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BUSINESS PAPER

Ordinary Council Meeting

20 October 2020

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:
 Tuesday, 20 October 2020 at 6pm
 in the Council Chambers, Civic Centre
 184 - 194 Bourke Street, Goulburn

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Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 OCTOBER 2020

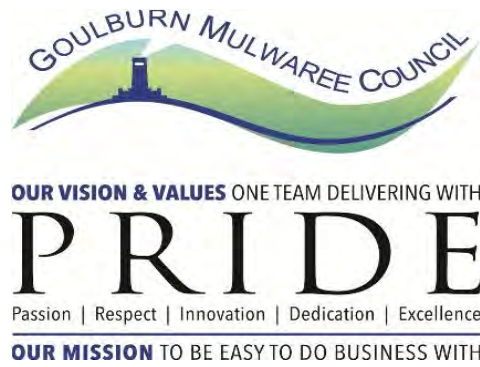
Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 6 October 2020

RECOMMENDATION

That the Council minutes from Tuesday 6 October 2020 and contained in Minutes Pages No 1 to 45 inclusive and in Minute Nos 2020/385 to 2020/416 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

6 October 2020

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	Nil	
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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 6 OCTOBER 2020 AT 6PM**

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Leah Ferrara, Cr Margaret O'Neill (arrived at the meeting at 6.14pm), Cr Carol James, Cr Denzil Sturgiss.

IN ATTENDANCE: Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Robbie Hughes (Acting Director Operations) & Amy Croker (Executive Officer).

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Denzil Sturgiss.

4 APOLOGIES

RESOLUTION 2020/385

**Moved: Cr Leah Ferrara
Seconded: Cr Carol James**

That the apologies received from Cr Alfie Walker and Cr Sam Rowland and Cr Margaret O'Neill for lateness be accepted.

CARRIED

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2020/386

**Moved: Cr Andrew Banfield
Seconded: Cr Carol James**

That the application for leave of absence be granted to Cr Alfie Walker and Cr Sam Rowland due to health reasons.

CARRIED

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

Alan Mitchell addressed Council on Item 15.1 DA/0169/1920, 8 lot residential subdivision, Lot 29 DP 1112491, 30 Dorsett Road Marulan.

Cr Margaret O'Neill arrived at the meeting at 6.14pm.

Talya Farrell and Adrian Gray addressed Council on Item 15.1 DA/0169/1920, 8 lot residential subdivision, Lot 29 DP 1112491, 30 Dorsett Road Marulan.

10 CONFIRMATION OF MINUTES**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 15 SEPTEMBER 2020****RESOLUTION 2020/387**

Moved: Cr Peter Walker

Seconded: Cr Carol James

That the Council minutes from Tuesday 15 September 2020 and contained in Minutes Pages No 1 to 22 inclusive and in Minute Nos 2020/352 to 2020/384 inclusive be confirmed.

CARRIED

11 MATTERS ARISING**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 15 SEPTEMBER 2020**

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**RESOLUTION 2020/388**

Moved: Cr Peter Walker

Seconded: Cr Andrew Banfield

That Council notes the Task List and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

12.1 MAYORAL MINUTE - GENERAL MANAGERS PERFORMANCE REVIEW

RESOLUTION 2020/389

Moved: Cr Bob Kirk

That:

- 1. The Mayoral Minute on the General Managers Performance Review be received.**
- 2. Council delete strategic goal 1.11 titled 'Council Briefings' from the General Managers Performance Assessment.**

CARRIED

12.2 MAYORAL MINUTE - WASTE WATER FARM EXPRESSION OF INTEREST APPLICANTS

RESOLUTION 2020/390

Moved: Cr Bob Kirk

That:

- 1. That the Mayoral Minute on the Waste Water Farm Expression of Interest Applicants be received.**
- 2. Council change the date to invite all three applicants who lodged an expression of interest for the Waste Water Farm from Tuesday 13 October 2020 to Tuesday 27 October 2020.**

CARRIED

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 DA/0169/1920, 8 LOT RESIDENTIAL SUBDIVISION, 30 DORSETT ROAD MARULAN

RESOLUTION 2020/391

Moved: Cr Peter Walker
Seconded: Cr Margaret O'Neill

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 6:34pm.

CARRIED

RESOLUTION 2020/392

Moved: Cr Andrew Banfield
Seconded: Cr Denzil Sturgiss

That Council move back into Open Council.

Council moved back into Open Council at 7:01pm.

CARRIED

MOTION

Moved: Cr Andrew Banfield
Seconded: Cr Margaret O'Neill

That:

1. The staff assessment report for development application DA/0169/1920 for the proposed 8 Lot Residential Subdivision be received.
2. Council refuse DA/0169/1920 for an 8 Lot Residential Subdivision located at Lot 29 DP 1112491, 30 Dorsett Road Marulan subject to the following reasons:
 - a. Flooding issues are not accurately addressed with the more intense development.
 - b. Because of the intent of the original development this subdivision is not in the public interest
 - c. Clearing of the land has not been adequately addressed.

The motion was put and lost.

In Favour: Crs Andrew Banfield and Margaret O'Neill

Against: Crs Bob Kirk, Peter Walker, Leah Ferrara, Carol James and Denzil Sturgiss

RESOLUTION 2020/393

Moved: Cr Denzil Sturgiss
Seconded: Cr Leah Ferrara

That:

1. **The staff assessment report for development application DA/0169/1920 for the proposed 8 Lot Residential Subdivision be received.**
2. **Consent be granted for DA/0169/1920 for an 8 Lot Residential Subdivision located at Lot 29 DP 1112491, 30 Dorsett Road Marulan, subject to the following conditions.**
3. **The draft Planning Agreement associated with DA/0169/1920 for an 8 Lot Residential Subdivision be placed on public exhibition for a period of 28 days, in accordance with section 7.5(1) of the *Environmental Planning and Assessment Act 1979*.**

DEFERRED COMMENCEMENT

This is a deferred commencement consent under Section 4.16(3) of the *Environmental Planning and Assessment Act 1979*. This deferred commencement consent does not become operative until the applicant has satisfied the requirements listed in Schedule ‘A’ of this consent. All issues must be satisfactorily resolved within a period of twelve (12) months from the ‘Determination Date’ that is shown on this Notice of Determination or the consent will lapse in accordance with Section 95 of the *Environmental Planning and Assessment Regulation 2000*.

Upon compliance with the issues under Schedule ‘A’, and written confirmation from ‘Council’ to that effect, then the consent shall become operative from a ‘Date of Endorsement’ (to be included on the written notification) subject to the conditions listed in Schedule ‘B’ and any additional conditions arising from the requirement of Schedule ‘A’.

SCHEDULE A

A The Planning Agreement offered by the developer in respect of the development proponent is required to be entered into in accordance with the draft Planning Agreement submitted by the development proponent received by Council on 03 August 2020.

The Planning Agreement must incorporate the following requirements:

- An access ramp shall be provided at the gateway entrance to the basin that is large enough to cater for a backhoe or similar piece of equipment for maintenance purposes.
- Landscaping located in front of the proposed access gate shall be deleted so as to ensure access by machinery can be facilitated into the basin.
- Any retaining walls to be used shall be reinforced concrete with a design life of 40 years, to ensure longevity.
- The landscaping proposed to the north of the basin shall be contained within a mulched landscape bed and edged, and not planted within turf.
- *Melaleuca styphelioides* shall be used instead of *Melaleuca Linarifolia* as the former is better suited to the local weather conditions.

B The class and number of ecosystem credits detailed in the table below must be retired to offset the residual biodiversity impacts of the development.

The requirement to retire credits may be satisfied by payment to the Biodiversity Conservation Fund of an amount equivalent to the class and number of ecosystem credits, as calculated by the BAM Credit Calculator (BAM-C).

Evidence of the retirement of credits or payment to the Biodiversity Conservation Fund must be provided to ‘Council’

Impacted plant community type	Number of ecosystems credits	IBRA subregion	Plant community type(s) that can be used to offset the impacts from development
PCT287 Zone 1	36	Bungonia	PCT287

SCHEDULE B

SECTION A: GENERAL CONDITIONS

1. Approved Development and Use

Development consent has been granted in accordance with this Notice of Determination for the purposes of an eight (8) Lot residential subdivision, drainage reserve Lot and public infrastructure under the *Goulburn Mulwaree Local Environmental Plan 2009*.

(Reason: To confirm the components of the approval)

2. Development in Accordance with Documentation

The development must only be carried out:

- a) in compliance with the conditions of this Notice of Determination; and
- b) in accordance with the approved plans and documentation listed in the table below.

Architectural plans prepared by SEEC PTY LTD			
DRAWING NO.	REV	TITLE OF PLAN OR DOCUMENT	DATE
DA01	3	Concept Stormwater Drainage Plan	24/07/2020
DA02	3	Concept Stormwater Catchment Plan & 'Drains' Model Layout	24/07/2020
DA03	3	Concept Stormwater Drainage Details & Sections	24/07/2020
DA04	3	Bioretention Basin/OSD Detailed Design	24/07/2020
DA05	3	Bioretention Basin Landscape Plan	24/07/2020
19000163-FS-01	B	Preliminary Flood Assessment for proposed subdivision at 30 Dorsett Road Marulan	12/03/2020
Architectural plans prepared by Laterals Planning			
DOCUMENT REF.	REV	TITLE OF PLAN OR DOCUMENT	DATE
SHEET NO 3 plan 1837		Plan showing proposed subdivision Lot 29 DP 1112491 Dorsett Road Marulan	27/03/2020
Documentation prepared by Capital Ecology PTY LTD			
DOCUMENT REF.	REV	TITLE OF PLAN OR DOCUMENT	DATE
Project No. 2886		Biodiversity Development Assessment Report Subdivision of Lot 29 Dorsett Road Marulan	19/09/2019

(Reason: To ensure that the development is undertaken in accordance with the submitted plans and documents as amended)

3. Water NSW General

The lot layout and works shall be as per the Statement of Environmental Effects (dated November 2019) and shown on the proposed Subdivision Plan (Plan No: 1837; Sheet 3; dated 27/3/2020), both prepared by Laterals Planning Pty Ltd. No revisions to lot layout, works or staging of the subdivision that will have any impact on water quality, shall be permitted without the agreement of Water NSW.

(Reason: Water NSW has based its assessment under State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011 on this version of the subdivision)

4. Water NSW Stormwater Management

No changes to stormwater treatment and management that will have any impact on water quality, shall be permitted without the agreement of Water NSW.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

SECTION B: PRESCRIBED CONDITIONS IMPOSED UNDER EP&A ACT, THE REGULATION, AND OTHER RELEVANT LEGISLATION

5. Issue of a Subdivision Works Certificate Requirements

In accordance with cl.148F of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with a Subdivision Works Certificate must not be inconsistent with this Notice of Determination.

(Reason: Prescribed by legislation)

6. s.138 Roads Act Requirements

Where works are proposed within the road reserve, the developer must obtain approval from 'Council' (as the Roads Authority and/or as required under s.138 of the *Roads Act 1993*) before any 'Works' are undertaken. 'Works' within the road reserve may include activities such as erect a structure, dig up or disturb the surface of a public road, remove or interfere with a structure, or any other activities as defined within the *Roads Act 1993*.

The following details must be submitted to 'Council' in order to obtain the s.138 approval: -

- a copy of the endorsed approved plans related to the development and proposed works to be undertaken,
- Traffic Control Plan (TCP) to provide protection for those within and adjacent to the work site, including the travelling and pedestrian public. The TCP must comply with the Roads and Traffic Authority's manual "Traffic Control at Work Sites". Warning and protective devices shall comply with the provisions of AS1742.3 - 2002 Traffic Control Devices for Works on Roads. The plan must be prepared and certified by a person holding the appropriate Roads and Traffic Authority accreditation, and
- insurance details - Public Liability Insurance to an amount of no less than \$20 million, to be held by applicant / contractor undertaking the works.

Advice: Where works are required within a Classified Road, the Developer must obtain the concurrence and / or the approval of the Roads and Traffic Authority for engineering design plans, Traffic Control Plans and approvals under s.138 of the Roads Act 1993.

(Reason: To ensure the necessary approvals are obtained from the roads authority)

SECTION C: MATTERS REQUIRING COUNCIL'S SATISFACTION PRIOR TO THE ISSUE OF A SUBDIVISION WORKS CERTIFICATE

7. s.306 Compliance Certificate

A s.306 Certificate of Compliance under Division 5 of Part 2 of Chapter 6 of the *Water Management Act 2000* must be obtained from 'Council' as the Sewer and Water Authority prior to the issue of any Subdivision Works Certificate.

Note: s.64 of the Local Government Act 1993 authorises 'Council' to issue Certificates of Compliance under s.306 of the Water Management Act 2000 and to impose pre-conditions to the issuing of Certificates of Compliance.

(Reason: To retain a level of service for the existing population and to provide the same level of service to the population resulting from new developments)

8. Constructional Environmental Management Plan

A Construction Environmental Management Plan must be prepared and submitted to, and approved in writing by 'Council' prior to the issue of any Subdivision Works Certificate. The plan must include, but not be limited to, the following: -

- a) Details of:
 - i. 24-hour contact details of site manager;
 - ii. the proposed phases of construction 'works' on the 'site', and the expected duration of each construction phase;
 - iii. the proposed manner in which adjoining property owners will be kept advised of the timeframes for completion of each phase of development/construction process; and
 - iv. the proposed areas within the 'site' to be used for the storage of excavated materials, construction materials and waste containers

during the construction period;

- b) Construction Traffic and Pedestrian Management Sub-Plan;
- c) Construction Noise and Vibration Management Sub-Plan;
- d) Construction Soil and Water Management Sub-Plan; and

All work, excavation, demolition or construction activities must be undertaken in accordance with the approved Construction Environmental Management Plan and any conditions attached to the approved plan. A copy of the approved Construction Environmental Management Plan must be kept on the 'site' at all times and made available to any officer of 'Council' upon request.

(Reason: To ensure appropriate measures have been considered for site access, storage and the operation of the site during all phases of the construction process in a manner that respects adjoining owner's property rights and residential amenity in the locality, without unreasonable inconvenience to the community)

9. Construction Traffic and Pedestrian Management Sub-Plan

The Construction Traffic and Pedestrian Management Sub-Plan must be prepared and submitted to, and approved in writing by 'Council' prior to the issue of any Subdivision Works Certificate. The plan must include, but not be limited to, the following: -

- a) be prepared by a suitably qualified and experienced person(s);
- b) be prepared in consultation with Council and Transport NSW if the road is a classified road;
- c) detail the measures that are to be implemented to ensure road safety and network efficiency during the 'works' in consideration of all potential impacts on general traffic, cyclists, pedestrians and bus services;
- d) detail heavy vehicle routes, access and parking arrangements;
- e) the proposed methods of loading and unloading excavation and construction machinery, excavation and building materials, formwork etc. and the erection of any part of the structure within the 'site';
- f) detail procedures for notifying adjoining and nearby residents and the community of any potential disruption to routes; and
- g) include a program to monitor the effectiveness of these measures

(Reason: To ensure the development is undertaken in a manner that is safe and does unreasonable inconvenience to the community)

10. Construction Noise and Vibration Sub-Plan

The Construction Noise and Vibration Management Sub-Plan must be prepared and submitted to, and approved in writing by 'Council' prior to the issue of any Subdivision Works Certificate. The plan must include, but not be limited to, the following: -

- a) be prepared by a suitably qualified and experienced noise expert(s);
- b) describe procedures for achieving the noise management levels in EPA's Interim construction Noise Guideline;
- c) describe the measures to be implemented to manage high noise generating activities such as piling, jack hammering etc., in close proximity to sensitive noise receivers;
- d) include strategies that have been developed with the community for managing high noise generating activities;
- e) describe the community consultation undertaken to develop the strategies to be employed; and
- f) include a complaints management system that would be implemented for the duration of the 'works'.

(Reason: To ensure the development is undertaken in a manner that does not unreasonable inconvenience to the community)

11. Construction Soil and Water Management Plan

The Construction Soil and Water Management Sub-Plan must be prepared and

submitted to, and approved in writing by 'Council' prior to the issue of any Subdivision Works Certificate. The plan must include, but not be limited to, the following: -

- a) be prepared by a suitably qualified and experienced person(s);
- b) be undertaken in consultation with Water NSW and 'Council';
- c) describe all erosion and sediment controls to be implemented during the works;
- d) provide plans and details of how the works will be managed in wet weather (i.e. storage of equipment, stabilisation of the site, inundation threats);
- e) the proposed method/device to remove loose material from all vehicles and/or machinery before entering the road reserve, any run-off from the washing down of vehicles must be directed to the sediment control system within the 'site';
- f) details all off site flows from the site and how they will be managed;
- g) describe the measures that must be implemented to manage stormwater and flood flows for small and large sized events including, but not limited to 1 in 1-year ARI, 1 in 5-year ARI and 1 in 100-year ARI;
- h) demonstrate how compliance with Water NSW conditions will be addressed and maintained; and
- i) include a program to monitor and review the effectiveness of the soil and water management measures required by this condition.

