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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**20 April 2021**

**Warwick Bennett**  
**General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 20 April 2021 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

## Order Of Business

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<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
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	There were no closed session reports for determination.	
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**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 APRIL 2021**

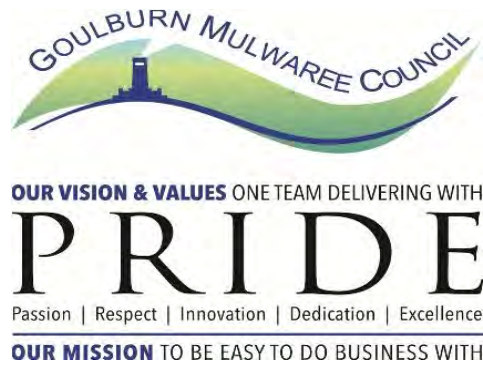
**Author: Warwick Bennett, General Manager**

**Authoriser: Warwick Bennett, General Manager**

**Attachments: 1. Minutes of the Ordinary Meeting of Council held on 6 April 2021**

**RECOMMENDATION**

That the Council minutes from Tuesday 6 April 2021 and contained in Minutes Pages No 1 to 20 inclusive and in Minute Nos 2021/117 to 2021/146 inclusive be confirmed.



# MINUTES

## Ordinary Council Meeting

6 April 2021



**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>6</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>6</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
	10.1 Minutes of the Ordinary Meeting of Council held on 16 March 2021 .....	6
<b>11</b>	<b>Matters Arising</b> .....	<b>6</b>
	11.1 Matters Arising from Council Meeting Minutes from the 16 March 2021 .....	6
	11.2 Outstanding Task List from All Previous Meetings.....	6
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>7</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>7</b>
	13.1 Notice of Motion - Sustainability in the Community .....	7
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>8</b>
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15.23	Councillor Briefing Session Summary .....	20
<b>16</b>	<b>Closed Session .....</b>	<b>20</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>20</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 6 APRIL 2021 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations) & Amy Croker (Office Manager).

**1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Margaret O'Neill.

**4 APOLOGIES**

Nil

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

Nil

## **7 DISCLOSURE OF INTERESTS**

Cr Carol James declared a significant non-pecuniary conflict of interest in Item 15.17 "Request for Financial Assistance - Rotary Club of Goulburn" as she is a Board member of the Goulburn Rotary Club. Cr Carol James will leave the meeting while discussion and determination on this item takes place.

Deputy Mayor Peter Walker declared a non-pecuniary/non-significant conflict of interest Item 15.17 "Request for Financial Assistance - Rotary Club of Goulburn" as he is a member of the Goulburn Rotary Club. As the disclosure was not of a significant nature Deputy Mayor Peter Walker will remain in the meeting while discussion took place.

Cr Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

## **8 PRESENTATIONS**

Nil

## **9 PUBLIC FORUM**

Rod Cranston addressed Council on Item 15.1 DA/0148/2021 - Three (3) detached 2-storey dwellings - 13 Chiswick Street, Goulburn.

## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 MARCH 2021**

#### **RESOLUTION 2021/117**

**Moved: Cr Sam Rowland**

**Seconded: Cr Denzil Sturgiss**

**That the Council minutes from Tuesday 16 March 2021 and contained in Minutes Pages No 1 to 17 inclusive and in Minute Nos 2021/92 to 2021/116 inclusive be confirmed.**

**CARRIED**

## **11 MATTERS ARISING**

### **11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 16 MARCH 2021**

Nil

### **11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

#### **RESOLUTION 2021/118**

**Moved: Cr Peter Walker**

**Seconded: Cr Sam Rowland**

**That Council notes the Task List and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

**13.1 NOTICE OF MOTION - SUSTAINABILITY IN THE COMMUNITY**

**RESOLUTION 2021/119**

**Moved: Cr Sam Rowland**

**Seconded:Cr Peter Walker**

**That**

- 1. Council establish a Community Sustainability Working Party to determine options and actions for the community as a whole to address Climate Change and the loss of biodiversity in our community.**
- 2. The membership of as Community Sustainability Working Party be discussed at a Councillor Briefing Session to determine community membership and spread of skills and ages that ensures a complete and practical community approach to addressing climate change and the loss of biodiversity in our community.**

**CARRIED**

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION****15.1 DA/0148/2021 - THREE (3) DETACHED 2-STOREY DWELLINGS - 13 CHISWICK STREET, GOULBURN****RESOLUTION 2021/120****Moved: Cr Margaret O'Neill****Seconded: Cr Carol James****That:**

1. The staff assessment report for development application DA/0148/2021 for the proposed three (3) two (2) storey dwellings to be constructed as a multi-dwelling development be received.
2. Council refuse DA/0148/2021 for the proposed three (3) two (2) storey dwellings to be constructed as a multi-dwelling development located at 13 Chiswick Street, Goulburn for the following reasons:
  - a) The proposal does not satisfy Part 1 Section 1.3(g) of the *Environmental Planning and Assessment Act 1979* as it does not promote good design and amenity of the build environment;
  - b) The proposal does not meet the requirements of Clause 1.2(a) of the *Goulburn Mulwaree Local Environmental Plan 2009* as it does not promote the orderly and economic use and development of the land in the area;
  - c) The proposed development does not meet the requirements of Clause 7.1A of the *Goulburn Mulwaree Local Environmental Plan 2009* as it does not address the impact the earthworks will have on the existing drainage patterns and soil stability in the locality and the effect of the proposed development on the likely future use of the land.
  - d) The proposed development does not meet the requirements of Section 4.3 of the *Goulburn Mulwaree Development Control Plan 2009* as it does not provide the required four (4) hours of sunlight to the dwellings between 9am and 3pm on 21 June (winter solstice).
  - e) The proposed development does not meet the requirements of Section 4.1.4 of the *Goulburn Mulwaree Development Control Plan 2009* as it does not ensure privacy between dwellings.
  - f) The proposed development does not meet the requirements of Section 4.1.5 of the *Goulburn Mulwaree Development Control Plan 2009* as it does not provide 75m<sup>2</sup> of useable private open space to all proposed dwellings.
  - g) The proposed development does not meet the requirements of Section 4.1.6.1 of the *Goulburn Mulwaree Development Control Plan 2009* as the proposed dwellings are not adequately separated to provide privacy between dwellings and avoid overshadowing.
  - h) The proposed development does not meet the requirements of Section 4.1.8 of the *Goulburn Mulwaree Development Control Plan 2009* as the proposed development does not provide adequate turning space to enable vehicles to enter and exit the site in a forward direction.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED****In Favour:** Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie

Walker, Margaret O'Neill, Carol James and Denzil Sturgiss

Against: Nil

**15.2 PLANNING PROPOSAL AND DRAFT DEVELOPMENT CONTROL PLAN AMENDMENT AT 37 ROSS STREET AND 23 BREWER STREET, GOULBURN- POST PUBLIC EXHIBITION REPORT**

**RESOLUTION 2021/121**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Peter Walker**

**That:**

1. The post public exhibition report from the Senior Strategic Planner on the planning proposal and draft *Goulburn Mulwaree Development Control Plan 2009* amendment in relation to 37 Ross Street and 23 Brewer Street, Goulburn be received.
2. Council endorse the planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* to:
  - (a) Rezone 37 Ross Street and 23 Brewer Street from IN1 General Industrial to part R1 General Residential, part B6 Enterprise Corridor and RE1 Public Recreation.
  - (b) Introduce a minimum lot size of 700m<sup>2</sup> to the proposed R1 General Residential zone.
  - (c) Introduce a height of building limit of 13m to the proposed B6 Enterprise Corridor zone.
  - (d) Introduce a floor space ratio of 1:1 to the proposed B6 Enterprise Corridor zone.
3. If Council retains plan-making authority, the General Manager use Council's delegated plan-making authority to implement the amendment described above as soon as practicable.
4. If Council does not retain plan-making authority, Council request the Department of Planning, Industry and Environment to make the amendment described above as soon as practicable.
5. The amendment to the Goulburn Mulwaree Development Control Plan 2009 attached to this report be adopted, containing the following amendments being made after the public exhibition period:
  - (a) Inclusion of requirement to also consider impacts on the state heritage listed 'Goulburn Correctional Centre Complex' for heritage impact statements for developments over 8m in height.
  - (b) Inclusion of a requirement to prepare Heritage Impact Statements in accordance with Heritage NSW's Statements of Heritage Impact.
  - (c) Clarification that a continuous egress for vehicle routes outside of the Probable Maximum Flood level means that there must be a continuous rise in the road network out of the area.
  - (d) Clarification that flood planning controls do not apply retrospectively to existing approvals.
  - (e) Other inconsequential spelling, grammatical or formatting errors.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED**

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss

Against: Nil

**15.3 PLANNING PROPOSAL - AMENDMENT TO GM LEP 2009, SCHEDULE 1 - ADDITIONAL PERMITTED USES, 159 RIFLE RANGE ROAD, GOULBURN**

**RESOLUTION 2021/122**

**Moved:** Cr Andrew Banfield

**Seconded:** Cr Leah Ferrara

**That:**

1. The report from the Senior Strategic Planner regarding proposed amendment to Schedule 1 - Additional Permitted Uses, of the *Goulburn Mulwaree Local Environmental Plan 2009* be received.
2. Council prepare a planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* Schedule 1 by including Lot 1, DP 706477 at 159 Rifle Range Road, Goulburn to allow the subdivision of the lot from the portion zoned RU6 Transition Zone land and permit a dwelling on the E2 Environmental Conservation Zone land portion subject to consent.
3. The planning proposal be forwarded to the Department of Planning, Industry and Environment for a Gateway determination in accordance with section 3.34 of the *Environmental Planning and Assessment Act 1979*.
4. The Department of Planning, Industry and Environment be advised that Council wishes to be the delegated plan making authority for this proposal.
5. In the event that the Department of Planning, Industry and Environment issues a Gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the Gateway determination.

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss

Against: Nil



**15.4 PLANNING PROPOSAL - AMENDMENTS TO GM LEP SCHEDULE 1, MARULAN TRUCKSTOP, 14-16 GEORGE STREET, MARULAN****RESOLUTION 2021/123****Moved: Cr Andrew Banfield****Seconded: Cr Peter Walker****That:**

- 1. The report from the Senior Strategic Planner regarding the proposed amendment to Schedule 1 – Additional Permitted Uses of the *Goulburn Mulwaree Local Environmental Plan 2009* be received.**
- 2. Council resolve to prepare a planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* Schedule 1 - Additional Permitted Uses by including Food and Drink premises as permitted with consent in relation to Lot 2, DP 1053945 and Motel or Hotel accommodation, Pub and Bottle shop as permitted with consent in relation to Lot 3, DP 1053945.**
- 3. Council's Planning Proposal include a requirement for a Phase 1 Contamination Assessment (and potentially a Phase 2 Contamination Report and Remediation Action Plan, if required) to be undertaken prior to the proposal being forward to the Department of Planning, Industry and Environment for a Gateway determination.**
- 4. The Planning Proposal be forwarded to the Department of Planning, Industry and Environment for a Gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979.**
- 5. The Department of Planning, Industry and Environment be advised that Council wishes to be the delegated plan making authority for this proposal.**
- 6. In the event that the Department of Planning, Industry and Environment issues a Gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the Gateway determination.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss**

**Against: Nil**

**15.5 SIGNATURE CARE SECTION 64 AND SECTION 7.11 FEE REVIEW****RESOLUTION 2021/124****Moved: Cr Peter Walker****Seconded: Cr Carol James****That**

- 1. The report from the Director Utilities on the Signature Care Section 64 and Section 7.11 Fee Review be received.**
- 2. For this development of the 144 bed aged care facility by Signature Care, an ET rate of 0.3 for Water and 0.45 for Sewer be used for the calculation of the Section 64 development fees for this development only, with the calculation based on the current ET rate at the time of payment. In the event the number of beds in this development reduces to below 100 beds, the rate revert back to the standard Water Directorate rate.**
- 3. The applicable adopted fees for Section 64 stormwater or Section 7.12 fees for this development apply**
- 4. Council require the full payment of the Section 64 fees prior to the issue of the Section 307 Certificate of Compliance under the Water Management Act.**

**CARRIED****15.6 SALE OF 2C SLOANE STREET, GOULBURN****RESOLUTION 2021/125****Moved: Cr Sam Rowland****Seconded: Cr Denzil Sturgiss****That:**

- 1. The report from the Director Planning & Environment and Business Manager Property & Community Services on the sale of 2C Sloane Street, Goulburn be received.**
- 2. No further subdivision or rezoning opportunities be pursued.**
- 3. Council sells 2C Sloane Street, Goulburn (Lot 1 DP 1034565 and Lot 3 DP 1008818) and provide full disclosure of the known constraints in the Contact for Sale of Land.**
- 4. Expressions of Interest from local real estate agents be sought for the sale of 2C Sloane Street, Goulburn by auction and the General Manager be given delegated authority to approve appointment of the successful agent.**
- 5. The electricity requirements for Lot 1 DP1158615 (i.e. former nursery) be resolved in order to comply with Essential Energy's service and installation rules.**
- 6. A further report come back to Council in Closed Session to establish the Reserve Price for the auction.**

**CARRIED**

**15.7 GREYHOUND NSW - DEVELOPMENT OF STRAIGHT TRACK****RESOLUTION 2021/126****Moved: Cr Margaret O'Neill****Seconded: Cr Denzil Sturgiss****That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 7:08pm.

**CARRIED****RESOLUTION 2021/127****Moved: Cr Andrew Banfield****Seconded: Cr Peter Walker****That Council move back into Open Council.**

Council moved back into Open Council at 7:10pm.

**CARRIED****RESOLUTION 2021/128****Moved: Cr Margaret O'Neill****Seconded: Cr Andrew Banfield****That:**

- 1. The report from the General Manager on Greyhound NSW – Development of Straight Track be received.**
- 2. Council give support for the development of straight track for the Goulburn Greyhound facility at the Recreation area. The support given is done so in the knowledge that the development of this straight track facility requires development consent.**
- 3. Council writes to the Goulburn Greyhound Racing Club to congratulate them on their proactive initiative to bring this new straight track facility to Goulburn which will further improve the positive financial impact Greyhound Racing has to the Goulburn economy.**

**CARRIED**

**15.8 ACCESS ROAD TO RIDING FOR THE DISABLED AND CAMPDRAFT FACILITY****RESOLUTION 2021/129**

**Moved: Cr Peter Walker**  
**Seconded: Cr Denzil Sturgiss**

**That**

- 1. The report of the General Manager on Funding the Access Road to the Goulburn Campdraft Association (NSW) and Riding for the Disabled (NSW) Goulburn Centre facility be received.**
- 2. Council advises Goulburn Campdraft Association (NSW) and Riding for the Disabled (NSW) Goulburn Centre that it is inappropriate to make such a decision at this time on their funding application until the Development Application is determined. Council will be involved as land owner in the Development Application and thus to make a financial contribution as this time before the application is lodged would be inappropriate.**

**CARRIED**

**15.9 RENEWAL OF THE ALCOHOL FREE ZONES IN GOULBURN****RESOLUTION 2021/130**

**Moved: Cr Andrew Banfield**  
**Seconded: Cr Carol James**

**That**

- 1. The report from the Director Planning & Environment on the renewal of the Alcohol Free Zone be received.**
- 2. The proposal to renew the Alcohol Free Zone for Goulburn (i.e. area bounded by Clinton Street, Bourke, Lithgow, Lagoon, Bruce, Grafton and Sloane Streets) for a period of 4 years from 1 July 2021 until 30 June 2025, be placed on public exhibition.**
- 3. The proposed Alcohol Free Zone be adopted if no significant objections are received following the public exhibition period.**
- 4. Exemptions be considered on a case by case basis for community events and subject to a Council Report approving individual events.**
- 5. The Alcohol Zone Free Zone be renewed for a further 4 years, i.e. from 1 July 2021 until 30 June 2025.**

**Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.**

**CARRIED**

**In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Alfie Walker, Margaret O'Neill, Carol James and Denzil Sturgiss**

**Against: Nil**

**15.10 MODEL A FORD CLUB - NATIONAL MEET 2022****RESOLUTION 2021/131**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That**

- 1. The report from the Business Manager Marketing Events & Culture on the Model A Ford Club National Meet 2022 be received.**
- 2. Council support the NSW Model A Ford Club's request for in-kind assistance for their National Meet, up to the value of \$5,000.00 excl. GST towards the facility hire of the Recreation Area, cleaning and waste services; to be funded from the 2022/23 Event Development Fund into the appropriate income budgets.**

**CARRIED**

#### **15.11 TENDER 2021T0017 - PROCESS ELECTRICAL WORK**

##### **RESOLUTION 2021/132**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Carol James**

**That**

- 1. The report from the Business Manager Water Operations be received on Tender 1921T0017 Process Electrical Work**
- 2. The Tender from David Alt Electrical is accepted for the Process Electrical Work Contract for the schedule of rates submitted in accordance with the specification and documents for Tender 1921T0017.**

**CARRIED**

**15.12 2021T0015 GOULBURN MULWAREE COUNCIL FLEET WORKSHOP UPGRADE****RESOLUTION 2021/133****Moved: Cr Leah Ferrara****Seconded: Cr Peter Walker****That:**

- 1. The report from the Director Operations on 2021T0015 Goulburn Mulwaree Council Fleet Workshop Upgrade be received;**
- 2. The tender submission from Cercol Construction Services Pty Ltd for \$704,071 (GST exclusive) is accepted in accordance with the Request For Tender documents 2021T0015;**
- 3. The General Manager is authorised to approve a variation of up to ten (10) percent (\$70,407) for this project; and**
- 4. If variations are required up to the value of \$80,000 then the amount be transferred from the 2021/22 Heavy Plant Replacement program into this project with the equivalent reductions in the 2021/22 Heavy Plant Replacement program. Such adjustments be made through the quarterly budget reviews**
- 5. Unexpended funds from the 2020/21 budget allocation be carried forward to 2021/22.**

**CARRIED**

Council took at recess at 7.35pm for dinner for 30 minutes.

Council resumed into Open Council at 8.08pm.

At 8:09 pm, Cr Denzil Sturgiss left the meeting and did not return.

**15.13 2021T0019 - TELEMETRY SUPPORT SERVICES****RESOLUTION 2021/134****Moved: Cr Leah Ferrara****Seconded: Cr Carol James****That**

- 1. The report from the Business Manager Water Operations be received on Tender 2021T0019 Telemetry Support Services.**
- 2. The Tender from 360 Engineering is accepted for the Telemetry Support Services Contract for the schedule of rates submitted in accordance with the specification and documents for Tender 2021T0019.**

**CARRIED**

**15.14 OPERATIONAL PLAN 2021 - 2022****RESOLUTION 2021/135**

Moved: Cr Peter Walker  
Seconded: Cr Sam Rowland

That

1. The report of the Director of Business Services on the Draft Operational Plan 2021/22 be received.
2. The Draft Operational Plan 2021/22 and budget be approved for public exhibition.
3. The Draft Operational Plan 2021/22 budget placed on public exhibition from Thursday 8 April until Friday 7 May 2021 for wider community comment.
4. Invitations be extended to any submitters wishing to speak to their submission (for a maximum of 5 minutes) at the Public Forum of the Council meeting on 1 June 2021 as part of the submission consideration process.

**CARRIED**

**15.15 DRAFT GOULBURN RECREATION AREA PLAN OF MANAGEMENT****RESOLUTION 2021/136**

Moved: Cr Peter Walker  
Seconded: Cr Sam Rowland

That:

1. The report from the Business Manager Property & Community Services on the draft Goulburn Recreation Area Plan of Management be received.
2. A letter be sent to the Goulburn AP & H Society Inc. thanking them for their submission to the draft Goulburn Recreation Area Plan of Management and advise them on the outcome of a separate report being considered at this Council Meeting recommending Council gives support for the development of a straight track for the Goulburn Greyhound facility subject to development consent.
3. The draft Goulburn Recreation Area Plan of Management be adopted under Section 39 of the *Local Government Act 1993* and Section 3.23 of the *Crown Land Management Act 2016* and a copy forwarded to the Minister for Water, Property and Housing and also Department of Planning, Industry and Environment – Crown Lands via [council.clm@crowmland.nsw.gov.au](mailto:council.clm@crowmland.nsw.gov.au).
4. Any activities to be undertaken on the Goulburn Recreation Area Crown Reserve must be expressly authorised in the Plan of Management prior to implementation.

**CARRIED**

**15.16 REMOTE ATTENDANCE AT MEETINGS**

**RESOLUTION 2021/137**

**Moved: Cr Sam Rowland**

**Seconded: Cr Peter Walker**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 8:13pm.

**CARRIED**

**RESOLUTION 2021/138**

**Moved: Cr Sam Rowland**

**Seconded: Cr Alfie Walker**

**That Council move back into Open Council.**

Council moved back into Open Council at 8:30pm.

**CARRIED**

**RESOLUTION 2021/139**

**Moved: Cr Sam Rowland**

**Seconded: Cr Leah Ferrara**

**That**

1. **The report of the General Manager on remote attendance at meetings be received**
2. **The General Manager make a submission to the Office of Local Government supporting the concept of remote attendance at Council Meetings for individual councillors that meet the following criteria:-**

**“Illness, disability, carer responsibilities, and a natural disaster or because the councillor is away from the local area on business”**

**CARRIED**

**15.17 REQUEST FOR FINANCIAL ASSISTANCE - ROTARY CLUB OF GOULBURN**

Cr Carol James declared an interest in this item and took no part in the discussion or voting on the matter. At 8:38 pm, Cr Carol James left the meeting.

**RESOLUTION 2021/140**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Sam Rowland**

**That**

1. **The report from the Director Corporate & Community Services on the Request for Financial Assistance – Rotary Club of Goulburn be received**
2. **Council provide in kind support of \$3,599.00 (inc GST), representing all fees and charges relating to the venue hire of the Recreation Area and Grace Millsom Centre, to be funded via transfer from the Financial Assistance budget.**

**CARRIED**

At 8:39 pm, Cr Carol James returned to the meeting.



**15.18 POST EXHIBITION REPORT - PUBLIC GATES AND BYPASS GRID POLICY**

**RESOLUTION 2021/141**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Peter Walker**

**That:**

- 1. The report from Business Manager Design & Asset Management be received.**
- 2. Council adopt the Public Gates and Bypass Grid Policy and proceed with implementation.**

**CARRIED**

**15.19 GRANTS UPDATE**

**RESOLUTION 2021/142**

**Moved: Cr Peter Walker**

**Seconded: Cr Margaret O'Neill**

**That the report of the Senior Grants Officer and the Director of Corporate and Community Services be received and noted.**

**CARRIED**

**15.20 BUSINESS DEVELOPMENT UPDATE**

**RESOLUTION 2021/143**

**Moved: Cr Alfie Walker**

**Seconded: Cr Sam Rowland**

**That the report from the Communications & Business Development Officer be received and noted for information.**

**CARRIED**

**15.21 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 26TH FEBRUARY 2021**

**RESOLUTION 2021/144**

**Moved: Cr Carol James**

**Seconded: Cr Leah Ferrara**

**That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 26 February 2021 be received.**

**CARRIED**

**15.22 EXTERNAL MEETING MINUTES**

**RESOLUTION 2021/145**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That the report from the General Manger on the Gunlake Quarry Community Consultative Committee Meeting held on 26 February 2021 be received.**

**CARRIED**

**15.23 COUNCILLOR BRIEFING SESSION SUMMARY**

**RESOLUTION 2021/146**

**Moved: Cr Peter Walker**

**Seconded: Cr Leah Ferrara**

**That the report from the General Manager on Councillor Briefing Session Summary be received.**

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

**The Meeting closed at 8.42pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 April 2021.**

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 6 APRIL 2021**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Task List - 20 April 2021  

**RECOMMENDATION**

That Council notes the Task List and authorises the deletion of completed tasks.

**REPORT**

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p>	General Manager	This matter has been deferred pending feedback from the applicants. We now have plans for the connecting road and we are currently pricing between what is Council cost and what is developer cost.
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>This application refers to the B6 zone land on Long Street and northern side of Sydney Road that is being rezoned to residential</p>	Director Planning & Environment	Public exhibition complete – We have now completed our review with Government departments and the report will be presented to Council on the 4 May 2021
<p><u>Mogo Road Hi Quality</u></p> <p>Council agreed to undertake work on Mogo Road using the Section 94 fees collected to date</p>	General Manager	Work is programmed for next financial year.
<p><u>Community Centre Options</u></p> <p>Location of Community Centre deferred 18 months</p>	General Manager	Will be referred to Council in December 2021.
<p><u>Veolia Host Fees</u></p> <p>The Mayor and General Manager to continue discussions with Veolia</p>	General Manager	Discussion continue. We are awaiting response from Veolia
<p><u>Development Service Plan – Goulburn Stormwater</u></p> <p>To be placed on public exhibition for 30 working days</p>	Director Planning & Environment	Audit is complete and has confirmed Council position. We will now commence the public exhibition process.
<p><u>Review of Heavy Haulage routes in the Goulburn Mulwaree area</u></p> <p>A structural assessment is carried out on bridge and drainage structures on Currawang Road, Taralga Road, and Cullerin Road as part of the 2021/222 budget with the outcome reported back to Council on the suitability of these road as future B-Double routes.</p>	Director Operations	Assessment being undertaken



## OUTSTANDING TASK LIST

Item/Task	Responsible Officer	Status
<p><u>Truck Depot – 31 Lockyer Street</u> DA deferred pending negotiations with applicant</p>	<p>Director Planning &amp; Environment</p>	<p>Discussions with applicant undertaken and he is looking at an alternate site</p>
<p><u>Goulburn Lilac City Festival Markets</u> Consultation between Goulburn Rotary and the Goulburn Lilac City Festival is taking place.</p>	<p>General Manager</p>	<p>Awaiting feedback from the parties involved.</p>
<p><u>New Police Station</u> Council agreed in principle to sell.</p>	<p>General Manager</p>	<p>Awaiting response from NSW Police at the price Council has set before undertaking consultation with tenants. All tenants have been kept informed of the current motion.</p>
<p><u>Planning Proposal –</u> Amendments to exempt development within Schedule 2 of the LEP and to the Goulburn Mulwaree DCP for private events</p>	<p>Director Planning &amp; Environment</p>	<p>On public exhibition</p>
<p><u>Review of Alcohol Free Zone</u> The alcohol free zone for the CBD is on public exhibition.</p>	<p>Director Planning &amp; Environment</p>	<p>On public exhibition</p>

**12 MAYORAL MINUTE(S)****12.1 MAYORAL MINUTE - CONDOLENCE FOR HIS ROYAL HIGHNESS THE PRINCE PHILIP, DUKE OF EDINBURGH****Author:** Bob Kirk, Mayor**Authoriser:** Bob Kirk, Mayor**Attachments:** Nil**RECOMMENDATION**

That:

1. The Goulburn Mulwaree Council on behalf of its community express sincere condolences on the death His Royal Highness The Prince Philip, Duke of Edinburgh, who's remarkable public service to Australia should be placed on record and Council tender its profound sympathy to his family.
2. The Mayor pass on the sincere condolences of this community to the Governor General, His Excellency General the Honourable David Hurley AC DSC (Retd).

**REPORT**

His Royal Highness The Prince Philip, Duke of Edinburgh died on Friday 9th April 2020.

Prince Philip was the longest serving royal consort in British history by more than a decade when he died at the age of 99.

It was a role he assumed in 1952 when his wife, Queen Elizabeth II, ascended to the throne after the sudden death of her father King George VI.

In Britain, the husband or wife of the monarch is known as the consort, a position that carries immense prestige but has no constitutional role.

I intend to ask Councillors to observe a minutes silence to mark this death of His Royal Highness The Prince Philip, Duke of Edinburgh.

## 12.2 MAYORAL MINUTE - GOULBURN MULWAREE AWARD

**Author:** Bob Kirk, Mayor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Goulburn Mulwaree Award Information    
2. Goulburn Mulwaree Award Pin Design  

### RECOMMENDATION

That:

1. Council endorses the implementation of the Goulburn Mulwaree Award process as outlined in this Mayoral Minute,
2. The initial community Working Party be established following the Council election in September 2021.
3. The Goulburn Mulwaree Award Working Party be delegated authority to make all decisions relating to receipt, processing, assessment and presentation of the Goulburn Mulwaree Award.

### REPORT

Our Local Government Area is very fortunate to have a wide range of community based organisations with volunteers who provide substantial support to our many other service providers and not for profit organisations. The extent of community support and individual contribution by so many volunteers often goes unnoticed and unheralded, and is well worthy of recognition.

Such recognition can be achieved by nomination to the Australia Honours and Awards Secretariat (Council for the Order of Australia) which is a national process; limited in numbers, seemingly competitive and sometimes controversial.

Nationally these awards total approximately 1,500 per annum. We have some 32,000 residents in our Local Government Area. Interestingly, and according to the latest database provided, there have been just 83 citizens of Goulburn Mulwaree who have received recognition in the General Division, since the commencement of the current honours award system in 1975.

Locally, organisations can bestow recognition (eg. life membership, service awards etc) or individuals can be nominated for our community citizen of the year awards. Year in, year out, there are many wonderful citizens amongst us who stand out by their achievements and service to the community, who I believe, we should honour by way of our own local award – the Goulburn Mulwaree Award (GMA) which I now propose that we initiate.

Both the Goulburn and Marulan communities currently include a citizen of the year award process as part of their Australia Day celebrations. It is intended that those awards should continue and be assessed on the nominee's community contribution during the prior calendar year. The GMA is intended to be a separate process and to be more focused on a nominee's outstanding long term service or meritorious achievement. Announcements and presentations of this award would be held annually in conjunction with the birthday of the City of Goulburn (14 March).

Selection of award recipients will always be subjective and an elected committee would further develop the guiding principles and parameters for successful nominations. The award itself would comprise a distinctive lapel badge which is based on the corporate colour palette of Council, (see attachment) as well as an appropriate citation certificate.



As mention earlier, this new award process will:-

- give special recognition to more members of our community whose contributions and/or achievements are above and beyond the norm,
- encourage outstanding and valued service, and further instil our sense of community pride,
- provide further opportunity to refer individuals' credentials on to the Australian Honours and Awards Secretariat for their consideration.

Based on the current process of the Australian Honours and Awards and after consultation with the Office of the Governor-General of the Commonwealth of Australia, a draft information/procedural document has been prepared (see attached).

Supporting nomination forms and referee guidelines will be developed and will be accessible from the Council website.

It is proposed that Goulburn Mulwaree Award nominations can be accepted upon implementation of this award process and that the initial community Working Party be formed immediately following the September 2021 Council election.

A timeline for the Goulburn Mulwaree Award is proposed as per the below:



## **Goulburn Mulwaree Award**

### **About the Award**

The Goulburn Mulwaree Award (GMA) recognises outstanding service or meritorious achievement by individuals to the community of the Goulburn Mulwaree Local Government Area.

Recipients come from all across the community and from all walks of life. While some well-known people receive awards, many more are known only to those they help and serve the community. All recipients are worthy of recognition and celebration.

### **How to nominate someone for an award**

Anyone can nominate someone to be recognised through the GMA. Nominations can be submitted at any time during the year.

You can [nominate someone by completing the online form](#). The form is easy to access from Council's website ( [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au) ).

Before beginning you will need to gather some key information:

- The full name, age and contact details of the person you are nominating;
- A short case of why/who you are nominating and why they are deserving of award, details of their actions of service, including:-
  - Examples of how they have demonstrated outstanding qualities
  - What they have done to make things better for others
  - The role(s) or area(s) in which they have excelled
  - The period of time, or dates of service (if known)
  - Evidence of other awards or recognition received by the nominee
- Details of up to four referees to support the nomination.

[You can also download an offline version of the nomination form.](#)

### **The Selection Working Party**

Nominations are assessed by the GMA Working Party. This Working Party will comprise the Mayor and the Deputy Mayor, plus five (5) independent community representatives. At the beginning of each term of Council, expressions of interest for the community representative positions will be sought and appointed by Council

The nature of the consideration process is subjective. Merit and worthiness for an award often come down to the personal opinions of those assessing the nominations. To ensure a balanced view, the Working Party might be asked to discuss and vote on a nomination where consensus has not been achieved.



## **How nominations are considered**

Nominations are generated by members of the community – this supports a view that the nomination system is apolitical and impartial.

Referees, both supplied with the nomination and independently sourced, are approached to support claims made in each nomination – ensuring a comprehensive view of a person’s character and contributions.

Nominations will be compiled and presented to the independent and diverse working party which will meet as required to review and consider.

Nominations are assessed on individual merit. These include whether a nominee has:

- demonstrated achievement at a high level
- made a contribution over and above what might be reasonably expected through paid employment, or
- made a voluntary contribution to the community which stands out from other volunteers.

In the event a nomination is successful, the nominee and nominator are both advised of the outcome. Should a nomination be unsuccessful, the nominator alone is advised.

Unsuccessful nominations undergo a 1-year cooling off period before they can be re-considered unless additional information is available.

The consideration of all nominations is kept confidential to protect the identities and comments of referees.

## **The process from nomination to award**

*Nomination submitted via the Office Manager to the Mayor.*

When a nomination is received, it is registered and an acknowledgement is sent to the nominator by the Office Manager to the Mayor

*Nomination research*

Council Executive Staff will conduct research and may contact referees suggested by the nominator and others sourced directly by the Working Party. The purpose of the research is to:

- confirm information provided by the nominator; and
- provide additional information that may be relevant to the Working Party.



Referees are supplied with [guidelines](#) to assist them in providing useful comment.

#### *Working Party consideration*

Once research is completed, nominations are presented to the Working Party for assessment as above.

The outcome of the nomination can either be:

- an award approved;
- no award approved; or
- deferral of the nomination for consideration at a later meeting.

#### *Committee Sounding*

Prior to the Working Party announcing award recipients, a letter of approach (sounding) is sent to establish whether the nominee would be willing to accept an award if offered one. As part of this process advice is sought to ensure that the personal details provided with the nomination are correct for the Register of Awards. Additionally, the proposed recipient will provide advice regarding details to be publicly released.

#### **General**

Nominations are generally processed in order of receipt. Official announcement and presentation will be made at the annual celebration of the City of Goulburn's birthday (14<sup>th</sup> March). The Working Party may approve additional award presentation ceremonies in special circumstances

All nominations are confidential and the person being nominated should not be advised of the nomination or approached for information. The information on the nomination form is used only to assist the Working Party to assess the nominee.

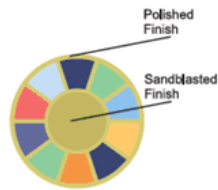
If a nomination is unsuccessful, the nominee may be reconsidered after an interval of one year from the Working Party's consideration of a previous nomination.

However, if exceptional circumstances exist, it may consider nominations inside the above period on a case by case basis. Exceptional circumstances may include life threatening illness of the nominee or strong evidence of significant service not covered by the earlier nomination.










With the consent of the nominator, the Working Party may also refer any successful nominations on to the Australian Honours and Awards Secretariat for their further consideration.



ARTWORK FOR APPROVAL



**IM Gold Badge, Flat Top Pin**  
8x soft enamel colours, hard epoxy coating

-  IM Gold (Metal)
-  PANTONE 2119c
-  PANTONE 2109c
-  PANTONE 291c
-  PANTONE 135c
-  PANTONE 656c
-  PANTONE 2345c
-  PANTONE 2255c
-  PANTONE 3588c



[www.signsplus.com.au](http://www.signsplus.com.au)

## 13 NOTICE OF MOTION(S)

### 13.1 NOTICE OF MOTION - LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN

**Attachments:** Nil

I, Councillor Alfie Walker, give notice that at the next Ordinary Meeting of Council be held on 20 April 2021, I intend to move the following motion:-

#### **MOTION**

That:

1. Any development application received by Council prior to the close of business on the 31 May 2021 that is complete in terms of fulfilling the requirements of all legislation and Council policy including payment of lodgement fees will be subject to the applicable s94 or s94A Plan that is in force at the 31 May 2021.
2. Council encourage applicants to submit their applications a minimum of 3 business days prior to 1 June 2021 in order to avoid applications not being formally accepted prior to the deadline.

#### **RATIONALE**

At its meeting held 16 March 2021, Council resolved to adopt the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 (LICP). The Plan is scheduled to come into effect on 1 June 2021, at which time the previous Goulburn Mulwaree s94 and s94A Plans will be repealed. The relevant part of that resolution stated:-

*Council adopt the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021, as amended in Attachment 1 subject to a commencement date of 1 June 2021 under clause 31(4) of the NSW Environmental Planning and Assessment Act Regulations 2000.*

In accordance with the resolution, all development applications (DAs) or complying development certificates (CDCs) which have been lodged but not determined from 1 June 2021 are subject to the rates specified in the new plan. The new plan does not affect development consents applying to land in the Goulburn Mulwaree local government area containing conditions requiring contributions or levies under the plans which are being repealed.

As Council are aware, the development assessment process is influenced by many factors, some of which can be controlled by Council and others not so much. An example of this is the heavy reliance upon cooperation from State Government agencies in reviewing referrals and providing feedback and concurrence to Council prior to a consent being determined. It is therefore reasonable to expect that a number of developers may be negatively impacted through no fault of their own, and as a result end up having to comply with the new LICP rather than the former s94 and s94A Plans.

I therefore believe that whilst time is still on our side, that Council consider the constraints contained within the broader development application process and consider reviewing its previous resolution, and seek to allow any development application that has been lodged and accepted (i.e. an application that is complete in terms of fulfilling the requirements of all legislation, Council policy and payment of lodgement fees) by close of business on 31 May 2021 be subject to the relevant Contributions Plan that is in force at the time. Accordingly, any development application received on 1 June 2021 and thereafter will be subject to the new LICP.

For clarity and for applicants to comply with the general intent of this motion, it is recommended that applicants allow a minimum of 3 business days prior to 1 June 2021 to allow their development application to be submitted, reviewed for completeness and accepted for lodgement. The completeness of an application will be the responsibility of the applicant, and no further extension should be granted.

I commend this Notice of Motion to Council.

Cr Alfie Walker

**NOTICE OF MOTION - LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN****Attachments: Nil**

I, Councillor Alfie Walker, give notice that at the next Ordinary Meeting of Council be held on 20 April 2021, I intend to move the following motion:-

**MOTION**

That:

1. Any development application received by Council prior to the close of business on the 31 May 2021 that is complete in terms of fulfilling the requirements of all legislation and Council policy including payment of lodgement fees will be subject to the applicable s94 or s94A Plan that is in force at the 31 May 2021.
2. Council encourage applicants to submit their applications a minimum of 3 business days prior to 1 June 2021 in order to avoid applications not being formally accepted prior to the deadline.

**RATIONALE**

At its meeting held 16 March 2021, Council resolved to adopt the Goulburn Mulwaree Local Infrastructure Contributions Plan 2021 (LICP). The Plan is scheduled to come into effect on 1 June 2021, at which time the previous Goulburn Mulwaree s94 and s94A Plans will be repealed. The relevant part of that resolution stated:-

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In accordance with the resolution, all development applications (DAs) or complying development certificates (CDCs) which have been lodged but not determined from 1 June 2021 are subject to the rates specified in the new plan. The new plan does not affect development consents applying to land in the Goulburn Mulwaree local government area containing conditions requiring contributions or levies under the plans which are being repealed.

As Council are aware, the development assessment process is influenced by many factors, some of which can be controlled by Council and others not so much. An example of this is the heavy reliance upon cooperation from State Government agencies in reviewing referrals and providing feedback and concurrence to Council prior to a consent being determined. It is therefore reasonable to expect that a number of developers may be negatively impacted through no fault of their own, and as a result end up having to comply with the new LICP rather than the former s94 and s94A Plans.

I therefore believe that whilst time is still on our side, that Council consider the constraints contained within the broader development application process and consider reviewing its previous resolution, and seek to allow any development application that has been lodged and accepted (i.e. an application that is complete in terms of fulfilling the requirements of all legislation, Council policy and payment of lodgement fees) by close of business on 31 May 2021 be subject to the relevant Contributions Plan that is in force at the time. Accordingly, any development application received on 1 June 2021 and thereafter will be subject to the new LICP.


For clarity and for applicants to comply with the general intent of this motion, it is recommended that applicants allow a minimum of 3 business days prior to 1 June 2021 to allow their development application to be submitted, reviewed for completeness and accepted for lodgement. The completeness of an application will be the responsibility of the applicant, and no further extension should be granted.

I commend this Notice of Motion to Council.



Ordinary Council Meeting Agenda

20 April 2021



Cr Alfie Walker

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 THE HUME CHAMBER MUSIC FESTIVAL**

**Author:** Jessica Price, Coordinator Marketing & Events

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. ID Event Impact Summary for Hume Chamber Music Festival.pdf [↓](#)



<b>Link to Community Strategic Plan:</b>	Strategy EC2 – jointly develop appropriate tourism opportunities and promote the region as a destination.
<b>Cost to Council:</b>	\$5,000 to be funded from the 2021/22 Event Funding budget plus \$5,000 to be provided in-kind in the form of staff time. See further details in the body of the report
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That

1. The Report from the Coordinator Marketing & Events on the 2021 Hume Chamber Music Festival be received.
2. Council support the Hume Conservatorium’s request for \$5,000 financial assistance to be paid from the 2021/22 Event Funding Budget; and in-kind assistance in the form of staff time and social media marketing to the value of \$5,000 for the 2021 Hume Chamber Music Festival.

**BACKGROUND**

Council’s Marketing & Events Team has received an application from the Hume Conservatorium (HumeCon) for their proposed Hume Chamber Music Festival (HCMF) under Council’s Event Development Funding Policy, which was established as a mechanism to encourage and support new events in their first three years.

Whilst this event fits within the criteria for Incubator Event Funding under the Policy, the amount requested is greater than \$5,000, therefore it is outside the scope of the Policy and has now become a decision for Council.

**REPORT**

The Hume Conservatorium has identified a significant opportunity to develop an annual Chamber Music Festival in Goulburn, following the wind up of Australia’s most famous chamber music event, the Huntington Chamber Festival. This event had been held at the Huntington Estate Winery in Mudgee for 30 years before winding up in 2019 at its prime, to enable the owners to focus on their core business of growing grapes and making wine.

There are many definitions of Chamber Music, but fundamentally, it is music that is intended to be performed in small to medium, intimate places. The general understanding that chamber music brings to mind is of classical music played by string quartets and other small ensembles, but today, the genre has diversified widely. It does involve classical music, but can also incorporate contemporary music, cutting edge original compositions and traditional non-western music as well, so it has something for everyone. Chamber Music is diverse, engaging and accessible to all.

The HumeCon is now well advanced in the development of the inaugural HCMF, which, once established is intended to become an annual music festival of both national and international significance that will also draw the best from the Goulburn region.

The event is proposed to take place annually in September during the School Holidays (25-26 September in 2021) at three locations; the Paviour Recital Hall, The Creative Precinct (both on site at the HumeCon) and the Goulburn Regional Art Gallery. It is anticipated that the event will attract 600 people which is based on a combination of known capacities of the proposed venues and average attendances at comparable events. It should be noted that the format of this event will differ from the events held at the Huntington Estate due to the multi venue format and the proposed workshops with schools. It is estimated that school children participating in the workshops would total 960. There will be seven concerts across the two days of the Festival and as part of their Funding Application, the HumeCon have outlined the plans they have in place to ensure the longevity of the event into the future.

The aim of the HCMF is to showcase Chamber Music in all its forms and to play to the region's strengths (i.e. variety of performance venues, large, medium and intimate). To achieve this, the HumeCon will present classic, popular repertoire and contemporary chamber music and add a series of original commissions and engage high profile artists in order to raise the reputation of the event each year. Alongside this, there will be an education and community immersion program with workshops, master classes, talks and creative multi-arts experiences in collaboration with the Goulburn Regional Art Gallery. These activities would generate a positive social contribution to Goulburn Mulwaree.

It is anticipated that other businesses and community organisations would be engaged to offer complimentary experiences such as markets and special exhibitions to further extend the length of stay and spend by visitors to the region for the HCMF event. Local businesses will be further engaged through invitations to become a Festival partner to deliver accommodation, meals, transport to venues, production of marketing collateral, etc.

Based on the 600 participants, staying one night, the total estimated spend for this event from event participants is \$388,800 (based on a \$324 average daily spend, which is the current rate set by Tourism Research Australia for the Y/E June 2020, for 'visitors attending an event, sport or cultural festival'). This is likely to increase with the artists (staying 4-5 nights), event personnel and additional spectators who are drawn to the event from within the community and outside the local government area. The table below and attached event impact summary provide additional information on employment impacts and value added from this event.

<b>Goulburn Mulwaree Council area - Hume Chamber Music Festival - Modelling the effect of \$388,800 from a Arts and Heritage event with State significance</b>				
	<b>Output (\$)</b>	<b>Value-added (\$)</b>	<b>Local Jobs (annual jobs)</b>	<b>Resident Jobs (annual jobs)</b>
Direct impact	311,040	138,771	2.9	
Industrial impact	141,537	55,357	0.5	
Consumption impact	55,385	23,395	0.2	
<b>Total impact on GMC area economy</b>	<b>507,961</b>	<b>217,523</b>	<b>3.7</b>	

This new event aligns with the intention of the Event Development Funding Policy and Council's commitment to providing support for events that contribute socially, culturally and economically to our community. It will also drive the growth, visibility and recognition of music and performing arts across the region.

The Hume Conservatorium is seeking a total of \$10,000 in financial and in-kind support from Council. Financial support of \$5,000 is sought for the artist accommodation component; and in-kind support in the form of staff time to the value of \$5,000 is sought to incorporate the Festival into existing and future integrated marketing campaigns focusing on print and social media channels.

It should be noted that the last event supported under an incubator type arrangement, albeit under the former Event Development Policy, was SpyFest. Support given to SPYfest for the two years of amounted to \$18,550 in cash/fee waivers, plus a further \$15,000+ in in-kind staff support.

In terms of the Event Funding Budget \$37,000 has been allocated in 2020/21 of which all but \$2,300 has been committed. That has been spent on the following events:-

- Cricket NSW Country Championships - Southern Pool
- Tag20
- Table Tennis - Southern Invitational Tournament
- Trackpower
- Festival of Small Halls
- Motorcycling Australia

For the 2021/22 proposed budget the allocation is \$55,000 and that budget has been committed as follows:-

- Cricket NSW Country Championships - Southern Pool
- 2021 Darts Australia 25 & Under Australian Championships
- Triathlon NSW State Duathlon
- Goulburn Physie
- Golf NSW Regional Qualifier
- Esports League
- Hume Con

# Goulburn Mulwaree

## Event impact calculator

Events are very important contributors to local and regional economies. A successful well run event can provide significant value to an area by adding jobs and money to the local economy and providing additional cultural and social benefits. Alternatively, the wrong event may have considerable negative impacts such as a loss of money or reputation.

The event impact calculator has been developed to enable Goulburn Mulwaree Council area to calculate the potential economic impact of a proposed event. This can be used in conjunction with other methods to help Goulburn Mulwaree Council area select the most appropriate events to support. This calculator alone cannot predict which events will be successful, however it can indicate the potential economic impact a successful event may have across a range of economic measures such as output, employment, wages and salaries and local jobs.

This tool uses input/output estimates to calculate the impact of an event based on the average spend per day by visitors to the event. Simply enter the type of event, the significance of the event, the duration of the event and the average spend per day to calculate the potential economic impact.

As events can also contribute to an area in other ways, such as socially, culturally and environmentally, it is important that other tools or methods are also used to evaluate the potential or benefit of an event.

### Event Impact Summary

Goulburn Mulwaree Council area - Hume Chamber Music Festival - Modelling the effect of \$388,800 from a Arts and Heritage event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)	Resident Jobs (annual jobs)
Direct impact	311,040	138,771	2.9	--
Industrial impact	141,537	55,357	0.5	--
Consumption impact	55,385	23,395	0.2	--
<b>Total impact on Goulburn Mulwaree Council area economy</b>	<b>507,961</b>	<b>217,523</b>	<b>3.7</b>	<b>--</b>

Source: [National Institute of Economic and Industry Research \(NIEIR\)](#) ©2021. Compiled and presented in economy.id by [.id](#) (informed decisions).

Note: All \$ values are expressed in 2018/19 base year dollar terms.

The proposed Hume Chamber Music Festival event is planned to start on the 25/09/2021 and run for 2 days. It is an event of State significance and is estimated to attract 600 visitors per day over the 2 days, with an average spend per person per day of \$324. This equals a total visitor spend of \$388,800 attributed to this event. Assuming the event will be held in Goulburn Mulwaree Council area, it is calculated to have the following potential impact:

### Impact on Output

The total visitor spend of \$388,800 attributed to staging the Hume Chamber Music Festival would lead to a direct impact on output of \$311,040. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impact (Type 1) are estimated to be an additional \$141,537 in Output.

There would be an additional contribution to Goulburn Mulwaree Council area economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$55,385.

The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$507,961 in Goulburn Mulwaree Council area economy.

### Impact on value added and GRP

The impact of an additional of \$388,800 spend to the local economy as a result of running Hume Chamber Music Festival in Goulburn Mulwaree would lead to a corresponding direct increase in value added of \$138,771. A further \$55,357 in value added would be generated from related intermediate industries.

There would be an additional contribution to Goulburn Mulwaree economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in value added of \$23,395.

The combination of all direct, industrial and consumption effects would result in an estimated addition in value added of \$217,523 in Goulburn Mulwaree economy.

Value added by industry represents the industry component of Gross Regional Product (GRP). The impact on Goulburn Mulwaree's GRP as a result of staging this event is directly equivalent to the change in value added outlined above.

In summary, GRP in Goulburn Mulwaree is estimated to increase by \$217,523.

### Impact on Employment (local jobs, 12mth jobs)

The employment impact of an event is expressed in local jobs. For example, an event that generates 4 weeks of work for 13 people (52 weeks of work in total), would have an employment impact equivalent to 1.0 annual local job.

The direct addition of \$388,800 spend to the local economy as a result of staging the Hume Chamber Music Festival event in Goulburn Mulwaree is estimated to lead to a corresponding direct increase of employment equivalent to 2.9 annual local jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 1.5 annual local jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.2 annual local jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 3.7 annual local jobs located in Goulburn Mulwaree.

