

BUSINESS PAPER

Ordinary Council Meeting

6 June 2023

Aaron Johansson Chief Executive Officer

We hereby give notice that an Ordinary Meeting of Council will be held on: Tuesday, 6 June 2023 at 6pm in the Council Chambers, Civic Centre 184 - 194 Bourke Street, Goulburn

Order Of Business

1	Openin	g Meeting	. 5
2	Acknow	vledgement of Country	. 5
3	Counci	llors Declaration and/or Prayer	. 5
4	Apolog	ies	. 5
5	Applica	tions for a Leave of Absence by Councillors	. 5
	Nil		
6	Attenda	nce by Audio-visual link by Councillors	. 5
7	Late Ite	ms / Urgent Business	. 5
8	Disclos	ure of Interests	. 5
9	Present	ations	. 6
	Nil		
10	Public I	Forum	. 6
11	Confirm	nation of Minutes	
	11.1	Minutes of the Ordinary Meeting of Council held on 16 May 2023	. 7
12	Matters	Arising	21
	12.1	Matters Arising from Council Meeting Minutes from the 16 May 2023	21
	12.2	Outstanding Task List from All Previous Meetings	22
13	Mayora	I Minute(s)	24
	Nil		
14	Notice	of Motion(s)	24
	Nil		
15	Notice	of Rescission(s)	24
	Nil		
16	Reports	s to Council for Determination	25
	16.1	Future of Leisure Link	25
	16.2	Technology One Upgrade	30
	16.3	Review of Closed Circuit Television (CCTV) Code of Practice	
	16.4	Community Safety Working Party	42
	16.5	Mayoral Charity Golf Day	44
	16.6	Council Meeting Dates	46
	16.7	Councillor Remuneration 2023/2024	49
	16.8	Acting Chief Executive Officer	99

	16.9	Minutes of the Ray Harvey Sports Foundation Committee Meeting held on 24 April 2023	100
	16.10	External Meeting Minutes	107
17	Closed	Session	155
	There w	ere no closed session reports for determination.	
18	Conclus	sion of the Meeting	155

Cr Peter Walker Mayor

Aaron Johansson Chief Executive Officer

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or Chief Executive Officer.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

7 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

8 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

9 PRESENTATIONS

Nil

10 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. Chief Executive Officer.

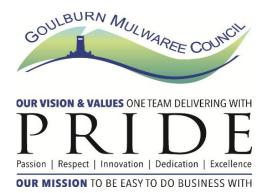
The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

11 CONFIRMATION OF MINUTES

11.1 MINUTES	OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 MAY 2023
Author:	Chief Executive Officer
Authoriser:	Aaron Johansson, Chief Executive Officer
Attachments:	1. Minutes of the Ordinary Meeting of Council held on 16 May 2023

RECOMMENDATION

That the Council minutes from Tuesday 16 May 2023 and contained in Minutes Pages No 1 to 14 inclusive and in Minute Nos 2023/102 to 2023/119 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

16 May 2023

Order Of Business

1	Openin	g Meeting	4
2	Acknow	vledgement of Country	4
3	Counci	Ilors Declaration and/or Prayer	4
4	Apolog	ies	4
5	Applica	ations for a Leave of Absence by Councillors	4
6	Attenda	ance by Audio Visual Link	5
7	Late Ite	ems / Urgent Business	5
8	Disclos	sure of Interests	5
9	Presen	tations	5
	Nil		
10	Public	Forum	5
11	Confirm	nation of Minutes	5
	11.1	Minutes of the Ordinary Meeting of Council held on 2 May 2023	5
12	Matters	s Arising	6
	12.1	Matters Arising from Council Meeting Minutes from the 2 May 2023	6
	12.2	Outstanding Task List from All Previous Meetings	
13	Mayora	Il Minute(s)	6
	13.1	Mayoral Minute - Damaging Increase in Emergency Services Levy Costs	6
14	Notice	of Motion(s)	7
	Nil		
15	Notice	of Rescission(s)	7
	Nil		
16	Report	s to Council for Determination	8
	16.1	Review of the South Goulburn Threatened Species Management Plan	8
	16.2	Cathcart Reserve Access Options Following the South Goulburn Threatened Species Management Plan Review	9
	16.3	Tender 2223T0015 - Common Street Sewer Mains Works 1	10
	16.4	Quarterly Budget Review 1	10
	16.5	Monthly Financial Report1	10
	16.6	Statement of Investments & Bank Balances 1	10
	16.7	Sustainability Advisory Committee Meeting Minutes - 4 May 2023 1	11
	16.8	External Meeting Minutes1	12
	16.9	Councils Operational Update - April 2023 1	12
17	Closed	Session 1	12
	17.1	Reuse Goulburn Concreting Works and Steel Supplier and Installation Works 1	13
18	Conclu	sion of the Meeting1	4

MINUTES OF GOULBURN MULWAREE COUNCIL ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET, GOULBURN ON TUESDAY, 16 MAY 2023 AT 6PM

- PRESENT: Cr Peter Walker Mayor, Cr Steven Ruddell Deputy Mayor, Cr Bob Kirk, Cr Michael Prevedello, Cr Carol James, Cr Daniel Strickland & Cr Andy Wood
- **IN ATTENDANCE:** Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), Scott Martin (Director Planning and Environment), Marina Hollands (Director Utilities), George Angelis (Director Operations), & Amy Croker (Office Manager to Mayor and Chief Executive Officer)

VIRTUAL ATTENDANCE:

Cr Jason Shepherd

1 OPENING MEETING

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The declaration was read by Cr Carol James.

4 APOLOGIES

RESOLUTION 2023/102

Moved: Cr Bob Kirk Seconded:Cr Michael Prevedello

That the apology received from Cr Andrew Banfield be accepted.

CARRIED

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2023/103

Moved: Cr Carol James Seconded:Cr Andy Wood

That the application for leave of absence from Cr Andrew Banfield be accepted due to scheduled annual leave.

6 ATTENDANCE BY AUDIO VISUAL LINK

RESOLUTION 2023/104

Moved: Cr Steven Ruddell Seconded:Cr Michael Prevedello

That Cr Jason Shepherd attend the Council meeting virtually due to a family members ill health.

CARRIED

CONDOLENCE MOTION

The Mayor passed on his condolences on behalf of Council to Cr Daniel Strickland on the passing of his grandfather.

7 LATE ITEMS / URGENT BUSINESS

Nil

8 DISCLOSURE OF INTERESTS

Cr Jason Shepherd declared a non-pecuniary/non-significant conflict of interest in Item 16.9 "Councils Operational Update - April 2023" as the report mentions Marulan Quarry who have engaged his employer GHD to undertake consultancy work for them. However Cr Shepherd is not involved in the project and the Marulan Quarry is not the focus of the report. As the disclosure was not of a significant nature Cr Jason Shepherd remained in the meeting while discussion took place.

9 **PRESENTATIONS**

Nil

10 PUBLIC FORUM

Barry McEntee addressed Council on Item 16.2 Cathcart Reserve Access Options Following the South Goulburn Threatened Species Management Plan Review.

11 CONFIRMATION OF MINUTES

11.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 2 MAY 2023

RESOLUTION 2023/105

Moved: Cr Carol James Seconded:Cr Michael Prevedello

That the Council minutes from Tuesday 2 May 2023 and contained in Minutes Pages No 1 to 9 inclusive and in Minute Nos 2023/94 to 2023/101 inclusive be confirmed.

12 MATTERS ARISING

12.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 2 MAY 2023

Nil

12.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2023/106

Moved: Cr Steven Ruddell Seconded:Cr Andy Wood

That Council notes the Task List and authorises the deletion of completed tasks.

CARRIED

13 MAYORAL MINUTE(S)

13.1 MAYORAL MINUTE - DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS

RESOLUTION 2023/107

Moved: Cr Peter Walker

That:

- 1. Council writes to the following NSW Government Members of Parliament:
 - NSW Premier The Hon Christopher Minns MP
 - NSW Treasurer The Hon. Daniel Mookhey, MLC,
 - NSW Minister for Emergency Services The Hon Jihad Dib MP
 - Minister for Local Government The Hon Ron Hoenig MP
 - Member for Goulburn Mrs Wendy Tuckerman MP
 - Opposition Leader Mr Mark Speakman SC MP
 - a. Expressing Council's strong opposition to the NSW Government's last minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;
 - b. Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
 - c. Advising that the Government's decision will lead to a reduction in important local services and potentially the cancellation of necessary infrastructure projects;

- d. Calling on the NSW Government to take immediate action to: i. restore the ESL subsidy in 2023/24
 - ii. urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
 - iii. develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
- 2. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/24 rate cap, which has resulted in additional financial stress.
- 3. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

CARRIED

14 NOTICE OF MOTION(S)

Nil

15 NOTICE OF RESCISSION(S)

Nil

16 **REPORTS TO COUNCIL FOR DETERMINATION**

16.1 REVIEW OF THE SOUTH GOULBURN THREATENED SPECIES MANAGEMENT PLAN

RESOLUTION 2023/108

Moved: Cr Bob Kirk Seconded:Cr Michael Prevedello

That:

- 1) The report on the review of the South Goulburn Threatened Species Management Plan by Council's Environment and Biodiversity Officer be received.
- 2) Council adopt the "South Goulburn Threatened Species Management Plan Review" April 2023, including the list of recommendations being to:
 - a) Implement measures to identify and protect remnant Box Gum Grassy Woodland in the South Goulburn area, as far as is reasonably practicable.
 - b) Develop and implement a management plan for remnant Box Gum Grassy Woodland on Council owned land.
 - c) Implement a program to raise community awareness of the conservation value and significance of remnant Box Gum Grassy Woodland in the South Goulburn area, and within the local government area (LGA).
 - d) Encourage the use of locally occurring native plant species representative of the Box Gum Grassy Woodland ecological community in landscaping projects in the local area.
 - e) Ensure that all decision makers involved in development of the area are advised of the presence of the Critically Endangered Ecological Community and the threatened species it sustains, and the legislative requirements to protect these.
 - f) Continue to liaise with and seek advice from NSW Department of Planning and Environment, Biodiversity and Conservation, about the protection and management of remnant Box Gum Grassy Woodland.
 - g) Continue to monitor extent and condition of remnant Box Gum Grassy Woodland in the South Goulburn area.
 - h) Ensure that this report is reviewed and updated regularly, and with no more than 5- year intervals between reviews.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

16.2 CATHCART RESERVE ACCESS OPTIONS FOLLOWING THE SOUTH GOULBURN THREATENED SPECIES MANAGEMENT PLAN REVIEW

RESOLUTION 2023/109

Moved: Cr Peter Walker Seconded:Cr Andy Wood

That:

- 1. The report on the access options for the Cathcart Street reserve by Council's Environment and Biodiversity Officer be received.
- 2. Council endorse:
 - a) The closure of the reserve to vehicle traffic;
 - b) Formalisation of the pedestrian walking track, preferably by taking advantage of a Planning Agreement with the developer of nearby development;
 - c) Develop and implement a vegetation management plan for the site;
 - d) Make provision for temporary access by adjoining residents by way of a central key to be managed by Council. Each residential property will:
 - i. Be allowed access a maximum of 12 times per year (being an average of once per month).
 - ii. Only be loaned a key upon the resident signing a waiver that discharges Council from any liability resulting from personal injury, damage to property or damage to protected vegetation, and accepts any liability or penalty arising from injury, property damage or ecological damage.
 - iii. Be required to return the key on the next business day upon which it was loaned.
 - iv. Not be permitted to make a copy of the key or retain a key on a permanent basis.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James, Michael Prevedello, Steven Ruddell, Jason Shepherd, Peter Walker and Andy Wood

Against: Crs Bob Kirk and Daniel Strickland

FORESHADOWED MOTION

Moved: Cr Bob Kirk

That the item be deferred to seek further information on what impact the proposed intermittent access would have on Council in terms of legal liability, potential financial penalties, risk associated with any action and how it would comply with the South Goulburn Threatened Species Management Plan (2023).

The foreshadowed motion lapsed.

16.3 TENDER 2223T0015 - COMMON STREET SEWER MAINS WORKS

RESOLUTION 2023/110

Moved: Cr Michael Prevedello Seconded:Cr Steven Ruddell

That

- 1. The report from the Director Utilities on Tender 2223T0015 Common Street Sewer Main Works be received.
- 2. The Tender from Keane Civil and Construction is accepted for the Common Street Sewer Main Works Contract in accordance with the specification and documents for Tender 2223T0015 for the lump sum price of \$432,414.50.
- 3. The Chief Executive Officer be given a delegated authority for variations up to 10% of the contract lump sum, this being \$43,242.

CARRIED

16.4 QUARTERLY BUDGET REVIEW

RESOLUTION 2023/111

Moved: Cr Steven Ruddell Seconded:Cr Michael Prevedello

That:

- 1. The report of the Director Corporate & Community Services on the March 2023 Quarterly Budget Review be noted.
- 2. The budget variations contained within the March 2023 Quarterly Review be approved with the exception of item Q3.38 (Urban Asphalt Program).

CARRIED

16.5 MONTHLY FINANCIAL REPORT

RESOLUTION 2023/112

Moved: Cr Bob Kirk Seconded:Cr Daniel Strickland

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

CARRIED

16.6 STATEMENT OF INVESTMENTS & BANK BALANCES

RESOLUTION 2023/113

Moved: Cr Steven Ruddell Seconded:Cr Bob Kirk

That the report on the Statement of Investments and Bank Balances be noted.

16.7 SUSTAINABILITY ADVISORY COMMITTEE MEETING MINUTES - 4 MAY 2023

RESOLUTION 2023/114

Moved: Cr Jason Shepherd Seconded:Cr Steven Ruddell

That

- 1. The Sustainability Advisory Committee meeting minutes held on the 4 May 2023 be received.
- 2. That Council adopts the 5 cities power pledge items recommended by the Sustainability Advisory Committee. These include:
 - (i) Install renewable energy (solar PV and battery storage) on council buildings;
 - (ii) Set minimum renewable energy benchmarks for new developments;
 - (iii) Adopt best practice energy efficiency measures across all council buildings, and support community facilities to adopt these measures;
 - (iv) Provide incentives and/or remove barriers to encourage local businesses to take up solar power and battery storage;
 - (v) Develop education and behaviour-change programs to support local residents and businesses to tackle climate change through clean energy efficiency and sustainable transport.
- 3. That Council review the Driving the Nations funding program and consider applying for funding to install solar power charging stations.

16.8 EXTERNAL MEETING MINUTES

RESOLUTION 2023/115

Moved: Cr Bob Kirk Seconded:Cr Carol James

That the report from the Chief Executive Officer on the following External Meeting Minutes be received:

- 1. Goulburn Liquor Accord Meeting Minutes 22 February 2023.
- 2. Gunlake Quarry Community Consultative Committee Meeting 24 March 2023.
- 3. Goulburn Mulwaree Youth Council Meeting Minutes 31 March 2023.
- 4. ClubGRANTS Committee Meeting Minutes 2 May 2023.

CARRIED

16.9 COUNCILS OPERATIONAL UPDATE - APRIL 2023

RESOLUTION 2023/116

Moved: Cr Steven Ruddell Seconded:Cr Daniel Strickland

That the report from the Chief Executive Officer on the Council's Operational Update for April 2023 be received and noted.

CARRIED

17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 Local Government Act 1993.

RESOLUTION 2023/117

Moved: Cr Andy Wood Seconded:Cr Michael Prevedello

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Reuse Goulburn Concreting Works and Steel Supplier and Installation Works

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Council resolved into Closed Session at 7.25pm.

Council resolved into Open Council at 7.32pm.

RESOLUTION 2023/118

Moved: Cr Bob Kirk Seconded:Cr Carol James

- 1. That Council moves out of Closed Council into Open Council.
- 2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

CARRIED

17.1 REUSE GOULBURN CONCRETING WORKS AND STEEL SUPPLIER AND INSTALLATION WORKS

RESOLUTION 2023/119

Moved: Cr Michael Prevedello Seconded:Cr Andy Wood

That

- 1. The report from the Director Utilities be received on the Reuse Goulburn Concreting Works and the Steel Supply and Installation Works.
- 2. Council approve Steel Corp Engineering, for the supply and installation of steel works as part of the Reuse Goulburn Project at the Goulburn Waste Management Centre for the estimated sum of \$463,000 ex GST, under the provisions of Section 55 (3)(i) of the *Local Government Act 1993* for extenuating circumstances due to Lloyd Group entering into Voluntary Administration, as tendering this work will not realise any savings in price for this work and will extend the time for completions and overhead costs for the project.
- 3. Council approve MAS Structures Pty Limited, for the supply and installation of concreting works as part of the Reuse Goulburn Project at the Goulburn Waste Management Centre for the sum of \$269,204.25 ex GST, under the provisions of Section 55 (3)(i) of the *Local Government Act 1993* for extenuating circumstances due to Lloyd Group entering Voluntary Administration, as the tendering of this partially completed work will not realise any savings in price for this work and will extend the time for completions and overhead costs for the project.
- 4. The Chief Executive Officer be given a delegated authority for variations up to 10% of the lump sum prices.

18 CONCLUSION OF THE MEETING

The Meeting closed at 7.35pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 6 June 2023.

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Cr Peter Walker Mayor Aaron Johansson Chief Executive Officer

12 MATTERS ARISING

12.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 16 MAY 2023

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

12.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author:	Chief Executive Officer
Authoriser:	Aaron Johansson, Chief Executive Officer
Attachments:	1. 🛛 Task List - 6 June 2023 🖖 🛣

RECOMMENDATION

That Council notes the Task List and authorises the deletion of completed tasks.

