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**OUR MISSION** TO BE EASY TO DO BUSINESS WITH

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**20 December 2022**

**Aaron Johansson**  
**Chief Executive Officer**







We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 20 December 2022 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

## Order Of Business

|           |   |           |
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**Cr Peter Walker**  
**Mayor**

**Aaron Johansson**  
**Chief Executive Officer**



## **1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or Chief Executive Officer.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

## **3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

## **4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

## **5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

## **6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

## **7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.



## **8 PRESENTATIONS**

Nil

## **9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. Chief Executive Officer.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.



## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON 28 NOVEMBER 2022**

**Author:** Chief Executive Officer

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Extraordinary Meeting of Council held on 28 November 2022

#### **RECOMMENDATION**

That the Council minutes from Monday 28 November 2022 and contained in Minutes Pages No 1 to 6 inclusive and in Minute Nos 2022/418 to 2022/421 inclusive be confirmed.





# MINUTES

## Extraordinary Council Meeting

**28 November 2022**



**Order Of Business**

|          |  |          |
|----------|--|----------|
| <b>1</b> | <b>Apologies .....</b>   | <b>4</b> |
| <b>2</b> | <b>Opening Prayer .....</b>  | <b>4</b> |
| <b>3</b> | <b>Late Items / Urgent Business .....</b>  | <b>5</b> |
| <b>4</b> | <b>Disclosure of Interests .....</b>   | <b>5</b> |
| <b>5</b> | <b>Public Forum / Addresses to Council.....</b>                                      | <b>5</b> |
| <b>6</b> | <b>Matters Arising.....</b>  | <b>5</b> |
| <b>7</b> | <b>Reports to Council for Determination .....</b>                                    | <b>5</b> |
| 7.1      | General Purpose Financial Statements and Special Purpose Statements<br>2021/22 ..... | 5        |



**MINUTES OF GOULBURN MULWAREE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN, AND VIA ZOOM  
ON MONDAY, 28 NOVEMBER 2022 AT 5PM**

**PRESENT:** Cr Andrew Banfield, Cr Carol James, Cr Steven Ruddell, Cr Daniel Strickland,  
Cr Peter Walker, Cr Andy Wood.

**PRESENT VIA ZOOM:**

Cr Bob Kirk, Cr Jason Shepherd,

**IN ATTENDANCE:**

Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director  
Corporate and Community Services),

**1 APOLOGIES**

Cr Michael Prevedello

**RESOLUTION 2022/418**

**Moved:** Cr Carol James

**Seconded:** Cr Steven Ruddell

**That the apology received from Cr Michael Prevedello be accepted and leave of absence granted.**

**CARRIED**

**2 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**MOTION**

**RESOLUTION 2022/419**

**Moved:** Cr Daniel Strickland

**Seconded:** Cr Andy Wood

**That:**

**A leave of absence be granted to Cr Michael Prevedello due to family commitments.**

**CARRIED**



**RESOLUTION 2022/420****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That:****Councillor Kirk and Councillor Shepherd be allowed to attend the Extraordinary Meeting via video conference.****CARRIED****3 OPENING PRAYER**

The opening prayer was read by Cr Andrew Wood "We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 LATE ITEMS / URGENT BUSINESS**

Nil

**5 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

**6 PUBLIC FORUM / ADDRESSES TO COUNCIL**

Nil

**7 MATTERS ARISING**

Nil

**2 REPORTS TO COUNCIL FOR DETERMINATION**



**7.1 GENERAL PURPOSE FINANCIAL STATEMENTS AND SPECIAL PURPOSE STATEMENTS 2021/22**

**RESOLUTION 2022/421**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Andy Wood**

**That**

- 1. The report from the Director Corporate & Community Services on the General Purpose Financial Statements and Special Purpose Statements 2021/22 be received.**
- 2. The Statements under s413(2) Local Government Act 1993 be endorsed and signed off by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to enable the Independent Auditors reports to be issued**
- 3. Council approve the Financial Statements for lodgement with the Office of Local Government**
- 4. Council approve the Financial Statements to be placed on public exhibition with the Audited Financial Statements to be presented to Council at its meeting on 20 December 2022**

**CARRIED**

**The Meeting closed at 5.14pm.**

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Goulburn Mulwaree Council held on 6 December 2022.**

.....  
**CHAIRPERSON**



**10.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON 29 NOVEMBER 2022**

**Author:** Chief Executive Officer

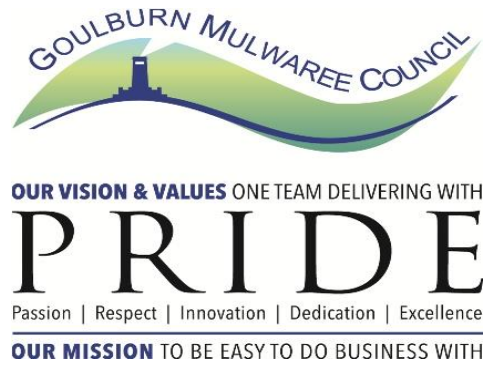
**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Extraordinary Meeting of Council held on 29 November 2022

**RECOMMENDATION**

That the Council minutes from Tuesday 29 November 2022 and contained in Minutes Pages No 1 to 11 inclusive and in Minute Nos 2022/418 to 2022/420 inclusive be confirmed.





# MINUTES

## Extraordinary Council Meeting

**29 November 2022**



**Order Of Business**

|            |  |          |
|------------|--|----------|
| <b>1</b>   | <b>Opening Meeting.....</b>  | <b>4</b> |
| <b>2</b>   | <b>Acknowledgement of Country .....</b>  | <b>4</b> |
| <b>3</b>   | <b>Councillors Declaration and/or Prayer .....</b>   | <b>4</b> |
|            | <b>The Council Declaration was read by Cr Daniel Strickland .....</b>  | <b>4</b> |
| <b>3</b>   | <b>Apologies .....</b>   | <b>4</b> |
| <b>Nil</b> | <b>4</b>   |          |
| <b>4</b>   | <b>Late Items / Urgent Business.....</b>   | <b>4</b> |
| <b>Nil</b> | <b>4</b>   |          |
| <b>5</b>   | <b>Disclosure of Interests .....</b>   | <b>4</b> |
| <b>6</b>   | <b>Presentations.....</b>  | <b>4</b> |
| <b>7</b>   | <b>Public Forum / Addresses to Council.....</b>  | <b>4</b> |
| <b>8</b>   | <b>Matters Arising.....</b>  | <b>5</b> |
| <b>7</b>   | <b>Reports to Council for Determination .....</b>  | <b>5</b> |
| <b>7.1</b> | <b>Veolia Advanced Energy Recovery Centre - Council Submission to the<br/>Environmental Impact Statement .....</b> | <b>5</b> |



**MINUTES OF GOULBURN MULWAREE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 29 NOVEMBER 2022 AT 6PM**

**PRESENT:** Cr Peter Walker, Cr Andrew Banfield, Cr Carol James, Cr Bob Kirk, Cr Michael Prevedello, Cr Steven Ruddell, Cr Daniel Strickland, Cr Jason Shepherd, Cr Andy Wood.

**IN ATTENDANCE:**

Aaron Johansson (Chief Executive Officer), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Robert Hughes (Acting Director Operations) Shae Aliffi ( Executive Support Officer)

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting at 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Prayer was read by Cr Daniel Strickland

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**3 APOLOGIES**

Nil

**4 LATE ITEMS / URGENT BUSINESS**

Nil

**5 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

**6 PRESENTATIONS**

Nil



## **7 PUBLIC FORUM / ADDRESSES TO COUNCIL**

Richard Kirkman Chief Executive Officer Veolia addressed Council on Item 7.1 NSW Veolia Advanced Energy Recovery Centre - Council Submission to the Environmental Impact Statement

Jackie Wright – Independent Human health subject matter expert from Enrisks addressed Council on Item 7.1 NSW Veolia Advanced Energy Recovery Centre - Council Submission to the Environmental Impact Statement.

The following people addressed Council on Item 7.1 NSW Veolia Advanced Energy Recovery Centre - Council Submission to the Environmental Impact Statement.

1. Paige Davis
2. Austin McLennan
3. Chris Hanson
4. The Venerable Paul Davey
5. Margaret Cameron
6. Alex Mortensen
7. Rod Thiele
8. Julia McKay
9. Adrienne Carpenter
10. Fiona Jeffery
11. Prue & Tom Martin

## **8 MATTERS ARISING**

Nil

## **1 REPORTS TO COUNCIL FOR DETERMINATION**

### **COMMITTEE OF THE WHOLE**

#### **RESOLUTION 2022/418**

**Moved:** Cr Daniel Strickland

**Seconded:** Cr Andy Wood

**That Council Move into Committee of the Whole.**

**Council moved into Committee of the whole at 8:06 pm.**

**CARRIED**

#### **RESOLUTION 2022/419**

**Moved:** Cr Andrew Banfield

**Seconded:** Cr Andy Wood

**That Council move back into Open Council.**

**Council moved back into Open Council at 8:31 pm.**

**CARRIED**



## **7.1 VEOLIA ADVANCED ENERGY RECOVERY CENTRE - COUNCIL SUBMISSION TO THE ENVIRONMENTAL IMPACT STATEMENT**

### **RESOLUTION 2022/420**

**Moved: Cr Michael Prevedello**

**Seconded: Cr Daniel Strickland**

**That:**

- 1. The report of the Director Planning & Environment and the Director Utilities be received.**
- 2. Council provide a letter to the NSW Department of Planning and Environment that states its formal objection to the proposed Veolia Advanced Energy Recovery Centre to be constructed at 619 Collector Road, Tarago.**
- 3. Council makes a written submission to the NSW Department of Planning and Environment in relation to Development Application SSD-21184278 requesting that the following actions be undertaken by the applicant prior to an assessment being finalised:**
  - a. In accordance with the NSW EPA's Energy from Waste Policy Statement, the applicant must demonstrate how "community acceptance to operate such a process has been obtained". The EIS in its current form does not demonstrate how this has been achieved, which has been echoed by submissions provided to Council by the community. The proposal is therefore not in accordance with the Policy.**
  - b. Further details are to be furnished in relation to odour management for existing operations, in particular a demonstrated period of substantial longevity (i.e. at least 12 months) of reduced odour complaints, as well as a demonstration of how historic complaints compare to complaints currently being received (eg. frequency, number of complaints, etc.).**
  - c. The project must be assessed in its entirety, which should include all ancillary infrastructure such as transmission lines.**
  - d. All available performance data for the Staffordshire reference plant is to be made available, for the period commencing at the commissioning of the plant through to the most recent return period. In addition to making this data available, an accompanying report should also be provided that assesses the theoretical compliance of the Staffordshire plant against the performance thresholds of the NSW EfW Policy Statement.**
  - e. Further information is required in order to demonstrate the absolute capacity of the proposed plant.**
  - f. Further information is required demonstrate how chlorine levels will be minimised in waste feedstock.**
  - g. Further details are to be provided in relation to processes that will be put in place to manage waste received at the transfer stations in Sydney and to remove contaminants that would affect the EfW process.**
  - h. Full details are to be provided in relation to the required emissions monitoring system.**
  - i. Full details are to be provided in relation to the cumulative impacts of emissions compared with background conditions.**
  - j. Further detail is required on how negative pressure will be maintained and not impacted by required operational processes, such as waste being brought into the**



*tipping hall, and therefore prevent the escape of additional odour into the atmosphere.*

- k. The results of DPE's independent public health assessment must be known prior to making any further assessment in relation to public health. Council also believes that it is entirely appropriate to reexhibit the EIS upon completion of the assessment, with the amended documentation to contain the results of the independent assessment*
- l. Further information is required in order to demonstrate how compliance with the EfW Policy Statement will be monitored and managed.*
- m. Better justification is required in order to demonstrate to the community why the emission of any pollutants into the local atmosphere as a by-product of the EfW process is reasonable.*
- n. Full and specific details in relation to air quality monitoring, including the number and location of air quality monitoring stations is required.*
- o. A commitment from the applicant is required that would make all air quality monitoring data readily available to the public in real time.*
- p. The Greenhouse Gas Assessment must be revised to identify and include all onsite processes that contribute to greenhouse gas emissions, including the production and transport of chemical additives used to support the proposed EfW process, such as ammonia and Portland cement.*

*The revised assessment should also consider the impact of greenhouse gas emissions at a local level compared to current operational conditions.*

- q. The Noise Impact Assessment be reviewed with respect to the impact of temperature inversions on construction noise, and the ability for this noise to be conveyed to "downstream" sensitive receivers including the village of Tarago.*
- r. The Noise Impact Assessment must be reviewed to contain a commitment for noise minimisation and impact mitigation for the local community. It is unacceptable to state that feasible and reasonable mitigation options will be considered where practicable.*
- s. In recognition of the broad impact to road maintenance and safety being caused by current operations, Veolia consider entering into a Planning Agreement with Council that reflects the true cost of maintenance and renewal of its local road assets, including any additional costs borne by Council as a result of construction traffic. The fundamental aspects of a Planning Agreement shall be identified by an independent expert with appropriate qualifications and experience.*
- t. The traffic data utilised within the Traffic Impact Assessment is flawed and must be reviewed to utilise current data that is not affected by external influences such as COVID-19 lockdowns and restrictions. The review must also address the identified need for the climbing lane between Crisps Creek and Collector Road, as well as any ancillary heavy vehicle traffic, such as the importation of cover material and the potential export of bottom ash products.*
- u. Further investigation of construction traffic alternatives must be undertaken, including the use of the Crisps Creek Intermodal Facility to facilitate the movement of construction materials and heavy infrastructure to site.*
- v. A further traffic impact assessment is required in order to identify the cumulative impact of additional construction traffic on the local and regional road networks.*
- w. Prior to any work being undertaken with respect to access and/or works in the Collector Road road reserve, an approval under s138 of the Roads Act must be obtained from Council. Alternatively, Council would prefer to see the existing main entry to the Eco Precinct upgraded for use by all users of the site, including*



**Bioreactor and ARC feedstock deliveries.**

- x. **Details of the Engineering specification for the proposed encapsulation cell liner are to be provided for further assessment.**
- y. **Detailed actions are to be outlined in relation to the event of private neighbours' bores being impacted by increased water use from the proposal.**
- z. **Provide a water balance to demonstrate that reducing the capacity of ED1 will allow continued management of surface water on site.**
- aa. **A comprehensive and region-wide monitoring system is required across soil, water and air quality should the project proceed.**
- bb. **The applicant is to provide a photographic record of the site that includes buildings and artefacts such as the site machinery. The photographic record is to be in accordance with the NSW Heritage Office guidelines "Photographic recording of heritage items using film or digital capture."**

**Hard and soft copies of the photographic record are to be provided to Goulburn Mulwaree Library**

- cc. **The plant species used for screening purposes should be selected from the Native Plant community found in the vicinity of the site.**

**A mixture of trees, shrubs and groundcovers should be used. This will provide an additional environmental benefit as well as screening the development.**

- dd. **A long term planting maintenance schedule should be provided and adhered to. The maintenance plan should contain a schedule of works that includes an annual time line for weed management, plant replacement where needed, monitoring for pests and diseases, and watering etc.**
- ee. **The context should be considered beyond the boundary of the Veolia owned land.**
- ff. **View analysis should be undertaken which adequately considers the visual impact of the design and the view points from which it could be observed within the wider landscape.**
- gg. **That the Accommodation Strategy be prepared and considered with the EIS prior to approval of the project. That the Accommodation Strategy is to include options and feasibility in relation to the provision of housing for construction workers to be purchased or erected by the proponent (whether on or off site) to avoid placing additional stress on the local short term or private rental accommodation markets. Options could include the development of boarding house type accommodation or group homes for construction workers in Goulburn, which would have the added benefit of providing additional social infrastructure once the project is completed.**
- hh. **The independent assessment of health impacts undertaken as a part of the State's EIS assessment be published and included with a re-exhibition of the EIS to reassure the public that a thorough assessment of all health impacts has been undertaken.**
- ii. **The proponent work in consultation with Council and the existing Tarago Community towards identifying local projects for funding from the Veolia Trust and assist the local community in relation to preparing grant applications.**
- jj. **As a minimum a Section 7.12 levy be applied to the project under the provisions of the Goulburn Mulwaree Local Infrastructure Plan 2021. Should the proponent consider entering into a Planning Agreement with Council possible additional maintenance or upgrade of Collector Road and Bungendore Road be considered.**
- kk. **The project is likely to have an impact on house rentals given the size of the construction workforce and the three-year construction period. The economic assessment should consider the impact of the project on the availability and affordability of private rental accommodation and the impact that this may have on**



*other significant employment sectors/industries and their ability to attract/house employees. Consideration should also be given to the cumulative impact on housing affordability and availability resulting from concurrent State significant projects.*

- ll. Appendix E relies on statements and assumptions that are unsupported by reference material. To enable a thorough and complete peer review to be undertaken Appendix E is to be properly and correctly referenced in order to establish how the author has arrived at the conclusions asserted. Furthermore, all unsupported arguments and discussion must be removed.*
- mm. Appendix E makes assumptions on the likely waste outputs based on the comparison with other EfW plants, however, data used to justify the argument that the “input waste stream will be generally the same” in fact demonstrates that the reference data is dissimilar. Consequently, a different waste input stream would result in a different waste output. Therefore, Appendix E cannot be used to support the likely waste outputs because it is modelling different data. A reevaluation of the waste input model is required.*
- nn. Appendix E establishes that the preferred immobilisation technique is mixing the Hazardous Waste with Portland Cement, however, Appendix E has not established the likely number of trucks required to deliver to site the necessary Portland Cement quantities to immobilise the five day best and worst case average. Therefore, without this information the traffic impact assessment is not properly informed.*
- oo. While Appendix E discusses APCr, it does not discuss the operation of air pollution control systems or the input quantities of chemicals and liquids required to scrub the exhaust gases before being ejected into the atmosphere. The input chemicals and liquids contribute to the APCr waste outputs. However, Appendix E has not established the likely number of trucks required to deliver to site the necessary chemical sand liquids. Therefore, without this information the traffic impact assessment is not properly informed.*
- pp. Appendix E is concentrated solely on ash management. There is no assessment of the waste gases that are not captured by the APCr, therefore, ejected into the surrounding atmosphere. The EIS needs to include an evaluation of the efficiency of the APCr and the percentage of gases that will not be captured by the APCr.*
- qq. The use of Portland cement as a binding agent is still to be confirmed subject to the completion of trials. This demonstrates that not all processes associated with the project have been soundly proven. The applicant must therefore either demonstrate that the proposed process works, or alternatively find other means (that are demonstrated to be safe and environmentally neutral) of managing the ACPr.*
- rr. If consent is granted to the proposed development, a condition is imposed in accordance with the section 7.2.1 of the Fire and Rescue NSW fire safety guideline “Fire safety in waste facilities” that clause E1.10 and E2.3 of the National Construction Code is to be complied with to the satisfaction of Fire and Rescue NSW.*
- ss. If consent is granted to the proposed development, that the consent document includes the recommendations of the Fire Safety Study prepared by Riskcon Engineering Pty Ltd dated 10/06/2022 found in Appendix FF of the EIS.*
- tt. If consent is granted to the proposed development, a condition is imposed that a Bushfire Emergency Management and Evacuation Plan is prepared by the operator and is consistent with the NSW RFS publication A Guide to Developing a Bush Fire Emergency management and Evacuation Plan and AS3745:2010 - Planning for emergencies in Facilities.*



- uu. If consent is granted to the proposed development, a condition is imposed that includes the recommendations of the Bushfire Protection Assessment prepared by Travers Bushfire & Ecology dated 14 July 2022 found in Appendix X of the EIS.*
  - vv. The EIS fails to properly or adequately address Clause 2.19(2) of State Environmental Planning Policy (Resources and Energy) 2021 in relation to the compatibility of the proposal with the existing adjacent Develop mine. Proper consideration is required to be demonstrated*
  - ww. Further consideration of the following provisions of the Goulburn Mulwaree Local Environmental Plan 2009 is required to be demonstrated:*
    - a. IN3 zone objectives - In particular concern is raised regarding the objectives 'To minimise any adverse effect of heavy industry on other land uses' and 'To provide suitable areas for those industries that need to be separated from other land uses.'*
    - b. Clause 7.1A Earthworks – the reference in Appendix J (8 Assessment of impacts) doesn't discuss earthworks.*
    - c. clause 7.2 Terrestrial biodiversity – the EIS or BDAR do not properly or sufficiently address clause 7.2(4). The consent authority cannot grant development consent (jurisdictional requirement).*
  - xx. Meaningful commentary towards Section 4.15(1)(e) of the Environmental Planning & Assessment Act 1979 (public interest) is required*
  - yy. Appendix R relies on recommendations derived from modeling the Life Cycle Analysis against the guidelines for bio-energy projects, however, the proposal does not meet the definition of a bioenergy facility per se as it relies solely on burning MSW. The proposal by definition is an EfW facility and not a bioenergy facility, therefore, it is inappropriate to assess the proposal against the guidelines for bioenergy. Furthermore, there are no comparable operations currently operational in the region. Accordingly, Council requires a new Life Cycle analysis to be prepared based upon the local context and under the definition of an EfW facility, not a bioenergy facility.*
  - zz. The proponents should identify cleared and degraded areas on other parts of the site that could be restored to PCT 1191. There are ample opportunities for this to occur, which would not only mitigate the proposed loss of native vegetation but would also result in a long term overall gain in biodiversity values in the local area.*
  - aaa. The proposed ARC is located within Lot 2 DP 1179305 and it appears that there is an area comprising approximately 20 hectares in the eastern part of the lot (see diagram next page) that would be suitable for rehabilitation and restoration of native vegetation. A project such as this would also assist with screening the proposed ARC from the Collector Road.*
  - bbb. Suitable alternatives to the project must be identified, thoroughly assessed and genuinely considered, and the EIS consequently re-exhibited with the findings prior to any assessment being completed.*
- 4. In the event that consent is granted against the strong objection of Council and the community, Council make representation to the relevant NSW Government authorities seeking that a maximum of one (1) Energy from Waste facility be allowed in each Waste Priority Infrastructure Area, as identified in the NSW Energy from Waste Infrastructure Plan, at an annual processing limit not exceeding 380,000 tonnes.**
- 5. In the event that the project will proceed against the strong objection of Council and the community, the Chief Executive Officer be given delegation to negotiate the provision of additional community benefits to the Goulburn Mulwaree LGA, and in**



*particular, the Tarago and Lake Bathurst district, prior to a consent being issued.*

6. ***Council requests that an additional consultation process be undertaken by Veolia that directly surveys the residents in the Local Government areas of Goulburn Mulwaree, Queanbeyan Palerang, Upper Lachlan, Yass Valley and the Australian Capital Territory to ascertain the true level of community acceptance.***
7. ***That Council authorise the Executive to add any further matters in the submission that may be identified prior to the closing of the submission period.***

*Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.*

**CARRIED**

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

**CARRIED**

**The Meeting closed at 8.39pm.**

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Goulburn Mulwaree Council held on 6 December 2022.**

.....  
**CHAIRPERSON**



### **10.3 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 DECEMBER 2022**

**Author:** Chief Executive Officer

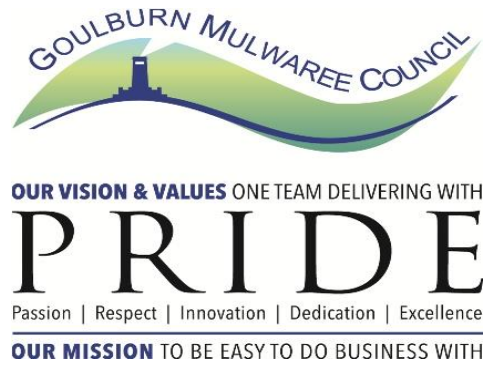
**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 6 December 2022

#### **RECOMMENDATION**

That the Council minutes from Tuesday 6 December 2022 and contained in Minutes Pages No 1 to 14 inclusive and in Minute Nos 2022/421 to 2022/441 inclusive be confirmed.





# MINUTES

## Ordinary Council Meeting

**6 December 2022**



**Order Of Business**

|           |  |          |
|-----------|--|----------|
| <b>1</b>  | <b>Opening Meeting.....</b>  | <b>5</b> |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>  | <b>5</b> |
| <b>3</b>  | <b>Councillors Declaration and/or Prayer .....</b>   | <b>5</b> |
| <b>4</b>  | <b>Apologies .....</b>   | <b>5</b> |
| <b>5</b>  | <b>Applications for a Leave of Absence by Councillors .....</b>                            | <b>5</b> |
|           | Nil  |          |
| <b>6</b>  | <b>Late Items / Urgent Business.....</b>   | <b>5</b> |
| <b>7</b>  | <b>Disclosure of Interests .....</b>   | <b>5</b> |
| <b>8</b>  | <b>Presentations .....</b>   | <b>6</b> |
| 8.1       | 2022 Holcim Mayoral Charity Golf Day Presentation .....                                    | 6        |
| <b>9</b>  | <b>Public Forum.....</b>   | <b>6</b> |
| <b>10</b> | <b>Confirmation of Minutes.....</b>  | <b>6</b> |
| 10.1      | Minutes of the Ordinary Meeting of Council held on 15 November 2022 .....                  | 6        |
| <b>11</b> | <b>Matters Arising.....</b>  | <b>6</b> |
| 11.1      | Matters Arising from Council Meetings Minutes from the 15 November 2022 .....              | 6        |
| 11.2      | Outstanding Task List from All Previous Meetings.....                                      | 7        |
| <b>12</b> | <b>Mayoral Minute(s) .....</b>   | <b>7</b> |
|           | Nil  |          |
| <b>13</b> | <b>Notice of Motion(s) .....</b>   | <b>7</b> |
|           | Nil  |          |
| <b>14</b> | <b>Notice of Rescission(s) .....</b>   | <b>7</b> |
|           | Nil  |          |
| <b>15</b> | <b>Reports to Council for Determination .....</b>  | <b>7</b> |
| 15.1      | Election Signage Policy .....  | 7        |
| 15.2      | Draft Heritage Strategy 2022-2025.....   | 8        |
| 15.3      | Goulburn Base Hospital Precinct Parking Extension .....                                    | 8        |
| 15.4      | Procurement - VP323094 Collector Road Heavy Patching.....                                  | 9        |
| 15.5      | Request for Plaque - Goulburn Legacy Club .....  | 9        |
| 15.6      | Project Status of Cullulla Road Causeway Replacement.....                                  | 10       |
| 15.7      | Project Status Report of Carr Confoy Pavilion .....  | 10       |
| 15.8      | Tender No.2223T0010 - Riverside Park Pump Track and BMX Track.....                         | 11       |
| 15.9      | Request for Financial Assistance - Goulburn Convoy for Kids.....                           | 11       |
| 15.10     | Requests for Financial Assistance - Goulburn A P & H Society .....                         | 12       |
| 15.11     | Request to Write-Off Legal Fees .....  | 12       |
| 15.12     | 2223T0002 Goulburn WTP Clarifier Maintenance Works .....                                   | 12       |
| 15.13     | Election Arrangements with NSW Electoral Commission to Conduct 2024 Council Election ..... | 13       |
| 15.14     | 2023 Council Meeting Dates .....   | 14       |



15.15 Minutes of the Recreation Area Committee Meeting held on 2 November 2022 ..... 15

15.16 External Meeting Minutes ..... 15

**16 Closed Session ..... 15**

There were no closed session reports for determination.

**17 Conclusion of the Meeting ..... 15**



**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 6 DECEMBER 2022 AT 6PM**

**PRESENT:** Mayor Peter Walker, Deputy Mayor Steven Ruddell, Cr Andrew Banfield, Cr Carol James, Cr Bob Kirk, Cr Michael Prevedello, Cr Daniel Strickland, Cr Jason Shepherd, Cr Andy Wood.

**IN ATTENDANCE:**

Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), Scott Martin (Director Planning and Environment), Marina Hollands (Director Utilities), Robbie Hughes (Acting Director Operations) & Shae Aliffi (Executive Support Officer).

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening declaration was read by Councillor Andrew Banfield.

**4 APOLOGIES**

Nil

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

Nil

**7 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 15.4 Procurement – VP323094 Collector Road Heavy Patching. Cr Andrew Banfield's Brother in Law is a Director of Denrith Pty Ltd. Cr Andrew Banfield is also an employee of the Denrith group of companies. Cr Andrew Banfield will leave the meeting while discussions and voting on this item takes place.



**8 PRESENTATIONS****8.1 2022 HOLCIM MAYORAL CHARITY GOLF DAY PRESENTATION****PRESENTATION**

The Mayor along with Wayne Beattie from Holcim presented the proceeds of the 2022 Holcim Mayoral Charity Golf Day to representatives of the three selected beneficiaries of the event:

- Goulburn Riding for the Disabled (RDA)
- Goulburn Can Assist
- Peanuts Wellbeing Sanctuary

Total proceeds from the Mayoral Charity Golf Day totalled too \$17,201.00

**9 PUBLIC FORUM**

Nil

**10 CONFIRMATION OF MINUTES****10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 15 NOVEMBER 2022****RESOLUTION 2022/421**

Moved: Cr Jason Shepherd

Seconded: Cr Carol James

That the Council minutes from Tuesday 15 November 2022 and contained in Minutes Pages No 1 to 14 inclusive and in Minute Nos 2022/403 to 2022/405 inclusive be confirmed.

**CARRIED**

**11 MATTERS ARISING****11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 15 NOVEMBER 2022**

Nil



**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS****RESOLUTION 2022/422****Moved: Cr Andy Wood****Seconded: Cr Bob Kirk****That Council notes the Task List and authorises the deletion of completed tasks.****CARRIED****12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION****15.1 ELECTION SIGNAGE POLICY****RESOLUTION 2022/423****Moved: Cr Andy Wood****Seconded: Cr Carol James****That**

- 1. The report from the Director Planning & Environmental Services on the Election Signage Policy be received.**
- 2. Council places the revised Policy on public exhibition for 28 days and if no comments are received, it will be adopted as one of Council's policies.**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy.**

**CARRIED**



**15.2 DRAFT HERITAGE STRATEGY 2022-2025****RESOLUTION 2022/424****Moved: Cr Andrew Banfield****Seconded: Cr Jason Shepherd****That:**

- 1. The report from the Landscape & Heritage Planner on the Draft Heritage Strategy be noted.**
- 2. Council publicly exhibits the Draft Heritage Strategy for a period of 28 days.**
- 3. Should no significant amendments be required following the public exhibition period, or no submissions objecting to the Strategy be received that the Strategy be adopted.**

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED**

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

**15.3 GOULBURN BASE HOSPITAL PRECINCT PARKING EXTENSION****RESOLUTION 2022/425****Moved: Cr Daniel Strickland****Seconded: Cr Bob Kirk****That:**

- 1. The report from the Acting Director Operations on Goulburn Base Hospital Precinct Parking Extension be received.**
- 2. The permit due to expire in December 2022 be extended to December 2023, in line with current terms and conditions and sign posted parking arrangements.**
- 3. An audit of the parking arrangements in and around the hospital precinct to be undertaken towards the end of 2023 to be presented to Council.**

**CARRIED**



**15.4 PROCUREMENT - VP323094 COLLECTOR ROAD HEAVY PATCHING**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 6:36 pm, Cr Andrew Banfield left the meeting.

**RESOLUTION 2022/426**

**Moved:** Cr Jason Shepherd

**Seconded:** Cr Bob Kirk

**That:**

1. The report from the Acting Director of Operations be received for the Procurement Request for Quotation (RFQ) for Collector Rd Heavy Patching works.
2. Council accepts the RFQ for Collector Road Heavy Patching from the Pavement Stabilisation Panel VP 271 268 member Denrith Pty Ltd for a lump sum price of \$909,150 (GST excl).
3. Council approve the transfer of the remaining Collex s94 Reserve (38139) funds \$676,000 (GST excl) to complete the full scope of the project (FA100459) in this financial year.
4. The Chief Executive Officer be authorised to approve variations of up to the available budget (GST Excl) of \$66,850.

**CARRIED**

At 6:37 pm, Cr Andrew Banfield returned to the meeting.

**15.5 REQUEST FOR PLAQUE - GOULBURN LEGACY CLUB****RESOLUTION 2022/427**

**Moved:** Cr Carol James

**Seconded:** Cr Michael Prevedello

**That:**

1. The report from the Acting Director Operations on Request for Plaque – Goulburn Legacy Club be received;
2. Council support the proposal to install a memorial and plaque in Belmore Park, located in the rose garden adjoining the Cenotaph; and
3. Council staff work with Legacy Club of Goulburn through to completion of this project.

**CARRIED**



## 15.6 PROJECT STATUS OF CULLULLA ROAD CAUSEWAY REPLACEMENT

### RESOLUTION 2022/428

Moved: Cr Michael Prevedello

Seconded: Cr Andy Wood

That:

1. The report from the Business Manager Projects on Project Status of Cullulla Rd Causeway Replacement be received
2. Council approve the transfer of \$132,943 (ex GST) from the s94 Minda 2622 Oallan Ford Road reserve to complete the additional scope of work on the Cullulla Rd Causeway Replacement
3. Council increases the agreed Contract Sum for Coopers Earthmoving and Haulage Pty Ltd by \$111,778.00 (ex GST)
4. The Chief Executive Officer is authorised to approve any further Variations up to \$21,165 (ex GST)

**CARRIED**

## 15.7 PROJECT STATUS REPORT OF CARR CONFOY PAVILION

### RESOLUTION 2022/429

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

That:

1. The report from the Business Manager Projects on Project Status Report of the Carr Confoy Pavilion be received.
2. Council endorses for the project to proceed as defined by the funding agreement with the NSW Government Multisport Community Facility Fund.
3. Council approves the borrowing of \$4M in the 23/24 financial year as a co-contribution to the NSW Government Multisport Community Facility Fund.

**CARRIED**



# **15.8 TENDER NO.2223T0010 - RIVERSIDE PARK PUMP TRACK AND BMX TRACK**

## **RESOLUTION 2022/431**

**Moved: Cr Bob Kirk**

**Seconded: Cr Michael Prevedello**

- 1. That the report from Business Manager Projects on 2223T0010 Riverside Park Pump Track and BMX Track Tender Evaluation be received.**
- 2. Council accepts the tender of Common Ground Trails Pty Ltd as a preferred tenderer for the tender price of \$600,000.00 (Excl GST) for the following projects:**
  - a) Riverside Park \$450,000 (Excl GST)**
  - b) Roberts Park BMX Track \$150,000.00 (Excl GST)**
- 3. The Chief Executive Officer is authorised to approve variations of up to ten (10) percent for this Project. \$60,000.00 (Excl GST).**
- 4. If the grant application from NSW Infrastructure Grant Fund for \$150,000.00 to Roberts Park BMX Track Upgrade is successful, Council proceeds with option two as per this report instead of point b above.**

**CARRIED**

# **15.9 REQUEST FOR FINANCIAL ASSISTANCE - GOULBURN CONVOY FOR KIDS**

## **RESOLUTION 2022/431**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Carol James**

**That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn Convoy for Kids be received.**
- 2. Council provide the following in-kind support to the Goulburn Convoy for Kids to the value of \$2,091.00 to be funded from the Financial Assistance budget:**
  - 50% Hire Fees for Recreation Area \$362.00**
  - Amenity Cleaning, bin hire, waste removal \$1,729.00**

**CARRIED**



# **15.10 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN A P & H SOCIETY**

## **RESOLUTION 2022/432**

**Moved: Cr Andy Wood**

**Seconded: Cr Jason Shepherd**

**That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn A P & H Society be received.**
- 2. Council provide support to the Goulburn A P & H Society in the form of a cash contribution of \$2,000 and a fee waiver of \$1,500 towards waste removal for the annual Goulburn Show. The amounts to be funded from the Financial Assistance budget.**

**CARRIED**

# **15.11 REQUEST TO WRITE-OFF LEGAL FEES**

## **RESOLUTION 2022/433**

**Moved: Cr Steven Ruddell**

**Seconded: Cr Michael Prevedello**

**That**

- 1. The report of the Direct of Corporate Community Services and the Revenue Coordinator on the request to write-off legal fees be noted.**
- 2. That Council write-off 50% of the legal fees for Property ID 1004591 with the balance to be charge to the property owner of Property ID 1004591.**

**CARRIED**

# **15.12 2223T0002 GOULBURN WTP CLARIFIER MAINTENANCE WORKS**

## **RESOLUTION 2022/434**

**Moved: Cr Michael Prevedello**

**Seconded: Cr Jason Shepherd**

- 1. That the report from the Director Utilities on the Request for Tender – 2223T0002 Goulburn WTP Clarifier Maintenance Works be received.**
- 2. Council decline to accept the tenders submitted for the Request for Tender 2223T0002 Goulburn WTP Clarifier Maintenance Works and cancel the current proposal for the contract.**
- 3. Staff review the tender documentation and budget for the scope of this project prior to the calling of a new tender for this work.**

**CARRIED**



# **15.13 ELECTION ARRANGEMENTS WITH NSW ELECTORAL COMMISSION TO CONDUCT 2024 COUNCIL ELECTION**

## **RESOLUTION 2022/435**

**Moved: Cr Andy Wood**

**Seconded: Cr Daniel Strickland**

**That**

- 1. The report by the Business Manager Governance on the Election Arrangements with NSW Electoral Commission to Conduct 2024 Council Elections be received.**
- 2. The Goulburn Mulwaree Council (“the Council”) resolves:**
  - (a) Pursuant to s.296(2) and (3) of the *Local Government Act 1993 (NSW)* (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.**
  - (b) Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.**
  - (c) Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.**

**CARRIED**



## **15.14 2023 COUNCIL MEETING DATES**

### **MOTION**

Moved: Cr Daniel Strickland

That:

1. The report from the Chief Executive Officer on 2023 Council Meeting Dates be received.
2. The 2023 Council Meetings be held at 5pm in the Council Chambers on the first and third Tuesdays of each month except for the following:
  - a) No meeting in January 2023
  - b) There will be one meeting held in July being on the third Tuesday of July 2023.

Motion lapsed due to the lack of a seconder.

### **RESOLUTION 2022/437**

Moved: Cr Jason Shepherd

Seconded: Cr Steven Ruddell

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 7:14pm.

**CARRIED**

### **RESOLUTION 2022/438**

Moved: Cr Andy Wood

Seconded: Cr Andrew Banfield

That Council move back into Open Council.

Council moved back into Open Council at 7:15pm.

**CARRIED**

### **RESOLUTION 2022/439**

Moved: Cr Bob Kirk

Seconded: Cr Andrew Banfield

That:

1. The report from the Chief Executive Officer on 2023 Council Meeting Dates be received.
2. The 2023 Council Meetings be held at 6pm in the Council Chambers on the first and third Tuesdays of each month except for the following:
  - a) No meeting in January 2023
  - b) There will be one meeting held in July being on the third Tuesday of July 2023.

**CARRIED**



# **15.15 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 2 NOVEMBER 2022**

## **RESOLUTION 2022/440**

**Moved:** Cr Steven Ruddell

**Seconded:** Cr Andrew Banfield

That the report from Mr Rob Hughes, Acting Director Operations in regards to the Recreation Area Committee minutes from Wednesday 2 November 2022 be received.

**CARRIED**

# **15.16 EXTERNAL MEETING MINUTES**

## **RESOLUTION 2022/441**

**Moved:** Cr Daniel Strickland

**Seconded:** Cr Michael Prevedello

That the report from the Chief Executive Officer on the following External Meeting Minutes be received:

- 1. Country Mayors Meeting 18 November 2022**

**CARRIED**

# **16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

# **17 CONCLUSION OF THE MEETING**

**The Meeting closed at 7.28pm.**

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 December 2022.

.....  
**Cr Peter Walker**  
**Mayor**

.....  
**Aaron Johansson**  
**Chief Executive Officer**



**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 28 NOVEMBER, 29 NOVEMBER AND 6 DECEMBER 2022**

**Author:** Chief Executive Officer

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** Nil



**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Chief Executive Officer

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Task List - 20 December [!\[\]\(d66ff64371a51729ac8c1cdaa685ba6f\_img.jpg\)](#) 

**RECOMMENDATION**

That Council notes the Task List and authorises the deletion of completed tasks.

**REPORT**

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.



# OUTSTANDING TASK LIST



| Item/Task  | Responsible Officer                       | Status  |
|--|---|---|
| <u>South Goulburn Threaten Species Master Plan</u><br>Review Master Plan   | Director Planning & Environment           | Preliminary findings are being reviewed however are being impacted upon adjoining land owner interference. Letter sent to land owners. Council will receive a report on this matter by the end of February 2023.                                    |
| <u>Waste to Energy Future Action</u> <ul style="list-style-type: none"> <li>Continue engagement with wider community and raise awareness of associated issues and impacts of Veolia's proposal</li> <li>Continue obtaining community views</li> </ul>  | Chief Executive Officer                   | An Extraordinary Council Meeting was held on the 29 November 2022. The Council submission was endorsed and lodged.<br><br><b>RECOMMEND COMPLETION</b>   |
| <u>St John's Orphanage</u> <ul style="list-style-type: none"> <li>Demolition order compliance by 31 January 2021 for Building A – then legal action if not compliant</li> <li>Legal action in local court on Buildings B, C &amp; D</li> </ul>   | Director Planning & Environment           | Correspondence received on 5 July has indicated that asbestos removal to be completed by the end of September and demolition to be completed by the end of December 2022.<br><br>Verbal update will be provided at the meeting.                     |
| <u>Water Treatment Plants – Goulburn</u><br>Seeking rezoning to allow expansion of Treatment Plants  | Director Planning & Environment           | Goulburn Planning Proposal remains ongoing.   |
| <u>Draft Victoria Park &amp; Carr Confoy Plans of Management</u> <ul style="list-style-type: none"> <li>Submit draft plans of Management to DPI for Ministers written consent to publicly exhibit</li> <li>Upon receipt of consent offer draft plans of management for community consultation for a period of 42 days</li> <li>As part of community consultation process circulate PoMs to relevant organisations</li> </ul> | Director Corporate and Community Services | Draft Victoria Park Plan of Management included in this agenda.<br><br><b>RECOMMEND COMPLETION</b><br><br>Draft Carr Confoy Sportsground and Park Plan of Management has been approved for public exhibition. Public hearing held 14 December 2022. |





| Item/Task   | Responsible Officer    | Status   |
|---|------------------------|--|
| <u>Transportation Asset Management Overview</u><br>Staff carry out an updated condition assessment of the road network to determine current condition scores with findings presented to Council in a future report. | Operations Directorate | External consultant is currently being engaged to carry out condition assessment. Report expected by end of February 2022. |



**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil



**15 REPORTS TO COUNCIL FOR DETERMINATION****15.1 REV/001/2223 - 77 CORRIDALE DRIVE, MARULAN**

**Author:** Senior Development Assessment Officer  
Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Plans  

|                              |  |
|------------------------------|--|
| <b>Reference to LSPS:</b>    | Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan. |
| <b>DA Number:</b>            | REV/0001/2223  |
| <b>Address:</b>              | 77 Corridale Drive Marulan NSW 2579  |
| <b>Proposal Description:</b> | Review of determination of Development Application DA/0449/2122  |
| <b>Type of Development:</b>  | Local  |
| <b>Zone:</b>                 | R5 Large Lot Residential   |
| <b>Variations to Policy:</b> | None sort  |
| <b>Submissions:</b>          | Nil  |

**RECOMMENDATION**

That:

1. The staff assessment report for Review Application REV/0001/2223 submitted for the consideration of the refusal of DA/0449/2122 be received.
2. The decision to determine DA/0449/2122 on 04 August 2022 by way of refusal be upheld.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**BACKGROUND**

On 27 January 2022, DA/0449/2122 was lodged with Council seeking development consent for the construction of attached single storey primary and secondary dwellings at 77 Corriedale Drive, Marulan.

The Development Application (DA) was subject to a request on 16 February 2022 for the DA to be withdrawn as the Marulan Sewerage Treatment Plant has insufficient capacity to accommodate the two proposed dwellings with the Lot only being able to accommodate one (1) dwelling until such time as the Sewerage Treatment Plant is upgraded.

The Applicants provided a response on 23 February 2022 declining to withdraw the DA and receive a refund of the fees paid. Consequently, the DA proceeded though the internal and external referral process with an additional information request being issued on 11 March 2022. The additional information request raised sixteen (16) items to be addressed and a response from the Applicant was received in April 2022.

Following assessment of the information submitted in response to Council's additional information request of 11 March 2022 a further additional information request was issued on 9 June 2022 which raised nine (9) items to be addressed.



No response was received by the response date of 30 June 2022. Consequently, a determination by way of refusal was issued on 4 August 2022 under delegation, imposing the following reasons for refusal:

1. *The proposal does not satisfy Part 1 Section 1.3(c) of “the Act” as it has not been demonstrated that it will promote the orderly and economic use and development of the land and the area as a whole due to the number of non-compliances as stated in the reasons for refusal.*
2. *The proposal does not satisfy Part 1 Section 1.3(g) of “the Act” as it has not been demonstrated that it will promote good design and amenity of the built environment due to the number of non-compliances as stated in the reasons for refusal.*
3. *The proposal does not satisfy Part 1 Section 1.3(h) of “the Act” as it has not been demonstrated that it will promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants due to the number of non-compliances as stated in the reasons for refusal.*
4. *The proposal does not satisfy Part 4 Section 4.14 of “the Act” as the proposal has not demonstrated compliance with NSW Rural Fire Service document Planning for Bush Fire Protection, dated November 2019. The Bushfire report submitted has not adequately addressed the bushfire threat from adjoining land that is not considered to be “managed land”. Therefore the proposal has not adequately addressed the provisions of the Planning for Bush Fire Protection 2019 in terms of the likely BAL and required boundary setbacks.*
5. *The proposal does not satisfy Part 1 Clause 1.2(2) of the “GM LEP 2009” as is inconsistent with the following aims of the “GM LEP 2009”:*
  - *Part 1, Clause 1.2(2)(a) - The proposal has not demonstrated that it will be carried out in a manner that promotes the orderly and economic use and development of land in the area.*
  - *Part 1, Clause 1.2(2)(c) - The proposal has not demonstrated that it will be carried out in a manner that encourages the sustainable management, development and conservation of natural resources.*
  - *Part 1, Clause 1.2(2)(i) - The proposal has not demonstrated that it will be carried out in a manner that minimises risks due to environmental hazards, and does not minimise risks to important elements of the physical environment, including water quality.*
  - *Part 1, Clause 1.2(2)(k) - The proposal has not demonstrated that it will be carried out in a manner that will protect and enhance watercourses, riparian habitats, wetland and water quality within the Goulburn Mulwaree and Sydney drinking water catchments so as to enable the achievement of the water quality objectives.*
6. *The proposal as assessed has not demonstrated that it meets the objective as stated in bullet point 3 of the R5 Large lot residential zone as it has not been satisfied that development on the site will not unreasonably increase the demand for public services or public facilities, particularly in terms of the Marulan Waste Water Treatment Plant. The floor plan of the proposed dwelling has not been adequately revised to be a single dwelling house.*
7. *The proposal does not satisfy Part 3 Sections 3.5 (Landscaping) and 3.9 (Tree and vegetation preservation) of the “GM DCP 2009”. The landscape plan submitted does not provide adequate compensatory landscaping, by way of appropriately sized replacement tree plantings of local species, for the proposed removal of a native large tree on the site.*
8. *The proposal does not satisfy Part 4 Section 4.1.2 (Sheds and other ancillary structures) of the “GM DCP 2009”, in that adequate architectural plans and details of the proposed*



*detached shed were not provided which did not allow a proper assessment of the proposal.*

9. *The proposal does not satisfy Part 4 Section 4.1.7 (Solar access) of the "GM DCP 2009", in that the principal living spaces of the proposed dwelling are not adequately orientated to the north to enable the dwelling to achieve sufficient solar access, being at least three hours of sunlight between 9.00am and 3.00pm on 21 June (winter solstice).*
10. *The proposal does not satisfy Part 4 Section 4.1.13 (Energy efficient siting and layout) of the "GM DCP 2009", in that the proposed dwelling has not been designed to ensure that all floor areas are within six (6) metres of an external window.*
11. *The proposal does not satisfy Part 4 Section 4.1.14 (External window shading and internal and external lighting) of the "GM DCP 2009", in that the principal living spaces of the proposed dwelling have not been designed or orientated with sufficient north facing windows in order to achieve improved energy efficiency and comfort, and to maximise natural light.*
12. *The proposal does not satisfy Part 7 Section 7.3.1 (Drainage - urban) of the "GM DCP 2009", in that an appropriate hydraulic engineer assessment has not been provided to demonstrate that the location of the proposed dwelling house is suitable in regards to the natural drainage path that passes through the property.*
13. *The proposal does not satisfy the provisions of the Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste Policy in that the floor plan of the proposed dwelling has not been adequately revised to be a single dwelling house. Goulburn Mulwaree Council's Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste Policy permits only a single dwelling house until the Marulan Waste Water Treatment Plant is upgraded, which is expected to be completed in 2024.*
14. *The proposal as assessed cannot be considered to be in the public interest due to the number of non-compliances as stated in the reasons for refusal.*

## **REPORT**

### **Proposed Development**

Following the determination of DA/0449/2122 on 4 August 2022 the Applicant submitted revised information for comment and the Senior Development Assessment Officer who determined the DA collated comments from Council's Landscape Planner, Biodiversity Officer and Development Engineer and provided a response to the revised information in relation to the reasons for refusal set out in Council's determination of 4 August 2022.

Review Application REV/0001/2122 was submitted on 20 October 2022. The Review Application proposed a single storey dwelling in the same configuration as the previously refused attached primary and secondary dwellings.

An initial review of the submitted documentation was undertaken and it was concluded that a number of the reasons for refusal would remain.

A request for additional information was issued to the Applicant on 14 November 2022 with all revised information to be submitted to Council by 9am on 28 November 2022 to enable the Review Application to be presented to the last available Council Meeting (20 December 2022) prior to the expiry of the review period on 4 February 2023 as prescribed by the *Environmental Planning and Assessment Act 1979*.

The following information had been received from the Applicant on 29 November 2022.



- Response from Southern Region Land Engineering (SRLE) in response to the Stormwater Engineer
- Response from Territory Building Consultancy regarding the submitted NaTHERS assessment (energy efficiency)
- Aboriginal Cultural Heritage Assessment
- Tree Assessment Report
- Revised site layout plans and landscaping plan.

A copy of the revised plan submitted with the Review Application are including in the **Attachment**.

### **Site and Locality Description**

The site is known as 77 Corriedale Drive, Marulan and forms part of the subdivision known as Betley Park. The site is generally rectangular in shape, orientated south east to north west with Corriedale Drive located along the south eastern boundary. Site is laid to grass with some remnant native vegetation to the centre of the north eastern boundary. An overland flow path runs through the site from the north western corner to the south eastern corner, where a detention basin and culvert under Corriedale Drive are located.

The surrounding development to the north, south and east is formed residential lots comprising the Bentley Park subdivision and to the west are large rural lots.

### **Assessment of Review Application**

The Review Application must be determined within the period any appeal may be made to the Court. The period of appeal applicable to the Determined Development Application (DA) as set out at Section 8.10 of the *Environmental Planning and Assessment Act 1979* is six (6) months. As DA/0449/2122 was determined on the 4 August 2022 Council as the Consent Authority must determine the application by 4 February 2023.

The proposal submitted as part of the Review Application is for a single dwelling opposed to the primary and secondary dwelling previously considered by Council Staff as part of DA/0449/2122. The proposed single dwelling is of the same footprint and layout as that of previous primary and secondary dwelling with a door added between the living spaces and the removal of cooking appliances from the kitchen of the secondary dwelling, now identified as a bar.

Whilst the development has the same footprint and layout the development is not for the same type of development being a single dwelling house as opposed to two attached dwellings (a primary and secondary). Section 8.3(3) of the *Environmental Planning and Assessment Act 1979* Act states that the consent authority may review an application but only if it is satisfied that the development is substantially the same. The Review Application for a single dwelling is not sustainably the same development. Therefore, in accordance with s.8.3(3) of the *Environmental Planning and Assessment Act 1979* the Review Application cannot consider the amended development proposal submitted with the Review Application.

Notwithstanding the above, the Review Application could not be determined favourably by the Council as the reasons for refusal have not been addressed. The Council has assessed the revised development proposal under the Review Application against the reasons for refusal to guide the Applicants with any future Development Application they may wish to peruse.

In accordance with Council's *Development Assessment and Decision Making Policy* this Review Application is to be determined at a meeting of Council.



The Review Application was notified to adjoining and adjacent residents, consistent with *Council's Community Participation Plan*. The Review Application was also advertised on Council's website. Public exhibition of the proposal did not result in any submissions being received during the notification period.

The planning assessment of the revised development proposal submitted with the Review Application identified several deficiencies including matters previously raised in the reasons for refusal of DA/0449/2122. Consideration of each of the reasons for refusal are addressed below.

1. *The proposal does not satisfy Part 1 Section 1.3(c) of "the Act" as it has not been demonstrated that it will promote the orderly and economic use and development of the land and the area as a whole due to the number of non-compliances as stated in the reasons for refusal.*

The proposed development would remain inconsistent with section 1.3(c) of the EP&A Act as it has not been satisfactorily demonstrated that the overland flow path crossing the site has been managed sufficiently to avoid impacting the proposed dwelling and that the dwelling can achieve solar access compliance.

Consequently, Reason 1 of the Refusal would remain

2. *The proposal does not satisfy Part 1 Section 1.3(g) of "the Act" as it has not been demonstrated that it will promote good design and amenity of the built environment due to the number of non-compliances as stated in the reasons for refusal.*

The proposed development would remain inconsistent with section 1.3(g) of the EP&A Act as it would result in poor design and amenity of the built environment due to the non-compliances identified in this report.

Consequently, Reason 2 of the Refusal would remain

3. *The proposal does not satisfy Part 1 Section 1.3(h) of "the Act" as it has not been demonstrated that it will promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants due to the number of non-compliances as stated in the reasons for refusal.*

The proposed development would remain inconsistent with section 1.3(h) of the EP&A Act as it has not been satisfactorily demonstrated that the overland flow path crossing the site has been correctly assessed and managed sufficient to avoid impacting the proposed dwelling and the health and safety of the occupants.

Consequently, Reason 3 of the Refusal would remain

4. *The proposal does not satisfy Part 4 Section 4.14 of "the Act" as the proposal has not demonstrated compliance with NSW Rural Fire Service document Planning for Bush Fire Protection, dated November 2019. The Bushfire report submitted has not adequately addressed the bushfire threat from adjoining land that is not considered to be "managed land". Therefore the proposal has not adequately addressed the provisions of the Planning for Bush Fire Protection 2019 in terms of the likely BAL and required boundary setbacks.*

The Review Application has included a Bush Fire Report that meets the requirements of Planning for Bush Fire Protection 2019.

Consequently, Reason 4 of the Refusal would be removed.



5. *The proposal does not satisfy Part 1 Clause 1.2(2) of the “GM LEP 2009” as is inconsistent with the following aims of the “GM LEP 2009”:*
- *Part 1, Clause 1.2(2)(a) - The proposal has not demonstrated that it will be carried out in a manner that promotes the orderly and economic use and development of land in the area.*
  - *Part 1, Clause 1.2(2)(c) - The proposal has not demonstrated that it will be carried out in a manner that encourages the sustainable management, development and conservation of natural resources.*
  - *Part 1, Clause 1.2(2)(i) - The proposal has not demonstrated that it will be carried out in a manner that minimises risks due to environmental hazards, and does not minimise risks to important elements of the physical environment, including water quality.*
  - *Part 1, Clause 1.2(2)(k) - The proposal has not demonstrated that it will be carried out in a manner that will protect and enhance watercourses, riparian habitats, wetland and water quality within the Goulburn Mulwaree and Sydney drinking water catchments so as to enable the achievement of the water quality objectives.*

The Review Application has satisfactorily demonstrated for the reasons outlined in this report that *Part 1, Clause 1.2(2)(k)* of “GM LEP 2009” has been complied with.

For the reasons outlined in this report the proposed development remains non-compliant with *Part 1, Clause 1.2(2)(a)*, *Part 1, Clause 1.2(2)(c)* and *Part 1, Clause 1.2(2)(i)* shall remain.

Consequently, Reason 5 would remain amended to Remove *Part 1, Clause 1.2(2)(a)*.

6. *The proposal as assessed has not demonstrated that it meets the objective as stated in bullet point 3 of the R5 Large lot residential zone as it has not been satisfied that development on the site will not unreasonably increase the demand for public services or public facilities, particularly in terms of the Marulan Waste Water Treatment Plant. The floor plan of the proposed dwelling has not been adequately revised to be a single dwelling house.*

The development has been altered to a single dwelling from the proposed primary and secondary dwellings and consequently the single dwelling cannot be leased and occupied independently. Therefore, the demand on public facilities has been reduced.

Consequently Reason 6 of the Refusal would be removed.

7. *The proposal does not satisfy Part 3 Sections 3.5 (Landscaping) and 3.9 (Tree and vegetation preservation) of the “GM DCP 2009”. The landscape plan submitted does not provide adequate compensatory landscaping, by way of appropriately sized replacement tree plantings of local species, for the proposed removal of a native large tree on the site.*

As part of the Review Application the Applicants have submitted a tree condition report and Aboriginal Cultural Heritage Assessment. The submitted reports have concluded that the native vegetation on site is either juvenile or of poor or very poor condition and contains no cultural modifications. Therefore, removal as part of the proposed development would be satisfactory and whilst replacement native species would be desirable, the lack of replacement would not be sufficient reason to refuse the proposed development.

Consequently Reason 7 of the Refusal would be removed.



8. *The proposal does not satisfy Part 4 Section 4.1.2 (Sheds and other ancillary structures) of the "GM DCP 2009", in that adequate architectural plans and details of the proposed detached shed were not provided which did not allow a proper assessment of the proposal.*

The Review Application contains basic architectural plans sufficient to allow assessment of the proposed shed.

Consequently Reason 8 of the Refusal would be removed.

9. *The proposal does not satisfy Part 4 Section 4.1.7 (Solar access) of the "GM DCP 2009", in that the principal living spaces of the proposed dwelling are not adequately orientated to the north to enable the dwelling to achieve sufficient solar access, being at least three hours of sunlight between 9.00am and 3.00pm on 21 June (winter solstice).*

As part of the Review Application submission the Applicants have sought to make the case that Part 4 Section 4.1.7 of "GM DCP 2009" cannot be applied as the proposed development is a BASIX complying development.

Whilst the development being BASIX complying development limits the effect of a Development Control Plan where that plan seeks to improve the thermal performance of a building or reduce greenhouse gases beyond the BASIX requirements, the objectives of the DCP are not to limit the consumption of greenhouse gas emissions or to improve the thermal performance of the building. The objective is to provide residents with year-round comfort and reduce energy consumption.

Whilst it would be possible to achieve a compliant design through a re-design of the proposed development the Applicants have continued to promote the previously refused design as part of the Review Application. Therefore, as the proposed dwelling does not achieve the required period of solar access, the Review Application does not meet the requirements of Part.4.1.7 of 'GM DCP 2009"

Consequently Reason 9 of the Refusal would remain.

10. *The proposal does not satisfy Part 4 Section 4.1.13 (Energy efficient siting and layout) of the "GM DCP 2009", in that the proposed dwelling has not been designed to ensure that all floor areas are within six (6) metres of an external window.*

Since the determination of Development Application DA/0449/2122 Part 4 Section 4.1.13 has been re-numbered to Part 4 Section 4.1.14. As part of the Review Application submission the Applicants have sought to make the case that Part 4 Section 4.1.14 of "GM DCP 2009" cannot be applied as the proposed is a BASIX complying development.

The objectives of the DCP are not to limit the consumption of greenhouse gas emissions or to improve the thermal performance of the building. The objective is to provide residents with a building that has the potential to reduce energy costs through consequential reduced energy consumptions facilitated by good building design and orientation.

The proposed development does not produce a dwelling that has all floor areas within six meters of a windows. Whilst it would be possible to achieve a compliant design through minor design alterations the Applicants have continued to promote the previously refused design.

Consequently Reason 10 of the Refusal would remain.

11. *The proposal does not satisfy Part 4 Section 4.1.14 (External window shading and internal and external lighting) of the "GM DCP 2009", in that the principal living spaces of*



*the proposed dwelling have not been designed or orientated with sufficient north facing windows in order to achieve improved energy efficiency and comfort, and to maximise natural light.*

Since the determination of Development Application DA/0449/2122 Part 4 Section 4.1.14 has been re-numbered to Part 4 Section 4.1.15

The purpose of Part 4 Section 4.1.15 of "GM DCP 2009" is to ensure that during the summer, windows that receive solar access on the winter solstice as required by Part 4 Section 4.1.7 do not generate excessive heat gain during the summer months and that windows to the east and west are minimised where possible and where present are provided with suitable shading devices to avoid excessive heat gain during the summer months.

The proposed development provides porches to the predominantly east facing windows and those to the north are limited as the principal living spaces have not been orientated to achieve compliance with Part 4 Section 4.1.7. Therefore, the design presents as part of the Review does not warrant refusal under Part 4.1.15 as shading has been provided and the non-compliant living spaces do not warrant the addition of shading devices as they are not orientated towards the north and have limited access to sunlight.

Consequently, Reason 11 of the Refusal would be removed.

12. *The proposal does not satisfy Part 7 Section 7.3.1 (Drainage - urban) of the "GM DCP 2009", in that an appropriate hydraulic engineer assessment has not been provided to demonstrate that the location of the proposed dwelling house is suitable in regards to the natural drainage path that passes through the property.*

The information submitted with the Review Application has not satisfactorily demonstrated that the location of the proposed dwelling is suitable in regards to the natural drainage path. The drainage calculation for the swale have utilised data that predates the subdivision; furthermore, no evidence has been provided to demonstrate that the calculations have been subjected to ground-truthing.

Additionally, a conflict arises between the proposed water tank located outside the window of bedroom three, the profile of the land and the stormwater swale. Whilst the tank could be relocated to another location, without the calculations being ground-truthed and demonstrating that the swale is adequate to accommodate the water flow for various storm intensity periods, the Council is unable to be satisfied that the dwelling location will not conflict with the future swale requirements.

Consequently, Reason 12 of the Refusal would remain

13. *The proposal does not satisfy the provisions of the Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste Policy in that the floor plan of the proposed dwelling has not been adequately revised to be a single dwelling house. Goulburn Mulwaree Council's Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste Policy permits only a single dwelling house until the Marulan Waste Water Treatment Plant is upgraded, which is expected to be completed in 2024.*

The development submitted for the review has been amended to a single dwelling and therefore, it is deemed that no additional load on the Marulan Sewerage Treatment Plant is present.

Consequently, Reason 13 of the Refusal would be removed.



14. *The proposal as assessed cannot be considered to be in the public interest due to the number of non-compliances as stated in the reasons for refusal.*

The development based on the number of non-compliances that remain with the Review Application is considered for the reasons set out in this report to remain not in the public interest.

Consequently, Reason 14 of the Refusal would remain.

### **Design Advice**

Notwithstanding the compliances that have been achieved through the revised design submission, significant compromises remain which results in the amenity of future occupants being negatively impacted. Therefore, based on the revised development proposal submitted to Council, the original determination would remain with the exception of removing Reasons, 4, 6, 7, 8, 11 and 13.

### **Conclusions and recommendation**

The revised development proposal submitted for review is not considered to be substantially the same development. Therefore, in accordance with s.8.3(3) of the *Environmental Planning and Assessment Act 1979* the Review Application cannot consider the amended development proposal submitted with the Review Application.

Council Officers have attempted to provided clear direction on a number of occasions in order to assist the applicant achieve a consent, initially by the officer responsible for the original determination, and then by the officer responsible for the review. However not all advice has been followed.

In addition to this, there are a number of matters that, in isolation, could have been either conditioned or deferred to a later stage. However, the cumulative effect of having a number of matters that require conditions or deferral only demonstrates that the application is not complete, and does adequately address all requirements.

Consequently, it is recommended that the decision to determine DA/0449/2122 on 04 August 2022 by way of refusal be upheld.

### **FINANCIAL IMPLICATIONS**

Financial implications to Council are likely if the Applicant of the Development Application seeks to appeal the determination though the Land and Environment Court.

### **LEGAL IMPLICATIONS**

Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.





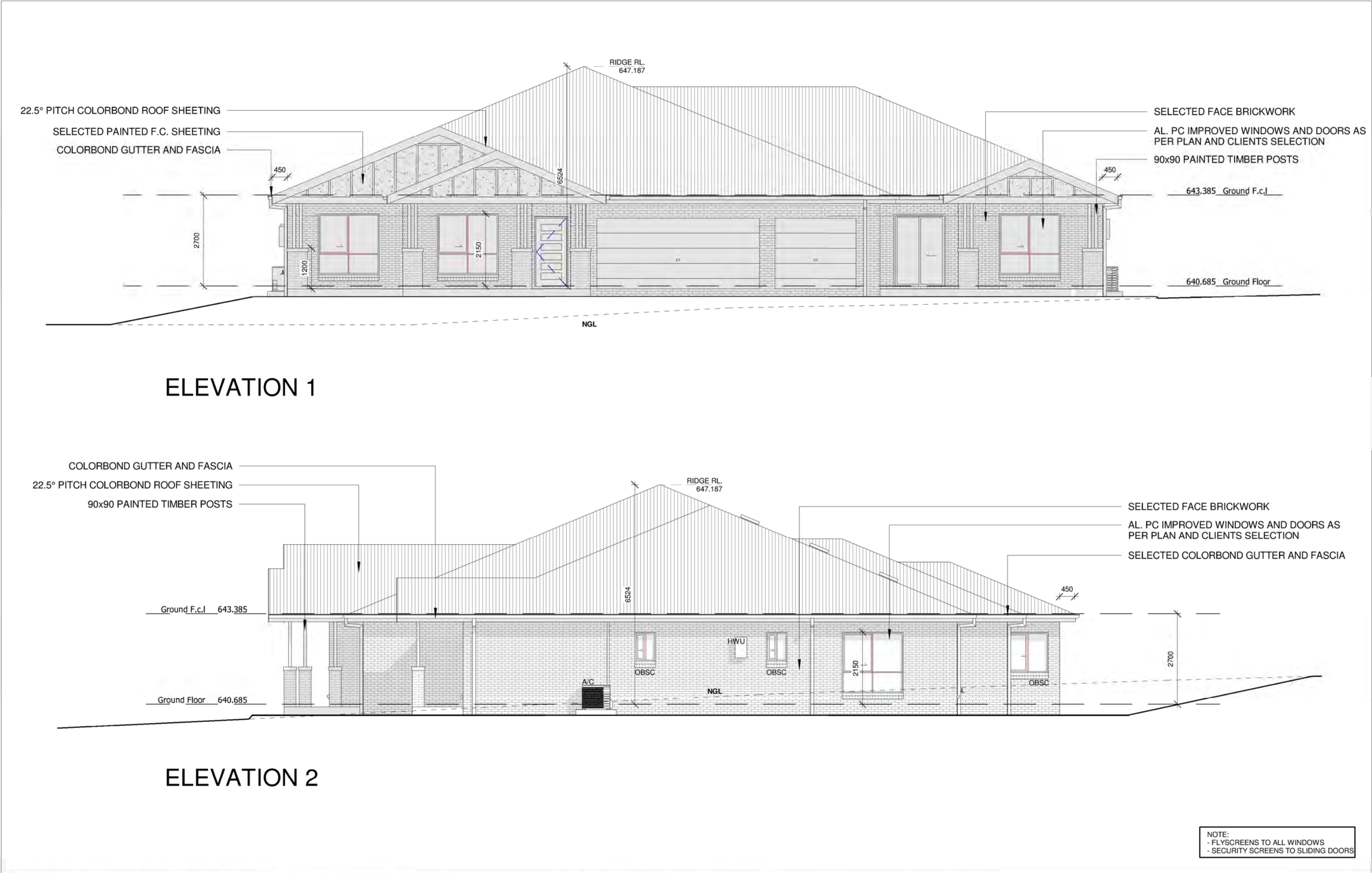




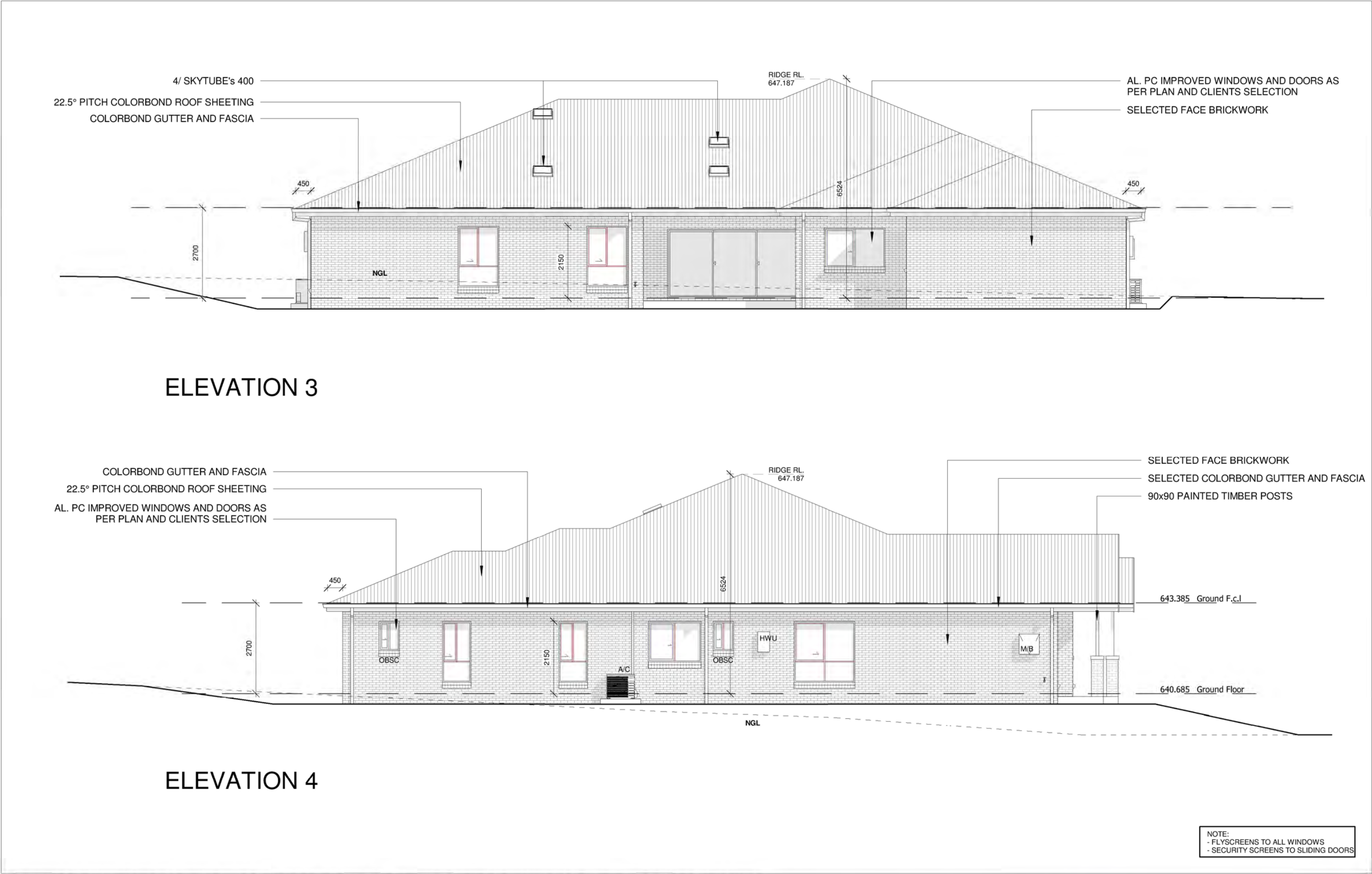






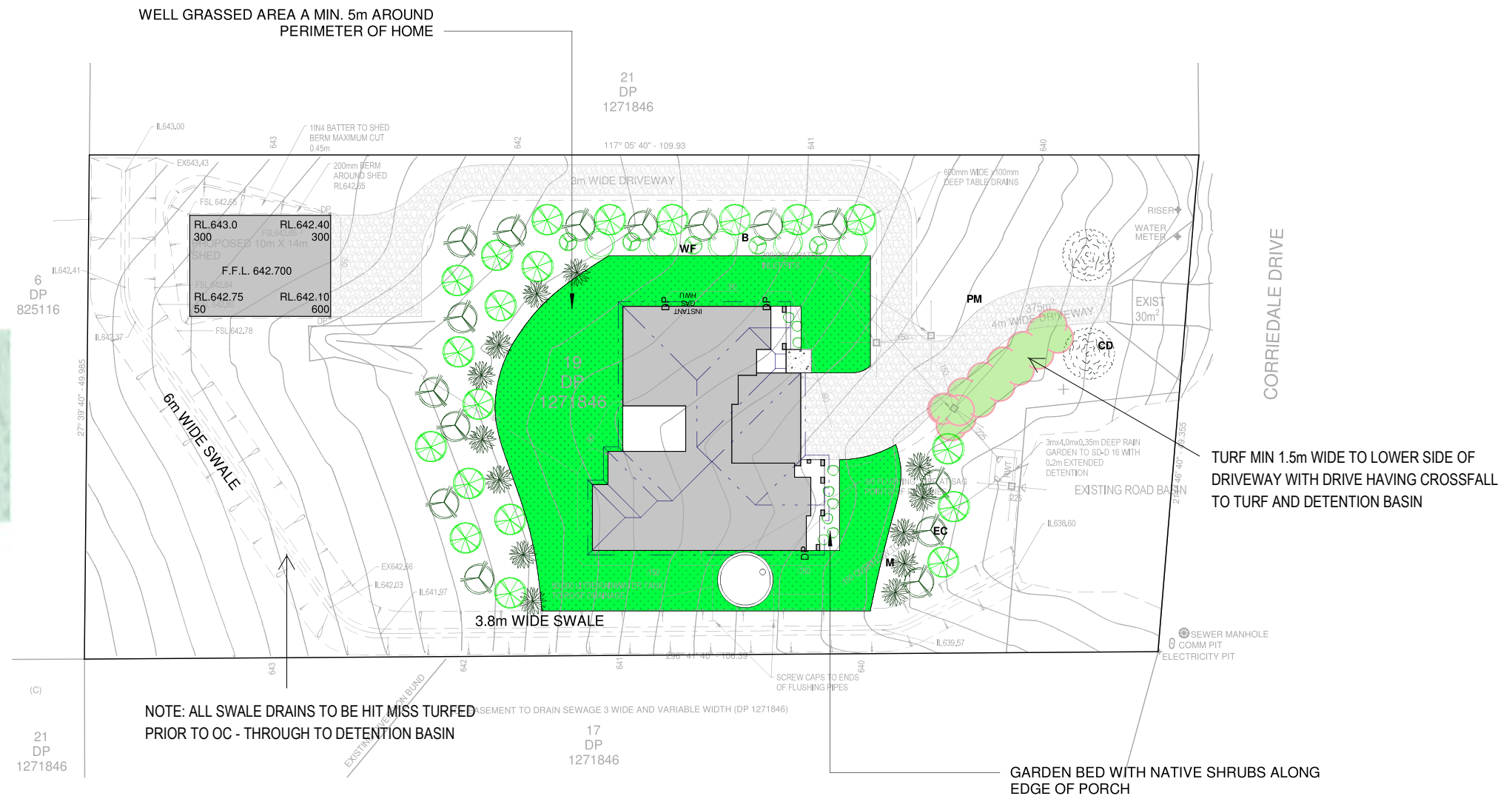
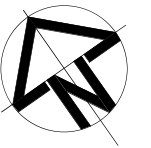




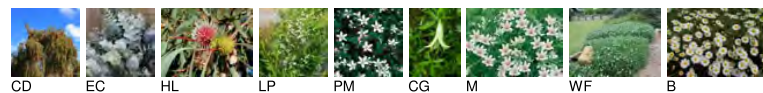




- AN EDGE IS TO BE PROVIDED BETWEEN GARDEN AREAS AND GRASSED AREAS TO FACILITATE MAINTENANCE AND PLANT ESTABLISHMENT. SUITABLE MATERIALS INCLUDE TIMBER, CONCRETE, BRICK OR PVC.

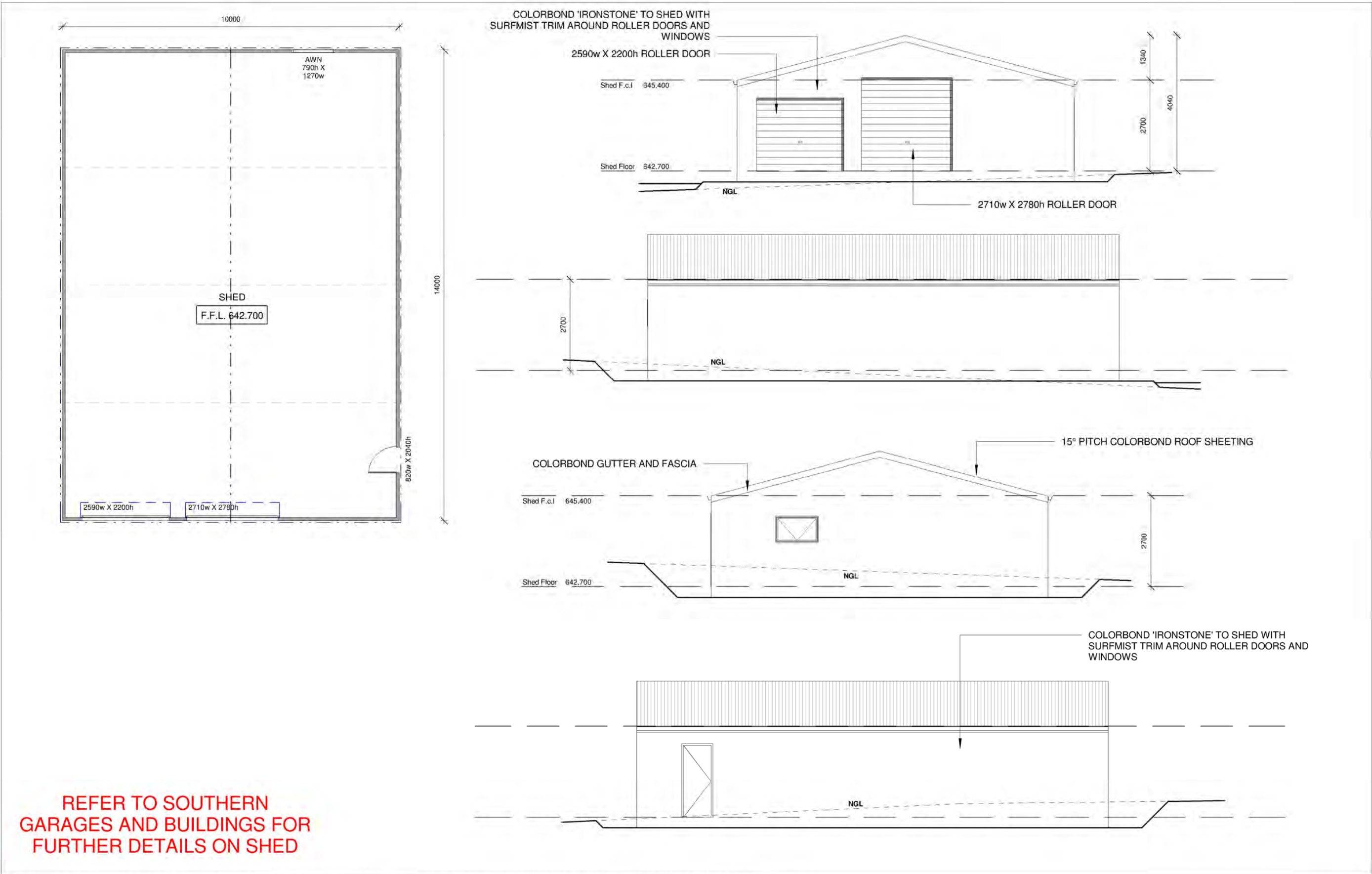


| ABRV. | BOTANICAL NAME            | COMMON NAME             | HEIGHTxWIDTH |
|-------|---------------------------|-------------------------|--------------|
| CD    | CALLISTEMON DAWSON        | RIVER WEEPER            | 5 x 5m       |
| EC    | EUCALYPTUS CINEREA        | BABY BLUE/SILVER DOLLAR | 3 x 3m       |
| HL    | HAKEA LAURINA             | PIN CUSHION HAKEA       | 2.5-6 x 2-5m |
| LP    | LEPTOSPERMUM PETERSONII   | EMMON SCENTED TEA TREE  | 3-5 x 1-2m   |
| PM    | PHILOTHEA MYOPOROIDES     | LONG LEAF WAXFLOWER     | 2 x 1m       |
| CG    | CORREA GLABRA WINTER GLOW | ROCK CORREA             | 1-2 x 1-2m   |
| M     | MYOPORIUM                 | PINK STAMPE             | 0.2 x 3m     |
| WF    | WESTRINGIA FRUTICOSA      | COASTAL ROSEMARY        | 0.1 x 1.5m   |
| B     | BRACHYSCOME               | WHITEWASH               | 0.2 x 1m     |



07/09/22 CLIENT: **STROUD HOMES** PROJECT: **77 CORRIEDALE DRIVE, MARULAN - LOT 19 - DP 1271846 -** DRAWN: 4 CONCEPTS SCALE: **As indicated** DRAWING: **LANDSCAPE PLAN** 12/14











## 15.2 DA/0070/2021 CHILD CARE FACILITY 24 QUIBERON WAY, GOULBURN REQUEST FOR REDUCTION IN CONTRIBUTIONS

**Authors:** Business Manager Planning & Development

Director Planning & Environment

Business Manager Infrastructure

Director Utilities

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Request to reconsider development contributions [↓](#) 

|                              |   |
|------------------------------|---|
| <b>Reference to LSPS:</b>    | Planning Priority 1: Infrastructure - Vision 2040 – Infrastructure meets the needs of a growing community |
| <b>DA Number:</b>            | DA/0070/2021  |
| <b>Address:</b>              | 24-28 Quiberon Way, Goulburn  |
| <b>Proposal Description:</b> | Centre Based Child Care Facility  |
| <b>Type of Development:</b>  | Local   |
| <b>Zone:</b>                 | R2 Low Density Residential  |
| <b>Variations to Policy:</b> | Request to vary contributions payable   |
| <b>Submissions:</b>          | N/A   |
| <b>Key Issues:</b>           | Developer Contributions   |

### RECOMMENDATION

That:

1. The report of the Business Manager Planning & Development and Business Manager Infrastructure be received.
2. Council decline the request to reduce the contributions payable applicable to DA/0070/2021.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

### BACKGROUND

A report was presented to the Council Meeting held 15 December 2020 for the determination of DA/0070/2021 at 24 Quiberon Way, Goulburn for a Centre Based Child Care facility with capacity for 95 children and 20 staff.

Council resolved that consent be granted for DA/0070/2021 subject to conditions. Development on the land was subject to contributions in accordance with Council's Goulburn Mulwaree Council Section 94 Developer Contributions Plan (Section 7.11). A condition requiring payment of the contribution was subsequently applied to the development consent in accordance with the plan.

In December 2021, a section 4.55 (1A) modification application to DA/0070/2021 was submitted to Council for:

- minor changes to the external materials
- the inclusion of four additional windows
- an internal lift



- the removal of the rain garden
- minor change to signage size
- condition 6(b) requiring a gated pedestrian access to Marys Mount Road and wheelchair access grade path to be deleted and
- the amendment of the contribution plan reference and calculations in Condition 27.

The application (MODDA/0067/2122) was assessed by staff and a Notice of Determination issued 13 May 2022 consenting to the minor internal and external alterations, the replacement of the rain garden and change to the signage. The requests to modify condition 6(b) and condition 27 were not endorsed.

Council has recently received a request from the owners of 24 Quiberon Way, Goulburn requesting Council reconsider the contributions levied on this development. A copy of the letter is included in the **Attachment**.

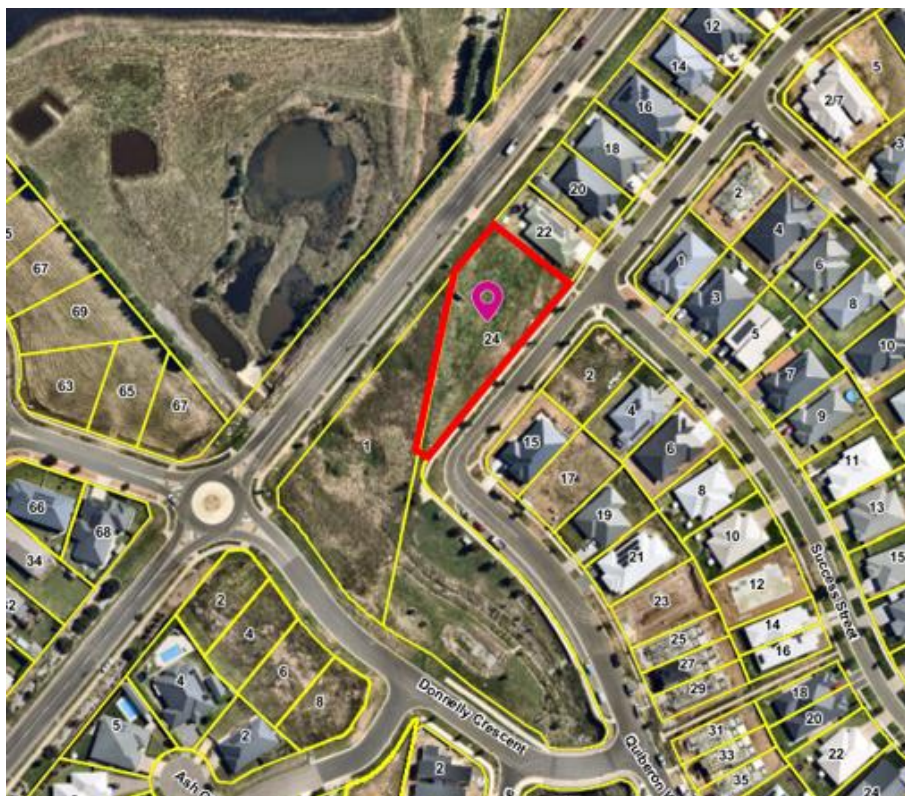
In accordance with Council's Development Assessment & Decision Making Policy this request is to be determined by Council as it seeks to vary Council's Development Contribution Plan.

## REPORT

### Proposed Development

The approved Centre Based Child Care Facility is located over three lots on the corner of Quiberon Way, Lot 216 and 217 of DP 1243801 and Lot 130 of DP 1243802 within the subdivision known as the Tillage. The Lots back onto Marys Mount Road and the area of stormwater drainage swale adjacent to the roundabout serving Donnelly Crescent and the northern end of Mistful Park Road.

The Centre Based Child Care Facility is located over two levels taking advantage of the sloped nature of the site providing a lower level external play area and upper level internal facilities and car parking. The car park and upper level internal facilities are located at the ground level of Lot 217 to the north eastern end of the site. The land is serviced by Council's reticulated water, sewer services and stormwater network.





**Assessment against Legislation and Policies**

- Goulburn Mulwaree Council Section 94 Developer Contributions Plan 2009 and Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 (GMLICP 2021)

DA/0070/2021 was subject to contributions payable under the Goulburn Mulwaree Council Section 94 Developer Contribution Plan 2009 and the following application condition was imposed on the Notice of Determination:

Condition No. 27:

**s.7.11 Contributions**

Under s.7.11 of **'the Act' 'Council'** has determined that development contributions are applicable to this development, as the development is likely to require the provision of, or increase the demand for, public amenities and public services within the Goulburn Mulwaree local government area.

The following Goulburn Mulwaree Council Section 94 Developer Contributions Plans are applicable to the development:

- **Marys Mount Precinct**

- Roads & Traffic Facilities – Crookwell Road Zone calculated on 180 trips per day less credit for 3 existing lots \$ 75,545
- Administration Costs \$ 67

The contributions in accordance with Council's Fees and Charges at the time of payment must be paid prior to the issue of any Construction Certificate.

Documentation as issued by **'Council'** demonstrating that the contribution has been paid must be submitted to, and approved by the **'Certifier'** prior to the issue of a Construction Certificate.

**Note:** *Copies of the Contributions Plans are available from 'Council' or alternatively, they can be downloaded from 'Council's' website.*

*Payment is to be accompanied by the attached sheet entitled "Summary of Charges". If payment is by personal or company cheque the plans subject to this approval will not be available for collection until such time as the cheque has been honoured (i.e. a minimum of 10 days).*

**(Reason:** *To retain a level of service for the existing population and to provide the same level of service to the population resulting from new development)*

Additionally, the consent required Section 64 water and sewerage contributions, with the total contribution for the development calculated at approximately \$82,000 (as of August 2022).

At its meeting on 16 March 2021 Council resolved to adopt the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 to commence on 1 June 2021. The adoption of the new plan did not affect development consents containing conditions requiring contributions under the repealed plans.

Whilst Council has adopted the new contribution plan, the approved development was determined in accordance with the adopted contribution plan in place at the time of determination, the Goulburn Mulwaree Council Section 94 Developer Contributions Plan.

For comparison, the contribution payable under the GMLICP 2021 is 1% of the cost of development. A Quantity Surveyors Report would be required to demonstrate the construction cost. The cost of construction at the time of determination was \$1,800,000 therefore a contribution of \$18,000 is payable. The cost of construction would have increased in the past two years and the contribution is likely to be between \$20,000 and \$40,000 now.



Section 4.2 of the GMLICP 2021 outlines that the plan only applies to Development Applications that were submitted but not yet determined on the date the plan took effect. The approved Development was determined on 15 December 2020 prior to the date the plan took effect therefore is subject to the contributions applicable at that time. The development contributions applied at the time of determination remain applicable.

The request from the owners for Council to reconsider the contributions levied on this development discusses the shortage of available places in existing childcare centres in Goulburn and the demand for more centres. Additionally, concerns are raised regarding the financial viability of the development due to the significant increase in building costs over the past two years and the contributions payable.

The significant portion of the contribution payable are levying for roads and traffic facilities. The request for reduction in contributions assumes that a high percentage of enrolments will live within 1km of the proposed centre therefore reducing the impact on the road network and suggesting sufficient contributions have been levied by the housing developments.

The Goulburn Mulwaree Council Section 94 Developer Contributions Plan 2009 levied contributions for improvements to Marys Mount Road including payment upgrading and carriage widening, footpaths and intersection improvement and construction of roundabouts. While much of the work is completed certain outstanding roadworks and roundabout construction have been retained in the GMLICP 2021.

The request from the owner notes that the Department of Planning and Environment *Practice Note Section 7.12 Fixed Development Consent Levies* nominates childcare centres as development that Council may choose to exempt from 7.12 levies. It is noted that as part of the drafting and adoption process associated with the GMLICP in 2021, Council made the decision to not include childcare centres within the development types that may be exempted from development contributions and levies.

Notwithstanding the above, this development was subject to section 7.11 (previously section 94) Contributions in accordance with Council's Goulburn Mulwaree Council Section 94 Developer Contributions Plan rather than the 7.12 Levy imposed under the new Plan. The former Plan permitted Council to consider, on the individual merits of the case, exempting development which provided a distinct community benefit on a not-for-profit basis. In this circumstances it has not been demonstrated that the development will be operated on a not-for-profit basis.

Finally, Council must consider the implications of a departure from its adopted Plans and Strategies. The long-term credibility and strength of a Plan or Strategy relies upon its consistent application. Any departures in relation to exemptions or reductions should remain consistent with the methodologies provided for within the Plan, in which it has been demonstrated that no opportunity exists in this regard.

- Goulburn Mulwaree Council Development Servicing Plan

The Section 64 water and sewerage contributions payable have been reviewed by the Business Manager Infrastructure Water Services in accordance with the Goulburn Mulwaree Council Development Servicing Plan, and the Equivalent Tenancy calculations set out by the NSW Water Directorate.

This review has indicated that Section 64 contributions were calculated as recently as August 2022. This calculation recognised existing credits derived from the 3 original parcels of land subject to the development, which have since been consolidated into 1 parcel.

This is consistent with the Plan, and as such, no further reductions are available.



**Policy Considerations**

- Goulburn Mulwaree Council Section 94 Developer Contributions Plan 2009
- Goulburn Mulwaree Local Infrastructure Contributions Plan 2021
- Goulburn Mulwaree Development Servicing Plan for Water Supply, Sewerage and Stormwater 2017;

**Conclusion and Recommendation**

In this instance, the contributions levied for the development are in accordance with Council's adopted Plans (both past and present) and no reductions are available.

In the event that Council supports the request to reduce the contributions, the applicant would be required to formalise the matter by lodging an application to modify the development.

**FINANCIAL IMPLICATIONS**

Should Council support the request, this would result in a reduction of development contributions that could be utilised to deliver public infrastructure as outlined within Council's Local Infrastructure Contributions Plan 2021. The impact of reduced income from contributions can result in Council having to fund works from the General Fund at the expense of other projects.

**LEGAL IMPLICATIONS**

A Notice of Determination for MODDA/0067/2122 was issued 13 May 2022 therefore the period available to lodge an appeal in the Land and Environment Court has expended. This request has not been made through the lodgement of an application to modify the Development Consent, therefore any legal implications for Council would be minimal at this stage. In the instance where the applicant sought to lodge another application to modify the Development Consent to formalise the request and this was refused, Council may be in a position where it may be required to defend an appeal made by the Applicant to the Land and Environment Court.



Aaron Johansson  
General Manager  
Goulburn Council  
184 Bourke St  
Goulburn NSW 2580

18 November 2022

Dear Mr Johansson

**DA/0070/2021**

We are the owners of 24 Quiberon Way (lot 1 DP1272627), Goulburn which has an approved DA (DA/0070/2021) to construct a child care facility. We currently operate 3 childcare centres in Goulburn.

There has been significant media coverage of the need for additional child care places. A recent article in *about regional* on 11 October 2022 titled "Goulburn's childcare squeeze hits numerous families" detailed the shortage of places available to families in Goulburn. At a time when the Federal Government is increasing child care subsidies to make it more affordable for families to return to work, the lack of available places in Goulburn will unfortunately mean that the opportunity to increase productivity in the region will not be achievable unless additional spaces become available.

Whilst there is clearly a need for more centres in Goulburn, particularly with the continued growth in the population, we are also very conscious of the socio-economic status of the area and the cost of constructing a new facility obviously directly impacts the fees that will need to be charged to ensure the centre is financially sustainable. Due to recent increases in building costs (our tender has increased 19% since our original quote in August 2021) combined with the Council contributions we will incur, we are currently assessing whether this project is economically viable.

In relation to Council contributions we understand the following costs relate to the development:

- S64 charges for water supply sewerage and stormwater of approx \$82,000; and
- S7.11 contribution of approx \$76,000.

We do not dispute that some contributions should be payable for this development, however, we do believe the quantum of these contributions does not reflect the associated impact the development would have on existing infrastructure. Based on our existing centres, we note that a high percentage of our enrolments will live within 1km of the proposed development and therefore infrastructure contributions have already been recovered through the housing developments that surround the proposed centre.

The s64 charges also largely relate to sewerage and yet approximately 50% of the children that will attend the centre are still in nappies and do not add to sewerage.

We previously submitted a s4.55 modification which included a request to assess the s7.11 contribution based on the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 which came into effect on 1 June 2021. If Council has decided to implement a new system which is considered more equitable than the previous contribution plan, we question why this should not apply to this development. The existing s7.11 contribution will clearly place our centre at a competitive disadvantage to any childcare centre that is approved after 1 June 2021. We also note a



Practice Note dated February 2021 was issued by the NSW Department of Planning, Industry and Environment allowing Councils to consider an exemption for Child Care Centres to pay a levy at all in recognition of contribution of this type of development to the local community. This centre will benefit the Goulburn community by providing access to care services that enable working families, especially females, to increase their working hours.

The contributions for the Quiberon Way site are substantially more than we will incur for a DA we have submitted for a similar sized childcare in Hornsby Council which is questioning the economics of Quiberon Way.

We would appreciate your consideration of the above contributions. Should you require any further information please call me on 0410597265.

Yours sincerely

Greg Boydell  
Director  
Wayaree Pty Ltd



**15.3 129 MARYS MOUNT ROAD PLANNING AGREEMENT**

**Author:** Team Leader Development Assessment  
Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. **Staging Plan** [!\[\]\(d66ff64371a51729ac8c1cdaa685ba6f\_img.jpg\)](#) 
2. **Designated Plan for Planning Agreement** [!\[\]\(63ea948177b1bcc486b2b76d20d5fb69\_img.jpg\)](#) 
3. **Draft Planning Agreement** [!\[\]\(bb381b56be27580041e232a6cbb04464\_img.jpg\)](#) 
4. **Explanatory Note** [!\[\]\(14f502f74d62a2b779aa25f575e10d5d\_img.jpg\)](#) 

|                              |  |
|------------------------------|--|
| <b>Reference to LSPS:</b>    | Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan. |
| <b>DA Number:</b>            | DA/0311/1617   |
| <b>Address:</b>              | 129 Marys Mount Road Goulburn  |
| <b>Proposal Description:</b> | 205 Lot Residential Subdivision including drainage reserves  |

**RECOMMENDATION**

That:

1. The report for the draft Planning Agreement associated with DA/0311/1617 for a 205 Lot Residential subdivision at 129 Marys Mount Road, Goulburn be received.
2. The draft Planning Agreement associated with DA/0311/1617 for a 205 Lot Residential subdivision be placed on public exhibition for a minimum period of 28 days, in accordance with section 7.5(1) of the *Environmental Planning and Assessment Act 1979*.
3. Subject to no submissions being received the Chief Executive Officer be given delegation to execute the Planning Agreement.
4. Upon receipt of any submissions following the exhibition period the matter be reported back to Council to consider.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**BACKGROUND**

On 3 July 2018, the Development Consent (reference DA/0311/1617) was granted by the Council subject to conditions, including deferred commencement condition (C), which required a planning agreement be executed by the Applicant and the Council.

On 20 January 2022, an application to modify the Development Consent reference MODDA/0088/2122) (Modification Application) was lodged with the Council, among other matters, seeking to firstly stage the development and secondly, amend the Development Consent to delete deferred commencement condition C and require that a planning agreement be entered into prior to release of Subdivision Works Certificate for Stage 1A of the Development.

The Modification Application was accompanied by an offer by the Developer to enter into this Planning Agreement to provide the Public Benefits if the Modification Application was granted

On the 23 November 2022, the Executive accepted in principle the Letter of Offer allowing the draft Planning Agreement to be compiled.



## REPORT

### Proposed Development

DA/0311/1617 is an approved 205 Lot Residential Subdivision at Lot 1 in DP 1225759, Lot 1 in DP 920161 and Lot 1 in DP 981909 known as 129 Marys Mount Road, Goulburn NSW. The proposed subdivision will open up a new residential land release area on the northern side of Marys Mount Road adjacent to and connecting into an established residential subdivision (Teneriffe); and therefore increasing the availability of vacant residential land.

The proposal requires a series of stormwater bioretention basins to manage stormwater quality and detention located within landscaped drainage reserves. The basins and the reserves are to be dedicated to the Council.

The proposed staged plan of subdivision and a plan identifying the land to be dedicated to the Council has been included in the **Attachment**.

### Planning Agreement

A Planning Agreement has been prepared by the applicant and its general terms have been negotiated with the Executive staff. The Planning Agreement has been reviewed by the Council's legal panelist and comments incorporated from that review. The main terms of the Planning Agreement are as follows:

- a) The Developer is to dedicate the land for the drainage reserves and bioretention basins free of charge and at no cost to the Council. The dedication is valued at \$546,125.
- b) The Developer is to pay the Council \$199,540.86 as a monetary contribution for the capitalised operation and maintenance cost of the stormwater bioretention basins, for an assumed life of 30 years.
- c) The Developer is to pay the Council as a monetary contribution for the capitalised renewal cost of the stormwater bioretention basins, \$704,956.23 for an assumed life of 30 years.
- d) The Developer is to pay the Council \$234,525.79 as a monetary contribution for the capitalised operation and maintenance cost of the drainage reserves, for an assumed life of 30 years.
- e) The Developer must maintain the drainage reserves and basins for up to four years following dedication to the Council. The maintenance obligation is valued at \$130,996.80
- f) The Developer is to construct approx. 950m of shared path along the main collector road as Developer works at no cost to the Council. The works are valued at \$71,400.
- g) The Developer is to dedicate 1651m<sup>2</sup> of land for the road widening of the Marys Mount Road reserve free of charge and at no cost to the Council. The dedication is valued at \$41,350.
- h) The Developer is to pay the legal costs of the Council and staff time incurred in the preparation, negotiation, execution and registration of the Planning Agreement

Note: All monetary contributions are subject to indexation at the time of payment to account for positive changes in the Consumer Price Index (CPI).

The above works and payments are to be undertaken and made in stages and prior to the issue of the relevant Subdivision Certificate. The Developer works and monetary contribution amounts have been informed by a Quantity Surveyor.

The draft Planning Agreement is required to be placed on public exhibition for a minimum period of 28 days.



Following a review of any submissions received during the exhibition period and any required amendments to the draft Planning Agreement the final version of the agreement may be the subject of a final legal review by Council's legal team. In this instance the costs of the review are to be met by the Developer.

The proposed draft Planning Agreement including the guiding explanatory note are included in the **Attachment**.

### **Policy Considerations**

- Goulburn Mulwaree Planning Agreement & Land Dedication Policy

### **Conclusion and Recommendation**

The proposed draft Planning Agreement is both warranted and necessary for the operation of the proposed subdivision which will provide for additional residential lots in Goulburn.

Accordingly, it is recommended that the draft Planning Agreement subject to the following be placed on public exhibition for a minimum period of 28 days, subject to Christmas and New Year exclusion periods.

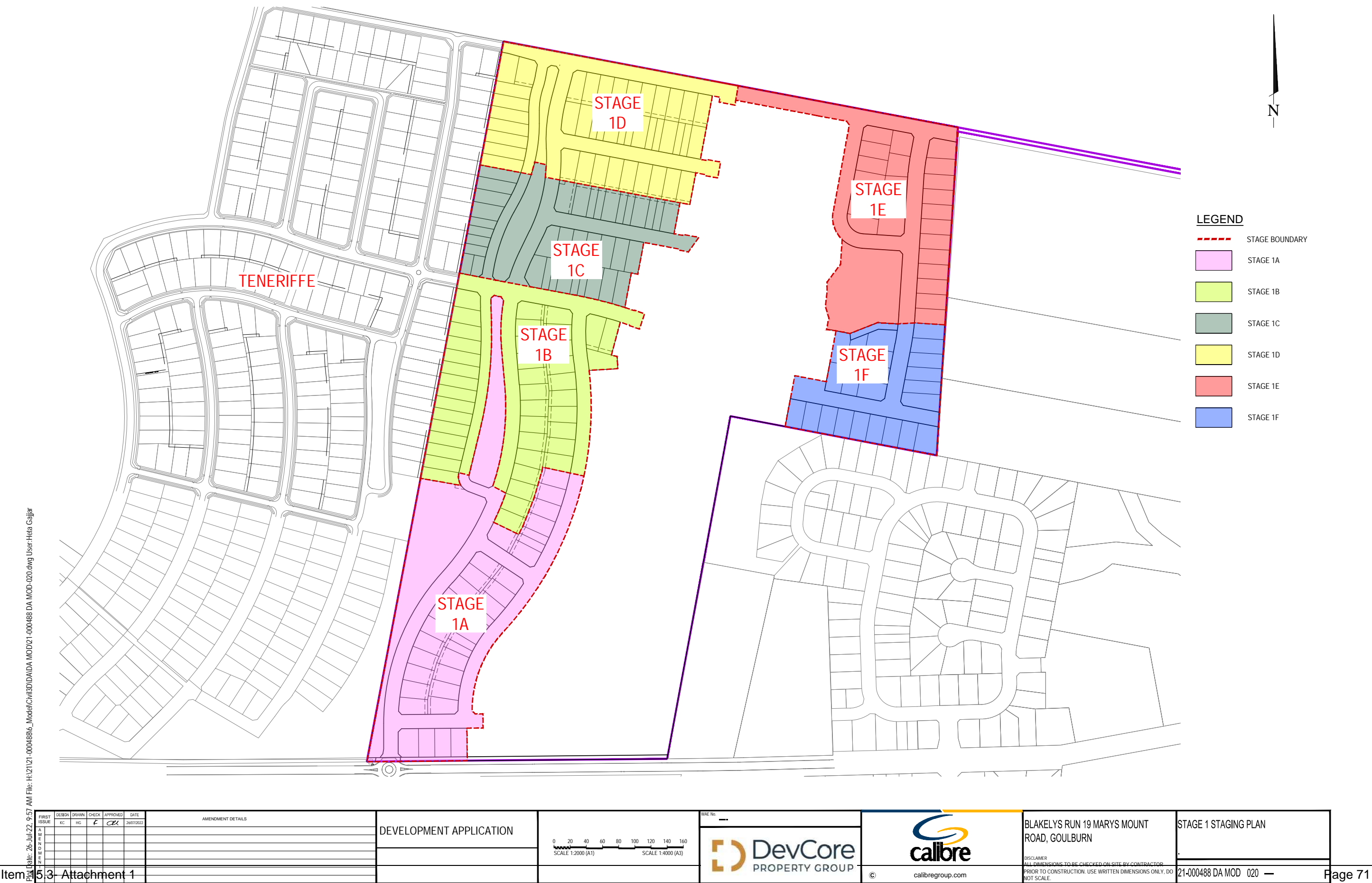
Prior to being placed on public exhibition the draft Planning Agreement requires final formatting, spell checking, referencing, and the insertion of a definition for Interim and Final State Basin Design.

Following the exhibition period, a post exhibition report will be prepared for Council's consideration only if submissions are received.

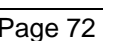
### **FINANCIAL IMPLICATIONS**

The costs incurred in the preparation and execution of the planning agreement are met by the proponent.











## Planning Agreement

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### Land

**LOT.: 1 DP.: 1225759, LOT.:1 DP.: 920161 and LOT.: 1 DP.: 981909**

**129 Marys Mount Road, Goulburn NSW 2580**

### Parties

**GOULBURN MULWAREE COUNCIL**

(Council)

**GOULBURN ESTATES NO 1 PTY LTD**

(Developer)

| Version control table to be deleted once PA finalised |            |                                 |
|---|------------|---------------------------------|
| Version   | Date       | Notes                           |
| V1.01   |            | Issued for comment to Developer |
| V1.02   | 17.11.2022 | Developer comments              |
| V1.03   | 28.11.2022 | Council comments added          |
| V1.04   | 02.12.2022 | Developer comments added        |
| V1.05   | 05.12.2022 | Council comments added          |
| V1.06   | 09/12/2022 | Legal review comments added     |
| V1.07   | 09.12.2022 | Developer comments added        |
| V1.07   | 09.12.2022 | Council comments added          |



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## PARTIES

**Goulburn Mulwaree Council** ABN 84 049 849 319 of 184-194 Bourke Street, Goulburn NSW 2580 (**Council**)

**Goulburn Estates No 1 Pty Ltd** ACN 650 973 434 of Suite 702/50 Berry Street, North Sydney NSW 2060 (**Developer**)

## BACKGROUND

- A. On, 26 April 2017, Spacelab Studios Pty Ltd (**the Applicant**) made a Development Application to Council for Development Consent to carry out the Development on the Land.
- B. On the 3 July 2018, the Development Consent (reference DA/0311/1617) was granted by Council subject to conditions, including deferred commencement condition (C), which required that planning agreement be executed by the Applicant and Council.
- C. On the 20 January 2022, an application to modify the Development Consent reference MODDA/0088/2122) (**Modification Application**) was lodged with Council, among other things, seeking to amend the Development Consent to delete deferred commencement condition C and require that a planning agreement be entered into prior to release of subdivision works certificate for Stage 1A of the Development.
- D. The Modification Application was accompanied by an offer by the Developer to enter into this Agreement to provide the Public Benefits if the Modification Application was granted.
- E. The Developer is the registered proprietor of the Land.
- F. The Developer has agreed to provide the Development Contributions in connection with carrying out the Development subject to and on the terms and conditions set out in this Agreement.
- G. On the **X** December 2022 the Council granted the Modification Application. Condition **X** requires this Planning Agreement to be entered into in accordance with the terms of the Applicant's offer.

## OPERATIVE PROVISIONS

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### 1. Definitions

The following definitions apply unless the context otherwise requires:

**Acquisition Act** means the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW).

**Acceptance of Completion Notice** means a notice issued by the Council to the Developer pursuant to clause 9.2.1.

**Act** means the *Environmental Planning and Assessment Act 1979* (NSW).

**Assign** as the context requires refers to any assignment, sale, transfer, disposition, declaration of trust over or other assignment of a legal and/or beneficial interest.



**Authority** means (as appropriate) any:

- (a) federal, state or local government;
- (b) department of any federal, state or local government;
- (c) any court or administrative tribunal; or
- (d) statutory corporation or regulatory body.

**Bank Guarantee** means a bank guarantee from an Australian bank that is provided to the Council by the Developer under this Agreement which is:

- (a) in a form acceptable to Council;
- (b) unconditional and irrevocable; and
- (c) without an expiry date.

**Bioretention Basin** means water sensitive urban design infrastructure associated with the Works on Dedicated Lands being the range of measures that are designed to avoid or minimise the environmental impacts of urbanisation in terms of the demand for water and the potential pollution threat to natural waterways.

**Business Day** means between 9am and 5pm Sydney time on a day other than a Saturday, Sunday, any other local, state or federal public holiday and any day between 20 December and 10 January inclusive.

**Claim** against any person any allegation, action, demand, cause of action, suit, proceeding, judgement, debt, damage, loss, cost, expense or liability howsoever arising and whether present or future, fixed or unascertained, actual or contingent whether at law, in equity, under statute or otherwise.

**Complete, Completed, Completion** means completed in accordance with the requirements of this Agreement.

**Completion Notice** means a notice issued by the Developer to the Council pursuant to clause 9.1.1

**Compliance Certificate** has the same meaning as in the Act.

**Council** means Goulburn Mulwaree Council.

**Date of Completion** means, in relation to each Item of Work, the date on which the works are Completed being the earlier of:

- (a) the date an Item of Work is deemed to have been Completed under clause 9.3; or
- (b) the date of Completion as set out in an Acceptance of Completion Notice.

**Default Event** means any of the following events:

- (a) a party fails to pay when due any amount payable by it under this Agreement;
- (b) a party fails to duly observe and perform any of its obligations under the Agreement;



- (c) a party gives a representation or warranty under the Agreement that is materially incorrect, untrue or misleading;
- (d) a party commits any other material breach of the Agreement; or
- (e) a party fails to comply with a material law.

**Defect** means anything in the Item of Works which:

- (a) adversely affects the ordinary use and/or enjoyment of that item; or
- (b) may require maintenance or rectification works to be performed on it at some time in the future as a result of the existence of the defect.

**Defects Liability Period** means, in relation to each Item of Works, the period during which the Developer will be liable for any defects under clause 10, as set out in Item 6 of 0.

**Designated Land** means that part of the Land identified as Designated Land on the plan attached as Schedule 6.

**Development** means the development of the Land by the Developer as described in Item 2 of 0.

**Development Application** means a development application lodged by the Developer with Council in relation to the Development as described in Item 3 of 0.

**Development Consent** means a development consent issued under the Act with respect to the Development Application and the Development.

**Development Cost** means in relation to an Item of Works:

- (a) the construction costs of that Item of Works;
- (b) any costs incurred under a building contract in relation to that Item of Works; and
- (c) any costs or expenses payable to an Authority in relation to that Item of Works,

as determined by a Quantity Surveyor in accordance with clause 5.1.

**Drainage Reserves and Basins** means that part of the Works comprising drainage reserves and basins, as set out in Schedule 4.

**Encumbrance** means an interest or power:

- (a) reserved in or over an interest in any asset;
- (b) created or otherwise arising in or over any interest in any asset under any mortgage, charge (whether fixed or floating), pledge, lien, hypothecation, title retention, conditional sale agreement, hire or hire purchase agreement, option, restriction as to transfer, use or possession, easement, subordination to any right of any other person and any other encumbrance or security interest, trust or bill of sale; or
- (c) by way of security for the payment of a debt or other monetary obligation or the performance of any obligation.

**Final Lot** means a lot created in the Development for separate residential occupation and disposition, not being a lot created by a subdivision of the Land:



- (a) that is to be dedicated or otherwise transferred to the Council, or
- (b) on which is situated a dwelling-house that was in existence on the date of this Agreement.

**GST Law** means *A New Tax System (Goods and Services Tax) Act 1999* (Commonwealth) and any other Act or regulation relating to the imposition or administration of the goods and services tax.

**Insolvency Event** means, in relation to the Developer, any of the following:

- (a) the Developer becomes insolvent;
- (b) the Developer assigns any of its property for the benefit of creditors or any class of them;
- (c) a receiver, receiver and manager, administrator, controller, provisional liquidator or liquidator is appointed to the Developer or the Developer enters into a scheme of arrangement with its creditors or is wound up;
- (d) the holder of a Security Interest takes any step towards taking possession of or takes possession of any assets of the person or exercises any power of sale;
- (e) a judgment or order is made against the person in an amount exceeding \$10,000 (or the equivalent in any other currency) and that judgment or order is not satisfied, quashed or stayed within 20 days after being made;
- (f) any step is taken to do anything listed in the above paragraphs; and
- (g) any event that is analogous or has a substantially similar effect to any of the events specified in this definition in any jurisdiction.

**Instrument Change** means the amendment to the Goulburn LEP as set out in Item 5 of 0.

**Item of Works** means an individual item of the Works as set out in **Error! Reference source not found.**

**Land** means the land described in Item 1 of 0.

**Law** means all applicable legislation, regulations, by-laws, common law and other binding order made by any Authority, including any applicable Planning Legislation and Environmental Law as defined at clause 13.1.

**Maintenance Obligations** means those maintenance obligations set out in Schedule 4 to be undertaken in accordance with this Agreement.

**Maintenance Period** means the period of time, as set out in Item **Error! Reference source not found.** of 0.

**Monetary Contributions** means the monetary contributions set out in **Error! Reference source not found.**

**Planning Legislation** means the Act, the *Local Government Act 1993* (NSW) and the *Roads Act 1993* (NSW).

**Public Benefits** means the provision of the Works, the making of the Monetary Contributions, performance of the Maintenance Obligations and the dedication of the Designated Lands by the Developer in accordance with this Agreement.



**Quantity Surveyor** means someone selected and appointed by Council from a list of Quantity Surveyors all of whom must be members of Panels for the NSW Department of Commerce or Local Government Procurement.

**Residential Lot** means a single lot created on the registration of a plan of subdivision as part of the Development intended to not be further subdivided and to be used for the purpose of the construction of one (1) or more residential dwellings.

**Security Interest** means:

- (a) any mortgage, pledge, lien, charge or other preferential right, trust arrangement, agreement or arrangement of any kind given or created by way of security, including a security interest (as defined in the *Personal Property Securities Act 2009*); and
- (b) any agreement to create or grant any arrangement described in paragraph (a).

**Security Value** means the value which is given to each Item of Work in **Error! Reference source not found.** under the heading Security Value.

**Stage** means a stage of the Development as shown on the Staging Plan.

**Staging Plan** means the plan in Schedule 7.

**Subdivision Certificate** means a subdivision certificate as defined in section 6.4(d) of the Act.

**Subdivision Works Certificate** means a subdivision works certificate as defined in section 6.4(b) of the Act.

**Works** means the works specified or described in **Error! Reference source not found.**

**Works as Executed Plan** means a plan that shows that construction has been completed in accordance with the engineering plans and specifications.

## 2. Interpretation

The following rules of interpretation apply unless the context requires otherwise:

- 2.1.1 Any reference to a **clause, annexures and schedules** refers to a clause in, or annexure or schedule to this Agreement.
- 2.1.2 Any reference to a **statute** refers to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them.
- 2.1.3 The singular includes the plural and vice versa.
- 2.1.4 A reference to a **person** includes an individual, a firm, a body corporate, a partnership, joint venture, an unincorporated body or association or any government agency.
- 2.1.5 A reference to **executors, administrators or successors** refers to a particular person that includes their executors, administrators, successors, substitutes (including persons taking by novation) and assigns.



- 2.1.6 **Dollars, Australian dollars, dollars, \$, AUS \$ or A\$** is a reference to the lawful currency of Australia.
- 2.1.7 Where any period of time is calculated from the given day or day of an act or event, it is to be calculated exclusive of that day.
- 2.1.8 A **day** is to be interpreted as the period of time commencing at midnight and ending 24 hours later.
- 2.1.9 A **group of persons or things** is a reference to any two or more of them jointly and to each of them individually.
- 2.1.10 The words **include, including, for example or such as** are not used as, nor are they to be interpreted as, words of limitation, and, when introducing an example, do not limit the meaning of the words to which the example relates to that example or examples of a similar kind.
- 2.1.11 If an act under this Agreement to be done by a party on or by a given day is done after 4.30pm on that day, it is taken to be done on the next day.
- 2.1.12 If an event must occur on a stipulated day which is not a Business Day then the stipulated day will be taken to be the next Business Day.
- 2.1.13 Any time of day referenced in this agreement is a reference to Sydney time.
- 2.1.14 Headings (including those in brackets at the beginning of paragraphs) are for convenience only and do not affect the interpretation of this Agreement.
- 2.1.15 A reference to any agreement, Agreement or instrument includes the same as varied, supplemented, novated or replaced from time to time.
- 2.1.16 A reference to one gender extends and applies to the other.

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### 3. Status

#### 3.1 Planning Agreement

- 3.1.1 This Agreement is a planning agreement:
  - (a) within the meaning set out in section 7.4 of the Act; and
  - (b) governed by Subdivision 2 of Division 7.1 of Part 7 of the Act.
- 3.1.2 Schedule 1 sets out the application of section 7.4 of the Act in this Agreement.

#### 3.2 Application

This Agreement applies to both the Land and the Development.

#### 3.3 Operation of Agreement

This Agreement operates from the date it is executed by both parties.



### 3.4 Limitations of this Agreement

- 3.4.1 The Developer acknowledges and agrees that while this Agreement applies to both the Land and the Development, the Public Benefits to be provided under this Agreement only relate to Stages 1A to 1E of the Development and do not include works or Public Benefits in connection with Stage 1F.
- 3.4.2 Prior to the issue of a Subdivision Works Certificate with respect to any part of the Land with Stage 1F, the Developer must submit the following to Council for approval:
- (a) detailed designs for the drainage basin to be provided as part of Stage 1F (**Stage 1F Basin**);
  - (b) costings for the Stage 1F Basin;
  - (c) any proposed payments to be made in connection with the Stage 1F Basin and the timing for payment;
- (being the **Stage 1F Public Benefit**)
- (d) any proposal to amend the Development Consent in order to provide the Stage 1F Basin.
- 3.4.3 The Developer acknowledges and agrees that an amendment will be required to this Planning Agreement to secure the Stage 1F Public Benefit prior to the issue of a Subdivision Works Certificate for Stage 1F.

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## 4. Application of section 7.11 and section 7.12

### 4.1 Application

- 4.1.1 The application of sections 7.11 and 7.12 of the Act to the Development are excluded to the extent set out in Items 4 and 5 of Schedule 1.
- 4.1.2 The Public Benefits are to be taken into consideration in determining a development contribution under section 7.11 of the Act with respect to the Development to the extent set out in Item 6 of Schedule 1.

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## 5. Satisfaction of Public Benefit condition

### 5.1 Determination of Development Cost

- 5.1.1 Upon Completion of any Item of Works the Developer must within 5 Business Days notify Council in writing of the Completion of that Item of Works.
- 5.1.2 Upon receipt of written notification given under clause 5.1.1, the Council shall, at the Developer's costs, appoint a Quantity Surveyor to assess the Development Cost of the relevant Items of Works the subject of the notice given under clause 5.1.1. The Quantity Surveyor shall issue a certificate in favour of both Council and the Developer as to the Development Cost of the relevant Item of Works.
- 5.1.3 The determination of the Quantity Surveyor as to the Development Cost of an Item of Works is conclusive and binding on the parties except in the case of manifest error.



- 5.1.4 The Developer shall, within 15 Business Days of receipt of an invoice in relation to the Quantity Surveyor costs incurred pursuant to an assessment of Development Cost under this clause, pay that invoice as directed by Council.

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## **6. Registration of this Agreement**

### **6.1 Registration**

This Agreement must be registered on the title of the Land pursuant to section 7.6 of the Act.

### **6.2 Obligations of the Developer**

- 6.2.1 The Developer must, within 10 Business Days of execution of this Agreement:
- (a) do all things necessary to allow the registration of this Agreement to occur, including but not limited to obtaining the consent of any mortgagee registered on the title of the Land; and
  - (b) pay any costs incurred by Council in undertaking that registration.
- 6.2.2 The Developer must provide Council with evidence that the Agreement has been registered on the title to the Land within 10 Business Days of registration.

### **6.3 Removal from Title of the Land**

- 6.3.1 Council will do all things necessary to allow the Developer to remove the registration of this Agreement from the title of the Land where the Developer has:
- (a) provided all Monetary Contributions;
  - (b) Completed the Works; and
  - (c) dedicated the Designated Land.
- 6.3.2 The Developer must pay any costs incurred by Council in undertaking that discharge.