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**15.2 LOCAL GOVERNMENT ROAD SAFETY ACTION PLAN**

**Author:** Tracey Norberg, Road Safety and Traffic Officer

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. LGRSP Four Year Action Plan 2021-2025 Goulburn [↓](#) 

<b>Link to Community Strategic Plan:</b>	CI1.1 – Actively promote sound governance practices and procedures within the organisation. IN2.2 – Eliminate networks safety hazards when identified.
<b>Cost to Council:</b>	Council fund 50% of the RSTO wages with the other 50% funded by TfNSW.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from The Road Safety and Traffic Officer be received.
2. Council adopt the Local Government Road Safety Program - Four Year Action Plan 2021-2025.

**BACKGROUND**

The Local Government Road Safety Program (LGRSP) is a joint partnership between Council, Transport for NSW (TfNSW) and Roads and Maritime Services (RMS) to address road safety at a local government level. Road Safety and Traffic Officers (RSTOs) are employed as an integral part of this program.

This four year Action Plan outlines priorities for the Goulburn Mulwaree Council Road Safety and Traffic Officer to improve road safety using the Safe System approach.

The Safe System approach to improving road safety takes a holistic view of the road transport system and the interactions among the key components of that system. The road user, the roads and roadsides, the vehicle and travel speeds all contribute to road user safety. As such, Goulburn Mulwaree Council has a key role to provide and maintain local road infrastructure, provide the local community with road safety messages and information, and support local enforcement activities.



## REPORT

The four year action plan is designed around the five year crash statistic (supplied by TfNSW) for Goulburn Mulwaree Council's Local Government Area (LGA). After these statistics are analysed, casualty crash road safety priorities for 2021- 2025 are identified and behaviour programs are designed to address these issues. The four year action plan is design to be a working document to be able to address the changes in road safety behaviour of GMC LGA residence.

From the TfNSW 5 year crash statistic, and considering Council's priorities, the LGRSP Action Plan will prioritise the following:

- Unclassified roads – (44% of all crashes are on unclassified roads);
- Speed – (25% unclassified roads, 21% 50km/h zones);
- Light Trucks – (17% of all crashes);
- Fatigue – (15% of all crashes);
- Motorcycles – (9% of all crashes);
- Cyclist – (3% of all crashes – GMC LGA attracts cycles from other areas); and
- Older Road Users – over-represented in crashes (regional priority).

Additional priorities from Council include:

1. School zones;
2. Road inspections; and
3. Funding applications.

Stakeholders involved in the LGRSP Four Year Action Plan include:

- TfNSW,
- Operations Department – Goulburn Mulwaree Council,
- Communication Department – Goulburn Mulwaree Council,
- Fleet Management – Goulburn Mulwaree Council,
- Local Police,
- Police Driver Training,
- Lions and Rotary Clubs,
- Local schools,
- Cycling groups,
- Rapid Autos and Charnock Motors (child restraints)
- Local Traffic Committee,
- Liquor Accord,

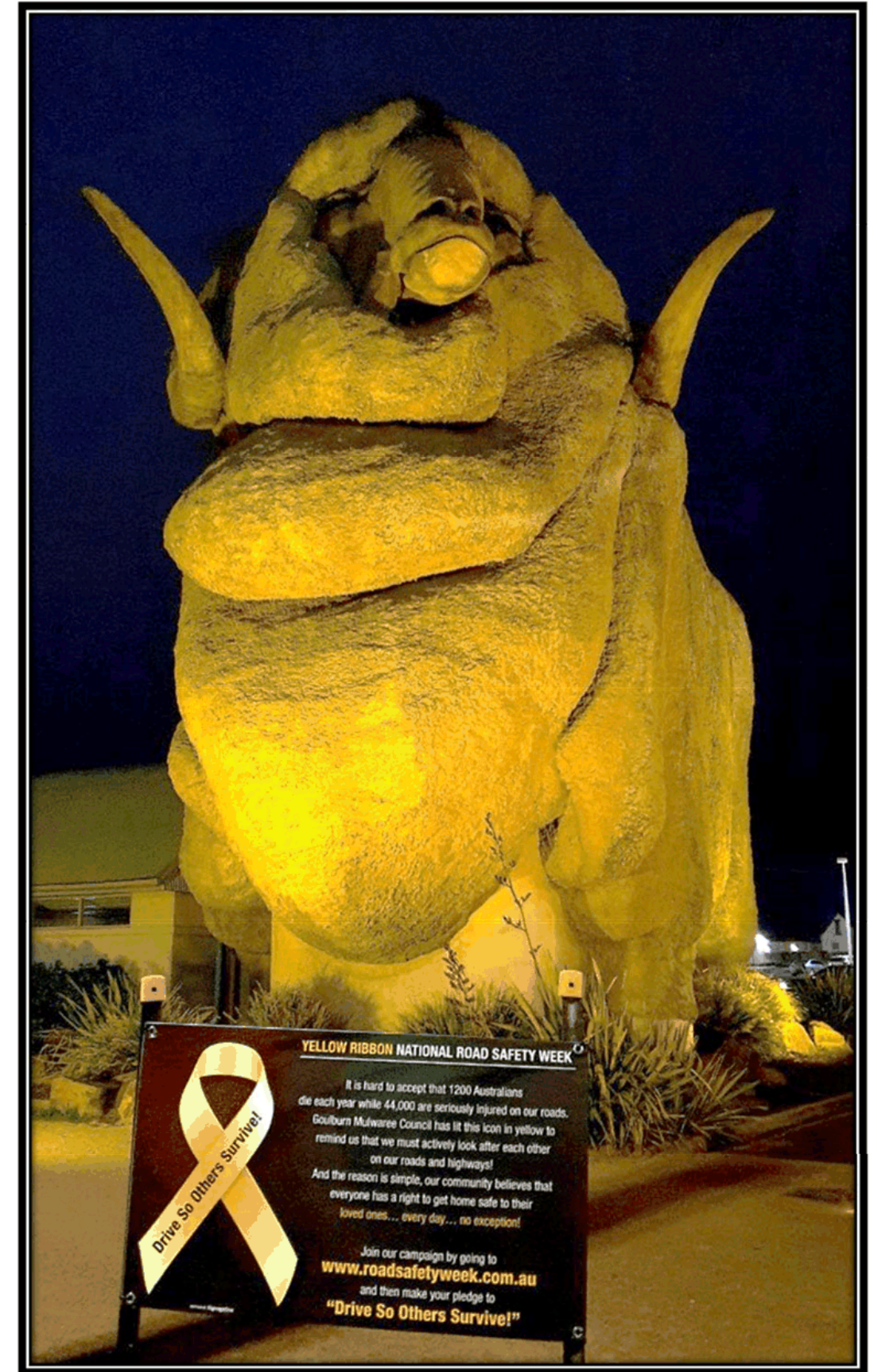
- Divalls Earthmoving,
- Boral,
- Southern Region Road Safety Officers,
- Local Radio Stations,
- Goulburn's Men's Shed,
- Local Liquor establishments



# GOULBURN MULWAREE COUNCIL Local Government Road Safety Program (LGRSP) ACTION PLAN 2021-2025 (1/7/2021)



**Transport  
for NSW**



**Introduction**

The Local Government Road Safety Program (LGRSP) is a joint partnership between Council and Transport for NSW (TfNSW) to address road safety at a local level. Road Safety Officers (RSOs) are employed as an integral part of this program.

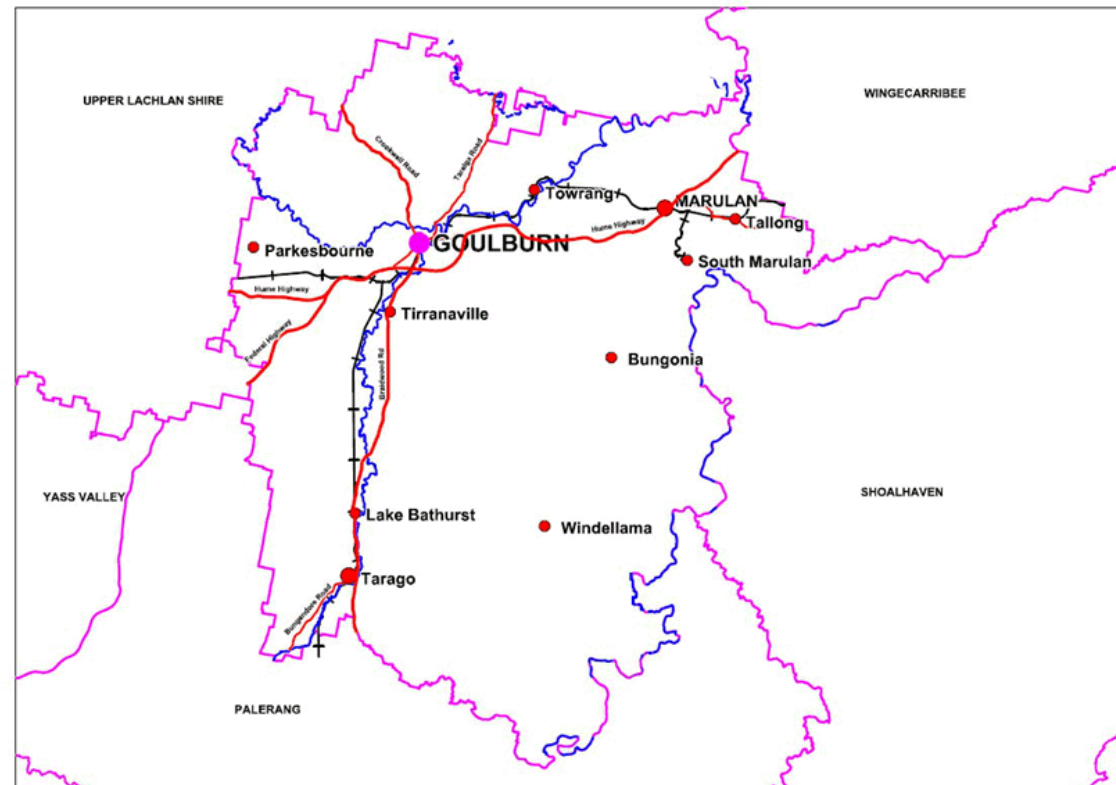
This four year Action Plan outlines priorities for the Goulburn Mulwaree Road Safety Officer to improve road safety using the Safe System approach.

The Safe System approach to improving road safety takes a holistic view of the road transport system and the interactions among the key components of that system. The road user, the roads and roadsides, the vehicle and travel speeds all contribute to road user safety. As such, Goulburn Mulwaree Council has a key role to provide and maintain local road infrastructure, provide the local community with road safety messages and information, and support local enforcement activities.

Section One of the Action Plan identifies road safety issues for Goulburn Mulwaree. Section Two outlines the actions over the 4 year period.

In addition to the Action Plan, all funded projects must provide further details within a Project Plan (for regional and group projects) or a LGRSP Database Project Application (for council specific projects).

**Map 1:** Goulburn Mulwaree LGA



**Section One: Identifying Road Safety Issues**

**Demographic summary**

Within Goulburn Mulwaree Council’s area there is population of 31,532. The Goulburn Mulwaree Council area is predominantly rural, with a city in Goulburn and small villages at Bungonia, Lake Bathurst, Marulan, Tallong and Tarago. The Council area encompasses a total land of over 3,200 square kilometres. Land is used largely for agriculture, particularly sheep grazing, with some cattle grazing and boutique industries. Townships and localities include Baw Baw, Boxers Creek, Brisbane Grove, Bungonia, Carrick, Goulburn, Gundary, Kingsdale, Lake Bathurst, Lower Boro, Middle Arm (part), Parkesbourne, Pomeroy, Quialigo, Tirrannville, Towrang, Windellama, and Yarra.

**Other pertinent information**

Goulburn Mulwaree Council area encompasses the City of Goulburn and numerous small villages around (see Map 1). With this municipal area, there is a large group of rural roads with a high volume of traffic on them. With over 43% of casualty crashes in the last 5 years occurring on unclassified roads, more emphasis needs to be given to roads and roadsides in rural areas, as well as education on driving on rural roads.

Because of its proximity to Canberra and Sydney and flat terrain, Goulburn is attracting a large amount of weekend cyclist using the rural roads. With this emerging trend, more needs to be done to educate cyclist and drivers to share the roads safely.

Over 30% of casualties in Goulburn’s LGA in the last 5 years have been on State Highways (both the Hume and the Federal Highway run through the LGA).

53% of all crashes in the Goulburn’s LGA involve local residence showing that more education is needed for local residence driving on local roads.

**Links to appropriate strategies and documents**

- NSW Road Safety Strategy 2021-30
- Transport for New South Wales (TfNSW) guidelines and documents - Local Government Road Safety Program, Safe System principals, Evaluating Road Safety, NSW Road Safety Strategy 2021
- Police information and TINs (if available).

**Stakeholders**

TfNSW, Operations Department, Communication Department, Fleet Management, Local Police, Police Driver Training, Lions Club Rotary Clubs, local schools, cycling groups, Rapid Autos (child restraints) Centro management, Local Traffic Committee, Liquor Accord, Divalls Earthmoving, Boral, Southern Region Road Safety Officers, Local Radio Stations, Goulburn’s Men’s Shed, Local Liquor establishment

**Statistical Analysis**

From a TfNSW 5 year (1/7/15-30/6/19) analysis of crash statistics (see Table 1: Goulburn Mulwaree Statistics Report) and consideration of council priorities, the following key priorities were highlighted. 1. Unclassified roads (44%) 2. Speed (25%) 3. Light Trucks (17%) 4. Fatigue (15%) 5. Motorcyclists (9%) 6. Older Road User

Note that each Project Proposal/Report has a more detailed statistical analysis.



### Summary Crash Report

# Crash Type		Contributing Factors		Crash Movement		CRASHES 594		CASUALTIES 639			
Car Crash	429 72.2%	Speeding	150 25.3%	Intersection, adjacent approaches	72 12.1%	Fatal	18 3.0%	Killed	18 2.8%		
Light Truck Crash	139 23.4%	Fatigue	87 14.6%	Head-on (not overtaking)	18 3.0%	Serious inj.	92 15.5%	Seriously inj.	103 16.1%		
Rigid Truck Crash	24 4.0%	Alcohol	38 6.4%	Opposing vehicles; turning	22 3.7%	Moderate inj.	272 45.8%	Moderately inj.	375 58.7%		
Articulated Truck Crash	40 6.7%			U-turn	6 1.0%	Minor/Other inj.	71 12.0%	Minor/Other inj.	143 22.4%		
'Heavy Truck Crash	(61) (10.3%)	<b>Weather</b>		Rear-end	61 10.3%	Uncategorised inj.	0 0.0%	Uncategorised inj.	0 0.0%		
Bus Crash	5 0.8%	Fine	469 79.0%	Lane change	14 2.4%	Non-casualty	141 23.7%	^ Unrestrained	19 3.0%		
"Heavy Vehicle Crash	(64) (10.8%)	Rain	60 10.1%	Parallel lanes; turning	3 0.5%			^ Belt fitted but not worn, No restraint fitted to position OR No helmet worn			
Emergency Vehicle Crash	3 0.5%	Overcast	41 6.9%	Vehicle leaving driveway	11 1.9%	<b>Self Reported Crash</b> 114 19.19%		<b>Crashes</b> <b>Casualties</b>			
Motorcycle Crash	55 9.3%	Fog or mist	14 2.4%	Overtaking; same direction	0 0.0%	<b>Time Group</b> <b>% of Day</b>		90	2019	93	
Pedal Cycle Crash	19 3.2%	Other	5 0.8%	Hit parked vehicle	0 0.0%	00:01 - 02:59	36 6.1% 12.5%	93	2018	97	
Pedestrian Crash	16 2.7%	<b>Road Surface Condition</b>		Hit railway train	0 0.0%	03:00 - 04:59	12 2.0% 8.3%	135	2017	165	
		Wet	87 14.7%	Hit pedestrian	10 1.7%	05:00 - 05:59	21 3.5% 4.2%	122	2016	138	
		Dry	502 84.9%	Permanent obstruction on road	0 0.0%	06:00 - 06:59	23 3.9% 4.2%	154	2015	146	
		Snow or ice	2 0.3%	Hit animal	28 4.7%	07:00 - 07:59	21 3.5% 4.2%				
		<b>Natural Lighting</b>		Off road, on straight	18 3.0%	08:00 - 08:59	25 4.2% 4.2%				
		Dawn	22 3.7%	Off road on straight, hit object	119 20.0%	09:00 - 09:59	30 5.1% 4.2%				
		Daylight	405 68.3%	Out of control on straight	19 3.2%	10:00 - 10:59	40 6.7% 4.2%				
		Dusk	21 3.5%	Off road, on curve	20 3.4%	11:00 - 11:59	36 6.1% 4.2%				
		Darkness	145 24.5%	Off road on curve, hit object	101 17.0%	12:00 - 12:59	39 6.6% 4.2%				
		<b>Speed Limit</b>		Out of control on curve	14 2.4%	13:00 - 13:59	36 6.1% 4.2%				
		40 km/h or less	7 1.2%	Other crash type	58 9.8%	14:00 - 14:59	45 7.6% 4.2%				
		50 km/h zone	161 27.1%			15:00 - 15:59	47 7.9% 4.2%				
		60 km/h zone	75 12.6%	80 km/h zone	41 6.9%	16:00 - 16:59	39 6.6% 4.2%				
		70 km/h zone	0 0.0%	90 km/h zone	1 0.2%	17:00 - 17:59	34 5.7% 4.2%				
				100 km/h zone	134 22.6%	18:00 - 18:59	33 5.6% 4.2%				
				110 km/h zone	175 29.5%	19:00 - 19:59	13 2.2% 4.2%				
						20:00 - 21:59	35 5.9% 8.3%				
						22:00 - 24:00	29 4.9% 8.3%				
~ 07:30-09:30 or 14:30-17:00 on school days		~ 40km/h or less 6 5.7%		~ School Travel Time Involvement 105 17.7%							
<b>Day of the Week</b>											
Monday	86 14.5%	Wednesday	82 13.8%	Friday	84 14.1%	Sunday	82 13.8%	WEEKEND	182 30.6%		
Tuesday	79 13.3%	Thursday	81 13.6%	Saturday	100 16.8%	WEEKDAY	412 69.4%				
<b>#Holiday Periods</b>											
New Year	2 0.3%	Easter	10 1.7%	Queen's BD	5 0.8%	Christmas	11 1.9%	Easter SH	34 5.7%	Sept./Oct. SH	35 5.9%
Aust. Day	9 1.5%	Anzac Day	7 1.2%	Labour Day	9 1.5%	January SH	43 7.2%	June/July SH	29 4.9%	December SH	14 2.4%
<b>Street Lighting Off/Nil % of Dark</b>											
78	of	145	in	Dark	53.8%						

Daily dataset Goulburn Mulwaree LGA all crashes for 01 Jan 2015 to 31 Dec 2019.

Note: Crash self reporting, including self reported injuries began Oct 2014. Trends from 2014 are expected to vary from previous yrs. More unknowns are expected in self reported data. Reporting yrs 1996-2004 & 2020 Q3 onwards contain uncategoryed inj crashes.

Percentages are percentages of all crashes. Unknown values for each category are not shown on this report.

**Table 1:** Goulburn Mulwaree - Number of casualties, type of crash, degree of crash

**TABLE 1: Number of crashes, type of crash, degree of crash**

**FOR LGA - Goulburn Mulwaree**



TYPE OF CRASH	DEGREE OF CRASH			TOTAL
	FATAL CRASH	INJURY CRASH	NON-CASUALTY (TOWAWAY) CRASH	
Car crash	11	318	100	429
Light truck crash	6	100	33	139
Heavy truck crash	2	33	26	61
Heavy rigid truck crash	1	12	11	24
Articulated truck crash	1	23	16	40
Bus crash	0	5	0	5
Emergency vehicle crash	0	2	1	3
Motorcycle crash	4	50	1	55
Pedal cycle crash	1	18	0	19
Pedestrian crash	1	15	0	16
<b>ALL TYPES OF CRASHES</b>	<b>18</b>	<b>435</b>	<b>141</b>	<b>594</b>

**Table 2:** Goulburn Mulwaree – Number of motor vehicle controller involved in injury

**Number of motor vehicle controllers involved in injury crashes, type of motor vehicle, sex, age group of controller  
FOR LGA - Goulburn Mulwaree**



TYPE OF MOTOR VEHICLE/ SEX	AGE GROUP OF CONTROLLER										TOTAL	
	0-16	17-20	21-25	26-29	30-39	40-49	50-59	60-69	70+	Unknown		
Car/car derivative												
Male	1	27	27	13	34	37	25	20	26	3	213	
Female	1	18	38	15	38	20	17	22	20	4	193	
Unknown	0	0	0	0	0	0	0	0	0	2	2	
<b>Sub-total</b>	<b>2</b>	<b>45</b>	<b>65</b>	<b>28</b>	<b>72</b>	<b>57</b>	<b>42</b>	<b>42</b>	<b>46</b>	<b>9</b>	<b>408</b>	
Light truck												
Male	0	6	13	5	21	16	8	9	2	3	83	
Female	0	0	2	3	6	2	1	2	0	1	17	
Unknown	0	0	0	0	0	0	0	0	0	1	1	
<b>Sub-total</b>	<b>0</b>	<b>6</b>	<b>15</b>	<b>8</b>	<b>27</b>	<b>18</b>	<b>9</b>	<b>11</b>	<b>2</b>	<b>5</b>	<b>101</b>	
Heavy rigid truck												
Male	0	0	2	0	2	4	5	1	0	0	14	
Female	0	0	0	0	0	0	0	0	0	0	0	
Unknown	0	0	0	0	0	0	0	0	0	0	0	
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>14</b>	
Articulated truck												
Male	0	0	0	2	5	10	7	1	1	0	26	
Female	0	0	0	0	0	0	0	0	0	0	0	
Unknown	0	0	0	0	0	0	0	0	0	1	1	
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>10</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>27</b>	
Bus												
Male	0	0	0	0	0	1	0	2	0	1	4	
Female	0	0	0	0	0	0	0	1	0	0	1	
Unknown	0	0	0	0	0	0	0	0	0	0	0	
<b>Sub-total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>5</b>	

**Section Two: Actions for 2021-2025**

5 GOULBURN MULWAREE COUNCIL ACTION PLAN 2021-2025 (1/7/2021)

The following abbreviations are used within this document:

**Project** All RMS Funded Projects will have a Project Number generated by the LGRSP Database  
 Local Government Road Safety Program (LGRSP) Database on the internet at <https://myrta.com/rsos/> (this site requires a login and password)

Other RMS Funding Sources for Road Safety Officers referred to in this Action Plan:

**GLS** TfNSW Graduated Licensing Scheme (GLS) Funding  
**TfNSW Alcohol** TfNSW Alcohol Project Funding  
**In-kind** Refers to Councils in-kind contributions, such as meeting rooms, administration costs, photocopying etc.

<b>Casualty crash road safety priorities for 2021-2022 for Goulburn LGA</b>	<b>Additional priorities from Goulburn Council</b>
<ol style="list-style-type: none"> <li>1. Unclassified roads – 44% of all crashes are on unclassified roads</li> <li>2. Speed – 25% unclassified roads, 21% 50km/h zones</li> <li>3. Light Trucks – 17% of all crashes</li> <li>4. Fatigue – 15% of all crashes</li> <li>5. Motorcycles – 9% of all crashes</li> <li>6. Cyclist – 3% of all crashes – GMC LGA attracts cycles from other areas</li> <li>7. Older Road Users – over-represented in crashes (regional priority)</li> </ol>	<ol style="list-style-type: none"> <li>1. School zones</li> <li>2. Road inspections</li> <li>3. Funding applications</li> </ol>

As part of the current Performance Funding Agreement (PFA) between Roads and Maritime Services and Council, the following funding is allocated to the Road Safety Officer position as part of the LGRSP.

	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
LGRSP Performance Funding Agreement (PFA)	2021-22	Local Government Road Safety Program (LGRSP) funding as per the 2021-2025 LGRSP Performance Funding Agreement. • TfNSW will fund up to 50% of the cost of employment of a RSO.	\$61937.28	\$61937.28	
	2022-23	As above	\$63197.74	\$63937.74	
	2023-24	As above	\$64484.32	\$64484.32	
	2024-25	As above	\$65797.07	\$65797.07	

The following actions will be addressed by the Goulburn Road Safety and Traffic Officer (RSO) over the next five year period.

**6 GOULBURN MULWAREE COUNCIL ACTION PLAN 2021-2025 (1/7/2021)**



ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
SPEED	2021-22	<ul style="list-style-type: none"> <li>Note: RMS Southern Region VMS (2 - on both Goulburn exits )“Slow Down”</li> <li>Ensure the speed advisory trailers are in prominent areas around town and pass data onto local police – data extracted from speed sign and passed onto police every 2 months</li> <li>Promote RMS statewide campaigns releases via Councils social media</li> <li>Ensure speed signs are rotated around town and data passed onto police</li> </ul>	\$200	In Kind	
		<ul style="list-style-type: none"> <li>Purchase street banners “ Goulburn say Yeah Nah to Speeding”</li> </ul>	\$2000	Display	
	2022-23	<ul style="list-style-type: none"> <li>Note: RMS Southern Region VMS (2 - on both Goulburn exits )“Slow Down”</li> <li>Work with police on statewide speed campaigns - social media and media releases that coincide with NSW Police State wide campaigns</li> <li>Input into Southern Region RMS Speed program – council suggestions for speed camera sites, VMS use.</li> <li>Media release about new speed camera sites (approval required)</li> <li>Respond to community complaints about speed by using traffic counters on rural roads and monitor speeds and traffic volume.</li> <li>Data to be passed onto local police</li> <li>Display “Goulburn say Yeah Nah to speeding” banners in Goulburn.</li> </ul>		In Kind	
		<ul style="list-style-type: none"> <li>Rotation of 2 speed advisory signs (Southern region approach)</li> <li>Ensure the speed advisory sign is are prominent areas around town and pass data onto local police</li> <li>Ensure speed signs are calibrated and kept in good working order</li> </ul>	\$200		
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic regarding speeding to implement new programs as required</li> </ul>	\$200	In Kind	
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic on speeding to implement new programs as required</li> </ul>	\$200	In Kind	
TRUCKS HEAVY, LIGHT AND RIDGED	2021-22	<ul style="list-style-type: none"> <li>Distribute “Truckies Sharing the Hume” hats to promote stay safe</li> <li>Work with local companies to promote “safe work procedures” for their drivers.</li> <li>Work with police on issues with trucks on the Hume</li> <li>Promote “Truckies” Sharing the Hume at “Convoy for kid’s truck event.</li> </ul>		Promote	Police Local Companies
		<ul style="list-style-type: none"> <li>Coffee with a cop – Truckies on the Hume. Run 3 x coffee with a cop throughout the year promoting truck safety</li> </ul>	\$500		Police
		<ul style="list-style-type: none"> <li>Work with local company Dival’s to promote safe driving around heavy vehicle to younger drivers through log book runs</li> <li>Work with the ATA to promote safe driving around heavy vehicles at U Turn the wheel with SafeT360</li> </ul>			ATA Rotary VIP Police
	2022-23	<ul style="list-style-type: none"> <li>Distribute “Truckies Sharing the Hume” hats to promote stay safe</li> <li>Work with local companies to promote “safe work procedures” for their drivers.</li> <li>Work with police on issues with trucks on the Hume</li> <li>Promote “Truckies” Sharing the Hume at “Convoy for kid’s truck event.</li> </ul>			Police Local Companies
		<ul style="list-style-type: none"> <li>Coffee with a cop – Truckies on the Hume. Run 3 x coffee with a cop throughout the year promoting truck safety</li> <li>Work with local company Dival’s to promote safe driving around heavy vehicle to younger drivers through log book runs</li> <li>Work with the ATA to promote safe driving around heavy vehicles at U Turn the wheel with SafeT360</li> </ul>	\$500	Promote	Police
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Assess local FSI statistics on trucks and implement new programs as required</li> </ul>	\$500	Promote	ATA Rotary VIP Police
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Assess local FSI statistics on trucks and implement new programs as required</li> </ul>	\$500	Promote	ATA Rotary VIP Police
FATIGUE	2021-22	<ul style="list-style-type: none"> <li>VMS on the Hume Highway exits/entries to Goulburn promoting fatigue over Easter Long Weekend and June Long Weekend</li> <li>Promote RMS statewide campaigns - media releases via social media in conjunction with state wide RMS campaigns</li> <li>Work with TfNSW on placing a bridge banner on the overpass at the Southern exit at Goulburn</li> <li>Place “Don’t Trust Your Tired Self” feather banners in Council foyer, Visitors Information over holiday periods</li> </ul>	In Kind	In Kind	

7 GOULBURN MULWAREE COUNCIL ACTION PLAN 2021-2025 (1/7/2021)

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
		<ul style="list-style-type: none"> <li>Promote the importance of looking after each other in relations to fatigue at home at Convoy for kid's</li> <li>Promote "Don't Trust your Tired Self at local events and Log Book Runs and GLS Workshops</li> <li>Promote the importance of looking after each other in relations to fatigue at home at Convoy for kid's</li> </ul>			
		<ul style="list-style-type: none"> <li>Promote "Don't trust your tired self" during the Snow season by supplying free reusable coffee cups encouraging motorist to call into the big merino to stop for a coffee. Also offering free coffee voucher</li> </ul>	\$1000		
	2022-23	<ul style="list-style-type: none"> <li>VMS on the Hume Highway exits/entries to Goulburn promoting fatigue over Easter Long Weekend and June Long Weekend</li> <li>Promote RMS statewide campaigns - media releases via social media in conjunction with state wide RMS campaigns</li> <li>Place "Don't Trust Your Tired Self" feather banners in Council foyer, Visitors Information and The Big Merino over holiday periods</li> <li>Hand out free " Don't Trust your Tired Self" coffee cups</li> <li>Promote "Don't Trust your Tired Self at local events and Log Book Runs and GLS Workshops</li> <li>Promote the importance of looking after each other in relations to fatigue at home at Convoy for kid's</li> </ul>			
		<ul style="list-style-type: none"> <li>Promote "Don't trust your tired self" during the Snow season by supplying free reusable coffee cups encouraging motorist to call into the big merino to stop for a coffee. Also offering free coffee voucher</li> </ul>	\$1000		Police Snow Safe
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic on Fatigue crashes and implement new programs as required</li> </ul>	\$1000		
<b>Vulnerable - MOTOCYCLISTS</b>	2021-22	<ul style="list-style-type: none"> <li>Distribute RMS resources as per project plan</li> </ul>		Promotion	
		<ul style="list-style-type: none"> <li>Plan, implement and evaluate a Motorcycle Awareness Week event in October – Look out for Joe Rider</li> </ul>	\$600	Promotion	
		<ul style="list-style-type: none"> <li>Promote " Ride to Live" with motorcycle groups</li> <li>Promote " MOTO CAP" to local groups and through the Visitors Information Centre</li> </ul>		Promotion	
		<ul style="list-style-type: none"> <li>Run a " Stay Upright " course in Goulburn for return riders</li> </ul>	\$2000	Promotion Venue	
		<ul style="list-style-type: none"> <li>Regular communication with local police Meeting with police on a monthly basis and discuss issues relating the motorcycle</li> <li>Liaise with Motorcycle event organizers re road safety concerns – Liaise with local Motorcycle group on road safety concerns</li> <li>Regular inspection on local roads for motorcycle hazards</li> <li>Regular communication with local police on issues</li> <li>Liaise with Motorcycle event organizers re road safety concerns</li> <li>Promote "live to ride" campaign with local motorcycle groups and motorcycle shops</li> </ul>		Promotion	
		<ul style="list-style-type: none"> <li>Plan, implement and evaluate a Motorcycle Awareness Week event in October - motorcycle blind-spot display at local events</li> </ul>		Venue	Police
		<ul style="list-style-type: none"> <li>Document issues raised and actions to address them</li> <li>Promote " MOTO CAP" to local groups and through the Visitors Information Centre</li> </ul>		Promotion	Motorcycle shops
	2022-23	<ul style="list-style-type: none"> <li>Regular communication with local police Meeting with police on a monthly basis and discuss issues relating the motorcycle</li> <li>Liaise with Motorcycle event organizers re road safety concerns – Liaise with local Motorcycle group on road safety concerns</li> <li>Regular inspection on local roads for motorcycle hazards</li> <li>Regular communication with local police on issues</li> <li>Liaise with Motorcycle event organizers re road safety concerns</li> <li>Promote "live to ride" campaign with local motorcycle groups and motorcycle shops</li> </ul>		In kind	Motorcycle Shops
		<ul style="list-style-type: none"> <li>Plan, implement and evaluate a Motorcycle Awareness Week event in October – Look out for Joe Rider</li> </ul>	\$600		
		<ul style="list-style-type: none"> <li>Plan, implement and evaluate a Motorcycle Awareness Week event in October - motorcycle blind-spot display at local events</li> </ul>		Venue	Police
		<ul style="list-style-type: none"> <li>Run a " Stay Upright " course in Goulburn for return riders</li> </ul>	\$2000	Venue	
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics on motorcycle crashes and implement new programs as required</li> </ul>	\$2600	Venue	
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics on motorcycle crashes and implement new programs as required</li> </ul>	\$2600	Venue	
<b>VULNERABLE – CYCLISTS</b>	2021-22	<ul style="list-style-type: none"> <li>Investigate options and apply for funding to Install more shared paths and signage around town ( Active Transport, Stimulus packages)</li> <li>Implement GMC Bicycle Strategy 2021-2031</li> <li>Promote helmet safety at Space Expo – 2 day event- with track activities</li> </ul>			Apply for funding

8 GOULBURN MULWAREE COUNCIL ACTION PLAN 2021-2025 (1/7/2021)

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING			
			LGRSP	COUNCIL	OTHER:	
Goulburn Cycle Safety		<ul style="list-style-type: none"> <li>Work with local Cycling groups to improve the cycling infrastructure around town and encourage more cycling in town</li> <li>Organise and promote Goulburn's Community Bike Ride – promoting safe cycling's to families</li> </ul>	\$4000	Staffing	Rotary Boral Police	
		<ul style="list-style-type: none"> <li>Design a " safe cycle tracks around town" broacher</li> </ul>		In Kind	Local cycling groups	
	2022-23	<ul style="list-style-type: none"> <li>Organise and promote Goulburn's Community Bike Ride – promoting safe cycling's to families</li> </ul>	\$4000	Staffing	Rotary Boral Police	
		<ul style="list-style-type: none"> <li>Investigate options and apply for funding to Install more shared paths and signage around town ( Active Transport, Stimulus packages)</li> <li>Implement GMC Bicycle Strategy 2021-2031</li> <li>Promote helmet safety at Space Expo – 2 day event- with track activities</li> <li>Work with local Cycling groups to improve the cycling infrastructure around town and encourage more cycling in town</li> </ul>		Apply for funding		
		<ul style="list-style-type: none"> <li>Print and distribute " safe cycle tracks around town" broacher</li> </ul>	\$1000	Distribute	Tourism	
		<ul style="list-style-type: none"> <li>Organise and promote Goulburn's Community Bike Ride – promoting safe cycling's to families</li> </ul>	\$4000	Staffing	Rotary Boral Police	
	2023-24	<ul style="list-style-type: none"> <li>Print and distribute " safe cycle tracks around town" broacher</li> </ul>	\$1000	Distribute	Tourism	
		<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding cyclist and implement new programs as required</li> </ul>				
		2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding cyclist and implement new programs as required</li> </ul>		<b>Distribute Staffing Apply for funding</b>	Tourism Rotary Boral Police Cycling groups
	VULNERABLE – OLDER ROAD USERS Seniors	2021-22	<ul style="list-style-type: none"> <li>Plan, implement and evaluate 2 x Seniors driving skill enhancement run</li> </ul>	\$400.	Staff support at events Venue	Rotary
<ul style="list-style-type: none"> <li>Plan, implement and evaluate 2 x Seniors week events</li> </ul>			\$400	Staff support at events Venue		
<ul style="list-style-type: none"> <li>Present 2 x over 65s presentations</li> </ul>						
2022-23		<ul style="list-style-type: none"> <li>Plan, implement and evaluate 2 x Seniors driving skill enhancement run Budget</li> </ul>	\$400	Staff support at events Venue	Rotary	
		<ul style="list-style-type: none"> <li>Plan, implement and evaluate 2 x Seniors week events</li> </ul>	\$400	Staff support at events Venue		
		<ul style="list-style-type: none"> <li>Present 2 x over 65s presentations</li> </ul>				
2023-24		<ul style="list-style-type: none"> <li>As Above</li> <li>Asses statistic regarding senior drivers to implement new programs as required</li> </ul>	\$800	Staff support at events Venue	Rotary	

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
	2024-25	<ul style="list-style-type: none"> <li>Asses statistic regarding senior drivers to implement new programs as required</li> <li>As above</li> </ul>	\$800	Staff support at events Venue	Rotary
<b>FATIGUE FATIGUE</b>	2021-22	<ul style="list-style-type: none"> <li>VMS on the Hume Highway exits/entries to Goulburn promoting fatigue over Easter Long Weekend and June Long Weekend</li> <li>Promote RMS statewide campaigns - media releases via social media in conjunction with state wide RMS campaigns</li> <li>Work with TfNSW on placing a bridge banner on the overpass at the Southern exit at Goulburn</li> <li>Place "Don't Trust Your Tired Self" feather banners in Council foyer, Visitors Information over holiday periods</li> <li>Promote "Don't Trust your Tired Self at local events and Log Book Runs and GLS Workshops</li> </ul>	In Kind	<b>In Kind</b>	
		<ul style="list-style-type: none"> <li>Promote "Don't trust your tired self" during the Snow season by supplying free reusable coffee cups encouraging motorist to call into the big merino to stop for a coffee. Also offering free coffee voucher</li> </ul>	\$1000		
	2022-23	<ul style="list-style-type: none"> <li>VMS on the Hume Highway exits/entries to Goulburn promoting fatigue over Easter Long Weekend and June Long Weekend</li> <li>Promote RMS statewide campaigns - media releases via social media in conjunction with state wide RMS campaigns</li> <li>Place "Don't Trust Your Tired Self" feather banners in Council foyer, Visitors Information and The Big Merino over holiday periods</li> <li>Hand out free "Don't Trust your Tired Self" coffee cups</li> <li>Promote "Don't Trust your Tired Self at local events and Log Book Runs and GLS Workshops</li> </ul>			
		<ul style="list-style-type: none"> <li>Promote "Don't trust your tired self" during the Snow season by supplying free reusable coffee cups encouraging motorist to call into the big merino to stop for a coffee. Also offering free coffee voucher</li> </ul>	\$1000		Police Snow Safe
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic on Fatigue crashes and implement new programs as required</li> </ul>	\$1000		
	2024-25	<ul style="list-style-type: none"> <li>As Above</li> <li>Asses statistic on Fatigue crashes and implement new programs as required</li> </ul>	\$1000		Police Snow Safe
<b>VULNERABLE – YOUNG PEOPLE</b>	2021-22	<ul style="list-style-type: none"> <li>Plan, promote and present 4 x Log Book Runs</li> </ul>		Staff Venue	Rotary Police Driver training Police RBT
		<ul style="list-style-type: none"> <li>Organizes U-Turn the Wheel with presenters from the NSW Police, Police rescue, Ambulance, Brain Injury unit, and NSW health to over 400 year 11 students over 2 days.</li> </ul>		Staff Venue	Rotary All Stakeholders
		<ul style="list-style-type: none"> <li>Promote the Safer Drivers course to young drivers</li> <li>Attend a Safer Drivers course</li> </ul>			
	2022-23	<ul style="list-style-type: none"> <li>Plan, promote and present 4 x Log Book Runs</li> </ul>		Staff Venue.	Rotary Police Driver training Police RBT Catering
		<ul style="list-style-type: none"> <li>Promote the Safer Drivers course to young drivers</li> <li>Attend a Safer Drivers course</li> </ul>			
		<ul style="list-style-type: none"> <li>Present at U-Turn the Wheel Organizes U-Turn the Wheel with presenters from the NSW Police, Police rescue, Ambulance, Brain Injury unit, and NSW health to over 400 year 11 students over 2 days</li> </ul>			
2023-24	<ul style="list-style-type: none"> <li>As Above</li> <li>Asses statistic on Youth crashes and implement new programs as required</li> </ul>		Staff Venue.	Rotary Police Driver training Police RBT	
2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic on youth crashes and implement new programs as required</li> </ul>		Staff Venue	Rotary Police Driver training Police RBT	

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
<b>SAFETY AROUND SCHOOLS</b>	2021-22	<ul style="list-style-type: none"> <li>• Work with the Council Rangers and Police to patrol schools with high a profile blitz’s targeting a different school and parking around schools– 14 schools</li> <li>• Work with interested schools on the implementation of a “safe arrival-safe departure “ policy</li> <li>• Supply “ Safety Town” packs to every school promoting general road safety, midyear to target new-intake Kindergarten Orientation Days with parents/carers – 17 schools</li> <li>• Use speed advisory signs around schools to remind drivers of their speeds</li> <li>• Informal Bus Stop Audits when required</li> <li>• Road safety audits around schools</li> <li>• “ Go 40 for me” signs to be displayed at schools</li> </ul>		Ranger	Police Schools
	2022-23	<ul style="list-style-type: none"> <li>• Work with the Council Rangers and Police to patrol schools with high a profile blitz’s targeting a different school and parking around schools– 14 schools</li> <li>• Work with interested schools on the implementation of a “safe arrival-safe departure “ policy</li> <li>• Supply “ Safety Town” packs to every school promoting general road safety, midyear to target new-intake Kindergarten Orientation Days with parents/carers – 17 schools</li> <li>• Use speed advisory signs around schools to remind drivers of their speeds</li> <li>• Informal Bus Stop Audits when required</li> <li>• Road Safety audits around schools</li> <li>• Bus and No Parking Banners</li> </ul>	\$2000	Rangers Staff	Police
	2023-24	<ul style="list-style-type: none"> <li>• Monitor schools to implement new programs as required</li> <li>• As above</li> </ul>	\$1000	Ranger	Police
	2024-25	<ul style="list-style-type: none"> <li>• Monitor schools to implement new programs as required</li> <li>• As above</li> </ul>	\$1000	Ranger	Police
<b>ALCOHOL What’s Goulburn’s Plan B?</b>	2021-22	<ul style="list-style-type: none"> <li>• Conduct breathtesting using the RMS Breath-testing trailer at 2 licensed events – Ladies Day out at the Races and October Fest</li> <li>• Attend Liquor Accord Meetings – 4</li> <li>• Distribute educational material to local establishments.</li> <li>• Work with Police on RBT statistics</li> </ul>		Promotion	Police
		<ul style="list-style-type: none"> <li>• Win a Swag at the Goulburn Rodeo – Community conversation with attendees on what their Plan B is at the start of the night</li> </ul>	\$1000		
		<ul style="list-style-type: none"> <li>• Breathalyser service in liquor establishments (RSL, Bowling Club, Workers Club, Golf Club, Blues Festival) throughout the year, especially Christmas season</li> <li>• Reusable Plan B Bags to be distributed to local liquor stores</li> </ul>	\$500	Promotion	Liquor establishments
	2022-23	<ul style="list-style-type: none"> <li>• Conduct breathtesting using the RMS Breath-testing trailer at 2 licensed events – Ladies Day out at the Races and October Fest</li> <li>• Attend Liquor Accord Meetings – 4</li> <li>• Distribute educational material to local establishments.</li> <li>• Work with Police on RBT statistics</li> </ul>			Police Liquor Establishments
		<ul style="list-style-type: none"> <li>• Win a Swag at the Goulburn Rodeo – Community conversation with attendees on what their Plan B is at the start of the night</li> </ul>	\$1000		
		<ul style="list-style-type: none"> <li>• Breathalyser service in liquor establishments (RSL, Bowling Club, Workers Club, Golf Club, Blues Festival) throughout the year, especially Christmas season</li> </ul>	\$500	Promotion	Liquor establishments
		<ul style="list-style-type: none"> <li>• Reusable Plan B Bags to be distributed to local liquor stores</li> </ul>	\$3000		Liquor Establishments
	2023-24	<ul style="list-style-type: none"> <li>• As above</li> <li>• Asses statistic regarding drink driving and walking to implement new programs as required</li> </ul>	\$4500		Police Liquor Establishments

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ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic regarding drink driving and walking to implement new programs as required</li> </ul>	\$4500		Police Liquor Establishments
<b>RESTRAINTS Child Restraints</b>	2021-22	<ul style="list-style-type: none"> <li>Plan, develop and evaluate one Child Restraint Day</li> <li>Media release throughout the year promoting the vouchers. Posters put in all child care centers in the LGA</li> <li>Distribute vouchers for free child restraint fitting, upon request, throughout the year</li> </ul>		Promote	Childcare Centers
	2022-23	<ul style="list-style-type: none"> <li>Plan, develop and evaluate one Child Restraint Day</li> <li>Media release throughout the year promoting the vouchers. Posters put in all child care centers in the LGA</li> <li>Distribute vouchers for free child restraint fitting, upon request, throughout the year</li> </ul>	\$3000	Promote	Childcare Centers
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic regarding child restraints and implement new programs as required</li> </ul>	\$3000	Promote	Childcare Centers
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistic regarding child restraints and implement new programs as required</li> </ul>	\$3000	Promote	Childcare Centers
	2022-23	<ul style="list-style-type: none"> <li>Distribute Centre for Road Safety (CRS) "Get your hand off it" mobile phone distraction resources at various road safety stalls (Goulburn Show, Australia Day).</li> <li>Within U-Turn, GLS and Logbook Runs - promote the dangers of driver and pedestrian distractions</li> </ul>		Promote	CRS Resources
<b>DRIVER &amp; PEDESTRIAN DISTRACTION</b>	2023-24	<ul style="list-style-type: none"> <li>Distribute Centre for Road Safety (CRS) "Get your hand off it" mobile phone distraction resources at various road safety stalls (Goulburn Show, Australia Day)</li> <li>Within U-Turn, GLS and Logbook Runs - promote the dangers of driver and pedestrian distractions</li> </ul>		Promote	CRS Resources
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding driver and pedestrian statistics and implement new programs as required</li> </ul>		Promote	CRS Resources
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding driver and pedestrian statistics and implement new programs as required</li> </ul>		Promote	CRS Resources
	2021-22	<ul style="list-style-type: none"> <li>Promote the dangers of drunk walking near at the Goulburn Show and Australia Day and U Turn the Wheel using the beer goggles</li> <li>Work with planners on new Development Applications (DA's) ( Workers Club with Music Festivals Rodeo and other events held at the Goulburn Recreational Centre)</li> <li>Promote alternative transport at events held in Goulburn</li> </ul>		Promote	
<b>VULNERABLE – PEDESTRIANS Pedestrians near venues</b>	2022-23	<ul style="list-style-type: none"> <li>Promote the dangers of drunk walking near at the Goulburn Show and Australia Day and U Turn the Wheel using the beer goggles</li> <li>Work with planners on new Development Applications (DA's) ( Workers Club with Music Festivals Rodeo and other events held at the Goulburn Recreational Centre)</li> <li>Promote alternative transport at events held in Goulburn</li> </ul>		Promote	
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding pedestrians behavior around events in Goulburn and implement new programs as required</li> </ul>		Promote	
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Asses statistics regarding pedestrians behavior around events in Goulburn and implement new programs as required</li> </ul>		Promote	
	2021-22	<ul style="list-style-type: none"> <li>Fatality Free Friday display - Display with the blow up car in Councils foyer and media and social media release to promote it</li> <li>Promote National Road Safety Week by lighting up the Big Merino, decorating the pergola in the park and promoting what " Drive so Others Survive" means to them</li> <li>Promote " Walk to School Day"</li> <li>Promote CfR campaigns throughout the year as required</li> <li>Promote police campaigns throughout the year as required</li> <li>Review, print and distribute Fleet Safety package for all council fleet vehicles</li> <li>Present to TOPs (Traffic Offenders Program)</li> </ul>	\$200 \$1000	Venue Staff	Police Local Businesses
<b>COMMUNITY EDUCATION</b>	2021-22	<ul style="list-style-type: none"> <li>Promote " Walk to School Day"</li> <li>Promote CfR campaigns throughout the year as required</li> <li>Promote police campaigns throughout the year as required</li> <li>Review, print and distribute Fleet Safety package for all council fleet vehicles</li> <li>Present to TOPs (Traffic Offenders Program)</li> </ul>		Promote	Schools TfNSW CfR
		<ul style="list-style-type: none"> <li>Fatality Free Friday display - Display with the blow up car in Councils foyer and media and social media release to promote it</li> <li>Promote National Road Safety Week by lighting up the Big Merino, decorating the pergola in the park and promoting what " Drive so Others Survive" means to them</li> </ul>	\$200 \$1000	Venue Staff	Police Local Businesses
		<ul style="list-style-type: none"> <li>Fatality Free Friday display - Display with the blow up car in Councils foyer and media and social media release to promote it</li> </ul>	\$200	Venue	Police
		<ul style="list-style-type: none"> <li>Fatality Free Friday display - Display with the blow up car in Councils foyer and media and social media release to promote it</li> </ul>	\$200	Venue	Police

12 GOULBURN MULWAREE COUNCIL ACTION PLAN 2021-2025 (1/7/2021)

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
	2022-23	<ul style="list-style-type: none"> <li>Promote National Road Safety Week by lighting up the Big Merino, decorating the pergola in the park and promoting what " Drive so Others Survive" means to them</li> </ul>	\$1000	Staff	Local Businesses
		<ul style="list-style-type: none"> <li>Review, print and distribute Fleet Safety package for all council fleet vehicles</li> <li>Promote " Walk to School Day"</li> <li>Promote CfR campaigns throughout the year as required</li> <li>Promote police campaigns throughout the year as required</li> <li>Present to TOPs (Traffic Offenders Program)</li> <li>Evaluate effectiveness of RSO presentations to participants</li> </ul>		Promote	Schools TfNSW CfR
	2023-24	<ul style="list-style-type: none"> <li>As above</li> <li>Evaluate the effectiveness of the community education</li> </ul>	\$1200	Venue Staff Promote	Police Local Businesses Schools CfR TfNSW
	2024-25	<ul style="list-style-type: none"> <li>As above</li> <li>Evaluate the effectiveness of the community education</li> </ul>	\$1200	Venue Staff Promote	Police Local Businesses Schools CfR TfNSW
<b>MEETINGS Various Committee</b>	2021-22	<ul style="list-style-type: none"> <li>Attend the LGRSP Quarterly Meeting (2 days x 4 times a year)</li> <li>Attend and report to the Traffic Committee (6 times a year)</li> <li>Attend the Liquor Accord meeting (6 times a year)</li> <li>Attend Development Application (DA) meetings as required</li> </ul>			
	2022-23	<ul style="list-style-type: none"> <li>Attend the LGRSP meeting with Council and TfNSW (2 day 4 a year)</li> <li>Attend and report to the Traffic Committee (6 times a year)</li> <li>Attend the Liquor Accord meeting (6 times a year)</li> <li>Attend Development Application (DA) meetings when required</li> <li>Attend event management meetings on request</li> <li>Present at Traffic Offenders Course when requested</li> </ul>			
	2023-24	<ul style="list-style-type: none"> <li>As above</li> </ul>			
	2024-25	<ul style="list-style-type: none"> <li>As above</li> </ul>			
<b>ADMIN</b>	2021-22	<ul style="list-style-type: none"> <li>Prepare monthly reports for Council Meeting</li> <li>Prepare evaluation report for RMS 2021-2025</li> <li>Prepare project proposals for RMS 2021-2025</li> <li>Prepare Action Plan 2021 - 2025 (as at 1/7/21)</li> <li>Prepare bimonthly reports for Traffic Committee ( 6 a year)</li> <li>Prepare and annual report for Council</li> <li>Respond to community enquiries</li> </ul>			
	2022-23	<ul style="list-style-type: none"> <li>Prepare monthly reports for Council Meeting</li> <li>Prepare evaluation report for RMS 2021-2025</li> <li>Prepare project proposals for RMS 2021-2025</li> <li>Prepare Action Plan 2021 - 2025 (as at 1/7/21)</li> <li>Prepare bimonthly reports for Traffic Committee ( 6 a year)</li> <li>Prepare and annual report for Council</li> <li>Respond to community enquiries</li> <li>Update Action Plan 2022-2023 (as at 1/7/15)</li> </ul>			
	2023-24	<ul style="list-style-type: none"> <li>As above</li> </ul>			
	2024-25	<ul style="list-style-type: none"> <li>As above</li> </ul>			

ROAD SAFETY ISSUE	YEAR	DETAILS	FUNDING		
			LGRSP	COUNCIL	OTHER:
BUDGET		FUNDING TOTAL	LGRSP	COUNCIL	OTHER:
		CURRENT YEAR ONLY	TBA	TBA	TBA

Sign-off (for 2021-2025)

Name	Tracey Norberg	Name	Mathew O'Rourke	Name		Name	
Title	Road Safety Officer	Title	Director Operations	Title	Road User Safety Project Officer	Title	Road User Safety Manager
Organisation	Goulburn Mulwaree Council	Organisation	Goulburn Mulwaree Council	Organisation	Road User Safety Network and Safety Southern Transport for NSW	Organisation	Road User Safety Network and Safety Southern Transport for NSW
Signature		Signature		Signature		Signature	
Date		Date		Date		Date	



**15.3 MONTHLY FINANCIAL REPORT**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Monthly Financial Report** [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.

