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BUSINESS PAPER

Ordinary Council Meeting

20 September 2022

Aaron Johansson
Chief Executive Officer

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 20 September 2022 at 6pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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	There were no closed session reports for determination.	
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Cr Peter Walker
Mayor

Aaron Johansson
Chief Executive Officer

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council’s website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

OR

Prayer

“We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind.”

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council’s Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 SEPTEMBER 2022

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 6 September 2022

RECOMMENDATION

That the Council minutes from Tuesday 6 September 2022 and contained in Minutes Pages No 1 to 17 inclusive and in Minute Nos 2022/300 to 2022/319 inclusive be confirmed.



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MINUTES

Ordinary Council Meeting

6 September 2022

Order Of Business

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2	Acknowledgement of Country	5
3	Councillors Declaration and/or Prayer	5
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5	Applications for a Leave of Absence by Councillors	5
	Nil	
6	Late Items / Urgent Business	5
7	Disclosure of Interests	6
8	Presentations	6
	Nil	
9	Public Forum	6
10	Confirmation of Minutes	6
	10.1 Minutes of the Ordinary Meeting of Council held on 16 August 2022.....	6
11	Matters Arising	6
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	Nil	
13	Notice of Motion(s)	7
	Nil	
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	Nil	
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16	Closed Session	16
	There were no closed session reports for determination.	
17	Conclusion of the Meeting	17

**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 6 SEPTEMBER 2022 AT 6PM**

PRESENT: Cr Andrew Banfield, Cr Carol James, Cr Bob Kirk, Cr Michael Prevedello, Cr Steven Ruddell, Cr Daniel Strickland, Cr Jason Shepherd, Mayor Peter Walker, Cr Andy Wood

IN ATTENDANCE: Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations), Amy Croker (Office Manager to Mayor and Chief Executive Officer – left the meeting at 6.52pm) & Shae Aliffi (Executive Support Officer).

1 OPENING MEETING

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Peter Walker made the following acknowledgement.

“I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Daniel Strickland.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 15.4 "2122T0014 Haulage of Bulk Materials Tender Panel" and Item 15.5 'VP271768 Stabilisation Package RFQ' as his brother-in-law is a director of Denrith Pty Ltd (Divalls) which is one of the companies who have submitted a tender/quote. Cr Andrew Banfield is also an employee of the Denrith group of companies. Cr Andrew Banfield will leave the meeting while discussions and voting on this item takes place.

Cr Daniel Strickland declared a non-pecuniary/non-significant conflict of interest in Item 15.9 "Requests for Financial Assistance - Goulburn Lilac City Festival Inc." as he was on the Goulburn Lilac City Festival Inc committee as the Vice President for 2-3years and resigned from said position early 2022. Cr Strickland will be the MC for the official opening and other events through the festival (in a voluntary capacity). Cr Strickland also assists in the administration of the social media Facebook page for the festival. As the disclosure was not of a significant nature Cr Daniel Strickland remained in the meeting while discussion and voting took place.

Cr Carol James declared a non-pecuniary/significant conflict of interest in Item 15.9 "Requests for Financial Assistance - Goulburn Lilac City Festival Inc" as she is the President of the Goulburn Lilac City Festival Inc. Cr Carol James will leave the meeting while discussion and voting on this item takes place.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

Andrew Pocock speaking on behalf of Ebrentia & Christo Brits addressed Council regarding Item 15.2 Supplementary Report - Review of DA/0632/2021 (REV/0005/2122) - Construction of a Large Shed, Crookwell Road, Kingsdale

Neil Penning addressed Council on behalf of the 'Friends of the Goulburn Crookwell Rail Trail' regarding Item 15.3 Goulburn Rail Trail Steering Committee.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 AUGUST 2022

RESOLUTION 2022/300

Moved: Cr Carol James

Seconded: Cr Andrew Banfield

That the Council minutes from Tuesday 16 August 2022 and contained in Minutes Pages No 1 to 21 inclusive and in Minute Nos 2022/266 to 2022/299 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 16 AUGUST 2022

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2022/301

Moved: Cr Steven Ruddell

Seconded: Cr Jason Shepherd

That Council notes the Task List and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION**15.1 ELECTION OF DEPUTY MAYOR****RESOLUTION 2022/302****Moved: Cr Andy Wood****Seconded: Cr Jason Shepherd****That**

- 1. The report of the Chief Executive Officer on the election of the Deputy Mayor be received.**
- 2. Council elects a Deputy Mayor from 6 September 2022 until September 2023**
- 3. Following the close of nominations for the position of Deputy Mayor the method of electing the Deputy Mayor be determined by Ordinary Ballot in accordance with Schedule 7 Local Government (General) Regulation 2005 if there is more than one nomination.**

CARRIED

The Chief Executive Officer as Returning Officer called for nominations for the position of Deputy Mayor for the Goulburn Mulwaree Council for the period 6 September 2022 to 5 September 2023.

There were two (2) nominations for Deputy Mayor.

- Cr Steven Ruddell
- Cr Daniel Strickland

The Chief Executive Officer closed nominations.

Both Cr Steven Ruddell & Cr Daniel Strickland addressed the Council.

The Chief Executive Officer then conducted the election by Ordinary Ballot.

Council took a recess at 6.46pm for returning officer to count the votes.

Council resumed into open Council at 6.48pm

Following the voting the Chief Executive Officer, as Returning Officer declared Cr Steven Ruddell as Deputy Mayor for the period 6 September 2022 to 5 September 2023.

RESOLUTION 2022/303**Moved: Cr Andrew Banfield****Seconded: Cr Andy Wood****That the Deputy Mayor Election Ballot Papers be destroyed.****CARRIED**

Council took a 5 minute recess at 6.49pm for a media opportunity following the Deputy Mayor election.

Council resumed into open Council at 6.52pm

15.2 SUPPLEMENTARY REPORT - REVIEW OF DA/0632/2021 (REV/0005/2122) - CONSTRUCTION OF A LARGE SHED, CROOKWELL ROAD, KINGSDALE**RESOLUTION 2022/304****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That:**

- 1. The staff assessment report for development application REV/0005/2122 for the proposed construction of a large shed be received.**
- 2. The decision to refuse Development Application DA/0632/2021 on 16 September 2021 for the use of an unauthorised farm building located at Lot 2 DP 862628, Crookwell Road Kingsdale be upheld for the following reasons:**
 - a. Council cannot grant retrospective consent for the construction of a building.**
 - b. The proposal does not satisfy Part 1 Section 1.3(g) of the Environment Planning and Assessment Act 1979 as it does not protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats.**
 - c. The proposal does not satisfy Part 1 Section 1.2(e) of the Goulburn Mulwaree Local Environmental Plan 2009 "GM LEP 2009" as it does not protect and conserve the environmental and cultural heritage of Goulburn Mulwaree.**
 - d. The proposal does not meet the objectives of the zone under GM LEP 2009 as the development does not protect, manage and restore areas with special ecological, scientific, cultural or aesthetic values.**
 - e. The proposal does not satisfy the Water Management Act 2000 as a Controlled Activity has been undertaken without approval.**
 - f. The land is mapped as high bio-diversity values on the Biodiversity Values Map and a Biodiversity Development Assessment Report (BDAR) has not accompanied the Development Application.**
- 3. Council invite the applicant to participate in a pre-lodgement meeting in order to identify opportunities available for regularising the structure.**

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

15.3 GOULBURN RAIL TRAIL STEERING COMMITTEE**RESOLUTION 2022/305****Moved: Cr Andy Wood****Seconded: Cr Jason Shepherd****That:**

- 1. The report from the Chief Executive Officer on the Goulburn Rail Trail Steering Committee be received and endorsed.**
- 2. The draft Goulburn Rail Trail Steering Committee - Terms of Reference be endorsed.**
- 3. The following expression of interest to be on the Goulburn Rail Trail Steering Committee be accepted:**
 - i. Adrian Beresford-Wylie**
 - ii. Alan Collins**
 - iii. Andrew Collins**
 - iv. Bradley Nichol**
 - v. Darren Plumb**
 - vi. Wendy Nichol**

CARRIED**15.4 2122T0014 HAULAGE OF BULK MATERIALS TENDER PANEL**

Cr Andrew Banfield declared an interest in this item and Item 15.5 and took no part in the discussion or voting on these item. At 7.09pm, Cr Andrew Banfield left the meeting.

RESOLUTION 2022/306**Moved: Cr Bob Kirk****Seconded: Cr Daniel Strickland****That:**

- 1. The report of the Business Manager Works on the provision of Haulage of Bulk Materials Tender Panel be received.**
- 2. Council accept Tender submissions from the following companies for the provision of haulage of bulk materials on an as required basis for the period of four (4) years**
 - Denrith Pty Ltd**
 - JCF Demolition & Earthmoving Pty Ltd**
 - JLN Contractors Pty Ltd**
 - Form and Pour Construction**
- 3. Council delegate authority to the Chief Executive Officer to extend this contract by up to two (2) one (1) year extensions subject to satisfactory performance.**

CARRIED

15.5 VP271768 STABILISATION PACKAGE RFQ**RESOLUTION 2022/307****Moved: Cr Carol James****Seconded: Cr Michael Prevedello****That**

- 1. The report from the Business Manager of Works on the Pavement Stabilisation of Gurrundah and Pomeroy Roads be received.**
- 2. Council approve Denrith Pty Ltd to deliver the works on Gurrundah Road and Pomeroy Road in accordance with VP271768 for a price of \$691,182.94 (excl. GST)**
- 3. The Chief Executive Officer is authorised to approve Variations up to five (5) percent of the contact amount being (\$34,559.14 excl. GST)**

CARRIED

At 7.10pm, Cr Andrew Banfield returned to the meeting.

15.6 TRANSPORTATION ASSET MANAGEMENT OVERVIEW**RESOLUTION 2022/308****Moved: Cr Bob Kirk****Seconded: Cr Jason Shepherd****That:**

- 1. The report from the Director of Operations on Transportation Asset Management Overview be received.**
- 2. Staff carry out an updated condition assessment of the road network to determine current condition scores with findings presented to Council in a future report.**
- 3. The annual budget preparation process for the transportation and stormwater asset group allocates funding to align with annual depreciation of the asset group.**
- 4. Council consider the Funding Principles outlined in this report during development of transportation asset renewal and upgrade programs for Operational and Delivery Plans over the next two years.**

CARRIED

15.7 STRONGER COUNTRY COMMUNITIES FUND ROUND 5**RESOLUTION 2022/309****Moved: Cr Daniel Strickland****Seconded:Cr Andy Wood****That**

- 1. The report of the Senior Grants Officer and Director Corporate & Community Services on the Stronger Country Communities Fund – Round 5 be received**
- 2. Council endorse the application for new lighting of the Netball Courts at Carr Confoy for the Stronger Country Communities Fund – Round 5, for approximately \$350,000.**
- 3. Council endorse the application for new lighting/drainage of the Soccer Fields at Marulan for the Stronger Country Communities Fund – Round 5, for approximately \$350,000.**
- 4. Council endorse the application for new amenities and greenspace infrastructure for Riverside Park for the Stronger Country Communities Fund – Round 5, for approximately \$200,000.**
- 5. Council endorse the application for new play equipment and park infrastructure for Bladwell Park/other parks as determined by the Business Manager Community Facilities for the Stronger Country Communities Fund – Round 5, for approximately \$300,000.**

CARRIED**15.8 REQUEST FOR FINANCIAL ASSISTANCE - RSL SUB-BRANCH GOULBURN****RESOLUTION 2022/310****Moved: Cr Steven Ruddell****Seconded:Cr Bob Kirk****That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance –RSL Sub-Branch Goulburn be received.**
- 2. Council provide a \$4,950 cash contribution to the RSL Sub-Branch Goulburn to cover the cost of hiring a public address system for its ANZAC Day Service to be funded from the Financial Assistance budget.**

CARRIED

15.9 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN LILAC CITY FESTIVAL INC.

Cr Carol James declared an interest in this item and took no part in the discussion or voting on the matter. At 7.21 pm, Cr Carol James left the meeting.

RESOLUTION 2022/311

Moved: Cr Jason Shepherd

Seconded: Cr Andrew Banfield

That

1. The report of the Director of Corporate & Community Services on the Request for Financial Assistance be received.
2. Council provide the following support to the value of \$1,216.78 for the Goulburn Lilac City Festival Inc. to be funded from the Financial Assistance budget:
 - Provision of electricity \$ 540.00
 - MFC Stage Hire \$ 333.00
 - Other expenses - shortfall from CEF Funding \$ 343.78
3. Goulburn Lilac City Festival Incorporated be invited to provide full details and financial statements if further assistance is to be considered by Council.

CARRIED

At 7.28pm, Cr Carol James returned to the meeting.

15.10 PLANNING & ENVIRONMENT POLICY REVIEW**RESOLUTION 2022/312**

Moved: Cr Carol James

Seconded: Cr Andrew Banfield

That

1. The report from the Director Planning & Environment on the Policy Review – Planning & Environment be received.
2. Council places the revised Policies listed below on public exhibition for 28 days and if no comments are received, they be adopted as one of Council's policies.
 - (a) Enforcement Policy
 - (b) Request for DA Information Matrix Policy
 - (c) Use of Crown Roads for Development Policy
 - (d) Swimming Pool Barriers Policy
3. Council places the Swimming Pool Barrier Inspection Program on public exhibition for 28 days and if no comments are received, the Program be adopted.
4. Any submissions received will be considered and reported to Council for final adoption of the policy.

CARRIED

15.11 OUTDOOR DINING POLICY REVIEW

RESOLUTION 2022/313

Moved: Cr Andy Wood

Seconded: Cr Carol James

That:

- 1. The report on the Outdoor Dining Policy review is received.**
- 2. The amended Outdoor Dining Policy be placed on public exhibition for 28 days, and if no comments are received, it be adopted as one of Council's policies.**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy**
- 4. Council provide an exemption pathway under section 125 of the Roads Act, subject to conditions stipulated on an exemption notification form submitted to Council.**

CARRIED

15.12 OPERATIONS POLICY REVIEW

RESOLUTION 2022/314

Moved: Cr Andrew Banfield

Seconded: Cr Daniel Strickland

That

- 1. The report from the Director Operations on the Operations Policy Review be received.**
- 2. Council places the revised Asset Management policy on public exhibition for 28 days and if no comments are received, it be adopted as Council's policy.**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy.**

CARRIED

15.13 CORPORATE & COMMUNITY SERVICES POLICY REVIEW**RESOLUTION 2022/315****Moved: Cr Bob Kirk****Seconded: Cr Carol James****That**

- 1. The report from the Director Corporate & Community Services on the Corporate & Community Services Policy Review be received.**
- 2. Council rescinds the following policies due to them being incorporated into the Rating Policy:**
 - (i) Rating Mixed Development Policy**
 - (ii) Supplementary Rated Policy**
- 3. Council places the following revised policies on public exhibition for 28 days and, if no comments are received, they be adopted as Council's policies:**
 - (i) Rating Policy**
 - (ii) Disposal of Surplus Goods Policy**
 - (iii) Land and Easement Acquisition and Disposal Policy**
 - (iv) Leasing / Licencing of Council Property Policy**
 - (v) Leasing of Council Roads Policy**
 - (vii) Youth Services Policy**
- 4. Any submissions received are to be considered and reported to Council prior to final adoption of the policy(s).**

CARRIED**15.14 EXECUTIVE SERVICES POLICY REVIEW****RESOLUTION 2022/316****Moved: Cr Daniel Strickland****Seconded: Cr Andy Wood****That**

- 1. The report from the Chief Executive Officer on the Executive Services Policy Review be received.**
- 2. That Council places the following revised policies on public exhibition for 28 days and if no submissions are received, they are adopted as Council's policies:**
 - i. Media Policy**
 - ii. Social Media Policy**
- 3. Any submissions received are to be considered and reported to Council prior to final adoption of the policy(s).**

CARRIED

15.15 UTILITIES POLICY REVIEWS**RESOLUTION 2022/317****Moved: Cr Andrew Banfield****Seconded: Cr Steven Ruddell****That**

- 1. The report from the Director Utilities on the Utilities Policy Review be received.**
- 2. Council places the following revised policies on public exhibition for 28 days and if no comments are received, they be adopted as Council's policies:**
 - (i) Recreational Use of Council's Dams Policy**
 - (ii) Waste Management and Disposal Policy**

Any submissions received will be considered and reported to Council for final adoption of the policy.

CARRIED**15.16 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 24 JUNE 2022****RESOLUTION 2022/318****Moved: Cr Carol James****Seconded: Cr Daniel Strickland**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 24 June 2022 be noted. There are no recommendations from this meeting that require a resolution from Council.

CARRIED**15.17 EXTERNAL MEETING MINUTES****RESOLUTION 2022/319****Moved: Cr Andy Wood****Seconded: Cr Michael Prevedello**

That the report from the Chief Executive Officer on the following External Meeting Minutes be received:

- 1. Develop (Heron) Woodlawn Project Community Consultative Committee Meeting 6 July 2022**
- 2. Country Mayors Meeting 5 August 2022**

CARRIED**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Meeting closed at 7.40pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 September 2022.

1.

- 3. Cr Peter Walker
- 5. Mayor

2.

- 4. Aaron Johansson
- 6. Chief Executive Officer

11 MATTERS ARISING

11.1 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Task List (Business Arising) 20 September 2022  

RECOMMENDATION

That Council notes the Task List and authorises the deletion of completed tasks.

REPORT

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.



OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Second access to Run-O-Waters</u> Council discuss at the Council Briefing the future road link from Run-O-Waters to Gurrundah Road on to Middle Arm Road with potential access to the Hume Highway</p>	General Manager	Negotiations have commenced with two adjacent land owners. Update on negotiations will be given at a future Council Meeting.
<p><u>South Goulburn Threaten Species Master Plan</u> Review Master Plan</p>	Director Planning & Environment	Report to Council to be given priority. Review of biodiversity mapping/values is subject to seasonal survey requirements i.e. in spring.
<p><u>Waste to Energy Future Action</u></p> <ul style="list-style-type: none"> • Continue engagement with wider community and raise awareness of associated issues and impacts of Veolia’s proposal • Continue obtaining community views 	General Manager	<p>Veolia hosted a ‘Meet the Experts’ session in Tarago on the 4 June 2022.</p> <p>Lodgement of the EIS is expected around September 2022</p>
<p><u>St John’s Orphanage</u></p> <ul style="list-style-type: none"> • Demolition order compliance by 31 January 2021 for Building A – then legal action if not compliant • Legal action in local court on Buildings B, C & D 	Director Planning & Environment	Correspondence received on 5 July has indicated that asbestos removal to be completed by the end of September and demolition to be completed by the end of November 2022.
<p><u>Water Treatment Plants – Goulburn</u> Seeking rezoning to allow expansion of Treatment Plants</p>	Director Planning & Environment	Goulburn Planning Proposal remains ongoing.
<p><u>Draft Victoria Park & Carr Confoy Plans of Management</u></p> <ul style="list-style-type: none"> • Submit draft plans of Management to DPI for Ministers written consent to publicly exhibit • Upon receipt of consent offer draft plans of management for community consultation for a period of 42 days • As part of community consultation process circulate PoMs to relevant organisations 	Director Corporate and Community Services	<p>Draft Victoria Park Plan of Management currently on exhibition.</p> <p>Draft Carr Confoy Sportsground and Park Plan of Management reviewed to incorporate 22 Farm Road (leased to Goulburn Pony Club). Report being presented to this meeting.</p>

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Bulky Goods</u> Staff complete community consultation regarding bulky waste disposal options including questions to determine what the community are prepared to pay for.</p>	Director Utilities	Draft survey to be discussed at the 27 September briefing. Survey to be completed during 2022/23.
<p><u>Tarago Lead Contamination Update</u> Council staff seek clarification from the EPA and TfNSW regarding lead contamination.</p>	Director of Planning and Environment	Updates relating to site works being distributed to Council as received.
<p><u>Policy Review</u> All Council policies currently been reviewed and updated. Revised policies will be placed on public exhibition before being adopted as updated policies.</p>	All Directors	Policy review ongoing, with individual policies presented to Council for consideration.
<p><u>Community Centre</u></p> <ul style="list-style-type: none"> • A Staff Working Party be established to identify the broad requirements for a Community Centre. • A Community Centre Working Party be established to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre. 	Director Corporate and Community Services	<ul style="list-style-type: none"> • Report due by 30 September 2022 • Report due by 20 December 2022 <p>Working Party terms of reference report included in this Business Paper</p>
<p><u>Wakefield Park</u> Council continue to work with the Benalla Auto Club and the State Government in order to secure the long-term future of Wakefield Park Raceway Goulburn that balances the needs of the facility and the community.</p>	Chief Executive Officer	Status reports presented to Council following ongoing meetings with relevant agencies
<p><u>Goulburn to Crookwell Rail Trail</u> The Goulburn Rail Trail Steering Committee be established , in terms of the NSW Rail Trails Framework (June 2022), to investigate all options and opportunities for rail trail development within the Goulburn Mulwaree LGA with possible links to other LGA's.</p>	Chief Executive Officer	A funding application (up to \$150,000), for development of a new business case be sought under the Regional NSW – Business Case and Strategy development Fund. Report is included in this Council meeting Agenda.
<p><u>Transportation Asset Management Overview</u> Staff carry out an updated condition assessment of the road network to determine current condition scores with findings presented to Council in a future report.</p>	Operations Directorate	External consultant is currently being engaged to carry out condition assessment. Report expected by the end of 2022.

11.2 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 6 SEPTEMBER 2022

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

12 MAYORAL MINUTE(S)**12.1 MAYORAL MINUTE - CONDOLENCE FOR HER MAJESTY QUEEN ELIZABETH II****Author:** Councillor**Authoriser:** Peter Walker, Councillor**Attachments:** Nil**RECOMMENDATION**

That:

1. Council observe a minutes silence as part of the Council Meeting to mark the death of Her Majesty Queen Elizabeth II.
2. The Goulburn Mulwaree Council on behalf of its community write to express sincere condolences on the death of Her Majesty Queen Elizabeth II to the Royal Family via the Governor General - His Excellency General the Honourable David Hurley AC DSC (Retd).

REPORT

Her Majesty Queen Elizabeth II died on Thursday 8 September 2022.

Elizabeth II (Elizabeth Alexandra Mary; 21 April 1926 – 8 September 2022) was Queen of the United Kingdom and other Commonwealth realms from 6 February 1952 until her death in 2022. She was queen regnant of 32 sovereign states during her lifetime, 15 at the time of her death. Her reign of 70 years and 214 days is the longest of any British monarch and the longest recorded of any female head of state in history.

Significant events for Her Majesty include coronation in 1953 and the celebrations of her Silver, Golden, Diamond, and Platinum jubilees in 1977, 2002, 2012, and 2022, respectively.

Her passing has been mourned all over the Commonwealth and indeed the world.

As a sign of respect flags have been flown at half-mast on Council buildings since her death and will remain that way until after her funeral.

I intend to ask Councillors to observe a minutes silence to mark the death of Her Majesty Queen Elizabeth II.

I would also like to write to express our sincere condolences on the death of Her Majesty Queen Elizabeth II to the Royal Family via the Governor General - His Excellency General the Honourable David Hurley AC DSC (Retd).

Cr Peter Walker

Mayor

Goulburn Mulwaree Council

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)







Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 PLANNING PROPOSAL- ZONING AND MINIMUM LOT SIZE AMENDMENT TO 515 CROOKWELL ROAD KINGSDALE

Author: Senior Strategic Planner
 Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Submitted Planning Proposal  
 2. Concept Subdivision Plan  
 3. Precinct 4 - Sooley  

Reference to LSPS:	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
Address:	Part Lot 103 & Lot 104 DP 1007433, 515 Crookwell Road, Kingsdale

RECOMMENDATION

That:

1. The report from the Senior Strategic Planner regarding the proposed zoning and minimum lot size amendment to *Goulburn Mulwaree Local Environmental Plan 2009* be received.
2. Council prepare a Planning Proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* to rezone Lot 103 & (part) 104 DP 1007433 from C3 Environmental Management to R5 large lot residential and part C2 Environmental Conservation, and to amend the minimum lot size from 100 hectares to 2 hectares, with the C2 Environmental Conservation Zone area having no minimum lot size.
3. The development proponent is required to submit to Council, the following additional information, prior to the Planning Proposal being submitted to the Department of Planning and Environment for a gateway determination:
 - a. A Detailed Site Investigation (DSI) to further investigate the likelihood of contamination.
 - b. Submit a revised Biodiversity Development Assessment Report that includes additional site considerations not accounted for in the submitted report. These include consideration of existing rocky outcrops, and the undertaking of survey work by a qualified and experienced ecologist during September – December to investigate the presence of endangered, threatened and vulnerable invertebrates. Council must be satisfied that every effort is taken for future development to avoid impacts to significant flora and fauna.
4. The Planning Proposal is forwarded to the NSW Department of Planning and Environment for a gateway determination, with further community and government consultation will be undertaken in accordance with the directions of the gateway determination.
5. Council requests the NSW Department of Planning and Environment that it be the delegated plan making authority for this Planning Proposal.
6. Council prepares a Precinct specific Chapter to the Goulburn Mulwaree Development Control Plan 2009 for the Sooley Precinct and place it on public exhibition with the Planning Proposal for a minimum of 28 days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

INTRODUCTION

This report considers a Planning Proposal for 515 Crookwell Road, Kingsdale, submitted to Council by Precise Planning on behalf of the property owner. The Planning Proposal was submitted to Council via the Planning Portal on the 30 May 2022. The Planning Portal Reference is PP-2022-1940 and Council's reference is REZ/0007/2122.

The Planning Proposal is seeking an amendment of the *Goulburn Mulwaree Local Environmental Plan (LEP) 2009* as follows:

- Rezoning of part of the land identified within the Goulburn and Marulan *Urban Fringe Housing Strategy* (the Strategy) within the Sooley Precinct (the northern portion), from C3 Environmental Management to R5 Large Lot Residential; and
- Amendment of the Minimum Lot Size maps, from 100 hectares to 2 hectares.

A copy of the submitted Planning Proposal document is in **Attachment 1**.

The subject site comprises two lots (Lots 103 & 104 DP 1007433) with a total area of 165 hectares and is located alongside the Crookwell Road, approximately 2 kilometres north of the urban fringe. The land contains an established dwelling house towards the Crookwell Road frontage. Most of the land is used for sheep and cattle grazing and contains ancillary buildings to cater for the agricultural use of the land. A copy of the aerial image of the site is shown below in **Figure 1**.

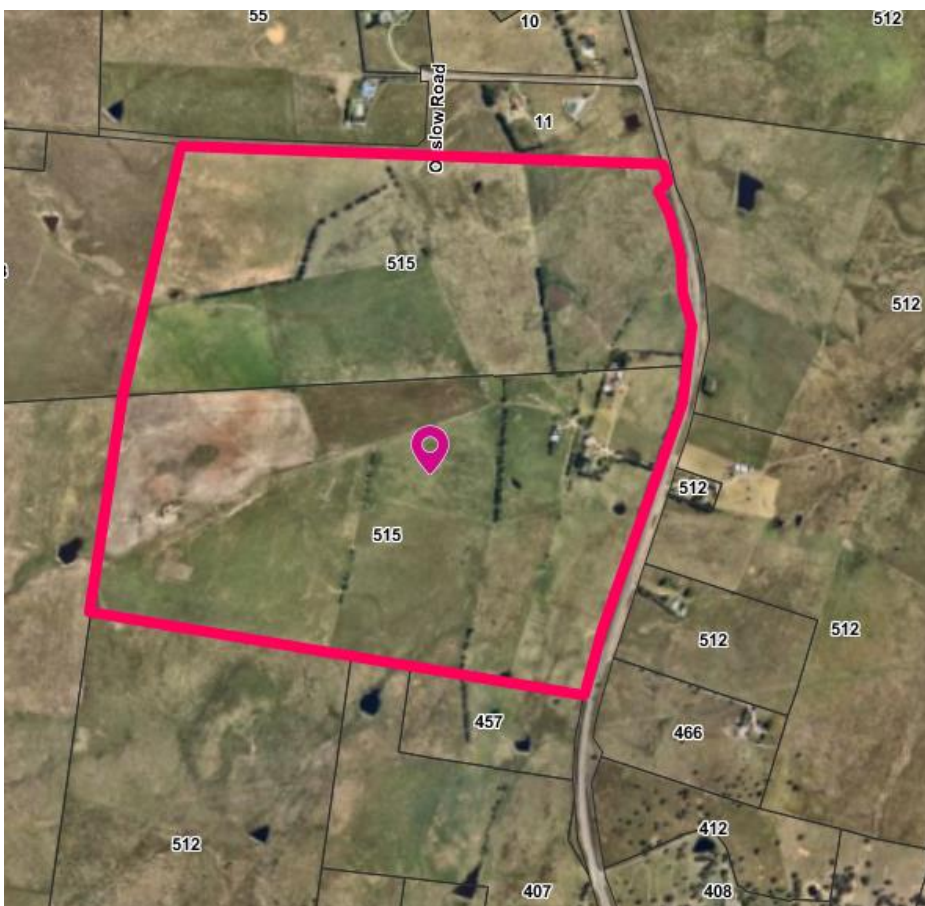


Figure 1. Aerial Image of subject site (Near map Australia Pty Ltd, 2022)

The proposal includes a concept subdivision layout comprising of 24 lots, consisting of 23 lots designated for potential large lot residential purposes, one of which will contain the existing dwelling house, and the residue lot 24 which will contain the land that was excluded from the Strategy. Two internal access roads are identified for access, each will access Crookwell Road. The concept subdivision plan is included in **Attachment 2**.

REPORT

Urban and Fringe Housing Strategy

The Strategy identifies part of the subject site within Precinct 4 - Sooley, as shown in **Attachment 3**. The part of the land identified in the Strategy is a 52.93-hectare portion of land as per Council resolution 2020/261 dated 21 July 2020. This part of the site is east of the ridgeline and drains away from the Sooley Dam catchment.

The site is unsewered and is not serviced by Council’s mains water. The Strategy indicates opportunities for large lot residential development incorporating minimum lot sizes of at least 2 hectares to provide for onsite sewer and water provision and is intended to provide for large lot or rural residential development.

The existing and proposed zoning maps and minimum lot size maps are shown below in **Figure 2**.



Figure 2. Existing (on left) and proposed (on right) zoning map (top) and minimum lot size map (bottom)

Constraints

Aboriginal Heritage

The land is mapped as containing potential Aboriginal heritage. An Archaeological Report has been submitted that investigates the presence of potential Aboriginal heritage. This is in alignment with the actions contained within South-East Tablelands Regional Plan.

The Report identifies four (4) Aboriginal heritage sites and two (2) areas of potential archaeological deposits (PAD) located within the site. The report recommends subsurface testing to be carried out within the PAD areas should development result in disturbance in their immediate vicinity.

Considering the areas where the Aboriginal heritage sites and PADs are occurring, further investigation is not warranted at this stage. The site can accommodate a future rural residential development whilst also ensuring any impacts to Aboriginal heritage can be avoided. The concept subdivision plan is subject to change in a detailed Development Application. If the plans indicate potential disturbance to the identified aboriginal sites or PADs, the proponent will be required to undertake further analysis, including obtaining an Aboriginal Heritage Impact Permit (AHIP) if there is potential to impact aboriginal heritage.

The considerations made above are consistent with the Ministerial Directions in relation to Heritage Conservation. There are statutory provisions in place that will enable the conservation of the aboriginal heritage identified at the site.

European Heritage

The Planning Proposal will have negligible impacts on European Heritage. Heritage listed items 'Kingsdale lime kilns and lime quarries' and 'Former Kingsdale Hotel' are located approximately 1.8 kilometres to the north of the site. It is not considered that there will be any impacts on the heritage significance of these items.

Contamination

The site is not included in Council's contaminated land register nor listed as significantly contaminated. However, it is recognised that the land has potential for contamination due to its former and current agricultural uses, which are listed in Table 1 of the *Contaminated Land Planning Guidelines*. Therefore, Council is required to demonstrate whether the land is contaminated and can be remediated to a suitable standard for residential development in accordance with the Ministerial Directions for plan making.

The proponent has submitted a Preliminary Site Investigation and four Areas of Environmental Concern (AEC) have been identified. The site has moderate likelihood for contamination and the report recommends a Detailed Site Investigation (DSI) to be carried out to determine if the site is suitable for future use as residential.

Prior to council submitting the Planning Proposal to the Department of Planning and Environment (DPE) for a gateway determination, the proponent will be required to undertake and submit to Council, a DSI, to facilitate pre-gateway consultation between Council and Water NSW, and to demonstrate the land's suitability for future rural residential development.

Bushfire

The site is wholly classified as category 3 bushfire prone. The Ministerial Directions in relation to bush fire prone land aim to protect life, property, and the environment from bush fire hazards, and encourages sound management of bushfire prone areas. The Planning Proposal must:

- Have regard to *Planning for Bushfire Protection 2019*;
- Introduce controls that avoid placing inappropriate developments in hazardous areas; and

- Ensure that bushfire hazard reduction is not prohibited in the Asset Protection Zone (APZ).

The proponent has submitted a Bushfire Strategic Study that investigates the sites' capability for future large lot residential uses from a bush fire risk perspective. The Study has been undertaken in accordance with NSW Rural Fire Services *Planning for Bushfire Protection 2019*.

The strategy identifies that:

- The land's vegetation type is grassland and the site slope is predominantly downslope 0-5 degrees. There are some parts of the land that are subject to a site slope of up to 12 degrees.
- The future 2 hectare lots can accommodate suitable Asset Protection Zones (APZ) and ensuring that the Bushfire Attack Level (BAL) 12.5 is achieved.
- The existing road along the eastern boundary of the land and the proposed two access roads will enable the safe evacuation of fire fighting vehicles to an all-weather standard.
- Reticulated/mains water is not available to the land. Static water supply is capable of being provided to future dwellings by way of a dedicated fire-fighting supply tank.

Section 3.17 of the *Goulburn Mulwaree Council Development Control Plan (DCP) 2009* includes provision for development within bushfire prone land to be carried out in accordance with *Planning for Bushfire Protection 2019*. The development proponent will be required to demonstrate how the proposal will meet each relevant requirement.

Considering Ministerial Direction 4.3, it is considered that the each of the requirements can be met. Council will consult with and seek any feedback from the NSW Rural Fire Service (RFS) as part of the gateway determination, and prior to public exhibition.

Access and Traffic

The development proponent has submitted a Traffic Impact Assessment which considers the existing road network and related information, such as compliance with relevant design standards and Policies. The Assessment identified that the concept subdivision proposal (**Attachment 2**) will have the capacity to generate 23 vehicle movements during any peak hour. The report concluded that:

- The location of the proposed two new roads are capable of meeting the requirements of Council's Design Standards is considered to be appropriate, from a sight distance perspective;
- Each proposed road, at their junction with Crookwell Road, is capable of being designed in accordance with Austroads Guide to Road Design; and
- Each proposed road is not considered to alter the safety or function of the surrounding road network.

Council's Senior Asset and Development Engineer has reviewed the Assessment and agrees that the site has capability to accommodate a large lot residential subdivision. Council will be required to consult with and seek feedback from Transport for NSW as part of the gateway determination, prior to public exhibition, as Crookwell Road is a classified road.

Flooding

The land is subject to overland flooding impacts towards the southern end of the site as shown in Figure 3 below. The extent of the overland flooding is confined to the riparian areas.

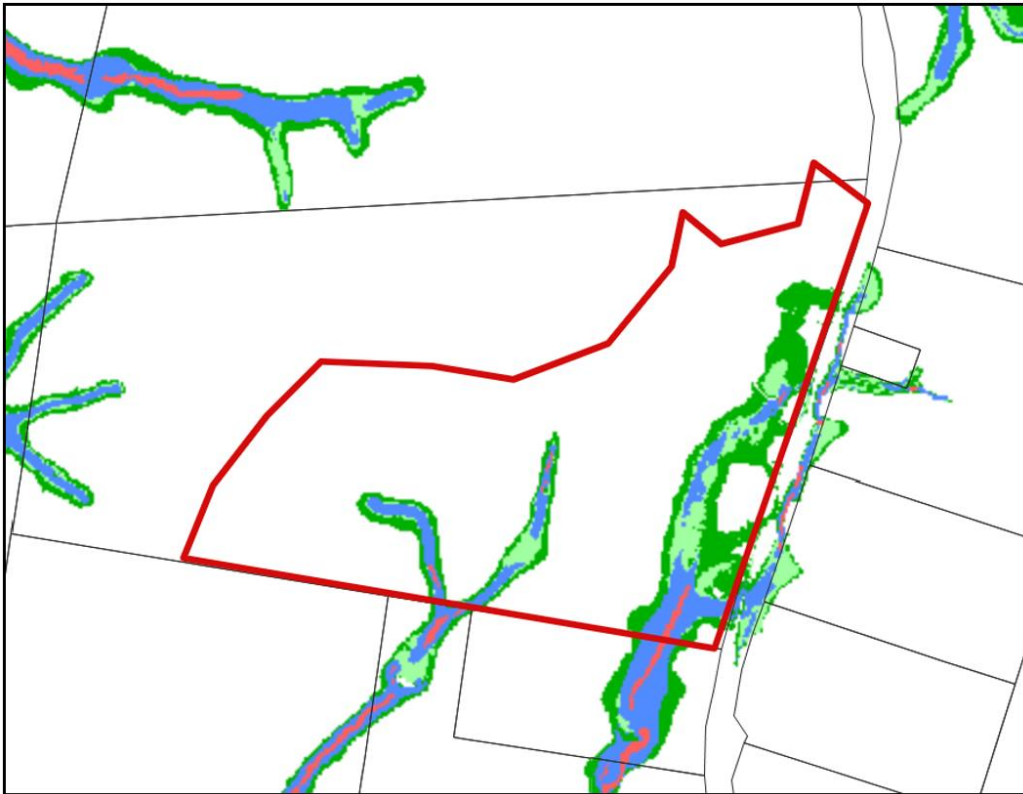


Figure 3. Extent of overland flooding

In accordance with the *Australian Disaster Resilience Guideline*, the overland flood map represents flood affected land by the incorporation of *Flood Planning Constraint Categories* or FPCC. This categorises the land from most constrained (red) to least constrained (dark green).

Ministerial Direction 4.1 requires that Planning Proposals that impact flood prone land are consistent with NSW Flooding Manuals and Guidelines, and an adopted Council Flood Study. The objectives of this Ministerial direction are to ensure that consideration has been given to potential flood impacts.

In this case it is considered necessary that the parts of the land that are impacted by overland flooding are subject to restrictions to prohibit most development. The most appropriate way to manage this is to impose a C2 Environmental Conservation zoning. See figure 4 below.



Figure 4. Proposed extent of C2 Environmental Conservation zone.

The C2 Environmental Conservation zone extent is encompassed by the FPCC 1 & 2 which are the two most flood constrained overland flooding areas and not suitable for most developments, due to exposure of risk to site occupants and development. It is noted that the concept subdivision layout has identified these areas as being riparian buffer areas and identifies dwelling envelopes outside of these areas.

The C2 Environmental Conservation zone prohibits most development types such as dwelling houses, and permits with development consent, a select amount of land uses such as farm buildings and extensive agriculture. This will encourage the retention of the overland flooding area as an undeveloped area, ensuring no further impacts on flood behaviour, and therefore reduce the level of risk from flooding to future property occupants.

The C2 Environmental Management zone will not require the incorporation of a minimum lot size given:

- its location on a water course with associated flooding;
- the more prohibitive range of land uses; and
- the difficulty to demonstrate compliance with zone objectives for further subdivision within this area.

It is envisaged that R5 Large Lot Residential zoned lots will incorporate relevant portions of the C2 zoned area.

Biodiversity

The land has potential to contain significant native flora and fauna due to the rural nature of the land, historic vegetation communities and existence of rocky outcrops. A Preliminary Biodiversity Development Assessment Report has been submitted that investigates the site’s potential for the occurrence of native flora. The report has been reviewed by Council’s Environment and Biodiversity Assessment Officer and a site inspection has been undertaken. Although it is agreed that the site accommodates native grassland within the locations indicated, the report unfortunately does not acknowledge the presence of rocky outcrops and therefore the potential for the existence of endangered, threatened, and vulnerable invertebrate species.

To demonstrate compliance with the Ministerial Directions, the proponent is required to amend the submitted Preliminary Biodiversity Development Assessment Report and undertake on site survey work between September and December to investigate the presence of endangered, threatened, and vulnerable invertebrate species within the rocky outcrops. If any endangered, threatened, and vulnerable invertebrate species are located, the Planning Proposal must demonstrate that it will avoid any potential habitats, and that they will be protected and preserved.

Pending the outcome of the revised reporting from the required work above, further consideration may be necessary for protection including for example the further application of the C2 Environmental Conservation zone.

Water quality

The land is located within the Sydney Drinking Water Catchment. Ministerial Direction No. 3.3 contains the objective that water quality must be protected. The other principle to be applied is that development must have a neutral or beneficial impact on water quality. Future land use within the catchment is to be matched to land and water capability.

The development proponent has submitted a Water Sensitive Urban Design Report that considers on-site waste-water capability and stormwater quality management, for the proposed concept design. The report concludes that a neutral or beneficial impact on water quality is able to be achieved for a 23 lot residential subdivision, and for each lot assuming a four (4) bedroom dwelling.

The implementation of the C2 Environmental Conservation Zone within the overland flooding areas (and potentially for significant biodiversity areas) will ensure that effluent management areas are located outside areas of inundation, therefore enabling the protection of water quality within those areas of inundation.

As required by the Ministerial directions, Water NSW will be consulted, and advice sought prior to the Planning Proposal being submitted to the Department of Planning and Environment for a gateway determination.

High Pressure Gas Transmission pipeline

A High-Pressure Gas Transmission pipeline is located 80 metres (at its closest point) south of the land. East Australian Pipeline Pty Limited and Gorodok Pty Ltd (APA) who own and operate the pipeline, have been consulted about the Planning Proposal. No objection is offered to the Planning Proposal because future land uses are not classified as sensitive (i.e., a use which may increase the impacts of failure due to its use by members of the community who may be unable to protect themselves from the consequences of a pipeline failure).

The Department of Planning and Environment are currently considering a Policy to protect fuel pipelines. It aims to strengthen measures already in place under *State Environmental Planning Policy (Transport and Infrastructure) 2021*. An Explanation of Intended Effect has been prepared and details the proposed changes. A proposed change that impacts Planning Proposals is the inclusion of a Ministerial Direction that will apply to sites that are:

- Wholly or partially within the *Potential safety risk consideration distance* of 200 metres.
- Proposing sensitive land uses involving vulnerable persons, such as childcare centres.
- Proposing sensitive land uses that result in a significant population increase for residential or employment related uses (e.g., multi dwelling housing).

Should the proposed Ministerial Direction apply, the Council will be required to seek from the proponent, a site-specific Quantitative Risk Assessment carried out by a qualified risk specialist. The Assessment is required to assess an exhaustive extent of hazards and risk associated with the operation of a high pressure gas pipeline and consider operational requirements.

Biophysical Strategic Agricultural Land

The land is identified as Biophysical Strategic Agricultural Land, class 3- Moderate soil fertility. The extent of this land is limited to the east, immediately adjacent to Crookwell Road. The area of this land is approximately 26 hectares and is therefore limited as an agricultural resource.

The land is currently used for livestock grazing and based on historical aerial photography, appears to have been used for this purpose for at least the last 15 years. Livestock grazing is also the surrounding dominant agricultural land use.

Council Resolution 2020/224 and 2020/261 included the subject land in the *Urban and Fringe Housing Strategy* to which the then NSW Department of Planning supported. The same resolution identified a potential minimum lot size of 2 hectares (as an area for rural residential with no connection to town water and sewer services). The implications for the context of this agricultural land and viability on the fringe of the town and the planned land use changes will affect its viability for agricultural activities.

Development Control Plan (DCP)

This is the first Planning Proposal to occur within the Sooley Precinct identified in the *Urban and Fringe Housing Strategy* for large lot residential rezoning and will exhaust the Precinct's Large Lot Residential potential. The other lot identified within this precinct is for serviced residential land incorporating a minimum lot size of 700m², with a potential yield of 241 Lots. There is a parcel of land located between each of the above lots that was not formerly identified for inclusion in the Strategy although there is limited potential for this lot to be rezoned to large lot residential subject to the consideration of a Planning Proposal that investigates water quality and ecological constraints.

It is expected that the Sooley Precinct will be re-zoned to residential over the next 14 years.

To enable future subdivision and residential development to be planned and coordinated and to ensure development is orderly, a precinct specific Development Control Plan (DCP) is proposed to be drafted and exhibited concurrently with the Planning Proposal.

The development controls will include matters that have been raised in specialist reports, such as identification of the gas pipeline buffer and inappropriate land uses, protection of significant flora/fauna, water quality considerations, flooding and drainage paths, access and connectivity between the sites included in the Sooley Precinct, and protection of Aboriginal heritage. Other matters such as development controls to protect the rural land context will also be included along with visual treatment/landscaping of the site from Crookwell Road.

Conclusion and recommendation

The Planning Proposal is consistent with the *Urban and Fringe Housing Strategy* in that the land is:

- Included within the identified Sooley Precinct and the land does not drain to Sooley Dam;
- Proposed to be rezoned to Large Lot Residential; and
- Proposed to incorporate a minimum lot size of 2 hectares.

Following the consideration of all submitted technical information, the Planning Proposal has demonstrated that:

- Traffic generation is not considered unreasonable. Suitable turning treatments will be required in a future detailed development proposal.
- Future lot access can be facilitated in a safe manner via proposed new roads.
- Impacts to Aboriginal Heritage are capable of being avoided.
- Future development impacts from overland flooding can be adequately managed.

- Future subdivision and dwelling proposals can demonstrate compliance with *Planning for Bushfire Protection 2019*.
- Future subdivision and dwelling proposals can demonstrate a neutral or beneficial impact on water quality.

There is sufficient information and justification to proceed with the preparation of a Planning Proposal and seek a gateway determination from the Department of Planning and Environment, subject to the development proponent submitting, for Council's consideration, the following information:

- A Detailed Site Investigation (DSI) to further investigate the likelihood of contamination.
- Submit a revised Biodiversity Development Assessment Report that includes additional site considerations not accounted for in the submitted report. These include consideration of existing rocky outcrops, and the undertaking of survey work by a qualified and experienced ecologist during September – December to investigate the presence of endangered, threatened and vulnerable invertebrates. Council must be satisfied that every effort is taken for future development to avoid impacts to significant flora and fauna.

The above information is required to be submitted to Council prior to the Planning Proposal being submitted for a gateway determination. Due consideration is required to be given to the land's extent of contamination and ecological value prior to determining whether the Planning Proposal is suitable to proceed. Further, Water NSW will require information regarding the Detailed Site Investigation before it can provide conclusive pre-gateway advice. This in turn will address the Ministerial Directions and inform the matters such as setting the extent of a C2 Environmental Conservation zoning.

This report recommends that a Planning Proposal to amend the zoning and minimum lot size in the Goulburn Mulwaree Local Environmental Plan (LEP) for part of Lot 103 & 104 DP 1007433, 515 Crookwell Road Kingsdale, from C3 Environmental Management to R5 Large Lot Residential and partly C2 Environmental Conservation, and the minimum lot size from 100 hectares to 2 hectares, be prepared and progressed to the Department of Planning and Environment for a gateway determination, subject to the preparation and submission of the Detailed Site Investigation and a revised Biodiversity Development Assessment Report incorporating consideration of rocky outcrops and undertaking survey work to investigate presence of endangered, threatened and vulnerable invertebrates.

FINANCIAL IMPLICATIONS

There are no known financial implications of this Planning Proposal.

LEGAL IMPLICATIONS

There are no known legal implications of this Planning Proposal.



Planning | Development | Management

27 May 2022
Ref: P100113

David Kiernan
Senior Strategic Planner
Goulburn Mulwaree Council

Dear Sir,

Application for Planning Proposal - 515 Crookwell Road, Kingsdale

This covering letter accompanies several documents and reports prepared for the purposes of a planning proposal (*the Proposal*) for 515 Crookwell Road, Kingsdale (*the Subject Site*).

In accordance with Goulburn-Mulwaree Council's *Guidelines For Proponent Initiated Planning Proposals*, the proposal is classified as a **land release** proposal as it applies to an area greater than 10ha where a rural residential zone is proposed. The proposal involves amendments to the *Goulburn Mulwaree Local Environmental Plan 2009* (GMLEP) to partially rezone the Subject Site from C3 Environmental Management to R5 Large Lot Residential. In addition, the Proposal seeks to amend the prescribed minimum lot size for the site under the LEP from 40ha to 2ha. It is noted that nearby land zoned Large Lot Residential does not appear to have a Height of Building control under GMLEP. For consistency, a Height of Building control is not proposed at this stage. It is also noted that Council and/or DPE may require the subject land area to be included on the Urban Release Area map and we seek Council's advice in this regard.

The Planning Proposal is accompanied by the following documentation.

- Preliminary Salinity Assessment prepared by CivPlan Pty Ltd dated 28 October 2021
- Preliminary Site Investigation prepared by CivPlan Pty Ltd dated 28 October 2021
- Water Sensitive Urban Design Report prepared by CivPlan Pty Ltd dated 22 May 2022
- Visual Impact Assessment prepared by HLS Pty Ltd dated 23 May 2022
- Bushfire Strategic Study prepared by ABAC Group Pty Ltd dated May 2022
- Aboriginal Cultural Heritage Assessment Report prepared by Past Traces Pty Ltd dated 15 March 2022
- Biodiversity Development Assessment Report prepared by Ecoplaning dated 16 May 2022
- Catchment Analysis prepared by CivPlan Pty Ltd dated 3 March 2022
- Conceptual Site Development Plan prepared by Precise Planning dated 2 May 2022
- Landscape Masterplan prepared by HLS Pty Ltd dated 22 May 2022
- State and Local Infrastructure Investigation prepared by Precise Planning dated May 2022
- Traffic Impact Assessment prepared by Stantec dated 23 May 2022

This letter addresses all relevant matters outlined in Council's *Guidelines for Proponent Initiated Planning Proposals*.

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W: preciseplanning.com.au
A: 152 Sailors Bay Road Northbridge NSW 2063
P: PO Box 426 Northbridge NSW 1560

Precise Planning

515 Crookwell Road, Kingsdale

The Subject Site

The Subject Site is legally described as Lot 103 & 104 in DP1007433 and is commonly known as 515 Crookwell Road, Kingsdale. An aerial overview of the Subject Site is provided in the following figure.



Figure 1 Aerial Overview of Subject Site

The site fronts Crookwell Road to the east and is generally gently undulating up to a high point near the middle of the land, and down to the west towards Sooley Dam. The north west part of the site drains to Sooley Dam, while the remaining portion of the site drains to Wollondilly River to the south. Trees are scattered sporadically throughout the site, with the largest concentration of vegetation located within proximity of structures sited to the east. Structures are predominately used as a dwelling with ancillary farm buildings.

The Subject Site is encumbered by environmental hazards including potential localised flooding impacts around drainage channels and category 3 bushfire prone land classification. The site is within a 675m gas pipeline buffer zone and has a power/gas easement along the northern boundary. An item of local heritage significance is located within 500m of the site to the north - being the Kingsdale Lime Kilns and Quarries. Biophysical strategical agricultural land is located along the eastern section of the site.

Strategic Context

Council Resolution 2020/224 on 16 June 2020 partially identified the Subject Site as an opportunity area for large lot residential land. The area identified relates to a portion of the Subject Site east of the ridgeline that does not drain to the Sooley Dam Catchment. This area was added to the *Urban and Fringe Housing Strategy* following an additional Council resolution on 21 July 2020 which extended and refined the large lot residential opportunity area to include lots with a minimum lot size of 2ha.

Precise Planning

515 Crookwell Road, Kingsdale

A Pre-Lodgement Meeting between the proprietor's legal representative and Goulburn-Mulwaree Council was held on the 9th of September 2021. Written preliminary feedback was provided by Council following the meeting, including requests for additional documentation.

Planning Proposal

The subject Planning Proposal is categorised as a **Land Release** proposal as per the *Guidelines For Proponent Initiated Planning Proposals* prepared by Goulburn Mulwaree Council dated 19 February 2021. The proposal involves the rezoning of an area of greater than 10 hectares where rural residential uses are proposed. The existing zoning for the Subject Site is C3 Environmental Management, with a prescribed minimum lot size of 100 hectares under the *Goulburn Mulwaree Local Environmental Plan 2009*. The proposed zoning for the site is R5 Large Lot Residential with a proposed minimum lot size of 2 hectares.

The Planning Proposal is accompanied by the following documentation.

- Preliminary Salinity Assessment prepared by CivPlan Pty Ltd dated 28 October 2021
- Preliminary Site Investigation prepared by CivPlan Pty Ltd dated 28 October 2021
- Water Sensitive Urban Design Report prepared by CivPlan Pty Ltd dated 22 May 2022
- Visual Impact Assessment prepared by HLS Pty Ltd dated 23 May 2022
- Bushfire Strategic Study prepared by ABAC Group Pty Ltd dated May 2022
- Aboriginal Cultural Heritage Assessment Report prepared by Past Traces Pty Ltd dated 15 March 2022
- Biodiversity Development Assessment Report prepared by Ecoplanning dated 16 May 2022
- Catchment Analysis prepared by CivPlan Pty Ltd dated 3 March 2022
- Conceptual Site Development Plan prepared by Precise Planning dated 2 May 2022
- Landscape Masterplan prepared by HLS Pty Ltd dated 22 May 2022
- State and Local Infrastructure Investigation prepared by Precise Planning dated May 2022
- Traffic Impact Assessment prepared by Stantec dated 23 May 2022

The proposed changes to the LEP zoning and minimum lot size are illustrated in the following figures.

Precise Planning

515 Crookwell Road, Kingsdale

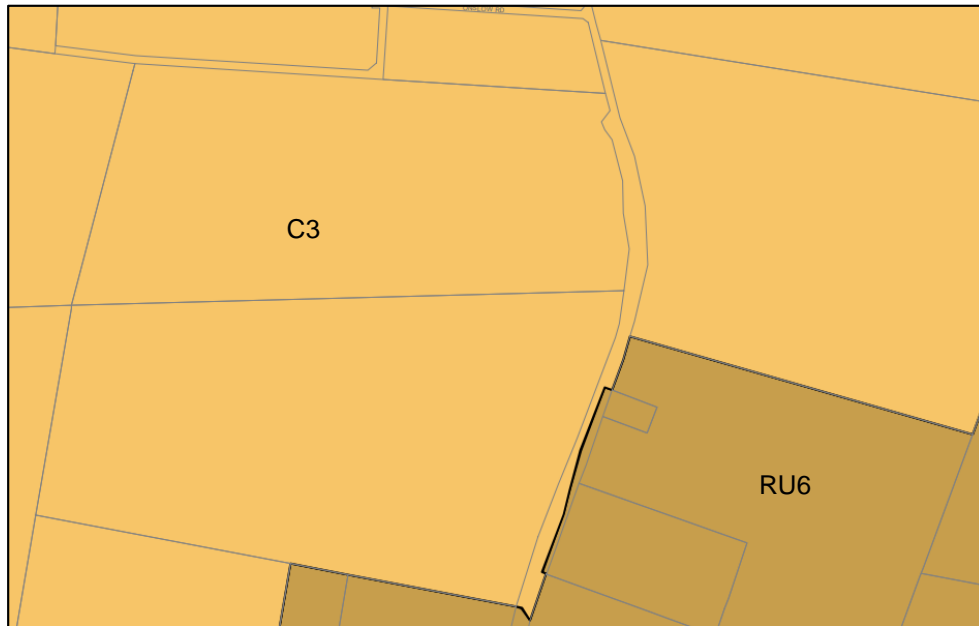


Figure 2 Existing zoning of the Subject Site (C3 Environmental Management with RU6 Transition zoning to the south)

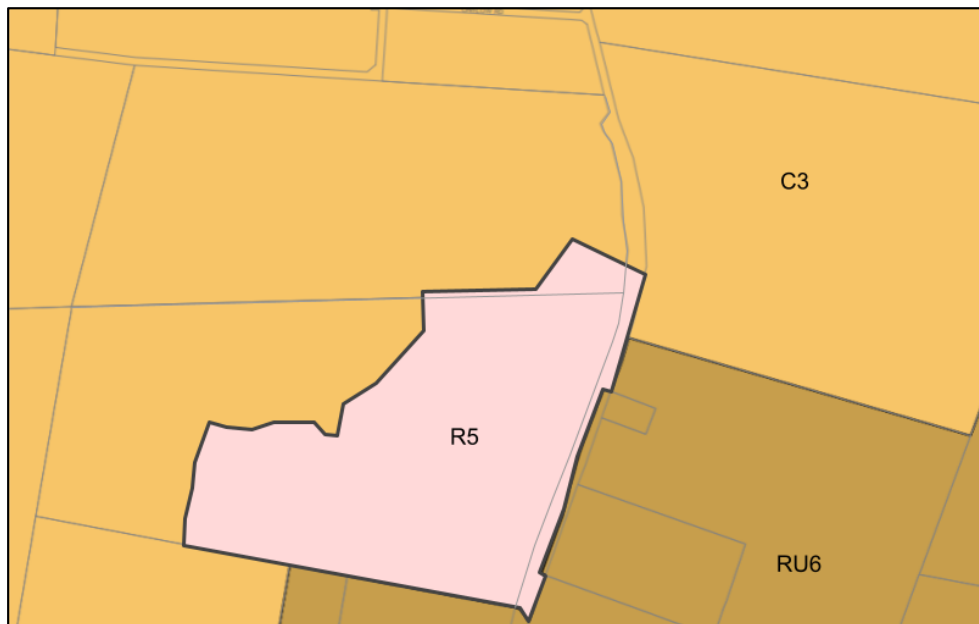


Figure 3 Proposed zoning of Subject Site (R5 Large Lot Residential)

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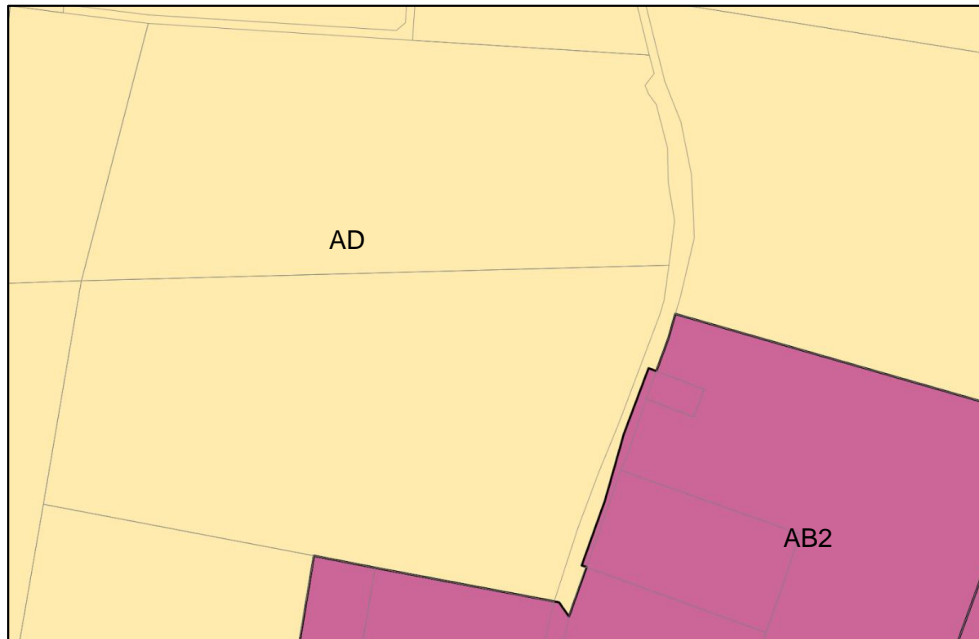


Figure 4 Existing Minimum Lot Size (AD: 100 hectares and AB2 20 hectares to the south)

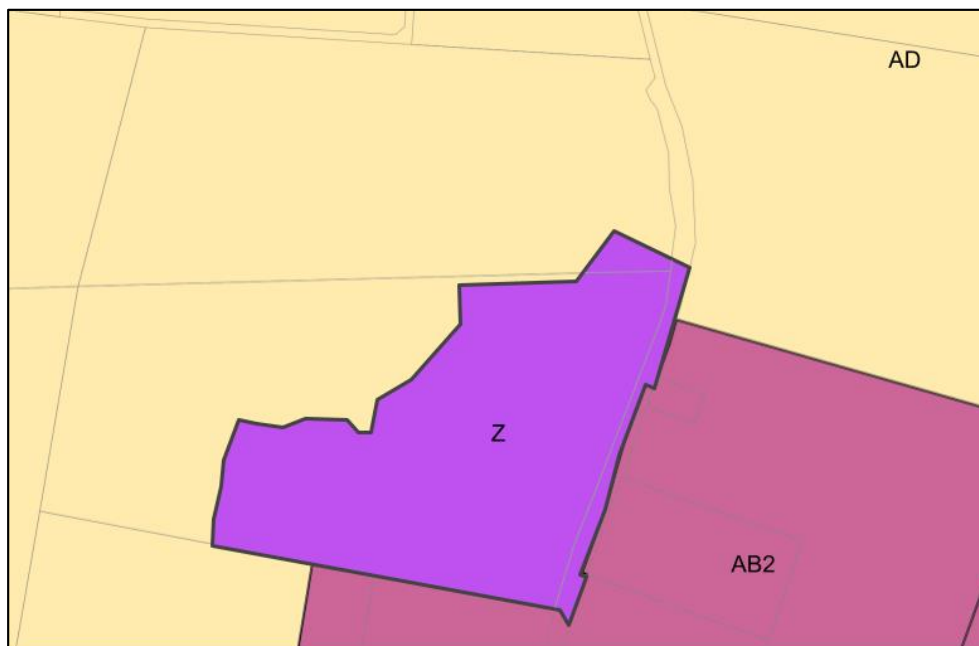


Figure 5 Proposed minimum lot size (Z: 2 hectares)

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Conceptual Subdivision Layout

The Planning Proposal is accompanied by a conceptual subdivision layout prepared upon request by Goulburn-Mulwaree Council. An overview of the conceptual subdivision layout is provided below.

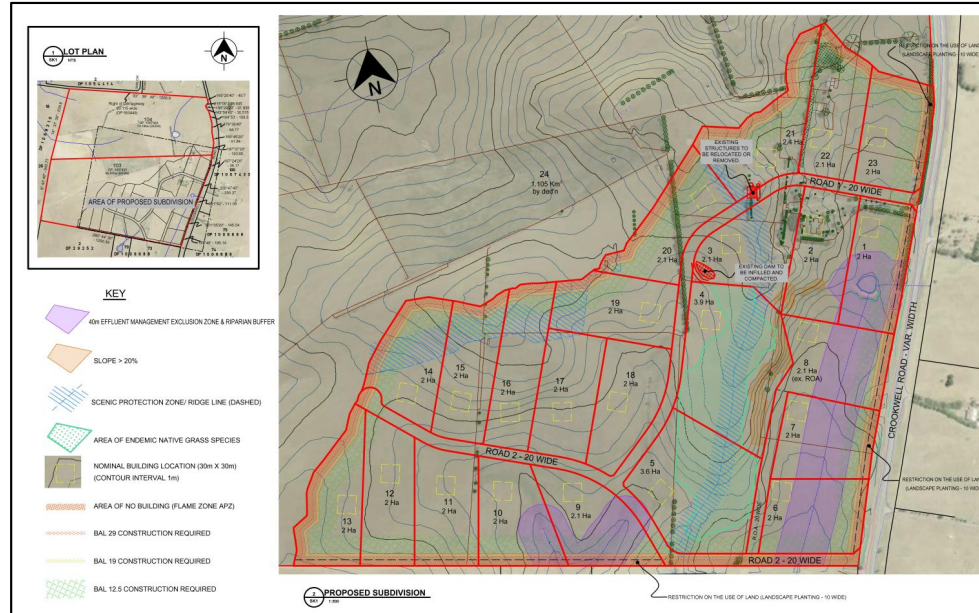


Figure 6 Conceptual subdivision layout

The plan illustrates a conceptual subdivision layout of the Subject Site that maintains compliance with the minimum lot size controls nominated under this Proposal. The plan should be treated as conceptual only, as lot dimensions and areas are subject to final survey. Variations to the concept layout may occur dependent on the requirements set by Council and the Department of Planning & Environment.

The concept layout incorporates recommendations and requirements under the Proposal's accompanying documentation including the Bushfire Strategic Study, Visual Impact Assessment, and Biodiversity Development Assessment Report.

Bushfire Requirements

To address bushfire constraints at the Subject Site, the concept subdivision layout incorporates the provision of an Asset Protection Zone around the perimeter of the identified rural residential area. No buildings or structures will be erected in the zone, and it is anticipated that the zone will be maintained by the proprietor. Additional BAL requirements have been incorporated into the concept plan for any structures located within proximity of the APZ. A BAL 29 construction is required for development within immediate proximity to the APZ, followed by BAL 19 and BAL 12.5 construction requirements.

In addition, the concept subdivision layout incorporates two vehicular access points to the Subject Site from Crookwell Road. The provision of dual entry points to the site ensures compliance with the provisions of the NSW Rural Fire Services *Planning for Bushfire Protection 2019* and Ministerial Direction 4.3 *Planning for Bushfire Protection*.

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The accompanying Bushfire Strategic Study prepared by ABAC Group Pty Ltd dated May 2022 finds that the Proposal and measures incorporated into the conceptual subdivision layout, are capable of achieving the relevant objectives and provisions of *Planning for Bushfire Protection 2019* and Ministerial Direction 4.3.

The Study considers the relevant provisions of Chapter 4 (Strategic Planning) of the NSW Rural Fire Service (RFS) guideline, Planning for Bush Fire Protection 2019 (PBP) and Ministerial Planning Direction 4.3 (Planning for Bushfire Protection), issued under Section 9.1 of the EP&A Act. The analysis has demonstrated that the proposal is consistent with the relevant strategic principles in Chapter 4 of Planning for Bushfire Protection 2019 and Direction 4.3 Planning for Bushfire Protection.

Visual Impact Requirements

The conceptual subdivision layout incorporates measures included in the accompanying Landscape Masterplan prepared by HLS Pty Ltd dated 22 May 2022. To minimise the visual impact of future development at the site, scenic protection zones have been incorporated on all major ridgelines within the study area. Indicative building envelopes on the conceptual subdivision layout have been sited away from the scenic protection zones and areas with a slope in excess of 20%.

Biodiversity Requirements

Biodiversity constraints at the Subject Site have been identified in the accompanying Biodiversity Development Assessment Report prepared by EcoPlanning Pty Ltd dated 16 May 2022. The conceptual subdivision layout minimises the potential impact on identified native vegetation at the site and proposes a covenant over area of endemic native grass species. A total of 4.03ha of native grass in a degraded condition is to be retained within the Subject Site. Minor disruption to native vegetation is envisaged under the concept plan and assessed in the Biodiversity Development Assessment Report as follows.

The 0.10ha of native vegetation to be impacted by a future development is subject to high abundance of weed disturbance, has been historically cleared and is currently grazed. This 0.10ha of native vegetation loss is attributed to APZ impacts on the northern boundary of the subject land and a 2m buffer to compensate for fence impacts within the centre of the subject land. Approximately 22.78ha of 'Semi-native low diversity grassland' native vegetation would be retained within the study area, including a patch of higher condition native grassland to the north of the subject land.

In addition to incorporating measures to protect native grassland, a 40m effluent management exclusion zone and riparian buffer is included in the conceptual subdivision layout around all 1st order streams at the Subject Site. The incorporation of this measure into the concept plan is borne from the requirements of the Natural Resources Access Regulator guidelines.

Justification for Proposal

The existing zoning of the Subject Site is considered to be inappropriate and incompatible with surrounding land-uses. It is noted that under the site's C3 Environmental Management zoning, the following forms of development are permissible with and without consent.

Air strips, animal boarding or training establishments, depots, entertainment facilities, eco-tourist facilities, information and education facilities, recreation facilities, research stations, stock and sale yards, water recycling facilities.

The more intensive forms of development permitted at the site generally have a larger impact on sensitive land-uses and are therefore incompatible with the future use of surrounding land for residential

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purposes. The permissible land-uses under the R5 Large Lot Residential zone are considered to be compatible with surrounding future land-uses and include the following.

Home occupations, roads, building identification signs, dwelling houses, home industries, plant nurseries.

The proposed residential rezoning of the study area within the Subject Site is considered to yield a positive planning outcome for the locality. The use of the study area for residential purposes rather than agricultural or commercial purposes will be compatible with the residential development presently occurring within proximity of the site.

In addition, the study area within the Subject Site is considered to be suitable for residential land-use zoning. The identified area does not drain toward Lake Sooley to the west, and does not generally comprise of saline soils that would result in damage to buildings or infrastructure.

Response to Pre-Lodgement Notes

Relevant Council comments in the Pre-Lodgement Notes dated 9 September 2021 are set out and addressed as follows.

Water NSW comments during the development of the Urban Fringe Housing Strategy will be addressed with water quality models to be re-run in greater detail to confirm or otherwise the original findings. An on-site effluent report is also to be redone.

The Proposal is accompanied by a Water Sensitive Urban Design Report prepared by CivPlan Pty Ltd dated 2 March 2022. The report assesses on-site wastewater management and stormwater quality management that affect the overall water sensitive urban design strategy of the site. Both the on-site wastewater management analysis and stormwater quality analysis within the Report have been undertaken in accordance with the relevant local, state and federal standards including WaterNSW guidelines to achieve a NorBE water quality outcome.

The on-site wastewater capability review undertaken in the Report summarises that the geology, soil characteristics, landform, land availability and climate are suitable for on-site wastewater disposal using sub-surface irrigation. An approved aerated wastewater treatment system is recommended for each lot. Sub-surface irrigation with an area of 445sqm with no wet weather storage is recommended to be employed to dispose of secondary treated effluent.

The stormwater quality capability review undertaken in the Report summarises that the NorBE criteria for water quality can be achieved through the use of treatment measures that are sympathetic to the rural nature of the planning proposal. Recommendations within the Report for stormwater treatment include ensuring that the post-development mean annual pollutant loads are a minimum of 10% less than the pre-developed conditions. Post development mean annual gross pollutant loads are also to be equal to or less than the pre-developed conditions. Post-development pollutant concentrations must be equal to or less than the pre-development concentrations between the 50th and 98th percentiles where runoff occurs.

Kate generally agreed with the list of documents presented but requested a full Aboriginal Cultural Heritage Assessment.

An Aboriginal Cultural Heritage Assessment Report has been prepared by Past Traces Pty Ltd dated 25 February 2022 to accompany this planning proposal. The Report assesses the presence of any heritage sites and assesses the impacts and management strategies that may mitigate any impacts,

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including an application for an Aboriginal Heritage Impact Permit if heritage impacts are unavoidable. The Report identifies four new heritage sites and two areas of potential archaeological deposit within the Subject Site.

The primary recommendations of the Report include an application to be made for an Aboriginal Heritage Impact Permit should development on any of the identified heritage sites occur. Subsurface testing should be undertaken on the two identified areas of potential archaeological deposit. Any artifacts uncovered at the Subject Site should be placed under the care of the Pejar Local Aboriginal Land Council under a care and control agreement, or returned to country. No further heritage investigations are required in the event that an Aboriginal Heritage Impact Permit is approved, except in the event that unanticipated aboriginal objects and/or human remains are unearthed during any phase of the Project.

Kate advised in relation to the Contamination Report that initially only a Phase 1 Contamination Survey is required with a Detailed Site Investigation (phase 2) potentially required depending on the findings of the Phase 1 study.

A Preliminary Site Investigation (PSI) has been prepared by CivPlan Pty Ltd dated 28 October 2021 to accompany the Planning Proposal. The PSI assesses the likelihood of contamination existing at the site and assesses the requirement for any particular contaminated land site management. The PSI concludes that potentially contaminating activities may have occurred on site which includes the potential use of pesticides, use of a primary effluent disposal area, vehicle/equipment storage and maintenance activities, pre-1998 dwelling, shed and structure materials and importation of fill materials for the driveway. Four areas of environmental concern were identified in the PSI, with the remainder of the site being of moderate likelihood for any contamination.

The primary recommendations of the PSI include the preparation of a detailed site investigation to determine if the site is fit for its intended purpose. The detailed site investigation is to investigate all identified areas of environmental concern through intrusive soil sampling.

A traffic assessment should identify what engineering would be required to gain access to and from the site from the classified Crookwell Road. Transport for NSW will also likely require design and acquisition information, amongst other things, at the planning proposal stage rather than the DA stage as they like things upfront. An acquisition plan can be signed off before the end of the planning proposal process so the proposal can still progress.

A Traffic Impact Assessment has been prepared by Stantec dated 23 May 2022 to accompany the Planning Proposal. The Report contains an assessment of the anticipated transport implications of the Proposal, including consideration of existing traffic conditions, traffic generating characteristics, suitability of road network, and the transport impact of the Proposal. The Report concludes that the development envisaged as a result of the Proposal is likely to generate up to 23 vehicles during any peak hour. Considering the low traffic volumes on Crookwell Road, the Report summarises that the additional traffic generation is unlikely to materially change the safety or function of the surrounding road network.

Recommendations within the Traffic Impact Assessment include the design of all internal roads in accordance with Council's standards and design of site access points to include basic right turn treatment in accordance with the *Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings Management*.

Kate advised the provision of public transport and pedestrian connections are not as pertinent for a rural residential area and are not expected to be addressed in any detail.

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No public transport infrastructure or pedestrian infrastructure has been proposed as part of this Planning Proposal.

Kate requested a concept plan (indicative block plan) as this can make engaging with the relevant agencies a lot easier as they can more readily identify whether required buffer distances etc. can be achieved on site.

Both parties confirmed that such a concept plan would be indicative only and should not be interpreted as a final plan of what is to be developed on the ground.

The planning proposal is accompanied by two concept plans prepared by Astique Design Consultancy Pty Ltd for Council's consideration. The plans illustrate potential building envelope and subdivision layout for the site under the proposed minimum lot size and zoning changes.

After another review of the site constraints the proximity to the gas pipeline is noted. The pipeline has 675m buffer either side which will protrude into the site. Whilst low density residential development can be permissible in the buffer area the planning proposal will be required to be accompanied by a Safety Management Study.

The proponent has liaised with APA Group, the owner and operator of the identified gas pipeline. APA Group has advised that they will prepare a Safety Management Study for the Proposal but would not be able to complete the study prior to the Proposal's lodgement. Once complete, the Study will be forwarded to the appropriate officer at Council for review.

Biophysical Strategic Agricultural Land

It is noted that a section of the subject land is mapped as Biophysical Strategic Agricultural Land (BSAL).



Figure 7 BSAL Land in Goulburn-Mulwaree

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The DPE describes BSAL land having 'high quality soils and water resources capable of sustaining high levels of productivity'.¹

In this circumstance, the rezoning of BSAL-mapped land to permit 2ha lots is considered justifiable and pragmatic, for the following reasons:

- The area mapped as BSAL is insufficient to sustain any financially viable broadacre or intensive plant cropping. The retention of land with the potential capability of high levels of productivity must be balanced against the likely prospects of the land in question practically being able to be utilised for that purpose, otherwise the land is simply sterilised from any productive purpose;
- The market value of the land in question does not encourage intensive plant agriculture as its highest and best use.
- The area is in close proximity to other areas identified by the Urban and Fringe Housing Strategy as future residential areas (see Figure xx below). The use of the land for more intensive plant agriculture such as market gardening is likely to lead to land use conflict issues, such as noise, dust, odour, spray drift and the like, which would be inconsistent with implementation of the strategic intent of the Housing Strategy;
- The area identified by the BDAR as native grassland falls within the mapped BSAL area. The proposed rezoning seeks to avoid impacts on this area and proposes a conservation management plan be prepared at DA stage to assist its long-term survival. In contrast, the use of the BSAL and for intensive plant agricultural purposes is likely to destroy the grassland altogether

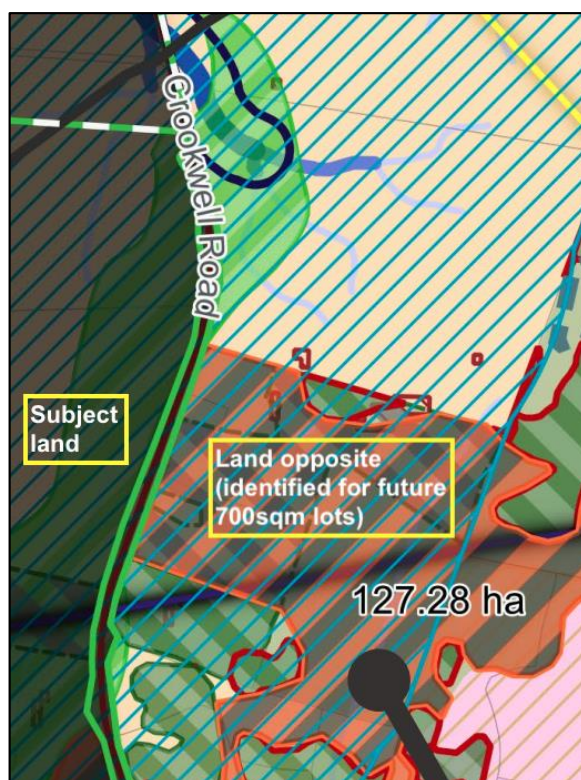


Figure 8 Adjoining Land Projected Uses

¹ <https://www.planning.nsw.gov.au/Policy-and-Legislation/Mining-and-Resources/Safeguarding-our-Agricultural-Land>

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On balance, the use of the BSAL mapped land for a purpose other than agriculture is considered logical and justifiable in the circumstance.

Refinement of Catchment Analysis

The extent of the developable area (land not draining to Sooley Dam) was based on an initial catchment analysis undertaken by [then] Blue Water Consulting (now Civplan Consulting). This analysis determined an area of 52.93ha.

A WaterNSW email to DPE dated 9 August 2021 contained the following comment:

Based on our drainage mapping and the SLWCA, part of the area identified by Blue Water Catchment Analysis Report as draining away from Lake Sooley actually appears to drain northwards towards Bumana Creek and then into Lake Sooley. This concerns an area surrounding the northern drainage feature and lying within the 52.93ha area identified in Figure 4 of the Catchment Analysis Report. A more detailed topographical/relief analysis should be undertaken at the time a Planning Proposal is prepared in order to more clearly distinguish which areas are draining towards and from Lake Sooley.

In response, the Water Sensitive Urban Design report prepared by Civplan (Report No 21024CC-003 dated 22 May 2022), at section 2.6 (pp 9-11) addresses this matter. It identifies an error in the SLWCA mapping provided by WaterNSW, which has been confirmed by a detailed site survey and site inspection.

Civplan has re-run its catchment analysis for the purposes of the Planning Proposal and identified that the area outside of the Sooley Dam catchment is 54.68ha, which is marginally more than originally noted (see Catchment Analysis plan by Civplan, Job-Drawing No 20027-1424-401, Rev P1 dated 3 March 2022).

Response to Ministerial Directions (s. 9.2 of the *Environmental Planning & Assessment Act 1979*)

The Planning Proposal has been assessed against the relevant Ministerial Directions under s. 9.2 of the *Environmental Planning & Assessment Act 1979* as follows.

1.1 Implementation of the Minister's Planning Principles

Objective

The objectives of this direction are to:

- (a) Give legal effect to the Minister's Planning Principles and ensure the document, including the concept of sustainable development, is given regard in the assessment of planning proposals, and*
- (b) Support improved outcomes through consideration of planning principles that are relevant to the particular planning proposal.*

The subject Planning Proposal has been prepared with regard to the Minister's Planning Principles as identified below. The Proposal is considered to be generally consistent with the relevant principles and would encourage sustainable rural residential development at the Subject Site.

Direction 1.1

- (1) In the preparation of a planning proposal the planning authority must have regard to the Minister's Planning Principles and give consideration to specific planning principles in the Ministers Planning Principles that are relevant to the preparation of the planning proposal.*

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- (2) *Where there is an inconsistency between a specific planning principle in the Minister's Planning Principles and any other Ministerial Direction under section 9.1 of the Environmental Planning and Assessment Act 1979 the Ministerial Direction should be followed to the extent of that inconsistency.*

The identified relevant Ministerial Planning Principles include *Design and Place, Biodiversity and Conservation, Resilience and Hazards, Transport and Infrastructure, Housing, and Primary Production*. The broad objectives and goals of these principles have been addressed through the preparation of various documentation prepared by suitably qualified consultants. The preparation of these documents such as the Preliminary Site Investigation and Visual Impact Assessment give appropriate consideration to the various planning matters that the Principles broadly aim to address.

1.2 Implementation of Regional Plans

Objective

The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.

Direction 1.2

- (1) *Planning Proposals must be consistent with a Regional Plan released by the Minister for Planning & Public Spaces*

The Planning Proposal is considered to be broadly consistent with the goals, directions and actions contained within the South East and Tableland Regional Plan. In particular, the Proposal is considered to accord with Directions 1, 14, 15, 17, 22, 23, 24, 25 and 28.

1.4 Approval and Referral Requirements

Objective

The objective of this direction is to ensure that LEP provisions encourage the efficient and appropriate assessment of development.

Direction 1.4

- (1) *A planning proposal to which this direction applies must:*
- (a) *minimise the inclusion of provisions that require the concurrence, consultation or referral of development applications to a Minister or public authority, and*
 - (b) *not contain provisions requiring concurrence, consultation or referral of a Minister or public authority unless the relevant planning authority has obtained the approval of:*
 - i. the appropriate Minister or public authority, and*
 - ii. the Planning Secretary (or an officer of the Department nominated by the Secretary), prior to undertaking community consultation in satisfaction of Schedule 1 of the EP&A Act, and*
 - (c) *not identify development as designated development unless the relevant planning authority:*
 - i. can satisfy the Planning Secretary (or an officer of the Department nominated by the Secretary) that the class of development is likely to have a significant impact on the environment, and*
 - ii. has obtained the approval of the Planning Secretary (or an officer of the Department nominated by the Secretary) prior to undertaking community consultation in satisfaction of Schedule 2 to the EP&A Act.*

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The Proposal is unlikely to require additional provisions to be incorporated into the *Goulburn Mulwaree Local Environmental Plan 2009*. The proposed rezoning will likely involve the incorporation of the site as an "urban release area" under the LEP. As such, the provisions of Part 6 of the LEP which requires additional consideration for matters relating to essential services and environmental impact will apply to the site. No new additional provisions are likely to be required to facilitate the proposed rezoning and LEP amendments.

1.5 Site Specific Provisions

Objective

The objective of this direction is to discourage unnecessarily restrictive site-specific planning controls.

Direction 1.5

- (1) A planning proposal that will amend another environmental planning instrument in order to allow particular development to be carried out must either:
 - (a) Allow that land use to be carried out in the zone the land is situated on, or*
 - (b) Rezone the site to an existing zone already in the environmental planning instrument that allows that land use without imposing any development standards or requirements in addition to those already contained in that zone, or*
 - (c) Allow that land use on the relevant land without imposing any development standards or requirements in addition to those already contained in the principal environmental planning instrument being amended.**
- (2) A planning proposal must not contain or refer to drawings that show details of the proposed development.*

The Planning Proposal proposes the rezoning of the Subject Site in order to allow large lot rural residential development to be carried out. The concept plans submitted with the Proposal are not proposed to be formally gazetted as part of the rezoning of the site.

3.1 Conservation Zones

Objective

The objective of this direction is to protect and conserve environmentally sensitive areas.

Direction 3.1

- (1) A planning proposal must include provisions that facilitate the protection and conservation of environmentally sensitive areas.*
- (2) A planning proposal that applies to land within a conservation zone or land otherwise identified for environment conservation/protection purposes in a LEP must not reduce the conservation standards that apply to the land (including by modifying development standards that apply to the land). This requirement does not apply to a change to a development standard for minimum lot size for a dwelling in accordance with Direction 9.3 (2) of "Rural Lands"*

The Proposal is accompanied by a Landscape Master Plan that includes measures to protect and conserve identified environmentally sensitive areas. In addition, the Proposal is accompanied by a Biodiversity Development Assessment Report which makes several recommendations for the conservation of native endemic grassland at the site. The accompanying conceptual layout demonstrates that such environmentally sensitive areas can be protected and conserved under the Proposal.

3.2 Heritage Conservation

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Objective

The objective of this direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.

Direction 3.2

- (1) *A planning proposal must contain provisions that facilitate the conservation of:*
 - (a) *items, places, buildings, works, relics, moveable objects or precincts of environmental heritage significance to an area, in relation to the historical, scientific, cultural, social, archaeological, architectural, natural or aesthetic value of the item, area, object or place, identified in a study of the environmental heritage of the area,*
 - (b) *Aboriginal objects or Aboriginal places that are protected under the National Parks and Wildlife Act 1974, and*
 - (c) *Aboriginal areas, Aboriginal objects, Aboriginal places or landscapes identified by an Aboriginal heritage survey prepared by or on behalf of an Aboriginal Land Council, Aboriginal body or public authority and provided to the relevant planning authority, which identifies the area, object, place or landscape as being of heritage significance to Aboriginal culture and people.*

The Proposal is accompanied by an Aboriginal Cultural Heritage Report which assesses the potential for aboriginal heritage and archaeological items at the Subject Site. The recommendations within the Report form part of the Planning Proposal and generally accord with this Direction.

3.3 Sydney Drinking Water Catchments

Objective

The objective of this direction is to protect water quality in the Sydney drinking water catchment.

Direction 3.3

- (1) *A planning proposal must be prepared in accordance with the general principle that water quality within the Sydney drinking water catchment must be protected, and in accordance with the following specific principles:*
 - (a) *new development within the Sydney drinking water catchment must have a neutral or beneficial effect on water quality, and*
 - (b) *future land use in the Sydney drinking water catchment should be matched to land and water capability, and*
 - (c) *the ecological values of land within a Special Area that is:*
 - i. *reserved as national park, nature reserve or state conservation area under the National Parks and Wildlife Act 1974, or*
 - ii. *declared as a wilderness area under the Wilderness Act 1987, or*
 - iii. *owned or under the care control and management of the Sydney Catchment Authority, should be maintained*
- (2) *When preparing a planning proposal that applies to land within the Sydney drinking water catchment, the relevant planning authority must:*
 - (a) *ensure that the proposal is consistent with chapter 9 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021, and*
 - (b) *give consideration to the outcomes of the Strategic Land and Water Capability Assessment prepared by the Sydney Catchment Authority, and*
 - (c) *zone land within the Special Areas owned or under the care control and management of Sydney Catchment Authority generally in accordance with the following:*

<i>Land</i>	<i>Zone under Standard Instrument (Local Environmental Plans) Order 2006</i>
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<i>Land reserved under the National Parks and Wildlife Act 1974</i>	<i>C1 National Parks and Nature Reserves</i>
<i>Land in the ownership or under the care, control and management of the Sydney Catchment Authority located above the full water supply level.</i>	<i>C2 Environmental Conservation</i>
<i>Land below the full water supply level (including water storage at dams and weirs) and operational land at dams, weird, pumping stations etc.</i>	<i>SP2 Infrastructure (and marked "Water Supply Systems" on the land zoning map)</i>

And

- (d) *consult with the Sydney Catchment Authority, describing the means by which the planning proposal gives effect to the water quality protection principles set out in paragraph (1) of this direction, and*
- (e) *include a copy of any information received from the Sydney Catchment Authority as a result of the consultation process in its planning proposal prior to the issuing of a gateway determination under section 3.34 of the EP&A Act.*

The Planning Proposal is accompanied by A Water Sensitive Urban Design Report prepared by CivPlan Pty Ltd. The Report undertakes a comprehensive assessment of the stormwater and effluent disposal impacts on the future residential use of the Subject Site. Preliminary consultation with Water NSW was undertaken for the purposes of the Proposal and a Strategic Land and Water Capability Assessment was subsequently prepared.

4.3 Planning for Bushfire Protection

Objectives

The objectives of this direction are to:

- (a) *protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and*
- (b) *encourage sound management of bush fire prone areas.*

Direction 4.3

- (1) *In the preparation of a planning proposal the relevant planning authority must consult with the Commissioner of the NSW Rural Fire Service following receipt of a gateway determination under section 3.34 of the Act, and prior to undertaking community consultation in satisfaction of clause 4, Schedule 1 to the EP&A Act, and take into account any comments so made.*
- (2) *A planning proposal must:*
 - (a) *Have regard to Planning for Bushfire Protection 2019,*
 - (b) *Introduce controls that avoid pacing inappropriate developments in hazardous areas, and*
 - (c) *Ensure that bushfire hazard reduction is not prohibited within the Asset Protection Zone (APZ).*
- (3) *A planning proposal must, where development is proposed, comply with the following provisions, as appropriate:*
 - (a) *Provide an Asset Protection Zone (APZ) incorporating at a minimum:*
 - i. *An inner protection area bounded by a perimeter road or reserve which circumscribes the hazard side of the land intended for development and has a building line consistent with the incorporation of an APZ, within the property, and*
 - ii. *An Outer Protection Area managed for hazard reduction and located on the bushland side of the perimeter road.*
 - (b) *for infill development (that is development within an already subdivided area), where an appropriate APZ cannot be achieved, provide for an appropriate performance standard, in*

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consultation with the NSW Rural Fire Service. If the provisions of the planning proposal permit Special Fire Protection Purposes (as defined under section 100B of the Rural Fires Act 1997), the APZ provisions must be complied with,

- (c) contain provisions for two-way access roads which links to perimeter roads and/or to fire trail networks,*
- (d) contain provisions for adequate water supply for firefighting purposes,*
- (e) minimise the perimeter of the area of land interfacing the hazard which may be developed,*
- (f) introduce controls on the placement of combustible materials in the Inner Protection Area.*

The Planning Proposal is accompanied by a Bushfire Strategic Study which assesses the proposal against the relevant provisions of the *Planning for Bushfire Protection 2019*. The recommendations of the Study have been incorporated into the Proposal and are generally consistent with the provisions of this Direction.

4.4 Remediation of Contaminated Land

Objective

The objective of this direction is to reduce the risk of harm to human health and the environment by ensuring that contamination and remediation are considered by planning proposal authorities.

Direction 4.4

- (1) A planning proposal authority must not include in a particular zone (within the meaning of the local environmental plan) any land to which this direction applies if the inclusion of the land in that zone would permit a change of use of the land, unless:*
 - (a) the planning proposal authority has considered whether the land is contaminated, and*
 - (b) if the land is contaminated, the planning proposal authority is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for all the purposes for which land in the zone concerned is permitted to be used, and*
 - (c) if the land requires remediation to be made suitable for any purpose for which land in that zone is permitted to be used, the planning proposal authority is satisfied that the land will be so remediated before the land is used for that purpose. In order to satisfy itself as to paragraph 1(c), the planning proposal authority may need to include certain provisions in the local environmental plan.*
- (2) Before including any land to which this direction applies in a particular zone, the planning proposal authority is to obtain and have regard to a report specifying the findings of a preliminary investigation of the land carried out in accordance with the contaminated land planning guidelines.*

The Proposal is accompanied by a Preliminary Site Investigation prepared by CivPlan Pty Ltd which assesses the potential for contaminants at the Subject Site. The report finds that there is generally a low likelihood for contamination at the site, identifying four (4) areas for further investigation. The recommendations of the report have been incorporated into the Proposal and are generally consistent with this Direction.

5.5 Integrating Land Use and Transport

Objectives

The objectives of this direction is to ensure that urban structures, building forms, land use locations, development designs, subdivision and street layouts achieve the following planning objectives.

- (a) Improving access to housing, jobs and services by walking, cycling and public transport, and*
- (b) Increasing the choice of available transport and reducing dependence on cars, and*

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- (c) *Reducing travel demand including the number of trips generated by development and the distances travelled, especially by car, and*
- (d) *Supporting the efficient and viable operation of public transport services, and*
- (e) *Providing for the efficient movement of freight.*

Direction 5.1

- (1) *A planning proposal must locate zones for urban purposes and include provisions that give effect to and are consistent with the aims, objectives and principles of:*
 - (a) *Improving Transport Choice – Guidelines for planning and development (DUAP 2001), and*
 - (b) *The Right Place for Business and Services – Planning Policy (DUAP 2001)*

The Proposal is accompanied by a Traffic Impact Assessment which summarises that the development envisaged as a result of the Proposal would not have adverse impact on existing traffic conditions in the locality. The accompanying conceptual subdivision layout demonstrates that an efficient road network and sufficient access points can be accommodated within the study area in accordance with the objectives of this direction.

6.1 Residential Zones

Objectives

The objectives of this direction are to:

- (a) *Encourage a variety and choice of housing types to provide for existing and future housing needs,*
- (b) *Make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and*
- (c) *Minimise the impact of residential development on the environment and resource lands.*

Direction 6.1

- (1) *A planning proposal must include provisions that encourage the provision of housing that will:*
 - (a) *Broaden the choice of building types and locations available in the housing market, and*
 - (b) *Make more efficient use of existing infrastructure and services, and*
 - (c) *Reduce the consumption of land for housing and associated urban development on the urban fringe, and*
 - (d) *Be of good design.*
- (2) *A planning proposal must, in relation to land to which this direction applies:*
 - (a) *Contain a requirement that residential development is not permitted until land is adequately serviced (or arrangements satisfactory to the council, or other appropriate authority, have been made to service it), and*
 - (b) *Not contain provisions which will reduce the permissible residential density of land.*

The Proposal includes the residential rezoning of the Subject Site to accommodate large lot residential development on the urban fringe. The provision of additional large residential lots in the locality will broaden the choice of building types and locations available in the Goulburn-Mulwaree housing market and make efficient use of existing infrastructure (Crookwell Road). The accompanying concept subdivision layout demonstrates that future development within the study area would likely preserve significant site features and be of good design.

Conclusion

We trust that the above information and enclosed documentation is sufficient for the purposes of assessing the Planning Proposal. Should you have any questions or wish to discuss any of the matters in this letter, please contact the author.

