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# **MINUTES**

## **Ordinary Council Meeting**

**19 March 2024**



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**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 19 MARCH 2024 AT 6PM**

**PRESENT:** Mayor Peter Walker, Deputy Mayor Cr Steven Ruddell, Cr Andrew Banfield, Cr Carol James OAM, Cr Daniel Strickland, Cr Jason Shepherd & Cr Andy Wood

**IN ATTENDANCE:** Scott Martin (Acting Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), George Angelis (Director Operations), Marina Hollands (Director Utilities) & Amy Croker (Office Manager to Mayor and Chief Executive Officer)

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

“I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Councillor declaration was read by Cr Carol James OAM.

**4 APOLOGIES**

**RESOLUTION 2024/32**

**Moved:** Cr Carol James OAM

**Seconded:** Cr Jason Shepherd

**That the apologies received from Cr Michael Prevedello and Cr Bob Kirk be accepted.**

**CARRIED**

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLUTION 2024/33**

**Moved:** Cr Carol James OAM

**Seconded:** Cr Daniel Strickland

**That the application for leave of absence from Cr Michael Prevedello and Cr Bob Kirk be accepted both due to health reasons.**

**CARRIED**

**6 ATTENDANCE BY AUDIO VISUAL LINK**

Nil

**7 LATE ITEMS / URGENT BUSINESS**

Nil

**8 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 16.1 “2324T0008 Eastgrove and South Goulburn Shared Paths” as he is an employee of the Denrith Group of companies. Cr Banfield’s brother-in-law is also a Director of the Denrith Group of Companies. Cr Andrew Banfield will leave the meeting while discussions on this item takes place.

Cr Steven Ruddell declared a non-pecuniary/significant conflict of interest in Item 16.5 “Request for Financial Assistance - Rotary Club of Goulburn” as he is the president of the Rotary Club of Goulburn. Cr Steven Ruddell will leave the meeting while discussion on this item takes place.

Cr Carol James OAM declared a non-pecuniary/significant conflict of interest in Item 16.5 “Request for Financial Assistance - Rotary Club of Goulburn” as she is a member of the Rotary Club of Goulburn. Cr Carol James OAM will leave the meeting while discussions on this item takes place.

Cr Peter Walker declared a non-pecuniary/ non-significant conflict of interest in Item 16.5 “Request for Financial Assistance - Rotary Club of Goulburn” as he is a member of the Rotary Club of Goulburn. As the disclosure was not of a significant nature Cr Peter Walker remained in the meeting while discussion took place.

**9 PRESENTATIONS**

Nil

**10 PUBLIC FORUM**

Nil

**11 CONFIRMATION OF MINUTES****11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2024****RESOLUTION 2024/34**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Carol James OAM**

**That the Council minutes from Tuesday 20 February 2024 and contained in Minutes Pages No 1 to 10 inclusive and in Minute Nos 2024/19 to 2024/31 inclusive be confirmed.**

**CARRIED**

**12 MATTERS ARISING**

Nil

**13 MAYORAL MINUTE(S)**

Nil

**14 NOTICE OF MOTION(S)**

Nil

**15 NOTICE OF RESCISSION(S)**

Nil

**16 REPORTS TO COUNCIL FOR DETERMINATION****16.1 2324T0008 EASTGROVE AND SOUTH GOULBURN SHARED PATHS**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 6:06 pm, Cr Andrew Banfield left the meeting.

**RESOLUTION 2024/35**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Andy Wood**

**That:**

- 1. The report from the Business Manager Community Facilities on Tender 2324T0008 Eastgrove and South Goulburn Shared Path.**
- 2. The tender from Denrith Pty Ltd is accepted in accordance with the specification and documents for Tender 2324T0008 Eastgrove and South Goulburn Shared Path for the lump sum price of \$2,899,028.00 (GST Exclusive)**

**CARRIED**

At 6:11 pm, Cr Andrew Banfield returned to the meeting.

**16.2 2021T0017 PROCESS ELECTRICAL WORK CONTRACT EXTENSION****RESOLUTION 2024/36**

**Moved: Cr Daniel Strickland**

**Seconded: Cr Steven Ruddell**

**That**

- 1. The report regarding 2021T0017 Process Electrical Works Contract from the Business Manager Water Operations be received.**
- 2. Council approves the extension of the current contract 2021T0017 with David Alt Electrical Pty Ltd for one year, to expire on the 30 April 2025.**
- 3. Council delegate authority to the Chief Executive Officer to further extend this contract by up to one year, following the initial one-year extension, subject to satisfactory performance.**

