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**OUR MISSION** TO BE EASY TO DO BUSINESS WITH

# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**17 May 2022**

**Matt O'Rourke**  
**Acting General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:  
 Tuesday, 17 May 2022 at 6pm  
 in the Council Chambers, Civic Centre  
 184 - 194 Bourke Street, Goulburn

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	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
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**Cr Peter Walker**  
**Mayor**

**Matt O'Rourke**  
**Acting General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 MAY 2022**

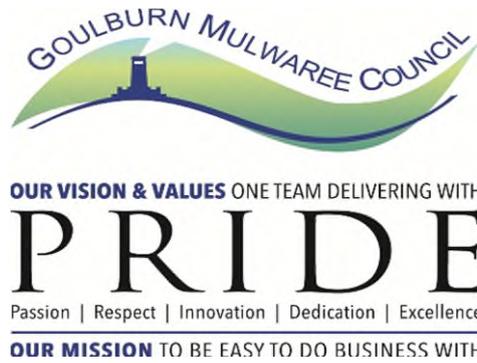
**Author: Acting General Manager  
Director Operations**

**Authoriser: Matt O'Rourke, Acting General Manager**

**Attachments: 1. Minutes of the Ordinary Meeting of Council held on 3 May 2022**

**RECOMMENDATION**

That the Council minutes from Tuesday 3 May 2022 and contained in Minutes Pages No 1 to 14 inclusive and in Minute Nos 2022/134 to 2022/152 inclusive be confirmed.



# MINUTES

## Ordinary Council Meeting

**3 May 2022**



**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>6</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>6</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
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	11.1 Matters Arising from Council Meetings Minutes from the 19 April 2022 .....	6
	11.2 Outstanding Task List from All Previous Meetings.....	6
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>7</b>
	12.1 Mayoral Minute - Vote of Thanks to Jacqui Smith, Hume Conservatorium of Music .....	7
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>7</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
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**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 3 MAY 2022 AT 6PM**

**PRESENT:** Mayor Peter Walker, Cr Carol James, Cr Bob Kirk, Cr Michael Prevedello, Cr Steven Ruddell, Cr Daniel Strickland, Cr Jason Shepherd & Cr Andy Wood

**IN ATTENDANCE:** Brendan Hollands (Acting General Manager), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations), Ken Wheeldon (Acting Director Corporate and Community Services) & Amy Croker (Office Manager).

**1 OPENING MEETING**

Mayor Peter Walker opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Peter Walker made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Andy Wood.

**4 APOLOGIES**

**RESOLUTION 2022/134**

**Moved: Cr Michael Prevedello**

**Seconded: Cr Carol James**

**That the apology received from Cr Andrew Banfield be accepted.**

**CARRIED**

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLUTION 2022/135**

**Moved: Cr Andy Wood**

**Seconded: Cr Steven Ruddell**

**That an application for leave of absence from Cr Andrew Banfield be granted due to planned leave.**

**CARRIED**

**6 LATE ITEMS / URGENT BUSINESS**

Nil

**7 DISCLOSURE OF INTERESTS**

Nil

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

Nil

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 APRIL 2022**

**RESOLUTION 2022/136**

**Moved: Cr Jason Shepherd  
Seconded: Cr Daniel Strickland**

**That the Council minutes from Tuesday 19 April 2022 and contained in Minutes Pages No 1 to 31 inclusive and in Minute Nos 2022/96 to 2022/133 inclusive be confirmed.**

**CARRIED**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 19 APRIL 2022**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2022/137**

**Moved: Cr Bob Kirk  
Seconded: Cr Carol James**

**That Council notes the Task List and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

**12.1 MAYORAL MINUTE - VOTE OF THANKS TO JACQUI SMITH, HUME CONSERVATORIUM OF MUSIC**

**RESOLUTION 2022/138**

**Moved: Cr Peter Walker**

**That a vote of thanks be given to Jacqui Smith for her contribution to the Goulburn Mulwaree Community during her time as Chief Executive Officer of the Hume Conservatorium of Music.**

**CARRIED**

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 POST EXHIBITION REPORT - MARULAN DRINKING WATER TREATMENT PLANT - 189 BRAYTON ROAD**

**RESOLUTION 2022/139**

**Moved: Cr Bob Kirk**

**Seconded: Cr Andy Wood**

**That:**

- 1. The post exhibition report from the Business Manager Strategic Planning concerning the rezoning of 189 Brayton Road, Marulan be received.**
- 2. Council endorse the draft planning proposal to rezone No 189 Brayton Road (Lot 10 DP 1067488) from R5 Large Lot Residential with a minimum lot size of 2000m<sup>2</sup> to SP2 Infrastructure (Public Utility Undertaking) with no minimum lot size.**
- 3. A Draft Instrument be prepared that is consistent with the above amendment.**
- 4. The Acting General Manager be issued with the delegation to sign the draft amending Instrument on behalf of the Council as the local plan making authority.**
- 5. Council request that the NSW Department of Planning and Environment notify the draft amendment once signed.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood**

**Against: Nil**

## 15.2 PROPOSED AMENDMENTS TO DCP 2009 AND LOCAL APPROVALS POLICY IN RELATION TO WATER AND SEWER CONNECTION

### RESOLUTION 2022/140

Moved: Cr Bob Kirk

Seconded: Cr Michael Prevedello

That:

1. The report from the Business Manager Strategic Planning on proposed amendments to the *Goulburn Mulwaree Development Control Plan 2009* in relation to connection requirements for reticulated water and sewer services and a proposed Local Approvals Policy for water and sewer (reticulated and on-site), drainage and trade waste be received.
2. Council prepares an amendment to *Goulburn Mulwaree Development Control Plan 2009* in relation to connection requirements for reticulated water and sewer to provide greater clarity on where and when connection to these services is required.
3. Council prepares a Local Approvals Policy under the *NSW Local Government Act, 1993* in relation to reticulated water and sewer connection requirements and other approval requirements associated with water, sewer/wastewater management, trade waste and drainage associated with Section 68 applications made under that Act.
4. Council publicly exhibit the amendment to the *Goulburn Mulwaree Development Control Plan 2009 and the Draft Local Approvals Policy – Water Supply, Sewerage (On-site and Reticulated), Stormwater and Trade Waste* for a minimum of thirty (30) days concurrently.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED**

In Favour: Crs Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

## 15.3 CONSEQUENTIAL AMENDMENTS TO GOULBURN MULWAREE DEVELOPMENT CONTROL PLAN 2009

### RESOLUTION 2022/141

Moved: Cr Andy Wood

Seconded: Cr Steven Ruddell

That:

1. The report by the Business Manager Strategic Planning on minor consequential amendments to the *Goulburn Mulwaree Development Control Plan 2009* be received.
2. Council amend the *Goulburn Mulwaree Development Control Plan 2009* to include updated references to legislation, State Environmental Planning Policies and to Planning for Bushfire Protection.
3. Council publicly exhibit the table of proposed common reference changes (as per below) for a minimum of twenty eight days. Noting that other changes to outdated referencing to NSW legislation and to delegated legislation (such as State

**Environmental Planning Policies/SEPPs) will be undertaken as they occur throughout the document.**

Old Reference (Currently in DCP)	New Reference
NSW Threatened Species Conservation Act	Biodiversity Conservation Act
NSW Native Vegetation Act	Biodiversity Conservation Act and/or Local Land Services Act (as applicable).
SEPP (Sydney Drinking Water Catchment) 2011	SEPP Biodiversity and Conservation 2021 (Chapter 8 – Sydney Drinking Water Catchments)
SEPP (Vegetation in Non Rural Areas)2017	SEPP Biodiversity and Conservation 2021 (Chapter 2 Vegetation in Non Rural Areas)
SEPP 44 Koala Habitat	SEPP Biodiversity and Conservation 2021 (Chapter 3 Koala Habitat Protection 2020 or Chapter 4 Koala Habitat Protection 2021 as applicable)
SEPP(Koala Habitat Protection) 2019	SEPP Biodiversity and Conservation 2021 (Chapter 3 Koala Habitat Protection 2020 or Chapter 4 Koala Habitat Protection 2021 as applicable)
Planning for Bushfire Protection 2006	Planning for Bushfire Protection 2019
SEPP 64 – Advertising and Signage	SEPP Industry and Employment 2021 (Chapter 3 Advertising and Signage) 2021
References to E ‘Environmental’ zones under the Local Environmental Plan (LEP)	C ‘Conservation’ zones

- Should no submissions be received at the end of the exhibition period, that the updated document be adopted by Council with a notice to this effect (and advising of its commencement), placed on the Council’s web site, in the Goulburn Post and on the NSW Planning Portal.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED**

In Favour: Crs Carol James, Bob Kirk, Michael Prevedello, Steven Ruddell, Daniel Strickland, Jason Shepherd, Peter Walker and Andy Wood

Against: Nil

**15.4 ROAD CLOSURE APPLICATION - PART ROAD RESERVE CNR FINLAY RD/SLOANE ST, GOULBURN****RESOLUTION 2022/142****Moved: Cr Steven Ruddell****Seconded: Cr Carol James**

1. The report from the Business Manager Property & Community Services on a proposed road closure application for part road reserve at the corner of Finlay Road / Sloane Street, Goulburn be received.
2. Council prepares a Road Closure Application to close approximately 74.64m<sup>2</sup> of redundant road reserve on the corner of Finlay Road / Sloane Street, Goulburn.
3. The owner of 2 Sloane Street, Goulburn meet all costs associated with;
  - Road Closure Application fees
  - All surveying field work, including preparation, administration and NSW Land Registry fees associated with a Plan of Proposed Road Closure consistent with point 2 above.
4. Under s377 of the *Local Government Act 1993*, the Acting General Manager be delegated to sign all documentation necessary to complete the sale of this unused road reserve when a new title is created, ensuring that the market value determined by the valuation consultant is non-negotiable.

**CARRIED****15.5 BULKY WASTE DISPOSAL****RESOLUTION 2022/143****Moved: Cr Daniel Strickland****Seconded: Cr Andy Wood****That:**

1. The report from the Director Utilities on Bulky Waste Disposal be received.
2. That Council continue with the current 2 free bulky waste weekends during the 2022/23 financial year while the waste management centre upgrade works continue.
3. Staff complete community consultation regarding bulky waste disposal options including questions to determine what the community are prepared to pay for.

**CARRIED**



**15.6 INTEGRATED PLANNING & REPORTING DOCUMENTS****RESOLUTION 2022/144****Moved: Cr Bob Kirk****Seconded: Cr Carol James****That**

- 1. The report of the Director of Business Services on the Integrated Planning & Reporting Documents be received.**
- 2. The Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023 and budget be approved for public exhibition.**
- 3. Both documents be placed on public exhibition from Wednesday 4 May until Thursday 2 June 2022 for wider community comment.**
- 4. Invitations be extended to any submitters wishing to speak to their submission (for a maximum of 5 minutes) at the Public Forum of the Council meeting on 21 June 2022 as part of the submission consideration process.**

**CARRIED****15.7 UTILITIES POLICY REVIEW****RESOLUTION 2022/145****Moved: Cr Jason Shepherd****Seconded: Cr Michael Prevedello****That**

- 1. That the report from the Director Utilities on the Utilities Policy Review be received.**
- 2. Council places the following revised policies on public exhibition for 28 days and if no comments are received, they be adopted as Council's policies:**
  - (i) Cross Connection Control and Backflow Prevention Policy**
  - (ii) Drinking Water Quality Policy**
  - (iii) Liquid Trade Waste Policy**
  - (iv) Septic Tank, Chemical Toilet and Pan Waste Disposal Policy**
  - (v) Water Use Policy**
  - (vi) Water Allowance (Medical Reasons) Policy.**
- 3. Any submissions received will be considered and reported to Council for final adoption of the policy.**

**CARRIED**

**15.8 POLICY REVIEW - PLANNING & ENVIRONMENT**

**RESOLUTION 2022/146**

**Moved: Cr Andy Wood  
Seconded: Cr Steven Ruddell**

**That**

- 1. The report from the Director Planning & Environmental Services on the Policy Review – Planning & Environment be received.**
- 2. Council rescinds the following policies:**
  - Integrated Weeds Management Policy; and**
  - Noxious Weeds Policy.**
- 3. Council places the Vegetation Offset Removal Policy in an unchanged format on public exhibition for 28 days and if no submissions are received, it be adopted as Council’s policy,**
- 4. Any submissions received will be considered and reported to Council for final adoption of the Vegetation Offset Removal Policy.**

**CARRIED**

**15.9 POLICY REVIEW - EXECUTIVE AND CORPORATE & COMMUNITY SERVICES**

**RESOLUTION 2022/147**

**Moved: Cr Daniel Strickland  
Seconded: Cr Michael Prevedello**

**That:**

- 1. The report from the Acting General Manager on the Policy Review - Executive and Corporate & Community Services be received**
- 2. Council places the following revised policies on public exhibition for 28 days and if no comments are received, they be adopted as Council’s policies:**
  - (i) Council Investment Policy**
  - (ii) Councillor Expenses and Facilities Policy**
  - (iii) Privacy Management Policy**
- 3. Any submissions received be considered and reported to Council for final adoption of the policy.**

**CARRIED**

**15.10 2021/22 THIRD QUARTER WORKERS COMPENSATION REPORT**

**RESOLUTION 2022/148**

**Moved: Cr Jason Shepherd  
Seconded: Cr Andy Wood**

**That the report from the Recover at Work and Wellbeing Officer on the 2021/22 third quarter workers compensation trends be noted.**

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RESOLUTION 2022/149**

Moved: Cr Bob Kirk

Seconded: Cr Andy Wood

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Waste Disposal - 12 Common Street Goulburn**

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**16.2 Mayoral Minute - Acting General Manager**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**CARRIED**

Council resolved into Closed Session at 6.42pm.

Council resolved into Open Council at 7.19pm.

**RESOLUTION 2022/150**

Moved: Cr Bob Kirk

Seconded: Cr Jason Shepherd

1. That Council moves out of Closed Council into Open Council.
2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

**CARRIED**

**16.1 WASTE DISPOSAL - 12 COMMON STREET GOULBURN****RESOLUTION 2022/151**

Moved: Cr Daniel Strickland

Seconded: Cr Jason Shepherd

That

1. The report from the Director Utilities on Waste Disposal - 12 Common Street Goulburn be received.
2. That Council reduce the price of waste disposal for the waste from 12 Common Street Goulburn to \$202.70 per tonne and any items that have a specific charge in Council's fees and charges (for example mattresses, tyres, fridges etc) be accepted at cost. This charge to be available until the end of the 2022/23 financial year only.

**CARRIED**

At 6.58pm Brendan Hollands, Marina Hollands, Scott Martin, Ken Wheeldon & Matt O'Rourke left the meeting.

**16.2 MAYORAL MINUTE - ACTING GENERAL MANAGER**

**RESOLUTION 2022/152**

**Moved: Cr Peter Walker**

**That:**

- 1. That the Mayoral Minute on the Acting General Manager be received.**
- 2. Council acknowledge Mr Hollands for his excellence and professionalism whilst undertaking his tenure as Acting General Manager.**
- 3. In the interest of staff development and in accordance with Section 377 and 378 of the Local Government Act 1993, Council appoints Mr Matthew O'Rourke to fill the role of Acting General Manager from 6 May until the new Chief Executive Officer is appointed and delegates to Mr O'Rourke the powers, authorities, duties and functions of the General Manager.**
- 4. In accordance with Section 377 and 378 of the Local Government Act 1993, Council appoints Mr Brendan Hollands to fill the role of Acting General Manager as a standing appointment for any period the Acting General Manager is on leave and that Council delegates to Mr Hollands the powers, authorities, duties and functions of the General Manager during those leave periods.**

**CARRIED**

At 7.19pm Brendan Hollands, Marina Hollands, Scott Martin, Ken Wheeldon & Matt O'Rourke returned to the meeting.

**17 CONCLUSION OF THE MEETING**

**The Meeting closed at 7.23pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 May 2022.**

.....  
**Cr Peter Walker**  
**Mayor**

.....  
**Brendan Hollands**  
**Acting General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETINGS MINUTES FROM THE 3 MAY 2022**

**Author: Acting General Manager**

**Director Operations**

**Authoriser: Matt O'Rourke, Acting General Manager**

**Attachments: Nil**

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Acting General Manager  
Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. Task List (Business Arising) 17 May 2022

**RECOMMENDATION**

That Council notes the Task List and authorises the deletion of completed tasks.

**REPORT**

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Community Centre Options</u> Location of Community Centre deferred 18 months</p>	General Manager	Will be referred to Council in a report after the budget process
<p><u>Future of 2 Bourke Street</u> Discussion to be held with Councillors at Briefing</p>	General Manager	Additional report to be presented to Council Briefing
<p><u>Second access to Run-O-Waters</u> Council discuss at the Council Briefing the future road link from Run-O-Waters to Gurrundah Road on to Middle Arm Road with potential access to the Hume Highway</p>	General Manager	Discussions being scheduled to be held with proponents. Outcomes to be presented to Council at a Councillor Briefing Session
<p><u>Draft Tarago Village Strategy</u> Plan to be placed on public exhibition</p>	Director Planning & Environment	Public consultation completed. Two public submissions and two State Government Agency submissions received. We have had a public meeting with the Tarago community and will now report outcomes to Council on 7 June 2022.
<p><u>South Goulburn Threaten Species Master Plan</u> Review Master Plan</p>	Director Planning & Environment	Report to Council to be given priority. Review of biodiversity mapping/values is subject to seasonal survey requirements i.e. in spring.
<p><u>Waste to Energy Future Action</u></p> <ul style="list-style-type: none"> <li>• Continue engagement with wider community and raise awareness of associated issues and impacts of Veolia's proposal</li> <li>• Continue obtaining community views</li> </ul>	General Manager	Ongoing



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>St John's Orphanage</u></p> <ul style="list-style-type: none"> <li>Demolition order compliance by 31 January 2021 for Building A – then legal action if not compliant</li> <li>Legal action in local court on Buildings B, C &amp; D</li> </ul>	<p>Director Planning &amp; Environment</p>	<p>The Demolish Works Order for Building A had a completion date of 25 April 2022. Works have commenced but have not been completed. The Emergency Public Safety and Demolish Works Order for the whole site (Buildings B,C,D), an inspection revealed that although some works have been undertaken on site, much of the work remains outstanding. Staff met with the owner and the owners legal representative on 9 May 2022. It was conveyed to staff that the owner has faced a number of difficulties in procuring trades and consultants, and therefore seeks further time to comply. A formal submission from the owner will be presented to the 7 June Council Meeting.</p>
<p><u>Planning Proposal Water Treatment Plants – Goulburn and Marulan</u></p> <p>Seeking rezoning to allow expansion of Treatment Plants</p>	<p>Director Planning &amp; Environment</p>	<p>Post Exhibition report for the Marulan Planning Proposal has been endorsed by Council.</p> <p>Goulburn Planning Proposal remains ongoing.</p>
<p><u>Draft Victoria Park &amp; Carr Confoy Plans of Management</u></p> <ul style="list-style-type: none"> <li>Submit draft plans of Management to DPI for Ministers written consent to publicly exhibit</li> <li>Upon receipt of consent offer draft plans of management for community consultation for a period of 42 days</li> <li>As part of community consultation process circulate PoMs to relevant organisations</li> </ul>	<p>Director Corporate and Community Services</p>	<p>Plans have been submitted for Ministerial consent and acknowledgement received. Ministerial assessment underway. Expecting approval for public exhibition by the end of May 2022</p>





## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Multiquip</u></p> <ul style="list-style-type: none"> <li>• Initiate steps with Multiquip to formalise repayment of the outstanding debt and haulage route pavement repair costs.</li> <li>• Prepare a Closed Session report to Council on repayment options.</li> </ul>	<p>Director Operations</p>	<p>Report included in this Business Paper</p> <p><b>RECOMMEND COMPLETION</b></p>
<p><u>Bulky Goods</u></p> <p>Staff complete community consultation regarding bulky waste disposal options including questions to determine what the community are prepared to pay for.</p>	<p>Director Utilities</p>	<p>To be completed this financial year</p>

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 TENDER NO. 2122T0007 - DESIGN, CONSTRUCTION AND UPGRADE OF AMENITIES AT SPORTING FACILITIES**

**Author:** Project Manager - Grants  
 Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. 2122T0007\_Tender Evaluation Report\_R2 - Confidential

<b>Link to Community Strategic Plan:</b>	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.												
<b>Cost to Council:</b>	<p>Approved budget for the North Park Sports Pavilion Upgrade is \$1,582,603.00 and is funded from the following sources:</p> <table border="0"> <tr> <td>Regional Sport Facility</td> <td style="text-align: right;">\$967,603.00</td> </tr> <tr> <td>Local Roads &amp; Community Infrastructure</td> <td style="text-align: right;">\$600,000.00</td> </tr> <tr> <td>Junior Rugby League</td> <td style="text-align: right;">\$15,000.00</td> </tr> </table> <p>The approved budget for the Goulburn Regional Hockey Facility is \$7,081,000 and is funded from the following sources</p> <table border="0"> <tr> <td>Restart NSW</td> <td style="text-align: right;">\$ 3,872,000</td> </tr> <tr> <td>Goulburn Mulwaree Council</td> <td style="text-align: right;">\$ 3,009,000</td> </tr> <tr> <td>Goulburn District Hockey Association</td> <td style="text-align: right;">\$200,000</td> </tr> </table> <p>The Expenditure to date for the Goulburn Regional Hockey Facility is \$ 6,184,235.63 which leaves a balance of \$915,764 for project delivery.</p> <p>Additional funding of \$832,828 (excl GST) will be sourced from the General unrestricted cash reserve to deliver the project. Any savings identified throughout the delivery of the project will be returned to the General unrestricted cash reserve.</p>	Regional Sport Facility	\$967,603.00	Local Roads & Community Infrastructure	\$600,000.00	Junior Rugby League	\$15,000.00	Restart NSW	\$ 3,872,000	Goulburn Mulwaree Council	\$ 3,009,000	Goulburn District Hockey Association	\$200,000
Regional Sport Facility	\$967,603.00												
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Restart NSW	\$ 3,872,000												
Goulburn Mulwaree Council	\$ 3,009,000												
Goulburn District Hockey Association	\$200,000												
<b>Use of Reserve Funds:</b>	<p>The Goulburn Mulwaree Council contribution is being partly funded from the following reserves:</p> <table border="0"> <tr> <td>General unrestricted cash reserve</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td>Veolia Host Fee Reserve</td> <td style="text-align: right;">\$2,709,000</td> </tr> </table>	General unrestricted cash reserve	\$300,000	Veolia Host Fee Reserve	\$2,709,000								
General unrestricted cash reserve	\$300,000												
Veolia Host Fee Reserve	\$2,709,000												

**RECOMMENDATION**

That

1. The report from the Projects Manager on 2122T0007 Design, Construction and Upgrade of Amenities at Sporting Facilities Tender Evaluation be received.
2. Council accept the tender to ARW Multigroup Pty Ltd as a preferred tenderer for the tender price of \$3,028,359.35 (excl GST)
3. The General Manager is authorised to approve variations of up to ten (10) percent for this project (\$302,836).
4. Council decline the tender submissions from:
  - (a) Cercol Construction Services Pty Ltd
  - (b) CRL Projects Pty Ltd
  - (c) Momentum Built Pty Ltd

(d) Tallai Project Group Pty Ltd

5. Unexpended funds from the 2021/22 budget allocation be carried forward to 2022/23
6. Council approve the allocation of an additional \$832,828 (excl GST) from the General unrestricted cash reserve to deliver the project. Any savings identified throughout the delivery of the project will be returned to the General unrestricted cash reserve

## **BACKGROUND**

Tenders were called for an experienced contractor to design and construct a new purpose-built sporting pavilions which meets the current and future needs of the community. These sports pavilions are located at North Park and Goulburn hockey facilities and divided into following packages:

Package 1 – Design and Construction of New Amenities at North Park

Package 2A and 2B - Design and Construction of New Amenities and Upgrade of Existing Facilities at Hockey Field

### **Package 1: Design and Construction of New Amenities at North Park**

The North Park Sports Pavilion Upgrade project in Goulburn will assist to keep the community active and connected by constructing a new, purpose-built sports pavilion which meets the current and future needs of junior rugby league, junior and senior cricket, and school and community use.

The new facility will enable the community to enjoy and take part in sport, ensuring access for all and encouraging and increasing female and male participation in sport and active pursuits. The project will support performance opportunities in sports at all levels and deliver a value for money facility with positive outcomes for the community.

This project is being funded by the 2021/22 Regional Sport Facility Fund (Round 2) with approved grant of \$967,603.00 for the project titled, North Park Sports Pavilion Upgrade

#### **Package 1: Scope of works**

- Demolition of old canteen/toilets
- Construction of New Pavilion:
  - 1 Canteen/kiosk
  - 1 Clubhouse/meeting room
  - 1 disabled internal toilet/shower
  - 4 change rooms (two female and 2 male) with toilets/showers
  - 1 unisex umpire room/toilet (disability fit out)
  - Public toilets including:
    - 1 male ambulant cubicle, 1 other cubicle, urinal, basins
    - 2 female ambulant cubicle, 2 other cubicles, basins
    - 1 disabled toilet
  - 1 Retail/trophy room
  - Storage
  - Viewing veranda (sun safe and cold weather protection)
  - Pathways and landscaping
  - Electrical, water and sewer
  - Solar panels

## **Package 2A and 2B: Design and Construction of New Amenities and Upgrade of Existing Facilities at Hockey Field**

Goulburn Mulwaree Council (GMC) is currently undertaking the redevelopment of the Goulburn Hockey Centre, this upgrade will enable international standard tournaments to be held at the venue. The Goulburn Hockey Centre is located at 135 Hume Street Goulburn and has been at this location for over 20 years, the current Amenities Building was built around 18 years ago. These facilities are now considered inadequate to cater for a potential multi-team carnival.

The construction of a new purpose-built amenities will significantly improve the ability for the site to hold a greater range of events and adequate amenities for players previously not available. In addition, the buildings and the site will be fully accessible to all levels of mobility.

### **Package 2A: Scope of works**

Within this development Council are seeking a suitably qualified contractor construct a new amenities block to the West of the existing building which will house four (4) new change rooms with toilets and showers, new referee's male and female changing facilities, a new Hockey shop, meeting room and storage areas.

The redevelopment increases the facility standard to meet State and National hockey championship requirements.

### **Package 2B: Scope of works**

- Services including Electrical upgrades to the existing building including the new distribution board and hydraulic services upgrade including the new sewer line servicing the new amenities
- Demolition and construction of the new male, female and accessible toilets
- Construction of the new canteen

## **REPORT**

This report is to inform Council of the outcome of the Request for Tender (RFT) process for the 2122T007 – *Design, Construction and Upgrade of Amenities at Sporting Facilities* located at North Park and Hockey Field.

The Council undertook a tendering process in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.

The RFT process started with an advertisement in the Council website on 8 March 2022, the Goulburn Weekly Post on 10 March 2022 and on Tenderlink from 8 March 2022. The Closing Date for receipt of Tender was 5 April 2022.

A total of five (5) Tender submissions were received by the Closing Date from the following companies:

<b>Company</b>	<b>Address</b>
ARW Multigroup Pty Ltd	PO Box 332 Goulburn NSW 2580
CERCOL Construction Services Pty Ltd	PO Box 846 Fyshwick Canberra ACT 2609
CRL Projects Pty Ltd	Unit 4, 54 Montague St North Wollongong NSW 2500
Momentum Built Pty Ltd	PO Box 2033 Taren Point NSW 2229
Tallai Project Group Pty Ltd	PO Box 3210 Helensvale Town Centre GOLD COAST QLD 4212

Tender Evaluation Panel (TEP) was established. The TEP consisted of:

Role	Role Description	Name	Job Title
Evaluation Panel Chair	To oversee the evaluation process and to report to the Procurement Delegate.	Yasir Khan	Project Manager
Member	Perform a detailed evaluation .	Adam Kiss	Business Manager – Projects
Member	Perform a detailed evaluation	Rob Hughes	Business Manager – Community Facilities

The TEP had several meetings from 05 April 2022 to 29 April 2022 to evaluate the Tender submissions.

The evaluation process and methodology is comprehensively outlined in the Tender Plan. The TEP formally adopted the methodology and weightings prior to the advertisement of the Tender on the 04 April 2022 and the Tender Plan was signed by all the members of the panel.

A preliminary evaluation was carried out by the Panel to confirm if the Tender was compliant with the RFT document. In order for Tenders to be compliant they had to satisfy the following criteria:

- Be submitted by the Closing Time.
- Substantially comply with the requirements of the RFT including tender eligibility and mandatory participation criteria

If a Tender did not substantially comply with the requirements of the RFT, the Panel could determine, in its absolute discretion, if such a non-complying Tender may be considered for further evaluation.

During the Preliminary evaluation the tender evaluation panel determined that all tenders received were deemed conforming. The panel then completed the detailed evaluation of non-price criteria in accordance with the following weightings:

Non-Price Criteria	Weightings
• Company Experience and Performance	15%
• Company Capability and Resourcing	15%
• Project Appreciation and Methodology	20%
• Local Business and Industry Participation	10%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weighting for price and non-price criteria were applied at:

Criteria	Weighting
• Non-price criteria	60%
• Price criteria	40%

Evaluation of the tenders received against the price and non-priced criteria established an overall Value for Money (VFM) ranking as shown in the following table

Price Ranking	Company
1	ARW Multigroup Pty Ltd
2	Momentum Built Pty Ltd
3	CERCOL Construction Services Pty Ltd

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4	Tallai Project Group Pty Ltd
5	CRL Projects Pty Ltd

Following the completion of the tender evaluation process, the panel recommends ARW Multigroup Pty Ltd be approved as the preferred tenderer in accordance with the documentation for 2122T0007. The price submitted by ARW Multigroup Pty Ltd is the lowest submitted price and complies with the allocated budget.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) Local Government Act 1993 as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**15.2 CAPITAL WORKS - WATER INFRASTRUCTURE CONTRACT EXTENSION**

**Author:** Business Manager Infrastructure  
 Director Utilities  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	20. Our Infrastructure IN5 Ensure high quality water supply options for the towns in the region.
<b>Cost to Council:</b>	The 2022/2023 budget allocation for water main renewals is \$2,000,000. The 2023/2024 budget allocation for water main renewals including Bradfordville main relocation is \$2,500,000
<b>Use of Reserve Funds:</b>	This project is being funded by water fund revenue.

**RECOMMENDATION**

That

1. The report regarding the Capital Works – Water Infrastructure contract 1920T0001 from the Business Manager Infrastructure be received.
2. The contract with Killard Infrastructure Pty Ltd be extended for an additional two years as per Contract 1920T0001 for Capital Works – Water Infrastructure in accordance with the schedule of rates submitted subject to annual CPI adjustment.

**BACKGROUND**

Council has an annual program for the renewal of high risk and critical water mains. The renewal of these water mains is based on pipe age, material, history of breaks and location. This program has successfully renewed over 20km of critical and high-risk water mains in the last 3 years.

**REPORT**

Council has an existing three-year Contract (Contract 1920T0001) with Killard Infrastructure Pty Ltd (previously known as Killard Excavation Pty Ltd) for the construction of capital works on water infrastructure. This Contract commenced in the 2019/2020 financial year. The current contract is a service-based contract due to finish on 3 October 2022.

The Contract contains a provision that enables the Contract to be extended for further two years at Council's discretion based on satisfactory contractor performance and the meeting of all contractual obligations.

Throughout the current contract Killard Infrastructures performance has been monitored through the following Key Performance Indicators (KPIs):

- WHS Compliance including traffic control and pedestrian management; heavy machinery and excavation compliance; site safety systems; and general onsite safety.
- Environmental compliance including dust management; noise and vibration management; water and soil management; hazardous materials management; and damage to vegetation.
- Quality including material quality and state; compliance of installation; restoration compliance; design quality; and defects post completion.
- Housekeeping including site management and Council yard management



- Communication including programming, meetings, and day to day updates.
- Meeting milestones

The above KPIs have been reviewed by the Business Manager Infrastructure and Infrastructure Engineering staff and they are satisfied and confident that Killard Infrastructure Pty Ltd have met their KPIs and contractual obligations. It is recommended that the contract be extended for an additional two years.

**15.3 RED HILLS ROAD LOAD LIMIT**

**Author:** Road Safety and Traffic Officer  
 Director Operations  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	Met from Operational Budget
<b>Use of Reserve Funds:</b>	Nil

<p><b>RECOMMENDATION</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. The report from the Road Safety and Traffic Officer on Red Hills Road Load Limit be received.</li> <li>2. Council impose a 5 tonne load limit on Red Hills Road North.</li> <li>3. Residents of Red Hills Road North and school buses be exempt from the 5 tonne load limit.</li> <li>4. Council initiates periodic load monitoring on Red Hills Road North following imposition of the load limit to verify compliance with the load limit.</li> </ol>
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**BACKGROUND**

Correspondence has been received from Red Hills Road residents claiming that heavy vehicles are using Red Hills Road North as a short cut to avoid going through the heavy vehicle weigh station at Marulan.

**REPORT**

Red Hills Road is a 10km rural sealed road between Ambrose Road and The Hume Highway.

In response to the resident’s correspondence informing Council of heavy vehicle use of Red Hills Road a traffic counter was installed. The data capture period was between 23 March 2022 and 4 April 2022. This data showed an average of 66 vehicles per day using Red Hills Road North, including 18% being heavy vehicles. Noting, 18% heavy vehicles is above what would typically be expected on similar rural roads.

As Red Hills Road is a low traffic volume rural road it will not have sufficient pavement to withstand long term use by heavy vehicles. Ongoing use by heavy vehicles will ultimately damage the pavement. To avoid this outcome the following measures are recommended:

- A 5 tonne load limit be applied to Red Hills Road North to prevent heavy vehicles from using this road as a shortcut between Ambrose Road and the Hume Highway, thus forcing heavy vehicles to go through the heavy vehicle weigh stations.
- Residents of Red Hills Road would be exempt from this restriction as it may adversely impact their property or business. School buses would also be exempt.
- For successful implementation of this measure monitoring will be required.

A similar measure was placed on Shaws Creek Road in May 2018, prevent heavy vehicles using Shaws Creek Road as short cut between Rosemont Road and Mountain Ash Road.

Proposed 5 Tonne Limit on Red Hills Road



**15.4 CODE OF MEETING PRACTICE**

**Author:** Business Manager Governance  
 Director Corporate & Community Services

**Authoriser:** Matt O'Rourke, Acting General Manager

- Attachments:**
1. Draft Model Code of Meeting Practice
  2. OLG Code of Meeting Practice Circular 21-35

<b>Link to Community Strategic Plan:</b>	CL1 Civic Leadership
<b>Cost to Council:</b>	Cost of conducting meetings is part of Council's operational budget
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Governance on the Model Code of Meeting Practice be received.
2. Council endorses the attached draft Model Code of Meeting Practice and places it on public exhibition for 42 days with the following changes to the optional clauses:
  - Clauses 14.13 & 14.16 - limit the number of public forum speakers to ten (10)
  - Clauses 18.1-18.5 - include in code and set times within clauses around an 11.00pm closing time
  - Clause 20.23 – include clause in code
3. If no submissions are received at the completion of the exhibition period the Model Code of Meeting Practice is adopted with any submissions received to be reported to Council for their consideration.

**BACKGROUND**

The Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is made under section 360 of the Local Government Act 1993 (the Act) and the Local Government (General) Regulation 2021. This code applies to all meetings of Council and committees of Council of which the members are councillors. Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code within 12 months of the local government elections and must not contain provisions that are inconsistent with the mandatory provisions.

**REPORT**

The Office of Local Government (OLG) has issued a new Model Meeting Code which contains new provisions in relation to attendance at and webcasting of council meetings, and an amendment that requires council business papers to include a reminder to councillors of their oath or affirmation of office, and their conflict of interest disclosure obligations. In addition to the mandatory provisions, the Model Meeting Code has optional provisions for Council to consider including in the Model Meeting code.

Attached to this report is the draft Model Code of Meeting Practice. The new mandatory provisions are written in blue and the optional provisions are written in red. The attached draft reflects the optional provisions that are included in the current Model Code of Meeting Practice which are written in red.

For ease of reference, below is a table which lists the new mandatory provisions and the optional provisions with a recommendation for inclusion in the Model Meeting Code. Note that some of the number referencing in the attached draft is not consistent with the numbering in the current code due to the new mandatory provisions.

Clause	Summary of Clause	Recommendation to include in adopted Model Code of Meeting Practice
3.1	Specific time, date and place of meetings – included in current code.	Yes
3.10	Councillors to give notice of a new business and specify notice period required – included in current code.	Yes
3.12 & 3.13	Notice of Motion with legal, strategic, financial or policy implications – included in current code.	Yes
3.23	Statement of ethical obligations – new mandatory provision.	Mandatory
3.33-3.34 & 3.36-3.38	Pre-meeting briefing sessions – included in current code.	Yes
3.35	Pre-meeting briefing by audio-visual link – new provision.	Yes
4.1 & 4.3-4.24	Public Forums – included in current code.	Yes
4.2	Public Forums by audio visual link – new provision.	Yes
5.2	Coming Together regarding attendance by audio-visual link – new mandatory provision	Mandatory
5.13-5.14	Cancellation of meeting - included in current code.	Yes
5.15-5.29	Meetings held by audio-visual link – new mandatory provision	Mandatory
5.33-5.37	Webcasting of meetings – new mandatory provision included in current code.	Mandatory
5.44	Attendance of general manager and staff by audio-visual link – new mandatory provision	Mandatory
7.1-7.4	Modes of Address – included in current code.	Yes
8.1	Order of Business – included in current code.	Yes
9.10	Mayoral Minute to identify sources of funding for expenditure – included in current code.	Yes
10.9	Motions requiring the expenditure of funds – included in current code.	Yes
11.10	All voting at council meetings	Yes
13.1 to 13.7	Dealing with items by exception – included in current code.	Yes
14.11	Representations by members of the public – date and time included in current code.	Yes
14.13 & 14.16	Representations by members of the public – unlimited number of speakers included in current code.	Recommend set a limit of 10 speakers
14.20	Obligations of councillors attending meetings by audio-visual link – new provision.	Mandatory

15.11-15.12	Acts of disorder – new mandatory provision	Mandatory
15.14-15.16	Expulsion from meetings – option of clause 15.14 or 15.15. Clause 15.15 included in current code.	Yes
15.21-15.22 & 15.25	Disorder by councillors attending meetings by audio-visual link – new mandatory provision.	Mandatory
16.2	Conflicts of Interest when attending by audio-visual link – new mandatory provision	Mandatory
17.10	Rescission motion in regard to a development application – included in the current code.	Yes
17.12-17.14	Rescind a resolution of Council at the same meeting – included in current code.	Yes
17.15-17.20	Recommitting resolution to correct an error – included in the current code.	Yes
18.1-18.5	Time limits on Council Meetings – not included in current code.	Yes, Council to specify time limits – Recommend 11pm
19.2(a) & 20.22(a)	Minutes of meetings - names of councillors attending by audio-visual link – new mandatory provision.	Mandatory
20.23	Voting at meetings of committees of council recorded in the minutes – not included in current code	Yes

**MODEL CODE OF MEETING PRACTICE  
FOR LOCAL COUNCILS IN NSW**

Goulburn Mulwaree Council

**2022**

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## 1 INTRODUCTION

This Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is prescribed under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

The Model Meeting Code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

## 2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

*Transparent:* Decisions are made in a way that is open and accountable.

*Informed:* Decisions are made based on relevant, quality information.

*Inclusive:* Decisions respect the diverse needs and interests of the local community.

*Principled:* Decisions are informed by the principles prescribed under Chapter 3 of the Act.

*Trusted:* The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

*Respectful:* Councillors, staff and meeting attendees treat each other with respect

*Effective:* Meetings are well organised, effectively run and skilfully chaired.

*Orderly:* Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

## 3 BEFORE THE MEETING

### Timing of ordinary council meetings

3.1 Ordinary meetings of the council will be held on the following occasions:  
The first and third Tuesday of every month with the exception of January where no ordinary meetings will be held and July when an ordinary meeting will only be held on the third Tuesday. All meetings will commence at 6.00pm.

**Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.**

**Note: Under section 396 of the Act, county councils are required to meet at least four (4) times each year.**

**Note: Under section 400T of the Act, boards of joint organisations are required to meet at least four (4) times each year, each in a different quarter of the year.**

Extraordinary meetings

- 3.3 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

**Note: Clause 3.3 reflects section 366 of the Act.**

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

**Note: Clause 3.4 reflects section 9(1) of the Act.**

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

**Note: Clause 3.7 reflects section 367(1) of the Act.**

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

**Note: Clause 3.8 reflects section 367(3) of the Act.**

Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

**Note: Clause 3.9 reflects section 367(2) of the Act.**Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **five (5)** business days before the meeting is to be held.
- 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.12 If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the council.
- 3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:
- (a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or
  - (b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

- 3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.
- 3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.
- 3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.17 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.18 The general manager must ensure that the agenda for an ordinary meeting of the council states:

- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
  - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
  - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
  - (d) any business of which due notice has been given under clause 3.10.
- 3.19 Nothing in clause 3.18 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.
- 3.20 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
  - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

**Note: Clause 3.21 reflects section 9(2A)(a) of the Act.**

- 3.22 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

#### Statement of ethical obligations

- 3.23 [Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.](#)

#### Availability of the agenda and business papers to the public

- 3.24 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

**Note: Clause 3.24 reflects section 9(2) and (4) of the Act.**

- 3.25 Clause 3.24 does not apply to the business papers for items of business that the general manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

**Note: Clause 3.25 reflects section 9(2A)(b) of the Act.**

- 3.26 For the purposes of clause 3.24, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

**Note: Clause 3.26 reflects section 9(3) of the Act.**

- 3.27 A copy of an agenda, or of an associated business paper made available under clause 3.24, may in addition be given or made available in electronic form.

**Note: Clause 3.27 reflects section 9(5) of the Act.**Agenda and business papers for extraordinary meetings

- 3.28 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.29 Despite clause 3.28, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) a motion is passed to have the business considered at the meeting, and
  - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.30 A motion moved under clause 3.29(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.31 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.29(a) can speak to the motion before it is put.
- 3.32 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.33 Prior to each ordinary meeting of the council, the general manager may arrange a pre-meeting briefing session to brief councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.34 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.35 Pre-meeting briefing sessions may be held by audio-visual link.
- 3.36 The general manager or a member of staff nominated by the general manager is to preside at pre-meeting briefing sessions.
- 3.37 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.38 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a

council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

#### 4 PUBLIC FORUMS

- 4.1 The council may hold a public forum prior to each ordinary meeting of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary council meetings and meetings of committees of the council.
- 4.2 Public forums may be held by audio-visual link.
- 4.3 Public forums are to be chaired by the mayor or their nominee.
- 4.4 To speak at a public forum, a person must first make an application in writing (email or letter) or phone call to Council's Executive Office. Applications to speak at the public forum must be received by **5.00pm on the day of the meeting** on which the public forum is to be held, and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
- 4.5 A person may apply to speak on a number of issues but will be restricted to five (5) minutes unless an extension is granted by resolution of Council.
- 4.6 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.7 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 4.8 No more than **five (5)** speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.
- 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum.
- 4.10 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 4.11 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs no more than **one (1) business** days before the public forum. The general manager or their delegate may refuse to allow such material to be presented.
- 4.12 The general manager or their delegate is to determine the order of speakers at the public forum.

- 4.13 Each speaker will be allowed five (5) minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.14 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.15 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.16 Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to one (1) minute.
- 4.17 Speakers at public forums cannot ask questions of the council, councillors, or council staff.
- 4.18 The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to **two (2)** minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.19 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.20 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies, and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.21 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.20, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.22 Clause 4.21 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.23 Where a speaker engages in conduct of the type referred to in clause 4.20, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate.
- 4.24 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

**Note: Public forums should not be held as part of a council or committee meeting. Council or committee meetings should be reserved for decision-making by the council or committee of council. Where a public forum is held as part of a council or committee meeting, it must be conducted in accordance with the other requirements of this code relating to the conduct of council and committee meetings.**

## 5 COMING TOGETHER

### Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

**Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.**

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, [unless permitted to attend the meeting by audio-visual link under this code](#).
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

**Note: Clause 5.6 reflects section 234(1)(d) of the Act.**

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

### The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

**Note: Clause 5.8 reflects section 368(1) of the Act.**



- 5.9 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

**Note: Clause 5.9 reflects section 368(2) of the Act.**

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
  - (b) within half an hour after the time designated for the holding of the meeting, or
  - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date, and place fixed:
- (a) by the chairperson, or
  - (b) in the chairperson's absence, by the majority of the councillors present, or
  - (c) failing that, by the general manager.
- 5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Meetings held by audio-visual link

- 5.15 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the general manager and, as far as is practicable, with each councillor.
- 5.16 Where the mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the general manager must:
- (a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
  - (b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
  - (c) cause a notice to be published on the council's website and in such other manner the general manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-

visual link and providing information about where members of the public may view the meeting.

- 5.17 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

**Note: Where a council holds a meeting by audio-visual link under clause 5.15, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.**

Attendance by councillors at meetings by audio-visual link

- 5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.
- 5.19 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the general manager prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.20 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.19.
- 5.21 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.22 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.23 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:
- (a) the meetings the resolution applies to, and
  - (b) the reason why the councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.
- 5.24 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.
- 5.25 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the councillor to attend the meeting by these means.
- 5.26 The council and committees of the council may refuse a councillor's request to attend

a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.

- 5.27 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.28 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.29 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.30 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

**Note: Clause 5.30 reflects section 10(1) of the Act.**

- 5.31 Clause 5.30 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.32 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:
  - (a) by a resolution of the meeting, or
  - (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

**Note: Clause 5.32 reflects section 10(2) of the Act.**

**Note: If adopted, clauses 15.13 and 15.14 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. If adopted, clause 15.13 authorises chairpersons to expel any person, including a councillor, from a council or committee meeting. Alternatively, if adopted, clause 15.14 authorises chairpersons to expel persons other than councillors from a council or committee meeting.**

Webcasting of meetings

- 5.33 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.34 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:

- (a) the meeting is being recorded and made publicly available on the council's website, and
- (b) persons attending the meeting should refrain from making any defamatory statements.

5.35 The recording of a meeting is to be made publicly available on the council's website:

- (a) at the same time as the meeting is taking place, or
- (b) as soon as practicable after the meeting.

5.36 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.

5.37 Clauses 5.36 and 5.37 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

**Note: Clauses 5.33 – 5.37 reflect section 236 of the Regulation.**

5.38 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

5.39 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

**Note: Clause 5.39 reflects section 376(1) of the Act.**

5.40 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

**Note: Clause 5.40 reflects section 376(2) of the Act.**

5.41 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

**Note: Clause 5.41 reflects section 376(3) of the Act.**

5.42 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.

5.44 The general manager and other council staff may attend meetings of the council and committees of the council by audio-visual-link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the general manager.

**6 THE CHAIRPERSON**

The chairperson at meetings

6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

**Note: Clause 6.1 reflects section 369(1) of the Act.**

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

**Note: Clause 6.2 reflects section 369(2) of the Act.**

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
  - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
  - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
  - (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

**7 MODES OF ADDRESS**

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

## 8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 The general order of business for an ordinary meeting of the council shall be:

- 01 Opening meeting
- 02 Acknowledgement of country
- 03 Councillor Prayer or Declaration
- 04 Apologies and applications for a leave of absence or attendance by audio-visual link by councillors
- 05 Late Item/Urgent Business
- 06 Disclosure of Interest
- 07 Confirmation of minutes
- 08 Matter Arising and Outstanding Task List
- 09 Mayoral minute(s)
- 10 Notice(s) of Motion
- 11 Notice of Rescission(s)
- 12 Reports to council for Determination
- 13 Confidential matters
- 14 Conclusion of the meeting

8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

**Note: If adopted, Part 13 allows council to deal with items of business by exception.**

8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

## 9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

### Business that can be dealt with at a council meeting

9.1 The council must not consider business at a meeting of the council:

- (a) unless a councillor has given notice of the business, as required by clause 3.10, and
- (b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.

9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:

- (a) is already before, or directly relates to, a matter that is already before the council, or
- (b) is the election of a chairperson to preside at the meeting, or
- (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or
- (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.

- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
  - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

#### Mayoral minutes

- 9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.10 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

#### Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

#### Reports of committees of council

- 9.12 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

**10 RULES OF DEBATE**Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
  - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.



- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment, or other matter that the chairperson has ruled out of order is taken to have been lost.

#### Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

#### Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

#### Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed

amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.

- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
  - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

## 11 VOTING

### Voting entitlements of councillors

11.1 Each councillor is entitled to one (1) vote.

**Note: Clause 11.1 reflects section 370(1) of the Act.**

11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

**Note: Clause 11.2 reflects section 370(2) of the Act.**

11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

### Voting at council meetings

11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

11.5 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.

11.6 The decision of the chairperson as to the result of a vote is final unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.

11.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.

11.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.

11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

11.10 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

**Note: If clause 11.10 is adopted, clauses 11.5 – 11.9 and clause 11.12 may be omitted.**

### Voting on planning decisions

11.11 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to

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a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.

- 11.12 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.13 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.14 Clauses 11.12–11.14 apply also to meetings that are closed to the public.

**Note: Clauses 11.12–11.15 reflect section 375A of the Act.**

**Note: The requirements of clause 11.12 may be satisfied by maintaining a register of the minutes of each planning decision.**

## 12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

**Note: Clause 12.1 reflects section 373 of the Act.**

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

**Note: Clauses 10.20–10.30 limit the number and duration of speeches.**

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.
- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

## 13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

#### 14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

##### Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
  - (i) alleged contraventions of the council's code of conduct.

**Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.**

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

**Note: Clause 14.2 reflects section 10A(3) of the Act.**

##### Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
  - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that

discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

**Note: Clause 14.3 reflects section 10B(1) of the Act.**

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:
- (a) are substantial issues relating to a matter in which the council or committee is involved, and
  - (b) are clearly identified in the advice, and
  - (c) are fully discussed in that advice.

**Note: Clause 14.4 reflects section 10B(2) of the Act.**

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

**Note: Clause 14.5 reflects section 10B(3) of the Act.**

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
- (a) a person may misinterpret or misunderstand the discussion, or
  - (b) the discussion of the matter may:
    - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
    - (ii) cause a loss of confidence in the council or committee.

**Note: Clause 14.6 reflects section 10B(4) of the Act.**

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

**Note: Clause 14.7 reflects section 10B(5) of the Act.**

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
  - (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

**Note: Clause 14.8 reflects section 10C of the Act.**

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**Note: Clause 14.9 reflects section 10A(4) of the Act.**

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by **4.00pm on the day of the meeting** before the meeting at which the matter is to be considered.
- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than **[number to be specified by the council]** speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than **[number to be specified by the council]** speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed five (5) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them

from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

#### Obligations of councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

#### Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**Note: Clause 14.21 reflects section 10D of the Act.**

#### Resolutions passed at closed meetings to be made public

- 14.22 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.22 during a part of the meeting that is webcast.

## **15 KEEPING ORDER AT MEETINGS**

#### Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

#### Questions of order



- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

#### Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

#### Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act, [the Regulation](#) or this code, or
  - (b) assaults or threatens to assault another councillor or person present at the meeting, or
  - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
  - (d) insults, makes [unfavourable personal remarks about](#), or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
  - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

**Note:** [Clause 15.11 reflects section 182 of the Regulation.](#)

- 15.12 The chairperson may require a councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a), (b), or (e), or
  - (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
  - (c) to retract and apologise without reservation [for any statement that constitutes](#) an act of disorder referred to in clauses 15.11(d) and (e).

**Note: Clause 15.12 reflects section 233 of the Regulation.**

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act.
- 15.15 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.

**Note: Councils may use either clause 15.14 or clause 15.15.**

- 15.16 Clause [15.14/15.15] **[delete whichever is not applicable]**, does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.
- 15.17 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

**Note: Clause 15.16 reflects section 233(2) of the Regulation.**

- 15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.19 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.20 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by councillors attending meetings by audio-visual link may be dealt with

- 15.21 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.

- 15.22 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

#### Use of mobile phones and the unauthorised recording of meetings

- 15.23 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.24 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.25 Without limiting clause 15.18, a contravention of clause 15.24 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.17. Any person who contravenes or attempts to contravene clause 15.24 may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.26 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

## 16 CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

## 17 DECISIONS OF THE COUNCIL

### Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

**Note: Clause 17.1 reflects section 371 of the Act in the case of councils and section 400T(8) in the case of joint organisations.**

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

**Note: Clause 17.3 reflects section 372(1) of the Act.**

17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

**Note: Clause 17.4 reflects section 372(2) of the Act.**

17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

**Note: Clause 17.5 reflects section 372(3) of the Act.**

17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

**Note: Clause 17.6 reflects section 372(4) of the Act.**

17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

**Note: Clause 17.7 reflects section 372(5) of the Act.**

17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

**Note: Clause 17.8 reflects section 372(7) of the Act.**

17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than **24 Hours** after the meeting at which the resolution was adopted.

17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

**Note: Clause 17.11 reflects section 372(6) of the Act.**

17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:

- (a) a notice of motion signed by three councillors is submitted to the chairperson, and
- (b) a motion to have the motion considered at the meeting is passed, and

- (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.

17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

#### Recommitting resolutions to correct an error

17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:

- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
- (b) to confirm the voting on the resolution.

17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.

17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.

17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.

17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.

17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

#### **18 TIME LIMITS ON COUNCIL MEETINGS**

18.1 Meetings of the council and committees of the council are to conclude no later than **[council to specify the time]**.

18.2 If the business of the meeting is unfinished at 11.50pm the council or the committee may, by resolution, extend the time of the meeting.

18.3 If the business of the meeting is unfinished at 11.59pm and the council does not resolve to extend the meeting, the chairperson must either:

- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
- (b) adjourn the meeting to a time, date and place fixed by the chairperson.

18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.

18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager

must:

- (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
- (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

## 19 AFTER THE MEETING

### Minutes of meetings

19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

**Note: Clause 19.1 reflects section 375(1) of the Act.**

19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
- (b) details of each motion moved at a council meeting and of any amendments moved to it,
- (c) the names of the mover and seconder of the motion or amendment,
- (d) whether the motion or amendment was passed or lost, and
- (e) such other matters specifically required under this code.

19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

**Note: Clause 19.3 reflects section 375(2) of the Act.**

19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

**Note: Clause 19.5 reflects section 375(2) of the Act.**

19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

### Access to correspondence and reports laid on the table at, or submitted to, a meeting

19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

**Note: Clause 19.8 reflects section 11(1) of the Act.**

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

**Note: Clause 19.9 reflects section 11(2) of the Act.**

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

**Note: Clause 19.10 reflects section 11(3) of the Act.**

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

**Note: Clause 19.12 reflects section 335(b) of the Act.**

**20 COUNCIL COMMITTEES**

Application of this Part

- 20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 20.2 The council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.
- 20.4 The quorum for a meeting of a committee of the council is to be:
- (a) such number of members as the council decides, or
  - (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

- 20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- (a) the time, date and place of the meeting, and

(b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

#### Attendance at committee meetings

20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences , or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.

20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

#### Non-members entitled to attend committee meetings

20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:

- (a) to give notice of business for inclusion in the agenda for the meeting, or
- (b) to move or second a motion at the meeting, or
- (c) to vote at the meeting.

#### Chairperson and deputy chairperson of council committees

20.11 The chairperson of each committee of the council must be:

- (a) the mayor, or
- (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
- (c) if the council does not elect such a member, a member of the committee elected by the committee.

20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.

20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.

20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

#### Procedure in committee meetings

20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.



- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

#### Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.20 during a part of the meeting that is webcast.

#### Disorder in committee meetings

- 20.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

#### Minutes of council committee meetings

- 20.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,
  - (b) details of each motion moved at a meeting and of any amendments moved to it,
  - (c) the names of the mover and seconder of the motion or amendment,
  - (d) whether the motion or amendment was passed or lost, and
  - (e) such other matters specifically required under this code.
- 20.23 All voting at meetings of committees of the council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.
- 20.24 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.25 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 20.26 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 20.27 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.28 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

## 21 IRREGULARITIES

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:
- (a) a vacancy in a civic office, or
  - (b) a failure to give notice of the meeting to any councillor or committee member, or
  - (c) any defect in the election or appointment of a councillor or committee member, or
  - (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
  - (e) a failure to comply with this code.

**Note: Clause 21.1 reflects section 374 of the Act.**

**22 DEFINITIONS**

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted

	across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June



## Circular to Councils

<b>Circular Details</b>	21-35 / 29 October 2021 / A796782
<b>Previous Circular</b>	21-02 <i>Temporary exemption from the requirement for councillors to attend meetings in person</i>
<b>Who should read this</b>	Mayors / Councillors / General Managers / Joint Organisation Executive Officers / Council governance staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement

### 2021 Model Code of Meeting Practice for Local Councils in NSW

#### What's new or changing

- Following extensive consultation, the new *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) has been finalised.
- The new Model Meeting Code has been published in the Government Gazette and is expected to be prescribed under the *Local Government (General) Regulation 2021* (the Regulation) on or before **Friday 19 November 2021**. The new Model Meeting Code is available on the Office of Local Government's (OLG) website [here](#).
- The new Model Meeting Code contains new provisions that allow councils to permit individual councillors to attend meetings by audio-visual link and to hold meetings by audio-visual link in the event of natural disasters or public health emergencies. The provisions governing attendance at meetings by audio-visual link are non-mandatory. Councils can choose not to adopt them or to adapt them to meet their own needs.
- Amendments have also been made to the provisions governing the webcasting of meetings and disorder at meetings to reflect amendments to the Regulation since the previous iteration of the Model Meeting Code was prescribed.
- An amendment has also been made to the Model Meeting Code implementing recommendation 6 in ICAC's report in relation to its investigation of the former Canterbury City Council (Operation Dasha). ICAC recommended that the Model Meeting Code be amended to require that council business papers include a reminder to councillors of their oath or affirmation of office, and their conflict of interest disclosure obligations.
- A Word version of the new Model Meeting Code is available on OLG's website showing the amendments in track changes.
- The repeal date for section 237 of the Regulation which exempts councils from the requirement under clause 5.2 of the previous iteration of the Model Meeting Code for councillors to be personally present at meetings in order to participate in them has been extended to **30 June 2022**. This is to allow councils additional time to exhibit and adopt new codes of meeting practice containing provisions allowing attendance by audio-visual link at meetings. If councils have not adopted a new meeting code that allows councillors to attend meetings by audio-visual link, they will not be permitted to do so after that date.

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Strengthening local government

### What this will mean for your council

- Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code within 12 months of the local government elections. A council's adopted meeting code must not contain provisions that are inconsistent with the mandatory provisions.
- A council's adopted meeting code may also incorporate the non-mandatory provisions of the Model Meeting Code and any other supplementary provisions adopted by the council.
- Councils and committees of councils of which all the members are councillors must conduct their meetings in accordance with the code of meeting practice adopted by the council.
- Under section 361 of the *Local Government Act 1993*, before adopting a new code of meeting practice, councils must first exhibit a draft of the code of meeting practice for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code. This requirement does not apply to joint organisations.

### Key points

- The Model Meeting Code has two elements:
  - mandatory provisions (indicated in black font)
  - non-mandatory provisions (indicated in red font) covering areas of meeting practice that are common to most councils but where there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions also operate to set a benchmark based on what OLG sees as best practice for the relevant area of practice.
- The Model Meeting Code also applies to meetings of the boards of joint organisations and county councils. The provisions that are specific to meetings of boards of joint organisations are indicated in blue font.
- In adopting the Model Meeting Code, joint organisations should adapt it to substitute the terms "board" for "council", "chairperson" for "mayor", "voting representative" for "councillor" and "executive officer" for "general manager".
- In adopting the Model Meeting Code, county councils should adapt it to substitute the term "chairperson" for "mayor" and "member" for "councillor".

### Where to go for further information

- The new Model Meeting Code is available on OLG's website [here](#).
- For more information, contact the Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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**15.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ADVOCACY - ‘DON’T LEAVE LOCAL COMMUNITIES BEHIND’**

**Author:** Acting General Manager  
 Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil at this time
<b>Use of Reserve Funds:</b>	Nil at this time

**RECOMMENDATION**

That:

1. The report from the Acting General Manager on Australian Local Government Association Advocacy - 'Don't leave local communities behind' be received.
2. Council supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
3. Council agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
  - a. express support for ALGA's funding priorities;
  - b. identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
  - c. seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

**BACKGROUND**

The next Federal Election is expected to be held in May 2022.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal is to secure funding and policy commitments that will support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

## REPORT

The 'Don't Leave Local Communities Behind' campaign will promote 17 priority asks in the portfolios of economic recovery, transport and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities are based on motions passed by councils at ALGA's annual National General Assembly, and have been endorsed by ALGA's Board which is comprised of representatives from all state and territory Local Government Associations.

They have been assessed by independent economists and would add around \$6.46 billion per year to Australia's Gross Domestic Product while creating 43,444 jobs.