Precise Planning

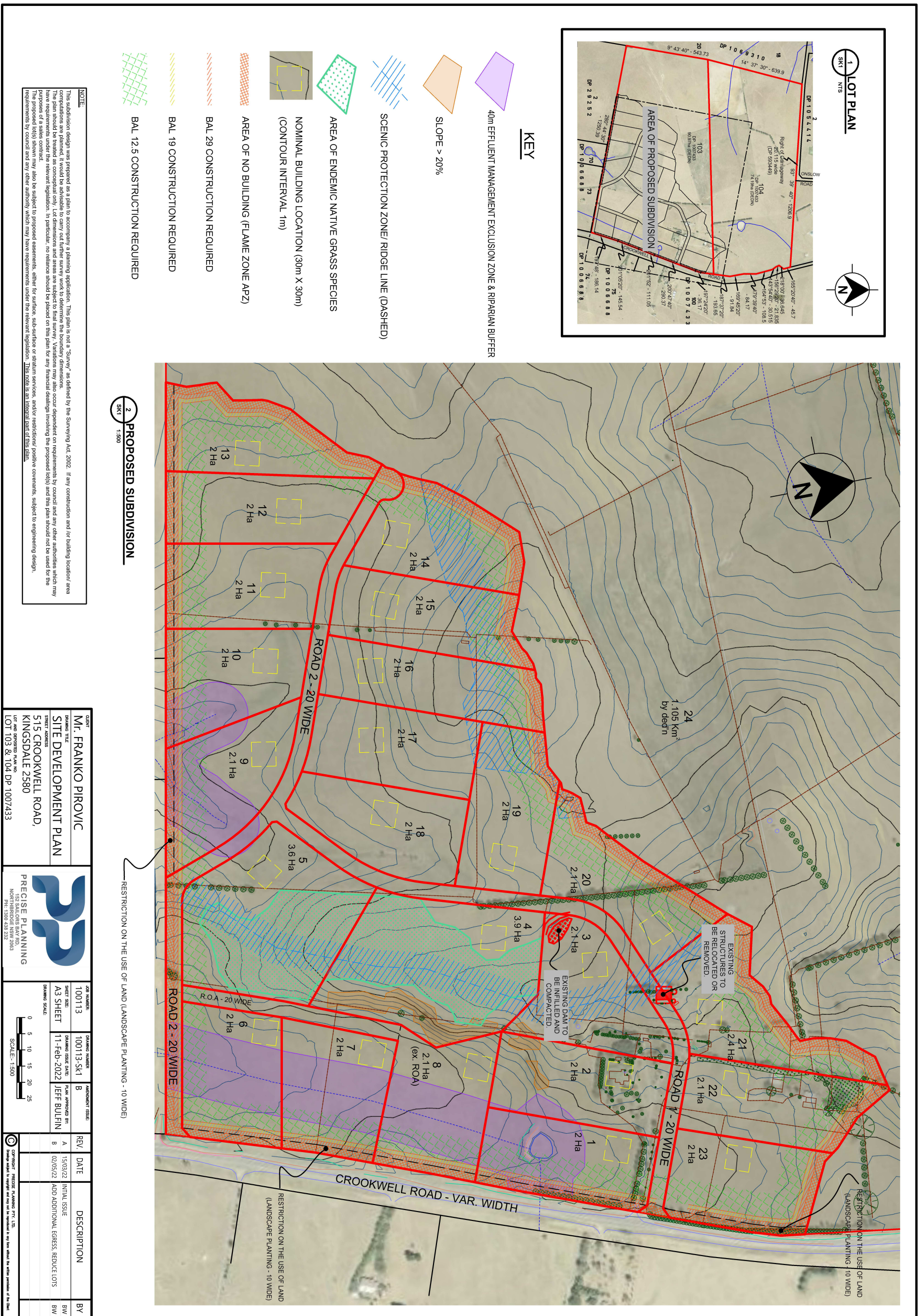
515 Crookwell Road, Kingsdale

Yours Sincerely,

PRECISE PLANNING



Douglas Bennett
Senior Planner



NOTE
 This subdivision design was prepared as a plan to accompany a planning application. This plan is not a 'Survey' as defined by the Surveying Act, 2002. If any construction and/or building location area is shown, it would be advisable to carry out further survey work to determine the boundary dimensions. Boundary dimensions may vary due to natural changes in the land which may have occurred since the plan was prepared. In particular, no reliance should be placed on this plan for any financial challenge involving the proposed lots) and this plan should not be used for the purposes of a sales contract.
 The proposed lots) shown may also be subject to proposed assessments, either for surface, sub-surface or stream services, and/or restrictions/positive covenants, subject to engineering design. Requirements by council and any other authority which may have requirements under the relevant legislation. This note is an integral part of this plan.

2 PROPOSED SUBDIVISION
 SK1 1:500

MR. FRANKO PIROVIC
 SITE DEVELOPMENT PLAN
 515 CROOKWELL ROAD,
 KINGSDALE 2580
 LOT 103 & 104 DP 1007433



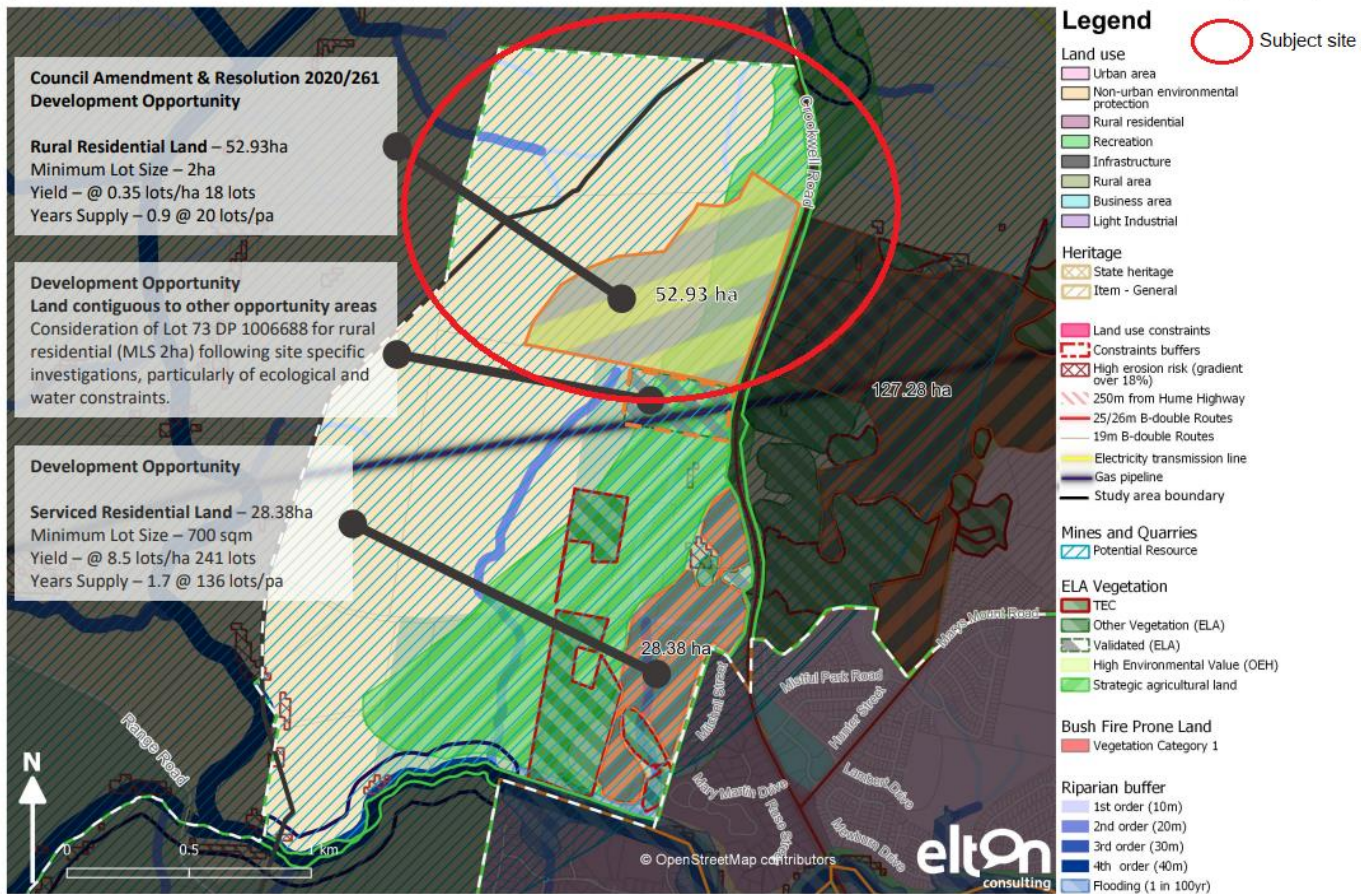
2007	1000113	1000113-SK1	B
DATE	11-Feb-2022	PLAN APPROVED BY	JEFF BULFIN
SCALE	1:500		

REV.	DATE	DESCRIPTION	BY
A	15/03/22	INITIAL ISSUE	BW
B	02/05/22	ADD ADDITIONAL EGRESS, REDUCE LOTS	BW

Precinct 4 - Sooley

4 - Sooley constraints and opportunities

Council Adoption and Resolution 2020/261



15.2 AMENDMENT TO APPROACH TO MINIMUM LOT SIZES ON C2 ENVIRONMENTAL CONSERVATION ZONED LAND IN THE BRISBANE GROVE AND MOUNTAIN ASH PRECINCTS

Author: Senior Strategic Planner
 Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. Previous Council Report Minutes  
 2. Indicative plan of C2 zoned land interface  

Reference to LSPS:	Planning Priority 4: Housing – Vision 2040 - A range and diversity in housing type, which is contextual and affordable and is primarily centred around Goulburn and Marulan.
Address:	Brisbane Grove and Mountain Ash Precincts
Zone:	C2 Environmental Conservation

RECOMMENDATION

That:

1. The report from the Senior Strategic Planner regarding the amendment to the minimum lot size for C2 Environmental Conservation Zoned land in the Brisbane Grove and Mountain Ash Precincts be received.
2. Council resolve to amend the approach to minimum lot sizes on C2 Environmental Conservation zoned land to remove the minimum lot size in the Brisbane Grove and Mountain Ash Precincts for current and future planning proposals

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The Strategic Planning team are currently working through the initial stages of the planning proposal process for three sites to the south of Goulburn in the Mountain Ash and Brisbane Grove Precincts, being;

- “Allfarthing”, 2 Brisbane Grove Road- PP_2021_6932 (REZ/003/2122)
- Brisbane Grove Road- PP_2021_7390 (REZ/0005/2122), and
- 48 Mountain Ash Road and 292 Rosemont Road- PP_2022_1180 (REZ/0006/2122)

Council endorsed the reports to proceed with the preparation of a planning proposal and submission to a Gateway determination for the “Allfarthing” and Brisbane Grove Planning proposals on 15 March 2022. Council endorsed the 48 Mountain Ash Road and 292 Rosemont Road planning proposal report on 22 June 2022. A copy of the three resolutions are available in **Attachment 1**.

Resolution 2 of the three reports resolves to prepare planning proposals which amend the Local Environmental Plan to rezone the sites from a rural zone to part R5 Large Lot Residential and part C2 Environmental Conservation. The C2 Environmental Conservation zoning is proposed to safeguard future development from the impacts of riverine and overland flow flooding and improve water quality outcomes.

In addition to the land zoning changes Resolution 2 of the reports also prescribes a 2 hectare Minimum Lot Size for R5 zoned land and a 100 hectare Minimum Lot Size for the C2 zoned land.

REPORT

The 2 hectare minimum lot size for the R5 large lot residential zoned land is in accordance with the requirements of the *Urban and Fringe Housing Strategy* and enables lots large enough to safely accommodate on-site effluent management without adversely affecting water quality. The *Urban and Fringe Housing Strategy* recommends the application of an environmental zone to flood affected land but does not include a minimum lot size for the environmental zones.

The 100 hectare minimum lot size for the proposed C2 zoned areas was proposed to ensure the most flood affected riverine and overland flow areas were contained within individual lots attached to a 2ha+ R5 large lot residential within single ownership. This was also consistent with the approach already generally applied to C2 zoned land in the *Goulburn Mulwaree Local Environmental Plan (GM LEP) 2009*.

Where a lot is subject to a split residential (R1, R2 & R5) and a conservation zone (C2 or C3), subdivision is reliant on *Clause 4.1E Minimum subdivision lot size for certain split zones* of the GM LEP. This clause requires the lot (after subdivision) to contain an area of residential land which meets the applicable minimum lot size and include all of the area within the conservation zoned land.

Further assessment and application of this approach, particularly the 100 hectare minimum lot size requirement, has revealed some potential unintended consequences including:

- Subdivisions with a split zone could result in irregular and unmanageable lot arrangements. Where an R5 lot includes a C2 zoned drainage line this could result in an extended linear area adjoining numerous small lots in different ownership. Smaller adjoining lots will have no stake in the care or maintenance of the lot burdened with the C2 riparian or drainage area. This could lead to issues between landowners on who is responsible for the upkeep of the C2 zoned drainage land.
- Split zoned lots with an R5 zone section could have extensive separation between the dwelling and the remainder of the lot which could affect the maintenance of the drainage channel.
- Prevents the lots which have a shared boundary with the C2 zone from accessing the drainage channel.

Attachment 2 illustrates an indicative plan which demonstrates the relationship of the C2 zoned land when combined with a single R5 lot relative to the boundaries of other lots.

The risks associated with the removal of the minimum lot size from C2 zoned land in the Brisbane Grove and Mountain Ash precincts are limited. The GM LEP prohibits most development types in the C2 zone including dwellings and this is reinforced through the emerging Brisbane Grove and Mountain Ash Precinct specific Development Control Plan (DCP) chapter. The C2 zone would not attract a dwelling entitlement and the majority of the C2 zoned land is classified as a floodway where overarching prohibitions apply. Due to these factors, the use of the land is very limited and the further subdivision of the C2 zoned land is considered unlikely and would be difficult to justify against the zone objectives.

Discussions with Water NSW on the proposed removal of the minimum lot size for the C2 zoned land, in the Brisbane Grove and Mountain Ash precincts (as opposed to the way it is currently applied more broadly), has been undertaken and this approach supported on the basis that adequate controls around subdivision, riparian corridors and water quality were incorporated in the Development Control Plan (DCP).

The Brisbane Grove and Mountain Ash Precinct-Specific DCP chapter is currently under development and includes provisions on water quality, subdivision and riparian corridors. This DCP chapter is still under review and additional detail will be incorporated as further guidance is received from external referral bodies such as Water NSW.

Conclusion and Recommendation

The anticipated initial benefit of the 100 hectare minimum lot size on the C2 zoned land to ensure the drainage corridor are in a single ownership would result in a number of adverse impacts. The alternative approach of removing the 100ha MLS from the C2 zoned land would provide additional flexibility, serve to overcome many of these issues and result in a better planning and water quality outcome than the previously proposed approach.

This report recommends that land proposed to be zoned C2 Environmental Conservation in the Brisbane Grove and Mountain Ash Precincts be attributed no (zero) minimum lot size for current and future planning proposals.

FINANCIAL IMPLICATIONS

There are no known financial implications arising from this report.

LEGAL IMPLICATIONS

There are no known legal implications arising from this report.

15.4 PLANNING PROPOSAL - ZONING AND MINIMUM LOT SIZE AMENDMENT TO 'ALLFARTHING', 2 BRISBANE GROVE ROAD, GOULBURN

RESOLUTION 2022/49

Moved: Cr Carol James
Seconded: Cr Steven Ruddell

That:

1. The report from the Senior Strategic Planner regarding the proposed zoning and minimum lot size amendment to the Goulburn Mulwaree Local Environmental Plan 2009 be received.
2. Council resolve to prepare a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 to change the zoning of Lot 60, DP 1090981, Lots 61 to 64 and 71 to 77, DP 976708 from RU6 Rural Transition to R5 large lot residential and C2 Environmental Conservation and the minimum lot size from 10 hectares to 2 hectares and 100 hectares respectively.
3. Subject to the submission to Council of an Aboriginal Cultural Heritage Assessment, the planning proposal be forwarded to the Department of Planning and Environment for a Gateway determination in accordance with section 3.34 of the Environmental Planning & Assessment Act 1979.
4. The Department of Planning, Industry and Environment be advised that Council wishes to be the delegated plan making authority for this proposal.
5. In the event that the Department of Planning, Industry and Environment issues a Gateway determination to proceed with the planning proposal, consultation will be undertaken with the community and government agencies in accordance with any directions of the Gateway determination.
6. Subject to (3) above, Council place a draft addition to Part 8: Site Specific Provisions, 'Brisbane Grove & Mountain Ash Precincts' Chapter of Development Control Plan 2009 on public exhibition with the Planning Proposal for a minimum of 28 days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

15.3 PLANNING PROPOSAL - ZONING & MINIMUM LOT SIZE AMENDMENT TO LOTS 3-5, DP62157, LOT 2, DP 1180093, LOTS 10-19, 21, 39, 43, 44 AND 54, DP976708, PART LOT 29, DP 175001 & PART LOT 2, DP62157 AT BRISBANE GROVE ROAD, GOULBURN

RESOLUTION 2022/48

Moved: Cr Bob Kirk

Seconded: Cr Michael Prevedello

That:

1. The report from the Senior Strategic Planner regarding the proposed zoning and minimum lot size amendment to the Goulburn Mulwaree Local Environmental Plan 2009 be received.
2. Council resolve to prepare a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 to change:
 - a. The zoning of Lot 2, DP 1180093 from part RU1 Primary Production and part RU6 Transition to part C2 Environmental Conservation and part R5 Large Lot Residential and minimum lot size for part of the site from 100 hectares to 2 hectares
 - b. The zoning of Part Lot 29, DP 750015, Lots 3 & 4, DP 62157 and Lots 11 & 18, DP 976708 from RU6 Transition to part C2 Environmental Conservation and part R5 Large Lot Residential and minimum lot size for part of the site from 10 hectares to 2 hectares and 100 hectares.
 - c. The zoning of Lot 5, DP62157, Lot 2, DP1180093, Lots 10 & 12-17, 19, 21, 39, 43, 44 and 54, DP976708, from RU6 Transition to R5 Large Lot Residential and the minimum lot size from 10 hectares to 2 hectares.
3. Subject to the submission to Council of an Aboriginal Cultural Heritage Assessment, the planning proposal be forwarded to the Department of Planning and Environment for a Gateway determination in accordance with section 3.34 of the Environmental Planning & Assessment Act 1979.
4. The Department of Planning and Environment be advised that Council wishes to be the delegated plan making authority for this proposal.
5. In the event that the Department of Planning and Environment issues a Gateway determination to proceed with the planning proposal, consultation will be undertaken with the community and government agencies in accordance with any directions of the Gateway determination.
6. Subject to (3) above, Council place a draft addition to Part 8: Site Specific Provisions, 'Brisbane Grove & Mountain Ash Precincts' chapter of the Goulburn Mulwaree Development Control Plan 2009 on public exhibition with the Planning Proposal for a minimum of 28 days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

15.3 POST EXHIBITION REPORT - DRAFT TARAGO VILLAGE STRATEGY**RESOLUTION 2022/215****Moved: Cr Andrew Banfield****Seconded: Cr Daniel Strickland****That:**

1. That the post exhibition report from the Business Manager Strategic Planning on the Draft Tarago Village Strategy be received.
2. Council adopt the Draft Tarago Village Housing Strategy as outlined in this report and as amended in Attachment 4.
3. Council staff seek clarification from the EPA and Transport for NSW regarding lead contamination and remediation works and report findings back to Council.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Andrew Banfield, Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

CARRIED**15.4 PLANNING PROPOSAL - ZONING & MINIMUM LOT SIZE AMENDMENT TO LOT 21, DP 811954 AND LOT 117 & 118, DP 126140 - 48 MOUNTAIN ASH ROAD & 292 ROSEMONT ROAD****RESOLUTION 2022/216****Moved: Cr Andrew Banfield****Seconded: Cr Bob Kirk****That:**

1. The report from the Senior Strategic Planner regarding the proposed zoning and minimum lot size amendment to the Goulburn Mulwaree Local Environmental Plan 2009 be received.
2. Council resolve to prepare a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 to change:
 - a) The zoning of Lot 21, DP 811954 and Lots 117 & 118, DP 126140 from RU6 Transition to part R5 Large Lot Residential and part C2 Environmental Conservation.
 - b) The minimum lot size of part of Lot 21, DP 811954 from 100 hectares to 2 hectares.
 - c) The minimum lot size of Lots 117 & 118, DP 126140 from 20 hectares to part 10 hectares and part 2 hectares.
3. The Department of Planning and Environment be advised that Council wishes to be the delegated plan making authority for this proposal.
4. In the event that the Department of Planning and Environment issues a Gateway determination to proceed with the planning proposal, consultation will be undertaken with the community and government agencies in accordance with any directions of

the gateway determination.

5. Council separately assess whether an upgrade to the intersection of Mountain Ash Road and Windellama Road (whether due to current or future demand) is required, including costing and prioritisation as a potential amendment to Council's Local Infrastructure Plan 2021.
6. Council place a draft addition to Part 8: Site Specific Provisions, 'Brisbane Grove & Mountain Ash Precincts' chapter of the Goulburn Mulwaree Development Control Plan 2009 on public exhibition with the Planning Proposal for a minimum of 28 days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

15.5 2122T0008 WATER METER READING TENDER

RESOLUTION 2022/217

Moved: Cr Carol James

Seconded: Cr Michael Prevedello

That

1. The report from the Director Utilities be received on Tender 2122T0008 Water Meter Reading.
2. That Council accept the tender from Skilltech Consultancy Services for the schedule of rates submitted for Tender 2122T0008 Water Meter Reading.
3. The General Manager be delegated to approve any extension of the contract at the conclusion of the three-year contract as per the conditions of contract.

CARRIED

15.6 2122T0010 BIOSOLIDS DEWATERING, TRANSPORT AND BENEFICIAL REUSE

RESOLUTION 2022/218

Moved: Cr Carol James

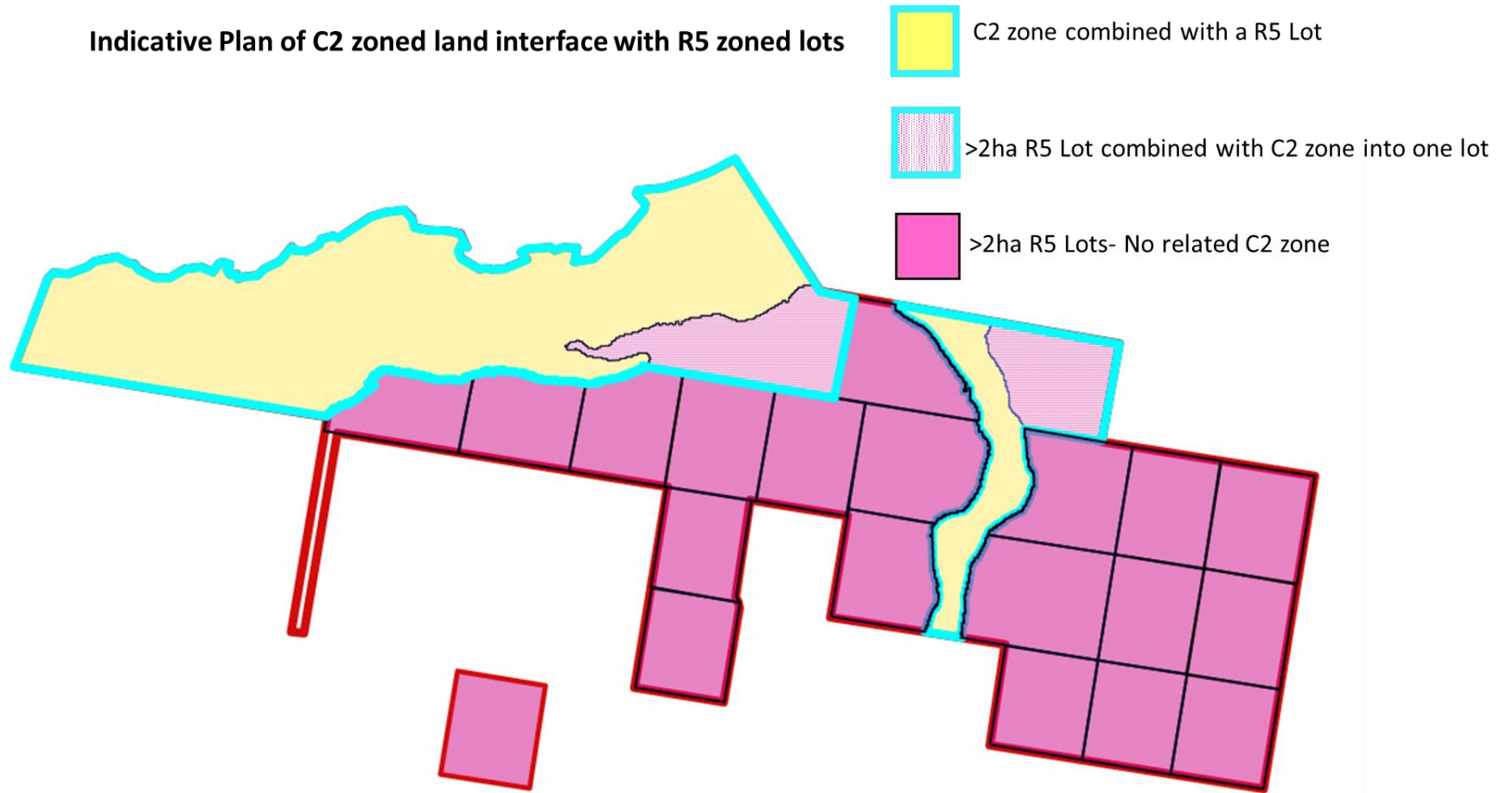
Seconded: Cr Jason Shepherd

That

1. The report from the Director Utilities be received on Tender 2122T0010 - Biosolids Dewatering, Transport and Beneficial Reuse
2. That Council accept the tender from OrganicRecycling Pty Ltd for the schedule of rates submitted for 2122T0010 Biosolids Dewatering, Transport and Beneficial Reuse Tender

CARRIED

Indicative Plan of C2 zoned land interface with R5 zoned lots



15.3 POST EXHIBITION REPORT - AMENDMENT TO LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN 2021

Author: Business Manager Strategic Planning
 Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. Report to Council 19 July 2022 [↓](#) 
 2. GM LICP 2021 - Proposed Amendment 1 [↓](#) 

Reference to LSPS:	Planning Priority 1: Infrastructure - Vision 2040 – Infrastructure meets the needs of a growing community
Submissions:	0
Key Issues:	Infrastructure, Developer Contributions, Administration, and Inflation

RECOMMENDATION

That:

1. The post exhibition report from the Business Manager Strategic Planning on a proposed amendment to the Local Infrastructure Contributions Plan 2021 in relation to the adjustment of contribution rates be received.
2. Council adopt the amended *Local Infrastructure Contributions Plan (LICP) 2021* to provide for quarterly Consumer Price Index (CPI) and Producer Price Index (PPI) updates.
3. Council amend the Council Fees and Charges to refer to the adopted Local Infrastructure Contributions Plan 2021 for contributions.
4. Council place a notice on its web site advising of the commencement of the amended Local Infrastructure Contributions Plan 2021.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Council considered a report on a proposed amendment to its Local Infrastructure Contributions Plan (LICP) 2021 on 19 July 2022 (**Attachment 1**) which proposed an update to the Plan to change from an annual adjustment of contribution rates in relation to the Consumer Price Index (CPI) and Producer Price Index (PPI) to quarterly adjustments.

This report follows the public exhibition of the proposed amendment and recommends that Council adopt the proposed change.

REPORT

Public Exhibition and Submissions

The proposed amendment was placed on public exhibition from 29 July 2022 until 29 August, 2022 with notices placed in the Goulburn Post and on the Council web site.

Hard copies of the amended plan and supporting documentation were made available at the Civic Centre and in the library with the exhibition documentation also made available on Council’s web site.

No submissions were made in relation to the proposed amendment.

Council Fees and Charges

The public notices also advised of a proposed change to Council's Fees and Charges being to remove the LICP fees/contributions from the annual published fees and to refer to the LICP as a single point of reference for the contribution rates. This will both avoid the need to advertise quarterly updates and changes in the fees and charges (and associated re- exhibition etc) and will also provide a single point of reference to avoid any discrepancies between the two sources.

No submissions were made in relation to the amendment of the Fees and Charges regarding this matter either.

Assessment

As previously reported, since the adoption of the Local Infrastructure Contributions Plan in 2021 there has been a significant increase in the CPI. At the time of adoption, the CPI had been relatively low consistently for nearly a decade. Therefore, there was an administrative benefit to only adjusting the rates once a year. However, in the last six months – 9 months inflation has increased substantially from the previous historical pattern and the decision for yearly updates to the rates means that Council could be losing potential income from developer contributions as a result.

Contributions are directly linked to capital projects which are partly or wholly funded from the plan. Council's ability to undertake and deliver these projects could be impeded if the expected income from contributions is not achieved.

It is recommended that Section 2.2.3 of the LICP relating to the adjustment to contribution rates be amended to specify quarterly adjustments to reflect the release of the CPI and Producer Price Index (PPI).

A copy of the amended Plan is provided in **Attachment 2**.

Conclusion and Recommendation

In conclusion, the proposed amendment is necessary from an administrative perspective to ensure that the Local Infrastructure Contributions Plan can deliver the required infrastructure in future.

It is recommended that Council proceed to adopt the proposed amendment to allow for the quarterly adjustment of contributions to align with the quarterly updates of the CPI and PPI.

FINANCIAL IMPLICATIONS

The financial implications of yearly adjustment to rates is the loss of income in periods of higher inflation. Furthermore, any discrepancy between the adjusted rates in the LICP and the Fees and Charges requires correction and may cause difficulty.

LEGAL IMPLICATIONS

There is greater legal clarity with having one point of reference for the calculation of the adjusted rates.

15.4 PROPOSED AMENDMENT TO LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN (LICP) 2021

Author: Business Manager Strategic Planning
 Director Planning & Environment
Authoriser: Matt O'Rourke, Acting General Manager
Attachments: Nil

Reference to LSPS:	Planning Priority 1: Infrastructure - Vision 2040 – Infrastructure meets the needs of a growing community
Key Issues:	Infrastructure, Developer Contributions, Administration and Inflation

RECOMMENDATION

That:

1. The report from the Business Manager Strategic Planning on a proposed amendment to the Local Infrastructure Contributions Plan in relation to the adjustment of contribution rates be received.
2. Council exhibit a proposed amendment to the *Local Infrastructure Contributions Plan (LICP) 2021* to provide for quarterly Consumer Price Index (CPI) and Producer Price Index (PPI) updates.
3. Council amend the Council Fees and Charges to refer to the adopted Local Infrastructure Contributions Plan 2021 for contributions.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Council adopted a new Local Infrastructure Contributions Plan (LICP) in 2021 with the adjustment of contributions rates specified as being updated on a yearly basis. Since this time the Consumer Price Index (CPI) has substantially increased, and with rising inflation a quarterly update is now recommended.

REPORT

Since the adoption of the Local Infrastructure Contributions Plan in 2021 there has been a significant increase in the CPI. At the time of adoption the CPI had been relatively low consistently for nearly a decade. Therefore, there was an administrative benefit to only adjusting the rates once a year. However, in the last six months inflation has increased substantially from the previous historical pattern and the decision for yearly updates to the rates means that Council could be losing potential income from developer contributions as a result.

Contributions are directly linked to capital projects which are partly or wholly funded from the plan. Council's ability to undertake and deliver these projects could be impeded if the expected income from contributions is not achieved.

It is recommended that Section 2.2.3 of the LICP relating to the adjustment to contribution rates be amended to specify quarterly adjustments to reflect the release of the CPI and Producer Price Index (PPI).

Council publishes the contribution rates in the fees and charges, which means that each quarterly update (or any amendment to the LICP) could trigger a secondary amendment to the Fees and Charges including a further period of public exhibition. It has also recently been discovered that there has been discrepancy between the base rate for CPI calculation between the LICP and the Fees and Charges. When the LICP was adopted on 1 June 2021 it introduced higher contributions for some areas than the old 2009 Plans. Rather than immediately add the next CPI increase within a month of adoption, the old rate was held over (so the March 2021 CPI of 118.5 was not adjusted). This resulted in the current rate in the Fees and Charges being 0.5% out from the plan (meaning the published rates are slightly lower than they should be). Many Councils do not include the LICP rates in the Fees and Charges for this reason. It is also safer from an accounting perspective that the LICP becomes the single "point of truth" for the calculation of contributions and payments.

It is therefore also recommended that the amendment to the LICP (in conjunction with the Fees and Charges) be undertaken to correct the anomaly with the base rate in order to bring it into alignment with the intended rate.

Conclusion and Recommendation

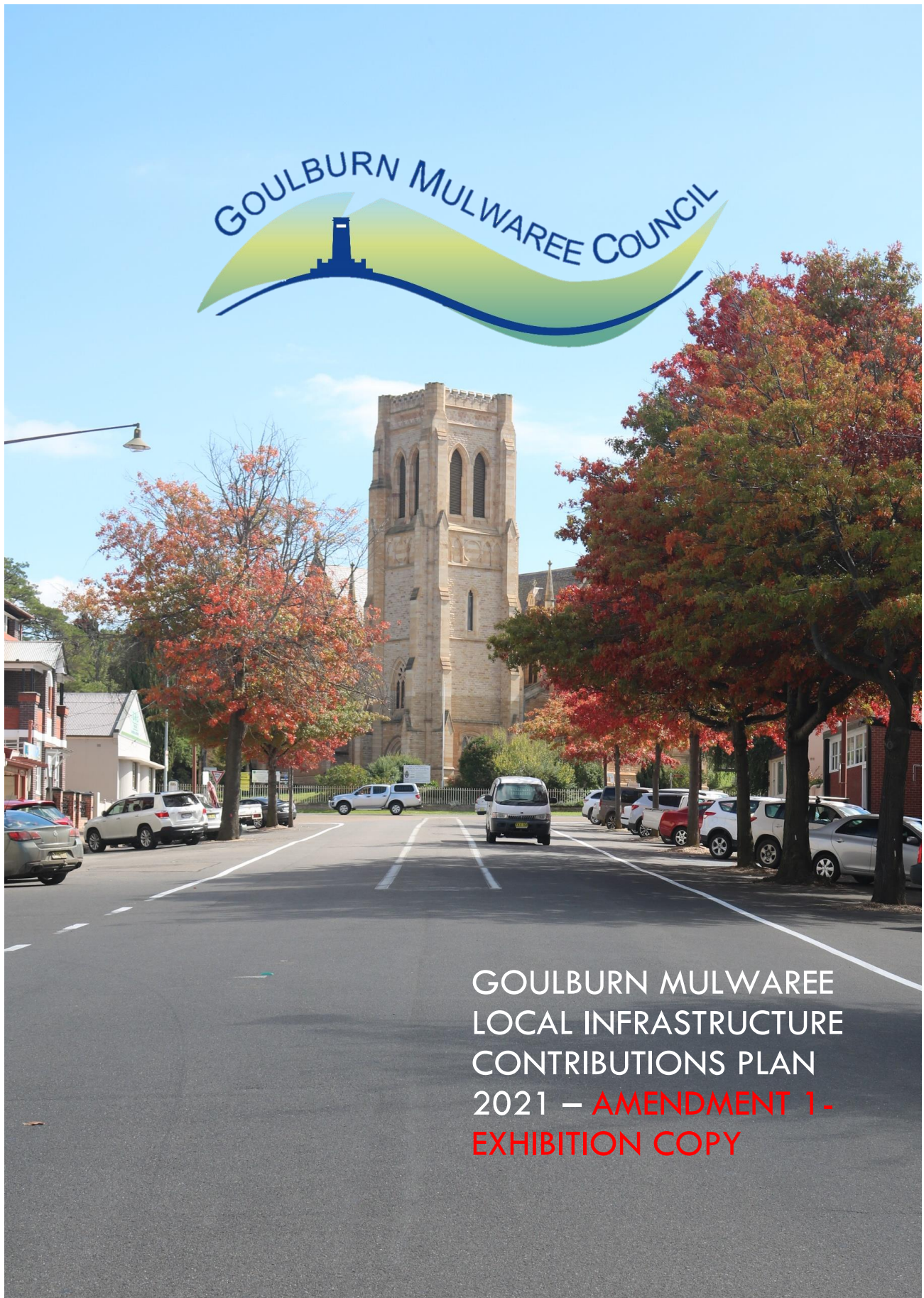
In conclusion, a minor amendment to the *Local Infrastructure Contributions Plan 2021* to make quarterly adjustments to the CPI and PPI is recommended. Furthermore, it is recommended that an amendment to the Council Fees and Charges be exhibited simultaneously, amending the relevant section to refer to the LICP 2021 for the rates and charges, to ensure one point of reference for the calculation of contributions..

FINANCIAL IMPLICATIONS

As specified in the report the financial implications of yearly adjustment to rates is the loss of income in periods of higher inflation. Furthermore, any discrepancy between the adjusted rates in the LICP and the Fees and Charges requires correction and may cause difficulty.

LEGAL IMPLICATIONS

There is greater legal clarity with having one point of reference for the calculation of the adjusted rates.



Goulburn Mulwaree Local Infrastructure
Contributions Plan 2021 – Amendment 1-
exhibition copy



DRAFT

Goulburn Mulwaree Local Infrastructure
Contributions Plan 2021 – Amendment 1-
exhibition copy



Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 – Amendment 1- exhibition copy (Amendment 1 – Exhibition Copy)

Prepared for



By



glnplanning.com.au



Goulburn Mulwaree Local Infrastructure
 Contributions Plan 2021 – Amendment 1-
 exhibition copy



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 Project Manager: Greg New
 Client: Goulburn Mulwaree Council
 Project Number: 11114

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Document History and Status

Version	Issue To	Qty	Date	Prepared by	Reviewed by
Final	Council	1e	19/02/2021	JON	JON
Adoption by Council	Resolution 2021/97 Commencement 1 June, 2021		16/03/2021		
For Exhibition	Amendment 1 – Amendment to Section 2.2.3		20/7/2022	Council	

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GM LICP 2021
 July 2022



Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 – Amendment 1-
exhibition copy

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GM LICP 2021
 July 2022



Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 – Amendment 1-
exhibition copy

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Appendix C:	Cost summary reports

Goulburn Mulwaree Local Infrastructure
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Glossary of terms and abbreviations

Words and phrases used in this plan have the same meaning as the terms defined in the Goulburn Mulwaree Local Environmental Plan 2009, or the Environmental Planning and Assessment Act 1979, except as provided for below.

In this plan, the following words and phrases have the following meanings:

Applicant means the person, company or organisation submitting a development application.

CDC means complying development certificate.

Consent authority has the same meaning as in the EP&A Act but also includes an accredited certifier responsible for issuing a complying development certificate.

Council means Goulburn Mulwaree Council.

EP&A Act means the NSW Environmental Planning and Assessment Act 1979.

EP&A Regulation means the NSW Environmental Planning and Assessment Regulation 2000.

ESA means equivalent standard axles

GFA means ‘gross floor area’ and has the same meaning as the term contained in the Dictionary of Goulburn Mulwaree Local Environmental Plan 2009.

LGA means local government area

Local infrastructure means public amenities and public services that are traditionally the responsibility of local government, excluding water supply or sewerage services.

Material public benefit means something provided by an applicant, other than the dedication of land or the payment of a monetary contribution, which does not relate to an item appearing in the works schedule of a contributions plan.

Serviced land means land that is either currently serviced with Council reticulated water and sewerage services or proposed to be serviced with the infrastructure because it is contained within an urban release area.

Works in kind means the undertaking of a work or provision of a facility by an applicant which is already nominated in the works schedule of a contributions plan.

Plan Summary



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Plan summary

Summary of contribution rates

The contribution rates that apply to developments are as shown below.

Section 7.11 contribution rates for residential developments

	Per resident in a group home or hostel	Per 1 bedroom dwelling , 1 bedroom secondary dwelling, boarding house room, or self-contained seniors housing dwelling	Per 2 bedroom dwelling, and 2 bedroom secondary dwelling	Per 3 or more bedroom dwelling, 3 bedroom secondary dwelling, dwelling house, or lot with a dwelling entitlement
Goulburn Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$4,776	\$6209	\$7,641	\$11,462
Plan administration and management	\$109	\$142	\$174	\$262
Total	\$7,377	\$9,591	\$11,804	\$17,706
Rural Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$2,260	\$2,938	\$3,616	\$5,424
Plan administration and management	\$71	\$93	\$114	\$171
Total	\$4,824	\$6,272	\$7,718	\$11,577

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Section 7.11 contribution rate for extractive industries, mines and other heavy vehicle haulage uses

Basis of levying*	Contribution rates
Amount of material hauled	5.04 cents per tonne of material over the total length of road
Length of haul road used	\$0.252 per ESA per kilometre of haul road used

* Either method may be applied to a development consent

Section 7.12 levy rates

Development type	Levy rate
Development that has a proposed cost of carrying out the development:	
<ul style="list-style-type: none"> up to and including \$200,000 	Nil
<ul style="list-style-type: none"> more than \$200,000 	1% of that cost

Summary of proposed infrastructure

The contributions that are made by developers will be applied by the Council to deliver the schedule of infrastructure works shown in **Appendix B** to this plan. A summary of the infrastructure types and costs are shown below:

- Regional and local community facilities including an Arts Centre and Community Centre
- Open space and recreation works including the redevelopment of the Goulburn Aquatic Centre and a regional hockey facility, upgrades to playing fields, amenities buildings, fencing and lighting
- Roads upgrades, traffic facilities, share paths and cycleways

Contributions anticipated to be made under this plan will fund only a portion of these costs, as shown in the table below, with the balance coming from other sources (such as grants).

Summary of proposed infrastructure costs

Type of local infrastructure	Total cost of works	Cost attributable to new development*
Community facilities	\$27,958,480	\$5,292,301
Open space and recreation facilities	\$75,090,00	\$13,372,192
Roads and active transport facilities	\$99,348,000	\$32,199,168
Plan administration and management	\$762,955	\$762,955
Total	\$203,159,435	\$51,626,615

*These are the contributions anticipated from development under section 7.11 of this Plan. Contributions levied and received under section 7.12 will be used to co-fund the works contained in the works schedule of this Plan.

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More details on the demand for local infrastructure, the relationship of the local infrastructure with the expected development, and specific facilities to be provided are included in the **Appendices** to this plan.

Plan overview

The Goulburn Mulwaree LGA currently has a population of approximately 31,100 people¹. Future residential development in the area over the next 16 years is expected to accommodate between 5,000 – 7,000 additional residents².

The development that will accommodate the extra residents will likely be spread throughout the LGA but most is expected to be concentrated in and around the city of Goulburn. This population growth will create additional demands for new and upgraded local infrastructure, including open space and recreation facilities, community facilities and roads.

Contributions of land, works and money from the developers of land in the Goulburn Mulwaree LGA will be a key source funding for infrastructure.

Sections 7.11 and 7.12 of the Environmental Planning and Assessment Act 1979 (**EP&A Act**) authorises a council (if it has adopted a contributions plan) and other consent authorities to require contributions of land or money from developments toward the provision, extension or augmentation of local infrastructure, if the development is likely to require the provision of or increase the demand for that infrastructure.

This plan’s primary purpose is to authorise Goulburn Mulwaree Council (**Council**), a planning panel or an accredited certifier to impose conditions on development consents or complying development certificates (**CDCs**) requiring section 7.11 contributions or section 7.12 fixed rate levies from development to which the plan applies.

This plan has been prepared in accordance with the EP&A Act and Environmental Planning and Assessment Regulation 2000 (**EP&A Regulation**); and having regard to the latest practice notes issued by the Secretary of the Department of Planning, Industry and Environment.

Plan structure

This plan has been broken up into the following sections to allow easy navigation by Council staff, developers and private certifiers. A brief description of each section is provided below:

Section 1 – Is a contribution required and how is it calculated?

This section describes the types of developments required to make contributions, developments that are exempt from making contributions and a flow chart to determine if a development will be required to make contributions and what type of contribution that will be. To aid understanding, the section also provides worked examples on the calculation of contribution amounts for a selection of developments.

¹ Community profile – profile.i.d the population experts based on ABS census data.

² Draft Urban and Fringe Housing Strategy 2019, Elton Consulting



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Section 2 – How is a contribution imposed on a development?

This section explains how conditions of consent will be used to require contributions and levies, and the way in which contribution rates will be adjusted over time to reflect changes in infrastructure costs. It also describes accredited certifiers’ obligations to address the requirements of this plan in the issuing of construction certificates and CDCs.

Section 3 – How and when can a contribution requirement be settled?

This section explains how contribution amounts are adjusted over time, how conditions requiring the payment of contributions consent can be settled, typically by cash payment. It also provides Council’s requirements for considering alternative means to satisfy contribution requirements under this plan, such as using works-in-kind agreements.

Section 4 – Other administration matters

This section outlines other administrative arrangements applying to the operation of this plan.

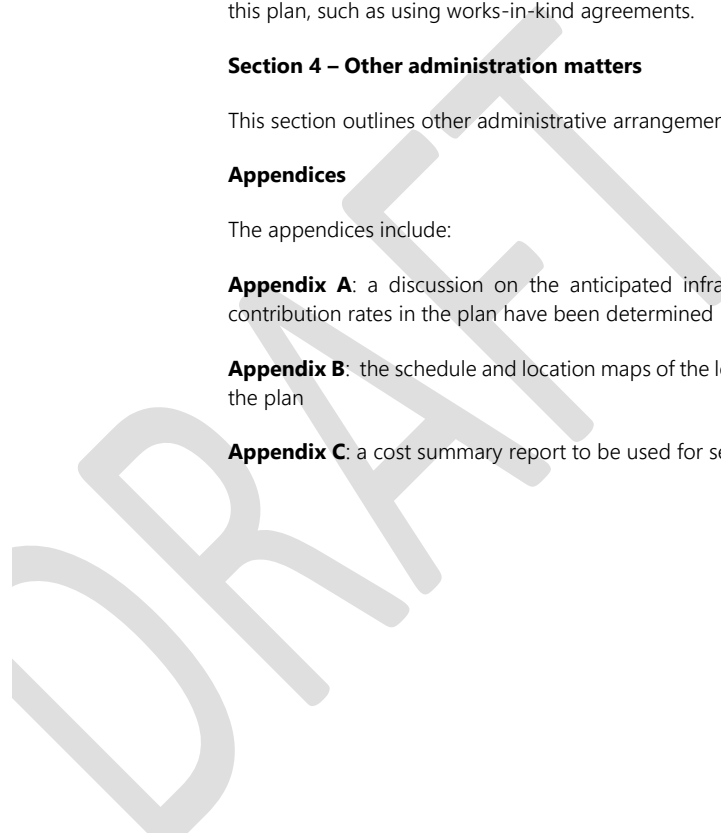
Appendices

The appendices include:

Appendix A: a discussion on the anticipated infrastructure demand and how the section 7.11 contribution rates in the plan have been determined

Appendix B: the schedule and location maps of the local infrastructure that is to be delivered under the plan

Appendix C: a cost summary report to be used for section 7.12 development cost assessments.



Is a contribution required and how is it calculated?



Belmore Park, Bradley and Cowper St Roundabout and Adventure Playground Victoria Park

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1 Is a contribution required and how is it calculated?

1.1 Name of the plan

This plan is called Goulburn Mulwaree Local Infrastructure Contributions Plan 2021.

1.2 Purposes of the plan

The main purpose of this plan is to authorise:

- the consent authority, when granting consent to an application to carry out development to which this plan applies; or
- the Council or an accredited certifier, when issuing a CDC for development to which this plan applies,

to require **either** a contribution (under section 7.11 of the EP&A Act) or a fixed development levy (under section 7.12 of the EP&A Act) to be made towards the provision, extension or augmentation of:

- (a) future local infrastructure required as a consequence of future development in the Goulburn Mulwaree LGA, or
- (b) existing infrastructure that has been provided in anticipation of, or to facilitate, future development.

Section 1.2 of this plan describes the developments that are subject to section 7.11 contributions or section 7.12 levies under this plan.

Other purposes of this plan are as follows:

- to provide the framework for the efficient and equitable determination, collection and management of development contributions in Goulburn Mulwaree LGA.
- to establish the relationship between the expected development and proposed local infrastructure to demonstrate that the section 7.11 contributions required under this plan are reasonable.
- to ensure that the broader Goulburn Mulwaree community is not unreasonably burdened by the provision of local infrastructure that is required as a result of development in the Goulburn Mulwaree LGA.

1.3 What land and development does this plan apply to?

1.3.1 Land

This plan applies to the Goulburn-Mulwaree Local Government Area. Refer to **Figure 1**.

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So that the section 7.11 contributions are reasonable, the LGA has been divided into the two catchments shown in Figure 1, namely 'Goulburn' and 'Rural'. The inset of 'Goulburn' catchment is enlarged and shown in **Figure 2**.

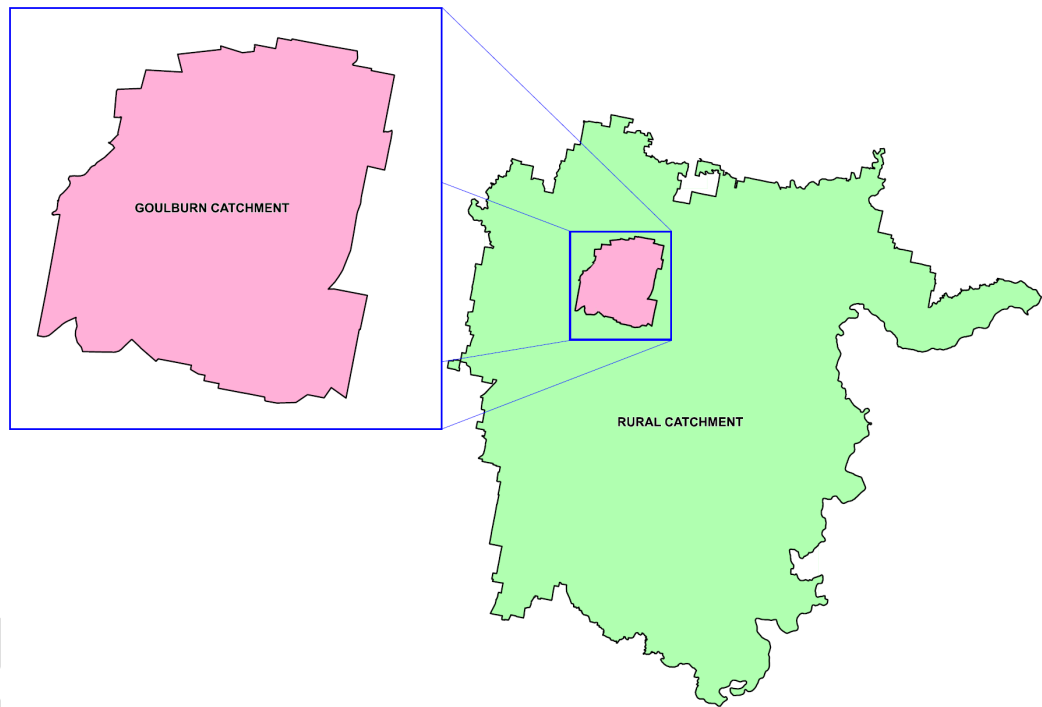


Figure 1 Goulburn Mulwaree Local Government Area

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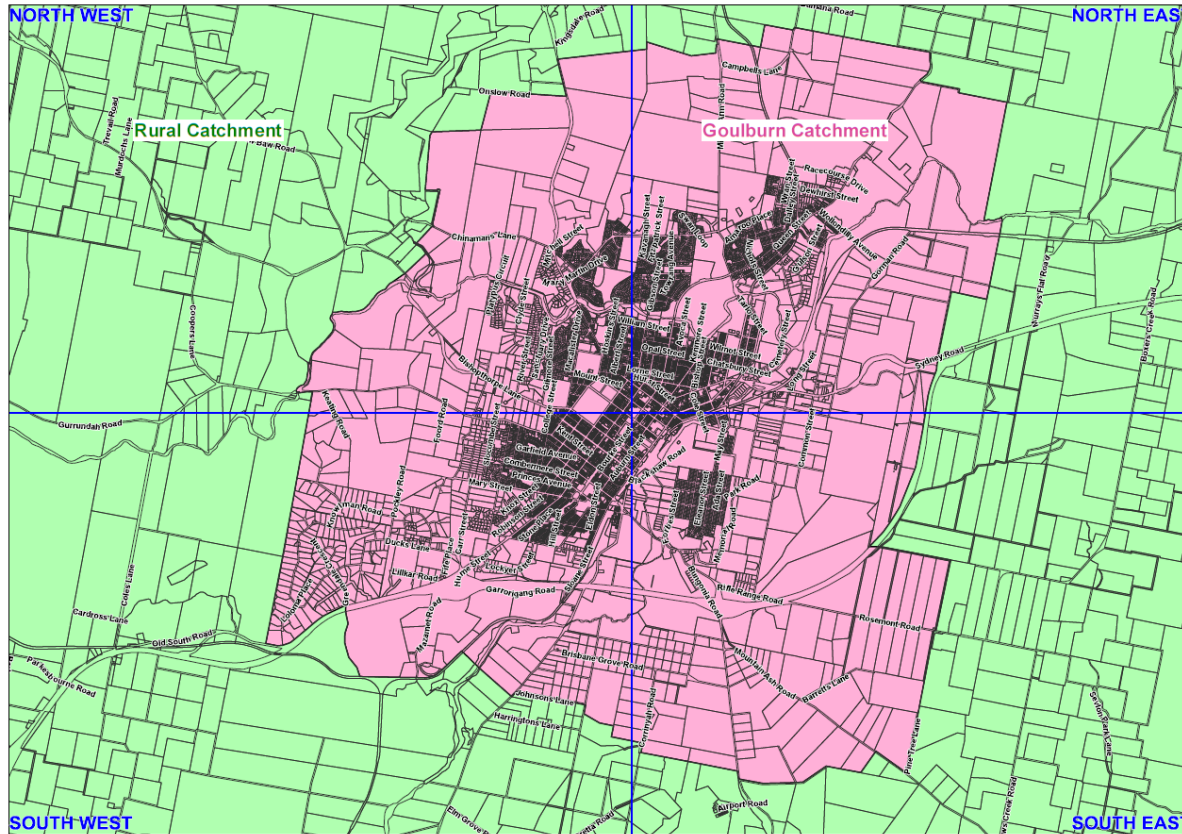


Figure 2 Goulburn catchment enlargement

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1.3.2 Developments affected by the plan

Subject to the exemptions listed in Section 1.2.3, this plan applies to the following development types:

Type (a) development: Residential accommodation development (including the subdivision of land) that would result in a net increase in residents on the land, except:

- i. seniors housing development that includes a hostel or a residential care facility as part of the development.
- ii. the construction of a dwelling house on an allotment that was the subject of a s7.12 levy imposed at the time of initial subdivision of the allotment.

Type (b) development:

- iii. development other than Type (a) development and Type (c) development, and where the proposed cost of that development is more than \$200,000.
- iv. seniors housing development that includes a hostel or a residential care facility as part of the development, where the proposed cost of development is more than \$200,000.
- v. the construction of a dwelling house on an allotment that was the subject of a s7.12 levy imposed at the time of initial subdivision of the allotment, where the cost of development is more than \$200,000.

Type (c) development: Development involving increased heavy vehicle movements on local and regional roads.

1.3.3 What development is exempted from contributions or levies?

This plan DOES NOT apply to the following types of developments:

- development for the purpose of the adaptive re-use of an item of environmental heritage contained in Council’s Heritage Schedule in the LEP. The exemption does not apply to new structures on the same site.
- development for the sole purpose of providing affordable housing when the development is carried out by a registered community housing provider or social housing provider as defined in State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004.
- dwelling houses that replace an existing dwelling house, or a dwelling house that existed on the land at the date this plan commenced.
- dwelling houses (including alterations and additions) on land that was the subject of a section 7.11 contribution on the initial subdivision of that land.

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- development proposed to be carried out by a social housing provider for the purposes of seniors housing as defined in State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004.
- alterations and additions to a residential dwelling where the cost of works is less than \$200,000.
- development exempted from section 7.11 contributions or section 7.12 levies³ by way of a direction made by the Minister for Planning. Copies of the current directions are available to download from the Department of Planning, Industry and Environment website.
- public amenities, services and facilities provided by the Council, including any works contained in the works schedule of this Plan.
- development that involves rebuilding or repair of damage resulting from declared natural disasters (such as flooding or bushfires) by the NSW State Government.

Application for exemptions

Registered charities, not-for-profit organisations or social housing providers seeking exemptions for seniors housing or for affordable housing, must provide appropriate documentation from the Australian Taxation Office or other government body for confirmation of their charity, not-for-profit⁴ or social housing provider status with the Development Application.

1.4 Which type of contribution applies?

Development that is subject to this plan will be levied either a section 7.11 contribution or a section 7.12 levy.

The type of contribution that applies to the development will be determined as follows:

- Type (a) developments will be subject to a condition requiring a section 7.11 contribution.
- Type (b) developments will be subject to a condition requiring the payment of a section 7.12 levy.
- Type (c) developments will be subject to a condition requiring the payment of a section 7.11 contribution.

Where a single development application comprises a mix of type (a) and (b) developments, either a section 7.11 contribution or a section 7.12 levy will be imposed. The following procedure will be followed to determine the type of contribution and the amount of the contributions:

³ or the corresponding sections 94 and 94A of the EP&A Act that existed immediately before the commencement of the Environmental Planning and Assessment Amendment Act 2017

⁴ As registered with the Australian Charities and Not-for profits Commission.

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- if application of a section 7.12 levy to the whole development yields a higher contribution amount than application of a section 7.11 contribution to the whole development, then a section 7.12 levy calculated on the whole development shall be imposed; or
- if application of a section 7.12 levy to the whole development yields a lower contribution amount than application of a section 7.11 contribution on the whole development, then a section 7.11 contribution shall be imposed.

Figure 3 shows the process to identify whether a development is to be levied contributions under this plan.

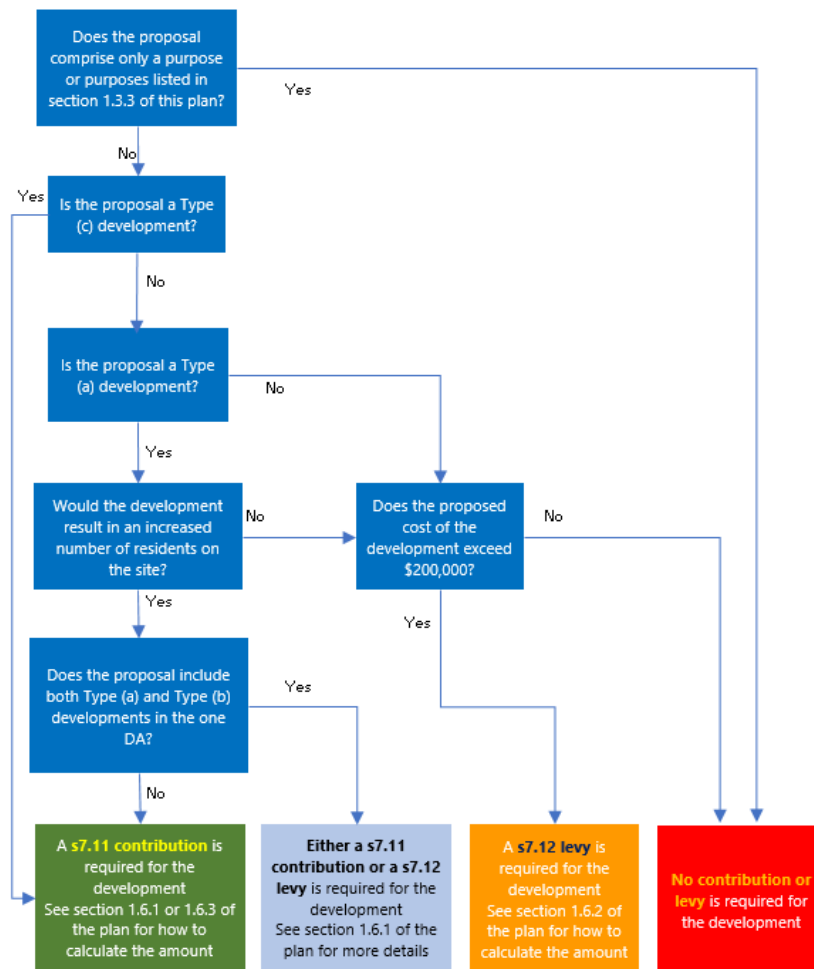


Figure 3 Process to identify when a contribution is levied under this plan

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1.5 What are the contribution rates?

1.5.1 Section 7.11 contribution rates for residential development

Table 1 and **Table 2** contain the rates for developments that are subject to a section 7.11 contribution under this plan. A detailed description of the demand for infrastructure and calculation of the rates is contained in **Appendix A**.

Table 1 Section 7.11 contribution rates for Type (a) developments

	Per resident in a group home or hostel	Per 1 bedroom secondary dwelling, 1 bedroom dwelling, boarding house room, or self-contained seniors housing dwelling	Per 2 bedroom dwelling and 2 bedroom secondary dwelling	Per 3 or more bedroom dwelling, 3 bedroom secondary dwelling, dwelling house, or lot with a dwelling entitlement
Goulburn Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$4,776	\$6,209	\$7,641	\$11,462
Plan administration and management	\$109	\$142	\$174	\$262
Total	\$7,377	\$9,591	\$11,804	\$17,706
Rural Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$2,260	\$2,938	\$3,616	\$5,424
Plan administration and management	\$71	\$93	\$114	\$171
Total	\$4,824	\$6,272	\$7,718	\$11,577

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Table 2 Section 7.11 contribution rates for Type (c) developments

Basis of levying*	Contribution rates
Amount of material hauled	5.04 cents per tonne of material over the total length of road
Length of haul road used	\$0.252 per ESA per kilometre of haul road used

Notes:

Either method may be applied to a development consent

The rates are indexed to March 2020 Quarter PPI (Roads and Bridges Construction)

1.5.2 Section 7.12 fixed development consent levy rates

Table 3 contains the rates for developments that are subject to a section 7.12 fixed development consent levy under this plan.

Table 3 Section 7.12 levy rates for Type (b) developments

Development type*	Levy rate
Development that has a proposed cost of carrying out the development:	
<ul style="list-style-type: none"> up to and including \$200,000 	Nil
<ul style="list-style-type: none"> more than \$200,000 	1% of that cost

* Note exempt developments in Section 1.2.3

1.6 How to calculate a contribution amount

A single development can only be the subject of either a section 7.11 contribution or a section 7.12 levy, not both.

1.6.1 Calculating a section 7.11 contribution for a Type (a) development

Section 7.11 contributions will be calculated according to the estimated net increase in infrastructure demand that a development is deemed to generate.

The contribution that applies to Type (a) development is calculated using the rates shown in **Table 1**, less any allowances for assumed infrastructure demand arising from existing developments, if applicable.

Contribution demand credits for existing residential developments

For development sites that contain existing residential development or that have been subdivided for residential development, a credit for the existing infrastructure demand (based on the assumed existing population) relating to the development or site will be applied for the purpose of determining the net increase in population. The credit applied will be based on the occupancy rates cited in Table 4.

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Table 4 Assumed occupancy rates for calculating contributions and demand credits

Development type	Assumed occupancy rate
Residential accommodation	
Detached dwelling houses, dwellings with 3 or more bedrooms, or vacant allotments that have a dwelling entitlement	2.4 persons per dwelling
2 bedroom dwellings and secondary dwellings	1.6 persons per dwelling
1 bedroom dwellings and secondary dwellings, bed-sitters or self-contained seniors housing dwellings	1.3 persons per dwelling
Boarding house rooms	1.3 persons per room
Group homes and hostels	1 person per bed

1.6.2 Calculating a section 7.12 levy for a Type (b) development

The total levy amount that is imposed on any individual development is calculated by multiplying the applicable contribution rate in **Table 3** by the proposed cost of the development.

There is no allowance for assumed existing infrastructure demand in the calculation of any section 7.12 levy.

1.6.3 Calculating a section 7.11 contribution for a Type (c) development

The levy amount will be calculated incrementally over the life of the development based on the amount of material that is hauled on local council roads. The developer will need to provide Council with either weigh bridge receipts or the results of regular traffic counter information. The levy will amount will be calculated using the amount of total material hauled multiplied by the length of road multiplied by the applicable contribution rate in **Table 2**. Further information on developments of this type is provided in **Appendix A**.

1.6.4 Worked examples

Worked example 1:

A proposed development in Goulburn involves the demolition of an existing 3 bedroom house and construction of a mixed-use development containing 4 x 2-bedroom apartments and 300 square metres of ground floor retail GFA. The proposed cost of development is \$2 million.

4 x 2 bedroom dwellings	=	4 x \$11,804 (refer to Table 1 Goulburn) = \$47,216
Plus 300m ² ground floor retail	=	\$0 (no s7.11 contribution applies to non-residential development)
<u>less</u> 1 dwelling house	=	\$17,706 (refer to Table 1)
Total contribution	=	\$29,510*

* in this case the contribution of the 4 residential dwellings is greater than a 1% levy of the proposed cost of development (\$20,000)

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Worked example 2:

A proposed development in Marulan comprises a shop with a GFA of 250m² and a dwelling with 3 bedrooms and GFA of 200m². Council will determine the contribution required for the single dwelling (residential component) and the alternate section 7.12 levy for the proposed cost of development to determine which contribution will apply. The cost of the whole development is proposed as \$600,000.

The section 7.11 contribution for 1 dwelling (refer to **Table 1 Rural**) is \$11,577. No section 7.11 contribution applies to the non-residential development.

The section 7.12 levy for the development is \$600,000 x 1% = \$6,000

The contribution for this development application would therefore be: \$11,577

Worked example 3:

A proposed subdivision of land in Run-O-Waters involves the creation of 15 Torrens title allotments on a single parent lot that is vacant.

15 lots	=	15 x \$17,706 (refer to Table 1Goulburn) = \$265,590
Less 1 existing vacant lot credit	=	1 x \$17,706 (refer to Table 1)
Total contribution	=	\$247,884

Worked example 4:

A proposed warehouse development in Ducks Lane, Goulburn involves the construction of a warehouse, car parking and landscaping with a cost of construction of \$2 million.

\$2 million X 1%	=	\$20,000
Total contribution	=	\$20,000

Worked example 5:

A proposed development in Goulburn involves the renovation/repurposing of a heritage-listed former masonic hall into a boutique brewery. The land adjacent to the heritage item will be developed into an event venue for 150 people and restaurant. The total cost of the development is estimated at \$4.2 million. The estimate of cost to renovate the heritage item is \$1.3 million.

The cost of the development excluding the heritage item is \$2.9 million.

\$2.9 million X 1%	=	\$29,000
Total contribution	=	\$29,000

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Worked example 6:

A dwelling house is proposed on a vacant allotment at Josephs Gate. The proposed cost of the dwelling is \$350,000. The allotment was previously the subject of a s7.12 contribution at the time of initial subdivision. Section 1.3.2 (ii) provides an exception to this dwelling for s7.11. The dwelling house will be subject to a s7.12 levy as provided in section 1.3.2 (v).

The cost of the development is \$350,000

\$350,000 X 1%	=	\$3,500
Total contribution	=	\$3,500

The application is subsequently surrendered to council and another development is proposed on the land. This time, the applicant proposes to subdivide the allotment into 2 and build a dual occupancy. Each dwelling will contain 3 bedrooms. The proposed development is now subject to a s7.11 contribution for the additional lot. The exception in section 1.3.2 (ii) no longer applies because the lot is to be subdivided further.

The contribution for the development is:

2 lots	=	2 x \$17,706 (refer to Table 1 Goulburn) = \$35,412
Less 1 existing vacant lot credit	=	1 x \$17,706 (refer to Table 1)
Total contribution	=	\$17,706

Worked example 7:

An application is received by Council for a 2 bedroom secondary dwelling to be constructed at the rear of a dwelling in Goulburn. A section 7.11 contribution was paid at the time of the original subdivision for the lot and primary dwelling.

The contribution for the development is:

2 bedroom secondary dwelling	=	\$11,804 (refer to Table 1 Goulburn)
Total contribution	=	\$11,804

Worked example 8:

A sand quarry is proposed just outside Marulan. The quarry is expected to extract up to 40,000 tonnes of sand per year for 20 years. The haul route from the quarry to the Hume Hwy is made up of several local roads with a total length of 3.4km. The development approval contains a condition of consent for the quarry to be levied a contribution of 4.92 cents per tonne per kilometre of route.

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The developer provides Council with the first quarterly return of weighbridge docket and a total of 1,200 tonnes of sand has been transported in that time.

The contribution for this billing period is:

$$5.04 \text{ cents} \times 1200 \text{ tonnes} \times 3.4 \text{ km} = \$206$$



Goulburn Aquatic Centre

How is a contribution imposed on a development?



Mundy Street

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2 How is a contribution imposed on a development?

2.1 Monetary contributions

This plan authorises the Council or an accredited certifier, when determining an application for development or an application for a CDC, and subject to other provisions of this plan, to impose a condition requiring either a contribution under section 7.11 or a levy under 7.12 of the EP&A Act on that approval for:

- the provision, extension or augmentation of local infrastructure to be provided by Council; and
- the recoupment of the previous costs incurred by Council in providing existing local infrastructure.

A section 7.12 levy cannot be required in relation to development if a section 7.11 contribution is required in relation to that development.

The types of development subject to either a contribution or levy, and the contribution or levy rates applying to different development types, are identified in **section 1.2 and 1.3** and **Tables 1, 2 and 3** of this plan.

Accredited certifiers should also refer to **section 2.4** of this plan as to their obligations in assessing and determining applications.

2.2 Section 7.11 contributions

This section of the plan applies only in respect to the calculation of section 7.11 contributions for individual developments.

2.2.1 Land contributions

This plan authorises the consent authority, other than an accredited certifier⁵, when granting consent to an application to carry out development to which this plan applies, to impose a condition under section 7.11(1) of the EP&A Act requiring the dedication of land free of cost to Council for the provision, extension or augmentation of local infrastructure to be provided by Council.

Wherever land required under this plan is situated within a development site, the consent authority will generally require the developer of that land to dedicate the land required under this plan free of cost.

2.2.2 Cap on monetary section 7.11 contributions for residential development

The Minister for Planning has issued a Direction to Council that caps section 7.11 contributions (or s94 as it was formerly known) for residential development in the Goulburn Mulwaree LGA.

⁵ Note: the EP&A Act does not allow an accredited certifier other than a Council to impose a condition requiring the dedication of land free of cost.

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The Direction requires that:

A council (or planning panel) must not grant development consent ... subject to a condition under section 94 (1) or (3) of the Environmental Planning and Assessment Act 1979 requiring the payment of a monetary contribution that:

(a) in the case of a development consent that authorises one or more dwellings, exceeds \$20,000 for each dwelling authorised by the consent, or

(b) in the case of a development consent that authorises subdivision into residential lots, exceeds \$20,000 for each residential lot authorised to be created by the development consent.

Consistent with the Direction, consent authorities (including accredited certifiers) shall not issue a DA consent or a CDC that requires the applicant to pay a total monetary contribution amount that exceeds \$20,000 for each dwelling or lot.

2.2.3 Adjustment to contribution rates

To ensure that the value of contributions for the construction and delivery of infrastructure is not eroded over time by inflation or significant changes in land values, this plan authorises that contribution rates will be adjusted over time.

Council will, without the necessity of preparing a new or amending contributions plan, make changes to the section 7.11 contribution rates set out in this plan to reflect:

- in the case of Type (a) development contribution rates - annual movements in the Consumer Price Index (All Groups Index) for Sydney; and
- in the case of Type (c) development contribution rates – annual movements in the Producer Price Index – Road and Bridges Construction.

as published by the Australian Bureau of Statistics.

The rates will be adjusted at the date of publication of the indices for the March Quarter each Quarter (i.e. March, June, September and December) of the respective year.

At the time this plan was adopted the respective indices were CPI = 117.4 and PPI = 118.0 (March 2020).

2.2.4 Latest rates to be used

The section 7.11 contribution imposed on a development will reflect the latest, indexed contributions rates authorised by this plan. The latest contribution rates will be published in the Fees and Charges list on the Council’s website.

The monetary section 7.11 contribution rates shown in **Tables 1** and **2** reflect the contribution rates at the date that this plan commenced.

Regardless of the above, the maximum contribution for residential development shall not exceed \$20,000 per lot or dwelling, as per the Minister’s direction.

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2.3 Section 7.12 fixed development consent levies

This section of the plan applies only in respect to the calculation of section 7.12 levies for individual developments.

2.3.1 Determining the proposed cost of carrying out a development

Section 7.12 levies are calculated as a percentage of the cost of development.

[Clause 25J](#) of the EP&A Regulation sets out how the proposed cost of carrying out development is determined.

2.3.2 Cost Summary Report must accompany development application

Where a section 7.12 levy is required under this plan in relation to a DA or application for a CDC, the application is to be accompanied by a Cost Summary Report prepared at the applicant's cost, setting out an estimate of the proposed cost of carrying out the development.

Sample cost summary reports are provided in **Appendix C**.

Council will validate all Cost Summary Reports before they are accepted using a standard costing guide or other generally accepted costing method. Should the costing as assessed by Council be considered inaccurate, Council may, at its sole discretion and at the applicant's cost, engage a person referred to in **section 2.3.3** to review a Cost Summary Report submitted by an applicant.

2.3.3 Who may provide a Cost Summary Report?

The persons approved by the Council to provide an estimate of the proposed cost of carrying out development:

- where the applicant's estimate of the proposed cost of carrying out the development is less than \$1,000,000 – any building industry professional; or
- where the proposed cost of carrying out the development is \$1,000,000 or more – a quantity surveyor who is a registered member of the Australian Institute of Quantity Surveyors.
- where no cost summary report is provided for developments less than \$1,000,000, the applicant may choose to accept a cost assessment by Council using a standard costing guide.

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2.4 Obligations of accredited certifiers

2.4.1 Complying development certificates

This plan requires that, in relation to an application made to an accredited certifier for a CDC:

- the accredited certifier must, if a CDC is issued, impose a condition requiring a monetary contribution, if such a contribution is authorised by this plan;
- the amount of the monetary contribution that the accredited certifier must so impose is the amount determined in accordance with this section; and
- the terms of the condition be in accordance with this section.

Procedure for determining a section 7.11 contribution amount for a Type (a) development

The procedure for an accredited certifier to determine the amount of the section 7.11 monetary contribution for complying development is as follows:

1. If, and only if specified in writing in the application for a CDC, the applicant has requested a credit under section 7.11(6) of the EP&A Act such as that envisaged in **section 1.5.1** of this plan, or an exemption or part or the whole of the development under **section 1.2.3** of this plan, the accredited certifier must:
 - (a) make a request in writing to the Council for the Council’s advice on whether the request is granted, or the extent to which it is granted; and
 - (b) in calculating the monetary contribution, comply with the Council’s written advice or if no such advice has been received prior to the granting of the CDC refuse the applicant’s request.
2. Determine the unadjusted contributions in accordance with the rates included in **Table 1** of this plan taking into account any exempted development specified in **Section 1.2.2** and any advice issued by the Council under paragraph 1(b) above.
3. Adjust the calculated contribution in accordance with **Section 2.2.3** to reflect the indexed cost of the provision of infrastructure.
4. Subtract any infrastructure demand credit advised by the Council under paragraph 1(b) for any assumed local infrastructure demand relating to existing development.

Terms of a section 7.11 condition for a Type (a) development

The terms of the condition requiring a section 7.11 contribution are as follows:

Contribution

The developer must make a monetary contribution to Goulburn Mulwaree Council in the amount of \$[insert amount] for the purposes of the local infrastructure identified in the Goulburn Mulwaree Local Infrastructure Contributions Plan 2020.

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<i>Community facilities</i>	\$ [insert amount]
<i>Open space and recreation</i>	\$ [insert amount]
<i>Roads and active transport</i>	\$ [insert amount]
<i>Plan administration</i>	\$ [insert amount]
<i>Total</i>	\$ [insert amount]

Indexation

The monetary contribution must be indexed between the date of this certificate and the date of payment in accordance with the following formula:

$$\frac{\$C_c \times CPI_p}{CPI_c}$$

Where:

\$C_c is the contribution amount shown in this certificate expressed in dollars

CPI_p is the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Statistician at the time of the payment of the contribution

CPI_c is the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Statistician which applied at the time of the issue of this certificate

Note: The contribution payable will not be less than the contribution specified in this certificate.

Time for payment

The contribution must be paid prior to any work authorised by this complying development certificate commences, as required by section 136L of the Environmental Planning and Assessment Regulation 2000.

Deferred payments of contributions will not be accepted.

Works in kind agreement

This condition does not need to be complied with to the extent specified in any planning agreement of works in kind agreement entered into between the developer and the Council.

Procedure for determining the section 7.12 levy amount for a Type (b) development

1. Ensure that the development is not subject to a section 7.11 contribution under this plan or any other contributions plan adopted by the Council and that remains in force.

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- Determine the section 7.12 levy in accordance with the Cost Summary Report prepared by or on behalf of the applicant under **Section 2.3.3** of this plan using the rates included in **Table 4** of this plan and taking into account any exempt development specified in **Section 1.2.2**.

Terms of a section 7.12 condition

The terms of the condition requiring a section 7.12 levy are as follows:

Contribution

The developer must make a monetary contribution to Goulburn Mulwaree Council in the amount of \$ [insert amount] for the purposes of the local infrastructure identified in the Goulburn Mulwaree Local Infrastructure Contributions Plan 2020.

Indexation

The monetary contribution is based on a proposed cost of carrying out the development of \$ [insert amount]. This cost (and consequently the monetary contribution) must be indexed between the date of this certificate and the date of payment in accordance with the following formula:

$$\text{Indexed development cost (\$)} = \frac{\$Co \times \text{Current CPI}}{\text{Base CPI}}$$

Where:

\$Co is the original development cost estimate assessed at the time of the issue of the complying development certificate

Current CPI is the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Bureau of Statistics at the quarter immediately prior to the date of payment

Base CPI is the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Bureau of Statistics at the quarter ending immediately prior to the date of imposition of the condition requiring payment of a contribution

Time for payment

The contribution must be paid prior to any work authorised by this complying development certificate commences, as required by clause 136L of the Environmental Planning and Assessment Regulation 2000. Deferred payments of contributions will not be accepted.

2.4.2 Construction certificates

It is the responsibility of an accredited certifier issuing a construction certificate for building work or subdivision work to ensure that each condition requiring the payment of a monetary contribution before work is carried out has been complied with in accordance with the CDC or development consent.

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The accredited certifier must ensure that the applicant provides a receipt (or receipts) confirming that contributions have been fully paid and copies of such receipts must be included with copies of the certified plans provided to the Council in accordance with [clause 142\(2\)](#) of the EP&A Regulation. Failure to follow this procedure may render such a certificate invalid and expose the certifier to legal action.

The only exceptions to the requirement are where a work in kind, material public benefit, dedication of land and / or deferred payment arrangement has been agreed by the Council. In such cases the Council will issue a letter confirming that an alternative payment method has been agreed with the applicant.



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3 How and when can a contribution requirement be settled?

3.1 Timing of payments

A monetary contribution required to be paid by a condition imposed on the development consent in accordance with this plan is to be paid at the time specified in the condition.

Generally, the condition will provide for payment as follows:

Type (a) and Type (b) developments

- For development involving construction – the contribution must be paid prior to the release of a construction certificate.
- For a development involving construction and subdivision (e.g. dual occupancy) – the contribution must be paid prior to the construction certificate.
- For development involving subdivision – the contribution must be paid prior to the release of the subdivision certificate (lien plan).
- For development not involving subdivision, but where a construction certificate is required, the contribution must be paid prior to the release of the construction certificate for any works authorising construction above the floor level of the ground floor.
- For works authorised under a CDC, the contributions are to be paid prior to any work authorised by the certificate commences, as required by [clause 136L](#) of the EP&A Regulation.

Note: For a development application not involving subdivision, and having a capital investment value of \$10 million or more, timing of payment will be in accordance with the Minister’s direction dated 25 June 2020 which can be accessed on the website of the Department of Planning, Industry and Environment. The direction requires that until 25 September 2022 the contribution for these developments must be paid before the issue of the first occupation certificate in respect of any of the buildings to which the consent relates. After 25 September 2022, payment will be made in accordance with (c) above.

Type (c) development

- For heavy haulage developments – the contribution must be paid by the date specified in the quarterly tax invoice.

3.2 Indexing of contribution and levy amounts in consents

A section 7.11 monetary contribution amount required by a condition of development consent imposed in accordance with this plan will be indexed between the date of the grant of the consent and the date on which the contribution is paid in accordance with annual movements in the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Bureau of Statistics.

Similarly, the proposed cost of carrying out development the subject of a section 7.12 levy is to be indexed between the date of the grant of the consent and the date on which the contribution is paid

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in accordance with annual movements in the Consumer Price Index (All Groups Index) for Sydney as published by the Australian Bureau of Statistics.

3.3 Deferred or periodic payments

Council will not accept the deferred or periodic payment of a monetary contribution or levy imposed under this plan.

3.4 Can the contribution be settled by dedicating land or undertaking works?

A person may make an offer to the Council to carry out works or provide another kind of material public benefit or dedicate land, in part or full satisfaction of a monetary contribution required by a condition of consent imposed under this plan.

If a developer wishes to deliver infrastructure that is included in this plan on the Council’s behalf delivering that infrastructure, then the developer can approach this either one of two ways:

- (a) the developer may offer to enter into a planning agreement to undertake works, make monetary contributions, dedicate land, or provide some other material public benefit. Voluntary planning agreements are the most appropriate mechanism for offers made prior to the issue of a development consent for the development; or
- (b) if the developer has already received a development consent containing a condition requiring a monetary contribution, the developer may offer to undertake works in kind through a works in kind agreement, or offer to dedicate land through a land dedication agreement.

The decision to accept settlement of a contribution by way of works in kind or the dedication of land is at the sole discretion of Council.

Any offer for works in kind or other material public benefit shall be made in writing to the Council and shall be made prior to the commencement of any works proposed as part of that offer. Retrospective works in kind agreements will not be accepted.

Works in kind or the dedication of land may be accepted by the Council under the following circumstances:

- Council will generally only accept offers of works or land that are items included in the schedule of local infrastructure in this plan; and
- Council determines that the works in kind are, or the land to be dedicated is, appropriate and meets a broad community need and benefit.

In assessing the request, Council will consider the following:

- the design of the facilities, and whether the design will result in facilities that are fit for purpose.

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- the proposed works or land dedication will not constrain the future provision of facilities identified in the works schedule, or conflict with what Council has prioritised in this plan.

Plans and cost estimates of the proposed works are to be prepared by suitably qualified professionals and submitted by the applicant.

Should an offer of works in kind or land dedication be accepted, Council will negotiate with the applicant, as relevant, the following:

- an acceptable standard for workmanship and materials;
- frequency of progress works inspections;
- the program for completion of the works or the dedication of the land; and
- an appropriate defects liability period.

If Council accepts offers for works-in-kind or planning agreements, a suitable security will be required. The security will be in the form of a bank guarantee from an Australian Bank, for the full amount of the contribution or the outstanding balance with the following requirements:

- a. the bank guarantee is provided by a bank in the amount of the total contribution plus an amount equal to 13 months interest;
- b. the bank guarantee is made in favour of the Council;
- c. the bank is to pay the guaranteed sum if requested without regard to any dispute, issue or other matter relating to the development consent; and
- d. the banks obligations are discharged when payment when payment is made to the Council or when council notifies the bank in writing that the guarantee is no longer required.



The Big Read bus

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4 Other administration matters

4.1 Relationship of this plan to other contributions plans

The following contributions plans are repealed by this plan:

- Goulburn Mulwaree Section 94 Development Contributions Plan 2009 (Revised June 2016).
- Section 94A Levy Development Contributions Plan 2009.

This plan however does not affect development consents applying to land in the Goulburn Mulwaree LGA containing conditions requiring contributions or levies under the above plans.

Contributions imposed on development under the above plans and paid to or held by Council will be applied to completing the works schedule in this plan.

4.2 Commencement and transitional arrangements

This plan takes effect from the date specified on the public notice and commences on 1 June 2021 [Council Resolution 16 March, 2021 (2021/97)].

This plan applies to a development application or application for a CDC that was submitted but not yet determined on the date on which this plan took effect.

4.3 Pooling of contributions funds

This plan authorises monetary contributions paid for different purposes in accordance with development consent conditions authorised by this plan and any other contributions plan approved by the Council to be pooled and applied progressively for those purposes.

The priorities for the expenditure of pooled monetary contributions under this plan are the priorities for works as set out in the works schedule of this plan.

4.4 Accountability and access to information

In accordance with the EP&A Act and EP&A Regulation a contributions register will be maintained by Council and may be inspected upon request.

The register will be maintained at regular intervals and will include the following:

- particulars sufficient to identify each development consent for which contributions have been sought;
- nature and extent of the contribution required by the relevant condition of consent;
- name of the contributions plan under which the condition of consent was imposed; and
- date the contribution was received, for what purpose and the amount.

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Separate accounting records will be maintained for each contribution type in this plan and published every year in Council's financial accounts. They will contain details concerning contributions received and expended, including interest for each service or amenity to be provided. The records are held at Council's administration office and may be inspected upon request.



Komungla Bridge

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**APPENDIX A: INFRASTRUCTURE
DEMAND AND THE CALCULATION
OF THE CONTRIBUTION RATES**

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**APPENDIX B: INFRASTRUCTURE
SCHEDULE AND LOCATION MAPS**

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APPENDIX C: COST SUMMARY REPORTS

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15.4 MULTQUIP HAULAGE ROUTE REPAIRS - AUGUST STATUS UPDATE

Author: Director Operations
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	The cost of repair works be initially met by Council from the Multiquip s94 then recovered in a series of quarterly installments over a five year period.
Use of Reserve Funds:	Multiquip s94 Reserve 38155 & 38156. Note, this Reserve has a negative balance which will be increased as a result of these works. The negative balance will be reversed when Multiquip repay the haulage route sealing and repair costs.

RECOMMENDATION

That

1. The report from the Director of Operations on the Multiquip Haulage Route Repairs August 2022 status be received.
2. Council inform Multiquip of Council's it's intention to investigate legal avenues to recover all outstanding monies as reported at the 17 May 2022 Council Meeting.
3. Council inform the Department of Planning and Environment that the current activities of the Ardmore Park Quarry have caused damage to the quarry haulage route and Modification 3 cannot be finalised until repair works are complete.

BACKGROUND

This report is to update Council on the progress with commencing repairs along the Multiquip haulage route, since the previous update at the 17 May 2022 Council Meeting (Item 16.1).

REPORT

Since the last status report scoping for the next phase of repair works along the haulage route has been carried out and included in Request for Quotation (RFQ) documentation. Responses to this RFQ are expected to be finalised at the 4 October 2022 Council Meeting. The table below provides a breakdown of the earlier repair works (April 2022) plus the planned works for later in 2022.

April 2022 Works	Pavement Area – m²
• Oallen Ford Road	4,925
• Jerrara Road	10,865
<u>Total</u>	<u>15,790</u>
Later 2022 Works	
• Oallen Ford Road	8,100
• Jerrara Road	29,155

Total 37,255

In the 17 May 2022 Council report, it was estimated that future repair works would be between 30,000m² to 40,000m². These works are expected to commence in November 2022 when weather conditions are more favourable and would be substantially complete over the Christmas period. The final cost associated earlier drainage works and pavement repair works will be included in the settlement deed. However, it is expected the total repair costs will exceed an earlier estimate included in the 3 August 2022 Council Report (Item 15.10) of \$1.78m.

At the 3 August 2021 Council Meeting Council resolved to fund the repair works up front and recover these costs over five years with quarterly repayments. The process of recovering payment for the repair works is ongoing, with a draft settlement deed forwarded to Multiquip in mid July 2022 for review.

A meeting was held with Multiquip on 4 August 2022 to discuss the draft settlement deed. Whilst not formally responding to the draft settlement deed Multiquip did indicate disagreement with some aspects of the draft document. Multiquip were again requested to provide formal feedback however at the time of drafting this report Council has not received any feedback.

The Ardmore Park Quarry is a State Significant Development, operating with a Development Consent (07_0155 Mod 2) that permits an annual output of 400,000 tonnes per annum. A third Modification to the Development Consent (Modification 3) is pending, with the objective to increase quarry output to 580,000 tonnes per annum.

The damage along the haulage route which has prompted these repairs can be attributed to the transport activities associated with Modification 2. Finalisation of the various requirements for Modification 3 cannot be considered until all repair works are complete and payment terms agreed, noting outstanding matters for Modification 3 primarily relate to the integrity of quarry haulage route. Therefore, it is proposed this be formally communicated to the Department of Planning and Environment who are the Consent Authority for this activity.

15.5 COUNCIL SUSTAINABILITY ACTIONS AND PROPOSED SUSTAINABILITY ADVISORY COMMITTEE

Author: Director Utilities

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Terms of Reference - Sustainability Advisory Committee [↓](#) 

Link to Community Strategic Plan:	2. Our Environment EN2 Adopt environmental sustainability practices.
Cost to Council:	Selected projects to be completed with current budget allocations and resources.
Use of Reserve Funds:	No use of reserve funds

RECOMMENDATION

That

1. The report from the Director Utilities on the Council Sustainability Actions and Proposed Sustainability Advisory Committee be received
2. Council endorse the Terms of Reference for the Sustainability Advisory Committee.
3. That Councillor _____ be nominated as the Councillor representative on the Sustainability Advisory Committee and Councillor _____ be nominated as the alternative representative.
4. A report be prepared for the 18 October 2022 Council meeting to select the community representatives following the expression of interest process.

BACKGROUND

As the focus on sustainability continues to increase at an international, federal and state level, there is significant local interest to increase sustainability actions locally by Council.

Council formed a sustainability working party, that consisted of community members, three local high school students, a representative of the chamber of commerce and a Councillor to develop options and actions for the community as a whole to address climate change and the loss of biodiversity in our community ideas for Council to consider for implementation. Their list of recommended ideas for consideration were reported to Council at the 7 June 2022 and 19 July 2022 Council meetings.

REPORT

The sustainability working party have recommended a comprehensive list of thirty-five ideas for Council to consider for future implementation. The finalisation of this list was after the completion of the Council Operational Plan process which did not allow this list to be considered during the preparation of Councils operational plan for 2022/23. This list is available and will be considered for future operational plans

A review of the Working Party list of ideas list has been completed by staff, and there are items that are included in the Community Strategic Plan that can be implemented with current resources and budget for this financial year. These ideas include:

- Joining the Cities Power Partnership
- Reviewing Council’s Sustainability Policy

- Continuing with a Sustainability Working Party/Advisory Committee to advise Council on sustainability issues
- Defining sustainability
- Arranging a community open day at Council facilities, including the Wastewater Treatment Plant, Water Treatment Plants, and the RUG at the Waste Management Centre when completed
- Incorporating sustainability options into the maintenance and construction of Council buildings
- Continuing with Council's walking track program, including the maintenance of the existing tracks and the planning and construction of further tracks
- Continue to advocate for electric charging stations and the electric fast train
- Continue with the protection of the yellow box woodlands in South Goulburn

It is recommended that a Sustainability Advisory Committee be established to follow on from the work completed by the Sustainability Working Party. The objective of the Advisory Committee is to work with the elected representatives to strengthen Goulburn Mulwaree Council's environmental sustainability practices. The committee will provide advice and recommendations on maintaining, protecting and enhancing environmental sustainability in line with Council's Community Strategic Plan.

Attached to this report are draft Terms of Reference for the advisory committee, including the proposed membership of the group. It is recommended that once the Terms of Reference are endorsed by Council, that a two-week expression of interest process be completed to seek community representatives for the group with the outcomes reported back to Council at the 18 October meeting. It is also recommended that Council select a Councillor representative and alternate representative for the advisory committee.



Terms of Reference

Sustainability Advisory Committee



ROLE

The Sustainability Advisory Committee is a committee of Goulburn Mulwaree Council. The Committee is to be guided by Council's identified priorities and is responsible for representing the sustainability views and ideas of the community through the sharing of knowledge, skills and experience from the committee.

ADVISORY FRAMEWORK

OBJECTIVE

The Sustainability Advisory Committee's objective is to work with nominated elected representatives to strengthen Goulburn Mulwaree Council's environmental sustainability practices. In pursuing this objective, the Committee will provide advice and recommendations on maintaining, protecting and enhancing environmental sustainability consistent with the Community Strategic Plan.

AIM

The Committee aims to:

- Provide local knowledge and expertise about the natural environment within the Local Government Area.
- Raise the profile of environmental sustainability through the review of policies and Council's strategic plans.
- Provide suggestions on new and innovative sustainability ideas for the Local Government Area.

COMMUNITY MEMBERSHIP

The number of representatives of the Committee shall be no less than 7 and no more than 10 and be drawn from those sectors of the community which have expertise and/or experience in sustainability, including but not limited to:

- Climate change
- Emissions reduction
- Waste management
- Biodiversity and natural resource management
- Sustainable food production and systems
- Built environment
- Community engagement and education



The Committee will be selected by Council through an advertised expression of interest process to select members with expertise in sustainability issues. Council will consider all expressions of interest received and will resolve the members of the committee.

External expertise can be contracted on an as-required basis; however, they will not be considered a member of the committee.

COUNCIL MEMBERSHIP

The following make-up of Council Membership have been identified:

- 1 Nominated Councillor Representative with an alternate member. Other Elected Goulburn Mulwaree Councillors are welcome to participate as non-voting members.
- The Committee will be chaired by the Councillor Representative or otherwise determined by Council.

The Committee will also be attended by the following Council Officers:

- Chief Executive Officer or Director Representative.
- Additional staff may be invited to attend when their area of work is relevant to the work of the Committee.

The committee will consist of and contain flexibility of membership to suitably respond to Council's identified priorities. The chair will be consulted prior to each meeting to determine appropriate attendees or information to be collected for the group.

AUTHORITY

The Goulburn Mulwaree Council Sustainability Advisory Committee is a committee of Goulburn Mulwaree Council and is advisory in nature. Recommendations will be made by consensus of the committee prior to being submitted to Council for consideration. Recommendations and advice will not be actioned until endorsed by Council at an Ordinary Meeting.

Further, the Committee:

- Must seek the approval of the Executive staff representative before inviting an external representative to attend meetings of, or otherwise participate in, the committee and/or any subsequent working groups.
- Must make recommendations to the full Council. The committee is not authorised to make or change budgets, programme or policy affecting the relevant areas.
- Can provide recommendations to the Chair on priorities and issues but cannot direct operational or day to day matters. These will remain the responsibility of the Chief Executive Officer.
- Will work through the Chief Executive Officer in respect to operational matters.



- Will operate in accordance with Terms of Reference specified for the Sustainability Advisory Committee.
- Must keep minutes of their meetings.
- Must abide by Council's Code of Conduct and requirements of *the Local Government Act 2009* and *Local Government Regulations 2012*

PRIORITIES

- Priorities will be set by the elected representatives.
- Priorities will be reviewed and updated on a quarterly basis; or as directed by Council resolution; or as directed by the Mayor.

DEALING WITH EMERGENT ISSUES

Issues which may emerge of an urgent and time-sensitive nature, will be dealt with through reference to Council's current policies. All recommendations will be put through for the Mayor's approval prior to delivery. If timeframes allow, the Mayor may make contact with the Committee Chair to involve as required.

FREQUENCY OF MEETING

The Sustainability Advisory Committee will meet quarterly, or as required.

Version	Document ID	Review Date

15.6 2022/2023 LOCAL HERITAGE GRANT PROGRAM

Author: Landscape & Heritage Planner
 Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Cr Briefing Session Presentation  

Link to Community Strategic Plan:	14. Our Community CO4 Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage.
Cost to Council:	Funds for Council's Heritage Grants program have been included in Council's adopted budget
Use of Reserve Funds:	NIL. Heritage grants are funded through both an operating grant and general revenue.

RECOMMENDATION

That:

- The report from the Landscape & Heritage Planner on the 2022/2023 Local Heritage Grant Program be received.
- The following grant applicants be offered heritage funding in the amounts shown with conditions where relevant:

Application	Location	Grant to be offered	Condition
1/2022-2023	5 Kadwell Street	\$4,000	Galvanised roofing materials are to be used
2/2022-2023	101 Lagoon Street	\$5,000	The colour scheme is to be agreed with Council prior to commencement
3/2022-2023	92 Bradley Street (application has 94)	\$2,500	Agree colour scheme with Council The colour scheme is to be agreed with Council prior to commencement
4/2022-2023	Mortis St Cemetery	\$2,500	Grave conservation method to be agreed with Council prior to commencement
5/2022-2023	13 Grafton Street	\$1,650	Nil
6/2022-2023	32 Wayo Street	\$1,000	Nil
7/2022-2023	77 Bradley Street	\$2,500	The colour scheme is to be agreed with Council prior to commencement
8/2022-2023	147 Addison Street Trinity	\$5,000	Agree colour scheme with Council The colour scheme is to be agreed with Council prior to commencement
9/2022-2023	83 Kinghorne Street	\$3,730	Galvanised roofing materials are to be used
10/2022-2023	252 Cowper Street	\$2,500	The colour scheme is to be agreed with Council prior to commencement
11/2022-2023	14 Day Street	\$2,500	Nil

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The Local Heritage Grant Program is a popular part of Council's support and promotion of our local heritage. The program is part funded by the NSW Department of Premier and Cabinet (Heritage NSW) to a maximum of \$5,500 to be matched at a rate of \$2 from Council for each \$1 from Heritage NSW. Council allows for a greater contribution than the 2 for 1 formula.

REPORT

Eleven (11) applications were submitted for the 2022/2023 round of Heritage Grants. The budget allows for a total of \$32,880 to be allocated to the Local Heritage Grant Program. Each grant amount has to be matched equally by the applicant as a minimum.