**BACKGROUND**

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

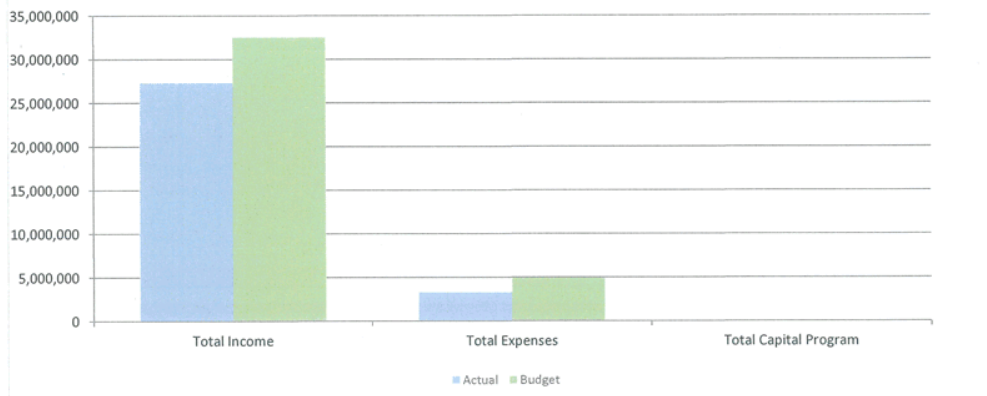


Council Directorate Summary Report for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Executive Services Description	Original Budget 21PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ2	% of Time:	
							\$ Variance	74%
<b>Income</b>								
Rates & Annual Charges	21,187,200	20,991,497	0	0	20,991,497	21,187,200	195,703	99%
Interest & Investment Revenue	540,000	202,711	0	0	202,711	540,000	337,289	38%
Other Revenues	74,412	83,501	0	0	83,501	95,340	11,839	88%
Operating Grants & Contributions	6,192,665	2,666,486	0	0	2,666,486	6,143,484	3,476,998	43%
Internal Income	4,570,646	3,362,427	0	0	3,362,427	4,570,646	1,208,219	74%
<b>Total Income</b>	<b>32,564,923</b>	<b>27,306,621</b>	<b>0</b>	<b>0</b>	<b>27,306,621</b>	<b>32,536,670</b>	<b>5,230,049</b>	<b>84%</b>
<b>Expense</b>								
Employee costs	3,402,723	2,257,753	60,639	0	2,318,392	3,313,444	995,052	70%
Materials & Contracts	368,770	223,868	24,867	0	248,735	547,822	299,087	45%
Depreciation & Impairment	1,723	1,138	0	0	1,138	1,723	585	66%
Other Expenses	579,679	445,592	12,549	0	458,140	579,679	121,539	79%
Internal Expenses	506,671	379,998	0	0	379,998	506,671	126,673	75%
<b>Total Expense</b>	<b>4,859,565</b>	<b>3,308,348</b>	<b>98,055</b>	<b>0</b>	<b>3,406,404</b>	<b>4,949,339</b>	<b>1,542,936</b>	<b>69%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>27,705,358</b>	<b>23,998,273</b>	<b>-98,055</b>	<b>0</b>	<b>23,900,218</b>	<b>27,587,331</b>	<b>3,687,114</b>	<b>87%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capit</b>	<b>27,705,358</b>	<b>23,998,273</b>	<b>-98,055</b>	<b>0</b>	<b>23,900,218</b>	<b>27,587,331</b>	<b>3,687,114</b>	<b>87%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,723	1,138	0	0	1,138	1,723	585	66%
<b>Total Non Cash</b>	<b>1,723</b>	<b>1,138</b>	<b>0</b>	<b>0</b>	<b>1,138</b>	<b>1,723</b>	<b>0</b>	<b>66%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>27,707,081</b>	<b>23,999,411</b>	<b>-98,055</b>	<b>0</b>	<b>23,901,356</b>	<b>27,589,054</b>	<b>3,687,699</b>	<b>87%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-747,190	0	0	0	0	-747,190	-747,190	0%
Transfers from Internal Reserves	3,250	0	0	0	0	3,250	3,250	0%
Transfers from Other External Reserves	0	0	0	0	0	79,275	79,275	0%
<b>Total Reserve Movements</b>	<b>-743,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-664,665</b>	<b>-664,665</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,963,141</b>	<b>23,999,411</b>	<b>-98,055</b>	<b>0</b>	<b>23,901,356</b>	<b>26,924,389</b>	<b>3,023,034</b>	<b>89%</b>

Summary



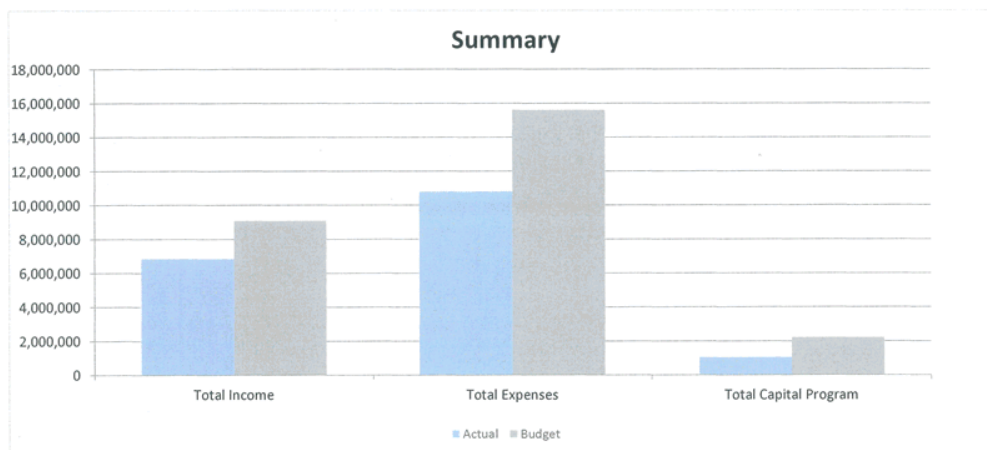


Council Directorate Summary Report for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Corporate and Community Services

Description	Original Budget 21P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ2	\$ Variance	% of Time:
								74%
<b>Income</b>								
User Charges & Fees	351,760	<u>225,283</u>	0	0	225,283	351,760	126,477	64%
Interest & Investment Revenue	15,000	<u>13,148</u>	0	0	13,148	15,000	1,852	88%
Other Revenues	707,942	<u>363,354</u>	0	0	363,354	693,796	330,441	52%
Operating Grants & Contributions	507,712	<u>477,279</u>	0	0	477,279	531,083	53,804	90%
Internal Income	6,333,858	<u>4,750,389</u>	0	0	4,750,389	6,333,858	1,583,469	75%
<b>Total Income</b>	<b>7,916,272</b>	<b>5,829,453</b>	<b>0</b>	<b>0</b>	<b>5,829,453</b>	<b>7,925,497</b>	<b>2,096,044</b>	<b>74%</b>
<b>Expense</b>								
Employee costs	6,540,833	<u>4,302,203</u>	15,919	0	4,318,123	6,592,239	2,274,116	66%
Materials & Contracts	2,978,681	<u>1,476,126</u>	327,802	0	1,803,928	2,826,182	1,022,255	64%
Borrowing Costs	18,405	<u>9,510</u>	0	0	9,510	18,405	8,895	52%
Depreciation & Impairment	1,154,580	<u>1,036,078</u>	0	0	1,036,078	1,154,580	118,502	90%
Other Expenses	2,189,630	<u>1,900,319</u>	119,704	0	2,020,022	2,259,080	239,057	89%
Internal Expenses	2,765,692	<u>2,081,536</u>	0	0	2,081,536	2,765,692	684,156	75%
<b>Total Expense</b>	<b>15,647,820</b>	<b>10,805,772</b>	<b>463,425</b>	<b>0</b>	<b>11,269,197</b>	<b>15,616,177</b>	<b>4,346,981</b>	<b>72%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>-7,731,549</b>	<b>-4,976,318</b>	<b>-463,425</b>	<b>0</b>	<b>-5,439,744</b>	<b>-7,690,681</b>	<b>-2,250,937</b>	<b>71%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	0	1,023,416	0	0	1,023,416	40,905	-982,511	2502%
<b>Operating Surplus/(Deficit) after Capital</b>	<b>-7,731,549</b>	<b>-3,952,903</b>	<b>-463,425</b>	<b>0</b>	<b>-4,416,328</b>	<b>-7,649,776</b>	<b>-3,233,448</b>	<b>58%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,154,580	1,036,078	0	0	1,036,078	1,154,580	118,502	90%
<b>Total Non Cash</b>	<b>1,154,580</b>	<b>1,036,078</b>	<b>0</b>	<b>0</b>	<b>1,036,078</b>	<b>1,154,580</b>	<b>0</b>	<b>90%</b>
<b>Investing Fund Flows</b>								
Capital Works	-1,141,000	<u>-1,071,082</u>	0	-474,681	-1,545,763	-2,230,294	-684,531	69%
Asset Sales	1,500	<u>0</u>	0	0	0	1,500	1,500	0%
<b>Total Investing Fund Flows</b>	<b>-1,139,500</b>	<b>-1,071,082</b>	<b>0</b>	<b>-474,681</b>	<b>-1,545,763</b>	<b>-2,228,794</b>	<b>-683,031</b>	<b>69%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-58,927	<u>-14,622</u>	0	0	-14,622	-58,927	-44,305	25%
<b>Total Financing Fund Flows</b>	<b>-58,927</b>	<b>-14,622</b>	<b>0</b>	<b>0</b>	<b>-14,622</b>	<b>-58,927</b>	<b>-44,305</b>	<b>25%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,775,396</b>	<b>-4,002,529</b>	<b>-463,425</b>	<b>-474,681</b>	<b>-4,940,635</b>	<b>-8,782,917</b>	<b>-3,842,282</b>	<b>56%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-32,448	<u>0</u>	0	0	0	-179,553	-179,553	0%
Transfers to Other External Reserves	-90,000	<u>0</u>	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	430,000	<u>0</u>	0	0	0	1,373,615	1,373,615	0%
Transfers from Developer Contributions	50,000	<u>0</u>	0	0	0	50,000	50,000	0%
Transfers from Other External Reserves	80,000	<u>0</u>	0	0	0	256,737	256,737	0%
<b>Total Reserve Movements</b>	<b>437,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,410,799</b>	<b>1,410,799</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,337,844</b>	<b>-4,002,529</b>	<b>-463,425</b>	<b>-474,681</b>	<b>-4,940,635</b>	<b>-7,372,118</b>	<b>-2,431,483</b>	<b>67%</b>

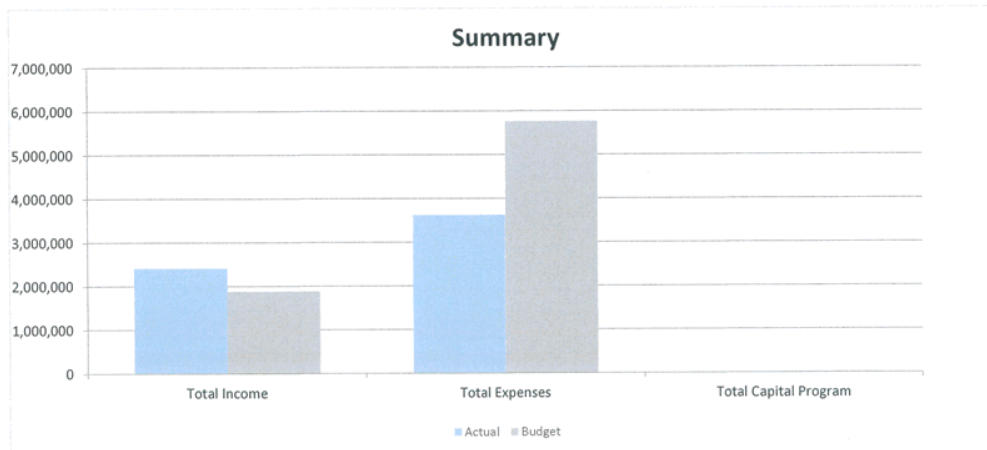




Council Directorate Summary Report for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Description	Original Budget 21PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ2	\$ Variance	% of Time:	74%
								% of Budget	
<b>Income</b>									
User Charges & Fees	1,239,550	1,473,509	0	0	1,473,509	1,239,550	-233,959	119%	
Other Revenues	204,945	162,614	0	0	162,614	204,945	42,331	79%	
Operating Grants & Contributions	391,797	783,651	0	0	783,651	420,621	-363,030	186%	
<b>Total Income</b>	<b>1,836,292</b>	<b>2,419,774</b>	<b>0</b>	<b>0</b>	<b>2,419,774</b>	<b>1,865,116</b>	<b>-554,658</b>	<b>130%</b>	
<b>Expense</b>									
Employee costs	3,408,721	2,226,469	0	0	2,226,469	3,732,524	1,506,056	60%	
Materials & Contracts	370,310	276,725	147,253	0	423,978	524,006	100,028	81%	
Depreciation & Impairment	20,057	11,046	0	0	11,046	20,057	9,011	55%	
Other Expenses	47,030	38,179	750	0	38,929	47,030	8,101	83%	
Internal Expenses	1,443,720	1,072,812	0	0	1,072,812	1,443,720	370,908	74%	
<b>Total Expense</b>	<b>5,289,838</b>	<b>3,625,231</b>	<b>148,002</b>	<b>0</b>	<b>3,773,234</b>	<b>5,767,337</b>	<b>1,994,104</b>	<b>65%</b>	
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-3,453,546</b>	<b>-1,205,457</b>	<b>-148,002</b>	<b>0</b>	<b>-1,353,460</b>	<b>-3,902,221</b>	<b>-2,548,762</b>	<b>35%</b>	
<b>Capital Income</b>									
Capital Grants & Contributions	0	240	0	0	240	0	-240	0%	
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-3,453,546</b>	<b>-1,205,218</b>	<b>-148,002</b>	<b>0</b>	<b>-1,353,220</b>	<b>-3,902,221</b>	<b>-2,549,001</b>	<b>35%</b>	
<b>Non Cash</b>									
Depreciation & Impairment	20,057	11,046	0	0	11,046	20,057	9,011	55%	
<b>Total Non Cash</b>	<b>20,057</b>	<b>11,046</b>	<b>0</b>	<b>0</b>	<b>11,046</b>	<b>20,057</b>	<b>0</b>	<b>55%</b>	
<b>Investing Fund Flows</b>									
Capital Works	0	-21,175	0	-13,000	-34,175	-20,480	13,695	167%	
Asset Sales	0	0	0	0	0	0	0	0%	
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>-21,175</b>	<b>0</b>	<b>-13,000</b>	<b>-34,175</b>	<b>-20,480</b>	<b>13,695</b>	<b>167%</b>	
<b>Financing Fund Flows</b>									
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,433,489</b>	<b>-1,215,347</b>	<b>-148,002</b>	<b>-13,000</b>	<b>-1,376,349</b>	<b>-3,902,644</b>	<b>-2,526,295</b>	<b>35%</b>	
<b>Reserve Movements</b>									
Transfers to Developer Contributions	-301,000	-609,389	0	0	-609,389	-301,000	308,389	202%	
Transfers from Internal Reserves	10,000	0	0	0	0	65,352	65,352	0%	
Transfers from Developer Contributions	1,000	0	0	0	0	1,000	1,000	0%	
<b>Total Reserve Movements</b>	<b>-290,000</b>	<b>-609,389</b>	<b>0</b>	<b>0</b>	<b>-609,389</b>	<b>-234,648</b>	<b>374,741</b>	<b>260%</b>	
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,723,489</b>	<b>-1,824,736</b>	<b>-148,002</b>	<b>-13,000</b>	<b>-1,985,738</b>	<b>-4,137,292</b>	<b>-2,151,554</b>	<b>48%</b>	

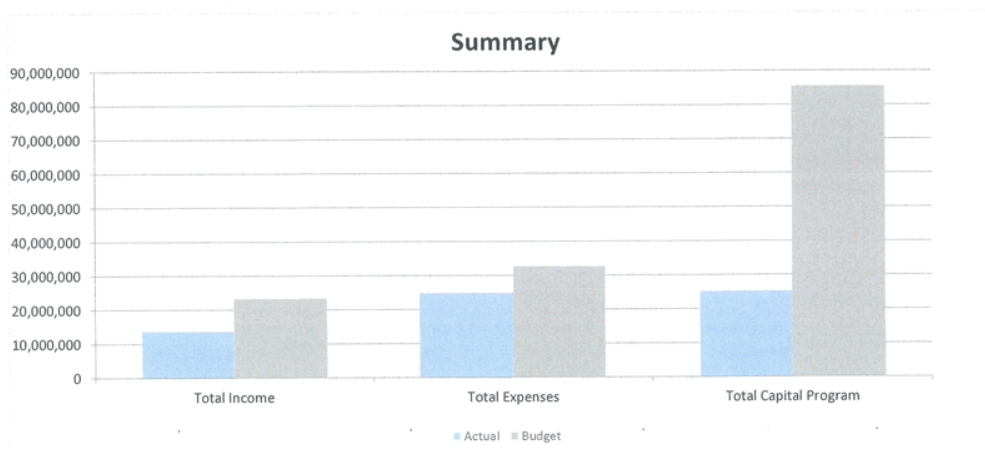




Council Directorate Summary Report for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Operations	Description	Original Budget 21PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	% of Time:		% of Budget
							Current Budget 21PJQ2	\$ Variance	
<b>Income</b>									
	User Charges & Fees	939,090	452,422	0	0	452,422	939,090	486,668	48%
	Other Revenues	303,811	277,156	0	0	277,156	313,311	36,155	88%
	Operating Grants & Contributions	3,472,079	3,239,084	0	0	3,239,084	8,537,935	5,298,851	38%
	Internal Income	5,205,764	3,901,827	0	0	3,901,827	5,205,764	1,303,936	75%
	<b>Total Income</b>	<b>9,920,743</b>	<b>7,870,489</b>	<b>0</b>	<b>0</b>	<b>7,870,489</b>	<b>14,996,099</b>	<b>7,125,610</b>	<b>52%</b>
<b>Expense</b>									
	Employee costs	7,028,696	4,568,765	0	0	4,568,765	6,787,474	2,218,709	67%
	Materials & Contracts	4,253,331	5,338,358	0	1,465,887	6,804,245	10,387,792	3,583,547	66%
	Borrowing Costs	141,711	93,476	0	0	93,476	141,711	48,235	66%
	Depreciation & Impairment	8,368,895	10,189,594	0	0	10,189,594	8,368,895	-1,820,699	122%
	Other Expenses	1,933,033	991,555	0	500	992,055	1,933,033	940,978	51%
	Internal Expenses	5,057,693	3,743,861	0	0	3,743,861	5,057,693	1,313,832	74%
	<b>Total Expense</b>	<b>26,783,359</b>	<b>24,925,610</b>	<b>0</b>	<b>1,466,387</b>	<b>26,391,996</b>	<b>32,676,597</b>	<b>6,284,601</b>	<b>81%</b>
	<b>Operating Surplus/(Deficit) before Capi</b>	<b>-16,862,616</b>	<b>-17,055,120</b>	<b>0</b>	<b>-1,466,387</b>	<b>-18,521,507</b>	<b>-17,680,498</b>	<b>841,009</b>	<b>105%</b>
<b>Capital Income</b>									
	Capital Grants & Contributions	41,362,693	5,867,427	0	0	5,867,427	47,935,359	42,067,932	12%
	<b>Operating Surplus/(Deficit) after Capit</b>	<b>24,500,077</b>	<b>-11,187,693</b>	<b>0</b>	<b>-1,466,387</b>	<b>-12,654,080</b>	<b>30,254,861</b>	<b>42,908,941</b>	<b>-42%</b>
<b>Non Cash</b>									
	Depreciation & Impairment	8,368,895	10,189,594	0	0	10,189,594	8,368,895	-1,820,699	122%
	WDV of Asset Disposals	0	197,264	0	0	197,264	0	-197,264	0%
	<b>Total Non Cash</b>	<b>8,368,895</b>	<b>10,386,858</b>	<b>0</b>	<b>0</b>	<b>10,386,858</b>	<b>8,368,895</b>	<b>0</b>	<b>124%</b>
<b>Investing Fund Flows</b>									
	Capital Works	-69,080,345	-25,273,931	0	-32,264,311	-57,538,242	-85,577,266	-28,039,024	67%
	Asset Sales	520,500	377,655	0	0	377,655	520,500	142,845	73%
	<b>Total Investing Fund Flows</b>	<b>-68,559,845</b>	<b>-24,896,276</b>	<b>0</b>	<b>-32,264,311</b>	<b>-57,160,587</b>	<b>-85,056,766</b>	<b>-27,896,179</b>	<b>67%</b>
<b>Financing Fund Flows</b>									
	Loan Principal	-592,419	-440,855	0	0	-440,855	-592,419	-151,564	74%
	Proceeds from Borrowings	21,200,000	0	0	0	0	21,200,000	21,200,000	0%
	<b>Total Financing Fund Flows</b>	<b>20,607,581</b>	<b>-440,855</b>	<b>0</b>	<b>0</b>	<b>-440,855</b>	<b>20,607,581</b>	<b>21,048,436</b>	<b>-2%</b>
	<b>Net Inc/(Dec) in Funds before Transfer</b>	<b>-15,083,292</b>	<b>-26,137,966</b>	<b>0</b>	<b>-33,730,697</b>	<b>-59,868,664</b>	<b>-25,825,429</b>	<b>34,043,235</b>	<b>232%</b>
<b>Reserve Movements</b>									
	Transfers to Internal Reserves	-213,996	0	0	0	0	-352,682	-352,682	0%
	Transfers to Developer Contributions	-1,861,600	-1,929,037	0	0	-1,929,037	-1,861,600	67,437	104%
	Transfers to Other External Reserves	-3,900,000	0	0	0	0	-3,900,000	-3,900,000	0%
	Transfers from Internal Reserves	716,316	0	0	0	0	9,122,695	9,122,695	0%
	Transfers from Developer Contributions	2,028,515	0	0	0	0	4,244,476	4,244,476	0%
	Transfers from Other External Reserves	1,904,000	0	0	0	0	2,370,824	2,370,824	0%
	<b>Total Reserve Movements</b>	<b>-1,326,765</b>	<b>-1,929,037</b>	<b>0</b>	<b>0</b>	<b>-1,929,037</b>	<b>9,623,713</b>	<b>11,552,750</b>	<b>-20%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,410,057</b>	<b>-28,067,003</b>	<b>0</b>	<b>-33,730,697</b>	<b>-61,797,701</b>	<b>-16,201,716</b>	<b>45,595,985</b>	<b>381%</b>

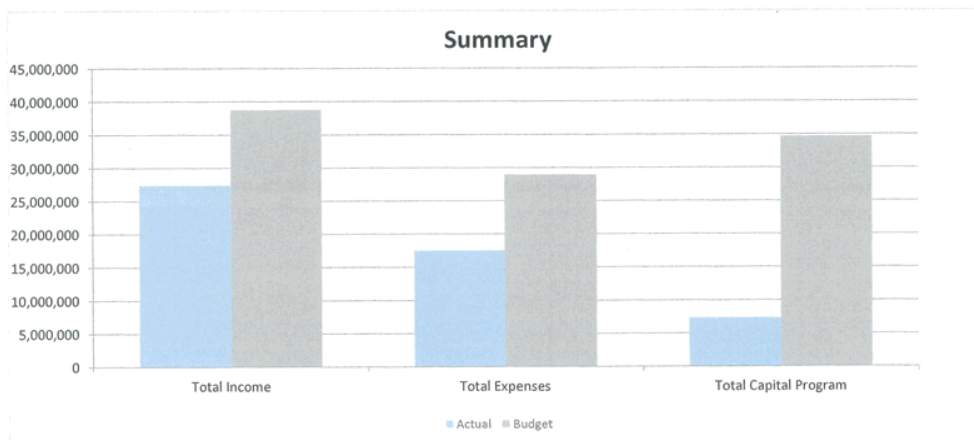




Council Directorate Summary Report for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Utilities	Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJQ2	\$ Variance	% of Time:
									74%
<b>Income</b>									
	Rates & Annual Charges	15,992,174	13,587,693	0	0	13,587,693	15,992,174	2,404,480	85%
	User Charges & Fees	12,744,173	8,240,258	0	0	8,240,258	12,744,173	4,503,916	65%
	Interest & Investment Revenue	724,155	196,251	0	0	196,251	724,155	527,904	27%
	Other Revenues	206,758	194,401	0	0	194,401	206,758	12,357	94%
	Operating Grants & Contributions	264,000	333,841	0	0	333,841	264,000	-69,841	126%
	Internal Income	3,456,804	2,039,492	0	0	2,039,492	3,456,804	1,417,312	59%
	<b>Total Income</b>	<b>33,388,064</b>	<b>24,591,936</b>	<b>0</b>	<b>0</b>	<b>24,591,936</b>	<b>33,388,064</b>	<b>8,796,128</b>	<b>74%</b>
<b>Expense</b>									
	Employee costs	6,592,215	4,130,545	0	0	4,130,545	6,615,957	2,485,412	62%
	Materials & Contracts	5,030,831	2,399,468	1,800	867,654	3,268,923	5,456,743	2,187,820	60%
	Borrowing Costs	1,116,968	693,243	0	0	693,243	1,116,968	423,725	62%
	Depreciation & Impairment	5,412,621	3,335,592	0	0	3,335,592	5,412,621	2,077,029	62%
	Other Expenses	1,197,900	631,262	0	514	631,776	1,202,900	571,124	53%
	Internal Expenses	9,164,210	6,357,716	0	0	6,357,716	9,164,210	2,806,494	69%
	<b>Total Expense</b>	<b>28,514,745</b>	<b>17,547,827</b>	<b>1,800</b>	<b>868,168</b>	<b>18,417,796</b>	<b>28,969,399</b>	<b>10,551,604</b>	<b>64%</b>
	<b>Operating Surplus/(Deficit) before Cap</b>	<b>4,873,319</b>	<b>7,044,109</b>	<b>-1,800</b>	<b>-868,168</b>	<b>6,174,141</b>	<b>4,418,665</b>	<b>-1,755,475</b>	<b>140%</b>
<b>Capital Income</b>									
	Capital Grants & Contributions	6,284,553	2,805,963	0	0	2,805,963	7,241,974	4,436,011	39%
	<b>Operating Surplus/(Deficit) after Capit</b>	<b>11,157,872</b>	<b>9,850,072</b>	<b>-1,800</b>	<b>-868,168</b>	<b>8,980,103</b>	<b>11,660,639</b>	<b>2,680,536</b>	<b>77%</b>
<b>Non Cash</b>									
	Depreciation & Impairment	5,412,621	3,335,592	0	0	3,335,592	5,412,621	2,077,029	62%
	WDV of Asset Disposals	0	3,105	0	0	3,105	0	-3,105	0%
	<b>Total Non Cash</b>	<b>5,412,621</b>	<b>3,338,698</b>	<b>0</b>	<b>0</b>	<b>3,338,698</b>	<b>5,412,621</b>	<b>0</b>	<b>62%</b>
<b>Investing Fund Flows</b>									
	Capital Works	-27,930,604	-7,328,196	0	-3,212,555	-10,540,751	-34,703,879	-24,163,128	30%
	Asset Sales	0	8,526	0	0	8,526	0	-8,526	0%
	<b>Total Investing Fund Flows</b>	<b>-27,930,604</b>	<b>-7,319,670</b>	<b>0</b>	<b>-3,212,555</b>	<b>-10,532,225</b>	<b>-34,703,879</b>	<b>-24,171,654</b>	<b>30%</b>
<b>Financing Fund Flows</b>									
	Loan Principal	-1,000,366	-767,340	0	0	-767,340	-1,000,366	-233,026	77%
	Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%
	<b>Total Financing Fund Flows</b>	<b>3,279,634</b>	<b>-767,340</b>	<b>0</b>	<b>0</b>	<b>-767,340</b>	<b>3,279,634</b>	<b>4,046,974</b>	<b>-23%</b>
	<b>Net Inc/(Dec) in Funds before Transfer</b>	<b>-8,080,477</b>	<b>5,101,759</b>	<b>-1,800</b>	<b>-4,080,723</b>	<b>1,019,236</b>	<b>-14,350,985</b>	<b>-15,370,221</b>	<b>-7%</b>
<b>Reserve Movements</b>									
	Transfers to Developer Contributions	-1,000,000	-1,438,658	0	0	-1,438,658	-1,000,000	438,658	144%
	Transfers from Internal Reserves	298,633	0	0	0	0	1,278,684	1,278,684	0%
	Transfers from Developer Contributions	4,265,017	0	0	0	0	4,830,832	4,830,832	0%
	Transfers from Other External Reserves	4,500,000	0	0	0	0	9,200,900	9,200,900	0%
	<b>Total Reserve Movements</b>	<b>8,063,650</b>	<b>-1,438,658</b>	<b>0</b>	<b>0</b>	<b>-1,438,658</b>	<b>14,310,416</b>	<b>15,749,074</b>	<b>-10%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,827</b>	<b>3,663,101</b>	<b>-1,800</b>	<b>-4,080,723</b>	<b>-419,422</b>	<b>-40,569</b>	<b>378,853</b>	<b>1034%</b>



Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending March



Date Report Run: 29-Mar-2021

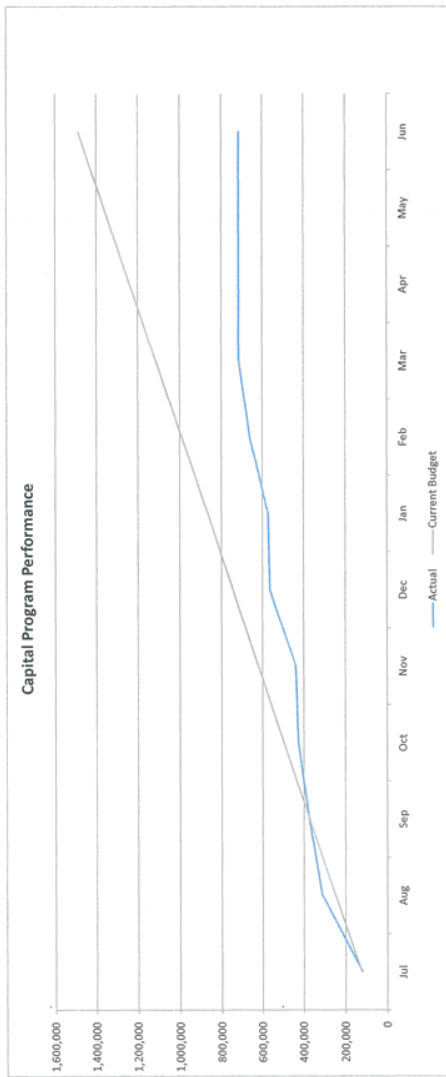
Description	Renewal %	Original Budget 21P/02	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 21P/02	% of Time: \$ Variance	% of Budget	Status	Comments
<b>140 - Innovation &amp; Technology</b>											
IT Renewal Assets	Renewal 100%	467,000	261,203	0	126,619	387,821	576,794	188,973	67%	On time, on budget	
Techone Upgrade	Renewal 100%	100,000	27,297	0	0	27,297	289,000	261,703	9%	On time, on budget	
Contingency	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Chambers Video Upgrade	Renewal 100%	100,000	0	0	5,200	5,200	100,000	94,800	5%	On time, on budget	
56 Clinton St IT Upgrade	Renewal 100%	80,000	0	0	0	0	80,000	80,000	0%	Not due to commence	
BVCRRF - WIFI Rec A GRN CL SI (G)	Renewal 0%	0	0	0	4,832	4,832	0	-4,832	0%		
		847,000	288,499	0	136,651	425,150	1,145,794	770,644	37%		
<b>180 - Marketing &amp; Culture</b>											
VIC Replacement Assets	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	Late, expected to be on budget	Air conditioning upgrade, pending tender for CC air conditioning works
VIC New Assets	Renewal 0%	0	4,186	0	0	4,186	0	-4,186	0%	Completed	Marquee purchase for Aus Day funded from operational and moved to Capital.
Library Renewal Assets	Renewal 100%	5,000	27,332	0	0	27,332	25,100	-2,232	109%	Completed	Lighting upgrade completed. Overpend will be covered by underspend in other Library projects.
Book Resources Cbn Library	Renewal 100%	115,000	87,671	0	35,635	123,306	115,000	-8,306	107%	On time, on budget	Annual resource allocation (standing orders). Will come in under budget.
Art Gallery Acquisitions	Renewal 0%	10,000	7,750	0	0	7,750	10,000	2,250	77%	On time, on budget	
Public Art and Street Art	Renewal 0%	30,000	22,884	0	0	22,884	30,000	7,116	76%	On time, on budget	
Art Gallery - P&E Renewal	Renewal 100%	5,000	4,097	0	0	4,097	5,000	903	82%	On time, on budget	
Museum Capital Works - Renewal	Renewal 100%	15,000	8,947	0	0	8,947	15,543	6,596	58%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	0	532,259	0	252,261	784,520	769,857	-14,663	102%	On time, expected to be overspent	Capital works progressing as planned. Expected to be over budget due to numerous challenges related to heritage issues and unexpected finds.
Waterworks Upgrades	Renewal 100%	50,000	1,370	0	4,457	5,827	50,000	44,173	12%	Late, not expected to be completed this year	
		240,000	696,496	0	292,354	988,850	1,030,500	41,650	96%		
<b>270 - Property &amp; Community Services</b>											
Clinton St Offices Upgrade	Renewal 100%	50,000	49,289	0	45,677	94,966	50,000	-44,966	190%	On time, on budget	Current budget overspend due to contested change in relation to power boards with new order administration
Howell St Concept Subdivision	Renewal 0%	0	27,465	0	0	27,465	0	-27,465	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
Community Centre Furniture	Renewal 100%	4,000	3,636	0	0	3,636	4,000	364	91%	Completed	
Sale of Land - Braidwood Road, Tarago	Renewal 0%	0	5,697	0	0	5,697	0	-5,697	0%	Quarterly review, carryover required	To be funded out of eventual sale of land.
		54,000	86,087	0	45,677	131,764	54,000	-77,764	244%		
<b>Total Capital Program</b>		<b>1,141,000</b>	<b>1,071,082</b>	<b>0</b>	<b>474,681</b>	<b>1,545,763</b>	<b>2,230,294</b>	<b>684,531</b>	<b>0%</b>		



Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021

Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/02	% of Time: \$ Variance	% of Budget	75%	Status	Comments
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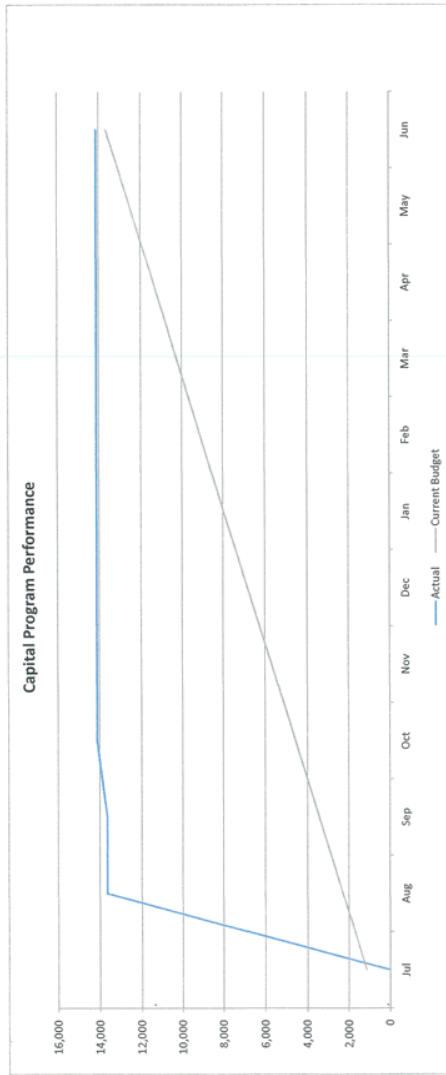


Planning & Environment Capital Report by Business Unit for 2020/21  
for YTD Period Ending March

Date Report Run: 29-Mar-2021



Description	Renewal %	Original Budget 21/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21/02	% of Time:		Status	Comments
								\$ Variance	% of Budget		
150 - Environment & Health Cat Condos - CAF	Renewal 0%	0	21,175	0	0	21,175	20,480	-695	103%	Completed	
280 - Strategic Planning Developer Contributions Calculator	Renewal 0%	0	21,175	0	0	21,175	20,480	-695	103%	On time, on budget	
<b>Total Capital Program</b>		<b>0</b>	<b>21,175</b>	<b>0</b>	<b>13,000</b>	<b>34,175</b>	<b>20,480</b>	<b>-13,695</b>	<b>0%</b>		



Date Report Run: 29-Mar-2021

Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending March



Description	Renewal %	Original Budget Z1P/0B	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget Z1P/0Z	\$ Variance	% of Budget	Status	Comments
<b>200 - Projects</b>									75%		
Performing Arts Centre (G)	Renewal 0%	12,804,000	8,037,796	0	7,455,287	15,473,084	16,298,301	825,217	95%	Quarterly review, carryover required	Budget for 20-21 to be reduced in Q3, limited access to site has caused delays
Growing Local Economies (G) 2018-2022	Renewal 0%	3,754,832	192,970	0	47,450	240,221	3,754,832	3,514,611	6%	Quarterly review, carryover required	Budget for 20-21 to be reduced in Q3, Design delays
Aquatic Centre Upgrade (G)	Renewal 0%	15,000,000	8,220,128	0	19,965,785	27,585,913	14,925,964	-12,759,949	186%	On time, on budget	Project spend ahead of schedule Q3 review to bring budget in line
FP May Street (Park Rd - bridge)	Renewal 0%	0	107,150	0	0	107,150	48,952	-58,198	219%	Completed	
K&G May St East	Renewal 0%	0	19,127	0	0	19,127	25,600	6,473	75%	Completed	
K&G May Street (Existing - Bridge)	Renewal 0%	0	1,418	0	0	1,418	32,318	30,900	4%	Completed	
SCC Riverside Park Project (G)	Renewal 0%	0	38,939	0	28,591	67,530	87,514	19,984	77%	On time, on budget	
Wollondilly River/Trail - Stage2 (G)	Renewal 0%	550,000	0	0	0	0	0	0	0%	Completed	
BR Way St Bridge replacement	Renewal 100%	9,000,000	824,769	0	207,414	1,032,183	833,473	-188,710	124%	Completed	Budget to be amended in Q3 review
Hockey Facility Purchase	Renewal 0%	153,000	109,302	0	1,650	111,552	153,000	41,448	73%	On time, on budget	
Towrang Road Bridge Replacement	Renewal 100%	282,000	282,000	0	0	282,000	377,533	95,533	75%	On time, on budget	
Thorndon Road Bridge Replacement (G)	Renewal 100%	16,000,000	0	0	0	0	16,000,000	16,000,000	0%	Not commenced	
Goulburn-Crookwell Rail Trail (G)	Renewal 0%	0	313,377	0	0	313,377	315,197	1,820	99%	Completed	
Crookwell Rd - Shared User Path (G)	Renewal 0%	0	129,954	0	225,417	355,371	400,000	44,629	89%	On time, on budget	
Riverside Pk Playspace	Renewal 50%	0	73,270	0	9,821	83,091	1,975,000	1,891,909	4%	On time, on budget	
Hockey Redevelopment - West Field Refurb (G)	Renewal 50%	0	5,210	0	19,687	24,997	650,000	625,003	4%	On time, on budget	
Hockey Redevelopment - Car Park (G)	Renewal 0%	0	0	0	11,000	11,000	810,000	799,000	1%	Not due to commence	
Hockey Redevelopment - Existing Amenities Refurb (G)	Renewal 100%	0	0	0	0	0	240,000	240,000	0%	Not due to commence	
Hockey Redevelopment - Lighting Upgrade (G)	Renewal 25%	0	15,784	0	0	15,784	425,000	409,216	4%	On time, on budget	
Wollondilly Walking Track - Cemetery St (G)	Renewal 0%	0	3,388	0	85,654	89,042	0	-89,042	0%	On time, on budget	Budget to be amended in Q3 review
Crookwell Rd Footpath Bridge to Mary Martin Drive (G)	Renewal 0%	0	77,809	0	830	78,640	80,000	1,360	98%	On time, on budget	
Hockey Redevelopment - Power Upgrade (G)	Renewal 0%	0	0	0	211,055	211,055	0	-211,055	0%	On time, on budget	Budget to be amended in Q3 review
Carrick Road Bridge Upgrade (G)	Renewal 100%	57,861,832	18,453,092	0	18,550	18,550	66,332,684	-18,550	70%	Not due to commence	Budget to be amended in Q3 review
<b>210 - Operations</b>											
RRBG - Taraiga Road - Rural (G)	Renewal 100%	305,000	95,120	0	30,300	125,420	200,854	75,434	62%	On time, on budget	
RRBG - Taraiga Road - Urban (G)	Renewal 100%	103,484	7,779	0	37,264	45,042	312,850	267,808	14%	Late, expected to be on budget	Delays due to design not being completed on time
Drainage Sloombe St - Loder to Stewart Sts CO	Renewal 100%	0	390	0	0	390	0	-390	0%	Works delayed	
Drainage General Urban	Renewal 100%	100,000	37,977	0	1,818	39,795	100,000	60,205	40%	Quarterly review, carryover required	
Gravel Resheeting	Renewal 100%	700,000	251,678	0	0	251,678	700,000	448,322	36%	On time, on budget	
Guardrails - Urban - Local	Renewal 100%	0	15,565	0	0	15,565	24,800	9,235	63%	Completed	
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	79,962	0	68,300	148,262	160,000	11,738	93%	On time, on budget	
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	99	0	0	99	0	-99	0%	Completed	
RHL Collector Rd - Voelle Sec94	Renewal 100%	322,512	217,268	0	16,364	233,722	550,355	316,623	42%	Late, expected to be on budget	
Rural Resealing	Renewal 100%	562,085	273,648	0	68,364	342,012	484,133	142,122	71%	On time, on budget	
Urban Resealing	Renewal 100%	451,496	80,810	0	85,680	166,490	246,054	79,564	68%	On time, on budget	
ST Lighting and Traffic facilities	Renewal 0%	25,000	13,680	0	17,651	31,330	25,000	-6,330	125%	On time, on budget	
Light Fleet Replacements	Renewal 0%	502,000	399,695	0	94,912	494,608	502,000	7,392	99%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	757	0	151	908	45,000	44,092	2%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	900,000	0	0	2,071,245	2,071,245	1,789,801	-281,444	116%	On time, on budget	
RRP - Taraiga Rd SHR Repair (G)	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not commenced	Budget to be utilised on other projects
CP16GS Bus Shelters (G)	Renewal 70%	105,000	0	0	0	0	105,000	105,000	0%	Quarterly review, carryover required	Budget to be utilised with next years program
Footpath Replacement	Renewal 100%	200,000	12,269	0	4,590	16,859	108,200	91,341	16%	On time, on budget	
ROUNDABOUTS Future years	Renewal 0%	350,000	0	0	0	0	0	0	0%	Completed	
Range Road - Fencing Country Roads (G)	Renewal 40%	0	221,123	0	0	221,123	200,412	-20,711	110%	Late, expected to be on budget	Design delays
RHL - Hi Quality Sec94	Renewal 100%	0	9,414	0	0	9,414	78,309	68,895	12%	Late, expected to be on budget	Design delays
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	22,514	0	0	22,514	220,430	197,516	10%	Late, expected to be on budget	Design delays