The Don't Leave Local Communities Behind campaign will run for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities that will be promoted through this campaign is outlined below:

### *Economic recovery*

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

### *Transport and community infrastructure*

3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

### *Building resilience*

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.



10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.

11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.

12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

#### *Circular economy*

13. Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.

14. Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.

15. \$100 million per annum over four years to fund local government circular waste innovation projects.

#### *Intergovernmental relations*

16. Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.

17. Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

ALGA has developed free campaign resources that can be adapted and used by all councils to ensure a consistent and effective approach.

Participating in a national advocacy campaign does not preclude this council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

**15.6 LOCAL GOVERNMENT NSW (LGNSW) 2022 ANNUAL CONFERENCE**

**Author:** Acting General Manager

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	An allocation for Councillors to attend training/conferences has been included in the 2022/23 draft budget
<b>Use of Reserve Funds:</b>	Not Applicable

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The report of the Acting General Manager on the Local Government NSW (LGNSW) Annual Conference be received</li> <li>2. Council nominates the following three voting delegates and the Chief Executive Officer to attend the 2022 Annual Conference of LGNSW in the Hunter Valley:             <ul style="list-style-type: none"> <li>• Xx</li> <li>• Xx</li> <li>• xxx</li> </ul> </li> <li>3. Council nominates the following non-voting delegates to attend the 2022 Annual Conference of LGNSW in the Hunter Valley:             <ul style="list-style-type: none"> <li>• Xxx</li> <li>• xxx</li> </ul> </li> </ol>
---

**BACKGROUND**

Local Government NSW (LGNSW) conduct an annual conference this year to be held in the Hunter Valley from Sunday 23 October to Tuesday 25 October 2022.

**REPORT**

The LGNSW annual conference will be held in October this year. At this stage no specific information has been provided on the Conference other than to advise Councils to book accommodation early due to accommodation usually being difficult to obtain in the Hunter Valley.

Registration for voting and non-voting delegates will open on Monday 4 July 2022, with discounted early bird rates available until Wednesday 17 August 2022. Standard registrations open on Thursday 18 August 2022 and close at 5pm on Monday 10 October 2022.

This report recommends that Council approve of three voting delegates to the LGNSW annual conference. The recommendation also allows for other delegates to attend at the pleasure of Council.

Further information in relation to content of the conference will be provided as they become available. A further report will be presented to Council seeking any motions Councillors may wish to raise at the conference. The period for lodging motions to the conference opens on 4 July 2022.



**15.7 REQUEST FOR FINANCIAL ASSISTANCE - ST VINCENT DE PAUL GOULBURN**

**Author:** Ken Wheeldon, Acting Director Corporate & Community Services

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Application for Financial Assistance - St Vincent De Paul Goulburn

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2021/22 financial year. Approval of the recommendations contained within this meeting’s agenda would leave a remaining amount of \$26,361 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The report from the Acting Director of Corporate &amp; Community Services on a Request for Financial Assistance from St Vincent de Paul Goulburn be received.</li> <li>2. Council provide support to St Vincent de Paul Goulburn in the form of a cash donation for \$3,500 to be funded from the Financial Assistance budget.</li> </ol>
--

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

**REPORT**

An application for \$4,750 in financial assistance has been received from St Vincent de Paul Goulburn to help fund welfare services they provide to the community.

St Vincent de Paul Goulburn provides a wide array of services to assist the residents of Goulburn and the surrounding districts who are in need. This assistance ranges from providing food through to emergency short term accommodation.

In previous years St Vincent de Paul Goulburn were recipients of recurrent funding for which they received \$3,500 with a renewal required every 3 years. However, in August 2016 the last payment for all recurrent funding recipients was made and the funding scheme was reviewed to include Non-Recurrent and Mayoral Discretionary Funding only.

In recognition of the importance of the service provided to the community by St Vincent de Paul Goulburn, it is recommended that Council contribute \$3,500 in keeping with funding previously provided to this organisation.

A copy of the application is attached.



**SCANNED**

Goulburn Mulwaree Council

Date Received: 27/4/22

Signature: [Handwritten Signature]

**Application for Financial Assistance**

Applicant / Organisation Details	
<b>Name:</b>	St Vincent de Paul Conference Goulburn
<b>Address:</b>	27 Yerner St Goulburn 2580
<b>Contact Person:</b>	Wendy Wise
<b>Telephone:</b>	0438 799 937
<b>Email Address:</b>	wendywise@ozemail.com.au

Amount Applied for (Including GST if Applicable)
\$ 4,750

**Which Funding Stream are you applying under? (Please tick one):**

Financial Assistance for Community Events and/or projects  
(See below)

Mayor's Discretionary Fund  
(See below)

**Funding Principles:**

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**  
*Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.*

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

- **Mayor's Discretionary Fund**  
*Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.*

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

<b>Other Grant Funding</b>
<b>Please provide details of funding received from other sources either approved or pending</b>
<p>This year we did receive \$29 338 from the NSW Government Building Partnership for repairs to 27 Verner St.</p> <p>None of this grant was for the welfare work we undertake.</p>

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Application for Financial Assistance

**Description of the Project, Service or Event** *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

St Vincent de Paul Welfare provides assistance to the residents of Goulburn and the surrounding districts, who are in need.

This assistance includes providing food hampers, emergency short term accommodation, vouchers for clothing supplies at the Vinnies store, help with paying for prescriptions and petrol to attend specialist appointments.

We are agents for the EAPA scheme that helps disadvantaged people with the cost of electricity and gas accounts.

SVDP Welfare can also assist with some furniture items, mattresses and household goods.

The community need we seek to fulfil is to support those who are struggling to make ends meet. The last few years have been difficult for many people in our area, and we try to assist them in any way we can.

The people who will benefit are those suffering hardship.

Application for Financial Assistance  
 Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
 Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Application for Financial Assistance

<b>Financial Information</b>
For applications seeking funding of <b>\$5,000</b> and above, the application <b>must</b> be accompanied by financial statements.

✓	<b>Application checklists – Please complete before signing the Declaration</b>
<input checked="" type="checkbox"/>	Have you read and understood the guidelines?
<input checked="" type="checkbox"/>	Have you completed <b>all</b> sections of the application form?
<input type="checkbox"/>	Have you attached all relevant support materials and letters of support?
<input type="checkbox"/>	Have you included all necessary documentation (e.g. Financial Information if applicable)
<input checked="" type="checkbox"/>	Has the application been signed?
<input checked="" type="checkbox"/>	Have you kept a copy of your application for your own records?

<b>Declaration</b>			
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
Signature	<i>W. Wise</i>	Signature	<i>President SVDP Goulburn</i>
Name		Name	
Position		Position	

<b>NOTES</b>
<ul style="list-style-type: none"> <li>▪ All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580</li> <li>▪ <b>Incomplete applications or applications with insufficient information will not be accepted.</b></li> </ul>

*Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)*

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580



**15.8 COUNCILLOR REMUNERATION 2022/2023 AND SUPERANNUATION PAYMENTS**

**Author:** Acting General Manager

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Remuneration Tribunal Determination - 20 April 2022  
2. OLG Circular Payment of Councillor Superannuation 22-04

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Councillor remuneration is included in the Draft 2022/23 Budget. An additional \$21,715 per annum would need to be included in the budget to cover superannuation contributions (should all Councillors elect to receive the contributions)
<b>Use of Reserve Funds:</b>	Nil

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>The report from the Acting General Manager on Councillor Remuneration 2022/2023 and Superannuation Payments be received.</li> <li>The annual Councillor and Mayoral fee be increased to \$21,100 and \$46,040 (respectively) effective from 1 July 2022 in accordance with the Local Government Remuneration Tribunal Annual Report and Determination of 20 April 2022.</li> <li>Council elects to make superannuation contribution payments for the Councillors in accordance with s254B of the <i>Local Government Act 1993</i>.</li> </ol>
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**BACKGROUND**

The purpose of this report is to determine Councillor fees for 2022/23 in accordance with a recent determination of the Local Government Remuneration Tribunal.

In addition, Council has received advice (OLG Circular 22-04 (attached)) that, following an amendment to the Local Government Act 1993 (the Act) last year, Councils may make payments as a contribution to a superannuation account nominated by their Councillors, starting from the financial year commencing on 1 July 2022.

**REPORT**

Annual fees for Councillors are fixed in accordance with s248 *Local Government Act 1993* i.e. –

- A council must pay each councillor an annual fee.*
- A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- The annual fee so fixed must be the same for each councillor.*
- A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*

The Mayoral fee (paid in addition to the Councillor fee) is similarly set in accordance with s249 of the Act.

As indicated above, the annual fee must be fixed in accordance with the appropriate determination of the NSW Local Government Remuneration Tribunal.

The Remuneration Tribunal, considering key economic data, all submissions received and the views of the assessors, determined that an increase of 2% in fees for Councillors and Mayors to be appropriate. The increases are effective on and from 1 July 2022.

The Tribunal's determination of 20 April 2022 provides for minimum and maximum fees for Mayors and Councillors is outlined below. Goulburn Mulwaree Council continues to be categorised as a Regional Rural Council.

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170	175,930	231,500
	Major CBD	19,180	35,520	40,740	114,770
	Metropolitan - Large	19,180	31,640	40,740	92,180
	Metropolitan - Medium	14,380	26,840	30,550	71,300
	Metropolitan - Small	9,560	21,100	20,370	46,010
General Purpose Councils – Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,540
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s249(2)).

Council needs to consider whether to fix the annual fee in accordance with the determination of the Tribunal. If Council does not fix the fee, then the minimum fee determined by the Tribunal will apply. In 2021/22, Council fixed the annual fee at the maximum permitted by the Tribunal.

### Superannuation Payments

Following an amendment to the Local Government Act 1993 (the Act) last year, Councils may make payments as a contribution to a superannuation account nominated by their Councillors, starting from the financial year commencing on 1 July 2022. The making of superannuation contribution payments for councillors is optional and is at each council's discretion.

The guidelines in relation to the payment of superannuation to Councillors are as follows

- To exercise the option of making superannuation contribution payments for their Councillors, Councils must first resolve at an open meeting to make superannuation contribution payments for the councillors.
- Where a Council resolves to make superannuation contribution payments for its Councillors, the amount of the payment is to be the amount the Council would have been required to contribute under the Commonwealth Superannuation Guarantee (Administration) Act 1992 as superannuation if the Councillors were employees of the Council.
- As of 1 July 2022, the superannuation guarantee rate will be 10.5%. The rate will increase by half a percent each year until 1 July 2025 when it reaches 12%.
- The superannuation contribution payment is to be paid at the same intervals as the annual fee is paid to councillors.

- To receive a superannuation contribution payment, each Councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation account nominated by Councillors must be an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth Superannuation Guarantee (Administration) Act applies.
- Councils must not make a superannuation contribution payment for a Councillor if the councillor fails to nominate an eligible superannuation account for the payment before the end of the month to which the payment relates.
- Individual Councillors may opt out of receiving superannuation contribution payments or opt to receive reduced payments. Councillors must do so in writing.
- Councils must not make superannuation contribution payments for councillors during any period in which they are suspended from their civic office or their right to be paid any fee or other remuneration, or expense, is suspended under the Act.
- Councillors are also not entitled to receive a superannuation contribution payment during any period in which they are not entitled to receive their fee under section 254A of the Act because they are absent.

# Local Government Remuneration Tribunal

Annual Report and  
Determination

*Annual report and determination under sections  
239 and 241 of the Local Government Act 1993*

**20 April  
2022**

[NSW Remuneration Tribunals website](#)

**Local Government Remuneration Tribunal**

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## Local Government Remuneration Tribunal

### Executive Summary

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The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal ("the Tribunal") to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

#### Categories

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

#### Fees

The Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

**Local Government Remuneration Tribunal**

**Section 1 Introduction**

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1. Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July each year.

**Section 2 2021 Determination**

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6. The Tribunal received 18 submissions which included 9 requests for re-categorisation. At the time of making its determination, the Tribunal had available to it the Australian Bureau of Statistics 25 March 2020 population data for FY2018-19. The Tribunal noted the requirement of section 239 of the LG Act that it must determine categories for councils and mayoral offices at least once every 3 years. It noted that the Tribunal had conducted an extensive review in 2020 and decided that the categories would next be considered in 2023.
7. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
8. In regard to fees, the Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

**Section 3 2022 Review**

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**Process**

9. In 2020, the categories of general purpose councils were determined as follows:

<b>Metropolitan</b>	<b>Non-Metropolitan</b>
<ul style="list-style-type: none"> <li>• Principal CBD</li> <li>• Major CBD</li> <li>• Metropolitan Large</li> <li>• Metropolitan Medium</li> <li>• Metropolitan Small</li> </ul>	<ul style="list-style-type: none"> <li>• Major Regional City</li> <li>• Major Strategic Area</li> <li>• Regional Strategic Area</li> <li>• Regional Centre</li> <li>• Regional Rural</li> </ul>

**Local Government Remuneration Tribunal**

	<ul style="list-style-type: none"> <li>• Rural</li> </ul>
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10. The Tribunal wrote to all mayors or general managers and LGNSW on 14 October 2021 to advise of the commencement of the 2021 review and invited submissions regarding recategorisation, fees and other general matters. The Tribunal's correspondence advised that an extensive review of categories was undertaken in 2020 and, as this was only legislatively required every three years, consideration would be next be given in 2023. The correspondence further advised that submissions requesting to be moved into a different category as part of the 2022 review would require a strong case supported by evidence that substantiates that the criteria for the requested category is met.
11. Seven submissions were received from individual councils and one submission was received from LGNSW. The Tribunal noted that several of the submissions had not been endorsed by their respective councils. The Tribunal also met with the President, Chief Executive and Senior Manager of LGNSW.
12. The Tribunal discussed the submissions at length with the Assessors.
13. The Tribunal acknowledged previous and ongoing difficulties imposed by COVID19 and natural disasters on councils.
14. The Tribunal also acknowledged submissions from councils in regional and remote locations that raised unique challenges, such as travel and connectivity, experienced by mayors and councillors in those areas.
15. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

**Categorisation**

16. Five council submissions requested recategorisation. Three of these requests sought the creation new categories.

**Metropolitan Large Councils**

17. Penrith City Council acknowledged that categories were not being reviewed until 2023. However, the Council reiterated their previous year's position and contended that their claim for the creation of a new category of "Metropolitan Large – Growth Centre" continues to be enhanced through their leading role in the Western Sydney City Deal. Council's submission further stated that the participation in the Deal demonstrated the exponential growth that will occur in the Penrith Local Government Area.
18. Blacktown City Council requested the creation of a new category "Metropolitan Large – Growth Area". Council stated that the current criteria for "Metropolitan Large" does not reflect the Council's size, rate of growth and economic influence.

Council based its argument for a new category on the following grounds:

- Significant population growth. Current estimated population of 403,000 with an expected population of 640,000 in 2041.
- Blacktown being critical to the success of the Greater Sydney Region Plan while also being part of the fastest growing district for the next 20 years.
- 4th largest economy in NSW – as of 30 June 2020, Gross Regional Product (GRP) was \$21.98 billion, comparatively City of Parramatta was \$31.36 billion.
- Undertaking of several transformational projects to increase economy and services. Examples include the redesign of Riverstone Town Centre, Australian Catholic University establishment of an interim campus for up to 700 undergrads



## Local Government Remuneration Tribunal

with a permanent campus to open by 2024, the \$1 billion Blacktown Brain and Spinal Institute proposal and Blacktown International Sports Park Masterplan to provide a first-class multi-sport venue.

- Expansion in provision of services such as childcare, aquatic and leisure centres.
- Diversity of population.

### Non-Metropolitan Major Regional City Councils

19. Newcastle Council requested clarification regarding City of Newcastle's status as either Metropolitan or Regional, noting that while City of Newcastle is classified as a "Major Regional City", the Newcastle Local Government Area is often exempt from both regional and metropolitan grant funding due to inconsistencies in classification. Council sought review on the following grounds:

- Size of council area 187km<sup>2</sup> (in comparison of Parramatta Council 84km<sup>2</sup>).
- Physical terrain.
- Population and distribution of population.
- Nature and volume of business dealt with by Council.
- Nature and extent of development of City of Newcastle.
- Diversity of communities served.
- Regional, national and international significance of City of Newcastle.
- Transport hubs.
- Regional services including health, education, smart city services and public administration.
- Cultural and sporting facilities.
- Matters that the Tribunal consider relevant

### Regional Centre

20. Tweed Shire Council requested to be reclassified as a "Regional Strategic Area" on the following grounds:

- Proximity to the Gold Coast City and Brisbane.
- Proximity to Sydney via the Gold Coast airport.
- Tweed being the major population and city centre for the Northern Rivers Joint Organisation.
- Tweed being the largest employer and strongest growth area in the Northern Rivers.

### Non-Metropolitan Rural Councils

21. Murrumbidgee Council requested recategorisation to "Regional Rural" as they are a product of the merger of the former Jerilderie Shire Council and the former Murrumbidgee Shire Council. Council also suggested that the criteria for "Regional Rural" is amended to:

- Councils categorised as Regional Rural will typically have a minimum residential population of 20,000 or can demonstrate one of the following features...."
  - the product of the 2016 amalgamation where two or more Rural classified Local Governments Areas merged.

### Findings - categorisation

22. The Tribunal assessed each Council's submission and found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's findings had regard to the 2020 review, the current category model and

### Local Government Remuneration Tribunal

criteria and the evidence put forward in the received submissions.

23. Having regard to the requirements of sections 239 and 240 of the LG Act, the Tribunal did not find that any council's submission was strong enough for a change in category or for the creation of a new category.
24. The Tribunal did note, however, that some councils may have a better case for recategorisation at the next major review of categories in 2023.
25. The Tribunal was of the view that the 2023 determination and review of categories as required by s239 (1) of the LG Act will see more requests from councils for recategorisation and possible determination of new categories. The Tribunal and Assessors may benefit from visits to meet regional organisations of councils and direct opportunities for input from Mayors and general managers in this regard.

### Fees

26. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
27. Pursuant to section 146C(1)(a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Reg.). The IR Reg. provides that public sector wages cannot increase by more than 2.5 per cent per annum. The Tribunal therefore has the discretion to determine an increase of up to 2.5 per cent per annum.
28. Submissions that addressed fees sought an increase of a maximum of 2.5 per cent per annum or greater. These submissions raised issues such as comparative remuneration, cost of living and increasing workloads. One submission also suggested that higher fees are required to attract a higher standard of candidates to council roles.
29. The LGNSW submission contained 3 parts. The first part of the submission supported an increase of 2.5 per cent per annum in remuneration, but further argued that the maximum increase is inadequate and does not address the historical undervaluation of work performed by mayors and councillors, and the substantial expansion of their responsibilities and accountability in recent years. LGNSW used the following economic indexes and wage data in support of their argument:
  - Consumer price index (CPI)
  - National and state wages cases
  - Wage increases under the *Local Government (State) Award 2020*.
30. The second part of LGNSW's submission addressed inequity and impacts of low remuneration. It was supported by the research paper "Councillor perspectives on the (in)adequacy of remuneration in NSW local government: Impacts on well-being, diversity and quality of representation" (the "ANU Paper"), written by Associate Professor Jakimow of the Australian National University. A key finding of the ANU Paper was that "current remuneration levels are perceived as inadequately reflecting the extent and nature of council work." The finding was derived from the undertaking of

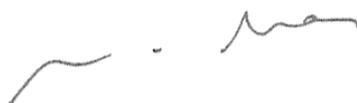
## Local Government Remuneration Tribunal

a survey of councillors and mayors. The paper suggests that there is a disconnect between workload and remuneration and this was identified as the most frequent argument for increasing the current rate.

31. The third and final part of LGNSW's submission compared the minimum and maximum rates of NSW mayor and councillor remuneration to the remuneration of directors and chairpersons of comparable government bodies and not-for-profits, mayors and councillors in Queensland and members of the NSW Parliament. The submission contended that NSW mayor and councillor remuneration is below that of their counterparts.
32. Following the most recent review by the Independent Pricing and Regulatory Tribunal (IPART) the amount that councils will be able to increase the revenue they can collect from rates will depend on their level of population growth. IPART has set a 2022-23 rate peg for each council, ranging from 0.7 to 5.0 per cent. IPART's rate peg takes into account the annual change in the Local Government Cost Index, which measures the average costs faced by NSW councils, in addition to a population factor based on each council's population growth.
33. Employees under the *Local Government (State) Award 2020* will receive a 2 per cent per annum increase in rates of pay from the first full pay period to commence on or after 1 July 2022.
34. The Tribunal has determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

## Conclusion

35. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Ms Melanie Hawyes.
36. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
37. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
38. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated: 20 April 2022

Local Government Remuneration Tribunal

**Section 4 2021 Determinations**

Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (12)	Metropolitan Medium (8)
Bayside	Campbelltown
Blacktown	Camden
Canterbury-Bankstown	Georges River
Cumberland	Hornsby
Fairfield	Ku-ring-gai
Inner West	North Sydney
Liverpool	Randwick
Northern Beaches	Willoughby
Penrith	
Ryde	
Sutherland	
The Hills	
Metropolitan Small (8)	
Burwood	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
Strathfield	
Waverley	
Woollahra	

**Local Government Remuneration Tribunal**

**Table 2: General Purpose Councils - Non-Metropolitan**

Major Regional City (2)	Major Strategic Area (1)	Regional Strategic Area (1)
Newcastle	Central Coast	Lake Macquarie
Wollongong		

Regional Centre (24)		Regional Rural (13)	
Albury	Mid-Coast	Bega	
Armidale	Orange	Broken Hill	
Ballina	Port Macquarie-Hastings	Byron	
Bathurst	Port Stephens	Eurobodalla	
Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree	
Cessnock	Shellharbour	Griffith	
Clarence Valley	Shoalhaven	Kempsey	
Coffs Harbour	Tamworth	Kiama	
Dubbo	Tweed	Lithgow	
Hawkesbury	Wagga Wagga	Mid-Western	
Lismore	Wingecarribee	Richmond Valley Council	
Maitland	Wollondilly	Singleton	
		Snowy Monaro	

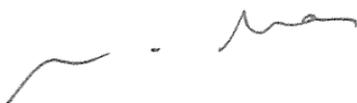
Rural (57)			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

**Local Government Remuneration Tribunal**

<b>Rural (57)</b>	
	Yass

**Table 3: County Councils**

<b>Water (4)</b>	<b>Other (6)</b>
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie



Viv May PSM

**Local Government Remuneration Tribunal**

Dated: 20 April 2022

**Local Government Remuneration Tribunal**

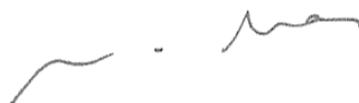
**Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2022**

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2022 as per section 241 of the *Local Government Act 1993* are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

Category		Councillor/Member Annual Fee (\$) effective 1 July 2022		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2022	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170	175,930	231,500
	Major CBD	19,180	35,520	40,740	114,770
	Metropolitan Large	19,180	31,640	40,740	92,180
	Metropolitan Medium	14,380	26,840	30,550	71,300
	Metropolitan Small	9,560	21,100	20,370	46,010
General Purpose Councils - Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,510
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



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**Local Government Remuneration Tribunal**

Dated: 20 April 2021

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**Appendices**

**Appendix 1 Criteria that apply to categories**

**Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

**Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.



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**Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

**Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

**Local Government Remuneration Tribunal**

**Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

**Major Regional City**

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

**Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

**Local Government Remuneration Tribunal**

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

**Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

**Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

**Local Government Remuneration Tribunal**

**Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

**Rural**

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

**County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

**County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.



## Circular to Councils

<b>Circular Details</b>	22-04/ 15 March 2022/ A811265
<b>Previous Circular</b>	21-07 Commencement of Local Government Amendment Act 2021
<b>Who should read this</b>	Councillors / General Managers / Council Governance Staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
<b>Action required</b>	Information / Council to Implement

### Payment of councillor superannuation

#### What's new or changing

- Following an amendment to the *Local Government Act 1993* (the Act) last year, councils may make payments as a contribution to a superannuation account nominated by their councillors, starting from the financial year commencing on **1 July 2022**.
- The making of superannuation contribution payments for councillors is optional and is at each council's discretion.

#### What this will mean for your council

- To exercise the option of making superannuation contribution payments for their councillors, councils must first resolve at an open meeting to make superannuation contribution payments for the councillors.
- Where a council resolves to make superannuation contribution payments for its councillors, the amount of the payment is to be the amount the council would have been required to contribute under the *Commonwealth Superannuation Guarantee (Administration) Act 1992* as superannuation if the councillors were employees of the council.
- As of 1 July 2022, the superannuation guarantee rate will be 10.5%. The rate will increase by half a percent each year until 1 July 2025 when it reaches 12%.
- The superannuation contribution payment is to be paid at the same intervals as the annual fee is paid to councillors.
- To receive a superannuation contribution payment, each councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation account nominated by councillors must be an account for superannuation or retirement benefits from a scheme or fund to which the *Commonwealth Superannuation Guarantee (Administration) Act* applies.
- Councils **must not** make a superannuation contribution payment for a councillor if the councillor fails to nominate an eligible superannuation account for the payment before the end of the month to which the payment relates.
- Individual councillors may opt out of receiving superannuation contribution payments or opt to receive reduced payments. Councillors must do so in writing.

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 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
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- Councils must not make superannuation contribution payments for councillors during any period in which they are suspended from their civic office or their right to be paid any fee or other remuneration, or expense, is suspended under the Act.
- Councillors are also not entitled to receive a superannuation contribution payment during any period in which they are not entitled to receive their fee under section 254A of the Act because they are absent.

**Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Melanie Hawyes****Deputy Secretary, Crown Lands and Local Government**

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**15.9 ADDITIONAL SPECIAL VARIATION**

**Author:** Director Corporate & Community Services

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. Council Report - 5 April 2022

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	A successful application for the Additional Special Variation would lead to an additional \$300k (approx.) in Rates Revenue
<b>Use of Reserve Funds:</b>	Not Applicable

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The report of the Director Corporate &amp; Community Services on the Additional Special Variation be received</li> <li>2. Council makes an immediate application under the Additional Special Variation (ASV) one-off process for the 2022-23 financial year to ensure the percentage increase in rating revenue is 2.5%,</li> <li>3. The application be for a permanent special variation under section 508(2) of the Act</li> <li>4. Council note that the additional income it will receive if the special variation application is approved will be approximately \$320,000 (based on current 2021/22 actual results)</li> <li>5. The special variation is required for the following reasons:             <ul style="list-style-type: none"> <li>• To maintain its rating revenue based on Councils current Long Term Financial Plan and the four-year budget as contained within its adopted 2021-22 Operational Plan</li> <li>• To ensure income keeps pace with increases in costs including construction costs, technology supplier costs (including cyber-security) and insurances</li> </ul> </li> <li>6. Council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved, and considers that it is reasonable.</li> </ol>
---

**BACKGROUND**

At the 5 April 2022 Council meeting Council resolved (resolution 2022/91):

*That*

1. *The report from the Acting General Manager on the Additional Special Variation be received*
2. *Council makes an immediate application under the Additional Special Variation (ASV) one-off process for the 2022-23 financial year to ensure the percentage increase in rating revenue is 2.5%, applied permanently to the rate base as specified in the modelling and adopted in the 2021/22 Operational Plan*

As a result of this resolution, an application was submitted.

**REPORT**

Council have been advised that, according to the updated guidelines that were issued on 7 April 2022:

*Councils must provide a council resolution that states that the council has resolved to apply for the special variation under section 508(2) of the Local Government Act 1993 (the Act), and:*

- *whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act, and*
- *the additional income that the council will receive if the special variation is approved, and*
- *why the special variation is required, and*
- *that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved, and considers that it is reasonable.*

As a result, Council needs to make a new resolution to satisfy the guidelines. The proposed resolution is presented in the recommendation.



**15.4 ADDITIONAL SPECIAL VARIATION**

**Author:** Acting General Manager

**Authoriser:** Brendan Hollands, Acting General Manager

- Attachments:**
1. Circular 22-03 - Guidelines for Additional Special Variation (ASV) Process for 2022-23
  2. IPART Information Paper - FY22-23 Rate Peg
  3. Rate Peg Impact Analysis

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Current rate peg of 0.7% results in a shortfall in rating revenue of approximately \$300k per annum in years 2 to 4 of the current adopted 4 year budget due to the estimates assuming a 2.5% rate peg limit in each of these years.
<b>Use of Reserve Funds:</b>	Not Applicable

**RECOMMENDATION**

That

1. The report from the Acting General Manager on the Additional Special Variation be received
2. Council makes an immediate application under the Additional Special Variation (ASV) one-off process for the 2022-23 financial year to ensure the percentage increase in rating revenue is 2.5%, applied permanently to the rate base as specified in the modelling and adopted in the 2021/22 Operational Plan

**BACKGROUND**

The Office of Local Government issued Circular 22-03 (attached) on 7 March 2022 advising that the Independent Pricing and Regulatory Tribunal (IPART) will accept and process an additional round of 2022-23 special variation applications (ASV) from Councils. In essence this process allows Council to apply for a variation to the rate-peg determination of 0.7% for FY2022-23 to be commensurate with the 2.5% increase modelled in our adopted 2021/22 Operational Plan.

The timing associated with the process as outlined in the circular is as follows:

- IPART will accept applications until 29 April 2022;
- IPART will publish applications to enable community consultation for a period of at least three weeks; and
- IPART will notify councils of its decision no later than 21 June 2022.

**REPORT**

In adopting its 2021/22 Operational Plan and the four-year budget contained within that document, Council assumed an annual increase to its General Rates income of 4%, comprising of:

- Rate peg 2.5%
- Growth (new properties) 1.5%

This has been consistently applied since Council adopted its most recent Delivery Program 2017-2021 and the LTFP adopted at the same time. The LTFP took a conservative approach to growth and assumed a reduction in the growth to 1% from 2021/22 however this level of growth has been consistent over the past 5 years, enabling the growth assumption to remain at 1.5%

On the 13 December 2021 IPART advised that the traditional cost component of the rate peg for 2022-23 would be 0.7%. For the first year ever a “growth” component was to also be available in addition to the rate peg amount. Unfortunately for Goulburn Mulwaree Council, IPART’s calculation for the population growth factor was negligible providing no further increase to the 0.7% traditional cost component (see attachments for further detail). This is the lowest rate peg in two decades and less than half the previous record low of 1.5%, applied in 2017/18.

The previous ten years of rate peg limits are set down below:

Year	Rate Peg
2021-22	2.0%
2020/21	2.6%
2019/20	2.7%
2018/19	2.3%
2017/18	1.5%
2016/17	1.8%
2015/16	2.4%
2014/15	2.3%
2013/14	3.4%
2012/13	3.6%

The average rate peg amount over the past 10 years has been 2.46%. Following the December announcement by IPART there was significant advocacy across the Local Government sector with the Minister for Local Government and relevant State Government agencies. This ASV process is a positive outcome from that advocacy. Perhaps more importantly it is the commitment by IPART, as advised in the circular, to undertake a broader review of its rate peg methodology. Considering the Local Government Cost Index in the review is expected to shape rate peg determinations for future years.

Council do have the option to not apply for the ASV and maintain a 0.7% increase only. It is important if supporting this option that Councillors note that the annual application of a rate peg has much longer-term cumulative impacts on Council’s Long Term Financial Plan. Should Council not seek to apply for the ASV this will have long-term impacts on Council operations and will see the need for a reduction in services. An analysis of the rate pegging is included in the attachments. The analysis shows that the 0.7% decreases Council’s originally projected General Rate revenue by \$322k in 2022-23. Assuming the rate peg returns to 2.5% in 2023-24 the cumulative impact of the reduced peg amount is a reduction in General Rates revenue of \$1.36 Million over the life of the upcoming Delivery Program and \$3.868 Million over the next ten-year period.

Council also needs to consider the increasing costs of construction that we are currently facing as well as the higher than anticipated costs in relation to technology, cyber security and insurances. At present we are factoring into the current draft budget the following approximate additional (and ongoing costs on top of what was previously estimated:

- Technology One SaaS - \$200,000
- Cyber Security Measures - \$50,000
- Insurances - \$70,000

These increases alone see an additional (and largely unexpected) annual cost of \$320k. Added to this are the additional expenses currently being experienced through the sourcing of materials (including fuel) and contractors which are impacting our daily operations and our ability to deliver the capital works contained within the current budget. The additional rate revenue generated by the 0.7% rate peg increase is only \$150K. Therefore, without the additional 1.8% of the ASV there is a gap in our funding which will require Council to review its budget over the next 12 months in terms of both its proposed capital works and its service levels in all areas.

**15.10 STATEMENT OF INVESTMENTS & BANK BALANCES**

**Author:** Director Corporate & Community Services

**Authoriser:** Matthew O'Rourke, Acting General Manager

**Attachments:** 1. Statement of Investments & Bank Balances

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Statement of Investments and Bank Balances be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 2 May 2022.

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

Please note there remains one area where Council’s portfolio is outside of policy:

**AMP –** AMP has recently had their credit rating downgraded twice. They currently hold a BBB long term rating. Maturing investments with AMP were rolled in November and December under the incorrect understanding that AMP were still rated at BBB+. Under Council’s current Investment Policy, a maximum of 10% of Council’s portfolio can be invested in BBB rated investments. Council currently has 10.6% of its portfolio invested in BBB rated investments (8.8% with AMP)

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of March 2022 was \$108,518,384 meaning that this month’s balance of \$115,259,412 equates to an increase of \$6,741,028 in investments and cash held.,

The following table outlines the reasons for this increase.

<b><u>Receipts</u></b>		
Rates & Water Receipts	1,291,425	
Financial Assistance Grant (Advanced Payment 22/23)	4,448,818	
Sundry Debtors	788,084	
Grants & Contributions Received	309,719	
Loan borrowing received	8,280,000	
Other Income (including interest)	2,772,382	
<b>Total Receipts</b>		<b>17,890,428</b>
<b><u>Payments</u></b>		
Salaries and Wages	1,930,768	
Payments to Creditors	9,218,632	
<b>Total Payments</b>		<b>11,149,400</b>
<b>Increase/(Decrease) in Cash &amp; Investments</b>		<b>6,741,028</b>

Performance Indicators - Investments and Interest Earned - As at 2 May 2022

Diversification & Credit Risk							
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	80,136,851	80,136,851	70.82%	100%
2	A+ to A	A1	0	11,000,000	11,000,000	9.72%	100%
3	BBB+ to BBB	A2	0	22,022,500	22,022,500	19.46%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	113,159,351	113,159,351	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Outside of Policy - In excess of 10% in BBB rated investment, counterparty limit exceeded						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

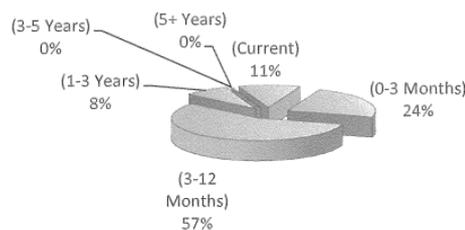
  

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	16,136,850.50	14.26%	100.00%
B	Working Capital	(0-3 Months)	42,000,000.00	37.12%	90.00%
C	Short Term	(3-12 Months)	49,022,500.00	43.32%	80.00%
D	Medium Term	(1-3 Years)	6,000,000.00	5.30%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			113,159,351		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	<b>Benchmark Rate - Average for 2021/22</b>		
	Benchmark Rate -Average for 2021/2022		0.0794%
	Portfolio Over Benchmark		97,022,500
	Portfolio under Benchmark		-
	Total		97,022,500
	Excludes At Call		16,136,851
	Total including At Call		113,159,351
2	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2021		0.0174%
	Benchmark - 90 Day BBSW Average for August 2021		0.0131%
	Benchmark - 90 Day BBSW Average for September 2021		0.0196%
	Benchmark - 90 Day BBSW Average for October 2021		0.0335%
	Benchmark - 90 Day BBSW Average for November 2021		0.0470%
	Benchmark - 90 Day BBSW Average for December 2021		0.0623%
	Benchmark - 90 Day BBSW Average for January 2022		0.0682%
	Benchmark - 90 Day BBSW Average for February 2022		0.0742%
	Benchmark - 90 Day BBSW Average for March 2022		0.1634%
	Benchmark - 90 Day BBSW Average for April 2022		0.3864%
	Benchmark - 90 Day BBSW Average for May 2021		0.0407%
	Benchmark - 90 Day BBSW Average for June 2021		0.0267%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>0.0794%</b>

Portfolio Allocation by Investment Horizon



### Statement of Investment and Bank Balances as at 2 May 2022

description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
mm Bank - Cash Management Account		AC	A1+	0.10% \$	16,136,851
ispac 731 Day TD	27/06/2022 TD		A1+	1.01% \$	5,000,000
B 365 Day TD - NAB 9295 1144	2/06/2022 TD		A1+	0.35% \$	10,000,000
mmwealth Bank of Australia 365 Day TD - CBA	8/06/2022 TD		A1+	0.45% \$	15,000,000
: Bank 364 Day TD - Curve	23/06/2022 TD		A2	0.53% \$	2,000,000
mmwealth Bank of Australia 365 Day TD - CBA	29/06/2022 TD		A1+	0.44% \$	10,000,000
IP 365 Day TD - Curve	16/11/2022 TD		A2	1.00% \$	5,000,000
nk of Queensland 242 Day TD - Curve	25/07/2022 TD		A2	0.60% \$	3,000,000
P 365 Day Term Deposit - IAM	1/12/2022 TD		A2	1.00% \$	3,022,500
P 365 Day TD - Income AM	9/12/2022 TD		A2	1.00% \$	2,000,000
State Bank 364 Day Term Deposit - Curve	23/01/2023 TD		A2	0.75% \$	1,000,000
nk of Queensland 365D TD Rolled over from IN0784	2/02/2023 TD		A2	0.85% \$	2,000,000
ice & Nurses Ltd 365D TD - Curve	14/02/2023 TD		A2	0.90% \$	1,000,000
mmwealth Bank of Australia 365 Day TD - CBA Rolled from INV0757	17/02/2023 TD		A1+	0.80% \$	10,000,000
Bank Australia 365 Day TD - IAM Rolled from INV0740	22/02/2023 TD		A1	0.70% \$	2,000,000
ional Australia Bank 732 Day Term Deposit - Curve Rolled From Inv0790	26/02/2024 TD		A1+	1.70% \$	4,000,000
quarie Bank 365 Day Term Deposit - Curve Rolled from INV0758	3/03/2023 TD		A1	0.95% \$	1,000,000
mmwealth Bank of Australia 365D TD Rolled from INV0759	7/03/2023 TD		A1+	1.00% \$	10,000,000
nk of Queensland 365 TD Rolled over from IN0786	16/03/2023 TD		A2	1.15% \$	3,000,000
Bank Australia 733 Day TD - Curve	19/03/2024 TD		A1	2.02% \$	2,000,000
Bank Australia 365 Day TD - Curve	29/03/2023 TD		A1	1.62% \$	3,000,000
Bank Australia 365 Day TD - Curve	19/04/2023 TD		A1	2.21% \$	3,000,000
<b>total Investments Held</b>				\$	<b>113,159,351</b>

description	Amount
<b>total Investments Held</b>	<b>\$ 113,159,351</b>
alance as per Passbook-Commonwealth Bank	1,285,514.44
d: Outstanding deposits	43,156.66
ss: Unpresented cheques	18,235.47
<b>alance as per Cash Book-Commonwealth Bank</b>	<b>1,346,906.57</b>
<b>d- Trust Fund</b>	<b>753,155.30</b>
<b>total Cash &amp; Investments @ 02/05/2022</b>	<b>115,259,412.37</b>

**15.11 MONTHLY FINANCIAL REPORT**

**Author:** Acting General Manager

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Monthly Financial Report

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services on the Monthly Financial Report be received and noted for information.

**BACKGROUND**

To provide details on Council's actual income and expenditure compared to the estimate of Council's income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

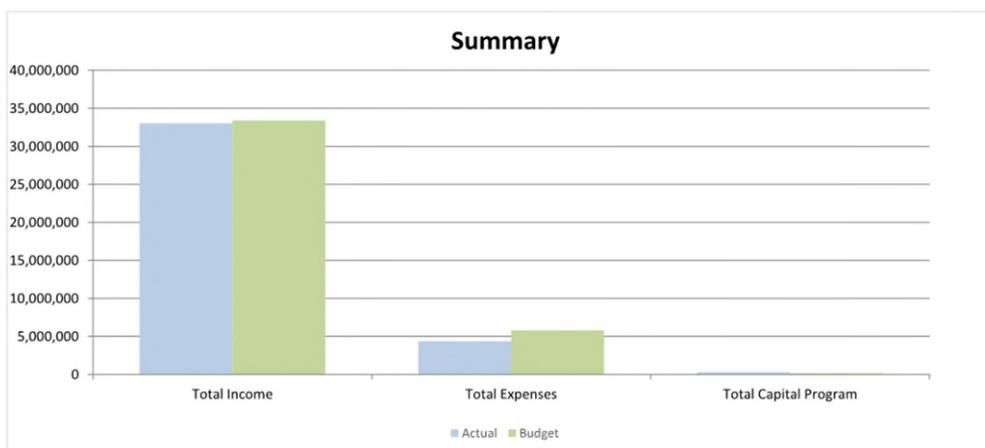
The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council's year-to-date income and expenditure against the annual budget.



**Council Directorate Summary Report for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

Executive Services Description	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:		84% % of Budget
							\$	Variance	
<b>Income</b>									
Rates & Annual Charges	21,915,000	<u>22,018,561</u>	0	0	22,018,561	21,915,000	-103,561		100%
User Charges & Fees	154,500	<u>48,843</u>	0	0	48,843	154,500	105,657		32%
Interest & Investment Revenue	250,000	<u>-3,952</u>	0	0	-3,952	250,000	253,952		-2%
Other Revenues	176,864	<u>90,103</u>	0	0	90,103	178,722	88,619		50%
Operating Grants & Contributions	6,125,985	<u>7,099,504</u>	0	0	7,099,504	6,318,580	-780,924		112%
Internal Income	4,570,162	<u>3,795,177</u>	0	0	3,795,177	4,570,162	774,985		83%
<b>Total Income</b>	<b>33,192,511</b>	<b>33,048,236</b>	<b>0</b>	<b>0</b>	<b>33,048,236</b>	<b>33,386,964</b>	<b>338,728</b>		<b>99%</b>
<b>Expense</b>									
Employee costs	3,851,946	<u>3,027,889</u>	118,927	0	3,146,816	3,771,522	624,705		83%
Materials & Contracts	718,450	<u>252,823</u>	145,584	12,936	411,343	718,450	307,107		57%
Borrowing Costs	76,953	<u>17,955</u>	0	0	17,955	76,953	58,998		23%
Depreciation & Impairment	6,231	<u>88,199</u>	0	0	88,199	6,231	-81,968		1415%
Other Expenses	646,340	<u>526,907</u>	46,278	0	573,186	667,890	94,704		86%
Internal Expenses	555,956	<u>470,811</u>	0	0	470,811	564,972	94,161		83%
<b>Total Expense</b>	<b>5,855,876</b>	<b>4,384,584</b>	<b>310,789</b>	<b>12,936</b>	<b>4,708,310</b>	<b>5,806,017</b>	<b>1,097,708</b>		<b>81%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>27,336,635</b>	<b>28,663,652</b>	<b>-310,789</b>	<b>-12,936</b>	<b>28,339,926</b>	<b>27,580,947</b>	<b>-758,980</b>		<b>103%</b>
<b>Capital Income</b>									
Capital Grants & Contributions	0	2,500	0	0	2,500	39,000	36,500		6%
<b>Operating Surplus/(Deficit) after Capita</b>	<b>27,336,635</b>	<b>28,666,152</b>	<b>-310,789</b>	<b>-12,936</b>	<b>28,342,426</b>	<b>27,619,947</b>	<b>-722,480</b>		<b>103%</b>
<b>Non Cash</b>									
Depreciation & Impairment	6,231	88,199	0	0	88,199	6,231	-81,968		1415%
<b>Total Non Cash</b>	<b>6,231</b>	<b>88,199</b>	<b>0</b>	<b>0</b>	<b>88,199</b>	<b>6,231</b>	<b>0</b>		<b>1415%</b>
<b>Investing Fund Flows</b>									
Capital Works	-20,000	<u>-273,628</u>	-9,220	-66,035	-348,883	-125,000	223,883		279%
Asset Sales	0	<u>0</u>	0	0	0	0	0		0%
<b>Total Investing Fund Flows</b>	<b>-20,000</b>	<b>-273,628</b>	<b>-9,220</b>	<b>-66,035</b>	<b>-348,883</b>	<b>-125,000</b>	<b>223,883</b>		<b>279%</b>
<b>Financing Fund Flows</b>									
Loan Principal	-384,305	<u>-96,427</u>	0	0	-96,427	-384,305	-287,878		25%
<b>Total Financing Fund Flows</b>	<b>-384,305</b>	<b>-96,427</b>	<b>0</b>	<b>0</b>	<b>-96,427</b>	<b>-384,305</b>	<b>-287,878</b>		<b>25%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>26,938,561</b>	<b>28,384,296</b>	<b>-320,009</b>	<b>-78,971</b>	<b>27,985,315</b>	<b>27,116,873</b>	<b>-868,443</b>		<b>103%</b>
<b>Reserve Movements</b>									
Transfers to Internal Reserves	-806,690	<u>-519,599</u>	0	0	-519,599	-806,690	-287,091		64%
Transfers from Internal Reserves	621,259	<u>0</u>	0	0	0	621,259	621,259		0%
Transfers from Other External Reserves	0	<u>2,619</u>	0	0	2,619	0	-2,619		0%
<b>Total Reserve Movements</b>	<b>-185,431</b>	<b>-516,980</b>	<b>0</b>	<b>0</b>	<b>-516,980</b>	<b>-185,431</b>	<b>331,549</b>		<b>279%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,753,130</b>	<b>27,867,316</b>	<b>-320,009</b>	<b>-78,971</b>	<b>27,468,335</b>	<b>26,931,442</b>	<b>-536,894</b>		<b>102%</b>





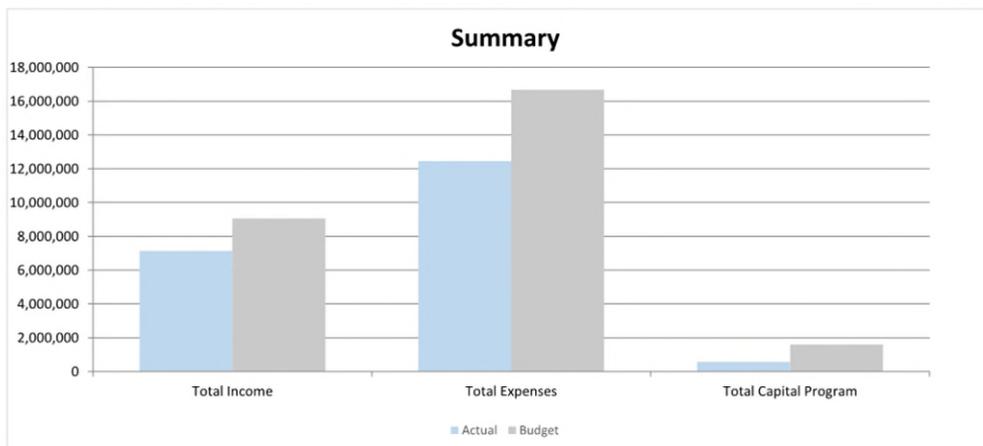


**Council Directorate Summary Report for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

**Corporate and Community Services**

Description	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	391,632	288,592	0	0	288,592	391,632	103,040	74%
Interest & Investment Revenue	30,000	33,779	0	0	33,779	30,000	-3,779	113%
Other Revenues	725,070	521,484	0	0	521,484	726,070	204,586	72%
Operating Grants & Contributions	120,720	454,848	0	0	454,848	150,060	-304,788	303%
Internal Income	6,506,807	5,422,339	0	0	5,422,339	6,506,807	1,084,468	83%
<b>Total Income</b>	<b>7,774,228</b>	<b>6,721,042</b>	<b>0</b>	<b>0</b>	<b>6,721,042</b>	<b>7,804,568</b>	<b>1,083,526</b>	<b>86%</b>
<b>Expense</b>								
Employee costs	6,742,512	4,762,384	15,005	0	4,777,388	6,739,301	1,961,913	71%
Materials & Contracts	3,013,142	2,025,107	397,524	0	2,422,631	3,287,951	865,320	74%
Borrowing Costs	17,217	6,567	0	0	6,567	17,217	10,650	38%
Depreciation & Impairment	1,244,762	1,143,304	0	0	1,143,304	1,244,762	101,458	92%
Other Expenses	2,475,605	2,173,643	131,053	0	2,304,696	2,532,405	227,709	91%
Internal Expenses	2,883,843	2,351,562	0	0	2,351,562	2,851,830	500,269	82%
<b>Total Expense</b>	<b>16,377,080</b>	<b>12,462,566</b>	<b>543,582</b>	<b>0</b>	<b>13,006,147</b>	<b>16,673,466</b>	<b>3,667,319</b>	<b>78%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-8,602,852</b>	<b>-5,741,523</b>	<b>-543,582</b>	<b>0</b>	<b>-6,285,105</b>	<b>-8,868,898</b>	<b>-2,583,793</b>	<b>71%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	538,133	424,336	0	0	424,336	812,907	388,572	52%
<b>Operating Surplus/(Deficit) after Capi</b>	<b>-8,064,719</b>	<b>-5,317,188</b>	<b>-543,582</b>	<b>0</b>	<b>-5,860,769</b>	<b>-8,055,991</b>	<b>-2,195,222</b>	<b>73%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,244,762	1,143,304	0	0	1,143,304	1,244,762	101,458	92%
WDV of Asset Disposals	0	945,254	0	0	945,254	0	-945,254	0%
<b>Total Non Cash</b>	<b>1,244,762</b>	<b>2,088,558</b>	<b>0</b>	<b>0</b>	<b>2,088,558</b>	<b>1,244,762</b>	<b>0</b>	<b>168%</b>
<b>Investing Fund Flows</b>								
Capital Works	-1,121,000	-567,584	-50,117	-345,354	-963,054	-1,593,076	-630,022	60%
Asset Sales	1,500	5,080,018	0	0	5,080,018	5,081,500	1,482	100%
<b>Total Investing Fund Flows</b>	<b>-1,119,500</b>	<b>4,512,434</b>	<b>-50,117</b>	<b>-345,354</b>	<b>4,116,964</b>	<b>3,488,424</b>	<b>-628,540</b>	<b>118%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-60,114	-14,916	0	0	-14,916	-60,114	-45,198	25%
<b>Total Financing Fund Flows</b>	<b>-60,114</b>	<b>-14,916</b>	<b>0</b>	<b>0</b>	<b>-14,916</b>	<b>-60,114</b>	<b>-45,198</b>	<b>25%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,999,571</b>	<b>1,268,888</b>	<b>-593,698</b>	<b>-345,354</b>	<b>329,836</b>	<b>-3,382,919</b>	<b>-3,712,756</b>	<b>-10%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	0	-4,839,210	0	0	-4,839,210	-4,839,210	0	100%
Transfers to Developer Contributions	0	-8,400	0	0	-8,400	0	8,400	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	141,000	0	0	0	0	485,787	485,787	0%
Transfers from Other External Reserves	90,000	0	0	0	0	146,882	146,882	0%
<b>Total Reserve Movements</b>	<b>151,000</b>	<b>-4,847,610</b>	<b>0</b>	<b>0</b>	<b>-4,847,610</b>	<b>-4,296,541</b>	<b>551,069</b>	<b>113%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,848,571</b>	<b>-3,578,722</b>	<b>-593,698</b>	<b>-345,354</b>	<b>-4,517,774</b>	<b>-7,679,460</b>	<b>-3,161,687</b>	<b>59%</b>



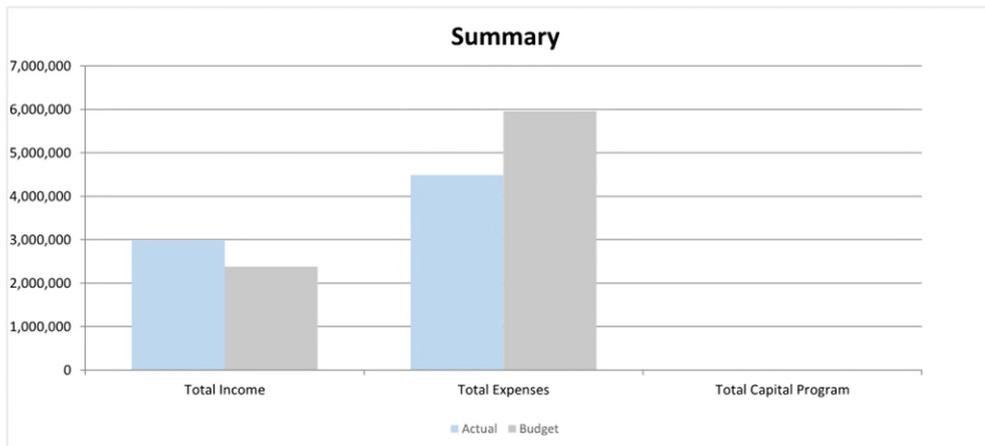


**Council Directorate Summary Report for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

**Planning & Environment**

Description	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	1,845,650	1,816,010	0	0	1,816,010	1,840,650	24,640	99%
Other Revenues	217,987	387,740	0	0	387,740	222,987	-164,753	174%
Operating Grants & Contributions	302,000	367,077	0	0	367,077	302,000	-65,077	122%
<b>Total Income</b>	<b>2,365,637</b>	<b>2,570,827</b>	<b>0</b>	<b>0</b>	<b>2,570,827</b>	<b>2,365,637</b>	<b>-205,190</b>	<b>109%</b>
<b>Expense</b>								
Employee costs	3,649,359	2,721,362	0	0	2,721,362	3,805,204	1,083,842	72%
Materials & Contracts	565,250	461,124	339,860	0	800,984	582,620	-218,364	137%
Depreciation & Impairment	18,019	16,362	0	0	16,362	18,019	1,657	91%
Other Expenses	44,200	36,790	1,940	0	38,730	44,200	5,470	88%
Internal Expenses	1,522,423	1,255,551	0	0	1,255,551	1,506,896	251,345	83%
<b>Total Expense</b>	<b>5,799,251</b>	<b>4,491,189</b>	<b>341,800</b>	<b>0</b>	<b>4,832,989</b>	<b>5,956,939</b>	<b>1,123,950</b>	<b>81%</b>
<b>Operating Surplus/(Deficit) before Capital Income</b>	<b>-3,433,614</b>	<b>-1,920,362</b>	<b>-341,800</b>	<b>0</b>	<b>-2,262,162</b>	<b>-3,591,302</b>	<b>-1,329,140</b>	<b>63%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	247,000	418,234	0	0	418,234	260,800	-157,434	160%
<b>Operating Surplus/(Deficit) after Capital Income</b>	<b>-3,186,614</b>	<b>-1,502,128</b>	<b>-341,800</b>	<b>0</b>	<b>-1,843,928</b>	<b>-3,330,502</b>	<b>-1,486,574</b>	<b>55%</b>
<b>Non Cash</b>								
Depreciation & Impairment	18,019	16,362	0	0	16,362	18,019	1,657	91%
<b>Total Non Cash</b>	<b>18,019</b>	<b>16,362</b>	<b>0</b>	<b>0</b>	<b>16,362</b>	<b>18,019</b>	<b>0</b>	<b>91%</b>
<b>Investing Fund Flows</b>								
Capital Works	-3,200	-300	0	0	-300	-3,200	-2,900	9%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-3,200</b>	<b>-300</b>	<b>0</b>	<b>0</b>	<b>-300</b>	<b>-3,200</b>	<b>-2,900</b>	<b>9%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,171,795</b>	<b>-1,486,066</b>	<b>-341,800</b>	<b>0</b>	<b>-1,827,866</b>	<b>-3,315,683</b>	<b>-1,487,817</b>	<b>55%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-301,000	-616,287	0	0	-616,287	-301,000	315,287	205%
Transfers from Internal Reserves	80,085	0	0	0	0	86,985	86,985	0%
<b>Total Reserve Movements</b>	<b>-220,915</b>	<b>-616,287</b>	<b>0</b>	<b>0</b>	<b>-616,287</b>	<b>-214,015</b>	<b>402,271</b>	<b>288%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,392,710</b>	<b>-2,102,353</b>	<b>-341,800</b>	<b>0</b>	<b>-2,444,153</b>	<b>-3,529,698</b>	<b>-1,085,546</b>	<b>69%</b>

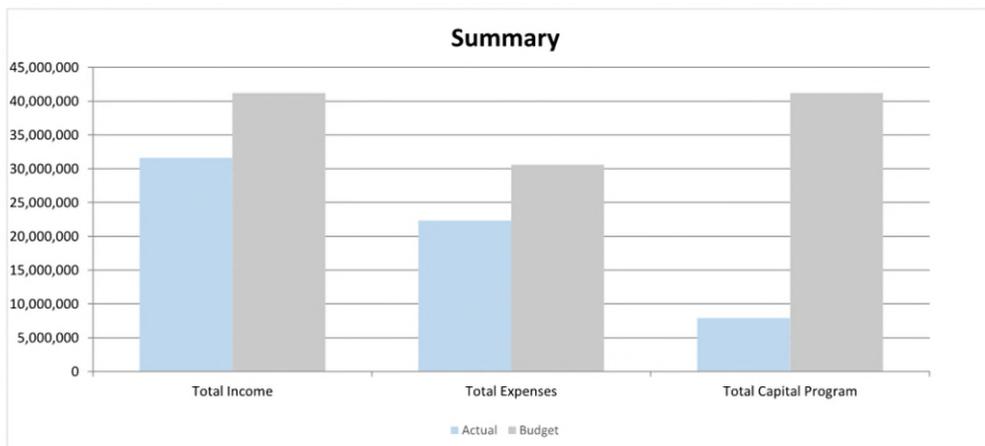




**Council Directorate Summary Report for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

Utilities Description	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								
Rates & Annual Charges	16,935,354	<u>14,464,040</u>	0	0	14,464,040	16,935,354	2,471,314	85%
User Charges & Fees	13,714,849	<u>9,479,447</u>	0	0	9,479,447	13,839,849	4,360,402	68%
Interest & Investment Revenue	754,670	<u>258,371</u>	0	0	258,371	754,670	496,299	34%
Other Revenues	171,377	<u>215,934</u>	0	0	215,934	171,377	-44,557	126%
Operating Grants & Contributions	0	<u>333,617</u>	0	0	333,617	0	-333,617	0%
Internal Income	3,463,549	<u>2,417,413</u>	0	0	2,417,413	3,864,549	1,447,136	63%
<b>Total Income</b>	<b>35,039,799</b>	<b>27,168,823</b>	<b>0</b>	<b>0</b>	<b>27,168,823</b>	<b>35,565,799</b>	<b>8,396,976</b>	<b>76%</b>
<b>Expense</b>								
Employee costs	6,704,823	<u>4,743,079</u>	0	0	4,743,079	6,732,053	1,988,975	70%
Materials & Contracts	6,342,037	<u>3,063,484</u>	2,845	831,753	3,898,082	6,516,844	2,618,762	60%
Borrowing Costs	1,047,233	<u>1,130,192</u>	0	0	1,130,192	1,047,233	-82,959	108%
Depreciation & Impairment	5,645,039	<u>5,227,834</u>	0	0	5,227,834	5,645,039	417,205	93%
Other Expenses	1,073,960	<u>590,793</u>	0	0	590,793	1,073,960	483,167	55%
Internal Expenses	9,219,444	<u>7,580,113</u>	0	0	7,580,113	9,553,645	1,973,532	79%
<b>Total Expense</b>	<b>30,032,536</b>	<b>22,335,495</b>	<b>2,845</b>	<b>831,753</b>	<b>23,170,092</b>	<b>30,568,773</b>	<b>7,398,681</b>	<b>76%</b>
<b>Operating Surplus/(Deficit) before Cap</b>	<b>5,007,263</b>	<b>4,833,328</b>	<b>-2,845</b>	<b>-831,753</b>	<b>3,998,731</b>	<b>4,997,025</b>	<b>998,295</b>	<b>80%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	5,511,334	4,478,213	0	0	4,478,213	9,536,969	5,058,756	47%
<b>Operating Surplus/(Deficit) after Capita</b>	<b>10,518,597</b>	<b>9,311,541</b>	<b>-2,845</b>	<b>-831,753</b>	<b>8,476,944</b>	<b>14,533,994</b>	<b>6,057,051</b>	<b>58%</b>
<b>Non Cash</b>								
Depreciation & Impairment	5,645,039	5,227,834	0	0	5,227,834	5,645,039	417,205	93%
<b>Total Non Cash</b>	<b>5,645,039</b>	<b>5,227,834</b>	<b>0</b>	<b>0</b>	<b>5,227,834</b>	<b>5,645,039</b>	<b>0</b>	<b>93%</b>
<b>Investing Fund Flows</b>								
Capital Works	-36,352,220	<u>-7,934,616</u>	0	-11,399,418	-19,334,034	-41,208,736	-21,874,702	47%
Asset Sales	0	<u>7,646</u>	0	0	7,646	0	-7,646	0%
<b>Total Investing Fund Flows</b>	<b>-36,352,220</b>	<b>-7,926,970</b>	<b>0</b>	<b>-11,399,418</b>	<b>-19,326,388</b>	<b>-41,208,736</b>	<b>-21,882,348</b>	<b>47%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-465,867	<u>-633,920</u>	0	0	-633,920	-465,867	168,053	136%
Proceeds from Borrowings	4,280,000	<u>4,280,000</u>	0	0	4,280,000	4,280,000	0	100%
<b>Total Financing Fund Flows</b>	<b>3,814,133</b>	<b>3,646,080</b>	<b>0</b>	<b>0</b>	<b>3,646,080</b>	<b>3,814,133</b>	<b>168,053</b>	<b>96%</b>
<b>Net Inc/(Dec) in Funds before Transfer:</b>	<b>-16,374,451</b>	<b>10,258,485</b>	<b>-2,845</b>	<b>-12,231,171</b>	<b>-1,975,530</b>	<b>-17,215,570</b>	<b>-15,240,039</b>	<b>11%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-1,000,000	<u>-2,713,183</u>	0	0	-2,713,183	-1,000,000	1,713,183	271%
Transfers from Internal Reserves	1,024,240	<u>0</u>	0	0	0	2,544,473	2,544,473	0%
Transfers from Developer Contributions	5,052,380	<u>0</u>	0	0	0	5,199,599	5,199,599	0%
Transfers from Other External Reserves	10,508,876	<u>0</u>	0	0	0	9,358,830	9,358,830	0%
<b>Total Reserve Movements</b>	<b>15,585,496</b>	<b>-2,713,183</b>	<b>0</b>	<b>0</b>	<b>-2,713,183</b>	<b>16,102,902</b>	<b>18,816,085</b>	<b>-17%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-788,955</b>	<b>7,545,302</b>	<b>-2,845</b>	<b>-12,231,171</b>	<b>-4,688,714</b>	<b>-1,112,668</b>	<b>3,576,046</b>	<b>421%</b>