Assessment

The grant applications were assessed by Council's Landscape & Heritage Planner against the following State Heritage Office grant criteria:

- Technical and financial ability to complete the project by Monday 24 April 2023
- The degree to which the applicant is financially contributing to the project
- Projects that clearly complement broader conservation objectives, e.g., projects which implement key findings of heritage studies or projects in designated heritage main streets or conservation areas
- Projects that would encourage the conservation of other heritage items
- Projects of heritage value to the community; commonly the item concerned will appear on heritage lists: e.g., the restoration of an important local heritage building
- Projects that are highly visible to the public, e.g., the replacement of a verandah to a building in a main street location
- Projects that have high public accessibility, e.g., a local museum, church or a private home that is open to the public several times a year
- Projects that are in an area which has received little or no funding
- Projects involving aspects of heritage that have received little or no funding e.g., historic gardens
- Projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item
- Urgent projects to avert threat to a heritage item
- Owners with outstanding council rates are ineligible to receive grant funding – Note: All properties recommended to receive funding are up to date with their rates

Each application is assessed against the above criteria and given a score out of 140. The purpose of the grant funding is an incentive to promote appropriate heritage conservation work. As only 11 applications were received it is possible to provide some level of finding to all applicants. The most significant applications have been prioritised with the proposed grant amounts.

The individual applications contain commercial information of a confidential nature and therefore have not been attached.

A condition for all applications for painting is that the colour scheme be agreed with Council prior to commencement.

Table 1 – Application Summary, Scoring, Recommended Grant and Conditions

Application	Location	Proposal	Cost	Criteria score	Rec. Grant Amount	Condition
1/2022-2023	5 Kadwell Street	Re-roof	\$40,000	77	\$4,000	Galvanised roofing materials are to be used
2/2022-2023	101 Lagoon Street	Paint	\$43,000	107	\$5,000	Agree colour scheme with Council prior to commencement
3/2022-2023	92 Bradley Street (application has 94)	Paint timber	\$8,531	65	\$2,500	Agree colour scheme with Council prior to commencement
4/2022-2023	Mortis St Cemetery	Grave conservation	\$6,521	95	\$2,500	Grave conservation method to be agreed with Council prior to commencement
5/2022-2023	13 Grafton Street	Repoint brickwork	\$3,300	62	\$1,650	Nil
6/2022-2023	32 Wayo Street	Tile front verandah - Federation tiles	\$10,952	17	\$1,000	Nil
7/2022-2023	77 Bradley Street	Paint	\$14,389	65	\$2,500	Agree colour scheme with Council prior to commencement
8/2022-2023	147 Addison Street Trinity	Paint Wexted Oval Pavillion	\$15,000	94	\$5,000	Agree colour scheme with Council prior to commencement
9/2022-2023	83 Kinghorne Street	Roof repairs	\$29,889	75	\$3,730	Galvanised roofing materials are to be used
10/2022-2023	252 Cowper Street	Repoint brickwork, paint & damp-proof course	\$7,290	60	\$2,500	Agree colour scheme with Council prior to commencement. Don't paint previously unpainted brickwork.
11/2022-2023	14 Day Street	Restoration of brickwork	\$27,500	68	\$2,500	Nil

Application	Location	Proposal	Cost	Criteria score	Rec. Grant Amount	Condition
		Total	\$206,372		\$32,880	

Recommendation and Conclusion

In conclusion, the total project value of the eleven (11) projects recommended for funding is \$206,372. The total recommended grant funding is \$32,880.

All applications have been recommended for grant funding as specified in Table 1 above.

2022-2023
Heritage Grant Applications
Budget: \$32,880

Councillor Briefing Session 23 August 2022

Grant Assessment Criteria

1. technical and financial ability to complete the project by Monday 24 April 2023
2. the degree to which the applicant is financially contributing to the project
3. projects that clearly complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas
4. projects that would encourage the conservation of other heritage items
5. projects of heritage value to the community; commonly the item concerned will appear on heritage lists: e.g. the restoration of an important local heritage building
6. projects that are highly visible to the public, e.g. the replacement of a verandah to a building in a main street location
7. projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year
8. projects that are in an area which has received little or no funding
9. projects involving aspects of heritage that have received little or no funding e.g. historic gardens
10. projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item
11. urgent projects to avert threat to a heritage item
12. owners with outstanding council rates are ineligible to receive grant funding. All applicants are up to date with rates.

1. 5 Kadwell Street – Re-roof



- Heritage Item
- Value of work \$40,000
- Score 77/140
- Grant proposed \$4,000
- Condition: Galvanised iron roof sheeting, guttering, down pipes etc to be used

2. 101 Lagoon Street - Painting



- Heritage Item
- Value of work \$43,000
- Score 107/140
- Grant proposed \$5,000
- Condition: colour scheme to be agreed with Council prior to start of work

3. 92 Bradley Street – Paint timber work



- Heritage Conservation Area
- Value of work \$8,531
- Score 65/140
- Grant proposed – \$2,500
- Condition: colour scheme to be agreed with Council prior to start of work

4. Mortis Street Cemetery- Grave conservation



- Heritage Item
- Value of work \$6,521
- Score 95/140
- Grant proposed \$2,500
- Condition – method of conservation to be agreed with heritage adviser prior to starting work

5. 13 Grafton Street – Re-point brickwork



- Heritage Item
- Value of work \$3,300
- Score 62/140
- Grant proposed \$1,650

6. 32 Wayo Street – Tile verandah



- Heritage Item
- Value of work \$10,952
- Score 17/140
- \$1,000

7. 77 Bradley Street - Paint



- Heritage Conservation Area
- Value of work \$14,389
- Score 65/140
- Grant proposed \$2,500
- Condition: colour scheme to be approved by Council prior to start of work

8. 147 Addison Street — Paint Wexted Oval Grandstand



- Heritage Item (part of Trinity College)
- Value of work \$15,000
- Score 94/140
- Grant proposed \$5,000
- Condition: colour scheme to be approved by Council prior to start of work

9. 83 Kinghorne Street – Roof Repairs



- Heritage Item
- Value of work \$29,889
- Score 75/140
- Grant proposed \$3,730
- Condition: Galvanised iron roof sheeting, guttering, down pipes etc to be used

10. 252 Cowper Street – Painting, repoint brickwork & damp proof course



- Heritage Conservation Area
- Value of work \$7,290
- Score 60/140
- Grant proposed \$2,500
- Condition: colour scheme to be agreed with Council prior to start of work

11. 14 Day Street – Restoration of brickwork



- Heritage Item
- Value of work \$27,500
- Score 68/140
- Grant proposed \$2,500
- NB This application was received 4 days after the closing date for applications. Council has previously funded worthy late applications

Summary of Heritage Grant applications recommended for funding. Budget: \$32,880

Application number	Address	Work proposed	Total Value of work	Heritage Item or HCA	Criteria Score	Rec. Grant	Condition/comment
1	5 Kadwell Street	Re-roof	\$40,000	Item	77	\$2,500	
2	101 Lagoon Street	Paint	\$43,000	Item	107	\$5,000	
3	92 Bradley Street	Paint timberwork	\$8,531	HCA	65	\$2,500	Colour scheme to be agreed with Council prior to undertaking work
4	Mortis St Cemetery	Grave conservation	\$6,521	Item	95	\$2,500	Agree conservation method with heritage adviser prior to undertaking work
5	13 Grafton Street	Repoint brickwork	\$3,300	Item	62	\$1,650	Colour scheme to be agreed with Council prior to undertaking work
6	32 Wayo Street	Tile front verandah	\$10,952	No	17	\$1,000	Colour scheme to be agreed with Council prior to undertaking work
7	77 Bradley Street	Paint	\$14,389	HCA	65	\$2,500	Use timber windows & wall cladding
8	147 Addison Street	Paint	\$15,000	Item	94	\$5,000	
9	83 Kinghorne Street	Re-roof	\$29,889	Item	75	\$3,730	
10	252 Cowper Street	Repoint brickwork, paint	\$7,290	HCA	60	\$2,500	Colour scheme to be agreed with Council prior to undertaking work. Don't paint previously unpainted brickwork.
11	14 Day Street	Repoint brickwork	\$27,500	Item	68	\$2,500	Application was 4 days late
							* HCA = Heritage Conservation Area
		Total	\$206,372		Total	\$32,880	

15.7 2022/2023 GOULBURN CENTRAL BUSINESS DISTRICT GRANTS

Author: Landscape & Heritage Planner
 Director Planning & Environment

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Cr Briefing Session Presentation  

Link to Community Strategic Plan:	14. Our Community CO4 Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage.
Cost to Council:	Funds for Council's CBD Grants program have been included in Council's adopted budget. \$25,000 is available for CBD grant
Use of Reserve Funds:	NIL. Heritage grants are in Council's adopted budget.

RECOMMENDATION

That:

- The report from the Landscape & Heritage Planner on the 2022/2023 CBD Grants be received.
- The following grant applications be offered funding in the amounts and conditions as shown:

Application	Location	Grant to be offered	Condition
1/2022-2023	78 Bradley Street	\$2,500	Details of fence to be agreed with Council prior to construction
2/2022-2023	35 Montague Street	\$10,000	Nil
3/2022-2023	11 Montague Street	\$5,000	Nil
4/2022-2023	115 Auburn Street	\$5,000	Nil
5/2022-2023	2 Montague Street	\$2,500	The profile of new gutter, down pipes etc. is to match existing

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Council has included funds in the budget for a grant scheme to encourage owners of buildings in the CBD to improve the appearance of their properties. An amount of \$25,000 grant funding is available for 2022-2023.

REPORT

Council targeted CBD businesses with grants to assist property owners, in particular focussing on achieving sympathetic and appropriate colour schemes and advertising signage. Subsequently five (5) applications for CBD properties were received.

Assessment

Council staff assessed the applications against the following pre-determined criteria:

- Technical and financial ability to complete the project by Monday 5 June 2023
- The degree to which the applicant is financially contributing to the project
- Projects that clearly complement broader conservation objectives, e.g., projects which implement key findings of heritage studies
- Projects that are highly visible to the public, e.g., the replacement of a verandah
- Urgent projects to avert threat to a heritage item
- Owners with outstanding council rates are ineligible to receive grant funding. Note: all applicants are up to date with rates.

Compared to the Local Heritage Grant Scheme, the CBD Grant Scheme is funded completely by Council, therefore offering more flexibility in terms of the criteria and the way the funds can be distributed.

The properties targeted within the CBD are all located within the Heritage Conservation Area. Whilst contribution to the heritage character of the area was a consideration for assessment, other criteria were also applied to the assessment such as buildings of high visibility and public access, therefore properties may not be all individually heritage listed but may be worthy due to streetscape exposure and CBD enhancement potential, which was ultimately one of the primary reasons Council committed to funding this scheme.

The individual applications contain commercial information of a confidential nature and therefore have not been attached.

Accordingly, the projects have been assessed, with the recommendations provided in the assessment table below. All applications are considered to make a positive improvement to the character of Goulburn’s CBD and have been recommended for funding.

Assessment Table

Application	Location	Proposal	Cost	Rec. Grant Amount	Condition
1/2022-2023	78 Bradley Street	Replace front fence	\$8,650	\$2,500	Details of fence to be agreed with Council prior to construction
2/2022-2023	35 Montague Street	Paint	\$43,340	\$10,000	Nil
3/2022-2023	11 Montague Street	Roof repairs	\$23,547	\$5,000	Nil
4/2022-2023	115 Auburn Street	Paint	\$16,280	\$5,000	Nil
5/2022-2023	2 Montague Street	Replace Gutters	\$4,930	\$2,500	The profiles of new gutters, down pipes etc. are to match the existing
Totals			\$96,747	\$25,000	

The total value of the recommended projects is \$96,747. The total grant funding available is \$25,000 and the total amount of grants recommended is \$25,000.

Conclusion and Recommendations

In conclusion, the total project value of the five (5) projects recommended for funding is \$96,747. The total recommended grant funding is \$25,000. All applications have been recommended for grant funding as specified in Table 1 above.

2022-2023
CBD Grant Applications
Budget: \$25,000

Councillor Briefing Session 23 August 2022

Background - CBD applications

- 5 CBD grant applications were received
- Total value of work proposed \$96,747
- Council funds available \$25,000
- All buildings are in the Heritage Conservation Area
- All applications are up to date with rates
- All applicants have been recommended for grant funding
- There is a summary table at the end of this presentation

CBD Grant Assessment Criteria

Council will take the following matters into account in assessing the priority of applications. Please note that it is not necessary for a project to meet all of these criteria:

- technical and financial ability to complete the project by **Monday 5 June 2023**
- the degree to which the applicant is financially contributing to the project
- projects that clearly complement broader conservation objectives
- projects that are highly visible to the public, e.g. the replacement of a verandah
- urgent projects to avert threat to a heritage item
- owners with outstanding council rates are ineligible to receive grant funding

1. 78 Bradley Street – Replace front fence



- Heritage Conservation Area
- Value of work \$8,650
- Grant proposed \$2,500
- Prominent corner building
- Condition: Construction details of the fence are to be agreed with Council prior to start of work

2. 35 Montague Street – Paint



- Heritage Item
- Value of work \$43,340
- Grant proposed \$10,000
- Condition: Paint colour scheme to be agreed with Council prior to start of work

3. 11 Montague Street – Roof repairs



- Heritage Item
- Value of work \$23,547
- Grant proposed \$5,000
- While the work proposed won't be seen from the street it will help to preserve this prominent heritage building

4. 115 Auburn Street – Paint



- Heritage Conservation Area
- Value of work \$16,280
- Grant proposed \$5,000
- Condition: Colour scheme to be agreed with Council prior to undertaking work

5. 2 Montague Street - Replace gutters



- Heritage Conservation Area
- Value of work \$4,930
- Grant proposed \$2,500
- Condition: Gutter & downpipe profiles are to match the originals

CBD application assessment. All items are in the Heritage Conservation Area - Budget: \$25,000

	Address	Work proposed	Total Value of work	Heritage Item/ HCA	Suitable for grant	Recommended grant amount	Comment/condition	
1	78 Bradley Street	Front fence	\$8,650	HCA*	Yes	\$2,500	Condition: construction details of the fence are to be agreed with Council prior to start of work	
2	35 Montague Street	Paint	\$43,340	Item	Yes	\$10,000	Condition: Colour scheme to be agreed with Council prior to undertaking work	
3	11 Montague Street	Re-roof	\$23,547	Item	Yes	\$5,000		
4	115 Auburn Street	Paint	\$16,280	Item	Yes	\$5,000	Condition: Colour scheme to be agreed with Council prior to undertaking work	
5	2 Montague Street	Replace gutters	\$4,930	HCA	Yes	\$2,500	Condition: Gutter & downpipe profiles are to match the originals	
TOTALS							\$96,747	\$25,000

* HCA = Heritage Conservation Area

15.8 TENDER NO.2223T0003 - SUPPLY AND INSTALLATION OF TOILET AMENITIES IN GOULBURN

Author: Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. RFT 2223T0003 Evaluation Report - Confidential

Link to Community Strategic Plan:	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
Cost to Council:	<p>Approved budget for the Copford Reach Project is \$125,921.25 funded by Recreational Fishing Trust.</p> <p>Approved budget for the North Park Immediate Priorities is \$210,925.00 funded by SCCF.</p> <p>Approved budget for the Seiffert Oval Amenities & Landscaping Project is \$204,971.30 funded by Crown Reserve Improvement Fund.</p> <p>The total cost project cost is \$541,817.55 which includes \$516,068.00 for this engagement plus \$25,803.40 for contingency.</p>
Use of Reserve Funds:	Nil as a result of this report.

RECOMMENDATION

1. That the report from Director Operations on 2223T0003 Supply and Installation of Toilet Amenities in Goulburn Tender Evaluation be received.
2. Council accept the tender of Greenwich Build Pty Ltd as a preferred tenderer for the tender price of \$516,068.00 (Excl GST).
3. The Chief Executive Officer is authorised to approve variations of up to five (5) percent for this Project \$25,803.40 (Excl GST).
4. Council decline the tender submissions from:
 - (a) ARW Multigroup Pty Ltd
 - (b) Enviro Dome Pty Ltd
 - (c) Landmark Products Pty Ltd
 - (d) ASCO Group Pty Ltd

BACKGROUND

Goulburn Mulwaree Council has recently secured grant funding to upgrade toilet facilities located at the parks and walking tracks. This funding has been secured from the NSW Government and will be used to upgrade the amenities at the following facilities.

North Park – The home to Junior Rugby League and Junior Cricket. There is also a playground nearby. This work includes the demolition of the old toilet block and the installation of a new larger accessible toilet block in the same location.

Seiffert Oval / Victoria Park – The home of Goulburn’s largest playground being the Adventure Playground, the Goulburn Aquatic Centre, and Skate Park. It also has the local cricket field for our senior players, as well as the velodrome. The current amenity is the public toilet used by those using the Adventure Playground, Skate Park, playing Cricket or riding at the Velodrome. The new

Amenity will service the same. The existing Amenity will be demolished following completion of the new Amenity, as the site location is different. This will occur at a later date.

Copford Reach – Over the last ten (10) years Council has been constructing a shared path called the Wollondilly Walking Track. The latest section of the Walking Track runs along the Mulwaree River starting at Eastgrove and finishing at the Boat House near Kenmore. This Amenity will be a new addition to the Walking Track providing facilities for the Community who use the walking track.

Tenders were called for an experienced contractor to design and construct all three (3) Amenity Buildings.

REPORT

This report is to inform Council of the outcome of the Request for Tender (RFT) process for the 2223T0003 *Supply and Installation of Toilet Amenities in Goulburn* located at North Park, Seiffert Oval / Vitoria Park and Copford Reach Reserve.

The Council undertook a tendering process in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.

The RFT process started with an advertisement in the Council website on 3 August 2022, the Goulburn Weekly Post on 28 July 2022 and on Tenderlink from 25 July 2022. The Closing Date for receipt of Tender was 23 August 2022.

A total of four (4) Tender submissions were received by the Closing time and date from the following companies:

Company	Address
Greenwich Build Pty Ltd	10 Portview Place Burraneer NSW 2230
ARW Multigroup Pty Ltd	PO Box 332 Goulburn NSW 2580
Landmark Products Pty Ltd	4/27 Lear Jet Drive Caboolture QLD 4510
Enviro Dome Pty Ltd	1/591 Keene Street Albury NSW 2640

One (1) company as listed below, was submitted late and therefore not considered further:

Company	Address
ASCO Group (Aust) Pty Ltd	130 Broderick Road Corio Victoria 3214

Tender Evaluation Panel (TEP) was established. The TEP consisted of:

Role	Role Description	Job Title
Evaluation Panel Chair	To oversee the evaluation process and to report to the Procurement Delegate.	Senior Project Manager
Member	Perform a detailed evaluation	Business Manager – Projects
Member	Perform a detailed evaluation	Business Manager – Community Facilities

A meeting was held with the TEP on the 26th of August to evaluate the Tender submissions.

The evaluation process and methodology is comprehensively outlined in the Tender Plan. The TEP formally adopted the methodology and weightings prior to the advertisement of the Tender and the Tender Plan was signed by all the members of the panel.

A preliminary evaluation was carried out by the Panel to confirm if the Tender was compliant with the RFT document. In order for Tenders to be compliant they had to satisfy the following criteria:

- Be submitted by the Closing Time.
- Substantially comply with the requirements of the RFT including tender eligibility and mandatory participation criteria.

If a Tender did not substantially comply with the requirements of the RFT, the Panel could determine, in its absolute discretion, if such a non-complying Tender may be considered for further evaluation.

During the Preliminary evaluation the tender evaluation panel determined that four (4) of the tenders received were deemed conforming, with the late submission from ASCO Pty Ltd was determined to be non-conforming. The panel then completed the detailed evaluation of non-price criteria in accordance with the following weightings:

Non-Price Criteria	Weightings
• Company Experience and Performance	10%
• Proposed Personnel and their relevant qualifications and experience	10%
• Construction Methodology	10%
• Program	10%
• Proposed Amenity Designs	20%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weighting for price and non-price criteria were applied at:

Criteria	Weighting
• Non-price criteria	60%
• Price criteria	40%

Evaluation of the tenders received against the price and non-priced criteria established an overall Value for Money (VFM) ranking as shown in the following table

Ranking	Company
1	Greenwich Build Pty Ltd
2	Landmark Products Pty Ltd
3	ARW Multigroup Pty Ltd
4	Enviro Dome Pty Ltd

Following the completion of the tender evaluation process, the panel recommends Greenwich Build Pty Ltd be approved as the preferred tenderer in accordance with the documentation for 2223T0003. The price submitted by Greenwich Build Pty Ltd is the lowest submitted price and complies with the allocated budget.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed,

prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

15.9 2122T0013 LINE MARKING SERVICES PANEL

Author: Business Manager Works

Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. 2122T0013 Tender Evaluation Report Signed - Confidential

2. 2122T0013 Tender Evaluation Sheet Signed - Confidential

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	To be funded from the current 2022/23 and future Operational budgets for both Maintenance and Capital Works
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report of the Business Manager Works on the provision of Line Marking Services Tender Panel be received.
2. Council accepts tender submissions from the following companies for the provision of line marking services on an as required basis for the period of three (3) years
 - ACT Line Marking Pty Ltd
 - Capital Lines and Signs Pty Ltd
 - Complete Linemarking Services Pty Ltd
3. Council delegate authority to the Chief Executive Officer to extend this contract by up to two (2) one (1) year extensions subject to satisfactory performance.

BACKGROUND

Annually Council maintain approximately 800km of sealed roads. As a part of Council’s annual maintenance program sealed roads are identified as requiring new or fresh line marking to assist with delineation and road safety. Line marking forms part of both the capital works and maintenance programs throughout the financial year improving the new and existing sealed road network.

REPORT

To achieve Council’s level of service in maintaining and providing a safe road network the Council require a panel of suitably qualified and equipped contractors to assist in undertaking line marking of new and existing sealed roads throughout the LGA on an as required basis. Due to the nature of the works a panel of three (3) suppliers was sought to ensure contractor availability and service delivery.

The contract is initially for a period of three (3) years and may be extended by up to 2 years at the sole discretion of Council. The decision to extend the engagement will depend on Contractor performance during the initial term and the circumstances existing at that time.

Council undertook a Public tender process in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.

The Tender was assessed against documented criteria and a lump sum value with the intention of recommending a preferred tenderer to Council.

The RFT process started with an advertisement in the Goulburn Weekly Post on 4 August 2022 and on Tenderlink from 2 August 2022. The Closing Date for receipt of Tender was 23 August 2022.

Following the evaluation, the panel recommend to the Procurement Delegate the preferred tenderer / contractor with a view to making an engagement.

In total Council received three (3) Tenders by the Closing Date

Tenders were received from the following companies:

Company	Address
ACT Line Marking Pty Ltd	15-23 Silva Avenue, Queanbeyan NSW 2620
Capital Lines and Signs Pty Ltd	19 Wycombe St, Queanbeyan East 2620
Complete Linemarking Services Pty Ltd	14 Toohey Road, Wetherill Park NSW 2164

The Tender Evaluation Panel (TEP) was established. The TEP consisted of:

- Chair – Business Manager Works
- Member – Contracts Supervisor
- Member – Contracts and Civil Works Coordinator

The evaluation process was carried out as outlined in the Tender Plan. The Tender Plan was completed and signed prior to the advertisement.

The final Evaluation Report is attached to the Council Report

The panel met to determine whether the tenders were conforming to the mandatory requirements.

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weightings for price and non-price were applied at:

- Non-Price Criteria - 50%
- Price Criteria - 50%

The Evaluation Panel determined that all submissions complied with the non-price eligibility criteria for the RFT. The pricing submissions were then assessed against the criteria as stipulated in the Line Marking Services Panel Tender Plan.

Due to the schedule of rates nature of the tender a scenario was developed to create an overall ranking of the price criteria to determine best value or money options for Council.

The overall Value For Money (VFM) was assessed and the overall ranking were determined as follows:

Ranking	Tenderer
1	Capital Lines and Signs Pty Ltd
2	Complete Linemarking Services Pty Ltd
3	ACT Line Marking Pty Ltd

Capital Lines and Signs Pty Ltd - submitted a conforming tender that satisfied all the qualitative criteria. Their schedule of rates pricing represented a value for money option to Council and is

within the allocated budget for the works required. The company have undertaken similar works for Council in the past and have always performed to work to a high standard.

Complete Linemarking Services Pty Ltd - submitted a conforming tender that satisfied all the qualitative criteria. Their schedule of rates pricing represented a value for money option to Council and is within the allocated budget for the works required. Whilst the company have not undertaken works for Goulburn Mulwaree Council in the past, they provided evidence of undertaking similar works for other regional Council's and submitted evidence of plant scheduled capable of undertaking the works required as part of this contract.

ACT Line Marking Pty Ltd - submitted a conforming tender that satisfied all the qualitative criteria. Their schedule of rates pricing represented a value for money option to Council and is within the allocated budget for the works required. Whilst the company have not undertaken works for Goulburn Mulwaree Council in the past, they provided evidence of undertaking similar works for other regional Council's and submitted evidence of plant scheduled capable of undertaking the works required as part of this contract.

Based on the evaluation process and resultant scores, the Panel recommends Capital Lines and Signs Pty Ltd, Complete Linemarking Services Pty Ltd and ACT Line Marking Pty Ltd as the preferred tenderers for the provision of line marking services to Goulburn Mulwaree Council for a period of Three (3) years with the option/s to extend the term by Two (2) x One (1) - year options. The decision to extend will be based on provider performance and at the sole discretion of Council.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

15.10 ACCELERATED INFRASTRUCTURE FUND ROUND 3

Author: Director Utilities
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	21. Our Infrastructure IN6 Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.
Cost to Council:	This project is estimated to cost approximately \$14,600,000
Use of Reserve Funds:	Reserve funds will be used as the co-contribution for twenty five percent of the project. This will be approximately \$3,650,000. These figures to be confirmed prior to submission of the grant application.

RECOMMENDATION

That

1. The report from the Director Utilities on the Accelerated Infrastructure Fund Round 3 be received.
2. Council endorse the application for stage 2 of the Goulburn Wastewater Treatment Plant for the Accelerated Infrastructure Fund Round 3 for approximately \$14,600,000 with 25% funding from sewer reserves.

BACKGROUND

The Accelerated Infrastructure Fund Round 3 (AIF 3) is providing \$300 million to support the delivery of local infrastructure in high-growth greenfield and brownfield areas of metropolitan and high growth areas of regional NSW. AIF3 includes funding for councils, state agencies and utilities to deliver roads, stormwater, electricity infrastructure, sewers and open public space projects that enable and support the construction of new homes.

Twenty tree regional Councils, including Goulburn Mulwaree, are eligible to apply for \$120 million that has been allocated to the regions.

REPORT

Applications for funding close on 30 September 2022.

The objectives of this funding program are to:

- support housing growth in both metropolitan and regional NSW
- have all projects start construction within 2 years to accelerate housing delivery
- partner with councils and agencies to co-fund an expanded and accelerated infrastructure program
- deliver critical enabling infrastructure projects that will create new, serviced development land
- deliver local development infrastructure projects that can accelerate housing supply and construction activity
- deliver social infrastructure that supports emerging populations and responds to current service shortfalls.

Eligible infrastructure

The program is for critical enabling infrastructure for development or social infrastructure projects that demonstrate the ability to unlock, accelerate or support new housing for high growth.

Assessment criteria

Projects must meet the following mandatory criteria to be eligible for funding under AIF 3:

- Project must deliver a piece of infrastructure
- Project must demonstrate how it supports housing
- Applicant must finance (co-fund) a minimum of 25% of the total project cost
- Project construction must begin by 1 July 2025
- Projects must be completed by 30 June 2026
- Project sites must already be owned or committed for acquisition before provision of AIF funding
- Project funding requests must fall within the range of \$0.5m - \$25m
- Projects must have approval for co-funded (letter provided) through the AIF 3 program

Exclusions

The funding program does not cover the following:

- Operational expenditure associated with the project once delivered
- Infrastructure already fully funded by local government
- Infrastructure already fully funded by the Australian Government
- Expenditure for community consultation
- Legal costs associated with the project
- Any expenses not expressly identified within the scope of the funding agreement

The funding assessment will have a multi-review assessment; an independent review by a technical consultant; and a strategic review by an expert panel.

The multi-criteria analysis assessment is based on the following weightings:

- 50% weighting on the Criticality in supporting new housing and the number of homes serviced per \$1 million spent
- 25 % weighting on the commitment by the applicant in the relative size of co-contribution provided by the applicant (this is ranked between 0 for 15% contribution up to 100 points for 75% contribution)
- 25% for urgency for commencement (this is ranked between 0 points for construction commencement on 1 July 2025 up to 100 points if commenced on 1 April 2023 or earlier)

The technical consultant will review cost estimates; schedules; risk and interdependencies; delivery capability; and benefits realisation. The strategic review by the expert panel will include representatives from Housing Supply and Infrastructure teams; Planning and Land Use Strategy team; Planning Delivery unit; Regional NSW; Economics Land Use and Population Forecasting team; and the Chief Engineer. This team will review the problem definition and service need; scope of works; benefits; funding strategy; and risks and dependencies.








It is recommended that an application be prepared for Stage 2 of the Goulburn Wastewater Treatment Plant. This will increase the treatment capacity of the treatment plant from the current 30,000 equivalent persons to 40,000 equivalent persons to enable accelerated housing delivery as identified in the Goulburn Urban Housing Strategy.

15.11 DRAFT PLAN OF MANAGEMENT - CARR CONFOY SPORTSGROUND & PARK

Author: Business Manager Property & Community Services

Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. Annexure A - Draft PoM Carr Confoy Sportsground & Park [↓](#) 
 2. Annexure B - Legislative Requirements [↓](#) 
 3. Annexure C - Asset Condition Reports [↓](#) 
 4. Annexure D - Future Development [↓](#) 
 5. Annexure E - Biodiversity Report [↓](#) 
 6. Annexure F - Native Title Managers Report [↓](#) 
 7. Annexure G - Aboriginal Cultural Significance [↓](#) 
 8. Annexure H - Leases Licences [↓](#) 

Link to Community Strategic Plan:	12. Our Community CO2 Encourage and facilitate active and creative participation in community life.
Cost to Council:	Provision is made in the current budget to prepare this PoM.
Use of Reserve Funds:	Nil.

RECOMMENDATION

That:

1. The amended draft Plan of Management - Carr Confoy Sportsground & Park be received.
2. Council endorses the re-categorisation of land at 22 Farm Road being Lot 1 DP737835 and Lots 2 & 3 DP979849 from Operational Land to Community Land and include that land in the draft Plan of Management - Carr Confoy Sportsground & Park.
3. Council endorses the amended draft Plan of Management - Carr Confoy Sportsground & Park in accordance with Section 36 of the *Local Government Act 1993*.
4. Council endorses this Community Land in the categories of Sportsground, Park, Natural Area – Water Course and Area of Cultural Significance in accordance with s36 (4) of the *Local Government Act 1993*.
5. Council endorses the Native Title Managers Advice prepared by CGM Planning & Development Pty Ltd for the Crown Land component of the amended draft Plan of Management - Carr Confoy Sportsground & Park.
6. Council submits the amended draft Plan of Management - Carr Confoy Sportsground & Park to DPE - Crown Lands for the Minister’s consent in accordance with Division 3 of the *Crown Land Management Act 2016*, for endorsement to exhibit.

7. Upon receipt of the Minister Administering the Crown Land Management Act's concurrence, this draft PoM be offered for community consultation by way of public notice, public exhibition, and circulation to the following organisations:

- Heritage NSW
- History Goulburn (Goulburn and District Historical and Genealogical Society, Inc)
- NSW Aboriginal Land Council
- Pejar Local Aboriginal Land Council and;
- Mulwaree Aboriginal Community Inc.

8. A further report be submitted to Council following the compilation of written submissions and receipt of the Public Hearing Report.

BACKGROUND

At its meeting on 15 March 2022, Council endorsed the submission of the draft Plan of Management - Carr Confoy Sportsground & Park (PoM) to Department of Planning and Environment (DPE) - Crown Lands to request the Ministers concurrence to exhibit this draft PoM for community feedback.

This draft PoM was being held by DPE – Crown Lands in a queue of more than 120 PoMs in NSW awaiting review. Council's Property Services officers exerted some pressure to bring this draft PoM forward as the Carr Confoy sportsground is the subject of grant funding applications for which a PoM must be in place. Subsequently DPE assigned this draft PoM for review which resulted in an email raising two matters for consideration, namely;

- there are no leases or licences over Carr Confoy Sporting Fields and;
- there was not enough reference made to the purpose of this Crown Reserve through the draft PoM and particularly in the 'Management Strategies'.

During the term that the draft PoM was in the queue with DPE – Crown Lands, staff received critical input to the draft PoM being;

- the Native Title Managers Advice
- feedback from Mulwaree Aboriginal Corporation, Inc. (MACI) and;
- feedback from Pejar Local Aboriginal Land Council's (PLALC) Public Officer advising;

- *"the area is very significant to the Local Aboriginal community. There have been suggestions throughout the years that this area was a site where many Aboriginal people were massacred. This was not only from Elders but also non-Aboriginal people who lived in the area."*

Given the significant impact of flooding to Council owned land at 22 Farm Road, being Lot 1 DP737835 and Lots 2 & 3 DP979849, the consideration to reclassify this land from Operational Land to Community Land under the *Local Government Act 1993* is recommended.

A consequence of reclassifying 22 Farm Road as Community Land is that it must be included in a Plan of Management. Much of the land is used for active recreation with the balance of the land identifying as Natural Area - Watercourse. The land being entirely flood prone remains unsewered and unsuitable for development. Should Council endorse the re-classification of this land to Community Land; with the land being contiguous with the Carr Confoy sports grounds precinct, there is economy and practicality to the inclusion of this land in the draft Plan of Management - Carr Confoy Sportsground & Park.

Land in Eastgrove Park South - Carr Confoy Sportsground, comprising Lots 1 and 2 Section 5 Deposited Plan 970849 is Crown Land R71713, reserved from sale for the purpose of public recreation, as notified in Government Gazette 26 October 1945, with Council notified as the appointed Crown Land Manager. Division 3 of the *Crown Land Management Act 2016* stipulates that the appointed Crown Land Manager will prepare a Plan of Management.

The remaining 20 hectares of Carr Confoy Sports Fields is Council owned community land.

REPORT

Consequent to the additional information received feeding into this draft PoM and the consideration to incorporate Council owned land at 22 Farm Road as Community Land, the draft PoM submission to DPE - Crown lands was withdrawn.

Part of Lot 1 DP737835 and Lots 2 & 3 DP979849 known as 22 Farm Road, has been occupied by Goulburn Pony Club Inc. continuously since 1993 under lease from Council. Goulburn Pony Club is well established, relying on its own resources to build infrastructure, provide grounds improvement and overcome significant shortcomings with lack of services to the land and the threat of flooding.

That part of the land at 22 Farm Road not occupied by Goulburn Pony Club Inc. represents important riparian habitat as identified in the additional Natural Area Biodiversity Report prepared by Council's Environment & Biodiversity Assessment Officer.

Considering that 22 Farm Road be incorporated in this draft PoM, an Issues Paper was circulated to Goulburn Pony Club Inc. The Club responded with its issues for inclusion in the draft PoM. Including an Asset Register, the club's aspirations for future land and club development, concerns with loss of assets due to flooding, prospects for flood mitigation measures and addressing the vandalism to the well cover on its lease area.

The inclusion of 22 Farm Road provides 2 leases over community land whereas the occupancies on the playing fields are managed by way of seasonal hires under the guidance of the Sports Council Committee and endorsed by Council resolution.

Input from MACI has provided a strong case to identify the land at Carr Confoy as being an Area of Cultural Significance. However, the remarks received in conversation with MACI's public officer is that the classification as Sportsground addresses the wider community use and need of the land, but that the Cultural Significance of the land to the First Nations must be clearly identified in this draft PoM and on the ground by way of educational signage within the precinct.

This draft PoM includes the following relevant annexures:

- Extracts of key legislation driving plans of management, brief descriptions of the purpose of influential legislation and names of other legislation, policies of plans that must be considered in the preparation of a PoM;
- A Pictorial and descriptive Asset Condition Report;
- Wants and Needs proposals including submissions from user group respondent/s to the circulated issues paper.
- Biodiversity Condition report for the land identified as Natural Area – Watercourse, prepared by Council's Environmental Officer, September 2021 with an additional report prepared in September 2022 covering the riparian zone of 22 Farm Road, Goulburn.

As this draft PoM has received input of additional critical information, it was deemed essential that it be considered further by Council for endorsement prior to resubmission to DPE - Crown Lands for the Minister's consent to exhibit. Subject to receiving the Minister's consent, the draft Plan of Management - Carr Confoy Sportsground & Park will be placed on public exhibition for 28 days, with an additional 2 weeks for receipt of written submissions.

A public hearing must be conducted during the currency of the public exhibition of the draft PoM for the purpose of considering the recommended community land categories of Sportsground, Park, Natural Area – Watercourse and Area of Cultural Significance. The public hearing will be facilitated by a suitably qualified, independent person, who will compile a written report.

Annexure A



***Draft* Plan of Management**
Carr Confoy
Sportsground & Park

Civic Centre 184 – 194 Bourke Street, Goulburn NSW 1499 Tel: 02 4823 4444 email: council@goulburn.nsw.gov.au Web: www.goulburn.nsw.gov.au

Adopted by:	Goulburn Mulwaree Council
Date:	<insert date>
Reference:	<Insert Doc I.D.>

Annexure A

Edition Control

Document I.D.	Draft date	Date of Adoption	Minutes	Reporting Purpose
1410831	16.09.2021	15.03.2022	2022.51	Circulate to Minister administering Crown Land.
1642301 WORD format	08.09.2022			



Signage at Eastgrove Park, Carr Confoy Sportsground & Park

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ANNEXURES HAVE BEEN DETACHED FOR COUNCIL REPORTING PURPOSES

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3. [Figure Table of land comprising Carr Confoy Sportsground and Park, including Eastgrove South Park](#)
4. [Figure Cadastral Plan](#)
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7. [Figure Extract GMC Community Strategic Plan](#)
8. [Figure Strategic Plan overarches the Plan of Management and both drive operational needs analysis](#)
9. [Figure Extract of the 2016 Flood Study](#)

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Acknowledgement of Country

Goulburn Mulwaree Council acknowledges and pays respects to the Aboriginal Elders both past and present, as well as emerging leaders and acknowledge the Traditional Custodians of the land on which we all live.



Memorial Gate at the northwest corner of Eastgrove South

draft Plan of Management Carr Confoy Sportsground & Park

Annexure A

1. INTRODUCTION

This Plan of Management has been prepared by Goulburn Mulwaree Council for the public land classified as community land at Carr Confoy Park, which incorporates Crown Reserve 71713 known as Eastgrove Park, Carr Confoy South.

The Plan of Management outlines the way the land will be used and provides a framework for Council to follow in relation to express authorisation to lease and license the land.

1.1. WHY A PLAN OF MANAGEMENT

Plans of Management (Plan/s or PoM) are required to be prepared for all public land that is classified as community land under *Local Government Act 1993* (LG Act 1993).

Crown reserves are land set aside on behalf of the community for a wide range of public purposes, including environmental and heritage protection, recreation and sport, open space, community halls, special events and government services.

Crown land is governed by the [Crown Land Management Act, 2016](#) (CLM Act 2016), which provides a framework for the state government, local councils and members of the community to work together to provide care, control and management of Crown reserves.

Two of the allotments identified in this draft PoM are Crown Land identified for the purpose of Public Recreation, with Council's appointment as Crown Land Manager (CLM) reaffirmed at the commencement of the CLM Act 2016.

Management of the Crown reserve under the CLM Act 2016 authorises Council to manage the land as if it is 'Community Land' under the provisions of the LG Act 1993.

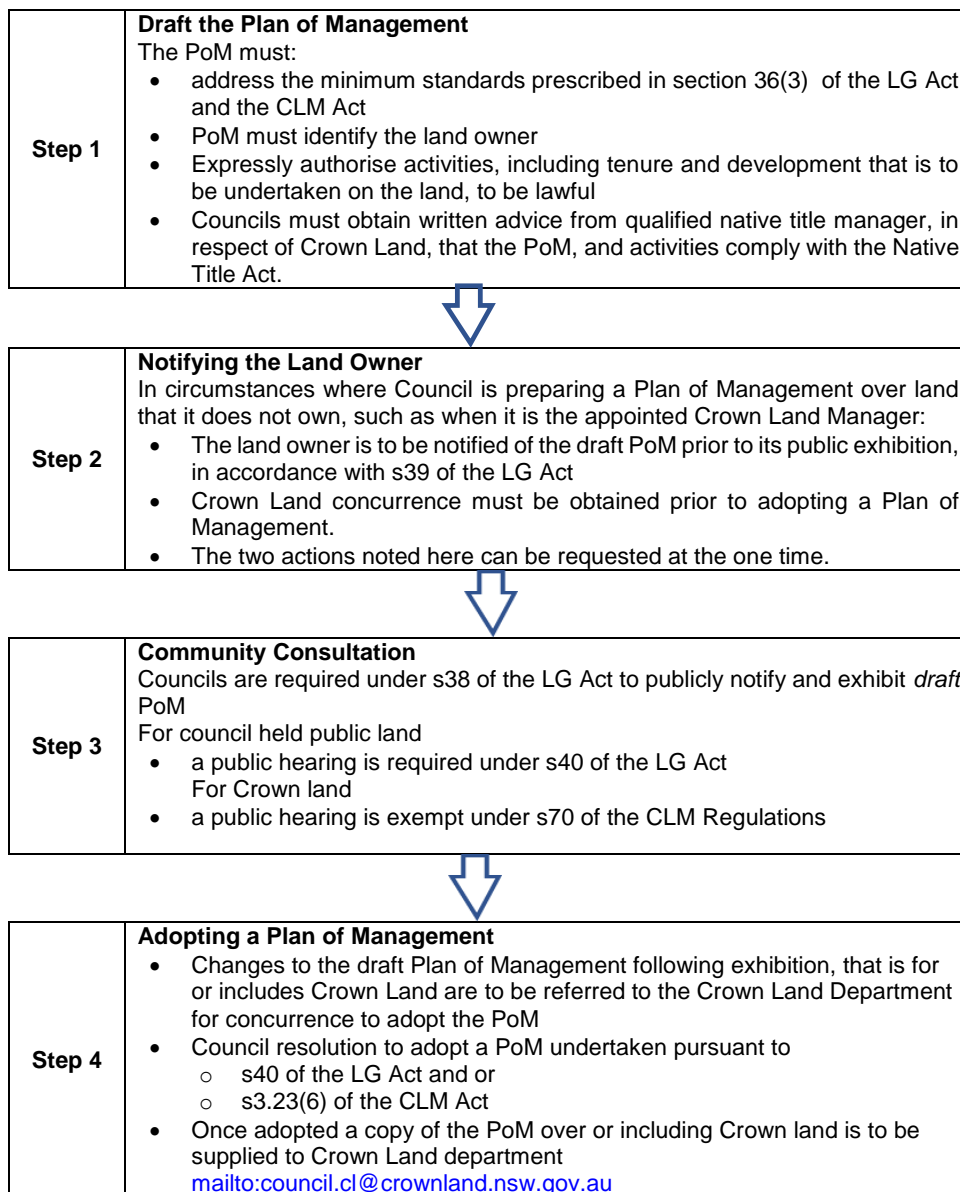
PoMs provide a dynamic tool for Councils and have been widely implemented:

- Contributing to the broader strategic goals and visions as set out in the Community Strategic Plan and the *draft* Recreational Needs Strategy;
- Ensuring compliance with the LG Act 1993 and CLM Act 2016;
- Providing clarity in the future development, use and management of the community land;
- Ensuring consistent management that supports unified approach to meeting the broad needs of the community.

Further information on the legislative context of public land can be found in Annexure A of this draft PoM.

Annexure A

1.2. PROCESS OF PREPARING THIS PLAN OF MANAGEMENT



1. Figure Process for preparing a PoM (Council & Crown land)

1.3. CHANGE OR REVIEW OF PLAN OF MANAGEMENT

Periodic revision of a PoM enables changing social, economic, and ecological conditions and relevant land management principals to be considered, as they arise.

Any amendments that are made to a PoM requires that document to be re-exhibited; opening the entire PoM for review. This may entail the addition of newly acquired or re-categorised community land or it may be changes to land management strategies. These matters commonly arise as a result of community or stakeholder input.

draft Plan of Management Carr Confoy Sportsground & Park

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The PoM aims to be a useful resource for Council decision making and an informative document for the public and will be reviewed on a Council term basis to ensure that the land is;

- being managed in accordance with this PoM,
- being maintained satisfactorily and that the land,
- provides a safe environment for public recreation.

1.4. COMMUNITY ENGAGEMENT

For a PoM to meet community expectations it is essential to ensure that effective consultation with stakeholders and the wider community drives the PoM and in turn the community supports implementation of the strategies described in the PoM.

The initial draft PoM has been compiled with reference to;

- Statutory Guidelines; (refer Annexure A)
- Community Strategic Plan
www.goulburn.nsw.gov.au/Council/Community-Strategic-Plan
- *draft* GMC Recreational Needs Strategy;
- Corporate Objectives & Operational Plan;
www.goulburn.nsw.gov.au/Council/Integrated-Planning-Reporting#section-2
- Consultation with stakeholders.

The draft PoM has been circulated or presented as an issues paper to stakeholders and interested persons. Input from stakeholders is incorporated into the draft PoM which is presented to the Council for endorsement to exhibit the draft plan and in the instance of Council Community land, undertake a public hearing into the categories to be applied to the land.

This draft PoM will be placed on public exhibition for a period of 4 weeks with an additional two weeks for receipt of written submissions.

During the currency of the exhibition period, Council will invite a suitably qualified independent party to facilitate a public hearing into the proposed categorisation of community land included in the PoM. The facilitator is obliged to record all comments heard and provide a complete report, which will be publicly displayed for scrutiny.

All written submissions and the public hearing report will be submitted to Council to determine amendments to draft PoM or adoption. Any insoluble conflict may be referred to the Minister for Local Government for determination.

As Carr Confoy Park is comprised of both Council and Crown community land the draft PoM will be circulated to Department of Planning and Environment (DPE) - Crown Lands, representing owner of the Crown Reserve portion, to ensure Council includes any provisions required by DPE – Crown Lands, prior to exhibition and again prior to adoption by Council. Additionally, the Crown Reserve is the subject of a Native Title investigation and report (refer Annexure E).

draft Plan of Management Carr Confoy Sportsground & Park

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2. LAND TO WHICH THIS PLAN APPLIES

The land and improvements covered by this draft PoM are located within the Carr Confoy Park, incorporating Eastgrove South.



2. Figure Carr Confoy Sportsground and Park incorporation Eastgrove Park, South Carr Confoy

2.1. HISTORY AND CHARACTER

2.1.1. ABORIGINAL HABITATION

“The earliest dated excavated archaeological site in the vicinity of Goulburn Mulwaree LGA is Birrigai rock shelter in the northern foothills of the Australian Alps, approximately 80km south east of the study area. Radiocarbon dates obtained from charcoal in occupation deposits at this site have established that Aboriginal people have lived in this region for at least 21,000 years (Flood 1996:33- 35). Late Pleistocene occupation sites have also been identified to the east of the study area in what is now Morton National Park, at Bulee Brook 2 (18,810 ± 160 years Before Present (BP) [ANU-9375], Boot 1996:288) and Bob’s Cave (10,850 ± 300 BP [ANU-8313], Boot 1994:330). The climate during the Last Glacial Maximum (around 20,000 years ago) was cooler and drier than the present day, and average temperatures would have been up to 6 degrees Celsius lower. However, the majority of archaeologically excavated sites in the region date to within the last 3,000 to 5,000 years, when the local climate and environment would have approached modern conditions (Flood 1980:3,18). These include the open camp site of Nardoo on the eastern side of Lake George (760 ± 110 BP [ANU1060]), and Sassafras 1 rock shelter in Morton National Park (3770 ±150 BP [ANU-743]) (Flood 1980:249).

draft Plan of Management Carr Confoy Sportsground & Park
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According to the anthropologist Norman Tindale, two major language groups were identified within the Goulburn Mulwaree region at the time of European contact; the Gandangara (also known as the Gundungurra, Gundungari, Gurra-gunga, and Burragorang) to the north of Goulburn, and the Ngun(n)awal (also called the Ngunuwal, Ngoonawal, Wonnawal, Nungawal, Yarr, Yass tribe, Lake George, Five Islands tribe or Molonglo tribe) to the south. Tindale's 1974 map of tribal boundaries is based on the distribution of language groups, which are derived largely from linguistic evidence published from 1840 to 1956; however, the boundaries are approximate, and probably varied over time (Tindale 1974). Linguistic anthropologists have observed that word lists of the Ngunnawal and Gandangara languages are virtually identical (Koettig and Lance 1986:13). One explanation for this may be that Mathews, one of Tindale's main sources of anthropological information, did not begin working in the region until the 1890s, when Aboriginal groups and their traditional way of life had already undergone many changes (Flood 1980:27). Charles MacAlister, who grew up in the County of Argyle in the 1830s, notes that the greater communication brought by the invasion of Europeans caused a wider currency and general adoption of various words and phrases (MacAlister 1907:89).

The historian Jackson-Nakano suggested that Tindale's tribal boundaries incorporated a number of distinct Aboriginal communities with their own dialects, who were probably linked by kinship networks, common belief systems, ceremonies, and customs (Jackson-Nakano 2001:xxi-xxiii).

MacAlister recorded that there were three fairly numerous tribes in the district; the Cookmai or Mulwarrie (Mulwaree), the Tarlo, and the Burra Burra (MacAlister 1907:82). Blanket distribution lists from this period connect the 'Mulwaree tribe' with the Tarlo, Wollondilly and Lake Bathurst areas (Jackson-Nakano 2001:13)

2.1.2. ABORIGINAL AND EUROPEAN INTERACTION

The region was first visited by Europeans in 1798 when the exploratory party of John Wilson and John Price reached Towrang. In 1820 Joseph Wild travelled south of the Cookbundoon Range to find a large lake – Lake George. From hills to the north-east of Lake George Wild saw “the fires of the natives who appeared numerous” indicating the presence of Aboriginal people in the area.

Introduced diseases had a disastrous effect on the Aboriginal population. In 1845 Francis Murphy of Bungonia reported that the formerly numerous Aboriginal populations had declined to an estimated 20-100 individuals. Sadly, in 1848 the bench of Magistrates estimated that the local Aboriginal population consisted of only 25 people.

2.1.3. EUROPEAN SETTLEMENT

Exploration by Hamilton Hume, Charles Throsby, James Meehan and John Oxley in 1817-1820 made early colonists aware of the grazing potential of the nearby Southern Tablelands. During the course of the 1820s an increasing amount of land in the area was settled and market centres were established along the major lines of communication south from Sydney. The key centre for the Southern Tablelands was Goulburn. Governor Lachlan Macquarie ratified the name in honour of Henry Goulburn, secretary

Annexure A

of the colonies. Goulburn Plains (now North Goulburn) was marked out in 1828. The old township was built around the confluence of the Wollondilly and Mulwaree Rivers.

Governor Bourke visited the old town in 1832 and owing to the repeated flooding of the area he ordered the survey of an area on higher ground to the south west. The layout of the adjacent township of Goulburn was created in 1832-33 as the administrative centre. The present city centre was surveyed in 1833. Due to a large swamp and lagoon the old and new towns were virtually separated for many years. They were eventually united by Lagoon Street.

In 1841 there were 655 people in the town and by 1845 the population had grown to 1,200. There were five stores and five inns in 1844 and by 1867 there were more than 20 hotels. Bradley's flourmill and brewery was built between 1836 and 1845 and by 1850 Goulburn had become a municipality. The growth of the municipality was reflected in the establishment of a Masonic lodge, two Oddfellow's lodges and a Mechanics Institute by 1867. By 1870 four newspapers had been established – the Herald in 1848, the Argus in 1864, the Southern Morning Herald in 1868 and the Evening Post in 1870. In addition to the hotels, Goulburn also became a major ecclesiastical centre for the Southern Tablelands. The Scots church and manse were opened in 1841. Goulburn became the centre of a Church of England bishopric in 1863 and also a Roman Catholic diocese in 1867.

In 1869 the construction of the railway severed the city connection to the Mulwaree Ponds – the water that had helped establish the town's original location. The railway line to Goulburn was officially opened by Lord and Lady Belmore in 1869 and six years later in 1875 it was extended south. Other significant infrastructure within the town included the present Post Office in Auburn Street which opened in 1881 and the Court House in 1887. The gaol, hospital, and Kenmore Mental Hospital also date to the 1880s.

Goulburn maintained a strong transport focus due to its location, infrastructure, rail connection and importance as a regional centre. The construction of the railway and yard facilities in Goulburn generated employment for many years, however the significant growth of road transport in the post war years modified the earlier railway and workshop focus. During the 1950s Goulburn developed large wool stores. Goulburn remained a large provincial centre with the infrastructure of government and churches reflected in the impressive public buildings.

The housing stock in Goulburn ranges from humble workers' cottages through to the architect designed buildings of the social elite. All eras are represented and often mixed together. The centre of the town contains the majority of the older buildings with the age of buildings reducing as newer areas were developed further from the town centre. There are also older originally outlying buildings mixed amongst the newer development giving the city an interesting character.

Outlying towns of Marulan and Bungonia were developed concurrently or a little earlier than Goulburn and contain their own character and history and contribute to the historical development and understanding of the region. Tallong, Towrang, Tarago and Lake Bathurst all have historic and heritage items dating from the convict era.

2.2. LOCALITY

Located in the NSW Southern Tablelands, Goulburn Mulwaree Local Government Area (LGA) covers about 3,200 square kilometres with a population of 23,835 (2018).

draft Plan of Management Carr Confoy Sportsground & Park

Annexure A

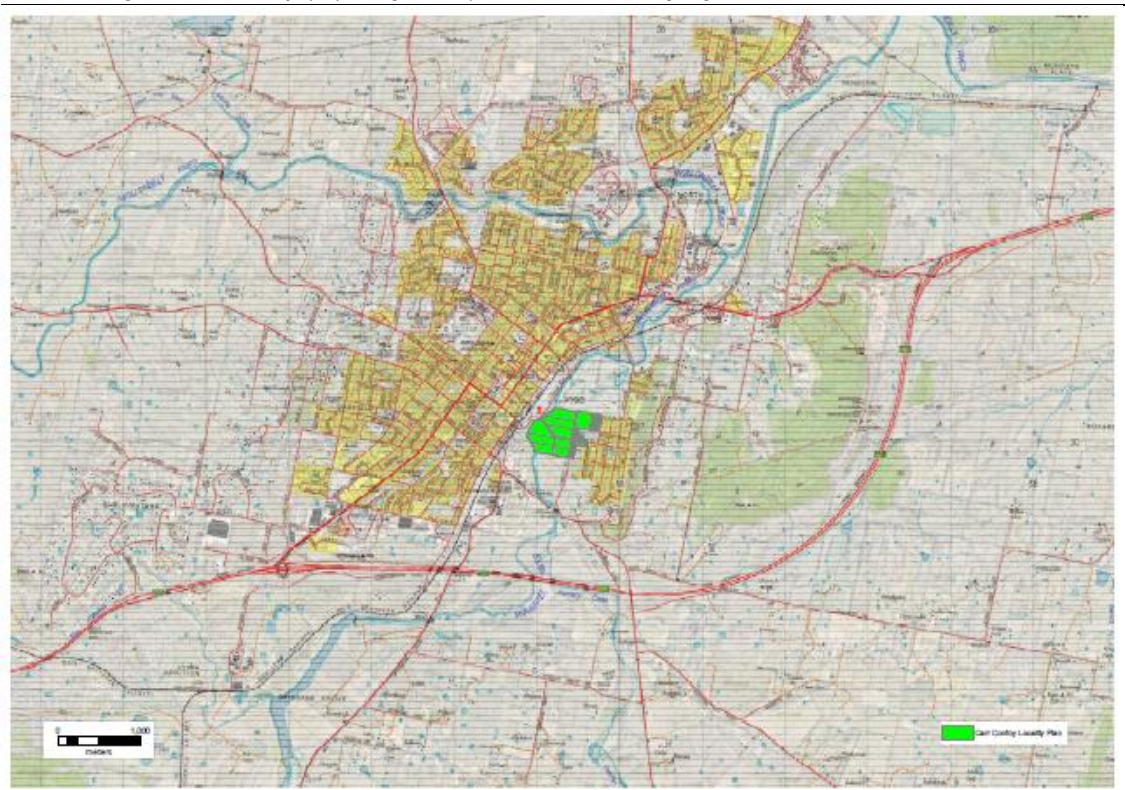
The LGA is bound to the northwest by Upper Lachlan LGA, to the northeast by Wingecarribee LGA, the east and south by the Shoalhaven River and to the south west by Queanbeyan Palerang Regional Council.

Goulburn is:

- Located on the confluence of the Wollondilly and Mulwaree Rivers, much of the area is river flood plain, resulting in outstanding agrarian productivity;
- The regional service centre for the extensive pastoral area surrounding;
- A railhead for the Main Southern line;
- A significant and growing industrial centre and
- A centre of extensive and significant:
 - Historical landmarks, ancient and modern;
 - Places of natural beauty and interest;
 - Broad ranging and exceptional sporting facilities.

2.3. LOCALITY PLAN

3. Figure. Carr Confoy sportsground precinct - shown highlighted:



2.4. SCHEDULE OF LAND

The land included in this draft PoM is shown in the following schedule. The schedule provides the addresses, legal description, land area and title holder.

draft Plan of Management Carr Confoy Sportsground & Park

Annexure A

Legal Description Lot Section Deposited Plan	Address	Area	Title Holder
1-3/1/979849	23 Forbes Street	98,790 m ²	GMC
1/12/979849	80 Forbes Street	34,400 m ²	GMC
1-4/6/979849	2 Charlotte Street	4,047 m ²	GMC
5/6/979849	10 Charlotte Street	1,012 m ²	GMC
6/6/979849	12 Charlotte Street	1,012 m ²	GMC
1-2 //802067	Closed roads	Approx. 3,600 m ²	GMC
1-10/7/979849	14 Charlotte Street	28,144 m ²	GMC
1-2/5/979849	51 Forbes Street	36,860 m ²	State of NSW
1//737835	22 Farm Road	90,870 m ²	GMC
2-3/2/979849			GMC
3-4/10/979849	36 Hercules Street	2,024 m ²	GMC
18/10/979849	13 Charlotte Street	1,992 m ²	GMC
11-12/10/979849	29 Charlotte Street	1,957 m ²	GMC
13-17/10/979849	19 Charlotte Street	5,058 m ²	GMC
6-9/11/979849	80 Park Road	4,229 m ²	GMC
1-20/13/979849	56 Emma Street	20,230 m ²	GMC
1//732783	83 Park Road	981 m ²	GMC
1-2//1126784	87 Park Road	940 m ²	GMC

4. Figure Table of land comprising Carr Confoy Sportsground and Park,

Annexure A

STATE OF NSW LAND

As noted in the table at Figure 3, the land is held by both Council and the State of NSW. State of NSW land in this instance is Crown Land, being Lots 1 and 2 in Section 5 of Deposited Plan 979849. This land is described as Eastgrove Park South, Carr Confoy Sportsground, Crown reserve R71713, reserved from sale for the purpose of public recreation, as notified in Government Gazette 26 October, 1945, with Council notified as Crown Land Manager.

A PoM must attribute categories to the Crown Reserve land that reflect its notified purpose, which in this instance is public recreation.

Note: This is a Site-Specific draft PoM. Some of the parcels of land included in this draft PoM may have multiple categories with the consequence that they may also be described in generic PoMs. Generic PoMs are provided for Parks, General Community Use and Sportsgrounds.

The recommended [Categories Table](#) at Section 4 provides additional detail for each allotment including improvements, usage, the zoning under GMCLEP09 and recommended categorisation in accordance with the guidelines provided in the *Local Government (General) Regulation 2005*.

The categorisation of community land in this draft PoM is recommendation only and subject to the input resulting from each: Public Hearing, Public Exhibition, and circulation to identified stakeholders.

Annexure A

3. CARR CONFOY SPORTSGROUND AND PARK

3.1. NAMING

John Ross Carr (1937-1982) and Ronald Confoy (1917-1972) were lifelong sportsmen. Carr was a coach and promoter of many sports in Goulburn and Confoy excelled at hockey and cycling - his cycling records still stand.

The name Carr Confoy was formalised for the sports ground park by the Geographical Names Board by Gazette notification dated 18 September, 1992.

The land is flat, low lying, with an almost imperceptible rise to the east and designated flood prone in GMC LEP 2009.

The range of sporting and recreational facilities available across the 30+ hectare sports ground are utilised by broad cross-section of the community and include; cricket, junior rugby, touch football, soccer, netball, evening training, both formal and informal equestrian activities, informal canine activities, passive recreational activities, social and cultural activities sponsored by Council, such as Pictures and Popcorn". A portion of the Wollondilly Walking track wends along the eastern boundary of Eastgrove South, toward Bungonia Road, linking to Goulburn Recreation Area.

Carr Confoy is bordered to the north by an intermittent drainage path running between the Sportsground and Goulburn Golf Course, to the east by Emma Street and to the west by Mulwaree Ponds, Blackshaw Road, and the Main Southern Railway. Carr Confoy is bisected by Park Road traversing east west, Farm Road and Forbes Street each traversing north south.

Carr Confoy is within walking distance of Goulburn CBD, via the Main Southern Railway pedestrian bridge and vehicle access is available via Blackshaw Road, Park Road and Forbes Street. Access to and around the sporting fields is excellent with adequate on and off site parking.

Increasing community demand for high standard recreation and sporting facilities has the potential to be met at this site, through development of under utilised land and provision of additional and upgraded infrastructure.

3.2. IMPROVEMENTS TO THE SITE

Located at Park Road, Goulburn, Carr Confoy Park is comprised of open playing fields with rural post and wire boundary fencing on most street frontages and an assortment of bollards and decorative fencing in select locations.



A Memorial Gate at the corner of Park and Farm Roads offers homage to fallen of WWII.

Public toilets are constructed on the eastern boundary of Eastgrove Park South, adjacent to the Forbes Street section of the Wollondilly Walking Track.

Sporting clubhouse facilities including home team ablutions, change rooms, offices, meeting rooms and snack & beverage kiosk are located in the multi-use facility built on

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Lots 1/802067 and 2/1/979849. This building is divided in two with the roof extending over the paved apron to the west providing shaded seating areas for seasonal spectators.

A further ablution/change facility is constructed to the north of the clubhouse building, providing male and female toilet/ablution and change/storage rooms.

These sporting club facilities were refurbished with Council funds and State funds provided under the Building Better Communities grants program of 2018. However, despite the refurbishment the facilities remain dated, do not meet current user needs and are inadequate to meet immediate and future expectations.

Goulburn Pony Club occupies an elevated portion of land at 22 Farm Road, upon which the club has installed a metal shed club room, toilets on septic pump-out and a shipping container. Sited on adjacent land, that has not been filled, are rail cars for storage units. Other assets include boundary fencing, fencing to delineate round yard, sand arena and show arena as well as an assortment of gates and jumps. Goulburn Pony Club has installed a small cairn at the northeastern corner of its site to commemorate contributing members who have lost their lives during the currency of their membership.

A defunct well is located on Lot 1 DP737835.

Comprehensive Pictorial Asset Condition Reports are available (refer Annexure B).

Not a sporting facility but of great value to the residents of Eastgrove is the digital television broadcasting relay tower erected at the intersection of Park and Farm Roads. The site is occupied under lease (refer Annexure G).

3.3. FUTURE NEEDS OF SPORT INFRASTRUCTURE STUDY 2021

The NSW Office of Sport has undertaken a survey of some of the top 10 sports and active recreation, priority projects, in our region. Council has identified several projects and of particular interest, the following infrastructure has been identified:

Carr Confoy Sporting Fields	Resurfacing of netball courts to superior competition standard.
	New sporting pavilion, catering for male, female and non-binary genders, suitable across multiple sports, including touch football and netball.
	Upgraded lighting of netball courts to LED competition standard.
	Upgrading and expansion of lighting of playing surfaces within Carr Confoy Sporting Fields to allow for regional and state grade tournaments, including increased night competition.

Details of the upgrades proposed for netball courts, additional sealed parking, provision of storage facilities and the multiuser pavilion are included (refer Annexure C).

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3.4. DROUGHT RESILIENCE FOR SPORTS GROUNDS

In an active response to climate change Council has embraced the Southern Highlands Water Reuse Scheme. Following is an extract from the Tender for Flood Study and Water Reuse, being run by Council:

Council is looking to bolster water resilience within the community it serves through the development and implementation of the Southern Highlands Water Reuse Infrastructure Scheme (SHWRIS). This scheme will provide drought resilience to playing fields and community recreation spaces through the use of high quality treated water for the purpose of irrigation. This will reduce demand on the potable water network and increase water security, ensuring the Goulburn community enjoys world class facilities and parks all year round.

The physical and mental health benefits associated with green recreational spaces within the urban environment are widely documented and a key element in the liveability of a city, town or community. The spaces not only promote wellbeing of a population, but aid in the visual amenity of a community, the control and treatment of stormwater, the health of waterways, the provision of habitat for native fauna and flora, improved biodiversity among many other benefits.

The inland location of Goulburn means it is susceptible to seasonal periods of hot dry weather with little rainfall during summer and cold frosty conditions during winter. Combined large seasonal climatic variations together with prolonged periods of drought means that maintaining community recreational and green space places a large demand for water for irrigation purposes. This irrigation water is currently sourced from the potable water network. Goulburn Racecourse and Cookbundoon Sportsgrounds are at present, the only recreation areas, recipients of recycled water.

Irrigation Works Proposed

The works to provide Highlands Water Reuse Infrastructure Scheme to the sports grounds will include:

- Earthworks and clearing;
- Fencing;
- Irrigation signage;
- Irrigation water storage tanks including foundation design and site preparation works;
- Pipework serving tanks;
- Irrigation pump station and pipe network;
- Electrical design;
- Acceptance, testing and commissioning.

Irrigation Sites Proposed

The following sites are included in the proposal for work required for construction of recycled water irrigation:

- North Park
- Carr Confoy Sports Fields and Park including Eastgrove South

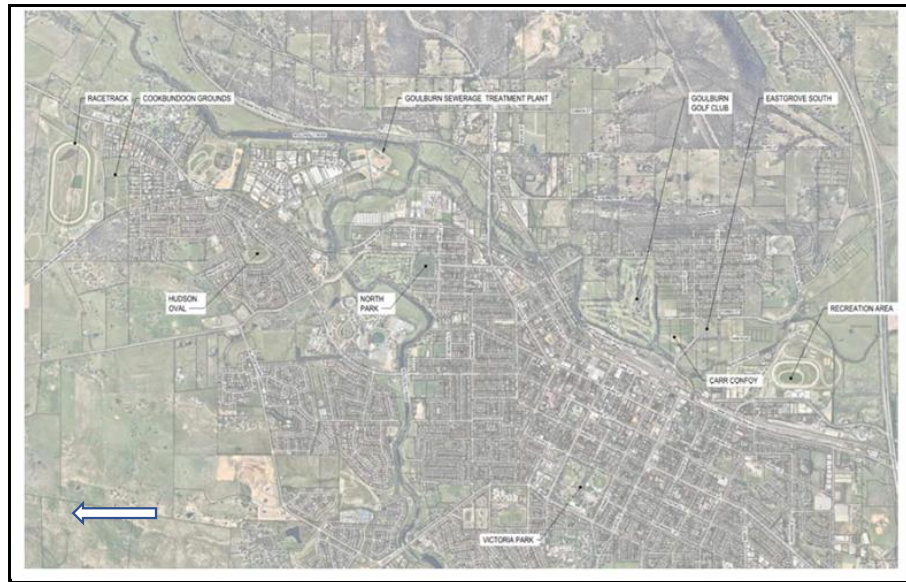
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- Victoria Park
- Hudson Oval
- Cookbundoon (tbc).

All identified sites are shown in figure 6 following:



5. Figure Proposed Irrigation Sites utilising Southern Highlands Water Reuse Infrastructure Scheme (SHWRIS)

Contract let and works are well advanced at time of writing this draft PoM.

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4. RECOMMENDED CATEGORIES

Legal Description	Category	Use	Zoning	Attributes
1/1/979849	SG, NWA CS	Cricket, shade shelter, playing field, adjoins Mulwaree Ponds	RE1 Public Recreation	Environmentally sensitive, Flood prone all, Public reserve, Terrestrial biodiversity, Sydney drinking water catchment SEPP (SCASEPP)
2/1/979849	SG, Pk NWA, CS	Cricket, part club house, facilities, car parking. Playing field, Mulwaree Ponds	RE1 Public Recreation	Environmentally sensitive, Flood prone all, Bush fire part, Public reserve, Terrestrial biodiversity, Unsewered, SCASEPP
3/1/979849	SG, Pk, CS	Playing field, parking, driveway.	RE1 Public Recreation	Flood prone all, Bush fire part, Public reserve, SCASEPP
1//802067	SG, Pk, CS, NWA	Part: Car parks, club house, public facilities, driveway, children's playground, low lying wet area, unimproved paddock.	RE1 Public Recreation	Flood prone all, Bush fire part, Public reserve, SCASEPP
2/802067	SG, NWA, CS	Farm Road	RE1 Public Recreation	Flood prone all, Bush fire all, Public reserve, Unsewered, SCASEPP
2/2/979849 3/2/979849 1//737835	SG NWA, CS	Pony Club clubhouse, storage, parking, adjoins Mulwaree Ponds	RE1 Public Recreation	Environmentally sensitive, Flood prone all, Bush fire part, Public reserve, Terrestrial biodiversity, Unsewered, SCASEPP
1/12/979849	SG, CS	Netball courts, seating	RE1 Public Recreation	Flood prone all, Public reserve, SCASEPP
1/13/979849 2/13/979849 3/13/979849 4/13/979849 5/13/979849	SG, CS	Rural boundary fence encloses Section 13. Northern boundary of Section 13 is tree lined. Unimproved grass paddock.	RE1 Public Recreation	Flood prone all, Public reserve, Unsewered, SCASEPP
6/13/979849 7/13/979849 8/13/979849 9/13/979849 10/13/979849 11/13/979849 12/13/979849 13/13/979849				Flood prone all, Public reserve, SCASEPP

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14/13/979849				
15/13/979849				
16/13/979849				
17/13/979849				
18/13/979849				Flood prone all, Public reserve, Unsewered, SCASEPP
19/13/979849				
20/13/979849				
Legal Description	Category	Use	Zoning	Planning Attributes
6/11/ 979849	SG, CS	Open field	RE1 Public Recreation	Flood prone all, Public reserve, SCASEPP
7/11/ 979849				Flood prone all, Public reserve, Unsewered, SCASEPP
8/11/ 979849				
9/11/ 979849				
1/6/979849	SG, CS	Water tank, driveway and loading zone at netball courts	RE1 Public Recreation	Flood prone all, Public reserve, Unsewered, SCASEPP
2/6/979849		Driveway serving club-house & car park		
3/6/979849				
4/6/979849				
5/6/979849				
6/6/979849				
1/5/979849	SG, CS	Playing fields	RE1 Public Recreation	Flood prone all, Bush fire all, Public reserve, Unsewered, SCASEPP, CLM
2/5/979849				
1//1126784	Pk, CS	Enclosed dog off leash park	RU2 Rural Landscape	Flood prone all, 100Ha minimum, SCASEPP
2//1126784				
1//794554				
3/10/979849	SG, CS	Mown parkland	RU2 Rural Landscape	Flood prone all, 100Ha minimum, SCASEPP,
4/10/979849				
Legal Description	Category	Use	Zoning	Planning Attributes
1/7/979849	SG, CS	Enclosed informal equestrian paddock	RE1 Public Recreation	Flood prone all, Bush fire part, Public reserve, Unsewered, SCASEPP
2/7/979849				
3/7/979849				

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4/7/979849				
5/7/979849				
6/7/979849				
7/7/979849				
8/7/979849				
9/7/979849				
10/7/979849				
1/732783	SG, CS		RU2 Rural Landscape	Flood prone all, 100Ha minimum, Unsewered, SCASEPP
11/10/979849	SG, CS		RU2 Rural Landscape	Flood prone all, 100Ha minimum, SCASEPP
12/10/979849				
13/10/979849				
14/10/979849				
15/10/979849				
16/10/979849				
17/10/979849				
18/10/979849				

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4.1. CATEGORISATION PLAN



6. Figure Categorisation Plan

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5. MANAGEMENT STRATEGIES

5.1. STATUTORY GUIDELINES

The CLM Act 2016 provides for the management of Crown land as if it is Council community land under the Community Land provisions of the [Local Government Act 1993](#). However, the categorisation refers to the purpose for which the land was dedicated or reserved.

The LG Act 1993 Part 2 Division 2: Use and Management of Community Land prescribes the core objectives for each of the categories of Community Land in Section 36E through to 36N. An extract of the Community Land provisions of the LG Act 1993 is available (refer Annexure A).

5.2. CORPORATE OBJECTIVES

Goulburn Mulwaree Council in conjunction with Upper Lachlan Shire Council and Yass Valley Council prepared The ‘Tablelands Regional Community Strategic Plan 2016-2036’ (CSP).

Community Strategic Plan – Vision

To build and maintain sustainable communities while retaining the region’s natural beauty.

The CSP identifies the aspirations of the community through a clear set of strategic priorities that achieve the region’s vision for the future.

Strategic Pillars

Environment	We appreciate our range of rural landscapes and habitats, and act as custodians of the natural environment for future generations.
Economy	We have a strong regional economy experiencing sustainable growth, which provides for a diverse range of employment opportunities.
Community	We are a network of vibrant, inclusive and diverse communities that value our co-operative spirit an, self-sufficiency and rural lifestyle.
Infrastructure	Our community is well serviced and connected to built, social and communications infrastructure.
Civic Leadership	Our leaders operate ethically and implement good governance. We empower our residents with the tools to participate actively in the development of our communities.

Integrated Planning and Reporting

The Regional Strategic Community Plan forms the basis for Council’s Delivery Program addressing the term 2022 to 2026 objectives, and each year the Operational Plan addresses the budget attributable to achieving the annual actions to meet the medium and long term goals, as identified by the community.

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Following is an extract from the newly adopted Community Strategic Plan 2022 – 2026 addressing community expectations for the management, conservation and protection of the assets on the land addressed in this Plan of Management.

Strategy	Outcomes
Acknowledge and embed local Aboriginal culture and stories within our community.	Consultation with the Aboriginal community to better understand opportunities to embed Aboriginal culture and stories.
Events to celebrate the identity of our towns, our heritage and our culture.	Attract sports and adventure tourism opportunities and support the development of vibrant cultural and heritage events to grow the year-round visitor economy.
Develop compelling public spaces and experiences for the community across the region.	Public areas, parks, open space, and facilities meet the community’s recreational, social and cultural needs.
Identify opportunities to bid for regional, state and national events that deliver economic outcomes for the community.	Increase of sports tourism, cultural and heritage events delivered for the community.
Protect and enhance the existing natural environment, including flora and fauna native to the region.	Action all complaints regarding illegal clearing and pollution incidents.
	Enhance community understanding on the value of the native environment.
	Opportunities for regenerative sites are sought.
Council to investigate and adopt environmentally sustainable practices across the organisation.	Promote environmentally sustainable practices, throughout Council’s operations e.g. waste minimisation and sustainable purchasing.
Plan for and maintain climate resilient community facilities that cater to community needs in changing conditions.	Plan for new essential facilities to remain operational during most weather conditions for emergency and disaster responses.
Upgrade community facilities to improve service provision and accessibility.	Maintain and upgrade community facilities to expand participation in sporting, social and cultural activities and/or events throughout the LGA.
Green spaces are planned for and preserved to balance development and liveability.	Development and review of Plans of Management for Crown Reserves managed by Council and community land owned by Council.
	All public reserves maintained to an appropriate standard.

7. Figure Extract GMC Community Strategic Plan 2022 - 2026

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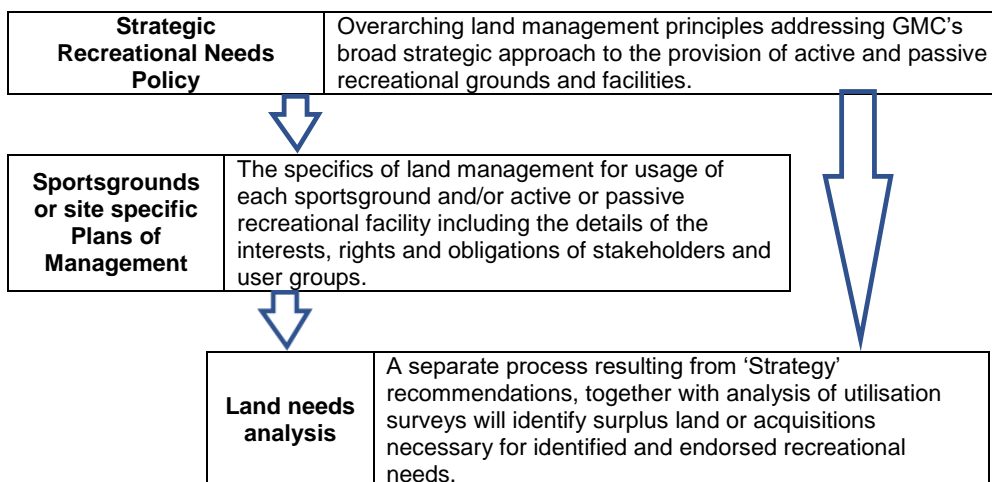
Additional Strategic Plans

A range of state and local strategic documents have been produced, influencing or directing the strategies to achieve sustainable land management practices:

- South East Tablelands Regional Plan 2036;
- Tablelands Regional Economic Development Strategy 2018-2022;
- Draft Local Strategic Planning Statement June 2020;
- Climate Change Assessment and Adaptation Report March 2020; and
- Draft Social Sustainability Strategy and Action Plan 2019.

Each of these documents identifies environmental, economic, social and or cultural outcomes for the Region and our Local Government Area in particular. Adopted documents are available on Goulburn Mulwaree Councils web page for reference. [www.http//https://www.goulburn.nsw.gov.au/Home](http://https://www.goulburn.nsw.gov.au/Home)

A Strategic Recreational Needs Policy was circulated for community input in 2019, however the policy was not adopted. The Recreational Needs policy addresses the entire recreational sector, while plans of management are provided to address the stakeholder and wider community expectations of a specific site or category of community land such as Sportsgrounds. Both the strategic policy and plan of management drive the requirement to undertake surveys and needs analysis to achieve satisfactory outcomes.



8. Figure Strategic Plan overarches the Plan of Management and both drive operational needs analysis

The Council is currently reviewing all endorsed and draft policies. The Strategic Recreational Needs Policy is to be reactivated for community consultation and Council endorsement.

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5.3. COMPILING MANAGEMENT STRATEGIES

Table in Section 6 Management Strategies, following, is a compilation of the issues raised in the documentation identified and discussed through this Section and lists community cited management issues to fulfil:

- one or more objective/s;
- performance target/s;
- means of achieving the objective/s; and
- the manner in which the objective/s are assessed.

These Management Strategies have been presented to user groups by circulating an issues paper and will be more broadly offered for community consultation through public exhibition, inviting submissions.

While the community Strategic Plan has identified wide ranging community expectations it is envisaged that the strategies presented in this draft PoM will prompt a discussion of relevant site-specific management strategies.

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6. TABLE OF MANAGEMENT STRATEGIES

SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
<p>Access:</p> <ul style="list-style-type: none"> • Disabled; • Pedestrian; • Vehicular; • Cycles, Skateboards, Roller blades, Roller Skates, and the like 	<p>Where practical, provide access for people with disabilities to and within all areas.</p> <p>Provide defined paths and tracks for pedestrian access</p> <p>Allow an access network for pedestrians and cyclists.</p> <p>Maximise user safety and prevent conflicts.</p> <p>Allow for pathways to contribute to the landscape character.</p> <p>Allow general vehicular access to parking areas.</p> <p>Allow for entry to playing surfaces of authorised vehicles for maintenance and emergency service.</p> <p>Allow vehicular access for private vehicles where/when appropriate.</p> <p>Minimise conflict between skateboarders, roller bladers, roller skaters, snake boarders, etc. and pedestrians.</p>	<p>Appropriate design for pavements, facilities, structures and parking to comply with Australian Standard.</p> <p>Appropriate design, siting and construction of access way in accordance with Council’s Codes, Policies and Regulations.</p> <p>Clear identification of path usage via signs and contrast pavement.</p> <p>Provision of shared facility where safe and appropriate.</p> <p>Segregation of cyclists and pedestrians where appropriate.</p> <p>Use of regulatory signs.</p> <p>Use of traffic control devices such as barriers and bollards.</p> <p>Restrict cycles, skateboards, roller blades, roller skates, snake boards to designated cycle ways and skating areas using regulatory signs and pavement identification.</p>	<p>Number of comments about ease of access.</p> <p>Review of reported incidents of inappropriate use.</p> <p>Number of reported accidents and comments of user conflicts.</p> <p>Number of community comments with regard to the provision of access ways.</p> <p>Number of access ways provided</p> <p>Reports incidents of illegal or unauthorised vehicular entry.</p> <p>Number of reported incidents of pedestrian conflicts or ordinance investigations.</p>
<p>Animals:</p> <ul style="list-style-type: none"> • Native Fauna • Domestic • Stock • Feral 	<p>Protection of native and endangered species and their habitats and control of introduced species in accordance with the <i>National Parks & Wildlife Act</i>, and other relevant Legislation.</p> <p>Prohibit the entry of stock outside of authorised events or within designated areas.</p>	<p>Use of regulatory signs.</p> <p>Community education and involvement in monitoring.</p> <p>Permitted under licence</p> <p>Pest management practices.</p>	<p>Complaints about:</p> <ul style="list-style-type: none"> • Off-leash dogs (in on-leash areas, attacks and waste); • Unsupervised stock onsite not relating to an approved event; • Feral animal numbers • Damage to playing surfaces, by feral animals.

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
	Ban and/or impound all animals that are not under the full control of owner /handler. Removal or cull of feral animals identified as in breeding numbers.		
Alcohol: Consumption Possession.	Implement controls to prohibit the consumption and/or possession of alcohol, except within designated or licenced or identified areas.	Use of regulatory signs and enforcement. Stipulated in lease or licence agreements	Number of complaints and investigations.
Anti-Social Behaviour	Minimise and manage anti-social behaviour on grounds and within facilities.	Encourage community involvement and surveillance. Implement community health measures. Appropriate design and lighting of common areas. Implement use of CCTV as necessary.	Number of: <ul style="list-style-type: none"> • Comments received; • Vandalism attacks; • Investigations and/ or prosecutions.
Buskers/Bands	Allow the entry of buskers/bands as approved by Council and/ or as part of authorised community initiated events.	Enter into appropriate licence agreements. contingent on: <ul style="list-style-type: none"> • Notified purpose of Crown reserve • Land Use Zoning; • Categorisation of Land. 	Number of <ul style="list-style-type: none"> • Community feedback comments; • Unauthorised buskers/bands.
Facilities and Amenities	Provide safe, clean, convenient and hygienic public toilet facilities for persons of all abilities.	Provision of access & facilities for all abilities. Application of relevant Council Building Codes, Policies and Regulations. Appropriate levels of cleaning and maintenance. Provision of security lighting. Regulated hours of use.	Number of: <ul style="list-style-type: none"> • Maintenance inspections per annum; • Comments about the adequacy of the building/s for efficient operation, maintenance, storage and fulfilling community needs; • Number of reported incidents of user conflict/vandalism.
Flood Mitigation	Minimise erosion of land and destruction of built assets	Clearing trash, debris and weeds from natural watercourse.	Comments about flooding Comments about state of watercourse

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
		Elevate structures above identified flood extremes	Inspection of water course
Hours of Usage	Allow for the management of usage times for regular/allocated sport and special events, user groups and individuals.	Issue of appropriate authorisation by Council.	Number of: <ul style="list-style-type: none"> • Reported breaches of Council approval; • Unauthorised events or large groups' activities.
Improvements: <ul style="list-style-type: none"> • Buildings • Fencing • Sports infrastructure 	Allow for the construction of appropriate buildings on the site in accordance with identified community needs; Allow buildings ancillary to the operation of the categorised land. Allow for appropriate multi-purpose use of grounds and facilities. Maintain a flexible approach to building and site usage.	Appropriate design, siting and layout in accordance with community needs and GMC's plans, policies and guidelines. Development consent where necessary. Appropriate levels of cleaning and maintenance. Provision of night game lighting and security lighting. Regulated hours of use.	Number of: <ul style="list-style-type: none"> • un-met community use needs per year; • complaints about maintenance and hygiene; • Maintenance inspections per annum; • Comments about the adequacy of the building/s for efficient operation, community needs, maintenance and storage; • Reported incidents of user conflict/vandalism. • Regular inspection of structures to identify maintenance requirements; • works/ maintenance activities undertaken in accordance with Operational Plan
Informal Recreation e.g. running walking, ball games.	Allow activities which are suitable within Sportsground and Parks	Self-regulation.	<ul style="list-style-type: none"> • Community feedback about activity.
Littering and rubbish dumping	Prohibit: <ul style="list-style-type: none"> • Littering; • rubbish dumping 	Provision of suitable and accessible litter bins. Education, signage and penalties.	Complaints and evidence of litter and rubbish dumping.

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
Outdoor Performance Area	Allow for the provision of outdoor performances and performance space where appropriate with minimal impact on regular or seasonal sporting allocation and neighbouring home owners.	Regulation by Council. Provision of facility in appropriate locations.	Number of: <ul style="list-style-type: none"> • Comments received about public acceptance of the outdoor performances; • Bookings per annum.
Outdoor seating, concession/s: Refreshment kiosks (food shops and mobile refreshment facilities).	Allow the licensing of outdoor seating concessions, refreshment kiosks (food shops), and mobile refreshment facilities (e.g. ice cream, donut, coffee vans).	Enter into appropriate Licence Agreement, contingent on: <ul style="list-style-type: none"> • Land Use Zoning; • Categorisation of Land • Notified purpose of Crown reserve. 	Number of: <ul style="list-style-type: none"> • Licences issued; • Incidents of non-compliance with the terms & conditions of approval and/or Licence.
Outdoor Furniture	Allow for the provision of adequate furniture, such as tables, seats, bins, and barbeques, etc. at suitable locations. Create a comfortable setting for users, both aesthetically and functionally. Allow the installation and use of gas or electric barbeques. Allow the use of portable barbeques, with the exception of wood fire barbeques.	Complement and be consistent with the local theme. Appropriate design, siting, use of materials and erection of furniture. Design, locate and maintain permanently installed barbeques. Provision of an adequate number of barbeques. Use of regulatory signs. Compliance with relevant Development Control Plan.	Number of: <ul style="list-style-type: none"> • Complaints about suitability of location and style; • Incidents of non-compliance with relevant Council Codes, Policies and Regulations; • Reported failures; • Reported accidents; • Comments about community satisfaction or opportunity to provide input.
Parking and Traffic	Allow adequate safe and convenient parking and traffic flow. Prohibit unauthorised vehicle access to sports fields and parkland.	Appropriate layout, design, location and construction of designated parking areas. Provision of emergency and disabled spaces. Identification of pedestrian access-ways. Use of regulatory signs.	Number of: <ul style="list-style-type: none"> • Comments about adequacy of parking; • Vehicle/ pedestrian incidents; • Comments about parking impacts. • Emergency and disabled spaces provided, Evidence or reports of prohibited vehicular access.

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
Playground equipment	Allow for play equipment that is safe, stimulating and satisfying.	Regular budget to ensure that equipment meets prevailing minimum safety standards.	Number of: <ul style="list-style-type: none"> • Comments identifying dis/satisfaction; • Reported incidents of vandalism or damage to play equipment. Regular safety inspection & standards reviews.
Public Art	Allow for public artwork in appropriate settings. Engage with community members involved in identified art project/s to identify, commission and erect artworks.	Co-ordination by Council's Gallery and Museum staff. Planning compliance.	Number of <ul style="list-style-type: none"> • comments about public acceptance; • Reported incidents of vandalism & damage to art installations.
Reconciliation	Acknowledge Aboriginal community connection to the land at Carr Confoy.	Consult with Aboriginal Elders and community to determine appropriate siting, design, materials and presentation of signage that acknowledges, highlights and educates about Aboriginal society, history and culture. Liaise with DPE on notified purpose of Crown Reserve, as necessary.	Installation of agreed material. Community interest and feedback.
Security	Allow a secure public environment within the grounds, buildings and facilities.	Appropriate design, siting and materials. Appropriate fencing and lighting. Community education. Use of regulatory signs. Liaison with Police. Installation of security systems. Appointment of security patrols.	Numbers of: <ul style="list-style-type: none"> • Community comments in relation to security; • Incident reports; • Ordinance investigations and prosecutions; • Public liability claims against Council.
Shade/Shelter Structures	Allow structures that will provide shade and shelter for users where appropriate. Allow integration of the structures harmoniously, e.g. aesthetically and	Appropriate design, location and erection of shade structures, in accordance with Development Control Plans. Development consent where necessary	Number of comments: <ul style="list-style-type: none"> • Addressing provision of shade in public areas;

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
	functionally, with the character of the Sportsground and Park.		<ul style="list-style-type: none"> Effectiveness of shade structures in all weather conditions. Appearance of the structures.
Signage	<p>Allow suitable information regulatory, identification interpretative and directional signs relating to the use and history of the area.</p> <p>Allow the installation of directional signage to various parts of the sporting precinct.</p> <p>Ensure street signage is accurate and adequate</p> <p>Regulate advertising signs.</p>	<p>Appropriate design and siting of signs in accordance with</p> <p>Relevant Development Control Plans</p> <p>Development Consent where necessary.</p>	<p>Number of:</p> <ul style="list-style-type: none"> User comments. Ordinance/regulation investigations and prosecutions.
Storage	Allow for the provision of suitable and sufficient storage.	<p>Appropriate layout, design and location.</p> <p>Installation of appropriate facility for purpose.</p>	Number of comments received about inadequate storage facilities.
Trees and other vegetation.	<p>Allow for the planting of screening trees.</p> <p>Allow for the planting of endemic vegetation species to support biodiversity of Natural Areas.</p> <p>Prohibit removal of endemic species from Natural Areas.</p> <p>Prohibit removal of any standing or fallen timber from Natural Areas.</p>	<p>Refer to Environment and Biodiversity Officer to recommend species to support endemic biodiversity of locality.</p> <p>Encourage volunteer/s to assist in managing and maintaining Natural Area.</p> <p>Signage when necessary</p>	<p>Successful growth of plantings.</p> <p>Evidence or complaints of removal of endemic vegetation species or collection/removal of firewood.</p>
Utility and telecommunications services	<p>Allow for the installation of all services as required for site usage and benefit of wider community.</p> <p>Minimise the visual and environmental impact of telecommunications equipment on site.</p>	<p>Approval by appropriate Statutory/Regulatory Authorities including compliance with the relevant Council codes, policies and regulations, development consent where necessary</p> <p>Construction and installation of necessary services.</p>	<p>All facilities are adequately serviced, identified and located.</p> <p>Number of objections received from service authorities about the location and quality of services.</p> <p>Number of site utility service installations constructed.</p>

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SCHEDULE OF LAND MANAGEMENT STRATEGIES			
Management Issue	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
		Liaise with DPE on notified purpose of Crown Reserve, as necessary. Registration of appropriate easements.	Number of community comments about the degree of visual & environmental impact.
Water Access	Discourage swimming due to overland drainage and presence of submerged obstacles.	Signage.	Sightings and or comments about sightings of swimmers or watercraft.
Weeds Management	Eradicate or control invasive weed species from all areas of the PoM	Encourage land management volunteers e.g. Bush care group/s, sports club user groups etc. Seek grant funding available for identified weeds control.	Groomed, safe, even and healthy playing fields. Diminution of weed species. Resurgence of endemic species in Natural Areas and Parks. Increased habitat and food source for native fauna.

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7. SPORTSGROUND

7.1. CATEGORISING LAND AS SPORTSGROUND

Section 103 of *the Local Government (General) Regulations 2005* - Guidelines for categorisation of land as a sportsground:-

Land should be categorised as a sportsground under Section 36(4) of *the LG Act 1993* No 30 if the land is used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.

7.2. CROWN LAND IN CARR CONFOY

Eastgrove South, comprised in the Carr Confoy Park, is Crown Land under the [Crown Land Management Act, 2016](#), described as a public recreation reserve. Reserve, meaning that the land was reserved from sale and a proclamation published in the NSW Government Gazette stating the purpose of the reservation and appointing the Reserve manager.

Reserve 71713 Eastgrove Park South, Carr Confoy Sports Fields and Park was notified in Gazette of 26 October 1945, for the purpose of Public Recreation, comprised of the whole of Lots 1 & 2 Section 5 Deposited Plan 979849, Parish of Towrang, County Argyle in the Local Government Area of Goulburn Mulwaree, with Council appointed the land manager. The status remains current.



9. Figure (Extract Crown Portal: Crown Reserve Eastgrove Park South, comprised in Carr Confoy Sportsground and Park

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Council submitted notification in accordance with NSW Government guidelines on 1 July, 2019 to advise The Minister administering the CLM Act 2016 (the Minister), who retains oversight of Crown reserves, that R71713 Eastgrove Park South, Carr Confoy Park Sports Field is to be categorised as Sportsground. The notification was accepted, with no direction to assign another category in the response from Crown Land office dated 17 February 2020.

7.3. LAND AT CARR CONFOY CATEGORISED AS SPORTSGROUND

Please refer to Recommended Categories Schedule and Categorisation Plan in Section 4 of this draft PoM. The Categorisation Plan shows Sportsground highlighted in orange.

Land at Eastgrove Park South Carr Confoy being Crown Land, the categorisation must reflect the purpose for which the land has been reserved and notified in the NSW Government Gazette.

7.4. CORE OBJECTIVES OF SPORTSGROUND

Section 36F of the *LG Act 1993* provides that the core objectives for management of community land categorised as Sportsground are:

- (a) To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games; and
- (b) To ensure that such activities are managed having regard to any adverse impact on nearby residences.

Guidelines on categorisation of Community Land (refer Annexure A)

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8. PARK

8.1. CATEGORISING COMMUNITY LAND AS PARK

Section 103 of the *Local Government (General) Regulations 2005* - Guidelines for categorisation of land as a Park:-

Land should be categorised as a park in accordance with Section 36(4) of the *LG Act 1993*, if the land is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational, and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.

8.2. LAND AT CARR CONFOY CATEGORISED AS PARK

Please refer to Recommended Categories and Categorisation Plan in Section 4 of this draft PoM which highlights the Park in yellow.

8.3. THE CORE OBJECTIVES FOR PARK

Section 36G of the *LG Act 1993* provides the core objectives for Community Land classified as Park are:

- (a) to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- (b) to provide for passive recreational activities or pastimes and for the casual playing of games, and
- (c) to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

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9. NATURAL AREA

Land should be categorised as a natural area Section 36(4) of the *LG Act 1993* if the land possesses a significant geological or geomorphological feature, landform, representative system or other natural feature or attribute that suggests further categorisation as bushland, wetland, escarpment, watercourse or foreshore.

9.1. LAND CATEGORISED AS NATURAL AREA WATERCOURSE

Please refer to Recommended Categories Schedule and Categorisation Plan in [Section 4](#).

9.2. THE CORE OBJECTIVES FOR NATURAL AREA

Section 36E of the *LG Act 1993* prescribes the core objectives for management of community land categorised as a natural area as:

- (a) to conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area, and
- (b) to maintain the land, or that feature or habitat, in its natural state and setting, and
- (c) to provide for the restoration and regeneration of the land, and
- (d) to provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and
- (e) to assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the *Threatened Species Conservation Act 1995* or the *Fisheries Management Act 1994*.

The Mulwaree Ponds form the western boundary of Carr Confoy and in meets with the Guidelines for Watercourse

The core objectives for management of community land categorised as a Natural Area Watercourse under Section 36M of the *LG Act 1993* are to:

- (a) manage watercourses to protect the biodiversity and ecological values of the in-stream environment, particularly in relation to water quality and water flows, and
- (b) manage watercourses so as to protect the riparian environment, particularly in relation to riparian vegetation and habitats and bank stability, and
- (c) restore degraded watercourses, and
- (d) promote community education, and community access to and use of the watercourse, without compromising the other core objectives of the category.

