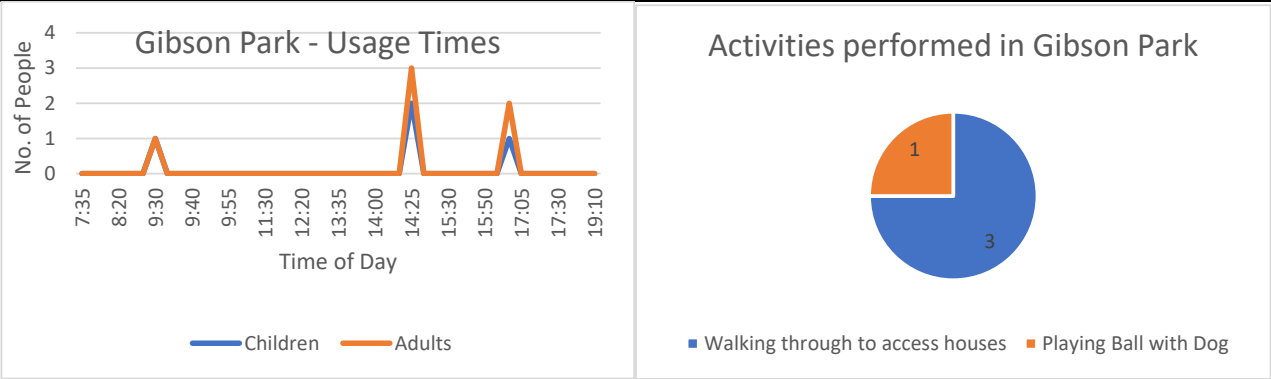
## Attachment 4: Land swap Valuation Summary Details

ID	Land Parcel	Current Owner	Current Zoning	Proposed Rezoning	Land Area (m2)	Douglas Walker and Associates Valuations as at 13/03/2023 and 17/04/2023
1	Lot 164, Howard Blvd, Goulburn	Goulburn Mulwaree Council	RE1 – Public Recreation	R2 – Low Density Residential	3,197	<b>\$150,000</b> (Range \$130,000 to \$170,000) 'as is' <b>\$640,000</b> if rezoned residential
2	Lot 257, Gibson St, Goulburn	LAHC	RE1 – Public Recreation	Nil	15,470	<b>\$225,000</b> (Range \$200,000 to \$250,000) 'as is'
Land Value Difference						$\$225,000 - \$150,000 = \$75,000$ $\$640,000 - \$225,000 = \$415,000$ <b>Midpoint value between \$75,000 and \$415,000 = \$170,000</b>

Gibson Park – Observation Study Results

The Gibson Park observation study was conducted over two weeks from Friday 20<sup>th</sup> January 2023 to Friday 3<sup>rd</sup> February 2023. This timeframe covered both the school holiday period and the non-school holiday period. Over this period, there were four adults and two children who were observed in the park. 75% of the activities undertaken were walking or transiting through the park to access nearby houses. The remaining park use consisted of ball activities with pets. The most frequent time of the day the park was used was 2:25pm, followed by 4:20pm.

Overview of time and day park was used	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning			1				
Midday		3					
Afternoon					2		





### 14 Day Park Usage Observation

Total number of adults: 4

Total number of children: 2

Date	Time	No. of Adults	Activity	No. of Children	Activity	Weather	Temp (Degrees Celsius)
20.01.2023	9:25	0	N/A	0	N/A	Overcast	13
20.01.2023	13:45	0	N/A	0	N/A	Overcast	17
20.01.2023	18:35	0	N/A	0	N/A	Sunny	17
21.01.2023	9:35	0	N/A	0	N/A	Sunny with cloud Cover	16
21.01.2023	13:55	0	N/A	0	N/A	Sunny with Cloud Cover	20
21.01.2023	No data collected – time frame was missed						
22.01.2023	11:10	0	N/A	0	N/A	Overcast	17
22.01.2023	14:30	0	N/A	0	N/A	Overcast	18
22.01.2023	17:50	0	N/A	0	N/A	Overcast	14
23.01.2023	8:15	0	N/A	0	N/A	Partly Cloudy	14
23.01.2023	12:20	0	N/A	0	N/A	Partly Cloudy	21
23.01.2023	16:10	0	N/A	0	N/A	Partly Cloudy	21
24.01.2023	8:20	0	N/A	0	N/A	Foggy	16
24.01.2023	11:30	0	N/A	0	N/A	Sunny	25
24.01.2023	14:25	2	Walking through park to accesses houses	1	Walking through park to accesses houses	Sunny	27
25.01.2023	9:30	1	Playing Ball with Dog	0	N/A	Sunny	17
25.01.2023	14:00	0	N/A	0	N/A	Sunny	28
25.01.2023	17:10	0	N/A	0	N/A	Sunny	28
26.01.2023	9:55	0	N/A	0	N/A	Sunny	23
26.01.2023	12:20	0	N/A	0	N/A	Sunny	29
26.01.2023	17:10	0	N/A	0	N/A	Light Rain	27
27.01.2023	8:10	0	N/A	0	N/A	Light Rain	17
27.01.2023	11:30	0	N/A	0	N/A	Overcast	19
27.01.2023	15:30	0	N/A	0	N/A	Partly Sunny	24
28.01.2023	8:50	0	N/A	0	N/A	Sunny	22
28.01.2023	14:00	0	N/A	0	N/A	Sunny	32
28.01.2023	19:10	0	N/A	0	N/A	Sunny	31
29.01.2023	7:35	0	N/A	0	N/A	Partly Cloudy	21
29.01.2023	13:35	0	N/A	0	N/A	Cloudy	24
29.01.2023	17:05	0	N/A	0	N/A	Light Rain	23
30.01.2023	9:40	0	N/A	0	N/A	Overcast	20
30.01.2023	14:25	0	N/A	0	N/A	Overcast	21
30.01.2023	17:30	0	N/A	0	N/A	Rain	18
31.01.2023	9:30	0	N/A	0	N/A	Overcast	19
31.01.2023	15:30	0	N/A	0	N/A	Sunny	26
31.01.2023	No data collected – time frame was missed						
01.02.2023	9:45	0	N/A	0	N/A	Sunny	20
01.02.2023	13:10	0	N/A	0	N/A	Sunny	26
01.02.2023	15:40	0	N/A	0	N/A	Sunny	30
02.02.2023	9:50	0	N/A	0	N/A	Sunny	24
02.02.2023	13:00	0	N/A	0	N/A	Sunny	26
02.02.2023	15:50	0	N/A	0	N/A	Sunny	27
03.02.2023	9:55	0	N/A	0	N/A	Sunny	15
03.02.2023	14:10	0	N/A	0	N/A	Windy	18
03.02.2023	16:20	1	Walking through to access houses	1	Walking through to access houses	Sunny	19
Total		4		2			

**Park Use Assessment Study**

**Park Corner of Gibson Street and Howard Boulevard**

Objective of the study

The objective of this research is to assess how often Howard Boulevard/ Gibson Street Park is being used. The August 2023 observation is a follow up study to assess the frequency of park use.

Date:	Time	No. of Adults	Activity	No. of Children	Activity	Weather	Temperature (°C)
Monday 28/08/23	4:07pm	0	N/A	0	N/A	Sunny	16
Tuesday 29/08/23	4:16pm	0	N/A	2	First child walking through park, second child riding through park (using pathways to go between Gundry Street and Gibson Street and Howard Boulevard	Sunny	19
Wednesday 30/08/23	4:20pm	0	N/A	4	Four kids came from properties adjacent to the park to meet up. This occurred after photos were taken.	Overcast	12
Thursday 31/08/23	4:10pm	0	N/A	0	N/A	Sunny	13
Friday 01/09/23	4:27pm	0	N/A	5	Meeting up before going to one of the adjoining houses. <b>Note:</b> No images were taken as kids were present in the park.	Sunny	13

Observation Photos

Monday 28 August 2023



Tuesday 29 August 2023









Wednesday 30 August 2023









Thursday 31 August 2023











**16.2 GOULBURN CBD HEALTH CHECK 2023****Author:** Senior Strategic Planner

Director Planning &amp; Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. CBD Health Check Report 2023 (separately enclosed) 

<b>Reference to LSPS:</b>	Planning Priority 2: City, Town and Village Centres – Vision 2040 - Vibrant, accessible town centres which provide a range of services to meet the community's needs.
<b>Zone:</b>	E2 Commercial Centre

**RECOMMENDATION**

That:

1. The Goulburn CBD Health Check 2023 report from the Senior Strategic Planner be received.
2. The Goulburn CBD Health Check 2023 be adopted.
3. Council endorses the development of the CBD Health Check 2025.

**INTRODUCTION**

This report seeks the adoption of the Goulburn CBD Health Check 2023 (The Health Check) (Attachment A) as an evidence-based document to inform future strategic decision making.

The Goulburn CBD Health Check 2023 study area includes the CBD Core (E2 Commercial Centre Zone), as illustrated in **Figure 1**.

The Health Check provides data to inform and monitor the health and vibrancy of Goulburn CBD. It is one tool to determine Council's progress in meeting the strategic aims of the Local Strategic Planning Statement, particularly:

- Ensuring an appropriate mix of development;
- Increasing residential occupancy in Goulburn CBD;
- Promoting an active main street and commercial centre;
- Enhancement of town and village centres, and
- Encouraging a vital night time economy in the Goulburn CBD.

The Health Check is a data-driven report which primarily focuses on vacancy rates taken on a 2 yearly basis to provide fine-grain written and spatially represented information on:

- The number of commercial units present in Goulburn CBD Core;
- The occupiers of each unit and any known change;
- The number of vacant units and overall vacancy rate, and
- Heritage item vacancy rates.





Figure 1: Goulburn CBD Health Check Study Area

The CBD Health Check survey, including the collection of vacancy data, was undertaken by the strategic planning team between 13<sup>th</sup> and 17<sup>th</sup> February 2023.

The Health Check provides a snapshot in time with information correct on the survey date. The CBD Core is a dynamic and changing commercial landscape with occupants of commercial units across the CBD Core regularly establishing, vacating or relocating. CBD Health Checks in subsequent years aim to capture these changes on a biennial basis.

The Health Check also includes CBD vacancy data collected by planning officers in 2021 to provide a point of comparison to the 2023 vacancy data.

The Health Check does not seek to make assertions as to the causes or direct implications of higher or lower vacancy rates but provides a dataset to inform the preparation of strategic documents, policy making and decision-taking.

## REPORT

### Summary of Findings

#### Occupancy Use

The Health Check examined the following 12 land use categories:

- Health & Wellbeing
- Hair & Beauty
- Financial & Professional Services

- Government & Community Services
- Shops & Retail
- Auto Services
- Hotel & Motel Accommodation
- Restaurants, Takeaways & Cafes
- Entertainment & Leisure
- Licensed Premises
- Infrastructure
- Vacant premises.

The Health Check identified a total of 443 commercial units in the CBD Core with shops and retail identified as the dominant land use with 110 units. Financial & Professional services were the next most frequent with 73 units. Entertainment & Leisure was the land use least represented within the CBD core with a total of 6 units.

#### Groupings of Land Uses

The Health Check examined the physical relationship and proximity of the different land use categories to determine any spatial patterns and groupings. In summary it found:

- Auburn Street is the focus for shops and retail with most units falling within this category.
- Auburn Street is also the location of the majority of Restaurant, Takeaway and Cafes in the CBD.
- Financial & Professional services are primarily located on Montague and Bourke Streets.
- Government & Community Services are dominant on Clifford and Montague Street.
- Goldsmith Street is the location of most of the Auto Services in the CBD Core.

The groupings of land use categories are illustrated on the occupancy map in Appendix A of the Health Check.

#### CBD Vacancies

The 2021 vacancy data identified a total of 51 vacant units in the CBD core with an overall vacancy rate of 11.5%

The 2023 vacancy data identified a total of 54 vacant units in the CBD core with a vacancy rate of 12.2%

This data highlights a slight increase in the overall vacancy rate in the CBD core at the time of survey. Auburn Street has the greatest number of vacant units with a total of 23 which has increased by 3 since 2021. Bourke Street also saw an increase in the number of vacant units from 4 in 2021 to 9 vacant units in 2023.

The vacancy rate for heritage properties in the CBD core has also been identified with a total of 26 heritage items being vacant at the time of survey in 2023 compared to 18 heritage items in 2021.

**Conclusion and Recommendation**

The CBD Health Check provides a published record of the number and location of occupants in the CBD core, it provides an analysis of the spatial relationship of land uses and identifies an overall vacancy rate. The CBD Health Check 2023 is the first step in the development of biennial reviews of the health of Goulburn CBD Core.

The Health Check includes a series of recommendations for improvements to future versions inclusive of a broader data range to monitor the health and vibrancy of Goulburn CBD more holistically.

The following improvements are proposed in the Goulburn CBD Health Check 2025:

- Record pedestrian activity.
- Identify the number of units with Active Street Frontages
- Identify the number of units with Outdoor Dining facilities.
- A record of business movements
- Levels of residential occupancy
- A record of each businesses opening hours
- Detailing public realm improvements.

It is recommended that the CBD Health Check 2023 be adopted by Council as an evidence document to be published on the Council's website and the development of the CBD Health Check 2025 be endorsed.

**FINANCIAL IMPLICATIONS**

There are no known financial implications to Council identified in this report.

**LEGAL IMPLICATIONS**

There are no known legal implications to Council identified in this report.

### 16.3 PLANNING PROPOSAL- 129 MARYS MOUNT ROAD AND 110-118 MIDDLE ARM ROAD, GOULBURN

**Author:** Business Manager Strategic Planning

Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Rezoning Request Letter [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
<b>PP Number:</b>	Council Ref: REZ_0002_2324 Planning Portal Ref: PP_2023_1983

#### RECOMMENDATION

That:

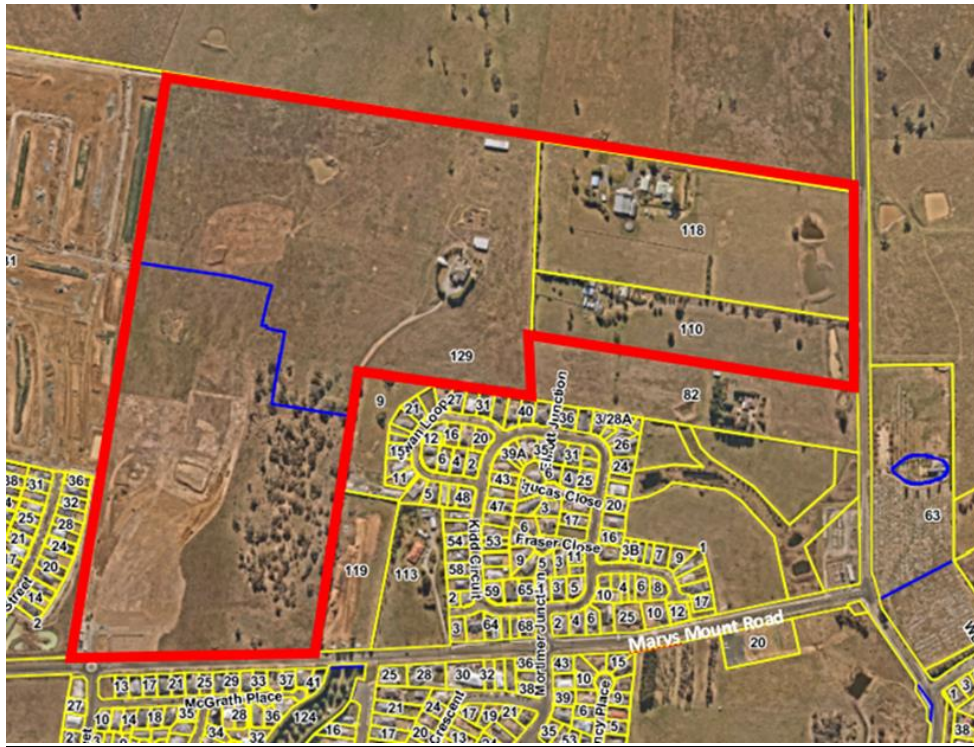
1. The staff assessment report on the planning proposal to rezone parts of 129 Marys Mount Road (Lots 1/2 DP 1290900) and parts 110-118 Middle Arm Road (Lots 2/3 DP 1290193), Goulburn be received.
2. Council prepares a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 by rezoning land located at 129 Marys Mount Road and 110-118 Middle Arm Road as follows:
  - a) Land zoned R2 Low Density Residential or RU6 Transition which contains significant biodiversity to be avoided to C2 Conservation with no minimum lot size.
  - b) Land zoned RU6 Transition which does not contain significant biodiversity to be avoided to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup>.
3. The planning proposal, once prepared, be submitted to the NSW Department of Planning and Environment for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act, 1979*.
4. The NSW Department of Planning and Environment be advised that Council wishes to be identified in the gateway determination as the delegated plan making authority for this planning proposal.
5. If the Department of Planning and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

#### INTRODUCTION

A Planning Proposal request was submitted in September 2023 in relation to 129 Marys Mount Road (Blakely's Run) and 110-118 Middle Arm Road, Goulburn (**Figure 1**).





**Figure 1 – Subject Area, 129 Marys Mount Road and 110-118 Middle Arm Road, Goulburn**

Unusually, this Planning Proposal comes toward the end of the development assessment process for Blakeley's Run which has already been the subject of development approvals for residential subdivision. The original zonings for this precinct were identified in 2009 and considered the potential for biodiversity and topographical constraints. Subsequently, through the development assessment process and further detailed biodiversity assessment, the affected areas have been refined. This Planning Proposal is seeking to have zone boundaries better reflect the extent of avoided land for biodiversity. This will allow for the zoning to better reflect the post assessment outcomes for this site and provide for some additional residential capacity where available.

The Planning Proposal seeks to rezone land within the Subject Area from RU6 Transition to R2 Low Density Residential or C2 Environmental Conservation and some existing R2 Low Density Residential to C2 Environmental Conservation.

Amendments to the Minimum Lot Size (MLS) to 700m<sup>2</sup> (where R2 Low Density Residential proposed). The C2 Environmental Conservation Zone will not permit dwellings therefore no MLS is proposed where this zone will apply (being the avoided biodiversity significant land).

Most of the subject area is covered by an approved residential subdivision (Blakeley's Run). The Planning Proposal does include land to the rear of 110-118 Middle Arm Road which is mostly zoned residential but includes a strip of RU6 Transition land adjoining the boundary with Blakeley's Run.

## **BACKGROUND AND DEVELOPMENT HISTORY**

A deferred commencement development consent was granted by Council for a 205-lot residential subdivision (Development Consent No. DA/0311/1617 dated 3 July 2018) including:

- Torrens title subdivision of land zoned R2 Low Density Residential to create 156 allotments.
- Community title subdivision of land zoned RU6 Transition to create 49 allotments including one for the existing residence.
- One (1) residual allotment (containing structural woodland and derived native grassland) to be maintained in perpetuity under a plan of management.



Council subsequently amended the GM Local Environmental Plan (LEP) to require community title subdivision in the RU6 Transition Zone to meet the minimum lot size (to prevent the creation of undersized lots within this zone). Amendment No. 19 to the LEP was made on 27 November 2020.

An Operational Consent was issued on 19 April 2023 for Development Consent No. DA/0311/1617.

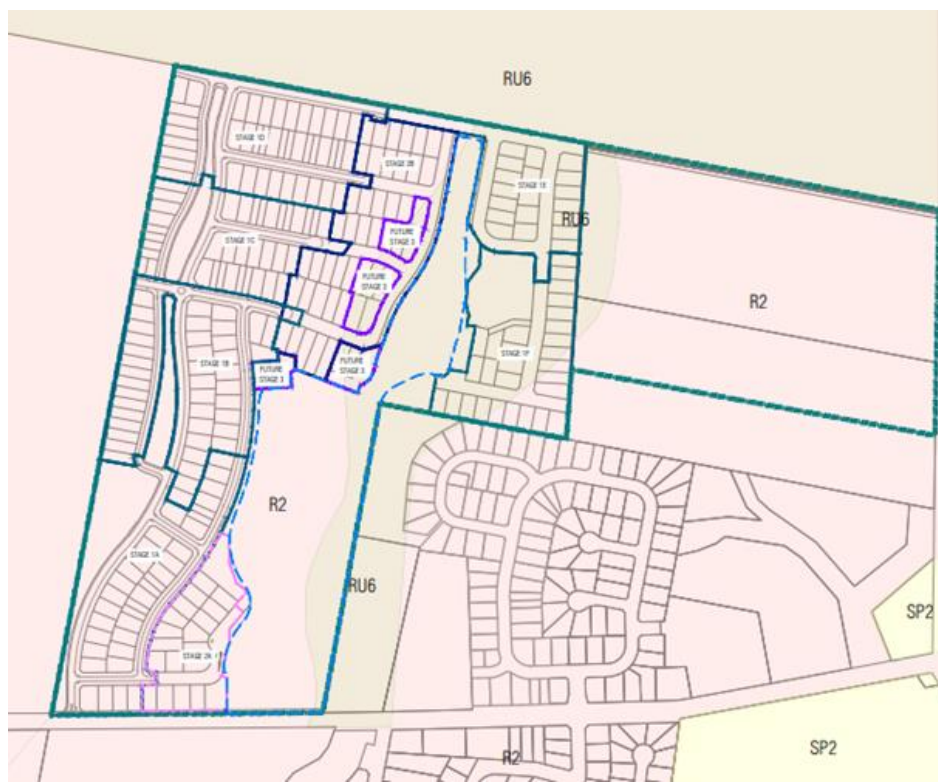
In 2022, a Modification Application (MODDA/0088/2122) was submitted to split the approved Stage 1 subdivision into six (6) stages, being Stages 1A – 1F, to augment the bulk earthworks program and to revise the timeframe for the execution of a Voluntary Planning Agreement (VPA). The Modification Application was determined (approved) on 3 May 2023.

A further Development Application (DA/0268/2223) was submitted in December 2022 and is currently being assessed for Stage 2, being:

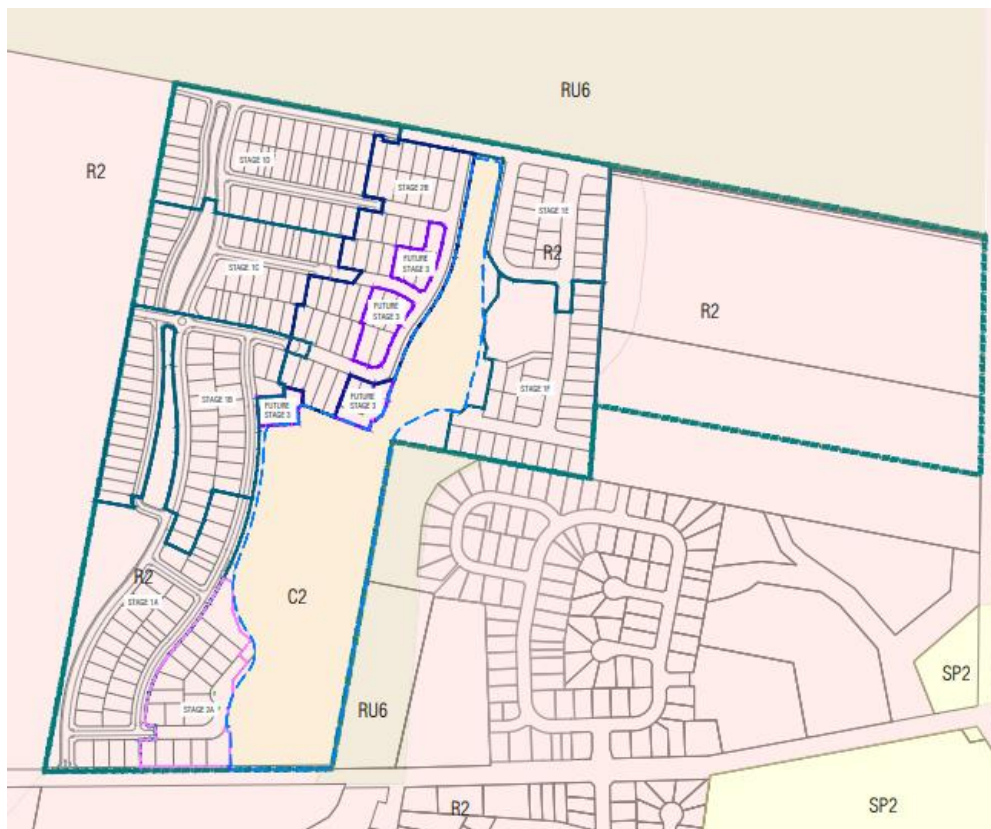
- Torrens title subdivision of land zoned R2 Low Density Residential to create 55 allotments over two (2) stages (Stages 2A and 2B) and one (1) residual allotment for future subdivision comprising land zoned R2 Low Density Residential and RU6 Transition; and
- Associated civil construction works, landscaping and fencing (including the provision of pedestrian/shared pathways and a pocket park/playground).

## THE PROPOSAL

The proposal is to amend the zoning and minimum lot size provisions of the Goulburn Mulwaree LEP to better reflect the land usage and capability. This is best demonstrated when viewing the map amendments as per Figures 2 and 3 below in relation to current R2 Low Density Residential Zone and RU6 Transition Zone extents and future R2 and C2 zone extents:



**Figure 2 -Current Zonings –light blue dashed line is the extent of the biodiversity significant land to be avoided.**



**Figure 3 -Proposed Zonings – Adjusted around blue dashed line**

A copy of the submitted rezoning request letter is provided in **Attachment 1**.

Additional site-specific technical studies have been submitted for the small area of land zoned RU6 Transition to the rear of 110-118 Middle Arm Road to ensure that this area also is suitable for residential development in relation to biodiversity, contamination etc.

### **Strategic Context**

#### South East and Tablelands Regional Plan (SETRP) 2036

Goal 4 of the SETRP is “environmentally sustainable housing choices”. The relevant directions to the Plan are:

- *Direction 24: Deliver greater housing supply and choice.*

Comment: This direction involves the preparation of a local housing strategy to provide for a diversity in housing types and a surplus supply of residential land to meet projected needs. Council has prepared an *Urban and Fringe Housing Strategy*. The Strategy has identified opportunities for a diversity of housing supply with infill areas around the Goulburn CBD identified as well as an extension to a range of other residential zones. The proposed R2 Low Density Residential Zone is relatively flexible as it allows a range of housing types (excluding residential flat buildings).

- *Direction 25: Focus housing growth in locations that maximize infrastructure and services.*

Comment: It is considered that this proposal complies with the direction as it provides for a contiguous expansion of infrastructure/services. The site is located within 4km of the Goulburn CBD and hospital and within 1.5kms of Mulwaree High School, and 2km of the riverside walkways that link to regional open space such as Riverside Park. There are existing bus routes in North Goulburn and Marys Mount Road. A school bus route uses Middle Arm Road and passes the subject area to the east.

- *Direction 27: Deliver more opportunities for affordable housing.*

Comment: The planning proposal adds to the supply of residential land available in Goulburn which contributes to making housing more affordable. The proposed R2 Low Density Residential Zone is relatively flexible and permits a range of dwelling typologies except for residential flat buildings.

### Local Strategic Planning Statement (LSPS)

The LSPS vision for housing is:

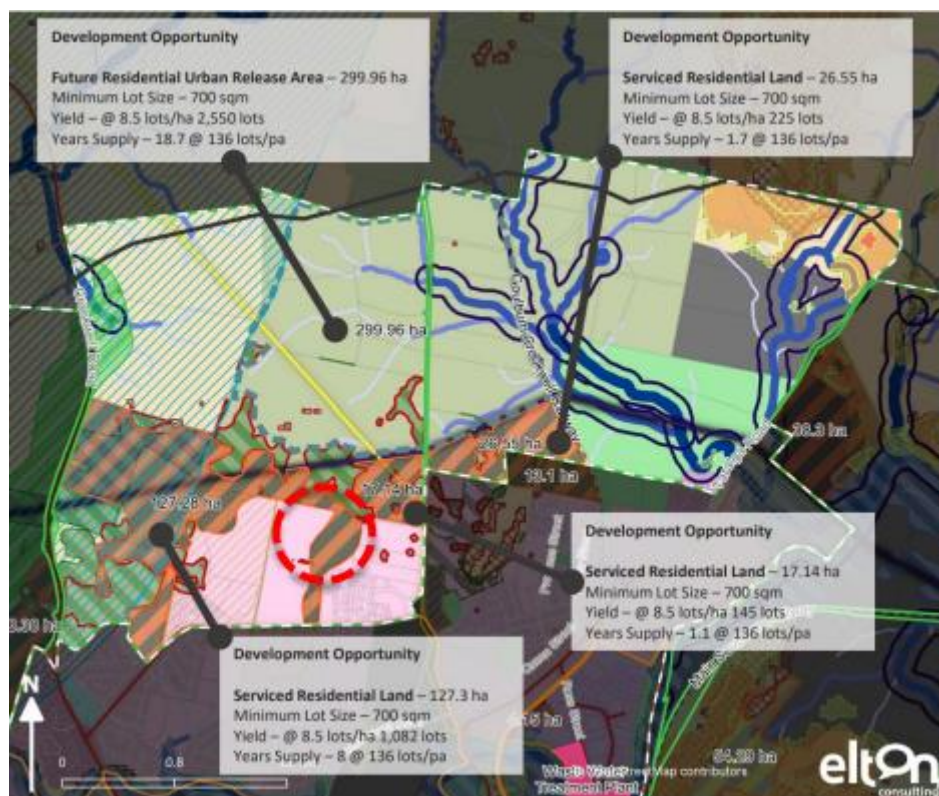
*“A range and diversity in housing type, which is contextual and affordable and is primarily centered around Goulburn and Marulan”.*

Action 4.1 is to implement and monitor the *Urban and Fringe Housing Strategy*.

Comment: The planning proposal is located on an identified opportunity site within the Strategy for urban residential development.

### Urban and Fringe Housing Strategy (UFHS)

The site is identified in the UFHS as a potential pre- 2036 opportunity area for urban infill.



**Extract from Urban and Fringe Housing Strategy – Subject Area identified in red.**

It is understood that the basis for the current RU6 Transition zoning was to avoid biodiversity significant land and to preserve land rising up to the ridgeline over the subject area. This area is relatively steeper and more visually prominent. However, this is now redundant given the existing approved subdivision extent and the preservation of land identified in the Biodiversity Development Assessment Report (BDAR) to be retained as an open space corridor.

Amendments to reflect biodiversity, reducing residentially zoned land where avoidance is required for biodiversity but adding residential land where no significant biodiversity is present, is consistent with the Strategy. It is proposed to use the C2 Conservation zone to cover the avoidance area and significant biodiversity.

To some extent the existing subdivision approval (community title lots) in the RU6 zoned portion (now part of Stage 1E) has already meant that the eventual development form of the upper portion of the site is decided (as a part of the ridgeline will be developed with approved residential lots). This would be softened in the foreground with the biodiversity avoidance area which will form a large open space corridor as part of existing approvals.

As stated in the submitted rezoning request letter:

*For those Stage 1 residential allotments approved within the RU6 Transition Zone (being the 49 allotments in proposed Stages 1E and 1F), it is noted that they are only able to be delivered under a community title scheme pursuant to the Community Land Development Act 1989. These allotments were approved in this manner as there were no minimum lot size restrictions applicable to community title subdivision in the RU6 Transition Zone at the time. The ability to undertake a community title subdivision in the RU6 Transition Zone that resulted in lots below the minimum lot size was removed from the GMLEP 2009 via Amendment No. 19, endorsed by Council on 17 November 2020 (resolution 2020/483) and made on 27 November 2020.*

*In this instance, the Proponent is seeking to re-zone these allotments R2 Low Density Residential with a 700m2 minimum lot size so as to enable them to be converted from Community Title to Torrens Title and be consistent with the remainder of the 'Blakeley's Run' Estate.*

*That part of the proposed residual allotment that is located within the assessed disturbance footprint of Stage 2 is proposed to be zoned R2 Low Density Residential so as to be consistent with the remainder of the 'Blakeley's Run' Estate. It is noted that the residual allotment will be further subdivided in the future (known as Stage 3) to create 11 low density residential allotments as well as a new residual allotment comprising all of the land zoned C2 Environmental Conservation, which will be dedicated to Goulburn-Mulwaree Council as part of a VPA [voluntary planning agreement].*

In addition to the above, the amended zoning extents (particularly the removal of the RU6 Transition zoning over the subject area) will result in better connectivity for roads/residential development between Blakeley's Run and the future subdivision of the Middle Arm Road properties.

It is considered that the planning proposal is consistent with the aims and objectives of the UFHS.

## **Site Assessment**

### Traffic and Parking

It should be noted that there is an existing approval on part of the subject area over 129 Marys Mount Road for a 205-lot subdivision.

A Traffic and Parking Assessment was undertaken primarily for the modification application to the subdivision, but this assessment also considered the impact of the rezoning of the RU6 Transition to R2 Low Density Residential. It found that:

*"...the intent of rezoning a section of the development from Ru6 to R2. This would include an additional 23 lots to be constructed, and 13 lots from the neighbouring eastern development, total of 36 lots. The additional 36 lots would have the following impacts:*

- AM Peak period – 194 vehicles to 219 vehicles (additional 26 vehicles)*
- PM Peak Period – 213 vehicles to 241 vehicles (additional 28 vehicles).*

*As the SIDRA results for stage 1 and 2 are exceptionally low, a total increase of 26 and 28 vehicles in the AM and PM peak periods respectively is not considered to impact the results. Therefore, modelling is not deemed necessary as the intersection is not deemed to reach practical capacity."*



Assessment: The submitted assessment found that the additional development associated with the rezoning would not have a meaningful impact on the capacity of the newly constructed roundabout on Marys Mount Road (immediately to the north of Kavanagh Street/Marys Mount Road intersection). Given the low level of additional development resulting from the zoning changes proposed, this position is reasonable as it would have a minor impact on the capacity of the road network.

The amended zonings will provide for better connectivity for the design of roads and residential development between the approved subdivision of Blakely's Run and the future subdivision of 110-118 Middle Arm Road.

### Contamination

#### (i) 129 Marys Mount Road.

The analytical results were all within the adopted ecological based limits for residential land use. The following extract provides the conclusions and recommendations in relation to contamination for this part of the subject area:

*Douglas Partners (DP) considers that the site is suitable for the proposed residential subdivision and for permitted uses under the current site zoning, from a site contamination perspective, subject to the following measures during any future development works:*

- *A Construction Environment Management Plan should be prepared prior to construction including an 'unexpected finds protocol' (i.e. asbestos in fill, buried waste or hydrocarbon affected soils including staining and odours and evidence of heavy pesticide use) and implemented during potential future site works; and*
- *DP considers that based on current information, the fill material within the fill platform located in the north-eastern portion of the site (north of the current residence) is not suitable for on-site reuse. The fill platform area should be disposed off-site. Prior to off-site disposal, it should be subject to a waste classification with reference to NSW EPA (2014).*
- *DP understands that the fill platform area is located within Stage 1E, which is understood to be a later development stage. DP considers the site is suitable for the proposed development, however the fill material should be disposed from site. A remediation action plan should be prepared which will provide strategies for remediation of the area, management of waste and the requirement for further testing.*

Assessment: There is a Ministerial Direction for PPs that if contamination is present on land to be rezoned residential the PP must include Phase 1 Contamination Assessment (PS1), Phase 2 Contamination Assessment (PS2) and Remediation Action plan (RAP). However, the contamination falls within an area covered by the existing development consent. Council's Development Assessment team have advised:

- *Contamination is being addressed through the DA process already.*
- *Condition 38 of MODDA/0088/2122 to DA/0311/1617 requires the provision of a Remediation Action Plan (RAP) prior to the issue of a Subdivision Works Certificate for Stage 1E.*
- *The final RAP has been approved with the approval of CC/0228/2223 (Stage 1E Earthworks Only).*

Based on the above it is considered that the Proposal can demonstrate compliance with the Ministerial Direction without the submission of additional detail, as this would be unnecessary under the circumstances.

(ii) 110-118 Middle Arm Road.

The Preliminary Site Investigation (PSI) undertaken for this site found:

*“From a review of the historical information and site inspection, we are of the opinion that the risk of gross chemical contamination within the Subject Site is generally considered to be low and therefore suitable for the proposed rezoning and included as part of the adjoining residential subdivision development of No 129 Marys Mount Road Goulburn.”*

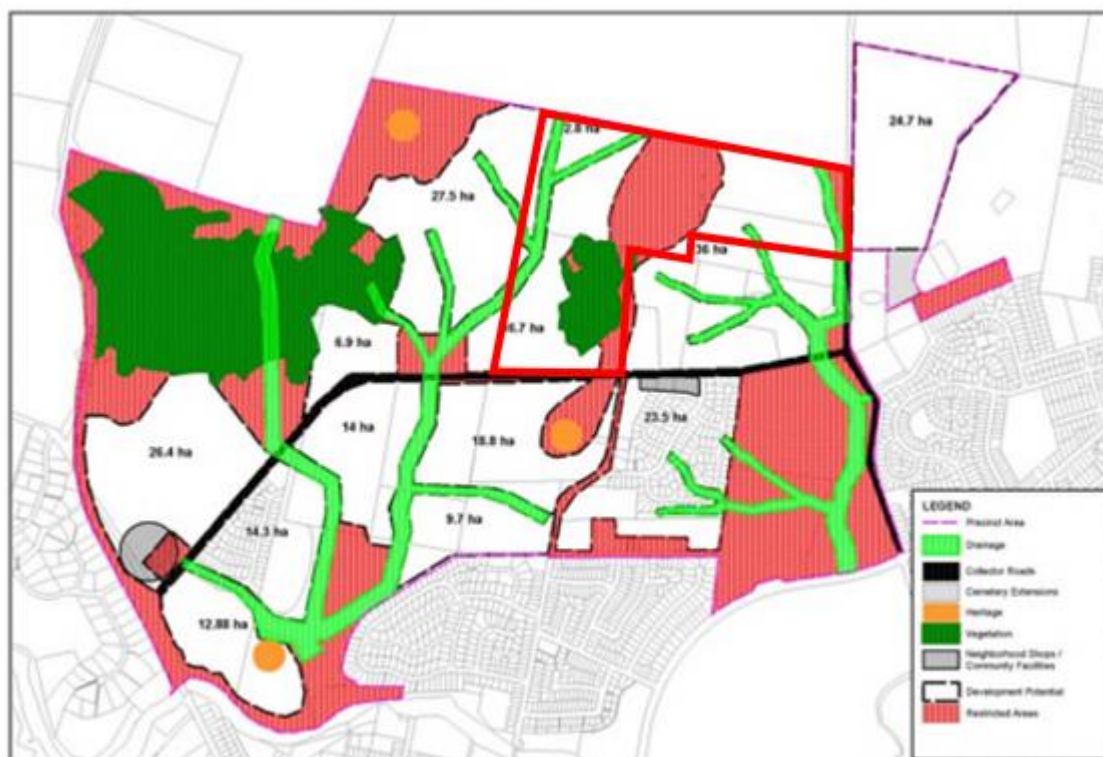
Assessment: Given the result of the PSI above and considering the extensive investigations on the adjoining site it is considered that there is sufficient information on contamination to address the Ministerial Direction on contamination.

### Flooding

The area within the subject sites proposed to be rezoned to either R2 Low Density Residential or C2 Environmental Conservation is not affected by overland flow flooding.

Flood free access to the subject area is available via the approved Marys Mount Road access to the Blakely's Run subdivision.

Council's Development Control Plan (DCP) provisions for Marys Mount already identify the drainage lines and requirement to provide for the overland flows, which are in the sections of the subject area **not affected by the zoning changes** as proposed (i.e., further to the east or west of the subject area which is more centrally located between 129 Marys Mount Road and 110-118 Middle Arm Road).



**Existing DCP Extract – Subject Area (red outline) and drainage corridors (light green).**

Council is currently negotiating the provision for downstream drainage with 82 Middle Arm Road and will also work with the developers for 110-118 Middle Arm Road in future to provide suitable drainage arrangements for this flow path. Existing approvals for the subdivision of both Teneriffe and Blakely's Run provide for drainage in accordance with the DCP.

### Water/Sewer Services

The planning proposal has not been referred to Council's Utilities Directorate given the existing DAs either approved or proposed which have already covered the water/sewer provision issue for the subject area.

### Open Space (Recreational Facilities) Blakely's Run

The adjoining Teneriffe subdivision to the west is approved and under construction and includes a playground/open space area in the upcoming stages under construction.

The second Blakely's Run DA (DA/0268/2223) is currently being assessed and includes a Planning Agreement identifying recreational open space and the potential dedication of the significant biodiversity area which will form an open space corridor.

Additionally, both Blakeley's Run and Teneriffe subdivisions are within proximity to the regional open space facility at Riverside Park.

Assessment: Based on the above, it is considered that there will be ample open space provided for in this location.

### Biodiversity

- (i) 129 Marys Mount Rd.

Assessment: This site has an approved Biodiversity Development Assessment Report (BDAR) which informs the extents of the proposed zone boundaries in this planning proposal.

- (ii) 110-118 Middle Arm Rd.

The submitted report for these sites was reviewed by Council's Environment and Biodiversity Officer following a site inspection on 30 November 2023. The review found:

*The findings of the Ecological Assessment Report are broadly supported. Based on SEED Mapping (NSW SVTM), the area historically is likely to have featured PCT 3376 Southern Tableland Grassy Box Woodland. However, the area has been historically cleared and managed as grazing land.*

*Groundcover and shrub layers have been removed entirely and replaced with exotic pasture grasses and weeds. Native vegetation is present in the form of a planted tree lane/windbreak, but this contains a mix of exotic conifers and native trees, which are mostly species that are not locally indigenous, including Eucalyptus camaldulensis, Eucalyptus globulus bicostata and Callitris glaucophylla.*

*No threatened species (ecological communities, flora or fauna) have been found to be present on the land. There is a small amount of habitat present for fauna in the form of the planted windbreak, but the trees present are relatively small and do not contain any significant nesting hollows. Removal of these trees will not exceed the BOS area clearing threshold and is not likely to constitute a significant impact on biodiversity values of the area.*

Assessment: Based on the above, there are no biodiversity constraints to the removal of the RU6 Transition zone from the Middle Arm Road sites.

### **Aboriginal Cultural Heritage**

An Aboriginal Cultural Heritage Assessment prepared in consultation with the Aboriginal community has been submitted.

Assessment: Cultural sites have been identified within the Subject Area, but all sites are located within the proposed C2 Environmental Conservation Zone area (being within the biodiversity significant area).

### **Development Control Plan 2009**

This precinct is already incorporated into the DCP, therefore, the change in the zoning will prevail in relation to the previous excluded land areas (where identified in diagrams etc). Other issues such as drainage/overland flows are already provided for. Therefore, no additional amendments in relation to this site are proposed.

Generally, some changes to highlight the requirements to widen Middle Arm Road will be incorporated into the DCP. This is discussed in more detail in a separate report considering a rezoning of 44 Middle Arm Road. The same approach is proposed to that used with the widening of Marys Mount Road, that is the dedication of 5m of frontage on either side to create a 30m wide road reserve. This matter would be negotiated with future subdivision proposals for 110-118 Middle Arm Road.

### **Local Infrastructure Contributions Plan (LICP) 2021**

The site is identified within the Goulburn Catchment of the LICP 2021.

A roundabout has been constructed to access the Blakely's Run site off Middle Arm Road.

The LICP is also collecting funds for an upgrade to Middle Arm Road (R19). The current DCP 2009 identifies Middle Arm Road as a collector road. As such, it should have a minimum 30m wide reserve (it is currently 20m). As with Marys Mount Road, the additional width can be provided through dedication of land as a part of a Planning Agreement process. A roundabout at the intersection of Marys Mount Road and Middle Arm Road (R10) is also proposed.

No changes to the LICP 2021 are anticipated because of this proposal.

### **Ministerial Directions**

The following Ministerial (Local Plan Making) Directions under section 9.1(2) of the NSW Environmental Planning and Assessment Act would apply to this planning proposal:

- Implementation of Regional Plans
- Heritage Conservation (Aboriginal Cultural Heritage)
- Sydney Drinking Water Catchments
- Flooding
- Planning for Bushfire Protection
- Remediation of Contaminated Land
- Integrating Land Use and Transport
- Residential Zones

Assessment: In principle, it is considered that the Planning Proposal and supporting documentation can address the requirements of the relevant Ministerial Directions. Further referral



and assessment of the submitted documentation will be undertaken with the relevant State agencies which may result in the need for additional information and clarification as necessary. Council is required to undertake pre-Gateway consultation with Water NSW and is unlikely to require a referral to other agencies at this stage.

### **Conclusion and Recommendations**

The proposal meets the strategic merit test in relation to State Policy and Council's *Urban and Fringe Housing Strategy*. The subject area is also considered to be suitable and capable of residential development, with most of the subject area subject to an approved subdivision.

The planning proposal will re-align zone boundaries to better reflect biodiversity constraints and facilitate a small amount of additional land for residential development. The proposal will also safeguard significant biodiversity areas as an open space corridor and lift any contradictory residential zoning to clarify this. Additionally, the rezoning of RU6 Transition land to R2 Low Density Residential will facilitate a Torrens rather than Community Title subdivision of the affected area.

It is recommended that Council proceed to prepare a planning proposal to rezone the relevant sections of the subject area as outlined in this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications identified in association with the planning proposal at this stage in the process.

### **LEGAL IMPLICATIONS**

There are no legal implications identified in association with the planning proposal at this stage in the process.

## P L A N N E D

8 September 2023

Kate Wooll  
Business Manager Strategic Planning  
Goulburn Mulwaree Council  
Locked Bag 22  
Goulburn NSW 2580

By email – [kate.wooll@goulburn.nsw.gov.au](mailto:kate.wooll@goulburn.nsw.gov.au) and [council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)

### REQUEST FOR PLANNING PROPOSAL

**Proponent:** Goulburn Estates No. 1

**Description:** Partial Re-Zoning of Land for Residential and Environmental Conservation Purposes

**Property:** Part Lots 1 and 2 DP1290900, No. 129 Marys Mount Road, and Part Lots 2 and 3 DP1290193, Nos. 110 and 118 Middle Arm Road, Goulburn NSW

Dear Kate,

We are acting on behalf of the landowner (Goulburn Estates No. 1) of Lots 1 and 2 DP1290900, Marys Mount Road Goulburn, and the landowners of Lots 2 and 3 DP1290193, who are requesting that Goulburn-Mulwaree Council prepare a Planning Proposal to re-zone part of the subject landholdings.

In preparing this request, the following technical input has been referenced and is provided to Goulburn-Mulwaree Council to support the preparation of the re-zoning Planning Proposal:

- Proposed Re-Zoning 129 Marys Mount Road – NorBE Assessment, prepared by Calibre Professional Services Pty Ltd, dated 6 February 2023.
- Ecological Assessment Report for Proposal Development at 110, 118 Middle Arm Road and 129 Marys Mount Road, Goulburn, NSW, prepared by Anderson Environment and Planning, dated 24 February 2023.
- Biodiversity Development Assessment Report for 129 Marys Mount Road, Goulburn NSW, prepared by Umwelt (Australia) Pty Ltd, dated March 2022.
- Traffic Impact and Parking Report for Stage 1 and 2 – 129 Marys Mount Road, Goulburn, prepared by Calibre Professional Services Pty Ltd, dated 31 October 2022.
- Residential Subdivision – Aboriginal Cultural Heritage Assessment and Archaeological Report 129 Marys Mount Road Goulburn, prepared by Past Traces Pty Ltd, dated 20 November 2022.
- Preliminary Site Investigation Report Proposed Residential Subdivision Development Part Lot 1 DP918039 and Part Lot 1 DP919845 No. 110 and 118 Middle Arm Road Goulburn NSW, prepared by GeoEnviro Consultancy Pty Ltd, dated February 2023.
- Report on Preliminary Site Investigation (Contamination) Proposal Residential Subdivision 129 Marys Mount Road, Goulburn, prepared by Douglas Partners Pty Ltd, dated 4 August 2022.
- Bushfire Assessment Planning Proposal 129 Marys Mount Road, Goulburn, prepared by Peterson Bushfire, dated 15 February 2023.
- Existing and Proposed Land Use and Lot Size Plans prepared by Place Logic [dated 30 August 2023].

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### Objective of Proposed Re-Zoning Request

The objective of this request is for Goulburn-Mulwaree Council to prepare a Planning Proposal seeking to amend the Goulburn-Mulwaree Local Environmental Plan 2009 (**GMLEP 2009**) by re-zoning the subject land in Zone RU6 Transition to part R2 Low Density Residential (with a minimum lot size of 700m<sup>2</sup>) and part C2 Environmental Conservation (with no minimum lot size).

### Background Context

#### **Lots 1 and 2 DP1290900, No. 129 Marys Mount Road, Goulburn**

##### Site Description and Context

The subject land owned by Goulburn Estates No. 1 is described as Lots 1 and 2 DP1290900, No. 129 Marys Mount Road, Goulburn, NSW. Informally, the subject land is known as 'Blakeley's Run'.

Collectively, the subject land is a large (circa 40.8 hectare) irregular shaped parcel of land with frontages to Marys Mount Road (south) and Middle Arm Road (east) measuring approximately 370m and 10m respectively. The subject land is currently developed comprising a moderately sized dwelling house and two ancillary outbuildings. Access to the dwelling is currently via an unsealed driveway intersecting with Marys Mount Road near to the southeast corner of Lot 1 DP1290900.

The subject land is noted to have been extensively cleared and modified as a result of its long history of agricultural use, which has altered the original woodland vegetation through successive years of pasture improvement and the grazing of livestock. The topography of the subject land is undulating – rising from Marys Mount Road towards the north, reaching its highest point at the northeast corner (near to where the existing house is located) before falling to the east and west.

Under the provisions of the GMLEP 2009, the subject land is zoned R2 Low Density Residential and RU6 Transition with a prescribed minimum lot size of 700m<sup>2</sup> and 100 hectares respectively.

Land adjoining the subject site to the west is similarly zoned and is known as 'Teneriffe' Estate. That land is currently being developed for low density residential housing (circa 400 residential allotments ranging in size from 700m<sup>2</sup> to 1,000m<sup>2</sup>). Lot 1021 DP1175397, No. 119 Marys Mount Road, adjoining the subject site to the east is also similarly zoned and is the subject of Development Consent No. DA/0100/1819 (dated 5 April 2019) for a 25-lot community title subdivision. Land adjacent to the south and east generally comprises low density residential developments with the land to the north zoned RU6 Transition and currently used for agricultural pursuits.

The aerial images included at **Attachment 1** show the site in its local and site-specific context.

##### Development Approval Context

Goulburn-Mulwaree Council granted a deferred commencement development consent for the development of the land subject to the terms and conditions detailed in Development Consent No. DA/0311/1617 dated 3 July 2018.

The approved development comprises:

- Residential subdivision consisting of 205 allotments including:
  - Torrens title subdivision of land zoned R2 Low Density Residential to create 156 allotments.
  - Community title subdivision of land zoned RU6 Transition to create 49 allotments including one for the existing residence.
  - One (1) residual allotment (containing structural woodland and derived native grassland) to be maintained in perpetuity under a plan of management.
- Associated civil work, landscaping and fencing.

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- Demolition of existing shed.
- Dedication of land to Council as drainage reserve area.

Goulburn Estates No. 1 purchased the subject land in mid-2020 and has since satisfied the Deferred Commencement Conditions at Schedule A of the Development Consent. The Operational Consent was issued on 19 April 2023.

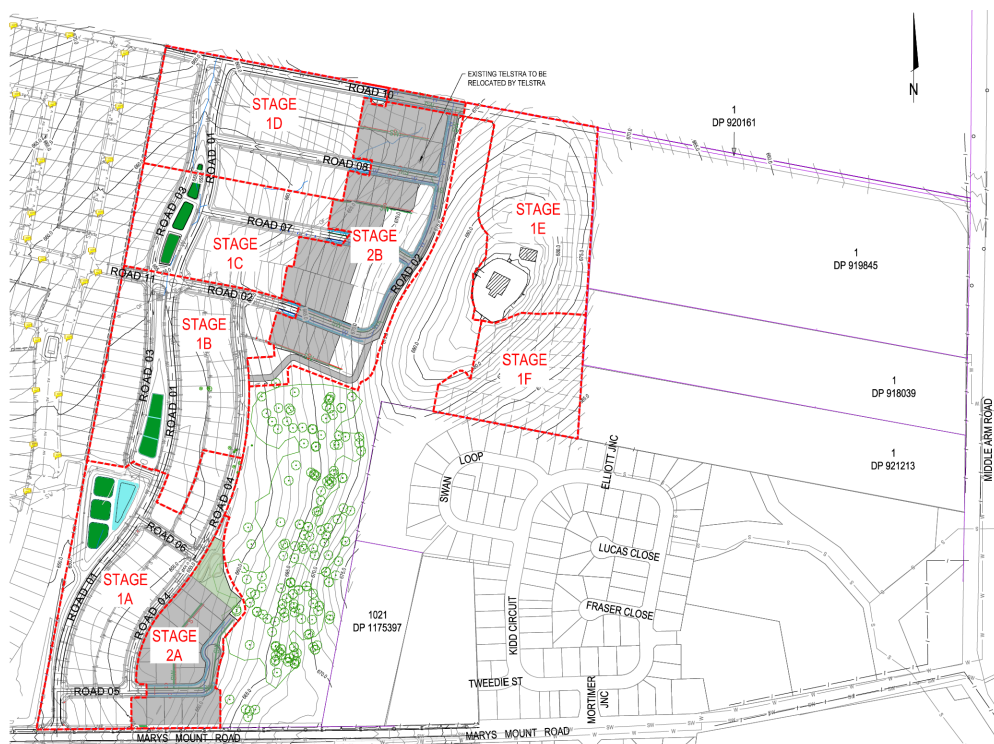
On 12 January 2022, Goulburn Estates No. 1 lodged a Modification Application (MODDA/0088/2122) to split the approved Stage 1 subdivision into six (6) stages, being Stages 1A – 1F, to augment the bulk earthworks program and to revise the timeframe for the execution of a Voluntary Planning Agreement (VPA) to be prior to the issue of a Subdivision Works Certificate for Stage 1A. The Modification Application was determined (approved) on 3 May 2023.

In relation to the remainder of the subject land, Goulburn Estates No. 1 lodged a Development Application (DA/0268/2223) on 21 December 2022 seeking approval for Stage 2, being:

- Torrens title subdivision of land zoned R2 Low Density Residential to create 55 allotments over two (2) stages (Stages 2A and 2B) and one (1) residual allotment for future subdivision comprising land zoned R2 Low Density Residential and RU6 Transition, and
- Associated civil construction works, landscaping and fencing (including the provision of pedestrian/shared pathways and a pocket park/playground).

DA/0268/2223 is currently under assessment and remains undetermined.

The general arrangement of the Stage 1 and 2 subdivisions is shown in **Figure 1** below.



**Figure 1:** Stage 1 and 2 Subdivision Arrangement (Extract from Services and Features Plan, Drawing No. 21-000488 DA-D001, prepared by Calibre Professional Services Pty Ltd)

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For those Stage 1 residential allotments approved within the RU6 Transition Zone (being the 49 allotments in proposed Stages 1E and 1F), it is noted that they are only able to be delivered under a community title scheme pursuant to the *Community Land Development Act 1989*. These allotments were approved in this manner as there were no minimum lot size restrictions applicable to community title subdivision in the RU6 Transition Zone at the time. The ability to undertake a community title subdivision in the RU6 Transition Zone that resulted in lots below the minimum lot size was removed from the GMLEP 2009 via Amendment No. 19, endorsed by Council on 17 November 2020 (resolution 2020/483) and made on 27 November 2020.

In this instance, the Proponent is seeking to re-zone these allotments R2 Low Density Residential with a 700m<sup>2</sup> minimum lot size so as to enable them to be converted from Community Title to Torrens Title and be consistent with the remainder of the 'Blakeley's Run' Estate.

In relation to the proposed Stage 2 residual allotment, the majority of the area has been identified as comprising moderate to high condition 'Yellow Box - *Blakely's Red Gum Grassy Woodland on the Tablelands, South-Eastern Highlands Bioregion*' as detailed in the Biodiversity Development Assessment Report (BDAR) prepared by Umwelt (Australia) Pty Ltd included with this correspondence. This land is proposed to be retained and maintained as an ecological corridor, creating a central area of open space and outlook for the future residents and visitors of 'Blakeley's Run'. To reflect this outcome, it is proposed to re-zone this land from RU6 Transition to C2 Environmental Conservation with no minimum lot size.

That part of the proposed residual allotment that is located within the assessed disturbance footprint of Stage 2 is proposed to be zoned R2 Low Density Residential so as to be consistent with the remainder of the 'Blakeley's Run' Estate. It is noted that the residual allotment will be further subdivided in the future (known as Stage 3) to create 11 low density residential allotments as well as a new residual allotment comprising all of the land zoned C2 Environmental Conservation, which will be dedicated to Goulburn-Mulwaree Council as part of a VPA.

On the basis that the proposed R2 Low Density Residential zoned areas all form part of the assessed disturbance footprints in the BDAR, the re-zoning proposal will not change the outcome of the BDAR – being that the proposed developments will not have a significant and irreversible impact (SAII) on any threatened species or endangered ecological community within the subject site.

Refer to the Existing and Proposed Land Use and Lot Size Plans prepared by Place Logic included with this correspondence, which detail the existing and proposed zoning layouts.

### **Part Lots 2 and 3 DP1290193, Nos. 110 and 118 Middle Arm Road, Goulburn NSW**

#### Site Description and Context

Lot 2 DP1290193, No. 110 Middle Arm Road, Goulburn is currently owned by B & M Evans.

Lot 3 DP1290193, No. 118 Middle Arm Road, Goulburn is currently owned by W & W Kent.

Both allotments are developed for rural residential purposes, with dwellings and ancillary structures generally positioned with large setbacks (circa 250m+) to Middle Arm Road. The balance of the allotments is vacant and predominantly comprises exotic grass species with sporadic stands of planted native and exotic trees/shrubs – consistent with historical under-scrubbing and routine management of the land. Access to the dwellings is via individual driveways intersecting with Middle Arm Road.

The topography of the land is noted to be sloping – falling from the western property boundaries towards Middle Arm Road to the east. Within the setback areas to Middle Arm Road, both properties comprise moderately sized farm dams.

Under the provisions of the GMLEP 2009, the subject land is predominantly zoned R2 Low Density Residential with a prescribed minimum lot size of 700m<sup>2</sup>. A very small portion of the subject land is zoned RU6 Transition with a prescribed minimum lot size of 100 hectares.

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Land adjoining to the west (being Lot 2 DP1290900) forms part of 'Blakeley's Run' Estate (discussed above). Land adjoining to the south (being Lot 1 DP1290193) is developed for rural residential purposes, comprising a moderately sized dwelling and ancillary structures positioned central to the allotment. Land distant to the east on the opposite side of Middle Arm Road is zoned for low density residential development, which has not yet been developed. As such, the land is currently utilised for rural/agricultural purposes. The Kenmore Cemetery, which is on land zoned SP2 Cemetery, is also located on the opposite side of Middle Arm Road generally to the southeast of Lot 2 DP1290193.

The aerial images included at **Attachment 2** show the sites in their local and site-specific context.

So as to be consistent with the proposed re-zoning at the adjoining 'Blakeley's Run' Estate as well as with the existing zoning pattern to the east and south, it is proposed to re-zone those areas of Lots 2 and 3 DP1290193 zoned RU6 Transition to R2 Low Density Residential Zone.

Refer to the Existing and Proposed Land Use and Lot Size Plans prepared by Place Logic included with this correspondence, which detail the existing and proposed zoning layouts.

### Rationale for Proposed Re-Zoning

Rezoning the subject land R2 Low Density Residential Zone is considered to be favourable outcome for all future landowners as it ensures that all allotments created within the Marys Mount Road precinct are zoned the same and that future landowners are not subject to body corporate fees or maintenance and upkeep requirements associated with any Community Title common property (community association land).

It is understood that the intent of the RU6 Transition Zone is to:

- To protect and maintain land that provides a transition between rural and other land uses of varying intensities or environmental sensitivities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

In relation to the Blakeley's Run and Teneriffe Estate developments as well as the land zoned R2 Low Density Residential to the east, the RU6 Transition Zone works as a buffer between the existing and future residential land uses and areas of environmental value within Zone C3 Environmental Management distant to the north.

Noting that the buffer provided by the existing RU6 Zone extends circa 2km to the north, the proposed adjustment to the zone boundary is not considered to erode the function of the RU6 Transition Zone, which is to provide a transition between rural and other land uses of varying intensities or environmental sensitivities. On this basis, the proposed re-zoning is considered to be appropriate.

The proposed re-zoning is also considered to be consistent with the recommendations of Council's adopted *Urban and Fringe Housing Strategy (UFHS)*. Specifically, the subject land is directly identified as an urban release area in the Middle Arm Precinct under the UFHS (refer to **Figure 2** below). This means that the area is identified as being suitable for subdivision to create 700m<sup>2</sup> residential allotments subject to relevant site-specific environmental assessments and development approval processes.

Additionally, and as detailed previously, the subject land is already subject to a development approval for the creation of 205 residential allotments under DA/0311/1617 and is the subject of a current Development Application (DA/0268/2223) for the creation of a further 55 residential allotments. As such, all relevant site planning considerations have been previously assessed and no further assessments, including biodiversity, contamination, Aboriginal cultural heritage, water catchment protection or bushfire risk are required for the purposes of the Planning Proposal – as it relates to the land within Blakeley's Run Estate. A copy of these previous assessments has been included with this correspondence so as to demonstrate that the land is suitable for the future residential use.

In relation to the land zoned RU6 Transition within the subject Lots 2 and 3 DP1290193, site-specific assessments have been prepared by relevant technical consultants to address matters such as biodiversity, contamination, Aboriginal cultural heritage, water catchment protection and bushfire risk.

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A summary of the key findings of these technical assessments is included below. In short, the technical assessments demonstrate that the subject land is suitable for future residential use.

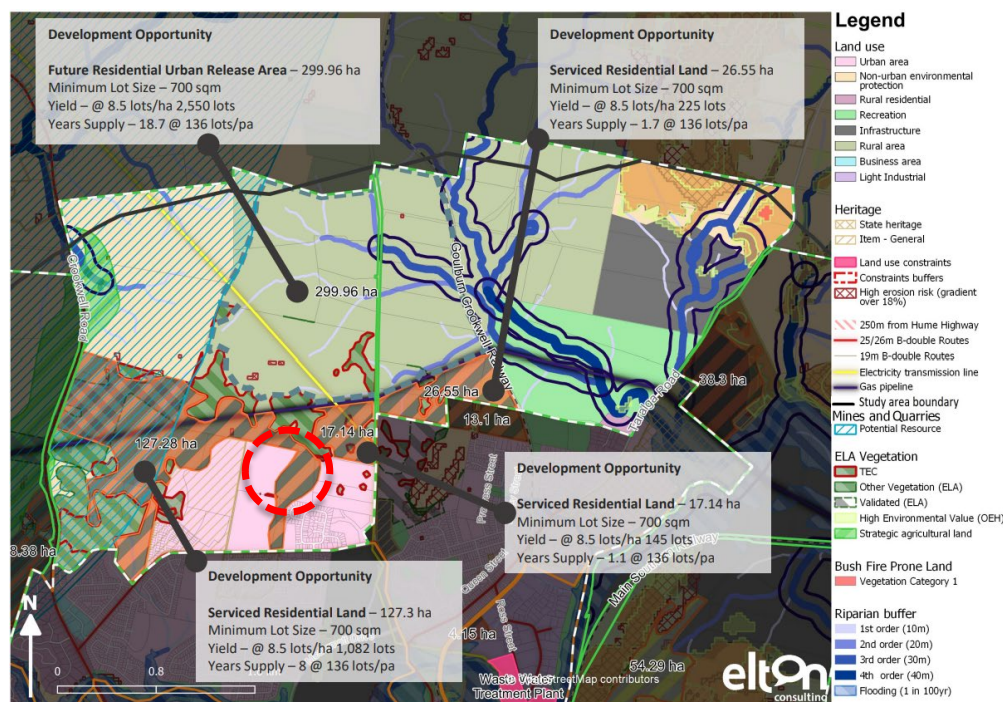


Figure 2: Extract from *Urban and Fringe Housing Strategy* (approximate location of the subject land outlined red)

### Biodiversity

An Ecological Assessment Report [dated February 2023] was prepared by Anderson Environment and Planning (AEP) so as to indicate the likelihood of the proposed re-zoning (and future residential development of the land) having a significant impact on potentially occurring threatened species or ecological communities.