(Reason: To ensure the development is undertaken in a responsible manner that minimises the use of raw materials)

12. Native Fauna Removal

The person having the benefit of this Notice of Determination must compile in consultation with 'Council' and the Biodiversity and Conservation Division of Department of Planning, Industry and Environment a pre-clearance survey procedure and plan for the management, care and relocation of wombats and other native fauna present on the 'site'.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

Note: The Goulburn LGA is covered by the Southeast region of the Department of Planning, industry and Environment contact email roq.southeast@environment.nsw.gov.au and website www.dpie.nsw.gov.au

(Reason: To ensure the appropriate management of native faunal)

13. Damage to Public Infrastructure

A dilapidation survey and report (including photographic record) must be prepared by a suitably qualified consultant/person which details the pre-developed condition of the existing public infrastructure in the vicinity of the development 'site'. Attention must be paid to accurately recording any pre-development damage so that 'Council' is informed when assessing any future damage to public infrastructure caused as a result of the development. The dilapidation survey and report must be submitted to, and approved in writing by 'Council' prior to the issue of any Subdivision Works Certificate.

The person entitled to act upon this Notice of Determination will be held liable for all damage to public infrastructure in the vicinity of the development 'site' where such damage is not accurately recorded and demonstrated as pre-existing under documentation provided by this condition.

Note: Vicinity is defined as all public infrastructure immediately adjacent to the 'site' (full road reserve width) and to a minimum distance of 50m beyond the 'site' boundaries.

(Reason: To record the condition of public infrastructure prior to the

commencement of construction to the consent authority's satisfaction)

14. Water NSW – Subdivision Road

The subdivision road shall be located and constructed as shown on the proposed Subdivision Plan (Plan No: 1837; Sheet 3; dated 27/3/2020) prepared by Laterals Planning Pty Ltd. The subdivision road shall:

- be sealed and otherwise constructed in accordance with Council's engineering standards;
- collect runoff via a series of pits and pipes and direct to various water quality treatment measures; and
- incorporate inlet filters (Enviropod 200 or Water NSW endorsed equivalent) on all inlet pits.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that the proposed subdivision road and associated infrastructure will have a sustainable neutral or beneficial impact on water quality during the operational phase of the development)

15. Water NSW – Subdivision Road

All stormwater structures and drainage works associated with the proposed subdivision road shall be wholly included in the road or drainage reserve or within suitably defined easements.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that the proposed subdivision road and associated infrastructure will have a sustainable neutral or beneficial impact on water quality during the operational phase of the development)

16. Water NSW – Stormwater Management

All stormwater management measures as specified and shown on the Concept Stormwater Drainage Plan (Project No 19000163, Drawings DA00 – DA05; Rev 03; dated 24/07/20) prepared by SEEC shall be incorporated in the final stormwater drainage plan to be approved by Council. The final approved stormwater management plan shall be implemented.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

17. Water NSW – Stormwater Management

The bioretention basin shall be designed and located as shown on the Concept Stormwater Drainage Plan (Project No 19000163, Drawings DA00 – DA05; Rev 03; dated 24/07/20) prepared by SEEC to capture and treat all runoff from the subdivision road and residential areas. The bioretention basin shall:

- be located offline along the edge of the riparian zone of the adjacent watercourse but above the 2% Annual Exceedance Probability (1 in 50 year) flood level
- be designed consistent with Adoption Guidelines for Stormwater Biofiltration Systems Version 2 (Payne et al, 2015, Melbourne, CRC for Water Sensitive Cities)
- be planted with appropriate deep-rooted, moisture-tolerant vegetation protected by rock mulch (grass and turf is not appropriate vegetation and

organic mulch is not suitable)

- direct all discharge and overflow to the adjacent watercourse via an armoured discharge point such that discharge does not cause erosion
- be accessible from the driveway by machinery to facilitate cleaning, monitoring and maintenance of the structures
- ensure the discharge outlet is consistent with the requirements of any Controlled Activity Approval under the *Water Management Act (2000)* from the Natural Resources Access Regulator (NRAR).
- be permanently protected from vehicular damage by bollards, fences, castellated kerbs or similar structures, with a sign to be erected to advise of its nature and purpose in water quality management, and
- be protected by sediment and erosion control measures during any construction and post-construction phase until the ground surface is revegetated or stabilised.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

18. Water NSW – Stormwater Management

Confirmation shall be provided to 'Council' that concentrated stormwater flows can be discharged onto the land abutting to the north prior to the issuance of any Subdivision Works Certificate.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

19. Water NSW – Construction Activities

A Soil and Water Management Plan shall be prepared in consultation with Water NSW for all works required as part of the subdivision including the subdivision road by a person with knowledge and experience in the preparation of such plans. The Plan shall:

- meet the requirements outlined in Chapter 2 of NSW Landcom's *Soils and Construction: Managing Urban Stormwater (2004)*;
- be prepared prior to the issuance of a Subdivision Works Certificate; and
- include controls to prevent sediment or polluted water leaving the construction site or entering any natural drainage lines or stormwater drain.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Council' prior to the issue of any Subdivision Works Certificate.

(Reason: To manage adverse environmental and water quality impacts during the construction phase of the development to minimise the risk of erosion, sedimentation and pollution within or from the site during this phase)

SECTION D: SUBSIDIARY MATTERS TO BE COMPLETED PRIOR TO THE ISSUE OF A SUBDIVISION WORKS CERTIFICATE

20. Street Lighting Requirements

All areas within the development must comply with AS/NZS 1158.3.1:2010 (as amended) Lighting for roads and public spaces – Pedestrian area (Category P) lighting – Performance and design requirements. Where required, lighting must be upgraded/provided in accordance with AS/NZS 1158.3.1:2010.

Details of the proposed lighting to the standard P5 Category and compliance with AS/NZS 1158.3.1:2010 (as amended) must be submitted to, and approved by the 'Certifier' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure street lighting is provided in accordance with the applicable Australian Standards)

21. Initial Geotechnical Report

A geotechnical report, prepared by a suitably qualified and experienced geotechnical engineer, that as a minimum but is not be limited to the following:

- a) extent and stability of proposed embankments including those acting as retarding basins;
- b) recommended Geotechnical testing requirements;
- c) level of geotechnical supervision for each part of the works as defined under AS 3798 - Guidelines on Earthworks for Commercial and Residential Developments;
- d) recommended treatment of any unstable areas within privately owned allotments
- e) requirement for subsurface drainage lines;
- f) overall assessment of the engineering plans for the proposed subdivision development;
- g) the impact of the installation of services on overall site stability and recommendations on short term drainage methods, shoring requirements and other remedial measures that may be appropriate during installation;
- h) geotechnical recommendation;

Details demonstrating compliance with the above requirements and certified by an appropriately qualified and practising civil engineer shall be submitted to, and approved by, the 'Certifier' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that infrastructure is designed in consideration of site constraints)

22. Engineered Stormwater Subdivision

Plans and certification indicating all engineering details relevant to the 'site' regarding the collection and disposal of stormwater from the 'site', buildings and adjacent catchments, must be procured and be in accordance with the following minimum specifications: -

- a) engineering Stormwater Management plans and supporting calculations for the on-site detention system are to be prepared by a suitably qualified practicing Chartered Professional Engineer;
- b) all civil and drainage works must be designed and built in accordance with 'Council's' Engineering Standards, relevant Australian Standards, in conjunction with a geotechnical analysis of the 'site' soils;
- c) road and drainage plans must be submitted to the Certifying Authority for approval prior to the release of the Subdivision Works Certificate. All road and drainage work must then be constructed in accordance with Council's construction standards and approval.
- d) all stormwater pipes within the road reserves and within drainage easements intended to be dedicated to Council must be installed generally to the HS3 standard in accordance with the current edition of AS.3725 - Design for Installation of Buried Concrete Pipe.
- e) conveyed by gravity to the bio basin in Lot 9. If a direct connection to kerb inlet pits is implemented then the pipeline within the footpath area shall have

- a minimum cover of 300mm.
- f) overland flow must be provided in the form of a flood analysis and approved by, 'Council'. The required flood analysis must demonstrate the effect of the proposed development on downstream properties and proposed measures to ensure downstream properties are not subject to additional flooding as a result of the development. The flood analysis must reflect the upstream catchment contribution flow velocities together with the extent of the development area inundated by the 1 in 100 year ARI flood, how the flow can be safely passed through the site and how newly created lots are to be located above the Flood Planning Level (FPL = 1 in 100 year ARI flood level + 0.5 m);
 - g) the proposed development and stormwater drainage systems shall be designed to ensure that stormwater runoff from upstream properties is conveyed through the site without adverse impact on the development or adjoining properties;
 - h) the stormwater lateral network must be designed for an average recurrence interval (A.R.I.) of 1 in 5 years for minor and 1 in 100 for major storm pickup considering;
 - i) the peak discharge from the 'site' must be no greater than the pre-developed peak discharge;
 - j) roof runoff pipelines from the Lot boundary to the kerb within the footpath area shall be hot dipped galvanised steel hollow section with a minimum wall thickness of 4.0 millimetres and a section height of 100 millimetres;
 - k) sedimentation basins, retarding basins shall be located at suitable locations to capture and manage all piped and surface road drainage. Basin design is to include controlled and erosion-protected outfall devices to natural drainage lines, ensuring that the downstream effects are no greater than pre-construction;
 - l) any proposed fence is to be constructed must not impede the natural overland flow along the line of the easement and /or natural drainage line;
 - m) all pits larger than 600mm x 600mm must be grated with flush fitting galvanised steel grid hinges and be heavy duty type where traffic loading is expected; and
 - n) all pits deeper than 0.8 metres must be designed by a certified structural engineer and be in accordance with AS.3600, where depth exceeds 1.3 metres must have galvanised steel step irons and where depth exceeds 1.8 metres are to be reinforced concrete with step irons at 300mm interval spacing from bottom of pit.

Details demonstrating compliance with the above requirements and certified by an appropriately qualified and practising civil or hydraulic engineer shall be submitted to, and approved by, the 'Certifier' prior to the issue of any Subdivision Works Certificate.

(Reason: To ensure that stormwater drainage is of an appropriate standard and capacity to serve the proposed development, without adverse effect to properties or the environment)

23. Road Work Requirements

The person having the benefit of this consent must construct the carriageway to be 6000mm in width between internal kerb edges and provided with 4500mm wide verges. The works must be designed and constructed in compliance with the following: -

- a) all elements of the works within the road reserve must as a minimum be constructed in accordance with 'Council' engineering guidelines;
- b) all elements of the works within the road reserve must be designed in conjunction with a full geotechnical analysis of the soils;
- c) cul-de-sac head to have a minimum turning radius of 12m at kerb line;
- d) the footpath pavement and grass verge shall be placed on a single straight

grade of 3.0% falling to the top of kerb. The footpath pavement shall be 1200mm in width and placed adjacent to the kerb boundary;

- e) footpath pavement transition works are required to ensure gentle changes in grade, drainage and no 'trip' hazards between the existing ground levels and the proposed pavement; and
- f) kerb/gutter transition works are required to ensure gentle changes in grade and longitudinal drainage between the existing ground level and proposed kerb and gutter.

A certificate and detailed drawings prepared by an appropriately qualified and practising Civil Engineer, must be submitted to, and approved by the 'Certifier' prior to the issue of any Subdivision Works Certificate

(Reason: To facilitate suitable vehicular access to private sites, without disruption to pedestrian and vehicular traffic and to ensure appropriate access and infrastructure protection that is integral with infrastructure on surrounding sites)

24. Access- Public Roads

The public road access shall comply with section 5.3.2 of 'Planning for Bush Fire Protection 2019'.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Certifier' prior to the issue of any Subdivision Works Certificate.

(Reason: The intent of measures is to provide safe operational access to structures and water supply for emergency services, while residents are seeking to evacuate from an area)

25. Water and Utility Services

The provision of water, electricity and gas shall comply with section 5.3.3 of 'Planning for Bush Fire Protection 2019', including street hydrants to be installed in accordance with AS 2419.1:2005.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Certifier' prior to the issue of any Subdivision Works Certificate.

(Reason: The intent of measures is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building.

26. Vehicular Access to Lot 9

The person entitled to act upon this Notice of Determination must design the internal access road to Lot 9 in accordance with 'Council's' Engineering Standards for sealed gravel roads and incorporate the following requirements: -

- a) vegetated swales or grassed buffer, as appropriate, on both sides of their entire length with appropriately spaced level spreaders, sills and mitre drains that divert water onto a stable surface capable of accepting concentrated water flow and providing efficient sediment trapping and energy dissipation. Where outlets of swales or mitre drains discharge near drainage depression or watercourses they shall be stabilised by an energy dissipater;
- b) all swales, grassed buffer, mitres drains, batters and verges associated with the internal access road shall be vegetated and stabilised with bitumen and jute matting or similar as soon as possible after construction;
- c) the internal access road shall be constructed to the standard in that vehicles up to the weight of 15 tonnes are able to access the road;
- d) have a minimum carriageway width of 4m with and must comprise a minimum compacted depth of 200mm of road base material and be sealed;

Plans demonstrating compliance with the above must be submitted to, and approved by the 'Certifier' prior to the release of any Subdivision Works Certificate.

(Reason: To facilitate appropriate vehicular access to residential sites, without adverse disruption to environmental factors)

27. Landscape Plan

A landscape plan prepared by a suitably qualified professional to a scale of 1:100 or 1:200, with details at 1:20 & 1:50 conforming to all relevant conditions contained within this Notice of Determination and include the following information where required: -

- a) provision of street trees at a rate of no less than one tree per Lot. Corner Lots shall have a tree per frontage. The species of tree shall be Pyrus Calleryana Chanticleer;
- b) the nature strip throughout the subdivision and to Dorsett Road shall be grassed where not paved;
- c) provision of no less than two native trees within each Lot planted away from any future area of disturbance,
- d) pot size at planting out size min 1.5m in height, and staking requirements;
- e) soil treatment prior to planting out, and
- f) minimum twelve (24) month fertilizing and water maintenance and replacement schedule;
- g) provision of rural post and wire (four number) fencing to all new Lot boundaries excluding frontage to new road; and
- h) provision of rural galvanised access gate to the proposed right of carriageway servicing Lot 9.

Plans demonstrating compliance with the above must be submitted to, and approved by the 'Certifier' prior to the release of any Subdivision Works Certificate.

Note: Appropriate plant species for the Goulburn Mulwaree region are set out within the 'GM DCP 2009'

(Reason: To ensure appropriate landscaping treatments are applied to facilitate amenity)

28. Noxious Weed Eradication

The person having the benefit of this Notice of Determination must compile a weed management program for the 'site' to control any species listed in the NSW WeedWise Priority Weeds for the South East region. The weed management program must be implemented, and control measures undertaken on the 'site' immediately after the sediment and erosion measures have been installed, throughout the development and during the maintenance period.

Details demonstrating compliance with this condition must be submitted to, and approved by the 'Certifier' prior to the issue of any Subdivision Works Certificate.

Note: The priority weeds list is available from <https://weeds.dpi.nsw.gov.au>

(Reason: To ensure the appropriate weed management and control)

28A. Fencing

All fencing in the development be of a rural and open style of post and wire construction. Details of the proposed fencing are to be provided to Council for approval prior to the issue of a Subdivision Works Certificate.

28B Landscaping

A landscaping plan for boundary plantings for each proposed allotment is to be provided to Council for approval prior to the issue of a subdivision works certificate to ensure privacy to the neighbours can be achieved.

SECTION E: PRIOR TO THE COMMENCEMENT OF ANY DEMOLITION, BUILDING OR SUBDIVISION WORKS

29. Prior to Commencement

'Works' must not commence on 'site' in connection with this Notice of Determination

until:

- a) a Subdivision Works Certificate for the subdivision work has been issued by:
 - i. the consent authority; or
 - ii. an 'Accredited Certifier'; and
- b) the person having the benefit of this Notice of Determination has:
 - i. appointed a 'Principal Certifier' for the subdivision work, and
- c) the 'Principal Certifier' has, no later than two (2) days before the subdivision work commences:
 - i. notified the 'Council' of his or her appointment, and
 - ii. notified the person having the benefit of the development consent of any inspections that are to be carried out in respect of the subdivision work, and
- d) the person having the benefit of this Notice of Determination has given at least two (2) days' notice to the 'Council' and the 'Principal Certifier' if not 'Council' of the person's intention to commence subdivision work.

Documentary evidence confirming the above statutory requirements have been satisfied must be submitted to 'Council' not less than two (2) days before any commencement of 'works'.

(Reason: Statutory; to ensure appropriate safeguarding measures are in place prior to the commencement of any subdivision work)

30. **Native Fauna Removal**

Prior to the any physical disturbance of the 'site' including the installation of any required site facility the native fauna pre-clearance plan must be implemented, undertaken, completed and verification provided.

Finally written verification confirming that all native fauna have been relocated from the 'site' in accordance with the plan must be submitted to and be approved by the 'Principal Certifier' prior to any further commencement of 'site' 'works'

(Reason: To ensure the appropriate removal of native fauna occurs before works commence)

31. **Public Liability Insurance**

Any person or contractor undertaking works on public land must take out Public Risk Insurance with a minimum cover of \$20 million in relation to the occupation of public land and the undertaking of approved works within 'Council's' road reserve or public land, as approved by this Notice of Determination. The Policy is to note, and provide protection/full indemnification for Goulburn Mulwaree Council, as an interested party. A copy of the Policy must be submitted to 'Council' prior to the commencement of any works. The Policy must be valid for the entire period that the works will be undertaken.

Note: Applications for hoarding permits, vehicular crossings etc. will require evidence of insurance upon lodgement of the application.)