Riparian vegetation protects river banks and provides excellent habitat.

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9.3. WATER COURSE – MULWAREE PONDS

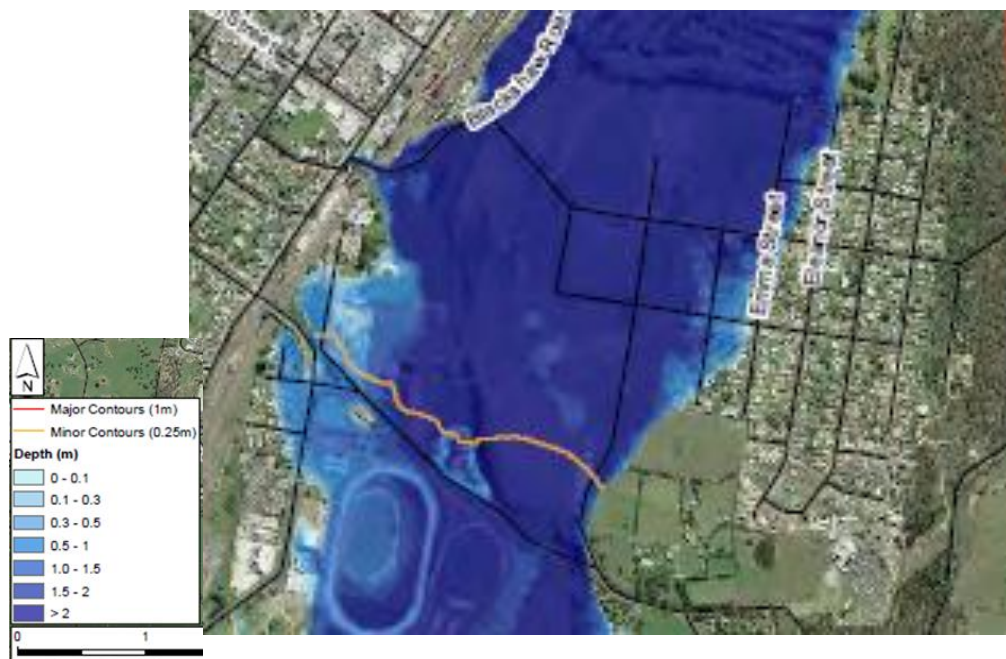
Carr Confoy is bound by the Mulwaree Ponds to the west.

NSW Fisheries Management Act, 1994 defines key fish habitat as including:

“Any area that is occupied, or periodically or occasionally occupied, by fish or marine vegetation (or both), and includes any biotic or abiotic component.”

Figure 10 following is extracted from the Flood Study undertaken by WMA, showing the extent of 1% (1 in 100 year) Event 2016 Flood Study map. The hatching depicts the extent of the flood zone. Note that such a flood event is envisaged to inundate Carr Confoy.

While the full extent of the identified flood area is Riparian Zone, the land under grassed playing field is primarily categorised sportsground. However, the Plan of Categorisation, at figure 6 in the 2016 Flood Study identifies the extent of the Riparian Zone, by black hatching and the riparian zone immediately adjacent to the permanent watercourse is highlighted violet.



10. Figure Extract of the 2016 Flood Study

The 2016 Flood Study is available in full on GMC web site at <https://www.goulburn.nsw.gov.au/Development/Plans-Strategies#section-7>

9.4. VEGETATION

The strip of land adjoining the Mulwaree River reveals severely degraded vegetation area with a strip planting of native trees, comprised of mostly River She Oak

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(*Casuarina cunninghamiana*) and Ribbon Gums (*Eucalyptus viminalis*), with some Wattles (*Acacia spp*). Additional tree plantings include Ribbon Gums and Cabbage Gums (*Eucalyptus amplifolia*) adjacent to the Park Road and the Mulwaree River crossing and additionally one Snow Gum (*Eucalyptus pauciflora*) and one Black Sally Gum (*Eucalyptus*) to the east and adjacent to Park Road.

The understorey/groundcover throughout is almost entirely dominated by exotic weedy species, including Phalaris (*Phalaris aquatica*), Yorkshire Fog (*Holcus lanatus*), Cock's Foot (*Dactylis glomerata*), Hemlock (*Conium maculatum*), Curled Dock (*Rumex crispus*) and Cleavers (*Galium aparine*). Aside from a thin fringe of Common Reed (*Phragmites australis*) along the banks of the river, essentially no naturally occurring vegetation is present on the site.

For a full report on the flora evident in the Natural Area Watercourse, Carr Confoy, refer to Natural Areas Biodiversity Condition Report at Annexure D.

9.5. FAUNA

While the trees evident on Carr Confoy identify as potential breeding habitat for arboreal fauna, few fauna species were recorded on the day of the site inspections. While the relatively dense groundcover beneath the trees and in proximity of the river may provide potential habitat for a range of reptile species, none were sighted. However, on the day of inspection one frog species was identified by its call, being an Eastern Common Froglet (*Crinia signifera*).

For a full report on the fauna of the Natural Area WA Carr Confoy, refer to Natural Areas Biodiversity Condition Report at Annexure D.

10. AREA OF CULTURAL SIGNIFICANCE

Land should be categorised as an Area of Cultural Significance Section 36(5) of the LG Act 1993, if the land possesses features or reference to Aboriginal or European historical, cultural, or social values.

10.1. THE CORE OBJECTIVES FOR CULTURAL SIGNIFICANCE

Section 36H of the LG Act 1993 prescribes the core objectives for management of community land categorised as a natural area are:

To retain and enhance the cultural significance of the area (namely its Aboriginal, aesthetic, archaeological, historical, technical or research or social significance) for past, present or future generations by the active use of conservation methods.

Conservation methods may include any or all of the following:

- (a) the continuous protective care and maintenance of the physical material of the land or of the context and setting of the area of cultural significance,
- (b) the restoration of the land, that is, the returning of the existing physical material of the land to a known earlier state by removing accretions or by reassembling existing components without the introduction of new material,
- (c) the reconstruction of the land, that is, the returning of the land as nearly as possible to a known earlier state,
- (d) the adaptive reuse of the land, that is, the enhancement or reinforcement of the cultural significance of the land by the introduction of sympathetic alterations or additions to allow compatible uses (that is, uses that involve no changes to the cultural significance of the physical material of the area, or uses that involve changes that are substantially reversible or changes that require a minimum impact),
- (e) the preservation of the land, that is, the maintenance of the physical material of the land in its existing state and the retardation of deterioration of the land.

Conservation to land includes a reference to any buildings erected on the land.

10.2. LAND CATEGORISED AS AREA OF CULTURAL SIGNIFICANCE

The land of Carr Confoy Sportsground is considered by the local Aboriginal People as Area of Cultural Significance. The land formerly accommodated Aboriginal Corroboree, with encampments in the hills to the east and its proximity to Lansdowne Park to the south, which is known for the Aboriginal 'cemetery'.

Elders of the Aboriginal community have agreed that use of the land as sportsground is respectful and offers significant community benefit. An acknowledgement of Aboriginal cultural significance, to inform, educate and evidence connection will best serve the wider community.

Please refer to the Management Strategies table at Section 6 of this draft PoM

As the flood plains at Eastgrove provided the People of the First Nations a place to meet and celebrate its essential to identify that the area continues to have Cultural

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Significance. Consequently, the Categorisation Plan shows Brown Hatching to remark that Cultural Significance.

Please refer to Recommended Categories and Categorisation Plan in section 4 of this draft PoM. The Categorisation Plan shows brown cross hatching over the entire area to remark the Cultural Significance of the area.

Mapping and pictorial references to Aboriginal community connection with the land is referenced in Annexure F.

11. LEASES AND LICENCES AND OTHER ESTATES

The LG Act 1993 requires that any lease, licence or other estates over community land must be expressly authorised by a PoM.

The term 'other estates' includes other interests, charges, rights or titles in relation to the land (an example is easements). The CLM Act 2016 therefore requires that where a council is performing ongoing works on Crown land it must ask the minister responsible for the CLM Act 2016 to create an easement for access. The minister must grant the easement if satisfied that it is appropriate to do so.

The lease or licence must be for uses consistent with the reserve purpose(s), the assigned categorisation and zoning of the land, be in the best interests of the community as a whole, and enable, wherever possible, shared use of community land.

Express authorisation is provided for the purposes listed in the tables under each category. Note, they are examples only, and are not exhaustive.

The council may grant a lease, licence or other estate over community land to organisations and persons, community groups, sports clubs and associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities.

Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this draft PoM and the capacity of the community land itself and the local area to support the activity.

Leases

A lease is a contract between a landowner and another entity, granting that entity a right to occupy an area for a specified period of time. For example, a preschool is likely to require exclusive occupation of the premises for safety of its charges.

Subleases are only allowable for the same purpose as the original lease, except for a handful of exceptions listed in Section 26, *Local Government (General) Regulation 2005*.

Licences

A licence provides a clear way of identifying a permitted activity on community land. Licences may be granted to formally recognise and endorse shared use — for example, an outdoor seating area adjoining a kiosk may be used by the kiosk patrons at some periods, but not all the time. Licences are commonly used for sports facilities such as club houses.

Lease or Licence?

The main difference between a lease and licence is that a licence does not permit the sole, or exclusive use of the identified area.

Leases and licences also vary widely in scope and duration. For example, a sporting club may have a licence over a clubhouse for a season (a few months), while a lease over a showground may be for a term of up to 21 years. However, under Section 47(5)

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of the LG Act 1993, a council may make an application for consent from the Minister for Local Government for a lease term of up to 30 years maximum.

Short-Term Licences

There are specific limitations on short-term licensing under Section 116 of the *Local Government (General) Regulation 2005*.

Short-term licences and bookings may be used to allow the council to program different uses of community land at different times, allowing the best overall use.

Fees for short-term and casual bookings will be charged in accordance with Council's adopted Fees & Charges.

11.1. NATIVE TITLE AND ABORIGINAL LAND RIGHTS

When planning to grant a lease or licence over Crown Land, the council must comply with the requirements of the Commonwealth *Native Title Act 1993* (NT Act 93) and consider any existing claims made on the land under the NSW *Aboriginal Land Rights Act 1983*.

The CLM Act 2016 requires native title managers to provide written advice to the Council Crown land manager when the Council Manager intends to perform one of the following functions in relation to the Crown land it manages or owns:

- grant leases, licences, permits, forestry rights, easements or rights of way;
- mortgage the land or allow it to be mortgaged;
- impose, require or agree to (or remove or release, or agree to remove or release) covenants, conditions or other restrictions on use in connection with dealings involving the land, or
- approve (or submit for approval) a plan of management for the land that authorises or permits any of the kinds of dealings referred to above.

Native Title rights must be assumed to remain in existence if the relevant land is not 'excluded land' under the CLM Act 2016, because native title rights have not been:

- extinguished by Native Title Tribunal Determination under the *NT Act 1993* (Cwlth); or
- surrendered through an Indigenous Land Use Agreement (ILUA); or
- protected under section 24FA of the NT Act 93; or
- compulsorily acquired; and
- a native title certificate has not been issued under the CLM Act 2016.

11.2. FUTURE ACTS

Dealings in land or water that affect (impair or extinguish) native title are referred to as 'future acts' and these acts must be done in compliance with the NT Act 93. Granting a lease or licence over Crown land may be a future act.

Certain types of future acts can be validated under the NT Act 93. Where future acts are undertaken, native title claimants and holders are entitled to specific procedural and substantive rights. Consequently, the written advice of a native title manager is draft Plan of Management Carr Confoy Sportsground & Park

required. The advice must state that the act complies with the NT Act 93 and any necessary procedural requirements must be fulfilled prior to the act taking place.

11.3. CURRENT OCCUPANCY AGREEMENTS

Renewal of current licences and user agreements shall be considered by Council for Council and Crown Land in Carr Confoy, provided that:

- the purpose is consistent with the core objectives for the category of the land;
- the lease, licence or other estate is for a permitted purpose listed in the LG Act 1993 or the *Local Government (General) Regulation 2005*;
- the issue of the lease, licence or other estate and the provisions of the lease, licence or other estate of Crown land can be validated by the provisions of the NT Act 1993;
- Crown land is not subject to a claim under the *Aboriginal Land Rights Act 1983*;
- the lease, licence or other estate is granted and notified in accordance with the provisions of the LG Act 1993 or the *Local Government (General) Regulation 2005*;
- the issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved;

Areas held under lease, licence or regular occupancy shall be maintained by the user.

The user will be responsible for maintenance and outgoings as defined in the lease or licence or agreement for use.

Refer Annexure G for a schedule of leases and licences or other agreements on Carr Confoy Sportsground and Park.

12. FUTURE MANAGEMENT

This draft PoM has been prepared after consultation with a range of stakeholders both within Council and across the wider community, to collate the social values and management issues for guidance in the management of Council’s community land.

The land included in this site-specific draft PoM has been identified as having the following Classifications, assigned in accordance with the guidelines of the LG Act 1993 and *Local Government (General) Regulation 2005*:

	Natural Area Watercourse	Riparian zone of the Mulwaree River.
	Park	Community land identified for passive recreation.
	Sportsground	Community land identified for active recreation.
	Cultural Significance	Community land identified as having cultural significance

Categorising community land, open community consultation, exhibition of the draft PoM and making the PoM available upon adoption by Council, provides a basis for Council to engage with the community to:

- make clear Council’s obligation to stakeholders;
- encourage ongoing planning discussions to ensure that this and Plans of Management generally, continue to address best land management practices;
- provide opportunities for visitors to this site and members of our community to actively participate in ensuring ongoing utility, preservation, and significance of these community resources.

Future management of community land must balance recognition of the social, natural and cultural heritage of these assets in Goulburn Mulwaree local government area with response to contemporary social requirements. Management and planning principals for community land must offer sufficient flexibility to consider and embrace the concepts and values that reflect or accommodate changing: circumstances; social values as well as land management practices.

PoMs are dynamic documents with the consequence that this PoM will be subject to review at 8 yearly intervals, to ensure the objectives and strategies reflect both legislated and community expectations and so Council may continue to meet its obligations.

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LEGISLATIVE REQUIREMENTS

1.1. LOCAL GOVERNMENT ACT 1993 COMMUNITY LAND PROVISIONS

The minimum requirements for a Plan of Management under [Local Government Act 1993](#) are that the plan must:

- categorise the land in accordance with s.36(4) and 36(5);
- contain objectives for the management of the land;
- contain performance targets
- specify the means of achieving the objectives and performance targets;
- specify how the achievement of the objectives and performance targets is to be assessed (s.36(3));
- describe the condition of the land as at the date of the adoption of the plan of management;
- describe any buildings on the sites as at the date of adoption of the plan of management;
- describe the usage of all land and buildings covered in the plan of management as at the date of adoption;
- state the use for which the land will be allowed to be used, the scale and intensity of that use (s.36(3A)).
- Plans of management should not be inconsistent with any environmental planning instrument, applying to the land covered under a Plan of Management.

1.2. GENERAL DESCRIPTION - CATEGORIES OF COMMUNITY LAND

Section 36(4) of the Local Government Act, 1993 state: all community land must be categorised as one or more of the following:

- A Natural Area (NA);
- A Sportsground (SG);
- A Park (PK);
- An Area of Cultural Significance (CS): and
- General Community Use (GC).
- Section 36(5) of the Act states: land that is to be categorised as Natural Area is to be further categorised as one or more of the following:-
 - Bushland (BU);
 - Wetland (WE);
 - Escarpment (ES);
 - Watercourse (WA);
 - Foreshore (FO); and/or a category prescribed by Sections 10 to 19 of the Local Government (General) Regulations, 2005.

Council has or will prepare/d generic plans of management for sportsgrounds, parks, and general community use areas and is in the process of drafting site specific plans of management for natural areas, areas of cultural significance and other sites as appropriate, including Crown land classified as Community Land and managed by Council in accordance with the Crown Land Management Act, 2016.

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1.3. REGULATION GUIDELINES

The Local Government (General) Regulation 2005 under the LGA93 Part 4 Community Land, Division 1, Section 36(4) and 36(5) establishes clear guidelines for the categorisation of Community Land which are summarised as:

1.3.1. NATURAL AREA

Land should be categorised as a natural area if the land possesses a significant geological or geomorphological feature, landform, representative system or other natural feature or attribute that suggests further categorisation as bushland, wetland, escarpment, watercourse or foreshore.

Land impacted by any of the following Legislation must be categorised as natural area.

- *Threatened Species Conservation Act 1995*
- *Fisheries Management Act 1994*

1.3.2. BUSHLAND

Natural area should be further categorised as bushland if the land contains primarily native vegetation and that vegetation that represents or is the remainder of the natural vegetation of the land;

Such land includes bushland whether undisturbed, moderately disturbed or highly disturbed with a mix of tree ages, and natural regeneration, where the understorey is comprised of native grasses and herbs or native shrubs, and that contains a range of habitats for native fauna (such as logs, shrubs, tree hollows and leaf litter) and regardless of exotic or weed species, may be revegetated or rehabilitated.

1.3.3. WETLAND

Natural area should be further categorised as wetland if the land includes marshes, mangroves, backwaters, billabongs, swamps, sedge-lands, wet meadows or wet heathlands that form a water-body that is inundated cyclically, intermittently or permanently with fresh, brackish or salt water, whether slow moving or stationary.

1.3.4. ESCARPMENT

Natural area should be further categorised as an escarpment if the land includes such features as a long cliff-like ridge or rock or the land includes significant or unusual geological, geomorphological or scenic qualities.

1.3.5. WATERCOURSE

Natural area should be further categorised as a watercourse if the land includes any stream of water, whether perennial or intermittent, flowing in a natural modified or artificial channel that has changed the course of the stream of water, and any other stream of water into or from which the stream of water flows, and the associated riparian land or vegetation, including land that is protected land for the purposes of:

- *Rivers and Foreshores Improvement Act 1948*; or
- *Native Vegetation Conservation Act 1997*;

being State protected land identified in an order under section 7.

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1.3.6. FORESHORE

Natural area should be further categorised as foreshore if the land is situated on the water's edge and forms a transition zone between the aquatic and terrestrial environment.

1.3.7. SPORTSGROUND

Land should be categorised as a sportsground under section 36(4) of the Act if the land is used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.

1.3.8. PARK

Land should be categorised as a park if the land is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.

1.3.9. CULTURAL SIGNIFICANCE

Land should be categorised as an area of cultural significance if the land is an area of Aboriginal significance because the land has been declared so under the *National Parks and Wildlife Act 1974*; or is significant to Aboriginal people in terms of their traditional or contemporary social, spiritual or cultural values.

Further, land should be categorised as an area of cultural significance by virtue of visual or sensory appeal or landmark/s of technical qualities such as architectural excellence, or an area of archaeological significance containing evidence of past human activity whether intact or ruined;

1.3.10. GENERAL COMMUNITY USE

Land should be categorised as general community use if the land may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public and does not satisfy the guidelines for categorisation as natural area, sportsground, park or area of cultural significance.

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1.3.11. AUTHORISATION TO LEASE, LICENCE AND GRANT OTHER ESTATES

Following are excerpts from the Local Government Act 1993 specifically addressing leases, licences and other estates over community land:

46A MEANS OF GRANTING LEASES, LICENCES AND OTHER ESTATES

- A plan of management is to specify the purposes for which a lease, licence or other estate may be granted only by tender.
- A lease or licence for a term exceeding 5 years may be granted only by tender, unless it is granted to a non-profit organisation.

47 LEASES, LICENCES AND OTHER ESTATES IN RESPECT OF COMMUNITY LAND—TERMS GREATER THAN 5 YEARS

Should council seek to grant a lease in excess of 5 years over community land under a Plan of Management it must:

- give public notice of the proposal (including on the council's website), and
- exhibit notice of the proposal on the land to which the proposal relates, and
- notify adjoining land owners and occupants, and
- notify any other owner or occupier of land in the vicinity of the community land, if the proposal may interrupt the person's enjoyment of the community land.
- Public notice of the proposal must include:
 - identify the community land concerned,
 - the purpose for which the land will be used under the proposed lease,
 - the term of the proposed lease, (including details of options for renewal)
 - the name of the proposed lessee (if known)
- an invitation, open for no less than 28 days to submit in writing, to the council, concerns arising from the proposed lease.
- Any person may make a submission in writing to the council during the period specified for the purpose in the notice.
- The council must consider all submissions.
- The council must not grant the lease, licence or other estate except with the Minister's consent, if—
 - a person makes a submission by way of objection to the proposal, or
 - a lease term (including any option for renewal) exceeds 21 years.
- An application for Minister's consent, must include:
 - a copy of the plan of management for the land,
 - details of all objections received, a statement setting out, each objection, the council's decision and the reasons for its decision,
 - a statement setting out all the facts concerning the proposal to grant the lease, licence or other estate,
 - a copy of the public notice of the proposal,

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- a statement setting out the terms, conditions, restrictions and covenants proposed to be included in the lease, licence or other estate,
- if the application relates to a lease or licence for a period (including any period renewal option/s) exceeding 21 years, a statement outlining the circumstances that justify the period of the lease or licence.
- a statement setting out the manner and the extent to which the public interest needs are to be met, would be positively and adversely affected, by the granting of the proposed lease, licence or other estate.

The Minister is directed on the requirement to approve or deny the granting of the lease licence or other estate, with reference to the Minister for Planning and is accountable to any person seeking the reason for Ministers considered decision.

47A LEASES, LICENCES AND OTHER ESTATES IN RESPECT OF COMMUNITY LAND—TERMS OF 5 YEARS OR LESS

This section provides that leases of up to 5 years, including any options for renewal are subject to the same prescriptions for public notification and reference for Ministers consent, in the event of a submission on the basis of an objection to the proposed lease.

47AA SPECIAL PROVISIONS FOR LEASES, LICENCES AND OTHER ESTATES GRANTED FOR FILMING PROJECTS

A council that proposes to grant a lease, licence or other estate in respect of community land under section 47A in order to allow a filming project to be carried out on community land—

- that is critical habitat (as defined in section 36A(1)), or
- that is directly affected by a recovery plan or threat abatement plan, as referred to in section 36B(2), or
- that is declared to be an area of cultural significance under section 36D(1) because of the presence on the land of any item that the council considers to be of Aboriginal significance,

must, in addition to complying with section 47A, notify or advertise the proposal in the manner prescribed by the regulations for the purposes of this section.

a council that is of the opinion that a filming project proposed will have a minor impact on the environment or public amenity may seek submissions for not less than 7 days..

47B LEASE OR LICENCE IN RESPECT OF NATURAL AREA

A lease, licence or other estate must not be granted, in respect of community land categorised as a natural area—

- to authorise the erection or use of a building or structure that is not a building or structure of a kind prescribed by this section or the regulations, or
- to authorise the erection or use of a building or structure that is not for a purpose prescribed by the LG Act or the regulations.

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- A lease, licence or instrument granting any other estate is void to the extent that its provisions are inconsistent with this S47B of the LG Act.
- 'Erection' of a building or structure includes rebuilding or replacement of a building or structure.
- The following buildings and structures are prescribed for the purposes of subsection:
 - walkways, pathways, bridges, causeways, observation platforms and signs.
- The following purposes are prescribed:
 - information kiosks, refreshment kiosks, but not restaurants, work sheds or storage sheds required in connection with the maintenance of the land and toilets or rest rooms.
- A lease, licence or other estate may be granted, in respect of community land categorised as a natural area, to authorise the erection or use of any building or structure necessary to enable a filming project to be carried out, subject to the conditions prescribed by S47B subsection (7) of the LGA and the regulations.
- It is a condition of any lease, licence or other estate referred to in subsection that any building or structure so erected must be temporary in nature, and that as soon as practicable after the termination of the lease:
 - any building or structure erected must be removed, the land must be made good, restored as nearly as possible to the condition that it was in at the time the lease, was granted, at the expense of the person to whom the lease, licence or other estate was granted.

47C SUBLEASE OF COMMUNITY LAND

In addition to any restrictions created by the lease, community land that is the subject of a lease cannot be sublet for a purpose other than:

- the purpose for which, as notified under section 47(2), the land was to be used under the lease, or a purpose prescribed by the regulations.

A lease is void to the extent that its provisions are inconsistent with this section.

47D OCCUPATION OF COMMUNITY LAND OTHERWISE THAN BY LEASE OR LICENCE

The exclusive occupation or exclusive use by any person of community land otherwise than in accordance with—

- a lease, licence or estate to which section 47 or 47A applies, or a sublease or other title directly or indirectly derived from the holder of such a lease, licence or estate, is prohibited.

This section does not apply to:

- the occupation or use of part of the site of a senior citizens' centre or home or community care facility by a duly appointed manager of the centre, or the occupation or use of community land by persons, and in circumstances, prescribed by the regulations.

Annexure B

47E DEVELOPMENT OF COMMUNITY LAND

No power of a council under an environmental planning instrument to consent to the carrying out of development on community land may be delegated by the council, if:

- the development involves the erection, rebuilding or replacement of a building (other than a building exempted by or under subsection (2) from the operation of this paragraph), or
- the development involves extensions to an existing building that would occupy more than 10 per cent of its existing area, or
- the development involves intensification, by more than 10 per cent, of the use of the land or any building on the land, or
- the location of the development has not been specified in the plan of management applying to the land and the development is likely, in the opinion of the council, to be unduly intrusive to nearby residents.
- The following buildings are exempt:
 - toilet facilities, small refreshment kiosks, shelters for persons from the sun and weather, picnic facilities, structures (other than accommodations for spectators) required for the playing of games or sports, playground structures, work sheds or storage sheds, buildings of a kind prescribed by the regulations.

47F DEDICATION OF COMMUNITY LAND AS PUBLIC ROAD

Community land may not be dedicated as a public road under section 10 of the Roads Act 1993 unless—

- the road is necessary to facilitate enjoyment of the area of community land on which the road is to be constructed or of any facility on that land, and
- the council has considered means of access other than public road access to facilitate that enjoyment, and
- there is a plan of management applying only to the land concerned and provision of the public road is expressly authorised in the plan of management.

The above does not apply where:

- a dedication of land for the purpose of widening an existing public road, or
- a dedication of land for the purpose of other roadworks of a minor character, authorised by the plan of management applying to the land, in respect of existing roads, or
- a dedication of land for the purpose of a road that is the subject of an order under Division 1 of Part 5 of the Roads Act 1993.

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1.4. CROWN LAND MANAGEMENT ACT 2016

S3.23 of the CLM2016 provides for the management of Crown land as if it is Council community land under the Community Land provisions of the [Local Government Act 1993](#).

Council must, as soon as practicable after it becomes the manager of the dedicated or reserved Crown land, assign the land to one or more categories of community land referred to in section 36 of the Local Government Act 1993.

[Item 2 above](#) provides a summary of the Community Land Categorisation from the *Local Government Act 1993* and the guidelines for categorising community land

1.4.1. ADOPTION OF PLANS OF MANAGEMENT

Crown Land Management Act provides that Plans of Management for Crown land are to be prepared and adopted in accordance with the categorisation of land that the Minister Administering the Crown Land Act has recommended to Council. The Minister's assigned categorisation refers to the purpose for which the land was dedicated or reserved using the categories discussed in Item 2 above. The categorisation is always subject to the provisions of the [Crown Land Management Act, 2016](#).

Should the draft first plan of management results in the land being categorised precisely as assigned by the Minister, Council will not be required to hold public hearings under section 40A of the LG Act, but must give public notice of it as required by section 38 of that Act,

However, if the land requires an amended or additional categorisation in the draft first Plan of Management, Council must apply to the Minister for concurrence. Amended or additional categories result in the Crown Land having an additional purpose, than for which it was dedicated or reserved. This additional purpose will require a public hearing into the categorisation of Community Land in accordance with S40A of the LG Act.

1.4.2. ALTERATION OF LAND CATEGORISATION

The categorisation of land by a plan of management cannot be altered by a further plan of management unless the Minister has given written consent. The Minister cannot give written consent to the alteration of the categorisation of land if the alteration is likely to materially harm the use of the land for any of the purposes for which the land was dedicated or reserved.

A written consent given by the Minister to alter the categorisation of land operates as if the Minister had authorised the land to be used for additional purposes under section 2.14 of the CLM Act that correspond to the purposes for which community land of that category can be used.

An additional purpose does not cease to be an authorised purpose for which the land is dedicated or reserved if the appointed council manager ceases to be the Crown land manager of the land.

While Council manage Crown land as if it were public land under the LG Act, the land must still be managed in accordance with the notified purpose of the reserve or dedicated land and cannot be used for an activity incompatible with its purpose – for

Annexure B

example, Crown land assigned the purpose of 'environmental protection' cannot be used in a way that compromises its environmental integrity.

Councils must also manage Crown land in accordance with the objects and principles of Crown land management outlined in the CLM Act. The objects and principles are the key values that guide Crown land management to benefit the community and to ensure that Crown land is managed for sustainable, multiple uses.

1.4.3. PRINCIPLES OF CROWN LAND MANAGEMENT

Environmental protection principles are to be observed in the management and administration of Crown land.

The natural resources of Crown land (including water, soil, flora, fauna and scenic quality) will be conserved wherever possible.

Public use and enjoyment of appropriate Crown land are to be encouraged.

Where appropriate, multiple uses of Crown land should be encouraged.

Where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained.

Crown land is to be occupied, used, sold, leased, licensed or otherwise dealt with in the best interests of the state of NSW, consistent with the above principles.

1.4.4. OCCUPANCY AGREEMENTS - CROWN LAND

Section 2.20 and Section 3.17 of the CLM Act also permits Crown land managers to grant a short-term licence over dedicated or reserved Crown land for any prescribed purpose, as set out in Clause 31 of the Crown Land Management Regulation 2018. Short-term licences are authorised under Section 2.20 and Section 3.17 of the CLM Act for the following purposes:

- | | |
|--|---|
| ▪ access through a reserve | ▪ grazing |
| ▪ advertising | ▪ hiring of equipment |
| ▪ camping using a tent, caravan or otherwise | ▪ holiday accommodation |
| ▪ catering | ▪ markets |
| ▪ community, training or education | ▪ meetings |
| ▪ emergency occupation | ▪ military exercises |
| ▪ entertainment | ▪ mooring of boats to wharves or other structures |
| ▪ environmental protection, conservation or restoration or environmental studies | ▪ sales |
| ▪ equestrian events | ▪ shows |
| ▪ exhibitions | ▪ site investigations |
| ▪ filming (as defined in the LG Act) | ▪ sporting and organised recreational activities |
| ▪ functions | ▪ stabling of horses |
| | ▪ storage |

In addition to any other condition to which a short-term licence granted under section 2.20 of the CLM Act is subject, the condition that the relationship of landlord and tenant is not created between the parties.

The period of one year is prescribed as the maximum term for which a short-term licence may be granted under section 2.20 of the CLM Act (including any further term available under an option or holding over provision).

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1.4.5. CROWN LAND MANAGEMENT COMPLIANCE

Council management of Crown reserves will:

- align with the reserve purposes and additional elements including include conditional attachments to appointment instruments, or compliance requirements with specific or general rules published in NSW Government Gazette;
- comply with any Crown land regulations that are made;
- Where no conditions are attached to a Crown land manager appointment, only one Crown land management rule applies, being:
 - s.3.15 of the CLM Act Granting leases and licences for communication infrastructure-related purposes on Crown land; Crown land managers cannot, under any act (including the Local Government Act 1993), grant any lease or licence authorising:
- the installation or construction of communication infrastructure on Crown land
- the placement of communication infrastructure on Crown land
- the use of communication infrastructure that is located on Crown land
- access to communication infrastructure that is located on Crown land.

However, the rule does not prevent the holder of a holding granted by the Minister administering the Crown Land Management Act 2016 subletting of communication infrastructure, located on Crown land, in accordance with the conditions of a holding granted by the Minister.

1.4.6. NATIVE TITLE MANAGER ADVICE REQUIREMENTS

- Council as the Crown Land Manager cannot do any of the following unless it first obtains the written advice of a native title manager, that it complies with any applicable provisions of the native title legislation:
 - grant leases, licences, permits, forestry rights, easements or rights of way over the land,
 - mortgage the land or allow it to be mortgaged,
 - impose, require or agree to covenants, conditions or other restrictions on use (or remove or release, or agree to remove or release, covenants, conditions or other restrictions on use) in connection with dealings involving the land,
 - approve (or submit for approval) a plan of management for the land that authorises or permits any of the kinds of dealings referred to in in the above points.
- However, the written advice of a native title manager is not required for the sale or other disposal of the land.

A Native Title Managers report was commissioned for the purposes of this Plan of Management and can be viewed in **Annexure E**

Annexure B

1.5. STATE LEGISLATION

ENVIRONMENTAL PLANNING AND ASSESSMENT ACT, 1979

The *Environmental Planning and Assessment Act 1979* (EP&A Act) provides the framework for planning and development across NSW and guides environmental planning instruments which provide a basis for development control.

The EP&A Act ensures that effects on the natural environment, along with social and economic factors, are considered by the council when granting approval for or undertaking works, developments or activities.

This Act is also the enabling legislation for planning policies which may have a direct influence on open space management. On a state-wide level there are State Environmental Planning Policies (SEPPs). On a regional level there are Regional Environmental Plans (REPs). On a local level there are Local Environmental Plans (LEPs) as well as Development Control Plans (DCPs).

ABORIGINAL LAND RIGHTS ACT, 1983

The *Aboriginal Land Rights Act 1983* (ALR Act) seeks to compensate Aboriginal peoples for past dispossession, dislocation and removal of land in NSW (who may or may not also be native title holders). Aboriginal land claims may be placed on any Crown land in NSW. The Department of Planning, Industry and Environment is responsible for investigating claims as defined in the ALR Act. If a claim is established, the land is transferred to the Aboriginal Land Council as freehold land.

At the time of preparing this plan of management, there was no undetermined Aboriginal land claim over the reserve. Victoria Park (Reserve D 530042) is crown land managed by Council as a Crown land manager.

NATIONAL PARKS AND WILDLIFE ACT, 1974

Statutory responsibilities on the council arising from this Act specifically relate to the protection of sites of pre- and post-European contact archaeological significance. This Act may affect community land categorised as cultural significance, natural area or park.

BIODIVERSITY CONSERVATION ACT, 2016

This Act covers conservation of threatened species, populations and ecological communities, the protection of native flora and fauna. This Act primarily relates to community land categorised as natural area. However, other categories may also be affected.

The *Threatened Species Conservation Act 1995* has been repealed and superseded by the *Biodiversity Conservation Act 2016*. However, references to the former legislation remain in the LG Act and are therefore retained in this guideline.

DPIE's Energy, Environment and Science division advises that recovery plans and threat abatement plans made under the *Threatened Species Conservation Act 1995* were repealed on the commencement of the *Biodiversity Conservation Act* in 2017. These plans have not been preserved by any savings and transitional arrangement under the Biodiversity Conservation Act or LG Act, meaning pre-existing plans have no legal effect.

For this reason, requirements relating to recovery plans and threat abatement plans for local councils preparing plans of management under section 36B of the LG Act are now redundant. Councils will be advised if future amendments are made to the LG Act to enable these mechanisms.

Annexure B

Certain weeds are also declared noxious under this Act, which prescribes categories to which the weeds are assigned and these control categories identify the course of action to be carried out on the weeds. A weed may be declared noxious in part or all of the state.

FISHERIES MANAGEMENT ACT 1994

The *Fisheries Management Act 1994* (FM Act) includes provisions for the management of state fisheries, including the conservation of fish habitats, threatened species, populations and ecological communities of fish and marine vegetation and management of the riparian zone, waterways and threatened marine/freshwater aquatic species. This relates to community land categorised as natural area (foreshore, watercourse or wetland).

Where an area of community land is declared to be critical habitat, or if that area is affected by a recovery plan or threat abatement plan under Part 7A of the FM Act, a site-specific plan of management will need to be undertaken.

RURAL FIRES ACT 1997

This Act contains provisions for bushfire risk management and the establishment of a Bushfire Management Committee. It also includes direction on development in bushfire prone lands.

WATER MANAGEMENT ACT 2000

This Act is based on the concept of ecologically sustainable development, and its objective is to provide for the sustainable and integrated management of the water sources of the state for the benefit of both present and future generations. The Act recognises:

- the fundamental health of our rivers and groundwater systems and associated wetlands, floodplains, estuaries has to be protected
- the management of water must be integrated with other natural resources such as vegetation, native fauna, soils and land
- to be properly effective, water management must be a shared responsibility between the government and the community
- water management decisions must involve consideration of environmental, social, economic, cultural and heritage aspects
- social and economic benefits to the state will result from the sustainable and efficient use of water.

HERITAGE ACT 1977

This Act contains provisions for the conservation of items of heritage and may relate to community land categorised as cultural significance or natural area.

Annexure B

1.6. COMMONWEALTH LEGISLATION

NATIVE TITLE ACT 1993

Native title describes the rights and interests that Aboriginal and Torres Strait Islander people have in land and waters according to their traditional law and customs. Native title is governed by the Commonwealth Native Title Act 1993 (NT Act).

The NT Act recognises and protects native title rights and interests. The objects of the NT Act are to:

- provide for the recognition and protection of native title
- establish ways in which future dealings affecting native title may proceed and to set standards for those dealings
- establish a mechanism for determining claims to native title
- provide for, or permit, the validation of past acts invalidated because of the existence of native title.

Native title does not transfer the land to the native title holder, but recognises the right to land and water, by providing access to the land and if applicable, compensation for any loss, diminution, impairment or other effect of the act on their native title rights and interests.

All Crown land in NSW can be subject to a native title claim under the NT Act. A native title claim does not generally affect Crown land where native title has been extinguished or it is considered excluded land.

When preparing a PoM, Council is required to employ or engage a qualified native title manager to provide advice and validate acts (developments and tenures) over the reserve, in line with the NT Act. The most effective way to validate acts under the NT Act is to ensure all activities align with the reserve purpose.

If native title rights are found to exist on Crown land, council Crown land managers may be liable to pay compensation for acts that impact on native title rights and interests. This compensation liability arises for local councils whether or not the act was validated under the NT Act.

For further information about native title and the future acts framework see the Crown lands website.

ENVIRONMENTAL PROTECTION AND BIODIVERSITY CONSERVATION ACT 1999

This Act enables the Australian Government to join with the states and territories in providing a national scheme of environment and heritage protection and biodiversity conservation. It incorporates threatened species on a national level and with relevance to Matters of National Environmental Significance.

TELECOMMUNICATIONS ACT 1997

This Act provides for telecommunication facilities being permitted on community land without authorisation in a PoM.

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1.7. STATE ENVIRONMENTAL PLANNING POLICIES

- State Environmental Planning Policy (Infrastructure) 2007 lists development allowed with consent or without consent on community land.
- State Environmental Planning Policy (Sydney Drinking Water Catchment) aims to protect quality of surface water and the ecosystems that depend on it and requires that any development is to have a neutral or beneficial effect on water quality.
- State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 addresses clearing of native vegetation in urban areas and land zoned for public recreation (among other zones).

1.8. OTHER RELEVANT LEGISLATION, POLICIES AND PLANS

Biosecurity Act 2015
Companion Animals Act 1998
Disability Discrimination Act 1992
Local Land Services Act 2013
Pesticides Act 1999
Protection of the Environment Operations Act 1997
Retail Leases Act 1994
Soil Conservation Act 1938
Water Management Act 2000
NSW Invasive Species Plan 2008-2015
National Local Government Biodiversity Strategy
NSW Biodiversity Strategy
Australian Natural Heritage Charter

ANNEXURE C

PICTORIAL ASSET CONDITION REPORTS

1. CARR CONFOY SPORTSGROUND - NORTH OF PARK ROAD






MAP KEY - SECTION A – NORTH OF PARK ROAD

1. Figure – Key Map - Asset location - Carr Confoy, north of Park Road.








ANNEXURE C






PICTORIAL ASSET CONDITION REPORT - SECTION A

Map Ref	Description	Condition	Photo
Carr Confoy Fields			
A.1	Cricket Nets: Organised cricket training and informal use.	Good	
A.2	Cricket Wicket – A: Competition cricket	New	
A.3	Cricket Wicket – C: Competition cricket	New	
A.4	Cricket Wicket – B: Competition cricket	New	
A.5	Cricket Wicket – D: Competition cricket	New	

ANNEXURE C

A.6	Shelter A: Field C.	Good	
A.7	Shelter B: Field A.	Good	
A.8	Perimeter Fencing: Combination of: Rural wire fencing; copper-log fencing; bollards - recycled plastics.	Good	
A.9	Bore: Used to supplement irrigation system.	To be retired pending installation of Re-use Scheme	
A.10	Water Fill Station:	Good	
A.11	Bin Cage: Storage of waste bins.	Good	
A.12	Car park A: Sealed car park.	Good	



ANNEXURE C

	80 car spaces; one accessible car space.		
A.13	Car Park B: Un-sealed car park	Fair	
A.14	Field Lighting & towers: 6 halogen light towers; Lux level too low for higher level competition; Two stanchions sited within cricket field of play.	Poor to fair. Planned upgrade for competition play.	
A.15	Playground: Young children's playground ; Shade-sail protection.	Satisfactory: Consultation to determine upgrade. Proposal for children's adventure playground.	
A.16	Clubhouse Building: Used predominately by touch. Provides: Canteen; Store room; Internal toilets; Common room; Office; Control room/ office at rear facing netball courts. Awning to the western side.	Poor to Fair: Dated; Inadequate for user needs; Upgrade with grant assistance being sought.	
A.17	Water Tank/ Pump Area: Provides irrigation to Competition cricket pitches only. Comprised of: Links to bore. 200,000 litre tank Tanks shed Pumps and control unit for irrigation. Second controller located near Shelter A.	Poor: Pumps at end of life; To be decommissioned pending installation of Re-use Scheme.	

ANNEXURE C

A.18	<p>Second Building: Mainly used by netball. Contains the following: Male/female public toilets Disabled toilet Two change rooms Canteen Awning on the eastern side of the building.</p>	<p>Poor to Fair: Dated; Inadequate for club user needs; Change rooms not functional, used for storage only. Upgrade with grant assistance being sought, together with Item A16.</p>	
A.19	<p>Grass playing surface: Mixed grass species.</p>	<p>Fair - Good</p>	
A.20	<p>Netball Courts Nine marked asphalt courts with fixed posts.</p>	<p>Poor to Fair: Cracked surface with weeds erupting asphalt. Upgrade with grant assistance being sought.</p>	
A.21	<p>Netball Court Lighting: Four halogen light poles.</p>	<p>Poor: Low light does not cover all courts Upgrade through grant being sought.</p>	
A.22	<p>Grassed netball courts: Six junior netball courts.</p>	<p>Fair - good:</p>	

ANNEXURE C

<p>A.23</p>	<p>Unformed Grassed Area: not irrigated not conditioned for sporting use.</p>	<p>Poor: Often overgrown; Sport grade surface to be considered following installation of Re-use Scheme</p>	
<p>A.24</p>	<p>Seating Various seating around netball courts</p>	<p>Fair – good Open air seating; Prone to weathering & vandalism.</p>	

ANNEXURE C

2. CONDITION REPORT EASTGROVE SOUTH - CARR CONFOY SPORTSGROUND

MAP KEY - SECTION B – SOUTH OF PARK ROAD

This map is the key to identifying the location 'on the park, of the assets, listed in the Pictorial Condition Report. The Pictorial Condition Report follows immediately on from this map for each:

- Eastgrove SouthPark;
- Eastgrove link Wollondilly Walkway;
- Informal equestrian paddock;
- Eastgrove Dog off leash Park.







2. Figure – Key Map B - Assets location - Eastgrove South, Carr Confoy






ANNEXURE C

ASSET CONDITION REPORT – SECTION II

Pictorial Asset Condition Report Section B – South of Park Road



Eastgrove South			
Map Ref	Description	Condition	Photo
B.1	Public Toilet: Public toilets open daily. Provides non gender: Accessible toilet stall; Two ambulant stalls Waste bin.	New	
B.2	Building: Derelict building	Very poor: Inaccessible pending demolition.	
B.3	Cricket Wicket A Competition grade.	Good:	
B.4	Cricket Wicket B Competition grade.	Good:	


ANNEXURE C

B.5	Cricket Wicket C Competition grade.	Good:	
B.6	Lighting: Comprised of: halogen light poles; three sectional control points; Control points operate independently.	New:	
B.7	Fencing: Mixture of: Rural Fencing (See fencing in B4 image) Black metal post and rail	New	
B.8	Memorial Gate: Brick garden wall and piers supporting iron grille gates; WWII memorial plaque	Good: Dated Not used for access.	
B.9	Playing Surface: Not irrigated; Mixed grass species; Poor to adequate drainage.	Fair:	

ANNEXURE C

	Wollondilly Walking Track - Eastgrove link	New:	
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Horse Paddock (unnamed) –informal horse riding usage			
Map Ref	Description	Condition	Photo
B.10	Playing Surface: Not irrigated mixed grass species; Not maintained as a sport field.	Fair: Evidence of unauthorised private use with unapproved structures on or adjacent to site.	
B.11	Fencing: Rural fencing (Sight wire and plains)	Good	

Park Land			
Map Ref	Description	Condition	Photo
B.12	Off Leash Dog Area comprising: <ul style="list-style-type: none"> • Fencing • Bin for dog area • Water station for human use and separate canine use. 	Fair to good Play surface: Rough patchy grass: Fair; Fencing: Good; Signage and access are confusing: Good condition; Water station: Good Bin: Good	

ANNEXURE C

3. CONDITION REPORT GOULBURN PONY CLUB - CARR CONFOY SPORTSGROUND






KEY PLAN - SECTION C - 22 FARM ROAD









14. Figure – Key Map C for Goulburn Pony Club Assets

ANNEXURE C



PICTORIAL ASSET LIST SECTION C

Goulburn Pony Club - 22 Farm Road			
Plan Ref	Description	Condition	Photo
C.1	Boundary and internal rural fencing (post & wire) Metal gates with locks.	Good	
	Show Arena	Good	
C.2	Round yard	Good	
C.3	Sand arena	Good	
C.4	Concrete pads with fixed bleachers	Good	
C.5	Storage container	Fair	
C.6	Rail car storage units	Dated - fair	


ANNEXURE C

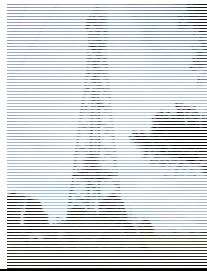

			
C.7	Internal post & rail hitching fence	Good	
C.8	Club house - metal shed on concrete pad Metal posts for shade sail	Good Good	
C.8	Club house - metal shed on concrete pad Internal divisions: <ul style="list-style-type: none"> • Meeting space • Storage • Kitchenette 	Good	 
C9	Water supply tank and pump Flood light	Good Fair	

ANNEXURE C

C.10	Septic system toilets erected on concrete pad	Good	
C.11	Gates and jumps	Fair to poor 2022 has seen fast flowing inundation, dislodge unfixd installations.	

ANNEXURE C

C.12	Goulburn Pony Club memorial cairn	Good	
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Other installations at 22 Farm Road			
Map Ref	Description	Condition	Photo
C.13	Broadcasting relay tower and enclosing fence.	Good	
C.14	Capped and fenced well	Fence in fair condition Well cap appears to have been vandalised and represents a hazard.	

ANNEXURE D

FUTURE DEVELOPMENT

1. DRAFT BRIEF FOR CARR CONFOY SPORTING PRECINCT MASTER PLAN DEVELOPMENT

Background

Carr Confoy and Eastgrove South sports fields are owned or managed by Goulburn Mulwaree Council. They both host an array of summer and winter sports however the overall land available is underutilised and inadequately serviced. Ongoing community demand for high standard recreation and sporting facilities could be met at this site through development of vacant land and provision of additional infrastructure.

Carr Confoy comprises 18 hectares located at Eastgrove. It is bordered by Park Road and Emma Street. Eastgrove South comprises 3.6 hectares. It is located opposite Carr Confoy on Park Road and is bordered by Park Road, Forbes Street, Glenelg Street and Farm Road.

Carr Confoy and Eastgrove South are within walking distance of the CBD via a pedestrian bridge over the main southern railway. Access is via Blackshaw Road (north and south), Park Road and Forbes Street. It accommodates a range of sporting and recreation facilities which are used by a broad cross section of the community including cricket, junior rugby, touch football, soccer, netball, evening training and passive exercise recreation activities.

Components of the Carr Confoy and Eastgrove South include:

Touch football fields	Drainage corridor,
Junior rugby fields	Lighting,
Cricket fields	Irrigation,
Cricket nets	Vacant/spare land,
Soccer fields (Eastgrove South)	Dog park,
Car parking (sealed and unsealed)	

Purpose of the Master Plan

Goulburn Mulwaree Council is currently developing a number of community sporting and recreation projects. An Adventure Playground, Aquatic Centre Upgrade, Victoria Park upgrade, new Hockey facilities and effluent irrigation scheme are in various stages of investigation and development. To compliment these projects it is timely that a Carr Confoy Sporting Precinct Master Plan be developed to ensure development of this area progresses in a manner that is sympathetic to the other community sporting and recreation projects and maximises community benefit.

Council is about to undertake an assessment of all sporting facilities to determine if the level of resources available for sporting and recreational use are appropriate for current and future needs. This will also examine options to consolidate a number of sports onto centralised facilities. The outcome of this assessment will inform design of the effluent irrigation scheme.

A Master Plan provides an overview and long term strategic direction for a facility or area. A Master Plan is now required for Carr Confoy to ensure the various options for use are developed and progressed in a manner that is consistent with the future direction of the sporting and recreation needs of the community. The Carr Confoy Sporting Precinct Master Plan will inform Council's decision making process to allocate funds for future development of this land.

ANNEXURE D**Site Planning Principles**

The consultant is to consider the following planning principles for development of the Master Plan:

- The site will be accessed by local sports clubs and visitors.
- The Master Plan is to consider long term site development (20 years).
- The site should be planned to utilise common facilities, eg: amenities, car parks, lights, etc.
- Amenities, social and administrative facilities are to be designed for shared use.
- New buildings are to be designed utilising sustainability principles.
- Site landscaping is to consider amenity, shade opportunities and public safety.

Scope of the Master Plan

The Carr Confoy Sporting Precinct Master Plan should articulate the future development of Carr Confoy as a regional sports recreation precinct. It should also consider linkages along adjoining road corridors to the CBD, to and from Goulburn. The existing projects of new Hockey facilities, potential consolidation of other sports to this site must be examined in the broader context of a sporting precinct to confirm the objectives of these projects meet the intent of the Master Plan.

The final Master Plan should demonstrate design principles for place (enhancing, connected, diverse and enduring) and people (comfortable, vibrant, safe, walkable/cycle-able). Overall development should identify opportunities that:

- Support sports participation,
- Foster participation in healthy outdoor recreation activities,
- Enhance community connections,
- Preserve and enhance natural and cultural heritage values,
- Provide broad community benefit,
- Maintain country town character,
- Demonstrate sustainability and innovation,
- Reflect the needs and aspirations of the community and key stakeholders,
- Identify achievable community capital opportunities,
- Are realistic and achievable to fund for Council to fund through annual budget process, state and federal government grants.

Review the Current State

The initial task is to examine the existing condition and use of Carr Confoy, Eastgrove South and associated infrastructure as follows:

- Define core functions and issues associated with Carr Confoy Sporting Precinct,
- Consider current user groups, neighbouring residents and land uses, local area demographics,
- Consult relevant community groups and stakeholders,
- Assess community group and stakeholder demand for space, facilities and services,
- Consult with Council staff who manage / maintain the existing facilities,
- Identify and consider natural and cultural heritage (Aboriginal and European) values requiring management,

ANNEXURE D

- Traffic movements and car parking provision that services the precinct,
- Walking/cycle path condition and configuration,
- Emergency access provision,
- Local Environment Plan provisions,
- Flooding frequency and inundation levels,
- Current expenditure (capital and maintenance)

Define the future state

Once the base line information is available the next task is to identify the following:

- How the existing facilities can be integrated to achieve a community sporting and recreation precinct,
- The best fit locations for current and proposed future activities and facilities,
- Gaps in provision of sporting and recreation facilities for Goulburn and how they may be incorporated into the Carr Confoy Sporting Precinct,
- Opportunities to improve, protect and enhance natural and cultural values,
- Water cycle management,
- Traffic and parking management,
- Future expenditure (capital and maintenance),
- Augmentation of services (power, water supply, irrigation, etc.),
- Planning constraints (heritage, conservation, amenity, etc.)
- Findings presented in a detailed Master Plan document.

Project Methodology

The consultant will work with Council staff to finalise the Master Plan. A key component of the Master Plan development will be a community consultation process, it is anticipated this will include:

- Initial stakeholder workshop to obtain input for development of a draft Master Plan,
- Stakeholder consultation on the draft Master Plan before presenting the Council in a briefing session,
- Public exhibition of the draft Master Plan, including workshops or drop in sessions during the exhibition period,
- Finalisation of the Master Plan following the public exhibition process, including endorsement by Council.

Master Plan and Report

The final submission will include a precinct map outlining proposed land use and infrastructure. The precinct map is to be supplemented by a brief report that will include detailed descriptions of proposed land use activities and infrastructure, high level cost estimates, implementation plan with priorities and responsibilities.

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Timeframe

Task	Responsibility	Date
Engage Consultant	Council staff	TBA
Examine current state of Carr Confoy	Consultant	TBA
Stakeholder engagement	Consultant & Council	TBA
Prepare draft master Plan for initial review	Consultant	TBA
Present draft Master Plan to Council	Consultant	TBA
Public exhibition of draft Master Plan	Council	TBA
Present public exhibition feedback to Council	Council staff	TBA
Submit Final Master Plan and Report	Consultant	TBA

Reference material: *Submission to Council Executive December 2021*

2. PROGRESSING THE DEVELOPMENT OF CARR CONFOY

While the Master Plan brief for Carr Confoy remains incomplete, GMC Executive at its meeting of 2 December 2021, in applying the *Multi-Sport on Community Facility Fund*, considered three options being:

- North Park Pavilion,
- Multi-user pavilion at Carr Confoy and
- Replacement of the soccer pavilion at Marulan.

Agreement was recorded to make application for a large multi-user pavilion to be located at Carr Confoy, as the proposal meets the criteria for grant funding on offer.

3. GRANT FUNDING SOUGHT

Council endorsed a recommendation to make an application for grant funding for 50% of the estimated budget for the proposed multi-user pavilion at Carr Confoy.

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4. PROPOSED MULTI USER PAVILION – CARR CONFOY

	<p>Concept Plan – Carr Confoy Sportsground – Pavilion elevations</p>
	<p>Concept Plan – Carr Confoy Sportsground – Pavilion Siting</p>
	<p>Concept Plan – Carr Confoy Sportsground - Pavilion internal layout</p>
	<p>Concept Plan – Carr Confoy Sportsground – Pavilion artist impressions eastern façade</p>

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Concept Plan – Carr Confoy Sportsground – Pavilion artist impressions, western façade

14. Figure - Concept plans Carr Confoy Multi user Pavilion

5. BUDGET ESTIMATE FOR MULTI USER PAVILION

Mitchell Brandtman Quantity Surveyor & Construction Expert Opinion has at GMCs request, provided a Budget Estimate Report dated February, 2022, for the construction of a single story sports pavilion at Carr Confoy, on the basis of drawings supplied. The Budget Estimate Report identified an indicative estimate of \$7,201,709 excluding GST.

The estimate includes:

- Demolition,
- Excavation,
- Building works,
- Services,
- External works, landscaping,
- Preliminary expenditure,
- Builders profit,
- Contingency allowance,
- Investigation, design & approvals
- Project management.

The Budget Estimate Report provided a comprehensive “Trade Summary” of costs and indicates percentage (%) of total cost.

ANNEXURE D

6. CARR CONFOY NETBALL COURTS UPGRADE

The Carr Confoy Netball Court Resurfacing Project Management Plan was prepared in June 2021 and has been endorsed for action.

Following is an extract from the Carr Confoy Netball Courts Project Management Plan:

Background

The Carr Confoy Netball Courts are the home of the Goulburn and District Netball Association. The courts were originally constructed in the 1940’s and consisted of four hard surface courts. In the early 2000’s the facility was expanded to its current configuration of nine courts and overlaid with a premium asphalt. There was not a consistent fall on the asphalt which has resulted in pooling and cracking.

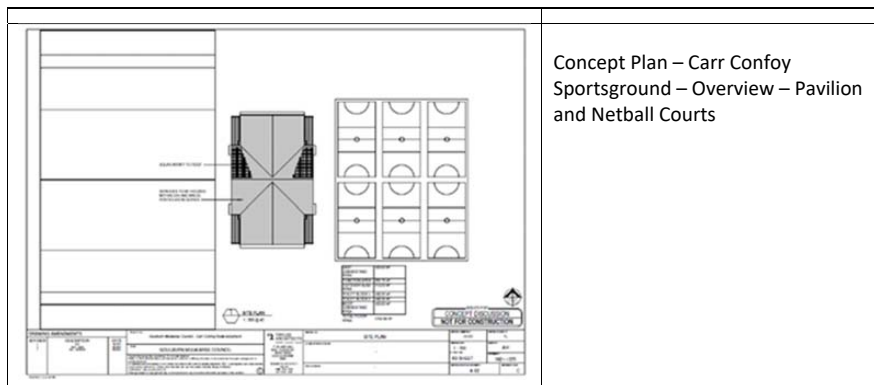
The project will provide an upgrade of the netball court’s failing and uneven surface and provision of new goal posts and hoops. The provision of a new asphalt underlay and acrylic surface is expected to significantly benefit the user groups which hold regular sporting competitions at the venue.

The planned upgrade components are:

- Drainage and electrical remediation
- asphalt topping with 1% gradient
- Sealing
- Acrylic surface
- Line marking
- Installation of goal posts and hoops

The full *Carr Confoy Netball Court Resurfacing Project Management, June 2021* document can be read at the following link:

[Project Plan - Carr Confoy Netball Courts upgrade](#)



15. Figure - Concept plans Carr Confoy Netball courts

ANNEXURE D

7. CARR CONFOY PARKING PROPOSAL

Additional car park will meet the requirements of increasing user needs with the growth of local sports and accommodate multiple user and sporting groups utilising the grounds and facilities at the same times.

The proposed car park will provide an additional 150 car spaces. While the land is currently used as overflow car parking, it is not sealed or structured to accommodate car parking with the consequence that boggy ground can create erosion and an unsafe surface.

A suitably designed and finished car park will ensure traffic flow can be most effectively managed for pedestrian and vehicle safety.



16. Figure – Proposed improved and additional parking -Carr Confoy

8. STAKEHOLDER RESPONSE TO ISSUES PAPER

An early draft of the Plan of Management was circulated to the identified users of the Carr Confoy Eastgrove South Sportsground and Goulburn Pony Club facilities from November 2021.

a. **Goulburn & Districts Junior Cricket Association (GDJCA)** responded and the following has been extracted from the Associations response:

1. We support the proposed improvements set out in the draft plan. In particular: a new pavilion and upgraded and expanded lighting would very much benefit local junior cricket and provide us the potential to schedule more night cricket matches.
2. The improvements would also enhance the opportunity to attract more representative junior cricket to Goulburn and of hosting junior cricket

ANNEXURE D

tournaments locally. This would be a great benefit to junior cricket in Goulburn, with positive flow-on effects to local businesses.

3. We would also like to suggest Council considers incorporating into the draft plan some additional improvements to those described in Section 2.8. The attached design, which we submitted to Council for consideration in 2017, sets out several further possible improvements which we think are still appropriate and could be incorporated into the proposed draft plan.
4. Western end – an additional vehicle access point off Park Road at the western end on Carr Confoy with sealed parking spaces would make the cricket fields at that end of the facility more accessible as well as improving safety and convenience by allowing for car parking closer to the western playing fields. We would also like Council to consider including in the plan some sealed parking facilities just off Park Road, adjacent to the existing practice nets.
5. Eastern end – there is scope to include two (and possibly three if space and funding allows) additional cricket fields with shelters at the eastern end of Carr Confoy. This would substantially increase the match capacity of Carr Confoy and allow us to have a 2 number of matches, over different age divisions, at essentially the one location. One of the main benefits of additional fields would be the convenience to parents with children participating in different age divisions to be able to attend the one venue for all their children's matches. Additional fields would also enhance to opportunity for Goulburn to host representative junior cricket and hold multi-team junior cricket tournaments.
6. Eastern end – there is also scope at the eastern boundary of the facility to provide an additional vehicle access point and sealed parking to service the additional fields we have suggested above.
7. There may be an opportunity to apply for some co-funding of the cricket specific projects, for example through the Australian Cricket Infrastructure Fund. We would be happy to work with Council, as needed, to apply for this type of funding. We would also be prepared to look to contribute funds along similar lines to the funding of the costs of the sight screens recently installed at Seiffert Oval.

GDJCA have provided the following aerial diagram to depict site improvements envisaged to best serve its future needs at Carr Confoy and for which GDJCA may be able to obtain support funding from Cricket Australia:

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17. *Figure GDJCA site development proposals for Carr Confoy*

- b. **Goulburn Pony Club, Inc**, which is currently in negotiations for a fresh lease commencing 1 September, 2022, also responded to the invitation to make a submission on the issues paper for the draft Plan of Management

Goulburn Pony Club does not rely on GMC for infrastructure or facilities, with full knowledge that the structures that the Club affixes to the land, become the property of the Lessor should the lease be terminated.

Instead Goulburn Pony Club relies on its own fund raising efforts and makes applications for grant funding under its own auspices.

A pictorial Asset Condition Report for Goulburn Pony Club premises is available at [Annexure B III](#)

History of Goulburn Pony Club

Goulburn Pony Club was formed on 20th June 1957 with it’s first Rally Day being held on the 8th of September 1957. That Rally Day event was held at the Goulburn Showground, now known as Goulburn Recreation Area.

Rally days and camps were held at various venues over the following years.

Through 1960 a permanent site was being sought and negotiated. The first Rally at the Clubs new site, was held at “Lynton” on the 7th of January 1961.

However in 1980 “Lynton” was no longer available to the Club to host its events, with further search and negotiations the Club joined the Police Citizen’s Youth Club in 1982.

1993 saw Goulburn Pony Club move to its present grounds at Eastgrove.

On Sunday 9th September 2007, Goulburn Pony Club celebrated it’s 50th Anniversary as an incorporated Club. Sadly, an outbreak of Equine Influenza (EI),

ANNEXURE D

at the time enforced a horse free event. The Clubs 50th anniversary celebrations included novelty events, memorabilia display and cake cutting by 1957 past President Mr Jim Maple-Brown and then current 2007 President Mrs Liz Grashorn.



Goulburn Pony Club colours are and have always been green and white.

Further Development of the Pony Club Grounds

Goulburn Pony Club in addressing its future plans has identified the following priorities:

- Extend the cross-country course;
- Build a covered riding arena;
- Install livestock yards.

Land Management Strategies

Goulburn Pony Club in response to the Management Strategies, [Section 6](#), identified the impact of inundation of its lease area and consequent destruction of Club assets including gates, jumps, loss of obstacles and sand fill. The loss and destruction imposes a substantial expense on the Club resulting in a request to include land management strategies to mitigate the impact of flooding, damage, loss and cost to the Club.

Suggestions are to:

- Include Flood Management Plan in PoM;
- Clean out water channel on Club's western boundary;

and unrelated to flooding:

- Install street and directional signage (to the various sporting areas of the Carr Confoy precinct).

ANNEXURE E

NATURAL AREAS BIODIVERSITY CONDITION REPORT

Prepared in house, September, 2021, the biodiversity report specifically addresses the Natural Area identified in this Plan of Management and the report appears here in full.

Brian Faulkner, Biodiversity and Environment Officer, Goulburn Mulwaree Council provided a review of flora and fauna communities and conditions in the riverine corridor of the Mulwaree Ponds adjoining Carr Confoy Park

ANNEXURE E

CARR CONFOY PARK: VEGETATION ASSESSMENT LAND ADJOINING THE MULWAREE RIVER
Date of assessment: Friday 24th September, 2021
Assessing officer: Brian Faulkner, Environment & Biodiversity Assessment Officer, GMC
Reason for assessment: Identify and assess native vegetation for POM
GENERAL DESCRIPTION

The land assessed comprises an area of approximately 220 metres long by 20 metres wide, located at the western boundary of Carr Confoy Park, bordered by the Mulwaree River.

The vegetation in this area was found to be a planted strip of native trees, comprising mostly River She Oak (*Casuarina cunninghamiana*) and Ribbon Gums (*Eucalyptus viminalis*), with occasional Wattles (*Acacia* spp). There is also a small group of three Ribbon Gums and three Cabbage Gums (*Eucalyptus amplifolia*) located adjacent to the south western corner of the area (where Park Road approaches the Mulwaree River). Located approximately 20 metres to the south east of this grove are two further planted Eucalypts, being one Snow Gum (*Eucalyptus pauciflora*) and one Black Sally Gum (*Eucalyptus stellulata*).

The understorey/groundcover throughout is almost entirely dominated by exotic weedy species, including Phalaris (*Phalaris aquatica*), Yorkshire Fog (*Holcus lanatus*), Cock’s Foot (*Dactylis glomerata*), Hemlock (*Conium maculatum*), Curled Dock (*Rumex crispus*) and Cleavers (*Galium aparine*). Aside from a thin fringe of Common Reed (*Phragmites australis*) along the banks of the river, essentially no naturally occurring vegetation is present on the site.
 The area that was inspected is shown in the diagram below.



ANNEXURE E

FLORA IDENTIFIED ON SITE

FLORA SPECIES RECORDED 24/09/2021		
Scientific Name	Common Name	Native or Exotic
<i>Acacia decurrens</i>	Early Black Wattle	N (planted)
<i>Acacia floribunda</i>	Gossamer Wattle	N (planted)
<i>Acacia melanoxylon</i>	Blackwood Wattle	N (planted)
<i>Agrostis stolonifera</i>	Creeping Bent	E
<i>Arctotheca calendula</i>	Capeweed	E
<i>Bromus catharticus</i>	Prairie Grass	E
<i>Casuarina cunninghamiana</i>	River She Oak	N (planted)
<i>Cerastium glomeratum</i>	Mouse Ear Chick Weed	E
<i>Cichorium intybus</i>	Chicory	E
<i>Cirsium vulgare</i>	Spear Thistle	E
<i>Conium maculatum</i>	Hemlock	E
<i>Eragrostis curvula</i>	African Love Grass	E
<i>Erodium cicutarium</i>	Common Stork's Bill	E
<i>Erodium crinitum</i>	Blue Stork's Bill	N
<i>Eucalyptus amplifolia</i>	Cabbage Gum	N (planted)
<i>Eucalyptus viminalis</i>	Ribbon Gum	N (planted)
<i>Festuca pratensis</i>	Meadow Fescue	E
<i>Foeniculum vulgare</i>	Fennel	E
<i>Fraxinus</i> sp.	Ash	E
<i>Fumaria officinalis</i>	Common Fumitory	E
<i>Galium aparine</i>	Cleavers	E
<i>Geranium solanderi</i>	Native Geranium	N
<i>Holcus lanatus</i>	Yorkshire Fog	E
<i>Hypochoeris radicata</i>	Flat Weed	E
<i>Lactuca serriola</i>	Compass Weed	E
<i>Ligustrum lucidum</i>	Large Leaf Privet	E
<i>Lolium</i> sp.	Rye Grass	E
<i>Lomandra longifolia</i>	Spiney Headed Mat Rush	N (planted)
<i>Lotus corniculatus</i>	Bird's Foot Trefoil	E
<i>Malva neglecta</i>	Dwarf Mallow	E
<i>Medicago arabica</i>	Spotted Medick	E
<i>Medicago polymorpha</i>	Burr Medick	E
<i>Modiola caroliniana</i>	Creeping Mallow	E
<i>Nassella neesiana</i>	Chilean Needle Grass	E
<i>Phalaris aquatica</i>	Phalaris	E
<i>Phragmites australis</i>	Common Reed	N (banks of river)
<i>Plantago coronopus</i>	Buck's Horn Plantain	E
<i>Plantago lanceolata</i>	Lamb's Tongue	E
<i>Plantago major</i>	Great Plantain	E
<i>Poa annua</i>	Winter Grass	E
<i>Populus alba</i>	White Poplar	E
<i>Prunus cerasifera</i>	Cherry Plum	E
<i>Romulea rosea</i>	Onion Grass	E
<i>Rorippa palustris</i>	Yellow Cress	E
<i>Rubus fruticosus</i> agg.	Blackberry	E
<i>Rumex crispus</i>	Curled Dock	E

ANNEXURE E

<i>Salix fragilis</i>	Crack Willow	E
<i>Sonchus oleraceus</i>	Sow Thistle	E
<i>Stellaria media</i>	Chick Weed	E
<i>Taraxacum officinale</i>	Dandelion	E
<i>Trifolium fragiferum</i>	Strawberry Clover	E
<i>Trifolium repens</i>	White Clover	E
<i>Trifolium subterraneum</i>	Sub Clover	E
<i>Vulpia</i> sp.	Rat's Tail Fescue	E

The trees comprise potential breeding habitat for arboreal fauna and it is likely that they would be utilised as nesting sites for a range of bird species. However relatively few fauna species were recorded on the day of the site inspection.

The relatively dense groundcover layer beneath the trees and the close proximity of the river may provide potential habitat for a range of frog species and for snakes, in particular Tiger Snakes (*Notechis scutatus*).

However on the day of the site inspection only one frog species was recorded, which was identified by its calling (Eastern Common Froglet (*Crinia signifera*)).

FAUNA SPECIES RECORDED ON SITE 24/09/2021

Scientific Name	Common Name	Exotic or native
<i>Anthochaera carunculata</i>	Red Wattlebird	Native
<i>Crinia signifera</i>	Common Eastern Froglet (Calls)	Native
<i>Gallinula tenebrosa</i>	Dusky Moorhen	Native
<i>Grallina cyanoleuca</i>	Magpie Lark	Native
<i>Gymnorhina tibicen</i>	Australian Magpie	Native
<i>Strepera graculina</i>	Currawong	Native




ANNEXURE E

PICTORIAL CONDITION DESCRIPTION

The site viewed from Park Street (facing north east). Mulwaree River to the left, playing fields to the right.

Strip of trees along the river comprises mostly River She Oaks and Ribbon Gums, with occasional Wattles.

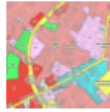
Small grove of trees on right comprises three Cabbage Gums and three Ribbon Gums. The groundcover layer is almost entirely dominated by exotic weedy species.

	<p>Carr Confoy looking north east from Park Road, near intersection with Blackshaw Road</p>
	<p>Common Reed growing on banks of Mulwaree Ponds. Pale coloured trees on left and right weedy <i>Fraxinus</i>.</p>
	<p>Curled Dock and weedy grasses (<i>Phalaris</i>, <i>Dactylis</i>, <i>Holcus</i> and <i>Bromus</i>)</p>

ANNEXURE E

	<p>Hemlock and Cleavers dominate groundcover layer.</p>
	<p>Gossamer Wattle on right, River She Oak on left. Groundcover entirely dominated by exotic species.</p>
	<p>Ribbon Gum in middle. Ground cover layer with dense growth of Hemlock and other weed species.</p>
	<p>Large Leaf Privet under River She Oak</p>

ANNEXURE F



CGM PLANNING
Experienced land use planning specialists
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GOULBURN MULWAREE COUNCIL

NATIVE TITLE MANAGER ADVICE

**Draft Plan of Management for Carr Confoy
Sportsground & Park**

**Eastgrove Park South - Carr Confoy Sport Fields
Crown Reserve No: R71713**

Native Title Manager: Carl Malmberg
Accredited: February 2020

25 March 2022

ANNEXURE F

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ANNEXURE FVALIDITY OF FUTURE ACTS

The adoption of the plan of management is to be done by Goulburn Mulwaree Council as a Council Manager in good faith. The plan of management proposed uses, development and authorised tenures are consistent with the reserve's purpose (in accordance with the reservation).

THE PLAN OF MANAGEMENT

The adoption of the plan of management with proposed uses, developments and tenures that are in accordance with the reservation purpose of the reserve is a future act that meets the requirements of validation under the NT Act (Cwlth) Subdivision J, Section 24JA, Section (1) (a-e).

Procedural rights under the NT Act (Cwlth) for potential native title claimants, such as notification or opportunity to comment, do not apply as acts validated under Subdivision J that are not public works, such as approve (or submit for approval) a plan of management, do not require notification and do not confer other procedural rights.

RECOMMENDATION

Goulburn Mulwaree Council may endorse the draft plan of management as a draft for referral, and as a submission for approval to adopt the Draft PoM, to the landowner: The Minister administering the CLM Act as a representative of the State of NSW.

Disclaimer:

The advice within this report is correct to the best of author's knowledge, as of 25 March 2022, and is opinion prepared in good faith and with all available knowledge provided by Council or sourced through Government records. The advice is based upon, and has referenced, the NSW Government: 'Native Title Managers Handbook' 2nd Edition 2019

ANNEXURE F**EXECUTIVE SUMMARY**

Goulburn Mulwaree Council has sought advice from an accredited Native Title Manager for a draft plan of management (Draft PoM) prepared for the Carr Confoy Sportsground & Park.

Goulburn Mulwaree Council has prepared the Draft PoM under the provisions of Section 3.23 of the *Crown Land Management Act 2016* (CLM Act) and Division 2 of the *Local Government Act 1993* (LG Act).

The majority of the land covered by the Draft PoM is Council-owned community land that does not require native title manager advice. An area of land covered by the Draft PoM is a Crown reserve, being Eastgrove Park South - Carr Confoy Sport Fields - Crown Reserve No: R71713.

This native title manager advice solely addresses the Eastgrove Park South - Carr Confoy Sport Fields: Crown Reserve No: R71713.

Goulburn Mulwaree Council is defined as a 'responsible person' under the CLM Act. Council, as a Crown land manager (Council Manager) of reserved Crown land, and must ensure its dealings and activities on this managed Crown reserve comply with native title legislation.

The land involved is 'relevant land' under the CLM Act and is land owned by the State of NSW and is Crown land being a Crown reserve for the purposes of the CLM Act and the draft plan of management. The reserve is Crown land reserved for the purpose of Public Recreation.

This written native title manager report provides the following advice.

NATIVE TITLE AND EXCLUDED LAND

There are no active Native Title Claims that include Eastgrove Park South Reserve (R717113), nor have there been any Native Title Determinations, Indigenous Land Use Agreements (ILUAs), Native Title Future Act Applications and Determinations, or Native Title Certificates issued for the Crown reserve covered by the draft plan of management for Carr Confoy Sportsground & Park in the Goulburn Mulwaree Council's local government area (LGA).

Native title rights must be assumed to remain in existence as Eastgrove Park South Reserve (R717113) in the Goulburn Mulwaree Local Government Area is not 'excluded land' under the provisions of the CLM Act S8.1.

VALID CREATION OF THE CROWN RESERVE

Eastgrove Park South Reserve (R717113) was validly created by the State of NSW (the Crown) and Goulburn Mulwaree is the Council Manager.

PREVIOUS EXCLUSIONARY POSSESSION ACTS

The whole of the land in Eastgrove Park South Reserve (R717113) has been subject to a *previous exclusive possession act* (PEPA) where alienation through former freehold ownership has been made that is inconsistent with the continued existence of native title.

The PEPA, subject to the Commonwealth and NSW State native title legislation, has the effect to extinguish any native title in relation to the land or waters.

Council may have confidence that in the event of any native title claim over the affected land in Eastgrove Park South Reserve (R717113), that for the purposes of the NT Act (Cwlth) and the NT Act (NSW), the PEPA act that affects the whole of the land in Eastgrove Park South Reserve may be regarded as having the effect of having extinguished native title rights over the relevant land areas.

ANNEXURE F

1. INTRODUCTION

1.1 Crown Land Management Act 2016

- a) Goulburn Mulwaree Council (the Council) is a Crown land manager (Council Manager) for the purposes of the *Crown Land Management Act 2016* (CLM Act).
- b) A Council Manager is responsible for the care, control and management of Crown reserves where the Council was previously appointed as Crown reserve trust manager under the former Crown Lands Act 1989.
- c) A Council Manager of Crown reserves is enabled by the CLM Act to manage the reserves as public land under the *Local Government Act 1993* (LG Act). Most of this public land is managed by Council as if it is community land under the LG Act.
- d) Community land is required to have a Council-adopted plan of management to authorise tenures (lease, licences and other estates) and to guide the use, management and development of the community land.

1.2 Native Title and Goulburn Mulwaree Council

- a) The CLM Act requires the Council Manager (as a 'responsible person') to ensure Council's dealings and activities on Crown reserves that it manages comply with the native title legislation.
- b) Council managers need to employ or engage native title managers to ensure compliance with native title legislation. Goulburn Mulwaree Council has engaged an accredited Native Title Manager: Carl Malmberg, Director, CGM Planning & Development P/L. See Appendix B for letter of accreditation.
- c) The relevant legislation is the CLM Act, the *Native Title Act 1993* (NT Act Cwlth) and the *Native Title Act 1994* (NT Act NSW).
- d) The CLM Act requires native title managers to provide written advice to the Council Manager when the Council Manager intends to perform one of the following functions in relation to the land it manages or own:
 - i. grant leases, licences, permits, forestry rights, easements or rights of way;
 - ii. mortgage the land or allow it to be mortgaged;
 - iii. impose, require or agree to (or remove or release, or agree to remove or release) covenants, conditions or other restrictions on use in connection with dealings; involving the land; or
 - iv. approve (or submit for approval) a plan of management for the land that authorises or permits any of the kinds of dealings referred to in i to iii above.

1.3 Written Native Title Manager advice

Council is the Council Manager of Eastgrove Park South within the larger Carr Confoy Sportsground and Park in the Goulburn Mulwaree LGA, Parish of Towrang, County of Argyle. All the land within the Carr Confoy Sportsground and Park, with the exception of R71713 is Council-owned land and not subject to the provisions of the CLM Act, including the provision of native title manager advice.

Eastgrove Park South is Crown land reserved (R71713) for Public Recreation comprising the whole of Lots 1 and 2, Section 5 in Deposited Plan 979849. Approval or submission of the Draft PoM requires native title manager advice for R71713

Council has prepared a draft plan of management (the Draft PoM) for Carr Confoy Sportsground and Park, with the land in Eastgrove Park South categorised, in accordance with the CLM Act and the LG Act, as Sportsground.

ANNEXURE F

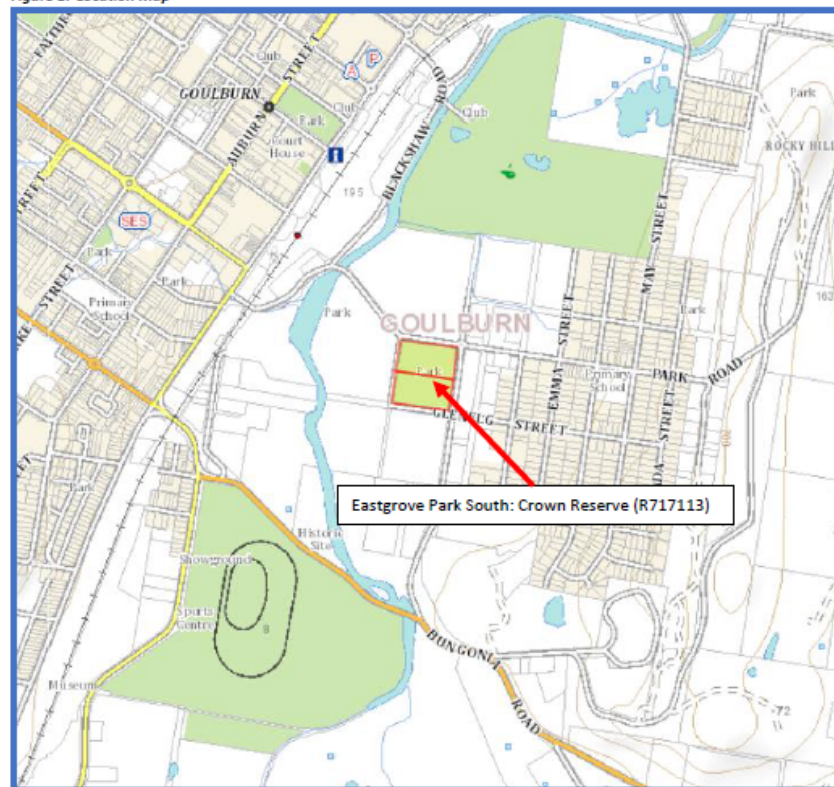
This report meets Council's requirement under the CLM Act to obtain written Native Title Manager's advice, in relation to R717113, as Council is considering submission of the Goulburn Mulwaree Council's Draft PoM for approval to The Minister administering the CLM Act, representing the State of NSW as landowner of the reserved Crown land.

2. THE LAND

2.1 Identification of the Crown land, reserve and purpose

- a) Eastgrove Park South is Crown land reserved for Public Recreation (R717113), within the Carr Confoy Sportsground and Park area, Goulburn and comprises Lots 1 and 2, Section 5 in Deposited Plan 979849 in the Parish of Towrang, County of Argyle.
- b) The land is a Crown reserve in accordance with the CLM Act, under the management of Council as a Crown land manager (a 'Council Manager'), and is a Crown reserve for the purposes of the draft plan of management and native title advice is accordingly provided.

Figure 1: Location Map



Source: NSW Government SIX Map Portal

ANNEXURE F

Table 1: Land Status - Eastgrove Park South Reserve (R717113)

Reserve Number	71713
Reserve Type	Reserve
Reserve Name	Eastgrove Park South - Carr Confoy Sport Fields
Gazetted Date	26/10/1945
Management Type	Council Manager (Council Crown land manager)
Manager	Goulburn Mulwaree Council
Purpose	Public Recreation
Lots	Whole: Lots 1-2, Section 5, DP 979849
Parish	Towrang
County	Argyle
LGA	Goulburn Mulwaree
Council	Goulburn Mulwaree Council
Suburb	Goulburn
Area (M ²)	36,814.55

Source: NSW Government DPIE Crown Lands Crown Reserve Manager Portal

Figure 2: Eastgrove Park South Reserve (R717113)



Source: NSW Government DPIE Crown Lands Crown Reserve Manager Portal

ANNEXURE F

The Certificates of Title shows all the land that comprises the Crown reserve (Eastgrove Park South - Carr Confoy Sport Fields) is in the ownership of the State of NSW (First Schedule) and is a Crown reserve within the meaning of the (now) CLM Act (Second Schedule). See Appendix A for Certificate of Title (search result).

Native Title Manager advice 1.

The Crown land covered by the draft plan of management is owned by the State of NSW and is reserved Crown land, being a Crown reserve for the purposes of the *Crown Land Management Act 2016* and the draft plan of management.

2.2 Is the Land excluded land as defined by the CLM Act ?

- a) 'Excluded land' under the CLM Act native title provisions is land where there is no native title, or native title has either been extinguished, surrendered, under protection, or acquired or where a native title certificate has been issued by the Minister responsible for the CLM Act.
- b) The CLM Act Section 8.1 defines 'Excluded land' means each of the following:
- land subject to an approved determination of native title (as defined in the *NT Act (Cwlth)* which has determined that:
 - all native title rights and interests in relation to the land have been extinguished, or
 - there are no native title rights and interests in relation to the land,
 - land where all native title rights and interests in relation to the land have been surrendered under an Indigenous land use agreement – an ILUA, (as defined in the *Native Title Act 1993* of the Commonwealth) registered under that Act,
 - an area of land to which section 24FA protection applies, defined in the *NT Act (Cwlth)* where a non-claimant application under S.24FA permits dealing with the land where native title may exist, even if the act affects native title,
 - land where all native title rights and interests in relation to the land have been compulsorily acquired,
 - land for which a native title certificate is in effect.

The Native Title Tribunal Register (NTTR) contains determinations of native title made by:

- the High Court of Australia;
- the Federal Court of Australia; or
- a recognised body such as South Australia's Supreme Court and Environment Resources and Development Court.

Searches on the NTTR have provided the following information.

i. Native Title Claims

There has not been a determined native title claim, nor is there any current native title claim over land in Eastgrove Park South within the Goulburn Mulwaree Council LGA.

There have been 12 native title claim applications that include land within the Goulburn Mulwaree Council LGA.

Six claims have been discontinued, two claims rejected and three claims dismissed.

ANNEXURE F

Name	NNTT file no	Federal Court file no	Date filed	Application status
<u>South Coast People</u>	NC2017/003	NSD1331/2017	03/08/2017	Active
<u>Ceal Limited</u>	NN2010/004	NSD922/2010	26/07/2010	Discontinued
<u>Ngunawal People (NSW)</u>	NC2009/003	NSD808/2009	06/08/2009	Dismissed
<u>John & Maria Vigilante</u>	NN2006/003	NSD7/2006	03/01/2006	Discontinued
<u>Ngunawal People (NSW)</u>	NC2000/001	NSD6001/2000	02/03/2000	Discontinued
<u>Kim Moran #3</u>	NC1999/003	NSD6006/1999	30/04/1999	Dismissed
<u>Dariwul People</u>	NC1998/012	NSD6101/1998	01/05/1998	Dismissed
<u>NSW Government #41</u>	NN1997/018	NSD6141/1998	11/09/1997	Discontinued
<u>Gundungurra Tribal Council Aboriginal Corporation #6</u>	NC1997/007	NSD6060/1998	29/04/1997	Discontinued
<u>Dariwal (KEJ Tribal Elders)</u>	NC1997/001		06/01/1997	Rejected
<u>Ngunawal Land Council #3</u>	NC1997/002	NSD6056/1998	06/01/1997	Discontinued
<u>Gundungurra</u>	NC1996/021		26/06/1996	Rejected

One claim is active but does not include land in Eastgrove Park South Reserve.

Name	NNTT file no	Federal Court file no	Date filed	Application status
<u>South Coast People</u>	NC2017/003	NSD1331/2017	03/08/2017	Active

ii. Native Title Determinations

There have been no Determinations over any Crown land within the Goulburn Mulwaree Council LGA.

iii. Register of Indigenous Land Use Agreements

The Native Title Tribunal Register of Indigenous Land Use Agreements (ILUAs) does not include any ILUA that has Goulburn Mulwaree Council land within the Agreement.

iv. Native Title Future Act Applications and Determinations

There are no Future Act Applications and Determinations listed in the Native Title Tribunal Register that include land in Goulburn Mulwaree Council LGA.

v. Native Title Certificate

Section 8.4 of the CLM Act provides for the Minister to issue native title certificates. Goulburn Mulwaree Council and this Native Title Manager are unaware of any Native Title Certificate that has been requested or issued for land in Eastgrove Park South Reserve.

Native Title Manager advice 2.

Eastgrove Park South Reserve (R717113) in the Goulburn Mulwaree Local Government Area is not 'excluded land' under the provisions of the CLM Act S8.1.

ANNEXURE F

3. VALID CREATION OF EASTGROVE PARK SOUTH RESERVE (R717113)

Eastgrove Park South Reserve (R717113) has been subject to a methodical and systemic process of research, review and evaluation by former Crown Lands officers with native title manager accreditation. The research involves use of the DPE – Crown Lands Crown Land Manager Portal database and mapping, title searching for each land lot parcel, and a historical (Land Registry Services digitised) land status searching that includes, as required, Parish and Charting Maps, and Crown Plans.

See Appendix A for Certificates of Title, NSW Government Gazette Notice, reserve diagrams, and Parish Maps. The documentation clearly demonstrates that the land within Eastgrove Park South Reserve (R717113) is Crown land reserved for the purpose of Public Recreation, validly created and being under the management of Goulburn Mulwaree Council as a Council Manager (Crown land manager).

The commencement of the CLM Act on 1 July 2018 automatically amended Crown Reserve Trust managers to Council Managers (Crown Land Managers), with the residual reserve trust abolished 1 July 2019. At this point, Goulburn Mulwaree Council became the Council Manager of the Crown reserve.

Native Title Manager advice 3.

Eastgrove Park South Reserve (R717113) under Council's Crown land management has been validly created (a 'valid act') by the State of NSW (the Crown) and Goulburn Mulwaree Council validly appointed as Crown land manager for the reserve.

4. PREVIOUS ACTS INCONSISTENT WITH CONTINUED PRESENCE OF NATIVE TITLE - PREVIOUS EXCLUSIVE POSSESSION ACTS

The NT Act (Cwlth) Division 2B provides for the confirmation of past extinguishment of native title by certain valid or validated acts. The NT Act (NSW) mirrors the provisions of the NT Act (Cwlth) as to the extinguishing effect of a previous exclusionary possession act (PEPA) where the act was done by the State of NSW.

The NT Act (Cwlth), Division 2B, Section 23A (2) states:

If the acts were previous exclusive possession acts (involving the grant or vesting of things such as freehold estates or leases that conferred exclusive possession, or the construction or establishment of public works), the acts will have completely extinguished native title.

To be a previous exclusive possession act, the act:

- must be valid (including because it is a past act or intermediate act);
- have taken place on or before 23 December 1996; and
- must consist of the grant or vesting of acts listed in s. 23B(2)(c); set out in the table below entitled 'Extinguishing effect of categories of previous acts – Div. 2B'.

The following Table 2 sets out the extinguishing effect of PEPAs

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Table 2: Extinguishing effect of previous exclusive possession acts (PEPAs)

Category	Acts in the category	Extinguishing effect
PEPAs	<ul style="list-style-type: none"> • Freehold estates • Construction or establishment of public works • Acts set out in Schedule 1 of the NT Act (Cwith) • Commercial leases (not being an agricultural or pastoral lease) • Exclusive agricultural leases • Residential leases • Community purpose leases • Separate leases • Any lease (other than a mining lease) that confers a right of exclusive possession 	The act extinguishes any native title in relation to the land or waters

Source: NSW Government: 'Native Title Managers Handbook' 2nd Edition 2019

Eastgrove Park South Reserve (R717113) has been subject to a *previous exclusive possession acts* (PEPA) where alienation through former freehold ownership has been made that is inconsistent with the continued existence of native title.

Table 3: Previous Exclusionary Possession Acts (PEPAs)

Reserve Name and Number	Purpose	Real Property ID Lots/DPs,	Native Title Comment
Eastgrove Park South Reserve R71713	Public Recreation	Whole of Lots 1 and 2, Section 5, Deposited Plan 979849 Parish of Towrang, County of Argyle	<p>R71713 for Public Recreation, known as Eastgrove Park South, comprises lots 1 and 2, Section 5, DP979849 in the Parish of Towrang, County of Argyle. The area comprising R71713 was originally part of an area known as "Eastgrove", a private town subdivision and part of 240 acres originally owned by W. Warby and later shown on historical parish maps as owned by William Bradley.</p> <p>R71713 (comprising 9 acres 0 roods and 17.5 perches (approx. 3.7 ha)) was reserved for Public Recreation by notification of 26 October 1945.</p> <p>Aerial inspection indicates that R71713 comprises open turf with artificial cricket pitches, a perimeter fence and mature trees on the perimeter and a toilet block on the western boundary of the reserve.</p> <p>Based on the evidence R71713 was validly created and was formally freehold land which is a previous exclusionary possession act (PEPA) and is therefore inconsistent with the continued existence of Native Title over the area comprising R71713.</p>

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Native Title Manager advice 4.
 Eastgrove Park South Reserve (R71713) has been subject to a previous exclusive possession act (PEPA) over the whole of the land where alienation through former freehold ownership has been made that is inconsistent with the continued existence of native title.
 PEPAs, subject to the Commonwealth and NSW State native title legislation, have the effect to extinguish any native title in relation to the land or waters.
 Council may have confidence that in the event of any native title claim over the reserve, that for the purposes of the NT Act (Cwth) and the NT Act (NSW), the acts that affect the whole of the land in Eastgrove Park South Reserve may be regarded as having the effect of having extinguished native title rights over the relevant land areas.

5. THE DRAFT PLAN OF MANAGEMENT

The NT Acts and the CLM Act are clear: unless the land is defined as excluded land, then native title rights should be considered to be in existence.

Reserves where native title is not extinguished as a result of being excluded land require examination against the NT Act (Cwth) 'future acts regime' to determine if dealings or developments on the land impact on presumed native title rights or may be 'valid acts'.

The act of Crown land reservation is a valid legislative past act by the NSW Government, validated by Section 8 of the Native Title Act 1994 (NT Act NSW) . Section 8 provides for the validation of past acts performed by the State of NSW, meaning: where the NSW State has done a 'past act' it is deemed to be valid in so far as it affects native title.

The adoption of this draft plan of management will affect the presumed native title rights that are considered to be in existence.

5.1 Future Acts Regime

The NT Act NSW does not validate future acts. The only way that future acts may be validated is through the future acts regime in Div. 3 of Pt. 2 of the NT Act (Cwth).

A future act is defined in s. 233 of the NT Act (Cwth):

Section 233

1) *Subject to this section, an act is a future act in relation to land or waters if:*

- a) *either:*
 - i. *it consists of the making, amendment or repeal of legislation and takes place on or after 1 July 1993; or*
 - ii. *it is any other act that takes place on or after 1 January 1994; and*
- b) *it is not a past act; and*
- c) *apart from this Act, either:*
 - i. *it validly affects native title in relation to the land or waters to any extent; or*
 - ii. *the following apply:*
 - A. *it is to any extent invalid; and*
 - B. *it would be valid to that extent if any native title in relation to the land or waters did not exist; and*
 - C. *if it were valid to that extent, it would affect the native title.*

To be a future act, the act must:

- 'affect' native title;
- be valid (or be valid if it were not for native title);
- have occurred on or after 1 January 1994 when the NT Act (Cwth) commenced; and
- not be a past act.

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5.2 Extinguishment Effect

Where native title has been or can be deemed to be potentially extinguished by the Crown’s grant of a certain interest that is inconsistent with native title, any subsequent act will not be a future act, as the act cannot ‘affect’ native title or compliance with the native title legislation - a future acts regime is not required.

Section 23E of the NT Act (Cwlth) enables states and territories to enact laws which confirm the extinguishment of native title by previous exclusive possession act attributable to them. Accordingly, the NT Act (NSW) in Part 2, Division 2 provides similar provisions of the NT Act (Cwlth) as to the extinguishing effect of a previous exclusive possession act where the act was done by the State of NSW.

The previous exclusive possession act (PEPA) of alienation through former freehold ownership over the whole of the land in Eastgrove Park South Reserve (R71713) is a ‘past act’ inconsistent with the continued existence, enjoyment or exercise of the native title rights. Part 2, Division 2 of the NT Act (NSW) has the effect of extinguishing native title over those land parcels to the extent of the inconsistency.

If Subdivision J of the NT Act (Cwlth) applies to the act, the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

5.3 Validity of ‘future acts’ and the draft plan of management

The assumption of the existence of native title on the land in Eastgrove Park South Reserve (R71713) is accepted, although the alienation due to former freehold ownership over the whole of the land in R71713 means that the extinguishment principle may be applied to the affected land.

The adoption of the plan of management and its proposed uses, development and authorised tenures are regarded as ‘future acts’ as these acts:

- ‘affect’ native title;
- would be valid (or be valid if it were not for native title);
- have occurred on or after 1 January 1994 when the NT Act (Cwlth) commenced; and
- are *not* a past act.

The NT Act NSW does not validate future acts. The only way that future acts may be validated is through the future acts regime in Div. 3 of Pt. 2 of the NT Act (Cwlth). Table 4 sets out a summary of the cascading future acts regime in the NT Act (Cwlth).

Table 4: Overview of future acts regime subdivisions (stopping at Subdivision J)

Sub division	Summary of subdivision
B-E	Subdivisions B-E cover ILUAs. ILUAs can be negotiated when the other subdivisions of the future acts regime do not apply (subject to the agreement of the native title holders and/or native title claimants).
F	Subdivision F covers future acts where there is an absence of native title. A government body may obtain s. 24FA protection for future acts by making a non-claimant application in the Federal Court. A requirement is that there be no relevant native title claims over the whole or part of the area: see ss. 24FC(c) and 24FC(d).
G	Subdivision G deals with certain acts relating to primary production on areas subject to non-exclusive agricultural and pastoral leases that were granted on or before 23 December 1996.
H	Subdivision H relates to management or regulation of surface and subterranean water, living aquatic resources and airspace.
I	Subdivision I applies to acts which are pre-existing rights-based acts or acts that are permissible e.g. lease renewals.