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Description	Renewal %	Original Budget 21P/02	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 21P/02	\$ Variance	% of Time	% of Budget	Status	Comments
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	100,000	17,317	0	0	17,317	113,700	96,383	15%	15%	Late, expected to be on budget	Design delays
RHL - MultiQuip Sec94	Renewal 100%	0	0	0	2,070	2,070	50,000	47,930	4%	4%	On time, on budget	Budget to be amended in Q3 review
UR Con Pockley/Shannon Drive Link	Renewal 0%	120,000	25,096	0	26,500	26,500	0	-26,500	0%	0%	Quarterly review, carryover required	Design delays
RHL Cullialla Rd - HI Quality Sec 94	Renewal 0%	0	0	0	25,096	25,096	64,925	39,829	39%	39%	Late, expected to be on budget	
RHL 5th Mandlan - Boral Sec 94	Renewal 100%	0	0	0	0	0	110,000	110,000	100%	100%	Completed	
Crookwell / Mary's Mount Rd Intersection	Renewal 0%	100,000	280,492	0	0	280,492	280,492	0	0%	0%	Quarterly review, carryover required	
Drairage Fitzroy St (near Lamara Pl)	Renewal 0%	0	8,191	0	2,368	10,559	100,000	89,441	11%	11%	On time, on budget	
RTV Pomeroy Rd - SR Construction (G)	Renewal 0%	0	0	0	0	0	0	0	0%	0%	Project deferred	
Blackspot Mountain Ash (G)	Renewal 90%	1,401,358	1,195,248	0	163,623	1,358,871	1,401,358	42,487	97%	97%	Not commenced	
Urban Road Rehabilitation	Renewal 100%	108,053	1,105	0	1,105	1,105	0	-1,105	0%	100%	Completed	
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	20,019	0	20,019	20,000	20,000	-19	23%	23%	On time, on budget	
Kerb & Gutter Replacement	Renewal 100%	205,000	47,576	0	47,576	205,000	205,000	157,424	23%	23%	Late, expected to be on budget	Design delays
Drainage General Rural	Renewal 0%	150,000	1,052	0	1,052	150,000	150,000	148,948	1%	1%	Late, expected to be on budget	
R2R Windellama Road Rehabilitation (G)	Renewal 100%	720,865	568,696	0	27,924	596,621	798,817	202,196	75%	75%	On time, on budget	
R2R Forbes Street Reconstruction (G)	Renewal 100%	133,132	150,099	0	0	150,099	137,992	12,107	109%	109%	On time, on budget	
R2R Bourke Street Rehabilitation (G)	Renewal 100%	207,000	6,010	0	6,010	425,397	425,397	419,387	1%	1%	On time, on budget	
R2R Auburn - Mundy R/About Rehab (G)	Renewal 100%	95,200	6,796	0	4,285	110,811	109,759	98,679	10%	10%	On time, on budget	
Pomeroy Rd - Precinct Parking Alterations	Renewal 70%	100,000	0	0	0	0	100,000	100,000	0%	0%	Quarterly review, carryover required	Design delays
Blackspot - Bourke/Additional Roundabout (G)	Renewal 0%	0	12,826	0	4,046	16,873	25,000	8,127	67%	67%	On time, on budget	
Blackspot Tanjala Road Upgrade (G)	Renewal 100%	35,865	249,599	0	9,416	259,016	804,403	545,387	32%	32%	Quarterly review, carryover required	
20-21 Footpath Stimulus Program LBCGP (G)	Renewal 60%	0	109,905	0	86,116	196,021	400,000	203,979	49%	49%	On time, on budget	
Mountain Ash Road - Pavement Renewal (G)	Renewal 100%	0	96,394	0	33,198	130,132	1,125,000	994,868	12%	12%	On time, on budget	
Carrick Road - Sealing (G)	Renewal 0%	0	34,942	0	10,400	45,342	709,425	664,083	6%	6%	On time, on budget	
<b>220 - Community Facilities</b>		<b>9,396,513</b>	<b>4,572,151</b>	<b>0</b>	<b>2,866,586</b>	<b>7,438,736</b>	<b>13,180,331</b>	<b>5,741,594</b>	<b>56%</b>	<b>56%</b>		
Plant & Equipment - Aquatic Centre	Renewal 100%	0	41,108	0	80	41,188	50,000	8,812	82%	82%	Not due to commence	
Recreation Area Improvements	Renewal 100%	50,000	9,417	0	3,900	13,317	25,000	11,683	53%	53%	On time, on budget	
Belmore Park Improvements	Renewal 0%	25,000	14,590	0	11,882	26,471	95,707	69,236	28%	28%	On time, on budget	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	0	0	3,720	3,720	20,000	16,280	19%	19%	Not due to commence	Scope change
CBD Asset Renewals	Renewal 100%	70,000	0	0	0	0	70,000	70,000	0%	0%	Quarterly review, carryover required	Budget to be transferred to next financial year
Playground Facility Renewals	Renewal 100%	30,000	27,321	0	0	27,321	30,000	2,679	91%	91%	On time, on budget	
Seiffert Oval pavilion (G)	Renewal 0%	40,000	34,077	0	3,769	37,845	40,000	2,155	95%	95%	On time, on budget	
Memorial Gardens Beams	Renewal 100%	30,000	21,956	0	3,602	25,559	30,000	4,441	85%	85%	On time, on budget	
Building Asset Replacement	Renewal 100%	20,000	15,038	0	0	15,038	20,000	4,962	75%	75%	On time, on budget	
Civic Centre Furniture & Fittings	Renewal 100%	20,000	627,081	0	97,707	724,788	1,008,562	283,574	72%	72%	On time, on budget	
Civic Centre Carpet Renewal	Renewal 0%	500,000	6,218	0	136	6,354	20,000	13,646	32%	32%	On time, on budget	
CBD Masterplan Implementation	Renewal 100%	20,000	0	0	1,636	1,636	35,000	33,364	5%	5%	On time, on budget	
Other Parks/Reserves Replacements	Renewal 100%	35,000	9,182	0	11,182	12,201	25,000	12,799	49%	49%	Not due to commence	Budget to be transferred to next financial year
City Wide Creek Bed Improvements	Renewal 100%	100,000	1,019	0	0	1,019	150,000	140,760	6%	6%	On time, on budget	
Public Conveniences Renewal	Renewal 100%	150,000	9,240	0	6,560	61,024	668,650	607,626	9%	9%	Quarterly review, carryover required	Budget for 20-21 to be reduced in Q3, Design delays
Civic Centre Renewal - Air Conditioner	Renewal 100%	600,000	54,463	0	328	18,067	50,000	31,933	36%	36%	On time, on budget	
Heatherington St Depot Workshop Renewal	Renewal 100%	50,000	17,739	0	0	17,739	295,000	283,261	89%	89%	Completed	Budget to be transferred to next financial year
Active Recreation Facilities Renewal Future Years	Renewal 0%	250,000	25,000	0	455	25,455	28,636	3,181	0%	0%	Completed	Budget to be updated in Q2 review
Japanese Garden - Victoria Park	Renewal 0%	25,000	6,993	0	0	6,993	0	-6,993	0%	0%	On time, on budget	
George Street Marulan Landscaping	Renewal 0%	0	35,341	0	4,469	39,810	78,700	38,890	51%	51%	On time, on budget	
Woolindilly Walking Track - Eastgrove (G)	Renewal 0%	0	36,293	0	0	36,293	70,000	33,707	52%	52%	On time, on budget	
Climate Change Mitigation Rec Area (G)	Renewal 0%	70,000	15,640	0	0	15,640	12,000	-3,640	130%	130%	Completed	Budget to be updated in Q3 review
Conversation Pit - Victoria Park	Renewal 0%	0	0	0	0	0	0	0	0%	0%		
Vicella Arena Surface Resealing	Renewal 100%	12,000	0	0	0	0	12,000	0	0%	0%		

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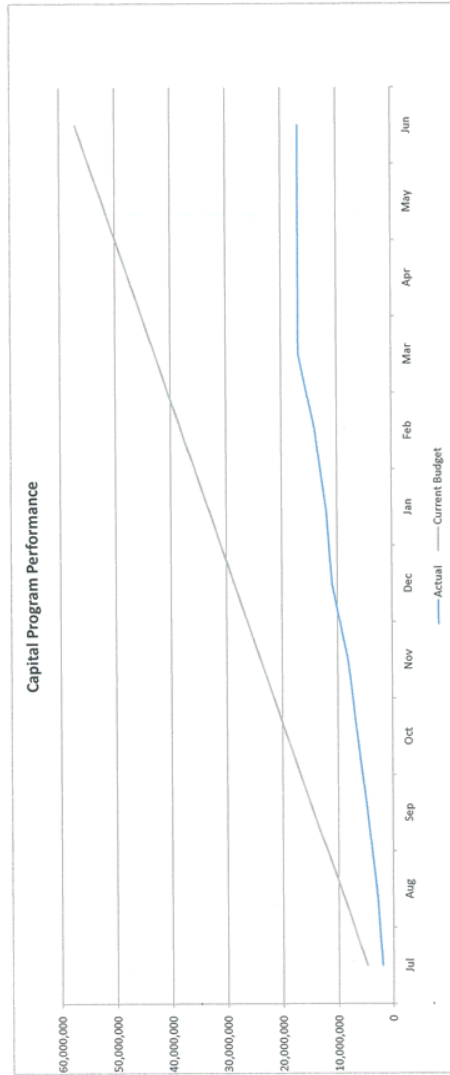
Description	Renewal %	Original Budget 21P/03	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 21P/02	\$ Variance	% of Time:	Status	Comments	75%	
												% of Budget	% of Budget
Seiffert Oval Grandstand Improvements	Renewal 100%	250,000	218,209	0	0	218,209	224,500	6,291	97%	Completed			
Cooklanddown Amenities Building (G)	Renewal 0%	0	203,824	0	788,269	992,093	1,074,884	82,791	92%	On time, on budget			
Hockey Facility - Goulburn Workers Arena	Renewal 0%	0	10,778	0	5,649	16,627	6,590	-8,037	194%	On time, on budget			
Outdoor Lighting Upgrade - Aquatic Centre	Renewal 100%	0	95,109	0	0	95,109	90,000	-5,109	106%	Completed			
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 65%	0	416,337	0	243,991	660,328	742,502	82,574	89%	On time, on budget			
North Park Storage Shed Gbn Jnr Rugby League	Renewal 0%	0	9,068	0	0	9,068	0	-9,068	0%	Completed			
Manulan Cricket Oval Pitch	Renewal 100%	0	28,485	0	0	28,485	25,000	-3,485	114%	Completed			
Manulan Soccer Field Fencing	Renewal 0%	0	9,300	0	0	9,300	10,320	1,020	90%	Completed			
Wollondilly Walking Track - Lower Sterne St (G)	Renewal 0%	0	13,443	0	390,882	404,325	550,000	145,675	74%	On time, on budget			
Talling Toilet Block Renewal (G)	Renewal 100%	0	0	0	86,640	86,640	100,000	13,360	87%	On time, on budget			
<b>230 - Asset &amp; Design</b>		2,422,000	2,012,266	0	1,665,068	3,677,325	5,773,251	2,095,926	64%				
Survey Equipment	Renewal 100%	0	12,947	0	0	12,947	10,000	-2,947	129%	On time, expected to be overspent			
On-Road Cycleways in CBD (G)	Renewal 0%	0	223,475	0	64,676	288,150	281,000	-7,150	103%	On time, expected to be overspent			
		0	236,421	0	64,676	301,097	291,000	-10,097	103%				
<b>Total Capital Program</b>		69,080,345	25,273,931	0	32,264,311	57,538,242	85,577,266	28,039,024	0%				

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Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/02	% of Time	% of Budget	Status	Comments
									75%		



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Description	Renewal %	Actual YTD			PJ Commit			Works Commit			Total Actual YTD	% of Time:		Status	Comments
		Original Budget Z1PJOB	137,991	55,460	0	1,000	0	0	0	0		0	Current Budget Z1PJOB		
<b>240 - Waste Management</b>															
Environmental Improvement Works Goulburn	Renewal 100%	100,000	137,991	55,460	0	1,000	0	0	0	138,991	440,150	301,159	32%	On time, underspent	Utter nets delivered.
Environmental Improvement Works Marulan	Renewal 100%	30,000	55,460	0	0	0	0	0	55,460	160,190	104,730	35%	Late, not expected to be completed this year	Landfill reconfiguration completed and a new leachate pump has been received. Further stormwater works will require a period of dry weather to commence, and are therefore not expected to be completed this financial year.	
Replacement Bins & Lifters	Renewal 100%	80,000	39,140	0	0	0	0	0	39,140	80,000	40,860	49%	On time, on budget		
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	0	0	0	0	0	0	0	0	0	0%	0%		
Tarago WMC Environmental Works	Renewal 100%	0	0	0	0	0	0	0	0	0	0	0%	0%		
Goulburn WMC Improvements - Drilling Mud CO	Renewal 0%	0	180	0	0	0	0	0	180	0	-180	0%	0%	Tender Upload Fee - Drill Mud	
Organics Infrastructure (G)	Renewal 0%	0	314,686	0	0	0	0	0	314,686	300,036	-14,650	105%	On time, on budget	Currently seeking Grant variation for underspent funds to be allocated toward the purchase of a trommel.	
Tarago WMC Improvements - Power CO	Renewal 0%	0	7,381	0	0	0	0	0	7,381	21,886	14,505	34%	On time, on budget	Tender closed 30 March 2021. Project completion is estimated as September 2021.	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	0	0	0	523,595	523,595	0%	0%	Tender documents in development.	
Goulburn WMC Improvements - New	Renewal 0%	7,300,000	21,535	0	0	0	0	0	21,535	7,300,000	7,278,465	0%	Late, not expected to be completed this year		
Commercial Waste Tubs - Renew	Renewal 100%	40,000	16,904	0	0	16,087	0	16,087	32,991	40,000	7,009	82%	On time, on budget		
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	909	0	909	4,091	5,000	4,091	18%	On time, on budget		
Community Recycling Centre (G)	Renewal 0%	0	0	0	0	0	0	0	0	20,000	20,000	0%	Late, not expected to be completed this year	Tender documents in development.	
Truck Cameras/Software	Renewal 0%	0	0	0	0	24,100	0	24,100	24,100	20,000	-4,100	121%	On time, on budget	Software installation currently in development.	
Compactor "Wrapping"	Renewal 0%	0	0	0	0	7,027	0	7,027	9,000	1,973	78%	On time, on budget			
		7,555,000	593,278	0	0	49,123	0	49,123	642,401	8,919,857	8,277,456	7%	0%		
<b>250 - Water Services</b>															
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	14,422	0	0	0	0	0	14,422	23,109	8,687	62%	On time, on budget		
Goulburn WTP Raw Water Augmentation	Renewal 0%	3,000,000	0	0	0	0	0	0	0	3,170,245	3,170,245	0%	On time, on budget		
Goulburn Reticulation Renewal	Renewal 100%	2,500,000	1,722,807	0	0	804,660	0	804,660	2,527,467	2,500,000	-27,467	101%	On time, on budget		
Water Connections - Private Works	Renewal 100%	252,014	168,874	0	0	1,818	0	1,818	170,692	252,014	81,322	68%	On time, on budget		
Herbington St Drop Improvements	Renewal 100%	0	0	0	0	0	0	0	0	0	0	0%	0%		
Water Meter Replacement	Renewal 100%	60,000	23,061	0	0	13,392	0	13,392	36,453	60,000	23,547	61%	Completed		
Possible Low Level Standpipes	Renewal 0%	0	-25	0	0	0	0	0	-25	0	25	0%	Completed		
Water Quality Sampling System	Renewal 0%	0	3,318	0	0	0	0	0	3,318	33,021	29,703	10%	On time, on budget		
Marulan WTP Renewal	Renewal 100%	100,000	9,666	0	0	0	0	0	9,666	222,275	212,609	4%	On time, on budget		
Goulburn WTP Concrete Repairs	Renewal 0%	0	19,400	0	0	57,436	0	57,436	76,836	132,650	55,814	58%	On time, on budget		
Chlorination Systems renewal	Renewal 100%	0	445	0	0	0	0	0	445	0	-445	0%	Completed		
Pajar Dam Amenities Water Service Replacement	Renewal 100%	100,000	101,658	0	0	0	0	0	101,658	100,000	-1,658	102%	Completed		
Dam Safety and Rehabilitation	Renewal 0%	25,000	0	0	0	23,273	0	23,273	23,273	25,000	1,727	93%	On time, on budget		
Marulan P's Fontion Design & Replacement/Sandbagging of Bank	Renewal 100%	200,000	5,134	0	0	0	0	0	5,134	200,000	194,866	3%	On time, on budget		
Water Services Shed Rain Renewal	Renewal 100%	30,000	25,800	0	0	0	0	0	25,800	30,000	4,200	86%	Completed		
WTP Cottage/Office Renewals	Renewal 100%	0	10,087	0	0	0	0	0	10,087	13,000	2,913	78%	On time, on budget		
WSN Growing Local Economies Common St (G)	Renewal 0%	625,590	353,636	0	0	37,273	0	37,273	390,909	623,590	232,681	63%	On time, on budget		
Water Distribution Plant & Equipment	Renewal 0%	30,000	22,867	0	0	2,152	0	2,152	25,020	30,000	4,980	83%	On time, on budget	Awaiting Grant fund clarifications	
		6,920,604	2,481,149	0	0	940,005	0	940,005	3,421,154	7,414,904	3,993,750	46%	0%		
<b>260 - Waste Water Services</b>															
Marulan Pump Station Improvements	Renewal 100%	1,000,000	6,668	0	0	0	0	0	6,668	1,000,000	993,332	1%	Not due to commence	Scheduled to commence 21/22 financial year. Land acquisition in process.	
Pump Replacements	Renewal 100%	45,000	24,433	0	0	0	0	0	24,433	45,000	20,567	54%	On time, on budget		
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	1,933,511	0	0	168,982	0	168,982	2,002,493	2,000,000	-2,493	100%	On time, on budget		
Sewer Connections - Private Works	Renewal 100%	100,000	12,586	0	0	0	0	0	12,586	100,000	87,414	13%	On time, on budget		
Marulan WWTP - Renewal	Renewal 100%	5,000,000	75,922	0	0	65,750	0	65,750	141,672	5,977,812	5,836,140	2%	On time, on budget		
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	70,021	0	0	0	0	0	70,021	101,472	31,451	69%	Completed		
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	5,000,000	1,481,544	0	0	1,772,190	0	1,772,190	3,253,734	5,318,900	2,065,166	61%	On time, on budget		

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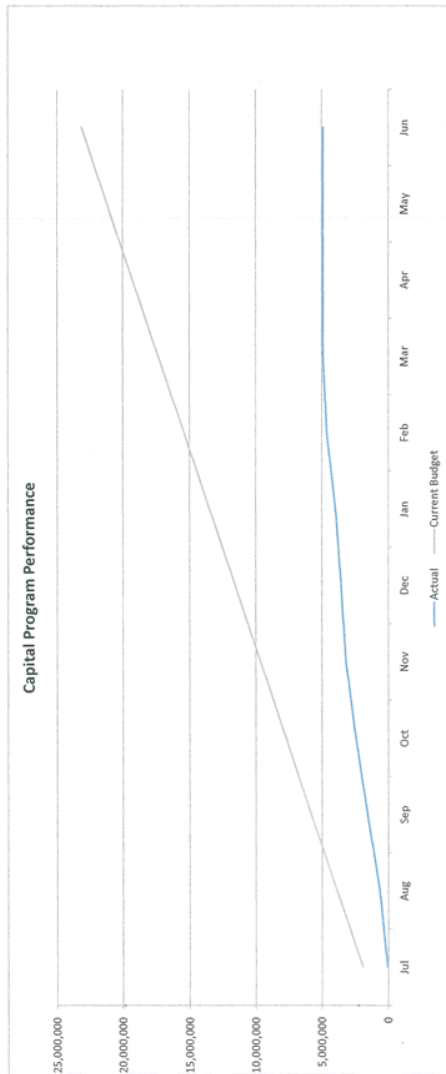
Description	Renewal %	Original Budget 21/1/01	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21/1/21	\$ Variance	% of Budget	Status	Comments
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	6,568	0	0	6,568	0	-6,568	0%	On time, on budget	Incorrectly coded.
Gbn WWTP Electrical/Mechanical Renewals	Renewal 100%	150,000	58,102	0	96,789	154,891	150,000	-4,891	103%	On time, on budget	
SN Growing Local Economies Common ST(G)	Renewal 0%	0	0	0	0	0	1,289,054	1,289,054	0%	Completed	Awaiting Grant fund clarifications
Goulburn WWTP Solar	Renewal 100%	0	627,456	0	40,329	667,786	1,692,880	1,025,094	39%	On time, on budget	Under budget
BP West PS replacement design	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Completed	
Gbn WWTP Shed & Revegetation	Renewal 0%	0	21,075	0	14,875	35,951	37,000	1,049	97%	Completed	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	9,904	0	13,607	23,511	397,000	373,489	6%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	20,221	0	750	20,971	10,000	-10,971	210%	On time, expected to be overspent	
Goulburn WWTP Sludge Lagoon	Renewal 100%	150,000	5,758	0	455	6,212	100,300	94,088	6%	On time, on budget	
Goulburn WWTP Step Screen Replacement	Renewal 100%	0	0	0	49,700	49,700	49,700	0	100%	On time, on budget	
		13,455,000	4,253,789	0	2,223,427	6,477,196	18,369,118	11,891,922	35%		
<b>Total Capital Program</b>		<b>27,690,604</b>	<b>7,328,196</b>	<b>0</b>	<b>3,212,555</b>	<b>10,540,151</b>	<b>34,703,879</b>	<b>24,163,128</b>	<b>0%</b>		

Utilities Capital Report by Business Unit for 2020/21  
for YTD Period Ending March



Date Report Run: 29-Mar-2021

Description	Renewal %	Original Budget 21P10B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P102	% of Time: \$ Variance	% of Budget	Status	Comments
									76%		





**15.4 STATEMENT OF INVESTMENTS & BANK BALANCES**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Statement of Investments & Bank Balances** [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 01 April 2021

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of February 2021 was \$95,732,617 meaning that this month’s balance of \$92,373,533 equates to a decrease of \$3,359,084in investments and cash held.

The table on the following page outlines the reasons for this decrease.

<b>Receipts</b>		
Rates and Water Receipts	4,125,961	
Financial Assistance Grant		
Sundry Debtors	551,330	
Investment Redeemed		
S64/94 Income	466,169	
Other Income (including interest, term deposits redeemed)	1,906,099	
<b>Total Receipts</b>		<b>7,049,559</b>
<b>Payments</b>		
Salaries and Wages	1,782,673	
Payments to Creditors	8,625,970	
<b>Total Payments</b>		<b>10,408,643</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>(3,359,084)</b>

**3. Investments matured/defaulted this financial year**

No investments have matured or defaulted in the 2020/21 financial year.

Performance Indicators - Investments and Interest Earned - As at 30 March 2021

		Diversification & Credit Risk						
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max	
Scale	(Standard & Pooors)	(Standard & Pooors)	Actual	Actual	Actual	Actual		
1	AA+ to AA-	A1+	0	56,571,205	56,571,205	61.78%	100%	
2	A+ to A	A1	0	19,000,000	19,000,000	20.75%	100%	
3	BBB+ to BBB-	A2	0	16,000,000	16,000,000	17.47%	30%	
4	Hourglass		0	0	0	0.00%	0%	
5	Other		0	0	0	0.00%	5%	
			0	91,571,205	91,571,205	100.00%		
1	Within Policy Guidelines							
2	Within Policy Guidelines							
3	Within Policy Guidelines							
4	Within Policy Guidelines							
5	Within Policy Guidelines							

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	16,571,205.44	18.10%	100.00%
B	Working Capital	(0-3 Months)	27,000,000.00	29.49%	90.00%
C	Short Term	(3-12 Months)	43,000,000.00	46.96%	80.00%
D	Medium Term	(1-3 Years)	5,000,000.00	5.46%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			91,571,205		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	<b>Benchmark Rate - Average for 2020/2021</b>		
	Benchmark Rate - Average for 2020/2021		0.0691%
	Portfolio Over Benchmark	75,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	75,000,000	
	Excludes At Call	16,571,205	
	Total including At Call	91,571,205	
2	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2020		0.1015%
	Benchmark - 90 Day BBSW Average for August 2020		0.0989%
	Benchmark - 90 Day BBSW Average for September 2020		0.0889%
	Benchmark - 90 Day BBSW Average for October 2020		0.0737%
	Benchmark - 90 Day BBSW Average for November 2020		0.0200%
	Benchmark - 90 Day BBSW Average for December 2020		0.0159%
	Benchmark - 90 Day BBSW Average for January 2021		0.0159%
	Benchmark - 90 Day BBSW Average for February 2021		0.0116%
	Benchmark - 90 Day BBSW Average for March 2021		0.0341%
	Benchmark - 90 Day BBSW Average for April 2020		0.1708%
	Benchmark - 90 Day BBSW Average for May 2020		0.0958%
	Benchmark - 90 Day BBSW Average for June 2020		0.1015%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>0.0691%</b>

**Summary by Credit Rating**

Rating	Percentage
AA+ to AA- A1+	62%
A+ to A A1	21%
BBB+ to BBB- A2	17%
Hourglass	0%
Other	0%

**Portfolio Allocation by Investment Horizon**

Horizon	Percentage
(0-3 Months)	30%
(3-12 Months)	47%
(1-3 Years)	5%
(3-5 Years)	0%
(5+ Years)	0%
(Current)	18%

### Statement of Investment and Bank Balances as at 30 March 2021

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account					
Rabo 1826 Day TD - Curve	1/06/2021	TD	AC	0.10%	\$ 16,571,205
Police & Nurses 1827 Day TD - RlmSec	8/06/2021	TD	A1	3.30%	\$ 3,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	3.50%	\$ 2,000,000
ING Bank Australia 735 Day TD - RlmSec	22/02/2022	TD	A2	1.85%	\$ 3,000,000
ING Bank Australia 729 Day TD - Curve	17/03/2022	TD	A1	1.80%	\$ 2,000,000
Macquarie Bank 365 Day Term Deposit	8/04/2021	TD	A1	1.50%	\$ 2,000,000
Macquarie Bank 365 Day Term Deposit	22/04/2021	TD	A1	1.70%	\$ 5,000,000
NAB 365 Day TD - NAB 9296 1144	2/06/2021	TD	A1+	1.00%	\$ 10,000,000
Westpac 731 Day TD	27/06/2022	TD	A1+	1.01%	\$ 5,000,000
Westpac 365 Day TD	29/06/2021	TD	A1+	0.97%	\$ 5,000,000
AMP 364 Day TD - Curve	16/11/2021	TD	A2	0.75%	\$ 5,000,000
AMP 365 Day TD - RlmSec	1/12/2021	TD	A2	0.75%	\$ 3,000,000
AMP 364 Day TD - RlmSec	9/12/2021	TD	A2	0.75%	\$ 2,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	16/02/2022	TD	A1+	0.41%	\$ 10,000,000
ME Bank 365 Day TD - Curve	3/03/2022	TD	A2	0.48%	\$ 1,000,000
Commonwealth Bank of Australia 365 Day TD - CBA	4/03/2022	TD	A1+	0.46%	\$ 10,000,000
<b>Total Investments Held</b>					<b>\$ 91,571,205</b>
<b>Total Investments Held</b>					<b>\$ 91,571,205</b>
<b>Total Investments Held</b>					<b>\$ 91,571,205</b>
Balance as per Passbook-Commonwealth Bank					\$ 119,599,51
Add: Outstanding deposits					33,017.04
Less: Unpresented cheques					11,902.84
Balance as per Cash Book-Commonwealth Bank					<b>140,713.71</b>
Add- Trust Fund					661,614.03
<b>Total Cash &amp; Investments @ 30/03/2021</b>					<b>92,373,533.18</b>

**15.5 WATER CHARGES OUTSTANDING REPORT**

**Author:** Karen Gray, Administration Team Leader

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Outstanding water charges accrue interest at a rate some 5% above the rate at which Council could invest its cash.  Outstanding water charges remain a charge on the land and are always collectable.
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the Administration Team Leader on Water Outstanding be received.

**BACKGROUND**

The purpose of this report is to advise on the status of water charges collections as at 31 March 2021.

**REPORT**

The following table summarises the water transactions and collections processed up to 31 March 2021.

		Amount
Outstanding Water Balance as at 1 July 2020	(1)	\$ 509,568.30
Water Charges Raised this financial year to 31/3/21	(2)	\$ 15,402,262.65
Current Total Water Charges collectable (1+2)	(3)	\$ 15,911,830.95
Total Water Charges paid from 1 July 2020	(4)	\$ 15,385,867.74
Total Amount Outstanding (3-4)	(5)	\$ 525,963.21
Less current charges not yet due (monthly accounts not yet paid)		\$ 46,634.78
Credit Balance (money paid in advance)		\$ 493,256.30
Total Overdue Amount		\$ 972,584.73
Percentage of Water balance outstanding		6.11%

An analysis of the outstanding debts greater than \$100 shows that there are a total of 1,752 properties with a total accumulated balance of \$965,193.88.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	220	\$ 32,664.99	\$ 148.48
\$200-\$500	1043	\$ 341,609.71	\$ 327.53
Above \$500	489	\$ 590,919.18	\$ 1,208.42

Please note the following:

The Quarterly accounts were due on 12 March 2021 and the overdue notices were sent 29 March 2021. Monthly accounts are due on 2 April 2021, which contributes to the current charges not yet due.

The overall statistics as at 31 March 2021 for water account actions:

	Number	Outstanding balance
Restrictors in place	16	\$ 66,964.27
Legal Action Started	1	\$ 1,168.60
Disconnections	4	\$ 5,959.68
Receivership/bankrupt	2	\$ 5,889.56
Deceased Estates	3	\$ 3,866.69

**15.6 MOUNTAIN ASH ROAD BLACKSPOT PROJECT - MARCH 2021 STATUS REPORT**

**Author:** Andrew Cartwright, Business Manager Works

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	Nil. Works fully funded through the Australian Government Blackspot program to the value of \$1,581,358 The expenditure to date is \$1,380,940
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Business Manager of Works on the Mountain Ash Road Blackspot Project status updated be received.

**BACKGROUND**

To provide Council with an update on the current status of the Mountain Ash Road Blackspot project, which stretches from Jerrara Road at Bungonia, west towards Goulburn. The project is extended over a 7km segment with road widening and pavement overlay being the major aspects of the road improvements.

**REPORT**

This is the March 2021 summary report for the Mountain Ash Road Blackspot project.

**Program**

The following table outlines the construction program. Works in March have been rain affected with contractors scheduled for guardrail and line marking being held up due to the wet weather. Lost time in October, January, February and now March has extended the project program.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Road widening	1-07-20	17-09-20	Complete
• Installation of 3 x cell 600mm culvert	25-08-20	27-08-20	Complete
• Installation single cell 600mm culvert	8-09-20	10-09-20	Complete
• Raise existing headwalls	9-09-20	22-09-20	Complete
• Re shape batters	1-08-20	18-09-20	Complete
• Table drain improvements	1-08-20	25-09-20	Complete
• Bitumen seal overlay of widened section	17-09-20	17-09-20	Complete
• Crushing of gravel for overlay	18-09-20	9-10-20	Complete
• Commence pavement overlay (2.4km)	12-10-20	2-12-20	Complete
• Commence pavement overlay (1.8 km)	4-01-21	12-02-21	Complete
• Bitumen sealing of overlay area (2.4km)	16-12-20	24-12-20	Complete
• Bitumen sealing of overlay area (1.8km)	18-02-21	19-02-21	Complete
• Line marking	15-4-21	30-4-21	Not commenced
• Guard rail	20-4-21	30-4-21	Not commenced
• Completion		10-5-2021	

Entire length of road has been bitumen re sealed in March. Guardrail, signage and line marking to be undertaken in April 2021 which will complete the project.

**Project Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs		
• Drainage/Stormwater & bulk earthworks	\$393,257	\$368,041
• Pavement/wearing course/project management	\$854,510	\$833,209
• Vegetation	\$84,000	\$94,319
• Guard rail, signage and line marking	\$171,245	\$ 7,025
• Contingency 5%	\$78,346	\$78,346
<b>Sub-total</b>	<b>\$1,581,358</b>	<b>\$1,380,940</b>

**Expenditure Variations**

Nil expenditure variations to report

**General Project Issues**

- Decision was made not to commence pavement overlay until after the October long weekend school holidays due to increased traffic during this period.
- Two week delay due to storm damage incurred in August 2020.
- Two week delay of the gravel overlay due to crusher break down in September 2020.
- Two week delay wet weather in October 2020 with 138mm of rain received on site.
- Two week delay due to GPS machine control issues.
- Project to be now completed in two sections. 2.4km will be completed with bitumen seal prior to Christmas and 1.8km section will be completed in January/February 2021 to allow for driver safety over the Christmas break
- One week delay due to wet weather in January 2021 with a total of 97mm of rain received on site
- Two week contractor delay (line marking and guardrail) due to east coast storm event mid-March with a total of 171mm of rain falling on site

As at the end of March 2021 the revised completion date is 10-05-2021, this is still under the required timeframe to complete this job as per the grant funding agreement.

**Priorities for next month**

- Completion of line marking
- Installation of VAS (vehicle activated signs)
- Completion of guardrail

**Project Risks**

- Weather causing delays
  - Seven weeks in total have been lost to wet weather
- Through traffic, works occurring under strict traffic control conditions
  - Site left under 60km/hr speed restrictions until line marking occurs
- Project interruptions due to COVID-19
  - Follow up to date government directives and site protocols – monitor





*Bitumen sealing of the remaining 1.8km section of Mountain Ash Road*

**15.7 ST CLAIR CONSERVATION WORKS - STATUS REPORT**

**Author:** Sarah Ruberto, Business Manager Marketing Events & Culture

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<p><b>Link to Community Strategic Plan:</b></p>	<p>EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.</p> <p>IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.</p>
<p><b>Cost to Council:</b></p>	<p>The 2020/21 budget allocation for this project is \$769,857 excl. GST. \$532,119 has already been expended, and the total budget is over committed. This over-commitment is expected to be less than \$50,000 and we will report separately to Council when the final amount is fixed with the contractor. The total budget for this project (including works undertaken in previous financial years) is \$1,142,400.</p> <p>\$200,000 in expenditure, subject to receiving \$100,000 in grant funding has been allocated in the draft 2021/22 budget to enable further conservation works at St Clair.</p>
<p><b>Use of Reserve Funds:</b></p>	<p>The project is part funded from a \$717,126 transfer from the St Clair Restoration Reserve (38209). This reserve is to be fully exhausted at the end of this project.</p> <p>There is also funding of \$270,915 transferred from the following unexpended grants:</p> <ul style="list-style-type: none"> <li>- Office Environment &amp; Heritage (38288) – \$80,085</li> <li>- Club Grants (38241) – \$190,830</li> </ul> <p>Again, both of these reserves will be fully exhausted at the end of this project.</p> <p>If the full \$100,000 contingency from the Special Projects Reserve is utilised, that reserve is expected to be fully exhausted by 30 June 2025 based on current budget allocations (including the draft budget currently on public exhibition).</p>

**RECOMMENDATION**

That the report from the Business Manager Marketing, Events & Culture on the status of the St Clair Conservation Works be received.

**BACKGROUND**

To provide Council with an update on the current status of the St Clair Conservation Works.

**REPORT**

The Conservation Works at St Clair commenced in May, following the appointment of Longstone Pty Ltd as a result of their successful tender.

This report provides an update of works completed on site, with an update to Council monthly.

**Program**

The major tasks and milestones are noted below.

<b>Task Description</b>	<b>% completion</b>	<b>Comment</b>
Preliminary work	100%	Complete
Site establishment	100%	Complete
Demolition & asbestos removal	100%	Complete
NW Drainage cell & excavation	100%	Complete
Mould & moisture remediation and sub-floor ventilation	100%	Complete
Roof & Guttering (Villa)	100%	Complete
Carpentry	95%	Minor works still to be undertaken
Brickwork	75%	Minor repairs to occur throughout
Steel balcony & stair	100%	Complete
Electrical	70%	Major upgrades underway.
Plumbing	50%	Fit out of Coach House bathroom and kitchen completed
Tiling	100%	Complete (Tiling of WC Bathroom will be dealt with separately as V02)
Walkway to front verandah	100%	Complete
Rendering & internal linings	13%	In progress
Painting	0%	Preparation works underway
Window & Door Treatments	11%	Replace broken panes in Coach House & adjustments to window mechanisms
Floor Finishes	0%	Quote and measuring underway
Architectural + other joinery	0%	
Verandah works	0%	

Since the March report the following works have taken place:

- Repairs to broken window panes throughout Coach House and adjustment of windows
- Installation of timber handrail on new balcony and stairs at the rear of the Villa
- Installation of corten steel edging on the front walkway
- Overall site clean-up and removal of old floor coverings in the Coach House
- Ongoing electrical works – Coach House complete and Villa ongoing
- Finalising paint, floor covering and tint colours for interior fitout of Coach House
- Paint preparation works

- Installation of new ceiling on top floor of Coach House

The coming month will see the contractor focus on:

- Plumbing, tiling and associated works in the Coach House kitchen
- New cabinetry and bench tops for Coach House kitchen
- Coach House flooring – installation of vinyl flooring
- Painting of Coach House interior
- Disabled bathroom, subject to issue of Construction Certificate

**Budget and expenditure**

To date, progress claims have been received for \$926,271 incl. GST. The total contract price is \$1,178,708.90 incl. GST. Note that the contract price has been amended based on the below amendments to Variation-01.

**Contract Variation**

Variation	Description	Amount
V-01	This variation is for additional works undertaken to satisfy current building code requirements. Further works were undertaken to ensure the structural integrity of load bearing walls on the ground floor.	\$20,050.80
<b>TOTAL</b>		<b>\$20,050.80</b>

V-01 was finalised during September 2020.

An amendment to V-01 was made in February 2021 when an error was identified. This has since been amended and resolved with Longstone Pty Ltd. This error removes \$18,500 incl. GST from the original contract with Longstone, now payable directly to the electrical contractor, and adds \$20,050.80 which represents the cost of the additional works undertaken to satisfy current building code requirements.

A further variation will be forthcoming related to the reconfiguration and conversion of the ladies toilet into an accessible toilet. This is an addition to the scope of works and a critical requirement for us to obtain the Occupation Certificate. The plans for this work are currently with the contractor for pricing.

**Contractual Issues**

No contractual issues to report.

**Project images**

Project images are limited this month due to the nature of the work undertaken. Two images can be found on the following pages detailing finalisation works for the steel stair and balcony, and the new access walkway from Sloane Street to the St Clair Villa entry.



*New Timber handrail installed on new stair and balcony at rear of St Clair Villa*



*New walkway with corten steel edging meandering through St Clair Memorial Garden to Villa*



*New ceiling being installed in Coach House*



*Interior painting of downstairs rooms in Coach house underway*



**15.8 COOKBUNDOON PAVILION UPGRADE - MARCH 2021 STATUS REPORT**

**Author:** Robert Hughes, Business Manager Community Facilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved budget for the upgrade of the Cookbundoon Pavilion is \$1,072,884. Expenditure to date is \$209,469
<b>Use of Reserve Funds:</b>	The project is being funded from the following reserves as resolved at the 21 <sup>st</sup> July 2020 Ordinary meeting of Council on 21 <sup>st</sup> July 2020: Community Infrastructure Reserve Fund - \$500,000 The balance of the budget (\$572,884) is grant funded from the Local Roads and Community Infrastructure Grant Program.

**RECOMMENDATION**

That the report from the Business Manager Community Facilities on the Cookbundoon Pavilion Upgrade – March 2021 Status Report.

**BACKGROUND**

To provide Council with an update on the current status of the Cookbundoon Pavilion Upgrade.

**REPORT**

This is the March 2021 summary report from the Cookbundoon Pavilion Upgrade.

**Program**

Following is the current program for the Cookbundoon Pavilion Upgrade and status of each component. Note additional tasks may be added as the project progresses.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
Advertising of RFT	15-09-20	20-10-20	Completed
Closing of RFT	20-10-20	20-10-20	Completed
Procurement of electrical and demolition contractors	13-10-20	03-11-20	Completed
Review of submissions and Council Report for RFT	04-11-20	17-11-20	Completed
Engagement of contractor for design and construction of pavilion	06-11-20	06-11-20	Completed
Commencement of demolition and electrical works	24-11-20	20-12-20	Completed
Commencement of construction of pavilion	08-02-21	15-06-21	Underway
Commissioning and Handover	15-06-21	30-06-21	
Completion	30-06-21	30-06-21	

Work completed during March 2021 included:

- Final removal and issuing of clearance certificates for unexpected asbestos finds.
- Finalisation of internal and external services into the building;

- Installation of concrete slab (note: the veranda concrete slab will be installed in April);
- Installation of timber frames and internal layout of the building.

### **Expenditure to Date**

The expenditure to date, including progress payments to the end of March 2021 are outlined in the table below. Spending to date represents preliminaries including concept design, geotechnical information, service investigations, Review of Environmental Factors, approvals and preparation of tender documents, irrigation relocation, demolition and commencement of construction.

A progress claim was also made for the construction of the new pavilion. This has been accounted for in the table below.

The unexpected find of asbestos has been finalised coming to a total cost of \$15,491. This cost includes safe removal and disposal of the material as well as clearance certificates. This expenditure has been costed to the contingency allocation.

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Preliminaries	\$21,884	\$19,397
Power Relocation	\$19,000	\$16,172
Demolition	\$24,000	\$23,181
New Pavilion (370m <sup>2</sup> )	\$958,788	\$135,228
Contingency (5%) <ul style="list-style-type: none"> <li>• Asbestos Removal</li> </ul>	\$49,212	\$15,491
<b>Total</b>	<b>\$1,072,884</b>	<b>\$209,469</b>

### **Project Variations**

The total for the two unexpected finds of asbestos has come to \$15,491. This has been deducted from the contingency allocation of the budget. The asbestos has been removed with clearance certificates obtained allowing construction of the pavilion to recommence.

### **Contractual Issues**

Nil to report this month.

### **Priorities for next month**

The following priorities have been identified for April 2021:

- Finalisation of the timber frame installation, including roof trusses;
- Installation of the veranda concrete slab;
- Commencement of external brick cladding.

### **Project Risks**

The significant project risks and control measures for April 2021 are as follows:

- The tendered price is within budget but with less of contingency built into the price to cover unforeseen issues during construction;
  - Regular meetings to monitor progress and potential cost implications as issues arise;

- Project interruptions due to COVID-19 and weather delays
  - Follow up to date government directives and site protocols – monitor; and
  - Monitor weather programming works around predicted weather events.



Cookbundoon Pavilion – Mesh and roughed in underground service protrusions.



Installation of concrete slab



**15.9 REUSE SCHEME GOULBURN - MARCH 2021 STATUS REPORT**

**Author:** Mathew Jones, Business Manager Infrastructure

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN5 – Ensure high quality water supply options for the towns in the region. IN6 – Implement safe, accessible and efficient management and recycling options for general waste, greenwaste and sewage.
<b>Cost to Council:</b>	\$8,800,000 total project cost. \$4,400,000 is funded through Building Better Regions Fund.
<b>Use of Reserve Funds:</b>	\$4,400,000 from Sewer Fund

**RECOMMENDATION**

That the report from the Business Manager Infrastructure on the Reuse Scheme Goulburn status update be received.

**BACKGROUND**

To provide Council with an update on the current status of the Reuse Scheme Goulburn project.

**REPORT**

The Goulburn Reuse Scheme is a project to provide drought resilience to playing fields and community recreation spaces through the use of high quality treated water for the purpose of irrigation.

This will reduce demand on the network and increase water security, ensuring the Goulburn community enjoys world class facilities and parks all year round.

The project comprises of a distribution system incorporating, new and existing pipelines, new or upgraded irrigation systems at seven sites, including, pump stations, storage tanks, and telemetry system to allow central monitoring and control of the irrigation systems.

Irrigation sites included in the project are as follows;

New Sites;

- Hudson Oval
- North Park
- Victoria Park
- Carr Confoy
- East Grove South
- Goulburn Golf Club
- Recreation Area

Existing Sites;

- Race Track
- Cookbundoon Grounds

**Project Program**

Task	Expected date of completion	Task Status
<b>Construction</b>		
Reticulation pipeline construction	30 December 2021	Ongoing
Irrigation including pumping station, tanks	30 June 2022	Not commenced
WWTP Construction works	30 June 2022	Not commenced
Telemetry and communications	31 December 2022	Not commenced
Commissioning	31 December 2022	Not commenced
<b>Approvals</b>		
Section 60 Approval	31 December 2022	Ongoing

**Construction Cost**

Item	Value
Contract Value	\$8,800,000
Variation Payments to date	Nil
Contract Payments to date	\$1,471,594.07 (16.7%)

**Project Status**

The reticulation design for construction, Review of Environmental Factors, Ecological Impact Assessment and the Geotechnical investigation and survey work is complete. Remaining design work for irrigation, telemetry, and pump stations are still in progress and are due for completion May 2021.

Consultation letters been sent to various authorities including Fisheries, Crown Lands, ARTC, John Holland Rail Corporation, and TfNSW (Traffic for NSW) to seek approval for the various rail and road crossings for the project.

Reticulation mains are currently being constructed within various streets around Goulburn. The table below is an update on each streets status:

Street	Status
Lower Sterne Street	Complete
May Street	Complete
Bathurst Street	Complete
Park Road	Ongoing
Forbes Street	Ongoing
Bridge Street	Ongoing
Bungonia Road	Not yet commenced
Blackshaw Road	Not yet commenced
Sloane Street	Not yet commenced
Glebe Avenue	Not yet commenced
Auburn Street	Not yet commenced
Addison Street	Not yet commenced
Faithfull Street	Not yet commenced
Cemetery Street	Not yet commenced
Maud Street	Not yet commenced
Chatsbury Street	Not yet commenced
Dalley Street	Not yet commenced
Queen Street	Not yet commenced
Record Street	Not yet commenced

**Project Issues**

Project aligns with walking track project from Lower Sterne Street to the crossing at Wollondilly River. Construction interaction between the two projects will need to be managed including approvals from ARTC, Crown Lands, and TfNSW.

**Works Expected for Next Two Months**

- Preparation of tender documentation for irrigation and WWTP integration works
- Continuation of reticulation construction through the various streets in Goulburn
- Continue gaining approvals for crossings from various authorities.

**Photos from Current Works**

Bathurst Street



Carr Confoy Park



Park Road



May Street



Lower Sterne Street



Forbes Street



May Street Bridge Connection



Roberts Lane







**15.10 NATURAL DISASTER ESSENTIAL PUBLIC ASSET RESTORATION PROJECT - MARCH 2021 STATUS REPORT**

**Author:** Adam Kiss, Business Manager Projects

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	Nil. Funded from the Natural Disaster Assistance Response – Natural Disaster No: AGRN 898 Floods \$6,005,550 and Natural Disaster No: AGRN 871 Fire \$1,399,175 (Total \$7,404,725). Expenditure to Date: \$2,508,632.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Business Manager Projects on the status for the Natural Disaster Essential Public Asset Restoration Project be received.

**BACKGROUND**

As per item 15.4 in the 21 April 2020 Ordinary Council Meeting regarding the February 2020 Flood Response, Goulburn Mulwaree Council (GMC) incurred a combined total of \$7.4 million in storm and fire damage to the local and regional road network. This event resulted in GMC being declared a Natural Disaster Area with funds for this damage repair approved by the NSW Government Office of Justice. Council has engaging an experienced consultant Project Engineer to oversee the delivery of the repairs.

**REPORT**

The table below outlines the progress of works during March 2021 in respect to works completed and in progress associated with the February 2020 Natural Disaster event.

As noted previously GMC incurred another storm and flooding event in August 2020 with this event declared a Natural Disaster on 11 August 2020 (AGRN 923). The claim for this event was lodged with TfNSW in January 2021 for an amount of \$7.5 million. At the time of preparing this report the approved schedule of works from TfNSW has still not been received for this event.

In the interim Council has commenced assessing and monitoring the roads impacted by the August 2020 event and undertaking temporary repairs were deemed necessary. However, due to the latest weather event occurring in March 2021, Council has had to reassess the road priority list in addition to awaiting a final assessment of damage to be undertaken with a TfNSW officer.

Whilst all the high priority sites from the February 2020 event have been completed, there is still a significant amount of work to be undertaken, particularly in respect to the August 2020 event and March 2021 weather event.

To assist with these weather events. Council in January 2021, undertook a tender process to establish a panel of suitably qualified contractors that can be engaged to assist with the restoration works. The tender closed on 16 February 2021 and a report recommending nine (9) panel members was received and approved (resolution 2021/98) by Council on 16 March 2021. With the

resolution moved, Council is currently developing a program of works whereby panel members will be offered a package of works.

The project continues to make monthly reimbursement claims with TfNSW for Essential Asset Restoration, with council's total claim to date being \$2.066 million which includes Councils contribution of \$29,000.00.

The following table lists the updated summary of works completed to date.

<b>Works Complete and Actual spend</b>			
<b>Road Name</b>	<b>Description of works</b>	<b>Status</b>	<b>Cost</b>
Bungendore Rd	Drainage Repairs and roadside erosion	Complete	\$308,326
Sandy Point Rd	Gravel replacement and drainage repairs	Complete	\$160,770
Caoura Road	Stage 1 works (road and drainage repairs)	Complete	\$379,701
Narelle Ln	Drainage Repairs and roadside erosion	Complete	\$31,847
Jacqua Rd	Grading repairs Stage 1	Complete	\$16,017
Willandra Rd	Causeway repairs and rock protections asphalt	Complete	\$75,705
Canyonleigh Rd	Drainage repairs and roadside erosion	Complete	\$184,203
Norwood Rd	Repair Works	Complete	\$62,015
Wollongorang Rd	Gravel replacements completed, drainage repairs to be completed	Complete	\$85,638
Jerrara Rd	Repair works to numerous areas along the road	Complete	\$321,959
Forest Siding Rd	Specialist Erosion and Sedimentation works	Complete	\$309,981
Steins Lane	Gravel patching, drainage, shoulder grade and maintenance grade	Complete	\$36,725
Various Rd	Emergency response and restoration spend	Complete	\$237,777
Wollondilly Walking Track	Emergency response spend	Complete	\$113,536
Project Management fees spend to date			\$184,433
		<b>Sub –total</b>	<b>2,508,633</b>

The following table lists the updated summary of works in progress.

<b>Works in Progress</b>			
<b>Road Name</b>	<b>Description of works</b>	<b>Status</b>	<b>Available Funds</b>
Dennys	Drainage and re-sheeting	Near Completion	\$27,401
Caoura Rd	Gravel re-sheet	Ongoing	\$66,310
Canyonleigh Rd	Stage 2, causeway reconstruction at CH 10.3km, culvert repairs at various sites and pavement rehabilitation at Paddy's River CH 15.5km	Ongoing	\$302,307
Norwood Rd	Stage 2 – culvert and table drain repairs	Ongoing	\$8,349
Forest Siding Rd	Stage 2 – culvert and table drain repairs	Ongoing	\$57,289
Heatherington St	Vegetation clean up	In progress	\$13,636
Oallen Ford Rd	Stage 1 – Section east of Windellama	Ongoing	\$123,520
Outstanding commitments	Various roads – commitments to be closed or small spends.	Ongoing	\$139,471
Project Management Fees		Ongoing	\$29,142
		<b>Sub total</b>	<b>\$767,425</b>
		<b>Total Completed + Underway to date</b>	<b>\$3,276,058</b>
		<b>Balance</b>	<b>\$4,169,668</b>

The following table lists the works yet to commence with available funds for each road.

<b>Works Not Commenced</b>					
<b>Road Name</b>	<b>Estimate</b>	<b>Road Name</b>	<b>Estimate</b>	<b>Road Name</b>	<b>Estimate</b>
Merilla Lane	\$31,701	Fenwick Creek Rd	\$26,806	Hetherington St	\$69,822
Forest Lodge Culverts	\$141,262	Rhyanna Rd	\$85,830	Lambs Lane	\$23,827
South Marulan	\$20,151	Langi Rd	\$14,216	Spa Road	\$13,665
McDermott Dr	\$9,500	Windellama Rd	\$21,295	Lumley Rd	\$5,630
Highlands Way	\$162,620	Towrang Rd	\$236,704	Mt Baw Baw Rd	\$21,122
Taralga Rd	\$53,268	Caoura Rd	\$934,191	Mountain Ash Rd	\$47,262
Cullarin Rd	\$3,223	Chugga Rd	\$18,988	Parkesbourne Rd	\$113,322
Gurrundah Rd	\$19,957	Yarralow Rd	\$12,019	Pomeroy Milford Rd	\$13,389
Middle Arm Rd	\$106,110	Breadalbane	\$9,918	Pontilla Lane	\$8,724
Bullamalita Rd	\$101,136	Stewarts Crossing Rd	\$4,677	Mogo Rd	\$9,747
Pomeroy Rd	\$15,395	Coopers Lane	\$12,830	Stillwater Rd	\$11,266
Tiyces Lane	\$29,515	Covan Creek Rd	\$438,056	Tarlo River Rd	\$4,200
Range Rd	\$38,872	Carrick	\$73,830	Sandy point Rd	\$107,854
Canyonleigh Stage 3	\$271,880	Oallen Ford Stage 2	\$80,254	Project Management	\$604,126
Fettlers Rd	\$84,789	Various Rd – small spends	-\$15,032		

**Project Variations**

Nil approved variations

**Contractual Issues**

No contractual delays for this period.