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## **7. Provision of Public Benefits**

### **7.1 Designated Land**

- 7.1.1 The Developer must dedicate the Designated Lands to Council:
- (a) free of any trusts, estates, interests, covenants and Encumbrances;
  - (b) by the dates specified in **Error! Reference source not found.**; and
  - (c) at no cost to Council.
- 7.1.2 The Developer must meet all costs associated with the dedication of the Designated Lands in accordance with paragraph 7.1.1, including any costs incurred by Council in relation to that dedication.
- 7.1.3 Council must do all things reasonably necessary to enable the Developer to comply with paragraph 7.1.1.



## 7.2 Works

The Developer, at its cost, must:

- 7.2.1 if necessary, obtain any consents, approvals or permits required by a relevant Authority, for the conduct of the Works;
- 7.2.2 carry out and complete each Item of Works by the time specified in **Error! Reference source not found.**; and
- 7.2.3 carry out and complete the Works:
  - (a) in accordance with the requirements of, or consents issued, by any Authority;
  - (b) in accordance with the reasonable requirements of Council and any applicable Development Consent; and
  - (c) in a proper and workmanlike manner complying with current industry practice and standards, including applicable Australian standards.

## 7.3 Protection of People and Property

The Developer is to use all reasonable endeavours in relation to the performance of its obligations under this Agreement to ensure that:

- 7.3.1 all necessary measures are taken to protect people and property;
- 7.3.2 unnecessary interference with the passage of people and vehicles is avoided; and
- 7.3.3 nuisances and unreasonable noise and disturbances are prevented.

## 7.4 Monetary Contributions

The Developer must make the Monetary Contributions to Council in accordance with **Error! Reference source not found.**

## 7.5 Indexation

- 7.5.1 The amount of each Monetary Contribution will be indexed in accordance with the following formula:

$$\frac{A = B \times C}{D}$$

where:

**A** = the indexed amount;

**B** = the value of the Monetary Contribution as set out in **Error! Reference source not found.**;

**C** = the Index most recently published before the date that the relevant item is provided, completed or paid as the case may be; and

**D** = the Index current as at the date the agreement comes into effect.



If **A** is less than **B** then the amount of the relevant Monetary Contribution will not change.

7.5.2 For the purposes of paragraph 7.5.1:

- (a) each component of the Monetary Contribution is indexed as at the date it is paid; and
- (b) the Index means the *Consumer Price Index (All Groups) for Sydney* or such other index which replaces it from time to time.

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## 8. Verification of Works

- 8.1.1 The Developer must, prior to commencing any Works and at its own cost, engage an independent third-party consultant (**Consultant**) with proven specialised expertise in the design, inspection and commissioning of water sensitive urban design devices and in particular the devices covered by this Agreement.
- 8.1.2 Within seven (7) days of engaging the Consultant, the Developer must provide Council with the details of the Consultant, including the Consultant's name, and curriculum vitae setting out the Consultant's proven specialised expertise in the design, inspection and commissioning of water sensitive urban design devices.
- 8.1.3 When issuing a Completion Notice in accordance with clause 9.1, the Developer must provide Council with independent written verification from the Consultant that the relevant Works have been completed:
  - i. in accordance with this Agreement and any consents, approvals or permits required by a relevant Authority;
  - ii. in accordance with the scope and specifications for the Works as set out in Schedule 3, or as set out in any variation approved in accordance with clause 23.10; and
  - iii. in accordance with industry best practice.

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## 9. Completion of Works

### 9.1 Issue of Completion Notice

- 9.1.1 No later than fourteen (14) Business Days after the Completion of an **Item of Works** the Developer is to submit to Council a full Works as Executed Plan and any supporting documentation relied upon to verify completion including the written verification of the Consultant procured under clause 8 with the completion notice for the Works Completed (**Completion Notice**).
- 9.1.2 The Developer, being the copyright owner in the Works as Executed Plan, assigns the copyright in the Works as Executed Plan to Council free of cost to the Council.
- 9.1.3 If the Developer is not the copyright owner of the Work as Executed Plan, the Developer is to promptly procure the assignment of the copyright of the Works as Executed Plan at the Developers expense.
- 9.1.4 Council may require, at its absolute discretion, the provision of a Compliance Certificate to accompany the Completion Notice in order to accept.



## 9.2 Notice of Completion

Council must provide notice in writing to the Developer with fourteen (14) Business Days that the relevant Item of Works the subject of a Completion Notice:

- 9.2.1 has been Completed (**Acceptance of Completion Notice**);
- 9.2.2 will need to be inspected, tested or assessed prior to issuing an Acceptance of Completion Notice; or
- 9.2.3 has not been Completed, in which case the notice must also detail:
  - (a) those aspects of the Item of Works which have not been Completed; and
  - (b) the work Council requires the Developer to carry out in order to rectify those deficiencies.

## 9.3 Deemed Completion

If Council does not provide the Developer with notice within the time specified in clause 9.2, the Item of Works subject of a Completion Notice will be deemed to have been Completed on the date nominated in the Completion Notice.

## 9.4 Effect of Council Notice

- 9.4.1 Where Council serves notice on the Developer pursuant to clause 9.2.2 or 9.2.3, the Developer must:
  - (a) rectify the deficiencies in that item in accordance with that notice within a reasonable time (not being less than fourteen (14) days from the date it is issued by Council); or
  - (b) serve a notice on Council that it disputes the matters set out in the notice.
- 9.4.2 Where the Developer:
  - (a) serves notice on Council in accordance with paragraph 9.4.1(b) the dispute resolution provisions of this Agreement apply; or
  - (b) rectifies the Works in accordance with paragraph 9.4.1(a) it must serve upon Council a new Completion Notice for the Works it has rectified (**New Completion Notice**).

## 9.5 New Completion Notice

- (a) The provisions of clauses 9.1 to 9.5 (inclusive) apply to any New Completion Notice issued by the Developer.
- (b) Without limitation to clause 8, the Consultant must verify that the relevant Works the subject of rectification pursuant to a notice issued by Council under clause 9.2.3 have been completed in accordance with the requirements of that notice.



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**10. Defects liability**

**10.1 Defects Notice**

10.1.1 Where any Item of Works is Complete, but that item contains a Defect, Council may issue a notice to the Developer (**Defects Notice**) concerning that Item of Works but only during the relevant Defects Liability Period.

10.1.2 A Defects Notice must contain the following information:

- (a) the nature and extent of the Defect;
- (b) the work Council requires the Developer to carry out in order to rectify the Defect; and
- (c) the time within which the Defect must be rectified by the Developer (which must be a reasonable time and not less than fourteen (14) days).

**10.2 Developer to Rectify Defects**

10.2.1 The Developer must rectify the Defects contained within a Defects Notice prior to the date specified in the Defects Notice.

10.2.2 The Developer must follow the procedure set out in clause 8 in respect of the Completion of the rectification of any Defect as if a reference in that clause to an Item of Works is a reference to the relevant Defect.

**10.3 Access to Designated Land**

If the Developer is required to access, use and occupy any part of the Designated Land for the purpose of discharging its obligations under this clause 10 after the relevant Designated Land has been dedicated or transferred to Council, Council will grant a fee free licence to the Developer:

10.3.1 with respect to so much of the relevant Designated Land; and

10.3.2 for such period;

that is reasonably necessary to allow the Developer to properly discharge those obligations.

**10.4 Inspection**

10.4.1 Council may undertake an audit, inspection or testing of developer work under suspicion of non-compliance of this Agreement or any legislation with or without giving reasonable notice in accordance with the relevant legislative requirements.

10.4.2 The Developer is to provide Council with any assistance that is reasonably required by Council to enable Council to undertake any audit, inspection or test of the Works.

**10.5 Right of Council to Step-in**

Council may, at its absolute discretion, enter upon the Land for the purpose of rectifying a Defect set out in the Defects Notice where the Developer has failed to comply with a Defects Notice, but only after giving the Developer seven (7) days written notice of its intention to do so.



**10.6 Consequence of Step-in**

If Council elects to exercise the step-in rights granted to it under clause 10.5 then:

10.6.1 Council may:

- (a) enter upon any part of the Land reasonably required to exercise those step-in rights; and
- (b) rectify the relevant Defects in accordance with the Defects Notice;

10.6.2 the Developer must not impede or interfere with Council in exercising those rights; and

10.6.3 Council may claim any costs incurred by it in doing so from the Developer as a liquidated debt.

**10.7 Costs of Council**

Where Council exercises its step-in rights under clause 10.6, it may:

10.7.1 call upon the Bank Guarantees provided by the Developer pursuant to clause 17 to meet any costs for which the Developer is liable under clause 10.6; and

10.7.2 recover as a debt due in a court of competent jurisdiction any difference between the amount of the Bank Guarantees and the costs incurred by Council in rectifying the Defects.

**10.8 Council may call on Bank Guarantee**

10.8.1 If the Developer does not comply with the terms of this clause, Council may issue the Developer with a notice requiring the Developer to rectify the relevant default within twenty (20) business days from the date of that notice.

10.8.2 If the Developer fails to comply with a notice issued under paragraph 10.8.1 above, Council, without limiting any other avenues available to it, may call on the relevant Bank Guarantee provided pursuant to clause 17 to the extent necessary to reimburse Council for any costs incurred by it in rectifying the relevant default of the Developer.

**10.9 Indemnity**

The Developer indemnifies Council against any Claim to the extent that the Claim arises as a direct result of a breach of this clause 10 by the Developer.

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**11. Maintenance of Drainage Reserves and Basins****11.1 Maintenance Obligations**

11.1.1 The Developer must:

- (a) maintain the Drainage Reserves and Basins in the manner and extent described in Schedule 4 (item D); and
- (b) for the period described in Schedule 4 (item D) (timing),

at no cost to the Council,



(the Maintenance Obligations).

11.1.2 For the avoidance of doubt, the Drainage Reserves and Basins must be maintained in accordance with the Maintenance Obligations.

11.1.3 The Developer must keep a written record of maintenance undertaken of the Drainage Reserves and Basins and provide a copy to Council upon request.

**11.2 Notice requiring Maintenance Obligations to be carried out**

11.2.1 If the Council, acting reasonably, is not satisfied that the Maintenance Obligations have been carried out in accordance with clause 11.1 with respect to one or more of the Drainage Reserves and Basins, or additional maintenance is required the Council may, by notice in writing:

- (a) direct the Developer to undertake the required maintenance; and
- (b) specify a time by which the Maintenance Obligation is required.

11.2.2 Upon receipt of a notice from the Council in accordance with clause 11.2.1 (**Notice**), the Developer must:

- (a) carry out the Maintenance Obligation in accordance with the Notice; and
- (b) provide the Council with written confirmation that the Maintenance Obligation has been satisfied.

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**12. Warranties and Indemnities**

**12.1 Warranties**

The Developer warrants to Council that:

- 12.1.1 it is able to fully comply with its obligations under this Agreement;
- 12.1.2 it has full capacity to enter into this Agreement; and
- 12.1.3 there is no legal impediment to it entering into this Agreement, or performing the obligations imposed under it.

**12.2 Indemnity**

Without limiting any other indemnities provided in this Agreement, the Developer indemnifies Council in respect of any Claim that may arise as a result of the conduct of the Works, but only to the extent that any such Claim does not arise as a result of the negligent acts or omissions of Council.

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**13. Contamination**

**13.1 Definitions**

For the purpose of this clause:

**Contamination** has the meaning given to that word in the *Contaminated Land Management Act 1997* (NSW).



**Contaminated** means subject to Contamination.

**Environment** means all components of the earth, including:

- (a) land, air and water;
- (b) any layer of the atmosphere;
- (c) any organic or inorganic matter;
- (d) any living organism; and
- (e) natural or man-made or modified features or structures,
- (f) and includes ecosystems and all elements of the biosphere.

**Environmental Law** means all laws relating to the protection of or prevention of harm to the Environment including but not limited to any law relating to the use of land, planning, environmental assessment, the environmental or historic heritage, water, water catchments, pollution of air, soil, ground water or surface water, noise, soil, chemicals, pesticides, hazardous goods, building regulation, occupation of buildings, public health or safety, occupational health and safety, environmental hazard, any aspect of protection of the environment or the enforcement or administration of any of those laws (whether those laws arise under statute or the common law or pursuant to any permit, licence, approval, notice, decree, order or directive of any governmental agency or otherwise).

### 13.2 **Warranty and Indemnity**

The Developer warrants that:

- 13.2.1 except as disclosed in Schedule 5 of this Agreement, the Designated Land is not Contaminated; and
- 13.2.2 the Developer indemnifies and must keep indemnified Council against all liability for and associated with all Contamination present in, on or under the Designated Land as at the date of dedication or transfer of the Designated Land to Council in accordance with this Agreement.

### 13.3 **Contamination caused by Developer**

- 13.3.1 If Contamination in, on or under the Land or land which is outside the boundary of the Land is caused or contributed to by the Developer or as a direct consequence of the Works being undertaken or carried out by the Developer under this Agreement, the Developer will, at its own cost and within a reasonable time, remediate the Contamination to a standard suitable for the current and proposed future use of that land.
- 13.3.2 Where Contamination is caused or contributed to by the Developer as a direct consequence of the Works being undertaken or carried out by the Developer under this Agreement, and that Contamination is in, on or under any land that is owned or occupied by the Council, or under the management and control of the Council, the Developer indemnifies and must keep indemnified Council against all liability for and associated with all such Contamination.



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**14. Determination of this Agreement****14.1 Determination**

This Agreement will determine upon the Developer satisfying all of its obligations under the Agreement.

**14.2 Effect of Determination**

Upon the determination of this Agreement Council will do all things necessary to allow the Developer to remove this Agreement from the title of the whole or any part of the Land as quickly as possible.

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**15. Prohibition on assignment**

15.1 The Developer may not Assign its rights or obligations under this Agreement without the prior written consent of the Council.

15.2 The Developer must not Assign its interest in the Land, other than a single Residential Lot approved pursuant to a Development Consent and created by the registration of a plan of subdivision, unless:

15.2.1 Council consents to the Assignment; and

15.2.2 the proposed assignee enters into an agreement to the satisfaction of Council under which the assignee agrees to be bound by the terms of this Agreement with respect to the relevant part of the Land being Assigned.

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**16. Compulsory Acquisition of the Designated Land**

16.1 The Developer consents to the compulsory acquisition of the Designated Land:

16.1.1 in accordance with the Acquisition Act; and

16.1.2 on the terms set out in this clause 16.

16.2 Council may only acquire the Designated Land compulsorily in accordance with the Acquisition Act if the Developer has committed a Default Event with respect to the dedication of that land under this Agreement.

16.3 If Council acquires the Designated Land compulsorily in accordance with the Acquisition Act:

16.3.1 the Developer agrees that the compensation payable to it on account of that acquisition under the Acquisition Act is \$1.00; and

16.3.2 Council must complete that acquisition within twelve (12) months of the relevant Default Event.

16.4 The parties agree that the provisions of this clause 16 are an agreement with respect to the compulsory acquisition of the Designated Land for the purpose of section 30 of the Acquisition Act.



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**17. Security****17.1 Delivery to Council of Bank Guarantee**

Prior to the issue of a Subdivision Certificate for each Stage of the Development, the Developer must deliver to Council a Bank Guarantee for an amount equal to the Security Value for the Works.

**17.2 Council may call on Bank Guarantee**

17.2.1 Council may make an appropriation from the Bank Guarantee (and the proceeds of the Bank Guarantee, including any interest earned in respect of such proceeds) at any time, without prior notice to the Developer, in such amount as the Council, acting reasonably, thinks appropriate for the provision of the Works, the costs of rectifying any default by the Developer under this Agreement, ensuring due and proper performance of the Developer's obligations under this Agreement if:

- (a) an Insolvency Event occurs in respect of the Developer;
- (b) the Developer fails to deliver, or comply with its obligations under this Agreement in relation to the delivery of the Works (including with respect to maintenance of the Works and/or the rectification of Defects), and such failure has not been rectified to the reasonable satisfaction of the Council within fourteen (14) days of receipt of written notice requiring performance of its obligations; or
- (c) the Developer fails to provide the Public Benefits in accordance with this Agreement.

17.2.2 Within ten (10) days of Council making an appropriation from the Guarantee, Council must notify the Developer of that appropriation.

**17.3 Top Up of Bank Guarantee**

Within fourteen (14) days of being requested to do so by Council the Developer must ensure that the amount secured by any Bank Guarantee is returned to the relevant level set out in clause 17.1.

**17.4 Security during Defects Liability Period**

17.4.1 Upon the completion of an Item of Works and the commencement of the Defects Liability Period, Council must return any Bank Guarantees held by it with respect to the relevant Item of Works.

17.4.2 In exchange, the Developer must provide Council with one (1) or more Bank Guarantees in a form acceptable to Council for an amount equal to twenty per cent (20%) of the sum of the Security Value for that Item of Works.

**17.5 Return of Bank Guarantee**

Council must return the remaining Bank Guarantees (if any) to the Developer within thirty (30) days from the expiration of the Defects Liability Period for the last Item of Works that is Completed.



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**18. Dispute Resolution****18.1 Notice of Dispute**

18.1.1 If a dispute between the parties arises in connection with this Agreement or its subject matter (**Dispute**), then either party (**First Party**) must give to the other (**Second Party**) a notice which:

- (a) is in writing;
- (b) adequately identifies and provides details of the Dispute;
- (c) stipulates what the First Party believes will resolve the Dispute; and
- (d) designates its representative (**Representative**) with the necessary authority to negotiate and resolve the Dispute.

18.1.2 The Second Party must, within seven (7) Business Days of service of the notice of dispute, provide a notice to the First Party designating as its representative a person with the necessary authority to negotiate and settle the Dispute (the representatives designated by the parties being together, the **Representatives**).

**18.2 Conduct Pending Resolution**

The parties must continue to perform their respective obligations under this Agreement if there is a Dispute but will not be required to complete the matter the subject of the Dispute, unless the appropriate party indemnifies the other parties against costs, damages and all losses suffered in completing the disputed matter if the Dispute is not resolved in favour of the indemnifying party.

**18.3 Further Steps Required before Proceedings**

Subject to clause 18.12 and except as otherwise expressly provided in this Agreement, any Dispute must, as a condition precedent to the commencement of litigation, mediation under clause 18.5 or determination by an expert under clause 18.6, first be referred to the Representatives. The Representatives must endeavour to resolve the dispute within seven (7) Business Days of the date a notice under clause 18.1 is served.

**18.4 Disputes for Mediation or Expert Determination**

If the Representatives have not been able to resolve the Dispute, then the parties must agree within seven (7) Business Days to either refer the matter to mediation under clause 18.5 or expert resolution under clause 18.6.

**18.5 Disputes for Mediation**

18.5.1 If the parties agree in accordance with clause 18.4 to refer the Dispute to mediation, the mediation must be conducted by a mediator agreed by the parties and, if the parties cannot agree within seven (7) Business Days, then by a mediator appointed by the President of the Law Society of New South Wales for the time being.

18.5.2 If the mediation referred to in paragraph 18.5.1 has not resulted in settlement of the Dispute and has been terminated, the parties may agree to have the matter determined by expert determination under clause 18.6.



**18.6 Choice of Expert**

18.6.1 If the Dispute is to be determined by expert determination, this clause 18.6 applies.

18.6.2 The Dispute must be determined by an independent expert in the relevant field:

- (a) agreed between and appointed jointly by the parties; or
- (b) in the absence of agreement within seven (7) Business Days after the date that the matter is required to be determined by expert determination, appointed by the President of the Law Society of New South Wales for the time being.

18.6.3 If the parties fail to agree as to the relevant field within seven (7) Business Days after the date that the matter is required to be determined by expert determination, either party may refer the matter to the President of the Law Society of New South Wales for the time being whose decision as to the relevant field is final and binding on the parties.

18.6.4 The expert appointed to determine a Dispute:

- (a) must have a technical understanding of the issues in dispute;
- (b) must not have a significantly greater understanding of one party's business, functions or operations which might allow the other side to construe this greater understanding as a bias; and
- (c) must inform the parties before being appointed of the extent of the expert's understanding of each party's business or operations and, if that information indicates a possible bias, then that expert must not be appointed except with the written approval of the parties.

18.6.5 The parties must promptly enter into an agreement with the expert appointed under this clause setting out the terms of the expert's determination and the fees payable to the expert.

**18.7 Directions to Expert**

18.7.1 In reaching a determination in respect of a dispute under clause 18.6, the independent expert must give effect to the intent of the parties entering into this Agreement and the purposes of this Agreement.

18.7.2 The expert must:

- (a) act as an expert and not as an arbitrator;
- (b) not accept verbal submissions unless both parties are present;
- (c) on receipt of a written submission from one party, ensure that a copy of that submission is given promptly to the other party;
- (d) take into consideration all documents, information and other material which the parties give the expert which the expert in its absolute discretion considers relevant to the determination of the Dispute;
- (e) not be expected or required to obtain or refer to any other documents, information or material (but may do so if the expert so wishes);



- (f) issue a draft certificate stating the expert's intended determination (together with written reasons), giving each party fourteen (14) Business Days to make further submissions;
- (g) issue a final certificate stating the expert's determination (together with written reasons); and
- (h) act with expedition with a view to issuing the final certificate as soon as practicable.

18.7.3 The parties must comply with all directions given by the expert in relation to the resolution of the Dispute and must within the time period specified by the expert, give the expert:

- (a) a short statement of facts;
- (b) a description of the Dispute; and
- (c) any other documents, records or information which the expert requests.

#### 18.8 **Expert May Convene Meetings**

18.8.1 The expert must hold a meeting with all of the parties present to discuss the Dispute. The meeting must be conducted in a manner which the expert considers appropriate. The meeting may be adjourned to, and resumed at, a later time in the expert's discretion.

18.8.2 The parties agree that a meeting under paragraph 18.8.1 is not a hearing and is not an arbitration.

#### 18.9 **Other Courses of Action**

If:

18.9.1 the parties cannot agree in accordance with clause 18.3 to refer the matter to mediation or determination by an expert; or

18.9.2 the mediation referred to in clause 18.5 has not resulted in settlement of the dispute, the mediation has been terminated and the parties have not agreed to refer the matter to expert determination within seven (7) Business Days after termination of the mediation;

then either party may take whatever course of action it deems appropriate for the purpose of resolving the Dispute.

#### 18.10 **Final Determination of Expert**

The parties agree that the final determination by an expert will be final and binding upon them except in the case of fraud or misfeasance by the expert.

#### 18.11 **Costs**

If any independent expert does not award costs, each party must contribute equally to the expert's costs in making the determination.



**18.12 Remedies Available under the Act**

This clause 18 does not operate to limit the availability of any remedies available to Council under sections 9.45 and 9.46 and Division 9.6 of the Act.

**18.13 Urgent Relief**

This clause 18 does not prevent a party from seeking urgent injunctive or declaratory relief concerning any matter arising out of this Agreement.

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**19. Position of Council****19.1 Consent Authority**

The parties acknowledge that Council is a consent authority with statutory rights and obligations pursuant to the terms of the Planning Legislation.

**19.2 Agreement does not Fetter Discretion**

This Agreement is not intended to operate to fetter:

19.2.1 the power of Council to make any Law; or

19.2.2 the exercise by Council of any statutory power or discretion (**Discretion**).

**19.3 Severance of Provisions**

19.3.1 No provision of this Agreement is intended to, or does, constitute any unlawful fetter on any Discretion. If, contrary to the operation of this clause, any provision of this Agreement is held by a court of competent jurisdiction to constitute an unlawful fetter on any Discretion, the parties agree:

- (a) they will take all practical steps, including the execution of any further documents, to ensure the objective of this clause 19 is substantially satisfied;
- (b) in the event that paragraph 19.3.1(a) cannot be achieved without giving rise to an unlawful fetter on a Discretion, the relevant provision is to be severed and the remainder of this Agreement has full force and effect; and
- (c) to endeavour to satisfy the common objectives of the parties on relation to the provision of this Agreement which is held to be an unlawful fetter to the extent that it is possible having regard to the relevant court judgment.

19.3.2 Where the Law permits Council to contract out of a provision of that Law or gives Council power to exercise a Discretion, then if Council has in this Agreement contracted out of a provision or exercised a Discretion under this Agreement, then to the extent of this Agreement is not to be taken to be inconsistent with the Law.

**19.4 No Obligations**

Nothing in this Agreement will be deemed to impose any obligation on Council to exercise any of its functions under the Act in relation to the Development Consent, the Land or the Development in a certain manner.



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**20. Confidentiality****20.1 Agreement not Confidential**

The terms of this Agreement are not confidential and this Agreement may be treated as a public document and exhibited or reported without restriction by any party.

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**21. GST****21.1 Definitions**

In this clause:

**Taxable Supply, GST, Tax Invoice and Input Tax Credit** have the same meaning given to them in GST Law.

**21.2 Non-monetary Supplies**

21.2.1 The parties agree that any non-monetary supplies made by one party to the other pursuant to this agreement (including Works and the dedication of land) will be exempt from GST pursuant to Division 82 of the GST Law.

21.2.2 In the event that one party reasonably believes that the non-monetary supply it makes to the other is a Taxable Supply then the parties agree to negotiate in good faith to agree to the GST inclusive market value of that Taxable Supply as follows:

- (a) The party making the Taxable Supply will issue a Tax Invoice to the other as soon as practicable after agreeing to the GST inclusive market value and will disclose the amount of GST included in the GST inclusive market value.
- (b) The recipient of the Taxable Supply will pay to the other party the amount of the included GST within fifteen (15) days of receiving the Tax Invoice.

21.2.3 In the event that both parties reasonably believe that each make a non-monetary Taxable Supply to the other, any GST payable by one party to the other will be off-set against each other and any net difference will be paid by the party with the greater obligation.

**21.3 Supply Expressed in Terms of Money**

If any party reasonably believes that it is liable to pay GST on a supply expressed in terms of money (or where the consideration for the supply is expressed in terms of money) and made to the other party under this Agreement and the supply was not expressed to include GST, then:

- 21.3.1 the recipient of the supply must pay an amount equal to the GST on that supply to the other party;
- 21.3.2 the party making the supply will issue a Tax Invoice to the other party; and
- 21.3.3 the recipient of the supply will pay the amount of the GST to the supplier within fifteen (15) days of receiving the Tax Invoice.



**21.4 Expenses and Costs Incurred**

If any expenses or costs incurred by one party are required to be reimbursed by the other party under this Agreement, then the amount of the reimbursement will be calculated as follows:

- 21.4.1 The amount of the cost or expense incurred by the party seeking reimbursement will be initially calculated excluding any Input Tax Credit to which that party is entitled to claim.
- 21.4.2 This amount initially calculated will be increased by the applicable rate of GST to equal a GST inclusive reimbursement amount and this amount will be paid by the party liable to make the reimbursement.
- 21.4.3 The party being reimbursed will issue a Tax Invoice to the other at the GST inclusive reimbursement amount prior to being reimbursed.

**21.5 Survival of Clause**

This clause 21 continues to apply after the expiration or termination of this Agreement.

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**22. Access to Land****22.1 Application of Clause**

This clause applies if the Developer accesses, uses and/or occupies any land owned by Council in performing its obligations or exercising its rights under this Agreement (**Necessary Access**).

**22.2 Terms of Licence**

The terms of Schedule 3 apply to any Necessary Access.

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**23. Legal Costs**

The Developer shall bear its own costs and those of Council including staff time in relation to the preparation, negotiation, execution and registration of this Agreement and any document related to this Agreement.

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**24. Administrative Provisions****24.1 Notices**

24.1.1 Any notice, consent or other communication under this Agreement must be in writing and signed by or on behalf of the person giving it, addressed to the person to whom it is to be given and:

- (a) delivered to that person's address;
- (b) sent by pre-paid mail to that person's address; or
- (c) sent by email to that person's email address.



24.1.2 A notice given to a person in accordance with this clause is treated as having been given and received:

- (a) if delivered to a person's address, on the day of delivery if a Business Day, otherwise on the next Business Day;
- (b) if sent by pre-paid mail, on the third Business Day after posting; and
- (c) if sent by email to a person's email address and a confirmation of receipt can be retrieved, on the day it was sent if a Business Day, otherwise on the next Business Day.

24.1.3 For the purpose of this clause the address of a person is the address set out in this Agreement or another address of which that person may from time to time give notice to each other person.

## 24.2 Entire Agreement

This Agreement is the entire agreement of the parties on the subject matter. All representations, communications and prior agreements in relation to the subject matter are merged in and superseded by this Agreement.

## 24.3 Waiver

24.3.1 The non-exercise of or delay in exercising any power or right of a party does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right may only be waived in writing, signed by the parties to be bound by the waiver.

24.3.2 Without limitation, a waiver may be expressed to be conditional on the happening of an event, including the doing of a thing by the Party to whom the waiver is given.

24.3.3 A waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given and is not to be taken as an implied waiver of any other obligation or breach in any other circumstance or instance.

## 24.4 Counterparts

This Agreement may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument.

## 24.5 Unenforceability

Any provision of this Agreement which is invalid or unenforceable in any jurisdiction is to be read down for the purposes of that jurisdiction, if possible, so as to be valid or enforceable, and is otherwise capable of being severed to the extent of the invalidity or enforceability, without affecting the remaining provisions of this Agreement or affecting the validity or enforceability of that provision in any other jurisdiction.

## 24.6 Power of Attorney

Each attorney who executes this Agreement on behalf of a party declares that the attorney has no notice of:

- 24.6.1 the revocation or suspension of the power of attorney by the grantor; or
- 24.6.2 the death of the grantor.



**24.7 Governing Law**

The law in force in the State of New South Wales governs this Agreement. The parties:

- 24.7.1 submit to the exclusive jurisdiction of the courts of New South Wales and any courts that may hear appeal from those courts in respect of any proceedings in connection with this Agreement; and
- 24.7.2 may not seek to have any proceedings removed from the jurisdiction of New South Wales on the grounds of *forum non conveniens*.

**24.8 Review Requirements**

- 24.8.1 The Parties agree to review during the event that either party believes that a change in circumstance has or will occur that will affect the operation and carrying out of this agreement.
- 24.8.2 Review of this agreement is required if any Legislation is introduced or changed to the affect that it would limit, stop, substantially change or otherwise hinder the operation or implementation of this agreement in the opinion of either Party.
- 24.8.3 The Parties are to use all reasonable endeavours to agree on and implement appropriate amendments to this agreement should reasonable and necessary amendments be identified.
- 24.8.4 If this agreement becomes illegal, unenforceable or invalid as a result of any change to Legislation, the Parties agree to do all things necessary to ensure that an enforceable agreement of the same or similar effect to this Agreement is entered into.

**24.9 Further Agreements**

This Agreement does not restrict further agreements between the Parties that are not inconsistent with this Agreement.

**24.10 Variations**

- 24.10.1 The design or specification of Works may be varied by agreement in writing between the Parties without the need to amend this Agreement.
- 24.10.2 The Developer may, by written notice to Council, propose any variation to design or specifications of any Works (**Works Variation Notice**).
- 24.10.3 Council must, within fourteen (14) days of receipt of a Works Variation Notice respond in writing, by either:
  - (a) agreeing to any or all variations proposed in the Works Variation Notice; or
  - (b) proposing an alternate variation to any or all variations proposed in the Works Variation Notice (**Alternate Variation**); or
  - (c) refusing any or all variations proposed in the Works Variation Notice if that variation(s) would, in Council's opinion, adversely affect the public benefit being provided under this Agreement.



24.10.4 The Developer must within seven (7) days after receiving a notice in accordance with clause 24.10.3(b), notify Council in writing whether the Alternate Variation can be effected, and, if it can be effected, the Developer's estimate of the:

- (a) effect on the progress of the Development (including the Date of Completion); and
- (b) cost (including all warranties and time-related costs, if any) of the Alternate Variation.

24.10.5 Council must within seven (7) days of receipt of a written notice under clause 24.10.4, in writing either accept or reject the Alternate Variation.

24.10.6 Council may, by written notice to the Developer, reasonably require the Developer to vary the design or specification of the Works, in which case the Developer must comply with that requirement unless the Alternate Variation:

- (a) materially affects the Development;
- (b) materially reduces the financial return or profitability of the Development; or
- (c) will result in increased cost or delay in the Works undertaken by the Developer.

#### 24.11 **Surrender of Right of Appeal**

The Developer is not to commence or maintain any proceedings in any court, tribunal or similar appealing against or questioning the validity of this agreement or an Approval relating to the Development in so far as the subject-matter of the proceedings relates to this Agreement.

#### 24.12 **Notations under section 10.7(5) of the Act**

Council may, at its absolute discretion, make a notation on a planning certificate issued under section 10.7(5) of the Act detailing the application or affect the planning agreement has on the Land.



**Signing Page**

**Executed** by the parties as a deed:

**Executed** by **GOULBURN ESTATES NO 1 PTY LTD** )  
**(ACN 650 973 434)** in accordance with s 127(1) of the )  
*Corporations Act 2001*: )  
 )

.....  
 Signature of Director

.....  
 Signature of Director (or Company Secretary)

.....  
 Print full name

.....  
 Print full name

**Signed, sealed and delivered** for  
**GOULBURN MULWAREE COUNCIL**  
**(ABN 84 049 849 319)** by its duly  
 authorised officer, in the presence of:

\_\_\_\_\_  
 Signature of witness

\_\_\_\_\_  
 Signature of officer

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Name of officer

\_\_\_\_\_  
 Address of witness

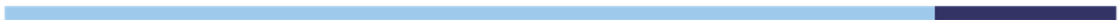
\_\_\_\_\_  
 Position of officer



## Schedule 1. Requirements under section 7.4 of the Act

| ITEM | REQUIREMENT UNDER THE ACT  | THIS PLANNING AGREEMENT   |
|------|--|---|
| 1.   | <b>Planning instrument and/or Development Application – (Section 7.4(1))</b><br><br>The Developer has: <ul style="list-style-type: none"> <li>(a) sought a change to an environmental planning instrument.</li> <li>(b) made, or proposes to make, a Development Application.</li> <li>(c) entered into an agreement with, or is otherwise associated with, a person, to whom paragraph (a) or (b) applies.</li> </ul> | <ul style="list-style-type: none"> <li>(a) No</li> <li>(b) Yes</li> <li>(c) No</li> </ul>   |
| 2.   | <b>Description of land to which this agreement applies – (Section 7.4(3)(a))</b>   | The land to which the Agreement applies is the Land, as set out in Item 1 of 0.   |
| 3.   | <b>Description of change to the environmental planning instrument to which this agreement applies – (Section 7.4(3)(b))</b>  | The development to which this Agreement applies is the Development.   |
| 4.   | <b>Application of section 7.11 of the Act – (Section 7.4(3)(d))</b>  | The application of sections 7.11 of the Act is not excluded in respect of the Development and for the avoidance of doubt, contributions (if any) under sections section 7.11 will be required to be paid. |
| 5.   | <b>Applicability of section 7.12 of the Act – (Section 7.4(3)(d))</b>  | The application of sections 7.12 of the Act is excluded in respect of the Development and for the avoidance of doubt, contributions (if any) under sections section 7.12 will not be required to be paid. |
| 6.   | <b>Consideration of benefits under this agreement if section 7.11 applies – (Section 7.4(3)(e))</b>  | The Public Benefits are not to be taken into consideration in determining a development contribution under section 7.11 of the Act.   |
| 7.   | <b>Mechanism for Dispute resolution – (Section 7.4(3)(f))</b>  | Refer to clause 18 of the Agreement.  |
| 8.   | <b>Enforcement of this agreement – (Section 7.4(3)(g))</b>   | Refer to clauses 6 and 186 of the Agreement.  |
| 9.   | <b>No obligation to grant consent or exercise functions – (Section 7.4(3)(9))</b>  | Refer to clause 19.4 of the Agreement.  |





[9151404:35831638\_5]129 Marys Mount Road

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## Schedule 2. Contract details

| ITEM |  | DESCRIPTION  |
|------|--|--|
| 1.   | Land   | The land described as LOT 1 in DP 1225759, LOT 1 in DP 920161 and LOT 1 in DP 981909 known as 129 Marys Mount Road, Goulburn NSW or its subsequent succession in title                             |
| 2.   | Development  | The staged (stage 1A to 1F) subdivision of land to create 205 residential Lots and three drainage reserve Lots.<br><br>Approved staging plan attached at Schedule 7                                |
| 3.   | Development Application  | DA/0311/1617 as modified by MODDA/0088/2122  |
| 4.   | Limitations of this Agreement                                      | This Agreement relates to land within Stages 1A to 1E and does not include works in Stage 1F. Amendment to this Agreement is required before works in Stage 1F can commence.<br><br>See clause 3.4 |
| 5.   | Instrument Change  | N/A  |
| 6.   | Defects Liability Period<br>(clause 10.1)                          | 24 months from the relevant Date of Completion   |
| 7.   | Maintenance Period for Drainage Reserves and Basins<br>(clause 11) | Up to four years, from the relevant Date of Completion and in accordance with Schedule 4   |
| 8.   | Maintenance Security Amount  | Nil  |



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## Schedule 3. Terms of Licence

### 1. Definitions

For the purposes of this Schedule 3:

- 1.1.1 the **Land** is the land being accessed under the Licence;
- 1.1.2 the **Licence** means the licence of the Land to which this Schedule applies;
- 1.1.3 the **Licensee** is the party accessing the Land; and
- 1.1.4 the **Licensor** is the owner of the Land.

### 2. Licence

#### 2.1 Personal Rights

- 2.1.1 The Licence is personal to the Licensee.
- 2.1.2 The Licensee may not encumber, assign or transfer (either directly or indirectly) the Licence without the prior written consent of the Licensor.
- 2.1.3 The Licensor may refuse the granting of consent under paragraph 2.1.2) without reason and at its absolute discretion.

#### 2.2 Leasehold Interest

This deed does not grant to the Licensee a leasehold interest in the Land. The parties agree that:

- 2.2.1 the Licence does not confer exclusive possession of the Land on the Licensee;
- 2.2.2 the Licensee may not exclude the Licensor, its officers, employees and invitees from:
  - (a) entry onto the Land; and/or
  - (b) the performance of any works on the Land;provided that such entry onto and/or performance of work on the Land does not unreasonably interfere with the activities being carried out on the Land by the Licensee;
- 2.2.3 the Licensee does not have any right to quiet enjoyment of the Land; and
- 2.2.4 the Licensee will not at any time seek to enforce an interest in the Land in competition with the interest held by the Licensor.

### 3. Compliance with authorities

#### 3.1 No Warranty as to Suitability for Use

The Licensee acknowledges and agrees that the Licensor has not made any representation or warranty to the Licensee regarding the suitability of the Land for the purposes of the Licensee.



**3.2 Compliance with the Terms of the Consents**

The Licensee must comply with the requirements of all Authorities in relation to its access to the Land and the conduct of any activities on it by the Licensee.

**3.3 Compliance with Directions from Authorities**

The Licensee must comply with all notices, directions, orders or other requests served upon itself or the Licensor and which arise from the conduct of any activities on the Land by the Licensee.

**3.4 Obtaining Further Consents**

3.4.1 If the Licensee requires further consents to conduct activities on the Land it must:

- (a) make such applications itself; and
- (b) bear all costs incurred by it in relation to obtaining the relevant consent.

3.4.2 The Licensor agrees that it will, where required, sign all authorities reasonably required by the Licensee to make any application to any Authority.

**4. Limitation of the Licensor's liability****4.1 Insurances**

4.1.1 The Licensee must effect and keep current and in force the following policies of insurance:

- (a) a Broadform Public Liability Insurance policy with a reputable insurance company approved by the Licensor in an amount of \$20,000,000 for any one occurrence in respect of any liability for:
  - (i) personal injury or death of any person; and
  - (ii) loss or damage to property;
- (b) Workers compensation insurance under the *Workers Compensation Act 1987* covering all persons employed or deemed to be employed by the Licensee in connection with the conduct of the activities on the Land by the Licensee;
- (c) A comprehensive policy of motor vehicle insurance or an unlimited third party property insurance policy in respect of all motor vehicles used in the performance of the activities on the Land by the Licensee; and
- (d) A contractor's risk policy of insurance in respect of all plant and equipment (including unregistered motor vehicles) used in the conduct of the activities on the Land by the Licensee.

4.1.2 The policies referred to in paragraphs 4.1.1(a), 4.1.1(c) and 4.1.1(d) must note the interest of the Licensor as principal.

**4.2 Inspection of Insurance**

4.2.1 The Licensee must produce at the renewal of each policy a certificate of currency issued by the insurer establishing that the policy is valid.



- 4.2.2 The licensor may carry out random audits to verify insurances held by the Licensee. The Licensee will assist in any audit and provide evidence of the terms and currency of the insurance policies wherever requested by the Licensor.

**4.3 Cancellation of Insurance**

If any policy is cancelled either by the Licensee or the insurer the Licensor must notify the Licensor immediately.

**4.4 Risk**

The Licensee uses and occupies the Land at its own risk.

**4.5 Indemnity**

The Licensee indemnifies the Licensor against any Claim (of whatever nature) made in respect of the Licensee's use and/or occupation of the Land.



## Schedule 4. Development Contributions and Public Benefits

| Contribution   | Public Purpose                    | Manner & Extent  | Timing  | Contribution Credit /     | Value of Works |
|--|-----------------------------------|--|---|---------------------------|----------------|
| <b>A. Dedication of Land</b>   |                                   |  |   |                           |                |
| Dedication of land<br>1,651m <sup>2</sup><br>as shown on the Designated Land Plan  | Road widening                     | Dedication of land for the purposes of road widening of Marys Mount Road             | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br>Public benefit  | \$41,350       |
| Dedication of land for drainage reserve Basin 1<br>PT LOT 1<br>11,660m <sup>2</sup><br>as shown on the Designated Land Plan          | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management. | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br>Developer works | \$291,500      |
| Dedication of land for drainage reserve Basin 2<br>PT LOT 1<br>5,177m <sup>2</sup><br>as shown on the Designated Land Plan           | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management. | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br>Developer works | \$129,425      |
| Dedication of land for drainage reserve Basin 3 (Stage 1C)<br>LOT 117<br>3,578m <sup>2</sup><br>as shown on the Designated Land Plan | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management. | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1C | \$0.00<br>Developer works | \$89,450       |
| Dedication of land for drainage reserve Basin 3 (Stage 1D)<br>LOT 159<br>1,430m <sup>2</sup><br>as shown on the Designated Land Plan | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management. | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1D | \$0.00<br>Developer works | \$35,750       |
| <b>B. Carrying out of Work</b>   |                                   |  |   |                           |                |



| Contribution   | Public Purpose                    | Manner & Extent   | Timing   | Contribution Credit /         | Value of Works                     |
|--|-----------------------------------|---|--|-------------------------------|------------------------------------|
| Construction of the drainage reserve Basin 1<br><br>PT LOT 1<br>11,660 m <sup>2</sup><br><br>as shown on the plan attached at schedule 6         | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A  | \$0.00<br><br>Developer works | \$501,394                          |
| Construction of the drainage reserve Basin 2<br><br>PT LOT 1<br>5,177m <sup>2</sup><br><br>as shown on the plan attached at schedule 6           | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A  | \$0.00<br><br>Developer works | \$220,037                          |
| Construction of the drainage reserve Basin 3 (Stage 1C)<br><br>LOT 117<br>3,578m <sup>2</sup><br><br>as shown on the plan attached at schedule 6 | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C  | \$0.00<br><br>Developer works | \$314,384                          |
| Construction of the drainage reserve Basin 3 (Stage 1D)<br><br>LOT 159<br>1,430m <sup>2</sup><br><br>as shown on the plan attached at schedule 6 | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1D  | \$0.00<br><br>Developer works | \$5,433                            |
| Stormwater Management works Basin 1<br><br>LOT 1<br><br>as shown on the plan attached at schedule 6  | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate                        | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 1A. | \$0.00<br><br>Developer works | \$311,000.00<br><br>At 6 June 2022 |
| Stormwater Management works Basin 2<br><br>LOT 1<br><br>as shown on the plan attached at schedule 6  | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate                        | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 1A. | \$0.00<br><br>Developer works | \$300,746.00<br><br>At 6 June 2022 |



| Contribution   | Public Purpose                    | Manner & Extent  | Timing   | Contribution Credit /              | Value of Works                                 |
|--|-----------------------------------|--|--|------------------------------------|--|
| Stormwater Management works Basin 3 (Stage 1C)<br><br>LOT 117<br><br>as shown on the plan attached at schedule 6 | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate             | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 3(C). | \$0.00<br><br>Developer works      | \$276,089.00<br><br>At 6 June 2022             |
| Stormwater Management works Basin 3 (Stage 1D)<br><br>LOT 159<br><br>as shown on the plan attached at schedule 6 | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate             | By no later than three (3) months of the one year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 3(D).   | \$0.00<br><br>Developer works      | Included in above value for Basin 3 (stage 1C) |
| Wollondilly Walking Track Extension approx. 950mas shown on the plan at Schedule schedule 6                      | Public recreation                 | The construction of a 2.5m shared path to extend the Wollondilly Walking Track in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate. | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in each respective Stage.                                  | \$0.00<br><br>Developer works      | \$71,400<br><br>At 6 June 2022                 |
| <b>C. Monetary Contribution</b>  |                                   |  |  |                                    |  |
| Monetary Contribution<br><br>Basin 1   | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                     | \$94,421.29<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 1   | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                     | \$72,559.30<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 1   | Drainage                          | Capitalisation and first renewal of the Stormwater Management Works (30 years),  | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                     | \$246,188.63<br><br>At 6 June 2022 | N/A  |
| Monetary Contribution<br><br>Basin 2   | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                     | \$70,052.25<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 2   | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                     | \$63,490.78<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution  | Drainage                          | Capitalisation and first renewal of the Stormwater   | To be paid prior to the issuance of the first Subdivision Certificate  | \$238,335.67<br><br>At 6 June 2022 | N/A  |



| Contribution   | Public Purpose                    | Manner & Extent   | Timing   | Contribution Credit /          | Value of Works |
|--|-----------------------------------|---|--|--------------------------------|----------------|
| Basin 2  |                                   | Management Works (30 years),  | that will create a Final Lot in Stage 1A   |                                |                |
| Monetary Contribution<br>Basin 3 (Stage 1C & 1D)   | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve  | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$70,052.25<br>At 6 June 2022  | N/A            |
| Monetary Contribution<br>Basin 3 (Stage 1C & 1D)   | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin  | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$63,490.78<br>At 6 June 2022  | N/A            |
| Monetary Contribution<br>Basin 3 (Stage 1C & 1D)   | Drainage                          | Capitalisation and first renewal of the Stormwater Management Works (30 years),   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$220,431.93<br>At 6 June 2022 | N/A            |
| <b>D. Maintenance Obligations</b>  |                                   |   |  |                                |                |
| Maintenance of the drainage reserve and Basin 1<br><br>LOT 1<br>11,660 m2                        | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$41,028       |
| Maintenance of the drainage reserve and Basin 2<br><br>PT LOT 1<br>5,177m2                       | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$39,954.52    |
| Maintenance of the drainage reserve and Basin 3 (Stage 1C)<br><br>LOT 117<br>3,578m <sup>2</sup> | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$39,954.52    |
| Maintenance of the drainage reserve and  | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the   | Two (2) years from the issuance of the first Subdivision Certificate   | \$0.00<br>Developer works      | \$10,059.76    |



| Contribution   | Public Purpose | Manner & Extent   | Timing                                   | Contribution Credit / | Value of Works |
|--|----------------|---|--|-----------------------|----------------|
| Basin 3 (Stage 1D)<br><br>LOT 159<br>1,430m <sup>2</sup> |                | removal of litter and other foreign debris<br><br>Minimum Service level Reserve – 17 visits per annum | that will create a Final Lot in Stage 1D |                       |                |

| Security Value                                       |  |  |  |
|--|--|--|--|
| Security   | Purpose  | Timing   | Value  |
| Security contribution<br><br>Basin 1                 | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$311,000.00<br><br>At 6 June 2022<br><br>To be indexed at time of payment |
| Security contribution<br><br>Basin 2                 | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$300,746.00<br><br>At 6 June 2022<br><br>To be indexed at time of payment |
| Security contribution<br><br>Basin 3 (Stage 1C & 1D) | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$276,089.00<br><br>At 6 June 2022<br><br>To be indexed at time of payment |



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## **Schedule 5. Disclosures**

No disclosures made by the Developer for the purposes of clause 13.2

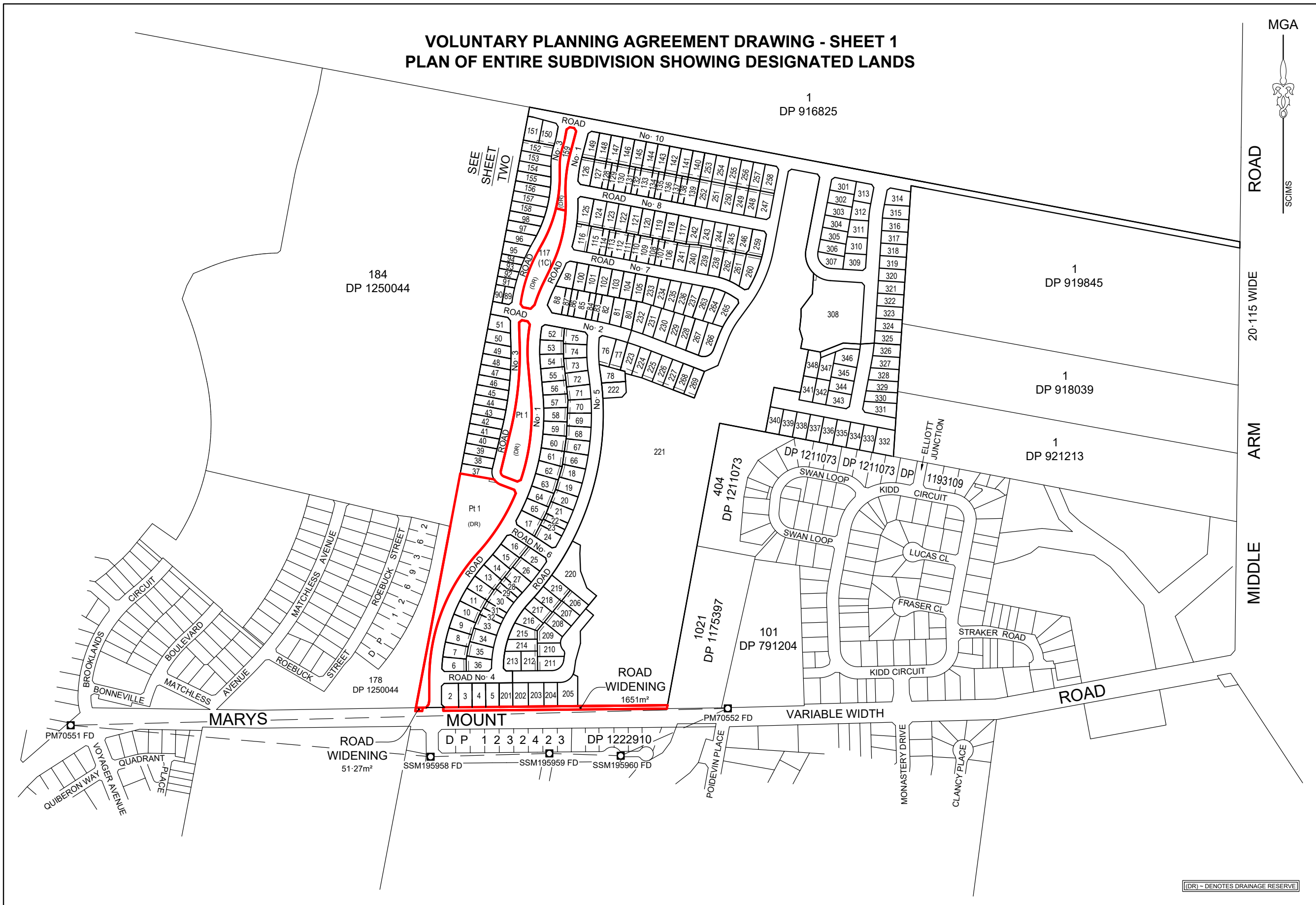


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## **Schedule 6. Designated Lands**

Comprises five pages









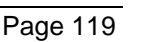
SCIMS

(E) ~ EASEMENT FOR MULTI-PURPOSE ELECTRICAL INSTALLATION 4'2" WIDE ~ (No. 5)

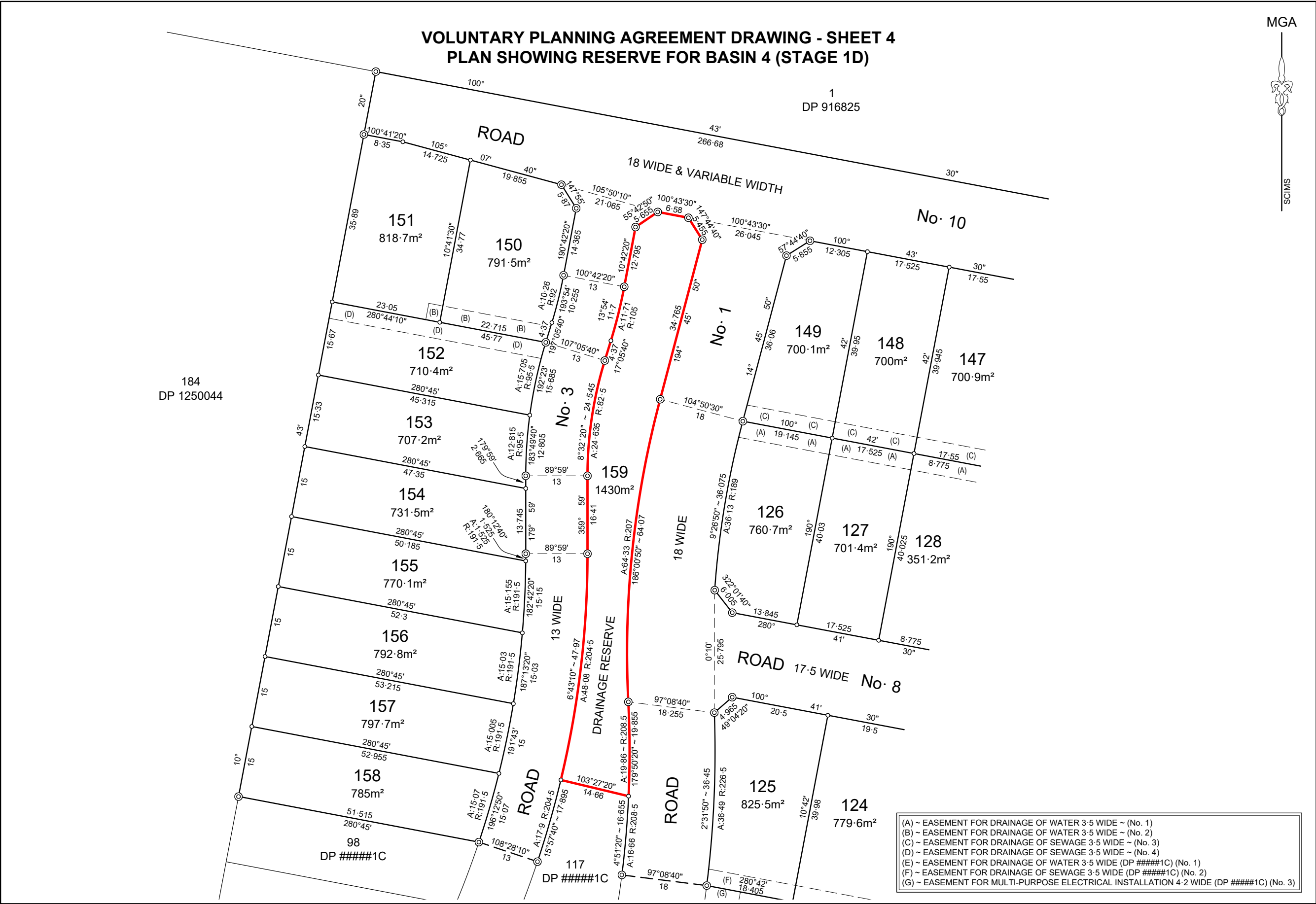
37  
35-69ha

| SHORT LINES |            |       |       |        |
|-------------|------------|-------|-------|--------|
| No.         | BEARING    | DIST  | ARC   | RADIUS |
| 9           | 244°53'30" | 5.57  | ----  | ----   |
| 10          | 145°45'    | 5.685 | ----  | ----   |
| 11          | 101°02'40" | 8.68  | ----  | ----   |
| 12          | 51°15'10"  | 5.16  | ----  | ----   |
| 13          | 179°32'50" | 11.19 | 11.19 | 226.5  |

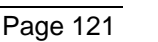


















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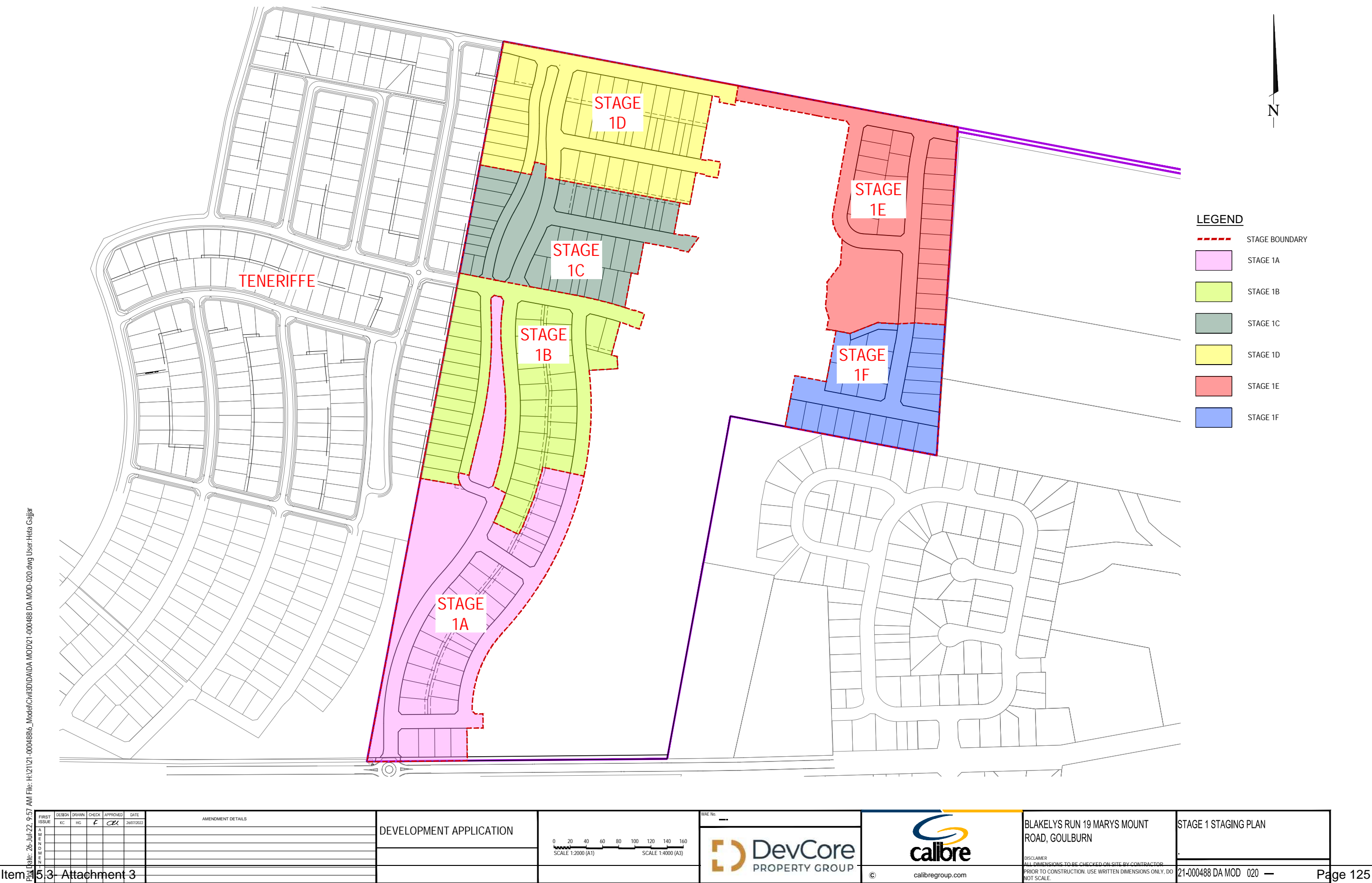
## **Schedule 7.    Staging Plan**

Comprises one page













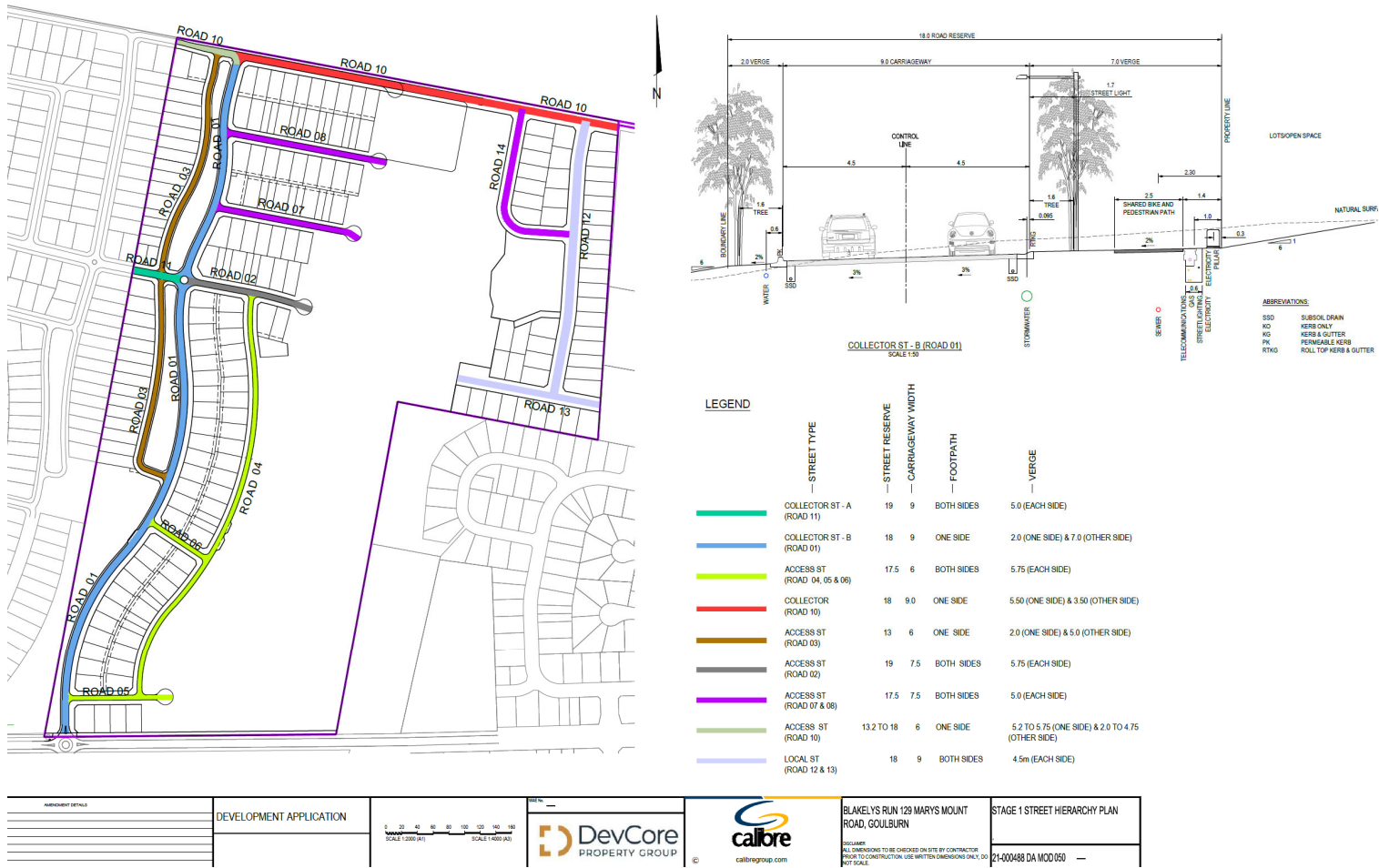


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## **Schedule 8.    Extension of Wollondilly Walking and Cycling Trail**

Comprises one page







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**Planning Agreement**

**Explanatory Note**

**129 Marys Mount Road, Goulburn NSW 2580**

**Lot 1 in DP1225759, Lot 1 in DP920161 and Lot 1 in DP981909 –**

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Prepared jointly by Goulburn Mulwaree Council  
and  
Goulburn Estates No 1 Pty Ltd



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**Planning Agreement**  
**Explanatory Note**  
**129 Marys Mount Road, Goulburn NSW 2580**  
**Lot 1 in DP1225759, Lot 1 in DP920161 and Lot 1 in DP981909**

**1. Introduction**

This Explanatory Note has been prepared jointly between the parties in accordance with clause 205 of the *Environmental Planning & Assessment Regulation 2021*(NSW) (**the Regs**).

The purpose of this Explanatory Note is to provide a plain English summary to support the notification of a draft planning agreement (**Planning Agreement**) between the parties under s7.4 of the *Environmental Planning & Assessment Act 1979* (NSW) (**EPA Act**).

This Explanatory Note is not to be used to assist in construing the Planning Agreement.

**2 Parties to the Planning Agreement**

The parties to the Planning Agreement are:

- (1) Goulburn Mulwaree Council (ABN 84 049 849 319) (**Council**).
- (2) Goulburn Estates No 1 Pty Ltd (ACN 650 973 434) (**Developer**).

**3 Description of the Subject Land**

The land to which the Planning Agreement relates, and to which the Planning Agreement will be registered, is set out in the table below (**Land**).

| Folio Identifier  | Location                                |
|---|---|
| Lot 1 in DP1225759, Lot 1 in DP920161 and Lot 1 in DP981909 | 129 Marys Mount Road, Goulburn NSW 2580 |

**4 Summary of objects, nature and effect of the Planning Agreement**

The **objective** of the Planning Agreement is to satisfy the condition in the development consent issued under the EPA Act with respect to DA/0311/1617 as set out in the Notice of Determination dated 3 July 2018 (**Development**), by providing development contributions to the public consisting of public works, the payment of monetary contributions, and the dedication of land to Council for drainage reserve as outlined in the attached **Schedules 4, 6 and 8** of the Planning Agreement. The **intent** of the Planning Agreement is to facilitate the provision of the



development contributions provided by the Developer as described in the table below, which are to be delivered as per the timings below (**Contributions**).

| Contribution   | Public Purpose                    | Manner & Extent  | Timing  | Contribution Credit /         | Value of Works |
|--|-----------------------------------|--|---|-------------------------------|----------------|
| <b>A. Dedication of Land</b>   |                                   |  |   |                               |                |
| Dedication of land<br><br>1,651m <sup>2</sup><br><br>as shown on the Designated Land Plan  | Road widening                     | Dedication of land for the purposes of road widening of Marys Mount Road   | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br><br>Public benefit  | \$41,350       |
| Dedication of land for drainage reserve Basin 1<br><br>PT LOT 1<br>11,660m <sup>2</sup><br><br>as shown on the Designated Land Plan          | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management.   | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br><br>Developer works | \$291,500      |
| Dedication of land for drainage reserve Basin 2<br><br>PT LOT 1<br>5,177m <sup>2</sup><br><br>as shown on the Designated Land Plan           | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management.   | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1A | \$0.00<br><br>Developer works | \$129,425      |
| Dedication of land for drainage reserve Basin 3 (Stage 1C)<br><br>LOT 117<br>3,578m <sup>2</sup><br><br>as shown on the Designated Land Plan | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management.   | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1C | \$0.00<br><br>Developer works | \$89,450       |
| Dedication of land for drainage reserve Basin 3 (Stage 1D)<br><br>LOT 159<br>1,430m <sup>2</sup><br><br>as shown on the Designated Land Plan | Stormwater quality and management | Dedication of land for the purposes of ongoing stormwater infrastructure management.   | Land to be dedicated to Council upon registration of the Subdivision Certificate that creates a Final Lot in Stage 1D | \$0.00<br><br>Developer works | \$35,750       |
| <b>B. Carrying out of Work</b>   |                                   |  |   |                               |                |
| Construction of the drainage reserve Basin 1<br><br>PT LOT 1<br>11,660 m <sup>2</sup>  | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                   | \$0.00<br><br>Developer works | \$501,394      |



| Contribution   | Public Purpose                    | Manner & Extent   | Timing   | Contribution Credit /     | Value of Works                 |
|--|-----------------------------------|---|--|---------------------------|--------------------------------|
| as shown on the plan attached at Schedule 6  |                                   | Water NSW requirements and the Subdivision Works Certificate  |  |                           |                                |
| Construction of the drainage reserve Basin 2<br><br>PT LOT 1<br>5,177m <sup>2</sup><br>as shown on the plan attached at Schedule 6           | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A  | \$0.00<br>Developer works | \$220,037                      |
| Construction of the drainage reserve Basin 3 (Stage 1C)<br><br>LOT 117<br>3,578m <sup>2</sup><br>as shown on the plan attached at Schedule 6 | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C  | \$0.00<br>Developer works | \$314,384                      |
| Construction of the drainage reserve Basin 3 (Stage 1D)<br><br>LOT 159<br>1,430m <sup>2</sup><br>as shown on the plan attached at Schedule 6 | Stormwater quality and management | The construction of the drainage reserve and bioretention basin to the Interim Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1D  | \$0.00<br>Developer works | \$5,433                        |
| Stormwater Management works Basin 1<br><br>LOT 1<br>as shown on the plan attached at Schedule 6  | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate                        | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 1A.   | \$0.00<br>Developer works | \$311,000.00<br>At 6 June 2022 |
| Stormwater Management works Basin 2<br><br>LOT 1<br>as shown on the plan attached at Schedule 6  | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate                        | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 1A.   | \$0.00<br>Developer works | \$300,746.00<br>At 6 June 2022 |
| Stormwater Management works Basin 3 (Stage 1C)<br><br>LOT 117<br>as shown on the plan attached at Schedule 6                                 | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate                        | By no later than three (3) months of the third year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 3(C). | \$0.00<br>Developer works | \$276,089.00<br>At 6 June 2022 |



| Contribution  | Public Purpose                    | Manner & Extent  | Timing   | Contribution Credit /              | Value of Works                                 |
|---|-----------------------------------|--|--|------------------------------------|--|
| Stormwater Management works Basin 3 (Stage 1D)<br><br>LOT 159 as shown on the plan attached at Schedule 6 | Stormwater quality and management | The construction of the bioretention basin to the Final Basin State in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate             | By no later than three (3) months of the one year anniversary from the issue of a Subdivision Certificate that create a Final Lot in Stage 3(D). | \$0.00<br><br>Developer works      | Included in above value for Basin 3 (stage 1C) |
| Wollondilly Walking Track Extension approx. 950m as shown on the plan at Schedule 6                       | Public recreation                 | The construction of a 2.5m shared path to extend the Wollondilly Walking Track in accordance with the Development Consent, the referenced plans, Water NSW requirements and the Subdivision Works Certificate. | Prior to the issuance of the first Subdivision Certificate that will create a Final Lot in each respective Stage.                                | \$0.00<br><br>Developer works      | \$71,400<br><br>At 6 June 2022                 |
| <b>C. Monetary Contribution</b>   |                                   |  |  |                                    |  |
| Monetary Contribution<br><br>Basin 1  | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$94,421.29<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 1  | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$72,559.30<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 1  | Drainage                          | Capitalisation and first renewal of the Stormwater Management Works (30 years),  | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$246,188.63<br><br>At 6 June 2022 | N/A  |
| Monetary Contribution<br><br>Basin 2  | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$70,052.25<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 2  | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$63,490.78<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution<br><br>Basin 2  | Drainage                          | Capitalisation and first renewal of the Stormwater Management Works (30 years),  | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A                                   | \$238,335.67<br><br>At 6 June 2022 | N/A  |
| Monetary Contribution<br><br>Basin 3 (Stage 1C & 1D)  | Maintenance of reserve            | Ongoing maintenance (30 years) of drainage reserve   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C                                   | \$70,052.25<br><br>At 6 June 2022  | N/A  |
| Monetary Contribution   | Maintenance of bioretention basin | Ongoing maintenance (30 years) of bioretention basin   | To be paid prior to the issuance of the first Subdivision Certificate  | \$63,490.78<br><br>At 6 June 2022  | N/A  |



| Contribution   | Public Purpose                    | Manner & Extent   | Timing   | Contribution Credit /          | Value of Works |
|--|-----------------------------------|---|--|--------------------------------|----------------|
| Basin 3 (Stage 1C & 1D)  |                                   |   | that will create a Final Lot in Stage 1C   |                                |                |
| Monetary Contribution<br>Basin 3 (Stage 1C & 1D)   | Drainage                          | Capitalisation and first renewal of the Stormwater Management Works (30 years),   | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$220,431.93<br>At 6 June 2022 | N/A            |
| <b>D. Maintenance Obligations</b>  |                                   |   |  |                                |                |
| Maintenance of the drainage reserve and Basin 1<br><br>LOT 1<br>11,660 m2                        | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$41,028       |
| Maintenance of the drainage reserve and Basin 2<br><br>PT LOT 1<br>5,177m2                       | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$39,954.52    |
| Maintenance of the drainage reserve and Basin 3 (Stage 1C)<br><br>LOT 117<br>3,578m <sup>2</sup> | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum<br>Basin – 12 visits per annum | Four (4) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$0.00<br>Developer works      | \$39,954.52    |
| Maintenance of the drainage reserve and Basin 3 (Stage 1D)<br><br>LOT 159<br>1,430m <sup>2</sup> | Ongoing regular maintenance works | Mowing, weeding, replacement of dead or damaged flora and the removal of litter and other foreign debris<br><br>Minimum Service level<br>Reserve – 17 visits per annum                                | Two (2) years from the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1D  | \$0.00<br>Developer works      | \$10,059.76    |



| Security Value                                   |  |  |  |
|--|--|--|--|
| Security   | Purpose  | Timing   | Value  |
| Security contribution<br>Basin 1                 | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$311,000.00<br>At 6 June 2022<br>To be indexed at time of payment |
| Security contribution<br>Basin 2                 | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1A | \$300,746.00<br>At 6 June 2022<br>To be indexed at time of payment |
| Security contribution<br>Basin 3 (Stage 1C & 1D) | Deferred works - construction of the bioretention basin to the Final Basin State | To be paid prior to the issuance of the first Subdivision Certificate that will create a Final Lot in Stage 1C | \$276,089.00<br>At 6 June 2022<br>To be indexed at time of payment |

As security for the Developer's obligations to pay the Contributions, the Planning Agreement will be registered on the title of the Land and the Developer will provide Council with bank guarantees to ensure the completion of the Basins to their Final Basin (Bio) State.

The **nature** of the Planning Agreement is a contractual relationship between the Council and the Developer for providing the Contributions.

The **effect** of the Planning Agreement is that the Developer will provide the Contributions in the manner provided for by the Planning Agreement (as applicable).

## 5 Assessment of the merits of the Planning Agreement

### 5.1 The planning purposes served by the Planning Agreement

In accordance with section 7.4 of the EPA Act, the Planning Agreement promotes the following public purpose:

- (1) Provision of infrastructure to accommodate and meet the demands of future developments and to mitigate the potential impacts of the Development on existing infrastructure;
- (2) Enables the subject land to be developed in a timely and efficient manner to promote economic development and employment opportunities;
- (3) Provides for the dedication of land for drainage reserve; and
- (4) Provides for the construction of bioretention basins including water quality devices to enhance the natural environment.



---

## 5.2 How the Planning Agreement promotes the public interest

In accordance with the objects of the EPA Act, the Planning Agreement promotes the public interest in the following manner:

- (1) By providing certainty as to provision of the Contributions;
- (2) The proper management, development and conservation of land;
- (3) The promotion and co-ordination of the orderly and economic use and development of land; and
- (4) The Planning Agreement will provide an opportunity for involvement and participation by members of the community in development assessment, and are invited to make comment on the Planning Agreement.

## 5.3 The impact of the Planning Agreement

The overall impacts of the Planning Agreement are positive as it will:

- (1) Enable the land to be developed, therefore, increasing the availability of suitable residential land in Goulburn for future housing needs; and
- (2) Enhance the natural environment through the construction and long-term maintenance of the water quality devices.

## 5.4 How the Planning Agreement promotes Council's guiding principles

The Planning Agreement promotes Council's guiding principles under section 8A of the *Local Government Act 1993* (NSW) to enable Councils to manage lands and other assets so that current and future local community needs can be met in an affordable way.

## 6 Identification of whether the Planning Agreement conforms with the Council's capital works program

The works are not dissimilar to Council's capital works program, therefore, the Planning Agreement conforms with Council's capital works program.

---

## 7 Requirements of the Planning Agreement

### 7.1 The following requirements of the Agreement must be complied with before:

- (1) **A Subdivision Works Certificate is issued:** At each relevant stage.
- (2) **A Subdivision Certificate is issued:** Completion of Developer's Works, dedication of designated land, payment of monetary contributions, and payment of the provision of security.

### 7.2 The following requirements of the Agreement must be complied with after:

- (1) **A Subdivision Certificate is issued:** Completion of Developer's Works, and maintenance of drainage reserves and basins.





## 15.4 GOULBURN CENTRAL BUSINESS DISTRICT PARKING SURVEYS - PUBLICATION

**Author:** Senior Strategic Planner

Director Planning & Environment

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Final Draft Parking Survey - Dec 2020 [↓](#) 
2. Final Parking Survey - Interim Update June 2022 inc. Appendices [↓](#)
3. Cr Briefing Session - 11 September 2022 - CBD Carparking Utilisation [↓](#) 

|                           |   |
|---------------------------|---|
| <b>Reference to LSPS:</b> | Planning Priority 2: City, Town and Village Centres – Vision 2040 - Vibrant, accessible town centres which provide a range of services to meet the community's needs. |
| <b>Address:</b>           | Goulburn Central Business District  |

### RECOMMENDATION

That:

1. The report from the Senior Strategic Planner on the Goulburn Central Business District Parking Survey December 2020 and Goulburn Central Business District Parking Survey- Interim Update June 2022 be received.
2. Council endorse the Goulburn Central Business District Parking Survey December 2020 and Goulburn Central Business District Parking Survey- Interim Update June 2022 for publication on the Council's website.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

### BACKGROUND

The *Urban and Fringe Housing Strategy* presents a vision for higher density residential development within and close to the Goulburn central business district (CBD) to encourage greater footfall, provide an increased diversity of housing options and in turn enliven the streets of the CBD. The strategy includes Action B5-3:

*“Review controls in the DCP to provide incentives for certain residential uses, for example a reduction in car parking in certain circumstances or locations”.*

The *Local Strategic Planning Statement* (LSPS) also establishes priorities seeking an increase in residential occupancy in Goulburn CBD, facilitating a broader range of housing types and supporting the night-time economy. One of the primary actions to help achieve these priorities is to:

*“Review LEP and DCP provisions including height, FSR and car parking controls to facilitate urban renewal of the Goulburn CBD”.*

These two strategic documents both seek a review of CBD parking controls to assist in enlivening the Goulburn CBD.

Prior to reviewing and amending existing CBD parking controls within the DCP an on-going parking occupancy review program was initiated in December 2020 and continued in June 2022 to provide an underlying evidence base to inform future policy provisions and decision-making.







**Conclusion**

The two parking surveys present a valuable dataset which forms an additional technical evidence base to inform decision-making and policy formulation. The availability of this evidence on Council's website enables council officers to reference the documents in official reports, use it to inform development applications, incorporate the data into Development Control Plan amendments and make the data available to the public, which in turn encourages transparency.

**Recommendation**

It is recommended that the Goulburn Central Business District Parking Survey December 2020 and Goulburn Central Business District Parking Survey- Interim Update June 2022 be endorsed for publication on the Council's website.

**FINANCIAL IMPLICATIONS**

There are no known financial implications arising from this report.

**LEGAL IMPLICATIONS**

There are no known legal implications arising from this report.





## **Goulburn Central Business District Parking Survey**

**December 2020**





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## 1. Executive Summary

- 1.1 This parking survey has been developed to address the vision and actions of both the *Urban and Fringe Housing Strategy* and the *Local Strategic Planning Statement*. These documents identify Goulburn CBD as an opportunity area for higher density residential development to facilitate a greater diversity and choice in housing types whilst also enlivening the CBD.
- 1.2 Both documents present actions to facilitate these aims which include a review of CBD parking controls within the Goulburn Mulwaree Development Control Plan.
- 1.3 This parking survey has been undertaken to provide an evidence base on parking capacity, occupancy and accessibility upon which to base changes in CBD parking controls. The survey presents the data gathered during site visits through graphs and key findings but does not provide recommendations in relation to how the data should be interpreted into updated planning controls.
- 1.4 The survey has been tailored to understand and record the following:
  - The baseline capacity of:
    - Existing on-street parking provision
    - Council car parks (Inc. Railway Station Horseshoe)
    - The largest staff/patron car parks
  - Occupancy levels of:
    - Existing on-street parking provision
    - Council car parks
  - The accessibility of parking provision to Auburn Street and the wider CBD
- 1.5 The parking survey establishes the area to be assessed as the B3 Commercial Core of the CBD which is bounded by Clinton Street, Bradley Street, Bourke Street and Sloane Street. The survey area includes both sides of all roads which stand within the B3 zone.
- 1.6 The findings of survey reveal that public parking provision is subject to time-limiting restrictions 31% of the time and identifies that there is capacity for a total of 2920 vehicles broken down as follows:
  - A total of 1486 on-street parking spaces within the survey area
  - A total of 576 parking spaces within Council car parks
  - A total of 915 parking spaces in the three largest staff/patron car parks
  - Preliminary indication that 6.8 hectares of the CBD is dedicated to smaller staff/patron parking.
- 1.7 In terms of occupancy levels for parking in the survey area the parking survey found the following:
  - Auburn Street provides the greatest number of on-street parking spaces at 330 and was the busiest street for on-street parking
  - Weekday mornings were the busiest periods for both parking on-street and through Council car parks with a 69% average occupancy rate
  - Weekday mornings had an average total of 645 spaces available
  - Weekend evenings were the quietest periods for both parking on-street and through Council car parks with a 28% average occupancy rate
  - Weekend evenings had an average total of 1488 spaces available



- There is a 30% to 70% availability of vacant parking spaces at most times of the day, evening and weekend.
- 1.8 In terms of accessibility of parking provision to Auburn Street and the CBD generally, the parking survey found that all Council car parks and on-street parking stood within a 400m walking distance of Auburn Street and its concentration of shops and services.



## 2. Why undertake a Parking Survey

- 2.1 The need and justification for a parking survey of Goulburn CBD has been established primarily by two main strategic documents, namely the *Local Strategic Planning Statement* and the *Urban and Fringe Housing Strategy*.

### 2.2 The Urban and Fringe Housing Strategy

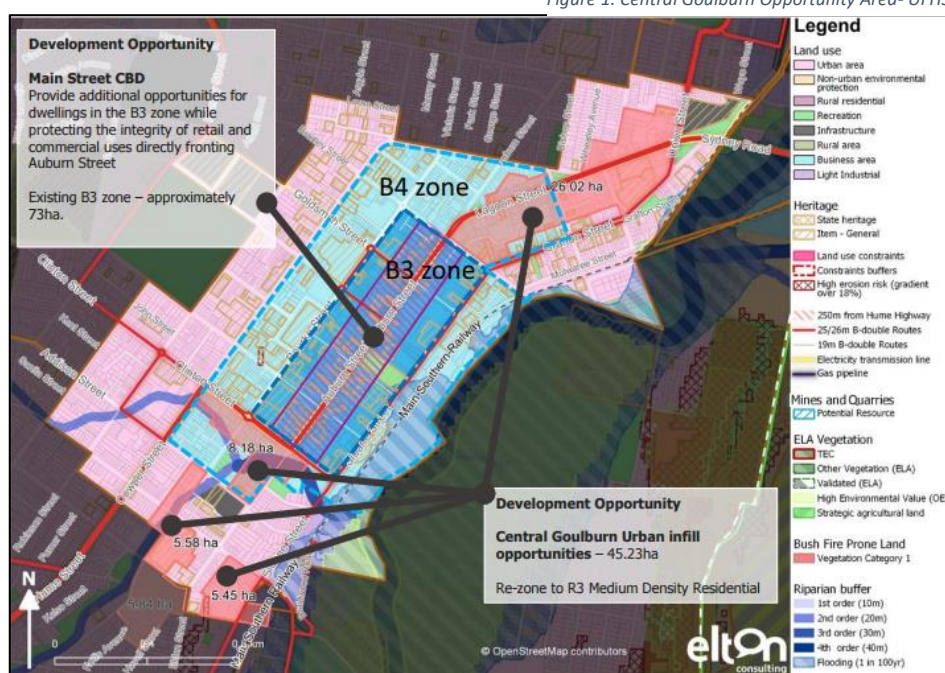
- 2.2.1 The Urban and Fringe Housing Strategy (UFHS) is a strategic document which identifies suitable areas to meet the housing needs of the expected population growth of the LGA to provide for approximately 3500 additional dwellings up to 2036.

- 2.2.2 The Strategy presents a vision which includes:

- Encouragement for higher density residential development closer to Goulburn CBD;
- Utilise already zoned land to continue to deliver infill and medium density housing in suitable locations;
- Maximise the use of existing infrastructure and minimise the cost of development to Council and the community, and
- Encourage and meet the demand for a range of lot sizes and dwelling types.

- 2.2.3 The strategy identifies Goulburn CBD (Precinct 18: Central Goulburn) as an opportunity area for medium density residential development due the CBD's access to retail areas, facilities and services together with the CBD's formal grid pattern contributing to the desirability for increased densities.

Figure 1: Central Goulburn Opportunity Area- UFHS





- 2.2.4 The broad areas identified for medium density residential development by the strategy are illustrated in Figure 1.
- 2.2.5 This parking survey relates to the parking capacity, occupancy and accessibility of the B3 zone only.
- 2.2.6 The Strategy seeks medium density residential infill development to realise a number of benefits including:
- Increase footfall in the CBD whilst making businesses more viable without increasing road traffic;
  - Better cater to the ageing population and increasing single person households;
  - Increase housing choice and diversity, and
  - Improve housing affordability.
- 2.2.7 In addition to identifying broad areas for medium density residential development the Strategy also highlights that *"incentives such as relaxing car parking standards maybe required to encourage and facilitate greater development of higher density housing"*. The Strategy also includes **Action B5-3: Review Controls in the DCP to provide incentives for certain residential uses, for example reduction in car parking in certain circumstances or locations.**

### 2.3 The Local Strategic Planning Statement

- 2.3.1 The Local Strategic Planning Statement (LSPS) is an overarching 20 year strategy which provides a framework for how Goulburn Mulwaree will grow and change. It establishes 10 planning priorities which direct how future growth and change will be managed, these priorities include:

#### Planning Priority 2: City, Town and Village Centres

- Ensure an appropriate mix of development within the CBD whilst maintaining its character and sense of place
- Increase residential occupancy in Goulburn CBD
- Encourage a vital night time economy

And

#### Planning Priority 4: Housing

- Identify fully serviced precincts within or in proximity to the CBD where medium to higher density residential development is suitable.
- Facilitate a broader range of housing types to meet the needs of a changing population- ageing, smaller households etc.

And

#### Planning Priority 6: Industry and Economy

- Support the night time economy and develop strategies to make Goulburn CBD more active at night.

- 2.3.2 One of the primary actions of the LSPS is to *'review LEP and DCP provisions including height, FSR and car parking controls to facilitate urban renewal of the Goulburn CBD'*.

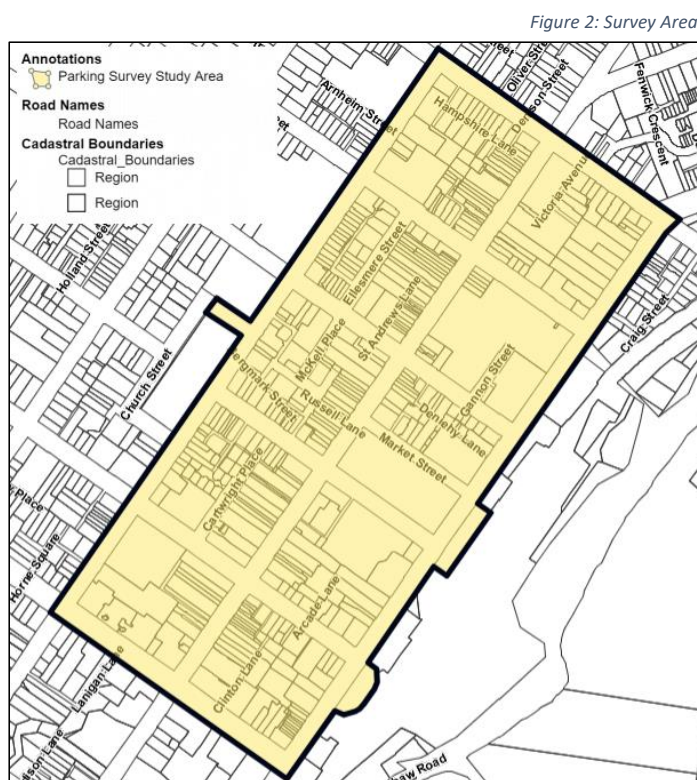


- 2.3.3 Both the UFHS and the LSPS are seeking to increase residential occupancy of Goulburn CBD through higher density residential development, facilitate a greater diversity and choice in housing types and enliven activity in the CBD, particularly during the evening. In addition they both present actions to assist in the delivery of these aims which seek a review of CBD parking controls within the Goulburn Development Control Plan. This parking survey has been undertaken to address the actions of the UFHS and the LSPS by providing an up-to-date evidence base on current parking capacity and parking occupancy in the Central B3 zone of the CBD, where the greatest concentration of activity is present. This evidence is designed to help inform potential changes to parking controls within the Goulburn Development Control Plan as they relate to CBD activity and residential development.



### 3. What and Where has the Parking Survey looked at?

- 3.1 The survey area to which this parking survey relates is illustrated in Figure 2 below and largely mirrors the CBD's B3 Commercial Core zone. The Survey area extends slightly wider than the B3 zone to incorporate some peripheral areas such as Church Street, the Railway Station and the Visitor Centre car park in recognition of their contribution to the function and parking capacity of the CBD. As illustrated in Figure 2 both sides of Bourke, Sloane, Clinton and Bradley Streets, which bound the survey area have been included.



- 3.2 The parking survey has been tailored to understand and record the following:

- The baseline capacity of:
  - Existing on-street parking provision
  - Council car parks (inc. Railway Station horseshoe)
  - The largest staff/patron car parks
- Occupancy levels of:
  - Existing on-street parking provision
  - Council car parks
- The accessibility of parking provision to Auburn Street and the wider CBD



### 3.3 Definitions of Parking Type

3.3.1 **On-street Parking provision** references parking spaces which are specifically delineated on the road with white lines or identified by parking signage in close proximity. These are either oriented at an angle to the side of the road to provide for 45 degree angled parking which provide for separate parking bays or by a long white line parallel to the kerbside to provide for parallel parking.

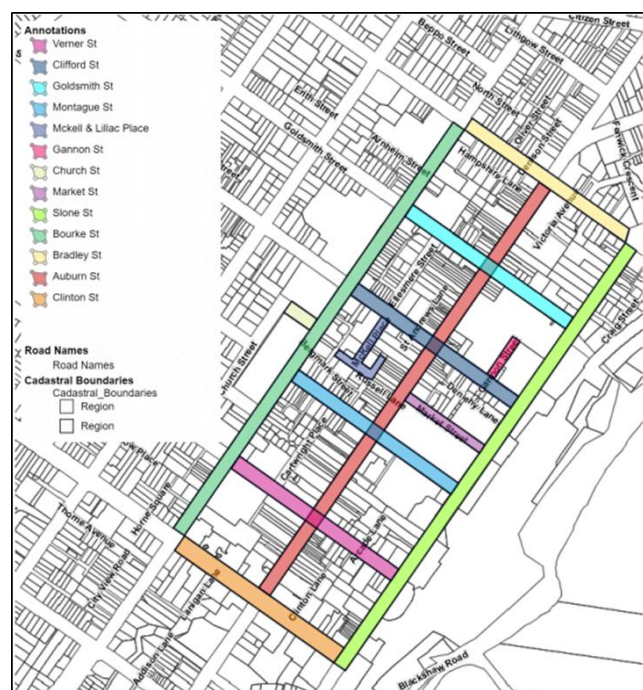
3.3.2 **Council Car Parks** are areas of hardstanding which are owned and operated by Goulburn Mulwaree Council. These car parks have delineated car parking spaces, they are free to use and have limited time restrictions, and are open for general public use. The Railway Station horseshoe car park is one exception to this definition as this car park is operated by Transport for NSW. This car park has been included due to its limited restriction on its use.

3.3.3 **Patron and/or Staff parking provision** refers to areas of hardstanding specifically dedicated to facilitate parking for either members of staff or the patrons of a business. These are usually situated in close proximity to the business the car park serves and more often than not located to the rear of premises within the CBD. These areas may or may not include delineated parking spaces. These car parks are generally unrestricted but are owned and operated by private businesses which have the authority to place restrictions on their use.

### 3.4 Areas surveyed

3.4.1 The survey area includes a total of 14 streets which provide on-street parking to the public as illustrated in Figure 3.

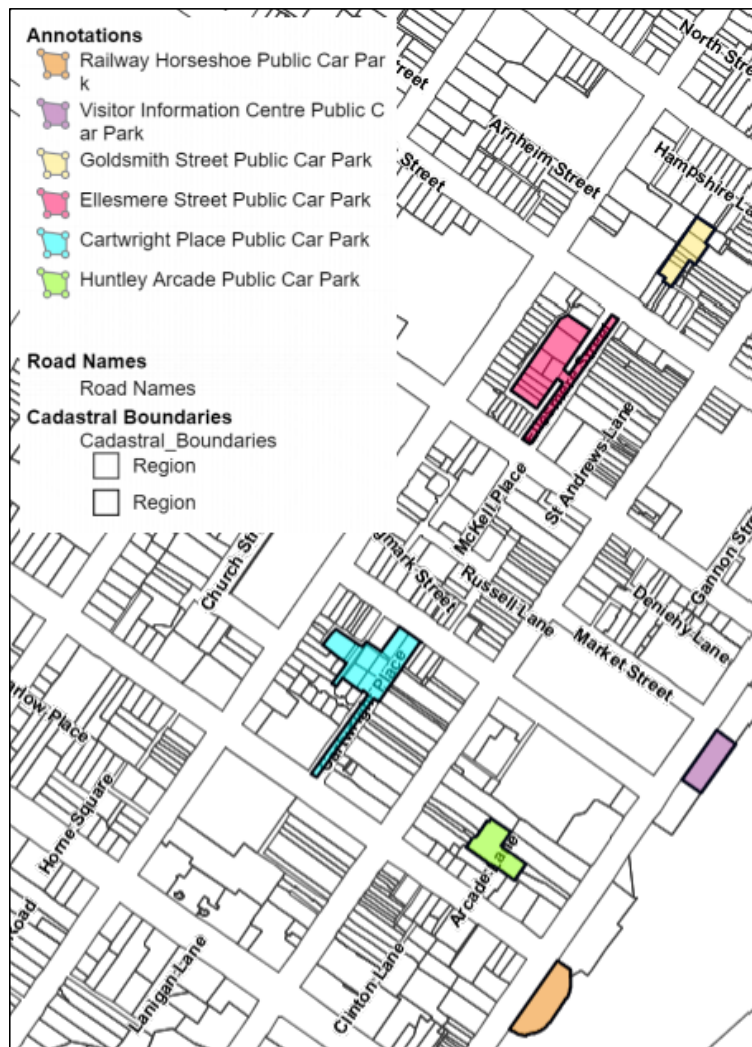
Figure 3: Surveyed Streets





3.4.2 This survey area also includes six publicly accessible and council owned car parks which have been included as part of this parking survey as illustrated in Figure 4.

Figure 4: Surveyed Car Parks



3.4.3 The parking survey has examined the overall capacity of these public car parks and on-street parking provision and identified levels of occupancy on a total of 19 occasions.

3.4.4 The parking survey also provided a preliminary record of patron/staff parking within the survey area to gain an understanding of the surface area of the CBD which serves individual businesses patron and/or staff parking needs.



## **4. When and How has the Parking Survey been undertaken?**

### **4.1 Establishing Parking Capacity**

- 4.1.1 The establishment of a baseline of the current capacity of both council owned car parks and on-street parking provision is an essential first step to understanding current occupancy rates and general availability of car parking within the CBD.
- 4.1.2 This baseline has been established through a previous parking survey for the development application for the Performing Arts Centre in 2017. This previous survey included a Parking Layout Plan (appendix 1) which illustrates individual parking spaces for the majority of on-street and Council car parks within the CBD survey area. The areas not illustrated on this layout plan include:
- Gannon Street
  - Part of Church Street
  - The Railway Station Horseshoe
  - Lilac and Mckell Place, and
  - Goldsmith Street Car Park
- 4.1.3 The parking capacity of these areas omitted from the layout plan were identified through an officer site visit and added to the overall parking capacities. In addition, due to the slightly dated nature of the layout plan, the figures presented were confirmed on site during a baseline review officer site visit on 16<sup>th</sup> November 2020.

### **4.2 Site Visits**

- 4.2.1 To record and identify current levels of occupancy for Council car parks and on-street parking within the survey area, officer site visits were undertaken between 21<sup>st</sup> November 2020 and 13<sup>th</sup> December 2020 during the following survey periods:
- Monday to Friday
    - Morning surveys between 9.15am and 11.20am
    - Afternoon surveys between 2.10pm and 4.30pm
    - Evening surveys between 6.30pm and 8.15pm
  - Saturday and Sunday
    - Daytime surveys between 9.55am and 12.25pm
    - Evening surveys between 6.05pm and 8.15pm
- 4.2.2 Survey times were established to ensure that parking was observed both within daytime parking restricted hours (8.30am to 6pm Mon to Friday and 8.30am to 12.30pm Saturday) and during unrestricted hours.
- 4.2.3 The officer site visits were conducted by a single officer of the Council on foot, walking up each side of each street recording the number of vehicles parked for each section of the street. The count included cars, trucks, vehicles in disabled spaces and motorcycles.
- 4.2.4 A full record of site visit times is presented in appendix 2 which records the date, time and day of the surveys, the time taken, area covered, distance travelled and weather conditions. The full record of parking capacity and occupancy by street is presented in appendix 4.



## 5. Survey Findings

### 5.1 Parking Capacity- On-street Parking Provision

5.1.1 The survey area is well served by on-street parking provision which lines most streets within the CBD. The number of spaces, the type of parking and the length of stay all vary between the streets of the CBD. Appendix 3 illustrates on-street parking within the survey area and their respective time restrictions. As the map illustrates, time restrictions for on-street parking vary between:

- 15 minutes
- 1 hour
- 2 hours
- 4 hours, and
- Unrestricted

5.1.2 A significant proportion of the on-street parking spaces have a two hour timed parking limit including the majority of Clinton, Verner, Montague, Market and Clifford Streets. Auburn Street is the centre of commercial activity in the CBD and the 1 hour parking limit restriction reflects the close proximity to the concentration of retail services and the high turn-over and demand for these spaces. Unrestricted on-street parking provision is primarily focused on the CBD's peripheral streets including Bourke Street, Bradley Street and Sloane Street.

5.1.3 The above timed parking restrictions are applicable between 8.30am to 6pm Monday to Friday and between 8.30am to 12.30pm Saturday, after which parking becomes unrestricted.

5.1.4 In total on-street parking within the CBD is unrestricted for 14.5 hours per day during the week, 20 hours on Saturdays and 24 hours on a Sunday. This creates a total of 116.5 hours out of a potential 168 hours within a week where on-street parking is unrestricted, or 69% of the time, as presented in Figure 5.

5.1.5 As identified through the layout plan in appendix 1 and confirmed through officer site visits, the overall parking capacity of the identified streets in the survey area by street is presented in Table 1.

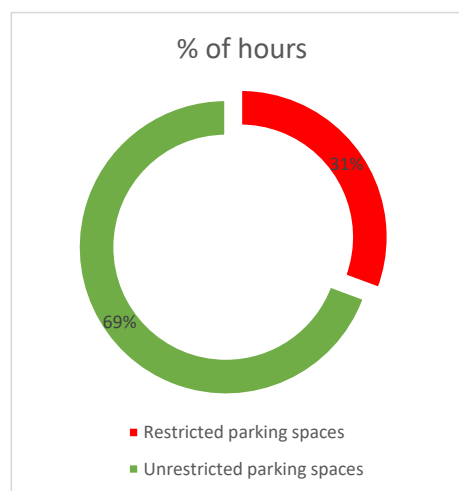


Figure 5: Timed Parking Pie Chart



| Total number of on-street parking spaces within the Survey Area |                            |
|---|----------------------------|
| Street  | Number of on-street Spaces |
| Clinton Street  | 90 spaces                  |
| Verner Street   | 89 spaces                  |
| Montague Street   | 107 spaces                 |
| Market Street   | 78 spaces                  |
| Clifford Street   | 116 spaces                 |
| Goldsmith Street  | 85 spaces                  |
| Bradley Street  | 92 spaces                  |
| Bourke Street   | 235 spaces                 |
| Church Street (part of)   | 23 spaces                  |
| Auburn Street   | 330 spaces                 |
| Sloane Street   | 199 spaces                 |
| Mckell Place  | 22 spaces                  |
| Lilac Place (inc Ross Place)                                    | 20 spaces                  |
| <b>Total number of on-street parking spaces</b>                 | <b>1486 spaces</b>         |

Table 1: Total No. of On-street Parking Spaces

5.1.6 As highlighted by Table 1 and Figure 6 Auburn Street has the highest overall capacity for on-street parking with a total of 330 spaces or 22% of the total on-street parking capacity. This is followed secondly by Bourke Street with 235 spaces or 16% of the total and thirdly by Sloane Street with 199 spaces or 13% of the total.

5.1.7 These three streets span the length of the survey area and are the longest streets spanning the CBD at a total of 1100 metres.

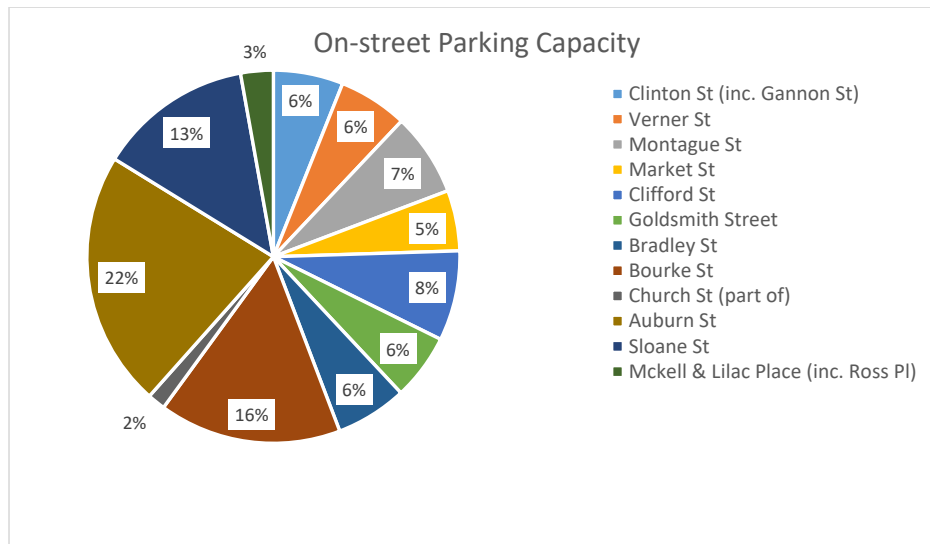


Figure 6: On-street Parking Capacity Percentage Graph

5.1.8 The overall capacity for on-street parking within the survey area is 1486 spaces.



## 5.2 Parking Capacity- Council Car Park's Parking Provision

5.2.1 The survey area includes a total of six Council car parks with the majority of parking capacity situated in the three car parks of Goldsmith Street, Ellesmere Street and Cartwright Place which stand north of Auburn Street. A large proportion of the parking capacity of these car parks is unrestricted with all of Goldsmith Street car park and the majority of Cartwright Place being unrestricted.

5.2.2 Table 2 illustrates the overall parking capacity of the six council car parks and applicable timed parking restrictions which are also illustrated in appendix 3.

| Capacity and Restrictions on Free public car parks within the Core CBD |                   |  |
|--|-------------------|--|
| Public Car Park  | Capacity          | Restrictions (8.30am to 6pm)   |
| Cartwright Place Car Park  | 133 vehicles      | Part- 2 hour parking limit<br>Part- unrestricted                               |
| Ellesmere Street Car Park  | 253 vehicles      | Part- 4 hour parking limit<br>Part- unrestricted<br>Part- 2 hour parking limit |
| Goldsmith Street Car Park  | 75 vehicles       | Unrestricted   |
| Huntley Arcade Car Park  | 57 vehicles       | 4 hour parking limit   |
| Railway Station Horseshoe Car Park                                     | 18 vehicles       | Unrestricted   |
| Visitor Information Centre Car Park                                    | 40 vehicles       | 2 hour parking limit   |
| <b>Total Number of public car parks</b>                                | <b>576 spaces</b> |  |

Table 2: Parking Capacity & Restriction

5.2.3 As highlighted by Table 2 and Figure 7 Ellesmere Street car park has the highest overall capacity for vehicle parking at 253 spaces or 44% of the total council car park capacity. This is followed by Cartwright Place with capacity for 133 vehicles or 23% and thirdly by Goldsmith Street Car park with capacity for 75 vehicles or 13%.

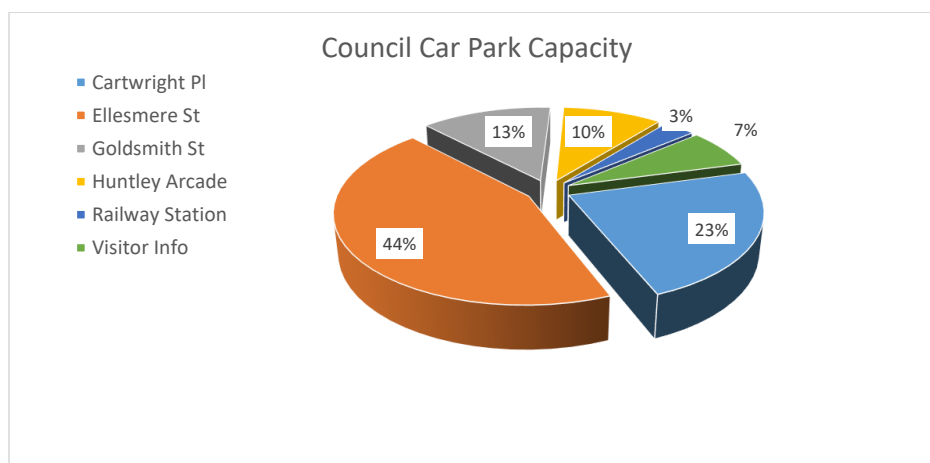


Figure 7: Council Car Park Capacity Pie Chart

5.2.4 The overall capacity of Council Car Parks within the survey area is 576 spaces.



### 5.3 Parking Capacity- Off-street Patron and/or Staff Parking Provision

5.3.1 The survey area has multiple areas of off-street parking dedicated to patrons and or staff with the largest of these represented by car parks for Goulburn Market Place serving Woolworths, Goulburn Square serving Coles and the shopping centre generally and Target. These three car parks represent the largest staff/patron car parks in the survey area and all stand to the south of Auburn Street.

5.3.2 The total number of off-street parking spaces provided by these three large car parks is presented in Table 3.

5.3.3 As highlighted in Table 3 Goulburn Square is the largest of the three car parks with 422 spaces arranged over a lower and upper parking deck. This higher capacity largely reflects the wide range of shops it serves within the shopping centre and its relative central location within the CBD.

| Total number of staff/ patron parking spaces- large only |                                 |
|--|---------------------------------|
| Car park   | Number of Patron parking spaces |
| Goulburn Market Place                                    | 358                             |
| Goulburn Square  | 442                             |
| Target   | 115                             |
| <b>Total number of Patron parking spaces</b>             | <b>915 spaces</b>               |

Table 3: Total No. of staff/patron parking spaces- large

5.3.4 In addition to the three largest staff/patron car parks identified above there are numerous smaller car parks serving this purpose across the survey area. These parking facilities are predominantly situated to the rear of properties fronting Auburn Street. A desktop investigation, coupled with the officer site visits identified a total of 6.8 hectares of patron and/or staff parking within the survey area. This is however considered a gross underestimate as some ancillary parking areas are obscured from view by gates and fencing or were too small to identify on aerial mapping.

5.3.5 Figure 8 illustrates the approximate location and distribution of the patron/staff parking provision which is evenly distributed around the CBD.



Figure 8: Indicative location of staff/patron parking- smaller



#### 5.4 Parking Occupancy- On-street Parking Provision

- 5.4.1 The assessment of on-street parking capacities through this parking survey has established the baseline of the total available on-street parking spaces within the survey area.
- 5.4.2 To understand the level of occupancy of these spaces the officer site visits identified the number of vehicles parked in the spaces within these six car parks throughout the morning (9.15-11.20am), afternoon (2.10-4.30pm) and evening (6.30-8.15pm) during weekdays and through the day (9.55am-12.25pm) and evening (6.05-8.15pm) on Saturday and Sundays.
- 5.4.3 The survey area is served by a total of 10 primary streets which provide on-street parking and span the length or breath of the CBD. There are an additional 4 smaller streets which also provide lower levels of on-street parking provision. As highlighted previously in this survey, collectively these streets provide a total of 1486 on-street parking spaces.

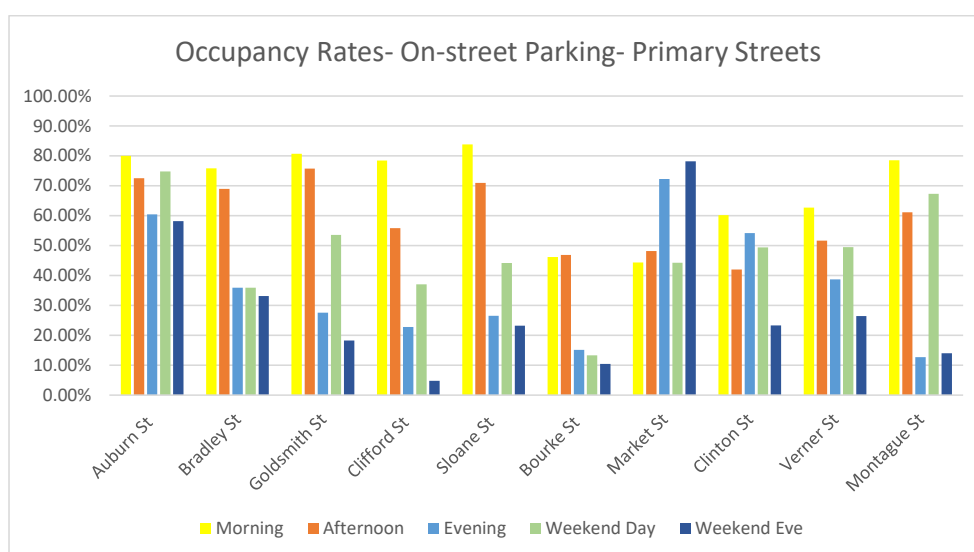


Figure 9: On-street Occupancy Rates Bar Chart

- 5.4.4 Figure 9 illustrates that the majority of streets have the highest occupancy rates during the weekday morning survey period with Sloane Street having the highest average occupancy rate during this time of 83.82%. High morning average occupancy rates are mirrored in other streets including Auburn Street, Bradley Street, Goldsmith Street, Clifford Street and Montague Street which all have occupancy rates in the 70 and 80 percentiles. Auburn Street has the largest number of on-street parking spaces at 330, which combined with high occupancy rates makes this street the one with the greatest number of parked vehicles. Market Street presents as an anomaly to this pattern with its highest average occupancy rates recorded during weekday and weekend evenings at 72.29% and 78.20% occupancy respectively.
- 5.4.5 Figure 9 illustrates that on average evening (weekday & weekend) on-street parking occupancy is the lowest of all other survey periods with Goldsmith, Clifford, Sloane, Bourke, Clinton, Verner and Montague Streets all recording occupancy rates below 30%. Market Street was the busiest for on-street parking during weekday and weekend evenings and this is likely reflective of its proximity to a number of pubs/clubs, including the Goulburn



Soldiers Club and the Goulburn Club. Auburn Street also had relatively high occupancy rates during this time of 60.42% during weekday evenings and 58.71% during weekend evenings.

5.4.6 Figure 10 converts this occupancy data into the average number of on-street parking spaces which are available during the weekday morning, afternoon and evening survey times, alongside those during the daytime and evening weekend period. As previously illustrated, weekday mornings are the busiest periods for on-street parking but even during this busy period there are on average 460 on-street parking spaces available within the survey area or 30%. The greatest availability of on-street parking is during the weekend, particularly weekend evenings with a total average of 1012 spaces or 68% of spaces vacant.

5.4.7 The survey has demonstrated that during evenings and weekends less than half of available on-street parking spaces are occupied.

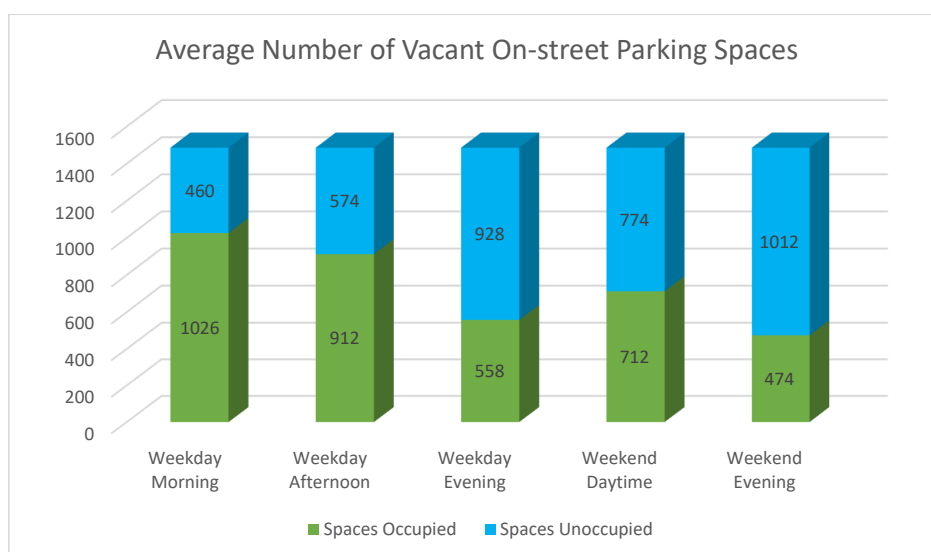


Figure 10: Average No. of Vacant on-street parking spaces



### 5.5 Parking Occupancy- Council Car Park Parking Provision

5.5.1 The assessment of Council car park capacities through this parking survey has established the baseline of the total available parking spaces for Council car parks within the survey area.

5.5.2 To understand the level of occupancy of these spaces the officer site visits identified the number of vehicles parked in the spaces within these six car parks throughout the morning (9.15-11.20am), afternoon (2.10-4.30pm) and evening (6.30-8.15pm) during weekdays and through the day (9.55am-12.25pm) and evening (6.05-8.15pm) on Saturday and Sundays.

5.5.3 Figure 11 illustrates the average occupancy rates of Council car parks within the survey area.

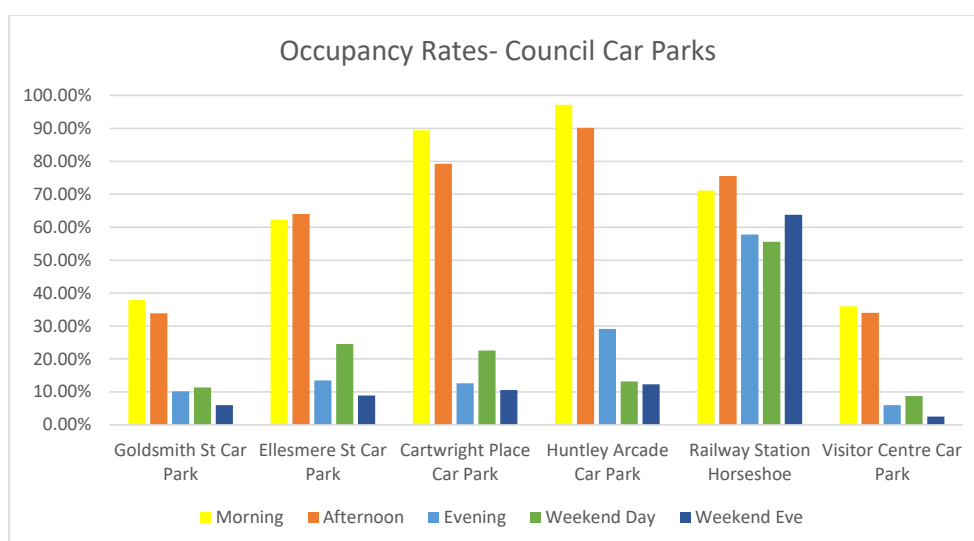


Figure 11: Council Car Park Occupancy Rates Bar Chart

5.5.4 Figure 11 highlights a significant variability in occupancy rates between the different car parks but also highlights a number of patterns. The busiest periods for the majority of the car parks is weekday mornings, with the exception of Ellesmere Street car park and the Railway Station which have slightly higher occupancy rates during the weekday afternoon period. The Railway Station was recorded as the busiest car park during evenings, both weekday and weekend.

5.5.5 All public car parks with the exception of the Railway Station have low rates of occupancy during weekday evenings and through the daytime and evening periods of the weekend. Occupancy rates during the quieter periods (evenings and weekends) did not rise above 30% for all public car parks with the exception of the Railway Station.

5.5.6 Whilst most car parks were busier during weekday mornings the rates of occupancy vary considerably between them. Cartwright Place and Huntley Arcade were identified as the busiest with weekday morning occupancy rates of 89.46% and 97.19% respectively and Goldsmith Street and the Visitor Centre car parks ranking the least busy during this period with 37.86% and 36% occupancy respectively.



5.5.7 Figure 12 converts the above occupancy rates for Council car parks into the overall average number of available spaces during each survey period. This graph reflects the pattern of higher occupancy rates during weekday (morning & afternoon) and lower occupancy rates during weekday evenings and on weekends.

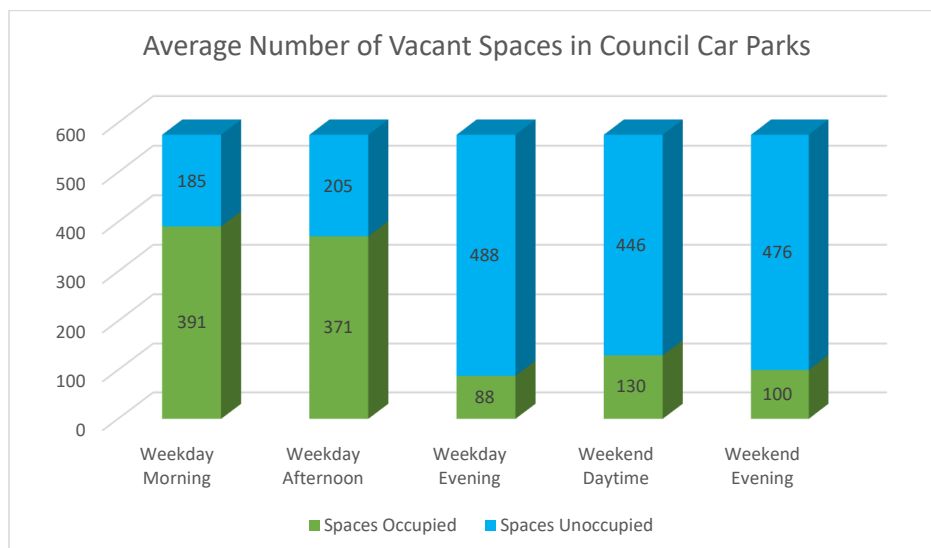


Figure 12: Average No. of Vacant Council Car Park Spaces

5.5.8 Evening and weekend survey periods were the quietest with between 446 and 488 spaces available in the car parks with weekday evenings having the highest number of unoccupied and available spaces. However, even during the busiest periods for parking there were an average minimum of 185 parking spaces within public car parks within the CBD unoccupied and available.



## 5.6 Total Parking Capacities & Occupancy Levels

5.6.1 The above has identified the occupancy rates for on-street parking provision and Council car parks within the survey area.

5.6.2 The total number and capacity of on-street parking, Council car park provision and parking provision of the three main staff/patron car parks is presented in Table 4.

| Type of Parking provision                    | Capacity    |
|--|-------------|
| On-street Parking                            | 1486        |
| Council Car Parks                            | 576         |
| Large Staff/Patron Car Parks                 | 915         |
| <b>Total Parking Capacity in survey area</b> | <b>2977</b> |

Table 4: Total Parking Capacities & Occupancy Levels

5.6.3 Parking occupancy data was not gathered for staff/patron parking but Figure 13 illustrates the combined averages of available on-street and Council car park provision in the survey area.