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JA	Subdivision JA deals with public housing for the benefit of Aboriginal peoples or Torres Strait Islanders.
J	Subdivision J deals with future acts done in good faith under or in accordance with a reservation, dedication, condition, permission or authority made on or before 23 December 1996 which required the land to be used for a particular purpose, or the future act otherwise had no greater an impact on native title than any act that could have been done that was under or in accordance with the reservation.

Source: NSW Government: 'Native Title Managers Handbook' 2nd Edition 2019

The NT Act (Cwlth) allows for a range of future acts to occur on Crown land and specifies the level of consultation that must be carried out before the act can occur. Rather than attempt to prove that native title has been extinguished, the role of the Native Title Manager is to assume native title has NOT been extinguished and to proceed with the assessment of impact on native title of the act which is proposed.

See below for specific advice on a range of acts which may apply to the reserve covered in the Draft PoM.

- a) Construction of recreational facilities on the reserve (such as recreation and leisure facilities, sporting facilities and infrastructure, sheds, ablution blocks and the like) on the reserve which is consistent with the reserve purpose.

The construction of buildings such as recreation and leisure facilities, sporting facilities and infrastructure, sheds, ablution blocks, and the like may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (public recreation) then the good faith requirement under Section 24JA(1)(e)(i) is met.

- b) Construction of facilities on the reserve (such as roadways, footpaths, and gardens)

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (public recreation) then the good faith requirement under Section 24JA(1)(e)(i) is met.

- c) Issue of Leases or Licences

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

Subdivision J deals with future acts done in good faith under or in accordance with a reservation, dedication, condition, permission or authority made on or before 23 December 1996 which required the land to be used for a particular purpose, or the future act otherwise had no greater an impact on native title than any act that could have been done that was under or in accordance with the reservation.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

Table 5 sets out the compliance with the future acts regime criteria under Subdivision J.

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Table 5: Requirements for validity of future acts under Subdivision J - areas subject to a reservation

Requirement	Section 24JA	Compliance
There is a valid earlier act that took place before the later act and on or before 23 December 1996	(1)(a)	Yes
The earlier act was valid (including because of Div. 2 or 2A)	(1)(b)	Yes
The earlier act was done by the Crown (the Commonwealth or State), or consisted of the making, amendment or repeal of legislation	(1)(c)	Yes
The earlier act contained, made or conferred a reservation, proclamation, dedication, condition, permission or authority (the reservation) under which the whole or part of any land or waters was to be used for a particular purpose	(1)(d)	Yes
The later act is done in good faith under: (i) under or in accordance with the reservation, or (ii) in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had	(1)(e)	Yes

Source: NSW Government: 'Native Title Managers Handbook' 2nd Edition 2019

The adoption of the plan of management is to be done by Goulburn Mulwaree Council as a Council Manager in good faith. The plan of management proposed uses, development and authorised tenures are consistent with the reserve's purpose (in accordance with the reservation).

The adoption of the plan of management with proposed uses, developments and tenures that are in accordance with the reservation purpose of the reserve is a future act that meets the requirements of validation under the NT Act (Cwlth) Subdivision J, Section 24JA, Section (1) (a-e).

Procedural rights under the NT Act (Cwlth) for potential native title claimants, such as notification or opportunity to comment, do not apply as acts validated under Subdivision J that are not public works, such as approve (or submit for approval) a plan of management, do not require notification and do not confer other procedural rights.

5.4 Procedural rights

The procedural rights under Subdivision J, if applicable, are to notify any representative body, registered native title body corporate and registered native title claimant and provide them with an opportunity to comment.

However the notice is only required if the act consists of the construction or establishment of a public work, or the creation of a plan for the management of a National or State park intended to preserve the natural environment of an area.

Procedural rights under the NT Act (Cwlth) for potential native title claimants, such as notification or opportunity to comment, do not apply, as approve (or submit for approval) a plan of management, which is a future act validated under Subdivision J, and which is not a public work does not require notification and does not confer other procedural rights.

ANNEXURE F**5.5 Public Works**

Public works are defined in s. 253 of the NT Act (Cwlth) as follows.

'Public work means:

- a) any of the following that is constructed or established by or on behalf of the Crown, or a local government body or other statutory authority of the Crown, in any of its capacities:
 - i. a building, or other structure (including a memorial), that is a fixture; or
 - ii. a road, railway or bridge; or
 - iii. where the expression is used in or for the purposes of Division 2 or 2A of Part 2—a stock-route; or
 - iv. a well, or bore, for obtaining water; or
 - v. any major earthworks; or
- b) a building that is constructed with the authority of the Crown, other than on a lease.

Native Title Manager Advice 5

The adoption of the plan of management by Council, in good faith, and with proposed uses, developments and tenures that are in accordance with the reservation, and the purpose of the Crown reserve is a future act that meets the requirements of validation under the NT Act (Cwlth) Subdivision J, Section 24JA, Section (1) (a-e).

6. CONCLUSION**6.1 Native Title and excluded land**

There are no active Native Title Claims that include Eastgrove Park South Reserve (R71713), nor have there been any Native Title Determinations, Indigenous Land Use Agreements, Native Title Future Act Applications and Determinations, and neither Council or this Native Title Manager are aware of request for, or issue of a Native Title Certificates for Eastgrove Park South Reserve (R71713).

Native title rights must be assumed to remain in existence as the land is not 'excluded land' under the *Crown Land Management Act 2016*.

6.2 Valid creation of the reserve

Eastgrove Park South Reserve (R71713) was validly created by the State of NSW (the Crown) and Goulburn Mulwaree Council is the Council manager of the reserve.

6.3 Previous exclusionary possession acts

The whole of the land in Eastgrove Park South Reserve (R71713) has been subject to valid acts, being alienation through former freehold ownership that is a *previous exclusive possession act* (PEPA) on that affected land.

PEPAs, subject to the Commonwealth and NSW State native title legislation, have the effect to extinguish any native title in relation to the land or waters.

Council may have confidence that in the event of any native title claim over Eastgrove Park South Reserve (R71713), the (PEPA) act that affects the whole of the land through former freehold

ANNEXURE F

ownership will be regarded for the purposes of the NT Act (Cwlth) and the NT Act (NSW) as having the effect of having extinguished native title rights over the land.

6.4 Validity of Future Acts

The adoption of the draft plan of management by Council in good faith, and with proposed uses, developments and tenures that are in accordance with the reservation and the purpose of the reserve is a future act that meets the requirements of validation under the NT Act (Cwlth) Subdivision J, Section 24JA, Section (1) (a-e).

6.5 The plan of management

The adoption of the plan of management will not have an effect on native title rights over the PEPA-affected parts of the land in Eastgrove Park South Reserve (R71713) as the previous exclusive possession act (PEPA), being freehold ownership, has the effect of extinguishment on the land if subject to judgment in a native title claim.

The adoption of the plan of management with proposed uses, developments and tenures that are in accordance with the reservation and the purpose of the Crown reserve is a valid future act.

6.6 Outcome of advice

Goulburn Mulwaree Council may endorse the draft plan of management as a draft for referral, and as a submission for approval to adopt the Draft PoM, to The Minister administering the *Crown Land Management Act 2016* as a landowner representative of the State of NSW.

ANNEXURE F

APPENDICES

Appendix A: Reserve Summary – Titles, Gazette Notice, Diagrams, and Parish Maps

Appendix B: Native Title Manager letter of accreditation

ANNEXURE F


**APPENDIX A: RESERVE SUMMARIES – TITLES, GAZETTE NOTICE, DIAGRAMS,
AND PARISH MAPS**

ANNEXURE F

<u>Reserve 71713 for Public Recreation – Eastgrove Park South, Goulburn Parish of Towrang – County of Argyle</u>
<p>Reserve 71713 Summary</p> <p>R71713 for Public Recreation, known as Eastgrove Park South, comprises lots 1 and 2, Section 5, DP979849 in the Parish of Towrang, County of Argyle.</p> <p>The area comprising R71713 was originally part of an area known as “Eastgrove”, a private town subdivision and part of 240 acres originally owned by W. Warby and later shown on historical parish maps as owned by William Bradley.</p> <p>R71713 (comprising 9 acres 0 roods and 17.5 perches (approx. 3.7 ha)) was reserved for Public Recreation by notification of 26 October 1945.</p> <p>Aerial inspection indicates that R71713 comprises open turf with artificial cricket pitches, a perimeter fence and mature trees on the perimeter and a toilet block on the western boundary of the reserve.</p> <p>Based on the evidence R71713 was validly created and was formally freehold land which is a previous exclusionary possession act (PEPA) and is therefore inconsistent with the continued existence of Native Title over the area comprising R71713.</p>


ANNEXURE F

Certificate of Title Lot 1 Section 5 DP979849



LAND REGISTRY SERVICES

Title Search



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 1/5/979849

SEARCH DATE	TIME	EDITION NO.	DATE
27/9/2021	8:36 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 1 OF SECTION 5 IN DEPOSITED PLAN 979849
 AT GOULBURN
 LOCAL GOVERNMENT AREA GOULBURN MULWAREE
 PARISH OF TOWRANG COUNTY OF ARGYLE
 TITLE DIAGRAM DP979849

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CA136406)

SECOND SCHEDULE (2 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- * 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 28T(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

PoN Carr Confoy


PRINTED ON 27/9/2021

* Any errors provided by an external do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been fully recorded in the Register. InfoTrack an approved NSW Information Asset holder, certifies that the information contained in this document has been provided electronically to the Registrar General in accordance with Section 644B(2) of the Real Property Act 1900.

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ANNEXURE F


Certificate of Title Lot 2 Section 5 DP979849



LAND REGISTRY SERVICES

Title Search

NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH



FOLIO: 2/5/979849

SEARCH DATE	TIME	EDITION NO	DATE
27/9/2021	8:36 AM	-	-

CERTIFICATE OF TITLE HAS NOT ISSUED

LAND

LOT 2 OF SECTION 5 IN DEPOSITED PLAN 979849
 AT GOULBURN
 LOCAL GOVERNMENT AREA GOULBURN MULWARRIE
 PARISH OF TOWBRANG COUNTY OF ARGYLE
 TITLE DIAGRAM DP979849

FIRST SCHEDULE

THE STATE OF NEW SOUTH WALES (CAL36406)

SECOND SCHEDULE (2 NOTIFICATIONS)

- * 1 THE LAND IS A RESERVE WITHIN THE MEANING OF PART 5 OF THE CROWN LANDS ACT 1989 AND THERE ARE RESTRICTIONS ON TRANSFER AND OTHER DEALINGS IN THE LAND UNDER THAT ACT, WHICH MAY REQUIRE CONSENT OF THE MINISTER.
- * 2 LIMITED TITLE. LIMITATION PURSUANT TO SECTION 287(4) OF THE REAL PROPERTY ACT, 1900. THE BOUNDARIES OF THE LAND COMPRISED HEREIN HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

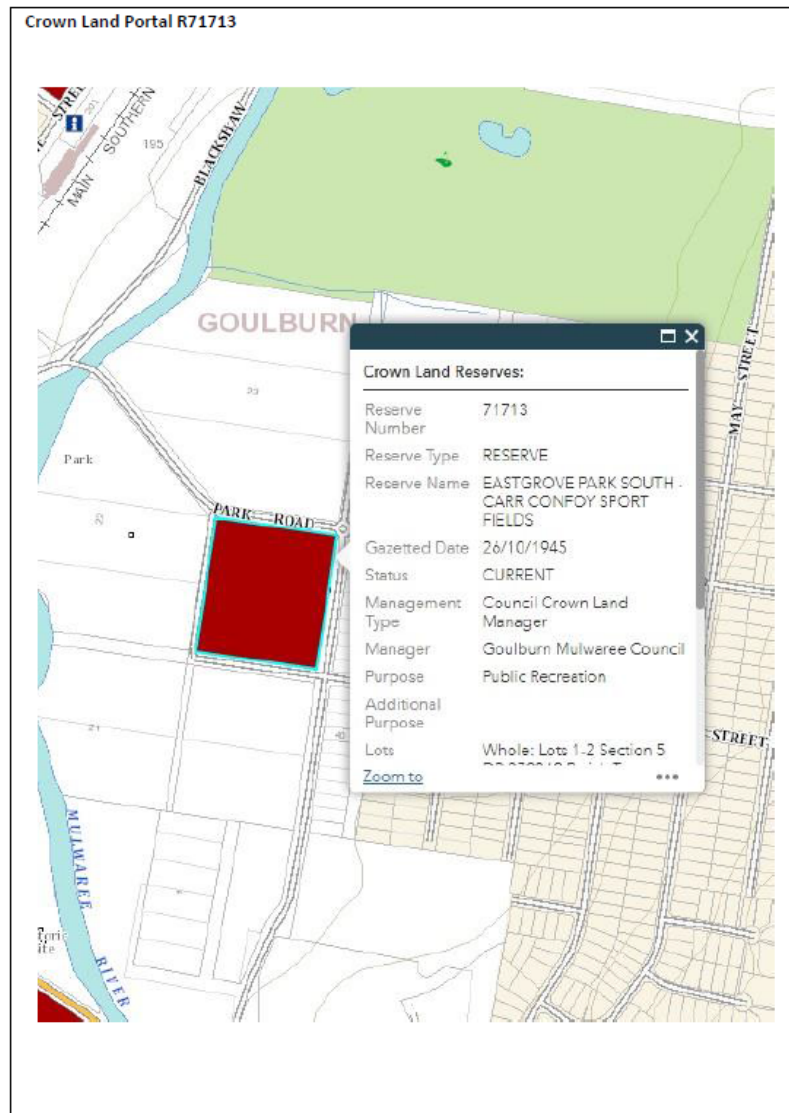
PcM Carr Confoy

PRINTED ON 27/9/2021

* Key entries provided by an assessor do not appear on the current edition of the Certificate of Title. Warning: the information appearing under notations has not been formally recorded in the Register. InfoTrack an approved NSW Information Service hereby certifies that the information contained in this document has been provided electronically by the Registrar General in accordance with Section 66B(2) of the Real Property Act 1900.

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ANNEXURE F



ANNEXURE F



ANNEXURE F

Government Gazette 26 October 1945 (R71713)

Sydney 26th October, 1945.
RESERVES FROM SALE.
 It is hereby notified that, in pursuance of the provisions of section 28 of the Crown Lands Consolidation Act, 1913, the Crown lands hereunder described shall be reserved from sale for the public purposes hereinafter specified, and they are hereby reserved accordingly.
 J. M. TULLY, Minister for Lands.

ACCESS, PUBLIC RECREATION AND PRESERVATION OF NATIVE FLORA AND FAUNA.
LAND DISTRICT—TARRE; SHIRE—STROUD.
 No. 71,717 from sale. Parish Forster, county Gloucester, about 66 acres, within Cockatoo Island, Wallis Lake (includes portion 252). Ms. 2,495 Md. and G. 5,460-1,497. P. 45-5,815.

FOR PUBLIC RECREATION (ADDITION).
LAND DISTRICT—GOULBURN; MUNICIPALITY—GOULBURN.
 Parish Goulburn, county Argyle, about 15 acres, being part of portion 45, within the following boundaries: Commencing at the most easterly north-eastern corner of portion 369; and bounded thence by the south-western side of a public road from Goulburn to Dungahin south-easterly; by the left bank of Mulwaree Ponds upwards; and the south-eastern and north-eastern boundaries of portion 369 to the point of commencement. Plan A. 27-642. P. 45-4,830.

(5120) Sydney, 26th October, 1945.
RESERVES FROM SALE AND LEASE GENERALLY.
 IT is hereby notified that, in pursuance of the provisions of sections 28 and 29 of the Crown Lands Consolidation Act, 1913, the Crown lands hereunder described shall be temporarily reserved from sale for the public purposes hereinafter specified, and temporarily reserved and exempted from lease generally, and they are hereby reserved and exempted accordingly.
 J. M. TULLY, Minister for Lands.


FOR PUBLIC RECREATION.
LAND DISTRICT—BLAYNEY; SHIRE—LYNDHURST.
 No. 71,718 from sale (71,711 from lease generally). Parish Lindsay, suburban lands Blayney, county Bathurst, 4 acres 0 roods 8 perches, within the following boundaries: Commencing at a south-west corner of portion 259 at its intersection with Farm-street, and bounded thence by part of a southern boundary of that portion east 540 links, by a line south 750 links, by a line west to Farm-street aforesaid, and by that street to the point of commencement. P. 45-5,189.

FOR PUBLIC RECREATION.
LAND DISTRICT—GOULBURN; MUNICIPALITY—GOULBURN.
 No. 71,719 from sale (71,714 from lease generally). Parish Torrington, county Argyle, about 9 acres 0 roods 17 1/2 perches, being part of portion 247 bounded on the north by Park-road, on the east by Forbes-street, on the south by Glenelg-street and on the west by Farm-road. A. 339-642 L.P. P. 45-3,394.

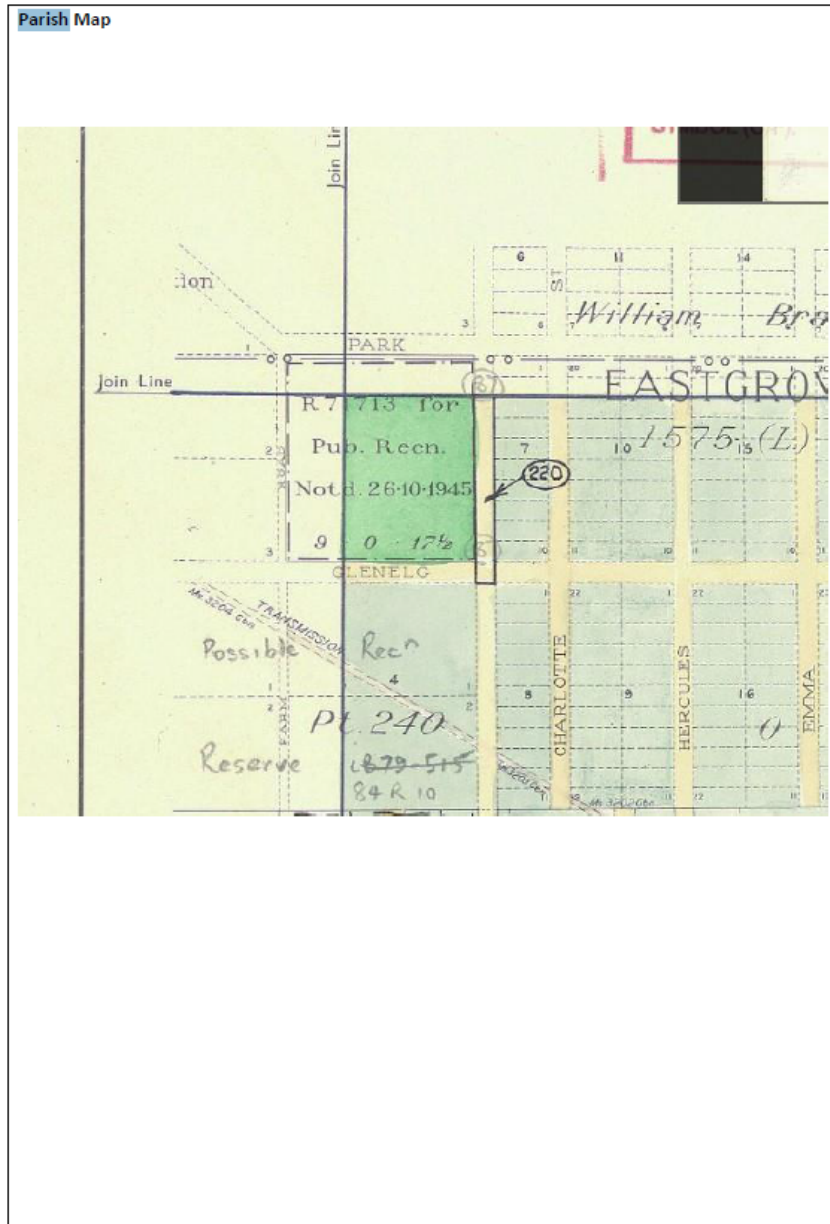
FOR PUBLIC RECREATION AND SHOWGROUND.
LAND DISTRICT—QUEANBEYAN; SHIRE—YARROWLUMLA.
 No. 71,715 from sale (71,716 from lease generally). Parish Wamboin, village Bungendore, county Murray, 8 acres 3 roods 2 perches, being allotments 1 to 18, section 20. Plan B. 15-1,094. P. 45-4,557.

(5125) Sydney, 26th October, 1945.
RESERVES FROM SALE OR LEASE GENERALLY.
 IT is hereby notified that, in pursuance of the provisions of section 29 of the Crown Lands Consolidation Act, 1913, the Crown lands hereunder described shall be and are hereby temporarily reserved from sale or lease generally.
 J. M. TULLY, Minister for Lands.

LAND DISTRICT—NEWCASTLE; SHIRE—LAKELANDS.
 No. 71,712, Parish Kahlaba, county Northumberland, here 3 roods 18 perches, portions 616 to 621, 630 and 751 to 754. N. 6,827, 6,828, 6,829, 6,849, 6,852-2,111. P. 45-7,532.

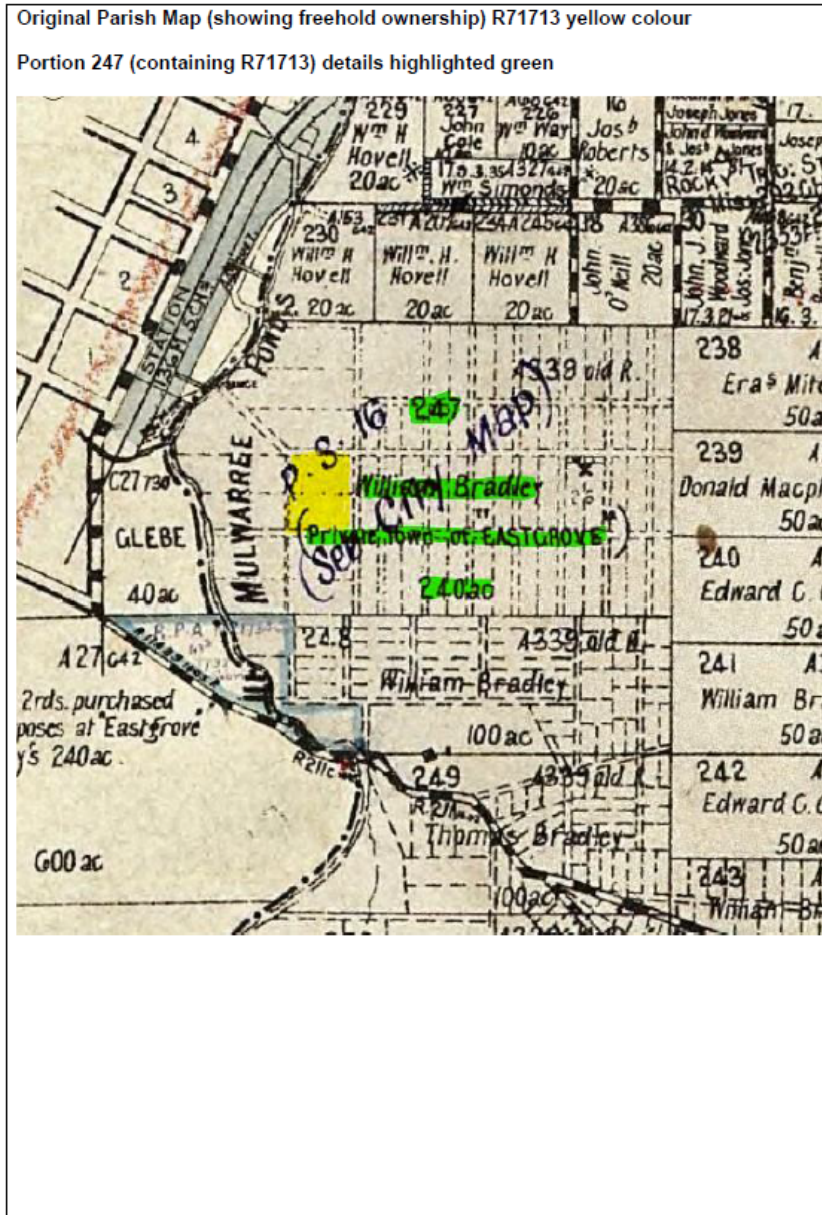


ANNEXURE F



Native Title Manager Report: Goulburn Mulwara Council - Draft Plan of Management for Carr Confoy Sportsground & Park 24

ANNEXURE F



ANNEXURE F

APPENDIX B: NATIVE TITLE MANAGER LETTER OF ACCREDITATION



Reference: LBN20/38

Mr Carl Malmberg
Council Crown Land Management
GPO Box 5477
Sydney NSW 2000

Dear Mr Malmberg,

Subject: Confirmation of approved training as Native Title Manager
Crown Land Management Act 2016

This letter provides confirmation that Carl Malmberg, having completed the approved training below, is qualified to act as a Native Title Manager for the purposes of Part 8 of the *Crown Land Management Act 2016* which commenced on 1 July 2018.

Introductory Native Title Training
Delivered by the NSW Department of Planning, Industry and Environment,
Sydney, NSW on 3 December 2019

For further information about the qualified training, please contact Mr Todd Craig, Native Title Operations, Crown Lands in the NSW Department of Planning, Industry and Environment: via email: todd.craig@crowland.nsw.gov.au

Yours sincerely

Rodney Hodder
A/Executive Director Strategy and Policy
Crown Lands

6/2/2020

Annexure G

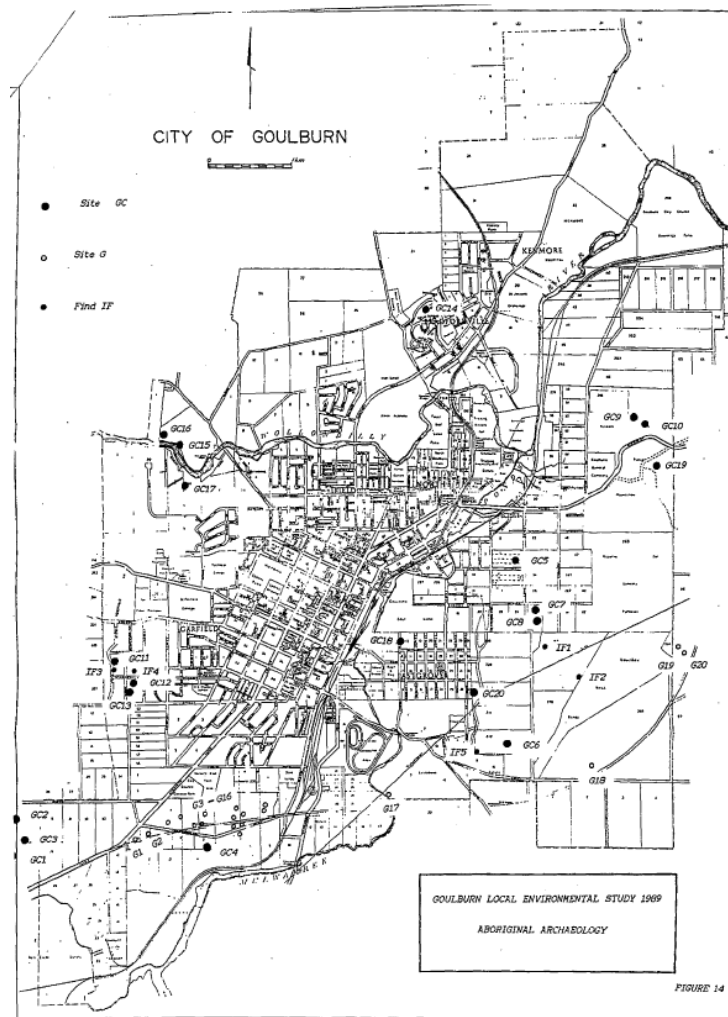
CULTURAL SIGNIFICANCE OF CARR CONFOY SPORTSGROUND AND PARK

ABORIGINAL ARCHAEOLOGICAL INVESTIGATIONS

A 1989 report for Goulburn Council prepared by Nicole Fuller of ANUTECH Pty Ltd, entitled Goulburn City - An Archaeological Investigation of Aboriginal Site Location, GC 18 is sited on Carr Confoy Sportsground. An extract of the report addresses GC 18 as follows:

Zone 1: Major watercourses Site G17 (NPWS site number 51-6-21), located in 1983 during the survey of the proposed Hume Highway by-pass, is much larger and better preserved than the two sites (GC17 and GC18) located in this zone during the present survey. While partial destruction of this site (G17) will be caused by by-pass construction, detailed research is being carried out on the contents of that portion of the site which is to be affected, thereby providing a comprehensive picture of Aboriginal site use during the recent prehistoric past. Other sites in this zone are likely to contain similar material to that found in this site, however, disturbance resulting from ploughing which has taken place at Site G17 has affected the integrity of the archaeological deposits, and therefore other sites in this zone may reveal as much, or more, about the prehistoric Aboriginal occupation of the region. Sites GC17 and GC18 are likely to contain valuable information on Aboriginal site use and should these be threatened by development which would cause their destruction, it would be necessary for further site investigation to be carried out. The archaeologists of the National Parks and Wildlife Service will be able to assess the regional significance of these sites, once work has been completed at the G17 site, and will be in a position to recommend the level of necessary work which would be required should these other sites be threatened. Because these sites are not currently threatened, no immediate protective measures are required, however, monitoring of their condition should be carried out, to ensure that erosion or land use does not adversely affect them.

Annexure G

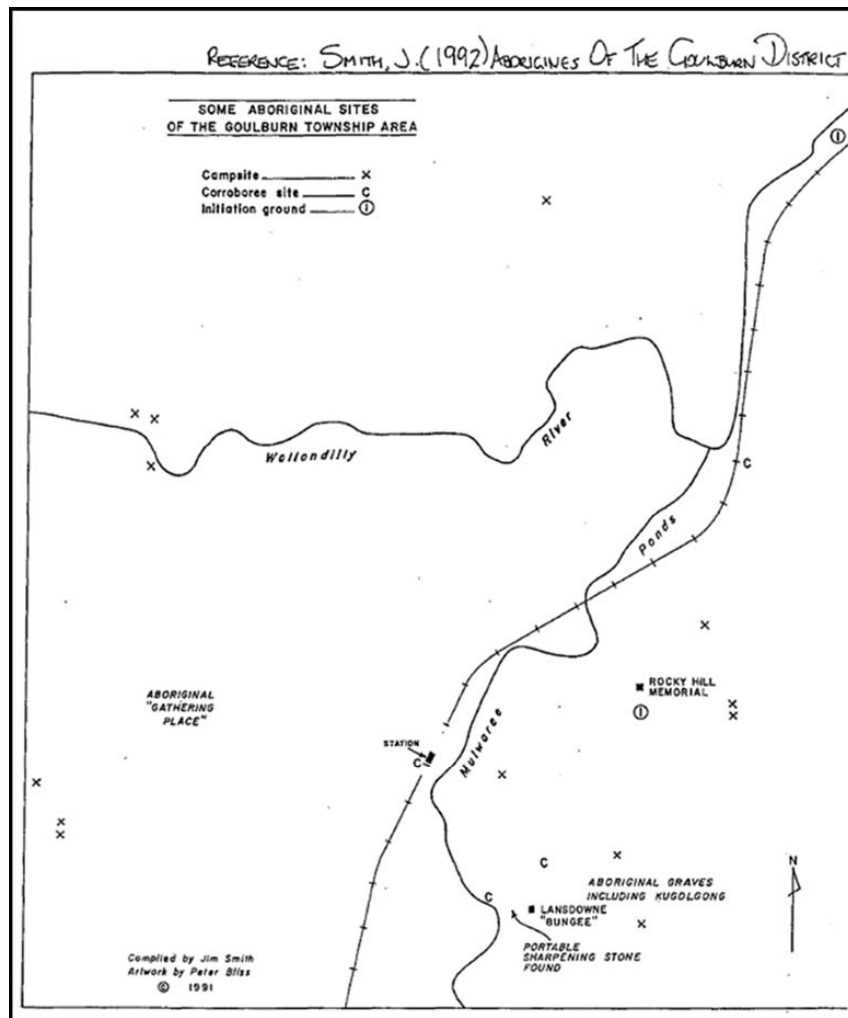


1. Figure extract - Aboriginal Archaeological Study 1989

Figure 15 extracted from the above noted report shows a plot of Aboriginal sites including campsites and corroboree grounds in the proximity of Carr Confoy Sportsground and Eastgrove south and an Aboriginal burial ground located to the south east.

James Smith in his publication of 1992 identified sites of Aboriginal cultural importance as plotted on the following mud map.

Annexure G

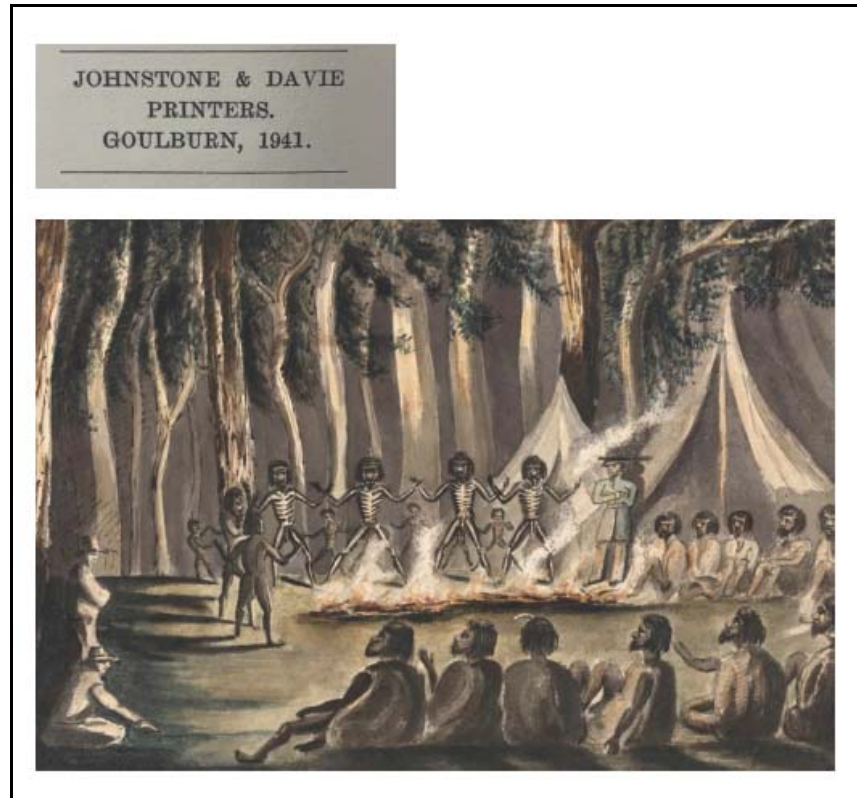


2. Figure extract - Figure extract 1989 Aborigines of the Goulburn District Smith, J. 1992

Further diagrams and excerpts from newspapers and publications follow, providing additional references to relatively modern history and occupation of Aboriginal peoples of the Gundangurra and Ngunnawal language groups in the Goulburn Mulwaree area, particularly in proximity to Eastgrove.

Annexure G

The images and remarks following have been submitted by the Mulwaree Aboriginal Community Inc,



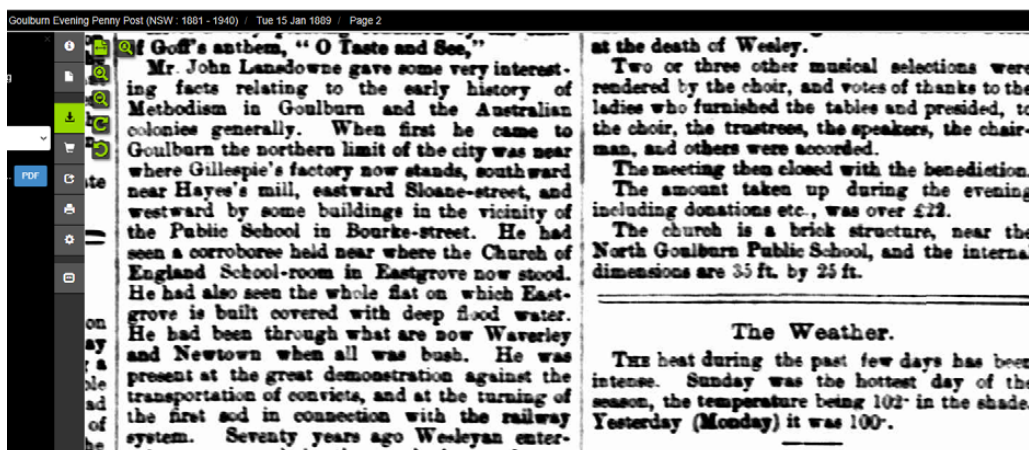
There are numerous newspaper articles in TROVE which relate to the Aboriginal people in and around East Goulburn and Rocky Hill and Lansdowne Park in Goulburn. They demonstrate an ongoing connection to Country and the lands on which Carr Confoy Park is located and should be celebrated in a relevant way to enable and ensure that the people of Goulburn Mulwaree LGA are able to acknowledge our past and not pretend that the Aboriginal people of this region did not live on these lands.

I have asked Heritage NSW / Dept of Premier and Cabinet to work with Council to enable the correct Traditional Custodians to be acknowledged, and expect that the Council will follow the information and instruction from the Dept.

Annexure G

The following extract of newspaper article courtesy of Trove via MACI, from the *Goulburn Evening Penny Post of Tuesday January 1899*, relates a talk given by Mr John Lansdowne recounting his earlier experiences of:

- Methodism in Goulburn,
- flooding at Eastgrove,
- witnessing Corroboree at Eastgrove,
- the extent of Goulburn town limits,
- witnessing demonstration against transportation of convicts, and
- witnessing sod turning for the railway.



The article on the page following recounts the retaliation of the Lachlan People against Bogan blacks who are reported to have marauded the Lachlan encampment to steal 'gins'.

The Lachlans pursued the Bogans but were forced to retreat and eventually routed with up to 150 of the Lachlan people slaughtered on the field of battle.

The retreating Lachlans split which proved disastrous for one party of 60, who were slaughtered by the advancing Bogans, the remaining Lachlans are reported to have survived by swimming the river in flood and returning to the encampment at the Bradley Estate with fewer than one third of their men.

The cemetery at Lansdowne is identified as the resting place of those Lachlan defenders.

Annexure G

ECHOES OF THE PAST.

(By George Clout)

No. 11.

THE ABORIGINES.

To your untanned tawar are sweeter
The dance of battle and the song of war,
"Mid' holla marks the deadly spear to
thine,
Or see the fozman staggering 'neath
your blow.

—WILLIAM CHARLES WESTWOOD.

There has been much written about the Aborigine that is contradictory. Some writers have confidently stated that they are incapable of civilisation, that you cannot by any method of instruction improve their condition. Others with equal earnestness maintain the very reverse, that they are quite capable of being brought into a higher plane of enlightenment, that they are susceptible of being taught habits of industry and good conduct. Be that as it may, there is no doubt that in their natural state they are among the very lowest in the scale of humanity. The Aborigines of the Mission Stations come under a different category, they have a good sprinkling of white blood in them and their faculties are of a different nature. As to their spiritual welfare the churches do not appear to have much to take credit for. They evidently adhere to the Scriptural injunction, "A prophet is not without honor save in his own country and in his own house." The savage in Fiji must have attention before the savage at home. Drick has been largely responsible for their degradation, and from their point of view it seems to have been so closely associated with Christianity that they have been unable to separate them. Large sums of money have been spent by the Government in an endeavour to better their condition, but the harvest has not proved worthy of the seed time. The Aborigine of to-day in all the more settled portions of the State has almost ceased to exist. Nearly all the young ones attending school at the Mission Stations are half-castes. It is patent now that they are fast disappearing from the scene, a sorry few years more and they will be reckoned among the extinct races of the earth.

When Batman made his pioneering trip to Port Phillip in 1835 he had five aboriginal natives of Sydney with him, and queer names they had, viz. Joe the Marline, Pigeon, Bugger, Bullet, and Old Bull. It was at that time also that William Buckley, the wild white man of the Australian bush as he was called, made himself known to Batman's party after a sojourn of 32 years with the blacks. Buckley was transported for being implicated in a mutiny at Gibraltar, a conspiracy being rife there to assassinate the Duke of Kent. In 1803 Governor Collins, of Tasmania, was instructed to form a convict station at Port Phillip. He therefore loaded there with 600 convicts, one of whom was Buckley, at or near where the present site of Torrens is, but the want of water and the barren nature

of the soil rendered the expedition abortive. Before he left four of the convicts escaped into the bush, hoping to make their way to Sydney. One of these returned just in time to be taken on board. Two others it is thought must have perished in the wilds, and the other was William Buckley, who discovered himself to Batman's party at Port Phillip 32 years after. He had lost his language and had sunk to the level of a savage. He afterwards became very useful to the white settlers as an interpreter. He died at Hobart in 1856.

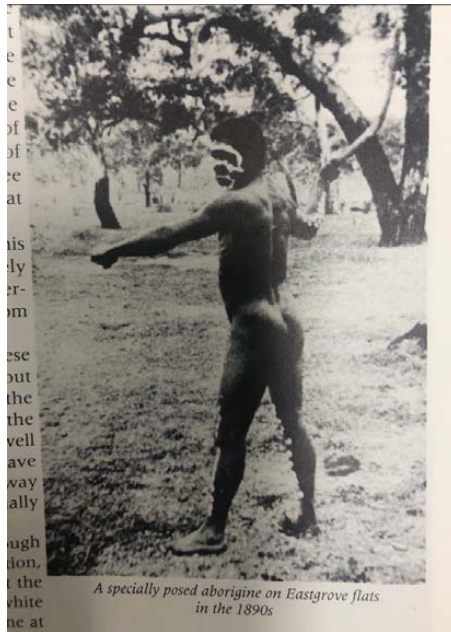
One might write volumes in reference to their depredations, and also with regard to the retaliatory measures of the white settlers. Their warlike tendencies have ever been apparent, and a battle royal between hostile tribes was by no means an infrequent occurrence in the days of long ago. The Argyle and the Lachlan tribes were among those most noted for their hostility, and as account of a tribal feud between the Lachlans and the Bogan blacks is worth repeating. The latter had been trespassing on the domain of those of the Lachlan and had left an impression of their visit by stealing two young girls from the encampment. This of course meant war to the knife. As a result three hundred Lachlans put on their warpaint and started forth in pursuit of the marauders, accompanied by a retinue of old men, girls and juveniles. That they meant mischief was apparent from the hurried nature of their movements. Each warrior had twelve spears and a tomahawk, besides boomerangs, shields, etc. The girls carried all the camp paraphernalia. King Jimmy was the chief of the tribe and as he had worked on a station he could speak a little English. Their mode of warfare was different to that of the whites; they made no formal declaration of war, their object rather being to sneak on the foe and annihilate him in one act if possible. Their war path lay through the country near about where the township of Parkes now stands and they overtook the Bogan blacks at the Bogan river, where they were camped at or near the present site of the Waterloo homestead, so-called on account of the battle that took place there. At early dawn, led by a blackfellow named Billy Boss, they made a charge on the sleeping Bogan blacks, but before they reached them one of the girls gave the alarm. The Bogan were instantly on their feet, and as their weapons were at hand they were ready for fight immediately. A shower of spears from the Lachlans was not without its effect, as it placed about ten of the foe hors de combat, but the return fire of spears was equally effective, and brought the Lachlans to a halt. Then the boomerangs began to fly as the opposing parties got into closer quarters. The King of the Bogans, seeing he had an advantage

of nearly 2 to 1 over his opponents, lost no time in charging forward, and making the Lachlans give way, but they rallied again almost immediately, fighting like demons. By this time a very considerable number of dead and wounded covered the ground, the Bogans apparently being the heavier losers, but their preponderance of numbers gave them a great advantage, and their chief urging them on forced the Lachlans to retreat, at first gradually but culminating in a rout, leaving 150 of their number on the battlefield, and the losses of their enemy were still greater. The victors followed the retreating blacks with great determination, slaughtering those that they overtook until after a chase of 50 miles the close of night arrested the carnage. About three scores of the fleeing blacks with their girls took another course, thinking they would be safer if away from the main body, but they sadly miscalculated their chances, as early on the third morning their blood-thirsty pursuers overtook them, where further slaughter took place. The remnants were the flooded river and escaped that way. A very sorry looking lot was the Lachlan tribe when they got back to their old encampment. Only about half of the girls and less than one-third of the men returned, and these had clay raised all over their heads, as that was the emblem of mourning for their friends. The present writer in his youthful days had many opportunities of seeing the burial places of the Argyle tribe of Aborigines at Lansdown, the head centre of the Bradley estate at Goulburn, where numbers of them were buried. It was there that I first saw their peculiar habit of covering their heads with clay or earth of some kind on the death of one of their number, as a symbol of mourning. Singular as this custom may appear to us, it is not without precedent. We read in Holy Writ that when Hezekiah and Phinches, the sons of Eli the prophet, were killed in battle, the messenger who brought the ill-tided news to Eli "had his clothes rent and earth upon his head." Again when Saul and his three sons were slain on Mount Gibbon the messenger who brought the news to David was similarly decorated. It is curious, therefore, to note that the Aborigine of Australia has adopted a custom as a symbol of mourning which was practised by God's peculiar people when they were at the zenith of their power, one thousand years before the Christian era.

(to be continued)

of nearly 2 to 1 over his opponents, lost no time in charging forward, and making the Lachlans give way, but they rallied again almost immediately, fighting like demons.

Annexure G



“A specially posed Aborigine on Eastgrove Flats in the 1890s” from page 243 of “Grand Goulburn” by Stephen J. Tazewell.

Annexure H

LEASES LICENCES - CARR CONFOY SPORTSGROUND AND PARK

Site	Tenant	Type	Start Date	End Date	Authorised Use
22 Farm Road	Goulburn Pony Club	Council Lease	1.09.22	31.08.27	Equine Activity
22 Farm Road	RBA Holdings Pty Ltd	Council Lease	28.11.21	27.11.26	Digital relay tower
Eastgrove Park South Carr Confoy	GDJCA (Junior Cricket)	Seasonal Hire	September to March		Cricket training and match play
Eastgrove Park South Carr Confoy	Goulburn Soccer Association	Seasonal Hire	March to September		Junior Soccer training and match play
Eastgrove Park South Carr Confoy	Goulburn Junior Rugby Union Club	Seasonal Hire	March to September / ad-hoc		Rugby Union training
Carr Confoy North	GDJCA (Junior Cricket)	Seasonal Hire	September to March		Cricket training and match play
Carr Confoy North	Goulburn Cricket Club	Seasonal Hire	September to March		Cricket training and match play
Carr Confoy North	Goulburn Touch Football Association	Seasonal Hire	March to September		Touch Football training and match play
Carr Confoy Netball Courts	Goulburn & Districts Netball Assoc	Seasonal Hire	September to March		Netball training and match play

Short term hire arrangements are utilised for less frequent or once off community, social and sporting events such as:

- Relocation of other sporting codes due to ground closures for games and/or training,
- Netball gala day event/s
- Relay for Life,
- Pictures and Popcorn,
- Sports tourism events including but not limited to:
 - ANZAC cup - cricket,
 - Ultimate Frisbee Challenge.

Sport field allocations are worked out through the Sports Council Committee of Council which are adopted by Council.

The charter of the Sports Council Committee is to allocate fields to user groups. The Sports Council Committee also works as an informal forum for negotiating expectations, addressing maintenance and prospective infrastructure projects.

15.12 REQUEST FOR FINANCIAL ASSISTANCE - LIEDER THEATRE COMPANY

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. [Application for Financial Assistance - Lieder Theatre Company](#)  
 2. [Lieder Theatre Company Financial Statements](#)  

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2022/23 Financial Year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$62,393 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That:

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Lieder Theatre Company be received.
2. Council approve a cash contribution of \$5,500 to the Lieder Theatre funded from the Financial Assistance budget.

BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

A request has been received from The Lieder Theatre Company seeking \$6,600 financial assistance to aid the many productions, workshops and skill development programs that they have each year.

In 2020 the Lieder Theatre Company’s program of events came to a standstill due to the COVID-19 Pandemic and Government regulations surrounding social distancing and bans on large public gatherings, including theatre attendance.

The COVID-19 restrictions over the past 2 years have taken a toll on productions, however now that communities are slowly returning to pre-pandemic activities, the Lieder Theatre Company are able to resume their many programs and performances. Further detail on these can be found in the attached application.

The Lieder Theatre Company have been recipients of financial assistance under Council’s Financial Assistance Policy for many years with the most recent being a cash donation of \$5,500 awarded in July 2021.

Given the important role the Lieder Theatre Company plays in the cultural sector in the LGA, and the obvious impact COVID had on its revenue raising capacity in 2020 and 2021, it is recommended that an amount of \$5,500 be granted under Council's Financial Assistance Policy. This is in keeping with the amount provided in previous years.

A copy of the application is attached for your consideration. As required for all requests of \$5,000 and above, a copy of the most recent financial statements is also provided.



Application for Financial Assistance Reduction or Waiver of Council Fees & Charges

Applicant / Organisation Details

Name:	Goulburn Liedertafel Inc (Goulburn Lieder Theatre)
Address:	52 Goldsmith St Goulburn NSW 2580
Contact Person:	Sarah Harris
Telephone:	0478 619 841
Email Address:	liedertheatre@gmail.com

Amount Applied for (including GST if applicable)

\$ 6,600.00 _____

Which Funding Stream are you applying under? (Please select below)

*Financial Assistance for Community Events and/or projects
(See below)*

*Mayor's Discretionary Fund
(See below)*

Please select if the request for a fee waiver or reduction:

Funding Principles:

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**
Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

▪ Reduction or Waiver of Council Fees & Charges

Consistent and equitable assessment of requests for the reduction or waiver of Council fees and charges for the use of Council facilities and / or services provided by Council.

Eligibility

To be eligible for a reduction or waiver the applicant must be considered in at least one of the following categories:

- Charitable organisation
- Be a non-profit organisation and dependent upon amount requested, may be asked to provide audited financial accounts
- Pensioner groups
- Community groups
- Schools and any group/organisation as determined from time to time by Council
- Demonstrate special circumstances as determined by the Chief Executive Officer or Council's delegated staff

Council **will not** consider applications to waive fees and charges for:

- Any profit-making ventures for commercial entities
- Any activity, event or program that contravenes Council's existing policies
- The bond associated with the use of Council facilities, (only the waiver of fees for an activity, event or function will be considered)
- Retrospective applications, including refunds

(Refer to the Policy Document for further information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Page 2 of 5

Application for Financial Assistance

Other Grant Funding

Please provide details of funding received from other sources either approved or pending.

2022 - nil

Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Application for Financial Assistance

Description of the Project, Service or Event *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

Please see attached document


Application for Financial Assistance
Effective from 19 July 2022 to 30 June 2025

Application for Financial Assistance

Financial Information
 For applications seeking funding of **\$5,000** and above, the application **must** be accompanied by financial statements.

Application checklist – Please complete before signing the Declaration

- Have you read and understood the guidelines?
- Have you completed ALL sections of the application form?
- Have you attached all relevant supporting information?
- Have you included ALL Financial Information if applicable?
- Has the application been signed?
- Have you kept a copy of your application for your own records?

Declaration			
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
Signature		Signature	
Name	Sarah Harris	Name	
Position	Treasurer	Position	

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- **Incomplete applications or applications with insufficient information will not be accepted.**

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance
 Effective from 19 July 2022 to 30 June 2025

Attachment to Application for Financial Assistance

Lieder Theatre Company (LTC) is the longest running theatre company in Australia. Established in 1891 it has been the focus for the performing arts in the Goulburn Region, providing and developing a broad range of quality theatre which is entertaining, educational, healing and innovative, building integrity, pride and respect for the arts in our community. LTC is a major cultural resource for all aspects of theatre and performing arts in the Goulburn Mulwaree region, presenting up to six major productions each year in their historic Lieder Theatre venue. It creates, presents and promotes high quality live theatre which is enriching and rewarding for the community; develops performing arts programs that acknowledge and respond to the needs and interests of the regional community; provides a wide range of training opportunities for the regional community in all areas of the performing arts; develops and nurtures Lieder Youth Theatre Company (LYTC) as the focus of regional young people's engagement in contemporary theatre; provides and maintains a venue for the activities undertaken by the company and for hire by other organisations. LYTC provides regional and isolated youth in the Goulburn area with recreational and training opportunities in the performing arts. *Weekly and holiday workshops and drama classes including regional gatherings for isolated youth keen on the arts *Backstage and technical production skills training (including lights, sound engineering, stage management, costumes, props) *Acting and circus skills development. LYTC presents at least one major performance project each year as well as performing at many of the major outdoor entertainment events in Goulburn Mulwaree as stilt walkers, fire-twirlers, acrobats, clowns, face painters and dancers. LYTC is regarded as an important bridge into further training and careers in the performing arts. Many former LYTC members are working professionally around Australia and the world in arts-related jobs.

Over the period of the pandemic, LTC has continued to operate within the bounds of necessary restrictions. During lockdown, open playreadings were conducted by Zoom, with actors and audiences from within and outside the region participating. Three productions were seriously impacted by having to close, one of which had to be cancelled, one became a video-project (Mighty Playwrights 2020), and one was able to be re-staged at a later date. Audience numbers and subsequent income were significantly reduced while base operating costs of the building (rates, insurances etc) remained the same. Opening of the current production of The Children has been postponed due to cast and director testing positive for Covid, as have some cast members of Mighty Playwrights.

In 2022 the Lieder Theatre: * has performed at the opening of GPAC *has staged productions of the French classic Scapin; Romeo and Juliet which showcased LYTC with support of experienced LTC actors and technicians *has developed acrobatic fire shows with LYTC, performing at the NSW Youth Conference, Illuminate festival in Picton and Frostival *In collaboration with Goulburn Mulwaree Library, will facilitate the production and performance of 7 plays in the Mighty Playwrights initiative to be performed at GPAC (September), a project in which a number of youth (primary school aged) from Goulburn write and develop scripts * will stage performances of The Children (September) and Charlotte's Web (November) *continues to run weekly drama classes for primary and high school students accessible to all youth in the Goulburn area, and for which there are waiting lists

Benefits to the Goulburn region: *Cultural and social enrichment for the well-being of the whole community *Education opportunities for local youth and community members interested in theatre as a career option *Motivational opportunities for specialty groups and individuals exploring personal development avenues and using drama and theatre as a tool for change and growth *Historical and cultural resource to individuals and groups *Theatrical resource for other local drama groups with advice and materials regarding staging theatre events (costumes, lights, props, staging, etc)

Who will benefit from the project: *Audience members, performers, backstage crew and front of house volunteers * young people between the ages of 8 – 18yrs who attend weekly and holiday drama classes and workshops *Lieder members who embrace the challenges of working in a community theatre environment

Goulburn Liedertafel Incorporated

Annual Accounts

for the year ended 31st December, 2021

Goulburn Liedertafel Inc.

Income and Expenditure Account Year ended 31st December, 2021

	2021	2020
<u>Income</u>		
Box Office	39,922	4,494
Theatre Hire	0	1,486
Membership subscriptions	832	486
Program sales	992	232
Advertising	0	1,353
Front of House sales	2,878	95
Raffles	1,475	50
Sundry income	5,659	1,762
Grants (note 1)	5,727	22,994
Donations	17,755	10,431
Interest income	16	65
Total Income	75,256	43,448
<u>Expenses</u>		
<i>Administration Expenses</i>		
Insurance	7,034	6,559
Depreciation	2,230	499
Printing & office supplies	538	0
Subscriptions	0	100
Telephone	1,104	1,103
Postage	125	122
Electricity	2,024	2,625
Gas	1,262	701
Property rates & taxes	5,290	5,172
Maintenance - building	10,212	2,072
Maintenance - plant & equipment	691	200
Retainer - artistic director	12,000	12,000
Other expenses	1,550	1,024
Total Administration expenses	44,060	32,177
<i>Production expenses</i>		
Advertising	1,963	612
Set construction	1,346	586
Props	1,923	815
Performing rights	1,783	4,233
Fees for artists & directors	7,700	4,782
Fees for artistic director	1,000	1,000
Programs	2,030	658
Front of House	735	443
Cleaning	210	183
Other expenses	3,384	132
Total Production expenses	22,074	13,444
Total expenses	66,134	45,621
Operating profit/(loss)	9,122	-2,173
Net profit/(loss)	9,122	-2,173

Goulburn Liedertafel Inc.

Balance Sheet as at 31st December, 2021



	2021	2020
<u>Current Assets</u>		
Cash & Cash Equivalents (Note 2)	62,362	48,490
Debtors	0	0
Prepayments (Note 3)	2,967	2,788
GST net receivable (Note. 4)	0	777
Total Current Assets	65,329	52,055
<u>Fixed Assets (at valuation)</u>		
Land & Buildings	350,000	350,000
Furniture, Fittings & Floor coverings	38,500	38,500
Equipment & Props	30,600	30,600
Costumes	12,500	12,500
<u>Fixed Assets (at cost)</u>		
Building Improvements	112,096	112,096
Furniture, Fittings & Floor coverings	9,038	9,038
Accumulated depreciation	-9,038	-9,038
Plant & Equipment	48,871	48,871
Accumulated depreciation	-48,871	-46,641
Costumes at cost	1,920	1,920
Accumulated depreciation	-1,920	-1,920
Total Fixed Assets	543,696	545,926
Total Assets	609,025	597,981
<u>Current Liabilities</u>		
Creditors	3,675	2,052
GST - net payable (note 4)	299	0
Total Current Liabilities	3,974	2,052
Total Liabilities	3,974	2,052
Total Net Assets	605,051	595,929
<u>Capital</u>		
Accumulated Funds - beginning	595,929	598,102
Current period accumulated profit/(loss)	9,122	-2,173
Accumulated Funds - ending	605,051	595,929

Goulburn Liedertafel Inc.

Notes to the Annual Accounts ended 31st December, 2021

	2021	2020
Note. 1		
Grants		
CASP - Journey through Country		4,800
GMC - Might Playwrights		18,194
CASP - Prophecy	3,000	
STA - Mosaic	2,727	
Total Grants	5,727	22,994
 Note. 2		
Cash & cash equivalents		
Cheque account	19,875	13,798
Donations account	15,737	7,587
Term Deposit	26,480	26,465
Petty cash	270	640
Total cash & cash equivalents	62,362	48,490
 Note. 3		
Prepayments		
Insurance - general	2,967	2,565
Insurance - AON	0	223
Total Prepayments	2,967	2,788
 Note. 4		
GST - net receivable		
- GST collected	983	296
- GST Paid	-684	-1,073
Total GST - net payable	299	-777

15.13 MONTHLY FINANCIAL REPORT

Author: Accountant
 Director Corporate & Community Services
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: 1. Monthly Financial Statements  

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget for the 2022/23 financial year.

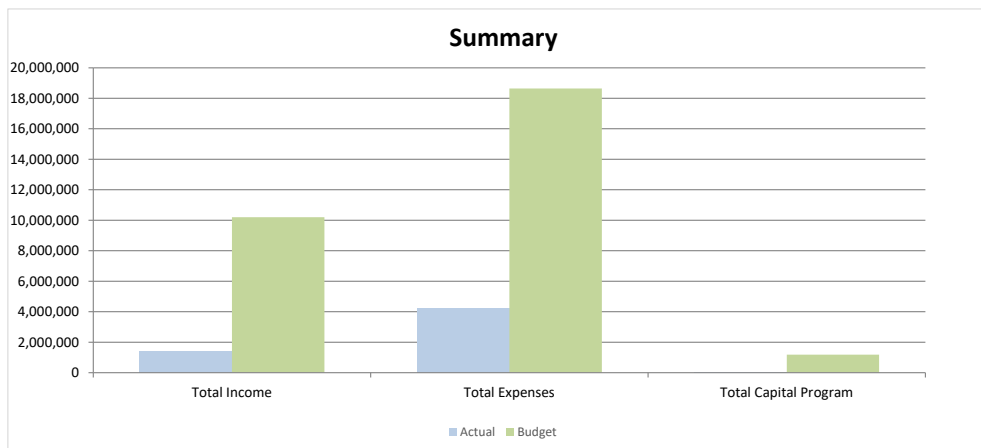


Council Directorate Summary Report for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Corporate and Community Services

Description	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time:
								18%
Income								
User Charges & Fees	765,599	128,969	0	0	128,969	765,599	636,630	17%
Interest & Investment Revenue	35,000	4,409	0	0	4,409	35,000	30,591	13%
Other Revenues	817,782	120,907	0	0	120,907	817,782	696,875	15%
Operating Grants & Contributions	598,745	58,452	0	0	58,452	598,745	540,293	10%
Internal Income	6,734,545	1,122,424	0	0	1,122,424	6,734,545	5,612,121	17%
Total Income	8,951,672	1,435,161	0	0	1,435,161	8,951,672	7,516,511	16%
Expense								
Employee costs	7,632,920	1,366,906	7,101	0	1,374,006	7,632,920	6,258,914	18%
Materials & Contracts	3,785,325	612,622	599,221	134,447	1,346,289	3,788,691	2,442,402	36%
Borrowing Costs	166,743	1,678	0	0	1,678	166,743	165,065	1%
Depreciation & Impairment	1,249,137	0	0	0	0	1,249,137	1,249,137	0%
Other Expenses	2,828,798	1,765,506	383,648	2,000	2,151,154	2,828,798	677,645	76%
Internal Expenses	2,979,792	510,342	0	0	510,342	2,979,792	2,469,449	17%
Total Expense	18,642,715	4,257,053	989,970	136,447	5,383,470	18,646,081	13,262,611	29%
Operating Surplus/(Deficit) before Capital Income	-9,691,043	-2,821,892	-989,970	-136,447	-3,948,309	-9,694,409	-5,746,100	41%
Capital Income								
Operating Surplus/(Deficit) after Capital Income	-9,691,043	-2,821,892	-989,970	-136,447	-3,948,309	-9,694,409	-5,746,100	41%
Non Cash								
Depreciation & Impairment	1,249,137	0	0	0	0	1,249,137	1,249,137	0%
Total Non Cash	1,249,137	0	0	0	0	1,249,137	0	0%
Investing Fund Flows								
Capital Works	-1,080,000	-39,582	-4,840	-190,361	-234,784	-1,184,015	-949,231	20%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	-1,080,000	-39,582	-4,840	-190,361	-234,784	-1,184,015	-949,231	20%
Financing Fund Flows								
Loan Principal	-549,463	-24,766	0	0	-24,766	-549,463	-524,697	5%
Total Financing Fund Flows	-549,463	-24,766	0	0	-24,766	-549,463	-524,697	5%
Net Inc/(Dec) in Funds before Transfers	-10,071,369	-2,886,240	-994,810	-326,808	-4,207,858	-10,178,750	-5,970,892	41%
Reserve Movements								
Transfers from Internal Reserves	1,166,946	0	0	0	0	1,274,327	1,274,327	0%
Transfers from Other External Reserves	15,000	0	0	0	0	15,000	15,000	0%
Total Reserve Movements	1,181,946	0	0	0	0	1,289,327	1,289,327	0%
Net Inc/(Dec) in Unrestricted Funds	-8,889,423	-2,886,240	-994,810	-326,808	-4,207,858	-8,889,423	-4,681,565	47%

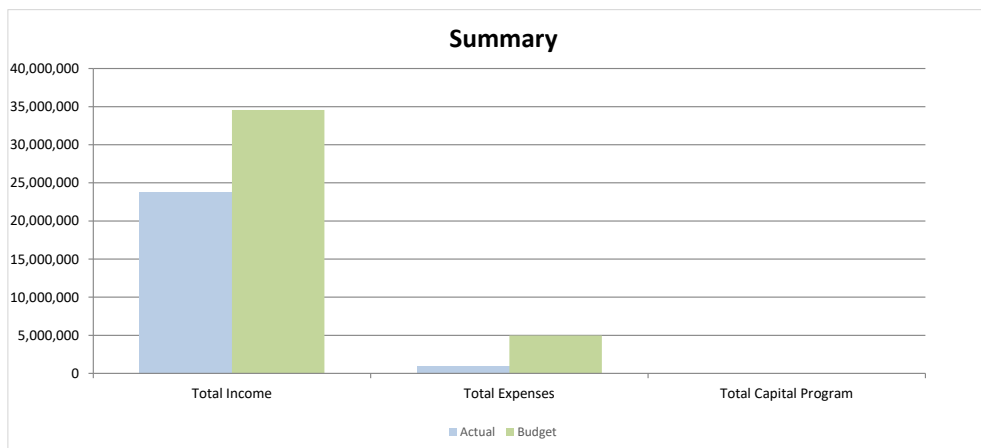




Council Directorate Summary Report for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Executive Services							% of Time: 19%	
Description	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Budget
Income								
Rates & Annual Charges	22,794,850	22,512,785	0	0	22,512,785	22,794,850	282,065	99%
Interest & Investment Revenue	250,000	-63,773	0	0	-63,773	250,000	313,773	-26%
Other Revenues	137,915	6,724	0	0	6,724	137,915	131,191	5%
Operating Grants & Contributions	6,645,750	540,359	0	0	540,359	6,645,750	6,105,391	8%
Internal Income	4,729,998	793,892	0	0	793,892	4,729,998	3,936,105	17%
Total Income	34,558,513	23,789,987	0	0	23,789,987	34,558,513	10,768,526	69%
Expense								
Employee costs	3,455,764	703,200	37,640	0	740,840	3,455,764	2,714,924	21%
Materials & Contracts	363,679	19,830	58,805	0	78,635	363,679	285,045	22%
Depreciation & Impairment	1,856	0	0	0	0	1,856	1,856	0%
Other Expenses	617,397	105,057	8,537	0	113,594	617,397	503,803	18%
Internal Expenses	537,351	111,521	0	0	111,521	537,351	425,830	21%
Total Expense	4,976,048	939,608	104,982	0	1,044,590	4,976,048	3,931,457	21%
Operating Surplus/(Deficit) before Capi	29,582,465	22,850,379	-104,982	0	22,745,397	29,582,465	6,837,068	77%
Capital Income								
Operating Surplus/(Deficit) after Capite	29,582,465	22,850,379	-104,982	0	22,745,397	29,582,465	6,837,068	77%
Non Cash								
Depreciation & Impairment	1,856	0	0	0	0	1,856	1,856	0%
Total Non Cash	1,856	0	0	0	0	1,856	0	0%
Investing Fund Flows								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	0	0	0	0	0	0	0	0%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	29,584,321	22,850,379	-104,982	0	22,745,397	29,584,321	6,838,924	77%
Reserve Movements								
Transfers to Internal Reserves	-872,190	-60,840	0	0	-60,840	-872,190	-811,350	7%
Total Reserve Movements	-872,190	-60,840	0	0	-60,840	-872,190	-811,350	7%
Net Inc/(Dec) in Unrestricted Funds	28,712,131	22,789,539	-104,982	0	22,684,557	28,712,131	6,027,575	79%

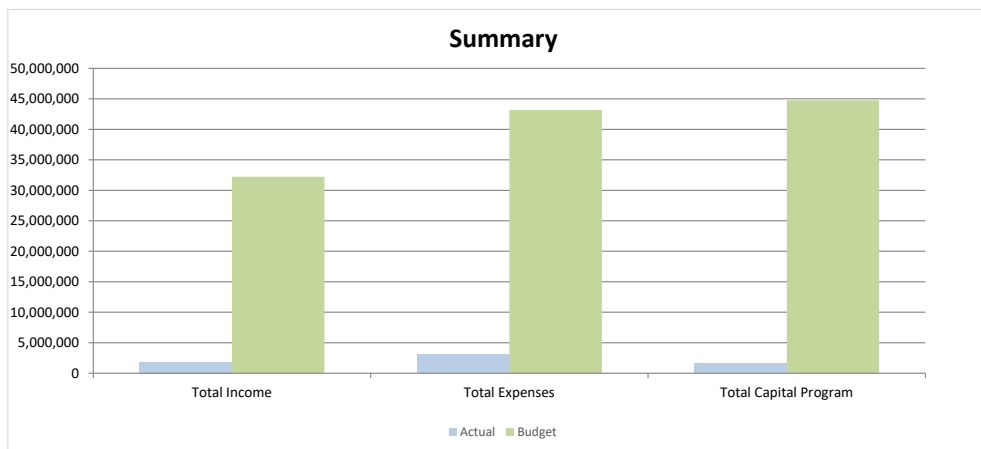




Council Directorate Summary Report for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Operations							% of Time:	19%
Description	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Budget
Income								
User Charges & Fees	1,019,592	282,186	0	0	282,186	1,019,592	737,406	28%
Other Revenues	310,808	22,518	0	0	22,518	310,808	288,290	7%
Operating Grants & Contributions	3,721,452	119,268	0	0	119,268	9,452,681	9,333,413	1%
Internal Income	5,703,234	435,890	0	0	435,890	5,703,234	5,267,344	8%
Total Income	10,755,087	859,862	0	0	859,862	16,486,316	15,626,453	5%
Expense								
Employee costs	7,915,418	1,292,029	0	0	1,292,029	7,915,418	6,623,389	16%
Materials & Contracts	5,829,191	945,840	0	2,560,395	3,506,235	11,560,420	8,054,185	30%
Borrowing Costs	474,311	-18,552	0	0	-18,552	474,311	492,863	-4%
Depreciation & Impairment	15,752,480	0	0	0	0	15,752,480	15,752,480	0%
Other Expenses	1,987,780	99,169	0	289	99,458	1,987,780	1,888,322	5%
Internal Expenses	5,505,578	740,392	0	0	740,392	5,505,578	4,765,186	13%
Total Expense	37,464,758	3,058,877	0	2,560,684	5,619,562	43,195,987	37,576,425	13%
Operating Surplus/(Deficit) before Capi	-26,709,671	-2,199,015	0	-2,560,684	-4,759,699	-26,709,671	-21,949,972	18%
Capital Income								
Capital Grants & Contributions	21,135,806	981,538	0	0	981,538	27,644,414	26,662,876	4%
Operating Surplus/(Deficit) after Capi	-5,573,865	-1,217,477	0	-2,560,684	-3,778,161	934,743	4,712,904	-404%
Non Cash								
Depreciation & Impairment	15,752,480	0	0	0	0	15,752,480	15,752,480	0%
Total Non Cash	15,752,480	0	0	0	0	15,752,480	0	0%
Investing Fund Flows								
Capital Works	-35,935,047	-1,609,835	0	-10,222,897	-11,832,732	-44,778,717	-32,945,985	26%
Asset Sales	320,000	647	0	0	647	320,000	319,353	0%
Total Investing Fund Flows	-35,615,047	-1,609,188	0	-10,222,897	-11,832,085	-44,458,717	-32,626,632	27%
Financing Fund Flows								
Loan Principal	-1,340,940	-36,379	0	0	-36,379	-1,340,940	-1,304,561	3%
Proceeds from Borrowings	4,000,000	0	0	0	0	4,000,000	4,000,000	0%
Total Financing Fund Flows	2,659,060	-36,379	0	0	-36,379	2,659,060	2,695,439	-1%
Net Inc/(Dec) in Funds before Transfers	-22,777,373	-2,863,044	0	-12,783,581	-15,646,626	-25,112,435	-9,465,809	62%
Reserve Movements								
Transfers to Internal Reserves	627,576	0	0	0	0	627,576	627,576	0%
Transfers to Developer Contributions	-2,263,500	-220,063	0	0	-220,063	-2,263,500	-2,043,437	10%
Transfers to Other External Reserves	158,182	0	0	0	0	1,154,794	1,154,794	0%
Transfers from Internal Reserves	1,411,711	0	0	0	0	2,365,862	2,365,862	0%
Transfers from Developer Contributions	1,335,000	0	0	0	0	2,287,249	2,287,249	0%
Transfers from Other External Reserves	1,800,225	0	0	0	0	4,540,601	4,540,601	0%
Total Reserve Movements	3,069,194	-220,063	0	0	-220,063	8,712,582	8,932,644	-3%
Net Inc/(Dec) in Unrestricted Funds	-19,708,179	-3,083,107	0	-12,783,581	-15,866,688	-16,399,853	-533,165	97%

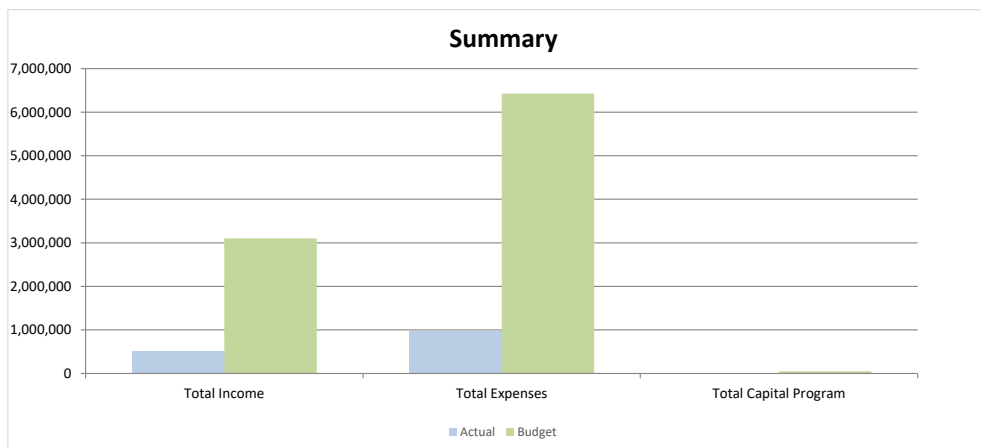




Council Directorate Summary Report for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	% of Time:	
							\$ Variance	% of Budget
Income								
User Charges & Fees	2,135,230	299,078	0	0	299,078	2,135,230	1,836,152	14%
Other Revenues	390,809	69,116	0	0	69,116	390,809	321,693	18%
Operating Grants & Contributions	453,000	91,410	0	0	91,410	556,800	465,390	16%
Total Income	2,979,039	459,604	0	0	459,604	3,082,839	2,623,235	15%
Expense								
Employee costs	4,224,029	572,979	0	0	572,979	4,224,029	3,651,050	14%
Materials & Contracts	423,155	169,923	338,040	0	507,963	578,855	70,892	88%
Depreciation & Impairment	18,019	0	0	0	0	18,019	18,019	0%
Other Expenses	45,300	12,332	0	0	12,332	45,300	32,968	27%
Internal Expenses	1,558,318	222,772	0	0	222,772	1,558,318	1,335,546	14%
Total Expense	6,268,821	978,006	338,040	0	1,316,046	6,424,521	5,108,475	20%
Operating Surplus/(Deficit) before Capita	-3,289,782	-518,402	-338,040	0	-856,442	-3,341,682	-2,485,240	26%
Capital Income								
Capital Grants & Contributions	250,000	49,355	0	0	49,355	250,000	200,645	20%
Operating Surplus/(Deficit) after Capita	-3,039,782	-469,046	-338,040	0	-807,086	-3,091,682	-2,284,595	26%
Non Cash								
Depreciation & Impairment	18,019	0	0	0	0	18,019	18,019	0%
Total Non Cash	18,019	0	0	0	0	18,019	0	0%
Investing Fund Flows								
Capital Works	-51,200	0	0	0	0	-51,200	-51,200	0%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	-51,200	0	0	0	0	-51,200	-51,200	0%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	-3,072,963	-469,046	-338,040	0	-807,086	-3,124,863	-2,317,776	26%
Reserve Movements								
Transfers to Developer Contributions	-556,000	-95,586	0	0	-95,586	-556,000	-460,414	17%
Transfers from Internal Reserves	100,000	0	0	0	0	151,900	151,900	0%
Transfers from Other External Reserves	0	0	0	0	0	30,801	30,801	0%
Total Reserve Movements	-456,000	-95,586	0	0	-95,586	-373,299	-277,713	26%
Net Inc/(Dec) in Unrestricted Funds	-3,528,963	-564,632	-338,040	0	-902,672	-3,498,162	-2,595,490	26%

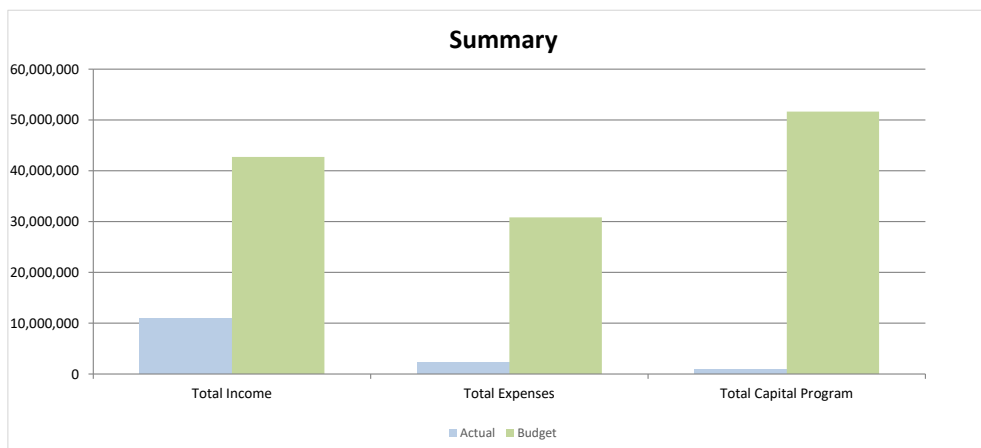




Council Directorate Summary Report for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	% of Time:	
							\$ Variance	% of Budget
Income								19%
Rates & Annual Charges	18,076,854	8,467,669	0	0	8,467,669	18,076,854	9,609,184	47%
User Charges & Fees	14,307,548	1,519,505	0	0	1,519,505	14,307,548	12,788,043	11%
Interest & Investment Revenue	751,486	-190,857	0	0	-190,857	751,486	942,343	-25%
Other Revenues	175,112	56,788	0	0	56,788	175,112	118,325	32%
Internal Income	3,759,557	103,390	0	0	103,390	3,759,557	3,656,167	3%
Total Income	37,070,557	9,956,495	0	0	9,956,495	37,070,557	27,114,062	27%
Expense								
Employee costs	6,883,347	933,390	0	0	933,390	6,883,347	5,949,957	14%
Materials & Contracts	6,385,404	305,680	0	1,423,424	1,729,104	6,385,404	4,656,301	27%
Borrowing Costs	1,150,309	115,235	0	0	115,235	1,150,309	1,035,074	10%
Depreciation & Impairment	5,645,039	0	0	0	0	5,645,039	5,645,039	0%
Other Expenses	1,113,052	110,633	0	0	110,633	1,113,052	1,002,420	10%
Internal Expenses	9,652,561	847,776	0	0	847,776	9,652,561	8,804,785	9%
Total Expense	30,829,712	2,312,714	0	1,423,424	3,736,138	30,829,712	27,093,575	12%
Operating Surplus/(Deficit) before Capi	6,240,845	7,643,781	0	-1,423,424	6,220,357	6,240,845	20,488	100%
Capital Income								
Capital Grants & Contributions	6,125,123	937,707	0	0	937,707	6,590,030	5,652,323	14%
Operating Surplus/(Deficit) after Capita	12,365,968	8,581,488	0	-1,423,424	7,158,064	12,830,875	5,672,811	56%
Non Cash								
Depreciation & Impairment	5,645,039	0	0	0	0	5,645,039	5,645,039	0%
Total Non Cash	5,645,039	0	0	0	0	5,645,039	0	0%
Investing Fund Flows								
Capital Works	-49,343,492	-824,592	0	-9,523,694	-10,348,286	-51,657,954	-41,309,668	20%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	-49,343,492	-824,592	0	-9,523,694	-10,348,286	-51,657,954	-41,309,668	20%
Financing Fund Flows								
Loan Principal	-630,097	-262,746	0	0	-262,746	-630,097	-367,351	42%
Total Financing Fund Flows	-630,097	-262,746	0	0	-262,746	-630,097	-367,351	42%
Net Inc/(Dec) in Funds before Transfers	-31,962,582	7,494,150	0	-10,947,118	-3,452,968	-33,812,137	-30,359,169	10%
Reserve Movements								
Transfers to Developer Contributions	-1,000,000	-163,106	0	0	-163,106	-1,000,000	-836,894	16%
Transfers from Internal Reserves	2,384,492	0	0	0	0	2,669,910	2,669,910	0%
Transfers from Developer Contributions	4,159,103	0	0	0	0	4,745,979	4,745,979	0%
Transfers from Other External Reserves	17,845,452	0	0	0	0	18,961,437	18,961,437	0%
Total Reserve Movements	23,389,047	-163,106	0	0	-163,106	25,377,326	25,540,432	-1%
Net Inc/(Dec) in Unrestricted Funds	-8,573,535	7,331,043	0	-10,947,118	-3,616,074	-8,434,811	-4,818,737	43%

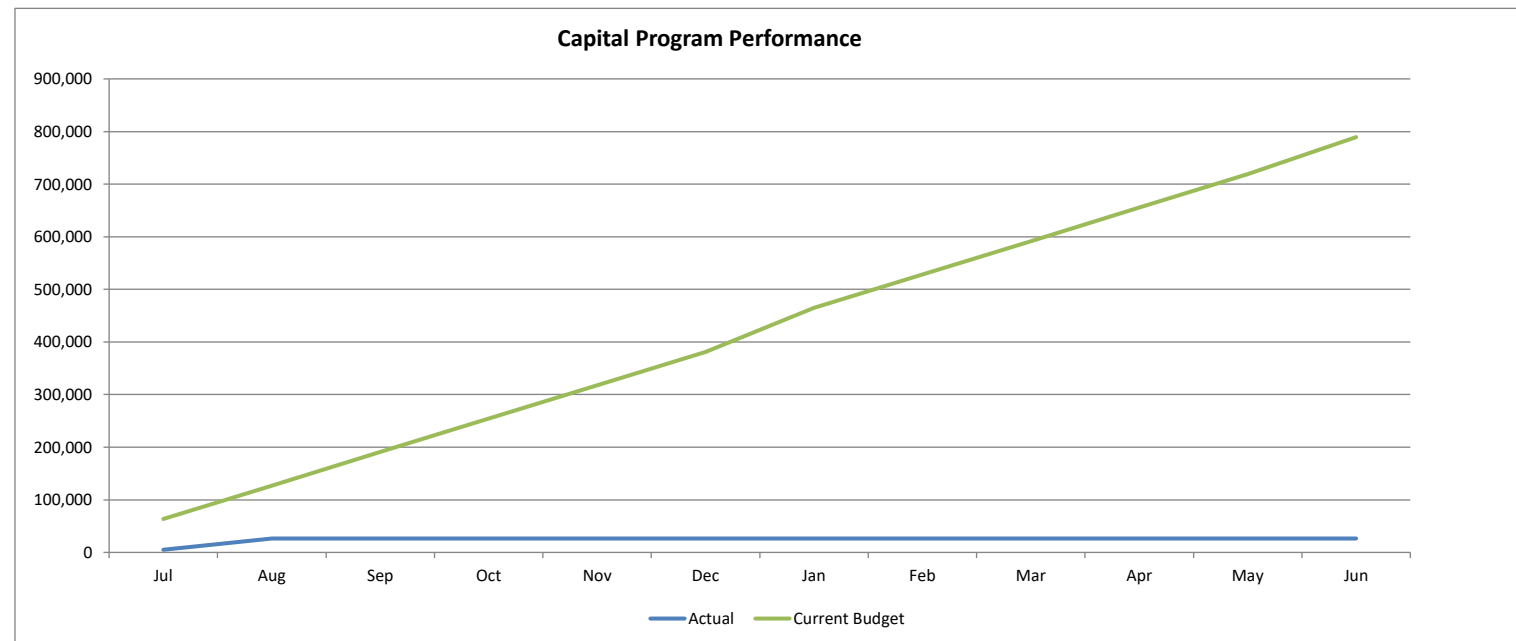




Corporate and Community Services Capital Report by Business Unit for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Renewal %	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time: 18%		Status	Comments
									% of Budget	% of Budget		
140 - Innovation & Technology												
IT Renewal Assets	Renewal 100%	470,000	8,477	0	11,392	19,869	470,000	450,131		4%	On time, on budget	
Contingency	Renewal 0%	50,000	0	0	0	0	50,000	50,000		0%	Not due to commence	
56 Clinton St IT Upgrade	Renewal 100%	71,000	0	0	0	0	71,000	71,000		0%	Not due to commence	
21/22 NSW Emergency Operations Centre Upgrade (G)	Renewal 0%	0	1,521	0	13,688	15,209	0	-15,209		0%	Quarterly review, carryover required	Unspent grant funds to be carried over from 2021/22 budget
		591,000	9,998	0	25,080	35,078	591,000	555,922		6%		
180 - Marketing & Culture												
VIC Replacement Assets	Renewal 100%	30,000	0	0	0	0	30,000	30,000		0%	Not due to commence	
VIC New Assets	Renewal 0%	5,000	8,964	0	0	8,964	5,000	-3,964		179%	Quarterly review, carryover required	
Library Renewal Assets	Renewal 100%	23,000	0	0	24,629	24,629	23,000	-1,629		107%	On time, expected to be overspent	Library lighting upgrade. Overspend to be amended from budget savings.
Book Resources Gbn Library	Renewal 100%	123,000	8,762	0	111,903	120,665	123,000	2,335		98%	On time, on budget	Annual standing orders for Library resources. Fully committed for the year.
Art Gallery Acquisitions	Renewal 0%	10,000	0	0	0	0	10,000	10,000		0%	Not due to commence	
Art Gallery - P&E Renewal	Renewal 100%	8,000	0	0	0	0	8,000	8,000		0%	Not due to commence	
Museum Capital Works - Renewal	Renewal 100%	15,000	0	0	2,640	2,640	29,596	26,956		9%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	0	0	0	5,000	5,000	54,674	49,674		9%	On time, on budget	
Waterworks Upgrades	Renewal 100%	0	2,758	0	14,325	17,083	34,745	17,662		49%	On time, on budget	
Rocky Hill Beacon Light Replacement (G)	Renewal 100%	0	1,222	0	0	1,222	0	-1,222		0%	Quarterly review, carryover required	Funds to be transferred in QBR to balance budget.
Collection Conservation/Framing	Renewal 0%	5,000	0	0	0	0	5,000	5,000		0%	Not due to commence	
		219,000	21,706	0	158,497	180,203	323,015	142,812		56%		
270 - Property & Community Services												
Clinton St Offices Upgrade	Renewal 100%	250,000	4,347	4,682	0	9,029	250,000	240,971		4%	On time, on budget	
GPAC Capital Upgrades/Plant & Equipment	Renewal 0%	20,000	2,801	159	0	2,960	20,000	17,040		15%	On time, on budget	
Creative Capital Funding - GPAC (G)	Renewal 0%	0	730	0	6,785	7,515	0	-7,515		0%	Quarterly review, carryover required	Unspent grant funds to be carried over from 2021/22 budget
		270,000	7,878	4,840	6,785	19,503	270,000	250,497		7%		
Total Capital Program		1,080,000	39,582	4,840	190,361	234,784	1,184,015	949,231		0%		





Operations Capital Report by Business Unit for 2022/23
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Description	Renewal %	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time:		Status	Comments
									19%	% of Budget		
200 - Projects												
Performing Arts Centre (G)	Renewal 0%	0	0	0	3,507	3,507	0	-3,507	0%	0%	Completed	
18-22 North Gbn Employment Precinct and Roundabout 1	Renewal 0%	3,073,533	13,188	0	0	13,188	5,503,323	5,490,135	0%	0%	Late, expected to be on budget	
Aquatic Centre Upgrade (G)	Renewal 0%	0	264,372	0	259,581	523,952	535,936	11,984	98%	98%	On time, on budget	
Towrang Road Bridge Replacement	Renewal 100%	0	232,378	0	301,493	533,871	862,247	328,376	62%	62%	Completed	
Japanese Garden - Victoria Park	Renewal 0%	0	0	0	8,080	8,080	0	-8,080	0%	0%	On time, on budget	
Hockey Redevelopment - Car Park (G)	Renewal 0%	0	0	0	12,830	12,830	0	-12,830	0%	0%	Completed	
Hockey Redevelopment - New Amenities (G)	Renewal 0%	0	28,566	0	1,324,853	1,353,419	756,461	-596,958	179%	179%	On time, on budget	
Hockey Redevelopment - Existing Amenities Refurb (G)	Renewal 100%	0	11,241	0	585,377	596,618	143,380	-453,238	416%	416%	On time, on budget	
Wollondilly Walking Track - Cemetery St (G)	Renewal 0%	467,658	38,897	0	657,588	696,485	872,443	175,958	80%	80%	On time, on budget	
RHL Mogo Road - Hi Quality 594	Renewal 100%	0	0	0	0	0	370,944	370,944	0%	0%	On time, on budget	
Carrick Road Bridge Upgrade (G)	Renewal 100%	0	0	0	299,040	299,040	347,778	48,738	86%	86%	Late, expected to be on budget	
LRCI - Tallong Village Project Capital (G)	Renewal 0%	0	0	0	0	0	835	835	0%	0%	On time, on budget	
Shared Path - Mulwaree High to Middle Arm (G)	Renewal 0%	0	0	0	3,305	3,305	11,412	8,107	29%	29%	Completed	
Pedestrian Refuge - Newton St (G)	Renewal 0%	0	0	0	0	0	88,786	88,786	0%	0%	Completed	
Upgrade Zebra Crossing - Fitzroy St (G)	Renewal 0%	0	0	0	0	0	39,036	39,036	0%	0%	Late, expected to be on budget	Pending Light install
Upgrade Zebra Crossing - Deccan St (G)	Renewal 0%	0	13,155	0	15,427	28,582	37,537	8,955	76%	76%	Late, expected to be on budget	Pending Light install
Raised Crossing - Clinton St (G)	Renewal 0%	0	0	0	0	0	45,078	45,078	0%	0%	Late, expected to be on budget	Pending Light install
West and St Peter & Pauls Footpaths (G)	Renewal 0%	0	0	0	0	0	140,327	140,327	0%	0%	Completed	
Gbn High & Trinity Footpaths (G)	Renewal 0%	0	0	0	0	0	4,690	4,690	0%	0%	Completed	
Bradfordville School Footpaths (G)	Renewal 0%	0	64,697	0	71,716	136,413	341,891	205,478	40%	40%	Late, expected to be on budget	
Shared Path - Hume St (G)	Renewal 0%	0	595	0	0	595	54,313	53,718	1%	1%	Completed	
Kinghorne/Albert Roundabout - Blackspot (G)	Renewal 50%	376,860	0	0	16,091	16,091	409,060	392,969	4%	4%	On time, on budget	
Jerrara Road Upgrade - Blackspot (G)	Renewal 50%	1,600,181	2,200	0	10,473	12,673	1,740,994	1,728,321	1%	1%	On time, on budget	
Deccan Street Rehabilitation - FLR (G)	Renewal 100%	1,979,466	25,149	0	799	25,948	1,989,108	1,963,160	1%	1%	On time, on budget	
BLER - Tallong Village Project - Capital	Renewal 0%	0	0	0	0	0	153	153	0%	0%	On time, on budget	
BLER - Tarago Village Projects - Capital	Renewal 0%	0	0	0	0	0	101,434	101,434	0%	0%	On time, on budget	
Mayfield Road Bridge Replacement	Renewal 100%	2,288,000	0	0	0	0	2,288,000	2,288,000	0%	0%	On time, on budget	
North Park Pavillion - LRCI/RSFF (G)	Renewal 0%	1,532,603	107,428	0	1,285,819	1,393,247	1,532,603	139,356	91%	91%	On time, on budget	
North Park Landscaping/Access - SCCF (G)	Renewal 0%	345,925	0	0	64	64	613,029	612,965	0%	0%	On time, on budget	
Bradley Street Drainage Upgrade Works	Renewal 100%	570,000	0	0	0	0	570,000	570,000	0%	0%	Not due to commence	
Bourke St Wombat Crossing (G)	Renewal 0%	50,000	0	0	3,800	3,800	57,549	53,749	7%	7%	Late, expected to be on budget	Pending Light install
School Zone Patches & Dragon Teeth (G)	Renewal 100%	0	7,611	0	106,099	113,710	182,745	69,035	62%	62%	Completed	
Playground - Tony Onions Park - Everyone Can Play (G)	Renewal 100%	390,000	0	0	0	0	400,000	400,000	0%	0%	On time, on budget	
Cullulla Road Causeway Renewal S 94	Renewal 100%	0	0	0	431,739	431,739	522,506	90,767	83%	83%	On time, expected to be overspent	Unexpected site conditions, currently being assessed
Carr Confoy Pavillion - BBRF (G)	Renewal 50%	8,000,000	0	0	0	0	8,000,000	8,000,000	0%	0%	Not due to commence	
Seiffert Oval Amenities and Landscaping (G)	Renewal 100%	0	1,657	0	64	1,721	131,861	130,140	1%	1%	Not due to commence	
North Park Pavillion (G)	Renewal 0%	0	217	0	0	217	0	-217	0%	0%	On time, on budget	
21-22 Jerrara-Oallen Ford Road Rehabilitation	Renewal 100%	0	395,476	0	231,921	627,397	0	-627,397	0%	0%	Late, expected to be overspent	
Streets as shared spaces	Renewal 0%	0	3,429	0	303,296	306,725	244,105	-62,620	126%	126%	On time, on budget	
Copford Reach Amenities Project	Renewal 100%	0	5,931	0	64	5,996	117,379	111,383	5%	5%	On time, on budget	
Riverside Park Pump Track Project	Renewal 0%	0	2,365	0	4,650	7,015	0	-7,015	0%	0%	Not due to commence	
Goulburn Waterworks - Access Inclusion RTAF	Renewal 50%	0	3,429	0	67,062	70,491	0	-70,491	0%	0%	On time, on budget	
Wilson Drive - Road Opening and Closing	Renewal 0%	0	3,424	0	35,362	38,786	0	-38,786	0%	0%	On time, on budget	
Tarago Village Projects (Veolia Host Fee)	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	Not due to commence	
		20,824,226	1,225,406	0	6,040,099	7,265,505	29,206,943	21,941,438	25%	25%		
210 - Operations												
RRBG - Highland Way (G) - Rural	Renewal 100%	0	10,766	0	0	10,766	0	-10,766	0%	0%	Not due to commence	



Operations Capital Report by Business Unit for 2022/23
for YTD Period Ending August