**Overall Project Timeframe**

The Natural Disaster was declared on 11<sup>th</sup> February 2020 and Emergency response commenced on 12<sup>th</sup> February 2020. Under the NSW Natural Disaster Essential Public Asset Restoration Guidelines Council must complete the works within two (2) years after the end of the financial year in which the disaster occurred. Under the above arrangements the works associated with response to the damage will need to be completed by the 30<sup>th</sup> June 2022.

Whilst the August event occurred in 2020, the end of the financial year is June 2021. Which means that council has until August 2023 to restore the roads impacted by the August 2020 event.

**Progress during month**

- The Minor Civil Works tender was approved by Council on 16 March 2021.
- Developing and refining a program of works and expenditure forecasting.
- Submit and claim payment for works completed and/or in progress for Essential Public Asset Reconstruction Works.
- Works complete on Steins Lane, Dennys Lane and Range Rd.
- Works have commence on Canyonleigh Road, Oallen Ford Road, Forest Siding Road, Fettleers Road, Norwood Road and Carrick Road but have been delayed due to the recent weather event.

**Priorities for next month**

- Continue to finalise the vegetation disposal methodology for Caoura Rd (Fire damage) CH 16.37km to 21.20km.
- Continue to finalise the detailed scope for difficult sites e.g. Parkesbourne Road Floodway, Middle arm Box Culvert scour protection
- Commence preconstruction an planning activities for repairs associated with the August event

**Project Risks**

The project risks for April 2021 are as follows:

- Procurement Timeframes.
  - Utilisation of panels and procurement exemptions for urgent works.
- New Natural disaster events.
  - Roads being reassessed and prioritised and programmed into current works.
- Weather causing delays.
  - Schedule of appropriate works in line with weather forecast.

- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.



*Current works on Canyonleigh Road causeway*



**15.11 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - MARCH 2021 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$26,944,756 for construction costs and \$2,933,000 for Council costs.  Expenditure to date is \$11,787,398.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**REPORT**

This is the March 2021 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**Program**

The table below outlines the construction program. Tasks are generally progressing in accordance with the program. Wet weather delays were experienced during March 2021 and have been incorporated into this program. This table will be reviewed monthly to monitor site progress.

Internal columns in the plant room have been constructed to support the pool deck above the plant room. Formwork and reinforcement is being installed for the pool deck and splash pad. It's expected this section of the pool deck will be poured during April 2021.

The warm water pool was subject to a water test to demonstrate watertightness. Some backfilling of the warm water pool has been carried out.

Concrete works for the 25m pool are complete. This pool will also be subject to a watertightness test during April 2021, with the water in the warm water pool to be transferred to the 25m pool for the test.



Footings and the floor slab are complete in the admin area. Columns have also been constructed to support mechanical plant above the admin area. Installation of formwork and reinforcement for the floor to support the mechanical equipment is also underway.

Formwork and reinforcement steel has been installed for half of the program pool. This will be poured in April 2021. The formwork and reinforcement for the second half of the program pool will be installed during April with the completion of the pool expected by the end of April 2021.

A series of pad footings have been installed around the pool hall to support steel columns for the building structure. Erection of the steel columns is expected to commence in April 2021.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design amendment by FDC	27-03-20	30-08-20	Complete
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Complete
• Design amendment review # 3 by GMC	27-07-20	30-08-20	Complete
• Issue Final Construction Drawings	30-08-20	21-09-20	Complete
• Site works / earthworks	23-09-20	18-12-20	Complete
• Leisure pool / main pool hall	17-11-20	18-11-21	Commenced & ongoing
• Warm water pool hall / admin area	22-12-20	03-01-22	Commenced & ongoing
• Grandstand	23-02-21	06-04-21	Commenced & ongoing
• External works	28-07-21	08-09-21	
• Western car park	21-07-21	08-09-21	
• Eastern car park	04-08-21	06-09-21	
• Commissioning / handover	29-10-21	28-02-22	

**Project Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs		
• Stage 1 construction	\$26,265,247	\$10,440,063
• Gymnasium	\$679,509	-
Sub-total	\$26,944,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$395,316
• Preliminary works	\$761,000	\$625,259
• Café & gym fit-out	\$300,000	-
• Extra 100 kW solar	\$172,000	-
• Contingency	\$1,300,000	\$347,960
Sub-total	\$2,933,000	\$1,347,335
<b>Total</b>	<b>\$29,877,756</b>	<b>\$11,787,398</b>

The March 2021 progress claim has been received for \$2,113,107

**Project Variations.**

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for removal of contaminated material encountered during demolition works. This was a nominated exclusion in FDC's RFT submission.	\$347,960

There are no variation requests for March 2021.

**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC date</u>
EOT-01	The contractor has submitted a request for an Extension of Time totalling five days for rain effected days in March 21. This request has been granted.	07-03-22

**Priorities for next month**

The priorities over the next month include a concrete pour for the balance of program pool, the structure above the admin area and the pool deck above the plant room. Backfilling around the warm water pool and the 25m pool will continue.

Installation of structural steel will commence during April 2021 as part of the pool hall building. Timely progress on the pool hall will have the roof installed by the end of March 2021 so fit out works are less impacted by winter weather.

Works will also commence on the permanent access road along the southern wall of the pool hall and adjacent to the skate park. This road will provide access for deliveries to the plant room at the eastern end of the facility. Note, this work was delayed from the previous month as a result of rain.

Substantial off site works are also progressing and include steel fabrication and preliminary works for HV power upgrade.

The outdoor 50m pool will close from 23 April 2021. Staff will focus on preparing operations documents for the new facility until the outdoor 50m pool opens again in September 2021.

### **Project Control Group (PCG)**

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office of Sport and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings.

The monthly PCG Meeting was held on 25 March 2021. The next PCG Meeting is scheduled for 29 April 2021 and will be on site. Note, the planned site visit by the Office of Sport was deferred during March 2021 due to rain, with the site being effectively closed down for a week.

The 50% claim against the funding deed will be submitted at the end of April 2021.

### **Project Risks**

The significant project risks for April 2021 are as follows:

- Wet weather delays during earthworks.
  - Regular monitoring of weather forecasts – monitor and reporting.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.
  - The contractor has given early notification that the recent Sydney COVID outbreak may impact sub-contractor travelling from Sydney. This has not materialised to date although will be monitored going forward.

**Current Pictures of the Aquatic Centre Redevelopment**





**15.12 GOULBURN PERFORMING ARTS CENTRE - MARCH 2021 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
<b>Cost to Council:</b>	The approved construction construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$11,390,014.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balance at 30 June 2023 of \$388,780).

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

**REPORT**

This is the March 2021 summary report for the Goulburn Performing Arts Centre construction works.

**Program**

Following is the current construction program for the Goulburn Performing Arts Centre. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-03-20	Complete
• Groundwork and Sub-structure	01-04-20	20-08-20	Complete
• Structural Works	04-08-20	31-12-20	Commenced and ongoing
• Roofing and Cladding	01-12-20	29-01-21	Commenced and ongoing
• Services & Finishes	01-09-20	10-06-21	Commenced and ongoing
• External Works	28-01-21	09-05-21	Commenced and ongoing
• Commissioning and Handover	03-06-21	20-09-21	
• Completion	20-09-21	29-10-21	

The focus of works over the last month has been on internal fit out and service installation. Service installation includes hydraulic, fire, electrical, mechanical and IT services.

Internal wall framing has progressed in the toilets, auditorium and throughout the back of house area. This framing divides the internal space into the individual rooms and will enable gyprock installation for painting and final finishing. Painting has begun in the auditorium with the ceiling having received the first coat of paint.

Internal ceilings have been reinstated in the existing McDermott Centre as part of the fire service upgrade for this building.

Some structural steel installation has been delayed due to a fabrication error. Some of the structural steel elements that link the back of house to the auditorium were manufactured to wrong dimensions and therefore have had to be re-fabricated. This has delayed installation of the fly tower and important milestone for closing the area above the stage. This delay is a matter between Zauner and the structural steel sub-contractor.

The flow on effect of this will require the crane to remain on site for several more weeks and at this stage into May 2021.

The decorative steel support arches have been installed in the rear wall of the McDermott Centre. The frames will be incorporated into the existing brickwork at the rear wall of the McDermott Centre however the brickwork has been delayed due to the rain experienced in March 2021.

An alternate configuration for the fire booster enclosure has been identified. This alternate configuration reduces the size of the enclosure, changes the colour and incorporates signage for the centre. Landscaping around the enclosure will also lessen the visual impact of the enclosure. The alternate configuration satisfies compliance requirements.

### **Construction Phase Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs	\$16,534,343	\$9,584,662
Council Costs		
• Preliminary works	\$1,490,657	\$1,388,609
• Café fit-out	\$125,000	
• Contingency	\$800,000	\$416,743
Sub-total	\$2,415,657	
<b>Total</b>	<b>\$18,950,000</b>	<b>\$11,390,014</b>

The March 2021 progress claim has been received for \$699,921.

### **Project Variations**

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for additional piling works including extra screw piles, pile caps and foundation adjustments to accommodate the additional piles.	\$123,742
VO-02	This variation claim is for additional overhead costs associated with completion of Construction Certificate 1	\$128,000

	works.	
VO-03	This variation is for additional structural steel required for floor support compared to that included in the initial tender.	\$59,136
VO-04	This variation is to install a fire sprinkler system in the existing McDermott Centre building to satisfy current building code requirements.	\$105,865
<b>Total</b>		<b>\$416,743</b>

**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC Date</u>
EOT-01	The contractor submitted an Extension of Time request in May 20 for three days due to inclement weather. The request was granted.	23-09-21
EOT-02	The contractor has submitted several requests for an Extension of Time totalling seven days for the substantial rainfall during August 20 plus wind effected days. These requests have been granted.	01-10-21
EOT-03	The contractor has submitted several requests for an Extension of Time totalling seven days for rainfall and wind effected days in late September 20 and October 20. These requests have been granted.	08-10-21
EOT-04	The contractor has submitted a request for an Extension of Time totalling three days for rainfall and wind effected days in late October 20 and November 20. These requests have been granted.	13-10-21
EOT-05	The contractor has submitted a request for an Extension of Time totalling four days for rainfall and wind effected days in December 20 and January 21. These requests have been granted.	19-10-21
EOT-05	The contractor has submitted a request for an Extension of Time totalling three days for rainfall and wind effected days in February 21. These requests have been granted.	22-10-21
EOT-06	The contractor has submitted a request for an Extension of Time totalling four days for rain effected days in March 21. These requests have been granted.	29-10-21

There are no other contractual issues to report for March 2021.

**Project Control Group (PCG)**

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. A PCG meeting was held on 25 March 2021 and the next PCG meeting will be scheduled for 29 April 2021. This status report also serves as the monthly status report discussed at the PCG meetings.

**Priorities for next month**

Installation of the structural steel will continue throughout April 2012. This will include structural steel for the cat walk between the auditorium and back of house plus fly tower. Installation of the fly tower are expected to start mid-April and be complete by mid-May.



Service rough in and internal wall framework will also continue throughout March 2021. Brickwork to incorporate the decorative wall openings into existing brickwork is planned for April 2021 and installation of gyprock for some internal should also commence in April 2021.

Sections of the roof slab over the stage area will commence in April 2021. Roof slab installation will continue around the tower crane with an opening left in the roof until the crane is removed.

A review of theatre and security equipment was carried out in March 2021. The cost implications of this review should be determined during April 2021 as any additional equipment beyond that included in the tender will be a change in scope.

### **Project Risks**

The significant project risks for March 2021 are as follows:

- Extent of works in the existing McDermott Centre building.
  - The contractor is continuing works the McDermott Centre building including installation of service ducts, reinstatement of internal brickwork and installation of a fire sprinkler system. This work requires thorough investigation to clarify the scope of works as the heritage nature of the existing building may present some unknown issues.
- Weather
  - Recent storms and wet weather has had an ongoing impact on operation of the crane. This has affected placement of the roof panels and structural steel which will continue in April 2021. The crane is fitted with a wind speed monitor that alerts high wind speeds.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.

**Recent Photos of Goulburn Performing Arts Centre**





**15.13 GROWING LOCAL ECONOMIES COMMON STREET - MARCH 2021 STATUS REPORT**

**Author:** Yasir Khan, Project Manager - Grants

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3 – Maintain and improve road infrastructure and connectivity.
<b>Cost to Council:</b>	The approved construction budget for this project is \$7,788,082 consisting of: Grant funding - \$7,150,000 and Council Contribution - \$638,082 Expenditure to date is \$923,771
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Project Manager - Grants on the status of the Growing Local Economies Common Street construction be received

**BACKGROUND**

To provide Council with an update on the current status of the Growing Local Economies Common Street construction project.

This project includes upgrade on the following components:

- Sydney Road and Common Street intersection;
- Common Street between Sydney Road and Chiswick Street ;
- Sinclair Street between Common Street and the Waste Management Centre;
- Water and sewer infrastructure.

**REPORT**

This is the March 2021 summary report for the Growing Local Economies Common Street construction project.

**Program**

Following is the current program for the Growing Local Economies Common Street Construction Project. The program will be expanded once tenders have been received and contracts awarded for the various construction tasks.

The program below has taken into account the delays encountered to date:

- Acquiring in principle acceptance of the concept design for the roundabout at the intersection of Common Street and Sydney Road from Transport for NSW (TfNSW). The process examined two options for intersection treatment – a roundabout or signals. The in principle acceptance was received on 21 August 2020;
- The concept design for the intersection is directly linked to the design for Common and Sinclair Streets and therefore the design for these roads has been impacted by the above delays;

- Staff resources were diverted to the intersection upgrade of Marys Mount Road and Crookwell Road as this project had a deadline of 30 June 2020 with little advance notice when the funding was announced.
- Acquiring approval of roundabout layout design and pavement structural design from Transport for New South Wales (TfNSW)

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-01-19	30-06-21	Underway and ongoing.
• Site Establishment	01-07-21	13-07-21	Not started
• Preliminary works	14-07-21	24-09-21	Not started
• Construction works	15-10-21	08-03-22	Not started
• Commissioning and Handover	09-03-22	05-04-22	Not started
• Completion	06-04-22	22-06-22	Not started

During the past month Goulburn Mulwaree Council (GMC) received design and safety comments from TfNSW. GMC has submitted response to these comments and are awaiting further directions from TfNSW. Approval of pavement design is still pending with TfNSW and it is expected that GMC will get some feedback during first half of April 2021.

Updated design plans for the works on Common and Sinclair Streets were received in February 2021 and after GMC internal review, our comments are communicated to the design consultant. A detailed review is in-progress to identify how new drainage design requirements integrate with the existing drainage network. An updated road design is currently being finalised.

A detailed flood study for the broader Common Street area has been carried out with findings to be considered in the road design process. Some of the design structures required exceed those anticipated when the grant funding application was submitted. Staff are currently liaising with the funding body to achieve an amended scope to remain within the approved budget. This is similar for the intersection, with the approved concept design exceeding the provision for the intersection treatment included in the funding application.

During the past month several meetings were organised to discuss land acquisition matters with the land owners. Preliminary discussions included the provision of access to businesses during construction phase of the project to ensure minimum impact on any business. Although some negotiations were straight-forward, however, businesses which attracts lot of customers, required more detailed information regarding the strategy to counter any negative impact on the business. Under the *Land Acquisition (Just Terms Compensation) Act 1991* negotiations are underway with several land owners from Common Street, Sinclair Street and Sydney Road as the proposed intersection works require land acquisition to accommodate the intersection footprint. Four (4) out of seven (7) land owners have agreed to land acquisition terms and conditions and these agreed conditions, such as business signage relocation, fence reinstatement and driveway construction will be included in the *Construction Contractor* scope of works.

This project also includes an upgrade of the water and sewer infrastructure servicing the area. Works have commenced on extension of an existing water main in Hetherington Street to Chiswick Street. Further water main works are required to reach the final destination.

**Project Budget and Expenditure – February 2021**

Expenditure Component	Budget Amount	Actual Expenditure
• Preliminaries	\$993,438	\$568,211
• Land Acquisition	\$230,000	\$1,924
• Utilities - Water and Sewer	\$1,787,131	\$353,636

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
• Construction	\$4,266,439	-
• Contingency	\$511,074	-
<b>Total</b>	<b>\$7,788,082</b>	<b>\$923,771</b>

### **Project Variations**

A formal variation has been submitted to the funding body (Infrastructure NSW) on 9 November 2020 which considered the amended scope and time delays from the intersection design approval process. This variation is not seeking additional funds. The slow turn around with this variation request places further pressure on the project program.

### **Contractual Issues**

Work Authorisation Deed (WAD) is a contract between TfNSW and GMC which has been signed by both parties. While GMC has reservations on few conditions of WAD, to avoid further delays in design approval the WAD was signed with an intention of ongoing negotiations to relax or waive these conditions.

### **Priorities for next month**

- Follow-up with Infrastructure New South Wales (INSW) to obtain approval for scope and time changes.
- Liaise with TfNSW to get an approval of pavement design.
- Negotiate with TfNSW to see if some conditions of Works Authorisation Deed (WAD) can be relaxed/waived.
- Follow-up with Design Consultant to resolve insurance requirements and ensure that it complies with WAD.
- Follow-up with the Design Consultant to see how drainage requirements of revised design submitted for Common and Sinclair Streets integrate with the existing drainage network.
- Coordinate with Design Consultant after the approval of pavement design and organise a revised design submission to TfNSW.
- Monitor Land Acquisition and easement progress and finalise the works that needs to be done inside the business property as a result of land acquisition.
- Complete Tender documents and advertise Tender by start of April 2021.

### **Project Control Group (PCG)**

A Project Control Group (PCG) report is sent to the funding body each month. The purpose of the PCG is to monitor and review progress of the project on a monthly basis. A monthly progress report was sent on 9 March 2020 and the next report is scheduled for 9 April 2021.

### **Project Risks**

The significant project risks for March 2021 are as follows:

- Delays anticipated in getting the formal variation and EOT approved from Infrastructure NSW;
- Delays in approval of the final design for the roundabout from TfNSW;
- Provision of access for the businesses and stakeholder management.

- Unpredictability of COVID-19 could delay the project further
- Delays due to relocation of Utilities in the vicinity of the proposed roundabout.

No photo have been included during this period.

**15.14 OPERATIONS DIRECTORATE REPORT - MARCH 2021**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Operations Departmental Report March 2021** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report for March 2021 by the Director Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Operations Directorate for the month of March 2021.





March 2021

# Operations



## Departmental Report

One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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## 1 Budget Status

There were no Job Numbers that required reporting in March 2021, that were over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

## 2. Operations Service Response Status

Requests created and closed in March 2021. Over the month of March 2021 Operations received 292 new service response requests generated from customers.

Operations Service Response Status – March 2021					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	9	7	78%	96%
Cemeteries	Cemetery	1	1	100%	100%
Facilities	Graffiti	0	0	N/A	100%
Facilities	Parks Ovals	19	15	79%	97%
Facilities	Public Toilets	6	2	33%	91%
Facilities	Unspecified Damages	2	1	50%	97%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	100%
Parks	Fallen Tree	31	23	74%	97%
Parks	Grass Mowing	15	9	60%	95%
Parks	Tree Inspection	10	10	100%	98%
Parks	New Tree	5	3	60%	95%
Parks	Noxious Weeds	8	7	88%	98%
Parks	Remove Tree	8	4	50%	92%
Parks	Verge Maintenance	2	1	50%	90%
Parks	Root Damage	2	1	50%	75%
Parks	Trim Branches	5	5	100%	99%
Parks	Trees Unspecified	6	4	67%	97%
Parks	Weeds				N/A
Works	Live Stock	2	2	100%	100%
Works	Dumped Rubbish	23	21	91%	99%
Works	Bridges	1	1	100%	100%
Works	Corrugations	5	5	100%	100%
Works	Damaged Footpath	11	10	91%	99%
Works	Damaged Kerb	5	2	40%	91%
Works	Depth Gauges	0	0	N/A	100%
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	2	2	100%	100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	0	0	N/A	100%
Works	Inspection	0	0	N/A	100%
Works	Line Marking	2	2	100%	100%
Works	Loose Material	3	3	100%	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	32	25	78%	97%
Works	Seal Fail	0	0	N/A	100%

GOULBURN MULWAREE OPERATIONS –MARCH 2021

Works	Shoving	3	3	100%	100%
Works	Traffic Sign	12	11	92%	99%
Works	Road Unspecified	36	30	83%	97%
Works	Culvert Head	2	2	100%	100%
Works	Flooding	5	5	100%	100%
Works	Grates & Lids	3	3	100%	100%
Works	GPT	2			80%
Works	SW Kerb & Gutter	2	2	100%	100%
Works	Storm Pipe	5	4	80%	97%
Works	Trench Subsidence	0	0	N/A	100%
Works	Stormwater Unspecified	7	1	14%	94%
<b>March 2021 Totals</b>		<b>292</b>	<b>227</b>	<b>78%</b>	<b>97%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks completed in March 2021

General Maintenance Tasks (Works) – March 2021	
Location	Type of work
Rural and urban roads within LGA	Storm Damage Response
Goulburn various sites	Basket Trap & GPT Cleaning
Stone Place	Drainage Improvements
Joshua Street	Footpath Replacement
Zone 14 & 11	Maintenance Grading
Bourke Street	Line Marking Parking Bays
Auburn Street	Line Marking Parking Bays

General Maintenance Tasks (Community Facilities) – March 2021	
Location	Type of work
CBD Paths	The paths along Auburn Street were swept weekdays with the exception of one missed day per week due to unexpected leave.
Belmore Park	The lawns were mown weekly and edged as required. The days of mowing varied due to the rain and public use of the space.
	Gardens are currently undergoing preliminary works in preparation of spring show.
	Waste bins were emptied daily during March, several times in the afternoon due to the amount of waste.
Aquatic Centre Grounds	Mowing as required, noting make up school and regional swim carnivals impacted the ability to mow the entire site in one work period.
Rose Garden Maintenance	Gardens are checked weekly and weeded as required.
CBD Garden Maintenance	Weekly maintenance on CBD gardens, with a daily litter patrol (including weekends)

Tree Maintenance (Parks & Gardens) –March 2021		
Zone	Location	Type of work
1	Sloane St, Manfred Park	Tree Trimming, Removal of dumped rubbish; chipping of branches
2	Hollis Avenue, Boomerang Drive, Cowper St, Lansdowne St, Bladwell Park and Knox St	Remove dead tree, trim branches, pick up fallen branches, remove dead trees and pick up fallen fruit
3	Goldsmith St, Cowper St, Newton St, Victoria Park, Dixon St	Fallen Branches, remove suckers and weeds from tree trucks; Trim trees
4	Victoria St, Riverview Playground, Crestwood Drive, Chantry St, Lorne St, Kinghorne St, Joshua St, Gerathy Park, Ruby St; Knopp Park; The Avenue, North Park	Fallen tree, trim trees, fallen branches, Chipped branches
5	Nichols St	Remove suckers and low hanging branches,

7	Grafton St, Recreation Area, O’Brien Park, Reynolds St, Lagoon St, Long St	Pick up fallen branches, Mulch, Tree Trimming, Tree Removal
9	44-45 Brayton Road, Marulan	Trim trees obstructing pedestrian crossing on road
10	477 Mulwaree Drive, Old Wingello Road, Tallong	Fallen tree over road, fallen branches
13	Kooringaroo Road	Remove fallen trees on road, clean up branches and tree stump from cut up tree
14	Long Point Road, Tallong	Fallen tree across the road

Mowing Maintenance (Parks & Gardens) – March 2021		
Zone	Location	Type of Work
2 and 6	Waste Management Centre, Walking Track, Mary’s Mount, Hudson Park, Riversdale, Goodhew Park, North Park, Thoughgood Park, Seifert Oval, Bourke Street , Leggett Park, Manfred Park, Apex Park, Clinton St Rose Park, Faithful Street blisters, Chisholm St, Causeway – Caravan Park South , Verner St, Wheeo Rd, Gilmore Reserve, Angela Place, Moore Park, Cookbundoon Sporting Fields, Amaroo Reserve, Clifford St, Blackshaw Road, Park Road, Carr Confoy Sporting Field, Eastgrove South, Victoria Park, Pony Club, Bourke St, Apex Park, Manfred Park, Ardgowen Park, Elizabeth St, Industrial South, Mary St, Broughton St, Combermere St blisters, Eldon St, Marsden Weir, Seiffert Oval, Victoria Park, Crookwell Road, Pejar, Tillage, Marulan, Prell Oval	Mowing, Tree Removal
3 and 7	Honour Park, Tenison Woods, Grafton St, O’Brien Park, Richardson St, Fenwick Cres, Howard Park, Cnr Auburn & Citizen Sts, Cnr Citizen & Bishop Sts, Lagoon St, Joshua St, Gerathy St, William St, Hoskins St, Albert St, Wollondilly surrounds, Walking Track, Lake Bathurst Village, Tarago Village, Bungonia Village, Marulan Village, Tallong Village, Eastgrove dog park, Jack White Park dog park, Victoria Park dog park and surrounds, Garfield Ave dog park, Warrigal dog park, Warrigal walking track, Braidwood Rd approaches, Towrang village, Meridian Park Marulan, Oak Valley Rd, Chisholm Park, Furner St Lane, Hume St Lane, Rosedale Court, Mary St basement, Tirrannville Cemetery, Albert St Park, Gerathy Park, Willandra Lane and Bungonia Road, Hudson Park, Seiffert Oval, Prell Oval, Victoria Park,	Mowing & assisting with storm damage/maintenance, Tree removal,
4 and 5	Victoria Park, Crookwell Road, Mary’s Mount Rod, Tillage, Marulan Village, Seiffert Oval, Prell Oval, Tillage, The Avenue, Oak Valley Road, Wheeo Road, Clinton St, River St, Walking Track, Leggett Park, Gibson St, Howard Blvd Park, Green Valley Road, Veolia, Carr Confoy Netball Courts.	Mowing, Removal of fallen branches, event set up

Signs Installed March 2021			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
March	0	2	3

Road Reserve Weed Control – March 2021		
Zone	Location	Weed Type
14	Cullulla Road, Willow Glen Road	Blackberries, African Love Grass & St John’s Wort
10	Mulwaree Drive, Tallong	Blackberries
14	Leahys Lane, Willow Glen Road & Sandy Point Road	Blackberries & St John’s Wort
14	Lumley Road, Glenoval Road, Hawks Lane	Blackberries, St John’s Wort, Fire Weed & Suckers
14	Glynmar Road, Government Road	Blackberries, St John’s Wort & Portenium Weed, Serrated Tussock, African Love Grass
13	Dewsburys Lane, Ryans Lane	Suckers & Sifton Bush
14	Merricraft Road	African Love Grass
7	Hudson Park	Grass
6	Mary’s Mount Road, Chinaman’s Lane	Grass
13	Airport Road, Cummins Lane, Brisbane Grove Road, Corrinayah Road, Johnsons Lane, Harringtons Lane, Tirranna Lane, Yattalunga Road, Painters Lane, Reardons Road	Serrated Tussock, African Love Grass, grass
13	Bullamalita Road, Bullamalita Avenue, Ravenswood Lane, Langi Road	Serrated Tussock, African Love Grass
5	Run O Waters Reserve	African Love Grass
2	North Approach & Median Strips	Grass, Weeds
1/3/6	Median Strips/Blisters	Grass
4/5	South Median Strips	Grass

The noxious weed crew have completed Zone 13 targeting blackberries, and have moved into Zone 14. Urban median strips were also sprayed during March.

The reserves crew continued with programmed mowing in urban and rural areas, sports fields mowing and maintenance during March. The Works programmes were supplemented by staff overtime to meet service prevision standards.

Rural road side slashing program commenced earlier than normal due to increased grass growth on the road network and has continued during March.

Tree maintenance has been focused on Service Requests and have started the CBD lifting program.

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of April 2021 going forward.

Planned Works – April 2021		
Location	Date	Description of works
Cookbundoon Fields	February to June	Construction of new pavilion
Mountain Ash Road	February to March	Road rehabilitation
Taralga Road (rural)	February to April	Road rehabilitation and shoulder widening
Canyonleigh Road	February to April	Select storm damage repair works
Stoney Creek Road Marulan	March to April	New footpath
Maclura Drive Marulan	March to April	New footpath
Goldsmith Street (Sloane to Auburn)	Late April	Footpath replacement

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements



**5 Community Facilities**

**5.1 Operational**

**Belmore Park** – staff commenced the planting of the spring flower show in Belmore Park. This year the show will consist mainly of pansies and daisies. The photo below is of the Boer War Garden just after planting.



*Belmore Park – Boer War Garden*

**Avenues of Honour** – the installation of the Avenue of Honour signage commenced in March and will be completed prior to ANZAC Day. The signage was the initiative of a working party established several years ago to establish entrances remembering the contribution of the men and women from the Goulburn Mulwaree Council Area across all the battles Australia has participated in. Further information including photos will be included in the April 2021 Departmental Report.

**Sport Fields** – unfortunately the flooding towards the end of March impacted the finals of several sports, including the Touch Football grand finals that had to be delayed. Staff were still able to prepare the fields for the Life Members Carnival held at North Park for Junior Rugby League. Due to the rain staff had to use the smaller ride on mowers to prevent damage to the surface. The photo below is of staff undertaking the mowing on the fields.



*North Park*  
Page 9 of 46

Unfortunately the floods also put the playing surface at Eastgrove South under water. Staff have been pumping out the water in attempt to dry out the surface so we can open it up for use. The photo below was taken on Tuesday 30<sup>th</sup> March 2021.

**Street Trees** – Parks and Gardens staff undertook the removal of 12 Poplar trees along Clifford Street, between Faithfull and Deccan Street that had declined to the point where they presented a high risk to public through partial or total failure. The trees are being replaced with Ashe Trees as per the Council recommendation. The photo below is of a newly planted tree, which was installed the day after it was removed.



Clifford Street Tree Removal/Planting

**Hetherington Street Tree Work** – staff engaged a local contractor to undertake some heavy aerial pruning along Hetherington Street, the work is to reduce the risk of limb failure along an unlit section of road in Goulburn. The road is the main link for East grove residents during flood events.



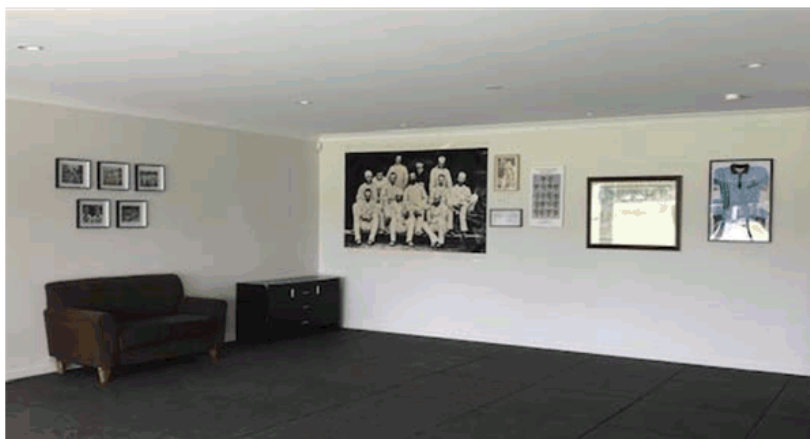
Hetherington Street – Before Tree Works

**Public Amenities** – unfortunately damage to our public amenities has continued to be a problem. The photo below is of damage to Seiffert Oval public toilets. The vandalism occurred after they were cleaned resulting in an unplanned visit to the site to rectify the damage so users of the Adventure Playground still had access to a public toilet.



Seiffert Oval Toilet

**Ken Robson Pavilion** – Mr Jim Robson, son of Ken Robson, approached Council with some items from the Bradman Museum. The items were installed by staff. The photo below is of the artwork installed.



Ken Robson Pavilion Artwork

## 5.2 Aquatic Centre

The Goulburn Aquatic and Leisure Centre experienced a steady flow of regular patrons and programs throughout March 2021, including the regional School swimming carnivals. A total attendance figure of 6,743 was recorded for the month of March. Taking into consideration the poor weather during March, no gym facilities or indoor pool, due to Covid, no Department of Education programs the attendance figure was considered a good result.

### Attendance Report

Please refer to the table below for the breakdown of March 2021 attendances.

Program	March 2020	March 2021
Aquatic Memberships	574	807
Health Club (incl. Fitness Classes) memberships	304	0
Visit Passes (incl. Aquatics and Fitness Classes)	428	745
Family Memberships (Aquatic and Fitness)	93	163
Squad Swimming	68	15
Recreational Swimming	1,675	1,974
Children under 2 years	56	25
Spectator (exl. Carnivals)	1,182	1,122
Swimming Lessons	709	1,049
Swimming student out of hours	53	38
Aquathon	82	162
Fitness Passport- Aquatic	449	266
Fitness Passport- Fitness	42	0
NSW Police Academy	13	0
School Swimming Carnivals/ Dept of Ed	751	377
<b>TOTAL</b>	<b>6,479</b>	<b>6,743</b>

### Centre Programs

The Centre’s Learn to Swim Program had safety week in week six of term and the kids learnt how to be safe around our Rivers, lakes and dams. Learn to swim staff compiled the content for the week and had children do colouring in and information sheets were handed out to parents and children. It is also pleasing to note that the Governments ‘Active Kids Voucher’ initiative is being heavily utilised by the community for swimming lessons. Advertisement both internally and externally for casual learn to swim staff was put out to help with numbers of staff currently on leave or off due to illness.



Safety Week Display

**Program Update**

Highlights for the Centres program activities throughout March 2021 included:

- Aquathon program registered a monthly total of 162 visits
- Aquatic pass visits of 630 was good result given the wet weather, average temperatures.
- Aqua aerobics program continues to improve with 91 (last year 70) Aqua Aerobics 10 visit pass contracts and over 300 aqua visits for the month.

**Facility Maintenance**

The following general maintenance activities were carried out throughout the month of March 2021:

- Repairs to the doors of the Goulburn swimming club rooms, new doors installed and painted.
- Pest control onsite to spray for wasps and other pests.

**Safety**

- Dynamic Fire came to audit facility, checked emergency lighting and fire extinguishers. Extra CO2 fire extinguisher added to outdoor plant room.
- New Aquatic centre Incident/ Hazard reporting form introduced with team consultation and with Emily, document down to two pages (Previous 5 pages). Toolbox held with staff for its implementation and use
- Meeting held with senior staff – topics included planning for closure of outdoor pool on 23<sup>rd</sup> April. Leave over winter period, works to be carried out over this time leading to opening in September. Document creation for new centre eg Ops Manual, SOP's, SWMS.



Operations and Construction

**5.3 Recreation Area**

Activity at the Recreation Area experienced a healthy increase during March 2021 due to the easing restrictions of Covid and the return of some major events. There were a total of 58 bookings at the Recreation Area during March, with 13 major or irregular events held during the month.

**Irregular Events**

The Grace Millsom Centre hosted three training sessions, three private meetings and a christening. Veolia Arena hosted three major events being the Festival of Place, Harmony Day and the NSW Drildance State Titles. Veolia Arena is also being hired on a short term basis for Tiny Tumblers. Hopefully if there is enough community interest the Arena will become their permanent home. These events attracted approximately 13,210 visitors to the Recreation Area during March 2021.

The annual **Goulburn Show** was the biggest event at the Recreation Area for some time attracting approximately 10,000 people to the facility over the two day show. The Committee worked tirelessly to ensure Covid management practices were in place for the event to go ahead.

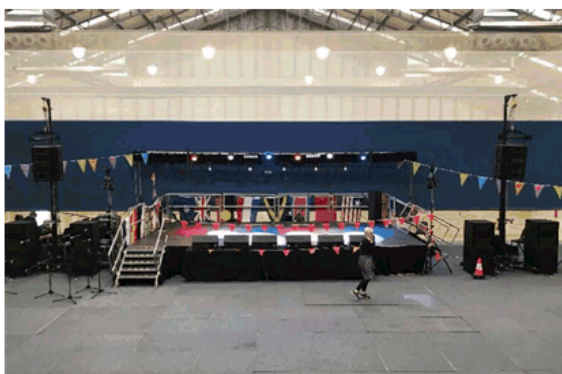


The **Festival of Place** was relocated to Veolia Arena and the Basketball Stadium from Belmore Park last minute due to heavy rain. The festival offered live performances by local bands, as well as many fitness and artistic activities for visitors to participate in.



1920 Performing at the Festival of Place

**Harmony Day** was also relocated to Veolia Arena from Belmore Park due to heavy rain. The indoor facility was an ideal location for music and performances to continue.



Setup for Harmony Day

**Drilldance NSW** held their State Titles in Veolia Arena during March. The winner will go on to represent NSW at the Nationals in Queensland later this year.



Drilldance Competitors

The **Variety Charity** held their registration day for their Charity car Rally at the Recreation Area during March  
Photo



**Regular Users**

All regular user groups continues their regular activities during March 2021, all under the appropriate Covid-19 restrictions.

The Greyhound Club held four trial and four race days, while Harness held two trial days. The Rodeo Club hosted a Barrel racing Day, and the Poultry Club held an Auction Day. The Dressage Club were forced to cancel their competition day due to heavy rain. The men’s Youth League basketball team held a trail match against Canberra University during March, with the competition commencing in early April.



*Men’s Youth League*

The tables below show the breakdown of events at the Recreation Area during March 2021.

Breakdown of Events – March 2021	
Event	Attendances
Greyhound Racing	900
Harness Racing	150
Dog Training & Kennel Club	170
Basketball	850
Netball	400
Rodeo	150
AP&H Society	10,000
Poultry	350
SESA netball & basketball	50
Private meetings	100
Christening	50
Training	90
Variety registrations	50
Harmony Day	500
Festival of Place	2,000
Drilldance NSW	400
Tiny Tumblers	50
<b>Total</b>	<b>16,260</b>



Breakdown of Event Facility Locations		
Facility	March 2021	March 2020
Veolia Arena	3,800	240
Grace-Millsom Function Centre	740	200
Recreation Area	11,720	9,020
<b>Total Attendances</b>	<b>16,260</b>	<b>9,460</b>

Capital Works Projects and Grant Projects are well underway at the Recreation Area

Stage one of tree planting for the climate change grant is underway and will be completed during April. The upgrade to the Poultry Pavilion is nearing completion with ceiling fans and mechanical whirly birds now installed. Air vents will be installed around the walls in the coming weeks to complete this project.

Three (3) grant projects funded under round two of the Showground Stimulus Grants are now underway:

- Solar Panels Grace Millsom Centre – completed 26th February 2021
- Livestock Cover – REF has been completed and contractor has been engaged. Works are expected to commence late May.
- Upgrade to Peden Pavilion
  - Electrical upgrades have been completed
  - Amenity upgrade – contractor has been engaged following RFQ process.

Three (3) grant projects received under the Bushfire Community Recovery and Resilience fund are also underway:

- Council has engaged a consult to assist with the development of procedures to be introduced when the facility is used as an evacuation center for both people and animals. A stakeholder workshop is expected to be undertaken during April 2021.
- Shade structures and misting fans are being purchased to assist with the housing of animals
- A designated Wi-Fi will be installed in the Veolia Arena.

We have also been advised we were successful in an additional application in round two of this funding for installation of additional power bollards at Veolia Arena and the Peden pavilion.

**Flood damage** was again a major issue at the Recreation Area at the end of March with a great deal of damage to infrastructure and assets.

Damages include:

- Dressage arenas completely destroyed and sand washed away
- Harness track sand washed away
- Fencing dog arena
- Fencing horse pool
- Fencing along section of Bungonia Road near gate 8
- Gate 8
- Greyhound Slipping Track fencing and sand washed away

The photos below show some of the damage and the extent of the flooding.



*Dog Training & Kennel Club Grounds*



*Dressage Arenas*



*Greyhound Slipping Track*

**Upcoming Bookings**

The tables below outline all major events currently booked for the Recreation Area for 2021 and 2022. Event activity will be subject to COVID-19 restrictions at the time the event is scheduled and are not guaranteed to occur.

2021

<b>Date</b>	<b>Event Name</b>	<b>Location</b>
3/4/2021-4/4/2021	Sport and Education program	Veolia, Basketball, Peden Pavilion
18/04/2021	Rotary Swap Meet	Entire frontage of Recreation Area
23/04/2021	Harness Race Day	Showman’s Guild, Day Stables, Jockeys Room, Grace Millsom
7/05/2021	Sapling Stakes Race Day	Showman’s Guild, Day Stables, Jockeys Room, Grace Millsom
14, 15, 16/05/2021	Scrollsaw Exhibition	Veolia Arena
21/05/2021	Harness Race Day	Showman’s Guild, Day Stables, Jockeys Room, Grace Millsom
4/06/2021	Harness Race Day	Showman’s Guild, Day Stables, Jockeys Room, Grace Millsom
12/06/2021	Wedding	Grace Millsom
18/06/2021	Harness Race Day	Showman’s Guild, Day Stables, Jockeys Room, Grace Millsom
30/07/2021	Rotary Science & Engineering Challenge	Veolia Arena
6/08/2021	Science Engineering Challenge	Veolia Arena
7 & 8/08/2021	Physie Interclub	Veolia Arena, Grace Millsom
10, 11, 12/09/2021	Charles Ledger Alpaca Show	Peden Pavilion & Skillion
17 & 18/09/2021	Youth Conference	Veolia, Grace Millsom, Basketball
18/09/2021	RSPCA Day	Peden Pavilion & Skillion
2/10/2021 – 3/10/2021	Sport and Education Program	Veolia, Basketball, Peden pavilion
9/10/2021 – 10/10/2021	Chamber of Commerce Expo	Veolia, Grace Millsom, picnic area & carpark
15/10/2021 – 17/10/2021	NSW Hockey	Veolia, Grace Millsom, Basketball
22/10/2021 – 24/10/2021		
29/10/2021 – 31/10/2021		
5/11/2021 – 7/11/2021		
12/11/2021 - 14/11/2021	AOGKF 2021 National Karate Gasshuku	Veolia, Grace Millsom, Basketball
14/11/2021	Convoy 4 Kids	Showman's Guild, Picnic Area & Carpark, Cruise Track
19/11/2021 – 21/11/2021	NSW Hockey	Veolia, Grace Millsom, Basketball
27/11/2021	Goulburn Car and Motorcycle Show	Carpark & Picnic Area, Grace Millsom
26/11/2021 - 28/11/2021	NSW Hockey	Veolia, Grace Millsom, Basketball

GOULBURN MULWAREE OPERATIONS –MARCH 2021

3/12/2021 – 5/12/2021	NSW Hockey	Veolia, Grace Millsom, Basketball
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2022

<b>Date</b>	<b>Event Name</b>	<b>Location</b>
22/01/2022	Classic Riders Swap Meet	Peden Pavilion & Skillion, Carpark & Picnic Area, Rodeo Arena.
5/03/2022 – 6/03/2022	Goulburn Show	Recreation Area
3/04/2022	Rotary Swap Meet	Entire frontage of Recreation Area
21/04/2022 - 25/04/2022	National Square Dancing Convention	Veolia, Basketball
18/09/2022 - 25/9/2022	Model A Ford Club rally	Recreation Area
7/10/2022 - 9/10/2022	National Model Railway Convention	Veolia Arena
11/11/2022 – 13/11/2022	AOGKF International Karate Gasshuku	Veolia, Grace Millsom, Basketball
13/11/2022	Convoy 4 Kids	Recreation Area

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for March 2021. The focus of work is now on capital works.

Maintenance Grading March 2021	
Completed by Contractor in March 2021	Completed by Council in March 2021
<ul style="list-style-type: none"> <li>• Covan Creek Rd</li> <li>• Komungla Siding Rd</li> <li>• Browns Rd</li> <li>• Inverlochy Siding Rd</li> <li>• Thornford Rd</li> <li>• Stockade lane</li> <li>• Oak Valley Rd</li> <li>• Painters Ln</li> <li>• Forest Siding Rd</li> </ul>	<ul style="list-style-type: none"> <li>• Jaorimin Creek Rd</li> <li>• Pomeroy Rd</li> <li>• Old Wingello Rd</li> <li>• Merricroft Road</li> <li>• Canyonleigh Rd</li> <li>• Pontilla Rd</li> <li>• Rosemont Rd</li> <li>• Shaws Creek Rd</li> </ul>

### 6.2 Operational

During March the Works team were able to get Mountain Ash Road Saving Lives on Country Roads project bitumen sealed prior to the large rain event, this was very fortunate with over 120mm of rain falling on site two days after the seal was completed. Remaining works include guard rail and line marking, however these works have been delayed due to contractor availability as they too have been weather affected. Crews then moved onto Mountain Ash Fixing Local Roads project on the Windellama Road end of Mountain Ash Road with a 3km section of road being upgraded this financial year, this forms part of a larger \$2.5m grant obtained to upgrade the entire length of Mountain Ash Road with differing improvements scheduled for next financial year.

Bitumen re sealing has been completed on the majority of roads within the urban and rural resealing program and much needed asphalt work has commenced on Bourke Street, with works continuing into April on the remainder of this project along with other sites.

Preliminary drainage works have commenced on Union Street to assist in draining the saturated sub grade prior to further asphalt works that are programed to be undertaken in April.

Works on Taralga Road Blackspot funded project were hampered during March due to the extremely wet month with crews only able to re commence just prior to Easter, these works will continue through April and into May to make up for lost time.

New footpath has been constructed in Marulan under the Local Roads and Community Infrastructure Program with contractors now established back in Goulburn undertaking works in Goldsmith Street, these works will continue through to June on other identified sites.

Natural Disaster Assistance Response works have been completed on Canyonleigh Road, Oallen Ford Road, Forest Siding Road and emergency response on a number of affected sites throughout the LGA following the large rain event.

Maintenance grading has continued in Zone 14 & 11. In Goulburn crews have been busy replacing damaged kerb and gutter along with defective footpaths in various locations and well as programed GPT and storm water pit cleaning.

## 7 Asset Management & Design

### 7.1 Asset Management Planning

For the month of March 2021, the Asset Management team undertook the following tasks:

- Training of new asset management engineers
- Valuation of dedicated assets
- Capitalisation of 20/21 Capital Works

### 7.2 Data or Condition Assessment

For the month of March 2021, the Asset Management team undertook the following tasks:

#### Urban Transport Infrastructure Inspections

- GMC Local Urban Roads – 100% of scheduled local road inspections were completed in February
- RMCC State Roads – 100% of scheduled state road inspections were completed in February

#### Rural Transport Infrastructure Inspections:

- GMC Local Roads – 94% of scheduled Local Rural Road inspections completed in February

### 7.3 Design Projects

For the month of March 2021, the Design team undertook the following tasks:

- Creation of machine guidance model for Carrick Road
- Concept design of Victoria Street Parking Alterations
- Procurement of design for Bourke Addison Roundabout & Bradley Street Stormwater Upgrade

### 7.4 Application Status

	<b>S138/Road Opening Applications</b>	<b>S45 (Electrical) /LAAN (Telecom) Applications</b>	<b>NHVR (Heavy Vehicle) Applications</b>
Number Received for March 2021	6	4	24
Number Processed within March 2021	8	5	31
Number of days to process (Timeframe)	6 (10 days)	4 (40 days)	20 (28 days)

### 7.5 Road Safety

The following Road Safety programs/tasks were delivered during March 2021

Road Safety Program – March 2021			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The March Log Book Run was held on Sunday 14 March and had 10 participant. The run was full and took place in heavy rain which was a good experience for the learner. It was another successful run with all learner drivers and their supervisors commenting that they had learnt something on the day and it was very useful. The next one is to be run in June with a cap of 10 Learners.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2020/21 program. This program is promoted throughout Day-care facilities, foster careers and medical centres. To date \$1500 has been spent.
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs have been erected in Queen Street at the request of the police. The speed trailers have been moved to Towrang Road Towrang (centre of town) and Ducks Lane Goulburn and will remain there for a period of 2 months. They will be moved at the start of March after community engagement to find other suitable spots. One is on Marys Street and the other is in Hetherington Street. Data from their previous location has been sent to the police and is available for the public to view.
Fatigue	Don't Trust Your Tired Self	Ongoing 2020/2021	RSO is running a fatigue campaign over September and October promoting free giveaway reusable coffee cups at the Visitors Information Centre and at the Paper Back Café in the Library. Customers are encourage to fill out a survey on fatigue to test their knowledge and will receive a free reusable coffee up to remind them of the dangers of fatigue. Fatigue cups are also being given out at the VIC who are now a Driver Reviver Centre
GMC Road Safety Plan	Draft	Ongoing	RSO has commenced work on Goulburn Mulwaree Council's Road Safety Plan 2021-2031. This will be ongoing for 2021.
Courses	Completed	2021	<ul style="list-style-type: none"> <li>• Lines and sign</li> <li>• Safe Solutions Assessments</li> </ul>

			<ul style="list-style-type: none"> <li>• Pedestrian planning and design for activity centres</li> </ul> <p>Pedestrian planning and design at intersections</p>
Safety Around Schools	Infrastructure funding	March	RSO is working with TFNSW to secure funding for new infrastructure around schools which includes raised pedestrian crossings, blisters and medians and relocating some of the school crossings.
Drink Walking	Goulburn Show	March 2021	RSO held a stall at the Goulburn show promoting the dangers of drink walking. With the use of beer goggles – participants were asked to walk through cone maze to the end, grab a stubby holder and make their way back. This started the conversation of how strong the glasses were and how drunk they would be. 135 people participated in the promotion over the 2 days.
Australasian College of Road Safety Conference 2021	Log Book Run and Seniors Run	March 2021	RSO extended abstract on the Learner Drivers Log Book and Seniors Run has been accepted as an oral presentation at the next Australasian College of Road Safety Conference to be held in Melbourne in October 2021. RSO is now working on the presentation.
Safer Australian Roads and Highways	National Road Safety Week	March 2021	On March 22 Goulburn Mulwaree Council was presented with a Certificate of Appreciation for all the work they have contributed to National Road Safety Awareness Week over the past 5 years, The Certificate was presented to GMC Mayor GM and RSO from the President of Safer Australian Roads and Highways Peter Frazer



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## 8 Fleet

For the month of February 2021, the following scheduled/unscheduled works occurred.