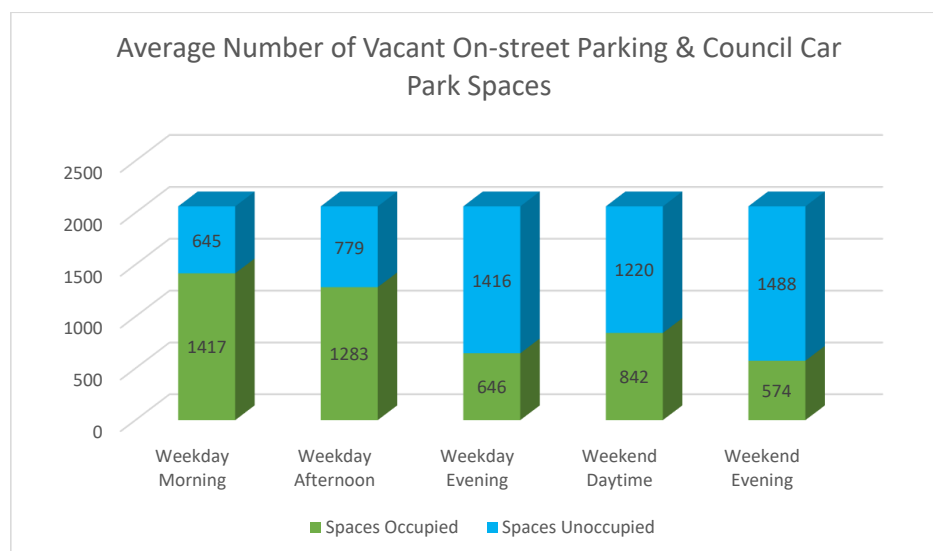


Figure 13: Average No. of On-street & Council Car Park Spaces Bar Chart

5.6.4 Figure 13 illustrates that there is an average of 645 available public parking spaces during the weekday mornings which are busiest period during the surveys which accounts for approximately 31% of all spaces. This compares to 72% of spaces being vacant during weekend evenings with a total of 1488 spaces.

5.6.5 **It can be concluded that at most times of the day, evening and weekend there is between 30% to 70% of all available (non staff/patron) spaces vacant.**



## 6. Parking Accessibility

- 6.1 The overall capacity and occupancy levels have been addressed through this survey but the accessibility or walkability from this parking provision to the concentration of services along Auburn Street and their accessibility to the wider area is also addressed below.
- 6.2 Auburn Street serves as the retail core of the CBD and the proximity and accessibility of parking provision to this street is an important consideration.
- 6.3 Figure 14 illustrates a 400m walking radii spanning out from Auburn Street. This 400m zone includes all six Council car parks and all of the on-street parking provision presented through this survey. This highlights that all surveyed parking provision stands within a short and reasonable walking distance to the retail core and heart of the CBD.



Figure 14: 400m Walking Radii Map from Auburn Street



6.4 Figure 15 illustrates the walking radii of Huntley Arcade car park situated toward the south eastern section of the CBD. The walking radii for this car park encompasses approx. 650 metres of the southern section of Auburn Street and includes the Courthouse and Goulburn Market Place within the 200m walking range. The 400m walking range encompasses Market Street, Montague Street, Verner Street and Clinton Street, alongside Lilac Place which is home to the cinema.

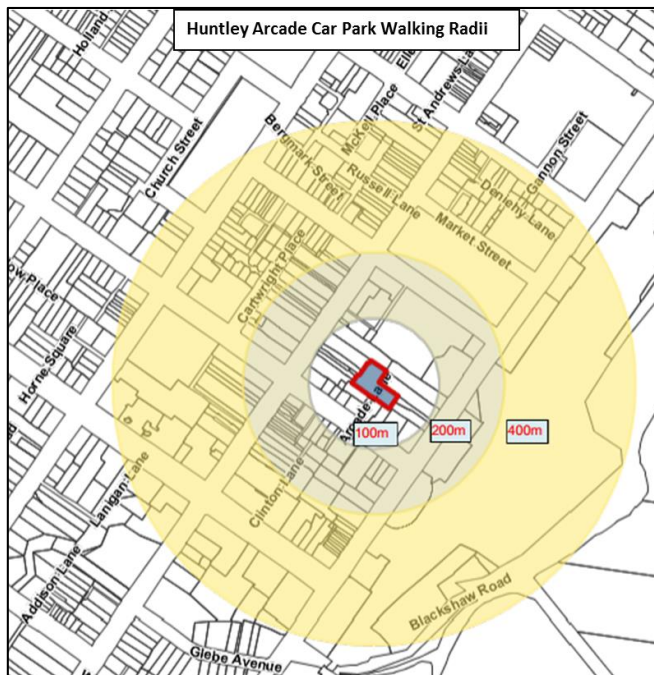


Figure 15: Huntley Arcade Car Parking Walking Radii Map

6.5 Figure 16 illustrates the walking radii of Cartwright Place car park situated toward the south western section of the CBD. The walking radii for this car park encompasses approx. 725 metres of the southern section of Auburn Street and includes the Post Office and the Performing Arts Centre within the 200m walking range.

6.6 The 400m walking range encompasses part of Clinton Street, Verner Street, Montague Street, Market Street, part of Clifford Street, Bourke Street and Sloane Street. The 400m walking range also includes Belmore Park.

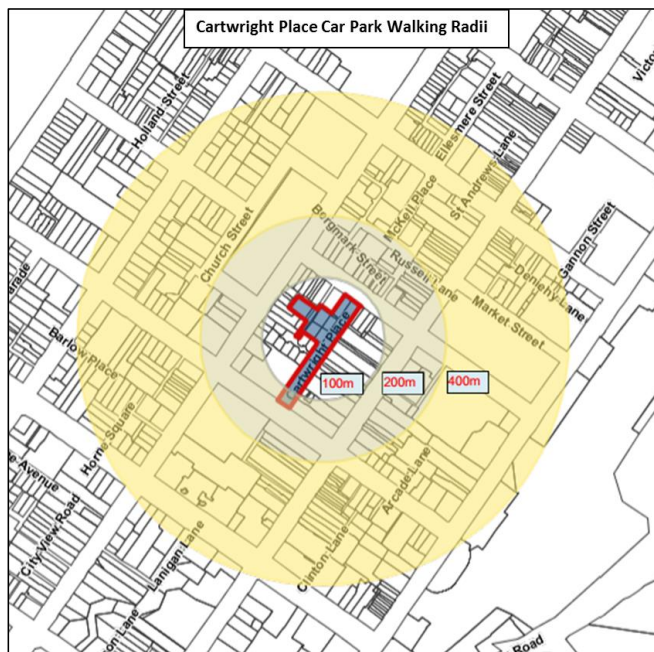


Figure 16: Cartwright Place Car Park Walking Radii Map



6.7 Figure 17 illustrates the walking radii of Ellesmere Street car park situated toward the north western section of the CBD. The walking radii for this car park encompasses approx. 650 metres of the northern section of Auburn Street and includes Goulburn Square shopping centre, with its variety of shops within the 200m walking range.

6.8 The 400m walking range encompasses Clifford Street, Goldsmith Street and part of Market Street, Montague Street, Bradley Street, Sloane Street and Bourke Street. The 400m walking range also includes Target and a cluster of restaurants and takeaways at the top of Auburn Street.

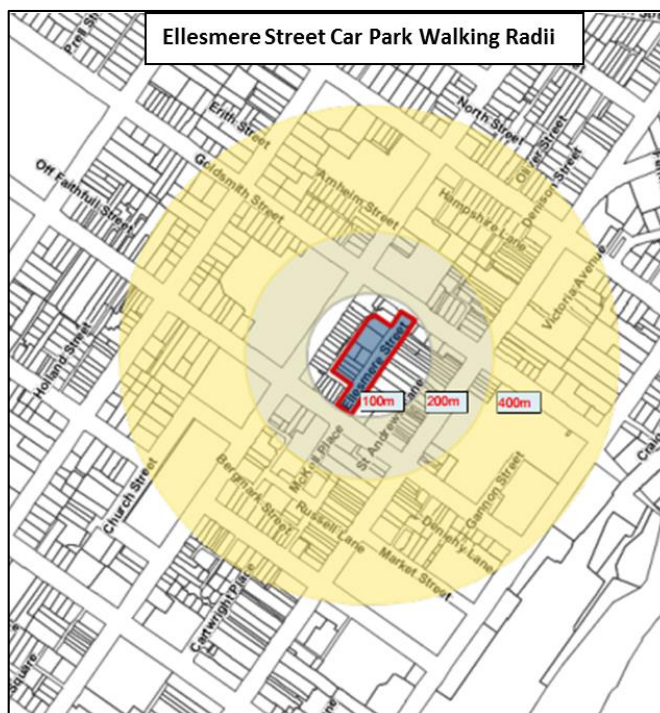


Figure 17: Ellesmere St Car Park Walking Radii Map

6.9 Figure 18 illustrates the walking radii of Goldsmith Street car park situated toward the north western section of the CBD. The walking radii for this car park encompasses approx. 510 metres of the northern section of Auburn Street and includes Target and a cluster of restaurants and takeaways within the 200m walking range.

6.10 The 400m walking range encompasses Goldsmith Street, Bradley Street, part of Clifford Street, Sloane Street, and Bourke Street. The 400m walking range also includes Goulburn Square shopping centre, with its variety of shops and three gyms.

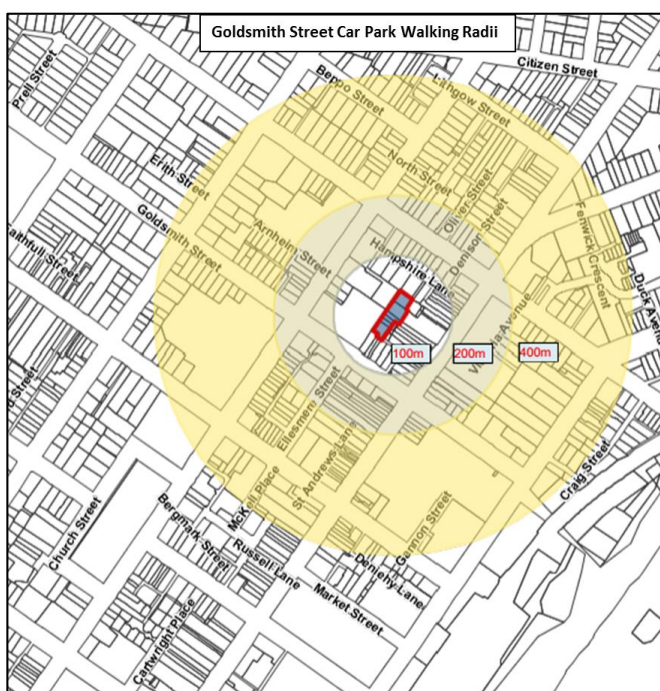


Figure 18: Goldsmith St Car Park Walking Radii Map



- 6.11 Figure 19 illustrates the walking radii of the Railway Station Horseshoe car park situated on the south eastern periphery of the CBD. The primary purpose of this car park is to serve patrons of the railway station but parking is not restricted to patrons only. The walking radii for this car park encompasses a large area outside of the CBD but also encompasses approx. 415 metres of the southernmost section of Auburn Street. Goulburn Market Place which includes Woolworths, alongside three hotels or motels stand within the car parks 200m walking range.

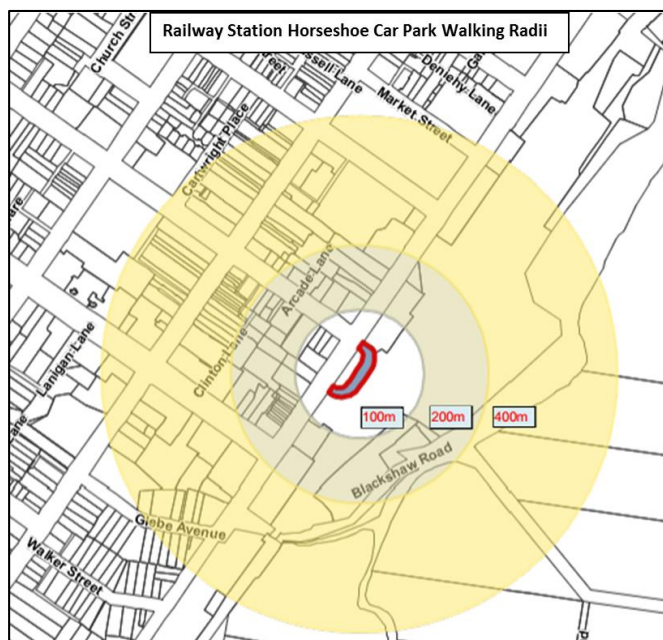


Figure 19: Railway Station Car Park Walking Radii Map

- 6.12 The 400m walking range includes part of Clinton Street, Verner Street, Montague Street and Sloane Street and also includes the Performing Arts Centre, the Courthouse and Belmore Park.

- 6.13 Figure 20 illustrates the walking radii of the Visitor Centre car park situated on the south eastern periphery of the CBD. The primary purpose of this car park is to serve patrons to the Visitor Centre but parking is not restricted to patrons only. In addition this car park provides electric vehicle charging points. This car park also encompasses a large area outside of the CBD but includes approximately 630 metres of the central section of Auburn Street. The 200 metre walking radii for this car park encompasses part of Verner Street, Montague Street, Market Street, Clifford Street and Sloane Street. Belmore Park, the Courthouse, Goulburn Soldiers Club and the Goulburn Club can all be accessed within the 400m walking radii of this car park.

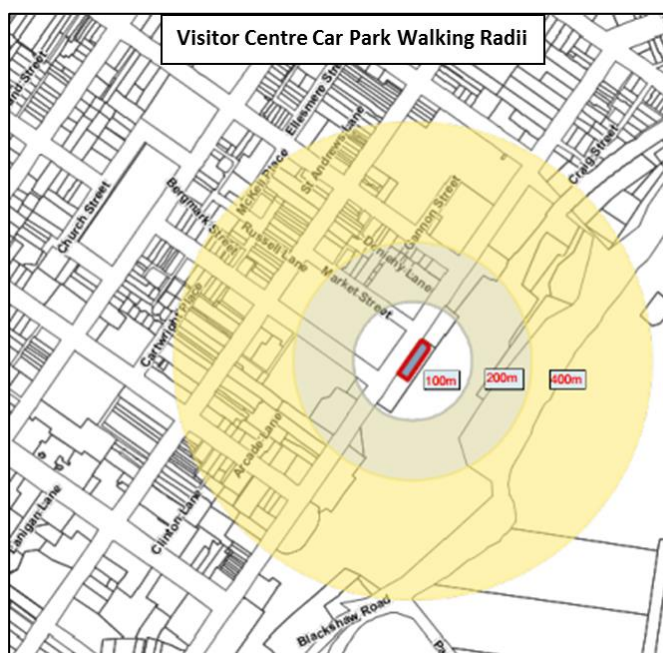


Figure 20: Visitor Centre Car Park Walking Radii



- 6.14 Figure 21 illustrates the combined walking radii for all six Council car parks within the survey area. The entire survey area is encompassed by the walking radii of these car parks creating a CBD, and Auburn Street in particular, which has access to free public car parks within a short 400m walking distance.

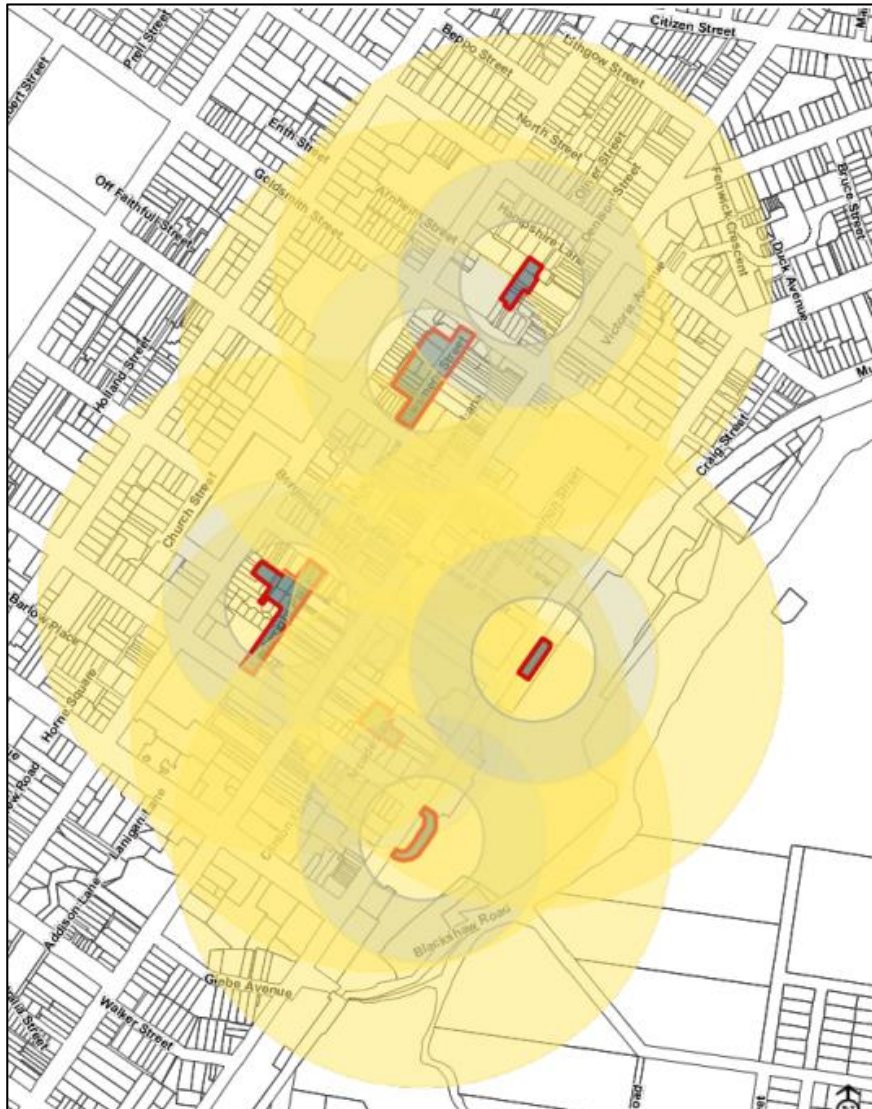


Figure 21: Combined Council Car Park Walking Radii Map



## **7. Key Findings**

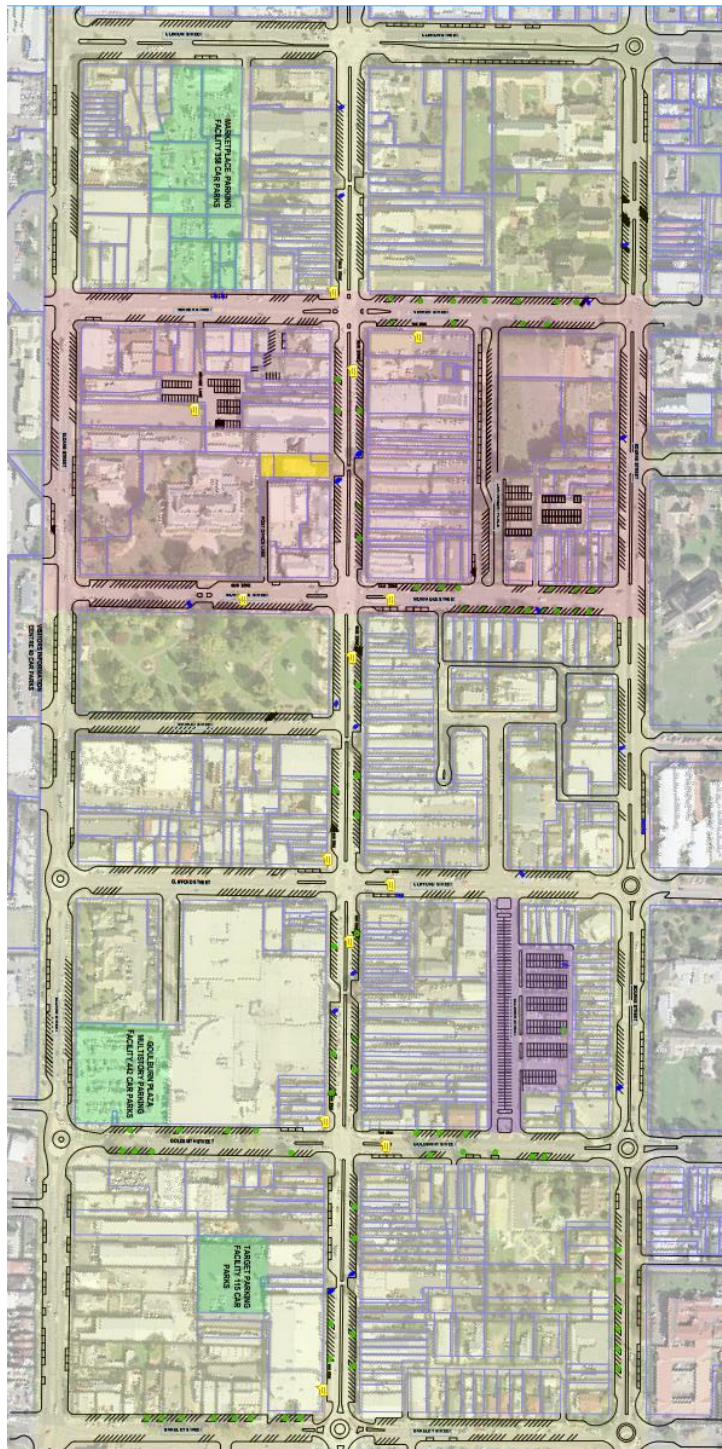
7.1 This parking survey has established parking capacity in the CBD for the different types of parking provision, assessed occupancy levels and illustrated walking distances to the main services of the CBD. The survey has revealed the following key findings:

- On-street parking is only subject to parking restrictions for 31% of the time.
- Overall parking capacity in the survey area is 2920 spaces but this is broken down as follows:
  - On-street parking capacity- 1486 spaces
  - Large patron/staff car parks – 915 spaces
  - Smaller staff/patron parking- 6.8 hectares
  - Public Car Parks- 576 spaces
- All parking provision within the CBD is accessible within a 400m walking distance of Auburn Street.
- Weekday mornings are usually the busiest periods with the highest occupancy rates, particularly in relation to on-street parking.
- Evenings and weekends are the least busy periods with a maximum of occupancy rate of 30% for all public car parks and most on-street parking.
- Public car parks had an average minimum spaces available of 185 up to a maximum of 488 spaces.
- Auburn Street is the busiest street for on-street parking with the lowest recorded occupancy rates in the evenings at around 60%.
- There are an average of 460 on-street parking spaces available within 400m of Auburn Street during the busiest morning period.
- There are an average of 1012 on-street parking spaces during the quietest weekend evening survey period.
- There are on average between 460 and 1012 on-street parking spaces available at any one time.
- Overall there are on average between 645 and 1488 on-street and public car park spaces available at any one time.

7.2 **Overall the parking survey has highlighted that there are is currently adequate levels of free public parking provision within the CBD, as revealed by the number of available spaces which are also accessible within walking distance of the shops and services of the CBD.**



Appendix 1: Baseline Layout Plan





Appendix 2: Site Visit Survey Record Sheet

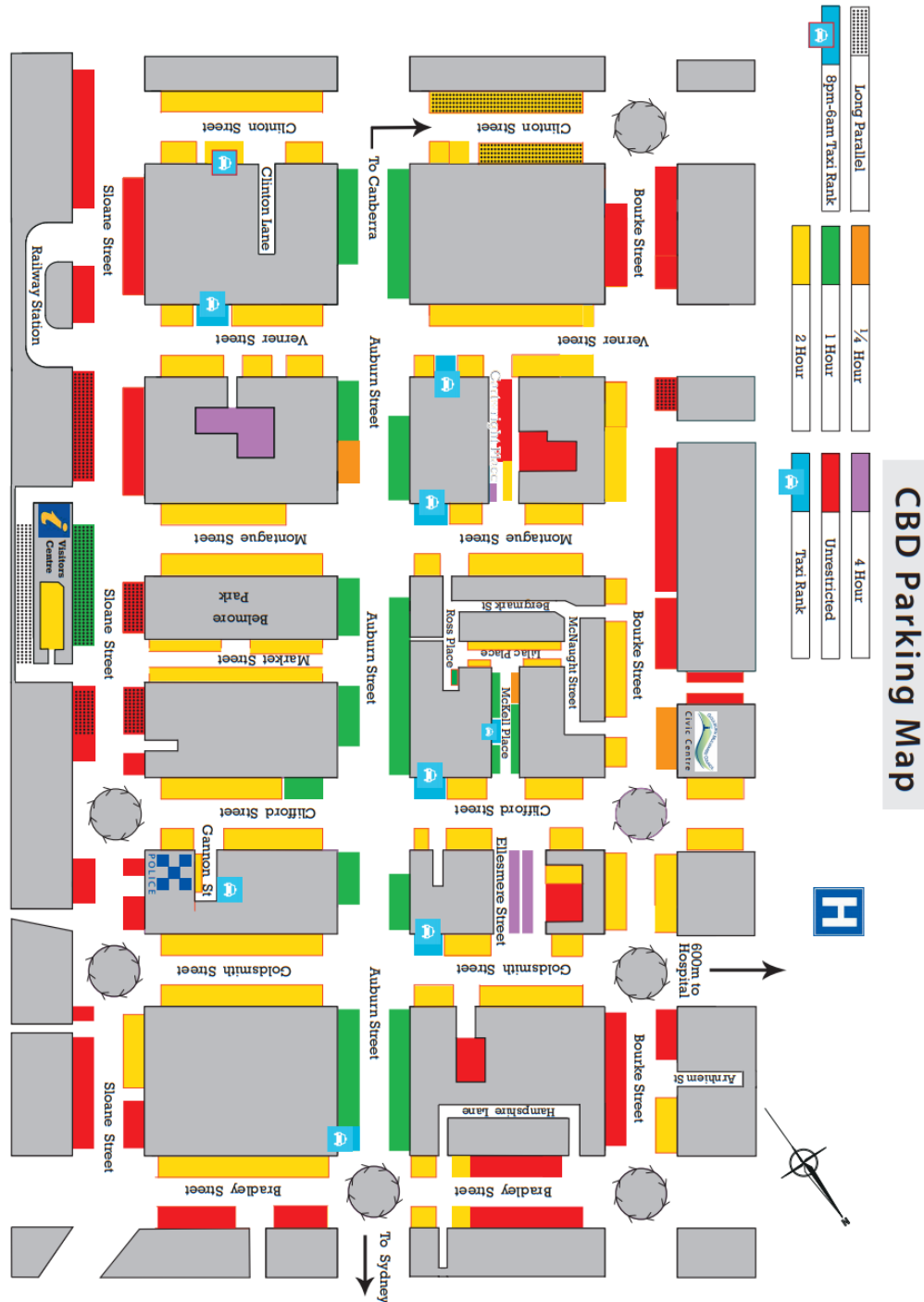
| Date  | Day   | Time Start | Time Complete | Total Survey Time | Area Surveyed | Distance | Notes  |
|-------|-------|------------|---------------|-------------------|---------------|----------|--|
| 21.11 | Sat   | 10.20am    | 12 noon       | 1hr 40min         | Whole CBD     | 10.2km   | 30 degrees & hot                                 |
| 21.11 | Sat   | 7pm        | 8.15pm        | 1hr 15min         | Whole CBD     | 6.5km    | Warm   |
| 22.11 | Sun   | 9.55am     | 12.25am       | 2hrs 30 mins      | Whole CBD     | 11.7km   | Warm, Overcast, spots of rain<br>Conducted alone |
| 23.11 | Mon   | 9.25am     | 10.55am       | 1hr 30mins        | CBD South     | 7km      | Humid, moderate rain                             |
| 23.11 | Mon   | 2.10pm     | 3.40pm        | 1hr 30mins        | CBD South     | 6.6km    | Torrential rain                                  |
| 24.11 | Tues  | 9.50am     | 11.10am       | 1hr 20mins        | CBD South     | 6.5km    | Overcast & Humid                                 |
| 24.11 | Tues  | 2.45pm     | 4pm           | 1hr 15mins        | CBD South     | 6km      | Cloudy, sunny and hot                            |
| 24.11 | Tues  | 6.40pm     | 8pm           | 1hr 20mins        | Whole CBD     | 6.5km    | Cool breezes, overcast                           |
| 25.11 | Weds  | 9.35am     | 11am          | 1hr 25mins        | CBD South     | 6.5km    | Humid  |
| 25.11 | Weds  | 3.10pm     | 4.30pm        | 1hr 20mins        | CBD South     | 6.3km    | Humid, sunny                                     |
| 26.11 | Thurs | 9.35am     | 11.05am       | 1hr 30mins        | CBD South     | 6.4km    | Hot, clear skies                                 |
| 26.11 | Thurs | 2.10pm     | 3.40pm        | 1hr 30mins        | CBD South     | 6.2km    | Hot, clear skies                                 |
| 26.11 | Thurs | 6.40pm     | 8.10pm        | 1hr 30mins        | Whole CBD     | 6.7km    | Warm, overcast                                   |
| 27.11 | Fri   | 9.15am     | 10.40am       | 1hr 25mins        | CBD South     | 6.3km    | Hot, clear skies                                 |
| 27.11 | Fri   | 2.15pm     | 3.40pm        | 1hr 25mins        | CBD South     | 6.3km    | Very hot!  |
| 27.11 | Fri   | 6.40pm     | 8.10pm        | 1hr 30mins        | Whole CBD     | 6.5km    | Warm, overcast                                   |
| 2.12  | Wed   | 9.15am     | 10.10am       | 55mins            | North CBD     | 4.15km   | Warm & sunny                                     |
| 2.12  | Wed   | 2.45pm     | 3.45pm        | 1hr               | North CBD     | 3.85km   | Warm & sunny                                     |
| 2.12  | Wed   | 6.30pm     | 7.50pm        | 1hr 20mins        | Whole CBD     | 5.85km   | Cool, Breezy, overcast                           |
| 3.12  | Thurs | 9.35am     | 10.25am       | 50mins            | North CBD     | 4km      | Warm, overcast with spits of rain                |
| 3.12  | Thurs | 2.15pm     | 3.05pm        | 50mins            | North CBD     | 3.75km   | Hot, sunny                                       |
| 4.12  | Fri   | 9.25am     | 10.20am       | 55mins            | North CBD     | 3.85km   | Hot, Sunny, clear skies                          |
| 4.12  | Fri   | 2.15pm     | 3pm           | 45mins            | North CBD     | 3.75km   | Very hot!  |



|                                 |      |         |         |             |           |              |                          |
|---------------------------------|------|---------|---------|-------------|-----------|--------------|--------------------------|
| 7.12                            | Mon  | 10.25am | 11.20am | 55mins      | North CBD | 4.1km        | Sunny, cool breeze       |
| 7.12                            | Mon  | 3pm     | 3.50pm  | 50mins      | North CBD | 3.75km       | Sunny, cool breeze       |
| 7.12                            | Mon  | 6.30pm  | 7.40pm  | 1hr 10 mins | Whole CBD | 6km          | Sunny, cool breeze       |
| 8.12                            | Tues | 10.10am | 11am    | 50mins      | North CBD | 4km          | Sunny, cool breeze       |
| 8.12                            | Tues | 2.45pm  | 3.35pm  | 50mins      | North CBD | 3.85km       | Sunny, cool breeze, warm |
| 13.12                           | Sun  | 6.05pm  | 7.20pm  | 1hr 15mins  | Whole CBD | 6km          | Cool, overcast           |
| <b>Total Distance Travelled</b> |      |         |         |             |           | <b>163km</b> |                          |



Appendix 3: Parking Restriction Map- March 2020





Appendix 4: Full Site Visit Capacity & Occupancy Record Sheet

| On Street       | Spaces | Monday  |           | Tuesday |         | Wednesday |     | Thursday |           | Friday |         | Saturday  |     | Sunday |     |     |     |    |    |    |
|-----------------|--------|---------|-----------|---------|---------|-----------|-----|----------|-----------|--------|---------|-----------|-----|--------|-----|-----|-----|----|----|----|
|                 |        | Morning | Afternoon | Eve     | Morning | Afternoon | Eve | Morning  | Afternoon | Eve    | Morning | Afternoon | Eve | Day    | Eve | Day | Eve |    |    |    |
| Clinton Street  |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 21     | 14      | 7         | 10      | 12      | 11        | 12  | 13       | 10        | 10     | 14      | 8         | 13  | 13     | 7   | 18  | 22  | 8  | 13 |    |
| Sloane-Auburn N | 37     | 30      | 9         | 14      | 28      | 16        | 21  | 25       | 13        | 23     | 21      | 17        | 22  | 20     | 23  | 18  | 21  | 21 | 13 | 13 |
| Auburn-Bourke S | 17     | 11      | 5         | 8       | 11      | 4         | 13  | 1        | 5         | 10     | 3       | 8         | 15  | 6      | 4   | 14  | 10  | 11 | 8  | 9  |
| Auburn-Bourke N | 15     | 11      | 5         | 1       | 11      | 8         | 2   | 9        | 11        | 12     | 10      | 5         | 10  | 8      | 5   | 9   | 4   | 5  | 7  | 2  |
| Verner Street   |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 26     | 21      | 17        | 13      | 28      | 18        | 12  | 23       | 17        | 18     | 21      | 18        | 15  | 24     | 19  | 13  | 14  | 15 | 11 | 7  |
| Sloane-Auburn N | 16     | 16      | 14        | 13      | 17      | 16        | 9   | 17       | 14        | 14     | 12      | 17        | 13  | 11     | 11  | 11  | 17  | 7  | 14 | 7  |
| Auburn-Bourke S | 21     | 7       | 1         | 1       | 14      | 5         | 0   | 7        | 5         | 1      | 5       | 7         | 1   | 9      | 8   | 4   | 8   | 3  | 14 | 2  |
| Auburn-Bourke N | 26     | 10      | 5         | 5       | 10      | 8         | 8   | 5        | 9         | 4      | 12      | 6         | 8   | 10     | 15  | 9   | 3   | 6  | 7  | 0  |
| Montague Street |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 43     | 27      | 14        | 2       | 30      | 17        | 9   | 29       | 16        | 3      | 36      | 26        | 7   | 34     | 29  | 12  | 28  | 11 | 36 | 7  |
| Sloane-Auburn N | 22     | 17      | 12        | 0       | 22      | 16        | 2   | 16       | 13        | 2      | 21      | 13        | 1   | 16     | 15  | 4   | 14  | 3  | 20 | 2  |
| Auburn-Bourke S | 23     | 18      | 20        | 8       | 22      | 20        | 0   | 14       | 18        | 1      | 23      | 23        | 2   | 26     | 27  | 0   | 14  | 1  | 13 | 2  |
| Auburn-Bourke N | 19     | 16      | 12        | 3       | 11      | 9         | 0   | 14       | 6         | 4      | 12      | 9         | 6   | 16     | 12  | 2   | 10  | 2  | 9  | 2  |
| Market Street   |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| South Side      | 36     | 11      | 7         | 29      | 18      | 14        | 19  | 15       | 15        | 28     | 14      | 17        | 26  | 17     | 13  | 28  | 12  | 36 | 13 | 19 |
| North Side      | 42     | 14      | 20        | 32      | 27      | 17        | 28  | 24       | 22        | 25     | 13      | 31        | 32  | 20     | 32  | 41  | 24  | 42 | 20 | 25 |
| Clifford Street |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 23     | 21      | 15        | 15      | 21      | 16        | 5   | 21       | 20        | 16     | 19      | 11        | 7   | 21     | 16  | 6   | 17  | 1  | 15 | 0  |
| Sloane-Auburn N | 23     | 21      | 16        | 10      | 18      | 11        | 8   | 22       | 17        | 4      | 17      | 12        | 7   | 20     | 13  | 3   | 13  | 2  | 3  | 1  |
| Auburn-Bourke S | 23     | 14      | 16        | 6       | 16      | 13        | 0   | 12       | 18        | 7      | 19      | 18        | 6   | 16     | 10  | 9   | 12  | 3  | 6  | 0  |
| Auburn-Bourke N | 19     | 16      | 8         | 2       | 15      | 9         | 3   | 15       | 18        | 2      | 15      | 6         | 5   | 11     | 14  | 3   | 7   | 2  | 2  | 1  |
| Civic Centre N  | 9      | 10      | 6         | 1       | 11      | 6         | 2   | 9        | 4         | 0      | 9       | 5         | 0   | 7      | 1   | 2   | 2   | 0  | 0  | 0  |
| Civic Centre S  | 11     | 11      | 2         | 0       | 10      | 2         | 1   | 5        | 1         | 0      | 3       | 2         | 0   | 3      | 1   | 0   | 1   | 0  | 0  | 0  |
| Gannon St       | 8      | 5       | 4         | 1       | 4       | 4         | 0   | 6        | 4         | 0      | 5       | 2         | 1   | 7      | 3   | 0   | 3   | 1  | 5  | 0  |



| On Street            | Spaces | Monday  |           | Tuesday |         | Wednesday |         | Thursday |           | Friday  |         | Saturday  |         | Sunday |         |     |         |    |    |    |
|----------------------|--------|---------|-----------|---------|---------|-----------|---------|----------|-----------|---------|---------|-----------|---------|--------|---------|-----|---------|----|----|----|
|                      |        | Morning | Afternoon | Evening | Morning | Afternoon | Evening | Morning  | Afternoon | Evening | Morning | Afternoon | Evening | Day    | Evening | Day | Evening |    |    |    |
|                      |        |         |           |         |         |           |         |          |           |         |         |           |         |        |         |     |         |    |    |    |
| Goldsmith Street     |        |         |           |         |         |           |         |          |           |         |         |           |         |        |         |     |         |    |    |    |
| Sloane-Auburn S      | 26     | 27      | 25        | 4       | 27      | 30        | 5       | 28       | 23        | 5       | 25      | 25        | 6       | 29     | 26      | 2   | 20      | 4  | 8  | 4  |
| Sloane-Auburn N      | 27     | 29      | 25        | 11      | 26      | 23        | 13      | 24       | 23        | 11      | 29      | 21        | 13      | 25     | 23      | 10  | 27      | 4  | 18 | 7  |
| Auburn-Bourke S      | 18     | 5       | 7         | 3       | 7       | 7         | 3       | 5        | 3         | 2       | 6       | 7         | 2       | 7      | 5       | 4   | 6       | 1  | 0  | 3  |
| Auburn-Bourke N      | 14     | 10      | 7         | 2       | 8       | 13        | 3       | 7        | 13        | 8       | 12      | 10        | 4       | 2      | 6       | 6   | 7       | 4  | 5  | 4  |
| Bradley Street       |        |         |           |         |         |           |         |          |           |         |         |           |         |        |         |     |         |    |    |    |
| Sloane-Auburn S      | 19     | 15      | 15        | 12      | 15      | 15        | 10      | 16       | 22        | 10      | 15      | 14        | 7       | 17     | 14      | 8   | 10      | 9  | 8  | 10 |
| Sloane-Auburn N      | 24     | 14      | 13        | 2       | 12      | 10        | 0       | 15       | 10        | 2       | 16      | 15        | 1       | 17     | 15      | 1   | 17      | 3  | 2  | 1  |
| Auburn-Bourke S      | 22     | 17      | 13        | 5       | 20      | 17        | 11      | 14       | 12        | 10      | 14      | 12        | 11      | 14     | 10      | 5   | 5       | 11 | 6  | 6  |
| Auburn-Bourke N      | 27     | 17      | 18        | 10      | 29      | 26        | 12      | 25       | 24        | 17      | 23      | 22        | 17      | 24     | 20      | 14  | 8       | 12 | 10 | 9  |
| Bourke Street        |        |         |           |         |         |           |         |          |           |         |         |           |         |        |         |     |         |    |    |    |
| Clinton-Verner E     | 29     | 5       | 6         | 9       | 19      | 7         | 9       | 4        | 5         | 11      | 3       | 6         | 8       | 5      | 10      | 7   | 6       | 8  | 8  | 7  |
| Clinton-Verner W     | 16     | 0       | 0         | 0       | 7       | 0         | 0       | 0        | 1         | 0       | 0       | 0         | 0       | 0      | 0       | 1   | 2       | 1  | 3  | 0  |
| Verner-Clifford E    | 52     | 34      | 38        | 4       | 34      | 37        | 11      | 28       | 23        | 1       | 41      | 31        | 4       | 36     | 24      | 8   | 3       | 2  | 3  | 4  |
| Verner-Montague W    | 40     | 10      | 12        | 0       | 25      | 18        | 10      | 16       | 14        | 1       | 9       | 10        | 1       | 17     | 12      | 1   | 3       | 0  | 1  | 0  |
| Montague-Clifford W  | 24     | 12      | 12        | 4       | 14      | 13        | 1       | 14       | 12        | 1       | 9       | 15        | 1       | 16     | 11      | 2   | 6       | 0  | 1  | 0  |
| Clifford-Goldsmith E | 15     | 0       | 3         | 1       | 1       | 5         | 2       | 2        | 6         | 4       | 0       | 5         | 0       | 1      | 4       | 4   | 0       | 2  | 0  | 0  |
| Clifford-Goldsmith W | 21     | 8       | 13        | 13      | 7       | 11        | 5       | 9        | 18        | 19      | 6       | 10        | 3       | 2      | 12      | 3   | 0       | 7  | 1  | 7  |
| Goldsmith-Bradley E  | 18     | 14      | 17        | 2       | 17      | 15        | 1       | 13       | 10        | 9       | 14      | 13        | 4       | 12     | 16      | 3   | 12      | 4  | 11 | 5  |
| Goldsmith-Bradley W  | 20     | 12      | 12        | 6       | 19      | 19        | 0       | 17       | 17        | 4       | 17      | 15        | 0       | 13     | 13      | 0   | 2       | 1  | 0  | 1  |
| Church Street        | 23     | 21      | 20        | 0       | 22      | 22        | 0       | 22       | 20        | 0       | 22      | 22        | 1       | 23     | 21      | 9   | 4       | 1  | 0  | 0  |
| Auburn Street        |        |         |           |         |         |           |         |          |           |         |         |           |         |        |         |     |         |    |    |    |
| Clinton-Verner E     | 31     | 16      | 8         | 19      | 17      | 9         | 16      | 20       | 21        | 26      | 20      | 10        | 20      | 13     | 16      | 26  | 27      | 29 | 14 | 19 |
| Clinton-Verner W     | 28     | 15      | 11        | 18      | 19      | 13        | 24      | 24       | 14        | 19      | 14      | 8         | 21      | 18     | 14      | 22  | 21      | 20 | 3  | 7  |
| Verner-Montague E    | 36     | 34      | 32        | 26      | 33      | 34        | 7       | 33       | 32        | 30      | 34      | 30        | 15      | 35     | 32      | 28  | 35      | 22 | 26 | 32 |
| Verner-Montague W    | 33     | 30      | 16        | 16      | 26      | 27        | 17      | 28       | 30        | 29      | 30      | 24        | 21      | 30     | 23      | 16  | 25      | 21 | 24 | 25 |
| Montague-Clifford E  | 35     | 35      | 30        | 27      | 25      | 31        | 27      | 36       | 31        | 23      | 34      | 30        | 23      | 35     | 34      | 21  | 27      | 25 | 31 | 23 |
| Montague-Market W    | 16     | 13      | 4         | 3       | 15      | 5         | 4       | 1        | 9         | 6       | 10      | 7         | 3       | 14     | 12      | 2   | 14      | 5  | 5  | 2  |
| Market-Clifford W    | 16     | 16      | 14        | 10      | 13      | 13        | 14      | 17       | 14        | 12      | 15      | 14        | 13      | 16     | 16      | 6   | 16      | 9  | 14 | 9  |
| Clifford-Goldsmith E | 31     | 30      | 30        | 15      | 31      | 31        | 20      | 31       | 31        | 25      | 31      | 28        | 15      | 31     | 29      | 17  | 30      | 16 | 28 | 17 |
| Clifford-Goldsmith W | 31     | 28      | 30        | 25      | 29      | 30        | 16      | 30       | 30        | 29      | 30      | 31        | 26      | 31     | 29      | 22  | 29      | 30 | 29 | 30 |
| Goldsmith-Bradley E  | 43     | 35      | 32        | 26      | 29      | 27        | 16      | 25       | 30        | 27      | 28      | 21        | 33      | 20     | 36      | 33  | 35      | 10 | 23 | 24 |
| Goldsmith-Bradley W  | 30     | 21      | 15        | 10      | 16      | 20        | 7       | 21       | 15        | 8       | 21      | 15        | 9       | 18     | 18      | 8   | 20      | 4  | 19 | 5  |



| On Street                | Spaces | Monday  |           | Tuesday |           | Wednesday |           | Thursday |           | Friday  |           | Saturday |     | Sunday |     |
|--------------------------|--------|---------|-----------|---------|-----------|-----------|-----------|----------|-----------|---------|-----------|----------|-----|--------|-----|
|                          |        | Morning | Afternoon | Morning | Afternoon | Morning   | Afternoon | Morning  | Afternoon | Morning | Afternoon | Day      | Eve | Day    | Eve |
| <b>Sloane Street</b>     |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |
| Clinton-Verner E         | 24     | 16      | 18        | 12      | 20        | 19        | 17        | 14       | 19        | 11      | 12        | 17       | 16  | 16     | 13  |
| Clinton-Railway W        | 18     | 14      | 10        | 0       | 16        | 11        | 1         | 15       | 17        | 0       | 16        | 11       | 3   | 12     | 10  |
| Verner-Montague E        | 22     | 11      | 14        | 2       | 18        | 11        | 1         | 10       | 11        | 1       | 14        | 13       | 2   | 13     | 11  |
| Railway-Visitor W        | 28     | 14      | 12        | 2       | 23        | 19        | 6         | 18       | 17        | 3       | 19        | 14       | 6   | 17     | 15  |
| Montague-Market E        | 12     | 2       | 1         | 0       | 2         | 0         | 0         | 3        | 0         | 2       | 1         | 2        | 1   | 2      | 0   |
| Market-Clifford E        | 6      | 6       | 5         | 2       | 6         | 5         | 1         | 6        | 3         | 2       | 6         | 4        | 0   | 6      | 4   |
| Clifford-Goldsmith E     | 26     | 21      | 15        | 7       | 28        | 21        | 5         | 29       | 21        | 4       | 30        | 23       | 5   | 28     | 22  |
| Visitor Cen.-Blacksh     | 35     | 20      | 23        | 3       | 25        | 25        | 12        | 18       | 20        | 7       | 21        | 17       | 8   | 18     | 22  |
| Goldsmith-Bradley E      | 12     | 10      | 6         | 0       | 13        | 7         | 1         | 10       | 9         | 2       | 12        | 8        | 3   | 12     | 10  |
| Blackshaw-Bradley W      | 16     | 13      | 11        | 6       | 14        | 14        | 4         | 13       | 13        | 7       | 14        | 11       | 7   | 19     | 18  |
| McKell Place             | 22     | 14      | 10        | 13      | 10        | 10        | 8         | 14       | 9         | 17      | 16        | 8        | 19  | 15     | 12  |
| Lillac Place             | 20     | 9       | 8         | 5       | 13        | 13        | 6         | 11       | 11        | 5       | 12        | 12       | 11  | 14     | 17  |
| McNaught Street          | 5      | 3       | 2         | 0       | 5         | 4         | 0         | 4        | 4         | 0       | 5         | 4        | 0   | 5      | 4   |
| Cartwright Place         | 133    | 115     | 93        | 19      | 122       | 107       | 10        | 119      | 110       | 15      | 123       | 115      | 22  | 116    | 102 |
| Elesmere Street          | 253    | 202     | 149       | 30      | 206       | 172       | 20        | 162      | 165       | 35      | 161       | 174      | 53  | 57     | 150 |
| Goldsmith St Carpark     | 75     | 29      | 21        | 8       | 31        | 25        | 7         | 28       | 26        | 8       | 28        | 29       | 8   | 26     | 26  |
| Visitors Centre          | 40     | 10      | 8         | 1       | 19        | 13        | 2         | 13       | 15        | 3       | 16        | 21       | 2   | 14     | 11  |
| Huntley Arcade/Arcade Ln | 57     | 56      | 53        | 11      | 54        | 53        | 12        | 57       | 50        | 25      | 55        | 58       | 16  | 55     | 43  |
| Railway Horseshoe        | 18     | 15      | 15        | 11      | 12        | 10        | 11        | 16       | 15        | 9       | 12        | 12       | 11  | 9      | 16  |









**Goulburn Central Business District  
Parking Survey- Interim Update  
June 2022**





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### **List of Appendices**

*Appendix 1: Full Site Visit Capacity and Occupancy Record Sheet*

*Appendix 2: Officer Site Visit Survey Record Sheet*

*Appendix 3: Goulburn Central Business District Parking Survey- December 2020*



## 1. Executive Summary

- 1.1 The June 2022 Interim CBD Parking survey serves as an addendum to the previous produced Goulburn Central Business District Parking Survey- December 2020.
- 1.2 The Interim Survey has taken a snap of parking occupancy and availability for on-street parking on Auburn Street and Council Car Parks within Goulburn CBD.
- 1.3 The Interim Survey is a response to some significant developments and change of uses in the CBD alongside some amendments to parking layout.
- 1.4 The Interim Survey has sought to ascertain the current level of parking occupancy and provide a comparative analysis of parking between the June 2022 and December 2020 survey periods.
- 1.5 The Interim Survey has a reduced area for assessment compared to the December 2020 survey. The December 2020 survey reviewed parking capacity, occupancy and accessibility for all streets and council car parks within Goulburn CBD. The June 2022 Interim survey assessed parking capacity and occupancy for only Auburn Street and Council Car Parks.
- 1.6 The Interim Survey identified **a total of 313 on-street parking spaces on Auburn Street** which included 14 disabled spaces and 3 motorcycle parking spaces. This figure is reduced from the 2020 survey by 17 spaces due to refined counting of disabled spaces, discounting taxi ranks and a re-arrangement and reduction of parking spaces.
- 1.7 The Interim Survey found that on-street parking on Auburn Street was the busiest with the greatest occupancy rate and lowest available spaces during weekday mornings and afternoons. Average occupancy during these times was recorded in the 70<sup>th</sup> percentile with an average of 87-88 spaces available.
- 1.8 The Clifford to Goldsmith Street section of Auburn Street which spans along the Goulburn Square shopping centre entrance was the busiest of all sections of Auburn Street with a 'one in/one out' parking situation during weekday mornings and afternoons. The Montague to Clifford Street and Market to Clifford Street sections of Auburn Street were the busiest areas for on-street parking during weekday evenings with parking occupancy in the 80<sup>th</sup> percentile with an average 2-4 on-street parking spaces available.
- 1.9 The comparative analysis of on-street parking between the 2020 and 2022 survey periods identified that on average December 2020 was a busier period with a greater occupancy rate and lower available spaces than that recorded through the June 2022 survey. However this identified differential was marginal for most sections of Auburn Street. The exception to this finding was the weekday evening survey period which recorded higher occupancy levels for most sections of Auburn Street in the June 2022 survey compared to the December 2020 survey. This differential was particularly pronounced for Montague to Clifford Street and Market to Clifford Street section of Auburn Street which recorded a near doubling of the weekday evening on-street parking occupancy rate.
- 1.10 The Interim Survey identified **a total of 581 Council Car Park spaces through six council car parks** in the CBD which included 4 disabled spaces, 4 long vehicle parking spaces and 8 Tesla electric vehicle charging spaces. This figure has increased from the 2020 survey by 5 spaces due to refined counting.



- 1.11 The Interim Survey found that on average parking occupancy was at its highest for Council car parks during weekday mornings with an occupancy rate of 66% with an average of 197 available parking spaces.
- 1.12 Cartwright Place was the busiest Council car park with the highest occupancy levels and lowest parking availability, particularly on weekday mornings where an occupancy rate of over 88% was recorded with an average of 16 available parking spaces during this time. The Ellesmere Street Car Park has the greatest capacity of the six council car parks at 251 spaces and is most conveniently located to access the Goulburn Square Shopping Centre. During the busiest weekday morning period there are an average of 88 available spaces.
- 1.13 The comparative analysis of parking occupancy in Council Car Parks between the 2020 and 2022 survey periods identified that on average Council car parks were busier with higher occupancy rates and lower available spaces during the December 2020 survey than the June 2022 interim survey. However, this identified differential was marginal for most Council car parks with only a 2% differential during weekday mornings and afternoons. The exception to this finding was the weekday evening survey period which highlighted the June 2022 survey period was busier with higher occupancy rates and lower available spaces than the December 2020 survey for 4 of the six council car parks. The greatest differential between the data for the two parking surveys for weekend evenings is identified for Ellesmere Car Park which had a 12.5% uplift in occupancy in June 2022 compared to December 2020.
- 1.14 **Overall the on-street and council car park parking data for the June 2022 Interim Parking Survey demonstrates comparable occupancy rates to that recorded during the December 2020 survey. Weekday evenings are the exception to this pattern with occupancy rates for both Auburn On-street parking and parking in council car parks generally higher in June 2022 than in December 2020.**
- 1.15 **Parking availability during most times of the day, evening and weekend stands between between 30% to 70% of all available Auburn Street and Council Car Park spaces vacant.**



## **2. Why undertake the Interim Parking Update?**

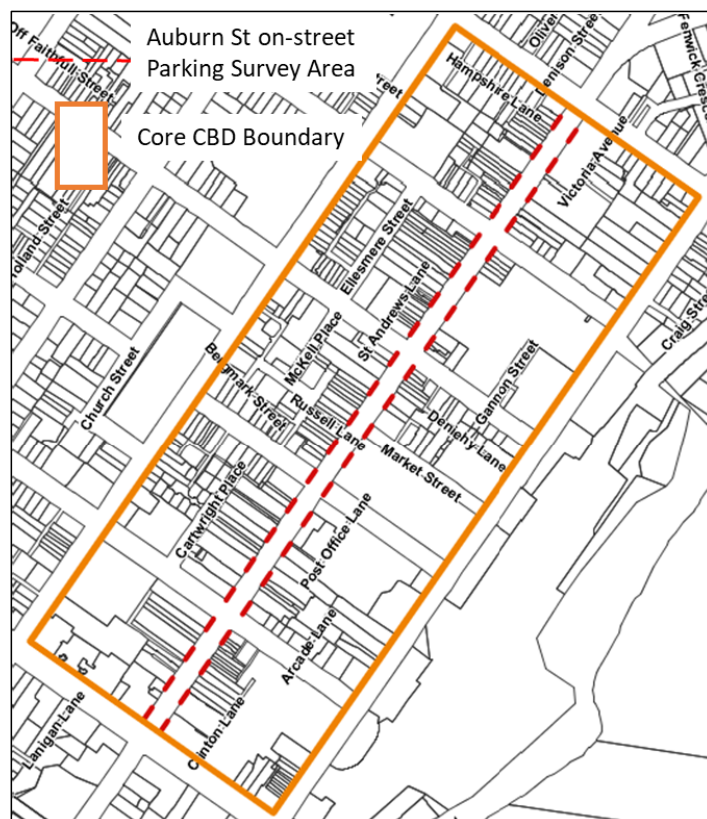
- 2.1 This interim parking update serves as an addendum to the Goulburn Central Business District Parking Survey December 2020 in Appendix 2.
- 2.2 Goulburn is a growing city and this growth has introduced additional developments and pressures on parking, these developments are summarised below:
  - The renovation and re-use of an old school hall for a Café and events space
  - Astor motel increased its useable floor area and increased its patron capacity
  - The Goulburn Performing Arts Centre has opened to the public
  - Marima Medical Clinic relocated from Montague street to a converted unit on Auburn Street
- 2.3 In addition to a change and relocation of uses within the CBD there have been some changes to parking provision outside the Post Office on Auburn Street with reconfigured parking spaces. This amendment increased the number of disabled parking spaces which reduced the overall number of standard parking spaces on the Verner to Montague Street section of Auburn Street by 4 spaces.
- 2.4 This interim parking survey seeks to take a snap shot of current parking occupancy levels and available spaces on Auburn Street and adjacent council car parks to assess the impact of the above mentioned developments and changes on Auburn Street parking provision.
- 2.5 The December 2020 parking survey was undertaken at a time during the Covid-19 pandemic and whilst during the survey times Goulburn was not subject to mandatory lockdowns, there was general caution from many regarding public interactions which led many to limit their movements, particularly in public spaces.



### 3. What and where has the interim parking survey update looked at?

- 3.1 The interim survey area has been confined to the review of on-street parking availability on Auburn Street only as illustrated in **Figure 1**. Auburn Street is the central retail and service area within the CBD and the location which provides the most ready access to shop fronts. Auburn Street is also the focus of two of the most significant new developments which have the potential to impact parking availability, namely the Goulburn Performing Arts Centre and Marima Medical Clinic.

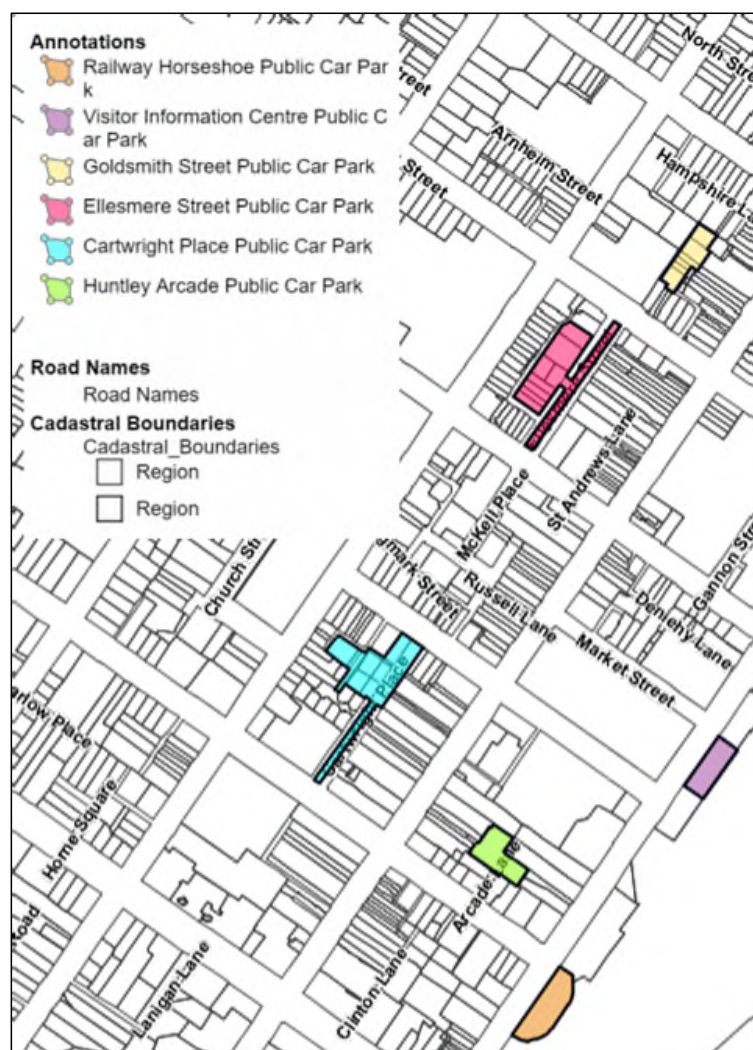
Figure 1: On-street Parking Survey Area



- 3.2 Unlike the full December 2020 parking survey the interim 2022 survey has not reviewed the other 13 streets which provide access and parking in the CBD. The interim survey is therefore more limited in its scope and its findings.
- 3.3 The interim survey also examined parking availability in council car parks, including the railway horseshoe car park operated by Transport for NSW as illustrated in **Figure 2**.



Figure 2: Council Car Park Survey Locations





#### 4. Survey Findings- On-Street Parking- Auburn Street

##### 4.1 On-Street Parking occupancy- Auburn Street

- 4.1.1 The assessment of on-street parking capacity of Auburn Street within this survey has established the baseline of the total available on-street parking spaces in the central commercial street of the CBD.
- 4.1.2 To understand the level of occupancy of these spaces the officer site visits identified the number of vehicles parking in the spaces throughout the morning (9.10am - 11.30am), afternoon (2.30pm-3.45pm) and evening (6.10pm-7.15pm) during weekdays. In addition to visits during the day (10.05am- 10.40am) and evening (4.25pm-5.50pm) on Saturday and Sunday. This was undertaken daily for a seven day period between 30 May 2022 and 5 June 2022.
- 4.1.3 Auburn Street is the central commercial street within the CBD and spans its length at approximately 1.1km in length and creating over 2km of retail frontage when accounting for both sides of Auburn Street.
- 4.1.4 Due to the length of Auburn Street and to understand occupancy levels for different parts of Auburn Street, the street has been broken down in to 7 sections. These sections are illustrated in **Figure 3** below.

Figure 3: Sections of Auburn Street surveyed for On-street Parking

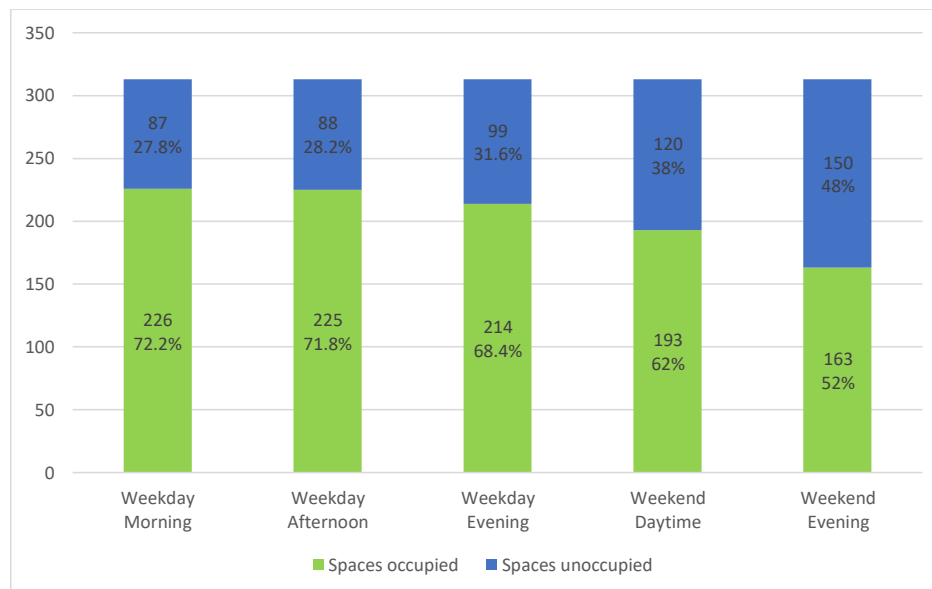


- 4.1.5 A total of 313 parking spaces were identified along the span of Auburn Street which includes 14 disabled parking spaces and 3 motorcycle parking spaces.
- 4.1.6 **Graph 1** illustrates that Auburn Street as a whole, both weekday mornings and weekday afternoons, are the busiest periods for parked vehicles with an average occupancy rate of 72.2% for weekday mornings and 71.8% for weekday afternoons. This occupancy rate leaves approximately 87 unoccupied parking spaces in the morning and 88 unoccupied parking spaces in the afternoon along the whole stretch of Auburn Street.
- 4.1.7 The findings for the weekday evenings were slightly lower with an average occupancy rate of 68.4% with an average of 99 unoccupied spaces available. The period with the



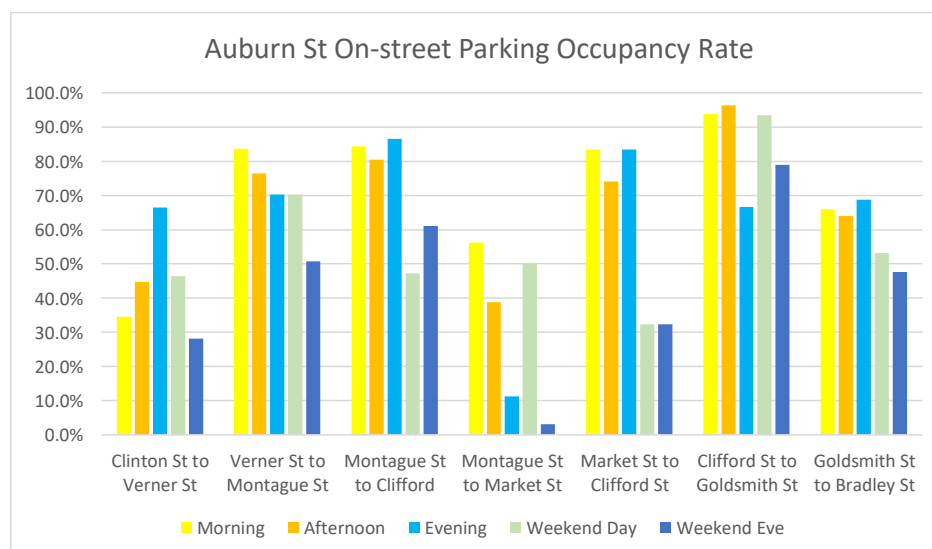
lowest occupancy parking rate and the highest number of unoccupied and available parking spaces is weekend evenings where 52% of spaces were occupied leaving an average of 150 spaces vacant.

Graph 1: Occupied & Available On-street Parking Spaces- Auburn Street



4.1.8 Further detail is provided when examining parking occupancy rates for sections of Auburn Street as presented in **Graph 2**.

Graph 2: Auburn Street On-street Parking Occupancy Rate by Section



4.1.9 The Clifford Street to Goldsmith Street section of Auburn Street is the busiest section of the main street during all survey times with the exception of weekday evenings. This



section of the street spans the front entrance of the CBD's primary shopping centre, Goulburn Square. This part of Auburn Street has capacity for a total of 62 parking spaces (inclusive of 2 disabled spaces and 1 motorcycle space). Parking occupancy rates for weekday mornings, afternoons and weekend daytime all had occupancy rates in the 90<sup>th</sup> percentile with between 2 to 4 spaces available on average. It should be highlighted that these available spaces were most often those dedicated to motorcycle parking or disabled parking with very few general spaces being vacant on this section of Auburn Street. This largely results in a 'one in, one out' parking situation on this part of Auburn Street. Parking during weekend evenings provided more available spaces with an average of 14 unoccupied spaces with the greatest number of unoccupied parking spaces available on weekday evenings with 20 unoccupied spaces.

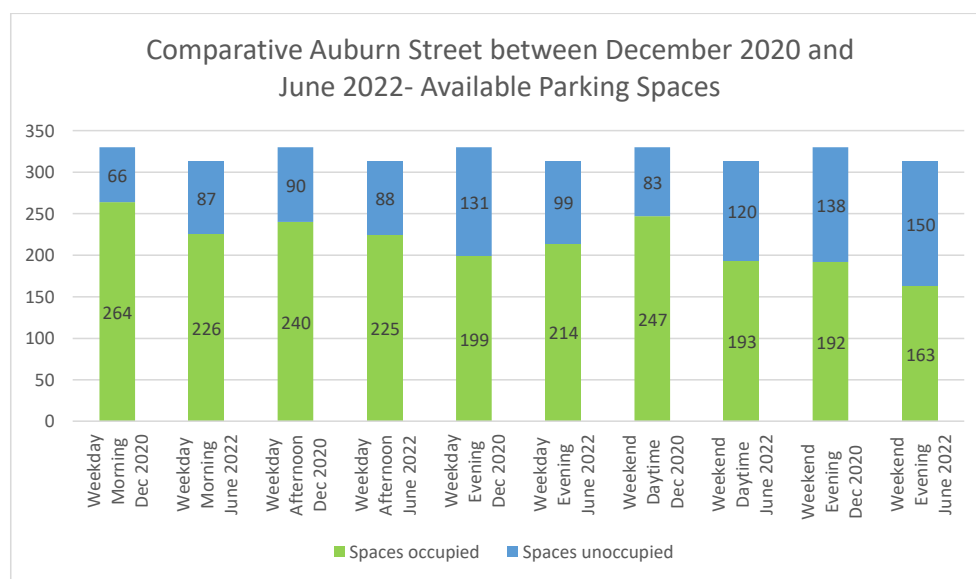
- 4.1.10 The Montague to Clifford Street and Market to Clifford Street sections of Auburn Street were the busiest areas for parking during weekday evenings with parking occupancy rates in the 80<sup>th</sup> percentile. Montague to Clifford Street had an occupancy rate of 86% with an average of 4 unoccupied parking spaces. Market to Clifford Street had an occupancy rate of 83.5% with an average of 2 unoccupied parking spaces. These sections span the frontage occupied by the Goulburn Workers Club, Red Rooster and an Indian Restaurant which are used active during the evening. This area also provides relatively easy access to adjacent Market Street which includes additional evening uses such as the Goulburn Soldiers Club, The Goulburn Club and Chinese restaurant. Occupancy levels on Market Street were not recorded as part of this interim parking survey update. It should be highlighted that the Goulburn Workers Club and the Goulburn Soldiers club both have extensive patron only parking to their rears. The Montague Street to Market Street section of Auburn Street is a relatively small parking area fronting Belmore Park which stands adjacent the identified busiest weekday evening street sections but has the lowest recorded occupancy levels during this survey period.
- 4.1.11 The Goldsmith to Bradley Street section of Auburn Street was also busier with more parked cars and fewer available spaces during weekday evening survey times than all other survey periods. This section of Auburn Street had an average weekday evening occupancy rate of over 68% compared to the second busiest period during weekday mornings with an occupancy rate of 66%. The popularity of this section of Auburn Street during early weekday evenings is likely due to the relatively high concentration of take-away premises that front this part of Auburn Street.
- 4.1.12 All other sections of Auburn Street had occupancy rates above the 60<sup>th</sup> percentile which in the case of some sections resulted in higher occupancy rates than were recorded during weekday mornings and afternoons. The Clinton to Verner Street section of Auburn Street for example had an average occupancy rate of 34.5% on weekday mornings with 36 unoccupied parking spaces compared to an average weekday evening occupancy rate of 65.5% with 18 unoccupied spaces. This variability may be due to the concentration of popular and active evening uses, namely, the Astor, Tattersall's Hotel, Indian restaurant and Thai restaurant which span along the frontage of this part of Auburn Street.



## 4.2 Comparative Analysis- On-street Parking Auburn Street

- 4.2.1 There is a slight difference in the baseline data than the previous survey with 17 less spaces identified in June 2022 than in December 2020. This is in part due to the reduction of 4 parking spaces through a parking readjustment outside the Goulburn Performing Arts Centre and partly due to refined counting of disabled parking spaces and discounting taxi ranks. The overall number of Auburn Street on-street parking spaces in December 2020 were identified as 330 but this has been refined to 313 spaces through the June 2022 survey and this interim update.

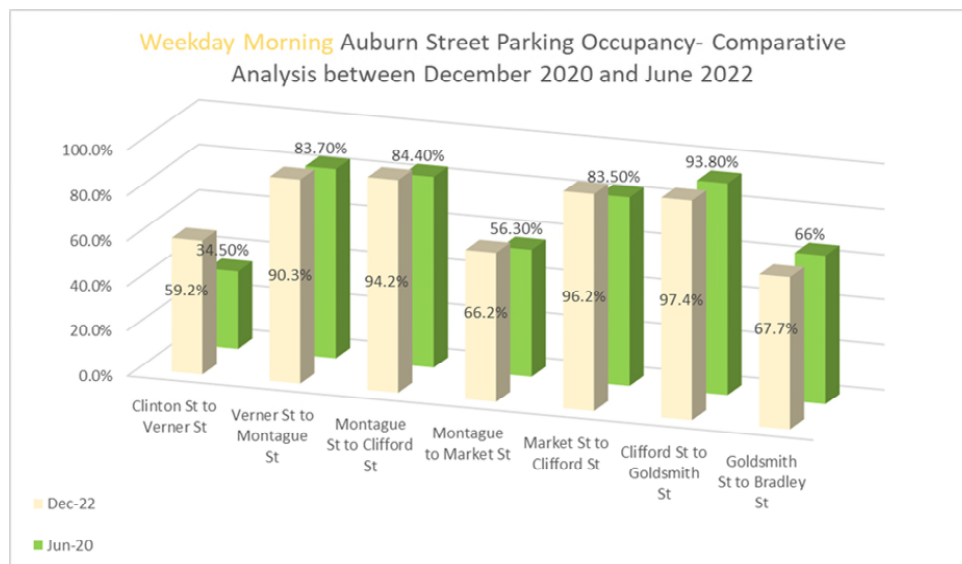
Graph 3: Occupied & Available On-street Parking Spaces- Auburn Street- December 2020 and June 2022 Comparison



- 4.2.2 **Graph 3** illustrates that weekday mornings in June 2022 were quieter than in December 2020 with less parked cars and more available spaces. **Graph 4** highlights that this pattern is reflected along all sections of Auburn Street with occupancy rates being higher in December 2020 than in June 2022.

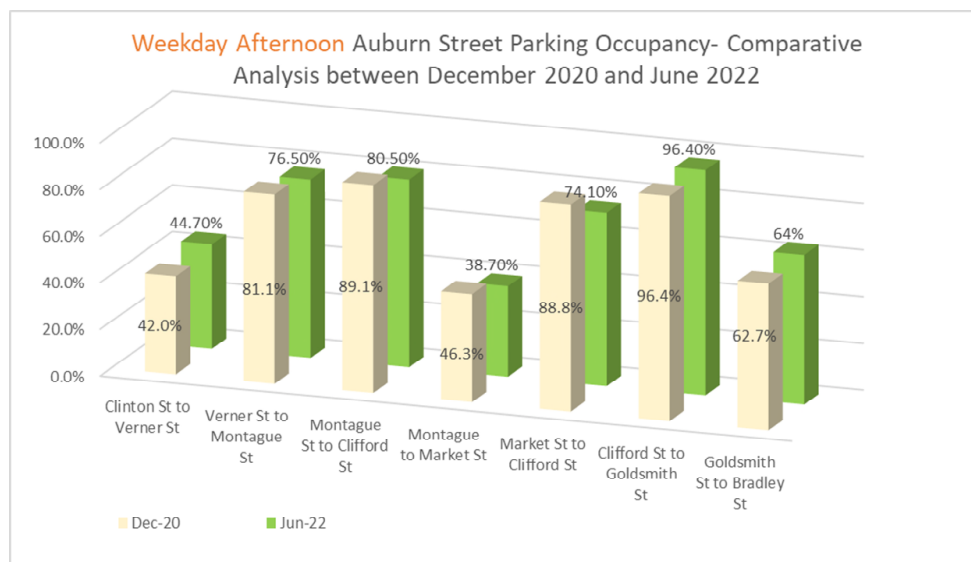


Graph 4: Weekday Morning Auburn Street On-street Parking Occupancy Rate by Section- December 2020 and June 2022 Comparison



4.2.3 **Graph 3** illustrates that weekday afternoons were also quieter in June 2022 than in December 2020 with less parked cars and more available spaces but the margin of difference is relatively small with only an additional 2 unoccupied spaces between the two survey periods. This is reflected in **Graph 5** which illustrates the comparative difference between the survey periods for weekday afternoons. This highlights very minor differences in occupancy levels for each section of Auburn Street between December 2020 and June 2022.

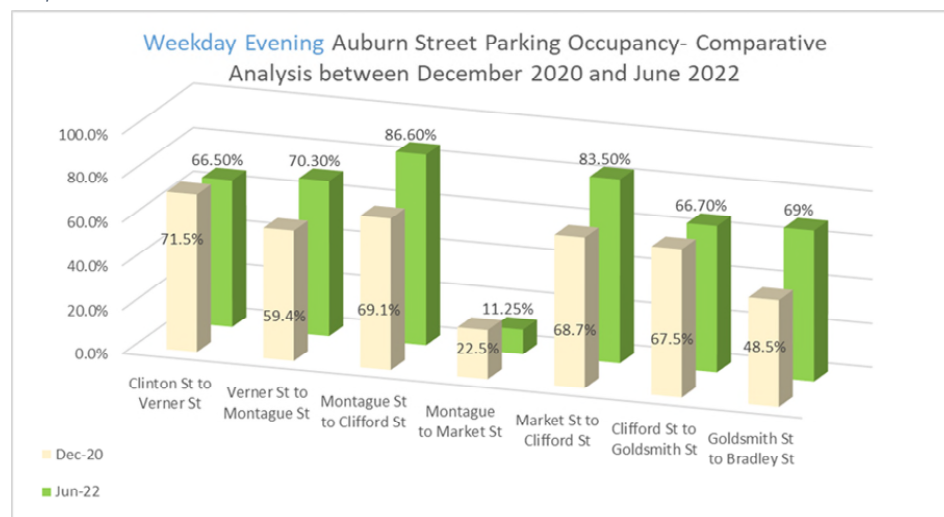
Graph 5: Weekday Afternoon Auburn Street On-street Parking Occupancy Rate by Section- December 2020 and June 2022 Comparison





- 4.2.4 **Graph 3** illustrates that weekday evenings in June 2022 were busier than in December 2020 with more parked cars and less available spaces on average. This is reflected in **Graph 6** which illustrates the comparative difference between the survey periods for weekday evenings. This demonstrates that most sections of Auburn Street had higher occupancy rates in June 2022 than in December 2020 and in circumstances where the December 2020 occupancy rates is higher, this is only marginal.

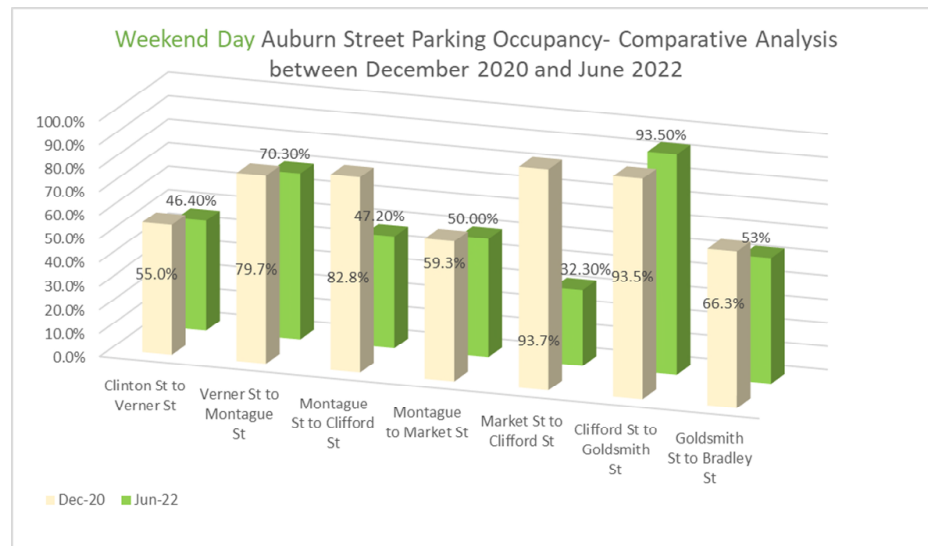
*Graph 6: Weekday Evening Auburn Street On-street Parking Occupancy Rate by Section- December 2020 and June 2022 Comparison*



- 4.2.5 **Graph 3** illustrates that weekend daytimes were quieter in June 2022 than in December 2020 with less parked cars and more available spaces. This is reflected in **Graph 7** which illustrates the comparative difference between survey periods for the weekend daytime. This demonstrates that most sections of Auburn Street had higher occupancy rates in December 2020 than in June 2022. This difference is particularly pronounced in the Montague to Clifford Street and Market to Clifford Street sections of Auburn Street which in December 2020 had a 35% and 61% additional parking occupancy respectively than in June 2022. It should be noted that **Appendix 2** highlights that Sunday daytimes are significantly quieter than Saturday daytimes which does reduce the average occupancy rates.

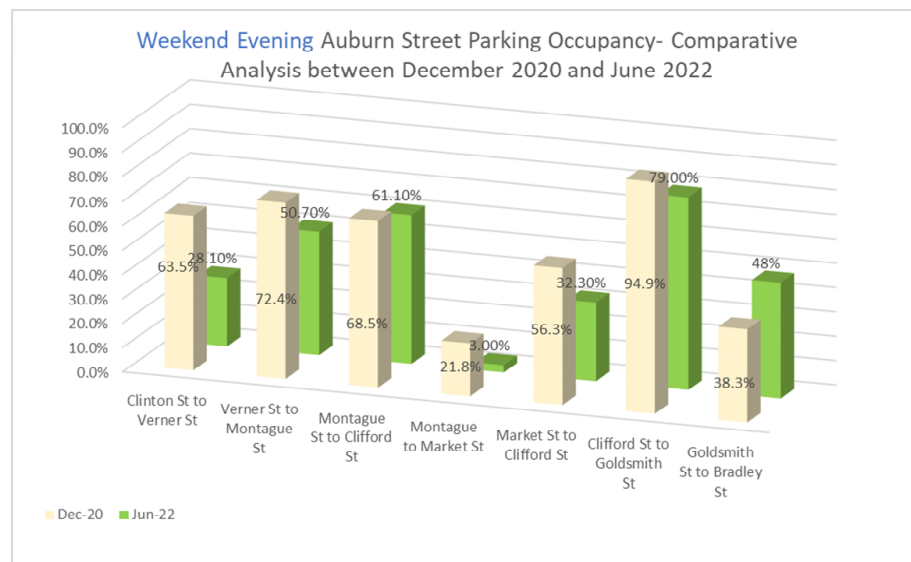


Graph 7: Weekend Day Auburn Street On-street Parking Occupancy Rate by Section- December 2020 and June 2022 Comparison



4.2.6 **Graph 3** illustrates that weekend evenings were quieter in June 2022 than in December 2020 with less parked cars and more available spaces. This is reflected in **Graph 8** which illustrates the comparative difference between survey periods for the weekend evenings. This demonstrates that all but one section of Auburn Street had higher occupancy rates in December 2020 than in June 2022. The anomaly to this pattern is the Goldsmith to Bradley Street section of Auburn Street which demonstrated a 10% difference in occupancy rates.

Graph 8: Weekend Evening Auburn Street On-street Parking Occupancy Rate by Section- December 2020 and June 2022 Comparison





### 4.3 Summary of Comparative Analysis- Auburn Street- On-Street Parking

4.3.1 Overall the comparative analysis has identified that the December 2020 survey demonstrated higher levels of parking occupancy and less available spaces for all but one survey period than the June 2022 survey. Notwithstanding, the actual difference in on-street parking occupancy rates between the two surveys in relation to weekday mornings and afternoons were very similar for the majority of sections of Auburn Street.

Table 1: Comparative On-street Parking Summary Table

|                      | Weekday Morn | Weekday Aft | Weekday Eve | Weekend Day | Weekend Eve |
|----------------------|--------------|-------------|-------------|-------------|-------------|
| <b>December 2020</b> | Busier       | Busier      | Quieter     | Busier      | Busier      |
| <b>June 2022</b>     | Quieter      | Quieter     | Busier      | Quieter     | Quieter     |

4.3.2 **Table 1** records the difference in parking occupancy rates between the 2020 and 2022 survey for the five survey periods. The exception to the pattern is weekday evenings where parking occupancy rates were higher and available spaces lower in the June 2022 survey than the December 2020 survey. This was particularly pronounced for the Montague to Clifford Street, Market to Clifford Street and Goldsmith to Bradley Street sections of Auburn Street. Despite occupancy rates being higher, the average number of available spaces on Auburn Street during weekday evenings stands at 99 unoccupied spaces or 31% of the total available on-street parking spaces.



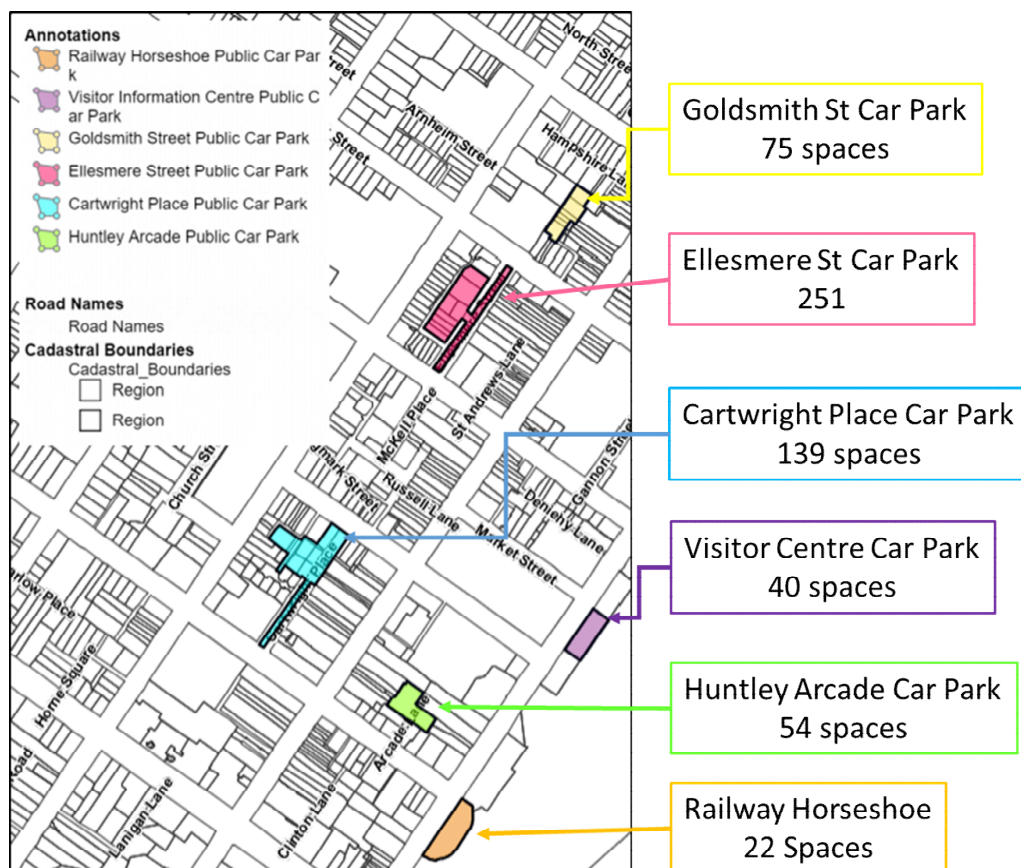
## 5. Survey Findings- Council Car Parks

### 5.1 Parking Occupancy- Council Car Parks

5.1.1 To understand the level of occupancy of these car parks the officer site visits identified the number of vehicles parking in the spaces throughout the morning (9.45am-11.35am), afternoon (3pm- 3.45pm) and evening (6pm- 7.15pm) during weekdays. In addition to visits during the day (9.55am- 10.15am) and evening (5.20pm-5.50pm) on Saturday and Sunday. This was undertaken daily for a seven day period between 30 May 2022 and 5 June 2022.

5.1.2 The survey of the CBD council car parks includes the same six public car parks reviewed through the 2020 parking survey. The interim parking survey has re-examined the overall capacity of these public car parks with a total of **581 spaces** inclusive of 4 disabled spaces, 4 long vehicle parking spaces and 8 tesla vehicle electric charging spaces identified. The parking capacity of these identified public car parks is illustrated in **Figure 4**.

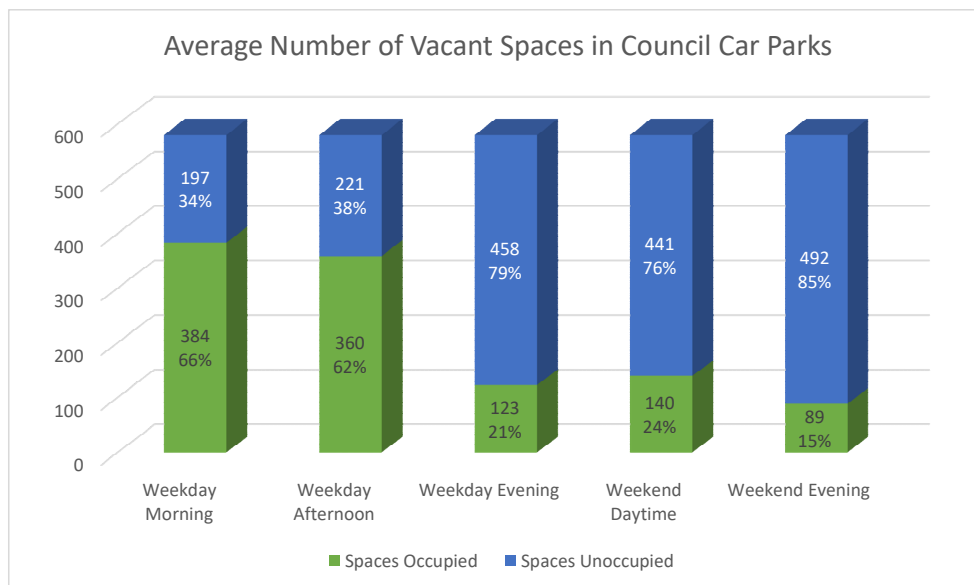
Figure 4: Council Car Park Capacity





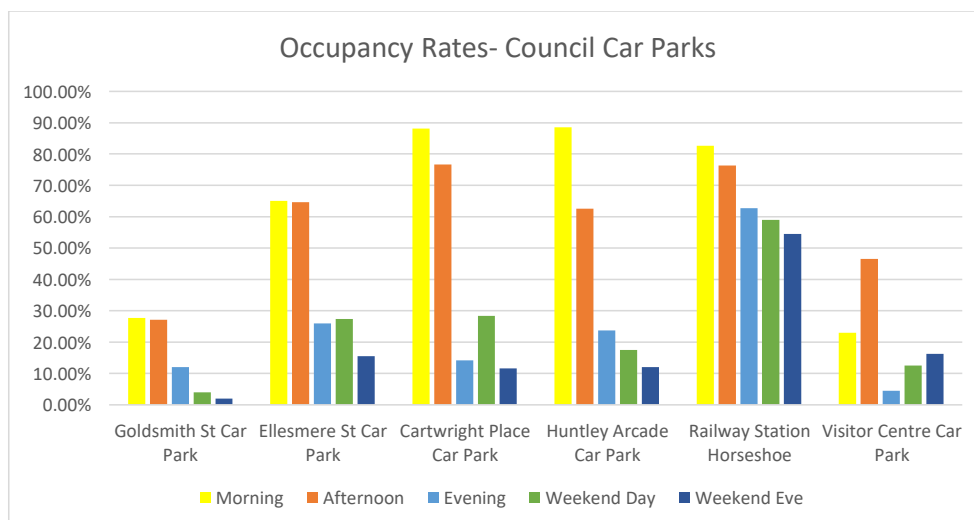
- 5.1.3 **Graph 9** illustrates that when Council car park availability is aggregated that weekday mornings are the busiest with an occupancy rate of 66% with 197 spaces available on average. This is closely followed by weekday afternoons which have an occupancy rate of 62% with 221 spaces available on average. Evenings and weekends were clearly the quietest times for council car parks with an availability of between 76% and 85% with more than 400 spaces available during these times.

Graph 9: Occupied & Available Council Car Park Spaces



- 5.1.4 Further detail is provided when examining parking occupancy rates for individual council car parks as presented in **Graph 10**.

Graph 10: Council Car Park Parking Occupancy Rate by Individual Car Park



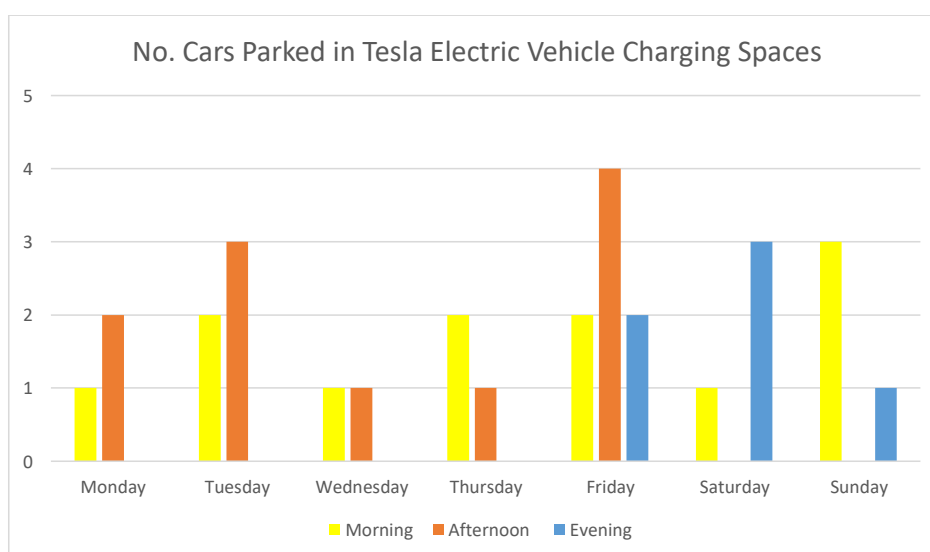


- 5.1.5 **Graph 10** illustrates that overall Cartwright place is the busiest Council car park with the highest occupancy levels and lowest parking availability when the survey periods are averaged. Weekday mornings (like most car parks) were the busiest times with a parking occupancy rate of 88.2% with an average of 16 parking spaces available. This closely compares with the weekday occupancy rate of the Huntley Arcade and Railway Station horseshoe car parks which had occupancy rates of 88.6% and 82.7% respectively. However due to the smaller size of these car parks, compared to Cartwright Place, the residual parking availability is lower at 5 and 4 spaces available on weekday mornings respectively.
- 5.1.6 Cartwright Place has the highest occupancy rate and lowest parking availability during weekday mornings but due to the larger capacity of the Ellesmere Street Car Park the actual number of cars parked during this time is higher at 170 parked cars opposed to 123 parked cars for Cartwright Place.
- 5.1.7 The Ellesmere Street Car Park has the greatest parking capacity of all the CBD car parks at 251 spaces. It is also the council car park most conveniently located in proximity to the most popular and frequented part of Auburn Street, namely Clifford to Goldsmith Street. This car park is equally as busy during weekday mornings as weekday afternoons with occupancy levels of 65% and 64.6%, equating to 88 and 89 available spaces respectively. Parking occupancy is lower and availability higher during weekday evenings and weekend daytime with both these survey times demonstrating comparable results. Occupancy levels during weekend evenings were recorded at 26% with 186 available spaces during weekday evenings compared to an occupancy level of 27.4% with 182 available spaces during the weekend day survey times.
- 5.1.8 The Goldsmith Street Car Park is identified as the most under utilised council car park of the six surveyed with the car park's highest occupancy rate standing at 27% with 54 parking spaces available on weekday mornings on average. The lowest occupancy rate at 2% with 73 available parking spaces on average were identified during the weekend evening survey. The Goldsmith Street Car Park is located on the northern periphery of the CBD and lacks a more central location enjoyed by other council car parks which may account for the significant availability of parking spaces during all survey periods.
- 5.1.9 The Railway Station Horseshoe car park is operated by Transport for NSW and provides 22 spaces fronting the railway station. The car park stands on the south eastern periphery of the CBD and parking here is generally related to the operation and patronage of the station. Whilst the car parks capacity is relatively low it is generally occupied through all survey times with weekday mornings being the busiest with an occupancy of 82.7% with 4 available spaces on average during this survey time. The occupancy of this car park decreases and availability of spaces increases as the survey times progress with 5 spaces available on average on weekday afternoons, 8 available spaces on weekday evenings, 9 available spaces on weekday daytimes and 10 available spaces on weekend evenings.
- 5.1.10 The Visitor Centre Car Park is the only car park in which parking occupancy rates were higher during the weekday afternoon survey period compared to other survey times. Parking occupancy was at its highest during weekday afternoons at 46.5% with an average of 21 spaces available. This compares to the second busiest survey period during weekday mornings with an occupancy rate of 23% with 30 available spaces. The Visitor Centre car park is dissimilar to other council car parks in the CBD in that it



also provides 4 long vehicle parking spaces and 8 parking spaces dedicated to Tesla electric vehicle charging. Parking within these specialised spaces was also observed during the survey periods. **Graph 11** illustrates the number of vehicles observed parking in the Tesla charging spaces during the survey. During the weekday morning and afternoon survey times at least one Tesla was parked and charging with the busiest recorded time identified as Friday afternoon with a total of 4 Tesla's occupying the car park. The occupancy of the Tesla charging spaces were not recorded above a 50% occupancy level. It is worth noting that during evenings Tesla's were only recorded in the car park during early evenings on Friday, Saturday and Sunday. This could be reflective of weekends being the more popular days for long distance travelling and Goulburn's strategic location between Canberra and Sydney and adjacent the Hume Highway.

Graph 11: Number of Cars Parked in Tesla Vehicle Charging Spaces



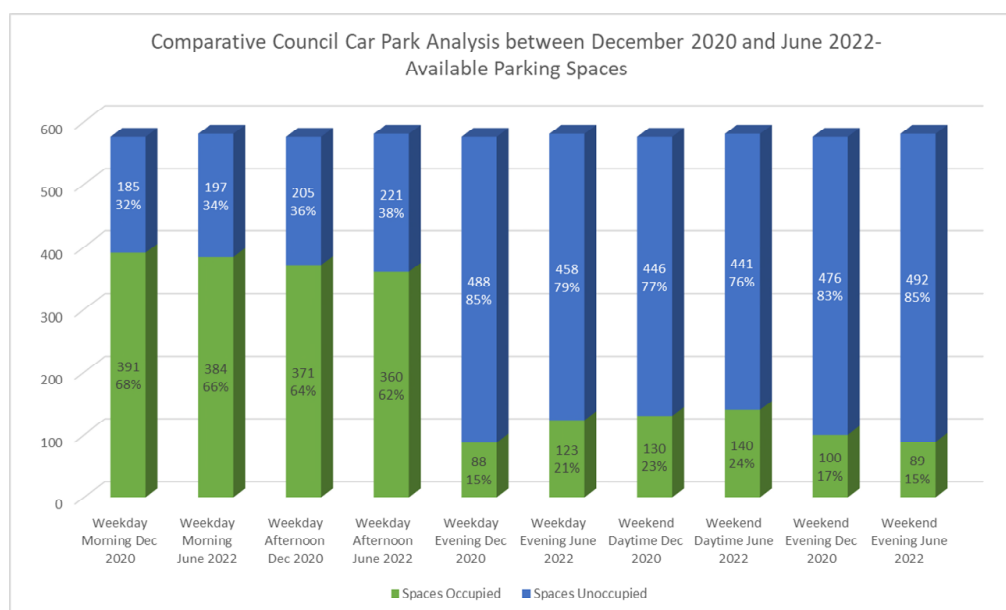
5.1.11 Overall, of the 581 spaces provided through council car parks the lowest available number of spaces were recorded as 197 during the busiest weekday morning survey period and the highest number of available spaces were recorded as 492 spaces during the quietest weekend evening survey period.



## 5.2 Comparative Analysis- Council Car Parks

- 5.2.1 There is a slight difference in the baseline data than in the Interim survey with 5 additional spaces identified in June 2022 than in December 2020. This is due to refined counting of parking spaces, particularly in relation to the railway station horseshoe which includes some unmarked spaces. The December 2020 survey identified the overall number of council car park spaces as 576 but this has been refined to 581 spaces through the June 2022 interim survey.

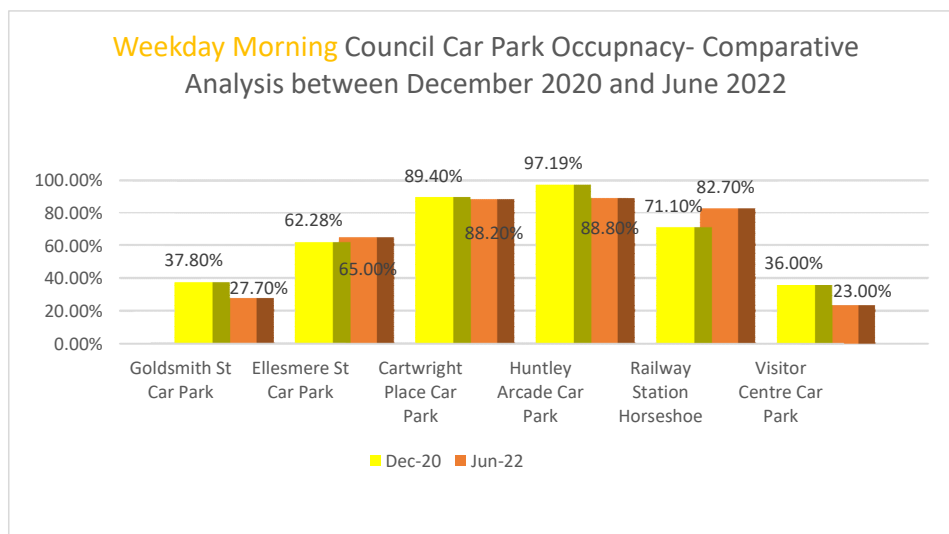
Graph 12: Occupied & Available Council Car Park Spaces- December 2020 and June 2022 Comparison



- 5.2.2 **Graph 12** illustrates that the variance in available council car park spaces between the December 2020 survey and June 2022 survey is relatively small, particularly during the weekday morning and afternoon survey periods. The weekday morning and weekday afternoon survey periods for both the 2020 and 2022 surveys demonstrated only a marginal difference of 2% in available spaces with December 2020 being the slightly busier period.
- 5.2.3 The most pronounced difference between the 2020 and 2022 surveys is demonstrated to be during weekday evenings. The June 2022 survey identified a 6% increase in parking occupancy over the December 2020 survey. Largely council car parks were busier with more parked cars and less available spaces in December 2020 than in June 2022. This is a pattern reflected in the comparative findings for Auburn Street on-street parking.
- 5.2.4 **Graph 13** illustrates that weekday mornings were quieter in June 2022 than in December 2020 for 4 of the 6 council car parks. The Railway Station Horseshoe is one of the exceptions where occupancy was approximately 10% higher in 2022 than in 2020. Ellesmere Street car park is the other exception where occupancy was only marginally higher in 2022 than in 2020 with a 3% increase.

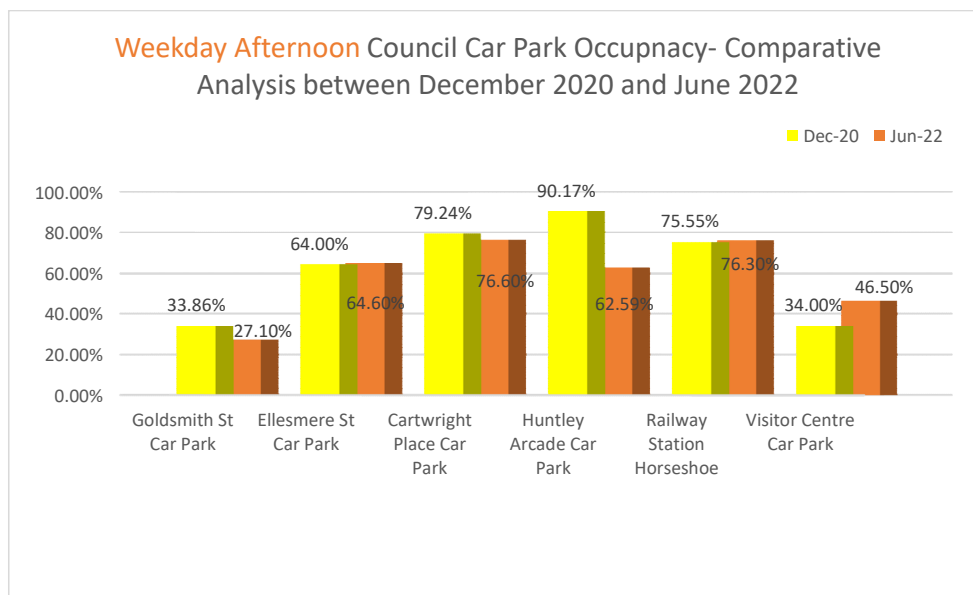


Graph 13: Weekday Morning Council Car Park Occupancy Rate by Section- December 2020 and June 2022 Comparison



5.2.5 **Graph 14** illustrates that weekday afternoons were quieter in June 2022 than in December 2020 with the exception of the Visitor Centre car park and Railway Station Horseshoe. The Railway Station parking demonstrated only a marginal occupancy difference of less than 1%. The occupancy level for the Visitor Centre car park however was 12.5% higher in June 2022 than in December 2020. The Huntley Arcade car park demonstrates the most significant difference between 2020 and 2022 occupancy levels with the December 2020 survey demonstrating an occupancy level 28% higher than recorded in June 2022.

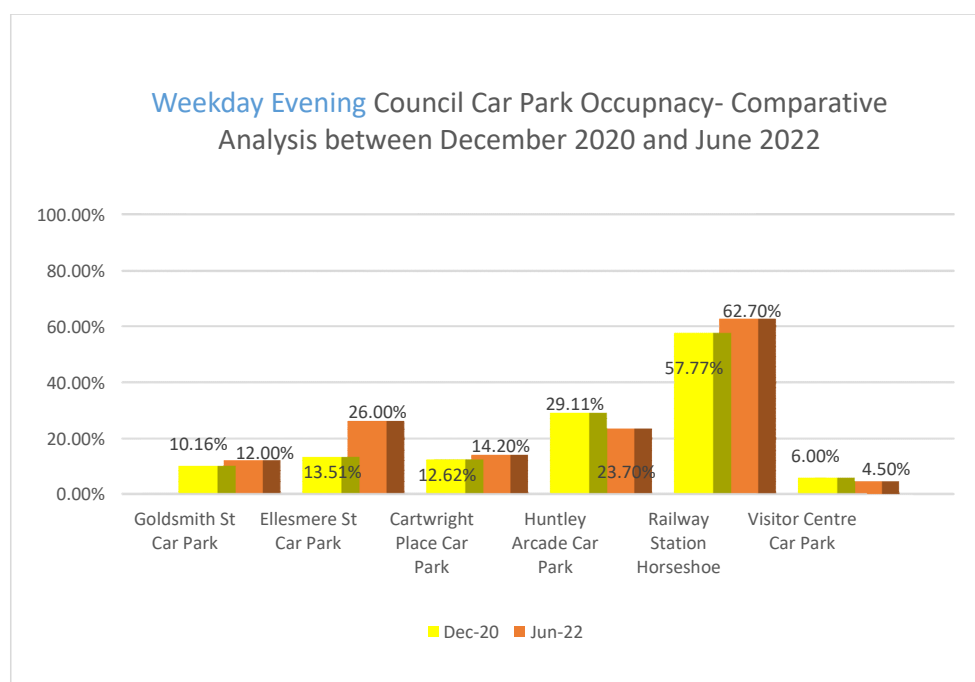
Graph 14: Weekday Afternoon Council Car Park Occupancy Rate by Section- December 2020 and June 2022 Comparison





- 5.2.6 **Graph 15** illustrates that most of the Council car parks are busier in June 2022 than in December 2020 with the exception of the Huntley Arcade Car Park and Visitor Centre Car Park. This pattern diverges from the other survey periods where December 2020 was generally busier in Council car parks than recorded in June 2022. It should be noted however that the divergence of weekend evening occupancy rates between December 2020 and June 2022 for Huntley Arcade car park and the Visitor Centre car park was marginal with a 7% and 1.5% difference respectively. The greatest differential between the data for the two parking surveys for weekend evenings is identified for Ellesmere Car Park which had a 12.5% uplift in occupancy in June 2022 compared to December 2020.

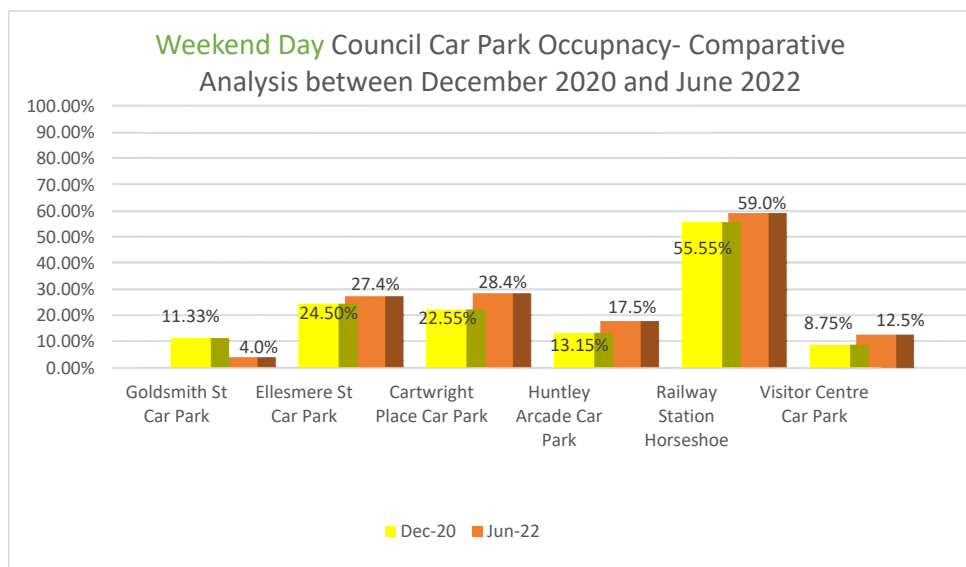
Graph 15: Weekday Evenings Council Car Park Occupancy Rate by Section- December 2020 and June 2022 Comparison



- 5.2.7 **Graph 16** illustrates that the weekend daytime survey period comparison reflects the recurring pattern of parking occupancy generally being higher through the December 2020 survey than in the interim June 2022 survey. Whilst this difference is identified, the variance is minimal, with the greatest difference observed for Cartwright Place with a 6% variance.

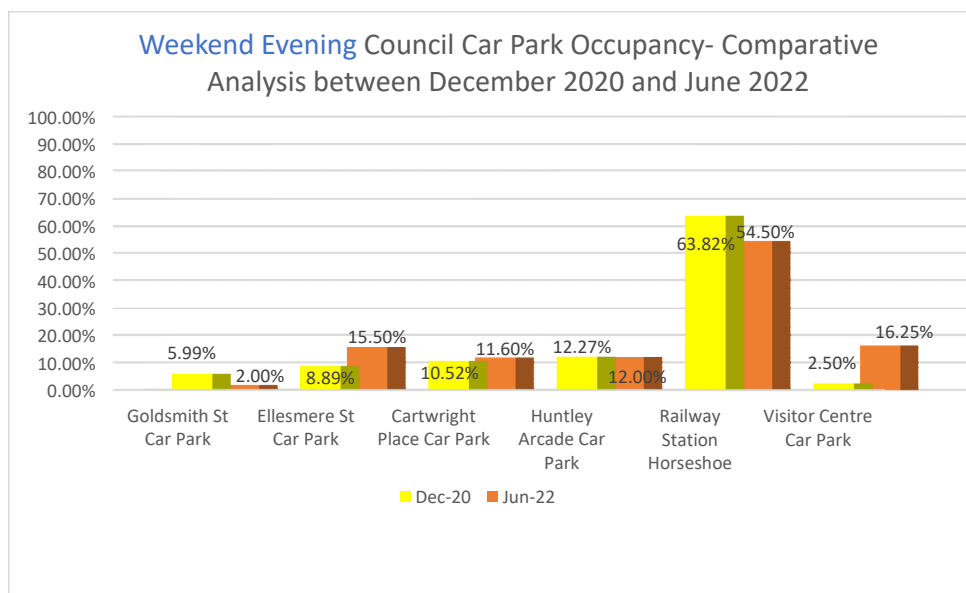


Graph 16: Weekend Day Council Car Park Occupancy Rate by Section- December 2020 and June 2022 Comparison



5.2.8 Graph 17 illustrates that the comparison between December 2020 and June 2022 surveys for weekend evenings includes some degree of variability, particularly for Ellesmere Street Car Park, the Railway Station Horseshoe and Visitor Centre Car Park. Ellesmere Street Car Park had approximately a 6% increase and the Visitor Centre Car Park had a 14% occupancy increase in June 2022 than December 2020. This contrasts to the railway horseshoe car park which recorded an occupancy rate 9% higher in December 2020 than in June 2022.

Graph 17: Weekend Evening Council Car Park Occupancy Rate by Section- December 2020 and June 2022 Comparison





### 5.3 Summary of Comparative Analysis- Auburn Street- On-Street Parking

- 5.3.1 Overall the comparative analysis, as summarised in **Table 2**, has identified that the December 2020 survey demonstrated higher levels of parking occupancy and less available spaces for three of the five survey periods. Weekday mornings, weekday afternoons and weekend evenings were all busier during the December 2020 survey than recorded in the interim June 2022 survey. Notwithstanding the actual difference in council car park occupancy rate between the two surveys in relation to weekday mornings and afternoons and weekend evenings were very similar with only a 2% variance.
- 5.3.2 **Table 2** summarises that weekday evenings and weekend daytimes were busier in June 2022 than previously recorded in the December 2020 survey. The June 2022 weekday evening survey time recorded a 6% increase in occupancy rates which equates to an additional 45 additional spaces occupied than recorded in December 2020. This was particularly pronounced for Ellesmere Street Car Park and the Railway Station Horseshoe Car Park. The variance between the two surveys during weekend daytime was marginal at only 1%.

Table 2: Comparative Council Car Park Summary Table

| Council Car Park comparative assessment between December 2020 and June 2022 |                 |                   |                 |             |             |
|---|-----------------|-------------------|-----------------|-------------|-------------|
|   | Weekday Morning | Weekday Afternoon | Weekday Evening | Weekend Day | Weekend Eve |
| December 2020   | Busier          | Busier            | Quieter         | Quieter     | Busier      |
| June 2022   | Quieter         | Quieter           | Busier          | Busier      | Quieter     |



## 6. Total Parking Capacities & Occupancy Levels

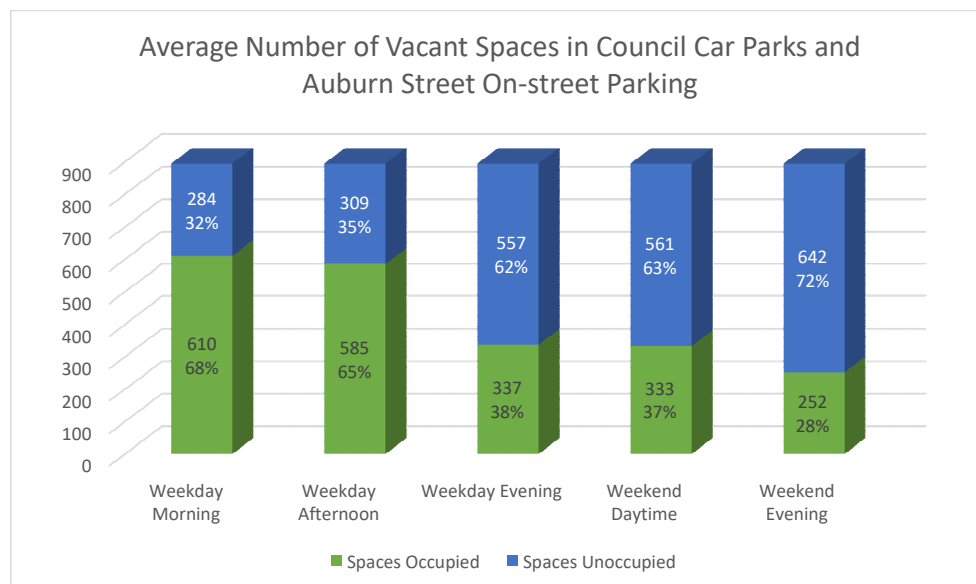
- 6.1 Chapter 3 and 4 of this interim parking survey has identified the occupancy rates for both on-street parking provision along Auburn Street and Council Car Parks.
- 6.2 The total number and capacity of On-street parking and Council car park provision is presented in Table 3.

Table 3: Total Combined Parking Capacity- Auburn St On-street Parking & Council Car Parks

| Type of Parking Provision        | Capacity   |
|----------------------------------|------------|
| Auburn Street- On-street Parking | 313 spaces |
| Council Car Parks                | 581 spaces |
| Total Parking Capacity Surveyed  | 894 spaces |

- 6.3 **Graph 18** illustrates the combined averages of Auburn Street on-street parking and Council Car Park provision in the survey area.