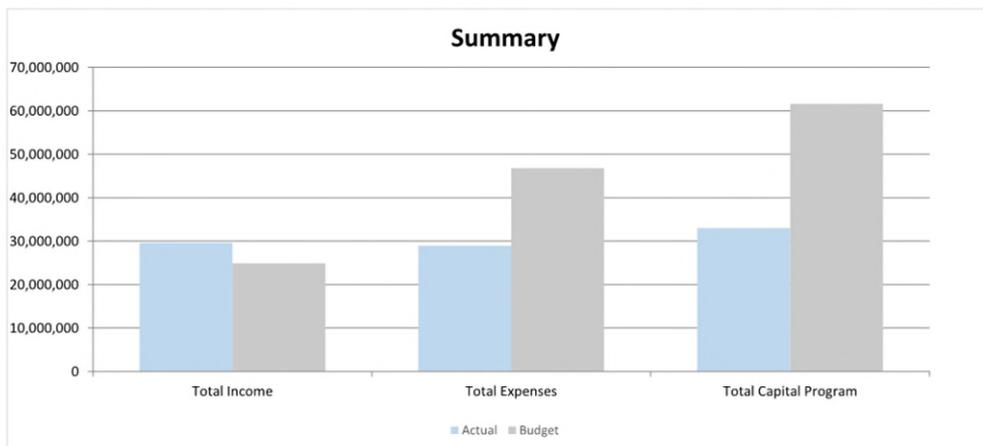




**Council Directorate Summary Report for 2021/22**  
for YTD Period Ending March

Date Report Run: 31-Mar-2022

Description	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:	
							\$ Variance	% of Budget
<b>Operations</b>								
<b>Income</b>								
User Charges & Fees	717,900	659,820	0	0	659,820	807,900	148,080	82%
Other Revenues	300,206	546,927	0	0	546,927	300,206	-246,722	182%
Operating Grants & Contributions	2,035,200	6,555,691	0	0	6,555,691	2,111,761	-4,443,930	310%
Internal Income	5,561,950	4,181,890	0	0	4,181,890	5,923,563	1,741,673	71%
<b>Total income</b>	<b>8,615,255</b>	<b>11,944,327</b>	<b>0</b>	<b>0</b>	<b>11,944,327</b>	<b>9,143,430</b>	<b>-2,800,898</b>	<b>131%</b>
<b>Expense</b>								
Employee costs	7,202,575	4,879,982	0	585	4,880,567	6,687,821	1,807,255	73%
Materials & Contracts	5,359,176	8,408,169	0	3,104,603	11,512,772	16,666,462	5,153,691	69%
Borrowing Costs	449,265	303,676	0	0	303,676	449,265	145,589	68%
Depreciation & Impairment	15,752,480	10,554,718	0	0	10,554,718	15,752,480	5,197,762	67%
Other Expenses	2,103,727	1,145,340	0	0	1,145,340	1,914,527	769,187	60%
Internal Expenses	5,389,248	3,654,831	0	0	3,654,831	5,355,890	1,701,059	68%
<b>Total Expense</b>	<b>36,256,470</b>	<b>28,946,715</b>	<b>0</b>	<b>3,105,188</b>	<b>32,051,903</b>	<b>46,826,445</b>	<b>14,774,542</b>	<b>68%</b>
<b>Operating Surplus/(Deficit) before Cap:</b>	<b>-27,641,215</b>	<b>-17,002,387</b>	<b>0</b>	<b>-3,105,188</b>	<b>-20,107,575</b>	<b>-37,683,015</b>	<b>-17,575,440</b>	<b>53%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	24,600,628	17,706,451	0	0	17,706,451	43,926,561	26,220,110	40%
<b>Operating Surplus/(Deficit) after Cap:</b>	<b>-3,040,587</b>	<b>704,063</b>	<b>0</b>	<b>-3,105,188</b>	<b>-2,401,125</b>	<b>6,243,546</b>	<b>8,644,671</b>	<b>-38%</b>
<b>Non Cash</b>								
Depreciation & Impairment	15,752,480	10,554,718	0	0	10,554,718	15,752,480	5,197,762	67%
WDV of Asset Disposals	0	92,627	0	0	92,627	0	-92,627	0%
<b>Total Non Cash</b>	<b>15,752,480</b>	<b>10,647,345</b>	<b>0</b>	<b>0</b>	<b>10,647,345</b>	<b>15,752,480</b>	<b>0</b>	<b>68%</b>
<b>Investing Fund Flows</b>								
Capital Works	-45,284,394	-33,012,275	0	-11,384,864	-44,397,138	-61,611,613	-17,214,475	72%
Asset Sales	348,500	134,987	0	0	134,987	443,500	308,513	30%
<b>Total Investing Fund Flows</b>	<b>-44,935,894</b>	<b>-32,877,288</b>	<b>0</b>	<b>-11,384,864</b>	<b>-44,262,152</b>	<b>-61,168,113</b>	<b>-16,905,961</b>	<b>72%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-1,425,957	-1,094,351	0	0	-1,094,351	-1,425,957	-331,606	77%
Proceeds from Borrowings	4,500,000	0	0	0	0	4,000,000	4,000,000	0%
<b>Total Financing Fund Flows</b>	<b>3,074,043</b>	<b>-1,094,351</b>	<b>0</b>	<b>0</b>	<b>-1,094,351</b>	<b>2,574,043</b>	<b>3,668,394</b>	<b>-43%</b>
<b>Net Inc/(Dec) in Funds before Transfers:</b>	<b>-29,149,958</b>	<b>-22,620,231</b>	<b>0</b>	<b>-14,490,052</b>	<b>-37,110,282</b>	<b>-36,598,045</b>	<b>512,238</b>	<b>101%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	0	0	0	0	0	-200,000	-200,000	0%
Transfers to Developer Contributions	-1,933,500	-1,884,580	0	0	-1,884,580	-1,933,500	-48,920	97%
Transfers from Internal Reserves	7,804,795	0	0	0	0	10,896,715	10,896,715	0%
Transfers from Developer Contributions	3,652,924	0	0	0	0	4,250,674	4,250,674	0%
Transfers from Other External Reserves	2,007,155	0	0	0	0	5,742,047	5,742,047	0%
<b>Total Reserve Movements</b>	<b>11,531,374</b>	<b>-1,884,580</b>	<b>0</b>	<b>0</b>	<b>-1,884,580</b>	<b>18,755,936</b>	<b>20,640,516</b>	<b>-10%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-17,618,583</b>	<b>-24,504,810</b>	<b>0</b>	<b>-14,490,052</b>	<b>-38,994,862</b>	<b>-17,842,109</b>	<b>21,152,753</b>	<b>219%</b>

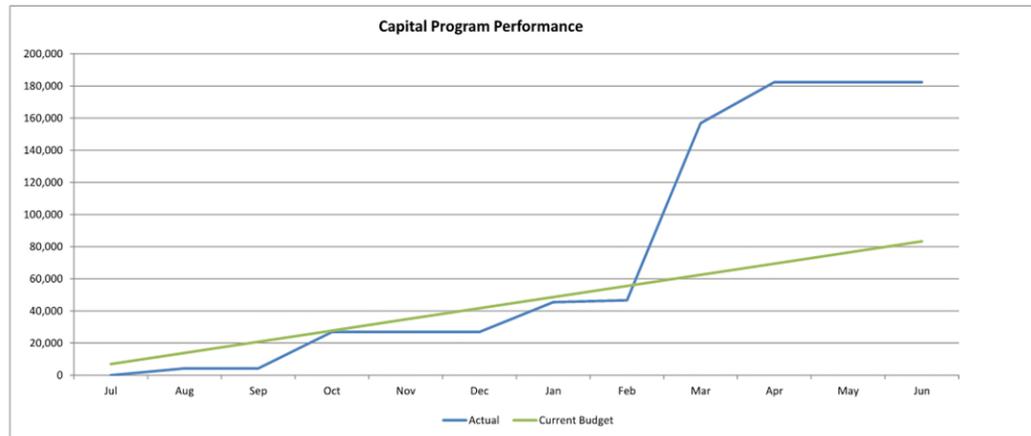




**Executive Services Capital Report by Business Unit for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	\$ Variance	% of Time: 84%		Status	Comments
									% of Budget	% of Budget		
<b>100 - Executive</b>												
GPAC Capital Upgrades/Plant & Equipment	Renewal 0%	20,000	90,242	0	26,601	116,844	125,000	8,156		93%	On time, on budget	Minor overspend to be covered by savings in operations
Creative Capital Funding - GPAC (G)	Renewal 0%	0	183,386	0	39,434	222,819	0	-222,819		0%	Quarterly review, carryover required	Budget to be allocated for grant funded project following completion of funding agreement
		20,000	273,628	0	66,035	339,663	125,000	-214,663		272%		
<b>Total Capital Program</b>		20,000	273,628	0	66,035	339,663	125,000	-214,663		0%		





Corporate and Community Services Capital Report by Business Unit for 2021/22  
for YTD Period Ending April

Date Report Run: 02-May-2022

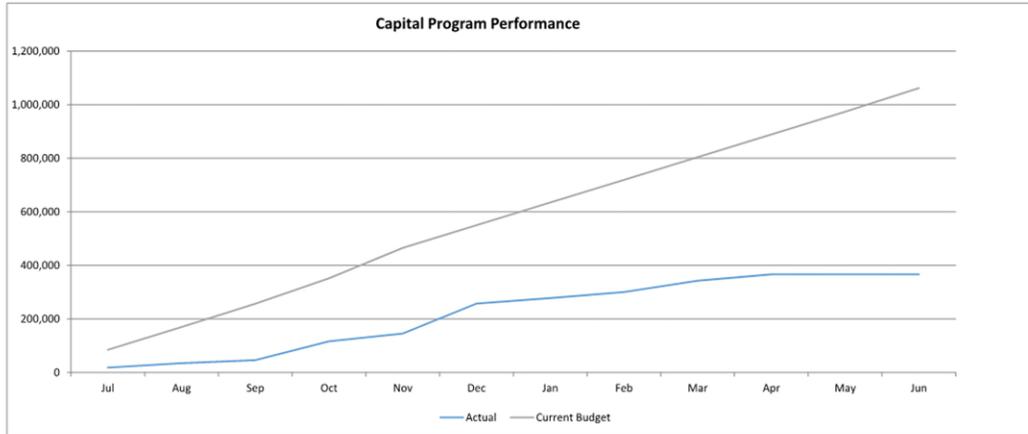
Description	Renewal %	Original Budget 22PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:		Status	Comments
								\$ Variance	% of Budget		
<b>140 - Innovation &amp; Technology</b>									84%		
IT Renewal Assets	Renewal 100%	450,000	169,017	0	73,713	242,729	450,000	207,271	54%	Late, expected to be on budget	There have been some shipping delays of equipment
Techone Upgrade	Renewal 100%	100,000	0	0	0	0	0	0	0%	Not due to commence	Project transferred to operational expenses - December QBR
Contingency	Renewal 0%	50,000	0	0	0	0	34,500	34,500	0%	Not commenced	
56 Clinton St IT Upgrade	Renewal 100%	0	0	0	0	0	71,000	71,000	0%	Not commenced	
Microwave Facilities - New Buildings	Renewal 0%	100,000	0	0	112,263	112,263	115,500	3,237	97%	On time, on budget	
BCRRF - WIFI Rec A GBN CL S1 (G)	Renewal 0%	0	4,522	0	0	4,522	10,168	5,646	44%	On time, on budget	
Chambers- Emergency Operations Centre (G)	Renewal 0%	0	148,326	0	19,272	167,598	250,106	82,508	67%	On time, on budget	
Printer Replacements	Renewal 100%	0	14,330	0	7,165	21,495	0	-21,495	0%	Quarterly review, carryover required	To be funded out of Printer Reserve in March QBR
		700,000	336,194	0	212,413	548,607	931,274	382,667	59%		
<b>180 - Marketing &amp; Culture</b>											
VIC New Assets	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	Not due to commence	
Book Resources Gbn Library	Renewal 100%	122,000	79,480	0	40,949	120,429	122,000	1,571	99%	On time, on budget	Annual allocation of resources
Art Gallery Acquisitions	Renewal 0%	10,000	7,000	0	0	7,000	10,000	3,000	70%	Not due to commence	
Art Gallery - P&E Renewal	Renewal 100%	9,000	706	0	0	706	9,000	8,294	8%	On time, on budget	
Gallery Renewal Works	Renewal 100%	10,000	4,741	550	0	5,291	10,000	4,709	53%	On time, on budget	
Museum Capital Works - Renewal	Renewal 100%	15,000	2,484	0	0	2,484	17,080	14,596	15%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	200,000	102,569	0	62,263	164,832	317,262	152,430	52%	On time, expected to be overspent	Conservation works nearing completion. Awaiting stair installation.
Waterworks Upgrades	Renewal 100%	0	300	0	21,352	21,652	44,470	22,818	49%	On time, on budget	
Rocky Hill Beacon Light Replacement (G)	Renewal 100%	0	2,313	0	8,376	10,689	10,000	-689	107%	On time, expected to be overspent	Slightly over budget, to be offset by savings in others areas at RHWM
Events Furniture	Renewal 0%	0	5,198	0	0	5,198	5,200	2	100%	Completed	
Rocky Hill Memorial Remediation Works	Renewal 0%	0	0	13,444	0	13,444	0	-13,444	0%	Quarterly review, carryover required	
		371,000	204,792	13,994	132,941	351,726	550,012	198,286	64%		
<b>270 - Property &amp; Community Services</b>											
Clinton St Offices Upgrade	Renewal 100%	50,000	3,612	36,123	0	39,736	50,000	10,264	79%	On time, on budget	
Sale of Land - 2C Sloane St, Goulburn	Renewal 0%	0	0	0	0	0	14,920	14,920	0%	Completed	
Sale of Land - 49 - 61 Hovell St, Goulburn	Renewal 0%	0	0	0	0	0	46,870	46,870	0%	Completed	
2 Bourke St Property Development	Renewal 0%	0	5,000	0	0	5,000	0	-5,000	0%	Quarterly review, carryover required	Budget to be allocated as part of March QBR
		50,000	8,612	36,123	0	44,736	111,790	67,054	40%		
<b>Total Capital Program</b>		<b>1,121,000</b>	<b>549,599</b>	<b>50,117</b>	<b>345,354</b>	<b>945,069</b>	<b>1,593,076</b>	<b>648,007</b>	<b>0%</b>		



Corporate and Community Services Capital Report by Business Unit for 2021/22  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time: \$ Variance	84% % of Budget	Status	Comments
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**Planning & Environment Capital Report by Business Unit for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	\$ Variance	% of Time: 84%		Status	Comments
									% of Budget	% of Budget		
<b>190 - Environment &amp; Health</b>												
Public Health Plant & Equipment	Renewal 0%	2,000	0	0	0	0	2,000	2,000	0%	0%	On time, on budget	
Companion Animal Plant & Equipment	Renewal 0%	1,200	300	0	0	300	1,200	900	25%	25%	On time, on budget	
		3,200	300	0	0	300	3,200	2,900	9%	9%		
<b>Total Capital Program</b>		<b>3,200</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>3,200</b>	<b>2,900</b>	<b>2%</b>	<b>2%</b>		

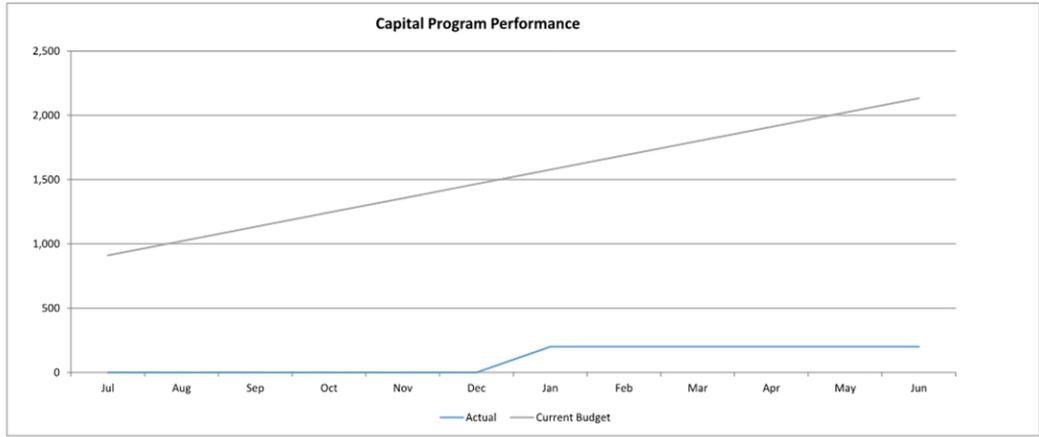




Planning & Environment Capital Report by Business Unit for 2021/22  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time: \$ Variance	84% % of Budget	Status	Comments
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Utilities Capital Report by Business Unit for 2021/22  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time: \$ Variance	84% % of Budget	Status	Comments
<b>240 - Waste Management</b>											
Environmental Improvement Works Goulburn	Renewal 100%	100,000	56,035	0	1,521	57,556	147,009	89,453	39%	On time, underspent	Remaining funds to be carried over for ongoing works in 2022/23
Environmental Improvement Works Marulan	Renewal 100%	75,000	0	0	0	0	75,000	75,000	0%	Late, not expected to be completed this year	Requires dry weather for stormwater works. Funds to be carried over to 22/23.
Replacement Bins & Lifters	Renewal 100%	30,000	4,864	0	29,900	34,764	70,860	36,096	49%	Late, not expected to be completed this year	Bin lifters ordered. Funds will need to be carried over if order does not arrive by June 30.
Organics Infrastructure (G)	Renewal 0%	0	66,259	0	0	66,259	0	-66,259	0%	On time, on budget	Grant funds allocated to trommel following a successful grant variation
Tarago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	14,505	14,505	0%	On time, underspent	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	1,430,595	1,430,595	0%	Late, expected to be overspent	To be tendered in June 2022.
Goulburn WMC Improvements - New	Renewal 0%	6,750,000	1,047,645	0	7,040,288	8,087,934	7,275,754	-812,180	111%	Late, not expected to be completed this year	Not completed this Financial Year
Commercial Waste Tubs - Renew	Renewal 100%	40,000	27,032	0	0	27,032	40,000	12,968	68%	On time, on budget	\$4462 overspent across renewal and new. This is offset by commercial waste income as bins required for customers paying a hire fee.
Commercial Waste Tubs - New	Renewal 0%	5,000	22,430	0	0	22,430	5,000	-17,430	449%	On time, expected to be overspent	\$4462 overspent across renewal and new. This is offset by commercial waste income as bins required for customers paying a hire fee.
Tarago WMC Improvements	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	On time, underspent	
Truck Cameras/Software	Renewal 0%	20,000	1,382	0	22,994	24,376	20,000	-4,376	122%	On time, expected to be overspent	Funds available in domestic waste for carry over if required
Compactor "Wrapping"	Renewal 0%	0	0	0	11,136	11,136	6,650	-4,486	167%	On time, underspent	Truck delays mean only one wrap will be printed this year. Remaining funds to be carried over to 22/23 for application to new vehicles.
		7,030,000	1,225,647	0	7,105,840	8,331,487	9,095,373	763,886	92%		
<b>250 - Water Services</b>											
Goulburn WTP Raw Water Augmentation	Renewal 0%	3,000,000	69,307	0	81,283	150,590	3,000,000	2,849,410	5%	On time, on budget	
Goulburn Reticulation Renewal	Renewal 100%	2,500,000	1,772,057	0	733,543	2,505,600	2,500,000	-5,600	100%	On time, on budget	
Water Connections - Private Works	Renewal 100%	227,986	145,778	0	1,818	147,596	250,039	102,443	59%	On time, on budget	
Water Meter Replacement	Renewal 100%	60,000	0	0	0	0	60,000	60,000	0%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	450,000	77,805	0	26,371	104,176	641,711	537,535	16%	On time, on budget	
Marulan PS Pontoon Design & Replacement/Sandbazine of Bank	Renewal 100%	344,000	5,132	0	0	5,132	344,866	339,734	1%	On time, on budget	
Lab Equipment Renewal	Renewal 100%	20,000	22,852	0	0	22,852	23,400	548	98%	Completed	
Gbn WTP Mechanical/Electrical Renewal	Renewal 100%	40,000	16,928	0	27,986	44,914	40,000	-4,914	112%	Completed	
Water Treatment Security	Renewal 100%	45,000	2,572	0	0	2,572	45,000	42,428	6%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	269,934	0	0	0	0	269,934	269,934	0%	Late, not expected to be completed this year	This project is scheduled to be completed next financial year.
Water Distribution Plant & Equipment	Renewal 0%	30,000	14,153	0	240	14,394	30,000	15,606	48%	On time, on budget	
		6,986,920	2,126,585	0	871,242	2,997,827	7,204,950	4,207,123	42%		
<b>260 - Waste Water Services</b>											
Marulan Pump Station Improvements	Renewal 100%	993,332	7,519	0	0	7,519	992,364	984,845	1%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	10,382	0	0	10,382	45,000	34,618	23%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	1,512,890	0	487,110	2,000,000	2,000,000	0	100%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	90,000	13,948	0	1,818	15,766	90,000	74,234	18%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	9,848,898	80,712	0	9,551	90,262	9,834,859	9,744,597	1%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	6,200,000	2,723,829	0	2,922,840	5,646,669	8,754,477	3,107,808	65%	Late, expected to be on budget	
Nth Gbn PS Rising Main-Capacity & Storage	Renewal 100%	500,000	0	0	0	0	500,000	500,000	0%	Not due to commence	To be completed next financial year
Hume St - Finlay to Ducks Ln New Sewer Line	Renewal 0%	0	0	0	0	0	0	0	0%	Not due to commence	Not in budget
Gbn WWTP Electrical/Mechanical Renewals	Renewal 100%	0	69,038	0	0	69,038	0	-69,038	0%	Completed	
SN Growing Local Economies Common St (G)	Renewal 0%	1,289,054	0	0	0	0	1,289,054	1,289,054	0%	Late, expected to be on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	389,016	0	0	0	0	372,959	372,959	0%	On time, on budget	
Vent Replacement	Renewal 100%	60,000	460	0	0	460	60,000	59,540	1%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	6,665	0	1,017	7,682	10,000	2,318	77%	On time, on budget	
Goulburn WWTP Step Screen Replacement	Renewal 100%	0	50,450	0	0	50,450	49,700	-750	102%	Completed	
Goulburn WWTP Security	Renewal 0%	50,000	55	0	0	55	50,000	49,945	0%	On time, on budget	
WWTP Lab Equipment	Renewal 100%	10,000	13,758	0	0	13,758	10,000	-3,758	138%	On time, on budget	
MOS Tank Pump Replacement	Renewal 100%	100,000	92,680	0	0	92,680	100,000	7,320	93%	Completed	
Dewatering Processing Equipment Goulburn	Renewal 0%	750,000	0	0	0	0	750,000	750,000	0%	On time, on budget	Investigation works underway



**Utilities Capital Report by Business Unit for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	% of Time:		Status	Comments
								\$ Variance	% of Budget		
		22,335,300	4,582,385	0	3,422,336	8,004,721	24,908,413	16,903,692	84%		
<b>Total Capital Program</b>		36,352,220	7,934,616	0	11,399,418	19,334,034	41,208,736	21,874,702	32%		

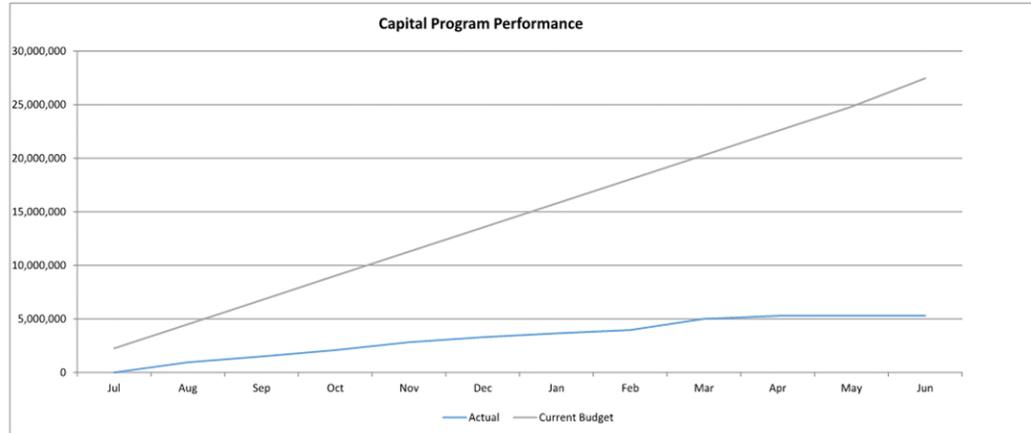


**Utilities Capital Report by Business Unit for 2021/22**  
for YTD Period Ending April

Date Report Run: 02-May-2022

% of Time: 84%  
% of Budget

Description	Renewal %	Original Budget 22PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	\$ Variance	% of Budget	Status	Comments
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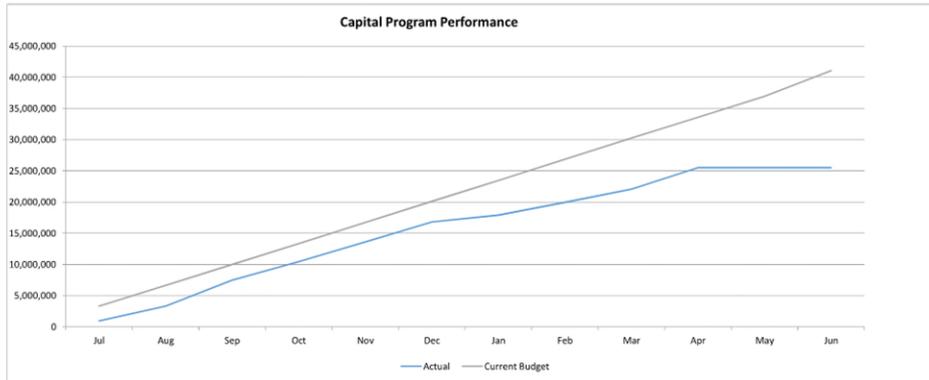


Description	Renewal %	Original Budget 22PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJ02	\$ Variance	% of Budget	Status	Comments
<b>200 - Projects</b>											
Performing Arts Centre (G)	Renewal 0%	4,252,557	4,710,498	0	1,100,423	5,810,922	5,333,340	-477,582	109%	Completed	Financial closure currently being undertaken, budget to be reviewed
Growing Local Economies (G) 2018-2022	Renewal 0%	5,242,372	53,350	0	22,631	75,982	5,126,103	5,050,121	1%	Quarterly review, carryover required	Due to project delays, carry over will be required. Additional grant funding has been sourced.
Aquatic Centre Upgrade (G)	Renewal 0%	11,972,335	10,443,543	0	4,263,835	14,707,379	11,986,236	-2,721,143	123%	Completed	Financial closure currently being undertaken, budget to be reviewed
Hockey Facility Purchase	Renewal 0%	0	3,001,881	0	0	3,001,881	3,000,000	-1,881	100%	Completed	
Tourang Road Bridge Replacement	Renewal 100%	4,000,000	2,590,652	0	853,353	3,444,005	4,022,965	578,960	86%	Late, expected to be on budget	Wet weather delays
Japanese Garden - Victoria Park	Renewal 0%	295,000	0	0	0	0	515,211	515,211	0%	Not due to commence	
Riverside Pk Playspace	Renewal 0%	0	887	0	0	887	0	-887	0%	Completed	Completed 21-22
Wollondilly Walking Track - Lower Sterne St (G)	Renewal 0%	0	90,016	0	0	90,016	113,610	23,594	79%	Completed	
Hockey Redevelopment - West Field Refurb (G)	Renewal 50%	600,000	919,515	0	324,964	1,244,479	1,032,167	-212,312	121%	Completed	Financial closure currently being undertaken, budget to be reviewed
Hockey Redevelopment - Car Park (G)	Renewal 0%	450,000	614,313	0	22,714	637,027	599,860	-37,167	106%	Completed	Financial closure currently being undertaken, budget to be reviewed
Hockey Redevelopment - New Amenities (G)	Renewal 0%	685,000	28,794	0	0	28,794	722,600	693,806	4%	Late, not expected to be completed this year	Project delays due to budget constraints, Budget review required once RFT has been finalised.
Hockey Redevelopment - Existing Amenities Refurb (G)	Renewal 100%	240,000	77,478	0	19,142	96,620	240,000	143,380	40%	Late, not expected to be completed this year	Project delays due to budget constraints, Budget review required once RFT has been finalised.
Hockey Redevelopment - Lighting Upgrade (G)	Renewal 25%	225,000	167,842	0	0	167,842	206,379	38,537	81%	Completed	Quarterly review required to update budget underspend to the Amenities project
Wollondilly Walking Track - Cemetery St (G)	Renewal 0%	1,850,000	889,665	0	687,029	1,576,694	1,786,246	209,552	88%	Late, expected to be on budget	Wet weather delays
Hockey Redevelopment - Power Upgrade (G)	Renewal 0%	200,000	225,418	0	0	225,418	250,000	24,582	90%	Completed	Quarterly review required to update budget underspend to the Amenities project
Carrick Road Bridge Upgrade (G)	Renewal 100%	817,612	539,638	0	299,690	839,328	887,419	48,091	95%	Late, expected to be on budget	Wet weather delays
LRCI - Tallong Village Project Capital (G)	Renewal 0%	0	7,490	0	26,655	34,144	59,950	25,806	57%	Late, expected to be on budget	Wet weather delays
Shared Path - Mulwaree High to Middle Arm (G)	Renewal 0%	0	1,452,142	0	16,688	1,468,831	1,512,000	43,169	97%	On time, on budget	
Pedestrian Refuge - Newton St (G)	Renewal 0%	0	0	0	0	0	140,000	140,000	0%	Late, expected to be on budget	Wet weather delays
Upgrade Zebra Crossing - Fitzroy St (G)	Renewal 0%	0	66,283	0	13,956	80,241	180,000	99,759	45%	Late, expected to be on budget	Wet weather delays
Upgrade Zebra Crossing - Deccan St (G)	Renewal 0%	0	50,000	0	11,400	61,400	160,000	98,600	38%	Late, expected to be on budget	Wet weather delays
Balised Crossing - Clinton St (G)	Renewal 0%	0	74,922	0	0	74,922	120,000	45,078	62%	Completed	
West and St Peter & Pauls Footpaths (G)	Renewal 0%	0	189,643	0	10,909	200,552	375,000	174,448	53%	Completed	
Gbn High & Trinity Footpaths (G)	Renewal 0%	0	122,254	0	5,455	127,709	190,200	62,491	67%	Completed	
Bradfordville School Footpaths (G)	Renewal 0%	0	191,708	0	104,468	296,177	924,300	628,123	32%	Late, expected to be on budget	Wet weather delays
Shared Path - Hume St (G)	Renewal 0%	0	244,233	0	19,777	264,010	336,000	71,990	79%	Completed	
Kinghorne/Albert Roundabout - Blackspot (G)	Renewal 50%	0	7,800	0	0	7,800	40,000	32,200	20%	On time, on budget	
Jerrara Road Upgrade - Blackspot (G)	Renewal 50%	0	30,006	0	0	30,006	170,819	140,813	18%	Not due to commence	Preliminary works commenced
Deccan Street Rehabilitation - FLR (G)	Renewal 100%	0	74,716	0	9,091	83,807	110,000	26,193	76%	Not due to commence	Preliminary works commenced
BLER - Tallong Village Project - Capital	Renewal 0%	0	17,718	0	13,645	31,363	35,000	3,637	90%	Late, expected to be on budget	Wet weather delays
BLER - Tarago Village Projects - Capital	Renewal 0%	0	40,458	0	455	40,913	142,800	101,887	29%	On time, on budget	
Bourke St Wombat Crossing (G)	Renewal 0%	0	42,451	0	3,800	46,251	100,000	53,749	46%	On time, on budget	
School Zone Patches & Dragon Teeth (G)	Renewal 100%	0	0	0	106,099	106,099	182,745	76,646	58%	Not due to commence	Procurement completed
Playground - Tony Onions Park - Everyone Can Play (G)	Renewal 10%	0	468	0	0	468	10,000	9,532	5%	Not due to commence	Procurement underway
		30,829,876	26,965,784	0	7,936,182	34,901,965	40,610,950	5,708,985	86%		
<b>210 - Operations</b>											
RRBG - Highland Way (G)	Renewal 100%	0	29,820	0	0	29,820	120,000	90,180	25%	Not due to commence	Quarterly review to allocate additional budget
RRBG - Taralga Road - Rural (G)	Renewal 100%	0	154,642	0	40,636	195,279	210,000	14,721	93%	Completed	
RRBG - Taralga Road - Urban (G)	Renewal 100%	200,000	583	0	12,218	12,801	75,000	62,199	17%	Not due to commence	
Drainage General Urban	Renewal 100%	350,000	41,885	0	119,202	161,086	142,000	-19,086	113%	Late, expected to be on budget	Contractor Delays Existing commitment of \$30k to be closed out.
Gravel Resheeting	Renewal 100%	395,000	39,292	0	70,854	110,145	297,485	187,340	37%	On time, on budget	
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	112,056	0	36,152	148,208	152,198	3,990	97%	Quarterly review, carryover required	Requires a journal to transfer expenditure booked to incorrect work order
RHL Collector Rd - Veolia Sec94	Renewal 100%	300,000	112,188	0	2,039	114,228	115,600	1,372	99%	Completed	
RHL Bungendore Rd - Veolia Sec 94	Renewal 100%	0	71,449	0	0	71,449	153,122	81,673	47%	On time, on budget	
Rural Resealing	Renewal 100%	560,000	1,181,315	0	17,163	1,198,478	1,209,071	10,593	99%	Completed	
Urban Resealing	Renewal 100%	580,000	227,415	0	140,945	368,361	388,855	20,494	95%	On time, on budget	
St Lighting and Traffic facilities	Renewal 0%	25,500	0	0	0	0	25,500	25,500	0%	Not due to commence	
Light Fleet Replacements	Renewal 0%	530,000	321,360	0	162,956	484,316	573,230	88,914	84%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	0	0	0	0	0	0	0%	Not commenced	
Heavy Fleet Replacements	Renewal 0%	1,639,930	795,754	0	819,637	1,615,391	2,160,763	545,372	75%	On time, on budget	
CPTIGS Bus Shelters (G)	Renewal 70%	0	0	0	0	0	0	0	0%	Completed	Completed in 20-21
Footpath Replacement	Renewal 100%	200,000	69,529	0	0	69,529	69,530	1	100%	Completed	
REGIONAL ROAD BLOCK GRANT - Future years (G)	Renewal 100%	225,000	0	0	0	0	0	0	0%		
URBAN ROAD REHABILITATION Future Years	Renewal 100%	461,500	0	0	0	0	0	0	0%		
Hetherington St Depot Workshop Renewal	Renewal 100%	415,368	739,990	0	123,734	863,725	865,368	1,643	100%	On time, on budget	
RHL - HI Quality Sec94	Renewal 100%	500,000	83,538	0	242,243	325,781	376,000	50,219	87%	On time, on budget	Quarterly review required to transfer some budget back to reserve
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	150,000	153,471	0	131,434	284,905	310,000	25,095	92%	On time, on budget	Quarterly review required to allocate additional budget
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	150,000	590	0	0	590	0	-590	0%	Completed	Budget transferred to 190215
RHL - MultiQuip Sec94	Renewal 100%	200,000	66,946	0	40,277	107,223	200,000	92,777	54%	On time, on budget	

Description	Renewal %	Original Budget 22PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJ02	\$ Variance	% of Budget	Status	Comments
UR Con Pockley/Shannon Drive Link	Renewal 0%	1,500,000	0	0	0	0	1,500,000	1,500,000	0%	Not commenced	
RHL Cullulla Rd - HI Quality Sec 94	Renewal 0%	0	46,627	0	0	46,627	50,000	3,374	93%	On time, on budget	
RHL 5th Marulan - Boral Sec 94	Renewal 100%	75,000	14,311	0	0	14,311	95,600	81,289	15%	Not due to commence	
Drainage Fitzroy St (near Lamarra Pl)	Renewal 0%	90,000	0	0	0	0	0	0	0%	Completed	
Blackspot Mountain Ash (G)	Renewal 90%	0	491	0	0	491	0	-491	0%	Completed	
Urban Road Rehabilitation	Renewal 100%	160,000	411,503	0	14,507	426,010	447,908	21,898	95%	Completed	
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	20,596	0	0	20,596	20,000	-596	103%	Completed	
Kerb & Gutter Replacement	Renewal 100%	250,000	59,757	0	17,019	76,776	398,165	321,389	19%	On time, on budget	
Drainage General Rural	Renewal 0%	200,000	1,353	0	0	1,353	200,000	198,647	1%	Not due to commence	
RZR Windellama Road Rehabilitation (G)	Renewal 100%	1,000,000	484	0	0	484	0	-484	0%	Completed	
RZR Bourke Street Rehabilitation (G)	Renewal 100%	0	64,656	0	0	64,656	64,656	0	100%	Completed	
Victoria Park Precinct Parking Alterations	Renewal 70%	0	3,300	0	0	3,300	188,400	185,100	2%	Quarterly review, carryover required	Project deferred to 22-23
Blackspot - Bourke/Addition Roundabout (G)	Renewal 0%	367,380	365,205	0	0	365,205	382,765	17,560	95%	Completed	
Blackspot Taralga Road Upgrade (G)	Renewal 100%	0	301,608	0	34,072	335,680	334,343	-1,337	100%	Late, expected to be on budget	Wet weather delays
20-21 Footpath Stimulus Program LR&CIGP (G)	Renewal 60%	0	16,095	0	0	16,095	17,421	1,326	92%	Completed	Commitments to be reviewed and closed
Mountain Ash Road - Pavement Renewal (G)	Renewal 100%	1,258,665	1,409,438	0	145,502	1,554,940	1,876,003	321,063	83%	Quarterly review, carryover required	
Carrick Road - Sealing (G)	Renewal 0%	225,775	996,116	0	0	996,116	992,747	-3,369	100%	Completed	
SRP Windfarthing Road Marulan (G)	Renewal 100%	0	0	0	0	0	0	0	0%	Completed	
SRP Auburn St Pedestrian Safety (G)	Renewal 0%	0	0	0	0	0	15,205	15,205	0%	Completed	Completed in 20-21
RHL Mogio Road - HI Quality S94	Renewal 100%	400,000	29,146	0	24,282	53,428	400,000	346,572	13%	Late, expected to be on budget	Resourcing issue
CPTIGS 2019-21 Bus Shelters	Renewal 50%	105,000	73,555	0	13,636	87,191	105,000	17,809	83%	On time, on budget	
Windellama Road - Fixing Country Rds (G)	Renewal 90%	0	1,631,626	0	466,318	2,097,944	3,659,786	1,561,842	57%	Late, expected to be on budget	Wet weather delays
Middle Arm Road Rehabilitation 22/23	Renewal 100%	0	0	0	19,900	19,900	0	-19,900	0%	On time, on budget	Quarterly review required to bring forward budget fro 22-23
Cullulla Road Causeway Renewal	Renewal 0%	0	96,654	0	10,796	107,450	620,000	512,550	17%	On time, on budget	
Currawang Road Stabilisation (Prov)	Renewal 100%	0	0	0	135,694	135,694	0	-135,694	0%	Not due to commence	Quarterly review required to bring forward budget fro 22-23
21-22 Jerrara-Oallen Ford Road Rehabilitation	Renewal 100%	0	18,400	0	589,774	608,174	0	-608,174	0%	On time, on budget	Quarterly review required to bring forward budget fro 22-24
21-22 Brayton Road Cutting	Renewal 75%	0	0	0	49,522	49,522	0	-49,522	0%	Not due to commence	Quarterly review required to bring forward budget fro 22-25
		12,739,118	9,762,746	0	3,480,512	13,243,258	18,811,721	5,568,463	70%		
<b>220 - Community Facilities</b>											
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	0	0	16,190	16,190	30,000	13,810	54%	On time, on budget	Reactive project, expenditure occurs as required
Plant & Equipment - Aquatic Centre	Renewal 100%	35,000	27,525	0	0	27,525	35,000	7,475	79%	On time, on budget	Reactive project, expenditure occurs as required
Recreation Area Improvements	Renewal 100%	50,000	10,217	0	3,986	14,203	25,000	10,797	57%	On time, on budget	Reactive project, expenditure occurs as required
Belmore Park Improvements	Renewal 100%	25,000	5,248	0	0	5,248	25,000	19,752	21%	On time, on budget	Reactive project, expenditure occurs as required
CBD Asset Renewals	Renewal 100%	20,000	10,220	0	1,864	12,084	20,000	7,916	60%	On time, on budget	Reactive project, expenditure occurs as required
Playground Facility Renewals	Renewal 100%	170,000	0	0	0	0	0	0	0%	Completed	
Memorial Gardens Beams	Renewal 0%	30,000	8,364	0	0	8,364	30,000	21,636	28%	On time, on budget	Reactive project, expenditure occurs as required
Building Asset Replacement	Renewal 100%	40,000	39,942	0	1,318	41,260	35,950	-5,310	115%	Completed	Awaiting IS project code to transfer non scope expenditure
Civic Centre Furniture & Fittings	Renewal 100%	30,000	11,570	0	427	11,997	30,000	18,003	40%	On time, on budget	Reactive project, expenditure occurs as required
Hetherington St Depot Amenities Block	Renewal 0%	0	23,861	0	2,719	26,580	0	-26,580	0%	Completed	Quarterly review required to allocate budget
CBD Masterplan Implementation	Renewal 0%	250,000	355,534	0	4,400	359,934	356,747	-3,187	101%	Completed	Incorrect costings being journalled to correct project (maintenance charged to capital in error)
Other Parks/Reserves Replacements	Renewal 100%	20,000	21,022	0	3,253	24,276	56,678	32,402	43%	Late, expected to be on budget	Delays due to inclement weather
City Wide Creek Bed Improvements	Renewal 100%	40,000	677	0	0	677	22,276	21,599	3%	Late, expected to be on budget	Delays due to inclement weather
Public Conveniences Renewal	Renewal 100%	90,000	0	0	0	0	90,000	90,000	0%	Quarterly review, carryover required	Budget to be transferred to Seiffert Oval Amenities
Civic Centre Renewal - Air Conditioner	Renewal 100%	120,000	196,365	0	57,514	253,879	270,760	16,881	94%	Late, expected to be on budget	Delays due to inclement weather
City Entrances	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	Commence in May
Active Recreation Facilities Renewal Future Years	Renewal 100%	50,000	14,811	0	27,253	42,063	50,000	7,937	84%	Quarterly review, carryover required	Money to be transferred from Reserve for North Park shelter
Wollondilly Walking Track - Eastgrove (G)	Renewal 0%	0	66	0	0	66	0	-66	0%	Completed	Project completed last financial year, carryover expenditure
Climate Change Mitigation Rec Area (G)	Renewal 0%	0	12,766	0	0	12,766	13,380	1,114	92%	On time, on budget	
Cookbundoon Amenities Building (G)	Renewal 0%	0	228,849	0	1,134	229,983	241,457	11,474	95%	Completed	
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 65%	0	50,241	0	0	50,241	52,119	1,878	96%	Completed	
Tallong Toilet Block Renewal (G)	Renewal 100%	0	99,873	0	0	99,873	99,859	-14	100%	Completed	
Heth St Amenities/Training Rm	Renewal 100%	0	0	0	0	0	30,000	30,000	0%	Not due to commence	
Copford Reach Improvements	Renewal 0%	100,000	16,273	0	56,763	73,035	100,000	26,965	73%	Late, expected to be on budget	Delays due to inclement weather
Irrigation - Marulan Soccer Fields	Renewal 0%	70,000	62,366	0	0	62,366	70,000	7,634	89%	Completed	
LRCI - Roberts Park Landscaping	Renewal 0%	100,000	38,160	0	2,727	40,887	100,000	59,113	41%	Late, expected to be on budget	Delays due to inclement weather
LRCI - Wollondilly Walking Track Amenities Block (G)	Renewal 0%	100,000	69,302	0	0	69,302	100,000	30,698	69%	Late, expected to be on budget	Delays due to inclement weather
LRCI - Village Projects Capital (G)	Renewal 0%	265,400	1,005	0	0	1,005	1,005	0	100%	Completed	
BCRRF 52 - Rec Area Power Bollards & Supply (G)	Renewal 0%	0	11,530	0	0	11,530	22,811	11,281	51%	Quarterly review, carryover required	Awaiting variation from funding body, additional budget to be allocated
		1,655,400	1,315,286	0	179,661	1,494,946	1,928,042	433,096	76%		
<b>230 - Asset &amp; Design</b>											
Survey Equipment	Renewal 100%	60,000	26,360	0	0	26,360	60,000	33,640	44%	On time, on budget	Reactive project, expenditure occurs as required
On-Road Cycleways In CBD (G)	Renewal 0%	0	0	0	0	0	0	0	0%	Completed	Completed 20-21
LRCI - Marulan Village Project Capital (G)	Renewal 0%	0	143,091	0	0	143,091	144,000	909	99%	Completed	
LRCI - Tarago Village Projects Capital (G)	Renewal 0%	0	56,500	0	0	56,500	56,900	400	99%	Completed	

Description	Renewal %	Original Budget 22PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	\$ Variance	% of Budget	Status	Comments
LRCI - Towrang Village Projects Capital (G)	Renewal 0%	0	677	0	0	677	0	-677	0%	Completed	Completed 20-21
		60,000	226,628	0	0	226,628	260,900	34,272	87%		
<b>Total Capital Program</b>		<b>45,284,394</b>	<b>38,270,443</b>	<b>0</b>	<b>11,596,355</b>	<b>49,866,798</b>	<b>61,611,613</b>	<b>11,744,815</b>	<b>0%</b>		

Description	Renewal %	Original Budget 22PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 22PJQ2	\$ Variance	% of Budget	Status	Comments
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**15.12 QUARTERLY BUDGET REVIEW****Author:** Acting General Manager**Authoriser:** Brendan Hollands, Acting General Manager**Attachments:** 1. Quarterly Budget Review - March 2022

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL 1.2 – Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL 1 – Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Changes proposed will have the following effects on the projected unrestricted cash balances:  General Fund – increase of \$56,564  DWM – No change  Water Fund – No change  Sewer Fund – No Change
<b>Use of Reserve Funds:</b>	Requested adjustments have the effect of transferring \$13,340,007 to reserves over all funds. The main items making up this result are carry over of works in the Sewer fund (\$9,357,556), carry over of works in Water fund (\$922,266)

**RECOMMENDATION**

That:

1. The report of the Director Corporate & Community Services on the March 2022 Quarterly Budget Review be noted.
2. The budget variations contained within the December 2022 Quarterly Review be approved.

**BACKGROUND**

To report on the results of the Budget review carried out as at 31 March 2022 in accordance with the *Local Government Act 1993* and the *Financial Management Regulation 1999*.

**REPORT**

Finance staff has carried out the Budget Review as at 31 March 2022 in accordance with the *Local Government Act 1993* and Regulation.

The Regulation prescribes that estimates need to be revised where necessary and a statement made by the Responsible Accounting Officer on whether the financial position is satisfactory, and if not, any remedial action required.

The review contains a quite a number of proposed budget amendments to address the following:

- The inclusion of grant funded projects where the grant funding was successfully obtained subsequent to the 2021/22 budget being adopted with some involving the need to reallocate funds from other projects to meet Councils co-funding obligations
- Identification of works that will not be completed in current financial year and making provision for them to be carried over
- A review of the budgets of several business units to identify savings to cover additional legal expenses and reduced interest revenue.

The overall result of the requested budget amendments is an increase in the projected unrestricted cash balance of the General Fund of \$56,564. This follows the review of the budget of a number of Business Units to identify savings to cover additional legal expenses incurred and the likelihood that the budgeted amount for interest on investments for the General Fund will not be realised. The outcome of the review of these Business Units was an overall saving of this amount.

The projected unrestricted cash in each of the minor funds remains unchanged.

Movements by fund can be seen in the table below:

	<b>General</b>	<b>DWM</b>	<b>Water</b>	<b>Sewer</b>
Operating Surplus/(Deficit) after Capital	(817,178)	0	0	(2,000,000)
(Increase)/Decrease in Capital Works	3,874,907	0	922,266	11,357,556
Movements in Contract Assets/Liabilities	59,020	0	0	0
Increase/(Decrease) in Loan Borrowings	0	0	0	0
Net transfers (to)/from Reserves	(3,060,185)	0	(922,266)	(9,357,556)
Increase in Fund balance	56,564	0	0	0

Goulburn Mulwaree Council

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for the period 01/01/22 to 31/03/22**Table of Contents**

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Goulburn Mulwaree Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Goulburn Mulwaree Council for the quarter ended 31/03/22 indicates that Council's projected financial position at 30/06/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



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date: 6/5/22

Brendan Hollands  
Responsible Accounting Officer

Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity**  
for YTD Period Ending April

**10 - General Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>Income</b>								
100	Rates & Annual Charges	22,440,000	0	0	0	22,440,000	22,556,517	80,000	22,520,000
105	User Charges & Fees	7,600,682	0	90,000	120,000	7,810,682	6,490,424	168,850	7,979,532
110	Interest & Investment Revenue	280,000	0	0	0	280,000	29,827	-90,000	190,000
115	Other Revenues	1,448,353	0	2,858	5,000	1,456,211	1,594,322	440,139	1,896,351
120	Operating Grants & Contributions	12,498,737	2,224,032	8,329,775	418,279	23,470,823	18,171,901	3,508,184	26,979,007
130	Internal Income	19,218,565	13,904	750,519	-1,810	19,981,178	16,053,396	0	19,981,178
	<b>Total Income</b>	<b>63,486,337</b>	<b>2,237,936</b>	<b>9,173,152</b>	<b>541,469</b>	<b>75,438,894</b>	<b>64,896,387</b>	<b>4,107,173</b>	<b>79,546,067</b>
	<b>Expense</b>								
200	Employee costs	23,124,062	55,838	-612,399	158,912	22,726,413	17,452,787	-197,516	22,528,898
205	Materials & Contracts	10,151,018	3,521,730	7,497,641	580,094	21,750,483	12,450,960	331,292	22,081,775
210	Borrowing Costs	543,435	0	0	0	543,435	748,445	0	543,435
215	Depreciation & Impairment	17,398,183	0	0	0	17,398,183	14,778,118	0	17,398,183
220	Other Expenses	5,280,472	0	-120,850	10,000	5,169,622	4,098,238	23,000	5,192,622
230	Internal Expenses	12,726,244	61,756	19,267	-102,862	12,704,406	10,158,634	0	12,704,406
	<b>Total Expense</b>	<b>69,223,414</b>	<b>3,639,324</b>	<b>6,783,659</b>	<b>646,145</b>	<b>80,292,542</b>	<b>59,687,181</b>	<b>156,776</b>	<b>80,449,319</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-5,737,078</b>	<b>-1,401,388</b>	<b>2,389,493</b>	<b>-104,676</b>	<b>-4,853,648</b>	<b>5,209,206</b>	<b>3,950,397</b>	<b>-903,251</b>
	<b>Capital Income</b>								
125	Capital Grants & Contributions	22,685,880	1,449,394	7,047,672	482,851	31,665,797	15,355,331	-4,767,575	26,898,222
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>16,948,802</b>	<b>48,006</b>	<b>9,437,165</b>	<b>378,175</b>	<b>26,812,149</b>	<b>26,812,149</b>	<b>-817,178</b>	<b>25,994,971</b>

Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity**  
for YTD Period Ending April

**20 - Domestic Waste Management**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>Income</b>								
100	Rates & Annual Charges	4,488,500	0	0	0	4,488,500	4,590,958	0	4,488,500
110	Interest & Investment Revenue	20,500	0	0	0	20,500	15,049	0	20,500
115	Other Revenues	26,828	0	0	0	26,828	38,602	0	26,828
120	Operating Grants & Contributions	0	0	0	0	0	72,722	0	0
130	Internal Income	7,179	0	0	0	7,179	0	0	7,179
	<b>Total Income</b>	<b>4,543,007</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,543,007</b>	<b>4,717,331</b>	<b>0</b>	<b>4,543,007</b>
	<b>Expense</b>								
200	Employee costs	935,738	0	0	-2,161	933,577	709,740	0	933,577
205	Materials & Contracts	931,837	0	0	0	931,837	589,228	0	931,837
215	Depreciation & Impairment	753	0	0	0	753	0	0	753
220	Other Expenses	6,000	0	0	0	6,000	261	0	6,000
230	Internal Expenses	2,676,452	-58,102	0	-6,372	2,611,978	2,216,273	0	2,611,978
	<b>Total Expense</b>	<b>4,550,779</b>	<b>-58,102</b>	<b>0</b>	<b>-8,533</b>	<b>4,484,144</b>	<b>3,515,502</b>	<b>0</b>	<b>4,484,144</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-7,772</b>	<b>58,102</b>	<b>0</b>	<b>8,533</b>	<b>58,863</b>	<b>1,201,829</b>	<b>0</b>	<b>58,863</b>
	<b>Capital Income</b>								
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>-7,772</b>	<b>58,102</b>	<b>0</b>	<b>8,533</b>	<b>58,863</b>	<b>58,863</b>	<b>0</b>	<b>58,863</b>

Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity  
for YTD Period Ending April**

**30 - Water Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>Income</b>								
100	Rates & Annual Charges	2,437,309	0	0	0	2,437,309	1,866,357	0	2,437,309
105	User Charges & Fees	7,254,362	0	0	0	7,254,362	4,303,654	0	7,254,362
110	Interest & Investment Revenue	308,476	0	0	0	308,476	103,677	0	308,476
115	Other Revenues	102,692	0	0	0	102,692	66,694	0	102,692
120	Operating Grants & Contributions	43,500	58,771	0	0	102,271	169,655	0	102,271
130	Internal Income	577,571	0	0	0	577,571	132,986	0	577,571
	<b>Total Income</b>	<b>10,723,911</b>	<b>58,771</b>	<b>0</b>	<b>0</b>	<b>10,782,682</b>	<b>6,643,024</b>	<b>0</b>	<b>10,782,682</b>
	<b>Expense</b>								
200	Employee costs	2,079,657	-11,682	17,228	-8,796	2,076,407	1,591,553	0	2,076,407
205	Materials & Contracts	2,417,900	168,207	0	-3,400	2,582,707	985,343	0	2,582,707
210	Borrowing Costs	875,809	0	0	0	875,809	608,368	0	875,809
215	Depreciation & Impairment	2,993,171	0	0	0	2,993,171	2,538,569	0	2,993,171
220	Other Expenses	521,650	0	0	0	521,650	272,419	0	521,650
230	Internal Expenses	2,081,247	-7,477	401,000	-20,434	2,454,336	1,696,375	0	2,454,336
	<b>Total Expense</b>	<b>10,969,435</b>	<b>149,048</b>	<b>418,228</b>	<b>-32,630</b>	<b>11,504,081</b>	<b>7,692,627</b>	<b>0</b>	<b>11,504,081</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-245,524</b>	<b>-90,277</b>	<b>-418,228</b>	<b>32,630</b>	<b>-721,399</b>	<b>-1,049,603</b>	<b>0</b>	<b>-721,399</b>
	<b>Capital Income</b>								
125	Capital Grants & Contributions	793,874	0	0	0	793,874	1,101,094	0	793,874
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>548,350</b>	<b>-90,277</b>	<b>-418,228</b>	<b>32,630</b>	<b>72,475</b>	<b>72,475</b>	<b>0</b>	<b>72,475</b>

Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity  
for YTD Period Ending April**

**10 - Sewer Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>Income</b>								
100	Rates & Annual Charges	9,484,544	0	0	0	9,484,544	7,468,769	0	9,484,544
105	User Charges & Fees	1,969,486	0	0	0	1,969,486	1,546,884	0	1,969,486
110	Interest & Investment Revenue	425,694	0	0	0	425,694	139,644	0	425,694
115	Other Revenues	13,630	0	0	0	13,630	83,245	0	13,630
120	Operating Grants & Contributions	0	0	0	0	0	91,240	0	0
130	Internal Income	299,153	0	0	0	299,153	95,091	0	299,153
	<b>Total Income</b>	<b>12,192,508</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,192,508</b>	<b>9,424,874</b>	<b>0</b>	<b>12,192,508</b>
	<b>Expense</b>								
200	Employee costs	2,011,758	-1,426	-10,828	0	1,999,505	1,291,413	0	1,999,505
205	Materials & Contracts	2,497,300	10,000	0	0	2,507,300	1,263,721	0	2,507,300
210	Borrowing Costs	171,424	0	0	0	171,424	130,088	0	171,424
215	Depreciation & Impairment	2,274,422	0	0	0	2,274,422	2,091,481	0	2,274,422
220	Other Expenses	535,710	0	0	0	535,710	338,651	0	535,710
230	Internal Expenses	2,086,971	-4,326	0	-20,132	2,062,513	1,646,600	0	2,062,513
	<b>Total Expense</b>	<b>9,577,585</b>	<b>4,248</b>	<b>-10,828</b>	<b>-20,132</b>	<b>9,550,874</b>	<b>6,761,955</b>	<b>0</b>	<b>9,550,874</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>2,614,922</b>	<b>-4,248</b>	<b>10,828</b>	<b>20,132</b>	<b>2,641,634</b>	<b>2,662,919</b>	<b>0</b>	<b>2,641,634</b>
	<b>Capital Income</b>								
125	Capital Grants & Contributions	3,459,009	66,864	3,900,000	0	7,425,873	3,336,307	-2,000,000	5,425,873
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>6,073,931</b>	<b>62,616</b>	<b>3,910,828</b>	<b>20,132</b>	<b>10,067,507</b>	<b>10,067,507</b>	<b>-2,000,000</b>	<b>8,067,507</b>



Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity**  
for YTD Period Ending April