The results of the targeted fieldwork and review of regional vegetation mapping confirmed historical clearing and routine management of the mid and understory (under scrubbing). A stand of planted native and exotic trees was identified within the western section of the site and was representative of a planted windbreak. A small portion of native groundcovers mixed in with predominantly exotic grass species is found throughout the remainder of the site. Importantly, no threatened flora species were identified.

Plant Community Type (PCT) 3376 – *Southern Tableland Grassy Box Woodland* is mapped in patches surrounding the site with the closest patch located to the southwest within Blakeley's Run Estate. That patch of PCT 3376 is to be retained and maintained as part of the Blakeley's Run ecological corridor, which is proposed to be zoned C2 Environmental Conservation.

The completed habitat and fauna surveys did not identify any hollows or nests or threatened fauna within the site.

Assessment under the five-part test determined that no significant impacts upon threatened entities listed under the NSW Biodiversity Conservation Act 2016 (BC Act) are likely to occur if mitigation measures are implemented. Further, consideration of the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) revealed that impacts on Matters of National Environmental Significance (NES) are unlikely occur and that a referral to the Commonwealth Department of Climate Change, Energy, the Environment and Water (DCCEEW) was not required.



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Collectively, the Ecological Assessment Report (**EAR**) and BDAR demonstrate that the proposed re-zoning (and future residential development of the land) will not significantly impact ecological value and will facilitate the protection and conservation of the majority of high-quality native vegetation within an ecological corridor. On this basis, the re-zoning proposal will satisfy the relevant Section 9.1 Ministerial Directions in relation to biodiversity and conservation as well as the relevant requirements of State Environmental Planning Policy (Biodiversity and Conservation) 2021.

### Contamination

A Preliminary Site Investigation [dated 7 February 2023] was prepared by GeoEnviro Consultancy Pty Ltd to assess the likelihood of significant land contamination and the suitability of the subject site for future residential use. The Investigation was conducted in accordance with the guidelines set by the Australian and New Zealand Conservation Council (**ANZECC**) and NSW Environment Protection Authority (**NSW EPA**) and concluded that gross chemical contamination within the subject site was a low risk. As such, the site was deemed to be suitable for the proposed re-zoning (and future residential use).

Given the above, the re-zoning proposal will satisfy the relevant Section 9.1 Ministerial Direction No. 4.4 – Remediation of Contaminated Land and the relevant requirements of Chapter 4 – Remediation of Land of State Environmental Planning Policy (Resilience and Hazards) 2021.

### Aboriginal Cultural Heritage

Lots 2 and 3 DP1290193 were assessed as part of the Aboriginal Cultural Heritage Assessment [dated 20 November 2022] prepared by Past Traces Pty Ltd to accompany DA/0268/2223. With reference to Section 8 of the Assessment, the subject site does not contain heritage sites or areas of Potential Archaeological Deposit (**PAD**). As such, no further Aboriginal heritage investigations are required.

It is therefore considered that the re-zoning proposal will satisfy Section 9.1 Ministerial Direction No. 3.2 – Heritage Conservation and the relevant requirements of the *National Parks and Wildlife Act 1974*.

### Water Catchment Protection

Calibre Professional Services Pty Ltd have prepared a letter of advice [dated 6 February 2023] regarding the proposed re-zoning of Lots 2 and 3 DP1290193. On the basis that these allotments fall to the east towards Middle Arm Road, they are unable to be connected into the reticulated stormwater and sewer infrastructure installed as part of the development of Blakeley's Run Estate. As such, the future developer of Lots 2 and 3 DP1290193 will need to demonstrate that stormwater runoff will be treated to NorBE water quality targets to the satisfaction of Council and WaterNSW. The future developer will also need to ensure the provision for the drainage of sewer towards Middle Arm Road.

On this basis, the re-zoning proposal will satisfy Section 9.1 Ministerial Direction Nos. 3.3 – Sydney Drinking Water Catchments and 3.10 – Water Catchment Protection as well as the relevant requirements of Part 6.5 – Sydney Drinking Water Catchment of State Environmental Planning Policy (Biodiversity and Conservation) 2021.

### Bushfire

A Strategic Bushfire Assessment Report [dated 15 February 2023] was prepared by Paterson Bushfire to accompany this request for re-zoning. As detailed at Section 1.3 of the Report, the subject land includes that associated with Blakeley's Run as well as Lots 2 and 3 DP1290193. The Report concludes that the proposed re-zoning satisfies Ministerial Direction No. 4.3 – Planning for Bushfire Protection and the requirements of Planning for Bushfire Protection 2019 via the provision of compliant bushfire protection measures, including compliant asset protection zones (**APZs**), road access design and fire hydrant location.

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### Conclusion

As detailed above, the Proponent seeks Council's support for the re-zoning of land from RU6 Transition with a 100 hectare minimum lot size, to part R2 Low Density Residential with a corresponding 700m<sup>2</sup> minimum lot size and part C2 Environmental Conservation with no minimum lot size.

The purpose of the proposed re-zoning is to achieve consistency in the titling mechanism for all residential allotments within Blakeley's Run, to conserve areas identified as comprising high biodiversity value, and to rationalise the relevant Land Zoning and Lot Size Maps so as to remove small redundant areas of land zoned RU6 Transition.

The proposed re-zoning is deemed to be consistent with Council's adopted UFHS. Further to this, the land has been found to be suitable for the intended future residential use without compromising the intent of the RU6 Transition Zone adjoining to the north – which provides an almost 2km buffer to land zoned C3 Environmental Management.

We trust that the information contained herein will assist you in your consideration of the proposed re-zoning request. However, should additional information be required, please do not hesitate to contact the undersigned on 0457 786 776 or [elizabeth@planned.net.au](mailto:elizabeth@planned.net.au).

Yours sincerely,

*Elizabeth Slapp*

**Elizabeth Slapp RPIA**  
Senior Town Planner



### Attachments:

1. Aerial images of No. 129 Marys Mount Road, Goulburn.
2. Aerial images of Nos. 110 and 118 Middle Arm Road.

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# P L A N N E D

ATTACHMENT 1 – Aerial Images of No. 129 Marys Mount Road, Goulburn



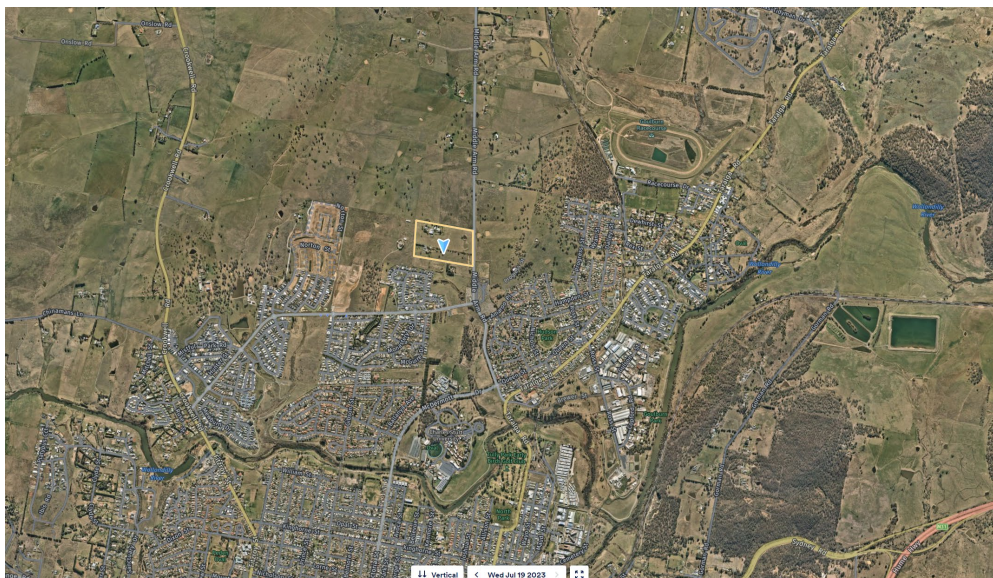
(Source: [MapBrowser | Nearmap](#), accessed 9 September 2023)

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ATTACHMENT 2 – Aerial Images of Nos. 110 and 118 Middle Arm Road, Goulburn



(Source: [MapBrowser](#) | [Nearmap](#), accessed 9 September 2023)

TOWN PLANNING SOLUTIONS

**16.4 PLANNING PROPOSAL - 44 MIDDLE ARM ROAD, GOULBURN**

**Author:** Business Manager Strategic Planning  
Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Planning Proposal - 44 Middle Arm Rd [↓](#) 

<b>Reference to LSPS:</b>	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
<b>PP Number:</b>	Council Ref: REZ_0001_2324 Planning Portal Ref: PP_2023_1505

**RECOMMENDATION**

That:

1. The staff assessment report on the planning proposal to rezone 44 Middle Arm Road, Goulburn be received.
2. Council prepares a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 by rezoning land located at 44 Middle Arm Road (lot 2 DP 569505) from RU6 Transition to R2 Low Density Residential (and 700m2 minimum lot size) and RE1 Public Recreation (where overland flow areas are identified), with no minimum lot size. The planning proposal will also include an amendment to the land use table for the RE1 Public Recreation Zone by adding “drainage” as a permissible use subject to consent within Part 3.
3. The planning proposal, once prepared, be submitted to the NSW Department of Planning and Environment for a gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act, 1979*.
4. The NSW Department of Planning and Environment be advised that Council wishes to be identified in the gateway determination as the delegated plan making authority for this planning proposal.
5. If the Department of planning and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.
6. Council prepares and exhibits an amendment to the Goulburn Mulwaree Development Control Plan 2009 to incorporate this site.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**INTRODUCTION**

Council accepted a planning proposal (PP) for assessment for 44 Middle Arm Road, Goulburn (**the subject site**) on 13 July 2023. The PP is requesting a mapping amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* to rezone the subject site from RU6 Transition to R2 Low Density Residential with an associated amendment of the minimum lot size from 10ha to 700m2. If rezoned as proposed, the site is likely to yield approximately 93 residential lots.

This report recommends that Council proceed with the planning proposal subject to the inclusion of some land being zoned RE1 Public Recreation to cater for drainage, easements, and overland flows.

A copy of the submitted PP is provided in **Attachment 1**.

## ASSESSMENT

### Strategic Context

#### State Government Policy

The supply of housing is a key NSW Government Priority as identified in *Housing 2041 – NSW Housing Strategy*, Goulburn Mulwaree Council is aware that the vacancy rate for rental properties is currently 0.9% which clearly indicates that supply is not meeting demand. This planning proposal is seeking to extend the existing R2 Residential Zone to the north as identified in the adopted *Urban and Fringe Housing Strategy* to meet demand.

#### South East and Tablelands Regional Plan (SETRP) 2036

Goal 4 of the SETRP is “environmentally sustainable housing choices”. The relevant directions to the Plan are:

- *Direction 24: Deliver greater housing supply and choice.*

Comment: This direction involves the preparation of a local housing strategy to provide for a diversity in housing types and a surplus supply of residential land to meet projected needs. Council has prepared an *Urban and Fringe Housing Strategy*. The Strategy has identified opportunities for a diversity of housing supply with infill areas around the Goulburn CBD identified as we all an extension to a range of other residential zones. The proposed R2 Low Density Residential Zone is relatively flexible as it allows a range of housing types (excluding residential flat buildings).

- *Direction 25: Focus housing growth in locations that maximize infrastructure and services.*

Comment: It is considered that this proposal complies with the direction as it provides for a contiguous expansion of infrastructure/services. The site is located within 4km of the Goulburn CBD and hospital and within 1.5km of Mulwaree High School, and 2km of the riverside walkways that link to regional open space such as Riverside Park. There are existing bus routes in North Goulburn that pass through the intersection of Middle Arm Road and Marys Mount Road. A school bus route uses Middle Arm Road and passes this site.

- *Direction 27: Deliver more opportunities for affordable housing.*

Comment: The planning proposal adds to the supply of residential land available in Goulburn which contributes to making housing more affordable. The proposed R2 Low Density Residential Zone is relatively flexible and permits a range of dwelling typologies except for residential flat buildings.

#### Local Strategic Planning Statement (LSPS)

The LSPS vision for housing is:

*“A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan”.*

Action 4.1 is to implement and monitor the *Urban and Fringe Housing Strategy*.

Comment: The planning proposal is located on an identified opportunity site within the Strategy for urban residential development.



### Urban and Fringe Housing Strategy (the Strategy)

The subject site is located within the Middle Arm Precinct of the Strategy and is identified as an opportunity site for serviced residential with a minimum lot size of 700m<sup>2</sup> as per the diagram below (Figure 1).

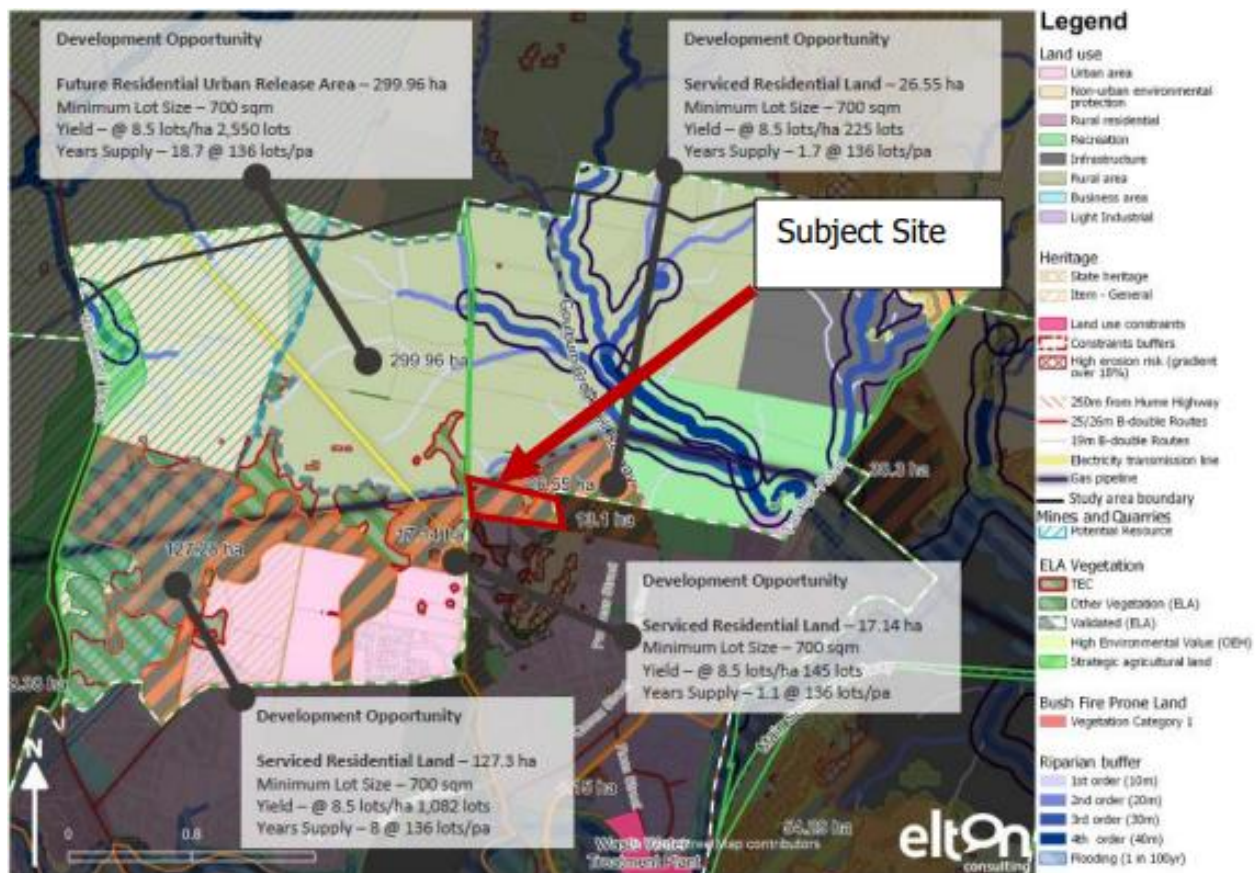


Figure 1- Extract from Urban and Fringe Housing Strategy

The site meets several criteria for serviced residential from the Strategy as it:

- Can be connected to Council's reticulated water and sewer infrastructure.
- Provides for a logical and contiguous extension to an adjoining residential zone to the south.
- Is not identified as subject to flooding beyond identified drainage/overland flow areas.
- Would have limited impact on heritage or biodiversity if developed.
- Not identified as State Significant Agricultural Land.

The Strategy also identifies constraints for this precinct in particular:

- Potential presence of Box Gum Woodland and Derived native Grasslands, this vegetation community is now identified as a Critically Endangered Ecological Community (CEEC). This CEEC has been identified to the east of this site.
- Extension to existing water and sewer services will be required. It is likely that water can be serviced up to 690AHD from the existing reservoirs (the site is below this level with it reaching around 674 AHD at its highest point). A sewer pumping station may be required.



- Location of noise generating development further to the east (i.e., racecourse and Police Driver Training Centre on Taralga Road.
- APA High Pressure Gas Pipeline.

### Subject Site

The site is located at 44 Middle Arm Road (Lot 2 DP 569505), Goulburn and is accessed via Middle Arm Road which is classified as a local road. It is currently zoned RU6 Transition (with a 20ha minimum lot size for subdivision). The site is located immediately to the north of the R2 Low Density Residential Zone extent on Middle Arm Road.

The site is approximately 11.7ha and is predominantly cleared grazing land with a dwelling, ancillary rural infrastructure and two dams. The site at its highest point is approximately 674 AHD in the southeastern corner and slopes down towards the dwelling with the western portion of the site having a gentler slope down to the northwestern corner which is the lowest point (approximately 652m AHD). The APA high pressure gas pipeline crosses the northwestern boundary of the property (orange line). An electricity and optical fibre easement are also located over the gas pipeline area. Additionally, the Highland Source water pipeline (blue line) is located along the southern boundary (**Figure 2**).



**Figure 2 -Aerial Photo with Location of HSP (blue) and APA Gas Pipelines (orange)/Electricity Easements (lilac)**

The site is crossed by two water courses, one in the vicinity of the gas pipeline in the northwestern corner and the other running north- south through one of the dams (**Figure 3**).



**Figure 3 - Water courses**

Council's overland flow mapping indicates some potential for localized flooding around the water courses. Most of the site is unaffected by flooding and is not affected by riverine flooding.

The entirety of the site is identified as bushfire prone land.

The site is not identified as significantly contaminated land by the EPA nor identified as potentially contaminated land on Council's mapping.

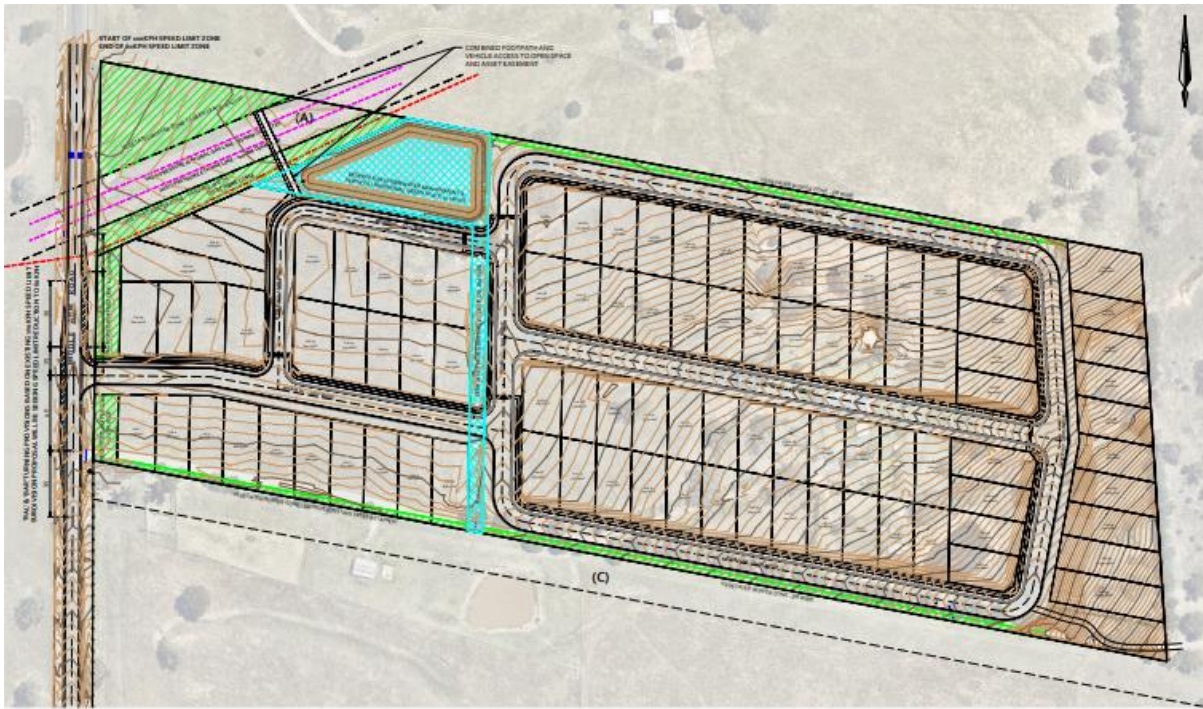
The site is not located within proximity to any items of environmental heritage listed under the Goulburn Mulwaree Local Environmental Plan. The closest heritage item is St Patrick's Cemetery and Chapel. Due to the topography and distance of the site from the cemetery it is considered that the proposal will have not have a negative impact on the significance of the cemetery or chapel and its setting.

Currently there are no Council reticulated water and sewer services that extend to this property. The site is identified as an urban opportunity area in the Strategy and will require an extension of services to achieve 700m<sup>2</sup> lots.

### **The Planning Proposal**

The Planning Proposal is seeking to amend the zoning and minimum lot size maps under *Goulburn Mulwaree Local Environmental Plan (GM LEP) 2009* for this site to R2 Low Density Residential with a minimum lot size of 700m<sup>2</sup>.

A concept master plan has been submitted with the application detailing a potential lot layout, access, drainage, utilities, vegetated buffer areas and bushfire asset protection zones as per the plan below (**Figure 4**).



**Figure 4 -Concept Plan – detailing lot layout, roads, vegetated buffers (green), and stormwater infrastructure (light blue).**

The concept includes a BAL/BAR intersection to Middle Arm Road and internal roads (with many lots protected by a perimeter road). The road hierarchy is generally compliant with DCP requirements for road widths with the primary (level 1 access) road being 20m wide and secondary (level 2 access) road 18m wide, and one shorter internal (level 3 access) road serving up to 8 lots being 15m wide.

#### Minimum lot size (MLS) and connectivity to other undeveloped land zoned residential or identified for future residential.

The planning proposal identifies a minimum lot size (MLS) of 700m<sup>2</sup> across the site. This minimum lot size is consistent with the existing zoning and MLS of land immediately to the south. It is also consistent with that proposed in the Strategy for land immediately to the north and west.

Land to the east is also identified as an opportunity area in the Strategy but has yet to be further assessed in relation to potential biodiversity values.

#### Visual Impact

It is important to note that the future context for this site will be within a residential setting surrounded by residential on other sites (except for land to the west which may be more constrained due to biodiversity), due to the current zoning of the land to the south and the identified future urban areas in the *Urban and Fringe Housing Strategy* to the north and west.

The subject site sits at a lower elevation to the land on the eastern boundary and southern boundaries and will generally be more visible when approached from the north via Middle Arm Road.

#### Open Space



The proposal identifies a vegetated buffer zone/green space in the northeast corner of the site between Middle Arm Road and the Gas Pipeline easement. The closest local park to this site is located on Amaroo Drive which is 1.3km from the site. The triangular area on the northern side of the electricity /gas pipeline easement is approximately 3000m<sup>2</sup> this increases to an area of approximately 6200m<sup>2</sup> including the easement.

A voluntary planning agreement is likely to be required for this development as it involves the potential dedication of land to Council for stormwater drainage structures etc. There is potential to use other land adjoining the drainage corridor more centrally within the subdivision for additional recreational space such as a playground.

#### Contamination

A preliminary and detailed contamination assessment has been submitted for the site, with the detailed assessment including a remedial action plan. Contamination of the site is likely limited to the existing house and garage (asbestos, lead paint etc.) and sheds (chemicals, herbicides, glyphosate etc.). The remedial action plan addresses the ongoing requirements pre and post demolition for these existing structures. The detailed report states:

*“Based on the investigative site inspection conducted in March 2023, and in conjunction with the PSI report, the other areas show that the potential for contamination and the risk to human and environmental health is low.”*

Given the above findings, the planning proposal would be compliant with the Ministerial Direction on contamination where rezoning to a more sensitive use (such as residential) is proposed.

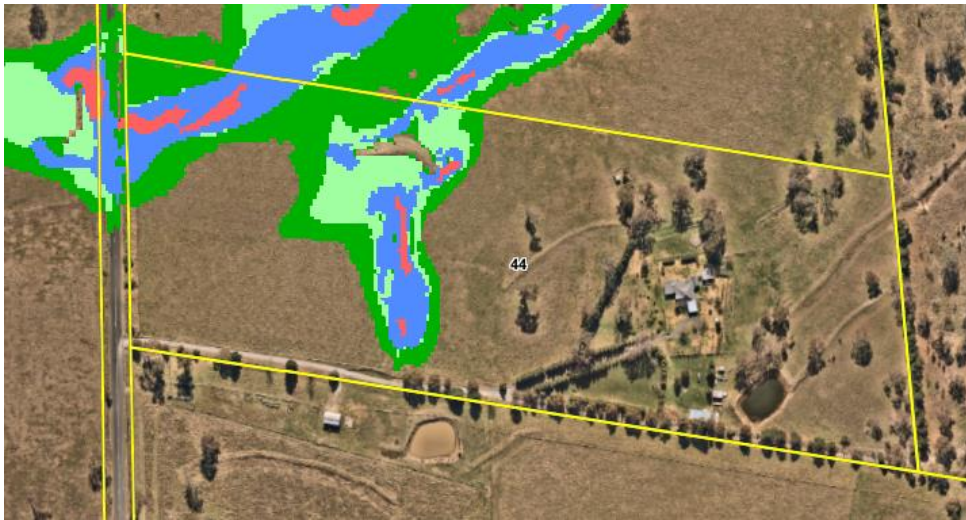
#### Water Quality

The site is located within the Sydney drinking water catchment. Accordingly, the Planning Proposal will require consultation with Water NSW. The proponent has submitted a Water Cycle Management Study (WCMS) in support of the application.

The WCMS has found that based on the concept subdivision plan that stormwater conveyance and treatment measures can achieve the neutral or beneficial effect (NorBE) test.

#### Flooding

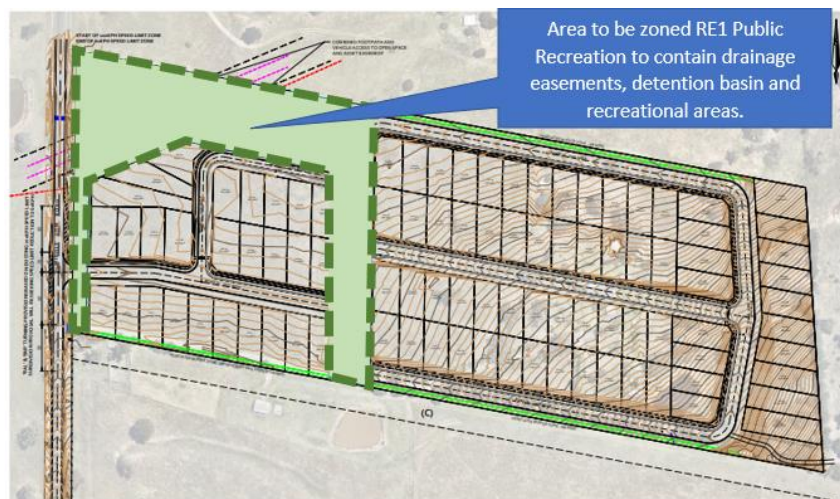
The site is not identified as flood prone in the Goulburn Floodplain Risk Management Study and Plan 2022 (noting that this flood study focuses on riverine and major tributary flooding). Council's overland flow modelling does identify drainage corridors running across the northwestern portion of the site and an internal north-south corridor. This mapping identifies that the most affected areas using flood planning constraint categories (FPCCs) with red being the most hazardous, blue being the next most hazardous through to dark green which is the least affected and being up to the probable maximum flood level (**Figure 5**).



**Figure 5 - Overland flow flooding – FPCC categories**

Ministerial Direction 4.1 states that a Planning Proposal must not permit development in floodway areas amongst other specified matters. It is considered that one of the best safeguards to prevent unsuitable development in floodways is to zone areas currently identified as overland flow paths to a zone that does not permit development such as dwellings but will permit recreation areas and roads. In urban areas the RE1 Public Recreation Zone tends to be used where there are no areas of significant biodiversity to be avoided. This zone permits both roads and recreation areas such as parks.

To avoid development where the flow path is identified (and flood prone land) it is recommended to zone this area RE1 Public Recreation (**Figure 6**). This zone prohibits dwellings, but permits recreation areas (parks/playgrounds, and roads). In this way Council can ensure that no development will occur in the floodway and that this land can also be used for additional recreational purposes where the opportunity may arise.



**Figure 6 - Proposed RE1 Public Recreation Zone**

The RE1 Public Recreation Zone does not permit “drainage” as a separate use even though much of the drainage associated with larger subdivisions is rezoned to RE1 Public Recreation once dedicated (and was considered as ancillary to the residential subdivision during assessment). Drainage is defined as follows:

**drainage** means any activity that intentionally alters the hydrological regime of any locality by facilitating the removal of surface or ground water. It may include the construction, deepening, extending, opening, installation or laying of any canal, drain or pipe, either on the land or in such a manner as to encourage drainage of adjoining land.

To ensure that future drainage can be provided it is recommended that “drainage” be added as a permissible use subject to consent within Part 3 of the land use table for the RE1 Public Recreation zone.

## Internal Referrals

### Utilities Directorate (Water and Sewer Servicing)

- *Utilities have advised that they need additional information in relation to water supply. They have requested additional modelling to show that the lots are receiving the minimum serviceable pressure as outlined in Council’s standards and as well as sufficient pressure for firefighting purposes. We can provide a pressure test at the water main along Middle Arm Road upon application to assist with this modelling. The reservoir feeding the water main along Middle Arm Road is at Addison St and at a height of 715m.*
- *For the sewer, the SPS would need to be designed to accommodate the additional flows within the development due to most lots having the potential for secondary dwellings/dual occupancies, and the resulting flows out of the SPS will need to be modelled within the existing sewer main receiving the flow to show that these additional flows can be accommodated within the sewer infrastructure off Middle Arm Rd.*

Assessment: The above advice has been passed on to the applicant for action, and a water pressure test has been provided to the proponent which would indicate that theoretically water pressure to Council’s standard can be achieved for the site. The modelling is still required and is being undertaken, however, this is a matter which can be resolved with work arounds (such as additional water storage to maintain pressure for more elevated parts of the property) should this be required.

Utilities has advised that the design of the sewer pumping station and modelling can be undertaken as a part of the development application process.

### Operations Directorate (Access, Drainage, Flooding)

Aucie Consulting on behalf of Council’s Operations Directorate has provided the following advice (in italics) in relation to various aspects of the proposal:

## Assessment of Traffic and Parking Assessment Report

### Existing Road Network

*Middle Arm Road – is a local Collector Road, speed limit of 100km/hr in both directions, approximately 700m south of the site, the speed limit reduces to 60km/hr hour for southbound traffic.*

*Marys Mount Road – is a local road linking key roads of Crookwell Road in the southwest with Middle Arm Road in the east. This road provides key access to recently constructed residential subdivisions. carriageway width of approximately 10.0m and a post speed limit of 50km/hr*

*Section 6 of the report states that ‘Consideration should be given to extending the existing 60km/hr speed zone in Middle Arm Road near Marys Mount Road to the northern boundary of the site to better reflect the residential environment of Middle Arm Road in the future, however a speed limit review should be commissioned by the applicant, report to be certified by a registered traffic engineer to change the speed zone and relevant signage works to be undertaken as a part of the development works at no cost to the Council.*

Assessment: The reduction of the speed limit is a consideration for the DA or post DA phase as currently there is no development “trigger” to require this. This matter would likely be reviewed by the local Traffic Committee as the roads affected are not classified roads (i.e. not under Transport for NSW’ jurisdiction).



## Access

### BAR / BAL intersection and Trip Distribution

- *It has been proposed to provide a BAR / BAL intersection arrangement for intersection connection with Middle Arm Road which is the only connection to the external road network. Proposed BAR/ BAL intersection arrangement is acceptable for the current traffic situation.*
- *The above BAR / BAL result is due to the base (major) traffic on Middle Arm Road is lower than the traffic generated (Turn Volume) by the proposed development. However, based on Figure 2 the major traffic volume on Middle Arm Road will be increased. It is good engineering practice to ensure that adequate road reserve widths are available to undertake intersection turn treatment works and ultimate road width for Middle Arm Road at a future date by others.*
- *Middle Arm Road is a local collector road must be widened along the full frontage as per DCP – except as altered by Council adopt the proposed road width amendments-3-August-2021 Road width Table D.1.5A-45 as a part of development works and could be appropriately conditioned under a future DA.*
- *The absence of an alternative access to the external road network is likely to create public safety issues during an emergency (for evacuation).*

Assessment: As stated above the proposed BAL/BAR intersection is considered suitable given the current road conditions and in relation to the development as proposed.

There is a need to look at the volume of traffic which will occur along Middle Arm Road as projected in the Urban and Fringe Housing Strategy (UFHS). Middle Arm Road is a collector road as currently identified in the Development Control Plan (DCP), accordingly it should have a road reserve width of 30m and a carriageway width of 10m. Currently Middle Arm Road is approximately 20m wide with a 7m wide carriageway. Prior to substantial development occurring along Middle Arm Road, Council will need to identify a mechanism for delivering a future road width which is suitable for the future growth of this precinct.

The main risk for evacuation is bushfire (as the main access identified avoids the flood prone area), the proposal does include perimeter roads to provide access to fight fires and an asset protection zone. As the area around develops further road connectivity can be achieved. Additionally, Middle Arm Road is a through road which provides evacuation to the north or south.

The proposal is supported by a Strategic Bushfire Study which advises in relation to the potential for the site to be isolated in the event of a bushfire:

*The development property is located on the northern outskirts of the city of Goulburn and therefore any future subdivision development of the site would effectively extend the edge of the city's limits to the northern boundary of the current holding. The proximity of the development property to the city and the network of existing roads ensures that the site would not become isolated in a bush fire event. It is also noted that the vegetation formations that lie between the city and the development site are dominated by open grasslands which represents a low to medium bush fire threat hence the likelihood of a prolonged fire front is very small.*

The proposed Strategic Bushfire Study and concept layout will be referred to the NSW RFS as a part of any future planning proposal consultation process.

### Development Traffic Generation

*The study has considered only 93 residential housing lots. However, [to] rezone 44 Middle Arm Road (Lot 2 DP 569505) to R2 Low Density Residential, would potentially result in around 90 residential lots/dwellings (but possibly up to 60% more dwellings (i.e. 150 dwellings if current trends continue for secondary dwellings etc). It is obvious that other forms of residential development will result in greater vehicle movements than a single dwelling house per lot as assumed for trip generation. TIA shall be based on the highest yield for trip generation.*

*The PP site is identified within the Goulburn Mulwaree Urban and Fringe Housing Strategy as an area suitable for additional housing. The trip generation rate shall be based on an urban setting. Therefore, the trip generation rates for the residential component of the development should be based on the maximum value in regional areas for each dwelling in the AM and PM peak hours respectively (as detailed in NSW Technical Direction (TDT) 2014/04a). The location of the PP site in terms of proximity to employment opportunities, proximity to services/facilities, limited public transport opportunities as well as the high level of car ownership within the Goulburn Mulwaree Local Government Area based on ABS statistics in 2021 90% of households had 1 or more motor vehicles. Therefore, the trip generation rates for the residential component shall also include an additional trip generation to suit the ABS statistics in 2021. The current trip generation is an underestimation and traffic analysis is likely to provide incorrect results relative to the actual.*

Assessment: The traffic report can be updated to be more reflective of the likely traffic generation as above. This is not likely to change the outcome in relation to the BAL/BAR intersection arrangement nor the existing local road network. Additional road width to cater for future capacity requirements is being planned for Middle Arm Road.

### **Journey to Work Census Assessment**

*The assessment was based data from the 2016 Census data to provide an indication of how people travelled to work and where they travelled to. As 2021 Census data is now available this section of the TPAR should be updated to reflect 2021 census results. Furthermore, based on ABS statistics, in 2021 90% of households had 1 or more motor vehicles.*

Assessment: As per the above comment. The traffic report can be updated to be more reflective of the likely traffic generation as above. This is not likely to change the outcome in relation to the BAL/BAR intersection arrangement nor the existing local road network.

### **Structure Plan and Infrastructure for Future Demand**

*My recommendation is to develop a structure plan to identify future bus routes, foot path, cycle path network since the Council is expecting further growth in this area based on the Goulburn Mulwaree Council Urban Fringe Strategy [UFHS] Precincts to ensure a logical transport network. Furthermore, current R2 zoning the south and the southwest of the subject site will generate more vehicle trips in the future, refer to Figure 2 below. There will be an obvious increase in south and north bound traffic along Middle Arm Road and it is highly likely there will be traffic impacts that will affect the Level of Service in the future.*

*Please note that the Traffic Impact Assessments undertaken for each development in this area are likely to provide conclusions such as no further upgrades required for existing intersections to the south etc, given that they are conducted in isolation. Therefore, a developing a master plan for the area combined with a Traffic Study would provide information to the Council the likely upgrades, any road resumptions required etc and the cost for future upgrades could be collected as a specific contribution proportionately from each development if Goulburn Mulwaree Council Urban Fringe Strategy had not taken above matters into consideration.*

Assessment: Agreed, it is timely to consider the need for additional road width to facilitate the future growth requirements for this precinct as identified in the *Urban and Fringe Housing Strategy* (and the post 2036 precinct to the north). Council's current Development Control Plan (DCP) already identifies Middle Arm Road as a collector road. The dimensions required for a collector road are provided in Table 8-7-1 being 30m wide reserve width and a 10m wide carriageway width. Currently Middle Arm Road is only 20m wide with an approximate 7m wide carriageway width. The additional width required in the past for Marys Mount Road was achieved by the progressive dedication of land through various subdivisions as identified in the DCP (and in the former Contributions Plan). In relation to this site, a vegetated buffer of 12.75m is proposed along the frontage of Middle Arm Road. The dedication of a 5m area along the frontage of this site would not

impact its overall capability or suitability for residential development. The upgrade of Middle Arm Road is also identified in the current Local Infrastructure Contributions Plan (LICP) 2021.

Additional road width will facilitate future intersection upgrades, utilities/service provision, and other infrastructure such as landscaping, footpaths, and bus stops.

Internal roads and connectivity between the subdivisions is already identified to some extent in the existing DCP for the residentially zoned area along Middle Arm Road. The areas in between the zoned area and the APA Gas Pipeline are relatively small. Connectivity can be achieved through negotiation pending the consideration of other constraints. The requirement for a perimeter road by the NSW PBP 2019 for sites developed in isolation (like this site) provide opportunities for connectivity between development sites in the future.

Council has engaged Stantec to undertake a *Pedestrian Access and Mobility Plan (PAMP) and Shared Pathway Strategy* which is currently in draft form. This draft Strategy has been informed by the UFHS in relation to future development and the need for connectivity. The area along Middle Arm Road identified in this draft Strategy extends to the 2036 UFHS boundary and past this site.

### Public Transport – Buses

*Section 4.1.19 Subdivision of GMC DCP 2009 states that 'The road hierarchy must allow for any subsequent development to be within 400m walking distance of existing bus routes. If bus routes do not exist, the road hierarchy must be capable of supporting a new bus route within 400m walking distance of all subsequent development.'*

*The applicant has not investigated how the above could be achieved.*

*The applicant shall identify the bus route that would facilitate the proposed subdivision in the future, possible locations for bus stops and provisions for construction of bus stops, loading bays (adequate road width) etc on a plan with a future DA.*

*At DA stage, It is required to demonstrate safe and efficient turning movements of;*

- i. Standard bus through intersections along the proposed Bus Route.*
- ii. Heavy Rigid Vehicle through intersections*

Assessment: This advice will be passed on to the applicant as it is more relevant to the DA stage. There are two current PBC bus routes that follow Marys Mount Road through the intersection with Middle Arm Road then following Middle Arm Road south of Marys Mount Road. This is currently approximately 700m from the site. The school bus route (Bus Route 11) currently services the extent of Middle Arm Road and along the frontage of this site. The 20m road widths proposed for much of the concept layout should be suitable for bus access in future.

### Distance to a Bus Stop

*The section 4.1.19 Subdivision of the DCP states that '**The road hierarchy must allow for any subsequent development to be within 400m walking distance of existing bus routes.**'*

*The above statement is vague and does not address the community need or the objective of an active transport strategy, for an example there could be a bus route within a walking distance of 400m and a bus stop location could be over 1km away which is not an acceptable distance to walk.*

*The council may consider amending the wording in the future to nominate a reasonable walking distance to a bus stop, **such as 600m to the nearest bus stop.***

Comment: PBC currently operates a school bus service along Middle Arm Road, along the frontage of this site. Dedicated bus routes are located along Marys Mount Road and the southern section of Middle Arm Road. The school bus route can be altered once housing is developed on this site on the proviso that the subdivision's internal roads are designed to cater for a bus to travel a circuit through the site. The main issue with bus routes is that they tend to follow development rather than be a "lead in" form of infrastructure. It may be that the non-school bus route may not

be altered until additional development density is gained in the norther section of Middle Arm Road. In relation to the DCP, the provisions can be varied depending on the situation and justification for a variation (i.e. the circumstances in relation to each site etc.).

### Overland Flows – Drainage and Flooding

*The submitted Flood Risk Assessment report has not satisfactorily addressed or investigated post development on/off site impacts or mitigation measures.*

*It is highly recommended detailed Flood Impact Risk Assessment is undertaken prior to any further discussions on this development proposal since it is highly likely the recommendations from a detailed flood study will impact the proposed subdivisions layout, WCMS etc.*

#### Further Comments

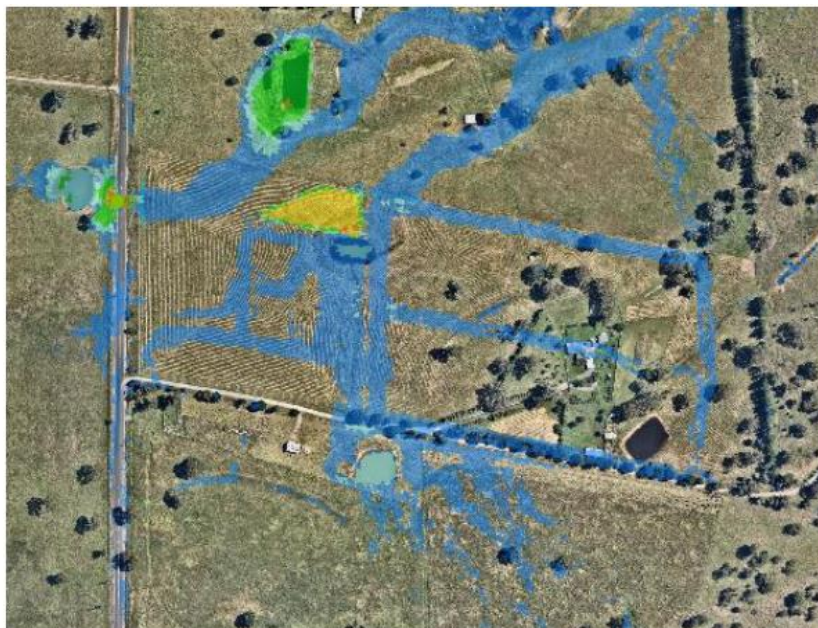
- *Upgrades may be required to provide required flood immunity along the Middle Arm Road to the south as it is potentially cut off the supplies and services during a flood event.*
- *The proposed subdivision layout with re-routing of the existing flow paths is likely to require a significant amount of earthwork.*
- *A project specific information request could be drafted further to submission of a DA [development application].*

Assessment: The development proposes in relation to drainage that:

*All stormwater runoff that is generated within the site – with exception of the drainage system across the northwest corner, will be managed within an end-of-line wetland treatment device. The proposed wetland is located in the lower northern portion of the site adjacent to the high-pressure natural gas and optic fibre utilities which is a part of the site that is effectively not suitable residential dwelling purposes. The wetland will replace the existing lower dam and form a significant part of the water quality treatment measures associated with the development as well as providing detention measures to ensure that the post-development peak flow rates do not exceed those of the pre-development conditions for a range of rainfall events.*

*Sources of external water that enter the property from the southern aspect will be directed through the site in a separate 375mm diameter piped system to be laid within a 1-metre-wide section of the central drainage corridor.*

Council would be looking to rezone the area covered by the APA Gas easement and the isolated area in the northeastern corner to open space. As future development occurs downstream (off site) these areas can be added to a drainage corridor network. In relation to the proposed inter-allotment drainage and end of line wetland/detention basin, this detail really needs to be developed through the more detailed design process as a part of the DA stage. The proposed north south drainage easement and roads can also be zoned open space to ensure development will not occur (beyond roads/drainage or recreational open space). Modelling of a post development scenario has been undertaken and has identified downstream impacts **as being almost consistent to the existing situation as modelled by Council for a 1%AEP event (refer Figure 7).**



**Figure 7 - 1%AEP Event Post Development (blue areas are H1 Hazard Category i.e. the lowest hazard category).**

Noting that the proposed road network is demonstrating a H1 combined hazard (depth and velocity) category (being generally safe for people, buildings and vehicles, due to its being shallow and having a low velocity) post development.

A Flood Impact Risk Assessment (FIRA) is potentially required but total site access is available along the southern boundary and out to Middle Arm Road.

Improvements to drainage along Middle Arm Road are required along the western frontage and will be undertaken as development occurs (as currently identified in the DCP). Council is currently negotiating a planning agreement (PA) for 82 Middle Arm Road to include drainage infrastructure along the property frontage to Middle Arm Road. It is also understood that this will be required for development to occur at 110-118 Middle Arm Road (as per the DCP). This will alleviate any drainage/overland flows crossing Middle Arm Road from No.82. Similarly future agreements with 110-118 will alleviate any issues with water crossing the road at 118. The major drainage crossings over Marys Mount Road have already been constructed.

It is considered that the submitted documentation is of a suitable level to determine at this point in the process that the site is developable. Further refinement of both the planning proposal and concept may occur through to the determination of a future development application.

#### Environment and Biodiversity Officer (Biodiversity & Cultural Heritage)

- Biodiversity

The following contains relevant extracts of Council's Environment and Biodiversity Officer's assessment of the submitted Preliminary Biodiversity Assessment Report (BDAR):

*The BAM [Biodiversity Assessment Method] appears to have been applied correctly. The BDAR has been prepared following BAM guidelines for Part 4 Developments – (Small Area). Desktop and field surveys have been adequate.*

*Surveys have confirmed presence of PCT [plant community type] 3376 Southern Tableland Grassy Box Woodland on the land, and the extent of this plant community is mapped in Figure 3 of the report.*

*The ground cover layer has been modified by agricultural practices and almost entirely replaced by exotic pasture species and weeds. The plant community on the site is largely represented only by scattered remnant canopy trees, which include mostly Yellow Box *Eucalyptus melliodora*, Blakely's Red Gum *Eucalyptus blakelyi* and some Cabbage Gum *Eucalyptus amplifolia*.*

*There is a strip of planted Paddy's River Box Eucalyptus macarthurii along the main driveway, which comprises a private road located on the southern boundary, that also provides access to the adjoining property on the eastern side of the land.*

*Although no parts of the land are marked on the Biodiversity Values Map, entry into the BOS [Biodiversity Offsets Scheme] is triggered as the proposed activity will require removal of approximately 0.66 hectares of PCT 3376 and this exceeds the area clearing threshold of 0.5 hectares. Note also, even if the area clearing threshold is not exceeded, the presence of a CEEC [critically endangered ecological community] and proposal to remove this, even if in a highly degraded state, would be considered to be likely to be a significant impact on the local occurrence of the community and would also trigger entry into the BOS.*

*Site inspection by Brian Faulkner (GMC Environment and Biodiversity Assessment Officer) on Tuesday 5/09/2023 has confirmed that the vegetation on the site, and its condition, has been assessed and identified correctly. The findings of the Preliminary BDAR are broadly supported.*

*However, it is noted that the report is a preliminary BDAR that has not been finalised and that it will require review and finalisation prior to approval of the proposed subdivision.*

*This may require some changes to the outcomes of the BDAR if threatened species listings change, relevant legislation changes, or if further surveys/updated records show presence of any threatened species not recorded previously.*

Assessment: Despite being a Preliminary BDAR, the submitted assessment has been verified as being accurate and reflective of existing conditions on the site. It is considered that there is no significant constraint on the further development of this site due to biodiversity.

- Cultural Heritage

A site inspection was undertaken by Council's Environment and Biodiversity Officer who noted:

*During the site inspection it was noted that some of the larger remnant trees on the site had obvious trunk scars and that these trees had the potential to be Aboriginal Scar Trees.*

*However, reference to the Aboriginal Cultural Heritage Assessment Report submitted to support the proposed activity by Black Mountain Projects Heritage Consultants (May 2023), found that all such trees on the site have been clearly identified and assessed, in conjunction with Pejar Aboriginal Land Council.*

*Assessment has determined that the trees are not Aboriginal Scar Trees and that the scarring is not due to Aboriginal cultural practices.*

No evidence of other archaeological sites were observed by Council officers during the inspection.

The Planning Proposal is supported by an Aboriginal Cultural Heritage Assessment (ACHAR) prepared in consultation with the Pejar Local Aboriginal Land Council. The ACHAR concludes:

*The proponent has engaged Black Mountain Projects Pty Ltd and sought advice under the Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW (2011) to understand whether the proposed activity on the subject land has the potential to harm Aboriginal objects or values protected under the NSW National Parks and Wildlife Act (1974).*

*This assessment has:*

- *Found no evidence of Aboriginal sites and objects within the subject land.*
- *Assessed the subject land as comprising disturbed land under the meaning of clause 80B relating to section 87(4) of the NPW Act.*
- *Assessed the subject land as having low archaeological potential to contain Aboriginal sites and objects. Without land disturbance, potential could have been higher on the land.*

Assessment: The submitted ACHAR and subsequent site inspection by Council staff has not identified any significant cultural values associated with the site.



**External Referrals***APA (Gas Pipeline Authority)*

The planning proposal was submitted with a Safety Management Study – Validation Workshop [assessment] and Risk Assessment undertaken in accordance with Australian Standard (AS) 2885.6. The proposal with this supporting document was referred to APA for comment, however, APA has not responded to the referral.

**Local Infrastructure Contributions Plan (LICP) 2021**

The site is identified within the Goulburn Catchment of the LICP 2021.

A roundabout is identified in the plan in the vicinity of this site (R6) as well as an access road linking Middle Arm Road to Progress Street (R25). The proposed link road to Progress Street would have to cover steep ground, with potentially significant biodiversity present and may not provide significant local traffic benefits.

As per the engineering referral, the BAL/BAR treatment proposed for the access is acceptable.

The LICP is also collecting funds for an upgrade to Middle Arm Road (R19). The current DCP 2009 (Fig 8-3-2) identifies Middle Arm Road as a collector road, as such it should have a minimum 30m wide reserve (it is currently 20m). As with Marys Mount Road, the additional width can be provided through dedication of land as a part of a Planning Agreement process. A roundabout at intersection of Marys Mount Road and Middle Arm Road (R10) is also proposed.

**Ministerial Directions**

The following Ministerial (Local Plan Making) Directions under section 9.1(2) of the NSW Environmental Planning and Assessment Act would apply to this planning proposal:

- Implementation of Regional Plans
- Heritage Conservation (Aboriginal Cultural Heritage)
- Sydney Drinking Water Catchments
- Flooding
- Planning for Bushfire Protection
- Remediation of Contaminated Land
- Integrating Land Use and Transport
- Residential Zones

Assessment: In principle, it is considered that the Planning Proposal and supporting documentation can address the requirements of the relevant Ministerial Directions. Further referral and assessment of the submitted documentation will be undertaken with the relevant State agencies which may result in the need for additional information and clarification as necessary. Council is required to undertake pre-Gateway consultation with Water NSW but can also use this time to make referrals to the other relevant agencies including NSW RFS and NSW Department of Planning and Environment (Biodiversity Conservation Division).

**Amendment to Development Control Plan 2009**

Consideration may be required to an amendment to the existing 8.7 Chapter precinct-based provisions relating to the Marys Mount area to include the subject site. This may provide for

additional diagrams in relation to clarifying the need to upgrade Middle Arm Road to a 30m road (as the document currently focuses more on Marys Mount Road) and to indicate connectivity with other sites for roads and drainage.

### **Conclusion and Recommendation**

The proposal meets the strategic merit test in relation to State Policy and Council's *Urban and Fringe Housing Strategy*. The land to the south is undeveloped and zoned R2 Low Density Residential which highlights that even though residentially zoned land is still available, the release of this land for development may not occur for several reasons. Whilst it is not ideal to have the services extended to this site beyond existing zoned area, this becomes necessary given the ongoing demand for more land. It may be possible that the development of this land will instigate the development of land to the south (given the extension of the services). The development of services to this area is anticipated whether it be for this site or other sites both to the north or south. It is recommended that Council prepare a planning proposal to rezone the subject site from RU6 Transition to R2 Low Density Residential with sections of the site required for overland flows/drainage to be zoned RE1 Public Recreation. To ensure that future drainage can be provided it is also recommended that "drainage" be added as a permissible use subject to consent within Part 3 of the land use table for the RE1 Public Recreation zone.

An amendment to DCP should also be undertaken in relation to the Marys Mount precinct provisions, to better incorporate this site and highlight future requirements for roads and drainage.

### **FINANCIAL IMPLICATIONS**

There are no financial implications identified at this point in the process in relation to this planning proposal.

### **LEGAL IMPLICATIONS**

There are no legal implications identified at this point in the process in relation to this planning proposal.



## Planning Proposal Application Form

Planning Proposal ca  
number:PP-2023-15

Council Planning propo:  
number:REZ\_0001\_23

### Applicant details

Title	
First given name	HOGAN
Other given name/s	
Family name	PLANNING
Contact number	0408724543
Email	darren@hoganplanning.com.au
Address	PO Box 2257, Bowral, 2576
Is the applicant a company?	Yes
Name	
ABN	
ACN	
Trading Name	HOGAN PLANNING

### Subject Land

What land does the planning proposal apply to?	Large area of the LGA (six or more lots)
Which LGA does the proposal relate to?	GOULBURN MULWAREE

### Type of Planning Proposal

What controls does the planning proposal relate to ?	The planning proposal relates to map based planning provisions
--	--

### Select the site of the development

#### Planning Proposal - subject provisions

Which planning provisions does the planning proposal seek to amend? (select all that apply)	Land use zone Minimum lot size
Please provide a brief description of the effect of the planning proposal	Amend density controls in respect of land known as 44 Middle Arm Road, Middle Arm from RU6 Transition to R2 Low Density Residential. Amend the Minimum Lot Size (MLS) applicable to from site from 10 ha to a MLS of 700m2 applicable to the R2 zoned land.

### Relodgement meeting

Has a pre-lodgement meeting occurred?	No
---------------------------------------	----

### Planning Agreement

Is the application accompanied by a Planning Agreement?	No
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### Secuniary interest

Is the applicant or owner an employee or councillor of the council assessing the application?	No
Does the applicant or owner have a relationship with any staff or council or of the Councillor assessing the application?	No

### Political Donations

Are you aware of any person who has financial interest in the application who has made a political donation or gift in the last two years?	No
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### ayer details

First name	HOGAN
Other given name/s	

This application form was submitted via the Online Planning Proposal system, accessed via the NSW Planning Portal to the relevant council. For further information please contact council.

4

Contact number	0408724543
Email	darren@hoganplanning.com.au
Billing address	PO Box 2257, Bowral, 2576

#### Application documents

The following documents support the application

Document type	Document file name
Bushfire report	Appendix H Strategic Bush Fire Study
Contamination / remediation action plan	Appendix D Phase 1 - contamination assessment Appendix D Contamination DSI
Draft Planning Proposal	Planning Proposal 230523
Flood risk management report	Local Flood Overland Flow Study - Land Rezoning Proposal
Flora and Fauna Report	Appendix C Preliminary BDAR - May 2023
Hydrogeological report	Appendix F - Water Cycle Management Study
Map of the applicable land area	Appendix A Plans
Other	Appendix E SMS Worksop
Owner's consent	Signed Owners Consent
PP Archaeological Assessment	Appendix B ACHAR 44 Middle Arm Rd May 2023
System generated document	Planning Proposal Submission Form.pdf
Traffic report	Appendix G Traffic Assessment Report

#### Declarations

I declare that all the information in my application and accompanying documents is, to the best of my knowledge, true and correct.	Yes
I understand that the application and the accompanying information will be provided to the appropriate consent authority and relevant agency(ies) for the purposes of the assessment of this application.	Yes
I understand that if incomplete, the consent authority may request more information, which will result in delays to the application.	Yes
The Planning Proposal authority may use the information and materials provided for notification, advertising purposes, and may be made available to the public for inspection. Information related to the application may also become available via NSW Planning Portal.	Yes
I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Government Information (Public Access) 2009 (NSW) (GIPA Act) under which it may be required to release information which you provide to it.	Yes
I agree to the appropriately delegated assessment officers attending the site for the purpose of inspection.	Yes
I have read and agree to the collection and use of my personal information as outlined in the	Yes

#### Completeness check Details

What was the outcome of the pre-lodgement review?	lodged
PlanningPoposalNumber	REZ_0001_2324
Enter the date the application was lodged into the Council system	13/07/23

This application form was submitted via the Online Planning Proposal system, accessed via the NSW Planning Portal to the relevant council. For further information please contact council.

**16.5 2022/23 STATUTORY ANNUAL REPORT****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. 2022-2023 Statutory Annual Report (separately enclosed) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That

1. The report by the Director Corporate & Community Services on the 2022/23 Statutory Annual Report be received.
2. Council endorse the 2022/23 Statutory Annual Report as required by the Local Government Act 1993.
3. Upon receipt of the independent Auditors report, the Audited Financial Statements be included alongside the Annual Report on Council's website.

**BACKGROUND**

Under the Local Government Act 1993, Council is required to submit an Annual Report (addressing statutory matters and General Regulations) to the Minister for Local Government by 30 November each year.

**REPORT**

The 2022/23 Statutory Annual Report is complete with the exception of the Audited Financial Statements. The report is included in the separate enclosure document. While Council has received an extension of time for the lodgement of the Audited Financial Statements until 24 December 2023, the Office of Local Government has advised that the same extension cannot be provided for the Annual Report.

The Annual Report has therefore been uploaded to Council's website (without the Financial Statements) and a link to the report has been provided to the Office of Local Government as per the guidelines. Once the independent Auditors report has been received, the Audited Financial Statements will be uploaded to Council's website alongside the Annual Report.






## 16.6 HERITAGE STRATEGY

**Author:** Landscape & Heritage Planner

Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Heritage Strategy 2023-2025 [↓](#) 
2. Table - Heritage Strategy Submissions and Responses [↓](#) 
3. Submissions (Combined) [↓](#) 

<b>Link to Community Strategic Plan:</b>	4. Our Environment EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
<b>Cost to Council:</b>	Nil cost as a result of this report
<b>Use of Reserve Funds:</b>	Not applicable

### RECOMMENDATION

That:

1. The report from the Landscape & Heritage Planner on the Heritage Strategy be received.
2. The amended Heritage Strategy 2023-2025 be adopted and published on Council's website.

### BACKGROUND

Council resolved to place the draft Heritage Strategy on public exhibition – Resolution 2022/425. Six submissions were received.

The Heritage Strategy is a requirement of the NSW Department of Planning and Environment for Council to receive State Government heritage grant funding. The Strategy has been prepared in accordance with Environment & Heritage guidelines.

### REPORT

The Heritage Strategy is a high-level document where the detail is provided in other Council policies, documentation, and budgeting. The Heritage Strategy is intended to identify guiding principles for policy, budgeting, and staff to inform Council's approach to heritage management and to draw the various threads together in one document.

Submissions to the draft Heritage Strategy were received from;

- Mulwaree Aboriginal Community Inc.
- Goulburn Heritage Group
- Anne Wiggan
- Sue Theron
- Teena Riley & Graham Maranda
- History Goulburn (Goulburn District Historical and Genealogical Society)

A full summary of the submissions has been provided separately (**Attachment 3**).

Some of the specific details requested by one of the submissions cannot be guaranteed or committed to in the Heritage Strategy. This is especially the case around budgeting etc. where specific identification of increases in funding are the subject of the annual budget process.

One significant comment received in several submissions, that is being addressed, is that Council's Aboriginal Heritage Study 2012 should be updated. Council is currently preparing a brief to begin the process of engaging a suitable consultant.

Other comments were regarding minor grammatical and spelling corrections, and these have generally been adopted in the revised Heritage Strategy (**Attachment 1**).

Individual comments from the six submissions received are addressed in a separate table (**Attachment 2**).

## **CONCLUSION AND RECOMMENDATION**

In conclusion, the community feedback has been incorporated into the revised Strategy where possible. The adoption of the Strategy is required for ongoing funding from the NSW Heritage Office and follows the State's guidelines on the preparation and content of such strategies. It is recommended that the Heritage Strategy 2023- 2025 be adopted.



## **Goulburn Mulwaree Heritage Strategy 2023-2025**



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

### STRATEGY OBJECTIVE

To establish guidelines and criteria for the management of heritage in the Goulburn Mulwaree Council area.

### LEGISLATIVE PROVISIONS

Environmental Planning and Assessment Act 1979  
Heritage Act 1977  
Local Government Act 1993

### STRATEGY STATEMENT

#### Introduction

Goulburn Mulwaree is an area rich in both Aboriginal and European heritage. Council is committed to recording and preserving the heritage of the area.