(Reason: To ensure the community is protected from the cost of any claim for damages arising from works on public land)

32. **Site Facilities**

'Site' facilities must be provided as follow;

- a) if the development involves building work or demolition work the 'site' must be fully enclosed by a temporary security fence (or hoarding) before 'works' commence. Any such hoarding or fence is to be removed when the 'works' have been completed;
- b) a minimum width of 1.5m must be provided between the 'site' and the edge of the roadway so as to facilitate the safe movement of pedestrians. If trees are present in the footpath the minimum width must be provided to one side of the trees;
- c) a garbage receptacle fitted with a tight-fitting windproof lid for the reception of

all putrescible and all waste capable of being windblown from the work 'site' must be provided prior to 'works' commencing and must be maintained and serviced for the duration of the 'works'; and

- d) adequate toilet facilities must be provided on the work 'site'. Each toilet provided must be a standard flushing toilet, connected to a public sewer, or if connection to a public sewer is not available, to an on-site effluent disposal system approved by the 'Council', or an approved temporary chemical closet. The provision of toilet facilities must be completed before any other 'works' are commenced.

The installation of the site facilities must be approved by the 'Principal Certifier' prior to any further commencement of 'site' 'works' and prior to the first inspection.

(Reason: To ensure the health and safety of the community and workers on the site)

33. Site Sign

A sign must be erected in a prominent position on any 'site' on which work involved in the erection or demolition of a building is being carried out:

- a) stating that unauthorised entry to the 'site' is prohibited;
- b) showing the name of the 'Principal Contractor' (or person in charge of the 'site'), and a telephone number at which that person may be contacted at any time for business purposes and outside working hours; and
- c) showing the name, address and telephone number of the 'Principal Certifier' for the work.

Any such sign must be maintained while the 'works' are being carried out and must be removed when the 'works' have been completed.

The installation is to be approved by the 'Principal Certifier' prior to any further commencement of 'site' 'works'.

(Reason: Statutory requirement)

34. Sediment and Erosion Control

All required erosion and sedimentation techniques must be properly installed prior to the commencement of any 'site' 'works' and be maintained in a functional and effective condition throughout the construction activities until the 'site' is stabilised.

The installation is to be approved by the 'Principal Certifier' prior to further commencement of 'site' 'works'.

(Reason: To protect the environment from the effects of sedimentation and erosion from development sites)

35. Water NSW – Construction Activities

A suitably qualified and certified professional shall:

- oversee the implementation of the Soil and Water Management Plan and effective erosion and sediment controls at the site prior to and during any construction activity including for works within waterways, and
- certify in writing to Water NSW and Council that:
 - the erosion and sediment controls have been installed and maintained at the site in accordance with the Soil and Water Management Plan, and
 - the controls have been regularly inspected, maintained and retained until works were completed and ground surface stabilised or groundcover re-established.

(Reason: To manage adverse environmental and water quality impacts during the construction phase of the development to minimise the risk of erosion, sedimentation and pollution within or from the site during this

phase)

SECTION F: CONDITIONS TO BE COMPLIED WITH DURING DEMOLITION, BUILDING OR SUBDIVISION WORKS

36. Dust Emissions and Air Quality

Any person acting on this Notice of Determination must ensure that:-

- a) materials must not be burnt on the 'site';
- b) vehicles entering and leaving the 'site' with soil or fill material must be covered;
- c) dust suppression measures as required must be carried out throughout the undertaking of the 'works' to minimise wind-borne emissions;
- d) exposed surfaces and stockpiles are suppressed by regular watering or hydro mulching;
- e) odour suppression measures must be carried out where appropriate so as to prevent nuisance occurring at adjoining properties;
- f) public roads used by these trucks are kept clean; and
- g) land stabilisation works are carried out progressively on site to minimise exposed surfaces.

(Reason: To protect the environment and the amenity of the surrounding area)

37. Construction Hours

All 'works' must be restricted to within the hours of 7.00 am to 6.00 pm Monday to Friday and on Saturday to within the hours of 8.00 am to 1.00 pm inclusive, with no work on Sundays and Public Holidays.

Demolition and excavation works must be restricted to within the hours of 8.00 am to 5.00 pm Monday to Friday only.

All builders, excavators must display, on-site, their twenty-four (24) hour contact telephone number, which is to be clearly visible and legible from any public place adjoining the site.

Note: *Demolition work means any physical activity to tear down or break up a structure (or part thereof) or surface, or the like, and includes the loading of demolition waste and the unloading of plant or machinery.*

Excavation work means the use of any excavation machinery and the use of jackhammers, rock breakers, excavators, loaders, or the like, regardless of whether the activities disturb or alter the natural state of the existing ground stratum or are breaking up/removing materials from the site and includes the unloading of plant or machinery associated with excavation work.

(Reason: To ensure that works do not interfere with reasonable amenity expectations of residents and the community)

38. Sediment and Erosion Control Signage

Durable signs must be erected during the 'works' in a prominent location on 'site' warning of penalties should appropriate erosion and sedimentation control devices not be utilised or maintained.

(Reason: To protect the environment from the effects of sedimentation and erosion from development sites)

39. Use of Road Reserve

All 'works', processes, storage of materials, loading and unloading associated with the development must occur entirely within the property. Equipment must not be operated on the footpath or roadway, unless prior written approval has been obtained from 'Council' as the Roads Authority.

Note: *Works and /or activities required to be undertaken within the road reserve are controlled through the issue of an approval/permit under*

s.138 Roads Act 1993.

(Reason: To ensure public safety and amenity on public land)

40. Unexpected Finds Protocol – Aboriginal Heritage

In the event that surface disturbance identifies a new Aboriginal object, all 'works' on 'site' must halt in the immediate area and to an outer radius of no less than twenty meters to prevent any further impacts of the object(s). A suitably qualified archaeologist and the registered Aboriginal Land Council representatives must be contacted to determine the significance of the object(s). The 'site' if required is to be registered in the Aboriginal Heritage Information Management System (AHIMS) along with the management outcome for the 'site'.

The person having the benefit of this Notice of Determination must consult with the Aboriginal land Council community representatives, the archaeologist and Heritage NSW to develop and implement management strategies for all objects/sites. 'Works' must only recommence with the written approval of Heritage NSW and only after a copy of that approval has been forwarded to the 'Certifier' and 'Council'.

(Reason: To ensure the correct preservation and respect of aboriginal heritage)

41. Waste Derived Fill Material

The only waste derived fill material that may be received at the development 'site' is:

- a) Virgin excavated natural material (VENM) within the meaning of the *Protection of the Environment Operations Act 1997*; and
- b) Any other waste derived material the subject of a resource recovery exemption under clauses 91 & 92 of the *Protection of the Environment Operations (Waste) Regulation 2014* that is permitted to be used as fill material.

Any waste derived material the subject of a resource recovery exemption received at the development 'site' must be accompanied by documentation as to the material's compliance with the exemption conditions and must be provided to the 'Principal Certifier'.

(Reason: To ensure that imported fill that is of an acceptable standard for environmental protection purposes)

SECTION G: CONDITIONS TO BE COMPLIED WITH AT ALL TIMES**42. Water NSW – Stormwater Management**

At all times all the stormwater treatment devices shall be monitored, maintained and managed as per the Operational Environmental Management Plan.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

43. Asset Protection Zones

At the issue of a Subdivision Certificate, and in perpetuity, the entire property shall be managed as an inner protection area (IPA) as outlined within section 5.3.1 and Appendix 4 of 'Planning for Bush Fire Protection 2019' and the NSW Rural Fire Service's document 'Standards for asset protection zones'.

(Reason: To provide sufficient space and maintain reduced fuel loads so as to ensure radiant heat levels of buildings are below critical limits and to prevent direct flame contact with a building)

SECTION H: CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A SUBDIVISION CERTIFICATE**44. Release of Subdivision Certificate**

Prior to the issue of any Subdivision Certificate the person having the benefit of this

Notice of Determination must demonstrate to 'Council' that all conditions set out within this Notice of Determination have been complied with and all works completed. A Subdivision Certificate must not be issued where the development undertaken is in breach of this Notice of Determination.

(Reason: To ensure that the development is completed to an acceptable standard prior to registration)

45. Subdivision Certification

A Subdivision Certificate that authorises the registration of a plan of subdivision at the NSW Land Registry Services must be obtained. The following must be submitted to 'Council' with any application for a Subdivision Certificate:

- a) the original plans of subdivision and administration sheets plus two (2) copies of each, and any original s.88B instrument to be endorsed, all enclosed in a protective sleeve (to prevent damage during transfer);
- b) an electronic version of all files being submitted including Word documents of all s.88 instruments;
- c) application for Subdivision Certificate form duly completed with payment of fees current at lodgement;
- d) written evidence in the form of a full condition compliance table that demonstrates how all the conditions contained within this Notice of Determination have been satisfied (including submission of all required certificates and/or information where required); and
- e) all other information required by the 'the Act' and 'the Regulation'.

Notes: 'Council' will check the consent conditions on the relevant subdivision consent. Failure to submit the required information will delay endorsement of the plan of subdivision and may require payment of rechecking fees or refusing the certificate.

'Council' will not accept bonds in lieu of completing subdivision works.

(Reason: To ensure compliance with relevant legislative requirements and maintenance of up to date Council records)

46. Water Management Act

A Compliance Certificate issued under s.307 of the *Water Management Act 2000* must be obtained from the Utilities Division of 'Council' prior to the issue of any Subdivision Certificate.

(Reason: To ensure compliance with the statutory requirements)

47. Gas Service Provision

Prior to the issue of the Subdivision Certificate, written evidence including works as executed plan(s) from the gas supply authority (i.e. Jemena) must be supplied to 'Council' to confirm that the gas network has been extended into and throughout the subdivision to service each new allotment.

All adjustments to existing utility services made necessary by the development are to be undertaken at no cost to 'Council'.

(Reason: To ensure adequate servicing of the development)

48. Electrical Supply Services

Prior to the issue of any Subdivision Certificate a Notification of Arrangements from the electricity supply authority (i.e. Essential Energy) must be supplied to 'Council' confirming that electrical infrastructure has been installed and that satisfactory arrangements have been made for the supply of low voltage reticulated electricity to each proposed Lot.

All adjustments to existing utility services made necessary by the development are to be undertaken at no cost to 'Council'.

(Reason: To ensure adequate servicing of the development)

49. NBN Services within Lots

Prior to the issue of the Subdivision Certificate, a letter of practical completion from

the telecommunications infrastructure provider (i.e. NBN) must be provided to 'Council' confirming that arrangements have been made for the provision of underground telecommunications at the front boundary of each allotment in the subdivision.

(Reason: To ensure adequate servicing of the development)

50. **Easements, Rights of Way and Restrictions as to User**

All easements, rights-of-way, right-of-carriageway, and restrictions-as-to-user as indicated on the plans submitted with the application for a Subdivision Certificate, together with the following additional easements/rights-of-way/restrictions, naming Goulburn Mulwaree Council as the sole authority empowered to release or modify the same are to be prepared for registration on the title of the relevant Lots:

- a) All 'Council' sewer and stormwater infrastructure.
- b) To ensure that there is adequate water for fire fighting a dedicated fire-fighting water supply tank of 10,000 litres fitted with a storz outlet must be provided to any future dwelling – All Lots.
- c) The minimum floor level of any future dwelling must be 651.92 AHD being 0.5m above the predicted 1% AEP flood level – Lot 4
- d) The minimum floor level of any future dwelling must be 650.38 AHD being 0.5m above the predicted 1% AEP flood level – Lot 5
- e) A right of carriageway minimum 4m wide and variable over Lot 5 benefiting Lot 9 as denoted on subdivision plan.
- f) All fencing must be rural style post (metal or timber) and wire or timber post and rail – All Lots.
- g) Each Lot shall be managed as an inner protection area (IPA) as outlined within section 5.3.1 and Appendix 4 of 'Planning for Bush Fire Protection 2019' and the NSW Rural Fire Service's document 'Standards for asset protection zones' – All Lots.
- h) The perimeter fencing and all landscaping contained within the right of carriageway must be maintained at all in times in full repair and not overgrown – Lot 5

Documentary evidence in the form of an endorsed instrument for registration by 'Council' under section 88 of the *Conveyancing Act 1919* must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

Note: *Any reference to a plan must include the details of the title, author, drawing number, revision number and date of issue.*

(Reason: To ensure proper management of land)

51. **Water NSW – Future Dwellings**

There shall be a public positive covenant under Section 88E of the *Conveyancing Act 1919*, the prescribed authority being Water NSW, placed over all proposed lots requiring that future dwellings have a rainwater collection and reuse system that:

- have rainwater tanks with a minimum total capacity of 10,000 litres above any volume required for mains top-up
- ensure roofs and gutters are designed to maximise the capture of rainwater in the tanks
- ensure that the tanks are plumbed to toilets, laundry and other areas for non-potable use including use for gardens, and
- ensure rainwater tank overflow is directed to a raingarden located on the lot.

Documentary evidence in the form of an endorsed instrument for registration by 'Council' under section 88 of the *Conveyancing Act 1919* must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: *To ensure stormwater runoff from the future dwellings and associated infrastructure is appropriately managed and maintained to ensure an overall and sustainable neutral or beneficial impact on water quality*

over)

52. **Water NSW – Future Dwellings**

There shall be a public positive covenant under Section 88E of the *Conveyancing Act 1919*, the prescribed authority being Water NSW, placed over all proposed lots requiring that future dwellings have a raingarden. The raingarden shall:

- be located to capture a majority of runoff from the lot including runoff from impervious surfaces and any rainwater tank overflow
- be designed consistent with Adoption Guidelines for Stormwater Biofiltration Systems Version 2 (Payne et al, 2015, Melbourne, CRC for Water Sensitive Cities)
- have a minimum surface and filter area of 20 square metres
- incorporate litter trap at the inlet
- have an extended detention depth of 300 mm
- have a filter depth (excluding transition layers) of 300 mm above the underdrain
- have a filter media consisting of a clean sandy loam with a certified median particle diameter of 0.5 mm, a maximum orthophosphate concentration of 40 mg/kg and a maximum total nitrogen concentration of 400 mg/kg
- be planted with appropriate deep-rooted, moisture-tolerant vegetation protected by rock mulch (grass and turf is not appropriate vegetation, and organic mulch is not suitable)
- direct discharge and overflow to the inter-allotment drainage system or the road
- be protected from vehicular or other damage by fences, posts, slotted kerbs or similar permanent structures
- be protected by sediment and erosion control measures during any construction and post-construction phase until the ground surface is revegetated or stabilised, and
- be retained, protected and maintained in accordance with the Operational Environmental Management Plan required in the following condition and that no development take place within one metre of the structure once constructed.

Documentary evidence in the form of an endorsed instrument for registration by 'Council' under section 88 of the *Conveyancing Act 1919* must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure stormwater runoff from the future dwellings and associated infrastructure is appropriately managed and maintained to ensure an overall and sustainable neutral or beneficial impact on water quality over)

53. **Water NSW – Future Dwellings**

An owner's Operational Environmental Management Plan (OEMP), addressing each lot's stormwater collection, reuse and treatment system, including gutters, rainwater tanks and raingarden, shall be developed in consultation with Water NSW prior to the issuance of a Subdivision Certificate and provided to each future owner of the lot. The OEMP shall also outline inspection, monitoring and maintenance requirements and include checklists for recording inspections and maintenance activities.

Documentary evidence in the form of an endorsed instrument for registration by 'Council' under section 88 of the *Conveyancing Act 1919* must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure stormwater runoff from the future dwellings and associated infrastructure is appropriately managed and maintained to ensure an overall and sustainable neutral or beneficial impact on water quality over)

over)

54. Geotechnical Classification

At the conclusion of all earthworks, Lots within each stage must be classified for residential building construction in accordance with AS.2870-1996 (as amended) at the cost of the developer.

Lot classifications must be based on test locations within each Lot. If cut and fill is carried out as part of the construction of the subdivision, this must be clearly documented on the works as executed plans.

Lot classification tests must be carried out after all cut and fill and compaction has been completed. Classification test results demonstrating compliance with the above must be provided to 'Council' prior to the issue of any Subdivision Certificate for each construction stage.

Documentary evidence from 'Council' confirming that this condition has been satisfied must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure each allotment is capable of development for residential development in accordance with accepted Australian Standards)

55. Certification of Civil Works

An appropriately qualified and practising accredited Civil Engineer must certify to the 'Principal Certifier':

- a) that the stormwater drainage system has been constructed in accordance with this Notice of Determination and the provisions of the applicable Australian Standard;
- b) that the road infrastructure has been constructed in accordance with this Notice of Determination and the provisions of the applicable Australian Standard;
- c) that the footpath infrastructure has been constructed in accordance with this Notice of Determination and the provisions of the applicable Australian Standard;
- d) that any vehicular crossing and associated road works have been constructed in accordance with this Notice of Determination and any approval for 'works' in the road reserve issued by the 'Council' where those works by agreement of 'Council' have not been inspected by 'Council'; and
- e) that the internal driveway access and onsite parking areas have been constructed in accordance with this Notice of Determination and the provisions of the applicable Australian Standard.

A copy of the certificate(s) must be submitted to 'Council' upon completion of the 'works' and prior to the issue of any Subdivision Certificate.

Documentary evidence confirming that the above requirements have been fulfilled must be provided to the 'Principal Certifier' prior to the issuing of any Subdivision Certificate.

