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BUSINESS PAPER

Ordinary Council Meeting

2 August 2022

Aaron Johansson
Chief Executive Officer

We hereby give notice that an Ordinary Meeting of Council will be held on:
 Tuesday, 2 August 2022 at 6pm
 in the Council Chambers, Civic Centre
 184 - 194 Bourke Street, Goulburn

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There were no closed session reports for determination.

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Cr Peter Walker
Mayor

Aaron Johansson
Chief Executive Officer

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 JULY 2022

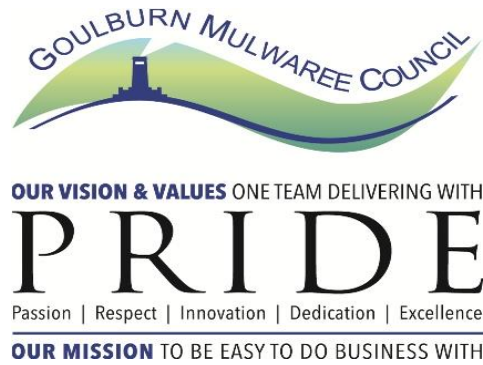
Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 19 July 2022

RECOMMENDATION

That the Council minutes from Tuesday 19 July 2022 and contained in Minutes Pages No 1 to 24 inclusive and in Minute Nos 2022/210 to 2022/251 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

19 July 2022

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	Nil	
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	Nil	
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	Nil	
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16	Closed Session	24
	There were no closed session reports for determination.	
17	Conclusion of the Meeting	24

**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 19 JULY 2022 AT 6PM**

PRESENT: Mayor Peter Walker, Cr Carol James, Cr Bob Kirk, Cr Steven Ruddell, Cr Jason Shepherd & Cr Andy Wood

PRESENT VIA ZOOM:

Cr Michael Prevedello

IN ATTENDANCE:

Aaron Johansson (Chief Executive Officer), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment), Matt O'Rourke (Director Operations), Peter Oliver (Communications Officer) & Amy Croker (Office Manager).

1 OPENING MEETING

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The declaration was read by Cr Bob Kirk.

4 APOLOGIES

RESOLUTION 2022/210

Moved: Cr Bob Kirk

Seconded: Cr Jason Shepherd

That the apology received from Cr Daniel Strickland and Cr Andrew Banfield be accepted and leave of absence granted.

CARRIED

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2022/211

Moved: Cr Carol James

Seconded: Cr Andy Wood

That:

1. An application for leave of absence be received and accepted from Cr Daniel Strickland due to work commitments.
2. An application for leave of absence be received and accepted from Cr Andrew Banfield due to ill health.

CARRIED

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Jason Shepherd declared a non-pecuniary/non-significant conflict of interest in Item 15.34 "Planning and Environment Directorate Report June 2022" as his employer GHD are engaged to complete work for Marulan Quarry who currently have a State Significant Development listed in the report however the report does not go into detail nor does it mention his employer. As the disclosure was not of a significant nature Cr Jason Shepherd remained in the meeting while discussion took place.

8 PRESENTATIONS

Mayor Peter Walker made a presentation to Margaret O'Neill OAM from Council's Sister City Shibetsu thanking her for her ongoing commitment to the successful relationship between our two cities.

Mayor Peter Walker presented Goulburn Mulwaree Youth Council Mayor Holly Caffery with a letter of congratulations on her appointment to the role.

9 PUBLIC FORUM

Barry McDonald addressed Council on Item 15.20 School Zone Safety Infrastructure June 2022 Status Report.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 JUNE 2022

RESOLUTION 2022/212

Moved: Cr Andy Wood

Seconded: Cr Carol James

That the Council minutes from Tuesday 21 June 2022 and contained in Minutes Pages No 1 to 46 inclusive and in Minute Nos 2022/205 to 2022/246 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

Nil

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER

RESOLUTION 2022/213

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

That

- 1. The report Instrument of Delegation to the Chief Executive Officer by the Business Manager Governance be received.**
- 2. The reviewed Instrument of Delegation to the Chief Executive Officer be confirmed.**
- 3. In accordance with Section 377 of the *Local Government Act 1993*, Council confers the powers and functions to the Chief Executive Officer as per the attached Instrument of Delegation to the Chief Executive Officer.**
- 4. The title of Chief Executive Officer is confirmed as the new title of the position of the General Manager of Council.**
- 5. All references to the Chief Executive Officer are to be taken to have the same meaning of the General Manager as in the *Local Government Act 1993*.**
- 6. A reference to the General Manager in any Council document, policy, instrument, or the like is taken to be a reference to the Chief Executive Officer.**

CARRIED

15.2 PROPOSED EXPEDITED LEP HERITAGE MAP AMENDMENT- BRADLEY STREET GOULBURN**RESOLUTION 2022/214****Moved: Cr Carol James****Seconded: Cr Steven Ruddell****That:**

1. The report from the Senior Strategic Planner on a mapping anomaly in relation to heritage affecting 112, 113 and 114 Bradley Street Goulburn, be received.
2. A proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* is submitted to the NSW Department of Planning and Environment under section 3.22(1)(a) of the *Environmental Planning and Assessment Act 1979*, to enable the following corrections to the Heritage map:

Address	Correction required to Heritage Map
112 Bradley Street Goulburn	No heritage item exists on the land, land within Heritage Conservation Area (HCA) – retain red hatching and remove brown colour on heritage map.
113 Bradley Street Goulburn	Heritage item- brown colour on map with item No. reference I206.
114 Bradley Street Goulburn	Heritage Item- brown colour on map with item No. reference I207.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James, Bob Kirk, Steven Ruddell, Jason Shepherd, Peter Walker, Michael Prevedello and Andy Wood

Against: Nil

15.3 POST EXHIBITION REPORT - PROPOSED DCP CHAPTER (URBAN SERVICING) AND DRAFT LOCAL APPROVALS POLICY: WATER SUPPLY, SEWERAGE, (ON-SITE AND RETICULTATED), STORMWATER AND TRADE WASTE

RESOLUTION 2022/215

Moved: Cr Jason Shepherd

Seconded: Cr Andy Wood

That:

1. The post exhibition report from the Business Manager Strategic Planning on a proposed amendment to the *Goulburn Mulwaree Development Control Plan 2009* in relation to urban servicing (water and sewer) and a draft Local Approvals Policy - *Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste* be received.
2. Council adopts the amendment to *Goulburn Mulwaree Development Control Plan 2009* in relation to connection requirements for reticulated water and sewer as detailed in Attachment 3.
3. Council adopts the Local Approvals Policy - *Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste* as detailed in Attachment 4.
4. Council places a notice in its web site and in the Goulburn Post advising of the making of the DCP amendment and Local Approvals Policy and the date on which they commence.

Section 375A of the Local Government Act 1993 requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James, Bob Kirk, Steven Ruddell, Jason Shepherd, Peter Walker, Michael Prevedello and Andy Wood

Against: Nil

15.4 PROPOSED AMENDMENT TO LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN (LICP) 2021**RESOLUTION 2022/216****Moved: Cr Bob Kirk****Seconded: Cr Andy Wood****That:**

- 1. The report from the Business Manager Strategic Planning on a proposed amendment to the Local Infrastructure Contributions Plan in relation to the adjustment of contribution rates be received.**
- 2. Council exhibit a proposed amendment to the *Local Infrastructure Contributions Plan (LICP) 2021* to provide for quarterly Consumer Price Index (CPI) and Producer Price Index (PPI) updates.**
- 3. Council amend the Council Fees and Charges to refer to the adopted Local Infrastructure Contributions Plan 2021 for contributions.**

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Carol James, Bob Kirk, Steven Ruddell, Jason Shepherd, Peter Walker, Michael Prevedello and Andy Wood

Against: Nil

15.5 DESIGN, CONSTRUCTION AND UPGRADE OF AMENITIES AT SPORTING FACILITIES JUNE 2022 STATUS REPORT**RESOLUTION 2022/217****Moved: Cr Bob Kirk****Seconded: Cr Carol James**

That the report from the Senior Project Manager – Operations on the status of the Design, Construction and Upgrade of Amenities at Sporting Facilities June 2022 status be received.

CARRIED

15.6 DRAFT ROAD AND STORMWATER DRAINAGE STANDARD DRAWINGS**RESOLUTION 2022/218****Moved: Cr Jason Shepherd****Seconded: Cr Carol James****That:**

- 1. The report from the Senior Asset & Development Engineer on the Draft Road and Stormwater Drainage Standard Drawings be received.**
- 2. The Draft Road and Stormwater Drainage Standard Drawings be placed on public exhibition for a period of 28 days to receive community feedback.**
- 3. A follow up report be presented to Council on the feedback received on the Draft Road and Stormwater Drainage Standard Drawings following the public exhibition period.**

CARRIED**15.7 SUSTAINABILITY WORKING PARTY MINUTES - 15 JUNE 2022****RESOLUTION 2022/219****Moved: Cr Jason Shepherd****Seconded: Cr Steven Ruddell****That**

- 1. The report by the Director of Utilities on the Sustainability Working Party Minutes – 15 June 2022 be received.**
- 2. The Sustainability Working Party be thanked for developing this comprehensive list of sustainability options for Council's consideration and for their participation in this Working Party.**
- 3. Council notes the recommendations provided by the Sustainability working party.**
- 4. Council considers the recommendation for the continuation of the Sustainability Working Party now that their brief for this group has been completed. A follow up report to be prepared on the membership and role of the working party to further refine the options that have been developed by the group.**
- 5. Mayor Peter Walker issues letters of thanks to all Committee members particularly the school student Committee members.**

CARRIED**15.8 RUG - REUSE GOULBURN - JUNE 2022 STATUS REPORT****RESOLUTION 2022/220****Moved: Cr Carol James****Seconded: Cr Michael Prevedello****That the report from the Business Manager Infrastructure on the RUG Goulburn status update be received.****CARRIED**

15.9 REUSE SCHEME GOULBURN - JUNE 2022 STATUS REPORT

RESOLUTION 2022/221

Moved: Cr Bob Kirk

Seconded: Cr Carol James

That the report from the Business Manager Infrastructure on the Goulburn Reuse Scheme status update be received.

CARRIED

15.10 DEBTORS OUTSTANDING

RESOLUTION 2022/222

Moved: Cr Andy Wood

Seconded: Cr Steven Ruddell

That the report from the Revenue Officer on Debtor Collections be received.

CARRIED

15.11 GOULBURN & DISTRICT RACING CLUB REUSE WATER AGREEMENT

RESOLUTION 2022/223

Moved: Cr Bob Kirk

Seconded: Cr Andy Wood

That

- 1. The report by the Director of Utilities on Goulburn and District Racing Club Reuse Water Agreement be received.**
- 2. Council continues to acknowledge the long-standing arrangement for the supply of effluent to the Goulburn and District Racing Club for irrigation and that this irrigation has been an important component of Council's overall effluent management operations.**
- 3. Council continues the sponsorship arrangement with the Goulburn and District Racing Club, valued at \$20,000pa, as an in-kind payment for the supply of recycled water to their site for irrigation. The sponsorship arrangement remains until a charging regime is developed and approved for implementation for the supply of recycled water through the reuse scheme in Goulburn.**
- 4. The Goulburn and District Racing Club and other future users be consulted during the preparation of a Recycled Water Use Policy and the development of the future charging regime.**

CARRIED

15.12 2223T0001 MARULAN WATER TREATMENT PLANT CONCEPT AND DETAILED DESIGN

RESOLUTION 2022/224

Moved: Cr Andy Wood

Seconded: Cr Jason Shepherd

That:

- 1. The report from the Director Utilities be received on Tender 2223T0001 - Marulan Water Filtration Plant Concept and Detailed Design.**
- 2. The Tender from Beca Hunter H2O Pty Ltd is accepted for the Marulan Water Treatment Plant Concept and Detailed Design in accordance with the specification and documents for Tender 2223T0001. This acceptance is based on the lump sum price of \$233,119.33.**
- 3. The Chief Executive Officer be given a delegated authority for variations up to 20% of the contract lump sum, being \$46,623.87 (incl. GST).**

CARRIED

15.13 MONTHLY FINANCIAL REPORT

RESOLUTION 2022/225

Moved: Cr Steven Ruddell

Seconded: Cr Michael Prevedello

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received.

CARRIED

15.14 STATEMENT OF INVESTMENTS & BANK BALANCES

RESOLUTION 2022/226

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

That the report by the Director Corporate & Community Services on the Statement of Investments and Bank Balances be received.

CARRIED

15.15 COMMUNITY CENTRE OPTIONS

At 7:02 pm, Cr Daniel Strickland arrived at the meeting.

RESOLUTION 2022/227

Moved: Cr Peter Walker

Seconded: Cr Jason Shepherd

That;

1. The report from the Business Manager Property & Community Services on the new Community Centre Options be received.
2. A Staff Working Party be formed to establish requirements of a new Community Centre to enable current Community Service programs to continue in their current form. Other considerations for this working party will include potential for growth of the current services provided by Council and to consult with current regular casual hirers of the Auburn Street facility on their future requirements with this review to be completed by 30 September 2022.
3. A Community Centre Working Party be established in late September to consult with the community and all stakeholders (including Community Services staff and clients via the Staff Working Party) to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre.
4. The Community Centre Working Party comprise the following;
 - A Councillor,
 - Director Corporate & Community Services,
 - Director Operations, and
 - Three community representatives following an expression of interest process.
5. The Community Centre Working Party report back to Council on the preferred location, proposed services, and the initial concept layout plan for a new Community Centre by 20 December 2022.
6. Staff enter in negotiations with the property owner at 1/155-157 Auburn Street to exercise the Option to Renew the current Lease from 1 July 2023 to 30 June 2026 for ongoing use as an interim Community Centre.
7. Alternate access be made available to 136m² of vacant office area on Ground Floor at 56 Clinton Street, Goulburn via Clinton Street and expressions of interest be advertised for the commercial leasing of this space.
8. The Chief Executive Officer be authorised to sign lease documentation with the successful party as Council's authorised delegate under s377 of the *Local Government Act 1993*.

CARRIED

AMENDMENT

Moved: Cr Bob Kirk

Seconded: Cr Michael Prevedello

That;

1. The report from the Business Manager Property & Community Services on the new Community Centre Options be received.
2. A Staff Working Party be formed to establish requirements to enable current Community Service programs to continue in their current form. Other considerations for this working party will include suitability of facilities and potential growth of the current services provided by Council and to consult with current regular casual hirers of the Auburn Street facility on their future requirements with this review to be completed by 30 September 2022.
3. A Community Centre Working Party be established in late September to consult with the community and all stakeholders (including Community Services staff and clients via the Staff Working Party) to determine:
 - a) the adequacy of available Council premises to accommodate the community needs
 - b) whether additional premises are required, and if so, provide recommendations as to how this could be addressed,
 - c) whether a new Community Centre is required, and if so, provide recommendations as to the preferred location, proposed services to be provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre.
4. The Community Centre Working Party comprise the following;
 - A Councillor,
 - Director Corporate & Community Services,
 - Director Operations, and
 - Three community representatives following an expression of interest process.
5. The Community Centre Working Party report back to Council by 20 December 2022.
6. Staff enter in negotiations with the property owner at 1/155-157 Auburn Street to exercise the Option to Renew the current Lease from 1 July 2023 to 30 June 2026 for ongoing use as an interim Community Centre.
7. Alternate access be made available to 136m2 of vacant office area on Ground Floor at 56 Clinton Street, Goulburn via Clinton Street and expressions of interest be advertised for the commercial leasing of this space, to expire no later than 31st March 2026.
8. The Chief Executive Officer be authorised to sign lease documentation with the successful party as Council's authorised delegate under s377 of the *Local Government Act 1993*.

The amendment was put and lost.

RESOLUTION 2022/228

Moved: Cr Andy Wood

Seconded: Cr Daniel Strickland

That Council consider Item 15.24 2122T0005 Security Services at this part of the Council Meeting.

CARRIED

15.24 2122T0005 SECURITY SERVICES

RESOLUTION 2022/229

Moved: Cr Jason Shepherd

Seconded: Cr Carol James

That:

- 1. The report from the Business Manager Community Facilities on 2122T0005 Security Services be received;**
- 2. The tender from Watchdog Alarms & Security Pty Ltd for \$222,954.60 p.a. (GST Inclusive) is accepted in accordance with the specification and documents for Tender No 2122T0005 Security Services for an initial duration of three (3) years;**
- 3. The Chief Executive Officer is authorised to approve a variation of up to ten (10) percent (\$22,295.46 p.a. GST Inclusive) for this contract; and**
- 4. The Chief Executive Officer be granted authority to extend for two (2) one (1) year extensions as outlined in the tender contract 2122T0005 Security services.**

CARRIED

Council took a recess at 7.29pm.

Council resumed at 8.01pm

15.16 GRANTS UPDATE

RESOLUTION 2022/230

Moved: Cr Bob Kirk

Seconded: Cr Carol James

That the report on the grants update from the Senior Grants Officer and the Director of Corporate and Community Services be received and noted.

CARRIED

15.17 WINDELLAMA ROAD FIXING LOCAL ROADS PROJECT JUNE 2022 STATUS REPORT

RESOLUTION 2022/231

Moved: Cr Andy Wood

Seconded: Cr Daniel Strickland

That the report from the Business Manager of Works on the Windellama Road Fixing Local Roads Project status update be received

CARRIED

15.18 MOUNTAIN ASH ROAD FIXING LOCAL ROADS PROJECT JUNE 2022 STATUS REPORT

RESOLUTION 2022/232

Moved: Cr Michael Prevedello

Seconded: Cr Jason Shepherd

That the report from the Business Manager of Works on the Mountain Ash Road Fixing Local Roads Project status updated be received.

CARRIED

15.19 GROWING LOCAL ECONOMIES COMMON STREET JUNE 2022 STATUS REPORT

RESOLUTION 2022/233

Moved: Cr Bob Kirk

Seconded: Cr Carol James

That the report from the Project Engineer – Operations on the Growing Local Economies Common Street Project June 2022 status be received.

CARRIED

15.20 SCHOOL ZONE SAFETY INFRASTRUCTURE JUNE 2022 STATUS REPORT

RESOLUTION 2022/234

Moved: Cr Steven Ruddell

Seconded: Cr Andy Wood

That the status report from the Project Engineer - Operations on the School Zone Safety Infrastructure Project for June 2022 be received.

CARRIED

15.21 TOWRANG ROAD BRIDGE REPLACEMENT JUNE 2022 STATUS REPORT

RESOLUTION 2022/235

Moved: Cr Bob Kirk

Seconded: Cr Andy Wood

That the report from the Project Engineer – Operations on the Towrang Road Bridge Replacement June 2022 status be received.

CARRIED

15.22 NATURAL DISASTER - ESSENTIAL PUBLIC ASSET RESTORATION PROJECT JUNE 2022 STATUS UPDATE

RESOLUTION 2022/236

Moved: Cr Andy Wood

Seconded: Cr Daniel Strickland

That the report on the status of the Natural Disaster Essential Public Asset Restoration Project from the Natural Disaster Coordinator be received.