Graph 18: Average number of Vacant Parking Spaces in Council Car Parks and Auburn Street on-street Parking



- 6.4 **Graph 18** illustrates that there is an average of 284 parking spaces available during weekday mornings which are the busiest periods during the survey which accounts for approximately 32% spaces. This compares to 72% of spaces being vacant during weekend evenings with a total of 642 spaces.
- 6.5 **It can be concluded that at most times of the day, evening and weekend there is between 30% to 70% of all available Auburn Street and Council Car Park spaces vacant.**











|                      |                        | Full Site Visit Capacity and Occupancy Record Sheet- Auburn Street On-Street Site Visit Parking Data |           |       |         |           |        |           |           |       |          |           |        |         |           |        |          |       |        |       |
|----------------------|------------------------|--|-----------|-------|---------|-----------|--------|-----------|-----------|-------|----------|-----------|--------|---------|-----------|--------|----------|-------|--------|-------|
| On Street            | Space<br>s             | Monday   |           |       | Tuesday |           |        | Wednesday |           |       | Thursday |           |        | Friday  |           |        | Saturday |       | Sunday |       |
|                      |                        | Morning  | Afternoon | Eve   | Morning | Afternoon | Eve    | Morning   | Afternoon | Eve   | Morning  | Afternoon | Eve    | Morning | Afternoon | Eve    | Day      | Eve   | Day    | Eve   |
| Auburn Street        |                        |  |           |       |         |           |        |           |           |       |          |           |        |         |           |        |          |       |        |       |
| Clinton-Verner E     | 29                     | 7  | 9         | 10    | 12      | 14        | 22     | 13        | 14        | 16    | 12       | 10        | 27     | 9       | 12        | 19     | 17       | 17    | 8      | 8     |
|                      |                        | 24.1%  | 31.0%     | 34.4% | 41.3%   | 48.2%     | 75.8%  | 44.8%     | 48.2%     | 55.1% | 41.3%    | 34.4%     | 93.1%  | 31.0%   | 41.3%     | 65.5%  | 58.6%    | 58.6% | 27.5%  | 27.5% |
| Clinton-Verner W     | 26                     | 6  | 11        | 15    | 9       | 12        | 16     | 12        | 11        | 15    | 7        | 18        | 25     | 8       | 12        | 18     | 19       | 13    | 7      | 8     |
|                      |                        | 23.0%  | 42.3%     | 57.6% | 34.6%   | 46.1%     | 61.5%  | 46.1%     | 42.3%     | 57.6% | 26.9%    | 69.2%     | 96.1%  | 30.7%   | 46.1%     | 69.2%  | 73.0%    | 50.0% | 26.9%  | 30.7% |
| Verner-Montague E    | 36                     | 28   | 31        | 15    | 29      | 24        | 30     | 34        | 28        | 33    | 36       | 32        | 35     | 36      | 30        | 26     | 36       | 25    | 22     | 19    |
|                      |                        | 77.7%  | 86.1%     | 41.6% | 80.0%   | 66.6%     | 83.3%  | 94.4%     | 77.7%     | 91.6% | 100.0%   | 88.8%     | 97.2%  | 100.0%  | 83.3%     | 72.2%  | 100.0%   | 69.4% | 61.1%  | 52.7% |
| Verner-Montague W    | 28                     | 24   | 19        | 11    | 18      | 18        | 14     | 23        | 22        | 20    | 18       | 18        | 20     | 22      | 23        | 21     | 18       | 12    | 14     | 9     |
|                      |                        | 85.7%  | 67.8%     | 39.2% | 64.2%   | 64.2%     | 50.0%  | 82.1%     | 78.5%     | 71.4% | 64.2%    | 64.2%     | 71.4%  | 78.5%   | 82.1%     | 75.0%  | 64.2%    | 42.8% | 50.0%  | 32.1% |
| Montague-Clifford E  | 36                     | 26   | 36        | 31    | 32      | 24        | 28     | 30        | 30        | 25    | 33       | 25        | 36     | 31      | 30        | 36     | 25       | 20    | 9      | 24    |
|                      |                        | 72.2%  | 100.0%    | 86.1% | 88.8%   | 66.6%     | 77.7%  | 83.3%     | 83.3%     | 69.4% | 91.6%    | 69.4%     | 100.0% | 86.1%   | 83.3%     | 100.0% | 69.4%    | 55.5% | 25.0%  | 66.6% |
| Montague-Market W    | 16                     | 16   | 6         | 0     | 6       | 1         | 2      | 9         | 9         | 1     | 3        | 5         | 5      | 11      | 10        | 1      | 14       | 1     | 2      | 0     |
|                      |                        | 100.0%   | 37.5%     | 0.0%  | 37.5%   | 6.5%      | 12.50% | 56.25%    | 56.25%    | 6.25% | 18.75%   | 31.25%    | 31.25% | 68.75%  | 62.5%     | 6.3%   | 87.5%    | 6.3%  | 12.5%  | 0.0%  |
| Market-Clifford W    | 17                     | 16   | 10        | 15    | 12      | 9         | 13     | 15        | 12        | 13    | 13       | 16        | 16     | 15      | 16        | 14     | 11       | 5     | 0      | 6     |
|                      |                        | 94.1%  | 58.8%     | 88.2% | 70.5%   | 52.9%     | 76.4%  | 88.2%     | 70.6%     | 76.4% | 76.4%    | 94.1%     | 94.1%  | 88.2%   | 94.1%     | 82.3%  | 17.0%    | 29.4% | 0.0%   | 35.2% |
| Clifford-Goldsmith E | 31                     | 29   | 31        | 20    | 31      | 31        | 19     | 30        | 30        | 15    | 23       | 28        | 26     | 31      | 30        | 15     | 31       | 21    | 27     | 18    |
|                      |                        | 93.5%  | 100.0%    | 64.5% | 100.0%  | 100.0%    | 61.2%  | 96.7%     | 96.7%     | 48.3% | 74.1%    | 90.3%     | 83.8%  | 100.0%  | 96.7%     | 48.3%  | 100.0%   | 67.7% | 87.0%  | 58.0% |
| Clifford-Goldsmith W | 31                     | 30   | 30        | 23    | 29      | 29        | 22     | 29        | 29        | 28    | 30       | 31        | 25     | 29      | 30        | 14     | 30       | 29    | 28     | 30    |
|                      |                        | 96.7%  | 96.7%     | 74.1% | 93.5%   | 93.5%     | 70.9%  | 93.5%     | 93.5%     | 90.3% | 96.7%    | 100.0%    | 80.6%  | 93.5%   | 96.7%     | 45.1%  | 96.7%    | 93.5% | 90.3%  | 96.7% |
| Goldsmith-Bradley E  | 41                     | 31   | 23        | 25    | 22      | 23        | 37     | 31        | 23        | 29    | 20       | 20        | 33     | 25      | 32        | 34     | 32       | 34    | 10     | 14    |
|                      |                        | 75.6%  | 56.0%     | 60.9% | 53.6%   | 56.0%     | 90.2%  | 75.6%     | 56.0%     | 70.7% | 48.7%    | 80.4%     | 60.9%  | 78.0%   | 82.9%     | 78.0%  | 82.9%    | 24.3% | 34.1%  |       |
| Goldsmith-Bradley W  | 22                     | 16   | 17        | 10    | 16      | 14        | 11     | 20        | 17        | 10    | 16       | 15        | 11     | 11      | 18        | 16     | 19       | 8     | 6      | 4     |
|                      |                        | 72.7%  | 77.2%     | 45.4% | 72.7%   | 63.6%     | 50.0%  | 90.9%     | 77.2%     | 45.4% | 72.7%    | 68.1%     | 50.0%  | 50.0%   | 81.8%     | 72.7%  | 86.3%    | 36.3% | 27.2%  | 18.1% |
|                      |                        | Total Spaces Occupied on Auburn Street   |           |       |         |           |        |           |           |       |          |           |        |         |           |        |          |       |        |       |
| Total Auburn Spaces  | 313 spaces             | 229  | 223       | 175   | 216     | 199       | 214    | 246       | 225       | 205   | 211      | 218       | 259    | 228     | 243       | 214    | 252      | 185   | 133    | 140   |
|                      | Overall Occupancy Rate | 73.0%  | 71.0%     | 55.9% | 69.0%   | 63.5%     | 68.3%  | 78.5%     | 71.8%     | 65.4% | 67.4%    | 69.6%     | 82.7%  | 72.8%   | 77.6%     | 68.3%  | 80.5%    | 59.1% | 42.4%  | 44.7% |



| Full Site Visit Capacity and Occupancy Record Sheet- Average On-street Occupancy Tables |   |                          |                   |   |                          |                   |  |                          |                   |   |                          |
|---|---|--------------------------|-------------------|---|--------------------------|-------------------|--|--------------------------|-------------------|---|--------------------------|
|   | Average Auburn Street Occupancy Rates                     | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Goldsmith to Bradley | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Clifford to Goldsmith | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Market to Clifford | Average Remaining spaces |
| Weekday Morning   | 72.2%   | 87                       | Weekday Morning   | 66.0%   | 21                       | Weekday Morning   | 93.8%  | 3                        | Weekday Morning   | 83.5%   | 2                        |
| Weekday Afternoon   | 71.8%   | 88                       | Weekday Afternoon | 64.1%   | 22                       | Weekday Afternoon | 96.4%  | 2                        | Weekday Afternoon | 74.1%   | 4                        |
| Weekday Evening   | 68.1%   | 99                       | Weekday Evening   | 68.8%   | 19                       | Weekday Evening   | 66.7%  | 20                       | Weekday Evening   | 83.5%   | 2                        |
| Weekend Day   | 61.5%   | 120                      | Weekend Day       | 53.1%   | 29                       | Weekend Day       | 93.5%  | 4                        | Weekend Day       | 32.3%   | 11                       |
| Weekend Eve   | 51.9%   | 150                      | Weekend Eve       | 47.6%   | 33                       | Weekend Eve       | 79.0%  | 14                       | Weekend Eve       | 32.3%   | 11                       |
|   | Average Auburn Street Occupancy Rates- Montague to Market | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Montague to Clifford | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Verner To Montague    | Average Remaining spaces |                   | Average Auburn Street Occupancy Rates- Clinton to Verner  | Average Remaining spaces |
| Weekday Morning   | 56.25%  | 7                        | Weekday Morning   | 84.40%  | 5                        | Weekday Morning   | 83.70%   | 10                       | Weekday Morning   | 34.50%  | 36                       |
| Weekday Afternoon   | 38.75%  | 9                        | Weekday Afternoon | 80.50%  | 7                        | Weekday Afternoon | 76.50%   | 15                       | Weekday Afternoon | 44.70%  | 30                       |
| Weekday Evening   | 11.25%  | 14                       | Weekday Evening   | 86.60%  | 4                        | Weekday Evening   | 70.30%   | 19                       | Weekday Evening   | 66.50%  | 18                       |
| Weekend Day   | 50.00%  | 8                        | Weekend Day       | 47.20%  | 19                       | Weekend Day       | 70.3%  | 19                       | Weekend Day       | 46.4%   | 29                       |
| Weekend Eve   | 3.12%   | 15                       | Weekend Eve       | 61.10%  | 14                       | Weekend Eve       | 50.7%  | 31                       | Weekend Eve       | 28.1%   | 39                       |



|   |                        | Full Site Visit Capacity and Occupancy Record Sheet- Council Car Park Site Visit Data |           |       |         |           |       |           |           |       |          |           |       |         |           |       |          |       |        |       |
|---|------------------------|---|-----------|-------|---------|-----------|-------|-----------|-----------|-------|----------|-----------|-------|---------|-----------|-------|----------|-------|--------|-------|
| Council Car Park                              | Spaces                 | Monday  |           |       | Tuesday |           |       | Wednesday |           |       | Thursday |           |       | Friday  |           |       | Saturday |       | Sunday |       |
|   |                        | Morning   | Afternoon | Eve   | Morning | Afternoon | Eve   | Morning   | Afternoon | Eve   | Morning  | Afternoon | Eve   | Morning | Afternoon | Eve   | Day      | Eve   | Day    | Eve   |
| Cartwright Place                              | 139                    | 119   | 107       | 20    | 116     | 99        | 16    | 127       | 108       | 20    | 129      | 111       | 25    | 122     | 108       | 18    | 52       | 16    | 27     | 13    |
|   |                        | 85.6%   | 76.9%     | 14.3% | 83.4%   | 71.2%     | 11.5% | 91.3%     | 77.6%     | 14.3% | 92.8%    | 79.8%     | 17.9% | 87.7%   | 77.6%     | 12.9% | 37.4%    | 11.5% | 19.4%  | 9.3%  |
| Ellesmere Street                              | 251                    | 149   | 159       | 58    | 145     | 158       | 57    | 160       | 156       | 54    | 208      | 173       | 79    | 145     | 165       | 79    | 92       | 31    | 46     | 47    |
|   |                        | 59.3%   | 63.3%     | 23.1% | 57.7%   | 62.9%     | 22.7% | 63.7%     | 62.1%     | 21.5% | 82.8%    | 68.9%     | 31.4% | 57.7%   | 65.7%     | 31.4% | 36.6%    | 12.3% | 18.3%  | 18.7% |
| Goldsmith St Carpark                          | 75                     | 21  | 16        | 10    | 15      | 16        | 9     | 22        | 26        | 3     | 25       | 23        | 9     | 21      | 21        | 14    | 4        | 2     | 2      | 1     |
|   |                        | 28.0%   | 21.3%     | 13.3% | 20.0%   | 21.3%     | 12.0% | 29.3%     | 34.6%     | 4.0%  | 33.3%    | 30.6%     | 12.0% | 28.0%   | 28.0%     | 18.6% | 5.3%     | 2.6%  | 2.6%   | 1.3%  |
| Huntley Arcade/Arcade Ln                      | 54                     | 47  | 34        | 9     | 48      | 29        | 7     | 52        | 38        | 19    | 49       | 30        | 18    | 48      | 38        | 11    | 10       | 10    | 9      | 3     |
|   |                        | 87.0%   | 62.9%     | 16.6% | 88.8%   | 53.7%     | 12.9% | 96.2%     | 70.3%     | 35.1% | 90.7%    | 55.5%     | 33.3% | 88.8%   | 70.3%     | 20.3% | 18.5%    | 18.5% | 16.6%  | 5.5%  |
|   |                        |   |           |       |         |           |       |           |           |       |          |           |       |         |           |       |          |       |        |       |
| Railway Horseshoe                             | 22                     | 18  | 15        | 13    | 21      | 17        | 16    | 19        | 20        | 14    | 18       | 15        | 12    | 15      | 17        | 14    | 14       | 14    | 12     | 10    |
|   |                        | 81.8%   | 68.1%     | 59.0% | 95.4%   | 77.2%     | 72.7% | 86.3%     | 90.9%     | 63.6% | 81.8%    | 68.1%     | 54.5% | 68.1%   | 77.2%     | 63.6% | 63.6%    | 63.6% | 54.5%  | 45.4% |
| Visitors Centre                               | 40                     | 9   | 11        | 0     | 7       | 9         | 2     | 9         | 10        | 2     | 11       | 10        | 2     | 10      | 13        | 3     | 4        | 4     | 6      | 4     |
|   |                        | 22.5%   | 27.5%     | 0.0%  | 17.5%   | 22.5%     | 5.0%  | 22.5%     | 25.0%     | 5.0%  | 27.5%    | 25.0%     | 5.0%  | 25.0%   | 32.5%     | 7.5%  | 10.0%    | 10.0% | 15.0%  | 10.0% |
|   |                        | Total Spaces Occupied on Public (Council owned) Car Parks                             |           |       |         |           |       |           |           |       |          |           |       |         |           |       |          |       |        |       |
| Total Public (Council owned) Car Parks Spaces | 581 spaces             | 363   | 342       | 110   | 352     | 328       | 107   | 389       | 358       | 112   | 440      | 362       | 145   | 361     | 362       | 139   | 176      | 77    | 102    | 78    |
|   | Overall Occupancy Rate | 62.4%   | 58.8%     | 18.9% | 60.5%   | 56.4%     | 18.4% | 66.9%     | 61.6%     | 19.2% | 75.7%    | 62.3%     | 24.9% | 62.1%   | 62.3%     | 23.9% | 30.2%    | 13.2% | 17.5%  | 13.4% |



| Full Site Visit Capacity and Occupancy Record Sheet- Average Council Car Park Occupancy Tables |                                    |                          |                   |  |                          |                   |   |                          |                   |                        |                          |
|--|------------------------------------|--------------------------|-------------------|--|--------------------------|-------------------|---|--------------------------|-------------------|------------------------|--------------------------|
|  | Average Cartwright Place Occupancy | Average Remaining spaces |                   | Average Ellesmere Street Occupancy Rates | Average Remaining spaces |                   | Average Goldsmiths Street Occupancy Rates | Average Remaining spaces |                   | Average Huntley Arcade | Average Remaining spaces |
| Weekday Morning  | 88.20%                             | 16                       | Weekday Morning   | 65.00%                                   | 88                       | Weekday Morning   | 27.70%                                    | 54                       | Weekday Morning   | 88.80%                 | 5                        |
| Weekday Afternoon  | 76.60%                             | 32                       | Weekday Afternoon | 64.60%                                   | 89                       | Weekday Afternoon | 27.10%                                    | 54                       | Weekday Afternoon | 62.59%                 | 20                       |
| Weekday Evening  | 14.20%                             | 119                      | Weekday Evening   | 26.00%                                   | 186                      | Weekday Evening   | 12.00%                                    | 66                       | Weekday Evening   | 23.70%                 | 41                       |
| Weekend Day  | 28.40%                             | 99                       | Weekend Day       | 27.40%                                   | 182                      | Weekend Day       | 4.00%                                     | 72                       | Weekend Day       | 17.50%                 | 44                       |
| Weekend Eve  | 11.60%                             | 117                      | Weekend Eve       | 15.50%                                   | 212                      | Weekend Eve       | 2.00%                                     | 73                       | Weekend Eve       | 12.00%                 | 47                       |

|                   | Average Railway Horseshoe Occupancy Rates | Average Remaining spaces |                   | Average Visitor Centre Occupancy Rates | Average Remaining spaces |                   | Average Total Car Park Occupancy Rates | Average Remaining spaces |
|-------------------|---|--------------------------|-------------------|--|--------------------------|-------------------|--|--------------------------|
| Weekday Morning   | 82.70%                                    | 4                        | Weekday Morning   | 23.00%                                 | 30                       | Weekday Morning   | 65.50%                                 | 197                      |
| Weekday Afternoon | 76.30%                                    | 5                        | Weekday Afternoon | 46.50%                                 | 21                       | Weekday Afternoon | 60.20%                                 | 221                      |
| Weekday Evening   | 62.70%                                    | 8                        | Weekday Evening   | 4.50%                                  | 38                       | Weekday Evening   | 21.00%                                 | 458                      |
| Weekend Day       | 59.00%                                    | 9                        | Weekend Day       | 12.50%                                 | 35                       | Weekend Day       | 23.80%                                 | 441                      |
| Weekend Eve       | 54.50%                                    | 10                       | Weekend Eve       | 16.25%                                 | 33                       | Weekend Eve       | 13.30%                                 | 492                      |



|        | Full Site Visit Capacity & Occupnacy Record Sheet- Occupancy rates of Telsa Charging Spaces |           |     |         |           |     |           |           |     |          |           |     |         |           |     |          |        |        |        |
|--------|---|-----------|-----|---------|-----------|-----|-----------|-----------|-----|----------|-----------|-----|---------|-----------|-----|----------|--------|--------|--------|
| Spaces | Monday  |           |     | Tuesday |           |     | Wednesday |           |     | Thursday |           |     | Friday  |           |     | Saturday |        | Sunday |        |
|        | Morning   | Afternoon | Eve | Morning | Afternoon | Eve | Morning   | Afternoon | Eve | Morning  | Afternoon | Eve | Morning | Afternoon | Eve | Day      | Eve    | Day    | Eve    |
|        | 1   | 2         | 0   | 2       | 3         | 0   | 1         | 2         | 0   | 2        | 1         | 0   | 2       | 4         | 2   | 1        | 3      | 3      | 1      |
| 8      | 12.50%  | 25%       | 0%  | 25%     | 37.50%    | 0%  | 12.50%    | 25%       | 0%  | 25%      | 12.50%    | 0%  | 25%     | 50%       | 25% | 12.50%   | 37.50% | 37.50% | 12.50% |







**Officer Site Visit Interim Parking Survey Record- June 2022**

| Date | Day                 | Survey Area | Start Time | Finish Time | Distance                | Weather   |
|------|---------------------|-------------|------------|-------------|-------------------------|---|
| 30.5 | Mon Am              | Auburn St   | 9.10am     | 9.45am      | 4.8km                   | Overcast<br>7 degrees                               |
|      |                     | Car Parks   | 9.45am     | 10.10am     |                         |   |
| 30.5 | Mon-<br>afternoon   | Auburn St   | 2.50pm     | 3.15pm      | 4.7km                   | Heavy Rain-<br>8 degrees                            |
|      |                     | Car Parks   | 3.15pm     | 3.45pm      |                         |   |
| 30.5 | Mon- Eve            | Car Parks   | 6.05pm     | 6.20pm      | In car for<br>car parks | Light rain<br>6 degrees                             |
|      |                     | Auburn St   | 6.25pm     | 6.40pm      |                         |   |
| 31.5 | Tues- AM            | Auburn St   | 9.10am     | 9.47am      | 4.79km                  | Strong<br>winds and<br>rain<br>5 degrees            |
|      |                     | Car Parks   | 9.47am     | 10.10am     |                         |   |
| 31.5 | Tues-<br>afternoon  | Auburn St   | 2.45pm     | 3.18pm      | 4.54km                  | Strong<br>winds and<br>rain<br>6 degrees            |
|      |                     | Car Parks   | 3.18pm     | 3.45pm      |                         |   |
| 31.5 | Tues- Eve           | Car Parks   | 6pm        | 6.10pm      | In car for<br>car parks | Very strong<br>winds and<br>light rain<br>4 degrees |
|      |                     | Auburn St   | 6.10pm     | 6.30pm      |                         |   |
| 1.6  | Weds- AM            | Auburn St   | 9.50am     | 10.15am     | 4.75km                  | Very strong<br>winds and<br>light rain<br>3 degrees |
|      |                     | Car Parks   | 10.15am    | 10.55am     |                         |   |
| 1.6  | Weds-<br>Afternoon  | Auburn St   | 2.30pm     | 3pm         | 4.47km                  | Strong<br>winds<br>4 degrees                        |
|      |                     | Car parks   | 3pm        | 3.25pm      |                         |   |
| 1.6  | Weds- Eve           | Auburn St   | 6.25pm     | 6.55pm      | 4.02km                  | Windy<br>4 degrees                                  |
|      |                     | Car Parks   | 6.55pm     | 7.15pm      |                         |   |
| 2.6  | Thurs- am           | Auburn St   | 9.10am     | 9.35am      | 1.82km                  | Overcast<br>4 degrees                               |
|      |                     | Car Parks   | 11am       | 11.35am     | 2.69km                  | Sunny<br>7 degrees                                  |
| 2.6  | Thurs-<br>Afternoon | Auburn St   | 2.40pm     | 3.10pm      | 4.43km                  | Sunny<br>9 degrees                                  |
|      |                     | Car Parks   | 3.10pm     | 3.40pm      |                         |   |
| 2.6  | Thurs- Eve          | Car Parks   | 6pm        | 6.15pm      | In car for<br>car parks | Cloudy<br>5 degrees                                 |
|      |                     | Auburn St   | 6.20pm     | 6.35pm      |                         |   |
| 3.6  | Fri- AM             | Auburn St   | 9.15       | 9.50am      | 4.67km                  | Cloudy<br>4 degrees                                 |
|      |                     | Car Parks   | 9.50am     | 10.15am     |                         |   |
| 3.6  | Fri-<br>afternoon   | Auburn St   | 2.45pm     | 3.15pm      | 4.4km                   | Cloudy-<br>light wind<br>9 degrees                  |
|      |                     | Car Parks   | 3.15pm     | 3.45pm      |                         |   |
| 3.6  | Fri- Eve            | Car parks   | 6pm        | 6.10pm      | In car for<br>car parks | Rain<br>6 degrees                                   |
|      |                     | Auburn St   | 6.25pm     | 6.50pm      |                         |   |
| 4.6  | Sat-am              | Car Parks   | 10.05am    | 10.15am     | In car for<br>car parks | Overcast<br>Light wind<br>6 degrees                 |
|      |                     | Auburn St   | 10.25am    | 10.40am     |                         |   |
| 4.6  | Sat- Eve            | Car Parks   | 5.20pm     | 5.25pm      |                         | Rainy   |



|     |          |           |         |         |                      |                             |
|-----|----------|-----------|---------|---------|----------------------|-----------------------------|
|     |          | Auburn St | 5.25pm  | 5.50pm  | In car for car parks | 7 degrees                   |
| 5.6 | Sun-am   | Car Parks | 9.55am  | 10.05am | In car for car parks | Strong Winds<br>8 degrees   |
|     |          | Auburn St | 10.05am | 10.20am |                      |                             |
| 5.6 | Sun- Eve | Car Parks | 4.25pm  | 4.35pm  | In car for car parks | Clear<br>Windy<br>9 degrees |
|     |          | Auburn St | 4.40pm  | 4.55pm  |                      |                             |





## **Goulburn Central Business District Parking Survey**

**December 2020**





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## 1. Executive Summary

- 1.1 This parking survey has been developed to address the vision and actions of both the *Urban and Fringe Housing Strategy* and the *Local Strategic Planning Statement*. These documents identify Goulburn CBD as an opportunity area for higher density residential development to facilitate a greater diversity and choice in housing types whilst also enlivening the CBD.
- 1.2 Both documents present actions to facilitate these aims which include a review of CBD parking controls within the Goulburn Mulwaree Development Control Plan.
- 1.3 This parking survey has been undertaken to provide an evidence base on parking capacity, occupancy and accessibility upon which to base changes in CBD parking controls. The survey presents the data gathered during site visits through graphs and key findings but does not provide recommendations in relation to how the data should be interpreted into updated planning controls.
- 1.4 The survey has been tailored to understand and record the following:
  - The baseline capacity of:
    - Existing on-street parking provision
    - Council car parks (Inc. Railway Station Horseshoe)
    - The largest staff/patron car parks
  - Occupancy levels of:
    - Existing on-street parking provision
    - Council car parks
  - The accessibility of parking provision to Auburn Street and the wider CBD
- 1.5 The parking survey establishes the area to be assessed as the B3 Commercial Core of the CBD which is bounded by Clinton Street, Bradley Street, Bourke Street and Sloane Street. The survey area includes both sides of all roads which stand within the B3 zone.
- 1.6 The findings of survey reveal that public parking provision is subject to time-limiting restrictions 31% of the time and identifies that there is capacity for a total of 2920 vehicles broken down as follows:
  - A total of 1486 on-street parking spaces within the survey area
  - A total of 576 parking spaces within Council car parks
  - A total of 915 parking spaces in the three largest staff/patron car parks
  - Preliminary indication that 6.8 hectares of the CBD is dedicated to smaller staff/patron parking.
- 1.7 In terms of occupancy levels for parking in the survey area the parking survey found the following:
  - Auburn Street provides the greatest number of on-street parking spaces at 330 and was the busiest street for on-street parking
  - Weekday mornings were the busiest periods for both parking on-street and through Council car parks with a 69% average occupancy rate
  - Weekday mornings had an average total of 645 spaces available
  - Weekend evenings were the quietest periods for both parking on-street and through Council car parks with a 28% average occupancy rate
  - Weekend evenings had an average total of 1488 spaces available



- There is a 30% to 70% availability of vacant parking spaces at most times of the day, evening and weekend.
- 1.8 In terms of accessibility of parking provision to Auburn Street and the CBD generally, the parking survey found that all Council car parks and on-street parking stood within a 400m walking distance of Auburn Street and its concentration of shops and services.



## 2. Why undertake a Parking Survey

- 2.1 The need and justification for a parking survey of Goulburn CBD has been established primarily by two main strategic documents, namely the *Local Strategic Planning Statement* and the *Urban and Fringe Housing Strategy*.

### 2.2 The Urban and Fringe Housing Strategy

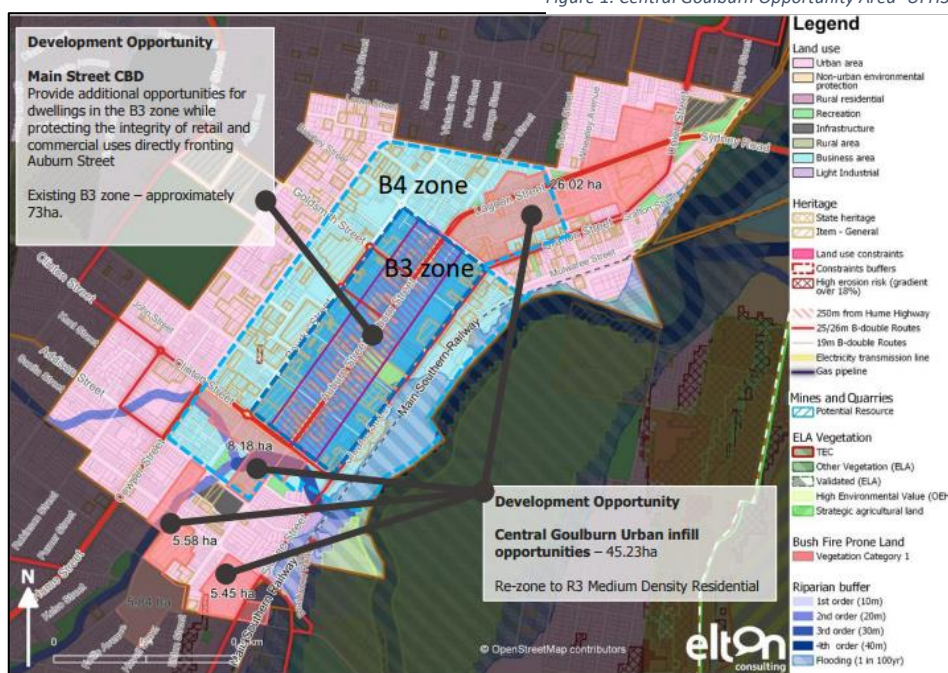
- 2.2.1 The Urban and Fringe Housing Strategy (UFHS) is a strategic document which identifies suitable areas to meet the housing needs of the expected population growth of the LGA to provide for approximately 3500 additional dwellings up to 2036.

- 2.2.2 The Strategy presents a vision which includes:

- Encouragement for higher density residential development closer to Goulburn CBD;
- Utilise already zoned land to continue to deliver infill and medium density housing in suitable locations;
- Maximise the use of existing infrastructure and minimise the cost of development to Council and the community, and
- Encourage and meet the demand for a range of lot sizes and dwelling types.

- 2.2.3 The strategy identifies Goulburn CBD (Precinct 18: Central Goulburn) as an opportunity area for medium density residential development due the CBD's access to retail areas, facilities and services together with the CBD's formal grid pattern contributing to the desirability for increased densities.

Figure 1: Central Goulburn Opportunity Area- UFHS





- 2.2.4 The broad areas identified for medium density residential development by the strategy are illustrated in Figure 1.
- 2.2.5 This parking survey relates to the parking capacity, occupancy and accessibility of the B3 zone only.
- 2.2.6 The Strategy seeks medium density residential infill development to realise a number of benefits including:
- Increase footfall in the CBD whilst making businesses more viable without increasing road traffic;
  - Better cater to the ageing population and increasing single person households;
  - Increase housing choice and diversity, and
  - Improve housing affordability.
- 2.2.7 In addition to identifying broad areas for medium density residential development the Strategy also highlights that *"incentives such as relaxing car parking standards maybe required to encourage and facilitate greater development of higher density housing"*. The Strategy also includes **Action B5-3: Review Controls in the DCP to provide incentives for certain residential uses, for example reduction in car parking in certain circumstances or locations.**

### 2.3 The Local Strategic Planning Statement

- 2.3.1 The Local Strategic Planning Statement (LSPS) is an overarching 20 year strategy which provides a framework for how Goulburn Mulwaree will grow and change. It establishes 10 planning priorities which direct how future growth and change will be managed, these priorities include:

#### Planning Priority 2: City, Town and Village Centres

- Ensure an appropriate mix of development within the CBD whilst maintaining its character and sense of place
- Increase residential occupancy in Goulburn CBD
- Encourage a vital night time economy

And

#### Planning Priority 4: Housing

- Identify fully serviced precincts within or in proximity to the CBD where medium to higher density residential development is suitable.
- Facilitate a broader range of housing types to meet the needs of a changing population- ageing, smaller households etc.

And

#### Planning Priority 6: Industry and Economy

- Support the night time economy and develop strategies to make Goulburn CBD more active at night.

- 2.3.2 One of the primary actions of the LSPS is to *'review LEP and DCP provisions including height, FSR and car parking controls to facilitate urban renewal of the Goulburn CBD'*.

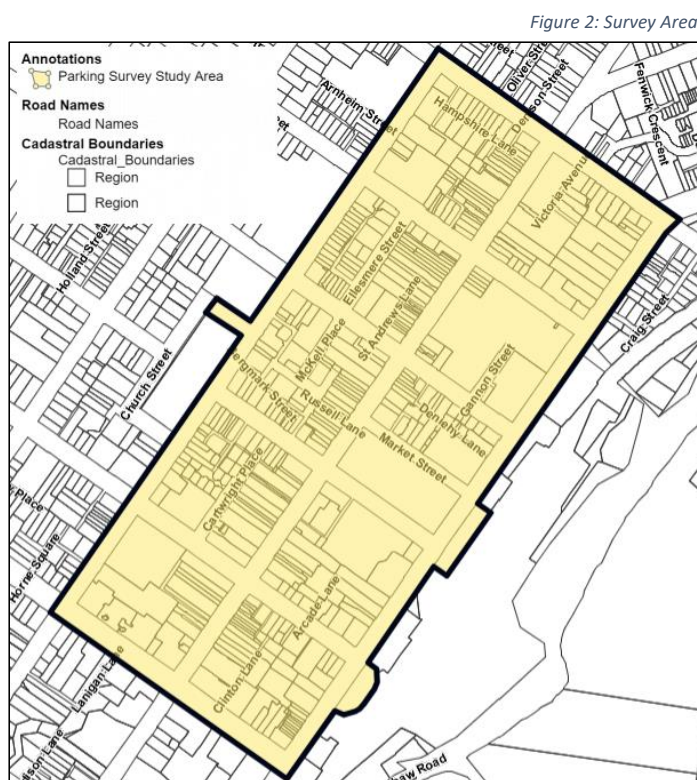


- 2.3.3 Both the UFHS and the LSPS are seeking to increase residential occupancy of Goulburn CBD through higher density residential development, facilitate a greater diversity and choice in housing types and enliven activity in the CBD, particularly during the evening. In addition they both present actions to assist in the delivery of these aims which seek a review of CBD parking controls within the Goulburn Development Control Plan. This parking survey has been undertaken to address the actions of the UFHS and the LSPS by providing an up-to-date evidence base on current parking capacity and parking occupancy in the Central B3 zone of the CBD, where the greatest concentration of activity is present. This evidence is designed to help inform potential changes to parking controls within the Goulburn Development Control Plan as they relate to CBD activity and residential development.



### 3. What and Where has the Parking Survey looked at?

- 3.1 The survey area to which this parking survey relates is illustrated in Figure 2 below and largely mirrors the CBD's B3 Commercial Core zone. The Survey area extends slightly wider than the B3 zone to incorporate some peripheral areas such as Church Street, the Railway Station and the Visitor Centre car park in recognition of their contribution to the function and parking capacity of the CBD. As illustrated in Figure 2 both sides of Bourke, Sloane, Clinton and Bradley Streets, which bound the survey area have been included.



- 3.2 The parking survey has been tailored to understand and record the following:

- The baseline capacity of:
  - Existing on-street parking provision
  - Council car parks (inc. Railway Station horseshoe)
  - The largest staff/patron car parks
- Occupancy levels of:
  - Existing on-street parking provision
  - Council car parks
- The accessibility of parking provision to Auburn Street and the wider CBD



### 3.3 Definitions of Parking Type

3.3.1 **On-street Parking provision** references parking spaces which are specifically delineated on the road with white lines or identified by parking signage in close proximity. These are either oriented at an angle to the side of the road to provide for 45 degree angled parking which provide for separate parking bays or by a long white line parallel to the kerbside to provide for parallel parking.

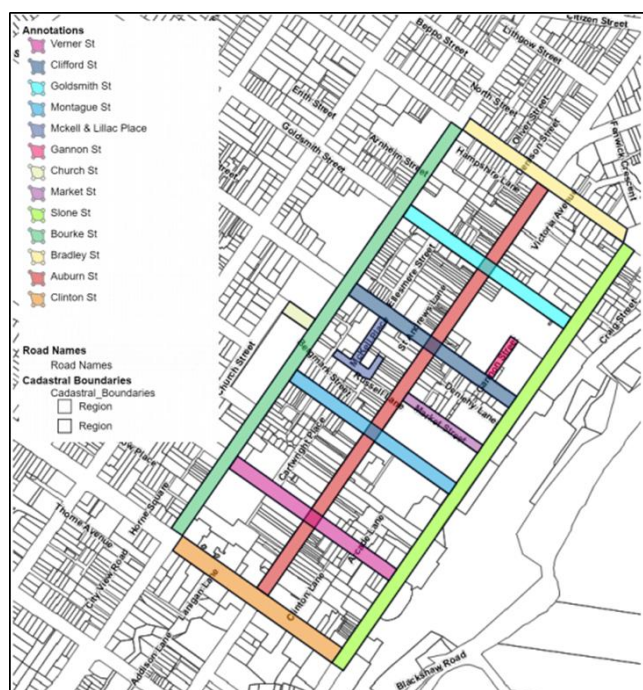
3.3.2 **Council Car Parks** are areas of hardstanding which are owned and operated by Goulburn Mulwaree Council. These car parks have delineated car parking spaces, they are free to use and have limited time restrictions, and are open for general public use. The Railway Station horseshoe car park is one exception to this definition as this car park is operated by Transport for NSW. This car park has been included due to its limited restriction on its use.

3.3.3 **Patron and/or Staff parking provision** refers to areas of hardstanding specifically dedicated to facilitate parking for either members of staff or the patrons of a business. These are usually situated in close proximity to the business the car park serves and more often than not located to the rear of premises within the CBD. These areas may or may not include delineated parking spaces. These car parks are generally unrestricted but are owned and operated by private businesses which have the authority to place restrictions on their use.

### 3.4 Areas surveyed

3.4.1 The survey area includes a total of 14 streets which provide on-street parking to the public as illustrated in Figure 3.

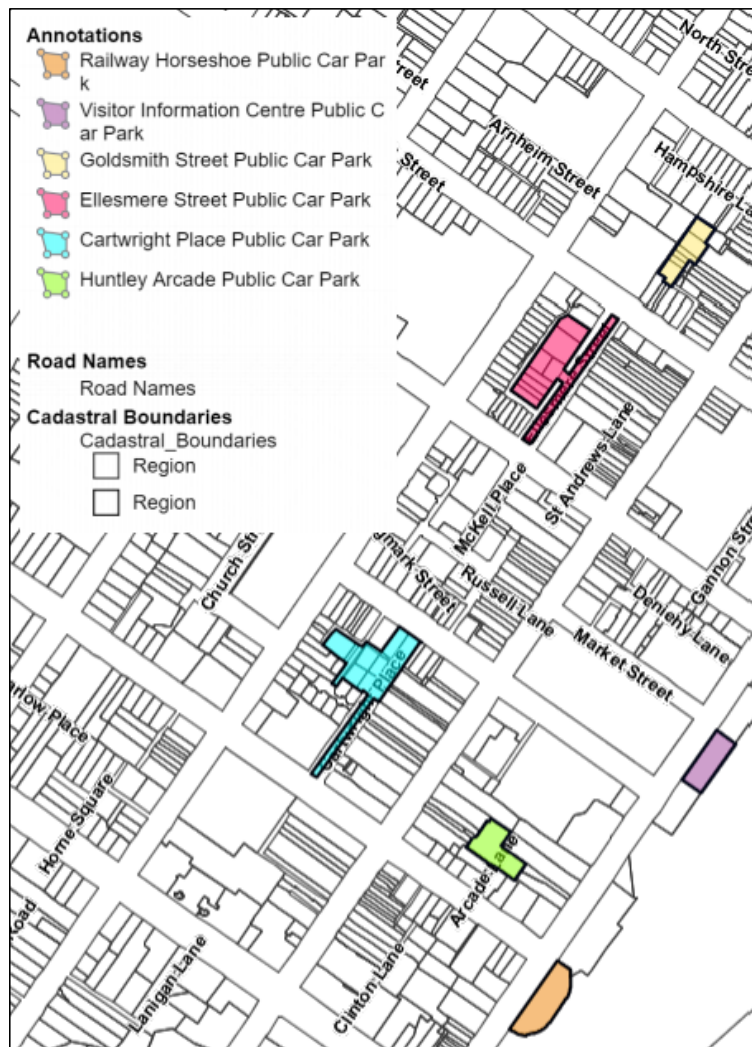
Figure 3: Surveyed Streets





- 3.4.2 This survey area also includes six publicly accessible and council owned car parks which have been included as part of this parking survey as illustrated in Figure 4.

Figure 4: Surveyed Car Parks



- 3.4.3 The parking survey has examined the overall capacity of these public car parks and on-street parking provision and identified levels of occupancy on a total of 19 occasions.
- 3.4.4 The parking survey also provided a preliminary record of patron/staff parking within the survey area to gain an understanding of the surface area of the CBD which serves individual businesses patron and/or staff parking needs.



## **4. When and How has the Parking Survey been undertaken?**

### **4.1 Establishing Parking Capacity**

- 4.1.1 The establishment of a baseline of the current capacity of both council owned car parks and on-street parking provision is an essential first step to understanding current occupancy rates and general availability of car parking within the CBD.
- 4.1.2 This baseline has been established through a previous parking survey for the development application for the Performing Arts Centre in 2017. This previous survey included a Parking Layout Plan (appendix 1) which illustrates individual parking spaces for the majority of on-street and Council car parks within the CBD survey area. The areas not illustrated on this layout plan include:
- Gannon Street
  - Part of Church Street
  - The Railway Station Horseshoe
  - Lilac and Mckell Place, and
  - Goldsmith Street Car Park
- 4.1.3 The parking capacity of these areas omitted from the layout plan were identified through an officer site visit and added to the overall parking capacities. In addition, due to the slightly dated nature of the layout plan, the figures presented were confirmed on site during a baseline review officer site visit on 16<sup>th</sup> November 2020.

### **4.2 Site Visits**

- 4.2.1 To record and identify current levels of occupancy for Council car parks and on-street parking within the survey area, officer site visits were undertaken between 21<sup>st</sup> November 2020 and 13<sup>th</sup> December 2020 during the following survey periods:
- Monday to Friday
    - Morning surveys between 9.15am and 11.20am
    - Afternoon surveys between 2.10pm and 4.30pm
    - Evening surveys between 6.30pm and 8.15pm
  - Saturday and Sunday
    - Daytime surveys between 9.55am and 12.25pm
    - Evening surveys between 6.05pm and 8.15pm
- 4.2.2 Survey times were established to ensure that parking was observed both within daytime parking restricted hours (8.30am to 6pm Mon to Friday and 8.30am to 12.30pm Saturday) and during unrestricted hours.
- 4.2.3 The officer site visits were conducted by a single officer of the Council on foot, walking up each side of each street recording the number of vehicles parked for each section of the street. The count included cars, trucks, vehicles in disabled spaces and motorcycles.
- 4.2.4 A full record of site visit times is presented in appendix 2 which records the date, time and day of the surveys, the time taken, area covered, distance travelled and weather conditions. The full record of parking capacity and occupancy by street is presented in appendix 4.



## 5. Survey Findings

### 5.1 Parking Capacity- On-street Parking Provision

5.1.1 The survey area is well served by on-street parking provision which lines most streets within the CBD. The number of spaces, the type of parking and the length of stay all vary between the streets of the CBD. Appendix 3 illustrates on-street parking within the survey area and their respective time restrictions. As the map illustrates, time restrictions for on-street parking vary between:

- 15 minutes
- 1 hour
- 2 hours
- 4 hours, and
- Unrestricted

5.1.2 A significant proportion of the on-street parking spaces have a two hour timed parking limit including the majority of Clinton, Verner, Montague, Market and Clifford Streets. Auburn Street is the centre of commercial activity in the CBD and the 1 hour parking limit restriction reflects the close proximity to the concentration of retail services and the high turn-over and demand for these spaces. Unrestricted on-street parking provision is primarily focused on the CBD's peripheral streets including Bourke Street, Bradley Street and Sloane Street.

5.1.3 The above timed parking restrictions are applicable between 8.30am to 6pm Monday to Friday and between 8.30am to 12.30pm Saturday, after which parking becomes unrestricted.

5.1.4 In total on-street parking within the CBD is unrestricted for 14.5 hours per day during the week, 20 hours on Saturdays and 24 hours on a Sunday. This creates a total of 116.5 hours out of a potential 168 hours within a week where on-street parking is unrestricted, or 69% of the time, as presented in Figure 5.

5.1.5 As identified through the layout plan in appendix 1 and confirmed through officer site visits, the overall parking capacity of the identified streets in the survey area by street is presented in Table 1.

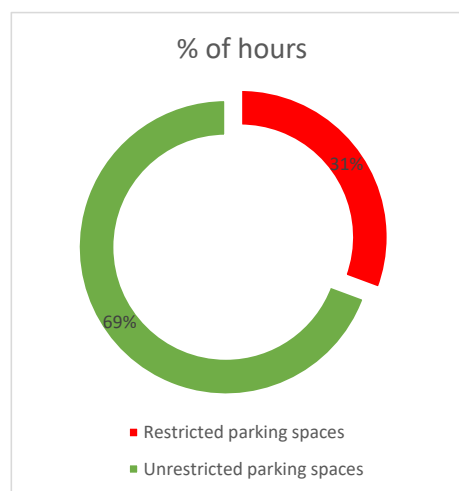


Figure 5: Timed Parking Pie Chart



| Total number of on-street parking spaces within the Survey Area |                            |
|---|----------------------------|
| Street  | Number of on-street Spaces |
| Clinton Street  | 90 spaces                  |
| Verner Street   | 89 spaces                  |
| Montague Street   | 107 spaces                 |
| Market Street   | 78 spaces                  |
| Clifford Street   | 116 spaces                 |
| Goldsmith Street  | 85 spaces                  |
| Bradley Street  | 92 spaces                  |
| Bourke Street   | 235 spaces                 |
| Church Street (part of)   | 23 spaces                  |
| Auburn Street   | 330 spaces                 |
| Sloane Street   | 199 spaces                 |
| Mckell Place  | 22 spaces                  |
| Lilac Place (inc Ross Place)                                    | 20 spaces                  |
| <b>Total number of on-street parking spaces</b>                 | <b>1486 spaces</b>         |

Table 1: Total No. of On-street Parking Spaces

5.1.6 As highlighted by Table 1 and Figure 6 Auburn Street has the highest overall capacity for on-street parking with a total of 330 spaces or 22% of the total on-street parking capacity. This is followed secondly by Bourke Street with 235 spaces or 16% of the total and thirdly by Sloane Street with 199 spaces or 13% of the total.

5.1.7 These three streets span the length of the survey area and are the longest streets spanning the CBD at a total of 1100 metres.

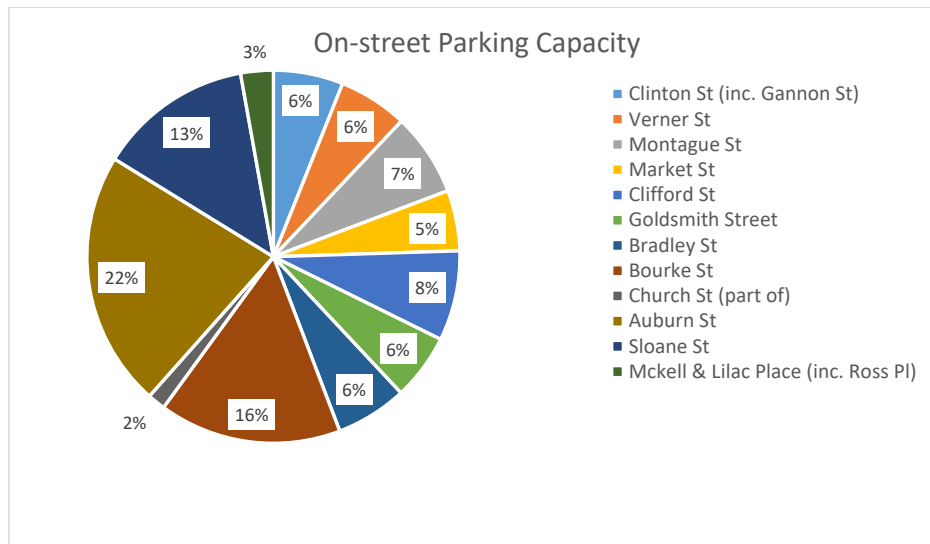


Figure 6: On-street Parking Capacity Percentage Graph

5.1.8 The overall capacity for on-street parking within the survey area is 1486 spaces.



## 5.2 Parking Capacity- Council Car Park's Parking Provision

5.2.1 The survey area includes a total of six Council car parks with the majority of parking capacity situated in the three car parks of Goldsmith Street, Ellesmere Street and Cartwright Place which stand north of Auburn Street. A large proportion of the parking capacity of these car parks is unrestricted with all of Goldsmith Street car park and the majority of Cartwright Place being unrestricted.

5.2.2 Table 2 illustrates the overall parking capacity of the six council car parks and applicable timed parking restrictions which are also illustrated in appendix 3.

| Capacity and Restrictions on Free public car parks within the Core CBD |                   |  |
|--|-------------------|--|
| Public Car Park  | Capacity          | Restrictions (8.30am to 6pm)   |
| Cartwright Place Car Park  | 133 vehicles      | Part- 2 hour parking limit<br>Part- unrestricted                               |
| Ellesmere Street Car Park  | 253 vehicles      | Part- 4 hour parking limit<br>Part- unrestricted<br>Part- 2 hour parking limit |
| Goldsmith Street Car Park  | 75 vehicles       | Unrestricted   |
| Huntley Arcade Car Park  | 57 vehicles       | 4 hour parking limit   |
| Railway Station Horseshoe Car Park                                     | 18 vehicles       | Unrestricted   |
| Visitor Information Centre Car Park                                    | 40 vehicles       | 2 hour parking limit   |
| <b>Total Number of public car parks</b>                                | <b>576 spaces</b> |  |

Table 2: Parking Capacity & Restriction

5.2.3 As highlighted by Table 2 and Figure 7 Ellesmere Street car park has the highest overall capacity for vehicle parking at 253 spaces or 44% of the total council car park capacity. This is followed by Cartwright Place with capacity for 133 vehicles or 23% and thirdly by Goldsmith Street Car park with capacity for 75 vehicles or 13%.

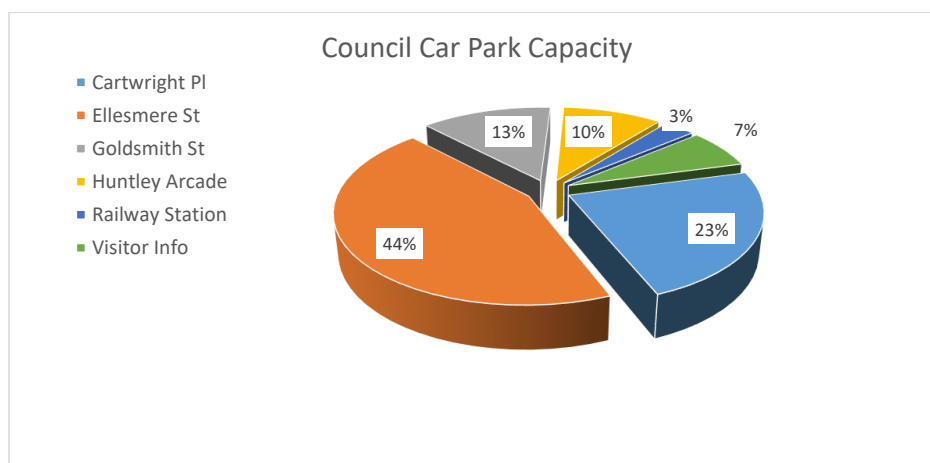


Figure 7: Council Car Park Capacity Pie Chart

5.2.4 The overall capacity of Council Car Parks within the survey area is 576 spaces.



### 5.3 Parking Capacity- Off-street Patron and/or Staff Parking Provision

5.3.1 The survey area has multiple areas of off-street parking dedicated to patrons and or staff with the largest of these represented by car parks for Goulburn Market Place serving Woolworths, Goulburn Square serving Coles and the shopping centre generally and Target. These three car parks represent the largest staff/patron car parks in the survey area and all stand to the south of Auburn Street.

5.3.2 The total number of off-street parking spaces provided by these three large car parks is presented in Table 3.

5.3.3 As highlighted in Table 3 Goulburn Square is the largest of the three car parks with 422 spaces arranged over a lower and upper parking deck. This higher capacity largely reflects the wide range of shops it serves within the shopping centre and its relative central location within the CBD.

| Total number of staff/ patron parking spaces- large only |                                 |
|--|---------------------------------|
| Car park   | Number of Patron parking spaces |
| Goulburn Market Place                                    | 358                             |
| Goulburn Square  | 442                             |
| Target   | 115                             |
| <b>Total number of Patron parking spaces</b>             | <b>915 spaces</b>               |

Table 3: Total No. of staff/patron parking spaces- large

5.3.4 In addition to the three largest staff/patron car parks identified above there are numerous smaller car parks serving this purpose across the survey area. These parking facilities are predominantly situated to the rear of properties fronting Auburn Street. A desktop investigation, coupled with the officer site visits identified a total of 6.8 hectares of patron and/or staff parking within the survey area. This is however considered a gross underestimate as some ancillary parking areas are obscured from view by gates and fencing or were too small to identify on aerial mapping.

5.3.5 Figure 8 illustrates the approximate location and distribution of the patron/staff parking provision which is evenly distributed around the CBD.



Figure 8: Indicative location of staff/patron parking- smaller



#### 5.4 Parking Occupancy- On-street Parking Provision

- 5.4.1 The assessment of on-street parking capacities through this parking survey has established the baseline of the total available on-street parking spaces within the survey area.
- 5.4.2 To understand the level of occupancy of these spaces the officer site visits identified the number of vehicles parked in the spaces within these six car parks throughout the morning (9.15-11.20am), afternoon (2.10-4.30pm) and evening (6.30-8.15pm) during weekdays and through the day (9.55am-12.25pm) and evening (6.05-8.15pm) on Saturday and Sundays.
- 5.4.3 The survey area is served by a total of 10 primary streets which provide on-street parking and span the length or breath of the CBD. There are an additional 4 smaller streets which also provide lower levels of on-street parking provision. As highlighted previously in this survey, collectively these streets provide a total of 1486 on-street parking spaces.

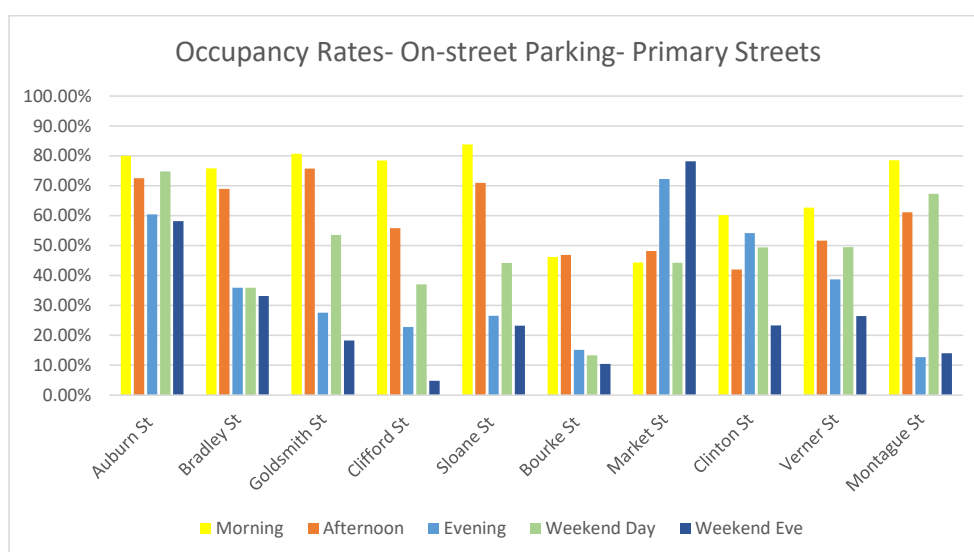


Figure 9: On-street Occupancy Rates Bar Chart

- 5.4.4 Figure 9 illustrates that the majority of streets have the highest occupancy rates during the weekday morning survey period with Sloane Street having the highest average occupancy rate during this time of 83.82%. High morning average occupancy rates are mirrored in other streets including Auburn Street, Bradley Street, Goldsmith Street, Clifford Street and Montague Street which all have occupancy rates in the 70 and 80 percentiles. Auburn Street has the largest number of on-street parking spaces at 330, which combined with high occupancy rates makes this street the one with the greatest number of parked vehicles. Market Street presents as an anomaly to this pattern with its highest average occupancy rates recorded during weekday and weekend evenings at 72.29% and 78.20% occupancy respectively.
- 5.4.5 Figure 9 illustrates that on average evening (weekday & weekend) on-street parking occupancy is the lowest of all other survey periods with Goldsmith, Clifford, Sloane, Bourke, Clinton, Verner and Montague Streets all recording occupancy rates below 30%. Market Street was the busiest for on-street parking during weekday and weekend evenings and this is likely reflective of its proximity to a number of pubs/clubs, including the Goulburn



Soldiers Club and the Goulburn Club. Auburn Street also had relatively high occupancy rates during this time of 60.42% during weekday evenings and 58.71% during weekend evenings.

5.4.6 Figure 10 converts this occupancy data into the average number of on-street parking spaces which are available during the weekday morning, afternoon and evening survey times, alongside those during the daytime and evening weekend period. As previously illustrated, weekday mornings are the busiest periods for on-street parking but even during this busy period there are on average 460 on-street parking spaces available within the survey area or 30%. The greatest availability of on-street parking is during the weekend, particularly weekend evenings with a total average of 1012 spaces or 68% of spaces vacant.

5.4.7 The survey has demonstrated that during evenings and weekends less than half of available on-street parking spaces are occupied.

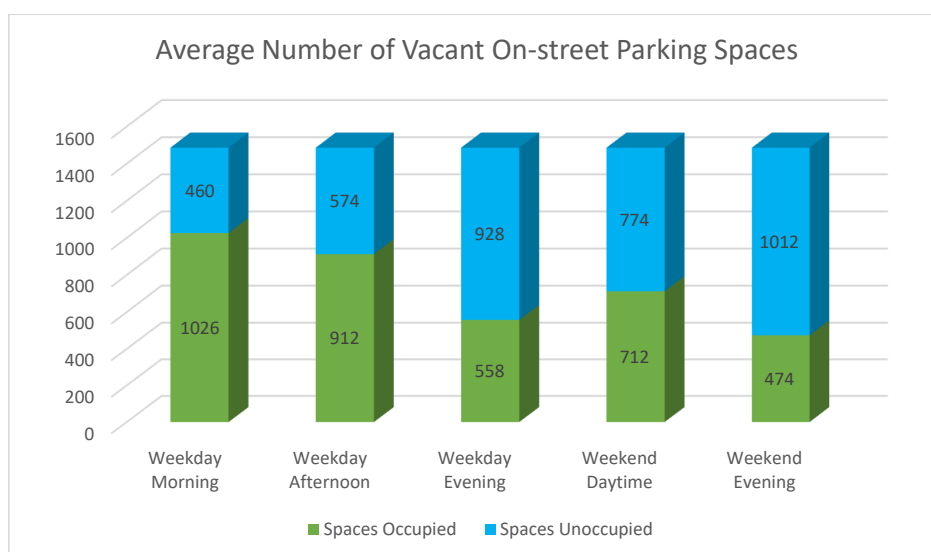


Figure 10: Average No. of Vacant on-street parking spaces



### 5.5 Parking Occupancy- Council Car Park Parking Provision

5.5.1 The assessment of Council car park capacities through this parking survey has established the baseline of the total available parking spaces for Council car parks within the survey area.

5.5.2 To understand the level of occupancy of these spaces the officer site visits identified the number of vehicles parked in the spaces within these six car parks throughout the morning (9.15-11.20am), afternoon (2.10-4.30pm) and evening (6.30-8.15pm) during weekdays and through the day (9.55am-12.25pm) and evening (6.05-8.15pm) on Saturday and Sundays.

5.5.3 Figure 11 illustrates the average occupancy rates of Council car parks within the survey area.

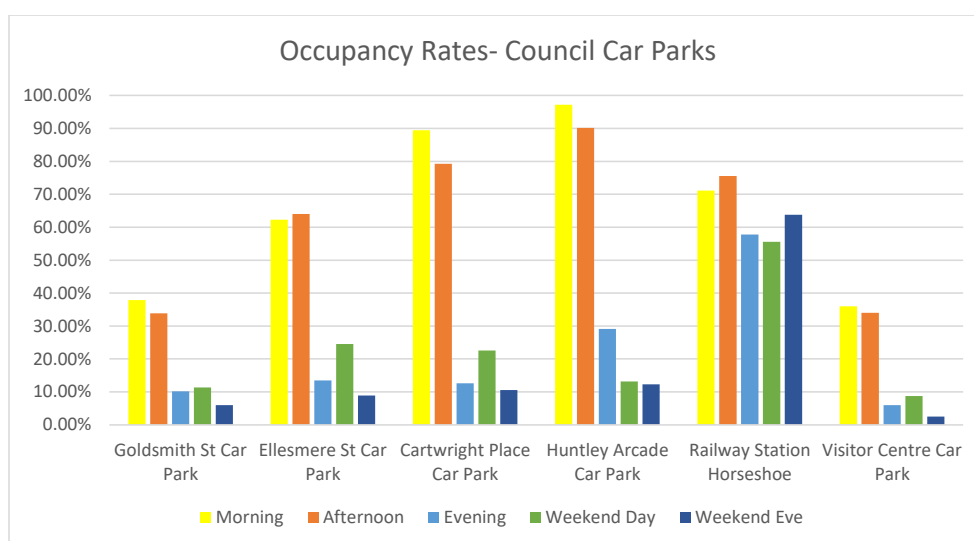


Figure 11: Council Car Park Occupancy Rates Bar Chart

5.5.4 Figure 11 highlights a significant variability in occupancy rates between the different car parks but also highlights a number of patterns. The busiest periods for the majority of the car parks is weekday mornings, with the exception of Ellesmere Street car park and the Railway Station which have slightly higher occupancy rates during the weekday afternoon period. The Railway Station was recorded as the busiest car park during evenings, both weekday and weekend.

5.5.5 All public car parks with the exception of the Railway Station have low rates of occupancy during weekday evenings and through the daytime and evening periods of the weekend. Occupancy rates during the quieter periods (evenings and weekends) did not rise above 30% for all public car parks with the exception of the Railway Station.

5.5.6 Whilst most car parks were busier during weekday mornings the rates of occupancy vary considerably between them. Cartwright Place and Huntley Arcade were identified as the busiest with weekday morning occupancy rates of 89.46% and 97.19% respectively and Goldsmith Street and the Visitor Centre car parks ranking the least busy during this period with 37.86% and 36% occupancy respectively.



5.5.7 Figure 12 converts the above occupancy rates for Council car parks into the overall average number of available spaces during each survey period. This graph reflects the pattern of higher occupancy rates during weekday (morning & afternoon) and lower occupancy rates during weekday evenings and on weekends.

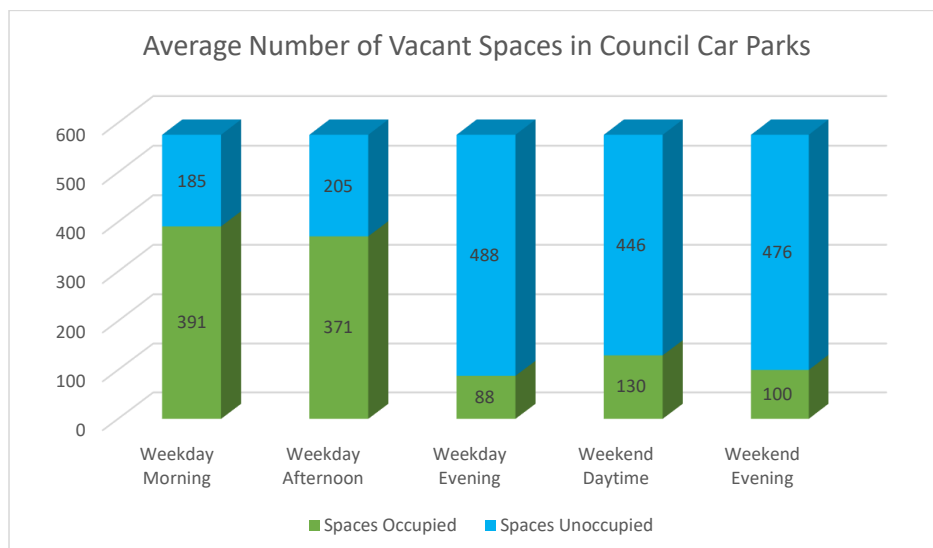


Figure 12: Average No. of Vacant Council Car Park Spaces

5.5.8 Evening and weekend survey periods were the quietest with between 446 and 488 spaces available in the car parks with weekday evenings having the highest number of unoccupied and available spaces. However, even during the busiest periods for parking there were an average minimum of 185 parking spaces within public car parks within the CBD unoccupied and available.



### 5.6 Total Parking Capacities & Occupancy Levels

5.6.1 The above has identified the occupancy rates for on-street parking provision and Council car parks within the survey area.

5.6.2 The total number and capacity of on-street parking, Council car park provision and parking provision of the three main staff/patron car parks is presented in Table 4.

| Type of Parking provision                    | Capacity    |
|--|-------------|
| On-street Parking                            | 1486        |
| Council Car Parks                            | 576         |
| Large Staff/Patron Car Parks                 | 915         |
| <b>Total Parking Capacity in survey area</b> | <b>2977</b> |

Table 4: Total Parking Capacities & Occupancy Levels

5.6.3 Parking occupancy data was not gathered for staff/patron parking but Figure 13 illustrates the combined averages of available on-street and Council car park provision in the survey area.

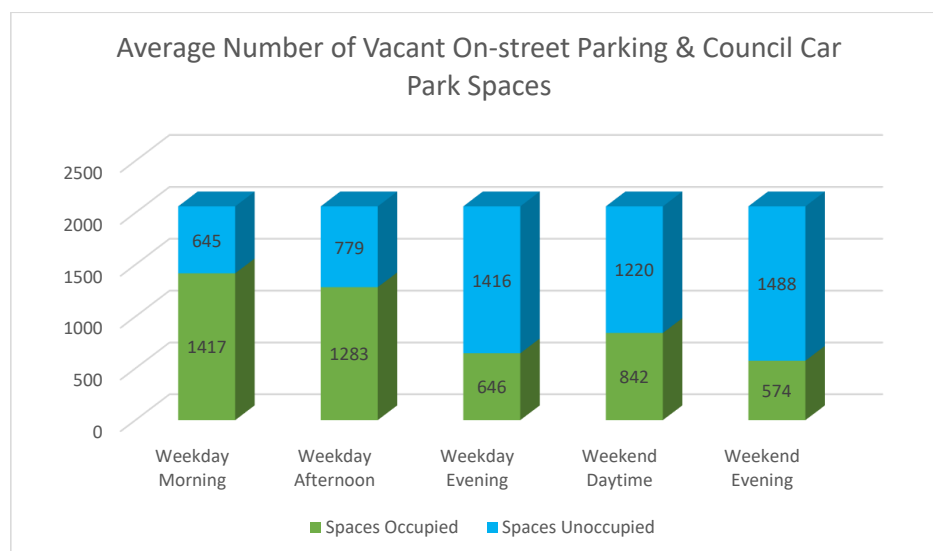


Figure 13: Average No. of On-street & Council Car Park Spaces Bar Chart

5.6.4 Figure 13 illustrates that there is an average of 645 available public parking spaces during the weekday mornings which are busiest period during the surveys which accounts for approximately 31% of all spaces. This compares to 72% of spaces being vacant during weekend evenings with a total of 1488 spaces.

5.6.5 **It can be concluded that at most times of the day, evening and weekend there is between 30% to 70% of all available (non staff/patron) spaces vacant.**



## 6. Parking Accessibility

- 6.1 The overall capacity and occupancy levels have been addressed through this survey but the accessibility or walkability from this parking provision to the concentration of services along Auburn Street and their accessibility to the wider area is also addressed below.
- 6.2 Auburn Street serves as the retail core of the CBD and the proximity and accessibility of parking provision to this street is an important consideration.
- 6.3 Figure 14 illustrates a 400m walking radii spanning out from Auburn Street. This 400m zone includes all six Council car parks and all of the on-street parking provision presented through this survey. This highlights that all surveyed parking provision stands within a short and reasonable walking distance to the retail core and heart of the CBD.

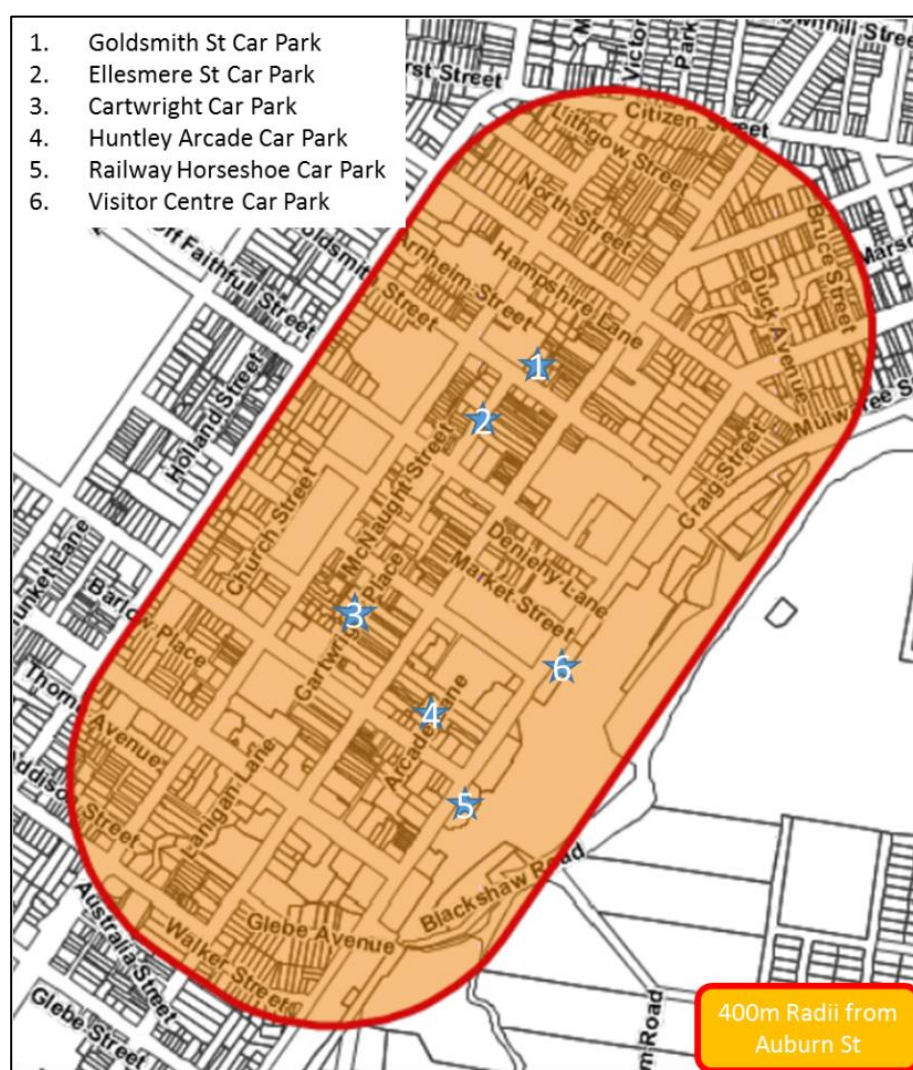


Figure 14: 400m Walking Radii Map from Auburn Street



6.4 Figure 15 illustrates the walking radii of Huntley Arcade car park situated toward the south eastern section of the CBD. The walking radii for this car park encompasses approx. 650 metres of the southern section of Auburn Street and includes the Courthouse and Goulburn Market Place within the 200m walking range. The 400m walking range encompasses Market Street, Montague Street, Verner Street and Clinton Street, alongside Lilac Place which is home to the cinema.

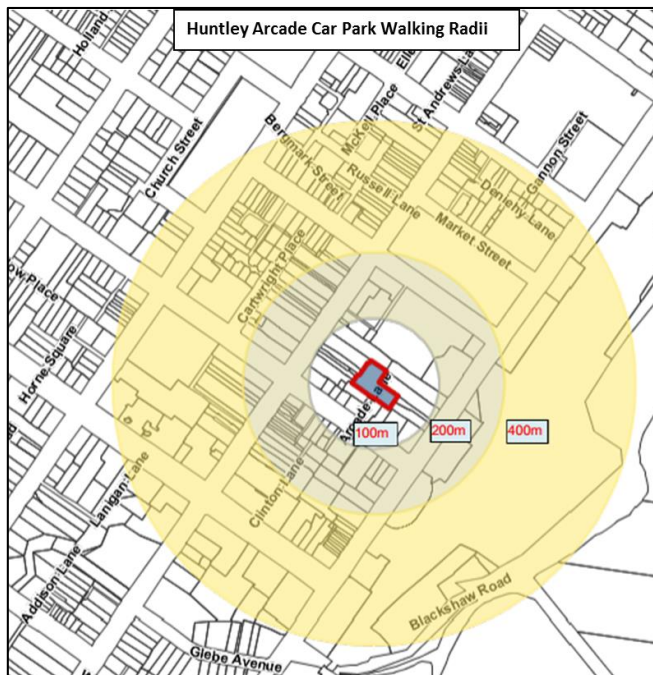


Figure 15: Huntley Arcade Car Parking Walking Radii Map

6.5 Figure 16 illustrates the walking radii of Cartwright Place car park situated toward the south western section of the CBD. The walking radii for this car park encompasses approx. 725 metres of the southern section of Auburn Street and includes the Post Office and the Performing Arts Centre within the 200m walking range.

6.6 The 400m walking range encompasses part of Clinton Street, Verner Street, Montague Street, Market Street, part of Clifford Street, Bourke Street and Sloane Street. The 400m walking range also includes Belmore Park.

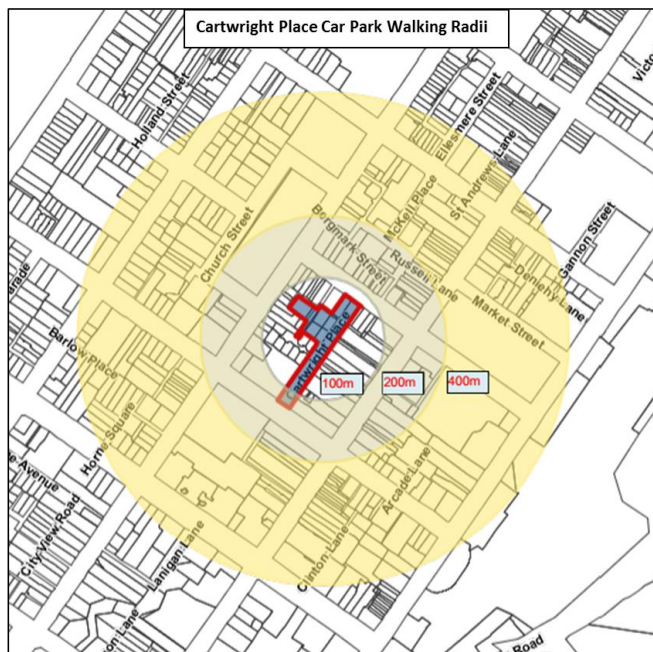


Figure 16: Cartwright Place Car Park Walking Radii Map



6.7 Figure 17 illustrates the walking radii of Ellesmere Street car park situated toward the north western section of the CBD. The walking radii for this car park encompasses approx. 650 metres of the northern section of Auburn Street and includes Goulburn Square shopping centre, with its variety of shops within the 200m walking range.

6.8 The 400m walking range encompasses Clifford Street, Goldsmith Street and part of Market Street, Montague Street, Bradley Street, Sloane Street and Bourke Street. The 400m walking range also includes Target and a cluster of restaurants and takeaways at the top of Auburn Street.

6.9 Figure 18 illustrates the walking radii of Goldsmith Street car park situated toward the north western section of the CBD. The walking radii for this car park encompasses approx. 510 metres of the northern section of Auburn Street and includes Target and a cluster of restaurants and takeaways within the 200m walking range.

6.10 The 400m walking range encompasses Goldsmith Street, Bradley Street, part of Clifford Street, Sloane Street, and Bourke Street. The 400m walking range also includes Goulburn Square shopping centre, with its variety of shops and three gyms.

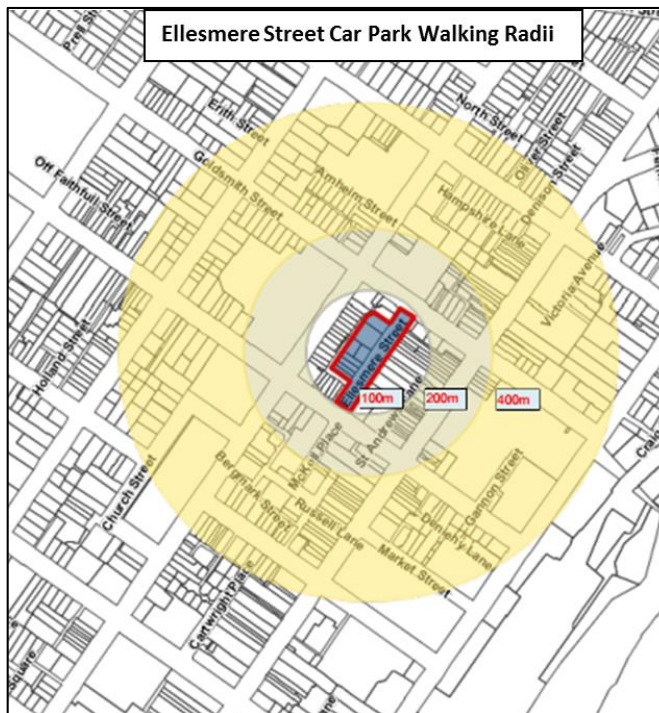


Figure 17: Ellesmere St Car Park Walking Radii Map

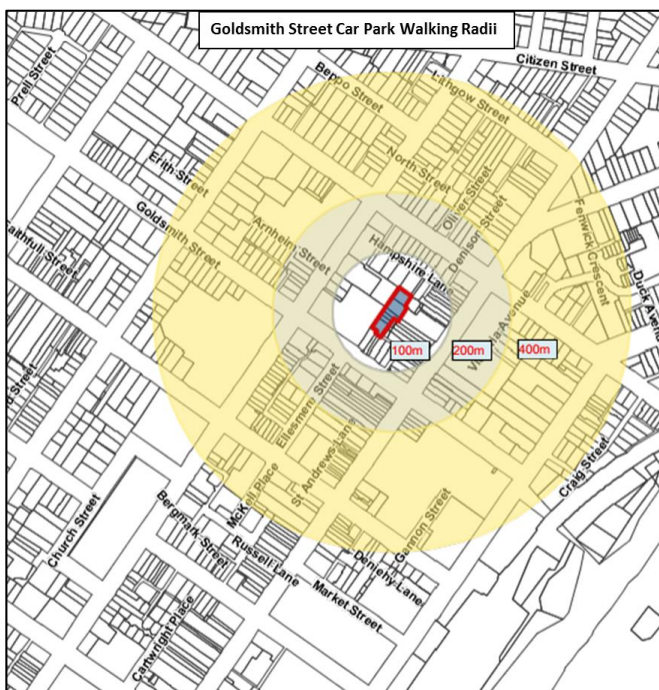


Figure 18: Goldsmith St Car Park Walking Radii Map



- 6.11 Figure 19 illustrates the walking radii of the Railway Station Horseshoe car park situated on the south eastern periphery of the CBD. The primary purpose of this car park is to serve patrons of the railway station but parking is not restricted to patrons only. The walking radii for this car park encompasses a large area outside of the CBD but also encompasses approx. 415 metres of the southernmost section of Auburn Street. Goulburn Market Place which includes Woolworths, alongside three hotels or motels stand within the car parks 200m walking range.

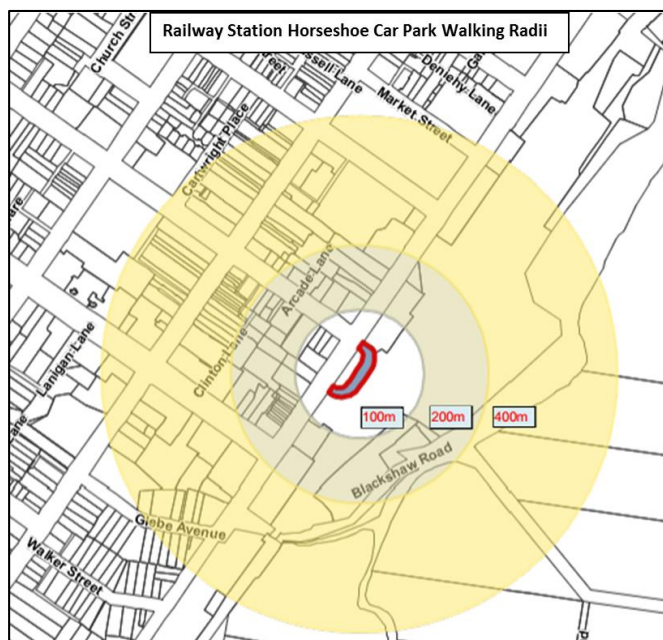


Figure 19: Railway Station Car Park Walking Radii Map

- 6.12 The 400m walking range includes part of Clinton Street, Verner Street, Montague Street and Sloane Street and also includes the Performing Arts Centre, the Courthouse and Belmore Park.

- 6.13 Figure 20 illustrates the walking radii of the Visitor Centre car park situated on the south eastern periphery of the CBD. The primary purpose of this car park is to serve patrons to the Visitor Centre but parking is not restricted to patrons only. In addition this car park provides electric vehicle charging points. This car park also encompasses a large area outside of the CBD but includes approximately 630 metres of the central section of Auburn Street. The 200 metre walking radii for this car park encompasses part of Verner Street, Montague Street, Market Street, Clifford Street and Sloane Street. Belmore Park, the Courthouse, Goulburn Soldiers Club and the Goulburn Club can all be accessed within the 400m walking radii of this car park.

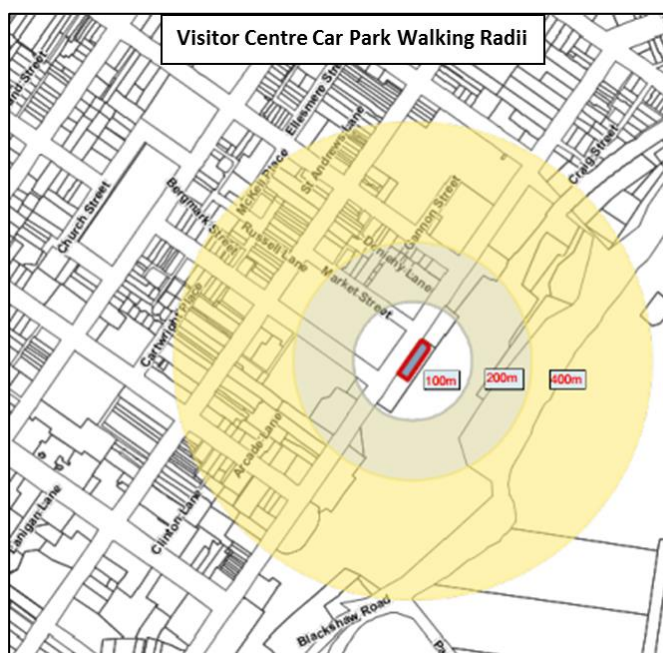


Figure 20: Visitor Centre Car Park Walking Radii



- 6.14 Figure 21 illustrates the combined walking radii for all six Council car parks within the survey area. The entire survey area is encompassed by the walking radii of these car parks creating a CBD, and Auburn Street in particular, which has access to free public car parks within a short 400m walking distance.

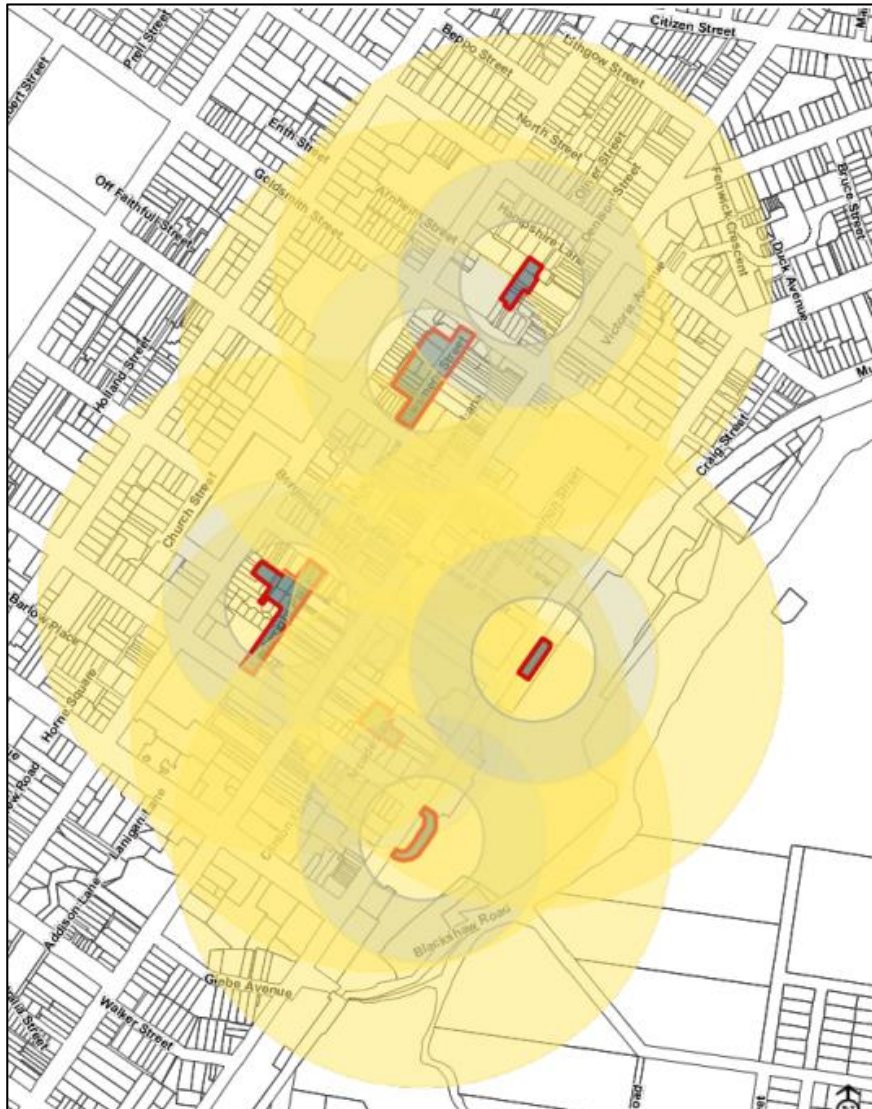


Figure 21: Combined Council Car Park Walking Radii Map



## **7. Key Findings**

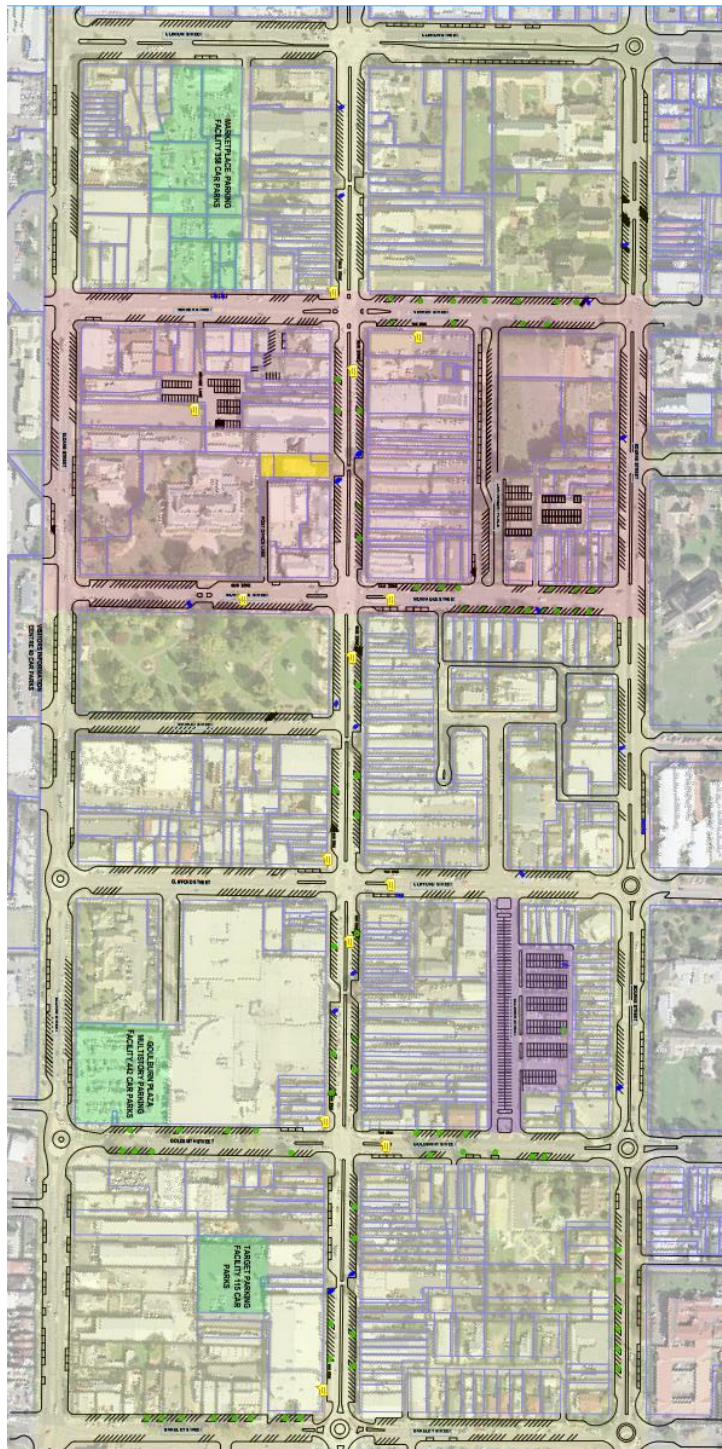
7.1 This parking survey has established parking capacity in the CBD for the different types of parking provision, assessed occupancy levels and illustrated walking distances to the main services of the CBD. The survey has revealed the following key findings:

- On-street parking is only subject to parking restrictions for 31% of the time.
- Overall parking capacity in the survey area is 2920 spaces but this is broken down as follows:
  - On-street parking capacity- 1486 spaces
  - Large patron/staff car parks – 915 spaces
  - Smaller staff/patron parking- 6.8 hectares
  - Public Car Parks- 576 spaces
- All parking provision within the CBD is accessible within a 400m walking distance of Auburn Street.
- Weekday mornings are usually the busiest periods with the highest occupancy rates, particularly in relation to on-street parking.
- Evenings and weekends are the least busy periods with a maximum of occupancy rate of 30% for all public car parks and most on-street parking.
- Public car parks had an average minimum spaces available of 185 up to a maximum of 488 spaces.
- Auburn Street is the busiest street for on-street parking with the lowest recorded occupancy rates in the evenings at around 60%.
- There are an average of 460 on-street parking spaces available within 400m of Auburn Street during the busiest morning period.
- There are an average of 1012 on-street parking spaces during the quietest weekend evening survey period.
- There are on average between 460 and 1012 on-street parking spaces available at any one time.
- Overall there are on average between 645 and 1488 on-street and public car park spaces available at any one time.

7.2 **Overall the parking survey has highlighted that there are is currently adequate levels of free public parking provision within the CBD, as revealed by the number of available spaces which are also accessible within walking distance of the shops and services of the CBD.**



Appendix 1: Baseline Layout Plan





Appendix 2: Site Visit Survey Record Sheet

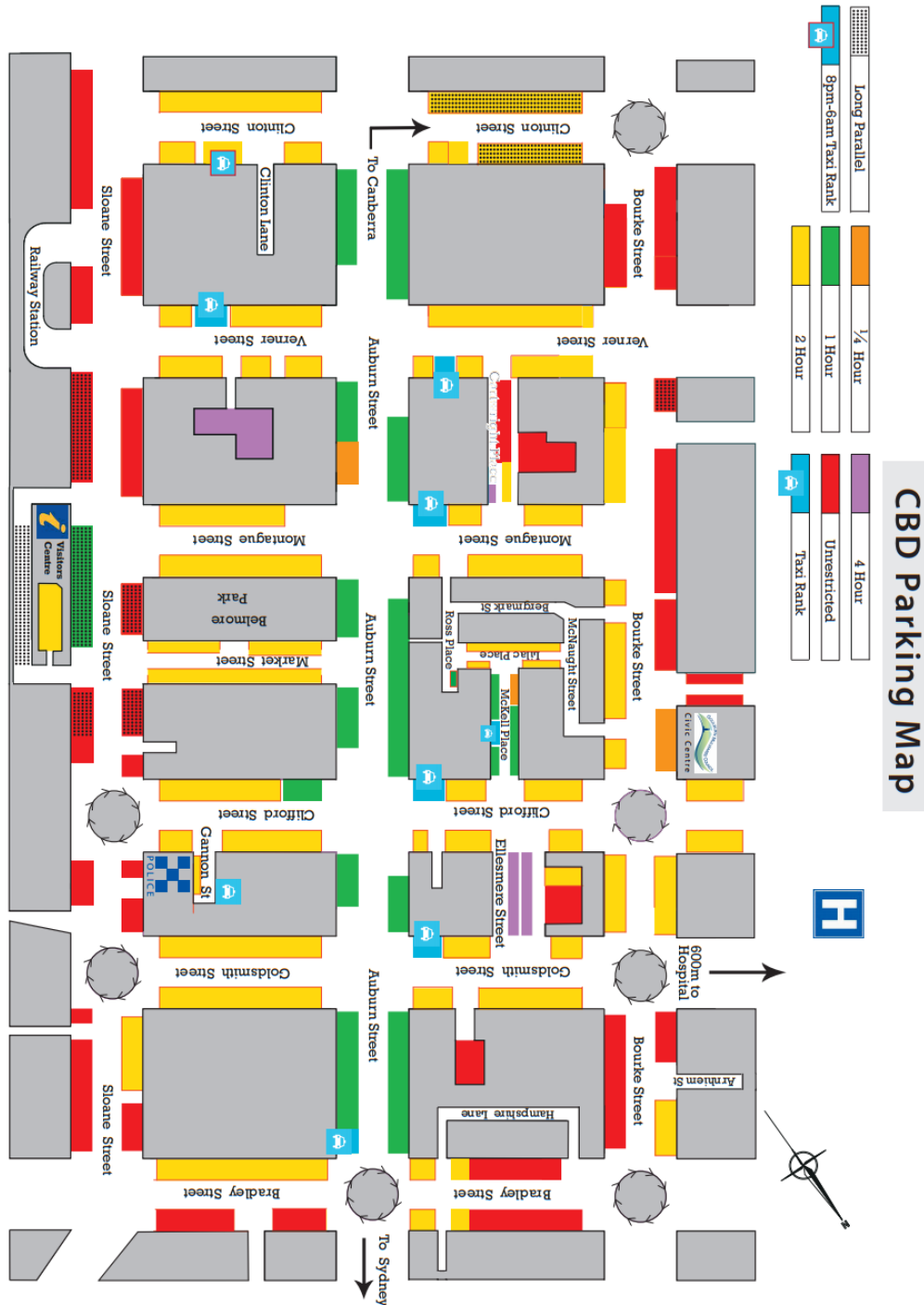
| Date  | Day   | Time Start | Time Complete | Total Survey Time | Area Surveyed | Distance | Notes   |
|-------|-------|------------|---------------|-------------------|---------------|----------|---|
| 21.11 | Sat   | 10.20am    | 12 noon       | 1hr 40min         | Whole CBD     | 10.2km   | 30 degrees & hot                              |
| 21.11 | Sat   | 7pm        | 8.15pm        | 1hr 15min         | Whole CBD     | 6.5km    | Warm  |
| 22.11 | Sun   | 9.55am     | 12.25am       | 2hrs 30 mins      | Whole CBD     | 11.7km   | Warm, Overcast, spots of rain Conducted alone |
| 23.11 | Mon   | 9.25am     | 10.55am       | 1hr 30mins        | CBD South     | 7km      | Humid, moderate rain                          |
| 23.11 | Mon   | 2.10pm     | 3.40pm        | 1hr 30mins        | CBD South     | 6.6km    | Torrential rain                               |
| 24.11 | Tues  | 9.50am     | 11.10am       | 1hr 20mins        | CBD South     | 6.5km    | Overcast & Humid                              |
| 24.11 | Tues  | 2.45pm     | 4pm           | 1hr 15mins        | CBD South     | 6km      | Cloudy, sunny and hot                         |
| 24.11 | Tues  | 6.40pm     | 8pm           | 1hr 20mins        | Whole CBD     | 6.5km    | Cool breezes, overcast                        |
| 25.11 | Weds  | 9.35am     | 11am          | 1hr 25mins        | CBD South     | 6.5km    | Humid   |
| 25.11 | Weds  | 3.10pm     | 4.30pm        | 1hr 20mins        | CBD South     | 6.3km    | Humid, sunny                                  |
| 26.11 | Thurs | 9.35am     | 11.05am       | 1hr 30mins        | CBD South     | 6.4km    | Hot, clear skies                              |
| 26.11 | Thurs | 2.10pm     | 3.40pm        | 1hr 30mins        | CBD South     | 6.2km    | Hot, clear skies                              |
| 26.11 | Thurs | 6.40pm     | 8.10pm        | 1hr 30mins        | Whole CBD     | 6.7km    | Warm, overcast                                |
| 27.11 | Fri   | 9.15am     | 10.40am       | 1hr 25mins        | CBD South     | 6.3km    | Hot, clear skies                              |
| 27.11 | Fri   | 2.15pm     | 3.40pm        | 1hr 25mins        | CBD South     | 6.3km    | Very hot!                                     |
| 27.11 | Fri   | 6.40pm     | 8.10pm        | 1hr 30mins        | Whole CBD     | 6.5km    | Warm, overcast                                |
| 2.12  | Wed   | 9.15am     | 10.10am       | 55mins            | North CBD     | 4.15km   | Warm & sunny                                  |
| 2.12  | Wed   | 2.45pm     | 3.45pm        | 1hr               | North CBD     | 3.85km   | Warm & sunny                                  |
| 2.12  | Wed   | 6.30pm     | 7.50pm        | 1hr 20mins        | Whole CBD     | 5.85km   | Cool, Breezy, overcast                        |
| 3.12  | Thurs | 9.35am     | 10.25am       | 50mins            | North CBD     | 4km      | Warm, overcast with spits of rain             |
| 3.12  | Thurs | 2.15pm     | 3.05pm        | 50mins            | North CBD     | 3.75km   | Hot, sunny                                    |
| 4.12  | Fri   | 9.25am     | 10.20am       | 55mins            | North CBD     | 3.85km   | Hot, Sunny, clear skies                       |
| 4.12  | Fri   | 2.15pm     | 3pm           | 45mins            | North CBD     | 3.75km   | Very hot!                                     |



|                                 |      |         |         |             |           |              |                          |
|---------------------------------|------|---------|---------|-------------|-----------|--------------|--------------------------|
| 7.12                            | Mon  | 10.25am | 11.20am | 55mins      | North CBD | 4.1km        | Sunny, cool breeze       |
| 7.12                            | Mon  | 3pm     | 3.50pm  | 50mins      | North CBD | 3.75km       | Sunny, cool breeze       |
| 7.12                            | Mon  | 6.30pm  | 7.40pm  | 1hr 10 mins | Whole CBD | 6km          | Sunny, cool breeze       |
| 8.12                            | Tues | 10.10am | 11am    | 50mins      | North CBD | 4km          | Sunny, cool breeze       |
| 8.12                            | Tues | 2.45pm  | 3.35pm  | 50mins      | North CBD | 3.85km       | Sunny, cool breeze, warm |
| 13.12                           | Sun  | 6.05pm  | 7.20pm  | 1hr 15mins  | Whole CBD | 6km          | Cool, overcast           |
| <b>Total Distance Travelled</b> |      |         |         |             |           | <b>163km</b> |                          |



## 31





Appendix 4: Full Site Visit Capacity & Occupancy Record Sheet

| On Street       | Spaces | Monday  |           | Tuesday |         | Wednesday |     | Thursday |           | Friday |         | Saturday  |     | Sunday |     |     |     |    |    |    |
|-----------------|--------|---------|-----------|---------|---------|-----------|-----|----------|-----------|--------|---------|-----------|-----|--------|-----|-----|-----|----|----|----|
|                 |        | Morning | Afternoon | Eve     | Morning | Afternoon | Eve | Morning  | Afternoon | Eve    | Morning | Afternoon | Eve | Day    | Eve | Day | Eve |    |    |    |
| Clinton Street  |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 21     | 14      | 7         | 10      | 12      | 11        | 12  | 13       | 10        | 10     | 14      | 8         | 13  | 13     | 7   | 18  | 22  | 8  | 13 |    |
| Sloane-Auburn N | 37     | 30      | 9         | 14      | 28      | 16        | 21  | 25       | 13        | 23     | 21      | 17        | 22  | 20     | 23  | 18  | 21  | 21 | 13 | 13 |
| Auburn-Bourke S | 17     | 11      | 5         | 8       | 11      | 4         | 13  | 1        | 5         | 10     | 3       | 8         | 15  | 6      | 4   | 14  | 10  | 11 | 8  | 9  |
| Auburn-Bourke N | 15     | 11      | 5         | 1       | 11      | 8         | 2   | 9        | 11        | 12     | 10      | 5         | 10  | 8      | 5   | 9   | 4   | 5  | 7  | 2  |
| Verner Street   |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 26     | 21      | 17        | 13      | 28      | 18        | 12  | 23       | 17        | 18     | 21      | 18        | 15  | 24     | 19  | 13  | 14  | 15 | 11 | 7  |
| Sloane-Auburn N | 16     | 16      | 14        | 13      | 17      | 16        | 9   | 17       | 14        | 14     | 12      | 17        | 13  | 11     | 11  | 11  | 17  | 7  | 14 | 7  |
| Auburn-Bourke S | 21     | 7       | 1         | 1       | 14      | 5         | 0   | 7        | 5         | 1      | 5       | 7         | 1   | 9      | 8   | 4   | 8   | 3  | 14 | 2  |
| Auburn-Bourke N | 26     | 10      | 5         | 5       | 10      | 8         | 8   | 5        | 9         | 4      | 12      | 6         | 8   | 10     | 15  | 9   | 3   | 6  | 7  | 0  |
| Montague Street |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 43     | 27      | 14        | 2       | 30      | 17        | 9   | 29       | 16        | 3      | 36      | 26        | 7   | 34     | 29  | 12  | 28  | 11 | 36 | 7  |
| Sloane-Auburn N | 22     | 17      | 12        | 0       | 22      | 16        | 2   | 16       | 13        | 2      | 21      | 13        | 1   | 16     | 15  | 4   | 14  | 3  | 20 | 2  |
| Auburn-Bourke S | 23     | 18      | 20        | 8       | 22      | 20        | 0   | 14       | 18        | 1      | 23      | 23        | 2   | 26     | 27  | 0   | 14  | 1  | 13 | 2  |
| Auburn-Bourke N | 19     | 16      | 12        | 3       | 11      | 9         | 0   | 14       | 6         | 4      | 12      | 9         | 6   | 16     | 12  | 2   | 10  | 2  | 9  | 2  |
| Market Street   |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| South Side      | 36     | 11      | 7         | 29      | 18      | 14        | 19  | 15       | 15        | 28     | 14      | 17        | 26  | 17     | 13  | 28  | 12  | 36 | 13 | 19 |
| North Side      | 42     | 14      | 20        | 32      | 27      | 17        | 28  | 24       | 22        | 25     | 13      | 31        | 32  | 20     | 32  | 41  | 24  | 42 | 20 | 25 |
| Clifford Street |        |         |           |         |         |           |     |          |           |        |         |           |     |        |     |     |     |    |    |    |
| Sloane-Auburn S | 23     | 21      | 15        | 15      | 21      | 16        | 5   | 21       | 20        | 16     | 19      | 11        | 7   | 21     | 16  | 6   | 17  | 1  | 15 | 0  |
| Sloane-Auburn N | 23     | 21      | 16        | 10      | 18      | 11        | 8   | 22       | 17        | 4      | 17      | 12        | 7   | 20     | 13  | 3   | 13  | 2  | 3  | 1  |
| Auburn-Bourke S | 23     | 14      | 16        | 6       | 16      | 13        | 0   | 12       | 18        | 7      | 19      | 18        | 6   | 16     | 10  | 9   | 12  | 3  | 6  | 0  |
| Auburn-Bourke N | 19     | 16      | 8         | 2       | 15      | 9         | 3   | 15       | 18        | 2      | 15      | 6         | 5   | 11     | 14  | 3   | 7   | 2  | 2  | 1  |
| Civic Centre N  | 9      | 10      | 6         | 1       | 11      | 6         | 2   | 9        | 4         | 0      | 9       | 5         | 0   | 7      | 1   | 2   | 2   | 0  | 0  | 0  |
| Civic Centre S  | 11     | 11      | 2         | 0       | 10      | 2         | 1   | 5        | 1         | 0      | 3       | 2         | 0   | 3      | 1   | 0   | 1   | 0  | 0  | 0  |
| Gannon St       | 8      | 5       | 4         | 1       | 4       | 4         | 0   | 6        | 4         | 0      | 5       | 2         | 1   | 7      | 3   | 0   | 3   | 1  | 5  | 0  |



| On Street            | Spaces | Monday  |           | Tuesday |           | Wednesday |           | Thursday |           | Friday  |           | Saturday |     | Sunday |     |    |    |    |    |    |
|----------------------|--------|---------|-----------|---------|-----------|-----------|-----------|----------|-----------|---------|-----------|----------|-----|--------|-----|----|----|----|----|----|
|                      |        | Morning | Afternoon | Morning | Afternoon | Morning   | Afternoon | Morning  | Afternoon | Morning | Afternoon | Day      | Eve | Day    | Eve |    |    |    |    |    |
| Goldsmith Street     |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |    |    |    |    |    |
| Sloane-Auburn S      | 26     | 27      | 25        | 4       | 27        | 30        | 5         | 28       | 23        | 5       | 25        | 25       | 6   | 29     | 26  | 2  | 20 | 4  | 8  | 4  |
| Sloane-Auburn N      | 27     | 29      | 25        | 11      | 26        | 23        | 13        | 24       | 23        | 11      | 29        | 21       | 13  | 25     | 23  | 10 | 27 | 4  | 18 | 7  |
| Auburn-Bourke S      | 18     | 5       | 7         | 3       | 7         | 7         | 3         | 5        | 3         | 2       | 6         | 7        | 2   | 7      | 5   | 4  | 6  | 1  | 0  | 3  |
| Auburn-Bourke N      | 14     | 10      | 7         | 2       | 8         | 13        | 3         | 7        | 13        | 8       | 12        | 10       | 4   | 2      | 6   | 6  | 7  | 4  | 5  | 4  |
| Bradley Street       |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |    |    |    |    |    |
| Sloane-Auburn S      | 19     | 15      | 15        | 12      | 15        | 15        | 10        | 16       | 22        | 10      | 15        | 14       | 7   | 17     | 14  | 8  | 10 | 9  | 8  | 10 |
| Sloane-Auburn N      | 24     | 14      | 13        | 2       | 12        | 10        | 0         | 15       | 10        | 2       | 16        | 15       | 1   | 17     | 15  | 1  | 17 | 3  | 2  | 1  |
| Auburn-Bourke S      | 22     | 17      | 13        | 5       | 20        | 17        | 11        | 14       | 12        | 10      | 14        | 12       | 11  | 14     | 10  | 5  | 5  | 11 | 6  | 6  |
| Auburn-Bourke N      | 27     | 17      | 18        | 10      | 29        | 26        | 12        | 25       | 24        | 17      | 23        | 22       | 17  | 24     | 20  | 14 | 8  | 12 | 10 | 9  |
| Bourke Street        |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |    |    |    |    |    |
| Clinton-Verner E     | 29     | 5       | 6         | 9       | 19        | 7         | 9         | 4        | 5         | 11      | 3         | 6        | 8   | 5      | 10  | 7  | 6  | 8  | 8  | 7  |
| Clinton-Verner W     | 16     | 0       | 0         | 0       | 7         | 0         | 0         | 0        | 1         | 0       | 0         | 0        | 0   | 0      | 0   | 1  | 2  | 1  | 3  | 0  |
| Verner-Clifford E    | 52     | 34      | 38        | 4       | 34        | 37        | 11        | 28       | 23        | 1       | 41        | 31       | 4   | 36     | 24  | 8  | 3  | 2  | 3  | 4  |
| Verner-Montague W    | 40     | 10      | 12        | 0       | 25        | 18        | 10        | 16       | 14        | 1       | 9         | 10       | 1   | 17     | 12  | 1  | 3  | 0  | 1  | 0  |
| Montague-Clifford W  | 24     | 12      | 12        | 4       | 14        | 13        | 1         | 14       | 12        | 1       | 9         | 15       | 1   | 16     | 11  | 2  | 6  | 0  | 1  | 0  |
| Clifford-Goldsmith E | 15     | 0       | 3         | 1       | 1         | 5         | 2         | 2        | 6         | 4       | 0         | 5        | 0   | 1      | 4   | 4  | 0  | 2  | 0  | 0  |
| Clifford-Goldsmith W | 21     | 8       | 13        | 13      | 7         | 11        | 5         | 9        | 18        | 19      | 6         | 10       | 3   | 2      | 12  | 3  | 0  | 7  | 1  | 7  |
| Goldsmith-Bradley E  | 18     | 14      | 17        | 2       | 17        | 15        | 1         | 13       | 10        | 9       | 14        | 13       | 4   | 12     | 16  | 3  | 12 | 4  | 11 | 5  |
| Goldsmith-Bradley W  | 20     | 12      | 12        | 6       | 19        | 19        | 0         | 17       | 17        | 4       | 17        | 15       | 0   | 13     | 13  | 0  | 2  | 1  | 0  | 1  |
| Church Street        | 23     | 21      | 20        | 0       | 22        | 22        | 0         | 22       | 20        | 0       | 22        | 22       | 1   | 23     | 21  | 9  | 4  | 1  | 0  | 0  |
| Auburn Street        |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |    |    |    |    |    |
| Clinton-Verner E     | 31     | 16      | 8         | 19      | 17        | 9         | 16        | 20       | 21        | 26      | 20        | 10       | 20  | 13     | 16  | 26 | 27 | 29 | 14 | 19 |
| Clinton-Verner W     | 28     | 15      | 11        | 18      | 19        | 13        | 24        | 24       | 14        | 19      | 14        | 8        | 21  | 18     | 14  | 22 | 21 | 20 | 3  | 7  |
| Verner-Montague E    | 36     | 34      | 32        | 26      | 33        | 34        | 7         | 33       | 32        | 30      | 34        | 30       | 15  | 35     | 32  | 28 | 35 | 22 | 26 | 32 |
| Verner-Montague W    | 33     | 30      | 16        | 16      | 26        | 27        | 17        | 28       | 30        | 29      | 30        | 24       | 21  | 30     | 23  | 16 | 25 | 21 | 24 | 25 |
| Montague-Clifford E  | 35     | 35      | 30        | 27      | 25        | 31        | 27        | 36       | 31        | 23      | 34        | 30       | 23  | 35     | 34  | 21 | 27 | 25 | 31 | 23 |
| Montague-Market W    | 16     | 13      | 4         | 3       | 15        | 5         | 4         | 1        | 9         | 6       | 10        | 7        | 3   | 14     | 12  | 2  | 14 | 5  | 5  | 2  |
| Market-Clifford W    | 16     | 16      | 14        | 10      | 13        | 13        | 14        | 17       | 14        | 12      | 15        | 14       | 13  | 16     | 16  | 6  | 16 | 9  | 14 | 9  |
| Clifford-Goldsmith E | 31     | 30      | 30        | 15      | 31        | 31        | 20        | 31       | 31        | 25      | 31        | 28       | 15  | 31     | 29  | 17 | 30 | 16 | 28 | 17 |
| Clifford-Goldsmith W | 31     | 28      | 30        | 25      | 29        | 30        | 16        | 30       | 30        | 29      | 30        | 31       | 26  | 31     | 29  | 22 | 29 | 30 | 29 | 30 |
| Goldsmith-Bradley E  | 43     | 35      | 32        | 26      | 29        | 27        | 16        | 25       | 30        | 27      | 28        | 21       | 33  | 20     | 36  | 33 | 35 | 10 | 23 | 24 |
| Goldsmith-Bradley W  | 30     | 21      | 15        | 10      | 16        | 20        | 7         | 21       | 15        | 8       | 21        | 15       | 9   | 18     | 18  | 8  | 20 | 4  | 19 | 5  |



| On Street                | Spaces | Monday  |           | Tuesday |           | Wednesday |           | Thursday |           | Friday  |           | Saturday |     | Sunday |     |
|--------------------------|--------|---------|-----------|---------|-----------|-----------|-----------|----------|-----------|---------|-----------|----------|-----|--------|-----|
|                          |        | Morning | Afternoon | Morning | Afternoon | Morning   | Afternoon | Morning  | Afternoon | Morning | Afternoon | Day      | Eve | Day    | Eve |
| <b>Sloane Street</b>     |        |         |           |         |           |           |           |          |           |         |           |          |     |        |     |
| Clinton-Verner E         | 24     | 16      | 18        | 12      | 20        | 19        | 17        | 14       | 19        | 11      | 12        | 17       | 16  | 15     | 19  |
| Clinton-Railway W        | 18     | 14      | 10        | 0       | 16        | 11        | 1         | 15       | 17        | 0       | 16        | 11       | 3   | 12     | 10  |
| Verner-Montague E        | 22     | 11      | 14        | 2       | 18        | 11        | 1         | 10       | 11        | 1       | 14        | 13       | 2   | 13     | 11  |
| Railway-Visitor W        | 28     | 14      | 12        | 2       | 23        | 19        | 6         | 18       | 17        | 3       | 19        | 14       | 6   | 17     | 15  |
| Montague-Market E        | 12     | 2       | 1         | 0       | 2         | 0         | 0         | 3        | 0         | 2       | 1         | 2        | 1   | 2      | 0   |
| Market-Clifford E        | 6      | 6       | 5         | 2       | 6         | 5         | 1         | 6        | 3         | 2       | 6         | 4        | 0   | 6      | 4   |
| Clifford-Goldsmith E     | 26     | 21      | 15        | 7       | 28        | 21        | 5         | 29       | 21        | 4       | 30        | 23       | 5   | 28     | 22  |
| Visitor Cen.-Blacksh     | 35     | 20      | 23        | 3       | 25        | 25        | 12        | 18       | 20        | 7       | 21        | 17       | 8   | 18     | 22  |
| Goldsmith-Bradley E      | 12     | 10      | 6         | 0       | 13        | 7         | 1         | 10       | 9         | 2       | 12        | 8        | 3   | 12     | 10  |
| Blackshaw-Bradley W      | 16     | 13      | 11        | 6       | 14        | 14        | 4         | 13       | 13        | 7       | 14        | 11       | 7   | 19     | 18  |
| McKell Place             | 22     | 14      | 10        | 13      | 10        | 10        | 8         | 14       | 9         | 17      | 16        | 8        | 19  | 15     | 12  |
| Lillac Place             | 20     | 9       | 8         | 5       | 13        | 13        | 6         | 11       | 11        | 5       | 12        | 12       | 11  | 14     | 17  |
| McNaught Street          | 5      | 3       | 2         | 0       | 5         | 4         | 0         | 4        | 4         | 0       | 5         | 4        | 0   | 5      | 4   |
| Cartwright Place         | 133    | 115     | 93        | 19      | 122       | 107       | 10        | 119      | 110       | 15      | 123       | 115      | 22  | 116    | 102 |
| Elesmere Street          | 253    | 202     | 149       | 30      | 206       | 172       | 20        | 162      | 165       | 35      | 161       | 174      | 53  | 57     | 150 |
| Goldsmith St Carpark     | 75     | 29      | 21        | 8       | 31        | 25        | 7         | 28       | 26        | 8       | 28        | 29       | 8   | 26     | 26  |
| Visitors Centre          | 40     | 10      | 8         | 1       | 19        | 13        | 2         | 13       | 15        | 3       | 16        | 21       | 2   | 14     | 11  |
| Huntley Arcade/Arcade Ln | 57     | 56      | 53        | 11      | 54        | 53        | 12        | 57       | 50        | 25      | 55        | 58       | 16  | 55     | 43  |
| Railway Horseshoe        | 18     | 15      | 15        | 11      | 12        | 10        | 11        | 16       | 15        | 9       | 12        | 12       | 11  | 9      | 16  |







# CBD Carparking Utilisation



Cr Briefing Session 11 September 2022



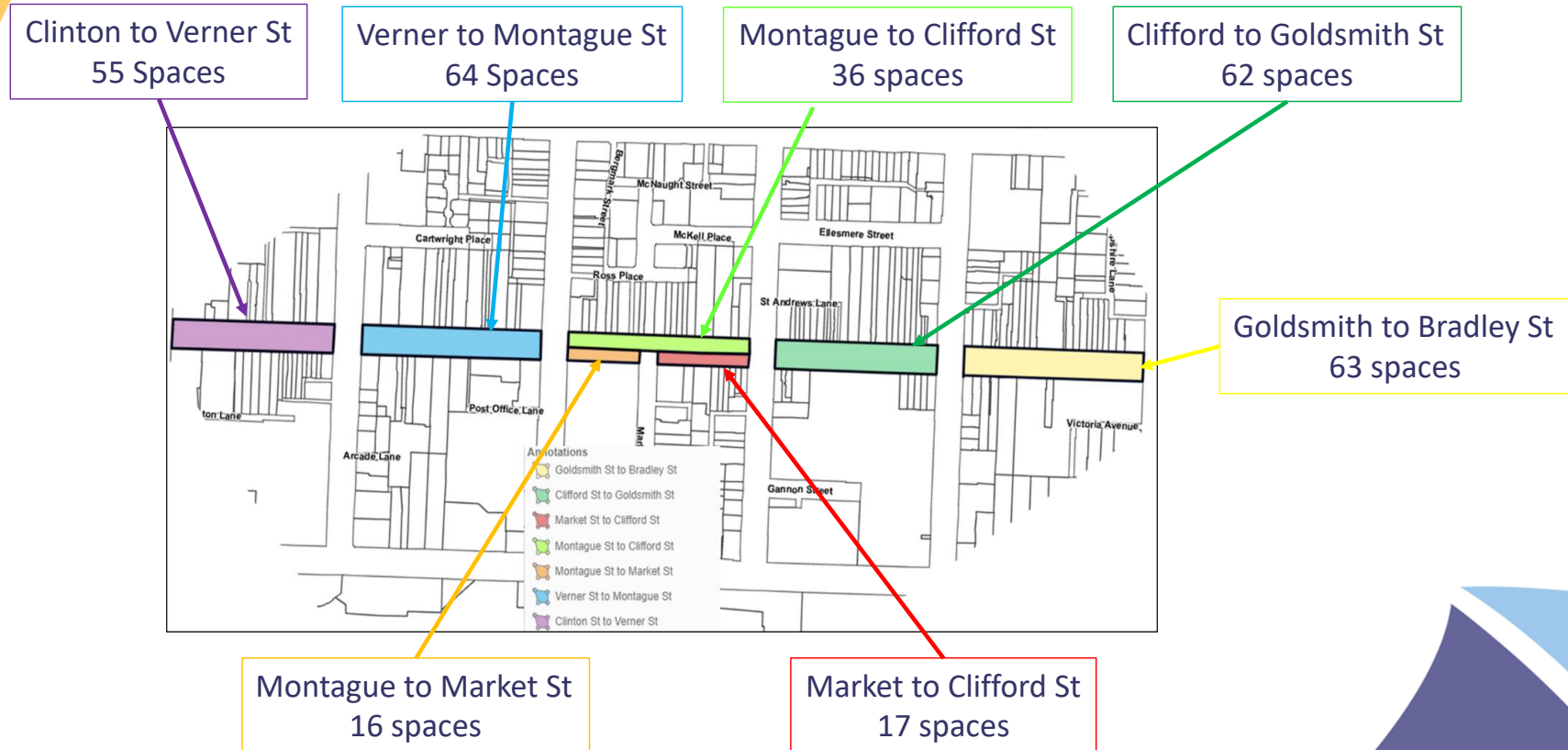
## CBD Parking Survey Interim Update- June 2022

- Update to Dec 2020 CBD Parking survey
- Undertaken between 30 May 2022 & 5 June 2022
- Limited to Auburn Street & Council car parks
- 19 surveys conducted over 1 week
- Response to new developments in CBD:
  - Goulburn Performing Arts Centre
  - Marima Medical Clinic relocation
  - Astor Motel increased capacity
  - Change in Auburn St parking arrangements

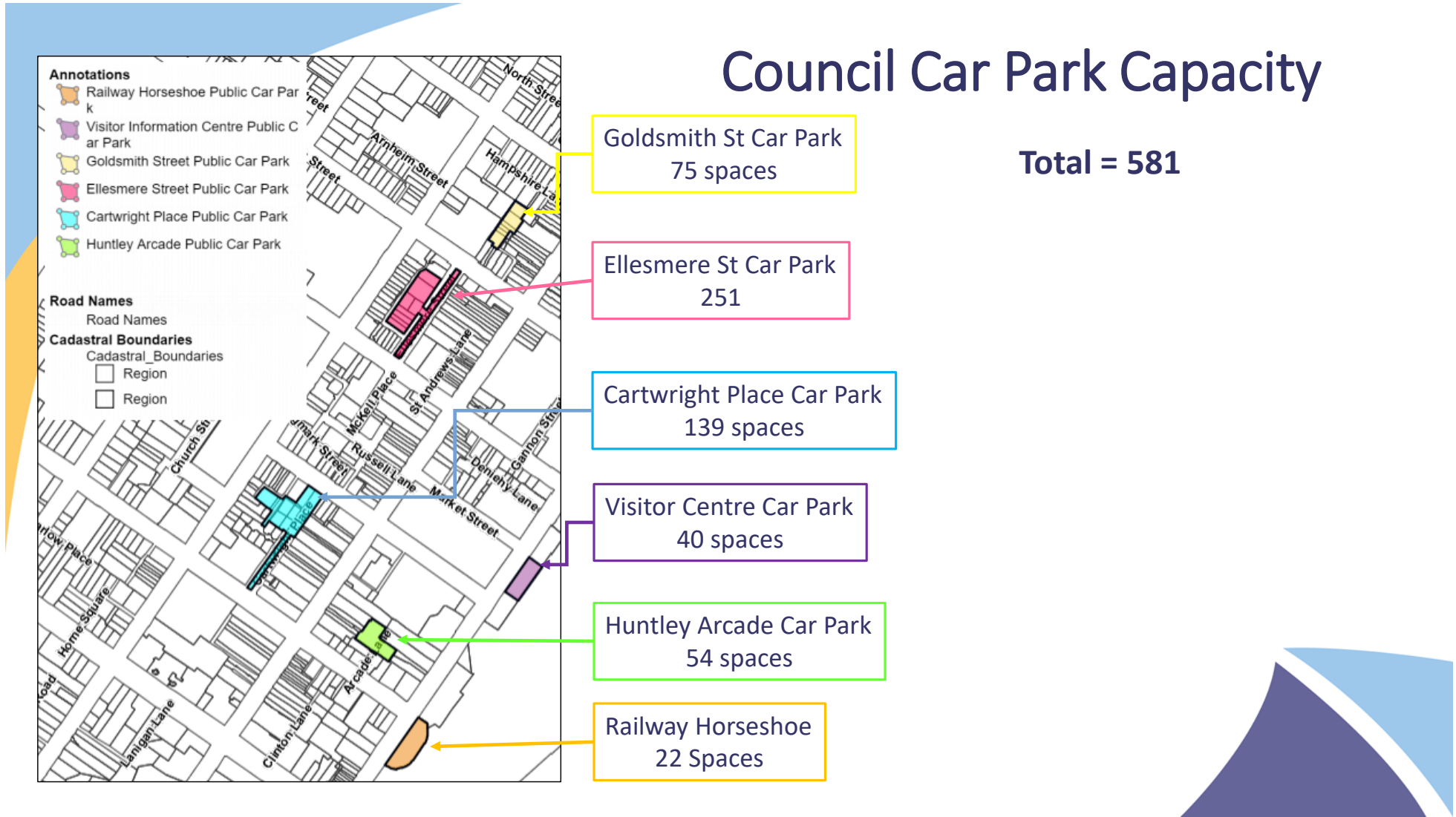
| Survey period                | Survey Time      |
|------------------------------|------------------|
| Mon- Fri Mornings            | 9.10am - 11.30am |
| Mon-Fri Afternoons           | 2.30pm – 3.45pm  |
| Mon- Fri Evenings            | 6.10pm- 7.15pm   |
| Weekend Sat & Sun<br>Daytime | 10.05am- 10.40am |
| Weekend Sat & Sun<br>Evening | 4.25pm-5.50pm    |



# Auburn St- On-street Parking Capacity

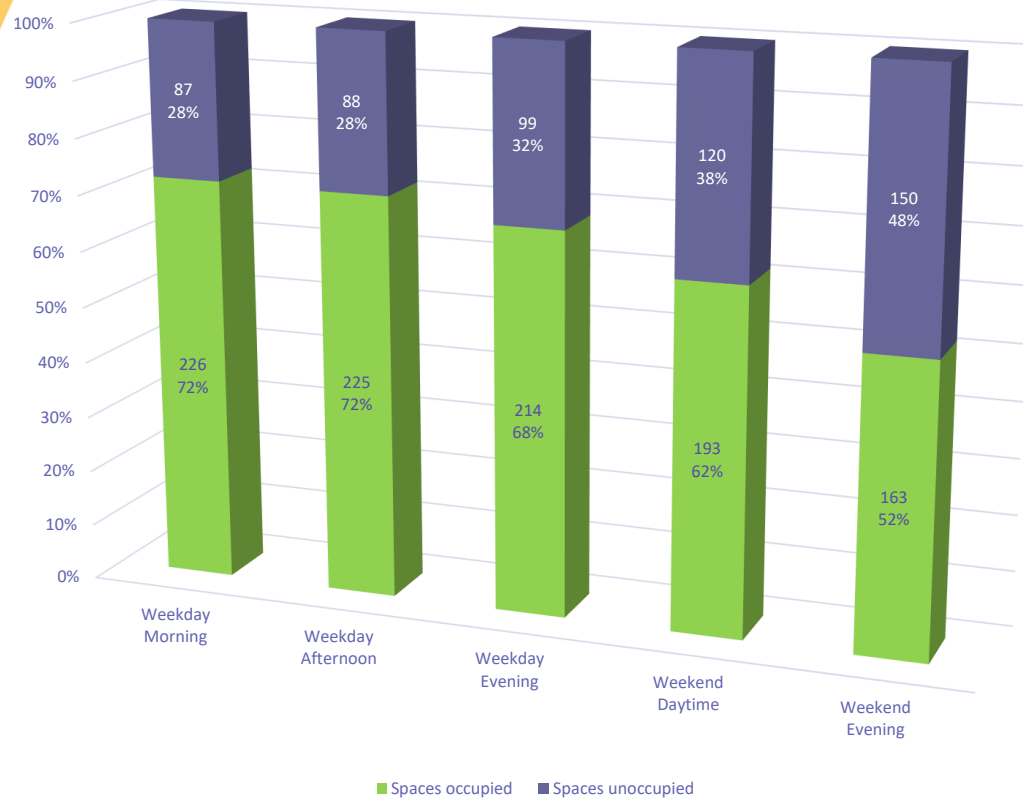








## Overall Auburn St on-street Parking Availability



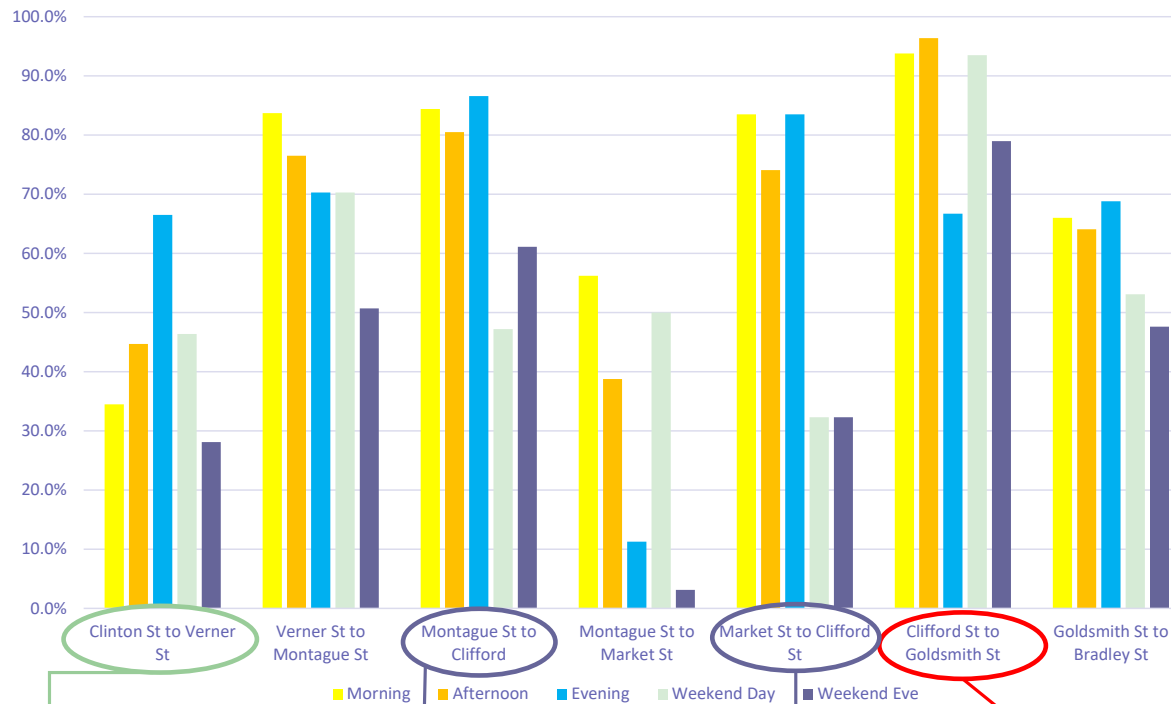
313 Parking spaces identified inc.