(Reason: To ensure compliance with the conditions of consent)

56. Water NSW – Stormwater Management

A suitably qualified stormwater consultant or engineer shall certify in writing to Water NSW and 'Council' prior to the issuance of a Subdivision Certificate that all stormwater management structures have been installed as per these conditions of consent and are in a functional state.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Principal Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

57. Water NSW – Stormwater Management

An Operational Environmental Management Plan (OEMP) shall be prepared in consultation with Water NSW and Council by a person with knowledge and experience in the preparation of such plans. The OEMP shall be prepared prior to the issuance of a Subdivision Certificate for the subdivision. The OEMP shall be provided to Council for maintenance and management of bioretention basin. The OEMP shall:

- include details on the location, description and function of stormwater management structures such as pits, pipes, inlet filters, swale, bioretention basin, armoured discharge structure and any other stormwater structures and drainage works;
- outline the responsibilities and detailed requirements for the inspection, monitoring and maintenance of all stormwater management structures, before and after handing over to Council, including the frequency of such activities;
- identify the individuals or positions responsible for inspection and maintenance activities, before and after handing over to Council, including a reporting protocol and hierarchy; and
- include checklists for recording inspections and maintenance activities.

Documentary evidence demonstrating compliance with this condition must be submitted to, and approved by 'Principal Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure that the stormwater quality management measures and structures for the proposed subdivision have a sustainable neutral or beneficial impact on water quality over the longer term)

58. Infrastructure Repair Prior to Completion of Works

Prior to the issue of a Subdivision Certificate all damage caused by the 'works' -

- a) in the road reserve must be fully completed;
- b) to repair and make good any damaged public infrastructure caused as a result of any works relating to the development (including damage caused by, but not limited to, delivery vehicles, waste collection, contractors, sub-contractors, concrete vehicles) must be fully repaired; and
- c) must be made good in accordance with 'Council's' engineering standards and at no cost to 'Council'.

Documentary evidence from 'Council' as the roads authority confirming that this condition has been satisfied must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure damage caused by the works is repaired at no cost to the public)

59. Vegetation Cover

Upon completion, all exposed and unvegetated areas throughout the site must be treated with a grass seed based emulsion (hydro seeding) for the purpose of establishing a vegetation cover over the site and must be completed prior to the issue of any Subdivision Certificate.

(Reason: To ensure vegetation growth post-development and to protect the environment)

60. Synopsis Plan

Prior to the release of any Subdivision Certificate, the provision of a plan that is approximately A4 size showing the subdivision layout, road names, lot numbers, gateways, lot sizes, rural address numbers, perennial and intermittent waterways and the On-Site Sewage Management Facility area, being the area outside stream buffers and road setbacks.

The plan and any required statements are to be incorporated into a subdivision synopsis providing details of the subdivision and on-site waste disposal. The

synopsis is to be made available to any person making an enquiry to ‘Council’, to agents and any person involved in the marketing and sale of the lots in the subdivision. A copy is to be attached to any contract of sale.

Documentary evidence from ‘Council’ confirming that this condition has been satisfied must be provided to the ‘Certifier’ prior to the issue of any Subdivision Certificate.

(Reason: To ensure future buyers are notified of the On-Site Sewage Management Areas within the subdivision)

61. Road Naming

The submission of a name(s) for the new road/s must be made to ‘Council’, prior to the issue of any Subdivision Certificate in accordance with Council Policy. The approved road name/s are to be written on the plan of subdivision. The applicant is to pay for the supply and erection of all the necessary signs to ‘Council’ prior to the issue of a Subdivision Certificate. Alternatively, the developer must carry out the works in accordance with AS.1742.

The proposed road name for the new road(s) will need to be submitted to Council for approval in accordance with ‘Council’s’ Approved Names for Road and Public Place Naming Policy and the Geographical Names Board of NSW Guidelines for the Naming of Roads. The number of signs is to be determined in consultation with Council’s Engineering Services.

The person having the benefit of this Notice of Determination can make a written application to ‘Council’ for a quote for the supply and installation of road signs in accordance with AS.1742.

For proposed street names that are not on the approved list, development proponents must follow the process within the above policy and first obtain approval before the Subdivision Certificate application is made.

Documentary evidence from ‘Council’ confirming that this condition has been satisfied must be provided to the ‘Certifier’ prior to the issue of any Subdivision Certificate.

Note: Please not the process of selecting and having a road name approved can take up to six (6) months.

(Reason: To ensure that road names are to Council’s standards)

62. Street Name Signs and Posts

Street name signage must be provided and installed prior to the issue of any Subdivision Certificate in accordance with Council’s Standards for Engineering Works.

Note: Street name signage blades must not overhang the kerb edge.

(Reason: To ensure that ‘Council’ records are accurate, and that individual lot numbering complies with the requirements of the NSW)

63. Street Numbering

A Subdivision Certificate must not be issued until the approved street numbering has been installed on each Lot. The street numbering has been allocated as follows:-

Lot No.	Street Address	Lot No.	Street Address
1	1 New Road	6	6 New Road
2	3 New Road	7	4 New Road
3	5 New Road	8	2 New Road
4	7 New Road	9	9 New Road
5	8 New Road		

Documentary evidence from confirming that this condition has been satisfied must be provided to the ‘Certifier’ prior to the issue of any Subdivision Certificate.

(Reason: To ensure that that each proposed Lot is addressed in accordance with NSW addressing standards)

64. Landscaping Finalisation

At the conclusion of all subdivision 'works' within each stage all landscaping 'works' that are to revert to the care and control of 'Council' must be offered up free from weeds, large rocks and stones and other foreign items, ground cover be fully established, be presented in a healthy condition and all trees supported by no less than two 50mm square hardwood stakes.

Documentary evidence from 'Council' as the roads authority confirming that this condition has been satisfied must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure works reverting to the care and control of 'Council' have been finalised appropriately)

65. Landscaping Maintenance Period

The person acting upon this Notice of Determination must maintain all soft landscaping 'works' and landscaping features that are nominated to revert to the care and control of 'Council' for a minimum period of 24-months following the issue of a Subdivision Certificate.

A comprehensive landscape maintenance plan must be prepared or where previously approved by this Notice of Determination be updated and revised by a suitably qualified person in consultation with 'Council'. The agreed landscape maintenance plan must be accompanied by an unencumbered undertaking by the person having the benefit of this Notice of Determination to carry out the requirements of the maintenance plan for the duration of the maintenance period whether extended or not.

Documentation satisfying the requirements of this condition including evidence from 'Council' agreeing to the maintenance plan and copies of the maintenance plan must be provided to the 'Certifier' prior to the issue of any Subdivision Certificate.

Note: Landscaping includes all soft landscaping and other items such as but not limited to, timber stakes, fencing, edging, benches, signs, tables.

(Reason: To ensure that landscaping works have been undertake to an acceptable standard and allow for remedying of any defects that arise within 24-months after the work is completed)

66. Landscaping Maintenance Period Obligations

The person having the benefit of this Notice of Determination must maintain all landscaping 'works' dedicated to 'Council' during the maintenance period in accordance with the approved landscaping maintenance plan. An inspection of all landscaping 'works' dedicated to 'Council' including the procurement of a written report that identifies, current health, damage, defects, omissions, proposed remedial works and timing of those works must be provided to 'Council' at the following periods.

- a) Eight (8) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the eighth month;
- b) Sixteen (16) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the sixteenth month; and
- c) Twenty-three (23) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the twenty-third month.

'Council' may issue rectification notice(s) for any omission or defect in the work that existed at the time the notice was issued or at any time during the maintenance period or extension of that period.

Where the costs incurred by 'Council' for any works required to make good defects or compliance with the person having the benefit of this Notice of Determination must reimburse 'Council' in full.

Note: The inspection and report must be undertaken and prepared by a

suitably qualified person having regards to the nature of the dedicated works.

Where rectification works are required, they must be undertaken and completed within two (2) months of the report being submitted to 'Council'.

(Reason: To ensure that 'Council' infrastructure has been constructed to an acceptable standard)

67. Defects Engineering Bond

Prior to the release of the Subdivision Certificate the person acting upon this Notice of Determination is to lodge with 'Council' a Defects Bond for all 'works' that are nominated to revert to the care and control of 'Council', being a minimum of \$10,000 or 5% of the total cost of subdivision construction 'works' for each stage of the development, whichever is the greater. The bond must be in place prior to the release of any Subdivision Certificate and must remain in place for the required period of six (6) months from the date of endorsement of the Subdivision Certificate.

'Council' will accept a bank guarantee for the purpose of any bond required, however, the bank guarantee must be in a form acceptable to 'Council' and be unconstrained by time.

Where the costs incurred by 'Council' for any works required to make good defects exceeds the value of any bond held by 'Council' the person having the benefit of the consent will reimburse 'Council' the difference.

Note: Upon the expiration of the 6-month bond period, the applicant may apply for release of the bond. 'Council' may deduct from the bonded amount the cost of any maintenance work required to be undertaken by 'Council' as a result of incomplete or substandard works or the like.

(Reason: To ensure that works have been constructed to an acceptable standard and allow for remedying any defects in any such public work that arise within 6-months after the work is completed)

68. Defects Period and Obligations

The person having the benefit of this Notice of Determination must maintain the public infrastructure and 'works' dedicated to 'Council' for a minimum period of twenty-four (24) months. An inspection of all public infrastructure and 'works' dedicated to 'Council' including the procurement of a written report that identifies all damage, defects, omissions, proposed remedial works and timing of those works must be provided to 'Council' at the following periods.

- a) Five (5) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the fifth month;
- b) Fourteen (14) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the fourteenth month; and
- c) Twenty-three (23) months from issue of the Subdivision Certificate, the report must be supplied to 'Council' by the expiry of the twenty-third month.

'Council' may issue rectification notice(s) for any omission or defect in the work that existed at the time the notice was issued or at any time during the maintenance period or extension of that period.

Where the costs incurred by 'Council' for any works required to make good defects or compliance with the person having the benefit of this Notice of Determination must reimburse 'Council' in full.

Note: The inspection and report must be undertaken and prepared by a suitably qualified person having regards to the nature of the bonded works.

Where rectification works are required, they must be undertaken and completed within two (2) months of the report being submitted to 'Council'.

(Reason: To ensure that 'Council' infrastructure has been constructed to an acceptable standard)

69. Works As Executed Drawings

The Developer must provide a copy of the Work As Executed (WAE) information on disk (PDF and DWG format) prior to the issue of the Subdivision Certificate.

The WAE plans are generally the design plans amended to indicate the as-built nature of the work and must include the following: -

- any departure from the approved plans;
- any additional work that has been undertaken;
- the location of council conduits, subsoil drains associated with road pavements;
- stop valves, hydrants, sewer manholes, sewer junctions, interlot drainage inlet junctions and stormwater drainage pits;
- all other details of works to be handed over to Council; and
- certification by the developer's registered surveyor that the WAE drawings are a full and accurate representation of the constructed works. This may be achieved by the stamping and signing of each plan.

Documentation demonstrating compliance with the requirements of this condition must be submitted to, and approved by the 'Certifier' prior to the issue of any Subdivision Certificate.

(Reason: To ensure Council has an accurate record of public infrastructure)

70. Provision of GIS Data

The GPS electronic data below is required to be provided to 'Council'. The provider must certify that the data provided complies with this clause.

- Survey Type/Standard - Real Time Kinematic (RTK) by registered surveyor
- Projection - GDA94 (MGA55)
- Position quality - Within 20mm horizontal, 30mm vertical
- File format - Co-ordinates to be provided in Excel *.xls spreadsheet or comma delimited *.txt or .csv; and line data to be provided in either MapInfo Tab or DWG formats
- Data required - Co-ordinates, AHD height, point codes and unique ID's, distinct lines connecting individual coordinate points clearly differentiated in colour for discrete assets. Levels in MGA (AHD)
- Code legend - Code legend to be provided

The following points, line and related tables are required: -

- Property - Individual lot boundary points;
- Roads - Kerb and gutter at invert to show line and length, including at tangent points. Footpaths on both edges to show line and length. Traffic island around the outside edge to show size and shape;
- Water Supply - Water mains at T-junctions and length. Hydrants at the centre of the cover. Stop valves at the centre of the cover. Meter boxes at the centre of the box;
- Sewer - Manholes at centre of lid. Property connections at the intersection point with the main and at the end of the junction;
- Stormwater - Pits at the centre of the lid. Headwalls at the centre of the headwall. Property connections at the intersection point with the main and at the end of the junction. Water quality devices e.g. swales, bio-detention basins, at relevant points to provide the outline; and
- Other - Other significant infrastructure features.

Documentary evidence from 'Council' confirming that this condition has been satisfied must be provided to the 'Certifier' prior to the issue of any Subdivision

Certificate.

(Reason: To ensure that GIS records are accurately maintained)

71. s.7.12 Contributions

Under s.7.12 of *'the Act'* *'Council'* has determined that development contributions are applicable to this development, as the development is likely to require the provision of, or increase the demand for, public amenities and public services within the Goulburn Mulwaree local government area.

The following Goulburn Mulwaree Council developer contributions plans are applicable to the development:

- Section 94a Contribution Plan

The contributions in accordance with *'Council's Fees and Charges* at the time of payment must be paid prior to the issue of any Subdivision Certificate.

The level of contributions is calculated on the cost of carrying out the works and in accordance with cl.25I of *'the Regulation'* and *'Council's'* contribution plans at the time of payment.

A cost summary report must be completed for works under \$200,000. Where the value of the work exceeds \$200,000 the cost shall be certified by a Quantity Surveyor or an equivalent or acceptable alternative agreed to by Council.

Where staging of the *'works'* occurs the value of the *'works'* for each stage is to be calculated as a cumulative total.

Documentation as issued by *'Council'* demonstrating that the contribution has been paid must be submitted to, and approved by the *'Certifier'* prior to the issue of a Subdivision Certificate.

Note: Copies of the Contributions Plans are available from 'Council' or alternatively, they can be downloaded from 'Council's' website.

Payment is to be accompanied by the attached sheet entitled "Summary of Charges". If payment is by personal or company cheque the plans subject to this approval will not be available for collection until such time as the cheque has been honoured (i.e. a minimum of 10 days).

(Reason: To retain a level of service for the existing population and to provide the same level of service to the population resulting from new development)

SECTION I: CONCURRENCE AGENCY CONDITIONS**72. Water NSW Concurrence**

Water NSW concurs with Council granting consent to the application, subject to the conditions within the concurrence letter dated 9 September 2020, which must be satisfied during the relevant stage of the development and prior to the issue of the Subdivision Certificate (or at a time as otherwise stated in the condition).

(Reason: To ensure the development has a neutral or beneficial effect on water quality)

SECTION J: ADVISORY INFORMATION

- a) Prior to commencing any building, subdivision or associated constructions works, the following provisions of *'the Act'* are to be complied with:
 - (i) A Subdivision Works Certificate is to be obtained in accordance with Section 6.3 of *'the Act'*.
 - (ii) A Principal Certifier is to be appointed and *'Council'* is to be notified of the appointment in accordance with Section 6.12 of *'the Act'*.

(iii) Council is to be notified at least two (2) days of the intention to commence building works, in accordance with Section 6.12(2)(a) of 'the Act'.

b) Changes to the layout of the subdivision configuration may require the submission of a further modification under Section 4.55 of 'the Act'.

Discussion with Council Development Liaison Team would assist in identifying such changes which may require the submission of a modification of a Development Application under Section 4.55 of 'the Act'.

c) Prior to any 'Work' commencing on 'site' all services should be clearly located and identified by contacting "Dial before you Dig" by telephoning 1100 or utilising www.1100.com.au

d) 'Council's' fees and charges are adjusted annually on the 1st July, all fees are calculated at the time of payment this may mean that amounts required to be paid increase.

e) Requirements for the submission of any electronic file or email to 'Council'

a) file formats for general documents should be .pdf, docx, .xlsx, jpeg.

b) where s.88b instruments are provided these should be submitted in both .pdf and .docx formats.

c) all files must be named in accordance with the following naming standard examples

▪ DA_0058_2021_Proposed plans Rev A_184 Bourke Street Goulburn_Goulburn Architects

▪ DA should be replaced where applicable with MODDA, CC, MODCC, SWC, SUB depending on what application the file relates to.

The subject title of any email sent to 'Council' should be prefaced with the application number and address in the format noted above.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Bob Kirk, Peter Walker, Leah Ferrara, Carol James and Denzil Sturgiss

Against: Crs Andrew Banfield and Margaret O'Neill

15.2 SIGNATURE CARE REQUEST FOR REDUCED SECTION 64 AND SECTION 7.11 FEES

RESOLUTION 2020/394

Moved: Cr Andrew Banfield

Seconded: Cr Carol James

That

- 1. The report from the General Manager, Director of Utilities and Communications and Business Development Officer on the Signature Care Request for Reduced Section 64 and Section 7.11 fees be received.**
- 2. Council does not provide reduced Section 64 or Section 7.11 fees for this development.**
- 3. Council offer Signature Care a financial agreement that would allow the Section 64 fees equivalent \$1,204,398 to be paid on the release of the occupation certificate and the balance of \$626,964 to be paid in two equal annual instalments on the anniversary date of the first instalment payment. Any such legal instrument to be prepared at Signature Care's cost. The figures above to be adjusted in accordance with Councils fees and charges if the payments are made after 1 July 2021.**

CARRIED

The meeting was adjourned for dinner at 7.29pm.

The meeting reconvened at 8.03pm.

15.3 ONGOING COMPLIANCE MATTERS

RESOLUTION 2020/395

Moved: Cr Peter Walker

Seconded: Cr Leah Ferrara

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 8:04pm.

CARRIED

RESOLUTION 2020/396

Moved: Cr Peter Walker

Seconded: Cr Carol James

That Council move back into Open Council.