**Total Council Summary**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>Income</b>								
100	Rates & Annual Charges	38,850,354	0	0	0	38,850,354	36,482,602	80,000	38,930,354
105	User Charges & Fees	16,824,530	0	90,000	120,000	17,034,530	12,340,962	168,850	17,203,380
110	Interest & Investment Revenue	1,034,670	0	0	0	1,034,670	288,198	-90,000	944,670
115	Other Revenues	1,591,504	0	2,858	5,000	1,599,362	1,782,863	440,139	2,039,501
120	Operating Grants & Contributions	12,542,237	2,282,803	8,329,775	418,279	23,573,094	18,505,518	3,508,184	27,081,278
130	Internal Income	20,102,468	13,904	750,519	-1,810	20,865,081	16,281,473	0	20,865,081
	<b>Total Income</b>	<b>90,945,762</b>	<b>2,296,707</b>	<b>9,173,152</b>	<b>541,469</b>	<b>102,957,090</b>	<b>85,681,616</b>	<b>4,107,173</b>	<b>107,064,264</b>
	<b>Expense</b>								
200	Employee costs	28,151,214	42,730	-605,999	147,956	27,735,902	21,045,493	-197,516	27,538,386
205	Materials & Contracts	15,998,055	3,699,937	7,497,641	576,694	27,772,327	15,289,252	331,292	28,103,619
210	Borrowing Costs	1,590,668	0	0	0	1,590,668	1,486,900	0	1,590,668
215	Depreciation & Impairment	22,666,530	0	0	0	22,666,530	19,408,169	0	22,666,530
220	Other Expenses	6,343,832	0	-120,850	10,000	6,232,982	4,709,568	23,000	6,255,982
230	Internal Expenses	19,570,914	-8,149	420,267	-149,800	19,833,233	15,717,882	0	19,833,233
	<b>Total Expense</b>	<b>94,321,213</b>	<b>3,734,519</b>	<b>7,191,059</b>	<b>584,850</b>	<b>105,831,641</b>	<b>77,657,265</b>	<b>156,776</b>	<b>105,988,418</b>
	<b>Operating Surplus/(Deficit) before Capital</b>	<b>-3,375,451</b>	<b>-1,437,811</b>	<b>1,982,092</b>	<b>-43,381</b>	<b>-2,874,551</b>	<b>8,024,351</b>	<b>3,950,397</b>	<b>0%</b>
	<b>Capital Income</b>								
125	Capital Grants & Contributions	26,938,763	1,516,258	10,947,672	482,851	39,885,544	19,792,732	-6,767,575	33,117,969
	<b>Operating Surplus/(Deficit) after Capital</b>	<b>23,563,312</b>	<b>78,447</b>	<b>12,929,764</b>	<b>439,470</b>	<b>37,010,993</b>	<b>37,010,993</b>	<b>-2,817,178</b>	<b>33,117,969</b>

Date Report Run: 09-May-2022

**March Quarterly Budget Review Statement by Entity**  
for YTD Period Ending April

**Consultancy and Legal Expenses**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept	QBRS - Dec				
	Legal Fees	275,150	0	0	0	275,150	504,580	367,370	642,520
	Consultants	740,500	262,975	191,278	20,000	1,214,753	354,978	-121,357	1,093,396
	<b>Totals</b>	<b>1,015,650</b>	<b>262,975</b>	<b>191,278</b>	<b>20,000</b>	<b>1,489,903</b>	<b>859,558</b>	<b>246,013</b>	<b>1,735,916</b>

Note:

1. Legal Fees determined by Statement Note categories '4CAA04 to 4CAA06'
2. Consultants determined by natural account 60320

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**March Quarterly Budget Review Capital Program Statement  
for YTD Period Ending April**

**10 - General Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>New Assets</b>								
10	Plant & Equipment	2,278,130	644,063	-15,500	125,106	3,031,799	1,288,170	-360,000	2,671,799
20	Land	0	0	61,790	0	61,790	23,182	0	61,790
30	Infrastructure	34,356,319	6,255,952	4,159,545	1,032,000	45,803,816	25,890,555	-3,340,611	42,463,205
40	Other Assets	795,000	10,168	483,511	5,200	1,293,879	516,907	0	1,293,879
	<b>Renewal Assets (Replacement)</b>								
10	Plant & Equipment	745,000	121,860	0	-110,000	756,860	266,367	0	756,860
30	Infrastructure	15,008,145	2,400,530	2,659,048	1,109,745	21,177,468	12,215,538	-174,296	21,003,172
40	Other Assets	256,000	10,000	0	10,000	276,000	191,917	0	276,000
	Loan Repayments	1,870,376	0	0	0	1,870,376	1,217,314	0	1,870,376
	<b>Total Capital Program</b>	<b>55,308,970</b>	<b>9,442,573</b>	<b>7,348,394</b>	<b>2,172,051</b>	<b>74,271,988</b>	<b>41,609,950</b>	<b>-3,874,907</b>	<b>70,397,081</b>
	<b>Funding Source</b>								
115	Other Revenues	0	0	0	0	0	687	0	0
120	Operating Grants & Contributions	2,436,500	0	74,300	0	2,510,800	5,492,453	1,779,236	4,290,036
125	Capital Grants & Contributions	22,229,380	274,115	7,653,699	432,851	30,590,045	12,362,624	-4,767,575	25,822,470
130	Internal Income	237,736	0	0	0	237,736	237,736	0	237,736
400	Sale of Assets	350,000	0	5,080,000	95,000	5,525,000	5,080,018	0	5,525,000
405	Proceeds from Borrowings	8,780,000	0	-500,000	0	8,280,000	8,280,000	0	8,280,000
407	Movement in Contract Assets	0	2,873,937	1,689,332	20,480	4,583,749	4,337,067	-67,845	4,515,904
408	Movement in Contract Liabilities	-784,111	-1,635,834	21,975	14,135	-2,383,835	0	135,402	-2,248,433
410	Transfers from Internal Reserves	8,522,123	4,074,335	-232,700	422,000	12,785,758	0	-336,010	12,449,748
415	Transfers from Developer Contributions	3,762,322	414,656	-517,076	662,000	4,321,902	0	148,035	4,469,937
420	Transfers from Other External Reserves	2,526,006	3,615,301	110,725	-14,135	6,237,897	0	-3,599	6,234,298
	<b>Total Funding Source</b>	<b>48,059,956</b>	<b>9,616,510</b>	<b>13,380,255</b>	<b>1,632,331</b>	<b>72,689,052</b>	<b>35,790,585</b>	<b>-3,112,356</b>	<b>69,576,696</b>
	<b>Net General Revenue Funding Required</b>	<b>7,249,013</b>	<b>-173,937</b>	<b>-6,031,860</b>	<b>539,720</b>	<b>1,582,936</b>	<b>5,819,365</b>	<b>-762,551</b>	<b>820,385</b>

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**March Quarterly Budget Review Capital Program Statement  
for YTD Period Ending April**

**20 - Domestic Waste Management**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>New Assets</b>								
10	Plant & Equipment	20,000	0	0	0	20,000	1,382	0	20,000
40	Other Assets	0	6,650	0	0	6,650	0	0	6,650
	<b>Renewal Assets (Replacement)</b>								
	Loan Repayments	0	0	0	0	0	0	0	0
	<b>Total Capital Program</b>	20,000	6,650	0	0	26,650	1,382	0	26,650
	<b>Funding Source</b>								
420	Transfers from Other External Reserves	20,000	6,650	0	0	26,650	0	0	26,650
	<b>Total Funding Source</b>	20,000	6,650	0	0	26,650	0	0	26,650
<b>Net General Revenue Funding Required</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,382</b>	<b>0</b>	<b>0</b>

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**March Quarterly Budget Review Capital Program Statement  
for YTD Period Ending April**

**30 - Water Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>New Assets</b>								
10	Plant & Equipment	30,000	0	0	0	30,000	14,153	0	30,000
30	Infrastructure	3,269,934	0	0	0	3,269,934	69,307	0	3,269,934
	<b>Renewal Assets (Replacement)</b>								
10	Plant & Equipment	20,000	0	0	3,400	23,400	22,852	0	23,400
30	Infrastructure	3,666,986	214,630	0	0	3,881,616	2,024,264	-922,266	2,959,350
	Loan Repayments	357,798	0	0	0	357,798	397,724	0	357,798
	<b>Total Capital Program</b>	<b>7,344,718</b>	<b>214,630</b>	<b>0</b>	<b>3,400</b>	<b>7,562,748</b>	<b>2,528,301</b>	<b>-922,266</b>	<b>6,640,482</b>
	<b>Funding Source</b>								
125	Capital Grants & Contributions	429,874	0	0	0	429,874	208,630	0	429,874
415	Transfers from Developer Contributions	2,090,060	0	0	0	2,090,060	0	0	2,090,060
420	Transfers from Other External Reserves	1,194,000	192,577	0	0	1,386,577	0	-386,577	1,000,000
	<b>Total Funding Source</b>	<b>3,713,934</b>	<b>192,577</b>	<b>0</b>	<b>0</b>	<b>3,906,511</b>	<b>208,630</b>	<b>-386,577</b>	<b>3,519,934</b>
	<b>Net General Revenue Funding Required</b>	<b>3,630,784</b>	<b>22,053</b>	<b>0</b>	<b>3,400</b>	<b>3,656,237</b>	<b>2,319,671</b>	<b>-535,689</b>	<b>3,120,548</b>

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**March Quarterly Budget Review Capital Program Statement  
for YTD Period Ending April**

**40 - Sewer Fund**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
<b>New Assets</b>									
10	Plant & Equipment	10,000	0	0	0	10,000	6,665	0	10,000
30	Infrastructure	8,289,054	550,815	2,003,662	0	10,843,531	2,723,884	-740,000	10,103,531
<b>Renewal Assets (Replacement)</b>									
10	Plant & Equipment	10,000	0	0	0	10,000	13,758	0	10,000
30	Infrastructure	14,026,246	18,636	0	0	14,044,882	1,838,078	-10,617,556	3,427,326
	Loan Repayments	108,069	0	0	0	108,069	236,196	0	108,069
<b>Total Capital Program</b>		<b>22,443,369</b>	<b>569,451</b>	<b>2,003,662</b>	<b>0</b>	<b>25,016,482</b>	<b>4,818,580</b>	<b>-11,357,556</b>	<b>13,658,926</b>
<b>Funding Source</b>									
125	Capital Grants & Contributions	2,959,009	66,864	3,900,000	0	6,925,873	1,487,342	-2,000,000	4,925,873
407	Movement in Contract Assets	0	433,136	0	0	433,136	433,136	0	433,136
415	Transfers from Developer Contributions	2,530,045	133,729	0	0	2,663,774	0	-1,100,000	1,563,774
420	Transfers from Other External Reserves	8,458,725	368,858	-1,896,338	0	6,931,245	0	-4,107,818	2,823,427
<b>Total Funding Source</b>		<b>13,947,779</b>	<b>1,002,587</b>	<b>2,003,662</b>	<b>0</b>	<b>16,954,028</b>	<b>1,920,478</b>	<b>-7,207,818</b>	<b>9,746,210</b>
<b>Net General Revenue Funding Required</b>		<b>8,495,590</b>	<b>-433,136</b>	<b>0</b>	<b>0</b>	<b>8,062,454</b>	<b>2,898,102</b>	<b>-4,149,738</b>	<b>3,912,716</b>

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**March Quarterly Budget Review Capital Program Statement  
for YTD Period Ending April**

**Total Council Capital Consolidated**

List By	Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept	QBRs - Dec				
	<b>New Assets</b>								
10	Plant & Equipment	2,338,130	644,063	-15,500	125,106	3,091,799	1,310,369	-360,000	2,731,799
20	Land	0	0	61,790	0	61,790	23,182	0	61,790
30	Infrastructure	45,915,307	6,806,767	6,163,207	1,032,000	59,917,281	28,683,746	-4,080,611	55,836,670
40	Other Assets	795,000	16,818	483,511	5,200	1,300,529	516,907	0	1,300,529
	<b>Renewal Assets (Replacement)</b>								
10	Plant & Equipment	775,000	121,860	0	-106,600	790,260	302,977	0	790,260
30	Infrastructure	32,701,377	2,633,796	2,659,048	1,109,745	39,103,966	16,077,881	-11,714,118	27,389,848
40	Other Assets	256,000	10,000	0	10,000	276,000	191,917	0	276,000
	Loan Repayments	2,336,243	0	0	0	2,336,243	1,851,234	0	2,336,243
	<b>Total Capital Program</b>	<b>85,117,057</b>	<b>10,233,304</b>	<b>9,352,056</b>	<b>2,175,451</b>	<b>106,877,868</b>	<b>48,958,213</b>	<b>-16,154,729</b>	<b>90,723,139</b>
	<b>Funding Source</b>								
115	Other Revenues	0	0	0	0	0	687	0	0
120	Operating Grants & Contributions	2,436,500	0	74,300	0	2,510,800	5,492,453	1,779,236	4,290,036
125	Capital Grants & Contributions	25,618,263	340,979	11,553,699	432,851	37,945,792	14,058,596	-6,767,575	31,178,217
130	Internal Income	237,736	0	0	0	237,736	237,736	0	237,736
400	Sale of Assets	350,000	0	5,080,000	95,000	5,525,000	5,080,018	0	5,525,000
405	Proceeds from Borrowings	8,780,000	0	-500,000	0	8,280,000	8,280,000	0	8,280,000
407	Movement in Contract Assets	0	3,307,073	1,689,332	20,480	5,016,885	4,770,203	-67,845	4,949,040
408	Movement in Contract Liabilities	-784,111	-1,635,834	21,975	14,135	-2,383,835	0	135,402	-2,248,433
410	Transfers from Internal Reserves	8,522,123	4,074,335	-232,700	422,000	12,785,758	0	-336,010	12,449,748
415	Transfers from Developer Contributions	8,382,427	548,385	-517,076	662,000	9,075,736	0	-951,965	8,123,771
420	Transfers from Other External Reserves	12,198,731	4,183,386	-1,785,613	-14,135	14,582,369	0	-4,497,994	10,084,375
	<b>Total Funding Source</b>	<b>65,741,670</b>	<b>10,818,324</b>	<b>15,383,917</b>	<b>1,632,331</b>	<b>93,576,241</b>	<b>37,919,693</b>	<b>-10,706,751</b>	<b>82,869,490</b>
	<b>Net General Revenue Funding Required</b>	<b>19,375,387</b>	<b>-585,020</b>	<b>-6,031,860</b>	<b>543,120</b>	<b>13,301,627</b>	<b>11,038,520</b>	<b>-5,447,978</b>	<b>7,853,649</b>

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Projected Restricted Asset Balances for March Quarterly Budget Review Statement  
for YTD Period Ending April 2022

Nat Acct	Description	Opening Balances	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
				Carry Overs	QBRs - Sept	QBRs - Dec					
	<b>Total Unrestricted Funds</b>	-63,836,855	53,451,016	14,551,788	11,425,658	1,492,655	80,921,118	47,503,152	-3,818,343	77,102,775	13,265,919
	<b>Externally Restricted Funds</b>										
C41EQC11	Ext Res - Unexpended Loans	3,513,063	-1,395,739	-1,979,467	0	0	-3,375,206	3,513,063	0	-3,375,206	137,857
C41EQC25	Ext Res - Incomplete Works	16,377,004	-9,972,725	-746,292	1,896,338	0	-8,822,679	16,377,004	9,179,822	357,143	16,734,147
C4EQC21	Ext Res - Developer Contributions	22,554,136	-5,470,804	-548,385	465,416	-662,000	-6,215,773	26,840,861	951,965	-5,263,808	17,290,328
	Ext Res - Water Fund Cash	0	6,292,019	211,736	-418,228	32,630	6,118,156	1,303,463	-922,266	5,195,890	5,195,890
	Ext Res - Sewer Fund Cash	0	19,027,697	1,008,339	2,014,490	20,132	22,070,658	6,499,815	-11,357,556	10,713,101	10,713,101
	Ext Res - Domestic Waste Cash	0	12,981	64,752	0	8,533	86,266	1,201,829	0	86,266	86,266
	<b>Total Externally Restricted Funds</b>	42,444,203	8,493,429	-1,989,317	3,958,016	-600,705	9,861,422	55,736,035	-2,148,035	7,713,387	50,157,590
	<b>Internally Restricted Funds</b>										
C41EQC22	Internal Res - Unexpended Grants	3,093,322	-1,280,267	-1,657,056	-4,472	14,135	-2,927,660	3,085,345	428,864	-2,498,796	594,527
C41EQC31	Int Res - Plant & Vehicle	1,801,645	-459,930	-715,063	0	-100,000	-1,274,993	1,801,645	360,000	-914,993	886,652
C41EQC32	Int Res - Employee Leave Entitlements	1,065,937	0	0	0	0	0	1,065,937	0	0	1,065,937
C41EQC33	Int Res - Asset Management	61,768	0	-60,000	0	0	-60,000	61,768	0	-60,000	1,768
C41EQC34	Int Res - Bridges	31,669	0	-22,965	0	0	-22,965	31,669	0	-22,965	8,704
C41EQC35	Int Res - Cemeteries	5,837	-5,837	0	0	0	-5,837	5,837	0	-5,837	0
C41EQC36	Int Res - Environment	2,499,288	-640,000	-1,474,911	0	-382,000	-2,496,911	2,499,288	0	-2,496,911	2,377
C41EQC37	Int Res - Community Assistance Scheme	198,845	31,690	0	0	0	31,690	305,535	158,182	189,872	388,716
C41EQC38	Int Res - Energy Efficiency	4,507	0	0	0	0	0	4,507	0	0	4,507
C41EQC39	Int Res - Election Reserve	160,000	-160,000	0	0	0	-160,000	160,000	0	-160,000	0
C41EQC41	Int Res - Fife Place Foot	397	-397	0	0	0	-397	397	0	-397	0
C41EQC42	Int Res - Financial Assistance Grant	2,725,817	0	0	0	0	0	2,725,817	1,723,001	1,723,001	4,448,818
C41EQC43	Int Res - Gallery	40,269	-10,000	-22,214	0	0	-32,214	40,269	0	-32,214	8,055
C41EQC44	Int Res - Insurance Rebates	110,055	0	0	0	0	0	110,055	0	0	110,055
C41EQC46	Int Res - Local Roads	695,888	-29,603	-376,915	100,000	0	-306,518	695,888	411,577	105,059	800,947
C41EQC47	Int Res - Marulan Hall	138,384	0	0	0	0	0	138,384	0	0	138,384
C41EQC48	Int Res - Museums	152,562	0	-93,932	0	0	-93,932	152,562	0	-93,932	58,630
C41EQC49	Int Res - Swimming Pool	717,992	-3,187,096	0	2,470,006	0	-717,090	3,187,998	0	-717,090	902
C41EQC50	Int Res - Performing Arts Centre	1,082,501	0	-1,080,783	0	0	-1,080,783	1,082,501	0	-1,080,783	1,718
C41EQC51	Int Res - Collex/Veolia Host Fee	1,555,217	-493,171	0	0	0	-493,171	2,021,309	0	-493,171	1,062,046
C41EQC52	Int Res - Land Sales	620,032	-1,374,452	0	754,420	0	-620,032	1,374,452	0	-620,032	0
C41EQC54	Int Res - Risk Management	281,446	0	0	0	0	0	281,446	0	0	281,446
C41EQC55	Int Res - Social Plan	32,940	0	0	0	0	0	32,940	0	0	32,940
C41EQC56	Int Res - Special Projects	1,886,281	-1,543,107	-112,456	1,114,784	0	-540,779	3,501,065	0	-540,779	1,345,501
C41EQC57	Int Res - Strategic Planning	426,012	-80,085	-6,900	0	0	-86,985	426,012	126,596	39,611	465,623



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for YTD Period Ending April 2022**

Nat Acct	Description	Opening Balances	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
C41EQC58	Int Res - Technology	434,287	-20,000	0	0	0	-20,000	434,287	0	-20,000	414,287
C41EQC59	Int Res - Tip Replacement	262,736	-173,633	0	0	0	-173,633	262,736	0	-173,633	89,103
C41EQC60	Int Res - Tourism	253,477	-21,000	-89,855	0	0	-110,855	253,477	0	-110,855	142,622
C41EQC61	Int Res - Training	100,000	0	0	0	0	0	100,000	0	0	100,000
C41EQC64	Int Res - Landscaped Areas	192,807	-160,000	0	0	160,000	0	198,165	0	0	192,807
C41EQC66	Int Res - Buildings	538,046	-415,368	-140,760	0	0	-556,128	538,046	0	-556,128	-18,082
C41EQC68	Int Res - Printer	120,000	0	0	0	0	0	120,000	0	0	120,000
C41EQC99	Int Res - Other	102,689	0	0	0	0	0	102,630	0	0	102,689
<b>Total Internally Restricted Funds</b>		<b>21,392,652</b>	<b>-10,022,256</b>	<b>-5,853,810</b>	<b>4,434,738</b>	<b>-307,865</b>	<b>-11,749,193</b>	<b>26,801,966</b>	<b>3,208,220</b>	<b>-8,540,973</b>	<b>12,851,679</b>
<b>Total Council Funds</b>		<b>0</b>	<b>51,922,189</b>	<b>6,708,661</b>	<b>19,818,412</b>	<b>584,085</b>	<b>79,033,346</b>	<b>130,041,153</b>	<b>-2,758,158</b>	<b>76,275,188</b>	<b>76,275,188</b>

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March Quarterly Budget Review Amendments Report  
for YTD Period Ending April

List By	Cost Centre	Project	Project Description	Management Reporting Description	Natural Account	Natural Account Description	Original Budget	Approved Changes			Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments March
								Carry Overs	QBRs - Sept	QBRs - Dec					
100001-1001-40322	1001	100001	Income Finance Operations	User Charges & Fees	40322	Fees - S 603 Certificates	85,000	0	0	0	85,000	88,132	15,000	100,000	Q3.26 Review of Financial Services Budget to cover contractor enaased to cover staff leave
100001-1001-40329	1001	100001	Finance Operations	Other Revenues	40329	Leaseback Contributions	6,675	0	0	0	6,675	4,819	-335	6,340	Q3.26 Review of Financial Services Budget to cover contractor enaased to cover staff leave
100001-1001-41000	1001	100001	Finance Operations	Interest & Investment Revenue	41000	Interest on Overdue Rates and Charges	30,000	0	0	0	30,000	33,779	10,000	40,000	Q3.26 Review of Financial Services Budget to cover contractor enaased to cover staff leave
100001-1001-41110	1001	100001	Finance Operations	Other Revenues	41110	Other Rev - Legal Costs Recoveries	120,000	0	0	0	120,000	55,154	-55,000	65,000	Q3.26 Review of Financial Services Budget to cover contractor enaased to cover staff leave
100034-1001-40000	1013	100034	General Purpose Items	Rates & Annual Charges	40000	Rates - Residential	14,820,000	0	0	0	14,820,000	15,042,684	225,000	15,045,000	Q3.28 Adjust rates and interest estimates to reflect current statu
100034-1001-40001	1013	100034	General Purpose Items	Rates & Annual Charges	40001	Rates - Farmland	2,480,000	0	0	0	2,480,000	2,400,119	-80,000	2,400,000	Q3.28 Adjust rates and interest estimates to reflect current statu
100034-1001-40003	1013	100034	General Purpose Items	Rates & Annual Charges	40003	Rates - Business	4,815,000	0	0	0	4,815,000	4,772,456	-65,000	4,750,000	Q3.28 Adjust rates and interest estimates to reflect current statu
100034-1001-41010	1013	100034	General Purpose Items	Interest & Investment Revenue	41010	Interest on Investments - Other Investments	250,000	0	0	0	250,000	-3,952	-100,000	150,000	Q3.28 Adjust rates and interest estimates to reflect current statu
100034-1001-41499	1013	100034	General Purpose Items	Operating Grants & Contributions	41499	Financial Assistance Grant - Roads	1,845,600	0	111,091	0	1,956,691	2,315,459	611,453	2,568,144	Q3.27 Account for advance Financial Assistance Grant and transfer additional advance to reserve
100034-1001-41500	1013	100034	General Purpose Items	Operating Grants & Contributions	41500	Financial Assistance Grant - General	3,566,385	0	95,504	0	3,661,889	4,302,953	1,111,577	4,773,466	Q3.27 Account for advance Financial Assistance Grant and transfer additional advance to reserve
100052-1001-40329	1021	100052	Mgr Planning & Development	Other Revenues	40329	Leaseback Contributions	6,675	0	0	0	6,675	4,076	-1,275	5,400	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100063-1001-40321	1023	100063	Strategies & Policies Operations	User Charges & Fees	40321	Fees - S10.7 Planning Certificates	0	0	0	0	0	91,108	100,000	100,000	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100063-1001-41129	1023	100063	Strategies & Policies Operations	Other Revenues	41129	Sundry Income	20,000	0	0	0	20,000	127,863	110,000	130,000	Q3.25 Review of Strategic Planning budget to identify savins to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23
100070-1001-40308	1025	100070	Development Assessments Operations	User Charges & Fees	40308	Fees - Subdivision Certificates	65,000	0	0	0	65,000	38,740	-25,000	40,000	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100070-1001-40311	1025	100070	Development Assessments Operations	User Charges & Fees	40311	Fees - DA Fees	650,000	0	0	0	650,000	707,559	110,000	760,000	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100070-1001-40321	1025	100070	Development Assessments Operations	User Charges & Fees	40321	Fees - S10.7 Planning Certificates	92,500	0	0	0	92,500	0	-92,500	0	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100070-1001-40363	1025	100070	Development Assessments Operations	User Charges & Fees	40363	Fees - Other	45,000	0	0	0	45,000	32,019	-10,000	35,000	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100070-1001-41114	1025	100070	Development Assessments Operations	Other Revenues	41114	Commissions Plan First	1,400	0	0	0	1,400	1,654	350	1,750	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs
100120-1001-40329	1039	100120	Public Health Services	Other Revenues	40329	Leaseback Contributions	5,655	0	0	0	5,655	1,713	-3,945	1,710	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100120-1001-40363	1039	100120	Public Health Services	User Charges & Fees	40363	Fees - Other	10,000	0	0	0	10,000	2,160	-7,750	2,250	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100120-1001-40380	1039	100120	Public Health Services	User Charges & Fees	40380	Fees - Food Premises Registration	0	0	0	0	0	1,170	1,200	1,200	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100120-1001-41129	1039	100120	Public Health Services	Other Revenues	41129	Sundry Income	2,000	0	0	0	2,000	1,282	-700	1,300	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-40319	1040	100121	Compliance Services	User Charges & Fees	40319	Fees - S735A Outstanding Notice Certificate	17,500	0	0	0	17,500	22,350	6,500	24,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-40329	1040	100121	Compliance Services	Other Revenues	40329	Leaseback Contributions	5,655	0	0	0	5,655	5,954	2,145	7,800	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-40360	1040	100121	Compliance Services	User Charges & Fees	40360	Fees - On site Sewerage Management	54,000	0	0	0	54,000	39,160	-12,000	42,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-40363	1040	100121	Compliance Services	User Charges & Fees	40363	Fees - Other	150	0	0	0	150	4,196	4,050	4,200	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-40366	1040	100121	Compliance Services	User Charges & Fees	40366	Fees - Public Health Regulation	5,000	0	0	-5,000	0	350	350	350	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100121-1001-41108	1040	100121	Compliance Services	Other Revenues	41108	Fines	0	0	0	5,000	5,000	66,129	70,000	75,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100122-1001-40315	1041	100122	Companion Animals Operations	Other Revenues	40315	Fees - Animal Control Sales	22,500	0	0	0	22,500	31,840	15,000	37,500	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100122-1001-40316	1041	100122	Companion Animals Operations	User Charges & Fees	40316	Fees - Animal Impounding	22,000	0	0	0	22,000	24,486	4,000	26,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100122-1001-40317	1041	100122	Companion Animals Operations	User Charges & Fees	40317	Fees - Animal Registration	39,000	0	0	0	39,000	66,819	29,000	68,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100122-1001-40329	1041	100122	Companion Animals Operations	Other Revenues	40329	Leaseback Contributions	1,299	0	0	0	1,299	987	201	1,500	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100124-1001-41122	1040	100124	Parking Operations	Other Revenues	41122	Other Sales	11,500	0	0	0	11,500	491	-10,500	1,000	Q3.23 Review of Environment & Health Budget to identify savins to cover legal costs
100126-1001-40301	1042	100126	Building Certification Operations	User Charges & Fees	40301	Fees - Building Inspection	380,000	0	0	0	380,000	350,130	20,000	400,000	Q3.24 Review of Planning & Development budget to identify savins to cover legal costs

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100126-1001-40302	1042	100126	Building Certification Operations	User Charges & Fees	40302	Fees - Complying Development Certificates	15,000	0	0	0	15,000	16,322	3,000	18,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-40305	1042	100126	Building Certification Operations	User Charges & Fees	40305	Fees - Occupation Certificates	500	0	0	0	500	0	-500	0	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-40306	1042	100126	Building Certification Operations	User Charges & Fees	40306	Fees - 149A Building Certificates	17,500	0	0	0	17,500	17,006	1,500	19,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-40307	1042	100126	Building Certification Operations	User Charges & Fees	40307	Fees - S68 Approvals	90,000	0	0	0	90,000	102,780	20,000	110,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-40309	1042	100126	Building Certification Operations	User Charges & Fees	40309	Fees - Drainage Plans	15,000	0	0	0	15,000	15,213	2,000	17,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-40329	1042	100126	Building Certification Operations	Other Revenues	40329	Leaseback Contributions	14,163	0	0	0	14,163	10,144	-802	13,361	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100192-1001-41126	1062	100192	Roads Management	Other Revenues	41126	Gravel Pits	12,167	0	0	0	12,167	327,683	315,000	327,167	Q3.06 Currawang Road Stabilisation project funded from Gravel Reserves (Via Roads Reserve)	
100258-1001-41403	1055	100258	Crown Reserve POMs (G)	Operating Grants & Contributions	41403	Crown Lands - POM	0	0	0	0	0	0	5,918	5,918	Q3.01 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability	
190079-1001-41758	1921	190079	RRBG - Highland Way (G)	Operating Grants & Contributions	41758	Op Conts - Regional Road Block Grant	0	0	120,000	0	120,000	136,000	40,000	160,000	Q3.07 Allocate 21-22 Reseal budget to Highland Way	
190080-1001-41758	1921	190080	RRBG - Taralga Road - Rural (G)	Operating Grants & Contributions	41758	Op Conts - Regional Road Block Grant	0	0	210,000	0	210,000	210,000	-40,000	170,000	Q3.07 Allocate 21-22 Reseal budget to Highland Way	
190113-1001-41526	1920	190113	Rural Resealing	Operating Grants & Contributions	41526	Roads to Recovery	0	0	544,312	0	544,312	365,586	-91,575	452,737	Q3.11 Reduction of R2R expenditure on Gurrundah & Rosemont Rd works	
<b>Total Income</b>							<b>29,639,824</b>	<b>0</b>	<b>1,080,907</b>	<b>0</b>	<b>30,720,731</b>	<b>31,834,570</b>	<b>2,236,362</b>	<b>32,957,093</b>		
<b>Expense</b>																
100001-1001-60001	1001	100001	Finance Operations	Employee costs	60001	Salaries and Wages	745,131	-3,466	0	-4,832	736,833	528,460	-31,724	705,109	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-60009	1001	100001	Finance Operations	Employee costs	60009	Other Allowances	500	0	0	0	500	0	-125	375	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-60302	1001	100001	Finance Operations	Materials & Contracts	60302	Contracts - Tendered Work	18,000	0	0	0	18,000	31,410	32,000	50,000	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-60303	1001	100001	Finance Operations	Materials & Contracts	60303	Contracts - Replacing Staff	61,800	0	0	0	61,800	23,511	-36,800	25,000	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-60331	1001	100001	Finance Operations	Materials & Contracts	60331	Legal Expenses - Debt Recovery	128,750	0	0	0	128,750	56,433	-55,000	73,750	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-60800	1001	100001	Finance Operations	Other Expenses	60800	Bank Charges	188,000	0	0	0	188,000	176,834	22,000	210,000	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100001-1001-76505	1001	100001	Finance Operations	Employee costs	76505	Oncost Expense	292,370	-1,360	0	-1,896	289,114	208,249	-12,448	276,667	Q3.26 Review of Financial Services Budget to cover contractor engaged to cover staff leave	
100065-1001-60302	1023	100065	LEP & DCP Review Program	Materials & Contracts	60302	Contracts - Tendered Work	70,000	0	0	0	70,000	0	-70,000	0	Q3.25 Review of Strategic Planning budget to identify savings to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23	
100070-1001-60001	1025	100070	Development Assessments Operations	Employee costs	60001	Salaries and Wages	453,277	3,367	0	0	456,644	327,428	-35,099	421,545	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100070-1001-60205	1025	100070	Development Assessments Operations	Materials & Contracts	60205	Materials - General	3,000	0	0	0	3,000	3,474	2,000	5,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100070-1001-60320	1025	100070	Development Assessments Operations	Materials & Contracts	60320	Consultancy Fees	12,500	0	0	0	12,500	82	-5,000	7,500	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100070-1001-76505	1025	100070	Development Assessments Operations	Employee costs	76505	Oncost Expense	177,854	1,321	0	0	179,175	129,543	-13,772	165,403	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100071-1001-60330	1025	100071	Development Legal Advice - Court	Materials & Contracts	60330	Legal Expenses - Planning and Development	80,000	0	0	0	80,000	0	-80,000	0	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100072-1001-60330	1025	100072	Development Legal Advice - Misc	Materials & Contracts	60330	Legal Expenses - Planning and Development	10,000	0	0	0	10,000	20,752	15,000	25,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100119-1001-61900	1038	100119	Environment & Health Management	Other Expenses	61900	Other Expenses	500	0	0	0	500	69	-300	200	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100120-1001-60001	1039	100120	Public Health Services	Employee costs	60001	Salaries and Wages	89,981	0	0	0	89,981	98,008	42,944	132,925	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100120-1001-60009	1039	100120	Public Health Services	Employee costs	60009	Other Allowances	256	0	0	0	256	0	256	513	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100120-1001-76505	1039	100120	Public Health Services	Employee costs	76505	Oncost Expense	35,307	0	0	0	35,307	32,755	16,850	52,156	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100121-1001-60001	1040	100121	Compliance Services	Employee costs	60001	Salaries and Wages	163,404	0	0	0	163,404	104,152	-27,988	135,416	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100121-1001-60009	1040	100121	Compliance Services	Employee costs	60009	Other Allowances	256	0	0	0	256	0	-256	0	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100121-1001-60332	1040	100121	Compliance Services	Materials & Contracts	60332	Legal Expenses - Other	5,000	0	0	0	5,000	580	-4,000	1,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100121-1001-76505	1040	100121	Compliance Services	Employee costs	76505	Oncost Expense	64,116	0	0	0	64,116	40,533	-10,982	53,134	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100122-1001-60001	1041	100122	Companion Animals Operations	Employee costs	60001	Salaries and Wages	146,395	0	45,959	-5,438	186,915	117,964	-22,639	164,277	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100122-1001-61400	1041	100122	Companion Animals Operations	Other Expenses	61400	Light Power and Heating	2,200	0	0	0	2,200	1,687	1,300	3,500	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	

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100122-1001-76505	1041	100122	Companion Animals Operations	Employee costs	76505	Oncost Expense	57,441	0	18,033	-2,133	73,341	42,854	-8,883	64,458	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100123-1001-60001	1041	100123	General Ranger Services Operations	Employee costs	60001	Salaries and Wages	80,952	0	2,426	0	83,378	55,544	-6,948	76,430	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100123-1001-76505	1041	100123	General Ranger Services Operations	Employee costs	76505	Oncost Expense	31,763	0	952	0	32,715	21,673	-2,726	29,989	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100124-1001-60001	1040	100124	Parking Operations	Employee costs	60001	Salaries and Wages	47,599	0	0	0	47,599	21,988	-7,933	39,666	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100124-1001-60205	1040	100124	Parking Operations	Materials & Contracts	60205	Materials - General	7,500	0	0	0	7,500	1,230	-2,500	5,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100124-1001-60302	1040	100124	Parking Operations	Materials & Contracts	60302	Contracts - Tendered Work	15,000	0	0	0	15,000	82	-7,000	8,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100124-1001-76505	1040	100124	Parking Operations	Employee costs	76505	Oncost Expense	18,677	0	0	0	18,677	8,472	-3,113	15,564	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100125-1001-60001	1043	100125	Biosecurity Act Enforcement (G)	Employee costs	60001	Salaries and Wages	157,656	0	0	0	157,656	104,602	-12,939	144,717	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100125-1001-76505	1043	100125	Biosecurity Act Enforcement (G)	Employee costs	76505	Oncost Expense	61,860	0	0	0	61,860	40,813	-5,077	56,783	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100126-1001-60001	1042	100126	Building Certification Operations	Employee costs	60001	Salaries and Wages	375,031	0	0	63,179	438,209	315,682	-14,040	424,170	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100126-1001-76505	1042	100126	Building Certification Operations	Employee costs	76505	Oncost Expense	147,152	0	0	24,790	171,942	128,148	-5,509	166,433	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100127-1001-74500	1044	100127	Project Management	Employee costs	74500	Job Cost Recovery	-560,000	0	-63,127	-19,137	-642,264	-482,506	-10,746	-653,010	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100258-1001-60320	1055	100258	Crown Reserve POMs (G)	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	0	21,500	5,918	5,918	Q3.01 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability	
100260-1001-60001	1025	100260	Development Liaison	Employee costs	60001	Salaries and Wages	341,046	-13,437	8,799	0	336,408	244,711	-17,681	318,727	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100260-1001-76505	1025	100260	Development Liaison	Employee costs	76505	Oncost Expense	133,818	-5,272	3,453	0	131,998	95,688	-6,938	125,060	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100286-1001-60330	1025	100286	Legal Expenses - Urban Abode	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	0	10,000	10,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100314-1001-60330	1023	100314	Legals - Twynam Investments Heritage Order	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	5,310	6,000	6,000	Q3.25 Review of Strategic Planning budget to identify savings to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23	
100337-1001-60302	1039	100337	CRJO Contaminated Lands Project	Materials & Contracts	60302	Contracts - Tendered Work	10,000	0	0	0	10,000	7,404	-2,596	7,404	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100345-1001-60330	1040	100345	Legal Expenses - Avoca Street Compliance	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	769	770	770	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100347-1001-60330	1025	100347	Legals - 1270 Towrang Road (Nasir)	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	1,183	1,200	1,200	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100352-1001-60332	1040	100352	Legals - Harrison	Materials & Contracts	60332	Legal Expenses - Other	0	0	0	0	0	0	6,300	6,300	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100361-1001-60330	1025	100361	DA Appeal - Wakefield Park	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	285,399	370,000	370,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100363-1001-60332	1040	100363	Legals - Wakefield Park Prevention Notice	Materials & Contracts	60332	Legal Expenses - Other	0	0	0	0	0	12,971	13,000	13,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100366-1001-60332	1040	100366	Legal Expenses - Court Elected PINS	Materials & Contracts	60332	Legal Expenses - Other	0	0	0	0	0	12,565	20,000	20,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100383-1001-60330	1021	100383	Legals - Filetron Pty Ltd Class 4	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	15,338	30,000	30,000	Q3.24 Review of Planning & Development budget to identify savings to cover legal costs	
100392-1001-60332	1040	100392	Compliance Legals- 555 Forest Siding Road	Materials & Contracts	60332	Legal Expenses - Other	0	0	0	0	0	15,716	22,000	22,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
100419-1001-60330	1040	100419	Legals - Pollution 99 May Street	Materials & Contracts	60330	Legal Expenses - Planning and Development	0	0	0	0	0	7,765	10,000	10,000	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs	
190403-1001-60302	1920	190403	21-22 Brayton Road Cutting	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	0	0	0	50,000	50,000	Q3.10 Reduction in Robinson St budget to be directed to Brayton Rd Cutting & Gurrundah Rd Rehab	
<b>Total Expense</b>							3,674,092	-18,848	16,495	-54,532	3,726,272	2,886,824	156,776	3,883,048		
<b>Operating Surplus/(Deficit) before Capital</b>							25,965,732	18,848	1,064,412	-54,532	26,994,459	28,947,746	2,079,586	29,074,045		
<b>Capital Income</b>																
190026-1001-41547	1908	190026	Performing Arts Centre (G)	Capital Grants & Contributions	41547	Performing Arts Centre (G)	0	0	0	0	0	0	924,288	924,288	Q3.04 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability	
190026-1001-41605	1908	190026	Performing Arts Centre (G)	Capital Grants & Contributions	41605	Available for use	450,000	0	0	0	450,000	0	-450,000	0	Q3.04 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability	
190031-1001-41548	1918	190031	Growing Local Economies (G) 2018-2022	Capital Grants & Contributions	41548	Growing Local Economies (G) 2018-2022	0	0	0	0	0	0	2,052,570	2,052,570	Q3.16 Carryover \$3,073,533 - Project delayed due to design issues with TNSW	
190031-1001-41610	1918	190031	Growing Local Economies (G) 2018-2022	Capital Grants & Contributions	41610	Available for use	5,242,372	-116,269	0	0	5,126,103	0	-5,126,103	0	Q3.16 Carryover \$3,073,533 - Project delayed due to design issues with TNSW	
190046-1001-41556	1911	190046	Goulburn WMC Improvements - New	Capital Grants & Contributions	41556	Goulburn WMC Improvements - New	0	0	0	0	0	0	1,214,951	1,214,951	Grant budget movement only	
190046-1001-41612	1911	190046	Goulburn WMC Improvements - New	Capital Grants & Contributions	41612	Available for use	1,214,951	0	0	0	1,214,951	0	-1,214,951	0	Grant budget movement only	
190052-1001-41549	1912	190052	Aquatic Centre Upgrade (G)	Capital Grants & Contributions	41549	Aquatic Centre Upgrade (G)	0	0	0	0	0	0	4,102,279	4,102,279	Q3.03 Adjust split between Contract Asset Extinguished and actual Grant income for the year.	

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190052-1001-41608	1912	190052	Aquatic Centre Upgrade (G)	Capital Grants & Contributions	41608	Available for use	6,000,000	-1,965,566	0	0	4,034,434	0	-4,034,434	0	Q3.03 Adjust split between Contract Asset Extinguished and actual Grant income for the year	
190276-1001-41555	1915	190276	Cookbundoon Amenities Building (G)	Capital Grants & Contributions	41555	Recreation Grants- Cookbundoon Gbrn Show Grounds Available for use	0	0	0	0	0	0	127,098	127,098	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190276-1001-41608	1915	190276	Cookbundoon Amenities Building (G)	Capital Grants & Contributions	41608	Available for use	0	129,001	0	0	129,001	0	-129,001	0	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190296-1001-41555	1934	190296	Tallong Toilet Block Renewal (G)	Capital Grants & Contributions	41555	Recreation Grants- Cookbundoon Gbrn Show Grounds	0	0	0	0	0	0	100,000	100,000	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190296-1001-41608	1934	190296	Tallong Toilet Block Renewal (G)	Capital Grants & Contributions	41608	Available for use	0	99,859	0	0	99,859	0	-99,859	0	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190297-1001-41574	1920	190297	Mountain Ash Road - Pavement Renewal (G)	Capital Grants & Contributions	41574	Black Spot fudning	0	0	0	0	0	0	1,864,895	1,864,895	Q3.29 Make minor adjustments to reflect actual contract liabilities created for Mountain Ash Road Project	
190297-1001-41610	1920	190297	Mountain Ash Road - Pavement Renewal (G)	Capital Grants & Contributions	41610	Available for use	1,258,665	617,338	0	0	1,876,003	0	-1,876,003	0	Q3.29 Make minor adjustments to reflect actual contract liabilities created for Mountain Ash Road Project	
190298-1001-41574	1920	190298	Carrick Road - Sealing (G)	Capital Grants & Contributions	41574	Black Spot fudning	0	0	0	0	0	0	385,036	385,036	Q3.12 Transfer underspend to next financial year & to Carrick Rd and make minor adjustment to reflect actual contract liability created in 2021/22	
190298-1001-41610	1920	190298	Carrick Road - Sealing (G)	Capital Grants & Contributions	41610	Available for use	0	389,872	0	0	389,872	0	-389,872	0	Q3.12 Transfer underspend to next financial year & to Carrick Rd and make minor adjustment to reflect actual contract liability created in 2021/22	
190301-1001-41552	1915	190301	Hockey Redevelopment - New Amenities (G)	Capital Grants & Contributions	41552	Hockey Redevelopment -Capital grant	0	0	0	0	0	0	747,719	747,719	Q3.17 Transfer savings to P1190301 New Amenities	
190301-1001-41608	1915	190301	Hockey Redevelopment - New Amenities (G)	Capital Grants & Contributions	41608	Available for use	647,000	37,600	0	0	684,600	0	-684,600	0	Q3.17 Transfer savings to P1190301 New Amenities	
190303-1001-41552	1915	190303	Hockey Redevelopment - Lighting Upgrade (G)	Capital Grants & Contributions	41552	Hockey Redevelopment -Capital grant	0	0	0	0	0	0	142,842	142,842	Q3.17 Transfer savings to P1190301 New Amenities	
190303-1001-41608	1915	190303	Hockey Redevelopment - Lighting Upgrade (G)	Capital Grants & Contributions	41608	Available for use	210,000	-28,621	0	0	181,379	0	-181,379	0	Q3.17 Transfer savings to P1190301 New Amenities	
190307-1001-41557	1935	190307	Wollondilly Walking Track - Cemetery St (G)	Capital Grants & Contributions	41557	Wollondilly Walking Track - Cemetery St (G)	0	0	0	0	0	0	1,318,588	1,318,588	Q3.18 Carryover \$467k - Wet weather delays have resulted in the project continuing into next financial year	
190307-1001-41608	1935	190307	Wollondilly Walking Track - Cemetery St (G)	Capital Grants & Contributions	41608	Available for use	1,850,000	-63,754	0	0	1,786,246	0	-1,786,246	0	Q3.18 Carryover \$467k - Wet weather delays have resulted in the project continuing into next financial year	
190324-1001-41552	1915	190324	Hockey Redevelopment - Power Upgrade (G)	Capital Grants & Contributions	41552	Hockey Redevelopment -Capital grant	0	0	0	0	0	0	225,418	225,418	Q3.17 Transfer savings to P1190301 New Amenities	
190324-1001-41608	1915	190324	Hockey Redevelopment - Power Upgrade (G)	Capital Grants & Contributions	41608	Available for use	200,000	50,000	0	0	250,000	0	-250,000	0	Q3.17 Transfer savings to P1190301 New Amenities	
190343-1001-41566	1929	190343	West and St Peter & Pauls Footpaths (G)	Capital Grants & Contributions	41566	Foot Path -Capital Grants	0	0	0	0	0	0	375,000	375,000	West and St Peter & Pauls Footpaths (G)	
190343-1001-41610	1929	190343	West and St Peter & Pauls Footpaths (G)	Capital Grants & Contributions	41610	Available for use	0	0	375,000	0	375,000	0	-375,000	0	West and St Peter & Pauls Footpaths (G)	
190376-1001-41528	1915	190376	North Park Pavilion - LRC/RSFF (G)	Capital Grants & Contributions	41528	Nth Park Pavilion Upgrade (GCRSFF)	0	0	0	0	0	483,802	50,000	50,000	Q3.19 New Grant funded project, construction to commence in June bring forward a portion of the budget	
190385-1001-41623	1918	190385	Bourke St Wombat Crossing (G)	Capital Grants & Contributions	41623	Bourke St Wombat Crossing (G) & School Zones	0	0	0	100,000	100,000	0	-50,000	50,000	Q3.15 Carryover \$50k - Lighting and signage to be completed next financial due to contractor availability	
190408-1001-41914	1918	190408	Clinton Street Upgrades (Hume St to Deccan St)	Capital Grants & Contributions	41914	Cap Conts - Other	0	0	0	0	0	0	120,000	120,000	Q3.20 Contribution received from Crookwell Windfarm to upgrade road - \$120k to be spent this year \$158,812 to be carried forward	
490008-1001-41601	4903	490008	Marulan WWTP - Renewal	Capital Grants & Contributions	41601	Cap Grants - Sewerage Services	2,000,000	0	0	0	2,000,000	0	-2,000,000	0	Q3.31 Carry over Project to 2022/23 Budget	
<b>Operating Surplus/(Deficit) after Capital</b>							<b>45,038,720</b>	<b>-831,692</b>	<b>1,439,412</b>	<b>45,468</b>	<b>45,691,907</b>	<b>45,691,907</b>	<b>-2,817,178</b>	<b>42,874,729</b>		
<b>Non Cash</b>																
<b>Total Non Cash</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Investing Fund Flows</b>																
<b>Capital Works</b>																
190026-8015-60302	1908	190026	Performing Arts Centre (G)	Materials & Contracts	60302	Contracts - Tendered Work	-4,232,557	-1,080,783	0	0	-5,313,340	-4,702,335	-14,107	-5,327,447	Q3.04 Account for expenditure of unexpended grant funds and the extinguishine of the Contract liability	
190031-8015-60302	1918	190031	Growing Local Economies (G) 2018-2022	Materials & Contracts	60302	Contracts - Tendered Work	-5,242,372	116,269	0	0	-5,126,103	-5,300	3,073,533	-2,052,570	Q3.16 Carryover \$3,073,533 - Project delayed due to design issues with TNSW	
190079-8015-60302	1921	190079	RRBG - Highland Way (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	-40,000	0	-40,000	-29,820	-40,000	-80,000	Q3.07 Allocate 21-22 Resal budget to Highland Way	
190080-8015-60302	1921	190080	RRBG - Taralga Road - Rural (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	-199,500	0	-199,500	-154,642	40,000	-159,500	Q3.07 Allocate 21-22 Resal budget to Highland Way	
190103-8015-60302	1920	190103	Guardrails - Sealed Rural - Local	Materials & Contracts	60302	Contracts - Tendered Work	-142,788	0	0	7,802	-134,986	-109,099	40,142	-94,844	Q3.12 Transfer underspend to next financial year & to Carrick Rd	
190113-8015-60302	1920	190113	Rural Resealing	Materials & Contracts	60302	Contracts - Tendered Work	-507,487	0	-531,897	-104,759	-1,144,143	-1,141,675	50,224	-1,093,919	Q3.11Reduction of R2R expenditure on Gurrundah & Rosemont Rd works	
190114-8015-60302	1918	190114	Urban Resealing	Materials & Contracts	60302	Contracts - Tendered Work	-550,600	0	0	191,145	-359,455	-221,010	41,351	-318,104	Q3.11Reduction of R2R expenditure on Gurrundah & Rosemont Rd works	
190146-8025-60292	1936	190146	Heavy Fleet Replacements	Purchase of Assets	60292	Cap - Heavy Fleet Purchases	-1,639,930	-600,833	0	80,000	-2,160,763	-790,481	360,000	-1,800,763	Q3.22 Commitments will not be delivered until 22-23 (Sweeper, Mower, Bus)	

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190214-8015-60302	1920	190214	RHL - HI Quality Sec94	Materials & Contracts	60302	Contracts - Tendered Work	-295,211	0	-54,789	0	-350,000	-52,671	150,000	-200,000	Q3.08 Budget allocated for Causeway upgrade (350k) has been allocated in 190390
190215-8015-60302	1920	190215	RHL Brayton Rd - Gunlake Sec 94	Materials & Contracts	60302	Contracts - Tendered Work	-100,000	0	-179,000	0	-279,000	-119,610	-133,045	-412,045	Q3.14 Budget required from reserve for design prior to construction next financial year
190220-8015-60302	1920	190220	RHL Cullulla Rd - HI Quality Sec 94	Materials & Contracts	60302	Contracts - Tendered Work	0	0	-50,000	0	-50,000	-46,627	-150,000	-200,000	Q3.08 Budget allocated for Causeway upgrade (350k) has been allocated in 190390
190264-8015-60302	1918	190264	Kerb & Gutter Replacement	Materials & Contracts	60302	Contracts - Tendered Work	-198,387	-124,815	0	-23,350	-346,552	-58,145	85,000	-261,552	Q3.10 Reduction in Robinson St budget to be directed to Brashton Rd Cutline & Gurnunah Rd Bypass
190270-8015-60302	1918	190270	Victoria Park Precinct Parking Alterations	Materials & Contracts	60302	Contracts - Tendered Work	0	-100,000	0	-88,400	-188,400	0	188,400	0	Q3.21 Carryover \$185,100 Project not proceeding this financial year due to lack of resources, transfer budget to 22
190270-8015-60309	1918	190270	Victoria Park Precinct Parking Alterations	Materials & Contracts	60309	Contracts - Land Surveyors	0	0	0	0	0	-3,300	-3,300	-3,300	Q3.21 Carryover \$185,100 Project not proceeding this financial year due to lack of resources, transfer budget to 22
190276-8015-60205	1915	190276	Cookbundoon Amenities Building (G)	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-1,681	-1,681	-1,681	Q3.05 Make minor adjustments to reflect actual contract liabilities created for LCI round 1 projects
190276-8015-60302	1915	190276	Cookbundoon Amenities Building (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	-241,457	0	0	-241,457	-227,168	3,584	-237,873	Q3.05 Make minor adjustments to reflect actual contract liabilities created for LCI round 1 projects
190296-8015-60302	1934	190296	Tallong Toilet Block Renewal (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	-99,859	0	0	-99,859	-99,873	-141	-100,000	Q3.05 Make minor adjustments to reflect actual contract liabilities created for LCI round 1 projects
190297-8015-60302	1920	190297	Mountain Ash Road - Pavement Renewal (G)	Materials & Contracts	60302	Contracts - Tendered Work	-599,919	-617,338	0	0	-1,217,257	-795,626	11,108	-1,206,149	Q3.29 Make minor adjustments to reflect actual contract liabilities created for Mountain Ash Road Project
190298-8015-60302	1920	190298	Carrick Road - Sealing (G)	Materials & Contracts	60302	Contracts - Tendered Work	-63,625	-541,972	-100,000	-25,000	-730,597	-333,869	161	-730,436	Q3.12 Transfer underspend to next financial year & to Carrick Rd and make minor adjustment to reflect actual contract liability created in 2021/22
190301-8015-60302	1915	190301	Hockey Redevelopment - New Amenities (G)	Materials & Contracts	60302	Contracts - Tendered Work	-650,000	-37,600	0	0	-687,600	-193	-63,119	-750,719	Q3.17 Transfer savings to P1190301 New Amenities
190303-8015-60302	1915	190303	Hockey Redevelopment - Lighting Upgrade (G)	Materials & Contracts	60302	Contracts - Tendered Work	-220,000	18,621	0	0	-201,379	-154,596	46,783	-154,596	Q3.17 Transfer savings to P1190301 New Amenities
190303-8015-76500	1915	190303	Hockey Redevelopment - Lighting Upgrade (G)	Employee costs	76500	Job Cost Expense	-5,000	0	0	0	-5,000	-13,246	-8,246	-13,246	Q3.17 Transfer savings to P1190301 New Amenities
190307-8015-60302	1935	190307	Wollondilly Walking Track - Cemetery St (G)	Materials & Contracts	60302	Contracts - Tendered Work	-1,815,000	63,754	0	0	-1,751,246	-756,689	467,658	-1,283,588	Q3.18 Carryover \$467k - Wet weather delays have resulted in the project continuing into next financial year
190315-8040-60309	1922	190315	RHL Mogo Road - HI Quality S94	Materials & Contracts	60309	Contracts - Land Surveyors	0	0	0	0	0	0	-14,990	-14,990	Q3.13 Budget brought forward from reserve for design prior to construction next financial year
190324-8015-60302	1915	190324	Hockey Redevelopment - Power Upgrade (G)	Materials & Contracts	60302	Contracts - Tendered Work	-200,000	-50,000	0	0	-250,000	-225,418	24,582	-225,418	Q3.17 Transfer savings to P1190301 New Amenities
190372-8040-60302	1920	190372	Middle Arm Road Rehabilitation 22/23	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	0	0	0	-19,990	-19,990	Q3.09 Budget brought forward from reserve for design prior to construction next financial year
190376-8015-60302	1915	190376	North Park Pavilion - LRCI/RSFF (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	0	0	0	-47,500	-47,500	Q3.19 New Grant funded project, construction to commence in June bring forward a portion of the budget
190376-8015-76500	1915	190376	North Park Pavilion - LRCI/RSFF (G)	Employee costs	76500	Job Cost Expense	0	0	0	0	0	0	-2,500	-2,500	Q3.19 New Grant funded project, construction to commence in June bring forward a portion of the budget
190385-8015-60302	1918	190385	Bourke St Wombat Crossing (G)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	-100,000	-100,000	-42,451	50,000	-50,000	Q3.15 Carryover \$50k - Lighting and signage to be completed next financial due to contractor availability
190397-8015-60302	1920	190397	Currawang Road Stabilisation (Prov)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	0	0	0	-139,000	-139,000	Q3.06 Currawang Road Stabilisation project funded from Gravel Reallocation (Via Roads Renewal)
190408-8015-60302	1918	190408	Clinton Street Upgrades (Hume St to Deccan St)	Materials & Contracts	60302	Contracts - Tendered Work	0	0	0	0	0	0	-120,000	-120,000	Q3.20 Contribution received from Crookwell Windfarm to upgrade road - \$120k to be spent this year \$158,812 to be carried forward
390021-8000-60320	3902	390021	Marulan WTP Renewal	Materials & Contracts	60320	Consultancy Fees	0	-122,275	0	0	-122,275	0	122,275	0	Q3.30 Carry over Project to 2022/23 Budget
390021-8015-60205	3902	390021	Marulan WTP Renewal	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-17,795	-19,159	-19,159	Q3.30 Carry over Project to 2022/23 Budget
390021-8015-60302	3902	390021	Marulan WTP Renewal	Materials & Contracts	60302	Contracts - Tendered Work	-450,000	-69,436	0	0	-519,436	-47,736	436,591	-82,845	Q3.30 Carry over Project to 2022/23 Budget
390021-8015-60306	3902	390021	Marulan WTP Renewal	Materials & Contracts	60306	Contracts - Freight	0	0	0	0	0	-75	-75	-75	Q3.30 Carry over Project to 2022/23 Budget
390021-8015-60332	3902	390021	Marulan WTP Renewal	Materials & Contracts	60332	Legal Expenses - Other	0	0	0	0	0	-2,100	-2,100	-2,100	Q3.30 Carry over Project to 2022/23 Budget
390035-8015-60302	3901	390035	Marulan PS Pontoon Design & Replacement/Sandhaarpine of Bank	Materials & Contracts	60302	Contracts - Tendered Work	-344,000	-866	0	0	-344,866	-5,132	339,734	-5,132	Q3.30 Carry over Project to 2022/23 Budget
390061-8015-60302	3902	390061	Water Treatment Security	Materials & Contracts	60302	Contracts - Tendered Work	-45,000	0	0	0	-45,000	0	45,000	0	Q3.30 Carry over Project to 2022/23 Budget
490008-8000-60205	4903	490008	Marulan WWTP - Renewal	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-2,065	-2,065	-2,065	Q3.31 Carry over Project to 2022/23 Budget
490008-8000-60302	4903	490008	Marulan WWTP - Renewal	Materials & Contracts	60302	Contracts - Tendered Work	0	-70,000	0	0	-70,000	-78,647	-18,197	-88,197	Q3.31 Carry over Project to 2022/23 Budget
490008-8015-60302	4903	490008	Marulan WWTP - Renewal	Materials & Contracts	60302	Contracts - Tendered Work	-9,848,898	84,039	0	0	-9,764,859	0	9,764,859	0	Q3.31 Carry over Project to 2022/23 Budget
490015-8015-60302	4901	490015	Nth Gbn PS Rising Main-Capacity & Storage	Materials & Contracts	60302	Contracts - Tendered Work	-500,000	0	0	0	-500,000	0	500,000	0	Q3.31 Carry over Project to 2022/23 Budget
490031-8015-60302	4901	490031	Rec Area Sewer Pump Station Construction	Materials & Contracts	60302	Contracts - Tendered Work	-389,016	16,057	0	0	-372,959	0	372,959	0	Q3.31 Carry over Project to 2022/23 Budget
490055-8015-60302	4903	490055	Goulburn WWTP Security	Materials & Contracts	60302	Contracts - Tendered Work	-50,000	0	0	0	-50,000	0	50,000	0	Q3.31 Carry over Project to 2022/23 Budget
490058-8015-60302	4903	490058	Dewatering Processing Equipment Goulburn	Materials & Contracts	60302	Contracts - Tendered Work	-750,000	0	0	0	-750,000	0	690,000	-60,000	Q3.31 Carry over Project to 2022/23 Budget