The GMC Community Strategic Plan 2042 under the heading Our Environment, includes Strategy C13. "Implement planning and development policies and plans that protect our built, cultural, and natural heritage."

Council's *Local Strategic Planning Statement* (LSPS) includes heritage as a Planning Priority (No. 9). The vision for heritage is "*Goulburn Mulwaree's cultural heritage is conserved, actively adapted for use (where appropriate) and celebrated.*" Challenges are identified in the LSPS as being:

- Ensuring the promotion of heritage as an opportunity rather than a constraint to development;
- Ongoing consultation is maintained with all relevant bodies;
- Protection of Aboriginal and European cultural heritage;
- Identification of cultural heritage on isolated rural properties;
- Funding for maintenance and enhancement of cultural heritage;
- Assessment of cultural heritage landscapes; and
- Adapting heritage buildings for sustainability without impacting their significance.

The key performance indicator (KPI) to measure the outcome is "*Number of heritage buildings and sites protected and enhanced*". This objective will be carried out in partnership with the community and other relevant government authorities.

Council is committed to balancing the community's need to use and enjoy our natural resources with their protection, enhancement and renewal.

This Heritage Strategy is designed to achieve these heritage outcomes.

#### Definitions

**History:** a continuous, typically chronological, record of important or public events or of a particular trend or institution

**Heritage:** our heritage is valuable and diverse. Heritage includes the places, objects and stories that we have inherited from the past and want to protect for future generations. It gives us a sense of our history and provides meaningful insights into how earlier generations lived and developed.



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

### **Historic background - Aboriginal habitation**

Goulburn Mulwaree is part of the ongoing Aboriginal habitation of Australia. The earliest known occupation sites discovered so far in the vicinity of Goulburn Mulwaree occur in the Australian Alps. Most sites in the Goulburn Mulwaree region discovered to date are more recent. These include the open camp site of Nardoo on the eastern side of Lake George (760 ± 110 BP), and Sassafras 1 rock shelter in Morton National Park (3770 ± 150 BP). It is possible that there are sites in Goulburn Mulwaree that predate those in the Australian Alps given that the Alps only became accessible after the last ice age.

According to the anthropologist Norman Tindale, two major language groups were identified within the Goulburn Mulwaree region at the time of European contact; the Gundungurra (also known as the Gandangara, Gundungura, Gundungari, Gurra-gunga, and Burragorang) to the north of Goulburn and the Ngunnawal (also called Ngunawal, Ngunuwal, Ngoonawal, Wonnawal, Nungawal, Yarr, Yass tribe, Lake George, Five Islands tribe or Molonglo tribe) to the south. It is likely that these tribal boundaries incorporated several distinct Aboriginal communities with their own dialects, who were probably linked by kinship networks, common beliefs, ceremonies and customs.

The Gundungurra and Ngunnawal maintained relationships with surrounding groups. Large gatherings of Aboriginal people met in Goulburn with records of corroborees being held at Rocky Hill, the old railway quarry on the Wollondilly River, Mulwaree Flats near Lansdowne Bridge at the Goulburn Brewery, and where the Goulburn rail station is now located. Recorded Aboriginal heritage sites within Goulburn Mulwaree generally occur in the vicinity of watercourses, in elevated areas and in areas with suitable geology or mature vegetation.

### **Aboriginal and European Interaction**

The region was first visited by Europeans in 1798 when the exploratory party of John Wilson and John Price reached Towrang. In 1820 Joseph Wild travelled south of the Cookbundoon Range to find a large lake – Lake George. From hills to the north-east of Lake George, Wild saw “the fires of the natives who appeared numerous” indicating the presence of Aboriginal people in the area.

After colonisation of the Goulburn area by European settlers, the “Argyle Blacks” continued to camp on lands in east Goulburn known as ‘Lansdowne’. Following land grants, Aboriginal people continued to live and work in the district on large rural properties as general labourers & domestic servants.

Diseases introduced by Europeans had a disastrous effect on the Aboriginal population. In 1845 Francis Murphy of Bungonia reported that the formerly numerous members of local Aboriginal groups had declined considerably. There is a continuation of Aboriginal presence, culture, and society in the region following European settlement leading to the current day.

### **European Settlement**

Exploration by Hamilton Hume, Charles Throsby, James Meehan and John Oxley in 1817-1820 made the early colonists aware of the proximity and good grazing potential of the Southern Tablelands. During the 1820s an increasing amount of land in the area was settled and market centres were established along the major lines of communication south from Sydney. The key centre for the Southern Tablelands was Goulburn. Governor Lachlan Macquarie ratified the name in honour of Henry Goulburn, Secretary of the Colonies. Goulburn Plains (now North Goulburn) was marked out in 1828. The old township was built around the confluence of the Wollondilly and Mulwaree Rivers.

The towns of Marulan to the east of Goulburn and Bungonia to the southeast, were developed concurrently or a little earlier than Goulburn and contain their own character and history and contribute to the historical development and understanding of the region. Kingsdale, Lake Bathurst, Tallong, Tarago, Tarlo, Tirrannville, Towrang, and Windellama all contain history and heritage items. The rural areas contain numerous heritage items including some dating from the convict era.



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

Governor Bourke visited the old town of Goulburn in 1832 and owing to the repeated flooding of the area he ordered the survey of an area on higher ground to the southwest. The layout of the adjacent township of Goulburn was created in 1832-33 as the administrative centre.

The present city centre was surveyed in 1833. Due to a large swamp and lagoon the old and new towns were virtually separated for many years. They were eventually united by Lagoon Street.

By 1841 there were 655 people in the town and by 1845 the population had grown to 1,200. There were five stores and five inns in 1844 and by 1867 there were more than 20 hotels. Bradley's flourmill and brewery was built between 1836 and 1845 and by 1850 Goulburn had become a municipality. The growth of the municipality was reflected in the establishment of a Masonic lodge, two Oddfellow's lodges and a Mechanics Institute by 1867. By 1870 four newspapers had been established – the Herald in 1848, the Argus in 1864, the Southern Morning Herald in 1868 and the Evening Post in 1870. In addition to the hotels, Goulburn also became a major ecclesiastical centre for the southern tablelands. The Scots church and manse were opened in 1841. Goulburn became the centre of a Church of England bishopric in 1863 and a Roman Catholic diocese in 1867.

In 1869 the construction of the railway robbed the city of the connection to the Mulwaree Ponds – the water that had helped establish the town's original location. The railway line to Goulburn was officially opened by Lord and Lady Belmore in 1869 and six years later in 1875 it was extended south. Other significant infrastructure within the town included the present Post Office in Auburn Street which opened in 1881 and the Court House in 1887. The Gaol, existing Hospital and Kenmore Mental Hospital also date to the 1880s.

Goulburn maintained a strong transport focus due to its location and importance as a regional centre and its railway and infrastructure. The construction of the railway and yard facilities in Goulburn generated employment for many years, however, the significant growth of road transport in the post war years modified the earlier railway and workshop focus. During the 1950s Goulburn developed large wool stores. Goulburn remained a large provincial centre with the infrastructure of government and churches reflected in the impressive public buildings.

The housing stock in Goulburn ranges from humble workers' cottages through to the architect designed buildings of the social elite. All eras are represented and are often mixed. The centre of the town contains most of the older buildings with the age of buildings reducing as newer areas were developed further from the town centre. There are older originally outlying buildings mixed amongst the newer development giving the city an interesting character.

**To prepare this strategy Council followed the NSW Office of Environment and Heritage publication *Recommendations for Local Council Heritage Management*, July, 2013 version.**

### **Recommendation 1: Establish a Heritage Committee to deal with heritage matters in your area**

#### Heritage Committee

Council utilises the assistance of Community based heritage groups when required. There are a number of groups with a heritage focus in our Local Government Area (LGA) including;

- Bungonia and District Historical Society;
- Goulburn Heritage Group;
- History Goulburn;
- Marulan Historical Society;
- Mulwaree Aboriginal Community Inc; and
- Pejar Local Aboriginal Land Council.

The Heritage groups are independent of Council. Council has achieved considerable success with the group's active participation in presenting community opinion on the preservation of Goulburn Mulwaree's heritage.





## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

Development Applications that have the potential for significant heritage impact are referred to the relevant group for their consideration. Liaison with the groups has achieved the outcome of increased community participation, awareness and appreciation of heritage. This association and positive interaction will continue in the future.

**Outcome 1:** Increased community participation, awareness and appreciation of heritage in Goulburn Mulwaree

### **Recommendation 2: Identify the Heritage Items in your area and list them in your Local Environmental Plan**

Approximately 600 individual local Heritage Items are listed on Schedule 5 of the *Goulburn Mulwaree Local Environmental Plan 2009* (LEP). The LEP also includes Heritage Conservation Areas. Council will continue to investigate and report on places of heritage significance within the LGA during the period 2022-2025. Council undertakes to legally protect all types of Heritage Items including Aboriginal, historical, archaeological, and natural heritage.

A comprehensive review of LEP Schedule 5 – Environmental Heritage items was completed in 2021. The review checked that the information for each item such as address, Lot and DP etc. was accurate and separated a number of grouped items into individual items for clarity. No new heritage items were added to Schedule 5 as part of this work.

Council completed a review of its Heritage Study in January 2018. The outcomes of the Heritage Study Review 2018 have been incorporated into Council's LEP and DCP.

In 2010 an Aboriginal Heritage Study was commissioned by Council with the support of the NSW Office of Environment and Heritage. The recommendations of this study were included in Council's Local Environmental Plan.

The Council's Urban and Fringe Housing Strategy identifies several hundred hectares of rural land on the peripheries of the Goulburn and Marulan urban areas for future residential development. The land is subject to a rezoning process through planning proposals that must be accompanied by Aboriginal Cultural Heritage Assessments.

Council requires that these Assessment include consultation with The Aboriginal community in accordance with the *Aboriginal Cultural Heritage Consultation Requirements for Proponents 2010* (OEH). The findings from these Aboriginal Cultural Heritage Assessments will directly inform our understanding of Aboriginal occupation and activity in the area and as required, inform updates and amendments to the Local Environmental Plan.

Council utilises the Aboriginal Due Diligence process, as required, in its Development Application Assessment. Council consults with and seeks comment from the following groups on relevant development matters and other issues as needed:

- Pejar Local Aboriginal Land Council;
- Mulwaree Aboriginal Community Inc;
- Bura Burra Aboriginal Corporation; and
- Murrindiyarr Aboriginal Corporation.

Statements of Heritage Significance and heritage data for items currently listed on the *Goulburn Mulwaree Local Environmental Plan 2009* will continue to be revised on Council's records and the State Heritage Inventory (SHI) database. In an endeavour to increase knowledge and proactive heritage management, liaison between Council's Heritage Advisor and History Goulburn, Marulan Historical Society, Goulburn Heritage Group and Bungonia and District Historical Society is encouraged.



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

The Goulburn Mulwaree Archaeological Management Plan (AMP) adopted by Council in 2009 identified an additional 16 Archaeological Heritage Items for possible listing on the Local Environmental Plan. Further consideration will also be given to the listing of identifiable heritage precincts.

**Outcome 2:** Increased knowledge and proactive management of heritage in Goulburn Mulwaree.

### **Recommendation 3: Appoint a heritage and urban design advisor to assist the Council, the community and owners of listed heritage items**

The Heritage Advisory Program has been conducted in Goulburn since 1989. Goulburn Mulwaree Council will continue to employ a full-time Strategic Planner and consultant Heritage Advisor. In this way, Council is dedicated to addressing its heritage responsibilities in a practical and progressive manner. The broad range of heritage skills available provides for positive interaction on heritage matters between Council's planning personnel, the Heritage Advisor and the community.

Goulburn Mulwaree residents will continue to be encouraged to discuss proposed work on Heritage Items with Council staff initially and the Heritage Advisor as required. Assessment processes for Development Applications (DAs) will continue to require written advice from the Heritage Advisor and architectural reviews of major projects. Efforts by planning personnel to assist Council's clients to achieve the best possible outcomes will continue to be a priority.

**Outcome 3:** Increased community participation and proactive heritage and urban design management in Goulburn Mulwaree.

### **Recommendation 4: Manage local heritage in a positive manner**

Goulburn Mulwaree will continue to consult with the community on heritage issues and to encourage heritage preservation in the LGA. Council will:

- a) Continue to encourage residents to utilise the Local Heritage Fund and to use the services of the Heritage Advisor when planning restoration of heritage buildings;
- b) Focus on the identification and preservation of sites and places and generate a positive community interest in heritage conservation;
- c) Continue support for the 'Local History' section of the Goulburn Library. This section of the library fulfils the public need for the provision of local histories and genealogical publications and providing assistance to the community in researching local heritage;
- d) Liaise with Marulan Heritage Society, Bungonia and District Historical Society and History Goulburn and support them in their efforts as repositories for the district's history;
- e) Liaise with the Goulburn Heritage Group; and
- f) Give consideration to the request from members of the Marulan community for the establishment of a Conservation Management Area.

The Goulburn Heritage Study (1983) identifies 311 (non listed) buildings that contribute to the character and significance of the Conservation Area. They generally display the use of characteristic compatible forms, materials and other characteristic features that contribute to the conservation area as a whole, but to a lesser extent than highly contributory State or locally listed heritage items.

Contributory items do not hold the same significance as State or locally listed heritage items but display moderate significance in terms of the following:

- Shows or is associated with, creative or technical innovation or achievement;
- Is the inspiration for a creative or technical innovation or achievement;
- Is aesthetically distinctive;
- Has landmark qualities; and
- Exemplifies a particular taste, style or technology.



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

Contributory elements / buildings, if removed or adversely altered, change the significance of the streetscape setting. The Goulburn Heritage Study 1983 assessment area did not encompass the entirety of the Goulburn Heritage Conservation Area and omitted consideration of extensive peripheral areas. The more limited scope of the assessment area relative to the conservation boundary and the dated nature of the study highlights an opportunity to reassess existing contributory items within the study area and identify additional items within the entirety of the Goulburn Heritage Conservation Area.

A thorough process of reassessment and investigation of all properties within the Goulburn Conservation Area is currently being undertaken for their contribution to the quality and character of the Heritage Conservation Area. This investigation will utilise the services of Council's Strategic Planner and Heritage Advisor, draw upon Statements of Heritage Significance, require site visits and photographs and draw upon local knowledge to provide an up to date, definitive list of contributory items in the Goulburn Heritage Conservation Area.

**Outcome 4:** Proactive heritage and urban design management in Goulburn Mulwaree.

### **Recommendation 5: Introduce a Local Heritage Fund to provide incentive grants to encourage local heritage projects**

Goulburn Mulwaree, with the support of the Heritage NSW will continue to operate its Local Heritage Fund program in the years 2022-2025. This program has to date been successful in achieving interest from the community and it is expected that the maximum available funding will be utilised in restoration projects.

Council can direct the grant program to specific areas as it did in 2011-2013 when it targeted commercial heritage buildings in Auburn Street in the CBD (the main street) prior to Goulburn's 150<sup>th</sup> birthday celebrations.

Council has also independently funded grants for Goulburn's CBD buildings. The focus of the CBD grants is to improve the visual appearance of the precinct.

**Outcome 5:** Increased community participation and proactive conservation and management of heritage in Goulburn Mulwaree.

### **Recommendation 6: Run a main street program**

Council undertook a main street program in the early 1990s in association with the Goulburn Chamber of Commerce. The result of the program was that extensive physical and promotional work took place over the next ten or more years. Work on the main street is ongoing.

In recent years Council has committed additional funds for a grant program in the Goulburn CBD. This program has to be confirmed annually in the budget.

Main street property owners and tenants are encouraged to use the services of the Heritage Advisor in conservation and /or maintenance projects. This process has a positive record of achievement.

Council commissioned a CBD Master Plan in 2008. EDAM/AECOM and their sub-consultants prepared recommendations on physical works, heritage, economics and traffic, transport and parking. A number of the Master Plan's recommendations were adopted into Council policies.

**Outcome 6:** Council, owners and the community actively participate in attractive and well managed heritage main streets.



## GOULBURN MULWAREE COUNCIL HERITAGE STRATEGY 2023-2025

### **Recommendation 7: Present educational and promotional programs**

Goulburn Mulwaree has consistently encouraged increased awareness and appreciation of heritage by property owners and the community. Council will continue to work towards heritage education programs and to assist the Goulburn Mulwaree Visitors Information Centre in the promotion of heritage related events and heritage site visits. Self-guided tour brochures of local heritage sites are available from the Goulburn Mulwaree Visitors Information Centre.

A number of local properties provide historical tours for visitors including the National Trust property Riversdale and the privately owned Garroorigang.

Council's library includes a Local History Room that provides genealogical and other historical information. The library hosts regular talks on history and heritage matters.

History Goulburn is volunteer run and maintains important historical records and assists researchers with the provision of information.

**Outcome 7:** Increased awareness and appreciation of heritage by the Council, owners and the community in Goulburn Mulwaree.

### **Recommendation 8: Set a good example to the community by properly managing heritage places owned or operated by council.**

Goulburn Mulwaree Council is committed to the conservation and restoration of heritage items for which Council is responsible. As well as a number of buildings Council has responsibility for several major cemeteries within the Goulburn Mulwaree area and an ongoing program of conservation management strategies was instigated in 2009 commencing with the Mortis Street Cemetery.

Council is fortunate to have the assistance of enthusiastic community volunteers in the running and maintenance of many of its facilities. The volunteers' efforts add considerably to the value of Council's heritage assets.

Council owned and managed properties include:

- a) Numerous cemeteries including Mortis Street Cemetery, Goulburn General Cemetery, St Patrick's Cemetery and the former Kenmore Hospital Cemetery. An ongoing program of conservation management strategies was instigated in 2009 commencing with Mortis Street Cemetery.
- b) St Clair, Sloane Street, Goulburn. Internal restoration work has been undertaken including works to control of rising damp. Underpinning of footings was carried out in the 2008/09 financial year. Council has undertaken a thorough assessment of St Clair's structural condition and determined to temporarily restrict public access to the building. Significant conservation works are ongoing.
- c) The former Goulburn Town Hall Auburn Street, Goulburn was designed by prolific local architect E.C. Manfred. The building was used for many years as a community centre. The building has been adapted to a Performing Arts Centre and was opened March 2022. Conservation of the historic elevations of the building and significant internal elements was undertaken as part of the works.
- d) Goulburn Historic Water Works Site, Marsden Weir, Fitzroy Street, Goulburn. The facility was Goulburn's first reticulated water pumping station. The facility is in good condition and restoration and maintenance works are ongoing. A plan of management was completed for the site.

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- e) Rocky Hill War Memorial Site 1925, Memorial Drive, Goulburn. The memorial and cottage were designed by local architectural practice Manfred and Son. Conservation of the War Memorial is ongoing. Construction of a new museum building was completed in 2020. The new building complements the memorial precinct and offers additional space to display the artefacts collection.
- f) The Lime Kilns site and derelict Lime Burner's Cottages, Kingsdale. An appraisal of the cottages has been prepared by Council that makes recommendations to minimise impacts on the site. The provision of funds to carry out the report's recommendations is subject to Council's annual budgetary process.
- g) May Street Brickworks Site. A Heritage Assessment for this site was completed in 2010 by Council's Heritage Adviser. The study identified significant historical information and archaeological heritage potential. Council supports the community group FROGS (Friends and Residents of Goulburn Swamplands) in the development of the site for its 'Goulburn Wetlands' project.
- h) Belmore Park is located in the centre of Goulburn. It was included in the original town plan as a market square. The Lady Belmore Oak was planted in 1869 in the centre of the park and survives to the present. The park is a green space that attracts locals and visitors and includes civic commemorations to historic events and citizens.

**Outcome 8:** Council proactively conserves and manages its heritage assets.

**Recommendation 9: Promote sustainable development as a tool for heritage conservation**

Goulburn Mulwaree currently promotes an overall development policy that incorporates heritage conservation. Council supports sustainable cultural tourism and increased investment to maintain and/or invigorate the cultural resources on which local tourism is based. Council is aware of the economic benefits of heritage conservation and actively works towards the restoration and maintenance of its own heritage properties.

Further, it supports those owners of heritage properties in their restoration projects. Goulburn Mulwaree promotes the benefits of establishing innovative public-private partnerships to link conservation efforts to sustainable tourism development. The Goulburn Mulwaree LEP and DCP recognise and promote heritage conservation.

A current issue facing property owners and Council is the sympathetic retrofitting of solar and other sustainable energy sources. Council supports the sympathetic sustainable development of properties and is working with property owners and managers and its Heritage Adviser to provide innovative successful outcomes.

**Outcome 9:** Proactive heritage and sustainable development in Goulburn Mulwaree

<b>COUNCIL DIRECTORATE:</b>	<b>Planning and Environment</b>
<b>BUSINESS UNIT:</b>	<b>Strategic Planning</b>
<b>STRATEGY AUTHOR:</b>	<b>Landscape &amp; Heritage Planner</b>

## Heritage Strategy 2023-2025 - Response to submissions received following public exhibition

Submissions were received from:

- Mulwaree Aboriginal Community Inc.
- Goulburn Heritage Group
- Anne Wiggan
- Sue Theron
- Teena Riley & Graham Maranda
- Goulburn District Historical and Genealogical Society (History Goulburn)

General response to Goulburn Heritage Group comments:

The Goulburn Heritage Group is generally seeking more detail; however, the Heritage Strategy is a high-level document where the detail is provided in other Council policies/documentation/budgeting etc. The Heritage Strategy is intended to identify guiding principles for policy/budgeting/staff approach etc. to inform council's approach for heritage and is intended to draw the various threads together under "an umbrella".

Some of the specific details the Goulburn Heritage Group seek to have embedded in this document cannot be guaranteed or committed to, or it would be misleading to do so – this is especially the case around budgeting etc. where specific identification of increases in funding are suggested.

The submissions are summarised below with comments & potential actions.

	Comments and suggested changes	Response	Action
	<a href="#">Mulwaree Aboriginal Community Inc.</a> <a href="#">All comments completed in document</a>		
1a	The Aboriginal "Gundungurra" in its more contemporary spelling be used in the document. Ngunnawal with 2 n's is also preferred in contemporary Ngunnawal community.	Noted	Update strategy accordingly - Complete
1b	Aboriginal to be capitalised e.g. "distinct aboriginal communities"	Noted	Update strategy accordingly - Complete
1c	The reduction of "Historic Background – Aboriginal habitation" and "Aboriginal and European interaction" sections of this document in comparison to previous documents e.g. GMC Aboriginal Heritage	Noted	Suitable expansion of text discussed with Jennie Gordon & the strategy updated accordingly - Complete



	Comments and suggested changes	Response	Action
	study, appears to inadvertently change the context of the document in relation to Aboriginal history for the region. Could the full context be duplicated to reduce the capacity of the regional Aboriginal History being changed? Could Council take into account that five small paragraphs to describe thousands of years of heritage needs to be balanced against the 7 paragraphs reflecting the last 203 years?		
1d	Page 4- "In 2010 an Aboriginal Heritage Study was commissioned..... Recommendations of this study were included in Councils LEP and DCP". The 2010 document is now past the date proposed for renewal and members of Mulwaree Aboriginal Community Inc. have previously asked for the Aboriginal Heritage Study to be recommissioned. Our community members are aware of the expenses and time involved, and would support the commission to be completed in consultation and partnership with Upper Lachlan Council as the Traditional Custodians of the 2 areas are the same i.e. Gundungurra and Ngannawal. This is viewed as important to the community as the previous document has been ignored by other organisations in an attempt to change the listed "Two major groups were identified within the Goulburn Mulwaree region at the time of European contact".	The Aboriginal Heritage Study is due to be updated.	Funds to review the Aboriginal Heritage Study have been made available. A consultant's brief will be prepared. After this Council will seek quotations from suitably qualified consultants.
1e	The recommendation and Outcomes appear to align with the Goulburn Mulwaree Council LEP and DCP and are supported.	Noted	No further action required
	<b>Goulburn Heritage Group</b>		
2a	We request the opportunity to discuss our submission before a final version is submitted to Councillors.	Noted	Staff met with the GHG to discuss the submission and changes have been made to the draft Heritage Strategy - Complete
2b	What is meant by History / Heritage in this document? <b>History:</b> a continuous, typically chronological, record of important or public events or of a particular trend or institution.	Environment NSW definition: Our <b>heritage</b> in New South Wales is valuable and diverse. Heritage includes the places, objects and	Include Environment NSW definition of Heritage and the definition of history provided by GHG - Complete

	Comments and suggested changes	Response	Action
	<b>Heritage:</b> relating to things of special architectural, historical, or natural value that are preserved for the nation.	stories that we have inherited from the past and want to protect for future generations. It gives us a sense of our history and provides meaningful insights into how earlier generations lived and developed.	
2c	LEGISLATIVE PROVISIONS Nil: What about the Heritage Act? Local Govt. Act?	Noted. The outcomes identified in the Heritage NSW template are not legislative requirements and are more directed to the grant funding on offer – as agreed outcomes. However, it is understood that there is of course heritage and related legislation which we can add for clarity.	Add NSW Heritage Act 1977; National Parks & Wildlife Act 1974, Environmental Planning & Assessment Act & Local Government Act 1993 – Complete.
2d	Comments on reference to LSPS. This is a copy of the text in the LSPS and therefore can't be amended in the Heritage Strategy.	Noted	Consider rewording LSPS when it is due to be reviewed.
2e(i)	The key performance indicator (KPI) to measure the outcome is "Number of heritage buildings and sites protected and enhanced". Where will this be recorded for public access?	<p>Council reports on its Heritage Programs in its annual report.</p> <p>Grants are acquitted to the NSW Heritage Office as part of its grant funding requirements. This includes heritage advice on DAs, general enquiries etc.</p> <p>Different versions of Council's LEP and listings are available on the Legislation website (so it can be</p>	<p>Council's Annual Report is available on the website.</p> <p>Council provides lists of new items for consideration from time to time. These are reported to Council and publicly exhibited. We have a draft list of an additional 15 items and others are considered on an ongoing basis.</p>

	Comments and suggested changes	Response	Action
		tracked on a public web site over time).	Council undertook a comprehensive review of the heritage LEP list to update and better identify listings.
2e(ii)	Re introduction; The key performance indicator (KPI) to measure the outcome is “Number of heritage buildings and sites protected and enhanced”.  “This objective will be carried out in partnership with the community and other relevant government authorities.” What does this mean?	Council works with heritage item owners, inc. Heritage NSW, various State agencies that own heritage assets. This is also undertaken through the heritage grants and heritage advisory service. Council’s Heritage advisory service is actively used and promoted with any pre-lodgement or lodged application for development.	Council works with heritage item owners, Heritage NSW and various State agencies that own heritage assets to ensure sites are protected and enhanced where possible.  Council has been actively working with Heritage NSW in relation to compliance matters etc for State Items.
2f	Spelling errors	Noted spelling errors	Amend heritage strategy spelling errors as needed – Complete.
2g	Re the LSPS challenges identified on page 2 of the Strategy – “This Heritage Strategy is designed to achieve these heritage <del>objective</del> <b>goals.</b> ”	The text says “heritage outcomes”. The Strategy template from Heritage NSW refers to heritage outcomes so we used this terminology	Leave text as is.
2h	Outlying towns of Marulan and Bungonia were developed concurrently or a little earlier than Goulburn and contain their own character and history and contribute to the historical development and understanding of the region. Tallong, Towrang, Tarago, Lake Bathurst and <b>Tirrannaville</b> all contain <b>History and Heritage Items</b> . The rural areas contain numerous Heritage Items dating from the convict era.	Noted	Add suggested text – Complete.
2i	<b>Recommendation 1: Establish a Heritage Committee to deal with heritage matters <del>in your area</del></b>	This heading is from the Heritage NSW template/guidelines?	Adopt as suggested.

	Comments and suggested changes	Response	Action
2j	Heritage Committee – <del>there is NO Advisory Committee to GMC as constituted under S377 of the Local Govt Act.</del>	Some Councils have heritage advisory committees under s355 of the LG Act. Council is not required to have a heritage committee.	No action is recommended. The existing system works well which is: <ul style="list-style-type: none"> <li>- Council's Consultant Heritage Advisor;</li> <li>- Council's Heritage and Landscape Planner</li> <li>- Heritage NSW as applicable</li> <li>- Various heritage groups are all consulted as needed.</li> </ul>
2k	<del>It is accepted that</del> This association and positive interaction will continue in the future.	Noted	Accept change
2l	Recommendation 1 > <del>is there meant to be an Outcome here?</del>	Recommendation 1 is; Establish a Heritage Committee to deal with heritage matters (this Rec. is from the Heritage NSW guidelines)	Include Outcome 1 as follows; Continue the current system of consulting interest groups as required by individual circumstances
2m	"Recommendation 2: Identify the heritage items in your area and list them in our Local Environmental Plan." > <del>This is a report on past actions – the document should be presenting a strategy for the future</del>	As this recommendation has largely been completed for clarity it's relevant to explain the current situation. Extensive work has taken place and process of identifying and recording potential items continues	Retain text as is – Council has an ongoing requirement to identify and add items. Recommendation 2 is not finite.
2n	"No new heritage items were added to schedule 5 as part of (the comprehensive review of OPE schedule 5) as part of this work." <del>When will this review happen?</del>	NOW - With the assistance of the Heritage Adviser Council is investigating potential heritage items - 15 potential items currently with more on the list.	Continue the investigation of potential heritage items. Prepare a report to Council that seeks approval to place potential items on public exhibition.

	Comments and suggested changes	Response	Action
2o	<p>A comprehensive review of LEP Schedule 5 – Environmental Heritage items was completed in 2021. The review checked that the information for each item such as address, Lot and DP <del>etc.</del> was accurate and separated a number of grouped items into individual items for clarity. No new heritage items were added to Schedule 5 as part of this work. <b>When will the next review happen?</b> Council completed a review of its Heritage Study in January 2018. The outcomes of the Heritage Study Review 2018 have been incorporated into Council’s LEP and DCP.</p> <p><b>Date for next review is .....</b></p> <p>In 2010 an Aboriginal Heritage Study was commissioned by Council with the support of the NSW Office of Environment and Heritage. The recommendations of this study were included in Council’s Local Environmental Plan.</p> <p><b>Date for next review is .... The report will be on Public Exhibition from ...</b></p> <p>The Council’s Urban and Fringe Housing Strategy identifies several hundred hectares of rural land on the peripheries of the Goulburn and Marulan urban areas for future residential development. The land is subject to a rezoning process through planning proposals that must be accompanied by Aboriginal Cultural Heritage Assessments (ACHAs).</p> <p><b>The rezoning is expected to take ..... months / years</b></p>	<p>Reviews are ongoing and typically done in tranches of updates rather than individual amendments due to the large body of work required for a planning proposal when amending a LEP.</p> <p>Council has identified the need for a review of the AHS which is pending a budget review.</p> <p>Proponent led planning proposals are similar to DAs meaning Council has no control of the timing. The UFHS identifies timeframes for greenfield release in two categories pre 2036 and post – 2036. Council is currently assessing some planning proposals for different sites identified in the UFHS. All greenfield sites have been required to submit a ACHA with any planning proposal. These ACHA are to be prepared in consultation the LALC. This documentation is then provided with the public exhibition of the proposal.</p>	As mentioned above this work is ongoing.

	Comments and suggested changes	Response	Action
		Planning proposals for rezonings can take a couple of years to depending on the level of complexity.	
2p	Council <b>staff</b> consults with and seeks comment from Pejar Local Aboriginal Land Council and	Council is the correct reference. Staff consult on behalf of the Council.	No action required.
2q	Statements of Heritage Significance and heritage data for items currently listed on the <i>Goulburn Mulwaree Local Environmental Plan 2009</i> will continue to be revised on Council's records and the State Heritage Inventory (SHI) database. In an endeavour to increase knowledge and proactive heritage management, liaison between Council's Heritage Advisor and History Goulburn, Marulan Historical Society, Goulburn Heritage Group and Bungonia and District Historical Society is encouraged. <b>Copies of all Heritage Impact Statements (HIS) should be available to the public through the Local Studies section of Goulburn Library.</b>	This is Council's practice Copyright permitting.  All development applications are now lodged via the NSW Planning Portal which publishes all associated documents submitted with an application including heritage impact statements.	Noted
2r	The <i>Goulburn Mulwaree Archaeological Management Plan</i> (AMP) adopted by Council <del>on</del> <b>in</b> 2009 identified an additional 16 Archaeological Heritage Items for <del>potential</del> <b>possible</b> listing on the Local Environmental Plan. Further consideration will also be given to the listing of identifiable heritage precincts. <b>This is scheduled for ... ??</b>	Typically, studies should be refreshed within 10 years. This depends on priorities and budget.	Accept word changes. The AMP will be updated depending on competing priorities and available budget. No specific timeframe can be given.
2s	<b>Recommendation 3: Appoint a heritage and urban design advisor to assist the Council, the community and owners of listed heritage items</b> The Heritage Advisory Program has been conducted in Goulburn since 1989. Goulburn Mulwaree Council will continue to employ a full-time Strategic Planner and consultant Heritage Advisor ( <b>part-time position, how many hours per month? Who organises work schedule / visit? How can community members access this service? Is</b>	The Draft Heritage Strategy is an overarching document intended to inform other Council policies and documents.  Council is simply stating/reaffirming its commitment to engage a heritage consultant.	Noted. No changes required.



	Comments and suggested changes	Response	Action
	<p>a record kept of consultation issues ?). In this way, Council is dedicated to addressing its heritage responsibilities in a practical and progressive manner. [MOTHERHOOD STATEMENT – NOT ADDING TO STRATEGY.] The broad range of heritage skills [where? Within GMC staff ] available provides for positive interaction on heritage matters between Council’s planning personnel, the Heritage Advisor and the community.</p>	<p>This ensures that this service is maintained in Council’s budget and that ongoing grant funding from Heritage NSW is sought for it. The budget for such matters is reviewed on a yearly basis against other Council priorities and areas.</p> <p>Council regularly facilitates meetings between the public and its Landscape and Heritage Planner or Consultant. Any phone contact with staff in relation to heritage is triaged and referred to the appropriate officer or the consultant for further contact/action. Direct access is not provided to the Heritage Consultant as Council needs to understand what matters are being advised upon and that public funds are appropriately spent.</p>	
2t	<p>Goulburn Mulwaree residents will continue to be encouraged to discuss proposed work on Heritage Items with Council staff initially and the Heritage Advisor as required. Assessment processes for Development Applications (DAs) will continue to require written advice from the Heritage Advisor and <u>architectural reviews of major projects.</u> ( what does this mean? Undertaken by ..?) Efforts by planning personnel to assist Council’s clients to achieve the best possible outcomes will continue to be a priority – <u>heritage outcomes? Priority over what? If not specific, again it falls into the</u></p>	<p>Council’s DCP Chapter 3 includes Heritage design specifications and requirements including informationa on appropriate design and maintenance issues e.g. paint colours etc. Specific information is provided to customers as dictated by individual circumstances. Heritage NSW has a</p>	<p>The DCP is currently being reviewed.</p> <p>Information is available on the NSW Heritage Website including advice on appropriate conservation methods and materials.</p>

	Comments and suggested changes	Response	Action
	<p>motherhood statement category. Brochures available to guide community members on: design guidelines for additions; carports/garages; fencing; paint colours; roofing materials ...</p>	<p>considerable volume of information which is also available. Architectural reviews or design verification statements from qualified designers are a requirement for residential buildings 3 storeys and higher. Council may from time to time seek the advice of a consultant architect/urban designer (or panel of such persons) on a major project as required.</p>	<p>Council is updating colour scheme recommendations.</p>
2u	<p><b>Recommendation 4: Manage local heritage in a positive manner</b>  The State Government guidelines indicate that this recommendation is about the owners of heritage buildings/ property. Only (a), which is covered in Recommendation 5, is relevant. The Guidelines suggest strategies about the DA process – for example: foregoing fees on heritage properties; reduced rates on heritage properties. These are not included in the list below.</p> <p>Goulburn Mulwaree will continue to consult with the community on heritage issues and to encourage heritage preservation in the LGA. In particular Council will:</p> <p>a) <u>c</u>ontinue to encourage residents to utilise the Local Heritage Fund and to use the services of the Heritage Advisor when planning restoration of heritage buildings</p> <p>b) <u>f</u>ocus on the identification and preservation of sites and places and generate a positive community interest in heritage conservation</p> <p>c) <u>c</u>ontinue support for the ‘Local History’ section of the Goulburn Library. This section of the library fulfils the public need for the provision of local histories and genealogical publications and providing assistance to the community in researching local heritage</p>	<p>Guidelines Rec. 4 : “Managing Heritage”  From NSWGO Guidelines “Where possible DA fees should be waived... to encourage owners to regard heritage listing as positive...</p> <p>Heritage provisions in LEPs should enable councils to vary their requirements regarding heritage items for uses, floor space ratios and car parking.</p> <p>Heritage buildings do not always meet modern building regulations, especially regarding fire safety &amp; disabled access. If public safety requirements can be met, reasonable discretion can be</p>	<p>The initiatives included in the Heritage Strategy explain how Council manages heritage in a positive manner.</p> <p>Council has a fee waiver policy (it can’t waive all fees as some are the State’s fees). Council tends to view requests for charitable or non-profit groups more favourably.</p> <p>Council has an exemption process under Clause 5.10 (3) for minor works and encourages people to seek exemptions where applicable to avoid fees/complexity etc.</p> <p>Council’s Local Infrastructure Contributions Plan 2021 provides an</p>

	Comments and suggested changes	Response	Action
	<p>d) liaise with Marulan Heritage Society, Bungonia and District Historical Society and History Goulburn and support them in their efforts as repositories for the district's history</p> <p>e) liaise with the Goulburn Heritage Group</p> <p>f) give consideration to the request from members of the Marulan community for the establishment of a Conservation Management Area</p>	<p>applied in meeting other requirements.</p> <p>The initiatives highlighted explain how Council manages heritage in a positive manner.</p>	<p>exemption from developer contributions for the adaptive reuse of heritage items.</p> <p>If a property is an LEP listed item the owner can request a rate reduction from the NSW Valuer General.</p>
2v	<p>The Goulburn Heritage Study (1983) identifies 311 (non-listed) buildings that contribute to the character and significance of the Conservation Area. They generally display the use of characteristic compatible forms, materials and other characteristic features that contribute to the conservation area as a whole, but to a lesser extent than highly contributory State or locally listed heritage items.</p> <p><b>Contributory elements / buildings: If removed, change the setting of the listed Heritage building ...</b></p> <p>"Contributory items" do not hold the same significance as State or locally listed heritage items but display moderate significance in terms of the following: etc...</p>	<p>Council's DCP includes controls for the management of Contributory Heritage Items. Generally, Council requires the retention of Contributory Items unless there is a compelling reason for their removal.</p>	<p>Include text; Contributory elements / buildings: If removed or adversely altered, change the significance of the streetscape setting.</p> <p>Council is preparing a list of potential Contributory Heritage Items for a significant portion of Goulburn. The list is in draft form.</p>
2w	<p>A thorough process of reassessment and investigation of all properties within the Goulburn Conservation Area is currently being undertaken for their contribution to the quality and character of the Heritage Conservation Area. This investigation will utilise the services of <b>Council's Strategic Planner and Heritage Advisor</b>, will draw upon Statements of Heritage Significance, require site visits and photographs and draw upon local knowledge (<b>how ?</b>) to provide an up to date, <del>and</del> definitive list of contributory items in the Goulburn Heritage Conservation Area. <b>Completion date?</b></p>	<p>Strategic Planning staff have undertaken engagement with the GHG with this matter discussed in a presentation. This work has been undertaken to inform the Goulburn CBD planning provision review process.</p>	<p>Text amended.</p>
2x	<p><b>Recommendation 5: Introduce a Local Heritage Fund to provide incentive grants to encourage local heritage projects</b></p>	<p>It is also referred to as Heritage NSW, NSW Environment and Heritage is a branch of the NSW</p>	<p>Noted</p>

	Comments and suggested changes	Response	Action
	<p>Goulburn Mulwaree Council, with the support of the Heritage NSW NSW Heritage and Environment will continue to operate its Local Heritage Fund program in the years 2022-2025. This program has to date been successful in achieving increasing interest from the community members in protecting heritage items. It is expected that the maximum available funding will be utilised in future restoration projects. \$ amount available / year; % uptake / year; Annual Report on work undertaken / completed; how is community informed of Heritage Grants and how to apply?</p> <p>Council can direct the grant program to specific areas as it did in 2011-2013 when it targeted commercial heritage buildings in Auburn Street in the CBD (the main street) prior to Goulburn's 150th birthday celebrations.</p> <p>Council has also independently funded grants for Goulburn's CBD buildings using funds from ..... The focus of the CBD grants is to has been to improve the visual appearance of the precinct. Level of interest from commercial property owners is ??? Difficulties encountered are ...?? Future plans ?</p>	<p>Department of Planning and Environment. They refer to themselves as Heritage NSW.</p> <p>Council includes a report on the heritage grant program in its annual report.</p> <p>Heritage grants (and CBD grants) are advertised according to Council's practice including Facebook, Website, newspaper, at customer service etc.</p> <p>Additionally, information is sent directly to customers that enquire during the year.</p> <p>Council undertook a large mail out to owners and occupiers this year to promote the Local Heritage Fund.</p>	
2y	<p><b>Recommendation 6: Run a main street program</b></p> <p>Council undertook a main street program the early 1990s in association with the Goulburn Chamber of Commerce. The result of the program was that extensive physical and promotional work took place over the next ten or more years. Work on the main street is ongoing to achieve continual improvement.</p> <p>In recent years Council has committed additional funds for a grant program in the Goulburn CBD. This program has to will be confirmed annually in the budget. How much? Increased?</p>	<p>Recent street activation program – CBD grants too.</p> <p>Streets a Shared Spaces Grant.</p>	<p>Council regularly undertakes initiatives to improve the main street environment.</p> <p>Community input is used according to Council's Community Consultation Policy</p>

	Comments and suggested changes	Response	Action
	<p>Main street property owners and tenants are encouraged to use the services of the Heritage Advisor in conservation and /or maintenance projects. <del>This process has a positive record of achievement.</del> <b>This will be increased via ...? This will be promoted via ... ?</b></p> <p>Council commissioned a CBD Master Plan in 2008. EDAM/AECOM and their sub-consultants prepared recommendations on physical works, heritage, economics and traffic, transport and parking. A number of the Master Plan's recommendations were adopted into Council policies. <b>When will the CBD Master Plan (2008) be reviewed ?</b></p> <p><b>Are GMC additions to the Main Street assessed by Heritage Adviser / community groups before being installed (public art / seats / signs )?</b></p>		<p>Council does not always consult regarding minor works of art or street furnishings where they are intended to enliven public areas. Where substantial permanent structures are proposed Council would consult as appropriate.</p>
2z	<p><b>Recommendation 7: Present educational and promotional programs</b></p> <p><del>Goulburn Mulwaree has consistently encouraged increased awareness and appreciation of heritage by property owners and the community in general. Council will continue to work towards heritage education programs and to assist the Goulburn Mulwaree Visitors Information Centre in the promotion of heritage related events and heritage site visits.</del> <b>Too vague to be considered a Strategy.</b> Self-guided tour brochures of local heritage sites are available from the Goulburn Mulwaree Visitors Information Centre. <b>Only those produced by GMC VIC – pricing policy of VIC precludes community produced guides from being offered for sale.</b> <b>Heritage Week – outsourced to community groups to arrange programme;</b></p> <p>A number of local properties provide historical tours for visitors including the National Trust property Riversdale and the privately owned Garroorigang.</p>	<p>Heritage Training is largely provided via engagement and mentoring from Council's Consultant Heritage Advisor and Council's Landscape and Heritage Planner.</p> <p>Specific training courses relating to heritage are provided on a needs basis to staff (noting that planning qualification include heritage training).</p> <p>Councillors have had an initial broad induction to planning. Councillors have also been provided with a briefing session on</p>	<p>In relation to heritage training for staff and Councillors, Development Assessment &amp; Building Surveyor staff have regular access to Council's heritage adviser who provides on the job mentoring.</p> <p>Council staff have had specific Councillor briefing sessions on heritage management.</p>

	Comments and suggested changes	Response	Action
	<p>Council's library includes a Local History Room that provides genealogical and other historical /heritage information. The library hosts regular talks on history and heritage matters.</p> <p>History Goulburn is volunteer run and maintains important historical records and assists researchers with the provision of information.</p> <p>What about the Walking Trail with heritage signage? Is there any heritage training for staff and councillors? By whom? What format?</p>	<p>heritage matters and Council's processes.</p> <p>Signage has been provided along the walking track as a joint initiative via local service groups, local history groups and Council.</p>	
2aa	<p><b>Recommendation 8: Set a good example to the community by properly managing heritage places owned or operated by council.</b></p> <p>Goulburn Mulwaree Council is committed to the conservation and restoration of <del>items</del> <b>properties</b> for which Council is responsible. <del>As well as a number of buildings Council has responsibility for several major cemeteries within the Goulburn Mulwaree area and</del> Council is fortunate to have the assistance of enthusiastic community volunteers in the running and maintenance of many of its facilities. The volunteers <b>efforts</b> add considerably to the <del>value</del> <b>promotion</b> of Council's heritage assets.</p> <p>Council owned and managed properties include:</p> <p><b>Belmore Park</b></p> <p>a) Cemeteries: Mortis Street Cemetery, Goulburn General Cemetery, St Patrick's Cemetery and the former Kenmore Hospital Cemetery.</p> <p>An ongoing program of conservation management strategies was instigated in 2009 commencing with the Mortis Street Cemetery.</p> <p>Work undertaken by Council staff ....</p> <p>b) St Clair, Sloane Street, Goulburn. Internal restoration work has been undertaken including works to control of rising damp. Underpinning of footings was carried out in the 2008/09 financial year. Council has undertaken a thorough assessment of St Clair's structural condition and determined to temporarily restrict public</p>	<p>Items is the correct term.</p> <p>Lime Kilns &amp; associated cottages– Council doesn't intend on any activity.</p> <p>Re "What planning (conservation, maintenance and budget) are in place for all these items?"</p> <p>Council includes funds in the annual budget for management of its heritage properties. This document is not the place to discuss details. There are individual plans for most of the items.</p> <p>St Clair reopening will occur when the building is safe for occupation. Conservation works are ongoing depending on funding availability.</p>	<p>Make grammatical alterations as needed.</p> <p>Council's web site lists properties in its ownership.</p> <p>Funds for Council owned and managed heritage items are included in the annual budget process.</p> <p>Re St Clair reopening, this is a public safety and budget consideration.</p> <p>Re the Lime Kilns site there are no current initiatives planned.</p> <p>Council actively applies for grant funding for its assets which has included grants towards projects to maintain Rocky Hill, St. Clair, Water Works Museum, war memorials in public parks etc</p>



	Comments and suggested changes	Response	Action
	<p>access to the building. Significant conservation works are ongoing.  <b>Expected date of completion so that site can be reopened ?</b></p> <p>c) The former Goulburn Town Hall Auburn Street, Goulburn was designed by prolific local architect E.C. Manfred. The building was used for many years as a community centre. The building has been adapted to a Performing Arts Centre, and was opened March 2022. Conservation of the historic elevations of the building and significant internal elements was undertaken as part of the works.</p> <p>d) Goulburn Historic Water Works Site, Marsden Weir, Fitzroy Street, Goulburn. The facility was Goulburn's first reticulated water pumping station. The facility is in good condition and restoration and maintenance works are ongoing. A plan of management <del>has been</del> <b>was</b> completed for the site <b>on &lt;date&gt; and will be reviewed on ....</b></p> <p>e) Rocky Hill War Memorial Site <del>1925</del>, Memorial Drive, Goulburn. The memorial and cottage were designed by local architectural practice Manfred and Son. Conservation of the War Memorial is ongoing. Construction of a new museum building was completed in 2020. The new building <b>complements</b> the memorial precinct and offers additional <u>space</u> to display the artefacts collection.</p> <p>f) The Lime Kilns site and derelict Lime Burner's Cottages, Kingsdale.  <b>Any strategy or activity here?</b>  <b>a unique heritage site with an interesting history ... a 'lost opportunity' until it is acted on ...</b></p> <p>g) May Street Brickworks Site. A Heritage Assessment for this site was completed in 2010 by Council's Heritage Adviser. The study <b>Identified</b> significant historical information and archaeological heritage <b>potential</b>. Council supported the community group FROGS (Friends and Residents of Goulburn Swamplands) in the development of the site for its 'Goulburn Wetlands' project.  <b>What planning (conservation, maintenance and budget) are in place for all these items?</b></p>		

	Comments and suggested changes	Response	Action
	<i>Outcome 8: Council proactively conserves and manages its heritage assets.</i>		
2bb	<p><b>Recommendation 9: Promote sustainable development as a tool for heritage conservation</b></p> <p>Goulburn Mulwaree Council currently promotes an overall development policy that incorporates heritage conservation. Council supports sustainable cultural tourism and increased investment to maintain and/or invigorate the cultural resources on which local tourism is based.</p> <p>Council is aware of the economic benefits of heritage conservation and actively works towards the restoration and maintenance of its own heritage properties.</p> <p>Further, it supports those owners of heritage properties in their restoration projects. Goulburn Mulwaree promotes the benefits of establishing innovative public-private partnerships to link conservation efforts to sustainable tourism development. The Goulburn Mulwaree LEP and DCP recognise and promote heritage conservation. <i>motherhood statements. What is needed is specifics about how GMC is promoting the fact that maintaining our heritage also means minimising environmental impacts.</i> A current issue facing property owners and Council is the sympathetic retrofitting of solar and other sustainable energy sources. Council supports the sympathetic sustainable development of properties and is working with property owners /managers and its Heritage Adviser to provide innovative successful outcomes.</p> <p><i>Examples might be policy around adaptive reuse, sympathetic infill, urban regeneration – rather than knocking down, or increasing the urban sprawl.</i></p> <p><i>Outcome 9: Proactive heritage and sustainable development in Goulburn Mulwaree</i></p>	<p>This is a strategy which is setting Council's objectives in a broad way. There are many ways of achieving these aims some of which are already embedded in other Council policy documents:</p> <ul style="list-style-type: none"> <li>• Council's Local Strategic Planning Statement 2020</li> <li>• Council's LEP contains a heritage incentives clause.</li> <li>• Council's DCP includes provisions relating to adaptive reuse.</li> <li>• Council's Local Infrastructure Contributions Plan 2021 contains an exemption from developer contributions for the adaptive reuse of heritage listed items but does not include the new components of development.</li> </ul> <p>There are numerous examples of where Council has saved heritage buildings within new development</p>	<p>In relation to the comment "Examples might be policy around adaptive reuse, sympathetic infill, urban regeneration – rather than knocking down, or increasing the urban sprawl".</p> <p>These are included in other Council documents. This Strategy along with the Local Strategic Planning Statement is intended to provide overarching principles to guide other documents and staff in matters of heritage management.</p>

	Comments and suggested changes	Response	Action
		<p>projects. This approach is actively pursued by Council staff and Heritage Consultant.</p> <p>This Strategy along with the Local Strategic Planning Statement is intended to provide overarching principles to guide other documents and staff in matters of heritage management.</p>	
	<a href="#">Anne Wiggan</a>		
3a	“Ensuring the promotion of heritage as an opportunity rather than a constraint to development”— the planning section of GMC needs to be more positively on board I believe to make this an operational reality.	I believe this refers to Development Planners.	Noted
3b	<p>“Adapting Heritage buildings for sustainability without impacting their significance”.</p> <p>Sympathetic planning supports plus a realistic sense of what the ordinary person could afford is the key to getting more preservation of this kind; pricing the work out of existence by multiple requirements means that Heritage items will be left unsupported.</p>	Development conditions can add to the costs associated with Development Approvals.	Council’s Development Planners can take the cost implications for applicants into account when finalising approvals. Advice on suitable approaches can be sought from Council’s Consultant Heritage Advisor.
3c	<p>European Settlement</p> <p>“the key centre was Goulburn”... the document has forgotten that ‘Goulburn’ was a later concept. Bungonia was the first NSW Government endorsed settlement outside the Sydney basin on the first road South. It was planned as a major civic and administrative centre. Now the Village is a heritage Conservation Area because of this significance. The document does not indicate anywhere the vital significance of the Villages in the district their several special contributions NOR a GMC particular focus on supporting these</p>	The strategy includes the following text under Historic Background. It can be moved forward in the document to increase its prominence. “Outlying towns of Marulan and Bungonia were developed concurrently or a little earlier than Goulburn and contain their own character and history	<p>Amend strategy text to increase the prominence of the reference to the contribution of the villages.</p> <p>Council has several initiatives to support the viability of the villages. Additional measures can be considered as part of village plans. Utilise text from Heritage Study</p>

	Comments and suggested changes	Response	Action
	Historic Villages to remain viable and add their unique Heritage Tourism and Environmental assets to the GMC as a whole.	and contribute to the historical development and understanding of the region. Tallong, Towrang, Tarago, Lake Bathurst all contain history and Heritage Items. The rural areas contain numerous Heritage Items dating from the convict era."	Review 2017 – Formation of the GM Villages page 34
3d	Recommendation 2 – "Identify the heritage items in your area..." "In 2010 and Aboriginal Heritage study was commissioned by ----" this study should be updated with recognition of the further information, research and Aboriginal community inputs now to hand inclusive of all the Organisations.	The Aboriginal Heritage Study is due to be updated.	Funds to review the Aboriginal Heritage Study have been made available. A consultant's brief will be prepared. After this Council will seek quotations from suitably qualified consultants.
3e	Rec 3 – "Appoint a heritage and urban design adviser to assist..." Strategic Planner who is the heritage person? Maybe it is Jack Miller - Landscape & Heritage Planner However, the title does not indicate that function? Presumably the Consultant Heritage Adviser is Mr David Hobbes  "Efforts by planning personnel to assist Councils clients to achieve the best possible outcomes will continue to be a priority." From personal experience although heritage personnel are supportive it would seem that more positive support is required from some planning personnel to achieve this recommendation.	The inclusion of Heritage in the title appears to be clear.  Mr David Hobbes is the Consultant Heritage Adviser.	No action required.  It should be noted that sometimes there are other issues relating to development applications other than simply heritage which can cause complications. Planners are required to weigh up all relevant matters when considering DAs and conditions.
3f	Goulburn Heritage Study 1983 – "a thorough process of Goulburn Heritage Conservation Area"- although this is valuable, there are more and arguably more significant items as identified in the Ted Higginbotham study which lie in the "landscape of the assigned servant" and which warrant immediate and "rescue" level response.	Council's Heritage Adviser is currently preparing Statements of Heritage Significance for several potential heritage items. This includes items from the Archaeological Management Plan.	Progress consideration of potential heritage items is underway.  Re Council powers, we are guided by existing Legislation and can't act outside this other than to offer

	Comments and suggested changes	Response	Action
	The Council seems to have NO powers to ensure that the nations heritage; the regional heritage the significant local heritage is not lost to the unscrupulous, manipulative, lazy or uncaring owners or developers.		information, advice, and encouragement.
3g	<p>Rec 5  “directed grant program” – to be honest the small amounts are helpful but a teaspoon in an ocean. Council could offer to offset some of the bureaucratic costs for the genuine owner attempting to preserve sites or buildings;  As Goulburn City has the most capacity to attract sponsorship the <b>Council could apply for funds to target supports specifically for the Villages and Rural heritage</b> which is at high risk of being lost. Goulburn city could make new rural especially owners aware-supported as they discover new sites on their recent possessions; council could offer free assessment services {adding to the available data] and encourage owners in recording/preservation and /or restoration works; IE Council could become valuable partners with owners rather than being seen as obstructionist rule dispensers or opponents, <b>insensitive to the personal circumstances of the owners</b>. This would increase the sum of positive interactions and positive heritage outcomes for the Region.</p>	<p>In the past Council has targeted the grants program to rural areas. This could be done again.  The information requested is available on Council’s website.</p> <p>Assessment of properties and advice is available for owners and managers of heritage items.</p> <p>Council is guided by existing legislation including SEPPs, LEP &amp; DCP. Some flexibility is possible particularly with the DCP.</p>	<p>Council sent letters to the owners of all heritage properties advising of the heritage grant scheme. This includes properties in the rural area.</p> <p>In relation to Council “offsetting some of the bureaucratic costs” there isn’t scope to do this with DA fees.</p> <p>Council has a fee waiver policy (it can’t waive all fees as some are the State’s fees). Council tends to view requests for charitable or non-profit groups more favourably.</p> <p>Council has an exemption process under Clause 5.10 (3) for minor works and encourages people to seek exemptions where applicable to avoid fees/complexity etc.</p> <p>Council’s Local Infrastructure Contributions Plan 2021 provides an exemption from developer</p>

	Comments and suggested changes	Response	Action
			<p>contributions for the adaptive reuse of heritage items.</p> <p>If an LEP listed item a property owner can request a rate reduction from the NSW Valuer General. Re "Council could apply for funds to target supports specifically for the Villages and Rural heritage"</p> <p>Council's understanding is that there is no potential funding body of the type described in this submission.</p>
3h	<p>Rec 6 – "Run a main street program"</p> <p>Has Council yet commissioned any Master Plans for the future of the Villages in the GMC area as per the Goulburn City one?</p> <p>The additional potential income generation from Villages with Heritage assets, Environmental assets/icons is immeasurable, and access and planning should be part of the GMC commitment to THEIR future.</p>	<p>Council has a process of preparing village plans in association with Resident Associations.</p> <p>Additional info is provided by studies including; Bushfire Study, Housing Strategy, Flood Study (Marulan)</p>	<p>Council continue to prepare plans for the villages.</p>
3i	<p>Rec 9 – "Promote sustainable development..."</p> <p>"Further, it supports those owners of Heritage properties in their Restoration projects"</p> <p>"Public -Private" partnership links" these seem to be available only to the wealthy developer. <b>Small groups or individuals, especially in rural and village areas, require access to active support partnerships</b> to ensure that the key unique local values, so prized by Destination NSW and by discerning tourists and operators, will not be solely available to the Goulburn City interests.</p>	<p>Support is given by providing heritage advice and offering heritage grants.</p> <p>Most heritage management is the responsibility of the owner. This is regardless of an item being in the city or rural area.</p>	<p>No action required.</p>



	Comments and suggested changes	Response	Action
3j	Note; there are apparently NO financial implications for the adoption of the draft heritage Strategy. I believe there should be some to include improvements outlined in comments above.	No financial implications refers to no additional expenditure as a result of this Strategy. Council has an annual budget for heritage management.	Council can consider additional funding for heritage through the Community Strategic Plan and budget process.
	<a href="#">Sue Theron</a>		
4a	<p><b>CONTEXT</b></p> <ul style="list-style-type: none"> <li>Goulburn has the potential to become knowledge-leader at Regional, NSW or National level</li> <li>our local trades are sadly lacking skills and knowledge to perform correct repairs on old buildings. Bodged repairs using cements, acrylics, and other non-breathable materials can seriously damage - if not ruin - old buildings, and this is regularly being seen locally</li> <li>the Facebook Group <a href="#">Goulburn Old Building renovation and heritage forum</a> has over 600 members and growing. Most keen to preserve their old homes and do the best for them.</li> <li>Goulburn's old buildings are the unique draw card for NSW's first inland city, and we have the potential to make the most of it</li> </ul> <p><b>PROPOSAL</b></p> <ul style="list-style-type: none"> <li><b>Council support or initiate training in basic old building renovation requirements</b> <ul style="list-style-type: none"> <li>potentially work with Goulburn TAFE to supply a traditional technique-focussed unit or an Adult Education qualification</li> <li>short courses for local trades and owners in mixing traditional lime mortars (for repointing etc.)</li> </ul> </li> </ul>	The preparation of Cheat Sheets for good heritage practice is supported. There is currently information available via Council's website on various matters. In relation to a training partnership with TAFE, this can be promoted by Council's executive.	<p>Prepare discrete cheat sheets e.g. painting, roofing, rising damp, installing services, installing solar panels etc. Heritage NSW have comprehensive info available on their website. Potentially links can be provided via Council's website.</p> <p>Council's executive consider promoting heritage training with TAFE.</p>

	Comments and suggested changes	Response	Action
	<ul style="list-style-type: none"> <li>○ council-endorsed talks on other matters e.g. avoiding and remediating damp, correct paints etc.</li> <li>○ work with e.g. Mitre 10 to provide Tradies mornings with correct Lime putty supplier to show how to use it - BBQ and demonstration</li> <li>• <b>Council develop or provide a grant to develop and supply printed 'cheat sheets'</b> - also available for download on Council's website - to provide correct information to owners</li> <li>• actively <b>promote local education</b> on correct repairs and care</li> </ul>		
	<b>Teena Riley &amp; Graham Maranda</b>		
5a	We request that Uncle Graham Maranda and Teena Riley (email contacts supplied) be added as contacts representing two separate Office of the Registrar of Indigenous Corporations (ORIC) registered Aboriginal Corporations representing Burra Burra/Gundungurra people. This is for inclusion as Aboriginal contacts for consultation and comments regarding relevant development and other matters.	Discuss with Council's Development Planning team	Graham Maranda and Teena Riley have been added as requested.
5b	<p>It is appreciated that information regarding the First Nations occupation of the region in this document is consistent with Council's currently adopted 2012 Aboriginal Heritage Study, which states:</p> <p>"Two major groups were identified within the Goulburn Mulwaree region at the time of European contact; the Gandangara (also known as the Gundungurra, Gundungari, Gurra-gunga, and Burragorang) to the north of Goulburn and the Ngunawal (also called Ngunuwal, Ngoonawal, Wonnawal, Nungawal, Yarr, Yass tribe, Lake George, Five Islands tribe or Molonglo tribe) to the south".</p> <p><b>It is requested that this wording be used (with the spelling Gundungurra utilised) in all Council related processes and documentation</b> until such a time that a revised Aboriginal Heritage Study including the Goulburn Mulwaree area is undertaken. This is</p>	The Aboriginal Heritage Study is due to be updated.	<p>The comments can be considered in the preparation of a revised Aboriginal Heritage Study.</p> <p>Advise Executive of request for reference wording.</p> <p>Provide comment to future Aboriginal Heritage Study consultant re language/Country perspective.</p>

	Comments and suggested changes	Response	Action
	because <b>the current Heritage Study considers the region's Aboriginal occupation from a language perspective not a Country perspective.</b> A new Aboriginal Heritage Study or similar is required before this information can be accurately transposed to considerations of the area from a Country perspective.		
5c	The 2012 Aboriginal Heritage Study was finalised in January 2012 and states "This Aboriginal Heritage Study should be reviewed and updated, as appropriate, within ten years". <b>We are keen to be consulted with throughout this process alongside other relevant Aboriginal groups.</b>	The Aboriginal Heritage Study is due to be updated.	Funds to review the Aboriginal Heritage Study have been made available. A consultant's brief will be prepared. After this Council will seek quotations from suitably qualified consultants.
	<b>Goulburn District Historical and Genealogical Society (History Goulburn)</b>		
6a	History Goulburn appreciates that the Strategy has been well-prepared and has no concerns with it. We believe that Council staff involved in its preparation should be congratulated. Thank-you for this opportunity to read and comment on the strategy.	Noted	Noted, no action required.

