



Legislative Compliance Policy

POLICY OBJECTIVE

To establish the overarching principles and commitment to ensure that Goulburn Mulwaree Council (Council) complies with legislative requirements and promotes a culture of compliance within the organisation.

LEGISLATIVE PROVISIONS

Local Government Act 1993

Local Government (General) Regulation 2005

POLICY STATEMENT

Council is committed to conducting its functions and activities lawfully and in a manner that is consistent with its compliance obligations by:

- Identifying a clear legislative compliance framework within which Council operates;
- Promoting a consistent and comprehensive approach to compliance throughout Council;
- Developing and maintaining practices that facilitate and monitor compliance within Council;
- Seeking to ensure standards of good corporate governance; and
- Engendering a culture of compliance in which all roles accept personal responsibility for compliance.

Council will have appropriate processes and structures to ensure that legislative requirements are achievable and are integrated into the operations of Council.

The processes and structures will aim to:

- Develop and maintain a system for identifying the legislation that applies to Council's activities and functions.
- Assign responsibilities for ensuring legislative and regulatory obligations are fully implemented by Council.
- Provide training for relevant staff, Councillors, volunteers and other relevant persons in the legislative requirements relevant to their roles.
- Provide resources to identify and remain up-to-date with legislative changes.
- Conduct audits to ensure there is compliance.
- Establish a mechanism for reporting and reviewing non-compliance.
- Review and assess the system for compliance.

Roles And Responsibilities

Councillors and Committee Members

Councillors and Committee members have a responsibility to be aware of and abide by legislation relevant to their roles.

Senior Management

The Chief Executive Officer, Directors and Business Managers will ensure that systems, processes and directions relating to compliance are in place and are clear, and that legal requirements which apply to each activity for which they are responsible are identified.

Employees

Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation. Employees will report to senior management any areas of non-compliance.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	19 July 2022	2022/240	19 July 2022	16 August 2022
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Governance