- 14 disabled spaces
- 3 motorcycle spaces

- Little difference between morning and afternoon
- 72% occupancy/87 available spaces in morning
- 72% occupancy/88 available spaces in afternoon
- Weekend evenings the quietest/ 51% occupancy
- **Not reflective of differences between parts of Auburn St**



# Occupancy rate of Auburn St by Section



- Much busier in eve than any other time
- Concentration of evening uses
- 18 spaces available in eve on average

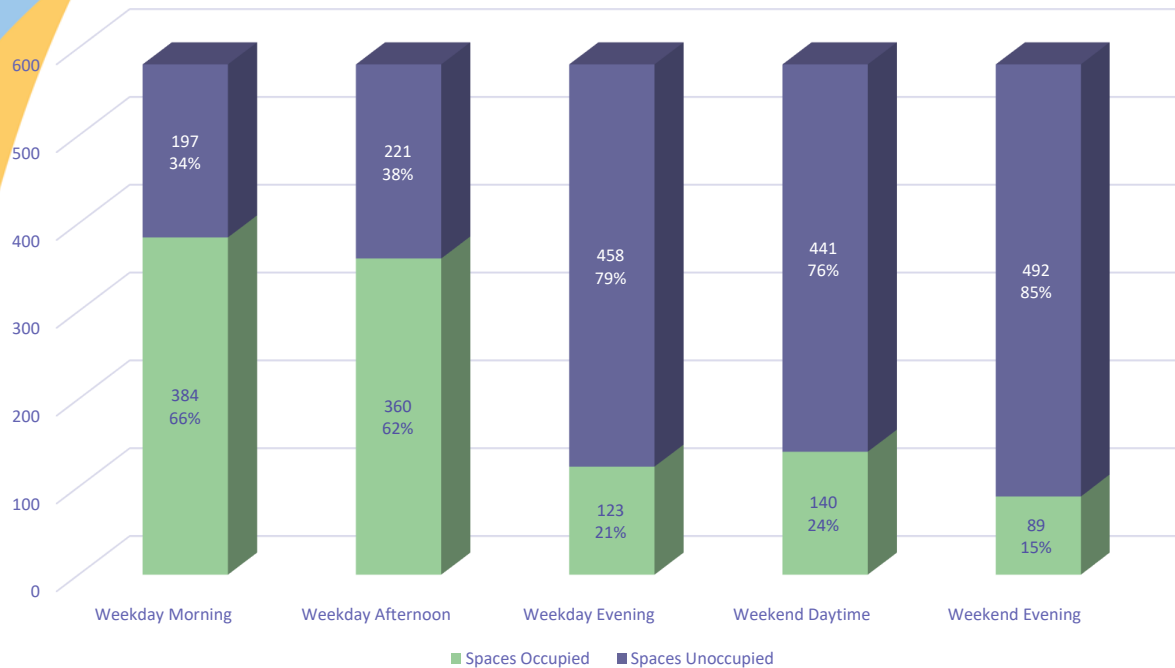
- Busiest weekday Eve
- Greater occupancy than daytime
- Goulburn Workers Club & restaurants
- 2 to 4 spaces available on average in eve

- Busiest section (except weekday eve)
- Entrance to Goulburn Square
- Very limited availability- 1 in 1 out



# Overall Council Car Park Availability

Average Number of Vacant Spaces in Council Car Parks



581 spaces identified Inc.

- 4 disabled spaces
- 4 long vehicle parking spaces
- 8 Tesla electric charging spaces

Exc. Allocated staff parking

- Slightly busier on weekday mornings than afternoons
- 66% occupancy/197 available spaces in morning
- 62% occupancy/221 available spaces in afternoon
- Weekend evening the quietest- 15% occupancy/ 492 available spaces



# Occupancy rate of Council Car Parks by Facility



- Mornings are the busiest parking time (except visitor centre car park)
- Railway station parking consistently busy
- Always spaces available in council car parks- min of 197 spaces

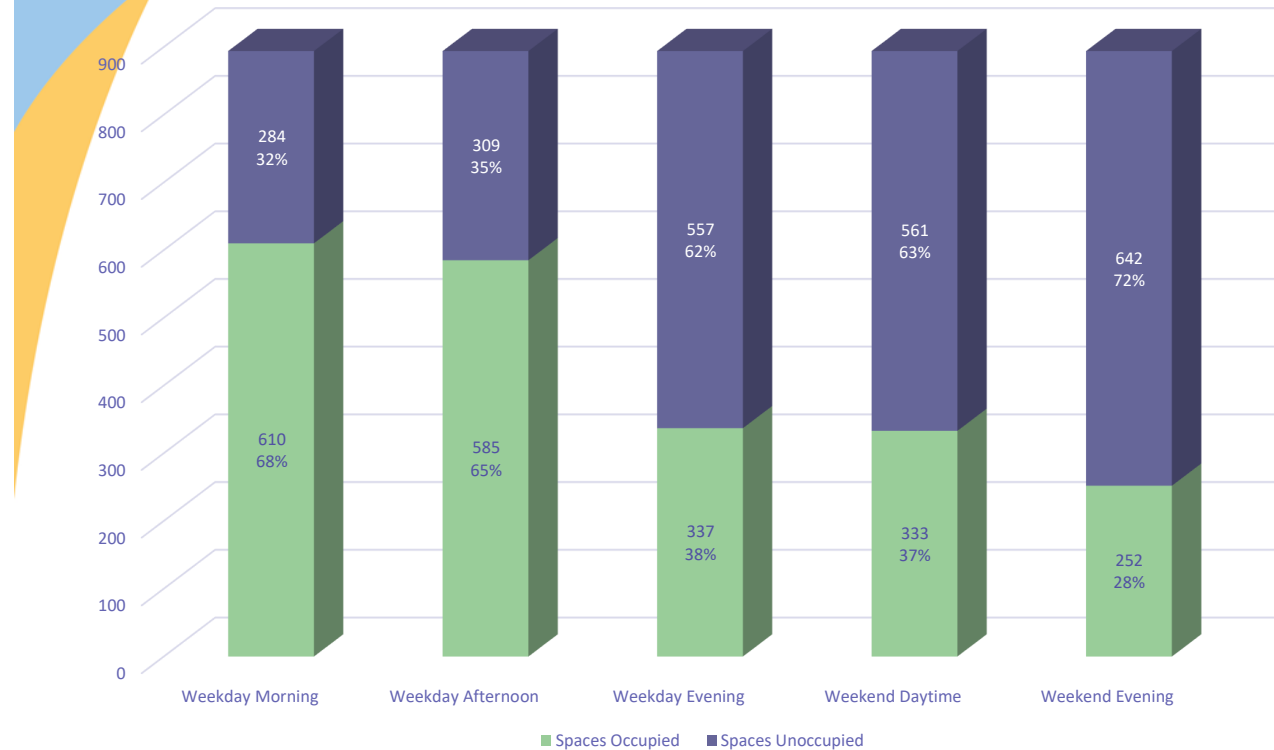
Most under utilised car park

Largest capacity car park with greatest no. of cars parked

Lowest residual capacity



## Combined results for Auburn St on-street parking & Council car parks

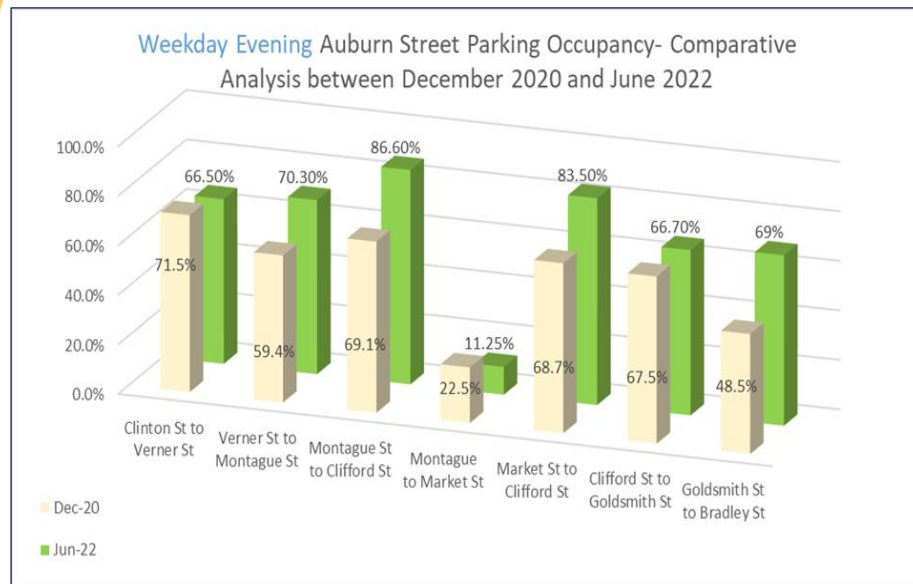


- Total of 894 spaces
- Greatest availability on weekend evenings
- Weekday mornings busiest
- Average 284 spaces available at busiest time
- Marginal difference between weekday mornings and afternoons
- Majority of available spaces found in Council car parks
- Doesn't account for patron parking or other CBD on-street parking



## Comparison- 2020 Study Vs Interim update

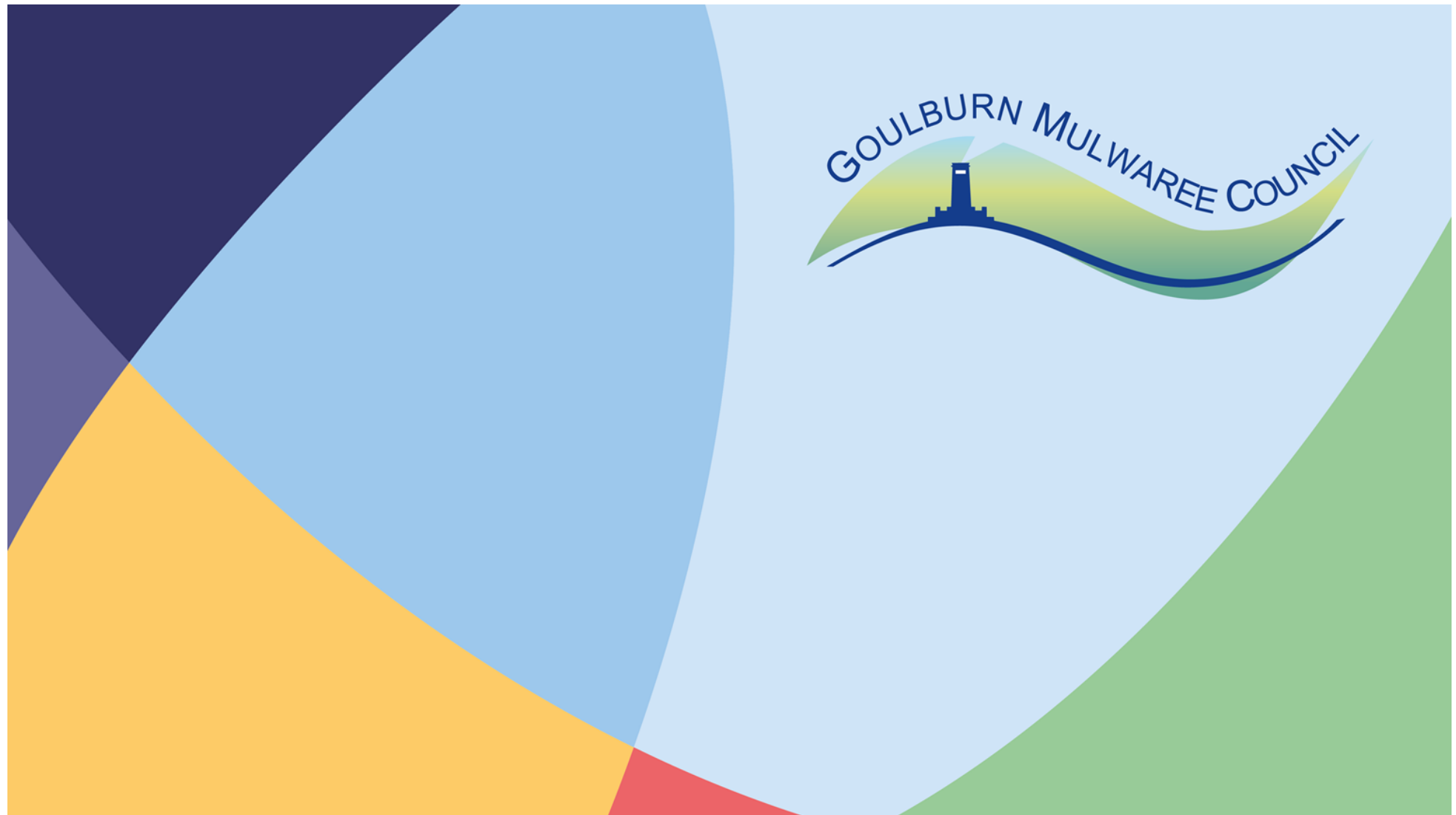
- December 2020 largely recorded higher occupancy and lower levels of availability
- Differences small
- **Weekday evenings greatest change**
  - Most parts of Auburn St busier in evening than in 2020
  - Pronounced for Montague to Clifford, Market to Clifford and Goldsmith to Bradley



| Auburn Street On-street Parking comparative assessment between December 2020 and June 2022 |                 |                   |                 |             |             |
|--|-----------------|-------------------|-----------------|-------------|-------------|
|  | Weekday Morning | Weekday Afternoon | Weekday Evening | Weekend Day | Weekend Eve |
| December 2020  | Busier          | Busier            | Quieter         | Busier      | Busier      |
| June 2022  | Quieter         | Quieter           | Busier          | Quieter     | Quieter     |

| Council car park comparative assessment between December 2020 and June 2022 |                 |                   |                 |             |             |
|---|-----------------|-------------------|-----------------|-------------|-------------|
|   | Weekday Morning | Weekday Afternoon | Weekday Evening | Weekend Day | Weekend Eve |
| December 2020   | Busier          | Busier            | Quieter         | Quieter     | Busier      |
| June 2022   | Quieter         | Quieter           | Busier          | Busier      | Quieter     |







**15.5 VP331751 - KINGHORNE STREET & ALBERT STREET ROUNDABOUT****Author:** Acting Director Operations**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. VP331751 RFQ Evaluation Report-Confidential.pdf - Confidential

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | 18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.                     |
| <b>Cost to Council:</b>                  | The project is being funded by Australian Government through the BlackSpot Funding Program for \$416,860. |
| <b>Use of Reserve Funds:</b>             | Nil   |

**RECOMMENDATION**

That

1. The report from Acting Director Operations on VP331751 for the Construction of Kinghorne Street & Albert Street Roundabout be received.
2. Council decline to accept the tenders from both respondents, Denrith Pty Ltd and Form and Pour Constructions for the construction of Kinghorne Street & Albert Street Roundabout.
3. Council to review the scope of the Kinghorne Street & Albert Street Roundabout Project with the funding partners, with the objective of reducing the capital costs.
4. Council resolve not to invite new fresh tenders or applications as referred to in Clause 178 (3) (e) (Local Government Regulation) due to:
  - Limited interest from the market during the initial tender phase.
  - Time and cost implications to Council required to undertake another tender process.
5. Council resolve to enter into negotiations with Form and Pour Constructions on an amended scope with a view to recommending a preferred option: Due to:
  - Form and Pour ranked highest in the overall value for money evaluation
6. If negotiations are unsuccessful with Form and Pour Constructions then Council invite fresh tenders.
7. The outcome of the negotiations with Form and Pour Constructions be presented back to Council at later Council meeting for Council's consideration

**BACKGROUND**

Kinghorne Street Goulburn is an important and busy road within the city of Goulburn providing an east-west transit route which bypasses the CBD. The junction of Kinghorne and Albert Streets is a typical residential intersection with Kinghorne Street having right of way with access from Albert Street being controlled by give way signs.

There have been 3 recorded traffic crashes at the intersection over the past 7 years, all of which resulted in injury. In the approach to Kinghorne St along Albert St, Kinghorne St is the first point where motorists must give way in both directions, with failure to give way causing all three crashes noted. Council applied for and succeeded in acquiring the grant funding through Australian Government Black Spot Program to provide a roundabout at this intersection.

This report summarises the responses received for the Construction of Kinghorne St & Albert Street Roundabout works in accordance with Request for Quotation (VP331751) and recommends a preferred path forward to undertake the proposed works.



## REPORT

This report is to summarise the quotes received for the construction of Kinghorne Street & Albert Street Roundabout under VP331751 and recommend a preferred path forward to undertake the proposed works.

Request For Quotations (RFQ) were called for on 21 October, 2022 through VP331751 Kinghorne Street and Albert Street Roundabout. RFQ documentation were sent to 3 approved Minor Civil Works Panel Members (Minor Civil Works Panel Tender No. 2021T0016).

The RFQ closed on 22 November, 2022 and submissions were received from the following companies:

| Company                     | Address  |
|-----------------------------|--|
| Denrith Pty Ltd             | 17090 Hume Highway<br>Goulburn, 2580<br>New South Wales. Australia         |
| Form and Pour Constructions | 1799 The Horsley Drive<br>Horsley Park. 2175<br>New South Wales. Australia |

An evaluation panel established comprising of:

- Project Engineer Operations (Chair);
- Business Manager Projects principal; and
- Construction Engineer.

The evaluation process was carried out by the panel following the process as outlined in the Evaluation Plan. The Evaluation Plan was completed, reviewed and signed by all members of the Evaluation Panel and approved by authorised executive officers.

The panel met to determine whether the tenders were conforming to mandatory submission requirements. For this evaluation, both the tenders were deemed conforming. The panel then completed the detailed evaluation of all criteria in accordance with the following weightings:

- |  |     |
|--|-----|
| • Company Capability and Resourcing    | 10% |
| • Project Appreciation and Methodology | 15% |
| • Program of Work                      | 10% |
| • Management Systems                   | 5%  |
| • Price                                | 60% |

The overall Value for Money was assessed, and the overall ranking was determined to be:

| Ranking | Tenderer                    |
|---------|-----------------------------|
| 1       | Form and Pour Constructions |
| 2       | Denrith Pty Ltd             |

The Evaluation panel was satisfied that both the companies considered for detailed evaluation could meet the requirements outlined in the RFQ documentation.

Overall, both Denrith Pty Ltd and Form and Pour Constructions scored well against the Non-Price criteria with Denrith Pty Ltd surpassing Form and Pour Construction and considered to have low



risk associated with their submission. It is the Price criteria which brought Form and Pour ahead overall.

Form and Pour Constructions have the relevant previous experience, availability of machinery and experienced teams, well developed project appreciation and methodology and suitable management systems.

Denrith Pty Ltd price submission exceeded the project budget significantly compared to Form and Pour Construction. Given that Form and Pour Construction are much closer to the allocated budget, the evaluation panel considered that Form and Pour Construction are more likely to meet Councils budget expectations during a scope reduction process.

Based on the scope review to identify cost reduction opportunities it is proposed that Council initially enter into direct negotiations with Form and Pour Constructions with a view to achieving a reduced price. Should these negotiations be unsuccessful then it would be proposed to invite fresh tenders.

In accordance with Local Government Regulation 2005,

*Clause 178.3 A Council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contracts must, by resolution do one of the following:*

- (a) postpone or cancel the proposal for the contract,
  - (b) invite, in accordance with clause 167 , 168 or 169, fresh tenders based on the same or different details,
  - (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,
  - (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,
  - (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender
  - (f) carry out the requirements of the proposed contract itself.
1. Clause 178.4 If a council resolves to enter into negotiations as referred to in subclause (3) (e) , the resolution must state the following:
- (a) the council's reasons for declining to invite fresh tenders or applications as referred to in subclause (3) (b) – (d),
  - (b) the council's reasons for determining to enter into negotiations with the person or persons referred to in subclause (3) (e)

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.



**15.6 VP292750 - DECCAN ST REHABILITATION PROJECT****Author:** Acting Director Operations**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. VP292750 RFQ Evaluation Report - Confidential

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | 18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.   |
| <b>Cost to Council:</b>                  | The total project budget of \$2,089,466 (excl GST) is being funded from two grant funding sources:<br><br>Local Roads and Community Infrastructure Fund 3 \$522,366 (excl GST)<br><br>Fixing Local Roads \$1,567,100 (excl GST) |
| <b>Use of Reserve Funds:</b>             | Nil   |

**RECOMMENDATION**

That:

1. The report from the Acting Director Operations be received on the Request for Quotation VP292750 Deccan St Rehabilitation be received.
2. Council decline to accept the tender from Denrith Pty Ltd for the Deccan St Rehabilitation Project.
3. Council to review the scope of the Deccan St Rehabilitation Project with the funding partners, with the objective of reducing the capital costs.
4. Council resolve to invite, in accordance with clause 167,168 or 169, fresh tenders based on the same or different details.

**BACKGROUND**

The purpose of this project is to rehabilitate Deccan St between Clinton St and Goldsmiths St. Deccan St between Clinton St and Goldsmith St is a designated a heavy vehicle route and the road has deteriorated in recent years. This project has been successful with two sources of funding, firstly, \$522,366 funding from Local Roads and Community Infrastructure Fund and secondly, \$1,567,100 funding from the Fixing Local Road funding stream.

During the 1 March 2022 Council Meeting (Item 15.3 VP271768 Pavement Stabilisation Panel) Council resolved to establish a panel of four (4) suitably qualified and experienced pavement stabilisation companies to assist with the delivery of maintenance and capital works programs on an as required basis.

This report summarises the responses received for the Deccan St rehabilitation works in accordance with Request for Quotation (VP292750) and recommends a preferred path forward to undertake the proposed works.

**REPORT**

This report summarises the responses received for the Deccan St rehabilitation works in accordance with Request for Quotation (VP292750) and recommends a preferred path forward to undertake the proposed works.

Given that the contractors have already been approved onto the VP271768 Pavement Stabilisation Panel this procurement was undertaken via a Request for Quotation.



On 27<sup>th</sup> September 2022, Council undertook a Request for Quotation (RFQ) under a contract established by a prescribed person in accordance with Section 55 of the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and Tendering Guidelines of the *NSW Local Government (General) Regulation 2009*.

This RFQ was offered to Goulburn Mulwaree Councils Pavement Stabilisation Panel VP 271768. The company that responded to this RFQ was:

| Company         | Address                             |
|-----------------|-------------------------------------|
| Denrith Pty Ltd | 17090 Hume Hwy<br>GOULBURN NSW 2580 |

A RFQ Evaluation Panel was established, with the panel consisting of:

- Project Engineer Operations (Chair)
- Business Manager Projects; and
- Construction Engineer

A preliminary evaluation was carried out by the Panel to confirm the quotation was compliant with the RFQ documentation. During the preliminary evaluation the evaluation panel determined that the quotation conformed and as such was assessed against the criteria.

The evaluation criteria and weightings as set out in the RFQ document are:

- |                                     |     |
|-------------------------------------|-----|
| • Company capability and resourcing | 10% |
| • Project Appreciation              | 15% |
| • Program of work                   | 10% |
| • Management Systems                | 5%  |
| • Price                             | 60% |

The RFQ Evaluation Panel met to evaluate the quotes on 15<sup>th</sup> November 2022.

Evaluation of the quotes received against the criteria established an overall Value for Money ranking as shown in the following table:

| Company Name    | Ranking |
|-----------------|---------|
| Denrith Pty Ltd | 1       |

The Evaluation panel was satisfied that the company considered for detailed evaluation could meet the requirements outlined in the RFQ documentation.

The price submission from Denrith Pty Ltd significantly exceeded the total allocated project budget. The construction estimate was formulated based on a recent roadworks of a similar nature to this project. The significant difference in price from the estimate compared to the submission may be due to a number of factors including the current high demand in the civil construction market, low number of submissions and possible scope creep in the final version of the scope issued with RFQ documentation.

Notwithstanding the price submission, the evaluation considered that Denrith Pty Ltd capable of undertaking the construction of the Deccan St rehabilitation project. Denrith Pty Ltd had the relevant previous experience, experienced teams, well developed project appreciation and methodology and suitable management systems.

In accordance with Local Government Regulation 2005,

*Clause 178.3 A Council that decides not to accept any of the tenders for a proposed contact or receives no tenders for the proposed contacts must, by resolution do one of the following:*



- (a) *postpone or cancel the proposal for the contract,*
- (b) *invite, in accordance with clause 167 , 168 or 169, fresh tenders based on the same or different details,*
- (c) *invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,*
- (d) *invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- (e) *enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contact in relation to the subject matter of the tender*
- (f) *carry out the requirements of the proposed contract itself.*

Given the limited interest and that price received that exceed the budget significantly it is advisable to:

*Clause 178.3 (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details.*

A revised scope and timeline will need to be negotiated with funding partners prior to the re-tendering process.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.



**15.7 MOGO ROAD INTERSECTION AND ROAD REHABILITATION WORKS****Author:** Acting Director Operations**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. **Signed Evaluation Report and Spreadsheet for RFQ of Mogo Road and Oallen Ford Road Intersection Rehabilitation Works.pdf - Confidential**

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | 18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.   |
| <b>Cost to Council:</b>                  | Cost associated for this project to funded from S94 Hi Quality Mogo (R38306)  |
| <b>Use of Reserve Funds:</b>             | R38306 S94 Hi Quality Mogo - \$400,000.00 This amount includes the \$356,000.00 identified in the report and the internal charges associated with this project.<br><br>The balance of this reserve will be \$5,480.00 at the completion of this work. |

**RECOMMENDATION**

That:

1. The report from Acting Director Operations on VP278793 Mogo Road Intersection and Road Rehabilitation Works RFQ Evaluation be received.
2. Council accepts the quotation of Coopers Earthmoving & Haulage Pty Ltd as a preferred respondent for the quoted price of \$332,229.27 (Excl. GST) for the reconstruction of the intersection of Oallen Ford Road and Mogo Road.
3. The Chief Executive Officer is authorised to approve variations of up to the available budget of \$23,770.73 (Excl. GST).

**BACKGROUND**

This report is to inform Council of the outcome of the Request for Quotation (RFQ) process for the VP278793 Mogo Road Intersection and Road Rehabilitation Works under the General Conditions of the Minor Civil Works Panel Contract (2122T0016).

Due to the impact of the heavy vehicles and the curvature of the road, it is in dire need of rehabilitation works which will also include minor intersection works to improve access to the quarry and reduce nuisance to residents.

RFQs were called to complete the reconstruction of the intersection of Oallen Ford Road and Mogo Road. The extent of the works is to reconstruct approximately 200m of Oallen Ford Road and 50m of Mogo Road including the intersection. The works will also include an extension of existing drainage structures and the provision of appropriate line marking and signage.

**REPORT**

This report is to inform Council of the outcome of the RFQ process for the VP278793 Mogo Road Intersection and Road Rehabilitation Works under the General Conditions of the Minor Civil Works Panel Contract (2122T0016).

On 8<sup>th</sup> November 2022 Council undertook an RFQ under a contract established by a prescribed person in accordance with Section 55 of the *Local Government Act, 1993, Local Government*



*(General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.*

The RFQ was offered to members of Goulburn Mulwaree Council's Minor Civil Works Panel (2021T0016) contract, with the RFQ closing on 5<sup>th</sup> December 2022. The companies that responded to this RFQ are:

| Company                               | Address                                       |
|---------------------------------------|---|
| Form and Pour                         | 1799 The Horsley Drive, Horsley Park NSW 2175 |
| Coopers Earthmoving & Haulage Pty Ltd | 16323 Hume Highway, Marulan NSW 2579          |
| Denrith Pty Ltd                       | 17090 Hume Hwy, Goulburn NSW 2580             |

An RFQ evaluation panel (EP) was established comprising of:

- Business Manager Projects
- Project Engineer (Chair)
- Natural Disaster Coordinator

A preliminary evaluation was carried out by the panel to confirm if individual quotes met the RFQ Eligibility Assessment requirements. This evaluation determined that all entities met these requirements. However, once the panel commenced assessments it was noticed that one entity did not complete the schedules as required and as such did not progress to the detailed assessment stage against the set criteria.

The evaluation criteria and weightings as set out in the RFQ document are:

- |  |     |
|--|-----|
| • Company experience, understanding of the project and performance | 20% |
| • Company capability and resourcing                                | 5%  |
| • Quality, safety and environmental processes and systems          | 5%  |
| • Proposed timeframe/project schedule                              | 10% |
| • Service Rate (Price)   | 60% |

Once the EP members conducted their individual non-price assessments the EP members met to evaluate the quotes on 6<sup>th</sup> December 2022. The quotes were assessed against the evaluation criteria as set out in the RFQ documentation and which is outlined above.

The pricing was kept separate at the time of submission, but with a pre-determined budget, companies were assessed against this criterion to ensure their proposal provided value for money and did not exceed the total approved project.

Evaluation of the quotes received against the criteria established an overall Value for money ranking as shown in the following table:

| VFM Ranking | Company                               |
|-------------|---------------------------------------|
| 1           | Coopers Earthmoving & Haulage Pty Ltd |
| 2           | Form and Pour                         |
| 3           | Denrith Pty Ltd                       |



Whilst three companies lodged a response, one company failed to provide the relevant schedules requested in the RFQ documentation and as such did not proceed to a detailed evaluation.

Therefore, following the completion of the detailed tender evaluation process, the panel determined that Coopers Earthmoving & Haulage Pty Ltd posed a low level of risk and a high level of confidence in the claims that they made in their proposal. The quotes and rates received varied in content and value for money but based on the individual service required and the evaluation report the EP recommends that Council approves Coopers Earthmoving & Haulage Pty Ltd as the preferred contractor for the Mogo Road Intersection and Road Rehabilitation works.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session.



## 15.8 DRAFT PLAN OF MANAGEMENT - VICTORIA PARK

**Author:** Business Manager Property & Community Services  
Director Corporate & Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Draft Plan of Management - Victoria Park (separately enclosed) 

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | 12. Our Community CO2 Encourage and facilitate active and creative participation in community life. |
| <b>Cost to Council:</b>                  | Provision is made in the 2022/2023 budget to prepare this PoM.                                      |
| <b>Use of Reserve Funds:</b>             | Nil.  |

### RECOMMENDATION

That:

1. The report from the Business Manager Property & Community Services on the Draft Plan of Management - Victoria Park be received.
2. Letters be sent to the submitters thanking them for their submissions to the draft Plan of Management – Victoria Park.
3. The draft Plan of Management – Victoria Park be adopted under Section 39 of the *Local Government Act 1993*, Section 3.23 of the *Crown Land Management Act 2016* and clause 70B of the *Crown Land Management Regulation 2018*, and a copy forwarded to the Department of Planning, Industry and Environment – Crown Lands via [council.clm@crowland.nsw.gov.au](mailto:council.clm@crowland.nsw.gov.au). and made available on Council's website.
4. Council ensures any activities planned to be undertaken on the Victoria Park Crown Reserve must be expressly authorised in the adopted Plan of Management and Native Title obligations are met prior to implementation.

### BACKGROUND

In accordance with the *Crown Land Management 2016*, all Councils are required to prepare and adopt Plans of Management covering all Crown Land where they are appointed the Crown Land Manager. This report summarises final preparations for adoption of the Plan of Management – Victoria Park.

At its meeting held on 15 March 2022, Council endorsed;

1. The Draft Plan of Management - Victoria Park in accordance with Section 36 of the *Local Government Act 1993*.
2. Categorisation of Park, Sportsground and General Community Use in accordance with s36 (4) of the *Local Government Act 1993*.
3. The Native Title Manager Advice prepared to support the Draft Plan of Management - Victoria Park.



4. Submission of the Draft Plan of Management - Victoria Park to DPE - Crown Lands for the Minister's written consent;
  - a) to publicly exhibit and circulate the Draft Plan of Management - Victoria Park in accordance with Division 3.4 of the *Crown Land Management Act 2016*; and
  - b) to adopt the Draft Plan of Management - Victoria Park in accordance with Clause 70B of the *Crown Land Management Regulation 2018*.
5. Upon receipt of consent from the Minister Administering the *Crown Land Management Act 2016*, offer the draft PoM for community consultation by way of public notice, public exhibition, and circulation to the following organisations:
  - Heritage NSW
  - History Goulburn (Goulburn and District Historical and Genealogical Society, Inc).
  - NSW Aboriginal Land Council
  - Pejar Local Aboriginal Land Council and;
  - Mulwaree Aboriginal Community Inc.
6. A further report be submitted to Council to include any written submissions received.

## REPORT

Council has received correspondence from the Department of Planning and Environment – Crown Lands (DPE) advising the draft PoM has been reviewed and confirmed that it satisfies the requirements under Section 3.23 of the *Crown Land Management Act 2016* (CLM Act) and authorised exhibition of this draft PoM, with a request to provide DPE – Crown Lands with a copy of the adopted PoM.

The assigned categorisations for this Crown Reserve (D530042) included in the draft PoM under Section 3.23 (7) of the CLM Act is as follows:

| Reserve No. | Purpose(s)        | Approved Categorisation                       |
|-------------|-------------------|---|
| D530042     | Public Recreation | Park<br>Sportsground<br>General Community Use |

Two written submissions were received on the draft Plan of Management – Victoria Park. The following table summarises redacted versions of the two submissions and staff comments in response to these submissions:

|    | Submission   | Staff Comments   |
|----|--|--|
| 1. | <p>Thank you for providing the Draft PoM for Victoria Park, Goulburn to (deleted) for comment.</p> <p>The draft has been provided to the Committee members (deleted) and the following comments are provided in relation to this draft:</p> <ul style="list-style-type: none"> <li>• Wording of the Acknowledgement of Country (Page 6) is noted and accepted. It is also noted that this is supported as evidenced in the Aboriginal Heritage documents for this</li> </ul> | <p>Acknowledgement of Country is endorsed by the State of NSW and widely accepted. However, the Acknowledgement of Country can be amended to that commonly used by</p> |



|    |   |  |
|----|---|--|
|    | <p>LGA. (deleted) request that this wording is not modified or changed without contacting (deleted) representatives. (deleted) would prefer to use <i>Gundungurra</i> spelling as used in many contemporary documents now.</p> <ul style="list-style-type: none"> <li>2021 ABS data for Goulburn Mulwaree LGA tells us population of 32,053 compared to estimated 31,132 (Page 8 introduction).</li> <li>Has the Licence for the Aquatic &amp; Leisure Centre been updated? (Page 24)</li> <li>Amenity blocks – (deleted) have suggested that the amenities blocks could be upgraded and extended to cater for the larger groups now using the park.</li> <li>Native Title and Aboriginal Land Rights considerations in relation to leases, licences and other estates (Page 34) states “It is the role of the Council’s engaged or employed Native Title Manager” this raises the issue; does Goulburn Mulwaree Council have this role and if not what is the contingency / alternative for the role?</li> <li>The role of “Native Title Manager” is mentioned in Future Acts....and again mentioned on Page 59.</li> </ul> <p>The draft PoM is viewed as a well-coordinated document and plan for the use of Victoria Park as a public recreational space with designated areas for specified purposes.</p> | <p>Goulburn Mulwaree Council.</p> <p>Amended: spelling of Gundungurra.</p> <p>Amended; the PoM was drafted in 2021 and population statistics have been updated.</p> <p>Amended; the Licence in favour of Goulburn Amateur Swimming Club Inc. was renewed from 29.10.2021 to 28.10.2026.</p> <p>Section 10, Table 8, Items 2.2 and 2.4 address the responsibility for Council to address the upgrade, on the increase user need of amenities in Victoria Park.</p> <p>A response has been provided advising Council has two in-house trained Native Title Managers, namely Business Manager Property &amp; Community Services - Ken Wheeldon and Business Manager Governance - Maria Timothy. However, for the purposes of this PoM, it was considered more appropriate to engage a consultant Native Title Manager.</p> <p>Yes, and all Future Acts on Crown Land included in the PoM will be subject to Native Title Managers advice.</p> <p>Our acknowledgement expressed gratitude for the community interest in the preparation of the PoM and the complement offered.</p> |
| 2. | <p>I note with interest a section within the Outstanding Task List of the 15 November 2022 Goulburn Mulwaree Council Meeting Agenda regarding the Victoria Park Plan of Management, which states further consultation is taking place until 17 November 2022.</p> <p>The Victoria Park Plan of Management and other Council documents need to acknowledge the Gundungurra people as</p>   | <p>The Acknowledgement of Country is endorsed by the State of NSW and widely accepted. However, the</p>  |



|  |  |
|--|--|
| <p>the Traditional Custodians of the land on which Victoria Park and Goulburn Mulwaree Local Government Area stand. This is supported by every record and research available in the local studies section of Goulburn Mulwaree Library, including work such as 'Aborigines of the Goulburn District' by Jim Smith, which includes a forward by then Mayor Pat Fairall and a letter of support from The Goulburn and District Historical Society. The Goulburn Mulwaree Library also includes work such as Anne Jackson-Nakano's 'The Pajong and Wallabalooa: A History of Aboriginal Farming Families at Blakney and Pudman Creeks, 1820-1945, and Historical Overview 1945-2002 (Weereewaa History Series, 2)'. This work also considers contradictions between the 1974 Tindale map compared to early historical sources, which has been recognised nationwide.</p> <p>That the Goulburn Mulwaree Local Government area is Gundungurra Country is also supported by resources from the national Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS), whose mapping is utilised by organisations such as the State Government and Department of Education.</p> <p>My own family's oral history also confirms that Goulburn Mulwaree is Gundungurra Country, supported by the words of our Ancestor Werriberri (Werriberrie / Billy Russell), who had his renown document 'My Recollections' published in 1914 when he was aged 84 years. My Recollections ascertains that Gundungurra Country travelled at least as far as Yass, stating:</p> <p><i>"Sub-tribes never fought against each other, but only against men of other tribes, such the Wiraijuri tribes, north and west about Bathurst, those of the south of Yass and the coast tribes Dharruek, and the Camden tribe, Cubbitch-Batha".</i></p> <p>Further information is also available in resources such as the National Museum of Australia's Springfield exhibition, with initial information available from <a href="https://www.nma.gov.au/explore/features/springfield-faithfull/station">https://www.nma.gov.au/explore/features/springfield-faithfull/station</a>.</p> | <p>Acknowledgement of Country can be amended to that commonly used by Council.</p> |
|--|--|



|   |  |
|---|--|
| <p>The National Museum of Australia clearly states <i>“Springfield is the name of the Faithfull family property settled in the southern tablelands of New South Wales. It is approximately 200km south of Sydney, 70km from Canberra and 15km from Goulburn. Springfield lies across part of the territory of the Gundungurra people.”</i></p> <p>With Springfield being south of Goulburn, it is therefore clear that Goulburn itself, and Goulburn Mulwaree Local Government Area, is Gundungurra Country.</p> <p>The current, outdated Goulburn Mulwaree Council Aboriginal Heritage Study Acknowledges Gundungurra and Ngunnawal <u>language</u> groups and it needs to be noted that there is significant similarity within the languages. It is recognised that the Goulburn Mulwaree area is now home to people from many Aboriginal Nations and this should be celebrated, and all Aboriginal people supported while also ensuring the correct Acknowledgement of the Gundungurra people as Traditional Custodians.</p> <p>It is hoped that a new Aboriginal Heritage Study considering the area from a Country perspective, as is now also expected by the wider community and is highlighted in the new draft South East Regional Plan, is undertaken as soon as possible and before further misinformation is published.</p> <p>I am unsure if the statement below from the draft Victoria Park Plan of Management available from the Council website still stands, however if it does, this statement is not correct because Tribes were not part of two Nations. This inclusion highlights how much work needs to be done regarding Council’s understanding and correct referencing of the rich Aboriginal Traditional Custodianship of this area. The current draft Victoria Park Plan of Management states:</p> <p><i>“We acknowledge the <u>Mulwaree People of the Ngunnawal and Gandangara</u> as the original custodians of the land ...”</i>. This statement is not correct.</p> <p>The information contained within this correspondence is relevant for all Council</p> | <p>Noted, an Aboriginal Heritage Study is not within the remit of a Plan of Management.</p> <p>The land in the PoM - Victoria Park is categorised as Sportsground, General Community Use, and Park.</p> <p>Should Council undertake further Aboriginal Heritage Study resulting in an amendment to Council’s Acknowledgement of Country, future Plans of Management will reflect the amended Acknowledgement of Country.</p> <p>Spelling of Gundungurra has been amended and the word ‘Mulwaree’ removed from the Acknowledgement of Country wording.</p> <p>In acknowledging this submission, the CEO expressed gratitude for the depth of research in support of the submitter’s comments.</p> |
|---|--|



|  |  |  |
|--|--|--|
|  | references to Aboriginal Traditional Custodianship of this area. |  |
|--|--|--|

Full copies of both redacted submissions are available to Councillors on request, however, one submitter has requested their submission not be made available to third parties.

DPE – Crown Lands in correspondence dated 6 December 2022 provided Minister's (administering Crown Land) consent to the adoption of the PoM - Victoria Park under clause 70B of the *Crown Land Management Regulation 2018*, with a request that a copy of the adopted PoM be supplied to the office of Crown Council Land Management c/- [council.clm@crowland.nsw.gov.au](mailto:council.clm@crowland.nsw.gov.au) and made available on Council's website.

All preparations associated with the draft PoM – Victoria Park to comply with the CLM Act are complete and therefore the draft PoM is now ready for Council's final adoption and implementation.

It was an absolute pleasure working with the consultants (CGM Planning & Development Pty Ltd) engaged to prepare the PoM – Victoria Park. I would also like to make special mention of Council officers Denise Fors and Rob Hughes for their input to this PoM and Kayleen Pagett for her assistance organising consultation with all the users and other stakeholders.



**15.9 2021/22 AUDITED FINANCIAL STATEMENTS****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. **Key Results - 201/22 Audited Financial Statements** [↓](#)   
 2. **Audit Financial Statements 2021-22 (separately enclosed)** [↗](#)

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community) |
| <b>Cost to Council:</b>                  | Nil  |
| <b>Use of Reserve Funds:</b>             | N/A  |

**RECOMMENDATION**

That

1. The report from the Director Corporate & Community Services on the 2021/22 Audited Financial Reports be received.
2. The Audited Financial Statements for the year ending 30 June 2022 be received and the Financial Position of Council be noted.

**BACKGROUND**

In accordance with s419(1) Local Government Act 1993, a Council must present its audited financial reports, together with the auditor's reports, at a meeting of Council.

**REPORT**

The audit of the 2021/22 Financial Statements has been completed and all Auditors reports received. As such, the Statements are now complete, and copies are included as a Separate Enclosure.

In accordance with the legislation the Statements have been placed on public exhibition since 13 December 2022 for wider community comment.

A summary of the final results of the Statements including some of the more important Key Performance Indicators (KPIs) is included in the "Report on the Conduct of the Audit" which can be found at the end of the General Purpose Financial Statements section of the document.

The attachment to this report also shows some of the key results contained within the statements.







## Income Statement

|  | 2022<br>(\$'000)       | 2021<br>(\$'000)       |
|--|------------------------|------------------------|
| Total income from continuing operations  | \$118,165              | \$103,362              |
| Total expenses from continuing operations  | \$77,016               | \$68,149               |
| <b><i>Operating Result from continuing operations</i></b>  | <b><i>\$41,149</i></b> | <b><i>\$35,213</i></b> |
| <b><i>Net operating result before grants and contributions<br/>provided for capital purposes</i></b> | <b><i>\$9,385</i></b>  | <b><i>\$4,142</i></b>  |



## Statement of Financial Position

|                                | 2022               | 2021               |
|--------------------------------|--------------------|--------------------|
|                                | (\$'000)           | (\$'000)           |
| Total Current Assets           | 121,645            | 116,794            |
| Total Current Liabilities      | (26,758)           | (24,054)           |
| Total Non-Current Assets       | 1,419,451          | 1,196,642          |
| Total Non- Current Liabilities | (52,997)           | (44,408)           |
| <b>Total Equity</b>            | <b>\$1,461,341</b> | <b>\$1,244,974</b> |



## Cash & Investments

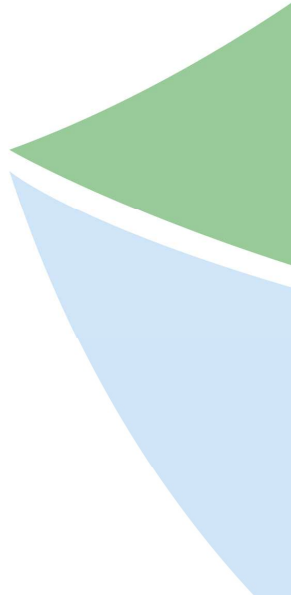
|  | 2022         | 2021           |
|--|--------------|----------------|
|  | (\$'000)     | (\$'000)       |
| Total Cash & Investments                 | 114,489      | 98,706         |
| Externally Restricted Cash & Investments | (90,806)     | (81,842)       |
| Internally Restricted Cash & Investments | (17,887)     | (18,300)       |
| <b><i>Unrestricted Cash</i></b>          | <b>5,796</b> | <b>(1,436)</b> |





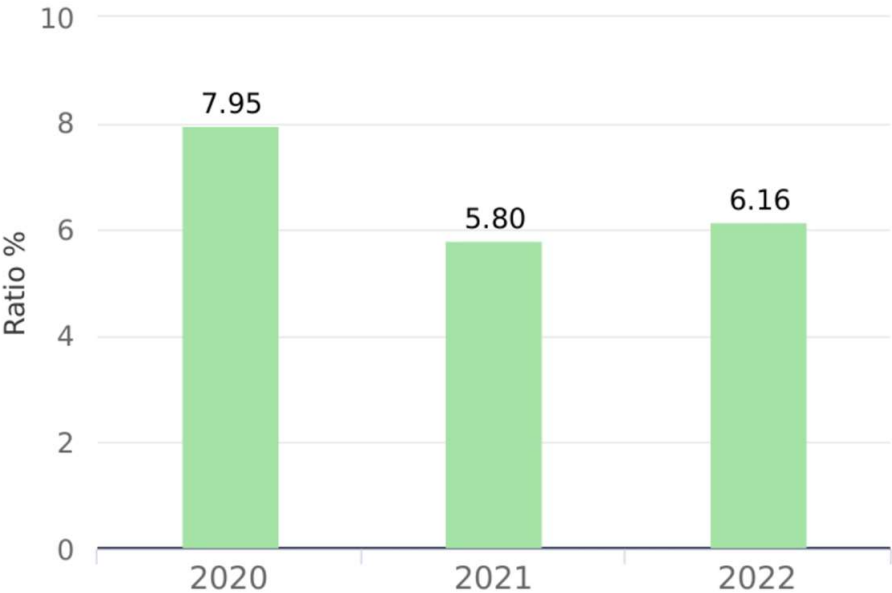
## Key Indicators

|  | 2022   | 2021    |
|--|--------|---------|
| Unrestricted Current Ratio (times)           | 2.69   | 2.79    |
| Operating Performance Ratio (%)              | 6.16%  | 5.80%   |
| Debt Service Cover Ratio (times)             | 7.06   | 8.71    |
| Rates & Annual Charges Outstanding ratio (%) | 3.16%  | 3.74%   |
| Infrastructure Renewal Ratio (%)             | 77.65% | 200.81% |
| Own Source Operating Revenue (%)             | 52.58% | 55.30%  |
| Cash Expense Cover Ratio (months)            | 22.27  | 24.06   |





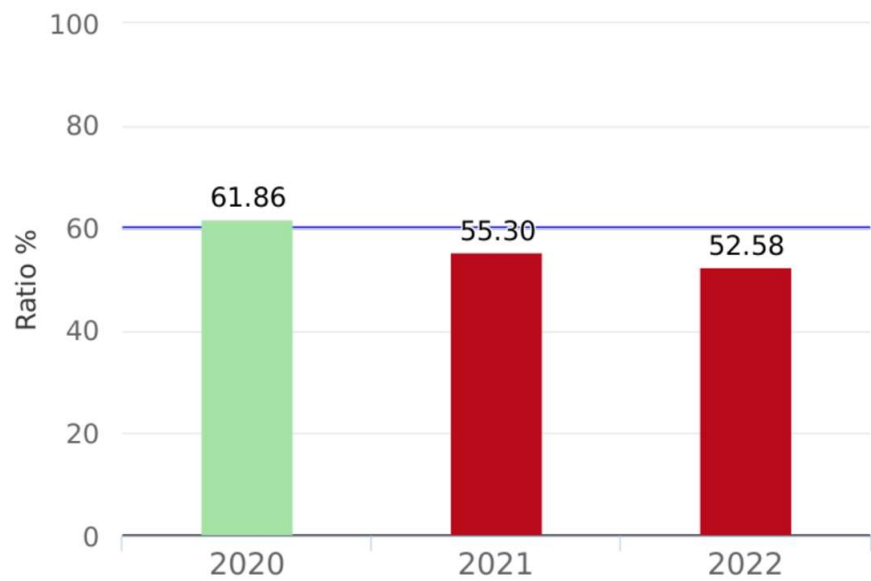
# Operating Performance Ratio



This ratio measures Council’s achievement of containing operating expenditure within operating revenue.



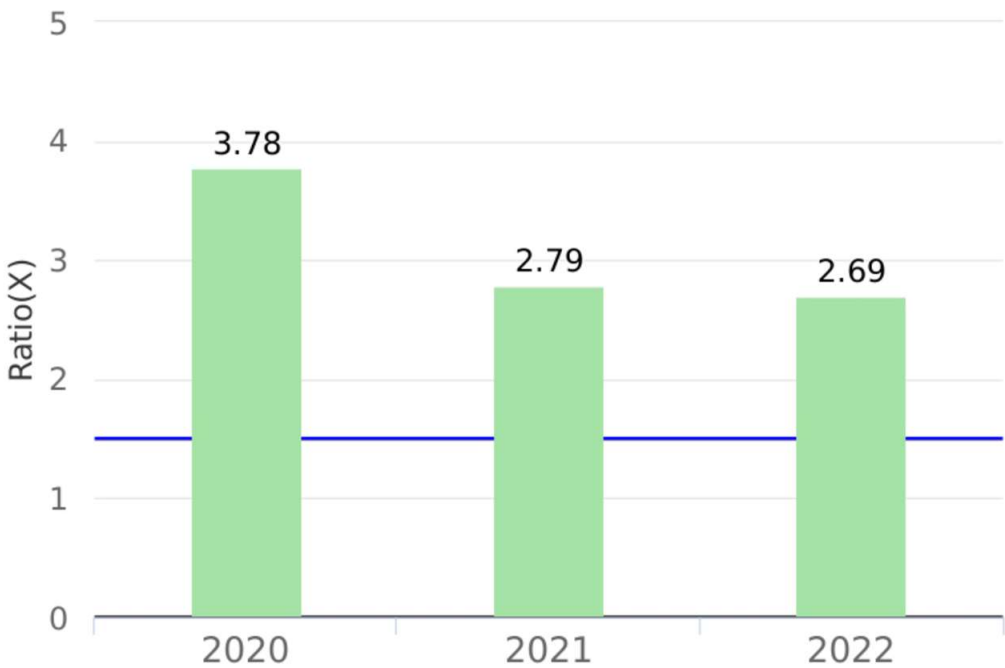
# Own Source Revenue Ratio



This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.



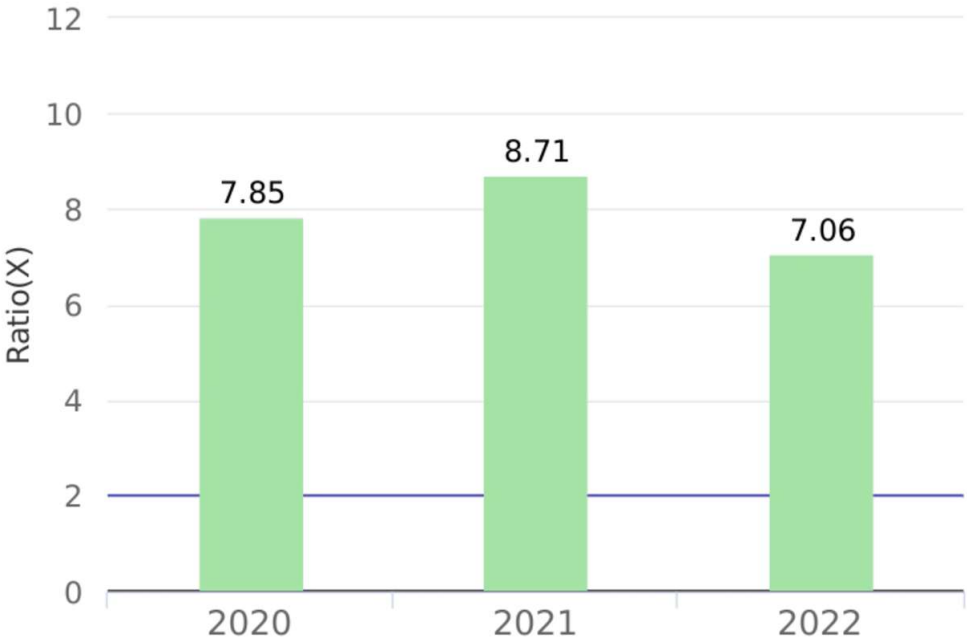
# Unrestricted Current Ratio



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



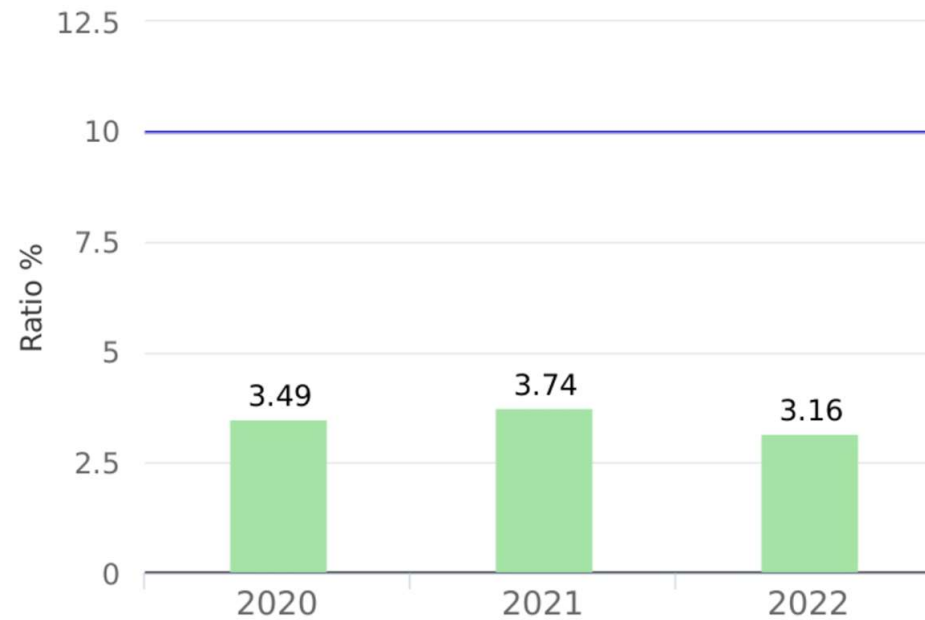
# Debt Service Cover Ratio



This ratio measures the availability of operating cash to service debt including interest, principal and lease payments



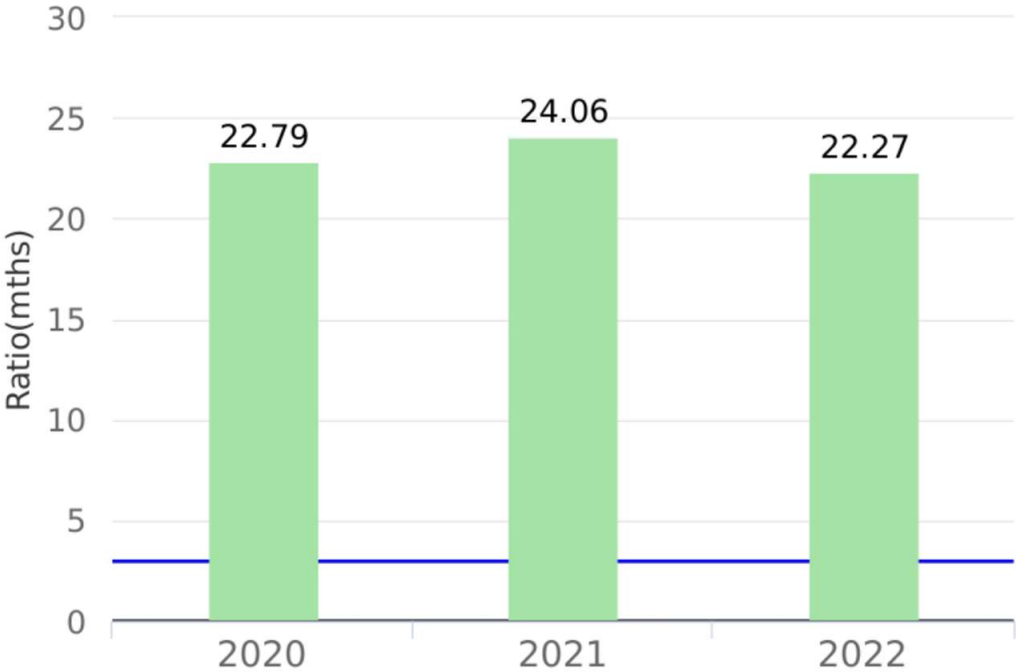
## Rates and annual charges outstanding percentage



To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



# Cash expense cover ratio



This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



**15.10 2021/22 STATUTORY ANNUAL REPORT****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. GMC Annual Report 2022 (separately enclosed) 

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community |
| <b>Cost to Council:</b>                  | Nil   |
| <b>Use of Reserve Funds:</b>             | N/A   |

**RECOMMENDATION**

That

1. The report by the Director Corporate & Community Services on the 2021/22 Statutory Annual Report be received.
2. Council endorse the 2021/22 Statutory Annual Report as required by the Local Government Act 1993.

**BACKGROUND**

Under the Local Government Act 1993, Council is required to submit an Annual Report (addressing statutory matters and General Regulations) to the Minister for Local Government by 30 November each year.

**REPORT**

The 2021/22 Statutory Annual Report is complete and is included in the separate enclosure document. The Audited Financial Statements form part of the Annual Report and they are the subject of a separate item on this Agenda.

The Annual Report has been forwarded to the Minister for Local Government and relevant authorities.



**15.11 2022 HOLCIM MAYORAL CHARITY GOLF DAY****Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. **HMCGD Financial Details** [!\[\]\(d66ff64371a51729ac8c1cdaa685ba6f\_img.jpg\)](#) [!\[\]\(0f31ebba7abcd47777e178db26f29705\_img.jpg\)](#)  
 2. **HMCGD Sponsors List 2022** [!\[\]\(63ea948177b1bcc486b2b76d20d5fb69\_img.jpg\)](#) [!\[\]\(886f7dced1265a6d438eca0881817b40\_img.jpg\)](#)

|  |   |
|--|---|
| <b>Link to Community Strategic Plan:</b> | CSP Strategy CO2 – Encourage and facilitate active and creative participation in community life |
| <b>Cost to Council:</b>                  | Nil. Proceeds of day distributed to beneficiaries   |
| <b>Use of Reserve Funds:</b>             | N/A   |

**RECOMMENDATION**

That

1. The report by the Director Corporate & Community Services on the 2022 Holcim Mayoral Charity Golf Day be received and noted.
2. The 2023 Holcim Mayoral Charity Golf Day be held on Friday 24th November 2023.

**BACKGROUND**

Following a brief hiatus due to the Covid-19 pandemic, Council resolved to stage the 2022 Mayoral Charity Golf Day on Friday 25 November 2022.

**REPORT**

The 2022 Holcim Pty Limited Mayoral Charity Golf Day took place on 25 November 2022 with perfect weather conditions for all golfers. In all 126 golfers took part in the event, just shy of our biggest field of golfers. Once again the feedback from the participants continues to be extremely positive.

As a result of the event an amount of \$17,201.86 will be distributed amongst the following beneficiaries:

- RDA Goulburn (60%)
- CanAssist (30%)
- Peanuts Wellbeing Sanctuary (10%)

A summary income statement for the event is provided in the Attachment.

In addition to the amount raised directly through the golfing activities, Peanuts Wellbeing Sanctuary conducted a raffle in the lead up to, and on the day raising \$3,485.00, bringing the total raised on the day to \$20,686.86.

Once again, the day could not have been what it was without the support of our sponsors. The attached list of sponsors shows the large number of businesses both local and from outside of the LGA that have been keen to support this year's event, and many have signalled their intent to continue to sponsor the event as it continues into the future. A special mention to Holcim who have been the event's naming rights sponsor for the last eight years (including this year). Council's agreement with Holcim expires this year so Council will need to undertake an expression of interest process for a Gold Sponsor for the 2023 event and beyond.



An added attraction to the day was the offering of a car for any golfer lucky enough to score a hole-in-one on the 8<sup>th</sup> hole. Thank you to Dave Albrighton at Goulburn Country Motors (Goulburn Toyota) for making this happen. Unfortunately, the car was not won.

Special thanks must go to Dom Falk who played a drive off the 1<sup>st</sup> tee for almost every participant in the event. Most groups who he teed off for paid to use one of their drives, earning the event \$648.

Thanks also to the Rapid Relief Team who ran the BBQ on the day at no cost to the event. All food for the BBQ was also provided by the Rapid Relief Team enabling a greater distribution of funds to the day's beneficiaries. The rapid relief team also donated the takings of their collection box for the day adding \$403.05 to the proceeds of the day.

Congratulations must also go to the team at the Goulburn Golf Club for turning the course out in such an excellent state despite the number of times the course has been inundated with flood waters in recent times

Finally, big thankyou to the organising committee of Debbie McCarthy, Tracey Norberg, Ken Wheeldon and James Groves who all worked hard to ensure that everything was in place before and after the golfers took to the course. Special thanks also to Bec O'Neill who kept the golfers hydrated on the drinks cart and Cr Prevedello who kept a keen eye on the golfers on the 8<sup>th</sup> just in case a hole-in-one was scored.

It is intended that the 2023 Holcim Mayoral Charity Golf Day will take place on Friday 24 November 2023.



## 2022 Mayoral Charity Golf Day

### Statement of Income & Expenditure

#### Income

|                        |                  |
|------------------------|------------------|
| Cash Sponsorship       | 13,200.00        |
| Cash Donations         | 0.00             |
| Team Registration Fees | 4,072.73         |
| Raffle Income          | 0.00             |
| Other Income           | 1,665.50         |
| <hr/>                  |                  |
| <b>Total Income</b>    | <b>18,938.23</b> |

#### Expenditure

|                          |                 |
|--------------------------|-----------------|
| Golf Club Sponsorship    | 1,086.37        |
| Misc Expenses            | 0.00            |
| Prizes                   | 50.00           |
| BBQ Expenses & Drinks    | 600.00          |
| <hr/>                    |                 |
| <b>Total Expenditure</b> | <b>1,736.37</b> |

|                   |                  |
|-------------------|------------------|
| <b>Net Result</b> | <b>17,201.86</b> |
|-------------------|------------------|

#### Beneficiary

|                             |           |
|-----------------------------|-----------|
| Goulburn RDA                | 10,321.11 |
| Can Assist                  | 5,160.56  |
| Peanuts Wellbeing Sanctuary | 1,720.19  |



# 2022 Holcim Mayoral Charity Golf Day

25<sup>th</sup> November 2022



Major Sponsor:



## Holcim Pty Ltd

**We thank the following sponsors  
for their generous support:**

- |  |   |
|--|---|
| ▪ Rapid Relief Team (BBQ lunch)          | ▪ Goulburn Toyota                               |
| ▪ Concrete 4 Goulburn                    | ▪ Southern Tablelands Bitumen                   |
| ▪ Goulburn Sand & Soil                   | ▪ Southern Cross Consulting Surveyors           |
| ▪ Divalls Earthmoving & Bulk Haulage     | ▪ Wolfcon Pty Ltd                               |
| ▪ Peter Grant Constructions              | ▪ Tutt Bryant Hire                              |
| ▪ Paul O'Rourke                          | ▪ Komatsu Australia Pty Ltd                     |
| ▪ Boral Marulan South                    | ▪ Goulburn Workers Club                         |
| ▪ Maddocks Lawyers                       | ▪ Komatsu Australia Pty Ltd                     |
| ▪ Goulburn & District Racing Club        | ▪ Land Team                                     |
| ▪ Something Special                      | ▪ Goulburn Special Events & Trophies            |
| ▪ Goulburn Performing Arts Centre (GPAC) | ▪ Goulburn Golf Club                            |
| ▪ Goulburn Aquatic Centre                | ▪ Andrew Grove (Goulburn Pro Shop)              |
| ▪ Tattersalls Hotel                      | ▪ Astor Hotel                                   |
| ▪ Outstanding Collections                | ▪ Goulburn Railway Bowling Club (Wyong Leagues) |
| ▪ Form and Pour                          | ▪ Road Safety and Traffic Officer               |
| ▪ Goulburn Soldiers Club                 | ▪ Anbarasan Mitchell                            |



**15.12 REQUEST FOR FINANCIAL ASSISTANCE - BEN AND JAKE STAINES****Author:** Brendan Hollands, Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Request for Financial Assistance - Staines [!\[\]\(d66ff64371a51729ac8c1cdaa685ba6f\_img.jpg\)](#) [!\[\]\(0f31ebba7abcd47777e178db26f29705\_img.jpg\)](#)

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.   |
| <b>Cost to Council:</b>                  | Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2022/23 financial year. Approval of the recommendations contained within this meeting's agenda would leave a remaining amount of \$40,559 for future contributions. |
| <b>Use of Reserve Funds:</b>             | Not Applicable. Budgeted amount funded from revenue.   |

**RECOMMENDATION**

That

1. The report of the Director of Corporate & Community Services on Request for Financial Assistance – Ben and Jake Staines be received.
2. Council provide support to both Ben Staines and Jake Staines in the form of a cash donation of \$2,500 (each) towards their travel costs to represent Australia in the Open Men's Indoor Hockey Team competing in South Africa in January 2023. The amounts to be funded from the Financial Assistance budget.

**BACKGROUND**

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

A request has been received from Ben Staines and his twin brother Jake Staines seeking financial assistance to help with their travel costs to represent Australia in the Australian Open Men's Hockey Team. The Australian team are competing in the World Cup being held in South Africa in January 2023.

Ben and Jake have had a long and challenging road in order to be recognised at a national level. They have done this while working full-time jobs and keeping to their elite training schedule. The opportunity to represent Australia comes at a cost, with all athletes required to fully fund their own way to South Africa, this includes uniforms, airfares, accommodation and meals.

In previous years, Council has provided financial support to many athletes representing Australia in sporting events. It is recommended that Council maintains that support by providing \$2,500 each to Ben and Jake Staines so that they may realise their dream of representing Australia in the World Cup.

A copy of the request is attached for your consideration.







**From:** Ben Staines  
**Date:** 7 December 2022 at 12:43:49 am AEDT  
**To:** Peter Walker <[Peter.Walker@goulburn.nsw.gov.au](mailto:Peter.Walker@goulburn.nsw.gov.au)>  
**Subject:** Indoor hockey World Cup support

Hi Peter,

I am writing to you in regard to potentially gaining some financial assistance or support to travel and play in the 2023 indoor hockey men's World Cup. Just recently I was selected along with my twin brother Jake to represent the Australian opens men's indoor team in the World Cup held in South Africa, January next year. It has been a very long and challenging road for the both of us to be recognised at a national level and I personally believe well over due.

The challenges don't stop now as we are required to fully fund our own way to Africa for the World Cup, bypassing Austria for preparation matches prior to World Cup kicking off. All athletes attending need to purchase uniforms, cover accommodation and flights along with food and transport and not to mention missed time at work in my case (leave without pay)

The trip will exceed 10k per athlete as it is over the course of 4 weeks. As I think you can understand managing an elite training schedule and working full time jobs is very, very exhausting and I don't want the financial factor to play a role in potentially missing the chance to play a World Cup for Australia. It is a passion of mine (ours) to play hockey hence why we have both moved from Goulburn our home town to Perth to chase this dream that is slowly becoming a reality.

I hope this email finds you well and look forward to hearing from you

Kind regards  
Ben Staines



**15.13 MONTHLY FINANCIAL REPORT**

**Author:** Accountant  
Director Corporate & Community Services

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Monthly Financial Report [↓](#) 

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | 25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community. |
| <b>Cost to Council:</b>                  | Nil  |
| <b>Use of Reserve Funds:</b>             | Nil  |

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

**BACKGROUND**

To provide details on Council's actual income and expenditure compared to the estimate of Council's income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council's year-to-date income and expenditure against the annual budget for the 2022/23 financial year.

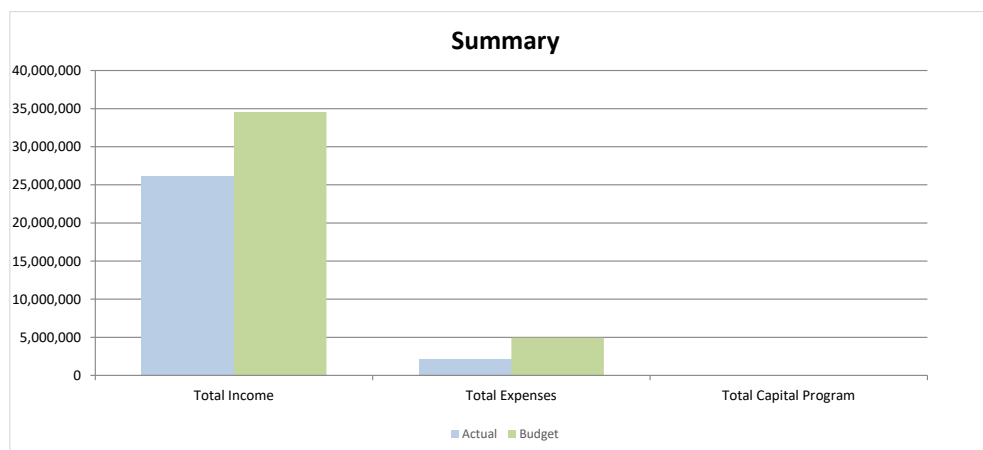




**Council Directorate Summary Report for 2022/23**  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Executive Services                              |                        |                   |                 |              |                   |                       |                  | % of Time:  | 43% |
|---|------------------------|-------------------|-----------------|--------------|-------------------|-----------------------|------------------|-------------|-----|
| Description                                     | Original Budget 23PJOB | Actual YTD        | PJ Commit       | Works Commit | Total Actual YTD  | Current Budget 23PJQ2 | \$ Variance      | % of Budget |     |
| <b>Income</b>                                   |                        |                   |                 |              |                   |                       |                  |             |     |
| Rates & Annual Charges                          | 22,811,239             | <u>22,784,651</u> | 0               | 0            | 22,784,651        | 22,811,239            | 26,588           | 100%        |     |
| Interest & Investment Revenue                   | 250,000                | <u>169,647</u>    | 0               | 0            | 169,647           | 250,000               | 80,353           | 68%         |     |
| Other Revenues                                  | 137,915                | <u>12,107</u>     | 0               | 0            | 12,107            | 137,915               | 125,808          | 9%          |     |
| Operating Grants & Contributions                | 6,645,750              | <u>1,163,409</u>  | 0               | 0            | 1,163,409         | 6,645,750             | 5,482,341        | 18%         |     |
| Internal Income                                 | 4,713,609              | <u>1,964,004</u>  | 0               | 0            | 1,964,004         | 4,713,609             | 2,749,605        | 42%         |     |
| <b>Total Income</b>                             | <b>34,558,513</b>      | <b>26,093,817</b> | <b>0</b>        | <b>0</b>     | <b>26,093,817</b> | <b>34,558,513</b>     | <b>8,464,696</b> | <b>76%</b>  |     |
| <b>Expense</b>                                  |                        |                   |                 |              |                   |                       |                  |             |     |
| Employee costs                                  | 3,011,085              | <u>1,323,631</u>  | 16,653          | 0            | 1,340,284         | 2,970,792             | 1,630,508        | 45%         |     |
| Materials & Contracts                           | 1,030,829              | <u>363,264</u>    | 109,794         | 0            | 473,058           | 1,030,829             | 557,771          | 46%         |     |
| Depreciation & Impairment                       | 1,856                  | <u>0</u>          | 0               | 0            | 0                 | 1,856                 | 1,856            | 0%          |     |
| Other Expenses                                  | 394,926                | <u>148,624</u>    | 123             | 0            | 148,747           | 394,926               | 246,179          | 38%         |     |
| Internal Expenses                               | 537,351                | <u>278,803</u>    | 0               | 0            | 278,803           | 537,351               | 258,548          | 52%         |     |
| <b>Total Expense</b>                            | <b>4,976,048</b>       | <b>2,114,322</b>  | <b>126,570</b>  | <b>0</b>     | <b>2,240,892</b>  | <b>4,935,754</b>      | <b>2,694,862</b> | <b>45%</b>  |     |
| <b>Operating Surplus/(Deficit) before Capi</b>  | <b>29,582,465</b>      | <b>23,979,495</b> | <b>-126,570</b> | <b>0</b>     | <b>23,852,925</b> | <b>29,622,759</b>     | <b>5,769,834</b> | <b>81%</b>  |     |
| <b>Capital Income</b>                           |                        |                   |                 |              |                   |                       |                  |             |     |
| <b>Operating Surplus/(Deficit) after Capite</b> | <b>29,582,465</b>      | <b>23,979,495</b> | <b>-126,570</b> | <b>0</b>     | <b>23,852,925</b> | <b>29,622,759</b>     | <b>5,769,834</b> | <b>81%</b>  |     |
| <b>Non Cash</b>                                 |                        |                   |                 |              |                   |                       |                  |             |     |
| Depreciation & Impairment                       | 1,856                  | 0                 | 0               | 0            | 0                 | 1,856                 | 1,856            | 0%          |     |
| <b>Total Non Cash</b>                           | <b>1,856</b>           | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>1,856</b>          | <b>0</b>         | <b>0%</b>   |     |
| <b>Investing Fund Flows</b>                     |                        |                   |                 |              |                   |                       |                  |             |     |
| Capital Works                                   | 0                      | <u>0</u>          | 0               | 0            | 0                 | 0                     | 0                | 0%          |     |
| Asset Sales                                     | 0                      | <u>0</u>          | 0               | 0            | 0                 | 0                     | 0                | 0%          |     |
| <b>Total Investing Fund Flows</b>               | <b>0</b>               | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>0</b>              | <b>0</b>         | <b>0%</b>   |     |
| <b>Financing Fund Flows</b>                     |                        |                   |                 |              |                   |                       |                  |             |     |
| <b>Total Financing Fund Flows</b>               | <b>0</b>               | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>0</b>              | <b>0</b>         | <b>0%</b>   |     |
| <b>Net Inc/(Dec) in Funds before Transfers</b>  | <b>29,584,321</b>      | <b>23,979,495</b> | <b>-126,570</b> | <b>0</b>     | <b>23,852,925</b> | <b>29,624,615</b>     | <b>5,771,690</b> | <b>81%</b>  |     |
| <b>Reserve Movements</b>                        |                        |                   |                 |              |                   |                       |                  |             |     |
| Transfers to Internal Reserves                  | -872,190               | <u>-267,367</u>   | 0               | 0            | -267,367          | -872,190              | -604,823         | 31%         |     |
| <b>Total Reserve Movements</b>                  | <b>-872,190</b>        | <b>-267,367</b>   | <b>0</b>        | <b>0</b>     | <b>-267,367</b>   | <b>-872,190</b>       | <b>-604,823</b>  | <b>31%</b>  |     |
| <b>Net Inc/(Dec) in Unrestricted Funds</b>      | <b>28,712,131</b>      | <b>23,712,128</b> | <b>-126,570</b> | <b>0</b>     | <b>23,585,558</b> | <b>28,752,425</b>     | <b>5,166,867</b> | <b>82%</b>  |     |





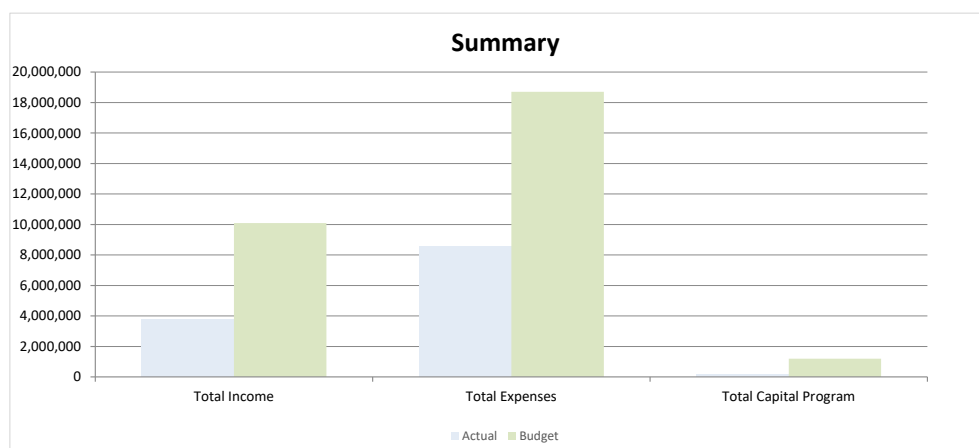


**Council Directorate Summary Report for 2022/23**  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

**Corporate and Community Services**

| Description  | Original Budget 23PJOB | Actual YTD        | PJ Commit       | Works Commit    | Total Actual YTD  | Current Budget 23PJQ2 | % of Time:        |             |
|--|------------------------|-------------------|-----------------|-----------------|-------------------|-----------------------|-------------------|-------------|
|  |                        |                   |                 |                 |                   |                       | \$ Variance       | % of Budget |
| <b>Income</b>  |                        |                   |                 |                 |                   |                       |                   |             |
| Rates & Annual Charges                                   | -46,109                | -19,871           | 0               | 0               | -19,871           | -46,109               | -26,239           | 43%         |
| User Charges & Fees                                      | 853,020                | 345,781           | 0               | 0               | 345,781           | 853,020               | 507,239           | 41%         |
| Interest & Investment Revenue                            | 35,000                 | 11,777            | 0               | 0               | 11,777            | 35,000                | 23,223            | 34%         |
| Other Revenues   | 686,532                | 314,199           | 0               | 0               | 314,199           | 686,532               | 372,333           | 46%         |
| Operating Grants & Contributions                         | 598,745                | 337,736           | 0               | 0               | 337,736           | 576,745               | 239,010           | 59%         |
| Internal Income  | 6,734,545              | 2,806,060         | 0               | 0               | 2,806,060         | 6,734,545             | 3,928,485         | 42%         |
| <b>Total Income</b>                                      | <b>8,861,733</b>       | <b>3,795,682</b>  | <b>0</b>        | <b>0</b>        | <b>3,795,682</b>  | <b>8,839,733</b>      | <b>5,044,052</b>  | <b>43%</b>  |
| <b>Expense</b>   |                        |                   |                 |                 |                   |                       |                   |             |
| Employee costs   | 7,632,920              | 3,205,587         | 2,647           | 0               | 3,208,234         | 7,848,878             | 4,640,643         | 41%         |
| Materials & Contracts                                    | 6,396,977              | 3,942,718         | 721,059         | 47,077          | 4,710,854         | 6,326,901             | 1,616,047         | 74%         |
| Borrowing Costs  | 166,743                | 20,739            | 0               | 0               | 20,739            | 166,743               | 146,004           | 12%         |
| Depreciation & Impairment                                | 1,249,137              | 0                 | 0               | 0               | 0                 | 1,249,137             | 1,249,137         | 0%          |
| Other Expenses   | 217,146                | 164,703           | 360             | 0               | 165,063           | 217,146               | 52,083            | 76%         |
| Internal Expenses  | 2,889,853              | 1,252,964         | 0               | 0               | 1,252,964         | 2,889,853             | 1,636,890         | 43%         |
| <b>Total Expense</b>                                     | <b>18,552,776</b>      | <b>8,586,711</b>  | <b>724,067</b>  | <b>47,077</b>   | <b>9,357,854</b>  | <b>18,698,657</b>     | <b>9,340,803</b>  | <b>50%</b>  |
| <b>Operating Surplus/(Deficit) before Capital Income</b> | <b>-9,691,043</b>      | <b>-4,791,029</b> | <b>-724,067</b> | <b>-47,077</b>  | <b>-5,562,172</b> | <b>-9,858,924</b>     | <b>-4,296,752</b> | <b>56%</b>  |
| <b>Capital Income</b>                                    |                        |                   |                 |                 |                   |                       |                   |             |
| <b>Operating Surplus/(Deficit) after Capital Income</b>  | <b>-9,691,043</b>      | <b>-4,791,029</b> | <b>-724,067</b> | <b>-47,077</b>  | <b>-5,562,172</b> | <b>-9,858,924</b>     | <b>-4,296,752</b> | <b>56%</b>  |
| <b>Non Cash</b>  |                        |                   |                 |                 |                   |                       |                   |             |
| Depreciation & Impairment                                | 1,249,137              | 0                 | 0               | 0               | 0                 | 1,249,137             | 1,249,137         | 0%          |
| <b>Total Non Cash</b>                                    | <b>1,249,137</b>       | <b>0</b>          | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>1,249,137</b>      | <b>0</b>          | <b>0%</b>   |
| <b>Investing Fund Flows</b>                              |                        |                   |                 |                 |                   |                       |                   |             |
| Capital Works  | -1,080,000             | -164,749          | -1,736          | -160,792        | -327,278          | -1,189,608            | -862,330          | 28%         |
| Asset Sales  | 0                      | 0                 | 0               | 0               | 0                 | 0                     | 0                 | 0%          |
| <b>Total Investing Fund Flows</b>                        | <b>-1,080,000</b>      | <b>-164,749</b>   | <b>-1,736</b>   | <b>-160,792</b> | <b>-327,278</b>   | <b>-1,189,608</b>     | <b>-862,330</b>   | <b>28%</b>  |
| <b>Financing Fund Flows</b>                              |                        |                   |                 |                 |                   |                       |                   |             |
| Loan Principal   | -549,463               | -49,770           | 0               | 0               | -49,770           | -549,463              | -499,693          | 9%          |
| <b>Total Financing Fund Flows</b>                        | <b>-549,463</b>        | <b>-49,770</b>    | <b>0</b>        | <b>0</b>        | <b>-49,770</b>    | <b>-549,463</b>       | <b>-499,693</b>   | <b>9%</b>   |
| <b>Net Inc/(Dec) in Funds before Transfers</b>           | <b>-10,071,369</b>     | <b>-5,005,549</b> | <b>-725,803</b> | <b>-207,869</b> | <b>-5,939,221</b> | <b>-10,348,858</b>    | <b>-4,409,637</b> | <b>57%</b>  |
| <b>Reserve Movements</b>                                 |                        |                   |                 |                 |                   |                       |                   |             |
| Transfers to Other External Reserves                     | 0                      | -163              | 0               | 0               | -163              | 0                     | 163               | 0%          |
| Transfers from Internal Reserves                         | 1,166,946              | 0                 | 0               | 0               | 0                 | 1,264,327             | 1,264,327         | 0%          |
| Transfers from Other External Reserves                   | 15,000                 | 0                 | 0               | 0               | 0                 | 15,000                | 15,000            | 0%          |
| <b>Total Reserve Movements</b>                           | <b>1,181,946</b>       | <b>-163</b>       | <b>0</b>        | <b>0</b>        | <b>-163</b>       | <b>1,279,327</b>      | <b>1,279,490</b>  | <b>0%</b>   |
| <b>Net Inc/(Dec) in Unrestricted Funds</b>               | <b>-8,889,423</b>      | <b>-5,005,711</b> | <b>-725,803</b> | <b>-207,869</b> | <b>-5,939,383</b> | <b>-9,069,531</b>     | <b>-3,130,148</b> | <b>65%</b>  |



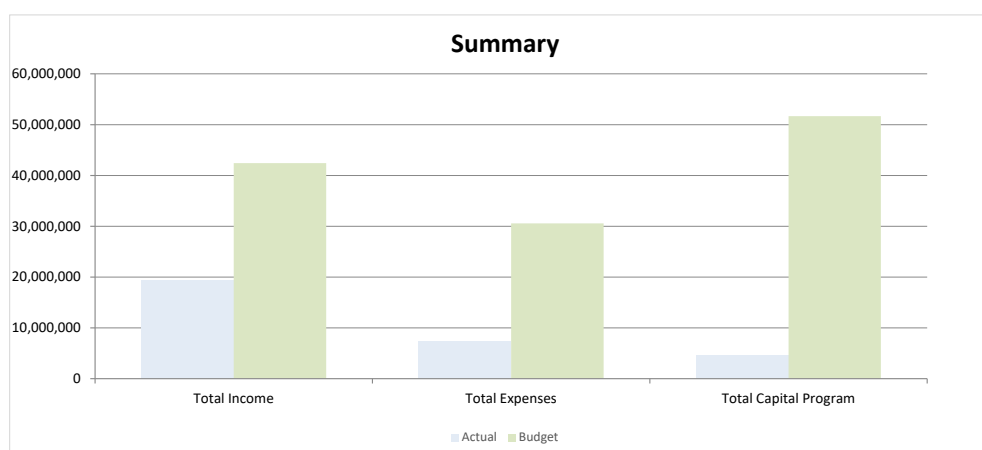




**Council Directorate Summary Report for 2022/23**  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Utilities  |                        |                   |           |                    |                    |                       |                    | % of Time:  | 42% |
|--|------------------------|-------------------|-----------|--------------------|--------------------|-----------------------|--------------------|-------------|-----|
| Description  | Original Budget 23PJOB | Actual YTD        | PJ Commit | Works Commit       | Total Actual YTD   | Current Budget 23PJQ2 | \$ Variance        | % of Budget |     |
| <b>Income</b>  |                        |                   |           |                    |                    |                       |                    |             |     |
| Rates & Annual Charges                                   | 18,321,470             | <u>12,055,124</u> | 0         | 0                  | 12,055,124         | 18,321,470            | 6,266,346          | 66%         |     |
| User Charges & Fees                                      | 14,785,876             | <u>5,152,415</u>  | 0         | 0                  | 5,152,415          | 14,785,876            | 9,633,461          | 35%         |     |
| Interest & Investment Revenue                            | 660,500                | <u>-237,656</u>   | 0         | 0                  | -237,656           | 660,500               | 898,156            | -36%        |     |
| Other Revenues   | 175,112                | <u>116,463</u>    | 0         | 0                  | 116,463            | 175,112               | 58,649             | 67%         |     |
| Internal Income  | 2,851,315              | <u>0</u>          | 0         | 0                  | 0                  | 2,851,315             | 2,851,315          | 0%          |     |
| <b>Total Income</b>                                      | <b>36,794,273</b>      | <b>17,086,346</b> | <b>0</b>  | <b>0</b>           | <b>17,086,346</b>  | <b>36,794,273</b>     | <b>19,707,927</b>  | <b>46%</b>  |     |
| <b>Expense</b>   |                        |                   |           |                    |                    |                       |                    |             |     |
| Employee costs   | 6,883,347              | <u>2,324,306</u>  | 0         | 0                  | 2,324,306          | 6,895,082             | 4,570,776          | 34%         |     |
| Materials & Contracts                                    | 7,498,456              | <u>1,894,613</u>  | 0         | 2,027,176          | 3,921,789          | 7,498,456             | 3,576,667          | 52%         |     |
| Borrowing Costs  | 1,059,323              | <u>406,851</u>    | 0         | 0                  | 406,851            | 1,059,323             | 652,472            | 38%         |     |
| Depreciation & Impairment                                | 5,645,039              | <u>0</u>          | 0         | 0                  | 0                  | 5,645,039             | 5,645,039          | 0%          |     |
| Internal Expenses  | 9,467,263              | <u>2,707,574</u>  | 0         | 0                  | 2,707,574          | 9,467,263             | 6,759,689          | 29%         |     |
| <b>Total Expense</b>                                     | <b>30,553,428</b>      | <b>7,333,343</b>  | <b>0</b>  | <b>2,027,176</b>   | <b>9,360,520</b>   | <b>30,565,163</b>     | <b>21,204,643</b>  | <b>31%</b>  |     |
| <b>Operating Surplus/(Deficit) before Capital Income</b> | <b>6,240,845</b>       | <b>9,753,003</b>  | <b>0</b>  | <b>-2,027,176</b>  | <b>7,725,826</b>   | <b>6,229,110</b>      | <b>-1,496,716</b>  | <b>124%</b> |     |
| <b>Capital Income</b>                                    |                        |                   |           |                    |                    |                       |                    |             |     |
| Capital Grants & Contributions                           | 6,125,123              | 2,282,856         | 0         | 0                  | 2,282,856          | 6,590,030             | 4,307,174          | 35%         |     |
| <b>Operating Surplus/(Deficit) after Capital Income</b>  | <b>12,365,968</b>      | <b>12,035,859</b> | <b>0</b>  | <b>-2,027,176</b>  | <b>10,008,683</b>  | <b>12,819,140</b>     | <b>2,810,457</b>   | <b>78%</b>  |     |
| <b>Non Cash</b>  |                        |                   |           |                    |                    |                       |                    |             |     |
| Depreciation & Impairment                                | 5,645,039              | 0                 | 0         | 0                  | 0                  | 5,645,039             | 5,645,039          | 0%          |     |
| <b>Total Non Cash</b>                                    | <b>5,645,039</b>       | <b>0</b>          | <b>0</b>  | <b>0</b>           | <b>0</b>           | <b>5,645,039</b>      | <b>0</b>           | <b>0%</b>   |     |
| <b>Investing Fund Flows</b>                              |                        |                   |           |                    |                    |                       |                    |             |     |
| Capital Works  | -49,343,492            | <u>-4,619,444</u> | 0         | -10,512,987        | -15,132,431        | -51,657,954           | -36,525,523        | 29%         |     |
| Asset Sales  | 0                      | <u>0</u>          | 0         | 0                  | 0                  | 0                     | 0                  | 0%          |     |
| <b>Total Investing Fund Flows</b>                        | <b>-49,343,492</b>     | <b>-4,619,444</b> | <b>0</b>  | <b>-10,512,987</b> | <b>-15,132,431</b> | <b>-51,657,954</b>    | <b>-36,525,523</b> | <b>29%</b>  |     |
| <b>Financing Fund Flows</b>                              |                        |                   |           |                    |                    |                       |                    |             |     |
| Loan Principal   | -630,097               | <u>-528,471</u>   | 0         | 0                  | -528,471           | -630,097              | -101,626           | 84%         |     |
| <b>Total Financing Fund Flows</b>                        | <b>-630,097</b>        | <b>-528,471</b>   | <b>0</b>  | <b>0</b>           | <b>-528,471</b>    | <b>-630,097</b>       | <b>-101,626</b>    | <b>84%</b>  |     |
| <b>Net Inc/(Dec) in Funds before Transfers</b>           | <b>-31,962,582</b>     | <b>6,887,944</b>  | <b>0</b>  | <b>-12,540,163</b> | <b>-5,652,219</b>  | <b>-33,823,872</b>    | <b>-28,171,653</b> | <b>17%</b>  |     |
| <b>Reserve Movements</b>                                 |                        |                   |           |                    |                    |                       |                    |             |     |
| Transfers to Developer Contributions                     | -1,000,000             | <u>-821,138</u>   | 0         | 0                  | -821,138           | -1,000,000            | -178,862           | 82%         |     |
| Transfers from Internal Reserves                         | 2,384,492              | <u>0</u>          | 0         | 0                  | 0                  | 2,669,910             | 2,669,910          | 0%          |     |
| Transfers from Developer Contributions                   | 4,159,103              | <u>0</u>          | 0         | 0                  | 0                  | 4,745,979             | 4,745,979          | 0%          |     |
| Transfers from Other External Reserves                   | 17,845,452             | <u>0</u>          | 0         | 0                  | 0                  | 18,961,437            | 18,961,437         | 0%          |     |
| <b>Total Reserve Movements</b>                           | <b>23,389,047</b>      | <b>-821,138</b>   | <b>0</b>  | <b>0</b>           | <b>-821,138</b>    | <b>25,377,326</b>     | <b>26,198,464</b>  | <b>-3%</b>  |     |
| <b>Net Inc/(Dec) in Unrestricted Funds</b>               | <b>-8,573,535</b>      | <b>6,066,806</b>  | <b>0</b>  | <b>-12,540,163</b> | <b>-6,473,357</b>  | <b>-8,446,546</b>     | <b>-1,973,189</b>  | <b>77%</b>  |     |



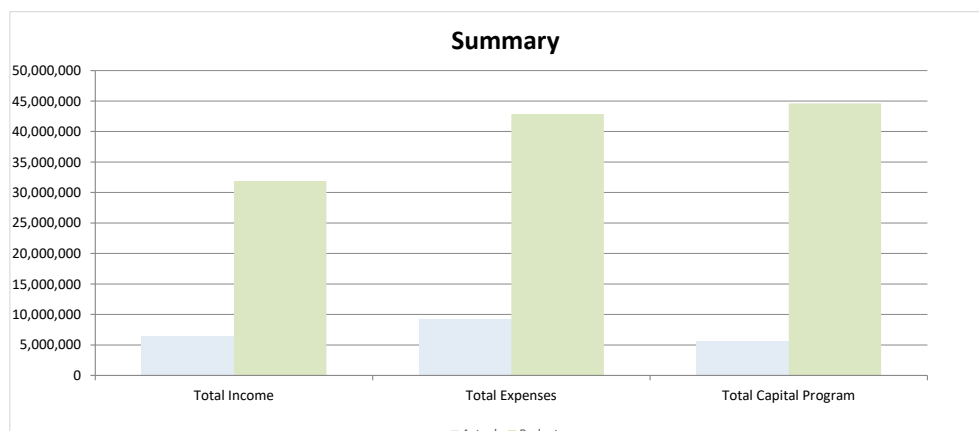




**Council Directorate Summary Report for 2022/23**  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Operations   |                        |                    |           |                    |                    |                       |                    | % of Time:    | 43% |
|--|------------------------|--------------------|-----------|--------------------|--------------------|-----------------------|--------------------|---------------|-----|
| Description  | Original Budget 23PJOB | Actual YTD         | PJ Commit | Works Commit       | Total Actual YTD   | Current Budget 23PJQ2 | \$ Variance        | % of Budget   |     |
| <b>Income</b>  |                        |                    |           |                    |                    |                       |                    |               |     |
| Rates & Annual Charges                                   | -219,063               | <u>-98,153</u>     | 0         | 0                  | -98,153            | -219,063              | -120,909           | 45%           |     |
| User Charges & Fees                                      | 597,849                | <u>631,557</u>     | 0         | 0                  | 631,557            | 597,849               | -33,708            | 106%          |     |
| Other Revenues   | 298,155                | <u>88,657</u>      | 0         | 0                  | 88,657             | 298,155               | 209,498            | 30%           |     |
| Operating Grants & Contributions                         | 3,721,452              | <u>1,021,734</u>   | 0         | 0                  | 1,021,734          | 9,773,584             | 8,751,850          | 10%           |     |
| Internal Income  | 5,703,234              | <u>2,427,205</u>   | 0         | 0                  | 2,427,205          | 5,688,014             | 3,260,809          | 43%           |     |
| <b>Total Income</b>                                      | <b>10,101,628</b>      | <b>4,071,001</b>   | <b>0</b>  | <b>0</b>           | <b>4,071,001</b>   | <b>16,138,540</b>     | <b>12,067,539</b>  | <b>25%</b>    |     |
| <b>Expense</b>   |                        |                    |           |                    |                    |                       |                    |               |     |
| Employee costs   | 7,912,182              | <u>3,247,749</u>   | 0         | 0                  | 3,247,749          | 8,059,197             | 4,811,448          | 40%           |     |
| Materials & Contracts                                    | 7,225,207              | <u>3,713,605</u>   | 0         | 2,629,895          | 6,343,501          | 13,143,517            | 6,800,017          | 48%           |     |
| Borrowing Costs  | 474,311                | <u>104,604</u>     | 0         | 0                  | 104,604            | 474,311               | 369,707            | 22%           |     |
| Depreciation & Impairment                                | 15,752,480             | <u>0</u>           | 0         | 0                  | 0                  | 15,752,480            | 15,752,480         | 0%            |     |
| Other Expenses   | 595,000                | <u>188,014</u>     | 0         | 0                  | 188,014            | 595,000               | 406,986            | 32%           |     |
| Internal Expenses  | 4,852,120              | <u>1,979,376</u>   | 0         | 0                  | 1,979,376          | 4,859,271             | 2,879,895          | 41%           |     |
| <b>Total Expense</b>                                     | <b>36,811,299</b>      | <b>9,233,348</b>   | <b>0</b>  | <b>2,629,895</b>   | <b>11,863,244</b>  | <b>42,883,775</b>     | <b>31,020,532</b>  | <b>28%</b>    |     |
| <b>Operating Surplus/(Deficit) before Capital Income</b> | <b>-26,709,671</b>     | <b>-5,162,348</b>  | <b>0</b>  | <b>-2,629,895</b>  | <b>-7,792,243</b>  | <b>-26,745,236</b>    | <b>-18,952,993</b> | <b>29%</b>    |     |
| <b>Capital Income</b>                                    |                        |                    |           |                    |                    |                       |                    |               |     |
| Capital Grants & Contributions                           | 21,135,806             | 2,344,589          | 0         | 0                  | 2,344,589          | 27,040,689            | 24,696,100         | 9%            |     |
| <b>Operating Surplus/(Deficit) after Capital Income</b>  | <b>-5,573,865</b>      | <b>-2,817,759</b>  | <b>0</b>  | <b>-2,629,895</b>  | <b>-5,447,654</b>  | <b>295,454</b>        | <b>5,743,108</b>   | <b>-1844%</b> |     |
| <b>Non Cash</b>  |                        |                    |           |                    |                    |                       |                    |               |     |
| Depreciation & Impairment                                | 15,752,480             | 0                  | 0         | 0                  | 0                  | 15,752,480            | 15,752,480         | 0%            |     |
| WDV of Asset Disposals                                   | 0                      | 60,225             | 0         | 0                  | 60,225             | 0                     | -60,225            | 0%            |     |
| <b>Total Non Cash</b>                                    | <b>15,752,480</b>      | <b>60,225</b>      | <b>0</b>  | <b>0</b>           | <b>60,225</b>      | <b>15,752,480</b>     | <b>0</b>           | <b>0%</b>     |     |
| <b>Investing Fund Flows</b>                              |                        |                    |           |                    |                    |                       |                    |               |     |
| Capital Works  | -35,935,047            | <u>-5,710,566</u>  | 0         | -16,602,647        | -22,313,213        | -44,615,695           | -22,302,482        | 50%           |     |
| Asset Sales  | 320,000                | <u>3,508</u>       | 0         | 0                  | 3,508              | 320,000               | 316,492            | 1%            |     |
| <b>Total Investing Fund Flows</b>                        | <b>-35,615,047</b>     | <b>-5,707,058</b>  | <b>0</b>  | <b>-16,602,647</b> | <b>-22,309,705</b> | <b>-44,295,695</b>    | <b>-21,985,990</b> | <b>50%</b>    |     |
| <b>Financing Fund Flows</b>                              |                        |                    |           |                    |                    |                       |                    |               |     |
| Loan Principal   | -1,340,940             | <u>-395,743</u>    | 0         | 0                  | -395,743           | -1,340,940            | -945,197           | 30%           |     |
| Proceeds from Borrowings                                 | 4,000,000              | <u>0</u>           | 0         | 0                  | 0                  | 4,000,000             | 4,000,000          | 0%            |     |
| <b>Total Financing Fund Flows</b>                        | <b>2,659,060</b>       | <b>-395,743</b>    | <b>0</b>  | <b>0</b>           | <b>-395,743</b>    | <b>2,659,060</b>      | <b>3,054,803</b>   | <b>-15%</b>   |     |
| <b>Net Inc/(Dec) in Funds before Transfers</b>           | <b>-22,777,373</b>     | <b>-8,860,334</b>  | <b>0</b>  | <b>-19,232,543</b> | <b>-28,092,877</b> | <b>-25,588,702</b>    | <b>2,504,175</b>   | <b>110%</b>   |     |
| <b>Reserve Movements</b>                                 |                        |                    |           |                    |                    |                       |                    |               |     |
| Transfers to Internal Reserves                           | 627,576                | <u>0</u>           | 0         | 0                  | 0                  | 527,576               | 527,576            | 0%            |     |
| Transfers to Developer Contributions                     | -2,263,500             | <u>-1,658,002</u>  | 0         | 0                  | -1,658,002         | -2,263,500            | -605,498           | 73%           |     |
| Transfers to Other External Reserves                     | 158,182                | <u>0</u>           | 0         | 0                  | 0                  | 1,154,794             | 1,154,794          | 0%            |     |
| Transfers from Internal Reserves                         | 1,411,711              | <u>0</u>           | 0         | 0                  | 0                  | 2,435,862             | 2,435,862          | 0%            |     |
| Transfers from Developer Contributions                   | 1,335,000              | <u>0</u>           | 0         | 0                  | 0                  | 2,361,489             | 2,361,489          | 0%            |     |
| Transfers from Other External Reserves                   | 1,800,225              | <u>0</u>           | 0         | 0                  | 0                  | 5,540,601             | 5,540,601          | 0%            |     |
| <b>Total Reserve Movements</b>                           | <b>3,069,194</b>       | <b>-1,658,002</b>  | <b>0</b>  | <b>0</b>           | <b>-1,658,002</b>  | <b>9,756,822</b>      | <b>11,414,824</b>  | <b>-17%</b>   |     |
| <b>Net Inc/(Dec) in Unrestricted Funds</b>               | <b>-19,708,179</b>     | <b>-10,518,337</b> | <b>0</b>  | <b>-19,232,543</b> | <b>-29,750,879</b> | <b>-15,831,880</b>    | <b>13,918,999</b>  | <b>188%</b>   |     |



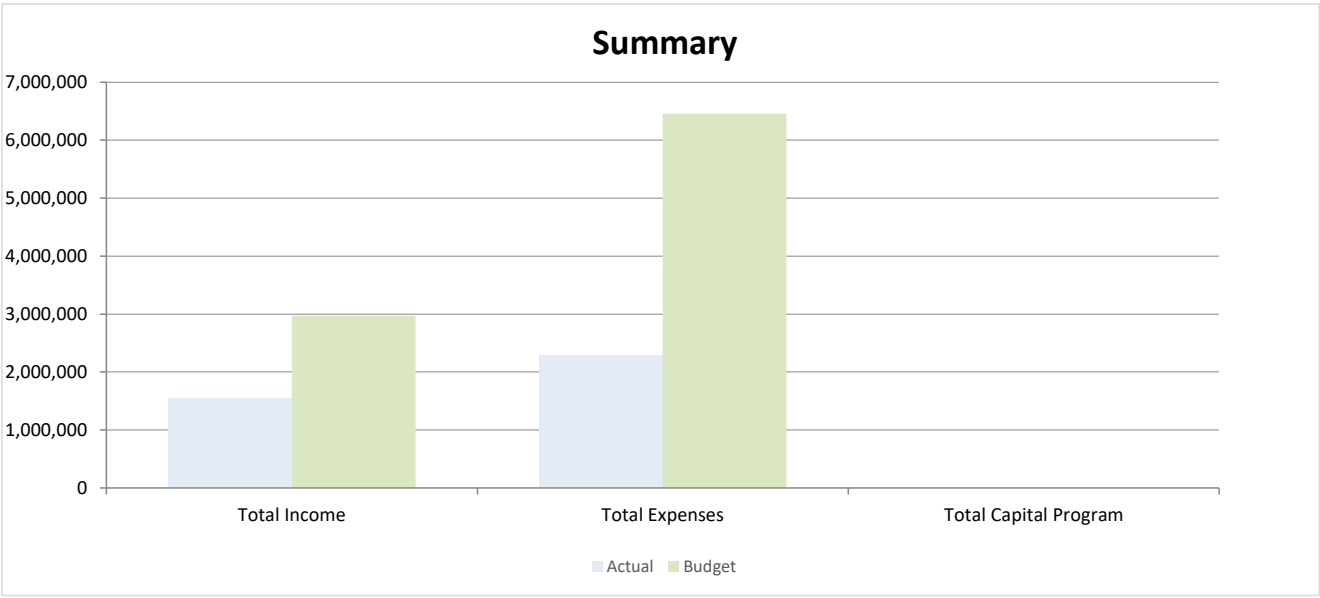




Council Directorate Summary Report for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Planning & Environment                            |                        |                   |                 |              |                   |                       | % of Time:        | 42%         |
|---|------------------------|-------------------|-----------------|--------------|-------------------|-----------------------|-------------------|-------------|
| Description                                       | Original Budget 23PJOB | Actual YTD        | PJ Commit       | Works Commit | Total Actual YTD  | Current Budget 23PJQ2 | \$ Variance       | % of Budget |
| <b>Income</b>                                     |                        |                   |                 |              |                   |                       |                   |             |
| Rates & Annual Charges                            | -1,379                 | -607              | 0               | 0            | -607              | -1,379                | -773              | 44%         |
| User Charges & Fees                               | 2,134,973              | 821,666           | 0               | 0            | 821,666           | 2,134,973             | 1,313,307         | 38%         |
| Other Revenues                                    | 390,809                | 158,799           | 0               | 0            | 158,799           | 390,809               | 232,011           | 41%         |
| Operating Grants & Contributions                  | 453,000                | 400,233           | 0               | 0            | 400,233           | 431,800               | 31,567            | 93%         |
| <b>Total Income</b>                               | <b>2,977,403</b>       | <b>1,380,091</b>  | <b>0</b>        | <b>0</b>     | <b>1,380,091</b>  | <b>2,956,203</b>      | <b>1,576,112</b>  | <b>47%</b>  |
| <b>Expense</b>                                    |                        |                   |                 |              |                   |                       |                   |             |
| Employee costs                                    | 4,224,029              | 1,423,121         | 0               | 0            | 1,423,121         | 4,258,598             | 2,835,477         | 33%         |
| Materials & Contracts                             | 468,455                | 300,993           | 280,558         | 0            | 581,551           | 625,455               | 43,904            | 93%         |
| Depreciation & Impairment                         | 18,019                 | 0                 | 0               | 0            | 0                 | 18,019                | 18,019            | 0%          |
| Other Expenses                                    | 0                      | 1,762             | 0               | 0            | 1,762             | 0                     | -1,762            | 0%          |
| Internal Expenses                                 | 1,556,681              | 556,780           | 0               | 0            | 556,780           | 1,556,681             | 999,901           | 36%         |
| <b>Total Expense</b>                              | <b>6,267,185</b>       | <b>2,282,656</b>  | <b>280,558</b>  | <b>0</b>     | <b>2,563,214</b>  | <b>6,458,753</b>      | <b>3,895,539</b>  | <b>40%</b>  |
| <b>Operating Surplus/(Deficit) before Capital</b> | <b>-3,289,782</b>      | <b>-902,565</b>   | <b>-280,558</b> | <b>0</b>     | <b>-1,183,123</b> | <b>-3,502,550</b>     | <b>-2,319,427</b> | <b>34%</b>  |
| <b>Capital Income</b>                             |                        |                   |                 |              |                   |                       |                   |             |
| Capital Grants & Contributions                    | 250,000                | 168,459           | 0               | 0            | 168,459           | 385,000               | 216,541           | 44%         |
| <b>Operating Surplus/(Deficit) after Capital</b>  | <b>-3,039,782</b>      | <b>-734,105</b>   | <b>-280,558</b> | <b>0</b>     | <b>-1,014,664</b> | <b>-3,117,550</b>     | <b>-2,102,886</b> | <b>33%</b>  |
| <b>Non Cash</b>                                   |                        |                   |                 |              |                   |                       |                   |             |
| Depreciation & Impairment                         | 18,019                 | 0                 | 0               | 0            | 0                 | 18,019                | 18,019            | 0%          |
| <b>Total Non Cash</b>                             | <b>18,019</b>          | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>18,019</b>         | <b>0</b>          | <b>0%</b>   |
| <b>Investing Fund Flows</b>                       |                        |                   |                 |              |                   |                       |                   |             |
| Capital Works                                     | -51,200                | 0                 | 0               | 0            | 0                 | -1,200                | -1,200            | 0%          |
| Asset Sales                                       | 0                      | 0                 | 0               | 0            | 0                 | 0                     | 0                 | 0%          |
| <b>Total Investing Fund Flows</b>                 | <b>-51,200</b>         | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>-1,200</b>         | <b>-1,200</b>     | <b>0%</b>   |
| <b>Financing Fund Flows</b>                       |                        |                   |                 |              |                   |                       |                   |             |
| <b>Total Financing Fund Flows</b>                 | <b>0</b>               | <b>0</b>          | <b>0</b>        | <b>0</b>     | <b>0</b>          | <b>0</b>              | <b>0</b>          | <b>0%</b>   |
| <b>Net Inc/(Dec) in Funds before Transfers</b>    | <b>-3,072,963</b>      | <b>-734,105</b>   | <b>-280,558</b> | <b>0</b>     | <b>-1,014,664</b> | <b>-3,100,731</b>     | <b>-2,086,067</b> | <b>33%</b>  |
| <b>Reserve Movements</b>                          |                        |                   |                 |              |                   |                       |                   |             |
| Transfers to Developer Contributions              | -556,000               | -450,046          | 0               | 0            | -450,046          | -566,000              | -115,954          | 80%         |
| Transfers from Internal Reserves                  | 100,000                | 0                 | 0               | 0            | 0                 | 151,900               | 151,900           | 0%          |
| Transfers from Developer Contributions            | 0                      | 0                 | 0               | 0            | 0                 | 1,300                 | 1,300             | 0%          |
| Transfers from Other External Reserves            | 0                      | 0                 | 0               | 0            | 0                 | 30,801                | 30,801            | 0%          |
| <b>Total Reserve Movements</b>                    | <b>-456,000</b>        | <b>-450,046</b>   | <b>0</b>        | <b>0</b>     | <b>-450,046</b>   | <b>-381,999</b>       | <b>68,047</b>     | <b>118%</b> |
| <b>Net Inc/(Dec) in Unrestricted Funds</b>        | <b>-3,528,963</b>      | <b>-1,184,151</b> | <b>-280,558</b> | <b>0</b>     | <b>-1,464,709</b> | <b>-3,482,730</b>     | <b>-2,018,021</b> | <b>42%</b>  |







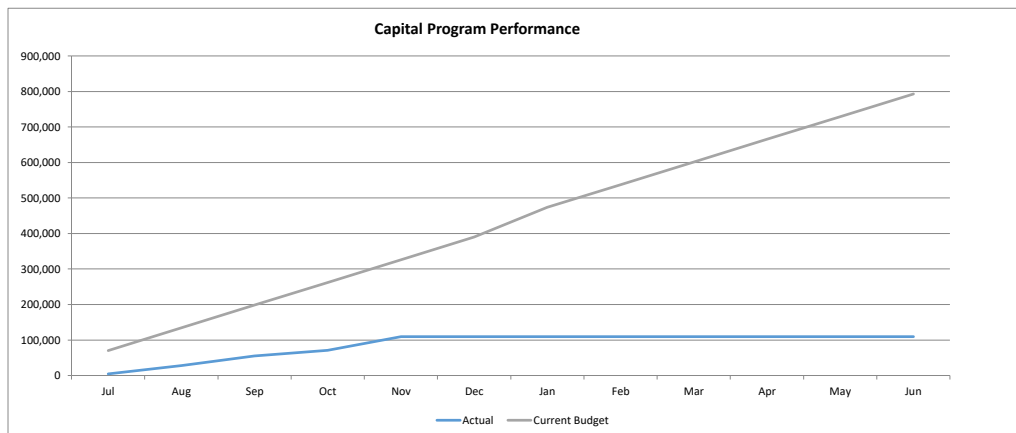




Corporate and Community Services Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Description                                       |              | Renewal % | Original Budget 23PJ08 | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget 23PJQ2 | \$ Variance | % of Time: 41%                       | % of Budget | Status | Comments  |
|---|--------------|-----------|------------------------|------------|-----------|--------------|------------------|-----------------------|-------------|--------------------------------------|-------------|--------|---|
|   |              |           |                        |            |           |              |                  |                       |             |                                      |             |        |   |
| 140 - Innovation & Technology                     |              |           |                        |            |           |              |                  |                       |             |                                      |             |        |   |
| IT Renewal Assets                                 | Renewal 100% | 470,000   | 56,293                 | 0          | 35,768    | 92,062       | 470,000          | 377,938               | 20%         | On time, on budget                   |             |        |   |
| Contingency                                       | Renewal 0%   | 50,000    | 0                      | 0          | 0         | 0            | 50,000           | 50,000                | 0%          | Not due to commence                  |             |        |   |
| 56 Clinton St IT Upgrade                          | Renewal 100% | 71,000    | 0                      | 0          | 0         | 0            | 71,000           | 71,000                | 0%          | Not due to commence                  |             |        |   |
| 21/22 NSW Emergency Operations Centre Upgrade (G) | Renewal 0%   | 0         | 1,521                  | 0          | 13,688    | 15,209       | 0                | -15,209               | 0%          | Quarterly review, carryover required |             |        | Unspent grant funds to be carried over from 2021/22 budget                  |
|   |              | 591,000   | 57,814                 | 0          | 49,457    | 107,271      | 591,000          | 483,729               | 18%         |                                      |             |        |   |
| 180 - Marketing & Culture                         |              |           |                        |            |           |              |                  |                       |             |                                      |             |        |   |
| VIC Replacement Assets                            | Renewal 100% | 30,000    | 0                      | 0          | 0         | 0            | 30,000           | 30,000                | 0%          | Not due to commence                  |             |        |   |
| VIC New Assets                                    | Renewal 0%   | 5,000     | 8,964                  | 0          | 0         | 8,964        | 8,964            | 0                     | 100%        | Completed                            |             |        |   |
| Library Renewal Assets                            | Renewal 100% | 23,000    | 0                      | 0          | 24,629    | 24,629       | 24,629           | 0                     | 100%        | On time, on budget                   |             |        |   |
| Book Resources Gbn Library                        | Renewal 100% | 123,000   | 51,898                 | 0          | 69,274    | 121,172      | 123,000          | 1,828                 | 99%         | On time, on budget                   |             |        | Annual standing orders for Library resources. Fully committed for the year. |
| Art Gallery Acquisitions                          | Renewal 0%   | 10,000    | 0                      | 0          | 0         | 0            | 10,000           | 10,000                | 0%          | Not due to commence                  |             |        |   |
| Art Gallery - P&E Renewal                         | Renewal 100% | 8,000     | 0                      | 0          | 0         | 0            | 8,000            | 8,000                 | 0%          | Not due to commence                  |             |        |   |
| Museum Capital Works - Renewal                    | Renewal 100% | 15,000    | 2,640                  | 0          | 0         | 2,640        | 28,374           | 25,734                | 9%          | On time, on budget                   |             |        |   |
| St Clair Museum Restoration Works (G)             | Renewal 100% | 0         | 0                      | 0          | 5,455     | 5,455        | 54,674           | 49,219                | 10%         | On time, on budget                   |             |        |   |
| Waterworks Upgrades                               | Renewal 100% | 0         | 12,812                 | 0          | 4,956     | 17,768       | 34,745           | 16,977                | 51%         | On time, on budget                   |             |        |   |
| Rocky Hill Beacon Light Replacement (G)           | Renewal 100% | 0         | 1,222                  | 0          | 0         | 1,222        | 1,222            | 0                     | 100%        | Completed                            |             |        |   |
| Collection Conservation/Framing                   | Renewal 0%   | 5,000     | 0                      | 0          | 0         | 0            | 5,000            | 5,000                 | 0%          | Not due to commence                  |             |        |   |
| Rocky Hill Memorial Remediation Works             | Renewal 0%   | 0         | 2,518                  | 0          | 0         | 2,518        | 0                | -2,518                | 0%          | Quarterly review, carryover required |             |        | Funds to be transferred in QBR to balance budget.                           |
|   |              | 219,000   | 80,054                 | 0          | 104,313   | 184,367      | 328,608          | 144,241               | 56%         |                                      |             |        |   |
| 270 - Property & Community Services               |              |           |                        |            |           |              |                  |                       |             |                                      |             |        |   |
| Clinton St Offices Upgrade                        | Renewal 100% | 250,000   | 8,297                  | 0          | 0         | 8,297        | 250,000          | 241,703               | 3%          | On time, on budget                   |             |        |   |
| GPAC Capital Upgrades/Plant & Equipment           | Renewal 0%   | 20,000    | 10,924                 | 1,736      | 0         | 12,661       | 20,000           | 7,339                 | 63%         | On time, on budget                   |             |        |   |
| Creative Capital Funding - GPAC (G)               | Renewal 0%   | 0         | 7,660                  | 0          | 7,023     | 14,683       | 0                | -14,683               | 0%          | Quarterly review, carryover required |             |        | Unspent grant funds to be carried over from 2021/22 budget                  |
|   |              | 270,000   | 26,881                 | 1,736      | 7,023     | 35,640       | 270,000          | 234,360               | 13%         |                                      |             |        |   |
| Total Capital Program                             |              | 1,080,000 | 164,749                | 1,736      | 160,792   | 327,278      | 1,189,608        | 862,330               | 0%          |                                      |             |        |   |