CARRIED

15.23 AUSTRALASIAN ROAD SAFETY CONFERENCE

RESOLUTION 2022/237

Moved: Cr Carol James

Seconded: Cr Steven Ruddell

That:

- 1. The report by the Acting Director Operations on the Australian Road Safety Conference be received.**
- 2. Council's Road Safety and Traffic Officer's attendance to the Australasian Road Safety Conference 2022 be endorsed as a Council authorised activity.**
- 3. The Road Safety and Traffic Officer provide a report to the Executive on return from the conference.**

CARRIED

15.25 GUNLAKE CONTINUATION PROJECT - RESPONSE TO SUBMISSION REPORT**RESOLUTION 2022/238****Moved: Cr Bob Kirk****Seconded: Cr Jason Shepherd****That:**

- 1. The report from the Director of Operations on the Gunlake Continuation Project Response to Submissions be received.**
- 2. Council seeks to enter into a Planning Agreement with Gunlake to address the outstanding Pavement Width, Pavement Integrity and Developer Contributions matters as outlined in the report to Council dated 19 July 2022.**
- 3. Council requires all actions identified in the Road Safety Assessment Report for the Primary Transport Route to be implemented prior to commencement of operations.**
- 4. Detailed road upgrade plans for all required works must be submitted to Council for approval in accordance with Section 138 of the Roads Act 1993 or as outlined in the Planning Agreement.**
- 5. Any proposals for the future use of haulage trucks beyond the currently approved higher mass limit B-Doubles (25/26m) on the Primary and Secondary Haulage Routes will prompt a structural assessment of bridges and culverts along the Primary Transport Route.**
- 6. GMC continue to advocate with Transport for New South Wales and the NSW Government Local Member of Parliament that the speed limit for the Primary Transport Route be reduced to 80km/hr for all vehicles.**
- 7. If a Planning Agreement is not executed, Council request the NSW Department of Planning and Environment (DPE) to impose the following conditions of consent to address the matters as outlined in the resolution of Council dated 16 November 2022:**

Prior to the consent becoming operational, written confirmation is to be provided from Council demonstrating that the following matters have been addressed by the applicant:

- a. A 3m clear zone be implemented along the entirety of the primary haulage route, or alternatively the use of safety barrier in locations where this cannot be achieved, including a plan identifying when the works will be undertaken.**
- b. Provision of a Wide Centre Line Treatment through all affected culverts (Culverts A-F) along the Primary Haulage Route. Prior to endorsement Council will require a written commitment from the applicant that identifies the timeframe in which the works are to be completed.**
- c. Provision of documentation demonstrating that the pavement of the entirety of the haulage route (incl. the secondary haulage route) can achieve the required minimum 10 year expected lifespan. This documentation must include a desktop audit by an independent geotechnical consultant (of whom the appointment will be made upon the agreement of Council and the applicant) to validate the methodology used to determine pavement life.**
- d. The applicant must pay to Council a financial contribution toward the maintenance of Council roads along its primary and secondary transport routes. The contribution must be determined in accordance with the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021, any subsequent relevant contributions plan adopted by Council, or in accordance with any Planning Agreement or otherwise entered into by the applicant and Council.**

CARRIED

15.26 MARULAN VILLAGE DISCRETIONARY FUND WORKING PARTY NOTES - 20 JUNE 2022

RESOLUTION 2022/239

Moved: Cr Peter Walker

Seconded: Cr Andy Wood

That the report of the Acting General Manager on the notes from the Marulan Village Discretionary Fund Working Party held 20 June 2022 be received.

CARRIED

15.27 CORPORATE & COMMUNITY SERVICES POLICY REVIEW

RESOLUTION 2022/240

Moved: Cr Steven Ruddell

Seconded: Cr Carol James

That

- 1. That the report from the Director Corporate & Community Services on the Corporate & Community Services Policy Review be received.**
- 2. Council places the following revised policies on public exhibition for 28 days and, if no comments are received, they be adopted as Council's policies:**
 - (i) Legislative Compliance Policy**
 - (ii) Code of Conduct Policy**
 - (iii) Gifts and Benefits Policy**
 - (iv) Risk Management Policy**
- 3. Any submissions received are to be considered and reported to Council for final adoption of the policy.**

CARRIED

15.28 PLANNING AND ENVIRONMENT POLICY REVIEW**RESOLUTION 2022/241****Moved: Cr Bob Kirk****Seconded: Cr Jason Shepherd****That**

- 1. The report from the Director Planning & Environmental Services on the Policy Review – Planning & Environment be received.**
- 2. Council places the revised Policies listed below on public exhibition for 28 days and if no comments are received, they be adopted as one of Council's policies.**
 - (a) Development Assessment & Decision Making Policy**
 - (b) Stormwater Drainage & Rainwater Collection Systems Policy**
 - (c) VPA & Land Dedication Policy**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy.**

CARRIED**15.29 UTILITIES POLICY REVIEW****RESOLUTION 2022/242****Moved: Cr Andy Wood****Seconded: Cr Steven Ruddell****That**

- 1. The report from the Director Utilities on the Utilities Policy Review be received.**
- 2. Council places the following revised policies on public exhibition for 28 days and if no comments are received, they be adopted as Council's policies:**
 - (i) Private Pumping of Sewage Policy**
 - (ii) Sewer Pumping Stations Required by Developments Policy**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy.**

CARRIED**15.30 REQUEST TO WRITE-OFF LEGAL FEES****RESOLUTION 2022/243****Moved: Cr Andy Wood****Seconded: Cr Carol James****That:**

- 1. The report of the Director of Corporate Community Services and the Revenue Coordinator on the request to write-off legal fees be noted.**
- 2. The request to write-off legal fees for Property ID 1023656 be declined and no further consideration be given to this matter.**

CARRIED

15.31 WATER CHARGES OUTSTANDING REPORT

RESOLUTION 2022/244

Moved: Cr Steven Ruddell

Seconded: Cr Carol James

That the report from the Administration Team Leader on Water Outstanding be received.

CARRIED

15.32 RATES OUTSTANDING REPORT

RESOLUTION 2022/245

Moved: Cr Daniel Strickland

Seconded: Cr Steven Ruddell

That the report from the Revenue Coordinator on Rates Outstanding be received.

CARRIED

15.33 OPERATIONS DIRECTORATE REPORT JUNE 2022

RESOLUTION 2022/246

Moved: Cr Carol James

Seconded: Cr Andy Wood

That the activities report from June 2022 from the Acting Director Operations be received and noted for information.

CARRIED

15.34 PLANNING AND ENVIRONMENT DIRECTORATE REPORT JUNE 2022

RESOLUTION 2022/247

Moved: Cr Andy Wood

Seconded: Cr Steven Ruddell

That the activities report by the Director Planning and Environment be received and noted for information.

CARRIED

15.35 UTILITIES DIRECTORATE REPORT JUNE 2022

RESOLUTION 2022/248

Moved: Cr Andy Wood

Seconded: Cr Jason Shepherd

That the report from Director Utilities be received and noted for information

CARRIED

15.36 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT JUNE 2022

RESOLUTION 2022/249

Moved: Cr Daniel Strickland

Seconded: Cr Michael Prevedello

That the activities report by the Director Corporate & Community Services be received and noted for information.

CARRIED

15.37 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 9 JUNE 2022

RESOLUTION 2022/250

Moved: Cr Steven Ruddell

Seconded: Cr Andy Wood

That

1. The report from Acting Director Operations in regard to the Traffic Committee minutes from Thursday 9 June 2022 be received.
2. The apology received from Cr a Banfield be accepted and leave of absence granted.
3. The following items be accepted into the meeting as late information and discussed in General Business:
 - a. Request from Cr Ruddell, for traffic calming devices for roundabouts in Goulburn and associated signs be accepted into the meeting as late information;
 - b. Information on the 5T load limit on Red Hills Road and associated signs, be accepted into the meeting as late information
 - c. Request from Tallong Park Committee to install slow down signs be accepted into the meeting as late information.
4. The Traffic Committee minutes from Thursday 17 February 2022 be confirmed.
5. The report from the Road Safety and Traffic Officer on the Ongoing Task List be received and the information noted.
The items marked as completed be removed from the task list
6. The report on the programs and activities of the Road Safety and Traffic Officer for March to May 2022 be reviewed and received.
7. The report from the Road Safety and Traffic Officer on the on the request for an extra disabled car park to be installed in front of the community Health Centre be received.
The request for an extra disabled car park to be installed in front of the community Health Centre, be further investigated and reported back to the committee, including the addition of technical drawings.
The updated investigation and technical drawings be sent out to committee members, so the committee can make recommendations to commence work prior to next meeting.
8. The report from the Road Safety and Traffic Officer on the on the request for an extra disabled car park to be installed in front of the dentist at 67 Goldsmith Street be received.

The request for an extra disabled car park to be installed in front of the dentist at 67 Goldsmith Street, be further investigated and reported back to the committee, including the addition of technical drawings.

The updated investigation and technical drawings be sent out to committee members, so the committee can make recommendations to commence work prior to next meeting

9. That the request for traffic calming speed humps be trialled at the following intersections:

- a. Bourke and Clifford Streets and
- b. Bourke and Goldsmith Streets

10. That the report from the Road Safety and Traffic Officer on the request for 5T Loat Limit signs to be installed on Red Hills Road and be monitored by South East Weight of Loads.

11. The report from the Road Safety and Traffic Officer on the request for Tallong Park Committee to install slow down signs be received.

That the request to install slow down signs in Tallong Park be declined.

That the Tallong Park Committee be advised that private signs are not approved and if they wish, Council provide standard animal working signs as a replacement.

CARRIED

15.38 EXTERNAL MEETING MINUTES

RESOLUTION 2022/251

Moved: Cr Bob Kirk

Seconded: Cr Steven Ruddell

That the report from the Acting General Manager on the Gullen Range Wind Farm Community Consultative Committee Minutes 6 April 2022 be received.

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Meeting closed at 8.47pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 2 August 2022.

.....
Cr Peter Walker
Mayor

.....
Aaron Johansson
Chief Executive Officer

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 19 JULY 2022

Author: Chief Executive Officer


Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Task List (Business Arising) 2 August 2022 [↓](#) 

RECOMMENDATION

That Council notes the Task List and authorises the deletion of completed tasks.

REPORT

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<u>Community Centre Options</u> Location of Community Centre deferred 18 months	General Manager	A Community Centre Working Party to be established with a report to follow back to Council RECOMMEND COMPLETION
<u>Future of 2 Bourke Street</u> Discussion to be held with Councillors at Briefing	General Manager	This will be discussed as part of the Community Centre Working Party and reported back to Council. RECOMMEND COMPLETION
<u>Second access to Run-O-Waters</u> Council discuss at the Council Briefing the future road link from Run-O-Waters to Gurrundah Road on to Middle Arm Road with potential access to the Hume Highway	General Manager	Negotiations to be held with each land owner, with the preferred route clarified with the outcomes of these negotiations.
<u>South Goulburn Threaten Species Master Plan</u> Review Master Plan	Director Planning & Environment	Report to Council to be given priority. Review of biodiversity mapping/values is subject to seasonal survey requirements i.e. in spring.
<u>Waste to Energy Future Action</u> <ul style="list-style-type: none"> Continue engagement with wider community and raise awareness of associated issues and impacts of Veolia's proposal Continue obtaining community views 	General Manager	Veolia hosted a 'Meet the Experts' session in Tarago on the 4 June 2022. Lodgement of the EIS is expected around September 2022
<u>St John's Orphanage</u> <ul style="list-style-type: none"> Demolition order compliance by 31 January 2021 for Building A – then legal action if not compliant Legal action in local court on Buildings B, C & D 	Director Planning & Environment	Correspondence received on 5 July has indicated that asbestos removal to be completed by the end of September and demolition to be completed by the end of November 2022.
<u>Water Treatment Plants – Goulburn</u> Seeking rezoning to allow expansion of Treatment Plants	Director Planning & Environment	Goulburn Planning Proposal remains ongoing.

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<u>Draft Victoria Park & Carr Confoy Plans of Management</u> <ul style="list-style-type: none"> Submit draft plans of Management to DPI for Ministers written consent to publicly exhibit Upon receipt of consent offer draft plans of management for community consultation for a period of 42 days As part of community consultation process circulate PoMs to relevant organisations 	Director Corporate and Community Services	Plans have been submitted for Ministerial consent and acknowledgement received. Ministerial assessment underway. DPI have advised of a delay for processing due to current backlog
<u>Bulky Goods</u> Staff complete community consultation regarding bulky waste disposal options including questions to determine what the community are prepared to pay for.	Director Utilities	To be completed during 2022/23. Further consultation to occur to inform future programs
<u>Tarago Village Strategy</u> Council staff seek clarification from the EPA and TfNSW regarding lead contamination.	Director of Planning and Environment	Report presented to 2 August 2022 Council Meeting containing Community Update. TfNSW scheduling community meetings for August 2022.
<u>Policy Review</u> All Council policies currently been reviewed and updated. Revised policies will be placed on public exhibition before being adopted as updated policies.	All Directors	Recommended Completion Policy review ongoing, with individual policies presented to Council for consideration.
<u>Sustainability Working Party</u> Staff investigate the initial ideas recommended by the Working Party and report back to Council. A report be prepared on the membership and the role of the sustainability working party to further refine options developed, now that the resolved brief for the group has been completed.	Director Utilities	A follow up report on the listed items be provided to Council by 31 August 2022.



Item/Task	Responsible Officer	Status
<u>Community Centre</u> <ul style="list-style-type: none"> A Staff Working Party be established to identify the broad requirements for a Community Centre. A Community Centre Working Party be established to determine the preferred location, proposed services provided and an initial concept layout plan, indicative capital and operational costs for a new Community Centre. 	Director Corporate and Community Services	<ul style="list-style-type: none"> Report due by 30 September 2022 Report due by 20 December 2022

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION**15.1 TARAGO LEAD CONTAMINATION UPDATE****Author:** Director Planning & Environment**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Tarago Lead Contamination Community Update July 2022 [↓](#) 

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	N/A
Use of Reserve Funds:	N/A

RECOMMENDATION

That:

1. The report of the Director Planning and Environment be received.
2. The Community Update in relation to elevated lead levels at Tarago provided by Transport for NSW be noted.

BACKGROUND

On 27 February 2020, Council was made aware of a significant public health issue arising from the disturbance of land contaminated by lead within and alongside the rail corridor in Tarago.

Since this time, Transport for NSW (TfNSW) have developed and implemented a Voluntary Management Proposal (VMP) in accordance with NSW EPA requirements. The purpose of the VMP is to ensure that the full extent of the contamination is identified, and subsequently managed in order to minimise the risk to the residents of Tarago. More recently, TfNSW have completed a Remediation Action Plan, which will provide the framework for how the remediation and long-term management of the contamination is managed.

Furthermore, as part of its consideration of the Tarago Village Strategy at the Ordinary Meeting of Council held 21 June 2022, Council resolved the following:

Council staff seek clarification from the EPA and Transport for NSW regarding lead contamination and remediation works and report findings back to Council.

REPORT

On Tuesday 19 July 2022, Council received a written Community Update from Transport for NSW in relation to elevated lead levels at Tarago. A copy of the Community Update has been attached, and explains the actions undertaken to date, as well as providing details in relation to how the remediation will take place.

The following chart is an extract from the Community Update, and provides an overview of the expected project timeline:



It is anticipated that community information sessions will be held in August, using both face to face and online methods.

Transport for NSW



Elevated lead levels at Tarago – community update

This community update provides information on the progress of plans to remediate the rail corridor in Tarago.

The lead in the rail corridor is related to a historical mining load-out facility that was used to load and unload lead ore concentrate from the Woodlawn Mine in Tarago. The lead was then transported by rail to Newcastle and Port Kembla. The load-out facility operated from the mid-1980s before being demolished between 1997 and 2005.

Transport notified the NSW Environment Protection Authority (EPA) of the elevated lead levels at Tarago in November 2019. We developed and have been implementing a Voluntary Management Proposal (VMP) to investigate and remediate the lead contamination in the Tarago Rail Corridor.

What have we done to date?

Transport has completed the first three stages of the VMP. This has involved a range of activities including:

- Investigations to understand the extent and locations of the contamination in the Tarago Rail Corridor and surrounding properties.
- Monitoring surface water and air quality over a 12 month period to assess the potential for impacts from contaminants in the rail corridor. The monitoring reports concluded that the risks to the community and environment were low across the monitoring period.
- Developing and implementing an Interim Action Plan to mitigate the potential risks to people and the environment. This involved installing warning signs, limiting the temporary stabling of trains on the loop line, spraying the rail corridor with a specialised treatment to reduce dust, removing contaminated sediment from the drains under the rail corridor and installing sediment controls.
- Completing routine inspections of the controls in the Interim Action Plan. This includes monthly inspections and monitoring the site after rainfall above 10 millimetres. Observations from the monitoring confirm the controls are effective.
- Developing a remediation action plan.

What is the plan to remediate the site?

Transport has assessed a number of remediation options for the site with the preferred option being excavation and off-site disposal of accessible lead impacted materials. The inaccessible materials, within the rail formation, will be safely managed in place. Several other options were also evaluated, however these were considered either technically unviable or didn't provide the best long term outcome for the community.

The details of the options evaluation process are presented in Section 11 of the Remedial Action Plan ([RAP](#)) - [click here to access the full report](#).

Detection of elevated lead levels at Tarago
July 2022

In summary, we considered four options for remediation:

- **Return of contaminated materials to the former Woodlawn mine** – this option was pursued as a viable option until the mine was placed into care and maintenance mode and could not accept the lead ore.
- **Onsite containment within the rail corridor contaminated site** – this option was investigated and eliminated due to site constraints and community feedback.
- **Onsite containment within rail corridor and away from Tarago township** – this option was investigated and a potential site identified. It was later eliminated due to the complexities around NSW environmental planning approvals.
- **Offsite treatment and disposal** – this option was investigated and became the preferred option.

The preferred option involves:

- Excavating contaminated soils from the rail corridor.
- Separating gravel and rail ballast from the contaminated material at an off-site location. This clean rock and rail ballast will be reused in the Country Rail Network.
- Chemically immobilising the contaminated materials and disposing of these immobilised materials at a suitable off-site location.
- Managing any inaccessible contamination at the site under a long-term environmental management plan that will be approved by the EPA.

Transport's preferred option has been to return any excavated contaminated materials to the Woodlawn Mine. The Mine went into care and maintenance before finalising the RAP. As a result, the RAP indicates an alternative off-site disposal location is preferred. Since the RAP was finalised, the Woodlawn Mine has re-started operations, and Transport will evaluate the possibility of returning lead impacted waste to the mine for burial.

Resolving the preferred option took longer than initially planned and has resulted in delays to visible action in the rail corridor. We regret that delay and apologise for not keeping the community informed of progress.

What are the project stages?

We are working with our contractor and government agencies to develop and implement the remediation action plan.

The stages of the project are outlined below.

Detection of elevated lead levels at Tarago
July 2022

**When will the work be completed?**

We have submitted an updated Voluntary Management Proposal (VMP) for the rail corridor to the EPA. The EPA approved the amended VMP on 9 March 2022 and published it on their website at <https://app.epa.nsw.gov.au/resources/clm/docs/html/n20224403.htm>.

We expect to complete the planning, environmental approvals and procurement stage by late 2022. This is subject to obtaining the necessary third-party planning approvals such as an amended Environment Protection Licence and the Development Application.

At this stage, we expect to complete the remediation within 18 months of receiving the third-party planning approvals.

Transport apologises for the delays in the remediation program. We are working to complete the work safely and in line with EPA requirements. The health and safety of the community is our top priority in completing this important work.

How are we keeping the community safe while this work is happening?

Our primary focus is to ensure the safety of the community. We have developed the Tarago Lead Management Action Plan that has been in place since 2020. The objective of the plan is to minimise contamination exposure to human health and ecology.

We are committed to your safety and are continually monitoring and assessing all options on how we can do that best. Measures we have implemented to date include:

- Applying a polymer sealant to contaminated areas to reduce potential for contamination migration in dust and via surface water
- Controls for disturbing contaminated materials including notifying SafeWork NSW
- Monthly inspections and monitoring to assess and maintain the control measures.

Detection of elevated lead levels at Tarago
July 2022

Keeping the community informed

We will keep the community informed as our work progresses through community updates and our website. We are planning to hold community information sessions in August to seek input from the community and provide an update on the next steps.

The community sessions will be held face to face in the local area and using online technology.

Further information

We will provide updates as the work progresses. Information will also be provided on our website <https://www.transport.nsw.gov.au/projects/current-projects/tarago-rail-yards-lead-contamination>.

If you have any concerns or wish to speak to us at any time, please don't hesitate to contact us.

For more information about lead exposure, please see the [NSW Health website](#).

For more information about managing lead in the environment see the [EPA website](#).