REPORT

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.

GOULBURN MULWAREE COUNCI

OUTSTANDING TASK LIST

ltem/Task	Responsible Officer	Status
<u>Water Treatment Plant – Goulburn</u> Seeking rezoning to allow expansion of Treatment Plants	Director Planning & Environment	The draft consultant option report on sludge handling and backwash water management has been received and is being reviewed by staff prior to finalisation. The findings of the report were discussed at the 30 May 2023 Councillor briefing session. The Goulburn Planning Proposal remains ongoing.
 <u>Draft Carr Confoy Plan of Management</u> Submit draft plans of Management to DPI for Ministers written consent to publicly exhibit Upon receipt of consent offer draft plans of management for community consultation for a period of 42 days As part of community consultation process circulate PoMs to relevant organisations 	Director Corporate and Community Services	The public submission period closed on 11 April 2023 with submissions accepted up until 2 May 2023. No submissions were received and the POM has been resubmitted to Department of Planning & Environment - Crown Lands. Final report expected to be presented to Council in June 2023.

13 MAYORAL MINUTE(S)

Nil

14 NOTICE OF MOTION(S)

Nil

15 NOTICE OF RESCISSION(S)

Nil

16 REPORTS TO COUNCIL FOR DETERMINATION

16.1 FUTURE OF LEISURE LINK

Author: Busin	ness Manager Property & Community Services
Direc	tor Corporate & Community Services
Authoriser: Aaro	n Johansson, Chief Executive Officer
Attachments: 1.	Leisure Link Submissions (separately enclosed) 🖀
Link to	26. Our Civic Leadership CL2 Encourage and facil respectful communication between the communit

Link to Community Strategic Plan:	26. Our Civic Leadership CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
Cost to Council:	Leisure Link program is funded within annual budget.
Use of Reserve Funds:	Nil.

RECOMMENDATION

That

- 1. The report of Business Manager Property and Community Services and Director Corporate & Community Services be received.
- 2. Council continues the provision of the Leisure Link service noting the following proposed changes/reviews to the existing service:
 - (a) All one-on-one client support programs and services be discontinued.
 - (b) Fortnightly weekend activities continue to be offered but their effectiveness / utlisation be reviewed on a six-monthly basis.
 - (c) Fees for all Leisure Link programs and services be increased to meet the upper range of the NDIS Fee Guide.
- 3. Recruitment commences immediately for the Leisure Link Coordinator position.
- 4. Should the recruitment process for the Leisure Link Coordinator position be unsuccessful, a further report be provided to Council on the future of the program.
- 5. All clients, carers and volunteers be sent a letter thanking them for their feedback and advising them of this decision. All other clients, carers and volunteers be advised of this decision.

BACKGROUND

At its meeting on 21 February 2017, Council considered a report on the future of its Community Services programs as the previously Australian Federal Government grant programs (HACC) funded Leisure Link (Peer Support) program transitioned to NDIS services. Council has rolled out specific NDIS programs and services with some success since the transition from the HACC funded programs commenced approximately 7 years ago.

Council has recently seen both staff members involved in coordinating this service resign, forcing the program to be suspended on 13 March 2023. A review of the program has been undertaken to ascertain the ongoing viability of Council providing this service. This report summarises the outcome of this review, including consultation undertaken with stakeholders, and makes some recommendations for Council's consideration.

REPORT

Council has rolled out specific NDIS programs and services with some success since the transition from the HACC funded programs commenced approximately 7 years ago however the Leisure Link program has now been suspended due to the recent resignations of the Leisure Link Coordinator - and Part Time Client Support Officer.

Unfortunately, recruitment for a Part Time Client Support Officer in February resulted in no suitable applicants and no staff left when the Coordinator resigned several weeks later. Consequently, the Leisure Link program was suspended on 13 March 2023 as Council was unable to meet governance and quality practice standards (with no staff). In addition, rather than waiting until February 2024 when a comprehensive review of Leisure Link was to be undertaken, the overall financial performance of the Leisure Link program was examined prior to considering recruitment for replacement of both positions. Considering the recent resignations, a Consultation Meeting was held at the Community Centre on 27 April 2023 with clients, family members, carers, and volunteers to provide an update on the Leisure Link program and invite feedback on the future of the program.

Prior to any formal consultation being undertaken, Council had already received feedback stating concerns with loss of the program activities. Participants, their families, and service providers are keen to know where things are up to following the suspension of the program.

Part of the review undertaken involved the following:

- A review of participant numbers (regular attendances).
- Identifying the types of program services offered and if any were offered by other providers in the Goulburn Mulwaree LGA.
- Fees & Charges and cost to run the program.
- Councillor Briefing Session on 11 April 2023.
- Consultation with participants on 27 April 2023

The review identified the following programs and services are not currently provided by other NDIS providers:

- Attending events and participating in activities outside normal business hours, including Saturdays, to local and out of town venues.
- A wide range of group activities eg; Mateship Group and Girls Group, Ten Pin Bowling in Canberra.

The review also identified the following risks:

- Budgetary risk the service has run at a loss over past 2 to 3 years meaning Council has
 effectively subsidised this service. On this basis, Council could be seen as in breach of
 competitive neutrality principles. To rectify this, Fees & Charges for this service must be
 increased in accordance with the NDIS Fee Guide.
- Staff risk increasing group-based activities are favoured in preference to a continuation of any one-on-one services.
- Recruitment risk prior recruitment processes have identified a shortage of qualified staff in this area. It is estimated that, even if successful with the next recruitment process, the service will not be able to recommence for at least 3 months.
- Politically, NDIS is currently under the microscope and, despite assurances from the Government, it is uncertain that services such as Leisure Link will not be impacted.

At the Consultation Meeting, attendees were provided with an opportunity to provide written feedback to the following questions:

- 1. With the Leisure Link service currently suspended, have you signed up for activities with other providers?
- 2. If the Leisure Link service were to recommence, would you return to the service?

- 3. If the service were to offer group activities only, does this change your previous response?
- 4. If weekend Leisure Link activities were only offered once per month, would this impact your participation in the service?
- 5. If Leisure Link fees were to increase to be more in line with the recommended NDIS Fee Guide from 1 July 2023 again, would this impact on your participation in this service?

There was also an opportunity provided for further comments to be made.

Following the Consultation Meeting, 35 responses were received, 32 of which were from participants / family members and 3 from Leisure Link volunteers.

Responses to the questions were as follows:

- 1. <u>With the Leisure Link service currently suspended, have you signed up for activities with other providers?</u>
 - 31 clients / family members responded with the answer No.
 - 1 client / family member responded with the answer Yes.
 - 3 volunteers responded with the answer that they are still available to assist.
- 2. If the Leisure Link service were to recommence, would you return to the service?
 - All clients / family members and volunteers responded with the answer Yes.
- 3. If the service were to offer group activities only, does this change your previous response?
 - All clients / family members and volunteers responded with the answer No.
- 4. If weekend Leisure Link activities were only offered once per month, would this impact your participation in the service?
 - 29 clients / family members responded with the answer No.
 - 2 client / family member responded with the answer Yes.
 - 1 client responded with Not Applicable as they did not participate in any weekend activities.
 - 3 volunteers responded with the answer No.

Note, 14 of the 35 responses received made specific enquiry and offered additional comments as to why there would be a reduction of monthly weekend activities previously offered 2 x Saturdays per month.

- 5. <u>If Leisure Link fees were to increase to be more in line with the recommended NDIS Fee Guide</u> from 1 July 2023 again, would this impact on your participation in this service?
 - 32 clients / family members responded with the answer No.
 - No clients / family members responded with the answer Yes.
 - Not Applicable to volunteers.

From the 35 responses received, 29 clients / family members / volunteers provided additional feedback summarised as follows:

- Leisure Link program adds positively to the participants lives and our volunteers. It is considered a critical service for the disability community in Goulburn open to all, linking participants with their friends, and important to the health and wellbeing of everyone.
- Would like to see a return to a wider range of activities outside Goulburn.
- Leisure Link is my only social outing keeping me in touch with people.
- Leisure Link is missed by many people, not just me.
- Leisure Link provides a safe and healthy environment for vital interaction and socialising. It is a space for learning new skills, a place to chat and share, it is empowering.
- Leisure Link is considered a vital service that Councill should continue to provide for the Goulburn community.
- Acknowledged that Leisure Link revenue had been negatively impacted by Covid-19 and an inability to provide services and programs.
- Sudden suspension of Leisure Link program on 13 March was unfair.
- Leisure Link is beneficial to a broad range of people, providing opportunities that people with disabilities may not otherwise experience.
- Not being able to attend Leisure Link makes me sad.

Additional feedback received from other parties:

- Covid-19 knocked the Leisure Link program around; there were more external activities prior to Covid-19. These are probably more difficult to organise and possibly more expensive, but everyone enjoyed doing the different things offered.
- Mens and Girls groups generally enjoy being at the Community Centre and doing regular activities such as playing pool or cards.
- Some participants come regularly, others more sporadically, but everyone enjoys being together and are enthusiastic.
- Constantly amazed by the different levels of ability and ages. There is less segregation than in society generally between the members, less judgement.
- Parents of participants that we see are all very supportive and thankful.
- Current space at the Community Centre is centrally located and allows space for various activities. Being in the CBD allows participants to occasionally get food from different places.
- Volunteers are all fantastic.
- Overall, the Leisure Link program is a wonderful asset to our community.
- Staff should be valued for work that they do; our volunteers admire them. There is much hope that the program will recommence as it is considered an asset to our community. It would be more beneficial from a management and financial perspective to resume and grow more external activities in groups as circumstances allow.

Leisure Link has no doubt provided unique, affordable, and personalised services to people with a disability, historically going above and beyond what most the other NDIS organisations currently provide.

Many NDIS providers currently do not provide weekend services equivalent to the Leisure Link program (i.e. 20 of Council's 48 regular Leisure Link clients participate in weekend activities). It is for this reason, coupled with the overwhelming positive feedback received from the Consultation

Meeting attendees on 27 April, and additional feedback received from other parties, Council resolves to continue the Leisure Link program (with some modifications) and the recruitment of a new Coordinator commence at the earliest opportunity, Further, Fees & Charges need to be increased more in line with the upper range of the NDIS Fee Guide to both increase the revenue of the service and to avoid any potential for the service breaching competitive neutrality principles.

16.2 TECHNOLOGY ONE UPGRADE

Author:Director Corporate & Community ServicesAuthoriser:Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	The upgrade will incur ongoing annual costs that have been included in the draft Operational Plan. Costs of implementation have also been included in the draft budget.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That

- 1. The report of the Director Corporate & Community Services on the Technology One Upgrade be received.
- 2. Council endorse the Technology One upgrade project

BACKGROUND

Following the amalgamation of the former Goulburn City and Mulwaree Shire Councils in 2004, the newly formed Council went to Tender in 2004 for a software system that could support the functions of the newly created council. Technology One was the successful vendor and Council has been a customer with them since that time.

REPORT

Throughout this time Council has predominantly been considered an "on-premise" customer, meaning that Council's data was housed in servers owned by Council and located on Council premises. Council owned back-up servers were also housed on Council premises where a backup of Council's data was stored to be used in the event that the primary servers failed or were corrupted. Council operated on what was known as Technology One's Ci platform.

For several years, Technology One have been promoting a Software as a Service (SaaS) model where Councils' information is stored in remote servers "in the cloud". Over the last two years a major change for council has been the migration of Technology one to a full cloud-based system. This change to the cloud-based system has allowed for several improvements to now be available to council, namely:

- The opportunity to upgrade to a complete whole of council system where all software modules (including but not limited to financials, property and rating, asset management, customer request management and records management) would be available to Council.
- Upgrading our software version to the latest "web based" system known as Ci Anywhere which will enable the Technology One software to be accessed from any device from desktop computers to mobile phones and tablets).

It should be noted that the existing Ci platform of Technology One the Council has been using since 2004 will reach "end of life" in the next few years. Council has been advised that no further development of this platform is planned.

Council has invested a lot of time and effort in getting the Technology One software configured to meet our current needs and the move to the Ci Anywhere provides an opportunity to further refine

the software to suit Council's needs and to review our current work practices to take advantage of the functionality of the additional available modules. It is expected that major long-term efficiency gains will be made following the implementation of the upgraded system.

It would be the opinion of Council staff that Technology One is still the leading provider of Local Government software systems, and they have proven over time the ability to provide, configure and maintain software. With the software used by Council being a key part of how effectively and efficiently we can provide services and support to the community it is essential we have modern, up to date software support by a major software provider.

It is expected that the upgrade will occur over four to five years. As previously discussed with Council, the move to the upgraded system will incur additional ongoing costs of approximately \$700,000 per annum. There will also be implementation costs incurred as the upgrade takes place.

REVIEW OF CLOSED CIRCUIT TELEVISION (CCTV) CODE OF PRACTICE 16.3

N/A

N/A

Author:	Business Manager Governance
Authoriser:	Aaron Johansson, Chief Executive Officer
Attachments:	1. Closed Circuit Television (CCTV) Code of Practice 🕹 🖀
Link to	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.

RECC	MME	NDAT	ION

Use of Reserve Funds:

Cost to Council:

Community Strategic Plan:

That

- 1. The report Review of Closed Circuit Television (CCTV) Code of Practice by the Business Manager Governance be received.
- 2. The reviewed CCTV Code of Practice be placed on public exhibition for 28 days.
- 3. The reviewed CCTV Code of Practice be adopted at the end of the public exhibition period if no submissions are received.

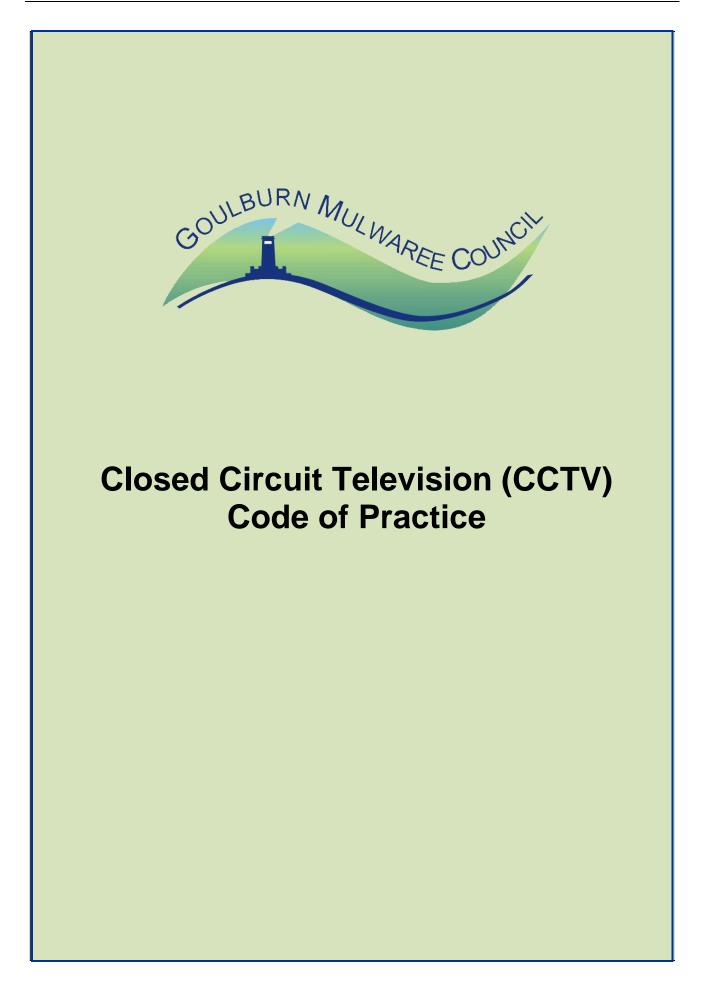
BACKGROUND

The CCTV Code of Practice was last reviewed and adopted by Council on 4 October 2022.

REPORT

The CCTV Code of Practice has been updated to reflect the following changes:

- The Community Safety and Social Infrastructure Plan Working Party that is responsible for • the evaluation of the CCTV Program has been changed to the Community Safety Working Party.
- The Community Safety Working Party has been amended to include a Councillor representative.
- The Directorate has changed to Executive Services to reflect the updated location of the Governance Business Unit.





GOULBURN MULWAREE COUNCIL CCTV CODE OF PRACTICE

POLICY OBJECTIVE

The objective of the Closed Circuit Television (CCTV) Program is to reduce personal and property crime, in association with a range of other crime prevention strategies. The Code of Practice contains standards to guide the operation of Council's CCTV Program and is supplemented by Council's Standard Operating Procedures (SOPs) which provide instructions on the day to day operation of the CCTV system.

LEGISLATIVE PROVISIONS

Government Information (Public Access) Act 2009 Privacy and Personal Information Protection Act 1998 Workplace Surveillance Act 2005

POLICY STATEMENT

1. Introduction

Council's CCTV Program is one of several initiatives designed to facilitate greater community safety in reducing and preventing crime. It assists Council and law enforcement agencies to work together to help provide a safer environment, reduce crime levels by deterring potential offenders and aid in crime detection and apprehension of offenders.

CCTV cameras may bring benefits to the community, such as a reduction in crime, which can lead to enhanced community safety in a particular area.

CCTV is only one of a range of strategies that Council utilises with an aim to reduce crime. Other strategies include activating public spaces, appropriate lighting, natural surveillance, access control and signage.

This Code of Practice contains the basic standards in accordance with which Council's CCTV Program will be operated. It is supplemented by Standard Operating Procedures (SOPs) that provide instructions on aspects of the day-to-day operation of the Program.

