



Application for a Permit to Remove/Prune Trees or Vegetation

1. APPLICANT DETAILS	
Full Name:	
Email Address:	
Postal Address:	
Phone:	
2. LOCATION OF TREES/VEGETATION	
Address:	
3. ENVIRONMENTAL EFFECTS	
Will your proposal be affected by the NSW Biodiversity Offset Scheme? If you are in a rural area, you must check the NSW Biodiversity Offset Tool to provide evidence at https://www.environment.nsw.gov.au/topics/animals-and-plants/biodiversity/biodiversity-offsets-scheme/entry-requirements/biodiversity-values-map	
<input type="checkbox"/> Yes – Council cannot assess your application (Refer to Native Vegetation Panel)	
<input type="checkbox"/> No – Please provide the online report with your application	
<input type="checkbox"/> Not Applicable	
4. REQUEST PERMISSION TO CARRY OUT THE FOLLOWING:	
<input type="checkbox"/> Remove tree(s)	Number of tree(s): Species (eg: Eucalypt):
OR	
<input type="checkbox"/> Prune tree(s)	Portion of tree(s): Species (eg: Eucalypt):
REASON FOR REMOVAL/PRUNING	
Reason: Select One	
Additional Information:	
PART 6. CONTRACTOR	
It is recommended that a qualified arborist be engaged to carry out the work. Check that they have suitable public liability and workers compensation. See Arboriculture Australia; https://arboriculture.org.au/ and Tree Contractors Association Australia: https://www.tcaa.com.au/ for potential contractors.	

7. OWNERS DECLARATION

- I/We the undersigned are the owner(s) of the property in this application and consent to this lodgment.
- I/We hereby permit any duty authorized officer of the Goulburn Mulwaree Council to enter the land or premises to carry out inspections and surveys and take measurements or photographs as required for the administration of the Act(s), regulation or planning instrument.
- I/we acknowledge that no work will be carried out until an approval of this application is received from Council.

Name: _____

Signature: _____ Date: ____/____/____

Name: _____

Signature: _____ Date: ____/____/____

IMPORTANT INFORMATION

Has a Development Application or a Construction Certificate been lodged for construction works to be carried out?

No Yes DA No:

Pruning includes lopping and topping of trees. Lopping and topping will not be approved unless it relates to dead and/or diseased branches or limbs that are a safety hazard.

Notes:

The applicant may be required to submit a report from a qualified arborist to justify the proposed works.
 NB: The owner(s) must consent to the lodgment of the application. See 'Owners Declaration'.
 Leaves blocking gutters will not, in itself, be considered justification for approval to remove trees.

INFORMATION TO BE SUBMITTED WITH APPLICATION

1. An A3 or A4 sized plan drawn to scale showing the location of the proposed works in relation to any buildings and property boundaries.
2. Arborist reports may be required for applications:
 - a. For significant trees
 - b. If the justification given for the clearing of the vegetation is not supported by the evidence
3. A landscape plan illustrating replacement native species plantings will be required for applications for remnant native vegetation.
4. If work is to be carried out in or over Council's road reserve a s/38 application will be required. Please contact Council's Operations Department.

FEES

Fees apply as per Council's Annual Fees and Charges, located at:
<https://www.goulburn.nsw.gov.au/Council/Integrated-Planning-Reporting#section-3>

Note there are two different fees:

- Application for tree removal - fee applies per tree \$130.00
- Application for pruning - fee applies for any number of trees \$130.00

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. For further information please contact Council's Privacy Officer or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Please email your application to Council@goulburn.nsw.gov.au.