**CARRIED**

**16.3 2021T0019 TELEMETRY SUPPORT SERVICES CONTRACT EXTENSION****RESOLUTION 2024/37**

**Moved: Cr Steven Ruddell**  
**Seconded: Cr Carol James OAM**

**That**

- 1. The report titled 2021T0019 Telemetry Support Services Contract Extension from the Business Manager Water Operations be received.**
- 2. Council approves the extension of the current contract 2021T0019 with 360 Engineering Pty Ltd for one year.**
- 3. Council delegate authority to the Chief Executive Officer, to further extend this contract by one additional year, following the initial one-year extension, subject to satisfactory performance.**

**CARRIED**

**16.4 REUSE GOULBURN (RUG) CONSTRUCTION PROJECT MANAGEMENT EXTENSION OF CONTRACT****RESOLUTION 2024/38**

**Moved: Cr Steven Ruddell**  
**Seconded: Cr Carol James OAM**

**That**

- 1. The report from the Director Utilities be received on the Reuse Goulburn (RUG) Construction Project Management Extension of Contract.**
- 2. Council approves an additional \$75,000 (ex GST) extension to this contract with Capital 2 Coast Management to complete the works.**

**CARRIED**

**16.5 REQUEST FOR FINANCIAL ASSISTANCE - ROTARY CLUB OF GOULBURN**

Cr Steven Ruddell & Cr Carol James OAM declared an interest in this item and took no part in the discussion or voting on the matter. At 6:18 pm, Cr Steven Ruddell & Cr Carol James OAM left the meeting.

**RESOLUTION 2024/39**

**Moved: Cr Jason Shepherd**  
**Seconded: Cr Daniel Strickland**

**That**

- 1. The report from the Director Corporate & Community Services on the Request for Financial Assistance – Rotary Club of Goulburn be received**
- 2. Council provide in kind support of \$4,899 (inc GST), representing 50% of hire fees and 100% of other charges relating to the venue hire of the Recreation Area and Grace Millsom Centre, to be funded via transfer from the Financial Assistance budget.**

**CARRIED**

At 6:20pm, Cr Steven Ruddell & Cr Carol James OAM returned to the meeting.



**16.6 MONTHLY FINANCIAL REPORT****RESOLUTION 2024/40**

**Moved: Cr Andrew Banfield**  
**Seconded: Cr Carol James OAM**

**That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.**

**CARRIED**

**16.7 STATEMENT OF INVESTMENTS & BANK BALANCES****RESOLUTION 2024/41**

**Moved: Cr Daniel Strickland**  
**Seconded: Cr Andrew Banfield**

**That the report on the Statement of Investments and Bank Balances be noted.**

**CARRIED**

**16.8 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 7 FEBRUARY 2024****RESOLUTION 2024/42**

**Moved: Cr Peter Walker**  
**Seconded: Cr Jason Shepherd**

**That:**

- 1. The report from Director Operations in regards to the Recreation Area Committee minutes from Wednesday 7 February 2024 be received with the exception of Item 5.5.**
- 2. The request from the Goulburn AP&H Society for the reservation of an area for a future extension of the livestock cover is noted but not supported by the Council until the development of a Master Plan for the overall site is completed.**

**CARRIED**

**16.9 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 19 FEBRUARY 2024****RESOLUTION 2024/43**

**Moved: Cr Steven Ruddell**  
**Seconded: Cr Carol James OAM**

**That the report from the Director Operations in regards to the Sports Council minutes from Monday 19 February 2024 be received.**

**CARRIED**

**17 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RESOLUTION 2024/44**

**Moved:** Cr Carol James OAM

**Seconded:** Cr Andy Wood

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:**

**17.1 Minutes of the Chief Executive Officer Performance Review Panel Meeting held on 27 February 2024**

**This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).**

**CARRIED**

Council resolved into Closed Session at 6.35pm.

Council resolved into Open Council at 6.39pm.

**RESOLUTION 2024/45**

**Moved:** Cr Andrew Banfield

**Seconded:** Cr Steven Ruddell

- 1. That Council moves out of Closed Council into Open Council.**
- 2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.**

**CARRIED**

**17.1 MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PANEL MEETING HELD ON 27 FEBRUARY 2024**

**RESOLUTION 2024/46**

**Moved:** Cr Peter Walker

**Seconded:** Cr Daniel Strickland

**That the Chief Executive Officer Performance Review Panel minutes from Tuesday 27 February 2024 be received.**

**CARRIED**

**18 CONCLUSION OF THE MEETING**

The Meeting closed at 6.41pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 9 April 2024.

.....  
**Cr Peter Walker**  
**Mayor**

.....  
**Scott Martin**  
**Acting Chief Executive Officer**