



Locked Bag 22 (184 – 194 Bourke Street)
 GOULBURN NSW 2580
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Office use only	
Date Received	
Application No:	
Total Paid:	
Receipt Number:	

ANNUAL FIRE SAFETY STATEMENT REGISTRATION

This form is used to register an Annual Fire Safety Statement (AFSS) in accordance the *Environmental Planning and Assessment Regulation 2000 (EP&A Regs)*.

PART 1. TYPE OF APPLICATION

Select application type, tick 1 box only:

- Aged Care** - (Nursing Home, Aged Care Facilities)
- Assembly Building** - (Pubs, Clubs, Churches, Halls etc.)
- Commercial** - (Retail, Business Premises, Office Premises etc.)
- Education** - (Schools, Childcare Facilities, Tertiary Institution)
- Health Care Building** - (Hospitals, Medical Centre, Health Consulting Rooms)
- Industrial** - (Manufacturing, Production, Assembling, Repairing, Processing, Recycling etc.)
- Residential** - (Hotels, Motels, Group Homes and the like.)

PART 2. PROPERTY DETAILS

Building/Business Name:					
Property Address:					
Suburb:		State:		Postcode:	
Lot:		Section:		DP/SP:	

PART 3. ANNUAL FIRE SAFETY STATEMENT DECLARATION

I (full name) declare that I am the owner or owner's agent (select one) and:

- Each essential fire safety measure specified in the statement has been assessed by a competent fire safety practitioner and was found, when it was assessed, to be capable of performing:
 - in the case of an essential fire safety measure applicable by virtue of a fire safety schedule, to a standard no less than that specified in the schedule, or
 - in the case of an essential fire safety measure applicable otherwise than by virtue of a fire safety schedule, to a standard no less than that to which the measure was originally designed and implemented, and
- The building has been inspected by a competent fire safety practitioner and was found, when it was inspected, to be in a condition that did not disclose any grounds for a prosecution under Division 7 of Part 9 of the EP&A Regs.
- A copy of the annual fire safety statement and the building's current fire safety schedule has been emailed to the Fire Commissioner (i.e. FRNSW) via the following email address: afss@fire.nsw.gov.au.
- A copy of the Annual Fire Safety Statement and the building's current Fire Safety Schedule is prominently displayed in the building.

Signature:		Date:	
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PART 4. LAND OWNERS CONSENT

Company Name (if applicable)					
Title:	Given Name:	Family Name:			
Postal Address:					
Suburb:		State:		Postcode:	
Email Address:			Phone:		
Signature:		Date:			

PART 5. PAYMENT AND LODGEMENT

You can submit this form by email, mail or in person.

Email: council@goulburn.nsw.gov.au

Note: If lodging by email, Council officers will make contact with you to process credit card details.

Mail: Goulburn Mulwaree Council
Locked Bag 22
Goulburn NSW 2580

In Person: Civic Centre
184 – 194 Bourke Street
Goulburn NSW 2580

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