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Asset Sales														
<b>Total Investing Fund Flows</b>														
Financing Fund Flows														
Loan Proceeds														
<b>Total Financing Fund Flows</b>														
<b>Net Inc/(Dec) in Funds before Transfers</b>				<b>16,198,930</b>	<b>-4,290,186</b>	<b>284,226</b>	<b>-17,094</b>	<b>12,175,875</b>	<b>12,175,875</b>	<b>13,337,551</b>	<b>25,513,426</b>			
<b>Reserve Movements</b>														
100034-1390-76000	1013	100034	General Purpose Items	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-1,723,001	-1,723,001	Q3.27 Account for advance Financial Assistance Grant and transfer additional advance to reserve	
100063-1390-76000	1023	100063	Strategies & Policies Operations	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-54,000	-54,000	Q3.25 Review of Strategic Planning budget to identify savings to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23	
100065-1390-76000	1023	100065	LEP & DCP Review Program	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-24,915	-24,915	Q3.25 Review of Strategic Planning budget to identify savings to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23	
100192-1390-76000	1062	100192	Roads Management	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-315,000	-315,000	Q3.06 Currawang Road Stabilisation project funded from Gravel Revalms (Via Roads Reserve)	
190103-1390-76000	1920	190103	Guardrails - Sealed Rural - Local	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-35,467	-35,467	Q3.12 Transfer underspend to next financial year & to Carrick Rd	
190270-1390-76000	1918	190270	Victoria Park Precinct Parking Alterations	Transfers to Internal Reserves	76000	Transfer to Internal Reserves	0	0	0	0	-85,100	-85,100	Q3.21 Carryover \$185,100 Project not proceeding this financial year due to lackof resources, transfer budget to 22/23 & reserve of \$100K	
190376-1390-76002	1915	190376	North Park Pavilion - LRCI/RSFF (G)	Transfers to Other External Reserves	76002	Transfer to Unexpended Grants	0	0	0	0	-433,802	-433,802	Q3.19 New Grant funded project, construction to commence in June bring forward a portion of the budget - transfer contract liability to reserve	
190408-1390-76009	1918	190408	Clinton Street Upgrades (Hume St to Deccan St)	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-158,182	-158,182	Q3.20 Contribution received from Crookwell Windfarm to upgrade road - \$120K to be spent this year \$158,812 to be carried forward	
390021-1390-76009	3902	390021	Marulan WTP Renewal	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-345,821	-345,821	Q3.30 Carry over Project to 2022/23 Budget	
390035-1390-76009	3901	390035	Marulan PS Pontoon Design & Replacement/Sandbaiting of Bank	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-144,868	-144,868	Q3.30 Carry over Project to 2022/23 Budget	
390061-1390-76009	3902	390061	Water Treatment Security	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-45,000	-45,000	Q3.30 Carry over Project to 2022/23 Budget	
490008-1390-76009	4903	490008	Marulan WWTP - Renewal	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-2,909,738	-2,909,738	Q3.31 Carry over Project to 2022/23 Budget	
490015-1390-76009	4901	490015	Nth Gbn PS Rising Main-Capacity & Storage	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-500,000	-500,000	Q3.31 Carry over Project to 2022/23 Budget	
490055-1390-76009	4903	490055	Goulburn WWTP Security	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-50,000	-50,000	Q3.31 Carry over Project to 2022/23 Budget	
490058-1390-76009	4903	490058	Dewatering Processing Equipment Goulburn	Transfers to Other External Reserves	76009	Transfer to Other External Restrictions	0	0	0	0	-690,000	-690,000	Q3.31 Carry over Project to 2022/23 Budget	
100065-1390-74000	1023	100065	LEP & DCP Review Program	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	45,085	0	0	45,085	0	-45,085	0	Q3.25 Review of Strategic Planning budget to identify savings to cover legal costs and to transfer incomplete works to reserves for completion in 2022/23
100258-1390-74002	1055	100258	Crown Reserve POMs (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	0	0	0	5,918	5,918	Q3.01 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability	
100322-1390-74002	1008	100322	Bushfire Resilience Activities (G) BCRERF1-017	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	0	0	0	2,619	2,619	Q3.02 Account for return of unexpended grant funds and the extinguishment of the Contract Liability	
100337-1390-74000	1039	100337	CRUO Contaminated Lands Project	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	10,000	0	0	10,000	0	-2,596	7,404	Q3.23 Review of Environment & Health Budget to identify savings to cover legal costs
190026-1390-74002	1908	190026	Performing Arts Centre (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	460,181	0	0	460,181	0	14,107	474,288	Q3.04 Account for expenditure of unexpended grant funds and the extinguishment of the Contract Liability
190146-1390-74000	1936	190146	Heavy Fleet Replacements	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	359,930	600,833	0	960,763	0	-360,000	600,763	Q3.22 Commitments will not be delivered until 22-23 (Sweeper, Mower, Bus)
190214-1390-74001	1920	190214	RHL - HI Quality Sec94	Transfers from Developer Contributions	74001	Transfer from Developer Contributions	500,000	0	-124,000	376,000	0	-150,000	226,000	Q3.08 Budget allocated for Causeway upgrade (350k) has been allocated in 190390
190215-1390-74001	1920	190215	RHL Brayton Rd - Gunlake Sec 94	Transfers from Developer Contributions	74001	Transfer from Developer Contributions	150,000	0	160,000	310,000	0	133,045	443,045	Q3.14 Budget required for reserve for design prior to construction next financial year
190220-1390-74001	1920	190220	RHL Cullulla Rd - HI Quality Sec 94	Transfers from Developer Contributions	74001	Transfer from Developer Contributions	0	0	50,000	50,000	0	150,000	200,000	Q3.08 Budget allocated for Causeway upgrade (350k) has been allocated in 190390
190264-1390-74000	1918	190264	Kerb & Gutter Replacement	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	0	124,815	0	124,815	0	-35,000	89,815	Q3.10 Reduction in Robinson St budget to be directed to Brayton Rd Cutting & Gurrundah Rd Rehab
190270-1390-74000	1918	190270	Victoria Park Precinct Parking Alterations	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	0	100,000	0	100,000	0	-100,000	0	Q3.21 Carryover \$185,100 Project not proceeding this financial year due to lackof resources, transfer budget to 22/23 & reserve of \$100K

Date Report Run: 09-May-2022

**March Quarterly Budget Review Amendments Report**  
for YTD Period Ending April

190276-1390-74002	1915	190276	Cookbundoon Amenities Building (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	71,513	0	0	0	71,513	0	-1,903	69,610	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190296-1390-74002	1934	190296	Tallong Toilet Block Renewal (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	89,859	0	0	0	89,859	0	141	90,000	Q3.05 Make minor adjustments to reflect actual contract liabilities created for RCI round 1 projects	
190297-1390-74002	1920	190297	Mountain Ash Road - Pavement Renewal (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	1,160,904	0	0	0	1,160,904	0	-11,108	1,149,796	Q3.29 Make minor adjustments to reflect actual contract liabilities created for Mountain Ash Road Project	
190298-1390-74002	1920	190298	Carrick Road - Sealing (G)	Transfers from Other External Reserves	74002	Transfer from Unexpended Grants	0	186,675	0	0	0	186,675	0	-4,836	181,839	Q3.12 Transfer underspend to next financial year & to Carrick Rd and make minor adjustment to reflect actual contract liability created in 2021/22	
190315-1390-74001	1922	190315	RHL Mogo Road - Hi Quality S94	Transfers from Developer Contributions	74001	Transfer from Developer Contributions	400,000	0	0	0	0	400,000	0	14,990	414,990	Q3.13 Budget brought forward from reserve for design prior to construction next financial year	
190372-1390-74000	1920	190372	Middle Arm Road Rehabilitation 22/23	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	0	0	0	0	0	0	0	19,990	19,990	Q3.09 Budget brought forward from reserve for design prior to construction next financial year	
190397-1390-74000	1920	190397	Currawang Road Stabilisation (Prov)	Transfers from Internal Reserves	74000	Transfer from Internal Reserves	0	0	0	0	0	0	0	139,000	139,000	Q3.06 Currawang Road Stabilisation project funded from Gravel Road Allowance (Via Roads Reserve)	
390021-1390-74009	3902	390021	Marulan WTP Renewal	Transfers from Other External Reserves	74009	Transfer from Other External Restrictions	0	191,711	0	0	0	191,711	0	-191,711	0	Q3.30 Carry over Project to 2022/23 Budget	
390035-1390-74009	3901	390035	Marulan PS Pontoon Design & Replacement/Sandbagazine of Bank	Transfers from Other External Reserves	74009	Transfer from Other External Restrictions	194,000	866	0	0	0	194,866	0	-194,866	0	Q3.30 Carry over Project to 2022/23 Budget	
490008-1390-74001	4903	490008	Marulan WWTP - Renewal	Transfers from Developer Contributions	74001	Transfer from Developer Contributions	1,100,000	0	0	0	0	1,100,000	0	-1,100,000	0	Q3.31 Carry over Project to 2022/23 Budget	
490008-1390-74009	4903	490008	Marulan WWTP - Renewal	Transfers from Other External Reserves	74009	Transfer from Other External Restrictions	3,748,898	-14,039	0	0	0	3,734,859	0	-3,734,859	0	Q3.31 Carry over Project to 2022/23 Budget	
490031-1390-74009	4901	490031	Rec Area Sewer Pump Station Construction	Transfers from Other External Reserves	74009	Transfer from Other External Restrictions	389,016	-16,057	0	0	0	372,959	0	-372,959	0	Q3.31 Carry over Project to 2022/23 Budget	
<b>Total Reserve Movements</b>							<b>7,357,110</b>	<b>2,497,080</b>	<b>86,000</b>	<b>0</b>	<b>9,940,190</b>	<b>2,519</b>	<b>-13,340,007</b>	<b>-3,399,817</b>			
<b>Net Inc/(Dec) in Unrestricted Funds</b>							<b>23,556,040</b>	<b>-1,793,106</b>	<b>370,226</b>	<b>-17,094</b>	<b>22,116,065</b>	<b>22,116,065</b>	<b>-2,456</b>	<b>22,113,609</b>			



Goulburn Mulwaree Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 March 2022

**Part A - Contracts Listing** - contracts entered into during the quarter

<b>Contractor</b>	<b>Contract detail &amp; purpose</b>	<b>Contract Value (ExGST)</b>	<b>Start Date</b>	<b>Duration of Contract</b>	<b>Budgeted (Y/N)</b>	<b>Notes</b>
Coopers Earthmoving Pty Ltd	Cullulla Rd Causeway Replacement	\$697,410	01/02/22	1 year	Y	
Form and Pour Constructions Pty Ltd	WWT Cemetery Street Phase 3 River Crossing	\$657,588	01/02/22	1 year	Y	
Coopers Earthmoving Pty Ltd	Windellama Road Rehabilitation - Stage 2	\$475,442	01/02/22	1 year	Y	
Cleary Bros Pty Ltd	Common Street Roundabout Construction and Road Upgrades	\$7,695,906	01/03/22	1 year	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

**15.13 TOWRANG ROAD BRIDGE REPLACEMENT APRIL 2022 STATUS REPORT**

**Author:** Project Engineer - Operations  
 Director Operations  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	The approved construction budget for this project is \$4,000,000 consisting of: Grant funding - \$2,000,000 and Council Contribution - \$2,000,000 Expenditure to date is \$2,411,856
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**  
 That the report from the Project Engineer – Operations on the Towrang Road Bridge Replacement April 2022 Status be received.

**BACKGROUND**

To provide Council with an update on the status of the Towrang Road Bridge Replacement project.

This project includes an upgrade on the following components:

- Replacement of existing 53m long, single lane reinforced concrete Slab bridge with a new two lane, 85m long road bridge, 4.5m higher than the existing bridge deck over Wollondilly River on Towrang Road.
- Construction of 9m wide, two-lane approach roads to the new bridge.

**REPORT**

This is the status report for April 2022 for the Towrang Road Bridge Replacement project.

**Program**

Following is the current program for the Towrang Road Bridge Replacement project.

Construction commenced in August 2021 with earthworks for the bridge followed by pile driving and pouring for the piers. Abutments have been constructed and the headstocks were completed in November 2021. At this stage, beams have been delivered to site and placed on the piers and abutments and the bridge deck has been completed.

The approach roads construction is finished to the subgrade level and structural layers construction of the pavement has started.

The project has been delayed for 7 weeks due to inclement weather and the weather shall be monitored in the coming months. The project is scheduled to be completed in July 2022.

**Land Acquisition**

There are two lots of land to be acquired i.e. owned privately and Crown Lands. The private land acquisition is complete and a "Licence to Occupy" was acquired from Crown Lands. Once the project is completed, a formal survey will be undertaken of the extent of acquisitions and finalised this financial year.

**Project Budget and Expenditure – March 2022**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
• Preliminaries	\$288,980	\$326,669
• Land Acquisition	\$150,000	\$7,319
• Construction	\$3,345,000	\$2,077,868
• Contingency	\$216,020	\$0
<b>Total</b>	<b>\$4,000,000</b>	<b>\$2,411,856</b>

**Project Variations**

Design of Abutment A on the Hume Highway side has been amended to provide land access from either side of the bridge without crossing the road. Clear height for access track under Abutment A is now 3.2m. The total variation cost is \$119,500 ex. GST.

With the redesign of the Abutment A, it required extra backfill behind the new taller abutment A. The total increased volume of granular backfill behind the new abutment A is 200 m3 which is approximately 5 times more than the original backfill. The total variation cost for extra backfill is \$52,800 ex. GST.

**Contractual Issues**

Nil to report for April 2022.

**Works Completed in the reporting period**

- Bridge deck poured
- Road works re-commenced

**Priorities for next month**

- Approach slab completion
- Bridge kerb and railing completion
- Road construction progression
- Land acquisition with Crown Lands to progress as usual.

**Project Risks**

The significant project risks for May 2022 are as follows:

- Wet weather and associated flooding could delay the program.

**Progress Photos of Towrang Bridge Replacement**





**15.14 RUG - REUSE GOULBURN - APRIL 2022 STATUS REPORT**

**Author:** Business Manager Infrastructure  
 Director Utilities  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	21. Our Infrastructure IN6 Implement safe, accessible, and efficient management and recycling options for general waste, green waste, and sewage.
<b>Cost to Council:</b>	\$8,440,000 total project cost
<b>Use of Reserve Funds:</b>	The funding for the project is by grant funding from The Local Roads and Community Infrastructure Grant (LRCI) (\$1,034,951); funding from the Waste Less Recycle More Initiative for Improved Systems for Household Problem Waste – Community Recycling Centres (\$180,000); Waste Management centre reserves for WMC improvements, WMC Tip replacement and special projects; and Domestic Waste Reserves.

**RECOMMENDATION**

That the report from the Business Manager Infrastructure on the RUG Goulburn status update be received.

**BACKGROUND**

To provide Council with an update on the status of the RUG Goulburn project.

**REPORT**

Goulburn Mulwaree Council commenced construction works in November 2021 at the Waste Management Centre. This centre will facilitate greater waste education, segregation, recovery and recycling of materials. The Construction consists of the following elements:

- New Re-use Hub building
- New Resource Recovery Shed incorporating
  - New Community Recycling Centre
  - Bulky goods collection
  - Comingled recyclables
  - Steel, concrete, green waste and general waste
- New site office facilities & education centre
- Additional weighbridge
- New operational vehicle wash bay
- New rainwater and leachate management systems
- Upgraded site utilities
- Upgraded stormwater network

**Construction Program**

Task	Expected date of completion	Task Status
Stage A - Early Works	28/02/2022	Ongoing
Stage B – Main RUG Facilities	30/05/2022	Ongoing
Stage C – Re-Use Hub Facilities	29/05/2022	Commenced
Testing Commissioning	19/05/2022	Not Commenced
Defects Inspection and Rectification	06/06/2022	Not Commenced
Project Completion	20/06/2022	Not Commenced

**Construction Cost**

Item	Value
Contract Value	\$8,440,000
Variation Payments to date	\$24,722.11
Contract Payments to date	\$930,717.49

**Project Status**

**Resource Recovery Shed**

Lloyd group have removed the landfill waste under the building pad and fill works are ongoing including utilities under the pavements. Stormwater replacement is complete, and Water/Sewer relocations have commenced.

**Re-use Hub**

Earthworks are close to completion. The main slab has been poured and services installed. Fire tanks are prepared, and pump shed slab is poured ready for shed installation.

Over the two components of the project, approximately 10% of the works are complete.

**Project Issues**

Item	Status
Weather- There has been a significant amount of rain since December that has affected the site.	The Contractor is maximising works during good/dry weather conditions to minimise delays in the program.
Delays	Seeking a program to clarify the work program

**Project Variations**

Variation	Description	
001	This variation is for delay in works	\$9,695
002	This variation is for additional clearing costs	\$15,908.20
003	This variation is for additional cutting and filling works	Negotiations with contractor finalised, will be reported next month

**Works Expected for Next Two Months**

- Redesign of main slab changing from Piles to an on-ground slab
- Fire pump shed and tanks to be installed
- Service Lines for power, Communications, and fire service
- Complete fill for main site
- Bulk earth works for roads
- Communications design commenced

**Project Photos**









**15.15 REUSE SCHEME GOULBURN - APRIL 2022 STATUS REPORT**

**Author:** Business Manager Infrastructure  
 Director Utilities  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	20. Our Infrastructure IN5 Ensure high quality water supply options for the towns in the region.
<b>Cost to Council:</b>	\$10,800,000 total project cost. \$4,400,000 is funded through Building Better Regions Fund.
<b>Use of Reserve Funds:</b>	\$6,400,000 from Sewer Fund

**RECOMMENDATION**

That the report from the Business Manager Infrastructure on the Goulburn Reuse Scheme status update be received.

**BACKGROUND**

To provide Council with an update on the status of the Goulburn Reuse Scheme project.

**REPORT**

The project comprises of a distribution system incorporating, new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems.

Irrigation sites included are Hudson Oval, North Park, Victoria Park, Carr Confoy, East Grove South, Goulburn Golf Club, Recreation Area, and Goulburn District Racetrack.

**Project Program**

<b>Task</b>	<b>Expected date of completion</b>	<b>Task Status</b>
<b>Construction</b>		
Reticulation pipeline construction	31 March 2022	Completed
Irrigation including pumping station, tanks	30 June 2022	Ongoing
WWTP Construction works	30 September 2022	Redesigning to retender
Telemetry and communications	31 December 2022	Not commenced
Commissioning	31 December 2022	Not commenced
<b>Approvals</b>		
Section 60 Approval	31 December 2022	Ongoing
Crown Waterway Approval	30 May 2022	Ongoing

**Construction Cost**

Item	Value
Estimated Contract Value	\$10,800,000.00
Variation Payments to date	Nil
Contract Payments to date	\$6,004,212.22 (56%)

**Project Status**

Applications for approval have been sent to various authorities to seek approval for the various rail river and road crossings for the project. Permits from ARTC and TfNSW have been obtained, awaiting John Holland, Crown Lands, Crown Waterways, and Fisheries for license finalisation.

Irrigation construction at Hudson Oval, and North Park are complete with continual monitoring of restoration for the coming months. Carr Confoy and Victoria Park have commenced.

The contract for the construction of the Recreation Area irrigation works has been executed and works to commence June.

The Tender for the Wastewater Treatment Plant is undergoing re design for a scope change to reduce the costs of these works to within the budget. Investigations have commenced.

Reticulation mains are completed with only the meter set ups and restoration of all roads and footpaths to follow.

**Project Issues**

Item	Status
Heavy rain causing delays due to restricted access to machinery	Extensions of time approved

**Project Variations**

Variation	Description	
001	This variation is for additional topsoil on Council request	Approved for additional 15K

**Works Expected for Next Two Months**

- Commence construction works for recreation area irrigation
- Completion of irrigation works at Carr Confoy and Victoria Park
- Re design and tender for works at WWTP
- Submit milestone 3 documentation to the funding partner
-



**Photos of the Construction of Irrigation System**





**15.16 NATURAL DISASTER ESSENTIAL PUBLIS ASSET RESTORATION PROJECT APRIL 2022 STATUS UPDATE**

**Author:** Natural Disaster Coordinator  
 Director Operations  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	Natural Disaster Funding Arrangement enacted. Expenditure to date for all events is \$ 9,093,870.26 Funding approved from these arrangements are: January 2020 AGRN 871 Funds Allocation \$1,399,175.00 February 2020 AGRN 898 Funds Allocation \$6,005,550.00 August 2020 AGRN 923 Funds Allocation \$7,826,557.91 March 2021 AGRN 960 Funds Allocation \$1,021,891.26 December 2021 AGRN 987 Claim lodged with TfNSW. January 2022 AGRN 1001 Assessment Stage. March 2022 AGRN 1012 Assessment Stage.
<b>Use of Reserve Funds:</b>	NIL

**RECOMMENDATION**  
 That the report on the status of the Natural Disaster Essential Public Asset Restoration Project from the Business Manager Projects be received.

**BACKGROUND**

Over the last two (2) years Goulburn Mulwaree Council (GMC) has experienced seven (7) declared Natural Disaster (ND) events. Being declared a ND entitles GMC to apply for funding under the Disaster Recovery Funding Arrangements (DRFA) administered by Transport NSW (TfNSW) and Managed by Resilience.

The first of these events occurred in December 2019 with the fires and was then proceeded with 3 flood events which occurred in February 2020, August 2020 and then March 2021. These events gained GMC ND funding to the value of \$16.5 million to restore the GMC road network impacted by these events.

The latest three ND events occurred in December 2021 (AGRN 987), January 2022 (AGRN 1001) and most recently March 2022 (AGRN 1012).

Reliance Engineering continues to be engaged to manage these additional events, with the ND project falling under the management of the Business Manager for Projects portfolio.



**REPORT**

This report summarises the activities and progress made with the project during April 2022 to manage the declared and approved ND Events.

This report also outlines the criteria used for the allocation of works for this project under 2021T0016 the Minor Civil Works Panel Agreement, which as previously indicated was established to provide adequate contractual conditions, streamline processes and expedite the procurement process to ensure that Council meets the designated timeframes associated with executing the ND Program.

Whilst the allocation of works under the Minor Civil Works Panel is based on a pre-defined criteria, no new works were allocated under this panel for the month of April 2022 due to GMC experiencing its seventh ND event. This meant emergency works and road damage assessments in addition to other competing priorities took precedence and as such the list of works provided in April remains relatively unchanged.

The works still progressing under the Minor Civil Work Panel for April 2022 are:

Entity	Package	Value \$
Divalls	Stewarts Crossing Rd – Revised Scope	\$ 161,886.60
Divalls	Pomeroy Rd – Revised scope	\$ 191,039.20
<b>Total</b>		<b>\$ 352,925.80</b>

The project continues to make significant progress with the events status being:

- AGRN 871 and 898 is 70% complete
- AGRN 923 is 44% completion; and
- AGRN 960 is 14% complete.

During April a revised 306 Form for event AGRN 987 was lodged with Transport NSW with the Emergency element being approved and paid. The Essential Public Asset Restoration element is still being negotiated.

The claims for the latest two events AGRN 1001 and AGRN 1012 are still in the preparation phase.

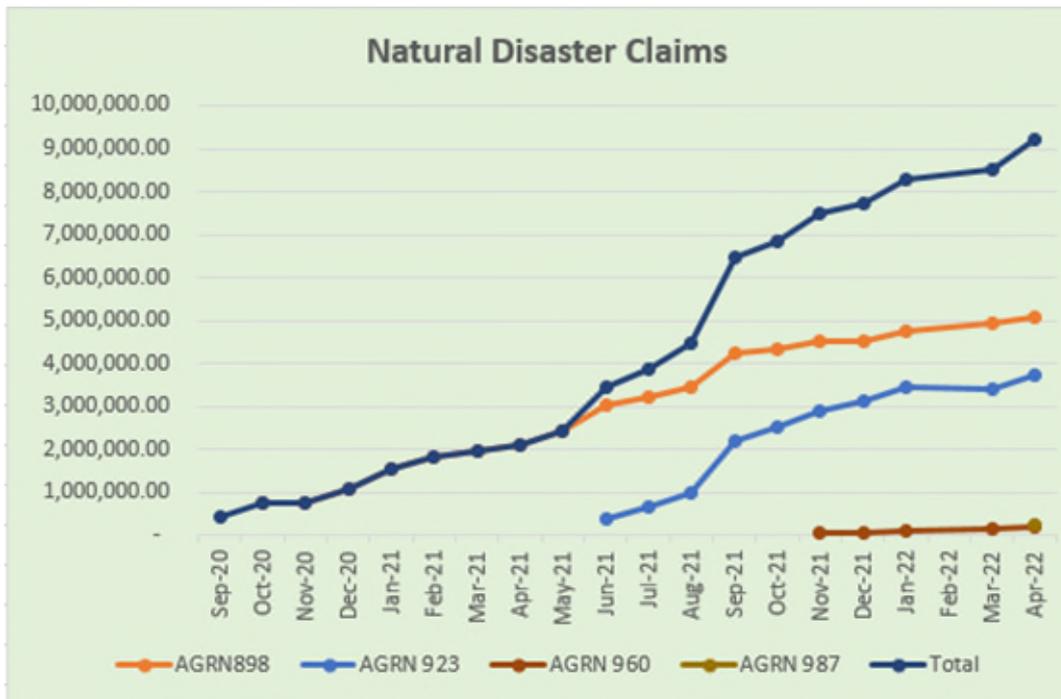
The RFQ for Caoura Rd under AGRN 871, continues to be delayed due to the recent storm damage events and competing priorities.

The project continues to lodge monthly reimbursement claims with TfNSW with the Council's allocation, spend, commitments and amounts claimed to date listed below:

Event	NDFA Allocation	Spend	Commitments	Amount Claimed to date
AGRN 871 & 898	\$7,445,727.00	\$5,101,420.00	\$298,040.00	\$5,081,230.00
AGRN 923	\$7,826,557.91	\$4,329,260.00	\$1,672,810.00	\$3,724,550.00
AGRN 960	\$1,021,891.26	\$159,220.00	\$50,680.00	\$186,710.00
AGRN 987	\$237,000.00*	\$237,000.00		\$237,000.00
<b>TOTAL</b>	<b>\$16,294,176.17</b>	<b>\$9,829,900.00</b>	<b>\$2,2021,530.00</b>	<b>\$9,229,490.00</b>

- Data correct as at 29 April 2022.
- \* Emergency works for December 2021.

The following chart depicts the projects progression over the life of the project to date indicating the accumulative claims, which exceeds \$9.2 million in total.



**Project Variations**

Nil approved variations

**Contractual Issues**

No contractual delays for this period.

**Overall Project Timeframe**

Under the NSW ND Essential Public Asset Restoration Guidelines the ND declared on:

- AGRN 871 & 898 (Feb 2020) event must be completed within two (2) years after the end of the financial year in which the disaster occurred. Under the above arrangements the works associated with response to the damage sustained in February will need to be completed by the 30<sup>th</sup> June 2022. However an extension of time has been granted and GMC now has until March 2023 to finalise the project.
- AGRN 923 (Aug 2020), has until 30<sup>th</sup> June 2023 to restore the roads impacted by this event.
- AGRN 960 (Mar 2021) has until 30<sup>th</sup> June 2023; and.
- The new events (AGRN 987, 1001 and 1012) will have a completion date of 30<sup>th</sup> June 2024.

**Progress**

- Cullulla Rd Causeway Replacement project is progressing with work to commence late April or earlier May.
- Claim for December 2021 (AGRN 987) lodged with TfNSW
- Claim preparation for Emergency works for January 2022 (AGRN 1001) event currently taking place.
- Continue to allocate works under the Minor Civil Works Panel for prior events; and
- Submit and claim payment for works completed and/or in progress for Essential Public Asset Reconstruction Works.

**Priorities for next month**

- Set up work processes for the new ND events.
- Complete 306 Claim form for AGRN 1001 (January 2022) event

**Project Risks**

The project risks were:

- Procurement Timeframes.
  - Utilisation of panels and procurement exemptions for urgent works.
- New ND events.
  - Roads being reassessed and prioritised and programmed into current works.
- Weather causing delays.
  - Schedule of appropriate works in line with weather forecast.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.

**Current Photos of Work**

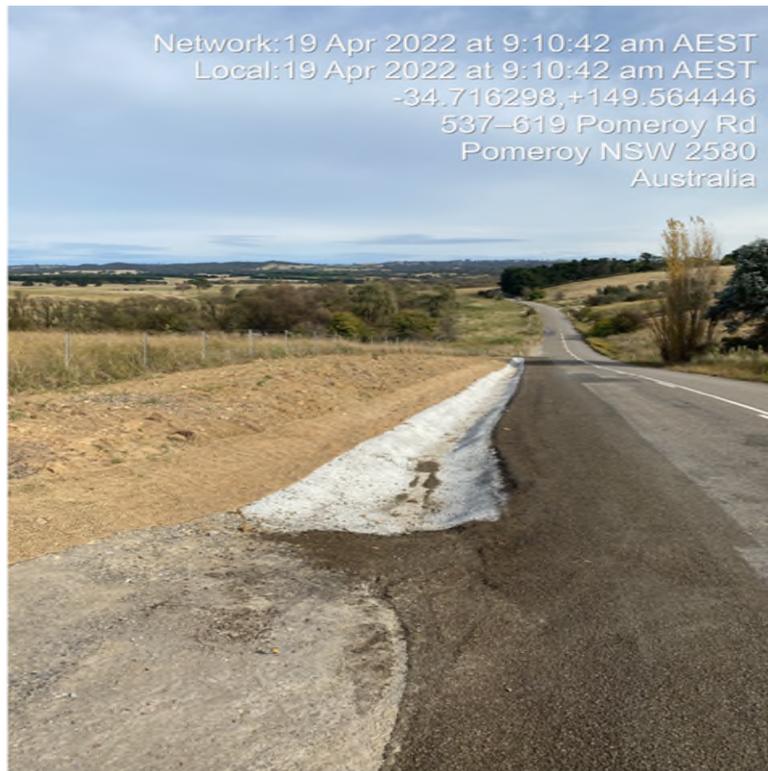
Photos of recent repairs are included below:



South Marulan Rd



Oallen Ford Rd



Pomeroy Rd



Carrick Rd

**15.17 MOUNTAIN ASH ROAD FIXING LOCAL ROADS PROJECT APRIL 2022 STATUS REPORT**

**Author:** Business Manager Works  
 Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	Nil. Works funded through the TfNSW Fixing Local Roads program to the value of \$2,383,665 and 2020/21 + 2021/22 Roads to Recovery allocation of \$178,073 - \$2,561,738 The expenditure to date is \$2,054,360
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**  
 That the report from the Business Manager of Works on the Mountain Ash Road Fixing Local Roads Project status updated be received.

**BACKGROUND**

To provide Council with an update on the status of the Mountain Ash Road Fixing Local Roads project, which stretches from Windellama Road through to Rural Address 1483. The project is extended over three major segments with road widening and pavement overlay being the major aspects of the road improvements.

**REPORT**

This is the April summary report for the Mountain Ash Road Fixing Local Roads project.

**Program**

The following table outlines the construction program.

Works in April were hampered by wet weather with 81mm recorded over 9 rain affected days. Stage 3 works were able to be bitumen sealed mid-April prior to the Easter holidays which was a great achievement given the poor weather conditions.

Line marking of this section of road will be undertaken during May and will be the only works occurring between now and the end of August due to the cold weather conditions making construction too difficult.

The remaining works on Stage 3 will be completed in September 2022 as the pavement will become too cold to allow the gravel to dry back and bitumen sealing temperatures will not be able to be achieved.

Stage 1 has been assessed for storm damage as part of the declared Natural Disaster with funding made available through Resilience NSW, these works will be delivered in conjunction with the other affected sites.

During February, 5 days were lost due to a COVID close contact. To date a total of 73 days have been lost due to inclement weather and COVID related issues having an adverse effect on progress.

Stage	From	To	Budget	Expenditure to date	Start	Finish	Status
1	Windellama Road	18/19 works	\$900,000	\$917,383	March 21	September 21	Complete
2	2019/20 works	Korringaroo Road	\$534,165	\$518,192	September 21	November 21	Complete
3	Marianvale Road	20/21 works	\$1,127,573	\$618,785	December 21	April 22	In progress
<b>Total</b>			<b>\$2,561,738</b>	<b>\$2,054,360</b>			

### **Scope Variations**

Council has been successful in having a scope variation approved during November 2021 which will concentrate the remaining works on Stage 2 (up to Korringaroo Road) and Stage 3 (from Marianvale Road)

### **General Project Issues**

- Project budget overrun on Stage 1, overspend from Stage 1 will be managed via additional contingency now approved in the scope variation for stages 2 and 3
- Wet winter, spring, summer and autumn months making construction difficult to progress
- Poor subgrade on Stage 1 section
- Critically endangered Pomaderris vegetation found during REF process limiting Council's ability to undertake rehabilitation works in this area
- Crown Land and Crown Reserve issues identified during the REF process limiting Council's ability to undertake rehabilitation works in this area
- Total 73 days lost due wet weather and COVID related issues with 1,213mm of rain falling on site from June 2021 to the end of April 2022
- Crews have been required to attend to urgent repairs on surrounding sealed and unsealed roads in response to Natural Disaster storm events in December 2021, January 2022 and again in March 2022

### **Priorities for next month**

- Line marking of sealed works on Stage 3

### **Project Risks**

- Ongoing wet weather holding up works causing scope and budget creep
  - Monthly monitoring of project budget in accordance with project estimate
- Project interruptions due to COVID 19
  - Follow up to date government directives and site protocols – monitor
- Deterioration of Currawang Road and Brisbane Grove Road due to the increase in heavy vehicle movements hauling material to site
  - To be monitored during project and repairs undertaken when necessary

**Current Photos of Mountain Ash Road**



*Pavement preparation prior to bitumen seal Stage 3*



*Bitumen sealing being undertaken on Stage 3*



*Bitumen sealing part of Stage 3 Mountain Ash Road*



**15.18 WINDELLAMA ROAD FIXING LOCAL ROADS PROJECT APRIL 2022 STATUS REPORT**

**Author:** Business Manager Works  
 Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	18. Our Infrastructure IN3 Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	Works funded through the TfNSW Fixing Local Roads program to the value of \$4,564,860 and 2021/22 + 2022/23 Roads to Recovery allocation of \$1,052,766 Total Budget \$5,617,626 The expenditure to date is \$1,667,240
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**  
 That the report from the Business Manager of Works on the Windellama Road Fixing Local Roads Project status updated be received

**BACKGROUND**

To provide Council with an update on the current status of the Windellama Road Fixing Local Roads project, which commences at Oallen Ford Road towards Goulburn in five segments of work. The project includes pavement and drainage improvements as well as specific rehabilitation of identified areas.

**REPORT**

This is the April status update for the Windellama Road Fixing Local Roads project.

Works in April have been again affected by wet weather with 81mm of rain falling on site over 9 days. The ongoing wet weather has made progress extremely difficult with gravel stockpiles now water logged, making the placement of the gravel very difficult as the dry back process has been taking much longer than usual.

Works on Stage 1 have concentrated on the 1.7km section of pavement from Oallen Ford Road with the base material being trimmed to final height. The remaining 300m towards the Oallen Ford intersection is proving to be difficult to complete with the wet gravel, crews are hopeful that by mid-May the site will be complete, ready for the bitumen seal.

Stage 2 has continued with bulk earthworks now complete on the northern approach to the new culvert structure. Contract crews are also having issues with the wet conditions and will be working on getting this section of road ready for a bitumen seal by mid-May.

Civil contractor Coopers Earthmoving has been awarded the Stage 2 pavement construction (Item 15.5 1st February 2022 Council Meeting) and will now commence works mid to late May on select drainage and batter works within Stage 2.

There will be no pavement works undertaken on this stage over winter due to the cooler temperatures and very wet on site conditions.

Stage 4 drainage works have been completed in preparation of the commencement of pavement works scheduled for commencement November 2022.

The table below outlines the construction program.

Stage	From	To	Budget	Expenditure to date	Start	Finish	Status
1	Oallen Ford Road	Eloura Lane	\$1,396,157	\$996,110	Aug 21	April 22	In progress
2	Lumley Road	RA1897	\$993,630	\$372,903	Nov 21	April 22	In progress
3	RA1897	Muffets Road	\$819,573	\$74,561	Jan 22	April 22	In procurement
4	Bullamalita Road	Gundry Lane	\$1,157,064	\$112,747	March 22	Dec 22	In design
5	McGaw's Lane	Lumley Road	\$1,251,202	\$110,919	Sep 22	Feb 23	In design
<b>Total</b>			<b>\$5,617,626</b>	<b>\$1,667,240</b>			

**General Project Issues**

- Total 59 days lost to inclement weather which has prompted the decision not to continue with pavement preparation works on Stage 1 and not to commence pavement works on Stage 2
- Since the project commenced in September 2021 a total of 992mm has fallen on site over a 7 month period, this has had an adverse effect on progress with works taking longer than estimated with regard to pavement related activities. Project Manager will continue to monitor the project budget and if required will submit a formal variation to the funding body TfNSW for a reduction of scope if necessary
- Poor sub grade identified in remaining stages which require further Geotechnical investigation required as to how best to proceed
- Poor sub grade on remaining stages will affect project scope/time. Formal variation has been submitted to TfNSW regarding the issue, Council have been successful in having this variation approved

**Priorities for next month**

- GMC construction crews to complete remaining pavement rehabilitation works on Stage 1 in preparation of bitumen seal
- Contractor completion of pavement works in Stage 2 pavement in preparation of bitumen seal
- Complete gravel haulage for Stage 3 & 4

**Project Risks**

- Project interruptions due to COVID 19
  - Follow up to date government directives and site protocols – monitor
- Deterioration of remaining sections of road due to the increase in heavy vehicle movements
  - To be monitored during project and repairs undertaken when necessary
- Project scope being delivered in full due to the low sub grade strength requiring a more substantial pavement.
  - Sub grade testing to validate strength identified in pavement design.



**Current Photos of Windellama Road**



*Preperation of base course Windellama Road Stage 1*



*Bulk earthworks occurring within within Stage 2*



Vertical curve improvements Windellama Road Stage 2



Sub grade stabilisation within Stage 2

**15.19 SCHOOL ZONE SAFETY INFRASTRUCTURE APRIL 2022 STATUS UPDATE**

**Author:** Project Manager - Grants

Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved budget for this project is \$3,937,500 (excl GST). Works are jointly funded by the Australian and NSW Government under The School Zone Infrastructure sub-program, which is part of the Federal Stimulus NSW Road Safety Program, announced on 4 March 2021. Expenditure to date is \$ 2,573,840
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the April 2022 status report on the School Zone Safety Infrastructure Project from the Project Manager Grants be received

**BACKGROUND**

The School Zone Infrastructure sub-program is part of the \$540 million Federal Stimulus NSW Road Safety Program, which was announced on 4 March 2021. The aim of the program is to deliver improvements to pedestrian facilities around schools such as raised pedestrian crossings, pedestrian refuges and signage.

The Road Safety Program funding will prioritise the development and delivery of road safety infrastructure projects across NSW, support jobs and stimulate local economies.

Transport for NSW confirmed on 13 July 2021 that the Council has been successful in securing funding for the following project(s) under The School Zone Infrastructure sub-program.

<b>TfNSW Project No.</b>	<b>Project Site</b>	<b>Project Description</b>	<b>Total Funding Offered</b>
P.0070581	- McDermott Dr - Middle Arm Rd - Mary's Mount Rd	- Construct shared path from Mulwaree High School to Marys Mount Road along Middle Arm Road, including pedestrian protection measures and 750m kerb and guttering and drainage adjustments.	\$1,512,000
P.0070431	- Newton Street	- Install pedestrian refuge and blisters to facilitate safe crossing and adjustments to adjacent kerb/gutter and footpath	\$140,000

TfNSW Project No.	Project Site	Project Description	Total Funding Offered
P.0070652	- Fitzroy Street	- Construct wombat crossing on Fitzroy Street, Wollondilly High School along with adjustments to adjacent kerb/gutter and footpath	\$180,000
P.0070653	- Deccan Street	- Upgrade existing zebra crossing to Wombat Crossing at Goulburn High School and adjustments to adjacent kerb/gutter and footpath where required.	\$160,000
P.0070654	- Clinton Street	- Construct wombat crossing adjustments to adjacent kerb/gutter and footpath where required	\$120,000
P.0070655	- Comber mere St - Cathcart St - Mary St	- New footpath on Combermere Street from Adam Street to Cathcart Street - New footpath on Cathcart Street from Combermere Street to Mary Street - New footpath on Mary Street to Knox Street	\$375,000
P.0070656	- Clinton Street	- New footpath on Clinton Street from Trinity gate to College Street - New footpath on Clinton Street from College Street to Deccan Street - New footpath on Clinton Street from Deccan Street to Coromandel Street	\$190,200
P.0070657	- Amaroo Place - Bradford Drive - Hampden Street - Reign Street - Progress Street - Dalley Street - Hudson Park	- New footpath on Amaroo Place from Middle Arm to Bradford Drive - New footpath on Bradford Drive from the Cul-de-sac end to Reign Street - New footpath on Hampden Street from Bradford Drive to Ross Street - New footpath on Reign Street from Bradford Drive to Ross Street - New footpath Progress Street -530m from Malvern Road to Ivy Lea Place - New footpath on Dalley Street from Dewhurst Street to Queen Street - New footpath in Hudson Park from Reign Street to Queen Street	\$924,300
P.0070658	- Hume Street	Remove existing bollards and construct a new shared path from Finlay Road to the Big Merino	\$336,000
<b>Total Funding</b>			<b>\$3,937,500</b>

Ongoing maintenance of any facilities installed or upgraded under this program remains the responsibility of Council on the local and regional road network.

**REPORT**

This is the April 2022 summary report for the School Zone Safety Infrastructure project.

**Program**

Following is the current delivery schedule The School Zone Safety Infrastructure Projects.

Project site	Preliminaries Complete	Start	Finish	Comments
- McDermott Dr - Middle Arm Rd - Marys Mount Rd	15-Aug-21	30-Aug-21	30-May-22	- Marys Mount Road shared path completed - Middle Arm Road shared path completed. Safety Guardrail installed. Property fence to be installed. Land acquisition is in progress. - McDermott Drive Construction completed.
- Newton Street	15-Aug-21	18-Jan-22	30-May-22	- This project has been delayed due to the weather and will be completed in May-22.
- Fitzroy Street	04-Nov-21	18-Jan-22	30-May-22	- Wombat crossing construction completed. Asphalt works will be carried out during May-22
- Deccan Street	04-Nov-21	18-Jan-22	30-May-22	- Wombat crossing construction completed. Asphalt works will be carried out during May-22
- Clinton Street	04-Nov-21	18-Jan-22	30-Jun-22	- Construction of wombat crossing completed. Lighting will be installed in Jun-22
- Combermere St - Cathcart St - Mary St	15-Aug-21	30-Jan-22	30-Jun-22	- Original scope of works completed within budget and ahead of schedule. Balance will be used to do additional footpaths around the school
- Clinton Street	23-Sep-21	15-Nov-21	30-Mar-22	- Original scope of works completed within budget and ahead of schedule. Balance will be used to do additional footpaths around the school
- Amaroo Place - Bradford Drive - Hampden St - Reign St - Progress St - Dalley St - Hudson Park	15-Oct-21	15-Feb-22	30-May-22	- Amaroo place construction completed. - Bradford Dr, Hampden St. Reign St – works awarded and will commence in May-22 - Dalley street construction completed - Hudson Park works commenced - Progress St works will commence on 9-May-22
- Hume Street	15-Aug-21	25-Oct-21	28-Feb-22	- Original scope of works completed within budget and ahead of schedule. Balance will be used to do additional footpaths around the school



Land acquisition for Middle Arm is in progress and annual access fee for construction of remaining works has been finalised with the Department of Education.

Funding body signage installation has commenced and all signage for completed works will be installed by end of June-22.

**Project Budget and Expenditure – April 2022**

<b>Project Site</b>	<b>Budget</b>	<b>Actual Expenditure</b>	<b>Commitment</b>	<b>Total Expenditure</b>	<b>Balance</b>	<b>% Complete</b>
- McDermott Dr - Middle Arm Rd - Marys Mount Rd	\$1,512,000	\$1,452,142	\$16,688	\$1,468,831	\$43,169	97%
- Newton Street	\$140,000	\$-	\$-	\$-	\$140,000	0%
- Fitzroy Street	\$180,000	\$66,283	\$13,958	\$80,241	\$99,759	45%
- Deccan Street	\$160,000	\$50,000	\$11,400	\$61,400	\$98,600	38%
- Clinton Street	\$120,000	\$74,922	\$-	\$74,922	\$45,078	62%
- Combermere St - Cathcart St - Mary St	\$375,000	\$189,643	\$10,909	\$200,552	\$174,448	53%
- Clinton Street	\$190,200	\$122,254	\$5,455	\$127,709	\$62,491	67%
- Amaroo Place - Bradford Drive - Hampden St - Reign St - Progress St - Dalley St - Hudson Park	\$924,300	\$191,708	\$104,468	\$296,177	\$628,123	32%
- Hume Street	\$336,000	\$244,233	\$19,777	\$264,010	\$71,990	79%
<b>Total</b>	<b>\$3,937,500</b>	<b>\$2,391,185</b>	<b>\$182,655</b>	<b>\$2,573,840</b>	<b>1,363,660</b>	<b>65%</b>

**Project Variations**

Nil to report for April 2022.

**Contractual Issues**

Nil to report for April 2022.

**Priorities for next month**

- Reinstatement of property fence at Middle Arm Road
- Construction surveillance of footpath at Hudson Park
- Mobilise contractor for footpath construction at Progress Street – works delayed due to bad weather
- Mobilise contractor for footpath construction at Hampden Street, Bradford Drive and Reign Street.
- Final inspection of all works completed

**Reporting to Funding Body**

A Project status report for April 2022 was sent to the funding body on 29 April 2022, and the next report for May 2022 is scheduled for 27 May 2022.

### **Project Risks**

The significant project risks for May 2022 are as follows:

- Completion deadline for all projects is 30 June 2022 and if there are any restrictions imposed on the construction due the COVID, it may impact the delivery schedule.
- Contractor availability could be an issue as most of the local contractors are already busy.
- Substantial rains during April 2022 has affected the delivery schedule and there may be further delays in May 2022 due to weather conditions

**Recent Photos**

Hudson Park



Fitzroy Street Wombat Crossing



Deccan Street Wombat Crossing



Dalley Street





**15.20 GROWING LOCAL ECONOMIES COMMON STREET APRIL 2022 STATUS REPORT**

**Author:** Project Manager - Grants  
 Director Operations  
**Authoriser:** Matt O'Rourke, Acting General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for this project is \$7,788,082 consisting of: Grant funding - \$7,150,000 and Council Contribution - \$638,082 Additional Federal Funding - \$2,800,000 Expenditure to date is \$1,156,320
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**  
 That the report from the Project Manager - Grants on the status of the Growing Local Economies Common Street project be received.

**BACKGROUND**

To provide Council with an update on the current status of the Growing Local Economies Common Street construction project.

This project includes an upgrade on the following components:

- Sydney Road and Common Street intersection.
- Common Street between Sydney Road and Chiswick Street.
- Sinclair Street between Common Street and the Waste Management Centre.
- Water and sewer infrastructure.

**REPORT**

This is April 2022 summary report for the Growing Local Economies Common Street construction project.

**Program**

At the Ordinary Council Meeting of Goulburn Mulwaree Council held on 1st March 2022, Council resolved to accept Cleary Bros (Bombo) Pty Ltd submission for the Growing Local Economies Common Street Construction Project. Following is the current program for the project and it will be expanded once the revised construction schedule has been received from the Contractor.

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-01-19	30-05-22	Underway and ongoing.
• Site Establishment	16-05-22	30-05-22	Not started
• Preliminary works	01-06-22	18-06-22	Not started

Task description	Start	Finish	Comment
• Construction works	19-06-22	30-04-23	Not started
• Commissioning and Handover	01-05-23	01-06-23	Not started
• Completion	02-06-23	30-06-23	Not started

Additional funding application from Council has been successful and \$2.8 million of Federal funding has been secured with a condition that it should be expended by end of financial year 2021-2022. Disbursement of \$2.8 million in such a short time span is a challenging task which is currently being addressed in collaboration with the Contractor using contractual options available under GC21 Contract. These options include contractor mobilisation advance, and prepayment for procurement of unfixed material.

A time and cost change request, will be submitted to the funding body to register changes related to the additional Federal funding, including time lost during the approval process of funding application.

Council preliminary works, which includes land acquisition and easement requirements, had a delay due to COVID and it is expected that this task will be completed by end of May 2022. This delay would not impact any other activities such as sewer and water works which are expected to commence during May-2022.

Vegetation removal at Common Street has commenced to allow installation of water-main works.

**Project Budget and Expenditure – April 2022**

Expenditure Component	Budget Amount	Actual Expenditure
Growing Local Economies Funding		
• Preliminaries	\$993,438	\$639,723
• Land Acquisition	\$230,000	\$162,961
• Utilities - Water and Sewer	\$1,787,131	\$353,636
• Construction	\$4,266,439	-
• Contingency	\$511,074	-
Federal Funding	\$2,800,000	
<b>Total</b>	<b>\$10,588,082</b>	<b>\$1,156,320</b>

**Project Variations**

Preliminary discussion on scope, budget and time variation are completed internally within Council and further discussions will take place in next couple of months with the funding body before formal submission of change request.

**Contractual Issues**

Nil to report for April 2022.

**Priorities for next month**

- Issue formal Letter of Award to the Contractor
- Preparation and submission of change request to the funding body to register cost and time changes.
- Meeting with the Contractor to discuss design and cost saving options.
- Coordinate with contractor for relocation of communication pit, power poles on Common Street and Gas
- Finalise land acquisition and easement requirements.

- Design approval of Essential Energy for power infrastructure.

**Project Control Group (PCG)**

A Project Control Group (PCG) report is sent to the funding body each month. The purpose of the PCG is to monitor and review the progress of the project every month. A monthly progress report was sent on 9 April 2022, and the next report is scheduled for 9 May 2022.

**Project Risks**

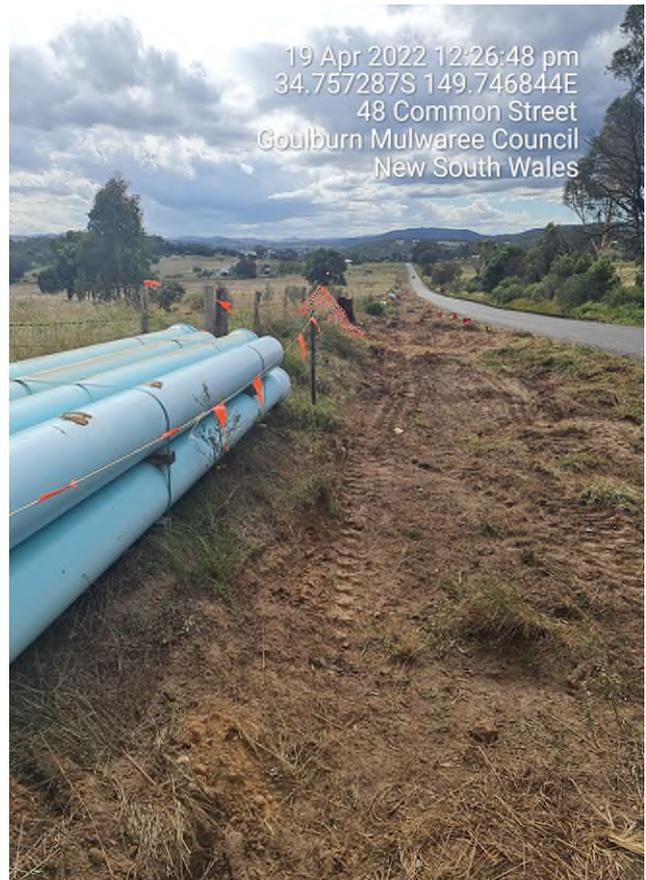
The significant project risks for May 2022 are as follows:

- Significant risk to the project is if \$2.8 million of additional Federal funding is not expended by end of 2021-2022 financial year, it will not be carried forward to the 2022-2023 financial year and any funding that is not disbursed will be lost.
- Delays due to relocation of the utilities in the vicinity of the proposed roundabout which needs to be coordinated with the asset owners. Services relocation activities for communication pit, gas and power poles on Common Street must commence in May-22 to avoid any delays in construction commencement.
- The unpredictability of COVID-19 and its new variants could delay the project further.
- Provision of access for the businesses and stakeholder management during construction phase.

**Recent Photos**



Vegetation Removal



Water Main Installation

**15.21 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION  
APRIL 2022 STATUS REPORT**

**Author:** Director Operations

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	19. Our Infrastructure IN4 Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$27,116,756 for construction costs and \$2,761,000 for Council costs.  Expenditure to date is \$29,442,219
<b>Use of Reserve Funds:</b>	The project is being party funded from the following reserves :  Swimming Pool Reserve (via Land Sales) \$3,600,000  S94A Reserve - \$500,000  Special Projects Reserve - \$877,756

<b>RECOMMENDATION</b>  That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received
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**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**REPORT**

This is the April 2022 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works and is the final status report for this project.

**Program**

The table below outlines the initial construction program. It is worth noting that the actual Practical Completion date was achieved in advance of the planned Practical Completion date (12-05-22).

The project achieved Practical Completion on 29 April 2022 to coincide with the official opening. The Occupation Certificate was also finalised on the same date with the centre opening to patrons during the afternoon.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design amendment by FDC	27-03-20	30-08-20	Complete
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Complete



• Design amendment review # 3 by GMC	27-07-20	30-08-20	Complete
• Issue Final Construction Drawings	30-08-20	21-09-20	Complete
• Site works / earthworks	23-09-20	18-12-20	Complete
• Leisure pool / main pool hall	17-11-20	18-11-21	Complete
• Warm water pool hall / admin area	22-12-20	30-03-22	Complete
• Grandstand	23-02-21	30-03-22	Complete
• External works	28-07-21	30-03-22	Commenced & ongoing
• Western car park	21-07-21	08-09-21	Complete
• Eastern car park	04-08-21	30-03-22	Complete
• Commissioning / handover	29-10-21	12-05-22	Complete

**Project Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs		
• Stage 1 construction (incl. gymnasium)	\$27,116,756	\$27,116,756
Council Costs		
• Outdoor 50m pool	\$400,000	\$421,316
• Preliminary works, including PM.	\$761,000	\$842,459
• Café & gym fit-out	\$300,000	\$307,296
• Contingency	\$1,300,000	\$754,362
Sub-total	\$2,761,000	\$2,116,286
Total	\$29,877,756	\$29,442,189

The final progress claim will be \$843,285 (included in the actual expenditure above).

**Project Variations.**

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for removal of contaminated material encountered during demolition works. This was a nominated exclusion in FDC's RFT submission.	\$347,960
VO-02	Overhead rail from change rooms to warm water pool for access.	\$47,878
VO-03	Divert additional power and CCTV connection from Aquatic Centre into Victoria Park.	\$72,825
VO-04	Optic fibre link from new pool hall to plant room for existing 50m pool	\$37,776
	Sub-Total	\$506,439
GMC-01	Install new access ramp from Victoria Park into 50m pool, the ramp will remain as a permanent alternate access point for the aquatic centre, plus removal.	\$48,694
GMC-02	Landscaping works will be funded from the project contingency as this was removed from the construction contract during the price negotiation phase. This amount will appear in future monthly expenditure summaries.	\$99,229
GMC-03	Integration of new pool hall into Council's IT network, including microwave line.	\$100,000
	Total	\$754,362



**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC date</u>
EOT-01	The contractor has submitted a request for an Extension of Time totalling five days for rain effected days in March 21. This request has been granted.	07-03-22
EOT-02	The contractor has submitted a request for an Extension of Time totalling five days for rain effected days in May 21. This request has been granted.	14-03-22
EOT-03	The contractor has submitted a request for an Extension of Time totalling four days for rain effected days in June 21. This request has been granted.	18-03-22
EOT-04	The contractor has submitted a request for an Extension of Time totalling five days for COVID & rain effected days in July 21. This request has been granted.	25-03-22
EOT-05	The contractor has submitted a request for an Extension of Time totalling ten days for COVID delays in August 21. This request has been granted.	09-04-22
EOT-06	The contractor has submitted a request for an Extension of Time totalling twelve days for COVID delays in September 21. This request has been granted.	27-04-22
EOT-07	The contractor has submitted a request for an Extension of Time totalling five days for COVID delays in October 21. This request has been granted.	05-05-22
EOT-08	The contractor has submitted a request for an Extension of Time totalling five days for rain delays in November 21. This request has been granted.	12-05-22*
EOT-09	The contractor may submit a request for an Extension of Time for rain delays in December 21.	12-05-22*
EOT-10	The contractor has experienced COVID delays during January with various staff and sub-contractors contractor COVID and required to isolate.	12-05-22*

Practical Completion was achieved on 29-04-22.

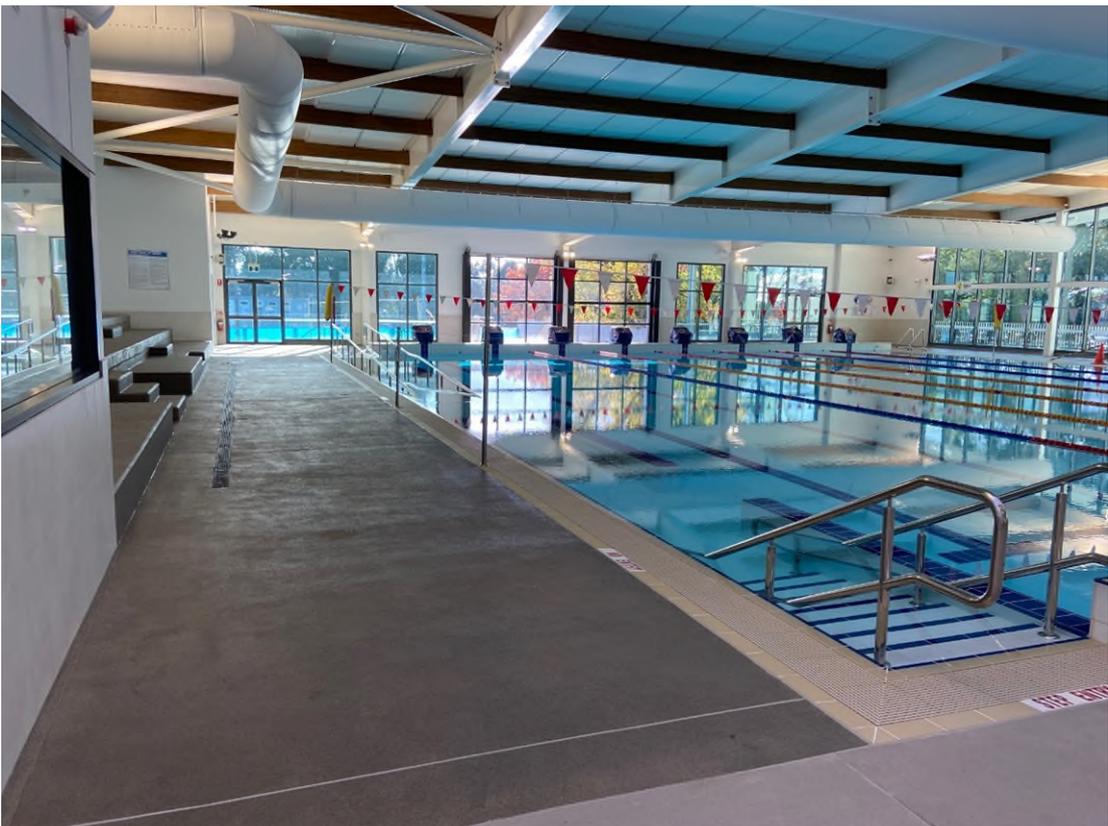
**Priorities for next month**

The priorities during May 2022 will be to close out the project, including drainage swale and footpath works adjacent to the northern car park. Defect rectification will also be carried out throughout May plus further commissioning of mechanical equipment.

Further landscaping works will occur when ground conditions dry out. Topsoil placement, spry grass and additional concrete paths are planned for completion by Spring 2022, in advance of the outdoor pool reopening. These works will be carried out by Council staff.

**Project Control Group (PCG)**

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office of Sport (OOS) and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings. The final PCG Meeting was held on 7 April 2022 and included a site visit from the OOS representative.





**15.22 OPERATIONS DIRECTORATE REPORT APRIL 2022**

**Author:** Director Operations  
 Director Operations

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Operations Departmental Report April 2022

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report from April 2022 by the Director of Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

**REPORT**

Attached is the monthly report of the activities of the Operations Directorate for the month of April 2022.



April 2022

# Operations



## Departmental Report

One team delivering with **Passion Respect Innovation Dedication Excellence**

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## 1 Budget Status

There were no Job Numbers that required reporting in April 2022, that were over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

## 2 Operations Service Response Status

Requests created and closed in April 2022. Over the month of April 2022, Operations received 308 new service response requests generated from customers. This is an average of 10 requests received each day of the month during April 2022.

Operations Service Response Status – April 2022					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	5	5	100%	100%
Cemeteries	Cemetery	3	2	67%	95%
Facilities	Graffiti	1	1	100%	100%
Facilities	Parks Ovals	8	5	63%	97%
Facilities	Public Toilets	9	8	89%	97%
Facilities	Unspecified Damages	7	6	86%	98%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	100%
Parks	Fallen Tree	52	43	83%	97%
Parks	Grass Mowing	15	7	47%	96%
Parks	Tree Inspection	9	5	56%	90%
Parks	New Tree	5	0	0%	90%
Parks	Noxious Weeds	4	1	25%	91%
Parks	Remove Tree	3	1	33%	94%
Parks	Verge Maintenance	5	3	60%	94%
Parks	Root Damage	3	1	33%	71%
Parks	Trim Branches	14	9	64%	94%
Parks	Unspecified Damages	15	6	40%	92%
Works	Live Stock	1	1	100%	100%
Works	Dumped Rubbish	7	7	100%	99%
Works	Bridges	0	0	N/A	100%
Works	Corrugations	0	0	N/A	100%
Works	Damaged Footpath	5	4	80%	99%
Works	Damaged Kerb	2	2	100%	87%
Works	Depth Gauges	0	0	N/A	100%
Works	Development Works	0	0	N/A	100%
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	2	2	100%	100%
Works	Guide Posts	0	0	N/A	100%
Works	Inspection	0	0	N/A	100%
Works	Line Marking	2	0	0%	82%
Works	Loose Material	3	3	100%	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	41	34	83%	96%
Works	Seal Fail	2	2	100%	100%

GOULBURN MULWAREE OPERATIONS – APRIL 2022

Works	Shoving	1	0	0%	83%
Works	Traffic Sign	14	9	64%	93%
Works	Road Unspecified	53	27	51%	90%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	0	0	N/A	99%
Works	Grates & Lids	1	1	100%	100%
Works	GPT	2	1	50%	95%
Works	SW Kerb & Gutter	0	0	N/A	89%
Works	Storm Pipe	0	0	N/A	92%
Works	Trench Subsidence	2	1	50%	100%
Works	Stormwater Unspecified	12	5	42%	84%
<b>April 2022 Totals</b>		<b>308</b>	<b>202</b>	<b>66%</b>	<b>95%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks (Works) – April 2022	
Location	Type of work
Caoura Road	Emergency response to land slippage
Ambrose Road	Pavement stabilization works
Windellama Road	Gravel patching of pavement
Lumley Road, Cullulla Road, Sandy Point Road	Emergency pavement stabilization works
Urban storm water	Responding to damage from the most recent storm events
CBD	Storm water repair works
Rural Roads	General pavement issues
Garroorigang Road	Pavement heavy patching

General Maintenance Tasks (Community Facilities) – April 2022	
Location	Type of work
CBD Paths	CBD footpath scrubbing occurred four days per week during the month of April.
Belmore Park	Mowing was increased to several times per week due to increased growth and wet weather.
	Bins were emptied daily, with afternoon checks of the bins and emptying as required.
	Gardens were checked daily and weeded as required.
Aquatic Centre Grounds	Mowing occurred as required.
Rose Garden Maintenance	Checked weekly and weeded as required.
CBD Garden Maintenance	Checked daily for litter and weeds.