## Submission 1

**From:**  
**To:** [Jack Miller](#)  
**Cc:**  
**Subject:** RE: Draft Goulburn Mulwaree Heritage Strategy on exhibition for comment  
**Date:** Tuesday, 17 January 2023 8:50:51 PM  
**Attachments:** [image001.jpg](#)

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Good morning Jack,

Thank you to Goulburn Mulwaree Council for providing Mulwaree Aboriginal Community Inc with the opportunity to provide feedback and comments to the Goulburn Mulwaree Heritage Strategy 2022-2025.

Following careful review of the document the following information is provided for consideration by Council.

- The Aboriginal "Gundungurra" in its more contemporary spelling be used in the document. Ngunnawal with 2 n's is also preferred in contemporary Ngunnawal community.
- Aboriginal to be capitalised e.g. "distinct aboriginal communities"
- The reduction of "Historic Background – Aboriginal habitation" and "Aboriginal and European interaction" sections of this document in comparison to previous documents e.g. GMC Aboriginal Heritage study, appears to inadvertently change the context of the document in relation to Aboriginal history for the region. Could the full context be duplicated to reduce the capacity of the regional Aboriginal History being changed. Could Council take into account that five small paragraphs to describe thousands of years of heritage needs to be balanced against the 7 paragraphs reflecting the last 203 years.
- Page 4- "In 2010 an Aboriginal Heritage Study was commissioned..... Recommendations of this study were included in Councils LEP and DCP". The 2010 document is now past the date proposed for renewal and members of Mulwaree Aboriginal Community Inc have previously asked for the Aboriginal Heritage Study to be recommissioned. Our community members are aware of the expenses and time involved, and would support the commission to be completed in consultation and partnership with Upper Lachlan Council as the Traditional Custodians of the 2 areas are the same i.e. Gundungurra and Ngunnawal. This is viewed as important to the community as the previous document has been ignored by other organisations in an attempt to change the listed "Two major groups were identified within the Goulburn Mulwaree region at the time of European contact"

The recommendation and Outcomes appear to align with the Goulburn Mulwaree Council LEP and DCP and are supported.

Please feel free to contact Mulwaree Aboriginal Community Inc if any further detail is required.

Djan Yimaba Yarra  
(Thank you and bye in Ngunnawal language)  
Jennie Gordon  
Public Officer and Secretary  
Mulwaree Aboriginal Community Inc

[mulwareeaboriginalcommunity@gmail.com](mailto:mulwareeaboriginalcommunity@gmail.com)  
and cc to

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Submission 2

[goulburn.heritagegroup@gmail.com](mailto:goulburn.heritagegroup@gmail.com)

**Goulburn Heritage Group**

PO Box 25

GOULBURN NSW 2580

9<sup>th</sup> February 2023

Chief Executive Officer

Goulburn Mulwaree Council

Locked Bag 22

Goulburn 2152

[council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)

**Draft Heritage Strategy 2022 – 2025**

Thank you for the opportunity to respond to this document. Members of the Goulburn Heritage Group have serious concerns and have made extensive comments on the document, attached.

Code: **Notes in red are comments**

**Text marked Yellow indicated spelling, grammatical errors or question relevance**

~~Strikethrough~~ text queries relevance, or text is superfluous.

We request the opportunity to discuss our submission before a final version is submitted to Councillors.

The Draft Heritage Strategy is on our agenda for discussion with Mr Johansson on 13 March, 2023.

Goulburn Heritage Group

**Goulburn Mulwaree Heritage  
Strategy 2022-2025**

**STRATEGY OBJECTIVE**

To establish **guidelines and criteria** for the management of heritage in the Goulburn Mulwaree Council area.

**What is meant by History / Heritage in this document?**

**History:** a continuous, typically chronological, record of important or public **events** or of a particular trend or institution.

**Heritage:** relating to **things** of special architectural, historical, or natural value that are preserved for the nation.

**LEGISLATIVE PROVISIONS**

Nil      **What about the Heritage Act? Local Govt Act?**

**STRATEGY STATEMENT****Introduction**

Goulburn Mulwaree is an area rich in both Aboriginal and European heritage. Council is committed to recording and preserving the heritage of the area.

The GMC Community Strategic Plan 2042 under the heading Our Environment, includes Strategy C13. "Implement planning and development policies and plans that protect our built, cultural, and natural heritage."

Council's Local Strategic Planning Statement (LSPS) includes heritage as a Planning Priority (No. 9). The vision for heritage is "Goulburn Mulwaree's cultural heritage is conserved, actively adapted for use (where appropriate) and celebrated." Challenges are identified in the LSPS as being:

- **ensuring** the promotion of heritage as an opportunity rather than a constraint to development;
- **ongoing** consultation is maintained with all relevant bodies;
- **protecting** of Aboriginal and European cultural heritage;
- **identifying** of cultural heritage on isolated rural properties;
- **funding** for maintenance and enhancement of cultural heritage;
- **assessing** of cultural heritage landscapes; and
- **adapting** heritage buildings for sustainability without impacting their significance.



## Submission 2

The key performance indicator (KPI) to measure the outcome is “Number of heritage buildings and sites protected and enhanced”. **Where will this be recorded for public access ?** This objective will be carried out in partnership with the community and other relevant government authorities. **What does this mean?**

Council is committed to balancing the community’s need to use and enjoy our natural resources with their protection, enhancement and renewal.

This Heritage Strategy is designed to achieve these heritage **goals**.

**Historic background - Aboriginal habitation**

Goulburn Mulwaree is part of the continuum of Aboriginal habitation of Australia. The earliest known occupation sites discovered so far in the vicinity of Goulburn Mulwaree occur in the Australian Alps. The majority of sites in the Goulburn Mulwaree region discovered to date are more recent. It is possible that there are sites in Goulburn Mulwaree that predate those in the Australian Alps given that the Alps only became accessible after the last ice age.

Two major groups were identified within the Goulburn Mulwaree region at the time of European contact; the Gandangara (also known as the Gundungurra, Gundungari, Gurra-gunga, and Burragorang) to the north of Goulburn and the Ngunawal (also called Ngunuwal, Ngoonawal, Wonnawal, Nungawal, Yarr, Yass tribe, Lake George, Five Islands tribe or Molonglo tribe) to the south. It’s likely that these tribal boundaries incorporated a number of distinct aboriginal communities with their own dialects, who were probably linked by kinship networks, common beliefs, ceremonies and customs.

The Gandangara and Ngunawal maintained relationships with surrounding groups. Large gatherings of Aboriginal people met in Goulburn with records of corroborees being held at Rocky Hill, the old railway quarry on the Wollondilly River, Mulwaree Flats near Lansdowne Bridge at the Goulburn Brewery, and where the Goulburn rail station is located now. Recorded Aboriginal heritage sites within Goulburn Mulwaree generally occur in the vicinity of watercourses, in elevated areas and in areas with suitable geology or mature vegetation.

**Aboriginal and European Interaction**

The region was first visited by Europeans in 1798 when the exploratory party of John Wilson and John Price reached Towrang. In 1820 Joseph Wild travelled south of the Cookbundoon Range to find a large lake – Lake George. From hills to the north-east of Lake George Wild saw “the fires of the natives who appeared numerous” indicating the presence of Aboriginal people in the area.

Diseases introduced by Europeans had a disastrous effect on the Aboriginal population. In 1845 Francis Murphy of Bungonia reported that the formerly numerous members of local Aboriginal groups had declined considerably. There is a continuation of Aboriginal presence, culture, and society in the region following European settlement leading to the current day.

**European Settlement**

Exploration by Hamilton Hume, Charles Throsby, James Meehan and John Oxley in 1817-1820 made the early colonists aware of the proximity and good grazing potential of the southern tablelands. During the course of the 1820s an increasing amount of land in the area was settled and market centres were established along the major lines of communication south from Sydney. The key centre for the Southern Tablelands was Goulburn. Governor Lachlan Macquarie ratified the name in honour of Henry Goulburn, Secretary of the Colonies. Goulburn Plains (now North Goulburn) was marked out in 1828. The old township was built around the confluence of the Wollondilly and Mulwaree Rivers.

Governor Bourke visited the old town in 1832 and owing to the repeated flooding of the area he ordered the survey of an area on higher ground to the south west. The layout of the adjacent township of Goulburn was created in 1832-33 as the administrative centre. The present city centre was surveyed in 1833. Due to a large swamp and lagoon the old and new towns were virtually separated for many years. They were eventually united by Lagoon Street.

By 1841 there were 655 people in the town and by 1845 the population had grown to 1,200. There were five stores and five inns in 1844 and by 1867 there were more than 20 hotels. Bradley's flourmill and brewery was built between 1836 and 1845 and by 1850 Goulburn had become a municipality. The growth of the municipality was reflected in the establishment of a Masonic lodge, two Oddfellow's lodges and a Mechanics Institute by 1867. By 1870 four newspapers had been established – the Herald in 1848, the Argus in 1864, the Southern Morning Herald in 1868 and the Evening Post in 1870. In addition to the hotels, Goulburn also became a major ecclesiastical centre for the southern tablelands. The Scots church and manse were opened in 1841. Goulburn became the centre of a Church of England bishopric in 1863 and also a Roman Catholic diocese in 1867.

In 1869 the construction of the railway robbed the city of the connection to the Mulwaree Ponds – the water that had helped establish the town's original location. The railway line to **Goulbourn** was officially opened by Lord and Lady Belmore in 1869 and six years later in 1875 it was extended south. Other significant infrastructure within the town included the present Post Office in Auburn Street which opened in 1881 and the Court House in 1887. The **Goal**, existing Hospital and Kenmore Mental Hospital also date to the 1880s.

Goulburn maintained a strong transport focus due to its location and importance as a regional centre and its railway and infrastructure. The construction of the railway and yard facilities in Goulburn generated employment for many years, however, the significant growth of road transport in the post war years modified the earlier railway and workshop focus. During the 1950s Goulburn developed large wool stores. Goulburn remained a large provincial centre with the infrastructure of government and churches reflected in the impressive public buildings.

The housing stock in Goulburn ranges from humble workers' cottages through to the architect designed buildings of the social elite. All eras are represented and are often mixed together. The centre of the town contains the majority of the older buildings with the age of buildings reducing as newer areas were developed further from the town centre. There are older originally outlying buildings mixed amongst the newer development giving the city an interesting character.

Outlying towns of Marulan and Bungonia were developed concurrently or a little earlier than Goulburn and contain their own character and history and contribute to the historical development and understanding of the region. Tallong, Towrang, Tarago, Lake Bathurst and **Tirrannaville** all contain History and Heritage Items. The rural areas contain numerous Heritage Items dating from the convict era.

**To prepare this strategy Council followed the NSW Office of Environment and Heritage publication Recommendations for *Local Council Heritage Management*, July, 2013 version. (10 yrs old !!)**

**Recommendation 1: Establish a Heritage Committee to deal with heritage matters in your area**

Heritage Committee – **there is NO Advisory Committee to GMC as constituted under S377 of the Local Govt Act.**

Council utilises the assistance of Community based heritage groups when required. There are a number of groups with a heritage focus in our Local Government Area (LGA) including:

**Most of the groups below have a focus on history only**

- Bungonia and District Historical Society
- Goulburn Heritage Group
- History Goulburn
- Marulan Historical Society
- Mulwaree Aboriginal Community Inc. and
- Pejar Local Aboriginal Land Council

The Heritage groups are independent of Council. Council has achieved considerable success with the **group's** active participation in presenting community opinion on the preservation of Goulburn Mulwaree's heritage. Development Applications that have the potential for significant heritage impact are referred to the relevant group for ~~their~~ consideration. Liaison with the groups has achieved the outcome of increased community participation, awareness and appreciation of heritage. ~~It is anticipated that~~ This association and positive interaction will continue in the future.

**Is there meant to be an Outcome appended here?**

**Recommendation 2: Identify the Heritage Items in your area and list them in your Local Environmental Plan**

**This is a report on past actions – the document should be presenting a strategy for the future**

Approximately 600 individual local Heritage Items are listed on Schedule 5 of the Goulburn Mulwaree Local Environmental Plan 2009 (LEP). The LEP also includes Heritage Conservation Areas. Council will continue to investigate and report on places of heritage significance within the LGA during the period 2022-2025. Council undertakes to legally protect all types of Heritage Items including Aboriginal, historical, archaeological and natural heritage.

A comprehensive review of LEP Schedule 5 – Environmental Heritage items was completed in 2021. The review checked that the information for each item such as address, Lot and DP ~~etc~~ was accurate and separated a number of grouped items into individual items for clarity. No new heritage items were added to Schedule 5 as part of this work. **When will the next review happen?**

Council completed a review of its Heritage Study in January 2018. The outcomes of the Heritage Study Review 2018 have been incorporated into Council's LEP and DCP.

Date for next review is .....

In 2010 an Aboriginal Heritage Study was commissioned by Council with the support of the NSW Office of Environment and Heritage. The recommendations of this study were included in Council's Local Environmental Plan.

Date for next review is .... The report will be on Public Exhibition from ...

The Council's Urban and Fringe Housing Strategy identifies several hundred hectares of rural land on the peripheries of the Goulburn and Marulan urban areas for future residential development. The land is subject to a rezoning process through planning proposals that must be accompanied by Aboriginal Cultural Heritage Assessments.

The rezoning is expected to take ..... months / years

Council requires that these Assessments include consultation with the Aboriginal community in accordance with the Aboriginal Cultural Heritage Consultation Requirements for Proponents 2010 (OEH). The findings from these Aboriginal Cultural Heritage Assessments will directly inform our understanding of Aboriginal occupation and activity in the area and, as required, inform updates and amendments to the Local Environmental Plan.

Council ~~staff~~ consults with and seeks comment from Pejar Local Aboriginal Land Council and Mulwaree Aboriginal Community Inc. on relevant development matters and other issues as needed. Council utilises the Aboriginal Due Diligence process, as required, in its Development Application Assessment.

Statements of Heritage Significance and heritage data for items currently listed on the *Goulburn Mulwaree Local Environmental Plan 2009* will continue to be revised on Council's records and the State Heritage Inventory (SHI) database. In an endeavour to increase knowledge and proactive heritage management, liaison between Council's Heritage Advisor and History Goulburn, Marulan Historical Society, Goulburn Heritage Group and Bungonia and District Historical Society is encouraged. **Copies of all Heritage Impact Statements (HIS) should be available to the public through the Local Studies section of Goulburn Library.**

The *Goulburn Mulwaree Archaeological Management Plan* (AMP) adopted by Council ~~on~~ in 2009 identified an additional 16 Archaeological Heritage Items for ~~potential~~ **possible** listing on the Local Environmental Plan. Further consideration will also be given to the listing of identifiable heritage precincts.

This is scheduled for ... ??

*Outcome 2: Increased knowledge and proactive management of heritage in Goulburn Mulwaree.*

**Recommendation 3: Appoint a heritage and urban design advisor to assist the Council, the community and owners of listed heritage items**

The Heritage Advisory Program has been conducted in Goulburn since 1989. Goulburn Mulwaree Council will continue to employ a full-time Strategic Planner and consultant Heritage Advisor (**part-time position, how many hours per month? Who organises work schedule / visit? How can**

community members access this service? Is a record kept of consultation issues ?). In this way, Council is dedicated to addressing its heritage responsibilities in a practical and progressive manner. [MOTHERHOOD STATEMENT – NOT ADDING TO STRATEGY.] The broad range of heritage skills [where? Within GMC staff ] available provides for positive interaction on heritage matters between Council's planning personnel, the Heritage Advisor and the community.

Goulburn Mulwaree residents will continue to be encouraged to discuss proposed work on Heritage Items with Council staff initially and the Heritage Advisor as required. Assessment processes for Development Applications (DAs) will continue to require written advice from the Heritage Advisor and architectural reviews of major projects. ( what does this mean? Undertaken by ..?) Efforts by planning personnel to assist Council's clients to achieve the best possible outcomes will continue to be a priority – heritage outcomes? Priority over what? If not specific, again it falls into the motherhood statement category. Brochures available to guide community members on: design guidelines for additions; carports/garages; fencing; paint colours; roofing materials ...

*Outcome 3: Increased community participation and proactive heritage and urban design management in Goulburn Mulwaree.*

#### **Recommendation 4: Manage local heritage in a positive manner**

The State Government guidelines indicate that this recommendation is about the owners of heritage buildings/ property. Only (a), which is covered in Recommendation 5, is relevant. The Guidelines suggest strategies about the DA process – for example: foregoing fees on heritage properties; reduced rates on heritage properties. These are not included in the list below.

Goulburn Mulwaree will continue to consult with the community on heritage issues and to encourage heritage preservation in the LGA. In particular Council will:

- a) continue to encourage residents to utilise the Local Heritage Fund and to use the services of the Heritage Advisor when planning restoration of heritage buildings
- b) focus on the identification and preservation of sites and places and generate a positive community interest in heritage conservation
- c) continue support for the 'Local History' section of the Goulburn Library. This section of the library fulfils the public need for the provision of local histories and genealogical publications and providing assistance to the community in researching local heritage
- d) liaise with Marulan Heritage Society, Bungonia and District Historical Society and History Goulburn and support them in their efforts as repositories for the district's history
- e) liaise with the Goulburn Heritage Group
- f) give consideration to the request from members of the Marulan community for the establishment of a Conservation Management Area

The Goulburn Heritage Study (1983) identifies 311 (non listed) buildings that contribute to the character and significance of the Conservation Area. They generally display the use of characteristic compatible forms, materials and other characteristic features that contribute to the conservation area as a whole, but to a lesser extent than highly contributory State or locally listed heritage items.

**Contributory elements / buildings: If removed, change the setting of the listed Heritage building ...**

“Contributory items” do not hold the same significance as State or locally listed heritage items but display moderate significance in terms of the following:

- Shows or is associated with, creative or technical innovation or achievement
- Is the inspiration for a creative or technical innovation or achievement;
- Is aesthetically distinctive;
- Has landmark qualities; ~~and~~ **or**
- Exemplifies a particular taste, style or technology.

The Goulburn Heritage Study 1983 assessment area did not encompass the entirety of the Goulburn Heritage Conservation Area and omitted consideration of extensive peripheral areas. The more limited scope of the assessment area relative to the conservation boundary and the dated nature of the study highlights an opportunity to reassess existing contributory items within the study area and identify additional items within the entirety of the Goulburn Heritage Conservation Area.

A thorough process of reassessment and investigation of all properties within the Goulburn Conservation Area is currently being undertaken for their contribution to the quality and character of the Heritage Conservation Area. This investigation will utilise the services of **Council’s Strategic Planner and Heritage Advisor**, **will** draw upon Statements of Heritage Significance, require site visits and photographs and draw upon local knowledge (**how ?**) to provide an up to date, ~~and~~ definitive list of contributory items in the Goulburn Heritage Conservation Area. **Completion date?**

*Outcome 4: Proactive heritage and urban design management in Goulburn Mulwaree.*

**Recommendation 5: Introduce a Local Heritage Fund to provide incentive grants to encourage local heritage projects**

Goulburn Mulwaree **Council**, with the support of ~~the Heritage NSW~~ **NSW Heritage and Environment** will continue to operate its Local Heritage Fund program in the years 2022-2025. This program has ~~to~~ **date** been successful in ~~achieving~~ **increasing** interest from ~~the~~ **community members in protecting heritage items**. It is expected that the maximum available funding will be utilised in **future** restoration projects. **\$ amount available / year; % uptake / year; Annual Report on work undertaken / completed; how is community informed of Heritage Grants and how to apply?**

Council can direct the grant program to specific areas as it did in 2011-2013 when it targeted commercial heritage buildings in Auburn Street in the CBD (the main street) prior to Goulburn’s 150th birthday celebrations.

Council has ~~also independently~~ funded grants for Goulburn’s CBD buildings **using funds from .....** The focus of the CBD grants ~~is to~~ **has been to** improve the visual appearance of the precinct. **Level of interest from commercial property owners is ??? Difficulties encountered are ...?? Future plans ?**



*Outcome 5: Increased community participation and proactive conservation and management of heritage in Goulburn Mulwaree.*

**Recommendation 6: Run a main street program**

Council undertook a main street program the early 1990s in association with the Goulburn Chamber of Commerce. The result of the program was that extensive physical and promotional work took place over the next ten or more years. Work on the main street is ongoing, ~~to achieve continual improvement.~~

In recent years Council has committed additional funds for a grant program in the Goulburn CBD. This program ~~has to~~ will be confirmed annually in the budget. **How much? Increased?**

Main street property owners and tenants are encouraged to use the services of the Heritage Advisor in conservation and /or maintenance projects. ~~This process has a positive record of achievement.~~  
**This will be increased via ..? This will be promoted via ... ?**

Council commissioned a CBD Master Plan in 2008. EDAM/AECOM and their sub-consultants prepared recommendations on physical works, heritage, economics and traffic, transport and parking. A number of the Master Plan's recommendations were adopted into Council policies. **When will the CBD Master Plan (2008) be reviewed ?**

**Are GMC additions to the Main Street assessed by Heritage Adviser / community groups before being installed (public art / seats / signs )?**

*Outcome 6: Council, owners and the community actively participate in attractive and well managed heritage main streets.*

**Recommendation 7: Present educational and promotional programs**

~~Goulburn Mulwaree has consistently encouraged increased awareness and appreciation of heritage by property owners and the community in general. Council will continue to work towards heritage education programs and to assist the Goulburn Mulwaree Visitors Information Centre in the promotion of heritage related events and heritage site visits.~~ **Too vague to be considered a Strategy.**  
Self-guided tour brochures of local heritage sites are available from the Goulburn Mulwaree Visitors Information Centre. **Only those produced by GMC VIC – pricing policy of VIC precludes community produced guides from being offered for sale.**

**Heritage Week – outsourced to community groups to arrange programme;**

A number of local properties provide historical tours for visitors including the National Trust property Riversdale and the privately owned Garroorigang.

Council's library includes a Local History Room that provides genealogical and other historical **/heritage** information. The library hosts regular talks on history and heritage matters.

History Goulburn is volunteer run and maintains important historical records and assists researchers with the provision of information.

**What about the Walking Trail with heritage signage?**

Is there any heritage training for staff and councillors? By whom? What format ?

*Outcome 7: Increased awareness and appreciation of heritage by the Council, owners and the community in Goulburn Mulwaree.*

**Recommendation 8: Set a good example to the community by properly managing heritage places owned or operated by council.**

Goulburn Mulwaree Council is committed to the conservation and restoration of items properties for which Council is responsible. As well as a number of buildings Council has responsibility for several major cemeteries within the Goulburn Mulwaree area and Council is fortunate to have the assistance of enthusiastic community volunteers in the running and maintenance of many of its facilities. The volunteers efforts add considerably to the value promotion of Council's heritage assets.

Council owned and managed properties include:

**Belmore Park**

a) Cemeteries: Mortis Street Cemetery, Goulburn General Cemetery, St Patrick's Cemetery and the former Kenmore Hospital Cemetery. An ongoing program of conservation management strategies was instigated in 2009 commencing with the Mortis Street Cemetery. Work undertaken by Council staff ....

b) St Clair, Sloane Street, Goulburn. Internal restoration work has been undertaken including works to control of rising damp. Underpinning of footings was carried out in the 2008/09 financial year. Council has undertaken a thorough assessment of St Clair's structural condition and determined to temporarily restrict public access to the building. Significant conservation works are ongoing. Expected date of completion so that site can be reopened ?

c) The former Goulburn Town Hall Auburn Street, Goulburn was designed by prolific local architect E.C. Manfred. The building was used for many years as a community centre. The building has been adapted to a Performing Arts Centre, and was opened March 2022. Conservation of the historic elevations of the building and significant internal elements was undertaken as part of the works.

d) Goulburn Historic Water Works Site, Marsden Weir, Fitzroy Street, Goulburn. The facility was Goulburn's first reticulated water pumping station. The facility is in good condition and restoration and maintenance works are ongoing. A plan of management has been completed for the site on <date> and will be reviewed on ....

e) Rocky Hill War Memorial Site 1925, Memorial Drive, Goulburn. The memorial and cottage were designed by local architectural practice Manfred and Son. Conservation of the War Memorial is ongoing. Construction of a new museum building was completed in 2020. The new building complements the memorial precinct and offers additional space to display the artefacts collection.

f) The Lime Kilns site and derelict Lime Burner's Cottages, Kingsdale. Any strategy or activity here? a unique heritage site with an interesting history ... a 'lost opportunity' until it is acted on ...

g) May Street Brickworks Site. A Heritage Assessment for this site was completed in 2010 by Council's Heritage Adviser. The study identified significant historical information and archaeological

Submission 2

heritage **potential**. Council supported the community group FROGS (Friends and Residents of Goulburn Swamplands) in the development of the site for its 'Goulburn Wetlands' project.

**What planning (conservation, maintenance and budget) are in place for all these items?**

*Outcome 8: Council proactively conserves and manages its heritage assets.*

**Recommendation 9: Promote sustainable development as a tool for heritage conservation**

Goulburn Mulwaree **Council** currently promotes an overall development policy that incorporates heritage conservation. Council supports sustainable cultural tourism and increased investment to maintain and/or invigorate the cultural resources on which local tourism is based.

Council is aware of the economic benefits of heritage conservation and actively works towards the restoration and maintenance of its own heritage properties.

Further, it supports those owners of heritage properties in their restoration projects. Goulburn Mulwaree promotes the benefits of establishing innovative public-private partnerships to link conservation efforts to sustainable tourism development. The Goulburn Mulwaree LEP and DCP recognise and promote heritage conservation. **motherhood statements. What is needed is specifics about how GMC is promoting the fact that maintaining our heritage also means minimising environmental impacts.** A current issue facing property owners and Council is the sympathetic retrofitting of solar and other sustainable energy sources. Council supports the sympathetic sustainable development of properties and is working with property owners /managers and its Heritage Adviser to provide innovative successful outcomes.

**Examples might be policy around adaptive reuse, sympathetic infill, urban regeneration – rather than knocking down, or increasing the urban sprawl.**

*Outcome 9: Proactive heritage and sustainable development in Goulburn Mulwaree*

COUNCIL DIRECTORATE: Planning and Environment

BUSINESS UNIT: Strategic Planning

STRATEGY AUTHOR: Landscape & Heritage Planner

## GMC Heritage Strategy response comments 2023

## INTRO

“Ensuring the promotion of heritage as an opportunity rather than a constraint to development”—the planning section of GMC needs to be more positively on board I believe to make this an operational reality .

“Adapting Heritage buildings for sustainability without impacting their significance”

Sympathetic planning supports plus a realistic sense of what the ordinary person could afford is the key to getting more preservation of this kind; pricing the work out of existence by multiple requirements means that Heritage items will be left unsupported .

## European Settlement

“ the key centre was Goulburn”... the document has forgotten that ‘Goulburn’ was a later concept. Bungonia was the first NSW Government endorsed settlement outside the Sydney basin on the first road South y. It was planned as a major civic and administrative centre. Now the Village is a heritage Conservation Area because of this significance. The document does not indicate anywhere the vital significance of the Villages in the district their several special contributions NOR a GMC particular focus on supporting these Historic Villages to remain viable and add their unique Heritage Tourism and Environmental assets to the GMC as a whole.

## “ Rec 2

“In 2010 and Aboriginal Heritage study was commissioned by ----” this study should be updated with recognition of the further information ,research and Aboriginal community inputs now to hand inclusive of all the Organisations.

## Rec 3

Strategic Planner who is the heritage person ? Maybe it is

**Jack Miller**  
**Landscape & Heritage Planner**

However the title does not indicate that function.??? Presumably the Consultant Heritage Adviser is Mr David Hobbs

“Efforts by **planning personnel** to assist Councils clients to achieve the best possible outcomes will continue to be a priority .” from personal experience although heritage personnel are supportive it would seem that more positive support is required from some planning personnel to achieve this recommendation.

## Goulburn Heritage Study 1983 –

“a thorough process of Goulburn Heritage Conservation Area”- although this is valuable , there are more and arguably more significant items as identified in the Ted Higginbottom study which lie in the “landscape of the assigned servant” and which warrant immediate and “rescue’ level response. The Council seems to have NO powers to ensure that the nations heritage; the regional heritage the significant local heritage is not lost to the unscrupulous ,manipulative, lazy or uncaring owners or developers.

Submission 3

Rec 5

“directed grant program” – to be honest the small amounts are helpful but a teaspoon in an ocean. Council could offer to offset some of the bureaucratic costs for the genuine owner attempting to preserve sites or buildings.;

As Goulburn City has the most capacity to attract sponsorship the Council could apply for funds to target supports specifically for the Villages and Rural heritage which is at high risk of being lost.

Goulburn city could make new rural especially owners aware-supported as they discover new sites on their recent possessions ;council could offer free assessment services {adding to the available data] and encourage owners in recording/preservation and /or restoration works; IE Council could become valuable partners with owners rather than being seen as obstructionist rule dispensers or opponents ,insensitive to the personal circumstances of the owners.This would increase the sum of positive interactions and positive heritage outcomes for the Region.

Rec 6

Has Council yet commissioned any Master Plans for the future of the Villages in the GMC area as per the Goulburn City one?

The additional potential income generation from Villages with Heritage assets, Environmental assets/icons is immeasurable and access and planning should be part of the GMC commitment to THEIR future.

Rec 9

“Further,it supports those owners of Heritage properties in their Restoration projects”

“Public -Private” partnership links” these seem to be available only to the wealthy developer. Small groups or individuals ,especially in rural and village areas, require access to active support partnerships to ensure that the key unique local values ,so prized by Destination NSW and by discerning tourists and operators, will not be solely available to the Goulburn City interests.

Note ; there are apparently NO financial implications for the adoption of the draft heritage Strategy ; I believe there should be some to include improvements outlined in comments above.

Submission 4

**From:**  
**To:** Council  
**Subject:** draft heritage strategy - public comment  
**Date:** Friday, 10 February 2023 5:20:10 PM

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Hi

please accept below comment re the draft Heritage Strategy

### CONTEXT

- Goulburn has the potential to become knowledge-leader at Regional, NSW or National level
- our local trades are sadly lacking skills and knowledge to perform correct repairs on old buildings. Bodged repairs using cements, acrylics, and other non-breathable materials can seriously damage - if not ruin - old buildings, and this is regularly being seen locally
- the Facebook Group *Goulburn Old Building renovation and heritage forum* has over 600 members and growing. Most keen to preserve their old homes and do the best for them.
- Goulburn's old buildings are the unique draw card for NSW's first inland city, and we have the potential to make the most of it

### PROPOSAL

- Council support or initiate training in basic old building renovation requirements
  - potentially work with Goulburn TAFE to supply a traditional technique-focussed unit or an Adult Education qualification
  - short courses for local trades and owners in mixing traditional lime mortars (for repointing etc)
  - council-endorsed talks on other matters eg avoiding and remediating damp, correct paints etc
  - work with eg Mitre 10 to provide Tradies mornings with correct Lime putty supplier to show how to use it - BBQ and demonstration
- Council develop or provide a grant to develop and supply printed 'cheat sheets' - also available for download on Council's website - to provide correct information to owners
- actively promote local education on correct repairs and care

### CREDENTIALS

Im a graduate architect with over 15 years experience in Construction Management. I've started the Facebook Group *Goulburn Old Building Heritage Restoration forum*, and the group has grown to over 600 members in 2 years. Ive also extensively restored a 1920s brick house in Goulburn, mixing my own lime mortars and using traditional techniques, and regularly provide advice to the Facebook group on their individual homes and addressing damp using traditional methods.

John Thistleton's *About Regional* article about my project and the Facebook group is here: <https://aboutregional.com.au/goulburn-renovators-reveal-secrets-to-restore-homes-the-old-fashioned-way/>

Thanks for considering the above

kind regards

Sue Theron



## Submission 5

**From:**  
**To:** Council  
**Subject:** Exhibition: Draft Heritage Strategy 2022-2025  
**Date:** Friday, 10 February 2023 12:26:55 PM

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The Chief Executive Officer,

Thank you for the opportunity to have input into Goulburn Mulwaree Council's Draft Heritage Strategy 2022-2025.

We request that Uncle Graham Maranda (grahammaranda@hotmail.com) and Teena Riley (teena.riley@outlook.com) be added as contacts representing two separate Office of the Registrar of Indigenous Corporations (ORIC) registered Aboriginal Corporations representing Burra Burra/Gundungurra people. This is for inclusion as Aboriginal contacts for consultation and comments regarding relevant development and other matters.

Personal names and details cannot be included in the document or other public correspondence, and further details of these organisations will be made available as appropriate. We can be contacted via the emails above or 0408 146 550 to discuss this requirement as it is due to current processes underway. These are both Traditional Owner representative corporations with interests in the Goulburn Mulwaree Local Government Area.

It is appreciated that information regarding the First Nations occupation of the region in this document is consistent with Council's currently adopted 2012 Aboriginal Heritage Study, which states:

"Two major groups were identified within the Goulburn Mulwaree region at the time of European contact; the Gandangara (also known as the Gundungurra, Gundungari, Gurra-gunga, and Burragorang) to the north of Goulburn and the Ngunawal (also called Ngunuwal, Ngoonawal, Wonnawal, Nungawal, Yarr, Yass tribe, Lake George, Five Islands tribe or Molonglo tribe) to the south".

It is requested that this wording be used (with the spelling Gundungurra utilised) in all Council related processes and documentation until such a time that a revised Aboriginal Heritage Study including the Goulburn Mulwaree area is undertaken. This is because the current Heritage Study considers the region's Aboriginal occupation from a language perspective not a Country perspective. A new Aboriginal Heritage Study or similar is required before this information can be accurately transposed to considerations of the area from a Country perspective.

The 2012 Aboriginal Heritage Study was finalised in January 2012 and states "This Aboriginal Heritage Study should be reviewed and updated, as appropriate, within ten years". We are keen to be consulted with throughout this process alongside other relevant Aboriginal groups.

Warm regards,  
Graham and Teena

Submission 6

**From:**  
**To:** [Jack Miller](#)  
**Subject:** Fwd: Draft Heritage Strategy 2022-2025  
**Date:** Wednesday, 15 February 2023 8:40:25 PM

---

Hi Jack

Here is our heritage strategy response as requested.  
Jennifer

----- Forwarded message -----

**From:** History Goulburn <[historygoulburn2580@gmail.com](mailto:historygoulburn2580@gmail.com)>  
**Date:** Wed, 15 Feb 2023, 8:37 pm  
**Subject:** Fwd: Draft Heritage Strategy 2022-2025  
**To:** Jennifer Lamb

----- Forwarded message -----

**From:** History Goulburn <[historygoulburn2580@gmail.com](mailto:historygoulburn2580@gmail.com)>  
**Date:** Sat, 4 Feb 2023, 8:45 pm  
**Subject:** Draft Heritage Strategy 2022-2025  
**To:** <[council@goulburn.nsw.gov.au](mailto:council@goulburn.nsw.gov.au)>  
**Cc:** History Goulburn <[historygoulburn2580@gmail.com](mailto:historygoulburn2580@gmail.com)>

I write on behalf of History Goulburn (Goulburn District Historical & Genealogical Society Inc) to thank Council for the opportunity to consider the Draft Heritage Strategy 2022-2025.

History Goulburn appreciates that the Strategy has been well-prepared and has no concerns with it. We believe that Council staff involved in its preparation should be congratulated.

Thank-you for this opportunity to read and comment on the strategy,

Yours sincerely,

Jennifer Lamb, President, History Goulburn

**16.7 AMENDMENT TO DEVELOPEMENT APPLICATION ADVERTISING FEES****Author:** Director Planning & Environment**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	4. Our Environment EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
<b>Cost to Council:</b>	Nil. Self -funded
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Director Planning & Environment on the amendment of development application advertising fees be received.
2. Council amends its fees and charges for the advertising of a development application where a notice in the newspaper is required from \$325.00 to \$800.00.
3. The amended fee structure be placed on public exhibition for a period of 28 days, and should no submissions be made in relation to the amended structure, the amended fee be incorporated into Council's Fees and Charges.

**BACKGROUND**

As part of Council's drive towards financial sustainability as part of the Special Rate Variation Process additional efficiencies have been identified in relation to Council's expenditure towards the public exhibition of Development Applications. As a result, this report seeks to recommend an amendment to Council's adopted fees and charges for the 2023/24 Financial Year.

**REPORT**

Over the past 12 months Council has sought to find greater efficiencies within its operational budget. This has aligned with Council's application to IPART for a Special Rate Variation.

At present, Council expends approximately \$22,000pa on advertising costs in the local newspaper. This advertising covers a range of Council activities including the exhibition of development applications which are a statutory requirement. A review of Council's advertising content has determined that Council now receives greater exposure across other platforms such as social media.

Accordingly, it has been determined that Council will not be proceeding with a dedicated community advertisement page within the local newspaper from January 2024.

In accordance with Council's Community Participation Plan, and the Environmental Planning and Assessment Regulation 2021, Council will still be required to publicly exhibit development applications from time to time within the local newspaper. It is therefore proposed that these notifications be advertised within the classified section of the newspaper.

As per Council's adopted fees and charges for the 2023/24 financial year, developers are currently charged \$165 for a standard notification fee which includes the administration of a neighbour notification mailout, creation and erection of site signage and publication of the application and supporting documents on Council's website. If the notification requires advertisement in the local newspaper, an additional fee of \$160 (total fee \$325) is payable for the additional preparation, proofing and publication within in the local paper.

Unfortunately, the current fee will not cover the cost of a classified notice and therefore must be amended in order to prevent Council experiencing a financial loss on each notice.

Upon investigation, the fee for a classified advertisement is bespoke and can vary substantially between applications. A recent classifieds quote has shown that depending upon the level of content required (for example, the number of words/characters), the fee could be upwards of \$700.00 and as great as \$1000.00 per advertisement. It is therefore recommended that Council amend the fees and charges for the advertising of a development application where a notice in the newspaper is required from \$325.00 to \$800.00.

It is anticipated that the proposed fee would be sufficient to cover Council's costs for an average development application that requires newspaper notification, noting that some may be less, and some be greater depending upon their complexity.

In accordance with Section 610F(3) of the Local Government Act 1993, Council is required to publicly exhibit any changes to its adopted fees and charges for at least 28 days. If no submissions are received, the amendment can be made without further consideration of Council.

**16.8 ASSET MANAGEMENT STRATEGY AND ASSET MANAGEMENT PLANS****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Strategic Asset Management Plan (separately enclosed) 

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report on the Asset Management Strategy and Plans be noted.
2. Council adopt the Asset Management Strategy and associated plans as detailed in this report.
3. The Asset Strategy and Plans be submitted as part of the Special Rate Variation application.

**BACKGROUND**

Council, as part of the current financial sustainability review and the subsequent proposed SRV, included a review of Council's financial capacity to fund, the required asset maintenance and renewal expenses. To ascertain the funding requirements to maintain Council's assets fit for purpose, Council's current asset management strategy and plans were reviewed and updated accordingly.

The purpose of this report is to present Council with the final Asset Management Strategy and Plans that were reviewed and updated as part of the Special Rate Variation process, for adoption. The outcome of the strategy and plans has been included in the updated Long Term Financial Plan (LTFP) 2023/34.

**REPORT**

The review and update of Council's Asset Management Strategy and Plans has been completed and are attached at annexure 1. The Asset Management Plans include:

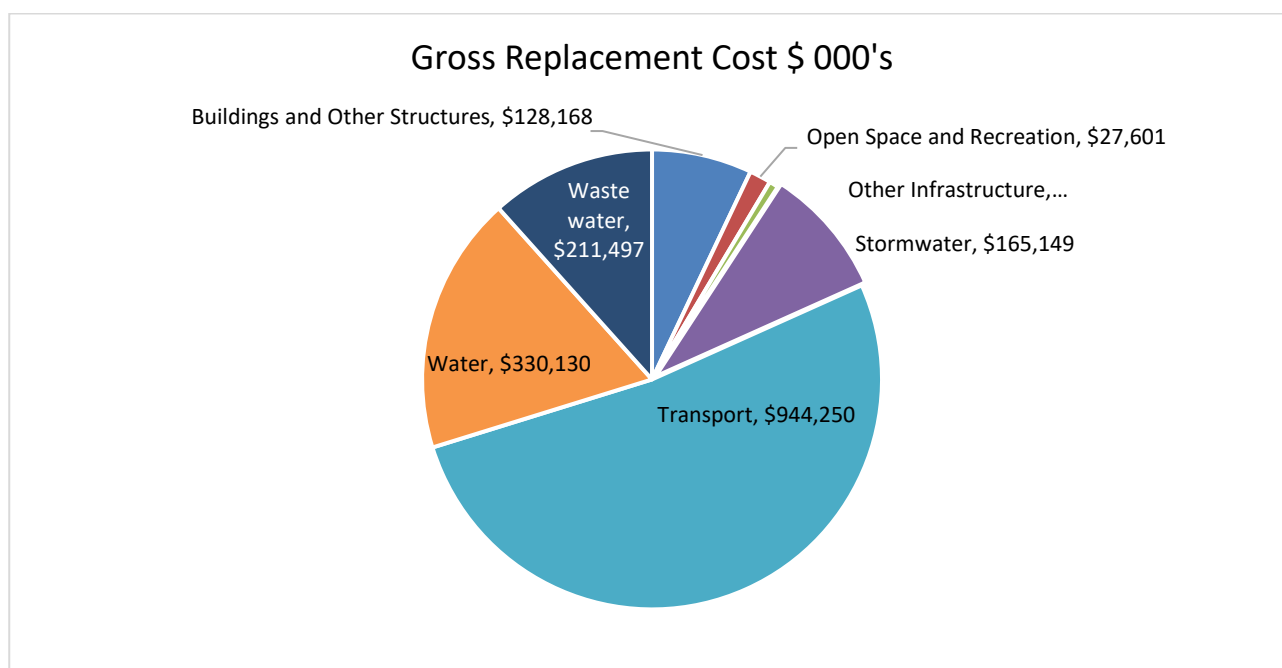
- Buildings
- Transport
- Stormwater
- Open space and recreation
- Water supply
- Wastewater/sewer

## ASSET MANAGEMENT OVERVIEW

Local Government plays a significant and essential role in the provision of essential public infrastructure that facilitates the day-to-day activities of the community that they serve. That is no different for Goulburn Mulwaree Council, in fact given the size of the Council the provision of infrastructure and the services associated with these assets is central to the ultimate sustainability of the Council.

Goulburn Mulwaree Council has a diverse range of assets that it owns and operates with a gross replacement value of \$1.82 billion, with an estimated backlog of \$28.2 million to bring assets to a satisfactory standard. The figure below shows a breakup of the Councils current asset portfolio.

Figure 1 Gross asset replacement costs



The revised strategic asset modelling identified that the current or planned average capital and maintenance expenditure on council assets over the ten-year forecast period is approximately \$44.5 million per year. This compares to the expenditure which is required to maintain, operate and renew the asset network as required, being \$55 million per year. There is a significant annual gap which, on average, can be attributed to an annual shortfall of \$2.7m in operating expenses and \$7.8m in capital renewal expenditure. The breakdown of the average annual operating and renewal requirements by Fund is detailed in the following table.

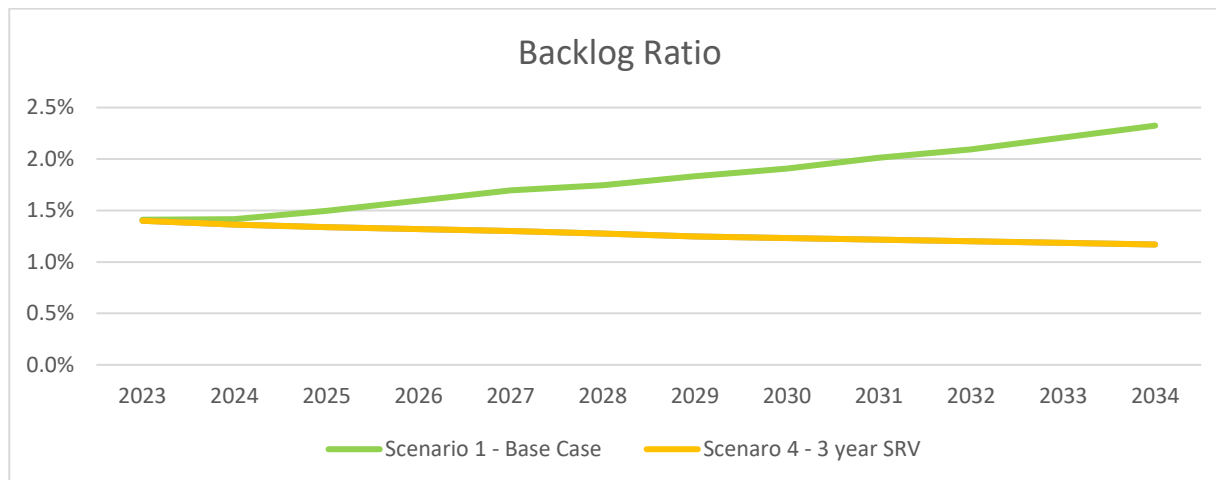
Table 1 Annual average asset expenditure

Expenditure Type	General Fund	Water and Sewer Funds	Total Shortfall
Operating and Maintenance	\$3.1m	-\$5.8m	\$-2.7m
Renewal Capital	-\$7.0m	-\$0.8m	-\$7.8m
Total Shortfall	-\$3.9m	-\$6.6m	-\$10.5m



Subsequently the General Fund backlog ratio for the current renewal expenditure increases each year over the forecast period, as detailed in the following figure.

Figure 2 Back Log Ratio – General Fund



This shortfall in renewal expenditure for General Fund has been addressed as part of the financial sustainability review and proposed SRV and will result in improving the back log ratio. Additional funding has also been allowed for Water and Sewer funds to improve the backlog ratios over the forecast period.

The revised asset modelling outcome requirements have been included in the revised Asset Management Strategy and plans.

## ASSET MANAGEMENT STRATEGY

The Asset Management Strategy is to enable Council to

- demonstrate how its asset portfolio will meet the service delivery needs of its community into the future
- manage assets in accordance with its Asset Management Policy
- ensure the integration of Council's asset management with its Community Strategic Plan.

The Asset Management Strategy proposes the following strategies to enable the objectives of the Community Strategic Plan to be achieved.

**Table 2 Asset management strategies and outcomes**

No.	Strategy	Desired Outcome
1	Further develop and review the Long-Term Financial Plan covering ten years incorporating asset management plan expenditure projections with a sustainable funding position outcome	Sustainable funding model to provide council services
2	Review and update asset management plan financial projections and long-term financial plans after adoption of annual budgets. Communicate any consequence of funding decisions on service levels and service risks	Council and the community are aware of changes to service levels and costs arising from budget decisions

No.	Strategy	Desired Outcome
3	Continue to Report Council's financial position at Fair Value in accordance with Australian accounting standards, financial sustainability and performance against strategic objectives in annual reports, ensuring that Asset remaining lives are assessed on an annual basis	Financial sustainability information is available for Council and the community
4	Ensure Council's decisions are made from accurate and current information in asset registers, on service level performance and costs and 'whole of life' costs	Improved decision making and greater value for money
5	Report on Council's resources and operational capability to deliver the services needed by the community in the Annual Report	Services delivery is matched to available resources and operational capabilities
6	Ensure responsibilities for asset management are identified and incorporated into staff position descriptions	Responsibility for asset management is defined
7	Implement an improvement plan to initially realise 'core' maturity for the financial and asset management competencies, then progress to 'advanced' maturity	Improved financial and asset management capacity within Council
8	Report annually to Council on development and implementation of asset management strategy and plan and long-term financial plans	Oversight of resource allocation and performance

This is supported by a detailed asset management improvement plan and associated actions.

## ASSET MANAGEMENT PLANS

Council's six asset management plans have been reviewed and updated to include the revised asset maintenance and renewal requirements for the forecast period. The plans are:

- Buildings
- Transport
- Stormwater
- Open space and recreation
- Water supply
- Wastewater/sewer.

The purpose of asset management plans is to develop a strategic framework for the maintenance and renewal of assets for each asset category, and to provide an agreed Level of Service in the most effective manner.

Each plan includes the following scope of management:

- Asset inventory, values and condition
- Asset based levels of service
- Demand and service management
- Renewal and replacement strategy
- Risk management
- Legislative requirements

- Development of the Long-Term Financial Plan (LTFP) funding for the maintenance and renewal of Council's assets
- Performance measures
- Asset category improvement plan
- Capital works program.

All the asset plans are included as appendices to the Asset Management Strategy.

In conclusion, the attached revised Asset Management Strategy and Plans have been updated to include the maintenance and renewal requirements to ensure the assets are fit for purpose for community use. The additional funding requirements have been included in the recently adopted 2023/34 Long Term Financial Plan, as part of the financial sustainability review and the proposed SRV for General Fund.

**ANNEXURES:**

1. Asset Management Strategy and Plans

**16.9 TENDER 2324T0001 DESIGN AND CONSTRUCTION CARR CONFOY PAVILION****Author:** Business Manager Community Facilities

Director Operations

**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. 2324T0001 Tender Evaluation Report - Confidential

<b>Link to Community Strategic Plan:</b>	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	Nil as a result of this report All tenders received exceeded the allocated budget.
<b>Use of Reserve Funds:</b>	Nil as a result of this report

**RECOMMENDATION**

That:

1. The report from the Business Manager Community Facilities on Tender 2324T0001 Design and Construction of Carr Confoy Pavilion be received.
2. Council decline to accept tenders from the respondents for Tender 2324T0001 Design and Construction of Carr Confoy Pavilion, under Clause 178.3 (a) of the Local Government (General) Regulation 2021.
3. Council note the reasons for declining to invite tenders or fresh applications are: that doing so would not attract additional suitable service providers over and above those that have submitted a tender;
4. Council cancel the proposal for the contract for Tender 2324T0001 Design and Construction of Carr Confoy Pavilion, under Clause 178.3 (a) of the Local Government (General) Regulation 21, due to current market conditions.
5. Council, under Clause 178.3 (e) of the Local Government (General) Regulation 2021 enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender;
6. The Chief Executive Officer be given delegated authority to award the contract after negotiations have been finalised.

**BACKGROUND**

Tenders were called for the design and construction for a new Pavilion at Carr Confoy Sporting Fields. The pavilion will address the community and sporting needs at this site, allowing for growth of all sports in the local government area. The new facility could also attract larger sporting and community events within the region.

**REPORT**

Tenders were called for 2324T0001 Design and Construction of Carr Confoy Pavilion on 19 September 2023.

The tender process was conducted in accordance with the requirements of the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and the Tendering Guidelines of NSW Local Government (General) Regulation 2009.

Tenders closed on 7 November 2023. Submissions were received from four companies. A detailed evaluation of the submissions was undertaken in line with the approved tender plan. Submissions were ranked at the conclusion of the evaluation process. The evaluation assessment is attached to this report.

The evaluation panel recommend that Council cancel the proposal for the contract under Clause 178.3 A (a) of the Local Government (General) Regulation 2.

*Clause 178.3 A Council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contracts must, by resolution do one of the following:*

- (a) postpone or cancel the proposal for the contract,*
- (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,*
- (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,*
- (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender,*
- (f) carry out the requirements of the proposed contract itself.*

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**16.10 VP360213 RFQ PLANT 881/882 & 1023/1024 TRUCK AND DOG COMBINATIONS****Author:** Operations Centre Manager**Director Operations****Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	NA

**RECOMMENDATION**

That

1. The report of the Operations Centre Manager is received.
2. Council decline to accept any of the offers for the current Request for Quote for two truck and dog trailer combinations under VP360213 under Clause 178.3 (a) of the Local Government (General) Regulation 2021.
3. Council will undertake a new tender process with a modified specification through a revised Request for Quote process for truck and trailer configuration, to best optimise operational efficiencies over the useful life of assets purchased.
4. A further report be provided to Council once the revised Request for Quote process is finalised.

**BACKGROUND**

This report provides details for quotations received for the supply of two Truck and Dog Combinations to be utilised by Council's Operations Division to support the Works Business Unit in the construction of roads within the Local Government Area.

**REPORT**

Council undertook a Request for Quotation (RFQ) process via VendorPanel (VP 360213) for two truck and dog trailer combinations as part of the 2023/24 Heavy Fleet Replacement Program. The truck and dog trailers are used by Council's Works Business Unit in the construction of roads within the Local Government Area.

The RFQ process was issued via the VendorPanel portal on 4 July 2023. The closing date was 25 July 2023.

Six responses were received by the closing date:

<b>Company</b>	<b>Address</b>
Paccar Kenworth Pty Ltd	20-64 Canterbury Road, BAYSWATER VIC 3153
Hartwigs (Western Star 48X)	156 Uriarra Road, CRESTWOOD NSW 2620
Southern Truck Centre	223-225 Berkeley Road, UNANDERRA NSW 2526
Hartwigs (Western Star 47X)	156 Uriarra Road, CRESTWOOD NSW 2620
Paccar DAF	20-64 Canterbury Road, BAYSWATER VIC 3153

Hartwigs (Fuso)	156 Uriarra Road, CRESTWOOD NSW 2620
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The evaluation panel met to evaluate the tenders on 2 August 2023. All Panel members individually undertook a review of the submissions against all evaluation criteria to make a preliminary evaluation.

Based on industry advice, it was realised throughout the evaluation process that considering alternative truck and trailer configurations will provide additional efficiencies over the useful life of any potential assets purchased, by way of increasing the allowable payload per vehicle for each trip undertaken.

Accordingly, it is recommended to Council decline and cancel the current RFQ to provide an opportunity to return to the market with a modified the specification through a revised RFQ process to allow industry to provide options for truck and trailer combinations to best optimise Council's efficiencies over the useful life of the assets.



**16.11 VP358621 RFQ PLANT 0085 SPRAY SEAL TRUCK**

**Author:** Operations Centre Manager  
Director Operations

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. RFQ Plant 85 Spray Seal Truck Signed Final Evaluation 20230926.pdf - Confidential  
2. RFQ Plant 85 Spray Seal Truck Signed Evaluation Summary Report 20231027.pdf - Confidential

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	This purchase is for \$376,175.00 (excl. GST) and to be funded from within the 2023/24 Heavy Fleet Replacement Program.
<b>Use of Reserve Funds:</b>	Plant Replacement Reserve – balance as at 30 June 2023 is \$1,925,572.

**RECOMMENDATION**

That

1. The report of the Operations Centre Manager for the replacement of Plant 0085 Spray Seal Truck be received.
2. Council approves the purchase from Ausroad Manufacturing Pty Ltd for a Hino FE 1426 Truck with an Ausroad Road Maintenance Body at a cost of \$376,175.00 (excl. GST).
3. Unexpended funds be carried forward to 2024-2025 financial year budget and additional funds are allocated from the Plant Replacement Reserve to fund the budget shortfall.
4. Funds be allocated from Plant Reserve within the 2024/25 Budget to fund additional \$126,175.00 excl. GST from original 2023/24 Heavy Fleet Replacement Program Budget.

**BACKGROUND**

This report summarises quotations received for the supply of a Spray Seal Truck to be utilised by Council's Operations team to support the Works Maintenance crews with routine sealing, edge repair, and remediation of road damage.

**REPORT**

Request for Quotations (RFQ) were called on 11 July 2023 through under VP 358621. The RFQ process was conducted in accordance with the requirements of the Local Government Act 1993, Local Government (General) Regulation 2005 and the Tendering Guidelines of NSW Local Government (General) Regulation 2009.

The RFQ closed on 1 August 2023. One submission was received.

A detailed evaluation of the submission was undertaken in line with the approved RFQ Plan. A detailed evaluation is attached to this report.

Following the completion of the request for quotation evaluation process, the panel recommended that the submission from Ausroad Manufacturing Pty Ltd be approved as the preferred supplier in accordance with the documentation for VP 358621 – Plant 0085 Spray Seal Truck.

Forecasted budget for this plant was \$250,000 excl. GST. The time between the original estimates being obtained and the RFQ being undertaken has resulted in a quotation of \$376,175.00 excl GST which is a shortfall of \$126,125.00 excl GST.

The preferred supplier has advised that delivery time for this vehicle is up to 60 weeks from the placement of an order. Given that this item of plant will not be finalised until after the 30 June 2024, it is requested that unexpended funds from this purchase be carried forward to 2024-2025 financial year budget and additional funds are allocated from the Plant Replacement Reserve to fund the budget shortfall.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**16.12 COUNCIL'S VISION AND MISSION STATEMENT****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

- The report from the Chief Executive Officer on Council's Vision and Mission Statement be noted.
- Council endorse the following new Vision and Mission Statements:
  - Vision Statement – 'A resilient, vibrant and connected community'
  - Mission Statement – 'Provide infrastructure and services that meet the changing needs of our community'.

**BACKGROUND**

As part of the Organisational Development Plan, which was adopted in December 2022, the following items were identified for action:

No.	Title	Issue	Objective	Actions	Custodian	Timeframe
G1	Redevelopment & Reaffirmation of Vision, Mission and core values of the organisation	Council's current mission of "To Be Easy To Do Business With" does not resonate with employees and may appear to the public as an oversimplification of the statutory roles and responsibilities within local government	To develop a new mission and vision that is reflective of our organisation and how we serve the community.	G1.1 Gain an understanding from Elected Members their vision for the future of the region.	Chief Executive Officer	March 2023
				G1.2 In conjunction with the leadership team develop new vision and mission statements that reflect the sentiments of Elected Members.	Chief Executive Officer	May 2023
				G1.3 Seek staff involvement across the organisation for feedback on the proposed new vision and mission statements prior to adoption by the Council.	Chief Executive Officer	August 2023

**REPORT**

As part of the Organisational Development Plan Council have been in the process of drafting new Vision and Mission Statements that are reflective of our organisation and how we serve the community.

Council's current Vision Statement is - One Team Delivering with PRIDE.

A Vision Statement is a description of the desired future state of the company. An effective vision inspires the team, showing them how success will look and feel.

Council's current Mission Statement is - To be easy to do business with.

A Mission Statement is a definition of the business, who it serves, what it does, its objectives, and its approach to reaching those objectives.

Council's current core Values are - Passion Respect Innovation Dedication Excellence.



The Goulburn Mulwaree Regional Community Strategic Plan consists of five themes and strategic objectives:

- A. Our community
- B. Our economy
- C. Our environment
- D. Our infrastructure
- E. Our civic leadership

Both the Councillors and the Leadership Team have been engaged to provide their input into the development of new Vision and Mission Statements for Council.

The key themes from both groups:

**A. Our Community**

- Inclusion / inclusiveness
- Connection
- Engaged and growing
- Our peoples needs and wants
- Communicate / communication

**B. Our Economy**

- Sustainable growth
- Employment
- Encourage to the area building business, industry & IT - Business Opportunities
- Prudence

**C. Our Environment**

- Sustainable management/Sustainability
- Protection
- Rural Living/Attractive place to live
- Biodiversity protection
- Awareness

**D. Our infrastructure**

- Quality maintenance
- Growth & Improvement
- Planning design
- Long term strategic planning and asset management

**E. Our civic leadership**

- Visionary
- Transparency
- Responsible
- Financial Sustainability
- Fair
- Empowering
- Adaptive

The Executive drafted four Vision and Mission Statements and sought Councillor and staff feedback. Those draft Vision and Mission Statements were voted upon with the following listed as the preferred statements:

**Vision Statements**

- A resilient, vibrant and connected community

**Mission Statements**

- Provide infrastructure and services that meet the changing needs of our community



This report is recommending that the Council adopt the above listed Vision and Mission Statements.

### 16.13 POLICY REVIEW - INTERNAL REPORTING POLICY

**Author:** Business Manager Governance

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. **Public Interest Disclosure Policy V1.0.23 for Business Paper 20231219.pdf** [↓](#) 
2. **Overview of the New PID Act 2022 Information Sheet NSW Ombudsman.pdf** [↓](#) 

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Development of and delivery of ongoing staff training
<b>Use of Reserve Funds:</b>	Nil

#### RECOMMENDATION

That

1. The report Policy Review Internal Reporting Policy by the Business Manager Governance be received.
2. Council places the Public Interest Disclosure Policy on public exhibition until 29 January 2024 and if no submissions are received, be adopted.

#### BACKGROUND

The Internal Reporting Policy was last reviewed and adopted by Council at its Ordinary Council Meeting on 4 October 2022.

#### REPORT

The *Public Interest Disclosures Act 1994* (PID Act) has been repealed with the *Public Interest Disclosures Act 2022*. The PID Act 2022 introduces significant reforms to the ways that public interest disclosures are made, received and dealt with in NSW and is intended to provide greater protection of persons who make public interests disclosures than that afforded under the PID Act 1994. The PID Act 2022 also significantly strengthens criminal penalties and civil liabilities for individuals and government agencies.

The Internal Reporting Policy has been renamed to the Public Interest Disclosure Policy and amended based on the NSW Ombudsman Model Public Interest Disclosure Policy to reflect the new provisions of the PID Act 2022. The major changes and updates are summarised below with further details provided in the enclosed fact sheet “Overview of the new *Public Interest Disclosures Act 2022*”:

- Three (3) categories of Public Interest Disclosures (PID)s – voluntary, witness and mandatory
- Comprehensive and ongoing training and awareness obligations for all Council officials
- Obligations to provide additional information to the makers of voluntary PIDs and the NSW Ombudsman
- A requirement that all contracts or subcontracts to provide services on behalf of Council include terms requiring the engaged person or body to:
  - Ensure all individuals involved in providing services under the contract are made aware they are public officials for the purposes of the PID Act and how to make a voluntary PID.

- Notifying Council of any voluntary PID they become aware of, any serious wrongdoing by an individual providing services under the contract.
- The criminal penalties and civil liability provisions have been significantly strengthened for detrimental action taken against a maker of a PID.
- All Managers are required to accept a PID.
- Additional Disclosure Officers to include the most senior ongoing employee for each Council worksite at which more than one (1) person is employed.
- The scope of 'serious wrongdoing' has been broadened to include conduct 'other than conduct of a trivial nature'.

It is recommended that the Public Interest Disclosure Policy be placed on public exhibition for more than the mandatory 28 days due to the Christmas/New Year period whereby submissions will be received up to 29 January 2024.





## **Public Interest Disclosure Policy**



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

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## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### PURPOSE

All agencies in NSW are required to have a Public Interest Disclosure (PID) Policy under section 42 of the *Public Interest Disclosures Act 2022* (PID Act).

This policy sets out:

- how Goulburn Mulwaree Council (Council) will support and protect you if you come forward with a report of serious wrongdoing
- how we will deal with the report and our other responsibilities under the PID Act
- who to contact if you want to make a report
- how to make a report
- the protections which are available to you under the PID Act.

### LEGISLATIVE REQUIREMENTS

*Public Interest Disclosures Act 2022*

### ORGANISATIONAL COMMITMENT

At Council we take reports of serious wrongdoing seriously. We are committed to building a 'speak up' culture where public officials are encouraged to report any conduct that they reasonably believe involves wrongdoing.

Part of that speak up culture is having in place a framework that facilitates public interest reporting of wrongdoing by:

- protecting those who speak up from detrimental action
- imposing duties on agencies who receive reports of wrongdoing to take appropriate action to investigate or otherwise deal with them.

In NSW, that framework is the PID Act.

This policy should be read in conjunction with Council's Code of Conduct, Complaint Handling Policy and Fraud Control Policy.

### Accessibility of This Policy

This policy is available on Council's publicly available website as well as on Council's intranet.

A copy of the policy is provided to all Council staff on their commencement. A hard copy of the policy can be requested from the Business Manager Governance.