CCTV cameras are installed at locations determined on the basis of advice provided by the NSW Police and include, but are not limited to, areas referred to as crime 'hotspots', licensed premises, ATMs and banking institutions, bus stops, taxi ranks, car parks, railway stations, shopping malls, community facilities, places frequented by potentially at risk groups including the elderly and young people.

Other generally fixed CCTV cameras have also been installed as part of many Council assets including Council buildings, in order to achieve the purposes listed below.

It is acknowledged that CCTV cameras installed in public place locations and as part of Council infrastructure may also capture Council staff performing work tasks. The CCTV Program, the subject of this Code of Practice, is not designed to intentionally provide workplace surveillance. Where the purpose is to provide workplace surveillance and/or a record of accidents or other non-crime incidents, Council will comply with the *Workplace Surveillance Act 2005.*

CCTV cameras are also installed from time to time by tenants or licensees of Council land or buildings in accordance with terms of leases and/or licenses with Council, or as a separate safety measure by the tenant or licensee. Except in relation to key sites identified in the table below, where the vision is recorded and held by Council, such cameras lie outside the scope of this Code. Accordingly, all references to CCTV cameras in this Code refer only to cameras operated and monitored by or on behalf of Council.

CCTV cameras have been installed in the following locations and for the purpose(s) identified below:

Location	Purpose(s)
Lilac Place	Assist in reducing crime levels by deterring potential offenders Assist in reducing fear of crime Assist law enforcement agencies to make efficiency improvements in frontline services when responding to critical incidents Assist in the detection and prosecution of offenders Assist in contributing to a safer environment for those people who live in, work in and dist or and prosecution of the service people who live in, work in
	and visit Goulburn's CBD



GOULBURN MULWAREE COUNCIL CCTV CODE OF PRACTICE

Location	Purpose(s)
Ellesmere Street	Assist in reducing crime levels by deterring potential offenders
(view to McKell Place)	Assist in reducing fear of crime
	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who live in, work in
	and visit Goulburn's CBD
Ellesmere Street	Assist in reducing crime levels by deterring potential offenders
(view of Ellesmere Street)	Assist in reducing fear of crime
	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who live in, work in
	and visit Goulburn's CBD
Goldsmith Street	Assist in reducing crime levels by deterring potential offenders
(view to Ellesmere	Assist in reducing fear of crime
Street)	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who live in, work in
	and visit Goulburn's CBD
Belmore Park	Assist in reducing crime levels by deterring potential offenders
(locations throughout	Assist in reducing fear of crime
park)	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who live in, work in
	and visit Goulburn's CBD
Kenmore Cemetery	Assist in reducing crime levels by deterring potential offenders
(view of car park and	Assist in reducing fear of crime
main entrance)	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who live in, work in
	and visit Kenmore Cemetery
Goulburn Aquatic &	Assist in reducing crime levels by deterring potential offenders
Leisure Centre (including	Assist in reducing fear of crime
carpark)	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who visit Goulburn's
	Aquatic & Leisure Centre
	Assist in contributing to a safer work environment for Council staff
Waste Management	Assist in reducing crime levels by deterring potential offenders
Centres (Goulburn,	Assist law enforcement agencies to make efficiency improvements in frontline
Marulan, Tarago)	services when responding to critical incidents
	Assist in contributing to a safer work environment for Council staff
Civic Centre (including	Assist in reducing crime levels by deterring potential offenders
Library and Art Gallery)	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in contributing to a safer work environment for Council staff
Visitor Information Centre	Assist in reducing crime levels by deterring potential offenders
(including carpark)	Assist in reducing fear of crime
	Assist law enforcement agencies to make efficiency improvements in frontline
	services when responding to critical incidents
	Assist in the detection and prosecution of offenders
	Assist in the detection and prosecution of onerders Assist in contributing to a safer work environment for Council staff

Page 3 of 9



GOULBURN MULWAREE COUNCIL CCTV CODE OF PRACTICE

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Location	Purpose(s)
Rocky Hill War Memorial	Assist in reducing crime levels by deterring potential offenders
Museum	Assist in reducing fear of crime
	Assist law enforcement agencies to make efficiency improvements in frontline services when responding to critical incidents Assist in the detection and prosecution of offenders
	Assist in contributing to a safer environment for those people who visit the Goulburn War Memorial Museum
	Assist in contributing to a safer work environment for Council staff

2. Key Principles

The Code of Practice is based on the following 8 key principles.

Principle 1 – Purpose, Privacy and the Public Interest

The CCTV Program will be operated fairly, within applicable law, and only for the purposes for which it is established or which are subsequently agreed in accordance with this Code of Practice.

The CCTV Program will be operated with due regard to the privacy and civil liberties of individual members of the public, and particularly with a view to minimising false association.

The public interest in the operation of the CCTV Program will be recognised by ensuring the security and integrity of operational procedures.

- a) The purposes of the CCTV Program are to:
 - Assist in reducing crime levels by deterring potential offenders;
 - Assist in reducing fear of crime;
 - Assist law enforcement agencies to make efficiency improvements in frontline services when responding to critical incidents;
 - Assist in the detection and prosecution of offenders;
 - Assist in contributing to a safer environment for those people who live in, work in and visit Goulburn's CBD and utilise Council facilities;
 - Assist in developing policies, procedures and structures within the local government area of Goulburn Mulwaree which support community safety and address any community concerns about privacy.
- b) The Program is also intended to assist in the prevention of crimes against the person or property including but not limited to malicious damage, graffiti, vandalism, theft and assault.
- c) CCTV cameras installed at Council facilities will be used to assist in the prevention and detection of offences including subsequent enforcement action of which Council is the regulatory authority.
- d) The Code of Practice and Standard Operating Procedures (SOPs) emphasise Council's commitment to ensuring the privacy of individuals is protected, ensuring cameras are used for their designated purpose and the rights of individuals are protected.
- e) Council will use all reasonable efforts to prevent the occurrence of false association arising from the operation or utilisation of the CCTV system.
- f) Where permission has been granted, cameras may be placed on private commercial, business or residential property and technically attached to the Program system to enhance the programs operational efficiency and effectiveness.
- g) It is noted that CCTV cameras are not placed to cover all conceivable areas; rather cameras are installed at 'priority' locations identified as crime "hot spots".
- CCTV cameras installed in locations that are later deemed to be non-priority locations, or not assisting Council achieve the objectives identified in this Policy, will be removed.

Principle 2 – Ownership of the Program, Responsibilities and Accountability

Council is responsible for compliance with the objectives of the CCTV Program and the protection of the interests of the public in relation to the Program.

Council is accountable for the effective operation and management of the CCTV Program.

Page 5 of 9



- a) Council is responsible for the Code of Practice and for ensuring compliance with the principles contained within the Code.
- b) Council will provide information to the public on its website about the operation of the CCTV Program and about any proposed major amendment to the program or Code of Practice.
- c) Council will operate the system.

Principle 3 - Police Involvement in the Program

As a partner to Council's CCTV Program, the NSW Police will act in accordance with this Code of Practice, and the Memorandum of Understanding (MOU) between Council and Police.

Contact related to the CCTV Program between Council staff, any delegated contractors and the NSW Police, will be conducted in accordance with the Code of Practice and MOU.

- a) Any involvement in the CCTV Program by NSW Police will be in accordance with this Code of Practice.
- b) NSW Police agree to:
 - Contribute to the program including the identification of crime 'hot spots' and where cameras may be required;
 - Contribute to the Standard Operating Procedures (SOPs) that support this Code of Practice;
 - Develop its own Standard Operating Procedures [SOPs] in relation to the CCTV Program to complement those developed by Council;
 - Following notification through to Local Area Command, determine the level of response to incidents identified on monitoring screens, according to available resources and existing priorities
 - Provide ongoing information and advice to Council on the nature and level of crime in the monitored areas;
 - Participate in the evaluation process for the program.
- c) The NSW Police will not be responsible for the provision of:
 - Direct financial support of the program; or
 - Direct human resources for monitoring of the program.
- d) It is noted that Police will not have the ability to record footage shown on Council's CCTV system. Separate application will need to be made to Council.

Principle 4 – Public Information and Community Consultation

The public will be provided with clear and easily accessible information in relation to the operation of the CCTV Program.

- a) Signs advising that CCTV cameras are operating will be displayed at the perimeter of the area covered by the system and at other key points as determined by Council. These signs will clearly:
 - Inform the public that cameras are in operation in the vicinity;
 - Inform the public that footage is recorded 24 hours a day, 7 days a week;
 - Identify Council as the owner of the CCTV Program;
 - Provide a contact telephone number for inquiries in relation to the CCTV cameras.
- b) The Code of Practice will be made available on Council's website.
- c) Inquiries in relation to Council's CCTV Program and its operation can be made in writing to The Chief Executive Officer, Goulburn Mulwaree Council, Locked Bag 22, Goulburn NSW 2580 or email council@goulburn.nsw.gov.au.
- d) The proposed installation of CCTV cameras in other locations of the City, or their removal, will be the subject of an initial written crime assessment by Council, followed by community consultation and consultation with the Community Safety and Social Infrastructure Plan Working Party.

Page 6 of 9



Principle 5 – Evaluation of the Program

Evaluation of the CCTV Program will be undertaken to identify whether the purposes of the Program are being complied with.

The evaluation will extend to whether Council's Code of Practice is being adhered to.

- a) Council is responsible for ensuring that the CCTV Program is regularly evaluated to ensure that the program is meeting its aims and objectives.
- b) Council will undertake an evaluation of the CCTV Program every year, to be conducted by the Community Safety and Social Infrastructure Plan Working Party. An Audit will also be undertaken every two years.
- c) The Community Safety Working Party will include:
 - Authorised Council officers;
 - NSW Police Local Area Command representative;
 - Community representatives;
 - Councillor representative.
- d) The functions of the Community Safety and Social Infrastructure Plan Working Party will include:
 - To provide an independent and continuous review mechanism for the Program;
 - To identify and report any deviations from the Code or SOPs that come to notice;
 - To recommend actions that will safeguard and enhance the CCTV Program.
- e) The Community Safety and Social Infrastructure Plan Working Party will provide a review and report to Council on the program's compliance with Council's Code and standard operating procedures.
- f) The Audit undertaken will assess Council's compliance with the Code and standard operating procedures. This will include but is not limited to complaints received, processes used to receive, assess and process access requests, and whether the systems and processes utilised remain good practice.

Principle 6 – Control and Operation of Cameras

Information recorded will not exceed that necessary to fulfil the purposes of the CCTV Program and will be obtained fairly and in accordance with the privacy provisions in this Code of Practice.

- a) CCTV Cameras may be housed in weather protective domes or cases which will be clearly apparent to the public and not be unduly concealed, other than when used by NSW Police in covert or special operations.
- b) Operators of camera equipment will act in accordance with the highest standards of probity and will control cameras to record subjects or particular places strictly in accordance with the purposes of the CCTV Program, this Code and applicable legislative requirements.
- c) Only personnel with responsibility for using the equipment will have access to operating controls and recording facilities, except in the case of an emergency whereby NSW Police or other law enforcement agencies may have access with approval from the Chief Executive Officer.

Principle 7 – Retention of and Access to LIVE and Recorded Material

The retention of, and access to, live and recorded material will be only for the purposes provided by this Code of Practice and will be kept no longer than is necessary for the purposes of the CCTV Program. Recorded material no longer required will be disposed of using approved disposal methods.

- a) A monitor displaying captured images shall only be viewed by authorised Council officers for the purposes of maintenance and for the retrieval of recorded material in response to approved requests for access.
- b) Council will allow NSW Police access to live images in accordance with the MOU.
- c) All requests for access to recorded material, other than by authorised representatives of Council, must be made to Council by means of an Access Application pursuant to the *Government Information (Public* Access) Act 2009 (GIPA Act). Access Applications will be determined by Council's Public Officer in accordance with the provisions of the GIPA Act.

Page 7 of 9



- d) Access to recorded material by the NSW Police and other law enforcement agencies must be made to Council by means of an enforcement agency access application and will only be granted:
 - In compliance with the needs of the NSW Police and other law enforcement agencies in the investigation and detection of a crime or suspected crime;
 - For use in Police intelligence gathering;
 - For use in relation to special or covert operations;
 - For providing evidence in actual or possible criminal and/or civil proceedings;
 - For identification of witnesses; and/or
 - For research/development purposes.
- e) Recorded material will be treated according to all relevant and appropriate legislation and standards and will not be sold or used for commercial purposes or the provision of entertainment.
- f) The showing of recorded material to the public will be permitted only in accordance with the needs of the Police in connection with the investigation of crime or in any other circumstances provided by law.
- g) Subject to the concurrence or request of the Police, the release of recorded material to the media may be approved by Council.
- h) Use of recorded material by the media should only occur to gain public information with respect to the identity of a person/s wanted. The recognisable characteristics of other people in the footage shall be obscured.
- i) Any material released to the media will be accompanied by a signed release which clearly states what the material will be used for and sets out the limits on its use.
- j) Appropriate security measures will be taken against unauthorised access to, alteration, disclosure, accidental loss or destruction of recorded material.
- k) Footage will generally be retained for a minimum of 14 days. After a period of 14 days, footage will be over written based on current storage capacity.
- Footage identified as containing an incident, required to be retained in relation to the investigation of crime, for Court proceedings notified to Council, or for ongoing intelligence and investigations may be retained.
- m) All images may be recorded and retained for a period less than outlined in (k) above, during times of upgrading, repair or changeover of IT and camera software or hardware, or during periods of maintenance or replacement of equipment or assets.
- n) If in the rare circumstance that IT hardware fails and the current recorded images of up to 14 days are deleted, all reasonable efforts to repair or replace equipment will be made.
- o) Council retains ownership of and has copyright in all recordings, photographs and documentation pertaining to the Program.

3. Amendment to the Code of Practice

- 3.1 Any major amendment to this Code of Practice will be developed in consultation with the NSW Police and Council's Community Safety and Social Infrastructure Plan Working Party. A major amendment is one that will have a major and significant impact on the operation of the Program, for example, a change to the purposes of the Program and/or the key principles of this Code.
- 3.2 Any minor amendment to the CCTV Program or to the Code of Practice may be made with agreement by the Director Corporate & Community Services. A minor amendment is such as may be required for the purposes of an adjustment of the operations of the program or clarification of the CCTV Program or the Code of Practice.

4. Compliance and Breaches of the Code

4.1 Responsibility for ensuring the Code of Practice is adhered to rests with Council. This responsibility includes ensuring that breaches of the Code are investigated and remedied to the extent possible under the Code.

Page 8 of 9



- 4.2 Where surveillance is required for the security of employees or Council assets, such surveillance devices will only be used in accordance with the *Workplace Surveillance Act 2005*.
- 4.3 Council, in developing this Code of Practice, referred to the following Acts:
 - Workplace Surveillance Act 2005;
 - Government information (Public Access) Act 2009;
 - Privacy and Personal Information Protection Act 1998
- 4.4 Council, in developing this Code of Practice, referred to the following public documents:
 - NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places;
 - Code of Practice City of Sydney Council;
 - Code of Practice Wollongong City Council;
 - Code of Practice Kiama Municipal Council.

5. Complaints

5.1 Complaints in relation to any aspect of the management or operation of the system may be made in writing to:

The Chief Executive Officer Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580 Email: council@goulburn.nsw.gov.au

- 5.2 Privacy complaints in relation to Goulburn Mulwaree Council CCTV Program may be made to Council in accordance with Council's Privacy Management Policy. A copy of Council's Privacy Management Policy is available on Council's website www.goulburn.nsw.gov.au or can be obtained from Council.
- 5.3 Privacy complaints may also be made to the Information and Privacy Commission (IPC). The *Privacy and Personal Information Protection Act 1998* authorises the IPC to receive and investigate complaints about alleged violations of privacy. Any member of the public is entitled to lodge a complaint with the IPC. The contact details for the IPC are:

Information and Privacy Commission (IPC) Level 17, 201 Elizabeth Street Sydney 2000 GPO Box 7011 SYDNEY NSW 2011 Phone: 1800 472 679 Fax: (02) 8114 3756 Email: jpcinfo@jpc.nsw.gov.au

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	18 October 2016	16/477	25 November 2016	2 December 2016
2	18 July 2017	2017/307	18 July 2017	18 August 2017
3	19 November 2019	2019/476	6 January 2020	7 January 2020
4	4 October 2022	2022/362	4 October 2022	1 November 2022
All policies can be reviewed or revoked by resolution of Council at anytime.				
		tive Services nance		
				Page 9 of

16.4 COMMUNITY SAFETY WORKING PARTY

Author:	Business Manager Governance
Authoriser:	Aaron Johansson, Chief Executive Officer
Attachments:	Nil

Link to Community Strategic Plan:	26. Our Civic Leadership CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
Cost to Council:	N/A
Use of Reserve Funds:	N/A

RECOMMENDATION

That

- 1. The report Community Safety Working Party by the Business Manager Governance be received.
- 2. A Community Safety Working Party be formed to evaluate Council's CCTV Program in accordance with Council's CCTV Code of Practice, consisting of:
 - 2 Council officers
 - 2 Community Representatives
 - A Councillor
 - A representative of NSW Police
- 3. Expressions of interest be called for community representatives for the Community Safety Working Party and an invitation be sent to the NSW Police Local Area Command to nominate a representative for the Community Safety Working Party.
- 4. The Chief Executive Officer seek nominations from Councillors for the Councillor representative for the Community Safety Working Party.