Council moved back into Open Council at 8:29pm.

CARRIED

RESOLUTION 2020/397

Moved: Cr Peter Walker

Seconded: Cr Denzil Sturgiss

That:

- 1. The report from the Director, Planning & Environment in relation to ongoing compliance matters be received.**
- 2. Council write to all Real Estate Agents, Property Conveyancers & Solicitors operating locally advising that “weekenders” are not a recognised or permissible use, and that planning advice should be sought from Council prior to any form of development taking place.**
- 3. Council create an additional appendix for use on rural s10.7 Planning Certificates to highlight to prospective purchasers of rural land their obligations in relation to obtain the appropriate consents prior to works being carried out.**

CARRIED

15.4 DEVELOPMENT SERVICE PLAN - GOULBURN STORMWATER**RESOLUTION 2020/398****Moved: Cr Peter Walker****Seconded: Cr Andrew Banfield****That:**

- 1. The report on the Draft Development Service Plan, Goulburn Stormwater prepared by Council's Development Engineer be received.**
- 2. The Draft Development Service Plan, Goulburn Stormwater is independently audited as per the Guidelines prior to being placed on public exhibition.**
- 3. Upon completion of an independent audit Council publicly exhibit the Draft Development Service Plan, Goulburn Stormwater in accordance with the 2016 Developer Charges Guidelines for Water Supply, Sewerage and Stormwater issued by the Minister for Lands for a minimum of thirty working days.**

CARRIED**15.5 GOULBURN MULWAREE LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN 2020****RESOLUTION 2020/399****Moved: Cr Andrew Banfield****Seconded: Cr Peter Walker****That:**

- 1. The report on the Draft Local Infrastructure Contributions Plan prepared by Council's Business Manager Strategic Planning be received.**
- 2. Council endorse the Draft Local Infrastructure Contributions Plan in accordance with the *NSW Environmental Planning and Assessment Act Regulations, 2000*.**
- 3. Council notes that the Draft Local Infrastructure Contributions Plan contains the following 7.11 and 7.12 fees.**

	Per resident in a group home or hostel	Per secondary dwelling, 1 bedroom dwelling, boarding house room, or self-contained seniors housing dwelling	Per 2 bedroom dwelling	Per 3 or more bedroom dwelling, dwelling house, or lot with a dwelling entitlement
Goulburn Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$5,045	\$6,558	\$8,072	\$12,108
Plan administration and management	\$113	\$147	\$181	\$271
Total	\$7,651	\$9,946	\$12,241	\$18,361
Rural Catchment				
Community facilities	\$707	\$919	\$1,131	\$1,696
Open space and recreation facilities	\$1,786	\$2,322	\$2,857	\$4,286
Roads and active transport facilities	\$2,260	\$2,938	\$3,616	\$5,424
Plan administration and management	\$71	\$93	\$114	\$171
Total	\$4,824	\$6,272	\$7,718	\$11,577

Section 7.12 levy rates

Development type	Levy rate
Development that has a proposed cost of carrying out the development:	
• up to and including \$100,000	Nil
• more than \$100,000 and up to and including \$200,000	0.5% of that cost
• more than \$200,000	1% of that cost

4. Prior to public exhibition the Works Schedule in Appendix 2 of the Draft Local Infrastructure Contributions Plan be updated to include all project timeframes.
5. Council publicly exhibit the Draft Local Infrastructure Contributions Plan in accordance with the *NSW Environmental Planning and Assessment Act Regulations, 2000* and Council’s *Community Participation Plan* for a minimum of twenty eight days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Leah Ferrara, Carol James and Denzil

Sturgiss

Against: Nil

Abstained: Cr Margaret O'Neill

15.6 POLICY - STRATEGIC PLANNING FEES AND CHARGES

At 8:42 pm, Cr Denzil Sturgiss left the meeting and did not return.

RESOLUTION 2020/400

Moved: Cr Andrew Banfield

Seconded: Cr Leah Ferrara

That

1. The report from the Senior Strategic Planner on the *Strategic Planning Fees and Charges Policy* be received.
2. The *Strategic Planning Fees and Charges Policy* not be adopted as the existing *Reduction or Waiver of Council Fees & Charges Policy* provides an adequate mechanism for assessment of any fee waivers or reductions.
3. Council amend its Fees and Charges to include the following notation under Amendments to the Local Environmental Plan:

Note: In circumstances where it is unclear which category a planning proposal belongs in, Council will exercise its discretion in applying the appropriate fee.
4. Council not proceed in making any additional amendment to its Fees and Charges for Amendments to the Local Environmental Plan at this time.

CARRIED

15.7 UPDATED STRATEGIC PLANNING PROGRAM

RESOLUTION 2020/401

Moved: Cr Andrew Banfield

Seconded: Cr Carol James

That:

1. The report from the Business Manager Strategic Planning on the updated Strategic Planning Program be received.
2. Council endorse the revised Strategic Planning Program attached to this report acknowledging that the time frames for completion of projects are indicative and will vary from time to time depending upon public consultation, Government Department input, the responsiveness of applicants and the most effective use of funding and other resources.

CARRIED

15.8 DRAFT GOULBURN RECREATION AREA CROWN RESERVE PLAN OF MANAGEMENT**RESOLUTION 2020/402****Moved: Cr Margaret O'Neill****Seconded: Cr Peter Walker****That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 8:44pm.

CARRIED**RESOLUTION 2020/403****Moved: Cr Peter Walker****Seconded: Cr Carol James****That Council move back into Open Council.**

Council moved back into Open Council at 8:56pm.

CARRIED**RESOLUTION 2020/404****Moved: Cr Leah Ferrara****Seconded: Cr Carol James****That:**

- 1. The report from the Business Manager Property & Community Services on the draft Goulburn Recreation Area Crown Reserve Plan of Management be received.**
- 2. Council endorse the additional category of Natural Area - Watercourse in accordance with s36 of the *Local Government Act 1993*.**
- 3. Council also endorse the draft Goulburn Recreation Area Crown Reserve Plan of Management and the completed Plans of Management for Crown reserves 'Form B' for referral to the landowner, the Minister administering the *Crown Land Management Act 2016* as a representative of the State of NSW for approval of the additional category, re-categorisation and draft Plan.**
- 4. Council delegate authority to the General Manager to sign the completed Plans of Management for Crown reserves 'Form B' under s377 of the *Local Government Act 1993*.**
- 5. Following approval of the draft Goulburn Recreation Area Crown Reserve Plan of Management by the Minister, the draft Plan be placed on public exhibition for 42 days with all submissions reported back to Council.**

CARRIED

15.9 VP186059 RIVERSIDE PARK PLAYGROUND**RESOLUTION 2020/405****Moved: Cr Carol James****Seconded: Cr Leah Ferrara****That:**

- 1. The report from the Business Manager Projects on VP186059 Riverside Park Playground be received.**
- 2. The Request for Quotation from Proludic Pty Ltd be accepted for the design and construction of the VP186059 Riverside Park Playground at a tender price of \$299,917.00 (GST excl) as outlined in the specification and documents in VP186059.**
- 3. The General Manager is authorised to approve variations of up to 10% (\$29,991.00 GST excl) for this project.**
- 4. The balance of the grant being \$100,083.00 (GST excl) be allocated to providing additional seating, shade areas and additional landscaping to ensure the most effective use of the grant funding.**

CARRIED**15.10 TENDER 1920T0012 - LEGAL SERVICES PANEL****RESOLUTION 2020/406****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That**

- 1. The report from the Business Manager Governance on Tender 1920T0012 Legal Services Panel be received.**
- 2. The tenderers Maddocks, Lindsay Taylor Lawyers, HWL Ebsworth Lawyers and Wilshire Webb Staunton Beatties are appointed as members of Council's Legal Services Panel.**
- 3. The General Manager be given delegation to include Pikes & Verekers Lawyers on the Legal Services Panel at a later time when and if the discovered conflict of interest can be resolved.**
- 4. The appointment as members of Council's Legal Services Panel be for a period of 2 years with 2 options to extend the term by 1 year and that the decision to extend will be based on provider performance and at the sole discretion of Council.**
- 5. The General Manager ensure that smaller engagements be done via a quotation process from local solicitors in accordance with the Procurement Policy.**

CARRIED

15.11 CODE OF CONDUCT**RESOLUTION 2020/407****Moved: Cr Peter Walker****Seconded: Cr Leah Ferrara****That:**

- 1. The report from the General Manager on the Code of Conduct be received.**
- 2. Council endorses the Code of Conduct 2020 and the associated procedures and notes that the changes are mandated by State Government thus no public consultation is required**

CARRIED**15.12 325 (CITY OF GOULBURN) SQUADRON - AUSTRALIAN AIR FORCE CADETS****RESOLUTION 2020/408****Moved: Cr Margaret O'Neill****Seconded: Cr Carol James****That:**

- 1. The report from the General Manager on the 325 (City of Goulburn) Squadron Australian Air Force Cadets be received.**
- 2. Council approves "Freedom of Entry Status to the City of Goulburn" for the 325 (City of Goulburn) Squadron Australian Air Force Cadets**
- 3. Council grant approval to the 325 (City of Goulburn) Squadron Australian Air Force Cadets to use the title 'City of Goulburn' in their name and all associated documentation.**
- 4. Council celebrates this Freedom of Entry Status with an official welcome and Civic Reception to be organised on a mutually agreed time and date**

CARRIED**15.13 OUTREACH MEETING 2021****Moved: Cr Peter Walker****Seconded: Cr Andrew Banfield****That:**

- 1. The report from the General Manager on the Outreach Meetings 2021 be received.**
- 2. Council conduct Outreach Meeting in February and March of 2021 and that the meeting be held in accordance with the COVID-19 safe plans for each village facility and in line with State Government Health Guidelines.**

The motion was put and lost.

15.14 COMMUNITY SAFETY & SOCIAL INFRASTRUCTURE PLAN WORKING PARTY

RESOLUTION 2020/409

Moved: Cr Andrew Banfield

Seconded: Cr Carol James

That

- 1. The report Community Safety and Infrastructure Plan Working Party by the General Manager be received.**
- 2. That Council appoint Mr Daniel Strickland and Mr Mark Bradbury as community representatives on the Community Safety and Infrastructure Plan Working Party.**

CARRIED

15.15 BUSINESS DEVELOPMENT UPDATE

RESOLUTION 2020/410

Moved: Cr Carol James

Seconded: Cr Leah Ferrara

That the report from the Communications & Business Development Officer be received and noted for information.

CARRIED

15.16 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 24 SEPTEMBER 2020

RESOLUTION 2020/411

Moved: Cr Carol James

Seconded: Cr Leah Ferrara

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 24 September 2020 be received.

CARRIED

15.17 EXTERNAL MEETING MINUTES**RESOLUTION 2020/412****Moved: Cr Margaret O'Neill****Seconded: Cr Andrew Banfield****That the report from the General Manger on the minutes below be received:**

- 1. Heron Resources Community Consultation Committee Meeting Minutes from the 5 August 2020**
- 2. Veolia Woodlawn Community Consultative Committee Meeting Minutes from the 13 August 2020**
- 3. Marulan Quarry Community Committee Meeting Minutes from the 27 August 2020.**
- 4. Wakefield Park Raceway Community Consultation Committee Meeting Minutes from the 24 August 2020.**

CARRIED**15.18 COUNCILLOR BRIEFING SESSION SUMMARY****RESOLUTION 2020/413****Moved: Cr Carol James****Seconded: Cr Leah Ferrara****That the report from the General Manager on Councillor Briefing Session Summary be received.****CARRIED****16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RESOLUTION 2020/414**Moved: Cr Carol James****Seconded: Cr Margaret O'Neill****That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:****16.1 Update on Legal Matters**

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CARRIED

Council resolved into Closed Session at 9.23pm.

Council resolved into Open Council at 9.51pm.

RESOLUTION 2020/415

**Moved: Cr Andrew Banfield
Seconded: Cr Carol James**

- 1. That Council moves out of Closed Council into Open Council.**
- 2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.**

CARRIED

16.1 UPDATE ON LEGAL MATTERS

RESOLUTION 2020/416

**Moved: Cr Andrew Banfield
Seconded: Cr Margaret O'Neill**

That the report Update on Legal Matters by the Business Manager Governance and the verbal update on the purchase of the hockey facility from the Goulburn Workers Club by the General Manager be noted and received.

CARRIED

17 CONCLUSION OF THE MEETING

The Meeting closed at 9.51pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 October 2020.

.....
**Cr Bob Kirk
Mayor**

.....
**Warwick Bennett
General Manager**

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 6 OCTOBER 2020

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Task List - 20 October 2020 [↓](#) 

RECOMMENDATION

That Council notes the Task List and authorises the deletion of completed tasks.

REPORT

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p>	General Manager	This matter has been deferred pending feedback from the applicants
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	Director Planning & Environment	Pre Gateway Referral to Water NSW undertaken, amended Planning Proposal being prepared for submission to DPIE.
<p><u>Mogo Road Hi Quality</u></p> <p>General Manager to report back on works to be undertaken to fully implement development application</p>	General Manager	Consultation occurring with Hi Quality
<p><u>Hockey Facility</u></p> <p>The General Manager to continue negotiating with Goulburn Workers Club over the purchase of 3.28 hectares of land at the Goulburn Workers Arena</p> <p>The General Manager to commence discussion with hockey on lease agreement</p>	General Manager	<p>Delays have occurred with receiving draft agreement. Now programmed for 20 October 2020 meeting.</p> <p>Discussions with hockey have commenced and lease agreement negotiations underway</p>
<p><u>Community Centre Options</u></p> <p>Location of Community Centre deferred 18 months</p>	General Manager	Will be referred to Council in December 2021.
<p><u>Residential Care Facility at Run-O-Waters</u></p> <p>Preparing Planning Proposal for consideration by Department of Planning</p>	Director Planning and Environment	Planning Proposal being prepared

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Challenge Foundation Goulburn Inc</u></p> <p>Request for financial assistance</p>	General Manager	<p>Report included in this Business Paper</p> <p>RECOMMEND COMPLETION</p>
<p><u>Waste Water Farm Expressions of Interest</u></p> <p>The three applicants for the expressions of interest have been invited to present additional information and to attend a Council Briefing on the 27 October 2020</p>	Director Utilities	Councillor Briefing happening on 27 October 2020
<p><u>Veolia Host Fees</u></p> <p>The Mayor and General Manager to continue discussions with Veolia</p>	General Manager	Awaiting responses from Veolia
<p><u>Development Service Plan – Goulburn Stormwater</u></p> <p>To be placed on public exhibition for 30 working days</p>	Scott Martin	Currently being audited before public exhibition begins
<p><u>Goulburn Mulwaree Local Infrastructure Contributions Plan</u></p> <p>To be placed on public exhibition for 28 days</p>	Scott Martin	Public consultation document being prepared

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)



Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 RESIDENTIAL AND SUBDIVISION DEVELOPMENT CONTROLS - DEVELOPMENT CONTROL PLAN AMENDMENT

Author: Nick Thistleton, Senior Strategic Planner

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Proposed Residential and Subdivision Controls - GM DCP amendment (separately enclosed) 
 2. Exsiting Chapter 4 of the GM DCP 2009 (separately enclosed) 

Link to Local Strategic Planning Statement	Planning Priority 3: Community Facilities, Open Space and Recreation Planning Priority 4: Housing
Link to Community Strategic Plan:	Strategy EN2 Adopt environmental sustainability practices. Strategy EN3 Protect and rehabilitate waterways and catchments. Strategy EN4 Maintain a balance between growth, development and environmental protection through sensible planning. Strategy CO1 Facilitate and encourage equitable access to community infrastructure and services, such as health care, education and transport. Strategy IN3 Maintain and improve road infrastructure and connectivity.
Cost to Council:	Nil
Key Issues:	Nil

RECOMMENDATION

That:

1. The report from the Senior Strategic Planner on residential and subdivision development controls be received.
2. The proposed amendment to the *Goulburn Mulwaree Development Control Plan 2009* attached to this report be placed on public exhibition for 28 days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The need to consider an amendment to residential development and subdivision controls in the *Goulburn Mulwaree Development Control Plan 2009* (GM DCP) has been recently identified by Council. The matter was further discussed at a Councillor briefing session on 11 August 2020.

As Councillors are aware, an increasingly large proportion of lots in new residential subdivisions in Goulburn are being developed into semi-detached dwellings (attached dual occupancies) and detached dwelling houses (free-standing houses) with secondary dwellings on the same lot, as opposed to historic development trends where residential subdivisions were overwhelmingly developed into single detached dwelling houses. A typical example of this can be seen in the image below (**Figure 1**):



Figure 1: This image shows the changing trend of development on Marys Mount by indicating the kinds of residential development approved for two (2) recent major subdivisions as at May 2020. The earlier subdivision to the south of Marys Mount Road (“the Tillage”) shows the overwhelming majority of development approvals being given for single detached dwelling houses (in blue), whereas the more recent subdivision to the north (“Teneriffe”) shows that more than half of all approvals given were for detached dwelling houses with secondary dwellings or semi-detached dwellings (in green and yellow, respectively).

While this trend in development is supported on the grounds of providing greater housing supply and diversity (and maximising existing infrastructure), it has also exposed the vulnerability of new subdivisions to overdevelopment in the absence of suitable development controls to plan for the increase in density/infill. Prior to this shift towards more intensive development of residential lots, controls in Council’s *Goulburn Mulwaree Local Environmental Plan 2009* (GM LEP) and GM DCP appear to have been developed on the assumption that almost all lots in new residential subdivisions will be developed for single detached dwelling houses.