### Who Does This Policy Apply To?

This policy applies to, and for the benefit of, all public officials in NSW. In particular, at Council, this policy applies to:

- Council staff
- Councillors, Council committee members and members of advisory committees
- Any person providing services or exercising functions on behalf of Council including contractors, subcontractors and volunteers
- an employee, partner or officer of an entity that provides services, under contract, subcontract or other arrangement, on behalf of Council or exercises Council functions, and are involved in providing those services or exercising those functions.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

The Chief Executive Officer (CEO) other nominated disclosure officers and managers within Council have specific responsibilities under the PID Act. This policy also provides information on how people in these roles will fulfil their responsibilities. Other public officials who work in and for the public sector, but do not work for Council may use this policy if they want information on who they can report wrongdoing to within Council.

It is noted that consultants, such as a person or organisation engaged under contract on a temporary basis to provide recommendations or specialist or professional advice to assist decision-making my management, are not considered public officials under the PID Act.

### Who Does This Policy Not Apply To?

This policy does not apply to:

- people who have received services from Council and want to make a complaint about those services
- people, such as contractors, who provide services to Council (for example, employees of a company that sold computer software to Council).
- Consultants.

This means that if you are not a public official, this policy does not apply to your complaint (there are some circumstances where a complaint can be deemed to be a voluntary PID, see section 1 of this policy for more information).

However, you can still make a complaint to Council. See Council's Complaint Handling Policy which can be found on Council's website.

### What Is Contained in This Policy?

This policy will provide you with information on the following:

- ways you can make a voluntary PID to Council under the PID Act
- the nominated disclosure officers at Council
- the roles and responsibilities of people who hold particular roles under the PID Act and who are employees of Council
- what information you will receive once you have made a voluntary PID
- protections available to people who make a report of serious wrongdoing under the PID Act and what we will do to protect you
- Council procedures for dealing with disclosures
- Council procedures for managing the risk of detrimental action and reporting detrimental action
- Council's record-keeping and reporting requirements
- how Council will ensure it complies with the PID Act and this policy.

If you require further information about this policy, how public interest disclosures will be handled and the PID Act you can:

- confidentially contact a nominated disclosure officer within Council
- contact the PID Advice Team within the NSW Ombudsman by phone: (02) 9286 1000 or email: [pidadvice@ombo.nsw.gov.au](mailto:pidadvice@ombo.nsw.gov.au), or
- access the NSW Ombudsman's PID guidelines which are available on its website.

If you require legal advice with respect to the PID Act or your obligations under the PID Act, you may need to seek independent legal advice.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### 1. How To Make a Report of Serious Wrongdoing?

#### (a) Reports, complaints and grievances

When a public official reports suspected or possible wrongdoing in the public sector, their report will be a PID if it has certain features which are set out in the PID Act.

Some internal complaints or internal grievances may also be PIDs, as long as they have the features of a PID. If an internal complaint or grievance is a report of serious wrongdoing, we will consider whether it is a PID. If it is a PID, we will deal with it as set out in this policy.

The internal reporting system established under this Policy is not intended to be used for employee grievances. If a Council staff member makes a report under this Policy which is a substantially a grievance, the matter will be addressed in accordance with internal grievance procedures.

It is important that we quickly recognise that we have received a PID. This is because once a PID is received, the person who has made the report is entitled to certain protections and we have certain decisions that we have to make on how we will deal with the PID and how we will protect and support the person who has made the report.

#### (b) When will a report be a PID?

There are three types of PIDs in the PID Act. These are:

1. *Voluntary PID*: This is a PID where a report has been made by the public official because they decided, of their own accord, to come forward and disclose what they know.
2. *Mandatory PID*: This is a PID where the public official has made a report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.
3. *Witness PID*: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

This policy mostly relates to making a voluntary PID and how we will deal with voluntary PIDs. People who make a mandatory PID or a witness PID are still entitled to protection. More information about protections is available in section 2 of this policy.

You can find more information about mandatory and witness PIDs in the Ombudsman's guidelines 'Dealing with mandatory PIDs' and 'Dealing with witness PIDs'.

Voluntary PIDs are the kind of PIDs most people have in mind when they think about public interest reporting and 'whistleblowing'. They involve a public official making a report because they have information that they believe shows (or tends to show) serious wrongdoing, where they are not under a legal obligation to make that report and where it is not an ordinary part of their role to report such wrongdoing.

A report is a voluntary PID if it has the following five features, which are set out in sections 24 to 27 of the PID Act:

1. The report is made by a public official
2. It is made to a person who can receive voluntary PIDs
3. The public official honestly and reasonably believes that the information they are providing shows (or tends to show) serious wrongdoing
4. The report was made orally or in writing
5. The report is voluntary (meaning it is not a mandatory or witness PID).

If the report has all five features, it is a voluntary PID.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

You will not be expected to prove that what you reported actually happened or is serious wrongdoing. You *do* have to honestly believe, on reasonable grounds, that the information you are reporting shows or tends to show serious wrongdoing.

Even though you do not have to prove the serious wrongdoing happened or provide evidence, a mere allegation with no supporting information is unlikely to meet this test.

If we make an error and do not identify that you have made a voluntary PID, you will still be entitled to the protections under the PID Act.

If you make a report and believe we have made an error by not identifying that you have made a voluntary PID, you should raise this with the PID Disclosure Coordinator or your contact officer for the report. If you are still not satisfied with this outcome, you can seek an internal review or we make seek to conciliate the matter. You may also contact the NSW Ombudsman. Further information on rights to internal review and conciliation is found in section 7 of this policy.

### (c) Who can make a voluntary PID?

Any public official can make a voluntary PID — see 'Who this policy applies to'. You are a public official if:

- you are a Council staff member
- you are a Councillor, Council committee member or member of an advisory committee
- you are a contractor, subcontractor or volunteer who provides services, or exercises functions, on behalf of Council, or
- you work for an entity (such as a non-government organisation) who is contracted by Council to provide services or exercise functions on behalf of Council — if you are involved in undertaking that contracted work.

A public official can make a PID about serious wrongdoing relating to *any* agency, not just the agency they are working for. This means that we may receive PIDs from public officials outside Council. It also means that you can make a PID to any agency, including an integrity agency like the Independent Commission Against Corruption (ICAC) and the NSW Ombudsman. Annexure B of this policy has a list of integrity agencies.

### (d) What is serious wrongdoing?

Reports must be of one or more of the following categories of *serious wrongdoing* to be a voluntary PID (in addition to having the other features set out here). Serious wrongdoing is defined in the PID Act as:

- *corrupt conduct* — such as a public official accepting a bribe
- *serious maladministration* — such as an agency systemically failing to comply with proper recruitment processes when hiring staff
- *a government information contravention* — such as destroying, concealing or altering records to prevent them from being released under a Government Information Public Access application
- *a local government pecuniary interest contravention* — such as a senior council staff member recommending a family member for a council contract and not declaring the relationship
- *a privacy contravention* — such as unlawfully accessing a person's personal information on an agency's database
- *a serious and substantial waste of public money* — such as an agency not following a competitive tendering process when contracting with entities to undertake government work.

When you make your report, you do not need to state to Council what category of serious wrongdoing you are reporting or that you are reporting serious wrongdoing.





## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### (e) Who can I make a voluntary PID to?

For a report to be a voluntary PID, it must be made to certain public officials.

#### **Making a report to a public official who works for Council**

You can make a report inside Council to:

- The Chief Executive Officer
- The Disclosure Coordinator
- a disclosure officer - a list of disclosure officers for Council can be found at Annexure A of this policy
- your manager — this is the person who directly, or indirectly, supervises you. It can also be the person who you directly, or indirectly, report to. You may have more than one manager. Your manager will make sure that the report is communicated to a Disclosure officer or the Disclosure Coordinator on your behalf or may accompany you while you make the report to a Disclosure officer.

#### **Making a report to a recipient outside of Council**

You can also make your report to a public official in another agency (meaning an agency you do not work for) or an integrity agency. These include:

- the *head of another agency* — this means the head of any public service agency
- an *integrity agency* — a list of integrity agencies is located at Annexure B of this policy
- a *disclosure officer for another agency* — ways to contact disclosure officers for other agencies is located in an agency's PID policy which can be found on their public website
- a *Minister or a member of a Minister's staff* but the report *must be made in writing*.

If you choose to make a disclosure outside of Council, it is possible that your disclosure will be referred back to us so that appropriate action can be taken.

#### **Making a report to a Member of Parliament or journalist**

Disclosures to MPs or journalists are different to other reports. You can only disclose a report of wrongdoing as a voluntary PID to an MP or journalist in the following circumstances:

- You must have first made substantially the same disclosure (described here as a 'previous disclosure') to someone who can receive disclosures.
- The previous disclosure must be substantially true.
- You did not make the previous disclosure anonymously.
- You did not give a written waiver of your right to receive information relating to your previous disclosure.
- You did not receive the following from Council:
  - notification that Council will not investigate the serious wrongdoing and will also not refer the previous disclosure to another agency, or
  - the following information at the end of the investigation period:
    - notice of Council's decision to investigate the serious wrongdoing
    - a description of the results of an investigation into the serious wrongdoing
    - details of proposed or recommended corrective action as a result of the previous disclosure or investigation.

Investigation period means:

- after six months from the previous disclosure being made, or
- after 12 months if you applied for an internal review of the agency's decision within six months of making the disclosure.

If all the above requirements are met, your disclosure to an MP or journalist may be a voluntary PID.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### **(f) What form should a voluntary PID take?**

You can make a voluntary PID:

- *in writing* — this could be an email or letter to a person who can receive voluntary PIDs.
- *orally* — have a private discussion with a person who can receive voluntary PIDs. This can be face-to-face, via telephone or virtually.
- *anonymously* — write an email or letter or call a person who can receive PIDs to make a report without providing your name or anything that might identify you as the maker of the report. A report will only be considered anonymous if there is no reasonable or practical way of communicating with the person making the report. Even if you choose to remain anonymous, you will still be protected under the PID Act. It may be difficult, however, for Council to investigate the matter(s) you have disclosed if we cannot contact you for further information.

### **(g) What should I include in my report?**

You should provide as much information as possible so we can deal with the report effectively. The type of information you should include is:

- date, time and location of key events
- names of person(s) involved in the suspected wrongdoing, their role, title and how they are involved
- your relationship with the person(s) involved, such as whether you work closely with them
- your explanation of the matter you are reporting
- how you became aware of the matter you are reporting
- possible witnesses
- other information you have that supports your report.

### **(h) What if I am not sure if my report is a PID?**

You should report all wrongdoing you become aware of regardless of whether you think it is serious wrongdoing. It is important for [us/agency name] to understand what is or may be occurring.

We are then responsible for making sure your report is handled appropriately under the PID Act, or if it is not a PID, in line with our other procedures. Even if your report is not a PID, it may fall within another one of the agency's policies for dealing with reports, allegations or complaints.

### **(i) Deeming that a report is a voluntary PID**

The CEO or Disclosure Coordinator can, in certain circumstances, determine that a report is a voluntary PID even if the report does not otherwise have all the features of a voluntary PID. This is known as the 'deeming power'.

By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

If you make a report that has not met all the requirements of a voluntary PID, you can refer your matter to the CEO or Disclosure Coordinator to request that they consider deeming your report to be a voluntary PID.

A decision to deem a report to be a voluntary PID is at the discretion of the CEO or Disclosure Coordinator. For more information about the deeming power, see the Ombudsman's guideline 'Deeming that a disclosure is a voluntary PID'.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### (j) Who can I talk to if I have questions or concerns?

You can contact the Disclosure Coordinator who can provide further information so that your concerns can be addressed. See Annexure A of this Policy.

## 2. Protections

### (a) How is the maker of a voluntary PID protected?

When you make a voluntary PID you receive special protections under the PID Act.

We are committed to taking all reasonable steps to protect you from detriment as a result of having made a PID. We are also committed to maintaining your confidentiality as much as possible while the PID is being dealt with.

We will not tolerate any type of detrimental action being taken against you because you have made a report, might make a report or are believed to have made a report.

The maker of a voluntary PID is protected in the following ways:

- *Protection from detrimental action*
  - A person cannot take detrimental action against another person because they have made a voluntary PID or are considering making a PID. Detrimental action includes bullying, harassment, intimidation or dismissal.
  - Once we become aware that a voluntary PID by a person employed or otherwise associated with Council that concerns serious wrongdoing relating to Council has been made, Council will undertake a risk assessment and take steps to mitigate the risk of detrimental action occurring against the person who made the voluntary PID.
  - It is a criminal offence for someone to take detrimental action against a person because they have made or may make a voluntary PID. It is punishable by a maximum penalty of 200 penalty units or imprisonment for five years or both.
  - A person may seek compensation where unlawful detrimental action has been taken against them.
  - A person can apply for a court order (injunction) where detrimental action is threatened or has occurred (for example, an order to prevent dismissal or to require reinstatement).

Note that a person who makes a PID can still be subject to reasonable management action (such as ordinary performance reviews and performance management). Provided such action is not taken because of the PID, it is not detrimental action under the PID Act.

- *Immunity from civil and criminal liability*

Some public officials are often subject to a duty of confidentiality that prevents them disclosing certain information that they obtain or become aware of at work. Sometimes, in order to make a PID, public officials will need to breach or disregard such confidentiality duties. If that happens, a public official cannot be disciplined, sued or criminally charged for breaching confidentiality.

- *Confidentiality*

Public officials and agencies must not disclose information tending to identify a person as the maker of a voluntary PID unless doing so is permitted by the PID Act.

- *Protection from liability for own past conduct*

The Attorney General can give the maker an undertaking that a disclosure of their own past conduct will not be used against them if a person discloses their own wrongdoing or misconduct while making a report. This undertaking can only be given on application by an integrity agency to the Attorney General.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### (b) Protections for people who make mandatory and witness PIDs

Apart from PIDs that are made voluntarily by public officials, there are other types of reports that are recognised as PIDs under the PID Act:

- *A mandatory PID:* This is a PID where the public official has made the report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.
- *A witness PID:* This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

Protections for makers of mandatory and witness PIDs are detailed in the table below.

Protection	Mandatory PID	Witness PID
Detrimental action — It is an offence to take detrimental action against a person based on the suspicion, belief or awareness that a person has made, may have made or may make a PID.	✓	✓
Right to compensation — A person can initiate proceedings and seek compensation for injury, damage or loss suffered as a result of detrimental action being taken against them.	✓	✓
Ability to seek injunction — An injunction can be sought to prevent the commission or possible commission of a detrimental action offence against a person. For example, an order to prevent dismissal or to require reinstatement.	✓	✓
Immunity from civil and criminal liability — a person will not incur civil or criminal liability if the person breaches a duty of confidentiality while making a disclosure. This means that legal action cannot be taken against a person for: <ul style="list-style-type: none"> <li>• breaching a duty of secrecy or confidentiality, or</li> <li>• breaching another restriction on disclosure.</li> </ul>	✓	✓

### 3. Reporting Detrimental Action

If you experience adverse treatment or detrimental action, such as bullying or harassment, you should report this immediately. You can report any experience of adverse treatment or detrimental action directly to the Disclosure Coordinator or any of the Disclosure Officers listed in Annexure A of this Policy, or to an integrity agency. A list of integrity agencies is located at Annexure B of this policy.

### 4. General Support

If you make a PID report, Council's responsible officers will allocate to you a key contact person who will also take steps to protect your interests. You will also be linked to wellbeing support through Council's Employee Assistance Program (EAP).

Access to support may also be available for other employees involved in the internal reporting process where appropriate. Makers of PIDs and other employees involved in the process can discuss their support options with the Disclosure Coordinator or the contact person for their matter.

Council may also refer you to the NSW Ombudsman if you have questions about the PID Act and reporting generally.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### 5. Roles And Responsibilities of Council Employees

Certain people within Council have responsibilities under the PID Act.

#### (a) The Chief Executive Officer

The Chief Executive Officer is responsible for:

- fostering a workplace culture where reporting is encouraged
- receiving disclosures from public officials
- ensuring there is a system in place for assessing disclosures
- ensuring Council complies with this policy and the PID Act
- ensuring that Council has appropriate systems for:
  - overseeing internal compliance with the PID Act
  - supporting public officials who make voluntary PIDs, including by minimising the risk of detrimental action
  - implementing corrective action if serious wrongdoing is found to have occurred
  - complying with reporting obligations regarding allegations or findings of detrimental action
  - complying with yearly reporting obligations to the NSW Ombudsman.

#### (b) The Disclosure Coordinator

The responsibilities of the Disclosure Coordinator include:

- Receiving reports from public officials
- assessing reports to determine whether or not a report should be treated as a public interest disclosure, and to decide how each report will be dealt with (either under delegation or in consultation with the CEO)
- receiving reports referred from Disclosure Officers, managers and supervisors
- assessing the risk of detrimental action related to or likely to arise out of a report, and develop strategies to manage any risk identified
- providing advice and support to Disclosure Officers and the CEO when dealing with PIDs
- ensuring all public officials at Council with roles outlined in this Policy receive training on their responsibilities
- complying with reporting obligations to the NSW Ombudsman in accordance with section 78 of the PID Act
- referring actual or suspected corrupt conduct to the Independent Commission Against Corruption (ICAC) and any evidence of a reprisal offence under section 34 of the PID Act to the Commissioner of Police or the ICAC, as required.

#### (c) Disclosure officers

The responsibilities of Disclosure Officers include:

- Receiving reports from public officials
- receiving reports when they are passed on to them by managers
- ensuring reports are dealt with appropriately, including by referring the matter to the appropriate complaint unit (if relevant)
- ensuring that any oral reports that have been received are recorded in writing
- passing on reports they receive to the Disclosure Coordinator
- notifying the Disclosure Coordinator or CEO immediately if they believe a Council official is being subjected to reprisal as a result of reporting wrongdoing.



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### **(d) Managers**

The responsibilities of managers include:

- receiving reports from persons that report to them or that they supervise
- passing on reports they receive to a disclosure officer or Disclosure Coordinator.

### **(e) All Employees and Councillors**

All employees must:

- report suspected serious wrongdoing or other misconduct
- use their best endeavours to assist in an investigation of serious wrongdoing if asked to do so by a person dealing with a voluntary PID on behalf of Council
- treat any person dealing with or investigating reports of serious wrongdoing with respect.

All employees must not take detrimental action against any person who has made, may in the future make, or is suspected of having made, a PID.

## **6. How Council Will Deal with Voluntary PIDs**

### **(a) How Council will acknowledge that we have received a report and keep the person who made it informed**

When a disclosure officer in Council receives a report which is a voluntary PID, or looks like it may be a voluntary PID, the person who made the report will receive the following information:

- You will receive an acknowledgment that the report has been received. This acknowledgement will:
  - state that the report will be assessed to identify whether it is a PID
  - state that the PID Act applies to how [we/agency name] deals with the report
  - provide clear information on how you can access this PID policy
  - provide you with details of a contact person and available supports.
- If the report is a voluntary PID, we will inform you as soon as possible how we intend to deal with the report. This may include:
  - that we are investigating the serious wrongdoing
  - that we will refer the report to a different agency (if appropriate) to deal with the voluntary PID. If we do this, we will provide you with details of this referral
  - If we decide to not investigate the report and to not refer it to another agency for it to be investigated, we will tell you the reasons for this decision. We will also notify the NSW Ombudsman of this decision.
- If we decide to investigate the serious wrongdoing, we will provide you with updates on the investigation at least every three months. During this time, if you would like more frequent updates, you should contact the contact person who was nominated when you made the report.
  - If we investigate the serious wrongdoing, we will provide you with the following information once the investigation is complete:
    - a description of the results of the investigation — that is, we will tell you whether we found that serious wrongdoing took place.
    - information about any corrective action as a result of the investigation/s — this means we will tell you what action we took in relation to the person who engaged in the serious wrongdoing or if the serious wrongdoing was by our agency, what we have put in place to address that serious wrongdoing.



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- Corrective action could include taking disciplinary action against someone or changing the practices, policies and procedures that we have in place which led to the serious wrongdoing.
- There may be some details about both the findings made as a result of the investigation and the corrective action taken that cannot be revealed to you. We will always balance the right of a person who makes a report to know the outcome of that report, with other legal obligations we have.
- If you have made an anonymous report, in many cases we may not be able to provide this information to you.

### **(b) How Council will deal with voluntary PIDs**

Once a report that may be a voluntary PID is received Council will look at the information contained in the report to see if it has the features of a voluntary PID. This assessment is undertaken to identify whether the report is a voluntary PID or another type of disclosure, and to make sure that the right steps are followed. If it is a voluntary PID, we will ensure that we comply with the requirements in the PID Act.

#### **Report not a voluntary PID**

Even if the report is not a voluntary PID, it will still need to be dealt with in a manner consistent with Council's internal grievance handling process or through an alternate process.

If the report is not a voluntary PID, we will let you know that the PID Act does not apply to the report and how we will deal with the concerns raised in the report.

If you are not happy with this assessment or otherwise disagree with it, you can raise it with the person who has communicated the outcome with you or the Disclosure Coordinator, request an internal review through the Disclosure Coordinator or request that the matter be conciliated. Council can, but do not have to, request the NSW Ombudsman to conciliate the matter.

#### **Cease dealing with report as voluntary PID**

Council may stop dealing with a voluntary PID because it is not actually a voluntary PID (meaning it does not have all the features of a PID). In this case, Council will notify the maker of the report that we have ceased to deal with their matter as a voluntary PID and will provide reasons to the maker of the purported PID.

#### **Where the report is a voluntary PID**

If the report is a voluntary PID:

- In most cases we will conduct an investigation to make findings about whether the serious wrongdoing disclosed in the report occurred, who was involved, who was responsible, and whether the people involved, or the agency engaged, in serious wrongdoing. There may be circumstances where we believe an investigation is not warranted — for example, if the conduct has previously been investigated.
- There may also be circumstances where we decide that the report should be referred to another agency, such as an integrity agency. For example, reports concerning possible corrupt conduct may be required to be reported to the ICAC in accordance with section 11 of the *Independent Commission Against Corruption Act 1988*.
- Before referring a matter, we will discuss the referral with the other agency, and we will provide you with details of the referral and a contact person within the other agency.
- If we decide not to investigate a report and to not refer the matter to another agency, we must let you know the reasons for this and notify the NSW Ombudsman.

### **(c) How Council will protect the confidentiality of the maker of a voluntary PID**

We understand that people who make voluntary PIDs may want their identity and the fact that they have made a report to be confidential.

Under the PID Act, information tending to identify a person as the maker of a voluntary PID (known as identifying information) is not to be disclosed by a public official or an agency.





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There are certain circumstances under the PID Act that allow for the disclosure of identifying information. These include:

- where the person consents in writing to the disclosure
- where it is generally known that the person is the maker of the voluntary PID because of their voluntary self-identification as the maker
- when the public official or Council reasonably considers it necessary to disclose the information to protect a person from detriment
- where it is necessary the information be disclosed to a person whose interests are affected by the disclosure
- where the information has previously been lawfully published
- when the information is disclosed to a medical practitioner or psychologist for the purposes of providing medical or psychiatric care, treatment or counselling to the individual disclosing the information
- when the information is disclosed for the purposes of proceedings before a court or tribunal
- when the disclosure of the information is necessary to deal with the disclosure effectively
- if it is otherwise in the public interest to disclose the identifying information.

We will not disclose identifying information unless it is necessary and authorised under the PID Act.

We will put in place steps to keep the identifying information of the maker and the fact that a report has been made confidential. It may not be possible for us to maintain complete confidentiality while we progress the investigation, but we will do all that we practically can to not unnecessarily disclose information from which the maker of the report can be identified. We will do this by:

- limiting the number of people who are aware of the maker's identity or information that could identify them
- if we must disclose information that may identify the maker of the PID, we will still not disclose the actual identity of the maker of the PID, unless we have their consent to do so
- ensuring that any person who does know the identity of the maker of a PID is reminded that they have a legal obligation to keep their identity confidential
- ensuring that only authorised persons have access to documentation that contains information about the identity of the maker
- undertaking an assessment to determine if anyone is aware of the maker's identity and if those persons have a motive to cause detrimental action to be taken against the maker of the PID or impede the progress of the investigation
- advising the maker of the PID about the importance of maintaining confidentiality and how best to protect their identity, for example, by telling them not to discuss their report with other staff.

If confidentiality cannot be maintained or is unlikely to be maintained, Council will:

- advise the person whose identity may become known
- update the risk assessment and risk management plan
- provide additional supports to the maker of the PID
- remind persons who become aware of identifying information of the consequences for failing to maintain confidentiality and engaging in detrimental action.

### **(d) How Council will assess and minimise the risk of detrimental action**

Council will not tolerate any detrimental action being taken by any person against a person who has made a PID, investigators, witnesses or the person the report is about.

Council will assess and take steps to mitigate detrimental action from being taken against the maker of a voluntary PID, the person whose conduct is the subject of a PID, investigators and witnesses.



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Council will take steps to assess and minimise the risk of detrimental action by:

- Explaining that a risk assessment will be undertaken, and a risk management plan will be created
- Providing details of the person that will be responsible for undertaking a risk assessment
- Explaining how we will communicate with the maker of the PID to identify risks
- Outlining what protections and supports that can be offered.

Detrimental action against a person is an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied). Detriment to a person includes:

- injury, damage or loss
- property damage
- reputational damage
- intimidation, bullying or harassment
- unfavourable treatment in relation to another person's job
- discrimination, prejudice or adverse treatment
- disciplinary proceedings or disciplinary action, or
- any other type of disadvantage.

Detrimental action does not include:

- lawful action taken by a person or body to investigate serious wrongdoing or other misconduct
- the lawful reporting or publication of a finding of serious wrongdoing or other misconduct
- the lawful making of adverse comment, resulting from investigative action
- the prosecution of a person for a criminal offence
- reasonable management action taken by someone in relation to a person who made or may make a PID. (for example, a reasonable appraisal of a PID maker's work performance).

### **(e) How Council will deal with allegations of a detrimental action offence**

If Council becomes aware of an allegation that a detrimental action offence has occurred or may occur, Council will:

- take all steps possible to stop the action and protect the person(s)
- take appropriate disciplinary action against anyone that has taken detrimental action
- refer any evidence of a detrimental action offence to the Commissioner of Police and the ICAC or the Law Enforcement Conduct Commission (whichever is applicable)
- notify the NSW Ombudsman about the allegation of a detrimental action offence being committed.

The Disclosure Coordinator is responsible for making referrals about alleged detrimental action offences and will provide updates to the person against whom the alleged detrimental action has been taken.

### **(f) What Council will do if an investigation finds that serious wrongdoing has occurred**

If, after an investigation, it is found that serious wrongdoing or other misconduct has occurred, Council will take the most appropriate action to address that wrongdoing or misconduct. This is also known as corrective action.

Corrective action can include:

- a formal apology
- improving internal policies to adequately prevent and respond to similar instances of wrongdoing



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- providing additional education and training to staff where required
- taking employment action against persons involved in the wrongdoing (such as termination of employment, relocation, a caution or reprimand)
- payment of compensation to people who have been affected by serious wrongdoing or other misconduct.

The findings of an investigation will be communicated with Council's Executive Team and any other relevant Managers who are required to know in order to implement corrective actions. The maker of the PID will be notified of the proposed or recommended corrective actions.

### 7. Review And Dispute Resolution

#### (a) Internal review

People who make voluntary PIDs can seek internal review of the following decisions made by Council:

- that Council is not required to deal with the report as a voluntary PID
- to stop dealing with the report because Council decided it was not a voluntary PID
- to not investigate the serious wrongdoing and not refer the report to another agency
- to cease investigating the serious wrongdoing without either completing the investigation or referring the report to another agency for investigation.

Council will ensure internal reviews are conducted in compliance with the PID Act.

If you would like to make an application for an internal review, you must apply in writing to the Disclosure Coordinator within 28 days of being informed of Council's decision. The application should state the reasons why you consider Council's decision should not have been made. You may also submit any other relevant material with your application.

#### (b) Voluntary dispute resolution

If a dispute arises between Council and a person who has made a report which is, or may be, a voluntary PID, we may request the NSW Ombudsman to conciliate the dispute. Conciliation is a voluntary process and will only be suitable for disputes where Council and the maker of the report are willing to resolve the dispute.

### 8. Other Agency Obligations

#### (a) Record-keeping requirements

Council must keep full and accurate records with respect to all information received in connection with the PID Act. This ensures that Council complies with its obligations under the *State Records Act 1998*.

Records must be retained in Council's electronic document management system with restricted access and security to prevent unauthorised access.

#### (b) Reporting of voluntary PIDs and Council's annual return to the Ombudsman

Each year Council provides an annual return to the NSW Ombudsman which includes:

- information about voluntary PIDs received by Council during each return period (yearly with the start date being 1 July)
- action taken by Council to deal with voluntary PIDs during the return period



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

- how Council promoted a culture in the workplace where PIDs are encouraged.

The annual return will be prepared by the Disclosure Coordinator.

### (c) How Council will ensure compliance with the PID Act and this policy

Council has a number of mechanisms to ensure compliance with the PID Act and this Policy. Specific oversight responsibilities are outlined in section 5 of this Policy.

#### Awareness and Training

Council will ensure that the CEO, Disclosure Officers and Manager are provided training in relation to their responsibilities under the PID Act and this Policy in accordance with the requirements of the PID Act. Council will ensure refresher training is conducted at intervals of no more than 3 years.

Council will provide awareness training to all Council public officials and to all new staff as part of the new employee induction process.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	17 April 2007	07/177	17 April 2007	17 April 2007
2	19 June 2012	12/218	19 June 2012	19 June 2012
3	18 June 2013	13/249	26 July 2013	26 July 2013
4	18 July 2017	2017/308	18 July 2017	18 August 2017
5	4 October 2022	2022/362	4 October 2022	1 November 2022
6	19 December 2023			
All policies can be reviewed or revoked by resolution of Council at anytime.				

**DIRECTORATE:** Executive Services

**BUSINESS UNIT:** Governance



## GOULBURN MULWAREE COUNCIL PUBLIC INTEREST DISCLOSURE POLICY

### ANNEXURE A — NAMES AND CONTACT DETAILS OF DISCLOSURE OFFICERS FOR GOULBURN MULWAREE COUNCIL

Disclosure Officer	Contact
<b>Chief Executive Officer</b>	Aaron Johansson 02 4823 4444
<b>Disclosure Coordinator</b>	Business Manager Governance 02 4823 4444
<b>Disclosure Officers</b>	<p>Director Operations Phone: 02 4823 4444</p> <p>Coordinator Marketing &amp; Events Phone: 02 4823 4492</p> <p>Performing Arts Centre Manager Phone: 02 4823 4999</p> <p>Community Services Coordinator Phone: 02 4823 4856</p> <p>Aquatic Centre Manager Phone: 02 4823 4834</p> <p>Coordinator Recycling &amp; Landfill Phone: 02 4823 4444</p> <p>Supervisor Water Treatment Plant Phone: 02 4823 4444</p> <p>Supervisor Waste Water Treatment Plant Phone: 02 4823 4444</p> <p>Regulatory Service Coordinator Phone: 02 4823 1080</p>



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### ANNEXURE B — LIST OF INTEGRITY AGENCIES

Integrity agency	What they investigate	Contact information
<b>The NSW Ombudsman</b>	Most kinds of <b>serious maladministration</b> by most agencies and public officials (but not NSW Police, judicial officers or MPs)	<b>Telephone:</b> 1800 451 524 between 9am to 3pm Monday to Friday <b>Writing:</b> Level 24, 580 George Street, Sydney NSW 2000 <b>Email:</b> <a href="mailto:info@ombo.nsw.gov.au">info@ombo.nsw.gov.au</a>
<b>The Auditor-General</b>	<b>Serious and substantial waste of public money</b> by auditable agencies	<b>Telephone:</b> 02 9275 7100 <b>Writing:</b> GPO Box 12, Sydney NSW 2001 <b>Email:</b> <a href="mailto:governance@audit.nsw.gov.au">governance@audit.nsw.gov.au</a>
<b>Independent Commission Against Corruption</b>	<b>Corrupt conduct</b>	<b>Telephone:</b> 02 8281 5999 or toll free on 1800 463 909 (callers outside Sydney) between 9am and 3pm, Monday to Friday <b>Writing:</b> GPO Box 500, Sydney NSW 2001 or faxing 02 9264 5364 <b>Email:</b> <a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
<b>The Inspector of the Independent Commission Against Corruption</b>	<b>Serious maladministration</b> by the ICAC or the ICAC officers	<b>Telephone:</b> 02 9228 3023 <b>Writing:</b> PO Box 5341, Sydney NSW 2001 <b>Email:</b> <a href="mailto:oiicac_executive@oiicac.nsw.gov.au">oiicac_executive@oiicac.nsw.gov.au</a>
<b>The Law Enforcement Conduct Commission</b>	<b>Serious maladministration</b> by the NSW Police Force or the NSW Crime Commission	<b>Telephone:</b> 02 9321 6700 or 1800 657 079 <b>Writing:</b> GPO Box 3880, Sydney NSW 2001 <b>Email:</b> <a href="mailto:contactus@lecc.nsw.gov.au">contactus@lecc.nsw.gov.au</a>
<b>The Inspector of the Law Enforcement Conduct Commission</b>	<b>Serious maladministration</b> by the LECC and LECC officers	<b>Telephone:</b> 02 9228 3023 <b>Writing:</b> GPO Box 5341, Sydney NSW 2001 <b>Email:</b> <a href="mailto:olecc_executive@olecc.nsw.gov.au">olecc_executive@olecc.nsw.gov.au</a>
<b>Office of the Local Government</b>	<b>Local government pecuniary interest contraventions</b>	<b>Email:</b> <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>The Privacy Commissioner</b>	<b>Privacy contraventions</b>	<b>Telephone:</b> 1800 472 679 <b>Writing:</b> GPO Box 7011, Sydney NSW 2001 <b>Email:</b> <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>
<b>The Information Commissioner</b>	<b>Government information contraventions</b>	<b>Telephone:</b> 1800 472 679 <b>Writing:</b> GPO Box 7011, Sydney NSW 2001 <b>Email:</b> <a href="mailto:ipcinfo@ipc.nsw.gov.au">ipcinfo@ipc.nsw.gov.au</a>

# Overview of the new *Public Interest Disclosures Act 2022*

On 1 October 2023 there will be new public interest disclosure (PID) legislation in NSW which completely replaces the *Public Interest Disclosures Act 1994* (1994 Act). This information sheet will provide an overview of key components of the *Public Interest Disclosures Act 2022* (PID Act 2022 or the Act).

## Background

Good government relies on public officials speaking up when they witness, or otherwise become aware of, wrongdoing in the public sector.

A strong 'speak up' culture that encourages public officials to report wrongdoing is important to ensure the integrity of the public sector.

An integral part of that 'speak up' culture is having in place a framework that facilitates public interest reporting of wrongdoing by:

- protecting those who speak up from detriment
- taking active steps to maintain the confidentiality of reports
- imposing duties on agencies who receive reports of wrongdoing to take appropriate action to investigate or otherwise deal with them.

From 1 October 2023 that framework will be the PID Act 2022.

The PID Act 2022 provides for public officials to have multiple pathways to report serious wrongdoing. This includes reporting to a disclosure officer, their manager and other agencies, such as integrity agencies.

The threshold for what is considered detrimental action has been lowered, and the associated penalties for the detrimental action offence have been increased, when compared to the 1994 Act.

Clarity is provided in the PID Act 2022 on what agencies are expected to do with a report when it is received, how they must deal with a report once it is identified

that it is a PID and what they must do if serious wrongdoing is found to have occurred. The PID Act 2022 also outlines when an agency must communicate with a PID maker and with the NSW Ombudsman.

Under this framework, all agencies must ensure they have:

- systems in place to manage confidentiality
- welfare support mechanisms for PID makers and,
- procedures for assessing the risk of detrimental action and implementing risk mitigation strategies.

## Categories of PIDs

When a public official reports suspected or possible wrongdoing in the public sector, their report will be a PID if it has certain features which are set out in the Act.

The Act recognises that there are 3 types of PIDs, and that some people who are not public officials, may also make reports or provide information and require protection from detrimental action.

Under the Act, there are 3 types of PIDs. These are:

**Voluntary PID:** This is a PID where the report has been made by the public official because they decided, of their own accord, to come forward and disclose what they know.

**Mandatory PID:** This is a PID where the public official has made the report about serious wrongdoing because they have a legal obligation to make that



report, or because making that report is an ordinary aspect of their role or function in an agency.

**Witness PID:** This is a PID where a person discloses information in the course of an investigation of serious wrongdoing following a request or requirement of the investigator.

Most of the obligations on agencies in the Act relate specifically to voluntary PIDs – these include how a voluntary PID must be assessed, what information must be given to the maker of the voluntary PID, how the voluntary PID must be investigated or otherwise dealt with, and what must be reported to the Ombudsman about voluntary PIDs.

The protection against detrimental action and immunity from civil and criminal liability for breaching a duty of secrecy or confidentiality when making a PID, apply to all 3 types of PID.

## Serious wrongdoing

In order to ensure that agencies identify when they have received a voluntary PID, it is important to understand what serious wrongdoing is.

Serious wrongdoing is defined under section 13 of the Act as meaning one or more of the following:

- corrupt conduct
- serious maladministration
- a government information contravention
- a local government pecuniary interest contravention
- a privacy contravention
- a serious and substantial waste of public money.

## Identifying a voluntary PID

Voluntary PIDs are the kind of PIDs most people have in mind when they think about public interest reporting and ‘whistleblowing’.

This is where a public official made a report because they have information that they believe shows (or tends to show) serious wrongdoing, where they are not under a legal obligation to make that report and where it is not an ordinary part of their role to report such wrongdoing.

A report is a voluntary PID if it has the following five features:

1. The report has been made by a public official
2. The report has been made to a suitable recipient

3. The report must disclose information that the person honestly and on reasonable grounds believes shows or tends to show serious wrongdoing
4. The report is made in writing or orally (but if it is made to a Minister or ministerial staff, it must be made in writing)
5. The report was made voluntarily, i.e., it is not a mandatory or a witness PID.

The Act contains a deeming provision which gives the head of an agency a delegable power to deem a report to be a voluntary PID, even if it does not have all 5 features of a PID. By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

## Recipients of PIDs

For a report to be a voluntary PID, it must have been made to one or more of the following people:

- the person’s manager
- a ‘disclosure officer’ in any agency – this could be:
- the agency where the person works
- the agency to which the wrongdoing related (if not the agency where the person works)
- another agency, including an integrity agency (such as the NSW Ombudsman’s Office, the ICAC, or the Audit Office)
- the head of any agency
- a Minister or Ministerial staff (but only if the report is made in writing)
- a journalist or MP (in very limited circumstances).

Where a voluntary PID is made to the person’s manager, it is the manager’s responsibility to make sure the PID is communicated to a disclosure officer, as soon as reasonably practicable, so it can be properly assessed and dealt with.

The disclosure officers of an agency, together with their contact details, will be set out in the agency’s PID policy on its website.

## Disclosure officers

Disclosure officers are one of the key people to whom a report will be made in an agency.

Disclosure officers are those identified as ‘disclosure officers’ in the agency’s PID policy, which can be found on the agency’s intranet and public website.

In addition to those listed in an agency's PID Policy, the following people are also disclosure officers under the Act:

- the head of an agency,
- the most senior ongoing employee who ordinarily works at a permanently maintained worksite where more than 1 employee works, and
- the member of an unelected governing body within an agency.

It is important that agencies nominate a sufficient number of disclosure officers for the size of the agency, and within the permanently maintained worksites across the agency. The purpose of this is to ensure that public officials have sufficient access to report serious wrongdoing.

## Integrity agencies

The PID Act classifies certain agencies as 'integrity agencies'. Integrity agencies have an important role in the Act.

There is no requirement under the Act that a public official report serious wrongdoing to the 'right' agency for the report to constitute a PID. They may choose to make the report to an integrity agency (or any other agency) instead of to the agency they work in.

Generally, PIDs would be expected to be directed to the most relevant integrity agency – for example, a report of corrupt conduct would be reported to the ICAC, a report of serious maladministration to the NSW Ombudsman, and a report of a government information contravention to the NSW Information and Privacy Commission.

The integrity agency will make a decision on how it will deal with the report, which may include referring it back to the agency where the PID maker works or is otherwise associated with.

## Protecting the identity of PID makers

Agencies have an obligation to ensure that information which identifies, or tends to identify, a person as the maker of a voluntary PID is not unlawfully disclosed. This is called "identifying information" in the Act.

The Act allows for circumstances in which a public official or agency can lawfully disclose identifying information. These circumstances include where the disclosure of the information is necessary for the report to be effectively dealt with.

## Detrimental action

Detrimental action against a person is an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied). Detriment includes, but is not limited to actions such as intimidation, bullying and reputational damage.

The Act contains robust protections to ensure that a person who has made a PID does not suffer detrimental action.

Under the Act it is a criminal offence to take detrimental action against a person based on the suspicion, belief or awareness that a person had made, may have made, or may make a PID. This is known as a detrimental action offence.

Agencies have a duty to assess the risk of detrimental action against a PID maker, and to minimise the risk of detrimental action, as soon as they become aware the voluntary PID has been made and on an ongoing basis while the matter is being dealt with.

Injunctions can be sought from the Supreme Court to prevent the commission of a detrimental action offence, or to stop a person committing a detrimental action offence. Generally, an injunction would be sought by a PID maker or an integrity agency, on their behalf.

If unlawful detrimental action is taken against someone, they are entitled to seek compensation through the courts for injury, damage or loss suffered.

## Key terms

A glossary of key terms is contained in Appendix A.

## Further information

This information is intended to provide an overview of the PID Act 2022 and introduce the core concepts of the Act. More information can be found on the [NSW Ombudsman website](https://www.ombo.nsw.gov.au/). Alternatively, you can send an email to [pidadvice@ombo.nsw.gov.au](mailto:pidadvice@ombo.nsw.gov.au).

## Appendix A: Glossary of key terms

Key term	Definition
<b>Agency</b>	<p>‘Agency’ is defined in section 16 of the PID Act to mean any of the following:</p> <ul style="list-style-type: none"> <li>• a Public Service agency</li> <li>• a group of staff comprising each of the following services, or a separate group of that staff: <ul style="list-style-type: none"> <li>– the NSW Police Force</li> <li>– the Teaching Service of New South Wales</li> <li>– the NSW Health Service</li> <li>– the Transport Service of New South Wales</li> </ul> </li> <li>• a statutory body representing the Crown</li> <li>• an integrity agency</li> <li>• a public authority whose conduct or activities are authorised to be investigated by an integrity agency under another Act or law</li> <li>• a State owned corporation or its subsidiaries</li> <li>• a Local Government Authority</li> <li>• a Local Aboriginal Land Council</li> <li>• the Department of Parliamentary Services, the Department of the Legislative Assembly and the Department of the Legislative Council</li> <li>• a Minister’s office is not an agency for the purposes of the PID Act.</li> </ul>
<b>Detriment</b>	<p>Detriment is defined in section 32(1) of the Act as disadvantage to a person, including:</p> <ul style="list-style-type: none"> <li>• injury, damage or loss</li> <li>• property damage</li> <li>• reputational damage</li> <li>• intimidation, bullying or harassment</li> <li>• unfavourable treatment in relation to another person’s job</li> <li>• discrimination, prejudice or adverse treatment</li> <li>• disciplinary proceedings or disciplinary action.</li> </ul>
<b>Detrimental action</b>	<p>Detrimental action is defined in section 32(2) of the Act as an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied).</p>
<b>Identifying information</b>	<p>Under section 64(1) of the Act, identifying information is information which tends to identify a person as the maker of a voluntary PID.</p>
<b>Integrity agency</b>	<p>The following are ‘integrity agencies’ as defined under section 19 of the PID Act:</p> <ul style="list-style-type: none"> <li>• the Ombudsman</li> <li>• the Auditor-General</li> <li>• the Independent Commission Against Corruption</li> <li>• the Law Enforcement Conduct Commission</li> <li>• the Inspector of the Independent Commission Against Corruption</li> <li>• the Inspector of the Law Enforcement Conduct Commission</li> <li>• the Secretary of the Department of Planning, Industry and Environment (when exercising certain functions under the Local Government Act 1993)</li> <li>• the Privacy Commissioner</li> <li>• the Information Commissioner</li> <li>• a person or body declared by the regulations to be an integrity agency.</li> </ul>

<b>Public interest disclosure</b>	<p>The term public interest disclosure is defined in section 21 of the PID Act to mean:</p> <ul style="list-style-type: none"> <li>• a voluntary PID</li> <li>• a witness PID or</li> <li>• a mandatory PID.</li> </ul>
<b>Public official</b>	<p>‘Public official’ is defined in section 14 of the PID Act as follows:</p> <ul style="list-style-type: none"> <li>• a person employed in or by an agency or otherwise in the service of an agency</li> <li>• a person having public official functions or acting in a public official capacity whose conduct or activities an integrity agency is authorised by another Act or law to investigate</li> <li>• an individual in the service of the Crown</li> <li>• a statutory officer</li> <li>• a person providing services or exercising functions on behalf of an agency, including a contractor, subcontractor or volunteer</li> <li>• if an entity, under a contract, subcontract or other arrangement, is to provide services on behalf of an agency or exercise functions of an agency in whole or in part—an employee, partner or officer of the entity who is to be involved in providing the services in whole or in part, or who is to exercise the functions</li> <li>• a judicial officer</li> <li>• a member of Parliament, including a Minister</li> <li>• a person employed under the Members of Parliament Staff Act 2013.</li> </ul>

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**16.14 COMMUNITY SAFETY WORKING PARTY TERMS OF REFERENCE****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Community Safety Working Party Terms of Reference [↓](#) 

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Chief Executive Officer on the Community Safety Working Party Terms of Reference be received.
2. Council endorse the Community Safety Working Party Terms of Reference.

**BACKGROUND**

The Closed Circuit Television (CCTV) Code of Practice was last reviewed and adopted by Council on 6 June 2023. The CCTV Code of Practice was reviewed to amend the name of the working party responsible for the evaluation of the CCTV Program to the Community Safety Working Party. This report is to establish the Terms of Reference for that Working Party.

**REPORT**

In accordance with the CCTV Code of Practice, the Community Safety Working Party consists of Council officers, a NSW Police Local Area Command representative, Community representatives and a Councillor representative.

The Community Safety Working Party held their first meeting on the 4 December 2023. As part of that meeting the Working Party established a draft Terms of Reference.

The purpose of this report is for Council to review the attached draft Community Safety Working Party Terms of Reference and endorse.



# **Terms of Reference**

## **Community Safety Working Party**



## ROLE

Council's Closed-Circuit Television (CCTV) Code of Practice requires a working party to evaluate the CCTV Program.

The role of the Community Safety Working Party is to:

- provide an independent review mechanism for the CCTV Program.
- identify and report any deviations from the Code of Practice or procedures.
- recommend actions that will safeguard and enhance the CCTV Program.
- Any other community safety issue that the group considers relevant for their review.

## ADVISORY FRAMEWORK

### OBJECTIVE

The objective of the Community Safety Working Party is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key agencies.

### MEMBERSHIP

The Working Party will consist of:

- 2 Council Officers
- 2 Community Representatives
- A Councillor
- A representative of NSW Police

Membership will be current for the term of the Council.

Please note - At its meeting held on the 19 September 2023, Council resolved the following in relation to the Working Party Membership:

*An additional Councillor representative in place of a Community Representative be nominated to the Community Safety Working Party for a temporary period of twelve (12) months.*

- *Council endorse Cr Daniel Strickland as the Community Representative for a period of twelve (12) months.*

*Council seek expressions of interest for community representatives at the end of the twelve (12) month period.*

### AUTHORITY

- The Working Party has no delegated power and has no authority to implement its recommendations without approval of Council.
- The Working Party has no delegated authority to commit Council to the expenditure of funds





### DEALING WITH EMERGENT ISSUES

Issues which may emerge of an urgent and time-sensitive nature, will be dealt with through reference to Council's Closed-Circuit Television (CCTV) Code of Practice. All recommendations will be put through for the Chief Executive Officers approval prior to delivery.

### FREQUENCY OF MEETING

The Community Safety Working Party will meet quarterly or as required.

### MEETING PROCEDURE

The Community Safety Working Party meetings will be conducted in accordance with Council Code of Meeting Practice.

Version	Document ID	Adoption Date
1	1850738	

**16.15 ACTING CHIEF EXECUTIVE OFFICER****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CL1 Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	This is funded within current approved budgets
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report of the Chief Executive Officer to appoint an Acting Chief Executive Officer be received.
2. In accordance with Section 377 and 378 of the *Local Government Act 1993*, Council appoints the current Director Planning and Environment Scott Martin to Acting Chief Executive Officer for the period of leave from the 18 March 2024 to 5 April 2024 (incl.) and delegates to that officer the powers authorities, duties and functions of the Chief Executive Officer.

**BACKGROUND**

To make provisions for the Chief Executive Officer to take leave and attend to Council business off site by the appointment of an Acting Chief Executive Officer.

**REPORT**

The Chief Executive Officer will be on leave and attending to Council business off site from 18 March 2024 to 5 April 2024 (incl.).

According to Section 378 (1) of the *Local Government Act 1993*, the Chief Executive Officer may delegate any of the functions of the Chief Executive Officer, other than this power of delegation.

A formal resolution of Council is required to officially appoint an Acting Chief Executive Officer and to extend all delegations, powers, authorities, duties and functions from Council to the Acting Chief Executive Officer for the period of leave.

This report is recommending that in accordance with Section 377 and 378 of the *Local Government Act 1993*, Council appoints the current Director Planning and Environment Scott Martin to Acting Chief Executive Officer for the period 18 March 2024 to 5 April 2024 (incl.) and delegates to that officer the powers authorities, duties and functions of the Chief Executive Officer.

**16.16 LONG TERM FINANCIAL PLAN****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Long Term Financial Plan (separately enclosed)

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Not Applicable

**RECOMMENDATION**

That

1. The report of the Director Corporate & Community Services on the Long Term Financial Report be received.
2. The updated draft Long Term Financial Plan be adopted as presented with the changes noted in this report.
3. The Long Term Financial Plan be further reviewed as part of the 2024/25 budget preparations and following the outcome of Council's application to the Independent Pricing and Regulatory Pricing Tribunal.

**BACKGROUND**

At its meeting on 19 September 2023 as part of its resolution to go to public consultation on the Special Rate Variation (SRV), Council also resolved to place the revised Long Term Financial Plan (LTFP) on public exhibition. The exhibition period closed on 3 November 2023 at the same time the community consultation for the SRV ended.

**REPORT**

In the time since Council placed the LTFP on public exhibition a number of activities have been undertaken that has required an adjustment to the financial models contained within the draft LTFP including:

- End of year activities (including accruals and asset revaluations) in preparation for the external audit which at the time of this report being prepared was still ongoing, and
- Budget carry-overs and the September Quarterly Budget Review (QBR).
- Council's decision to make application for a SRV over 3-years rather than the 1 or 2 year options as presented in the draft LTFP.

The financial data in the financial modelling scenarios have been updated to reflect the final 2023 actual results, the current state of the 2023/24 budget following the QBR and also to present the alternative scenario following the 3-year SRV option selected by Council for application to the Independent Pricing and Regulatory Tribunal (IPART).

The major impact on the base scenario is in relation to depreciation. The amount of depreciation has again increased significantly following the revaluation process. The increased depreciation has been included across the 10 years of the model and this has had an impact on the general fund's operating results. Council's transport assets are due for revaluation during the current financial year and, combined with the asset condition review that will be undertaken on Council's road assets, the opportunity will be taken to review the useful lives of these assets to determine whether

current depreciation levels are too high. Unfortunately, it is unlikely that this undertaking will have a significant impact on the current levels.

The base scenario has also been adjusted to incorporate the 4.5% rate peg recently announced by IPART.

As part of the community engagement for the SRV, submissions were received with specific reference to the LTFP. Issues identified in the submissions mainly centred on the variance between the 2023 actual figures contained within the LTFP and Council's draft Financial Statements and the level of grants contained within the forward years of the LTFP.

As previously mentioned, the attached LTFP has been updated to reflect the final 2023 actual results. Other than the depreciation result and the final cash and investment balances, this does not have an impact on the forward projections as contained within the LTFP as the projections are based upon the 2023/24 budget.

In relation to grants, Council staff have reviewed the forward projections and are comfortable with the amounts included. It should be noted that any expenditure required under the grant funds has also been excluded from the forward projections. If additional grant funding was to be included in the LTFP, expenditure (at least matching the grant funding) would also need to be included.

With the addition of the 3-year option, 4 scenarios are currently listed in the LTFP. Despite this, the financial models have only been included for the base scenario and scenario 4 as these are now the two most possible outcomes from the IPART process.

**16.17 MONTHLY FINANCIAL REPORT****Author:** Business Manager Finance & Customer Service

Director Corporate &amp; Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Monthly Financial Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

**BACKGROUND**

To provide details on Council's actual income and expenditure compared to the estimate of Council's income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with reports comparing Council's year-to-date income and expenditure against the annual budget for each of the funds for the 2023/24 financial year.



**Council Summary Report by Fund for 2023/24**  
for YTD Period Ending November

Date Report Run: 01-Dec-2023

General Fund							% of Time:	42%
Description	Original Budget 24PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	\$ Variance	% of Budget
<b>Income</b>								
Rates & Annual Charges	24,061,340	<u>23,878,871</u>	0	0	23,878,871	24,061,340	182,468	99%
User Charges & Fees	8,931,836	<u>3,969,887</u>	0	0	3,969,887	8,931,836	4,961,949	44%
Interest & Investment Revenue	785,000	<u>314,485</u>	0	0	314,485	785,000	470,515	40%
Other Revenues	1,567,761	<u>764,924</u>	0	0	764,924	1,663,616	898,692	46%
Operating Grants & Contributions	11,878,327	<u>2,612,053</u>	0	0	2,612,053	12,768,061	10,156,008	20%
Internal Income	21,643,853	<u>5,867,583</u>	0	0	5,867,583	22,103,496	16,235,913	27%
<b>Total Income</b>	<b>68,868,116</b>	<b>37,407,804</b>	<b>0</b>	<b>0</b>	<b>37,407,804</b>	<b>70,313,349</b>	<b>32,905,545</b>	<b>53%</b>
<b>Expense</b>								
Employee costs	27,255,573	<u>11,555,962</u>	2,560	2,153	11,560,675	27,646,447	16,085,772	42%
Materials & Contracts	17,055,491	<u>9,925,744</u>	1,267,213	3,053,018	14,245,975	18,035,457	3,789,483	79%
Borrowing Costs	748,024	<u>202,187</u>	0	0	202,187	748,024	545,837	27%
Depreciation & Impairment	17,412,649	<u>0</u>	0	0	0	17,412,649	17,412,649	0%
Other Expenses	1,463,718	<u>423,564</u>	0	0	423,564	1,463,718	1,040,154	29%
Internal Expenses	13,010,975	<u>4,458,612</u>	0	0	4,458,612	13,010,975	8,552,364	34%
<b>Total Expense</b>	<b>76,946,429</b>	<b>26,566,069</b>	<b>1,269,773</b>	<b>3,055,171</b>	<b>30,891,013</b>	<b>78,317,271</b>	<b>47,426,258</b>	<b>39%</b>
<b>Operating Surplus/(Deficit) before Capital Income</b>	<b>-8,078,312</b>	<b>10,841,735</b>	<b>-1,269,773</b>	<b>-3,055,171</b>	<b>6,516,791</b>	<b>-8,003,922</b>	<b>-14,520,713</b>	<b>-81%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	26,024,444	3,384,880	0	0	3,384,880	29,767,669	26,382,789	11%
<b>Operating Surplus/(Deficit) after Capital Income</b>	<b>17,946,132</b>	<b>14,226,615</b>	<b>-1,269,773</b>	<b>-3,055,171</b>	<b>9,901,671</b>	<b>21,763,747</b>	<b>11,862,076</b>	<b>45%</b>
<b>Non Cash</b>								
Depreciation & Impairment	17,412,649	0	0	0	0	17,412,649	17,412,649	0%
<b>Total Non Cash</b>	<b>17,412,649</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,412,649</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-45,897,278	<u>-10,877,718</u>	0	-19,973,079	-30,850,797	-54,204,225	-23,353,428	57%
Asset Sales	640,000	<u>210,115</u>	0	0	210,115	640,000	429,885	33%
<b>Total Investing Fund Flows</b>	<b>-45,257,278</b>	<b>-10,667,603</b>	<b>0</b>	<b>-19,973,079</b>	<b>-30,640,682</b>	<b>-53,564,225</b>	<b>-22,923,543</b>	<b>57%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-1,816,872	<u>-559,185</u>	0	0	-559,185	-1,816,872	-1,257,687	31%
Proceeds from Borrowings	4,000,000	<u>0</u>	0	0	0	4,000,000	4,000,000	0%
<b>Total Financing Fund Flows</b>	<b>2,183,128</b>	<b>-559,185</b>	<b>0</b>	<b>0</b>	<b>-559,185</b>	<b>2,183,128</b>	<b>2,742,313</b>	<b>-26%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,715,370</b>	<b>2,999,827</b>	<b>-1,269,773</b>	<b>-23,028,250</b>	<b>-21,298,196</b>	<b>-12,204,701</b>	<b>9,093,495</b>	<b>175%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	191,583	<u>-216,920</u>	0	0	-216,920	200,613	417,533	-108%
Transfers to Developer Contributions	-2,819,500	<u>-1,579,945</u>	0	0	-1,579,945	-2,819,500	-1,239,555	56%
Transfers from Internal Reserves	5,119,834	<u>0</u>	0	0	0	7,185,588	7,185,588	0%
Transfers from Developer Contributions	2,033,321	<u>0</u>	0	0	0	2,631,290	2,631,290	0%
Transfers from Other External Reserves	3,287,285	<u>27,001</u>	0	0	27,001	7,721,139	7,694,138	0%
<b>Total Reserve Movements</b>	<b>7,812,523</b>	<b>-1,769,864</b>	<b>0</b>	<b>0</b>	<b>-1,769,864</b>	<b>14,919,130</b>	<b>16,688,994</b>	<b>-12%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>97,153</b>	<b>1,229,964</b>	<b>-1,269,773</b>	<b>-23,028,250</b>	<b>-23,068,060</b>	<b>2,714,429</b>	<b>25,782,488</b>	<b>-850%</b>





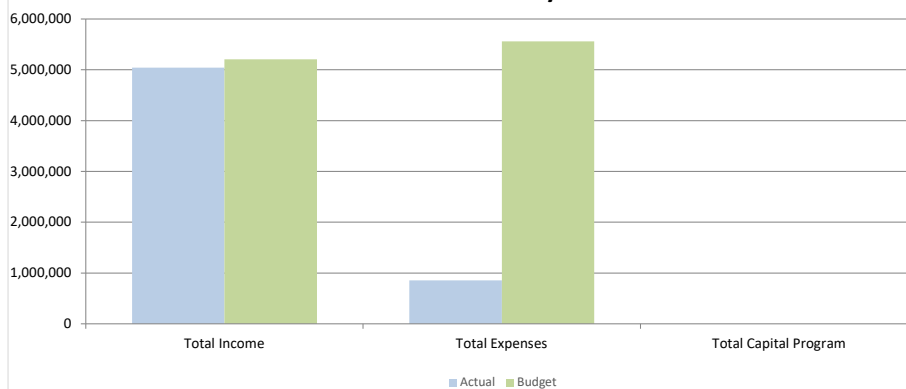
**Council Summary Report by Fund for 2023/24**  
for YTD Period Ending November

Date Report Run: 01-Dec-2023

**Domestic Waste Management**

Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								
Rates & Annual Charges	5,073,679	5,078,882	0	0	5,078,882	5,073,679	-5,203	100%
Interest & Investment Revenue	95,000	-58,120	0	0	-58,120	95,000	153,120	-61%
Other Revenues	38,059	20,293	0	0	20,293	38,059	17,766	53%
<b>Total Income</b>	<b>5,206,738</b>	<b>5,041,055</b>	<b>0</b>	<b>0</b>	<b>5,041,055</b>	<b>5,206,738</b>	<b>165,683</b>	<b>97%</b>
<b>Expense</b>								
Employee costs	994,908	364,685	0	0	364,685	995,885	631,199	37%
Materials & Contracts	1,028,455	244,547	0	66,937	311,484	1,033,105	721,621	30%
Depreciation & Impairment	753	0	0	0	0	753	753	0%
Internal Expenses	3,073,656	244,815	0	0	244,815	3,533,299	3,288,483	7%
<b>Total Expense</b>	<b>5,097,772</b>	<b>854,048</b>	<b>0</b>	<b>66,937</b>	<b>920,985</b>	<b>5,563,041</b>	<b>4,642,056</b>	<b>17%</b>
<b>Operating Surplus/(Deficit) before Capital Income</b>	<b>108,966</b>	<b>4,187,007</b>	<b>0</b>	<b>-66,937</b>	<b>4,120,070</b>	<b>-356,303</b>	<b>-4,476,373</b>	<b>-1156%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capital Income</b>	<b>108,966</b>	<b>4,187,007</b>	<b>0</b>	<b>-66,937</b>	<b>4,120,070</b>	<b>-356,303</b>	<b>-4,476,373</b>	<b>-1156%</b>
<b>Non Cash</b>								
Depreciation & Impairment	753	0	0	0	0	753	753	0%
<b>Total Non Cash</b>	<b>753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>753</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>109,719</b>	<b>4,187,007</b>	<b>0</b>	<b>-66,937</b>	<b>4,120,070</b>	<b>-355,550</b>	<b>-4,475,620</b>	<b>-1159%</b>
<b>Reserve Movements</b>								
Transfers from Other External Reserves	75,000	0	0	0	0	79,650	79,650	0%
<b>Total Reserve Movements</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,650</b>	<b>79,650</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>184,719</b>	<b>4,187,007</b>	<b>0</b>	<b>-66,937</b>	<b>4,120,070</b>	<b>-275,900</b>	<b>-4,395,970</b>	<b>-1493%</b>