Utilities Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| List By                           | Description   | Renewal %    | Original Budget 23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget 23PJQ2 | % of Time: \$ Variance | 42% % of Budget | Status                               | Comments   |
|-----------------------------------|---|--------------|------------------------|------------|-----------|--------------|------------------|-----------------------|------------------------|-----------------|--------------------------------------|--|
| <b>240 - Waste Management</b>     |   |              |                        |            |           |              |                  |                       |                        |                 |                                      |  |
| 190033                            | Environmental Improvement Works Goulburn                    | Renewal 100% | 100,000                | 33,724     | 0         | 41,201       | 74,926           | 127,672               | 52,746                 | 59%             | On time, on budget                   |  |
| 190034                            | Environmental Improvement Works Marulan                     | Renewal 100% | 175,000                | 0          | 0         | 0            | 0                | 175,000               | 175,000                | 0%              | On time, on budget                   |  |
| 190037                            | Replacement Bins & Lifters                                  | Renewal 100% | 66,000                 | 0          | 0         | 0            | 0                | 66,000                | 66,000                 | 0%              | On time, on budget                   |  |
| 190044                            | Goulburn WMC Drilling Mud Facilities                        | Renewal 0%   | 1,830,595              | 0          | 0         | 0            | 0                | 1,830,595             | 1,830,595              | 0%              | On time, on budget                   |  |
| 190046                            | Goulburn WMC Improvements - New                             | Renewal 0%   | 3,775,754              | 2,163,875  | 0         | 4,292,204    | 6,456,079        | 4,750,989             | -1,705,090             | 136%            | Quarterly review, carryover required |  |
| 190047                            | Commercial Waste Tubs - Renew                               | Renewal 100% | 35,000                 | 0          | 0         | 0            | 0                | 35,000                | 35,000                 | 0%              | On time, on budget                   |  |
| 190048                            | Commercial Waste Tubs - New                                 | Renewal 0%   | 5,000                  | 13,900     | 0         | 0            | 13,900           | 5,000                 | -8,900                 | 278%            | Quarterly review, carryover required |  |
| 190365                            | WMC Landscaping   | Renewal 0%   | 40,000                 | 0          | 0         | 0            | 0                | 40,000                | 40,000                 | 0%              | On time, on budget                   |  |
| 290001                            | Truck Cameras/Software                                      | Renewal 0%   | 0                      | 276        | 0         | 0            | 276              | 0                     | -276                   | 0%              | On time, on budget                   |  |
| 290002                            | Compactor "Wrapping"  | Renewal 0%   | 4,650                  | 0          | 0         | 9,091        | 9,091            | 4,650                 | -4,441                 | 196%            | Quarterly review, carryover required |  |
|                                   |   |              | 6,031,999              | 2,211,775  | 0         | 4,342,496    | 6,554,272        | 7,034,906             | 480,634                | 93%             |                                      |  |
| <b>250 - Water Services</b>       |   |              |                        |            |           |              |                  |                       |                        |                 |                                      |  |
| 390006                            | Goulburn WTP Raw Water Augmentation                         | Renewal 0%   | 4,500,000              | 34,780     | 0         | 79,141       | 113,921          | 4,927,130             | 4,813,209              | 2%              | On time, on budget                   |  |
| 390009                            | Goulburn Reticulation Renewal                               | Renewal 100% | 2,000,000              | 102,546    | 0         | 1,897,454    | 2,000,000        | 2,000,000             | 0                      | 100%            | On time, on budget                   |  |
| 390010                            | Water Connections - Private Works                           | Renewal 100% | 231,826                | 82,634     | 0         | 3,455        | 86,089           | 231,826               | 145,737                | 37%             | On time, on budget                   |  |
| 390013                            | Water Meter Replacement                                     | Renewal 100% | 60,000                 | 6,898      | 0         | 0            | 6,898            | 60,000                | 53,102                 | 11%             | On time, on budget                   |  |
| 390021                            | Marulan WTP Renewal   | Renewal 100% | 5,537,532              | 68,482     | 0         | 220,527      | 289,009          | 5,547,656             | 5,258,647              | 5%              | On time, on budget                   |  |
| 390035                            | Marulan PS Pontoon Design & Replacement/Sandbagging of Bank | Renewal 100% | 339,734                | 867        | 0         | 0            | 867              | 339,734               | 338,867                | 0%              | On time, on budget                   |  |
| 390057                            | Lab Equipment Renewal                                       | Renewal 100% | 20,000                 | 0          | 0         | 10,426       | 10,426           | 20,000                | 9,574                  | 52%             | On time, on budget                   |  |
| 390058                            | Gbn WTP Mechanical/Electrical Renewal                       | Renewal 100% | 0                      | 2,985      | 0         | 14,839       | 17,825           | 0                     | -17,825                | 0%              | Not due to commence                  | Wrong Work Order number used for works, need to journal to correct number. |
| 390061                            | Water Treatment Security                                    | Renewal 100% | 45,000                 | 0          | 0         | 0            | 0                | 45,000                | 45,000                 | 0%              | On time, on budget                   |  |
| 390067                            | Asset Renewals - Dams                                       | Renewal 100% | 0                      | 0          | 0         | 25,722       | 25,722           | 0                     | -25,722                | 0%              | On time, on budget                   |  |
| 390068                            | Asset Renewals - Goulburn Water Treatment Plant             | Renewal 100% | 30,000                 | 6,396      | 0         | 7,670        | 14,066           | 30,000                | 15,934                 | 47%             | On time, on budget                   |  |
| 390069                            | Asset Renewals - Marulan Water Treatment Plant              | Renewal 100% | 10,000                 | 0          | 0         | 0            | 0                | 10,000                | 10,000                 | 0%              | On time, on budget                   |  |
| 390070                            | Goulburn WTP Clarifiers Rehabilitation                      | Renewal 100% | 280,000                | 193        | 0         | 0            | 193              | 280,000               | 279,807                | 0%              | On time, on budget                   |  |
| 390072                            | Asset Renewals - Goulburn Reservoirs                        | Renewal 100% | 80,000                 | 0          | 0         | 0            | 0                | 80,000                | 80,000                 | 0%              | On time, on budget                   |  |
| 390073                            | Asset Renewals - Marulan Reservoirs                         | Renewal 100% | 20,000                 | 0          | 0         | 0            | 0                | 20,000                | 20,000                 | 0%              | On time, on budget                   |  |
| 390261                            | Water Distribution Plant & Equipment                        | Renewal 0%   | 30,000                 | 15,148     | 0         | 7,454        | 22,601           | 30,000                | 7,399                  | 75%             | On time, on budget                   |  |
|                                   |   |              | 13,184,092             | 320,930    | 0         | 2,266,689    | 2,587,619        | 13,621,346            | 11,033,727             | 19%             |                                      |  |
| <b>260 - Waste Water Services</b> |   |              |                        |            |           |              |                  |                       |                        |                 |                                      |  |
| 490003                            | Marulan Pump Station Improvements                           | Renewal 100% | 984,845                | 1,350      | 0         | 23,583       | 24,933           | 962,507               | 937,574                | 3%              | Late, expected to be on budget       |  |
| 490005                            | Goulburn Mains Rehabilitation                               | Renewal 100% | 1,000,000              | 0          | 0         | 0            | 0                | 1,000,000             | 1,000,000              | 0%              | Late, expected to be on budget       |  |
| 490007                            | Sewer Connections - Private Works                           | Renewal 100% | 90,000                 | 14,401     | 0         | 5,009        | 19,411           | 90,000                | 70,589                 | 22%             | On time, on budget                   |  |
| 490008                            | Marulan WWTP - Renewal                                      | Renewal 100% | 17,744,597             | 0          | 0         | 46,942       | 46,942           | 17,754,147            | 17,707,205             | 0%              | On time, on budget                   |  |
| 490011                            | STWRS Stage 2 Reuse Irrigation Scheme (G)                   | Renewal 0%   | 4,300,000              | 1,651,934  | 0         | 3,141,274    | 4,793,207        | 4,978,286             | 185,079                | 96%             | On time, on budget                   |  |
| 490015                            | Nth Gbn PS Rising Main-Capacity & Storage                   | Renewal 100% | 500,000                | 0          | 0         | 0            | 0                | 500,000               | 500,000                | 0%              | Late, expected to be on budget       |  |
| 490021                            | The Avenue PS Renewal                                       | Renewal 50%  | 600,000                | 0          | 0         | 0            | 0                | 600,000               | 600,000                | 0%              | On time, on budget                   |  |
| 490026                            | SN Growing Local Economies Common St (G)                    | Renewal 0%   | 880,000                | 206,527    | 0         | 539,028      | 745,555          | 1,088,803             | 343,248                | 68%             | On time, on budget                   |  |
| 490031                            | Rec Area Sewer Pump Station Construction                    | Renewal 100% | 372,959                | 118,565    | 0         | 57,200       | 175,765          | 372,959               | 197,194                | 47%             | On time, on budget                   |  |
| 490038                            | Sewer Distribution Plant & Equipment                        | Renewal 0%   | 10,000                 | 177        | 0         | 0            | 177              | 10,000                | 9,823                  | 2%              | On time, on budget                   |  |
| 490046                            | May St SPS Upgrade  | Renewal 100% | 800,000                | 4,630      | 0         | 0            | 4,630            | 800,000               | 795,370                | 1%              | On time, on budget                   |  |
| 490048                            | Mln CED Decommission Project                                | Renewal 100% | 1,500,000              | 0          | 0         | 0            | 0                | 1,500,000             | 1,500,000              | 0%              | Quarterly review, carryover required |  |
| 490055                            | Goulburn WWTP Security                                      | Renewal 0%   | 50,000                 | 0          | 0         | 0            | 0                | 50,000                | 50,000                 | 0%              | On time, on budget                   |  |
| 490056                            | WWTP Lab Equipment  | Renewal 100% | 10,000                 | 8,107      | 0         | 13,916       | 22,023           | 10,000                | -12,023                | 220%            | Completed                            | Quarterly budget review requested to account for budget exceedance.        |
| 490058                            | Dewatering Processing Equipment Goulburn                    | Renewal 0%   | 690,000                | 0          | 0         | 0            | 0                | 690,000               | 690,000                | 0%              | On time, on budget                   |  |
| 490059                            | Asset Renewals - Goulburn Sewer Pump Stations               | Renewal 100% | 25,000                 | 0          | 0         | 8,048        | 8,048            | 25,000                | 16,953                 | 32%             | On time, on budget                   |  |
| 490060                            | Asset Renewals - Marulan Sewer Pump Stations                | Renewal 100% | 20,000                 | 0          | 0         | 0            | 0                | 20,000                | 20,000                 | 0%              | On time, on budget                   |  |
| 490061                            | Kenmore Hospital PS Power                                   | Renewal 0%   | 200,000                | 0          | 0         | 0            | 0                | 200,000               | 200,000                | 0%              | On time, on budget                   |  |

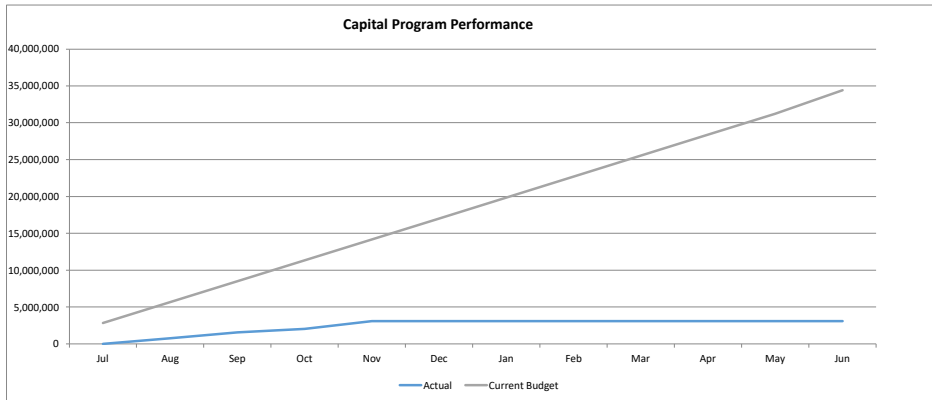




Utilities Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| List By               | Description   | Renewal %    | Original Budget 23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | % of Time:            |             | % of Budget | Status             | Comments            |
|-----------------------|---|--------------|------------------------|------------|-----------|--------------|------------------|-----------------------|-------------|-------------|--------------------|---------------------|
|                       |   |              |                        |            |           |              |                  | Current Budget 23PJQ2 | \$ Variance |             |                    |                     |
| 490062                | Asset Renewals - Goulburn Waste Water Treatment Plant | Renewal 100% | 125,000                | 0          | 0         | 0            | 0                | 125,000               | 125,000     | 0%          | On time, on budget | Double Up of 490021 |
| 490063                | Asset Renewals - Marulan Waste Water Treatment Plant  | Renewal 100% | 25,000                 | 0          | 0         | 0            | 0                | 25,000                | 25,000      | 0%          | On time, on budget |                     |
| 490064                | Goulburn WWTP MOS Tanks Construction                  | Renewal 0%   | 200,000                | 0          | 0         | 0            | 0                | 200,000               | 200,000     | 0%          | On time, on budget |                     |
| 490066                | The Avenue Repair Works                               | Renewal 0%   | 0                      | 81,038     | 0         | 68,802       | 149,840          | 0                     | -149,840    | 0%          | On time, on budget |                     |
| Total Capital Program |   |              | 49,343,492             | 4,619,434  | 0         | 10,512,987   | 15,132,421       | 51,657,954            | 36,525,533  | 0%          |                    |                     |











Operations Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

|                |   |              |                        |            |           |              |                  |                       |             | % of Time: 43% |                                      |   |
|----------------|---|--------------|------------------------|------------|-----------|--------------|------------------|-----------------------|-------------|----------------|--------------------------------------|---|
| List By        | Description   | Renewal %    | Original Budget 23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget 23PJQ2 | \$ Variance | % of Budget    | Status                               | Comments  |
| 200 - Projects |   |              |                        |            |           |              |                  |                       |             |                |                                      |   |
| 190026         | Performing Arts Centre (G)                            | Renewal 0%   | 0                      | 0          | 0         | 3,871        | 3,871            | 0                     | -3,871      | 0%             |                                      | Commitment to be cancelled and project closed                           |
| 190031         | 18-22 North Gbn Employment Precinct and Roundabout1   | Renewal 0%   | 3,073,533              | 90,217     | 0         | 5,529,953    | 5,620,170        | 5,503,323             | -116,847    | 102%           | Late, expected to be overspent       |   |
| 190052         | Aquatic Centre Upgrade (G)                            | Renewal 0%   | 0                      | 566,015    | 0         | 29,655       | 595,670          | 535,936               | -59,734     | 111%           | Completed                            |   |
| 190171         | Towrang Road Bridge Replacement                       | Renewal 100% | 0                      | 277,859    | 0         | 306,393      | 584,252          | 862,247               | 277,995     | 68%            | Completed                            |   |
| 190225         | Japanese Garden - Victoria Park                       | Renewal 0%   | 0                      | 11,050     | 0         | 148,977      | 160,027          | 0                     | -160,027    | 0%             | Quarterly review, carryover required | Grant funding to be allocated to the project                            |
| 190300         | Hockey Redevelopment - Car Park (G)                   | Renewal 0%   | 0                      | 0          | 0         | 12,830       | 12,830           | 0                     | -12,830     | 0%             |                                      | Commitment to be cancelled and project closed                           |
| 190301         | Hockey Redevelopment - New Amenities (G)              | Renewal 0%   | 0                      | 68,695     | 0         | 1,288,862    | 1,357,557        | 756,461               | -601,096    | 179%           | Quarterly review, carryover required | Additional budget to be allocated                                       |
| 190302         | Hockey Redevelopment - Existing Amenities Refurb (G)  | Renewal 100% | 0                      | 14,717     | 0         | 585,377      | 600,094          | 143,380               | -456,714    | 419%           | Quarterly review, carryover required | Additional budget to be allocated                                       |
| 190307         | Wollondilly Walking Track - Cemetery St (G)           | Renewal 0%   | 467,658                | 136,977    | 0         | 621,213      | 758,190          | 872,443               | 114,253     | 87%            | Late, expected to be on budget       | Approval delays   |
| 190315         | RHL Mogo Road - Hi Quality S94                        | Renewal 100% | 0                      | 0          | 0         | 0            | 0                | 370,944               | 370,944     | 0%             | On time, on budget                   |   |
| 190325         | Carrick Road Bridge Upgrade (G)                       | Renewal 100% | 0                      | 246,009    | 0         | 56,322       | 302,331          | 347,778               | 45,447      | 87%            | Completed                            |   |
| 190334         | LRCI - Tallong Village Project Capital (G)            | Renewal 0%   | 0                      | 0          | 0         | 33,675       | 33,675           | 835                   | -32,840     | 40333%         | On time, on budget                   | Commitment processed against incorrect project                          |
| 190338         | Shared Path - Mulwaree High to Middle Arm (G)         | Renewal 0%   | 0                      | 0          | 0         | 3,305        | 3,305            | 11,412                | 8,107       | 29%            | Completed                            | Commitment to be cancelled and project closed                           |
| 190339         | Pedestrian Refuge - Newton St (G)                     | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 88,786                | 88,786      | 0%             | Completed                            |   |
| 190340         | Upgrade Zebra Crossing - Fitzroy St (G)               | Renewal 0%   | 0                      | 0          | 0         | 11,782       | 11,782           | 39,036                | 27,254      | 30%            | Late, expected to be on budget       | Contractor delays   |
| 190341         | Upgrade Zebra Crossing - Deccan St (G)                | Renewal 0%   | 0                      | 13,455     | 0         | 15,427       | 28,882           | 37,537                | 8,655       | 77%            | Late, expected to be on budget       |   |
| 190342         | Raised Crossing - Clinton St (G)                      | Renewal 0%   | 0                      | 0          | 0         | 22,627       | 22,627           | 45,078                | 22,451      | 50%            |                                      | Commitment to be cancelled and project closed                           |
| 190343         | West and St Peter & Pauls Footpaths (G)               | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 140,327               | 140,327     | 0%             | Completed                            |   |
| 190344         | Gbn High & Trinity Footpaths (G)                      | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 4,690                 | 4,690       | 0%             | Completed                            |   |
| 190345         | Bradfordville School Footpaths (G)                    | Renewal 0%   | 0                      | 99,834     | 0         | 36,579       | 136,413          | 341,891               | 205,478     | 40%            | Completed                            |   |
| 190346         | Shared Path - Hume St (G)                             | Renewal 0%   | 0                      | 972        | 0         | 0            | 972              | 54,313                | 53,341      | 2%             | Completed                            |   |
| 190348         | Kinghorne/Albert Roundabout - Blackspot (G)           | Renewal 50%  | 376,860                | 6,850      | 0         | 9,241        | 16,091           | 409,060               | 392,969     | 4%             | Late, expected to be on budget       | Negotiations with contractor required to reduce cost inline with budget |
| 190349         | Jerrara Road Upgrade - Blackspot (G)                  | Renewal 50%  | 1,600,181              | 87,602     | 0         | 14,298       | 101,901          | 1,740,994             | 1,639,093   | 6%             | Late, expected to be on budget       | Variation for time and scope to be requested from funding body          |
| 190350         | Deccan Street Rehabilitation - FLR (G)                | Renewal 100% | 1,979,466              | 39,340     | 0         | 799          | 40,139           | 1,989,108             | 1,948,969   | 2%             | Late, expected to be on budget       | Variation for time and scope to be requested from funding body          |
| 190351         | BLER - Tallong Village Project - Capital              | Renewal 0%   | 0                      | 749        | 0         | 23,390       | 24,139           | 153                   | -23,986     | 15777%         | On time, on budget                   |   |
| 190352         | BLER - Tarago Village Projects - Capital              | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 101,434               | 101,434     | 0%             | Late, expected to be on budget       | Project has not proceeded due to project officer not being available    |
| 190367         | Mayfield Road Bridge Replacement                      | Renewal 100% | 2,288,000              | 213        | 0         | 12,533       | 12,745           | 500,000               | 487,255     | 3%             | On time, on budget                   |   |
| 190376         | North Park Pavilion - LRCI/RSFF (G)                   | Renewal 0%   | 1,532,603              | 404,151    | 0         | 995,945      | 1,400,096        | 1,582,603             | 182,507     | 88%            | On time, on budget                   |   |
| 190377         | North Park Landscaping/Access - SCCF (G)              | Renewal 0%   | 345,925                | 15,778     | 0         | 187,407      | 203,185          | 292,104               | 88,919      | 70%            | On time, on budget                   |   |
| 190379         | Bradley Street Drainage Upgrade Works                 | Renewal 100% | 570,000                | 37,498     | 0         | 12,203       | 49,701           | 1,550,000             | 1,500,299   | 3%             | On time, on budget                   |   |
| 190385         | Bourke St Wombat Crossing (G)                         | Renewal 0%   | 50,000                 | 0          | 0         | 3,800        | 3,800            | 57,549                | 53,749      | 7%             | Late, expected to be on budget       |   |
| 190386         | School Zone Patches & Dragon Teeth (G)                | Renewal 100% | 0                      | 20,668     | 0         | 106,099      | 126,767          | 182,745               | 55,978      | 69%            | Late, expected to be on budget       |   |
| 190387         | Playground - Tony Onions Park - Everyone Can Play (G) | Renewal 10%  | 390,000                | 0          | 0         | 0            | 0                | 400,000               | 400,000     | 0%             | Late, expected to be on budget       | Project to commence in February   |
| 190390         | Cullulla Road Causeway Renewal S 94                   | Renewal 100% | 0                      | 130,728    | 0         | 301,010      | 431,739          | 522,506               | 90,767      | 83%            | On time, on budget                   |   |
| 190392         | Carr Confoy Pavillion - BBRF (G)                      | Renewal 50%  | 8,000,000              | 11,143     | 0         | 139,156      | 150,300          | 8,000,000             | 7,849,700   | 2%             | Quarterly review, carryover required | Only design to take place this financial year                           |
| 190394         | Seiffert Oval Amenities and Landscaping (G)           | Renewal 100% | 0                      | 6,499      | 0         | 226,348      | 232,847          | 131,861               | -100,986    | 177%           | Quarterly review, carryover required |   |
| 190395         | North Park Pavilion (G)                               | Renewal 0%   | 0                      | 217        | 0         | 0            | 217              | 0                     | -217        | 0%             |                                      | Expenditure to be journalled to 190376 and project closed               |
| 190400         | 21-22 Jerrara-Oallen Ford Road Rehabilitation         | Renewal 100% | 0                      | 331,101    | 0         | 399,528      | 730,629          | 0                     | -730,629    | 0%             | Quarterly review, carryover required |   |
| 190409         | Streets as shared spaces                              | Renewal 0%   | 0                      | 212,095    | 0         | 194,098      | 406,193          | 244,105               | -162,088    | 166%           | Quarterly review, carryover required | Project budget entered incorrectly                                      |
| 190414         | Copford Reach Amenities Project                       | Renewal 100% | 0                      | 5,996      | 0         | 124,995      | 130,991          | 117,379               | -13,612     | 112%           | On time, on budget                   |   |
| 190417         | Riverside Park Pump Track Project                     | Renewal 0%   | 0                      | 9,414      | 0         | 0            | 9,414            | 548,600               | 539,186     | 2%             | On time, on budget                   |   |
| 190425         | GMC Emergency Operations Centre                       | Renewal 0%   | 0                      | 10,284     | 0         | 0            | 10,284           | 0                     | -10,284     | 0%             | Quarterly review, carryover required |   |
| 190426         | Goulburn Waterworks - Access Inclusion RTAF           | Renewal 50%  | 0                      | 80,927     | 0         | 11,868       | 92,795           | 0                     | -92,795     | 0%             | Quarterly review, carryover required |   |
| 190428         | Wilson Drive - Road Opening and Closing               | Renewal 0%   | 0                      | 3,424      | 0         | 35,362       | 38,786           | 0                     | -38,786     | 0%             | Quarterly review, carryover required |   |
| 199980         | Unallocated Capital Salaries - Project Management     | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 0                     | 0           | 0%             |                                      |   |
| 199982         | Tarago Village Projects (Veolia Host Fee)             | Renewal 100% | 150,000                | 0          | 0         | 0            | 0                | 150,000               | 150,000     | 0%             | Not due to commence                  |   |





**Operations Capital Report by Business Unit for 2022/23**  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| List By |  | Description      | Renewal % | Original Budget<br>23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual<br>YTD | Current Budget<br>23PJQ2 | % of Time:<br>\$ Variance | 43%<br>% of Budget                   | Status  | Comments |
|---------|--|------------------|-----------|---------------------------|------------|-----------|--------------|---------------------|--------------------------|---------------------------|--------------------------------------|---|----------|
|         |  | 210 - Operations |           | 20,824,226                | 2,940,477  | 0         | 11,504,930   | 14,445,406          | 28,676,618               | 14,231,212                | 50%                                  |   |          |
| 190079  | RRBG - Highland Way (G) - Rural                  | Renewal 100%     | 0         | 12,720                    | 0          | 0         | 12,720       | 0                   | -12,720                  | 0%                        |                                      | Expenditure to be journalled to 190375 and project closed           |          |
| 190080  | RRBG - Taralga Road - Rural (G)                  | Renewal 100%     | 0         | 0                         | 0          | 40,636    | 40,636       | 0                   | -40,636                  | 0%                        |                                      | Commitment to be cancelled and project closed                       |          |
| 190081  | RRBG - Taralga Road - Urban (G)                  | Renewal 100%     | 0         | 0                         | 0          | 12,218    | 12,218       | 0                   | -12,218                  | 0%                        |                                      | Commitment to be cancelled and project closed                       |          |
| 190088  | Drainage General Urban                           | Renewal 100%     | 0         | 77,737                    | 0          | 48,404    | 126,141      | 78,350              | -47,791                  | 161%                      | On time, on budget                   |   |          |
| 190101  | Gravel Resheeting                                | Renewal 100%     | 550,001   | 191,696                   | 0          | 49,568    | 241,264      | 550,001             | 308,737                  | 44%                       | Late, expected to be on budget       |   |          |
| 190103  | Guardrails - Sealed Rural - Local                | Renewal 100%     | 195,467   | 0                         | 0          | 34,650    | 34,650       | 195,467             | 160,817                  | 18%                       | Late, expected to be on budget       |   |          |
| 190108  | RHL Collector Rd - Veolia Sec94                  | Renewal 100%     | 300,000   | 3,760                     | 0          | 1,158     | 4,918        | 300,000             | 295,082                  | 2%                        | Not due to commence                  |   |          |
| 190109  | RHL Bungendore Rd - Veolia Sec 94                | Renewal 100%     | 0         | 6,033                     | 0          | 85,455    | 91,488       | 0                   | -91,488                  | 0%                        |                                      | Expenditure to be journalled to 190429 and project closed           |          |
| 190113  | Rural Resealing                                  | Renewal 100%     | 687,402   | 86,055                    | 0          | 218,861   | 304,916      | 687,402             | 382,487                  | 44%                       | Not commenced                        | Currently in design   |          |
| 190114  | Urban Resealing                                  | Renewal 100%     | 141,976   | 1,126                     | 0          | 53,178    | 54,305       | 141,976             | 87,671                   | 38%                       | Not commenced                        | Currently in design   |          |
| 190128  | St Lighting and Traffic facilities               | Renewal 0%       | 50,500    | 17,386                    | 0          | 473       | 17,859       | 50,500              | 32,641                   | 35%                       | Not due to commence                  |   |          |
| 190144  | Light Fleet Replacements                         | Renewal 0%       | 500,000   | 69,409                    | 0          | 274,640   | 344,049      | 637,904             | 293,855                  | 54%                       | On time, on budget                   |   |          |
| 190145  | Minor Plant Replacements                         | Renewal 0%       | 45,000    | 10,408                    | 0          | 0         | 10,408       | 45,000              | 34,592                   | 23%                       | On time, on budget                   |   |          |
| 190146  | Heavy Fleet Replacements                         | Renewal 0%       | 1,760,000 | 18,581                    | 0          | 2,078,192 | 2,096,773    | 2,011,038           | -85,735                  | 104%                      | On time, on budget                   |   |          |
| 190172  | Footpath Replacement                             | Renewal 100%     | 90,000    | 0                         | 0          | 0         | 0            | 90,000              | 90,000                   | 0%                        | Not commenced                        | Project not proceeding  |          |
| 190197  | Hetherington St Depot Workshop Renewal           | Renewal 100%     | 0         | 0                         | 0          | 75,995    | 75,995       | 0                   | -75,995                  | 0%                        |                                      | Commitment to be cancelled and project closed                       |          |
| 190214  | RHL - Hi Quality Sec94                           | Renewal 100%     | 0         | 687                       | 0          | 192,508   | 193,195      | 0                   | -193,195                 | 0%                        |                                      | Commitment to be cancelled and project closed                       |          |
| 190215  | RHL Brayton Rd - Gunlake Sec 94                  | Renewal 100%     | 95,000    | 526                       | 0          | 20,450    | 20,976       | 95,000              | 74,024                   | 22%                       | On time, on budget                   |   |          |
| 190216  | RHL Ambrose Rd - Gunlake Sec 94                  | Renewal 100%     | 95,000    | 1,846                     | 0          | 65,744    | 67,590       | 95,000              | 27,410                   | 71%                       | Not due to commence                  |   |          |
| 190218  | RHL - MultiQuip Sec94                            | Renewal 100%     | 0         | 31,557                    | 0          | 46,457    | 78,014       | 0                   | -78,014                  | 0%                        | Quarterly review, carryover required |   |          |
| 190221  | RHL Sth Marulan - Boral Sec 94                   | Renewal 100%     | 80,000    | 1,271                     | 0          | 172,727   | 173,999      | 80,000              | -93,999                  | 217%                      | On time, on budget                   |   |          |
| 190261  | Urban Road Rehabilitation                        | Renewal 100%     | 0         | 0                         | 0          | 9,240     | 9,240        | 0                   | -9,240                   | 0%                        |                                      | Commitment to be cancelled and project closed                       |          |
| 190263  | Gravel Pit Rehab/Improvements                    | Renewal 50%      | 20,000    | 2,790                     | 0          | 0         | 2,790        | 20,000              | 17,210                   | 14%                       | On time, on budget                   |   |          |
| 190264  | Kerb & Gutter Replacement                        | Renewal 100%     | 55,000    | 36,383                    | 0          | 0         | 36,383       | 55,000              | 18,617                   | 66%                       | Not commenced                        | Prior years expenditure, project not proceeding                     |          |
| 190265  | Drainage-Tarago Roseberry St                     | Renewal 0%       | 200,000   | 129,929                   | 0          | 95,913    | 225,842      | 396,770             | 170,928                  | 57%                       | Late, expected to be on budget       | Issues with wet ground on Roseberry st. drainage project.           |          |
| 190270  | Victoria Park Precinct Parking Alterations       | Renewal 70%      | 185,100   | 0                         | 0          | 0         | 0            | 185,100             | 185,100                  | 0%                        | Not due to commence                  |   |          |
| 190297  | Mountain Ash Road - Pavement Renewal (G)         | Renewal 100%     | 0         | 165,631                   | 0          | 20,516    | 186,146      | 0                   | -186,146                 | 0%                        | Quarterly review, carryover required | Funding grants needs to be moved this FY. Carryover project.        |          |
| 190316  | CPTIGS 2019-21 Bus Shelters                      | Renewal 50%      | 0         | 5,227                     | 0          | 10,971    | 16,198       | 0                   | -16,198                  | 0%                        | Not commenced                        | Project not proceeding  |          |
| 190330  | Windellama Road - Fixing Local Rds (G)           | Renewal 90%      | 3,473,445 | 315,479                   | 0          | 834,064   | 1,149,543    | 3,473,445           | 2,323,902                | 33%                       | Late, expected to be on budget       | Weather delays  |          |
| 190368  | Urban Asphalt Program                            | Renewal 100%     | 815,000   | 26,115                    | 0          | 10,500    | 36,615       | 815,000             | 778,385                  | 4%                        | Late, expected to be on budget       | Mary mount intersection completed. Rest to be done in February 2022 |          |
| 190370  | Village Footpaths - LRCI3 (G)                    | Renewal 0%       | 300,000   | 0                         | 0          | 0         | 0            | 300,000             | 300,000                  | 0%                        | Not due to commence                  |   |          |
| 190371  | Rosemont Road Rehabilitation                     | Renewal 100%     | 324,000   | 5,000                     | 0          | 7,800     | 12,800       | 324,000             | 311,200                  | 4%                        | Not due to commence                  |   |          |
| 190372  | Middle Arm Road Rehabilitation 22/23             | Renewal 100%     | 226,000   | 11,095                    | 0          | 0         | 11,095       | 226,000             | 214,905                  | 5%                        | Quarterly review, carryover required | Consideration for swapping the budget for Currawang road.           |          |
| 190373  | Kinghorne Street Rehabilitation (Albert-Hoskins) | Renewal 100%     | 500,000   | 0                         | 0          | 0         | 0            | 500,000             | 500,000                  | 0%                        | Not commenced                        | Project deferred  |          |
| 190374  | Taralga Road - Union Street - RRBG 22/23         | Renewal 100%     | 181,000   | 0                         | 0          | 0         | 0            | 181,000             | 181,000                  | 0%                        | Late, expected to be on budget       |   |          |
| 190375  | Highland Way - RRBG/RRRP 22/23                   | Renewal 100%     | 300,000   | 6,718                     | 0          | 0         | 6,718        | 426,293             | 419,575                  | 2%                        | On time, on budget                   | Design review and REF completed. Works planned in March/April 23    |          |
| 190380  | Garrooringang Stormwater Improvements            | Renewal 100%     | 270,000   | 13,817                    | 0          | 0         | 13,817       | 270,000             | 256,183                  | 5%                        | Late, expected to be on budget       | Design delays   |          |
| 190381  | Deterioration Works - Gurrundah Road             | Renewal 100%     | 400,000   | 499,769                   | 0          | 21,477    | 521,246      | 516,682             | -4,564                   | 101%                      | Completed                            |   |          |
| 190382  | Deterioration Works - Pomeroy Road               | Renewal 100%     | 165,000   | 287,351                   | 0          | 0         | 287,351      | 280,000             | -7,351                   | 103%                      | Completed                            |   |          |
| 190383  | Deterioration Works - Middle Arm Rd              | Renewal 100%     | 325,000   | 169,752                   | 0          | 0         | 169,752      | 163,909             | -5,843                   | 104%                      | Completed                            |   |          |
| 190384  | Deterioration Works - Wollumbi Road              | Renewal 100%     | 260,000   | 191,699                   | 0          | 0         | 191,699      | 189,409             | -2,290                   | 101%                      | Completed                            |   |          |
| 190398  | Urban Stormwater Drainage Upgrade                | Renewal 50%      | 750,000   | 170,691                   | 0          | 0         | 170,691      | 824,240             | 653,549                  | 21%                       | On time, on budget                   |   |          |
| 190408  | Clinton Street Upgrades (Hume St to Deccan St)   | Renewal 100%     | 158,182   | 278                       | 0          | 0         | 278          | 158,182             | 157,904                  | 0%                        | Completed                            |   |          |
| 190423  | Recreation Area Drainage Improvements            | Renewal 10%      | 0         | 0                         | 0          | 0         | 0            | 20,000              | 20,000                   | 0%                        | Not commenced                        |   |          |
| 190427  | Deterioration Works - Oallen Ford Rd             | Renewal 100%     | 0         | 36,784                    | 0          | 0         | 36,784       | 0                   | -36,784                  | 0%                        | Quarterly review, carryover required |   |          |
| 190429  | RRRP/ s94 Collex Bungendore Rd                   | Renewal 100%     | 0         | 12,296                    | 0          | 0         | 12,296       | 0                   | -12,296                  | 0%                        | Quarterly review, carryover required |   |          |
| 190433  | Currawang Road Rehab                             | Renewal 100%     | 0         | 0                         | 0          | 7,650     | 7,650        | 0                   | -7,650                   | 0%                        | Quarterly review, carryover required | Consideration to move gravel royalty and middle arm rd budget.      |          |
| 190436  | Deterioration Works - Towrang Rd                 | Renewal 100%     | 0         | 188                       | 0          | 497,364   | 497,552      | 0                   | -497,552                 | 0%                        | Quarterly review, carryover required |   |          |
| 199981  | Unallocated Capital Salaries - Roads Management  | Renewal 0%       | 0         | 0                         | 0          | 0         | 0            | 0                   | 0                        | 0%                        |                                      |   |          |





Operations Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| List By |  | Description                                       | Renewal %    | Original Budget 23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget 23PJQ2 | \$ Variance | % of Time: 43% | % of Budget | Status                               | Comments   |
|---------|--|---|--------------|------------------------|------------|-----------|--------------|------------------|-----------------------|-------------|----------------|-------------|--------------------------------------|--|
|         |  | <b>220 - Community Facilities</b>                 |              | 13,498,073             | 2,617,789  | 0         | 4,986,807    | 7,604,597        | 14,382,668            | 6,778,072   |                | 53%         |                                      |  |
| 190050  |  | Outdoor/Indoor Ancillary Area Renewals            | Renewal 100% | 20,000                 | 14,302     | 0         | 0            | 14,302           | 20,000                | 5,698       |                | 72%         | On time, on budget                   | Reactive capital for replacement for plant failures                      |
| 190051  |  | Plant & Equipment - Aquatic Centre                | Renewal 100% | 20,000                 | 4,127      | 0         | 880          | 5,007            | 20,000                | 14,993      |                | 25%         | On time, on budget                   | Reactive capital for replacement for plant failures                      |
| 190053  |  | Recreation Area Improvements                      | Renewal 100% | 25,000                 | 16,494     | 0         | 7,120        | 23,614           | 25,000                | 1,386       |                | 94%         | On time, on budget                   | Reactive capital for replacement for plant failures                      |
| 190056  |  | Belmore Park Improvements                         | Renewal 100% | 44,750                 | 16         | 0         | 2            | 18               | 44,750                | 44,732      |                | 0%          | On time, on budget                   | Procurement phase commenced for rotunda works                            |
| 190060  |  | CBD Asset Renewals                                | Renewal 100% | 20,000                 | 4,359      | 0         | 0            | 4,359            | 20,000                | 15,641      |                | 22%         | On time, on budget                   | Reactive capital for replacement   |
| 190066  |  | Memorial Gardens Beams                            | Renewal 0%   | 25,000                 | 0          | 0         | 0            | 0                | 25,000                | 25,000      |                | 0%          | Not due to commence                  | To commence in third quarter   |
| 190068  |  | Building Asset Replacement                        | Renewal 100% | 70,000                 | 3,231      | 0         | 1,640        | 4,871            | 70,000                | 65,129      |                | 7%          | On time, on budget                   | Minor reactive works to date   |
| 190069  |  | Civic Centre Furniture & Fittings                 | Renewal 100% | 30,000                 | 7,407      | 0         | 23,836       | 31,243           | 30,000                | -1,243      |                | 104%        | Completed                            | Overspend to be allocated to 190069, as building works                   |
| 190089  |  | CBD Masterplan Implementation                     | Renewal 0%   | 0                      | 1,329      | 0         | 0            | 1,329            | 0                     | -1,329      |                | 0%          | Completed                            | Works completed, overspend to be allocated to 190060, CBD works          |
| 190137  |  | Other Parks/Reserves Replacements                 | Renewal 100% | 20,000                 | 97         | 0         | 0            | 97               | 20,000                | 19,903      |                | 0%          | On time, on budget                   | Procurement phase commenced  |
| 190140  |  | City Wide Creek Bed Improvements                  | Renewal 100% | 40,000                 | 42,118     | 0         | 0            | 42,118           | 56,799                | 14,681      |                | 74%         | On time, on budget                   |  |
| 190141  |  | Public Conveniences Renewal                       | Renewal 100% | 100,000                | 0          | 0         | 0            | 0                | 0                     | 0           |                | 0%          | Not commenced                        | Budget transferred to other Public Conveniences projects                 |
| 190196  |  | Civic Centre Renewal - Air Conditioner            | Renewal 100% | 0                      | 0          | 0         | 19,793       | 19,793           | 0                     | -19,793     |                | 0%          | Not commenced                        | Commitment to be cancelled and project closed                            |
| 190199  |  | City Entrances                                    | Renewal 100% | 20,000                 | 3,409      | 0         | 0            | 3,409            | 20,000                | 16,591      |                | 17%         | Late, expected to be on budget       |  |
| 190203  |  | Active Recreation Facilities Renewal Future Years | Renewal 100% | 50,000                 | 16,214     | 0         | 4,000        | 20,214           | 50,000                | 29,786      |                | 40%         | On time, on budget                   |  |
| 190312  |  | Copford Reach Improvements                        | Renewal 0%   | 183,000                | 0          | 0         | 49,350       | 49,350           | 183,000               | 133,650     |                | 27%         | Late, expected to be on budget       | Wet weather delays, not affecting delivery timeline at present           |
| 190321  |  | Roberts Park Landscaping                          | Renewal 0%   | 0                      | 5,732      | 0         | 0            | 5,732            | 5,465                 | -267        |                | 105%        | Late, expected to be on budget       | Weather delays   |
| 190322  |  | Wollondilly Walking Track Amenities Block (G)     | Renewal 0%   | 0                      | 10,802     | 0         | 0            | 10,802           | 20,997                | 10,195      |                | 51%         | Late, expected to be on budget       | Weather delays   |
| 190359  |  | Mistful Park Reserve Improvements                 | Renewal 0%   | 25,000                 | 16,715     | 0         | 4,290        | 21,005           | 25,000                | 3,995       |                | 84%         | Late, expected to be on budget       | Awaiting delivery of several items to complete park upgrade              |
| 190360  |  | Cemetery Signage Upgrades                         | Renewal 0%   | 10,000                 | 0          | 0         | 0            | 0                | 10,000                | 10,000      |                | 0%          | Not due to commence                  |  |
| 190366  |  | Marulan Pre-School Asbestos Removal               | Renewal 100% | 50,000                 | 950        | 0         | 0            | 950              | 50,000                | 49,050      |                | 2%          | Late, expected to be on budget       | Finalising investigation and methodology                                 |
| 190378  |  | Netball Court Resurfacing - SCCF (G)              | Renewal 100% | 699,998                | 0          | 0         | 0            | 0                | 699,998               | 699,998     |                | 0%          | Not due to commence                  | Awaiting grant funding for lights  |
| 190391  |  | BMX Track Upgrade                                 | Renewal 100% | 150,000                | 0          | 0         | 0            | 0                | 150,000               | 150,000     |                | 0%          | Not due to commence                  | Commenced procurement phase, awaiting further grant funding              |
| 190432  |  | Marulan Hall Supper Room Air Conditioner          | Renewal 0%   | 0                      | 3,810      | 0         | 0            | 3,810            | 0                     | -3,810      |                | 0%          | Quarterly review, carryover required | Budget to be transferred from Marulan Discretionary fund - air condition |
|         |  | <b>230 - Asset &amp; Design</b>                   |              | 1,602,748              | 151,113    | 0         | 110,911      | 262,024          | 1,546,009             | 1,283,985   |                | 17%         |                                      |  |
| 190032  |  | Survey Equipment                                  | Renewal 100% | 10,000                 | 1,187      | 0         | 0            | 1,187            | 10,000                | 8,813       |                | 12%         | On time, on budget                   |  |
| 190335  |  | LRCI - Tarago Village Projects Capital (G)        | Renewal 0%   | 0                      | 0          | 0         | 0            | 0                | 400                   | 400         |                | 0%          | Completed                            | Project completed last financial year                                    |
|         |  |   |              | 10,000                 | 1,187      | 0         | 0            | 1,187            | 10,400                | 9,213       |                | 11%         |                                      |  |
|         |  | <b>Total Capital Program</b>                      |              | 35,935,047             | 5,710,566  | 0         | 16,602,647   | 22,313,213       | 44,615,695            | 22,302,482  |                | 0%          |                                      |  |

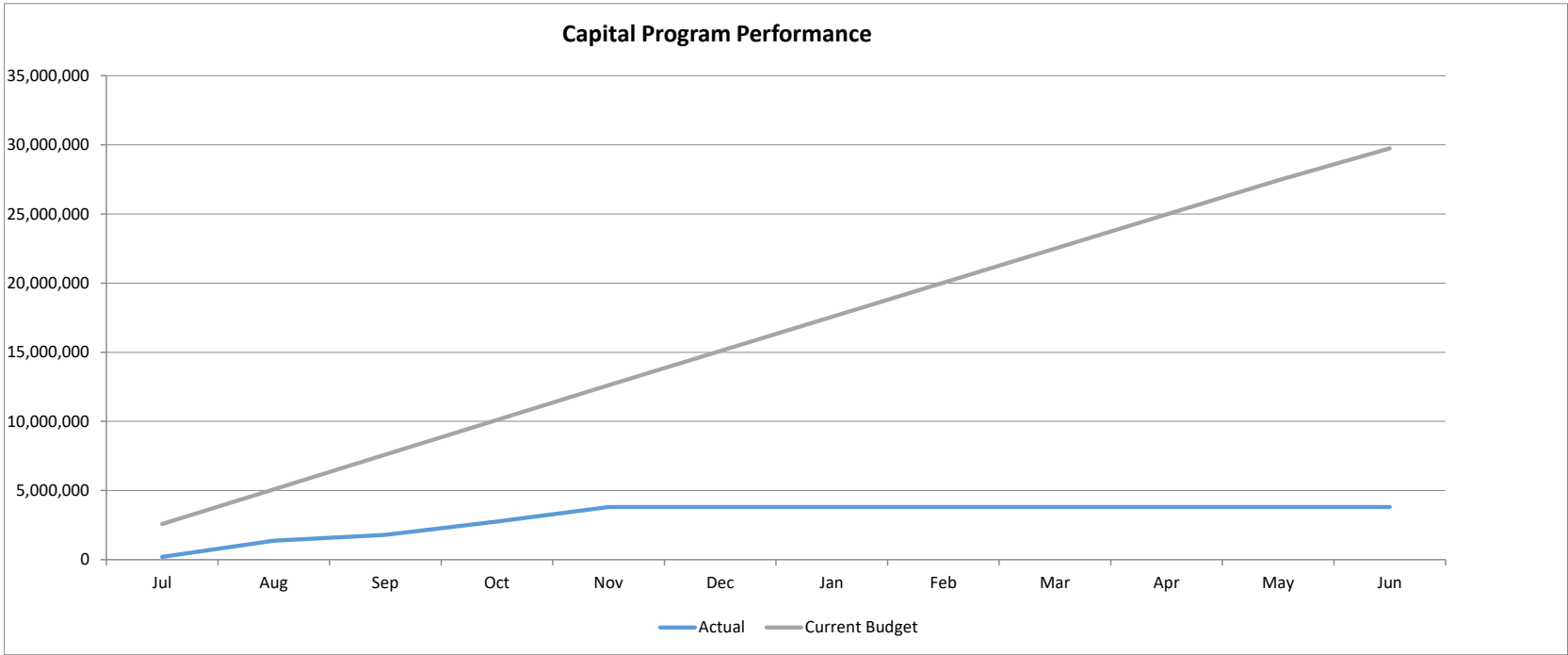




Operations Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| List By | Description | Renewal % | Original Budget<br>23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget<br>23PIQ2 | % of Time:  |     | % of Budget | Status | Comments |
|---------|-------------|-----------|---------------------------|------------|-----------|--------------|------------------|--------------------------|-------------|-----|-------------|--------|----------|
|         |             |           |                           |            |           |              |                  |                          | \$ Variance | 43% |             |        |          |



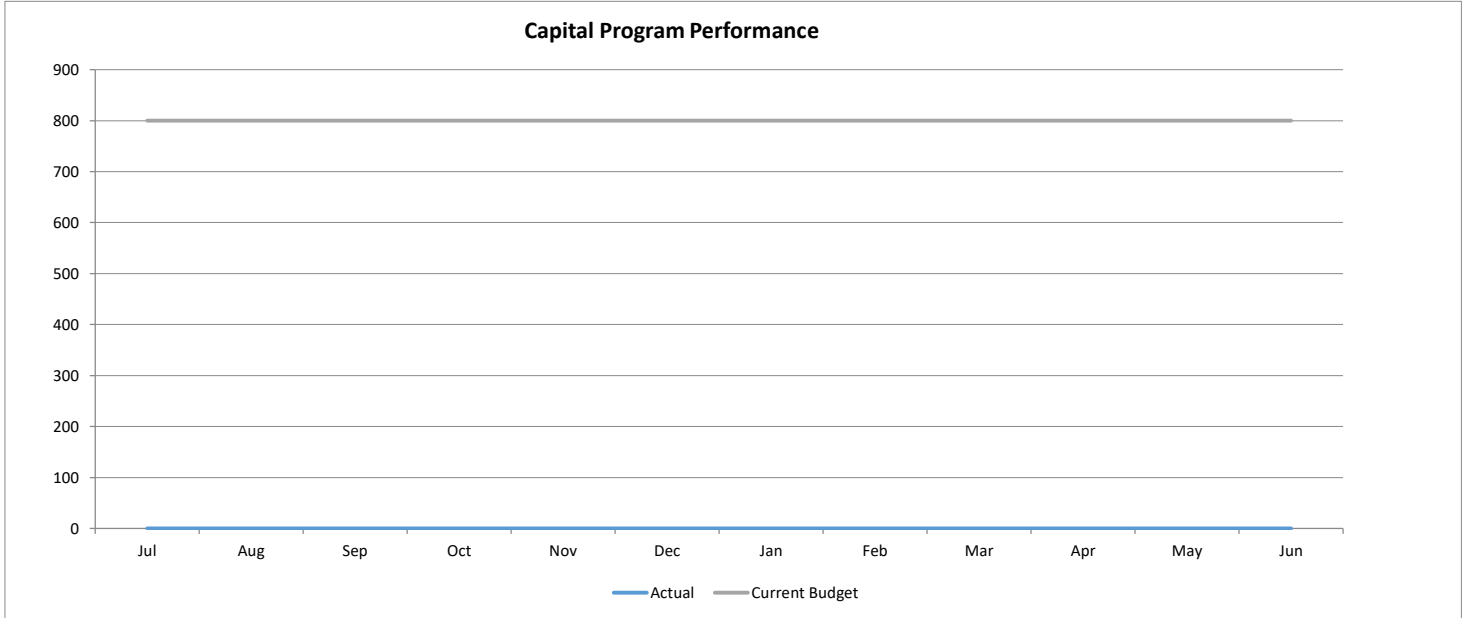




Planning & Environment Capital Report by Business Unit for 2022/23  
for YTD Period Ending November

Date Report Run: 28-Nov-2022

| Description                        | Renewal %   | Original Budget<br>23PJOB | Actual YTD | PJ Commit | Works Commit | Total Actual YTD | Current Budget<br>23PJQ2 | \$ Variance | % of Time: | % of Budget | Status        | Comments                                     |
|------------------------------------|-------------|---------------------------|------------|-----------|--------------|------------------|--------------------------|-------------|------------|-------------|---------------|--|
|                                    |             |                           |            |           |              |                  |                          |             | 42%        |             |               |  |
| 190 - Environment & Health         |             |                           |            |           |              |                  |                          |             |            |             |               |  |
| Companion Animal Plant & Equipment | Renewal 0%  | 1,200                     | 0          | 0         | 0            | 0                | 1,200                    | 1,200       |            | 0%          | Not commenced | Banking details being sought from contractor |
| Dog Run Upgrades                   | Renewal 20% | 50,000                    | 0          | 0         | 0            | 0                | 0                        | 0           |            | 0%          | Not commenced |  |
|                                    |             | 51,200                    | 0          | 0         | 0            | 0                | 1,200                    | 1,200       |            | 0%          |               |  |
| Total Capital Program              |             | 51,200                    | 0          | 0         | 0            | 0                | 1,200                    | 1,200       |            | 4%          |               |  |









**15.14 STATEMENT OF INVESTMENTS & BANK BALANCES****Author:** Accountant**Director Corporate & Community Services****Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. **Statement of Investments & Bank Balances**  

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | 25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community. |
| <b>Cost to Council:</b>                  | Nil  |
| <b>Use of Reserve Funds:</b>             | Nil  |

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Statement of Investments and Bank Balances be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 1 December 2022.

**REPORT****1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

Please note there is now one area where Council's portfolio is outside of policy:

**AMP** – Following the maturity of a term deposit with AMP during November, Council is no longer outside of policy in relation to either its holdings of AMP investments nor its holding in BBB rated investments.

**Benchmark Interest Rate Performance** – with the recent and ongoing increases to the official cash rate, the 90-day BBSW has also increased significantly. This has seen a number of older investments now coming in under the benchmark of the 12 month average 90 day BBSW rate. These investments are all maturing in the next 3 months. The weighted average interest rate of our current portfolio is 2.527% which is well above the current benchmark of 1.39%

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of October 2022 was \$114,717,780 meaning that this month's balance of \$115,671,286 equates to a increase of \$953,506 in investments and cash held.



The following table outlines the reasons for this increase.

|  |           |                   |
|--|-----------|-------------------|
| <b><u>Receipts</u></b>                               |           |                   |
| Rates & Water Receipts                               | 4,864,438 |                   |
| Financial Assistance Grant                           | 0         |                   |
| Sundry Debtors                                       | 2,138,328 |                   |
| Grants & Contributions Received                      | 855,375   |                   |
| Other Income (including interest)                    | 3,691,418 |                   |
| <b>Total Receipts</b>                                |           | <b>11,549,559</b> |
| <b><u>Payments</u></b>                               |           |                   |
| Salaries and Wages                                   | 3,051,124 |                   |
| Payments to Creditors                                | 7,544,929 |                   |
| <b>Total Payments</b>                                |           | <b>10,596,053</b> |
| <b>Increase/(Decrease) in Cash &amp; Investments</b> |           | <b>953,506</b>    |

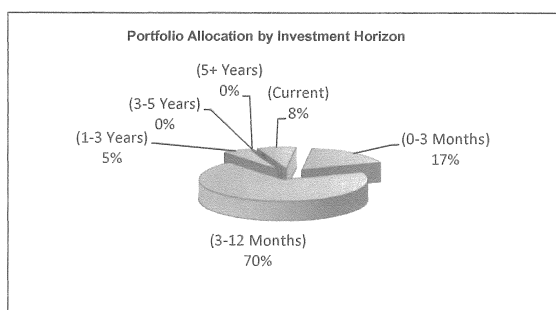
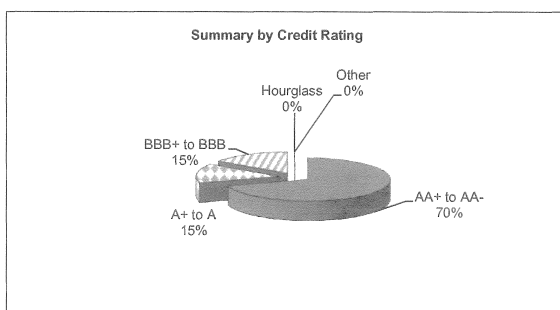


Performance Indicators - Investments and Interest Earned - As at 1 December 2022

| Diversification & Credit Risk |                          |                    |           |             |             |         |      |
|-------------------------------|--------------------------|--------------------|-----------|-------------|-------------|---------|------|
| Rating                        | Long Term Ratings        | Short Term Rating  | Long Term | Short Term  | Total       | Total % | Max  |
| Scale                         | (Standard & Poors)       | (Standard & Poors) | Actual    | Actual      | Actual      | Actual  |      |
| 1                             | AA+ to AA-               | A1+                | 0         | 77,285,391  | 77,285,391  | 70.06%  | 100% |
| 2                             | A+ to A                  | A1                 | 0         | 16,000,000  | 16,000,000  | 14.50%  | 100% |
| 3                             | BBB+ to BBB              | A2                 | 0         | 17,022,500  | 17,022,500  | 15.43%  | 30%  |
| 4                             | Hourglass                |                    | 0         | 0           | 0           | 0.00%   | 0%   |
| 5                             | Other                    |                    | 0         | 0           | 0           | 0.00%   | 5%   |
|                               |                          |                    | 0         | 110,307,891 | 110,307,891 | 100.00% |      |
| 1                             | Within Policy Guidelines |                    |           |             |             |         |      |
| 2                             | Within Policy Guidelines |                    |           |             |             |         |      |
| 3                             | Within Policy Guidelines |                    |           |             |             |         |      |
| 4                             | Within Policy Guidelines |                    |           |             |             |         |      |
| 5                             | Within Policy Guidelines |                    |           |             |             |         |      |

| Portfolio - Term Mix |                          |               |               |         |         |
|----------------------|--------------------------|---------------|---------------|---------|---------|
|                      |                          | Actual        | Actual %      | Maximum |         |
| A                    | At Call                  | (Current)     | 8,285,391.34  | 7.51%   | 100.00% |
| B                    | Working Capital          | (0-3 Months)  | 19,022,500.00 | 17.24%  | 90.00%  |
| C                    | Short Term               | (3-12 Months) | 77,000,000.00 | 69.80%  | 80.00%  |
| D                    | Medium Term              | (1-3 Years)   | 6,000,000.00  | 5.44%   | 30.00%  |
| E                    | Medium To Long Term      | (3-5 Years)   | -             | 0.00%   | 30.00%  |
| F                    | Long Term                | (5+ Years)    | -             | 0.00%   | 0.00%   |
|                      |                          | 110,307,891   |               |         |         |
| A                    | Within Policy Guidelines |               |               |         |         |
| B                    | Within Policy Guidelines |               |               |         |         |
| C                    | Within Policy Guidelines |               |               |         |         |
| D                    | Within Policy Guidelines |               |               |         |         |
| E                    | Within Policy Guidelines |               |               |         |         |
| F                    | Within Policy Guidelines |               |               |         |         |

| Benchmark Interest Rates Performance |  |  |             |        |
|--------------------------------------|--|--|-------------|--------|
| 1                                    | <b>Benchmark Rate - Average for 2022/23</b>        |  |             |        |
|                                      | Benchmark Rate - Average for 2022/2023             |  | 1.3929%     |        |
|                                      | Portfolio Over Benchmark                           |  | 67,000,000  | 65.67% |
|                                      | Portfolio under Benchmark                          |  | 35,022,500  | 34.33% |
|                                      | Total  |  | 102,022,500 |        |
|                                      | Excludes At Call                                   |  | 8,285,391   |        |
|                                      | Total including At Call                            |  | 110,307,891 |        |
| 2                                    | <b>Average Benchmark Rate for Financial Year</b>   |  |             |        |
|                                      | Benchmark - 90 Day BBSW Average for July 2022      |  | 2.0723%     |        |
|                                      | Benchmark - 90 Day BBSW Average for August 2022    |  | 1.8945%     |        |
|                                      | Benchmark - 90 Day BBSW Average for September 2022 |  | 2.7672%     |        |
|                                      | Benchmark - 90 Day BBSW Average for October 2022   |  | 2.9704%     |        |
|                                      | Benchmark - 90 Day BBSW Average for November 2022  |  | 3.6670%     |        |
|                                      | Benchmark - 90 Day BBSW Average for December 2021  |  | 0.0623%     |        |
|                                      | Benchmark - 90 Day BBSW Average for January 2022   |  | 0.0682%     |        |
|                                      | Benchmark - 90 Day BBSW Average for February 2022  |  | 0.0742%     |        |
|                                      | Benchmark - 90 Day BBSW Average for March 2022     |  | 0.1634%     |        |
|                                      | Benchmark - 90 Day BBSW Average for April 2022     |  | 0.3864%     |        |
|                                      | Benchmark - 90 Day BBSW Average for May 2022       |  | 0.9895%     |        |
|                                      | Benchmark - 90 Day BBSW Average for June 2022      |  | 1.5993%     |        |
|                                      | Average Benchmark Rate for Financial Year to Date  |  | 1.3929%     |        |





## Statement of Investment and Bank Balances as at 1 December 2022

| <i>Description</i>   | <i>Maturity Date</i> | <i>Investment Type</i> | <i>Rating</i> | <i>Current Interest Rate</i> | <i>Amount Invested</i> |
|--|----------------------|------------------------|---------------|------------------------------|------------------------|
| Comm Bank - Cash Management Account                                    | AC                   |                        | A1+           | 0.10%                        | 8,285,391              |
| AMP 365 Day Term Deposit - IAM   | 1/12/2022            | TD                     | A2            | 1.00%                        | 3,022,500              |
| AMP 365 Day TD - Income AM   | 9/12/2022            | TD                     | A2            | 1.00%                        | 2,000,000              |
| MyState Bank 364 Day Term Deposit - Curve                              | 23/01/2023           | TD                     | A2            | 0.75%                        | 1,000,000              |
| Bank of Queensland 365D TD Rolled over from IN0784                     | 2/02/2023            | TD                     | A2            | 0.85%                        | 2,000,000              |
| Police & Nurses Ltd 365D TD - Curve                                    | 14/02/2023           | TD                     | A2            | 0.90%                        | 1,000,000              |
| Commonwealth Bank of Australia 365 Day TD - CBA Rolled from INV0757    | 17/02/2023           | TD                     | A1+           | 0.80%                        | 10,000,000             |
| ING Bank Australia 365 Day TD - IAM Rolled from INV0740                | 22/02/2023           | TD                     | A1            | 0.70%                        | 2,000,000              |
| Natoln Australia Bank 732 Day Term Deposit - Curve Rolled From Inv0790 | 26/02/2024           | TD                     | A1+           | 1.70%                        | 4,000,000              |
| Macquarie Bank 365 Day Term Deposit - Curve Rolled from INV0758        | 3/03/2023            | TD                     | A1            | 0.95%                        | 1,000,000              |
| Commonwealth Bank of Australia 365D TD Rolled from INV0759             | 7/03/2023            | TD                     | A1+           | 1.00%                        | 10,000,000             |
| Bank of Queensland 365 TD Rolled over from IN0786                      | 16/03/2023           | TD                     | A2            | 1.15%                        | 3,000,000              |
| ING Bank Australia 733 Day TD - Curve                                  | 19/03/2024           | TD                     | A1            | 2.02%                        | 2,000,000              |
| ING Bank Australia 365 Day TD - Curve                                  | 29/03/2023           | TD                     | A1            | 1.62%                        | 3,000,000              |
| ING Bank Australia 365 Day TD - Curve                                  | 19/04/2023           | TD                     | A1            | 2.21%                        | 3,000,000              |
| ING Bank of Australia 365 Day TD - Curve                               | 19/05/2023           | TD                     | A1            | 3.11%                        | 3,000,000              |
| NAB 365 Day TD - NAB 9295 1144   | 2/06/2023            | TD                     | A1+           | 3.00%                        | 10,000,000             |
| Commonwealth Bank of Australia 365 Day TD - CBA                        | 8/06/2023            | TD                     | A1+           | 3.68%                        | 15,000,000             |
| ME Bank 365 Day TD - Curve   | 23/06/2023           | TD                     | A2            | 3.98%                        | 2,000,000              |
| Westpac 365 Day TD   | 27/06/2023           | TD                     | A1+           | 3.81%                        | 5,000,000              |
| Commonwealth Bank of Australia 365 Day TD - CBA                        | 29/06/2023           | TD                     | A1+           | 3.93%                        | 10,000,000             |
| Bank of Queensland 365 Day TD - Curve                                  | 25/07/2023           | TD                     | A2            | 4.00%                        | 3,000,000              |
| ING Bank of Australia 365 Day TD - Curve                               | 28/09/2023           | TD                     | A1            | 4.55%                        | 2,000,000              |
| National Australia Bank 365 Day TD - Curve                             | 16/11/2023           | TD                     | A1+           | 4.28%                        | 5,000,000              |
| <b>Total Investments Held</b>  |                      |                        |               |                              | <b>\$ 110,307,891</b>  |



|   |              |                       |
|---|--------------|-----------------------|
| <b>Total Investments Held</b>                     |              | \$ 110,307,891        |
| Balance as per Passbook-Commonwealth Bank         | 4,620,190.21 |                       |
| Add: Outstanding deposits                         | 327,974.12   |                       |
| Less: Unpresented cheques                         | 355,956.84   |                       |
| <b>Balance as per Cash Book-Commonwealth Bank</b> |              | <b>4,592,207.49</b>   |
| <b>Add- Trust Fund</b>                            |              | <b>771,187.64</b>     |
| <b>Total Cash &amp; Investments @ 01/12/2022</b>  |              | <b>115,671,286.47</b> |



**15.15 ORGANISATIONAL DEVELOPMENT PLAN****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Organisational Development Plan [↓](#) 

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | 26. Our Civic Leadership CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies. |
| <b>Cost to Council:</b>                  | Independent initiatives to be provided for in future budgets   |
| <b>Use of Reserve Funds:</b>             | Nil  |

**RECOMMENDATION**

That Council endorse the Organisational Development Plan.

**BACKGROUND**

This document has been developed in conjunction with both Elected Members and employees and will provide for our organisation the foundations of an improvement journey over the next three years and beyond. Goulburn Mulwaree Council is an organisation that can be exceptional provided we strive for continuous improvement in our service delivery to all stakeholders.

**REPORT**

Council staff have completed the development of the Organisational Development Plan and is ready for Council endorsement.





## **Goulburn Mulwaree Council**

### **Organisational Development Plan**





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## Introduction

This document has been developed in conjunction with both Elected Members and employees and will provide for our organisation the foundations of an improvement journey over the next three years and beyond.

Goulburn Mulwaree Council is an organisation that can be exceptional provided we strive for continuous improvement in our service delivery to all stakeholders. It is important to note that we have experienced and committed people with good assets and a sound financial position, that represent a strong foundation to build upon.

The initiatives outlined in this report, once achieved, will significantly improve the organisation and our ability to service the community.

## Planning Framework

Goulburn Mulwaree Council adopted a Community Strategic Plan, Towards 2042! that reflects where we as a community would like to be in 2042. Council also has in place both a Delivery Plan as well as our annual Operation Plan.

The initiatives that are identified in this Organisational Development Plan will become part of Council's successive Annual Operation Plans to ensure our organisation is aligned with, and focusing on, delivering Council's strategic intent.



## Key Influences

The table below summarise previous, current and emerging influences on this organisation:

| Internal   | External   |
|--|--|
| Significant Change to elected members in 2021 Council Elections                    | Statutory requirements to ensure accountability and good governance  |
| Appointment of a new CEO   | Economic and social opportunities and challenges faced by the region   |
| Evolving expectations and initiatives of Mayor and Councillors                     | Community and stakeholder expectation regarding the level, cost of and timeliness of services Council offers |
| Results of previous organisational review  | Global trends including technological, environmental, economic and social                                    |
| Results of a number of staff surveys identifying areas of strengths and weaknesses | Changes to State and Federal policy and other legislative reforms  |
| Long term sustainability of the organisation                                       | Local government sector reform and professionalism   |

## Desired Future State of the Organisation

Local Government is responsible for planning and providing services, regulation and infrastructure in a way that facilitates local communities that are strong, healthy and prosperous. The local government principles that underpin these responsibilities are defined as follows (Local Government Act 1993 NSW):

### 1. General Principles

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.



## 2. Decision Making

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.
- (f) Community participation Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

## 3. Sound financial management

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services.

## 4. Integrated planning and reporting

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.





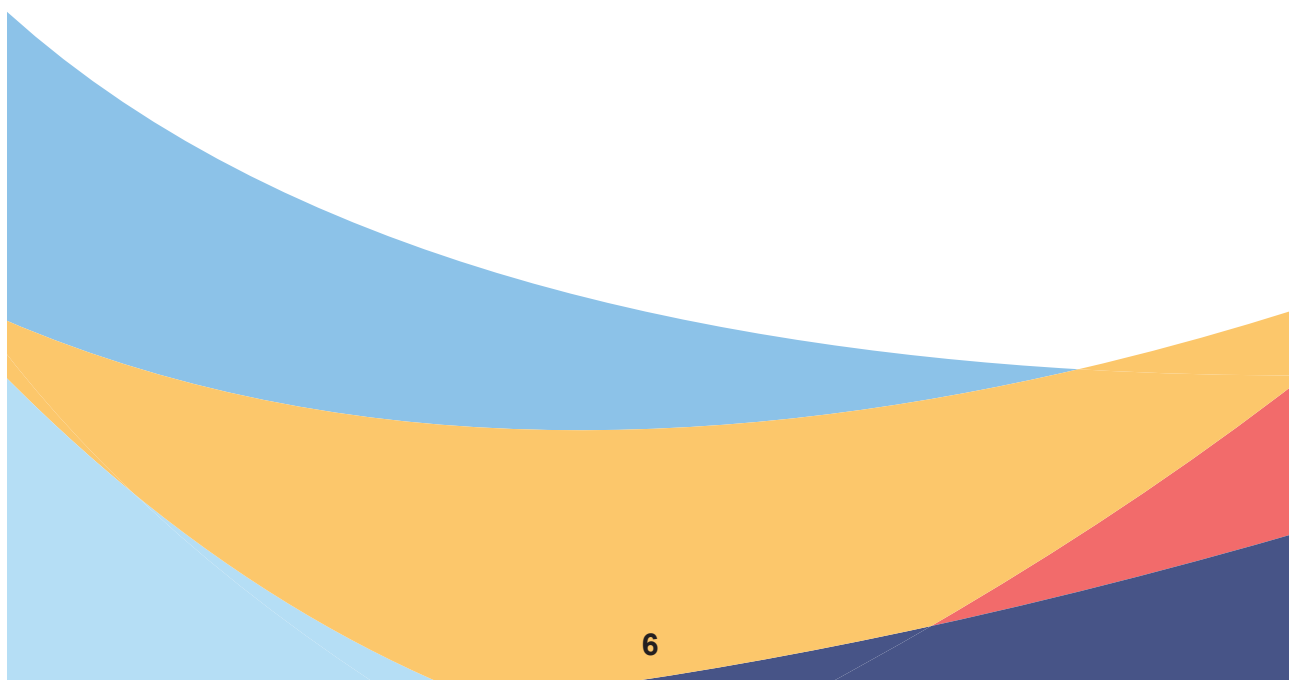
## Action Plan

To develop the organisation to attain its desired future state, there are many issues that will need to be addressed.

The plan for action is structured with three key themes:

- Governance and Planning
- People
- Organisation and Operations

The following tables set out the issues along with potential responses for each issue.





## Governance and Planning

## Organisational Development Plan Actions

| No. | Title  | Issue   | Objective  | Actions  | Custodian                                 | Timeframe     |
|-----|--|---|--|--|---|---------------|
| G1  | Redevelopment & Reaffirmation of Vision, Mission and core values of the organisation | Council's current mission of <i>"To Be Easy To Do Business With"</i> does not resonate with employees and may appear to the public as an oversimplification of the statutory roles and responsibilities within local government | To develop a new mission and vision that is reflective of our organisation and how we serve the community.   | G1.1 Gain an understanding from Elected Members their vision for the future of the region.   | Chief Executive Officer                   | March 2023    |
|     |  |   |  | G1.2 In conjunction with the leadership team develop new vision and mission statements that reflect the sentiments of Elected Members.               | Chief Executive Officer                   | May 2023      |
|     |  |   |  | G1.3 Seek staff involvement across the organisation for feedback on the proposed new vision and mission statements prior to adoption by the Council. | Chief Executive Officer                   | August 2023   |
| G2  | Corporate planning cycle   | Corporate and Strategic planning decisions should be planned well in advance to ensure statutory documents are not adopted without due consideration or in isolation of each other.   | Robust corporate planning calendar to be developed and adopted by Council. The document should be prepared for commencement in September for conclusion in July of the following year. | G2.1 Define and establish an integrated planning framework document.   | Director Corporate and Community Services | March 2023    |
|     |  |   |  | G2.2 Establish the ongoing coordination and monitoring of the corporate planning cycle.  | Director Corporate and Community Services | June 2023     |
|     |  |   |  | G2.3 Adopt a Corporate Planning calendar to manage the cycle of integrated planning and reporting.   | Director Corporate and Community Services | December 2023 |
|     |  |   |  | G2.4 Establish a clear direction regarding planning and reporting obligations.   | Director Corporate and Community Services | December 2023 |
|     |  |   |  | G2.5 Establish reporting guidelines and templates to ensure consistency of reporting.  | Director Corporate and Community Services | June 2024     |



## Organisational Development Plan Actions

| No. | Title                          | Issue  | Objective   | Actions  | Custodian  | Timeframe      |
|-----|--------------------------------|--|---|--|--|----------------|
| G3  | Strategic Financial Management | The development and adoption of a Long-Term Financial Forecast is a statutory requirement. Current Financial Planning models are not underpinned by financial strategy and lack maturity.  | The development of long-term financial strategies, supported by robust modelling and endorsed through policy is important to the success of the organisation.   | G3.1 Develop and adopt a comprehensive financial planning model.   | Director Corporate and Community Services              | March 2023     |
|     |                                |  |   | G3.2 Review and revise relevant financial policies.  | Director Corporate and Community Services              | June 2023      |
|     |                                |  |   | G3.3 Significantly improve reporting regime which may include periodic external review.  | Director Corporate and Community Services              | December 2023  |
|     |                                |  |   | G3.4 Identify opportunities to diversify revenue streams and contain costs.  | Director Corporate and Community Services              | December 2023  |
|     |                                |  |   | G3.5 Integrate financial plan with asset management plans.   | Director Corporate and Community Services              | June 2024      |
| G4  | Asset Management               | The development of asset management plans is a statutory requirement. While it is acknowledged that a number of plans have been developed for some assets classes, they lack sophistication and are not relied upon by Asset Custodians. | An increased focus on asset management is required by Council's Executive and Asset Custodians. A strategic approach is required that aligns both corporate asset management, asset custodian expectations and financial forecasts. | G4.1 Establish an Asset Management Group to facilitate ongoing discussion and development of asset management within the organisation. | Director Operations                                    | April 2023     |
|     |                                |  |   | G4.2 Review the existing Asset Management Plans and how they link to the Long-Term Financial Plan.                                     | Director Operations                                    | September 2023 |
|     |                                |  |   | G4.3 Develop Asset Management Plans for each class of assets that reflects the long-term needs of the Region.                          | Asset Management Group and Individual Asset Custodians | June 2024      |



## Organisational Development Plan Actions

| No. | Title  | Issue  | Objective  | Actions   | Custodian                   | Timeframe     |
|-----|--|--|--|---|-----------------------------|---------------|
| G5  | Risk Management                                  | Councils risk registers are limited and have not been updated for a significant period. In addition, Elected members have not provided Guidance on their risk appetite which may hinder optimum decision making.         | Implementation of Council risk management framework is essential. The development of strategic and operational risk registers that drive risk related decision making is imperative. Develop a risk appetite statement in conjunction with Elected members to provide further guidance on attitudes towards risk | G5.1 Review and finalise Risk Management Framework and Policy.  | Business Manager Governance | March 2023    |
|     |  |  |  | G5.2 Review and re-establish strategic and operational risk registers.  | Business Manager Governance | December 2023 |
|     |  |  |  | G5.3 Review and re-establish risk management procedures and reporting guidelines.   | Business Manager Governance | December 2023 |
|     |  |  |  | G5.4 Adopt a hierarchy of operational risk registers and incorporate into departmental business plans.                              | Executive                   | March 2024    |
|     |  |  |  | G5.5 Establish an Enterprise Risk Committee and Directorate Risk Committees to ensure a continued focus on risk and risk reduction. | Executive                   | May 2024      |
|     |  |  |  | G5.6 Establish the risk appetite statement of the organisation based upon guidance of Elected Members and the Leadership Team.      | Chief Executive Officer     | March 2025    |
| G6  | Integrated Organisational Performance Management | Council does not have an adequate integrated organisational performance framework within the organisation. Commitment and awareness to organisational performance framework is vital to the success of the organisation. | Establishment of an Organisational Performance framework focusing on delivery. It is important for this to be implemented across all areas of the organisation.  | G6.1 Revise existing organisational performance management framework.   | Executive                   | March 2023    |
|     |  |  |  | G6.2 Improve reporting processes for organisational performance management  | Executive                   | May 2023      |
|     |  |  |  | G6.3 Integrate organisational performance reporting with Directors and Managers performance plans.                                  | Executive                   | August 2023   |



## Organisational Development Plan Actions

| No. | Title                           | Issue   | Objective  | Actions  | Custodian               | Timeframe     |
|-----|---------------------------------|---|--|--|-------------------------|---------------|
| G7  | Governance Operations Interface | There are significant community expectations of Council together with the challenges in an era of social media that presents challenges for Elected members and their support staff. The failure to adequately support Elected Members in their roles is at times evident. There is also evidence of unwarranted involvement by Elected Members in operational matters. There is also a level of tension between Senior Officers and Elected members due to prior issues of trust and delivery. Recent improvement has been made. | A collegiate approach is required to collectively re-setting the optimal interface between elected members and officers. The key objective of supporting elected members in their roles while respecting statutory obligations and maximising efficiency and effectiveness in conducting Council's business for the benefit of ratepayers. | G7.1 Review relevant policies for Elected Members to ensure they meet legislative requirements.  | Chief Executive Officer | March 2023    |
|     |                                 |   |  | G7.2 Staff Councillor Interaction Policy is adhered to, ensuring compliance and a productive relationship between Elected Members and employees. | Chief Executive Officer | June 2023     |
|     |                                 |   |  | G7.3 Provide information to the community to understand the difference between the roles of Elected Members and Employees                        | Chief Executive Officer | October 2023  |
| G8  | Administrative Efficiency       | Community concerns regarding cost of living and cost of government, and the perceived need for stream-lining of bureaucracy have been evident in Federal, State and Local government election campaigns in recent years. Business and development sectors also continue to push for elimination of regulatory red tape.   | Anticipating the effects of these trends it will be desirable to establish mechanisms to identify and eliminate unnecessary regulatory or administrative processes and to continually demonstrate administrative efficiency.   | G8.1 Review business process in advance of TechOne upgrades.   | Executive               | March 2023    |
|     |                                 |   |  | G8.2 Where required establish working groups to identify and eliminate unnecessary regulatory or administration processes.                       | Executive               | December 2023 |
|     |                                 |   |  | G8.3 Utilise the internal audit function to assist in the removal of inefficient processes within the organisation.                              | Executive               | April 2023    |



## Organisational Development Plan Actions

| No. | Title                | Issue  | Objective  | Actions  | Custodian                                   | Timeframe            |
|-----|----------------------|--|--|--|---|----------------------|
| G9  | Audit                | Council has recently formed an Audit Risk and Improvement Committee facilitated through the Canberra Region Joint Organisation (CRJO). This Committee while in its infancy, will need to focus on key areas of risk for the internal controls to mitigate against the potential for mismanagement within the organisation. | The development of an Internal Audit program that identifies key areas of risk within the organisation and reviews these key areas to ensure compliance with relevant standards and legislation. | G9.1 Promote the findings of audit activity as important to the learning tool and for all staff to embrace the change of working with the audit function.  | Chief Executive Officer                     | February 2024        |
|     |                      |  |  | G9.2 Ensure that internal audit activities are more closely related to areas within the organisation that have a higher probability of risk.   | Chief Executive Officer                     | April 2024           |
|     |                      |  |  | G9.3 Improve the knowledge of Councils representative of the Audit Risk and Improvement Committee.   | Chief Executive Officer                     | June 2024            |
| G10 | Economic Development | Economic Development Strategy is not robust and there appears to be little focus on building the capacity and capability of the region to meet the demands of proponents.  | Development of an Economic Development and Innovation Strategy, Investment incentive Strategy and potential revision of the Tourism Strategy.  | G10.1 Adopt a new Economic Development Strategy, Investment Incentive Policy and Local Business Support Strategy.  | Chief Executive Officer                     | December 2023        |
|     |                      |  |  | G10.2 Establish a localised advisory group to act as a "Think Tank". This group should involve a wide range of stakeholders to explore opportunities for economic development across the region. | Chief Executive Officer                     | July 2023            |
|     |                      |  |  | G10.3 Review existing arrangements with regional organisations to ensure appropriateness and reaffirm rights and responsibilities.   | Chief Executive Officer                     | February 2024        |
|     |                      |  |  | G10.4 Implement Goulburn Mulwaree Destination Action Plan (2020-2025).   | Business Manager Marketing Events & Culture | Ongoing to July 2025 |



## Organisational Development Plan Actions

| No. | Title                  | Issue   | Objective   | Actions  | Custodian                         | Timeframe     |
|-----|------------------------|---|---|--|-----------------------------------|---------------|
| G11 | Development Assessment | Staff are having to manage the inefficient and cumbersome NSW Planning Portal during a sustained period of increased Development Applications. This has prevented the ability to implement a number of meaningful process improvements, such as electronic fee payment. A skill shortage within the industry is also a cause for concern. | Identify opportunities to improve efficiencies and implement process improvement, in the development assessment process as well as improved integration of the NSW Planning Portal with Council's business functions; and continuation of targeted succession planning. | G11.1 Formalise and implement succession planning for key roles within the Planning and Development Business Unit.   | Director Planning and Environment | April 2023    |
|     |                        |   |   | G11.2 Review the continued use of the API and explore alternative options for the management of the Portal in line with its continuous expansion in scope and application.               | Director Planning and Environment | April 2023    |
|     |                        |   |   | G11.3 Explore office configuration and location options to accommodate additional staff resources.   | Director Planning and Environment | May 2023      |
|     |                        |   |   | G11.4 Develop and implement electronic fee payment options for Planning Applications.  | Director Planning and Environment | November 2023 |
|     |                        |   |   | G11.5 Appropriately structure and resource the Planning and Development Business Unit to deliver development assessment and building certification functions within expected timeframes. | Director Planning and Environment | December 2023 |
|     |                        |   |   | G11.6 Planning Portal functions to the Planning and Development Business Unit to gain efficiencies and meet customer expectations for lodgment timeframes.                               | Director Planning and Environment | March 2024    |



## Organisational Development Plan Actions

| No. | Title              | Issue   | Objective   | Actions   | Custodian                         | Timeframe     |
|-----|--------------------|---|---|---|-----------------------------------|---------------|
| G12 | Strategic Planning | Ongoing changes to the NSW Planning System over the past 2 years has prevented Council from progressing its own improvements, for example a reworked and comprehensive Development Control Plan. The increase in Planning Proposals resulting from the Urban and Fringe Housing Strategy will only exacerbate this issue. | Resourcing strategy to be developed alongside a reviewed Strategic Planning Program.  | G12.1 Review Strategic Planning Program.  | Director Planning and Environment | April 2023    |
|     |                    |   |   | G12.2 Develop resourcing strategy based on forecast growth and future projects identified within the Strategic Planning Program.    | Director Planning and Environment | June 2023     |
| G13 | Climate change     | Council does not appear to have a well-developed climate change and adaptation strategy that prepares our organisation and community for a net zero future  | Development of a strategy that progresses and refines our commitment to climate change that makes tangible steps towards a net zero future. | G13.1 With the input of the sustainability committee develop a strategic plan that commits Council to a pathway to net zero.        | Executive                         | February 2024 |
| G14 | Advocacy           | Elected members while advocating on behalf of the community do not meet regularly or have an overarching strategy for issues impacting the region.  | Establish an Advocacy Advisory Committee  | G14.1 Prepare a "Priority Projects Prospectus" document to assist in obtaining funding from both government and private proponents. | Chief Executive Officer           | March 2023    |
|     |                    |   |   | G14.2 Establish an advocacy advisory committee within Council.  | Chief Executive Officer           | June 2023     |
|     |                    |   |   | G14.3 Determine the strategy of the group considering a broad range of objectives for the region.                                   | Chief Executive Officer           | October 2023  |
|     |                    |   |   | G14.4 Establish a rolling advocacy plan to ensure Council is addressing issues that affect the region.                              | Chief Executive Officer           | December 2023 |



## Organisational Development Plan Actions

| No. | Title                  | Issue   | Objective   | Actions   | Custodian               | Timeframe      |
|-----|------------------------|---|---|---|-------------------------|----------------|
| G15 | Community Engagement   | It is a statutory requirement to effectively engage community and stakeholders. While Council meets its statutory requirement in relation to public consultation, there appears to be little community consultation on the development of infrastructure projects and the overarching needs of the region. Outreach meetings at outlying communities appear to be effective, however there is not an overarching community engagement strategy for the entire region. | Management commitment to meaningful community engagement is essential. A review of an engagement framework for all villages needs to be considered. The development of a community satisfaction survey would assist both elected members and employees in meeting and exceeding the needs of residents within the region. | G15.1 Revise the Community Engagement Policy.   | Chief Executive Officer | June 2023      |
|     |                        |   |   | G15.2 Adopt Community Engagement Guidelines.  | Chief Executive Officer | August 2023    |
|     |                        |   |   | G15.3 Adopt a program of Community Engagement activities that are tailored to each community.   | Chief Executive Officer | September 2023 |
|     |                        |   |   | G15.4 Conduct a Community Satisfaction Survey on a Biennial basis to evaluate Council's performance in meeting community expectations.                          | Chief Executive Officer | March 2024     |
|     |                        |   |   | G15.5 Review the effectiveness of online media platforms and its reach across the community including guidelines for engagement through social media platforms. | Communications Officer  | March 2024     |
| G16 | First Nation Relations | Councils current approach is inconsistent with contemporary government practices.   | Establishment of meaningful First Nations Relations policy and practices is desirable including effective protocols, programs, projects and cultural awareness training for staff, as part of a broader Reconciliation Action Plan.   | G16.1 Establish a staff working party to develop a Reconciliation Action Plan – Reflect.  | Executive               | May 2023       |
|     |                        |   |   | G16.2 Develop a Reconciliation Action Plan for Council adoption.  | Executive               | June 2024      |



## Organisational Development Plan Actions

| No. | Title                           | Issue   | Objective  | Actions  | Custodian   | Timeframe      |
|-----|---------------------------------|---|--|--|---|----------------|
| G17 | Regional Collaboration          | Regional Collaboration appears to be disjointed without a clear strategic intent of the CRJO Councils.  | Further development of a strategic intent with CRJO Councils is imperative to the success of the Region. | G17.1 Review existing engagement within CRJO and redefine responsibilities of stakeholders.  | Chief Executive Officer   | September 2023 |
|     |                                 |   |  | G17.2 In conjunction with other CRJO members develop a long term strategic focus and action plan that improves outcomes for the region.  | Chief Executive Officer   | June 2024      |
| G18 | Grants, Events and Sponsorships | Due to economic conditions within the region and community need the costs of sponsorships, grants and events is growing. Decision making guidelines within the current policy framework lacks consistency particularly when applicants are unsuccessful. The integration of investments in activities and programs is important to ensure mutual leverage towards a common objective for the community. | A review of the policy basis for expenditure on sponsorships, grants and events is desirable.            | G18.1 Identify key community events that require funding on an annual basis and enter into arrangements with community groups to fund these over the long term to provide certainty. | Business Manager Marketing Events & Culture   | December 2023  |
|     |                                 |   |  | G18.2 Review the existing grants and sponsorship acquittal process to streamline and ensure compliance within agreed timeframes.   | Director Corporate and Community Services   | December 2023  |
|     |                                 |   |  | G18.3 Review existing sponsorship and grants policy with a view to improve consistency of decision making for the process.   | Director Corporate and Community Services and Business Manager Marketing Events & Culture | December 2024  |



## Organisational Development Plan Actions

| No. | Title                | Issue  | Objective  | Actions  | Custodian                        | Timeframe      |
|-----|----------------------|--|--|--|----------------------------------|----------------|
| G19 | Critical Instruments | Management of critical documents such as funding arrangements, leases, licenses etc. is not sufficiently robust.                       | Establishment and management of a register of critical documents is essential.                       | G19.1 Collate readily available critical instruments.                              | Business Manager Governance      | June 2023      |
|     |                      |  |  | G19.2 Define critical instruments for inclusion in the register.                   | Business Manager Governance      | September 2023 |
|     |                      |  |  | G19.3 Identify gaps in critical instruments register.                              | Business Manager Governance      | March 2024     |
|     |                      |  |  | G19.4 Research archival evidence of missing critical instruments.                  | Business Manager Governance      | June 2024      |
| G20 | Statutory compliance | There is evidence of some deficiency in records and systems to establish assurance of statutory compliance (e.g. statutory registers). | Establishment of a statutory compliance management system will need to be developed and implemented. | G20.1 Conduct annual statutory compliance audit.                                   | Business Manager Governance      | July 2023      |
|     |                      |  |  | G20.2 Identify greatest risks of non-compliance.                                   | Business Manager Governance      | August 2023    |
|     |                      |  |  | G20.3 Develop strategies to mitigate risk of non-compliance.                       | Executive with Business Managers | December 2023  |
| G21 | Financial Delegation | The current financial delegation thresholds are considered low and do not empower employees to make decisions                          | A review and revision of the financial delegations within Council is required.                       | G21.1 Review and update financial delegations to meet organisational requirements. | Chief Executive Officer          | February 2023  |



## People

### Organisational Development Plan Actions

| No. | Title  | Issue   | Objective  | Actions   | Custodian                           | Timeframe     |
|-----|--|---|--|---|-------------------------------------|---------------|
| P1  | Workplace Health and Safety – Employee Commitment and Compliance | There has been a significant improvement in safety outcomes over previous years, however, commitment to WHS is not uniform across the organisation. Incident reporting and corrective actions are not always timely. An improvement in this area, focusing on organisational wide learnings would assist in driving a safety culture. | To continue the development of the proactive safety culture and increase compliance with organisational safety requirements. | P1.1 Continue to report to the executive and business managers on timely completion of incident reporting and corrective actions. Commence identification of trends of noncompliances within these reports to enable managers and supervisors to address. | WHS Leader                          | June 2023     |
|     |  |   |  | P1.2 Continue to investigate employing a field safety officer to assist with further driving the safety culture and to assist with training and implementation of safety requirements.  | Business Manager<br>Human Resources | December 2023 |
|     |  |   |  | P1.3 Engage external safety professionals to deliver key safety messaging on an ongoing basis to continue to develop the safety capability of the organisation  | WHS Leader                          | June 2024     |



## Organisational Development Plan Actions

| No. | Title                            | Issue  | Objective   | Actions  | Custodian  | Timeframe     |
|-----|----------------------------------|--|---|--|--|---------------|
| P2  | Leadership Concept and Framework | Management leadership is subject to criticism, which needs to be addressed as perception is based on the image created by the actions or inactions of leaders.   | Greater attention to communicating the actions of management leaders and actively demonstrating the model attributes of a good leader is essential. Widening of the concept of leadership throughout the organisation will be essential to encourage leadership opportunities and traits at all levels in the organisation. Establishing a framework for leadership in the organisation should occur as well as the continuation of developing people leaders through our in-house program as well as other development opportunities to enhance leadership capability. | P2.1 Embed into monthly meeting templates feedback from leadership team meeting.   | Business Managers                                    | February 2023 |
|     |                                  | The concept of leadership also appears to be narrowly interpreted as relating only to the upper tier of the hierarchy.   |   | P2.2 Continue to utilise the LEAP program to develop leadership and interpersonal skills on a quarterly basis for all people leaders in the organisation. Roll out of stepping into supervision for team leaders and supervisors and social intelligence and customer service for business managers. | Learning and Development Coordinator and Facilitator | December 2023 |
|     |                                  | Potential changes to Executive Team and Leadership Team terms of reference may be required.  |   | P2.3 Introduce the Local Government Leadership Capability Framework for Business Managers.   | Business Manager Human Resources                     | December 2024 |
| P3  | Learning and Development         | Councils learning and development program is considered comprehensive however further utilisation of Council's individual development plans are required as well as a more systematic approach to determining attendances at conferences and meetings is expensive and consumes available training resources on a small number of individuals. | Further enhancement of the Learning and Development Program by continuing innovation in on-line learning opportunities<br><br>Establishment of a more robust system for corporate management of conference attendance is desirable. Further encouragement of the utilisation of individual development plans should be presented.   | P3.1 Run a campaign to promote the utilisation of individual development plans.  | Learning and Development Coordinator                 | June 2023     |
|     |                                  |  |   | P3.2 Ensure that applications for attendances at conferences clearly state the benefits to the organisation relevance to job roles, and that attendees bring back information to share with teams and where applicable the wider organisation.   | Learning and Development Coordinator                 | June 2023     |
|     |                                  |  |   | P3.3 Identify and release any modules in WANDA that do not require GMC content creation or embedded procedures.  | Learning and Development Coordinator                 | December 2024 |



## Organisational Development Plan Actions

| No. | Title                         | Issue  | Objective   | Actions  | Custodian                            | Timeframe     |
|-----|-------------------------------|--|---|--|--------------------------------------|---------------|
| P4  | Performance Management System | Comprehensive performance reviews particularly for Leaders and Executive Staff are non-existent as the current method is not considered effective. | Develop a comprehensive performance review system initially aimed at the leadership team based on industry standards noting that Council has renewed its membership to Local Government NSW. Implement performance agreements for the Executive team. | P4.1 Implement formal performance agreements for Directors   | Chief Executive Officer              | June 2023     |
|     |                               |  |   | P4.2 Implement the Local Government Capability Framework for Business Managers. Review the staff performance check in system to enable full performance review for this level of leadership incorporating the capability framework.              | Business Manager Human Resources     | June 2024     |
|     |                               |  |   | P4.3 Review the performance check in system to include further questions related to accountability.  | Business Manager Human Resources     | June 2024     |
| P5  | Diversity                     | Employee diversity is low especially with regards to the numbers of indigenous and disabled employees.   | Continue to explore options to increase diversity within Council's EEO plan especially utilising the quotas related to trainee and apprentices.   | P5.1 Review recruitment wording in advertisements to ensure a contemporary inclusion statement.  | Human Resources Coordinator          | February 2023 |
|     |                               |  |   | P5.2 Create a diversity action plan including the establishment of a diversity roundtable, membership with Diversity Council of Australia, development of training and resources, and updated procedures to promote a culturally safe workplace. | Learning and Development Coordinator | June 2023     |
|     |                               |  |   | P5.3 Network and consult with other NSW councils, including regional and metropolitan, to exchange ideas and strategies.   | Learning and Development Coordinator | June 2023     |
|     |                               |  |   | P5.4 Source or prepare an integrated training course addressing several topics within a broader title. To rely on a blend of approaches including online modules and face-to-face workshops.   | Learning and Development Coordinator | December 2023 |
| P6  | Trainees and apprentices      | Intake of trainee/apprentice employees are reasonable but could be increased.  | Increase in number of trainee/apprentice positions are desirable.   | P6.1 Increase future budgets to enable the growth of trainees and apprentices within Council.  | Chief Executive Officer              | June 2023     |



## Organisational Development Plan Actions

| No. | Title                   | Issue   | Objective   | Actions   | Custodian                            | Timeframe     |
|-----|-------------------------|---|---|---|--------------------------------------|---------------|
| P7  | Ageing Workforce        | Departure of experienced employees presents a significant risk and cost to the organisation. Physical capacity could impact productivity and resource requirements and is a growing workplace health and safety risk. | Continue the Development of contemporary strategies including attractive transition provisions for the ageing workforce. Consistent and continual review of muscular skeletal heavy roles including reviewing alternatives ways of undertaken these works.                                      | P7.1 Continue to promote the utilisation of mentoring and cross training programs to assist in knowledge transfer campaign to raise awareness.  | Learning and Development Coordinator | December 2023 |
|     |                         |   |   | P7.2 Finalise the muscular skeletal project looking at additional staff and mechanical aids in high risk areas.   | Business Manager Works               | December 2023 |
|     |                         |   |   | P7.3 Continue to offer flexible working arrangements to assist with transition to retirement for older staff.   | Business Managers                    | June 2023     |
|     |                         |   |   | P7.4 Review the impact of the ageing volunteer workforce on operations and service delivery.  | Executive                            | December 2024 |
| P8  | Bullying and Harassment | Bullying and harassment continues to be raised as an issue in some parts of the organisation.   | Continued awareness and training should be facilitated with a clear articulation of a no tolerance approach to dealing with bullying and harassment as well promotion of early reporting and intervention so that alternative dispute resolution strategies may be an option where appropriate. | P8.1 Review of the Bullying and Harassment Procedure.   | Business Manager Human Resources     | June 2023     |
|     |                         |   |   | P8.2 Continue to identify issues through the staff survey and create working parties to find better ways of operating.  | Learning and Development Coordinator | June 2023     |
|     |                         |   |   | P8.3 Review and update training program run every 2 years.  | Learning and Development Facilitator | December 2024 |
| P9  | Stress Management       | Organisational stress levels have been raised as an issue for the organisation.   | Continue to develop programs within the health and wellbeing framework to raise awareness and support techniques to manage stress. Continue to workshop solutions with the Leadership Team in response to the key stress areas identified.  | P9.1 The Health and Wellbeing program should include at least one major item focusing on stress management. Continue to promote the use of Council's mentally healthy workplace procedure and stress reduction action plan. | Business Manager Human Resources     | December 2023 |
|     |                         |   |   | P9.2 Continue to workshop stress management with the Leadership Team.   | Business Manager Human Resources     | December 2024 |



## Organisational Development Plan Actions

| No. | Title                | Issue  | Objective  | Actions  | Custodian   | Timeframe     |
|-----|----------------------|--|--|--|---|---------------|
| P10 | Child Safe Standards | Organisation needs to respond to requirements of a child safe organisation | Embed a culture of child safety across the organisation. | P10.1 Implement a Goulburn Mulwaree Council Child Safety Action Plan and embed child safety practises across organisation. | Chief Executive Officer and Business Manager Governance | December 2024 |

### Organisation and Operations

| No. | Title  | Issue   | Objective   | Actions  | Custodian               | Timeframe      |
|-----|--|---|---|--|-------------------------|----------------|
| O1  | Organisational Structure, Workload and Resource Allocation | Allocation of workloads and distribution of resources is potentially inconsistent resulting in untapped capacity in some parts and overloaded capacity in others. | A review of functional responsibilities and resourcing is to be conducted to spread workload more evenly across the organisation.<br><br>Major change to the organisations structure is not required. | O1.1 Ensure that the organisational structure meets the service requirements of the community by identifying under-resourced and over-resourced units. | Chief Executive Officer | June 2023      |
|     |  |   |   | O1.2 Continue to critically review all vacancies before recruiting.  | Chief Executive Officer | June 2023      |
|     |  |   |   | O1.3 Development of service plans for each Directorate.  | Chief Executive Officer | June 2024      |
| O2  | Continuous Improvement                                     | Operational improvement and cost/productivity benefits can be attained with a rational continuous improvement program.  | Options for an ongoing continuous improvement program should be explored and implemented.   | O2.1 Promote a continuous improvement culture within the organisation.   | Executive               | September 2023 |
|     |  |   |   | O2.2 Establish working groups to consider specific areas that an improvement initiative may benefit the organisation.                                  | Executive               | September 2023 |
|     |  |   |   | O2.3 Incorporate continuous improvement metrics within Directors and Managers performance plans.   | Executive               | June 2024      |



## Organisational Development Plan Actions

| No. | Title                               | Issue   | Objective  | Actions  | Custodian                                   | Timeframe            |
|-----|-------------------------------------|---|--|--|---|----------------------|
| O3  | Customer Service                    | Emerging social media, E-business practices and community expectations regarding service delivery will continue to necessitate provision of contemporary models of service delivery and customer contact. | A revision of Customer Contact Policy and practices will be essential.                         | O3.1 Continue to promote a customer focus ethos to all staff.  | Executive                                   | March 2023           |
|     |                                     |   |  | O3.2 Conduct major review of customer contact/customer service function.   | Business Manager Finance & Customer Service | December 2023        |
|     |                                     |   |  | O3.3 Strengthen the emphasis on the use of customer service and workflow systems.  | Director Corporate and Community Services   | June 2024            |
|     |                                     |   |  | O3.4 Develop and implement a service level driven customer charter.  | Director Corporate and Community Services   | June 2024            |
| O4  | Information Technology and Services | IT&S strategic planning is inadequate. Current system resources do not meet the requirement of a contemporary local government organisation. ERP Integration v best of                                    | The establishment of an IT Strategy is essential.  | O4.1 Establish IT Steering Group to engage users and contribute to strategic directions.                                 | Business Manager Innovation & Technology    | June 2023            |
|     |                                     |   |  | O4.2 Adopt a comprehensive IT Strategy including review of enterprise architecture, business application and platforms.  | Business Manager Innovation & Technology    | September 2023       |
| O5  | Information Security                | Risks of external unauthorised access and disruption to information systems is growing. Internal risk of unauthorised access to and use of information is also of concern.                                | Audit of information security is desirable with investment into security measures supportable. | O5.1 Undertake full review of staff access to administrative and operational roles in all software solutions.            | Business Manager Innovation & Technology    | June 2024            |
|     |                                     |   |  | O5.2 Undertake information security audit and mitigate unacceptable risks.   | Business Manager Innovation & Technology    | Ongoing to June 2023 |
| O6  | Workplace Harmonisation             | Multiple office and depot locations are not conducive to efficiency, effectiveness and teamwork.  | The establishment of a workplace harmonisation strategy is essential.                          | O6.1 A workplace harmonisation strategy be developed and implemented in consultation with staff across the organisation. | Executive                                   | February 2024        |



## Organisational Development Plan Actions

| No. | Title                            | Issue   | Objective  | Actions   | Custodian                         | Timeframe    |
|-----|----------------------------------|---|--|---|-----------------------------------|--------------|
| O7  | Project Management               | While project development and implementation appear to work well, there is a lack of focus on future projects and the allocation of responsibility for this important task. Whole of life project costs are not included in project assessments which may impact on future operational costs. | Significant revision of major capex project management policy, structure, skills and practices will be essential with an inclusive approach to establishing a comprehensive gateways system. | O7.1 Establish a project gateways framework to manage prioritisation and progress of significant projects.            | Director Operations               | August 2023  |
|     |                                  |   |  | O7.2 Establish quarterly reporting on project delivery (both physical completion & financial).                        | Director Operations               | October 2023 |
|     |                                  |   |  | O7.3 Incorporate project delivery metrics within Directors and Managers Performance Plan.                             | Director Operations               | June 2024    |
| O8  | Regulatory Compliance Management | Impacts of a diverse region with competing demands and growing community expectations will continue to place greater pressure on the compliance management regime.  | Revision of range of regulatory enforcement priorities is essential along with reallocation of resources accordingly.  | O8.1 Review all major regulatory roles and establish priorities for allocation of enforcement resources.              | Director Planning and Environment | March 2023   |
|     |                                  |   |  | O8.2 Adopt enforcement regime matrix to define the levels of enforcement and the appropriate triggers for escalation. | Director Planning and Environment | July 2023    |



## Organisational Development Plan Actions

| No. | Title                               | Issue  | Objective  | Actions   | Custodian          | Timeframe                                  |
|-----|-------------------------------------|--|--|---|--------------------|--|
| O9  | Water and Wastewater Infrastructure | Water and wastewater infrastructure has over recent years received adequate funding. With the continued growth within the region a continued emphasis on asset development and renewal is required. Cost recovery for water and waste water assets is essential to the long-term financial viability of Council. | Establishment of a more strategic and fully funded asset management strategy for each system is essential.<br><br>Critical review of pricing regime in conjunction with asset management will also be essential. | O9.1 Review and adopt updated development servicing plans for water, sewer and stormwater.  | Director Utilities | February 2024                              |
|     |                                     |  |  | O9.2 Review and adopt updated IWMC plan for the Goulburn and Marulan Systems.   | Director Utilities | April 2024                                 |
|     |                                     |  |  | O9.3 Review and adopt Water and Sewer Asset Management Plans.   | Director Utilities | December 2024                              |
|     |                                     |  |  | O9.4 Continued implementation of technology and data management to improve service delivery. Investigate the introduction of smart water meters to larger water users and completed stakeholder engagement. | Director Utilities | Ongoing to December 2024                   |
|     |                                     |  |  | O9.5 Critically review demand management to maximise water yields. Review water use policy.   | Director Utilities | Smart meter investigation<br>December 2024 |
|     |                                     |  |  | O9.6 Develop leak management program to reduce system losses.   | Director Utilities | April 2024                                 |
|     |                                     |  |  | O9.7 Update the Water and Sewer Strategic Business Plan.  | Director Utilities | September 2024                             |
|     |                                     |  |  | O9.8 Expand the Goulburn Reuse Scheme as Goulburn sewer increases with population growth.   | Director Utilities | December 2025                              |



## Organisational Development Plan Actions

| No. | Title                             | Issue  | Objective   | Actions   | Custodian               | Timeframe     |
|-----|-----------------------------------|--|---|---|-------------------------|---------------|
| O10 | Waste Management                  | Council's waste management centres at Goulburn and Marulan have an estimated capacity of 10-12 years for Goulburn and 18-20 years for Marulan. These facilities will require capping and remediation at the end of their operations and alternates for general waste disposal are required.                                  | Council's waste management centres at Goulburn and Marulan have an estimated capacity of 10-12 years for Goulburn and 18-20 years for Marulan. These facilities will require capping and remediation at the end of their operations and alternatives for general waste disposal are required. | O10.1 Review and adopt updated Strategic Business Plan for Waste.   | Director Utilities      | November 2023 |
|     |                                   |  |   | O10.2 Commence operations of the new Goulburn waste management centre facilities and deliver education programs to reduce waste disposal to landfill.   | Director Utilities      | December 2023 |
|     |                                   |  |   | O10.3 Council to contribute annually into a waste management reserve to fund the completion of the landfill closure plan and future waste management options.   | Director Utilities      | December 2023 |
| O11 | Road Infrastructure (State Roads) | State Government is not adequately funding main road and highway network and road conditions are not acceptable. Road Maintenance Council Contracts (RMCC) shift significant risk to Council from State Government. At present Council has minimal contracting opportunities with the State Government within its own Region | A more structured effort to influence State Government in its decisions on funding its assets is essential. Avenues for risk mitigation to Council is important for future contact negotiations. Council should seek additional RMCC opportunities within its own Region.                     | O11.1 Continue to advocate to State and Federal Governments for capital funding to address deficiencies.  | Chief Executive Officer | December 2023 |
|     |                                   |  |   | O11.2 Adopt mitigation strategy for recurring impacts of flooding on road assets.   | Director Operations     | June 2024     |
|     |                                   |  |   | O11.3 Review existing contractual arrangements for significant heavy transport road users to identify opportunities for additional roads funding and subsequent expenditure on haulage routes. This may also include reclassification of haulage routes to the state. | Executive               | June 2024     |
|     |                                   |  |   | O11.4 Work with Transport for NSW to identify additional opportunities for Council to conduct RMCC activities within our region.  | Director Operations     | March 2025    |



## Organisational Development Plan Actions

| No. | Title                              | Issue   | Objective  | Actions  | Custodian                                 | Timeframe      |
|-----|------------------------------------|---|--|--|---|----------------|
| O12 | Road Infrastructure (local roads)  | Challenges exist in maintaining and developing the local road network. Mitigation of predictable seasonal weather impacts on the road network appears inadequate.                                   | Review of existing asset management and roads hierarchy with mitigation of predictable weather events is desirable.                                | O12.1 Continue to advocate to State and Federal Governments for capital funding to address deficiencies.                                 | Chief Executive Officer                   | December 2023  |
|     |                                    |   |  | O12.2 Adopt Strategic Assets Management Plans for urban and rural road networks and associated infrastructures.                          | Director Operations                       | December 2023  |
|     |                                    |   |  | O12.3 Adopt a structural integrity-based Maintenance Management Plans for all road structures including bridges, culverts and crossings. | Director Operations                       | June 2024      |
|     |                                    |   |  | O12.4 Adopt mitigation strategy for recurring impacts of flooding on road assets.  | Director Operations                       | September 2024 |
| O13 | Financial Management – Expenditure | With constraints on financial resources, cost control is a critical enabler and can always be enhanced.   | Establishment of more robust system for corporate management of cost control and increased awareness and diligence by employees will be desirable. | O13.1 Critically review cost control reporting.  | Director Corporate and Community Services | December 2024  |
|     |                                    |   |  | O13.2 Establish a program to monitor and report non-compliant procurement.   | Director Corporate and Community Services | December 2024  |
|     |                                    |   |  | O13.3 Incorporate budgetary and procurement metrics within Directors and Managers Performance Plan.                                      | Chief Executive Officer                   | June 2025      |
| O14 | Payroll Management                 | There is a lack of systems capability for payroll and the reliance on paper records is not optimal. Officer's timesheet system is not appropriate for a contemporary local government organisation. | Transition to electronic end-to-end payroll process with greater use of system is desirable.   | O14.1 Implement Technology One Payroll module.   | Director Corporate and Community Services | December 2024  |



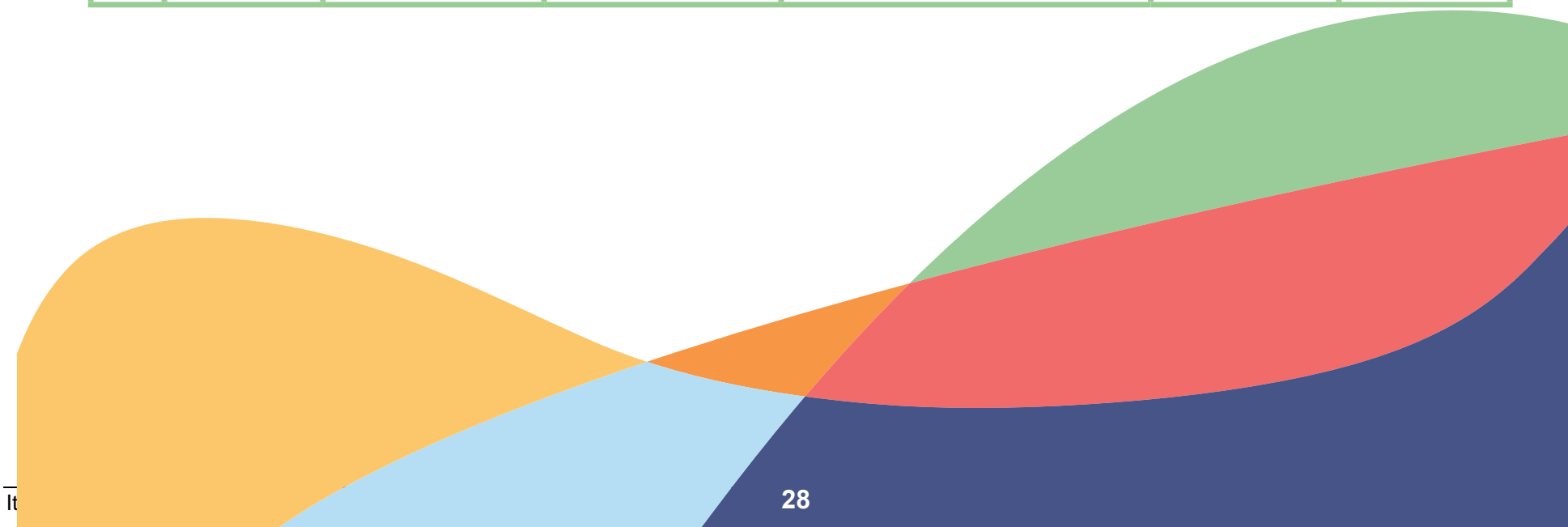
## Organisational Development Plan Actions

| No. | Title                                  | Issue  | Objective   | Actions  | Custodian  | Timeframe            |
|-----|--|--|---|--|--|----------------------|
| O15 | External Funding                       | There is a level of inconsistency in information and the approach to seeking and acquitting external funding.  | A standardised and strategic approach across the organisation is desirable.   | O15.1 Establish an external grant register to monitor progress of grant applications from application to acquittal.  | Director Corporate and Community Services                        | Ongoing to June 2023 |
|     |  |  |   | O15.2 Establish procedures for developing and submitting grant applications.   | Director Corporate and Community Services                        | June 2023            |
|     |  |  |   | O15.3 Conduct a periodic program to raise awareness of grant opportunities and skills of grant applicants.   | Director Corporate and Community Services                        | December 2023        |
| O16 | Records Management                     | Corporate records capture appears to be inconsistent and incomplete. Older records that are archived remain in a paper based format that may delay response times in both serving the community and decision making. | Improved awareness and diligence by all record-generating employees is essential to ensure statutory compliance and optimal records management. Digitisation of important archives is also essential in achieving long term efficiencies. | O16.1 Conduct a compliance audit of records management compliance.   | Business Manager Innovation & Technology and Records Team Leader | June 2023            |
|     |  |  |   | O16.2 Establish an employee awareness campaign regarding compliance and good practice obligations.   |  | September 2023       |
|     |  |  |   | O16.3 Establish a reporting regime to monitor records management practices.  |  | March 2024           |
|     |  |  |   | O16.4 Commence digitisation of important paper based archives and materials.   |  | December 2024        |
| O17 | Management and Internal Communications | Perceptions of inadequate management communications are shown in successive employee surveys. Management communication across departments appears to be less effective than it could otherwise be.                   | Management communications should continually be reviewed and enhanced where possible. Management commitment to good communication is essential.   | O17.1 Ensure Intranet and notice boards are well used by CEO and others to communicate with employees and that they are promoted as a fundamental source of accurate and timely information. | Chief Executive Officer  | February 2023        |
|     |  |  |   | O17.2 Continue CEO and Executive updates to staff at worksites on a quarterly basis.   | Chief Executive Officer  | February 2023        |
|     |  |  |   | O17.3 Conduct a program to raise awareness and encourage personal communications (in person or via telephone) in lieu of electronic communication (emails).                                  | Chief Executive Officer  | June 2023            |
|     |  |  |   | O17.4 Establish guidelines for the use of internal/external media (eg global emails, noticeboards, intranet.).   | Chief Executive Officer  | June 2023            |



## Organisational Development Plan Actions

| No. | Title                        | Issue   | Objective  | Actions  | Custodian               | Timeframe     |
|-----|------------------------------|---|--|--|-------------------------|---------------|
| O18 | Social Media                 | Growing community use of social media creates reputation risks and opportunities. Messages across platforms are inconsistent and at times disjointed. | Continued attention to risks and opportunities arising from social media will be desirable. Delegations for content producers should be reviewed.                              | O18.1 Establish policy and guidelines for responsible social media usage for all Council stakeholders.   | Chief Executive Officer | October 2023  |
| O19 | Accountability and Diligence | Calls for greater organisational and individual accountability are consistent and strong.   | The LEAP Program assists in greater awareness of self-managed accountability. A greater focus on greater personal accountability should be a future focus of the leap program. | O19.1 The LEAP Program is continually developed to ensure that issues of accountability and diligence are addressed.   | Executive               | June 2024     |
|     |                              |   |  | O19.2 All employees uphold the requirement of the various policies and procedures as well as behavioural norms within the organisation. Additional training be provided as required across the organisation. | Executive               | December 2024 |
| O20 | Business Continuity          | Business Continuity Plans require reviews.  | Business Continuity Plans review is essential.   | O20.1 Review and adopt the business continuity plan.   | Executive               | March 2024    |







## Implementation

The Council will consider this plan for adoption in December 2022. Once adopted the implementation of this plan will be undertaken by the relevant Custodians. The timeframes specified within the action plan are to be treated as times for completion.

The progress upon the actions within the plan will be reviewed by the Executive Team on a quarterly basis with an annual report to be presented to Council for their information. Custodians will be required to translate the actions of this plan into the operational planning to the budget cycle.

This plan will be subject to annual review as Operational Plans are adopted.

I would like to thank everyone within our organisation for providing input into this important strategic document. I'm of the firm belief that by completing the objectives within this plan our organisation will not only be a better place to work but we will also be able to improve our service to the communities we serve.

Aaron Johansson

Chief Executive Officer

Date: 7 December 2022












**15.16 COUNCILS OPERATIONAL UPDATE - NOVEMBER 2022****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Planning and Environment Directorate Report - November 2022 
2. Corporate & Community Services Directorate Report - November 2022 
3. Operations Directorate Report - November 2022  
4. Utilities Directorate Report - November 2022  

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | 25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community. |
| <b>Cost to Council:</b>                  | Nil  |
| <b>Use of Reserve Funds:</b>             | Nil  |

**RECOMMENDATION**

That the report from the Chief Executive Officer on the Council's Operational Update for November 2022 be received and noted.

**BACKGROUND**

The purpose of this report is to provide a monthly update on Council's operational activities.

**REPORT**

Please find attached the monthly report on Council's operational activities for the month of November 2022.





## Planning & Environment – November 2022





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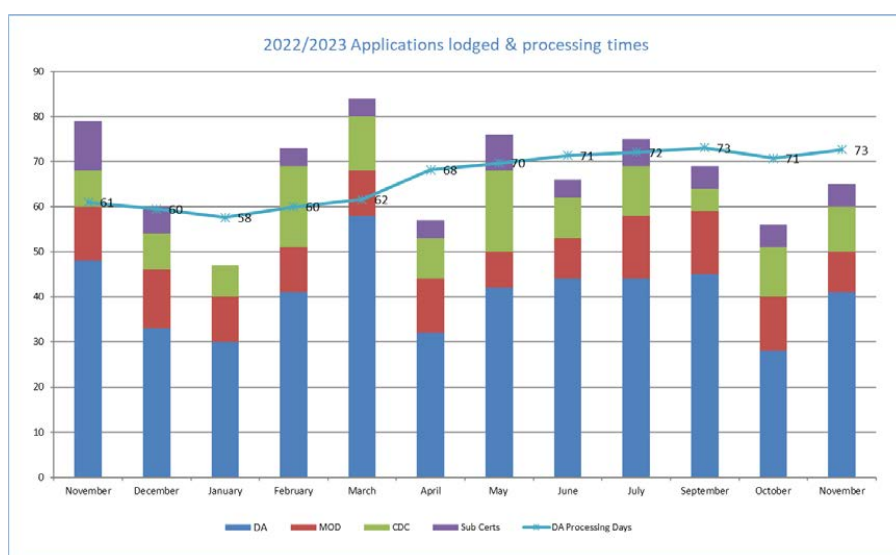
## 1 Development Assessment

### 1.1 Overview of Development Applications

|  | New Applications Lodged | Applications Determined |
|--|-------------------------|-------------------------|
| DA's   | 41                      | 32                      |
| Modifications  | 9                       | 11                      |
| Reviews  | 0                       | 0                       |
| CDC's  | 10                      | 10                      |
| Subdivision Certificates   | 5                       | 4                       |
| <b>Total</b>   | <b>65</b>               | <b>57</b>               |
| <b>Total cost of new development for the month:</b> \$25,329,609   |                         |                         |
| <b>Cumulative total (Financial year):</b> \$483,203,119  |                         |                         |
| <b>Of Note:</b> <ul style="list-style-type: none"> <li>DA/0204/2223 – 26 Lithgow Street, Goulburn - Three (3) Lot Torrens title subdivision, construction of (1) single storey dwelling and (2) semi-detached dwellings (\$992,748)</li> <li>DA/0210/2223 – 1 Fenwick Crescent, Goulburn - Demolition of existing structures facing Fenwick Crescent, new two storey motel addition and parking, and new parking and landscaping facing Lagoon Street (\$2,447,500)</li> <li>DA/0224/2223 – 125 Robinson Road, Gundry - Rehabilitation of existing quarry on site formerly used for gravel extraction to assist with construction of roads in Marian Vale Estate (\$100,000)</li> <li>DA/0229/2223 – 1 Franklin Street, Goulburn - Development and use of land as a service station including fuel sales, ancillary retail sales, electric vehicle charging, signage, earthworks, landscaping and other related works (\$1,861,771)</li> <li>DA/0237/2223 – 167 Auburn Street, Goulburn - Internal refurbishment, shopfront alterations, and signage for NAB Goulburn (\$800,030)</li> </ul> |                         |                         |

In addition to the above, 13 applications submitted via on the online portal were returned/rejected as insufficient information was supplied for the application to be able to be formally accepted.

### 1.2 Applications received and processing times





### 1.3 Progress of LEC Proceedings

|   |   |  |
|---|---|--|
| <b>154 Wollumbi Road, Marulan</b><br>Class 4 Judicial Review<br>Third Party Appeal against partial approval of DA/0288/2021                               | Three new buildings including a secondary dwelling, cellar door premises, farm building, studio; a swimming pool and outbuilding; demolition of existing structures; and non-native vegetation removal  | Council is Second respondent.<br>Discussions with the First respondent have commenced in relation to determining an appropriate course of action.<br>The matter is set down for hearing 22, 23 and 24 November 2022.   |
| <b>555 Forest Siding Road, Middle Arm</b><br>Class 1 Applications<br>Appeal against refusal of DA/0212/2122 and Appeal against refusal of MODDA/0038/2122 | Two lot Torrens title subdivision, continued use of the structure as a shed and a principal dwelling and continued use of the garage as a secondary dwelling, both comprising alterations and additions.<br>Modification to Building Permit No. 38/81 approved by Council 8 April 1981 for a farm garage.   | The section 34 conciliation conference held on 1 September 2022 was terminated.<br>The matter is set down for Court Hearing 15-17 February 2023.   |
| <b>204 Silverstream Road, Windellama</b><br>Class 1 Application<br>Development Control Orders   | Appeal against two Development Control Orders (Demolish Works DCO & Restore Works DCO) issued under Environmental Planning & Assessment Act, 1979.<br>The Development Control Orders relate to the unlawful use of a farm building for habitable purposes and unlawful alterations and additions to the farm building. The site does not attract dwelling permissibility. | The parties participated in a first directions hearing on 2 May 2022.<br>Council's Statement of Facts and Contentions was lodged with the Court.<br>The parties were to meet on a without prejudice basis prior to the section 34 conciliation conference however the applicant did not participate.<br>A section 34 conciliation conference was held on 2 August 2022. An agreement between the parties could not be reached and the matter is set down for hearing 15 and 16 November 2022.<br>The Applicant has advised that they would like to discontinue proceedings and comply with the Development Control Orders originally issued in February. Amended Orders with a new compliance date of 9 December 2022 have been issued to reflect this.<br>Notices of discontinuance for both Development Control Orders are in the process of being lodged with the Court.<br>Therefore, the current legal proceedings will be considered resolved and further actions will be taken if non-compliances are identified after the compliance date. |



#### 1.4 Regional Projects requiring Southern Region Planning Panel (Panel) approval

DA/0313/2122 seeks development consent for the establishment and operation of a temporary waste management facility that would recover and process up to 45,000 tonnes of excavated public road material (EPRM) for a maximum period of 18 months at Divalls Quarry, 282 Carrick Road, Carrick.