This is with the expectation that any further development into semi-detached dwellings or detached dwelling houses with a secondary dwelling would be too few to impact significantly on the amenity or infrastructure capacity of these subdivisions.

This has resulted in a situation in which the GM LEP broadly permits residential development of various densities irrespective of the suitability of the site and a GM DCP which generally only contains subdivision and residential development controls designed for detached single dwelling houses. Some of the following impacts have been observed as a result of the insufficiency of these controls:

- Confusion over applicable development controls, as Development Assessment staff have to rely largely on interpretations of the broad provisions of s4.15 of the *Environmental Planning and Assessment Act 1979* rather than written and readily accessible development controls that clearly address other forms of residential infill.
- Inadequate road widths for emergency services, parking or waste services, where roads designed to service 10 lots with 10 dwellings may end up servicing 20 dwellings.
- Increased impacts on water, sewer and stormwater servicing, owing to increased density and development coverage.
- Negative impacts on amenity in terms of visual impact, privacy, private open space and solar access.

It should be noted that all of these impacts can be addressed with suitable controls at both the subdivision and dwelling development stage. Fundamentally, the problem is not that these kinds of development are occurring, but rather that it is not happening in a planned or consistently controlled manner.

As a result of these impacts and other commitments under the *Urban and Fringe Housing Strategy, Local Strategic Planning Statement* and the Strategic Planning Program presented to Council on 6 October 2020, Strategic Planning is undertaking the following tasks:

1. Complete review of the GM DCP. This will involve a complete review of every control contained within the GM DCP with the goal of preparing an entirely new document. This project is expected to take up to 12 months to complete, owing to the need to extensively review all of Council's policies relating to development, consult widely within the organisation and consult widely with the community.
2. Review general residential zoning and minimum lot size controls under the GM DCP. This will look at minimum lot size provisions for different kinds of residential development as well as a review of what is permitted in each residential zone (i.e. including review of the ability to develop semi-detached housing and subdivide into 350m² lots on any standard 700m² lot under s4.1A of the GM LEP). This project is expected to take up to or in excess of 12 months to complete due to the need to engage widely with the community and the inherently long time it takes to process planning proposals.
3. Interim amendment to the current GM DCP. This is the subject of this report. This involves the identification and rectification of insufficient controls relating to residential development and subdivision in the short term, while it takes up to or in excess of 12 months to complete tasks 1 and 2. The need for an interim solution is outlined further in the report below.

REPORT

Introduction

This report considers an amendment to the GM DCP to rectify some of the key shortfalls in Council's development controls with respect to residential development and subdivision controls (refer Attachment).

The intent of this proposed amendment is to rectify some of the more serious shortfalls in Council's development controls in the short term. Council has already committed to review residential controls in the GM LEP and to completely review the GM DCP, however both of these projects are expected to take up to or in excess of 12 months to complete, thereby requiring an interim solution to be found. It should also be noted that the proposed amendment does not directly prohibit any kind of development to occur, but rather includes a more robust set of residential development and subdivision controls.

This report also includes the recommendation to amend an unrelated section of the GM DCP to remove a notation exempting applications from providing engineering details for non-habitable buildings in flood affected areas. This amendment has been incorporated as this notation is inconsistent with NSW flood planning policy and would not allow for Council to accurately assess flood risk for development if this notation was adhered to.

Need for an Interim Amendment

As discussed in the background component of this report, Council's current development controls and GM LEP provisions were developed on the assumption that the majority of residential development involved detached dwelling houses. Some of the key shortfalls relevant to the GM DCP and the proposed amendment include a lack of clarity or controls in relation to:

- height limits for sheds and ancillary structures, which can further impact upon visual amenity if not controlled.
- the location of rain gardens, which has led to much frustration amongst developers, as well as consequent home owners.
- cut and fill, which can impact upon privacy if dwellings are elevated on fill to overlook other properties or maintenance burdens if retaining walls are not contained wholly on the lot in which they are erected.
- prevent duplicate dwelling designs, which can impact on visual amenity.
- how solar access controls apply when affecting the solar access of neighbouring lots, where it has been observed that some proposed developments are designed in a way that would prevent neighbouring lots to comply with the same solar access controls.
- how privacy controls are applied, which has caused development assessment staff having to rely on subjective arguments to ensure privacy is maintained.
- rear setbacks, which can cause some developments to overshadow other properties at the rear boundary.
- the impact of garages on visual amenity and parking, which has caused a situation in which many garages approved are too small to accommodate off-street parking and storage at the same time and likewise garages that dominate the street frontage.
- how operating hour controls are applied, which has generated frustration amongst developers.
- substantial and exhaustive subdivision controls, which are responsible for many of the shortcomings of recent subdivisions, including the lack of accounting for the impact of semi-detached dwellings, poor lot orientation, limited provision of open space, limited pedestrian or cycling access and insufficient road widths.

While all of these matters will be addressed in the holistic review of residential controls in the GM LEP and complete review of the GM DCP, there is a need to address these shortcomings in the interim. This is because Goulburn and Marulan are still experiencing strong demand and growth in residential development, which to date has not slowed in the face of the COVID-19 pandemic.

Even without the implementation of the *Urban and Fringe Housing Strategy*, there are several hundred hectares of undeveloped residentially zoned land that are capable of supporting further development in the meantime (**Figures 2 and 3**). If Council does not act on this matter now with an interim amendment to the GM DCP, Development Assessment staff will be severely limited in their

capacity to ensure residential development does not detract from public amenity or impact upon infrastructure and amenity.

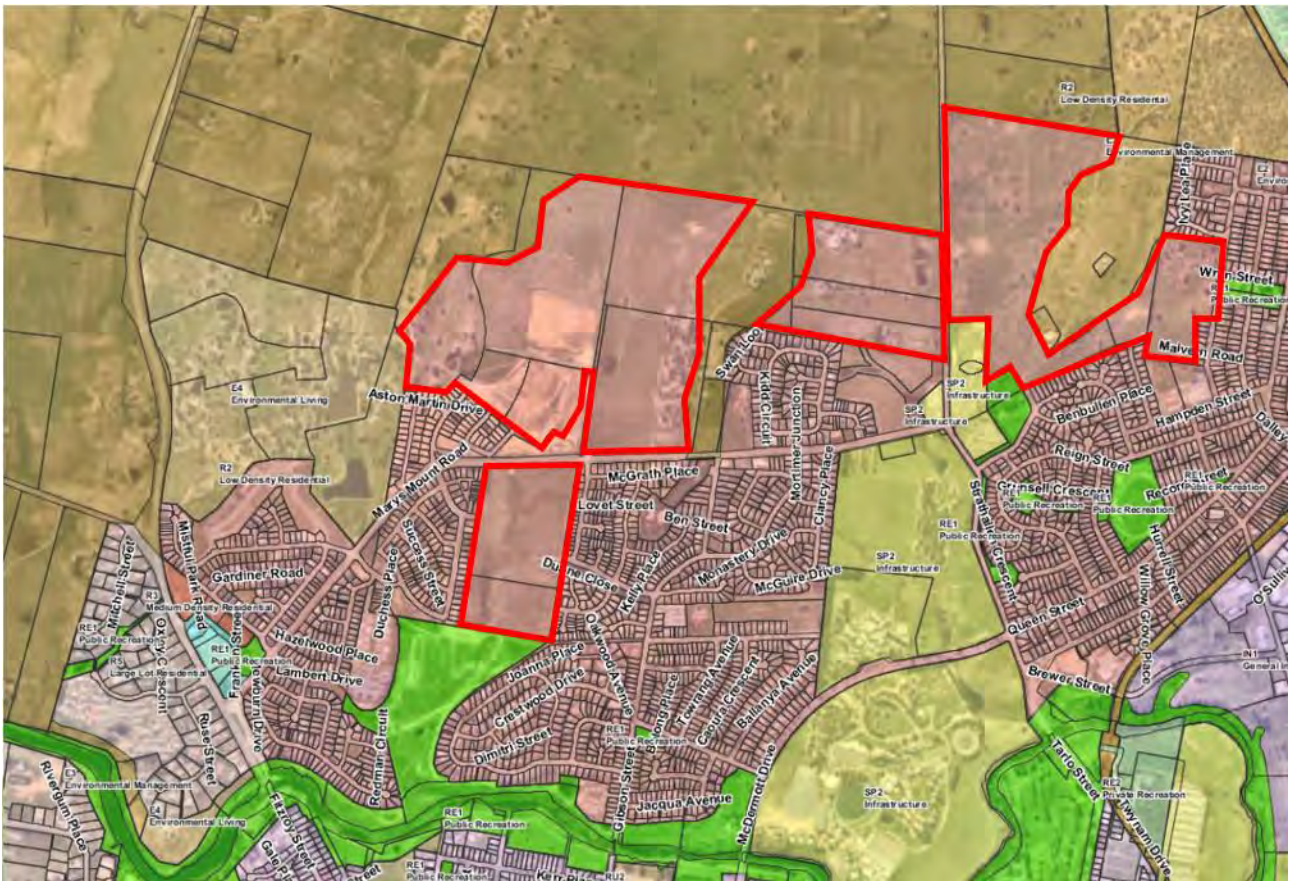


Figure 2: Land zoned to support residential development on Marys Mount, representing over 100 hectares worth of undeveloped land (some land may hold existing approvals to subdivide).

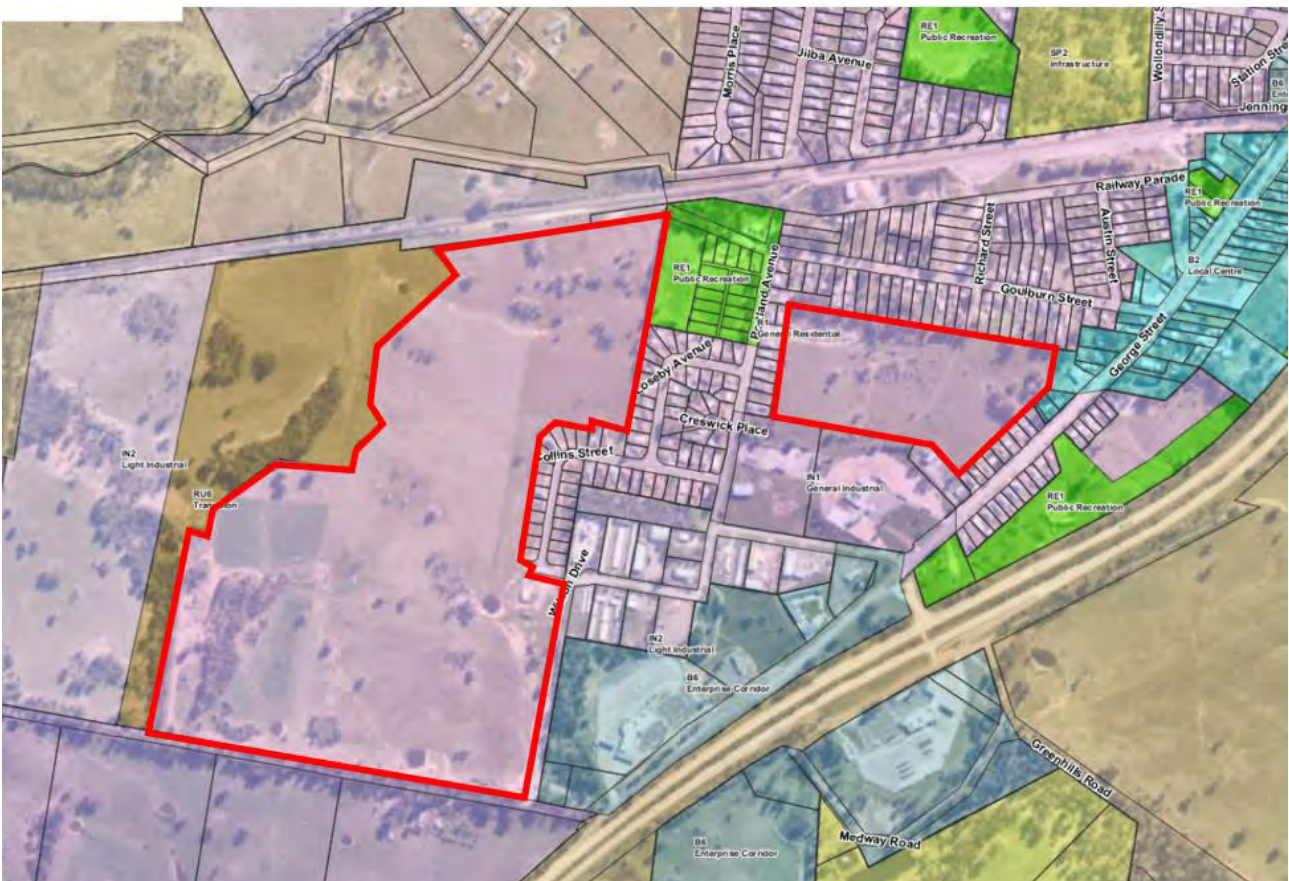


Figure 3: Land zoned to support residential development in Marulan (some land may hold existing approvals to subdivide).

Details of Amendment

The proposed amendment to the GM DCP will change a large number of residential and subdivision controls (**Attachment 1**). It should be noted that none of the proposed controls directly prohibit certain kinds of development, but do introduce a more robust set of controls. For contextual purposes, a copy of the existing Chapter of the GM DCP has been attached (**Attachment 2**).

The proposed amendment has been prepared so that the general residential development and subdivision controls contained within Chapter 4 of the GM DCP will contain the bulk of all consequential amendments. Every inconsistent control contained within the site specific provisions of Chapter 8 of the GM DCP is proposed to be removed if it is not required to reflect local conditions (e.g. general open space requirements in Chapter 8 will be removed, but not the open space requirements that require a particular area of land to be set aside).

An unrelated amendment to the GM DCP relating to flood controls is also proposed. This amendment would remove a notation exempting applications from providing engineering details for non-habitable buildings. This amendment has been incorporated as this notation is inconsistent with NSW flood planning policy and would not allow for Council to accurately assess flood risk for development if this notation was adhered to.

The complete amendment is attached to this report with specific explanations as to each proposed amendment. The proposed amendments can otherwise be best summarised as follows (refer Attachment):

- Removal of the notation exempting applications from providing engineering details for non-habitable buildings in flood prone lands.
- Deletion of various inconsequential controls or clutter.
- Deletion of language such as 'recommended' or 'ideally' to strengthen controls.
- Introduction of height limits for sheds and other ancillary structures.
- Introduction of controls relating to the location of rain gardens.
- Introduction of cut and fill controls to require all cut and fill to remain onsite and to require an assessment of impacts of overlooking if required.
- Introduction of controls to prevent two (2) occurrences of the same dwelling design being used within three (3) lots of another.
- Clarification of solar access controls to also capture the requirement to not prejudice a neighbouring lots ability to comply with the same controls as a result of overshadowing.
- Strengthening of privacy controls whilst providing for exceptions if screening can be provided.
- Strengthening of private open space controls to clarify what is not considered private open space (areas excluded from the calculation).
- Inclusion of rear setback requirements.
- Inclusion of additional design controls for garages so that they do not dominate the street frontage and also take into account storage requirements that would otherwise replace the usage of the garage from off-street parking to storage.
- Clarification of working hour controls.
- Inclusion of new subdivision requirements relating to solar access, open space provision, road hierarchy and master planning. The master planning requirement has been amended to require all future subdivisions to design lot layouts and comply with other controls under the expectation that each lot will be developed to accommodate the maximum number of

dwelling permissible, as opposed to the current system where each lot is assumed to only permit one dwelling, thereby significantly underestimating the impact of development.

Conclusion

In conclusion, there is an increasingly large proportion of newly subdivided residential lots being developed into either semi-detached dwellings (attached dual occupancies) or single detached dwelling houses (free-standing houses) with secondary dwelling inclusions, which can significantly impact upon the capacity of local infrastructure and amenity.

Council has committed to a holistic review of residential development and subdivision controls in the GM LEP and all controls in the GM DCP over the next 12 months or more, which will address these issues. However the current lack of appropriate development controls and the large amount of undeveloped residentially zoned land means that there is the opportunity for substantial development to occur in the interim without Development Assessment staff having the policy backing to ensure that the best outcome is achieved. There is therefore a need to put in place an interim amendment to the GM DCP.

The proposed GM DCP amendment will change many of the general residential and subdivision controls contained in Chapter 4 and remove any inconsistent general controls in the site specific provisions of Chapter 8. This proposed amendment will also remove an unrelated notation stating that engineering specifications are not required for non-habitable buildings in flood prone areas, which would otherwise prevent Council from accurately assessing flood risk if adhered to.

This amendment will strengthen existing controls relating to privacy, open space and solar access and introduce new controls for sheds, cut and fill and subdivision master planning. The amendment to subdivision master planning controls will now require any application to consider the impacts of the development if all lots were developed to the fullest amount possible, as opposed to the current mechanism where it is assumed that every proposed lot will be developed into a single dwelling. The proposed GM DCP amendment will not directly prohibit any type of residential development.

The proposed GM DCP amendment will be reported back to Council after public exhibition for consideration.

15.2 PROPOSED AMENDMENT TO DCP 2009 - VEGETATION CHAPTER

Author: Kate Wooll, Business Manager Strategic Planning

Authoriser: Warwick Bennett, General Manager

Attachments: 1. DCP 2020 Tree and Vegetation Section [↓](#) 

Reference to LSPS:	Planning Priority 10: Natural Environment – Vision 2040 – Protection and enhancement of the quality of natural environments and systems.
Cost to Council:	Nil - Public exhibition of proposed amendment only at this stage.

