



Plant and Fleet Replacement Policy

POLICY OBJECTIVE

The purpose of this policy is to provide guidance and consistency around the purchase and replacement of Goulburn Mulwaree Council items of plant and fleet, including light vehicles

LEGISLATIVE PROVISIONS

Work Health & Safety Act 2011

Work Health & Safety Regulation 2011

National Standard for Plant [NOHSC:1010(1994)]

SafeWork NSW Codes of Practice

POLICY STATEMENT

Goulburn Mulwaree Council will maintain the appropriate plant and fleet, sufficient to carry out its operations efficiently and effectively and to ensure such plant and fleet items are fit for purpose. All purchase, replacement and disposal of plant and fleet will be in accordance with Council's Procurement Policy and the guidelines for replacement.

Annual budget allocations will be made, consistent with the optimal replacement period for plant and fleet types.

Procurement will be carried out according to annual budget allocations, based on identification of those items which it is estimated will reach the optimal replacement within the financial year.

Consideration will be given to purchase, replacement and/or disposal outside these guidelines, with the approval of the General Manager via a report outlining which of the following criteria are the reason/s for the change:

- Council's changing operational needs and works planning.
- The continued safe, effective and efficient operation of each item.
- The condition of the plant or fleet item.
- Ongoing and/or unexpected maintenance costs of an item.
- Changes in industry and commercial priorities, which may provide unexpected opportunities for purchase, replacement, or disposal.

To achieve this policy the following key roles and responsibilities are identified:

1. Council
 - a. To approve Council's annual Plant and Fleet Replacement Program relative to Council's Operational Plan.
 - b. To ensure appropriate resources for plant and fleet equipment are made available.
 - c. To endorse the Plant and Fleet Replacement Policy.
2. General Manager
 - a. To approve the sale and acquisition of plant and fleet equipment.
 - b. To ensure that reliable and accurate information is presented to Council for decision making.
3. Directors
 - a. To present information to the Council and/or General Manager in terms of lifecycle, risks and costs.
 - b. To provide the co-ordination for the implementation of the Plant and Fleet Replacement Policy across Council Directorates.

4. Operations Centre Manager
 - a. To work with the relevant Business Managers and Directors to develop a Plant and Fleet Replacement Program, using the optimum utilisation criteria evidenced in the Plant and Fleet Replacement Procedure and other fleet management documents.
 - b. Ensure maintenance and repairs to plant and fleet equipment are completed in accordance with Council procedures.

5. Staff
 - a. To implement the Plant and Fleet Replacement Program within the boundaries of individual responsibilities.
 - b. To ensure that scheduled and unscheduled maintenance intervals are notified to the Workshop and any faults are reported in a timely manner.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	19 May 2009	09/264	19 May 2009	19 May 2009
2	18 July 2017	2017/313	18 July 2017	18 August 2017
3	21 June 2022	2022/229	21 June 2022	19 July 2022
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Operations

BUSINESS UNIT: Works