**Summary**



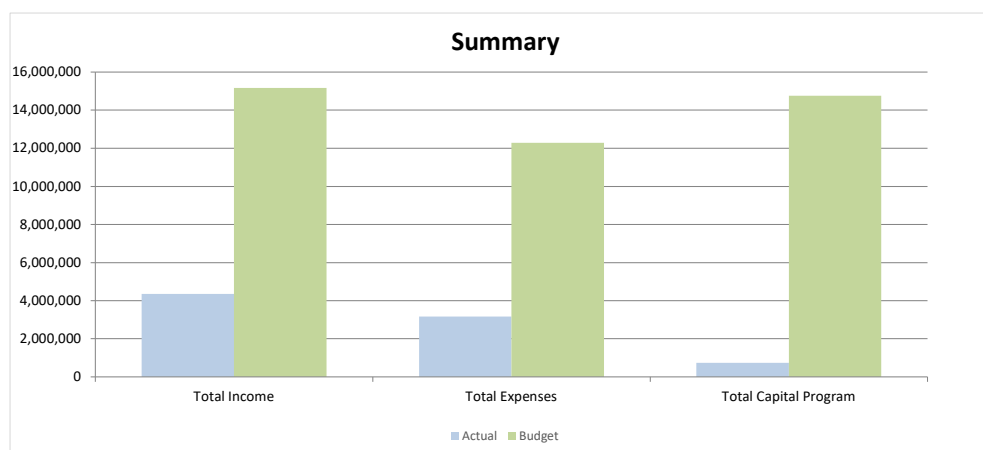




**Council Summary Report by Fund for 2023/24**  
for YTD Period Ending November

Date Report Run: 01-Dec-2023

Water Fund								% of Time:	42%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	\$ Variance	% of Budget	
<b>Income</b>									
Rates & Annual Charges	2,891,921	<u>1,406,248</u>	0	0	1,406,248	2,891,921	1,485,674	49%	
User Charges & Fees	8,168,463	<u>2,825,649</u>	0	0	2,825,649	8,168,463	5,342,813	35%	
Interest & Investment Revenue	965,000	<u>-219,454</u>	0	0	-219,454	965,000	1,184,454	-23%	
Other Revenues	107,827	<u>119,901</u>	0	0	119,901	107,827	-12,074	111%	
Operating Grants & Contributions	45,240	<u>0</u>	0	0	0	45,240	45,240	0%	
<b>Total Income</b>	<b>12,178,451</b>	<b>4,132,343</b>	<b>0</b>	<b>0</b>	<b>4,132,343</b>	<b>12,178,451</b>	<b>8,046,108</b>		<b>34%</b>
<b>Expense</b>									
Employee costs	2,056,578	<u>1,086,775</u>	0	0	1,086,775	2,057,555	970,780	53%	
Materials & Contracts	3,815,960	<u>1,005,687</u>	2,181	359,416	1,367,285	3,768,909	2,401,625	36%	
Borrowing Costs	762,226	<u>277,342</u>	0	0	277,342	762,226	484,884	36%	
Depreciation & Impairment	2,993,171	<u>0</u>	0	0	0	2,993,171	2,993,171	0%	
Internal Expenses	2,698,408	<u>799,150</u>	0	0	799,150	2,698,408	1,899,257	30%	
<b>Total Expense</b>	<b>12,326,343</b>	<b>3,168,954</b>	<b>2,181</b>	<b>359,416</b>	<b>3,530,551</b>	<b>12,280,269</b>	<b>8,749,718</b>		<b>29%</b>
<b>Operating Surplus/(Deficit) before Capital Income</b>	<b>-147,892</b>	<b>963,389</b>	<b>-2,181</b>	<b>-359,416</b>	<b>601,792</b>	<b>-101,818</b>	<b>-703,610</b>		<b>-591%</b>
<b>Capital Income</b>									
Capital Grants & Contributions	684,050	229,583	0	0	229,583	637,000	407,417	36%	
<b>Operating Surplus/(Deficit) after Capital Income</b>	<b>536,158</b>	<b>1,192,972</b>	<b>-2,181</b>	<b>-359,416</b>	<b>831,375</b>	<b>535,182</b>	<b>-296,193</b>		<b>155%</b>
<b>Non Cash</b>									
Depreciation & Impairment	2,993,171	0	0	0	0	2,993,171	2,993,171	0%	
<b>Total Non Cash</b>	<b>2,993,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,993,171</b>	<b>0</b>		<b>0%</b>
<b>Investing Fund Flows</b>									
Capital Works	-14,194,786	<u>-740,483</u>	0	-991,563	-1,732,046	-14,753,618	-13,021,572	12%	
Asset Sales	0	<u>0</u>	0	0	0	0	0	0%	
<b>Total Investing Fund Flows</b>	<b>-14,194,786</b>	<b>-740,483</b>	<b>0</b>	<b>-991,563</b>	<b>-1,732,046</b>	<b>-14,753,618</b>	<b>-13,021,572</b>		<b>12%</b>
<b>Financing Fund Flows</b>									
Loan Principal	-432,227	<u>-264,657</u>	0	0	-264,657	-432,227	-167,570	61%	
<b>Total Financing Fund Flows</b>	<b>-432,227</b>	<b>-264,657</b>	<b>0</b>	<b>0</b>	<b>-264,657</b>	<b>-432,227</b>	<b>-167,570</b>		<b>61%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-11,097,684</b>	<b>187,832</b>	<b>-2,181</b>	<b>-1,350,979</b>	<b>-1,165,328</b>	<b>-11,657,492</b>	<b>-10,492,163</b>		<b>10%</b>
<b>Reserve Movements</b>									
Transfers to Developer Contributions	-402,000	<u>-147,126</u>	0	0	-147,126	-402,000	-254,874	37%	
Transfers from Internal Reserves	260,000	<u>0</u>	0	0	0	260,000	260,000	0%	
Transfers from Developer Contributions	2,201,365	<u>0</u>	0	0	0	2,201,365	2,201,365	0%	
Transfers from Other External Reserves	7,847,656	<u>0</u>	0	0	0	8,406,488	8,406,488	0%	
<b>Total Reserve Movements</b>	<b>9,907,021</b>	<b>-147,126</b>	<b>0</b>	<b>0</b>	<b>-147,126</b>	<b>10,465,853</b>	<b>10,612,979</b>		<b>-1%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-1,190,663</b>	<b>40,706</b>	<b>-2,181</b>	<b>-1,350,979</b>	<b>-1,312,454</b>	<b>-1,191,638</b>	<b>120,816</b>		<b>110%</b>

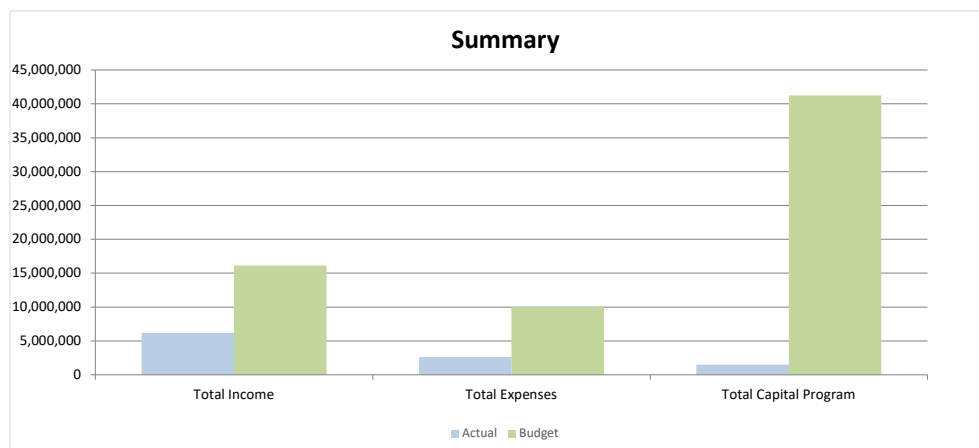




**Council Summary Report by Fund for 2023/24**  
for YTD Period Ending November

Date Report Run: 01-Dec-2023

Sewer Fund								% of Time:	42%
Description	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	\$ Variance	% of Budget	
<b>Income</b>									
Rates & Annual Charges	10,614,022	5,312,267	0	0	5,312,267	10,614,022	5,301,755	50%	
User Charges & Fees	2,105,167	919,755	0	0	919,755	2,105,167	1,185,412	44%	
Interest & Investment Revenue	1,120,000	-398,230	0	0	-398,230	1,120,000	1,518,230	-36%	
Other Revenues	14,742	41,512	0	0	41,512	14,742	-26,770	282%	
<b>Total Income</b>	<b>13,853,931</b>	<b>5,875,304</b>	<b>0</b>	<b>0</b>	<b>5,875,304</b>	<b>13,853,931</b>	<b>7,978,627</b>	<b>42%</b>	
<b>Expense</b>									
Employee costs	2,091,595	709,963	0	0	709,963	2,088,588	1,378,625	34%	
Materials & Contracts	3,454,735	1,111,594	2,181	1,327,844	2,441,619	3,454,735	1,013,116	71%	
Borrowing Costs	84,157	17,314	0	0	17,314	84,157	66,843	21%	
Depreciation & Impairment	2,274,422	0	0	0	0	2,274,422	2,274,422	0%	
Other Expenses	0	2,700	0	0	2,700	0	-2,700	0%	
Internal Expenses	2,107,993	783,160	0	0	783,160	2,107,993	1,324,833	37%	
<b>Total Expense</b>	<b>10,012,902</b>	<b>2,624,732</b>	<b>2,181</b>	<b>1,327,844</b>	<b>3,954,757</b>	<b>10,009,895</b>	<b>6,055,138</b>	<b>40%</b>	
<b>Operating Surplus/(Deficit) before Capi</b>	<b>3,841,029</b>	<b>3,250,572</b>	<b>-2,181</b>	<b>-1,327,844</b>	<b>1,920,547</b>	<b>3,844,036</b>	<b>1,923,489</b>	<b>50%</b>	
<b>Capital Income</b>									
Capital Grants & Contributions	12,965,452	309,386	0	0	309,386	13,764,047	13,454,661	2%	
<b>Operating Surplus/(Deficit) after Capite</b>	<b>16,806,481</b>	<b>3,559,959</b>	<b>-2,181</b>	<b>-1,327,844</b>	<b>2,229,934</b>	<b>17,608,083</b>	<b>15,378,149</b>	<b>13%</b>	
<b>Non Cash</b>									
Depreciation & Impairment	2,274,422	0	0	0	0	2,274,422	2,274,422	0%	
<b>Total Non Cash</b>	<b>2,274,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,274,422</b>	<b>0</b>	<b>0%</b>	
<b>Investing Fund Flows</b>									
Capital Works	-39,062,795	-1,492,471	0	-859,956	-2,352,427	-41,240,026	-38,887,599	6%	
Asset Sales	0	0	0	0	0	0	0	0%	
<b>Total Investing Fund Flows</b>	<b>-39,062,795</b>	<b>-1,492,471</b>	<b>0</b>	<b>-859,956</b>	<b>-2,352,427</b>	<b>-41,240,026</b>	<b>-38,887,599</b>	<b>6%</b>	
<b>Financing Fund Flows</b>									
Loan Principal	-33,609	-84,925	0	0	-84,925	-33,609	51,316	253%	
<b>Total Financing Fund Flows</b>	<b>-33,609</b>	<b>-84,925</b>	<b>0</b>	<b>0</b>	<b>-84,925</b>	<b>-33,609</b>	<b>51,316</b>	<b>253%</b>	
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-20,015,501</b>	<b>1,982,563</b>	<b>-2,181</b>	<b>-2,187,800</b>	<b>-207,418</b>	<b>-21,391,130</b>	<b>-21,183,711</b>	<b>1%</b>	
<b>Reserve Movements</b>									
Transfers to Developer Contributions	-530,000	-269,584	0	0	-269,584	-530,000	-260,417	51%	
Transfers from Developer Contributions	3,428,152	0	0	0	0	3,892,477	3,892,477	0%	
Transfers from Other External Reserves	32,968,265	0	0	0	0	34,178,573	34,178,573	0%	
<b>Total Reserve Movements</b>	<b>35,866,417</b>	<b>-269,584</b>	<b>0</b>	<b>0</b>	<b>-269,584</b>	<b>37,541,050</b>	<b>37,810,633</b>	<b>-1%</b>	
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>15,850,916</b>	<b>1,712,979</b>	<b>-2,181</b>	<b>-2,187,800</b>	<b>-477,002</b>	<b>16,149,920</b>	<b>16,626,922</b>	<b>-3%</b>	

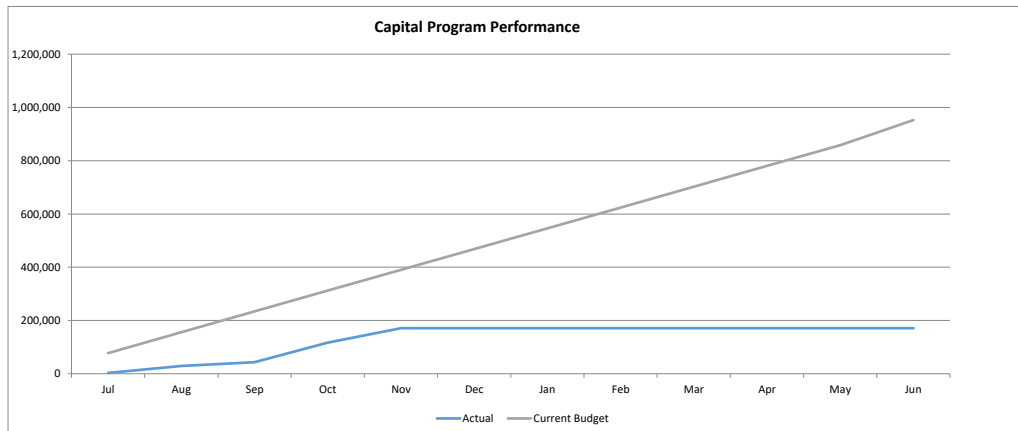




Corporate and Community Services Capital Report by Business Unit for 2023/24  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

Description	Renewal %	Original Budget 24PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	\$ Variance	% of Time:	% of Budget	Status	Comments
									42%			
<b>140 - Innovation &amp; Technology</b>												
IT Renewal Assets	Renewal 100%	420,000	63,450	0	294,285	357,735	420,000	62,265	85%	On time, on budget		
Contingency	Renewal 0%	50,000	0	0	0	0	50,000	50,000	0%	Not due to commence		
56 Clinton St IT Upgrade	Renewal 100%	71,000	0	0	0	0	71,000	71,000	0%	Not due to commence		
Goulburn Room Upgrade	Renewal 100%	0	0	0	19,095	19,095	0	-19,095	0%	Quarterly review, carryover required		Funding to be identified in December QBR
		541,000	63,450	0	313,380	376,830	541,000	164,170	70%			
<b>180 - Marketing &amp; Culture</b>												
VIC Replacement Assets	Renewal 100%	30,000	0	0	4,234	4,234	30,000	25,766	14%	On time, on budget		
Book Resources Gbn Library	Renewal 100%	125,000	46,240	0	75,636	121,876	125,000	3,124	98%	On time, on budget		Annual resource allocation for the full financial year
Art Gallery Acquisitions	Renewal 0%	10,000	0	0	0	0	10,000	10,000	0%	Not due to commence		
Public Art and Street Art	Renewal 0%	25,000	0	0	759	759	25,000	24,241	3%	On time, on budget		
Art Gallery - P&E Renewal	Renewal 100%	9,000	4,292	0	0	4,292	9,000	4,708	48%	On time, on budget		
Museum Capital Works - Renewal	Renewal 100%	15,000	0	0	0	0	24,723	24,723	0%	Not due to commence		
Collection Conservation/Framing	Renewal 0%	5,000	322	0	0	322	5,000	4,678	6%	On time, on budget		
GRAG - New Gallery Development	Renewal 0%	106,956	100,045	0	8,694	108,739	115,056	6,317	95%	On time, on budget		Grant funded project, nearing completion.
St Clair Villa - Stage 2 Rising Damp	Renewal 100%	294,686	0	0	0	0	294,686	294,686	0%	Not due to commence		Tender being prepared
22-24 Rocky Hill Tower Memorial Conservation Project	Renewal 100%	0	0	0	8,500	8,500	132,250	123,750	6%	On time, on budget		Scope of works being prepared
Rocky Hill Panel Replacement - Insurance	Renewal 0%	0	0	0	97,855	97,855	97,855	0	100%	On time, on budget		Insurance claim. Early preparations underway with contractor.
Waterworks Boiler Repairs	Renewal 100%	0	34,266	0	0	34,266	0	-34,266	0%	On time, on budget		Emergency repairs subject to insurance claim. Claim in the process of being lodged.
		620,642	185,164	0	195,679	380,843	868,570	487,727	44%			
<b>270 - Property &amp; Community Services</b>												
GPAC Capital Upgrades/Plant & Equipment	Renewal 0%	20,000	8,179	3,070	3,937	15,186	20,000	4,814	76%	On time, on budget		
		20,000	8,179	3,070	3,937	15,186	20,000	4,814	76%			
<b>Total Capital Program</b>		<b>1,181,642</b>	<b>256,793</b>	<b>3,070</b>	<b>512,996</b>	<b>772,859</b>	<b>1,429,570</b>	<b>656,711</b>	<b>0%</b>			

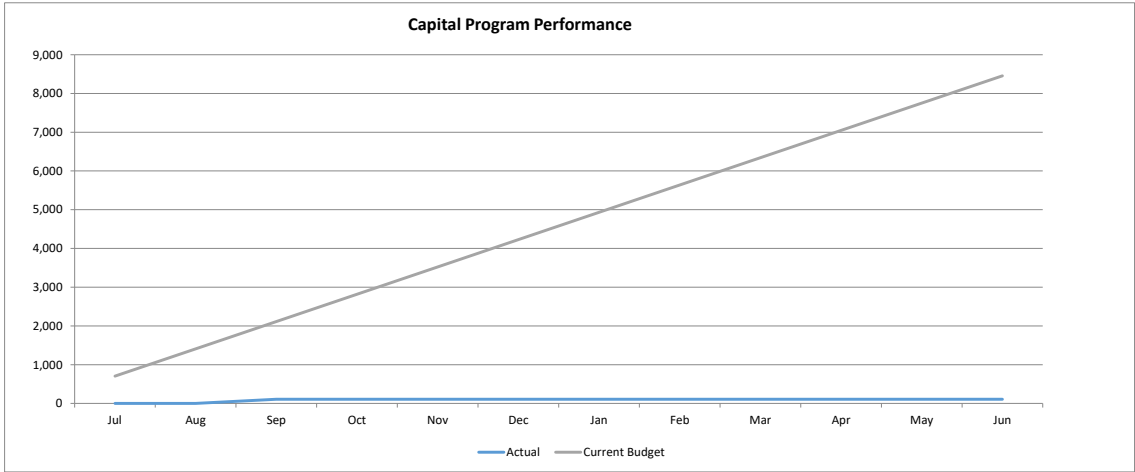




Planning & Environment Capital Report by Business Unit for 2023/24  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

Description	Renewal %	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time:		% of Budget	Status	Comments
								\$ Variance				
190 - Environment & Health												
CAF Renewal Assets	Renewal 100%	10,000	0	0	0	0	10,000	10,000		0%	On time, on budget	
Animal Shelter Upgrade (LRC13)	Renewal 0%	0	161	0	0	161	2,683	2,522		6%	Late, expected to be on budget	
		10,000	161	0	0	161	12,683	12,522		1%		
Total Capital Program		10,000	161	0	0	161	12,683	12,522		0%		





**Utilities Capital Report by Business Unit for 2023/24**  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

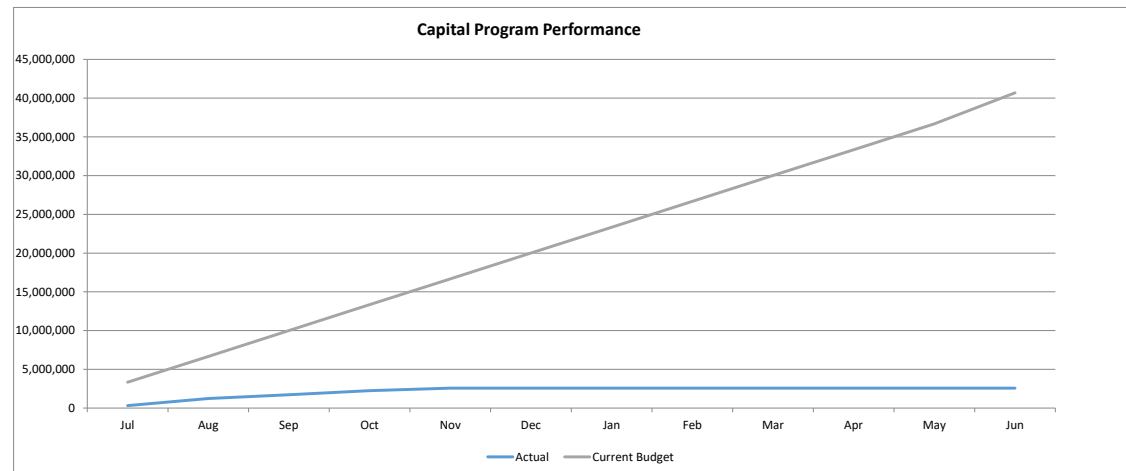
Description	Renewal %	Original Budget 24PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	\$ Variance	% of Time: 43%	% of Budget	Status	Comments
<b>240 - Waste Management</b>												
Environmental Improvement Works Goulburn	Renewal 100%	145,000	415	0	21,350	21,765	181,599	159,834	12%	12%	On time, on budget	
Environmental Improvement Works Marulan	Renewal 100%	5,000	0	0	0	0	174,125	174,125	0%	0%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	30,000	0	0	0	0	96,000	96,000	0%	0%	On time, on budget	
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	326	0	0	326	0	-326	0%	0%	Quarterly review, carryover required	Allocated to incorrect budget.
Goulburn WMC Drilling Mud Facilities	Renewal 0%	1,830,595	0	0	0	0	1,830,595	1,830,595	0%	0%	Quarterly review, carryover required	Not expected to be completed this financial year.
Goulburn WMC Improvements - New	Renewal 0%	0	1,371,061	0	3,350,680	4,721,741	2,768,380	-1,953,361	171%	171%	Late, expected to be overspent	Quarterly review required
Commercial Waste Tubs - Renew	Renewal 100%	35,000	0	0	20,950	20,950	35,000	14,050	60%	60%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	0%	Not commenced	
Tarago WMC Improvements	Renewal 100%	5,000	0	0	0	0	5,000	5,000	0%	0%	On time, on budget	
		2,055,595	1,371,803	0	3,392,980	4,764,783	5,095,699	330,916	94%	94%		
<b>250 - Water Services</b>												
Goulburn WTP Raw Water Augmentation	Renewal 0%	5,627,130	22,499	0	69,783	92,282	5,627,130	5,534,848	2%	2%	On time, on budget	
Goulburn Reticulation Renewal	Renewal 100%	1,000,000	201,808	0	798,192	1,000,000	1,000,000	0	100%	100%	On time, on budget	
Water Connections - Private Works	Renewal 100%	235,000	16,709	0	1,209	17,918	235,000	217,082	8%	8%	On time, on budget	
Water Meter Replacement	Renewal 100%	60,000	44,019	0	10,394	54,413	60,000	5,587	91%	91%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	5,247,656	99,857	0	131,678	231,535	5,438,501	5,206,966	4%	4%	On time, on budget	
Marulan PS Pontoon Design & Replacement/Sandbagging of Bank	Renewal 100%	0	0	0	0	0	339,734	339,734	0%	0%	On time, on budget	
Bradfordville Main Relocation	Renewal 100%	1,000,000	0	0	0	0	1,000,000	1,000,000	0%	0%	On time, on budget	
Lab Equipment Renewal	Renewal 100%	20,000	3,317	0	0	3,317	20,000	16,683	17%	17%	On time, on budget	
Water Treatment Security	Renewal 100%	0	0	0	0	0	28,253	28,253	0%	0%	On time, on budget	
Asset Renewals - Dams	Renewal 100%	0	1,368	0	0	1,368	0	-1,368	0%	0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Asset Renewals - Goulburn Water Treatment Plant	Renewal 100%	130,000	0	0	0	0	130,000	130,000	0%	0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Asset Renewals - Marulan Water Treatment Plant	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Goulburn WTP Clarifiers Rehabilitation	Renewal 100%	350,000	714	0	136,828	137,542	350,000	212,458	39%	39%	On time, on budget	
Rossi - Sooley Pipeline Valves	Renewal 100%	385,000	0	0	0	0	385,000	385,000	0%	0%	On time, on budget	
Treated Water Chlorine Analysis	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	7,939	0	9,356	17,295	30,000	12,705	58%	58%	On time, on budget	
		14,194,786	398,231	0	1,157,440	1,555,671	14,753,618	13,197,947	11%	11%		
<b>260 - Waste Water Services</b>												
Marulan Pump Station Improvements	Renewal 100%	937,446	362,098	0	262,364	624,462	704,168	79,706	89%	89%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	1,000,000	205,181	0	485,709	690,891	1,000,000	309,109	69%	69%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	90,000	0	0	909	909	90,000	89,091	1%	1%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	16,954,147	48,680	0	22,648	71,328	17,133,800	17,062,472	0%	0%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	0	251,073	0	35,233	286,306	253,031	-33,275	113%	113%	On time, expected to be overspent	
Nth Gbn PS Rising Main-Capacity & Storage	Renewal 100%	200,000	0	0	0	0	491,201	491,201	0%	0%	Not Commenced	
SN Growing Local Economies Common St (G)	Renewal 0%	0	303,539	0	0	303,539	775,510	471,971	39%	39%	On time, on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	16,245	0	32,804	49,049	182,077	133,028	27%	27%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	0	0	0	0	10,000	10,000	0%	0%	On time, on budget	
May St SPS Upgrade	Renewal 100%	700,000	0	0	0	0	795,370	795,370	0%	0%	Quarterly review, carryover required	Unlikely to complete this work this financial year
Mln CED Decommission Project	Renewal 100%	3,000,000	0	0	0	0	3,000,000	3,000,000	0%	0%	Quarterly review, carryover required	Carryover required. Work will be completed when the Marulan Wastewater Treatment Plant project has advanced.
Goulburn WWTP Security	Renewal 0%	0	0	0	0	0	43,076	43,076	0%	0%	On time, on budget	
WWTP Lab Equipment	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	On time, on budget	
Dewatering Processing Equipment Goulburn	Renewal 0%	690,000	0	0	0	0	690,000	690,000	0%	0%	On time, on budget	As part of upgrade of Goulburn WWTP Stage 2
Asset Renewals - Goulburn Sewer Pump Stations	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%	0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves




**Utilities Capital Report by Business Unit for 2023/24**  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

Description	Renewal %	Original Budget 24PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time:		% of Budget	Status	Comments
								\$ Variance				
Asset Renewals - Marulan Sewer Pump Stations	Renewal 100%	20,000	0	0	0	0	20,000	20,000		0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Kenmore Hospital PS Power	Renewal 0%	0	2,250	0	10,791	13,041	190,591	177,550		7%	On time, on budget	
Asset Renewals - Goulburn Waste Water Treatment Plant	Renewal 100%	125,000	0	0	94,150	94,150	125,000	30,850		75%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Asset Renewals - Marulan Waste Water Treatment Plant	Renewal 100%	25,000	0	0	0	0	25,000	25,000		0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
The Avenue Repair Works	Renewal 0%	450,502	0	0	0	0	450,502	450,502		0%	Completed	Standing project number for any urgent replacement of assets, outstanding funds can go back in reserves
Goulburn WWTP Extension	Renewal 0%	14,815,700	31,518	0	101,571	133,089	15,215,700	15,082,611		1%	On time, on budget	Works have been completed, outstanding funds can be put back in reserves
		39,062,795	1,220,584	0	1,046,179	2,266,763	41,240,026	38,973,263		5%		
<b>Total Capital Program</b>		<b>55,313,176</b>	<b>2,990,617</b>	<b>0</b>	<b>5,596,599</b>	<b>8,587,216</b>	<b>61,089,343</b>	<b>52,502,127</b>		<b>0%</b>		



		Operations Capital Report by Business Unit for 2023/24 for YTD Period Ending November							Date Report Run: 28-Nov-2023		
Description	Renewal %	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time: \$ Variance	#REF! % of Budget	Status	Comments
<b>200 - Projects</b>											
Performing Arts Centre (G)	Renewal 0%	0	9	0	0	9	0	-9	0%	Completed	
18-22 North Gbn Employment Precinct and Roundabout1	Renewal 0%	4,462,971	1,218,921	0	3,387,696	4,606,617	5,784,539	1,177,922	80%	On time, expected to be overspent	
Towrang Road Bridge Replacement	Renewal 100%	0	500	0	0	500	69,434	68,934	1%	Completed	Awaiting land acquisition
Hockey Redevelopment - New Amenities (G)	Renewal 0%	400,000	981,000	0	250,064	1,231,064	400,000	-831,064	308%	Quarterly review, carryover required	
Hockey Redevelopment - Existing Amenities Refurb (G)	Renewal 100%	200,000	153,345	0	77,120	230,465	200,000	-30,465	115%	Quarterly review, carryover required	
Wollondilly Walking Track - Cemetery St (G)	Renewal 0%	650,000	499,869	0	204,269	704,138	742,748	38,610	95%	On time, on budget	The retaining wall on the side of the path is complete. Aboriginal land council matters ongoing.
RHL Mogo Road - Hi Quality S94	Renewal 100%	0	7,704	0	0	7,704	104,231	96,527	7%	Completed	
Shared Path - Mulwaree High to Middle Arm (G)	Renewal 0%	0	32,700	0	0	32,700	10,421	-22,279	314%	Quarterly review, carryover required	
Upgrade Zebra Crossing - Fitzroy St (G)	Renewal 0%	0	2,140	0	0	2,140	0	-2,140	0%	Completed	
Bradfordville School Footpaths (G)	Renewal 0%	0	2,675	0	0	2,675	0	-2,675	0%	Completed	
Kinghorne/Albert Roundabout - Blackspot (G)	Renewal 50%	520,339	147,326	0	440,437	587,763	562,542	-25,221	104%	On time, on budget	
Jerrara Road Upgrade - Blackspot (G)	Renewal 50%	0	1,840	0	43,151	44,991	146,539	101,548	31%	Quarterly review, carryover required	An extension of time has been applied for with the funding body.
Deccan Street Rehabilitation - FLR (G)	Renewal 100%	329,818	43,888	0	1,521,446	1,565,335	1,273,360	-291,975	123%	Quarterly review, carryover required	
BLER - Tallong Village Project - Capital	Renewal 0%	0	2,780	0	0	2,780	0	-2,780	0%	Quarterly review, carryover required	
BLER - Tarago Village Projects - Capital	Renewal 0%	0	587	0	0	587	0	-587	0%	Quarterly review, carryover required	
Mayfield Road Bridge Replacement	Renewal 100%	2,138,000	9,135	0	18,585	27,720	2,116,078	2,088,358	1%	On time, on budget	
North Park Pavillion - LRCI/RSFF (G)	Renewal 0%	0	63,898	0	0	63,898	0	-63,898	0%	Quarterly review, carryover required	
Carr Confoy Netball Court Resurfacing - SCCF (G)	Renewal 100%	699,998	9,682	0	1,238,048	1,247,731	692,214	-555,517	180%	Quarterly review, carryover required	Awaiting Grant funding allocation.
Bradley Street Drainage Upgrade Works	Renewal 100%	1,240,000	522,793	0	0	522,793	1,162,519	639,726	45%	Completed	
Bourke St Wombat Crossing (G)	Renewal 0%	0	24,269	0	0	24,269	0	-24,269	0%	Completed	
Playground - Tony Onions Park - Everyone Can Play (G)	Renewal 10%	0	14,232	0	0	14,232	15,683	1,451	91%	Completed	
Cullulla Road Causeway Renewal S 94	Renewal 100%	0	19,519	0	0	19,519	0	-19,519	0%	Quarterly review, carryover required	
BMX Track Upgrade	Renewal 100%	0	101,902	0	6,000	107,902	86,452	-21,450	125%	Quarterly review, carryover required	
Carr Confoy Pavillion (G)	Renewal 50%	7,350,854	64,926	0	56,501	121,427	7,368,009	7,246,582	2%	On time, on budget	Tender evaluation complete
21-22 Jerrara-Oallen Ford Road Rehabilitation	Renewal 100%	0	10,865	0	11,731	22,596	518,563	495,967	4%	Completed	
Streets as shared spaces	Renewal 0%	0	27,869	0	0	27,869	16,102	-11,767	173%	Quarterly review, carryover required	
Riverside Park Pump Track Project	Renewal 0%	0	24,843	0	19,016	43,859	46,414	2,555	94%	Completed	
GMC Emergency Operations Centre	Renewal 0%	489,320	56,787	0	3,404,098	3,460,885	489,320	-2,971,565	707%	Quarterly review, carryover required	Total expenditure includes the commitment for the award of the D&C Contract
Goulburn Waterworks - Access Inclusion RTAF	Renewal 50%	0	0	0	0	0	0	0	0%	Completed	
Riverside Park Amenities & Park Infrastructure	Renewal 100%	139,575	30,559	0	6,327	36,886	71,565	34,679	52%	Completed	A contract has been arranged for connection of pathways between the pump track - shelter - playground.
Carr Confoy Netball Courts Lighting Upgrade	Renewal 100%	286,800	0	0	198,396	198,396	286,800	88,404	69%	Quarterly review, carryover required	
22/23 Marulan Soccer Fields Lighting/Drainage Upgrade	Renewal 100%	423,852	11,703	0	206,545	218,248	423,852	205,604	51%	On time, on budget	
22/23 Eastgrove Shared Pathway	Renewal 100%	2,015,000	542	0	0	542	2,050,442	2,049,900	0%	Late, expected to be on budget	RFT documentation being compiled
22/23 Prell Oval Amenities Block	Renewal 100%	219,776	570	0	217,089	217,659	217,111	-548	100%	On time, on budget	
South Goulburn Shared Pathway	Renewal 80%	2,756,900	0	0	0	0	0	0	0%	Not due to commence	Incorrect project code.
Range Rd Causeway	Renewal 100%	636,714	0	0	0	0	0	0	0%	Not due to commence	Incorrect project code.
23/24 Range Rd Causeway Replacement	Renewal 100%	0	28,482	0	1,903	30,385	636,714	606,329	5%	On time, on budget	
23/24 Marulan Discretionary Fund Projects	Renewal 100%	0	9,620	0	41,575	51,195	0	-51,195	0%	Quarterly review, carryover required	
Future Grant Funded Projects - Project Management	Renewal 0%	1,000,000	0	0	0	0	1,000,000	1,000,000	0%	Quarterly review, carryover required	
Tarago Village Projects (Veolia Host Fee)	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	Quarterly review, carryover required	
<b>210 - Operations</b>		26,109,917	4,127,482	0	11,349,998	15,477,480	26,641,652	11,164,172	58%		
RRBG - Taralga Road - Rural (G)	Renewal 100%	0	11,572	0	0	11,572	0	-11,572	0%	Not due to commence	Incorrect expenditure to be journaled to the correct project.
Gravel Resheeting	Renewal 100%	500,000	515,811	0	127,417	643,228	644,775	1,547	100%	On time, on budget	
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	To commence in Q3





Operations Capital Report by Business Unit for 2023/24  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

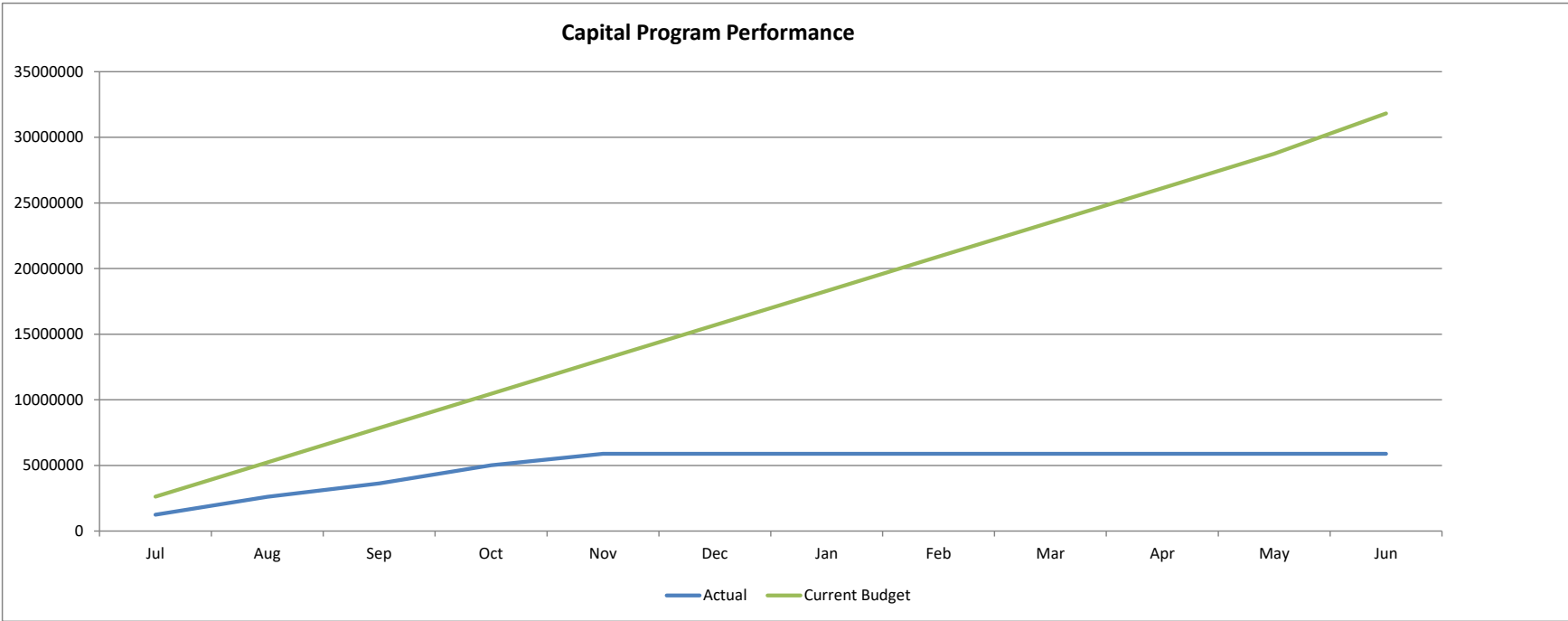
Description	Renewal %	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time: \$ Variance	#REF! % of Budget	Status	Comments
RHL Collector Rd - Veolia Sec94	Renewal 100%	300,000	14,003	0	0	14,003	300,000	285,997	5%	Quarterly review, carryover required	
Rural Resealing	Renewal 100%	157,584	884	0	0	884	157,584	156,700	1%	Not due to commence	To commence in Q3
Urban Resealing	Renewal 100%	430,000	0	0	15,586	15,586	430,000	414,414	4%	Not due to commence	To commence in Q3
St Lighting and Traffic facilities	Renewal 0%	25,000	1,086	0	0	1,086	25,000	23,914	4%	On time, on budget	
Light Fleet Replacements	Renewal 0%	720,626	414,303	0	210,442	624,746	720,626	95,880	87%	On time, on budget	
Minor Plant Replacements	Renewal 0%	79,498	12,400	0	3,800	16,200	79,498	63,298	20%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	4,695,901	125,200	0	1,880,484	2,005,684	4,695,901	2,690,217	43%	On time, on budget	
Footpath Replacement	Renewal 100%	150,000	66,918	0	20,335	87,254	229,479	142,225	38%	Quarterly review, carryover required	Tarago Footbridge installed.
REGIONAL ROAD BLOCK GRANT - Future years (G)	Renewal 100%	425,000	0	0	0	0	425,000	425,000	0%	Quarterly review, carryover required	To be allocated to the Highland Way Project
Hetherington St Depot Workshop Renewal	Renewal 100%	0	0	0	35,196	35,196	0	-35,196	0%	Quarterly review, carryover required	Commitment to be closed out
Bus Shelters - New	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	To commence in Q3
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	0	139	0	0	139	0	-139	0%	Quarterly review, carryover required	
Urban Road Rehabilitation	Renewal 100%	0	0	0	9,240	9,240	0	-9,240	0%	Not due to commence	To commence Q3
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	5,028	0	0	5,028	20,000	14,972	25%	On time, on budget	Reactive project
Kerb & Gutter Replacement	Renewal 100%	150,000	11,557	0	768	12,325	159,103	146,778	8%	Not due to commence	Design in progress. Construction to commence in Q3.
Drainage General Rural	Renewal 0%	0	0	0	0	0	94,908	94,908	0%	Not due to commence	In design, to be completed in Q4
SRP Auburn St Pedestrian Safety (G)	Renewal 0%	0	17,422	0	0	17,422	0	-17,422	0%	Quarterly review, carryover required	Completed
Windellama Road - Fixing Local Rds (G)	Renewal 90%	0	173,918	0	149,829	323,747	0	-323,747	0%	Quarterly review, carryover required	Construction completed Financial Closure in progress
Village Footpaths - LRCI3 (G)	Renewal 0%	0	93,303	0	26,238	119,541	148,250	28,709	81%	Quarterly review, carryover required	Variation application with Funding Body for changed scope
Middle Arm Road Rehabilitation 22/23	Renewal 100%	0	36,632	0	0	36,632	159,976	123,344	23%	Quarterly review, carryover required	Works to comemnce in Q3
Highland Way - RRBG/RRRP 22/23	Renewal 100%	0	46586.15	0	0	46,586	0	-46,586	0%	Quarterly review, carryover required	To commence in Q3. RFQ to be released in December 2023
Garroorigang Stormwater Improvements	Renewal 100%	0	220699.4	0	0	220,699	227,780	7,081	97%	Completed	
Urban Stormwater Drainage Upgrade	Renewal 50%	0	72487.41	0	33473.89	105,961	0	-105,961	0%	Quarterly review, carryover required	
Clinton Street Upgrades (Hume St to Deccan St)	Renewal 100%	0	0	0	0	0	158,182	158,182	0%	Not due to commence	
Recreation Area Drainage Improvements	Renewal 10%	0	2420	0	0	2,420	3,000	580	81%	Completed	
RRRP/ s94 Collex Bungendore Rd	Renewal 100%	0	89.02	0	0	89	0	-89	0%	Not due to commence	
Run-o-Waters Second Access	Renewal 0%	2000000	0	0	0	0	2,000,000	2,000,000	0%	Quarterly review, carryover required	In deisgn phase
Currawang Road Rehab	Renewal 100%	0	21360.02	0	0	21,360	154,098	132,738	14%	Quarterly review, carryover required	To commence in Q3
FLR Windellama Rd Rehabilitation Stage 5	Renewal 100%	4159500	282071.11	0	158725.14	440,796	4,159,500	3,718,704	11%	Quarterly review, carryover required	Stage 1 in progress. Land acquisition ongoing
22/23 CBD/ South Goulburn Connection Pathway	Renewal 0%	0	261.87	0	0	262	2,756,900	2,756,638	0%	Late, expected to be on budget	RFT documentation being compiled
Urban Road Rehabilitation - LRCI4	Renewal 100%	273442	0	0	0	0	273,442	273,442	0%	Not due to commence	To commence in Q3
Rural Roads Rehabilitation - LRCI4	Renewal 100%	345000	0	0	0	0	345,000	345,000	0%	Quarterly review, carryover required	Budget to be allocated to Middle Arm Rd and Currawang Rd
23/24 West Goulburn Freight Route-Clinton Street Upgrade	Renewal 10%	0	99304.02	0	1474365.76	1,573,670	0	-1,573,670	0%	Quarterly review, carryover required	Investigating the viability of a roundabout at Clinton and Deccan Streets.
22/23 Goulburn Mulwaree Pothole Repairs & Heavy Patching	Renewal 40%	0	2146282.92	0	256909.99	2,403,193	0	-2,403,193	0%	Quarterly review, carryover required	Project complete.
		14616551.4	4391737.6	0	4402811	8,794,549	18,553,002	9,758,454	47%		
<b>220 - Community Facilities</b>											
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	20,000	12,800	0	0	12,800	20,000	7,200	64%	On time, on budget	
Plant & Equipment - Aquatic Centre	Renewal 100%	20,000	31,875	0	0	31,875	26,475	-5,400	120%	Quarterly review, carryover required	
Recreation Area Improvements	Renewal 100%	25,000	17,983	0	0	17,983	25,000	7,017	72%	On time, on budget	
Belmore Park Improvements	Renewal 100%	69,750	6,551	0	10,525	17,076	69,750	52,674	24%	On time, on budget	
CBD Asset Renewals	Renewal 100%	33,823	0	0	0	0	33,823	33,823	0%	Not due to commence	Commence Q4
Memorial Gardens Beams	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	Commence in Q4
Building Asset Replacement	Renewal 100%	70,000	18,506	0	0	18,506	70,000	51,494	26%	Quarterly review, carryover required	
Civic Centre Furniture & Fittings	Renewal 100%	30,000	9,911	0	0	9,911	30,000	20,089	33%	On time, on budget	
Other Parks/Reserves Replacements	Renewal 100%	20,000	77	0	0	77	8,609	8,532	1%	On time, on budget	
City Wide Creek Bed Improvements	Renewal 100%	40,000	48	0	0	48	0	-48	0%	Not commenced	Budget transferred to Wollondilly River Rejuvenation Project
Civic Centre Renewal - Air Conditioner	Renewal 100%	140,000	3,200	0	0	3,200	140,000	136,800	2%	On time, on budget	
City Entrances	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	Review in Q3
Active Recreation Facilities Renewal Future Years	Renewal 100%	50000	12645.82	0	31762.18	44,408	58,472	14,064	76%	On time, on budget	
Hetherington Street Depot Improvements	Renewal 100%	100000	0	0	0	0	100,000	100,000	0%	Not due to commence	Review in Q3
Copford Reach Improvements	Renewal 0%	200650	2324.7	0	72165	74,490	198,200	123,710	38%	On time, on budget	Awaiting Grant funding outcomes
Wollondilly Walking Track Amenities Block (G)	Renewal 0%	0	0	0	0	0	195	195	0%	Completed	
Cemetery Signage Upgrades	Renewal 0%	10000	0	0	9036.36	9,036	10,000	964	90%	On time, on budget	



Operations Capital Report by Business Unit for 2023/24  
for YTD Period Ending November

Date Report Run: 28-Nov-2023

Description	Renewal %	Original Budget 24PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 24PJQ1	% of Time:		#REF!	% of Budget	Status	Comments
								\$	Variance				
Marulan Pre-School Asbestos Removal	Renewal 100%	49050	0	0	0	0	49,050	49,050		0%	0%	Not due to commence	Review in Q3
Wollondilly River Rejuvenation Project	Renewal 50%	0	52770.77	0	21655.31	74,426	87,191	12,765		85%	85%	Quarterly review, carryover required	
Bladwell Park Infrastructure Upgrade	Renewal 100%	290300	14498.85	0	0	14,499	290,300	275,801		5%	5%	Quarterly review, carryover required	
Ross Whitaker Basketball Pavilion Female Facilities Upgrade	Renewal 100%	0	0	0	130330	130,330	19,601	-110,729		665%	665%	Quarterly review, carryover required	
Japanese Garden Enhancement Stage 2	Renewal 50%	700000	33365.73	0	31335.46	64,701	717,129	652,428		9%	9%	Late, expected to be on budget	Works to Commence in Q3
22-25 Eastgrove Sth Sports Field Improved drainage	Renewal 50%	0	315.46	0	0	315	500,000	499,685		0%	0%	Quarterly review, carryover required	
Carr Confoy Cricket Patches & Practice Fac Refurb	Renewal 100%	0	40416.8	0	0	40,417	27,000	-13,417		150%	150%	Quarterly review, carryover required	
Gbn Mul High Blackberry Eradication - Equipment Cap	Renewal 0%	0	53279.5	0	0	53,280	0	-53,280		0%	0%	Quarterly review, carryover required	
		1913573	310567.73	0	306809.31	617,377	2,525,795	1,908,418		24%	24%		
230 - Asset & Design	Renewal 100%	10,000	265	0	5,116	5,380	10,000	4,620		54%	54%	On time, on budget	
Survey Equipment		10,000	265	0	5,116	5,380	10,000	4,620		54%	54%		
		10,000	265	0	5,116	5,380	10,000	4,620		54%	54%		
Total Capital Program		42,650,041	8,830,052	0	16,064,734	24,894,786	47,730,449	22,835,663		0%	0%		





**16.18 STATEMENT OF INVESTMENTS & BANK BALANCES**

**Author:** Business Manager Finance & Customer Service  
Director Corporate & Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Statement of Investments and Bank Balances  

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report on the Statement of Investments and Bank Balances be noted.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 4 December 2023.

**REPORT****1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

Please note there is now one area where Council's portfolio is outside of policy:

**Benchmark Interest Rate Performance** – with the recent and ongoing increases to the official cash rate, the 90-day BBSW has also increased significantly. There only 2 investments coming in under the benchmark of the 12 month average 90-day BBSW rate which are 2 two-year Term Deposits maturing early in 2024. The weighted average interest rate of our current portfolio is 4.21% which is well above the current benchmark of 3.66%

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of October 2023 was \$126,126,417 meaning that this month's balance of \$130,088,235 equates to an increase of \$3,961,818 in investments and cash held.

The following table outlines the reasons for this increase.

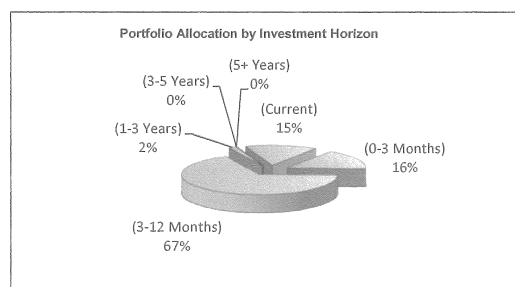
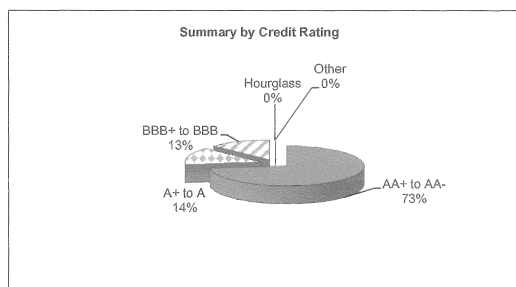
<b>Receipts</b>		
Rates & Water Receipts	5,962,597	
Financial Assistance Grant	84,582	
Sundry Debtors	867,975	
Grants & Contributions Received	5,158,955	
Loan borrowing received		
Other Income (including interest)	786,424	
<b>Total Receipts</b>		<b>12,860,533</b>
<b>Payments</b>		
Salaries and Wages	3,304,708	
Payments to Creditors	5,594,007	
<b>Total Payments</b>		<b>8,898,715</b>
<b>Increase/(Decrease) in Cash &amp; Investments</b>		<b>3,961,818</b>

Performance Indicators - Investments and Interest Earned - As at 4 December 2023

Diversification & Credit Risk							
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	93,117,464	93,117,464	72.97%	100%
2	A+ to A	A1	0	18,000,000	18,000,000	14.10%	100%
3	BBB+ to BBB	A2	0	16,500,000	16,500,000	12.93%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	127,617,464	127,617,464	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	19,117,464.48	14.98%	100.00%
B	Working Capital	(0-3 Months)	20,500,000.00	16.06%	90.00%
C	Short Term	(3-12 Months)	86,000,000.00	67.39%	80.00%
D	Medium Term	(1-3 Years)	2,000,000.00	1.57%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			127,617,464		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance				
1	Benchmark Rate - Average for 2022/23			
	Benchmark Rate - Average for 2022/2023		3.6615%	
	Portfolio Over Benchmark		73,477,500	67.72%
	Portfolio under Benchmark		35,022,500	32.28%
	Total		108,500,000	
	Excludes At Call		19,117,464	
	Total including At Call		127,617,464	
2	Average Benchmark Rate for Financial Year			
	Benchmark - 90 Day BBSW Average for July 2023		4.3064%	
	Benchmark - 90 Day BBSW Average for August 2023		4.1616%	
	Benchmark - 90 Day BBSW Average for September 2022		4.1301%	
	Benchmark - 90 Day BBSW Average for October 2022		4.2015%	
	Benchmark - 90 Day BBSW Average for November 2022		4.3824%	
	Benchmark - 90 Day BBSW Average for December 2022		3.1604%	
	Benchmark - 90 Day BBSW Average for January 2022		3.3161%	
	Benchmark - 90 Day BBSW Average for February 2022		3.4591%	
	Benchmark - 90 Day BBSW Average for March 2022		3.6643%	
	Benchmark - 90 Day BBSW Average for April 2022		3.6672%	
	Benchmark - 90 Day BBSW Average for May 2022		3.8897%	
	Benchmark - 90 Day BBSW Average for June 2022		1.5993%	
	Average Benchmark Rate for Financial Year to Date		3.6615%	



## Statement of Investment and Bank Balances as at 4 December 2023

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.10%	\$ 19,117,464
National Australia Bank 732 Day Term Deposit - Curve Rolled From Inv0790	26/02/2024	TD	A1+	1.70%	\$ 4,000,000
ING Bank Australia 733 Day TD - Curve	19/03/2024	TD	A1	2.02%	\$ 2,000,000
BankVic 365D TD - IAM	7/12/2023	TD	A2	4.60%	\$ 2,500,000
AMP 367 Day TD - Income AM	11/12/2023	TD	A2	4.35%	\$ 2,000,000
ING Bank of Australia 364 Day TD - Curve	19/01/2024	TD	A1	4.45%	\$ 1,000,000
ING Bank of Australia 365 Day TD - Curve	2/02/2024	TD	A1	4.55%	\$ 2,000,000
Defence Bank 365D TD - Curve	15/02/2024	TD	A2	5.00%	\$ 1,000,000
Commonwealth Bank of Australia 365 Day TD - CBA Rolled from 0796	16/02/2024	TD	A1+	4.90%	\$ 10,000,000
ING Bank Australia 365 Day TD - IAM Rolled from INV0797	22/02/2024	TD	A1	4.95%	\$ 2,000,000
ING Bank of Australia 364 Day TD - Curve	1/03/2024	TD	A1	4.98%	\$ 1,000,000
Commonwealth Bank of Australia 365D TD	6/03/2024	TD	A1+	4.82%	\$ 10,000,000
AMP 365D TD - Curve	15/03/2024	TD	A2	4.75%	\$ 3,000,000
ING Bank of Australia 365 Day TD - Curve	28/03/2024	TD	A1	4.70%	\$ 3,000,000
BankVic 365D TD - Curve	18/04/2024	TD	A2	4.80%	\$ 3,000,000
ING Bank of Australia 365 Day TD - Curve	17/05/2024	TD	A1	4.93%	\$ 3,000,000
Commonwealth Bank of Australia 3654 Day TD - CBA	7/06/2024	TD	A1+	5.40%	\$ 15,000,000
NAB 365 Day TD - NAB 9295 1144	3/06/2024	TD	A1+	5.00%	\$ 10,000,000
Bank of Queensland 364 Day TD - Curve	21/06/2024	TD	A2	5.55%	\$ 2,000,000
Westpac 365 Day TD	27/06/2024	TD	A1+	5.38%	\$ 5,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	28/06/2024	TD	A1+	5.45%	\$ 10,000,000
Heritage and People Choice 365 Day TD - Curve	24/07/2024	TD	A2	5.65%	\$ 3,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	8/08/2024	TD	A1+	5.52%	\$ 5,000,000
ING Bank of Australia 728 Day TD - Curve	25/09/2025	TD	A1	5.35%	\$ 2,000,000
ING Bank of Australia 365 Day TD - IAM	22/10/2024	TD	A1	5.35%	\$ 2,000,000
National Australia Bank 365 Day TD - Curve	15/11/2024	TD	A1+	5.35%	\$ 5,000,000
<b>Total Investments Held</b>				\$	<b>127,617,464</b>
<b>Total Investments Held</b>				\$	<b>127,617,464</b>
Balance as per Passbook-Commonwealth Bank				2,104,487.32	
Add: Outstanding deposits				175,072.24	



Less: Unpresented cheques	8,195.20	
Less: Creditor EFTs	332,320.50	
<b>Balance as per Cash Book-Commonwealth Bank</b>		<b>1,939,043.86</b>
<b>Add- Trust Fund</b>		<b>531,726.06</b>
<b>Total Cash &amp; Investments @ 4/12/2023</b>		<b>130,088,234.40</b>

**16.19 DELIVERY PROGRAM 2022 - 2026 PROGRESS REPORT****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Delivery Program 2022-2026 Progress Report be noted.

**BACKGROUND**

Council adopted its Delivery Program 2022-26 in June 2022. Under Integrated Planning and Reporting, Council is required to provide update reports on the progress of the implementation of the Delivery Plan at least every six months.

**REPORT**

The progress report as at 31 October 2023 is included in the attachments. From this time onwards, this report will be presented to Council every quarter alongside the Quarterly Budget Reviews.

**16.20 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN A P & H SOCIETY****Author:** Brendan Hollands, Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Application for Financial Assistance - Goulburn AP&H Society [!\[\]\(a03a7eb2f4046e1d3c76772003e549ea\_img.jpg\)](#) [!\[\]\(844169987a590ed8c7e31d5d18950e8d\_img.jpg\)](#)

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2023/24 financial year. Approval of the recommendations contained within this meeting's agenda would leave a remaining amount of \$26,605 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn A P & H Society be received.
2. Council provide support to the Goulburn A P & H Society in the form of a cash contribution of \$2,000 and a fee waiver of \$1,500 towards waste removal for the annual Goulburn Show. The amounts to be funded from the Financial Assistance budget.

**BACKGROUND**

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

An application for financial assistance has been received from Goulburn A P & H Society seeking financial assistance to the amount of \$2,000 and additional \$2,000 fee waiver towards waste management at the annual Goulburn Show to be held on 2<sup>nd</sup> and 3<sup>rd</sup> March 2024.

Council provides financial assistance each year to the Goulburn A P & H Society Inc. via the Financial Assistance budget. In 2023 an amount of \$2,000 was approved along with a \$1,500 fee waiver towards waste management.

In accordance with Council's Financial Assistance Policy, it is recommended that Council maintains that level of support with a \$2,000 cash contribution and \$1,500 fee waiver for the 2024 Annual Goulburn Show.



## Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

### Applicant / Organisation Details

<b>Name:</b>	Goulburn AP&H Society
<b>Address:</b>	PO Box 484 Goulburn NSW 2580
<b>Contact Person:</b>	Jacki Waugh
<b>Telephone:</b>	0428298157
<b>Email Address:</b>	info@goulburnshow.com.au

### Amount Applied for (including GST if applicable)

\$ 4,000.00

### Which Funding Stream are you applying under? (Please select below)

☒

*Financial Assistance for Community Events and/or projects  
(See below)*

☐

*Mayor's Discretionary Fund  
(See below)*

Please select if the request for a fee waiver or reduction:

☒

### Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**  
*Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.*

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance

### **Mayor's Discretionary Fund**

*Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.*

This stream will be reserved for donations to charitable and "not for profit" organisations.

### ▪ **Reduction or Waiver of Council Fees & Charges**

*Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.*

#### *Eligibility*

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

Page 2 of 5

Application for Financial Assistance

**Other Grant Funding**

Please provide details of funding received from other sources either approved or pending.

We rely on funding which is sourced from donations, sponsorships and fundraising throughout the year from various individuals, businesses, grants and the local community.

All funding is pending, as we have not received any confirmed funding as yet.

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

Page 3 of 5



Application for Financial Assistance

**Description of the Project, Service or Event** *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

Goulburn AP&H Society is seeking Goulburn Mulwaree Council's continued financial assistance to help us with our yearly event, the Goulburn Show, to help assist with the costs associated with running this major community event each year, to continue to grow and to ensure another successful show is held.

We are seeking financial assistance of \$2000 to help cover general expenses of running the annual Goulburn Show to be held on the 2nd and 3rd March 2024 (Gold Sponsorship) Plus in-kind support (waiver of Council fees and charges) for the waste management and cleaning products for the show up to \$2000 (we are not sure what it cost last year as we never recieved an account of the costs as it was dealt with by the Council Departments)

Goulburn Show is held annually in March. This event is one of NSW's major Agricultural Shows held in the region. It attracts some of the country's best exhibits and exhibitors, attracting visitors from all over the state, with an estimated crowd of up to and over 8000 people in attendance over the weekend. Goulburn Show was first established in 1880 and is one of Goulburn's longest running and biggest community events.

As we prepare for the year 2024 it will mean that it is 144 years since the Society was formed. Our objective is still to encourage an awareness of agriculture and promote wellbeing amongst the agricultural community, encouraging a sense of "community" amongst the urban and rural population through educational and entertaining activities.

We believe that the request for financial assistance works in with the Council's funding principles to help with a financial contribution to assist with the cost of a community event and/or project to encourage and facilitate active and creative participation in community life, where funds go to help the local community for projects that add value to the community.

This event is consistent to council's delivery program in relation to increasing tourism and being a positive benefit to the local economy generating and attracting tourism to this great city, from far and wide, spending money in our city, having a positive benefit to the local community, promoting the city and local businesses.

Sponsorships and funding received by us are acknowledged via various forms of advertising eg, newspaper, media, radio. The ongoing support of Council has always enhanced the Show's ability to successfully gain funding from other avenues.

We would like to thank Goulburn Mulwaree Council for their past and continuing support, and we look forward to hearing from you soon with a favourable response of your support for this local community event and we respectfully request the Goulburn Mulwaree Council support us again. We would love to meet up with you and discuss this further if you wish.

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

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Application for Financial Assistance

### Financial Information

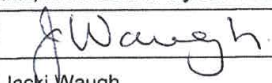
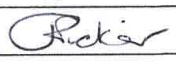
For applications seeking funding of \$5,000 and above, the application **must** be accompanied by financial statements.

### Application checklist – Please complete before signing the Declaration

- Have you read and understood the guidelines? ☒
- Have you completed ALL sections of the application form? ☒
- Have you attached all relevant supporting information? ☒
- Have you included ALL Financial Information if applicable? ☐
- Has the application been signed? ☒
- Have you kept a copy of your application for your own records? ☒

### Declaration

I/We certify that, to the best of my/our knowledge, the information of this application is true and correct

Signature		Signature	
Name	Jacki Waugh	Name	Robyn Picker
Position	President	Position	Secreatry

### NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

*Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)*


Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

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## 16.21 REQUEST FOR FINANCIAL ASSISTANCE - THE LIEDER THEATRE COMPANY

**Author:** Director Corporate & Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Application for Financial Assistance (includes financial information) [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2023/24 Financial Year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$26,605 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

### RECOMMENDATION

That:

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Lieder Theatre Company be received.
2. Council approves a cash contribution of \$5,000 to the Lieder Theatre funded from the Financial Assistance budget.

### BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

### REPORT

A request has been received from The Lieder Theatre Company seeking \$6,600 financial assistance to aid the many productions, workshops and skill development programs that they have each year.

The Lieder Theatre Company have been recipients of financial assistance under Council's Financial Assistance Policy for many years with the most recent being a cash donation of \$5,500 awarded in September 2022.

Given the important role the Lieder Theatre Company plays in the cultural sector in the LGA, it is recommended that an amount of \$5,000 be granted under Council's Financial Assistance Policy. This is in keeping with the amounts provided to other organisations during the current financial year.

A copy of the application is attached for your consideration. As required for all requests of \$5,000 and above, a copy of the most recent financial statements is also provided.



## Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

### Applicant / Organisation Details

<b>Name:</b>	Goulburn Liedertafel Inc
<b>Address:</b>	52 Goldsmith St Goulburn NSW 2580
<b>Contact Person:</b>	Sarah Harris
<b>Telephone:</b>	0478619841
<b>Email Address:</b>	liedertheatre@gmail.com

### Amount Applied for (including GST if applicable)

\$ 6600 \_\_\_\_\_

### Which Funding Stream are you applying under? (Please select below)

☒

*Financial Assistance for Community Events and/or projects  
(See below)*

☐

*Mayor's Discretionary Fund  
(See below)*

Please select if the request for a fee waiver or reduction:

☐

### Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**  
*Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.*

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance

### **Mayor's Discretionary Fund**

*Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.*

This stream will be reserved for donations to charitable and "not for profit" organisations.

#### ▪ **Reduction or Waiver of Council Fees & Charges**

*Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.*

##### *Eligibility*

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

Application for Financial Assistance

**Other Grant Funding**

Please provide details of funding received from other sources either approved or pending.