Contact us

If you have any questions or would like more information, please contact our project team:



1800 491 566



landassessment@transport.nsw.gov.au



transport.nsw.gov.au



18 Lee Street, Chippendale NSW 2008
PO Box K659, Haymarket NSW 1240



If you need help understanding this information, please contact the Translating and Interpreting Service on **131 450** and ask them to call us on **1800 491 566**.

July 2022
Pub No 22.144

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15.2 TRIBE BREWERIES SECTION 64 DEVELOPER CHARGES ANNUAL REPORT**Author:** Director Utilities**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** Nil

Link to Community Strategic Plan:	21. Our Infrastructure IN6 Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.
Cost to Council:	The discount recommended reduces the Section 64 income received.
Use of Reserve Funds:	This income is allocated to the Section 64 reserve.

RECOMMENDATION

That

1. The report from the Director of Utilities on the Tribe Breweries Section 64 Developer Charges Annual Report be received.
2. Council notes that Tribe Breweries have met the local employment requirements of Council resolution 2018/105 and that the 50% discount be applied to the developer charges applicable for 2021/22.
3. Tribe Brewery be charged \$141,769.17 for Section 64 developer charges based on the additional water and sewer usage during the 2021/22 Financial year. This is payable by 30 June 2023.

BACKGROUND

Tribe Breweries is operational at 2 Ducks Lane Goulburn producing products for both the local and international market.

On 3 April 2018, Council resolved the charging regime for the section 64 water and sewer developer charges for the brewery as per resolution 2018/105.

The development charges based on the first two years of operation have been calculated and paid by Tribe. This report details the charges for the third year of operation for the capacity used above what has already been charged.

REPORT

In accordance with resolution 2018/105, the developer charges for Tribe Brewery have been charged based on their annual operations. Annually these charges have been calculated, reported to Council and charged to Tribe. The charging regime was based on Tribe paying for their contributions as their production increased rather than paying for their ultimate usage upfront and potentially not reaching their ultimate production rate for a number of years. The Tribe total growth of production is capped as per the development approval.

During the 2021/22 financial year, Tribe Brewery had the following water use and sewer discharge from the site:

	2021/22 Usage (kL)	2021/22 ET Equivalent Used	ET Previously Charged
Water	102,468	445.5130435	441.9478261
Sewer	83,874.1	599.1007143	544.4

The increased use in Equivalent Tenements (ET's) is:

Water	3.565217391
Sewer	54.70071429

The Section 64 developer charges have been calculated according to Council resolution 2018/105. The development contribution rates were indexed using the 2021/22 CPI increase of 0.79% that was applied to the Goulburn, Marulan and Marys Mount Section 64 developer charges for the 2021/22 financial year. The calculated charges are:

	Total Contribution	Charge after 50% discount
Water	\$ 13,258.95	\$6,629.47
Sewer	\$ 270,279.39	\$135,139.69
Total	\$283,538.34	\$141,769.17

On 30 June 2022, Tribe Brewery employed 66 staff that reside in the Goulburn Mulwaree Council Local Government Area. This level of employment fulfills the requirements for the 50% discount to be applied to the developer charges as detailed in resolution 5 (2018/105). With the 50% discount, the Section 64 fees for the additional ET's used for water and sewer for Year 3 of the brewery operation is \$141,769.17. This is payable by 30 June 2023, as per the resolution (2018/105).

The Section 64 fees for subsequent years, is payable on the usage above equivalent tenement calculations for 2021/22, until full capacity is reached.

15.3 SUBMISSION TO THE WATER SHARING PLAN FOR THE GREATER METROPOLITAN REGION UNREGULATED RIVER SOURCES 2023

Author: Director Utilities

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. Draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Water Sources 2023 (separately enclosed) 

Link to Community Strategic Plan:	20. Our Infrastructure IN5 Ensure high quality water supply options for the towns in the region.
Cost to Council:	Nil
Use of Reserve Funds:	No reserve funds used.

RECOMMENDATION

That

1. The report from the Director Utilities on the Submission to the Draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 be received.
2. Council lodges a submission detailing our support for the draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 with respect to Council's town water extraction licences.

BACKGROUND

Water Sharing Plans are developed under the *Water Management Act 2000*. The current water sharing plan, the 2011 Greater Metropolitan Region Unregulated River Water Sharing Plan, is nearing expiry and a draft replacement has been prepared and is currently on exhibition. The Water Management Act requires these plans to be renewed every 10 years however there was a two-year extension of the existing plan due to covid. The draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 is currently on exhibition with submissions closing on 7 August 2022.

The plan covers the Greater Metropolitan Region that includes 64 water sources and 26 Management zones, including the rivers in Goulburn. The plan covers an area of around 32,500 square kilometres from Shoalhaven Heads in the South, Broken Bay in the north, Lithgow to the west and the Shoalhaven catchment to the southwest.

The purpose of water sharing plans are to provide for the sustainable and integrated management of the water sources and provide the legal basis for sharing water between the environment and water extractors.

REPORT

The draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 is currently on exhibition and it is proposed that this will replace the existing water sharing plan. The plan details the access to licenced water extraction for agricultural activities, stock and domestic requirements, water utilities and the flow available to enhance and restore the conditions of the water sources. The plan provides a framework for the trade of allocations and details which order streams that can be used for extraction. The plan details the requirements for environmental flow releases for the Metropolitan Sydney Storage Dams including Wingecaribee Dam that is a component of Council's raw water supply.

Council have two surface water extraction licences, one each for the Goulburn and Marulan water supply systems. These are issued under the *Water Management Act 2000* to pump water from the

river for treatment and town water supply. The Goulburn Water supply scheme is located in the Upper Wollondilly River Management zone and the Marulan Water supply is located in the lower Wollondilly River management zone. The draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 has two changes with respect to Council's licences that include:

- The current water sharing plan required three councils – Goulburn Mulwaree, Wingecaribee and Shoalhaven to complete an investigation detailing the need for environmental releases from their water supply works. This was to be followed by the design and construction of infrastructure modifications works to enable the implementation of environmental releases from the dams. This work was to be completed in conjunction with the State Government however extensive droughts resulting in low to no flows and other government commitments did not allow this work to be completed. This condition has been removed from the draft water sharing plan as the NSW Department of Planning and Environment have recognised that this is their role and they have this expertise within their agencies.
- The current water sharing plan has an existing condition to protect water releases made from Pejar Dam to Goulburn for town water supply releases. An additional condition has been added to this condition that requires the water utility, GMC, to publish any transfers planned for the following 24 hours on Council's website.





All other conditions in the water sharing plan remain the same as the previous plan. It is recommended that we prepare a submission to support the draft Water Sharing Plan for the Greater Metropolitan Region Unregulated River Sources 2023 with respect to Council's town water extraction licences.

15.4 REQUEST FOR FINANCIAL ASSISTANCE - LIONS CLUB OF MARULAN & DISTRICT INC.

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments:

1. Request for Reduction in Hire Fees [↓](#) 
2. Booking Fees Marulan Lions Club Meetings [↓](#) 
3. Booking Fees Marulan Lions Card Players Club [↓](#) 
4. Booking Fees Seniors Activity Group [↓](#) 

Link to Community Strategic Plan:	12. Our Community CO2 Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2022/23 financial year. Approval of the recommendations contained within this Business Paper would leave a remaining amount of \$74,810 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report of the Director of Corporate & Community Services on a Request for Financial Assistance from the Lions Club of Marulan & District Inc. be received.
2. Council approve a contribution of \$1,690.00 to Lions Club of Marulan & District Inc. in the form of a 50% fee waiver for the hire of Marulan Hall for their 2022/23 activities funded from the 2022/23 Financial Assistance budget.

BACKGROUND

At its meeting on 21 June 2022, Council adopted the new Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

A request has been received from the Lions Club of Marulan & District Inc. seeking financial assistance in form of a partial fee waiver for use of the Marulan Hall for their regular activities for a period of 12 months from 1 July 2022 to 30 June 2023. The activities include:

- Lions senior activity group
- Lions dinner meetings
- Lions cards players club

The total cost for the Marulan Hall hire for a 12 month period for all of these bookings would be \$3,380.

It should be noted that the Financial Assistance and Reduction or Waiver of Council Fees & Charges Policy allows for 50% fee waiver for the hire of Council owned venues. Based on this, the amount of assistance sought is \$1,690.00. A copy of the request and the booking confirmation is attached for consideration.

Due to the active role that the Lions Club of Marulan & District Inc. play in the local community, it is recommended that the request be approved and \$1,690.00 worth of in-kind support be provided to them in the form of a 50% fee waiver for the bookings of the Marulan Hall for their regular activities during the 2022-23 financial year.

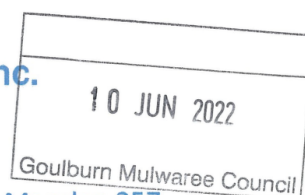


Lions Club of Marulan & District Inc.

Est 1981

marulan.nsw@lions.org.au

P.O Box 69. Marulan 257



30th May 2022

Goulburn Mayor

Peter Walker

GMC.

Dear Sir.

The Marulan Lions Club now run three activities utilising the Marulan Hall. In George St, Marulan.

Each Monday afternoon we hold the Senior Citizen's Activity group, where Seniors are able to connect with their fellow residents.

Another weekly event run by our members is the Wednesday night Card Players Club. Open to all ages.

Every 2nd and 4th Tuesday of the month the Lions get together for our bi-weekly meeting and updates on our various activities.

Lions' clubs are Service Club's and not for profit, all funds raised go back into assisting those in need.'

Marulan Lions book the hall Ten times each month of the year, so we are asking our beloved Mayor for a reduction in the hiring fee of the Marulan Hall.

Kindest Regards

Marlene Skipper

President

m.m. Skipper O.A.M.

Booking Quote 4202



Locked Bag No. 22
GOULBURN NSW 2580

01 Jul 2022

LIONS CLUB OF MARULAN DISTRICT INC
MARLENE
PO BOX 69
MARULAN NSW 2579

Dear Marlene,

Subject: Booking Enquiry & Quote

Please find below the details and quote for your booking enquiry.

Booking particulars

Booking Reference Number	60863 to 60913 inclusive
Event Description	Marulan Lions Club
Booking Status	Confirmed
Phone number on file	

Booking Details

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	12 Jul 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	26 Jul 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	09 Aug 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	23 Aug 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	06 Sep 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	20 Sep 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	04 Oct 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	18 Oct 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	01 Nov 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	15 Nov 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	29 Nov 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	13 Dec 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	27 Dec 2022	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	10 Jan 2023	03:00 PM	09:00 PM	\$26.00

Booking Quote 4202

Marulan Hall Supper Room only	24 Jan 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	07 Feb 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	21 Feb 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	07 Mar 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	21 Mar 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	04 Apr 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	18 Apr 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	02 May 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	16 May 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	30 May 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	13 Jun 2023	03:00 PM	09:00 PM	\$26.00
Marulan Hall Supper Room only	27 Jun 2023	03:00 PM	09:00 PM	\$26.00

GRAND TOTAL GST **\$61.36**
GRAND TOTAL (inc GST) **\$676.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901.

Yours faithfully

ANNE RUDELL
 Goulburn Mulwaree Council

Booking Quote 4201



Locked Bag No. 22
GOULBURN NSW 2580

01 Jul 2022

LIONS CLUB OF MARULAN DISTRICT INC
MARLENE SKIPPER
PO BOX 69
MARULAN NSW 2579

Dear Marlene,

Subject: Booking Enquiry & Quote

Please find below the details and quote for your booking enquiry.

Booking particulars

Booking Reference Number	60721 to 60772 inclusive
Event Description	Marulan Lions card players club
Booking Status	Confirmed
Phone number on file	

Booking Details

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	06 Jul 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	13 Jul 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	20 Jul 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	27 Jul 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	03 Aug 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	10 Aug 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	17 Aug 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	24 Aug 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	31 Aug 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	07 Sep 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	14 Sep 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	21 Sep 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	28 Sep 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	05 Oct 2022	07:00 PM	09:30 PM	\$26.00

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Booking Quote 4201

Marulan Hall Supper Room only	12 Oct 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	19 Oct 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	26 Oct 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	02 Nov 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	09 Nov 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	16 Nov 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	23 Nov 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	30 Nov 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	07 Dec 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	14 Dec 2022	07:00 PM	09:30 PM	\$26.00
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Marulan Hall Supper Room only	28 Dec 2022	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	04 Jan 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	11 Jan 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	18 Jan 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	25 Jan 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	01 Feb 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	08 Feb 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	15 Feb 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	22 Feb 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	01 Mar 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	08 Mar 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	15 Mar 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	22 Mar 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	29 Mar 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	05 Apr 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	12 Apr 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	19 Apr 2023	07:00 PM	09:30 PM	\$26.00
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Marulan Hall Supper Room only	17 May 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	24 May 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	31 May 2023	07:00 PM	09:30 PM	\$26.00

Booking Quote 4201

Marulan Hall Supper Room only	07 Jun 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	14 Jun 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	21 Jun 2023	07:00 PM	09:30 PM	\$26.00
Marulan Hall Supper Room only	28 Jun 2023	07:00 PM	09:30 PM	\$26.00

GRAND TOTAL GST **\$122.72**
GRAND TOTAL (inc GST) **\$1 352.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL
 Goulburn Mulwaree Council

Booking Quote 4200



Locked Bag No. 22
GOULBURN NSW 2580

01 Jul 2022

LIONS CLUB OF MARULAN DISTRICT INC
MARLENE SKIPPER
PO BOX 69
MARULAN NSW 2579

Dear Marlene,

Subject: Booking Enquiry & Quote

Please find below the details and quote for your booking enquiry.

Booking particulars

Booking Reference Number	60669 to 60720 inclusive
Event Description	Lions club Seniors activity group
Booking Status	Confirmed
Phone number on file	

Booking Details

Facility Booked	Date	From	To	Charges (inc GST)
Marulan Hall Supper Room only	04 Jul 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	11 Jul 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	18 Jul 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	25 Jul 2022	11:30 AM	04:00 PM	\$26.00
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Marulan Hall Supper Room only	19 Sep 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	26 Sep 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	03 Oct 2022	11:30 AM	04:00 PM	\$26.00

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Booking Quote 4200

Marulan Hall Supper Room only	10 Oct 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	17 Oct 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	24 Oct 2022	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	31 Oct 2022	11:30 AM	04:00 PM	\$26.00
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Booking Quote 4200

Marulan Hall Supper Room only	05 Jun 2023	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	12 Jun 2023	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	19 Jun 2023	11:30 AM	04:00 PM	\$26.00
Marulan Hall Supper Room only	26 Jun 2023	11:30 AM	04:00 PM	\$26.00

GRAND TOTAL GST **\$122.72**
GRAND TOTAL (inc GST) **\$1 352.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL
 Goulburn Mulwaree Council

15.5 ESTABLISHMENT OF A JOINT AUDIT, RISK AND IMPROVEMENT COMMITTEE**Author:** Director Corporate & Community Services**Authoriser:** Aaron Johansson, Chief Executive Officer**Attachments:** 1. Draft Charter - Audit Risk & Improvement Committee  

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	An allocation for an internal audit function has been included in the 2022/23 budget
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That

1. The report of the Director Corporate & Community Services on the Establishment of a joint Audit, Risk and Improvement Committee be received
2. Council adopt the Audit Risk and Improvement Committee Charter as presented and adopted by the Canberra Region Joint Organisation Board.

BACKGROUND

In an effort to improve risk management and drive greater levels accountability in local government the NSW Government introduced a mandate in 2016 under Section 428 of the Local Government Act 1993 requiring all councils to establish an independent Audit, Risk and Improvement Committee (ARIC) and Internal Audit function as part of their broader Risk Management and Internal Audit Framework.

REPORT

To date, Goulburn Mulwaree Council is yet to have established an ARIC. Discussions have previously been held with Upper Lachlan and Yass Valley Councils in relation to the establishment of a joint ARIC but delays in the 2020 Council elections due to the COVID pandemic meant this could not happen. The three Councils did however appoint a joint Manager of Risk, Audit and Improvement position which operated successfully until the incumbent resigned. This position has remained vacant to allow discussions on an expanded share arrangement to take place.

The proposed Risk Management and Internal Audit Framework introduces 9 core requirements that all councils, county councils and joint organisations will be required to comply with when establishing their ARICs, risk management frameworks and internal audit functions. They include:

- **Core requirement 1:** Appoint an independent Audit, Risk and Improvement Committee.
- **Core requirement 2:** Establish a risk management framework consistent with the current Australian risk management standards.
- **Core requirement 3:** Establish an internal audit function mandated by an Internal Audit Charter.
- **Core requirement 4:** Appoint internal audit personnel and establish reporting lines.
- **Core requirement 5:** Develop an internal audit work program.
- **Core requirement 6:** Perform and report on internal audits.
- **Core requirement 7:** Establishment of a quality assurance and improvement program.

- **Core requirement 8:** Undertake ongoing monitoring and reporting.
- **Core requirement 9:** Where appropriate establishing shared internal audit arrangements.

The challenge to all member councils of the CRJO is to satisfy the new mandatory regulatory requirements in an economical, timely, efficient and effective manner. Whilst the ARIC arrangements were originally programmed to commence on 4 June 2022 this committee establishment requirement has now been delayed by the NSW Government and it is anticipated to commence late 2022.

Currently three councils have setup the framework for a shared approach; Goulburn Mulwaree Council, Yass Valley Council and Upper Lachlan Shire Council have indicated their intention to sign up and share an ARIC Committee and share the Manager of Risk, Audit and Improvement (as was the case of sharing the Manager position previously between the three opt-in councils). A working group of representatives from these Councils have been established and has developed a Committee Charter, guidelines and position description to present to the “opt in” Councils for sign off.

The Charter for the ARIC Committee is attached for Council’s adoption. At its meeting on 1 July 2022, the CRJO Board resolved the following:

That the CRJO Board:

1. *Note the update on the progression of establishment of a shared audit risk service for the Councils that have opted in.*
2. *Note that the scope of the ARIC established also include provision of services to the CRJO.*
3. *Adopt the Audit Risk and Improvement Committee Charter, as presented, for the CRJO.*

The CRJO decided that the membership scope of this ARIC will include the CRJO and the three Councils at this time. The ARIC Charter has been made broad enough that other member councils of the CRJO may also elect to participate at a later time.

A position description for the share resource is also progressing and discussions will also proceed on the hosting arrangements for the role. Snowy Monaro Council is also considering potential participation in the appointment of a shared Manager of Risk, Audit and Improvement position.

The work to date continues to demonstrate how a shared service model can deliver significant cost savings to member councils of CRJO. It also ensures streamlined delivery and compliance with the new NSW Government framework.

A risk management framework must be fully implemented throughout council by the deadline of July 2024. Full compliance with the core requirements of the NSW Government regulatory framework and Section 428, of the Local Government Act 1993, is expected by 2027.

Audit Risk and Improvement Committee Draft Charter Canberra Region Joint Organisation

Council Logo

Record	Author	System ID	Endorsed by	Date	Approved by	Res No:	Date	Review Date	Status

Contents

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2.	Authority	3
3.	Composition and Tenure	3
4.	Role and Responsibilities	4
5.	Reporting	8
6.	Administrative Arrangements	8
7.	Code of conduct	11
8.	Review of Audit, Risk and Improvement Committee Charter	11
9.	Approval of the charter	11

1. Objective

The objective of the Audit Risk and Improvement Committee is to provide independent advisory and assurance services to Canberra Region Joint Organisation (CRJO) internal audit, external audit, risk management, compliance, fraud control, financial management and external accountability, governance, strategic planning, service delivery, collection of performance measurement data by the CRJO and opt in Councils and any other matters prescribed by the regulation.

2. Authority

CRJO authorises the Committee, within the scope of its role and responsibilities, to:

1. Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
2. Discuss any matters with the external auditor or other external parties (subject to confidentiality considerations).
3. Request that the Chief Executive Officer (CEO) organise the attendance of any employee at Committee meetings.
4. Obtain external legal or other professional advice considered necessary to meet its responsibilities. Prior discussion with the CEO must be undertaken who will determine the appropriateness of any reimbursement if any by the CRJO.