BACKGROUND

The report Community Safety & Social Infrastructure Plan Working Party (Working Party) was received for the Ordinary Council Meeting held on 17 March 2020. The purpose of establishing the Working Party was to review Council's Social and Community Safety Plans including Council's Closed Circuit Television (CCTV) Program.

The report advised that no expressions of interest were received for the two community representatives as members of the Working Party. The report recommended that selected members of the community be invited to be community representatives on the Working Party. Only one invitation for a community representative was accepted and consequently the Working Party was not established.

REPORT

Council's CCTV Code of Practice requires a working party to evaluate the CCTV Program. The working party includes authorised Council officers, NSW Police Local Area Command representative and community representatives. The functions of the working party include the following:

• To provide an independent review mechanism for the CCTV Program.

- To identify and report any deviations from the Code of Practice or procedures.
- To recommend actions that will safeguard and enhance the CCTV Program.

It is recommended that a new Community Safety Working Party be established specifically for the evaluation of Council's CCTV Program. Expressions of interest will be called from members of the community to be the community representatives via the normal advertisement process. An invitation will be sent to the NSW Police Local Area Command for a representative. The Chief Executive Officer will appoint the relevant Council officers.

16.5 MAYORAL CHARITY GOLF DAY

Nil

Author:Director Corporate & Community ServicesAuthoriser:Aaron Johansson, Chief Executive Officer

Attachments:

Link to Community Strategic Plan:	12. Our Community CO2 Encourage and facilitate active and creative participation in community life.
Cost to Council:	Nil.
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That

- 1. That the report of the Director Corporate & Community Services on the Mayoral Charity Golf Day be received
- 2. That the 2023 Mayoral Charity Golf Day be cancelled.
- 3. Council seeks a community organisation to take on the running of an annual charity golf day in place of the Mayoral Charity Golf Day

BACKGROUND

The annual Mayoral Charity Golf Day has been held since 2009. Recent events have been disrupted by the Covid-19 Pandemic however the event resumed in its full format in 2022.

At its meeting on 20 December 2022, Council resolved (2022/454):

That

- 1. The report by the Director Corporate & Community Services on the 2022 Holcim Mayoral Charity Golf Day be received and noted.
- 2. The 2023 Holcim Mayoral Charity Golf Day be held on Friday 24th November 2023.

REPORT

Council staff commenced preparations for the event earlier this year. As part of these preparations, Council was notified of a change in the sponsorship arrangements at the Goulburn Golf Club whereby the fee was changing from a flat rate to a fee plus a per golfer charge for any golfer in excess of 50 on the day.

In addition to this, with Holcim's naming rights sponsorship expiring following the 2022 event, staff reviewed the event's sponsorship arrangements to identify whether they aligned with Council's Sponsorship Policy. One of the aims of this Policy, which is based on guidelines provided by the Independent Commission Against Corruption (ICAC), is to heighten awareness of probity issues in the seeking of sponsorship.

This review identified the potential for conflicts of interest that could be created when sponsorship is accepted from suppliers/contactors and any organisations involved in land development of any form. It also identified the need to review all sponsorship arrangements annually thus eliminating the ability to request multi-year sponsorship arrangements such as the one held with Holcim for our most recent events. There would also be a requirement to conduct an annual expression of interest process for sponsors for the event.

The implication of these changes would add additional workload on the small group of staff who organise the event each year taking them away from their core duties. It is therefore recommended that Council cease running the event and the 2023 event be cancelled.

There is no doubt the event provides a great opportunity to raise some much-needed funds for local charities. It is recommended that over the coming months, Council seek a community organisation to take on the running of the event. Council's model has been successful over the years and staff could certainly provide guidance and support to any organisation who takes on the event in the first year of their event.

16.6 COUNCIL MEETING DATES

Author:Chief Executive OfficerAuthoriser:Aaron Johansson, Chief Executive OfficerAttachments:Nil

Link to Community Strategic Plan:	CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

- 1. The report from the Chief Executive Officer on Council Meeting Dates be received.
- 2. Council Meetings from July 2023 be held at 6pm in the Council Chambers on the third Tuesdays of each month except for January meetings which will be held on the fourth Tuesday of the month.

BACKGROUND

Under section 365 of the *Local Government Act 1993* (the Act), councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

REPORT

Council at its meeting held on the 6 December 2022 determined that:

The 2023 Council Meetings be held at 6pm in the Council Chambers on the first and third Tuesdays of each month except for the following:

- No meeting in January 2023
- There will be one meeting held in July being on the third Tuesday of July 2023.

It has been Council's practice for many years to have its meetings on the first and third Tuesdays of each month in the Council Chambers.

This report is to seek a decision to hold one Council meeting per month on the third Tuesday at 6pm in the Council Chambers except for January meetings which will be held on the fourth Tuesday of the month to allow time for report to be prepared after the holiday period.

If an additional Council Meeting was required there is provision to hold an Extraordinary Meeting. In accordance with Clause 3.3 Section 366 of the Act, if the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

For the period January 2022 to May 2023 the following Council Meeting data has been gathered:

- Total number of Ordinary Meetings 22
- Total number of Extraordinary Meetings 3
- Total number or reports presented (up until 16 May) 282
- Total time in Council meetings (up until 2 May) 20.12hrs
- Average length of Council Meetings (up until 2 May) 1.35hr
- Shortest Meeting (up until 2 May) 12min
- Longest Meeting (up until 2 May) 2.33hr

The following statistics are also noted in relation to Canberra Region Joint Organisation member Council's meeting frequency:

Council	Frequency	Day & Time	
Bega Valley	Meetings are held every four weeks (expect in May and June where there will be two meetings)	Wednesday 2pm	
Eurobodalla Shire Council	1 meeting per month	Second Tuesday	
	(4 months where there is 2 meetings per month	12.30pm	
Hilltops Council	1 meeting per month	Fourth Wednesday	
		4.30pm	
Queanbeyan Palerang (QPRC)	2 meetings per month	Second and Fourth Wednesday	
		5.30pm	
Snowy Monaro Regional	1 meeting per month	Third Thursday	
Council		1pm	
Upper Lachlan Council	1 meeting per month	Third Thursday	
		1.30pm	
Snowy Valleys Council	1 meeting per month Third Thursday		
		2pm	
Wingecarribee Shire Council	1 meeting per month Third Wednesda		
Council		3.30pm	
Yass Valley Council	1 meeting per month	Fourth Thursday	
		4pm	

Given the relatively low number of reports required for endorsement at each meeting over the past 18 months and the legislative requirement for Council to only meeting 10 times per year it is recommended in this report that Council Meetings from July 2023 be held at 6pm in the Council Chambers on the third Tuesdays of each month except for January meetings which will be held on the fourth Tuesday of the month.

The community's attendance at Council Meetings will continue to be encouraged and Council Meetings will remain live streamed on Council's website as per the Act.

16.7 COUNCILLOR REMUNERATION 2023/2024

Author:	Director Corporate & Community Services		
Authoriser:	Aaron Johansson, Chief Executive Officer		
Attachments:	1. Remuneration Tribunal Determination 2023 🕂 🖀		
Link to	25. Our Civic Leadership CL1 Effect resourceful and respectful		

Community Strategic Plan:	leadership and attentive representation of the community.	
Cost to Council:	Councillor remuneration (including superannuation for those Councillors who have elected to receive payments) is included in the Draft 2023/24 Budget.	
Use of Reserve Funds:	Nil	

RECOMMENDATION

That

Γ

- 1. The report from the Director Corporate & Community Services on Councillor Remuneration 2023/2024 and Superannuation Payments be received.
- 2. The annual Councillor and Mayoral fee be increased to \$21,730 and \$47,420 (respectively) effective from 1 July 2023 in accordance with the Local Government Remuneration Tribunal Annual Report and Determination of 27 April 2023.

BACKGROUND

The purpose of this report is to determine Councillor fees for 2022/23 in accordance with a recent determination of the Local Government Remuneration Tribunal.

REPORT

Annual fees for Councillors are fixed in accordance with s248 Local Government Act 1993 i.e. -

- (1) A council must pay each councillor an annual fee.
- (2) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- (3) The annual fee so fixed must be the same for each councillor.
- (4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.

The Mayoral fee (paid in addition to the Councillor fee) is similarly set in accordance with s249 of the Act.

As indicated above, the annual fee must be fixed in accordance with the appropriate determination of the NSW Local Government Remuneration Tribunal.

The Remuneration Tribunal, considering key economic data, all submissions received and the views of the assessors, determined that an increase of 3% in fees for Councillors and Mayors to be appropriate. The increases are effective on and from 1 July 2023.

The Tribunal's determination of 27 April 2023 provides for minimum and maximum fees for Mayors and Councillors is outlined below. Goulburn Mulwaree Council continues to be categorised as a Regional Rural Council.

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
	Principal CBD	29,610	43,440	181,210	238,450
	Major CBD	19,760	36,590	41,960	118,210
General	Metropolitan – Major	19,760	34,590	41,960	106,960
Purpose Councils - Metropolitan	Metropolitan - Large	19,760	32,590	41,960	94,950
Metropontan	Metropolitan - Medium	14,810	27,650	31,470	73,440
	Metropolitan - Small	9,850	21,730	20,980	47,390
General Purpose Councils –	Major Regional City	19,760	34,330	41,960	106,960
	Major Strategic Area	19,760	34,330	41,960	106,960
	Regional Strategic Area	19,760	32,590	41,960	94,950
Non-	Regional Centre	14,810	26,070	30,820	64,390
Metropolitan	Regional Rural	9,850	21,730	20,980	47,420
	Rural Large	9,850	17,680	15,735	37,925
	Rural	9,850	13,030	10,490	28,430
County	Water	1,960	10,870	4,200	17,850
Councils	Other	1,960	6,490	4,200	11,860

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s249(2)).

Council needs to consider whether to fix the annual fee in accordance with the determination of the Tribunal. If Council does not fix the fee, then the minimum fee determined by the Tribunal will apply. In 2022/23, Council fixed the annual fee at the maximum permitted by the Tribunal.

Superannuation Payments

Following an amendment to the Local Government Act 1993 (the Act) last year, Councils may make payments as a contribution to a superannuation account nominated by their Councillors, starting from the financial year commencing on 1 July 2022. The making of superannuation contribution payments for councillors is optional and is at each council's discretion. At its meeting on 17 May 2022, Council resolved to make such payments (**Resolution 2022/164**).

The guidelines in relation to the payment of superannuation to Councillors are as follows

- To exercise the option of making superannuation contribution payments for their Councillors, Councils must first resolve at an open meeting to make superannuation contribution payments for the councillors.
- Where a Council resolves to make superannuation contribution payments for its Councillors, the amount of the payment is to be the amount the Council would have been required to contribute under the Commonwealth Superannuation Guarantee (Administration) Act 1992 as superannuation if the Councillors were employees of the Council.
- As of 1 July 2022, the superannuation guarantee rate will be 10.5%. The rate will increase by half a percent each year until 1 July 2025 when it reaches 12%.
- The superannuation contribution payment is to be paid at the same intervals as the annual fee is paid to councillors.

- To receive a superannuation contribution payment, each Councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation account nominated by Councillors must be an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth Superannuation Guarantee (Administration) Act applies.
- Councils must not make a superannuation contribution payment for a Councillor if the councillor fails to nominate an eligible superannuation account for the payment before the end of the month to which the payment relates.
- Individual Councillors may opt out of receiving superannuation contribution payments or opt to receive reduced payments. Councillors must do so in writing.
- Councils must not make superannuation contribution payments for councillors during any period in which they are suspended from their civic office or their right to be paid any fee or other remuneration, or expense, is suspended under the Act.
- Councillors are also not entitled to receive a superannuation contribution payment during any period in which they are not entitled to receive their fee under section 254A of the Act because they are absent.

Local Government Remuneration Tribunal

Annual Determination

Report and determination under sections 239 and 241 of the Local Government Act 1993

27 April 2023



Contents

Executive Summary	3
Categories	3
Fees	4
Section 1 – Introduction Section 2 – 2022 Determination Section 3 – 2023 Review	6
2023 Process	7
Categories	8
Submissions Received – Categorisation	12
Request for New Categories	12
Requests for Recategorisation	17
Section 4 – 2023 Fees	21
Time for Fresh Thinking	24
Conclusion	27
Section 5 – Determinations	_ 29
Determination No. 1 – Allocation of councils into each of the categories as per s 239 of the LG Act effective 1 July 2023	
Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the Act effective from 1 July 2023	
Appendices	_ 36
Appendix 1 Criteria that apply to categories	36

Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.

In accordance with the LG Act the Tribunal undertook a review of the categories and allocation of councils into each category as part of this review.

Accordingly, the revised categories of general purposes councils are determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

Fees

The Tribunal determined a 3 per cent per annum increase in the minimum and maximum fees applicable to each category.

For the new categories, the Tribunal has determined fees having regard to the relevant factors and relativities of remuneration ranges for existing categories.

Twenty six (26) councils are recategorised into a higher existing category or placed in a new category.

Local Government Remuneration Tribunal Annual Determination

Section 1 – Introduction

- Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2020.
- Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
- Section 242A(1) of the LG Act requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
- 4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
- 5. Natural disasters have a significant impact on the way mayors in particular work. There is an increase on time demands from the community, and media during these events as well as an increase in workloads. Whilst it is worth noting these issues, it is not within the Tribunal's authority to determine additional remuneration in recognition of the increasing demands on a mayor's time for these events.
- 6. The Tribunal's determination takes effect from 1 July each year.

Section 2 – 2022 Determination

- In 2022, the Tribunal received eight (8) submissions, which included five
 (5) requests for recategorisation. Three of these requests sought the creation of new categories.
- The Tribunal found that the current categories and allocation of councils to these categories remained appropriate but noted that some councils may have a case for recategorisation at the next major review of categories in 2023.
- The Tribunal determined that fees would increase 2 per cent in the minimum and maximum fees applicable to each category from 1 July 2022.

Local Government Remuneration Tribunal Annual Determination

Section 3 – 2023 Review

2023 Process

- 10. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees, categorisation and any other general matters. The invitation noted that it is expected that submissions are endorsed by the respective council.
- 11. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
- The Tribunal received 18 written submissions, of which 15 were from individual councils, 1 submission from LGNSW, 1 from Australian National University academic, Associate Professor Tanya Jakimow, and 1 from the United Services Union (USU).
- 13. The Tribunal notes that 12 of the 15 council submissions were endorsed by the representative councils.
- 14. The Tribunal acknowledges and thanks all parties for their submissions.
- 15. Noting its comments in its reports of 2021 and 2022, the Tribunal met Central NSW Joint Organisation member representatives in Orange, and Far South West Joint Organisation member representatives in Broken Hill. The Tribunal also gave an overview of its work to a meeting of the Country Mayors' Association in Newcastle. While in Broken Hill the Tribunal met with LGNSW representatives.
- 16. The Tribunal and Assessors met as required to discuss submissions, review category criteria and allocation of councils

Categories

- Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every three years. The Tribunal last reviewed the categories in 2020.
- 18. In determining categories, the Tribunal is required to have regard to the following matters that are prescribed in Section 240 of the LG Act:
 - the size of areas;
 - the physical terrain of areas;
 - the population of areas and the distribution of the population;
 - the nature and volume of business dealt with by each council;
 - the nature and extent of the development of areas;
 - the diversity of communities served;
 - the regional, national and international significance of the council;
 - such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and
 - such other matters as may be prescribed by the regulations.
- 19. The 2020 Determination established the following categories:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Large	Regional Strategic Area
Metropolitan Medium	Regional Centre

Local Government Remuneration Tribunal Annual Determination

Metropolitan Small Regional Rural Rural

- 20. For its 2023 review, the Tribunal undertook an extensive examination of the categories, criteria and allocation of councils into each of the categories.
- 21. The Tribunal examined statistical and demographical data, with population data sourced from Australian Bureau of Statistics (ABS) 2021 Census (the latest available data).
- 22. Having regard to section 239 of the LG Act, information examined and provided through submissions, the Tribunal has determined the categories of general purpose councils as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

- 23. In reviewing the current model, the Tribunal sought to improve consistency of criteria.
- 24. In examining the criteria for each of the categories, the Tribunal is of the view that non-resident population criteria should also be included for consistency in the following categories:

Local Government Remuneration Tribunal Annual Determination

- Major Strategic Area
- Regional Strategic Area
- Regional Centre
- Regional Rural
- 25. Three (3) councils will be reclassified as a result of meeting criteria thresholds into an existing category.
- 26. The Tribunal has determined the creation of two (2) new categories, being Metropolitan Major and Rural Large.
- In determining the 2 new categories the Tribunal gave significant consideration to section 239 of the LG Act, statistical data, the existing categories and relativities between each category.
- 28. It was determined that the existing Rural category did not differentiate between large and small rural councils, in population, size, and terrain. Evidence demonstrated that a number of Rural councils are large in geographic area, requiring great distances to be covered. The Tribunal also examined a range of data that it believes goes to the delivery of efficient and effective local government.
- 29. Hence a new category Rural Large is created. The determination is amended to reflect the new category and criteria that includes a population greater than ten thousand, and a councillor to resident ratio of 1 to 1200. The Tribunal notes there are a number of Rural councils on the cusp of this new category.
- 30. The revised category also shows more clearly the differences for large rural and remote councils. It is becoming apparent these councils require

Local Government Remuneration Tribunal Annual Determination

different considerations regarding the role Mayors and Councillors in servicing the community across such large distances.