Mowing Maintenance (Parks & Gardens) – April 2022		
Zone	Location	Type of Work
2	Sloane St Railway verge, Sloane/Finlay St verge, Sloane St, Finlay Rd Lane, Broughton St Lane, Eldon Park, Eldon St verge, Hovell St verge & Park, Bennett St Park, Hovell St verge, Cnr Hovell/Finlay Rd verge, Finlay Rd verge, Bladwell Park, Robinson St verge, Cnr Hume/Lansdowne St verge, Cnr Hume/Lansdowne verge, James Pl drainage channel, Lansdowne Lane, Ardgowen Park, Kelso St Lane, Mary St Lane & verge, Bourke St verge, Mundy St verge, Auburn/Mundy St Cnr verge, Bourke/Mundy St Anr verge, Lansdowne Lane verge & St, Chisholm St Park, Rosedale Crt verge, & Lane, Mary St verge, Fife Pl verge, Lillkar Rd verge, Ducks Lane Drainage Dam Reserve & verge, Waterview Rd verge, Run O Waters Drainage Reserve & verge, Greendale Cres verge, Tall Timbers Dr verge, Bridle Trails, Loloma Pl verge, Knox St Drainage Channel, Mary St verge, Carr St verge, Ridge St Reserve & Carpark, Rossville Rd verge, Bishopthorpe Lane verge, Wheeo Rd verge, Colowyn Rd verge, Uworra Cl verge, Garroorigang verge, Mazamet verge, Carr St North verge, Fife Pl verge,	Mowing & Tractor Mowing
3	Prell Oval, Seiffert Oval, Victoria Park, Filtration Plant Water Reservoir, River St Pipe Yard, Gilmore Reserve, River St verge, Kingfisher Rd Drainage Reserve,	Mowing, Tractor Mowing

GOULBURN MULWAREE OPERATIONS – APRIL 2022

4	North Park, Goodhew Park, Hudson Park, Legget Park, Riverside Park, Walking Track North, Walking Track South, Fitzroy St triangle, Albert St Park, McGuire Dr Drainage Channel, Vacant Bock & Laneway, The Avenue River Park, Gurock Av cul de sac,	Mowing, Tractor Mowing
5	Cookbundoon Sports Grounds, Racecourse Dr, Thoroughgood Park, Taralga Rd entrance verge	Mowing, Tractor Mowing
6	Copford Park, Companion Animal Facility Internal, Brewer St River Park, Walking Track near Waste Water Treatment Plant, Brewer St/Taralga Rd Drainage Channel, Twynan Dr Reserve verge, Cemetery St verge, Lawford Lane verge, Long St verge, Gorman Rd verge, Common St verge, Governors Hill Rest Area	Tractor Mowing
7	Carr Confoy, Eastgrove South, Fitzroy Flats Reserves, Lower Sterne St verge, Peter Mowle Reserve, Memorial Rd verge & Water Reservoir, High Street Water Reservoir, Reserve & verge, Pony Club, Park Rd, Common St verge, Sinclair St verge, Chiswick St verge, Arthur St verge, Crundell St verge, Rifle Range Rd verge, Ada St Vacant Block, Bungonia Rd entrance, Airport entrance	Mowing & Tractor Mowing
9	Towrang Village, Marulan Village	Rural Mowing
10	Tallong Village	Rural Mowing
11	Bungonia Village	Rural Mowing
14	Lake Bathurst Village, Tarago Village	Rural Mowing

Urban Leaf Collection – April 2022	
Location	Number of Bags
Rhoda St, Belmore St, Llewellyn Ave, Auburn St, Citizen St, Off Addison St, Lagoon St, Cathcart St, Macquarie St, View St, Goldsmith St, Evans St, Victoria St, Kent St, Mundy St, Eleanor St, Bradley St, Dalley St, Opal St, Constantina Cct, Wran St, Taralga Rd, Coromandel St, Edward St	97

Signs Installed April 2022			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
April	1	1	2

Road Reserve Weed Control – April 2022		
Zone	Location	Weed Type
6	St Patrick’s Cemetery, McDermott Dr, Dunne Cl, Taralga Rd, Middle Arm Rd	Grass, Blackberries
7	Long St, Chiswick St	African Love Grass, Serrated Tussock
9	Towrang Village, Brayton Rd, Marulan, Ambrose Rd and Red Hills Rd	Grass, Serrated Tussock, African Love Grass
11	Sanctuary Dr Reserve, Gumnut Lane, Blackshaw Rd	Blackberries, St John’s Wort

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public/traffic for the month of May 2022 going forward.

Planned Works – May 2022			
Location	Date	Description of works	Business Unit
Taralga Road	Early May	Line marking	Works
Mountain Ash Road	Early May	Line marking	Works
Caoura Road	Early May	Line marking	Works
Windellama Road (Oallen Ford to Eloura Lane)	All of May	Road rehabilitation	Works
Windellama Road (Lumley Road to Muffets Lane)	All of May	Road rehabilitation and culvert	Works
Robinson Street	All of May	Kerb and gutter replacement	Works
Parkesbourne Road	Mid-May	Gravel re sheeting	Works
Painters Lane	Mid-May	Gravel re sheeting	Works
Ambrose/Brayton	All of May	Pavement stabilisation	Works
Highland Way	Late May	Pavement stabilisation	Works
Goulburn Aquatic & Leisure Centre	End of May	Landscaping at rear of building	Community Facilities

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements

**5 Community Facilities**

**5.1 Operational**

**Street Tree Maintenance (Storm Event)** – The recent storm across Goulburn resulted in significant damage to trees, especially in and around Victoria Park and the Water Works Museum. Staff and contractors have been removing fallen and dangerous limbs within these areas for several weeks after the storm. The photos below are of the result of the storm damage.



Victoria Park Tree Failure



Glebe Avenue – Tree Failure

**Goulburn Aquatic and Leisure Centre (GLAC)** – Community Facilities were able to be involved in the completion of the project through the design and installation of the landscape in and around the Centre. The photos below are of the landscape works and new signage installed.



*GALC – Front Landscaping*

A new pedestrian path was also installed along the GALC starting from the Northern car park and running through to Verner Street. The footpath is two metres wide allowing for easier pedestrian through the area and extends from garden to kerb in front of the Centre in the newly added bus drop off zone.



*GALC – New Pedestrian Pathway*

Another key element the Community Facilities team were involved in was the entrance signage, heritage interpretation signage and the reinstatement of the original War Memorial plaques at the GALC. The photos below are of the each of these signs.



*GALC – Entrance Sign and Heritage Interpretation Signage*



*GPAC – War Memorial Signage being installed*

The official opening of the GALC was held on Friday 29<sup>th</sup> April 2022, where the Centre was opened by the Honourable Wendy Tuckerman MP – Minister for Local Government and Member for Goulburn and Cr Peter Walker – Mayor Goulburn Mulwaree Council. The ceremony was well attended with approximately 100 people present to see this magnificent facility opened. The GALC was opened to the public at 2:00pm with free entry to all visitors and users on Friday and Saturday. Well over 1,500 people entered and used the facility during this time.



*GALC – Official Opening and the ‘Team’*



**Goulburn Performing Arts Centre** – staff continued to be involved in the enhancement of the GPAC through the installation of poster frames in and around the facility. The frames will allow the GPAC staff to install poster to advertise upcoming events.



GPAC Poster Frames

**Belmore Park** – the Bunya Trees located in Belmore Park and Victoria Park were checked for large cones, which are located at the top of the tree. The cones can grow to the size of a large football and can be fatal if they fall from the top of the tree. Staff found seven medium to small cones across the four trees, the inspection of the trees is undertaken annually to reduce the risk to public.



Belmore Park – Bunya Pine Removal

Unfortunately the Maple Tree located on the Market/Auburn Street frontage of Belmore Park failed during the high wind event in April. The photo below shows the result of the high winds and the failure of the leader. The tree was removed and will be replaced with an advanced tree.



*Belmore Park – Maple Tree Failure*

**Cemeteries** – staff undertook 7 interments during April, 2022. This brings the total to 43 interments across Council managed sites for the calendar year. Staff program grounds maintenance activities around the funerals to ensure there is minimal disruption. Other activities undertaken during April, aside from funeral works, included topping up of graves and lawn maintenance activities due to the higher than average wet weather.

Cemetery	April 2022		YTD Interments	
	Body Interments	Ashes Interments	Body Interments	Ashes Interments
General	4	1	21	12
St Patrick’s	2	0	9	0
Tarago	0	0	1	0
Tallong	0	0	0	0
<b>TOTAL</b>	6	1	31	12

**5.2 Recreation Area**

April 2022 was a busy month at the Recreation Area despite some regular user groups taking a break from normal activity during the school holidays.

There were seven major or irregular events held at the Recreation Area during April 2022, as well as many irregular events hosted by regular user groups.

Approximately 6,286 people attended activities at the Recreation Area during April 2022.

**Major and Irregular Events**

Seven (7) major and irregular events were held at the Recreation Area during April 2022, including an 18th birthday, community workshops, an MMA fight night, the Nudie Run, the Australian National Square Dance Convention, household chemical cleanout day and an engagement party.

Other irregular events hosted by user groups during April 2022 included Youth League Basketball, Dressage training, a barrel racing day and a harness race day

Approximately 2,841 people attended major or irregular events at the Recreation Area during April 2022.



Square Dance Convention



Engagement Party



MMA fight

**Regular Users**

All regular user groups conducted normal activities at the Recreation Area during April 2022, with the exclusion of some sporting activities during the holidays.

Irregular events hosted by user groups during April 2022 included Youth League Basketball, Dressage training, a barrel racing day and a harness race day

Regular users attracted approximately 3,445 people to the facility for regular activities during April 2022.

The tables below show the breakdown of events at the Recreation Area during April 2022.

<b>Breakdown of Events – April 2022</b>	
<b>Event</b>	<b>Attendances</b>
Greyhound Racing & trials	980
Harness Racing & trials	600
Badminton	300
Basketball	650
Tiny Tumblers	30
Netball	130
Dog Training & Kennel Club	160
Rodeo	100
Net Set Go	120
Dressage	45
SESA Netball	30
Youth League Basketball	300
18 <sup>th</sup> Birthday	60
Workshop	65
Storm Damage (MMA)	700
Nudie Run	150
Square Dance	1,400
Chemical Cleanout	320
Engagement Party	146
<b>Total</b>	<b>6,286</b>

<b>Breakdown of Event Facility Locations</b>				
<b>Facility</b>	<b>April 2022</b>	<b>April 2021</b>	<b>April 2020</b>	<b>April 2019</b>
Veolia Arena	2,960	1,870	0	2,340
Grace-Milson Function Centre	871	700	0	710
Recreation Area	2,455	2,900	850	7,090
<b>Total Attendances</b>	<b>6,286</b>	<b>5,470</b>	<b>850</b>	<b>10,140</b>

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for April 2022. The focus of work is now on capital works.

Maintenance Grading April 2022	
Completed by Contractor in April 2022	Completed by Council in April 2022
<ul style="list-style-type: none"> <li>• Pomeroy Rd</li> <li>• Bullamalita Rd</li> <li>• Painters Ln</li> <li>• Lumley Rd</li> <li>• Muffets Rd</li> <li>• Mayfield Rd</li> <li>• Mogo Rd</li> <li>• Sunninghill Rd</li> </ul>	<ul style="list-style-type: none"> <li>• Karingaroo Rd</li> </ul>

### 6.2 Operational

Works have been focused on responding to the large amount of Service Requests attributed to the ongoing wet weather which has continued through into April causing an enormousness amount of pavement related issues.

Capital Works were able to continue during April all be it, weather affected with the Fixing Local Roads project on Mountain Ash Road Stage 3 getting bitumen sealed mid-April. These works will be now put on hold during winter with crews to recommence works in late August to complete the remaining 1.2km.

Fixing Local Roads project Windellama Road Stage 1 has continued with 1.7km being prepared for sealing in early May with the remainder now to be completed in September. This project has too suffered from the ongoing wet weather making progress very difficult on site with grave stockpiles now water logged compounding the issues faced with ground and surface water.

Fixing Local Roads project Windellama Road Stage 2 has continued with the completion of bulk earthworks and the progression of the placement of the base material upon the approaches to the new culvert structure. These works are scheduled for sealing early May depending on the weather.

Coopers Earthmoving have been awarded the Stage 2 pavement contract with works expected to commence on drainage and batter works late May.

Robinson Street kerb and gutter has commenced in April with the section of road between Combermere and Mary Street being replaced and the Rosebery Street drainage works expected to commence in late May.

Rural bitumen re sealing continued as per the program during April with the remaining works to be completed in May. This program has been adversely affected by the incredible amounts of rain we have received since October 2021 (945mm in 7 months)

Maintenance crews have been attending to a very high amount of pavement failures mainly on the rural sealed network, Council reminds residents to please drive to the conditions and be mindful of traffic hazard and speed reduction signage that is in place around the LGA.

Throughout the reporting period Works have been attending to a large amount of Service Requests related to the December/January and now March Storm Events as such consultants are working with GMC staff in preparing disaster evidence claims to TfNSW.

Maintenance Grading was undertaken in Zone 10 and 11 during March by contractors and Council.

## 7 Asset Management & Design

### 7.1 Asset Management Planning

For the month of April 2022, the Asset Management team undertook the following tasks:

- Section 138 permits, were up and running for the first month
- Grant applications were applied through TfNSW RRRP for Bungendore Road and Highland Way
- Survey works commenced for ground survey of projects for the 2022/23 capital works program.

### 7.2 Data or Condition Assessment

For the months of April 2022, the Asset Management team undertook the following tasks:

#### Urban Transport Infrastructure Inspections

- GMC Local Urban Roads – 61% of scheduled Local Rural Road inspections were completed in April.
  - Non completion was due to staff being on leave and no replacement.
- RMCC State Roads – 100% of scheduled state road inspections were completed in April.

#### Rural Transport Infrastructure Inspections:

- GMC Local Roads – 100% of scheduled Local Rural Road inspections completed in April.

### 7.3 Design Projects

For the month of April 2022, the Design team undertook the following tasks:

- Kinghorne – Albert Street Roundabout Design

### 7.4 Application Status

	S138/Road Opening Applications	S45 (Electrical) /(Gas)/LAAN (Telecom) Applications	NHVR (Heavy Vehicle) Applications
Number Received for April 2022	14	8	38
Number Processed within April 2022	16	11	38
Number of days to process (Timeframe)	10 (10 days)	8 (40 days)	4 (28 days)

### 7.5 Road Safety – April 2022

The following Road Safety programs/tasks were delivered during April 2022

Road Safety Program – April 2022			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The March Log Book Run was run with 13 drivers participating. The next is to run in June 2022 with 4 learner drivers booked in. The Log Book Run was also picked up by ABC Canberra and the RSTO was interviewed on their drive program to promote the campaign in ACT as well.
Safe Seats	Safe Seat Vouchers	Ongoing	RSTO received \$3,000 in funding for safe seat vouchers for the 2021/22 program. This program is promoted throughout Day-care facilities, foster careers and medical centres. To date \$2500 has been spent
Speeding	Mobile Speed Sign	Ongoing	The speed trailers have been moved to Sloane Street to monitor the heavy vehicle traffic detour and Marys Mount Road as a result of a request from a concerned resident.
Tradies	Forum	April 2022	RSTO worked with QPRC, ESC, SMRC and ACRS_ ACRT Chapter to present a forum at Queanbeyan on Safety When Work and Transport Merge. There were presenters from all over the State and Territory covering issues like speed, fatigue, young drivers particularly tradies, safe vehicles and safety management frameworks for organisations to put in place to manages safe work travel. It is taking a regional approach the discussion, particularly with talks from companies like Snowy Hydro and some other regional businesses talking about some of their transport travels with people commuting distances in the region for work. The forum was both live and online and we had over 50 people attend on the day
Heavy Vehicles	NHVR and Safe Systems Solution	April 2022	RSTO attended a training day in Canberra on “Road Design for Heavy Vehicles” . the training day was designed to help road designers take in the Safe System Assessments when designing roads to include heavy vehicles
Heavy Vehicles	NHVR & SEWOL	April 2022	RSTO has been working with NHVR to issue heavy vehicle permits on our local roads and SEWOL to enforce our roads with weight limits on them in particular Red Hills Road.



Motorcyclist	Stay up right course	April 2022	RSTO and QPRC RSO subsidised a stay upright return rider’s motorcycle course in Queanbeyan. We had 10 riders attending on the day from Queanbeyan and Goulburn and the feedback was positive with everyone leaning something on the day. Funding was from TfNSW.
Safety around school	Parking	April 2022	RSTO has been working with Council parking rangers to educate parents and carers about their behaviour around school.
Schools	Dragons Teeth and 40km patches	April 2022	GMC has received \$180,000 to replace all the 40km patches and dragon’s teeth for all schools in the GMC LGA. The contract has been awarded and the company will start the second week of school during school holidays. RSTO will be managing this project.
Road Safety Audit	Road Safety Audit Register	April 2022	RSTO is working with a consultancy who are being employed by the road safety auditors register to help in the harmonisation of the system throughout Australia. Being an auditor for 7 years RSTO was asked to be interviewed by the consultancy to obtain her input into how best to harmonise the system Australia wide.
Cycling	Regional Cycling Plan	April 2022	RSTO has been working with TfNSW. Transport for NSW are developing a Regional Cycling Plan and SBC, which seeks to improve cycling (and micro-mobility) outcomes and opportunities for people of all ages, abilities and backgrounds  As part of our investigations, we would like to meet with Councils across a selection of regional, strategic and local centres to: <ul style="list-style-type: none"> <li>• Understand existing gaps and opportunities available for cycling and micro-mobility</li> <li>• Understand Council’s vision and identify any gaps in information / future planning</li> <li>• Agree key desire lines</li> <li>• Develop a principal bicycle network for the selected centre</li> <li>• Consider prioritisation of proposed interventions</li> </ul>
Parking	Hospital	April 2022	RSTO is working with the new project managers of the second stage of the hospital. Construction work will be taking place in Albert Street which will affect Goulburn High School bus operators.



Return Riders  
Course

## 8 Fleet

For the month of March 2022 the following scheduled/unscheduled works occurred.

March 2022	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	2	10	\$2,105.65
Heavy Plant	15	40	\$29,992.79
Minor Plant	1	6	\$2,859.71

### WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 01/03/2022 to 31/03/2022	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	14	68	68	100%
	Fleet	2	8	8	100%
	Noxious Weeds	2	4	4	100%
	Parks & Gardens	14	52	51	98%
	Rangers	3	12	12	100%
	Store	1	4	4	100%
	Waste Management	21	84	84	100%
	Waste Water	6	24	24	100%
	Water & Sewer	14	56	55	98%
	Water Filtration	6	24	24	100%
	Works Construction	19	76	70	92%
	Works Maintenance	16	68	66	91%
	<b>Total</b>	<b>118</b>	<b>472</b>	<b>462</b>	<b>97%</b>

### Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9065	10/03/2022	Mitsubishi Triton Ute	\$39,339.50
9013	10/03/2022	Mazda CX-9 Wagon	\$74,153.00
1216	17/03/2022	Mitsubishi Triton Ute	\$37,929.50
9896	28/03/2022	Mitsubishi Triton Ute	\$45,238.50
1214	28/03/2022	Mitsubishi Triton Ute	\$37,929.50

**9 Capital Works**

**Capital Works Program 2021-2022  
Status Report for Operations  
As at 30 April 2022**

**Introduction**

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council.

Separate status reports for the Goulburn Performing Arts Centre, Goulburn Aquatic Centre Redevelopment, Cookbundoon Pavilion, North Goulburn Employment Precinct, Mountain Ash Road (FLR), Windellama Road (FLR), Towrang Bridge, and the Schools Stimulus Footpath Program are prepared for these projects.

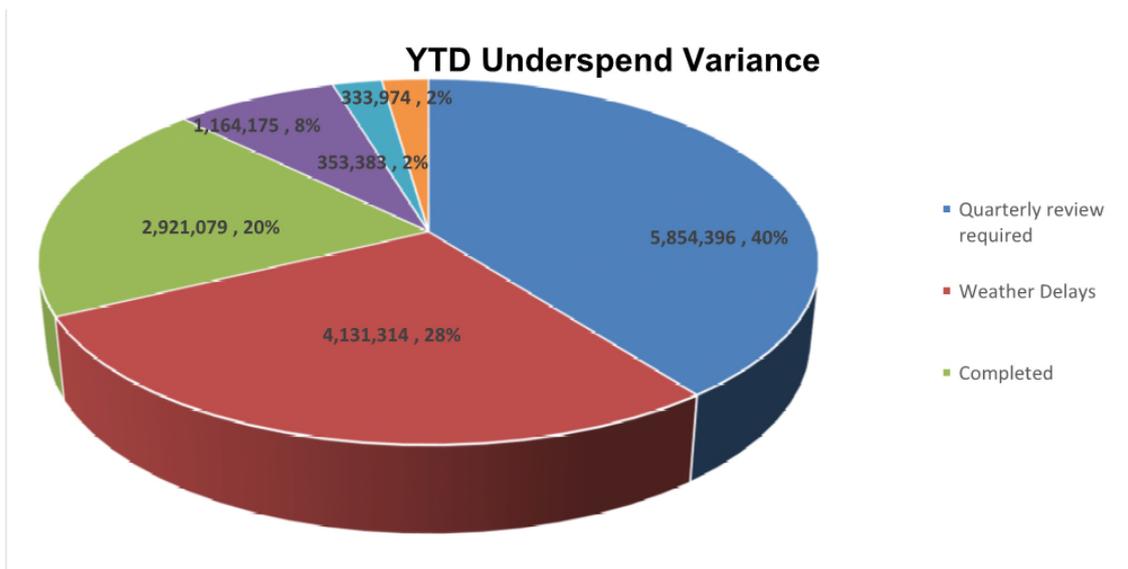
**Financial Performance**

**YTD performance in comparisons to baseline budget - \$15.2m variance**

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$38.2m being \$15.2m or 28% behind the baseline budget. The year to date variation is driven by the following factors:

- Quarterly Review required (Project slippages or reduction/increase in budget) – (Growing Local Economies, Mountain Ash Rd, Hockey Redevelopment)
- Weather Delays (Project has been delayed due to inclement weather) – (Towrang Rd Bridge Upgrade, School Stimulus Footpath Program, WWT Cemetery St, Carrick Road Bridge, Windellama Road,)
- Completed (Projects have been completed, are either under budget or final claim has not been processed) – (Hockey Redevelopment, School Footpath Stimulus)
- Reactive projects, expenditure occurs as required (Generally equipment replaced as required or available) - (Light & Heavy Fleet Replacement)
- Late, expected to be on budget (Project has experienced delays but expected to be within budget) – (Kerb & Gutter Replacement)

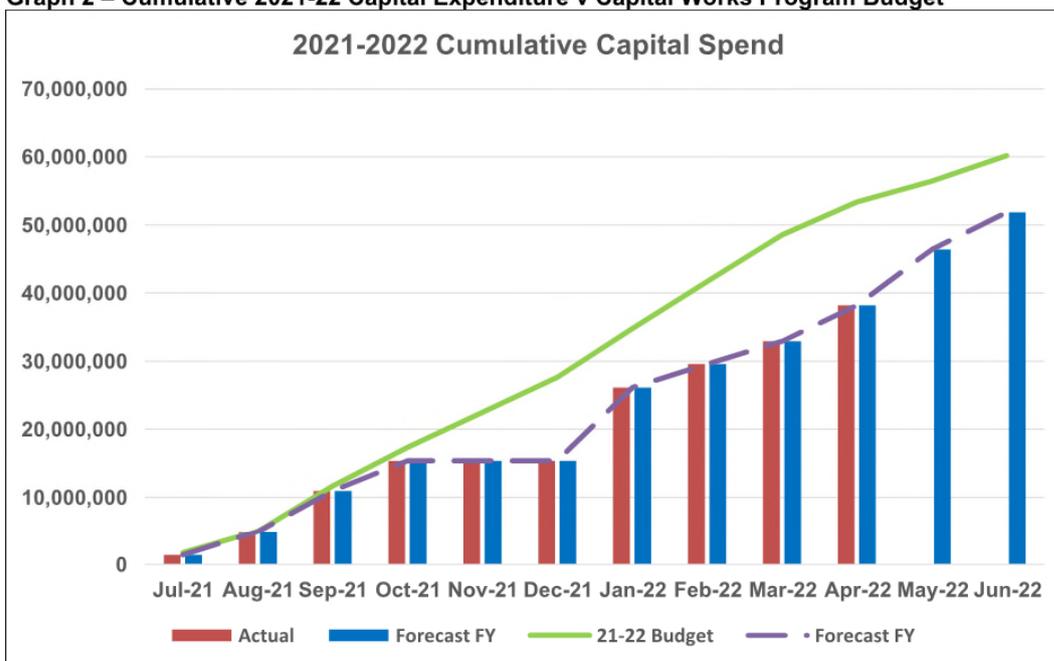
**Graph 1 – YTD Underspend variance** – highlights the driver behind the current overspend for the program



**Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit**

Department	21-22 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	895,087	718,667	719,336	909,505
Community Facilities	2,070,042	1,975,263	1,335,841	1,976,466
Projects	42,808,545	39,354,849	27,679,882	37,448,614
Works	14,421,461	11,343,850	8,468,797	11,531,342
<b>Total Program</b>	<b>60,195,135</b>	<b>53,392,628</b>	<b>38,203,856</b>	<b>51,865,927</b>

**Graph 2 – Cumulative 2021-22 Capital Expenditure v Capital Works Program Budget**



**Forecast Performance**

The Capital Works Program for Operations was resolved to the value of \$42,080,154 for 2021-22. As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2021-22 is \$60,195,135. This figure will change throughout the financial year as a result of Council resolutions and Quarterly Review processes. **Graph 2** indicates performance to date, giving a forecast spend of \$51,865,927.

Currently the forecast spend is lower than the budget due to predicted changes in the following projects:

- Growing Local Economies (Common Street/Roundabout) - original forecast spend of \$5,126,103 is currently predicted to be \$2,203,350 due to delays in gaining approval for design from TfNSW and recent budget constraints;
- Windellama Road (Fixing Local Roads) – original forecast spend of \$3,659,786 is currently predicted to be \$1,783,260 as a result of recent storm events and the extremely wet pervious 6 month period;
- Hockey Redevelopment (Existing and new Amenities) – original forecast spend of \$962,600 is currently predicted to be \$111,272 as a result of initial RFT process not proceeding;
- Towrang Road Bridge Upgrade – original forecast spend of \$4,153,000 is currently predicted to be \$3,390,652 as a result of recent storm events;
- Wollondilly Walking Track – Cemetery Street – original forecast spend of \$1,786,246 is currently predicted to be \$1,269,665 as a result of recent storm events; and,
- Japanese Garden – Victoria Park – original forecast spend of \$515,211 is currently predicted to be \$50,000 as only the design will be completed this financial year; and,

**Weather Events**

The Lanena weather forecast is predicting a wet autumn, current projects may be under stress to be completed due to sealing temperatures being compromised with the onset of cooler temperatures. There is a risk that these projects will be carried into next financial year.

- Mountain Ash Road (Fixing Local Roads) - original forecast to complete works in April however works have now been re scheduled for completion in October 2022
- Rural Re-sealing – Program originally forecast to be completed during March however there is a possibility that all roads within the program may not be completed due to the wet March and onset of cooler weather in April/May
- Urban Re-sealing - Program originally forecast to be completed during March however there is a possibility that all roads within the program may not be completed due to the wet March and onset of cooler weather in April/May

**COVID 19**

- There is a high risk that projects could be delayed or even stopped due to contractors being in isolation due to staff having COVID or being a close contact to someone with COVID. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restriction are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

**Table 2** indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID-19 restrictions.

**Table 2 –potential projects impacted by COVID-19**

Project	Manager	Status	Budget	Risk Rating	Comment
Aquatic Centre Upgrade	Adam Kiss	Construction	29,852,756	High	Resourcing of contractors
Hockey Redevelopment - New Amenities	Adam Kiss	Design	735,000	Medium	Resourcing of contractors
Hockey Redevelopment - Existing Amenities	Adam Kiss	Design	240,000	Medium	Resourcing of contractors
Civic Centre Furniture & Fittings	Robbie Hughes	Construction	30,000	Medium	Supply of goods may be effected
Growing Local Economies	Adam Kiss	Design	7,552,403	Medium	Pending Contractor selection
Tarlo Bridge reseal	Andy Cartwright	Construction	\$40,000	Medium	Resourcing of contractors
RHL Mogo Road - Hi Quality Sec94	Adam Kiss	Design	400,000	Medium	Resourcing of contractors
Carrick Road Bridge Upgrade	Adam Kiss	Design	917,615	Medium	Resourcing of contractors
CPTIGS 2019-21 Bus Shelters	Andy Cartwright	Design	105,000	Medium	Resourcing of contractors pending Contractor selection
LRCI - Roberts Park Landscaping	Robbie Hughes	Construction	100,000	Medium	Resourcing of contractors
Light Fleet Replacements	Andy Cartwright	Construction	573,230	High	Supply delays
Heavy Fleet Replacements	Andy Cartwright	Construction	2,240,763	High	Supply delays

**APPENDIX**

**Table 3 - Major Projects**

**Table 3** indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	21-22 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	12,054,081	12,054,081	10,443,543	●	●	Completed, financial closure to be finalised
Hockey Redevelopment	Construction	6,051,006	5,731,998	5,035,241	●	●	Amenities are not proceeding this financial year, slippage of \$851k for this financial year Additional budget to be allocated once RFT responses are evaluated
Performing Arts Centre	Construction	5,333,375	5,333,375	4,710,438	●	●	Completed, financial closure to be finalised
Growing Local Economics	Design	5,126,103	4,531,286	53,350	●	●	Project delayed due to late design approval from TfNSW, project slippage of \$3.0m for this financial year Additional funding has been secured, budget to increase in Q3 review
Windellama Road - Fixing Local Roads	Construction	3,653,786	1,889,863	1,631,626	●	●	Project delayed due to recent storm events, project slippage of \$1.3m for this financial year
Towrang Road Bridge Upgrade	Construction	4,022,364	4,022,364	2,590,652	●	●	Project delayed due to recent storm events, project slippage of \$1632k for this financial year Project will slip into next financial year
Schools Stimulus Footpath Program	Construction	3,337,500	3,471,950	2,331,185	●	●	
Heavy Fleet Replacements	Construction	2,240,763	1,630,861	795,754	●	●	Carryover
Mountain Ash Road - Pavement Renewal	Construction	1,876,003	1,876,003	1,403,438	●	●	Carryover
WWT - Cemetery St	Construction	1,786,246	1,320,675	883,665	●	●	Project delayed due to recent storm events, project slippage of \$517k for this financial year Project will slip into next financial year
RHL Program	Design	1,300,322	750,816	543,120	●	●	
Rural Resealing	Construction	1,203,070	1,203,070	1,181,314	●	●	
Carrick Road Bridge Upgrade	Construction	887,419	887,419	533,636	●	●	Carryover
Carrick Road - Sealing	Construction	332,447	332,447	336,116	●	●	Completed
Urban Resealing	Construction	388,855	388,855	227,415	●	●	
Light Fleet Replacements	Construction	573,230	528,265	321,360	●	●	
Gravel Resheeting	Construction	297,485	116,000	33,232	●	●	
Hetherington St Depot Workshop Renewal	Construction	865,368	865,368	733,330	●	●	
RHL Mogo Road - Hi Quality Sec34	Design	400,000	-	23,146	●	●	
Kerb & Gutter Replacement	Design	336,165	336,165	53,757	●	●	
Blackspot - Bourke/Addison Roundabout	Construction	382,765	382,765	365,205	●	●	Completed
Urban Road Rehabilitation	Design	447,308	447,308	411,503	●	●	
CBD Masterplan Implementation	Construction	356,747	356,747	355,534	●	●	
Open Space	Construction	238,354	273,508	76,132	●	●	
Blackspot - Taralga Road Upgrade	Construction	334,344	334,344	301,608	●	●	
Japanese Garden - Victoria Park	Design	515,211	257,500	-	●	●	
Public Conveniences	Construction	283,853	244,853	163,175	●	●	
Civic Centre Renewal - Air Conditioning	Construction	270,760	270,760	136,365	●	●	
Cookbundoon Amenities Building (G)	Construction	241,457	241,457	228,843	●	●	Completed
Cullullin Road Causeway Renewal	Construction	620,000	220,000	36,654	●	●	

● No action required ● Escalate issue to Director ● Escalate issue to Council





Project	RHL Program	
Project Manager	Andrew Cartwright	
Contractor	Divall's Earthmoving	
Budget	\$1,300,322	
Expenditure to date	\$549,120	
Funding Partners	Funded by s94 Contributions	
Key Dates	Commence Design	October 2021
	Complete Design	November 2021
	Handover to Works	November 2021
	Construction Commenced	March 2022
	Construction Completed	May/June 2022
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No, depending on geotechnical outcomes on Collector Road budget may have to be carried over into 2022/23 F/Y dependant on the work involved. Works delayed on Gun Lake haulage route due to wet weather	
Delays experienced during the month	Wet weather delay of pavement stabilising	
Issues to report	Rainfall in November (233mm), December (144mm), January (197mm) March (222mm) April (81mm) causing surface of existing Cullulla, Lumley and Sandy Point Roads deteriorate faster than expected as well as presenting pavement issues on Brayton/Ambrose, Collector/Bungendore routes	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Ground Investigation done for Collector and Bungendore Roads</li> <li>• Emergency stabilisation works of Lumley, Cullulla, Sandy Point roads</li> <li>• Commencement of stabilisation on Ambrose Road</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Continue scoping of Veolia s94 funded Bungendore Road</li> <li>• Complete Brayton/Ambrose stabilised patching</li> </ul>	
		

Project		Urban/Rural Resealing	
Project Manager	Andy Cartwright		
Contractor	Roadworx		
Budget	\$1,597,925		
Expenditure to date	\$1,408,729		
Funding Partners	General Fund/Roads to Recovery		
Key Dates	Construction Commence	November 2021	
	Construction Complete	April 2022	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Program currently behind schedule due to ongoing wet weather		
Works Completed last Month	Re sealing of: <ul style="list-style-type: none"> <li>Oallen Ford Road</li> <li>Currerin Road</li> <li>Urban Road Program</li> </ul>		
Priorities for the next month	Line marking of sealed roads		

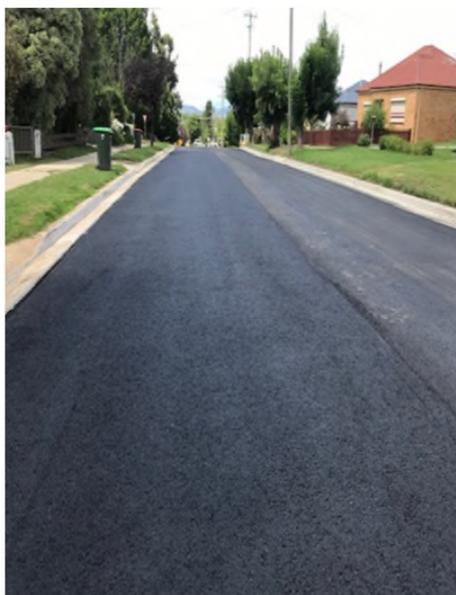


Project: Carrick Road Bridge Replacement		
Project Manager	Adeel Khan	
Contractor	GC Civil Pty Ltd	
Budget:	\$ 917,615	
Expenditure to date:	\$ 569,834	
Funding Partners	Bridges Renewal Program (50%) Fixing Country Bridges (50%)	
Key Dates	RFT released	30 March 2021
	Design approved	October 2021
	Construction Commenced	January 2022
	Construction Completed	June 2022
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• Bridge Structure completed</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Approach roads construction commencement</li> </ul>	



Project		Kerb & Gutter Replacement	
Project Manager	Andy Cartwright		
Contractor	South Sydney Concrete		
Budget:	\$398,165		
Expenditure to date	\$59,757		
Funding Partners	Goulburn Mulwaree Council		
Key Dates:	Construction Commenced	November 2021	
	Construction Completion	June 2022	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced	Nil		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>• Robinson Street Kerb and Gutter commencement</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Continuation of Robinson Street project</li> <li>• Commencement of Kerb and gutter at water works</li> </ul>		
			

Project		Urban Road Rehabilitation	
Project Manager	Andy Cartwright		
Contractor	Downer		
Budget:	\$447,908		
Expenditure to date	\$411,503		
Funding Partners	Goulburn Mulwaree Council		
Key Dates:	Construction Commenced	September 2021	
	Construction Completion	April 2022	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		



Project		CBD Master plan Implementation	
Project Manager	Rob Hughes		
Contractor	Various		
Budget	\$1,378,548		
Expenditure to date	\$1,377,335		
Funding Partners	General Fund		
Key Dates	Construction Commenced	August 2021	
	Construction Completed	March 2022	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil.		
Works Completed last month	<ul style="list-style-type: none"> <li>• Commencement of project closure – budget review</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Finalise project closure.</li> </ul>		



*Goulburn Performing Arts Centre*

Project		Black spot Taralga Road	
Project Manager	Andrew Cartwright		
Contractor	Roadworx/Divall's Earthmoving/GMC		
Budget	\$804,403		
Expenditure to date	\$771,668		
Funding Partners	TfNSW		
Key Dates	Construction Commence	February 2021	
	Construction Complete	May 2022	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Line marking not able to proceed until late March due to wet weather		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>Line marking extension to limit of works</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>RPM installation to limit of works</li> <li>Project closure report</li> </ul>		



Project		Hetherington St Depot Workshop Renewal	
Project Manager	Andrew Cartwright		
Contractor	Cercol Constructions		
Budget	\$1,099,993		
Expenditure to date	\$994,590		
Funding Partners	Nil		
Key Dates	Construction Commence	September 2021	
	Construction Complete	May 2022	
Project forecast to be completed within budget	No, additional budget allocated from under expenditure from Heavy Fleet Replacement Program to supplement the required electrical upgrade which was unknown at the time of Tender		
Project forecast to be completed on time	No, works delayed one month due to COVID related issues and supply shortage of materials. Notification of delay approved by Council		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Obtained Occupation Certificate</li> <li>• Working through contractor defects</li> <li>• Installation of FOB system</li> <li>• Moving furniture back into the office</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Completion</li> <li>• Handover</li> </ul>		





Project		Public Conveniences	
Project Manager	Robbie Hughes		
Contractor	Tallong Amenities – Landmark Pro Roberts Park Amenities – not allocated Seiffert Oval Amenities – not allocated		
Budget	\$289,859		
Expenditure to date	\$169,175		
Funding Partners	Tallong Amenities – Local Roads Community Infrastructure Round 1 Roberts Park Amenities – Local Roads Community Infrastructure Round 2 Seiffert Oval – Crown Reserve Improvement Fund (Grant Funding Pending)		
Key Dates	Construction Commenced	September 2021	
	Construction Completed	February 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Delays to re-deployment of staff to Aquatic and GPAC openings.		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>Finalisation of signage and trees for site</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Completion of tree planting and signage at Roberts Park.</li> </ul>		



Roberts Park Amenities

Project		Civic Centre Renewal - Air Conditioning	
Project Manager	Rob Hughes		
Contractor	Stage 1 – Carrier Services Stage 2 - TBD		
Budget	\$280,000		
Expenditure to date	\$205,605		
Funding Partners	General Fund		
Key Dates	Construction Commence	August 2021	
	Construction Complete	May 2022	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Wet weather has delayed the start of the project by several weeks, including recent wind event.		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>• Inductions and preliminary works commenced.</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Complete roofing installation.</li> </ul>		



Section of roofing to be repaired

Project	Light Fleet
Project Manager	Carina Smith
Contractor	Various
Budget	\$573,230
Expenditure to date	\$321,360
Funding Partners	Nil
Key Dates	Nil
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Delays experienced during the month	Nil
Issues to report	Nil
Works Completed last Month	<ul style="list-style-type: none"> <li>• Delivery of Plant # 9065 replacement</li> <li>• Delivery of Plant # 9896 replacement</li> <li>• Delivery of Plant # 9013 replacement</li> <li>• Delivery of Plant # 1239 replacement</li> <li>• Delivery of Plant # 1214 replacement</li> <li>• Delivery of Plant # 1216 replacement</li> <li>• Order placed for Plant # 1242 replacement</li> <li>• Order placed for Plant # 9118 replacement</li> <li>• Order placed for Plant # 9328 replacement</li> </ul>
Priorities for the next month	<ul style="list-style-type: none"> <li>• Preparation for 2022/23 Budgets and Replacement Program</li> </ul>

Project	Heavy Fleet
Project Manager	Carina Smith
Contractor	Various
Budget	\$2,240,763
Expenditure to date	\$795,754
Funding Partners	Nil
Key Dates	Nil
Project forecast to be completed within budget	Nil
Project forecast to be completed on time	Nil
Delays experienced during the month	Nil
Issues to report	Nil
Works Completed last Month	<ul style="list-style-type: none"> <li>• Order placed for Plant # 1032 – Zero Turn Mower</li> <li>• Order placed for Plant # 90 – Water Cart</li> <li>• Delivery of Plant # 9306 – Sewer Jet Truck</li> <li>• Order placed for Plant # 9136 – Footpath Sweeper/Scrubber</li> </ul>
Priorities for the next month	<ul style="list-style-type: none"> <li>• Preparation for 2022/23 Budgets and Replacement Program</li> </ul>

## Projects in Design

**Table 4** identifies the major projects currently in design phase and how they are tracking against the program. These designs could pose a major risk to the delivery of the Capital Works Program if they are not completed on time.

**Table 4 – Projects in Design**

Project	Planned start investigation, design & Procurement	Actual start investigation, design & Procurement	Planned end investigation, design & Procurement	Actual end investigation, design & Procurement	Comments
RHL Mogo Road Upgrade	Oct-21	Oct-21	Dec-21	Dec-21	
Kinghorne/Albert St Roundabout	Sep-21	Sep-21	Jun-22		
Jerrara Rd (Black spot)					
Kinghorne St Reconstruction (between Albert & Prince)	Nov-21	Nov-21	Jun-22		
Windellama Rd (FLR) Stage 1	Aug-21	Aug-21	Dec-21		
Windellama Rd (FLR) Stage 2	Sep-21	Sep-21	Nov-21		
Windellama Rd (FLR) Stage 3	Sep-21	Nov-21	March-22		Delivery 2022/23
Windellama Rd (FLR) Stage 4	Sep-21	Sep-21	Nov-21		Delivery 2022/23
Brayton/Ambrose Intersection	Nov-21		March-22		
Bungendore Rd Overlay			Jun-22		Delivery 2022/23
Highland Way Rehab			Jun-22		Delivery 2022/23
Addison Street drainage					Delivery 2022/23
Garroorigang Road drainage					Delivery 2022/23
Bradley Street drainage					Delivery 2022/23

## Pending Grant Applications

**Table 5** identifies projects with current grant applications submitted, if successful these projects will be added to the program. If the projects are successful they may require current projects to be carried over into the next financial year, if this is the case it will be identified in the below table.

**Table 5 – Pending Grant Projects**

Project	Budget	Fund	Decision Date	Status	Risk to current Program/Comment
North Park Pavilion Upgrade	657,773	CRIF	Feb-22	Unsuccessful	
Goulburn Crookwell Rail Trail	14,660,000	Regional Tourism	Mar-22	Unsuccessful	
Mayfield Road Bridge Upgrade	734,333	Bridges Renewal	Jun- 22	Pending	
Mayfield Road Bridge Upgrade	1,468,667	Fixing Country Bridges	May-22	Pending	
Bus Stops Marulan and Lake Bathurst	40,000	TfNSW	Jun-22	Pending	
Windellama Road (Black spot)	1,446,126	CPTIG	Jan-22	Pending	
Copford Reach Amenities	117,379	Recreational Fishing Trust	Jun-22	Pending	
Shibetsu Japanese Garden Enhancement Stage 2	450,000	Cross Border Fund	Jun-22	Pending	
Stimulating & Safe Shared Street Spaces	488,210	Streets as Shared Spaces	Apr-22	Pending	
Carr Confoy Pavilion Upgrade	3,600,854	Multisport	May-22	Pending	
Carr Confoy Pavilion Upgrade	3,600,854	BBRF	Jun-22	Pending	
PAMP/Cycling Study	121,977	Active Transport	Jun-22	Pending	
Reynolds Street Footpath & Pedestrian Refuge	154,420	Active Transport	Jun-22	Pending	
Shared Path Blackshaw Road	2,015,000	Active Transport	Jun-22	Pending	
River Park Pump Track	455,200	Open Spaces	Apr-22	Pending	
Range Road Culvert	565,968	Bridge Renewal	Jun-22	Pending	
Wollondilly River Rejuvenation Project	40,000	Habitat Action Grants	Jul-22	Pending	
Cullula/Lumley Corner Rehab	473,466	Blackspot	Apr-22	Pending	
Copford Reach Boat Ramp Upgrade	256,788	Boating Now Program	Apr-22	Pending	
Riverside Park Avenue of Trees	20,000	Queen's Jubilee	Apr-22	Pending	
Riverside Park Green Space Amenities & Improvements	100,000	NSW Infrastructure	Jun-22	Pending	

## Projects Deferred

**Table 6** identifies projects with confirmed budgets in the 21-22 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

**Table 6 – Projects Deferred**

Project	Budget	Reason for deferral	Risk
Urban Resealing – Finlay Road	81,902	Deteriorated condition, budget to top up Bourke/Addison Roundabout	
Urban Resealing – Faithful Street	98,500	Insufficient budget, budget to be used for Victoria Street	
Urban Resealing – Robinson Street	14,486	Money diverted to K&G – to be undertaken in 22-23	
Urban Resealing – Gorman Road	50,385	Not progressing – to be undertaken in 22-23	
Pockley/Shannon Drive	1,500,000	Grant funding not received	
Urban Drainage – Bradley St		Insufficient budget	
Bungendore Rd Reconstruction	800,000	Delays in design	Further pavement deterioration
Highland Way Reconstruction	350,000	Reallocation of funding	Further pavement deterioration
Footpath Replacement – Chantry St	88,400	Not progressing	

### Projects Completed

**Table 7** identifies the projects that have been physically completed during the financial year. The project has been financially completed if Finalisation Document ID has been populated.

**Table 7 – Projects Completed**

Project	Budget	Final Expenditure	Finalisation Document ID
Performing Arts Centre	18,950,000	18,326,523	
Aquatic Centre Upgrade	29,852,756	28,242,218	
Goulburn Showground Rec Area NSW Stimulus (G)	746,275	744,397	
Hockey Facility Purchase	3,000,000	3,001,881	
Hockey Redevelopment – West Field Refurb	1,800,000	1,687,348	
Hockey Redevelopment – Car Park	650,000	664,453	
Hockey Redevelopment – Lighting Upgrade	425,000	386,463	
Hockey Redevelopment – Power Upgrade	250,000	225,418	
Cookbundoon Amenities Building (G)	1,086,337	1,073,729	
Irrigation – Marulan Soccer Fields	70,000	62,366	
Building Asset Replacement	35,950	39,942	
Urban Resealing – Victoria St (North to Citizen)	175,389	164,167	
Urban Road Rehab – Knox St (Elizabeth to Combermere)	261,000	264,794	
Urban Road Rehab – Bennett St (Hill to Davies Cr)	71,000	61,615	
Urban Road Rehab – Sloane St patching	48,872	48,873	
Urban Road Rehab – Bungonia Rd – AC patching	42,014	31,328	
K&G – Knox Street – Elizabeth to Combermere	63,165	58,731	
Black spot – Bourke/Addison Roundabout	403,245	363,745	
RRBG – Taralga Rd Rural – Stab Heavy Patching	130,000	106,450	
RRBG – Taralga Rd Rural – Reseal Blackspot	40,000	46,214	
Guardrail – Range Road	22,198	21,946	
Guardrail – Carrick Road	30,000	25,325	
Rural Resealing – Look down Rd	57,400	55,783	
Rural Resealing – Forest Siding Rd	46,346	49,638	
Rural Resealing – Rhyanna Rd	30,594	28,563	
Rural Resealing – Middle Arm Rd	5,535	9,715	
Rural Resealing –Currawang Rd	57,400	58,723	
Rural Resealing – Parkesbourne Rd	70,143	59,478	
Rural Resealing –Prep Work	71,934	71,934	
Rural Resealing – Gap Rd	64,626	62,599	
Rural Resealing –Reader Rd	22,386	39,067	
Rural Resealing –Warrima Rd	64,173	109,640	
Rural Resealing – Cooper Lane	18,425	32,763	
Rural Resealing –Gurrundah Rd	205,758	154,280	
Rural Resealing –Mayfield Rd	47,250	48,431	
RHL Collector Road	115,600	110,321	
Carrick Road – Sealing	1,285,035	1,287,174	
Footpath Replacement – Faithful St	31,830	31,830	
Footpath Replacement – Addison St	37,700	37,699	
Footpath Stimulus Program – Faithful St	16,095	16,095	
LRCI – Village Projects	43,950	43,950	
LRCI – Marulan Village Projects	144,000	143,091	
LRCI – Tarago Village Projects	56,900	56,500	
Gravel Pit Rehab/Improvements	20,000	27,866	
Tallong Toilet Block Renewal	99,859	99,873	

GOULBURN MULWAREE OPERATIONS – APRIL 2022

Project	Budget	Final Expenditure	Finalisation Document ID
WWT – Lower Sterne St	544,146	520,552	



**15.23 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT APRIL 2022**

**Author:** Acting Director Corporate & Community Services

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Corporate & Community Services Directorate Report April 2022

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of April 2022.



# Corporate & Community Services

## Directorate Report

April 2022

**PRIDE**

*Passion Respect Innovation Dedication Excellence*



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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- The majority of the technology work at the GPAC, Aquatic Centre and the new Depot Workshop is now completed, and staff are operational.
- There are still significant delays in delivery of all IT equipment. Some equipment that has been on order for over 4 months only arrived this week.
- The rollout of Microsoft Office 365 continues.
- Cyber Security continues to be a major focus. There have been multiple significant events worldwide. These are being reviewed and action taken when required.

## 2. Finance

Finance activities currently underway include:

- Draft Budget placed on Public Exhibition until 1 June 2022.
- Application for Additional Special Variation submitted.
- Continuing to review 2021/22 budgets to identify projects that may require inclusion in 2022/2023 budget due to likelihood of not being completed by 30 June 2022.
- Preparing documentation for interim audit which commences on 6 June 2022.
- Commenced preparation for end of financial year processing.
- Legal action and debt recovery processes are in progress as per Councils Debt Recovery and Hardship Policies.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regards to the changes to Legislation.

## 3. Governance

Governance Activities & Projects – April 2022:

- The review of all Council policies has commenced with the first group of policies to be presented to the 3 May Council Meeting.
- Council's insurance renewal process continues.
- The increase in the number of formal GIPA access applications continues in addition to other requests for information including 67 property file requests.
- Access to Information training sessions for new and existing staff continues.

Corporate & Community Services

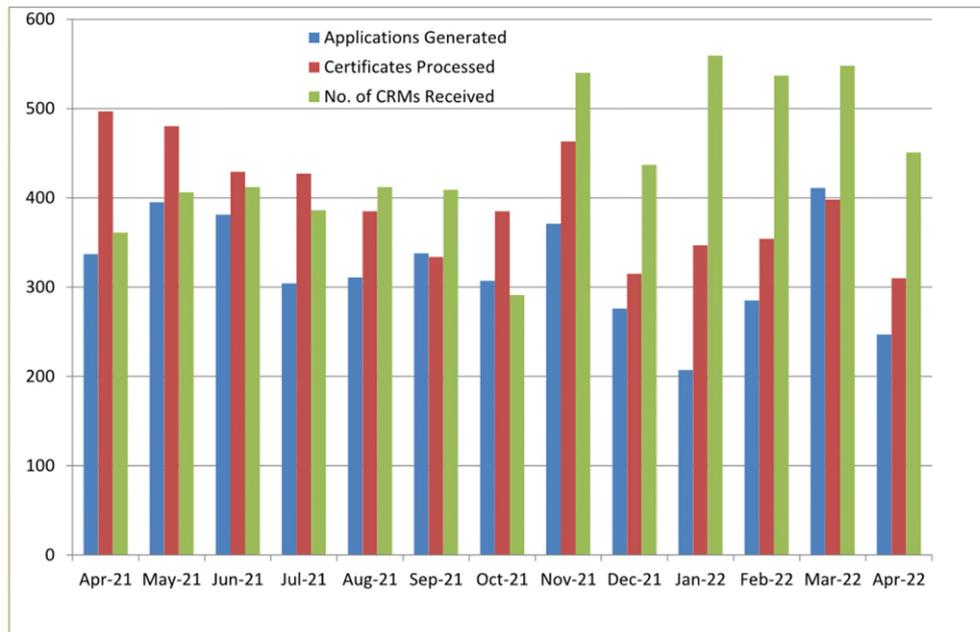
**4. Customer Service**

Customer Service have worked diligently as a team during some very busy times with staff on COVID leave, annual leave and/or sick leave throughout April. Team members have worked extra hours to help with workloads and processing in timely manner. We have been asked to assist other business units 26 times throughout April. By taking messages instead of transferring calls we were able to help other areas also affected by staff shortages. Unfortunately, some of this has impacted the redirected (overflow calls), we are working through some options on how to reduce this impact on our customers.

Customer Service assisted with the Planning workload when staffing for DLO's/administration was at a minimum, we also have processed additional calls and taken messages for GPAC and the Aquatic Centre while they were completing renovations and getting ready for opening.

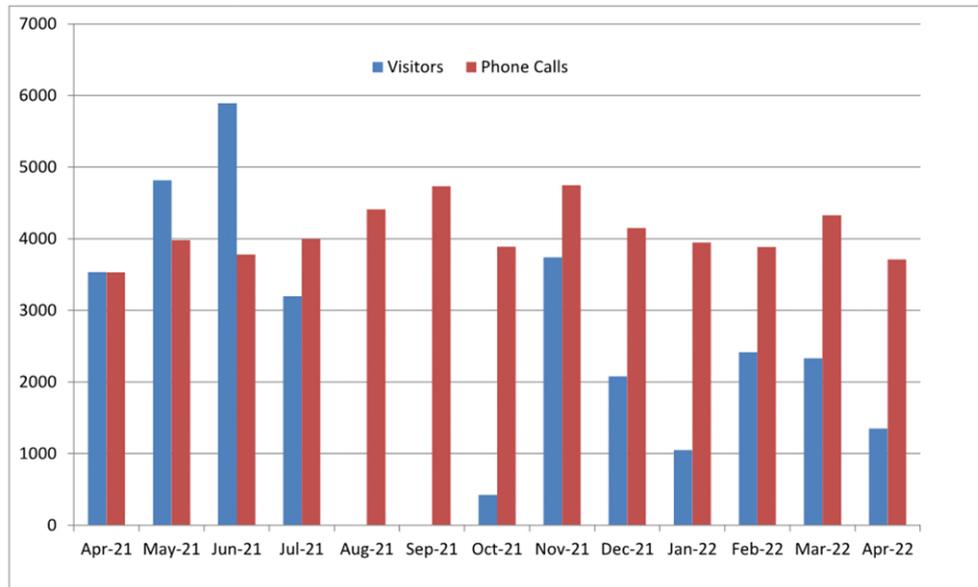
Refer to the Graphs Below for Statistical Information:

Productivity – April 2022



Corporate & Community Services

Visitors and Phone Calls – April 2022



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services. The following pages provide a summary on the status of various property dealings and community service programs and activities over March 2022.

### 5.1 Property Services

Property Services includes the provision of strategic advice, property management (including Managed Crown Land), conveyancing support, preparation of leases and licences, provision of legal support services for property matters and maintaining data integrity within Council's property system. This unit also provides another central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries.

There was limited availability of the 2 part time Property Services support staff in April due to COVID Leave, Annual Leave and/or Sick Leave. The Business Manager Property & Community Services was also the Acting Director Corporate & Community Services from 16 March to 6 May and subsequently worked a considerable number of additional hours each week to keep up with workloads and ensure several deadlines were met.

#### Property Acquisitions

- **New Roundabout – Common Street & Sydney Road**
  - All land acquisitions finalised excluding McDonald's land.
  - Agreement for Acquisition of Land signed by McDonald's to enable Plan of Subdivision to be registered with NSW LRS. Land acquisition to be finalised pending the Plan's registration.
- **Part 4 Montague Street, Goulburn (Goulburn Courthouse)**
  - Documentation lodged with DPIE – Crown Lands on 16 August 2021 for compulsory acquisition of 256.9m<sup>2</sup> to widen Post Office Lane to improve access to GPAC for service delivery vehicles and Department of Communities & Justice transporting inmates to/from Goulburn Courthouse. Still awaiting confirmation of consent to proceed with acquisition.
  - Still awaiting formal approval from Minister for Local Government and the NSW Governor to proceed with acquisition.
- **Part Goulburn Street/Portland Avenue, Marulan**
  - Documentation lodged with DPIE – Crown Lands for compulsory acquisition of 433.1m<sup>2</sup> to construct a new sewer pumping station. Letter received confirming no objections.
  - Still awaiting formal approval from Minister for Local Government and the NSW Governor.
  - Notice of Determination for Compensation received and accepted from NSW Valuer General.
- **New Towrang Bridge Project**
  - Acquisition of Part 49 Towrang Road, Towrang (privately owned land) on northern side of proposed bridge finalised.
  - Documentation lodged to compulsorily acquire Part Crown Reserves on southern side of proposed new bridge. These acquisitions will take approx. 12 months to complete. Crown Land Licence applied for and issued to commence new road works to avoid any delays.
  - Acknowledgement letter received from NSW OLG regarding proposed compulsory acquisition notification and awaiting Status Reports on parcels of Crown Land to be acquired for new access roads.
- **Part 40 McDermott Drive, Goulburn**
  - Acquisition of 452m<sup>2</sup> from Department of Education | School Infrastructure NSW (DoE) to complete section of shared pathway along Middle Arm Road underway.