3. Composition and Tenure

The Audit, Risk and Improvement Committee will consist of:

3.1 Members (voting)

The Audit, Risk and Improvement Committee is to comprise of three (3) independent voting members, one of whom is recruited as chair, who are prequalified via the NSW Government's Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members.

Councils and the CRJO will look favourably towards accepting suitably qualified committee members from each of the 3 Council's LGAs.

3.2 Observers (non-voting)

3.2.1 Observers to attend each meeting except where excluded by the Committee

- CEO (for JO)
- Financial Services provider

3.2.2 Observers may attend by invitation as requested by the Committee

- NSW Auditor General (open invitation)
- Opt in Council's senior management
- Risk Management Coordinator
- Council and CRJO staff/contractors
- External experts
- Councillors
- Mayors of opt in Councils
- CRJO Board Chair

Audit, Risk and Improvement Committee members and the Chair are to serve a three to five-year term. A member's term cannot exceed eight years and the Chair's term cannot exceed five years.

Individuals who have served eight consecutive years (either as a member or Chair) must have a three-year break from serving on the committee before being appointed again.

When approving the reappointment or extension of a membership term on the Audit, Risk and Improvement Committee, the governing body of the councils is to consider a formal assessment by the Mayors/Board Chair (in consultation with the General Managers/CEO) of the members or Chair's performance on the committee.

The Councils/CRJO may engage an external reviewer to undertake this assessment if they choose.

When selecting individuals Audit, Risk and Improvement Committee members, the governing body of the Councils and the Canberra Regional Joint Organisation (CRJO) will be required to ensure that the committee as a collective body has the appropriate mix of skills, knowledge and experience to successfully implement its Charter and add value to the Councils and CRJO.

At least one member of the Audit, Risk and Improvement Committee should have accounting or financial management experience with an understanding of accounting and auditing standards in a local government and/or public sector context.

Each individual should also have sufficient time to devote to their responsibilities as an Audit, Risk and Improvement Committee member.

4. Role and Responsibilities

The Committee will act as an advisory committee to Council/CRJO and has no executive powers, except those expressly provided by the Council. In carrying out its responsibilities, the Committee must always recognise that primary responsibility for the management of Councils/CRJO rests with the individual Councils, the CRJO and the General Manager and CEO as defined by the Local Government Act 1993, and associated Regulations.

The Committee will keep under review the opt in Council's and CRJO's operations

in accordance with Section 428A of the Local Government Act 1993. The responsibilities of the Committee may be revised or expanded by the Council or the CRJO from time to time.

The Committee's responsibilities are to assist the opt in Councils and the CRJO to discharge their responsibilities with due care and diligence in relation to the following items:-

4.1 Internal Audit

1. Provide overall strategic and executive direction for internal audit activities
2. Assess the adequacy and effectiveness of council's internal audit activities
3. Act as a forum for communication between the governing body, general manager, senior management, the internal audit function and external audit
4. Oversee the coordination of audit programs conducted by internal and audits and other service review functions
5. Ensuring council achieves maximum value from its internal audit activities
6. Review the appropriateness of council's Internal Audit Charter, internal audit policies and procedures
7. Review audit/risk methodologies used
8. Review findings/recommendations of internal audit activities, particularly recommendations that have been assessed as the most significant according to the risk to the council if they are not implemented
9. Review the effectiveness of corrective actions implemented
10. Review the performance of the Chief Audit Executive and the internal audit function as part of the council's internal audit quality improvement program
11. Review findings of any external reviews of the internal audit function
12. Endorse the council's Internal Audit Charter, internal audit strategic four-year plan and annual work plan, and
13. Endorse the appointment of the Chief Audit Executive.

4.2 External Audit

1. Act as a forum for communication between the Council, CRJO, General Manager, CEO CRJO, senior management, internal audit and external audit.
2. Advise on the findings of external audits and monitor the implementation by the Council or CRJO of any external audit issue recommendations for corrective action.

4.3 Risk Management (note Council risk management function resourcing is mandatory from July 2024)

1. Advise whether each Council and the CRJO has provided sufficient resources for risk management and staff are able to carry out their risk

- management responsibilities.
2. Advise whether the CRJO and opt in Council's risk management framework complies with current Australian risk management standards.
3. Advise whether the CRJO and opt in Council's risk management framework operates effectively and supports the achievement of council's strategic goals and objectives.
4. Advise whether risk management is fully integrated into all aspects of the CRJO and opt in Councils, including decision making processes and operations.
5. Advise whether risks are formally considered when developing and implementing all CRJO and opt in Council policies, programs, projects and other activities, including procurement.
6. Advise whether major risks have been identified and assessed by the CRJO and opt in Councils and appropriate risk treatments have been implemented that reflect CRJO and opt in Council's risk criteria.
7. Advise whether risk information is captured and communicated in a timely manner across the CRJO and opt in Councils, enabling management and staff to carry out their responsibilities.
8. Advise whether the CRJO and opt in Council's risk management policies, procedures and plans are being complied with.
9. Review the appropriateness and effectiveness of the CRJO and opt in Council's internal control framework.
10. Review the appropriateness and effectiveness of the CRJO and opt in Council's risk register and risk profile.
11. Review the appropriateness and effectiveness of the CRJO and opt in Council's risk reports.
12. Review the appropriateness and effectiveness of the CRJO and opt in Council's risk management framework in relation to its insurance arrangements.
13. Review the appropriateness and effectiveness of the CRJO and opt in Council's business continuity plans and natural disaster plans (including periodic testing).
14. Endorse the CRJO and opt in Council's risk management policy, risk management plan and risk criteria prior to their approval by the governing body of the CRJO and opt in Council, and
15. Endorse the CRJO and opt in Council's risk profile and risk register/s prior to their approval by the general manager.

4.4 Compliance

1. Advise whether management has embedded a culture which is committed to lawful and ethical behaviour.
2. Advise whether the CRJO and opt in Councils have in place necessary policies and procedures and that these are periodically reviewed and updated.
3. Advise whether the CRJO and opt in Councils are complying with all necessary legislation, regulations, policies and procedures.
4. Advise whether management has appropriately considered all legal and compliance risks as part of the CRJO and opt in Council's risk assessment and management arrangements.

5. Advise whether delegations are properly managed and exercised.
6. Advise whether the CRJO and opt in Council's system for monitoring compliance is effective.
7. Review compliance with statutory requirements.

4.5 Fraud control

1. Advise whether the CRJO and opt in Council's fraud and corruption prevention policy, plan and activities are adequate and effective, and
2. Advise whether CRJO and opt in Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

4.6 Financial management and external accountability

1. Advise whether the CRJO and opt in Council's financial management processes are adequate.
2. Assess the policies and procedures for CRJO and opt in Council management's review and consideration of the CRJO and opt in Council's current and future financial position and performance and the nature of that review (including the approach taken to address variances and budget risks)
3. Review CRJO and opt in Council's financial statements, including:
 - Provide feedback on CRJO and opt in Council's financial statements.
 - Advise whether appropriate action has been taken in response to audit recommendations.
 - Satisfy itself that the financial statements are supported by appropriate management signoff.

4.7 Governance

1. Advise on the adequacy and robustness of the processes and systems that the CRJO and opt in Councils have put in place to govern day-to-day activities and decision-making,
2. Advise on the adequacy of CRJO and opt in Councils policies, probity and governance framework and
3. Review whether controls over external parties such as contractors and advisors are sound and effective.

4.8 Implementation of Strategic Plan and strategies

1. Advise whether CRJO and opt in Councils are achieving the objectives and goals it set out in its Community Strategic Plan/CRJO Plan and has successfully implemented its delivery program, operational plan and other resourcing strategies under IPR legislation.

4.9 Service Reviews

1. Advise on how the CRJO and opt in Council are delivering local services

- and how it could improve its service delivery performance.
2. Oversee the coordination of service review programs conducted on as needs basis by contractors.

4.10 Performance data and measurement

1. Assess the adequacy of the performance indicators and data the CRJO and opt in Councils use to measure performance.
2. Satisfy itself that the CRJO and opt in Councils have a performance management framework that is linked to the organisational objectives and outcomes.

4.11 Responsibilities of Members

Members of the Committee are expected to:-

1. Understand the relevant legislative and regulatory requirements appropriate to Council and CRJO.
2. Contribute the time needed to study and understand the papers provided.
3. Apply good analytical skills, objectivity and good judgement.
4. Express opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry.

5. Reporting

The Audit, Risk and Improvement Committee is to be advised at each quarterly meeting of the internal audits undertaken and progress made implementing corrective action.

The governing body of the opt in Councils and CRJO Board are to be advised after each quarterly meeting of the Audit, Risk and Improvement Committee of the internal audits undertaken and the progress made in implementing corrective action through a formal monitoring report from the Committee – this report would be for information only and a decision at the council meeting would not be required

The Audit, Risk and Improvement Committee can raise any concerns with the governing body of the opt in Councils and CRJO Board at any time through the Chair.

The Audit, Risk and Improvement Committee is to provide an annual self-assessment (Assurance Report) to the governing body of council and be assessed by an external party at least once each council term as part of the CRJO and opt in Council's quality assurance and improvement program.

6. Administrative Arrangements

6.1 Meetings

The Audit, Risk and Improvement Committee for the CRJO and opt in

8

Councils is to meet at least quarterly over the course of each year. A special meeting may be held, if needed, to review the CRJO and opt in Council's financial statements. The meeting will cover items for each of participating Councils and the CRJO.

The Audit, Risk and Improvement Committee will also be able to hold additional meetings when significant unexpected issues arise, or the Chair is asked to hold an additional meeting by the majority of Committee members, the General Manager, CEO of the CRJO or the governing body of the Council (by resolution) or CRJO Board. The Chair will be responsible for deciding if an additional meeting will be held.

Any individual Audit, Risk and Improvement Committee member who wishes to meet with the General Manager, CRJO CEO or governing body of the opt in Council or Board of the CRJO to discuss internal audit issues or any committee roles and responsibilities is to do so through the Chair of the Committee, and vice versa.

6.2 Attendance at Meetings and Quorums

A quorum is to consist of a majority of Audit, Risk and Improvement Committee members. Where the vote is tied, the Chair is to have the casting vote.

Meetings can be held in person, by telephone or by video conference and one meeting annually is to be conducted in person by attendance of all members to the committee.

6.3 Secretariat

The Committee, through the CRJO office, appoint an Officer to provide secretariat support to the Committee. The Secretariat will ensure the agenda for each meeting and supporting papers are circulated, at least seven days before the meeting, and ensure minutes of the meetings are prepared and tabled at Ordinary Council meetings and CRJO Board Meetings.

6.4 Conflicts of Interest

Committee members must declare any conflicts of interest at the start of each meeting or before the discussion of a relevant agenda item or topic. Details of any conflicts of interest should be appropriately minuted. Members are to adhere to Section 180 of the Local Government (General) Regulation 2021.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist. The final arbiter of such a decision is the Chairperson of the Committee.

6.5 Access to Council /CRJO staff resources and information

The Audit, Risk and Improvement Committee is to have direct access to the

General Manager, CEO CRJO, senior management and staff and contractors of the CRJO and opt in Councils/CRJO in order to perform its role.

The Audit, Risk and Improvement Committee is also to have direct and unrestricted access to the council resources and information it needs to perform its role.

The Audit, Risk and Improvement Committee may only release Council/CRJO information to external parties with the approval of the General Manager, CEO CRJO. The General Manager/CEO's approval is not required where the information is being provided to an external investigative, audit or oversight agency such as, but not limited to, the Office of Local Government, the NSW Audit Office, the Independent Commission Against Corruption or the NSW Ombudsman for the purpose of informing that agency of a matter that may warrant its attention.

6.6 Disputes

Members of the Audit, Risk and Improvement Committee should maintain an effective working relationship and try to resolve any differences they may have via open negotiation.

However, in the event of a disagreement between the council management and the Chief Audit Executive (for example, about findings or recommendations of audits), it is to be resolved by the Audit, Risk and Improvement Committee.

6.7 Induction

The General Managers of opt in Councils and CEO of the CRJO is to ensure that each member of the Audit, Risk and Improvement Committee, including new appointments, are provided with a copy of the Charter and a formal induction.

6.8 Dismissal of Committee members and the Chair

The governing body of Councils and Board of the CRJO may terminate the engagement of the Chair or a member of the Audit, Risk and Improvement Committee where the Chair or member has:

- Breached the conditions of the prequalification scheme
- Breached the council's and CRJO Code of Conduct
- Performed unsatisfactorily, or
- Declared, or is found to be in, a position of a conflict of interest which is unresolvable.

Termination can only occur with the approval of the Chief Executive of the Office of Local Government.

6.9 Fees paid to members and the Chair

Fees paid to Audit, Risk and Improvement Committee members and the Chair are to be the same as those currently paid under the NSW Government's

prequalification scheme. Members will be able to serve on Audit, Risk and Improvement Committees on a voluntary basis.

7. Code of Conduct

Under s440 *Local Government Act 1993*, Independent Audit, Risk and Improvement Committee members are subject to and required to comply with the Council's Code of Conduct.

In addition, independent chairs and members are subject to and required to comply with the *Code of Conduct Guidelines: Audit, Risk and Improvement Committee Independent Chairs and Members* established in accordance with the requirements of the *NSW Government's Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members*.

Complaints or breaches of Council's Code of Conduct will be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

8. Review of Audit, Risk and Improvement Committee Charter

Audit, Risk and Improvement Committee's Charter is to be reviewed as necessary by the Audit, Risk and Improvement Committee once each council term (i.e. four years) by an external party.

Any change to the Audit Risk and Improvement Committee Charter is by endorsement of the Audit, Risk and Improvement Committee. The Audit Risk and Improvement Committee Charter is presented to CRJO and opt in Council for resolution.

9. Approval of the Charter

Endorsed:

Audit Risk and Improvement Committee

Date:

Approved:

General Manager/CEO

Date:

Signature:

15.6 CORPORATE & COMMUNITY SERVICES POLICY REVIEW

Author: Director Corporate & Community Services

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments:

1. **Public Art Policy** [↓](#) 
2. **Event Development Funding Policy** [↓](#) 
3. **Gallery Exhibition, Acquisitions, Education & Public Programs** [↓](#) 
4. **Library Collection Development Policy** [↓](#) 
5. **Library Membership and Access Policy** [↓](#) 
6. **Hardship Policy** [↓](#) 
7. **Pensioner Rebate Policy** [↓](#) 

Link to Community Strategic Plan:	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. That the report from the Director Corporate & Community Services on the Corporate & Community Services Policy Review be received.
2. Council places the following revised policies on public exhibition for 28 days and, if no comments are received, they be adopted as Council's policies:
 - (i) Public Art Policy
 - (ii) Event Development Funding Policy
 - (iii) Goulburn Regional Art Gallery: Exhibitions, Acquisitions, Education & Public Programs Policy
 - (iv) Library Collection Development Policy
 - (v) Library Membership Policy
 - (vi) Hardship Policy
 - (vii) Pensioner Rebate Policy
3. Any submissions received are to be considered and reported to Council prior to final adoption of the policy(s).

BACKGROUND

This report presents seven (7) of the Corporate & Community Services Directorate policies that have been reviewed in terms of regulatory requirement, relevance and content following the recent Council elections. These policies include:

- Public Art Policy
- Event Development Funding Policy
- Goulburn Regional Art Gallery: Exhibitions, Acquisitions, Education & Public Programs Policy
- Library Collection Development Policy
- Library Membership Policy

- Hardship Policy
- Pensioner Rebate Policy

The contents of the revised policies have been discussed at Council briefing on 12th July 2022.

REPORT

The following policies have been reviewed and are ready to be placed on public exhibition.

Public Art Policy

The objective of this policy is to provide for the development of public art that will encourage the practice and appreciation of innovative, interpretive and exciting public art endeavours.

- Remove reference to CBD, making it a broader Public Art Policy.
- Amendments to language throughout Policy. Amendments/edits do not change the premise or intent of the Policy but seek to tidy up and clarify aspects of the Policy overall.
- Inclusion of clause regarding the facilitation of public artwork and associated impacts to ensure involvement/management by the Gallery Team throughout.
- Amendment to Directorate name.

Event Development Funding Policy

This Policy aims to ensure that Goulburn Mulwaree Council strategically considers its involvement in funding and supporting event development, whilst encouraging event organisers to work towards sustainable event operations without ongoing reliance of Council funds or support.

- Changed 'Incubator Event Funding' to 'Tourism Event Development Funding' to remove the requirement for new events in their first 3 years. This broadens the scope, as no one has successfully applied under the 'Incubator Stream'.
- Reduce application submission timeframe from 6 to 3 months prior.
- Amendments to align financial statement requirements and some of the Terms and Conditions with the Financial Assistance Grant funding requirements.

Goulburn Regional Art Gallery: Exhibitions, Acquisitions, Education & Public Programs Policy

To establish guidelines and criteria in regard to Exhibitions, Acquisitions, Education and Public Programs for the Goulburn Regional Art Gallery.

- Amendments to language throughout Policy. Amendments/edits do not change the premise or intent of the Policy but seek to tidy up and clarify aspects of the Policy overall.

Library Collection Development Policy

This policy provides an outline for the development, acquisition and maintenance of the library collections of Goulburn Mulwaree Library and Goulburn Mobile Library. The Policy states how the Library will identify, select and manage the collection materials and resources required to meet the ongoing needs of Library members.

- Minor change to amend Business Unit and Directorate names

Library Membership Policy

This policy outlines the rights and responsibilities of members of Goulburn Mulwaree Library and the rules governing provision of Library services to Library members. All registered Library members are entitled to access Library services under this policy at Goulburn Mulwaree Library and any library in a current library service level agreement with Goulburn Mulwaree Council

- No changes

Hardship Policy

- Minor change to amend Directorate name from *Business Services* to *Corporate & Community Services*

Pensioner Rebate Policy

- Change within the Policy Statement as follows –
 - Council will grant a pensioner rebate from the first eligible full quarter within the current financial year following receipt of the application.
 - Council staff may on a case-by-case basis review and back date an eligible pensioner rebate for up to 3 years prior. This backdate is in addition to applying the rebate for the current financial year.
- Amend Directorate name from *Business Services* to *Corporate & Community Services*

These policies will be placed on public exhibition for a period of 28 days. If no submissions are received during this period, they will be adopted as the newly revised policies. Any submissions on any of these policies will be presented back to Council for consideration before adoption takes place.



Public Art Policy



GOULBURN MULWAREE COUNCIL PUBLIC ART POLICY

POLICY OBJECTIVE

The objective of this policy is for the development of public art that will encourage the practice and appreciation of innovative, interpretive and exciting public art endeavours.

LEGISLATIVE PROVISIONS

Nil

POLICY STATEMENT

1. Definitions/Terms of Reference

Art refers to all forms of art, made using any materials, techniques and/or practices.

Artist refers to any person/s who make art as defined above.

A **place of public access** is an open public space that the public may freely visit or traverse, but does not include:

- Internal public spaces, such as public galleries, museums and libraries;
- Public spaces that are privately or publicly owned, such as shopping complexes, places of worship and their surrounds, educational institutions and their surrounds.

A **public art work** fulfils the following criteria:

- It is situated in a place of public access (this may include on private property when observable by public access i.e. murals on the side of privately owned businesses which can be seen in public areas)
- It engages the public in some form of dialogue, such as an interpretation of site, community or city identity
- It has presence – be it visible, audible, physical and/or tactile, and remains after installation in a place of public access.

A **public art work** will be selected by one or more of the following criteria:

- It is created by one or more artists for a specific or non-specific site in a place of public access
- It is created for a specific site in a place of public access through a process of the artists working in consultation with members of the local community and responding to the interests of the community members
- It is created by members of the local community for a specific site in a place of public access
- It is created by one or more members of the public and installed in a local site in a place of public access and its presence invites dialogue with the community.
- Reflects the highest standards of excellence in contemporary arts practice
- Develops public understanding of and responses to specific environments
- Provides permanent, temporary or ephemeral urban and public art



GOULBURN MULWAREE COUNCIL PUBLIC ART POLICY

2. Exclusions

No permanent public art is to be placed in Belmore Park.