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Description	Renewal %	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time: 19%		Status	Comments
									% of Budget			
RRBG - Taralga Road - Rural (G)	Renewal 100%	0	0	0	40,636	40,636	0	-40,636	0%	0%	Not due to commence	
RRBG - Taralga Road - Urban (G)	Renewal 100%	0	0	0	12,218	12,218	0	-12,218	0%	0%	Not due to commence	
Drainage General Urban	Renewal 100%	0	28,784	0	119,686	148,469	78,350	-70,119	189%	0%	On time, on budget	
Gravel Resheeting	Renewal 100%	550,001	132,987	0	43,609	176,596	550,001	373,405	32%	0%	On time, on budget	
Guardrails - Sealed Rural - Local	Renewal 100%	195,467	0	0	34,650	34,650	195,467	160,817	18%	0%	On time, on budget	
RHL Collector Rd - Veolia Sec94	Renewal 100%	300,000	0	0	0	0	300,000	300,000	0%	0%	Not due to commence	
RHL Bungendore Rd - Veolia Sec 94	Renewal 100%	0	6,033	0	85,455	91,488	0	-91,488	0%	0%	Not due to commence	
Rural Resealing	Renewal 100%	687,402	1,326	0	8,238	9,564	687,402	677,839	1%	0%	Not due to commence	
Urban Resealing	Renewal 100%	141,976	0	0	53,178	53,178	141,976	88,798	37%	0%	Not due to commence	
St Lighting and Traffic facilities	Renewal 0%	50,500	0	0	17,481	17,481	50,500	33,019	35%	0%	On time, on budget	
Light Fleet Replacements	Renewal 0%	500,000	30,286	0	201,671	231,957	587,904	355,947	39%	0%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	1,858	0	0	1,858	45,000	43,142	4%	0%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	1,760,000	9,091	0	1,923,027	1,932,118	2,011,038	78,920	96%	0%	On time, on budget	
Footpath Replacement	Renewal 100%	90,000	0	0	0	0	90,000	90,000	0%	0%	Not commenced	
Hetherington St Depot Workshop Renewal	Renewal 100%	0	0	0	75,995	75,995	0	-75,995	0%	0%	Completed	
RHL - Hi Quality Sec94	Renewal 100%	0	563	0	192,508	193,070	0	-193,070	0%	0%	On time, on budget	
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	95,000	526	0	20,450	20,976	95,000	74,024	22%	0%	On time, on budget	
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	95,000	0	0	0	0	95,000	95,000	0%	0%	On time, on budget	
RHL - MultiQuip Sec94	Renewal 100%	0	4,079	0	27,927	32,006	0	-32,006	0%	0%	On time, on budget	
RHL 5th Marulan - Boral Sec 94	Renewal 100%	80,000	1,271	0	0	1,271	80,000	78,729	2%	0%	On time, on budget	
Urban Road Rehabilitation	Renewal 100%	0	0	0	9,240	9,240	0	-9,240	0%	0%	On time, on budget	No project
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	2,790	0	0	2,790	20,000	17,210	14%	0%	On time, on budget	
Kerb & Gutter Replacement	Renewal 100%	55,000	36,383	0	144,529	180,913	55,000	-125,913	329%	0%	Not due to commence	
Drainage-Tarago Roseberry St	Renewal 0%	200,000	32,120	0	0	32,120	200,000	167,880	16%	0%	On time, on budget	
Victoria Park Precinct Parking Alterations	Renewal 70%	185,100	0	0	0	0	185,100	185,100	0%	0%	Not due to commence	
Mountain Ash Road - Pavement Renewal (G)	Renewal 100%	0	2,673	0	0	2,673	0	-2,673	0%	0%	On time, on budget	
CPTIGS 2019-21 Bus Shelters	Renewal 50%	0	0	0	10,936	10,936	0	-10,936	0%	0%	On time, on budget	
Windellama Road - Fixing Local Rds (G)	Renewal 90%	3,473,445	26,995	0	639,004	665,999	3,473,445	2,807,446	19%	0%	On time, on budget	
Urban Asphalt Program	Renewal 100%	815,000	0	0	0	0	815,000	815,000	0%	0%	Not due to commence	
Village Footpaths - LRCI3 (G)	Renewal 0%	300,000	0	0	0	0	300,000	300,000	0%	0%	Not due to commence	
Rosemont Road Rehabilitation	Renewal 100%	324,000	0	0	0	0	324,000	324,000	0%	0%	Not due to commence	
Middle Arm Road Rehabilitation 22/23	Renewal 100%	226,000	1,920	0	2,345	4,265	226,000	221,735	2%	0%	Not due to commence	
Kinghorne Street Rehabilitation (Albert-Hoskins)	Renewal 100%	500,000	0	0	0	0	500,000	500,000	0%	0%	Not due to commence	
Taralga Road - Union Street - RRBG 22/23	Renewal 100%	181,000	0	0	0	0	181,000	181,000	0%	0%	Not due to commence	Not a project
Highland Way - RRBG/RRRP 22/23	Renewal 100%	300,000	1,974	0	0	1,974	300,000	298,026	1%	0%	Not due to commence	
Garroorigang Stormwater Improvements	Renewal 100%	270,000	1,227	0	0	1,227	270,000	268,773	0%	0%	On time, on budget	
Deterioration Works - Gurrundah Road	Renewal 100%	400,000	0	0	0	0	400,000	400,000	0%	0%	On time, on budget	
Deterioration Works - Pomeroy Road	Renewal 100%	165,000	0	0	0	0	165,000	165,000	0%	0%	On time, on budget	
Deterioration Works - Middle Arm Rd	Renewal 100%	325,000	0	0	163,909	163,909	325,000	161,091	50%	0%	On time, on budget	
Deterioration Works - Wollumbi Road	Renewal 100%	260,000	1,343	0	189,200	190,543	260,000	69,457	73%	0%	On time, on budget	
Urban Stormwater Drainage Upgrade	Renewal 50%	750,000	0	0	0	0	750,000	750,000	0%	0%	Not due to commence	
Clinton Street Upgrades (Hume St to Deccan St)	Renewal 100%	158,182	278	0	0	278	158,182	157,904	0%	0%	On time, on budget	Not a project
Deterioration Works - Oallen Ford Rd	Renewal 100%	0	0	0	40,909	40,909	0	-40,909	0%	0%	Not commenced	
RRRP/ s94 Collex Bungendore Rd	Renewal 100%	0	1,636	0	9,350	10,986	0	-10,986	0%	0%	Not commenced	
Shannon Drive Road Extension	Renewal 0%	0	0	0	1,673	1,673	0	-1,673	0%	0%	On time, on budget	Not a project
Unallocated Capital Salaries - Roads Management	Renewal 0%	0	0	0	0	0	0	0	0%	0%	On time, on budget	
220 - Community Facilities		13,498,073	336,912	0	4,067,824	4,404,735	13,915,365	9,510,630	32%	32%		
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	20,000	1,095	0	12,695	13,789	20,000	6,211	69%	0%	On time, on budget	Commenced works on outdoor pool
Plant & Equipment - Aquatic Centre	Renewal 100%	20,000	0	0	2,217	2,217	20,000	17,783	11%	0%	On time, on budget	Commenced works on plant and signage



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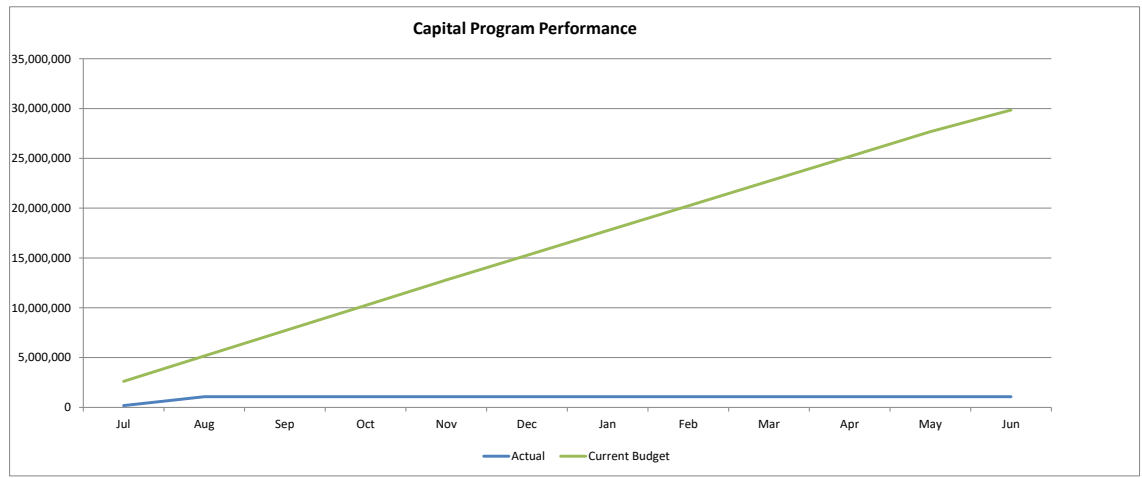
Description	Renewal %	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time: 19%		Status	Comments
									% of Budget			
Recreation Area Improvements	Renewal 100%	25,000	2,266	0	14,228	16,494	25,000	8,506	66%		On time, on budget	Commenced works on sand track repairs and lighting upgrade
Belmore Park Improvements	Renewal 100%	44,750	16	0	2	18	44,750	44,732	0%		On time, on budget	Commenced works on trees
CBD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%		Not due to commence	
Memorial Gardens Beams	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%		Not due to commence	
Building Asset Replacement	Renewal 100%	70,000	0	0	8,286	8,286	70,000	61,714	12%		On time, on budget	Commenced works on entry/exit automatic doors.
Civic Centre Furniture & Fittings	Renewal 100%	30,000	4,820	0	0	4,820	30,000	25,180	16%		On time, on budget	Commenced furniture purchases and updating expired furniture
CBD Masterplan Implementation	Renewal 0%	0	1,329	0	0	1,329	0	-1,329	0%		Completed	Completed in 21/22
Other Parks/Reserves Replacements	Renewal 100%	20,000	0	0	182	182	20,000	19,818	1%		On time, on budget	Reviewing grant opportunities
City Wide Creek Bed Improvements	Renewal 100%	40,000	25,250	0	0	25,250	56,799	31,549	44%		On time, on budget	Commenced cleanup works on stormwater easements
Public Conveniences Renewal	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%		Not due to commence	
Civic Centre Renewal - Air Conditioner	Renewal 100%	0	0	0	19,793	19,793	0	-19,793	0%		Quarterly review, carryover required	
City Entrances	Renewal 100%	20,000	0	0	3,409	3,409	20,000	16,591	17%		On time, on budget	Commenced procurement of trees
Active Recreation Facilities Renewal Future Years	Renewal 100%	50,000	0	0	0	0	50,000	50,000	0%		Not due to commence	
Copford Reach Improvements	Renewal 0%	183,000	0	0	49,350	49,350	183,000	133,650	27%		On time, on budget	
Roberts Park Landscaping	Renewal 0%	0	919	0	4,814	5,732	5,465	-267	105%		Quarterly review, carryover required	Grant carryover
Wollondilly Walking Track Amenities Block (G)	Renewal 0%	0	10,802	0	0	10,802	20,997	10,195	51%		Quarterly review, carryover required	Grant carryover
Mistful Park Reserve Improvements	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%		Not due to commence	
Cemetery Signage Upgrades	Renewal 0%	10,000	0	0	0	0	10,000	10,000	0%		Not due to commence	
Marulan Pre-School Asbestos Removal	Renewal 100%	50,000	950	0	0	950	50,000	49,050	2%		On time, on budget	Commenced preliminary works
Netball Court Resurfacing - SCCF (G)	Renewal 100%	699,998	0	0	0	0	699,998	699,998	0%		Not due to commence	
BMX Track Upgrade	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%		Not due to commence	
		1,602,748	47,446	0	114,974	162,421	1,646,009	1,483,588	10%			
230 - Asset & Design												
Survey Equipment	Renewal 100%	10,000	71	0	0	71	10,000	9,929	1%		On time, on budget	
LRCI - Tarago Village Projects Capital (G)	Renewal 0%	0	0	0	0	0	400	400	0%		Not due to commence	
		10,000	71	0	0	71	10,400	10,329	1%			
Total Capital Program		35,935,047	1,609,835	0	10,222,897	11,832,732	44,778,717	32,945,985	0%			



Operations Capital Report by Business Unit for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Renewal %	Original Budget 23PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	% of Time: 19%		Status	Comments
								\$ Variance	% of Budget		

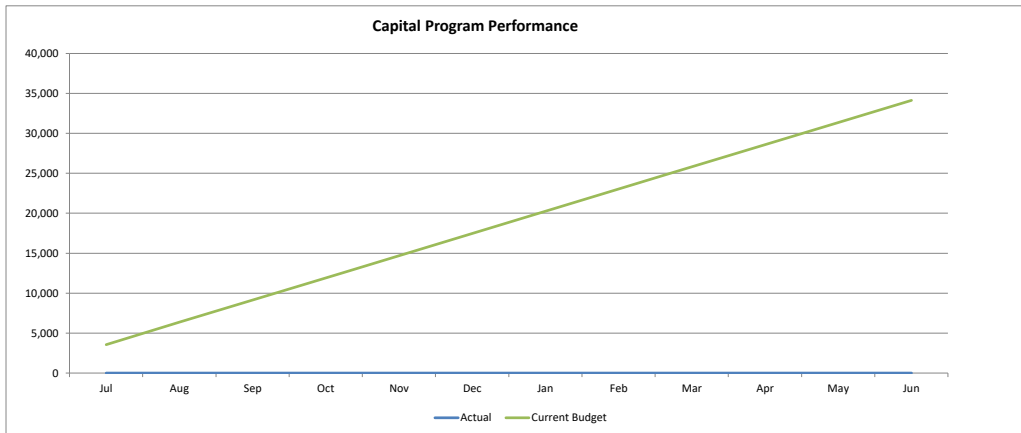




Planning & Environment Capital Report by Business Unit for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Renewal %	Original Budget 23PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time: 19%		Status	Comments
									% of Budget	% of Budget		
190 - Environment & Health												
Companion Animal Plant & Equipment	Renewal 0%	1,200	0	0	0	0	1,200	1,200		0%	Not due to commence	As part of the upcoming quarterly review the budget attributed to these capital works is intended to be transferred to fund the upgrade of the Ranger vehicles to address an outstanding WHS issue with animal loading and unloading. Council has been successful in securing grant funding for the dog run upgrades so works will still proceed as planned from a different cost centre.
Dog Run Upgrades	Renewal 20%	50,000	0	0	0	0	50,000	50,000		0%	Not commenced	
		51,200	0	0	0	0	51,200	51,200		0%		
Total Capital Program		51,200	0	0	0	0	51,200	51,200		0%		





Utilities Capital Report by Business Unit for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

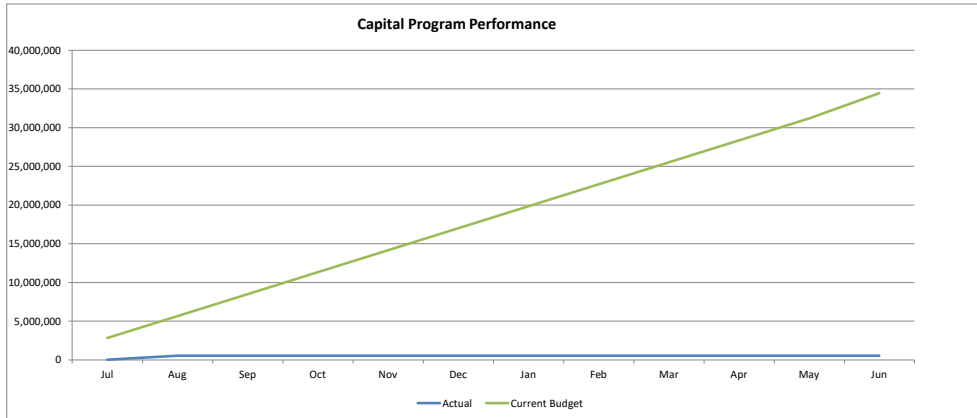
Description	Renewal %	Original Budget 23PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time:	% of Budget	Status	Comments
									19%			
240 - Waste Management												
Environmental Improvement Works Goulburn	Renewal 100%	100,000	21,350	0	50,166	71,516	127,672	56,156		56%	On time, on budget	
Environmental Improvement Works Marulan	Renewal 100%	175,000	0	0	0	0	175,000	175,000		0%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	66,000	0	0	0	0	66,000	66,000		0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	1,830,595	0	0	0	0	1,830,595	1,830,595		0%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	3,775,754	320,953	0	6,135,126	6,456,079	4,750,989	-1,705,090		136%	Quarterly review, carryover required	Requires carryover
Commercial Waste Tubs - Renew	Renewal 100%	35,000	0	0	0	0	35,000	35,000		0%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	13,900	13,900	5,000	-8,900		278%	Quarterly review, carryover required	Needs to be moved to Commercial Waste Tubs - Renew. New tubs can be covered by new customers.
WMC Landscaping	Renewal 0%	40,000	0	0	0	0	40,000	40,000		0%	On time, on budget	
Truck Cameras/Software	Renewal 0%	0	276	0	0	276	0	-276		0%	On time, on budget	Dependant on truck delivery
Compactor "Wrapping"	Renewal 0%	4,650	0	0	9,091	9,091	4,650	-4,441		196%	Quarterly review, carryover required	
		6,031,999	342,579	0	6,208,283	6,550,862	7,034,906	484,044		93%		
250 - Water Services												
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,500,000	0	0	113,921	113,921	4,927,130	4,813,209		2%	On time, on budget	
Goulburn Reticulation Renewal	Renewal 100%	2,000,000	0	0	0	0	2,000,000	2,000,000		0%	On time, on budget	
Water Connections - Private Works	Renewal 100%	231,826	29,837	0	2,509	32,347	231,826	199,479		14%	On time, on budget	
Water Meter Replacement	Renewal 100%	60,000	1,248	0	1,469	2,718	60,000	57,282		5%	Not commenced	
Marulan WTP Renewal	Renewal 100%	5,537,532	28,760	0	22,958	51,718	5,547,656	5,495,938		1%	On time, on budget	
Marulan PS Pontoon Design & Replacement/Sandbagging of Bank	Renewal 100%	339,734	0	0	0	0	339,734	339,734		0%	On time, on budget	
Lab Equipment Renewal	Renewal 100%	20,000	0	0	0	0	20,000	20,000		0%	On time, on budget	
Gbn WTP Mechanical/Electrical Renewal	Renewal 100%	0	0	0	13,810	13,810	0	-13,810		0%	On time, on budget	
Water Treatment Security	Renewal 100%	45,000	0	0	0	0	45,000	45,000		0%	On time, on budget	
Asset Renewals - Dams	Renewal 100%	0	0	0	25,722	25,722	0	-25,722		0%	On time, on budget	
Asset Renewals - Goulburn Water Treatment Plant	Renewal 100%	30,000	0	0	0	0	30,000	30,000		0%	On time, on budget	
Asset Renewals - Marulan Water Treatment Plant	Renewal 100%	10,000	0	0	0	0	10,000	10,000		0%	On time, on budget	
Goulburn WTP Clarifiers Rehabilitation	Renewal 100%	280,000	0	0	0	0	280,000	280,000		0%	On time, on budget	
Asset Renewals - Goulburn Reservoirs	Renewal 100%	80,000	0	0	0	0	80,000	80,000		0%	On time, on budget	
Asset Renewals - Marulan Reservoirs	Renewal 100%	20,000	0	0	0	0	20,000	20,000		0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	4,487	0	6,819	11,306	30,000	18,694		38%	On time, on budget	
		13,184,092	64,333	0	187,209	251,542	13,621,346	13,369,804		2%		
260 - Waste Water Services												
Marulan Pump Station Improvements	Renewal 100%	984,845	0	0	0	0	962,507	962,507		0%	Not commenced	
Goulburn Mains Rehabilitation	Renewal 100%	1,000,000	0	0	0	0	1,000,000	1,000,000		0%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	90,000	3,571	0	4,209	7,780	90,000	82,220		9%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	17,744,597	0	0	7,894	7,894	17,754,147	17,746,253		0%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	4,300,000	405,992	0	2,237,575	2,643,568	4,978,286	2,334,718		53%	On time, on budget	
Nth Gbn PS Rising Main-Capacity & Storage	Renewal 100%	500,000	0	0	0	0	500,000	500,000		0%	Not commenced	
The Avenue PS Renewal	Renewal 50%	600,000	0	0	0	0	600,000	600,000		0%	On time, on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	880,000	0	0	745,555	745,555	880,000	134,445		85%	On time, on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	372,959	0	0	114,423	114,423	372,959	258,536		31%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	0	0	0	0	10,000	10,000		0%	On time, on budget	
May St SPS Upgrade	Renewal 100%	800,000	0	0	4,630	4,630	800,000	795,370		1%	On time, on budget	
Min CED Decommission Project	Renewal 100%	1,500,000	0	0	0	0	1,500,000	1,500,000		0%	Not commenced	
Goulburn WWTP Security	Renewal 0%	50,000	0	0	0	0	50,000	50,000		0%	On time, on budget	
WWTP Lab Equipment	Renewal 100%	10,000	8,107	0	13,916	22,023	10,000	-12,023		220%	Completed	
Dewatering Processing Equipment Goulburn	Renewal 0%	690,000	0	0	0	0	690,000	690,000		0%	On time, on budget	
Asset Renewals - Goulburn Sewer Pump Stations	Renewal 100%	25,000	0	0	0	0	25,000	25,000		0%	On time, on budget	To be used for asset renewals/purchaser as and when required
Asset Renewals - Marulan Sewer Pump Stations	Renewal 100%	20,000	0	0	0	0	20,000	20,000		0%	On time, on budget	To be used for asset renewals/purchaser as and when required



Utilities Capital Report by Business Unit for 2022/23
for YTD Period Ending August

Date Report Run: 29-Aug-2022

Description	Renewal %	Original Budget 23PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 23PJCO	\$ Variance	% of Time: 19%		Status	Comments
									% of Budget			
Kenmore Hospital PS Power	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%		On time, on budget	
Asset Renewals - Goulburn Waste Water Treatment Plant	Renewal 100%	125,000	0	0	0	0	125,000	125,000	0%		On time, on budget	To be used for asset renewals/purchaser as and when required
Asset Renewals - Marulan Waste Water Treatment Plant	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%		On time, on budget	To be used for asset renewals/purchaser as and when required
Goulburn WWTP MOS Tanks Construction	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%		On time, on budget	
		<u>30,127,401</u>	<u>417,671</u>	<u>0</u>	<u>3,128,202</u>	<u>3,545,873</u>	<u>30,792,899</u>	<u>27,247,026</u>	<u>12%</u>			
Total Capital Program		49,343,492	824,582	0	9,523,694	10,348,276	51,449,151	41,100,875	0%			



15.14 STATEMENT OF INVESTMENTS & BANK BALANCES

Author: Accountant
 Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Statement of Investments & Bank Balances [↓](#) 

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services on the Statement of Investments and Bank Balances be received.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 2 September 2022.

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

Please note there remains one area where Council’s portfolio is outside of policy:

AMP – AMP has recently had their credit rating downgraded twice. They currently hold a BBB long term rating. Maturing investments with AMP were rolled in November and December under the incorrect understanding that AMP were still rated at BBB+. Under Council’s current Investment Policy, a maximum of 10% of Council’s portfolio can be invested in BBB rated investments. Council currently has 10.50% of its portfolio invested in BBB rated investments (8.75% with AMP)

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of July 2022 was \$112,846,270 meaning that this month’s balance of \$117,091,454 equates to an increase of \$4,245,184 in investments and cash held.,

The following table outlines the reasons for this increase.

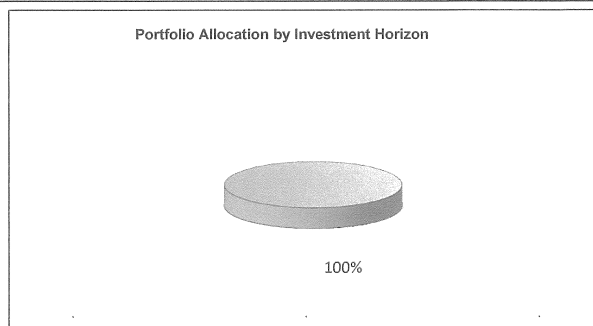
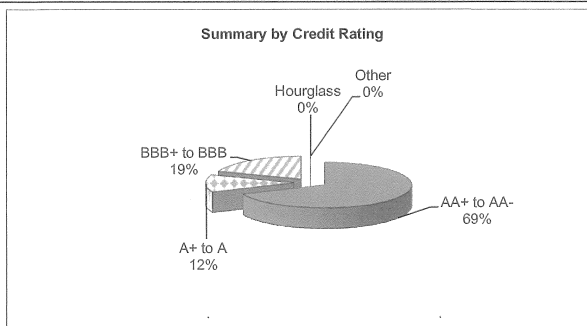
Receipts		
Rates & Water Receipts	5,380,741	
Financial Assistance Grant	404,134	
Sundry Debtors	1,173,287	
Grants & Contributions Received	1,080,505	
Other Income (including interest)	3,910,450	
Total Receipts		11,949,117
Payments		
Salaries and Wages	2,215,737	
Payments to Creditors	5,488,196	
Total Payments		7,703,933
Increase/(Decrease) in Cash & Investments		4,245,184

Performance Indicators - Investments and Interest Earned - As at 2 September 2022

Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	78,479,627	78,479,627	68.54%	100%
2	A+ to A	A1	0	14,000,000	14,000,000	12.23%	100%
3	BBB+ to BBB	A2	0	22,022,500	22,022,500	19.23%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	114,502,127	114,502,127	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Outside of Policy - In excess of 10% in BBB rated investment, counterparty limit exceeded						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
			Actual	Actual %	Maximum
A	At Call	(Current)	14,479,627.04	12.65%	100.00%
B	Working Capital	(0-3 Months)	5,000,000.00	4.37%	90.00%
C	Short Term	(3-12 Months)	89,022,500.00	77.75%	80.00%
D	Medium Term	(1-3 Years)	6,000,000.00	5.24%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			114,502,127		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	Benchmark Rate - Average for 2022/23		
	Benchmark Rate -Average for 2022/2023		0.6175%
	Portfolio Over Benchmark		100,022,500
	Portfolio under Benchmark		-
	Total		100,022,500
	Excludes At Call		14,479,627
	Total including At Call		114,502,127
2	Average Benchmark Rate for Financial Year		
	Benchmark - 90 Day BBSW Average for July 2022		2.0723%
	Benchmark - 90 Day BBSW Average for August 2022		1.8945%
	Benchmark - 90 Day BBSW Average for September 2021		0.0196%
	Benchmark - 90 Day BBSW Average for October 2021		0.0335%
	Benchmark - 90 Day BBSW Average for November 2021		0.0470%
	Benchmark - 90 Day BBSW Average for December 2021		0.0623%
	Benchmark - 90 Day BBSW Average for January 2022		0.0682%
	Benchmark - 90 Day BBSW Average for February 2022		0.0742%
	Benchmark - 90 Day BBSW Average for March 2022		0.1634%
	Benchmark - 90 Day BBSW Average for April 2022		0.3864%
	Benchmark - 90 Day BBSW Average for May 2022		0.9895%
	Benchmark - 90 Day BBSW Average for June 2022		1.5993%
	Average Benchmark Rate for Financial Year to Date		0.6175%



Statement of Investment and Bank Balances as at 2 September 2022

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.10%	14,479,627
AMP 365 Day TD - Curve	16/11/2022	TD	A2	1.00%	5,000,000
AMP 365 Day Term Deposit - IAM	1/12/2022	TD	A2	1.00%	3,022,500
AMP 365 Day TD - Income AM	9/12/2022	TD	A2	1.00%	2,000,000
MyState Bank 364 Day Term Deposit - Curve	23/01/2023	TD	A2	0.75%	1,000,000
Bank of Queensland 365D TD Rolled over from IN0784	2/02/2023	TD	A2	0.85%	2,000,000
Police & Nurses Lisd 365D TD - Curve	14/02/2023	TD	A2	0.90%	1,000,000
Commonwealth Bank of Australia 365 Day TD - CBA Rolled from INV0757	17/02/2023	TD	A1+	0.80%	10,000,000
ING Bank Australia 365 Day TD - IAM Rolled from INV0740	22/02/2023	TD	A1	0.70%	2,000,000
Natonal Australia Bank 732 Day Term Deposit - Curve Rolled From Inv0790	26/02/2024	TD	A1+	1.70%	4,000,000
Macquarie Bank 365 Day Term Deposit - Curve Rolled from INV0758	3/03/2023	TD	A1	0.95%	1,000,000
Commonwealth Bank of Australia 365D TD Rolled from INV0759	7/03/2023	TD	A1+	1.00%	10,000,000
Bank of Queensland 365 TD Rolled over from IN0786	16/03/2023	TD	A2	1.15%	3,000,000
ING Bank Australia 733 Day TD - Curve	19/03/2024	TD	A1	2.02%	2,000,000
ING Bank Australia 365 Day TD - Curve	29/03/2023	TD	A1	1.62%	3,000,000
ING Bank Australia 365 Day TD - Curve	19/04/2023	TD	A1	2.21%	3,000,000
ING Bank of Australia 365 Day TD - Curve	19/05/2023	TD	A1	3.11%	3,000,000
NAB 365 Day TD - NAB 9295 1144	2/06/2023	TD	A1+	3.00%	10,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	8/06/2023	TD	A1+	3.68%	15,000,000
ME Bank 365 Day TD - Curve	23/06/2023	TD	A2	3.98%	2,000,000
Westpac 365 Day TD	27/06/2023	TD	A1+	3.81%	5,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	29/06/2023	TD	A1+	3.93%	10,000,000
Bank of Queensland 365 Day TD - Curve	25/07/2023	TD	A2	4.00%	3,000,000
Total Investments Held				\$	114,502,127

Total Investments Held		\$	114,502,127
Balance as per Passbook-Commonwealth Bank	1,540,503.41		
Add: Outstanding deposits	307,131.10		
Less: Unpresented cheques	29,503.99		
Balance as per Cash Book-Commonwealth Bank			1,818,130.52

Add- Trust Fund	771,196.76
Total Cash & Investments @ 02/09/2021	117,091,454.32

15.15 AUDIT RISK & IMPROVEMENT COMMITTEE NON-VOTING COUNCILLOR MEMBER

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. **OLG Circular 22-21**  

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That

1. The report of the Director Corporate & Community Services on the Audit Risk & Improvement Committee Non-Voting Councillor Member be received
2. Cr XXXXX be nominated as Councils non-voting Councillor member on the Joint Audit Risk & Improvement Committee

BACKGROUND

At its meeting on 2 August 2022 Council resolved:

That

1. *The report of the Director Corporate & Community Services on the Establishment of a joint Audit, Risk and Improvement Committee be received*
2. *Council adopt the Audit Risk and Improvement Committee Charter as presented and adopted by the Canberra Region Joint Organisation Board.*

REPORT

In the days leading up to this report being presented to Council, revised guidelines on the membership of Audit Risk & Improvement Committees (ARIC) were released by the Office of Local Government (Circular 22-21 – attached).

Part of this revision was to enable Councils to nominate a non-voting member to the ARIC. The attachment to the Circular lists the eligibility requirements for non-voting Councillor members of the ARIC as follows.

A councillor must demonstrate the following to be appointed as a non-voting ARIC member:

- *an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)*
- *a good understanding of one or more of the following: risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations*
- *a capacity to form independent judgements and willingness to constructively challenge/question management practices and information*
- *a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of a councillor member of an ARIC, and*

- *preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the councillor member.*

Note: The mayor cannot be appointed as a councillor member on a council's ARIC.

Other Councils forming part of the joint ARIC have indicated their intention to nominate a non-voting Councillor member onto the committee. It is recommended that Council also nominate their non-voting member onto the committee.

Circular Details	Circular No 22-21 / Date 20 July 2022 / A824754
Previous Circular	21-26 <i>New risk management and internal audit framework for councils and joint organisations</i>
Who should read this	General Managers / Councillors / Council governance staff / Audit, risk and improvement committee members and internal audit personnel
Contact	Council Governance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Update on membership requirements for audit, risk and improvement committees

What’s new or changing

- Following recent discussions, the Office of Local Government (OLG) and NSW Treasury have agreed that the NSW Government’s Prequalification Scheme for Audit and Risk Committee Chairs and Members will not be suitable for use by councils and joint organisations.
- OLG’s draft *Guidelines for Risk Management and Internal Audit for Local Councils in NSW*, issued for consultation last year, contemplated that from June 2027 councils and joint organisations would be required to appoint Audit, Risk and Improvement Committee (ARIC) chairs and a prescribed number of ARIC members from the NSW Government prequalification scheme. Following discussions with NSW Treasury, OLG has taken the opportunity revisit this requirement, delaying the finalisation of the Guidelines.
- While OLG anticipates that this delay will not be significant, it recognises the need to give councils and joint organisations certainty, particularly given that some are currently in the process of establishing an ARIC for the first time and appointing chairs and members. The proposed new requirements for ARIC membership have therefore been set out in the attachment to this circular.

What this will mean for your council

- Under the new requirements, all councils (including county councils) and joint organisations will be required, at a minimum, to have an ARIC that comprises of the following:
 - one independent chair who meets the independence and eligibility criteria for an ARIC chair, and
 - at least two independent members who meet the independence and eligibility criteria for ARIC members – councils may appoint additional independent members should they choose to do so.
- Councils will also have the option of appointing one non-voting councillor member to their ARIC who meets the eligibility criteria for councillor members.
- The proposed independence and eligibility criteria for ARIC chairs and independent members and the proposed eligibility criteria for councillor members of ARICs are set out in the attachment to this circular.
- The above requirements will apply to all councils and joint organisations. The removal of the requirement for ARIC chairs and a prescribed number of ARIC

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members to be appointed from the NSW Government prequalification scheme based on which tier a council is in, means that it is no longer necessary to place councils in tiers and these arrangements will no longer apply.

- Given that councils and joint organisations will no longer be required to appoint ARIC chairs and members from the NSW Government prequalification scheme, the timeframe for compliance with the ARIC membership requirements in the Guidelines will be brought forward to **1 July 2024**. As of that date all councils and joint organisations will be required to ensure ARIC chairs and members meet the eligibility and independence requirements set out in the Guidelines and have a risk management framework and internal audit function that complies with the Guidelines.

Key points

- Under the *Local Government Act 1993*, all councils (including county councils) and joint organisations are required to have an ARIC or to have entered into an arrangement with another council or joint organisation to share an ARIC from **4 June 2022**.
- OLG recognises that some councils and joint organisations may have faced challenges in establishing an ARIC or shared arrangements for an ARIC ahead of the 4 June deadline and is prepared to accommodate some flexibility in implementation timeframes provided they can demonstrate that they are actively taking steps to appoint or share an ARIC.
- The Guidelines will be finalised soon. Full compliance with the requirements in the Guidelines will be required from **1 July 2024**.

Where to go for further information

- The proposed independence and eligibility criteria for ARIC chairs and independent members and the proposed eligibility criteria for councillor members are set out in the attachment to this circular.
- The draft [Guidelines for Risk Management and Internal Audit for Local Councils in NSW](#) provides further guidance on the proposed requirements for ARICs, the risk management framework and internal audit function. As noted above, the proposed requirement in the draft Guidelines to use the NSW Government prequalification scheme and the tiering arrangements will no longer apply.
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.
- If councils or joint organisations require assistance in establishing an ARIC or shared arrangements for an ARIC, they should contact their Council Engagement Manager at OLG.

Liz Moore
A/Deputy Secretary, Crown Lands and Local Government

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Attachment

The following requirements will apply to ARIC chairs and members from **1 July 2024**.

1. Independence requirements for ARIC chairs and independent members

All ARIC chairs and independent members must be independent to ensure they have no real or perceived bias or conflicts of interest that may interfere with their ability to act independently and can provide the council with robust, objective, and unbiased advice about how the council is functioning.

ARIC chairs and independent members cannot:

- currently be a councillor of any NSW council
- be a non-voting representative of the board of the joint organisation
- be a candidate at the last election of the council
- be a person who has held office in the council during its previous term
- be currently employed by the council or joint organisation, or been employed during the last 12 months
- conduct audits of the council on behalf of the Audit Office of NSW
- have a close personal or business relationship with a councillor or a person who has a senior role in the council that may lead to a real or perceived conflict of interest
- currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit, and advisory services) to the council which directly affect subjects or issues considered by the ARIC
- be (or have a close family member who is) a substantial shareholder, owner, officer, or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the council or a related entity which could be considered a real or perceived conflict of interest, or
- currently or have previously acted as an advocate of a material interest on behalf of the council or a related entity which could be considered a real or perceived conflict of interest.

Current staff of councils cannot serve as the chair of an ARIC but may serve as an independent member of another council's ARIC provided they meet the independence and eligibility criteria for membership of the council's ARIC and their employer is not participating in a shared arrangement with the other council in relation to the ARIC or the internal audit function.

2. Eligibility requirements for ARIC chairs and members

The persons appointed as a chair or a member of an ARIC must possess the skills, knowledge, and experience necessary to undertake their roles on the ARIC effectively and to ensure the ARIC is able to operate appropriately and effectively to support the council.

The following eligibility criteria for ARIC chairs and members reflects the minimum standards persons must meet to be appointed as the chair or member of a council's ARIC. Councils may require ARIC chairs and members to satisfy more onerous eligibility criteria if they choose to do so.

Eligibility requirements for ARIC Chairs

In addition to meeting the independence requirements set out above, the following eligibility criteria apply to the chair of an ARIC.

Essential criteria

ARIC chairs must demonstrate the following:

- leadership qualities and the ability to promote effective working relationships in complex organisations
- an ability to communicate complex and sensitive assessments in a tactful manner to the head of the council's internal audit function, senior management and the mayor and councillors
- a sound understanding of:
 - the principles of good organisational governance and capacity to understand local government accountability, including financial reporting
 - the business of the council or the environment in which it operates
 - internal audit operations, including selection and review of the head of the council's internal audit function, and
 - risk management principles
- extensive senior level experience in governance and management of complex organisations, an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and a willingness to constructively challenge/question management practices and information, and
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of the chair of an ARIC.

Desirable criteria

- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)) is desirable.

Eligibility requirements for ARIC independent members

In addition to meeting the independence requirements set out above, the following eligibility criteria apply to ARIC independent members:

Essential criteria

ARIC independent members must demonstrate the following:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of an independent member of an ARIC, and



- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the independent member.

Desirable criteria

Ideally, independent members of ARICs should also meet the following criteria, but these are not essential:

- extensive senior level experience in governance and management of complex organisations, and
- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)).

Eligibility requirements for non-voting councillor members of ARICs

A councillor must demonstrate the following to be appointed as a non-voting ARIC member:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- a good understanding of one or more of the following: risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of a councillor member of an ARIC, and
- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the councillor member.

Note: The mayor cannot be appointed as a councillor member on a council's ARIC.

3. Appointment of ARICs

When selecting ARIC members, councils should ensure the ARIC has an appropriate mix of skills, knowledge and experience to successfully implement its terms of reference and add value. An ARIC should have:

- at least one member with financial expertise (for example, a qualified accountant or auditor or other financial professional with experience of financial and accounting matters), and
- a mix of skills and experience in:
 - business
 - financial and legal compliance
 - risk management
 - internal audit, and
 - any specialised business operations of the council, where the ARIC would benefit from having a member with skills or experience in this area.

All ARIC members should have sufficient understanding of the council's financial reporting responsibilities to be able to contribute to the ARIC's consideration of the annual financial statements.



Each ARIC member should also have sufficient time to devote to their responsibilities.

Where possible, councils should ensure that at least one other ARIC member is also qualified to act as the chair if this is ever required.

Note: Councils must undertake a criminal record and financial status (bankruptcy) check of ARIC chairs and members before their appointment.

15.16 COMMUNITY CENTRE WORKING PARTY TERMS OF REFERENCE

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Terms of Reference - Community Centre Working Party  

Link to Community Strategic Plan:	11. Our Community CO1 Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport.
Cost to Council:	Unknown at this stage. An objective of the Working Parties is to develop an initial concept for a new Community Centre building. This concept will include the internal layout and the overall building footprint. Once the overall building footprint is known, an initial costs estimate can be developed. This information will be included in the report from the Working Party and will include operational costs.
Use of Reserve Funds:	Not applicable at this stage

RECOMMENDATION

That

1. The report of the Director Corporate & Community Services be received
2. Council endorse the Terms of Reference for the Community Centre Working Party
3. Cr _____ be nominated as the Councillor representative on the Community Centre Working Party, with Cr _____ bring the alternate representative.
4. A report be presented to the Council meeting on 18 October to select the community representatives on the working party following the expression of interest process

BACKGROUND

At its meeting on 19 July 2022, Council resolved the following:

That;

1. *The report from the Business Manager Property & Community Services on the new Community Centre Options be received.*
2. *A Staff Working Party be formed to establish requirements of a new Community Centre to enable current Community Service programs to continue in their current form. Other considerations for this working party will include potential for growth of the current services provided by Council and to consult with current regular casual hirers of the Auburn Street facility on their future requirements with this review to be completed by 30 September 2022.*
3. *A Community Centre Working Party be established in late September to consult with the community and all stakeholders (including Community Services staff and clients via the Staff Working Party) to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre.*
4. *The Community Centre Working Party comprise the following;*
 - *A Councillor,*
 - *Director Corporate & Community Services,*

- *Director Operations, and*
 - *Three community representatives following an expression of interest process.*
5. *The Community Centre Working Party report back to Council on the preferred location, proposed services, and the initial concept layout plan for a new Community Centre by 20 December 2022.*
 6. *Staff enter in negotiations with the property owner at 1/155-157 Auburn Street to exercise the Option to Renew the current Lease from 1 July 2023 to 30 June 2026 for ongoing use as an interim Community Centre.*
 7. *Alternate access be made available to 136m² of vacant office area on Ground Floor at 56 Clinton Street, Goulburn via Clinton Street and expressions of interest be advertised for the commercial leasing of this space.*
 8. *The Chief Executive Officer be authorised to sign lease documentation with the successful party as Council's authorised delegate under s377 of the Local Government Act 1993.*

REPORT

To enable this working party to operate most effectively, the attached Terms of Reference has been developed. Once Council has endorsed this document and selected the Councillor representative on the working party, a two week expression of interest will be undertaken for community representatives with the outcomes reported back to Council on 18 October.

In the meantime, the staff working party will continue with their task of providing staff and client feedback on the requirements of any new Community Centre having regard to existing services provided by Council and also including potential for the growth of these services. The staff working party will have their findings ready for presentation at the first meeting of the Community Centre working party.



Terms of Reference

Community Centre

Working Party



ROLE

The Community Centre Working Party is a working party of Goulburn Mulwaree Council. The working party is to be guided by Council's identified priorities and is responsible for consulting with the community and all stakeholders (including Community Services staff and clients via the Staff Working Party) to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre.

ADVISORY FRAMEWORK

OBJECTIVE

The Community Centre Working Party's objective is to consult with the community and all stakeholders (including Community Services staff and clients via the Staff Working Party) to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre. A report is to be presented to Council at its 20 December 2022 meeting.

AIM

The Committee aims to:

- Provide options for a new Community Centre.
- Determine the preferred location for the Centre
- Determine an initial concept layout required to:
 - Enable the continuation (and potential growth) of Community Service programs currently operated by Council at the current Community Centre at 1/155 Auburn Street
 - Identify other potential uses for the new Centre
- Provide indicative costings, both in terms of construction of the Centre and ongoing operational costs following the completion of construction.

COMMUNITY MEMBERSHIP

The number of representatives on the Committee shall be three (3) and be drawn from members of the community that have an interest or experience in the Community Services sector.

The working party will be selected by Council through an advertised expression of interest process to select members with expertise in sustainability issues. Council will consider all expressions of interest received and will resolve the members of the working party.

External expertise can be contracted on an as-required basis; however, they will not be considered a member of the working party.



COUNCIL MEMBERSHIP

The following make-up of Council Membership have been identified:

- 1 Nominated Councillor Representative with an alternate member. Other Elected Goulburn Mulwaree Councillors are welcome to participate as non-voting members.
- Council’s Director Corporate & Community Services
- Council’s Director Operations
- The working party will be chaired by the Councillor Representative or otherwise determined by Council.

The working party meetings may also be attended by the following Council Officers:

- Chief Executive Officer.
- Additional staff invited to attend when their area of work is relevant to the work of the working party.

The working party will consist of and contain flexibility of membership to suitably respond to Council’s identified priorities. The chair will be consulted prior to each meeting to determine appropriate attendees or information to be collected for the group.

AUTHORITY

The Goulburn Mulwaree Council Community Centre Working Party is a committee of Goulburn Mulwaree Council and is advisory in nature. Recommendations will be made by consensus of the committee prior to being submitted to Council for consideration. Recommendations and advice will not be actioned until endorsed by Council at an Ordinary Meeting.

Further, the Committee:

- Must seek the approval of the Executive staff representative before inviting an external representative to attend meetings of, or otherwise participate in, the committee and/or any subsequent working groups.
- Must make recommendations to the full Council. The committee is not authorised to make or change budgets, programme or policy affecting the relevant areas.
- Can provide recommendations to the Chair on priorities and issues but cannot direct operational or day to day matters. These will remain the responsibility of the Chief Executive Officer.
- Will work through the Chief Executive Officer in respect to operational matters.
- Will operate in accordance with terms of reference and guidelines specified for the Community Centre Working Party.
- Must keep minutes of their meetings.



- Must abide by Council's Code of Conduct and requirements of *the Local Government Act 1993*.

PRIORITIES

- Priorities will be set by the elected representatives.
- Priorities will be reviewed and updated on a quarterly basis; or as directed by Council resolution; or as directed by the Mayor.

DEALING WITH EMERGENT ISSUES

Issues which may emerge of an urgent and time-sensitive nature, will be dealt with through reference to Council's current policies. All recommendations will be put through for the Mayor's approval prior to delivery. If timeframes allow, the Mayor may make contact with the Committee Chair to involve as required.

FREQUENCY OF MEETING

The Community Centre Working Party will meet monthly, or as required.

Version	Document ID	Review Date
1.0	1640356	8 September 2022

15.17 NATURAL DISASTER - ESSENTIAL PUBLIC ASSET RESTORATION PROJECT - AUGUST 2022 STATUS UPDATE

Author: Natural Disaster Coordinator
 Director Operations
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Natural Disaster Funding Arrangements enacted. Expenditure to date for all events is \$ 11,658,672.00 Funding approved for these arrangements to date total \$ 18,652,759.00.
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report on the status of the Natural Disaster Essential Public Asset Restoration Project from the Natural Disaster Coordinator be received.

BACKGROUND

Goulburn Mulwaree Council (GMC) has experienced seven (7) Natural Disaster (ND) events since December 2019. In order to be declared a ND the Council must meet a Two Hundred and Fifty Thousand Dollar (\$250,000.00) expenditure threshold. Being declared a ND entitles GMC to apply for funding under the Disaster Recovery Funding Arrangements (DRFA) which are administered by Transport NSW (TfNSW) and Managed by Resilience NSW.

Council to date has been approved for \$18.6 million in funding via these arrangements, with the first of these events occurring in December 2019, with the fires and then proceeded by six (6) flood events, with the last flood event occurring in the shire on 5th March 2022.

REPORT

This report summarises the progress of claims, activities, payments and the progress made with the project during August 2022 to manage the ND events.

This report also outlines the allocation of works for the project under 2021T0016 the Minor Civil Works Panel Agreement.

The works still progressing under the Minor Civil Work Panel for August 2022 are:

Entity	Package	\$ Value
Divalls	Lime Street	\$64,177.30
Recs Group	Bullimailita Rd	\$72,303.00
Coopers	Rosemont Rd	\$108,838.78
Coopers	Cullulla Rd Causeway	\$705,000.00
		\$950,319.08

The project continues to make significant progress with the events status being:

AUSTRALIAN GOVERNMENT NUMBER (AGRN)	MONTH	STATUS
AGRN 871	December 2019	30% complete
AGRN 898	February 2020	89% complete
AGRN 923	August 2020	44% complete
AGRN 960	March 2021	16% complete
AGRN 987	December 2021	14% complete
AGRN 1001	January 2022	TfNSW assessment and now Council needs to review this assessment for a right of reply.
AGRN 1012	March 2022	Funding letter signed but extension of time allowed.

During August the Natural Disaster claim for January 2022 (AGRN 1001) was assessed by TfNSW. TfNSW has significantly reduced this claim, with Council is now in the process of preparing a right of reply in respect to the reductions to this claim.

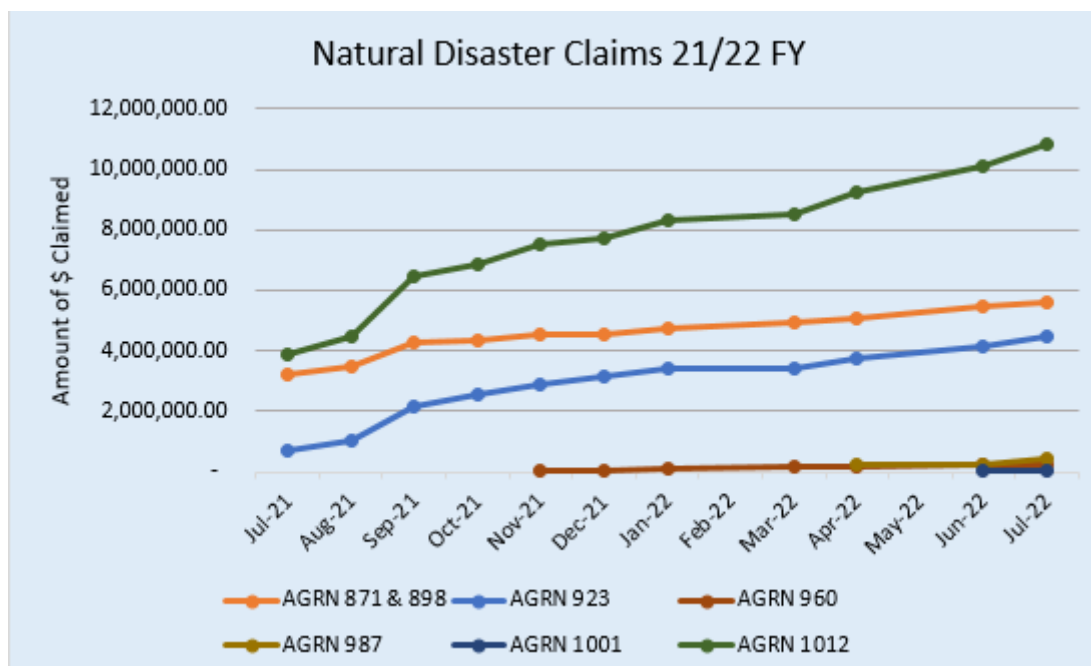
The March 2022 (AGRN 1012) funding letter was signed for a total value of \$842,597.00. This claim has an “Extension of Time” approved to December 2022 to allow geotech investigations to occur on Caoura Rd.

The project continues to lodge reimbursement claims with TfNSW with the Council’s allocation, spend, commitments and amounts claimed to date listed below, however no claims were made for the month of August:

EVENT	NDFA ALLOCATION	SPEND	COMMITMENTS	CLAIMED TO DATE
AGRN 871&898	\$ 7,445,727.00	\$5,511,256.00	\$450,429.00	\$ 5,580,614.00
AGRN 923	\$ 7,826,560.00	\$5,132,785.00	\$931,291.00	\$ 4,504,000.00
AGRN 960	\$ 1,021,890.00	\$250,385.00	\$142,653.00	\$ 257,461.00
AGRN 987	\$ 1,515,985.00	\$460,724.00	\$79,033.00	\$ 425,464.00
AGRN 1001		\$220,468.00		
AGRN 1012	\$ 842,597.00	\$83,054.00	129,157.00	\$ 81,957.00
TOTAL	\$18,652,759.00	\$11,658,672.00	\$1,732,563.00	\$10,849,496.00

Date 01/09/2022

The following chart depicts the projects progression over the life of the project to date indicating the accumulative claims now exceeding \$10.8 million.



Project Variations

Nil approved variations.

Contractual Issues

No contractual issues to report.

Overall Project Timeframe

Under the NSW ND Essential Public Asset Restoration Guidelines the deadlines for each event is:

Event	Type	Completion Deadline
AGRN 871	Fires	March 2023
AGRN 898	Floods	March 2023
AGRN 923	Floods	June 2023
AGRN 960	Floods	June 2023
AGRN 987	Floods	June 2024
AGRN 1001	Floods	June 2024
AGRN 1012	Floods	June 2024

- All events have the option of an extension of 9 months if timelines become challenging due to continuing weather events and resourcing issues.

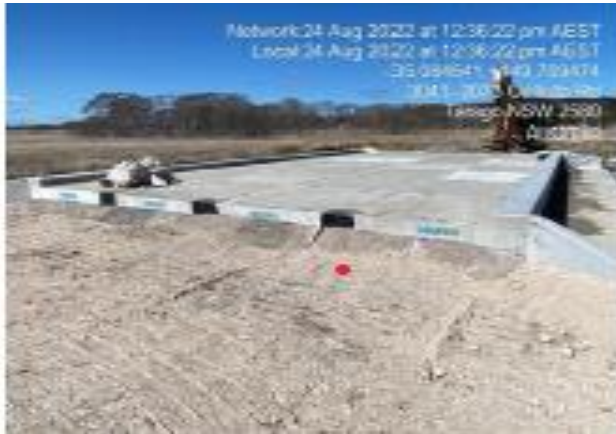
Progress

- Cullulla Rd Causeway Replacement project is still progressing.
- The January 2022 (AGRN 1001) is still in assessment negotiation phase with TfNSW.
- The March 2022 AGRN 1012 event funding letter was signed.
- Extension granted for the March 2022 (AGRN 1012) event.
- Continue to allocate works under the Minor Civil Works Panel for prior events; and
- Reconciliation of claim with TfNSW payments

Priorities for next month

- Set up a program of works for all events
- Work on financials of project.
- Commencing ND processes and procedures.

Photos



Progress at Cullulla Causeway Replacement Project

15.18 DESIGN, CONSTRUCTION AND UPGRADE OF AMENITIES AT SPORTING FACILITIES AUGUST 2022 STATUS REPORT

Author: Senior Project Manager
 Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.														
Cost to Council:	<p>Approved budget for the North Park Sports Pavilion Upgrade is \$1,582,603.00 and is funded from the following sources:</p> <table border="0"> <tr> <td>Regional Sport Facility</td> <td style="text-align: right;">\$967,603</td> </tr> <tr> <td>Local Roads & Community Infrastructure</td> <td style="text-align: right;">\$600,000</td> </tr> <tr> <td>Junior Rugby League</td> <td style="text-align: right;">\$15,000</td> </tr> <tr> <td>Total expenditure to date for North Park</td> <td style="text-align: right;">\$107,428</td> </tr> </table> <p>The approved budget for the Goulburn Regional Hockey Facility is \$7,081,000 and is funded from the following sources</p> <table border="0"> <tr> <td>Restart NSW</td> <td style="text-align: right;">\$3,872,000</td> </tr> <tr> <td>Goulburn Mulwaree Council</td> <td style="text-align: right;">\$3,009,000</td> </tr> <tr> <td>Goulburn District Hockey Association</td> <td style="text-align: right;">\$200,000</td> </tr> </table> <p>Total expenditure to date for the Goulburn Regional Hockey Facility is \$6,246,789.00.</p> <p>Additional funding will be sourced from the General unrestricted cash reserve to deliver the project. Any savings identified throughout the delivery of the project will be returned to the General unrestricted cash reserve</p>	Regional Sport Facility	\$967,603	Local Roads & Community Infrastructure	\$600,000	Junior Rugby League	\$15,000	Total expenditure to date for North Park	\$107,428	Restart NSW	\$3,872,000	Goulburn Mulwaree Council	\$3,009,000	Goulburn District Hockey Association	\$200,000
Regional Sport Facility	\$967,603														
Local Roads & Community Infrastructure	\$600,000														
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Total expenditure to date for North Park	\$107,428														
Restart NSW	\$3,872,000														
Goulburn Mulwaree Council	\$3,009,000														
Goulburn District Hockey Association	\$200,000														
Use of Reserve Funds:	<p>The Goulburn Mulwaree Council contribution is being partly funded from the following reserves:</p> <table border="0"> <tr> <td>General unrestricted cash reserve</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td>Veolia Host Fee Reserve</td> <td style="text-align: right;">\$2,709,000</td> </tr> </table>	General unrestricted cash reserve	\$300,000	Veolia Host Fee Reserve	\$2,709,000										
General unrestricted cash reserve	\$300,000														
Veolia Host Fee Reserve	\$2,709,000														

RECOMMENDATION

That the report from the Senior Project Manager – Operations, on the status of the Design, Construction and Upgrade of Amenities at Sporting Facilities August 2022 be received.

BACKGROUND

To provide Council with an update on the status of the Design, Construction and Upgrade of Amenities at Sporting Facilities

REPORT

This is the August 2022 summary report for the Design, Construction and Upgrade of Amenities at Sporting Facilities.

Program

Following is the current construction program for the Design, Construction and Upgrade of Amenities at Sporting Facilities.

New and Existing Amenities Upgrade	Start	Finish	Comment
Construction North Park Amenities			
• Mobilisation	4-07-22	8-07-22	Complete
• Demolition of existing facilities	11-07-22	12-08-22	Complete
• Construction	5-09-22	14-04-23	Not Started
Construction Hockey Field New Amenities			
• Mobilisation	14-07-22	21-07-22	Complete
• Construction Certificate Application	18-07-22	19-8-22	Submitted
• Construction	23-09-22	28-04-23	Not Started
Upgrade Hockey Field Existing Amenities			
• Construction Certificate Application	18-07-22	19-8-22	Submitted
• Mobilisation	27-09-22	04-10-22	Not Started
• Demolition of existing facilities	04-10-22	18-10-22	Not Started
• Construction	18-10-22	31-03-23	Not Started

Project Update

The contract was awarded to ARW Multigroup Pty Ltd on the 18th of May under the tender 2122T0007 for a price of \$3,028,360.00 (excl GST). The fourth Contract Meeting has taken place with ARW. Site establishment is complete on both sites. The Start-up Workshop has been undertaken with Sporting Club Stakeholder attendance. The application for the Construction Certificate for the Hockey Centre has been submitted. Demolition is complete at North Park.

Construction Phase Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Design and Construction of New Amenities at North Park	\$1,259,754.00	\$107,428.18
Design and Construction of New Amenities and Upgrade of Existing Amenities at Hockey Field	\$1,768,606.00	\$178,089.66

Project Variations

One variation request has been received for the North Park Project and is recommended for approval by the Project Manager.

Variation No.	Description	Reason	Cost (Ex GST)
1	Relocation of irrigation line pipework	The existing irrigation pipework is located below the footprint of the new building, and will conflict with piers.	\$5,093.99

Contractual Issues

There were no contractual issues to report during August 2022.

Priorities for next month

- Approval of Construction Certificate for Hockey Amenities
- Commencement of site excavation on site at North Park
- Installation of piers at North Park.
- Commencement of in-ground services at North Park

Project Risks

No risks to report for September 2022.

Site Photographs

North Park – Demolition Complete



North Park – Demolition Complete



Hockey Centre – Site Establishment

15.19 SCHOOL ZONE SAFETY INFRASTRUCTURE AUGUST 2022 STATUS REPORT

Author: Projects Engineer - Operations

Director Operations

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

Link to Community Strategic Plan:	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
Cost to Council:	The approved budget for this project is \$3,937,500 (excl GST). Works are jointly funded by the Australian and NSW Government under The School Zone Infrastructure sub-program, which is part of the Federal Stimulus NSW Road Safety Program, announced on 4 March 2021. Expenditure to date is \$3,256,765
Use of Reserve Funds:	Nil

RECOMMENDATION

That the status report from the Project Engineer - Operations on the School Zone Safety Infrastructure Project for August 2022 be received.

BACKGROUND

The School Zone Infrastructure sub-program is part of the \$540 million Federal Stimulus NSW Road Safety Program, which was announced on 4 March 2021. The aim of the program is to deliver improvements to pedestrian facilities around schools such as raised pedestrian crossings, pedestrian refuges and signage.

The Road Safety Program funding will prioritise the development and delivery of road safety infrastructure projects across NSW, support jobs and stimulate local economies.

Transport for NSW confirmed on 13 July 2021 that the Council has been successful in securing funding for the following project(s) under The School Zone Infrastructure sub-program.

TfNSW Project No.	Project Site	Project Description	Total Funding Offered
P.0070581	- McDermott Dr - Middle Arm Rd - Mary's Mount Rd	- Construct shared path from Mulwaree High School to Marys Mount Road along Middle Arm Road, including pedestrian protection measures and 750m kerb and guttering and drainage adjustments.	\$1,512,000
P.0070431	- Newton Street	- Install pedestrian refuge and blisters to facilitate safe crossing and adjustments to adjacent kerb/gutter and footpath	\$140,000
P.0070652	- Fitzroy Street	- Construct wombat crossing on Fitzroy Street, Wollondilly High School along with adjustments to adjacent kerb/gutter and footpath	\$180,000

TfNSW Project No.	Project Site	Project Description	Total Funding Offered
P.0070653	- Deccan Street	- Upgrade existing zebra crossing to Wombat Crossing at Goulburn High School and adjustments to adjacent kerb/gutter and footpath where required.	\$160,000
P.0070654	- Clinton Street	- Construct wombat crossing adjustments to adjacent kerb/gutter and footpath where required	\$120,000
P.0070655	- Comber mere St - Cathcart St - Mary St	- New footpath on Combermere Street from Adam Street to Cathcart Street - New footpath on Cathcart Street from Combermere Street to Mary Street - New footpath on Mary Street to Knox Street	\$375,000
P.0070656	- Clinton Street	- New footpath on Clinton Street from Trinity gate to College Street - New footpath on Clinton Street from College Street to Deccan Street - New footpath on Clinton Street from Deccan Street to Coromandel Street	\$190,200
P.0070657	- Amaroo Place - Bradford Drive - Hampden Street - Reign Street - Progress Street - Dalley Street - Hudson Park	- New footpath on Amaroo Place from Middle Arm to Bradford Drive - New footpath on Bradford Drive from the Cul-de-sac end to Reign Street - New footpath on Hampden Street from Bradford Drive to Ross Street - New footpath on Reign Street from Bradford Drive to Ross Street - New footpath Progress Street -530m from Malvern Road to Ivy Lea Place - New footpath on Dalley Street from Dewhurst Street to Queen Street - New footpath in Hudson Park from Reign Street to Queen Street	\$924,300
P.0070658	- Hume Street	Remove existing bollards and construct a new shared path from Finlay Road to the Big Merino	\$336,000
Total Funding			\$3,937,500

Ongoing maintenance of any facilities installed or upgraded under this program remains the responsibility of Council on the local and regional road network.

REPORT

This is the August 2022 summary report for the School Zone Safety Infrastructure project.

Program

Following is the current delivery schedule The School Zone Safety Infrastructure Projects.

Project site	Preliminaries Complete	Start	Finish	Comments
- McDermott Dr - Middle Arm Rd - Marys Mount Rd	15-Aug-21	30-Aug-21	30-June-22	- Marys Mount Road shared path completed - Middle Arm Road shared path completed. Safety Guardrail installed. Property fence installed. - Land acquisition is in progress. - McDermott Drive Construction completed.
- Newton Street	15-Aug-21	18-Jan-22	30-June-22	- This project has been delayed due to the weather and was completed June-22.
- Fitzroy Street	04-Nov-21	18-Jan-22	30-June-22	- Wombat crossing construction completed. Awaiting quotes for lighting installation.
- Deccan Street	04-Nov-21	18-Jan-22	30-June-22	- Wombat crossing construction completed. Awaiting quotes for lighting installation.
- Clinton Street	04-Nov-21	18-Jan-22	30-Jun-22	- Construction of wombat crossing completed. Awaiting quotes for lighting installation.
- Combermere St - Cathcart St - Mary St	15-Aug-21	30-Jan-22	30-Jun-22	- Original scope of works completed within budget and ahead of schedule. Balance is being used to do additional footpaths around the Bradfordville school
- Clinton Street	23-Sep-21	15-Nov-21	30-Jun-22	- Original scope of works completed within budget and ahead of schedule. . Balance is being used to do additional footpaths around the Bradfordville school
- Amaroo Place - Bradford Drive - Hampden St - Reign St - Progress St - Dalley St - Hudson Park	15-Oct-21	15-Feb-22	30-Jun-22	- Amaroo place construction completed. - Bradford Dr, Hampden St. Reign St – works completed. - Daley street construction completed - Hudson Park works completed and rectification underway - Progress St works completed and rectifications underway
- Hume Street	15-Aug-21	25-Oct-21	30-Jun-22	- Original scope of works completed within budget and ahead of schedule. . Balance is being used to do additional footpaths around the

Project site	Preliminaries Complete	Start	Finish	Comments
				Bradfordville school

Project Budget and Expenditure – August 2022

Project Site	Budget	Actual Expenditure	Commitment	Total Expenditure & Commitment	Balance	% Expend.
- McDermott Dr - Middle Arm Rd - Marys Mount Rd	\$1,512,000	\$1,500,589	\$-	\$1,500,589	\$11,411	99%
- Newton Street	\$140,000	\$51,214	\$-	\$51,214	\$88,786	37%
- Fitzroy Street	\$180,000	\$140,965	\$20,000 (Budget for lighting)	\$160,965	\$19,035	89%
- Deccan Street	\$160,000	\$135,875	\$23,000 (Budget for lighting)	\$158,875	\$1,125	99%
- Clinton Street	\$120,000	\$74,922	\$30,000 (Budget for lighting)	\$104,922	\$15,078	87%
- Combermere St - Cathcart St - Mary St	\$375,000	\$234,673	\$-	\$234,673	\$140,327	63%
- Clinton Street	\$190,200	\$185,510	\$-	\$185,510	\$4,690	98%
- Amaroo Place - Bradford Drive - Hampden St - Reign St - Progress St - Dalley St - Hudson Park	\$924,300	\$651,329	\$33,025	\$684,354	\$239,946	74%
- Hume Street	\$336,000	\$281,687	\$-	\$281,687	\$54,313	84%
Total	\$3,937,500	\$3,256,765	\$106,025	\$3,362,790	\$574,710	85%

Project Variations

Nil to report for August 2022 from contractual point of view. However, Council has submitted a variation for cost and time with the funding body to use remaining funds of \$574k to construct additional paths around Bradfordville School and Mulwaree High School.

Contractual Issues

Nil to report for August 2022.

Priorities for next month

- Completion reports submitted for 4 completed projects and assess remaining

- Further meetings with the funding body to finalise the additional works.

Reporting to Funding Body

A Project status report for June 2022 was sent to the funding body on 05 August 2022, and the report for August 2022 will be sent by 09 September 2022.

Project Risks

Nil to report at this stage.

Recent Photos

Footpath Clinton Street before and after photos





Shared path Hume Street before and after photos





Newton Street Pedestrian Refuge and Blisters before and after photos





15.20 GROWING LOCAL ECONOMIES COMMON STREET AUGUST 2022 STATUS REPORT

Author: Projects Engineer - Operations
 Director Operations
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
Cost to Council:	The approved construction budget for this project is \$7,788,082 consisting of: Grant Funding - \$7,150,000 and Council Contribution - \$638,082 Additional Federal Funding - \$2,800,000 Total Budget - \$10,588,082 Expenditure to date is \$4,009,122
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Project Engineer – Operations on the Growing Local Economies Common Street Project August 2022 status be received.

BACKGROUND

To provide Council with an update on the status of the Growing Local Economies Common Street construction project.

This project includes an upgrade on the following components:

- Sydney Road and Common Street intersection.
- Common Street between Sydney Road and Chiswick Street.
- Sinclair Street between Common Street and the Waste Management Centre.
- Water and sewer infrastructure.

REPORT

This is August 2022 summary report for the Growing Local Economies Common Street construction project.

Program

At the Ordinary Council Meeting of Goulburn Mulwaree Council held on 1st March 2022, Council resolved to accept Cleary Bros (Bombo) Pty Ltd submission for the Growing Local Economies Common Street Construction Project. Following is the current program for the project and it will be expanded once the revised construction schedule has been received from the Contractor.

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-01-19	30-09-22	Underway and ongoing.
• Site Establishment	26-09-22	10-10-22	Not started

Task description	Start	Finish	Comment
• Preliminary works	26-09-22	14-10-22	Not started
• Construction works	10-10-22	30-04-23	Not started
• Commissioning and Handover	01-05-23	01-06-23	Not started
• Completion	02-06-23	30-06-23	Not started

Additional funding application from Council has been successful and \$2.8 million of Federal funding has been secured with a condition that it should be expended by end of financial year 2021-2022. Disbursement of \$2.8 million in such a short time span was a challenging task which has been addressed in collaboration with the Contractor using contractual options available under GC21 Contract. These options included contractor mobilisation advance, and prepayment for procurement of unfixed and long lead material. Water and rising main works for this area were also expedited to meet the additional Federal funding requirements deadlines.

The expensed amount from the \$2.8 million has been claimed from the Federal Government and so far \$2.24 million has already been paid to the Council.

Following activities have taken place so far:

- Council preliminary works, which includes land acquisition and easement requirements, had a delay due to COVID and so far all the lands have been acquired and awaiting final claim from McDonalds. This delay would not impact any other activities.
- Vegetation removal at Common Street has been completed to allow installation of water-main works and at this stage, the water main works on Common Street are now complete.
- Sewer network completed.
- Relocation process of State Survey Control Mark at Sydney Road has commenced.
- Coordination regarding relocation of underground services and power poles on Common Street is underway.
- DA process for McDonalds pylon and sign relocation is underway.
- Design approval of Essential Energy for power infrastructure has been received and being priced.
- Issue for Construction drawings issued to the contractor.
- Stormwater pipes are long lead items and the delivery has started. A total of approx. 600 pipe units will be delivered in September.

Project Budget and Expenditure – August 2022

Expenditure Component	Budget Amount	Actual Expenditure
Growing Local Economies Funding		
• Preliminaries	\$993,438	\$707,890
• Land Acquisition	\$230,000	\$168,640
• Utilities - Water and Sewer	\$1,787,131	\$353,636
• Construction	\$4,266,439	-
• Contingency	\$511,074	-
	Sub Total	\$1,230,166
Federal Funding	\$2,800,000	
Roundabout construction works procurement of long lead items		\$2,308,772
Utilities rising and water main works		\$470,184
	Sub Total	\$2,778,956
Total	\$10,588,082	\$4,009,122

Project Variations

Nil to report for August 2022.

Contractual Issues

Nil to report for August 2022.

Priorities for next month

- Finalisation of the plan for utilities relocations
- Finalise the location of site compounds
- Start utilities relocations at the Sydney Road intersection
- Utilities relocations preliminary works to commence at Sydney Road.

Project Control Group (PCG)

A Project Control Group (PCG) report is sent to the funding body each month. The purpose of the PCG is to monitor and review the progress of the project every month. A monthly progress report was submitted on 09 August 2022, and the next report is scheduled for 9 September 2022.

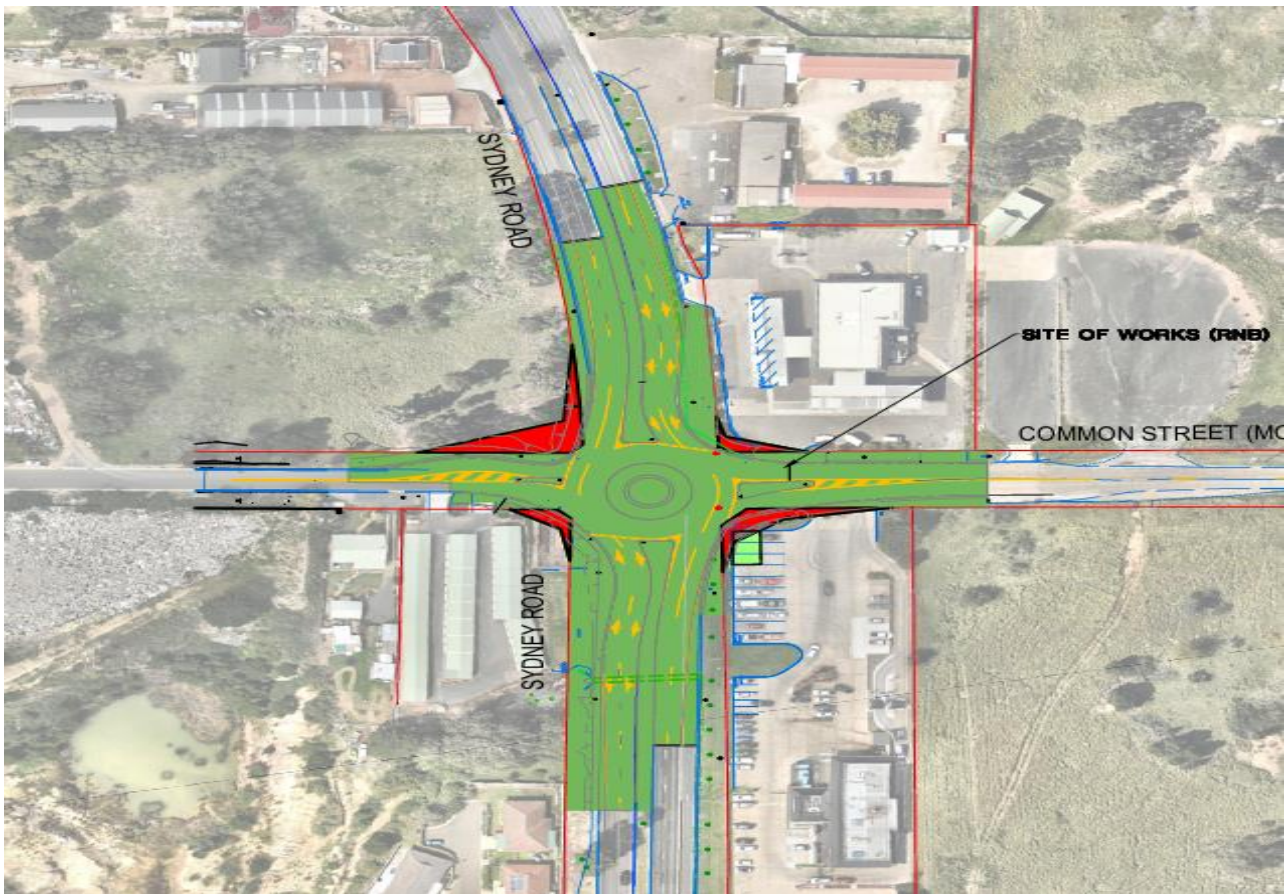
Project Risks

The significant project risks for September 2022 are as follows:

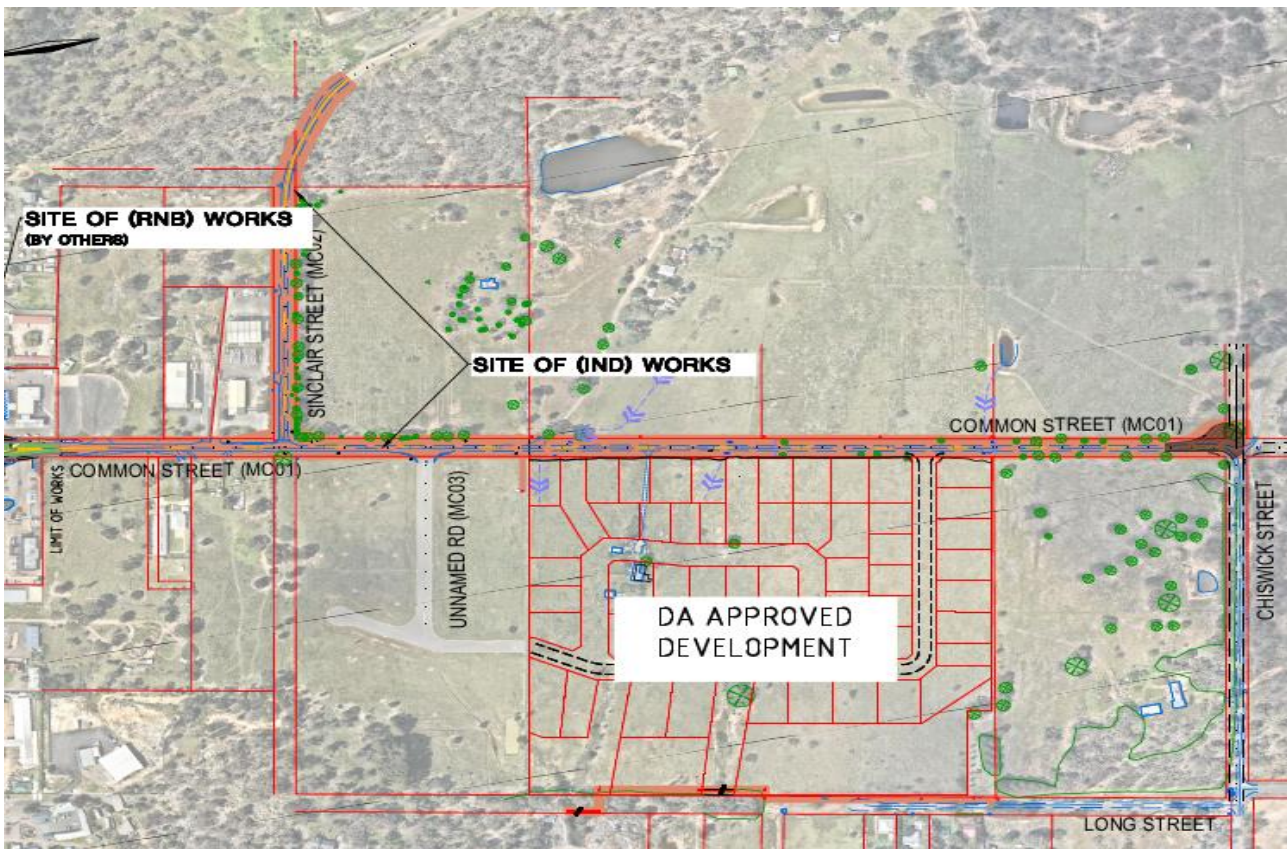
- Delays due to relocation of the utilities in the vicinity of the proposed roundabout which needs to be coordinated with the asset owners.
- Preliminary works for services relocation for communication pit, gas and power poles on Common Street have commenced however, they should be finished before construction commencement and required approvals could delay the project.
- The unpredictability of COVID-19 and its new variants could delay the project further.
- Provision of access for the businesses and stakeholder management during construction phase.

Recent Photos/Plans

SYDNEY ROAD AND COMMON STREET INTERSECTION



COMMON AND SINCLAIR STREETS



15.21 WINDELLAMA ROAD FIXING LOCAL ROADS PROJECT AUGUST 2022 STATUS REPORT

Author: Business Manager Works
 Director Operations
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Works funded through the TfNSW Fixing Local Roads program to the value of \$4,564,860 and 2021/22 + 2022/23 Roads to Recovery allocation of \$1,052,766 + GMC contribution of \$49,276 Total Budget \$5,666,902 The expenditure to date is \$2,225,996
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Business Manager of Works on the Windellama Road Fixing Local Roads Project status update be received

BACKGROUND

To provide Council with an update on the status of the Windellama Road Fixing Local Roads project, which commences at Oallen Ford Road towards Goulburn in five segments of work. The project includes pavement and drainage improvements as well as specific rehabilitation of identified areas.

REPORT

This is the August 2022 status update for the Windellama Road Fixing Local Roads project.

Works in August have been limited to gravel haulage for Stages 2, 3 and 4 with the remaining crushing scheduled to be undertaken in September.

Civil contractor Coopers Earthmoving has completed drainage works on stage 2 and will commence pavement overlay works in October.

Council crews are scheduled are to re-commence on the final 700m of pavement overlay within Stage 1 early September and are scheduled to complete this section by mid-October depending on favourable weather conditions.

Design is being finalised for Stage 4 and procurement is underway for the delivery of Stage 3 which is scheduled to occur in early 2023.

The table below outlines the construction program.

Stage	From	To	Budget	Expenditure to date	Start	Finish	Status
1	Oallen Ford Road	Eloura Lane	\$1,445,433	\$1,228,537	Aug 21	April 22	In progress
2	Lumley Road	RA1897	\$993,630	\$691,782	Nov 21	April 22	In progress
3	RA1897	Muffets Road	\$819,573	\$61,419	Jan 22	April 22	In procurement
4	Bullamalita Road	Gundry Lane	\$1,157,064	\$125,082	March 22	Dec 22	In design
5	McGaw's Lane	Lumley Road	\$1,251,202	\$119,176	Sep 22	Feb 23	In design
Total			\$5,666,902	\$2,225,996			

General Project Issues

- Total 59 days lost to inclement weather which has prompted the decision not to continue with pavement preparation works on Stage 1 and not to commence pavement works on Stage 2
- Since the project commenced in September 2021 a total of 1162mm has fallen on site over an 11-month period, this has had an adverse effect on progress with works taking longer than estimated with regard to pavement related activities. The Project Manager will continue to monitor the project budget and if required will submit a formal variation to the funding body TfNSW for a reduction of scope if necessary
- Poor sub grade identified in remaining stages which require further geotechnical investigation required as to how best to proceed
- Poor sub grade on remaining stages will affect project scope/time. Formal variation has been submitted to TfNSW regarding the issue, Council have been successful in having this variation approved

Priorities for next month

- Complete gravel haulage for Stage 2 & 3
- Review of RFQ submissions for Stage 3
- Re-establishment of Council Crews on Stage 1

Project Risks

- Deterioration of remaining sections of road due to the increase in heavy vehicle movements
 - To be monitored during project and repairs undertaken when necessary
- Project scope being delivered in full due to the low sub grade strength requiring a more substantial pavement. Whilst subgrade testing has been undertaken to inform the design, significant variations in the sub grade strength have detected throughout construction and could be expected.
-



Stormwater extension within Stage 2



Stage 2 trench compaction

15.22 MOUNTAIN ASH ROAD FIXING LOCAL ROADS PROJECT AUGUST 2022 STATUS REPORT

Author: Business Manager Works
 Director Operations
Authoriser: Aaron Johansson, Chief Executive Officer
Attachments: Nil

Link to Community Strategic Plan:	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Nil. Works funded through the TfNSW Fixing Local Roads program to the value of \$2,383,665 and 2020/21 + 2021/22 Roads to Recovery allocation of \$178,073 + Council General Fund \$71,387 \$2,633,125 The expenditure to date is \$2,143,155
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Business Manager of Works on the Mountain Ash Road Fixing Local Roads Project status updated be received.

BACKGROUND

To provide Council with an update on the status of the Mountain Ash Road Fixing Local Roads project, which stretches from Windellama Road through to Rural Address 1483. The project is extended over three major segments with road widening and pavement overlay being the major aspects of the road improvements.

REPORT

This is the August 2022 summary report for the Mountain Ash Road Fixing Local Roads project.

Program

The following table outlines the construction program.

There were no works undertaken on site in August. The remaining works on Stage 3 will be completed in September/October 2022 as the pavement has become too cold to allow the gravel to dry back and bitumen sealing temperatures will not be able to be achieved during the winter months.

Stage 1 has been assessed for storm damage as part of the declared Natural Disaster with funding made available through Resilience NSW, these works will be delivered in conjunction with the other affected sites.

During February, 5 days were lost due to a COVID close contact. To date a total of 73 days have been lost due to inclement weather and COVID related issues having an adverse effect on progress. There were no inclement weather delays during August.

Stage	From	To	Budget	Expenditure to date	Start	Finish	Status
1	Windellama Road	18/19 works	\$971,387	\$988,814	March 21	September 21	Complete
2	2019/20 works	Korringaroo Road	\$534,165	\$541,711	September 21	November 21	Complete
3	Marianvale Road	20/21 works	\$1,127,573	\$613,242	December 21	October 22	In progress
Total			\$2,633,125	\$2,143,155			

Scope Variations

Council has been successful in having a scope variation approved during November 2021 which will concentrate the remaining works on Stage 2 (up to Koorringaroo Road) and Stage 3 (from Marian vale Road).

General Project Issues

- Project budget overrun on Stage 1 – Overspend from Stage 1 will be managed via additional contingency now approved in the scope variation for stages 2 and 3
- Wet winter, spring, summer and autumn months making construction difficult to progress
- Poor subgrade on Stage 1 section
- Critically endangered Pomaderris vegetation found during REF process limiting Council's ability to undertake rehabilitation works in this area
- Crown Land and Crown Reserve issues identified during the REF process limiting Council's ability to undertake rehabilitation works in this area
- Total 73 days lost due wet weather and COVID related issues with 1,307mm of rain falling on site from June 2021 to the end of August 2022
- Crews have been required to attend to urgent repairs on surrounding sealed and unsealed roads in response to Natural Disaster storm events in December 2021, January 2022 and again in March 2022

Priorities for next month

- Nil

Project Risks

- Ongoing wet weather holding up works causing scope and budget creep
 - Monthly monitoring of project budget in accordance with project estimate
- Project interruptions due to COVID 19
 - Follow up to date government directives and site protocols – monitor
- Deterioration of Currawang Road and Brisbane Grove Road due to the increase in heavy vehicle movements hauling material to site
 - To be monitored during project and repairs undertaken when necessary

Current Photos of Mountain Ash Road



Asphalt edge widening within Stage 1



Asphalt edge widening within Stage 1

15.23 COUNCIL'S OPERATIONAL UPDATE - AUGUST 2022

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. **Corporate & Community Services Directorate Report - August 2022** [!\[\]\(4c660a3c4ce1da3313488b7854f55083_img.jpg\)](#) 
 2. **Environment & Planning Directorate Report - August 2022** [!\[\]\(c5f009707b314589d498a683120545c5_img.jpg\)](#) 
 3. **Operations Directorate Report - August 2022** [!\[\]\(7a2466fab2a9c99ba33ed3fbd8b0c93f_img.jpg\)](#) 
 4. **Utilities Directorate Report - August 2022** [!\[\]\(1e76af9967ccdbc9d35eeb7f7c74a0bb_img.jpg\)](#) 

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Chief Executive Officer on the Council's Operational Update for August 2022 be received and noted.

BACKGROUND

The purpose of this report is to provide a monthly update on Council's operational activities.

REPORT

Please find attached the monthly report on Council's operational activities for the month of August 2022.



Corporate & Community Services

Directorate Report

August 2022

PRIDE

Passion Respect Innovation Dedication Excellence

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Corporate & Community Services

1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- The upgrade of Technology One system occurred on the weekend of the 27th and the 28th of August. While it was a very significant upgrade, all systems were up and operational by Monday morning.
- The rollout of Microsoft Office 365 continues.
- Several desktop system improvements are being implemented to improve performance and security.
- Cyber Security continues to be a major focus. There have been multiple significant events worldwide. These are being reviewed and action taken when required.

2. Finance

Finance activities currently underway include:

- Audit has commenced and will run until early October.
- Recruitment for Business Manager Finance & Customer Service ongoing.
- Legal action and debt recovery processes are in progress as per Councils Debt Recovery and Hardship Policies.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regards to the changes to Legislation.

3. Governance

Governance Activities & Projects – August 2022:

- The review of all Council policies continues with several new policies to be presented to Council in the coming months.
- The increase in the number of formal GIPA applications and other requests for information continues.
- Access to information training continues for relevant new and existing staff.
- The process for the implementation of Child Safe Standards for the organisation has commenced.

Corporate & Community Services

4. Customer Service

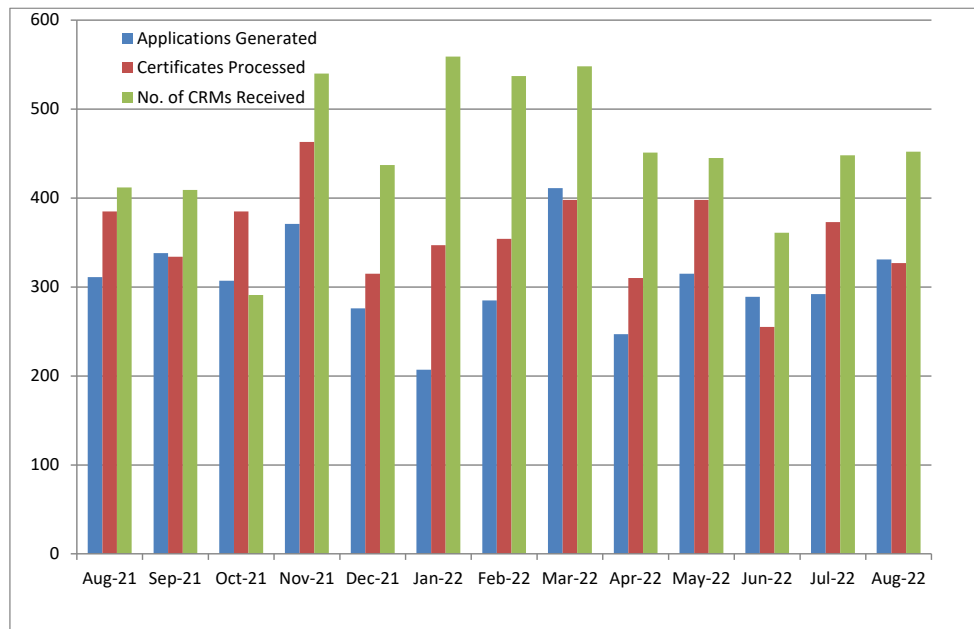
August has seen all services provided by Customer Service significantly increased from the previous month, this coupled with the August rates instalments has ensured the team have been kept very busy.

The upgrade to the Finance and Property System *TechOne SaaS* was implemented on Monday 29th August 2022 and has been a successful transition for the Customer Service Team and whole of Council.

The Customer Service Team have experienced staff shortages throughout August, and this has heavily impacted the team. As a result, there has been a slight delay in processing times, however, new casual staff have been trained and the team are looking forward to working closely with them over the coming months.

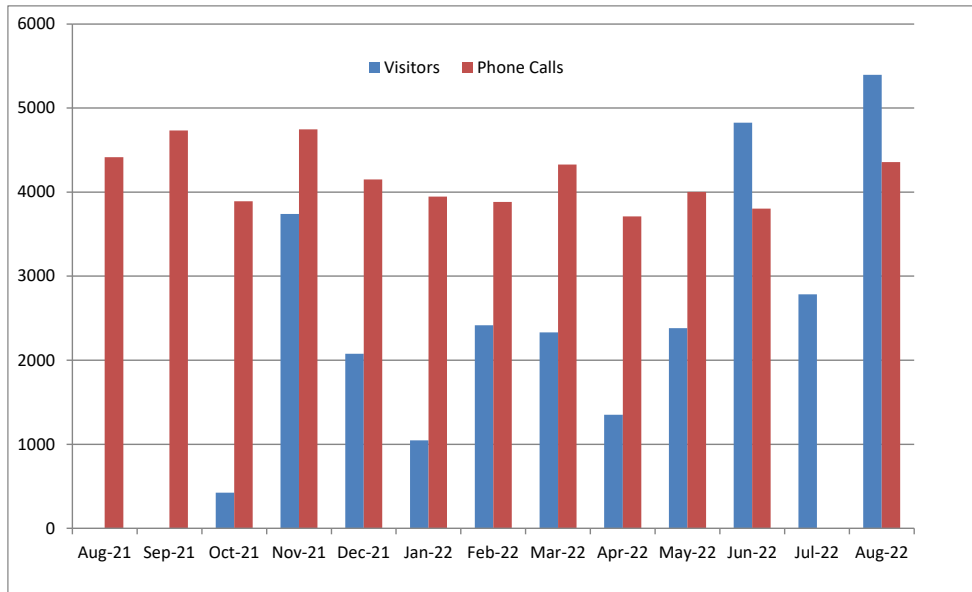
Refer graphs below for statistical information.

Productivity – August 2022



Corporate & Community Services

Visitors and Phone Calls – August 2022



Corporate & Community Services

5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property services and community programs, and activities. The following pages provide a summary on the status of various property dealings and community services programs and activities in August 2022.

5.1 Property Services

Property Services includes the provision of strategic advice, property management (including Managed Crown Land), conveyancing support, preparation of leases and licences, provision of legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides another central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries.

The Business Manager Property & Community Services is also providing direct support to the Performing Arts Centre Manager until the Chief Executive Officer completes a review of the GPAC reporting line structure.

Property Acquisitions

- **Part 4 Montague Street, Goulburn - Goulburn Courthouse (Widen Post Office Lane)**
 - Documentation lodged with DPE – Crown Lands for compulsory acquisition of 256.9m² to widen Post Office Lane to improve access to GPAC for service delivery vehicles and Department of Communities & Justice transporting inmates to/from Goulburn Courthouse.
 - Formal approval from NSW Governor and Minister for Local Government received to proceed with this acquisition.
 - Notice to be published in NSW Government Gazette on 2 September 2022 and will then await receipt of draft Notice of Determination for Compensation payable to DPE – Crown Lands.
 - This dealing expected to be finalised by mid-November 2022.
- **Parcels of Crown Land at Towrang (New Towrang Bridge & Road Works)**
 - Documentation lodged to compulsorily acquire 3 x Part Crown Reserves on northern and southern sides for new bridge and road works.
 - Awaiting registration of Plan of Acquisition with NSW Land Registry Services.
 - NSW Aboriginal Land Council still assessing Council’s request for partial withdrawal of Aboriginal Land Claim over one of the Crown Reserve titles.
 - Land acquisitions may be finalised by December 2022.
- **Part 40 McDermott Drive, Goulburn (Shared Pathway, Middle Arm Rd)**
 - Acquisition of 452m² from Department of Education | School Infrastructure NSW (DoE) for shared pathway along Middle Arm Road still underway.
 - Awaiting registration of Plan of Acquisition with NSW Land Registry Services.
 - Documentation lodged with DoE and NSW OLG and awaiting approval from the NSW Governor and Minister for Local Government to proceed with acquisition.

Easement Acquisitions

- Majority of current easement negotiations finalised and registered with various property owners for public infrastructure projects e.g. sewerage, stormwater.
- Currently finalising a stormwater easement in Racecourse Drive, Goulburn.

Leases & Licences

- **56 Clinton Street, Goulburn (Level 1 - Workspace Goulburn)**
 - Bookings continue for hire of Meeting Rooms, Events Space and Hot Desks.

Corporate & Community Services

- Successful negotiations completed with additional new entities for a). Casual Hire arrangements and b). leasing exclusive offices with all documentation executed.
- Currently negotiating another lease with a commercial business entity for exclusive use of an office.
- Commercial market rent review underway for Property NSW's exclusive lease of 500m² on Ground Floor. This review will be completed by 30 September 2022.

Road Closure Applications

- **Unformed Road Reserve off Braidwood Road, Tarago**
 - Road Closure Application completed, and plan registered with NSW LRS. Road dedicated to Council following publication of notice in NSW Government Gazette on 3 September 2021.
 - Status Search completed by DPIE - Crown Lands on an old, closed Crown Road to confirm privately owned land vested to '*an adjoining property owner*'. Further research completed by Council's Accredited Specialist Property Law confirming Council is entitled to progress transfer of this land to its name. This process is now underway.
 - Awaiting receipt of registered Plan of Proposed Road Closure in relation to former Crown Road to enable consolidation of all parcels of land with surplus Council strips of land and place on market for sale.
- **Unformed Road Reserve adjoining Part 754 Taralga Road, Tarlo**
 - Plan of Subdivision registered, and notice published in NSW Government Gazette.
 - Transfer and associated documents now registered with NSW Land Registry Services.
 - This dealing is now completed.
- **Unformed Road Reserve adjoining Lockyer Street, Goulburn**
 - Proposed sale of 161.5m² of part road reserve to adjoining landowner.
 - Plan of Road Closure registered with NSW Land Registry Services and documentation being prepared for settlement.
 - This dealing is expected to be completed by mid-October 2022.
- **Encroachment of Part 2 Sloane Street at Cnr Sloane St / Finlay Road, Goulburn**
 - Proposed Road Closure advertised, and notices sent to relevant government agencies, utility providers and adjoining property owner/s. No objections received for this proposal.
 - Draft Plan of Easement to Drain Water 3 wide & Road Closure under *Roads Act 1993* to create a new title received and meeting with property's owner, surveyor and owners of 49-61 Hovell Street, Goulburn held on 9 August 2022 to progress these land dealings.
 - Road Closure notice published in NSW Government Gazette on 19 August 2022.
 - Plan and associated documents awaiting signature by the registered owner of 2 Sloane Street.
 - Awaiting payment of Road Closure Application, Valuation Consultant fees and land compensation determined prior to registering new title (when created) in the registered owner of 2 Sloane Street's name.

Plans of Management (PoM)

- **Victoria Park**
 - Draft PoM on exhibition from 7 September until 5 October 2022. Written submissions on the draft PoM - Victoria Park will be received until close of business on 19 October 2022.
- **Carr Confoy Sporting Fields/Park**
 - Draft PoM endorsed by Council on 15 March 2022 and partly assessed by Minister administering the *Crown Land Management Act 2016* before placing on public exhibition.
 - Additional Council Community land (i.e. part 22-30 Farm Road) **now** included in the draft PoM with updated mapping, an additional Biodiversity Condition Report (when there is no flooding), an Asset Condition Report and input from the land users.
 - Report prepared for Council's consideration on 20 September 2022 prior to re-lodging with DPE – Crown Lands for Minister's delegate for further review and subsequent approval to place on exhibition.

Corporate & Community Services

- **Generic Sportsgrounds Plan of Management**
 - Preparations continue for preparation of draft PoM that includes Hudson Park, Cookbundoon Sorting Fields, North Park and 2 x sports grounds at Marulan.

Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System

- **Property Addressing**
 - The Part time Administration Officer - Property Services continues to work closely with the Design & Asset Management and Planning & Development Business Units to resolve Urban and Rural Addressing anomalies and streamline Addressing Procedures.
 - This position oversees the following functions;
 - Customer Service - attending to ongoing enquiries, anomalies and oversights (i.e. for new and old subdivision approvals).
 - Land Attribute Updates - attending to ongoing land attribute update requests and ensuring accuracy of s10.7 certificates for conveyancing and development applications.
 - Integration of New Subdivision Data - Information updated to Council's Property & Rating System and feeding into GIS updates.
 - Gazette Notification of Roads - Publishing notices in NSW Government Gazette for several old and new roads identified on registered Plans of Subdivision.

Building Maintenance Items

- **Girl Guides Hall - Victoria Park (funded by Community Facilities Business Unit)**
 - Additional repairs to roof completed and now monitoring for leaks.
- **56 Clinton Street, Goulburn (funded by Property & Community Services Business Unit)**
 - Quotation approved for supply and installation of fire seals protecting openings in fire resisting components of the building.

Corporate & Community Services

5.2 Community

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Leisure Link Coordinator, Neighbour Aid Coordinator and Youth Services Coordinator in August 2022 is included in this report.

Our Leisure Link program has had several interruptions again this month due to staff and participant illness; hopefully things will improve with the warmer weather heading our way. Despite this, a large group travelled by bus to Canberra for a happy shopping trip. They bought lots of goodies and really enjoyed the variety of food on offer in the food court. On Saturday 27th, a group headed to Canberra once again to watch the Canberra Raiders crush Manly at GIO stadium, stopping for some lunch at McDonalds on the way. A few people took the opportunity to buy some merchandise, and everyone was very enthusiastic, yelling and screaming for their favourite team; it was a great day out!



A Great Day Out at the Football

Our ‘Girls’ and ‘Mateship’ groups have been very creative this month doing arts and craft and jewellery making. They even got out and about for a walk along Auburn Street as they headed to Hungry Jacks for a different type of Wednesday night dinner. The late afternoon exercise and window browsing was really enjoyed by all and will become a regular type of outing moving forward. Everybody enjoys these Wednesday evening get togethers’ and being able to participate in a range of activities with their friends. Our Tuesday evening ‘Musical Bingo’ group continues, and despite the winter evenings our regular ten-pin bowlers have made their weekly trips to Canberra.

Shaun and Clare Jones have been very busy supporting the Bridge to Sing Choir to practice for the grant funded performance which will be held at the Conservatorium of Music on 26 November. The group now also has dance/choreography support from Jane and Kendall so things are really coming together for a spectacular performance. In addition to all these activities Shaun continues to provide one-on-one support to his clients, assisting them to attend appointments, do their shopping and achieve personal goals. He recently took one gentleman out of town to purchase a second-hand scooter which was desperately needed. This client is very happy about his purchase and his newfound freedom in being able to get himself out and about around town.

Corporate & Community Services



Shopping in Canberra



Our Neighbour Aid clients have had a happy month. Our men’s ‘Menz Biz’ and ladies ‘Meaningful Meanderings’ groups have continued to meet for lunch at a variety of local venues, making the most of the opportunities to connect with like-minded peers and to talk about issues of importance to them.

We travelled to Canberra Theatre on Tuesday 9th to see the Royal Military College Band perform. The cost was a gold coin entry in aid of Palliative Care. Our weekday seniors’ groups continued to attend the centre 4 days each week. They enjoyed nutritious meals, Bingo, other games, craft and a chat. This month Kim and Fiona planned a ‘Pyjama Day’. It was an overwhelming success with everyone getting into the spirit of things and wearing their PJ’s. We even ate breakfast for lunch – croissants, bacon, eggs and hash browns, followed by pancakes.... so yummy! A small group of clients attended aqua aerobics each Friday, and our dedicated gardeners have been maintaining our community garden plot and preparing it for spring; it’s amazing how fast the weeds have grown with all the rain.

As always Kim and Fiona have supported clients with valuable one-on-one assistance to attend medical appointments and maintain their independence through shopping and support with other daily living activities. This support is becoming a greater priority for many of our existing clients as their abilities change with age. Our program has had 20 new My Aged Care referrals this month.

Corporate & Community Services



Pyjama Day Fun

This month we welcomed Emily Heales to our Youth Services team. Emily is the new part time Youth Services Officer and has hit the ground running. She and Luke have been continuing to support PCYC with the delivery of the Fit4Life program, supporting 20-25 youth each Tuesday morning with a fitness workout, cooked breakfast and a packed lunch. Feedback from schools is that these students have their best day after attending Fit4Life; they are more engaged and more willing to work with teachers. There is also a notable improvement in behaviour. We are continuing our lunchtime program at Goulburn High School every Wednesday. This is an informal program whereby the team goes to the school, plays football, hand ball and has conversations with the students. This helps to build strong relationships between the students and community service providers so that when they need help, they know who to go to.

We are proud of the progress of the delivery of the Skills on Screen employability program, delivered in partnership with Right to Work. The stage one focus on building employability skills is now complete and participants have moved on to stage two. They have now begun working on filming a short story video resume. The final stage will be a group documentary presentation for employers that will focus on the benefits of employing people with disabilities and how workplaces can adapt jobs to suit the capabilities of individual workers.

Our team was successful in gaining \$7,000 funding for the upcoming Spring Holiday program. Activities will include a trip to Tree Top Adventures, High Ropes course in Western Sydney and a 4-day art workshop at the Community Centre, working with the Goulburn Art Gallery and a local artist. The Paperback Café had one new participant start this month, and Luke has been busy working on streamlining an improved program ready for the commencement of term 4.

6. Marketing, Events & Culture

6.1 Marketing & Events

Marketing & Public Relations

- Published 29 posts to the Goulburn Australia Facebook page, reaching 78,294 people as at 31 August 2022.
- Published 13 posts to the Goulburn Australia Instagram page, reaching 16,282 people as at 31 August 2022.
- Published 58 posts in the Facebook Event page for *Frostival Goulburn*. The page reached 56,456 people and 1,941 people responded as either 'going' or 'interested'.
- Designed and published a 'Live' focussed paid advertisement on both Facebook and Instagram. This advertisement is targeting the Canberra market, encouraging them to 'make the move' to Goulburn Australia. The advertisement coincides with a print ad in The Canberra Times First Home Buyers Guide.
- Created a Goulburn Australia TikTok social media account. 11 videos have been published to this account reaching 1,166 people from across the globe including Australia, Canada, Ireland, Netherlands, United Kingdom, New Zealand and more.
- Designed and distributed 5 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 540 subscribers, receiving an average open rate of 47.04% during August.
- Designed and distributed a 'Monthly What's On' EDM for August to 1,433 subscribers, receiving an open rate of 37.7%.
- Designed and distributed the printed monthly Calendar of Events for September. These calendars are distributed to local businesses and Council sites for display and handed out to customers at the Visitor Information Centre.
- Wrote and distributed 1 Media Release which was picked up and published by various media outlets – Goulburn gears up for 27th Model A Ford National Meet
- The ongoing digital campaign running with News Corp Australia, focussing on the Visit, Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1 August – 31 August 2022 is below:
 - Programmatic (online display) adverts have received 110,452 impressions, a click-through rate (CTR) of 0.09% and 103 people have clicked on our adverts during this period.
 - Social Media advertisements have received 76,490 impressions, CTR of 2.96% and 2,265 people have clicked on our advertisements during this period.
- Our August – September Active Retirees Digital Advertisement was sent to 31,259 recipients on 3 August, so far of those people 4,882 have clicked through to our website.
- Wrote a 30 second radio advertisement and arranged radio interviews for *Frostival Goulburn*, as well as coordinating an Outside Broadcast for 93.5 Eagle FM to attend the event.
- Arranged for the street closures for *Frostival Goulburn* and Ellen Ryan's Parade to be mentioned on Radio Goulburn's Traffic Report.
- Wrote and distributed a Groups Photography Brief to capture new images for our Guided City Tour and Guide to Goulburn package.
- Worked with our Graphic Designer on the creation of:
 - A Program for *Frostival Goulburn*
 - Re-design of a *Frostival Goulburn* Business Flyer

Corporate & Community Services

- An updated ‘What’s on in #goulburnaustralia’ sign which was installed above the poster wall in the foyer of the Visitor Information Centre.
- Visited local businesses to encourage them to participate in *Frostival Goulburn* by extending their trading hours, decorating their shop windows, or holding a sale/promotion. We are aware of the following businesses who got involved:
 - Salvation Army Store decorated their window
 - Something Special Gifts & Homewares held a 40% off fashion sale
 - Goulburn Workers Club decorated their windows and made Frostival-themed desserts
 - Sportspower Goulburn decorated their window
 - Sweetpea Children’s Boutique decorated their window and held a flash clearance sale on their winter stock
 - Tattersall’s Hotel made a Frostival-inspired cocktail
 - Goulburn Mulwaree Library had a ‘Pick up a Frosty Book for the Kids’ promotion

Groups Liaison

- Continued liaison with Local Government NSW (LGNSW) regarding our EOI to host the LGNSW Water Conference 2024. Goulburn Mulwaree Council have been successful with our EOI to host this event.
- Provided assistance with planning for the *Frostival Goulburn* event, as per the Critical Time Path developed.
- Issued a Filming Permit for Goodoil Films. This is for a Hyundai Santa Fe Television Commercial being filmed from 7 – 9 September 2022.
- Booked two further Guide to Goulburn Tours for 14 September and 24 October 2022.
- Liaised with Local Government Professionals regarding one of the Regional Roadshows coming to Goulburn. We have locked in 21 – 22 November for the Goulburn Roadshow.
- Submitted an EOI to host the 2023/2024 Australian Regional Tourism Convention. No further news regarding the EOI has been received by Council to date.
- Hosted A Guide to Goulburn Tour on 3 August for the Sylvania Retirement Village.
- Attended the LGNSW Awards evening with fellow Council staff members. We were fortunate enough to win our category – Innovation in Special Events Division B – population between 30,000 – 70,000 for the 2022 NSW Youth Council Conference.
- Please see table below for a summary of upcoming Group Tour bookings received:

Date	Group Name	Tour Type
Wed. 14 September	Model A Ford Club Tour 1	Guided City Tour (90 min. tour)
Wed. 14 September	Model A Ford Club Tour 2	Guided City Tour (90 min. tour)
Wed. 14 September	Sylvania Retirement Village	A Guide to Goulburn (full day tour)
Fri. 16 September	Castle Hill Probus	A Guide to Goulburn (full day tour)
Fri. 23 September	Narwee Baptist Church Prime Time	Guided City Tour (90 min. tour)
Thu. 29 September	Cardwell’s Coach Travel	Guided City Tour (90 min. tour)
Thu. 13 October	Potter Travel	Guided City Tour (90 min. tour)
Sat. 12 November	Tuncurry Coach Tours	Guided City Tour (90 min. tour)
Thu. 24 October	Retired Miners Social Club	A Guide to Goulburn (full day tour)
Fri. 25 November	Castle Hill Probus	A Guide to Goulburn (full day tour)

Corporate & Community Services

Events

- **Goulburn Physie Interclub (6-7 August)** – This event was finally held after two postponements due to COVID-19, and was supported by Council's Event Development Fund. There were over 310 competitors and officials plus families at the event over the two days. This was the first time the Goulburn Club has hosted an interclub and the feedback on the venue was very good. The club is already looking at dates for next year.



- **Event Development Fund** – After requesting additional information to support their application, the next event supported under this fund will be the inaugural **Hume Chamber Music Festival (16-17 September)**. This event was postponed in 2020 and will feature Ensemble Offspring, Simon Tedeschi with George Washingmachine, Sydney Chamber Choir singing Paul Stanhope's requiem, Vocalocal, Glenn Amer and Richard Lane, and The MikeBaker Organ Trio. Tickets are now available from: <https://events.humanitix.com/hume-chamber-music-festival>

We have sent out Event Development Fund application forms to a few other event organisers and are awaiting these to be returned.

We have also signed an Agreement with Hockey Australia (including support for the local hockey association) regarding a National outdoor hockey event and are currently awaiting the counter-signed copy of the Agreement to be returned before announcing.

Assistance has also been provided to the Barefoot Waterski Club with their enquiries regarding an upcoming event and we have put them in touch with other relevant areas of Council.

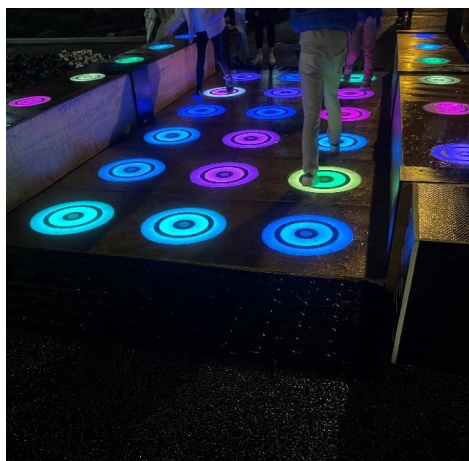
The Events Officer also attended the NSW Local Government Awards as part of the Working Party for the NSW Youth Council Conference, which took out the RH Dougherty Award (as mentioned above); and also attended the official opening of the Goulburn Motorcycle facility.

Corporate & Community Services

- Frostival Goulburn** – This new event was held from **26-28 August 2022**. An ice-skating rink was constructed in Montague Street from 19 August. Ice skating tickets were on sale for 10am-9pm on Friday and Saturday and 10am-6pm on Sunday. Every session on Saturday and Sunday were sold out, with sessions from 3pm-9pm selling out on the Friday.



On the Saturday from 12pm-9pm, Belmore Park came alive with Foodie Lane, a range of kid’s activities, live entertainment, LED lights on trees, the Frostival Bar as well as the ice skating rink, and concluded with a Fire Show.



Given the very short planning/organising timeframe, it was an amazing team effort with both the Marketing & Events and Community Facilities Teams working together to make it a very successful event. The event would not have been possible without the funding received through the NSW Government’s Reconnecting Regional NSW – Community Events Program.

Corporate & Community Services

We also engaged a company called Behavioural Analytics to monitor crowd numbers. A weekend without any events would usually see between 300-500 visits in Belmore Park. On the *Frostival Goulburn* weekend during the event times, we saw the following numbers below compared to the weekend after the event:

VISITATION AT FROSTIVAL v NORMAL WEEKEND			
Date	Number of unique visitors	Date	Number of unique visitors
Friday 26 August	3,835	Friday 2 September	508
Saturday 27 August	10,473	Saturday 3 September	399
Sunday 28 August	2,083	Sunday 4 September	331
FROSTIVAL TOTAL:	16,391	FOLLOWING WEEKEND	1,238

A survey link was made available at the event via a QR code, is available on the Facebook page, and was shared in the Goulburn Post. Currently 285 people have completed the survey and 98% have said they would like to see *Frostival Goulburn* return in the future.

- **Australia Day (26 January 2023)** – The Goulburn Australia Day Committee have met and due to funding received from the NSW Government’s Reconnecting Regional NSW – Community Events Program, we have decided to again hold the event at the Goulburn Historic Waterworks. We have booked in the water activities and the nominations for Citizen, Junior Citizen and Event of the Year are now available from the Goulburn Mulwaree Council website.

Visitor Services

- 56 individual event listings were created on the Goulburn Australia website during August.
- The Goulburn Australia website has witnessed a substantial increase when comparing sessions from August 2022 to July 2022 with an increase of 43.89% representing an increase of 4,617 sessions (a session being the period of time a user is actively engaged with any page on the website). For context the website had 15,137 sessions throughout August 2022.
- Year on year for the same period a steady increase of 13% was witnessed with a spike of 1,742 sessions when comparing August 2022 to August 2021. This increase is primarily attributed to 4,345 specific page views (page views refers to each time the specific page is viewed. Someone visiting the site in one session but visiting the same web page twice would count as 2 page views) of the *Frostival Goulburn* Event Listing, combined with 856 page views of the newly created *Frostival Goulburn* web page throughout the month. Now when compared to August 2020 though, a substantial increase of 129.59% or an additional 8,544 sessions is witnessed.
- Liaised with Australian Tourism Data Warehouse (ATDW) regarding renewal of our License Distribution Agreement and some technical issues around the integration of content into the Goulburn Australia website.
- Categorised all Goulburn Mulwaree events which are listed on ATDW into prescribed tiers. This task was assigned from the Southern Tablelands Steering Committee.
- Oversaw the licensed *Frostival* Bar area during the *Frostival Goulburn* event, which involved liaising with and assisting all of the stall holders in this area in the lead up to, and on the day of the event.

Corporate & Community Services

POSTCODES COLLECTED AT VIC				
	August 2022			
Total postcodes collected	605			
Local Residents	122			
New South Wales	206			
Victoria	99			
Queensland	56			
South Australia	16			
Northern Territory	0			
Australian Capital Territory	61			
Western Australia	6			
Tasmania	16			
Overseas/International	23			
DOOR STATISTICS COLLECTED				
	2021	2022	Variance	
August Walk-in Visitors	243	2,414	2,171	*893.4%
<i>*Large increase due to 2021 COVID-19 Closures. August 2022 walk-in numbers are nearing pre-COVID-19 numbers.</i>				
Yearly Total Walk-in Visitors (until end of August)	15,696	20,229	4,533	28.9%

Corporate & Community Services

6.2 Museums

Volunteer News

Rocky Hill Volunteers

Painting of the volunteer area in the cottage museum at Rocky Hill was completed in August. Ken, Peter and Neil have done a wonderful job and everyone is pleased to have a lovely space to take their breaks, including staff.



Waterworks volunteers

Waterworks volunteers have finally installed the refurbished door in preparation for a new entry way into the Café. The door has been repaired

with new custom mouldings, and completely stripped back to bare timber ready for a new coat of paint. It's also been rehung on the opposite side to facilitate a wide entry from the access rampway that will be installed in the near future. The hardworking team pictured here include Bryan, John, Peter, Alex and Murray.

Corporate & Community Services

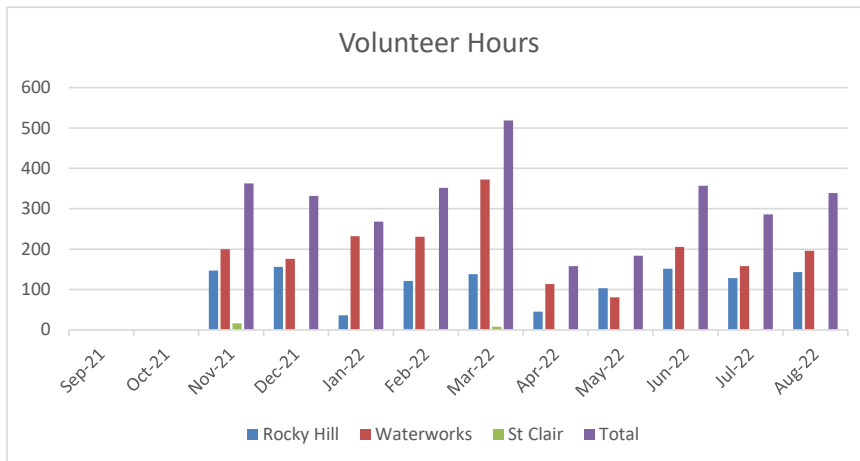
The care and maintenance of the gardens and grounds at the Waterworks is undertaken year round by our dedicated volunteers. Pictured here are Richard, Bryan and Ian with a new Waterworks ride on mower – with the size of the grounds and the spring rainfall it will be well utilised in the coming months!

Pictured below is Lois Wood from the We Love Goulburn group and head gardener at the Waterworks. The gardens are about to burst into spring and all the garden volunteers' work throughout winter will ensure a beautiful display.



Corporate & Community Services

Museum Volunteer hours



Staff News

Museums staff attended a Museums of Applied Arts & Science (MAAS) workshop held at the Castle Hill Discovery Centre on the 17th of August. The workshop focussed on the current work to move, digitise and register all of the objects from the Powerhouse Museum at Ultimo in preparation for the refurbishment/refresh of the museum – some 300,00 objects in total. The afternoon was spent touring the storage and digitisation areas. The day was not only informative but a great way to catch up with other regional museums staff and volunteers from across NSW – one of whom had driven from Broken Hill to attend!

Outreach

Museums Coordinator, Kerry Ross, accepted an invitation from the Berrima and District Historical Society to give a talk on Goulburn Mulwaree Council’s Museums. Kerry travelled to Mittagong on the 25th of August and was warmly welcomed by the members. At the close of the talk one of the members donated some historic maps relating to the Wollondilly River, thought to be early surveys of the site for the Goulburn Historic Waterworks. Members are arranging a visit to Goulburn to visit Rocky Hill and the waterworks in the near future.

Rocky Hill

Updating Online War Memorial Registers

Museums staff, Jennifer Guiver and Carol Olsen, are undertaking a project with the help of Library staff to update the NSW and Commonwealth online war memorial websites. Memorials from across the LGA, including all those at Rocky Hill, have been identified and photographed and are currently being loaded or updated on the sites. This project was initiated by the NSW Office of Veteran’s Affairs who administer the [NSW Memorial Register](#) site. The Commonwealth [Places of Pride](#) administered by the Australian War Memorial was included to provide additional exposure to these important historic artefacts.

Corporate & Community Services

Vintage Rail Tour

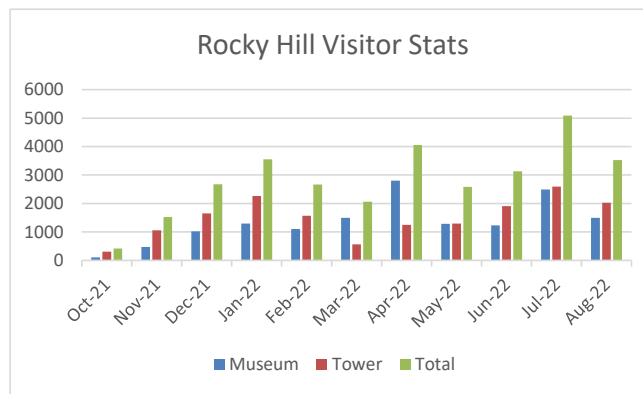
Our friends from Vintage Rail Tours visited the Waterworks on the 28th of August. The tours are a great way for the museum to be introduced to a new audience.



Rocky Hill Visitor Numbers

Rocky Hill welcomed international visitors from a range of countries this month including Germany, UK, NZ, Italy, Korea, Nepal, Solomon Islands, India, France and Singapore.

It was interesting to note quite a few visitors remarking that the last time they came the museum was closed, and they have made the effort to return on a day we are open.



Visitors coming to town for other events such as Police Academy Attestations, sporting events and Frostival are making their way to the museum as well.

We also has visitors as a result of Kerry having given a talk to the Berrima Historical Society on the 25th of August.

Rocky Hill Visitor Book Comments August 2022

Visiting From	Comments
NSW	Amazing/very [illegible] collection preserved. Thank you.
	Lest we forget
QLD	Excellent collection - Thank you
NSW	Very good.
NSW	Amazing collection very moving
NSW	Great
NSW	Very interesting exhibit
NSW	Fascinating
NSW	Very interesting & good dance music

Corporate & Community Services

NSW	<i>Astonishing presentations</i>
	<i>Fantastic</i>
	<i>Intriguing/Horrific!</i>
	<i>Cool really cool fear</i>
QLD	<i>Great, sad, brace, men, hope we never go to war again!!</i>
NSW	<i>Thoroughly enjoyed the experience, an unknown treasure. Thanks Sydney Weekender</i>
	<i>Thank you! w/love</i>
NSW	<i>Thank you!</i>
ACT	<i>Thank you</i>
QLD	<i>Very interesting - thank you!</i>
NSW	<i>Been wanting to stop for years to see this place~</i>
	<i>Super cool!</i>
NSW	<i>Awesome!</i>
NSW	<i>Great artefacts and friendly and knowledgeable volunteer staff. Thank you all!!!!</i>
NSW	<i>Beautiful place and respect</i>
NSW	<i>We love visiting every time we are here</i>
VIC	<i>Great tribute</i>
NSW	<i>Appreciate that this exists</i>
NSW	<i>Very informative/education :)</i>
New Zealand	<i>Beautiful building</i>
VIC	<i>Beautiful building</i>
ACT	<i>Amazing history/building</i>
QLD	<i>Interesting thank you</i>
QLD	<i>Well done</i>
NSW	<i>Amazing collection</i>
Germany/Fiji	<i>V. interesting</i>
NSW	<i>Excellent</i>
NSW	<i>Amazing</i>
VIC	<i>Interesting</i>
NSW	<i>Beautiful & very interesting <3</i>
	<i>Its good museum to have in place and visit to new people whose immigrated</i>
	<i>Its really good museum to know about the war history.</i>
	<i>Good to see the history of wars</i>
	<i>Very interesting.</i>
	<i>Amazing history</i>
	<i>Nice to see history we can touch</i>
	<i>Lovely to go back in the day. "Great"</i>
NSW	<i>What an amazing display & information presented in a great way.</i>
	<i>Excellent display takes you back in time loved it</i>
NSW	<i>Sobering and interesting; great collection. Lest we forget.</i>
VIC	<i>Very positive approach to Goulburn at its heritage aspects</i>
NSW	<i>Very good</i>

Corporate & Community Services

United States	<i>Very moving</i>
	<i>Good display</i>
	<i>Excellent</i>
Singapore	<i>Love it!</i>
NSW	<i>Brilliant!</i>
TAS	<i>Fantastic!</i>
SA	<i>The exhibits were brilliant! Congrats to all!</i>
	<i>Very moving!</i>
QLD	<i>Love this place!</i>
QLD	<i>Stand for Hong Kong. Taiwan!!!</i>
NSW	<i>Amazing</i>
NSW	<i>Moving</i>
NSW	<i>Touching very moving display</i>
VIC	<i>Wonderful exhibition.</i>
ACT	<i>Lovely exhibition</i>
NSW	<i>We will remember them</i>
NSW	<i>Fantastic Lest We Forget</i>
NSW	<i>Amazing war history to see.</i>
VIC	<i>War history I had no knowledge of. Thank you.</i>

Corporate & Community Services

Goulburn Historic Waterworks

Historic Commemoration

Museums Officer, Julianne Salway, paid tribute to the original Waterworks Engineer, Edward Woodhart, by commemorating the centenary of his death in the Pumphouse on the 7th of August 1922.

Edward Jacob Woodhart, 1886 – 1922

***Engineer in Charge of The Goulburn Waterworks
Centenary of the death of the First Engineer at the
Waterworks***

Work commenced on the construction of the Goulburn Waterworks from 1883. The diary of the Engineer in Charge, Edward Jacob Woodhart, records that “The Goulburn Engine started pumping in January 1886”.

Edward was appointed to Municipality of Goulburn in 1887. He was 29 years old. In addition to his salary he was supplied with “house and fuel”.

Edward died in the Pumphouse early on the morning of 7 August 1922. Legend has it that Edward “fell into the arms of his faithful fireman” Robert Geoghegan Jnr. And stayed there until assistance arrived to remove his lifeless body from the pinned fireman.

He was described as being a “zealous and capable officer and his advice and experience were of great value to the Council.” The engines were his “pride and his work was a hobby to him. He was ever at the forefront in a fight for more water.” He gave 34 passionate and dedicated years to serving the people of Goulburn.

He is buried at Rookwood Cemetery.



Corporate & Community Services

Waterworks Handrail Upgrade

Work continues on the handrail with contractors onsite during August to install and paint the kick and handrail in preparation for the attachment of new mesh.



Anthony from Pearson's Engineering putting a second coat on.

Vintage Rail Tour

Our friends from Vintage Rail Tours visited the Waterworks on the 28th of August. The tours are a great way for the museum to be introduced to a new audience.

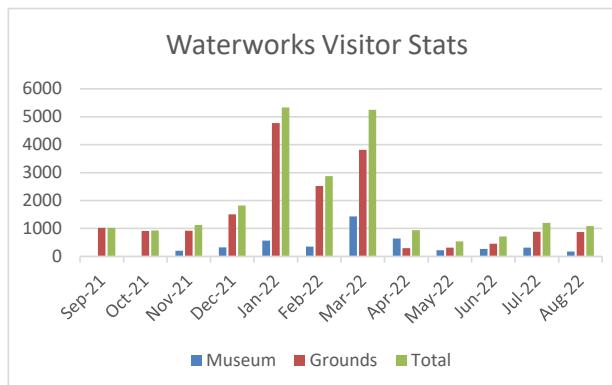


Corporate & Community Services

Waterworks Visitor Numbers

Waterworks numbers were down a little from last month, most likely due to colder weather.

We welcomed two booked tours-Vintage Rail Journeys, and Sylvania Retirement Home as part of a VIC guide to Goulburn Tour.



Visitors came mostly from the ACT, VIC and QLD and we welcomed international visitors from Singapore.

Waterworks Visitor Book Comments July 2022

Visiting From	Comments
QLD	<i>Wonderful history! Neil & Tony</i>
NSW	<i>Fantastic tour, thanks Narelle & Glenn</i>
NSW	<i>Bill Flaherty was here-ex Shell</i>
NSW	<i>Top display! Dave & Lyn</i>
NSW	<i>Great! Jenny & Keith</i>
NSW	<i>Great history, great display Fiona & Ken</i>
QLD	<i>Beautiful old engine! Neville & Tracey</i>
VIC	<i>Very Interesting Peter & Sharon</i>
NSW	<i>Excellent, well done Maree & Rob</i>
NSW	<i>Excellent, amazing tour thank you Mark: Richard & Sue</i>
NSW	<i>Thank you Mark, wonderful Grosskopf & Antolovic</i>
VIC	<i>Excellent! Doug Howard & Chris</i>
VIC	<i>Fantastic John & Rhonda</i>
NSW	<i>Fascinating! Thank you for the tour</i>
NSW	<i>Interesting piece of preserved history: Rohit (?)</i>
QLD	<i>Fantastic piece of history Brad & Leigh</i>
ACT	<i>Brilliant, please conserve this history. Thank you Brian: Michael & Katrina</i>
NSW	<i>Thanks for the history lesson! Alana</i>
NSW	<i>Beautiful, loved it Steve</i>
NSW	<i>Loved it & Stuart described everything so well Nadia & Fred</i>
ACT	<i>Beautiful loved it, all queries were answered Santan & Amy</i>
NSW	<i>Loved it Mark, great job Tony & Deborah</i>
NSW	<i>Great, thanks Mark Brad & Barbara</i>
QLD	<i>Gary and Glenda Very interesting and Bryan ran through all the history. Thank</i>
ACT	<i>Bill & Karlie Well done on keeping this in place</i>
VIC	<i>Pat & Lauren Fantastic equipment and tour.</i>

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St Clair Villa***Museums Advisor Visit***

Museums Coordinator, Kerry Ross, spent the 22 and 23 of August with Museums Advisor Gay Hendriksen and History Goulburn members to further the work to prepare the way for History Goulburn to return to St Clair. The 2 days were very full with exhibition discussions and a 3 hour tour of St Clair to walk through the themes, concepts, and ways of story-telling that suit each of the rooms and spaces available to the public. The outcome of the visit was a detailed document providing a clear pathway toward re-opening St Clair once works are complete.

Conservation update

Reported under separate cover.

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6.3 Library

Monthly Statistics

Activity	June 2022	July 2022	August 2022
Loans and renewals main library and web	9510	9817	10253
Loans and renewals mobile library	100	47	86
Loans and renewals eBook, eAudio, eMagazine	2535	8986	8247
TOTAL loans and renewals	12145	18850	18586
New physical collection items received	733	293	718
New electronic collection items received	2153	71	3088
TOTAL new collection items received	2886	293	3806
Visitors	5992	5378	6585
Internet sessions	642	645	724
New members	82	92	82
Local studies enquiries	21	24	71
Children’s programs attendance	1060	626	1119
Adult’s programs attendance	80	222	181
Social media engagement (Facebook & Instagram)	2719	2981	4063

Thanks and Feedback

“I’m looking forward to Naomi Brown’s author talk. It’s a great novel!”

“Book a librarian sounds fabulous; what a wonderful thing to be offering.”

“Mighty Playwrights was soooo good last year. Can’t wait to see what the 2022 crop comes up with!”

“I loved all the family history talks, they were so informative.”

“Thank you for hosting ‘A Night of Crime’. I loved seeing and hearing real Australian authors. They all seemed to be genuinely enjoying themselves. Another success for the Library!”

Library Activities

- Library staff participated in the recent Careers Day at Goulburn High School, part of their Higher Aspirations Program for year 9 students. Library staff spoke about the different roles, variety of jobs in libraries, and the satisfaction of providing services and support to our local community.
- The Library is hosting 2 work experience students in August and September. Both students are from Mulwaree High School. Library staff have provided specialised programs and experiences for the students, giving them an opportunity to gain experience in a workplace in a safe and enriching way.
- Library staff attended the August meeting of the South East Zone of the Public Libraries Association of NSW. These meetings are a valuable networking and sharing opportunity for Library managers, providing valuable industry support and learning opportunities.
- Planning has commenced for Goulburn Mulwaree Library’s Comic Con 2023, to be held on Saturday 18 March at the Recreation Area. This will be the first Comic Con held since 2019.

Corporate & Community Services

- Early work has commenced on the development of a new Library Strategic Plan. The Library has engaged consultants Roger Henshaw and Associates, who will be conducting staff surveys throughout September in the lead up to onsite workshops in early October.
- The Library’s long-time courier service, Southern Transport, ceased operating in August. The Library relies on its courier services to transport collection materials between Goulburn, Crookwell, and Gunning libraries as per our Service Level Agreement. Grangers Freight has been engaged to undertake the service until October, when they are also ceasing operations. Work has commenced to source a new courier from October onwards.
- The Library creates a regular ‘Flashback Friday’ social post each week, comprising of a historical photo or artefact from our collections. In August, one of the posts was an 1870s photo of the Willoughby/Bearchell families without any identifying information about the individuals photographed. Through the power of social media, two locals recognised their ancestors in the photo and were able to visit the Library to add valuable information about the photo and the family. The updated record is available via the Library’s catalogue:
<https://goulburn.spydus.com/cgi-bin/spydus.exe/ENQ/WPAC/ARCENQ?SETLVL=&RNI=103349>



Pat and Helen visit the Library to help identify people in a photo from the 1870s.

Mighty Playwrights

Now in its third year, Goulburn Mulwaree Library’s multi-award-winning Mighty Playwrights Program continues to elevate the voices of young creative storytellers, guiding them to craft their own ideas into original stage plays. This year’s seven young writers completed their mentoring program in the Library in August, and Library staff also conducted filmed interviews with them and their mentors about their experiences.

Designed to be a creative celebration rather than a competition, the Mighty Playwrights Program asks schools to nominate an upper-primary student with an active imagination. The program seeks out those who carry a bright creative spark but may not yet be proficient communicators or writers.

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The young playwrights emerge with a genuine play script and a new awareness of the power of their own words. Previous playwrights have gone on to become avid writers, school leaders, leaders in the Library's peer reading program, and actors and stage managers of major local theatre productions. This unique literacy experience is the only program of its kind in Australia, connecting regional schools, public libraries, and community theatre.



This year's Mighty Playwrights, aged just 10-12 years, are Ellie Bale from Windellama Public School, Riley Jordan-Fermor from Goulburn North Public School, Indie Miners from the Crescent School, Stella Moore Thompson from Tirranna Public School, Zara Ridley from Wollondilly Public School, Keida Voorden from Tallong Public School, and Adele Wakefield from St Joseph's Primary School.

The young Playwrights have spent 8 weeks in the Library, working with a mentor to create their play scripts, using only their own ideas and creativity. The stories they have created are full of humour, drama, tension, and fun. All the same things you'd expect to see in a smash hit movie or theatre production anywhere in the world!

Now, a huge team of 4 directors, 20 actors, and 12 designers and crew members from the Lieder Theatre Company are transforming the play scripts into full-scale stage productions, complete with amazing lighting, original music, and all the bells and whistles available at the new Performing Arts Centre.

This year, Goulburn Mulwaree Library is also thrilled to welcome the birth of the Mighty Tunesmiths, a team of teen musicians from Hume Conservatorium being mentored in composing original themes and soundscapes for each play, along with Goulburn Regional Art Gallery's Afternoon Art Club students who are providing original illustrations for the theatre program and published book of this year's scripts.

The performances of this year's plays will take place at the Goulburn Performing Arts Centre on Wednesday 21 and Thursday 22 September. Tickets are available online: gmlib.co/playwrights22

The 2022 Mighty Playwrights program is supported by the Children and Young People Wellbeing Initiative Project, jointly funded by the Commonwealth and the New South Wales Government under the Disaster Recovery Funding Arrangements.

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Programs and Events

The Library celebrated National Family History Month in August with a series of 4 talks and workshops, a display of archival material from our collection, and our annual 'book a librarian' service. Over 130 people attended the talks presented by the State Archives of NSW, Society of Australian Genealogists, authors Catherine Bishop and Richard White, and the Library's own Peta Luck in partnership with Brigid Whitbread from Queanbeyan Palerang Library.



Celebrating National Family History Month at the Library.

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Throughout the month the Library’s local studies team also provided 17 individual hour long appointment to family history researchers, assisting them with their research and helping them to find their long lost ancestors. A total of 71 family history and local studies enquiries were answered during August, nearly triple the number normally answered in a month.



Book a librarian at the Library.

The Library also celebrated National Science Week with some fantastic activities for children provided by Fizzics Education. Over 50 children attended the sessions held in the Library, on Beebots Robotics and Exploring Science.



Exploring science and robotics at the Library.

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6.4 Art Gallery



HIGHLIGHTS

- The Gallery has supported 121 artists in 2022 to date
- Instagram is now at 4,331 followers
- The Gallery's feature exhibition *All light, all air, all space* continues through August. The exhibition featured six leading Australian artists and has been extremely well received by visitors to Goulburn and the local community. The exhibition features diverse artists and offers visitors a range of artworks to engage with. The exhibition has had a wonderful response to from stakeholders and the public to date presenting ambitious and high quality works which interest visitors interested in different materials, techniques and ideas.
- The Gallery has worked closely with local artists to devise and deliver a range of innovative programs and events, working with individuals like musician Keva Abotomey, portraiture artist Anthea da Silva, yoga and meditation instruction Christine Katen and sculptor Lucinda McDonald. This broad range of events on offer has increased our audiences and allowed visitors to approach interactions with art in new ways.
- The Gallery has completed the installation of a number of newly acquired works, and old favourites, from the permanent collection to offices within the Council Civic Centre and at Workspace Goulburn. This project saw the works hung by a professional art installer, providing Council staff with new works to enjoy and enliven their spaces, whilst making space in the Collection Store for new acquisitions.
- The Gallery continues to host sold-out events for people of all ages and stages – from Art Teenies for young children and their parents and/or carers to classes for adults, recently hosting a very popular workshop with Canberra-based artist Saskia Haalebos which involved making bespoke printed notebooks.
- School visitation to the Gallery has been consistent, with the students connecting well with the current exhibitions, using it as a platform to talk about climate change, connection to place and the environment and the importance of recycling and environmental conservation.

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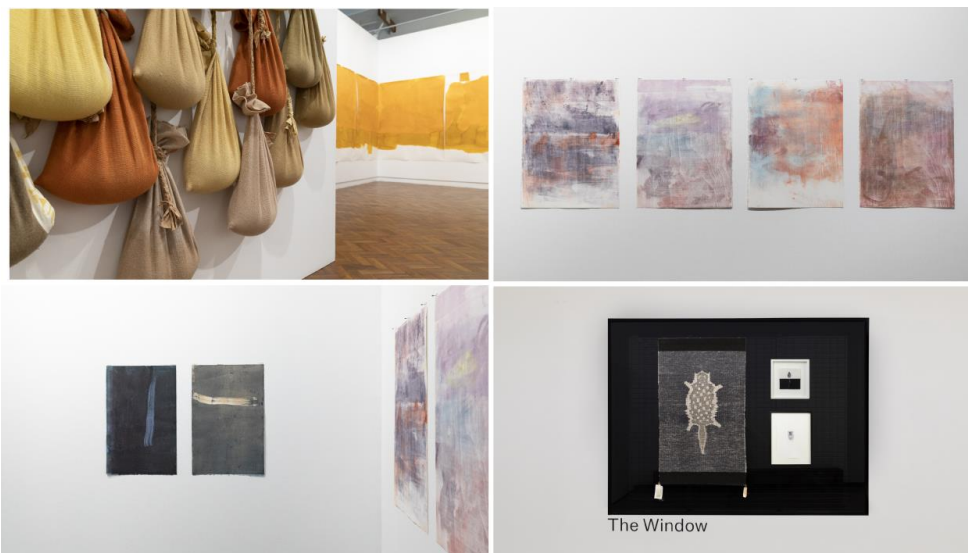
- The Gallery has applied for a grant under the Creative Capital Fund for Minor Works with the aim to expand the exhibition footprint of the Gallery to provide enhanced spaces and increased opportunities to work with artists.

EXHIBITIONS ON TOUR

The Gallery’s exhibition Barbara Cleveland *Thinking Business* will tour from July 2021 – September 2023 through Museums and Galleries NSW to the following venues:

- Penrith Regional Gallery, Home of the Lewers Bequest, NSW
- Redland Art Gallery, QLD
- Pine Rivers Art Gallery, QLD
- Gosford Regional Gallery, NSW
- Bank Art Museum Moree, NSW
- Somerset Regional Art Gallery – The Condensery, QLD
- Goldfields Arts Centre, WA

This tour has been funded by the Australia Council for the Arts, and has acquired further funding to create a digital web version of the tour for each venue that has been impacted by COVID 19 restrictions.



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EXHIBITIONS

1 July – 8 October 2022

- *All light, all air all space* featuring artworks by Megan Cope, Bonita Ely, Rosalie Gascoigne, D Harding, Rebecca Mayo and Cameron Robbins opened to the public on the 1 July. Talia Linz, Curator at Artspace, and recently, one of the curators for *rivus*, 23rd Biennale of Sydney, 2022, officially opened the exhibition to a large audience of artists and local and interstate supporters of the Gallery. This exhibition will continue until 8 October 2022.

19 August – 8 October 2022

- James Lieutenant’s exhibition *Turn on the light* opened on 19 August. Exhibited in Gallery 2, the exhibition showcases two series of monotype prints made on the surfaces of Perspex and wood grain. Lieutenant’s practice as a printmaker references ideas around repetition and unique imagery, simple and repetitive mark-making, striking colours, and imagery that invites interrogation of the smallest detail.
- *The Window*, curated by local artist and educator Kirsten Jeffcoat, opened on 19 August. Jeffcoat’s choice of works included a large textile work by Beth Hatton titled *Endangered species #3: Quoll (Dasyurus Viverrimus)*, 1995, a smaller textile work by Valerie Kirk titled *Leaf and Root*, 2009, and a beautifully detailed print by Max Miller titled *The Dreaded Blue Heeler*, 2000. The exhibition brings together works that point to our relationship with native and introduced flora and fauna, whilst speaking to the relationship of positive and negative space that is integral to the printmaking practice of Kirsten Jeffcoat herself.

UPCOMING EXHIBITIONS 21 October – 20 January 2023:

Bright
 Judith Jane Reardon *Gallery 2*
 The Window curated by Goulburn West School
 Kate Vassallo *Gallery 2*

PUBLIC PROGRAMS:

19/08/2022	Opening event James Lieutenant <i>Turn on the light</i> and <i>The Window</i> curated Kirsten Jeffcoat with live music by Keva Abotomey
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PERMANENT COLLECTION

The Gallery is in conversation with select artists and collectors about forthcoming donations and cultural gifts to add to the collection. The Gallery is also in discussions with Veolia about a donation of select works from their collection.

Cultural Gifts Program donation from Dean Cross, *Cataclysm*, 2021, inkjet print on canvas has been submitted for approval.

Cultural Gifts program donation from Janet Laurence, *What happens in glass 1*, 2008, duraclear on mirror, *What happens in glass 2*, 2008, duraclear on mirror and *Lace Gardening*, three panels, 2015 duraclear on acrylic and oil glaze on acrylic has been submitted for approval to the Australian Government under the Cultural Gift Program scheme.

Both acquisitions are provisional until they have been approved by the department.

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EDUCATION

1 August	Portraiture with Anthea da Silva
2 August	Art Teenies Intro to drawing with Sally
5 August	Goulburn High Support class
8 August	Portraiture with Anthea da Silva
9 August	Art Teenies Yoga and meditation with Christine Katen
11 August	Goulburn High Support class
15 August	Goulburn West Public 1/2R Portraiture with Anthea da Silva
16 August	Art Teenies Yoga and meditation with Christine Katen
17 August	Goulburn West Public 1/2P Goulburn High Support class
18 August	Goulburn West Public 1/2G
19 August	Goulburn West Public 1/2N
22 August	Studio News released, bookings open for coming programs Portraiture with Anthea da Silva
23 August	Art Teenies Yoga and meditation with Christine Katen
25 August	Orana Preschool
26 August	Goulburn West Public KM
27 August	Make your own printed notebook with Saskia Haalebos
29 August	Goulburn West Public 5/6M
30 August	Art Teenies Goulburn West Public 5/6N Yoga and meditation with Christine Katen
31 August	Goulburn West Public 5/6C

Art Teenies

Art Teenies is a free program delivered every Tuesday during exhibitions catering for under 5s and their parent. Five Art Teenies programs were delivered in the month of August by Education Officer Sally Dunne (O’Neill). Four of the five sessions were inspired by Gallery 1 exhibition *All light, all air, all space* and one connected to The Window curated by Lily Cummins. Each session participants were led through the exhibition space for a brief tour, before enjoying a story time and practical activity in the Education Studio. Practical activities this month included printmaking, collage, assemblage, upcycling and painting.

Adult workshops

The Gallery hosted four programs for adults in August; Portraiture with Anthea da Silva, Intro to drawing with Sally, Yoga and meditation with Christine Katen and Make your own printed notebook with Saskia Haalebos.

The final session of multi sessional program, Intro to drawing with Sally was delivered on Tuesday 2 August. Delivered by Education Officer and local artist, Sally Dunne (O’Neill) this workshop was designed for beginners and those returning to making art. The final workshop introduced participants to colour theory and its practical uses. Participants of this program have included three young people aged 13 and 15.

Local artist, Anthea da Silva delivered a multi-sessional Portraiture workshop over four Mondays in August. Over the four weeks Anthea introduced the genre through a series of projects working from

Corporate & Community Services

images, exploring expression and working from life. This program was fully subscribed and catered for a diverse audience including beginners to the more advanced, young people aged 15-16 to older adults.



Yoga and meditation with Christine Katen added a different flavour for the month, activating the Gallery spaces through yoga, meditation and movement. Participants have included Council staff, beginners to more advanced yogi's, young people and adults.

Make your own printed notebook with Saskia Haalebos was the final adult workshop of the month delivered on Saturday 27 August. The three hour workshop introduced participants to various printmaking techniques and saw them each create a beautiful hand-bound book. Participants included young people (13 y.o.) and adults.

Afternoon Art Club

Afternoon Art Club is a nine week program and is delivered Wednesday, Thursday and Friday each school term. Thirteen Afternoon Art Club sessions were delivered in the month of August.

Wednesday and Thursday afternoons cater for primary aged children. This month projects have connected to current exhibition *All light, all air, all space* and have included a monochromatic abstract painting activity, tie-dyeing and stencilling on cotton tote bags.

Friday afternoons cater for high school aged participants. This month students have created work to the brief 'exploring a personal connection to the natural environment'. They have had the opportunity to select their own materials and process to complete the task.

Enrolments for term 4 opened on Monday 22 August and places increased to a maximum of 11 per class. The Wednesday and Thursday classes are already full for the coming term.

School visits

The Gallery hosted twelve school groups in the month of August: three support classes from Goulburn High, 24 pre-schoolers from Orana Preschool and eight classes from Goulburn West Public School. Each class was led through the Gallery for a student-led mediated discussion.

The high school support classes and primary classes from Goulburn West were prompted to complete a drawing of an outdoor place they feel a connection to using felt tip markers and coloured pencils on cartridge paper.

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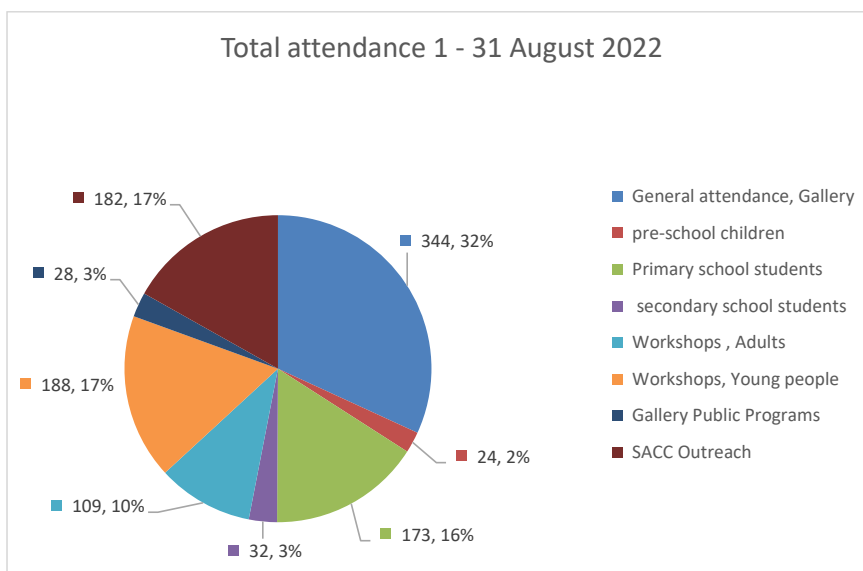
Following their tour, Orana Preschool completed their time at the Gallery with a story and collage based colour matching activity in the Workshop space.

Schools as Community Centres (SaCC) Outreach

This month, Outreach Officer, Janet Gordon and the children at the Outreach Playgroups explored Science week by erupting volcanoes, creating paint blowing art, watching how glitter and gravity work together in sensory tubes plus lots more. They explored Book week by reading several books on the 2022 CBCA shortlist and created art based on this years book week theme "Dreaming with eyes open'. Through these books, Gordon, and the children went on train rides, made friendships with Crows, played hide and seek with dinosaurs. They are excited to investigate Spring in the next few weeks.

AUDIENCES AND REACH

1 – 31 August 2022



FEEDBACK

'Excellent to view Cameron Robbins piece and as he said a terrific exhibition all round. Congratulations via Canberra, Melbourne to Newcastle'.

'Fantastic show and curation. It made me consider the work of some of my fave artists anew. Thank you'.

'Interesting, inspiring simplicity making a dynamic statement'.

'Great place to take a break from driving'.

'A fascinating juxtaposition, vibrant works.'

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'The exhibition provokes thoughts of the environment and what we can do with materials that sometimes are not meant to be in it'.

'Great show, congratulations! Love the cleaner crisper Gallery space'.

'So exciting! Love Julie's work.'

'And you don't look a day over fabulous. 40 years of amazing art for the people of our region. What a milestone.'

'Congratulations, a wonderful asset for our community!! Looking forward to seeing the new exhibition space. Cheers.'

'Happy Birthday! Thank you for 40 years of art, culture, celebration and bringing important issues to the fore. It's a pleasure and a privilege to be part of the story.'

'How lucky we are! Happy birthday!'

'Congratulations Goulburn Regional Art Gallery. Young volunteers were initiated in Australia's first Children's Museum established at Museum of Victoria, as a project to celebrate Victoria's 150 years. I was the inaugural curator of the Discovery Room and like other key staff, had young Children. Our ground breaking Children's Museum, advised by noted Mary Featherston was established for informal education for children and their families. The Young Explainers were able to feed their passion for museums and their collections!'

'Thank you so very much for our most beautiful happy calm vibey art works. Literally feel the stress strip away when we look up at it!!!'



Image credits: Installation view *All light, all air, all space* featuring Rosalie Gascoigne, *Loopholes*, 1995, Rosalie Gascoigne, *Night watch*, 1980 and *Plainsong*, 1988. Courtesy Gascoigne Family. Photograph: Silversalt Photography. Installation view *All light, all air, all space* featuring Rebecca Mayo, *Bagged wetlands* (detail), 2022 and D Harding, Bidjara, Ghungalu and Garingbal peoples, *As I remember it* (detail), 2018. Photograph: Silversalt Photography. Installation view, James Lieutenant, *Turn on the light*, 2022 as installed in Gallery 2. Photograph: Silversalt Photography. Installation view *All light, all air, all space* featuring Megan Cope, Quandamooka people, *Untitled (Extractions I)* (detail), 2020. Photograph: Silversalt Photography.



Planning & Environment – August 2022



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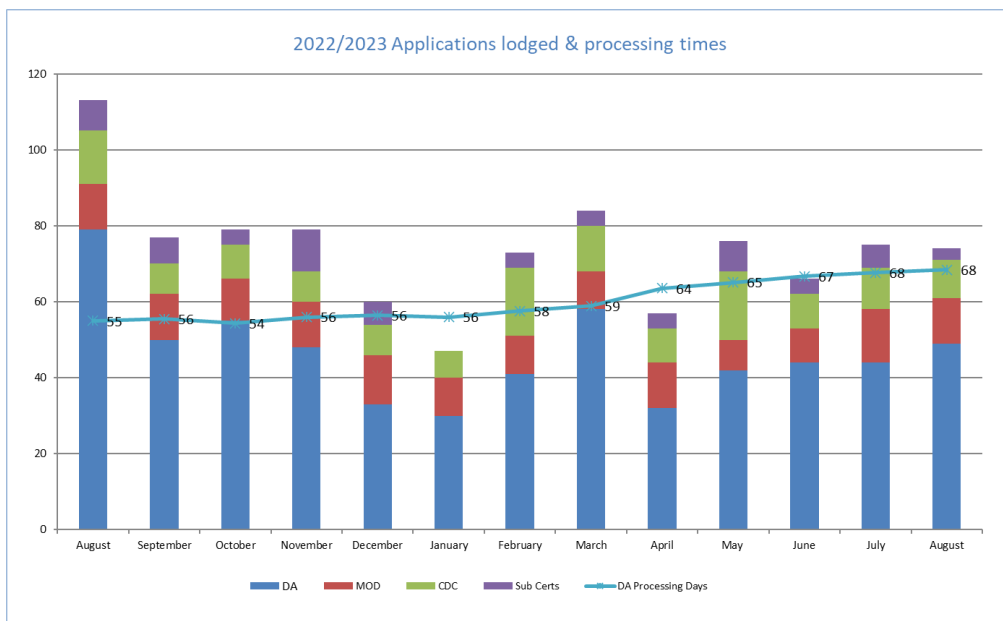
1 Development Assessment

1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	49	31
Modifications	12	12
Reviews	0	0
CDC's	10	13
Subdivision Certificates	3	5
Total	74	61
Total cost of new development for the month:	\$30,896,433	
Cumulative total (Financial year):	\$408,826,774	
Of Note:		
<ul style="list-style-type: none"> DA/0088/2223 – 2A Sloane Street, Goulburn - Demolition of existing structures, tree removal and construction of an industrial complex containing 15 industrial units, 13 storage units and 80 car parking spaces (\$8,778,700) DA/0052/2223 – 684 Windellama Road, Gundry - Proposed recreation facility (outdoor) being equestrian centre (\$866,300) 		

In addition to the above, 18 applications submitted via on the online portal were returned/rejected as insufficient information was supplied for the application to be able to be formally accepted.

1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

<p>154 Wollumbi Road, Marulan Class 4 Judicial Review Third Party Appeal against partial approval of DA/0288/2021</p>	<p>Three new buildings including a secondary dwelling, cellar door premises, farm building, studio; a swimming pool and outbuilding; demolition of existing structures; and non-native vegetation removal</p>	<p>Council is Second respondent. Discussions with the First respondent have commenced in relation to determining an appropriate course of action. The matter is set down for hearing 22, 23 and 24 November 2022.</p>
<p>555 Forest Siding Road, Middle Arm Class 1 Applications Appeal against refusal of DA/0212/2122 and Appeal against refusal of MODDA/0038/2122</p>	<p>Two lot Torrens title subdivision, continued use of the structure as a shed and a principal dwelling and continued use of the garage as a secondary dwelling, both comprising alterations and additions. Modification to Building Permit No. 38/81 approved by Council 8 April 1981 for a farm garage.</p>	<p>The section 34 conciliation conference held on 1 September 2022 was terminated. A telephone Directions Hearing will be held on 8 September 2022 to set Hearing dates.</p>
<p>204 Silverstream Road, Windellama Class 1 Application Development Control Orders</p>	<p>Appeal against two Development Control Orders (Demolish Works DCO & Restore Works DCO) issued under Environmental Planning & Assessment Act, 1979. The Development Control Orders relate to the unlawful use of a farm building for habitable purposes and unlawful alterations and additions to the farm building. The site does not attract dwelling permissibility.</p>	<p>The parties participated in a first directions hearing on 2 May 2022. Council's Statement of Facts and Contentions was lodged with the Court. The parties were to meet on a without prejudice basis prior to the section 34 conciliation conference however the applicant did not participate. A section 34 conciliation conference was held on 2 August 2022. An agreement between the parties could not be reached and the matter is set down for hearing 15 & 16 November 2022.</p>

1.4 Regional Projects requiring Southern Region Planning Panel (Panel) approval

DA/0313/2122 seeks development consent for the establishment and operation of a temporary waste management facility that would recover and process up to 45,000 tonnes of excavated public road material (EPRM) for a maximum period of 18 months at Divalls Quarry, 282 Carrick Road, Carrick.

A Planning Report was submitted to the Panel on 1 July 2022 and a Final Briefing was held on 15 July 2022. Council are still waiting for the determination to be issued by the Panel.

1.5 State Significant Development

Project	Description	Status
Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	Assessment
Gunlake Quarry Continuation Project	Amendment to heavy vehicle movements	Assessment
Goulburn Poultry Processing	Mixed Use Development	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Marulan Solar Farm	Development of a 150 MW solar farm and associated infrastructure	Prepare EIS
Woodlawn Advanced Energy Recovery Centre Project	Construction and operation of an energy recovery facility with a capacity to thermally treat up to 380,000 tpa of residual municipal solid waste and commercial & industrial waste and to generate approximately 39 MW of electrical energy	Prepare EIS

2 Strategic Planning Program

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> • LSPS – short term action. • Urban and Fringe Housing Strategy – urban release areas. • CBD Renewal Strategy under preparation. 	A large body of work on the CBD has commenced with some general chapters prepared. Some delays being experienced due to staffing and addressing changes to local planning coming from the State.
2.	Goulburn Floodplain Risk Management Study and Plan Includes: LEP amendment (to remove flood mapping from LEP) Adopt flood policy and amend DCP	<ul style="list-style-type: none"> • LSPS Short term action • NSW DPIE Grant funded (includes milestones for timing). • Legislated changes to flood planning necessitate updating LEP and DCP provisions. 	<p>Completed.</p> <p>The Draft Floodplain Risk Management Study and Plan and associated Development Control Plan was adopted by Council on 12 August, 2022.</p> <p>Data provision and technical change over of information still underway before a commencement date is published.</p>
3.	CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments) <i>*UFHS Action, *CBD Car Parking Study & Action Plan</i>	<ul style="list-style-type: none"> • LSPS – short term action. • Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions. 	<p>CBD has commenced with the car parking survey completed, character assessments for precincts and testing of draft planning controls.</p> <p>An interim update to the car parking survey post construction of the PAC etc. has been undertaken.</p> <p>Staff have been involved in the Entertainment and Evening Economy CBD Working Party.</p>
4.	Marulan Floodplain Management Study and Plan	<ul style="list-style-type: none"> • LSPS – short term action. • Urban and Fringe Housing Strategy – urban release areas. • Organisational significance for infrastructure planning. 	<ul style="list-style-type: none"> • Community Survey undertaken • Data collection phase including structural survey, LiDAR data etc.

Priority	Project	Relationship to LSPS or Other Strategies	Progress
		<ul style="list-style-type: none"> NSW DPIE Grant funded (includes milestones for timing). 	<ul style="list-style-type: none"> Initial meeting of the Floodplain Risk Working Party undertaken. Milestone 1 report completed. Milestone 2 report has been submitted.
5.	Biodiversity Strategy	<ul style="list-style-type: none"> LSPS – short term action. Urban and Fringe Housing Strategy – urban release areas. Required for Resource Lands Strategy Villages Strategy 	Yet to commence.
6.	Bushfire Strategy	<ul style="list-style-type: none"> LSPS – short term action. Grant application submitted with project brief. Urban and Fringe Housing Strategy – urban release areas. Required for Villages Strategy 	<p>Appointment of a consultant (Ecological Australia) has been undertaken and an inception meeting undertaken.</p> <p>Data collection and field work undertaken.</p>
7.	Recreational Needs Strategy	<ul style="list-style-type: none"> LSPS – short term action. 	Review of previous draft has commenced.
8.	Villages Strategy	<ul style="list-style-type: none"> LSPS – medium term action (as other work required before this strategy to provide baseline data). A Draft Tarago Strategy is on exhibition until 11 February 2022. Tarago is the least constrained in terms of bushfire and biodiversity and has therefore been brought forward ahead of the preparation of these studies. The approach to the Draft Tarago Strategy will be the pilot for the future Strategies for Tallong and Bungonia. 	<p>Tarago Village Housing Strategy adopted.</p> <p>Prior to further village strategies commencing, the Strategic Bushfire Study is required.</p>
9.	South Goulburn Tree Management Plan - Review	<ul style="list-style-type: none"> Council resolution to undertake a review of this Plan was adopted in late 2021 and a review is underway. 	The written part of the document is under review although updated mapping may need to wait until

Priority	Project	Relationship to LSPS or Other Strategies	Progress
			spring to be updated in accordance with biodiversity assessment method guidelines.
10.	Local Approvals Policy (LAP)	<ul style="list-style-type: none"> Aspects of this Policy are more urgent so it may be rolled out in stages to reflect this. Currently there is a need to provide a policy direction on connection to water/sewer services where available which may be required as a first step. Other sections of the policy may require subsequent amendments based on staff resources. 	A LAP relating to water/sewer approval activities in urban areas that require approval and DCP amendment was adopted by Council on 19 July, 2022.
11.	Resource Lands (Agriculture and Extractive Industries) Strategy	<ul style="list-style-type: none"> LSPS – short term action. Pending State Significant Agricultural Land Mapping by NSW Department of Primary Industries being finalised. 	Council has made a submission to the Draft State Significant Agricultural Land Map and is awaiting the finalisation of this to inform Council’s Strategy
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> Council initiative. 	Initial review has commenced – review subject to staff availability.

2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	Progress
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome. Biodiversity assessment for the site cannot commence until spring 2021. No assessment has been submitted as yet. On hold.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre-Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club. On hold.
REZ/0002/2122	Goulburn WTP	Rezone to SP2 - Infrastructure	Utilities is still exploring options other than rezoning given the biodiversity present on the subject site.
REZ/0003/2122	Allfarthing 2 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	Preliminary consultation with Water NSW has been undertaken and the Water NSW submission under consideration prior to referral to NSW DPE for a Gateway determination.
REZ/0004/2122	137 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	Preliminary consultation with Water NSW has been undertaken and the Water NSW submission under consideration prior to referral to NSW DPE for a Gateway determination
REZ/0005/2122	Mountain Ash Road	Rezone land to R5 large Lot Residential	Additional site specific technical studies for assessment have now been submitted and a report to Council is being prepared.
REZ/0006/2122	292 Rosemont Rd and 46 Mountain Ash Road	Rezone land to R5 large Lot Residential	Preliminary assessment and report to Council undertaken, referral and consultation pre-Gateway with Water NSW is underway.
REZ/0007/2122	515 Crookwell Road, Kingsdale	Rezone land to R5 large Lot Residential	Preliminary assessment and Councillor briefing has been undertaken. Report to Council in September being prepared.

2.2 Planning and Related Legislative Updates

2.2.1 Amendments to Goulburn Mulwaree LEP 2009

No amendments to the Goulburn Mulwaree LEP 2009 have been made during the last reporting period.

2.2.2 Environmental Planning and Assessment Act/Regulations and State Environmental Planning Policies

No changes to the NSW Environmental Planning and Assessment Act were made in the period up to 31 August 2022. A change was made to the Regulations but does not apply to this LGA (relates to the Cumberland Plains and avoided lands).

The following changes to State Environmental Planning Policies (SEPPs) or other environmental planning instruments have been made (where applicable to the Goulburn Mulwaree Local Government Area) between the previous report and up to 31 August 2022:

- State Environmental Planning Policy (Planning Systems) Amendment (Aboriginal Land) 2022 – this amendment simply adds a land application map.
- State Environmental Planning Policy (Housing Supply) Amendment 2022 –makes several amendments to SEPP Housing in relation to complying development provisions for boarding houses, secondary dwellings and group homes.
- State Environmental Planning Policy (Transport and Infrastructure) Amendment (Miscellaneous) (No. 2) 2022 – this self-repealing SEPP introduces exempt and complying development provisions for the use of railway station rooms.

3 Goulburn Mulwaree Animal Shelter



3.1 Adoptions for the month



3.2 Adoption updates



The Goulburn Mulwaree Animal Shelter has continued to receive lots of wonderful feedback from the new owners of pets adopted from the shelter. Our staff love seeing how well animals have settled into their 'Forever' homes and continue to be overwhelmed by the support for the shelter and its furry residents from the local community.



This month we have included an update from a couple of our customers:

" I just wanted to say thank you so much for our new fur baby. Hugo (previously Bandit) has definitely made himself at home. "

Planning & Environment

“Hi, A few months ago I adopted two abandoned kittens - Milo and Oliver from the Animal Shelter. I just wanted to send in an update to say they are both doing well. Now named Mog and Gus, they have settled in and taken over.

Thanks for all the work you do to rehome all the animals that cross your path!”

4 Environment and Compliance

4.1 Ranger Services

Number of Animals.....	Dogs	Cats
Impounded Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the total.	31	8
Surrendered by Owner	3	3
Returned to Owner	13	0
Sold	14	4
Transferred to Animal Welfare Organisations	0	0
Euthanised	0	2
Remaining in the facility	7	7
Customer Requests		
Animals	Unkempt Land	Total CRM's Completed
101	5	106

4.2 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
16	10	3	8	9	21	67

4.3 Community Enforcement

Parking	Other	School Zone	Hospital Zone	CBD	GMC Car Parks	Total
Number of Parking Patrols	0	10	2	6	0	18
Total Infringements	0	2	5	4	0	11
Customer Requests						
Parking	Abandoned Vehicles/Articles			Total CRM's Completed		
16	11			27		

4.4 Biosecurity Weeds Update

Focus on Illegal Dumping

Councils Biosecurity Weeds Officers have reported a recent increase in the number of identified Illegal dumping activities. These activities have been primarily located within the Goulburn Parish.

Although the dumping of green waste, usually along roadsides, quieters during the Winter months there is usually a noticeable increase during Spring before peaking during Summer and ultimately decreasing again during the Autumn period. The dumping of green waste presents a significant biosecurity risk as exotic garden and weed species can quickly spread, are usually highly invasive and can have a significant impact on native landscapes and primary production enterprises.

Biosecurity weeds staff will increase surveillance activities around known illegal dumping locations during the Spring/ Summer periods to minimise the biosecurity risk that these exotic and general garden plant and weed varieties present.



4.4.1 General Biosecurity Activities

Draft Directions	Biosecurity Certificates	Customer Requests
6	1	0



August 2022

Operations



Departmental Report

One team delivering with **Passion Respect Innovation Dedication Excellence**

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1 Budget Status

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that required reporting in August 2022, that were over expended or under pressure to be over expended in the Works, Community Facilities or Projects, capital works programs.

Project	Work Order	Description of works
FA100190	NAC0298	March 22 Natural Disaster - \$130,600
	NAC0297	January 22 Natural Disaster (1 st event) - \$25,500
	NAC0295	January 22 Natural Disaster (2 nd event) – \$315,500
	NAC0293	December 21 Natural Disaster - \$253,300
	NAC0256	COVID testing clinic works -\$24,000
		Emergency response to the natural disasters is claimable via the Natural Disaster assistance scheme, however this only applies to direct contract costs. Emergency Response claims are being finalised to determine the final cost of response works

2 Operations Service Response Status

Requests created and closed in August 2022. Over the month of August 2022, Operations received 199 new service response requests generated from customers. This is an average of 6.5 requests received each day of the month during August 2022.

Operations Service Response Status – August 2022					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	10	10	100%	93%
Cemeteries	Cemetery	1	0	0%	50%
Facilities	Graffiti	2	2	100%	100%
Facilities	Parks Ovals	13	10	77%	90%
Facilities	Public Toilets	6	6	100%	100%
Facilities	Unspecified Damages	5	4	80%	78%
Parks	Fallen Tree	13	13	100%	100%
Parks	Grass Mowing	3	2	67%	75%
Parks	Tree Inspection	2	2	100%	100%
Parks	New Tree	4	2	50%	71%
Parks	Noxious Weeds	1	0	0%	67%
Parks	Remove Tree	3	2	67%	71%
Parks	Verge Maintenance	2	2	100%	80%
Parks	Root Damage	2	2	100%	100%
Parks	Trim Branches	4	4	100%	91%
Parks	Unspecified Damages	7	6	86%	92%
Works	Live Stock	7	7	100%	92%
Works	Dumped Rubbish	19	18	95%	98%
Works	Bridges	1	1	100%	100%
Works	Corrugations	1	1	100%	100%

GOLBURN MULWAREE OPERATIONS – AUGUST 2022

Works	Damaged Footpath	4	4	100%	100%
Works	Damaged Kerb	6	4	67%	75%
Works	Depth Gauges	13	13	100%	100%
Works	Development Works	1	1	100%	100%
Works	Edge Break	1	1	100%	100%
Works	Guard Rail	2	1	50%	80%
Works	Loose Material	3	2	67%	75%
Works	Oil Spill	0	0	0%	100%
Works	Pot Holes	45	37	82%	87%
Works	Shoving	1	1	100%	100%
Works	Traffic Sign	9	8	89%	95%
Works	Road Unspecified	6	5	83%	75%
Works	Storm Pipe	2	2	100%	100%
August 2022 Totals		199	173	87%	90%

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

3 Operations Maintenance Tasks

General Maintenance Tasks (Works) – August 2022	
Location	Type of work
Albert Street	Scheduled works footpath replacements
Oallen Ford Road	Gravel heavy patching
Middle Arm Road	Rural roadside drainage
Middle Arm Road	Stabilized heavy patching
Wollumbi Road	Stabilized heavy patching
Sealed Rural Roads various	Attending to a high amount of pavement failures with cold mix
Unselaed Rural Roads	Attending to a large amount of pavement related issues attributed to the continued wet conditions.
Wollogorang Road	Gravel patching and grading

General Maintenance Tasks (Community Facilities) – August 2022	
Location	Type of work
CBD Paths	CBD footpath scrubbing occurred throughout the working week, with several section receiving high pressure steam cleaning.
Belmore Park	Mowing was undertaken as required in line with current weather conditions.
	Bins were emptied daily, with afternoon checks of the bins and emptying as required.
	Gardens were checked daily and weeded as required.
Aquatic Centre Grounds	The site is still a construction zone in the outdoor pool area, which is not open to the public. Minimal internal grounds maintenance occurred.
Rose Garden Maintenance	Ongoing checking and maintenance of plants during August.
CBD Garden Maintenance	Checked daily for litter and weeds.

Mowing Maintenance (Parks & Gardens) – August 2022		
Zone	Location	Type of Work
1	Frostival, Ellen Ryan Street Parade	Event Set Up, Traffic Control,
2	Hume St, Lisgar St, Bladwell Park, Chisholm Park, Ardgowen Park, Garfield Park	Mowing
3	Victoria Park dog park, Aquatic Centre	Mowing, Mulching
4	NSW Police force Academy frontage, Apex Park, North Park, Tully Park	Mowing
5	Cookbundoon Fields, Middle Arm Rd, Taralga Rd, Wollondilly Walking Track, Hudson Park	Mowing, Rubbish Removal
6	Chantry St	Mowing
7	Carr Confoy, Park Rd, East Grove South	Weed spraying mowing
9	Marulan	Mowing
11	Bungonia	Mowing
15	Lake Bathurst, Tarago	Mowing

Tree Maintenance – August 2022		
Zone	Location	Type of Work
CBD	Bourke St, Combermere St, Rose St, Lilac Place, Sloane St, Bradley St	Tree lifting, Tree pruning, Tree trimming, Remove branch, Fallen tree removal
2	Mayor St, Addison St, Garfield Park, Clinton St, Lisgar St, Combermere St, Lansdowne St, Coromandel St, Cathcart St, Mundy St	Root pruning, Tree removal, chipping, Whipper snip, Branch removal, Tree trimming, Tree lifting Tree trimming, medium strip,
3	Faithful St, Clifford – Verner, Faithful St, Verner – Montague, Faithful St, Montague – Clifford, Cowper St, Montague – Clifford, Cowper St, Goldsmith – Bradley, Cowper – Verner, Montague – Faithful-Cowper, Cowper St, Bradley – Citizen, Middle Arm Rd, Cowper St, Bradley – Citizen, Cowper St, Goldsmith-Bradley, Cowper St, Goldsmith-Citizen, Victoria Park, Bradley St, Victoria Park, Clyde St, Bryant St, Sanctuary Dr, Waterlily-Ibis, Kingfisher, Platypus-Sanctuary, Fitzroy triangle, Nicholson St, Goldsmith St, Aquatic Centre, Belmore St	Tree pruning, Tree lifting, Tree removal, Tree pruning, Tree mulching, Mulching gardens, Branch removal, Tree lifting, Dead tree removal, Remove Nikloi, Remove fallen branch, Mulching
4	Foot bridge, Newton St, Joshua St, River View Pl, Albert St, Renshaw St, North Park, Endeavour St Middle Arm Rd, Kinghorne St, Lithgow St	Remove branch, Tree removal, tree trimming, Root pruning Trim trees, remove tree stakes whipper snip, Remove liquid amber, Remove copper logs, Remove and replant 6 trees
5	Reign St, Joshua St, Dalley St, Wran St, Wollondilly Walking Track	Root pruning, Tree removal Tree lifting, Remove fallen tree, ripping
6	Wayo St, Ross St, Dog Pound car park	Tree trimming, Tree removal Tree lifting
7	Eleanor St, Grafton St, Leeson St, Ada Pl, Baxter Boots, Mulwaree St	Branch removal, Tree lifting, Tree chipping, Tree removal, Drainage Work
9	Towrang rural, Highland Way, Pontilla Lane, Carrick Rd, Tony Onions Park, Towrang Village	Tree mulching, Fallen tree removal, Remove fallen branch, Remove liquid amber x 4
11	Jerrara Rd, Kooringaroo Rd, Bumballa St, Shaws Creek Rd	Fallen tree removal, Chipping, Tree removal
14	Tirrannaville cemetery	Mulch delivery
15	Thornford Rd Yarra	Remove branch
16	Weatherstone Dr	Fallen tree removal

Tree Stump Removal – August 2022		
Zone	Location	No of Stumps
CBD	Bradley	1
2	Rhoda	1
3	Victoria Park behind pool, Addison St, stump removal and general clean up	Several

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4	Lithgow	1
5	Wran St	1
7	Mulwaree St	Several
10	Tallong Village	6

Urban Tree Planting – August 2022		
No of Trees	Location	Tree Type
3	Auburn St	Plane
3	Addison St	Apples
19	Race Course Drive	Liquid Amber
3	Emma St	Pears
15	Deccan St - Aquatic Centre	Maple and Pear
1	Lovet St	Pear
3	Mary St	Crepe Myrtle
5	Union St	Prunus Sekiyama
2	Little Close	Crepe Myrtle
4	St Joseph gate frontage	Pear
1	Melliodora Drive	Crepe Myrtle
2	Eldon St	Plum
18	Rural tree planting, Towrang	Crab Apple

Road Reserve Weed Control – August 2022		
Zone	Location	Weed Type
11	Marulan South Road, Old Marulan South Road, Jerrara Road, Glynmar Road, The Look Down Road, Inverary Road, Ayre Road, Oallen Ford Road, Lumley Road, Souths Road, Coolabah Road, Hazelton Road, Benduck Road, Mountain Ash Road, Chettle Lane, Kooringaroo Road, Shaws Creek Road, Pine Tree Lane, Barretts Lane, Rosemount Road, Boxers Creek Road, Bullus Place, Stockade Lane, Tiyces Lane, Curlewin Lane, Marian Vale Road, Joseph Peters Lane, Robinson Road, Winfarthing Road, Faviell Close, Oallen Ford Road	Serrated Tussock, Chilean Needle Grass, African Love Grass
11	Winfarthing Road	Serrated Tussock
11	Faviell Close	Serrated Tussock
12	Oallen Ford Rd, Spa Road, Claypit Road, Mogo Road, Parkwood Lane, Roberts Road, Millers Road, Silver Stream Road, William Road	Serrated Tussock, African Love Grass

Signs Installed August 2022			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
August	6	9	3

4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public/traffic for the month of September 2022 going forward.

Planned Works – September 2022			
Location	Date	Description of works	Business Unit
Windellama Road	All of September	Pavement rehabilitation	Works
Mountain Ash Road	All of September	Pavement rehabilitation	Works
Middle Arm Road	All of September	Stabilised heavy patching	Works
Gurrundah Road	All of September	Stabilised heavy patching	Works
Pomeroy Road	All of September	Stabilised heavy patching	Works
Roseberry Street Tarago	All of September	Stormwater drainage works	Works

*Please note dates may vary due to weather, availability of crews and any urgent works requirements

5 Community Facilities

5.1 Operational

Sporting Hall of Fame – the Sporting Hall of Fame was held at the Recreation Area during August. Unfortunately Covid resulted in this event being postponed several times, starting back in 2021. The following people were inducted into the hall of fame:

- Tom Toparis – Motor Cycle Racing
- Amy Kolosque – Kick Boxing
- David Wright - Shooter
- Claire Polosak – Cricket Official

Mr Barry McIntee was the emcee for the evening and introducing each inductee and getting each of them to tell the story of their sporting journey. For those in attendance this was definitely the highlight of the night. Claire Polosak could not make the night, but members of the local cricket community attended the evening to honour her achievement.



Amy Kolosque and David Wright



Tom Toparis and Special Guest Mr Dave Trodden (NSW Rugby League)

Frostival – the Frostival event was held in Belmore Park and was a massive success. Initial reports from the Visitor Information Centre indicated over 10,000 people attended on the first two days of the event. The Community Facilities staff were able to be involved through preparing Belmore Park and setting up the activities within. The photos below are of the event.



Belmore Park – Frostival Lights

Belmore Park – with so many events and the wet weather through August, the landscape maintenance team undertook topdressing of lawns and general maintenance in line with preparing the park for events. The photo below is of the topdressing works.



Belmore Park – Lawn Maintenance

Goulburn Hockey Fields – the bronzed plaque commemorating the opening of the hockey facility was installed at the end of August, in time for the final weeks of the hockey season. The original plaques from Cookbundoon honouring Ray Harvey and Wal Thomas were also installed at the hockey center.



Goulburn Regional Hockey Facility – Opening Plaque

Ellen Ryan Street Parade – In well deserved recognition of the sporting success story, Ellen Ryan Commonwealth Dual Gold Medal athlete, the street parade was well attended by the community.. The photo below is of Mrs Margaret O’Neill OAM and Ellen Ryan at the recently held sporting hall of fame dinner.



Sporting Hall of Fame Dinner – Ellen Ryan and Marqaret O’Neill OAM

The first stage of the **tree maintenance** works began towards the end of the month, with the installation of cabling and weight reduction works undertaken on one of the main elm trees. Further works will be carried out in September on the trees along Market Street to reduce the weight load.

Belmore Park Tree Maintenance – the first stage of the tree works commenced during August on the trees in Belmore Park. The focus was Market Street and the major elm tree located next to the Lady Belmore Tree. Cabling and weight reduction were completed, with follow up works scheduled in October. The photo is of one the professional arborists undertaking the first stage of weight reduction.



Belmore Park Tree Works

Aquatic Centre – Staff have upgraded the entrance to the GALC with the addition of seating and plants to soften the area. The upgrade has already proven popular with the visitors and assisted with encouraging families into the centre whilst the wait to collect family members.



GALC – Entrance Upgrade

Staff also completed programmed steam cleaning of the flooring within the Centre. The Photo below is of the staff completing this works.



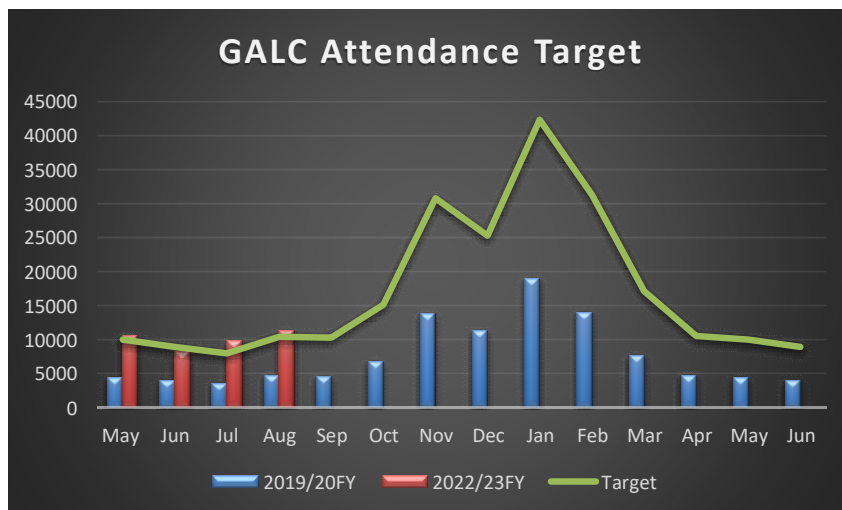
GALC – Floor Cleaning

Attention is now on preparing the outdoor pool for the summer season. The power upgrade to the outdoor plant room has now been completed and staff are reviewing and servicing the plant. The parks team will commence works on the landscaping once the site is handed back from the contractor completing the roof upgrade.

The table below outlines the attendance for the month of August 2022, and compares them against August 2019, the last month of full operation of the old facility.

Attendance Report – August 2022		
Program	August 2019	August 2022
Aquatic/Fitness memberships	937	2,405
Visit passes (Swim only and Fitness Classes – not Aqua Aerobics)	268	672
Squad Swimming (GMC no longer provides this service)	80	0
Recreational Swimming (Casual visits)	1,114	2,783
Children under 2 years	30	152
Spectator (excl. Carnivals)	1,183	1,792
Swimming Lessons	1,232	1,966
Swimming student out of hours	92	60
Aqua Aerobics (incl visit passes)	241	402
Gym visits casual	19	63
Aquathon (does not run in Winter)	0	0
Fitness Passport- Aquatic	233	571
Fitness Passport- Fitness	73	372
NSW Police Academy	0	0
TOTAL	5,502	11,238

As outlined in last month’s departmental report one of the aims at the new Aquatic Centre is to increase attendances to 220,000 people per year. The table below outlines the attendance since opening compared to the last full year of operation of the old centre. The grey table below illustrates the current numbers entering the Centre compared to the figures entering the Centre prior to the redevelopment. The green line is the target for each month. At present the Centre is tracking slightly above the intended target.



GALC – Actual attendances against target

Cemeteries – staff undertook 13 interments during August 2022. This brings the total to 103 interments across Council managed sites for the calendar year. Staff program grounds maintenance activities around the funerals to ensure there is minimal disruption. Other activities undertaken during August, aside from funeral works, included topping up of graves and lawn maintenance activities due to the higher-than-average wet weather.

Cemetery	August 2022		YTD Interments	
	Body Interments	Ashes Interments	Body Interments	Ashes Interments
General	5	3	53	20
St Patrick's	4	0	28	0
Tarago	0	1	1	1
Tallong	0	0	0	0
TOTAL	9	4	82	21

5.2 Recreation Area

The Recreation Area was a hive of activity during August 2022, with all regular users conducting regular activities and many exciting events occurring throughout the month.

There were fifteen major or irregular events held at the Recreation Area during August 2022, as well as many irregular events hosted by regular user groups.

Approximately 8,752 people attended activities at the Recreation Area during August 2022.

Major and Irregular Events

Fifteen major or irregular events were held at the Recreation Area during August 2022, including the Recreation Area Committee meeting, a high school leadership day, Sydney Wanderers Chapter Weekend, a Resilience NSW workshop, the Science and Engineering Challenge, Physie Interclub competition, two children’s birthday parties, the Sporting Hall of Fame Induction Dinner, South Coast Regional Basketball finals, Veolia Mulwaree Trust Grant Presentations, SESA Netball training, a youth sport and education event, the Charles Ledger Alpaca Show and PSSA Basketball.

Approximately 3,522 people attended major or irregular events at the Recreation Area during August 2022.



Physie Interclub Competition



Sydney Wanderers Chapter Weekend



Rotary Science & Engineering Challenge



Charles Ledger Alpaca Show



Veolia Grant Presentation

Regular Users

All regular users groups resumed normal activities during August 2022.

Irregular events hosted by user groups during August 2022 included a barrel racing weekend and State League basketball. The Greyhounds also held a press conference where funding was announced for the proposed upgrades to Greyhound facilities at the Recreation Area.

Regular users attracted approximately 5,230 people to the facility for regular activities during July 2022.



State League Basketball



Greyhound Funding announcement

The tables below show the breakdown of events at the Recreation Area during August 2022.

Breakdown of Events – August 2022	
Event	Attendances
Greyhound Racing & trials	980
Harness race & trials	450
Badminton	250
Basketball	2,200
Netball	320
Dog training & kennel club	150
School sport	400
Rock & Roll dance classes	80
Soccer skills training	100
State League basketball	300
Committee Meeting	12
Leadership day	60
Sydney Wanderers	200
Resilience Workshop	60
Science & Engineering Challenge	130
Physie Interclub	800
Birthdays	70
Sporting Hall of Fame Dinner	80
Regional Basketball Finals	80
Grant Presentations	50
SESA Netball	40
Sport & Education event	1,500
Charles ledger Alpaca Show	400
PSSA Basketball	40
Total	8,752

Breakdown of Event Facility Locations				
Facility	August 2022	August 2021	August 2020	August 2019
Veolia Arena	4,310	630	580	2,030
Grace-Milson Function Centre	1,262	270	570	1,610
Recreation Area	3,180	1,110	1,430	2,818
Total Attendances	8,752	2,010	2,580	6,458

Upcoming Bookings

The tables below show all major and irregular events currently booked for the remainder of 2022 and 2023. Events marked * indicate there is expected to be over 200 people attending the event from outside of our LGA.

2022

Date	Location	Event Name
18/09/2022	Picnic Area & car park	Aussie Night Markets
18/09/2022	Grace Millsom	Baby Shower
18/09/2022	Veolia	6th Birthday Party
19/09/2022	Grace Millsom, Harness Track	Harness Race Dates
20/09/2022	Grace Millsom	Cemetery Safety Course
21/09/2022	Veolia	Trinity Graduation Dinner
21/09/2022	Grace Millsom	Cemetery Safety Course
24/09/2022	Grace Millsom	School reunion
27/09/2022	Grace Millsom	LEAP all staff workshops
7/10/2022 - 9/10/2022	Veolia, Grace Millsom	Model Railway Convention *
8/10/2022 - 15/10/2022	Peden Pavilion	Rotary Book Fair
11/10/2022 - 12/10/2022	Grace Millsom	Annual Local Government Road Safety Forum
15/10/2022	Grace Millsom	School Reunion
16/10/2022	Grace Millsom	Camel Racing Down Under
22/10/2022	Veolia	Rugby dinner
23/10/2022	Picnic Area	Love Your Sister Family Fun Day
25/10/2022	Grace Millsom	LEAP all staff workshops
28/10/2022 - 30/10/2022	Veolia, Grace Millsom, Ross Whittaker	NSW Indoor Hockey Open Men *
29/10/2022 - 30/10/2022	Dog training grounds	Dog Training & Kennel Club Show
29/10/2022	Rodeo Arena	Bull Riding Event
31/10/2022	Grace Millsom, Harness Track	Harness Race Dates
4/11/2022 - 6/11/2022	Veolia, Grace Millsom, Ross Whittaker	NSW Indoor Hockey Open Women *
5/11/2022	Picnic Area	Birthday party
9/11/2022	Grace Millsom	LEAP Workshops
10/11/2022	Grace Millsom	Workshops
12/11/2022	Grace Millsom	18th Birthday Party
12/11/2022	Veolia	Birthday party
13/11/2022	Veolia	Birthday party
16/11/2022	Grace Millsom	Bulling & Harassment Workshop
19/11/2022	Picnic area & car park	Convoy 4 Kids
21/11/2022 - 22/11/2022	Grace Millsom	Local Government Regional Roadshow
25/11/2022	Grace Millsom	Ag Day Conference
25/11/2022 - 27/11/2022	Veolia, Grace Millsom, Ross Whittaker	Hockey Australia Masters Indoor Challenge – Women *
27/11/2022	Peden Paviliom	Mini Foxie event
28/11/2022	Grace Millsom, Harness Track	Harness Race Dates 2022 2023

GOULBURN MULWAREE OPERATIONS – AUGUST 2022

2/12/2022 - 4/12/2022	Veolia, Grace Millsom, Ross Whittaker	NSW Indoor Hockey U18 boys *
5/12/2022	Veolia, Grace Millsom, Ross Whittaker, Peden Pavilion	IDPwD
6/12/2022	Grace Millsom	Induction Workshops
7/12/2022	Grace Millsom	Induction Workshops
8/12/2022	Grace Millsom	Leader LEAP Workshops
9/12/2022 - 11/12/2022	Veolia, Grace Millsom, Ross Whittaker	NSW Indoor Hockey U18 girls *
10/12/2022	Rodeo Arena	Rodeo Roping Event
11/12/2022	Rodeo Arena	Rodeo Roping Event
18/12/2022	Grace Millsom	Christmas Party
19/12/2022		Harness Race Dates
22/12/2022	Grace Millsom	Christmas party

2023

Date	Location	Event Name
7/01/2023	Grace Millsom	Wedding Reception
28/01/2023	Grace Millsom	30th Birthday Party
3/02/2023 - 5/02/2023	Veolia, Grace Millsom, Basketball	NSW Indoor Hockey Masters Men*
4/02/2023 - 5/02/2023	Rodeo Arena	Annual Charity Rodeo
8/02/2023	Veolia, Grace Millsom	Seniors week events
9/02/2023	Veolia, Grace Millsom	Seniors week events
10/02/2023 - 12/02/2023	Veolia, Grace Millsom, Basketball	NSW Indoor Hockey Masters Women *
20/02/2023	Harness Track, Grace Millsom	Harness Race Dates
4/03/2023 - 5/03/2023	Recreation Area	Goulburn Show
13/03/2023	Harness Track, Grace Millsom	Harness Race Dates
18/03/2023	Veolia, Grace Millsom, Basketball	Comic Con *
26/03/2023	Veolia	Drilldance NSW State Titles
2/04/2023	Recreation Area	Rotary Swap meet *
3/04/2023	Harness Track, Grace Millsom	Harness Race Dates
23/04/2023	Harness Track, Grace Millsom	Hewitt Memorial Race Day
30/04/2023	Harness Track, Grace Millsom	Harness Carnival of Cups
27/05/2023 - 28/05/2023	Dog training grounds	Dog Training & Kennel club show
29/06/2023 - 2/07/2023	Picnic area, Veolia	Sydney Wanderers Chapter Weekend
4/08/2023	Veolia	Science & Engineering Challenge
8/09/2023 - 10/09/2023	Peden pavilion & Skillion	Charles Ledger Alpacca Show
29/09/2023 - 2/10/2023	Veolia, Grace Millsom, Basketball, Peden pavilion	Sport & Education event *
28/10/2023	Dog training grounds	Dog Training & Kennel club show
11/11/2023	Recreation Area	Convoy 4 Kids

6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

6.1 Maintenance Grading

The following roads were included in the maintenance grading program for August 2022. The focus of work is now on capital works.

Maintenance Grading August 2022	
Completed by Contractor in August 2022	Completed by Council in August 2022
<ul style="list-style-type: none"> Caoura Rd Bumballa Rd Kettles Ln Todkill Rd 	<ul style="list-style-type: none"> Steins Ln Dennys Ln Forrest Siding Rd Bumana Rd Canyonleigh Rd Stillwater Rd

6.2 Operational

Works have been delivering several maintenance related projects during August with the intention of moving into Capital Works in early September.

During August contract crews were able to complete pavement stabilisation on Wollombi Road and have commenced on Middle Arm Road. These works will be completed in early September with crews then moving onto Gurrundah and Pomeroy Road undertaking stabilisation works on these roads as well.

Contractors have completed drainage works on Windellama Road Stage 2 with the pavement overlay scheduled for early October.

Contractors are struggling with wet ground at Roseberry Street Tarago which is affecting progress of the stormwater installation, these works will flow through into September weather permitting.

Pre inspections have been undertaken on a number of urban and rural reseal projects throughout the LGA to determine works required prior to the commencement of the bitumen resealing program.

Maintenance crews have been attending to a very high amount of pavement failures mainly on the rural sealed network, Council reminds residents to please drive to the conditions and be mindful of traffic hazard and speed reduction signage that is in place around the LGA.

Maintenance Grading was undertaken in Zone 16, 9 and 11 by both contract and Council crews.

7 Asset Management & Design

7.1 Asset Management Planning

For the month of August 2022, the Asset Management team undertook the following tasks:

- Completed the review of Asset Management Policy.
- Started the review of the Asset Inspection regime.
- Section 138 permits were processed using the new Technology One procedure.
- Survey works commenced for ground survey of projects for the 2022/23 capital works program.
- Standard Drawings have been exhibited on our website.
- Further process improvement for Net Present Value calculation methodology for Voluntary Planning Agreements.

7.2 Data or Condition Assessment

For the month of August 2022, the Asset Management team undertook the following tasks:

Urban Transport Infrastructure Inspections

- GMC Local Urban Roads/Footpaths –100% of scheduled Local Road inspections were completed in August. (45 out 45 Safety inspections were completed)
- RMCC State Roads – 100% of scheduled state road inspections were completed in August.

Rural Transport Infrastructure Inspections:

- GMC Local Roads – 100% of scheduled Local Rural Road inspections completed in August. (41 out 41 inspections were completed).

7.3 Design Projects

For the month of August 2022, the Design team undertook the following tasks:

- Addison Street 600mm Pipe Stormwater Augmentation design completed and RFQ raised.
- Faithful Street Stormwater Diversion Box Culvert Design completed and RFT floated.
- Market Street Pedestrian Crossing Design completed and sent to Traffic Committee.
- Kinghorne Street Roundabout design-service location and pavement investigation carried out, waiting for the pavement investigation report.
- Design Review #1 for Windellama Road Reconstruction design completed.
- Design Review for Bradley Street Drainage completed.
- Services Survey for Bradley St Drainage design completed and sent to Design Engineer.
- Design review #1 for Highland way reconstruction is happening on 29th August.

7.4 Application Status

	S138/Road Opening Applications	S45 (Electrical) /(Gas)/LAAN (Telecom) Applications	NHVR (Heavy Vehicle) Applications
Number Received for August 2022	14	12	24
Number Processed within August 2022	11	12	24
Number of days to process (Timeframe)	3 days (10 days)	3 days (40 days)	4.2 days (28 days)

7.5 Road Safety – August 2022

The following Road Safety programs/tasks were delivered during August 2022

Road Safety Program – August 2022			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The August Log Book Run was run with 11 drivers participating. The next is to run in October 2022 with 15 learner drivers booked in.
Safe Seats	Safe Seat Vouchers	Ongoing	RSTO Has applied for funding for safe seat vouchers for the 2022/23 program. This program is promoted throughout Day-care facilities, foster carers, and medical centres. \$3000 was applied for 2022/23
Speeding	Mobile Speed Sign	Ongoing	The speed trailers have been moved to Park Road and to the other one has been moved to Verner Street at the request of the police Data has been sent to the police and is available to the public.
Heavy Vehicles	Load Limits	Ongoing	RSTO has been working with South East Weights of Loads (SEWOL) on the enforcement of the Heavy Vehicles in the Goulburn LGA. GMC pay SEWOL yearly to enforce heavy vehicles on our roads.
Women in Road Safety	Monash University	Ongoing	RSTO has been interviewed by Professor Dianne Spence from Monash University who is doing a paper on women in road safety. Follow up interviews will be taken place over the next two months.
Australasian Collage of Road Safety	Conference	August 2022	RSTO is working with three RSO from Australia and members of the New Zealand Transport Agency to produce a Road Safety in Local Government symposium for the conference in Christchurch New Zealand in September 2022
Road Safety Programs	Funding	August 2022	RSTO has applied for funding to run behaviour road safety projects through TfNSW for 2022/23. The following has been applied for: National Road Safety Week = \$1350.00 Greys Driving Skill Enhancement Run = \$300 Speed Signs= \$200 Coffee With a cop = \$1000 Safe Seats Vouchers = \$3000 Over 65s Presentation = \$600 Community Bike Ride = \$1500 Motorcycle Safety = \$1350 Log Book Run = \$400

National Road Safety Strategy	Australian College of Road Safety ACT Chapter	August 2022	RSTO is working with the Chapter to organise a forum to discuss the National Road Safety Strategy and what it means to Local Government.
Pedestrian Safety	Bourke Street Hospital	August	RSTO presented to recovering patients at the Bourke Street hospital on pedestrian safety when walking around town.
Driveway Inspections	Section 138	Ongoing	RSTO has been conducting pre pour and bond refund driveway inspections helping the assets team.
Heavy Vehicles	Heavy vehicle permits	Ongoing	RSTO is working with National Heavy Vehicle Regulator to issue heavy vehicle permits for the GMC LGA.
Bus Routes	New Bus Routes	Ongoing	RSTO has been working with PBC Bus Company to ensure the new bus routes that have been requested by residence are safe for the busses to use.