- 31. Evidence reviewed established the need to differentiate between some Large Metropolitan councils. Comparison data reviewed included population, operating revenue, and submission evidence relevant to section 239 of the LG Act. This examination further exposed the gap between Metropolitan Large and Major CBD categories, thus resulting in the Tribunal establishing a new category to bridge the gap.
- The determination is amended to reflect a new category, Metropolitan Major, with a population criteria threshold of 400,000 (including nonresident).
- 33. Accordingly, the Tribunal has identified a number of councils that will be recategorised into these new categories.
- 34. Given the relativities in population threshold criteria, the Tribunal is of the view that the population criteria for Regional Strategic Area be adjusted from 200,00 down to 100,000.
- 35. As a result, three (3) councils will be reclassified as Regional Strategic.
- 36. Whilst the Tribunal did explore additional criteria points that may go to efficient and effective local government, within the bounds of statutory provisions no further changes to the criteria could be determined in this review.
- 37. The category County Councils remain unchanged, retaining the categories of Water and Other.

 Appendix 1 Criteria that apply to categories has been amended to reflect changes outlined above.

Submissions Received – Categorisation

- Nine (9) submissions received from councils requested recategorisation and five (5) of these requested the creation of new categories.
- 40. A summary of matters raised in submissions and the Tribunal's consideration of those matters is outlined below

Request for New Categories

- Requests were received for the creation of new categories namely, Metropolitan Large Growth Area, Metropolitan Major, Metropolitan Medium Growth and Regional Growth.
- 42. Blacktown City Council again requested the creation of a new category, Metropolitan Large - Growth Area. Council stated its current categorisation in Metropolitan Large "*does not reflect the complexities of servicing their rapid rate of growth and economic influence*".
- 43. Blacktown City Council contends that a new category would allow a criteria to be set that reflects:
 - Size
 - Rate of growth
 - Economic influence
 - Operational budget

- Complexities of remaining financially sustainable whilst maintaining services and providing new infrastructure
- 44. Penrith Council reiterated previous submissions, again requesting the creation of a new category, Metropolitan Large Growth Centre. Council argues they are unique compared to other similar sized councils, providing significant regional services to Greater Western Sydney.
- 45. Penrith Council contends its claim for creation and inclusion in a new category is enhanced through their leading role in the region demonstrating the exponential growth that will occur in the Penrith Local Government area. Councils submits they are playing a leading role in several significant city-shaping projects and initiatives such as:
 - Western Sydney Airport
 - Western Sydney Priority Growth Area
 - Penrith Health and Education Precinct
 - The Greater Sydney Commission District planning process
 - National Growth Areas Alliance
 - Sydney Science Park
 - Defence Industries Precinct and
 - South Creek Corridor
- 46. While the Tribunal understands that areas of Western Sydney are developing rapidly, not least with the new airport and associated infrastructure it is not persuaded to create a new category, Metropolitan Large - Growth Area/Centre. These councils are experiencing growth and will in the future have populations of residents and non-residents that meet the thresholds for recategorisation. It is not within the Tribunal's legislative

remit to anticipate growth. However as dealt with earlier in this determination, the Tribunal acknowledges the need for a new Metropolitan category to reflect increasing population and bridge gap between current categories, Metropolitan Large and Major CBD.

- Canterbury Bankstown Council proposed the creation of a new category, Metropolitan Major, that would sit in between current category of Metropolitan Large and Major CBD.
- 48. Council based its argument for a new category on the following grounds:
 - Categories need to have consistent criteria
 - A new category of Metropolitan Major would capture increased population and workloads post amalgamation process
 - New criteria should be based on population size and councillor to resident ratio
 - Councils size, with a current population of 372,322 across five wards
 - Population and distribution of population
 - Councils' area and physical terrain
 - Diversity of communities served
 - Nature and volume of business dealt with by Council
- 49. Council proposed a new criteria could include population threshold and councillor to resident ratio, with thresholds being 350,000 and 1 to 24,000.
- 50. The Tribunal considered the suggested criteria of a councillor to resident ratio for all categories. Whilst the Tribunal has included this criteria for

Rural Large category, it has not included it for all categories. It may warrant further consideration for other categories in future reviews.

- 51. The Tribunal is persuaded to include a new category, Metropolitan Major, with a population criteria threshold of 400,000 in the determination.
- 52. Camden Council's submission requests the creation of a growth category for Metropolitan Medium councils. They argue the proposed new category would allow criteria to be established to better reflect their growth rate, economic influence and complexities involved in servicing growth.
- Council proposes the new category be called Metropolitan Medium Growth Area. Council submits that its inclusion into this new category is based on the following:
 - Population growth
 - Development corridors
 - · Growing assets and major infrastructure
 - Major services and institutions
- 54. The Tribunal has already determined a new metropolitan category, taking into account population and relatives in population between existing categories. It is not persuaded to include another new metropolitan category.
- 55. Maitland City Council requested the creation of a new category, Regional Growth Area to bridge the gap between Regional Centre and Regional Strategic.
- 56. Council based its argument for a new category on the following grounds:

- Maitland is the fastest growing regional city in NSW
- significant role in accommodation growth
- Council being an emerging health centre, with the \$470 million investment in the new Maitland Hospital
- Significant role in delivery of state goals, including Greater Newcastle Metropolitan Plan 2036 and a state partner in infrastructure delivery including roads and facilities
- 57. Council also contends the current categorisation model for nonmetropolitan is inadequate. It argues that the application of the population criteria is flawed as increments initially rise by 20,000 before leaping up by 160,000.
- 58. The current population criteria thresholds for non-metropolitan councils are outlined in the table below:

Category	Population Criteria
Rural	<20,000
Regional Rural	>20,000
Regional Centre	>40,000
Regional Strategic Area	>200,000
Major Strategic Area	>300,000

59. The Tribunal has considered the issues raised in Council's submission but is not persuaded for reasons noted earlier for anticipation of growth versus actual population, to create a new category, Regional Growth Area.

- 60. The Tribunal acknowledges the point made in Council's submission regarding incremental increases for non-metropolitan categories population criteria.
- As outlined earlier the Tribunal has determined to change the population criteria for Regional Strategic from 200,000 to 100,000. This will result in Maitland Council being reclassified.

Requests for Recategorisation

- The Tribunal received four (4) requests for recategorisation. Liverpool, Byron, Tweed and Burwood Councils put forward individual cases for recategorisation for the Tribunal's consideration.
- 63. A summary of council's requests and the Tribunal's findings are outlined in the paragraphs below.
- 64. Liverpool Council requested to be reclassified from their current classification of Metro Large to Major CBD category. Liverpool Council's case to be included in Major CBD category is based on the following grounds:
 - Population forecast to grow by 59.23% in the next 20 years from 242,817 to 386,646
 - A GDP estimated at \$13.03 billion, with 91,000 jobs in the LGA
 - Significant development in the LGA that includes new council offices and chambers, new city library, childcare facility, and the \$106 million Liverpool Quarter development consisting of retail, commercial, food and beverage spaces

- Liverpool being an integral part of Western Sydney Deal to deliver transformative change
- Liverpool being home to several significant infrastructure projects, including Western Sydney Airport, Western Sydney Infrastructure plan, Holsworthy Barracks and Liverpool Hospital upgrades
- Diversity of population
- 65. The Tribunal notes that the current criteria for Major CBD remains unchanged. It includes being a major provider of business and government services, and secondary CBD to metropolitan Sydney.
- 66. Having regard to section 239 of the LG Act, the criteria, the submission put forward, and for reasons outlined earlier in regard to anticipated growth versus actual growth, the Tribunal is not persuaded to include Liverpool Council in Major CBD category.
- 67. Byron Shire Council requested to be reclassified from their current category of Regional Rural into Regional Centre.
- Council noted, based on ABS 2021 census data, with a population of 36,077, it is on the cusp of reaching the population threshold of 40,000 residents.
- 69. Council believes they meet several other additional criteria that supports their case for reclassification. Council's request is based on the following grounds:
 - Non-resident population of 4,817 travel from surrounding locations to work in the LGA

- A population growth increase of 7.2% over the last 5 years, which is above the state increase of 5.3%
- Proximity to Gold Coast and Ballina/Byron airports
- Byron being home to internationally renowned Hinterland region
- Byron being home to a large number of festivals and events
- 70. As outlined earlier in this determination, the criteria for Regional Centre has been amended to include non-resident population as a criteria point.
- 71. This result is Byron Shire Council will be reclassified to Regional Centre.
- 72. Tweed Shire Council once again requested reclassification from Regional Centre to Regional Strategic Area on the following grounds:
 - Proximity to Sydney via Gold Coast airport
 - Proximity to Brisbane and Gold Coast
 - Tweed being a major city centre and population centre for Northern Rivers Joint Organisation
 - Tweed being the largest employer and strongest growth area in the Northern Rivers
 - The construction of new state of the art Tweed Valley Hospital due to open in late 2023
- 73. Tweed Shire Council will be reclassified as a result of changes to Regional Strategic Area criteria outlined earlier in this determination.
- 74. Burwood Council requested to be reclassified from their current classification of Metropolitan Small to Metropolitan Medium. Council acknowledged that they do not currently meet the population criteria to be

placed into the requested category. The criteria as outlined in the 2022 Determination, Appendix 1 of the criteria that apply to categories states

"Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000."

- 75. If Burwood Council's non-resident working population was included, the total population would be 53,435 well short of exceeding the population threshold for Metropolitan Medium.
- 76. Further examination demonstrates that Burwood council does not meet the broader criteria for Metropolitan Medium. Accordingly, Burwood Council will remain in current classification of Metropolitan Small.
- 77. The matters raised generally in submissions of Berrigan, Cowra, Inner West, Kur-ring-gai, Singleton and Temora Councils are outside of the scope of the Tribunal statutory functions, but in the view of the Tribunal are worthy of further consideration. These matters relate to the current remuneration principles and structures that apply to mayors and councillors in NSW and the potential impacts of these constraints. These are discussed further below.

Local Government Remuneration Tribunal Annual Determination

Section 4 – 2023 Fees

- 78. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
- 79. Pursuant to section 146C (1) (a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Regulation). The IR Regulation provides that public sector wages cannot increase by more than 3 per cent per annum and the tribunal therefore has the discretion to determine an increase of up to 3 per cent per annum.
- 80. Four (4) submissions received addressed the issue of the fees quantum increase. These submissions sought an increase of 2.5% or greater.
- 81. The LGNSW submission requested that the Tribunal increase fees by the maximum 3 per cent, but further argued that the maximum increase is "inadequate and does not address the historic undervaluation of work performed by elected representatives and the substantial responsibility associated with local government."
- 82. LGNSW used economic and wage data to support their argument, that included:
 - Consumer Price Index (CPI)
 - National and State Wage cases
 - Market comparability

- 83. LGNSW in their meeting with The Tribunal and Assessors, further emphasised that remuneration for Councillors and Mayors has been reduced in real terms due to impacts of inflation and capping of remuneration increases.
- 84. The Tribunal received a late submission from the USU, advocating for the maximum increase to be applied. The USU argued that all work caried out in local government needed to be fairly remunerated and reflect the rise in cost of living.
- 85. Whilst only five of the eighteen submissions received addressed the issue of quantum increase of fees, more than half of the submissions provided commentary on a range of remuneration issues.
- 86. Submissions suggested that the current remuneration structure is inadequate and requires further review. It has been suggested that the current remuneration structure does not adequately reflect:
 - Role, responsibilities, and commitment required to perform functions successfully
 - Workloads
 - Complexity of role
 - Commitment and skills required
 - Fairness
- 87. Furthermore, it has been suggested that the low level of remuneration is a barrier to encouraging participation and diversity of candidates that reflects communities.

- 88. Associate Professor Jakimow of the Australian National University provided a detailed submission outlining the negative impacts of inadequate remuneration. The substance of the submission is that current remuneration levels do not adequately reflect the hours and complexity of work. Furthermore, low remuneration is a barrier to participation and diversity.
- 89. Associate Professor Jakimow argues that:

"inadequate pay has significant negative consequences: low quality local democracy, an unacceptable burden on councillors and their families, and poor councillor diversity."

- 90. A number of submissions provided comparison data to demonstrate that the current remuneration principles and structure are not reflective of time, skills and competencies required to effectively perform the roles of councillor and mayor.
- 91. Comparisons were made to State and Federal parliamentary members, councillors and mayors in the Queensland and Victorian local government jurisdictions, average remuneration of a chairperson of a board, not for profit organisations and national minimum wage. The basis of the argument is that NSW mayor and councillors are paid below these organisations.
- 92. One submission noted that legislative change would be required to change remuneration model.
- 93. The Tribunal acknowledges issues raised in submissions regarding remuneration principles, structure and potential impacts. Many of these issues are worth serious consideration, they are however not currently

within the Tribunal's remit. The Tribunal concludes these matters should be given further investigation and consideration.

- 94. The Tribunal has considered key economic indicators, including the Consumer Price Index and Wage Price Index, and has determined that the full 3 per cent increase will apply to the minimum and maximum fees applicable to existing categories.
- 95. As an initial determination, the ranges for new categories are not subject to the wages policy. Future increases in those categories, as is the case for existing categories, will be subject to wages policy in accordance with section 242A(4) of the LG Act.
- 96. The minimum and maximum fees for the new categories have been determined having regard to the relativities of existing categories

Time for Fresh Thinking

- 97. Submissions made to the 2023 review and the Tribunals own conclusions from evidence it has examined, suggest that there are significant issues underlying the concerns raised about mayor and councillor remuneration. It is apparent to the Tribunal that those issues which include a lack of diversity in representation, changing nature of work required to be undertaken and changed community expectations cannot be easily resolved under the existing framework. In the Tribunal's view, there would be merit in a comprehensive review of the framework for mayor and councillor remuneration.
- 98. The criteria under which the Tribunal makes these determinations has

been in existence since 1994 and at that time NSW had 177 Councils. Much has changed over the past 30 years, but the criteria has not.

- 99. As noted earlier in this determination the Tribunal and Assessors met with two Joint Organisation member representatives. While much of what was discussed has been dealt with in this determination it is worthy for the record to restate the view of LGNSW of the *"need for major reform"*.
- 100. Key themes and issues raised during discussions by mayors, councillors and general managers with the Tribunal and Assessors include:
 - Changes to ways of working including expectations of increased use of social media and online platforms ("always on" expectations from constituents)
 - Impacts of future development
 - Impact of changes to legislation and regulation on workload
 - Serving constituents in regional centres, country areas regional areas, rural and remote areas
 - Remuneration principles
 - Natural Disasters including floods, fires, mice, locusts and tragedies generally
 - Confusion in roles and responsibilities need for compulsory and consistent training of candidates prior to election and induction of those elected

- Popularly elected mayors and two-year mayoral terms and the role of the Deputy Mayor when a mayor is absent, as distinct from temporarily unavailable
- Questioning whether the guidelines by the Office of Local Government for the payment of expenses and the provision of facilities for mayors and councillors that were issued in 2009 are still fit for purpose. There appears to be significant variation in the interpretation of the guidelines and subsequent council policies
- The optional payment of superannuation being used for political purposes
- Paid parental leave for councillors
- Is remuneration holding back quality candidates or are behavioural issues – both in and out of meeting environment
- Parity in the payment differential in existing categories between councillors and mayors
- A possible alignment in categories of councillor to resident and ratepayer ratios and rateable property ratios
- Clarity in the payment of fees for chairpersons and voting members of Joint Organisations for additional workloads
- 101. Diversity was a strong theme heard by the Tribunal, both diversity of communities served and diversity of representation. We heard that

younger people, women, Aboriginal and Torres Strait Islander people and members of culturally and linguistically diverse communities among others, are underrepresented in many councils.

- 102. The Tribunal acknowledges that it is not within its authority to address many of the issues that were raised in submissions.
- 103. The Tribunal is not suggesting a fundamental review of the role of councillors and notes that people enter local government representation from a sense of civic service rather than for remuneration.

Conclusion

- 104. The Tribunal is of the view that a broader consideration is required of the matters raised in this determination. If the Minister decided to refer these matters under section 238 (2) of the LG Act the Tribunal would be willing to assist noting that it would require considerable consultation with the sector and access to suitable resources from Government.
- 105. The Tribunal's determinations have been made with the assistance of the Assessors Ms Kylie Yates, Gail Connolly PSM (in her role as Acting Deputy Secretary) and Mr Brett Whitworth.
- 106. It is the requirement of the Tribunal that in the future all submissions have council endorsement.
- 107. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
 - 108. Determination 2 outlines the maximum and minimum fees paid to

councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.

109. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2023 determination.