No 3D public art is to be placed in car parks, however there is scope to install temporary unobstructive works e.g., chalk art.

This policy recognises that certain arts-based activities, such as performances, occur in public places and could be interpreted as public art, but where they are essentially ephemeral, having no ongoing visual, audible and/or other sensory presence, this policy does not seek to incorporate them.

3. Public Art Objectives

The objectives public art are to:

- Encourage the development and appreciation of innovative, interpretive and exciting public art
- Encourage public art that contributes to the vibrancy of the existing streetscape
- Explore, discover and interpret the identity of the community and region through a diverse range of public art works
- Promote and respect the First Nations heritage of the region in public art projects
- Create opportunities for the employment, promotion and development of artists living, working or connected with the broader Goulburn Mulwaree Region
- Encourage opportunities for artists to collaborate with architects, urban planners and designers, businesses and industries in public and private capital works and development
- Establish art as an integral component of future planning, within both the public and private realm, ensuring this is incorporated in Council plans and as a requirement for both Council developments and private developers
- Ensure that copyright, intellectual property and Indigenous Cultural and Intellectual Property (ICIP) rights are respected in all public art projects
- Ensure that public art works are maintained and conserved
- Ensure that the requirements of public and work-place safety are respected and adhered to in the making, installation and on-going presence of public art works
- Enable all members of the community to live and work in a creative environment
- Celebrate the natural environment of the region.

4. Facilitation

Goulburn Regional Art Gallery Director and team facilitate the selection, location, and acquisition of public art. Consultation is undertaken with the appropriate Council departments (Planning, Community Facilities etc) to assess temporary and/or permanent changes to the streetscape. Likewise, any changes to the streetscape that will impact public art must be discussed with the Gallery Director prior to the changes being approved, implemented or finalised.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	18 August 2015	Amended Policy returned to Council following submissions		
2	6 October 2015	15/469	7 October 2015	7 October 2015
3	6 June 2017	17/185	6 June 2017	7 July 2017
All policies can be reviewed or revoked by resolution of Council at anytime				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Marketing Events & Culture



Event Development Funding Policy



GOULBURN MULWAREE COUNCIL EVENT DEVELOPMENT FUNDING POLICY

POLICY OBJECTIVE

Goulburn Mulwaree Council is committed to supporting the development of vibrant, creative and innovative events that enhance the economic, social and cultural life of Goulburn Mulwaree.

This support is given in the form of one-off financial or in-kind assistance to individuals, community groups and not-for-profit organisations on an application basis.

This Policy aims to ensure that Goulburn Mulwaree Council (GMC) strategically considers its involvement in funding and supporting event development, whilst encouraging event organisers to work towards sustainable event operations without on-going reliance on Council funds or support.

LEGISLATIVE PROVISIONS

Nil

POLICY STATEMENT

Events play a significant role in the liveability, economy and overall image of the Goulburn Mulwaree region.

Council has recognised the benefits that events can provide to the region's economy and community, and has been proactive in seeking to attract and support appropriate events, and providing a suitable environment for their development.

The allocation of Council funding support is assessed on a case-by-case basis and evaluated on merit within budget constraints. In general, support is provided to enhance an event and to assist it to grow, in turn providing greater benefits to the region. Generally, new events that do not rely on Council's funding support to be viable, and that provide an appropriate exit strategy for Council funding are preferred.

There are two streams of funding available under the Event Development Fund. Applications will need to demonstrate how the event meets some or all of the following criteria:

Sports Tourism Event funding

Funding is available to attract, deliver, stage and promote a broad range of sporting events as identified by Council's Marketing and Events staff through our partnerships with regional, state and national sporting organisations, as well as Sports Marketing Australia.

As a result of these partnerships, demand for Goulburn as a host venue for regional and state based events is high, with demand for national events growing. On this basis, a minimum amount of 80% of the Event Development Funding budget is quarantined for Council staff to secure and support sports tourism events annually.

The Sports Tourism Event funding program is designed to maximise these partnerships between GMC, sporting organisations and Sports Marketing Australia to:

- Attract and retain national, state and regional sporting events to the Goulburn Mulwaree area
- Support the Goulburn Mulwaree visitor economy through the delivery of significant and measurable economic benefits and branding opportunities
- Build capacity in sports and regional communities to attract larger sporting events in future years

Funding applications from third parties under this category can be used for new or existing sporting events and can be a combination of both cash and in-kind (staff support, facility hire, cleaning,



GOULBURN MULWAREE COUNCIL EVENT DEVELOPMENT FUNDING POLICY

provision of bins etc.). Third Party funding applications under this stream will be capped at \$10,000 per event per year and will be accepted until program funds are exhausted.

Tourism Event Development funding

This fund supports the development of innovative tourism events that demonstrate sound organisational planning, have a unique alignment with the character and culture of the Goulburn Mulwaree area and can demonstrate a broad appeal likely to promote and enhance the Goulburn Mulwaree region and attract overnight visitation, contributing to a year-round event calendar.

Applications for funding under this category can be used for new or existing tourism events, with preference given to new events. Up to \$5,000 in funding is available per event per year (up to a maximum of 3 years) and can be a combination of both cash and in-kind (staff support, facility hire, cleaning, provision of bins etc.). Funding applications will be accepted until program funds are exhausted.

The Tourism Event Development fund offers funding for activities that are likely to establish the event as a driver of visitation. Activities for which funding may be offered include, but are not limited to:

- Venue hire and other costs specific to the event, determined on a case-by-case basis
- Use/hire of Council resources and capabilities to support the delivery of the event
- Hire of temporary event infrastructure
- Marketing and promotional activities
- Entertainment, including appearance fees and travel costs
- Event research

Events under this policy have the opportunity to participate in the program for a maximum of three years. Recurrent funding is not available, and an individual application is required each year up to the maximum three years of funding through the Tourism Event Development fund.

Ineligible applications

Council does not consider the following to be suitable to receive assistance under this Policy:

- Fundraising events or organisations whose main role is to fundraise
- Events/activities where attendance is limited to individual organisations and their members
- Proposals for funding towards the operating costs associated with running an organisation (e.g. salaries and equipment)
- Organisations that have not fulfilled previous sponsorship/funding obligations.

Fee waivers

Council may decide to fund up to 50% of the hire fee of Council managed facilities where it can be demonstrated that an event will benefit the community or the community organisation can provide financial evidence that it cannot afford the hire fees. Fee waivers for community groups will not be funded through this policy, and will be redirected appropriately by Council staff.

Funding rounds

Applications for Event Development Funding will be open year-round until program funds have been exhausted, however, applications must be received a minimum of three months prior to the commencement of the event. Applications will be considered outside these timelines on a case-by-case basis.

Organisations seeking to access funds are encouraged to discuss their event proposal and eligibility with Council's Marketing and Events staff prior to submitting an application.



GOULBURN MULWAREE COUNCIL EVENT DEVELOPMENT FUNDING POLICY

Assessment

Eligible applications will be assessed using the answers provided to each question on the application form, as well as the required supporting documentation. Applicants should answer each question and ensure they have provided the appropriate supporting documentation. Applications that do not address each question adequately may not be considered.

Successful applications will also need to demonstrate plans for future growth and sustainability. Any request (both financial and non-financial) of \$5,000 or greater from a community organisation must be accompanied by financial statements.

The application will be assessed by a panel of Council Officers for eligibility, with the final sign off to be undertaken within the financial delegations of designated Council Officers. All approved funding will be reported to Council within the monthly Directorate Report for information.

Full, partial or no funding may be awarded, and all applicants will be advised of the outcome of their application in writing. Retrospective expenditure or arrears incurred prior to funding approval will not be eligible for funding.

Acknowledgement of Council

Successful recipients must recognise the support of Goulburn Mulwaree Council with a reasonable level of exposure. Logo presence and public/media acknowledgements must be commensurate to the size of the grant/support and the size of the event. Full details will be outlined in the Funding Agreement, but may include:

- Formal recognition of Council in any acknowledgement of thanks
- Include the words 'Proudly supported by Goulburn Mulwaree Council' and the GMC and Goulburn Australia logo in all hard copy and electronic promotional material
- Display GMC and Goulburn Australia signage as provided by Marketing & Events staff
- Invite the Mayor and/or Councillors to participate in your event in an official capacity or otherwise

Terms and Conditions

1. Events cannot apply for funding (cash or in-kind) via the Event Development Funding Policy if funding has already been provided under another funding stream of Goulburn Mulwaree Council for the same event in the same year.
2. Applications are to include details of any other grant funding source for the proposed event (approved or pending).
3. Where in-kind assistance is requested, the length of the event's operations will be considered
4. Successful applicants enter into a Funding Agreement with Goulburn Mulwaree Council. For each event, an event agreement will be put in place, outlining:
 - Event details
 - Funding amounts, including agreed actions and payments
 - Reporting requirements
 - Acknowledgement and publicity requirements
 - Other event specific requirements related to the use of the cash or in-kind support received
5. The application or intended use of the funding/support must not be altered in any way. Council funds must be spent on the event as described in the application and as outlined in the Funding Agreement.
6. Council may give consideration to variations of the original application, only after receiving a formal request from the applicant. A request to vary an approved event, and the subsequent funding agreement must be submitted in writing to the Council Officer managing your Funding Agreement prior to implementation.



GOULBURN MULWAREE COUNCIL EVENT DEVELOPMENT FUNDING POLICY

7. All events receiving cash or in-kind support will be required to provide a detailed acquittal and evaluation to Council within 60 days of the conclusion of the event. Information to be provided will include:
 - An income and expenditure statement highlighting actual spending against the funds, supplemented by financial statements where requested.
 - Full event acquittal as per the acquittal form provided with the Funding Agreement
 - Copies of supporting documentation including invoices for goods/hire, etc.
8. Where cash sponsorship is provided, payments will be progressive (usually 60% upfront), with final payment (40%) to be made within 14 days of receipt of the grant acquittal to the satisfaction of Council staff. The details surrounding payment instalments and other terms associated with the funding will be confirmed in the Funding Agreement provided to you by Goulburn Mulwaree Council upon advice of a successful funding application.
9. Any funding provided under the Policy will be the total amount (ie. GST inclusive or not subject to GST). Recipients for funding should seek advice from financial consultants regarding any accounting requirements for GST and advise Council accordingly.
10. Where an event is unable to proceed due to unforeseen and unavoidable circumstances (ie. environmental, COVID-19, etc), any approved funding will be carried over to be used when the event is able to be rescheduled (if within same financial year). If the event is unable to be rescheduled within the same financial year, any funding paid to date must be returned to Council and a new application will need to be submitted for the subsequent year.
11. If an application for waiver does not meet the evaluation criteria, but is assessed as an event warranting further consideration, it will be reported to Council for determination.
12. All Event Funding awarded by Council is made on the assumption of honest and full disclosure of information. Evidence of any breach of this trust will make the Event Funding null and void in which case any funds paid under the Policy must be returned to Council.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	18 July 2017	2017/311	18 July 2017	18 August 2017
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Marketing, Events & Culture



Goulburn Regional Art Gallery: Exhibitions, Acquisitions, Education & Public Programs Policy



GOULBURN MULWAREE COUNCIL
GALLERY EXHIBITIONS, ACQUISITIONS,
EDUCATION & PUBLIC PROGRAMS POLICY

POLICY OBJECTIVE

To establish guidelines and criteria in regard to Exhibitions, Acquisitions and Education/Public Programs for the Goulburn Regional Art Gallery.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

Goulburn Regional Art Gallery is the major visual art and cultural resource for the region of the Southern Tablelands and Southern Highlands. It is one of a network of Regional galleries in Australia that serve to promote and recognise the vital role that Regional art practice has in expressing the cultural identity of the Nation, and to bring art from around the Nation and internationally to Regional communities.

The arts are an integral part of the community's cultural identity. Artists are interpreters of culture through their artistic practice, sometimes using their work to question, comment and provide diverse representations of communities, regions and beyond.

Goulburn Regional Art Gallery encourages cultural expression of all kinds through its exhibitions, public programs and acquisitions.

Definitions:

Art refers to all forms of art, including Public Art, made using any materials, techniques, and or/practices, including but not limited to visual art, performance art and sound art.

Artist refers to any person/s who makes art as defined above.

The **Goulburn Region** refers broadly to the Region within the radius of approximately 120 kilometres from Goulburn, including the ACT.

Regional artists describes artists living in the Goulburn Region.

Professionally curated exhibitions are displays of art works that have been selected according to a particular theme or present a body of work by particular artist/s by a curator, including but not limited to the Gallery's professional staff. Guest curators and curators associated with travelling exhibitions may be engaged throughout the artistic program. Exhibitions can also evolve from meetings, residencies or curatorial seminars involving participating artists working with the curator.

EXHIBITIONS

The Gallery will present an annual program of temporary exhibitions covering the broad range of artistic media and conceptual investigation with an emphasis on contemporary work.

The annual exhibition program will be divided between professionally curated exhibitions occupying a total of at least nine months of the year and community-based/Regional or student exhibitions if feasible, with a specific Young Artist category in the Goulburn Art Award which is held every two years.

- a. **Professionally curated exhibitions** will be developed and selected on the basis of artistic and educational value and will not usually include works for sale through the Gallery. Within this category will be:
 - i) **Regional Exhibitions** derived from the Goulburn Region. These will be primarily group exhibitions based specifically or broadly on a relevant theme, and may also include one person (solo) exhibitions either presenting a recent body of work by a regional artist or



GOULBURN MULWAREE COUNCIL
GALLERY EXHIBITIONS, ACQUISITIONS,
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surveying the work of a regional artist who has achieved significant recognition within and beyond the Region.

- ii) Non-regional Exhibitions including travelling exhibitions and exhibitions curated by this Gallery of the works of artists from outside the region. Such exhibitions will be selected on the basis of their national significance and/or their particular relevance and/or significance to the Region.
 - iii) Permanent Collection – the Gallery program aims to incorporate display of the Permanent Collection. Selections of key works will be presented at intervals, within its program where appropriate, during the year.
- b. Community Based/Student Exhibitions.** With the exception of works by students, these may be fundraising exhibitions with works available for sale with the Gallery receiving a 33.3% commission (including GST) on sales. These will include:
- i) Goulburn Art Award open to artists of the region (within 120kms of Goulburn)
 - ii) Exhibitions by local art groups. The Gallery will be involved in the selection of works and will be responsible for the installation of the exhibitions
 - iii) Student Exhibitions. Works from these exhibitions will not be for sale; the exhibitions may include:
 - An exhibition of regional school students work where appropriate.
 - Exhibition of works by people who identify as having a disability
 - Occasional Exhibitions generated from the community.

These may be displayed in spaces outside the Gallery, such as the Civic Centre foyer.

Artists' fees for professional exhibitions

Recognising the professional role of arts practitioners and the non-commercial status of the Gallery's professional exhibitions, the Gallery will pay exhibition fees to artists involved in its professionally curated exhibitions; the Gallery will endeavour to ensure that exhibition fees reflect standards set by national arts bodies, such as the National Association for Visual Artists (NAVA). This fee will not be applicable to:

- a) Exhibitions toured by other galleries except as part of an exhibition fee payable to the gallery touring the exhibition,
- b) Student and/or community based exhibitions
- c) Exhibitions from the Permanent Collection

Touring of the Gallery's exhibitions

In order to promote the cultural image of the Gallery and the Region, the Gallery will, where appropriate, tour exhibitions to galleries outside the Region. These exhibitions will be primarily those curated by the Gallery, but may also be professional exhibitions for which the Gallery has been invited to be the tour organiser; the latter touring exhibitions will tour under the name of the Goulburn Regional Art Gallery

ACQUISITIONS

The Permanent Collection consists of art works acquired by the Goulburn Regional Art Gallery since it opened in 1982; art works had been acquired prior to 1982 by the former Goulburn City Council; and art works acquired by the former Mulwaree Shire Council. The Collection's art works are catalogued; assessed, insured and stored in the permanent collection store situated within the Gallery. Some art works from the permanent collection are displayed in facilities owned and operated by Council including the Civic Centre and Community Centre, and are also, where appropriate, on temporary, long-term or permanent loan to approved organisations in the Region.



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GALLERY EXHIBITIONS, ACQUISITIONS,
EDUCATION & PUBLIC PROGRAMS POLICY

Recognising its role as a Regional Gallery, the Gallery will acquire art works for the permanent collection through the following methods:

- Straight donation
- Donation via the Australian Government's Cultural Gifts Program
- Bequest (if negotiated and approved by the Gallery staff prior to probate)
- Acquisition of a work commissioned by the Gallery
- Purchase
- Temporary or long-term loan

Acquisitions of art works include but are not limited to, paintings, prints, drawings, sculpture, photographs, conceptual works, performance, audio visual works, public art works, contemporary media, craft, decorative arts and assemblage that meet one the following criteria:

- a. Significant works by artists of the Region
- b. Significant works by artists who have a relationship to the Region, including artists who were born in, resided and/or worked in the Region
- c. Significant art works made for exhibitions curated by the Gallery
- d. Art works which will provide a significant artistic and educational resource for the Region, including significant works by nationally and/or internationally recognised artists which reflect contemporary art practices. These works may be by artists from within or from outside the Region.

Works will only be acquired if they are of museum quality and can be suitably stored and cared for in a stable environment.

The delegation for raising, selecting, approving and receiving the acquisition of artworks into the permanent collection sits with the Gallery Director and Gallery team.

EDUCATION / PUBLIC PROGRAMS

The Gallery will serve as a visual art educational resource centre for the Region, providing public access to exhibitions, Permanent Collection, educational activities and research information and material.

It will maintain close liaison with educational institutions, community groups and individuals to determine and meet their art educational needs, which may include workshops and professional development seminars.

With each professional exhibition, the Gallery will provide a program of education including:

- Written information in the form of a pamphlet, catalogue, labels, text panels, information published online, audio or video
- Talks by professional Gallery staff for visiting school and tertiary education groups and other groups
- Where possible, seminars/discussion/sessions/floor talks/Master classes with exhibiting artists and/or lectures by relevant curators, artists, academics and writers
- Where relevant, forums for discussion about exhibition themes

Workshop programs

The Gallery will organise art-based workshop programs that aim to develop skills, artistic interest and creative thinking. These include:

- Workshops for people with diverse learning needs, including school students
- Holiday and after-school workshops for young people
- Workshops for visiting school groups to complement their experience of the current exhibition
- Workshops for school students to equip them with skills to create works of art



GOULBURN MULWAREE COUNCIL
GALLERY EXHIBITIONS, ACQUISITIONS,
EDUCATION & PUBLIC PROGRAMS POLICY

- Workshops for primary school teachers to develop their art, art historical and/or interpretive communication skills
- Workshops for adults.

In order to promote the role of Regional artists, the Gallery will involve appropriate regional artists in its education program on a fee-for-service basis, particularly in its workshop programs.

Cultural diversity programs

Recognising the growing cultural diversity of the Region, the Gallery will consult with relevant groups and individuals to develop suitable projects that reflect cultural diversity and to promote cultural awareness and understanding.



GOULBURN MULWAREE COUNCIL
GALLERY EXHIBITIONS, ACQUISITIONS,
EDUCATION & PUBLIC PROGRAMS POLICY

Outreach program

Recognising its role as a regional educational resource, the Gallery:

- Has established an outreach program for rural and isolated primary schools in the region who have access issues. This program will focus on works currently on exhibition in the gallery and/or selected from the Permanent Collection, but may also include works borrowed specifically for the program.
- In partnership with Goulburn Public School and the Department of Education operates the Schools as Community Centres program – outreach for young children and their families.
- Delivers Public Art in towns and villages in the region.
- Provides advice and, where appropriate, assistance to regional communities on areas like exhibition presentation and development and facilitating arts-based workshops.
- Provides arts activities for young people for community festivals and events as required.

The Goulburn Regional Art Gallery's budget for exhibitions, acquisitions, education and public programs will be set as part of the annual Operational Plan process. The delivery of exhibition outcomes is part-funded by Create NSW.