February 2021	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	11	5	\$4,309.29
Heavy Plant	13	16	\$27,412.38
Minor Plant	2	1	\$193.13

### WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/2/2021 to 28/02/2021	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	11	44	44	100%
	Fleet	2	8	8	100%
	Noxious Weeds	2	8	8	100%
	Parks & Gardens	11	44	44	100%
	Rangers	3	12	12	100%
	Store	1	4	4	100%
	Waste Management	19	76	76	100%
	Waste Water	4	12	12	100%
	Water & Sewer	14	56	56	100%
	Water Filtration	4	16	15	94%
	Works Construction	17	68	65	95%
	Works Maintenance	14	56	56	100%
	<b>Total</b>	<b>102</b>	<b>408</b>	<b>400</b>	<b>98%</b>

### Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9098	04/02/2021	Mitsubishi Triton GLX ADAS 4x4	\$46,542.00

**9 Capital Works**

**Capital Works Program 2020-2021  
Status Report for Operations  
As at 31 March 2021**

**Introduction**

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council. Separate status reports for the Goulburn Performing Arts Centre, Goulburn Aquatic Centre Redevelopment, North Goulburn Employment Precinct, Mountain Ash Road Blackspot, and Cookbundoon Pavilion are prepared for these projects.

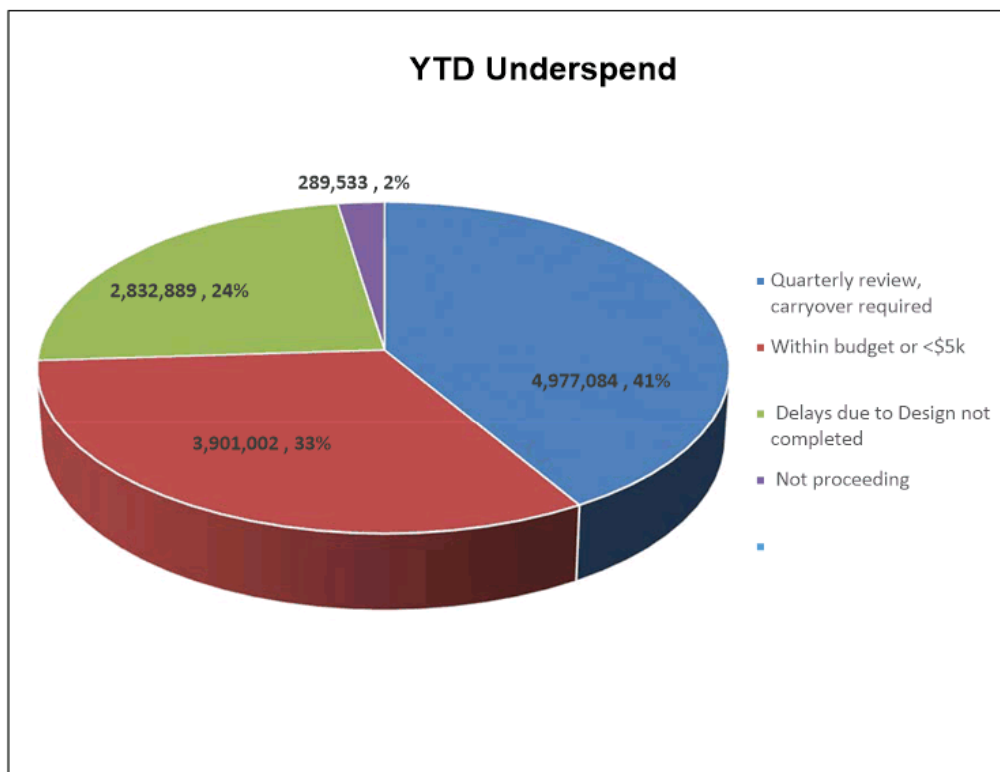
**Financial Performance**

**YTD performance in comparisons to baseline budget - \$9.3m variance**

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$25.3m being \$12.2m or 33% behind the baseline budget. The year to date variation is driven by the following factors:

- Quarterly review required (project requires budget to be carried over into next financial year) – (Performing Arts Centre, Hetherington St Workshop Upgrade)
- Within budget (project is within budget awaiting commitments to be realised, or slight delays) – (Various projects)
- Delays due to design not being complete – (Growing Local Economies)
- Not Proceeding (Funding not secured in this financial year) – (Japanese Gardens, Playground Facilities)

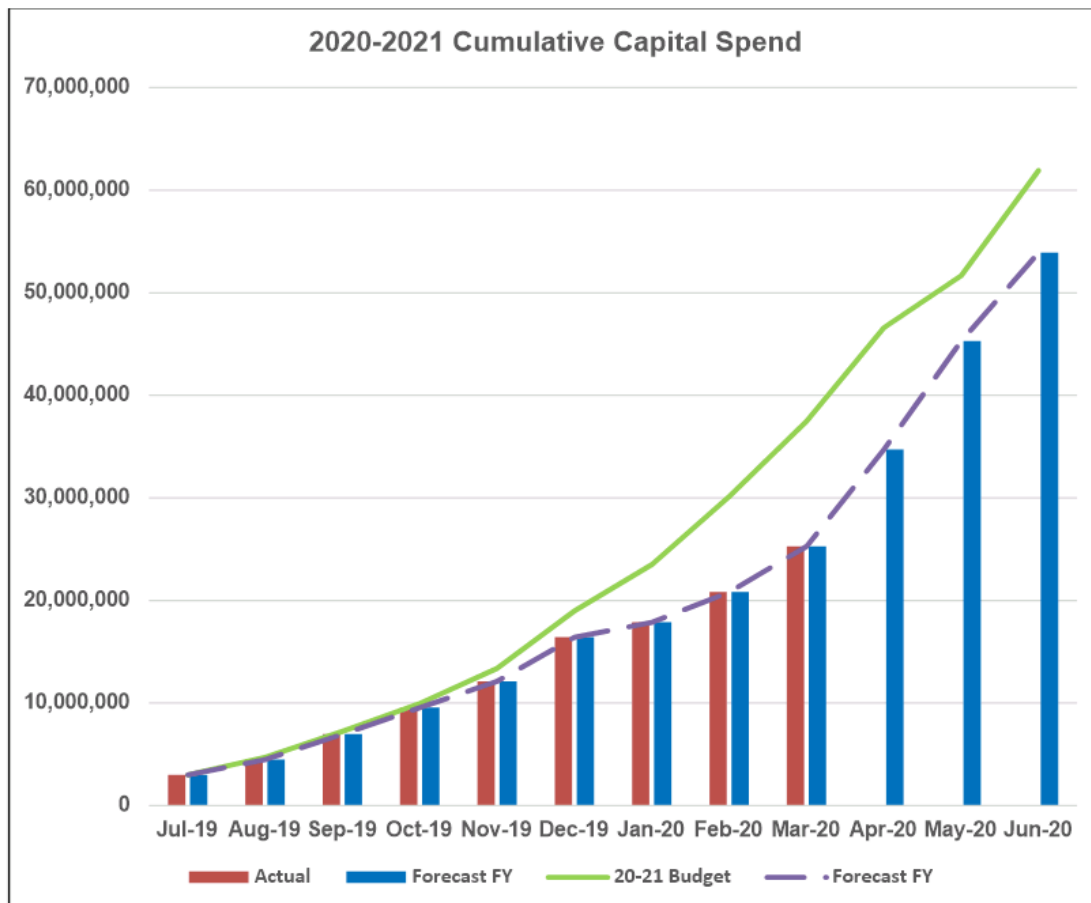
**Graph 1 – YTD Underspend variance** – highlights the driver behind the current overspend for the program



**Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit**

Department	20-21 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	2,781,770	1,451,705	417,002	2,178,117
Community Facilities	4,499,601	3,596,274	1,938,146	3,950,965
Projects	43,566,123	26,290,233	18,776,271	36,888,846
Works	11,082,919	6,141,406	4,142,124	10,912,620
<b>Total Program</b>	<b>61,930,413</b>	<b>37,479,618</b>	<b>25,273,544</b>	<b>53,930,549</b>

**Graph 2 – Cumulative 2020-21 Capital Expenditure v Capital Works Program Budget**



**Forecast Performance**

The Capital Works Program for Operations was resolved to the value of \$44,130,345 for 2020-21. As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2020-21 is \$58,680,413. This figure will change throughout the financial year as a result of Council resolutions and Quarterly Review processes. **Graph 2** indicates performance to date, giving a forecast spend of \$51,526,872.

Currently the forecast spend is lower than the budget due to predicted changes in the following projects:

- Performing Arts Centre – original forecast spend of \$16,298,301 is currently predicted to be \$12,045,744, due to inclement weather and project design delays, this will realign at the Q3 review;
- Growing Local Economies – Common Street – original forecast spend of \$3,754,832 is currently predicted to be \$255,897 due to delays in gaining approval from RMS.
- There is currently \$1m identified for additional projects to carry over into 21-22.

**COVID 19**

- There is a high risk that projects could be delayed or even stopped due to restrictions being applied to contractors to stop work or reduce team sizes to satisfy social distancing requirements. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restriction are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

**Table 2** indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID-19 restrictions.

**Table 2 –potential projects impacted by COVID-19**

Project	Manager	Status	Budget	Risk Rating	Comment
Performing Arts Centre	Adam Kiss	Construction	18,950,000	High	Contractor from hot spots
Aquatic Centre Upgrade	Adam Kiss	Construction	29,877,756	High	Contractor from hot spots
Urban Resealing	Andy Cartwright	Design	451,496	High	Contractor from hot spots
Roundabout – Bourke/Addison	Andy Cartwright	Design	385,865	High	Contractor from hot spots
Kerb & Gutter Program	Andy Cartwright	Design	275,000	Medium	Pending contractor selection
RHL Collector Rd	Andy Cartwright	Design	322,512	High	Contractor from hot spots
RHL Program	Andy Cartwright	Design	320,000	High	Contractor from hot spots
Rural Resealing Program	Andy Cartwright	Procurement	562,085	High	Contractor from hot spots
Mountain Ash Blackspot	Andy Cartwright	Construction	1,581,358	Medium	Pending contractor selection
R2R Windellama Rd	Andy Cartwright	Design	720,865	Medium	Pending contractor selection
RRBG Taralga Rd Rural	Andy Cartwright	Design	305,000	High	Contractor from hot spots
Mountain Ash Road	Andy Cartwright	Design	2,633,125	Medium	Pending contractor selection
Carrick Road	Andy Cartwright	Design	903,100	Medium	Pending contractor selection
Blackspot Taralga Road	Andy Cartwright	Design	804,403	Medium	Pending contractor selection
Footpaths	Andy Cartwright	Design	600,000	Medium	Pending contractor selection
Light Fleet Replacements	Andy Cartwright	Procurement	502,000	Medium	Availability and delivery risk
Heavy Fleet Replacements	Andy Cartwright	Procurement	900,000	Medium	Availability and delivery risk

**APPENDIX**



**Table 3 - Major Projects**

**Table 3** indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	14,825,964	8,918,348	8,220,128	●	●	
Performing Arts Centre (G)	Construction	16,298,301	11,826,250	8,037,796	●	●	Project forecast has slipped by \$4.3m, due to inclement weather and project design delays
Growing Local Economies - Common Street (G)	Design	3,754,832	2,508,125	192,970	●	●	Project forecast has slipped by \$3.5m due to delays in design, current forecast is \$256k for the financial year
Mountain Ash (G)	Design	1,125,000	357,440	96,934	●	●	
Mountain Ash - Blackspot - (G)	Construction	1,401,358	1,401,358	1,195,248	●	●	
May Street Bridge work	Construction	965,143	965,143	968,029	●	●	Completed
Cookbundoon Pavilion	Construction	1,074,884	1,074,884	203,824	●	●	
Carrick Road (G)	Design	709,425	409,400	34,942	●	●	
Heavy Fleet Replacements	Construction	1,789,801	-	-	●	●	
Blackspot Taraiga Rd	Construction	804,403	638,507	249,599	●	●	
Hetherington St Workshop Upgrade	Design	668,650	668,650	54,463	●	●	Project forecast has slipped by \$350k due to delays in design, current forecast is \$314k for the financial year
R2R Windellama Rd Rehabilitation	Construction	798,817	798,817	568,696	●	●	
Re-sheeting	Construction	700,000	342,676	251,679	●	●	
Crookwell Road/Marys Mount Intersection	Construction	280,492	280,492	280,492	●	●	Completed
Landscaped Areas	Construction	704,343	383,636	85,300	●	●	
Footpaths	Design	508,200	25,440	122,174	●	●	
Rural Resealing	Construction	484,133	484,133	273,647	●	●	
Wollondilly Walking Track Stage 3	Construction	550,000	300,000	13,443	●	●	
Light Fleet Replacements	Construction	502,000	399,695	399,695	●	●	
CBD Enhancement	Construction	1,008,362	1,008,362	627,081	●	●	
Urban Resealing	Design	246,054	182,315	80,810	●	●	
Goulburn Showground Rec Area NSW Stimulus (G)	Construction	742,902	431,994	416,338	●	●	
Riverside Park Playground	Construction	400,000	300,000	129,954	●	●	
Bridge Replace - Thornford (G)	Construction	377,533	377,533	282,000	●	●	Completed
RHL	Design	1,187,719	71,505	292,109	●	●	
Crookwell Road - Shared User Path (G)	Design	315,197	315,197	313,377	●	●	Completed
RRBG - Taraiga Rd - Rural	Construction	200,854	200,854	95,120	●	●	
Sports Fields	Construction	318,410	311,910	293,579	●	●	
Buildings	Construction	265,000	80,000	81,330	●	●	

● No action required  
 ● Escalate issue to Director  
 ● Escalate issue to Council



The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project	RHL Program	
Project Manager	Andy Cartwright	
Contractor	Downer, JCF, Roadworx, GMC	
Budget	\$1,290,067	
Expenditure to date	\$394,457	
Funding Partners	Funded by s94 Contributions	
Key Dates	Commence Design	June 2020
	Complete Design	August 2020
	Handover to Works	January 2021
	Construction Commenced	February 2021
	Construction Completed	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Two weeks due to wet weather	
Issues to report	Delay in handover to works	
Works Completed last Month	<ul style="list-style-type: none"> <li>Finalise scoping of stabilisation works with contractor, scheduled start date affected by wet weather. Now programed for mid-April</li> <li>Final scoping of bitumen re sealing work for Collector Road</li> <li>Commencement of drainage works on Collector Road</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Bitumen re seal of Collector Road</li> <li>Complete drainage works on Collector Road</li> <li>Commence pavement stabilisation works</li> </ul>	
<div style="display: flex; justify-content: space-around;">   </div>		

Project		CBD Enhancement	
Project Manager	Rob Hughes		
Contractor	Currently in design		
Budget	\$1,140,000		
Expenditure to date	\$758,719		
Funding Partners	General Fund		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	September 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Project will be extended to incorporate additional scope for unexpended budget		
Issues to report	No formal response from RMS on project		
Works Completed last month	<ul style="list-style-type: none"> <li>• Horne Square Landscaping</li> <li>• Commence consultation for next stage of CBD gardens.</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Installation of flag poles and astro turf</li> <li>• Landscaping Horne Square</li> <li>• Procurement of banner flags</li> </ul>		



*Horne Square Garden*

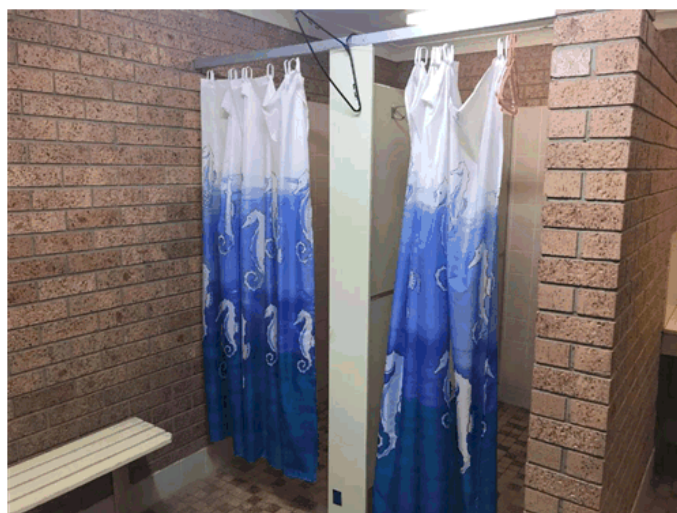
Project		Blackspot Taralga Road	
Project Manager	Andrew Cartwright		
Contractor	TBA		
Budget	\$804,403		
Expenditure to date	\$249,599		
Funding Partners	TfNSW		
Key Dates	Construction Commence	January 2021	
	Construction Complete	May 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No, variation submitted to TfNSW due to two week delay caused by wet weather in March. Variation to include bitumen sealing amount to be carried forward to 21/22		
Delays experienced during the month	Two weeks due to wet weather		
Issues to report	Site wet, causing issues with undertaking works		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Vegetation removal</li> <li>• Batter widening nearing completion</li> <li>• Design of overlay section</li> <li>• Establishment of grader crew on site</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Continue with batter and shoulder widening in preparation of gravel overlay</li> <li>• Continue with drainage and vegetation works</li> <li>• Schedule contractors for bitumen over seal to occur late April</li> </ul>		
			



Project		R2R Windellama Rd Rehabilitation	
Project Manager	Chris Brassel		
Contractor	TBA		
Budget	\$798,817		
Expenditure to date	\$568,696		
Funding Partners	Roads to Recovery		
Key Dates	Construction Commence	September 2020	
	Construction Complete	March 2021	
Project forecast to be completed within budget	Yes – estimated \$70k underspend to be allocated to Mountain ash FLR project		
Project forecast to be completed on time	No, guardrail contractors rain affected and will not completed works until late April at this stage		
Delays experienced during the month	2 days due to wet weather		
Issues to report	Weather delay		
Works Completed last Month	Nil		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Guardrail installation</li> <li>• Project closure report</li> </ul>		




Project		Goulburn Showground Rec Area NSW Stimulus	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$742,902		
Expenditure to date	\$416,338		
Funding Partners	NSW DPIE – Crown Lands		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	August 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Project extended to incorporate additional funding received		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Engagement of contractors to complete the Cattle Yard Cover and the Peden Pavilion amenities upgrade.</li> <li>• Finalisation of the solar panel project</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Continuation of the construction of the Peden Pavilion amenities and Cattle yard Cover</li> </ul>		



*Peden Pavilion Existing Showers*

Project		Urban/Rural Resealing	
Project Manager	Chris Brassel		
Contractor	Roadworx		
Budget	\$730,187		
Expenditure to date	\$354,457		
Funding Partners	General Fund		
Key Dates	Construction Commence	November 2020	
	Construction Complete	April 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Two weeks due to wet weather		
Issues to report	Weather delay		
Works Completed last Month	Re Sealing of the following roads <ul style="list-style-type: none"> <li>• Foord Road</li> <li>• Wheeo Road</li> <li>• Thornford Road</li> </ul> Asphaltting of the following roads <ul style="list-style-type: none"> <li>• Bourke Street/Clifford Street roundabout</li> </ul>		
Priorities for the next month	Complete re seals of <ul style="list-style-type: none"> <li>• Remaining Rural Roads</li> <li>• Remaining Urban Roads</li> </ul> Complete asphalt <ul style="list-style-type: none"> <li>• Remaining urban roads</li> </ul>		



Project	Landscaped Areas	
Project Manager	Rob Hughes	
Contractor	Various	
Budget	\$704,343	
Expenditure to date	\$85,300	
Funding Partners	Goulburn Mulwaree Council/ Funding	
Key Dates	Procurement	November 2020
	Completion of Projects	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Unsuccessful in grant application for Playground, budget carried over to the 2021/22FY.	
Works Completed last month	<ul style="list-style-type: none"> <li>• Engaged arborist for tree work in Belmore Park (April)</li> <li>• Tallong toilet upgrade procured, start date in June.</li> <li>• Installation of avenues of honour signage</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Engage contractors to commence Conversation Pit</li> <li>• Finalise installation of Avenue of Honours signs</li> </ul>	
		

Project	Resheeting Program	
Project Manager	Chris Brassel	
Contractor	GMC	
Budget	\$700,000	
Expenditure to date	\$251,679	
Funding Partners	Nil	
	Construction Commenced	July 2020
	Construction Completed	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	Nil	
Priorities for the next month	Nil	



<b>Project</b>	<b>Hetherington St Depot</b>	
Project Manager	Carina Smith	
Contractor	Currently in Design	
Budget	\$980,000	
Expenditure to date	\$37,937	
Funding Partners	Goulburn Mulwaree Council	
Key Dates	Detailed Design Completed	August 2020
	Preliminary Works Commenced	June 2020
	Construction Completed	December 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	30 December 2021	
Delays experienced during the month	NA	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>Evaluation of Tender submissions</li> <li>Report to Council with recommendations</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Award contract</li> </ul>	



Project		Footpath Program	
Project Manager	Andy Cartwright		
Contractor	Dival's Earthmoving		
Budget	\$508,200		
Expenditure to date	\$122,174		
Funding Partners	COVID-19 Economic Stimulus Package		
Key Dates	Detailed Design Completed		
	Construction Commence	January 2021	
	Construction Complete	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	Completion of footpath works <ul style="list-style-type: none"> <li>• Stony Creek Road</li> <li>• Maclura Drive Marulan</li> <li>• Establishment on Goldsmith Street</li> </ul>		
Priorities for the next month	Completion of footpath works <ul style="list-style-type: none"> <li>• Goldsmith Street</li> <li>• Sloane street</li> <li>• Commencement on Goldsmith/Elsmere Street</li> </ul>		



Project	Light Fleet	
Project Manager	Carina Smith	
Contractor	Various	
Budget	\$502,000	
Expenditure to date	\$399,695	
Funding Partners	Nil	
Key Dates	Plant # 9067 Delivery	May 2021
	Plant # 9051 Delivery	May 2021
	Plant # 9979 Delivery	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>Plant # 9098 Delivery – 04/02/2021</li> </ul>	
Priorities for the next month	Nil	





Project		Riverside Park Playspace	
Project Manager	Trudi Klem		
Contractor	Proludic		
Budget	\$400,000		
Expenditure to date	\$129,954		
Funding Partners	Everyone Can Play/GMC		
Key Dates	Construction Commenced	January 2021	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Wet weather will delay the spraying of the turf area, this could impact on the delivery date of 30 April		
Works Completed last month	<ul style="list-style-type: none"> <li>• Shade Sail installed</li> <li>• Soft fall and mulch installed</li> <li>• Installation of play equipment completed</li> <li>• Landscaping commenced</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Planting of landscaped areas</li> <li>• Construction of quiet area</li> <li>• Turfing around playground</li> <li>• Finalise payment for playground</li> </ul>		



Project	Sports Fields Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$332,881	
Expenditure to date	\$308,050	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	October 2020
	Construction Completion	February 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Christmas closure delayed drainage till end of January	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>Project completed, awaiting grant funding report to confirm completion.</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Finalise grant closure report</li> </ul>	



Project		On Road Cycleways in CBD	
Project Manager	Martin Wraggle-Morley		
Contractor	Capital Lines & Signs, Traffic Calming Australia		
Budget:	\$281,000		
Expenditure to date	\$223,475		
Funding Partners	Transport for NSW		
Key Dates:	Construction Commenced	November 2020	
	Construction Completion	April 2021	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	Asphalting contractor has delayed start of asphalt works		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>Completed line marking on Mundy Street and Auburn Street</li> <li>Installation of rubber kerb and bollards on Hume Street</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Complete asphalting works, and signage installation</li> </ul>		



Project	Buildings Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$265,000	
Expenditure to date	\$81,330	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	July 2021
	Construction Completion	June 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• Finalised procurement for Air Conditioning</li> <li>• Foyer Carpet installed</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Commence air conditioning installation</li> </ul>	



Main Boiler Civic Centre

### Projects in Design

**Table 4** identifies the major projects currently in design phase and how they are tracking against program. These projects pose major risks to the delivery of the Capital Works Program if they are not completed on time.

**Table 4 – Projects in Design**

Project	Planned start of investigation, design & Procurement	Actual start of investigation, design & Procurement	Planned end of investigation, design & Procurement	Actual end of investigation, design & Procurement	Comments

### Unplanned Projects

**Table 5** identifies the major projects added to the Capital Works Program during the year. These projects require additional resources that were not originally allocated in the Capital Works Program, any issues or deferrals required for the delivery of these projects will be identified below.

**Table 5 – Unplanned Projects**

Project	Budget	Date of Advice	Document ID/ Resolution #	Reason	Risk
Goulburn Showground Rec Area NSW Stimulus (G)	742,902	26 Jun 20	1273695	NSW DPIE Grant	Nil
Cookbundoon Pavilion (G)	1,072,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Nil
Mountain Ash Road (G)	2,633,125	30 Jun 20		TfNSW Grant	Nil
Carrick Road (G)	903,100	30 Jun 20		TfNSW Grant	Nil
Carrick Road Bridge (G)	917,612	9-Feb-21			Nil
Hockey Redevelopment (G)	4,100,000			iNSW	Nil
Additional Footpaths (G)	400,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Awaiting scope
Wollondilly Walking Track - Cemetery St (G)	2,000,000				Nil

### Pending Grant Applications

**Table 6** identifies projects with current grant applications submitted, if successful these projects will be added to the program as unplanned projects.

**Table 6 – Pending Grant Projects**

Project	Budget	Fund	Date submitted	Announcement date	Successful Yes/No
Bus Stops	66,000	CPTIGS	18 Sep 19	August	Yes
Nerriga to Tarago Haulage Route	126,000,000	Fixing Country Roads	20 Dec 19	August	
Chinaman's Lane Upgrades	3,000,000	Fixing Country Roads	20 Dec 19	August	No
Wollondilly Walking Track – Stage 3	642,950	Walking & Cycling	13 Mar 20	November	Yes
School Footpath Programs	1,021,003	Walking & Cycling	13 Mar 20	November	
Hockey Redevelopment	3,872,000	NSW Office of Sport	28 Apr 20	Unknown	Yes
Union Street	346,000	RRRP	29 Apr 20	July	Yes
Towrang Road	2,000,000	BRP	29 May 20	November	Yes
Carrick Road	458,806	BRP	29 May 20	November	Yes
Chinaman's Lane Upgrades	349,448	HVSP	29 May 20	November	Yes
North Park BBQ and Shelter	19,852	CBP	9 Jun 20	December	Yes
Marsden Weir BBQ and Shelter	20,690	CBP	9 Jun 20	December	No
Auburn Seat Sealing	15,462	CBP	9 Jun 20	December	No
Goulburn Commuting Cycling Trail	724,350	Streets Shared Places	10 Jun 20	September	
Peden Pavilion Toilet Upgrade	229,675	Stimulus Phase 2	12 Jun 20	August	Yes
Solar Panel Grace Milson	19,086	Stimulus Phase 2	12 Jun 20	August	Yes
Livestock Yards Cover	96,874	Stimulus Phase 2	12 Jun 20	August	Yes
North Park Amenities Block	94,910	CRIF	9 Jul 20	January	No

### Projects Deferred

**Table 7** identifies projects with confirmed budgets in the 20-21 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

**Table 7 – Projects Deferred**

Project	Budget	Reason for deferral	Risk
Urban Road Rehabilitation Blackshaw Road/Park Road Intersection	108,053	Gas main relocation required	Nil
Urban Resealing Faithfull St (Clinton to Addison St) Asphalt	69,120	Budget constraints	Nil
Urban Resealing Clifford St (Auburn to Faithful St) Asphalt	173,280	Budget constraints	Nil

### Projects Completed

**Table 7** identifies the projects that have been completed during the financial year.

**Table 7 – Projects Completed**

Project	Budget	Final Expenditure	Finalisation Document ID
Outdoor Lighting Upgrade – Aquatic Centre	90,000	92,570	N/A
Veolia Arena Surface Resealing	12,000	15,640	N/A
Rec Area Gate 3 Carpark (G)	176,401	168,645	Program – To come
Rec Area Retractable Hoops	101,232	120,620	Program – To come
Rec Area Retractable Sealing	136,254	136,255	Program – To come
George Street Marulan Landscaping	25,000	28,636	N/A
Seiffert Oval Grandstand Improvement	224,500	218,209	N/A
North Park Storage Shed	0	9,068	N/A
Marulan Cricket Oval Pitch	25,000	28,485	N/A
Marulan Soccer Field Fencing	10,320	9,300	N/A
Crookwell Road/Marys Mount Intersection	280,492	280,492	Not received
K&G Auburn St (Citizen to Howard Pk)	70,000	45,113	N/A
K&G – Adam St	39,520	39,006	Program – To come
Range Road	1,787,182	1,807,893	Not received
Gravel Re-sheet – Wollgorang Rd	154,000		Program – To come
Gravel Re-sheet – Coopers Rd	50,000		Program – To come
Gravel Re-sheet – Invarary Rd	70,000	66,666	Program – To come
Gravel Re-sheet – Kooringaroo Rd	118,000	118,177	Program – To come
May Street Bridge	1,618,893	1,637,855	Not received
Thornford Bridge	548,000	452,466	Not received
Wollondilly Walking Track – Eastgrove	661,774	661,774	Not received
Crookwell Rd – Shared User Path	723,253	723,252	Not received

**15.15 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT MARCH 2021**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Corporate & Community Services Directorate Report March 2021 [↓](#)



<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the months of March 2021.



# *Corporate & Community Services*

*Directorate Report*

*March 2021*

**PRIDE**

*Passion Respect Innovation Dedication Excellence*



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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- PC and Laptop rollout continues. Stock is still difficult to obtain. Manufactures are report supply issues of up 10 weeks. We are also seeing 10 week delays on large monitors needed for the chamber upgrade.
- Cyber Security continues to be of concern. (e.g. – The Nine Network was breached over the weekend). Council is seeing a steady increase in attempts of Cyber criminals to gain access to our systems.
- The technology work of the GPAC and Aquatic Centre, are starting to gain momentum. I.T. staff are now meeting at both sites to discuss design and requirements.
- Work to relocate the I.T. disaster recovery room at Hetherington St Depot has started. The new location (still at the Depot) provides a much better solution, and will remove some issue associated with the renovation of the workshop.

## 2. Finance

Finance activities currently underway include:

- The Draft 2021/2022 budget is ready to be placed on exhibition.
- The 2020/2021 March Quarterly Review is in progress.
- Preparation for the External Interim Audit are underway.
- Legal action and debt collection processes are allowed to proceed for outstanding rates and debtors after the hiatus re COVID-19.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.

## 3. Governance

Governance Activities & Projects – March 2021:

- Reviewed Gifts & Benefits policy adopted
- Insurance renewal in progress
- CIP workbooks finalised
- Inductions conducted for 5 new employees

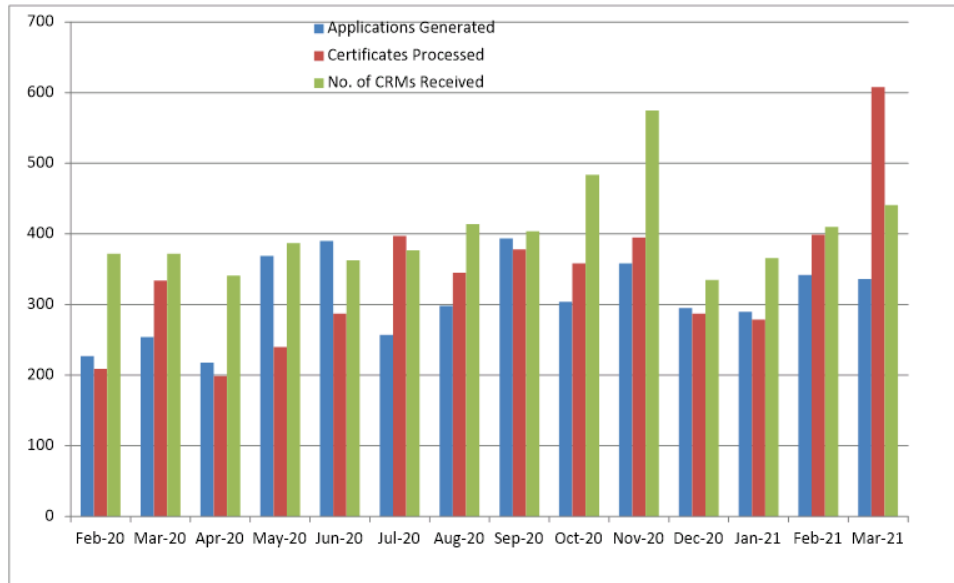
Corporate & Community Services

**4. Customer Service**

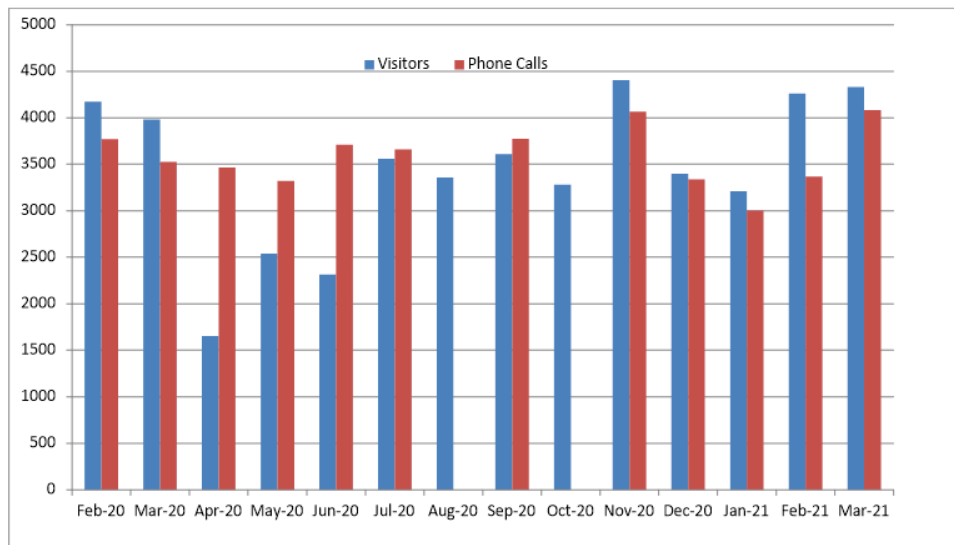
The Customer Service Team have continued to be very busy throughout March. There has been an increase across all areas, particularly with processing of certificates. The team were also kept very busy fielding calls related to the recent flood event and subsequent road closures.

Refer to the Graphs Below for Statistical Information:

**Productivity – March 2021**



**Visitors and Phone Calls – March 2021**



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services. The following pages provide a detailed summary of projects and activities this business unit has been involved with over March.

### 5.1 Property Services

Property Services includes strategic advice, property management (including Managed Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of various projects and property matters dealt with in March is included in this report.

#### Property Disposals

- **49-57 & 59-61 Hovell Street, Goulburn (Plan of Subdivision)**  
DA approved. A separate report being prepared weighing-up options for Council to fully develop and market this subdivision or market the land for sale with the development consent and as an unregistered Plan of Subdivision. This report will be considered at 4 May Council Meeting.
- **2C Sloane St (formerly 2/1 Dossie Street & surrounding land, Goulburn (Plan of Subdivision))**  
Report prepared on further analysis of all constraints on these parcels of land. Report considered at 6 April Council Meeting and Council resolved;
  - No further subdivision or rezoning opportunities be pursued.
  - Council sells this land (Lot 1 DP 1034565 and Lot 3 DP 1008818) and provide full disclosure of the known constraints in the Contact for Sale of Land.
  - Expressions of Interest from local real estate agents be sought for sale of this land by auction and the General Manager be given delegated authority to approve appointment of the successful agent.
  - The electricity requirements for Lot 1 DP1158615 (i.e. former nursery) be resolved in order to comply with Essential Energy’s service and installation rules.
  - A further report come back to Council in Closed Session to establish the Reserve Price for the auction.

#### Property Acquisitions

- **Stage 3 Wollondilly Walking Track (Private Property)**  
Negotiations nearing completion with solicitor acting on behalf of owner of 12 Mortis Street, Goulburn for acquisition of 242.5m<sup>2</sup> of vacant land next stage of Walking Track. Council in receipt of property owner’s independent valuation report and outcome of final negotiations to be presented to Council on 4 May recommending acquisition of this land in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
- **Sydney Road & Common Street, Goulburn (New Roundabout)**  
Negotiations nearing completion with all land owners and/or their legal representatives in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*. Report to be considered at 4 May Council Meeting.
- **Intersection Upgrade Common/Sinclair Streets & Turning Head Common/Chiswick Streets**  
Land acquisitions underway in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* following receipt of signed Letters of Offer from effected property owners.

Corporate & Community Services

<ul style="list-style-type: none"> <li>• <b>Plan of Subdivision Part 135 Hume Street, Goulburn (Hockey Facilities)</b> Majority of conditions in Notice of Determination satisfied and awaiting Essential Energy's approval of a Level 3 design for the electricity substation. Deposited Plan Administration Sheet accompanying Plan of Subdivision (to include car park design, location of electricity easement and culvert easements under Sports Way to drain stormwater from proposed Lot 2 into proposed Lot 1) and Section 88b Instrument signed by Workers Club and Council. Section 88b Instrument yet to be signed by Essential Energy. When the signed Instrument is received, application will be made for release of the Subdivision Certificate and subsequent registration of Plan of Subdivision in preparation for settlement.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>4 Montague Street, Goulburn (Widening of Post Office Lane for GPAC)</b> <ul style="list-style-type: none"> <li>- Valuer General's consultant valuer apprised of proposal to widen Post Office Lane in association with GPAC project by way of land acquisition under the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</li> <li>- Preparations underway to collate documentation for acquisition of the required 256.9m<sup>2</sup>.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Part of Lots 4 &amp; 5, Sec 13, DP 758653 - Portland Avenue, Marulan</b> <ul style="list-style-type: none"> <li>- Land acquisition underway in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> in order to construct a new sewer pumping station.</li> </ul> </li> </ul>
<p><b>Easement Acquisitions</b></p>
<ul style="list-style-type: none"> <li>• <b>4 Montague St, Goulburn (Sewerage/Electricity Easements for GPAC)</b> <ul style="list-style-type: none"> <li>- Gazette notification of Easements published NSW Government Gazette 27 November 2020</li> <li>- Still waiting for Determination of Compensation from the Valuer Generals' Property NSW Compulsory Acquisition branch to finalise acquisition of easements.</li> </ul> </li> </ul>
<p><b>Leases / Licences</b></p>
<ul style="list-style-type: none"> <li>• <b>56 Clinton Street, Goulburn (Workspace Goulburn - First Floor)</b> <ul style="list-style-type: none"> <li>- 2 x new Leases executed and new tenants now occupy exclusive offices.</li> <li>- Negotiations underway with an existing tenant to lease a third office leaving only one office available for visiting professionals to hire or to lease to a permanent tenant.</li> <li>- New lease entered into with NSW Electoral Commission for Returning Officer to occupy vacant office space on Ground Floor for 14 week period leading up to, and after, the 2021 NSW Local Government Elections in September.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>632 Taralga Road, Tarlo (Part Council Farm)</b> <ul style="list-style-type: none"> <li>- Final draft leases forwarded to Riding for the Disabled and Goulburn Campdraft Association Inc. for their review.</li> <li>- Registration of Leases with NSW LRS to proceed when leases signed by all parties.</li> </ul> </li> <li>• <b>47 Braidwood Road, Goulburn</b> <ul style="list-style-type: none"> <li>- Draft Licence renewal prepared for Goulburn Rodeo Club Inc. Consultation yet to take place.</li> <li>- Draft Licence renewal prepared for Goulburn AP&amp;H Society Inc. Consultation yet to take place.</li> <li>- Draft Licence renewal prepared for Goulburn Dressage Club Inc. Consultation yet to take place.</li> <li>- Draft Licence renewal prepared for Goulburn District Basketball Association Inc. Consultation yet to take place.</li> </ul> </li> </ul>
<p><b>Plan of Consolidation</b></p>
<ul style="list-style-type: none"> <li>• <b>Goulburn Performing Arts Centre (GPAC)</b> <ul style="list-style-type: none"> <li>- Plan of Redefinition for consolidation of titles prepared and still awaiting execution by DPIE Crown Lands when NSW LRS have updated the 3 x old system titles subject to DPIE – Crown Lands responding to various Requisitions on Title. Currently dealing with DPIE – Crown Lands A/Manager Sales &amp; Disposals and their Manager Regional Projects to expedite this dealing.</li> </ul> </li> </ul>

Corporate & Community Services

- Former unnamed Crown lane and now Council owned land must be consolidated with parcels of Crown land that GPAC is being built on. This process cannot commence until the 3 x old system titles are consolidated.

**Land Valuations**

Additional land valuations commissioned for Council’s purposes to assist with negotiations for acquisitions associated with infrastructure projects and land development and also land disposals.

**Plans of Management (PoM)**

- **Plans of Management (PoM)**

1. Draft Goulburn Recreation Area PoM

Draft PoM off public exhibition with only 1 formal submission received following extensive consultation with most of the Licensees, regular users and other key stakeholders. At its meeting held on 6 April, Council resolved to adopt and implement this PoM.

2. Draft Goulburn Historic Waterworks PoM

Denise Fors continues to prepare a draft PoM to comply with *the Local Government Act 1993*. This PoM has had significant input from departments across the organisation as well as consultation with a number of key stakeholders. Denise met with relevant staff on 31 March and will continue to liaise with these staff over the next 1 to 2 months. Consultation with relevant external organisations will also be undertaken prior to the draft PoM being reported to Council recommending it be endorsed and placed on public exhibition.

3. Victoria Park and Belmore Park PoM

Contract awarded to CGM Planning & Development P/L to prepare a new PoM to comply with *the Crown Land Management Act 2016*. First inception meeting held with CGM and relevant staff on 19 March. Focus group meetings scheduled late April with all Licensees, regular users and other key stakeholders.

**Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System**

- **Property Addressing**

- The Part Time Property Services Administration Officer - Jane Cilia continues to deal with ongoing enquiries and land attribute update requests to enable the issue of s10.7 Certificates to conveyancers and solicitors.
- Jane is also working through a backlog of anomalies of addressing issues, particularly rural addressing, however is reliant on Operations Directorate staff to assist with resolving several anomalies.

- **New Subdivisions**

Ongoing integration of data into Council’s Property & Rating System.

- **Projects**

- Ongoing consideration given to addressing processes for dual occupancies, granny flats and community and strata title properties.
- Letters sent to all private certifiers to assist with complying with the NSW Addressing Guidelines.
- Comprehensive Property Addressing information and useful resources added to Council’s website

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Corporate & Community Services

<https://www.goulburn.nsw.gov.au/Development/Forms-Property-Information#section-8>)

- Ongoing review and inspections of several rural addressing anomalies in consultation with the Operations Directorate.

**Corporate & Community Services**

**5.2 Community Services**

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Youth Services Coordinator, Neighbour Aid Coordinator and Leisure Link Coordinator in March 2021 is included in this report.

This month the Community Centre has been a hive of activity as our team has welcomed many community groups and other organisations into our space. It was great to partner with the Service NSW team in providing a week long drop-in space for community members to access support with obtaining the newly released NSW Dine and Discover vouchers. It was wonderful to see so many people take advantage of the opportunity to pop in and get help.

Our Youth Services team has been very busy this month. Luke and Caitlin have been supporting our local youth mentoring participants to prepare for success on the Larapinta Trek. They have been meeting with the group twice a week to build fitness and teamwork. Highlights of the month have been a hike at Bungonia National Park on Sunday 7 March and two very successful fundraising barbecues at the Rotary Markets and the MAD Markets on Saturday 13 March. In addition, the team has been supporting the PCYC Fit 4 Life program and the Wednesday afternoon 'Trivia and Games for Teens' program each week. They have also put together an exciting school holiday program and continued to work on the delivery of Youth Week activities for April. Luke has been involved in delivering the 'Love Bites' respectful relationships program to Year 12 students at Goulburn High School and also supported the Festival of Place event on March 20.





**Corporate & Community Services**

Jo-ann’s Leisure Link clients have had a busy but very happy month. Our Tuesday evening ‘Musical Bingo’ group and card making/paper craft group continue to be well attended and basketball in Canberra has recommenced on Tuesday evenings. With adjustments to COVID regulations, the Bridge to Sing Choir has now returned to sing safely at the Centre and we have been enjoying some weekend get togethers for movies and lunch.

The Goulburn Show was a wonderful event, everyone who attended enjoyed the beautiful weather and was super excited when our Leisure Link Scarecrow entry was crowned the winner in the ‘Representing Resilience’ category. Congratulations to all our creative scarecrow makers, what a great effort and wonderful result!!!



*A Winning Scarecrow*

Like our Leisure Link clients, our Neighbour Aid/Respite clients also enjoyed visiting the Goulburn Show. Entries in the knitting categories showcased our senior’s talents and won some prizes. This month our Marulan seniors returned to the Brewer Centre for the first time in 12 months. Everyone was very happy to be back enjoying Fiona’s cooking and the fellowship of games played in their regular venue. We also have an additional Thursday group continuing to meet at the Community Centre each week.

From an identified need, this month Kim started up a new ‘Menz Biz’ group which meets every second Tuesday at a local venue for lunch. It is a great opportunity for men to come together and network, sharing interests and conversations that they enjoy. In the few weeks that this has been going it has been great to see 4 new clients come along. Everyone is thoroughly enjoying their time together as part of this new group.

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**Corporate & Community Services**

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Our keen gardeners have been very busy at the community garden as they clean up and prepare the beds for the planting of winter stock; it takes quite a bit of effort and energy to prepare things for a successful crop. Kim has been working hard to put together an exciting and informative Seniors Week Festival which will commence on April 19 and it has been business as usual supporting many of our clients with attendance at medical appointments and personalised shopping.



*Our Community Centre Clients; Lunch & Musical fun!*

Our team finished up the month with a focus on Easter and simply enjoying the beautiful autumn days that have been bringing so much joy to our clients and us all.

## 6. Marketing, Events & Culture

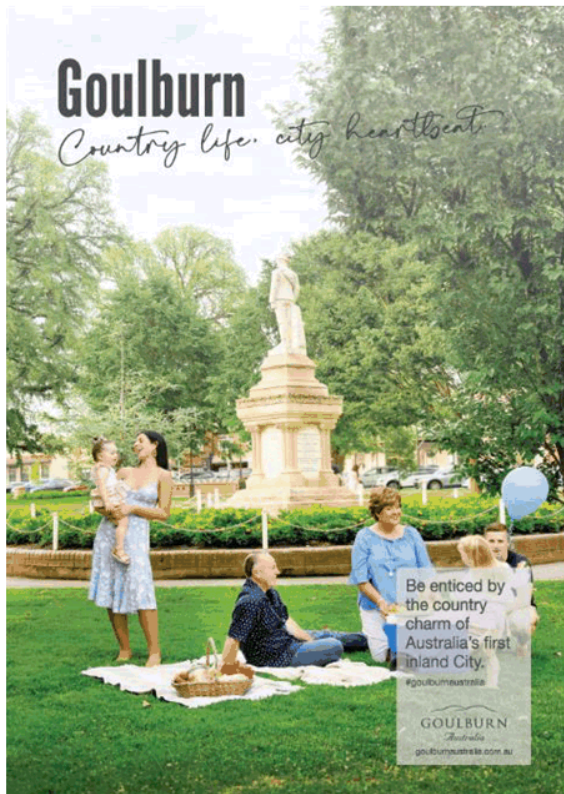
### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 11 posts to the Goulburn Australia Facebook page, reaching 12,284 people as at 29 March 2021.
- Published 9 posts to the Goulburn Australia Instagram page, reaching 8,728 people as at 29 March 2021.
- Published 'The Festival of Place – Goulburn' Facebook event page and 30 posts within the page. The event page reached 29,344 people and 635 people responded as interested or going.
- Designed and distributed 5 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 353 subscribers, receiving an average open rate of 44.6% during March.
- Designed and distributed a 'Monthly What's On' EDM for April to 1,315 subscribers, receiving an open rate of 33.5%.
- Wrote and distributed 3 media releases:
  - *Re-emerge, Celebrate and Engage at the Festival of Place Goulburn*
  - *Goulburn Australia Named RV Friendly Town*
  - *Festival of Small Halls returns to Goulburn*
- Liaised with Motorcycling Australia to prepare and distribute a joint media release: *Goulburn Mulwaree Council Backs ASBK Round 3*
- Began updating the Goulburn Marketing Membership Prospectus for the 2021-2022 FY.
- The ongoing digital campaign running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1-29 March is below:
  - Programmatic (online display) advertisements have received 104,091 impressions, a click through rate (CTR) of 0.12% and 908 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
  - Social Media advertisements have received 95,246 impressions, CTR of 2.20% and 2,096 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
  - Met with our Campaign and Account Managers who provided a proposal containing three different options to continue this campaign into the new financial year.
- Sydney Weekender Results:
  - Our Eating Out Feature had 130,000 viewers \*(Sydney metro views only)
  - Our Guide to Goulburn Feature had 167,000 viewers \*(Sydney metro views only)
  - Our posts on the Sydney Weekender Facebook page reached 37,536 people with over 3,700 people interacting with these posts (either commenting, liking or sharing)
  - Our posts on the Sydney Weekender Instagram page reached 10,877 people
  - Our Eating Out Feature was watched over 470 times on YouTube
  - Our Guide to Goulburn feature was watched over 450 times on YouTube
  - We have had over 120 people come into the Visitor Information Centre and mention that they watched our feature on Sydney Weekender, as well as an increase to the subscribers for our monthly newsletter via our website.