A Planning Report was submitted to the Panel on 1 July 2022 and a Final Briefing was held on 15 July 2022. The application was determined on 9 November 2022 by the Panel and issued by Council on the same day.

#### 1.5 State Significant Development

| Project   | Description   | Status                  |
|---|---|-------------------------|
| Gunlake Quarry Extension Project - Modification 1 | Seeking to reduce the size of the "Biodiversity Areas" required under condition 32  | Assessment              |
| Gunlake Quarry Continuation Project               | Amendment to heavy vehicle movements  | Assessment              |
| Goulburn Poultry Processing                       | Mixed Use Development   | Assessment              |
| Marulan Quarry                                    | Establish a hard rock quarry and progressive rehabilitation of the pits   | Prepare EIS             |
| Marulan Solar Farm                                | Development of a 150 MW solar farm and associated infrastructure  | Response to Submissions |
| Woodlawn Advanced Energy Recovery Centre Project  | Construction and operation of an energy recovery facility with a capacity to thermally treat up to 380,000 tpa of residual municipal solid waste and commercial & industrial waste and to generate approximately 39 MW of electrical energy | Exhibition              |
| Gundry Solar Farm                                 | 400MW Solar Farm with Battery Energy Storage (961 Windellama Road, Gundry)  | Request for SEARs       |



## 2 Strategic Planning Program

| Priority | Project  | Relationship to LSPS or Other Strategies   | Progress  |
|----------|--|--|---|
| 1.       | Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)   | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>CBD Renewal Strategy under preparation.</li> </ul>                                       | A large body of work on the CBD has commenced with some general chapters prepared. Some delays being experienced due to staffing and addressing changes to local planning coming from the State.  |
| 2.       | Goulburn Floodplain Risk Management Study and Plan<br>Includes:<br>LEP amendment (to remove flood mapping from LEP)<br>Adopt flood policy and amend DCP  | <ul style="list-style-type: none"> <li>LSPS Short term action</li> <li>NSW DPIE Grant funded (includes milestones for timing).</li> <li>Legislated changes to flood planning necessitate updating LEP and DCP provisions.</li> </ul> | <p><b>Completed.</b></p> <p>The Draft Floodplain Risk Management Study and Plan and associated Development Control Plan was adopted by Council on 12 August 2022.</p> <p>Data provision and technical change over of information still underway before a commencement date is published.</p>  |
| 3.       | CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments)<br><i>*UFHS Action, *CBD Car Parking Study &amp; Action Plan</i> | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions.</li> </ul>   | <p>CBD has commenced with the car parking survey completed, character assessments for precincts and testing of draft planning controls.</p> <p>An interim update to the car parking survey post construction of the PAC etc. has been undertaken.</p> <p>Staff have been involved in the Entertainment and Evening Economy CBD Working Party.</p> |
| 4.       | Marulan Floodplain Management Study and Plan   | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Organisational significance for infrastructure planning.</li> </ul>                      | Milestone 3 – a Draft Flood Study has been submitted and is undergoing preliminary review by Council staff and NSW DPE.   |



| Priority | Project                                      | Relationship to LSPS or Other Strategies   | Progress   |
|----------|--|--|--|
|          |  | <ul style="list-style-type: none"> <li>NSW DPIE Grant funded (includes milestones for timing).</li> </ul>  |  |
| 5.       | Biodiversity Strategy                        | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Resource Lands Strategy</li> <li>Villages Strategy</li> </ul>   | Yet to commence.   |
| 6.       | Bushfire Strategy                            | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Grant from NSW DPE provides 2/3 funding.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Villages Strategy</li> </ul>  | <p>A draft Study has been submitted for initial staff review. Subject to inclusion of comments the draft will be referred to NSW RFS for comment.</p> <p>Once NSW RFS has been consulted this matter will be presented to a briefing session early next year with a view to public exhibition next year.</p> |
| 7.       | Recreational Needs Strategy                  | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> </ul>  | Review of previous draft has commenced.  |
| 8.       | Villages Strategy                            | <ul style="list-style-type: none"> <li>LSPS – medium term action (as other work required before this</li> <li>strategy to provide baseline data)</li> </ul>  | <p>Tarago Village Housing Strategy <b>adopted</b>.</p> <p>Prior to further village strategies commencing, the Strategic Bushfire Study is required. This project is currently underway.</p>  |
| 9.       | South Goulburn Tree Management Plan - Review | <ul style="list-style-type: none"> <li>Council resolution to undertake a review of this Plan was adopted in late 2021 and a review is underway.</li> </ul>   | The site surveys have been completed and the results are being compiled.   |
| 10.      | Local Approvals Policy (LAP)                 | <ul style="list-style-type: none"> <li>Aspects of this Policy are more urgent so it may be rolled out in stages to reflect this. Currently there is a need to provide a policy direction on connection to water/sewer services where available which may be required as a first step.</li> </ul> | A LAP relating to water/sewer approval activities in urban areas that require approval and DCP amendment <b>was adopted by Council on 19 July 2022</b> .   |



Planning & Environment

| Priority | Project   | Relationship to LSPS or Other Strategies  | Progress   |
|----------|---|---|--|
|          |   | <ul style="list-style-type: none"> <li>Other sections of the policy may require subsequent amendments based on staff resources.</li> </ul>  |  |
| 11.      | Resource Lands (Agriculture and Extractive Industries) Strategy | <ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Pending State Significant Agricultural Land Mapping by NSW Department of Primary Industries being finalised.</li> </ul> | Council has made a submission to the Draft State Significant Agricultural Land Map and is awaiting the finalisation of this to inform Council's Strategy |
| 12.      | Rural Living Handbook Update                                    | <ul style="list-style-type: none"> <li>Council initiative.</li> </ul>   | Initial review has commenced – review subject to staff availability.   |



## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

| Proposal No.  | Location                                 | Proposal   | Progress   |
|---------------|--|--|--|
| REZ/0001/1718 | Mistful Park                             | Rezone land from E4 Environmental Living to R2 Low Density Residential                                 | DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome. Biodiversity assessment for the site cannot commence until spring 2021. No assessment has been submitted as yet.<br><b>On hold.</b> |
| REZ/0002/1819 | Goulburn Motorcycle and Speedway Club    | Rezone land from RU6 Transition to RE2 Private Recreation  | The Planning Proposal has been prepared and pre-Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.<br><b>On hold.</b>  |
| REZ/0002/2122 | Goulburn WTP                             | Rezone to SP2 - Infrastructure   | Utilities is still exploring options other than rezoning given the biodiversity present on the subject site.   |
| REZ/0003/2122 | Allfarthing 2 Brisbane Grove Road        | Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy | NSW DPE has issued a Gateway determination to proceed and State agency consultation has commenced.   |
| REZ/0004/2122 | 137 Brisbane Grove Road                  | Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy | NSW DPE has issued a Gateway determination to proceed and State agency consultation is soon to commence.   |
| REZ/0005/2122 | Mountain Ash Road                        | Rezone land to R5 large Lot Residential  | Further technical studies and consultation in relation to flooding issues is still ongoing prior to this matter being reported back to Council. One additional study has been submitted being the Contamination since last reported to Council.  |
| REZ/0006/2122 | 292 Rosemont Rd and 46 Mountain Ash Road | Rezone land to R5 large Lot Residential  | Preliminary assessment and report to Council undertaken, referral and consultation pre-Gateway with Water NSW is underway.   |
| REZ/0007/2122 | 515 Crookwell Road, Kingsdale            | Rezone land to R5 large Lot Residential  | Reported to Council in September with a draft Planning Proposal document being prepared for initial consultation with Water NSW pre – Gateway.   |



## 2.2 Planning and Related Legislative Updates

### 2.2.1 Amendments to Goulburn Mulwaree LEP 2009 and NSW Standard Instrument LEP

No amendments to the Goulburn Mulwaree LEP 2009 were made during the last reporting period.

Changes to the *NSW Standard Instrument Local Environmental Plan* have been made as follows:

- *Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2022* was made and **commenced on 30 November, 2022**. The amendment brings in the new employment zones and other incidental amendments relating to the employment zones reforms.
- The *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2022* **commenced on 1 December 2022** and introduces new definitions into the Standard Instrument (SI) which will affect all LEPs. The new definitions are:
  - Agritourism;
  - Farm experience premises;
  - Farm gate premises; and
  - Primitive camping grounds.

The agritourism amendment also adds optional clauses for the assessment of farm stay accommodation and farm gate premises and makes some amendments to Clause 5.4 relating to miscellaneous permissible uses.

The changes amend existing clause 5.18 in relation to setbacks to intensive livestock agriculture. This is in relation to setbacks of poultry farms from other poultry farms (5kms if breeding poultry and 1km if not breeding poultry), or pig farms from other pig farms (3km).

### 2.2.2 Environmental Planning and Assessment Act/Regulations and State Environmental Planning Policies

The following amendment were made to the NSW Environmental Planning and Assessment Act or Regulations as follows:

- *Environmental Planning and Assessment Amendment (Miscellaneous) Regulation (No 2) 2022* was made and **commenced on 25 November 2022**. The objects of this Regulation are as follows—
  - (a) to require the written consent of the owner of land if a development application is made by a person other than the owner,
  - (b) to provide that a development application for development involving mine grouting works may be made, in certain circumstances, by a person other than the owner of the land to which the development application relates and without the consent of the owner,
  - (c) to require an assessment of the consistency of development with the Macquarie Park Innovation District Place Strategy and Master Plan for development on land in the Macquarie Park Corridor under Ryde Local Environmental Plan 2014,
  - (d) to require certification that impacts on roads are, or will be, acceptable as a result of development for the purposes of waste or resource transfer stations carried out by or on behalf of public authorities,
  - (e) to require a design statement for certain complying development on Zone E3 Productivity Support, other than development involving only a change of use to premises or internal alterations to a building,



(f) to require a report confirming that development is consistent with a performance solution report for a building for development comprising internal alterations or a change of use to an existing building subject to a performance solution under the Building Code of Australia,

(g) to specify that development for the purposes of waste or resource transfer stations is not designated development in certain circumstances,

(h) to remove spent provisions and update incorrect references to provisions,

(i) to make savings and transitional provisions.

- *Environmental Planning and Assessment (Development Certification and Fire Safety) Amendment (Farm Stay Accommodation) Regulation 2022*. The object of this Regulation is to amend the *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021* to make it an offence for a person to use a building to provide farm stay accommodation unless the building complies with the relevant requirements of the Short-Term Rental Accommodation Fire Safety Standard approved by the Secretary of the Department of Planning and Environment and published on the Department's website, as in force from time to time. **This Regulation commenced on 1 December 2022.**
- *Environmental Planning and Assessment Amendment (Water Catchments) Regulation 2022*. The object of this Regulation is to set out certain factors that a determining authority must consider when assessing the environmental impact of an activity in a water catchment area. These changes are aligned with the amendments to *State Environmental Planning Policy (Biodiversity and Conservation) 2021 (BC SEPP)* mentioned below, this amendment commenced on **21 November 2022**.
- *Environmental Planning and Assessment Amendment (Bee Keeping and Grazing) Regulation 2022*  
The object of this Regulation is to—
  - (a) provide that development for the purposes of bee keeping or grazing that is permitted without development consent under State Environmental Planning Policy (Transport and Infrastructure) 2021 is not an activity for which an environmental impact assessment may otherwise be required under the Environmental Planning and Assessment Act 1979, and
  - (b) correct a cross-reference.

The following changes to State Environmental Planning Policies (SEPPs) or other environmental planning instruments have been made (where applicable to the Goulburn Mulwaree Local Government Area) between the previous report and up to 6 December 2022:

- State Environmental Planning Policy (Transport and Infrastructure) Amendment (Land Use Zones) 2022 was made and commenced on 30 November, 2022 and introduces the new employment land zones to this SEPP and adds certain areas as prescribed zones (none of which apply to Goulburn Mulwaree).
- *State Environmental Planning Policy (Exempt and Complying Development Codes) Amendment (Agritourism) 2022*.

This Policy amends State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (the Codes SEPP) by introducing a new chapter in relation to exempt and complying development provisions associated with agritourism and **commenced on 1 December 2022**. A separate report to Council will provide further detail on this matter.



- *State Environmental Planning Policy (Biodiversity and Conservation) 2021 (BC SEPP).*

The *State Environmental Planning Policy Amendment (Water Catchments) 2022* simplifies the NSW planning framework by consolidating and updating provisions from 7 former chapters of the BC SEPP. The amendments update the planning rules for water catchments, waterways including canal estates, urban bushland and Willandra Lakes World Heritage Property. The amended instruments commenced on **21 November 2022**.

- *State Environmental Planning Policy (Transport and Infrastructure) Amendment (Bee Keeping and Grazing) 2022*

Amends the SEPP to add a new Division for Bee keeping and grazing **and commenced on 9 November**.



### 3 Goulburn Mulwaree Animal Shelter



#### 3.1 Adoptions for the month



#### 3.2 Adoption updates

This is Jazz who was recently adopted from the Shelter.

Jazz is now a registered PTSD service dog and is going absolutely great.

His owner is beyond happy and sent his thanks onto the staff at the GMAS for all their help.







Ben, a 1<sup>1/2</sup> year old kelpie staffy cross was adopted from the Shelter in June.

His owner shares that Ben is going really well and is loving life.

He is very glad to have him.



I'm writing to thank you. A Thank you so big I have no words.

Pip is simply amazing. Super smart. Super fun. Super charismatic.

I tell you, she is a funny little one. Such a character.

I am truly blessed.

You not only saved Pip. But you saved me.

Oscar has settled in beautifully. He goes for a walk every day.

We live on the edge of Lake Illawarra and he loves to go romping into the lake usually chasing birds.

It is as if he has always lived here.





## 4 Environment and Compliance

### 4.1 Ranger Services

| Number of Animals...  | Dogs         | Cats                  |
|---|--------------|-----------------------|
| Impounded<br>Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the total.   | 29           | 17                    |
| Surrendered by Owner  | 1            | 0                     |
| Returned to Owner   | 14           | 0                     |
| Sold  | 5            | 9                     |
| Transferred to Animal Welfare Organisations   | 0            | 0                     |
| Euthanised  | 1            | 14                    |
| Remaining in the facility   | 20           | 19                    |
| (1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total.<br>(2) The dogs euthanised this month were surrendered to the shelter following involvement in dog attack incidents and as such cannot be offered for adoption or rehoming. The cats euthanised this month were animals that were surrendered as feral cats and deemed unsuitable to be rehomed. Please note that animal's euthanised this month may have been impounded in previous months. |              |                       |
| Customer Requests   |              |                       |
| Animals   | Unkempt Land | Total CRM's Completed |
| 56  | 96           | 152                   |

### 4.2 Environment & Health

| Customer Requests        |                |                      |           |                      |       |                       |
|--------------------------|----------------|----------------------|-----------|----------------------|-------|-----------------------|
| Development and Land Use |                | Health and Pollution |           |                      |       |                       |
| Illegal Development      | Non Compliance | Food Premises        | Pollution | Unhealthy Conditions | Other | Total CRM's completed |
| 12                       | 6              | 5                    | 5         | 6                    | 10    | 44                    |

### 4.3 Community Enforcement

| Parking                   | Other                       | School Zone | Hospital Zone | CBD | GMC Car Parks         | Total |
|---------------------------|-----------------------------|-------------|---------------|-----|-----------------------|-------|
| Number of Parking Patrols | 4                           | 16          | 3             | 11  | 0                     | 33    |
| Total Infringements       | 2                           | 17          | 22            | 10  | 0                     | 51    |
| Customer Requests         |                             |             |               |     |                       |       |
| Parking                   | Abandoned Vehicles/Articles |             |               |     | Total CRM's Completed |       |
| 15                        | 10                          |             |               |     | 25                    |       |



#### 4.4 Biosecurity Weeds Update

##### WEED OF THE MONTH “The Good Plant & Chemical Control Work”

Private property inspections continued for the period and Medium Level High Risk Pathways that were unable to be conducted last period due to National Park closures, were also completed during the routine inspection process.

Weed signage was changed over to reflect the current favourable weather conditions for Fireweed.

The high rainfall within the region has seen germination of new varieties of plants, not all bad.

Spotted along the Braidwood Road reserve, just past Lake Bathurst the latest **GOOD** roadside plant identified is **CRIMSON CLOVER “TRIFOLIUM INCARNATUM”** which has been planted in the roadside revegetation areas to give nitrogen and cover for planted grass species.

At the moment Crimson Clover is in full flower and looks spectacular with its deep red flowers with purple edging at the base of the flower base.





A short break in the current wet weather conditions combined with some strong winds has dried out some areas enough for spray contractors to conduct control work for widespread weeds.

With spray contractors reporting a down turn of around 70% they have seized on a window of opportunity to conduct some much needed weed control work.

As summer is now here it is expected that control work will intensify and with that the expenditure of what little reserves of some selective herbicides available.



#### 4.4.1 General Biosecurity Activities

| Draft Directions | Biosecurity Certificates | Customer Requests |
|------------------|--------------------------|-------------------|
| 10               | 1                        | 16                |





# Corporate & Community Services

## Directorate Report

November 2022

**PRIDE**

*Passion Respect Innovation Dedication Excellence*



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**Corporate & Community Services**

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**1. Innovation & Technology**

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- There has been a significant change to the security settings within the Apple product range. As a result, people using apple devices and attempting to connect to the council "Public WIFI" have report some issue. Several options are being prepared for discussion with the Executive.
- Windows 11 has moved to limited deployment. Testing so far has been going very well with no major issues found.
- There have been several more significant Cyber Security events this month in Australia. Additional security systems like DMARC (a email validation system) are being installed with the help of Cyber NSW as well as continued patching and updating of technology systems.

**2. Finance**

Finance activities currently underway include:

- Audit ongoing, should be finalised by mid-December 2022.
- Budget preparations are underway.
- Legal action and debt recovery processes are in progress as per Councils Debt Recovery and Hardship Policies.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regards to the changes to Legislation.

**3. Governance**

Governance Activities & Projects – November 2022:

- The review of Council policies has been completed.
- Access to Information training continues for relevant new and existing staff.
- The process for the implementation of Child Safe Standards for the organisation continues.
- The review of all delegations has commenced.

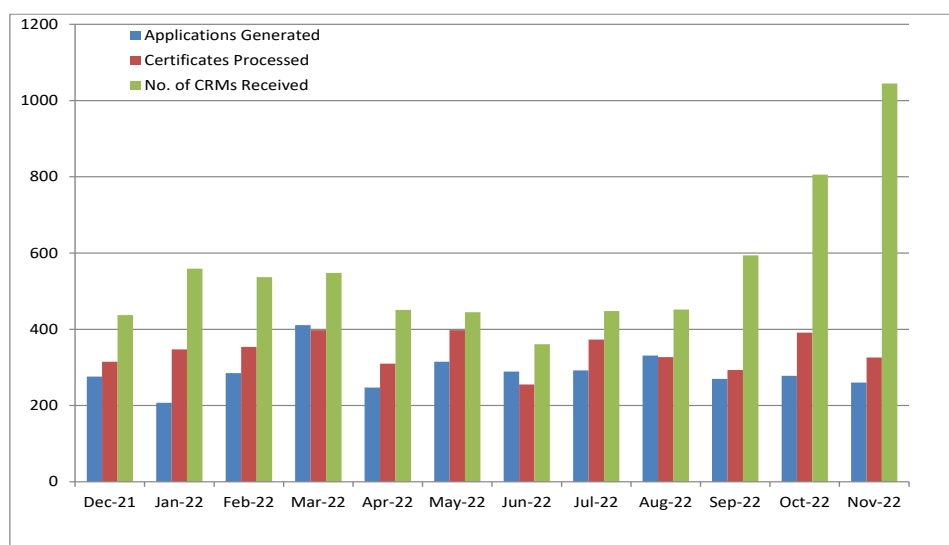


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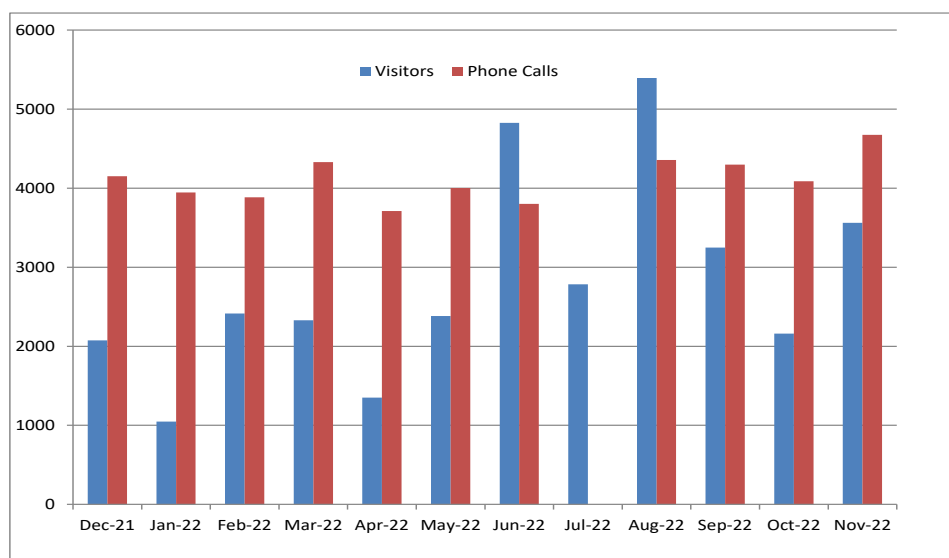
## 4. Customer Service

Another busy month for Customer Service with phone calls up by 588 for this month, creating an additional 162 SRP's entered by the team – a total of 654 entered by Customer Service. We have also registered 3465 documents into MAGIQ, an increase of 1398 from last month. Flood and high wind events to the region impacted our ability to process workflows as quickly as we would have liked. However, the team are catching up and have added an additional full time staff member to help with ever growing workloads. Refer graphs below for statistical information.

### Productivity – November 2022



### Visitors and Phone Calls – November 2022





Corporate & Community Services

## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property services and community programs, and activities. The following pages provide a summary on the status of some of the property dealings and community services programs and activities in November 2022.

### 5.1 Property Services

Council's Consultative Committee endorsed a permanent Goulburn Performing Arts Centre reporting structure (i.e. Business Manager Property & Community Services will provide direct support to the Performing Arts Centre Manager and PAC Coordinators).

Property Services includes the provision of strategic advice, property management (including Managed Crown Land), conveyancing support, preparation of leases and licences, provision of legal support services for property matters and maintaining data integrity within Council's property system. This unit also provides another central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries.

#### Property Acquisitions

- **Part 4 Montague Street, Goulburn - Goulburn Courthouse (Widen Post Office Lane)**
  - Documentation lodged with DPE – Crown Lands for compulsory acquisition of 256.9m<sup>2</sup> to widen Post Office Lane to improve access to GPAC for service delivery vehicles and Department of Communities & Justice transporting inmates to/from Goulburn Courthouse.
  - Approval received from NSW Governor and Minister for Local Government to proceed with acquisition and notice published in NSW Government Gazette on 2 September 2022.
  - Notice of Determination for Compensation payable to DPE – Crown Lands received from NSW Valuer General and currently preparing a submission in response to amount determined.
- **Parcels of Crown Land at Towrang (New Towrang Bridge & Road Works)**
  - Documentation lodged to compulsorily acquire 3 x Part Crown Reserves on northern and southern sides for new bridge and road works.
  - Plan of Acquisition registered with NSW Land Registry Services (NSW LRS).
  - NSW Aboriginal Land Council still assessing Council's request for partial withdrawal of Aboriginal Land Claim over one of the Crown Reserves but has indicated in-principal support.
  - Land acquisitions to be finalised in first quarter of 2023.
- **Part 40 McDermott Drive, Goulburn (Shared Pathway, Middle Arm Road)**
  - Acquisition of 452m<sup>2</sup> from Department of Education | School Infrastructure NSW (DoE) for shared pathway along Middle Arm Road still underway.
  - Plan of Acquisition registered with NSW LRS and forwarded to NSW OLG.
  - Awaiting final approval from NSW Governor and Minister for Local Government to proceed with acquisition and issue Proposed Acquisition Notices.
  - Land acquisition to be finalised by 30 June 2023.
- **Part Lot 3 DP 880446 (Crown Land behind Goulburn Correctional Centre (Walking Track – Phase 3))**
  - Still dealing with NSW Aboriginal Land Council and Pejar Local Aboriginal Land Council in relation to an undetermined ALC (39401) lodged on 10 August 2015.
  - Further correspondence being prepared for both party's consideration.
- **Shannon / Pockley Link Road - Run-O-Waters, Goulburn**
  - Valuation Reports received for proposed acquisition of approximately 7,000m<sup>2</sup> (combined) from two property owners to achieve the Shannon / Pockley Link Road.
  - Further consultation now underway with Council's Executive.



Corporate & Community Services

- Further report to be prepared updating Council on the progress of these negotiations and possibly revisiting other options.
- **Access Road to 632 Taralga Road, Tarlo**
  - Several documents, including statutory declarations, prepared to support a Possessory Title Application with NSW Land Registry Services in relation to an old access road (i.e. forms part of Volume 470 Folio 88) joining Taralga Road to Council's land at Lot 2 DP 1043955.
  - This dealing is required to satisfy legal access requirements for Council and its lessees, including RDA and Campdraft.
- **Book 4805 Conveyance 760 – Duck Avenue**
  - Old systems title now registered in Council's name.
  - Preparations underway to dedicate this strip of land as public road to service a proposed townhouse development.
  - All surveying and legal costs met by developer as part of their DA.

Easement Acquisitions

- All current easement negotiations finalised and registered with various property owners for public infrastructure projects e.g. sewerage, water, stormwater.

Leases & Licences

- **56 Clinton Street, Goulburn (Level 1 - Workspace Goulburn)**
  - Bookings continue for casual hire of Meeting Rooms, Events Space and Hot Desks.
  - Only 1 exclusive office remains vacant however is occasionally hired out to visiting professionals.
- **Part 14 Copford Road, Goulburn**
  - Draft Short-Term Lease prepared for Goulburn Barefoot Waterski Club Inc. tournament on 3, 4 & 5 February 2023 with the club agreeing to all Terms & Conditions.
  - Club awaiting feedback from TfNSW re; authorising use of riverway for tournament.

Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System

• **Property Addressing**

The Part time Administration Officer - Property Services continues to work closely with the Design & Asset Management and Planning & Development Business Units to resolve Urban and Rural Addressing anomalies and streamline Addressing Procedures. This position oversees the following functions;

- Customer Service - attending to ongoing enquiries, anomalies and oversights (i.e. for new and old subdivision approvals).
- Liaising with the private sector and government agencies to assist with correct property addressing associated with new developments to align with the NSW Addressing Guidelines.
- Land Attribute Updates - attending to ongoing land attribute update requests and ensuring accuracy of s10.7 certificates for conveyancing and development applications.
- Integration of New Subdivision Data - Information updated to Council's Property & Rating System and feeding into GIS updates.
- Ongoing review of addressing upon receipt of Supplementary Valuations received from the NSW Valuer General and ensuring Council's data integrity is up to date.
- Gazette Notification of Roads - Publishing notices in NSW Government Gazette for several old and new roads identified on registered Plans of Subdivision.

Road Closure Applications



Corporate & Community Services

- **Unformed Road Reserve off Braidwood Road, Tarago**
  - Road dedicated to Council following publication of notice in NSW Government Gazette on 3 September 2021.
  - Status Search completed by DPIE - Crown Lands on an old, closed Crown Road to confirm privately owned land vested to 'an adjoining property owner'. Further research completed by Council's Accredited Specialist Property Law confirming Council is entitled to progress transfer of this land to its name. This process is currently underway.
  - Once the above step is completed, a Plan of Consolidation of all parcels of land will be prepared / registered with NSW LRS.
  - This land will then be disposed of in accordance with a Council resolution.
- **Unformed Road Reserve adjoining Lockyer Street, Goulburn**
  - Proposed sale of 161.5m<sup>2</sup> of part road reserve to adjoining landowner.
  - Plan of Road Closure registered with NSW LRS and documentation prepared for settlement.
  - This land disposal is scheduled for settlement in early December 2022.
- **Encroachment of Part 2 Sloane Street at Cnr Sloane St / Finlay Road, Goulburn**
  - Road Closure notice published in NSW Government Gazette on 19 August 2022.
  - Plan of Easement to Drain Water 3 wide & Road Closure under *Roads Act 1993* to create new title and s88B Instrument awaiting signature by all affected parties, including a mortgagee before documents can be lodged with NSW LRS.
  - Road Closure Application fees and reimbursement of valuation fees paid by applicant.
  - Applicant to pay compensation to Council prior to registering new title (when created) in their name as the registered owner of 2 Sloane Street.

Plans of Management (PoM)

- **Victoria Park**
  - A further report has been prepared for consideration at the 20 December 2022 Council Meeting recommending adoption of this PoM.
- **Carr Confoy Sporting Fields/Park**
  - Amended draft Plan of Management - Carr Confoy Sportsground & Park submitted to DPE - Crown Lands for the Minister's consent in accordance with Division 3 of the *Crown Land Management Act 2016*.
  - Minister's consent received for endorsement to exhibit.
  - On exhibition until 21 December 2022.
  - Written submissions will be received until 5pm on 13 January 2023.
  - Public Hearing into the categorisation of Council Community Classified Land will be conducted in the Council Chambers on 14 December 2022.
- **Generic Sportsgrounds Plan of Management**
  - Preparations continue with draft PoM that includes Hudson Park, Cookbundoon Sorting Fields, North Park and 2 x sports grounds at Marulan.
  - To be reported to Council in first half of 2023.



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**Corporate & Community Services**

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**5.2 Community Services**

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Youth Services Coordinator, Leisure Link Coordinator and Neighbour Aid Coordinator in November 2022 is included in this report.

Our Youth Services team has had another very busy month. Luke and Emily have stepped up to offer increased assistance to the PCYC Fit 4 Life program by taking the lead with workouts in the absence of NSW Police staff. This will be the case for the remainder of the year and their flexibility is very much appreciated by all involved in delivering this great program.

Luke was invited to Crookwell High School to participate and speak at their International Men's Day event on November 16. It was a great morning spent with the students talking about the importance of checking in on your mates, making good connections within the community, and finding a hobby or something that makes you happy. Each of these strategies is important and can have a positive impact on good mental health.

The Paperback Café has been going well, business has increased as we are now seeing many more Council staff utilising the Café for their morning coffees; thanks so much everyone! We have welcomed 2 new members to the Café program and have also been raising money for 'Movember'. The Café supported Council's '*All the Things Awareness Day*' event on the 30 November by providing free coffee to staff. It was a great day and raised much needed funds.

The Youth Services team was successful in gaining a Summer Holiday Break grant of \$15,000. This will be used to provide our LGA's youth with a great summer school holiday program, chock full of a range of exciting activities. The finalised program is now being shared widely; check it out on Council's social media for more information. In addition to the holiday program, they have been busy planning new programs for next year. On offer will be a weekly cooking class starting term 1 for youth aged 12 years and older.

Our partnership with Right to Work in delivering the Skills on Screen program has now finished. This Youth Opportunities grant funded project supported 18 young people with disability to work towards building increased employability skills and a greater capacity to gain employment. We celebrated its completion with a small morning tea for all participants on Friday 19 November and were pleased that Deputy Mayor Steve Ruddell, Cr Daniel Strickland, and Cr Jason Shepherd were able to join us to help present certificates. The program learners will be presenting their showcase video at the International Day of Disability event on 5 December.



Corporate & Community Services



*Celebrating 'Skills on Screen' Achievements*

Our Leisure Link participants have enjoyed a variety of different activities over the last month. Participant numbers have continued to grow with a few more new people coming along to join in and try out our social activities; we hope they will continue. Our Girls and Mate's Group activities have included board games, art and jewellery making as well as the fellowship of a shared meal each week.

A group attended Convoy for Kids on Saturday 19 November. They took in the atmosphere in Belmore Park before heading out to enjoy the rides and a sausage sizzle at the recreation area. 12 people attend and for most, this was the first time they had been to this event. It was an enjoyable day, and the weather was perfect. The major activity for the month was our exciting grant funded Bridge to Sing Choir performance held at the Hume Conservatorium on Saturday 26 November. There was a good crowd in attendance, and everyone said it was absolutely spectacular. Afterward the choir enjoyed a lovely bite to eat and a chat with friends and family who had come along.

Our Leisure Link Coordinator - Shaun Travis, has been very busy working closely with a small number of representatives from the Disability Forum to put the final touches on the program for International Day of People with Disability. This will be held at Veolia Arena on Monday 5 December. It is shaping up to be a big day with over 38 stall holders and 8 basketball teams taking part. Participants will enjoy a bbq, ice cream, Zumba, arts and crafts, an earth moving simulator, and face painting. NSW Police, Fire and Ambulance will be in attendance and there will so much fun for everyone. Advertising for our new fixed term Leisure Link Support Officer has closed and interviews will take place in December.



Corporate & Community Services



*Convey for Kids Fun*



*Bridge to Sing Choir Extravaganza*



Our Neighbour Aid clients have had a very happy and busy month which started off with a Melbourne Cup Day Luncheon. There were 52 very well-dressed seniors in attendance, and it was great to see the effort that everyone put into dressing up for the event. Everyone enjoyed great food, backing a winner (or not) in the sweep, and of course Fashions on the Field.



**Corporate & Community Services**

Our weekday seniors' groups have been running at the centre 4 days each week and weekly at Marulan. A tasty and nutritious meal is provided, and clients enjoy playing cards, doing art and craft, and having a chat. Our men's 'Menz Biz' and ladies 'Meaningful Meanderings' groups have met for lunch at the Soldiers Club and Hungry Jacks; they love these opportunities to connect with like-minded peers. Friday aqua aerobics and time spent maintaining our community garden has continued to be a lovely way to end the week. As always Kim, Fiona and Belinda have worked hard supporting clients with valuable one-on-assistance to attend medical appointments and to maintain their social independence through shopping and support with other daily wellbeing activities.



*Melbourne Cup Day Fun*



*Leslie - the Bookie*



Corporate & Community Services

## 6. Marketing, Events & Culture

### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 17 posts to the Goulburn Australia Facebook page, reaching 31,320 people as at 1 December 2022.
- Published 8 posts to the Goulburn Australia Instagram page, reaching 6,221 people as at 1 December 2022.
- Published 44 posts within the *Pictures and Popcorn – in the Park* Facebook event. As at 1 December 2022 the event reached 24,214 people and received 751 responses as either 'Interested' or 'Going'.
- Published 12 videos to the Goulburn Australia TikTok page, receiving a combined total of 3,771 views as at 1 December 2022.
- Designed and published 2 paid social media advertisements on Facebook and Instagram to promote *Pictures and Popcorn – in the Park*, these ads received over 600 link clicks.
- Designed and distributed 4 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 587 subscribers, receiving an average open rate of 44% during November.
- Designed and distributed a 'Monthly What's On' EDM for November to 1,463 subscribers, receiving an open rate of 33.5%.
- Designed and distributed the printed monthly Calendar of Events for December to local businesses and Council sites for display, and for customers at the Visitor Information Centre.
- Wrote and distributed 3 x Media Releases:
  - *Pictures and Popcorn set to make a Festive Return*
  - *Convoy for Kids Goulburn Aims for World Record*
  - *Sts Peter and Paul's Old Cathedral Set to Reopen*
- The ongoing digital campaign running with News Corp Australia, focussing on the Visit, Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1 November – 30 November 2022 is below:
  - Programmatic (online display) adverts have received 110,616 impressions, a click-through rate (CTR) of 0.16% and 182 people have clicked on our adverts during this period.
  - Social Media advertisements have received 63,765 impressions, CTR of 2.54% and 1,621 people have clicked on our advertisements during this period.
- Liaised with Radio Goulburn to arrange a radio advertisement campaign for *Pictures and Popcorn – in the Park*. This included radio advertisements, interviews, and giveaways.
- Liaised with our contracted Graphic Designer to redesign a half-page advertisement for Active Retirees December/January issue (see below). Also drafted and submitted editorial content to be included in this issue.



Corporate & Community Services

# Goulburn

Country life. city heartbeat.

GOULBURN  
Australia  
goulburnaustralia.com.au

#goulburnaustralia

Make your next group tour a memorable one in Goulburn Australia. A range of tours are available within the region.



Guided Tours\* include:

- Guided City Tour – A guide will board your coach and show you the sights of Goulburn, revealing the history and local tales behind many of the landmarks throughout the city.

Self-Guided Tours include:

- Arts & Culture – Immerse yourself in one of our captivating galleries and performance venues and let your imagination wander.
- History & Heritage – Discover fascinating stories of our eclectic history through the abundance of museums, homesteads and stunning heritage architecture.

Or speak with our friendly staff on: (02) 4823 4492 for a specialised itinerary for your group including suggested attractions and time frames to suit your needs and interests.

\*Costs are applicable for Guided Tours, please speak with our staff for up to date prices.

Active Retirees advertisement

**Groups Liaison**

- Issued a Filming Permit for ActewAGL's NSW Landmark campaign for various locations around Goulburn on 28 October 2022.
- Issued a Filming Permit for The Finch Company for a music video filmed on Painters Lane on 25 November 2022.
- Issued a Filming Permit for Field & Film for drone footage being captured on the Guide to Goulburn Tour on 25 November 2022.
- Prepared for the Guide to Goulburn full-day tour on 25 November and hosted the group for the day.
- Continued liaison with Local Government Professionals regarding one of their Regional Roadshows which was held in Goulburn on 21 and 22 November.
- Secured Goulburn Australia's attendance at AIME 2023 in conjunction with Destination NSW's regional exhibitor stand. Registered our attendance and booked accommodation for the event.

**Events**

- Council's Events Officer continues to work at the Goulburn Recreation Area filling in for the Recreation Facility Manager who is the acting Business Manager of Community Facilities. This arrangement will be ongoing until the end of the year. In November this included assisting with new and existing bookings such as the LGNSW Roadshow, Hockey events, Convoy for Kids, and the International Day of People with a Disability.
- Grapest 5K Run which was to be held on Sunday 19 November, 2022 at Kingsdale Wines was cancelled due to the venue pulling out as the host. It was a disappointing result after being postponed twice, as well as the amount of time that went into communicating with both the vendor and event organiser.



Corporate & Community Services

- The Hockey Australia Masters Challenge which was to be held on 25-27 November was also cancelled. Unfortunately, the decision was made by the Hockey Australia Masters Committee (HAMC) and Hockey Australia in early November to cancel the Women's Masters Indoor Challenge. Despite the best efforts of the HAMC the team nominations simply did not reach a point for a viable competition to go ahead. A full review of the event is currently being undertaken including the timing of the event. Hockey Australia sincerely apologised for this late decision and any inconvenience this may have caused. They certainly look forward to returning to Goulburn with the 2023 Country Championships and working together in the lead up to that event.
- The Hockey NSW Indoor State Championships continued at Veolia Arena through November and will continue in December with the U18 Boys (2-4 December) and U18 girls (9-11 December) championships. All players and officials will be given swimming passes for each day to the Goulburn Aquatic Centre as part of the Regional Sports Event Fund.

- Pictures and Popcorn – in the Park was held on Saturday 26 November 2022. The event hasn't been held in Belmore Park since 2019 due to COVID. The Christmas-themed event was blessed with perfect weather, and for the first time three movies were played (we are usually restricted to one or two, due to having to wait until dusk for optimal visibility of the screen).



- The first two movies were aimed at families; with the later movie aimed at adults. This was the first time using the LED screen and trailer in Belmore Park, which allowed the event to start much earlier and this was very successful. The lower section of Montague St turned into 'Eat Street' for the food stalls, with a few market stalls as well as a licensed bar (after 5pm) located in Belmore Park. The Bar featured Tribe Breweries and regional winery, Corang Estate.

Kids' activities included a gaming van, two jumping castles (aimed at different age groups), a rock-climbing wall, face painting, bubble play and shows, as well as a special appearance by Santa Claus. Between 5pm-7pm there was local live music prior to the final movie screening. Assistance from the Community Facilities team with setting and packing up was greatly appreciated.



- Australia Day – Goulburn Mulwaree Council were successful with their grant application through the National Australia Day Council. This funding will allow us to include First Nations elements, additional artistic elements, as well as providing branded equipment such as shade umbrellas.
- The Events Officer continues to liaise with Swimming NSW, The Goulburn Amateur Swim Club, as well as the Goulburn Aquatic Centre Manager in the lead up to the Swimming NSW Country Regionals which will be held in Goulburn from 21-22 January 2023.
- Vibesfest planning has begun with the Events Officer and Youth Services Coordinator meeting to work on the budget and logistics. This event will be held on Saturday 18 February with an activity to continue on Sunday 19 February, 2023.
- The Festival of Small Halls will return to Goulburn on Sunday 5 February 2023. The Events Officer will continue to liaise with the organiser, Woodfordia, in planning for this event.



## Corporate &amp; Community Services

## Visitor Services

- There were 104 upcoming event listings created on the Goulburn Australia website during November 2022.
- A new 'Free Camp' DL-sized flyer – with helpful hints for caravan and RV owners – was created for visitors interested in utilising the space behind the VIC as a free overnight camp area. This is part of our ongoing commitment to the RV Friendly Town program. The flyer is available online through the Goulburn Australia website and at the VIC.
- Compiled the 'Christmas Hospitality Trading Hours' and the 'What's Open' brochures, which list opening days/hours for local hospitality and tourism operators over the upcoming summer School Holiday period.
- The Goulburn Australia website has witnessed a decrease when comparing sessions from November to October in 2022 with an 11.19% decrease, or 1,576 sessions (a session being the period of time a user is actively engaged with any page on the website). For context, the website had 12,502 sessions in this period in November 2022. The decrease in sessions from October to November is witnessed each year, presumably related to the end of School Holidays and October containing the long weekend.
- Year on year, for the same period though, an increase of 42.98% was witnessed with an additional 3,758 sessions when comparing November 2022 to November 2021. This increase cannot be attributed to any one particular page performing significantly better than previous years, with the increase witnessed across all pages. The 'home page' did see an increase in page views of approximately 59.81%, equating to an additional 1,326 page views (page views refers to each time the specific page is viewed. Someone visiting the site in one session but visiting the same web page twice would count as 2 page views).
- When compared to November 2020, the website did witness a substantial increase of 57.87% or an additional 4,583 sessions, showing continued growth and interest in Goulburn year on year.
- Sales of our wide range of local and regional products continue to be strong, with Christmas only a few weeks away. Remember we are open 7 days for all your Christmas shopping!
- Pictured to the right is one of the 14 x Christmas Hampers recently prepared for a local business.
- Some of the interesting quotes from our VIC guest book are featured below:
  - "Lots of Info, GREAT Help very friendly!!" – SYDNEY
  - "EXCELLENT! Friendly Service" – BUNDABERG, QLD
  - "Amazing introduction to Australia" – DENMARK
  - "Always great service" – MELBOURNE
  - "Thank You for all your Info!! Young Man" – SUNSHINE COAST



Free Camp Flyer





Corporate & Community Services

| POSTCODES COLLECTED AT VIC                   |          |        |          |       |
|--|----------|--------|----------|-------|
|  | NOVEMBER |        |          |       |
| Total postcodes collected                    | 830      |        |          |       |
| Local Residents                              | 100      |        |          |       |
| New South Wales                              | 420      |        |          |       |
| Victoria                                     | 85       |        |          |       |
| Queensland                                   | 110      |        |          |       |
| South Australia                              | 20       |        |          |       |
| Northern Territory                           | 2        |        |          |       |
| Australian Capital Territory                 | 45       |        |          |       |
| Western Australia                            | 20       |        |          |       |
| Tasmania                                     | 8        |        |          |       |
| Overseas/International                       | 40       |        |          |       |
| DOOR STATISTICS COLLECTED                    |          |        |          |       |
|  | 2021     | 2022   | Variance |       |
| November Walk-in Visitors                    | 1853     | 2,741  | 888      | 47%   |
| Yearly Total Walk-in Visitors (until 25 Nov) | 17,849   | 30,286 | 12,437   | 69.7% |
|  |          |        |          |       |



Corporate & Community Services

6.2 Museums

Volunteer News

Tina Milson's – Portraits on Main

Wonderful to see Goulburn Historic Waterworks and Rocky Hill War Memorial Museums volunteers feature in Tina Milson's *Portraits on Main* which opened on 12 November in Belmore Park. Steampunk group of staff and volunteers in all their finery also feature in the exhibition.





Corporate & Community Services

**Rocky Hill Volunteers**

**Birthday Celebrations**

Blake, our youngest volunteer, turned 21 during November. To celebrate we had a BBQ lunch and cake on the day. Blake has been volunteering at Rocky Hill for 18 months and he is a valuable member of the team.



**Exhibition Preparation**

Gwen, Judy, Carol and Jenny working on our next exhibition – Goulburn 1939-1945: A memoir of military service and experiences on the home front, which will officially be opened at Rocky Hill War Memorial Museum on Friday 16 December.





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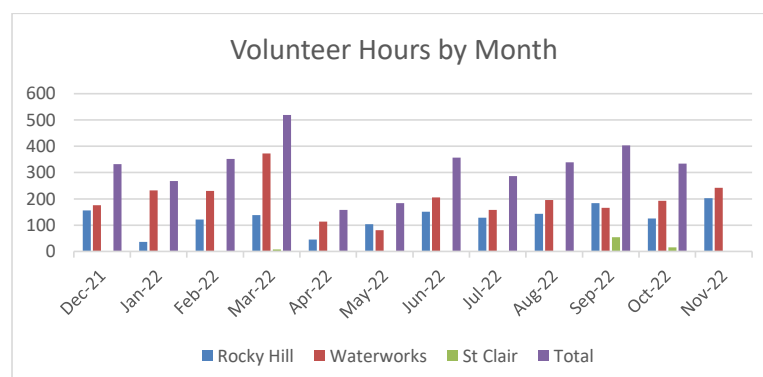
**Waterworks volunteers**

**Pumphouse Café door works**

Waterworks volunteers have done an amazing job of restoring and re-painting the Pumphouse Cafe door. The restored door was recently re-hung on the opposite side to facilitate mobility access to the café once the new ramp is installed. A new door jamb and external mouldings have ensured a good fit on the building which is not as square as it looks! Well done to all the volunteers who participated in this project.



**Museum Volunteer hours – year to date by month**





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**Corporate & Community Services**

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**Staff News****Museum of Applied Arts & Sciences - Regional Stakeholder Forum 2022**

Museums Staff, Kerry Ross, Julianne, Salway, Kathy Rower and Michelle Mackey attended the MAAS annual Regional Stakeholder Forum in Sydney on the 25<sup>th</sup> of November. The forum is an important networking opportunity for us – and there were also lots of significant learnings from other museums who have recently experienced flood disasters that will impact their collections for years to come. We were fortunate to make contact with Meredith Hall during one of the breaks, Meredith is Manager, Inspiring Australia (NSW). We discussed GMC museums participation in National Science week in August 2023 which will attract promotion of the museums to a new audience.

**Staff Award**

Congratulations to Museums Attendant, Michelle Mackey, the recipient of an award in the LEAP category at the Staff Performance Recognition Awards on the 16<sup>th</sup> of November! Michelle has only been with the museums for a few months but has settled into the role beautifully and is a key member of our team.

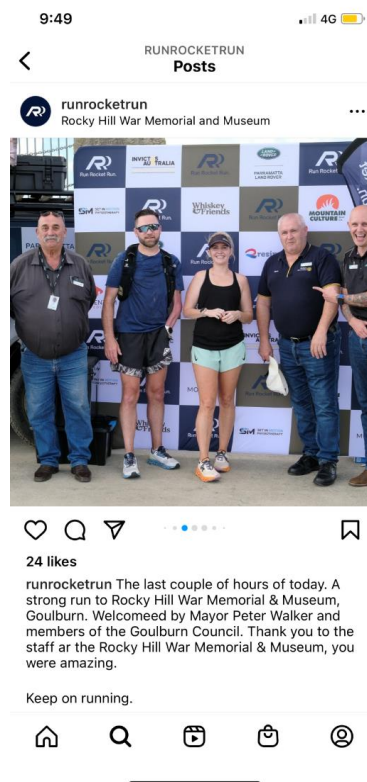


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Rocky Hill

*Invictus onsite*

Run Rocket Run, aka Rodney Cottam, completed Day 1 of a 5 day running event at the steps of Rocky Hill War Memorial on Monday the 7<sup>th</sup> of November. Rodney is an ex-military man of the 3rd Battalion, Royal Australian Regiment, Australian Army, having served over four years. Running is his tonic. Rodney was running to raise money for Invictus Australia. He was welcomed to RHWMM by Mayor Peter Walker, Councillors Steve Ruddell and Daniel Strickland and museums staff.





**Corporate & Community Services**

***Remembrance Day 2020***

Goulburn Remembrance Day Service was held at Rocky Hill War Memorial on the 11 November. Goulburn RSL sub-Branch held the well-attended service on the steps of the memorial tower. Dignitaries were joined by current and former service personnel and local community members. The Remembrance Day Service is now included in the Rocky Hill annual calendar.



***Donations***

Rocky Hill War Memorial Museum received 12 separate donations during November. The most significant consists of 2 items; a rare postcard sent from Changi prison to his family in Goulburn, by John (Jack) Chesterton and a WW2 bayonet owned by his brother, Thomas Chesterton. Both men will feature in the Memory Wall of the upcoming WW2 exhibition at Rocky Hill.



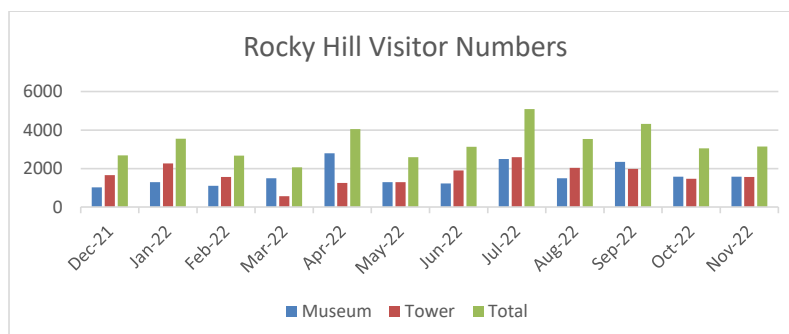
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**Rocky Hill Visitor Numbers**

This month we saw visitors from all states, and international visitors from varied countries including Ecuador, Malta, Wales, Canada, France, Singapore, Ireland, Korea, UK, Mauritius and NZ.

Two notable events this month were the Remembrance Day Service held on the forecourt of the Memorial Tower, and Run Rocket Run which involved Rodney Cottam completing a five day staged run raising money for Invictus Australia.

We have also seen some walk in groups, for example a Masonic Lodge group and Goulburn U3A.



**Rocky Hill Visitor Book Comments August 2022 (a sample)**

| Visiting From | Comments   |
|---------------|--|
| Sydney        | Well done. Excellent. Fantastic.   |
| Campbelltown  | A wonderful experience excellent   |
|               | A very sensitive display   |
| Tuggeranong   | Very impressive  |
| Krambach      | Well presented. Lovely staff   |
| Helensburgh   | Lovely museum & memorial tastefully done evocative and sensitive                                     |
| Orange        | Very informative/interesting   |
|               | Always amazing to see the history of the past.   |
|               | A well-presented & poignant synopsis of WW1 Aust. History  |
| Townsville    | Very interesting   |
| Bathurst      | Great display & easy to comprehend the displays & writing  |
| Goulburn      | Very interesting + impressive to realise Goulburns' involvement was so significant. Great displays!! |
|               | No more wars!  |
| Camden        | Very educational   |
|               | Interesting & eye opening!   |
| Campbelltown  | So interesting. Well worth the look  |
| Sydney        | Great (famed?) collection. Perfect presentation - world class!                                       |
| Wollongong    | Great place to visit   |
| Sydney        | Wonderful! Makes one think!  |
| Canberra      | Fascinating, clean presentation  |

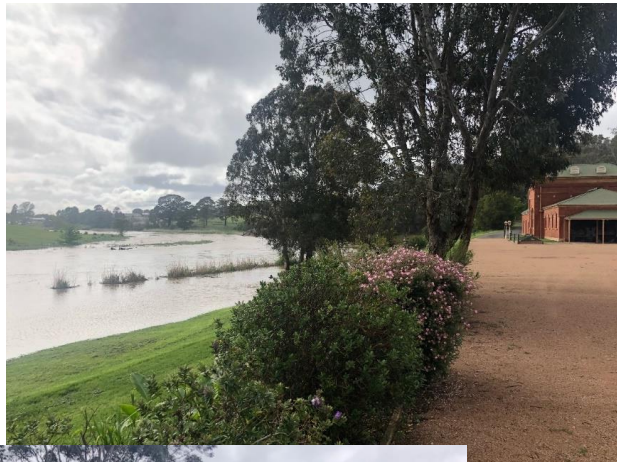


Corporate & Community Services

**Goulburn Historic Waterworks**

***Flooding***

With the heavy rains continuing into November the Waterworks site was once again impacted by the rising waters of the Wollondilly River. We are so fortunate to have staff and volunteers onsite who do a fantastic job of managing the site when inundated – and also clean up the site once the flood waters recede. The following photographs were taken on the 1<sup>st</sup> of November 2022.

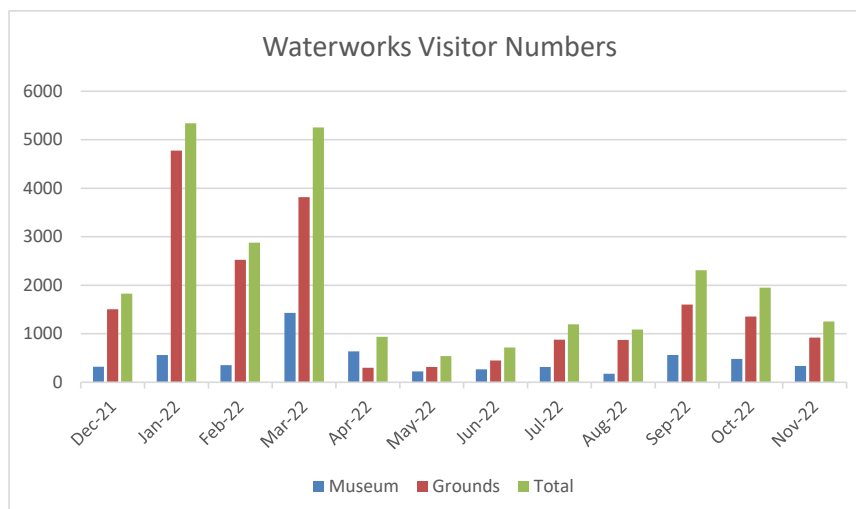


***Waterworks Visitor Numbers***

The Waterworks welcomed visitors from all states this month. We also has international visitors from India, Nepal, The Netherlands, UK, Singapore, USA, NZ and Belgium. We are again seeing ex-local people re-visiting our museums. One visitor mentioned that the last time he was at the Waterworks was when it was the Goulburn Steam Museum in the 70's. Wikicamps had multiple mentions this month as the reason visitors knew about our museums. Events in town such as the Australian Blues Festival also brought visitors into the museums. It is also interesting to note that some visitors ended up in Goulburn by chance, as their intended travel route was blocked by flooding, and they chose to look around Goulburn while they were here.



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**Waterworks Visitor Book Comments July 2022**

| Visiting From | Comments  |
|---------------|---|
| Newcastle     | Thanks Mark, great tour Sam, Trent & Reece  |
| Blacktown     | Explanation by Mark was excellent and interesting   |
| Pymont        | Excellent. Very interesting Ray & Pam   |
| Melbourne     | Most interesting indeed-loved it Sarah-Jane, Chay & Mary                                      |
| Sydney        | Very interesting & it's great that history has been preserved and the tour was great.         |
| Dubbo         | Love the history, thank you Sam   |
|               | Wonderful tour with Bryan Greg & Diannw   |
|               | This is exceptional! Fantastic! David   |
| Mt Annan      | A wonderful piece of history that has been maintained-well done to the volunteers Jan & David |
| Canberra      | Great gardens and picturesque setting by the river -five stars                                |
| Terrigal      | Awesome display. How lucky is Goulburn Deb  |
| Callalla Bay  | Thanks Stuart, great tour & great humanity  |
| Adelaide      | Fascinating history and engineering Lindy & Leon  |
| Sydney        | So good to hear story from Bryan!! Good work.   |
| Canberra      | Bryan has so much knowledge-fantastic learning  |
|               | Bryan did a fantastic job of explaining the engines & their workings & the history, thankyou  |
| Canberra      | Such an enthusiastic and informative description  |
| Sydney        | Amazing historic monuments. Great piece of arts, thanks.                                      |
| Caboolture    | Amazing history, so well kept in working order. So important for all future                   |



## Corporate &amp; Community Services

## 6.3 Library

## Monthly Statistics

| Activity                                       | September 2022 | October 2022 | November 2022 |
|--|----------------|--------------|---------------|
| Loans and renewals main library and web        | 10200          | 9188         | 9614          |
| Loans and renewals mobile library              | 72             | 144          | 82            |
| Loans and renewals eBook, eAudio, eMagazine    | 5195           | 2469         | 2386          |
| <b>TOTAL loans and renewals</b>                | <b>15467</b>   | <b>11801</b> | <b>12082</b>  |
| New physical collection items received         | 513            | 377          | 496           |
| New electronic collection items received       | 2153           | 2091         | 3166          |
| <b>TOTAL new collection items received</b>     | <b>2666</b>    | <b>2468</b>  | <b>3662</b>   |
| Visitors                                       | 6421           | 6369         | 6793          |
| Internet sessions                              | 690            | 694          | 674           |
| New members                                    | 64             | 85           | 99            |
| Local studies enquiries                        | 53             | 38           | 28            |
| Children's programs attendance                 | 1388           | 884          | 1024          |
| Adult's programs attendance                    | 110            | 143          | 170           |
| Social media engagement (Facebook & Instagram) | 4489           | 3751         | 2699          |

## Thanks and Feedback

*"Your newsletter is fantastic. I especially like the 'what's new' section, and all the talks and activities are excellent too. Thanks for your enthusiasm."*

*"I wish to borrow some of the energy that you use to think up new projects, plan it through, and bring your new initiative into being. You are an amazing team."*

*"Thank you so much for the reminder about Goulburn Comic Con. We love the Goulburn Con, we had the best time last time, probably our funnest event to do!"*

*"Thank you for the opportunity! It was truly an honour to give the talk, and get such an encouraging response."*

*"The Summer Reading Club was awesome last year. The kids loved it. We'll be doing it again this year."*

*"It was so great to be part of such an awesome event. Well done Monique and the team from Goulburn Mulwaree Library for organising everything. It really was a huge success, and I'm looking forward to the next gathering. Cheers!"*

*"This is wonderful. Gary braided our girl's hair for preschool this morning. It was perfect!"*



*A beautiful braid done by Dad.  
Braiding skills learnt at the  
Library's Beers and Braids  
celebration for International  
Men's Day.*



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Library Activities

- Library staff attended the online Spydus Users Network (SPUN) conference in November. SPUN is the industry working group for libraries using Spydus as their library management system. The conference provided useful updates on future development of the system, networking and learning opportunities, and opportunities for providing feedback on the usability of Spydus.
- The Library's public meeting room was given a spring clean in November. With support from IT, the computer facilities and general amenities in the room are now much easier to use, and an updated booking form has improved the booking process for staff and library members.
- Council's historic minutes books, the earliest found dating back to 1859 were transported to the Library in November, ahead of digitisation work to be completed early next year. The minutes books will be sent offsite for professional digitisation before being re-wrapped and securely stored. The digitised copies will be made available on the Library's website.
- The Library's regular second hand book sale was held in November, selling discarded Library collection materials. \$1378 of income was generated from the sale.
- The Library was pleased to participate in Pictures and Popcorn in the Park in November, providing a fun Christmas craft tent. Visitors to the tent were able to make their own Christmas tree decorations, photo frames, and other fun craft activities. It's estimated that 200-300 children visited the tent to get crafty.



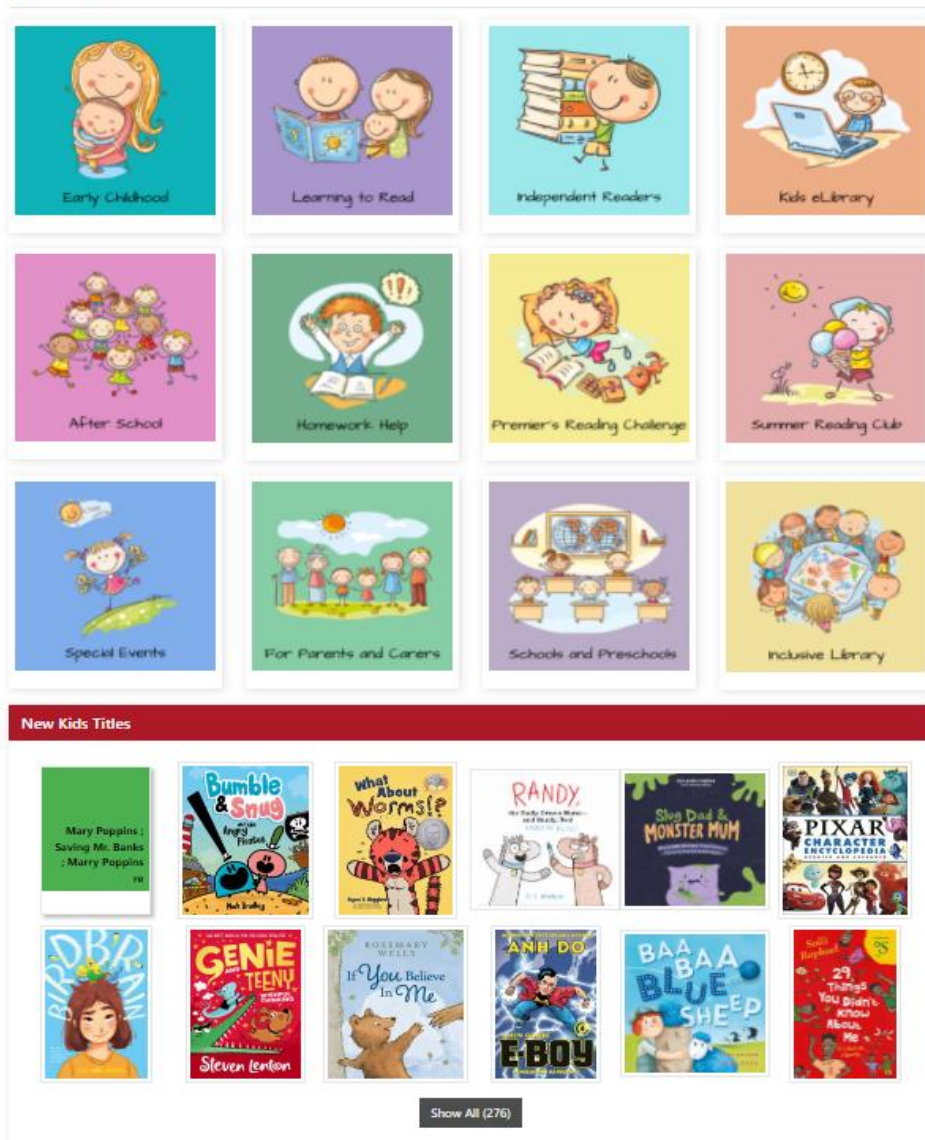
- The Library's lighting upgrade was completed in November. All old phosphorescent lighting in the main Library has now been replaced with brighter LED lighting. The Library is now looking bright, clean, and modern.
- The Mighty Playwrights 2022 program concluded in November with the publication of the 2022 book of scripts. The book contains each playwright's work along with accompanying illustrations by Goulburn Regional Art Gallery's afternoon art club students and photos of the stage production at the GPAC. Copies of the 2022 book are available in the Library.



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- Initial planning has commenced for upcoming changes to the Library's Home Library Service, including sourcing new volunteers to participate in the selection and delivery of materials to our housebound clients and community organisations. Changes to the service are resulting from the cessation of the Library's Mobile Library Service. Home Library and outreach services will continue, using new delivery methods and increased numbers of volunteers.
- Work has commenced on upgrades to the Library website, including updated pages and information for children's and youth services and local studies. The upgraded pages provide much more information and links to Library resources, and are expected to be published online in December and January.

Library Kids



The upgraded children's services entry page on the Library website.



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- The Library has been happy to host the team from Right to Work over the last few months. Right to Work program learners are creating some wonderful artworks and Lego mosaics that will be exhibited at Goulburn Comic Con in March 2023.



Programs and Events

November was a busy month of events and activities for adults.

The Library hosted Hanrahan Health and Speech Pathology Australia for a Speechie Library Talk. The talks are a nationwide initiative of Speech Pathology Australia to discuss language and literacy development for 0-5 year olds, and promote the role of libraries and reading to kids.

The Library also ran a herbal medicine workshop with local naturopath Tania Gazzard. Over 50 people attended the workshop with Tania, who provided information on using natural ingredients to create soothing teas and tinctures. Participants were given a selection of native herbs to take home.

Local author Andrew Moss launched his first novella at the Library in November. Andrew has been a great supporter of the Library, leading last year's Inking Imagination children's writing program, and it was a pleasure to host the book launch for his latest publication.

The Library celebrated International Men's Day with a fantastic beers and braids workshop for Dads. Local hairdresser Matt Wheeldon gave a fun workshop on braiding hair for a group of dedicated Dads. This was a wonderful way to celebrate International Men's Day, and we're looking forward to continuing this tradition in coming years.

Our local NBN Ambassador gave a talk on scams awareness for seniors in November. The talk was part of the Library's ongoing technology training and mentoring programs for seniors, and provided valuable information on how to protect your identity and avoid online scams.





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**Corporate & Community Services**

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The Library's regular programs for young people continued throughout November, and were boosted by a visit from Wollondilly Primary School. Over 50 students from Wollondilly visited the Library to learn all about our local history and look at some of the special historical resources in the Library's collections.

Planning for Goulburn Comic Con 2023 is well underway, with all entertainment and workshops booked, and stallholder applications now open. Entertainment and workshops on the day will include a cosplay competition, acrobatic stunt show, rock n roll wrestling, tabletop and RPG gaming competitions, a comic draw-off and Pictionary, robotics and medieval demonstrations, light sabre training, and more! Stallholder applications are now open, and to date the Library has already received 48 submissions, making Goulburn Comic Con 2023 bigger and better than ever before!





Corporate & Community Services

## 6.4 Art Gallery



Image credit: Installation view *Bright*, 2022 at Goulburn Regional Art Gallery featuring Emma Beer, *#bossyapp*, 2018, Gemma Smith, *Thrown open*, 2022, *Collage painting*, 2022, *Haptic bounty* 2022, courtesy of the artist and Sarah Cottier Gallery, and Emma Beer, *#communication*, 2022. Photograph: Silversalt Photography.

### HIGHLIGHTS

- The Gallery has supported 132 artists in 2022 to date
- Instagram is now at 4,424 followers
- The Gallery is finalising an acquisition of important work by contemporary Columbian-Australian artist Maria Fernanda Cardoso.
- *Bright* continues into 2023, including an impressive collection of loans and new commissions, spanning from a little-before-exhibited work made in 1966 by Margaret Worth, *A Magnificence*, to brand new works made by artists living within the broader Goulburn Region by Emma Beer and support of pioneering NSW artists Gemma Smith and Lara Merrett.
- Judith Reardon's exhibition *An exotic world of fantastic weirdness* in Gallery 2 drew to a close on November 26. Gallery 2 is currently being repaired and painted by Gallery staff to prepare for the install of Canberra based artist Kate Vassallo.
- The Gallery hosted an artist talk with Judith Reardon in Gallery 2 to speak to her exhibition, and her concurrent research in regenerative mycelium growth in her locale of Illaroo after the Black Summer Bushfires 2019-2020.
- The Gallery facilitated Tallong-based artist Heath Nock to create a public art mural on an Essential Energy box in Russell Lane. The work titled *Bush fires*, 2022 utilises Nock's propensity for vibrant colours and hard edges in figurative painting, while implicitly exploring the impact of the bush fires in 2019 on his own property and the community of Tallong. The work is now part of the Gallery's public art collection.
- Program and exhibitions coordinator Hannah Gee visited Goulburn West Public School to give a talk on works currently exhibited in The Window – curated by students in Goulburn West's year 5 and 6 classes. Students were then interviewed about their thoughts on the works and



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selection process in curating The Window. The footage became a short video for the Gallery's Instagram and Facebook platforms.

- Director, Yvette Dal Pozzo hosted an in-conversation with artists Vivienne Binns and Emma Beer to very high attendance speaking about the ongoing rewards and challenges of the creative process, trusting your intuition and collaboration. Many local artists were eager attendants to this event.
- Director Yvette Dal Pozzo and Programs and exhibitions coordinator Hannah Gee attended the 2022 Imagine Awards ceremony after being nominated in the category of Innovation and Resilience for Harriet Body's exhibition *Yours*, receiving acknowledgement from industry peers about the Gallery's innovative working methods with contemporary artists.
- Director Yvette Dal Pozzo represented the Gallery at select key industry events including the Regional Public Galleries NSW AGM, Museums and Galleries NSW regional industry catch up at the Parramatta Artist Studios and the opening of the new Sydney Modern Building at the Art Gallery of New South Wales. These were important forums to represent the activities of the Gallery and to keep abreast of developments and challenges across the sector.
- Director Yvette Dal Pozzo continued to foster a positive relationship with the Australian National Universities School of Art and Design (the closest geographic art school in proximity to the Gallery) attending the Patrons Preview of the 2022 Graduate Exhibition and selecting a stand-out graduate, Clementine McIntosh, to exhibit at the Gallery in 2023 in the Gallery 2 space.
- The Gallery hosted a sold-out sculpture workshop with Southern Highlands based artist Lucinda McDonald. In collaboration with GMC's Waste Education Officer Hannah Cotton, the Gallery designed and delivered a program intended to inspire and support sculpture beginners and enthusiasts to upcycle discarded materials into unique works of art. Participants made multiple works under the encouragement and guidance of McDonald, and we taught basic workshop skills to achieve their creative designs.
- Goulburn Regional Art Gallery's current exhibition *Bright* named by Art Guide as a Top 5 exhibition to see in the country in the week starting November 25<sup>th</sup> 2022  
<https://www.instagram.com/p/CIXt1bMOMuG/?hl=en>.

#### EXHIBITIONS ON TOUR

The Gallery's exhibition Barbara Cleveland *Thinking Business* will tour from July 2021 – September 2023 through Museums and Galleries NSW to the following venues:

- Penrith Regional Gallery, Home of the Lewers Bequest, NSW
- Redland Art Gallery, QLD
- Pine Rivers Art Gallery, QLD
- Gosford Regional Gallery, NSW
- Bank Art Museum Moree, NSW
- Somerset Regional Art Gallery – The Condensery, QLD
- Goldfields Arts Centre, WA

This tour has been funded by the Australia Council for the Arts, and has acquired further funding to create a digital web version of the tour for each venue that has been impacted by COVID 19 restrictions.



Corporate & Community Services

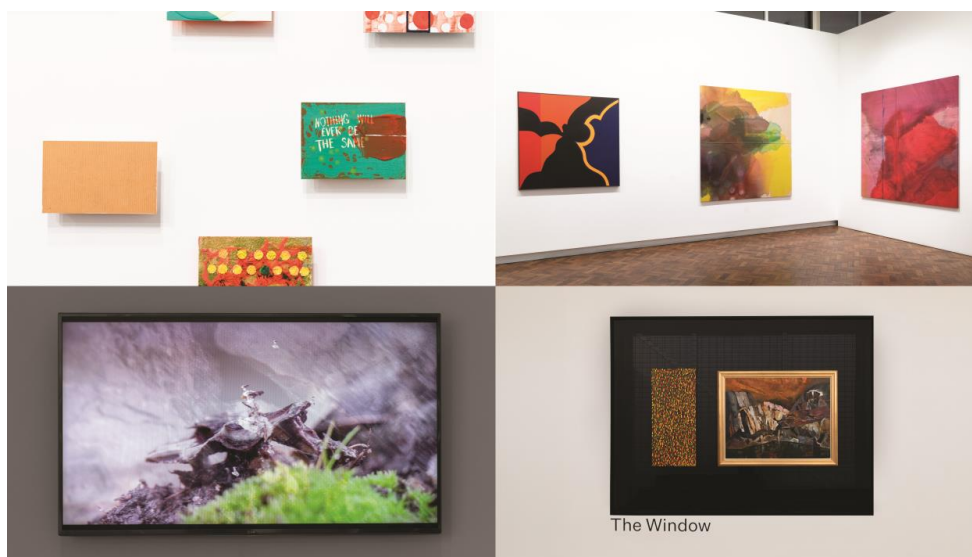


Image credit: Installation view *Bright 2022* at Goulburn Regional Art Gallery featuring Vivienne Binns, *Particle Thought* (detail), 2009. Photograph: Silversalt Photography. Installation view *Bright 2022* at Goulburn Regional Art Gallery featuring Margaret Worth, *A Magnificence*, 1966, Lara Merrett, *Towards the summit*, 2018 and Lara Merrett, *Slow Runs* (Nature Banners), 2021, courtesy of the artist and Sullivan + Strumpf. Photograph Silversalt Photography. Installation view Judith Reardon, *An exotic world of fantastic weirdness* in Gallery 2 at Goulburn Regional Art Gallery. Photo by Silversalt Photography. Installation view *The Window* curated by Students of Goulburn West Public school featuring Cindy Morton Petyarre, *Ahakeye – Bush Plum Dreaming*, 1998 and Judy Cassab, *Bathers in Ormiston*, 1996. Photograph Silversalt Photography.

## EXHIBITIONS

21 October 2022 – 21 January 2023

- *Bright*, a group exhibition celebrating abstraction and colour, opened to the public on Friday 21 October. The show features artworks by Emma Beer, Vivienne Binns, Yvette Coppersmith, Lara Merrett, Gemma Smith, Esther Stewart and Margaret Worth. Guest speaker Lara Nicholls, currently the Curator at the Australian War Memorial, previously Curator of 19th century Australian Art at the National Gallery of Australia and curator of the Lorne Sculpture Biennale 2018, officially opened the exhibition to a large audience of artists and local and interstate supporters of the Gallery. This exhibition will continue until 21 January 2023.

21 October – 26 November 2022

- Judith Reardon's Gallery 2 exhibition closed to the public on Saturday 26 November. Titled *An exotic world of fantastic weirdness*, the exhibition showcases the emerging Illaroo-based artist's new fascination with non-human biological activity in regeneration of ecosystems in the aftermath of the 2019 summer bushfires. The exhibition utilises animation and time lapses in moving-image media to convey a sense of temporality, progress, and vibrancy.
- *The Window*, curated by students of Goulburn West Public School closed to the public on Saturday 26 November. Through liaison with teachers and staff at Goulburn West, a shortlist of potential works was developed and sent to the students who voted as a cohort to agree on two works included in the exhibition. Currently focusing on abstraction, colour, form and landscape, the students included work by First Nations artist Cindy Morton Petyarre and Judy



Corporate & Community Services

Cassab.

**UPCOMING EXHIBITIONS 9 December 2022 – 21 January 2023:**

Kate Vassallo *Gallery 2*

The Window curated by Jennifer Lamb

**PUBLIC PROGRAMS**

|            |   |
|------------|---|
| 11/11/2022 | Artist Talk with Judith Reardon   |
| 21/11/2022 | Curator talks with Goulburn West  |
| 19/11/2022 | Beginners Guide to Marketing with STARTS  |
| 2/12/2022  | In conversation with Vivienne Binns and Emma Beer, moderated by Yvette Dal Pozzo  |
| 2/12/2022  | Artist Emma Beer working with the students of High School Afternoon Art Club on a special session where they learned to build and stretch their own canvas frames |

**PERMANENT COLLECTION**

Cultural Gifts Program paperwork has been commenced for a donation of an artwork by contemporary artist Maria Fernanda Cardoso.

**EDUCATION**

|           |  |
|-----------|--|
| 1 Nov     | Art Teenies                                |
| 2-4 Nov   | Afternoon Art Club                         |
| 5 Nov     | Sculpture Sesh with Lucinda McDonald       |
| 8 Nov     | Art Teenies                                |
| 9-11 Nov  | Afternoon Art Club                         |
| 14 Nov    | Afternoon Art club                         |
| 15 Nov    | Art Teenies                                |
| 16-18 Nov | Afternoon Art club                         |
| 22 Nov    | Art Teenies                                |
| 23-25 Nov | Afternoon Art Club                         |
| 29 Nov    | Art Teenies                                |
| 30 Nov    | Afternoon Art Club                         |
| 30 Nov    | Life Drawing workshop with Anthea da Silva |



Image Credit: Art Teenies participant discovering the joy of colour, courtesy Goulburn Regional Art Gallery.



Corporate & Community Services

**Art Teenies**

Art Teenies is a free Gallery program that proves you're never too young to start lifelong learning in the visual arts. Art Teenies is delivered every Tuesday morning during exhibitions catering for under 5 year olds and their parent. Five programs were delivered in November by Education Officer Kirsten Jeffcoat. The sessions were inspired by Gallery 1 exhibition *Bright*. During the session participants were led through the exhibition space for a brief tour, before enjoying a story time, songs and practical activity in the Education Studio.

Practical activities this month focused on colours, shapes, patterns and textures with each exploration responding to a different artist's work in the current exhibition. How wonderful to be able to teach these elements of design in front of an original artwork. The children responded enthusiastically, sometimes in unexpected ways and on varied tangents. Materials used included paper, cardboard, cellophane, acrylic and watercolour paints to create coloured shapes, collages, painted dots to make patterns and coloured and decorated sunglasses. Children wore their coloured sunglasses through the exhibition to view the artworks in a new light.



Image credit: Participants in the Sculpture Sesh workshop with Lucinda McDonald, courtesy Goulburn Regional Art Gallery.

**Adult workshops**

The Gallery hosted a weekend program for adults in November which was a great success: Sculpture Sesh with Lucinda McDonald on Saturday 5 November.

Our enthusiastic participants had a lot of fun with Southern Highlands based artist Lucinda McDonald in creating sculptures from a range of found and recycled materials. In collaboration with the Goulburn Mulwaree Council's Waste Department, they sourced a collection of found materials in wood, metal and plastic. Led by the skilled artist, participants used their imagination and problem-solving skills to give these objects a new lease of life in creating unique sculptures.

The Gallery hosted a Southern Tablelands Arts Professional Development Workshop on Marketing in the Arts with 6 attendees.

The first of a series of three evening Life Drawing classes started in the Gallery on 30 November facilitated by talented local artist, Anthea da Silva. Participants had a range of experience and skills from first timers to practicing artists.



## Corporate & Community Services

### Afternoon Art Club

Afternoon Art Club is a nine-week program and is delivered Wednesday, Thursday and Friday each school term. 13 Afternoon Art Club sessions were delivered in the month of November by Education Officer, Kirsten Jeffcoat. Most projects this month connected to the current exhibition *Bright* responding to the themes of colour and abstraction and exploring the elements of art and design including colour, shape, texture, pattern and tone. By special demand we spent one session painting portraits in black ink.



Friday afternoons cater for high school aged participants. This month they developed their own body of work. They had had the opportunity to select their materials and techniques to create art works on a coherent theme. Most chose drawing or painting, with one participant learning the art of book binding to make a concertina book.

The Gallery has two youth volunteers to assist with the After School Art Club: Chloe and Grace who are both local high school students.

### Tours

The Gallery hosted Primary School and public tours of the exhibition *Bright*, the Window and Judith Reardon led by the Education Officer, Kirsten Jeffcoat.

- 18 ANU students visiting Goulburn by train for the day were delighted to be given a tour to understand more about the artworks in the exhibitions.
- 130 primary students from Wollondilly Public School; in 6 class groups with a total of 12 teachers and staff members. They enthusiastically engaged with the concepts of abstract art and explored the works of each artist individually. The *Bright* Education Kit provided follow up with information about the artists and suggestions for further practical activities.
- 7 students from Breadalbane Public School, along with two teachers and staff, were toured around the exhibitions.

### School holiday workshops

The Gallery planned and promoted workshops for the January school holiday period: 'Draw your own Manga or Fantasy Character', in preparation for the upcoming Goulburn Comic Con, and 'Stencil Printing'. A Christmas end of year workshop has been offered "make your own Christmas gifts" for December.

### Youth community project, ongoing school holiday collaboration with Youth Services

The Gallery is in consultation with Youth Services to organise a creative art workshop during the January school holiday period.



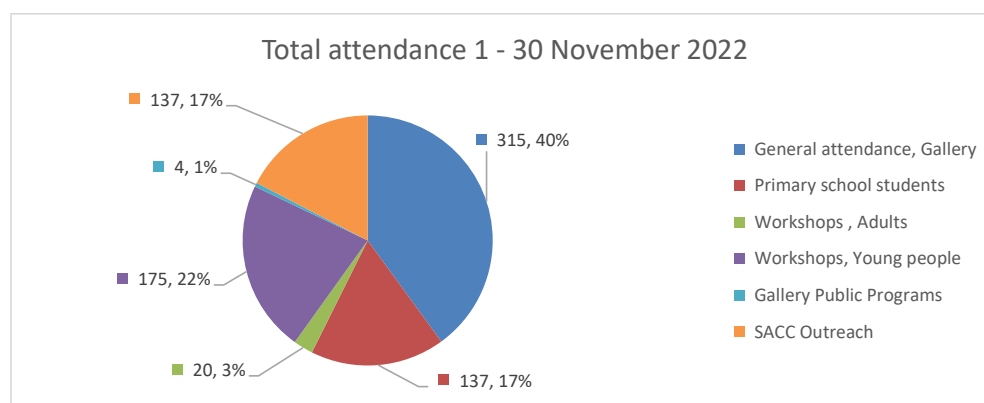
Corporate & Community Services

**Schools as Community Centres (SaCC) Outreach**

This month Outreach Officer Janet Gordon has explored Space, Sunflowers, Frogs and Christmas with the children in our outreach playgroups. Gordon and the children experimented with different materials, ingredients to make moon sand, leaping frogs and lava lamps. The children hypothesised what would happen and re-evaluated as the experiments progressed. Due to rain and flooding this month, several families couldn't make all playgroup sessions but when they could Gordon and the children continued to develop and practice essential life skills.

**AUDIENCES AND REACH**

1 – 30 November 2022



**FEEDBACK**

*'A wonderful exhibition, full of joy. Thanks.'*

*'Feel sure they enjoyed this great exhibition.'*

*'Love the multi panelled work on display by Vivienne.'*

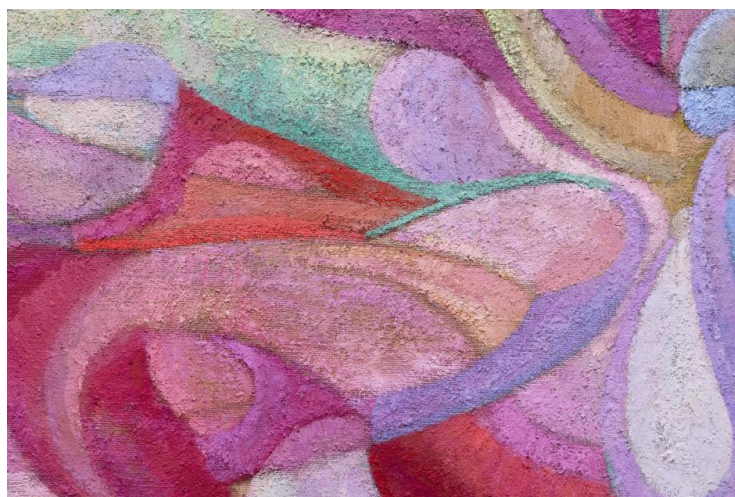


Image credit: installation view *Bright*, 2022 at Goulburn Regional Art Gallery featuring Yvette Coppersmith, *Untitled Movement (Magenta)* (detail), 2022, courtesy of the artist and Sullivan + Strumpf. Photograph: Silversalt Photography.



## Operations Departmental Report

November 2022



Carrick Road Bridge Replacement



One team delivering with Passion Respect Innovation Dedication Excellence



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## 1. Operations Service Response Status

Over the month of November 2022, Operations received 421 new service response requests generated from customers. This is an average of just over 14 requests received each day of the month during November 2022

| Operations Service Response Status – November 2022 |                |              |                    |             |                 |
|--|----------------|--------------|--------------------|-------------|-----------------|
| Work Group   | Primary Group  | New Requests | Completed Requests | % Completed | YTD % Completed |
| Community Facilities                               | Buildings      | 4            | 4                  | 100%        | 97%             |
| Community Facilities                               | Cemeteries     | 0            | 0                  | 0%          | 71%             |
| Community Facilities                               | Parks & Assets | 35           | 21                 | 60%         | 88%             |
| Parks & Gardens                                    | Parks & Assets | 102          | 60                 | 59%         | 76%             |
| Parks & Gardens                                    | Trees          | 80           | 60                 | 75%         | 89%             |
| Works  | All            | 200          | 154                | 77%         | 90%             |
| <b>November 2022 Total</b>                         |                | <b>421</b>   | <b>299</b>         | <b>71%</b>  | <b>88%</b>      |

Incomplete tasks are those that have come in at the end of the month and placed on maintenance scheduled. Some service responses require external resources to complete.

## 2. Operations Table of Planned Works

The below table outlines all planned works which may impact the public/traffic for the month of December 2022 and January 2023 going forward.

| Planned Works – December 2022 & January 2023 |                             |                         |                      |
|--|-----------------------------|-------------------------|----------------------|
| Location                                     | Date                        | Description of works    | Business Unit        |
| Rosemont Road                                | December 2022               | Pavement Stabilization  | Works                |
| Windellama Road Stage 2                      | December 2022- January 2023 | Pavement Rehabilitation | Works                |
| Windellama Road Stage 4                      | December 2022- January 2023 | Drainage Works          | Works                |
| Towrang Road                                 | December 2022               | Pavement Stabilization  | Works                |
| Auburn Street – CBD                          | Early December              | Furniture Installation  | Community Facilities |

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements.



### 3. Community Facilities

#### 3.1 Operational

**Tree Maintenance** – focused around zone three within the urban area of Goulburn. Work focused on dead limb removal and tree lifting as well as some tree debris removal along our walking track footpath and open spaces due to flood events.

**Noxious Weed Control** – The crews are now focusing on blackberries and associated woody weeds in rural zone 15. Blackberries have also been sprayed around the Rocky Hill bushland areas.

**Sport Field and Reserves Maintenance** – Council staff have continued to work with user groups on the opening of sports fields due to the continued wet weather.

The wet weather has had a negative impact on the mowing programs across sport fields and open spaces. Several areas are still too wet to safely place machinery in to complete mowing activities.

Renovation works were completed on Seiffert Oval during November with topdressing, levelling and reseeding being undertaken on the playing surface. The photos show the effects several weeks after the renovation was completed. Over the next few weeks the surface should fully regenerate and provide a superior playing surface for cricket than previous.



Seiffert Oval during renovation



Seiffert Oval post renovation

**Christmas Preparations** – Staff have been busy in late November delivering and decorating trees around Council facilities. They have also installed flags and decorations on the banner poles and flag poles in Auburn Street and Belmore Park.

#### Other activities during November:

- Gibson Street Bridge Repair - Staff have attended to multiple bridges along the Wollondilly Walking Track through the month of November to remove debris and lift the railings back up following flood events.
- Goulburn Aquatic & Leisure Centre – Staff have installed new outdoor furniture at the Aquatic centre as well as laying new turf around the outdoor pool area.





Christmas Decorations



Aquatic Centre Furniture and Lawn

Flood Repairs – Walking Track Bridges

**Cemeteries** – staff undertook 11 interments during November 2022. This brings the total to 138 interments across Council managed sites for the calendar year.

| Cemetery     | November 2022   |                  | YTD Interments  |                  |
|--------------|-----------------|------------------|-----------------|------------------|
|              | Body Interments | Ashes Interments | Body Interments | Ashes Interments |
| General      | 5               | 4                | 67              | 29               |
| St Patrick's | 2               | 0                | 39              | 1                |
| Tarago       | 0               | 0                | 1               | 1                |
| Tallong      | 0               | 0                | 0               | 0                |
| <b>TOTAL</b> | <b>7</b>        | <b>4</b>         | <b>107</b>      | <b>31</b>        |



**Vandalism** – The following table is a listing of vandalism that has occurred in the Goulburn Mulwaree area from July to November 2022. The table indicates the cost to repair this damage, which includes materials and labour costs. The table does not capture the vandalism from cleaning up litter and impacts on other maintenance programs as staff are diverted away to attend to these acts of vandalism.

| Month                                      | Cost            |
|--|-----------------|
| July 2022                                  | \$3,500         |
| August 2022                                | \$3,530         |
| September 2022                             | \$4,050         |
| October 2022                               | \$3,200         |
| November 2022                              | \$4,700         |
| <b>Rolling Annual Cost</b>                 | <b>\$18,980</b> |
| <b>Rolling Annual Average Monthly Cost</b> | <b>\$3,796</b>  |

### Events

The Community Facilities team assisted with the delivery and setup of multiple events during November.

Staff installed the frames in Belmore Park for **Portraits on Main**, as well as completing the set up in Belmore Park and providing traffic control for **Pictures & Popcorn**. Staff also facilitated multiple events and bookings at the Recreation Area during November.



Portraits on Main



### Streets as Shared Spaces

Throughout October and November, Community Facilities staff have been assisting the Projects team with the installation of street furniture as part of the Streets as Shared Spaces project.

Café tables and bench seating has been installed in Russell Lane and a Cafe Hub installed in Belmore Park. These components of the project are now complete.



Russell Lane Furniture



Belmore Park Café Hub

A parklet with a community library has been installed at the front of Belmore Park, with new access ramps, blisters and a pedestrian crossing also installed on the adjacent intersection of Auburn and Markets Streets.



Belmore Park Parklet and Community Bookshelf



Pedestrian Crossing and Blisters



The *shady spaces* aspect of this project is currently underway with 27 seats being installed along Auburn Street between the street trees and footpath. The platforms have all been installed and it is expected all seats will be installed by mid to late December.

Solar lights will also be installed on the tree guards in Auburn Street, to be completed by late December.



Shady Spaces Seats

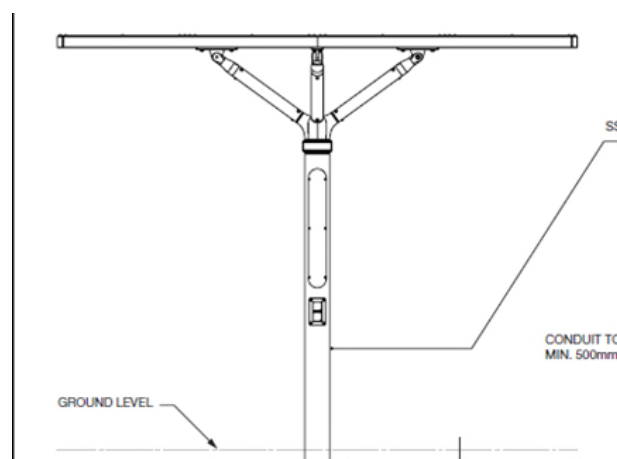


Solar Lights

The final component of the project will be two Chillout trees, to be erected at the front of Belmore Park. The chillout trees are a modular shade system designed to encourage people to spend time outdoors. There will be device charging options installed, allowing people to meet, connect or work in the open air.

The tree installation is expected to be completed by mid-December 2022.

A design is provided below.





### 3.2 Aquatic Centre

This month the Aquatic Centre has been particularly busy, with the educational department, additional high schools and numerous primary schools visiting for various swimming activities and programs.

The Learn to Swim program continues to climb in numbers with the holiday intensive programs approaching in January, 2023. Interest in the holiday programs has been high. Restructuring of the learn to swim program is currently occurring which will see improvements in outcomes and quality of swimmers coming through the program.

Goulburn Amateur Swimming Club hosted our first swimming carnival of the season with many participants travelling from numerous Canberra based swimming clubs. The carnival was very successful with many participants staying longer to enjoy the great weather and the facility.

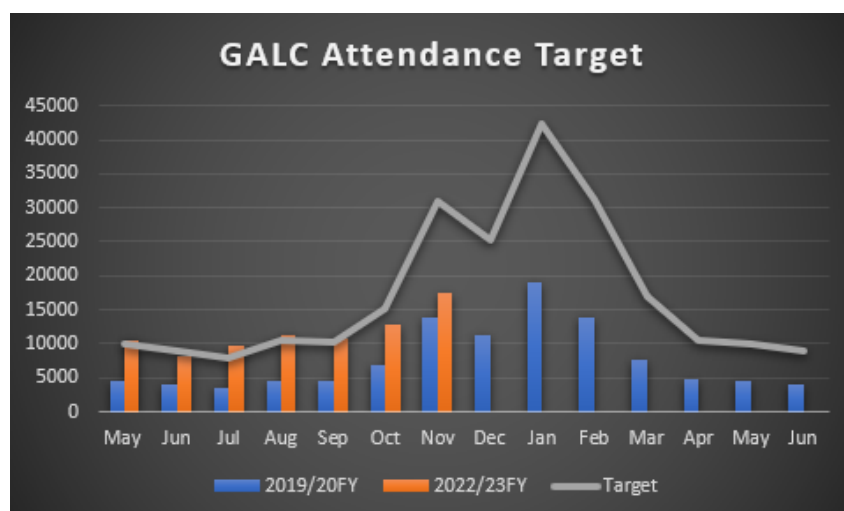
The 50m pool plant room is experiencing operation issues which is currently being monitored and investigated to rectify the issues. This will ensure continued high-water quality and the 50m pool to be able to be used on a regular basis by all.

The table below outlines the attendance for the month of November, 2022.

| Program  | November 2022 |
|--|---------------|
| Aquatic/Fitness memberships                                      | 2,674         |
| Visit passes (Swim only and Fitness Classes – not Aqua Aerobics) | 806           |
| Squad Swimming (GMC no longer provides this service)             | 0             |
| Recreational Swimming (Casual visits)                            | 4,097         |
| Children under 2 years   | 183           |
| Spectator (excl. Carnivals)                                      | 2,496         |
| Swimming Lessons   | 2,415         |
| Swimming student out of hours                                    | 70            |
| School Swimming (GALC Programs)                                  | 450           |
| School student entry   | 2,421         |
| Aqua Aerobics (incl visit passes)                                | 397           |
| Gym visits casual  | 54            |
| Aquathon (does not run in Winter)                                | 67            |
| Fitness Passport- Aquatic  | 819           |
| Fitness Passport- Fitness  | 293           |
| NSW Police Academy   | 0             |
| Staff Entry  | 6             |
| <b>TOTAL</b>   | <b>17,436</b> |

One of the aims at the new Aquatic Centre is to increase attendances to 220,000 people per year. The table below outlines the attendance since opening compared to the last full year of operation of the old centre. The graph below illustrates the current numbers entering the Centre compared to the figures entering the Centre prior to the redevelopment. The green line is the target for each month. The month of November did not meet due to issues with the outdoor plant room reducing the operating hours of the outdoor pool. The cooler weather and wet days, which restrict the use of the outdoor pool due to visibility, also prevented the centre an opportunity to measure the true potential attendance throughout November.





GALC – Actual attendances against target through to November 2022



### 3.3 Recreation Area

Regular activity at the Recreation area returned to normal during November following the school holiday break.

There were thirteen major or irregular events at the Recreation Area during November, all requiring Council resources for set up or delivery.

Major or irregular events held during November 2022 included a corporate product release, Breastscreen Van, NSW Hockey, two training sessions, two children's birthdays, an 18<sup>th</sup> birthday, Convoy 4 Kids, Local Government Roadshow, School Captain Awards, a mini foxie event and a 50<sup>th</sup> birthday.

Irregular events also held by regular user groups included a barrel racing day and a poultry auction.

Approximately 15,680 people attended events and activities at the Recreation Area during November 2022.



Convoy 4 Kids Lead Truck

The tables below show the attendances at the Recreation Area during November 2022. A more detailed report is presented at each Recreation Area Committee meeting on specific events.

| Breakdown of Event Facility Locations |               |               |               |               |
|---------------------------------------|---------------|---------------|---------------|---------------|
| Facility                              | November 2022 | November 2021 | November 2020 | November 2019 |
| Veolia Arena                          | 1,910         | 1,550         | 925           | 7,770         |
| Grace-Milson Function Centre          | 1,400         | 730           | 872           | 2,125         |
| Recreation Area                       | 12,370        | 6,940         | 2,377         | 12,200        |
| <b>Total Attendances</b>              | <b>15,680</b> | <b>9,220</b>  | <b>4,174</b>  | <b>22,095</b> |



## 4. Works

The Works business unit is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.



Mountain Ash Road Construction Sealing



Windellama Road Construction Sealing





Windellama Road Stage 2 Pavement Works

#### 4.1 Maintenance Grading

The following roads were included in the maintenance grading program for November 2022. The council crews have mobilized back on capital jobs.

| Maintenance Grading November 2022  |   |
|--|---|
| Completed by Contractor in November 2022   | Completed by Council in November 2022   |
| <ul style="list-style-type: none"> <li>• Jerralong Road – Coopers</li> <li>• Mogo Road – Coopers</li> <li>• Wolgon Road – Coopers</li> <li>• Lumley Road – Coopers</li> <li>• Glenoval Road – Coopers</li> <li>• Bundong Lane – Coopers</li> <li>• Mayfield Road – Coopers</li> <li>• Pinebank Road – Coopers</li> </ul> | <ul style="list-style-type: none"> <li>• Readers Road</li> <li>• Painters Lane</li> <li>• Roberts Road</li> </ul> |

#### 4.2 Operational

Sealing of the remaining 800metre section of Windellama Road Stage 1 has been completed and Guard Rail has been installed near Elouera Lane. Also Remaining 1.2Km section of Mountain Ash Road has been completed and sealed.

GMC Grader Crews have started work on a 2km section of Rosemont Road with pavement stabilization. Works are planned to be finished and bitumen sealed by 2<sup>nd</sup> week of December. GMC crew is working on the repair of bad patches of Currawang Road which has been damaged considerably due to heavy haulage from Gravel Pit.

Contract crews have completed the works on subgrade with Pavement Rehabilitation works on Windellama Road Stage 2, and gravel overlay is in progress which will continue in December. The contractor has mobilized on Windellama Road Stage 3 and drainage structure upgrade works are in progress. These are planned to be completed before the Christmas break.

The contract has been awarded for the Windellama Road Stage 4 Drainage works, and contractors will start work in 1<sup>st</sup> week of December and pavement works to be carried out by Council crew after the Christmas break.

Pavement Stabilization works are in progress on Towrang Road and planned to be finished by mid-December.



Contractors are struggling with wet ground at Rosebery Street Tarago which is affecting progress of the stormwater installation. Pipe crossing across the road and pit installation at both ends have been completed. Pipe laying works are in progress at the upstream side. Works will continue in December weather permitting.

The Rural Bitumen resealing programme has been in progress. Last month Taylor Creek Road, Gap Road, Currawang Road and Bullamalita Roads have been resealed. These works will continue through December, weather permitting.

Maintenance crews have been attending to a very high amount of pavement failures mainly on the rural sealed network. Council reminds residents to please drive to the conditions and be mindful of traffic hazard and speed reduction signage that is in place around the LGA.



## 5. Design & Asset Management

### 5.1 Asset Management Planning

For the month of November 2022, the following Asset Management functions were undertaken:

- Processing S138, S45 and NHVR permits as per item 5.4 below.
- Advocacy list for Roads has been finalised. The list was informed by all business units in the directorate.
- Contractors have commenced surveying and collecting data on the condition of the roads. Processed data from ARRB is expected to be received mid-January 2023.
- Asset capitalisation for completed projects.

### 5.2 Data or Condition Assessment

For the month of November 2022, the Asset Management team undertook the following tasks:

#### Urban Transport Infrastructure Inspections

- GMC Local Urban Roads/Footpaths –100% of scheduled Local Road inspections were completed in November.
- RMCC State Roads – 100% of scheduled state road inspections were completed in November.

#### Rural Transport infrastructure Inspections

- GMC Local Roads – 100% of scheduled Local Rural Road inspections completed in November

### 5.3 Design Projects

For the months of November 2022, the following Design functions were undertaken:

- The design team completed the concept design & cost estimate for Currawang causeway upgrade to box culvert. The information will be used to apply for a grant to fund the construction works.

### 5.4 Application Status

|                                       | S138/Road Opening Applications | S45 (Electrical) /(Gas)/LAAN (Telecom) Applications | NHVR (Heavy Vehicle) Applications |
|---------------------------------------|--------------------------------|---|-----------------------------------|
| Number Received for November 2022     | 7                              | 5   | 26                                |
| Number Processed within November 2022 | 10                             | 7   | 26                                |
| Number of days to process (Timeframe) | 5 days<br>(10 days)            | 4 days<br>(40 days)                                 | 5.8<br>(28 days)                  |



## 5.5 Road Safety – November 2022

### Coffee with a Cop – Truckies on the Hume

RSTO conducted Coffee with a Cop with the aim to talk to truckies travelling along the Hume.

RSTO also attended a day at the Goulburn Multicultural Centre where she presented to the group on the importance of having their child seats fitted correctly and handed out safe seat vouchers

For the month of December, the main RSTO programs will be:

- Speed – speed trailers to be located at multiple locations
- Motorcycles - Survive the Ride workshops
- Fatigue – don't trust your tired self
- Safe Driving over the Christmas break





## 6. Capital Works

### Capital Works Program 2022 – 2023 Status Reports for Operations As at 30 November 2022

#### Introduction

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council.

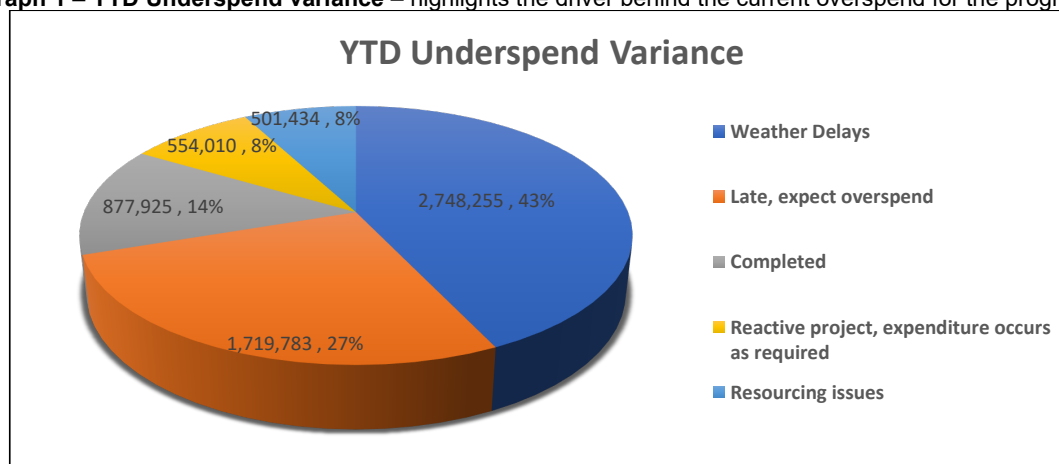
#### Financial Performance

##### YTD performance in comparisons to baseline budget - \$7.6m variance

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$5.7m or 57% behind the baseline budget. The year to date variation is driven by the following factors:

- Weather Delays (Project has been delayed due to inclement weather) – (Windellama Rd, WWT Cemetery St, Urban Asphalt Program)
- Late, expected overspend (Project has experienced delays and expected to be over budget) – (Growing Local Economies)
- Completed (Projects have been completed, are either under budget or final claim has not been processed) – (Towrang Bridge Upgrade, Footpath Program)
- Reactive Projects (Projects that expenditure occurs as required) – (Heavy Fleet Replacements)
- Resourcing Issues (Staff changes have impacted the delivery of projects) – (Tony Onions Park)

**Graph 1 – YTD Underspend variance** – highlights the driver behind the current overspend for the program

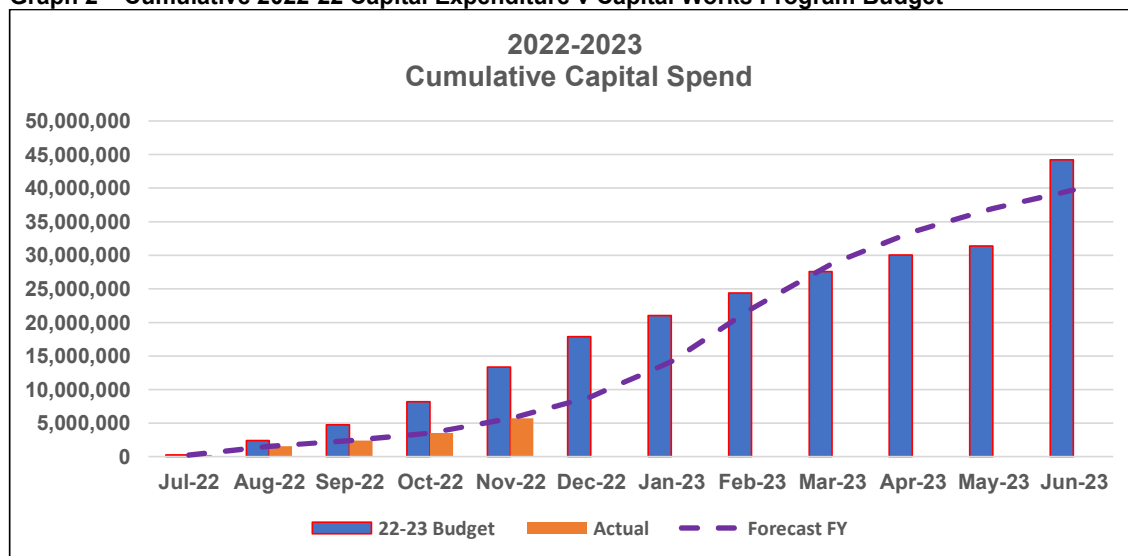


**Table 1 – Overall Financial Performance Summary** – highlights performance via Business Unit

| Department           | 22-23 Project Budget | YTD Budget        | YTD Actual       | Forecast to end FY |
|----------------------|----------------------|-------------------|------------------|--------------------|
| Asset & Design       | 10,000               | 0                 | 1,187            | 7,187              |
| Community Facilities | 924,361              | 581,991           | 227,520          | 917,630            |
| Projects             | 31,332,579           | 7,626,558         | 3,146,762        | 25,863,677         |
| Works                | 11,943,639           | 5,140,870         | 2,333,079        | 12,924,087         |
| <b>Total Program</b> | <b>44,210,579</b>    | <b>13,349,419</b> | <b>5,708,548</b> | <b>39,712,581</b>  |



**Graph 2 – Cumulative 2022-22 Capital Expenditure v Capital Works Program Budget**



### Forecast Performance

The Capital Works Program for Operations was resolved to the value of \$35,935,047 for 2022-23. As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2022-23 is \$44,210,579. This figure will change throughout the financial year as a result of Council resolutions and Quarterly Review processes. **Graph 2** indicates performance to date, giving a forecast spend of \$39,712,581

Currently the forecast spend is lower than the budget due to predicted changes in the following projects:

- Carr Confoy Pavilion (LRCI/RSFF) - original forecast spend of \$8m is currently predicted to be \$321k, the original budget allocated is for the total budget, at this stage we predict that only the design phase will take place this financial year;
- Deccan Street Rehabilitation (FLR) - original forecast spend of \$2m is currently predicted to be \$553k, the original budget allocated is for the total budget;
- Growing Local Economies – Original forecast spend of \$5.5mm is currently predicted to be \$4.8m, due to continual delays on the project; and
- Budget allocation for quarterly review - several projects have not been allocated a budget and need to be included in Q1 (Japanese Gardens, Hockey Redevelopment, Access inclusion Water Works, Streets as Shared Spaces, Mountain Ash Road, Jerrara Oallen Ford Rd, GMC ops Centre.)

The expenditure for this financial year has been substantially put under stress due to continued wet weather and the recent resignations of Operational staff.