Exhibitions, acquisitions, education and public programs are included as part of the strategic plan and the Forward Plan.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	16 April 2013	13/136	7 June 2013	7 June 2013
2	6 April 2017	17/192	6 June 2017	7 July 2017
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Marketing Events and Culture



Library Collection Development Policy



GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

POLICY OBJECTIVE

This policy provides an outline for the development, acquisition, and maintenance of the library collections of Goulburn Mulwaree Library and Goulburn Mobile Library.

The Policy states how the Library will identify, select, and manage the collection materials and resources required to meet the ongoing needs of Library members.

Goulburn Mulwaree Library is committed to providing free, impartial, and equitable access to collections and resources that meet the cultural, informational, educational, research, and recreational needs and interests of Library members. This policy supports the development of a collection that:

- Is a balanced and up to date collection of popular and enduring works
- Is diverse, uncensored, and freely accessible to all Library members
- Promotes literacy and lifelong learning
- Is maintained in good condition
- Meets the needs of community demographic profiles as provided by the Australian Bureau of Statistics
- Meets the baseline standard of expenditure on library materials as stipulated by the State Library of New South Wales

LEGISLATIVE PROVISIONS

NSW Library Act 1939

NSW Library Regulation 2010

Classification (Publications, Films and Computer Games) Enforcement Act 1995

Copyright Act 1968

Copyright Amendment (Digital Agenda) Act 2000

Copyright Amendment (Disability Access and Other Measures) Act 2017

GUIDELINES

State Library of New South Wales (2015), Living learning libraries: standard and guidelines for NSW public libraries, 6th ed.

Australian Library and Information Association (2012), Standards and guidelines for Australian public libraries, 2nd ed.

POLICY STATEMENT

Definitions

"Library" refers to Goulburn Mulwaree Library and Goulburn Mobile Library collectively.

Selection and de-selection responsibility

Selection of Library resources is undertaken by Goulburn Mulwaree Library staff for Goulburn Mulwaree Library and Goulburn Mobile Library.

Weeding and de-selection of Library resources is undertaken in accordance to the guidelines stipulated in this policy.

Library staff reserve the right to accept or refuse any addition to the Library collections, and to de-select and dispose of any collection materials, under the following guidelines.

Scope of the collection

The Library's collections will comprise a variety of materials suitable for children, young people, adults, and older people, with reading and learning abilities from birth to university entry level.



GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

The following types of hard copy and electronic materials may be included in the Library's collections:

- Reference materials (e.g. dictionaries, encyclopaedias, language and study skills etc.)
- Fiction
- Non-fiction
- Biographies
- Audio books
- Newspapers and magazines
- DVDs and CDs
- Games
- Graphic novels
- Find Legal Answers and Drug Info, as stipulated by the State Library of New South Wales

The following types of materials are generally not included in the Library's collections

- Text books for formal courses of study
- Academic or specialist tests
- Curriculum materials
- Council documents
- Hardcopy reference materials where an online copy is available
- Fragile or easily damaged materials
- Second hand materials
- Materials that pose a risk to personal safety (e.g. small removable components etc.)
- Languages other than English

Expenditure on Library collection materials

The State Library of New South Wales provides guidelines for expenditure on library collections and resources in *Living learning libraries: standards and guidelines for NSW public libraries, 6th ed.*

Goulburn Mulwaree Library will adhere to these guidelines and will meet the baseline standard for annual expenditure on library collections and resources per capita of Council's resident population as stipulated by the Australian Bureau of Statistics.

The Library will also make its greatest efforts to adhere to the standards suggested for number of acquisitions per capita, overall collection age, and stock turnover.

Selection criteria

The following criteria are used in evaluating material for inclusion in the Library collection:

- Popular interest or current demand
- Current reading trends
- Relevance and interest to Library members
- Creative, literary and technical quality
- Relevance and accuracy of content
- Currency and permanency
- Reputation, popularity, and significance of the author/publisher/genre/subject
- Actual or potential community need and usage
- Relevance of the subject area to the rest of the collection
- Suitability of the format (ease of use, ease of storage, durability)
- Availability of similar information online
- Australian and/or local perspectives
- Cost (including purchase price, processing requirements, ongoing fees etc.)

For electronic resources, the following criteria are also applied:

- Accessibility and ease of use
- Vendor support
- Hardware and software requirements



GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

The Library will generally only purchase a single copy of each item, unless in very high demand or for book club use.

Library staff may use a variety of tools to assess and select collection materials, including but not limited to:

- Supplier selection profiles and standing orders
- Promotional literature and catalogues
- Reviews
- Suggestions for purchase and recommendations from Library members
- Personal knowledge and professional experience

Electronic resources

Goulburn Mulwaree Library is a consortium member of the NSW Public Libraries Association South East Zone, and will participate in shared zone subscriptions and utilise the NSW.net suite of databases. Subscription to these resources is subject to consortia and licensing agreements.

Subscription to additional databases may also be undertaken as required.

Restricted materials

The Library will not purchase or accept into the collections any materials which have been refused classification, are banned, or are classified as R18+ and above by the Australian Classification Board.

Suggestions for purchase

Library members may make suggestions for the purchase of Library collection materials. Suggestions will be reviewed by Library staff to ensure they satisfy the guidelines stipulated in this policy, and may be purchased for the Library collection if they are deemed suitable. Library staff reserve the right to accept or decline suggestions as required.

General Donations

The Library may accept donations of books and other resources from Library members, provided the materials are:

- Not already held in the Library collection
- Less than two years old, or filling gaps in the collection
- In 'as new' condition with no wear or damage

Any materials donated to the Library become the sole property of the Library, and Library staff reserve the right to transfer, discard, sell, or otherwise dispose of materials as required. Terms and conditions cannot be stipulated by the donor.

Any materials donated to the Library that are not accepted into the collection will be sold or disposed of at the discretion of Library staff.

Weeding and de-selection

Library collections will be reviewed and weeded regularly to maintain the integrity and quality of the collection. Material may be chosen for de-selection under any of the following criteria:

- Factually inaccurate, or misleading content
- Aged and out-dated, or obsolete content
- Newer editions, online editions, more up to date, or superior works available
- Damaged or in poor physical condition
- Low usage and borrowing rates
- No longer relevant to the Library collection
- No longer relevant to user needs



GOULBURN MULWAREE COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY

Disposal

Materials chosen for de-selection may be:

- Sold at library book sales
- Donated to other libraries, Government bodies, charities, community groups, or retirement homes
- Destroyed or otherwise disposed of

Magazine and hardcopy newspaper issues will be retained for a maximum of 12 months and then destroyed or otherwise disposed of.

Local Studies

Local studies collections are exempt from the general selection, donation, weeding, and de-selection criteria.

The collection is specifically for the use of local history and family history research, and is generally not available for loan. The collections will include current and historical resources relating to Goulburn Mulwaree Council's LGA, including resources about people, places, events, geography and natural history, industry, and administration of the area dating from pre-European settlement to the present day where possible.

Local Studies collections may also be supplemented by the collections of the:

- Goulburn and District Historical Society
- Goulburn District Family History Society
- State Archives and Records NSW

Local Studies collections are not limited by format, and may include both hard copy and electronic materials. Formats may include, but are not limited to:

- Published and unpublished monographs and indexes
- Newspapers, newsletters, and periodicals
- Pamphlets, ephemera, and objects
- Photographs
- Maps
- Sound and video recordings
- Microfilm and microfiche
- Electronic materials, both digitised and born digital

Materials may be added to the Local Studies collections by purchase, donation, or long term loan. Local studies staff will work in consultation with the governing body of the Library to select materials suitable for inclusion in the collections. Access conditions may be applied to unpublished donations or long-term loans at the time of their inclusion into the collections.

Local studies staff may also undertake digitisation activities to increase access and ease of use of particular collection materials. All copyright and other access conditions will be adhered to during any digitisation activities.

Selection, donation, weeding, and de-selection activities may occur at any time at the discretion of Local Studies staff in each Library.

**GOULBURN MULWAREE COUNCIL**
LIBRARY COLLECTION DEVELOPMENT POLICY

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	12/12/2018	2017/514	12/12/2018	12/12/2018
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services
BUSINESS UNIT: Marketing, Events & Culture



Library Membership and Access Policy

GOULBURN MULWAREE COUNCIL LIBRARY MEMBERSHIP AND ACCESS POLICY

POLICY OBJECTIVE

This policy outlines the rights and responsibilities of members of Goulburn Mulwaree Library, and the rules governing provision of Library services to Library members. All registered Library members are entitled to access Library services under this policy at Goulburn Mulwaree Library and any library in a current library service level agreement with Goulburn Mulwaree Council.

LEGISLATIVE PROVISIONS

NSW Library Act 1939

NSW Library Regulation 2010

Privacy and Personal Information Protection Act 1998

Classification (Publications, Films and Computer Games) Enforcement Act 1995

Copyright Act 1968

Copyright Amendment (Digital Agenda) Act 2000

Copyright Amendment (Disability Access and Other Measures) Act 2017

POLICY STATEMENT

Definitions

"Library" refers to Goulburn Mulwaree Library and Goulburn Mobile Library.

"LSLA" refers to a current Library Service Level Agreement between Goulburn Mulwaree Council and any signatory Council to that agreement.

Membership

All members of the public may access Library buildings, use resources within the Library, and attend Library events. Library membership entitles Library users to borrow collection materials, access Library computers, and utilise subscription electronic resources. Library membership is free to all residents and ratepayers of the Goulburn Mulwaree area under the following provisions:

- A Membership Application Form must be completed and signed by the applicant.
- Applications by persons under the age of 18 must be signed by a parent or legal guardian. If a person under the age of 18 produces evidence to satisfy the Library that they are living independently, then they will be treated as an adult.
- Applications must be accompanied by valid personal identification confirming residency within the applicable Council areas.
- By becoming a member, patrons must agree to comply with all Library policies and procedures.
- A valid Library card or other identification must be presented to Library staff upon request.
- Members agree to notify the Library if their details, address, email or phone numbers change.
- Membership is for a three year period, and can be renewed as required.

Membership for non-residents

Non-residents of the Goulburn Mulwaree Council area may be entitled to Library membership under the following provisions:

- Reciprocal membership
 - Residents of other NSW and ACT areas are entitled to join the Library under the same provisions above.
 - Reciprocal members have the same rights as resident members.
- Temporary membership
 - Temporary membership is available to people normally residing outside NSW and the ACT, who are not eligible for resident or reciprocal membership.
 - Temporary membership is valid for a period of up to 3 months.
 - Temporary membership will incur a non-refundable administrative fee.
 - Borrowing is restricted to two items at a time. Items may not be renewed.

Other types of membership

The Library may provide other types of membership, including but not limited to:

GOULBURN MULWAREE COUNCIL LIBRARY MEMBERSHIP AND ACCESS POLICY

- Bulk loan membership
 - Available to teachers and staff of community groups or institutions for borrowing on behalf of their organisation. Bulk loan members have the same rights as resident members with the exclusion of some eResources.
- Book Group membership
 - Available to registered book groups and limited to borrowing Read & Connect Kits.
- Home Library membership
 - Available to people who, due to age, disability or illness, are unable to make their own selections at the Library. Library staff will select items as specified by the member's requirements, and items will be delivered to the member's home on a regular basis.

Cancellation of membership

Library members may cancel their membership at any time. All outstanding loans must be returned and outstanding fines or fees paid before membership can be cancelled.

The Library may refuse or cancel a membership if the person is not eligible for membership as outlined above, after two years of inactivity, if the person is deceased, or if the person has failed to comply with all Library policies and procedures.

Privacy

Goulburn Mulwaree Library abides by the privacy policies of Goulburn Mulwaree Council and the Privacy and Personal Information Protection Act 1998.

Personal information will be securely kept and only be used within Goulburn Mulwaree Council and any Council participating in an LSLA, or if otherwise required by law. Members have the right to request access to and/or correct any personal information held by the Library.

Loan Periods and Renewals

Library members may borrow collection items from the Library's lending collection only. Materials not available for loan may be accessed within the Library building only. Lending materials may be borrowed under the following provisions:

- Generally, members may borrow a maximum of thirty (30) items at any one time for a period of three (3) weeks, unless specified otherwise.
- Library members may borrow lending items from the collections of the Goulburn Mulwaree and Goulburn Mobile Libraries, and any Library part of a LSLA, and return items to any of these locations.
- Loans may be renewed twice unless specified otherwise, or if reserved by another borrower.
- Items that are not renewed or that are reserved by another borrower must be returned on or before their due date.
- Items not returned within 21 days of their final due date will be declared lost. A replacement fee will be charged for any items declared lost.
- Items must be returned in the same condition they were borrowed in. A replacement fee will be charged for any items returned damaged.
- Members will not be permitted to borrow or renew items if they have fees for lost or damaged items.

GOULBURN MULWAREE COUNCIL LIBRARY MEMBERSHIP AND ACCESS POLICY

Reservations

Reservations may be placed on any lending collection materials of the Library and any Library part of an LSLA. Members may specify their preferred collection location for reserves. Members may reserve up to thirty (30) items, comprising 15 book and 15 non-book items at any one time, unless specified otherwise.

Members will be notified when reserved items are ready for collection, and will have 10 days to collect reservations. Any reservations not collected within 10 days will be void.

Fees and Charges

The Library does not charge overdue fines for the late return of Library items.

Other fees may be charged to Library members, as per the applicable Council's Fees and Charges, including, but not limited to the following:

- Lost or damaged collection materials
- Replacement Library cards
- Interlibrary loans

Fee disputes or requests for a fee reduction or waiver will be assessed by the governing body of the Library on a case by case basis.

Loan of Audio Visual Media

The Library does not accept any responsibility for damage caused to a member's personal equipment as a result of using borrowed media such as eBooks, DVDs, CDs, and console games, or as a result of using Library computers or equipment.

Interlibrary Loans

Library members may request to borrow up to 15 items from other libraries in Australia through the National interlibrary loan system. Members requesting special needs materials (such as ESL or LOTE materials) may request up to 20 items.

Other libraries supplying items have the right to specify loan period or other conditions of loan. Any conditions or restrictions specified by the lending Library will be upheld. Fees may apply for interlibrary loans.

Access to Classified Library Resources

The Library exercises no censorship or limitation on access to publications classified 'unrestricted' under the *Classification (Publications, Films and Computer Games) Act 1995*.

Material rated as 'MA15+' or above by the Office of Film & Literature Classification will not knowingly be made available for loan to members under the age of 15 years.

Children and Young People

Library staff are not responsible for the care, safety or supervision of children under 18 years of age. Children must be in the care of a responsible adult at all times. Unattended children may be reported to Family and Community Services.

Library staff do not monitor information available online or in published works, and cannot be held responsible for their content. Restricting or monitoring access to collection materials and the Internet by children under 18 years of age is the responsibility of the parent or guardian.

GOULBURN MULWAREE COUNCIL
LIBRARY MEMBERSHIP AND ACCESS POLICY

Code of Conduct

- Users must not, without the consent of the governing body of the Library, use the Library for any purpose other than reading, studying, researching or engaging in Library programs.
- Users must not disrupt or otherwise interfere with other people using the Library.
- Users must not bring objects into the Library that may create an unsafe environment.
- Users must meet acceptable standards of personal hygiene and dress.
- Users must safeguard their own personal belongings. The Library is not responsible for any theft, loss or damage of personal belongings.
- Users must not take any animal into the Library other than an assistance or companion animal as defined under Section 9 of the *Disability Discrimination Act 1992*, unless by prior arrangement with the governing body of the Library.
- Users must not write on or otherwise damage any Library material or equipment in any way.
- Users must comply with the *Copyright Act 1968* and any other legislation or specifications related to the access, duplication, retention and use of Library collection materials.

Directing users to leave the Library

A Library staff member may direct any person to leave the Library under the following circumstances:

- At closing time
- In an emergency
- If the user is conducting criminal behaviour
- If the user has contravened any of the Library's policies and procedures

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	12/12/2017	2017/514	12/12/2017	12/12/2017
2	21/07/2020	15.13	2 September 2020	2 September 2020

All policies can be reviewed or revoked by resolution of Council at any time.

DIRECTORATE: Corporate and Community Services
BUSINESS UNIT: Marketing, Events and Culture



Hardship Policy



GOULBURN MULWAREE COUNCIL HARDSHIP POLICY

POLICY OBJECTIVE

To provide assistance to ratepayers suffering substantial financial hardship with the payment of their rates, water, and annual charges.

LEGISLATIVE PROVISIONS

Local Government Act 1993 Section 601

POLICY STATEMENT

Ratepayers who cannot pay their rates, water and sewer charges for reason of financial hardship can apply to Council for assistance. Ratepayers are required to complete a hardship application. Where a property has more than one legal owner, all legal owners as stated on the property are required to complete a hardship application and all owners will need to satisfy all hardship requirements.

Each individual case will be considered on its merits by Council staff.

- Council staff will review the application and recommend to the Chief Executive Officer any offer of assistance having regard to the circumstances of the ratepayer.
- The Chief Executive Officer can approve the recommendation.
- The Ratepayer will be informed of the decision in writing. If the ratepayer is not satisfied with the outcome a request can be made to Council in writing to review the outcome in Closed Session at the next available Council meeting.
- After Council reviews the application and makes a decision the ratepayer has no further right to appeal or enter into any further arrangements until the debt is paid in full.
- Should a ratepayer default on the approved/agreed hardship repayment plan without notifying Council, legal action will commence or a water flow limiting device (where applicable) will be placed on the water meter without further notice.

Rates and Charges (current and future charges)

Nominated Officers of Council can enter into the following payment arrangements.

- Hardship due to a revaluation - rates that increase by more than 15% can be deferred interest free until the second quarter of the following financial year. This will require the owner, as a minimum, to pay instalment amounts equivalent to the previous financial year. Under the provisions of the Local Government Act 1993, this form of hardship relief is only available in the year immediately following the revaluation.
- Pensioners suffering hardship not due to a revaluation - arrangements can be made to clear debt over a maximum period of 3 years.
- All other ratepayers suffering hardship not due to a revaluation - arrangement can be made to clear debt over a maximum period of 2 years.

Water and Sewer Charges (current and future charges)

- Pensioners suffering hardship - arrangements can be made to clear debt over a maximum period of 3 years.
- All other ratepayers suffering hardship - arrangements can be made to clear debt over a maximum period of 2 years.

Clarification: Clear debt means the account will have a zero balance at the end of the agreed timeframe.



GOULBURN MULWAREE COUNCIL HARDSHIP POLICY

- Interest will continue to accrue on all overdue notices. The criteria for assessment will be, but is not limited to, the following:
- The amount of any rate increase caused by a revaluation when compared to the average rate increase for the rate category.
- Income from all sources.
- Expenses from all sources.
- Reason for financial hardship.
- Length of occupancy.
- Repayment history.
- Previous defaults and arrangements.
- High water accounts due to water leakage, unexplained water use, or equipment failure.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	23 June 2009	09/369	23 June 2009	23 June 2009
2	15 March 2011	11/73	15 March 2011	15 March 2011
3	21 May 2013	13/179	21 May 2013	5 July 2013
4	17 June 2014	14/287	17 June 2014	22 August 2014
5	16 May 2017	17/163	16 May 2017	16 June 2017
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Finance



Pensioner Rebate Policy



GOULBURN MULWAREE COUNCIL PENSIONER REBATE POLICY

POLICY OBJECTIVE

The objective of this policy is to deal with enquiries regarding Pensioner concession for eligible cardholders.

LEGISLATIVE PROVISIONS

Local Government Act 1993 Section 575

POLICY STATEMENT

Council will apply the Pension Rebate to those eligible ratepayers to a level equivalent to the amount of rebate as prescribed by the *Local Government Act 1993*.

Council will grant a pensioner rebate from the first eligible full quarter within the current financial year following receipt of the application.