**Corporate & Community Services**

- We have received thank you emails from all of the operators involved and they have all advised that they have had a wonderful response and have seen a noticeable increase in visitation from Sydney-siders who watched the show.
- Australian Traveller have sent a mid-campaign report for our digital ‘Golden Mile of Shopping’ and ‘A Weekend in Goulburn’ features:
  - We have had 4,144 people view our written article on the Australian Traveller website
  - 82,065 people have seen our digital advertisements on the Australian Traveller website
  - 8,089 people have clicked on our feature in the Australian Traveller Newsletter
  - 8,996 people have seen our ads on the Australian Traveller Facebook page
- Worked with our Graphic Designer to develop an interactive advertorial for the ASBK digital event program
- Produced a radio script for The Festival of Place – Goulburn
- Wrote a 30 second radio commercial and 45 second live read script that will air on 2GB for 2 weeks in April, promoting Goulburn’s quality housing and trying to entice retirees to move to the region.
- Wrote editorial that was submitted to The Senior newspaper for consideration to complement our full page advertisement (please see image below) in the upcoming ‘Silver is Gold’ feature of The Canberra Times during Seniors Week.
- Wrote and submitted editorial to the Active Retirees magazine, which was used in their electronic newsletter that was sent out on 24 March, 2021



*Silver is Gold advertisement*

Corporate & Community Services

**Groups Liaison**

- Hosted *A Day Out in Goulburn* for local community groups on 18 March. This was the first time we have conducted the Miles Franklin Tour with History Goulburn. It was a great success.
- Designed and ordered Goulburn Australia promotional notepads for distribution to groups.
- Issued a Filming Permit for Artist, Dean Cross, who has been commissioned by the Museum of Applied Arts and Sciences (The Powerhouse Museum, Sydney) to create new work for an upcoming exhibition. Dean is also having a solo show at the Goulburn Regional Art Gallery opening in July. He filmed the wood chopping at the Goulburn Show on 7 March 2021 as part of his work.
- Issued a Filming Permit for an International Toyota Television Commercial (TVC) by Collider to be filmed on Painters Lane on 30 March 2021.
- Distributed information in regards to an Audi TVC that is being filmed on Crookwell Road just near Kingsdale on 31 March 2021. We haven't issued a Filming Permit as the Crookwell Road is RMS operated. All documentation has been completed through RMS.
- Working on a Filming Permit for "Toyota moments of Joy" to be filmed in Goulburn on 8 April 2021. This has involved many negotiations with various stakeholders.
- Ongoing assistance with delivering events, in particular the Festival of Place – Goulburn
- Ongoing involvement with the Working Party for the 2021 Youth Conference, including attendance at meetings.

**Events**

- **MAD Markets** – Assisted Museum's Officer with event logistics, including stage, site plan, and layout as well as COVID requirements.
- **The Festival of Place – Goulburn** – This event was held on 20 March at the Goulburn Recreation Area. Originally the event was to be held in Belmore Park but due to the amount of rain predicted we were approved by the funding body to move the event so it could still proceed. Moving the event 2.5 days before was a massive undertaking and the Operations team and Marketing and Events team were amazing at working together being 'one team, delivering with pride' to make this happen. It was also a wonderful trial of moving the new tiered seating in Veolia Arena into different locations. The venue with the stage and seating looked amazing.



The event involved workshop activities in the Ross Whittaker Stadium, including: The Lieder Theatre with a Circus Workshop, The PCYC with their activities, The Community Drug Action Team (CDAT) with giant snakes and ladders, chess, drumming, etc., a come and try session with Lambert Family Dojo, Art activities with The Creative Space-Goulburn, Rainbow Faces with Balloon Twisting and Face Painting, and Storytime and activities with the Goulburn Mulwaree Library. The Yoga session did not go ahead due to low numbers. In Veolia Arena local artists Isy Cappo, Megan and Mackenzie, Leaving Reality, VERTEXiAL and Bryn Wood supported headline act 19-Twenty who wowed the crowd with their high energy infectious riff and groove based blue-billy-grass-rockin'-roots. 19-Twenty also held two workshops (Slide Guitar and Double Bass) as part of the Festival at The Hume Conservatorium. The event also had an online Photo Scavenger Hunt to entice people to experience the Festival, the Arts and the outdoors in the CBD. The Youth Services Mentoring Group were engaged to assist with

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**Corporate & Community Services**

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catering for the event (after it was moved) as we originally intended to utilise businesses in the High Streets. The Goulburn Mulwaree Youth Council provided the Emcees as well as support to CDAT. The event was featured on WIN News, promoted on Facebook, Goulburn Radio, CBD posters and corflute signage at Council sites. This event was supported by the NSW Government Festival of Place – Summer Fund, and Goulburn Mulwaree Council's Youth Services.

- **2021 NSW Youth Conference** – The Working Party met on 26 March. Organised EOI with the price and accommodation options, etc. to go up on the Goulburn Mulwaree Council website. We are also working on the format, program, activities and merchandise.
- In addition to the above, the Events Officer also attended working party meetings for the Disability Inclusion Action Plan, GPAC Opening and Consultative Committee.

**Event Development Fund**

- **The Festival of Small Halls** – Is returning to Goulburn for the fourth time with the Autumn Tour 2021. The Festival will take place at St Saviour's Cathedral Hall on Friday 16 April. The Festival of Small Halls is a series of tours that takes the best folk and contemporary acoustic artists and sends them on the road to tiny halls in communities all over Australia. This year the event will feature Bryon Bay singer, ukulele strummer and drummer Bobby Alu along with This Way North who are a very talented two piece indie pop-rock band. They will be supported by 15 year old local, Callum White. Tickets are now on sale from: [www.smallhalls.iwannaticket.com.au/events/festival-of-small-halls-autumn-tour-2021-MjQOMTQ](http://www.smallhalls.iwannaticket.com.au/events/festival-of-small-halls-autumn-tour-2021-MjQOMTQ)
- **2021 Australian Superbike Championship Series (ASBK)** – Will return to Goulburn from 16-18 April at Wakefield Park. The event was secured for three years after an agreement was signed between Goulburn Mulwaree Council and Motorcycling Australia. Council have been provided the opportunity for an advert in the official program and air time for our TVC. A launch for the event was held at Wakefield Park on 16 March, 2021.
- **Tag20 Anzac Cup** – Will be held at Carr Confoy Fields from 17-18 April. This event has been postponed twice due to COVID-19 in 2020. The Events Officer and Community Facilities Business Manager met with organisers in early March and have advised user groups of the impacts on their activities.

**Destination Management**

- Goulburn has been officially recognised by the CMCA as an RV Friendly Town. Five roadside signs have been ordered which will be erected at the main entries to the City.
- The Marketing & Events Team are participating in the Right to Work program, with 2 young people spending time in the Visitor Information Centre assisting with tasks to support the team, most recently helping to compile hundreds of Goulburn welcome packs for sporting groups.

**Visitor Services**

- The Visitor Services Officer has spent increasing time on the management and maintenance of event listings on the Goulburn Australia website recently. This is due to an increase in event submissions not only for March and April, but right throughout 2021. This can be attributed to the further easing of COVID restrictions and growing consumer/industry confidence.
- To assist more event organisers to submit their own event listings onto the Website, the Visitor Services Officer has created and distributed a 'Refresher – Cheat Sheet Guide', and has been working proactively to build relationships between the Marketing & Events Team and event organisers after the down time enforced with COVID-19.

**Corporate & Community Services**

- The Goulburn Australia Website has seen an increase of 23.88% in sessions (a session being the period of time a user is actively engaged with any page on the Goulburn Australia website) with an increase of 19.68% in New Users to the site.
- The Home page sessions have climbed by 57.07% on February Numbers, representing an additional 1,148 page views and signifying people being interested in Goulburn in general, presumably in response to the Sydney Weekender exposure and not just searching targeted activities or information.
- The Events Listing page has continued to grow with an increase of 91.94% (equating to an additional 2,066 page visits) month on month.

**Postcodes collected for the month of March**

<b>March 2021</b>	
<b>Summary</b>	
<i>Total Walk-in Visitors</i>	<b>917</b>
Local Residents	137
New South Wales	529
Victoria	107
Queensland	62
South Australia	3
Northern Territory	2
Australian Capital Territory	69
Western Australia	3
Tasmania	4
Overseas/International	1

**Door statistics collected for the month of March**

<i>Total Walk-in Visitors</i>	<b>2020</b>	<b>2021</b>	<b>Variance</b>	
<b>MARCH</b>	1654	2444	790	47.8%

<i>Total Walk-in Visitors</i>	<b>2020</b>	<b>2021</b>	<b>Variance</b>	
<b>Year Total – March 29<sup>th</sup></b>	6567	6686	119	1.8%

**6.2 Museums**

**Staff and Volunteers**

***Waterworks volunteers***

Waterworks volunteers conducted 2 x Pumphouse steamings in March, one for the first of many Vintage Rail Journey tours and one for the inaugural MaD Market event. For the MaD Market event volunteers also worked the day before and the following Monday to setup and pack-down the site. We simply don't have the resources to stage these events without the wonderful support we have from our volunteers.



*MaD Market stall holders ready for the large crowds that would visit the site on the 13<sup>th</sup> of March*

***Rocky Hill volunteers***

In March Rocky Hill volunteers extended the storm water piping from behind the cottage and under the access roadway to discharge in adjacent bushland. This will resolve some recent water issues due to heavy/long lasting rain events.

Volunteers are also working to finalise an audit of the collection that has been re-housed in the new storage and work areas.

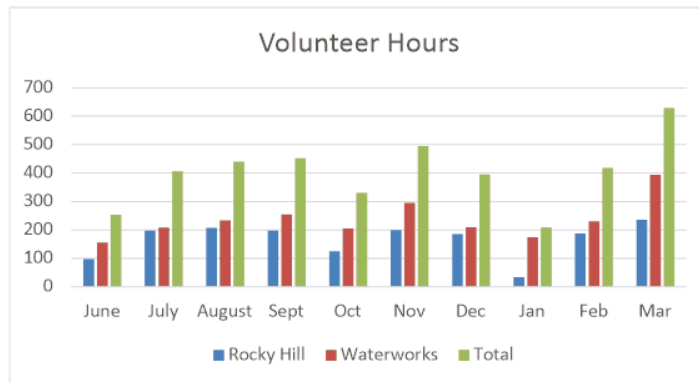




Corporate & Community Services

**Volunteer hours**

There was a huge increase in volunteer hours worked in March. This is primarily due to the 2 steamings held at the Waterworks during the month – but also as a result of 3 new volunteers joining us over this period – one at the Waterworks and two at Rocky Hill.



**Rocky Hill**

**Battlefield Club**

Museums Coordinator met with Beverley McGreevy and a student from Trinity College’s battlefield Club to view a student presentation and discuss the potential for a series of student presentations to be held in Rocky Hill Memorial Museum. The Museum numbers have recently increased to 30 making such events more viable.

**Significance Assessment Building Conservation Report**

The final *Significance Assessment and Building Conservation* report from GML Heritage was received on the 11<sup>th</sup> of March closing off a project that began in April 2020. The report will be used to support future grant applications to undertake a range of conservation works on the tower.

**Vintage Rail Visit**

Rocky Hill War Memorial Museum hosted Vintage Rail Tours for a private tour on the 10<sup>th</sup> of March. Visitors were very impressed with the site, the view and the tower and museum. One gentleman who has published a book on the experience of soldiers in WW1 later donated a copy to our Library.



Corporate & Community Services

**ANU Medical School Visit**

A large group of ANU Medical students on placement in Goulburn visited the Museum on the 22<sup>nd</sup> of March for a talk by Jennie Gordon and a tour of the Museum. These visits are part of an introduction for students to regional areas to experience the lifestyle and to encourage new graduates to consider moving to a regional area once their studies are complete.



**National Seniors Association Visit**

Rocky Hill War Memorial Museum hosted a large group from the National Seniors Association on the 25<sup>th</sup> of March. The visit to Goulburn had been in the planning since last November so it was a very enthusiastic crowd who enjoyed a private tour of the museum.



**Grant Application**

The Museums Coordinator submitted a grant application to Museums & Galleries NSW on the 29<sup>th</sup> of March. If successful, the funding will support a 2-day workshop for Council’s museums staff and volunteers and History Goulburn members on general collection management and how to prevent and/or manage problems such as pest, mould or other threats to museum collections.

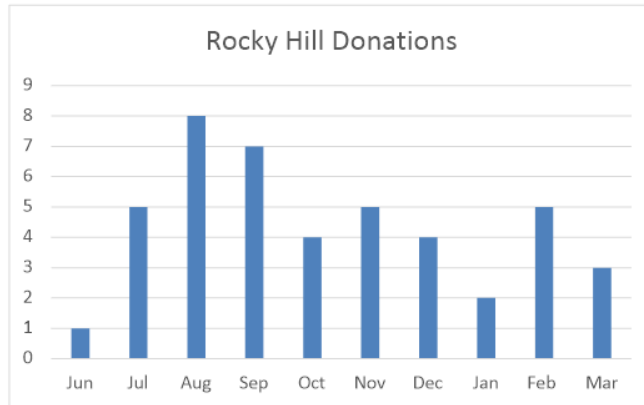
**Tower closure**

The tower was closed on a number of occasions in March due to water inundation from the recent rain events.

Corporate & Community Services

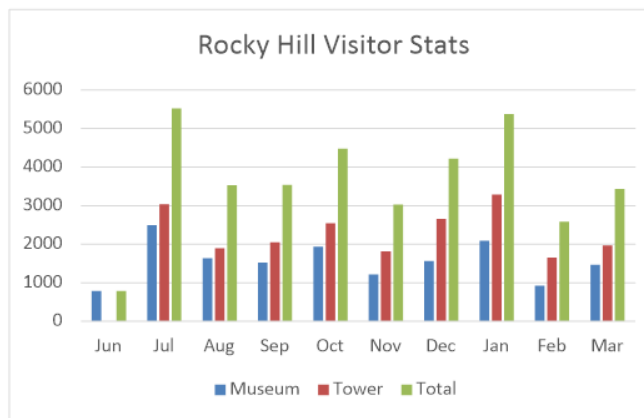
**Donations**

Donations in March included WW1 period newspapers, photographs and a book on WW1 soldiers experiences as described above.



**Visitor Numbers**

Visitor numbers increased in March in comparison to February. The Sydney Weekender story in late February has certainly increased our visitor numbers with many commenting they heard about us from the program. We also started hosting booked tours in March as detailed above.



**Goulburn Historic Waterworks**

**Makers and Designers (MaD) Market**

Approximately 900 people visited the Waterworks for the inaugural MaD Market. The event provided an opportunity for local and further afield artisans and crafts people to showcase their work and to entice more visitors to experience the Waterworks Museum and surrounds. Features of the day included a Water Colour workshop hosted by Southern Tablelands ARTS and entertainment throughout the day including members of the Hume Conservatorium. A steaming of the Pumphouse engines was also held and attracted large visitor numbers. Huge thanks to Julianne Salway, Angela Remington, Kathy Rowe, Waterworks volunteers, Middle Arm RFS volunteers and Council Parks and cleaning staff for managing such a popular and well run event. Below are some comments from stallholders on the day:

*Our thoughts on the Mad Markets, it was a super lovely day we enjoyed it so much. You put a lot of work into making it that way and we didn't have any problems. Again, thank you for allowing us to participate we had excellent sales and a wonderful day. Thank you*

*Thanks for your organisation and arrangements for the first MaD markets last Saturday. A perfect location and perfect weather. Congratulations on your success. Hopefully the market is now firmly placed on the Goulburn events calendar.*

**Corporate & Community Services**

*I would like to thank you for the opportunity to take part in this event. It was wonderful. As an artist, being put first and being given the opportunity to showcase your work alongside other creatives is like no other. I found being able to content with the local community extremely valuable. I was shocked at how many stall visitors were shocked that I was local. There was such a sense of excitement to find out that Goulburn has a creative community and that we needed local's help to spread the word.*

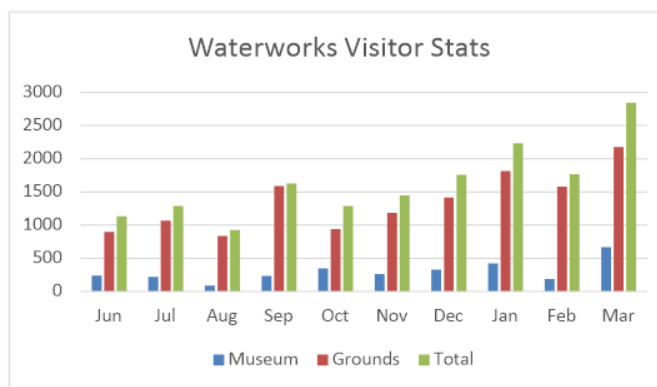
*Live entertainment was good and adds to the atmosphere. It was constant too which I think is important.*

**Vintage Rail Visit**

Goulburn Historic waterworks hosted Vintage Rail Tours for a private steaming and a tour on the 10<sup>th</sup> of March. Visitors were very impressed with Bryan Mulquiney, our tour guide on the day, who has such a depth of knowledge of the site and in particular, the original Appleby steam engine dating back to 1883.

**Visitor Numbers**

Visitor numbers were up in March, the highest since re-opening last June. This is primarily due to the MaD Market event which attracted approximately 900 visitors.



**St Clair Villa**

**Interpretation Plan**

The St Clair Villa Museum & Archives Interpretation Plan final report was delivered on the 22<sup>nd</sup> of March following on from 2 draft reviews by the Business Manager Marketing events & Culture, the Museums Coordinator and the History Goulburn President and Vice President. The plan will guide History Goulburn on their return to St Clair to deliver a stronger interpretive approach across the entire site.

**Conservation update**

Conservations works continue on-site at St Clair and are reported under separate cover.

## Corporate &amp; Community Services

## 6.3 Library

## Monthly Statistics

Activity	January 2021	February 2021	March 2021
Loans and renewals main library and web	10931	10311	11619
Loans and renewals mobile library	32	87	74
Loans and renewals eBook, eAudio, eMagazine	3222	2886	3114
<b>TOTAL loans and renewals</b>	<b>14185</b>	<b>13284</b>	<b>14807</b>
New physical collection items received	400	596	462
New electronic collection items received	1489	1891	5079
<b>TOTAL new collection items received</b>	<b>1889</b>	<b>2487</b>	<b>5541</b>
Visitors*	4732	5670	6312
Internet sessions	661	724	747
New members	134	128	124
Local studies enquiries	25	36	38
Children's programs attendance	425	661	912
Adult's programs attendance	106	69	176
Social media engagement (Facebook & Instagram)	2544	4492	3296

\*Door counter non-operational in January – daily averages used

## Thanks and Feedback

*"Thanks for organising a great event at the Library. We enjoyed all the activities."*

## Library Activities

- The Library Mighty Playwrights 2021 program is underway, with mentoring sessions to commence in June. Seven mentors have now confirmed their involvement in the program – Greg Angus, Danielle McDonald, Monique Hayes, Marianne Powles, Cara Robinson, and David Cole. Student nominations have been received from 3 of the 7 chosen schools, with the remaining nominations expected in the coming weeks. The program will consist of 6 mentoring sessions and 3 group workshops, enabling the young playwrights to develop and write their stage scripts. Live performances of the scripts will coincide with the youth conference in September.
- The Library is participating in the Right to Work program, with 2 young people spending time in the Library learning various tasks such as returns and shelving, shelf reading, display rotation, and preparation for children's story time sessions.
- Library staff attended a recent Goulburn and District Interagency Meeting in March. The meetings are a fantastic opportunity to share ideas and pool resources to provide excellent community services throughout the region. The Library is pleased to participate in this group, and looks forward to further opportunities that may arise.
- The Library transitioned from eBook platform RB Digital to the Libby app, powered by OverDrive. OverDrive is a worldwide market leader in the provision of eBooks and eAudio-Books to public libraries, with an excellent range of content and a user-friendly interface. The transition has already proved popular among Library members, who find the Libby app excellent to use.
- Our regular shelf reading project commenced in March for the first time since the new shelving was introduced. Shelf reading involves a full stocktake of the Library's physical collections, ensuring that all items are in their correct locations, and removing any old, damaged, or outdated materials from the shelves. The project has proved much easier and faster with the new genre layout, an unintended positive outcome from the new shelving. A book sale of

**Corporate & Community Services**

discarded items will be conducted in May, creating valuable income for the Library.

- The service level agreement between Goulburn Mulwaree Library and Upper Lachlan Shire Library Service has been updated in preparation for its renewal in July for a further 3 years. The service level agreement ensure that residents of both Goulburn Mulwaree and Upper Lachlan Shire have access to a high quality shared collection of Library materials.

**Programs and Events**

- The Library’s Ladies Creativi-Tea afternoon was held on Saturday 6 March, with 50 women enjoying the various craft and mindfulness activities including mocktail making, biscuit decorating, scrapbooking, jewellery making, and meditation. The afternoon concluded with a delicious high tea of scones and other baked treats.



- During March the Library hosted the State Library of NSW Drug and Alcohol Info Hub. The hub is a travelling display of educational material related to illicit drug and alcohol use, and includes an online quiz and a number of support brochures and information. The hub was a valuable addition to the Library in March, and many Library members stopped at the display to refresh their knowledge or learn something new.
- The Library enjoyed a visit from students in the Support Unit Community Access Program at Goulburn High School in March. The Program helps students gain skills to be able to more successfully contribute to their communities and access services and facilities. While visiting the Library, the students learnt about the sorts of resources available in the Library, how to become members, how to search the online catalogue, and how to borrow Library materials.



- The Library joined the activities at Goulburn’s Festival of Place in March, running a story time session and two craft sessions for visitors to the Festival. The day was highly successful and enjoyed by all who attended. The Library is very pleased to be able to contribute to broader Council activities and events whenever possible.

**Corporate & Community Services**

- Goulburn’s Our Living History Festival was held once again in March, and the Library hosted two very interesting and successful historical talks. Nadia Johnson spoke about post war immigration to the Goulburn region, and David Flannery shared his photos of the Goulburn area from his time spent as an architect. Both talks were fully booked and very well received.



- The NSW Public Libraries Association’s series of sponsored virtual author talks has re-commenced in 2021 with actor and author Samuel Johnson. These online talks are offered for free to participating public libraries in NSW, providing an additional level of service and access to high profile Australian authors for all library members.

## 6.4 Art Gallery

### OF NOTE

- The Gallery supported 18 artists in 2021 to date
- Instagram has reached 3,618 followers
- Gina Mobayed was featured in **Spectrum in the Sydney Morning Herald** on 21 March as well as a live interview for **Radio National with James Valentine**. New visitors have come to the Gallery after hearing about the exhibitions via media
- A new artist book for local artist David Ryrie launched on 26 March bringing Senior Curator, Artbank, Oliver Watts and Paul Garbett to Goulburn
- Gina Mobayed was Guest Speaker at the Soroptimists Goulburn International Women's Day Dinner
- The Gallery hosted two events for International Women's Day, Yoga and Sound Bowl Meditation with Christine Katen
- Sarah Nielsen 'Last Man Standing' solo flute performance on 12 March. Sarah is a local flautist who was keen to receive support post Covid-19 lockdowns so the Gallery was able to help her find new audiences
- Education Officer, Sally O'Neill has conducted talks and activities for **thirteen groups from two local primary schools during March**
- A three week term of Life Drawing was offered to local artists in March, and was a great success
- David Ryrie's exhibition received a recommendation as **'Top 5 exhibitions to see this week'** from national publishing initiative 'Art Guide'
- **Radio presenter Willamina Russo from 2SER** visited the Gallery and has been promoting the Gallery and exhibitions through her platforms

### PROJECTS

Publication David Ryrie: completed March 2021

Australia Council grant, publication: submitted 5 March 2021

Launch of Dean Cross exhibition: July and November 2021

Collection hang: Utilities Wing: due for completion April 2021

Collection project 56 Clinton Street: due for completion June 2021

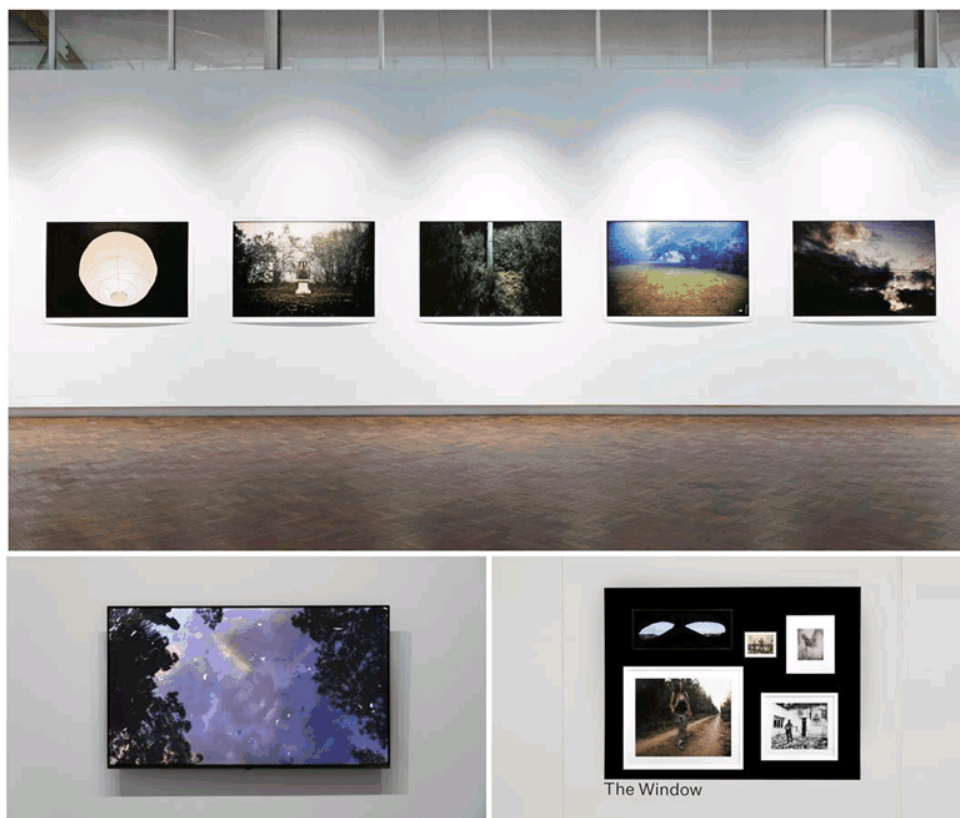
### EXHIBITIONS:

5 February – 3 April 2021:

- Exeter photographer, David Ryrie presents his body of work 'Otherwise Arbitrary Moments' in the main Gallery space. This is the largest solo Ryrie has presented.
- Cambewarra based artist Tamara Dean exhibits in Gallery 2 presenting a new single channel video work entitled 'Passing Time', 2020, a work inspired by her moments of solitude during isolation. Dean was the winner of the 2020 Goulburn Art Award and is the first time exhibiting video. She is an artist of national standing.
- The Window curated by local photographer Stephen Hartup presents five works from the Collection.



Corporate & Community Services



**PUBLIC PROGRAMS**

08/03/2021	International Women’s Day Yoga with Christine Katen
08/03/2021	International Women’s Day South Bowl Meditation with Christine Katen
08/03/2021	Gina Mobayed, Guest Speaker, Soroptimists Goulburn International Women’s Day Dinner
12/03/2021	Sarah Nielsen ‘Last Man Standing’ solo recital
26/03/2021	‘Otherwise Arbitrary Moments’ Book Launch with artist David Ryrie, Artbank Senior Curator Oliver Watts and designer Paul Garbett

**EXHIBITIONS ON TOUR**

The Gallery’s exhibition Barbara Cleveland: ‘Thinking Business’ will tour from July 2021 - November 2022 through Museums and Galleries NSW to the following venues:

- Penrith Regional Gallery, Home of the Lewers Bequest, NSW
- Redland Art Gallery, QLD
- Pine Rivers Art Gallery, QLD
- Gosford Regional Gallery, NSW
- Bank Art Museum Moree, NSW

This tour has been funded by the Australia Council for the Arts.

Dean Cross’ exhibition will travel to Carriageworks in Sydney in November 2021 and be their premier exhibition during Sydney Festival. Will run until January 2022.

**Corporate & Community Services**

**PERMANENT COLLECTION**

**Cultural Gifts Program**

A submission is being prepared under the Cultural Gifts Program for Alex Seton’s ‘The Passage’.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

The Gallery has been working with Utilities staff to select work after the refurbishment of that wing. Eleven works will be installed in April.

**PUBLIC ART**

**Wollondilly Walking Track**

Adrina Khobane’s work, ‘Bogong’ will be relocated to the Wollondilly River Walkway within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work. The Gallery will work with the Operations team to relocate this work, when Ops can fit in to their schedule.

**EDUCATION**

Mon 1 March	Art Teenies
Tues 2 March	Goulburn West Public 3L visit
Thurs 4 March	Goulburn South Public year 3 visit Goulburn West Public 5/6 visit
Fri 5 March	Goulburn West Public 2NW visit
Mon 8 March	Art Teenies
Tues 9 March	Goulburn West Public 4G visit Life Drawing
Thurs 11 March	Goulburn West Public 5/6 M visit
Fri 12 March	Goulburn West Public 2M visit Gallery
Mon 15 March	‘Yours’ with Harriet Body Art Teenies
Tues 16 March	Goulburn West Public 4N visit Life Drawing
Wed 17 March	Southern Tablelands Arts visit Afternoon Art Club
Thurs 18 March	Goulburn West Public 1P visit
Fri 19 March	Goulburn West Public 6K visit Goulburn Public School 5/6 visit
Mon 22 March	Art Teenies Yoga with Pauline Mullen
Tues 23 March	Goulburn West Public 4/5R visit Life Drawing
Fri 26 March	Goulburn West Public 1R visit- tour with David Ryrie High School Art Club final session for term 1- with artist David Ryrie
Mon 29 March	Art Teenies
Tues 30 March	Final week of Afternoon Art Club term 1

**Life Drawing**

Life Drawing was conducted over three consecutive Tuesday evenings within Gallery 1. Participants were treated to catering, all required drawing materials and a new life model each week. This was the first iteration of the program since March 2019.

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**Corporate & Community Services**

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**Loan from the National Gallery of Australia**

The Gallery is playing to host the 'Blue Case: Technology' from the National Gallery of Australia from 9 March until 6 April. This distinctive touring exhibition has a strong educational function. The 'Blue Case: Technology', showcases the works of six contemporary Australian artists and designers carefully selected to be both interesting and resilient; so that they can be handled and enjoyed.

The 'Blue Case' has been accessed by participants from eight programs including Afternoon Art Club and Art Teenies. Lessons programmed for the Blue Case have involved hands-on, participant led discussions on each of the works followed by a practical activity.

**Art Teenies**

March sessions of Art Teenies saw participants connect with four exhibitions. Activities have included creating sun prints, crayon resist watercolour paintings and Australiana inspired sculptures using modelling clay.

On Mon 15 March this program combined with 'Yours' with Harriet Body with a total of 18 participants. Pauline Mullen ran the show on 22 March with some Gallery based movement and yoga.

**Afternoon Art Club**

Primary aged participants on Tues, Weds and Thurs afternoons explored photography, artist books, drawing and sculpting. The Afternoon Art Clubs worked with the 'Blue Case: Technology' for two weeks of March and were visited by Giselle of Southern Tablelands Arts on Wednesday 17 March. The term concluded in the final week of March with Easter themed craft and an egg hunt in the Caroline Chisholm Court.

High school participants of a Friday afternoon have created three projects this term with consideration to the elements of art. The final session of the High School Art Club included a tour with artist, David Ryrie. Afterwards the participants used the tips from Ryrie to complete their own photography series.

**'Yours' a new creative project with artist Harriet Body**

Harriet has just moved into her new studio at 56 Clinton Street, arranged in partnership with Council's Property & Community Services Business Unit. This gives the artist space to create work near to the Gallery in preparation for her solo late this year.

The third workshop was hosted on Mon 15 mar. The program was combined with Art Teenies for the day with a total attendance of 18. In attendance were seniors, young children and their parents who enjoyed a morning tea and creative activities including painting and embroidery.

**School Programs**

March has been a busy month having hosted thirteen groups from three local Primary Schools. The increase in school visits has come as a result of an interest in the current programming of an all local line-up and the ease of restrictions around school excursions. Each class was provided with a tour of the three exhibitions concluding with a Gallery based sketching and responding activity. The final school booking for the term, Goulburn West 1P were treated to a tour with artist David Ryrie.

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**Corporate & Community Services**

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**SACC Outreach Program**

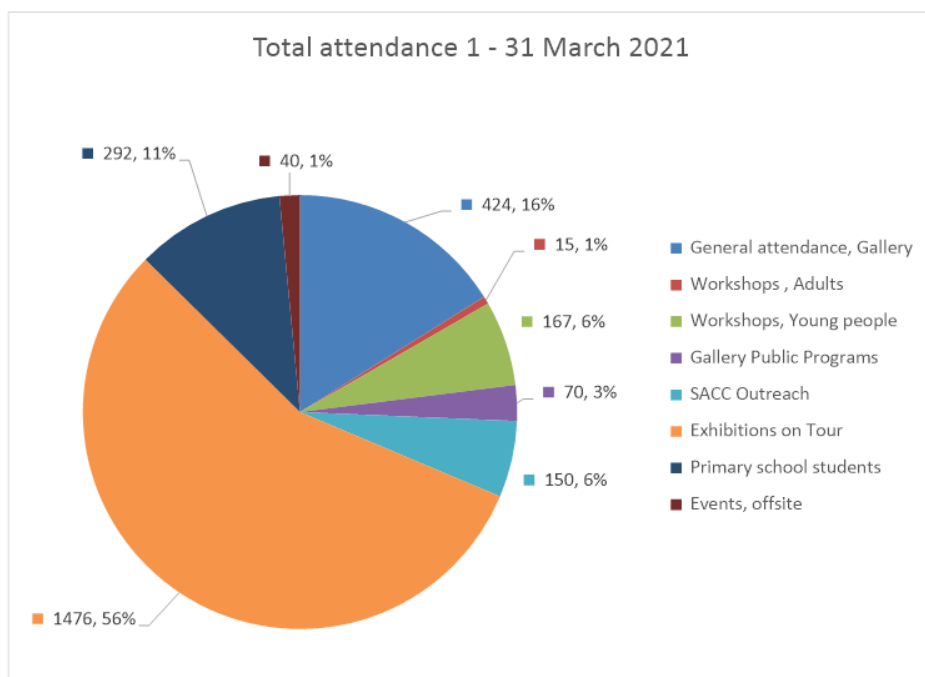
This month Janet Gordon, Outreach Officer looked at Faces, Harmony Week and Easter. Before making their faces the children looked at each other to see their similarities and differences, they counted eyes and noses and mouths, they thought about the colours of eyes, skin, hair, lips. To make their faces they made the choice to draw a select printed facial features. They then used their memory and imagination to create a paper bag face.

Gordon and the children explored Harmony Week through songs, stories and art. They read 'I Love You' by Stephen Michael King and 'This Love: a celebration of harmony around the world' by Isabel Otter. These stories helped to celebrate love from all around the world and how the people we love make the world a beautiful place.

The children shared their Easter experiences and traditions whilst decorating and drawing Easter cards. Several children drew the Easter Bunny and family members in their cards.

Corporate & Community Services

**AUDIENCES AND REACH**  
**1 – 31 March 2021**



**FEEDBACK**

*'Stunning captures in a fantastic space, also love The Window.'*

*'Just a quick email to thank you for the thought and creativity you put into the yoga and meditation session today to celebrate International Women's Day. It was fun and enjoyable. Keep up the great work.'*

*'Thanks Goulburn Regional Art Gallery. Lovely to be included with Jon who was one of my early influences.'*

*'I absolutely loved the life drawing workshop. It was also a pleasant surprise when I realised it was a three week workshop. I'd give it a solid 10/10. I would definitely join another workshop at the gallery if the opportunity arises in the future.'*

*'Sal it was fantastic, I love it and would definitely do it regularly if that was possible. The set up and the way it is run is terrific. I have no suggestions for making it better! Thank you for organising it.'*

*'Congratulations on a really interesting and engaging book launch and exhibition for David Ryrie. I really enjoyed it and was so pleased that I could be there. Congratulations yet one more time on the work you're all doing there. The GRAG emails and Instagram posts were one of my personal highlights during COVID last year. You pivoted so quickly and elegantly that it seemed that you'd been holding online openings and exhibitions forever. And doing it well. I am one of GRAG's greatest fans and find myself advising everyone I meet to visit you. I hope they are taking my advice! Do please pass my congratulations on to your team, they're fantastic and always so welcoming'*

**15.16 PLANNING & ENVIRONMENT DIRECTORATE REPORT MARCH 2021**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Planning & Environment Departmental Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Planning & Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of March 2021.



## Planning & Environment – March 2021



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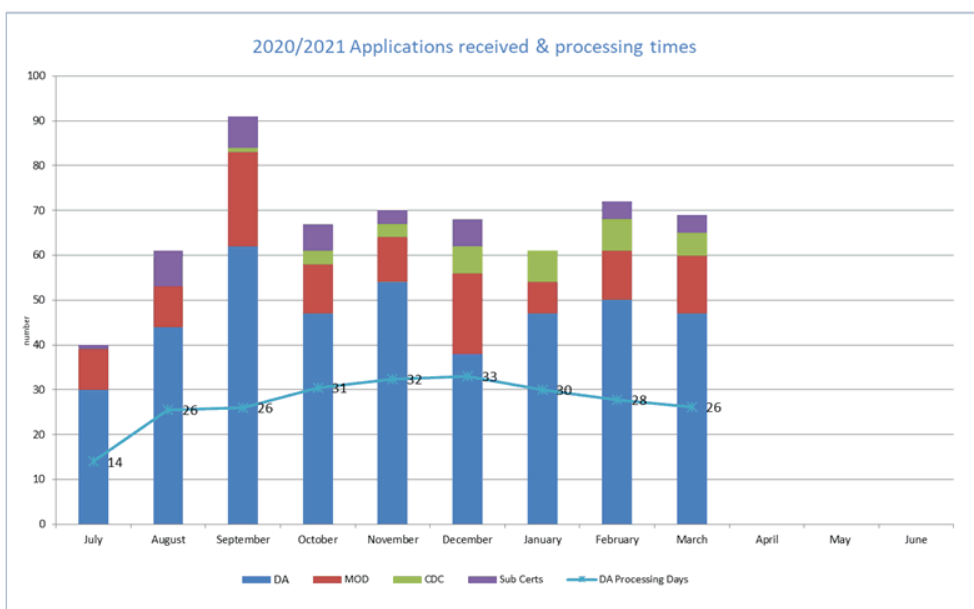


## 1 Development Assessment

### 1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	47	59
Modifications	13	8
CDC's	5	4
Subdivision Certificates	4	6
<b>Total</b>	<b>69</b>	<b>77</b>
<b>Total cost of new development for February:</b>	\$13,094,367	
<b>Cumulative total (financial year):</b>	\$361,443,647	

### 1.2 Applications received and processing times



### 1.3 Progress of LEC Proceedings

- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference was held on 19 August 2020. During the s34 conference, the applicant advised they would be seeking a discontinuance of the matter. Council are still awaiting confirmation of the discontinuance. A costs hearing was held on 1 February 2021 and costs were subsequently awarded to the Applicant.

A further Notice of Motion has been lodged by the Applicant for indemnity costs. The Court has advised that the Judge (Moore J) will make a decision in his chambers based on written submissions and evidence filed by the parties, without attendance in court to provide oral submissions (so no hearing, the hearing date was vacated). Council is now waiting on a decision in this matter.

- Class 1 Application – 15 Avoca Street, Goulburn – Appeal against the Demolish Works Order for unauthorised works. The works included the enclosure of a number of carports and the alleged use of part of the newly enclosed area for habitable purposes, noting the site is flood liable. Council negotiated a withdrawal of the appeal against the Demolish Works Order, however the consequent Emergency Stop Use Order was also appealed. This is, once again been withdrawn as a result of negotiations.

In the meantime a Development Application and Building Information Certificate were lodged seeking to regularise the unauthorized works. Both the DA and BIC were refused. Both refusals have now been appealed. A s34 Conference has been scheduled for Wednesday 12 May 2021.

- Class 1 Application – 1270 Towrang Road, Greenwich Park – Appeal against a Demolish Works Order. A farm building has been converted to a residence without consent. Various attempts at regularising the use have been made however Council have not been in a position to issue a consent.

Negotiations were held with the property owner in an attempt to identify a mutually acceptable way forward, however the terms of the agreement were not met by the owner. Council have drafted a Statement of Facts and Contentions, and a S34 Conference has been scheduled for Friday 18 June 2021.

#### 1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

There are currently no projects requiring the consideration of the Southern Region Planning Panel.

#### 1.5 State Significant Development

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Gunlake Quarry Continuation Project	Amendment to heavy vehicle movements	Prepare SEARs
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Marulan Solar Farm	Development of a 150 MW solar farm and associated infrastructure	Prepare EIS

**2 Strategic Planning Program**

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Contributions Plan (Section 7.11 and 7.12) Review	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> <li>▪ Organisational significance due to income required for infrastructure projects.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Adopted by Council on 16 March, 2021, plan to commence on 1 June 2021.</li> </ul>
2.	Infrastructure Structure Plans – Urban Release Areas	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> <li>▪ Organisational significance</li> </ul>	<ul style="list-style-type: none"> <li>▪ A draft Master Plan for infrastructure has been prepared and was utilised in the preparation of the Local Infrastructure Contributions Plan above.</li> </ul>
3.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – urban release areas.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the residential chapter, subdivision chapter, heritage chapter, vegetation and signage chapter) and only need conversion to the new format.</li> <li>▪ The Department of Planning Industry and Environment have recently exhibited a number of draft policies which may affect the timing of the comprehensive review.</li> </ul>
4.	<p>CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments)</p> <p><i>*UFHS Action</i> <i>*CBD Car Parking Study &amp; Action Plan</i></p>	<ul style="list-style-type: none"> <li>▪ LSPS – short term action.</li> <li>▪ Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Following the endorsement of the Urban and Fringe Housing Strategy by DPIE in November 2020, work continues on reviewing the CBD planning provisions (both LEP and DCP provisions). Staff have conducted a car parking survey and will link this with land uses to develop a data base for making decisions around car parking rates, etc. Detailed precinct based controls are being developed for the CBD and areas identified as having potential for medium density development in the Strategy. A Councillor briefing session was held in February which provided a more detailed update on progress.</li> </ul>
5.	Biodiversity Strategy	<ul style="list-style-type: none"> <li>▪ LSPS – short term action</li> </ul>	<ul style="list-style-type: none"> <li>▪ Council has appointed an Environment and Biodiversity Officer. Work has commenced on this update/review.</li> </ul>

Priority	Project	Relationship to LSPS or Other Strategies	Progress
		<ul style="list-style-type: none"> <li>Urban and Fringe Housing Strategy – urban release areas</li> <li>Required for Resource Lands Strategy</li> <li>Villages Strategy</li> </ul>	
6.	Marulan Flood Study /LGA Overland Flow Model* *Subject to grant application being successful	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Villages Strategy</li> <li>Organisational significance for infrastructure planning.</li> </ul>	<ul style="list-style-type: none"> <li>Grant approval by DPIE has been issued – the procurement process to appoint a suitable consultant has commenced with a draft request for quote (RFQ) prepared for DPIE approval prior to being put to selected suitably qualified consultants.</li> </ul>
7.	Bushfire Strategy	<ul style="list-style-type: none"> <li>Yet to be scoped. LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Required for Villages Strategy</li> </ul>	<ul style="list-style-type: none"> <li>Yet to be commenced.</li> </ul>
8.	Resource Lands (Agriculture and Extractive Industries) Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> <li>Biodiversity Strategy (for review of environmental zones)</li> </ul>	<ul style="list-style-type: none"> <li>Yet to be commenced. Waiting on outcome of the updated Biodiversity Strategy and Dept. Primary Industries regional Important Agricultural Land Mapping project.</li> </ul>
9.	Native Vegetation Offset Policy	Council initiative	<ul style="list-style-type: none"> <li>Commenced. Currently with staff working out technical issues with draft policy and options.</li> <li>DCP Vegetation Chapter amendment being prepared to ensure a mechanism to require approvals is in place for native vegetation clearing.</li> </ul>
10	Recreational Needs Strategy	<ul style="list-style-type: none"> <li>LSPS – short term action.</li> </ul>	<ul style="list-style-type: none"> <li>Original draft under review.</li> </ul>
11.	Villages Strategy	<ul style="list-style-type: none"> <li>LSPS – medium term action (as other work required before this strategy to provide baseline data).</li> <li>Urban and Fringe Housing Strategy – urban release areas.</li> </ul>	<ul style="list-style-type: none"> <li>A preliminary outline of strengths and weaknesses is being prepared for consideration.</li> <li>The main body of work has yet to be commenced pending outcome of other strategies (Biodiversity, Rural/Resource Lands and Bushfire Strategies – also needs some flooding baseline data).</li> </ul>
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> <li>Council initiative</li> </ul>	<ul style="list-style-type: none"> <li>Commenced</li> </ul>

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the Urban and Fringe Housing Strategy or the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	A post exhibition report is being present to Council on 6 April, 2021..
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	DPIE has advised that the Planning Proposal needs to be amended to incorporate further biodiversity assessment prior to re-submission for a Gateway determination. The proponent has been advised of this outcome.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issued a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment and Due Diligence have been completed in late March early April. The results of both assessments are being considered following further consultation with State agencies.
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	Proposal to: 1. Apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone. 2. Include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites.	Publicly exhibited until 6 November, 2020. State agency submissions received requiring further matters to be addressed. Consultation is currently being undertaken with State agencies to work through issues raised.  A post exhibition report is being prepared for 20 April, 2021.
REZ/0002/1920	Heritage Schedule Update – Council wide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	A draft Planning Proposal has been prepared and was submitted to DPIE for a Gateway determination in at the end of January 2021. The Gateway has been issued subject to conditions and the Planning Proposal is to be exhibited in mid – late April 2021 for a minimum of 28 days.
REZ/0004/1920	Racecourse Dr	Amend Schedule 1 of GM LEP 2009 to permit commercial horse stabling/facilities	Publicly exhibited from 2 February, 2021 – 22 March, 2021. A post exhibition report is currently being prepared for an upcoming meeting in late April/early May.
REZ/0001/2021	Signature Care	Amend Schedule 1 of the GM LEP 2009 to permit aged care facilities at land at Lillkar Road and Ducks Lane.	The proponent has withdrawn from this planning proposal.

Proposal No.	Location	Proposal	September/October Activities
REZ/0002/2021	Truck Stop Marulan and 159 Rifle Range Rd, Goulburn	Amend Schedule 1 of the GM LEP 2009 to permit additional uses in association with: <ul style="list-style-type: none"> <li>• 14 – 16 George St&lt; Marulan (food and drink premises/tourist and visitor accommodation).</li> <li>• 159 Rifle Range Road, dwelling and subdivision of E2 zoned portion from RU6 zoned portion (south of highway).</li> </ul>	Reports to Council on 6 April, 2021 to consider proceeding with both proposals.
REZ/0003/2021	Council wide	Amend Schedule 2 'Exempt Development' of GM LEP 2009 in relation to exemptions for: Events on Council land; Small scale signage, lighting and other minor development types.	Council resolved to proceed with amendment to LEP on 2 March, 2021. A draft Planning Proposal is being prepared for submission to DPIE for a Gateway determination.

## 2.2 Planning and Related Legislative Updates

On 12 March 2021, the *Environmental Planning and Assessment Regulation 2000* was amended to clarify that a certificate of compliance under the *Water Industry Competition Act 2006* is required prior to the issue of subdivision certificates for subdivisions with water or sewer connections.

On 17 March 2021, the *State Environmental Planning Policy (Koala Habitat Protection) 2021* was introduced and made effective on this date. This is the second State Environmental Planning Policy relating to koala habitat protection to be introduced in 12 months, without any advanced notice being made to Council or the development community. The *State Environmental Planning Policy (Koala Habitat Protection) 2020* has not been repealed and has instead been amended to only apply to the RU1 Primary Production, RU2 Rural Landscape and RU3 Forestry zones. The new *State Environmental Planning Policy (Koala Habitat Protection) 2021* will apply to all other zones and includes more strict criteria relating to the preparation and content of koala plans of management.

**3 Goulburn Mulwaree Animal Shelter**

**3.1 Adoptions for the month**



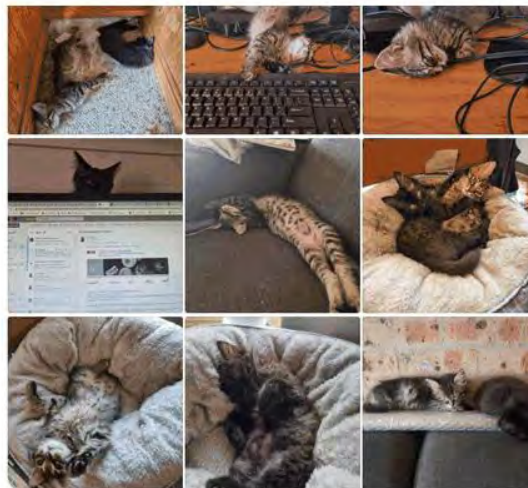


**3.2 Adoption updates shared to Facebook**

"I just wanted to pass on how Pixar and Glitch (formally Eli and Elvis) are settling into their new home.

They have had a great time exploring and working out the most comfy place in the house to sleep. They were very insistent that they supervise my work (They did slack off and have a nap half way through!).

Pixar has ended up being the crazy run around, while Glitch is up for a snuggle and cuddle."





Planning & Environment



"Just wanted to let you guys know, Lilly is going great!

Lilly and Olly are like 2 pees in a pod... Olly never leaves her side and they play 24/7 and she really gives it back to him haha. Lilly still loves her food and has put a little more weight on.

In the last week or so at 5:30 am half an hour before my alarm clock goes off, she comes up on the bed and rubs herself against me till I wake up and pat her lol.