## APPENDIX

### Table 2 - Major Projects

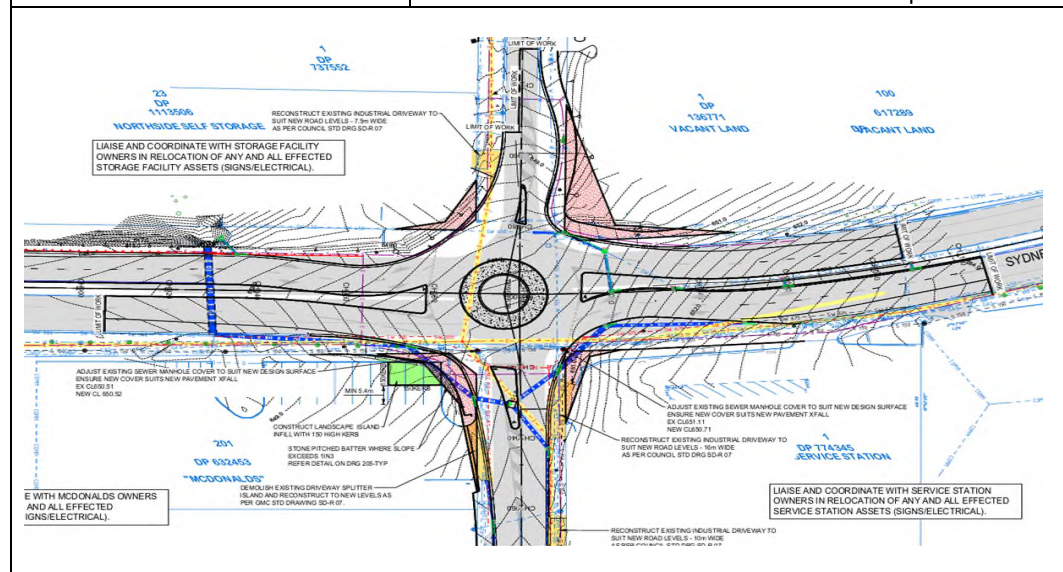
**Table 2** indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the projects in individual report for each of the above active projects follows in this report.

| Project Name  | Phase        | 22-23 Budget | YTD Budget | YTD Actual | Budget | Schedule | Comments   |
|---|--------------|--------------|------------|------------|--------|----------|--|
| Carr Confoy Pavilion - BBRF (G)   | Design       | 8,000,000    | -          | 11,143     | ●      | ●        | Project requires quarterly review to defer construction phase to 23-24. Predict a spend of \$321k this financial year. |
| Growing Local Economies (G)   | Construction | 5,503,323    | 1,810,000  | 90,217     | ●      | ●        | Project requires a variation to scope, project delays. Predict a spend of \$4.8m this financial year.                  |
| Windellama Road - Fixing Local Roads (G)  | Construction | 3,403,516    | 1,290,000  | 315,479    | ●      | ●        |  |
| Fleet Management - Capital  | Construction | 2,693,942    | 518,164    | 98,398     | ●      | ●        |  |
| Mayfield Rd Bridge Replacement  | Design       | 500,000      | 213        | 213        | ●      | ●        |  |
| Deccan Street Rehabilitation - FLR (G)  | Design       | 1,989,108    | 243,901    | 39,340     | ●      | ●        | Project delays, delivery to continue into next financial year. Predict a spend of \$550k this financial year.          |
| Jerrara Road Upgrade - Blackspot (G)  | Construction | 1,740,994    | 275,000    | 87,602     | ●      | ●        |  |
| North Park Pavilion - LRC/RSFF (G)  | Design       | 1,532,603    | 404,368    | 404,368    | ●      | ●        |  |
| Deterioration Works   | Construction | 1,150,000    | 1,133,087  | 1,185,543  | ●      | ●        |  |
| RHL Program   | Construction | 940,944      | 8,393      | 7,403      | ●      | ●        |  |
| WWT - Cemetery St (G)   | Construction | 872,443      | 758,897    | 136,977    | ●      | ●        |  |
| Towrang Road Bridge Upgrade   | Construction | 862,247      | 757,958    | 277,859    | ●      | ●        | Project has resulted in an underspend. Predict a spend of \$378k this financial year.                                  |
| Urban Asphalt Program   | Construction | 815,000      | 815,000    | 26,115     | ●      | ●        |  |
| Hockey Redevelopment - New Amenities  | Design       | 756,461      | 605,939    | 68,695     | ●      | ●        | Project requires quarterly review, incorrect budget entered  |
| Urban Stormwater Drainage   | Construction | 824,240      | 145,978    | 170,690    | ●      | ●        |  |
| Netball Court Resurfacing - SCCF (G)  | Design       | 699,998      | -          | -          | ●      | ●        |  |
| Rural Resealing   | Construction | 687,402      | -          | 86,055     | ●      | ●        |  |
| Streets as Shared Spaces  | Construction | 244,105      | 201,657    | 212,095    | ●      | ●        | Project requires quarterly review, incorrect budget entered  |
| North Park Landscaping/Access - SCCF (G)  | Construction | 291,474      | 15,778     | 15,778     | ●      | ●        |  |
| Bradley St Drainage Upgrade Works   | Design       | 1,550,000    | 37,498     | 37,498     | ●      | ●        |  |
| Riverside Park Pump Track Project   | Design       | 548,600      | 9,414      | 9,414      | ●      | ●        |  |
| Gravel Resheeting   | Construction | 550,001      | 350,001    | 191,696    | ●      | ●        |  |
| Aquatic Centre Upgrade  | Construction | 535,936      | 535,936    | 566,015    | ●      | ●        |  |
| Japanese Garden - Victoria Park   | Design       | -            | -          | 11,050     | ●      | ●        | Project requires quarterly review to allocate budget   |
| Kinghorne Street Rehab (Albert-Hoskins)   | Design       | 500,000      | 20,000     | -          | ●      | ●        | Project deferred   |
| Open Space - Capital  | Construction | 411,851      | 401,698    | 68,820     | ●      | ●        |  |
| Hockey Redevelopment - Existing Amenities   | Design       | 143,380      | 93,380     | 14,717     | ●      | ●        | Project requires quarterly review, incorrect budget entered  |
| Kinghorne/Albert Roundabout - Blackspot (G)   | Design       | 409,060      | 40,000     | 6,850      | ●      | ●        |  |
| Playground - Tony Onions Park (G)   | Design       | 400,000      | 400,000    | -          | ●      | ●        |  |
| Mountain Ash Road - Pavement Renewal  | Construction | -            | -          | 165,631    | ●      | ●        | Project requires quarterly review to allocate budget. Predict a spend of \$491k this financial year.                   |
| Carrick Road Bridge Upgrade   | Construction | 377,977      | 377,977    | 246,009    | ●      | ●        |  |
| Bradfordville School Footpaths (G)  | Construction | 341,891      | 341,891    | 99,834     | ●      | ●        |  |
| Rosemont Rd Rehabilitation 22-23  | Construction | 324,000      | -          | 5,000      | ●      | ●        |  |
| Village Footpaths - LRC13 (G)   | Design       | 300,000      | -          | -          | ●      | ●        |  |
| <div> <span>●</span> No action required                     <span>●</span> Escalate issue to Director                     <span>●</span> Escalate issue to Council                 </div> |              |              |            |            |        |          |  |




The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years:


| Project   | North Goulburn Employment Precinct  |              |
|---|---|--------------|
| Budget:   | \$10,588,082  |              |
| Expenditure to date:                            | \$4,063,229   |              |
| Funding Partners                                | Growing Local Economies \$7,150,000<br>Targeted Road Safety Works Program \$2,800,000<br>EOT approval to June 2023<br>GMC contribution - \$638,082  |              |
| Key Dates                                       | Construction Commenced  | October 2022 |
|   | Construction Completed  | June 2023    |
| Project forecast to be completed within budget? | Yes. Although several unsubstantiated variations have been submitted by the contractor and rejected by GMC.   |              |
| Project forecast to be completed on time?       | The GLE funding partner has recently agreed to an EOT until June 2023. There have been further delays with long lead time items including the electrical substation which will require an additional EOT.   |              |
| Delays experienced during the month             | Delays by the contractor mobilising to site are related to ongoing supply issue of the electrical substation. The installation of the electrical is a critical path item and is required for the roundabout works to progress.  |              |
| Issues to report                                | <ul style="list-style-type: none"> <li>Delays resulting from above points</li> </ul>  |              |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>Contractor has mobilised to site with early works commencing.</li> <li>Consultant hired to issue CC for McDonalds sign</li> <li>Quotes for all the communications assets received and being assessed</li> <li>Water main relocation at the intersection commenced</li> </ul> |              |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>Finish water main relocation</li> <li>Construction to commence. Stormwater works on Common St and Sinclair St will be the first priorities</li> </ul>  |              |





| Project   |  | Windellama Road - Fixing Local Roads Project |  |
|---|--|--|--|
| Budget:   | \$5,666,902  |  |  |
| Expenditure to date:                            | \$2,478,865  |  |  |
| Funding Partners                                | TfNSW Fixing Local Roads \$4,565,860<br>Roads to Recovery \$1,052,766<br>GMC \$49,276  |  |  |
| Key Dates                                       | Construction Commenced   | August 2021                                  |  |
|   | Construction Completed   | March 2023                                   |  |
| Project forecast to be completed within budget? | Yes  |  |  |
| Project forecast to be completed on time?       | Yes  |  |  |
| Delays experienced during the month             | Wet weather delays   |  |  |
| Issues to report                                | <ul style="list-style-type: none"><li>• Deterioration of remaining sections of road due to the increase in heavy vehicle movements. To be monitored during project and repairs undertaken when necessary.</li><li>• Project scope being delivered in full due to the low sub grade strength requiring a more substantial pavement. Whilst subgrade testing has been undertaken to inform the design, significant variations in the sub grade strength have detected throughout construction and could be expected.</li></ul> |  |  |
| Works Completed last month                      | <ul style="list-style-type: none"><li>• Bitumen sealing has been completed on remaining 800M section of Windellama stage 1</li><li>• Subgrade works on stage 2 has been completed. Gravel overlay in progress</li><li>• Contractor has mobilized on stage 3 with drainage structure upgrades.</li><li>• Contract awarded for stage 4 drainage works. GPS base station and machine guidance model has been updated.</li></ul>   |  |  |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>• Complete gravel crush for stage 3 &amp; 4</li><li>• Completion of gravel overlay on stage 2.</li><li>• Completion of drainage structure upgrade on stage 3.</li><li>• Completion of drainage works on stage 4</li><li>• Line marking on stage 1 works.</li></ul>   |  |  |







Pavement Works – Stage 1& 2



| Project   | Mountain Ash Road - Fixing Local Roads Project  |               |
|---|---|---------------|
| Budget:   | \$2,633,125   |               |
| Expenditure to date:                            | \$2,307,112   |               |
| Funding Partners                                | TfNSW Fixing Local Roads \$2,383,665<br>Roads to Recovery \$178,073<br>GMC \$71,387   |               |
| Key Dates                                       | Construction Commenced  | March 2021    |
|   | Construction Completed  | November 2022 |
| Project forecast to be completed within budget? | Yes   |               |
| Project forecast to be completed on time?       | Yes   |               |
| Delays experienced during the month             | Wet weather delays  |               |
| Issues to report                                | <ul style="list-style-type: none"><li>• Project budget overrun on Stage 1 –Poor Subgrade on stage 1 section. Overspend from Stage 1 will be managed via additional contingency now approved in the scope variation for stages 2 and 3.</li><li>• Wet winter, spring, summer and autumn months making construction difficult to progress</li><li>• Deterioration of Currawang Road and Brisbane Grove Road due to the increase in heavy vehicle movements hauling material to site.</li><li>• Total 78 days lost due wet weather and COVID related issues with 1,325mm of rain falling on site from June 2021 to the end of September 2022</li></ul> |               |
| Works Completed last month                      | <ul style="list-style-type: none"><li>• Bitumen Sealing Remaining 1.2 Km section of Stage 3 has been completed.</li><li>• Guard rails installation has been completed.</li></ul>  |               |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>• Line marking on stage 3 works.</li><li>• Final seal on stage 1 works.</li><li>• Post Completion report and Financial Closure.</li></ul>   |               |





Pavement Works – Stage 3




| Project   | Roseberry Street Drainage Project   |               |
|---|---|---------------|
| Budget:   | \$396,771   |               |
| Expenditure to date:                            | \$133,157   |               |
| Funding Partners                                | GMC \$200,000   |               |
| Key Dates                                       | Construction Commenced  | June 2022     |
|   | Construction Completed  | December 2022 |
| Project forecast to be completed within budget? | Yes   |               |
| Project forecast to be completed on time?       | No  |               |
| Delays experienced during the month             | Wet weather delays. Extremely wet ground making it impossible to drive machine in backyard  |               |
| Issues to report                                | <ul style="list-style-type: none"> <li>Total 45 days lost due wet weather and COVID related issues with 1,450mm of rain falling on site from June 2021 to the end of November 2022</li> </ul> |               |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>Twin cell 450mm diameter Pipe crossing across Mulwaree Street and Pit Installation at both Ends.</li> </ul>  |               |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>Laying of Storm pro-pipes in the backyard.</li> </ul>  |               |



Drainage Works – Roseberry Street



| Project   | Rosemont Road Rehabilitation   |               |
|---|--|---------------|
| Budget:   | \$324,000  |               |
| Expenditure to date:                            | \$5,000  |               |
| Funding Partners                                | GMC \$324,000  |               |
| Key Dates                                       | Construction Commenced   | November 2022 |
|   | Construction Completed   | December 2022 |
| Project forecast to be completed within budget? | Yes  |               |
| Project forecast to be completed on time?       | Yes  |               |
| Delays experienced during the month             | Nil  |               |
| Issues to report                                | Nil  |               |
| Works Completed last month                      | <ul style="list-style-type: none"><li>• Mobilization of GMC crews on site.</li><li>• Drainage works Edge clearance and vegetation removal.</li></ul>                                   |               |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>• Stabilization and compaction of the pavement.</li><li>• Bitumen sealing of the 2Km section.</li><li>• Line marking for new pavement.</li></ul> |               |



Pavement Works – Rosemont Road





| Project  | Light Fleet   |
|--|---|
| Budget   | \$637,904   |
| Expenditure to date                            | \$69,409  |
| Funding Partners                               | TBA   |
| Key Dates                                      | TBA   |
| Project forecast to be completed within budget | Yes   |
| Project forecast to be completed on time       | Yes   |
| Delays experienced during the month            | Nil   |
| Issues to report                               | Nil   |
| Works Completed last Month                     | <ul style="list-style-type: none"> <li>Procurement process underway for 2022/23 Replacement Program</li> <li>Delivery of Plant # 9060 – Toyota Rav 4</li> <li>Delivery of Plant # 9104 – Mitsubishi Triton</li> </ul> |
| Priorities for the next month                  | <ul style="list-style-type: none"> <li>Procurement underway for 2022/23 Budgets and Replacement Program</li> <li>Draft Budget for 2023/24 Replacement Program</li> </ul>  |

| Project  | Heavy Fleet  |
|--|--|
| Budget   | \$2,011,038  |
| Expenditure to date                            | \$18,581   |
| Funding Partners                               | TBA  |
| Key Dates                                      | TBA  |
| Project forecast to be completed within budget | Yes  |
| Project forecast to be completed on time       | Yes  |
| Delays experienced during the month            | Nil  |
| Issues to report                               | Nil  |
| Works Completed last Month                     | Completed RFQ for Plant # 9102   |
| Priorities for the next month                  | <ul style="list-style-type: none"> <li>Finalise draft RFQ for replacement of Plant # 9111</li> <li>Draft Budget for 2023/24 Replacement Program</li> </ul> |



| Project   |  | Deccan Street Rehabilitation Project |  |
|---|--|--------------------------------------|--|
| Budget:   | Funds from FLR - \$1,567,100<br>Funds from LRCI3 - \$522,366<br>Total - \$2,089,466  |                                      |  |
| Expenditure to date:                            | \$139,698  |                                      |  |
| Funding Partners                                | Fixing Local Roads Program<br>Local Roads and Community Infrastructure grant Agreement<br>Extension in Start of construction and Project Completion  |                                      |  |
| Key Dates                                       | Construction Commenced   | Key Dates                            |  |
|   | Construction Completed   | June 2024                            |  |
| Project forecast to be completed within budget? | TBC. The current project scope was issued via RFQ to the stabilisation panel which exceeded the project budget significantly. The scope to be reviewed and reduced if required to align with the available budget, subject to agreement with the funding partners. |                                      |  |
| Project forecast to be completed on time?       | Yes – refer to issues  |                                      |  |
| Delays experienced during the month             | The RFQ submission received exceeded the available budget. Rescoping and re quoting required.  |                                      |  |
| Issues to report                                | The rescoping exercise may add delays. The June 2023 completion date for the LRCI funding is at risk.  |                                      |  |
| Works Completed last month                      | RFQ closed and prices received exceeded available budget   |                                      |  |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>• Rescoping of the project required</li><li>• Potential variation required with the funding body including an extension of time if required.</li></ul>   |                                      |  |





| Project   | Jerrara Rd – Black spot   |                |
|---|---|----------------|
| Budget:   | \$1,771,000   |                |
| Expenditure to date:                            | \$117,608   |                |
| Funding Partners                                | Australian Government Black Spot  |                |
| Key Dates                                       | RFT released  | TBC            |
|   | Design approved   | September 2022 |
|   | Construction Commenced  | TBC            |
|   | Construction Completed  | TBC            |
| Project forecast to be completed within budget? | Yes   |                |
| Project forecast to be completed on time?       | Yes   |                |
| Delays experienced during the month             | Nil   |                |
| Issues to report                                | Nil   |                |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>Road patch work completed</li> <li>Design warded</li> <li>Concept design received for stage 2</li> </ul> |                |
| Priorities for the next month                   | Preliminary designs to be completed   |                |





| Project   | North Park Pavilion   |                         |
|---|---|-------------------------|
| Contractor                                      | ARW Multigroup Pty Ltd  |                         |
| Budget:   | \$1,582,603   |                         |
| Expenditure to date                             | \$404,368   |                         |
| Funding Partners                                | Regional Sports Facilities Fund<br>Local Roads and Community Infrastructure Grant   |                         |
| Key Dates                                       | Deed Signed   | February 2022           |
|   | Construction  | August 2022 – June 2023 |
|   | Regional Sports Grant Completion  | 23 June 2023            |
|   | LRCI Grant Completion   | December 2023           |
| Project forecast to be completed within budget? | Yes   |                         |
| Project forecast to be completed on time?       | Yes   |                         |
| Delays experienced during the month             | Minor wet weather delays although not expected to extend the overall program  |                         |
| Issues to report                                | Nil   |                         |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>• Roof and windows installed</li> <li>• Block work</li> <li>• Solar panel being installed on roof</li> </ul> |                         |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>• Rough in of services</li> <li>• Wall and ceiling lining installation</li> </ul>                            |                         |







| Project   |  | Wollondilly River Walking Track-Cemetery Street to Josephs Gate |
|---|--|---|
| Budget:   | \$ 2,000,000   |   |
| Expenditure to date:                            | \$ 1,264,534   |   |
| Funding Partners                                | Bushfire Local Economic Recovery<br>EOT request  |   |
| Key Dates                                       | Commence Design  | Key Dates   |
|   | Complete Design  | November 2021   |
|   | Handover to Projects   | February 2021   |
|   | Construction Commenced   | May 2021  |
|   | Construction Completed   | December 2022   |
| Project forecast to be completed within budget? | Yes  |   |
| Project forecast to be completed on time?       | No. Extension of time request has been submitted to the funding body, requesting an extension of time until June 2023.   |   |
| Delays experienced during the month             | Yes, ongoing delays due to Crown Lands not issuing the consent to build the path over their land because of a current Aboriginal land claim on the land.   |   |
| Issues to report                                | Ongoing matters to resolve land access with Crown Lands and ALC.   |   |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>Construction of Phase 3 started with aim to finish the paths and the river crossing that is not in conflict land while the land matters with ALC are being resolved.</li> <li>ALC advised of further meetings to discuss land purchase</li> </ul> |   |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>Land acquisition with ALC to continue while construction continue.</li> </ul>   |   |





| Project   |   | Hockey Centre Redevelopment |  |
|---|---|-----------------------------|--|
| Contractor                                      | ARW Multigroup Pty Ltd  |                             |  |
| Budget:   | \$7,081,000.00  |                             |  |
| Expenditure to date                             | \$6,291,816   |                             |  |
| Funding Partners                                | Growing Local Economies   |                             |  |
| Key Dates                                       | Deed Signed   | 17 December 2020            |  |
|   | Construction  | September 2022 – March 2023 |  |
|   | Grant Completion Date   | June 2023                   |  |
| Project forecast to be completed within budget? | No.<br>Currently working through issues to obtain a Construction Certificate. The issues to be resolved include fire protection to the southern boundary and accessibility matters from the Finlay Rd boundary and also the existing the building.<br>Revised forecast costs to be assessed and submitted to Council for approval.  |                             |  |
| Project forecast to be completed on time?       | An EOT to complete the project by June 2023 was accepted by the funding body. An additional EOT is likely required due to ongoing Construction Certificate delays.  |                             |  |
| Delays experienced during the month             | Yes, ongoing delays with delays to obtaining Construction Certificate   |                             |  |
| Issues to report                                | <ul style="list-style-type: none"><li>Planning section has previously reviewed the submitted construction certificate and requested submission of additional information from contractor.</li><li>The major concern being accessibility issues from Finlay Rd. Accessibility issues have been reviewed by the design architect and accessibility consultant. Changes required have been included in revised documentation and resubmission of the amended CC application is imminent.</li></ul> |                             |  |
| Works Completed last month                      | <ul style="list-style-type: none"><li>A thorough review of the site and buildings has been undertaken to address all accessibility issues that were raised by the planning section.</li></ul>   |                             |  |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>Approval of CC</li><li>Construction to commence</li></ul>   |                             |  |







| Project   | Streets as Shared Spaces  |                |
|---|---|----------------|
| Contractor                                      | Goulburn Engineering – Shade tree seating platforms. Asten Solar - Solar Lighting, Plantabox – Parklet, Street Furniture Australia - Street furniture supply  |                |
| Budget:   | \$488,210   |                |
| Expenditure to date                             | \$212,095   |                |
| Funding Partners                                | Transport for NSW   |                |
| Key Dates                                       | Deed Signed   | May 2022       |
|   | Construction Commenced  | August 2022    |
|   | Grant Completion  | September 2022 |
| Project forecast to be completed within budget? | Yes   |                |
| Project forecast to be completed on time?       | No.<br>Lead time for furniture items will delay completion.<br>Funding partner advised of delays.   |                |
| Delays experienced during the month             | Delay in supply of chill out trees.   |                |
| Issues to report                                | Pedestrian crossing compliance amendments have been reviewed, and a quotation sought to resolve.  |                |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>• Proto-type solar light installed in the main street</li> <li>• Chalk art work completed</li> <li>• Shade tree seating platforms being installed</li> <li>• Lining marking completed</li> <li>• Library box for parklet to be installed.</li> <li>• Pedestrian ramp installed</li> <li>• Chill out tree footings installed</li> </ul> |                |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>• Chill out trees electrical to be completed</li> <li>• Erection of chill out trees</li> </ul>   |                |






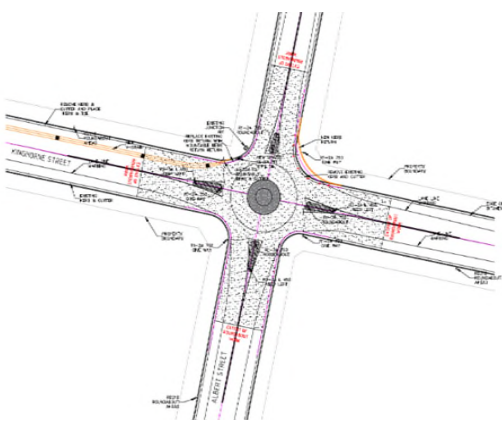
| Project   | North Park Immediate Priorities   |                            |
|---|---|----------------------------|
| Contractor                                      | Toilet block – Greenwich Build  |                            |
| Budget:   | \$345,925   |                            |
| Expenditure to date                             | \$69,599  |                            |
| Funding Partners                                | SCCF  |                            |
| Key Dates                                       | Deed Signed   | February 2022              |
|   | Procurement for toilet block  | July 2022 – September 2022 |
|   | Construction  | November 2022 – June 2023  |
|   | Grant Completion Date   | February 2024              |
| Project forecast to be completed within budget? | Yes   |                            |
| Project forecast to be completed on time?       | Yes – timeframe on Deed is 01 February 2024   |                            |
| Delays experienced during the month             | Nil   |                            |
| Issues to report                                | Nil   |                            |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>• Third contract meeting held.</li> <li>• Trees removed</li> <li>• Toilet block formwork and drainage in place</li> </ul>  |                            |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>• Slab installation</li> <li>• Identifying location for grandstand &amp; request quote for concrete slabs</li> <li>• Confirm revised location for existing shed/signage</li> <li>• Identify location of second entrance and install gates</li> <li>• Identify area for ambulance hatching</li> </ul> |                            |





| Project   | Kinghorne Street Roundabout – Black spot  |                               |
|---|---|-------------------------------|
| Budget:   | \$416,860   |                               |
| Expenditure to date:                            | \$14,650  |                               |
| Funding Partners                                | Australian Government Black Spot funding  |                               |
| Key Dates                                       | Design approved   | September 2022                |
|   | Procurement for Construction  | October 2022<br>December 2022 |
|   | Construction Commenced  | January 2023                  |
|   | Construction Completed  | May 2023                      |
| Project forecast to be completed within budget? | Yes   |                               |
| Project forecast to be completed on time?       | Yes   |                               |
| Delays experienced during the month             | Nil   |                               |
| Issues to report                                | Nil   |                               |
| Works Completed last month                      | <ul style="list-style-type: none"><li>Detailed design completed</li><li>RFQ released with the closing date 22/10/2022</li></ul> |                               |
| Priorities for the next month                   | <ul style="list-style-type: none"><li>RFQ evaluation to commence and report to be submitted to Council</li></ul>                |                               |







| Project   | Tony Onions Park Play space  |                |
|---|--|----------------|
| Contractor                                      | CRS  |                |
| Budget:   | \$400,000  |                |
| Expenditure to date                             | \$1,405  |                |
| Funding Partners                                | Everyone Can Play  |                |
| Key Dates                                       | Deed Signed  | February 2022  |
|   | Construction Commenced   | September 2022 |
|   | Construction Completed   | August 2023    |
| Project forecast to be completed within budget? | Yes  |                |
| Project forecast to be completed on time?       | Yes – timeframe on Deed is 24 August 2023  |                |
| Delays experienced during the month             | Nil  |                |
| Issues to report                                | Nil  |                |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>RFQ assessed and awarded</li> <li>Detailed design completed and fabrication underway – see picture below</li> </ul> |                |
| Priorities for the next month                   | <ul style="list-style-type: none"> <li>Playground to commence installation first week in February 2023</li> </ul>  |                |






| <b>Project:</b>                                 | <b>Schools Infrastructure</b>  |               |
|---|--|---------------|
| Budget:   | \$3,937,500  |               |
| Expenditure to date:                            | \$3,289,787  |               |
| Funding Partners                                | Road Safety Program School Zone Infrastructure   |               |
| Key Dates                                       | RFT released   | April 2021    |
|   | Design approved  | August 2021   |
|   | Construction Commenced   | August 2021   |
|   | Construction Completed   | December 2022 |
| Project forecast to be completed within budget? | Yes  |               |
| Project forecast to be completed on time?       | Yes  |               |
| Delays experienced during the month             | Delays with the electrical contractor negotiating an outage with Essential Energy for installation of lights above the wombat crossings. Outage most likely now not until January 2023 school holidays. Extension of time will be applied for with funding body. |               |
| Issues to report                                | Refer to delays.<br>TfNSW has advised that the wombat crossing constructed on Fitzroy St may not be traversable by the wind farm delivery vehicles. Negotiations underway regarding possible modifications.  |               |
| Works Completed last month                      | <ul style="list-style-type: none"> <li>Funding body has approved a scope variation for additional path on Amaroo Place. No other variations were accepted.</li> </ul>  |               |
| Priorities for the next month                   | Monitor the progress of variation  |               |

| <b>Project</b>                                  | <b>Carr Confoy Amenities</b>                  |            |
|---|---|------------|
| Budget:   | \$8,000,000                                   |            |
| Expenditure to date                             | \$11,143                                      |            |
| Funding Partners                                | Multi-Sport (\$3.6m)                          |            |
| Key Dates                                       | Deed Signed                                   | July 2022  |
|   | Design Finalised                              | March 2023 |
|   | Construction Commenced                        | June 2023  |
|   | Construction Completed                        | June 2025  |
| Project forecast to be completed within budget? | Nil   |            |
| Project forecast to be completed on time?       | Nil   |            |
| Delays experienced during the month             | Nil   |            |
| Issues to report                                | Nil   |            |
| Works Completed last month                      | Architecture engaged to develop concept plans |            |
| Priorities for the next month                   | Progress the concept design                   |            |



| Project  |  | Japanese Gardens |  |
|--|--|------------------|--|
| Project Manager  | Adam Kiss  |                  |  |
| Contractor   | Edminston Jones (Design)   |                  |  |
| Budget:  | \$965,122  |                  |  |
| Expenditure to date  | \$11,015   |                  |  |
| Funding Partners   | BBRF   |                  |  |
| Key Dates  | Deed Signed  | January 2022     |  |
|  | Design Commenced   | November 2022    |  |
|  | Construction Commenced   | June 2023        |  |
|  | Construction Completed   | December 2023    |  |
| Project forecast to be completed within budget?                                      | Yes  |                  |  |
| Project forecast to be completed on time?  | Yes – timeframe on Deed is 31 December 2023  |                  |  |
| Delays experienced during the month  | Nil  |                  |  |
| Issues to report   | Nil  |                  |  |
| Works Completed last month   | <ul style="list-style-type: none"><li>Edmiston Jones engaged for design</li></ul>  |                  |  |
| Priorities for the next month  | <ul style="list-style-type: none"><li>Surveys</li><li>Source quotes for pathways</li><li>Complete concept design</li></ul> |                  |  |
|  |  |                  |  |



| Project  | Natural Disaster – Disaster Funding Arrangements   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
|--|--|-------------------|-------------------|------------------|--|----------------|-----------------|-------------------|----------|------------------|-------------------|----------|-----------------|------------------|-------------------|---------------|----------|-----------------|-----------------|-------------|-----------------|---------------|-----------------|-----------------|---------------|------------------|--------------|-----------------|---------------|-----------------|---------------|--------------|-----------------|---------------|--------------|---------------|-----------|-----------------|---------------|-----------------|--------------|-----------|---------------|---------------|---------------|---------------|--|--|--|--|--|-------|------------------|------------------|-----------------|------------------|
| Budget   | \$19 Million   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Expenditure to date                            | \$12.5 Million   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Funding Partners                               | Natural Disaster Funding Arrangements Enacted  |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Key Dates                                      | <table><tr><th>Australian Government Reference Number</th><th>Month of Event</th><th>Completion Date</th><th>Completion Status</th></tr><tr><td>AGRN 871</td><td>01-December-2019</td><td>30-September-2023</td><td>30%</td></tr><tr><td>AGRN 898</td><td>01-February-2020</td><td>30-September-2023</td><td>89%</td></tr><tr><td>AGRN 923</td><td>01-August-2020</td><td>30-June-2023</td><td>80%</td></tr><tr><td>AGRN 960</td><td>01-March-2021</td><td>30-June-2023</td><td>20%</td></tr><tr><td>AGRN 987</td><td>01-December-2021</td><td>30-June-2024</td><td>14%</td></tr><tr><td>AGRN 1001</td><td>01-January-2022</td><td>30-June-2024</td><td>Awaiting SOW</td></tr><tr><td>AGRN 1012</td><td>01-March-2022</td><td>30-June-2024</td><td>5%</td></tr><tr><td>AGRN 1034</td><td>01-October-2022</td><td>30-June-2025</td><td>Data collection</td></tr></table>  |                   |                   |                  | Australian Government Reference Number | Month of Event | Completion Date | Completion Status | AGRN 871 | 01-December-2019 | 30-September-2023 | 30%      | AGRN 898        | 01-February-2020 | 30-September-2023 | 89%           | AGRN 923 | 01-August-2020  | 30-June-2023    | 80%         | AGRN 960        | 01-March-2021 | 30-June-2023    | 20%             | AGRN 987      | 01-December-2021 | 30-June-2024 | 14%             | AGRN 1001     | 01-January-2022 | 30-June-2024  | Awaiting SOW | AGRN 1012       | 01-March-2022 | 30-June-2024 | 5%            | AGRN 1034 | 01-October-2022 | 30-June-2025  | Data collection |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Australian Government Reference Number         | Month of Event   | Completion Date   | Completion Status |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 871                                       | 01-December-2019   | 30-September-2023 | 30%               |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 898                                       | 01-February-2020   | 30-September-2023 | 89%               |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 923                                       | 01-August-2020   | 30-June-2023      | 80%               |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 960                                       | 01-March-2021  | 30-June-2023      | 20%               |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 987                                       | 01-December-2021   | 30-June-2024      | 14%               |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 1001                                      | 01-January-2022  | 30-June-2024      | Awaiting SOW      |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 1012                                      | 01-March-2022  | 30-June-2024      | 5%                |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 1034                                      | 01-October-2022  | 30-June-2025      | Data collection   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Project forecast to be completed within budget | <table><tr><th rowspan="2">EVENT</th><th colspan="2">NDFA</th><th rowspan="2">COMMITMENTS</th><th rowspan="2">CLAIMS</th></tr><tr><th>ALLOCATION</th><th>SPEND</th></tr><tr><td>AGRN 871</td><td>\$ 1,399,175.00</td><td>\$ 466,580.00</td><td>\$ 374,697.00</td><td>\$ 417,140.00</td></tr><tr><td>AGRN 898</td><td>\$ 5,928,408.00</td><td>\$ 5,238,285.00</td><td>\$ 9,014.00</td><td>\$ 5,052,680.00</td></tr><tr><td>AGRN 923</td><td>\$ 8,124,772.00</td><td>\$ 5,816,292.00</td><td>\$ 809,289.00</td><td>\$ 5,259,056.00</td></tr><tr><td>AGRN 960</td><td>\$ 1,021,890.00</td><td>\$ 436,896.00</td><td>\$ 50,383.00</td><td>\$ 436,887.00</td></tr><tr><td>AGRN 987</td><td>\$ 1,777,812.00</td><td>\$ 287,393.00</td><td>\$ 77,336.00</td><td>\$ 520,220.00</td></tr><tr><td>AGRN 1001</td><td></td><td>\$ 170,765.00</td><td>\$ 127,362.00</td><td>\$ 81,560.00</td></tr><tr><td>AGRN 1012</td><td>\$ 842,597.00</td><td>\$ 110,295.00</td><td>\$ 224,850.00</td><td>\$ 110,295.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td>TOTAL</td><td>\$ 19,094,654.00</td><td>\$ 12,526,506.00</td><td>\$ 1,672,931.00</td><td>\$ 11,877,838.00</td></tr></table> |                   |                   |                  | EVENT                                  | NDFA           |                 | COMMITMENTS       | CLAIMS   | ALLOCATION       | SPEND             | AGRN 871 | \$ 1,399,175.00 | \$ 466,580.00    | \$ 374,697.00     | \$ 417,140.00 | AGRN 898 | \$ 5,928,408.00 | \$ 5,238,285.00 | \$ 9,014.00 | \$ 5,052,680.00 | AGRN 923      | \$ 8,124,772.00 | \$ 5,816,292.00 | \$ 809,289.00 | \$ 5,259,056.00  | AGRN 960     | \$ 1,021,890.00 | \$ 436,896.00 | \$ 50,383.00    | \$ 436,887.00 | AGRN 987     | \$ 1,777,812.00 | \$ 287,393.00 | \$ 77,336.00 | \$ 520,220.00 | AGRN 1001 |                 | \$ 170,765.00 | \$ 127,362.00   | \$ 81,560.00 | AGRN 1012 | \$ 842,597.00 | \$ 110,295.00 | \$ 224,850.00 | \$ 110,295.00 |  |  |  |  |  | TOTAL | \$ 19,094,654.00 | \$ 12,526,506.00 | \$ 1,672,931.00 | \$ 11,877,838.00 |
| EVENT  | NDFA   |                   | COMMITMENTS       | CLAIMS           |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
|  | ALLOCATION   | SPEND             |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 871                                       | \$ 1,399,175.00  | \$ 466,580.00     | \$ 374,697.00     | \$ 417,140.00    |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 898                                       | \$ 5,928,408.00  | \$ 5,238,285.00   | \$ 9,014.00       | \$ 5,052,680.00  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 923                                       | \$ 8,124,772.00  | \$ 5,816,292.00   | \$ 809,289.00     | \$ 5,259,056.00  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 960                                       | \$ 1,021,890.00  | \$ 436,896.00     | \$ 50,383.00      | \$ 436,887.00    |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 987                                       | \$ 1,777,812.00  | \$ 287,393.00     | \$ 77,336.00      | \$ 520,220.00    |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 1001                                      |  | \$ 170,765.00     | \$ 127,362.00     | \$ 81,560.00     |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| AGRN 1012                                      | \$ 842,597.00  | \$ 110,295.00     | \$ 224,850.00     | \$ 110,295.00    |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
|  |  |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| TOTAL  | \$ 19,094,654.00   | \$ 12,526,506.00  | \$ 1,672,931.00   | \$ 11,877,838.00 |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Project forecast to be completed on time       | Yes, with approved variations to timelines   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Delays experienced during the month            | Yes, another Natural Disaster Event AGRN 1034  |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Issues to report                               | Caoura Road has a major landslide requiring urgent attention and possible land acquisitions and alternate routes designed. This is progress with a new Project manager engaged to take the lead.   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
| Works Completed last Month                     | The Cullulla Road causeway is still being worked on, but it should be completed by Christmas.  |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |
|  | • Complete Cullulla Road   |                   |                   |                  |  |                |                 |                   |          |                  |                   |          |                 |                  |                   |               |          |                 |                 |             |                 |               |                 |                 |               |                  |              |                 |               |                 |               |              |                 |               |              |               |           |                 |               |                 |              |           |               |               |               |               |  |  |  |  |  |       |                  |                  |                 |                  |



|  |   |
|--|---|
| Priorities for the next month  | <ul style="list-style-type: none"> <li>Caoura Road Landslide</li> </ul> |
| <div>  <p><u>Completed works on Yarralaw Road</u></p> </div> |   |



### Projects in Design

**Table 3** identifies the major projects currently in design phase and how they are tracking against the program. These designs could pose a major risk to the delivery of the Capital Works Program if they are not completed on time.

**Table 3 – Projects in Design**

| Project          | Planned start investigation, design & Procurement | Actual start investigation, design & Procurement | Planned end investigation, design & Procurement | Actual end investigation, design & Procurement | Comments |
|------------------|---|--|---|--|----------|
| Nil at this time |   |  |   |  |          |

### Pending Grant Applications

**Table 4** identifies projects with current grant applications submitted, if successful these projects will be added to the program. If the projects are successful they may require current projects to be carried over into the next financial year, if this is the case it will be identified in the below table.

**Table 4 – Pending Grant Projects**

| Project  | Budget        | Fund   | Decision | Status     | Risk to current Program/Comment |
|--|---------------|--|----------|------------|---------------------------------|
| Pothole Repair on Regional Roads   | To Be Advised | Fixing Local Roads Pothole Repair Program          | Nov-22   | Successful |                                 |
| Clinton Street Heavy Vehicle Route Upgrade   | 2,386,494     | HVSPP  |          | Successful |                                 |
| Highland Way Regional Road Repair Program  | 96,239        | RRRP   |          | Successful |                                 |
| Copford Reach Boat Ramp Upgrade  | 256,788       | Boating Now Program                                | Aug-22   | Pending    |                                 |
| BMX Track Upgrade  | 150,000       | NSW Infrastructure Grants                          | Jan 23   | Pending    |                                 |
| Repair of Dog Training and Kennel Club Fencing, Dressage Arena, Internal Road and Harness Training Track (retrospective funding) | 52,150        | Crown Land Recovery Fund                           | Dec-22   | Pending    |                                 |
| East Grove South Sports Field Improved Drainage and levelling  | 1.3m          | Essential Community Sports Assets Program          |          | Pending    |                                 |
| Tarlo Street Graffiti Project  | 71,517        | Graffiti management Program                        | Dec-22   | Pending    |                                 |
| Marsden Weir Shared path Access Project  | 370,738       | Open Space – Places to Swim                        | Feb-23   | Pending    |                                 |
| Ross Whittaker Pavilion Female Facilities Upgrade  | 130,673       | Female Friendly Community Sport Facilities Program | Feb-23   | Pending    |                                 |
| Currawang Causeway Betterment  | 3,443,054     | Infrastructure Betterment Fund                     | Feb-23   | Pending    |                                 |



## Projects Deferred

**Table 5** identifies projects with confirmed budgets in the 22-23 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

**Table 5 – Projects Deferred**

| Project                                 | Budget  | Reason for deferral                           | Risk   |
|---|---------|---|--|
| Kerb & Gutter – Queen St                |         | Stormwater issues, requires additional budget | Medium – deterioration could cause further pavement damage |
| Footpath Replacement Program            |         | Will be upgraded in Hospital Development      | Nil  |
| Kinghorne Street Rehab (Albert-Hoskins) | 500,000 | Budget to be used elsewhere                   | Nil  |

## Projects Completed

**Table 6** identifies the projects that have been physically completed during the financial year. The project has been financially completed if Finalisation Document ID has been populated.

**Table 6 – Projects Completed**

| Project                                | Budget     | Final Expenditure | Finalisation Document ID |
|--|------------|-------------------|--------------------------|
| Aquatic Centre Upgrade                 | 29,784,911 | 29,814,990        |                          |
| Deterioration Works – Middle Arm Road  | 325,000    | 0                 |                          |
| Deterioration Works – Wollumbi Road    | 260,000    | 182,136           |                          |
| Upgrade Zebra crossing – Deccan Street | 160,515    | 140,964           |                          |
| Bradfordville School Footpath          | 928,523    | 686,466           |                          |
| LRCI Roberts park Landscaping          | 100,000    | 100,267           |                          |
| Towrang Bridge Upgrade                 | 4,153,000  | 3,568,613         |                          |
| Carrick Road Bridge Upgrade            | 917,615    | 785,647           |                          |





GOULBURN MULWAREE COUNCIL

# Utilities Directorate Report



## November 2022

One Team Delivering With

Passion Respect Innovation Dedication Excellence





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## 1.0 Utilities Performance

### 1.1 Outstanding SRPs

21 October 2022 to 20 November 2022:

| Work Group        | Primary Category        | New Request | Completed Request | % Completed |
|-------------------|-------------------------|-------------|-------------------|-------------|
| Water Services    | Water Quality           | 47          | 47                | 100%        |
| Water Services    | Minor Water Leak        | 28          | 28                | 100%        |
| Water Services    | Major Water Break       | 5           | 5                 | 100%        |
| Water Services    | Water Maintenance       | 7           | 7                 | 100%        |
| Water Services    | Sewer Blockage          | 27          | 27                | 100%        |
| Water Services    | Sewer Overflow          | 4           | 4                 | 100%        |
| Water Services    | Sewer Odour             | 2           | 2                 | 100%        |
| Water Services    | Sewer Maintenance       | 2           | 2                 | 100%        |
| Waste & Recycling | Missed Bins             | 96          | 96                | 100%        |
| Waste & Recycling | Bin Maintenance         | 49          | 49                | 100%        |
| Waste & Recycling | New or Replacement Bins | 57          | 57                | 100%        |
| Waste & Recycling | Extra Commercial Pickup | 23          | 23                | 100%        |
| Waste & Recycling | Street Sweeping         | 10          | 10                | 100%        |

### 1.2 Water Revenue

Income Raised from 1 July 2022 to 1 December 2022:

| Water                           |                 |
|---------------------------------|-----------------|
| Water Usage                     | \$ 2,301,927.13 |
| Water Availability              | \$ 1,394,899.78 |
| Backflow                        | \$ 11,301.80    |
| Water Total                     | \$ 3,708,128.71 |
| Sewer                           |                 |
| Sewer Usage                     | \$ 661,516.40   |
| Sewer Availability              | \$5,168,526.33  |
| Liquid Trade Waste Usage        | \$ 161,411.38   |
| Liquid Trade Waste Availability | \$ 14,515.74    |
| Sewer Total                     | \$6,005,969.85  |
| Total                           |                 |
| Income Total                    | \$ 9,714,098.56 |

Total income raised from 01/07/2021 to 30/06/2022 was \$21,073,381.43

Total water balance as at 30/06/2022 was \$501,353.15

Total water balance as at 1/12/2022 is \$2,846,242.80

Currently there are:

25 properties that have a restrictor in place

1 property has been disconnected from Council's water supply

0 accounts that are in bankruptcy/receivership

1 account had legal action started

1 account for deceased estates



## 2.0 Water Services Operational Performance

### 2.1 Water Performance

#### 2.1.1 Goulburn Storages

The following table shows the status of the water storages as of 30 November 2022:

| Storage      | Capacity (ML) | Depth (m) TWL | Volume       |              | Estimated Dead Storage |            | Usable Storage |             |
|--------------|---------------|---------------|--------------|--------------|------------------------|------------|----------------|-------------|
|              |               |               | (ML)         | (%)          | (ML)                   | (%)        | (ML)           | (%)         |
| Pejar        | 9000          | 0.003         | 9004         | 100.0        | 90                     | 1          | 8914           | 99.0        |
| Sooley       | 6250          | -0.002        | 6247         | 99.9         | 300                    | 5          | 5943           | 95.1        |
| Rossi        | 330           | 0.12          | 352          | 100.0        | 100                    | 30         | 252            | 71.6        |
| <b>Total</b> | <b>15580</b>  |               | <b>15603</b> | <b>100.0</b> | <b>490</b>             | <b>3.1</b> | <b>15113</b>   | <b>96.9</b> |

#### 2.1.2 Consumption

November 2022:

| Location | Total Consumption (ML) | Daily Average (ML) |
|----------|------------------------|--------------------|
| Goulburn | 231                    | 7.96               |
| Marulan  | 12.4                   | 0.43               |

#### 2.1.3 Source of Water Treated/Dam Releases

During November 2022 water was sourced from Rossi Weir and the HSP for supply in Goulburn.

In Marulan water was drawn directly from the Wollondilly River and on-site storage dam.

#### 2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

November 2022:

| Location     | Total Estimated Evaporation Loss (ML) |
|--------------|---------------------------------------|
| Sooley Dam   | 0.00                                  |
| Pejar Dam    | 0.00                                  |
| <b>Total</b> | <b>0.00</b>                           |

#### 2.1.5 Rainfall

Goulburn received 111.8 mm of rainfall during November 2022.

#### 2.1.6 Water Quality

##### Raw Water Quality

Raw water quality remained relatively unchanged in both Goulburn and Marulan during November 2022.



## Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in November 2022 are shown below:

| Parameter     | Unit | Guideline Value<br>Aesthetic | Guideline Value<br>Health | Goulburn<br>Drinking Water<br>Quality | Marulan<br>Drinking<br>Water Quality |
|---------------|------|------------------------------|---------------------------|---------------------------------------|--------------------------------------|
| Colour (true) | HU   | 15                           | N/A                       | 0                                     | 6                                    |
| Iron          | mg/L | 0.3                          | N/A                       | 0                                     | 0                                    |
| Manganese     | mg/L | 0.1                          | 0.5                       | 0.07                                  | 0.01                                 |
| pH            |      | 6.5-8.5                      | N/A                       | 7.17                                  | 7.31                                 |
| Turbidity     | NTU  | 5                            | N/A                       | 0.9                                   | 0.8                                  |
| Hardness      | mg/L | 200                          | N/A                       | 82                                    | 111                                  |
| Aluminum      | mg/L | 0.2                          | N/A                       | 0.05                                  | *                                    |

\*As coagulant is not used at Marulan, Aluminium is not tested

## 2.2 Wastewater Performance

### 2.2.1 Wastewater Volume Treated Goulburn

November 2022:

| Treated Effluent                                  | Volume (ML) |
|---|-------------|
| Total wastewater inflow                           | 326.29      |
| Irrigation and onsite reuse                       | 18.37       |
| River discharge (Screening and UV treatment only) | 15.41       |
| River discharge (Full treatment)                  | 292.51      |

### 2.2.2 Effluent Quality

November 2022:

| Parameter        | Unit | 90 Percentile Concentration<br>Licence Limit | Goulburn Effluent Quality |
|------------------|------|--|---------------------------|
| pH               |      | 6.5-8.5                                      | 7.8                       |
| Suspended solids | mg/L | 15   | 2                         |
| Ammonia          | mg/L | 2  | 0                         |
| Total nitrogen   | mg/L | 10   | 10.2                      |
| Total phosphorus | mg/L | 0.3  | 0.1                       |
| Oil and Grease   | mg/L | 10   | 0                         |



### 3.0 Major Projects

#### 3.1 Re-Use Scheme Irrigation Construction

##### Description

The project comprises of a distribution system incorporating, new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems.

Irrigation sites included are Hudson Oval, North Park, Victoria Park, Carr Confoy, East Grove South, Goulburn Golf Club, Recreation Area, and Goulburn District Racetrack.

##### Budget

- Overall Project: \$10,800,000.00
- Total Spent to date: \$8,582,271.57 (79%)
- Variations to date: \$68,709.08

##### Project Program

| Task  | Expected Date of Completion | Task Status            |
|---|-----------------------------|------------------------|
| <b>Construction</b>                               |                             |                        |
| <b>Reticulation Pipeline</b>                      | 31 March 2022               | Completed              |
| <b>Irrigation including Pumping Station Tanks</b> | 30 November 2022            | Ongoing                |
| <b>WWTP Construction Works</b>                    | 01 March 2023               | Construction underway  |
| <b>Telemetry and Communications</b>               | 01 March 2023               | Designed/not commenced |
| <b>Commissioning</b>                              | 01 March 2023               | Not commenced          |
| <b>Approvals</b>                                  |                             |                        |
| <b>Section 60 Approval</b>                        | 01 March 2023               | Ongoing                |
| <b>Crown Waterway Approval</b>                    | 01 March 2023               | Ongoing                |

##### Project Delays

- Wet Weather effects on Construction
- Covid 19 delays
- Telemetry Control delays



**Project Update**

| Location               | Completed  | Remaining                             |
|------------------------|--|---------------------------------------|
| <b>Hudson Park</b>     | Irrigation Main Line (100%)  | Telemetry & Instrumentation           |
|                        | Irrigation Lateral Line (100%)   | Testing & Commissioning.              |
|                        | Storage Tank (100%)  |                                       |
|                        | Pump Station – (100%) – Concrete base completed / shed installed / pump set installed. |                                       |
|                        | Pump Station Switchboard (100%) – Electrical work completed.                           |                                       |
|                        | Gate & Fences around tank & shed (100%).   |                                       |
| <b>North Park</b>      | Irrigation Main Line (100%)  | Telemetry & Instrumentation           |
|                        | Irrigation Lateral Line (100%)   | Testing & Commissioning.              |
|                        | Storage Tank (100%)  |                                       |
|                        | Pump Station – (100%) – Concrete base completed / shed installed / pump set installed. |                                       |
|                        | Pump Station Switchboard (100%) – Electrical work completed.                           |                                       |
|                        | Gate & Fences around tank & shed (100%).   |                                       |
| <b>Victoria Park</b>   | Irrigation Main Line (100%)  | Telemetry & Instrumentation           |
|                        | Irrigation Lateral Line (100%)   | Testing & Commissioning.              |
|                        | Storage Tank (100%)  |                                       |
|                        | Pump Station – (100%) – Concrete base completed / shed installed / pump set installed. |                                       |
|                        | Pump Station Switchboard (100%) – Electrical work completed.                           |                                       |
|                        | Gate & Fences around tank & shed (100%).   |                                       |
| <b>Carr Confoy</b>     | Irrigation Main Line (100%)  | Telemetry & Instrumentation           |
|                        | Irrigation Lateral Line (100%)   | Testing & Commissioning.              |
|                        | Storage Tank (100%)  |                                       |
|                        | Demolition of old pump station (100%)  |                                       |
|                        | Modification works of old tank (100%)  |                                       |
|                        | Pump Station – (100%) – Concrete base completed / shed installed / pump set installed. |                                       |
|                        | Pump Station Switchboard (100%) – Electrical work completed.                           |                                       |
|                        | Gate & Fences around tank & shed (100%).   |                                       |
| <b>Eastgrove South</b> | Water and communication main lines to site boundary complete.                          | Irrigation Main installation          |
|                        |  | Irrigation Lateral Lines installation |



Goulburn Mulwaree Utilities

| Location               | Completed  | Remaining                         |
|------------------------|--|-----------------------------------|
| <b>Recreation Area</b> | Irrigation Main Line (100%)  | Lateral line (Dog Obedience Area) |
|                        | Irrigation Lateral Line (75%) – works in progress                                      | Telemetry & Instrumentation       |
|                        | Storage Tank (100%)  | Testing & Commissioning.          |
|                        | Pump Station – (100%) – Concrete base completed / shed installed / pump set installed. |                                   |
|                        | Pump Station Switchboard (100%) – Electrical work completed.                           |                                   |
|                        | Gate & Fence around tank (100%)  |                                   |

| Location                           | Completed   | Remaining   |
|------------------------------------|---|---|
| <b>Waste Water Treatment Plant</b> | Tender Awarded                                    | Tank Base Backfilling – Remaining work  |
|                                    | Tank Base Excavation (100%)                       | Two Concrete Tank Installation (650KI each)   |
|                                    | Tank Base Backfilling work (with Road base) (20%) | Completion of additional pipework from existing discharge line to new storage tanks |
|                                    |   | Additional pumps Installation   |
|                                    |   | Associated electrical and telemetry control works                                   |
|                                    |   | Demolition of existing redundant infrastructure                                     |



Goulburn Mulwaree Utilities

Project Images





### 3.2 Re-Use Goulburn Upgrade

#### Description

Construction commenced in November 2021 at the Waste Management Centre. The Construction consists of the following:

- New Re-use Hub building
- New Resource Recovery Shed
- New site office facilities & education Centre
- Additional weighbridge
- New operational vehicle wash bay
- New rainwater and leachate management systems
- Upgraded site utilities
- Upgraded stormwater network

#### Budget

- Contract Value: \$8,440,000.00
- Variation to date: \$47,822.44
- Contract Payments to date: \$4,268,466.78

#### Project Program

| Task                                 | Expected Date of Completion | Task Status   |
|--------------------------------------|-----------------------------|---------------|
| Construction                         | February 2023               | Ongoing       |
| Testing Commissioning                | February 2023               | Not Commenced |
| Defects Inspection and Rectification | March 2023                  | Not Commenced |
| Project Completion                   | April 2023                  | Not Commenced |

#### Project Delays

- Weather- There has been a significant amount of rain since December that has affected the site.
- Ground conditions, waste excavation
- Working on an operational site

#### Project Update

##### Key works completed in previous month

- RRS – lower slab concrete placement
- RRS – service trenches (stormwater and non-potable water), electrical conduits and pits below the main slab installed
- RRS – excavate for weighbridge
- RRS – Zig Zag blockwork almost completed
- RRS – Intersection services completed
- RH – Roofing (incl. insulation) completed, gutters and roof cowls to be completed



### Works Expected for Next Two Months

- RRS – weighbridge excavation – continuation
- RRS – kerb preparation
- RRS – continue Zig Zag blockwork
- RRS – detailed excavation for the main slab
- RRS – plinths work commencement
- RH – partition works commence
- RH – raingarden concrete pour
- RH – termite protection as applicable
- RH – kerbs set-out and preparation
- RH – stormwater diversion

### Project Images










Goulburn Mulwaree Utilities






### 3.3 Water and Sewer Projects

| Project                    |  |
|----------------------------|--|
| <b>Title</b>               | Capital Works – Water Infrastructure   |
| <b>Project Description</b> | Renewal of Existing Water Mains  |
| <b>Budget</b>              | \$2,000,000.00   |
| <b>Project Update</b>      | <p>Killard Infrastructure have commenced design on the following streets for this financial year:</p> <ul style="list-style-type: none"> <li>• Bradley St</li> <li>• Sydney Rd</li> <li>• Combermere St</li> <li>• Glenelg/Ada St</li> <li>• Clifford St</li> </ul> <p>Defects from last financial year are being rectified, Defects include:</p> <ul style="list-style-type: none"> <li>• Road Restoration</li> <li>• Footpath restoration</li> <li>• Valve boxes</li> <li>• Line marking</li> </ul> <p>Killard Infrastructure have completed the under bore &amp; pipe laying work at Bradley Street. They also have started the water main work at Sydney Rd.</p> |
| <b>Project Images</b>      |    |



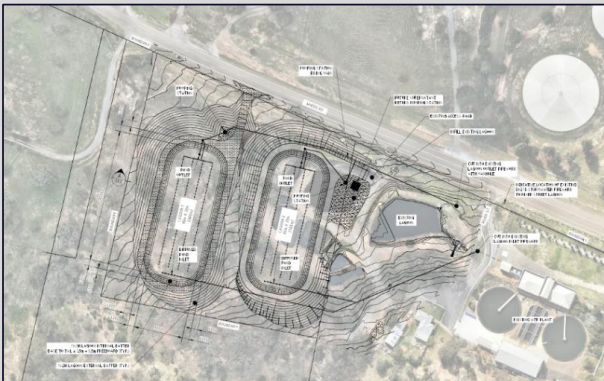
Goulburn Mulwaree Utilities

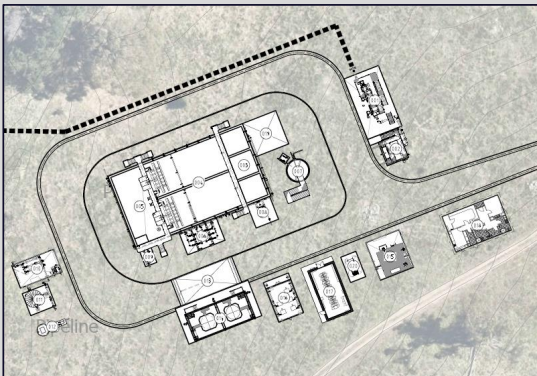
| Project                    |  |
|----------------------------|--|
| <b>Title</b>               | Capital Works – Sewer Infrastructure   |
| <b>Project Description</b> | Rehabilitation of Existing Sewer mains   |
| <b>Budget</b>              | \$1,000,000.00   |
| <b>Project Update</b>      | <p>Interflow are closing out the last year defects work.</p> <p>A new package for works has been tendered to commence work in February 2023. Focus of this financial year's package will be on manhole rehabilitation, infiltration investigation and relining of critical large diameter lines.</p> <p>Closing date for the Sewer Rehabilitation tender is 17 January 2023.</p> |

| Project             |   |             |
|---------------------|---|-------------|
| Title               | Capital Works – Marulan WFP Concept Design  |             |
| Project Description | Concept Design for the upgrade of the Marulan Water Filtration Plant.   |             |
| Budget              | TBD   |             |
| Key Dates           | Contract Awarded  | July 2022   |
|                     | Works commenced   | August 2022 |
| Project Update      | Work has commenced on the Concept Design for the proposed upgraded water treatment plant. Initial testing has been completed on the raw water quality with further testing required to inform the design. |             |
| Project Images      |    |             |



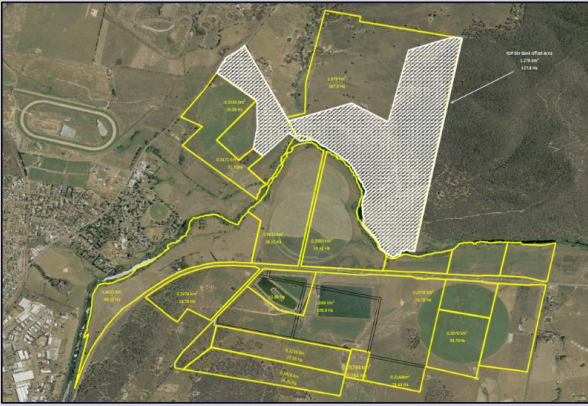
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| Project                    |  |
|----------------------------|--|
| <b>Title</b>               | Capital Works – Goulburn WFP Sludge Handling   |
| <b>Project Description</b> | Construction of associated infrastructure to allow backwash sludge to accumulate and dry.  |
| <b>Budget</b>              | \$TBD  |
| <b>Key Dates</b>           | Start of Scope Update   May 2022   |
| <b>Project Update</b>      | Hunter H2O has been engaged to complete the documentation of the sludge lagoon upgrade option assessment for the Goulburn Water Treatment Plant following consultation with DPE. Council should receive the draft report in mid to late December for review. |
| <b>Project Images</b>      |    |

| Project                    |   |
|----------------------------|---|
| <b>Title</b>               | Capital Works – Marulan WWTP Design   |
| <b>Project Description</b> | Detailed design of the new Marulan Wastewater Treatment Plant to facilitate construction.   |
| <b>Budget</b>              | TBC   |
| <b>Key Dates</b>           | Start of Detailed Design   TBD  |
| <b>Project Update</b>      | Council working with Hunter H2O and Boral to complete a risk assessment of the use of the recycled water at the quarry. Will then liaise with stakeholders to ensure all risks are mitigated. |
| <b>Project Images</b>      |   |



Goulburn Mulwaree Utilities

| Project                    |   |
|----------------------------|---|
| <b>Title</b>               | Former Council Irrigation Farm Development  |
| <b>Project Description</b> | Subdivision and rezoning of the former irrigation farm for future uses resolved by Council.   |
| <b>Project Update</b>      | Development application for consolidation of the existing lots and subdivision into 5 lots has been submitted to Council with attached specialist reports. Awaiting determination. Proposed use of the new to be formed Lot 5 to be confirmed and reported to Council prior to the rezoning for future use. |
| <b>Project Image</b>       |   |



#### 4.0 Waste and Recycling Initiatives

##### 4.1 Waste Projects

| Project                    |   |
|----------------------------|---|
| <b>Title</b>               | Drilling Mud Facility   |
| <b>Project Description</b> | Construction of a purpose-built drilling mud processing facility at Goulburn Waste Management Centre. |
| <b>Budget</b>              | \$1.83 million  |
| <b>Key Dates</b>           | Tender documents being updated for advertising  |
| <b>Project Update</b>      | Project to be re-tendered   |

| Project                    |  |
|----------------------------|--|
| <b>Title</b>               | Environmental Improvement Works Goulburn and Marulan   |
| <b>Project Description</b> | Ongoing environmental improvement works at Goulburn and Marulan sites.   |
| <b>Budget</b>              | \$100,000 Goulburn and \$175,000 Marulan   |
| <b>Key Dates</b>           | Ongoing  |
| <b>Project Update</b>      | The Marulan Waste Management Centre requires a period of dry weather for stormwater improvements to be undertaken.<br>Goulburn Environmental Improvement Works involve improving accessibility due to consistent wet weather and to ensure effective waste disposal during the construction upgrade. Clean ups in the bushland surrounding the waste centre are also required on an ongoing basis to manage windblown litter. Goulburn site access to be reviewed – gated security access. |

##### 4.2 Goulburn Waste Management Centre Streams Received

November 2022

| Product  | Number/Tonnes |
|--|---------------|
| <b>Mattress</b>  | 160           |
| <b>Clean Fill</b>  | 2247.50       |
| <b>Food / Garden Organics (self-haul to centre)</b>  | 12.30         |
| <b>Mixed Waste</b>   | 759.93        |
| <b>Asbestos</b>  | 8.70          |
| <b>Metal</b>   | 8.90          |
| <b>Green Waste Collections (Council)</b>   | 427.92        |
| <b>Commercial Waste Collections (Council)</b>  | 310.78        |
| <b>Domestic Waste Collections (Council)</b>  | 496.75        |
| <b>Large Street Sweeper (Council)</b>  | 30.90         |
| <b>Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)</b> | 31.54         |



---

### 4.3 Interesting News and Facts

#### **Dropping off medicine blister packs for recycling just got easier**

A new recycling service has provided Australians with more recycling drop-off points for their empty medicinal blister packs.

Blister packs (the packaging that pills and tablets come in) cannot be recycled at home through your council's kerbside recycling service. Made from aluminium and plastic, the packaging requires specialised machinery to separate the materials before they can be recycled.

However, many Australians will now be able to drop off their empty blister packs for recycling through a recycling service that launched earlier this year. The new company, Pharmacycle, recently announced during Planet Ark's National Recycling Week that they have partnered with Blooms the Chemist to provide the public with recycling locations across its entire network of more than 110 stores. The recycling company is keen to receive your used blister packs, as sufficient volumes are needed to warrant the use of their specialised recycling technology.

Until now, the only option for recycling blister packs was through a service run by Terracycle, which has around 50 recycling drop-off points at participating pharmacies in NSW, Victoria, and Queensland, with more in development.

#### **What happens to the blister packs?**

According to Pharmacycle, the blister packs they collect are processed at one of their specialised recycling facilities in Australia, where they are put through a series of mechanical processes to separate the aluminium from the plastic. Separating the materials ensures both the aluminium and the plastic can be recycled into raw materials to be used in the manufacturing of new products.

Terracycle also states the materials in blister packs are separated so the aluminium can be shredded and smelted into metal sheeting, ingots, or bar stock, and the plastics can be shredded or ground down into smaller pieces before being melted and reformed into pellets, flakes, or a powder format. These materials are then sold to manufacturing companies to make new products such as outdoor furniture and plastic shipping pallets.

#### **Why is it important to recycle used blister packs?**

While Planet Ark advises Australians to follow the waste hierarchy and reduce and reuse products whenever possible before considering recycling, for many people medicinal blister packs are a necessary item they simply cannot do without. Making sure these products are recycled keeps the valuable materials used to make them out of landfill and our environment. Those materials are then used again to make new products which reduces our use of energy and water and the need to extract new materials from the earth.

Aluminium is an important material to recycle because it is a finite natural resource that is mined from the earth like other metals. It is also infinitely recyclable, which means it can be recycled again and again without any loss to quality. Furthermore, using recycled aluminium in the production of new products reduces energy use by up to 95 per cent.

To find out more about recycling blister packs and old medicine, visit Recycling Near You.

<https://planetark.org/newsroom/news/dropping-off-medicine-blister-packs-for-recycling-just-got-easier>



Goulburn Mulwaree Utilities





**15.17 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 7 NOVEMBER 2022**

**Author:** Acting Director Operations

**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:** 1. Minutes of the Sports Council Meeting held on 7 November 2022

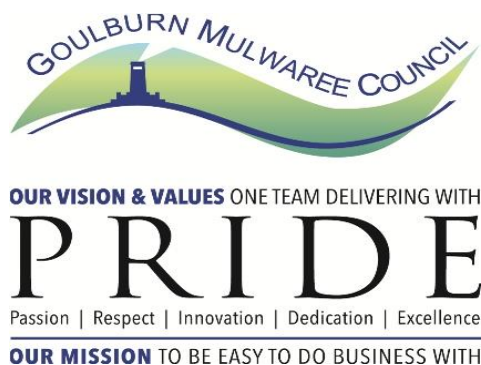
**RECOMMENDATION**

That the report from Acting Director Operations in regard to the Sports Council minutes from Monday 7 November 2022 be received.

**REPORT**

Please find attached the minutes of the Sports Council from its meeting 7 November 2022 . There were no issues from this committee that require a Council endorsement.





# MINUTES

## Sports Council Meeting

### 7 November 2022

Councillor

Councillor

Goulburn & District Netball Association

Goulburn Strikers Football Club

Goulburn City Swans Australian Football Club (Junior & Senior)

Goulburn Hockey Association

Goulburn Touch Association

Goulburn Rugby Union Football (Junior & Senior)

Goulburn & District Junior Rugby League

Goulburn Speedway

Goulburn Cycle Club

Goulburn/Crookwell Primary Schools Sport Association (PSSA)

Goulburn Mulwaree Athletics

Goulburn & District Junior Cricket Association & Marulan Cricket Association

Goulburn & District Senior Cricket Association

Taralga Rugby Union Club

Southern Tablelands Football Association

PCYC

Goulburn Motorcycle Club

Goulburn Pony Club

Goulburn Amateur Swim Club

Cr Michael Prevedello

Cr Andrew Banfield

Mrs Karen Campbell (Alt Rep Mr Scott Byrne)

Mr David Albrighton (Alt Rep Mr Adam Mills)

Mr Scott Fleming (Alt Rep Steve Armstrong)

Mrs Sharney Fleming (Alt Rep Ms Nadine Ward)

Mr Kevin Kara

Mr Chris Gordon (Alt Rep Mr Hamish McCormack)

Mr Paul Britton (Alt Rep Mr Mark Perkins)

Mr Tony Kranitis

Mr Adam Lambert

Mr Andrew Mewburn (Alt Rep Mr Ross Copland)

Mr Robert Morgan (Alt Rep Mr Ted Goad)

Mr Paul Chalker (Alt Rep Mrs Anne-Maree Shepherd)

Mr Josh Cooper

Mr Will Hedley

Mr Robert Scott Snr (Alt Rep Mr Robert Scott Jnr)

Mr Peter Strange

Mr Richard Toparis (Alt Rep Mr Sam White)

Ms Jacki Waugh (Alt Rep Mr Jamie Kay)

Mr James Douglas (Alt Rep Mrs Angela Remington)



**Order Of Business**

|          |  |          |
|----------|--|----------|
| <b>1</b> | <b>Apologies .....</b>   | <b>3</b> |
| <b>2</b> | <b>Late Items / Urgent Business .....</b>                        | <b>3</b> |
| <b>3</b> | <b>Disclosure of Interests .....</b>                             | <b>3</b> |
| <b>4</b> | <b>Confirmation of Minutes.....</b>                              | <b>4</b> |
| 4.1      | Minutes of the Sports Council Meeting held on 1 August 2022..... | 4        |
| <b>5</b> | <b>Items for Consideration.....</b>                              | <b>4</b> |
| 5.1      | Ongoing Task List .....  | 4        |
| 5.2      | Upcoming Events .....  | 4        |
| 5.3      | Change of Committee Representatives .....                        | 5        |



**MINUTES OF GOULBURN MULWAREE COUNCIL  
SPORTS COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON MONDAY, 7 NOVEMBER 2022 AT 5.30PM**

**PRESENT:** Cr Michael Prevedello, Mr Bob Morgan - Goulburn Mulwaree Athletics, Mr Kevin Kara - Goulburn Touch Association, Mr Richard Toparis - Goulburn Motorcycle Club, Mr Robert Scott Snr - Southern Tablelands Football Association, Mr Tony Kranitis - Goulburn Speedway, Mrs Jacki Waugh - Goulburn Pony Club, Mrs Karan Campbell - Netball, Mr Paul Chalker - Goulburn Junior Cricket Association, Mr Chris Gordon - Goulburn Rugby Union Football, Mrs Angela Remington - Alt Rep Goulburn & District Amateur Swimming Club, Mr Scott Fleming (Goulburn Swans AFL); and Mr Robert Hughes (Acting Director Operations)

**IN ATTENDANCE:** Mr Christopher Toole - Supervisor Parks & Gardens and Mrs Kayleen Pagett – Community Facilities Administration Officer.

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION 2022/21**

**Moved:** Mrs Jacki Waugh - Goulburn Pony Club

**Seconded:** Mr Paul Chalker - Goulburn Junior Cricket Association

**That an apology from the following members be received and leave of absence be granted:**

- Mr David Albrighton – Goulburn Strikers Football Club
- Mr Paul Britton - Goulburn & District Junior Rugby League and
- Mr James Douglas - Goulburn Amateur Swim Club
- Mr Josh Cooper - Goulburn & District Senior Cricket Association
- Mr Adam Lambert – Goulburn Cycle Club
- Mr Stephen Armstrong – Goulburn Swans AFL

**CARRIED**

## **2 LATE ITEMS / URGENT BUSINESS**

Nil to report

## **3 DISCLOSURE OF INTERESTS**

Nil to report



## **4 CONFIRMATION OF MINUTES**

### **4.1 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 1 AUGUST 2022**

#### **COMMITTEE RESOLUTION 2022/22**

**Moved: Mr Kevin Kara - Goulburn Touch Association**

**Seconded: Mr Richard Toparis - Goulburn Motorcycle Club**

**That the Sports Council minutes from Monday 1 August 2022 be confirmed.**

**CARRIED**

## **5 ITEMS FOR CONSIDERATION**

### **5.1 ONGOING TASK LIST**

#### **COMMITTEE RESOLUTION 2022/23**

**Moved: Mrs Jacki Waugh - Goulburn Pony Club**

**Seconded: Mr Paul Chalker - Goulburn Junior Cricket Association**

**That:**

- 1. The report from the Business Manager Community Facilities on the Ongoing Task List be received and the information noted.**
- 2. Tasks that have been completed be removed from the ongoing task list.**

**CARRIED**

### **5.2 UPCOMING EVENTS**

#### **COMMITTEE RESOLUTION 2022/24**

**Moved: Mr Paul Chalker - Goulburn Junior Cricket Association**

**Seconded: Mr Bob Morgan - Goulburn Mulwaree Athletics**

**That:**

- 1. The report from the Business Manager Community Facilities on Upcoming Bookings be received.**
- 2. The Sports Council Members review the bookings and notify the Recreation Facility Manager if there are any conflicts or upcoming major bookings that have not been presented to Council.**

**CARRIED**



### 5.3 CHANGE OF COMMITTEE REPRESENTATIVES

#### COMMITTEE RESOLUTION 2022/25

**Moved:** Mr Robert Scott Snr - Southern Tablelands Football Assn

**Seconded:** Mr Chris Gordon - Goulburn Rugby Union Football

**That**

1. The report from the Business Manager Community Facilities on Change of Representative for Goulburn Mulwaree Athletics and Confirmation of Current Representatives for Goulburn and District Junior Cricket Association and Goulburn District Netball Association be received.
2. Mr Steven Dunn be accepted as the alternative representative for Goulburn Mulwaree Athletics; and
3. Mr Paul Chalker & Mrs Amy Edwards continue as representatives for Goulburn and District Junior Cricket Association; and
4. Mrs Karan Campbell & Mr Scott Byrne also continue as representatives for Goulburn District Netball Association.

**CARRIED**

### 6 GENERAL BUSINESS

#### **Goulburn Mulwaree Council – Rob Hughes**

- Council is introducing two (2) new categories to 2023 Australia Day:- Junior Sports person 12-24 years and Senior Sports person 25+ years. Nominations are now being called.
- Presented a power point on the current and forward capital works program to the committee of projects impacting and benefiting the sporting community.

#### **Goulburn Rugby Union Football (Junior & Senior) – Chris Gordon**

- Junior numbers were down.
- Trinity Catholic College now accepts players from other schools for their teams, not just from their own.
- Seniors have four (4) large events in this year's season:-
  - Klem Oval
  - Luke McCune Event
  - Brumbies Country Event
  - Reunion Weekend Ball -320 people
- Club is looking at making changes to include 2 change rooms – lights, tier seating, bottom oval and addressing the future Plan of Management at Poidevin Oval

#### **Southern Tablelands Football Club – Rob Scott**

- Recently season was a success, Planning is now being considered for the 2023 season
- Summer soccer – social event competition being held
- Cookbundoon Plan of Management – would like to arrange a meeting with council to consult and advise going forward.
- West Sydney Wanderers will be coming and holding another Coaching Clinic in January, 2023, Football Australia will also be attending in late January, 2023.
- Crookwell local Lilly Skelly, has been selected in the Australian Junior Matildas to be held on the Gold Coast, playing three (3) games. Lily is the first female from Crookwell Soccer



club to represent at this high level.

### **Goulburn & District Junior Cricket Association – Paul Chalker**

- Season has started for the 2022/2023 competition
- 14/16's age group has combined with the Southern Highlands
- Issue with grounds due to wet weather and irrigation (reuse scheme) upgrades not being able to settle due to the wet weather.
- Blasters (previously Milo) starts Friday 11 November.
- Thank you to Community Facilities staff for the consultation on sporting fields and the reuse scheme pipe laying, a tough scenario.

### **Goulburn Touch Association – Kevin Kara**

- 22 Men & Women's teams for Monday nights; 70 Junior teams for Tuesday nights.; and 32 Mixed teams for Wednesday nights.
- Looking at starting competition 15 November, with extra games to be played Thursday or Friday nights, this is dependent on the weather.
- 29 October members of club attended NSW Touch Association Annual Presentation, Kevin Kara was a recipient of 25 years' service award.

### **Goulburn Amateur Swim Club – Angela Remington**

- Upgrades to facility has been completed, thank you to Community Facility staff.
- Ongoing consultation with major State and National events organisations to hold events here in Goulburn at the Aquatic Centre.
- Swim Club has commenced utilising the outdoor pool.
- In two (2) weeks, club has competitors attending a meet in Wagga.
- Looking for a Swim Coach for Squad, losing numbers and kids are travelling to Canberra.
- Goulburn kids are representing ACT and making this their 1<sup>st</sup> tier, instead of NSW and Goulburn now being their 2<sup>nd</sup> tier.
- Two (2) big events are programmed for Goulburn Aquatic Centre:- 4 December Development Meet with ACT and 21/22 January 2023 NSW Country Regional Championships.

### **Goulburn Speedway – Tony Kranitis**

- First race meet, Australian Titles was cancelled due to rain.
- Seven (7) washouts last year
- Next meeting 19 November, 22 – Frank Nicastrì Memorial

### **Goulburn City Swans Australian Football Club (Junior & Senior) – Scott Fleming**

- 15 years with the club & this is his first Sports Council.
- Goodhew Park has been home for this period coming from Kenmore.
- \$70,000 of club money has been used for upgrades & upkeep of grounds and facilities.
- No irrigation or reuse scheme, would like to have this addressed, with consideration in future budgets.
- Numbers growing, Junior Oz Kick & Seniors numbers are good.
- Club has had break ins over the past 2 months – security measures required, the defibrillator was damaged and found lying in park, this was donated by Allen's Training. Club would like surveillance done regularly. No valuables or equipment has not yet accessed by vandals but club would like look at moving to another oval, possibly Prell? The club would like clarity for future part of Goulburn community.
- Scott is the main contact and Steve is alternate contact.
- Club is losing kids and they are feeding into ACT/Queanbeyan Clubs.



- Could the club have access to the Plan of Management and have their competition & home ground looked at, and alternate areas with cricket?
- Female players from Goulburn are travelling to Canberra and playing for Eastlake, as we have no team in Goulburn.
- No fees for the 2022 year were passed down to players as enough funding was received due to sponsorship.

#### **Goulburn Motorcycle Club – Richard Toparis**

- Biggest social ride day held last weekend, Held 54 open days, 100+ riders attended over two (2) days each weekend so far this year.
- Requested Speedway Road be upgraded.
- Riders have been attending regular events Cooma/Wagga/Canberra/Picton
- 550 entries Sat/Sun - Juniors Saturday. Seniors Sunday. 400 plus people and families.
- Club members have been attending 22 years for the NSW Amcross Series.

#### **Goulburn Mulwaree Athletics – Robert (Bob) Morgan**

- Nothing to report.

#### **Goulburn Netball – Karan Campbell**

- Competition numbers for the Juniors down this year, Covid and weather hasn't helped.
- Senior competition numbers have been good.
- Twilight Competition has started and this is for 8 weeks. Thank you to Council for extra lights sourced to help run the event.
- Ashley Blake-Dyke has been selected in the South Coast rep team.

#### **Goulburn Pony Club – Jacki Waugh**

- Pony Club events have been heavily impacted due to the rain.
- Gymkhana event to be held this weekend, 13<sup>th</sup> November.
- Weather conditions and ground closures have made it hard to hold events.
- Thank you to Council staff for cutting the grass.
- State events have been cancelled, so no kids have represented.

### **7 Action List from this Meeting**

| <b>Officer</b> | <b>Task</b>  | <b>Due</b>    |
|----------------|--|---------------|
| Council        | Investigate the upgrading of speedway road.                                  | February 2023 |
| Council        | Update committee on the progress of Plans of Management for Sporting Fields. | February 2023 |

**The Meeting closed at 6.39pm.**

**The minutes of this meeting were confirmed at the Sports Council Meeting held on 6<sup>th</sup> February 2023.**

.....  
**Cr Michael Prevedello, CHAIRPERSON**











**15.18 EXTERNAL MEETING MINUTES****Author:** Chief Executive Officer**Authoriser:** Aaron Johansson, Chief Executive Officer

**Attachments:**

1. Woodlawn Community Liaison Committee Meeting held 29 September 2022 [↓](#) 
2. Ardmore Park Community Consultative Committee Meeting Minutes 11 November 2022 [↓](#) 
3. Goulburn Community Centre Working Party [↓](#) 
4. Goulburn Liquor Accord Meeting [↓](#) 

|  |  |
|--|--|
| <b>Link to Community Strategic Plan:</b> | 27. Our Civic Leadership CL3 Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups. |
| <b>Cost to Council:</b>                  | There are no financial implications for this report  |
| <b>Use of Reserve Funds:</b>             | Nil  |

**RECOMMENDATION**

That the report from the Chief Executive Officer on the following external Committee meeting minutes be received:

1. Woodlawn Community Liaison Committee Meeting held 29 September 2022
2. Ardmore Park Community Consultative Committee Meeting Minutes 11 November 2022
3. Goulburn Community Centre Working Party held 28 November 2022
4. Goulburn Liquor Accord Meeting held 23 November 2022

**REPORT**

Please find attached the minutes from the:

1. Woodlawn Community Liaison Committee Meeting held 29 September 2022;
2. Ardmore Park Community Consultative Committee Meeting Minutes 11 November 2022;
3. Goulburn Community Centre Working Party held 28 November 2022;
4. Goulburn Liquor Accord Meeting held 23 November 2022.

These minutes are attached for your information and no Council decision is required other than noting the minutes.





## Woodlawn Eco-Precinct

### Community Liaison Committee Meeting Minutes

|                    |                            |                 |                          |
|--------------------|----------------------------|-----------------|--------------------------|
| <b>Date</b>        | Thursday 29 September 2022 | <b>Time</b>     | 5:00 pm                  |
| <b>Coordinator</b> | Justin Houghton            | <b>Location</b> | Woodlawn Conference Room |

#### Committee List ✓

| Name                                  | Present | Name                                   | Present |
|---------------------------------------|---------|--|---------|
| Justin Houghton (JH) (Veolia)         | ✓       | Vacant (Community)                     |         |
| Cr Andy Wood (AW) (GMC Cr)            | X       | Scott Martin (SM) (GMC Designated Off) | ✓       |
| Simon Reynolds (SR) (Community)       | ✓       | Cid Riley (CR) (Community)             | ✓       |
| Adrian Ellson (AE) (Community/TADPAI) | ✓       | Vacant (Chair)                         |         |
| Cr John Preston (JP) (QPRC Cr)        | X       | Vacant (Community)                     |         |

#### Guests/Observers ✓

| Name                            | Present | Name               | Present |
|---------------------------------|---------|--------------------|---------|
| Marea Rakete (Veolia) (Minutes) | ✓       | Kelly Gee (Veolia) | ✓       |
| Nicole Boukarim (Veolia)        | ✓       |                    |         |

#### Minutes

|          |  |
|----------|--|
| <b>1</b> | <b>Welcome</b>   |
| 1.1      | Meeting opened with Welcome to Country and CLC welcomed the third meeting of 2022.   |
| <b>2</b> | <b>Present / Apologies</b>   |
| 2.1      | Apologies: Andy Wood, and Kym Wake (Resigned)  |
| <b>3</b> | <b>Approval of Previous Minutes</b>  |
| 3.1      | Minutes accepted without change.   |
| <b>4</b> | <b>Matters Arising from Minutes</b>  |
| 4.1      | <p><b>Veolia Community Liaison Committee</b></p> <p>a. Membership resignation/s and termination/s<br/>Resignation received from Kym Wake prior to meeting. Invitation extended to Community reps (AE, SR and CR) to nominate. AE nominated and appointed as Chair.<br/>MR to check if quorum no. applies in Charter (<b>Action<sup>1</sup></b>).</p> <p>b. Membership re-nomination for further 2-year term<br/>Re-nomination form distributed at the meeting, and signed by all in attendance.</p> <p>c. Targeted community participation</p> |

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619 Collector Road, Tarago NSW 2580  
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*Veolia Community Liaison Committee Meeting Minutes*

|          |  |
|----------|--|
| 4.2      | <p>The targeted letter will be written by Veolia and distributed to the Community accordingly (<b>Action<sup>2</sup></b>).</p> <p><b>Other Matters</b></p> <p>CR advised he did not see the original minutes. Remainder of CLC received the minutes fine.</p> <p>AE reports that people complain to him about odour, and they only report it to the EPA, or they don't report it at all since they don't believe Veolia acts on it. CR reports that the month of May was bad, and the month of September was bad as well.</p> <p>CR also questioned the long-term effects of odour on human health. An appropriately qualified consultant has been engaged by Veolia to undertake this study. JH said he couldn't understand why it would be bad considering the current high gas collection and said we are still investigating the effects of different climatic conditions and other potential sources on site.</p>   |
| <b>5</b> | <b>Woodlawn Eco-Precinct Operational Update (Slide)</b>  |
| 5.1      | <p><b>Bioenergy</b></p> <p>Energy generation and gas capture was presented.</p>  |
| 5.2      | <p><b>Mechanical Biological Treatment</b></p> <p>A presentation of the MBT's year-to-date incoming and outgoing statistics. Excess waste (MSW) destined for the MBT due to shut-down being landfilled. A waste audit was conducted in Sydney regarding the poor quality of waste being sent to the MBT for processing.</p>   |
| 5.3      | <p><b>Bioreactor and Leachate Treatment Plant</b></p> <p>Statistics on waste receipts for the region, Sydney, and residual waste streams, as well as odour and traffic complaints were presented.</p> <p>Regional waste inputs and distribution from the north and south were explained to the Committee. The site remains compliant with interim approval from GMC, and waste from the North.</p> <p>As far as CR is concerned, the issue is more about the vast increase in Canberra waste impacting the road conditions, and the same 8 x trucks each time without consultation or consideration for locals. His concern is the weight on the roads as opposed to volumes.</p> <p>AE concerned about daylight savings impacting on road users outside of daylight hours again. Trucks are waiting in Bungendore and convoying up together as the sun rises. Total truck movements are the main concern. TfNSW is meant to be doing an analysis. Trucks are turning illegally.</p> <p>QPRC said previously that the Bungendore road wasn't rated for B-doubles. Waste transporters will be notified, Veolia will assess truck no. 's based on speed limits and before light and potentially assign times to stagger arrivals (<b>Action<sup>3</sup></b>).</p> <p>Odour and Trucks are Veolia's biggest issues according to AE.</p> |

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*Veolia Community Liaison Committee Meeting Minutes*

|          |   |
|----------|---|
| 5.4      | <p><b>Site Water Balance and Leachate Treatment</b></p> <p>As a result of ongoing weather challenges, the site's water balance and water storage capacity have been impacted, causing setbacks in the construction of additional liquid storage dams. Veolia maintains zero discharge. The low temperatures and high humidity have also significantly reduced evaporation rates due to the low temperatures.</p> <p>Construction of additional coffer dams for the storage of treated leachate from the LTP is progressing.</p>   |
| 5.5      | <p><b>Odour Management</b></p> <p>Veolia's gas capture improvement projects were explained to the Committee.</p> <ul style="list-style-type: none"> <li>a. Gas Capture Improvement Project 1 Review <ul style="list-style-type: none"> <li>i. Gas capture infrastructure</li> </ul> </li> <li>b. Gas Capture Improvement Project 2 Plan <ul style="list-style-type: none"> <li>i. Landfill gas extraction method trial equipment has been ordered</li> <li>ii. Improvements to immediate cover</li> <li>iii. Recompaction</li> <li>iv. Investigating methacontrol system and carbon filtration</li> </ul> </li> <li>c. Odour Management <ul style="list-style-type: none"> <li>i. Improvements in gas capture has resulted in lower emissions</li> </ul> </li> </ul> <p>AE queried if the composition of emissions is being analysed as this could be beneficial.</p> |
| 5.6      | <p><b>Environmental Compliance</b></p> <ul style="list-style-type: none"> <li>a. Awaiting Draft Independent Odour Audit Report from consultant</li> <li>b. Monthly meeting with the NSW EPA are ongoing</li> <li>c. Weather/H2S Monitoring Station in Tarago</li> <li>d. Environmental Performance Reporting</li> </ul>   |
| 5.7      | <p><b>Community Consultation</b></p> <ul style="list-style-type: none"> <li>a. Tarago Times</li> <li>b. Updated Website</li> <li>c. Fielding CLC Enquiries</li> </ul>   |
| <b>6</b> | <b>General Business</b>   |
| 6.1      | <p><b>Bungendore/Tarago Road Maintenance (Update from QPRC)</b></p> <p>No update available due to absence of JP.</p>  |
| 6.2      | <p><b>Collector Road and Bungendore Road to IMF (Update from GMC)</b></p> <p>GMC is scheduling large scale heavy patching on Collector Road prior to March 2023. Funding applications for Section 2km for rehabilitation project are underway. A consultant has been engaged by Veolia to survey a section of Bungendore Road climbing lane, which will be submitted to GMC by the end of the month.</p> <p>AE queried if any trucks had reported any vehicles overtaking them. Reiterate the importance of this to SF (<b>Action<sup>4</sup></b>).</p>   |

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*Veolia Community Liaison Committee Meeting Minutes*

|          |  |
|----------|--|
| 6.3      | <p><b>Project Development - Woodlaw Eco-Precinct</b></p> <p>a. Woodlawn Advanced Energy Recovery Centre<br/>AE reiterates that this facility is not desired by the community. There is talk of ash being used in road bases elsewhere, as well as potential leeching.</p> <p>The Veolia Site management does not know anything about the Chamber of Council presentation re: Veolia redevelopment on 12 October 2022. This is assumed to relate to ARC. On behalf of the CLC, we would prefer more consultation with communications eg. EIS status.</p> <p>b. FOGO Processing Stage 2<br/>No change. The end use of 70,000t of FOGO was questioned by AE. JH advised on Pylara Farm to begin with.</p> |
| <b>7</b> | <b>New Business</b>  |
| 7.1      | <p><b>Concerns about truck movements and waste limit exceedance (AE)</b><br/>JH highlighted the investigation of a real time Odour tracking and reporting application.</p>   |
| 7.2      | <p><b>Streamliners Train from Bungendore to Tarago</b><br/>According to Facebook events, streamliners are running a train from Bungendore to Tarago, and AE wondered if Veolia would be running a train on the same Saturday which could cause conflict. There has been very little comms with the community on this from the event organisers.</p> <p>JH reiterates that Veolia has made all attempts to maintain transparency. CR is concerned about the consistency of the waste, same 8 trucks every day, without prior comms.</p>   |
| <b>8</b> | <b>Meeting Closed by Chairperson</b>   |
| 8.1      | Meeting Closed by Chairperson at 6:36pm.   |

**Action List**

| Item | Action  | Assigned to |
|------|---|-------------|
| 1    | Check the CLC Charter for quorum requirements/numbers                   | Veolia      |
| 2    | Prepare and distribute EOI letters to community groups                  | Veolia      |
| 3    | Analyse truck no. 's based on speed limits and travel time before light | Veolia      |
| 4    | Stress the importance of reporting overtaking vehicles to SF            | Veolia      |

**Attachments:**

1/ Veolia CLC Meeting #12 Operational Presentation

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# Woodlawn Eco-Precinct Community Liaison Committee Meeting

Thursday 29th September 2022

NSW Woodlawn Eco-Precinct  
619 Collector Road / Tarago / NSW 2580 Australia  
off.: +61 2 8588 1360  
[www.veolia.com/anz](http://www.veolia.com/anz)







# Welcome

*Veolia acknowledges Ngunnawal people as the traditional custodians of the lands and waters in which we live and work and their continuing connection to land, water and community. We pay respects to their Elders past, present and emerging.*

*Welcome and thank you! Effective community consultation is a participatory process that underpins genuine community development. The purpose of the Woodlawn Community Liaison Committee is to help us better understand what the community values and inform us of issues that the community finds important so we can provide feedback and improve our processes.*





# MEETING AGENDA

| Item | Topic   |
|------|---|
| 1    | Welcome/Opening   |
| 2    | Attendance  |
| 3    | Approval of Previous Meeting Minutes                              |
| 4    | Matters Arising from Previous Minutes                             |
|      | 1. Veolia Community Liaison Committee                             |
| 5    | Woodlawn Eco-Precinct Operational Update                          |
|      | 1. Bioenergy  |
|      | 2. Mechanical Biological Treatment                                |
|      | 3. Bioreactor and Leachate Treatment Plant                        |
|      | 4. Site Water Balance (including leachate treatment)              |
|      | 5. Odour Management   |
|      | 6. Environmental Compliance                                       |
|      | 7. Community Consultation   |
| 6    | General Business  |
|      | 1. Bungendore/Tarago Road Maintenance (Update from QPRC)          |
|      | 2. Collector Road and Bungendore Road to IMF (Update from GMC)    |
|      | 3. Project Development - Woodlawn Eco-Precinct                    |
| 7    | New Business  |
|      | 1. Concerns about truck movements and waste limit exceedance (AE) |
| 8    | Meeting Closed by Chairperson                                     |





# | Present / Apologies





# | Approval of Previous Minutes





# Matters Arising from Minutes



## MATTERS ARISING FROM MINUTES

### Veolia Community Liaison Committee

- VCLC Charter Review
- Membership resignation/s and termination/s
- Membership re-nomination for further 2-year term
- Targeted community participation - Letter for review





# Eco-Precinct Operational Update

1. *Bioenergy*
2. *Mechanical Biological Treatment*
3. *Bioreactor and Leachate Treatment Plant*
4. *Site Water Balance (including leachate treatment)*
5. *Odour Management*
6. *Environmental Compliance*
7. *Community Consultation*



## ECO-PRECINCT OPERATIONAL **UPDATE**

### Bioenergy

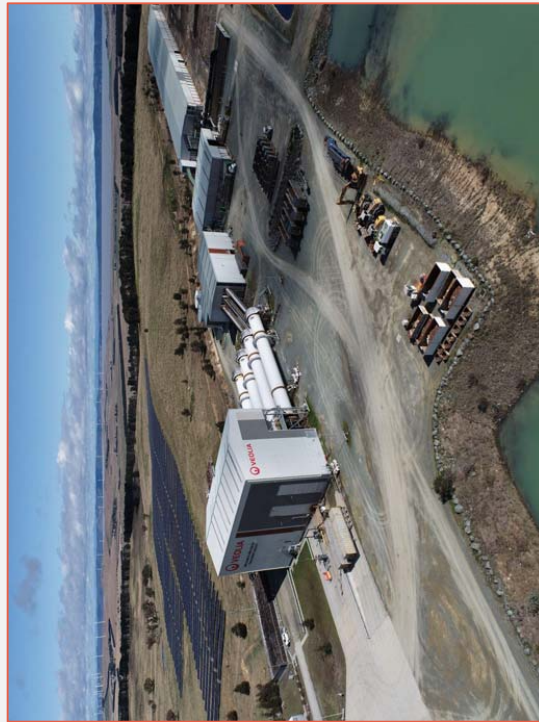
#### YTD Biogas Capture (25th September 2022)

- Energy Generation 38,222 MWh
- 255,499 tCO<sub>2</sub>-e CH<sub>4</sub> captured
- In 2022, averaging 28,389 tCO<sub>2</sub>-e monthly to removing 74,058 cars off the road each month

### Mechanical Biological Treatment

#### YTD Waste Processed (25th September 2022)

- Sydney Waste 57,622.16T
- MWO to Bioreactor (ADC) 14072.60T
- WOO to Tailings 13565.78T
- Ferrous Recovery 82.440T
- Cracking discovered in Drums - engineering repairs





# ECO-PRECINCT OPERATIONAL UPDATE

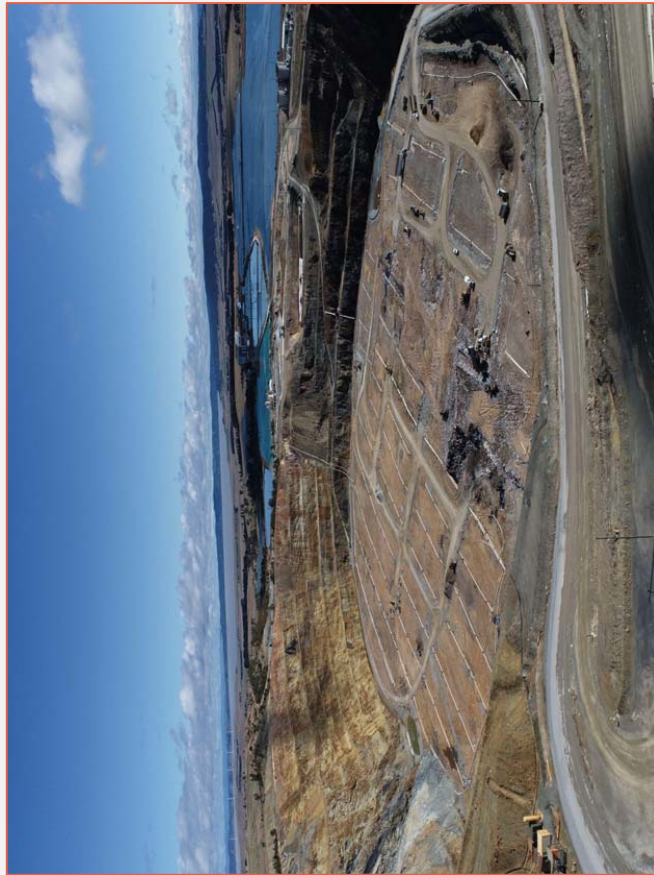
## Bioreactor Landfill

### YTD Waste Processed (25th September 2022)

- Regional Waste 89,480t
- Sydney Waste 500,035t
- MBT Residual 33,370t
- Waste to MBT 64,638t

### YTD Complaints Register (25th September 2022)

- Total Complaints (249)
  - Odour Complaints (242)
  - Road Traffic (7)





## ECO-PRECINCT OPERATIONAL UPDATE

### Tonnage received 2021-22 licence period (September 6th)

| Source<br>7 Sep 2021 to 6 Sep 2022 | Licence limit | Actual tonnage received |
|------------------------------------|---------------|-------------------------|
| Waste to Bioreactor via Rail       | 900,000       | 642,200                 |
| Local waste via road               | 125,000       | 119,700                 |
| Waste to MBT by Rail               | 280,000       | 113,500                 |



## ECO-PRECINCT OPERATIONAL Regional Waste

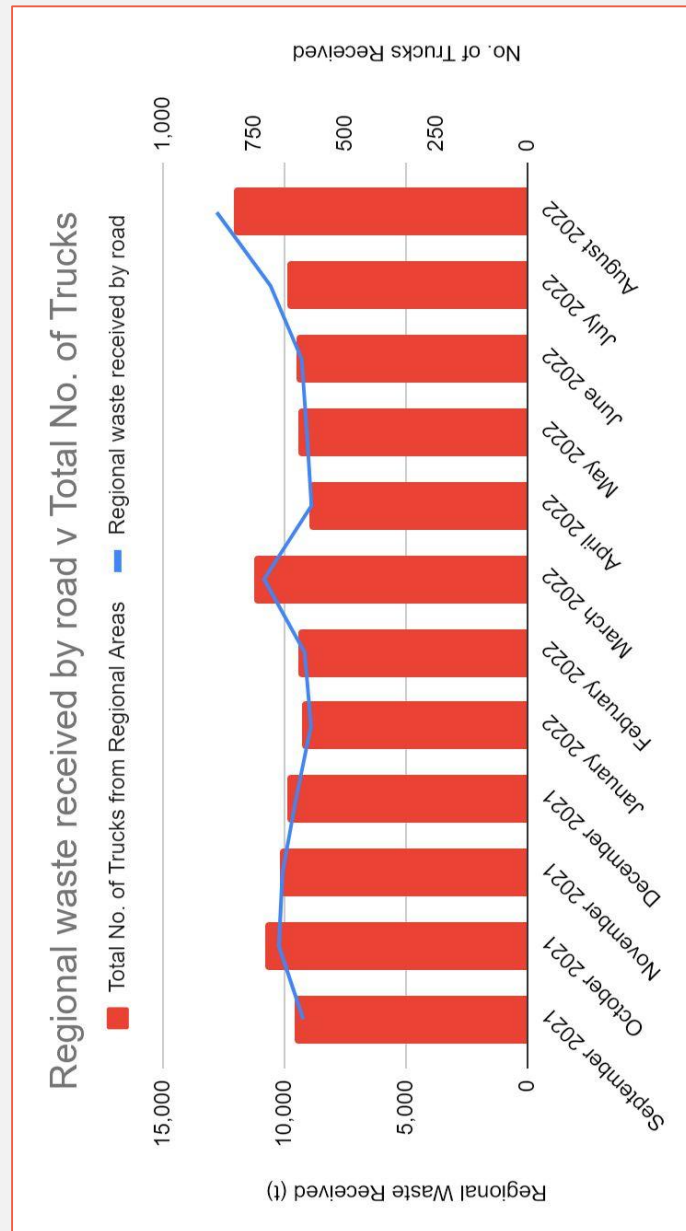
Tonnage received 12 months from Sep 2021 to Aug 2022 - (note total for local waste is monthly total in this table and will be different to the licence period)

| Actual Annual Input Rates | Regional waste received by road | Total No. of Trucks from Regional Areas | Regional waste received by road from North | No. of Trucks from North | Regional waste received by road from South | No. of Trucks from South |
|---------------------------|---------------------------------|---|--|--------------------------|--|--------------------------|
| September 2021            | 9,219                           | 640                                     | 564  | 54                       | 8,654                                      | 586                      |
| October 2021              | 10,220                          | 718                                     | 617  | 59                       | 9,603                                      | 659                      |
| November 2021             | 10,073                          | 679                                     | 577  | 61                       | 9,496                                      | 618                      |
| December 2021             | 9,519                           | 660                                     | 611  | 60                       | 8,907                                      | 600                      |
| January 2022              | 8,901                           | 619                                     | 583  | 58                       | 8,318                                      | 561                      |
| February 2022             | 9,160                           | 627                                     | 816  | 104                      | 8,344                                      | 523                      |
| March 2022                | 10,831                          | 751                                     | 706  | 116                      | 10,125                                     | 635                      |
| April 2022                | 8,886                           | 598                                     | 726  | 90                       | 8,160                                      | 508                      |
| May 2022                  | 9,070                           | 628                                     | 658  | 81                       | 8,412                                      | 547                      |
| June 2022                 | 9,283                           | 631                                     | 671  | 80                       | 8,612                                      | 551                      |
| July 2022                 | 10,567                          | 657                                     | 1,113                                      | 89                       | 9,454                                      | 568                      |
| August 2022               | 12,775                          | 807                                     | 2,180                                      | 146                      | 10,595                                     | 661                      |
| Total                     | 118,502                         | 8,015                                   | 9,821                                      | 998                      | 108,681                                    | 7,017                    |
| Limit                     | 125,000                         |   | 15,000                                     |                          | 110,000                                    |                          |



## ECO-PRECINCT OPERATIONAL Regional Waste

Regional Waste monthly variances (average 31 trucks per day - 40 in Aug)

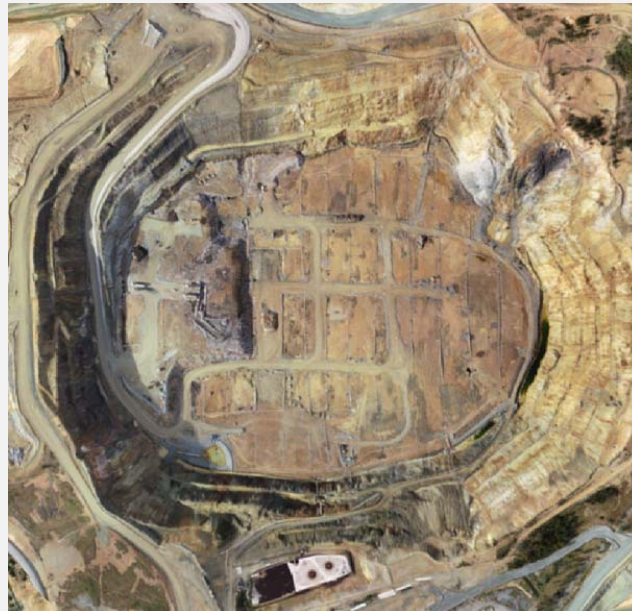




## ECO-PRECINCT OPERATIONAL

### Gas capture improvement

#### Odour/Emissions Management



#### Gas Capture Improvement Project 1

- Complete

#### Gas Capture Improvement Project 2 Plan

- **Batter of new lift (760 lift)**  
Increase leachate extraction  
New LFG extraction method trial  
Equipment ordered ✓
- **Active tipping area**  
Intermediate cover improved ✓  
gas extraction installed ✓
- **Rock/waste interface (760 lift North)**  
Horizontal extraction - in design  
Area has been compacted - ✓
- **High leachate level areas to increase leachate extraction (storage capacity limited)**  
Pump installation has commenced ✓  
Limited by extraction volumes (4l/s)
- **Methacontrol system**  
Pricing received and CAPEX prepared  
Waiting approval from Paris
- **Carbon Filtration**  
Pricing received and CAPEX prepared ✓



## Odour Management Odour improvement

- Activated Carbon Filters x 2
  - Pricing received (\$80k each) and CAPEX (Submit next week)
- Methacontrol
  - Equivalent local parts sourced
  - Approval from Paris
- Tipping face gas extraction
  - Design to be finalised and trail implemented October 2022
- ED3N Aeration
  - Aerator installed and in operation



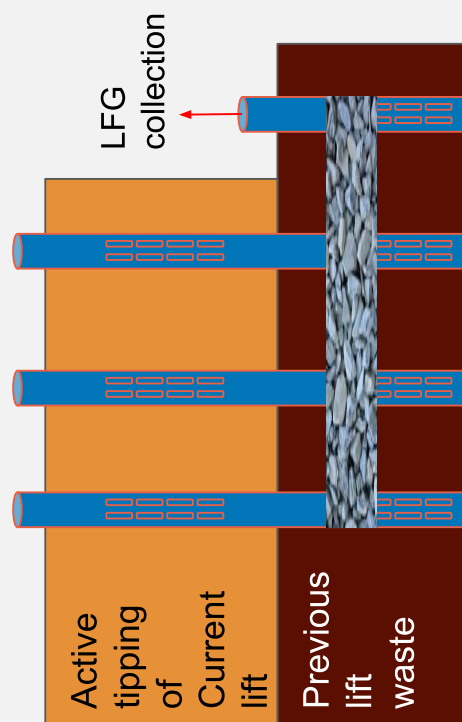


## LFG capture

For active tipping area and batter capture, develop subsurface infrastructure to achieve certain level of LFG extraction while tipping.

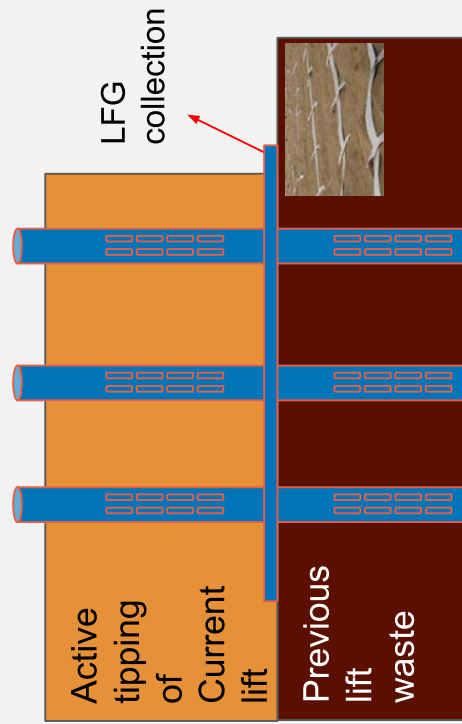
### Option 1 - Rock trench to join wells

- 3-4 each group and always have one connected



### Option 2 - Gas drain mat

- Sacrificial geosynthetic drainage strip filter on surface prior to tipping





# Odour Management Complaints

## Odour Reporting and action

- 91 individual Odour reports to EPA YTD - to 30 Apr 2022
- 11 Event based reports to EPA - 1 May to 2 Aug 2022
- Total No of complaints YTD - 228

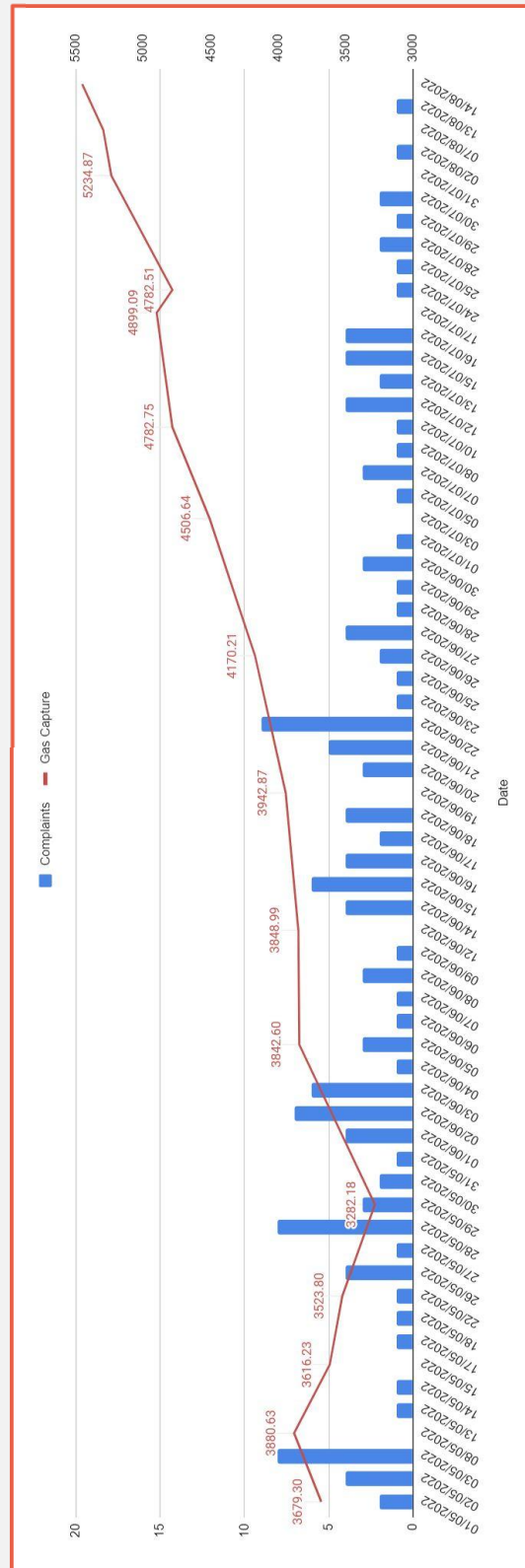
## Odour Improvement

### Complete

- Increase Gas capture - **60% increase from Dec 2021**
- Significant reduction in surface emissions - surface gas monitoring results (**63% reduction** - 11 to 4 exceedances)

### Next steps

- Improve gas capture around tipping face
- Metha control system gas extraction system
- Trial Carbon filtration systems
- Biofilters MBT improvement
- ED3N1 potential odour - installation of aerator





## ECO-PRECINCT OPERATIONAL UPDATE

### Site Water Balance

- Weather challenges over the last 2 years and continues
  - **943 mm in 2020 & 1,168mm of rain in 2021** (3 times the whole year of 2019, 369mm)
  - High rainfall continues - **751.3 mm so far in 2022** and has been reported the **3rd La Nina year**
- Low temperature and high humidity - Significantly reduced evaporation hence storage volume increases
- Woodlawn will remain non-discharge site and any overflow of storage dams will go to ED1 (about 485 ML of capacity remains) NOT off site .
- Construction of Coffer Dam 2 (about 60% completion) - 50ML
- Preparation of Coffer Dam #3 started - 100ML

### Leachate Treatment

- Bioreactor is maintaining extraction rates from the bioreactor using upgraded infrastructure in the Void.
- 126,529 m<sup>3</sup> of leachate have been extracted from the void and treated on site during 2022.
- LTP has finished the 3rd UF train since July and in full operation.
- LTP has treated an average of 3.9 L/s during 2022, slightly lower than 4 L/s due to the cold winter restricting biological process, but with boiler installed the process has been back to about 4.3 L/s.




## Liquid Management Coffer Dam Construction

- Coffer Dam #1 - overflow into ED1 - **Damaged liner**
- Coffer Dam #2 (50ML) - Construction
  - Design - ✓
  - Contracts - ✓
  - Construction started - ✓
  - Completion date Dec 2022
  - Cost 1.7 million
- Coffer Dam #3 - 80~100 ML capacity
  - Location finalised-based on the ED1 volume forecast ✓
  - Construct dewatering wall - commence in August 2022 ✓
  - Completion of dewatering wall October 2022
  - Geotechnical study, design, and approval
  - Dam construction start - November 2022
  - Completion date June 2023
  - Cost estimate - **>3.5 million** (depending on clay import)

ED1 coffer 2 construction site - 60% completion



 Norm de la présentation

Coffer Dam #3 retaining wall started



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## ECO-PRECINCT OPERATIONAL UPDATE

### Environmental Compliance

- Awaiting Draft Independent Odour Audit Report from consultant
- Monthly meeting with the NSW EPA are ongoing
- Weather/H2S Monitoring Station in Tarago
  - Plan to install and commission Weather and H2S Monitoring Station in Tarago submitted to the EPA for approval.
  - Proposed location Tarago Recreation Area, awaiting approval from landowner (Tarago Sporting Association)
  - Interim H2S Monitoring will be installed until Station is commissioned
- Environmental Performance Reporting
  - Annual Return (Bioreactor and Crisps Creek)
  - Annual Environmental Performance Report for EPA (Bioreactor and Crisps Creek)
  - Annual Environmental Management Report for DPE (Bioreactor and Crisps Creek)



## ECO-PRECINCT OPERATIONAL UPDATE

### Community Consultation

#### Tarago Times

- Monthly operational and odour updates
- CLC membership call out

#### Updated Website

- Monthly odour updates
- CLC charter added
- 2022 Leachate & Water Management System Audit report & recommended responses
- Weekly odour complaints register

#### Fielding CLC Enquiries

- A community member has been asking about the CLC's diversity and the process of member appointment, term length, etc.
- We shared with them the charter and confirmed we will make a greater effort to increase diverse representation
- We plan to disperse advertisements calling for new members at local community centres





# General Business

1. *Bungendore/Tarago Road Maintenance (Update from QPRC)*
2. *Collector Road and Bungendore Road to IMF (Update from GMC)*
3. *Project Development - Woodlawn Eco-Precinct*



## **GENERAL BUSINESS**

### **Bungendore/Tarago Road Maintenance (Update from QPRC)**

- QPRC to provide update on road maintenance plan



## **GENERAL BUSINESS**

### **Collector Road and Bungendore Road to IMF (Update from GMC)**

- GMC to provide update on road maintenance plan



## GENERAL BUSINESS

### Project Development - Woodlawn Eco-Precinct

#### Woodlawn Advanced Energy Recovery Centre

- EIS has been completed and is with the regulator for review prior to making public
- Public Exhibition is likely to be in October - expecting extended time
- Get in touch with the Project Team if you have questions

#### FOGO Processing Stage 2

- FOGO Stage 1 trial - 15,000t continues. some operational challenges.
- FOGO Stage 2 is to process up to 70,000 tpa. Veolia is currently going through the preliminary design.



## **NEW BUSINESS**

Concerns about truck movements and waste limit exceedance (AE)





# New Business

1. *Concerns about truck movements and waste limit exceedance (AE)*





# Next Meeting

*The next Community Liaison Meeting will be held at the Woodlawn Eco-Precinct Thursday 1st December 2022 at 5.00pm, or otherwise agreed.*





**Ardmore Park Community Consultative Committee****Minutes of Meeting held on Friday 11 November 2022, at 2.30 pm, Bungonia Village Hall**

**Present:** Don Elder (Chairman),  
Bill Dobbie (Community Member)  
Philip Broadhead (Community Member)  
Joanne Macey (Community Member)  
Damien Cole (Community Member)  
James Hammond (Four Pillars Environmental Consulting on behalf of MQ)  
Steve Wall (MQ Representative)  
Cath Henshall (notetaker)

**Observers:** Rose Dobbie  
Diana Moran  
Daryl Knight

1) **Welcome** The meeting was declared open at 2.30pm.

**Apologies:** Steve Mikosic (MQ representative)  
Jason Mikosic (MQ representative)  
Scott Martin (Goulburn Mulwaree Council)

2) **Declaration of Pecuniary or Other interests:** nil

3) **Minutes of previous meeting:** Correspondence was received from Philip Broadhead and James Hammond in regards to statements made during the MultiQuip company report which were included in the minutes of previous meeting. The matter of concern was in relation to comments that Philip Broadhead had requested monitoring of his spring to cease, and that he (Philip) had removed the monitoring equipment from the spring. James Hammond's correspondence stated that the comments had not been made and that the monitoring of the spring was ongoing.

During the ensuing discussion, members present at the 15 July meeting confirmed that they heard the comments being made. James Hammond stated that he did not recall making these comments and that if he had made such comments he had misspoken, as the monitoring equipment remained in the spring and monitoring of water level in the spring was ongoing as per the usual processes.

It was agreed that Philip's letter of objection to the comments regarding the monitoring of the spring would be attached to the minutes. Further, James Hammond apologised for the incorrect information, and this was accepted by Philip Broadhead. The minutes of the 15<sup>th</sup> July 2022 meeting including the attachment were then confirmed by the committee.

4) **Business arising from the minutes:**

- i. A letter has been forwarded to Rob James by Don Elder thanking him for his service to the committee.
- ii. Modification three (Mod 3) progress to be advised to next meeting,



Steve Wall advised that negotiations with Goulburn Mulwaree Council regarding repairs to the haul route were currently delayed due to the resignation of key GMC staff with whom MQ was negotiating. He advised that the mechanisms for payment for the repairs and the responsibilities for conducting the repairs between GMC and MQ have been discussed but not finalised. Mod 3 could not proceed until council issues a VBA, and this would not occur while the issues with the haul route remain unresolved.

Observer Daryl Knight noted that MQ were required to provide a road pavement with a 10 year lifespan. Steve Wall advised that MQ had paid for a professional geotech analysis of the upgraded route. This had stated that the upgraded route was expected to have a 10 year lifespan, however unfortunately the analysis did not accurately reflect the conditions on the road.

Discussion followed regarding technical work conducted on the road. This included geotech assessments and patching methods that had been employed to temporarily stabilise the most damaged sections of the road, including \$150,000 of repairs. Steve Wall noted that the ongoing wet weather had led to the failure of some patching as well as further delaying repair works as the conditions did not permit substantive repair activities to be undertaken.

- iii. Fallen trees on Joanne Macey's fence boundary. The removal of the trees had not been undertaken due to a death in the family of the contractor, Rick's Trees, engaged to do the work. Steve Wall advised that the trees would be removed in the next few weeks.
- iv. Noise monitoring – covered in company report.
- v. Work on Parsonage. Steve Wall advised that additional rubbish removal will occur in the near future, as well as mowing of the grounds dependent on weather conditions. Observer Diana Moran noted that broom and blackberry was growing on the plot and should be sprayed.
- vi. Bund wall near Michael Heppelston's property – no further action

#### 5) Correspondence

- i. A letter was received from GMC councillor Jason Shepperd offering his services to the committee.
- ii. Don Elder attended a "Zoom" meeting with representatives of NSW Department of Planning and Environment (DPE), with regard to the new CCC guidelines, including relevant provisions of the Health and Safety Act. Don Elder advised that CCC members could write to DPE if they had concerns about the conduct of the chair or the meetings. He also noted that the new guidelines imposed additional obligations on the committee members and confirmed that there is no provision for remuneration for committee members.



- 6) **Company report:** The Company's Report which is attached with the minutes, was presented by James Hammond, who answered questions and advised:
- i. The current quarry output and attendant truck movements remain significantly reduced due to wet weather impacts.
  - ii. Backfilling of the Eastern Bund wall is ongoing.
  - iii. All management plans for Mod 3 have been submitted to DPE and MQ are still waiting for DPE feedback on them.
  - iv. The Annual Review has been accepted by DPE and is available on the MQ website (Ver 2, August 2022). DPE was generally satisfied by the report and only requested minor changes.
  - v. GMC has offered MQ a funding agreement for the repair of the haul route but the details have not been finalised.
  - vi. NRAR notice has been varied. It has been agreed that two bores in question will be rehabilitated rather than removed in line with EPA and DPE approvals. Work will commence in December and is required to be completed by March 2023.
  - vii. Noise monitoring was undertaken in early November and the results will be uploaded to the website.  
On first analysis it appears there were no non-compliances.
  - viii. An independent environment audit was undertaken and finalised on 14 October 2022. Overall, DPE advised the audit was satisfactory, with 14 areas non-compliant and 9 areas for improvement. MQ responses on website.
  - ix. EPA annual return. 3 non-compliances: 1) damaged monitoring well, 2) methods for monitoring flow rates in relevant springs, 3) administrative-references to a superseded plan.
  - x. Monitoring – no substantive changes since last meeting. Details on website and in attached company report presentation. Standing water is stable or slightly higher. Flow rates in Daryl Knight's bore increase. Particulate matter and dust is below thresholds including PM10 and PM2.5 particles. Continuous infrared monitoring (PM2.5 and PM10 particles) does not differentiate between organic and inorganic origins. Bill Dobbie requested whether this information could be determined. James Hammond advised that he will check with the manufacturers and report back to the next meeting.
  - xi. Complaints: No noise complaints have been received since the previous meeting. Discussion followed between Daryl Knight, Steve Wall and James Hammond regarding MQ compliance with noise limits, wind conditions that affect noise levels at Daryl Knight's property, and technical limitations during noise monitoring including methods for estimating the contribution of quarry operation and non-quarry operations to noise level measurements. Steve Wall advised that MQ had provided 9 months of noise monitoring data to EPA who had advised MQ that they were 99% compliant with noise conditions. Steve Wall also advised that where



specific issues were identified, MQ attempted to address them where possible. Daryl Knight advised that the independent monitoring he had conducted on his property showed evidence of noise level exceedance (>40dB) and that he was engaging with an EPA representative for an 8 week study to be conducted.

**7) General business:**

- i. Diana Moran asked a question in regards to whether MQ has established a “Quarry Fund” to donate to the community and if so, under what conditions it operates and whether such a fund could provide assistance for the cost of replacing a Bungonia Historical Society sign that had been removed from the boundary of the Ardmore Park entrance. Discussion ensued where Steve Wall confirmed that no such fund existed but that MQ would investigate the sign removal. Joanne Macey stated that the sign removal appeared to have occurred as a result of mowing of the area.
- ii. Diana Morgan also asked about MQ branded trucks using the road through Bungonia village instead of the bypass. Steve Wall advised that MQ Aggregate vehicles and contractors were instructed to use the bypass at all times and this was included in site inductions for new staff and contractors. MQ Aggregates are not responsible for MQ feed trucks and there was no prohibition on these vehicles using the route through the village.
- iii. Daryl Knight raised the issue of noise monitoring on the bridge near Diana Moran’s house and discussion ensued re the methodology for calculating noise levels at various distances from the bridge itself and the contribution of quarry related noise and other sources. James Hammond advised he would investigate and report back to the committee.
- iv. Daryl Knight asked a question about the monitoring of MQ’s production bore and whether the monitoring data was publicly available on the MQ’s website. James Hammond advised that monitoring is ongoing and took the question on notice regarding its publication.
- v. Bill Dobbie asked for an invitation be extended to GMC to send a representative to provide an update on the plan for the repair of the haul route.

**8) Next Meeting:**

The next meeting will be held at the Bungonia Community Hall on 03 March 2023 at 2.30pm

The meeting closed at 3.20pm

**Confirmed**

**Chairman**





## Goulburn Community Centre Working Party Working Party Discussion Items & Action List

### Meeting Details

Monday 28<sup>th</sup> November 2022 at 4.00pm  
Council Chambers, Civic Centre 184 Bourke Street, Goulburn

### 1. Attendees

Cr Peter Walker, Cr Carol James, Brendan Hollands, Robert Hughes, Jacki Waugh, Lorraine Emerton, Jim Styles and Alan Whitten

### 2. Apologies

Ray Shiel

### 3. Previous Actions – Update on Outstanding Items

Nil

### 4. Items for Discussion

#### 4.1 Review Terms of Reference

- Replace “expertise in sustainability issues” with “expertise and/or experience in community service issues”
- Present the report on an initial concept plan, indicative capital and operational costs for a new Community Centre as detailed in the *Terms of Reference Objective* to the 18<sup>th</sup> April 2023 Council Meeting.

#### 4.2 Executive Summary – Staff Community Centre Working Party Meeting 31<sup>st</sup> October 2022

The Executive Summary was noted by all present.

#### 4.3 Future Meetings

To be discussed in further detail at the next Meeting on 25<sup>th</sup> January 2023.

### Action List

| No | Description                    | Responsible Person                | Target Date                 | Completion Date                                  |
|----|--------------------------------|-----------------------------------|-----------------------------|--|
| 1  | Concept plan report to Council | Brendan Hollands & George Angelis | 12 <sup>th</sup> April 2023 | 18 <sup>th</sup> April 2023<br>(Council Meeting) |

Meeting closed: 5.55pm

The next Meeting is scheduled for **5pm on Wednesday, 25<sup>th</sup> January 2023**, at the Goulburn Community Centre, Auburn Street, Goulburn.





Minutes of the Goulburn Liquor Accord Meeting held on  
Wednesday 23rd November 2022 at 9:00am in the Boardroom  
Workspace 56 Clinton Street





Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November  
2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

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Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November 2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

**Chairman:** Scott Cooper (Goulburn Bowlo)

**Meeting Opened:** 9:05am

**Attendance:**

**Present:**

|                                       |   |
|---------------------------------------|---|
| Ian Aldridge – Goulburn Club          | Scott Cooper – Goulburn Bowling Club            |
| Matthew Hinton – NSWPF                | Mark White – Goulburn Soldiers Club             |
| James Kennedy – BWS North Goulburn    | Montana Sinclair-Foley – Southern Railway Hotel |
| Jessica Young – Liquorland            | Leon Lincoln - NSWPF                            |
| Tracey Norberg - GMC                  | Megan Croft – Empire Hotel                      |
| Cr Steven Ruddell - GMC               | Anthony Hogan – Goulburn Workers Club           |
| Chantelle Haynes – Missions Australia | Greg Appleton – Back to the Arcade              |
| Amanda Sasse – Goulburn Race Club     |   |

**Also present:**

|   |  |
|---|--|
| Amanda Brown - GMC Administration Support |  |
|---|--|

**Apologies:**

|  |                                  |
|--|----------------------------------|
| Morgan Carey – NSWPF                             | John Ferrara – Goulburn Airport  |
| Patrick Burke – Hibernian Hotel                  | Carol Cabot – Goulburn Golf Club |
| Sean Griffiths – Astor Hotel / Tattersalls Hotel |                                  |





Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November 2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

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### **Minutes of last meeting**

Moved: Mark White

Seconded: Cr Steve Ruddell

True and correct record of that meeting.

### **Business this meeting**

#### **Treasurers Report**

- Balance of Account \$3923
- Currently changing over signatories, forms have been completed and will be taken to the bank with Minutes from AGM

#### **Correspondence.**

- NIL.

#### **Police Report**

- Attached is presentation sent from Senior Constable Morgan Carey, and addressed by Sergeant Leon Lincoln regarding **Offences by Minors**.
- Noted this is a difficult situation for Licensees. Many can easily pass for 18, many fake IDs are around.
- Tip to cover yourself include refreshing digital licenses to avoid screen shots.
- Anyone under 18 needs to be accompanied by an adult to the toilet, even 16 and 17 year olds. Fines can apply if this doesn't occur.
- There are no issues with Minors who are performing, once they are finished performing however they can only stay if they are with a responsible adult.
- A responsible adult is a parent, guardian, partner, employer
- An 18 or 19 year old mate of girlfriend is not a responsible adult
- If you see a fake ID don't return it. Don't put staff at risk if there is an issue – call the Police immediately.
- Jess Young from Liquorland noted they have had issues with secondary underage purchasers sending 18 year old friends into buy alcohol for them

~ 3 ~





Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November 2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

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- It was noted after HSC finishes this begins to ramp up as an issue both in licensed venues and bottle shops.
- Scott Cooper from the Bowlo noted that Staff Christmas Parties also create an issue with underage staff members/apprentices drinking. Sergeant Leon Lincoln noted that fines have occurred in the past as an apprentice got drunk at a staff Christmas party.
- Reiterating to check ID even if people appear over 18, as there can be young men with full beards who are still underage.
- Inspector Matt Hinton raised the issue of ensuring Security are doing the right job for the venue – ensure they are working with your express intent.
- Sergeant Leon Lincoln noted the importance of knowing your security guards. Give a good briefing on what is expected from them. Having many casual security guards is an issue, as is the quality of the guards sent.
- There is not enough security staff for all.
- Amanda Sasse – Goulburn Race Club noted the language barrier has been a significant issue recently. Leon stated National accreditation has also contributed – NSW has highest standards but guards move from interstate and can work.
- Scott Cooper raised the issue of 2 year regional visas expiring and a large pool of security staff moving back to larger city areas.
- Scott asked Inspector Hinton to expand on 'express intent' – this depends on the type of event and the clientele attending. Know your clientele and if you security team need a friendly approach (with a few more chances) or direct approach and immediate response.
- Know your crowd and communicate to your security team the response they are expected to have.
- Attached presentation by Sergeant Leon Lincoln, who is now the Licensing Officer for Crookwell regarding **Intoxication and Assaults**.
- 3 years ago assaults were high- Barred From One Barred from All helped assaults drop significantly.
- After COVID there was a slight rise as expected.
- Fail To Quits (FTQ) have gone up in numbers which reduces assaults, its a necessary preventative measure.
- Premises open until midnight have FTQ likely to happen at 11pm
- Staff MUST know the signs of intoxication (listed in presentation) – there is no borderline.
- <https://www.liquorandgaming.nsw.gov.au/documents/gl/gl4003-intoxication-guidelines.pdf> Liquor and Gaming intoxication guidelines area great resource (Also attached as a PDF)
- Training days for staff are very beneficial regarding what to look for. Be proactive – get intoxicated patrons out. There is no borderline – 'borderline' patrons lead to assaults

~ 4 ~





Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November 2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

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- Megan Croft noted the Workers and the Empire have great communication regarding when an intoxicated patron has been removed from a venue and headed their way ( a phone call is made) – and this is needed between all venues. Leon noted while this is useful it comes down to each individual staff member refusing entry and service of intoxicated patrons. There is no definitive answer to improve this. Megan noted most FTQ at the Empire are refused entry at the door as they are arriving intoxicated from elsewhere.
- Leon encouraged all venues to turn people around at the door and call the Police. It will only take 4 or 5 tickets of \$550 being issued at a venue to change the public's knowledge of what a venue will tolerate.
- Call the Cops if people won't leave – footage can be used to fine patrons after the fact if they are gone before Police arrive. Again this changes behaviour very quickly.
- Scott noted that the training the Bowlo team had was very useful hearing from a Police perspective about intoxication.
- Ian Aldridge from the Goulburn Club asked if it was possible to get a recommendation regarding Security and Scott (Bowlo) and Anthony (Workers) said they would pass on this information after the meeting.

**General Business:**

- Jess Young (Liquorland) noted use of fake IDs and second hand supply of alcohol as an issue. One patron has been banned for intoxication. Leon recommended calling the Police to change the behaviour quickly. Leon and Jess to catch up after the meeting. Reminder again video footage can be used to issue a fine after the fact
- Megan Croft (Empire) requested and up to date list of those on the Barred from One Barred from All list – will be requested from Morgan on his return from leave.
- Ian Aldridge (Goulburn Club) asked the best number to report an incident 4824 0079 then press 3 for the Police Station  
131 444 another option  
000 in an Emergency
- Amanda Sasse (Goulburn Race Club) provided a heads up that Fri 16<sup>th</sup> Dec there is a sold out Race Day. Currently looking at around 1000 people. It is same day as the last day of school, gates open at 12. Last race at 5:30. Buses into town will drop patrons off in front of old Westpac from 5:30, 6 and 6:30.
- Scott reminded attendees that Membership to the Liquor Accord is a condition of licence, please complete them and pay membership fee.

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Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 23<sup>rd</sup> November 2022 at 9:00am in the Boardroom Workspace 56 Clinton Street

### Meeting Closed

Being no more business, the meeting was declared finished at 9:35am.

The next meeting is to be held on **Wednesday 22<sup>nd</sup> February 2023** at the Civic Centre in the Council Chambers, 184-194 Bourke Street, Goulburn starting at **10:00am**.

### Tasks from this meeting

| Task                                 | Responsibility |
|--------------------------------------|----------------|
| Barred From One Barred From All List | Morgan Carey   |
|                                      |                |
|                                      |                |
|                                      |                |
|                                      |                |

### Contact detail

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**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Collaboration Agreement - Goulburn Mulwaree Council and NSW Land and Housing Corporation**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.



**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.