Council staff may on a case by case basis review and back date an eligible pensioner rebate for up to 3 years prior. This backdate is in addition to applying the rebate for the current financial year.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	17 June 2008	08/364		
2	21 June 2011	11/220	17 August 2011	17 August 2011
3	21 May 2013	13/179	21 May 2013	5 July 2013
4	16 May 2017	17/159	16 May 2017	16 June 2017
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Corporate & Community Services

BUSINESS UNIT: Finance

15.7 UTILITIES POLICY REVIEWS

Author: Director Utilities

Authoriser: Aaron Johansson, Chief Executive Officer

Attachments: 1. **Special Industrial Water Pricing Policy** [↓](#) 
2. **Undetected Water Leakage Policy** [↓](#) 

Link to Community Strategic Plan:	20. Our Infrastructure IN5 Ensure high quality water supply options for the towns in the region.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Director Utilities on the Utilities Policy Review be received.
2. Council places the following revised policies on public exhibition for 28 days and if no comments are received, they be adopted as Council's policies:
 - (i) Special Industrial Water Pricing Policy
 - (ii) Undetected Water Leakage Policy
3. Any submissions received will be considered and reported to Council for final adoption of the policy.

BACKGROUND

This report presents two of the Utilities Directorate policies that have been reviewed in terms of regulatory requirement, relevance and content following the recent Council elections. These policies include the Special Industrial Water Pricing Policy and Undetected Water Leakage Policy.

The contents of the revised policies have been discussed at Council briefing on 12 July 2022.

REPORT

The following policies have been reviewed and are ready to be placed on public exhibition.

Special Industrial Water Pricing Policy

The aim of the policy is to define the Special Industrial Water Price and the eligibility requirements to for the subsidised water charge.

The reviewed policy (refer attachment) contains the following changes:

- Amendment of the reduction rate from 42% to 40% (as this has occurred through the indexing and rounding of water charges).
- Removal of the requirement for recipients to apply for the special industrial water price every two years. This was replaced with the ability to withdraw the water price if the recipient no longer meets the eligibility requirements of the policy.
- Minor wording changes.

Undetected Water Leakage Policy

This policy aims to provide assistance to customers who experience high water (and sewer) accounts due to an undetected leak.

The reviewed policy (refer attachment) contains the following changes:

- Add the requirement for the plumber to state the nature of the leak and where it was found.
- Added hot water systems and irrigation systems to the list of examples of appliances that the policy does not cover.

These policies will be placed on public exhibition for a period of 28 days. If no submissions are received during this period, they will be adopted as the newly revised policies. Any submissions on any of these policies will be presented back to Council for consideration before adoption takes place.



Special Industrial Water Pricing Policy



GOULBURN MULWAREE COUNCIL SPECIAL INDUSTRIAL WATER PRICING POLICY

POLICY OBJECTIVE

To define the Special Industry Water Price and the process of eligibility that would enable a consumer to receive the benefits of the associated reduced water charge.

LEGISLATIVE PROVISIONS

Local Government Act 1993

Local Government (General) Regulation 2005

POLICY STATEMENT

This policy is designed to provide certainty to current and future industrial customers, assist with fostering a prosperous and diverse economic base for the Goulburn Mulwaree Local Government Area, while maintaining cost effective water services to all rate payers.

In order to attract industries that consume large amounts of reticulated water and provide significant economic benefits to the Goulburn Mulwaree Local Government Area, a Special Industry Water Price has been operational.

Eligibility for the Special Industrial Water Price will be determined on a case-by-case basis based on meeting the following criteria:

- Consume or are expected to consume a significant volume of potable water
- Provide a significant economic benefit to the community
- Involved in primary production, a major rural industry or manufacturing
- Have adopted water efficiency measures or are implementing a plan to maximise water efficiency.

The Special Industry Water Price is a 40% reduction on the Tariff 1 water usage charge as stated in the Fees and Charges.

If a recipient of this industrial rate no longer meets the eligibility requirements for the Special Industry Water Price, the approval for the reduced rate will be withdrawn.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	20 November 2012	12/402		
2	19 March 2013	13/75	19 March 2013	1 July 2013
3	3 May 2016	16/171	6 June 2016	9 June 2016
4	2 May 2017	17/148	2 May 2017	2 June 2017
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Utilities

BUSINESS UNIT: Utilities



Undetected Water Leakage Policy



GOULBURN MULWAREE COUNCIL UNDETECTED WATER LEAKAGE POLICY

POLICY OBJECTIVE

To provide assistance to customers who have experienced significantly higher than normal water and sewer consumption accounts due to undetected water leaks.

LEGISLATIVE PROVISIONS

Local Government Act 1993

Local Government (General) Regulation 2005

POLICY STATEMENT

Council provides potable water to the meter at the boundary of a property. All water that passes through the meter becomes the responsibility of the property owner. Council receives regular requests asking for water accounts to be waived or reduced due to water leakages on the customer side of the water meter. This policy provides assistance for higher water usage as the result of an undetected water leak on their property.

The customer is required to prevent wastage of water by taking prompt action to repair any leaks occurring on the property.

Assistance is subject to the submission of a complying claim that must:

- Relate to a significant leakage on the property. A significant leakage is defined by a water consumption account being 1.5 times greater than the consumption on the previous 4 accounts
- Involve a leakage in pipelines that was undetected. Undetected leakage is defined as occurring in an area clearly not visible to the customer – i.e below the ground, under slabs or within walls
- Leaks must have been identified and repaired within 30 days of the water account issue date
- The application for assistance must be received by Council within 60 days of the water account issue date
- The claim must:
 - Include a statutory declaration from the property owner stating:
 - that the abnormally high water consumption account was due to an undetected water leak
 - the repair of the water leak was identified and repaired within 30 days of the water account issue date and acknowledgement that subsequent claims under this policy will not be accepted
 - Include a statement/letter or detailed invoice by a licensed plumber stating all of the following:
 - The location of the leak
 - that the leak was repaired
 - that the internal plumbing has been checked and no further leaks were found
 - all repairs are in accordance with AS 3500

A Claim will not be accepted based on the following:

- Is the result of a second occurrence at the same property and by the same customer regardless of whether it is a related event or separate undetected leakage. Council may accept the claim if 5 years have lapsed since the previous leakage claim
- Involves a leakage from an appliance; pump; tank; hot water system; pressure release or float valves; solar panels, hot water systems or pool heaters; taps; cisterns; irrigation systems; other water fittings etc
- Does not contain the documentation or meet the terms of a complying claim
- Involves a leakage caused by accidental or wilful damage



GOULBURN MULWAREE COUNCIL UNDETECTED WATER LEAKAGE POLICY

The limit to which Council will provide assistance will only be for the initial account where the higher usage was evident.

This will be calculated as follows:

- For residential and non-residential water accounts, Council will establish the average water consumption for the previous four accounts and waive 50% of the amount above this calculated average =
$$\frac{\text{usage listed on notice} - \text{calculated average usage}}{2}$$
- For non-residential properties that are levied sewer charges based on water consumption, Council will calculate and reduce the sewer charge based on the average water consumption for the previous four accounts
- For non-residential properties that are levied liquid trade waste charges based on water consumption, Council will calculate and reduce the liquid trade waste charge based on the average water consumption for the previous four accounts

Council will not waive interest charges accrued on unpaid water accounts that are subject to a claim under this policy.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	19 June 2007	07/297	19 June 2007	19 June 2007
2	20 January 2009	09/19	20 January 2009	20 January 2009
3	21 June 2011	11/220	17 August 2011	17 August 2011
4	19 March 2013	13/81	10 May 2013	10 May 2013
5	3 May 2016	16/171	6 June 2016	9 June 2016
6	2 May 2017	17/148	2 May 2017	2 June 2017
7	18 September 2018			
All policies can be reviewed or revoked by resolution of Council at anytime.				





DIRECTORATE: Utilities

BUSINESS UNIT: Water Operations

15.8 EXTERNAL MEETING MINUTES

Author: Chief Executive Officer

Authoriser: Aaron Johansson, Chief Executive Officer

- Attachments:**
1. **Ardmore Park Community Consultative Committee Minutes 15 July 2022** [↓](#) 
 2. **Heron Resources Community Consultative Committee Meeting 6 July 2022** [↓](#) 
 3. **Veolia Woodlawn Community Consultative Committee Meeting Minutes held 16 June 2022** [↓](#) 
 4. **Regional Cities NSW Meeting Minutes 22 June 2022** [↓](#) 

Link to Community Strategic Plan:	27. Our Civic Leadership CL3 Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups.
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Chief Executive Officer on the following External Meeting Minutes be received:

1. Ardmore Park Community Consultative Committee - 15 July 2022
2. Heron Resources Community Consultative Committee - 6 July 2022
3. Regional Cities NSW - 22 June 2022
4. Veolia Woodlawn Community Consultative Committee - 16 June 2022

REPORT

Please find attached the minutes from the:

1. Ardmore Park Community Consultative Committee - 15 July 2022
2. Heron Resources Community Consultative Committee - 6 July 2022
3. Regional Cities NSW - 22 June 2022
4. Veolia Woodlawn Community Consultative Committee - 16 June 2022

These minutes are attached for your information and no Council decision is required other than noting the minutes.

Ardmore Park Community Consultative Committee**Minutes of Meeting held on Friday 15 July 2022, at 2.30 pm , Bungonia Village Hall**

Present: Don Elder (Chairman),
Bill Dobbie (Community Member)
Joanne Macey (Community Member),
Damien Cole (Community Member)
Matthew O'Rourke (Goulburn Mulwaree Council)
James Hammond (Four Pillars Environmental Consulting on behalf of MQ),
Steve Wall (MQ Representative) via MS Teams (joined meeting at 2.45pm)
Mick Rogers (MQ)
Michael Cox (MQ)
Cath Henshall (notetaker)

Observers: Rose Dobbie,

1) Welcome

The meeting was declared open at 2.30pm.

Apologies: Mick Heppelston (Community Member)
Phillip Broadhead (Community Member)
Steve Mikosic (MQ representative)
Jason Mikosic (MQ representative)

2) Declaration of Pecuniary or Other interests: nil**3) Minutes of previous meeting:** Correspondence was received from James Hammond requesting minor amendments to be made to the minutes of the meeting held on 18 March 2022. These amendments were accepted and the amended minutes of the meeting held on 18 March 2022 were confirmed.**4) Business arising from the minutes:**

- i. Following the resignation of Rob James prior to the 18 March 2022 meeting and subsequent resignation of Mick Heppelston there are currently two vacancies on the committee for community members. Membership applications were forwarded to Daryl Knight and Les Hosking at their request but as of 15 July 2022, neither had been returned. Other suitable candidates for the vacancies were canvassed and Don Elder advised those present to ask any such applicants to contact him for an application. Discussion followed regarding the requirement to publicly advertise the vacancies given there were now two vacant seats and James Hammond took on notice the request to clarify the requirements for the next committee meeting.
- ii. Modification three (Mod 3) progress
James Hammond advised that little further progress had occurred since the previous meeting. The relevant management plans have been submitted to the Department of Planning, Industry and Environment (DPIE) but no feedback has been received from DPIE. DPIE have not indicated the likely timeframes for future comment on the plans.

Matthew O'Rourke advised the committee that a condition of the Mod 3 approval was that MQ were required to demonstrate that the existing road pavement on the haul route has a 10 year life span which is not currently the case. The Planning Agreement between GMC and MQ is still being negotiated; however the ongoing issues with the state of the haul route under the Mod 2 conditions is an impediment to the finalisation of the Mod 3 Planning Agreement. GMC must be satisfied that these conditions have been met prior to signoff by DPIE.

Discussion then ensued between Michael Cox and Matthew O'Rourke regarding the status of negotiations between GMC and MQ in respect of the causes of the delays in progressing Mod 3. Steve Wall advised that a request for a meeting with GMC to continue discussions regarding outstanding issues with respect to the future repairs to the haul route will be made in the coming week.

- iii. Haul route repairs. Matthew O'Rourke advised on the state of the repairs to the haul route, stating that 15,000 m² of repairs had been completed, focussed on high priority areas, with a further 30,000 m² outstanding. The drainage works were largely complete and investigative work had been undertaken under the supervision of GMC in respect of the technical issues regarding the pavement repairs. The second stage of repairs would commence in spring when conditions were more suitable. Discussion ensued between Matthew O'Rourke and MQ representatives regarding whether the existing contractor (Roadworx) would complete the next phase of repairs. Bill Dobbie asked a question about the quality of the gravel used to in the haul route road widening and whether it was at specification. Matthew O'Rourke advised that it was of an appropriate quality and could be used for the road repairs however the use of a range of techniques to rectify the pavement deterioration was being considered.

5) Correspondence

- i. Community Member, Mick Heppelston formally resigned from the committee.
The committee accepted Mick's resignation with regret and agreed to send a letter of thanks for Mick's service on the committee, which Don Elder offered to undertake on the committee's behalf.
- ii. Correspondence from Bungonia resident Diana Moran was received via Anne Wiggan requesting information about; the state of site rehabilitation including the timeframes for commencement of revegetation works, the species to be planted, whether MQ has established a "Quarry Fund" to donate to the community and if so, under what conditions it operates, what responsibility MQ Aggregates had for MQ feed trucks that were transiting the village and whether these could be rerouted via the haul route behind the village.

In respect of the site rehabilitation, James Hammond advised that MQ was waiting on DPIE to approve the relevant plans. Bill Dobbie requested that only deciduous trees be used to reduce fire risks, however Michael Cox advised that

DPIE stipulated the species to be planted and also advised that the rehabilitation works are conducted in conjunction with backfilling of the void.

Michael Cox advised that MQ had not established a Quarry Fund but had made contributions to various organisations in the community.

Steve Wall advised that MQ Aggregates was not responsible for the movement of the MQ feed trucks which serviced local poultry farms and that the movement of these trucks is not constrained by MQ Aggregates' consent condition. He also confirmed that no MQ quarry truck accessed the road through the village.

Michael Cox took a question on notice regarding the frequency of MQ feed truck movements through the village.

- 6) **Company report:** The Company's Report which is attached with the minutes, was presented by James Hammond, who answered questions and advised:
- i. The current quarry output and attendant truck movements remain significantly reduced due to wet weather impacts.
 - ii. Backfilling of the Eastern Bund wall is ongoing.
 - iii. All management plans for Mod 3 have been submitted to DPIE and now waiting on feedback from them.
 - iv. The Annual Review will be uploaded onto the website once approved.
 - v. The first component of the agreed roadworks has been completed, specifically the drainage works as discussed at the previous CCC. Works will recommence in spring with expected completion date of early 2023.
 - vi. Standing water levels in bores increased during the latest monitoring period. Bill Dobbie asked a question regarding whether low levels recorded in 2019 were an effect of the drought or the quarry activities. James Hammond took the question on notice. Discussion ensued re levels in Philip Broadhead's spring and James advised that Philip had removed the monitoring equipment.
 - vii. Noise monitoring. Noise monitoring at three nearby residences will be undertaken at the end of July in addition to the regular monitoring that occurs.

Three noise complaints were received since the previous CCC meeting from and an additional complaint during March not notified at the previous meeting was added.
 - viii. Particular matter monitoring revealed compliance with consent conditions. Real time "PMIO" monitoring had been installed, and showed particulate levels trending below the benchmarks for PM10 and PM2.5 particles. This monitoring provides cross checks of existing time period monitoring.
 - ix. Dust levels did exceed conditions but were of combustible origin, not inorganic particulates emanating from the quarry. .
 - x. The results of all monitoring activities are available on the company website.

7) General business:

- i. Joanne Macey requested an update on the removal of fallen vegetation in front of her property which had not yet taken place. Steve Wall advised that it will be occurring in the next couple of weeks.
- ii. Steve Wall provided an update on Mark Heppleston's request for an additional bund wall could be constructed to reduce these impacts, advising that no further action had been taken and reconfirming that additional bund walls would require development consent.
- iii. Mick Rodgers advised that MQ had received a general reminder from a GMC representative that all trucks should keep left on haulage routes following community complaints about trucks from other companies not doing so. Mick Rodgers advised that the reminder from council did not relate to specifically to MQ drivers and that they were constantly monitored.
- iv. Bill Dobbie asked Matthew O'Rourke if additional police patrols of Jerrara Road could be requested to ensure the current speed limit was enforced. Matthew advised that they were in regular contact with NSW Police regarding enforcement on local roads.

8) Next Meeting:

The next meeting will be held at the Bungonia Community Hall on 11 November at 2.30pm

The meeting closed at 3.20pm

Confirmed

Chairman



WOODLAWN PROJECT
Community Consultation Committee

MEETING MINUTES

Wednesday 6 July 2022
At Woodlawn Mine office, Collector Road, Tarago

Item	Minutes	Follow Up By
Meeting Opened:	6.05pm	Meeting Closed: 7.05pm
Attendees 1. David Johnson (Chair) (DJ) 2. Mayor Peter Walker (Goulburn Mulwaree Council) (PW) 3. Scott Martin (Goulburn Mulwaree Council) (SM) 4. Chris Taylor (Develop Pty Ltd) (CT) 5. Denzil Sturgiss (DS) Invited Observers none	Apologies 1. Adrian Ellson (AE) 2. Zoe (Develop)	
Pecuniary or non-pecuniary interests DS noted that the former pecuniary interest he had declared, regarding shares held in Heron Resources, no longer applies.		
DJ opened the meeting and acknowledged the traditional owners of the land on which the meeting is being held, the Gundungurra people, and their elders past and present. DJ welcomed Chris Taylor, Underground Manager for Develop Global Ltd. It was noted that Develop have now acquired the Woodlawn Mine operation from the administrators of Heron Resources Pty Ltd, the previous owner. It was noted that the last formal CCC meeting was on 28 July 2021, held by Zoom (on-line)		
Previous Minutes Minutes from the previous meeting on 28 July 2021 were noted with no changes.		
Matters Arising from previous minutes No issues were noted.		
Project Status & Update CT introduced himself and provided some background to the new owner of the mine operation, Develop Global Ltd, which acquired Woodlawn Mine in February 2022. Develop comprises two divisions – a mining services division (which provides services to other mining companies, eg Bellevue, as well as Develop's own mines) and a mine ownership division which owns and operates mines, such as Woodlawn, and Sulphur Springs (WA). CT showed a power-point presentation on the background, capability and resources of Develop, and it has since been circulated to CCC members. The Woodlawn mine has been under 'care & maintenance' since 2020 but is now gearing up for a re-commencement of mining and production (of copper, lead and zinc concentrate) towards the end of 2023. The company intend to develop a new mine plan in early 2023 and new equipment is now being brought to the site. An underground drilling program will also be starting within a couple of weeks; it is believed there is		



<p>significant potential for extensions to known lenses in the ore-body, and for new lenses to be found.</p> <p>Current employment at the mine is around 15-20; most are staying at the Gilmour Inn, Lake Bathurst. This number is expected to double within the next month. It is expected that employee numbers will reach about 150 persons in 12–18 month's time. It is possible that Develop could establish a semi-permanent mine camp in the area, but not at the mine site. The Company intends to utilise local workers as much as possible for the project.</p> <p>At the moment two large evaporator machines are being used to reduce water in the tailings storage facilities and dams. This is required because it will soon be necessary to pump water from the underground workings. It was noted that the whole project area is required to have a zero discharge of surface waters.</p> <p>PW encouraged the Company to maintain communication with the Tarago community, particularly through local publications such as the Tarago Times. The Company was also encouraged to support local groups and organisations as much as possible, and it was noted that Heron had previously been quite generous in this regard.</p>	
<p>Community complaints/reports and company response</p> <p>None</p>	
<p>General business / Other matters</p> <p>The members present expressed support for Develop, and wished them well for a successful re-start for the operation in due course. It was noted that Woodlawn mine has enjoyed a high level of support and approval from the community and there is a strong interest in seeing the operation re-commence.</p> <p>AE (an apology) requested that the proposed Blind Creek Solar Farm (located on the Bungendore Road) be noted at the meeting. Discussion continued regarding the expected increase in heavy vehicle traffic in the area, from numerous sources mostly unrelated to the mine.</p> <p>It was suggested that the chair (DJ) contact the Veolia manager, Justin Houghton to invite him to join the Woodlawn CCC, as Henry Gundry has left the area at the moment. It was also noted by DJ that we should advertise at some stage to obtain additional community members for the CCC; DJ explained the process for obtaining and approving (by DPE) new members.</p>	
<p>Next meeting</p> <p>Wednesday 5 October 2022, 6pm at the Woodlawn Mine office.</p>	