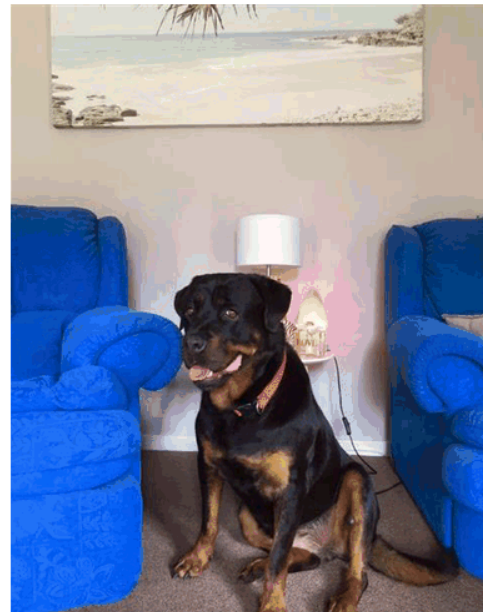
She has finally started to play with toys as well.

And like Olly she loves all the pin pong balls I have around the house 😊

Just bats them and chases them.  
Thank you again for the most special girl."

"Hi girls, I have been thinking about you I promise. ♥

I'm having a great time here and thanks for looking after me until my forever family found me. Love Audrey 🐾"



## 4 Environment and Compliance

### 4.1 Ranger Services

Number of Animals.....	Dogs	Cats
Impounded <small>Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total.</small>	43	22
Surrendered by Owner	8	0
Returned to Owner	29	0
Sold	10	29
Transferred to Animal Welfare Organisations	0	2
Euthanised <small>Any dogs and cat's euthanised this month were animals that were surrendered as either feral cats and/or deemed unsuitable to be rehomed due to their nature or involvement in attacks. Animal's euthanised this month may have been impounded in previous months. *Three kittens came into the Shelter very unwell and unfortunately passed away.</small>	0	3*
Remaining in the facility	7	15
Customer Requests		
Animals	Unkempt Land	Total CRM's Completed
72	2	69

### 4.2 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
20	11	3	11	5	8	58

### 4.3 Community Enforcement

Parking	In General	School Zone	Hospital Zone	CBD	GMC Car Parks
Number of Parking Patrols	36	7	24	5	1
Total Infringements	65	0	60	5	0
Customer Requests					
Parking	Abandoned Vehicles/Articles			Total CRM's Completed	
14	8			21	

**4.4 Biosecurity Weeds**

**4.4.1 Weeds Action Program Update**

This month Biosecurity Weeds Officers changed Councils weed signage in response to feedback received by the community regarding weed incursions in the area and favourable weather conditions for the control of Fireweed in key locations.

The south-east Regional Weeds Committee will again meet this month to discuss progress against funding objectives and strategic responses to new and emerging weed incursions across the South East region. Draft Directions, Biosecurity Certificates & Customer Requests

**4.4.2 Biosecurity Activities**

Draft Directions	Biosecurity Certificates	Customer Requests
2	0	2



This month a report of a new incursion of “Castor Oil Plant” was received via Councils Facebook page. The initial report was for three plants on one property, however upon investigation the new incursion was identified on two properties as well as on the road verge. The inspection revealed six mature plants about to set seed and a further twenty juvenile plants.

The property owners were contacted about the new incursion and given specific instructions for the control work due to the high risk presented by the incursion given the plants were about to set seed. Control works directed the owners to dig out and bag the plants and dispose of these at Councils Goulburn Landfill site for burial.

The whole process from receiving the initial identification advice to completion was six working days. All parties involved were contacted and thanked for their help in resolving the control of this new incursion. Council appreciates members of the community continuing to advise Council when they identify new incursions of Biosecurity weeds as it allows for the prompt addressing of these matters and protects the regions agricultural enterprises from these invasive species taking hold.

**15.17 UTILITIES DIRECTORATE REPORT - MARCH 2021**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Directorate Report March 2021 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find the attached March 2021 report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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March 2021

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## Departmental Report



One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

21 February 2021 to 20 March 2021:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	3	3	100%
Water Services	Minor Water Leak	9	9	100%
Water Services	Major Water Break	4	4	100%
Water Services	Water Maintenance	13	13	100%
Water Services	Sewer Blockage	12	12	100%
Water Services	Sewer Overflow	3	3	100%
Water Services	Sewer Odour	0	0	N/A
Water Services	Sewer Maintenance	1	0	0%
Waste & Recycling	Missed Bins	46	46	100%
Waste & Recycling	Bin Maintenance	33	15	45%
Waste & Recycling	New or Replacement Bins	30	30	100%
Waste & Recycling	Extra Commercial Pickup	12	12	100%
Waste & Recycling	Street Sweeping	7	7	100%

**1.2 Water Revenue**

Income Raised from 1/07/2020 to 31/3/2021:

Water	
Water Usage	\$4,020,451.93
Water Availability	\$1,934,527.54
Backflow	\$ 15,448.62
<b>Water Total</b>	<b>\$5,970,428.09</b>
Sewer	
Sewer Usage	\$ 992,019.74
Sewer Availability	\$ 7,186,666.14
Liquid Trade Waste Usage	\$ 275,252.55
Liquid Trade Waste Availability	\$ 21,589.20
<b>Sewer Total</b>	<b>\$ 8,475,527.63</b>
Total	
<b>Income Total</b>	<b>\$ 14,445,955.72</b>

Total income raised from 01/07/2019 to 30/06/2020 was \$20,827,405.71

Total water balance as at 30/06/2020 is \$509,568.30

Total water balance as at 31/3/2021 is \$525,963.21

Currently there are:

- 16 properties that have a restrictor in place
- 4 properties that have been disconnected from Council's water supply
- 2 accounts that are in bankruptcy/receivership
- 1 account had legal action started
- 3 accounts for deceased estates

**2.0 Water Services Operational Performance**

**2.1 Water Performance**

**2.1.1 Goulburn Storages**

The following table shows the status of the water storages as at 31 March 2021:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.02	9029	100.0	90	1%	8939	99.0
Sooley	6250	0.16	6283	100.0	300	5%	5983	95.2
Rossi	330	0.02	359	100.0	100	30%	259	72.2
<b>Total</b>	<b>15580</b>		<b>15671</b>	<b>100.0</b>	<b>490</b>	<b>3.1%</b>	<b>15181</b>	<b>96.9</b>

**2.1.2 Consumption**

March 2021:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	226	7.52
Marulan	6.8	0.22

**2.1.3 Source of Water Treated/Dam Releases**

During March 2021 water was sourced from Rossi Weir for supply in Goulburn. No water was sourced from the HSP or Sooley Dam.

In Marulan all water was drawn from the river.

**2.1.4 Estimated Losses**

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

March 2021:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	0
Pejar Dam	0
<b>Total</b>	<b>0</b>

**2.1.5 Rainfall**

Goulburn received 154 mm of rainfall during March 2021.



**2.1.6 Water Quality**

**Raw Water Quality**

Raw water quality was good in Goulburn during March 2021 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Pejar Dam, Rossi Weir, Sooley Dam and the Marulan River during the month of March.

The Wingecaribee algal update received from Water NSW for samples collected on 17 March 2021 returned a count of 5938 cells/mL of potentially toxin producing cyanobacteria.

**Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system in March 2021 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn	Marulan
				Drinking Water Quality	Drinking Water Quality
<b>Colour (true)</b>	HU	15	N/A	2	3
<b>Iron</b>	mg/L	0.3	N/A	0	0.02
<b>Manganese</b>	mg/L	0.1	0.5	0.01	0.005
<b>pH</b>		6.5-8.5	N/A	7.67	7.44
<b>Turbidity</b>	NTU	5	N/A	0.6	0.5
<b>Hardness</b>	mg/L	200	N/A	148	165
<b>Aluminum</b>	mg/L	0.2	N/A	0.04	*

\*As coagulant is not used at Marulan, Aluminium is not tested

**2.2 Wastewater Performance**

**2.2.1 Wastewater Volume Treated**

March 2021:


Treated Effluent	Volume (ML)
Total wastewater inflow	339
Irrigation and onsite reuse	33
River discharge (Screening and UV treatment only)	43.225
River discharge (Full treatment)	221



**2.2.2 Effluent Quality**


March 2021:

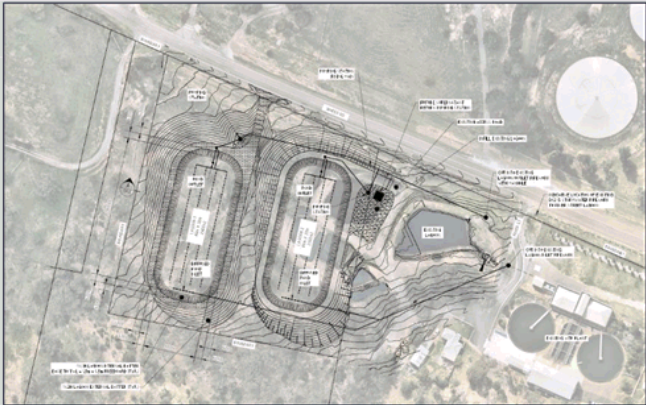
Parameter	Unit	90 Percentile Concentration	Goulburn Effluent Quality
		Licence Limit	
pH		6.5-8.5	7.83
Suspended solids	mg/L	15	3
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	3.98
Total phosphorus	mg/L	0.3	0.07
Oil and Grease	mg/L	10	0



**3.0 Water and Sewer Projects**

<b>Project</b>		
<b>Title</b>	Capital Works – Water Infrastructure	
<b>Project Description</b>	Renewal of existing water mains.	
<b>Budget</b>	\$2,500,000	
<b>Project Update</b>	Water Main at Ada Street has been completed including the pressure test. Works are commencing on May Street	
	Bourke Street	Completed
	Cowper/Clifford Street	Restoration is progress
	Ada Street	Remaining disinfection test
	May Street	Commenced
<b>Project Images</b>		
		

<b>Project</b>	
<b>Title</b>	Capital Works – Reuse Water Scheme
<b>Project Description</b>	Design and construction of new infrastructure for the irrigation of a number of parks and fields within the Goulburn region.
<b>Budget</b>	\$8,800,000.00
<b>Project Update</b>	Detailed design is in progress and will be completed by April 2021. Works in Bathurst Street are completed. Pressure tests at Park Road and Bathurst Street are completed. Works are progressing in Forbes Street and from Lower Sterne Street to Sydney Road.
<b>Project Images</b>	
	

<b>Project</b>		
<b>Title</b>	Capital Works – Marulan WFP Options Study	
<b>Project Description</b>	Options Study for the upgrade of the Marulan Water Filtration Plant, to ascertain the most suitable type and size	
<b>Budget</b>	\$50,000	
<b>Key Dates</b>	Contract Awarded	March 2021
	Works commencing	March 2021
<b>Project Update</b>	Contract for Options Study awarded, project launch meeting held in late March 2021 with work to commence in the beginning of April 2021.	
<b>Project Images</b>		

<b>Project</b>		
<b>Title</b>	Capital Works – Goulburn WFP Sludge Lagoon Detailed Design	
<b>Project Description</b>	Detailed design of new sludge lagoons at the Goulburn WFP, for drying and processing of sludge.	
<b>Budget</b>	\$169,290	
<b>Key Dates</b>	Start of Detailed Design	March 2021
	Contract for detailed design awarded, with the project to commence in the beginning of April 2021.	
<b>Project Update</b>		
<b>Project Images</b>		

Project		
<b>Title</b>	Capital Works – Sewer Infrastructure	
<b>Project Description</b>	Rehabilitation of existing sewer mains.	
<b>Budget</b>	\$2,000,000	
<b>Project Update</b>	Main cleaning 150mm	9,542.09 m
	Main cleaning 225mm	1,498.13 m
	Main cleaning 300mm	102.44 m
	Main cleaning 375mm	1,168.24 m
	Relining	8,355.92 m
	Junction Sealing	301 (100 outstanding this financial year)
	Excavation Repairs	111
<b>Project Images</b>	 	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

Project	
<b>Title</b>	Re-Use Goulburn Detailed Design
<b>Project Description</b>	Construction of a Re-Use Hub (tip shop and workshop) and Recycling Shed. Will include the part grant funded Community Recycling Centre (CRC), which is supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.
<b>Budget</b>	\$7.3 million (\$200,000 grant funding obtained to date toward the CRC).
<b>Key Dates</b>	2020/2021
<b>Project Update</b>	Tender documents in development

Project	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre.
<b>Budget</b>	\$523,595
<b>Key Dates</b>	Release Tender February 2021
<b>Project Update</b>	Tender closed 30 March 2021

Project	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing environmental improvement works at Goulburn and Marulan sites.
<b>Budget</b>	\$440,150 Goulburn and \$160,190 Marulan.
<b>Key Dates</b>	Ongoing 30 June 2021
<b>Project Update</b>	Additional portable litter nets being installed. Further water management, landfill and batter improvements are planned for Goulburn and Marulan sites, with the Marulan site requiring a period of dry weather for dam improvements to be undertaken.

**4.2 Waste Education Initiatives**

Youth waste education workshops run by EnviroMentors and Eaton Gorge Theatre Company took place during March. EnviroMentors worked with several local primary schools to provide education to over 300 students on topics such as waste sorting, composting and waste-free lunchboxes.

Eaton Gorge Theatre Company ran three workshops in various high school drama classes and youth drama classes where approximately 40 students learnt drama and improv skills, and learnt how to use theatre to promote positive environmental change with regards to recycling and reducing waste to landfill.

These workshops were funded through the Canberra Region Joint Organisation (CRJO) Regional Waste Group.

Clean Up Australia Day took place on Sunday 7 March with a small but dedicated group of community members who assisted to clean up around Victoria Park and other problem areas around Goulburn.



Above: EnviroMentors workshop with Tarago Public School

Below: Eaton Gorge Theatre Company workshop with Goulburn High School



**4.3 Goulburn Waste Management Centre Waste Streams Received**

March 2021: Due to software issues this information is currently unavailable

Product	Number/Tonnes
Mattress	-
Clean Fill	-
Food / Garden Organics (self-haul to centre)	-
Mixed Waste	-
Asbestos	-
Metal	-
Commercial Waste Collections (Council)	-
Domestic Waste Collections (Council)	-
Green Waste Collections (Council)	-
Large Street Sweeper (Council)	-
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	-

**4.4 Endeavour Industries Domestic Recycling Contract**

The following table outlines Endeavour Industries' Recycling Statistics provided for February 2021:

Materials Out	Tonnes
Aluminium	0t
PET	0t
HDPE	0T
Mixed Plastics	0t
Glass	28.70t
Steel/Tin Plate	0t
Cardboard (largely commercial cardboard collected by Endeavour)	219.56t
White Paper	18.40t
Waste to landfill	59.70t
<b>TOTAL TONNAGE</b>	<b>326.36t</b>

Materials In	Tonnes
Commercial Cardboard Collection (largely commercial cardboard collected by Endeavour)	128t
Commercial Recycling Endeavour	3.32t
Council Domestic Collection Comingled	121.27t
<b>TOTAL TONNAGE</b>	<b>252.59t</b>



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## 5.0 Interesting News, Facts and Information

### Meet the giant mechanical stomach turning food waste into electricity

Tonnes of food scraps collected from restaurants and supermarkets are being converted into electricity under a green energy initiative powering thousands of homes in Perth.

The City of Cockburn has made the initiative part of its general duties

The City of Cockburn has made the waste to energy service a permanent fixture of its general duties, collecting rotting food waste from local businesses and feeding it to a mechanical 'stomach' at a nearby fertiliser plant.

The anaerobic digester heats the food, traps its methane gas and feeds the energy into the electricity grid, powering up to 3,000 homes.

"Food waste really shouldn't be thought of as a waste, it should be thought of as a resource," said the city's waste education officer, Clare Courtauld.

"It's really important to take food waste out of landfill because it produces harmful greenhouse gases.

"If global food waste was a country, it would actually be the third-highest greenhouse gas emitter in the world."

Ms Courtauld said the City had so far recycled 43 tonnes of food waste and saved 81,000 kilograms of CO2 equivalent gasses that would have otherwise entered the atmosphere rotting in landfill.

The \$8 million mechanical stomach sits at the Jandakot headquarters of fertiliser company RichGro. It was the first bio-waste plant of its kind to operate in the southern hemisphere when it opened in 2016.

"We're mechanically replicating a stomach, whether it be a cow's stomach or a human stomach," RichGro managing director Tim Richards said.

"Their trucks come in ... they tip off the food waste.

"It then goes through a piece of machinery which removes any packaging that might be in with the food waste and any contamination.

"It pulps the food waste up into like a porridge consistency and doses it into a big tank.

"This tank then feeds the two digesters ... they're getting fed 24 hours a day.

"As it breaks down, it generates methane gas. We're capturing that gas and we're running large generators that combined can produce up to 2.4 megawatts of electricity."

The plant powers the company's entire operations and up to 3,000 neighbouring homes, all from food waste.

"Out the back end comes a liquid that is actually certified organic as a liquid fertilizer," Mr Richards said.

"We sell a percentage of that to farmers and the remaining percentage of it we add into our compost piles."

Some foods are better than others.

"It's a bit like the doctors tell us to eat a balanced diet. I need to feed it a balanced diet as well," Mr Richards said.

"Certainly, you can overdo a good thing — you wouldn't want too much fats, oils and greases.

"A lot of fruit and vege, starchy, sugary products are good. They produce a lot of energy."

The City's waste manager, Lyall Davieson, said there was community appetite for these sorts of initiatives.

"I've been in waste for about 25 years," he said.

"Not so long ago, all we could really do was just recycle a few cans and a bit of steel.

"But now we really have at our disposal lots of options to divert waste from landfill and to recycle."

Frank Scarvaci, who owns a longstanding independent supermarket in Hamilton Hill, was one of the first businesses to sign up for the service.

He said it was a natural progression for his grocery store after embracing a plastic bag ban and installing solar power.

"I've been surprised [at] how the community has accepted the change," he said.

"I thought [there] was going to be much more resistance in regards to when they scrapped plastic bags, for example — but there was virtually no resistance at all."

While common in Europe, the plant is just one of a few of its kind to be built in Australia.

The City of Cockburn said it was not a waste service it would expand to households, because the risk of contamination disrupting the process was too high.

"We do have a machine that does have a certain ability to remove a level of the contamination," Mr Richards said.

"Can it remove everything? No, it can't.

"We've even had bowling balls come through — you can't process things like that, in a system like this. It does damage our machinery."

The bio-energy technology is growing in Australia, with the next logical step in the process to convert the bio-waste into biomethane, which could be fed into the gas grid.

The Federal Government is co-funding a biomethane production facility at a wastewater treatment plant in Sydney's southern suburbs.

Once online in 2022, the \$14 million plant is expected to pump biomethane derived from biogas created by a similar 'mechanical stomach' that would meet the gas needs of more than 13,000 homes.

<https://www.abc.net.au/news/2021-03-28/meet-the-mechanical-stomach-turning-food-waste-into-electricity/100032660>



**15.18 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 26 MARCH 2021**

**Author:** Carol James, Councillor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Youth Council Meeting Minutes 26 March 2021 [↓](#) 

<b>Link to Community Strategic Plan:</b>	Our Civic Leadership
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 26 March 2021

**BACKGROUND**

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 26 March 2021

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.

**Meeting Details**

Friday, 26<sup>th</sup> March 2021  
Council Chambers

**Attendees**

Lizzy, Zoe, Leah, Blake, Molly, Chloe, Millie

**Apology**

Henry, Cole, Charlotte

**Discussion Items**

- Thank everyone for working on festival of place for announcing bands and playing games.
  - 1.
- NSW Youth Conference
  - Speakers and booking project rocket
  - Trade tables
  - Catering & merchandise
  - 2.
- ANZAC Day
  - Organising wreath laying
  - 3.
- Youth Week
  - Great race
  - Organise teams
  - Mindfulness garden
  - Planning day to be arranged
  - Competition date 30<sup>th</sup> June
  - 4.
- Ideas for a Winter Youth Activity
  - Winter wonderland
  - Movie Frozen 2
  - Fake snow
  - Olaf costume

**Action List**

Tasks

- Promote Great Race - All
- Put on Facebook – Holly
- Talk to Radio newspaper – Carol
- Organise Great Race challenges – Carol

Next Meeting: 4pm, 30<sup>th</sup> April, Council Chambers

**15.19 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. **Veolia Woodlawn Community Consultative Committee Minutes 18 March 2021** [!\[\]\(9bf097d682561b2ffd12d57a40ca73b1\_img.jpg\)](#) 
  2. **Goulburn Liquor Accord Minutes 31 March 2021** [!\[\]\(a2c132b99b4fcf21fd2bcbbdcf2be642\_img.jpg\)](#) 

<b>Link to Community Strategic Plan:</b>	CL3 – our Civic Leadership
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the minutes below be received:

1. Veolia Woodlawn Community Consultative Committee Meeting held 18 March 2021
2. Goulburn Liquor Accord Committee meeting held on 31 March 2021

**REPORT**

Please find attached the minutes from the following external committees:

1. Veolia Woodlawn Community Consultative Committee Meeting held 18 March 2021
2. Goulburn Liquor Accord Committee meeting held on 31 March 2021

These minutes are attached for your information and no Council decision is required other than noting the minutes.



# Woodlawn Eco-Precinct

## Community Liaison Committee Meeting Minutes

<b>Date</b>	Thursday 18th March 2021	<b>Time</b>	5:00 pm
<b>Coordinator</b>	Henry Gundry	<b>Location</b>	Woodlawn Conference Room

**Committee List ✓**

Name	Present	Name	Present
Henry Gundry (HG) (Veolia)	✓	Sandra Ellson (SE) (Community)	x
Cr Denzil Sturgiss (DS) (GMC Councillor)	✓	Scott Martin (SM) (GMC Designated Off)	✓
Simon Reynolds (SR) (Community)	✓	Cid Riley (CR) (Community)	x
Adrian Ellson (AE) (Community)	✓	Owen Manley (OM) (Tarago Men's Shed)	x
Cr Mark Schweikert (MS) (QPRC Councillor)	✓	Richard Kirkwood (RK) (Community)	✓
Kym Wake (KW) (TADPAI) (Chair)	✓		

**Guests/Observers ✓**

Name	Present	Name	Present
Marea Rakete (Veolia)	x	Tobias Stanley (Veolia) (Minutes)	✓
Christine Hodgkiss (Veolia)	✓	Skye McParland (Veolia)	✓
Lee Smith (Veolia)	✓	Pablo Gonzalez (Veolia)	✓

**Minutes**

<b>1</b>	<b>Welcome</b>
	Welcome to Country. The Chair opened the meeting and welcomed attendees.
<b>2</b>	<b>Present / Apologies</b>
	Owen Manley, Cid Riley and Sandra Ellson (Apologies).
<b>3</b>	<b>Approval of Previous Minutes</b>
	Approved without change.
<b>4</b>	<b>Matters Arising from Minutes</b>
	<p><b>Bushfire Grant (BLERF)</b>                      Cid queried Veolia's response to matching funding obtained through the BLERF as per previous meeting. Veolia contributions are via the trust, which are accessible to community organisations throughout the year.</p> <p><b>Tarago Village Plan</b>                      A word version of the TVP developed by Elton Consulting has been located. A community meeting was held to revise the plan's objectives and discuss progress of projects, all of which have been completed to date. Council (SM) has used the TVP as a benchmark to prioritise projects in other communities.</p>
<b>6</b>	<b>Woodlawn Eco-Precinct Operational Update</b>

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Veolia Community Liaison Committee Meeting Minutes

	<p>Tobias Stanely presented an operational update accompanied by a slideshow (appended to minutes).</p> <p><b>Bioreactor and Leachate Treatment Plant</b> Annual Odour Audit and Independent Environmental Audit undertaken. Leachate Water Management System Audit will be conducted on 25th March 2021. Final reports will be available in due course. The recent spike in odour related complaints was discussed. Selected complainants having been invited to site to assist with identification of source, and a reintroduction to odour diaries in the community. An Odour Management Strategy is being developed that will focus on proactively minimising operational activities with potential impact to odour emissions. An ongoing process Audit of the LTP by Veolia Global Technical &amp; Performance Department (TPD) is under review.</p> <p><b>Woodlawn Bioenergy</b> Work on Hub 2 is ongoing, with energy generation at 11,392MWh this year to date. The installation of a 5th Booster is on track for June this year and a new Flare in transit. This is a key piece of infrastructure to further increase biogas capture. Currently our existing system is close to capacity and this capital investment was fast track with funds approved in 2020.</p> <p><b>Mechanical Biological Treatment</b> Production is continuous with the RRO granted for the trial of WOO (Woodlawn Organic Output) on the rehabilitation of mine tailings. The trial has begun with approximately 2,100t of WOO being stockpiled at the Heron Resources mine site for future placement.</p> <p><b>Reconciliation Action Plan</b> Veolia is supporting indigenous communities and exploring opportunities and career paths in partnership with Clontarf Foundation.</p>
7	<p><b>General Business</b></p>
	<p><b>Tarago Lead Contamination</b> Transport NSW (TfNSW) reached out to Veolia to see if material could be treated at Woodlawn and then disposed of at the Bioreactor. This option is being explored by TfNSW and what sort of approval would be required. This would mean that the soil within the Tarago siding would be excavated and transpired to Woodlawn. Veolia will work with TfNSW if this option is granted. The responsibility lies with TfNSW</p> <p><b>Bungendore/Tarago Road Maintenance</b> HG sought clarification of what Veolia's contributions are paying for, as the work underway appears to be maintenance. MS confirmed that the major work as set for April (4 weeks from meeting), design and acquisitions are almost completed. MS was not aware of the exact detail of the works, ie specific sections of the road and or any turning lanes.</p> <p><b>Regional Waste Planning Modification Update</b> Veolia is assessing the impacts - traffic and odour for the Planning modification. The demand to increase regional waste tonnage is from existing customers. The road traffic study and review of the movements on the Bungendore/Tarago Road has been completed. Planned increase is from 130ktpa to 200ktpa. HG will quantify the traffic movements at the next meeting.</p> <p><b>FOGO Processing at Woodlawn MBT</b> Veolia is also working with the DPIE and NSW EPA on approval and waste classification in relation to the processing of FOGO (Food Organics/Garden Organics). A funding grant from NSW Environmental Trust has been awarded to Veolia for the installation of organics processing infrastructure. Veolia may be required to submit a planning modification for this minor change to the operation including a separate front end receival location adjacent to an existing building.</p> <p><b>ACT Waste</b> Questions were asked about potential Veolia and Suez merger, and what this could mean for ACT Domestic Waste. The ACT Government is in control of this waste stream, although Suez is</p>

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*Veolia Community Liaison Committee Meeting Minutes*

	the collections contractor. The ACT government has not approached Veolia to manage and transport domestic waste to Woodlawn. Additional Waste via rail or truck would be subject to a Planning Modification.
<b>8</b>	<b>Other Business</b>
	<p><b>Future Waste to Woodlawn</b> A brief prepared and submitted by AE and CR communities was presented to the Veolia CLC conveying concerns that incremental changes to the direction and/or future of the Woodlawn project are not being communicated to the wider community. Copies of the brief were supplied to the VCLC for consideration in preparation for the next scheduled meeting. Document attached to minutes.</p> <p><b>Project Development at Woodlawn Eco-Precinct</b> Christine Hodgkiss and Pablo Gonzalez presented an introduction to Veolia's proposal for a new Advanced Energy Recovery Centre at the Eco-Precinct. Stakeholder communication, consultation and community engagement will remain ongoing throughout the extent of the planning process. Conversation included a proposed 380ktpa energy recovery facility that would generate up 40MW of energy. Community members requested clarification of what the facility actually was and the messaging to the stakeholders. Veolia is embarking on early stakeholder consultation prior any planning submission.</p>
<b>8</b>	<b>Meeting Closed by Chairperson</b>
	Meeting closed by the Chair at 7:47pm.

**Attachments:**

- 1/ Veolia CLC Meeting #5 Operational Presentation
- 2/ Woodlawn CLC Charter 2020 - Draft - Nov 2020

DRAFT

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# Woodlawn Eco-Precinct Community Liaison Committee Meeting

Thursday 18th March 2021

*NSW Woodlawn Eco-Precinct*  
619 Collector Road / Tarago / NSW 2580 Australia  
off.: +61 2 8588 1360  
[www.veolia.com/anz](http://www.veolia.com/anz)





# Welcome

*Veolia acknowledges the Traditional Owners of country throughout Australia and recognises their continuing connection to land, waters and community. We pay our respects to them and their cultures; and to elders both past and present*

*Welcome and thank you! Effective community consultation is a participatory process that underpins genuine community development. The purpose of the Veolia Environmental Services Community Liaison Committee is to help us better understand what the community values and inform us of issues that the community finds important.*

**MEETING  
AGENDA**

Item	Topic
1	<i>Present/Apologies</i>
2	<i>Approval of Minutes of Previous Meeting</i>
3	<i>Matters Arising from Minutes</i>
4	<i>Woodlawn Eco-Precinct Operational Update</i>
5	<i>General Business</i> <ol style="list-style-type: none"> <li>1. <i>Tarago Lead Contamination</i></li> <li>2. <i>Bungendore/Tarago Road Maintenance</i></li> <li>3. <i>Regional Waste - Planning Modification Update</i></li> <li>4. <i>FOGO Processing at Woodlawn MBT</i></li> <li>5. <i>ACT Waste - Fyshwick Decision by ACT Govt.</i></li> </ol>
6	<i>Other Business</i> <ol style="list-style-type: none"> <li>1. <i>Future Waste to Woodlawn</i></li> <li>2. <i>Project Development - Woodlawn Eco-Precinct</i></li> </ol>
7	<i>Meeting Closed by Chairperson</i>



**Present / Apologies**  
**Previous Minutes**  
**Matters Arising**

# ECO-PRECINCT OPERATIONAL UPDATE

## BIOREACTOR

### YTD Waste Received (28th February 2021)

- Regional Waste 21,105t
  - Bushfire Impacted Waste 81.1t
- Sydney Waste 93,567t
- MBT Residual 11,869t

### External Environmental Audits - Fieldwork components completed

- Annual Independent Odour Audit (The Odour Unit)
- 3-Yearly Independent Environmental Audit (Ramboll)

### Complaints Register

- YTD Odour Complaints (16)



# ECO-PRECINCT OPERATIONAL UPDATE

## BIOENERGY

### YTD Biogas Capture

- Energy Generation 11,392 MWh
- 55,197 tCO<sub>2</sub>-e CH<sub>4</sub> captured to end of Feb 2021
- Jan 2021 - record high tCO<sub>2</sub>-e collected 29,553 - equates to removing 77,093 cars off the road

## LEACHATE TREATMENT PLANT

### Discharge to Evaporation Dam

- Currently treating at 2.88L/sec. Challenges in processing and time taken to effect change.
- Accumulatively discharged, 155,741m<sup>3</sup> (to 17th March) of permeate
- Process audit by Veolia Global Technical & Performance Department (TPD) is ongoing and a final report is under review - sludge wastage is the key operational requirement



# ECO-PRECINCT OPERATIONAL UPDATE

## MBT

### YTD Waste Processed (28th February 2021)

- Sydney Waste 22,619t
- MWOO to Landfill 4,953t
- WOO to Heron 2,112t

### Output from MBT

- Transferred 2,200t to Tailings
- Heron Resources - Care and Maintenance timings and rehab progression is the key constraint at present.

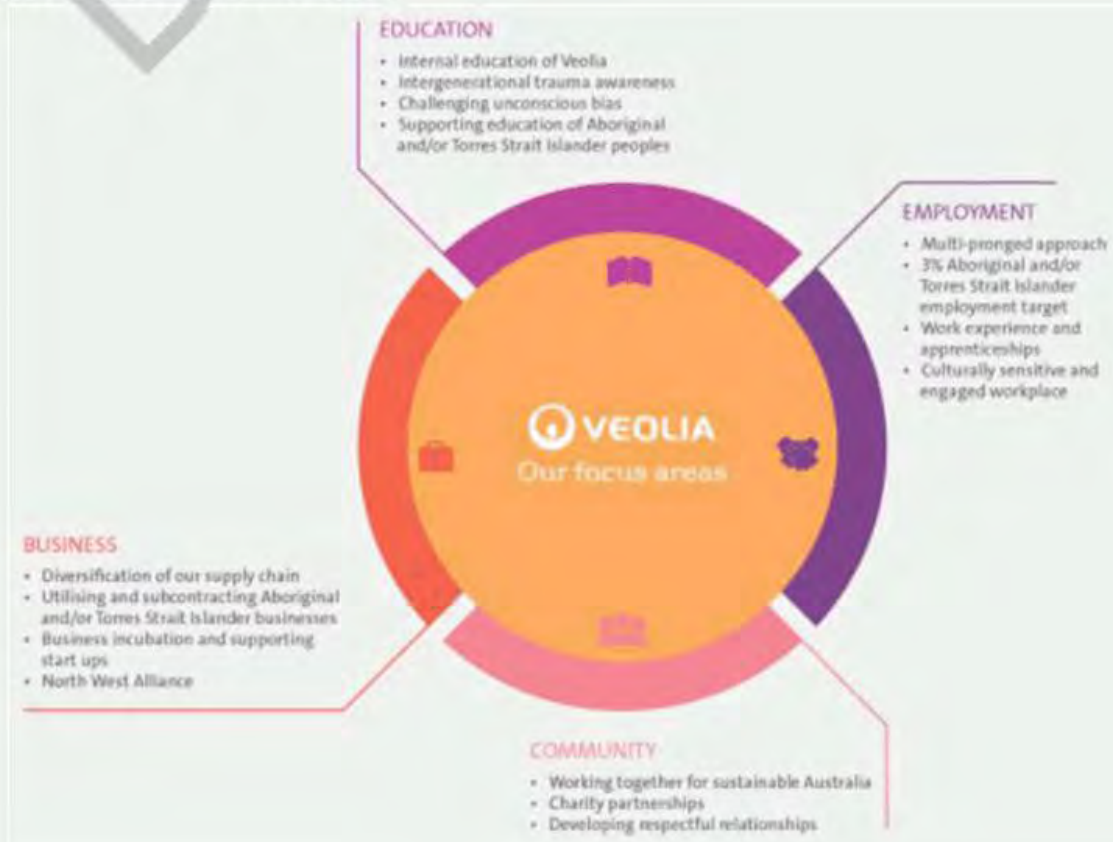
### Next project development

- FOGO Transition





# Reconciliation Action Plan





## General Business

- Tarago Lead Contamination - Feedback from Transport for NSW
- Tarago Rail Loop Train holding update - change in CRN Management
- Bungendore/Tarago Road Maintenance
- Regional Waste - Planning Modification Update
- FOGO Processing at Woodlawn MBT - Possible Planning Modification
- ACT Waste - Fyshwick Decision by ACT Govt.



# Other Business

- Future Waste to Woodlawn
- Project Development - Woodlawn Eco-Precinct



# Next Meeting

*The next Community Liaison Meeting will be held at the Woodlawn Eco-Precinct on Thursday 3rd June 2021 at 5.00pm., or otherwise agreed.*





Woodlawn CLC Charter & Procedures

Issue Date 01/07/2020

Woodlawn Eco-Precinct  
Community Liaison Committee  
Charter & Procedures

DRAFT

November 2020



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## 1 Role of the Community Liaison Committee

A Community Liaison Committee has been established by Veolia Environmental Services (Australia) Pty Ltd (Veolia) in accordance with the Conditions of Development Consent for the development of the Woodlawn Waste Management Facility.

The overall role of the Committee is to provide a direct link between Veolia and the people who live and work within the Woodlawn area. Veolia's intention is to work with the Committee to help build positive relationships with both the most directly affected community of neighbours to the project, and the broader community of the residents of the Goulburn Mulwaree Shire and Queanbeyan Palerang Region.

The role of Community Liaison Committee is consultative. It does not have a decision-making role.

The following list summarises some of the Community Liaison Committee main functions:

- Advise Veolia on community perceptions and concerns on relevant issues and activities;
- Promote and provide opportunity for community awareness and involvement in matters relating to the Woodlawn Eco-Precinct.

## 2 Selection Criteria

In selecting Community Liaison Committee members, Veolia seeks to bring together a range of representatives from the community including local government, local residents, environment, community and business groups including representatives of farming interest groups and neighbouring businesses.

The following criteria are proposed for evaluation of potential Community Liaison Committee members.

- Willingness to accept and contribute constructively within the boundaries of the Community Liaison Committee Charter.
- Interest in issues relating to the local area.
- Experience and ability to communicate community/stakeholder views.
- Experience and ability to provide feedback to members of the community and/or stakeholder groups.
- Reside within 20 km of the Woodlawn Eco-Precinct.

Veolia will seek to achieve a gender balance, an age spread and a blend of expertise.

Members do not need to be affiliated with a community group or other organisation.



Current employees of Veolia or a significant provider of goods and services to Veolia, unless acting in a professional capacity, are not eligible to join the Community Liaison Committee.

### **2.1 Selection Process**

Goulburn Mulwaree Council and Queanbeyan Palerang Regional Council will each nominate one local government representative to the Community Liaison Committee, or otherwise advised by the nominating LGA. If necessary, community participants will be chosen by a panel that shall include an appropriate senior manager from Veolia, a community relations professional, and a person independent of Veolia such as a representative of the Environment Protection Authority of NSW.

If the Community Liaison Committee requires the appointment of a new member mid-term, Veolia may choose to seek further nominations to fill this position and membership selection will be at the discretion of Veolia.

## **3 Terms of Membership**

### **3.1 Length of term**

In the interest of consulting with a wide range of community members, membership will be for a set term of two (2) years.

At the end of the two-year term, a member may retire or seek nomination for a further two-year term. Depending on the number of places available, and the mix of the group, the selection panel may choose to appoint the person for additional terms.

A combination of continuing and retiring membership is generally considered desirable at any one time.

### **3.2 Termination of membership**

A member's position on a Community Liaison Committee may be declared vacant if the member:

- completes a two year term and retires;
- resigns the membership in writing to the Chairperson;
- fails to attend more than two meetings per year without prior notice;
- acts in a way which is contrary to the values of the Community Liaison Committee and Veolia; or
- becomes an employee of Veolia or a significant provider of goods or services to Veolia.

## **4 How the Community Liaison Committee will operate.**





#### 4.1 Summary of Responsibilities

***Veolia agrees to:***

- pass on the Community Liaison Committees advice and recommendations to relevant Veolia staff;
- give Committee members feedback on how their recommendations have been used;
- report on project progress and monitoring and seek feedback from the Committee;
- encourage all Committee members to present their views;
- respond within agreed time frames to requests for information;
- support the smooth operation of the group by supplying a Coordinator and administrative assistance as necessary;
- help promote the Community Liaison Committee existence and objectives to the community and Veolia employees;
- consider suggestions made by the Community Liaison Committee on how the functioning of the Committee may be improved;
- work within the framework of the Community Liaison Committee Charter and Procedures; and
- advise any impending media coverage of the Community Liaison Committee.

***Members of Community Liaison Committee agree to:***

- attend meetings and actively participate in discussions;
- report their views and those of the wider community to Veolia;
- give feedback from the meetings to the wider community;
- allow all Committee members to present their views;
- suggest agenda items;
- make suggestions on how the functioning of the Committee can be improved;
- work within the framework of the Community Liaison Committee Charter and Procedures; and
- advise the Chair of any impending media items relating to the Community Liaison Committee or the Veolia.

***Goulburn Mulwaree Council and Queanbeyan Palerang Regional Council agree to:***

- pass on the Community Liaison Committees advice and recommendations to their respective Council and appropriate managers;
- give Committee members feedback on how their recommendations have been used;
- report on project progress and monitoring and seek feedback from the Committee;
- respond within agreed time frames to requests for information;



- help promote the Community Liaison Committee existence and objectives to the community and Council employees;
- work within the framework of the Community Liaison Committee Charter and Procedures; and
- advise any impending media coverage of the Community Liaison Committee.

Veolia acknowledges Community Liaison Committee member's rights to make public comment on matters other than confidential material.

**5 Procedures of Community Liaison Committee**

**5.1 Quorum Constitution**

A quorum of any meeting shall be three (3) members excluding Veolia staff. A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretion vested in or exercisable by the Committee.

**5.2 Chairing**

The Committee will nominate and vote on a Chairperson.

**5.3 Nature of issues to be considered**

The Community Liaison Committee's primary concern is with matters relating to the construction and operation of the Woodlawn Eco-Precinct.

**5.4 Issues for discussion**

Issues for discussion at each Community Liaison Committee will be nominated by individual members of the Committee at the preceding Committee meeting or through the Chairperson or Coordinator.

The number of issues placed on the agenda will be limited to a number that will allow for appropriate levels of discussion.

**5.5 Information Tools**

Previous minutes, agendas and support material should be forwarded to members of the Committee at least two weeks before the meeting. Agendas should specify those items that are for discussion only and any other items that require a resolution.

Support material would ideally include a précis of issues and a summary of presentations to allow the consideration of Committee members prior to the meeting. Veolia will provide



information within its possession or under its control as necessary, to allow the committee to operate effectively, other than confidential or privileged information.

#### **5.6 Feedback & Follow-up**

Veolia is aware of the importance of giving Committee members clear feedback on the way their suggestions helped to contribute to the decision-making process. Veolia will give feedback to Committee members explaining how suggestions and ideas were factored into the decision-making process. Time will be set-aside at each meeting for this purpose.

#### **5.7 Links with the Wider Community**

Community Liaison Committee members are encouraged to discuss issues with the wider community including their specific interest groups where relevant.

#### **5.8 Dispute Resolution Procedure**

The aim of the Community Liaison Committee is to represent a diversity of viewpoints and stakeholder concerns. Where Committee members hold a range of perspectives on a particular issue, the differing viewpoints will be noted and taken into consideration.

It is not a requirement that consensus be reached among members on the issues discussed. When disagreement on an issue exists, the following procedure should in general be adopted:

- Establish working party to review issue and propose resolution,
- Bring issue back to Committee for further consideration,
- If disagreement continues to exist, record a clear understanding of the nature of the disagreement.

#### **5.9 Conflict of Interest**

If a member believes he or she may have a conflict of interest in relation to a particular issue or item of the discussion, the member should make this position clear to the Chairperson and other Committee members. The Committee member will not be excluded from discussion on this issue

#### **5.10 Confidentiality**

From time to time, Committee members may be given confidential material. These materials are shown in good faith and Committee members will ensure that confidentiality is strictly maintained. Documents that are confidential will be marked accordingly.

#### **5.11 Complaints Handling Procedure**

Community Liaison Committee meetings focus on issues of local and regional significance. Issues of mainly personal interest are best raised with the Committee coordinator outside the meeting forum, and discussed directly with the relevant Veolia personnel. Complaints are dealt with



through established, standard processes. Refer to Veolia's 'Handling Complaints - PRO-4702' Procedure.

**5.12 Frequency of meetings**

It is anticipated that the Community Liaison Committee will meet every two months (six times per year) or such other numbers as the Committee agrees.

**5.13 Closed Meetings**

Meetings of the Community Liaison Committee will not be open to any observers, except with the agreement of the Committee and Veolia.

**5.14 Review of the Charter and Procedures**

A formal review of the Charter and Procedures will be carried out every twelve months. The document is also open to review and improvement at other times at the request of either Committee members or Veolia's representatives.

**6 Resourcing the Committees**

**6.1 Committee Coordinator**

A Coordinator has been appointed. Members may contact this person for assistance regarding any Community Liaison Committee matter. Veolia will provide a written record of the meeting that will be distributed to participants in a timely manner.



# GOULBURN LIQUOR ACCORD

LOCAL IDEAS. REAL SOLUTIONS.

Minutes of the Goulburn Liquor Accord Meeting held on  
Wednesday **Wednesday 31<sup>st</sup> March 2021** at 10:00am in the  
Goulburn Mulwaree Council Chambers



Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
at 10:00am in the Goulburn Mulwaree Council Chambers

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Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
at 10:00am in the Goulburn Mulwaree Council Chambers

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**Chairman:** Leon Lincoln (NSW Police Force)

**Meeting Officially Opened:** 10:00am

**Attendance:**

**Present:**

Leon Lincoln (NSW Police Force)	Matt Hinton (NSW Police Force)
Cassie Croker (Gordon Hotel)	Rachael Grant (Goulburn Events Management)
Krystle Swift (Railway Bowling Club)	Cr Peter Walker (Goulburn Mulwaree Council)
Andy Hore (Empire Hotel)	Graeme Northey (BCT Training)
J Young (Liquorland)	D Young (First Choice)
J Desborough (Goulburn Soldiers Club)	Catherine Bourke (Hibernian Hotel)
Amanda Sasse (Goulburn Race Club)	Donna Sykes (Anglicare)
Tracey Norberg (Goulburn Mulwaree Council)	Dawn Hogan (Terminus)

**Also present:**

Amanda Brown (Goulburn Mulwaree Council)	

**Apologies:**

John Ferrara (Goulburn Airport)	Scott Cooper (Railway Bowling Club)
Sean Griffiths (Tattersalls)	

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Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
at 10:00am in the Goulburn Mulwaree Council Chambers

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**Minutes of last meeting**

Moved: Amanda Sasse

Seconded: Cr Peter Walker

True and correct record of that meeting.

**Treasurers Report**

No update as Treasurer is not in attendance

**Correspondence**

Nil.

**Police Report**

Leon Lincoln reported for 27 January to 30 March 2021 in Goulburn.

**Alcohol Related Assaults**

	27 January – 30 March 2021
Assaults	1
FTQ	7

**Speaker’s additional information:**

- Higher number of Failure to Quit leads to lower number of Assaults.
- Perpetrators of assaults were moderately affected by alcohol. Keep on top of RSA. With COVID-19 restrictions it was harder to keep on top of with people sitting, with the restrictions easing and patrons standing and dancing again now it will make it easier.

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Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
at 10:00am in the Goulburn Mulwaree Council Chambers

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- Public Health Order has been updated. 1 person per square meter rule as of Monday for all venues. This is not specific areas poker machines or dance floor etc, it is up to the venue themselves to remind people to encourage social distancing but legally as long as the 2 square meter rule per person is met the venue is compliant.
- All previous COVID-19 restrictions no longer apply.
- ANZAC Day – previous figures of ANZAC Day assaults are 4 in 2018 with 1 Failure to Quit and 2 assaults in 2019 with no Failure to Quits. No 2020 figures due to COVID-19 restrictions/closures.
- It would be wonderful to have zero assaults for 2021. Leon will be working and inspecting venues on the day- it is important to keep on top of intoxication and RSA for the day.
- A promotion will run with the Liquor Accord backing talking about respecting ANZAC Day, and creating community awareness around responsible drinking. This was discussed previously after ANZAC Day 2019.
- 2up will run at the Terminus, Gordon, Hibo and Soldiers Club.
- Requirements in the COVID-19 Movement and Gathering orders must be met including:-
  - i. a COVID-19 Safety Plan
  - ii. 2up in outside areas or with two sides open to the weather
  - iii. adequate sanitiser for patrons at entry and exits
  - iv. Space of 2m<sup>2</sup> per participant
  - v. encouragement of betting with patrons adjacent to them and discouraging passing through the crowd to make/take bets
  - vi. regular reminder announcements regarding sanitising upon leaving the game and going to the bathroom or bar
  - vii. Assigning a COVID-19 marshal to ensure safety outcomes are being met.
- Incident Registers – please record everything in the Register. Tissues will be issued if Leon visits the premises for information and CCTV footage and incidents are not lodged. End of night is adequate when busy, but days later is not. If you are licensed to trade beyond midnight you are required to have an incident register, and any venue that has an incident is required to record it in some format.

**Inspector Matt Hinton addressed the meeting**

- Thank you to the Licensed premises for their efforts during COVID-19. It had a huge impact on venues. It was expected there would be a spike in incidents on return to trading, but this did not occur due to the way venues managed the return to trading. Thank you for your efforts.
- Barred From One Barred From All has been fruitful.

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Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
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- Please remember when ejecting multiple patrons for fighting to consider separating the patrons- eg holding one back or sending one out the front and the other out the back This is to prevent fighting in the streets, as any incident on the street will be attributed to your venue.
- Young patrons are becoming intoxicated in venues and causing issues in the street. When Police are back tracking after the incident it will fall back on the premises. Please ensure all ID's are being checked for anyone who looks under 25 years old.

**General Business:**

- Cr Peter Walker – The renewal of the alcohol free zone will be up at next Council Meeting. At this stage there are no changes. The Market Street accommodation facility may be changing hands, Cr Walker recommended that we keep aware of what is happening with this.
- Tracey Norberg has posters for Plan B available. Please email Amanda Brown if you would like coasters or T shirts. Leon also has many coasters available and is willing to drop off.
- Dates for next two meetings have been set- Wednesday 21<sup>st</sup> July and Wednesday 27<sup>th</sup> October. October meeting will discuss Goulburn Cup (31<sup>st</sup> October) and Girls Day Out (6<sup>th</sup> November).
- Graeme Northey addressed the RSA procedure. When students complete their RSA they get a Statement of Attainment and receive an email with an interim certificate and an application for the License (RSA Card). They then need to attend Service NSW to put in their application and receive their RSA Card in the mail. A digital copy will also be provided that is also acceptable to present. There is a lack of understanding around this process and staff are working without their RSA, thinking the Statement of Attainment is adequate. RSA expiring in 2020 were extended to 30<sup>th</sup> June 2021. Check all staff renewal dates to see who needs to be updated. The old card may say it is expired but could still be current due to the extension. There is 90 days grace between the Statement of Attainment and getting the License. If this 90 days has past the course does not need to be redone as the Statement of Attainment is valid for 5 years. There are also courses presenting as RSA that are not actually RSA when you read the small print- ensure staff are aware of this and check with them.
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Minutes of the Goulburn Liquor Accord Meeting held on **Wednesday 31<sup>st</sup> March 2021**  
at 10:00am in the Goulburn Mulwaree Council Chambers

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**Meeting Closed**

Being no more business, the meeting was declared finished at 10:30am.

The next meeting is to be held on **Wednesday 21 July 2021** at the Civic Centre in the Council Chambers, 184-194 Bourke Street, Goulburn starting at **10:00am**.

**Tasks from this meeting**

Task	Responsibility
Nil	

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**Contact detail**

Leon Lincoln - Chairman

Email: [linc1leo@police.nsw.gov.au](mailto:linc1leo@police.nsw.gov.au)

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.