Corporate & Community Services

<ul style="list-style-type: none"> <li>- Documentation lodged with DoE and NSW OLG to compulsorily acquire land and awaiting approval from the Minister for Local Government and the Governor General.</li> </ul>
<p><b>Easement Acquisitions</b></p> <ul style="list-style-type: none"> <li>• <b><u>Parcels of land in Goulburn and Rosebury Streets, Tarago (Stormwater Easements)</u></b> <ul style="list-style-type: none"> <li>- Negotiations finalised with 2 x landowners and both Plans of Easements registered with LRS.</li> <li>- Legal matter now finalised and new stormwater infrastructure to be constructed over the next few months.</li> </ul> </li> </ul>
<p><b>Leases &amp; Licences</b></p> <ul style="list-style-type: none"> <li>• <b><u>56 Clinton Street, Goulburn (Level 1 - Workspace Goulburn)</u></b> <ul style="list-style-type: none"> <li>- Number of bookings to hire Meeting Rooms, Events Space and Hot Desks continue.</li> <li>- Currently negotiating with additional entities for a). Casual Hire arrangements and b). leasing office space.</li> </ul> </li> <li>• <b><u>85 Deccan Street, Goulburn</u></b> <ul style="list-style-type: none"> <li>- Licence prepared / executed for canteen operator at new Goulburn Aquatic &amp; Leisure Centre.</li> </ul> </li> </ul>
<p><b>Road Closure Applications</b></p> <ul style="list-style-type: none"> <li>• <b><u>Unformed Road Reserve off Braidwood Road, Tarago</u></b> <ul style="list-style-type: none"> <li>- Road Closure Application completed, and plan registered with NSW LRS. Road dedicated to Council following publication of notice in NSW Government Gazette on 3 September 2021.</li> <li>- Status Search completed by DPIE - Crown Lands (Newcastle) regarding an old, closed Crown Road and confirms privately owned land vested to 'an adjoining property owner'. Further research to be undertaken by Council's accredited property lawyer to confirm which 'adjoining property owner' is the beneficiary of this strip of land.</li> <li>- Consolidation of parcels of land referred to above with surplus Council strips of land will be required before all parcels can be consolidated to place on open market for sale.</li> </ul> </li> <li>• <b><u>Unformed Road Reserve adjoining Part 754 Taralga Road, Tarlo</u></b> <ul style="list-style-type: none"> <li>- Plan of Subdivision registered, and notice published in NSW Government Gazette.</li> <li>- Transfer prepared and lodged with LRS; matter close to being finalised.</li> </ul> </li> <li>• <b><u>Unformed Road Reserve between 31-37 Braidwood Road, Goulburn</u></b> <ul style="list-style-type: none"> <li>- Road Closure Application prepared and proposal off exhibition with no objections received.</li> <li>- Plan of Proposed Road Closure lodged with LRS for registration and new title creation. Applicant's solicitor finalising a Status Search in response to a Requisition from LRS.</li> <li>- Market Valuation received to assist with finalising compensation payable to Council.</li> </ul> </li> <li>• <b><u>Unformed Road Reserve adjoining Lockyer Street, Goulburn</u></b> <ul style="list-style-type: none"> <li>- Proposed sale of 161.5m<sup>2</sup> of part road reserve to adjoining landowner.</li> <li>- Proposal off exhibition with no objections received.</li> <li>- Still awaiting receipt of Plan of Road Closure to progress sale.</li> </ul> </li> <li>• <b><u>Unformed Road Reserve located between Cathcart Street and Abbey Road, Goulburn</u></b> <ul style="list-style-type: none"> <li>- Council resolved to defer this matter until a review of the South Goulburn Threatened species Master Plan is undertaken over this Spring.</li> </ul> </li> </ul>
<p><b>Plans of Management (PoM)</b></p> <ul style="list-style-type: none"> <li>• <b><u>Victoria Park</u></b> <ul style="list-style-type: none"> <li>- Draft PoM endorsed by Council on 15 March and awaiting formal approval from Minister administering the <i>Crown Land Management Act 2016</i> to place on public exhibition. Expecting to receive this approval towards end of May 2022.</li> </ul> </li> <li>• <b><u>Carr Confoy Sporting Fields/Park</u></b> <ul style="list-style-type: none"> <li>- Draft PoM endorsed by Council on 15 March and still awaiting formal approval from Minister administering the <i>Crown Land Management Act 2016</i> to place on public exhibition. Expecting to receive this approval towards end of May 2022.</li> </ul> </li> </ul>

**Corporate & Community Services**

- **Generic Sportsgrounds Plan of Management**
  - Preparations well underway to prepare a PoM that includes Hudson Park, Cookbundoon Sorting Fields, and 2 x sports grounds at Marulan.

**Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System**

- **Property Addressing**
  - The Part time Administration Officer - Property Services continues to work closely with the Design & Asset Management Business Unit to resolve Urban and Rural Addressing anomalies and streamline Addressing Procedures.
  - This position oversees the following functions;
    - Customer Service - attending to ongoing enquiries, anomalies and oversights (i.e. for new and old subdivision approvals)
    - Land Attribute Updates - attending to ongoing land attribute update requests and ensuring accuracy of s10.7 certificates for conveyancing and development applications etc.
    - Integration of New Subdivision Data - Information updated to Council's Property & Rating System and feeding into GIS updates
    - Gazette Notification of Roads - Publishing notices in NSW Government Gazette for several old and new roads identified on registered Plans of Subdivision.

**Building Maintenance Items**

- **56 Clinton Street, Goulburn (i.e. Workspace Goulburn)**  
Significant roof repairs underway and expected to be completed by early June 2022.
- **Girl Guides Hall – Victoria Park**  
Awaiting quotation to waterproof a small section of the roof.

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**Corporate & Community Services**

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**5.2 Community Services**

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Neighbour Aid Coordinator, Youth Services Coordinator and Leisure Link Coordinator in April 2022 is included in this report.

This month has been a great month but one tinged with some sadness as we said goodbye to Sarah Page, Neighbour Aid Client Support Officer. Sarah has left us to work closer to home in Crookwell. An exciting opportunity for her but a genuine loss for our team. Despite this change our Neighbour Aid program has been going well with clients feeling happy and well supported. We have welcomed 10 new clients this month, all of whom are settling in well. They are each finding joy in connecting with other seniors and in having the support of Kim and Fiona who this month provided everyone with Easter eggs and Anzac biscuits, in keeping with April's significant dates. The highlights of the month have been a return to some pre COVID normality with a trip to Canberra Theatre to see the Shen Yun Chinese performance troupe on the 1<sup>st</sup> and one to the Burns Club in Canberra on 27<sup>th</sup>. As always Kim has continued to provide valuable one on one support to clients needing assistance to attend medical appointments and maintain their independence with shopping and other daily living activities.



*Excitement at Shen Yun*



**Corporate & Community Services**

Our Youth Services team have been very busy this month. National Youth Week was held from 4–14 April and the team celebrated by organising a sausage sizzle, information, and activity day at Goulburn High, Mulwaree High and Crookwell High Schools respectively. These were great opportunities for youth engagement; approximately 1400 students participated, and over 2,000 sausages were cooked. Our team was supported by PCYC Goulburn, Anglicare, NSW Police and headspace. The team also planned a Rolling Disco Youth Week event, held at the PCYC on Sat 9 April. There were 2 sessions, an all-age’s community session attended by over 150 participants and a youth only session with over 100 participants. This event was a huge success reaching many young people that haven’t engaged with our programs in the past. In addition to these events, the team held a Youth Week outreach BBQ at Marulan. Approximately 30 people came along to have a chat, and it was a great opportunity to share with youth and parents in the area information about what our Youth Services team is doing for local youth.



*Youth Week High School Visits*



Corporate & Community Services



*Rolling Disco Fun*

Immediately after Youth Week the team ran the 2-week Autumn School Holiday Program where activities included a trip to Fitzroy Falls, an Art Gallery creative art experience, trivia, a movie day, and a trip to the National Zoo and Aquarium which was funded through the Regional Youth Holiday Break Program.

Our Paperback Café team, café participants and mentoring program participants supported BookFest at the Library on Saturday 9 April, providing a BBQ and serving coffee through the day. It was a really great day for all, raising over \$700 for the Mentoring Program and helping to create a great vibe at the library. Several days later our Mentoring Program participants also met with the Braidwood and Queanbeyan groups to do a walk at Bungonia National Park. Alfie Walker went along to do a Welcome to Country and Smoking Ceremony and to share some stories of the area; this was a real highlight for the young people. This month Luke has been busily applying for multiple grants including a \$10,000 grant to deliver Teen Mental Health First Aid to the community and we are pleased to say that we have just heard that this grant was successful. He has also applied for grant funding for the Youth Mentoring Program..... finger's crossed that we will receive exciting news here too!



*School holiday fun*

Corporate & Community Services



*Youth Smoking Ceremony at Bungonia*

April has been a busy time for Leisure Link and there have been many happy participants. Shaun planned an ‘Easter Celebration and Egg Hunt Day’. A total of 23 clients attended and really enjoyed the sausage sizzle and Easter egg hunt; they each took home a basket of eggs which everyone was excited about.

The Wednesday evening Mateship Group has continued with the men enjoying the fun of sharing a meal together each week as well as activities including a movie night, darts and creating indigenous art. Thursday evening Girls Group has had enchiladas and a pizza night amongst other yummy meals. They also designed their own t-shirts and made some Origami. Tuesday’s craft and card making group continued to meet, and on Wednesday 27 April Shaun took 14 participants to the Celtic Illusion performance at GPAC; everyone loved the show and the great facilities that GPAC provides. In addition to all this fun stuff, Shaun and our volunteers are continuing to support participants to attend appointments, do their shopping and to get to valuable recreational activities.



*On the hunt for Easter Eggs*

Corporate & Community Services



*Easter get together*

As a team we are continuing to build strong networks and partnerships with other services and organisations and to welcome them into the Community Centre. Our clients really benefit from the connections we make and our ongoing advocacy on their behalf. We are looking forward to exciting things unfolding in May.

## 6. Marketing, Events & Culture

### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 13 posts to the Goulburn Australia Facebook page, reaching 21,502 people as of 29 April.
- Published 7 posts to the Goulburn Australia Instagram page, reaching 6,213 people as of 29 April.
- Designed and distributed 4 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 500 subscribers, receiving an average open rate of 45.9% during April.
- Designed and distributed a 'Monthly What's On' EDM for May to 1,414 subscribers.
- Designed and distributed the printed monthly Calendar of Events for May. The calendars are distributed to local businesses and Council sites and handed out in the Visitor Information Centre.
- Distributed 6 x Media Releases, all of these were picked up by various media outlets:
  - Australian Heritage Festival – 'Curious Talks and Tea' at Riversdale
  - 62<sup>nd</sup> Australian National Square Dance Convention
  - Australian Superbikes Championships – Round 3
  - Tag20 Pacific Shield and Indigenous Heritage Shield
  - Tallong Apple Day Festival
  - Goulburn Workers Junior 2 Day Tour
- The ongoing digital campaign running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1 April – 29 April is below:
  - Programmatic (online display) advertisements have received 108,783 impressions (the number of times our content entered a person's screen), a click through rate (CTR) of 0.11% and 123 people have clicked on our advertisements during this period. (CTR is the number of clicks that your ad receives divided by the number of times that your ad is shown: clicks ÷ impressions = CTR. For example, if you had 5 clicks and 100 impressions, then your CTR would be 5%).
  - Social Media advertisements have received 85,674 impressions, CTR of 2.50% and 2,142 people have clicked on our advertisements during this period.
- Marketing staff have been working behind the scenes to research consumer insights in preparation for a new look and feel marketing campaign for the next 2 financial years.
- Re-wrote 45 second live reads that will go to air on the 2GB Radio Morning Show during the month of June.
- Worked on our Destination NSW 'Feel New' Cooperative Marketing Package that will go live on 2<sup>nd</sup> June 2022. We were successful for one month of advertising (or until our budget is exhausted). Our digital ads will target people more than 50kms from our border and will also target people who open their social pages when they come within a 15km radius of Goulburn. There will be 5 ads that the targeted person can swipe across their screen to see on their device. We will feature the following attractions:
  - Goulburn Historic Waterworks Museum
  - Rocky Hill War Memorial and Museum
  - Self-Guided Heritage Tour
  - Goulburn Performing Arts Centre
  - Generic Goulburn region advertisement

**Corporate & Community Services**

- We have booked a full-page advertisement in the Canberra Times ‘Silver is Gold’ edition, as pictured below.



Full page advertisement for the Canberra Times Silver is Gold edition.

**Groups Liaison**

- Attended the NSW Youth Council Conference Working Party Debrief held on 28 April. Also sent out final correspondence to attendees which included the final report from KD Solutions and information on EOI’s to host the next Conference.
- Continuing to investigate and develop the Business Events Flyer concept.
- Liaising with private garden owners regarding possible inclusion in a Garden-themed Tour itinerary which is currently in development.
- Hosted a Guided City Tour on 5 April. Two other Marketing & Events staff participated in this tour as a training exercise, with a view for them to potentially become new Tour Guides.
- Booked in Sylvania Retirement Village for A Guide to Goulburn Tour on 3 August, and Camden Probus Club for 25 November.
- Please see table below for a summary of all Guided City Tours and Guide to Goulburn Tours booked for the remainder of 2022, to date:

Date	Group Name	Tour Type
Mon. 23 May	Kogarah Seniors	A Guide to Goulburn (full day tour)
Wed. 3 August	Sylvania Retirement Village	A Guide to Goulburn (full day tour)
Fri. 16 September	Camden Seniors	A Guide to Goulburn (full day tour)
Fri. 23 September	Narwee Baptist Church Prime Time	Guided City Tour (90 min. tour)
Thu. 29 September	Cardwell’s Coach Travel	Guided City Tour (90 min. tour)
Sat. 12 November	Tuncurry Coach Tours	Guided City Tour (90 min. tour)
Fri. 25 November	Camden Seniors	A Guide to Goulburn (full day tour)

Corporate & Community Services

Events

- **NSW Youth Council Conference** – Assisted with the final correspondence that was sent out to all attendees. This included the final report, a link to the Conference video and information on hosting the 2023 event. The final Working Party Debrief was held on 28 April.
- **Steampunk Victoriana Fair** – Assisting with coordinating information for the Regional Events Acceleration Fund acquittal.
- **Council’s Event Development Fund** – One application under the Sports Tourism Stream was received and approved for Goulburn Cycle Club’s **Goulburn Junior 2 Day Tour** which was held from **30 April – 1 May 2022**.
- **Regional Sports Event Fund** – Assisted with the grant application for the Southern NSW Soccer Championships (which was successful) as well as for the Hockey NSW Indoor State Championships (pending).

- **62<sup>nd</sup> ANSDC – Australian National Square-Dancing Convention (21-25 April)** – After just over twelve months of communication and planning the event was held over five days at the Goulburn Recreation Area. The organisers were a delight to work with and provided wonderful promotion locally of the event. It was a fun event for Goulburn Mulwaree Council to support through the Event Development Fund. The organisers had participants leave a card at businesses they frequented which read *‘You have been patronised by a dancer from the 62<sup>nd</sup> Australian National Square Dance Convention. We appreciate the hospitality of your establishment and the Goulburn area.’*



**Corporate & Community Services**

- **Tag20 2022 Pacific and Indigenous Shield (23-24 April)** – This event had 49 teams compete over the weekend. They were very happy with the support they received from Council in regard to the fields, facilities (including bringing in Portaloos), cleaning and the welcome bags. The event was officially opened by Mayor Peter Walker.



- **ASBK - Australian Superbike Championship (23-24 April)** – This event was again supported by Goulburn Mulwaree Council’s Marketing and Events unit as the second year of a three-year agreement to host this event at Wakefield Park. The event was attended by Mayor Peter Walker and Cr. Daniel Strickland, Cr. Steve Ruddell and Cr. Jason Shepherd.





Corporate & Community Services

Visitor Services

- The Visitor Services Officer has been assisting Destination Southern NSW with an audit of local tourism operators listed on the Australian Tourism Data Warehouse (ATDW), and then either creating new or editing existing listings as required. This work is being done as part of the wider Tablelands Trails project (currently in development) which aims to promote and link the unique tourism products and experiences available to visitors within our region, and across the wider Tablelands region.
- The Goulburn Australia website saw significant improvement when comparing sessions from April 2022 to March 2022 (as of 28 April 2022), with an increase of 2,328 sessions (a session being the period of time a user is actively engaged with any page on the website). For context, the website had 13,292 sessions throughout April 2022.
- Despite the above increase on a month-on-month basis, year-on-year for the same period only a marginal improvement was witnessed with an increase of just 184 sessions, equating to an increase of 1.4%. When compared to April 2020, though, the increase was more than substantial with an increase of 163.05% or 8,239 sessions compared to April 2020. This point demonstrates that despite COVID impacts, interest in Goulburn is continuing to grow year-on-year since 2020.
- Within the Visitor Information Centre (VIC), we are continuing to see a general increase in visitation from all over the country except from the Northern Territory. Visitors tend to be first-time visitors to Goulburn, with many commenting that they are amazed by what there is to see and do here in Goulburn.

POSTCODES COLLECTED AT VIC				
	APRIL 2022			
Total postcodes collected	823			
Local Residents	92			
New South Wales	486			
Victoria	114			
Queensland	44			
South Australia	21			
Northern Territory	2			
Australian Capital Territory	27			
Western Australia	8			
Tasmania	17			
Overseas/International	12			
DOOR STATISTICS COLLECTED				
	2021	2022	Variance	
April Walk-in Visitors	3,505	3,363	-142	-4.1%
Yearly Total Walk-in Visitors (until end of April)	10,388	10,366	-22	-0.2%

Corporate & Community Services

6.2 Museums

Staff and Volunteers

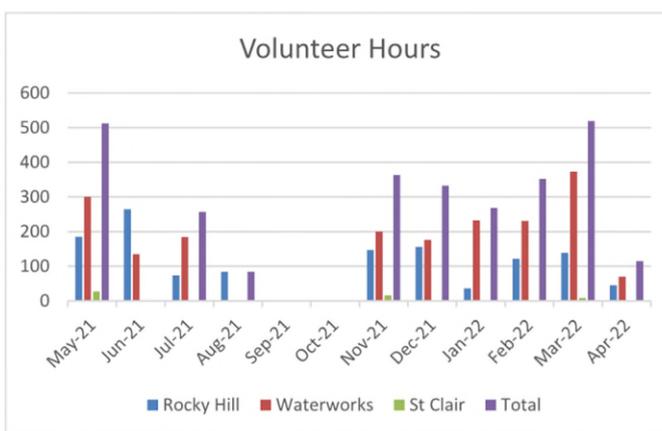
Volunteers

Museums volunteers were busy over April with Waterworks volunteers preparing the site and attending the Steaming on Easter Sunday to act as tour guides and attend to the boiler. Volunteers have been offsite due to storm damage since Tuesday 19 April.

Rocky Hill volunteers are continuing with painting the refurbished volunteer space under the cottage which is looking very much like home.

Museum Volunteer hours

We still have several volunteers absent for various reasons and we look forward to welcoming them back soon.



Staff news

Mosaic training

Four Museum staff members attended intensive Mosaic training from the 27-29 April as part of Council’s upgrade to Mosaic 12 (from Mosaic 10). There are a lot of changes that will impact the way we catalogue the collections. The training will also be shared with other interested staff as both a Professional Development opportunity and an opportunity to spread the cataloguing workload across the team.

View Club talk

Museums Coordinator, Kerry Ross, presented to the Goulburn Day VIEW Club on Thursday 7 April. The talk centred on the history of Goulburn Mulwaree Council’s 3 museum sites, Goulburn Historic Waterworks Museum, Rocky Hill War Memorial & Museum and St Clair Villa Museum and Archives and was well received by the large audience in attendance.

Rocky Hill

Tower cleaning and re-opening for Anzac Day

Contractors were able to complete the cleaning of the tower in time for its re-opening for Anzac Day. Staff welcomed 175 visitors to the museum and with the gates opened by volunteers at 5am there were larger numbers that attended the memorial tower.

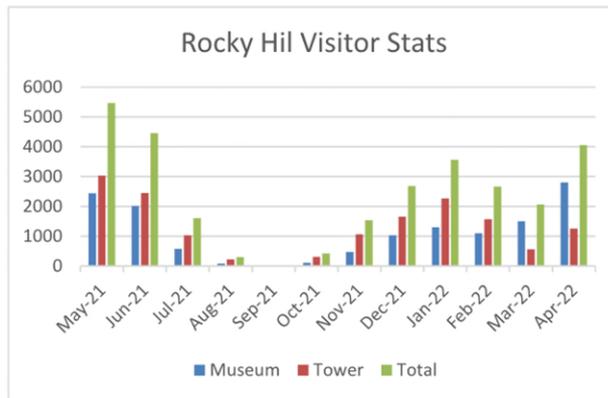
CHART grant success

Rocky Hill War Memorial & Museum was successful in a recent grant application to **Culture, Heritage and Arts Regional Tourism (CHART) Program** to fund the painting of the old kitchen in the Cottage Museum as part of its transformation into a Public Research Centre.

Corporate & Community Services

**Visitor Numbers**

Visitor numbers are up substantially this month – largely due to increased visitation over the Easter and school holidays and Anzac Day attendance.



**Goulburn Historic Waterworks**

**Right to Work**

The Right to Work program is thriving at the Waterworks with the current learner, Ben, expressing an interest in volunteering with us. Ben’s attention to detail and the speed at which he is working on this project are very much appreciated.

**Storm damage across the site**

There was widespread storm damage to the Waterworks site on the night of Tuesday 19 April. Many large trees were uprooted with others damaged and requiring removal. Contractors are still onsite removing approximately 20 trees which substantially impacts the look and feel of the site. Staff and volunteers have not attended since the storm – we are hoping to re-open the site and the museum in the week beginning 9 May but will await confirmation from the Parks team.

Corporate & Community Services

**Steampunk Easter Sunday steaming and egg hunt**

With the April steaming falling on Easter Sunday organiser Museums Officer, Julianne Salway, held an Easter egg hunt with the help of resident Pikachu, Museums Attendant Jennifer Guiver. A great time was had by all with around 500 people visiting on the day. Many thanks go once again to the Waterworks volunteers for preparing and attending the boilers and the steam engines on the day and to the CWA ladies who manned the Pumphouse café with tea and scones.



**Corporate & Community Services**

**Visitor Numbers**

Visitor numbers are not complete this month due to the failure of the electronic Grounds counters and the closure of the Museum. Note that approx. 500 people attended the site on Easter Sunday with around 400 of these visiting the museum.

**Visitor Book Feedback**

4 April – “This truly is a credit to everyone who had the foresight to keep this for all of us” Russ & Jasmin, Forster, NSW.

5 April – “Amazing! Great to see such preservation. Very well explained by Mark. We came late but got excellent attention. Great!! Back in September for steaming.



9 April – “Fantastic, amazing how well everything is preserved. It’s a credit to all involved” Kim & Peter, Yowie Bay, NSW.

10 April – “Pretty awesome to see how much thought and engineering went into something as simple as water. Mark was super informative! Highly recommend. Kathleen, Newcastle, NSW

14 April – “Mark is so passionate which makes it even more interesting”

16 April – Thank you Mark, what a great tour, very informative and education. See you again.

17 April – “Absolutely fascinating! Brilliant day! Very interesting and educational” Longhurst family, Sydney.

19 April – “Interesting history & elegant style machinery of yesterday. Thank you to Bryan”.

**St Clair Villa**

**Conservation update**

Reported under separate cover.

### 6.3 Library

#### Monthly Statistics

Activity	February 2022	March 2022	April 2022
Loans and renewals main library and web	8966	9654	8650
Loans and renewals mobile library	99	95	111
Loans and renewals eBook, eAudio, eMagazine	2355	2679	2441
<b>TOTAL loans and renewals</b>	<b>11420</b>	<b>12428</b>	<b>11202</b>
New physical collection items received	336	655	341
New electronic collection items received	1830	4749	2145
<b>TOTAL new collection items received</b>	<b>2166</b>	<b>5404</b>	<b>2486</b>
Visitors	4780	5849	5558
Internet sessions	570	680	552
New members	79	90	89
Local studies enquiries	33	36	25
Children’s programs attendance	780	856	599
Adult’s programs attendance	92	138	677
Social media engagement (Facebook & Instagram)	2881	2433	3197

#### Thanks, and Feedback

*“Thanks Amy, Hogwarts Classroom was the best fun ever!”*

*“My kids loved Dr Graham’s show!”*

#### Compliments for BookFest 22

*“BookFest was a fabulous day, with so much to see and learn. Thanks to the team at Goulburn Mulwaree Library.”*

*“Once again the staff have delivered an amazing event – thank you everyone.”*

*“BookFest is amazing, and I know the work that has gone into staging it. Congratulations!”*

*“Thank you Goulburn Mulwaree Library, the literary dinner was a great night. I actually sat across from the author I most wanted to meet, and Monique was an amazing MC!”*

*“Fantastic weekend – great speakers and so well organised. Also a rare opportunity for local authors to showcase their work! Thanks to staff at Goulburn Mulwaree Library for the extra work they put into this!”*

*“Terrific to have these talented, well-known authors in Goulburn for the weekend. Congratulations to the organisers.”*

*“BookFest was terrific. I attended five sessions on Saturday as well as the panel discussion at the GPAC on Sunday. I thoroughly enjoyed them all, but perhaps the panel most of all. It was very entertaining and informative. What a great thing for Goulburn! Thank you so much, and may there be many more.”*

#### Library Activities

Corporate & Community Services

- Like many areas of Council, the Library has experienced some staffing shortages throughout March and April due to COVID isolation requirements. On many days there were significant shortages, with very few staff on duty in the Library, causing repercussions for the circulation desk roster, promotion of events and services, cataloguing and processing of new materials, and completion of routine tasks. The Library team did a fantastic job in coping with these issues, showing great flexibility and willingness to take on additional tasks to ensure that the Library remained open and providing a high level of service at all times.
- Library Manager, Erin Williams, continues to act as secretary for the NSW Public Libraries Association South East Zone this year. The Zone is a collaborative group of 13 LGAs providing public library services from Picton to the Southern Highlands, South Coast, Yass, and Snowy Monaro areas. The Zone manages consortia access to eResources, shares other resources, and undertakes joint planning and research for Library services.

Local Studies / Collection Updates

- Work continues to improve online access to the Library’s valuable and unique historical resources. The Library has an extensive vertical file collection consisting of ephemera, articles, brochures, handwritten items, and other unique pieces. Each file is related to a property, homestead, family, event, or business in the local region, and provides fantastic complimentary research materials for historians. The collection is now fully searchable online via the Library’s new archives module, and includes a brief historical statement which is, of itself, a valuable resource. The Library’s vertical files can be searched via the Library’s website: <https://gmplib.co/verticalfiles>

**Jewish community of Goulburn [vertical file]**  
c.1990-2020  
Archives

Find it!

Total copies: 1  
Availability by location >  
View full image >

< Previous record   Next record >

**Scope and contents** ▾

The early Goulburn Jewish pioneers were people who established a wide range of businesses including hoteliers, gold and produce buyers, general stores and merchandising, boiling down establishments, and money lending. One of the first recorded Jews in the Goulburn area was Solomon Moses, an English Jew who settled in the old Goulburn township around 1835. Moses leased the 'Policeman Arms' where Riversdale now stands, and was granted an Inn licence in 1836. He renamed it 'The Travellers' Home'. In 1841, he built the Royal Hotel which became the social hub of the township, operating for 125 years of continuous license. Samuel Benjamin and Elias Moses established a general store in the old township, then in the new township opened The Argyle Stores in 1836. Benjamin and Moses also set up a Boiling Down Works on their land at East Goulburn in 1841. Nathan Mandelson ran several hotel businesses in the area. The Australian Stores was established in 1837 by Samuel Davis and Isaac Levy. Samuel Emmanuel established the Beehive Stores in 1852, and also represented the County of Argyle in the NSW Parliament 1862-64. The Jewish community also offered a substantial reward for anyone finding payable gold in the Goulburn Police District.

Envelope contains:

- \* Photocopies of a series of eight articles published in the Australian Jewish Historical Society Journal: "Jews of Goulburn" by Sydney B. Glass, 1944. Includes a detailed history of the Jewish community in Goulburn in the 19th century.
- \* Photocopy of article from 'Grand Goulburn' by Stephen J. Tazewell: "Jewish Businessmen", 1991, including history of the Jewish community and their business interests in the region.
- \* Newspaper clipping from Goulburn Post: "Jews key role", 25/11/1987, reporting on the rededication of the Jewish Cemetery in Goulburn.
- \* 2 photocopies of article from the Australian Jewish Historical Society Journal: "The Jews of Goulburn 1835-1881: a revision of the history" by Morris Forbes, 2005. Includes a review of the earlier history of the Jews of Goulburn by Sydney B. Glass, and current research into the topic.
- \* Copy of a letter to AJHS Newsletter by Cris George, a descendent of Elias and Julia Moses, 2009, re history of the Moses family, the Jewish Burial Ground and the Boiling Down Works.
- \* Goulburn Jewish Cemetery transcript of burials.
- \* Goulburn Post articles dated 15/4/2021 and 28/6/2021 regarding State Heritage Listing for Jewish Cemetery.

**Similar Searches** ▾

- Creator >
- Names >
- Topic >
- Time period >
- Form/Genre >
- Place >

*An example of the Library’s vertical files collection, searchable via the Library catalogue*

- The Library team have commenced research for two new online spotlight exhibitions, highlighting a business, event, or family in the Goulburn region. Exhibitions on 21<sup>st</sup> Century

**Corporate & Community Services**

music in the Goulburn region, and the St John’s Orphanage will be available on the Library website once completed.

- The Library’s annual collection review and audit has been undertaken in preparation for establishing standing and profile orders for next financial year. The Library reviews its print collections each year to ensure we are continuing to meet community needs and requests, and then establishes annual orders for new materials from our major suppliers. The annual review and audit ensures that we are capturing new and upcoming authors, popular titles and series, and purchasing non-fiction materials relevant to current trends and demands.

**Programs and Events**

- The Library hosted the Country Universities Centre for their open day in April. The day went very well, with several new students signing up to services via the CUC. The Library is proud to work collaboratively with other service providers in the Goulburn region.
- We celebrated the April school holidays with a range of fun and engaging activities for children and teens of all ages. Andy Jones visited the Library with his ‘what’s the joke’ and ‘rap, rhyme, and rocking poetry shows’, authors Jackie French and Sarah Ayoub gave a wonderful story time and craft session as part of BookFest 22, Sarah Ayoub ran a writing workshop for young adults, and Dr Graham Science Show Offs built a hovercraft, made a marshmallow bazooka, and blew up teddy bears in his fantastic science shows. The Library team also ran two exciting Easter story parties, complete with bonnet making and an Easter egg hunt in the Library. Over 250 children and teens attended the Library’s school holiday events, making it one of the most successful holiday periods ever.



- Final preparations were undertaken for a new suite of after school programs launching in term 2. Junior LEGO Club, Peer Reading, and Library Crafternoons are all fully booked for term 2, with



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60 students ranging from 8-14 years old participating each week in our fantastic programs.

- In April, the Library welcomed the newly formed Goulburn branch of the Fellowship of Australian Writers. The Goulburn branch will be meeting monthly in the Library and work to support and encourage local writers of all interests and experience levels. The Fellowship of Australian Writers, formed in 1928, is Australia’s oldest writing association, and is committed to nurturing and developing writing talent in its members. The Library is extremely proud to be supporting the new Goulburn branch, and are looking forward to many successful collaborations in the years to come.

**BookFest 22**

BookFest 22, Goulburn Reader Writer Festival, was held on the weekend of 9 and 10 April. It was the Library’s first major community event since 2019, with both BookFest and Comic Con cancelled in 2020 and 2021.

The Library hosted 12 well-known and highly respected Australian authors including Bruce Pascoe, Tom Keneally, Candice Fox, Judy Nunn, Jackie French, Mary Moody, Sarah Ayoub, Andy, Jones, Bruce Venables, Betty O’Neill, Ruth Graham, and Andy Muir in Goulburn. The authors provided fascinating author talks and workshops as well as story time sessions for the kids. The Library also hosted a special literary dinner on the evening of 9 April, and a panel discussion at the GPAC on Sunday 10.

BookFest 22 also included a local author showcase, enabling independent and local authors from the Goulburn region to showcase their work and make connections with other local writers.

Over 700 people from Goulburn and across NSW attended the various events during the weekend, creating a wonderful literary vibe in the Library, and proving that BookFest is a popular and worthwhile cultural event for the Goulburn region.

Many of our visiting authors were visiting Goulburn for the first time, and gave some wonderful feedback:

From Betty O’Neill – *“What a wonderful festival! You must be so very proud. You and your team did a marvellous job from the stellar line up, smooth organising through all the hiccups, the always friendly and welcoming interactions with everyone... every aspect a triumph! Thank you so much for inviting me along and providing great accommodation and meals and the best communication. But your team take the cake; every one of them professional, friendly, helpful. Please pass on my gratitude to Fran and Melissa and all the team who set-up, steered people in the right direction, welcomed us all and looked after us with kindness and generosity of spirit.”*

From Jackie French – *“Thank you again for a superb BookFest! It was a complete delight, and fabulously organised.”*



BookFest 22 panel discussion at the GPAC, with authors Bruce Pascoe, Jackie French, Candice Fox,

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*Tom Keneally, Judy Nunn, and moderator Bruce Venables.*



*BookFest 22 literary dinner, with authors Tom Keneally, Candice Fox, Andy Muir, Mary Moody, Judy Nunn, and keynote speaker Bruce Venables.*

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*Author Jacqueline de Rose-Ahern at the BookFest 22 local author showcase.*



*Living legend, author Tom Keneally speaking at BookFest 22.*

6.4 Art Gallery



Installation view Ray Monde 'What the Wayfarer Saw' featuring Ray Monde, *The welcoming gate*, 2021, Ray Monde, *The knowing eye of the ravens*, 2021, Ray Monde, *Places bent to our will*, 2021, Ray Monde, *A hallowed cross*, 2021, Ray Monde, *The moon as a lonely companion*, 2021, Ray Monde, *Beast of glory*, 2021, Ray Monde, *A new day for everyone*, 2021, and Ray Monde, *Vignettes*, 2021 (detail). Photograph: Silversalt Photography.

**HIGHLIGHTS**

- The Gallery has supported 31 artists in 2022 to date.
- Instagram is now at 4,174 followers.
- Ray Monde’s exhibition ‘What the wayfarer saw’ has continued to connect deeply with broad audiences, with the works providing multiple entry points, touching on ideas like landscape, connection to environment, identity, local communities, queerness and belonging.
- The Gallery implemented bespoke public programs to enliven ‘What the Wayfarer Saw’ which were well attended and embraced by a range of audiences, including: an en plein air drawing workshop; an after-hours collage workshop run by the artist and a digital studio tour released on the Gallery’s website as well as social channels.
- Artist talks by exhibiting artist Rosalind Lemoh and curator of ‘The Window’ Helen Stephens was held on 22 April. Local artists and arts appreciators, including Jenny Bell, were present and topics covered included materials, changing practices, residencies, art galleries in sheds, and more.
- Education Officer, Sally O’Neill, hosted a range of school holiday workshops including collage and watercolour painting. She continued a successful collaboration with the organisation ‘Girl Tribe Goulburn’, holding a specialist loom beading workshop which was embraced by participants.
- The second round of ceramic classes with Helen Eatough (due to popular demand) concluded in this period. This series was a great success with participants enjoying learning ceramic techniques from an experienced practitioner.
- Some schools have resumed exhibition tours, however, with continuing limitations surrounding the ongoing spread and isolation periods associated with Covid-19, digital offerings like the Art Trail and digital exhibition tours continue to be available to increase accessibility and reach.

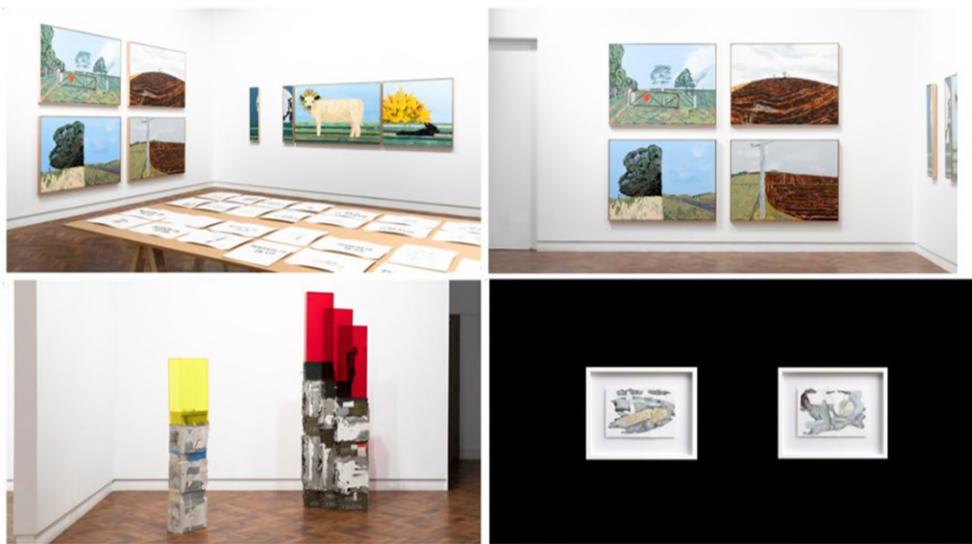
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**EXHIBITIONS ON TOUR**

The Gallery’s exhibition Barbara Cleveland *Thinking Business* will tour from July 2021 – September 2023 through Museums and Galleries NSW to the following venues:

- Penrith Regional Gallery, Home of the Lewers Bequest, NSW
- Redland Art Gallery, QLD
- Pine Rivers Art Gallery, QLD
- Gosford Regional Gallery, NSW
- Bank Art Museum Moree, NSW
- Somerset Regional Art Gallery – The Condensery, QLD
- Goldfields Arts Centre, WA

This tour has been funded by the Australia Council for the Arts, and has acquired further funding to create a digital web version of the tour for each venue impacted by COVID 19 restrictions.



**EXHIBITIONS**

18 March 2022 – 29 April 2022

- Ray Monde’s exhibition *What the Wayfarer Saw* closed on the 29<sup>th</sup> of April. The exhibition was the local artist’s largest solo in a Regional Gallery. The exhibition had an immensely positive response from local audiences and visitors to Goulburn alike, with a subject matter that showcased scenes and sensations within our locale’s physical environment, as well as a thought provoking conceptual background on the artist’s identity.
- Rosalind Lemoh’s exhibition in Gallery 2 also closed to the public on the 29<sup>th</sup> of April. The Gundaroo-based artist’s show presented large, ambitious sculptural work. Lemoh spoke in her artist talk to her extensive practice with casting objects, the meanings behind her materials and how her approach to art making has changed alongside her life.
- *The Window*, curated by local curator Helen Stephens, closed to the public on 29 April. Her choice of works, two by local artist Lynne Flemons, were revelatory of the long working relationship Stephens has had liaising with local artists and supporting local practices as a curator and writer.

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**UPCOMING EXHIBITIONS 13 MAY 2022 – 18 JUNE 2022:**

The Goulburn Art Award  
 Gallery 2 Heath Nock  
 The Window curated by Tina Milson

**PUBLIC PROGRAMS:**

01/04/2022	In-Conversation Ray Monde and Yvette Dal Pozzo
06/04/2022	En-plein air workshop with Ray Monde
07/04/2022	Collage workshop for adults with Ray Monde
14/04/2022	Studio Tour Ray Monde & Yvette Dal Pozzo on Instagram
22/04/2022	Artist Talks with Rosalind Lemoh & Helen Stephens

**PERMANENT COLLECTION**

The Gallery is in conversation with select artists and collectors about forthcoming donations and cultural gifts to add to the collection.

**EDUCATION**

1 apr.	Afternoon Art Club concludes for term 1
5 apr.	Art Teenies City bus tour Ceramics with Helen Eatough
6 apr.	En plein air sketching with Ray Monde at the Wetlands
7 apr.	Collage workshop for adults with Ray Monde
11 apr.	Collage after Ray Monde with Sally, school holiday workshop
12 apr.	Art Teenies Ceramics with Helen Eatough
13 apr.	Self-portraits with Sally, for youth at the community centre
14 apr.	Loom beading in collaboration with Girl Tribe Goulburn, school holiday workshop
19 apr.	Art Teenies Ceramics with Helen Eatough
20 apr.	Ink and watercolour bugs with Sally, school holiday workshop
21-23 apr.	National Visual Arts Education Conference, National Gallery of Australia
26 apr.	Art Teenies
27 apr.	Afternoon Art Club term 2 commenced

**Art Teenies**

Art Teenies is a free Gallery based program for children under 5 and their parent or carer. Four booked out Art Teenies sessions were conducted in April. Participants were led through the current exhibitions for a brief tour, before enjoying a story time and practical activity in the Education Studio. Activities this month included casting using plaster of paris, Easter craft and watercolour painting.

Upcoming Art Teenies sessions were released for bookings on 27 apr. and all five were completely booked out by the end of the day.

**Ceramics with Helen Eatough**

The Gallery contracted local ceramicist, Helen Eatough for two programs of five-week sessions of ceramics, catering for an adult audience. The final three sessions were delivered in April with 11 participants. In these sessions participants employed skills taught in earlier workshops to create a

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project of their choosing. All items created by participants will be glazed and fired by Eatough before being returned to participants.

**Workshops with Ray Monde**

Current exhibiting artist, Ray Monde delivered two workshops for adults in April; En plein air sketching at the Wetlands and Collage at the Gallery.

En plein air sketching became 'not so en-plein air sketching'. Due to the wet weather and muddy terrain of the Wetlands, the workshop was moved indoors to the Education Studio. Participants sketched the landscape using a slideshow of photos projected by the artist.

The Collage workshop for adults was conducted in the Workshop to a maximum number of participants. Using painted magazine newsprint, participants created collages on paper guided by Ray Monde and inspired by the work of the artist in Gallery 1.

**School Holiday Workshops**

The Gallery delivered four workshops for children in the April school holidays. 'Collage after Ray Monde' and 'Ink and watercolour bugs' were delivered by Sally in the Education Studio.

'Ill always 'bead' there for you' loom beading was delivered by Sally in collaboration with Girl Tribe Goulburn in the Education Studio. This workshop is the second time the Gallery has worked with Girl Tribe. Girl Tribe Goulburn is run by Jess van Groningren and provides a safe space for girls to gather together, support themselves and connect with each other. In this workshop participants completed some group based activities on the meaning of friendship before creating a friendship bracelet on a beading loom.

Self-portraits with Sally targeted youth and was delivered at the Community Centre on Wednesday 13 apr. Participants used paint and paint markers to create a 'self-identity portrait' which challenged them to illustrate a resemblance but also a reflection on who they are.

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**National Visual Arts Education Conference**

Education Officer, Sally O’Neill attended the National Visual Arts Education Conference (NVAEC) at the National Gallery of Australia over three days, 21- 23 apr. NVAEC brings together teachers, artists, cultural practitioners and thought-leaders to inspire and energise best-practice teaching and learning in the visual arts. The recent conference had a focus on championing first nation voices in visual arts education and was delivered as a hybrid model, partially in person with some online components. This was an important experience for Sally as it provided rare opportunity to network with others in related fields and to learn best practice models for working with first nation content and artists.

**Afternoon Art Club**

Afternoon Art Club is a nine week program and is delivered Wednesday, Thursday and Friday each school term. Term one wrapped up on 1 apr. and term 2 commenced 27 apr. Initial projects for the current term involve participants using a combination of paint and collage to complete a 2D work of art inspired by the work of Ray Monde in Gallery 1.

**Schools as Community Centres (SaCC) Outreach**

This month Janet Gordon, Outreach officer explored Easter and then the program was on school holiday break before returning to celebrate Mother’s Day. Gordon and the children expressed their feelings for all the females in their lives by creating 3D colourful flowers in a vase collage.

The program also worked on the Tallong Apple Day Festival banner competition - This year’s theme is Welcome to Tallong so after some discussions, the children decided to stamp then paint a people in all different colours around a giant apple. The children then stamped animals and hand prints inside the apple. They were very happy with how it looked when they’d finished and felt it was very inclusive.

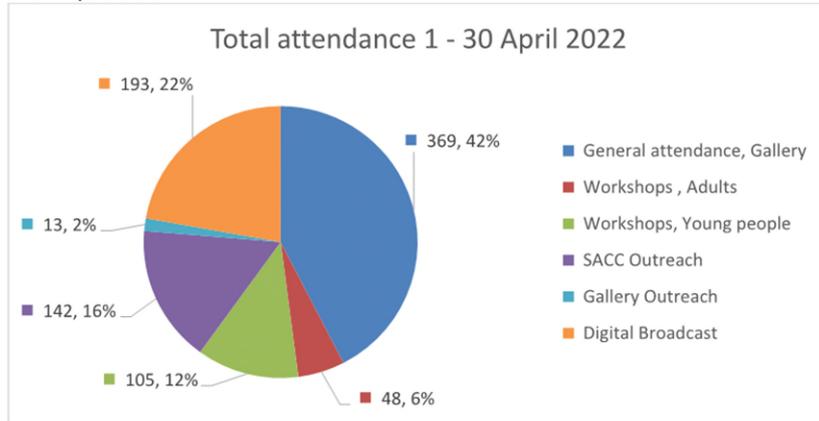
Term 2 has Gordon offering a Tiny Tots playgroup for children aged 0-18mths and returning to Marulan to offer a fortnightly playgroup.



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**AUDIENCES AND REACH**

1- 30 April 2022



**FEEDBACK**

*'An enjoyable tiring walk, pasted up around the gallery cast in through with an inspiring window'*

*'We loved the exhibition of Ray Monde! Great concept and execution'*

*'Fantastic space and wonderful presentation from artists and crafters – I'll be back''*

*'Thanks for the insights'*

*'Wonderful'*

*'Looking great'*

*'This looks great-wish I could be there'*



Installation view Ray Monde What the Wayfarer Saw featuring Ray Monde, A cradle of yellow buttons, 2021, and Ray Monde, A River of Whispers, 2021. Photograph: Silversalt Photography.

**15.24 UTILITIES DIRECTORATE REPORT - APRIL 2022**

**Author:** Director Utilities

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. Utilities Directorate Report - April 2022

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find the attached April 2022 report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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April  
2022

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## Departmental Report



One team delivering with **Passion Respect Innovation Dedication Excellence**

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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

21 March 2022 to 20 April 2022:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	78	78	100%
Water Services	Minor Water Leak	22	22	100%
Water Services	Major Water Break	4	4	100%
Water Services	Water Maintenance	15	15	100%
Water Services	Sewer Blockage	13	13	100%
Water Services	Sewer Overflow	4	4	100%
Water Services	Sewer Odour	1	1	100%
Water Services	Sewer Maintenance	3	3	100%
Waste & Recycling	Missed Bins	83	83	100%
Waste & Recycling	Bin Maintenance	53	53	100%
Waste & Recycling	New or Replacement Bins	55	55	100%
Waste & Recycling	Extra Commercial Pickup	24	24	100%
Waste & Recycling	Street Sweeping	15	15	100%

**1.2 Water Revenue**

Income Raised from 1 July 2021 to 4 May 2022:

Water	
Water Usage	\$ 4,368,273.95
Water Availability	\$ 2,045,749.52
Backflow	\$ 16,574.65
<b>Water Total</b>	<b>\$ 6,430,598.12</b>
Sewer	
Sewer Usage	\$ 1,309,768.33
Sewer Availability	\$ 7,623,246.95
Liquid Trade Waste Usage	\$ 351,160.04
Liquid Trade Waste Availability	\$ 20,861.97
<b>Sewer Total</b>	<b>\$ 9,305,037.29</b>
Total	
<b>Income Total</b>	<b>\$15,735,635.41</b>

Total income raised from 01/07/2021 to 30/06/2021 was \$20,033,082.15  
 Total water balance as at 30/06/2021 is \$510,107.01  
 Total water balance as at 4/5/2022 is \$116102.83

Currently there are:  
 24 properties that have a restrictor in place  
 1 property has been disconnected from Council's water supply  
 0 accounts that are in bankruptcy/receivership  
 1 account had legal action started  
 2 accounts for deceased estates

## 2.0 Water Services Operational Performance

### 2.1 Water Performance

#### 2.1.1 Goulburn Storages

The following table shows the status of the water storages as at 30 April 2022:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.054	9078	100.0	90	1	8988	99.0
Sooley	6250	0.17	6285	100.0	300	4.8	5985	95.2
Rossi	330	0.021	333	100.0	100	30	233	70.
<b>Total</b>	<b>15580</b>		<b>15696</b>	<b>100.0</b>	<b>490</b>	<b>3.1</b>	<b>15206</b>	<b>96.9</b>

#### 2.1.2 Consumption

April 2022:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	236	8.12
Marulan	7.9	0.27

#### 2.1.3 Source of Water Treated/Dam Releases

During April 2022 water was sourced from Rossi Weir for supply in Goulburn.

In Marulan water was drawn directly from the Wollondilly River.

#### 2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

April 2022:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	2
Pejar Dam	24
<b>Total</b>	<b>26</b>

#### 2.1.5 Rainfall

Goulburn received 74.8 mm of rainfall during April 2022.

#### 2.1.6 Water Quality

##### Raw Water Quality

Raw water quality remained relatively unchanged from February in both Goulburn and Marulan during April 2022

An increase in Blue Green algae in the Marulan onsite storage dam required the source location to be changed over to the Wollondilly River.

**Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system in April 2022 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	32
Iron	mg/L	0.3	N/A	0	0.46
Manganese	mg/L	0.1	0.5	0.053	0.041
pH		6.5-8.5	N/A	7.76	7.94
Turbidity	NTU	5	N/A	0.7	1.7
Hardness	mg/L	200	N/A	124	126
Aluminum	mg/L	0.2	N/A	0.02	*

\*As coagulant is not used at Marulan, Aluminium is not tested

**2.2 Wastewater Performance**

**2.2.1 Wastewater Volume Treated Goulburn**

April 2022:

Treated Effluent	Volume (ML)
Total wastewater inflow	253
Irrigation and onsite reuse	10
River discharge (Full treatment)	243

**2.2.2 Effluent Quality**

April 2022:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.95
Suspended solids	mg/L	15	3
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	6.95
Total phosphorus	mg/L	0.3	0.06
Oil and Grease	mg/L	10	0

**3.0 Water and Sewer Projects**

<b>Project</b>	
<b>Title</b>	Capital Works – Water Infrastructure
<b>Project Description</b>	Renewal of Existing Water Mains
<b>Budget</b>	\$2,500,000.00
<b>Project Update</b>	Killard Infrastructure have completed Taralga Rd and Maud St. Final restoration is rescheduled due to weather and is due to be completed by mid-May. Pipe laying works is completed at Taylor St, North St, Ellesmere St, and Auburn St. Service Transfers and cut ins to follow. Common St water main in currently underway.
<b>Project Images</b>	

<b>Project</b>	
<b>Title</b>	Capital Works – Reuse Water Scheme (Transfer Pipeline)
<b>Project Description</b>	Design and construction of new infrastructure for the irrigation for parks and fields within the Goulburn region.
<b>Budget</b>	\$8,800,000.00
<b>Project Update</b>	Killard Infrastructure have completed the reticulation main installation and currently working to close the defects related to restoration, meter connections and commissioning.
<b>Project Images</b>	



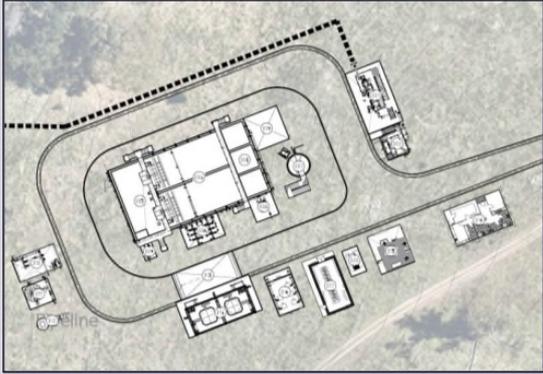
Project		
<b>Title</b>	Capital Works – Sewer Infrastructure	
<b>Project Description</b>	Rehabilitation of Existing Sewer mains	
<b>Budget</b>	\$2,000,000.00	
<b>Project Update</b>	Interflow have continued relining works as per the CCTV inspection reports. The sealing team is working together with the relining crew to complete junction sealing. Cleaning and excavation works are ongoing.	
	Cleaning	26,868 linear metres
	Lining	7,987 linear metres
	Sealing	260 junctions
	Excavation Repairs	70
<b>Project Images</b>		
		

Project	
<b>Title</b>	Re-Use Scheme Irrigation Construction
<b>Project Description</b>	Construction of New Irrigation System at Various Parks & Sports Field
<b>Budget</b>	\$3,470,995.10
<b>Project Update</b>	Killard Infrastructure have completed irrigation lines at North Park and Hudson Oval, Tanks and Pumpstations and restoration are ongoing. Irrigation lines, tanks, pump stations works at Carr Confoy & Eastgrove South Victoria Park is underway.
	

Project	
<b>Title</b>	Re-Use Goulburn Upgrade
<b>Project Description</b>	<p>Construction commenced in November 2021 at the Waste Management Centre. This centre will facilitate greater waste education, segregation, recovery and recycling of materials. The Construction consists of the following elements:</p> <ul style="list-style-type: none"> <li>• New Re-use Hub building</li> <li>• New Resource Recovery Shed</li> <li>• New site office facilities &amp; education Centre</li> <li>• Additional weighbridge</li> <li>• New operational vehicle wash bay</li> <li>• New rainwater and leachate management systems</li> <li>• Upgraded site utilities</li> <li>• Upgraded stormwater network</li> </ul>
<b>Budget</b>	\$8,440,000
<b>Key Dates</b>	Construction   June 2022
<b>Project Update</b>	<p>Construction works commenced in November 2021. Demolition of the old structures as well as removal of existing debris are completed. Bulk earthworks, preparation of the piling platform, new leachate line pump shed, services and road bulk out work are ongoing. Slab for Re-use hub Building is complete. Due to ongoing wet weather the project is delayed significantly.</p>
<b>Project Images`:</b>	  

<b>Project</b>	
<b>Title</b>	Capital Works – Marulan WFP Options Study
<b>Project Description</b>	Options Study for the upgrade of the Marulan Water Filtration Plant.
<b>Budget</b>	\$50,000
<b>Key Dates</b>	Contract Awarded   March 2021
	Works commencing   March 2021
<b>Project Update</b>	Council to advertise the tender for the completion of a concept design of the proposed treatment plant. Council is also completing short term works at the site to address some of the water quality concerns.
<b>Project Images</b>	

<b>Project</b>	
<b>Title</b>	Capital Works – Goulburn WFP Sludge Lagoon Detailed Design
<b>Project Description</b>	Detailed design of new sludge lagoons at the Goulburn WFP, for the drying and processing of sludge.
<b>Budget</b>	\$169,290
<b>Key Dates</b>	Start of Detailed Design   March 2021
<b>Project Update</b>	Options have been assessed for dewatering of sludge, Council to work with the consultant to identify most appropriate option to proceed with.
<b>Project Images</b>	

<b>Project</b>	
<b>Title</b>	Capital Works – Marulan WWTP Design
<b>Project Description</b>	Detailed design of the new Marulan Wastewater Treatment Plant to facilitate construction.
<b>Budget</b>	TBC
<b>Key Dates</b>	Start of Detailed Design   August 2021
<b>Project Update</b>	Council currently working with Boral to determine conditions of MOU. Once this is completed, Council can work towards advertising a tender for the detailed design of the new treatment plant.
<b>Project Images</b>	

<b>Project</b>	
<b>Title</b>	Former Council Irrigation Farm Development
<b>Project Description</b>	Subdivision and rezoning of the former irrigation farm for future uses resolved by Council.
<b>Project Update</b>	Planning works are continuing for the DA preparation for the boundary adjustments and future subdivision. The Flora and Fauna assessment report has been finalised. Awaiting contamination report to be finalised prior to lodging the subdivision DA.
<b>Project Image</b>	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

Project	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose-built drilling mud processing facility at Goulburn Waste Management Centre.
<b>Budget</b>	Funds identified from income sources and existing allocation.
<b>Key Dates</b>	Tender documents being updated for advertising in June 2022
<b>Project Update</b>	Project to be re-tendered

Project	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing environmental improvement works at Goulburn and Marulan sites.
<b>Budget</b>	\$100,000 Goulburn and \$75,000 Marulan.
<b>Key Dates</b>	Ongoing <span style="float: right;">30 June 2022 or transferred to 22/23 due to wet weather</span>
<b>Project Update</b>	The Marulan Waste Management Centre requires a period of dry weather for stormwater improvements to be undertaken so funds will be transferred to 2022/23. Goulburn Environmental Improvement Works involve improving accessibility due to consistent wet weather and to ensure effective waste disposal during the construction upgrade. Clean ups in the bushland surrounding the waste centre are also required on an ongoing basis to manage wind blown litter.

**4.2 Goulburn Waste Management Centre Streams Received**

April 2022

Product	Number/Tonnes
<b>Mattress</b>	105
<b>Clean Fill</b>	5613.46
<b>Food / Garden Organics (self-haul to centre)</b>	12.36
<b>Mixed Waste</b>	663.62
<b>Asbestos</b>	4.14
<b>Metal</b>	13.02
<b>Green Waste Collections (Council)</b>	315.28
<b>Commercial Waste Collections (Council)</b>	282.86
<b>Domestic Waste Collections (Council)</b>	462.30
<b>Large Street Sweeper (Council)</b>	51.68
<b>Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)</b>	65.52

**4.3 Household Chemical CleanOut**

The annual Household Chemical CleanOut was held in Goulburn and Tarago on Saturday 30 April 2022; 8am-12pm at the Goulburn Recreation Area and 2pm-4pm at the Tarago Waste Management Centre. The events were popular and well attended. More information will be provided to Council as it becomes available.

This program is partially funded by the EPA through the CRJO Regional Waste Group.

**4.4 May Free Disposal Weekend for Bulky Household Recyclables**

The annual free disposal weekend for fridges/freezers/air-conditioners, mattresses, clean steel and e-waste was held on Saturday 7 and Sunday 8 May 2022 at all three waste centres from 7am to 4pm both days. This report was prepared prior to the free disposal weekend taking place and further details will be provided next month.

**4.5 Plastic Free July**

Council will participate in the Plastic Free July campaign this year, with funding provided by the Canberra Region Joint Organisation of Councils Regional Waste Group. Participating councils in the region will have access to educational campaign materials to encourage our communities to take action and help end plastic waste. The campaign will take place throughout July 2022. The CRJO Regional Waste Group is funded by the EPA.

**4.6 Scrap Together**

The CRJO Regional Waste Group was successful in receiving a grant to roll out the NSW EPA's Scrap Together FOGO education campaign across the region. The Scrap Together campaign will remind households of the environmental benefits of turning food waste into compost. The campaign is expected to increase recycling of food waste while reducing what goes into landfill. This campaign will take place from May to November 2022.

**4.7 CRJO Regional Waste Strategy**

The CRJO Regional Waste Group is in the process of engaging a consultant to compile an updated Regional Waste Strategy to align with the NSW Waste and Sustainable Materials Strategy 2041.

The new state strategy was released in June 2021 and includes the Stage 1 plan: 2021–2027, which outlines the actions that will be taken over the next 5 years to move towards a circular economy. An EPA Waste Delivery Plan also provides more detailed information on each initiative within the Strategy and the NSW Plastics Action Plan. Key focus areas for the Plan are: reducing carbon emissions by building a resilient circular economy; managing the risks of problematic, harmful and unnecessary waste; supporting councils and communities to safely manage waste and improving the EPA's performance as a world class regulator.



The transition to a circular economy focuses on achieving a reduction in waste and emissions, reducing harm to the environment, and boosting innovation to help drive the economy. The State Strategy contributes to the overarching principles within the NSW Net Zero Plan Stage 1: 2020–2030, which is

to take action to reduce emissions and mitigate climate change impacts, building greater environmental and community resilience.

In alignment with the NSW Waste and Sustainable Materials Strategy 2041, the NSW Plastics Action is designed to specifically address all stages of the plastics lifecycle, from production and consumption to disposal and recycling. Although plastics can be a versatile and useful product, it can take years to degrade when disposed, and impacts our natural environment.

A key focus of the State Strategy is ensuring the right infrastructure is in place to process the material expected to enter the waste stream over the next 20 years. A Guide to Future Infrastructure Needs has also been developed to help strategically plan for the state's waste infrastructure and investment needs. More information about the NSW strategic direction is available from <https://www.epa.nsw.gov.au/your-environment/recycling-and-reuse/strategic-direction-for-waste-in-nsw>.

The CRJO Regional Waste Strategy will be further developed with the successful consultant and at this stage, the intention is to include data analysis a chapter with details of the strategic direction for each member Council, plus an infrastructure prospectus for the region. This will be important to assist with ensuring the region is well positioned to access grant funding and similar opportunities. Council's Business Manager Waste and Recycling is currently chair of the CRJO Regional Waste Group.

#### 4.8 Interesting News and Facts



Australia has become the first continent in the world to have bottle buy-backs in each state and territory. In NSW alone more, than \$700 million in container refunds have now been earned through Return and Earn and 7 billion drink containers had been returned from December 2017 to February 2022.

If drink containers are placed in yellow lid recycling bins, Endeavour Industries receives a refund via an ongoing audit process. This means the Goulburn Mulwaree community attracts multiple benefits from the scheme, which is funded by drink manufacturers to help increase recycling and reduce litter.

Australia's original Container Deposit Schemes started off as a humble litter reduction plan, launched in South Australia, over 40 years ago. We can now boast to having a CDS in every state or territory after Tasmanian parliament passed legislation for its own state scheme, making us the first continent to achieve this goal.

Container Deposit Schemes (CDS) provide the community with a financial incentive to drop off their bottles and cartons under one litre for recycling, creating both social and financial benefits by giving communities a financial incentive to keep communities litter free and valuable materials in use.

#### New South Wales

Since its establishment in 2017, over 6.5 billion beverage containers have been returned through a network of over 620 collection points in NSW. In the last four years, the Return and Earn scheme has raised over \$28 million dollars for charities, community groups and members of the public. It has also contributed to a 52 per cent reduction in litter in the state.

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Return and Earn is often used in schools to teach kids about recycling. For example, students from Budawang School in Ulladulla created a school-wide recycling program to collect containers for recycling through the scheme. As a result, students have gained awareness about sustainability and the environment, improved their recycling knowledge, and raised money for the school.