Note: all CCC, community and associated documents are located on the company website:
<http://www.heronresources.com.au/woodlawn-community.php>



Woodlawn Eco-Precinct

Community Liaison Committee Meeting Minutes

Date	Thursday 16th June 2022	Time	5:00 pm
Coordinator	Justin Houghton	Location	Woodlawn Conference Room

Committee List ✓

Name	Present	Name	Present
Justin Houghton (JH) (Veolia)	✓	Sandra Ellson (SE) (Community)	X
Cr Andy Wood (AW) (GMC Cr)	✓	Scott Martin (SM) (GMC Designated Off)	✓
Simon Reynolds (SR) (Community)	✓	Cid Riley (CR) (Community)	✓
Adrian Ellson (AE) (Community/TADPAI)	✓	Kym Wake (KW) (Chair)	✓
Cr John Preston (JP) (QPRC Cr)	✓	Richard Kirkwood (RK) (Community)	X

Guests/Observers ✓

Name	Present	Name	Present
Andrew Jackson (AJ) (Veolia) (minutes)	✓		
Tobias Stanley (TS) (Veolia)	✓		

Minutes

1	Welcome
1.1	Meeting opened with Welcome to Country and CLC welcomed the second meeting of 2022.
2	Present / Apologies
2.1	Apologies: Nil
3	Approval of Previous Minutes
3.1	Minutes accepted without change.
4	Matters Arising from Minutes
4.1	<p>Veolia Community Liaison Committee</p> <p>a. Targeted community participation</p> <p>CLC members should be represented on the committee board based on gender/ethnicity and age diversity (KW). JH said Veolia has reached out to community groups. If needed, JP will reach out to the community. According to AE, this should be handled by the committee rather than Veolia reaching out and suggested a representative from "Develop". A letter will be drafted by JH (Action¹).</p>

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Veolia Community Liaison Committee Meeting Minutes

5	Woodlawn Eco-Precinct Operational Update (Slide)
5.1	<p>Bioreactor and Leachate Treatment Plant</p> <p>Presentation of waste receipt statistics for the region, Sydney and residual waste streams as well as odour and traffic complaint numbers for the Bioreactor. JH also provided CR with a breakdown of regional waste receipts. JH explained that we are limited by the approved volumes which is 125,000t and while truck movements may increase or decrease from day to day we can only transport that total volume annually. As to queries relative to the volume and the transportation of regional waste from the ACT, JH has agreed to look into obtaining records of the regional waste truck movements (Action²).</p>
5.2	<p>Bioenergy and Mechanical Biological Treatment</p> <p>Energy generation and gas capture was presented, with year-to-date incoming and outgoing stats for the MBT.</p>
5.3	<p>Site Water Balance including Leachate Treatment</p> <p>With the impact of recent extreme rainfall events, the onsite water balance needed to be addressed. The low temperatures and high humidity have also significantly reduced evaporation rates due to the low temperatures. Apart from the LTP being offline for two days, leachate extraction from the bioreactor has been consistent as a result of the upgraded infrastructure. The LTP is currently installing a third UF skid. The LTP is treating an average of 4.1 L/s</p>
5.4	<p>Odour Management</p> <p>In mid-January, H₂S reached a peak value of 2,631, which has since declined to 1,400 ppm. The western utility area in the void, which was a potential source of odour emissions, has now been covered with landfill gas extraction systems. Currently, landfill gas is captured at a rate of 4000 m³/h. Veolia is adopting a gable profile instead of a pyramid profile for the new lift. By doing this, stormwater will be better separated from leachate, and stormwater will be less likely to enter the waste mass.</p> <p>Drone technology is being used to locate methane emissions in the void, as well as increasing gas capture during cooler nights. JH presented the committee with odour analysis data showing the correlation between complaint locations and weather conditions. AE queried a period of time as to notification of heightened facebook odour complaints. In response to the notification, Veolia conducted off-site surveys without being able to trace the odour reported. This may be due to the odour dissipating prior to the social media activity.</p>
5.5	<p>Independent Environmental Audits</p> <ul style="list-style-type: none"> a. Independent Odour Audit <ul style="list-style-type: none"> i. Undertaken by The Odour Unit Pty Ltd in March 2022. ii. Fieldwork was completed in March. iii. A draft report has been finalised and is currently being reviewed. iv. During the previous meeting on 3rd of March 2022, community odour analysis was noted along with odour diaries (Action³). CR maintains an ongoing diary of personally identified odour events. He is concerned about the impacts on his asthma. JH highlighted the stringent OH&S standards maintained by Veolia with regards to individuals working within the Void.

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Veolia Community Liaison Committee Meeting Minutes

5.6	<ul style="list-style-type: none"> b. Leachate and Water Management System Audit <ul style="list-style-type: none"> i. Undertaken by Jackson Environment and Planning in March 2022. ii. Fieldwork and visit completed. iii. Site wide water balance completed. iv. Draft audit report being finalised by the audit team. c. MBT Independent Environmental Audit <ul style="list-style-type: none"> i. Undertaken by Ramboll Australia in March 2022. ii. Fieldwork finalised. iii. Report finalised in preparation for submission. <p>Community Consultation</p> <ul style="list-style-type: none"> a. Tarago Times updates b. ARC Open day c. TADPAI inquired about Veolia's approach to consultation and engagement with the community in relation to ensuring transparency. Veolia to investigate ways to communicate more effectively with the community. (SM) suggested setting up a mailing list, while (JH) suggested setting up a phone notification system for the community (Action⁴).
6	General Business
6.1	<p>Bungendore/Tarago Road Maintenance (Update from QPRC)</p> <p>JP stated that there is ongoing water diversion works in and around the Mount Fairy locale, with the high and increased volume of traffic usage QRPC is looking at handing over Tarago/Bungendore Road works to Transport for NSW.</p>
6.2	<p>Project Development - Woodlawn Eco-Precinct</p> <ul style="list-style-type: none"> b. Woodlawn Advanced Energy Recovery Centre <ul style="list-style-type: none"> i. Development plan to be released in coming months. ii. The Open Day was a success with approximately 50 visitors. There was concern concerning odours from some members of the public. KW noted that Veolia has ongoing community trust issues regarding historical odours. SR reported that the day was informative, and JH clarified that the representatives were independent. KW and SM discussed the English representatives' experience with Advanced Energy Recovery operations in the UK, and noted that odour and potential health issues were not taken into consideration when evaluating the operations. SM also noted the disparity between rural Australia and rural England. CR noted the immense environmental damage relative to the transportation of waste and questioned why the plant is not built in Sydney? The committee was informed of an article that appeared recently in the Bungendore Times titled "Veolia gas flooding the Community." JH said he was unaware of the article and would obtain a copy for the committee to read (Action⁵). c. FOGO Processing Stage 2 <ul style="list-style-type: none"> i. Veolia is currently going through the regulatory approval and preliminary design process for Stage 2 which is due to begin in 2023. ii. JH advised stage 2 is proposed to process upto 70,000 tpa. iii. Incoming year-to-date Stage 2 FOGO processing tonnage stats was explained.

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Veolia Community Liaison Committee Meeting Minutes

6.3	Regulatory Matters <ul style="list-style-type: none"> a. JH highlighted the ongoing water storage issues, he also stated that we currently have two show cause letters to submit to the EPA in the coming weeks. The EPA receives regular R4.2 odour complaint reports from Veolia as a means of observing "odour events" against meteorological data and operational activities. b. Veolia is still reviewing AE's comments relative to the Transport Code of Practice (Action⁶). c. An investigation is currently underway by Veolia to find a suitable location to locate a meteorological/H2S monitoring station in the township of Tarago. AE asked whether dust particulates would be monitored by the station?
7	New Business
7.1	Odour tracking and reporting app, and feedback form on Veolia website JH highlighted the investigation of a real time Odour tracking and reporting application.
7.2	Traffic Incident Reporting AE raised concerns regarding a member of the public taking video (dash cam) while overtaking over double yellow lines a container truck on Tarago Road in transit from the IMF to Woodlawn Eco-Precinct, and the need for an overtaking lane. JH said that the trucks do have dash cams and incidents are reported to police instead of Veolia. JH to inquire about sharing video footage with Veolia by the transport contractor (Action⁷). As part of the incident reporting and recordkeeping processes, AE highlighted the need for regional trucks to supply dash cam footage to Veolia. JH states that it is possible to obtain video footage from regional waste transporting trucks. AE queried the "Develop" mining operational update relative to the "Heron" site. JH noted that the Deed of Agreement is still pending. AE has commented on the increasing number of "State Significant Projects" taking place within the local region and their likely impacts on the road infrastructure and users in Tarago/Bungendore. AE commented on lead dust remediation with relation to its process and the impacts of the rail corridor.
8	Meeting Closed by Chairperson
8.1	Meeting Closed by Chairperson at 6:50pm. Next meeting will be held on Thursday 1st September 2022.

Action List

Item	Action	Assigned to
1	Draft letter/invitation for CLC membership ie. community groups	Veolia
2	Obtain records of the regional waste truck movements	Veolia
3	Liaise with CR in relation to analysis of odour diary entries	Veolia
4	Investigate phone notification system for the community comms	Veolia
5	Obtain article entitled "Veolia gas flooding the Community"	Veolia

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<https://www.veolia.com/anz/>

Veolia Community Liaison Committee Meeting Minutes

6	Reviewing AE's comments relating to the Transport Code of Practice	Veolia
7	Investigate obtaining video footage from transport contractor/s	Veolia

Attachments:

1/ Veolia CLC Meeting #11 Operational Presentation

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**Regional Cities New South Wales
Meeting Minutes
22 June 2022**

Date: Wednesday 22 June 2022

Time: 1:00pm – 4:00pm

Location: National Convention Centre Canberra, 31 Constitution Ave, Canberra ACT 2601

Attendees

- Cr Mathew Dickerson – Mayor, Dubbo Regional Council (Chair)
- Mr Murray Wood – CEO, Dubbo Regional Council
- Cr Russell Webb – Mayor, Tamworth Regional Council (Deputy Chair)
- Mr Paul Bennett – General Manager, Tamworth Regional Council
- Cr Kylie King – Mayor, Albury City Council
- Mr Frank Zaknich – CEO, Albury City Council
- Mr James Roncon – General Manager, Armidale Regional Council
- Cr Tom Kennedy – Mayor, Broken Hill City Council
- Mr Jay Nankivell – General Manager, Broken Hill City Council
- Cr Doug Curran – Mayor, Griffith City Council
- Mr Brett Stonestreet – General Manager, Griffith City Council
- Cr Peter Walker – Mayor, Goulburn Mulwaree Council
- Mr Matt O'Rourke – Acting CEO, Goulburn Mulwaree Council
- Cr Steve Krieg – Mayor, Lismore City Council
- Mr John Walker – General Manager, Lismore City Council
- Cr Philip Penfold – Mayor, Maitland City Council
- Cr Jason Hamling – Mayor, Orange City Council
- Mr David Waddell – General Manager, Orange City Council
- Cr Kenrick Winchester – Mayor, Queanbeyan-Palerang Regional Council
- Ms Rebecca Ryan – CEO, Queanbeyan-Palerang Regional Council
- Cr Chris Cherry – Mayor, Tweed Shire Council
- Ms Rachael Sweeney – Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn – Secretariat (Senior Client Coordinator, Collective Position)

Apologies

- Cr Robert Taylor – Mayor, Bathurst Regional Council
- Mr David Sherley – General Manager, Bathurst Regional Council
- Cr Paul Amos – Mayor, Coffs Harbour City Council
- Mr Chris Chapman – Acting General Manager, Coffs Harbour City Council
- Cr Dallas Tout – Mayor, Wagga Wagga City Council
- Mr Peter Thompson – General Manager, Wagga Wagga City Council
- Cr Sam Coupland – Mayor, Armidale Regional Council
- Mr David Evans PSM – General Manager, Maitland City Council
- Mr Troy Green – General Manager, Tweed Shire Council
- Cr Peta Pinson – Mayor, Port Macquarie-Hastings Council
- Dr Clare Allen – General Manager, Port Macquarie-Hastings Council



The meeting was declared open at 1:01 pm AEST.

1. WELCOME AND APOLOGIES

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council welcomed members to the meeting and noted apologies.

2. WORKSHOP REPORT

Ms Rachael Sweeney – RCNSW Secretariat tabled the RCNSW May 2022 Workshop Report for discussion and approval by members.

The members agreed the Workshop Report was an accurate reflection of the meeting and noting the Report called for nominations, RCNSW Chair Cr Mathew Dickerson called for nominations to the three RCNSW Policy Working Groups; Population, Connectivity and Housing.

The following Councils were nominated to participate in the Housing Working Group:

- Tamworth Regional Council;
- Griffith City Council;
- Orange City Council; and
- Broken Hill City Council.

The following Councils were nominated to participate in the Population Working Group:

- Dubbo Regional Council;
- Albury City Council; and
- Lismore City Council.

The following Councils were nominated to participate in the Connectivity Working Group:

- Queanbeyan-Palerang Regional Council;
- Tamworth Regional Council; and
- Dubbo Regional Council.

Members agreed each Working Group would meet three times in the lead up to the August Board Meeting to create policy positions prior to the 2023 State Election.

ACTIONS

2.1 RCNSW Secretariat to coordinate the Population, Connectivity and Housing Working Groups meetings prior to the August Board Meeting.



3. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCNSW Secretariat tabled the following June reports for noting:

- Policy and Advocacy Register;
- Stakeholder Register;
- Seat at the Table Register;
- Policy Updates; and
- Communications Report.

Ms Rachael Sweeney noted the actions from the RCNSW May 2022 Meeting had been completed. Members noted the update.

4. 2022-23 STATE BUDGET

Ms Rachael Sweeney – RCNSW Secretariat noted the 2022-23 State Budget was released on Tuesday 21 June and tabled the 2022-23 State Budget tracker for noting and discussion by members.

Ms Rachael Sweeney noted the following significant regional announcements in the State Budget:

- An extra \$1.3 billion for the Regional Growth Fund.
- \$327.8 million investment in regional housing.
- \$1 billion capital investment in Special Activation Precincts (SAP's).
- A combined \$8.9 billion investment in regional health.
- Investment in regional roads, rail and transport initiatives including:
 - \$835.6 million over three years to continue delivery of a modern regional rail fleet;
 - \$60.2 million for the Fixing Country Rail program;
 - \$201.2 million for regional transport programs including the Fixing Country Bridges and Fixing Local Roads program; and
 - \$193 million over two years to support the priority upgrade of regional roads transferred to the State.
- \$682.4 million in investment in regional education.
- \$150 million in investment in regional digital connectivity.
- \$9 million for a Regional Concierge Service to attract key workers to the regions;
- \$90 million to address water supply, quality and safety for regional towns; and
- \$1.9 billion for renewable energy infrastructure.

Members noted the additional funding into NSW transport initiatives including the Fixing Local Roads program. Members agreed to invite Mr Peter Tegart to the August Meeting to provide an update on the Regional Roads Reclassification Panel and the impact of the Budget announcements on the program.

Members also noted the increase in regional housing funding and agreed to invite Mr Greg Sullivan – Executive Director Land and Asset Management, Crown Lands NSW Department



of Planning, Industry and Environment and Mr Ashley Albury – Executive Director of Regional Delivery, NSW Department of Regional NSW to the August Meeting to provide detail on the announcements in the State Budget to address the regional housing crisis.

Members also agreed to invite a representative of the ePlanning Portal Panel to provide insight on how to utilise the Portal to address the regional housing shortage. Members also requested Mr Troy Green – General Manager, Tweed Shire Council to provide an update on the ePlanning Portal Panel at the August Board Meeting.

Members noted the update and endorsed the agreed actions.

ACTIONS

- 4.1 RCNSW Secretariat to invite Mr Peter Tegar to present on the Regional Roads Reclassification Panel at the RCNSW August 2022 Meeting;**
- 4.2 RCNSW Secretariat to circulate the 2022-23 State Budget Report post meeting;**
- 4.3 RCNSW Secretariat to request meeting with Greg Sullivan – Executive Director Land and Asset Management, Crown Lands NSW Department of Planning, Industry and Environment;**
- 4.4 RCNSW Secretariat to invite Mr Ashley Albury – Executive Director of Regional Delivery, NSW Department of Regional NSW to be invited to the August Meeting; and**
- 4.5 RCNSW Secretariat to invite a representative from ePlanning Portal Panel to a future meeting; and**
- 4.6 Mr Troy Green – General Manager, Tweed Shire Council to provide an update on the ePlanning Portal Panel at the August Board Meeting.**

5. REGIONAL CITY LIVING AND WORKING CAMPAIGN

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council provided an update on the Regional City Living and Working Campaign Proposal following the \$9 million for a Regional Concierge Service in the State Budget.

Members noted the \$9 million for a Regional Concierge Service and agreed to review the Regional City Living and Working Campaign Proposal as part of the population working group.

ACTIONS

- 5.1 RCNSW Population Working Group to review the Regional Concierge Service to refine the previous Regional City Living and Working Campaign Proposal to the NSW Government.**

6. REGIONAL DEVELOPMENT

RCNSW – June 2022 Meeting Minutes



RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council welcomed the Hon Kirsty McBain MP – Minister for Regional Development, Local Government and Territories and Local Member for Eden-Monaro to the meeting and introduced all members.

The Hon Kirsty McBain MP – Minister for Regional Development, Local Government and Territories and Local Member for Eden-Monaro provided an overview of the Albanese Government's regional priorities to date, noting the priorities are a work in progress. The overview included:

- The Albanese Government will be structured with a Minister in Cabinet and a cluster of Ministers reporting to that Minister;
- Minister King will hold the portfolio of Transport and Infrastructure and will report on regional development issues to Cabinet;
- Minister McBain will hold the portfolio of Regional Development and Local Government and report to Minister King;
- Minister McBain noted the aim for an equitable approach to regional funding and projects across the country;
- Minister McBain is encouraging engagement with Local Governments and collaboration to equitably meet the needs of regional communities.

The members noted the update.

7. MEMBER DISCUSSION

Members noted the Hon Kirsty McBain MP – Minister for Regional Development, Local Government and Territories and Local Member for Eden-Monaro and agreed on the importance of collaboration between the Federal Government and Local Government.

9. GENERAL BUSINESS

Next Meeting

RCNSW Chair Cr Mathew Dickerson – Mayor, Dubbo Regional Council advised the next RCNSW Board Meeting is proposed to be scheduled for Thursday 11 August 2022 in the Preston Stanley Room, NSW Parliament House subject to COVID-19 restrictions.

The meeting was declared closed at 3:34pm AEST.



SUMMARY OF ACTIONS

Action	Responsibility
RCNSW Secretariat to organise meetings of the Working groups.	RCNSW Secretariat
RCNSW Secretariat to request meeting with Greg Sullivan – Executive Director Land and Asset Management, Crown Lands NSW Department of Planning, Industry and Environment.	RCNSW Secretariat
RCNSW Secretariat to invite Mr Peter Tegart to present on the Regional Roads Reclassification Panel at the RCNSW August 2022 Meeting.	RCNSW Secretariat
RCNSW Secretariat to circulate the 2022-23 State Budget Report post meeting.	RCNSW Secretariat
RCNSW Secretariat to invite Ashley Albury to the August Meeting.	RCNSW Secretariat
Mr Troy Green – General Manager, Tweed Shire Council to provide an update on the ePlanning Portal Panel at the August Board Meeting.	Mr Troy Green – General Manager, Tweed Shire Council
RCNSW Secretariat to invite a representative from ePlanning Meeting to a future meeting.	RCNSW Secretariat
RCNSW Secretariat to invite a representative from NBN to present to the group at a future meeting.	RCNSW Secretariat

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.