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Viv May PSM Local Government Remuneration Tribunal Dated 27 April 2023

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2023

General Purpose Councils – Metropolitan

Principal CBD (1)

• Sydney

Major CBD (1)

• Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

Central Coast

Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed
- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

Regional Rural (12)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Kempsey
- Kiama

Rural Large (18)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Hilltops
- Inverell

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool

- Lithgow
- Mid-Western
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro
- Leeton
- Moree Plains
- Murray River
- Muswellbrook
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Oberon

- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2023

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2023 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	29,610	43,440
Major CBD	19,760	36,590
Metropolitan Major	19,760	34,590
Metropolitan Large	19,760	32,590
Metropolitan Medium	14,810	27,650
Metropolitan Small	9,850	21,730

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	181,210	238,450
Major CBD	41,960	118,210
Metropolitan Major	41,960	106,960
Metropolitan Large	41,960	94,950
Metropolitan Medium	31,470	73,440
Metropolitan Small	20,980	47,390

General Purpose Councils - Non-Metropolitan

Category	Minimum	Maximum
Major Regional City	19,760	34,330
Major Strategic Area	19,760	34,330
Regional Strategic Area	19,760	32,590
Regional Centre	14,810	26,070
Regional Rural	9,850	21,730
Rural Large	9,850	17,680
Rural	9,850	13,030

Councillor/Member Annual Fee (\$) effective 1 July 2023

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	41,960	106,960
Major Strategic Area	41,960	106,960
Regional Strategic Area	41,960	94,950
Regional Centre	30,820	64,390
Regional Rural	20,980	47,420
Rural Large	15,735	37,925
Rural	10,490	28,430

County Councils

Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Water	1,960	10,870
Other	1,960	6,490

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Water	4,200	17,850
Other	4,200	11,860

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2))

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Viv May PSM Local Government Remuneration Tribunal Dated 27 April 2023

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Local Government Remuneration Tribunal Annual Determination

36

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal Annual Determination

37

Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

39

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

40

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

• total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other nonmetropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

Local Government Remuneration Tribunal Annual Determination

Item 16.7- Attachment 1

47

16.8 ACTING CHIEF EXECUTIVE OFFICER

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	This is funded within current approved budgets
Use of Reserve Funds:	Nil

RECOMMENDATION

That

- 1. The report of the Chief Executive Officer to appoint an Acting Chief Executive Officer be received
- 2. In accordance with Section 377 and 378 of the *Local Government Act 1993*, Council appoints the current Director Utilities Marina Hollands to Acting Chief Executive Officer for the period of leave from the 28 June 2023 to 10 July 2023 (incl.) and delegates to that officer the powers authorities, duties and functions of the Chief Executive Officer.
- 3. In accordance with Section 377 and 378 of the *Local Government Act 1993*, Council appoints the current Director Planning and Environment Scott Martin to Acting Chief Executive Officer for the period of leave from the 9 October to 20 October 2023 (incl.) and delegates to that officer the powers authorities, duties and functions of the Chief Executive Officer.

BACKGROUND

To make provisions for the Chief Executive Officer to take leave by the appointment of an Acting Chief Executive Officer.

REPORT

The Chief Executive Officer will be taking leave from 28 June 2023 to 10 July 2023 (incl.) and again on the 9 October to 20 October 2023 (incl.).

According to Section 378 (1) of the *Local Government Act 1993,* the Chief Executive Officer may delegate any of the functions of the Chief Executive Officer, other than this power of delegation.

A formal resolution of Council is required to officially appoint an Acting Chief Executive Officer and to extend all delegations, powers, authorities, duties and functions from Council to the Acting Chief Executive Officer for the period of leave.

This report is recommending that in accordance with Section 377 and 378 of the *Local Government Act 1993*, Council appoints the current Director Utilities Marina Hollands to Acting Chief Executive Officer for the period of leave from the 28 June 2023 to 10 July 2023 (incl.) and Director Planning and Environment Scott Martin to Acting Chief Executive Officer for the period of leave from the 9 October to 20 October 2023 (incl.) and delegates to that officer the powers authorities, duties and functions of the Chief Executive Officer.

16.9 MINUTES OF THE RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING HELD ON 24 APRIL 2023

Author:	Business Manager Community Facilities	
	Director Operations	
Authoriser:	Aaron Johansson, Chief Executive Officer	
Attachments:	1. Minutes of the Ray Harvey Sports Foundation Committee Meeting held on 24 April 2023	

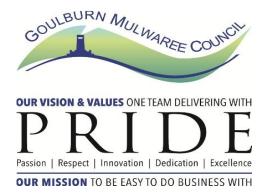
RECOMMENDATION

That the report from Director Operations in regards to the Ray Harvey Sports Foundation Committee minutes from Monday 24 April 2023 be received.

REPORT

Please find attached the minutes of the Ray Harvey Sports Foundation Committee from its meeting 24 April 2023 . There were no issues from this committee that require a Council endorsement.

The cheque presentation for successful applicants approved by Council is to be held prior to the Council meeting on the 20 June 2023 at 5:15pm. This is a change from the proposed date put forward by the committee recorded in the minutes, with the original date to be the 6 June 2023.



MINUTES

Ray Harvey Sports Foundation Committee Meeting

24 April 2023

Councillor
Councillor
Councillor
Community Representative
Community Representative
Community Representative

Cr Michael Prevedello Cr Carol James Cr Steve Ruddell Mrs Margaret O'Neill OAM Mr Conway Bogg Mr Michael O'Neill

Order Of Business

1	Apologi	ies	4
2	Late Ite	ms / Urgent Business	4
3	Disclos	ure of Interests	4
4	Confirm	nation of Minutes	5
	4.1	Minutes of the Ray Harvey Sports Foundation Committee Meeting held on 24 October 2022	5
5	Items fo	or Consideration	6
	5.1	Ray Harvey Sports Foundation Grant Applications - Round 2 2022/23	6
	5.2	Ray Harvey Sports Foundation Past Recipient List and Thankyou Letter	6
6	Action I	List from this Meeting	6

MINUTES OF GOULBURN MULWAREE COUNCIL RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET, GOULBURN ON MONDAY, 24 APRIL 2023 AT 6.30PM

PRESENT: Cr Michael Prevedello, Cr Carol James, Mrs Margaret O'Neill OAM, Mr Conway Bogg, Mr Michael O'Neill and Mr Chris Toole (Acting Business Manager Community Facilities)

IN ATTENDANCE: Mrs Kayleen Pagett (Administration Officer Community Facilities)

1 APOLOGIES

COMMITTEE RESOLUTION 2023/1

Moved: Cr Michael Prevedello Seconded:Mr Conway Bogg

That an apology from Mr Robert Hughes - Goulburn Mulwaree Council be received and leave of absence granted.

CARRIED

2 LATE ITEMS / URGENT BUSINESS

ACCEPT LATE ITEM

COMMITTEE RESOLUTION 2023/2

Moved: Cr Michael Prevedello Seconded:Mr Conway Bogg

That the letter from the Goulburn Motor Cycle Club thanking Ray Harvey Sports Foundation in relation to Item 5.2 be accepted into the meeting as late information as not received prior to creation of Agenda.

CARRIED

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING HELD ON 24 OCTOBER 2022

COMMITTEE RESOLUTION 2023/3

Moved: Mr Michael O'Neill Seconded:Cr Carol James

That the Ray Harvey Sports Foundation Committee minutes from Monday 24 October 2022 be confirmed.

CARRIED

5 ITEMS FOR CONSIDERATION

5.1 RAY HARVEY SPORTS FOUNDATION GRANT APPLICATIONS - ROUND 2 2022/23

COMMITTEE RESOLUTION 2023/4

Moved: Cr Carol James Seconded:Mr Conway Bogg

That:

- 1. The report from the Business Manager Community Facilities on Ray Harvey Sports Foundation Grant Applications – Round 1 2022/23 be received.
- 2. The Ray Harvey Sports Foundation Committee allocate funds to the successful applicants outlined in the table below:

Name	Sport	Funding
Jett Thomas Edwards	Basketball	\$200.00
John Ryder Edwards	Basketball	\$200.00
Ruby Nicholls	Basketball	\$200.00
Maiah O'Brien	Basketball	\$200.00
Bailey Craig	Hockey	\$200.00
Eamon Shiel	Hockey	\$200.00
Connie Emmett	Netball	\$400.00
Emilee Skelly	Netball	\$200.00
Isabella Pollard	Netball	\$200.00
Blake Watman	Rugby League	\$400.00
Brianna Norris	Soccer	\$200.00
Stella Rose Douglas	Swimming	\$400.00
Bradley Creighton	Volleyball	\$200.00
Total		\$3,200.00

- 3. The cheque presentation for successful applicants be held at 5.15pm before the Ordinary Meeting of Council Tuesday 6 June 2023, subject to approval of minutes at the 16 May 2023. Ordinary Meeting of Council.
- 4. Council writes to any unsuccessful applicants thanking for their application and advising why they were unsuccessful.

CARRIED

5.2 RAY HARVEY SPORTS FOUNDATION PAST RECIPIENT LIST AND THANK YOU LETTER

COMMITTEE RESOLUTION 2023/5

Moved: Cr Michael Prevedello Seconded:Cr Carol James

That the report from the Business Manager Community Facilities on the Past Recipient List be received and the information noted.

CARRIED

6 ACTION LIST FROM THIS MEETING

Officer	Task	Due
Council	Council Officer to contact applicants going forward if their applications are handwritten they will no longer be accepted unless typed as per the directions on the application form.	Ongoing
Council	Council Officer to contact applicants and request further information to support application if not received initially.	Ongoing
Council	Ray Harvey Sports Council Charter to be redistributed to members for review and discussion at the next meeting of the Ray Harvey Sports Foundation	23 October 2023

The Meeting closed at 7.12pm.

The minutes of this meeting were confirmed at the Ray Harvey Sports Foundation Committee Meeting held on 23 October 2023.

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Mrs Margaret O'Neill OAM CHAIRPERSON

16.10 EXTERNAL MEETING MINUTES

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments: 1. Country Mayors Meeting Minutes 9 March 2023 😃 🛣
 - 2. Regional Cities NSW Meeting Minutes 20 April 2023 🗓 🛣
 - 3. Holcim Lynwood Quarry Community Consultative Committee Minutes 21 April 2023 1

Link to Community Strategic Plan:	27. Our Civic Leadership CL3 Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups.
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Chief Executive Officer on the following External Meeting Minutes be received:

- 1. Country Mayors Meeting Minutes 9 March 2023
- 2. Regional Cities NSW Meeting Minutes 20 April 2023
- 3. Holcim Lynwood Quarry Community Consultative Committee Minutes 21 April 2023

REPORT

Please find attached the minutes from the:

- 1. Country Mayors Meeting Minutes 9 March 2023
- 2. Regional Cities NSW Meeting Minutes 20 April 2023
- 3. Holcim Lynwood Quarry Community Consultative Committee Minutes 21 April 2023



Country Mayors Association Inc of NEW SOUTH WALES

Chairperson: Cr Jamie Chaffey PO Box 63, Gunnedah NSW 2380 0467 402 412 ABN 92 803 490 533

MEETING MINUTES

GENERAL MEETING

Thursday 9 March 2023 held at the Offices of the Port of Newcastle, Level 4, 251 Wharf Road, Newcastle.

The meeting opened at 8:45am

1. ATTENDANCE:

Armidale Regional Council, Cr Sam Coupland, Mayor Armidale Regional Council, Mr James Roncon, General Manager Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor Bellingen Shire Council, Cr Steve Allan, Mayor Berrigan Shire Council, Cr Matthew Hannan, Mayor Broken Hill City Council, Cr Jim Hickey, Deputy Mayor Dungog Shire Council, Cr John Connors, Mayor Dungog Shire Council, Mr Gareth Curtis, General Manager Federation Council, Cr Patrick Bourke, Mayor Federation Council, Mr Adrian Butler, General Manager Forbes Shire Council, Cr Phyllis Miller, Mayor Forbes Shire Council, Mr Steve Loane, General Manager Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor Glen Innes Shire Council, Mr Bernard Smith, General Manager Goulburn Mulwaree Council, Cr Peter Walker, Mayor Griffith City Council, Cr Doug Curran, Mayor Griffith City Council, Mr Brett Stonestreet, General Manager Gunnedah Shire Council, Cr Jamie Chaffey, Mayor Gunnedah Shire Council, Mr Eric Groth, General Manager Kempsey Shire Council, Cr Leo Hauville, Mayor Kempsey Shire Council, Mr Craig Milburn, General Manager Lachlan Shire Council, Cr John Medcalf, Mayor Lachlan Shire Council, Mr Greg Tory, General Manager Leeton Shire Council, Cr Tony Reneker, Mayor Leeton Shire Council, Ms Jackie Kruger, General Manager Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor Liverpool Plains Shire Council, Mr Nathan Skelly, Acting General Manager Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor

Page 2

Moree Plains Shire Council, Cr Mark Johnson, Mayor Moree Plains Shire Council, Mr Lester Rogers, General Manager Murrumbidgee Council, Cr Ruth McRae, Mayor Murrumbidgee Council, Mr John Scarce, General Manager Narrabri Shire Council, Cr Ron Campbell, Mayor Narrabri Shire Council, Mr Robert Williams, General Manager Narromine Shire Council, Cr Dawn Collins, Deputy Mayor Oberon Council, Cr Lauren Trembath Oberon Council, Mr Gary Wallace, General Manager Orange City Council, Cr Jason Hamling, Mayor Parkes Shire Council, Cr Ken Keith, Mayor Port Stephens Council, Cr Ryan Palmer, Mayor Singleton Council, Cr Sue Moore, Mayor Singleton Council, Mr Jason Linnane, General Manager Tamworth Regional Council, Cr Russell Webb, Mayor Tamworth Regional Council, Mr Paul Bennett, General Manager Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor Uralla Shire Council, Cr Robert Bell, Mayor Uralla Shire Council, Ms Kate Jessep, General Manager Walcha Council, Cr Eric Noakes, Mayor Wingecarribee Shire Council, Mr Viv May, Interim Administrator LGNSW, Cr Darriea Turley, President LGNSW, Mr Scott Phillips, CEO

APOLOGIES:

Ms Linda Scott, President ALGA and as submitted

Further apologies taken from the floor:

- Kent Boyd, GM Parkes
- Cr Rick Firman, Mayor Temora

SPECIAL GUESTS

(a) <u>Clr</u> Darriea Turley AM, President, LGNSW(b) Mr Scott Phillips, CEO, LGNSW

2. Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the General Meeting held on 18 November 2022 be accepted as a true and accurate record

Moved: Narrarbri Mayor, Councillor Ron Campbell Seconded: Kempsey Mayor, Councillor Leo Hauville

Carried

Meeting suspended at 8:50am, and Jamie introduced Darriea and Scott

Darriea addressed current matters for LGNSW including Red Fleet and then handed over to Scott, LGNSW. Scott addressed the following:

- Councillor Conduct Framework
- IPART Review of Rate Peg Methodology- new CEO doesn't believe that they can have report to Government by April deadline, and have been granted a 3 month extension

Chairman Chaffey introduced Craig Carmody at 9:00am

Mr Carmody gave the meeting an overview of the operations and aspirations of Port of Newcastle.

Mr Carmody wrapped up at 9:50 with a presentation of a book to Jamie.

Mayor of Singleton, Councillor Sue Moore made a presentation as a token of appreciation to Craig.

Meeting broke for morning tea to resume at 10:15am.

Meeting resumed at 10:15am

3. Matters Arising from the Minutes:

There were no matters arising.

4. Membership:

Motion: That Junee Shire Council, Muswellbrook Shire Council, Bourke Shire Council be admitted as members of the Association.

Moved: Forbes Mayor, Councillor Phyllis Miller Seconded: Federation Mayor, Councillor Patrick Bourke

Carried unanimously.

Chairman Chaffey read correspondence received last night from Mayor of Newcastle, which requested that the association grant Newcastle City Council associate membership.

Discussion ensued.

Motion: That Country Mayors Association move to work on consideration of change to our membership to align with that of LGNSW rural regional.

Moved: Forbes Mayor, Councillor Phyllis Miller Seconded: Lachlan Mayor, Councillor John Medcalf

Carried

Motion:	That 2 months notice be given that there be constitutional change to
	allow for there to be associate membership to the association.

Moved:	Parkes Mayor, Councillor Ken Keith
Seconded:	Tenterfield Mayor, Councillor Bronwyn Petrie

The matter was suggested to deferred pending the investigation of realignment of membership as per the previous motion. The Chair determined to allow it as it was a separate matter to that of Newcastle's request.

Carried by 75% majority

It was noted that the executive would work towards putting words around what associate membership would entitle and how much it would be.

5. Correspondence:

Correspondence Outward and Correspondence Inward sheets provided with General Meeting Agenda

Motion: That the correspondence be noted.

Moved: Lachlan Mayor, Councillor John Medcalf Seconded: Tamworth Mayor, Councillor Russell Webb

Carried

- (a) NSW Fair Trading Form A12 T2 Annual Summary of Financial Affairs Tier 2
- (b) Local Government NSW Update for CMA Meeting on 09/03/23 <u>CIr</u> Darriea Turley AM, President, LGNSW provided update and addressed CMA members regarding membership

6. Financial Report:

Motion: That the financial reports for the last quarter were tabled and accepted.

Moved: Parkes Mayor, Councillor Ken Keith Seconded: Glen Innes Deputy Mayor, Councillor Troy Arandale

Carried

7. General Business

(a) Change to CMA Constitution

At the 18 November meeting it was resolved that notice of 2 months be given to members to change the Associations Constitution to provide for the position of Immediate Past Chairman to be a member of the Executive.

Under clause 32 of the Constitution, no alterations to the Constitution shall be made unless two months' notice in writing is first given and unless the alteration be supported by 75% of the members present at the meeting at which the vote is taken. Notice of the proposed change was notified to members by e-mail on the 28 November 2022

Motion: That the Country Mayors Association change the Associations Constitution to create the position of Immediate Past Chairman and provide for that position to be a member of the Executive.

Moved: Forbes Mayor, Councillor Phyllis Miller Seconded: Tamworth Mayor, Councillor Russell Webb

Carried unanimously

(b) Acknowledgement to Country

Motion: That the Country Mayors Association includes an Acknowledgement to Country at its future meetings with the wording of such to be as follows:

"We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past, present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander People are included socially, culturally and economically".