**GOULBURN COMMUNITY BIKE RIDE
CARR CONFOY EASTGROVE**

Sunday 18 September 2022

Come join the fun and you could have a chance of winning some great prizes

- 10.00am Registration, Bike and Helmet Safety Checks
- 11am - 5km Escorted Family Ride around Golf Course and the Wetlands – Gold Coin Donation
- 12pm – 1pm Free BBQ Lunch and Drink

For more information contact Tracey Norberg
Ph. 4823 4510 email tracey.norberg@goulburn.nsw.gov.au

Prizes
Over \$2500 in prizes including 3 new bikes!

HELMETS ARE COMPULSORY

A community event for all the family





To register your interest go to Council's Facebook event page!

8 Fleet

For the month of July 2022 the following scheduled/unscheduled works occurred.

July 2022	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	2	4	\$2,763.16
Heavy Plant	11	18	\$17,966.58
Minor Plant	-	-	\$0.00

WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 01/07/2022 to 31/07/2022	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	19	95	88	92%
	Fleet	3	15	15	100%
	Noxious Weeds	2	10	10	100%
	Parks & Gardens	15	75	74	98%
	Rangers	3	15	15	100%
	Store	1	5	5	100%
	Waste Management	22	110	102	92%
	Waste Water	6	30	30	100%
	Water & Sewer	14	70	70	100%
	Water Filtration	6	30	30	100%
	Works Construction	20	100	79	79%
	Works Maintenance	15	75	69	93%
	Total	126	630	587	93%

Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9063	21/07/2022	Nissan XTrail ST Wagon	\$33,314.50

9 Capital Works

**Capital Works Program 2022-2023
Status Report for Operations
As at 31 August 2022**

Introduction

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council. Separate status reports for the Goulburn Aquatic Centre Redevelopment, North Goulburn Employment Precinct, Mountain Ash Road (FLR), Goulburn Hockey Redevelopment, North Park Pavilion, Windellama Road (FLR), and Towrang Bridge are prepared for these projects.

Financial Performance

YTD performance is currently tracking to baseline budget

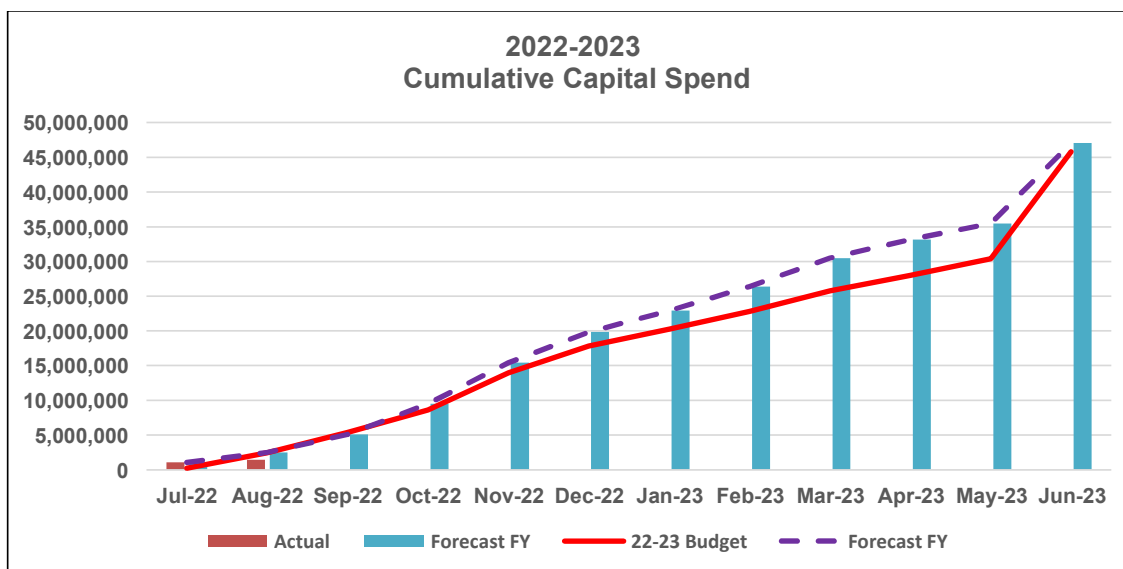
The delivery of the Capital Works Program is currently tracking to the baseline budget, the year to date expenditure on the Program was \$248k.

Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit

Department	22-23 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	10,000	0	0	10,000
Community Facilities	924,361	94,342	74,902	924,359
Projects	32,328,891	1,493,964	2,100,944	33,751,027
Works	11,918,233	923,188	310,804	12,360,744
Total Program	45,781,485	2,511,494	2,486,650	47,046,130

3

Graph 1 – Cumulative 2022-22 Capital Expenditure v Capital Works Program Budget



Forecast Performance

As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2022-23 is \$45,781,485. This figure will change throughout the financial year as a result of council resolutions and Quarterly Review processes. **Graph 1** indicates performance to date, giving a forecast spend of \$47,046,130

APPENDIX

Table 2 - Major Projects

Table 2 indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	22-23 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Carr Confoy Pavilion - BBRF (G)	Design	8,000,000	-	-	●	●	
Growing Local Economics (G)	Construction	5,503,323	260,000	837,007	●	●	
Windellams Road - Fixing Local Roads (G)	Construction	3,473,445	240,000	26,395	●	●	
Fleet Management - Capital	Construction	2,643,342	1,858	50,725	●	●	
Mayfield Rd Bridge Replacement	Design	2,288,000	20,000	-	●	●	
Deccan Street Rehabilitation - FLR (G)	Design	1,383,108	43,301	25,150	●	●	
Jerrara Road Upgrade - Blackspot (G)	Construction	1,740,334	15,000	2,200	●	●	
North Park Pavilion - LRCHRSFF (G)	Design	1,532,686	114,600	107,428	●	●	
Deterioration Works	Construction	1,150,000	130,000	1,343	●	●	
Urban Asphalt Program	Design	815,000	-	-	●	●	
WWT - Cemetery St (G)	Construction	872,443	33,837	38,837	●	●	
Hockey Redevelopment - New Amenities	Design	738,124	30,566	28,566	●	●	
Urban Stormwater Drainage	Design	750,000	-	-	●	●	
Netball Court Resurfacing - SCCF (G)	Design	633,338	-	-	●	●	
Rural Resealing	Construction	687,402	-	2,254	●	●	
Bradley St Drainage Upgrade Works	Design	570,000	-	-	●	●	
Gravel Resealing	Construction	550,001	215,000	132,458	●	●	
Aquatic Centre Upgrade	Construction	535,336	300,000	264,372	●	●	
Japanese Garden - Victoria Park	Design	515,211	-	-	●	●	
Kinghorne Street Rehab (Albert-Hoskins)	Design	500,000	-	-	●	●	
Mountain Ash Road - Pavement Renewal	Construction	-	-	2,673	●	●	
Riverside Park Pump Truck Project	Design	561,600	-	2,356	●	●	
Open Space - Capital	Construction	411,851	25,465	26,163	●	●	
Kinghorne/Albert Roundabout - Blackspot (G)	Design	403,060	15,000	-	●	●	
Plyground - Tony Onions Park (G)	Design	400,000	-	-	●	●	
Rosemont Rd Rehabilitation 22-23	Construction	324,000	-	-	●	●	
Village Footpaths - LRCS (G)	Design	300,000	-	-	●	●	
North Park Landscaping/Access - SCCF (G)	Construction	613,023	2,000	-	●	●	
Hockey Redevelopment - Existing Amenities	Design	240,000	11,058	11,241	●	●	
Streets as Shared Spaces	Construction	244,105	23,657	3,429	●	●	
Towrang Road Bridge Upgrade	Construction	862,247	257,358	16,608	●	●	
Carrick Road Bridge Upgrade	Construction	347,778	115,000	-	●	●	

● No action required ● Escalate issue to Director ● Escalate issue to Council



The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project		Wollondilly River Walking Track-Cemetery Street to Josephs Gate	
Project Manager	Adeel Khan		
Contractor	Various		
Budget:	\$ 2,000,000		
Expenditure to date:	\$ 1,166,464		
Funding Partners	Bushfire Local Economic Recovery Fund BLER Grant Acceptance		
Key Dates	Commence Design	February 2021	
	Complete Design	November 2021	
	Handover to Projects	February 2021	
	Construction Commenced	May 2021	
	Construction Completed	September 2022	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	No. Time variation already applied for		
Delays experienced during the month	Yes, due to CSNSW preparing the licensing agreement		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Communication with Goulburn gaol underway. Licensing agreement signed by GMC and resent to CSNSW. 		
Priorities for the next month	<ul style="list-style-type: none"> • Land acquisition with the gaol to progress • Construction commencement on Phase 3 		



Project		Carrick Road Bridge Replacement	
Project Manager	Adeel Khan		
Contractor	GC Civil Pty Ltd		
Budget:	\$ 917,613		
Expenditure to date:	\$ 569,834		
Funding Partners	Bridges Renewal Program (50%) BRP Grant Acceptance Fixing Country Bridges (50%) FCB Grant Acceptance		
Key Dates	RFT released	30 March 2021	
	Design approved	October 2021	
	Construction Commenced	January 2022	
	Construction Completed	August 2022	
Project forecast to be completed within budget?	Yes, but we have the risk of going over budget in case there is a large variation which is expected because of really wet subgrade		
Project forecast to be completed on time?	No, due to wet weather, the approach roads subgrade is really wet which could delay us		
Delays experienced during the month	Wet weather delays		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Approach roads carried on but experienced delays due to wet weather 		
Priorities for the next month	<ul style="list-style-type: none"> • Finish approach roads • Prepare for bridge opening 		

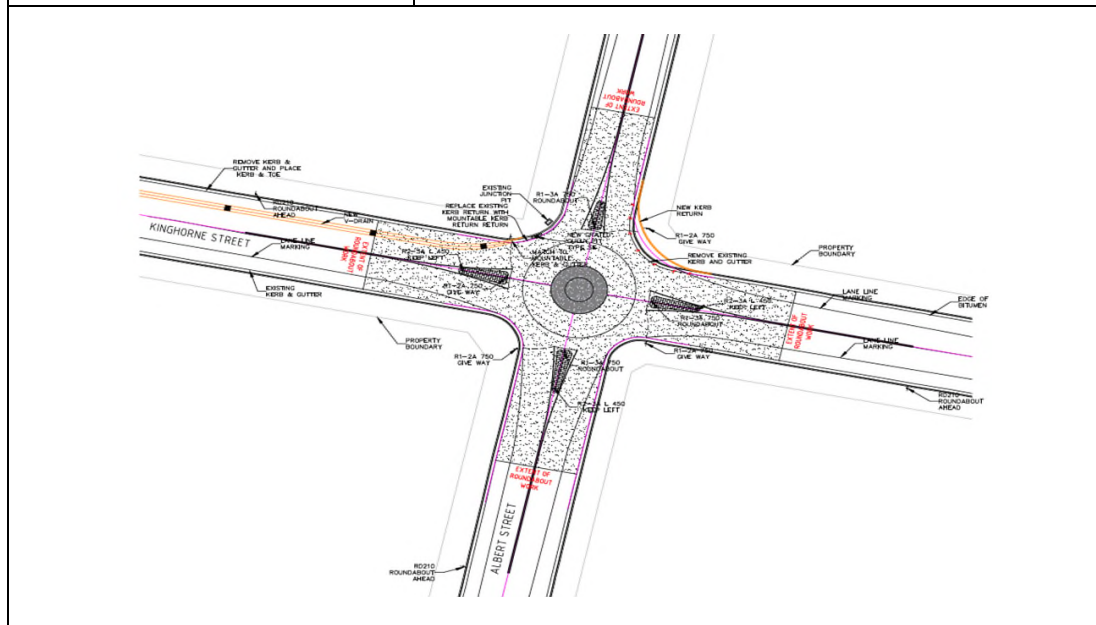


Project		Gravel Re-sheeting Works	
Project Manager	Andy Cartwright		
Contractor	GMC Crew		
Budget:	\$550,001		
Expenditure to date	\$157,747		
Funding Partners	Goulburn Mulwaree Council		
Key Dates:	Construction Commenced	July 2022	
	Construction Completion	June 2023	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	4 x Days Wet Weather		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Painters Lane • Merilla Lane 		
Priorities for the next month	<ul style="list-style-type: none"> • Gravel crushing for Inverary Road 		
			

Project		Roseberry Street Drainage	
Project Manager	Andy Cartwright		
Contractor	JCF Contracting Pty. Ltd		
Budget:	\$200,000		
Expenditure to date	\$16,770		
Funding Partners	Goulburn Mulwaree Council		
Key Dates:	Construction Commenced	August 2022	
	Construction Completion	September 2023	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	8 x Days Wet Weather		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Contractor Mobilization and Site setup • Installation of Stormwater Pit and driveway pipes at Roseberry street end 		
Priorities for the next month	<ul style="list-style-type: none"> • Laying of Storm pro pipes and Installation of Stormwater Pits 		



Project		Kinghorne St roundabout – Blackspot	
Project Manager	Adeel Khan		
Contractor	TBC		
Budget:	\$416,860		
Expenditure to date:	\$7,800		
Funding Partners	Australian Government Black Spot funding BSF Grant Acceptance		
Key Dates	RFT released	TBC	
	Design approved	August 2022	
	Construction Commenced	TBC	
	Construction Completed	TBC	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> Detailed design underway 		
Priorities for the next month	<ul style="list-style-type: none"> Detailed design complete 		



Project		Tony Onions Park Play space	
Project Manager	Adam Kiss		
Contractor	CRS		
Budget:	\$401,405		
Expenditure to date	\$1,405		
Funding Partners	Everyone Can Play		
Key Dates	Deed Signed	February 2022	
	Construction Commenced	September 2022	
	Construction Completed	August 2023	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes – timeframe on Deed is 24 August 2023		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> RFQ assessed and awarded 		
Priorities for the next month	<ul style="list-style-type: none"> Contract signed Start up meeting Detail Design completed 		



Project		North Park Immediate Priorities	
Project Manager	Peter Caldwell & Adam Kiss		
Contractor	Various		
Budget:	\$345,925		
Expenditure to date	\$53,821		
Funding Partners	SCCF		
Key Dates	Deed Signed	February 2022	
	Construction Commenced	May 2022	
	Construction Completed	February 2024	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes – timeframe on Deed is 01 February 2024		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Covered tiered seating stands ordered • Emergency access entrances commenced • RFT for toilet block advertised 		
Priorities for the next month	<ul style="list-style-type: none"> • Release RFT for new amenities • Removal of trees near new pavilion • Complete access entrances • Install tiered seating 		



Project		Riverside Park Pump Track	
Project Manager	Peter Caldwell		
Contractor	TBC		
Budget:	\$561600		
Expenditure to date	\$2,356		
Funding Partners	Open Spaces – Places to Play Grant Funding Agreement		
Key Dates	Deed Signed	May 2022	
	Construction Commenced	TBA	
	Construction Completed	TBA	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	Nil		
Issues to report	Access to site will require addressing in the Tender.		
Works Completed last month	<ul style="list-style-type: none"> Site location agreed as shown on the map below. Geotechnical quotation requested to carry out boreholes to site. Research undertaken to determine the most suitable design and procurement method. Mini Minor Works Contract to be prepared. 		
Priorities for the next month	<ul style="list-style-type: none"> Scope Development – Site Confirmation 		



Project	Streets as Shared Spaces	
Project Manager	Peter Caldwell	
Contractor	Various	
Budget:	\$526,150	
Expenditure to date	\$3,429	
Funding Partners	Transport for NSW Grant Funding Deed	
Key Dates	Deed Signed	May 2022
	Construction Commenced	TBA
	Construction Completed	TBA
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	No. Lead time for furniture items will delay completion.	
Delays experienced during the month	Nil	
Issues to report	Concerns regarding cost and design of Parklet. Wombat crossing needs resolution.	
Works Completed last month	<ul style="list-style-type: none"> Street furniture ordered. Quotation accepted for shade tree seating platforms. 	
Priorities for the next month	<ul style="list-style-type: none"> Continual engagement of sub-contractors, and discussions with Rob and Linus to progress agreed works. 	

Auburn Street Map with numbered activations



Project	Light Fleet
Project Manager	Carina Smith
Contractor	Various
Budget	\$587,904
Expenditure to date	\$30,286
Funding Partners	Nil
Key Dates	Nil
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Delays experienced during the month	Nil
Issues to report	Nil
Works Completed last Month	<ul style="list-style-type: none"> • Delivery of Plant # 9036 – Nissan XTrail
Priorities for the next month	<ul style="list-style-type: none"> • Procurement underway for 2022/23 Budgets and Replacement Program

Project	Heavy Fleet
Project Manager	Carina Smith
Contractor	Various
Budget	\$2,011,038
Expenditure to date	\$18,581
Funding Partners	Nil
Key Dates	Nil
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Delays experienced during the month	Nil
Issues to report	Nil
Works Completed last Month	<ul style="list-style-type: none"> • Delivery of Plant # 6104 – John Deere Ride on Mower • Delivery of Plant # 43 – Barrow Lights • Approval of RFQ for Plant # 9931/9073 Garbage Truck replacements • Approval of RFQ for Plant # 9131 Street Sweeper replacement
Priorities for the next month	<ul style="list-style-type: none"> • Finalise draft RFQ for replacement of Plant # 9111 • Finalise draft RFQ for replacement of Plant # 9102

Projects in Design

Table 3 identifies the major projects currently in design phase and how they are tracking against the program. These designs could pose a major risk to the delivery of the Capital Works Program if they are not completed on time.

Table 3 – Projects in Design

Project	Planned start investigation, design & Procurement	Actual start investigation, design & Procurement	Planned end investigation, design & Procurement	Actual end investigation, design & Procurement	Comments
Kinghorne/Albert Street	04-Mar-22	04-Mar-22	29-Sep-22	To be confirmed	In progress
Garoorigang Street	05-Apr-22	05-Apr-22	30-Sep-22	To be confirmed	Draft design received
Middle Arm Road	30-May-22	30-Sep-22	30-Sep-22	To be confirmed	Draft design received
Addison Street Drainage	04-Mar-22	04-Mar-22	30-Aug-22	12-Aug-22	Completed
Bradley Street Drainage	18-Mar-22	04-Aug-22	10-Sep-22	01-Sep-22	Final drawing to be received on 05-Sep-2022
Bungendore Road	15-Apr-22	15-Apr-22	30-Aug-22	To be confirmed	major changes required for design
Market Street Road	18-Aug-22	18-Aug-22	26-Aug-22	23-Aug-22	Completed
Highland Way	30-May-22	30-May-22	30-Aug-22	To be confirmed	Minor Comments to be incorporated into design
Windellama Road Stage 4	24-May-22	24-May-22	30-Aug-22	23/08/2022	Completed
Faithfull Street Drainage	04-Mar-22	16-Aug-22	30-Aug-22	30/08/2022	Completed

Pending Grant Applications

Table 4 identifies projects with current grant applications submitted, if successful these projects will be added to the program. If the projects are successful they may require current projects to be carried over into the next financial year, if this is the case it will be identified in the below table.

Table 4 – Pending Grant Projects

Project	Budget	Fund	Decision	Status	Risk to current Program/Comment
Mayfield Road Bridge Upgrade	734,333	Bridges Renewal	Jun-22	Successful	
Mayfield Road Bridge Upgrade	1,468,667	Fixing Country Bridges	May-22	Successful	
Bus Stops Marulan and Lake Bathurst	40,000	TfNSW	Jun-22	Successful	
Carr Confoy Pavilion Upgrade	3,600,854	Multisport	Nov-22	Successful	
Wollondilly River Rejuvenation Project	40,000	Habitat Action Grants	Jul-22	Successful	
PAMP/Cycling Study	121,977	Active Transport	Jun-22	Successful	
Carr Confoy Pavilion Upgrade	3,600,854	BBRF	Jun-22	Pending	
Copford Reach Boat Ramp Upgrade	256,788	Boating Now Program	Dec-22	Pending	
Reynolds Street Footpath & Pedestrian Refuge	154,420	Active Transport	Nov-22	Pending	
Range Road Culvert	565,968	Bridge Renewal	Nov-22	Pending	
Shared Path Blackshaw Road	2,015,000	Active Transport	Nov-22	Pending	
Clinton Street Upgrade	2,386,495	Fixing Local Roads	Dec-22	Pending	
Windellama Road Rehabilitation (Stage 2)	3,000,000	Fixing Country Roads	Dec-22	Pending	Application being lodged on 04-Sep-22
Towrang Road Rehabilitation	740,407	Fixing Country Roads	Dec-22	Pending	Application being lodged week starting 04-Sep-22
Wollondilly River Clearing	268,000	Disaster Risk Reduction Fund	Nov-22	Pending	
Noxious Woody Weed eradication	1,500	FOG Grassy Ecosystem Grants	Oct-22	Pending	
St Clair and Bradley Street Drainage Improvements	980,000	NSW Severe Weather and Flooding	Sep-22	Pending	Awaiting approval on submission of projects

Projects Deferred

Table 5 identifies projects with confirmed budgets in the 22-23 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

Table 5 – Projects Deferred - Nil

Project	Budget	Reason for deferral	Risk

Projects Completed

Table 6 identifies the projects that have been physically completed during the financial year. The project has been financially completed if Finalisation Document ID has been populated.

Table 6 – Projects Completed - Nil

Project	Budget	Final Expenditure	Finalisation Document ID



GOULBURN MULWAREE COUNCIL

Utilities Directorate Report



August 2022

One Team Delivering With

Passion Respect Innovation Dedication Excellence



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1.0 Utilities Performance

1.1 Outstanding SRPs

21 July 2022 to 20 August 2022:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	22	22	100%
Water Services	Minor Water Leak	30	30	100%
Water Services	Major Water Break	3	3	100%
Water Services	Water Maintenance	10	10	100%
Water Services	Sewer Blockage	15	14	93%
Water Services	Sewer Overflow	3	3	100%
Water Services	Sewer Odour	2	2	100%
Water Services	Sewer Maintenance	1	0	0%
Waste & Recycling	Missed Bins	75	73	97%
Waste & Recycling	Bin Maintenance	57	50	88%
Waste & Recycling	New or Replacement Bins	37	37	100%
Waste & Recycling	Extra Commercial Pickup	27	27	100%
Waste & Recycling	Street Sweeping	11	11	100%

1.2 Water Revenue

Income Raised from 1 August 2022 to 6 September 2022:

Water	
Water Usage	\$ 665,743.87
Water Availability	\$ 696,695.56
Backflow	\$ 5,606.40
Water Total	\$ 1,368,045.83
Sewer	
Sewer Usage	\$ 250,095.38
Sewer Availability	\$2,582,111.02
Liquid Trade Waste Usage	\$ 56,083.40
Liquid Trade Waste Availability	\$ 7,142.19
Sewer Total	\$2,895,431.99
Total	
Income Total	\$ 4,263,477.82

Total income raised from 01/07/2021 to 30/06/2022 was \$21,073,381.43
 Total water balance as at 30/06/2022 was \$501,353.15
 Total water balance as at 6/9/2022 is \$2,418,528.27

Currently there are:
 19 properties that have a restrictor in place
 1 property has been disconnected from Council's water supply
 0 accounts that are in bankruptcy/receivership
 3 account had legal action started
 1 account for deceased estates

2.0 Water Services Operational Performance

2.1 Water Performance

2.1.1 Goulburn Storages

The following table shows the status of the water storages as of 31 August 2022:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.019	9027	100.0	90	1	8937	99.0
Sooley	6250	0.29	6321	100.0	300	5	6021	95.3
Rossi	330	0.043	384	100.0	100	30	284	73.9
Total	15580		15732	100.0	490	3.1	15242	96.9

2.1.2 Consumption

August 2022:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	226	7.53
Marulan	8.0	0.27

2.1.3 Source of Water Treated/Dam Releases

During July 2022 water was sourced from Rossi Weir for supply in Goulburn.

In Marulan water was drawn directly from the Wollondilly River.

2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

August 2022:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	0.00
Pejar Dam	0.00
Total	0.00

2.1.5 Rainfall

Goulburn received 67.2mm of rainfall during August 2022.

2.1.6 Water Quality

Raw Water Quality

Raw water quality remained relatively unchanged from May in both Goulburn and Marulan during August 2022.

Goulburn Mulwaree Utilities

Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in August 2022 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	2
Iron	mg/L	0.3	N/A	0	0
Manganese	mg/L	0.1	0.5	0.0268	0.0012
pH		6.5-8.5	N/A	7.84	7.79
Turbidity	NTU	5	N/A	0.7	0.4
Hardness	mg/L	200	N/A	5	127
Aluminum	mg/L	0.2	N/A	0	*

*As coagulant is not used at Marulan, Aluminium is not tested

2.2 Wastewater Performance

2.2.1 Wastewater Volume Treated Goulburn

August 2022:

Treated Effluent	Volume (ML)
Total wastewater inflow	297.03
Irrigation and onsite reuse	9.07
River discharge (Screening and UV treatment only)	0
River discharge (Full treatment)	268.71

2.2.2 Effluent Quality

August 2022:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.65
Suspended solids	mg/L	15	2
Ammonia	mg/L	2	0.6
Total nitrogen	mg/L	10	5.04
Total phosphorus	mg/L	0.3	0.04
Oil and Grease	mg/L	10	0

3.0 Major Projects

3.1 Re-Use Scheme Irrigation Construction

Description

The project comprises of a distribution system incorporating, new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems.

Irrigation sites included are Hudson Oval, North Park, Victoria Park, Carr Confoy, East Grove South, Goulburn Golf Club, Recreation Area, and Goulburn District Racetrack.

Budget

- Overall Project: \$10,800,000.00
- Total Spent to date: \$7,038,178.56 (65%)
- Variations to date: \$68,709.08

Project Program

Task	Expected Date of Completion	Task Status
Construction		
Reticulation Pipeline	31 March 2022	Completed
Irrigation including Pumping Station Tanks	30 November 2022	Ongoing
WWTP Construction Works	01 March 2023	Tender open
Telemetry and Communications	01 March 2023	Designed/not commenced
Commissioning	01 March 2023	Not commenced
Approvals		
Section 60 Approval	01 March 2023	Ongoing
Crown Waterway Approval	01 March 2023	Ongoing

Project Issues

- Wet Weather effects on Construction
- Covid 19 delays
- Telemetry Control delays

Project Update

Location	Completed	Remaining
Hudson Park	Irrigation Main Line (100%)	Gate & Fences around tank & pump shed.
	Irrigation Lateral Line (100%)	Telemetry & Instrumentation
	Storage Tank (100% completed)	
	Pump Station (90%) - Concrete base completed, shed arrived on site and installed, pump set installed.	
	Pump Station Switchboard (90%) – Electrical work completed except the installation of the control panel	
North Park	Irrigation Main Line (100%)	Gate & Fence around tank.
	Irrigation Lateral Line (100%)	Telemetry & Instrumentation
	Storage Tank (100% completed)	
	Pump Station – (90%) – Concrete base completed, shed arrived on site and installed, pump set installed.	
	Pump Station Switchboard (90%) – Electrical work completed except the installation of the control panel.	
Victoria Park	Irrigation Main Line (80%)	Gate & Fence around tank
	Irrigation Lateral Line (40%)	Pump station Switchboard installation
	Storage Tank (90% completed) – concrete tank construction completed, connection to pump station completed.	Telemetry & Instrumentation
	Pump Station – (50%) – Concrete base completed, shed arrived on site and installed, pump set installed.	Electrical work
Carr Confoy	Irrigation Main Line (90%) – works in progress.	Gate & Fence around tank
	Irrigation Lateral Line (60%) – works in progress.	Modification works of old tank
	Storage Tank (80% completed) – concrete tank construction completed.	Telemetry & Instrumentation
	Demolition of old pump station (100%)	Electrical work
	New pump Station (10%) – pump shed arrived on site (not yet installed – waiting for the concrete base to be poured)	
Eastgrove South	Water and communication main lines to site boundary complete	Irrigation Main installation
		Irrigation Lateral Lines installation

Goulburn Mulwaree Utilities

Location	Completed	Remaining
Recreation Area	Irrigation Main Line (90%) – works in progress	Gate & Fence around tank
	Irrigation Lateral Line (30%) – works in progress	Pump Station Installation
	Storage Tank (80% completed) – concrete tank construction completed.	Telemetry & Instrumentation
		Electrical work

Waste Water Treatment Plant

The tender for the WWTP interface work is currently being advertised and closes in October.

This tender requires the following construction work:

- Two storage tanks (total capacity 1.2 megalitres combined)
- Completion of additional pipework from existing discharge line to new storage tanks
- Additional pumps
- Associated electrical and telemetry control works
- Demolition of existing redundant infrastructure

Project Images



3.2 Re-Use Goulburn Upgrade

Description

Construction commenced in November 2021 at the Waste Management Centre. The Construction consists of the following:

- New Re-use Hub building
- New Resource Recovery Shed
- New site office facilities & education Centre
- Additional weighbridge
- New operational vehicle wash bay
- New rainwater and leachate management systems
- Upgraded site utilities
- Upgraded stormwater network

Budget

- Contract Value: \$8,440,000.00
- Variation to date: \$24,722.00
- Contract Payments to date: \$2,220,426.88

Project Program

Task	Expected Date of Completion	Task Status
Construction	February 2023	Ongoing
Testing Commissioning	February 2023	Not Commenced
Defects Inspection and Rectification	March 2023	Not Commenced
Project Completion	April 2023	Not Commenced

Project Delays

- Weather- There has been a significant amount of rain since December that has affected the site.
- Ground conditions, waste excavation
- Working on an operational site

Project Update

Construction Status

- Currently excavating for lower return footing and slab for the main building.
- Excavation has commenced for the wash bay pad.
- Concrete slab for raingarden slab complete ready for block wall to commence.
- Reuse hub slab has been extended and framing has commenced.
- Main Building lower slab area has been prepped for the drainage leachate pit and pipe works.
- Zig zag slab steel complete ready for concrete pore.
- Power conduits to also be installed for pit pump.
- Services from reuse hub to main building is in progress.
- Land scaping has commenced at main building area.


Works Expected for Next Two Months

- Installation of all pits, pipes, and head walls in the reuse hub area.
- Office waffle pod slab commences
- Commence rain garden block works.
- Reuse hub area ground works along roadside to be commenced.
- Commence foundation investigation for wash bay.
- Pore bottom level zig zag slab.
- Run services trench across road for final connection.

Project Images




4.0 Water and Sewer Projects

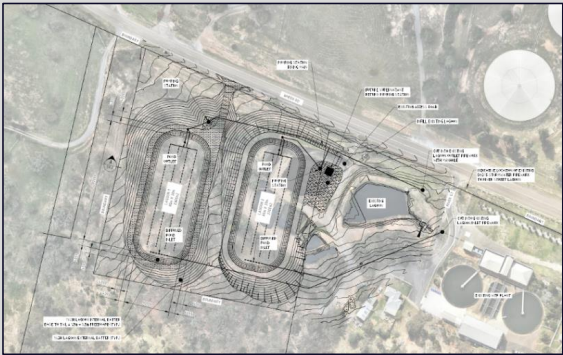
Project	
Title	Capital Works – Water Infrastructure
Project Description	Renewal of Existing Water Mains
Budget	\$2,000,000.00
Project Update	<p>Killard Infrastructure have commenced design on the following streets for this financial year:</p> <ul style="list-style-type: none"> • Bradley St • Sydney Rd • Combermere St • Glenelg/Ada St • Clifford St <p>Defects from last financial year are being rectified, Defects include:</p> <ul style="list-style-type: none"> • Road Restoration • Footpath restoration • Valve boxes • Line marking <p>Killard Infrastructure have started the service investigations at Bradley Street and Sydney Rd. Pipe laying will commence mid October.</p>
Project Images	

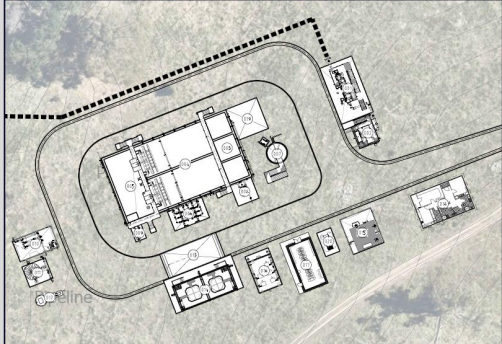
Goulburn Mulwaree Utilities

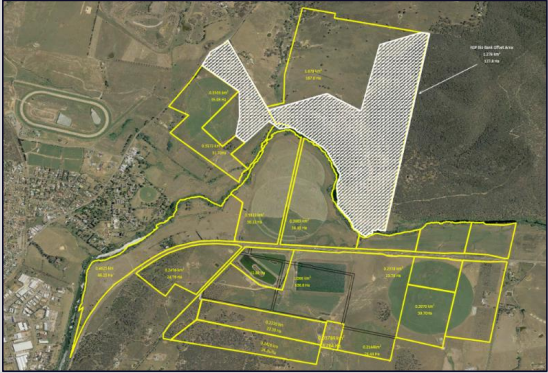
Project	
Title	Capital Works – Sewer Infrastructure
Project Description	Rehabilitation of Existing Sewer mains
Budget	\$1,000,000.00
Project Update	<p>Interflow are closing out the last year defects work. A new package for works to be tendered to commence January 2023. Focus of this financial year’s package will be on manhole rehabilitation, infiltration investigation and relining of critical large diameter lines.</p> <p>Sewer Infrastructure Contract to be re-tendered in November.</p>
Project Images	

Goulburn Mulwaree Utilities

Project	
Title	Capital Works – Marulan WFP Concept Design
Project Description	Concept Design for the upgrade of the Marulan Water Filtration Plant.
Budget	TBD
Key Dates	Contract Awarded July 2022
	Works commencing August 2022
Project Update	Hunter H2O have been engaged and have begun work in the Concept Design for the upgraded Marulan water treatment plant. The inception meeting has been completed and works have commenced.
Project Images	

Project	
Title	Capital Works – Goulburn WFP Sludge Handling
Project Description	Construction of associated infrastructure to allow backwash sludge to accumulate and dry.
Budget	\$TBD
Key Dates	Start of Scope Update May 2022
Project Update	Completing the documentation of the sludge lagoon upgrade option assessment for the Goulburn Water Treatment Plant following consultation with DPE.
Project Images	

Project	
Title	Capital Works – Marulan WWTP Design
Project Description	Detailed design of the new Marulan Wastewater Treatment Plant to facilitate construction.
Budget	TBC
Key Dates	Start of Detailed Design August 2022
Project Update	Council working with Boral to determine conditions of acceptance of wastewater produced at the treatment plant. Once finalised, will liaise with DPE on any further issues and advertise tender for detailed design.
Project Images	

Project	
Title	Former Council Irrigation Farm Development
Project Description	Subdivision and rezoning of the former irrigation farm for future uses resolved by Council.
Project Update	Final contamination report has been received and is currently with Council's planning consultant for incorporation into the Statement of Environmental Effects that will support the subdivision application for the property title realignment.
Project Image	

5.0 Waste and Recycling Initiatives

5.1 Waste Projects

Project	
Title	Drilling Mud Facility
Project Description	Construction of a purpose-built drilling mud processing facility at Goulburn Waste Management Centre.
Budget	\$1.83 million
Key Dates	Tender documents being updated for advertising
Project Update	Project to be re-tendered

Project	
Title	Environmental Improvement Works Goulburn and Marulan
Project Description	Ongoing environmental improvement works at Goulburn and Marulan sites.
Budget	\$100,000 Goulburn and \$175,000 Marulan
Key Dates	Ongoing
Project Update	The Marulan Waste Management Centre requires a period of dry weather for stormwater improvements to be undertaken. Goulburn Environmental Improvement Works involve improving accessibility due to consistent wet weather and to ensure effective waste disposal during the construction upgrade. Clean ups in the bushland surrounding the waste centre are also required on an ongoing basis to manage windblown litter. Goulburn site access to be reviewed – gated security access.

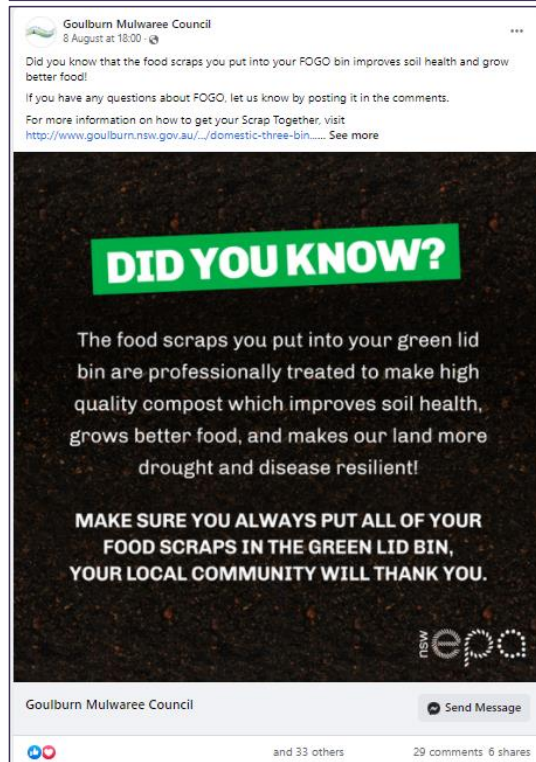
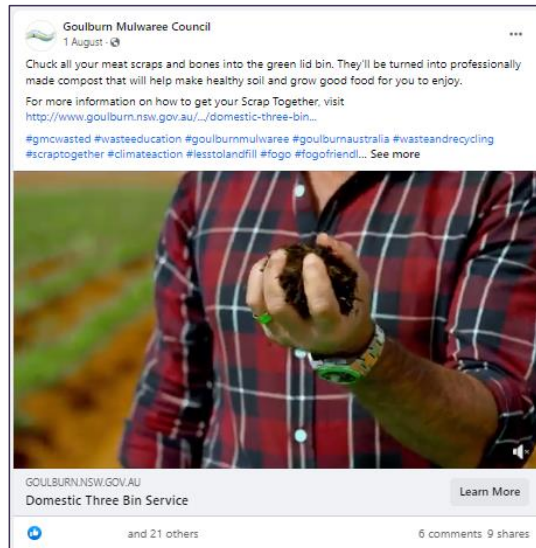
5.2 Goulburn Waste Management Centre Streams Received

August 2022

Product	Number/Tonnes
Mattress	104
Clean Fill	540.94
Food / Garden Organics (self-haul to centre)	7.50
Mixed Waste	600.36
Asbestos	5.44
Metal	11.40
Green Waste Collections (Council)	156.70
Commercial Waste Collections (Council)	320.66
Domestic Waste Collections (Council)	474.44
Large Street Sweeper (Council)	66.24
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	73.56

5.3 Scrap Together Campaign Update

Council's ongoing Scrap Together education campaign is continuing successfully with weekly social media posts which are experiencing increasing positive engagement from the community.



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5.4 Waste Education Activities

Council's Waste Education & Projects Officer has been undertaking various education activities recently. They facilitated a local school visit by environmental theatre company Eaton Gorge Theatre Company who performed their new play The FOGO Play, which has been developed to raise awareness of using FOGO bins properly and reducing waste to landfill. This visit was gratefully and enthusiastically received by the school.

Council's Waste Education & Projects Officer recently attended the Southern Tablelands Women's Breakfast Club to speak to the attendees about sorting waste correctly, recycling and FOGO, the NSW single-use plastics ban and recycling soft plastics. The attendees were very enthusiastic and gave positive feedback regarding Council's progressive waste and recycling services, and the staff members at Council's waste centres.



Image: Eaton Gorge Theatre Company performing their new play The FOGO Play at a local school, alongside Council's Waste Education & Projects Officer, Hannah Cotton.

5.5 Interesting News and Facts

Repurposing food waste for cosmetics

Australia produces a whopping 7.6 million tonnes of food waste each year, but a growing push to turn this trash into treasure aims to reduce greenhouse gas and save money. From farm animal feed to cosmetics, industries and businesses are finding innovative ways to save food waste from the dump. Could your skincare products be made from food waste? Australians spend billions of dollars on beauty products each year. The cosmetics industry is a strong potential avenue for re-purposing food waste. But the thought of using cosmetics made from food waste is a bit off-putting for avid consumers such as Mackay woman Shaye Crofts.



(Unsplash: Rawpixel)

<https://www.abc.net.au/news/rural/2022-08-25/repurposing-food-waste-into-cosmetics-and-farm-animal-feed/101345256>

15.24 EXTERNAL MEETING MINTUES

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. **Marulan Quarry Community Consultative Committee Meeting 19 May 2022** [↓](#) 
 2. **Goulburn Liquor Accord Minutes 3 August 2022** [↓](#) 

Link to Community Strategic Plan:	27. Our Civic Leadership CL3 Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups.
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Chief Executive Officer on the following External Meeting minutes be received:

1. Marulan Quarry Community Consultative Committee Meeting 19 May 2022
2. Goulburn Liquor Accord Meeting Minutes 3 August 2022

REPORT

Please find attached the minutes from the:

1. Marulan Quarry Community Consultative Committee Meeting 19 May 2022
2. Goulburn Liquor Accord Meeting Minutes 3 August 2022.

Marulan Quarry Project
Community Consultative Committee
Ninth Meeting, Thursday 19 May, 2022
6:30pm-8:30pm at the Marulan Community Hall

Attendees:

Ian Colley (Independent Chair)
Vergilio Serra (Global Quarries)
Ankeedo Esho (Minute taker)
Karl Rosen (GHD)
Bill Pickering (GQ)
Stephanie Mowle (Council)
Graeme Dally
Wendy Dally
Shane Hill
Darryl Pearson
Don Angelosante
Bill Kenchington
George Emerzidis

Diane Kenchington (Observer)

Apologies:

Don Angelosante

The meeting started at 6:30pm

Wendy: (offering an acknowledgment of the country) the land that we all live on has spiritual connection to us with the spiritual story that still runs today

Ian: Thank you Wendy – now let's have a look at the previous minutes

Graeme – The last minutes in the draft had phosphorus but it was deleted in the final minutes

Karl: I was trying to work out what caused that misunderstanding, I don't have any knowledge of phosphorus as its not there.

Ian: Karl corrected the minutes from last meeting – are we okay to accept the minutes form the last meeting

Everyone: Yes

Actions arising from previous meetings

Ian: From the eighth meeting, action 1, the Highway plan, did that happen?

Vergilio: will double check that

Ian: Slides were sent to the CCC. Vergilio was to send out the survey to those who didn't get it in the Marulan district

Graeme: we were only given 2 weeks to respond when others were given 8 weeks because we got the letter late

Vergilio: we did receive some surveys after, so if you took 3 or 4 weeks after we still receive them and we count them in

Graeme: I don't think that's acceptable a lot of people threw them away because the due date was incorrect, we didn't have time to response.

Ian: So the request is for due notice to the community – and clearer information in future surveys.

Vergilio: we are aware of the issue, we will solve it and not use Marulan post office

Ian: Action 4 is a questions mark sitting there for now, action 5 is also a question mark, Vergilio to check for inconsistency and gaps is out of date

Graeme: no, I disagree we asked 300 questions and they have not been addressed

Vergilio: as the project proceeds, we will answer questions

Graeme: you did respond to some of the but not all of them

Ian: visibilty study to supply when completed

Vergilio: not completed yet

Ian: there is a meeting date scheduled for the general community?

Vergilio: we have a list of stakeholders to contact, and we don't want to present personal information out in the public yet

Ian: this was from the 5th meeting

Vergilio: I need to follow it up

Ian: GQ to clarify power source

Karl: don't believe that is sorted yet

Ian: insurance once granted will be notified?

Graeme: Wendy and myself made a presentation at the last meeting, we didn't expect answers on the night, but we do expect answers in the next meeting, which is now. When is the EIS getting submitted. Mid-year?

Vergilio: yes mid-year if we get Crown Lands approval. We are in discussions with council and the Aboriginal community.

Graeme: The next one is the health risk assessment about silica content

Vergilio: Yes we are doing a silica content test but it's not required

Karl: I don't think a formal risk assessment is required

Graeme: I'll quote you on that but it's in the SEARs 2020 that the Department of Planning requests. It's compulsory

Vergilio: We will do a silica test

Karl: submitting to Council is a part of the EIS, the formal SIA's consideration of mental health is ongoing. The meeting with the Chamber of Commerce has been cancelled today. On the 18th or 19th we are planning to have a meeting with the community

Vergilio: The 18th

Wendy: are you meeting with stakeholders or community. We are stakeholders

Graeme: communication is very important, a question was asked in January, the SEAR's submission was on the 10th of March, but you put an extension in. You should have let us know, why don't you let us know. It was quite concerning the letter I read, addressed to John Ibrahim, I thought he was out of this, is he or not?

Vergilio: no, he has nothing to do with the quarry anymore

Graeme: you were going to upload/update the portal, that hasn't happened yet

Karl: if an EIS is not submitted within 2 years we need to undertake further consultation with the Department. We had the meeting and were requested to submit a letter to get it on record. My understanding is that it has been accepted

Graeme: Karl gave me two dates when EIS is due, and the state planning portal is giving me a different date. People from state planning are not giving us information. It is frustrating. The director contacted us to give us information, I can't remember his name.

Stephanie: DPIE introduced changes to state significant development as part of the Rapid Assessment Framework. The Environmental Planning & Assessment Amendment (Major Projects) Regulation 2021 amended the EP&A Regulation and introduced a two year expiry period on SEARS for SSD projects. This commenced on 1 July 2021. The provisions allow the Secretary to extend the expiry date of the SEARs by a further two years. These provisions also apply sunset dates for existing SEARs and I understand these provisions have the Marulan Quarry SEARs, issued March 2020, expiring on 1 July 2023. This is a matter for the DPIE to confirm.

Karl: I had updated the portal, it was within my power, but that website seems to change every time and it is frustrating

Shane: that's the communication, no one knows

Graeme: there was one more thing, the door knocking that Vergilio was doing. That didn't work at all, a lot of negativities. You are just ticking boxes with the SIAs but not satisfying the people

Vergilio: we did give a week's notice, and there was a contact number left but that was a mistake. The only issues we had when I went door knocking was on Winfarthing road. Every time we come down to Winfarthing road I get a call from Graeme asking what I'm doing there

Graeme: On a personal note when I received an email from you that you didn't want to have a meeting with me I found it strange

Vergilio: I don't remember the email word for word, but I remember you didn't want to meet me at your door

Wendy: we don't want to invite you into our home

Shane: you need let us know you're coming and we need to accept that you want to come, you come with a heavy hand and demand to come in

Wendy: you went through a locked gate

Vergilio: we never went through a locked gate

Karl Presentation

Karl: okay thanks for having me down here. I do prefer to do things in person. Where were up to now is 75 to 80% covered on the technical areas that are reviewed by myself and passed on to GQ to review.

Wendy: I'm very confused to what you're doing. What is GHD and what is GQ in this?

Karl: GQ and GHD are working closely – GHD are engaged for preparation of an EIS including all relevant specialist studies

Wendy: where's the survey they did on the properties?

Karl: GHD wanted to have a one on one with people to understand what the issues are the locals are having as part of the Social Impact Assessment

Vergilio: Their scope on community consultation for instance doesn't have a pop up stand, that will be a GQ job

Wendy: but isn't that your job you're a consultant

Vergilio: GQ look after community consultations, GQ we are potentially going to be here 20 years, we should be here to know the community

Ian: So GQ has longer term and GHD has a SIA's requirement?

Karl: the image on the left was presented in the original documents, the next image was what was proposed in the amendment to the SEARs in 2020. The resource area is still roughly in the same area, going on image 3, is what was presented to the department for an update, that is what we are proceeding with in the EIS, this image is a detailed arrangement

Graeme: can we have a copy of that?

Shane: and a paper version please

ACTION: Send a copy of the presentation (paper version) to all

Karl: For stage 1 and stage 2, we have a better understating of how trucks will be getting into the pit, storage on site, clean water on site, helping to supply clean water to the site, so the clean water won't come in contact with dirty water. Section AA is west to east for stage 1 approximately 30m of height from the top of the hill, section BB south to north, it does show back filling of stage 1 of Venm and Enm, a very important part of the process. I'm happy to answer any questions. This is basically the land rehabilitation. There is virgin natural material which will be sourced from construction projects

Shane: there is something in Sydney soil that can affect grapes, I read it somewhere

Karl: the backfilling of pits will include the overburden stockpile. 5 meters of the original soil and material from the site will be replaced and replanted with native plants. Section AA is horizontal BB is vertical.

Bill: how do you excavate all that?

Karl: its going down to 695 AHD

Bill: you won't be able to fill until you reach depth

Karl: yes, when stage 2 starts, stage 1 will be backfilled, then the rehab process can start

Bill: we need to digest this further

Karl: transport have said only 50 trucks in and out

Vergilio: essentially you don't want to leave with empty truck

Wendy: so we are getting Sydney rubbish again

Karl: up to 42 tonne truck

George: 2500 tonne per day stockpiling. Will it be visible from Hume highway?

Karl: yes, it will be, the first photo on the screen is what we have now. The second photo has clipped off 25 to 30 meters of the hill

Shane: will there be controls on dust from that new dirt pile there

Karl: yes

Bill: we are told we don't see any overburden

Karl: that's been designed in the last 2 months, we wanted to have an idea of that to get sufficient information to put into the EIS. And this is the final image of rehabilitation of the hill.

Bill: that's in 20 years' time

Karl: yes

Wendy: who's looking after that and insurances

Shane: has GQ thought about purchasing the land not leasing it

Vergilio: yes, that is a consideration

Shane: if you have some sort of security in 10 years time, and you can come up with a plan to return it to its natural state, with wildlife, so we have a picture of the future we can aim for

Karl: the overburden will be 5 meters placed on top of the fill.

The noise assessment has been completed. Part of the process is to take into account the background noise. One of the locations is at the gate of quarry and another was further along Winfarthing road

Wendy: have you gone up the Narrambulla. That's where the sound goes.

Karl: the process is that we monitor the background noise then the criteria gets developed around that, which is RBL plus 5 which gives you your noise trigger levels,

Wendy: the loudest noise we get now is a cow.

Karl: a noise model is then used to look at the noise generating equipment like excavations, bulldozers etc. In Scenario 1, there's no shielding, scenario 2, is at RL 675 second bench down, scenario 3 is stage 1 bench 5 RL 645 scenario 4 is start of 2 RL 682 – 690. This is hard to see (on the screen) but we will email pdf copies and the initial modelling does show 4 decibels directly to the west, receiver 1. The noise source was machinery on the pit, undisrupted by terrain. An idea was to put mufflers on the machinery -it will drop 2 to 3 decibels. It's only a partial reduction.

ACTION 2: Email copies of the noise modelling

Wendy: Karl can you tell me the operation times

Vergilio: 7am-5pm 5 days a week and maybe a Saturday

Karl: I'm presenting the results, you are the first people to see this, this is what the modelling is showing.

Shane: on the blasting are we going to meet someone to talk to us about it, there is lot of concern about that

ACTION 3: talk to a blasting professional

Karl: a blast management plan has to be developed, which is not done yet. Once a blast management plan is completed we will know more.

Vergilio: Graeme did mention the blast will push the rock off the surface, not go the other way,

George: is it necessary to blast?

Karl and Vergilio: yes

Darrel: What is that in decibels?

Karl: I'll take notice of that, I can't tell you that now

Bill: how often will you blast?

Vergilio: once every 2 weeks, there will be notifications sent out before blasts happening

Wendy: we need clear amount of warning

Vergilio: everything will be scheduled in, and we will let you know in advance

Karl: a quick note, the team has done research on blasting and animals. The next one is air quality, an assessment in accordance with the EPA's approved methods, the smallest dust particles have the most damage. The exceedance was 98% due to the background dust levels. The blasting assessment highlights the conditions when its preferable to blast, it's usually in the middle of the day. A final note is that we have some samples from the geo drilling to check for silica, and consider what that means to the community, that's still getting done.

Bill: on your map, What's the green area over my property?

Karl: 25 is the dark orange, PM – particulates microns 25 microns. The green is 3-10, the EPA sets what's acceptable in around community property, EPA 3-10 is an acceptable amount

Bill: is that just the quarry or what's in the air already?

Karl: I'll have to go back and check

Ian: so the green area is below the criteria?

Bill: is that after the blast?

Karl: that's general condition

Darrel: is wind included?

Vergilio: studies are done on worst case scenario

Shane: can we find out where they are taking the wind reading from?

Karl: they do use an EPA approved climate model,

ACTION: send the wind methodology

Bill: What's "R" on your map?

Karl: R is for Receiver which is a house or business or place of worship

Graeme: is that cubic meters?

Karl: yes, it's in the top right conner

Karl: A water management system is being developed, understand it is large footprint, its being designed in accordance with the blue book.

Wendy: does that need to be revised because we've had 3 1 in 100 years floods

Karl: the risk of it is average, one of the overburden stockpiles had to get shifted because it was too close. The water demand is 34 megalitres p/a. In typical or wet seasons, the water will supply sufficient amount of water for the operations of the quarry, in a dry season it won't and we are

proposing to put in a groundwater bore. We have assessed the impacts of Venm and Enm, with the risk of rain falling on stock pile. What I need to highlight is that Venm and Enm is a natural material. When Venm is supplied to the site it needs to be tested up to 98 % natural material will be allowed. No contamination will be accepted.

Wendy: were really worried about that happening. You might sit there and say its clean but it's not, we're not use to this soil, because that's where the birds come to feed. You'll end up in 18 years with a massive amount of soil. We don't understand what you will be doing with that. I hate being told to be quiet, we love our environment, we want it to stay how it is, that includes the animals, birds and swamps. It's not good what can happen.

Shane: because we are in a E3 zone, who will monitoring that,

Vergilio: GQ will be.

Shane: I've never seen a quarry operation happen in a E3 zone. What extra measures will be in place?

Steph: if its approved, it will be monitored by the Council as well

Karl: It's. a part of the EIS, we need to demonstrate permissibility and consideration of of the E3 zone objectives.

Karl: the stockpile area dam has been designed to catch any run-off water, preventing any water going into the creek, that is all documented and considered. Public exhibition is the key time to make submissions, we are listening to you, we are trying to address everything, when EIS goes public, that's when your submissions will come in. It's hard to address all your concerns but you can write a submission and it will be considered.

Graeme: before we move on, by ground water you mean bore water?

Karl: yes, the assessment has considered other bores in the area. In terms of flooding, there is not much to say on that, I think showed the image on the left previously.

Traffic, this is the intersection design, it will generate 50 trucks day, the design includes acceleration and deceleration lanes. We have done a study to see how quickly trucks can accelerate and get out of there and that's been considered in the design. 900 meters from Winfarthing road.

George: is there an extra lane for the trucks?

Vergilio: yes, the acceleration lane. When you exit and turn towards Sydney the truck will need to accelerate and merge into the right lane.

Karl: It's a 420 m left acceleration lane

Bill: are you building this before you start the quarry

Vergilio: yes, the road is be the first things we have to do

Bill: So a major issue is merging traffic

Vergilio: Bill, I'll come back to you about that

Karl: On biodiversity, detailed investigations have been going on for a number of years. There is no listed ecological communities or threatened flora species on site.

Wendy: there's black boys near the Trig station

Karl: there's potentially 2 orchids there that we need to study further

Wendy: so what happens to those

Karl: the draft report is not complete yet. It is likely to remove habitat for seven threatened fauna species including Southern Myotis, Large-eared Pied Bat, Scarlet Robin, Varied Sittella, Large Bent-winged Bat, Yellow-bellied Sheath-tail Bat, Speckled Warbler

Graeme: so, land around there you can use lease to offset. What did you lease the extra land for?

Vergilio: I don't know, I have to ask the director

Graeme: you told us you had at least 2 extra land holdings, then you showed us a map saying you have 5 extra leases and you haven't told us why

Steph: when the biodiversity study is out, we'll get in contact with you Vergilio and we will have someone come out and do a study on the habitat

Shane: can you release that to us?

Karl: it's in the notes

Karl: on culture heritage, we have 34 RAP (Registered Aboriginal Parties), 6 of which participated in field work. A field survey identified additional surface stone artefacts close to the creek. That report is being developed, a draft hopefully will be available in a month.

The next slide is what's going forward: Historical heritage, bushfire risk assessments, economic impact assessment, agricultural impact assessment.

Ian: when is the EIS coming out?

Karl: It's a GQ product, they will need to review it and come back to us, we are also preparing the chapters for the specialist reports, we are aiming to have the EIS by mid-year, but the submission date will depend on getting crown lands.

Shane: thank you for getting us the information

Bill Pickering: (Bill P introduced himself and his background). I came into this project 12 weeks ago in the community consultation role. Jeff asked me to step in. In this time, we have door knocked on around 130 homes and businesses, to speak to get to know the community and answer concerns. Community consultation is about providing information and understanding community concern, We will never keep people 100% happy all the time. That's not possible. We are here to understand your concerns and address them as best as we can. If we don't get the feedback, how would we know what your concerns are. I have summarised some of things we found, this report does not take into account yesterday and today's activities. The details are there, have look at it. We have spoken to schools, the Mayor, Council and the Rural Fire Service.

Wendy: I don't have 12 months to live on stage 4 cancer. Its to late, they should of done all this in the first year. They want to tick boxes now. Why didn't you do one like the power station in Jurra, why don't you have meeting in town in the first week, so everyone knows what's going on. I've been in so many of these meetings getting shut down, we have meetings everywhere, we are teachers we are looking after people

Bill: one thing we realised was how many people are aware of this project, we had an interesting outcome today. We sat for 4 to 5 hours with these pops-up and had dozens and dozens of people come out to talk to us. We are doing over and beyond. The only way we can do this, is sit there during the day with information, if we have missed you, we will leave a note.

Wendy: Vergilio why didn't we get someone like him from the beginning

Vergilio: I don't know

Wendy: who looks after us?

Shane: some of our elderly community members think that a one-on-one conversation is a form of bullying

Bill P: community consultation is a requirement by the department of planning, it's part of what we have to do, but how we are going to do it is by giving the people various opportunities: Door knocking, putting notes in the mail asking for feedback. What we have here is a summary of comments and concerns to date such as traffic, road maintenance, noise, dust. We won't be using Winfarthing road for operations. The opposition to the quarry is mainly on Winfarthing road.

George: the community want more business and cafes not a quarry in Marulan.

Vergilio: June 18th is another meeting for other residents to come with any concerns,

Ian: In terms of the next CCC meeting I will see when further reports and relevant information is available and come back with a proposed meeting date if that is useful.

Meeting 9 Action Summary

ACTION 1: Send a copy of the presentation (a paper version) to the CCC

ACTION 2: Email copies of the noise modelling to the CCC

ACTION 3: Invite a blasting professional to address the CCC

ACTION 4: Send the wind methodology to the CCC

Eighth Meeting

Actions still to be completed from previous meetings

Eighth Meeting

Action 1: Karl will send out the highway/traffic plan - VS to check

Action 2: Slide presentations from this meeting will be sent to members of the CCC. Completed

Action 3 : Vergilio to follow up with survey to local residents on Winfarthing Rd. Completed

Action 4: Vergilio for GQ to respond in writing with relevant information in draft form when it becomes available. – in process

Action 5: GHD to respond to the calls for more direct and frequent communication with local residents. – in process

Seventh Meeting

Action 2: Add these further items to the actions from Meeting 6: Karl to update bushfire assessment, and include the stockpiles on the quarry map, and add the right hand turn exit onto the map with the stockpiles). Completed

Sixth Meeting

Action 1: VS check for inconsistencies and gaps in the information document handed out last meeting (such as contradictory statements on the trig station) – to do

Action 2 – VS to supply the visibility study when completed – to do

Fifth Meeting

Action 1 VS to consider meeting with NOW Inc, subject to Covid advice. – to do

Action 2 (this action item rephrased for clarity) VS to supply its local contact list to NOW and to contact people to participate in the second SIA. -to follow up

First Meeting

Action 6 The EIS report will be made available when completed. – to do

Action 8 GQ will clarify power source to members. – to do

Action 9 GQ to provide details of insurance once approval is granted. – to do

GOULBURN
LIQUOR
ACCORD
LOCAL IDEAS. REAL SOLUTIONS.

Minutes of the Goulburn Liquor Accord Meeting held on
Wednesday 3 August 2022 at 10:00am in the Goulburn
Mulwaree Council Chambers



Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 3 August 2022 at
10:00am in the Goulburn Mulwaree Council Chambers

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Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 3 August 2022 at 10:00am in the Goulburn Mulwaree Council Chambers

Chairman: Senior Constable Morgan Carey (Goulburn Police)

Meeting Opened: 10:02am

Attendance:

Present:

G Cabot – Goulburn Golf Club	G Appleton – Back to the Arcade
Simon Treloar – Astor/Tatts	Patrick Burke – Hibernian Hotel
Karen Apps- First Choice Liquor	N Grant – Goulburn Multifunction Centre
Jessica Young - Liquorland	M Croft – Empire Hotel
Tracey Norberg - GMC	M Sinclair – Southern Railway Hotel
Cr Steven Ruddell - GMC	J Whalan - BWS
Senior Constable Morgan Carey - NSWPF	

Also present:

Kayleen Pagett – Admin support	

Apologies:

Chantelle Haynes – Mission Australia	John Ferrara – Goulburn Airport
Amanda Sasse – Goulburn Race Club	Scott Cooper – Goulburn Bowling Club

Moved: Tracey Norberg

Seconded: Senior Constable Morgan Carey



Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 3 August 2022 at 10:00am in the Goulburn Mulwaree Council Chambers

Minutes of last meeting

Moved:

Seconded:

True and correct record of that meeting.

Business this meeting

Treasurers Report

- Balance of Account was not provided

Correspondence.

- N/A

Police Report

- Decent 3 months across Goulburn area in regards to violence
- 2 incidents of glassing. One dealt with by the venue, second Police called
- Alcohol related violence last 3 months – not in venue, outside after close
- Contact with Police is good. One fail to quit was not handled correctly only and email sent to Morgan
- With new recruits there will be a new allocated position to Goulburn and some re-education occurring
- RSA enforcement – more trained staff required
- Summer Season Station - entertainment, street festivals, bands, live music
- Glassing Hibo – after 8:30 there are no glasses, using polymer (middles and spirits). This has been less expensive as less glass breakage
- Photos of barred from One Barred From All - Morgan requested who had access to Whats Ap in order for photos of all on list to be added there.
- Barred from One Barred from All – Tanya Mallot removed end of July
- 4 people currently on the list. Morgan will send list to all

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Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 3 August 2022 at 10:00am in the Goulburn Mulwaree Council Chambers

General Business:

- AGM – need to elect committee members. To be held Wed 7th September. Morgan to liaise with Leon for further information
- Membership Renewal Notices required
- Treasurer – need to be back on track before AGM 7 September
- Tracey Norberg thanked Liquor Accord for donation of \$1500 to U Turn the Wheel. 250 students attended. Donated funds covered bus transport of Yass students, BBQ and event running costs. No Liquor Accord Members attended.
- Cr Steve Ruddell – Entertainment and Economy Work Group being discussed at Council meeting 16 August – Business Paper prior, Look at ideas of working party.
Local business venues – lights in CBD, CCTV, signage, Al Fresco zone. Modification to CDB to include alfresco dining, dedicated busking areas – Evening Economy Working party is working with NSW Police. Legislation 1087 has been introduced in regards to CBD sound to protect venues from noise complaints. Morgan will look at report for GMC and legislation.

Meeting Closed

Being no more business, the meeting was declared finished at 10:22am.

The next meeting is the AGM to be held on **Wednesday 7th September 2022** at the Civic Centre in the Council Chambers, 184-194 Bourke Street, Goulburn starting at **10:00am**.

Tasks from this meeting

Task	Responsibility
AGM prep and follow up	Senior Constable Morgan Carey
Barred from One Barred from All	Senior Constable Morgan Carey



Minutes of the Goulburn Liquor Accord Meeting held on Wednesday 3 August 2022 at
10:00am in the Goulburn Mulwaree Council Chambers

Contact detail

Senior Constable Morgan Carey - Chairman

Email: care1mor@police.nsw.gov.au

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15.25 ESTABLISHMENT OF A CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PANEL

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. **Office of Local Government Guidelines for the appointment and oversight of general managers 2022** [↓](#) 

Link to Community Strategic Plan:	26. Our Civic Leadership CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Chief Executive Officer on the Establishment of a Chief Executive Officer Performance Review Panel be received.
2. Pursuant to Section 223(i) of the *Local Government Act 1993* the Council establishes a Committee to be known as the Chief Executive Officer’s Performance Review Panel.
3. Full responsibility for performance management be delegated to the Chief Executive Officer’s Performance Review Panel.
4. The Performance Review Panel should comprise of
 - (a) The Mayor
 - (b) The Deputy Mayor
 - (c) Another Councillor nominated by Council being Cr _____
 - (d) A Councillor nominated by the Chief Executive Officer being Cr _____
5. Council does not appoint an independent observer on the Chief Executive Officer’s Performance Review Panel at this time.

BACKGROUND

The Chief Executive Officer is accountable to the Council for their performance principally through their contract of employment. The role of the Council is to monitor the Chief Executive Officer’s performance in accordance with their contract of employment.

The performance of the Chief Executive Officer must be reviewed at least annually against the agreed performance criteria for the position. Councils may also choose to undertake more frequent interim reviews of the Chief Executive Officer’s performance. The agreed performance criteria must be set out in an agreement that is signed within three months of the commencement of the contract.

REPORT

Establishing a Performance Review Panel

The Council must establish a performance review panel, led by the mayor, and delegate the task of undertaking the Chief Executive Officer’s performance reviews to the panel. The extent of the delegation should be clear.

It is recommended that full responsibility for performance management be delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

The Performance Review Panel should comprise of

- The Mayor
- The Deputy Mayor
- Another Councillor nominated by Council
- A Councillor nominated by the Chief Executive Officer

The Council may also consider including an independent observer on the panel.

Panel members will also be trained in the performance management of Chief Executive Officer's.

The role of the review panel includes:

- conducting performance reviews
- reporting the findings and recommendations of reviews to the council, and
- development of the performance agreement.

The Council and the Chief Executive Officer may agree on the involvement of a suitably qualified external facilitator such as a human resources professional to assist with the performance review process and the development of a new performance agreement. That person may be selected by Council or the Chief Executive Officer's Performance Review Panel.

Councillors who are not members of the performance review panel will be invited to contribute to the performance review process by providing feedback to the Mayor on the Chief Executive Officer's performance relevant to the agreed performance criteria.

All Councillors will be notified of relevant dates in the performance review cycle and be kept advised of the panel's findings and recommendations.

The Chief Executive Officer's Performance Review Panel will report back to the Council in a closed session on the findings and recommendations of performance reviews as soon as practicable following any performance review. This should not be an opportunity to debate the results or revisit the Chief Executive Officer's performance review. The Chief Executive Officer should not be present when the matter is considered.

The performance agreement, action plan and any associated records that contain specific information about the work performance or conduct of the Chief Executive Officer are to remain confidential unless otherwise agreed to by the Chief Executive Officer or are required to be disclosed by law. The unauthorised disclosure of this information may constitute a breach of the Act, Council's Code of Conduct and the *Privacy and Personal Information Protection Act 1998*.

Establishing the performance agreement

The performance agreement should include clearly defined and measurable performance indicators against which the Chief Executive Officer's performance can be measured.

As one of the Chief Executive Officer's key responsibilities is to oversee the implementation of the council's strategic direction, it is important to align the Chief Executive Officer's performance criteria to the goals contained in the community strategic plan, and the council's delivery program and operational plans.

The performance agreement should also include indicators relevant to the Chief Executive Officer's personal contribution to the council's key achievements and their core capabilities, including leadership qualities. The performance agreement should also include indicators related to promoting and maintaining an ethical culture within the council.

The performance agreement should contain but not be limited to key indicators that measure how well the Chief Executive Officer has met the council's expectations with respect to:

- service delivery targets in the council's delivery program and operational plans
- budget compliance
- organisational capability
- timeliness and accuracy of information and advice to councillors
- timely implementation of council resolutions
- management of organisational risks
- promotion of an ethical culture
- ensuring a safe workplace and facilitating compliance with the *Work Health and Safety Act 2011*, and
- leadership and providing a consultative and supportive working environment for staff etc.

Performance review process

The approved standard contract requires that the performance of the Chief Executive Officer be formally reviewed at least annually. Council may also undertake interim performance reviews as appropriate.

The assessment should include:

- a self-assessment by the Chief Executive Officer, and
- an assessment by the review panel of the Chief Executive Officer's performance against the performance agreement.

The performance review meeting should be scheduled with sufficient notice to all parties in accordance with clauses 7.6 and 7.7 of the approved standard contract. These require:

- the Chief Executive Officer to give the council 21 days' written notice that an annual performance review is due, and
- the Council to give the Chief Executive Officer at least 10 days' written notice that the performance review is to be conducted.

The meeting should concentrate on constructive dialogue about the Chief Executive Officer's performance against all sections of the performance agreement. The meeting should identify any areas of concern and agreed actions to address those concerns. In undertaking the performance review, care must be taken to ensure that the review is conducted fairly and in accordance with the principles of natural justice.

Council must advise the Chief Executive Officer, in writing, in clear terms, the outcome of any performance review.

The new performance agreement for the next period should be prepared as soon as possible after the completion of the previous period. The agreement should be presented to Council for discussion in a closed meeting together with the outcomes of the previous review period.

Guidelines for the Appointment and Oversight of General Managers

2022



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INTRODUCTION

The *Local Government Act 1993* (the Act) requires councils to appoint a person to be the council's general manager (section 334).

One of the prescribed functions of the governing body of a council is to determine the process for the appointment of the general manager and to monitor their performance (section 223).

These Guidelines have been developed to assist councillors when performing their functions under the Act relating to the appointment of general managers and overseeing their performance. They provide guidance on:

- the role of the general manager and the importance of a good working relationship between councillors and the general manager
- the recruitment process and the appointment of a general manager
- day to day oversight of and liaison with the general manager
- the performance review process
- separation, and
- renewal of the general manager's contract.

These Guidelines are issued under section 23A of the Act and must be taken into consideration by councils when exercising their functions in relation to the recruitment and oversight of general managers. They should be read in conjunction with the relevant provisions of the Act and the *Local Government (General) Regulation 2021* (the Regulation) and the standard contract of employment for general managers approved by the Departmental Chief Executive of the Office of Local Government under section 338 of the Act (the approved standard contract).

ROLE OF THE GENERAL MANAGER

Councillors comprise the governing body of a council and make decisions by passing resolutions. It is the general manager's role to implement the lawful decisions of the council and to carry out the functions conferred on them by the Act and Regulation and other legislation.

General managers also perform other functions delegated to them by the governing body.

The governing body monitors the implementation of its decisions through the general manager's reports to council meetings.

Key functions of the general manager

The Act confers certain functions on general managers of councils (section 335). Key aspects of the general manager's role are set out below:

Management of the council

The general manager is responsible for conducting the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies approved by the governing body of the council and implementing without undue delay, lawful decisions of the governing body.

Assisting the governing body to set the strategic direction

The general manager also plays a key role in assisting the governing body to develop the council's strategic direction. The general manager is responsible for guiding the preparation of the community strategic plan and the council's response to it via the delivery program and operational plans. The general manager is also responsible for implementing the delivery program and operational plans and reports to the governing body on their

implementation. More information on this is available on the Office of Local Government's [website](#).

Determining the organisation structure

The general manager is responsible for determining the organisation structure of the council (other than senior staff positions) following consultation with the governing body and in accordance with the budget approved by the governing body (section 332). The positions within the organisation structure of the council must be determined to give effect to the priorities set out in the council's strategic plans, including the community strategic plan and delivery program.

Appointment and direction of staff

The general manager is responsible for the appointment and direction of staff and their dismissal. The general manager must consult with the governing body before appointing or dismissing senior staff.

Supporting councillors

The general manager is also responsible for ensuring councillors are provided with the information and the advice they require to make informed decisions and to carry out their civic duties.

The general manager should ensure that council meeting business papers contain sufficient information to allow councillors to make informed decisions and to allow them to effectively monitor and review the council's operations and performance. This will assist councils in ensuring they are complying with statutory requirements, keeping within the budget approved by the council, and achieving the strategic goals set by the council in its delivery program and operational Plan.

The governing body may direct the general manager to provide councillors with advice but

cannot direct them as to the content of that advice.

Requests by councillors for assistance or information outside of meetings should be made to the general manager unless the general manager has authorised another staff member to receive such requests. The *Model Code of Conduct for Local Councils in NSW* contemplates that councils should adopt a policy to provide guidance on interactions between councillors and staff. The policy should be agreed to by both the governing body and the general manager. To assist councils, the Office of Local Government has prepared a model councillor and staff interaction policy which reflects best practice. This is available on the Office of Local Government's [website](#).

The delegation of functions to the general manager

A governing body may delegate certain functions of the council to the general manager but cannot delegate the functions set out in section 377(1) of the Act. The delegation of a council's functions must be made by resolution and be evidenced in writing. Delegations must be reviewed during the first 12 months of each term of the council (section 380).

The general manager may sub-delegate a function delegated to them by the governing body (section 378). However, the general manager still retains responsibility to ensure that any sub-delegated function is carried out appropriately.

The importance of a good working relationship with the general manager

The position of general manager is pivotal in a council. It is the interface between the governing body which sets the strategic

direction of the council and monitors its performance, and the administrative body of the council, headed by the general manager, which implements the decisions of the governing body. A good working relationship between the general manager and the councillors is therefore critical for good governance and a well-functioning council. Where this relationship breaks down, this can quickly lead to dysfunction.

The Centre for Local Government at the University of Technology in Sydney has identified the following as key components of a good working relationship between councillors and the general manager:

- mutual trust and respect
- councillors publicly supporting the work of the general manager
- councillors dealing with any performance concerns through appropriate channels e.g., not the media or council meetings
- councillors not getting involved in the day-to-day operational matters of the council (which makes it difficult for the general manager to do their job)
- councillors having a clear understanding of how and when to approach the general manager or other staff for information or support and following agreed protocols
- regular meetings between the general manager, mayor and councillors to ask questions and share information and advice
- respect of confidentiality, and
- any conflict is dealt with professionally and quickly and where it can't be addressed informally, proper processes are followed.

RECRUITMENT AND SELECTION

Requirements of the *Local Government Act 1993*

One of the prescribed functions of the governing body of a council is to determine the process for the appointment of the general manager (section 223).

When recruiting a new general manager, the position must be advertised in a manner sufficient to enable suitably qualified persons to apply for the position (section 348).

As with the appointment of all council staff, councils must ensure that the appointment of the general manager is made using merit selection principles (section 349). Recruitment using merit selection is a competitive process where the applicant who demonstrates that they have the best qualifications and experience relevant to the role is appointed. Equal employment opportunity principles also apply to the recruitment of general managers (sections 349 and 344).

The recruitment process must be open and transparent, but the confidentiality of individual applicants must be maintained. A failure to maintain appropriate confidentiality may constitute a breach of the Act, the council's code of conduct and the *Privacy and Personal Information Protection Act 1998*.

Councils should engage an external recruitment consultant to assist them with the recruitment process and that person should have a role in verifying that proper processes and procedures are followed in the appointment of the general manager.

There are a range of possible approaches to undertaking the recruitment of the general manager. The guidance contained in these Guidelines reflects what the Office of Local Government considers to be best practice.

The pre-interview phase

As noted above, the council's governing body is responsible for determining the process for recruiting the general manager.

The governing body should delegate the task of recruitment to a selection panel led by the mayor and approve the recruitment process. The panel will report back to the governing body on the process and recommend the most meritorious applicant for appointment by the council.

The selection panel should consist of at least the mayor, the deputy mayor, another councillor and a suitably qualified person independent of the council. Where practicable, the selection panel membership should remain the same throughout the entire recruitment process.

Selection panels should, where possible, have a mix of genders.

The council's governing body should delegate to one person (generally the mayor) the task of ensuring:

- the selection panel is established
- the general manager's position description is current and evaluated in terms of salary to reflect the responsibilities of the position
- the proposed salary range reflects the responsibilities and duties of the position
- the position is advertised according to the requirements of the Act
- information packages are prepared, and
- applicants selected for interview are notified.

The mayor, or another person independent of council staff, should be the contact person for the position and should maintain confidentiality with respect to contact by potential applicants.

Interview phase

Interviews should be held as soon as possible after candidates are short listed.

Questions should be designed to reflect the selection criteria for the position and assist the selection panel to assess the suitability of the candidate for the position.

Interviews should be kept confidential.

All written references must be checked. The selection panel must delegate the task of contacting referees to one panel member. Other panel members should not contact referees.

If contact with someone other than a nominated referee is required, the applicant's permission must be sought.

At least 2 referees must be contacted and asked questions about the candidate relevant to the selection criteria.

Where tertiary qualifications are relied on, they should be produced for inspection and if necessary, for verification.

Appropriate background checks must be undertaken, for example, bankruptcy and criminal records checks and whether the candidate has been disqualified from managing a corporation by the Australian Securities and Investments Commission. For guidance on better practice recruitment background checks, see the Australian Standard AS 4811:2022 [Workforce Screening](#) and the Independent Commission Against Corruption's publication, *Strengthening employment screening practices in the NSW public sector* which is available on its [website](#).

Selection panel report

The selection panel is responsible for preparing a report to the council's governing body that:

- outlines the selection process

- recommends the most meritorious applicant with reasons
- recommends an eligibility list if appropriate
- recommends that no appointment is made if the outcome of interviews is that there are no suitable applicants.

This report should be confidential and reported to a closed meeting of the council.

The appointment of a general manager is a non-delegable function of the council under section 377 of the Act and a general manager cannot be appointed without a formal resolution of the council.

The council's governing body must by resolution approve the position of the general manager being offered to the successful candidate before the position is offered to the candidate.

Finalising the appointment

The mayor makes the offer of employment after the governing body has resolved to appoint the successful candidate. The initial offer can be made by telephone.

Conditions such as term of the contract (1-5 years) and remuneration package (within the range approved by the governing body of the council) can be discussed by telephone but must be confirmed in writing.

The standard contract of employment for general managers approved by the Departmental Chief Executive of the Office of Local Government under section 338 of the Act must be used. The approved standard contract is available on the Office's [website](#). The terms of the approved standard contract must not be varied. Only the term of the contract and the schedules to the approved standard contract can be adapted by councils.

General managers must be employed for 1-5 years.

The contract governs:

- the duties and functions of general managers
- performance agreements
- the process for renewal of employment contracts
- termination of employment and termination payments
- salary increases, and
- leave entitlements.

It should be noted that the Departmental Chief Executive of the Office of Local Government cannot approve individual variations to the standard terms of the contract.

Candidates who are placed on the eligibility list and unsuccessful applicants should be advised of the outcome of the recruitment process before the successful applicant's details are made public.

Record keeping

Councils should retain all records created as part of the recruitment process including the advertisement, position description, selection criteria, questions asked at interview, interview panel notes, selection panel reports and notes of any discussions with the selected candidate. These records are required to be stored and disposed of in accordance with the *State Records Act 1998*.

DAY-TO-DAY OVERSIGHT AND LIAISON WITH THE GENERAL MANAGER

While one of the prescribed functions of the governing body is to monitor the general manager's performance, day-to-day oversight of and liaison with the general manager should be undertaken by the mayor.

The mayor's role in the day-to-day management of the general manager should include:

- approving leave
- approving expenses incurred, and
- receiving and managing complaints about the general manager in accordance with the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*.

The council's governing body should ensure there are adequate and appropriate policies in place to guide the mayor in the day-to-day oversight of and liaison with the general manager and keep those policies under regular review.

Some of the key policies the governing body should ensure are in place are those relating to:

- leave
- travel
- credit cards
- purchasing and procurement
- expenses and facilities
- petty cash, and
- financial and non-financial delegations of authority.

The governing body should also ensure there are appropriate policies in place with respect to the expenditure of council funds and reporting requirements in relation to that expenditure.

The council's governing body should satisfy itself that any policy governing the conferral of a benefit on the general manager, such as use of a motor vehicle, allows the actual dollar value of that benefit to be quantified so it can be accurately reflected in the general manager's salary package in Schedule C to the approved standard contract.

PERFORMANCE MANAGEMENT

Managing the performance of the general manager

The general manager is made accountable to the council for their performance principally through their contract of employment.

The role of the governing body is to monitor the general manager's performance in accordance with their contract of employment.

The performance of the general manager must be reviewed at least annually against the agreed performance criteria for the position. Councils may also choose to undertake more frequent interim reviews of the general manager's performance.

The agreed performance criteria must be set out in an agreement that is signed within three months of the commencement of the contract. Development of the performance agreement is discussed below.

Establishing a performance review panel

The governing body must establish a performance review panel led by the mayor, and delegate the task of undertaking the general manager's performance reviews to the panel. The extent of the delegation should be clear.

It is recommended that full responsibility for performance management be delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

Performance review panels should comprise of the mayor, the deputy mayor, another councillor nominated by council and a councillor nominated by the general manager.

The council's governing body may also consider including an independent observer on the panel. Panel members should be trained in the performance management of general managers.

The role of the review panel includes:

- conducting performance reviews
- reporting the findings and recommendations of reviews to the council, and
- development of the performance agreement.

The governing body and the general manager may agree on the involvement of a suitably qualified external facilitator such as a human resources professional to assist with the performance review process and the development of a new performance agreement. That person may be selected by the governing body or the performance review panel.

Councillors who are not members of the performance review panel may be invited to contribute to the performance review process by providing feedback to the mayor on the general manager's performance relevant to the agreed performance criteria.

All councillors should be notified of relevant dates in the performance review cycle and be kept advised of the panel's findings and recommendations.

The panel should report back to the governing body of the council in a closed session on the findings and recommendations of performance reviews as soon as practicable following any performance review. This should not be an opportunity to debate the results or revisit the general manager's performance review. The general manager should not be present when the matter is considered.

The performance agreement, action plan and any associated records that contain specific information about the work performance or conduct of the general manager are to remain confidential unless otherwise agreed to by the general manager or are required to be disclosed by law. The unauthorised disclosure of this information may constitute a breach of the Act, the council's code of conduct and the *Privacy and Personal Information Protection Act 1998*.

Establishing the performance agreement

The performance agreement is the most important component of successful performance management. The performance agreement should include clearly defined and measurable performance indicators against which the general manager's performance can be measured.

As one of the general manager's key responsibilities is to oversee the implementation of the council's strategic direction, it is important to align the general manager's performance criteria to the goals contained in the community strategic plan, and the council's delivery program and operational plans.

The performance agreement should also include indicators relevant to the general manager's personal contribution to the council's key achievements and their core capabilities, including leadership qualities.

The performance agreement should also include indicators related to promoting and maintaining an ethical culture within the council. These could include the conduct and measurement of the outcomes from staff surveys and the promotion of whistleblowing procedures under the *Public Interest Disclosures Act 1994* and the reporting of suspected wrongdoing to appropriate oversight agencies including the Independent Commission Against Corruption and the Office of Local Government.

The performance agreement should contain but not be limited to key indicators that measure how well the general manager has met the council's expectations with respect to:

- service delivery targets in the council's delivery program and operational plans
- budget compliance
- organisational capability
- timeliness and accuracy of information and advice to councillors
- timely implementation of council resolutions
- management of organisational risks
- promotion of an ethical culture
- ensuring a safe workplace and facilitating compliance with the *Work Health and Safety Act 2011*, and
- leadership and providing a consultative and supportive working environment for staff etc.

Performance review process

The approved standard contract requires that the performance of the general manager must be formally reviewed at least annually. The governing body of the council may also undertake interim performance reviews as appropriate.

The assessment should include:

- a self-assessment by the general manager, and
- an assessment by the review panel of the general manager's performance against the performance agreement.

The performance review meeting should be scheduled with sufficient notice to all parties in accordance with clauses 7.6 and 7.7 of the approved standard contract. These require:

- the general manager to give the council 21 days' written notice that an annual performance review is due, and
- the council to give the general manager at least 10 days' written notice that the performance review is to be conducted.

The meeting should concentrate on constructive dialogue about the general manager's performance against all sections of the performance agreement.

The meeting should identify any areas of concern and agreed actions to address those concerns.

In undertaking the performance review, care must be taken to ensure that the review is conducted fairly and in accordance with the principles of natural justice. The appointment by the council, in agreement with the general manager, of a suitably qualified external facilitator to advise on the process (see above) should assist councils to comply with these requirements.

The council's governing body must advise the general manager, in writing, in clear terms, the outcome of any performance review.

The new performance agreement for the next period should be prepared as soon as possible after the completion of the previous period. The agreement should be presented to the governing body of the council for discussion in a closed meeting together with the outcomes of the previous review period.

REMUNERATION AND REWARD

Under the approved standard contract, general managers are entitled to an annual increase in their salary package on each anniversary of the contract, equivalent to the latest percentage increase in remuneration for NSW public sector senior executive office holders as determined by the Statutory and Other Offices Remuneration Tribunal.

Councils may also approve discretionary increases to the general manager's total remuneration package under the approved standard contract as a reward for good performance. Discretionary increases may only be approved after a formal review of the general manager's performance has been undertaken and the general manager's performance has been assessed as being better than satisfactory.

Any discretionary increases should be modest and in line with community expectations and only apply for one year unless the council determines that it is to apply for the balance of the contract. All discretionary increases in remuneration, together with the reasons for the increase, must be reported to an open meeting of the council.

Councils may also on one occasion during the term of the contract approve the payment of a retention bonus to the general manager as an incentive for them to serve out their contract. If approved, the retention bonus is to be accrued on an annual, pro-rata basis for the remainder of the contract and is to be paid at the end of the contract period.

SEPARATION

Termination of the general manager's employment

The approved standard contract sets out how the general manager's employment contract can be terminated before its expiry date by either the governing body or the general manager (see clause 10 of the approved standard contract). The circumstances in which the general manager's employment contract may be terminated are set out below:

By agreement

The contract may be terminated at any time by written agreement between the council and the general manager.

Resignation

The general manager may terminate the contract by giving 4 weeks written notice to the governing body of the council.

Incapacity

A council may terminate the general manager's contract by giving them 4 weeks written notice or by paying the equivalent of 4 weeks' remuneration calculated in accordance with Schedule C of the approved standard contract where:

- the general manager has become incapacitated for 12 weeks or more
- they have exhausted their sick leave, and
- the duration of the incapacity is either indefinite or for a period that would make it unreasonable for the contract to be continued.

Poor performance

A council may terminate the general manager's contract by giving them 13 weeks written notice or by paying the equivalent of 13 weeks' remuneration calculated in accordance with Schedule C of the approved

standard contract on grounds of poor performance.

A council may only terminate the general manager's contract on the grounds of poor performance where:

- a performance review has been conducted, and
- the council has concluded that the general manager's performance falls short of the performance criteria or the terms of their performance agreement, and
- the general manager has been afforded a reasonable opportunity to utilise dispute resolution under clause 17 of the contract (see below).

No fault termination

A council may terminate the general manager's contract at any time by giving them 38 weeks written notice or paying the equivalent of 38 weeks remuneration calculated in accordance with Schedule C of the approved standard contract. If there are less than 38 weeks left to run in the term of the general manager's contract, the council can pay out the balance of the contract in lieu of notice.

Where the council proposes to terminate the general manager's contract on these grounds, if either party requests it and both parties agree, they may participate in mediation in relation to the proposed decision to terminate the contract. If the council does not agree to participate in mediation, it must give the general manager reasons for its decision where the general manager requests them.

Where a council terminates the contract on these grounds, it must give the general manager reasons for its decision to terminate their employment where the general manager requests it.

Summary dismissal

Councils may summarily dismiss the general manager on the grounds set out under clause 10.4 of the approved standard contract. These include:

- serious or persistent breach of the employment contract
- serious and wilful disobedience of any reasonable and lawful instruction or direction given by the council,
- serious and wilful misconduct, dishonesty, insubordination or neglect in the discharge of the general manager's duties and functions under their contract,
- failure to comply with any law or council policy concerning sexual harassment or racial or religious vilification
- serious or persistent breach of the council's code of conduct
- commission of a crime, resulting in conviction and sentencing (whether or not by way of periodic detention), which affects the general manager's ability to perform their duties and functions satisfactorily, or that brings the council into disrepute
- absence without approval for a period of 3 or more consecutive business days.

Automatic termination

The general manager's contract of employment is automatically terminated where the general manager becomes bankrupt, or they are disqualified from managing a corporation under Part 2D.6 of the *Corporations Act 2001*.

Where this occurs, the general manager's employment with the council automatically ends without the need for a decision by the council to terminate their contract of employment.

Suspension of the general manager

Councils may suspend the general manager, for example while allegations against them are

being investigated. Suspension should be on full pay for a clearly defined period.

Councils should not suspend a general manager's employment without first seeking expert legal advice. It would not be appropriate to seek advice from council human resources staff on the proposed suspension of the general manager.

Any decision to suspend a general manager should be made at a closed council meeting, having first carefully considered the expert legal advice received in relation to the specific matter.

The principals of procedural fairness apply to any decision to suspend a general manager, i.e., the general manager must be advised of the circumstances leading to their suspension, the reasons for the suspension, the period of the suspension and be given a right to respond to the decision to suspend.

Dispute resolution

The approved standard contract contains a dispute resolution clause at clause 17. These provisions are designed to encourage councils and general managers to attempt to resolve disputes when they arise.

Councils are required to offer the general manager an opportunity to utilise dispute resolution before they can terminate their employment for poor performance.

Where it is proposed to terminate the contract on the "no fault" grounds (clause 10.3.1(e)), if either party requests it and both parties agree, they may participate in mediation under clause 17 in relation to the proposed decision to terminate. If the council does not agree to participate in mediation, it must give the general manager reasons for its decision where the general manager requests them.

The governing body of the council should ideally resolve to delegate this function to the mayor or a panel of 3 councillors including the mayor.

If the dispute involves the mayor, then the deputy mayor should take the mayor's place. If there is no deputy mayor then the governing body should resolve to appoint another councillor to take the mayor's place.

The governing body of the council and the general manager should agree on an independent mediator to mediate the dispute. The approved standard contract allows the Departmental Chief Executive of the Office of Local Government to appoint a mediator where the parties cannot agree on one.

Councils and general managers may also agree on a mediator when the contract is made.

RENEWING THE GENERAL MANAGER'S CONTRACT

Clause 5 of the approved standard contract sets out the process for renewing the general manager's contract of employment. The key steps in the process are as follows:

- At least 9 months before the contract expires (or 6 months if the term of employment is for less than 3 years), the general manager must apply to the council in writing if seeking re-appointment to the position
- At least 6 months before the contract expires (or 3 months if the term of employment is for less than 3 years), the council must respond to the general manager's application by notifying the general manager in writing of its decision to either offer the general manager a new contract of employment (and on what terms) or to decline their application for re-appointment
- At least 3 months before the contract expires (or 1 month if the term of employment is for less than 3 years) the general manager must notify the council in writing of their decision to either accept or decline the offer made by the council.

Approval may be sought from the Departmental Chief Executive of the Office of Local Government to vary these timeframes in exceptional or unforeseen circumstances.

The terms of the new contract of employment, and in particular the schedules to the new contract, should be set out in the letter of offer. Before offering a new contract, the council should carefully review the terms of the schedules to the new contract.

The governing body should ensure that the performance criteria of the new performance agreement adequately reflect its expectations of the general manager's performance.

The governing body should also consider previous performance reviews conducted under previous contracts.

The process of deciding whether to offer the general manager a new contract should be as follows:

- a performance review is conducted
- findings and recommendations are reported to a closed council meeting in the absence of the general manager
- the closed meeting considers and decides whether to offer a new contract of employment to the general manager and on what terms as set out in the schedules to the contract
- the mayor informs the general manager of the council's decision.

Details of the decision to offer a new contract and a salary package should be reported to an open council meeting.

Appendix 1 – Performance management timelines

Timeline	Activity	Responsibility
At commencement of each new council	Provide induction training on performance management of the general manager	Council
Within 3 months of the commencement date of the contract	A performance agreement setting out agreed performance criteria must be signed between the general manager and the council	Council or council panel General Manager
Within 2 months of the signing of the performance agreement	The general manager must prepare and submit to the council an action plan which sets out how the performance criteria are to be met	General Manager
21 days' notice (before annual review)	The general manager gives the council written notice that an annual performance review is due	General Manager
At least 10 days' notice	The council must give the general manager written notice that the performance review is to be conducted	Council or council panel
After 6 months	The council may also decide, with the agreement of the general manager, to provide interim feedback to the general manager midway through the annual review period	Council or council panel General Manager
Prior to the annual review	Ensure all councillors on the review panel have been trained in performance management of general managers	Council
Prior to the annual performance review	The general manager may submit to council a self-assessment of their performance	General Manager
Annually	The general manager's performance must be reviewed having regard to the performance criteria in the agreement	Council or council panel General Manager
Annually	The performance agreement must be reviewed and varied by agreement	Council or council panel General Manager
Within 6 weeks of the conclusion of the performance review	Council will prepare and send to the general manager a written statement with council's conclusions on the general manager's performance during the performance review period	Council or council panel
As soon as possible after receipt of the statement	The general manager and the council will agree on any variation to the performance agreement for the next period of review	Council or council panel General Manager

Appendix 2 – Stages of performance management

STAGE	ACTION	PROCESS
1. Developing performance agreement	<ul style="list-style-type: none"> ▪ Examine the position description and contract ▪ List all position responsibilities from the position description ▪ Identify stakeholder expectations ▪ List the key strategic objectives from the delivery program and operational plans ▪ Develop performance measures (identify indicators - set standards) 	<ul style="list-style-type: none"> ▪ Good planning ▪ Direct and effective communication ▪ Open negotiation ▪ Joint goal setting
2. Action planning	<ul style="list-style-type: none"> ▪ Develop specific strategies to meet strategic objectives ▪ Identify resources ▪ Delegate tasks (e.g., put these delegated tasks into the performance agreements for other senior staff) 	<ul style="list-style-type: none"> ▪ Detailed analysis ▪ Two-way communication ▪ Detailed documentation
3. Monitoring progress (feedback halfway through the review period)	<ul style="list-style-type: none"> ▪ Assess performance ▪ Give constructive feedback ▪ Adjust priorities and reset performance measures if appropriate 	<ul style="list-style-type: none"> ▪ Communication ▪ Avoid bias ▪ Counselling ▪ Coaching ▪ Joint problem solving
4. Annual	<ul style="list-style-type: none"> ▪ Assess performance against measures ▪ Give constructive feedback ▪ Identify poor performance and necessary corrective action ▪ Identify outstanding performance and show appreciation 	<ul style="list-style-type: none"> ▪ Evaluation of the reasons behind performance being as assessed ▪ Open, straightforward communication (as bias free as possible) ▪ negotiation ▪ Counselling, support, training ▪ Documenting ▪ Decision making
5. Developing revised agreement	See stage 1	See Stage 1

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.