RECOMMENDATION

That:

1. The report by the Business Manager Strategic Planning on a proposed amendment to *Development Control Plan 2009* in relation to vegetation provisions be received.
2. The *draft Development Control Plan 2009 – Vegetation Chapter 3.9 Amendment* be publicly exhibited for a minimum of twenty eight (28) days.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The *NSW Biodiversity Conservation Act, 2016* (BC Act) introduced a new framework for:

- Identifying and assessing the significance of native plant communities, and habitats for native fauna species; and
- Methods of assessment, reporting and offsetting.

The BC Act is based on the principles of avoidance, minimisation and offsetting in priority order. The introduction of the BC Act resulted in associated changes to the planning framework for the management of native vegetation clearing.

REPORT

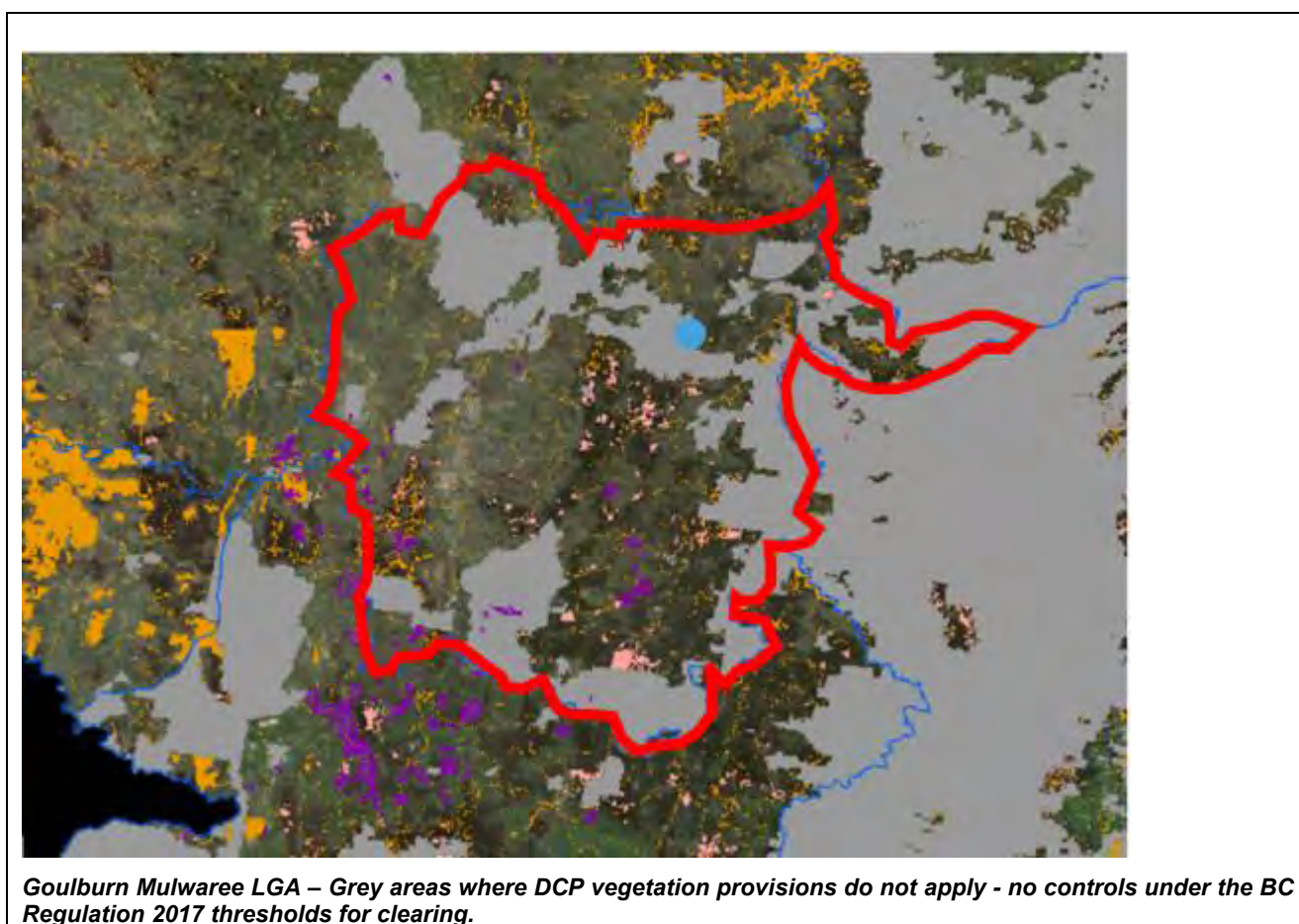
State Environmental Planning Policy (SEPP) (Vegetation in Non Rural Areas) 2017 was introduced to integrate the new BC Act with the Planning Act and necessitated the updating of all Development Control Plans (DCP) Vegetation Management chapters to align with the SEPP in order to be a “declared mechanism” for councils to manage native tree and vegetation clearing. The SEPP repealed tree clearing provisions from all LEPs identifying development control plans (DCPs) as the principal mechanism for local control of vegetation removal

Currently the controls in the Goulburn Mulwaree Development Control Plan (DCP) are not “declared” for the purposes of the State Environmental Planning Policy (SEPP) and as a result are only managing vegetation associated with heritage items and within heritage conservation areas as it does not reference the new SEPP or have controls which align with it. Native vegetation clearing, is therefore, currently largely limited to and regulated through the development application process only, until the DCP is updated.

Clearing of native vegetation can occur in all zones other than the Rural Zones (i.e. RU1, RU2, etc.) which are covered by Local Land Services up to the thresholds set out in Section 7.2 (Table 1) of the *BC Act Regulation 2017*. The thresholds are relatively generous and are based on the minimum lot sizes set out in the LEP as follows:

Table	Column 1	Column 2
	Minimum lot size of land	Area of clearing
	Less than 1 hectare	0.25 hectare or more
	Less than 40 hectares but not less than 1 hectare	0.5 hectare or more
	Less than 1,000 hectares but not less than 40 hectares	1 hectare or more
	1,000 hectares or more	2 hectares or more

Clearing of native vegetation has been occurring within areas containing native vegetation such as Tallong and West Goulburn (outside heritage areas) without the need for approval (being under the threshold) and without Council being in a position to manage or enforce compliance action (if under the threshold).



Proposed DCP Amendments

The proposed amended chapter is drafted to be compliant with the State Environmental Planning Policy (SEPP) and align with the BC Act provisions. Unfortunately, the new legislation is quite complex and is difficult to articulate in plain English. A copy of the amended DCP chapter as proposed is attached (**Attachment 1**).

The following is a breakdown of key aspects to the amended chapter. It is noted that extensive exemptions from approval have been included in order to simplify the application of the document where possible.

New objectives:

- To support the aims of the Vegetation SEPP to protect the biodiversity values of trees and other vegetation in non-rural areas and to preserve the amenity of non-rural areas through the preservation of trees and other vegetation.
- To achieve the long term retention of existing trees, appropriate tree maintenance, and in relation to replacement trees, suitable tree locations and considered species selection.
- To protect and enhance trees and vegetation in non-rural areas including street trees, park trees (including bushland) and trees on private property as an important community and tourism asset.

General Exemptions:

- To support the aims of the Vegetation SEPP to protect the biodiversity values of trees and other vegetation in non-rural areas and to preserve the amenity of non-rural areas through the preservation of trees and other vegetation.
- To achieve the long term retention of existing trees, appropriate tree maintenance, and in relation to replacement trees, suitable tree locations and considered species selection.
- To protect and enhance trees and vegetation in non-rural areas including street trees, park trees (including bushland) and trees on private property as an important community and tourism asset.

Exemptions for Rural Residential and Environmental Zones

- If the land is zoned E4 Environmental Living, E3 Environmental Management, R5 Large Lot Residential or E2 Environmental Conservation:
 - Clearing for the following maintenance of existing rural infrastructure. The minimum extent of clearing necessary for carrying out the activity is permitted up to the distances from the infrastructure such as fences, roads, tracks, pipelines, sheds, dams, stockyards, bores, pumps, windmills
- The continuation of existing cultivation, grazing or rotational farming practices if it does not involve the clearing of native vegetation.
- Sustainable grazing that is not likely to result in the substantial long-term decline in the structure and composition of native vegetation is permitted if it does not involve the clearing of native vegetation.

Exemptions – Weeds

- If the land is zoned E4 Environmental Living, E3 Environmental Management, R5 Large Lot Residential or E2 Environmental Conservation:
 - Clearing for the following maintenance of existing rural infrastructure. The minimum extent of clearing necessary for carrying out the activity is permitted up to the distances from the infrastructure such as fences, roads, tracks, pipelines, sheds, dams, stockyards, bores, pumps, windmills.
 - The continuation of existing cultivation, grazing or rotational farming practices if it does not involve the clearing of native vegetation.
 - Sustainable grazing that is not likely to result in the substantial long-term decline in the structure and composition of native vegetation is permitted if it does not involve the clearing of native vegetation.

Exemptions – Other Legislation

- The clearing of vegetation that is authorised under section 60O of the Local Land Services Act 2013 (Clearing authorised under other legislation). This includes:
 - Planning approval e.g. development consent under Part 4 of the Environmental Planning and Assessment Act 1979
 - Other planning authorisation e.g. an activity carried out by a determining authority under part 5 of the *Environmental Planning and Assessment Act 1979*.
- Biodiversity conservation authorisation under the Biodiversity Conservation Act 2016.
- Rural fires authorisation under the Rural Fires Act 1997 10/50 Vegetation Clearing.
- Electricity network operator bush fire risk mitigation direction under the Electricity Supply Act 1995.
- State emergency authorisation under the State Emergency and Rescue Management Act 1989 or the State Emergency Service Act 1989 and was reasonably necessary in order to avoid a threat to life or property.
- Roads authorisation under the Roads Act 1993.
- Private land conservation agreement under the Biodiversity Conservation Act 2016.
- The clearing of vegetation in accordance with a property vegetation plan under the former Native Vegetation Act 2003; or
- The removal or pruning of trees on Council owned/managed land authorised by Goulburn Mulwaree Council and provided that assessment of the tree work is carried out in accordance with this Code or in accordance with a Plan of Management for the land.

Conclusion and Recommendation

In conclusion, it is recommended that the draft amendment to the vegetation provisions in *Goulburn Mulwaree Development Control Plan 2009* be placed on public exhibition. The proposed amendment will bring the Development Control Plan into alignment with the current legislation.

It is important to have an updated vegetation section in order to facilitate clear messaging around vegetation removal to the public.

TREE AND VEGETATION SECTION

3.9 Tree and Vegetation Management

3.9.1 Purpose

The purpose of this Section is to declare trees and other vegetation under Part 3 of *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* (the Vegetation SEPP). Where a tree or other vegetation is declared in this Section a person must not clear vegetation without a permit granted by Council (Clause 10(1) of the Vegetation SEPP). This is referred to as 'removal or pruning' in this Section and includes:

- Cutting down, felling, uprooting, killing, poisoning, ringbarking, burning or otherwise destroying the vegetation, or
- Lopping or otherwise removing a substantial part of the vegetation.

Council can only issue a permit for the removal or pruning of native vegetation that is below the biodiversity offsets scheme threshold and where there will be no significant impact on any threatened species, habitat, population or Ecological Communities listed under the NSW Biodiversity Conservation Act 2016 and/or the Commonwealth Environment and Biodiversity Conservation Act 1999.

Removal of native vegetation that exceeds the biodiversity offsets scheme thresholds must have approval from the Native Vegetation Panel in accordance with Part 4 of the Vegetation SEPP. The biodiversity offsets scheme thresholds are described in section 7.1 of the Biodiversity Conservation Regulation 2017. For more information about applying for approval from the Native Vegetation Panel contact Local Land Services on 1300 795 299, or via email to info@nvp.nsw.gov.au.

This Section also provides guidance on the process for obtaining a permit for the removal or pruning of trees and other vegetation on land in the Goulburn Mulwaree Local Government Area (LGA).

3.9.2 Objectives

The objectives are to:

- Support the aims of the Vegetation SEPP to protect the biodiversity values of trees and other vegetation in non-rural areas and to preserve the amenity of non-rural areas through the preservation of trees and other vegetation.
- Achieve the long term retention of existing trees, appropriate tree maintenance, and in relation to replacement trees, suitable tree locations and considered species selection.
- Protect and enhance trees and vegetation in non-rural areas including street trees, park trees (including bushland) and trees on private property as an important community and tourism asset;
- Facilitate the removal or pruning of undesirable exotics, environmental weeds, priority weeds, dangerous trees and any other inappropriate plantings e.g. plantings that are causing damage to buildings or other infrastructure;

- Facilitate the removal or pruning of vegetation for maintenance of existing rural infrastructure; and
- Minimise impacts to vegetation with high environmental value e.g. threatened ecological communities, threatened species and their habitats.

3.9.3 Application of this Section

This Section applies to all **non-rural land** (all zones except RU1, RU2, RU3, RU4 & RU6) as defined in the Vegetation SEPP within the Goulburn Mulwaree (GM) Local Government Area (LGA) and where referred to in the GM Development Control Plan 2009 that applies to the land.

This Section applies to removal or pruning of any vegetation that does not exceed the biodiversity offsets scheme threshold on non-rural land. Refer to Section 3.7.4.

3.9.4 Definitions

Other than those listed below, terms in this document have the same meanings found in the *Environmental Planning and Assessment Act 1979* (EP&A Act), *Vegetation SEPP* and *Goulburn Mulwaree Local Environmental Plan 2009 (GM LEP)* dictionary.

Category	Meaning/Definition
Front Boundary	Means any boundary which faces a public road or public open space wider than 6 metres
Building Footprint	Means the maximum extent of the two dimensional area of the plan view of a building excluding minor ancillary structures. Note: The reference to minor ancillary structures in this definition includes, but is not limited to, garden sheds, cubby houses, detached car ports, gazebos, barbeques and detached decks and pergolas.
Clearing	Means any one or more of the following: Cutting down, felling, thinning, logging or removing native vegetation Killing, destroying, poisoning, ring-barking, uprooting or burning native vegetation; Severing, topping or lopping branches, limbs, stems or trunks of native vegetation; Substantially damaging or injuring native vegetation in any other way (see definition for injury).
Dead Tree	Means a tree(s) that is no longer capable of performing the following processes: photosynthesis, take up water through its roots, hold moisture in its cells and produce new shoots.
Root Zone	The area under the drip line or branches of the tree that generally aligns with the root system required for the ongoing viability of the tree.

Category	Meaning/Definition
Environmental Weed	<p>Means a plant that poses a threat to the natural environment. Environmental weeds are</p> <p>Either not native to the Goulburn Mulwaree area or are plants growing outside their natural range. A list of plants considered by Council to be environmental weeds can be found in section 3.9.7 of this plan.</p>
Habitat Tree	<p>Means any tree(s) which has developed hollows in the trunk or limbs and is suitable for nesting native birds, arboreal marsupials and mammals or which support the growth of locally indigenous epiphytic plants (such as orchids).</p>
Imminent	<p>Means about to happen or threatening to occur.</p>
Injury	<p>means damage to a tree or native vegetation and includes:</p> <p>Lopping and topping;</p> <p>Poisoning, including applying herbicides and other toxic chemicals to a tree or spilling (including washing off or directing water contaminated by) oil, petroleum, paint, cement, mortar and the like onto the root zone;</p> <p>Cutting, snapping off and tearing of branches and roots that is not carried out in accordance with accepted arboricultural practices.</p> <p>Ring-barking, scarring the bark when operating machinery, fixing objects (e.g. signs) by nails, staples or wire, using tree climbing spikes in healthy trees marked for retention (except for access to an injured tree worker) or fastening materials that circle and significantly restrict the normal vascular function of the trunk or branches;</p> <p>Damaging a tree's root zone by compaction or excavation, asphyxiation (including unauthorised filling or stockpiling of materials);</p> <p>Under scrubbing, unless carried out by hand tools, such as brush cutters and the like.</p> <p>Wounding the stem with machinery (e.g. lawn mowers), fixing objects (e.g. signs) to the stem or branches by nails, staples or wire, using tree climbing spikes in healthy trees to be retained (except for access to an injured tree worker), fastening materials around the stem or branches that circle and restrict the normal vascular function of the stem or branches.</p>
Key Threatening Process	<p>Means a process that threatens, or could threaten, the survival or evolutionary development of species, populations or ecological communities.</p>

Category	Meaning/Definition
Lopping	Means cutting between branch unions or at internodes on young trees
Native Vegetation	<p>Means any of the following types of plants native to New South Wales:</p> <p>trees (including any sapling or shrub or any scrub),</p> <p>understorey plants,</p> <p>groundcover (being any type of herbaceous vegetation),</p> <p>plants occurring in a wetland.</p> <p>A plant is native to NSW if it was established in NSW before European settlement</p>
Priority Weeds	<p>Priority Weed (formerly known as Noxious Weeds) - means a plant declared within the South East Local Land Services Area</p> <p>Priority weeds NSW Department of Primary Industries</p>
Prune or Pruning	<p>Means the following activities as specified in Australian Standard AS 4373, <i>Pruning of Amenity Trees</i>:</p> <p>Crown maintenance pruning involving:</p> <p>General pruning</p> <p>Thinning</p> <p>Dead wooding</p> <p>Selective pruning</p> <p>Formative pruning</p> <p>Crown modification pruning involving:</p> <p>Reduction pruning</p> <p>Crown lifting</p> <p>Pollarding</p> <p>Remedial pruning</p> <p>Line clearance</p>
Remove	Means to clear, take away or transplant a tree from its place of origin
Suitably Qualified Person	Means an arborist or similarly qualified or experienced person (refer to section 3.9.9 of this Plan) or an ecologist with experience and qualifications to undertake tests of significance required by the Biodiversity Conservation Act 2016.