Moved: Kempsey Mayor, Councillor Leo Hauville

Seconded: Bellingen Mayor, Councillor Steve Allan

Carried unanimously

(c) Quotes

CMA Banners (Llyod Signs)

Website (Two Cats Creative)

- Motion: That the Country Mayors Association accepts the quotes for CMA Banners received from Lloyd Signs and for CMA Website received from Two Cats Creative.
- Moved: Goulburn Mayor, Councillor Peter Walker Seconded: Berrigan Mayor, Councillor Matthew Hannan

Carried

(d) Revised and amended Scholarship Program

It was noted by the Chair that there was some concern with this item by parties external to CMA as the amount offered was greater than the first prize for the Bluett.

Motion: That the matter of the scholarship program be deferred to the May meeting of CMA.

Moved:	Forbes Mayor, Councillor Phyllis Miller
Seconded:	Tamworth Mayor, Councillor Russell Webb

Carried

(e) CMA Position on distribution of Letters of Support for Funding

The Chairman recently received a request for a Letter of Support for a member council to assist with a grant funding application to a State Government program. A draft letter was presented to the Executive for their approval as CMA currently do not have an endorsed position on the provision of such request for support. It should be noted the letter was supported by the Executive but it was not unanimous and after further discussion with the Executive it was decided that this issue should be debated at the next General Meeting of CMA for a formal position to be developed.

Motion: That the Country Mayors Association not give letters of support to our member Councils for their grant funding applications.

Moved: Forbes Mayor, Councillor Phyllis Miller Seconded: Singleton Mayor, Councillor Sue Moore

Carried

General Business from the floor:

Motion:

That the Association, at a future meeting, report on holding two meetings a year in non-metropolitan locations with application criteria being determined by the Executive. These meetings would commence in 2024 if adopted.

Moved: Kempsey Mayor, Councillor Leo Hauville Seconded: Forbes Mayor, Councillor Phyllis Miller

It was clarified by the Chair that this is 2 additional meetings to the 4 meetings per year that CMA will hold in Parliament House aligned with sitting dates, or alternate venue such as York Club.

Carried

Motion:

That the Country Mayors Association write to the Board of LGNSW and request that a motion be moved at the next LGNSW Conference to:

- 1. Revoke the previously passed motion to disallow real estate agents and developers and associated families of such from standing as councillors through NSW LGAs; and
- 2. That if the motion is successful that the board write to both major political parties advising them of the decision.

The Chair sought, given the nature of the motion, leave from the meeting about whether the motion should be accepted. The motion was accepted and put to the vote.

Moved: Broken Hill Deputy Mayor, Councillor Jim Hickey Seconded: Federation Mayor, Pat Bourke

Carried

There being no further business the meeting closed at 11:15am

The members remained to receive a briefing from Viv May on the Remuneration Tribunal deliberations this year.

A Guided Tour of the Newcastle Port Facilities was then held on conclusion of the meeting.

Next Meeting

The date of the next meeting is scheduled for **Friday 26 May 2023**, location in **Sydney** with venue to be advised.

Cr Jamie Chaffey CHAIRMAN COUNTRY MAYOR'S ASSOCIATION OF NSW INC.



Board Meeting Minutes 20 April 2023

Date: Thursday 20 April 2023 Time: 10:00am – 2:00pm Location: Preston Stanley Room, Level 7 Parliament House, 6 Macquarie Street, Sydney NSW 2000

Attendees

- Cr Mathew Dickerson Mayor, Dubbo Regional Council (Chair)
- Mr Murray Wood CEO, Dubbo Regional Council
- Cr Russell Webb Mayor, Tamworth Regional Council (Deputy Chair)
- Mr Paul Bennett General Manager, Tamworth Regional Council
- Cr Kylie King Mayor, Albury City Council
- Mr Frank Zaknich CEO, Albury City Council
- Cr Robert Taylor Mayor, Bathurst Regional Council
- Mr David Sherley General Manager, Bathurst Regional Council
- Mr Jay Nankivell General Manager, Broken Hill City Council
- Cr Doug Curran Mayor, Griffith City Council
- Mr Brett Stonestreet General Manager, Griffith City Council
- Cr Peter Walker Mayor, Goulburn Mulwaree Council
- Mr Aaron Johansson CEO, Goulburn Mulwaree Council
- Cr Steve Krieg Mayor, Lismore City Council
- Mr Jon Gibbons General Manager, Lismore City Council
- Mr David Evans PSM General Manager, Maitland City Council
- Cr Jason Hamling Mayor, Orange City Council
- Mr David Waddell General Manager, Orange City Council
- Cr Kenrick Winchester Mayor, Queanbeyan-Palerang Regional Council
- Mr David Oxenham Acting General Manager, Tweed Shire Council
- Cr Dallas Tout Mayor, Wagga Wagga City Council
- Mr Peter Thompson General Manager, Wagga Wagga City Council
- Ms Rachael Sweeney Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn Secretariat (Senior Client Coordinator, Collective Position)

Apologies

- Cr Sam Coupland Mayor, Armidale Regional Council
- Mr James Roncon General Manager, Armidale Regional Council
- Cr Paul Amos Mayor, Coffs Harbour City Council
- Mr Natalia Cowley General Manager, Coffs Harbour City Council
- Cr Tom Kennedy Mayor, Broken Hill City Council
- Ms Rebecca Ryan General Manager, Queanbeyan-Palerang Regional Council
- Cr Chris Cherry Mayor, Tweed Shire Council
- Mr Troy Green General Manager, Tweed Shire Council
- Cr Philip Penfold Mayor, Maitland City Council



The meeting was declared open at 10:00 am AEST.

1. WELCOME, APOLOGIES AND ACKNOWLEDGEMENT OF COUNTRY

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council welcomed members to the meeting and noted apologies.

2. RCNSW MEETING MINUTES

Ms Rachael Sweeney – RCNSW Secretariat tabled the Minutes from the RCNSW November 2022 Meeting and noted the actions from the RCNSW November 2022 Meeting had been completed.

Members received and noted the minutes and agreed the document was a true and accurate report of the meeting.

3. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCNSW Secretariat tabled the following April 2023 reports for noting by members:

- Policy and Advocacy Register;
- Stakeholder Register;
- Seat at the Table Register; and
- Communications Report.

Members noted the April reports.

4. NSW STATE ELECTION

Ms Rachael Sweeney – RCNSW Secretariat tabled a presentation on the outcome of the NSW 2023 Election for noting by members.

Ms Rachael Sweeney - RCNSW Secretariat provided an overview of the NSW election including:

- Confirmation NSW Labor will be forming a minority Government with 45 confirmed seats;
- The Coalition retained 36 seats;
- The Greens and other Independents were elected to a combined 12 seats;
- All incumbent RCNSW Local Members of Parliament held their seats except Monaro where a Labor Candidate was elected.

Ms Rachael Sweeney – RCNSW Secretariat listed the primary NSW Ministers RCNSW would engage with, including:

- The Hon Christopher Minns MP Premier;
- The Hon Daniel Mookhey MLC Treasurer;
- The Hon Tara Moriarty MLC Minister for Agriculture, Minister for Regional New South Wales and Minister for Western New South Wales;
- The Hon Ron Hoenig MP Minister for Local Government;
- The Hon Rose Jackson MLC Minister for Water, Minister for Housing, Minister for



Homelessness, Minister for Mental Health, Minister for Youth, and Minister for the North Coast;

- The Hon Jenny Aitchison MP Minister for Regional Transport and Roads;
- The Hon Penny Sharpe MLC Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage; and
- The Hon Ryan Park MP Minister for Health and Minister for Regional Health.

Ms Rachael Sweeney – RCNSW Secretariat provided an overview of the Minns Government's policies as outlined during the election campaign, including:

- Regional Roads and Rail priorities;
- Regional Housing priorities;
- Regional Jobs and the Economy priorities;
- Energy and Renewables priorities;
- Regional Liveability priorities; and
- Regional Connectivity priorities.

Ms Rachael Sweeney – RCNSW Secretariat noted delegation meetings were held on Wednesday 19 April with:

- The Hon Jenny Aitchison, MP Member for Maitland and Minister for Regional Transport and Roads; and
- The Hon Ron Hoenig, MP Member for Heffron and Minister for Local Government.

Members noted invitations to meet with RCNSW had been extended to:

- The Hon Rose Jackson MLC Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, and Minister for the North Coast; and
- The Hon Tara Moriarty MLC Minister for Agriculture, Minister for Regional New South Wales, and Minister for Western New South Wales.

Ms Rachael Sweeney – RCNSW Secretariat noted the importance of engaging with the incoming Labor Government to position regional NSW in the restructure of Departments and policy review.

Members noted the presentation.

5. NATIONAL BROADBAND NETWORK

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council welcomed Mr Tom O'Dea -Head of **nbn**[™] Local NSW to the meeting and introduced all members.

Mr Tom O'Dea - Head of **nbn**[™] Local NSW provided a presentation on the work of the NBN to date in regional NSW. The presentation outlined the progress of the updated to the Fixed Wireless network, including:

- Extending the Fixed Wireless Footprint coverage by up to 50% to enable up to 120,000 existing nbn Sky Muster satellite-only premises to access nbn Fixed Wireless for the first time;
- Faster Fixed Wireless wholesale speeds that will enable the introduction of two new wholesale higher speed plans; and
- nbn is engaging with communities to communicate the planned outages of the network due to upgrade works.



Mr Tom O'Dea - Head of **nbn**[™] Local NSW provided an update in the Fibre Connect Upgrade program, noting most communities are eligible to upgrade to Fibre to the Premises from current Fibre to the Node, Fibre to the Curb plans and infrastructure once the internet plan is upgraded by the customer.

Mr Tom O'Dea - Head of **nbn**[™] Local NSW noted Councils will be contacted with further information on the roll out of digital connectivity infrastructure and the Fibre Connect Upgrade program.

Members noted the presentation.

6. ID POPULATION DATA

Ms Rachael Sweeney – RCNSW Secretariat tabled an update on the ID population work for the information of members.

Members noted that they had seen improvements in the state's forecasting however were unsure if there had been a change in methodology, this needed to be confirmed with the Department.

It was agreed to seek a meeting with the Department to further understand the change.

ACTIONS

6.1 RCNSW Secretariat to extend an invitation to a representative from the Department of Planning to present to the group at a future meeting on the population forecasting methodology; and

6.2 RCNSW Secretariat to collate population growth forecasting data held by member Councils to compare to the Department of Planning's population forecasting data.

7. BUSINESS CASE - REGIONAL TRANSPORT PINCH POINT PROGRAM

Mr Paul Bennett – General Manager, Tamworth Regional Council tabled the Draft Regional Transport Pinch Point Program Terms of Reference for discussion by members.

Members discussed the Draft Regional Transport Pinch Point Program Terms of Reference and Business Case Funding agreement and noted Mr Paul Bennett – General Manager, Tamworth Regional Council would be Chair the Steering Committee as Tamworth Regional Council held the Business Case Funding agreement on behalf of RCNSW.

Members agreed the Draft Terms of Reference was a comprehensive outline of the roles and responsibilities of the Steering Committee and noted representatives from each member Council were needed on the Steering Committee.

Members noted the project delivery date was 30 September 2023 and agreed to nominate a representative from each RCNSW member to the Regional Transport Pinch Point Program Steering Committee following the meeting.

Cr Russell Webb – Mayor, Tamworth Regional Council moved to endorse the Draft Regional Transport Pinch Point Program Terms of Reference. Cr Robert Taylor – Mayor, Bathurst Regional Council seconded the endorsement.



RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council noted consensus from members on the Draft Regional Transport Pinch Point Program Terms of Reference.

ACTIONS

7.1 RCNSW Secretariat to circulate the Draft Regional Transport Pinch Point Program Terms of Reference and call for nominations to the Steering Committee following the meeting; and 7.2 RCNSW Secretariat to organise the first meeting of the Regional Transport Pinch Point Program Steering Committee.

8. MEMORANDUM OF UNDERSTANDING

Ms Rachael Sweeney – RCNSW Secretariat tabled the Previous RCNSW and Perrottet Government Memorandum of Understanding (MoU) for noting by members.

Members noted the importance of the MoU in engaging with the previous Perrottet Government and agreed to seek the formation of a Memorandum of Understanding with the Minns State Government.

Members agreed to seek Premier Minns as a signatory on the new MoU in addition to the incoming Deputy Premier the Hon Prue Car MP, Minister for Regional NSW and the Minister for Local Government.

Members endorsed the agreed actions.

ACTIONS

8.1 RCNSW Secretariat to seek the formation of a Memorandum of Understanding with the Minns State Government.

9. PLANNING PORTAL

Mr Paul Bennett – General Manager, Tamworth Regional Council provided an update on the NSW ePlanning Portal Council Reference Group for the information of members.

Members noted the last NSW Planning Portal meeting was held in February 2023 prior to the State Election and noted the next scheduled update for the Platform was due in May 2023.

Members noted the update.

10. GENERAL BUSINESS

Regional City Site Visit

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council noted the interest of members to hold a visit to a few RCNSW cities.

Members noted the NSW Parliament Sitting Calendar was yet to be released and agreed to coordinate a site visit to some RCNSW member cities in conjunction with the next RCNSW Board Meeting to understand the key learnings and activities going on in those cities and share information with other member cities.



Members noted the agreed actions.

Next Meeting

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council advised the next RCNSW meeting date to be held in Sydney will be confirmed once the NSW Parliament Sitting Calendar is released.

ACTIONS

10.1 RCNSW Secretariat to coordinate a site visit to RCNSW member cities in conjunction with the next RCNSW Board Meeting.

The meeting was declared closed at 12:34pm AEST.



SUMMARY OF ACTIONS

Item	Responsibility
RCNSW Secretariat to extend an invitation to a representative from the Department of Planning to present to the group at a future meeting on the population forecasting methodology.	RCNSW Secretariat
RCNSW Secretariat to collate population growth forecasting data held by member Councils to compare to the Department of Planning's population forecasting data.	RCNSW Secretariat
RCNSW Secretariat to circulate the Draft Regional Transport Pinch Point Program Terms of Reference and call for nominations to the Steering Committee following the meeting.	RCNSW Secretariat
RCNSW Secretariat to organise the first meeting of the Regional Transport Pinch Point Program Steering Committee.	RCNSW Secretariat
RCNSW Secretariat to seek the formation of a Memorandum of Understanding with the Minns State Government.	RCNSW Secretariat
RCNSW Secretariat to coordinate a site visit to RCNSW member cities in conjunction with the next RCNSW Board Meeting.	RCNSW Secretariat

Regional Cities NSW - Board Meeting Minutes - Page - 7

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DRAFT Meeting notes

Holcim Australia

Meeting	Community Consultative Committee	Date	24 April 2023
Project	Lynwood Quarry	Time	12.00pm – 1.15pm
Chair	Brendan Blakeley	Recorder	Lucy Dinn
Attendees	Rosemary Turner, Marulan and District Historical Society	Apologies	John Nicastri, Marulan Progress Association. Aaron Johansson, Council CEO
	Clr Bob Kirk, Goulburn Mulwaree Council		
	Susan Pearson, Cockbundoon Heritage & Preservation Commerce		
	David Humphries, Marulan Region Chamber of Commerce		
	Wayne Beattie, Holcim		
	Mohsen Vafeei Fard, Holcim		
	Kurt Bridges, Holcim		
	Fred Adams, Holcim		

Item	Discussion Point	Actions
1.	 Welcome and introductions Brendan Blakeley welcomed CCC members and acknowledged the traditional custodians of the land Lynwood is located upon. 	- Holcim to develop written piece for Marulan
	- Brendan Blakeley ran through the agenda for the meeting and noted apologies. He also noted that Peter Simpson had resigned from the committee.	Messenger.
	- The Chair called for comments on the previous meeting minutes.	
	Rosemary noted she hasn't heard anything about Holcim putting something into the Marulan Messenger.	
	- Fred responded this is because Holcim is presently appointing a new communications manager.	
	- Fred suggested that Wayne liaises with Rosemary to supply material for a future edition.	
2.	Site Operations Update	
	Wayne Beattie updated the committee on site operations (see slides 4-5). The main points discussed were as follows:	
	Internal Staff Changes	
	 There have been some staff changes. The most relevant for the CCC is that Lisa Mackay-Sim has left the business. Lisa had previously assisted with sponsorship and community grants. 	

ı	Discussion Point Actions
	 Fred noted that if members have anything to send to Holcim regarding sponsorship, send this to Wayne.
	 Mohsen Vafaei Fard has joined in the Support Services Supervisor role while Rebecca is on maternity leave. Mohsen will also be assisting Wayne with community engagement and queries as part of his role.
	 Lynwood Quarry's enterprise agreement is up for renewal in May 2023. Negotiations started in March this year and have been very constructive. It is hoped this will be signed off soon.
	- Lynwood Quarry's Pit Manager, David Manning, is still with the business but is now managing our Cooma Rd Quarry. Lynwood Quarry is currently recruiting a replacement.
	- Lynwood Quarry also has a new sales team.
	Operations Update
	 YTD production figures have been better than expected given concerns around interest rates (and flow on effects into the construction sector) and the slow down that usually occurs close to elections.
	 We are no longer stockpiling at Lynwood and have moved into matching production to our forecast demand/sales.
	 Wayne noted that while things are quiet it was a good opportunity to do some work around the site so that when sales do pick up Lynwood Quarry can react quickly.
	- The biggest challenge is transporting material out of site. Difficulties with truck freight are being experienced across the industry. It is very challenging to find drivers in the current employment market.
	Rosemary asked what the ratio of road to train transport is at Lynwood Quarry?
	- Fred responded that currently it is around 50%.
	- Wayne noted rail has improved slightly, after a period of disruption experienced with the quarry's previous rail contractor.
	- In the past Lynwood was able to divert a lot of freight to the road fleet, but the road fleet just isn't available like it once was.
	 Fred noted Lynwood is looking at bringing production related jobs back internally and buying assets rather than renting them to help control costs. Holcim is still very committed to local suppliers and local employment.
	- There have been two reportable incidents since the last CCC meeting.
	- Wayne noted when incidents like this occur Holcim investigates them closely , look at the behaviours that led to the incident occurring. We also put measures in place to reduce the likelihood of it happening again.
	Granite Pit Update
	Wayne gave an update on the granite pit (see slides 6-8). The main points discussed were as follows:
	- Work is progressing as per the development consent and 5 Year Mine Plan.
	Holcim is removing the last of the overburden to set the quarry up for the next 4-5 years of extraction.