**Australian Capital Territory**

In the ACT, communities have been involved in the local CDS since 2018. The ACT CDS works closely with LEAD – a Canberra organisation that works with local businesses and government to provide employment opportunities to people with a disability. With the container deposit scheme achieving positive results early on, it is expected to achieve its target of a 90 per cent recovery rate for acceptable container returns, by 2025. This goal has been made more achievable by the implementation of Return-it automatic return machines. As of 2021, the scheme has seen over 277.2 million containers returned, resulting in over \$6.3 million in refunds back in the hands of the community.

<https://planetark.org/newsroom/news/australia-becomes-first-continent-in-the-world-to-have-bottle-buy-backs-in>



**15.25 PLANNING & ENVIRONMENT DIRECTORATE REPORT - APRIL 2022**

**Author:** Director Planning & Environment

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. Planning & Environment Directorate Report - April 2022

<b>Link to Community Strategic Plan:</b>	25. Our Civic Leadership CL1 Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Planning & Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

**REPORT**

Please find the attached April 2022 report on the activities of the Planning & Environment Directorate.



## Planning & Environment – April 2022



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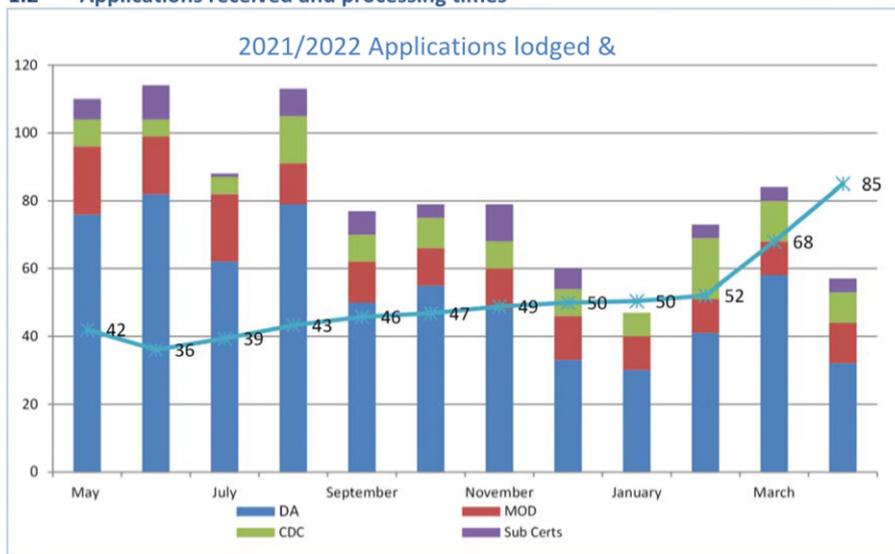
## 1 Development Assessment

### 1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	32	47
Modifications	12	10
Reviews	0	0
CDC's	9	9
Subdivision Certificates	4	1
<b>Total</b>		
<b>Total cost of new development for the month:</b>	\$23,422,380	
<b>Cumulative total (Financial year):</b>	\$316,899,354	
<b>Of Note:</b>		
<ul style="list-style-type: none"> <li>DA/0639/2122 for the construction of 28 industrial units at 54 Sydney Road, Goulburn. CIV \$10,769,612.00</li> <li>DA/0619/2122 for stage 2 significant internal restoration works of St Peter &amp; Pauls Catholic Cathedral at 42 Verner Street, Goulburn. CIV \$2,130,231.00</li> </ul>		

In addition to the above, **23** applications submitted via on the online portal were returned/rejected as insufficient information was supplied for the application to be able to be formally accepted.

### 1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

<p><b>15 Avoca Street, Goulburn</b> Class 1 Application Appeal against Demolish Works Order for unauthorised works</p>	<p>The works included the enclosure of several carports and the alleged use of part of the newly enclosed area for habitable purposes, noting the site is flood liable. Further Appeals against refusal of the DA and Building Information Certificate.</p>	<p>Judgment handed down by the Commissioner on Wednesday 1 September 2021. Council received costs from the Applicant on 12 April 2022. This matter is now considered finalised.</p>
<p><b>Wakefield Park Raceway</b> Class 1 Application Appeal against the deemed refusal of DA/0117/2021</p>	<p>Recreation Facility (major) - Continued use of site for motor sport and ancillary activities.</p>	<p>Council determined the DA by way of consent at its Extraordinary Meeting held 13 July 2021. A hearing was held in the LEC on 8, 9 &amp; 10 March 2022. The Court will hand down judgement in due course.</p>
<p><b>17 Fenwick Crescent, Goulburn</b> Class 1 Application Appeal in relation to Council's refusal of MODDA/0108/2021</p>	<p>Modification of approved Multi-dwelling Housing scheme to provide two additional dwellings and alterations to the approved site layout.</p>	<p>The parties participated in a section 34 conciliation conference on 4 March 2022. A section 34 agreement was reached to grant consent for the modification application. The plans subject to the agreement comprise a revised layout to the submitted modified development reducing the number of dwellings proposed to one (1) additional dwelling, the removal of first floor balconies, and increase in setback distances to the northern boundary. The Modified Plans reduce the overall bulk and scale and reinstate the view corridor to the Lagoon Street properties backing onto the site. Judgment handed down by the Commissioner on 24 March 2022. This matter is now considered finalised.</p>
<p><b>154 Wollumbi Road, Marulan</b> Class 4 Judicial Review Third Party Appeal against partial approval of DA/0288/2021</p>	<p>Three new buildings including a secondary dwelling, cellar door premises, farm building, studio; a swimming pool and outbuilding; demolition of existing structures; and non-native vegetation removal.</p>	<p>Council is Second respondent. Discussions with the First respondent have commenced in relation to determining an appropriate course of action.</p>

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<p><b>97 Corriedale Drive, Marulan</b> Class 4 Judicial Review Appeal against refusal of DA/0485/2021</p>	<p>2 lot subdivision</p>	<p>Council is Second respondent. On going discussions are being held between all parties in order to resolve the matter.</p>
<p><b>10 Ben Bullen Place, Goulburn</b> Class 1 Application Appeal against refusal of DA/0419/2021</p>	<p>Construction of 6 attached town houses with 7 lot community title subdivision</p>	<p>The parties participated in a section 34 conciliation conference on 5 April 2022. A draft section 34 agreement was reached to grant consent for the development application. Judgment handed down by the Commissioner on 19 April 2022. This matter is now considered finalised.</p>

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**1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval**

DA/0313/2122 seeks development consent for the establishment and operation of a temporary resource management facility that would recover and process up to 45,000 tonnes of excavated public road material (EPRM) for a maximum period of 18 months at Divalls Quarry, 282 Carrick Road, Carrick.

On 16 March 2022, a Briefing Meeting was held with staff and the Southern Region Planning Panel to discuss the proposal and any issues to date. Staff and the Panel inspected the site as part of the briefing. Staff are waiting on a Record of Briefing from the Panel before the assessment of the application can continue.

**1.5 State Significant Development**

Project	Description	Status
Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Gunlake Quarry Continuation Project	Amendment to heavy vehicle movements	Assessment
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Marulan Solar Farm	Development of a 150 MW solar farm and associated infrastructure	Prepare EIS
Woodlawn Advanced Energy Recovery Centre Project	Construction and operation of an energy recovery facility with a capacity to thermally treat up to 380,000 tpa of residual municipal solid waste and commercial & industrial waste and to generate approximately 39 MW of electrical energy	Prepare EIS

**2 Strategic Planning Program**

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>CBD Renewal Strategy under preparation.</li> </ul>	A large body of work on the CBD has commenced with some general chapters prepared. Some delays being experienced due to staffing and addressing changes to local planning coming from the State.
2.	Goulburn Floodplain Risk Management Study and Plan Includes: LEP amendment (to remove flood mapping from LEP) Adopt flood policy and amend DCP	<ul style="list-style-type: none"> <li>LSPS Short term action</li> <li>NSW DPIE Grant funded (includes milestones for timing).</li> <li>Legislated changes to flood planning necessitate updating LEP and DCP provisions.</li> </ul>	The Draft Floodplain Risk management Study and Plan is on exhibition from 1 April – 2 May, 2022. The associated Development Control Plan chapter as amended is also concurrently on public exhibition.
3.	CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments) <i>*UFHS Action, *CBD Car Parking Study &amp; Action Plan</i>	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions.</li> </ul>	CBD has commenced with the car parking survey completed, character assessments for precincts and testing of draft planning controls.
4.	Marulan Floodplain Management Study and Plan	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Organisational significance for infrastructure planning.</li> <li>NSW DPIE Grant funded (includes milestones for timing).</li> </ul>	<ul style="list-style-type: none"> <li>Community Survey undertaken</li> <li>Data collection phase including structural survey, LiDAR data etc.</li> </ul>
5.	Biodiversity Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> </ul>	Yet to commence.



Priority	Project	Relationship to LSPS or Other Strategies	Progress
		<ul style="list-style-type: none"> <li>Required for Resource Lands Strategy</li> <li>Villages Strategy</li> </ul>	
6.	Bushfire Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Grant application submitted with project brief.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Villages Strategy</li> </ul>	<p>Unsuccessful with grant application but provided for in budget.</p> <p>Procurement phase being finalised with appointment of consultant.</p>
7.	Recreational Needs Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> </ul>	Review of previous draft has commenced.
8.	Villages Strategy	<ul style="list-style-type: none"> <li>LSPS – medium term action (as other work required before this strategy to provide baseline data).</li> <li>A Draft Tarago Strategy is on exhibition until 11 February 2022. Tarago is the least constrained in terms of bushfire and biodiversity and has therefore been brought forward ahead of the preparation of these studies. The approach to the Draft Tarago Strategy will be the pilot for the future Strategies for Tallong and Bungonia.</li> </ul>	The exhibition period for the Draft Tarago Strategy has concluded and a post exhibition report is being prepared for an upcoming meeting.
9.	South Goulburn Tree Management Plan - Review	<ul style="list-style-type: none"> <li>Council resolution to undertake a review of this Plan was adopted in late 2021 and a review is underway.</li> </ul>	The written part of the document is under review although updated mapping may need to wait until spring to be updated in accordance with biodiversity assessment method guidelines.
10.	Local Approvals Policy (LAP)	<ul style="list-style-type: none"> <li>Aspects of this Policy are considered to be more urgent so it may be rolled out in stages to reflect this. Currently there is a need to provide a policy direction on connection to water/sewer services where available which may be required as a first step.</li> <li>Other sections of the policy may require subsequent amendments based on staff resources.</li> </ul>	Work has commenced on a LAP relating to water/sewer approval activities in urban areas that require approval.

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Priority	Project	Relationship to LSPS or Other Strategies	Progress
11.	Resource Lands (Agriculture and Extractive Industries) Strategy	<ul style="list-style-type: none"> <li>• LSPS – short term action.</li> <li>• Pending State Significant Agricultural Land Mapping by NSW Department of Primary Industries being finalised.</li> </ul>	Council has made a submission to the Draft State Significant Agricultural Land Map and is awaiting the finalisation of this to inform Council’s Strategy
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> <li>• Council initiative.</li> </ul>	Initial review has commenced – review subject to staff availability.

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	Progress
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome. Biodiversity assessment for the site cannot commence until spring 2021. No assessment has been submitted as yet. <b>On hold.</b>
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club. <b>On hold.</b>
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	<b>Not proceeding.</b>
REZ/0002/2021	Truck Stop Marulan and 159 Rifle Range Rd, Goulburn	Amend Schedule 1 of the GM LEP 2009 to permit additional uses in association with: <ul style="list-style-type: none"> <li>• 14 – 16 George St&lt; Marulan (food and drink premises/tourist and visitor accommodation).</li> <li>• 159 Rifle Range Road, dwelling and subdivision of E2 zoned portion from RU6 zoned portion (south of highway).</li> </ul>	<b>Completed 11 March 2022</b>
REZ/0001/2122	Marulan WTP	Rezone 189 Brayton Road, Marulan to SP2 - Infrastructure	Currently on public exhibition until mid-April 2022.
REZ/0002/2122	Goulburn WTP	Rezone to SP2 - Infrastructure	Utilities is still exploring options other than rezoning given the biodiversity present on the subject site.
REZ/0003/2122	Allfarthing 2 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	A draft Planning Proposal is now being prepared by staff for preliminary consultation with Water NSW and then submission to NSW DPE for a Gateway determination.
REZ/0004/2122	137 Brisbane Grove Road	Rezone land to R5 large Lot Residential with 2ha min lot size as per Urban and Fringe Housing Strategy	A draft Planning Proposal is now being prepared by staff for preliminary consultation with Water NSW and then submission to NSW DPE for a Gateway determination.
REZ/0005/2122	Mountain Ash Road	Rezone land to R5 large Lot Residential	Pending submission of additional site specific technical studies for assessment prior to being reported to Council.

## 2.2 Planning and Related Legislative Updates

### 2.2.1 Amendments to Goulburn Mulwaree LEP 2009

One amendment to the Goulburn Mulwaree LEP 2009 (Amendment 24) was made on 11 March, 2022 in relation to allowing additional permitted uses on the following sites:

- (a) Lot 1, DP 706477, 159 Rifle Range Road, Goulburn,
- (b) Lot 2, DP 1053945, 14 George Street, Marulan,
- (c) Lot 3, DP 1053945, 16 George Street, Marulan.

### 2.2.2 Environmental Planning and Assessment Act/Regulations and State Environmental Planning Policies

The following changes to the NSW Environmental Planning and Assessment Act or Regulations were made (where applicable to the Goulburn Mulwaree Local Government Area) in the period up to 1 April, 2020:

- Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Amendment (Modifications) Regulation 2022 was published on 18 March 2022. The object of this Regulation is to provide that a request to modify a project or concept plan that was originally dealt with under repealed Part 3A of the Environmental Planning and Assessment Act 1979, and that may continue to be dealt with as a transitional Part 3A project, may itself be amended prior to being approved, or refused, by the Minister.

The following changes to State Environmental Planning Policies (SEPPs) or other environmental planning instruments have been made (where applicable to the Goulburn Mulwaree Local Government Area) between the previous report and up to 1 April, 2022:

- On 4 March, 2022 Standard Instrument (Local Environmental Plans) Amendment (SEPPs) Order 2022 was published which changed some referencing in relation to the new consolidated SEPPs.
- Also on 4 March, 2022 State Environmental Planning Policy Amendment (Miscellaneous) 2022 was published – which amended a number of LEPs and referencing to SEPPs but excluded the GM LEP 2009 but did change some referencing in SEPPs that apply to this LGA.
- On 18 March, 2022 State Environmental Planning Policy (Housing) Amendment (Miscellaneous) 2022 was published which made various amendments to SEPP Housing.
- On 1 April, State Environmental Planning Policy (Transport and Infrastructure) Amendment (Miscellaneous) 2022 was published. The changes mainly relate to exempt (but some provisions for complying/development without consent also – depending on the item) in relation to electricity generating works, solar energy systems, change of use during pandemic for a health service facility, mobile base stations, telecommunications facilities.

**3 Goulburn Mulwaree Animal Shelter**



**3.1 Adoptions for the month**



Boss was adopted and returned to the shelter but then adopted again. He is fitting into his new home well.



Peppa's owners sent an update on Peppa's travels. She has fitted in extremely well with her new family and has been doing a lot of sight-seeing!

"Sorry it has been a while with updates, Peppa is going really well.

She still likes to cry at every dog that she sees still pulling us when we take her for a walk. She does not like the water we took her down to Port Willunga in SA.

She meet George's son and the grandkids. We took her to the beach but na didn't like it. We are in Tasmania at the moment coming back in May we took her on the spirit of Tasmania left her in the caravan cause our friends told us not to put her in the cages. She went good open the van and wow she had really missed us I have few photos of her hope that you are good? We are travelling now left Broken Hill now we had given her a bone so she decided that she wanted a table so she grabbed the pizza box. Photo is her sitting on the caravan bed so George decided to put the cap on her. And this is her at Christmas time with her beef ear that she got off our friends in Colerain Vic. George, Tracey and Peppa🐾



## 4 Environment and Compliance

### 4.1 Ranger Services

Number of Animals.....	Dogs	Cats
Impounded <small>Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total.</small>	26	6
Surrendered by Owner	4	0
Returned to Owner	16	1
Sold	11	6
Transferred to Animal Welfare Organisations	0	0
Euthanised	0	0
Remaining in the facility	10	17
Customer Requests		
Animals	Unkempt Land	Total CRM's Completed
44	13	57

### 4.2 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
54	18	5	8	5	10	100

### 4.3 Community Enforcement

Parking	Other	School Zone	Hospital Zone	CBD	GMC Car Parks	Total
Number of Parking Patrols	11	4	1	3	0	19
Total Infringements	1	0	1	1	0	3
Customer Requests						
Parking	Abandoned Vehicles/Articles				Total CRM's Completed	
11	3				14	

**4.4 Biosecurity Weeds**

**4.4.1 General Biosecurity Activities**

Draft Directions	Biosecurity Certificates	Customer Requests
2	2	0

This month, Councils Biosecurity Weeds Officers issued 2 Draft Biosecurity Directions to land holders. These were issued for Blackberry and Serrated Tussock.



**15.26 FLOODPLAIN RISK MANAGEMENT WORKING PARTY DISCUSSION ITEMS & ACTION LIST - 27 APRIL 2022**

**Author:** Business Manager Strategic Planning  
 Director Planning & Environment

**Authoriser:** Brendan Hollands, Acting General Manager

**Attachments:** 1. Floodplain Risk Management Working Party Discussion Items and Action List - 27 April 2022

<b>Link to Community Strategic Plan:</b>	4. Our Environment EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
<b>Cost to Council:</b>	N/A
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That the report from Business Manager Strategic Planning in relation to the Floodplain Risk Management Working Party Discussion Items and Action List from 27 April 2022 be received.

**BACKGROUND**

A meeting of the Floodplain Risk Management Working Party was held on 27 April 2022. Please find attached the discussion items and action list from this meeting.

**GMC Floodplain Risk Management Working Party  
Working Party Discussion Items & Action List**

**Meeting Details**

5.30pm, Wednesday, 27 April 2022  
Council Chambers

**Attendees**

Cr Jason Shepherd, Scott Martin (Goulburn Mulwaree Council-GMC), Kate Wooll (GMC), Jacki Waugh (Community Representative – Goulburn), Cheryl Bell (Community Representative – Marulan), Zac Richards (GRC Hydro), Beth Marson (GRC Hydro), Joanne Humphries (State Emergency Service-SES), Robert Bell (SES) and Felix Taaffe (GRC Hydro).

**Via Zoom** – Nathan Pomfret (NSW Department of Planning and Environment -DPE).

**Apologies**

Marina Hollands (GMC) and Des Rowley (Community Representative – Goulburn).

**Discussion Items**

- GRC Hydro provided a short PowerPoint presentation outlining the process and update for the Goulburn Floodplain Risk Management Study and Plan and the Marulan Floodplain Risk Management Study and Plan.
- A draft Development Control Plan (DCP) amendment to the flood prone land chapter is currently on exhibition in conjunction with the draft Goulburn Floodplain Risk Management Study and Plan. DPE have released a new flood prone land package, which enables Councils to link the draft DCP chapter to planning controls and the flood studies. The draft DCP amendment includes planning provisions for flood planning controls and key factors that trigger additional flood studies for sites outside the flood study areas. The draft DCP chapter is currently on exhibition and open for community feedback until Monday 2 May, 2022.
- The draft Goulburn Floodplain Risk Management Study and Plan also includes a recommendation for further investigation into a voluntary purchase scheme for some flood affected properties. This led to further discussion on communication of flood information to affected residents. It was also noted that community flood education program. Council and the SES to work together to further investigate the voluntary purchase feasibility upon adoption of the Goulburn Floodplain Risk Management Study and Plan.
- Please contact Kate Wooll should any extensions be required for submissions to the draft DCP Amendment and Goulburn Floodplain Risk management Study and Plan

**Action List**

No	Description	Responsible Person	Action
1	GRC Hydro to refine the Avoca Street precinct as outlined in the Goulburn Floodplain Risk Management Study (GFRMS) and Plan to 64 dwellings.	GRC Hydro	The draft Goulburn Floodplain Risk Management Study and Plan is to be updated with a better description of the Avoca St precinct prior to adoption.
2	Council to work with SES to have additional rain gauges installed within the SE Region.	Scott Martin	Ongoing.

**Sustainability Working Party  
Working Party Action List**

No	Description	Responsible Person	Action
3	GRC Hydro to clarify which gauge is referred to in the GFRMS and Plan (the plan refers to levels taken from the "Old Marsden Weir" – the reference point for the gauge to be checked as there is a new gauge.	GRC Hydro and Council	The draft Goulburn Floodplain Risk Management Study and Plan is to be updated with a precise gauge location or reference if incorrect prior to adoption.
4	SES undertake a community education program for the areas identified as high risk within the Flood Studies.	SES and Council	This is an action in the draft Goulburn FRMS and Plan and should be actioned upon the adoption of this document.

Meeting closed: 7pm

**15.27 EXTERNAL MEETING MINUTES**

**Author:** Acting General Manager  
 Director Operations

**Authoriser:** Matt O'Rourke, Acting General Manager

**Attachments:** 1. Regional Cities NSW Meeting Minutes 24 March 2022  
 2. Holcim Lynwood Quarry Community Consultative Committee Minutes 8 April 2022

<b>Link to Community Strategic Plan:</b>	27. Our Civic Leadership CL3 Collaborate and cooperate to achieve efficiencies and a greater voice in regional decision-making, and encourage similar cooperation across other sectors and community groups.
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manager on the following external Committee meeting minutes be received:

1. Regional Cities NSW Meeting Minutes - 24 March 2022
2. Holcim Lynwood Quarry Community Consultative Committee – 8 April 2022

**REPORT**

Please find attached the minutes from the:

1. Regional Cities NSW Meeting - 24 March 2022
2. Holcim Lynwood Quarry Community Consultative Committee – 8 April 2022

These minutes are attached for your information and no Council decision is required other than noting the minutes.



**Regional Cities New South Wales  
Meeting Minutes  
24 March 2021**

**Date:** Thursday 24 March 2022

**Time:** 9:00am – 2:00pm

**Location:** Preston Stanley Room, Level 7 Parliament House, 6 Macquarie Street, Sydney NSW 2000

**Attendees**

- Cr Russell Webb – Mayor, Tamworth Regional Council (Deputy Chair)
- Mr Paul Bennett – General Manager, Tamworth Regional Council
- Cr Kylie King – Mayor, Albury City Council
- Ms Tracey Squire – Acting CEO, Albury City Council
- Cr Sam Coupland – Mayor, Armidale Regional Council
- Mr James Roncon – General Manager, Armidale Regional Council
- Cr Robert Taylor – Mayor, Bathurst Regional Council
- Mr David Sherley – General Manager, Bathurst Regional Council
- Cr Tom Kennedy – Mayor, Broken Hill City Council
- Mr Jay Nankivell – General Manager, Broken Hill City Council
- Cr Paul Amos – Mayor, Coffs Harbour City Council
- Mr Chris Chapman – Acting General Manager, Coffs Harbour City Council
- Mr Murray Wood – CEO, Dubbo Regional Council
- Cr Doug Curran – Mayor, Griffith City Council
- Mr Brett Stonestreet – General Manager, Griffith City Council
- Cr Peter Walker – Mayor, Goulburn Mulwaree Council
- Mr Brendan Hollands – Acting General Manager, Goulburn Mulwaree Council
- Cr Steve Krieg – Mayor, Lismore City Council
- Mr John Walker – General Manager, Lismore City Council
- Cr Philip Penfold – Mayor, Maitland City Council
- Mr David Evans PSM – General Manager, Maitland City Council
- Cr Jason Hamling – Mayor, Orange City Council
- Mr Scott Maunder – Director Community Recreation and Cultural Services, Orange City Council
- Cr Peta Pinson – Mayor, Port Macquarie-Hastings Council
- Cr Kenrick Winchester – Mayor, Queanbeyan-Palerang Regional Council
- Mr Phil Hansen – Acting CEO, Queanbeyan-Palerang Regional Council
- Cr Chris Cherry – Mayor, Tweed Shire Council
- Mr Warren van Wyk – Acting General Manager, Tweed Shire Council
- Cr Dallas Tout – Mayor, Wagga Wagga City Council
- Ms Rachael Sweeney – Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn – Secretariat (Project Coordinator, Collective Position)

**Apologies**

- Cr Mathew Dickerson – Mayor, Dubbo Regional Council (Chair)
- Mr Frank Zaknich – CEO, Albury City Council
- Mr Warwick Bennett – CEO, Goulburn Mulwaree Council
- Mr David Waddell – General Manager, Orange City Council
- Mr Troy Green – General Manager, Tweed Shire Council
- Mr Peter Thompson – General Manager, Wagga Wagga City Council
- Dr Clare Allen – General Manager, Port Macquarie-Hastings Council



The meeting was declared open at 9:16 am AEDT.

### **1. WELCOME AND APOLOGIES**

Cr Russell Webb – Mayor, Tamworth Regional Council welcomed members to the meeting and noted apologies.

### **2. APPOINTMENT OF RETURNING OFFICER**

Members unanimously nominated Ms Rachael Sweeney – RCNSW Secretariat to the position of Returning Officer.

### **3. RCNSW CHAIR AND DEPUTY CHAIR NOMINATIONS**

Ms Rachael Sweeney – RCNSW Secretariat accepted the position of Returning Officer and provided an overview of the voting process:

1. The voting process to elect a Chair and Deputy Chair.
2. The nominations for Chair:
  - Cr Mathew Dickerson – Mayor, Dubbo Regional Council.
3. The nominations for Deputy Chair:
  - Cr Russell Webb – Mayor, Tamworth Regional Council.

As there were no other candidates for the position of Chair, Cr Mathew Dickerson – Mayor, Dubbo Regional Council was endorsed by members as the Chair of RCNSW.

As there were no other candidates for the position of Deputy Chair, Cr Russell Webb – Mayor, Tamworth Regional Council was endorsed by the members as Deputy Chair of RCNSW.

As Cr Mathew Dickerson was an apology for the meeting, Cr Russell Webb took over the Chair responsibilities for the meeting.

### **4. SECRETARIAT UPDATE**

Ms Rachael Sweeney – RCNSW Secretariat tabled the following March reports for noting:

- Policy and Advocacy Register;
- Stakeholder Register;
- Policy Updates; and
- Communications Report.

Ms Rachael Sweeney noted the actions from the RCNSW November 2021 meeting had been completed. Members noted the update.



## 5. RCNSW INDUCTION

Ms Rachael Sweeney – RCNSW Secretariat tabled the RCNSW Induction presentation for the information of members. In presentation included;

- An overview of the inception of the alliance;
- Governance structure and past Chairs and Deputy Chair;
- An outline of the decision making process;
- Structure of the Memorandum of Understanding with the State Government; and
- Overview of the meeting schedule and policy positions to date.

Members noted the induction presentation.

## 6. DEPARTMENT OF REGIONAL NSW

RCNSW Deputy Chair Cr Russell Webb – Mayor, Tamworth Regional Council welcomed Mr Gary Barnes – Secretary, Department of Regional NSW to the meeting and introduced all members.

Mr Barnes outlined the priorities of the Department of Regional NSW noting the impact of the recent floods and the COVID-19 . Mr Barnes noted the following;

- The Regional Economic Development Strategies are due to be refreshed;
- Outlined the Department roles and responsibilities;
- The Growing Local Economies Fund is under consideration for funding in State Budget;
- The Stronger Country Communities Fund is under consideration for funding in State Budget; and
- It is the intention of the Government to have at a Special Activation / Jobs precinct per regional city.

Members noted the impact of the IPART rate peg on regional communities, and the work population prediction work RCNSW has done in conjunction with ID Profile. Mr Barnes expressed support of the ID Profile work and members noted a copy of the population projection work would be provided to Mr Barnes once its completed.

### ACTION

**6.1 RCNSW Secretariat to provide Mr Gary Barnes with a copy of the RCNSW ID Profile work once it is completed.**



## 7. REGIONAL PLANNING AND HOUSING

RCNSW Deputy Chair Cr Russell Webb – Mayor, Tamworth Regional Council the Hon Anthony Roberts – Minister for Planning and Homes to the meeting and introduced all members.

The Minister outlined the priorities concerning regional housing following the impact of population migration because of the COVID-19 pandemic. The Minister indicated addressing regional housing shortages was a priority for the Premier and the planning system will be activated to address the shortage. The Minister noted the following;

- The recent announcements to promote regional housing development including \$1 million to assist in processing Development Applications in regional cities.
- Intention for the Department of Planning to supply planners through the 'flying squad'
- Indicated a planning package is under consideration for funding in State Budget.
- The decrease in Sydney's population has a direct correlation with the increase in regional cities' population.
- Activation of Crown Land to address the state wide shortage of housing, both for social and affordable housing, similar to the housing development in Cooma.

The Minister noted the impact of housing shortages on the flood affected area in Northern NSW, and acknowledged the impact holiday accommodation may have on flood affected areas. The Minister expressed interest in the RCNSW ID profile population forecast report and requested a copy be provided to his office once available. The members noted the presentation by Minister Roberts.

### ACTIONS

**7.1 RCNSW Secretariat to provide the Minister with a copy of the RCNSW ID Profile forecast report once it is completed.**

## 8. NSW LOCAL GOVERNMENT

RCNSW Deputy Chair Cr Russell Webb – Mayor, Tamworth Regional Council the Hon Wendy Tuckerman – Minister for Local Government to the meeting and introduced all members.

The Minister outlined the priorities of her office and the Office of Local Government of noting the impact of the recent floods and the COVID-19. The Minister expressed the importance of working with local government to improve performance for the sector. The Minister noted the following;

- The disconnect between the Office of Local Government and the needs of the sector;
- Noted any legislation that comes through will now seek to identify the impact on Local Government;
- The Emergency Services assets in local councils continue to put pressure on cost effectiveness;





- The housing shortage in regional areas could be addressed through the activation of Crown Land noting the lack of skilled workers and materials to build homes in the regions; and
- Overview of the importance of funding for shovel ready projects.

Minister Tuckerman noted the impact of the recent release of the rate peg and importance of ensuring financial sustainability of local government. The Minister noted the need for a better methodology for IPART and noted the concern of members around the narrative of special rate variation. The Minister noted the concern of members and indicated the Office of Local Government will aim to address this issue.

Members agreed to write to the Department of Planning and Environment to address the issues of population projections and the rate peg. Members also agreed to write to the Deputy Premier and Department of Regional NSW to address regional skills shortage for infrastructure delivery.

The members noted the presentation by Minister Tuckerman.

**ACTIONS**

- 8.1 RCNSW Secretariat to write to the Department of Planning and Environment to address the issues of population projections and the rate peg.**
- 8.2 RCNSW Secretariat to write to the Deputy Premier and Department of Regional NSW to address regional skills shortage for infrastructure delivery.**

**9. REGIONAL ROADS AND TRANSPORT**

RCNSW Deputy Chair Cr Russell Webb – Mayor, Tamworth Regional Council the Hon Sam Faraway MLC – Minister for Regional Transport and Roads to the meeting and introduced all members.

The Minister outlined regional roads and transport priorities and acknowledging the effects of the recent floods on the northern NSW communities. The Minister noted the following;

- Another round the Fixing Locals Roads Program and the Fixing Country Bridges Program is under consideration for announcement;
- Local councils play a key role in delivering and maintaining assets;
- Acknowledging local councils have built the capacity in their capital works department, as a delivery partner with the State Government; and
- Emergency response services must build capacity to increase local government sustainability.

The Minister noted the possibility of Public Private Partnership (PPP) models to build transport capacity in regional NSW, and that a wholistic approach to transport road, rail and air, including freight operators.



**10. GENERAL BUSINESS**

Next Meeting

RCNSW Deputy Chair Cr Russell Webb – Mayor, Tamworth Regional Council advised the next RCNSW Board Meeting is proposed to be scheduled for Thursday 12 May 2022 in the Mckell Room, NSW Parliament House subject to COVID-19 restrictions.

The meeting was declared closed at 2:13pm AEDT.

**SUMMARY OF ACTIONS**

ACTION	RESPONSIBILITY
RCNSW Secretariat to provide Mr Gary Barnes with a copy of the RCNSW ID Profile work once it is completed.	RCNSW Secretariat
RCNSW Secretariat to provide the Minister for Planning and Homes with a copy of the RCNSW ID Profile forecast report once it is completed.	RCNSW Secretariat
RCNSW Secretariat to write to the Department of Planning and Environment to address the issues of population projections and the rate peg.	RCNSW Secretariat
RCNSW Secretariat to write to the Deputy Premier and Department of Regional NSW to address regional skills shortage for infrastructure delivery.	RCNSW Secretariat



## Meeting notes

### EnergyAustralia

<b>Meeting</b>	Community Consultative Committee	<b>Date</b>	8 April 2022
<b>Project</b>	Lynwood Quarry	<b>Time</b>	12.00pm – 12.50pm
<b>Chair</b>	Brendan Blakeley	<b>Recorder</b>	Jacinta Spies
<b>Attendees</b>	David Humphries, Marulan Region Chamber of Commerce Rosemary Turner, Marulan and District Historical Society Clr Bob Kirk, Goulburn Mulwaree Council Wayne Beattie, Holcim Fred Adams, Holcim Lisa Mackay-Sim, Holcim	<b>Apologies</b>	GM Brendan Hollands, Goulburn Mulwaree Council Susan Pearson, Towrang Valley Progress Group Peter Simpson, Site neighbour Rebecca McLean, Holcim

Item	Discussion Point	Actions
1.	<p><b>Welcome and introductions</b></p> <ul style="list-style-type: none"> <li>- Brendan Blakeley welcomed CCC members and acknowledged the traditional custodians of the land Lynwood is located upon.</li> <li>- Introductions were made, noting Lisa’s attendance.</li> <li>- Brendan Blakeley ran through the agenda for the meeting and noted apologies.</li> </ul>	
2.	<p><b>Partnership and donations</b></p> <p>Lisa Mackay-Sim gave an update on the partnerships and donations Holcim is undertaking broadly across Australia.</p> <ul style="list-style-type: none"> <li>- There is an increased focus on diversity and inclusion through social procurement, employee diversity etc. Information on Holcim’s sponsorship with RizeUp is available here: <a href="https://www.holcim.com.au/holcim-rizeup-partnership">https://www.holcim.com.au/holcim-rizeup-partnership</a></li> <li>- Analysis into current donations shows an underrepresentation towards disability support, refugee children and First Nation assistance.</li> <li>- The Holcim Reconciliation Action Plan was launched in February. Further information is available here: <a href="https://www.holcim.com.au/holcim-australia-launches-inaugural-reconciliation-action-plan-rap">https://www.holcim.com.au/holcim-australia-launches-inaugural-reconciliation-action-plan-rap</a></li> <li>- Holcim has launched two green sponsorships in Australia with Greening Australia and in New Zealand with Trees that Count. More information on these partnerships can be found here: <a href="https://www.holcim.com.au/holcim-welcomes-green-partnerships">https://www.holcim.com.au/holcim-welcomes-green-partnerships</a></li> <li>- Further opportunities for scholarships and traineeships are available across various community groups.</li> <li>- Holcim is currently investigating new connections that can be formed to financially assist the local community.</li> </ul> <p><i>David suggested Lisa could monitor the Marulan Facebook Page about local community opportunities.</i></p>	<p>Committee to consider their local community connections available to receive funding.</p> <p>Lisa will arrange one-on-one interviews with committee members to discuss local suggestions.</p>

Item	Discussion Point	Actions
	<i>Clr Bob noted Brendan Hollands is the Director of Community and Corporate Services for Goulburn Mulwaree Council.</i>	
3.	<b>Site operations update</b>	
	Wayne Beattie Hewson updated the committee on site operations (see presentation attached). The main points discussed were as follows:	
	<ul style="list-style-type: none"> <li>- Peter Hewson, the NSW/ACT Area Manager has left the business. He will be replaced by Kurt Bridges next week. Kurt brings experience working in mines in Western Australia.</li> <li>- Ongoing recruitment to replace Rebecca MacLean who began maternity leave after the Christmas break. Wayne Beattie and Dave Manning are undertaking any community enquiries in the interim.</li> <li>- Lynwood Quarry EA 2021 was approved by the Fairwork Commission.</li> <li>- 15 Casual labour hire positions were converted to Full Time Permanent Positions in February 2022, noting there are still casual workers on site.</li> <li>- Remaining COVID impacts due to isolation and infection rates. Fortunately, no transmissions have taken place on site and therefore no major isolation required across the site.</li> <li>- All COVID safe regulations are maintained including 1.5m distancing, cleaning all stations, sanitising, staggering lunch times and any with cold or flu symptoms workers stay home.</li> <li>- Despite COVID impacts, yield has been maintained.</li> <li>- Sales figures remain strong, however, there have been recent impacts with the weather. Rail in Picton was affected, and materials could not move out, stalling 250,000 tones.</li> <li>- Job preservation for full time Holcim employees.</li> <li>- There have been 2 reportable incidents, since the last CCC meeting with both being vehicle on vehicle collisions.</li> <li>- The Primary Scalping Circuit has been upgraded after several delays due to COVID, which will limit wastage.</li> <li>- Trailing 2 PC850 excavators as primary loading tools to diversify options on site. Holcim uses GPS locators and monitoring systems to assess their fuel burn.</li> <li>- For the next 6 months Holcim is focusing on improving efficiencies with the processing plants.</li> <li>- Lynwood Quarry can supply materials for the subbase of the runway for Western Sydney Airport. A second pit will be used, which will not impact the rest of the site and current operating times. Holcim will return to tender and commit to half of the project.</li> </ul>	
4.	<b>Granite pit update</b>	
	Wayne Beattie gave an update on the granite pit (see presentation attached). The main points discussed were as follows:	
	<ul style="list-style-type: none"> <li>- The granite pit is progressing as per the development consent and 5 Year Mine plan.</li> <li>- The yellow dotted line featured on slide 7 is the boundary limits of the quarry for this year, in line with production demand.</li> <li>- The northern end of the amenity bund is complete, and the southern end of the amenity bund is due for completion by December, weather permitting.</li> <li>- The western face of the amenity bund has been sprayed with a grass and acacia mix and the eastern face has been covered by natural vegetation.</li> </ul>	
5.	<b>Community update</b>	
	Wayne Beattie gave an update on Holcim's community engagement program (see presentation attached). The main points discussed were as follows:	

Item	Discussion Point	Actions
	<ul style="list-style-type: none"> <li>- All applications towards the community investment fund require CEO approval, which slows down the assessment process.</li> <li>- Lynwood Quarry continues to support the local community and local business.</li> </ul> <p><u>Community Engagement Program 2021</u></p> <ul style="list-style-type: none"> <li>- Cancellations last year due to COVID restrictions, however, donations will still proceed.</li> </ul> <p><i>Lisa asked whether the requests are up to George for delegation?</i></p> <ul style="list-style-type: none"> <li>- Fred noted any request under \$5000. Members were encouraged to send their requests to review as soon as possible.</li> </ul> <p><u>Complaints</u></p> <ul style="list-style-type: none"> <li>- Holcim continues to engage with the community regarding blasting enquiries and requests to continue to be added to the blast notification register as advertised in the monthly Marulan newsletter.</li> </ul> <p><u>Community Dust Sampling</u></p> <ul style="list-style-type: none"> <li>- Since meeting with the EPA in June, a PM2.5 sampler has been installed. This will be monitored for a 12-month period up until October this year. The results will be reviewed by an independent and suitably qualified professional and provided back to the EPA with supporting data.</li> </ul>	
6.	<p><b>Environmental update</b></p> <p>Wayne Beattie presented an update on Holcim’s compliance, monitoring and management plans (see presentation attached). The main points discussed were as follows:</p> <p><u>Compliance</u></p> <ul style="list-style-type: none"> <li>- Holcim has demonstrated compliance in all areas according to latest update.</li> <li>- Trial upgrades on both HVAS1 and HVAS2 have been made to the BAM Exactus real time monitor, providing live data, and enabling a quicker response.</li> </ul> <p><u>Monitoring</u></p> <ul style="list-style-type: none"> <li>- Wayne presented a map of the dust monitoring located around the site as seen on slide 17.</li> <li>- Wayne explained the dust monitoring gages, noting the dust settles on the top of the gage and is collected and assessed once a month.</li> <li>- Lynwood Quarry is allowed up to 4grams per square meter, noting there are controls in place for dust compression.</li> </ul> <p><u>Management Plans</u></p> <ul style="list-style-type: none"> <li>- The Box Gum Woodland Management Plan is currently under review with assistance from DAWE, to ensure Holcim is leading the way forward in biodiversity and conservation.</li> <li>- In January Lynwood Holcim looked at local soil samples to ensure targets are being met successfully.</li> <li>- The Aboriginal Heritage Management plan has been updated and is awaiting final approval. A meeting was held on Tuesday this week and waiting finalisation.</li> <li>- Holcim is working with the NSW Conservation Biodiversity Trust to finalise the conservation agreement. This agreement will see over 200 Ha of land set aside as a conservation area.</li> <li>- Wayne presented an aerial map, as seen on slide 20, noting once the conservation agreement is approved there will be stringent rules on what can and cannot be competed in the area.</li> <li>- Part of the revegetation plan will include local burning to control weeds and regrowth in the area.</li> </ul> <p><i>David asked whether there are any other offsets off site?</i></p> <ul style="list-style-type: none"> <li>- Fred responded all offsets are on site.</li> </ul>	

Item	Discussion Point	Actions
	<ul style="list-style-type: none"> <li>- Aboriginal Heritage Keeping Place Project was submitted to council in January and is currently under assessment with council.</li> </ul>	
7.	<p><b>Next six months</b></p> <p>Wayne Beattie gave an overview of Holcim's planned activities for the next six months. Activities listed were as follows:</p> <ul style="list-style-type: none"> <li>- Continuation of PM2.5 data monitoring</li> <li>- Formalise agreement on the conservation area boundaries</li> <li>- Continue working with DAWE to improve EPBC compliance</li> <li>- Ongoing amenity bund work and revegetation</li> <li>- Upgrade the second HI-Vol unit to a BAM unit.</li> </ul>	
8.	<p><b>Other matters</b></p> <p>Brendan Blakeley asked the group if there were any other matters to discuss:</p> <ul style="list-style-type: none"> <li>- Reminder to reach out to Lisa to discuss community partnerships.</li> </ul> <p><i>David asked how long before the Aboriginal Heritage Keeping Project will begin?</i></p> <ul style="list-style-type: none"> <li>- Wayne responded Holcim is still awaiting approval and further amendments. Once approval is received it will be at least 6 months before construction can begin.</li> </ul> <p><i>Brendan asked how often does Holcim meet with Aboriginal stakeholders?</i></p> <ul style="list-style-type: none"> <li>- Wayne noted there is a formal meeting every 6 months. The next one will be held in November in line with the cultural surveys.</li> <li>- Wayne added this year is a tri-annual survey, which requires surveys on every site.</li> </ul> <p><i>Rosemary noted Gunning received a grant from Lynwood Quarry's community grant scheme and asked how far wide does the scheme reach?</i></p> <ul style="list-style-type: none"> <li>- Wayne clarified this year recipients are local, however, there is no boundary on the scheme's reach.</li> </ul>	
9.	<p><b>Close</b></p> <p>It was agreed the next meeting will be tentatively scheduled for November 2022.</p> <p>Brendan reminded the group if there are urgent matters in the meantime, to raise them with Wayne, Jacinta or Brendan as soon as possible.</p> <p>Brendan thanked the group for their attendance and the meeting was closed.</p>	



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# Community Consultation Committee Meeting: 8th April 2022



## Agenda

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- 1. Operations Update - Wayne Beattie**
- 2. Granite Pit Update - Wayne Beattie**
- 3. Community Update - Wayne Beattie**
- 4. Environmental Update - Wayne Beattie**





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# 1. Operations Update



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# 1. Operations Update

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## Internal Staff Changes

- Peter Hewson (previously NSW/ACT Area Manager) has left the business. His replacement is Kurt Bridges commencing 11/4/2022.
- Rebecca MacLean began maternity leave after the Christmas break. Wayne Beattie and Dave Manning to take on community enquiries.
- Lynwood Quarry EA 2021 was approved by the Fairwork Commission and began on the 1<sup>st</sup> of December 2021
- 15 Casual labour hire positions were converted to Full Time Permanent Positions Feb 2022

## 1. Operations Update cont.

- COVID-19 impacts since Nov 2021
  - Yield
  - Sales figures
- Contractor engagement
  - Review of resources to suit quarry output
  - Strengthened key local suppliers
  - Job preservation for full time Holcim employees
- 2 reportable incidents since last CCC meeting.
- Upgrade of Primary Scalping Circuit
- Trialing two PC850 excavators as primary loading tools
- Outlook for the next 6 months





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## 2. Granite Pit Update



Photo taken  
October 2021

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# 1. Granit Pit Update

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## Current Pit Development

- Progressing as per the development consent and 5 Year Mine plan.
- Overburden removal is in line with our production demands.
- 2022 pit plan is to continue to expand the pit shell to the Northern extraction limit.



**4. Granite Update cont.**

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**Amenity Bund Progress**

- Amenity bund construction has progressed. The Northern end of the bund is complete with the Southern end due for completion by Dec 2022. The Western face has been sprayed with a grass and acacia mix. Eastern face has been covered by natural vegetation.

**Flexterra Specification**

<b>Native Grass, Acacia and Couch Mix</b>	<b>@ 30Kg per Ha</b>
Native Grass Mix   70%	
Acacia Shrub Mix   7-10%	
Couch grass       20%	
<b>Flexterra FGM Flexible Growth Medium</b>	<b>@ 5Tonne per Ha</b>
<b>Organic Fertilizer Slow Release</b>	<b>@ 400Kg per Ha.</b>



## 4. Granite Update cont.

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### Amenity Bund Progress

- Tube stock planting is planned for Autumn weather depending





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# 3. Community Update



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### 3. Community Update

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#### Community Investment Fund

- All applications received in 2022 will be assessed as they are submitted, all submissions will now require CEO approval.
- Lynwood Quarry will continue to support the local community and local business as much as possible through this difficult time by utilising the services of local people and businesses.



### 3. Community Update cont.

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## Community Engagement Program 2021

Throughout 2021, Holcim have supported the below community initiatives. We look forward to providing additional support to the community in 2022 as COVID restrictions ease.

- Goulburn Mulwaree Council Australia Day BBQ (\$500)
- Gunning Campdraft (\$500)
- Towrang Valley Progress Association Australia Day BBQ (\$500)
- Goulburn Agricultural, Pastoral & Horticultural Society (\$2,000)
- Marulan Football Club (\$3,500)
- Goulburn & District Showjumping Competition (\$1,000)



### 3. Community Update cont.

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## Complaints & Community Consultation

Since November 2021, Lynwood has not received any complaints from the community.

Holcim will continue to be engaged in community consultation with blast enquiries and requests to continue to be added to the blast notification register as advertised in the monthly Marulan newsletter.



### 3. Community Update cont.

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#### **Community Dust Sampling PM2.5**

Holcim met with the EPA for a site visit in June 2021 and to discuss a pathway forward from the Independent Health Assessment Report (HEARS) to investigate community concerns of RCS from quarries in the Marulan region.

A recommendation was made for community sampling and further analysis. Holcim elected to undertake and fund a PM2.5 sampling investigation over a 12 month period which began in October 2021.

Our commitment will be included on the Lynwood EPL as a “Pollution Reduction Survey”.

The results will be reviewed by an independent and suitably qualified professional and provided back to the EPA with supporting data.





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## 4. Environmental Update



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## 4. Environmental Update

### Compliance

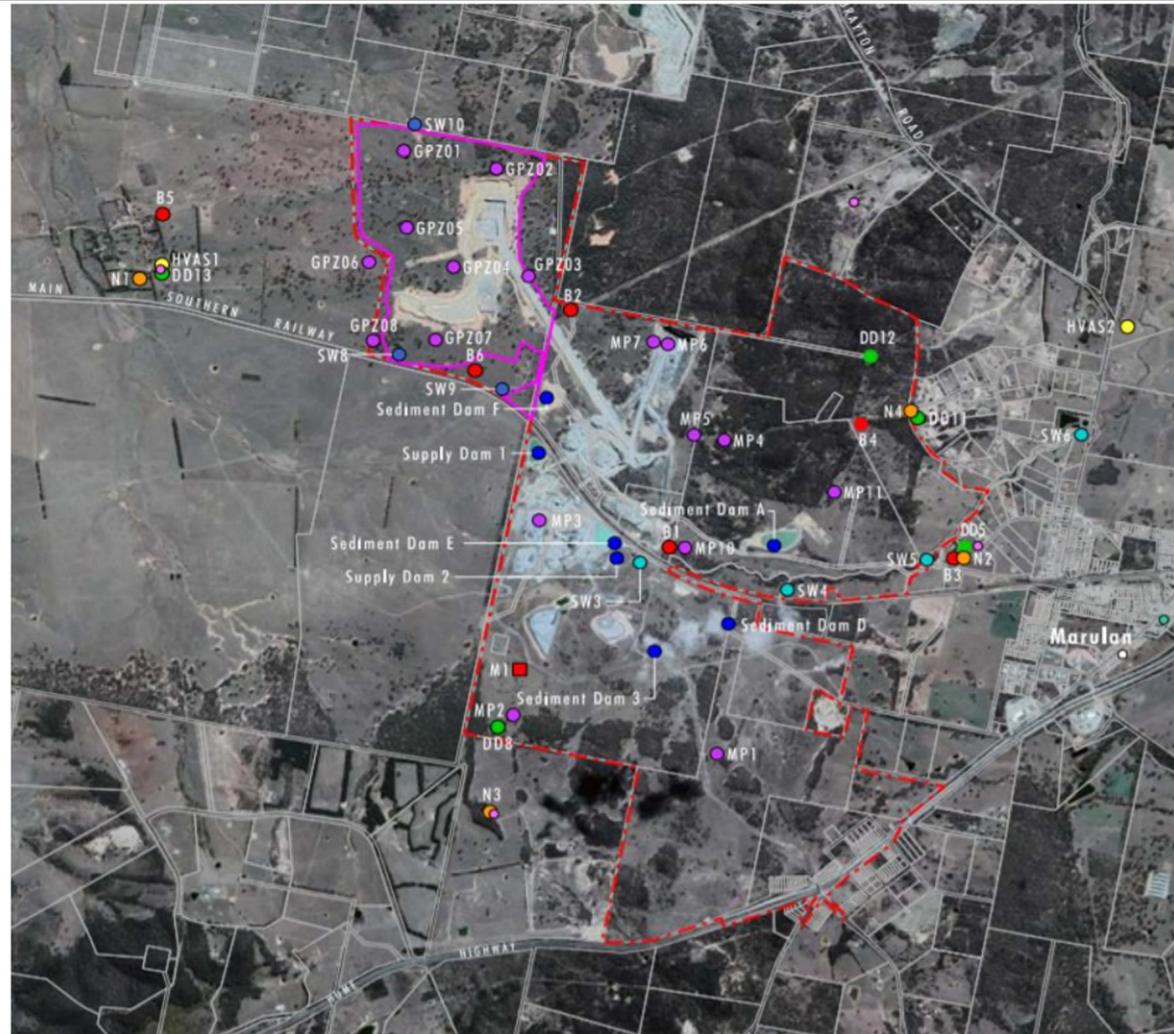
- ✓ Blasting - Compliant
- ✓ Dust Deposition - Compliant
- ✓ PM10 - Compliant
- ✓ Noise - Compliant
- ✓ Ground Water - Compliant
- ✓ Surface Water - Compliant

The trial upgrade to one of the Hi-Volume samplers proved successful. HVAS1 and HVAS2 will both be upgraded to the BAM Exactus real time monitor in the first half of 2022 upon the Air Quality Management Plan being approved by DPIE.

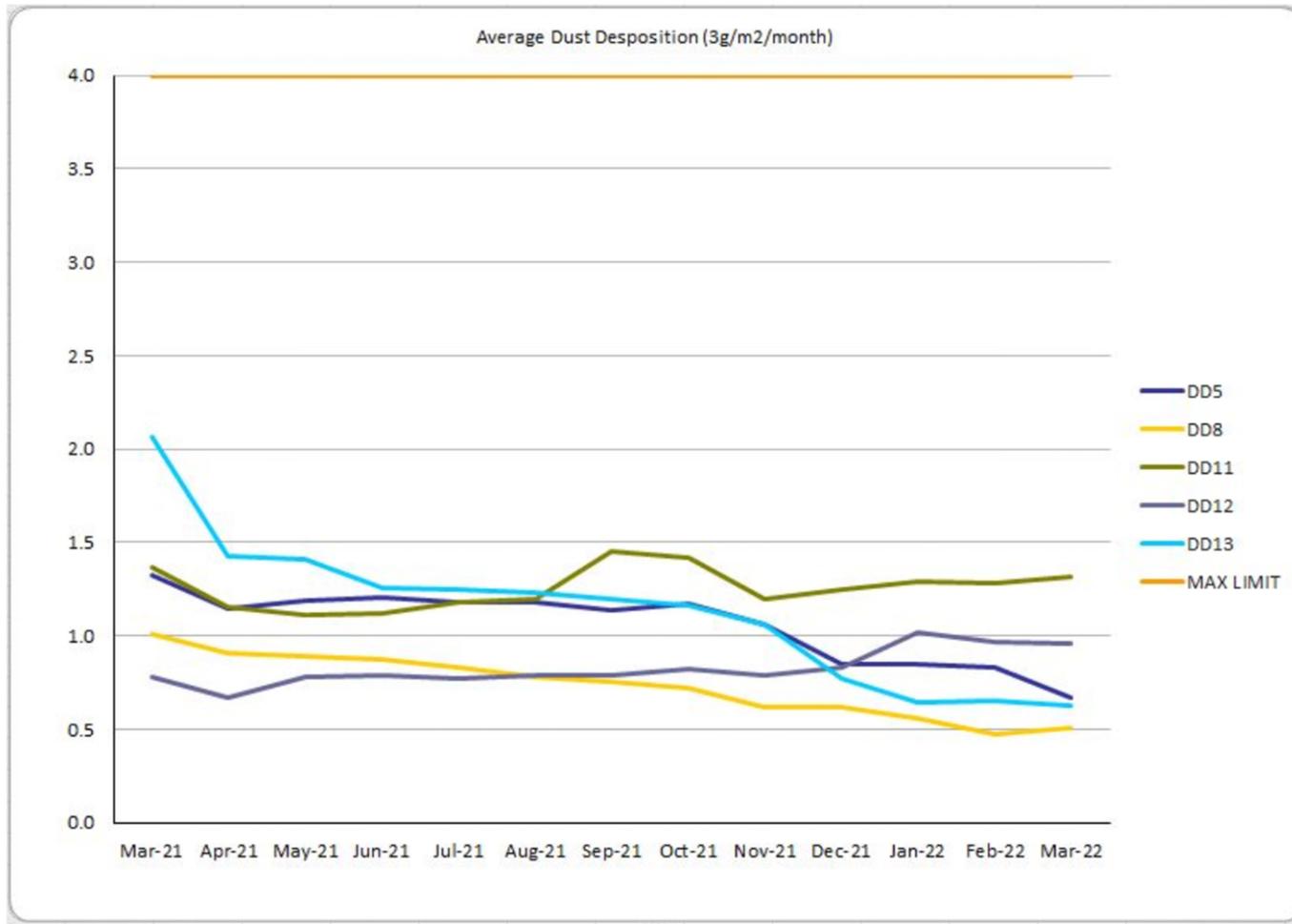
#### EXACTUS BAM



# Map of Dust Monitoring Locations



# Depositional Dust Monitoring Results





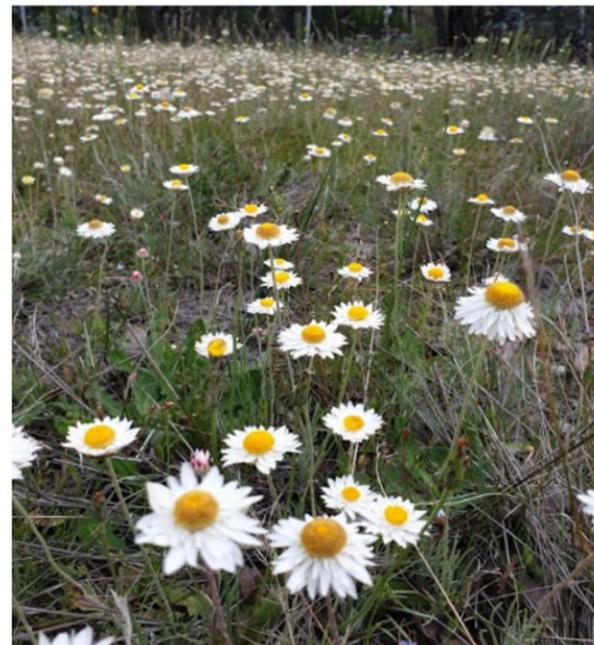
## 4. Environmental Update cont.

### Management Plans

- The Box Gum Woodland Management Plan is currently under review with assistance and input from the DAWE to ensure Lynwood is leading the way forward in biodiversity and conservation.

Holcim has engaged an environmental specialist to conduct various test samples to ensure the greatest success rate of targeted rehabilitation.

- The Aboriginal Heritage Management Plan has been updated and is awaiting final approval.



Hoary Sunray (*Leucochrysum albicans* var. *tricolor*) Endangered

## 4. Environmental Update cont.

### Lynwood Conservation Agreement



- Holcim is working with the NSW Conservation Biodiversity Trust to finalise the conservation agreement. This agreement will see over 200 Ha of land set aside as a conservation area.



## 4. Environmental Update cont.

### The Lynwood Aboriginal Heritage Keeping Place Project

- Submitted to council 18<sup>th</sup> Jan 2022
- Currently under assessment with council



## Next 6 months

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- Continuation of PM2.5 data monitoring
- Conservation area - formalise agreement
- Continue working with the DAWE to improve EPBC compliance
- Granite pit works - Ongoing Amenity bund work
- Upgrade the second Hi-Vol unit to a BAM unit - first half 2022





**15.28 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 29 APRIL 2022**

**Author:** Councillor

**Authoriser:** Brendan Hollands, Director Corporate & Community Services

**Attachments:** 1. 20220429 Youth Council Meeting Minutes 29 April 2022.pdf

<b>Link to Community Strategic Plan:</b>	Our Civic Leadership
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 29<sup>th</sup> April 2022

**BACKGROUND**

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 29<sup>th</sup> April 2022

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.



## GOULBURN MULWAREE YOUTH COUNCIL

29<sup>TH</sup> APRIL 2022 – COMMUNITY CENTRE

### MEETING AGENDA

- Thank you to those who attended ANZAC Day events and those who laid a wreath on behalf of the Youth Council.
- Outcomes of the Youth Conference
  - Concerns & Opportunities to lobby
- First Aid Course in May – who is interested?
- Photo & Story in the Newspaper – Mayoral election in June
- Rollerskate event at PCYC
  - CDAT funding
- Youth Council becoming CDAT members and advisors
- General business

### NEXT MEETING – 27<sup>th</sup> MAY 2022

Attendance: Holly, Saphy, Max, Marley  
Milla, Zoe, Leigh, Blake, Benithe  
& Benigne.

## Goulburn Mulwaree Youth Council Meeting - APRIL 29<sup>TH</sup>

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### Outcomes from the Youth Conference

- The report from the 2022 NSW Youth Conference held in Goulburn has been released, Carol is going to send out a copy of this to everyone to read.
- The biggest issue identified was mental health, wellbeing and where resources can be accessed.
- We are planning to invite Bronnie Taylor, the minister of health, to a meeting later in the year, giving us the opportunity to lobby for an issue related to mental health – specifically focusing on one in the report as this will provide us with evidence it is affecting all of NSW.

### First Aid

- Carol has organised a first aid course for us on the Sunday 15<sup>th</sup> May.
- First aid qualifications are a great thing to obtain, they can provide you with general life skills as well as improve your resume.
- There are 20 spots available, if you're interested please let Carol know.

### Mayoral Election

- The election will be held during the June meeting (24<sup>th</sup>)
- Positions available will be Mayor, Deputy Mayor and Secretary
- If you're interest in applying for one of these positions, please have a short speech prepared.

### Rollerskate event and Community Drug Action Team (CDAT) funding

- The youth week rollerskating event went extremely well with over 300 people attending!
- Carol on behalf of GMYC has applied for \$6,000 to help us hold another rollerskating event at PCYC.

### CDAT members

- CDAT is looking for younger members to help event and activity planning.
- This is a wonderful opportunity to create awareness within peers and yourself of the drug and alcohol related issues in Goulburn as well as general drug/alcohol education.
- Please contact Carol if you or anyone you know is interested.

### General Business

- The Upper Lachlan Shire are planning on forming a youth council
  - o Potential that they might join one of our meetings, and we might join one of theirs to help them set up and form their council
- GPAC and the new aquatic centre



- Both have recently opened and are looking very impressive! If you have the chance, go take a look.
- Blake is setting up a club, to most likely be held at the library, for plastic modelling.
  - If you're interested or know anyone who might be please contact Blake.

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Multiquip Haulage Route Repairs - April Status Update**

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.