July 2023 Department of Regional NSW  
\$7000 Regional Youth Winter Holiday Break 2023 - joint project with Hume Conservatorium

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

Page 3 of 5

Application for Financial Assistance

**Description of the Project, Service or Event** *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

The Goulburn Lieder Theatre is home to the Lieder Theatre Company, a not for profit organisation run by a volunteer board, which has provided entertainment to the Goulburn community since 1891. In addition to housing productions, the building also acts as a training venue, giving many people (and especially young people) opportunities to be mentored in all aspects of production, including performance and technical aspects. Skills developed in the theatre are also shared with other community organisations such as the Hume Conservatorium and Goulburn Performing Arts Centre.

The Liedertafel Hall was designed by Manfred and Sons and built in 1929 for the Goulburn Liedertafel Society. The building is owned by Lieder members and we rely on income from productions to run and maintain the theatre. The Company has been able to obtain arts grants which have been specific to supporting theatre practitioners, however it is much more difficult to obtain funding to maintain and develop the building, which is of considerable historical significance and value to the Goulburn Community. Ownership of the building has given the Company members a strong sense of place and connection. The Board has identified and prioritised several essential building projects, including repairs to the roof and investigation of an area of subsidence at the rear of the building. We wish to address these issues and now seek financial support from the council.

Application for Financial Assistance  
Effective from 19 July 2022 to 30 June 2025

Page 4 of 5

Application for Financial Assistance

**Financial Information**

For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.

**Application checklist – Please complete before signing the Declaration**

- Have you read and understood the guidelines? ☒
- Have you completed ALL sections of the application form? ☒
- Have you attached all relevant supporting information? ☒
- Have you included ALL Financial Information if applicable? ☒
- Has the application been signed? ☒
- Have you kept a copy of your application for your own records? ☒

<b>Declaration</b>			
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
<b>Signature</b>	Sarah Harris	<b>Signature</b>	
<b>Name</b>	Sarah Harris	<b>Name</b>	
<b>Position</b>	Vice President	<b>Position</b>	

**NOTES**

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

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# Balance Sheet

## Goulburn Liedertafel Inc As at 31 August 2023

	31 AUG 2023	31 DEC 2022
<b>Assets</b>		
<b>Bank</b>		
Society Cheque Acct	7,569.98	29,872.77
Donations Account	32,065.12	29,865.12
<b>Total Bank</b>	<b>39,635.10</b>	<b>59,737.89</b>
<b>Current Assets</b>		
Accounts Receivable	7,700.00	-
Cash Floats	270.00	270.00
Prepayments	5,338.87	5,338.87
Term Deposit - CBA	26,639.81	26,534.10
<b>Total Current Assets</b>	<b>39,948.68</b>	<b>32,142.97</b>
<b>Fixed Assets</b>		
<b>Fixed Assets at Cost</b>		
Building Improvements	112,096.43	112,096.43
Costumes	1,920.00	1,920.00
Less: Accumulated Depreciation	(1,920.00)	(1,920.00)
Furniture & Fittings	9,037.72	9,037.72
Less: Accumulated Depreciation	(9,037.72)	(9,037.72)
Plant & Equipment	52,405.66	49,580.21
Less: Accumulated Depreciation	(49,580.21)	(49,580.21)
<b>Total Fixed Assets at Cost</b>	<b>114,921.88</b>	<b>112,096.43</b>
<b>Fixed Assets at Valuation</b>		
Costumes	12,500.00	12,500.00
Equipment & Props	30,600.00	30,600.00
Furniture & Fittings	38,500.00	38,500.00
Land & Buildings	350,000.00	350,000.00
<b>Total Fixed Assets at Valuation</b>	<b>431,600.00</b>	<b>431,600.00</b>
<b>Total Fixed Assets</b>	<b>546,521.88</b>	<b>543,696.43</b>
<b>Total Assets</b>	<b>626,105.66</b>	<b>635,577.29</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	7,256.80	4,113.93
GST	(289.91)	1,516.81
Pre-paid Tickets	136.37	136.37
<b>Total Current Liabilities</b>	<b>7,103.26</b>	<b>5,767.11</b>
<b>Total Liabilities</b>	<b>7,103.26</b>	<b>5,767.11</b>
<b>Net Assets</b>	<b>619,002.40</b>	<b>629,810.18</b>

Balance Sheet

	31 AUG 2023	31 DEC 2022
<b>Equity</b>		
Asset Revaluation	431,600.00	431,600.00
Current Year Earnings	(10,807.78)	24,758.58
Member's Capital	16,382.93	16,382.93
Retained Earnings	181,827.25	157,068.67
<b>Total Equity</b>	<b>619,002.40</b>	<b>629,810.18</b>

# Profit and Loss

## Goulburn Liedertafel Inc

### For the 8 months ended 31 August 2023

	JAN-AUG 2023	2022
<b>Trading Income</b>		
Box Office	6,386.97	33,202.71
Front of House	984.13	3,194.08
Grants Received	7,000.00	-
Program Sales	450.04	1,580.90
Raffles	264.55	1,337.01
Sponsorship	1,818.18	12,563.63
<b>Total Trading Income</b>	<b>16,903.87</b>	<b>51,878.33</b>
<b>Cost of Sales</b>		
Advertising	500.00	152.50
Fee - Artistic Director	1,750.00	2,686.34
Fee - Artists	3,770.00	300.00
Fee - Directors	3,250.00	4,950.00
Front of House	633.07	1,580.05
Lighting & Sound	2,651.99	1,463.64
Other Expenses	596.24	19.96
Performing Rights	1,340.00	3,670.45
Photographs	-	44.91
Programs	1,448.27	2,167.45
Props & Makeup	1,133.87	3,664.43
Raffle Prize	-	10.64
Set Construction	802.95	2,190.05
Travel & Accommodation	237.60	1,097.91
Wardrobe	-	1,332.10
<b>Total Cost of Sales</b>	<b>18,113.99</b>	<b>25,330.43</b>
<b>Gross Profit</b>	<b>(1,210.12)</b>	<b>26,547.90</b>
<b>Other Income</b>		
Advertising	2,539.09	1,831.82
Donations	8,420.72	19,681.00
Drama Classes	8,847.94	12,021.81
Interest Income	105.71	53.96
Membership	1,571.82	387.74
Other Income	1,838.19	1,369.18
Youth Theatre	-	1,818.18
<b>Total Other Income</b>	<b>23,323.47</b>	<b>37,163.69</b>
<b>Operating Expenses</b>		
Advertising	140.00	463.64
Artistic Director Retainer	8,000.00	12,000.00
Audit Fees	500.00	500.00

Profit and Loss

	JAN-AUG 2023	2022
Bank Charges	337.69	450.31
Bookkeeping	105.44	-
Cleaning	40.91	494.55
Depreciation	-	709.09
Electricity & Gas	2,965.68	5,852.23
Insurance	8,380.38	7,653.79
Insurance - W'Comp	540.40	264.27
Interest Expense	1.50	-
Lodgement Fees	50.00	48.00
Maintenance - Building	1,078.16	34.64
Maintenance - Plant & Equip	1,258.12	2,028.82
Off-site Storage	833.63	87.69
Other Expenses	2,072.41	1,296.05
Postage	139.09	130.91
Printing & Stationery	335.36	119.27
Property Rates & Taxes	4,715.70	4,310.52
Subscriptions & Membership	50.00	168.50
Telephone & Internet	817.45	1,201.37
Water	559.21	1,139.36
<b>Total Operating Expenses</b>	<b>32,921.13</b>	<b>38,953.01</b>
<b>Net Profit</b>	<b>(10,807.78)</b>	<b>24,758.58</b>

**16.22 CORPORATE & COMMUNITY SERVICES POLICY REVIEW****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. **Library Membership and Access Policy**  

2. **Library Collection Development Policy**  

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Director Corporate & Community Services on the Corporate & Community Services Policy Review be received.
2. Council places the following revised policies on public exhibition until 29 January 2024 and, if no submissions are received, they be adopted as Council's policies:
  - (i) Library Membership & Access Policy
  - (ii) Library Collection Policy
3. Any submissions received are to be considered and reported to Council prior to final adoption of the policy(s).

**BACKGROUND**

This report presents two (2) of the Corporate & Community Services Directorate policies that have been reviewed. These policies are:

- Library Membership & Access Policy
- Library Collection Policy

**REPORT**

The following policies have been reviewed with the following changes:

**Library Membership & Access Policy**

- Inclusion of Upper Lachlan Shire Library Service, to reflect the Service Level Agreement in place and the relationship between the two Council Library services.
- Minor amendments to remove references to the Mobile Library.
- Change in minimum adult age to better enable young people to access library services.
- Minor amendments to language throughout, including the addition of references to the relevant Council Child Safe Policies.

**Library Collection Development Policy**

- Inclusion of Upper Lachlan Shire Library Service, to reflect the Service Level Agreement in place and the relationship between the two Council Library services.
- Amendments throughout to reflect the Statement on Free Access to Information by the Australian Library and Information Association and the IFLA Public Library Manifesto 2022.

- Inclusion of National Classification Code 2005.
- Inclusion of formalised processes for requests for reconsideration of library holdings.
- Minor amendments to language throughout, updates to editions, and tidy up of Policy.

It is recommended that these policies be placed on exhibition for more than the mandatory 28 days due to the Christmas/New Year period. As a result, submissions will be received up to and including 29 January 2024.



## **Library Membership and Access Policy**



## GOULBURN MULWAREE COUNCIL LIBRARY MEMBERSHIP AND ACCESS POLICY

### POLICY OBJECTIVE

This policy outlines the rights and responsibilities of members of Goulburn Mulwaree Library, and the rules governing provision of Library services to Library members. All registered Library members are entitled to access Library services under this policy at Goulburn Mulwaree Library and any library in a current library service level agreement with Goulburn Mulwaree Council.

### LEGISLATIVE PROVISIONS

NSW Library Act 1939  
NSW Library Regulation 2010  
Privacy and Personal Information Protection Act 1998  
Classification (Publications, Films and Computer Games) Enforcement Act 1995  
Copyright Act 1968  
Copyright Amendment (Digital Agenda) Act 2000  
Copyright Amendment (Disability Access and Other Measures) Act 2017

### POLICY STATEMENT

#### Definitions

"Library" refers to Goulburn Mulwaree Library and Upper Lachlan Shire Library Service.

"LSLA" refers to a current Library Service Level Agreement between Goulburn Mulwaree Council and any signatory Council to that agreement.

#### Membership

All members of the public may access Library buildings, use resources within the Library, and attend Library events. Library membership entitles Library users to borrow collection materials, access Library computers, and utilise subscription electronic resources. Library membership is free to all residents and ratepayers of the Goulburn Mulwaree area under the following provisions:

- A Membership Application Form must be completed and signed by the applicant.
- Applications by persons under the age of 16 must be signed by a parent or legal guardian.
- Applications must be accompanied by valid personal identification confirming residency within the applicable Council areas.
- Members must agree to comply with all Library policies and procedures.
- A valid Library card or other identification must be presented to Library staff upon request.
- Members agree to notify the Library if their details, address, email or phone numbers change.
- Membership is for a three year period, and can be renewed as required.

#### Membership for non-residents

Non-residents of the Goulburn Mulwaree Council area may be entitled to Library membership under the following provisions:

- Reciprocal membership
  - Residents of other NSW and ACT areas are entitled to join the Library under the same provisions above.
  - Reciprocal members have the same rights as resident members.
- Temporary membership
  - Temporary membership is available to people normally residing outside NSW and the ACT, who are not eligible for resident or reciprocal membership.
  - Temporary membership is valid for a period of up to 3 months.
  - Borrowing is restricted to two items at a time.

#### Other types of membership

The Library may provide other types of membership, including but not limited to:

## GOULBURN MULWAREE COUNCIL LIBRARY MEMBERSHIP AND ACCESS POLICY

- Bulk loan membership
  - Available to teachers and staff of community groups or institutions for borrowing on behalf of their organisation. Bulk loan members have the same rights as resident members with the exclusion of some eResources.
- Book Group membership
  - Available to registered book groups and limited to borrowing Read & Connect Kits.
- Home Library membership
  - Available to people who, due to age, disability or illness, are unable to make their own selections at the Library. Library staff or volunteers will select items as specified by the member's requirements, and items will be delivered to the member's residence on a regular basis.

### **Cancellation of membership**

Library members may cancel their membership at any time. All outstanding loans must be returned and outstanding fines or fees paid before membership can be cancelled.

The Library may refuse or cancel a membership if the person is not eligible for membership as outlined above, after two years of inactivity, if the person is deceased, or if the person has failed to comply with all Library policies and procedures.

Once cancelled, all membership data is removed or anonymised.

### **Privacy**

Goulburn Mulwaree Library and Upper Lachlan Shire Library Service abide by the privacy and information policies of their relevant governing councils and relevant legislation including the Privacy and Personal Information Protection Act 1998:

- <https://www.goulburn.nsw.gov.au/files/sharedassets/public/policies/june-2022/privacy-management-policy.pdf>
- <https://upperlachlan.nsw.gov.au/wp-content/uploads/2022/11/Privacy-Policy-October-2021.pdf>
- <https://legislation.nsw.gov.au/view/html/inforce/current/act-1998-133>

### **Loan Periods and Renewals**

Library members may borrow collection items from the Library's lending collection only. Materials not available for loan may be accessed within the Library building only. Lending materials may be borrowed under the following provisions:

- Generally, members may borrow a maximum of thirty (30) items at any one time for a period of twenty one (21) days, unless specified otherwise.
- Library members may borrow lending items from the collections of the Goulburn Mulwaree and any Library part of a LSLA, and return items to any of these locations.
- Loans may be renewed twice unless specified otherwise, or if reserved by another borrower.
- Items that are not renewed or that are reserved by another borrower must be returned on or before their due date.
- Items not returned within 21 days of their final due date will be declared lost. A replacement fee will be charged for any items declared lost.
- Items must be returned in the same condition they were borrowed in. A replacement fee for will be charged for any items returned damaged.
- Members will not be permitted to borrow or renew items if they have fees for lost or damaged items.

### **Reservations**

Reservations may be placed on any lending collection materials of the Library and any Library part of an LSLA. Members may specify their preferred collection location for reserves. Members may reserve up to thirty (30) items at any one time, unless specified otherwise.

Members will be notified when reserved items are ready for collection, and will have 10 days to collect

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**GOULBURN MULWAREE COUNCIL  
LIBRARY MEMBERSHIP AND ACCESS POLICY**

reservations. Any reservations not collected within 10 days will be void.

**Fees and Charges**

The Library does not charge overdue fines for the late return of Library items.

Other fees may be charged to Library members, as per the applicable Council's Fees and Charges, including, but not limited to the following:

- Lost or damaged collection materials
- Replacement Library cards
- Interlibrary loans

Fee disputes or requests for a fee reduction or waiver will be assessed by the governing body of the Library on a case by case basis.

**Loan of Audio Visual Media**

The Library does not accept any responsibility for damage caused to a member's personal equipment as a result of using borrowed media such as eBooks, DVDs, CDs, and console games, or as a result of using Library computers or equipment.

**Interlibrary Loans**

Library members may request to borrow items from other libraries in Australia through the National interlibrary loan system, including special needs materials (such as ESL or LOTE materials).

Other libraries supplying items have the right to specify loan period or other conditions of loan. Any conditions or restrictions specified by the lending Library will be upheld. Fees apply for interlibrary loans.

**Access to Classified Library Resources**

The Library exercises no censorship or limitation on access to publications classified 'unrestricted' under the *Classification (Publications, Films and Computer Games) Act 1995*.

Material rated as 'MA15+' or above by the Office of Film & Literature Classification will not knowingly be made available for loan to members under the age of 15 years.

**Children and Young People**

Goulburn Mulwaree Library and Upper Lachlan Shire Library Service abide by the Child Safe Policies of their relevant governing Councils.

- <https://www.goulburn.nsw.gov.au/files/sharedassets/public/policies/august-2022/child-safe-policy.pdf>
- <https://upperlachlan.nsw.gov.au/wp-content/uploads/2023/02/Child-Safety-and-Wellbeing-Policy-Date-Adopted-16-February-2023-Resolution-25-23-Review-2026.pdf>

Library staff are not responsible for the care, safety or supervision of children under 16 years of age. Children under 16 years of age must be in the care of a responsible adult at all times.

Library staff do not monitor information available online or in published works, and cannot be held responsible for their content. Restricting or monitoring access to collection materials and the Internet by children under 16 years of age is the responsibility of the parent or guardian.

**Code of Conduct**

- Users must not, without the consent of the governing body of the Library, use the Library for any purpose other than reading, studying, researching or engaging in Library programs.
- Users must not disrupt or otherwise interfere with other people using the Library.
- Users must not bring objects into the Library that may create an unsafe environment.
- Users must meet acceptable standards of personal hygiene and dress.
- Users must safeguard their own personal belongings. The Library is not responsible for any theft, loss or damage of personal belongings.

**GOULBURN MULWAREE COUNCIL**  
**LIBRARY MEMBERSHIP AND ACCESS POLICY**

- Users must not take any animal into the Library other than an assistance or companion animal as defined under Section 9 of the *Disability Discrimination Act 1992*, unless by prior arrangement with the governing body of the Library.
- Users must not damage or deliberately misplace any Library material or equipment in any way.
- Users must comply with the *Copyright Act 1968* and any other legislation or specifications related to the access, duplication, retention and use of Library collection materials.

**Directing users to leave the Library**

A Library staff member may direct any person to leave the Library under the following circumstances:

- At closing time
- In an emergency
- If the user is conducting criminal behaviour
- If the user has contravened any of the Library's policies and procedures

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	12/12/2017	2017/514	12/12/2017	12/12/2017
2	21/07/2020	15.13	2 September 2020	2 September 2020
3	2 August 2022	2022/261	2 August 2022	30 August 2022

**All policies can be reviewed or revoked by resolution of Council at any time.**

**DIRECTORATE:** Corporate and Community Services

**BUSINESS UNIT:** Marketing, Events and Culture



## **Library Collection Development Policy**



## GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

### POLICY OBJECTIVE

This policy provides an outline for the development, acquisition, and maintenance of the library collections of Goulburn Mulwaree Library and Upper Lachlan Shire Library Service.

The Policy serves as a guide for the identification, selection, and maintenance of library collection materials and resources to meet the current and future needs of Library and community members.

Goulburn Mulwaree Library and Upper Lachlan Shire Library Service are committed to providing free, impartial, and equitable access to collections and resources that meet the cultural, informational, educational, research, and recreational needs and interests of Library members. This policy supports the development of a collection that:

- Is a balanced and up to date collection of popular and enduring works
- Is diverse, uncensored, and freely accessible to all Library members
- Restricts access to materials only on the basis of National Classification Code classifications and in line with this policy
- Promotes literacy and lifelong learning
- Is maintained in good condition
- Meets the needs of community demographic profiles as provided by the Australian Bureau of Statistics
- Meets the baseline standard of expenditure on library materials as stipulated by the State Library of New South Wales

Library collection development is undertaken with ongoing consultation with community and library members, benchmarking against state, national, and international standards, and comparisons with neighbouring and comparable public library services.

### GUIDING PRINCIPLES

The following principles underpin the Library Collection Development Policy. These principles are informed by and committed to the principles of intellectual freedom and access as described in the Statement on Free Access to Information by the Australian Library and Information Association and the IFLA Public Library Manifesto 2022.

- Access – our libraries' collection will support the information and recreation needs of the whole community, inclusive of differences in gender, sexuality, age, disability, ethnic origin, or economic status. The library will provide resources that respond to specific needs of the community, including those of Culturally and Linguistically Diverse (CALD), First Nations, and lesbian, gay, bisexual, transgender, queer, intersex, asexual, and other sexually or gender diverse (LGBTQIA+) communities, those who cannot visit the library in person, and people requiring accessible formats.
- Participation – our libraries actively encourage community participation and feedback.
- Human Rights – our libraries recognise that access to information and ideas through books and other formats is a basic human right.
- Cultural relevance – our libraries will collect resources which support the library-related needs of all sectors of our communities, including support for the creation and sharing of local content and stories.
- Quality and Range – our libraries will provide a wide range of materials with a strong focus on quality in terms of content and presentation.
- Information and Learning – our libraries will support lifelong learning with the provision of up-to-date and accessible library resources in a variety of formats.



## GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

### LEGISLATIVE PROVISIONS

NSW Library Act 1939  
NSW Library Regulation 2010  
Classification (Publications, Films and Computer Games) Enforcement Act 1995  
Copyright Act 1968  
Copyright Amendment (Digital Agenda) Act 2000  
Copyright Amendment (Disability Access and Other Measures) Act 2017  
National Classification Code 2005

### GUIDELINES

State Library of New South Wales (2020), Living learning libraries: standard and guidelines for NSW public libraries, 7<sup>th</sup> ed.  
Australian Library and Information Association (2021), Standards and guidelines for Australian public libraries.-

### POLICY STATEMENT

#### Definitions

"Library" refers to Goulburn Mulwaree Library and Upper Lachlan Shire Library collectively.

#### Selection and de-selection responsibility

Selection of Library resources is undertaken by Goulburn Mulwaree Library staff for both Goulburn Mulwaree Library and Upper Lachlan Shire Library Service. Upper Lachlan Shire Library Service also select their own resources from time to time.

Weeding and de-selection of Library resources is undertaken in accordance with the guidelines stipulated in this policy.

Library staff reserve the right to accept or refuse any addition to the Library collections, and to de-select and dispose of any collection materials, under the following guidelines.

#### Scope of the collection

The Library's collections will comprise a variety of materials suitable for children, young people, adults, and older people, with reading and learning abilities from birth to university entry level.

The following types of hard copy and electronic materials may be included in the Library's collections:

- Reference materials
- Fiction
- Non-fiction
- Newspapers and magazines
- Audio visual materials
- Games
- Graphic novels
- Find Legal Answers and Drug Info, as stipulated by the State Library of New South Wales

The following types of materials are generally not included in the Library's collections

- Text books for formal courses of study
- Academic or specialist tests
- Curriculum materials
- Council documents
- Hardcopy reference materials where an online copy is available
- Fragile or easily damaged materials



## GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

- Second hand materials
- Materials that pose a risk to personal safety (e.g. small removable components etc.)
- Languages other than English, apart from materials on long-term loan from the State Library of New South Wales.

### **Expenditure on Library collection materials**

The State Library of New South Wales provides guidelines for expenditure on library collections and resources in *Living learning libraries: standards and guidelines for NSW public libraries, 7<sup>th</sup> ed.*

Goulburn Mulwaree Library will adhere to these guidelines and will meet the population cohort median standard for annual expenditure on library collections and resources per capita of Council's resident population as stipulated by the Australian Bureau of Statistics.

The Library will also make its greatest efforts to adhere to the standards suggested for number of acquisitions per capita, overall collection age, and stock turnover.

### **Selection principles**

- We will provide a collection which reflects the spectrum of community viewpoints
- Acquisitions will be guided by our community
- We will collect material of importance to the entire local community and support local creators, where possible
- Our collection will be in a broad range of formats
- We will ensure that our collection is accessible
- Materials prohibited by law will not be included in our collection
- Materials will not be rejected on moral, political, racial, or religious grounds if they otherwise meet the selection criteria

### **Selection criteria**

The following criteria are used in evaluating material for inclusion in the Library collection:

- Popular interest or current demand
- Current reading trends
- Relevance and interest to Library members
- Creative, literary and technical quality
- Relevance and accuracy of content
- Currency and permanency
- Reputation, popularity, and significance of the author/publisher/genre/subject
- Actual or potential community need and usage
- Relevance of the subject area to the rest of the collection
- Suitability of the format (ease of use, ease of storage, durability)
- Availability of similar information online
- Australian and/or local perspectives
- Cost (including purchase price, processing requirements, ongoing fees etc.)

For electronic resources, the following criteria are also applied:

- Accessibility and ease of use
- Vendor support
- Hardware and software requirements

The Library will generally only purchase a single copy of each item, unless in very high demand or for book club use.

Library staff may use a variety of tools to assess and select collection materials, including but not limited to:





## GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

- Supplier selection profiles and standing orders
- Promotional literature and catalogues
- Reviews
- Suggestions for purchase and recommendations from Library members
- Personal knowledge and professional experience

### **Electronic resources**

Goulburn Mulwaree Library and Upper Lachlan Shire Library Service are consortium members of the NSW Public Libraries Association South East Zone, and will participate in shared zone subscriptions and utilise the NSW.net suite of databases. Subscription to these resources is subject to consortia and licensing agreements.

Subscription to additional databases may also be undertaken as required.

### **Restricted materials**

The Library will not purchase or accept into the collections any materials which have been refused classification, are banned, or are classified as R18+ and above by the Australian Classification Board.

### **Suggestions for purchase**

Library members may make suggestions for the purchase of Library collection materials. Suggestions will be reviewed by Library staff to ensure they satisfy the guidelines stipulated in this policy, and may be purchased for the Library collection if they are deemed suitable. Library staff reserve the right to accept or decline suggestions as required.

### **General Donations**

The Library may accept donations of books and other resources, provided the materials are:

- Not already held in the Library collection
- Less than two years old, or filling gaps in the collection
- In 'as new' condition with no wear or damage

Any materials donated to the Library become the sole property of the Library, and Library staff reserve the right to transfer, discard, sell, or otherwise dispose of materials as required. Terms and conditions cannot be stipulated by the donor.

Any materials donated to the Library that are not accepted into the collection will be sold or disposed of at the discretion of Library staff.

### **Weeding and de-selection**

Library collections will be reviewed and weeded regularly to maintain the integrity and quality of the collection. Material may be chosen for de-selection under any of the following criteria:

- Factually inaccurate, or misleading content
- Aged and out-dated, or obsolete content
- Newer editions, online editions, more up to date, or superior works available
- Damaged or in poor physical condition
- Low usage and borrowing rates
- No longer relevant to the Library collection
- No longer relevant to user needs
- Unnecessary duplicate copies

### **Disposal**

Materials chosen for de-selection may be:

- Sold at library book sales
- Donated to other libraries, Government bodies, charities, community groups, or retirement homes



## GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

- Destroyed or otherwise disposed of

Magazine and hardcopy newspaper issues will be retained for a maximum of two years and then destroyed or otherwise disposed of.

### **Replacement Items**

Titles missing or withdrawn from the Library's collection are not automatically replaced. The decision to replace items is based on the following criteria:

- Title is still in print and available to purchase
- Availability of other copies or editions in the collection
- Community interest and ongoing demand
- Adequacy of coverage in the subject area
- Cost and availability
- Usage of previous copies

### **Local Studies**

Local studies collections are exempt from the general selection, donation, weeding, and de-selection criteria.

Local Studies collections are specifically for the use of local history and family history research, and are generally not available for loan. The collections will include current and historical resources relating to Goulburn Mulwaree Council and Upper Lachlan Shire Council LGAs respectively, including resources about people, places, events, geography and natural history, industry, and administration of the area from the earliest times up to the present day.

Local Studies collections are not limited by format, and may include both hard copy and electronic materials. Formats may include, but are not limited to:

- Published and unpublished monographs and indexes
- Newspapers, newsletters, and periodicals
- Pamphlets, ephemera, and objects
- Photographs
- Maps
- Sound and video recordings
- Microfilm and microfiche
- Electronic materials, both digitised and born digital

Materials may be added to the Local Studies collections by purchase, donation, or long term loan. Access conditions may be applied to unpublished donations or long-term loans at the time of their inclusion into the collections.

Local studies staff may also undertake digitisation activities to increase access and ease of use of particular collection materials. All copyright and other access conditions will be adhered to during any digitisation activities.

Selection, donation, weeding, and de-selection activities may occur at any time at the discretion of Local Studies staff in each Library.

### **Request for reconsideration**

Under certain circumstances Library members may request a review of collection materials and removal of material should they believe it is not appropriate for the Library collections. A formal request must be made to the Library Manager as per each library's specific request for reconsideration procedure.

**GOULBURN MULWAREE COUNCIL**  
**LIBRARY COLLECTION DEVELOPMENT POLICY**





Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	12/12/2018	2017/514	12/12/2018	12/12/2018
2	2 August 2022	2022/261	2 August 2022	30 August 2022
All policies can be reviewed or revoked by resolution of Council at any time.				

**DIRECTORATE:** Corporate & Community Services

**BUSINESS UNIT:** Marketing, Events & Culture

**16.23 COUNCIL'S OPERATIONAL UPDATE - NOVEMBER 2023****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Planning & Environment Directorate Report [↓](#) 
2. Corporate & Community Services Directorate Report [↓](#) 
3. Utilities Directorate Report [↓](#) 
4. Operations Directorate Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Chief Executive Officer on the Council's Operational Update for November 2023 be received and noted.

**BACKGROUND**

The purpose of this report is to provide a monthly update on Council's operational activities.

**REPORT**

Please find attached the monthly report on Council's operational activities for the month of November 2023.



## Planning & Environment – November 2023



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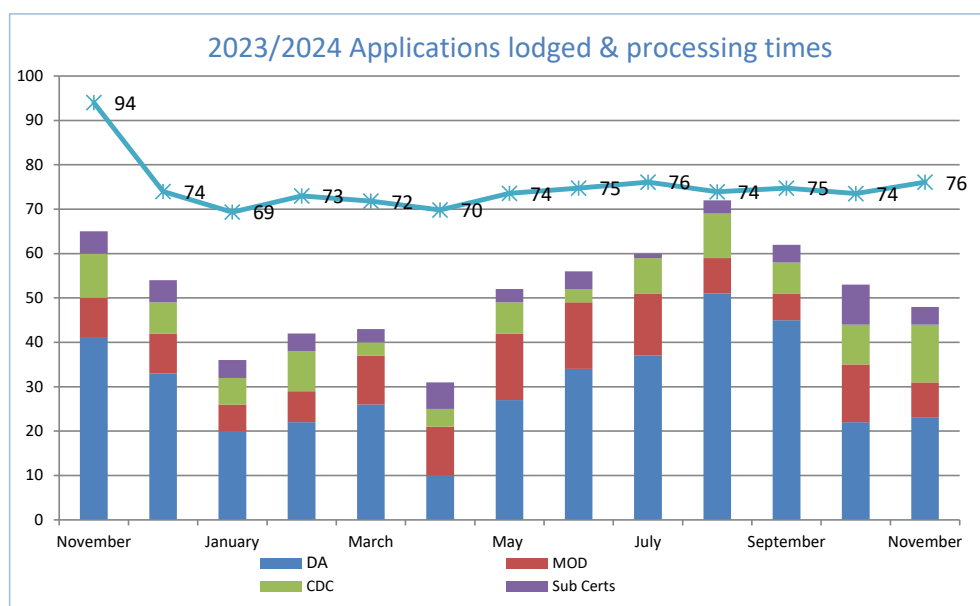
## 1 Planning & Development

### 1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	23	32
Modifications	8	9
Reviews	0	0
CDC's	13	13
Subdivision Certificates	4	1
<b>Total</b>	<b>48</b>	<b>55</b>
<b>Total cost of new development for the month: \$7,549,050</b>		
<b>Cumulative total (Financial year): \$834,981,770</b>		
<b>Of Note: N/A</b>		

In addition to the above, 9 applications submitted via on the online portal were returned/rejected/withdrawn as insufficient information was supplied for the application to be able to be formally accepted.

### 1.2 Applications received and processing times



**1.3 Regional Projects requiring Southern Region Planning Panel approval**

Nil.

**1.4 State Significant Development**

Project	Description	Status
Goulburn Poultry Processing	Mixed Use Development	Assessment
Woodlawn Advanced Energy Recovery Centre Project	Construction and operation of an energy recovery facility with a capacity to thermally treat up to 380,000 tpa of residual municipal solid waste and commercial & industrial waste and to generate approximately 39 MW of electrical energy	Response to Submissions
Gundry Solar Farm	400MW Solar Farm with Battery Energy Storage (961 Windellama Road, Gundry)	Prepare EIS
Merino Solar Farm	450MW Solar Farm with Battery Energy Storage Southern Site – frontage to Braidwood Road and Painters Lane Southern Site – access potentially from Windellama Road/Gundry Lane or alternatively Braidwood Road	Prepare EIS
Wattle Creek Solar Farm	The Project Area is approximately 6,200 hectares (ha) and is proposed to include both solar and battery energy storage facilities, with project-related infrastructure proposed to occupy approximately 1,680 ha across all proposed technologies.	Input to SEARs
Wattle Creek Battery Energy Storage System	The Battery Energy Storage System (BESS) includes the installation, operation, maintenance and decommissioning of a large-scale BESS facility, ancillary infrastructure and temporary facilities within the broader Wattle Creek Energy Hub.	Input to SEARs
Marulan Quarry	Extractive industry extracting up to 500,000 tonnes of hard rock per year from a total resource area of approximately 7.7 million tonnes.	Input to SEARs



## 2 Strategic Planning

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>CBD Renewal Strategy under preparation.</li> </ul>	A large body of work on the CBD has commenced with some general chapters prepared. Some delays being experienced due to staffing and addressing changes to local planning coming from the State.
2.	Goulburn Floodplain Risk Management Study and Plan Includes: LEP amendment (to remove flood mapping from LEP) Adopt flood policy and amend DCP	<ul style="list-style-type: none"> <li>LSPS Short term action</li> <li>NSW DPIE Grant funded (includes milestones for timing).</li> <li>Legislated changes to flood planning necessitate updating LEP and DCP provisions.</li> </ul>	<b>Completed.</b>
3.	CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments) <i>*UFHS Action, *CBD Car Parking Study &amp; Action Plan</i>	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions.</li> </ul>	Councillor Briefing held in <b>October 2023</b> on CBD Renewal and Entertainment and Evening Economy. CBD modelling under way and grant application made for economic feasibility testing of proposed controls. Flood Working Party meeting between October to November involving staff, SES and DPE (Flood Team) to discuss planning proposals and flooding including the CBD.
4.	Marulan Floodplain Management Study and Plan	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Organisational significance for infrastructure planning.</li> <li>NSW DPIE Grant funded (includes milestones for timing).</li> </ul>	<b>The Flood Study has been completed.</b> Work has commenced on the next phase which is the Floodplain Risk Management Study and Plan.
5.	Biodiversity Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Resource Lands Strategy</li> <li>Villages Strategy</li> </ul>	Yet to commence.

Priority	Project	Relationship to LSPS or Other Strategies	Progress
6.	Bushfire Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Grant from NSW DPE provides 2/3 funding.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Villages Strategy</li> </ul>	Final draft submitted to go to a Councillor Briefing session in <b>February 2023</b> .
7.	Recreational Needs Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> </ul>	Review of previous draft has commenced.
8.	Villages Strategy	<ul style="list-style-type: none"> <li>LSPS – medium term action (as other work required before this strategy to provide baseline data)</li> </ul>	Tarago Village Housing Strategy <b>adopted</b> . Prior to further village strategies commencing, the Strategic Bushfire Study is required. This project is currently underway.
9.	South Goulburn Tree Management Plan - Review	<ul style="list-style-type: none"> <li>Council resolution to undertake a review of this Plan was adopted in late 2021 and a review is underway.</li> </ul>	<b>Completed.</b>
10.	Local Approvals Policy (LAP)	<ul style="list-style-type: none"> <li>Aspects of this Policy are more urgent so it may be rolled out in stages to reflect this. Currently there is a need to provide a policy direction on connection to water/sewer services where available which may be required as a first step.</li> <li>Other sections of the policy may require subsequent amendments based on staff resources.</li> </ul>	A LAP relating to water/sewer approval activities in urban areas that require approval and DCP amendment <b>was adopted by Council on 19 July 2022</b> .
11.	Updated Employment Lands Strategy (to include rural land and extractive industries).	<ul style="list-style-type: none"> <li>LSPS – medium term action (for ELS) and short term for Agriculture and Resource Lands Strategy.</li> <li>Pending Economic Development Strategy (LSPS medium term action).</li> </ul>	Council has been waiting on NSW Dept. Primary Industries (Ag) State Significant Agricultural Land Mapping and Important Agricultural Land Mapping which has not been produced as yet. Considering the above it is considered that given a review of the Employment Lands Strategy is also due, this strategy should be extended to cover rural land due to it also being employment land associated with agriculture, extractive industries, tourism etc.
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> <li>Council initiative.</li> </ul>	Initial review has commenced – review subject to staff availability.

Priority	Project	Relationship to LSPS or Other Strategies	Progress
13.	Goulburn Overland Flooding Study and Management Plan*	Identified in the LSPS as an ongoing action. The current study and management plan focuses on riverine and major tributary flooding. The intention of this further study is to integrate overland flow flooding with the existing mainstream study. Given the current State focus on flooding as a development constraint and the grant opportunity this matter has been progressed.	Grant recently awarded from the NSW Floodplain Management Program. Brief and procurement process has commenced.
14.	Aboriginal Heritage Study 2012 (Review)*	Consultation with the Aboriginal community and need to undertake studies is identified as an ongoing action in the LSPS. This review is considered to align with Council's Reconciliation Action Plan process.	Brief being developed for the review.
15.	Review of Goulburn Main Street Study*	Identified as a medium term priority but this has been commenced as a part of the CBD planning provision change process.	Commenced in house with advice from Council's Consultant Heritage Adviser.

Note\* later projects added to the program list and order of priority may not reflect the overall prioritisation.

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	Progress
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome. Biodiversity assessment for the site cannot commence until spring 2021. No assessment has been submitted as yet, but advice has been received that further biodiversity survey work is required. Re-submission of the proposal is anticipated in early 2024. <b>On hold.</b>
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre-Gateway consultation has been undertaken with Water NSW. Water NSW has raised issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motorcycle Club. <b>On hold.</b>
REZ/0002/2122	Goulburn WTP	Rezone to SP2 - Infrastructure	Utilities has explored other options for the expansion of the Goulburn Drinking Water Treatment Plant and advised that a rezoning is required. The process recommenced in July and a PP prepared for consultation. Consultation pre-Gateway is currently being undertaken with Water NSW and NSW DPE (Biodiversity).
REZ/0003/2122	Alfarthing 2 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	NSW DPE has issued a Gateway determination to proceed and State agency consultation has commenced. A flood impact risk assessment is currently being prepared by the proponent following NSW DPE (Flooding) feedback. Re-submission to DPE for a new Gateway determination will be required.
REZ/0004/2122	137 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	NSW DPE has issued a Gateway determination to proceed and State agency has commenced. A flood impact risk assessment is currently being prepared by the proponent following NSW DPE (Flooding) feedback. Re-submission to DPE for a new Gateway determination will be required.
REZ/0005/2122	Mountain Ash Road	Rezone land to R5 large Lot Residential	A flood risk impact assessment has been submitted ( <b>September 2023</b> ) and has been referred to NSW DPE (flooding) for comment prior to referral to DPE for a Gateway determination.
REZ/0006/2122	292 Rosemont Rd and 46 Mountain Ash Road	Rezone land to R5 large Lot Residential	Gateway determination from NSW DPE was not issued and will be required to be resubmitted once a flood risk impact assessment has been undertaken.

Proposal No.	Location	Proposal	Progress
REZ/0007/2122	515 Crookwell Road, Kingsdale	Rezone land to R5 large Lot Residential	Reported to Council in September with a draft Planning Proposal document being prepared for initial consultation with Water NSW pre – Gateway. Proponent is currently working through TfNSW feedback
REZ/0001/2223	407 & 457 Crookwell Road, Kingsdale	Rezone land to part R2 Low Density Residential, Part R5 Large Lot Residential and RE1 Public Recreation.	Councillor briefing presented on 27 June, report to Council presented 20 July. A draft Planning proposal is being prepared for pre-Gateway consultation pending the submission of additional items identified in the Council Report. Proponent is currently working through TfNSW feedback
REZ/0001/2324	44 Middle Arm Road, Goulburn	Rezone land to R2 Low Density Residential.	Preliminary assessment is underway. Councillor briefing session undertaken in October <b>2023</b> and a <b>Council Report to the 19 December 2023 meeting is anticipated.</b>
REZ/0002/2324	Part 129 Marys Mount Road and 110 – 118 Middle Arm Road	Adjust zone boundaries of RU6 Transition, R2 Low Density Residential and introduce a C3 Environmental Management Zone over biodiversity avoided areas.	Lodged September – preliminary assessment is underway. Councillor briefing session undertaken in November <b>2023</b> and a <b>Council Report to the 19 December 2023 meeting is anticipated.</b>
REZ/0003/2324	69 Gorman Rd, Goulburn	Rezone/amend MLS to permit additional rural residential lot.	Lodged October – preliminary assessment is underway.
REZ/0004/2324	20 – 24 Lockyer St, Goulburn	Rezone to E4 General Industry	Preliminary assessment is underway.

## 2.2 Planning and Related Legislative Updates

The following various amendments to the NSW Environmental Planning and Assessment Act, Regulations or State Environmental Planning Policies and Goulburn Mulwaree Local Environmental Plan (GM LEP) 2009 have been made or placed on exhibition. The main changes which have occurred in November relate to flood planning provisions as follows:

1. *State Environmental Planning Policy Amendment (Flood Planning) 2023* was published/commenced 10 November.
  - Schedule 1 - amends a various NSW council LEPs including the GM LEP 2009 by adding the Special Flood Considerations Clause (SFCC) 5.22 it also includes a savings provision for any development application (DA) made but not determined before the commencement of this SEPP that may be affected by this provision.
  - Schedule 2 – involves consequential amendments to the Flood Risk Manual referencing in other LEPs (not GM's)/SEPPs etc to refer to the 2023 version.
2. *Standard Instrument (Local Environmental Plans) Amendment (Flood Planning) Order 2023* was published/commenced on 10 November also. It amends the Standard Instrument (SI) LEP by updating references in relation to flood definitions and provisions, it also provides a transitional provision in relation to referencing the new Floodplain Risk management Manual 2023 (as opposed to the previous 2005 version).
3. The *Environmental Planning and Assessment Amendment (Flood Planning) Regulation 2023* was published/commenced also on 10 November 2023. The object of this regulation is to replace references to the Floodplain Development Manual published by the NSW Government in April 2005 with references to the Flood Risk Management Manual published by the NSW Government in June 2023. This regulation is made under the *Environmental Planning and Assessment Act 1979*, including sections 10.7 and 10.13, the general regulation-making power. The change directly relates to Planning Certificates and Manual referencing.



### 3 Environment & Health

#### 3.1 Adoptions for the month



### 3.2 Biosecurity Weeds Update

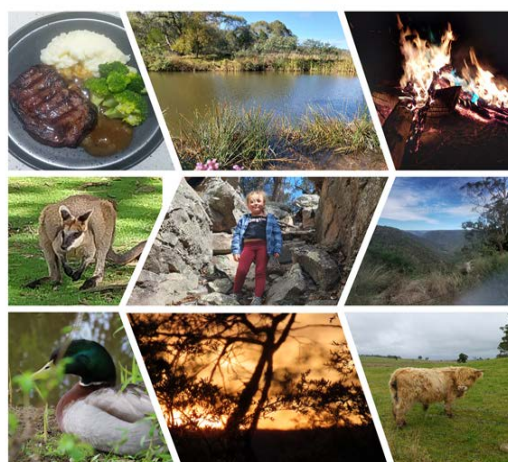
#### Biosecurity Weed of the Month November 2023 "Biosecurity and the Environment"

Biosecurity weeds officers are Councils frontline staff who identify, manage new and emerging weeds species from forming monocultures within our rural landscape that pose a potential impact to flora, fauna, and aquatic environments.

Environmental Biosecurity supports our health, economic prosperity, and our national identity by managing invasive species from establishing within our LGA.

This month biosecurity weeds officers have worked in partnership with Council's Operations Department and the Department of Crown Lands to have two illegal dumping sites for garden and household waste to be cleaned up with these access sites restricted using earth mount barriers.

Always keep Biosecurity measures in mind when visiting or leaving the Goulburn Mulwaree Council area to ensure our National Parks, open areas and recreational areas are maintained to an acceptable standard so all those who live, and visit will enjoy the rich cultural diversity that our region has to offer for generations to come.







# Corporate & Community Services

## Directorate Report

November 2023

**PRIDE**

*Passion Respect Innovation Dedication Excellence*



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**Corporate & Community Services**

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**1. Innovation & Technology**

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- Work continues with the deployment of Office 365. The migration of the council email system to Microsoft Cloud is scheduled to be completed by 22/12/2023. A new email signature system has also been deployed
- Work has started on the IT components of the RUG project and the Emergency Operations Centre project. This is expected to take a number of weeks.
- Several cyber security reports have been received from Cyber NSW and ACSC (Australian Cyber Security Centre). These are being actioned where required.

**2. Finance**

Finance activities currently underway include:

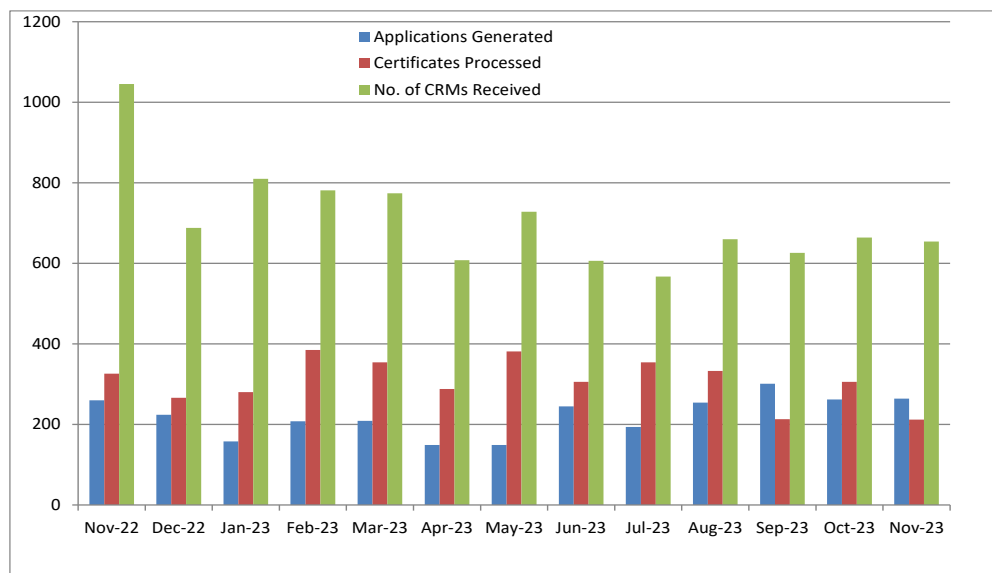
- Audit ongoing, should be finalised by end of December 2023.
- Budget preparations are underway. Capital budgets and salaries have been sent to Senior staff for review with most returned. A second budget will be prepared to incorporate the Special Rate Variation application option as resolved by Council.
- Legal action and debt recovery processes are in progress as per Council's Debt Recovery and Hardship Policies.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regards to the changes to Legislation.

Corporate & Community Services

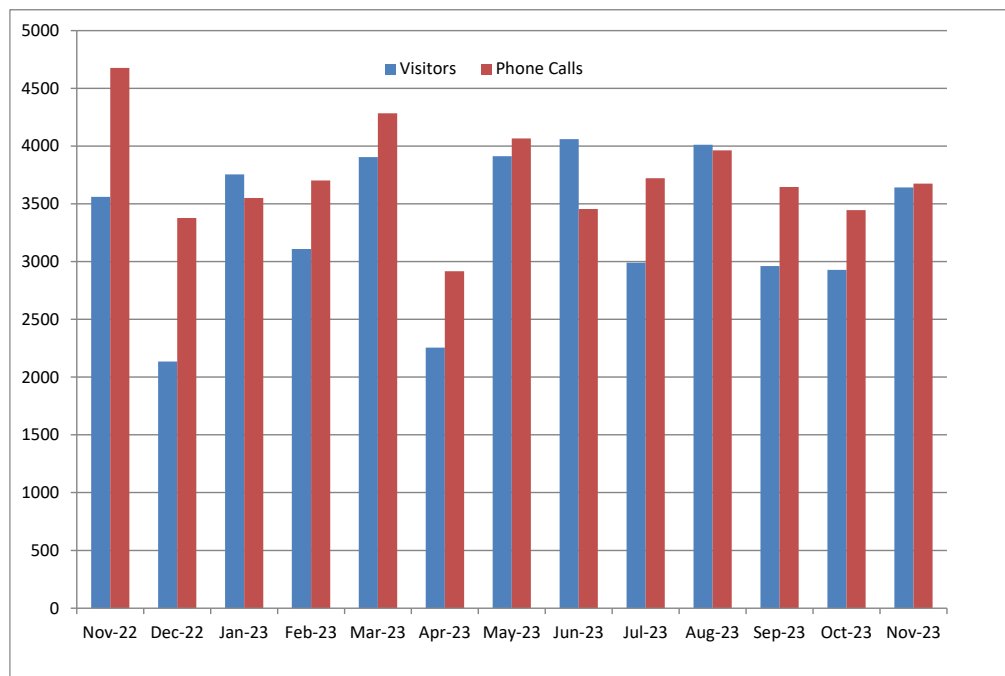
### 3. Customer Service

Customer Service statistics for the month of November 2023 are detailed in the graphs below:

#### Productivity – November 2023



#### Visitors & Phone Calls – November 2023



## Corporate &amp; Community Services

## 4. Property & Community Services

### 4.1 Property Services

The Property & Community Services Business Unit is responsible for providing a broad range of property management services, Goulburn Performing Arts Centre (GPAC) shows and events, and community services programs and activities. The following pages provide a summary on the status of some property dealings, happenings at GPAC, and community services programs during November 2023.

#### Property Acquisitions

- **Parcels of Crown Land at Towrang (New Towrang Bridge & Road Works)**
  - NSW Aboriginal Land Council (NSW ALC) and Pejar Local Aboriginal Land Council (PLALC) provided written confirmation of a partial withdrawal of an Aboriginal Land Claim over one of the Crown Reserves relating to this project.
  - Compulsory acquisition of all parcels of Crown Land now underway.
- **Second Access Run-O-Waters, Goulburn**
  - In-principal written acceptance of compensation offered received from one landowner affected by this project.
  - Refer Closed Session Report in this business paper.
  - Further consultation continues with other affected landowners.
- **Access Road to 632 Taralga Road, Tarlo**
  - All documentation prepared to support a Possessory Title Application lodged with NSW LRS for an old access road (i.e. forms part of Volume 470 Folio 88) joining Taralga Road to Council's land at Lot 2 DP 1043955.
  - This dealing required to satisfy legal access requirements for Council and its lessees.
  - Dealing will not be finalised until first quarter of 2024.
- **Parcels of land adjoining Windellama Road**
  - Negotiations underway to acquire 3 parcels of land required for Stage 5B of the Windellama Road Upgrade Project.
- **Howard Boulevard Park / Gibson St Land Swap Proposal with NSW LAHC**
  - Refer report in this business paper.

#### Easement Acquisitions

- Majority of current easement negotiations finalised and registered with various property owners for public infrastructure projects e.g. sewerage, water, stormwater.
- Awaiting receipt of documentation from Transgrid following Council's decision at its September meeting.

#### Leases & Licences

- **56 Clinton Street, Goulburn (including Workspace Goulburn)**
  - Workspace Goulburn bookings continue for casual hire of Meeting Rooms, Events Space and Hot Desks.
  - All Workspace Goulburn lease renewals up to date.
  - Negotiations finalised with Property NSW re; exercising Option to Renew lease for a further 5 years, commencing 1 October 2023. Awaiting execution of new lease.
- **2 Bourke Street, Goulburn**
  - CPI reviews completed on all 'not-for-profit' leasing arrangements for storage purposes.
  - New binding lease agreements to be prepared for Goulburn U3A, Goulburn & District Art Society Inc. and Goulburn Gem & Lapidary Society Inc. but not registered until Change of Use DA is approved and buildings brought up to minimum BCA requirements.
  - Initial meeting held with relevant staff in terms of preparation of a Change of Use Development Application, including engagement of consultant to undertake the

Corporate & Community Services

necessary reports required for the Change of Use Development Application. This includes obtaining estimates for all essential works to bring current buildings up to the BCA with a further report to be provided to Council.

- **Various Locations Throughout LGA**

Ongoing enquiries for leasing opportunities at other Council properties.

#### Road Closure Applications

- **Unformed Road Reserve off Braidwood Road, Tarago**

- Two Road Reserves now closed and new titles registered in Council's name.
- Plan of Consolidation to be prepared to include new titles and surrounding Council owned parcels of land for lodgement with NSW LRS.
- New title (when created) to be sold in accordance with previous Council resolution to advertise EoI. Awaiting receipt of new title information.

- **Encroachment of Part 2 Sloane Street at Cnr Sloane St / Finlay Road, Goulburn**

- Plan of Easement to Drain Water 3 wide & Road Closure under *Roads Act 1993* and s88B registered with NSW LRS.
- Applicant required to pay compensation to Council prior to registering new title (for former road reserve area) in their name as the registered owner of 2 Sloane Street.
- Delayed settlement scheduled on or before 19 January 2024.

#### Crown Land Enquiries

The Property Services team continue to receive a diverse range of enquiries in relation to Crown Reserves and Crown Roads. These enquiries often trigger research, consultation with other sections of Council and providing detailed responses to applicants.

#### Plans of Management

- **Generic Sportsgrounds Plan of Management**

- Draft PoM includes Hudson Park, Cookbundoon Sporting Fields, North Park and 2 x sports grounds at Marulan nearing completion.
- Preparations well underway with view of submitting draft PoM to Council by end of first quarter of 2024 before placing on exhibition.

- **Belmore Park**

- Draft PoM nearing completion with view of submitting to Council by end of first quarter of 2024 before placing on exhibition.

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**Corporate & Community Services**

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**4.2 Goulburn Performing Arts Centre (GPAC)****OVERVIEW**

November 2023 brought GPAC into its 20th month of operation. A new Goulburn Performing Arts Centre (PAC) Manager was appointed on 29 November after an extensive search and interviews with many highly qualified candidates.

The venue hosted around 2,500 visitations in November, across a total of 6 performers/productions, 1 production meeting, and 3 non-commercial events.

Suitable safety hand grabrails were installed to 11 rows of seating in the auditorium in mid-November. This will enable our elderly patrons' easier access to seating in the higher rows.

**SEASON LAUNCH**

GPAC held its 2024 Season Launch event on Thursday, 30 November. The event was a resounding success, with approximately 210 attendees comprising members, guests, sponsors, and distinguished figures from the community.

The evening commenced with an opening address by the Business Manager - Property & Community Services, followed by the Mayor - Cr Peter Walker, whose presence added a touch of significance to the occasion. The Mayor's words set a positive tone for the event, emphasizing the cultural importance of the arts in our community and expressing support for the Goulburn Performing Arts Centre.

Following this was an introduction to the new PAC Manager. The new PAC Manager was warmly welcomed by the attendees, and his appointment marked an exciting new chapter for GPAC. His vision and plans for the venue were well-received, and the audience was enthusiastic about the positive changes that his tenure promises for the future.

Following the PAC Manager's introduction, the PAC Marketing Officer delivered a dynamic presentation outlining the high-quality season in store for patrons in 2024.

The overall atmosphere of the Season Launch was one of excitement and anticipation. Attendees expressed genuine enthusiasm about the upcoming season, eager to experience the diverse array of performances and events that GPAC has in store. The positive energy in the room reflected the success of the evening and bodes well for the future engagement and support of our audience.

As we move forward, the momentum generated from this successful Season Launch positions GPAC favorably for the upcoming season. The combination of community support, new leadership, and exceptional artistic performances sets the stage for a vibrant and successful year ahead.

**MARKETING**

In a milestone moment for GPAC, the 2024 Season proudly welcomes its first Season Sponsor, the Goulburn Soldiers Club. The partnership with this well-respected local organisation reflects GPAC's commitment to fostering connections within the community. The Season Launch proved to be highly successful from a marketing perspective. From 6pm on the night of our Season Launch, we had \$7,112 worth of ticket sales. Our 2024 Season memberships are already at 150. We recently updated our subscriber list for emails and now have 5,500 subscribers. We also started the process of returning the GPAC logo and other marketing materials to the original format to achieve greater consistency from a branding perspective.

## Corporate &amp; Community Services

**COMMUNITY SHOWS**

GPAC continues to host local community groups. In November, we welcomed Bladwell Production's *The Almighty Sometimes*; Southern Tablelands Art's screening of Alfred Hitchcock's *Rear Window*; and Mulwaree High School's production of *The Real Inspector Hound*.

**COMMERCIAL SHOWS**

Commercial shows presented this month: *Music of the Night*.

**STATISTICS**

<b>NOVEMBER 2023</b>			
<b>EVENT NAME</b>	<b>DATE</b>	<b>EVENT TYPE</b>	<b>ATTEND</b>
The Almighty Sometimes	3-5/11/2023	Non-commercial	340
Music of the Night	11/11/2023	Commercial	377
STA Film Group - Rear Window	12/11/2023	Non-commercial	46
The Addams Family	17/11/2023 - 26/11/2023	Non-commercial	1265
The Real Inspector Hound	29/11/2023	Non-commercial	236
GPAC 2024 Season Launch	30/11/2023	Season Show	218
		<b>Sub-total</b>	<b>2482</b>
<b>OTHER ACTIVITIES</b>		<b>Number</b>	<b>Attendance</b>
Tambelin Independent School On-site Meeting	8/11/2023	3	3
The Crescent School On-site Meeting	15/11/2023	3	3
LGNSW Site Visit	20/11/2023	5	5
		<b>Sub-total Other</b>	<b>11</b>
		<b>TOTAL OCT 2023</b>	<b>2,493</b>





Corporate & Community Services

### 4.3 Community Services

Community Services include Neighbour Aid, Leisure Link and Youth Services. The delivery of these services would not be possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Youth Services, Neighbour Aid and Leisure Link teams is included in this report.

November has been a very busy month for Youth Services. The Connect, Support, Empower, (CSE) grant funded Youth Program now has 28 participants, all are being supported through individual case coordination. CSE facilitators are also running a program in each of the local high schools as well as a Thursday afternoon study session at the library. Within these 4 programs an additional 15 young people are being supported.

Our Term 4 'How to Human' term-based program has just come to an end. Throughout the term participants were able to enjoy fishing in the Wollondilly River, walks at Rock Hill and The Wetlands, football and soccer at the Rage Cage, and a range of other activities. It was a wonderful term program, supporting participants to get outdoors and enjoy some recreational fun. Everyone made new friendships and gained some new skills.

The Paperback Café is continuing strongly. 15 Participants are preparing for TAFE barista training to be delivered from 19 -22 December.



*'How to Human' – fishing Fun*



*'How to Human' – discovering the Wetlands.*

Corporate & Community Services



*'Connect, Support, Empower' – Bungonia hike.*



*Connecting with nature.*



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**Corporate & Community Services**

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Our Neighbour Aid team and senior clients started off the month with a great Melbourne Cup Day event. It was an opportunity for everyone to dress up to the nines and put their best fashion foot forward in 'Fashions on the Field'. 45 seniors came along and as is the case every year, it proved to be a thoroughly enjoyable day for all.

This month the combined Tuesday men's 'Menz Biz' and ladies' 'Meaningful Meanderings' groups met up at the Gordon Hotel for lunch and conversation, and our regular Monday, Wednesday and Thursday Community Centre and Brewer Centre activity groups came together each week for a nutritious lunch and fellowship. Anti-scam talks continued this month for our Wednesday and Thursday clients including those in Marulan, with sincere thanks to the staff of BDCU.

There was also a bus trip to see 'Tina the Musical' in Sydney, and on Wednesday, 29 November the team took a group of seniors from Goulburn to Mittagong for shopping and lunch at the RSL Club.

Our seniors have been supported to tend to our Community Garden plots and enjoy Aqua Aerobics on Friday's. In addition to all our group activities, the team has provided valuable one-on-one assistance to our clients, attending medical appointments and with other daily living supports.



*Tina the Musical*





Corporate & Community Services



*Melbourne Cup Extravaganza*



There were no Leisure Link activities delivered this month as we await the commencement of our new Leisure Link Coordinator and Part Time Leisure Link Client Support Officer in early December.

Corporate & Community Services

## 5. Marketing, Events & Culture

### 5.1 Marketing & Events

#### Marketing and Public Relations

- Social Media Results Achieved:

<b>Goulburn Australia Facebook</b>	<b>October</b>	<b>November</b>	<b>Variance</b>	
No. of Posts	16	17	+1	+7%
Post Reach	35,455	40,358	+4,903	+13.8%
Post Interactions (likes, saves, comments, shares)	904	659	-245	-27%
No. of Stories	10	7	-3	-30%
Story Reach	6,139	3,392	-2,747	-44.7%
Story Interactions	40	17	-23	-57.5%
<b>Goulburn Australia Instagram</b>	<b>October</b>	<b>November</b>	<b>Variance</b>	
No. of Posts	15	19	+4	+27%
Post Reach	9,878	12,033	+2,155	+21.8%
Post Interactions (likes, shares, comments)	634	678	+44	+7%
No. of Stories	9	31	+22	+244%
Story Reach	2,663	5,857	+3,194	+119%
Story Interactions	20	81	+61	+305%
<b>100<sup>th</sup> Anniversary of the Australian Grand Prix in Goulburn Facebook</b>	<b>October</b>	<b>November</b>	<b>Variance</b>	
No. of Posts	0	2	+2	-
Post Reach	0	960	+960	-
Post Interactions (likes, saves, comments, shares, photo clicks)	0	143	+143	-
<b>Pictures and Popcorn – in the Park Event Page</b>	<b>October</b>	<b>November</b>	<b>Variance</b>	
No. of Posts	28	23	-5	-17.8%
Post Interactions	363	240	-123	-33.8%
Event Responses (Interested, Going, etc.)	774	803	+29	+3.7%
Ad Campaign Reach	17,067	17,751	+684	+4%

- Wrote and distributed three Media Releases in November:
  - *Hockey NSW Indoor State Championships*
  - *Archibald Prize 2023 Regional Tour (redistributed on behalf of Art Gallery)*
  - *Goulburn Welcomes AOGKF National Gasshuku and Championships*
- The ongoing digital campaign running with News Corp Australia, focussing on the four pillars – Visit, Live, Work and Invest – of the Goulburn Australia brand continues to receive excellent results. Campaign performance from 1 November – 30 November 2023 is below:
  - Social Media advertisements have received 204,725 impressions, CTR of 1.18% and 2,423 people have clicked on our advertisements during this period.
- The ongoing Goulburn Australia Google Ads campaign focussing on all four brand pillars has also received great results. From 1 – 30 November 2023, Goulburn Australia Google Ads received 1,405 clicks, 9,947 impressions, and 567 conversions.
- A full-page advertisement which will feature in the December/January issue of Truly Aus magazine (Rex Airlines in-flight magazine) alongside a full-page editorial feature, as well as online editorial content.

Corporate & Community Services

- A half page, co-branded Goulburn Australia/Southern Tablelands advertisement which will feature in the "Beyond Canberra" section of This Week in Canberra magazine (summer edition) alongside brief editorial pieces.