Item	Discussion Point Actions
	 There's no intention of stripping more overburden during that period. The pit will be opened-up in what is largely the existing footprint and we will drop-cut down form there.
	- The pit can go down around 7 benches, with each bench being about 15 metres deep. The deeper the mine goes the better we can contain noise and other impacts.
	- The amenity bund is going well and is covered in vegetation. Our contractor has committed to a 95% survival rate for the planted trees so if a tree dies it gets replaced. We have been very fortunate with the rain and a milder summer.
4.	Community update
	Wayne gave an update on Holcim's community engagement program (see slides 10-14). The main points discussed were as follows:
	 Applications for sponsorships/donations are being assessed while being submitted. This is now the process moving forward.
	 Lynwood Quarry continues to support the local community as much as possible. Wayne asked the members to give Holcim plenty of time when submitting a request.
	 If any groups need support, Holcim is happy to review and consider request in accordance with our guidelines.
	- Since the last CCC meeting, Holcim has been working on the flagpole in the Tony Onions Memorial Park. It now has a winch which makes it easy to raise and lower the flag. The work was finished at the end of March.
	Complaints and Consultation
	- Lynwood Quarry has not had a complaint since November 2021. This would indicate that the current controls in place are working,
	- There have been new people moving into the area and we have added two new names on the blast notification.
5.	Environment Update
	Wayne Beattie presented an update on Holcim's compliance, monitoring and management plans (see slides 16-17). The main points discussed were as follows:
	- Blasting has been compliant with license.
	- Lynwood Quarry is well under the maximum Average Dust Deposition Limit.
	David asked how Lynwood Quarry is going to monitor their pollution levels, as the quarry and cement industry are within the top 200 polluters in Australia.
	 Wayne responded that cement itself is a massive polluter and generates a lot of CO2. He noted that there is a lot of work happening within Holcim to look at alternatives to traditional cement.
	 Fred stated that Holcim's Global CEO is looking at how to make Holcim more sustainable and use more recycled materials and is funding a significant R&D program to make the company more sustainable.
	The Chair asked whether Holcim is required to report on carbon emissions?
	- Fred responded Holcim reports on CO2 emissions globally and in Australia.
	- Wayne noted Holcim does quarterly reporting on sustainability, whether that be water usage, fuel burned or amount of waste taken off the site.
6.	Management Plan
	Wayne Beattie presented an update on Holcim's management plans (see slides 19-22). The main points discussed were as follows:
	 We have conducted baseline studies to support the Box Gum Woodland Management Plan – currently working out where to get the best response for when rehabilitation starts.
	- Aboriginal Heritage Management Plan has been updated and submitted for approval

tem	Discussion Point	Actions
	Weed Management	
	- A trial of aerial weed spraying is underway and has already covered 80 hectares.	
	 Holcim is currently working on weed mapping using a drone. The drone uses high resolution photography to identify different species of a plant, then the drone gets sent out to spray it. This reduces costs and increases efficiency. 	
	- As regrowth occurs it gets harder to access these areas to control weeds so drones are a great solution. They also use around 10% of the chemicals compared to high-volume spraying.	
	The Chair asked if this method is cost competitive?	
	 Wayne responded it is. And it is also very effective on blackberry. We are now looking at its ability to control serrated tusk. 	
	Rosemary asked how big the drone is?	
	- Wayne responded it is about 1.5 metres in wingspan. The drum in the back holds 15 litres and can throw out pellets for seeding as well as spraying.	
	 It blows the poison straight down, so it can use less poison than conventional spraying which is both cheaper and better for the environment. 	
	Rosemary asked if you get a more specific hit of poison with the drone?	
	 Wayne responded that because the area is mapped beforehand, and the drone is guided by GPS coordinates it is very accurate. 	
	Bob asked about the significance of the Hoary Sunray?	
	- Wayne responded it is an endangered species and there are strong protections in place in the area where it has been found (the paddock on the left-hand side of the ramp coming off the highway.)	
	<u>Soil Erosion</u>	
	- Erosion controls have been put in place along some watercourses. Holcim has placed logs upslope from wash out areas to reduce the strength of water running off in heavy rains. This is important work as there are artefacts in some of the areas prone to erosion.	
	 A representative comes out every quarter to spend a week doing maintenance on the Aboriginal artifact areas – this includes fixing fences and reducing fire load. 	
	<u>Fire management</u>	
	- Holcim is setting dates and working with Aboriginal organisations to develop a methodology for cultural burns to reduce fuel load in Aboriginal heritage areas. The burns are being targeted for June and July 2023 when it is cooler and safer.	
	 At the same time Holcim is meeting with RFS to look at opportunities to do controlled burns and training on site as well. 	
	Lynwood Aboriginal Cultural Heritage Project	
	- Hamish Beattie has been appointed as the project manager.	
	- The design is finalised and approved.	
	- We plan to commence construction of the Cultural Heritage Centre and c w soon with a completion target of the end of the calendar year. However, this depends on contractor and supply availability.	
	 We are very keen to ensure the project provides employment and business opportunities for local Aboriginal people. 	
	Susan asked where the artifacts are stored?	
	- Wayne responded they are presently being stored in a container on site. There's about 20,000 and the rest are located in protected areas across the site. on site in regional areas.	
	 Surveys are done every year with a representative coming out for a week. Then every three years representatives spend about two weeks looking for more artifacts and catalogue finds. 	

Item	Discussion Point	Actions
	 Wayne noted the purpose of the centre is to securely house artifacts and display some of them. It would also be a place where local young people can come to and learn about local Aboriginal culture. 	
	- In the landscaping we are looking at creating a circle for yarning.	
	- The centre will be open on arrangement.	
	 A committee has been formed with Holcim and relevant Aboriginal parties. Over the long term Holcim will step back on our involvement and eventually with income from education the centre could be self-funded. 	
	Rosemary asked if the historical society could do a tour or visit?	
	- The Chair responded that potentially when the centre is built a CCG meeting co could be held in the building and maybe a representative of the centre could take us on a tour.	
7.	Next six months	
	Wayne Beattie gave an overview of Holcim's planned activities for the next six months. Activities listed were as follows:	
	- Continue working with the DAWE on EPBC compliance.	
	- Finish removal of remaining overburden for the new granite pit.	
	- Stripping of the overburden will soon stop and we will work the current exposed mine area for at least the next 4-5 years.	
	- Commencing the cultural centre.	
3.	Other matters	- Holcim to
	Brendan Blakeley asked the group if there were any other matters to discuss:	review
	Rosemary asked about the proposal for highway signage advertising Marulan on the quarry land adjacent to the highway.	community grants and finc out when the
	- Wayne responded there was discussion about having a sign out the front, but this is not possible as it is a conservation area.	\$8,500 was paid and to whom.
	 David noted an application was made when Allanah was looking after the community fund and Holcim contributed \$8,500 for signage. This donation was made through the Chamber. We are trying to track down the details of this payment and were hoping Holcim could help. 	 Holcim to look into organising volunteers for gardening
	- The Chair suggested Holcim go through previous meeting minutes to find out when it was paid.	around post- office.
	 David explained that given it was not possible to place signage on the approaches to Marulan a new sign was now being erected on the roundabout coming into George Street from the BP. The sign is in the form of a tree and individual signs can be placed on the tree's branches. 	
	Rosemary asked if Holcim still has the program where staff can volunteer on community focussed projects around town?	
	- Wayne responded the volunteers are available if help is needed	
	Rosemary noted there's some gardening to be done around the old post office, between the post office land and highway.	
	 Wayne responded Holcim is happy to help and organise some volunteers and Rosemary should speak with him after the meeting. 	
Э.	Close	
	- Brendan noted that he is no longer with WSP and has his own business. He will continue to chair the meetings for Holcim.	
	- His email is now: <u>brendan@elumni.au</u> . He would supply his mobile number via email to the group members.	
	- The next meeting will be held in November, some time after the Melbourne Cup.	

- $\hfill The next meeting will be held in November, some time after the Melbourne Cup.$
- If CCC members have immediate enquiries, contact Mohsen or Wayne.

Item	Discussion Point	Actions
	 They should also feel free to contact him as well if it isn't an immediate operational matter. 	
	- Brendan thanked the group for their attendance and the meeting closed at 12:55pm.	
	- Members then went on a site tour.	





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Community Consultation Committee Meeting: 21st April 2023



Agenda

- **1.** Welcome and Introductions
- **2.** Site Operations Update
- **3.** Community Update
- 4. Environmental Update
- **5.** Other items and discussions



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Site Operations Update



Operations Update

Internal Staff Changes

- Shilpa Sashi (previously NSW/ACT Environmental Manager) has left the business.
 Holcim is currently recruiting for the position.
- Lisa Mackay-Sim (Corporate Affairs and Brand Manager) has left the business.
- Mohsen Vafaei Fard has joined Lynwood as the Support Services Supervisor. Mohsen will be assisting Wayne in site environmental and community matters whilst Rebecca is on maternity leave until 2024.
- Lynwood Quarry EA 2021 is be up for renewal in May 2023, discussions with the work group began in March and are ongoing.
- Our pit Manager, David Manning, has left Lynwood to take up the Quarry Manager Role at Cooma Rd Quarry. We are currently recruiting a replacement.



Operations Update cont.

- > YTD Production figures
 - Yield
 - Sales figures
- Contractor engagement
 - Review of resources to suit quarry output
 - Strengthened key local suppliers
 - Job preservation for full time Holcim employees
- 2 reportable incidents since last CCC meeting.
- Divall's were the successful tender for Overburden Removal 2023.
- Outlook for the next 6 months



Granit Pit Update

Current Pit Development

- Progressing as per the development consent and 5 Year Mine plan.
- Overburden removal project will cease in June 2023.
- 2023 pit plan is to continue to expand the pit shell to the West whilst opening up the floor and preparing to commence another drop cut.





Granite Update cont.





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Granite Update cont.

Amenity Bund

Amenity bund is mostly covered by the natural vegetation. Photo was taken in March 2023.

Holcim doing quarterly maintenance to get minimum of 95% survival rate for the planted trees.

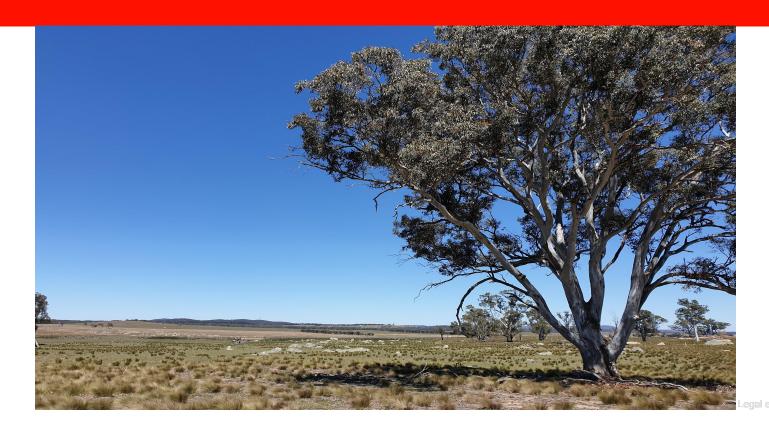






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Community Update



Community Update

Community Investment Fund

- All applications for sponsorship/donations that are received are being assessed as they are submitted, this will be the process moving forward as all submissions now require CEO approval.
- Lynwood Quarry will continue to support the local community and local business as much as possible by utilising the services of local people and businesses.





Community Update cont.

Community Engagement Program 2023

Holcim will continue to supported community initiatives. YTD we have provided support for the following groups, we look forward to providing additional support to the community in 2023.

- > Tallong Apple Day Festival
- Tallong Public School P&C
- ➤ Cystic Fibrosis Goulburn
- Goulburn and District Showjumping
 Competition





Replacement of the flagpole in the Tony Onions Memorial Park (31/03/2023)





Community Update cont.

Replacement of the flagpole in the Tony Onions Memorial Park (31/03/2023)





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Community Update cont.

Complaints & Community Consultation

Since November 2021, Lynwood has not received any complaints from the community.

Holcim will continue to engage in community consultation with blast enquiries and requests to continue to be added to the blast notification register





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Environmental Update



Environmental Update

Compliance

- Blasting Compliant
- Dust Deposition Compliant
- PM10 Compliant
- Noise Compliant
- ✓ Ground Water Compliant
- ✓ Surface Water Compliant



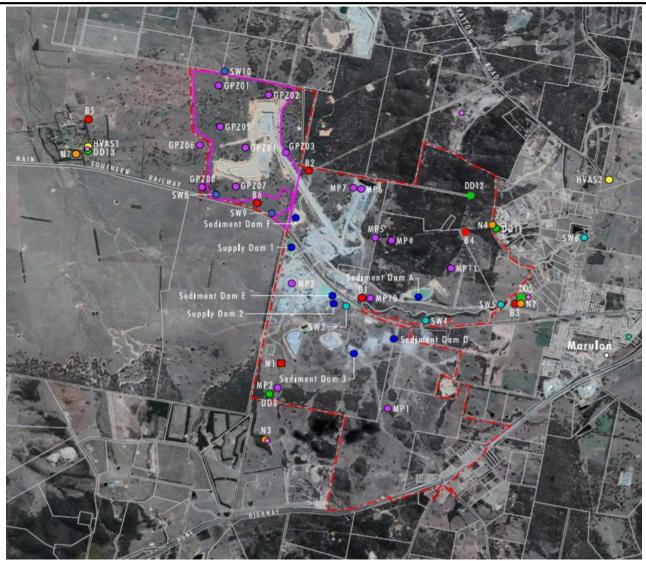
EXACTUS BAM



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6 June 2023

Map of Dust Monitoring Locations

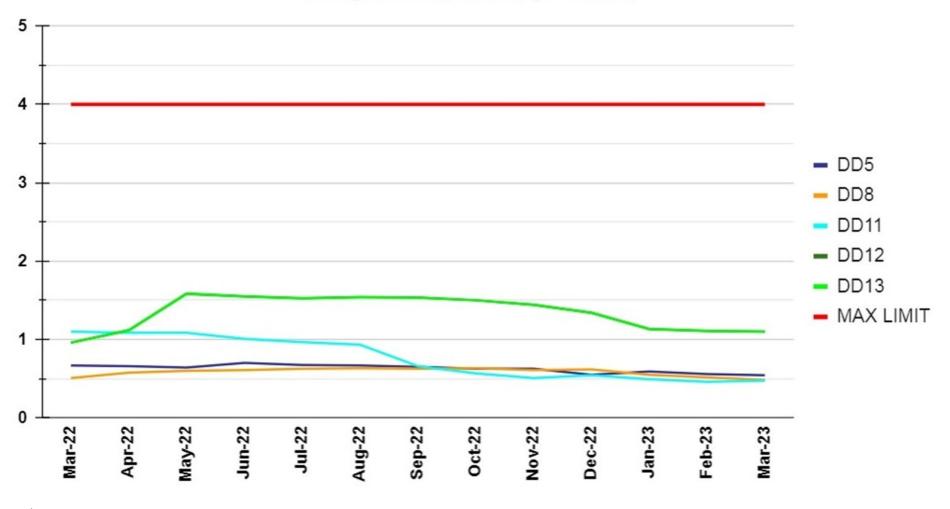




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Depositional Dust Monitoring Results

Average Dust Deposition (3g/m2/month)



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Environmental Update cont.

Management

Plans

- The Box Gum Woodland Management Plan continues to be reviewed and updated with assistance and input from the DAWE to ensure Lynwood is leading the way forward in biodiversity and conservation.
- Holcim has engaged an environmental specialist to conduct baseline studies and various test samples to ensure the greatest success rate of targeted rehabilitation.
- The Aboriginal Heritage Management Plan has been updated and has been submitted for approval from DPIE



Hoary Sunray (Leucochrysum albicans var. tricolor) Endangered

Holcim

Environmental Update cont.

Weed Management

- Trial Aerial Weed Spraying was conducted at Lynwood in February 2023.
- Holcim is planning to complete ~200ha of weed spraying by using drone in this year. We have already covered 80ha of blackberry spraying in the last 3 months.
- Weed mapping project to be trialled in
 2023







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Soil Erosion

Place coir logs upslope of scouring to reduce erosion and to stop artifacts from washing down to the creek





Cultural Burns

Holcim is setting dates and method for cultural burns (with local contractor) in aboriginal heritage areas in June/July 2023.





> The Lynwood Aboriginal Cultural Heritage Project

Hamish Beattie has been appointed as the project manager
 Budget costings are being updated and requests for contractor details have been sent out to committee members.





Next 6 months

- Continue working with the DAWE to improve EPBC compliance
- Granite pit works finalise overburden project, contractor to de mobilise
- Commence construction of Cultural Heritage Centre.





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17 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

18 CONCLUSION OF THE MEETING

The Mayor will close the meeting.