Truly Aus Feature



Half page print ad: This Week in Canberra

Groups and Filming

- Ray White Real Estate Goulburn withdrew their filming permit to have their staff photos in Belmore Park and will re-schedule to early 2024.
- The Kitchen Creative also withdrew their filming permit to film in Goulburn for their Telstra campaign of still photos.
- Issued a filming permit to Scoundrel Films X Victoria Bitter for a TVC to be filmed on Painters Lane, on Tuesday 5 December.
- The table below indicates booked tours for 2024, to date:

Date	Group Name	Tour Type
Sun. 3 March 2024	Sydney Water Retirees Club	Guided City Tour
Fri. 5 April 2024	Cardwells Coaches	Guided City Tour
Fri. 5 April 2024	Expanding Horizons	Guided City Tour
Sun. 28 April 2024	Rover Coaches	Guided City Tour
Mon. 29 April 2024	Connect Coaches	Guided City Tour
Thu. 26 September 2024	Cardwells Coaches	Guided City Tour
Fri. 18 October 2024	50 <sup>th</sup> Rural Youth Reunion Group	Guided City Tour

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**Corporate & Community Services**

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**Events and Conferences**

- **Pictures and Popcorn – in the Park (4 November)** – Pictures and Popcorn was held again this year with a Halloween theme. Three movies were screened as well as Eat Street, Kids Zone, Hume Con Busk Out performers and collaborations with The Lieder Theatre and Rocky Hill Musical Theatre Company. The weather was unseasonably cold and drizzly, which did impact numbers, but patron feedback was largely positive.



*Pictures and Popcorn – in the Park 2023*

- **Goulburn Farmers Market (25 November)** – The second iteration of this popular event occurred on the last weekend of November, with more stalls and was well attended by the community. The Goulburn Car and Motorcycle show was also held on the same day at the same venue.
- **Festival of Small Halls (12 January 2024)** – St Saviour's Hall has been booked and tickets are on sale. Assisting with logistics including arranging a local act, emcee, and associated agreements.
- **Australia Day (26 January 2024)** – Planning and logistics are ongoing including the ceremonies, grant funding, site layout and accessibility. Stallholder applications have closed and are under review. Three previous winners of Citizen of the Year have been selected to have their portraits taken to add to the collection. Nominations are open until 14 December for Citizen, Youth Citizen, Sportsperson, Junior Sportsperson, and Event of the Year.
- **Vibesfest (17 February 2024)** – Initial planning and logistics are underway including recruiting school and Hume Con bands, as well as consultation with young people on the type of activities they would like to see at the event.
- **2024 Canberra Judo International Open (17-18 February 2024)** – A teleconference was held with organisers and logistics are ongoing.
- **100<sup>th</sup> Anniversary of Motorcycle Grand Prix (21-23 June 2024)** – Staff attended the monthly meeting, collated and distributed minutes.
- **2024 LGNSW Water Management Conference (23-25 July 2024)** – Facilitated a full site visit with LGNSW Event staff as well as facilitating ongoing logistics.



Corporate & Community Services

Upcoming events supported by Council:

Date	Name	Location
1-3 Dec.	Hockey NSW Indoor State Championships (U18 Girls)	Goulburn Recreation Area
8-10 Dec.	Hockey NSW Indoor State Championships (U18 Boys)	Goulburn Recreation Area
17 Dec.	Christmas in the Park	Belmore Park
23 Dec.	Goulburn Farmers Market	Goulburn Recreation Area
12 Jan.	Festival of Small Halls	St Saviour's Cathedral Hall
26 Jan.	Australia Day	Victoria Park
2-4 Feb.	Hockey NSW Indoor State Championships (Masters Women)	Goulburn Recreation Area
17 Feb.	Vibesfest	Belmore Park
17-18 Feb.	2024 Canberra Judo International Open	Goulburn Recreation Area
20-23 Feb.	Annual Rose Tournament (Men and Women)	Goulburn Railway Bowling Club

Visitor Services

- The December Calendar of Events was developed and distributed to local businesses, Council sites and on display in the VIC. It is also downloadable from [www.goulburnaustralia.com.au](http://www.goulburnaustralia.com.au).
- The January Calendar of Events was also started to ensure sufficient time for approvals from Art Gallery of NSW, to feature the upcoming Archibald Prize exhibition on the front cover.
- Cross-team collaboration with the Goulburn Regional Art Gallery to provide additional promotional support for the Archibald Prize Regional Tour.
- Information collated for the 'What's Open Brochure', Restaurant and Café Trading Hours, and Worship Services over the Christmas/New Year period.
- 82 event listings were created on the Goulburn Australia website throughout November 2023.
- Assisting the consultant with local information for the Southern Tablelands Tourism Signage Strategy.
- Below are some of the recent quotes taken from our VIC Guest Book:
  - *Always friendly and very helpful. Thank you!! Bev – Gunning, NSW*
  - *Love this place. May soon be a resident. Kayleen – Oxley Park, NSW*
  - *Been through before but never stop... This time, thanks for taking the time to show us what we've missed. Steve – Pine Rivers, QLD*

POSTCODES COLLECTED AT VIC	Nov 2023			
Local Residents	104			
New South Wales	260			
Victoria	64			
Queensland	83			
South Australia	14			
Northern Territory	0			
Australian Capital Territory	45			
Western Australia	12			
Tasmania	14			
Overseas/International	60			
WALK-IN VISITORS DOOR STATISTICS – November	2022	2023	VARIANCE	
Month to date Walk-in Visitors	2,851	2,588	-263	- 9.2%
Year to date Walk-in Visitors	30,166	31,367	+1,201	+ 4.0%

## Corporate & Community Services

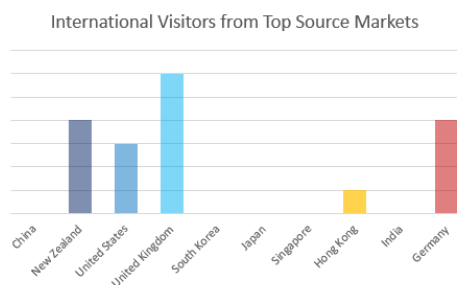
### 5.2 Museums

#### Volunteer News

##### Rocky Hill Volunteers

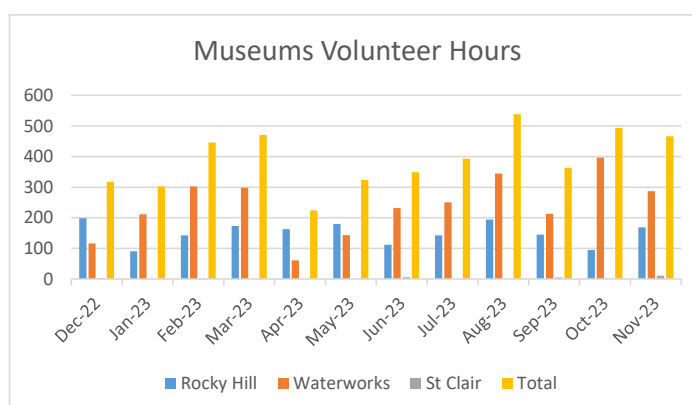
Volunteers have curated a pop-up exhibition in the Cottage Museum for November featuring beautiful silk postcards dating from WW1.

They have also been involved with the Remembrance Day service, helping with tidying the grounds prior to the event, and attending on the day. Peter and Neil laid a wreath on behalf of the Rocky Hill volunteers during the service.



##### Waterworks volunteers

Waterworks volunteers are working on painting and installing a new door for the men's WC to match the ladies. Ian has also begun work on restoring the second bench in front of the Pumphouse, and others have been sprucing up the timber decking and screens with a fresh coat of oil. Anela is in the process of sewing some new curtains for the Schoolhouse Tea Room.



Corporate & Community Services

Rocky Hill

*Remembrance Day*



Approximately 70 people gathered on the forecourt of the Memorial Tower for the 105<sup>th</sup> Remembrance Day Service organised by the Goulburn RSL Sub-Branch.

Guests included the Hon. Angus Taylor MP, the Hon. Wendy Tuckerman MP, Mayor Peter Walker, Councillors, GMC CEO Aaron Johansson, and Officer in Charge of Goulburn Police

Station, Inspector Matthew Hinton. They were joined by current and former service personnel and other members of the community. A highlight of the morning was a flyover by a RAAF F-35A Lightning II fighter jet, which looked and sounded spectacular as it passed over the Memorial Tower. It was touching to see children paying respect in their own way via drawings and origami in the Cottage Museum.





## Corporate & Community Services

### Speaking Event: Dr Jen Roberts

*"She was in France last night to see the graves of her sons".*

Wednesday 8<sup>th</sup> November, saw the third speaking event for this year at Rocky Hill.

Guests including Mayor Peter Walker & and Councillor Strickland listened to a fascinating, moving, and at times harrowing account of the trauma suffered by women during WW1 as their sons went to war, based on Dr Jen Roberts' research of closed medical records from psychiatric hospitals. She also examined the impact of bereavement, grief, and the resulting mental illness in largely working-class mothers, on their families and economic situations.



### Community Heritage Grant

Rocky Hill Memorial and Museum is thrilled to be announced as a recipient of a Community Heritage Grant which will allow provision for a museum consultant to undertake a significance assessment of the entire Rocky Hill War Memorial and Museum Collection, now consisting of more than 3500 items. This will identify our most significant objects which will provide a basis for future conservation priorities and help inform exhibitions and public programming into the future.

### Vietnam Oral Histories

A chance meeting on the Indian Pacific train led to our Museum Officer welcoming WWII vet Ron Vickress to RHWMM to record his oral history. Ron joined the Royal Australian Navy in March 1943 and witnessed, through a pair of binoculars, the peace treaty signing on September 2, 1945, from his post on the HMAS Pirie (sister ship to HMAS Goulburn) which was anchored in Tokyo Harbour at the time. From the late 1960's Ron was also actively involved in the Teachers Moratorium Committee and protest actions against conscription during the Vietnam War.

During his visit, Ron generously donated his personal collection of newspapers, letters and other documents, badges, and stickers from the events of the 60s and 70s which will be used in an upcoming exhibition.

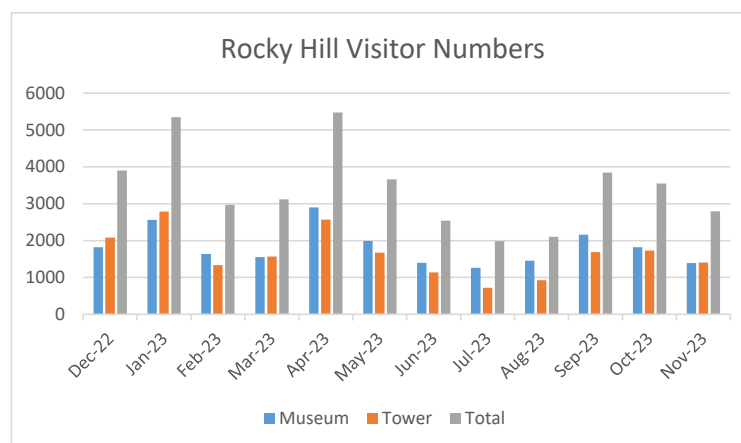


## Corporate &amp; Community Services

## Rocky Hill Visitor Numbers

Rocky Hill has been busy with events this month bringing plenty of visitors to the site. The third speaking event for this year hosted 25 people and Remembrance Day 70 invited guests and community members. There were quite a few visitors on-site very early on Remembrance Day. We had one booked tour this month, and another group of 25 medical students on a regional tour. Some students from the Crescent School were due for a tour however events on the day meant they did not get off the bus, so museum staff brought the information to them.

International visitors came from Germany, New Zealand, Scotland, Switzerland, Canada, Thailand, USA and England. We also had some Japanese exchange students visit, and two teachers from Indonesia all introduced to the museum by their local hosts. We also had a visitor researching Kenmore pay a visit.



## Rocky Hill Visitor Book Comments November 2023

Visiting From (state or country)	Comments
NSW	<i>Splendid film - great display</i>
WA	<i>Beautiful display and testament to our fallen soldiers</i>
VIC	<i>Very interesting and memorable display - we thoroughly enjoyed it!</i>
NSW	<i>Excellent Display/Friendly Staff - well done</i>
Canada	<i>evocative</i>
SA	<i>Fascinating museum with such a personal touch. Extremely helpful staff finding records for me.</i>
USA	<i>Excellent museum, thoroughly enjoyed it.</i>
NSW/ACT	<i>What a wonderful display of historical significance. Amazing</i>
Hong Kong	<i>Display that reminds us the tragedy that war brings</i>
TAS	<i>Excellent Display</i>
VIC	<i>A pleasant surprise. Lest we forget</i>
Indonesia	<i>Very amazing. Hopefully we can come back again soon</i>
ACT	<i>Beautiful memorial</i>
TAS	<i>Terrific location and well-presented information. Loved it.</i>

## Corporate &amp; Community Services

Goulburn Historic Waterworks**Busy month of hires and tours**

Booking for tours and hires of Goulburn Historic Waterworks abounded this month as visitors enjoyed the museum, facilities, and natural environment the grounds have to offer.

**Tours**

- 19/11 VIC Guided Tour: Travelabout Tours
- 20/11 Local Govt NSW Water Management Conference famil & VIC staff
- 21/11 Kiama Scenic Tours

**Hires**

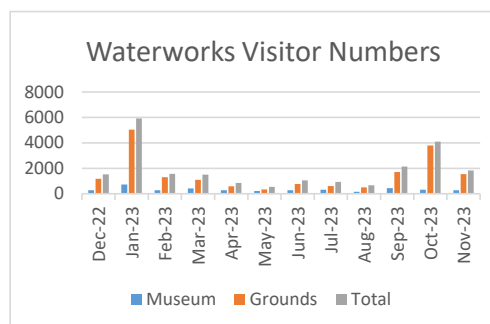
- 5/11 teahouse hire for naming day
- 12/11 teahouse hire for party
- 20/11 grounds for funeral service
- 26/11 teahouse hire for party

**Waterworks Visitor Numbers**

Very busy month for the Waterworks regarding site bookings and tours, with teahouse bookings on every weekend this month. The grounds were also booked for a large funeral service by RJ Sidney Craig.

Weekends have again been busy, particularly with the number of hires this month.

International visitors to the Pumphouse Museum came from Albania, Canada, Germany, and the UK, and Australian visitors from all states except Tasmania.

**Waterworks Visitor Book Comments November 2023**

Visiting From (state or country)	Comments
ACT	<i>Love the passion and care put in!</i>
NSW	<i>Mark's tour was perfect for a water treatment operator and his wife. Thank you!</i>
VIC	<i>Very interesting museum. Excellent tour.</i>
NSW	<i>Impressive engineering!</i>
UK	<i>Very well-kept museum. The talk by the volunteer was excellent.</i>
NSW	<i>Very Interesting thank you. Beautiful cottage garden.</i>
SA	<i>Wonderful tour, must come again.</i>
Canada	<i>Very fascinating</i>
NSW	<i>Fantastic tour by Mark, very informative. He is a valuable asset.</i>
WA	<i>Brilliant!!</i>
ACT	<i>An international treasure-a credit to the volunteers-an especial thank to Mark for an exceptional tour.</i>

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**Corporate & Community Services**

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**St Clair Villa*****Open Weekend***

18-19 November 2023 saw the long-awaited re-opening of St Clair Villa and Coach House for one weekend only. Close to 300 people visited over the weekend to see the work undertaken during the stage one conservation works, with many visiting for the first time, and others having visited for the first time in decades. Visitors were a mix of locals, visitors and internationally visitors from USA, Germany, UK and Canada.

This positive collaboration between Marketing, Events & Culture staff with History Goulburn provided good insights to form a new way of working and operating in St Clair when History Goulburn return following the second stage of conservation works, with new entry and exit points, access to the Coach House for the first time, and a requirement to have minimal collection works on site.

Over the weekend, former residents Rona and Kay McDonell visited, with Kay coincidentally visiting from the UK. Since visiting Rona has sent the following message to Council's Business Manager Marketing, Events & Culture:

*I just want to let you know that my sister and I were so pleased to have the opportunity to see the work that has been done at St Clair so far. It was so fortuitous that the weekend coincided with Kay's visit to Australia! It is heartening to see such real progress in conserving this important colonial building, not just for Goulburn, but indeed the country.*

*It was such a great idea to present in each room a different story that is part of the history of the Goulburn area. It created a sense of opening up the house to all sorts of possible ways of telling Goulburn's stories in the future.*

*I congratulate everyone who has worked so hard to get St Clair to this point, not least of all yourself who has such an important role in promoting and advocating for its future as a viable entity in presenting aspects of Goulburn's history.*

Final stages of tender preparation are underway for the stage two conservation works, which will address critical rising damp and salt attack deterioration to the original rooms of St Clair Villa. Once this stage of work is complete, it is expected that St Clair Villa and Coach House will be able to re-open with a new lease arrangement in place between Council and History Goulburn.



## Corporate &amp; Community Services

## 5.3 Library

## Monthly Statistics

Activity	September 2023	October 2023	November 2023
Loans and renewals main library and web	8982	8743	9060
Loans and renewals eBook, eAudio, eMagazine	2775	2711	2456
<b>TOTAL loans and renewals</b>	<b>11,757</b>	<b>11,454</b>	<b>11,516</b>
New physical collection items received	622	360	521
New electronic collection items received	672	414	482
<b>TOTAL new collection items received</b>	<b>1294</b>	<b>774</b>	<b>1003</b>
Visitors	6789	6661	6786
Public computer sessions	531	681	718
New members	91	80	78
Local studies enquiries	29	25	31
Children's programs attendance	844	1777	1320
Adult's programs attendance	258	334	330
Social media reach (Facebook & Instagram)	57,287	50,149	21,239

## Thanks and Feedback

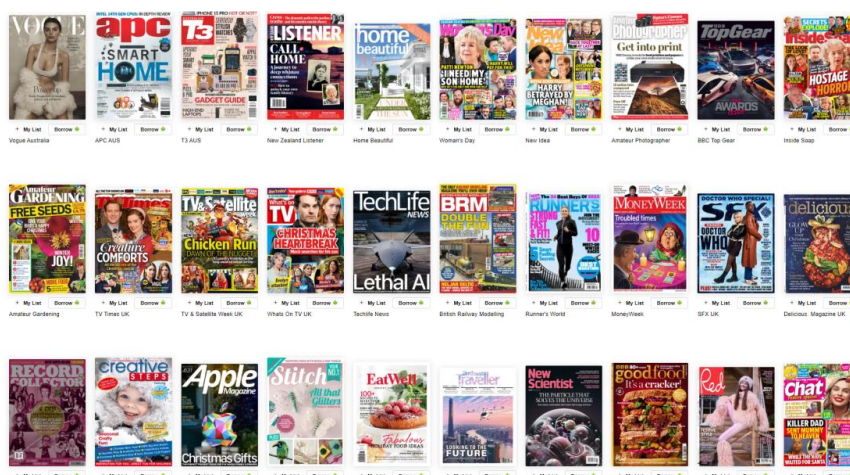
*"Thanks for a first-class presentation!"*

*"Thank you, Goulburn Library; it was a fantastic event."*

*"I was privileged to assist with preparing this collection. Congratulations on such a well compiled and presented online resource."*

## Collections and Services

- The Library's LMS database, Spydus, was upgraded in November. The upgrade provides improvements in data protection, better workflows and functionality for local studies cataloguing, new features including online book clubs, and improvements for the management of the Library website.
- Goulburn Library has taken over the management of BorrowBox eMagazines on behalf of the NSW PLA South East Zone, providing free online access to over 200 popular magazines.



Some of the eMagazines available to Library members via BorrowBox.

Corporate & Community Services

Events and Activities

- November was another busy month in the Library with a number of engaging events for adults and children. For adults, we welcomed authors Anne Ring, Ashley Kalagian Blunt, and Richard Glover to give author talks and creative writing workshops. The Library also hosted local chef Brandon Joyce for his Batchin' with Baz workshop on cooking on the BBQ.



*Richard Glover speaking to a full house of 100 people at Goulburn Library.*



*Batchin' with Baz and writing with author Ashley Kalagian Blunt.*

- Along with our regular programs for children and young people, we also welcomed local author Amy Curran and her pooch Bernie to talk about her book *Bernie and Sonny Save Christmas*, celebrated Diwali at Story Time, and hosted our regular Q Space for LGBTQIA+ youth and allies. The Library also celebrated World Children's Day with a special book fair, enabling our youngest members to choose the books they'd like to see in our Library collection.

Corporate & Community Services



Local author Amy Curran visits the Library with her dog, Bernie.

Outreach and Community Connections

- The Library's outreach and community education activities continued in November, with outreach visits to Goulburn Square to highlight the Library's local studies collection and early childhood programs.



Library outreach at Goulburn Square.

- The Library also enjoyed a wonderful day at Pictures n Popcorn in the Park, creating spooky Halloween crafts with the hundreds of children and families in attendance.
- Community education activities included our regular Service NSW drop-in day, new parents' meetup, and Tuesday Tech tutorials provided by our NBN ambassador.



**Corporate & Community Services**

- Library staff attended the SWITCH conference hosted by the NSW Public Libraries Association to give a presentation on our popular and innovative *Tell Me a Story* program that brings toddlers and seniors together for an afternoon of storytelling, friendship, and fun each week.

**Local Studies**

Nora Lewsham was the manager of Goulburn's Hoyts Cinema and Village Drive-In. One of only a very few female theatre managers in Australia, at the time, Nora was a well-known and well-loved member of Goulburn's community for many years. In 2021, Nora's niece, Lisa Osborn, found a wonderful collection of Nora's photo albums, newspaper clippings, and other materials and very generously donated them to the Library.



*Nora Lewsham serving at the Village Drive-In café.*

The Nora Lewsham collection, providing a unique glimpse into life in Goulburn in the 1960s and 1970s, has now been fully accessioned, and many the photographs has been digitised and are available online. To read more about Nora and view the collection, visit: <https://gmlib.co/lewsham>



*Enjoying the pictures at Hoyts Cinema and the Village Drive-In.*

The Library's oral history program resumed in November with brand new state-of-the-art recording equipment used to record an interview with colourful local Charles Weyman. Charles an actor, artist, and celebrant shared some fascinating stories from his childhood and adult life. Charles' interview and transcript will be available on the Library's website in early 2024.

## Corporate &amp; Community Services

## 5.4 Art Gallery



Image credit: Installation view, Gallery 1, *Suspended Moment* featuring Katthy Cavaliere, *Frederick Street – Conceal*, 1996, Sally Rees, *Gateway for the Witness*, 2020, Katthy Cavaliere, *A moment alone*, 1998, Giselle Stanborough, *Cinoptican (mirror)*, 2020, Francesc Barrett, *A Song for Katthy*, 2022 and *A Song for Katthy (Notation 2)*. Photograph: Silversalt Photography.

## HIGHLIGHTS

- The Gallery has supported 56 artists in 2023 to date.
- Instagram is now at 4,980 followers.
- 3 new exhibitions opened on 1 December, including the finissage of Museums and Galleries NSW touring exhibition *Suspended Moment*.
- Artist Helen Proctor was announced as the selected artist to undertake a major public art project at Tarlo St Bridge. Proctor was competitively selected out of a response of 50 applications from artists across Australia. Proctor commenced the project in November.
- Gallery 2 artist Prue Hazelgrove led a sold-out collodian tin type making workshop. This engaging and involved process engaged professional artists, history buffs, arts enthusiasts and more.
- Gallery Director was voted Secretary of the Regional Public Galleries NSW board for 2023/2024.
- Gallery Director attended 'The Imagine Awards' at Art Gallery of New South Wales on Wednesday 29<sup>th</sup> November to represent the Gallery as the Gallery was nominated for three awards in the categories of exhibitions, engagement and innovation and resilience.
- The Gallery is collaborating with Art Gallery of New South Wales in preparation for hosting the Archibald Prize 2023 in Goulburn from 20 January – 3 March 2024.
- The Gallery hosted an engaging series of Life Drawing with local artist Anthea da Silva. This has been met with great enthusiasm from emerging to experienced artists.

Corporate & Community Services

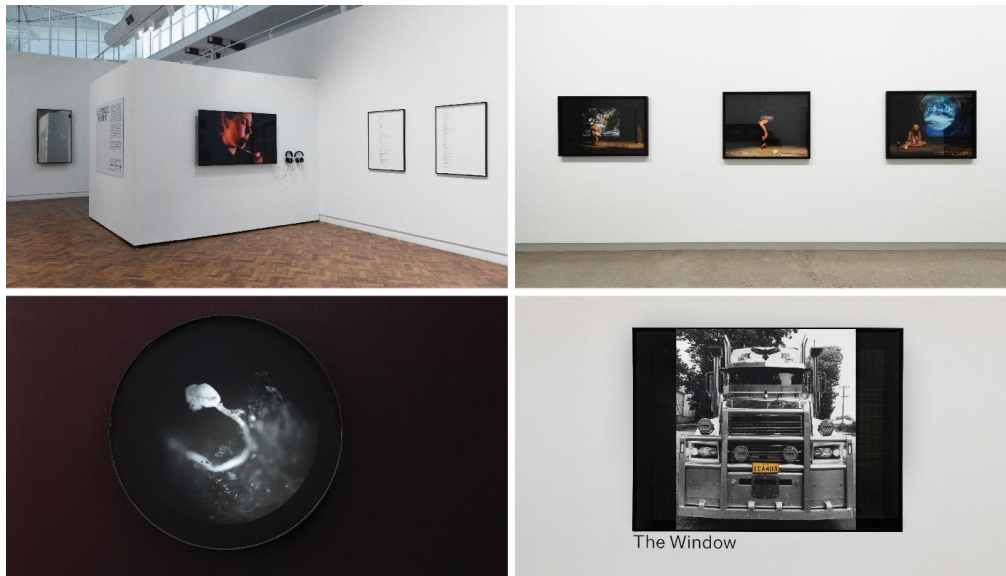


Image Credit: Installation view Gallery 1, *Suspended Moment*, featuring Giselle Stanborough, *Cinoptican (mirror)*, 2020, Francesc Barrett, *A Song for Kathy*, 2022, *A Song for Kathy (Notation1)*, 2022 and *A Song for Kathy (Notation 2)*, 2022. Photograph: Silversalt Photography. Installation view Gallery 3, Kathy Cavaliere, loved: arrived, 2008, Kathy Cavaliere, loved: hello dolly, 2008 and Kathy Cavaliere, loved: knitting Nancy, 2008. Photo by Silversalt Photography. Installation view Gallery 2 featuring Sophia Dacy-Cole, *Soil Breathes*, photo by Silversalt Photography. Installation view *The Window* curated by Andrew Moss featuring Dean Cross, *Cataclysm*, 2021, donated through the Australian Government Cultural Gifts Program in 2022. Photo by Silversalt Photography.

**UPCOMING EXHIBITIONS 19 January – 3 March 2024**

- The Archibald Prize 2023, an Art Gallery of New South Wales touring exhibition
- Young Archie Goulburn, Goulburn Mulwaree Library

**PUBLIC PROGRAMS**

2/11 and 9/11	Life Drawing with Anthea da Silva
16/11/2023	Afternoon Tea The Hon. Wendy Tuckerman , MP launch of Gallery 3
17/11/2023	Collodion Photography Demonstration with Prue Hazelgrove
17/11/2023	STARTS Advisory Panel Exhibition Tour



Image credit: Helen Proctor, *Back of Beyond*, 2023, location: Tarlo Street Bridge, Goulburn NSW.

## Corporate &amp; Community Services

**PERMANENT COLLECTION**

Cultural Gifts Program donation of artwork by contemporary artist Maria Fernanda Cardoso has been approved. Cultural Gifts Program paperwork has also been submitted for donations of artworks by Arlo Mountford, Rodney Pople and Ildiko Kovacs, all awaiting processing and outcome.

**EDUCATION**

1 November	Look Baby
1, 2, 3 November	Afternoon Art Club
2 November	Drop in and Draw Life Drawing
7 November	Art Teenies
8, 9, 10 November	Afternoon Art Club
9 November	Drop in and Draw
13 November	Enrolments open for Afternoon Art Club Term 1 2024
14 November	Art Teenies
15 November	Look Baby
15, 16, 17 November	Afternoon Art Club
22, 23, 24 November	Afternoon Art Club
24 November	Afternoon Art Club with Helen Proctor
30 November	Afternoon Art Club

**CHILDREN PROGRAMS****Art Teenies**

Art Teenies is a free Gallery program which is delivered every Tuesday morning during exhibitions catering for under 5 year olds and their parent. The final two sessions for exhibitions headlined by Lisa Sammut in Gallery 1 were delivered in November. The children explored the exhibitions through conversation, movement, storytime and song before completing a practical making activity. Activities this month included cyanotypes (sun prints), painting and drawing.

**Look Baby**

Look Baby is a new early childhood program catering for babies 0-1+ and their parent or carer. This program has been developed in response to community need for early childhood learning opportunities. The program involves sensory exploration in the Gallery and Studio spaces. Through sight, sound and touch the babies are supported by their parent or caregiver to interact with art in an age-appropriate way and to learn about the world around them. Two sessions were delivered in November with an average of 10 participants in each.

**Afternoon Art Club**

Afternoon Art Club is a nine-week program which is delivered during school terms on Wednesdays and Thursdays for Primary School aged children and Fridays for High School students. The primary aged children have been working on mini projects in response to current exhibitions and have included construction, video, drawing and printmaking. The high school students continued their dry-point etching project from October. The workshop on 24 November was delivered by Helen Proctor who was installing a public artwork at Tarlo Street Bridge. Helen Proctor guided the high school students in completing a mural on the wall of the Gallery and Library loading dock.



**Corporate & Community Services**

**ADULT WORKSHOPS**

**Drop in and Draw**

The Gallery's Thursday afternoon session of sketching for adults in the Studio was held for two sessions in November. The program is delivered in the Gallery Education Studio and invites participants to respond to a prompt or still life arrangement through drawing.

**Life Drawing**

The final life drawing session with artist, Anthea da Silva was hosted in November. The session was delivered in newly established Gallery 3 and gave participants valuable opportunity to sketch the figure from life.



Image: High School Afternoon Art Club participants with Helen Proctor, painting a mural on the loading dock, Friday 24 November.

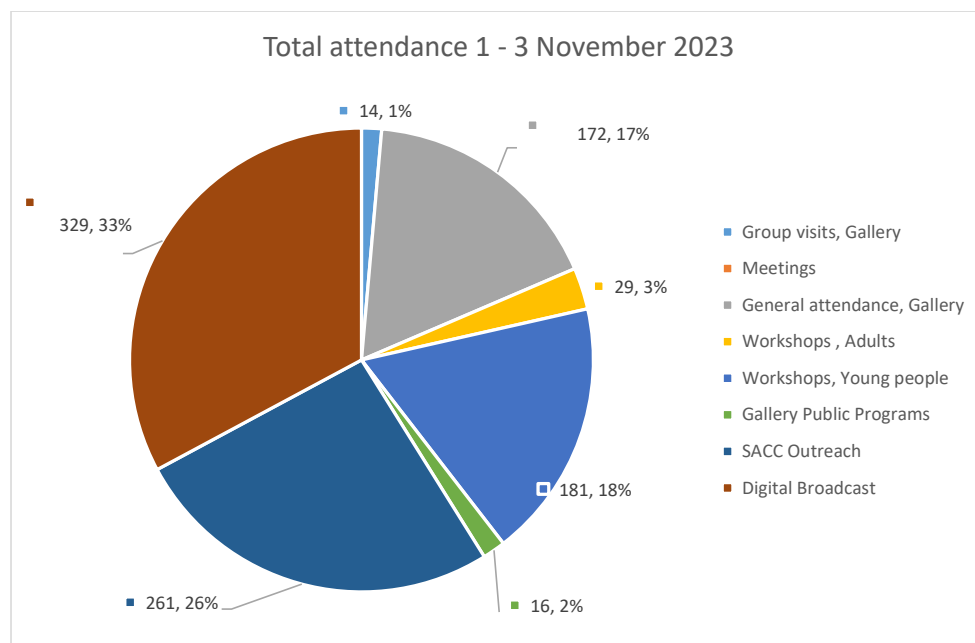
**Schools as Community Centres (SaCC)**

This month the Outreach Playgroups followed the children's interest in horse by created hobby horses that they raced around a track. They explored recycling, the weather and Peter H. Reynolds storybook 'The Dot'. The children were excited to see the rain after singing about rain, making and shaking Rain Sticks.

Corporate & Community Services

**ATTENDANCE:**

**1 – 30 November (closed for install 20 – 30 November)**



**FEEDBACK**

*'Lisa, just lovely work – forever changing just like us.'*

*'Wonderful work – so meditative, enveloping. Would have loved a chair to sit on and enjoy for longer.'*

*'Thank you for a reflective experience in the cosmos this afternoon.'*

*Always a great place to stop.'*

*'Very peaceful. Also love your Indigenous works. Thanks.'*

*'Very serene and enjoyable space'.*

*'Stunning installation of Lisa Sammut's project, and since thanks for the intimate tour of the Gallery.'*

*'A beautiful and kind cosy country art gallery which is so inclusive and welcoming, and the best way to spend a Saturday afternoon.'*



GOULBURN MULWAREE COUNCIL

# Utilities Directorate Report



## November 2023

One Team Delivering With

Passion Respect Innovation Dedication Excellence



## Goulburn Mulwaree Utilities

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## 1.0 Water Services Operational Performance

### 1.1 Water Performance

#### 1.1.1 Goulburn Storages

The following table shows the status of the water storages as of 30 November 2023:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-0.106	8848	98	90	1	8609	97.3
Sooley	6250	-0.638	5264	84	300	5	4134	78.5
Rossi	330	-0.25	286	87	100	30	147	51.6
<b>Total</b>	<b>15580</b>		<b>14398</b>	<b>92.4</b>	<b>490</b>	<b>3.1</b>	<b>13908</b>	<b>89.3</b>

#### 1.1.2 Consumption

November 2023:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	286	9.86
Marulan	9.3	0.32

#### 1.1.3 Water Quality

##### Raw Water Quality

Raw water quality remained relatively unchanged in both Goulburn and Marulan during November 2023.

##### Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in November 2023:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	2	2
Iron	mg/L	0.3	N/A	0	0
Manganese	mg/L	0.1	0.5	0.011	0.0115
pH		6.5-8.5	N/A	7.91	8.08
Turbidity	NTU	5	N/A	1.6	1.9
Hardness	mg/L	200	N/A	163	206
Aluminum	mg/L	0.2	N/A	30	0.02

Goulburn Mulwaree Utilities

## 2.0 Wastewater Performance

### 2.1.1 Wastewater Volume Treated Goulburn

November 2023:

Treated Effluent	Volume (ML)
Total wastewater inflow	220.81
Irrigation and onsite reuse	22.29
River discharge (Screening and UV treatment only)	0.01
River discharge (Full treatment)	167.51

### 2.1.2 Effluent Quality

November 2023:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.97
Suspended solids	mg/L	10	2
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	3.17
Total phosphorus	mg/L	2	0.62
Oil and Grease	mg/L	2	0
BOD	mg/L	10	0



### 3.0 Major Projects

#### 3.1 Re-Use Scheme Irrigation Construction

The project comprises of a distribution system incorporating new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems. Irrigation sites included are Hudson Oval, North Park, Victoria Park, Carr Confoy, East Grove South, Recreation Area, and Goulburn District Racetrack.

#### Project Program

Project Item	Status/Comments
<b>Construction of Irrigation fields, reticulation, WWTP modification, and communications</b>	<ul style="list-style-type: none"> <li>Construction completes.</li> <li>Working through final section 60 approval prior to commissioning.</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>Overall Project: \$11,558,719.81 (Ex GST)</li> </ul>
	



### 3.2 Re-Use Goulburn Upgrade

#### Description

Construction commenced in November 2021 at the Waste Management Centre. The Construction consists of the following:


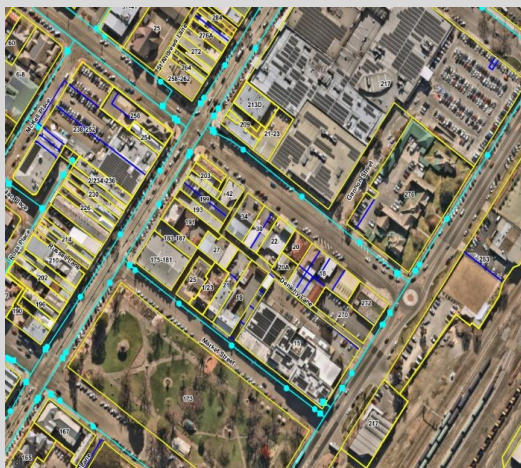
- New Re-use Hub building
- New Resource Recovery Shed
- New site office facilities & education centre
- Additional weighbridge
- New operational vehicle wash bay
- New rainwater and leachate management systems
- Upgraded site utilities.
- Upgraded stormwater network.

Project Item	Status/Comments
<b>Construction</b>	<p>Project Status</p> <ul style="list-style-type: none"> <li>• Kerb and gutter complete.</li> <li>• Steel erection of main building complete .</li> <li>• Inground utilities complete.</li> <li>• Reuse Hub cladding complete.</li> <li>• Weighbridge commissioning underway.</li> <li>• Generator installation complete.</li> <li>• Pavement preparation for roads underway.</li> <li>• Fitout on office and education centre commenced.</li> <li>• Gravel tank pad construction for wash bay complete.</li> <li>• Streetlight installation complete</li> </ul> <p>Works Expected for Next Two Months</p> <ul style="list-style-type: none"> <li>• Weighbridge completion.</li> <li>• Landscaping completion.</li> <li>• Asphalt completion.</li> <li>• Plumbing completion.</li> <li>• Reuse hub car park completion.</li> <li>• Electrical, mechanical, CCTV completion.</li> <li>• Installation of tipping bins complete.</li> </ul>



Goulburn Mulwaree Utilities

<p><b>Budget</b></p>	<ul style="list-style-type: none"> <li>• Total spent post Lloyd Administration \$2,583,141.86</li> </ul>
<p><b>Delays</b></p>	<ul style="list-style-type: none"> <li>• Wet weather delays on construction</li> <li>• Ground conditions, waste excavation</li> <li>• Principal contractor going into administration.</li> <li>• Significant structural steel delays</li> <li>• Additional wet weather rework</li> </ul>
	

### 3.3 Capital Works – Water Infrastructure


Project Item	Status/Comments
<b>Construction</b>	The Fitzroy St water main pipe laying has been completed, Killard's will complete the testing on the main over the next few weeks. Killard's have moved to complete the Bradfordville water main diversion. Following this, they will move to Hume Street works.
<b>Budget</b>	<ul style="list-style-type: none"> <li>Contract Value: \$1,000,000.00</li> </ul>
<b>Delays</b>	<ul style="list-style-type: none"> <li>No Delays</li> </ul>
	

### 3.4 Capital Works – Sewer Infrastructure

Project Item	Status/Comments
<b>Construction</b>	Insituform has commenced the sewer relining work for the 23/24 financial year (Remaining condition 4&5). 2.3km of relining has been completed.
<b>Budget</b>	<ul style="list-style-type: none"> <li>Contract Value: \$1,000,000</li> </ul>
<b>Delays</b>	<ul style="list-style-type: none"> <li>Nil</li> </ul>
	

Goulburn Mulwaree Utilities

3.5 Goulburn St SPS Upgrade Marulan

Project Item	Status/Comments
Construction	<p>Keane Civil have installed required new gravity sewer mains from existing infrastructure to the new SPS, these will be cutover once new SPS is tested and commissioned.</p> <p>Site fencing has been installed with the access way; Power is being held up due to a special item on order.</p>
Budget	<ul style="list-style-type: none"> <li>Contract Value: \$942,881.50</li> </ul>
Delays	<p>Electrical work has experienced a delay which has slowed the program.</p>
	



Goulburn Mulwaree Utilities

#### 4.0 Goulburn Waste Management Centre Streams Received

November 2023

Product	Number/Tonnes
Mattress	103
Clean Fill	547.32
Food / Garden Organics (self-haul to centre)	7.26
Mixed Waste	69.22
Asbestos	3.74
Metal	14.42
Green Waste Collections (Council)	251.03
Commercial Waste Collections (Council)	326.98
Domestic Waste Collections (Council)	470.95
Large Street Sweeper (Council)	90.04
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	54.42

# Operations Departmental Report

November 2023



**Goulburn Leisure and Aquatic Centre**



One team delivering with **P**assion **R**espect **I**nnovation **D**edication **E**xcellence



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## 1. Operations Service Response Status

During November, we received 202 new service response requests from the community.

Operations Service Response Status – November 2023					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Community Facilities	Buildings	7	4	57	91
Community Facilities	Cemeteries	2	1	50	88
Community Facilities	Parks & Assets	9	6	67	89
Parks & Gardens	Parks & Assets	36	26	72	94
Parks & Gardens	Trees	48	33	69	88
Works	All	100	64	64	91
<b>November 2023 Total</b>		<b>202</b>	<b>134</b>	<b>66%</b>	<b>90%</b>

Incomplete tasks are those that were received at the end of the month. They have been placed on the maintenance schedule.

## 2. Planned Works

Planned works that may impact the community in Q2 are listed below.

Planned Works – Q2		
Location	Date	Description of works
Windellama Road Stage 5	Oct – Dec 2023	Pavement Rehabilitation works
Zone 11 Rural Roads	Nov - Dec 2023	Maintenance Grading
Deccan and Clinton Street	Nov – Dec 2023	Asphalt Pavement Repair
Chinaman's Lane	Nov – Dec 2023	Rural Road Rehabilitation
Cullulla Road	Nov – Dec 2023	Rural Road Rehabilitation
Rural Road Rehabilitation Program Roads as above	Nov – Dec 2023	Rural Line Marking
Kinghorne/Albert Roundabout	December 2023	Completion of roundabout works. Road closed.
Faithful and Addison Street intersection	December 2023	Completion of works and removal of barriers.

Dates may vary due to weather, availability of crews and any urgent works requirements.

### 3. Community Facilities

#### 3.1 Operational

A number of events were held across Goulburn during the month of November. Pictures and Popcorn was held in Belmore Park. This year's event was again a big success despite the cooler weather.



**Belmore Park - Pictures and Popcorn**

Goulburn waterways - completion of the Copford Reach confluence tree planting. The new plants will assist in bank stabilisation and provide native animal habitat along the river corridor as they mature. Further willow removal works are planned for December.



**Copford Reach confluence tree planting**

**Cemeteries** – 9 burials during November 2023. This brings the total to 136 across Council's managed sites for the calendar year.

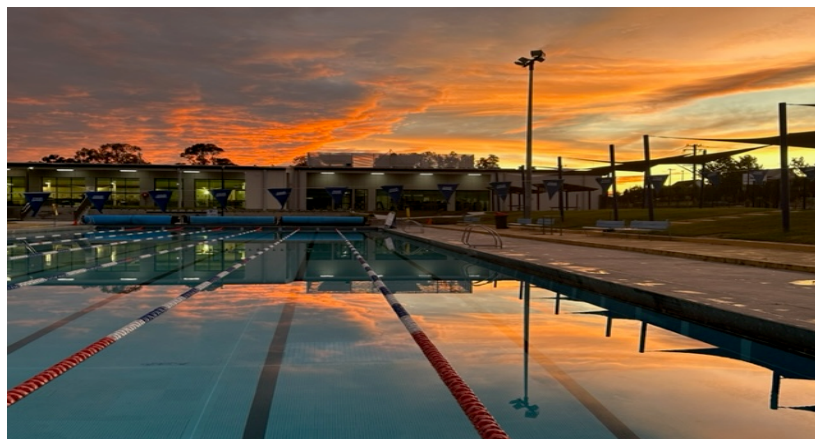
Cemetery	November 2023		YTD Interments	
	Body Interments	Ashes Interments	Body Interments	Ashes Interments
General	2	0	55	43
St Patrick's	6	0	37	0
Tarago	1	0	1	0
Tallong	0	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>0</b>	<b>93</b>	<b>43</b>

**Vandalism** – The following table is a summary cost of vandalism that has occurred in the LGA from November 2023. The table indicates the monthly cost to repair incurred damage, which includes materials and labour costs.

Month	Cost
July 2023	\$3,400
August 2023	\$4,250
September 2023	\$4,900
October 2023	\$6,900
November 2023	\$4,450
<b>Rolling Annual Cost</b>	<b>\$23,900</b>
<b>Rolling Annual Average Monthly Cost</b>	<b>\$4,780</b>

### 3.2 Aquatic Centre

Staff have worked with the Goulburn Amateur Swim Club to host a swim meet on 3 December 2023 in the outdoor 50m pool. This is an opportunity for local and regional swimmers to compete and track their progress against the best swimmers in the district.



**Goulburn Leisure and Aquatic Centre Outdoor 50m Pool**

## 4. Works

### 4.1 Maintenance Grading

The following roads were graded in November 2023.

Maintenance Grading November 2023	
<ul style="list-style-type: none"> <li>• Coopers Lane</li> <li>• Pomeroy Mill Ford Road</li> <li>• Muffet's Road</li> <li>• Kooringaroo Road</li> <li>• Bumana Road</li> <li>• Denneys Lane</li> <li>• Cunningham Drive</li> <li>• Shaws Creek Road</li> <li>• Pontilla Lane</li> </ul>	<ul style="list-style-type: none"> <li>• Pomeroy Road</li> <li>• Pooleys Road</li> <li>• Tiyces Lane</li> <li>• Campbells Lane</li> <li>• Steins Lane</li> <li>• Grays Road</li> <li>• Rosemont Road</li> <li>• Chettle Lane</li> </ul>

### 4.2 Operational Work

#### Completed projects

- Windellama Road Stage 4, Batter work
- Clinton Street kerb & gutter work
- Bullamalita Road Rural Road Rehabilitation
- Carrick Road Rural Road Rehabilitation
- Red Hills Road Rural Road Rehabilitation
- Old Tallong Road Rural Road Rehabilitation
- Highland Way Rural Road Rehabilitation
- Warrima Close Rural Road Rehabilitation

#### Projects underway

- Clinton Street Asphalt Pavement Works
- Windellama Road Rehabilitation Stage 5A
- Queen Street kerb & gutter design
- Cullulla Road Rural Road Rehabilitation
- Chinaman's Lane Rural Road Rehabilitation
- Mahoneys Pit Winning and Crushing
- Guard Rail Installation at Windellama Road
- Maintenance Grading Zone 11
- Rural Road Rehabilitation Line Marking

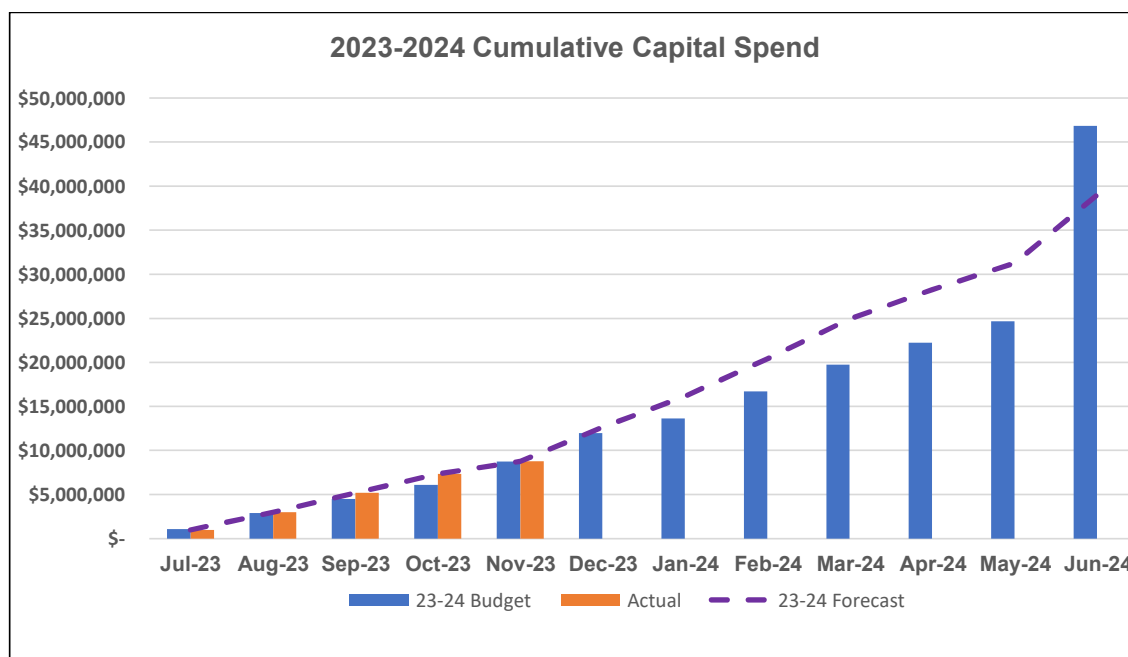
## 5. Capital Works

The Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. Additional grant projects will be included in the program as funding is made available. The Departmental Capital Works Program for 2023-24, including carry-overs and recent grant approvals, is \$43,450,257.

### Financial Performance

The delivery of the Capital Works Program is currently tracking over the baseline budget, the year-to-date expenditure on the Program was \$8,767,054.

#### Graph indicating cumulative 2023-24 capital expenditure v capital works program budget



The graph shows a variance between the Budget and the Forecast. Some projects in the current budget are multiyear projects and budgets are adjusted through quarterly reviews as needed.

The information provided in the following reports provides ITD budgets and expenditure for multiyear projects:

Project	Windellama Road - Fixing Local Roads	
Budget:	\$5,566,902	
Expenditure to date:	\$5,471,079	
Funding Partners	TfNSW Fixing Local Roads Roads to Recovery GMC	
Key Dates	Commence construction	August 2021
	Complete construction	November 2023
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	Batter work near Reader Road completed and sealed.	
Next month	Project completion report and financial closure.	



**Windellama Road – Bulk Earthworks Bitumen Sealed**



Project	Windellama Road Stage 5- Fixing Local Roads	
Budget:	\$4,204,068	
Expenditure to date:	\$326,639	
Funding Partners	TfNSW Fixing Local Roads Roads to Recovery	
Key Dates	Grant Funding Signed	1 March 2023
	Commence construction	October 2023
	Construction Completed	February 2025
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	Drainage, pavement formation, and gravel overlay were completed on a 1.2 km section	
Next month	Complete the bitumen sealing of the 1.2 km section	





**Windellama Road Stage 5 – Gravel overlay in progress**


GOULBURN MULWAREE OPERATIONS – NOVEMBER 2023

Projects	Gravel Resheeting Program	
Budget:	\$644,775	
Expenditure to date:	\$515,811	
Funding Partners	GMC Reserve	
Key Dates	Commence construction	July 2023
	Construction Completed	July 2024
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month.	Nil	
Issues to report	Nil	
Works Completed last month	Nil	
Next month	Continue to focus on the Windellama Road	

Project	Jerrara Road – Black Spot	
Budget:	\$1,771,000	
Expenditure to date:	\$45,674	
Funding Partners	Australian Government Black Spot	
Key Dates	RFT released	TBA
	Commence construction	TBA
	Complete construction	TBA
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	No, an extension of time is being sought.	
Delays experienced during the month	Nil.	
Issues to report	Nil.	
Works Completed last month	Engaging Geotech	
Next month	Seeking an extension of time	

Project	West Goulburn Freight Route - Clinton Street Upgrade and Deccan Street Rehabilitation	
Budget:	\$5,072,585 (Total budget for both projects, including grant funding, which will be brought forward during quarterly review)	
Expenditure to date	\$296,618	
Funding Partners	Heavy Vehicle Safety and Productivity Program Fixing Local Roads Program Local Roads and Community Infrastructure Grant GMC	
Funding body dates	Commence construction	23 November 2023
	Construction Completed	23 November 2024
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Investigating the viability of a roundabout at Clinton and Deccan Streets.	
Works Completed last month	Deep lift AC works completed	
Next month	<ul style="list-style-type: none"><li>• Completion of wearing course</li><li>• Completion of line marking</li></ul>	
<div></div> <p style="text-align: center;"><b>Deccan Street and Clinton Street</b></p>		

Project	Wollondilly River Walking Track-Cemetery Street to Josephs Gate	
Budget:	\$ 2,250,000	
Expenditure to date:	\$ 2,007,121	
Funding Partners	Bushfire Local Economic Recovery Fund	
Funding body dates	Construction Commenced	May 2021
	Complete Construction	March 2024
Project forecast to be completed within budget?	No. A request for extra funds has been sent to the funding body.	
Project forecast to be completed on time?	NIL	
Delays experienced during the month	Land acquisition delayed due to Aboriginal Land Claim.	
Issues to report	Ongoing matters to resolve regarding land access with Crown Lands and ALC.	
Works Completed last month	<ul style="list-style-type: none"><li>Retaining wall behind the gaol complete.</li><li>Handrails manufacture complete and ready for site delivery</li></ul>	
Next month	<ul style="list-style-type: none"><li>Land acquisition with ALC to continue while construction continues.</li><li>Handrails installation</li><li>Commencement of path construction leading to river crossing behind the gaol.</li></ul>	



Wollondilly River Walking Track

Project	Hockey Centre Redevelopment	
Budget:	\$1,941,156 Project budget to be assessed at quarterly review	
Expenditure to date	\$2,475,501	
Funding Partners	Growing Local Economies	
Funding body key dates	Construction	September 2022
	Grant Completion Date	November 2023
Project forecast to be completed within budget?	The project is forecasted to be completed within the revised budget.	
Project forecast to be completed on time?	The current forecast completion for site works is end of Q2.	
Delays experienced during the month	Nil. The contractor is working as per the revised Construction Program.	
Issues to report	Delay in completion due to galvanising process for handrails.	
Works Completed last month	<ul style="list-style-type: none"> <li>• Handrails fabricated and sent for galvanising.</li> <li>• Accessibility line marking complete.</li> <li>• Safety fence panelling installed to the Finlay ramp access pathway.</li> <li>• Rectification of identified defects in the new building.</li> </ul>	
Next month	<ul style="list-style-type: none"> <li>• Handrail installation</li> <li>• Maintenance of landscaping</li> <li>• Submission of OC documentation to Council</li> </ul>	



**Hockey Centre Amenities Block – Current progress**




Project	Mayfield Road Bridge Replacement	
Budget:	\$2,288,000	
Expenditure to date	\$84,121	
Funding Partners	Bridges Renewal Fixing Country bridges	
Funding body key dates	Commence construction	February 2024 & May 2024
	Complete Construction	February 2025 & May 2025
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Contractor engaged to complete concept design.</li> <li>Developing tender documents and preliminary works</li> </ul>	
Next month	<ul style="list-style-type: none"> <li>Continuing with concept design development.</li> <li>Finalise procurement documents and other preliminary works.</li> </ul>	



**Mayfield Road Bridge – Closed with diversions in place.**

Project	Emergency Operations Centre/SES and GMC Training Room		
Budget:	\$3,932,268		
Expenditure to date	\$99,003		
Funding Partners	Black Summer Bushfire Recovery Grant		
Funding body key dates	Commence Construction	August 2023	
	Grant Completion	March 2024	
Project forecast to be completed within budget?	Yes. Contract awarded within the approved budget		
Project forecast to be completed on time?	Currently programmed for completion in May 2024.		
Delays experienced during the month	Nil		
Issues to report	Partnering agreement and subsequent signing of funding deed agreement to be signed by SES and GMC		
Works Completed last month	<ul style="list-style-type: none"><li>• Start-up workshop</li><li>• Site establishment</li><li>• Submission of the Project Management Plan along with the Work Health and Safety documentation</li></ul>		
Next month	<ul style="list-style-type: none"><li>• Sod turning ceremony.</li><li>• Submission of Section 68 application.</li><li>• Finalise detailed design, including Water Quality Management system</li></ul>		



Emergency Operation Centre – Silt Fencing



Project	Urban Stormwater Drainage	
Budget:	\$1,003,997 Project budget to be assessed at quarterly review.	
Expenditure to date	\$1,076,484	
Funding body key dates	Commence construction	January 2023
	Complete construction	December 2023
Project forecast to be completed within budget?	No	
Project forecast to be completed on time?	No. Estimated completion by December 2023.	
Delays experienced during the month	Relocation of gas services	
Issues to report	The gas relocation agreement has been finalised with work due to commence by December 2023.	
Works Completed last month	<ul style="list-style-type: none"> <li>• Gas line re re-instated</li> <li>• Works recommenced on drainpipe</li> </ul>	
Next month	<ul style="list-style-type: none"> <li>• Works to continue.</li> <li>• Rectification of defects</li> </ul>	



**Faithfull Street - Stormwater Works**

Project	Eastgrove and South Goulburn Pathways	
Budget:	\$2,085,000	
Expenditure to date	\$35,362	
Funding Partners	Get NSW Active	
Funding body key dates	Commence construction	March 2023
	Construction Completed	Feb 2024 & Feb 2025
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	No. Extension of time to be applied for through funding body	
Delays experienced during the month	Delays with design development and methodology around delivery.	
Issues to report	Procurement for design and construction was delayed due to responses not meeting initial estimates for works.	
Works Completed last month	RFT documentation being compiled	
Next month	Release of RTF	



**Eastgrove Pathway – Current Condition**

Project	Netball Courts Resurfacing and Lighting Upgrade	
Budget:	\$699,998	
Expenditure to date	\$17,466	
Funding Partners	Stronger Country Communities Round 4 Stronger Country Communities Round 5	
Funding body key dates	Commence construction	October 2023
	Complete Construction	August 2024
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• Second contract meeting held.</li> <li>• Light poles ordered</li> </ul>	
Next month	Commence works.	



Old light poles coming down



<b>Project:</b>	<b>North Goulburn Employment Precinct</b>	
Budget:	\$10,133,630	
Expenditure to date:	\$5,567,411	
Funding Partners	Growing Local Economies Targeted Road Safety Works Program GMC contribution	
Funding body key dates	Commence construction	October 2022
	Complete construction (Grant milestone)	June 2024
Project forecast to be completed within budget?	Yes, noting there is a risk of over expenditure due to latent ground conditions.	
Project forecast to be completed on time?	An extension of time has been applied for through the funding body with a new completion date of June 2024.	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	The installation of the substation has been completed.	
Next month	<ul style="list-style-type: none"> <li>Installation of electrical cable to complete and commissioning of the substation</li> <li>Application for an outage with Essential Energy</li> </ul>	



**Common Street – Substation**

Project	Kinghamore Street Roundabout – Blackspot	
Budget:	\$584,797	
Expenditure to date:	\$169,581	
Funding Partners	Australian Government Black Spot Funding	
Funding body dates	Commence construction	August 2023
	Construction Complete	December 2023
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Gas line relocated.</li> <li>Works re-established and concrete path and kerb works started</li> </ul>	
Next month	<ul style="list-style-type: none"> <li>Asphalt works.</li> <li>Traffic islands</li> <li>Line marking and signage installation</li> </ul>	



**Kinghamore Street Worksite**

Project	Carr Confoy Amenities	
Budget:	\$7,368,009	
Expenditure to date	\$64,926 (current expenditure this FY)	
Funding Partners	Multi-Sport	
Funding body key dates	Commence construction	January 2024
	Complete construction	June 2025
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	Return of RFT and evaluation process completed	
Next month	Council report	



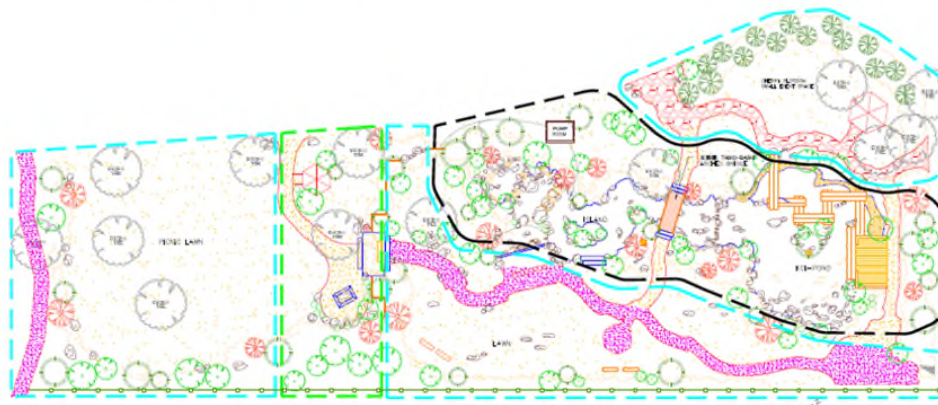
**Carr Confoy Amenities - Pre-Tender Design**

Project	Japanese Gardens	
Budget:	\$900,000	
Expenditure to date	\$216,237	
Funding Partners	BBRF	
Funding body key dates	Commence construction	TBA
	Complete construction	December 2024
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes. An extension of time has been approved by the funding body to December 2024.	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	RFQ for concrete pathway	
Next month	• Confirm irrigation scope	

STAGE 1 (COMPLETED)

STAGE 2

STAGE 3



Japanese Garden - Concept Design



Project	Natural Disaster – Disaster Funding Arrangements				
Budget	\$25.8 Million				
Expenditure to date	\$15.2 Million				
Funding Partners	Natural Disaster Funding Arrangements Enacted				
Funding body key dates	EVENT	Month of Event	Completion Date	Completion status	
	AGRN 871	Dec-19	30-Sep-23	100%	
	AGRN 898	Feb-20	30-Sep-23	100%	
	AGRN 923	Aug-20	31-Mar-24	80%	
	AGRN 960	Mar-21	31-Mar-24	80%	
	AGRN 987	Dec-21	30-Jun-24	50%	
	AGRN 1001	Jan-22	31-Mar-25	25%	
	AGRN 1012	Mar-22	30-Jun-24	30%	
	AGRN 1034	Oct-22	30-Jun-25	2%	
Project forecast to be completed within budget	EVENT	NDFA ALLOCATION	SPEND	COMMITMENTS	CLAIMS
	AGRN 871	\$ 1,399,175.00	\$ 947,469.90	\$ -	\$ 846,302.33
	AGRN 898	\$ 5,928,408.00	\$ 5,524,747.62	\$ -	\$ 5,321,235.36
	AGRN 923	\$ 7,855,557.00	\$ 6,198,176.60	\$ 215,998.91	\$ 6,215,545.05
	AGRN 960	\$ 1,021,891.00	\$ 533,949.23	\$ -	\$ 580,243.74
	AGRN 987	\$ 1,777,812.00	\$ 698,645.24	\$ 150,148.44	\$ 812,712.63
	AGRN 1001	\$ 3,802,382.00	\$ 922,319.34	\$ 894,994.24	\$ 1,044,796.27
	AGRN 1012	\$ 842,597.00	\$ 337,411.76	\$ 122,408.49	\$ 398,279.05
	AGRN 1034	\$ 3,238,409.00	\$ 111,526.80	\$ 19,454.55	\$ 166,960.44
	Total	\$ 25,866,231.00	\$ 15,274,246.49	\$ 1,403,004.63	\$ 15,386,074.87
Figures vary due to reconciliation and timing issues					
Project forecast to be completed on time	Yes, with approved variations to timelines.				
Delays experienced during the month	Nil				
Issues to report	Nil				
Works Completed last Month	<ul style="list-style-type: none"><li>• Works completed on Sunninghill and Jacqua Rds.</li><li>• Works ongoing on Highlands Way, Bumbulla Street, Goldfields Road, and Badgerys Lookout Rd</li><li>• Works have commenced on Mountain Ash Road and Wollumbi Road in readiness for the Christmas period.</li><li>• Finalised RFQs for various roads.</li><li>• Events 871 and 898 have been finalised.</li></ul>				
Next month	<ul style="list-style-type: none"><li>• Allocation of work packages.</li><li>• Continue finalising further RFQs.</li><li>• Lodge a quarterly event claim.</li></ul>				

**17 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Land Acquisition - Part 84 Bonnett Drive, Goulburn**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.