Category	Meaning/Definition
Threatened Species	Has the same meaning as in the Biodiversity Conservation Act 2016 which includes native species, populations and ecological communities of flora and fauna.
Topping	Means cutting away part or all of the tree canopy leaving a trunk and stubbed main branches
Tree	Means a perennial plant with at least one self-supporting woody or fibrous stems which: is 3 metres or more in height has a trunk circumference of 400 mm or more measured at ground level or has a crown/branch span of 3 metre diameter or more;

3.9.5 Declared Trees or Other Vegetation under Part 3 of the Vegetation SEPP

This clause provides a declaration for trees and other vegetation for the purposes of Part 3 of the Vegetation SEPP. In accordance with Clause 7(1) of the Vegetation SEPP, a person must not cut down, fell, uproot, kill, poison, ringbark, burn or otherwise destroy the vegetation, or lop or otherwise remove a substantial part of the vegetation without a permit granted by Council.

All trees are declared for the purposes of Part 3 of the Vegetation SEPP unless exempt to the requirement for a permit as set out in Section 3.9.6 and 3.9.7 of this Code, that is trees that are at least 3 metres in height, or have a trunk circumference of 400mm at ground level or have a crown/branch span of 3 metres diameter or more.

All native vegetation is declared for the purposes of Part 3 of the Vegetation SEPP on land zoned RE1 Public Recreation, E2 Environmental Conservation, E3 Environmental Management, E4 Environmental Living, R5 Large Lot Residential or RU5 Village by the *Goulburn Mulwaree Local Environmental Plan 2009*, unless exempt to the requirement for a permit set out in Section 3.9.6 and 3.9.7 of this Code.

3.9.6 Exemptions

Exemption under this section does not equal an exemption under other legislation controlling the removal or pruning of trees and other vegetation.

Exemptions under this Code cannot be used for removal or pruning of trees and other native vegetation that is required to be retained by development consent or a Section 88B restriction to user instrument. Applicants may choose to apply to Council for a variation to the conditions of consent (for dwelling and/or subdivision) or the 88B Instrument in this instance.

Exemptions under this Code cannot be used for removal or pruning of trees and other native vegetation related to a heritage item, Aboriginal object, Aboriginal place of heritage significance, or on land within a heritage conservation area. Clause 10(3) of the Vegetation SEPP states Council can only grant a permit for the removal or pruning of vegetation on land that is, or forms part of a heritage item; or is within a heritage conservation area; or that is or

forms part of an Aboriginal object; or is within an Aboriginal place of heritage significance, if Council is satisfied it is:

- Of a minor nature; or
- For the maintenance of the heritage item, Aboriginal object, Aboriginal place of heritage significance, or heritage conservation area; and
- Would not adversely affect the heritage significance of the heritage item, Aboriginal object, Aboriginal place of heritage significance, or heritage conservation area.

Exemptions under this Code cannot allow vegetation removal that exceeds the Biodiversity Offsets Scheme thresholds identified in the *Biodiversity Conservation Regulation 2017*. Approval from the Native Vegetation Panel under Part 4 of the Vegetation SEPP is required in that circumstance. More information about the Biodiversity Offset Scheme thresholds can be found on [NSW Department of Planning Industry and Environment's website](#). The thresholds are defined by clause 7.1 (1) of the *Biodiversity Conservation Regulation 2017* and include:

- a) the clearing of native vegetation exceeding the thresholds shown in Table 3-1.
- b) the clearing of native vegetation on land included on the Biodiversity Values Map published under clause 7.3 of the *Biodiversity Conservation Regulation 2017*.

Table 3-1: Clearing area thresholds (source Clause 7.2 of the Biodiversity Conservation Regulation 2017).

Minimum Lot Size of Land in the GM LEP 2009	Area of clearing
Less than 1 hectare	0.25 hectares or more
Less than 40 hectares but not less than 1 hectare	0.5 hectares or more
Less than 1,000 hectares but not less than 40 hectares	1 hectares or more
1,000 hectares or more	2 hectares or more

A permit under this Code is not a defence for significant impacts to any threatened species, habitats, populations or ecological communities listed under the NSW *Biodiversity Conservation Act 2016* and/or the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

3.9.6.1 List of Exempt Activities

The following activities do not require a permit from Council:

- (1) The removal of dangerous vegetation that Council is satisfied is an imminent risk to human life or property. Council must be notified prior to the removal of any tree(s) and the tree(s) must show obvious instability that represents immediate danger, for example, storm damage resulting in structurally split trunks, limbs, or branches. Photographic evidence of the trees condition is required if there is not time to notify Council.
- (2) The clearing of vegetation that is authorised under section 600 of the Local Land Services Act 2013 (Clearing authorised under other legislation). This includes:

- a) Planning approval e.g. development consent under Part 4 of the *Environmental Planning and Assessment Act 1979*
 - b) Other planning authorisation e.g. an activity carried out by a determining authority under part 5 of the *Environmental Planning and Assessment Act 1979*
 - c) Biodiversity conservation authorisation under the *Biodiversity Conservation Act 2016*
 - d) Rural fires authorization under the *Rural Fires Act 1997* [10/50 Vegetation Clearing](#)
 - e) Electricity network operator bush fire risk mitigation direction under the *Electricity Supply Act 1995*
 - f) State emergency authorisation under the *State Emergency and Rescue Management Act 1989* or the *State Emergency Service Act 1989* and was reasonably necessary in order to avoid a threat to life or property
 - g) Biosecurity authorisation under the *Biosecurity Act 2015*
 - h) Plantation operations authorisation under the *Plantations and Reafforestation Act 1999*
 - i) Forestry operations authorisation under the *Forestry Act 2012*
 - j) Water management authorisation under the *Water Management Act 2000*
 - k) Mining/petroleum authorisation under the *Mining Act 1992* or the *Petroleum (Onshore) Act 1991*
 - l) Fisheries management authorisation under the *Fisheries Management Act 1994*
 - m) Survey work under the *Surveying and Spatial Information Act 2002* and carried out under the direction of a surveyor
 - n) Roads authorisation under the *Roads Act 1993*
 - o) Private land conservation agreement under the *Biodiversity Conservation Act 2016*
- (3) The clearing of vegetation in accordance with a property vegetation plan under the former *Native Vegetation Act 2003*; or
- (4) The removal or harvesting of trees grown commercially or domestically for their edible fruit; or
- (5) The removal or pruning of trees on Council owned/managed land authorised by Goulburn Mulwaree Council and provided that assessment of the tree work is carried out in accordance with this Code or in accordance with a Plan of Management for the land.
- (6) Trees or other vegetation declared to be weeds in the Goulburn Mulwaree Local Government Area under the *Biosecurity Act 2015* (it will not be sufficient defence that

the species was not correctly identified prior to removal). [Visit NSW Department of Primary Industries NSW Weed Wise](#) for a list of priority weeds.

- (7) Removal of undesirable species listed in Section 3.7.7 (it will not be sufficient defence that the species was not correctly identified prior to removal).
- (8) Removal of trees or other vegetation in accordance with Goulburn Mulwaree Council's Local Weed Management Plan.
- (9) If the land is **zoned E4 Environmental Living, E3 Environmental Management, R5 Large Lot Residential or E2 Environmental Conservation**:
- Clearing for the following maintenance of existing rural infrastructure. The minimum extent of clearing necessary for carrying out the activity is permitted up to the distances from the infrastructure below:
 - (a) fences —3 metres either side,
 - (b) road – 3 metres either side from edge of road,
 - (c) track— 1 metre either side from edge of track,
 - (d) pipeline—3 metres total width of clearing,
 - (e) shed 10 metres from the outer edge of the structure,
 - (f) tank—3 metres from the outer edge of the structure,
 - (g) dam—10 metres from the outer edge of the structure,
 - (h) stockyards— 10 metres from the outer edge of the structure,
 - (i) bore—5 metres from the outer edge of the structure,
 - (j) pump—3 metres from the outer edge of the structure,
 - (k) water point—3 metres from the outer edge of the structure,
 - (l) windmill —5 metres from the outer edge of the structure.
 - The continuation of existing cultivation, grazing or rotational farming practices if it does not involve the clearing of native vegetation.
 - Sustainable grazing that is not likely to result in the substantial long-term decline in the structure and composition of native vegetation is permitted if it does not involve the clearing of native vegetation; or
- (9) Removal of trees and other native vegetation within 3.0 metres (as measured on the horizontal plane from the edge of the building footprint to the trunk of the tree) of an existing lawful dwelling or an approved building footprint in accordance with a development consent. This exemption does not apply to a tree on adjoining land unless the adjoining landholder gives written permission for the vegetation removal; or
- (10) The removal of vegetation that Council is satisfied is dying or dead as determined through the application of the code of practice associated with the *Tree Risk Management Policy on Council Controlled Land* or to trees or vegetation subject to

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assessment under Council's *Vegetation Clearing – Roadsides and Infrastructure Lines Policy* and is not required as the habitat of native animals e.g. it does not contain hollows. Council must be notified prior to the removal of any tree(s) that are dead or dying so that Council can issue a letter confirming that the tree is exempt from the requirement for a permit and removal or pruning may be undertaken; or

- (11) Pruning of trees if pruning does not exceed 10% of canopy per year and complies with Australian Standard 4373 – Pruning of Amenity Trees; or
- (12) Removal of vegetation on a boundary between properties for the purpose of enabling a boundary survey to be carried out by a registered surveyor. The surveyed lands must exceed one hectare and the maximum width of clearing is 0.5m either side of boundary. The adjoining owner's written approval is necessary; or
- (13) Removal of trees or vegetation directly on a boundary line between properties for the purpose of erecting a boundary fence – adjoining owner's written approval is necessary.
- (14) Pruning and removal of fruit trees specifically planted for human consumption e.g. where used in association with commercial orchards.

The activities listed in subsections (9) to (13) above, do not require a permit from Council, **unless:**

- The vegetation is a threatened species, provides habitat for a threatened species or is part of a threatened ecological community (EECs) under the *Biodiversity Conservation Act 2016* and/or the *Environment and Biodiversity Conservation Act 1999*. Seek advice from a suitably qualified person e.g. an ecologist;
- The vegetation is, or forms part of, a heritage item identified in the GM LEP 2009;
- The vegetation is within a heritage conservation area identified in the GM LEP 2009; or
- The proposed additional clearing would exceed the biodiversity offsets scheme clearing area threshold of the lot (see Table 3-1).

3.9.6.2 Evidence is required for some exemptions to apply

This section describes the evidence that is required to satisfy Council that the above exemptions apply.

Expert advice from a suitably qualified and experienced person must be obtained (refer to Section 3.9.9) with respect to dangerous, dead or dying trees:

- i. to confirm their condition prior to removal or injury, and
- ii. to ensure that they do not provide habitat for Threatened Species

Where a dangerous tree is removed or pruned in an emergency situation due to obvious instability or hazard before Council has been notified:

- i. photographic evidence of the tree's condition; or
- ii. a report by a suitably qualified and experienced person;
- iii. a written statement from the State Emergency Service, if the Service carried out the emergency tree works at the owners request

In relation to exempt, dated photographic evidence of the subject tree(s) before and after pruning or removal must be retained for a period of 6 months after the

completion of works and produced as evidence of compliance with this Code at the request of a Council officer.

3.9.7 List of Exempt Species

A permit is not required to remove or prune any of the following trees on private land provided the tree is not part of a threatened ecological community, habitat for any threatened species, listed as a Heritage Item or within a Heritage Conservation Area, or listed on Council’s Significant Tree Register.

A list of plants considered by Council to be **environmental weeds** can be found below;

SCIENTIFIC NAME	COMMON NAME	LOCATION	DESCRIPTION	COMMENT
<i>Alianthus altissima</i>	Tree of Heaven	Wide spread, favours fences	Medium size deciduous tree	Vigorous growers. Deep green pinnate leaves to 1.0m long.
<i>Centaurea calcitrapa</i>	Star Thistle		Thistle	Mainly in native grass land.
<i>Cirsium vulgare</i>	Spear Thistle	Wide spread along rivers	Thistle	
<i>Cotoneaster glaucophyllus</i>	Cotoneaster	Gardens	Small evergreen tree with red berries	Spread by birds, poisonous berries
<i>Crataegus monogyna</i> & hybrid cultivars	Hawthorn	Wide spread	Small evergreen tree with red berries	Spread by birds. Encourages predatory bird species.
<i>Cytisus proliferus</i>	Tagasaste	Widespread	Large evergreen shrub to small tree	Invades bushland areas, eg common on Rocky Hill
<i>Dactylis glomerata</i>	Cocksfoot	Any grassy area, woodlands and native grasslands.	Tall upright grass with broken flower spike circling stem	
<i>Foeniculum vulgare</i>	Fennel	Neglected areas & roadsides	Erect perennial herb to 2.5 m high	A weed of waste spaces in urban areas
<i>Hedera helix</i>	English Ivy	Gardens	Evergreen climber	

SCIENTIFIC NAME	COMMON NAME	LOCATION	DESCRIPTION	COMMENT
<i>Ilex</i> species	Holly	Gardens & bushland	Evergreen shrub with prickly leaves	Spread by birds
<i>Ligustrum</i> species	Privet, Large & Small Leaved.	Widespread, likes moist places	Small evergreen tree, masses of black berries	Difficult to kill, spread by birds
<i>Lonicera japonica</i>	Japanese Honeysuckle	Rivers	Rampant climber	
<i>Marrubium vulgare</i>	Horehound	Rivers & neglected areas	Bushy perennial herb to 0.75 m	Germinates from seed.
<i>Myrsiphyllum asparagoides</i>	Bridal Creeper, Florists Smilax	Wet areas	Rampant smothering creeper	
<i>Paspalum dilatatum</i>	Paspalum	Widespread on rivers	Grass	
<i>Phalaris</i> species	Phalaris	Widespread	Tall tough grass	
<i>Pinus radiata</i>	Radiata Pine	Neglected areas	Large, fast growing conifer	Invades bushland areas
<i>Populus alba</i>	White Poplar	Rivers and creeks	Fast growing, suckering deciduous tree	Invades moist areas and forms dense thickets
<i>Prunus</i> species	Plum & Cherry Plum	Widespread in neglected areas.	Small deciduous tree.	
<i>Pyracantha</i> species	Firethorn	Neglected areas	Large evergreen shrub	Red – orange berries spread by birds.
<i>Ranunculus repens</i>	Creeping Buttercup	Wet places	Creeping herb	Can form dense pure stands replacing other understorey.

SCIENTIFIC NAME	COMMON NAME	LOCATION	DESCRIPTION	COMMENT
<i>Rhamnus alaternus</i>	Italian Buckthorn	Riversides and neglected areas	Evergreen woody shrub with black berries	Small leathery leaves.
<i>Salix calodendron</i> <i>Salix reichardtii</i>	Pussy Willow	Riversides	Deciduous trees or large shrubs	Willow species clog rivers. All other species are on the priority weed list.
<i>Sambucus nigra</i>	Black Elder	Rivers	Small deciduous tree	Not currently a problem locally but is in similar areas
<i>Sorbus domestica</i>	Service Tree	Neglected areas	Deciduous tree	Spread by birds
<i>Vinca major</i> & <i>V. minor</i>	Periwinkle also variegated forms.	Creeks & streams E.g. Rocky Hill & Mt. Gray	Slender stemmed herbaceous perennials	Groundcovers with purple flowers. Can climb to 3.0 m

3.9.8 Procedures

Removal of native vegetation that triggers entry into the biodiversity offsets scheme must have approval from the Native Vegetation Panel in accordance with Part 4 of the Vegetation SEPP. The biodiversity offsets scheme thresholds are described Section 7.1 of the *Biodiversity Conservation Regulation 2017*.

If any threatened species, habitats, populations or ecological communities are present on the land to be cleared, a Test of Significance must be conducted, regardless of whether the biodiversity offsets scheme thresholds are triggered. If the Test of Significance indicates that a significant impact is likely, a Biodiversity Development Assessment Report (BDAR) will be required to be prepared by an accredited Biodiversity Assessment Method (BAM) Assessor and submitted to the Native Vegetation Panel.

The Native Vegetation Panel must refuse to grant approval if the Panel is of the opinion that the proposed clearing of native vegetation is likely to have serious and irreversible impacts on biodiversity values.

For more information about applying for approval from the Native Vegetation Panel contact Local Land Services on 1300 795 299, or email info@nvp.nsw.gov.au or contact your Local Land Services office.

If you are applying for a Complying Development Certificate under *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* you need to obtain a permit to remove or prune vegetation to which this Code applies.

If a Development Application has been approved for the removal of a tree or other native vegetation, a permit is not required.

A Tree Removal Application is not required for removal or pruning of vegetation for the maintenance of a heritage item, Aboriginal object, Aboriginal place of heritage significance, or in heritage conservation area if it is minor in nature. Council can confirm this via an email to planningenquiries@goulburn.nsw.gov.au. A development application for any other removal or pruning of vegetation located on heritage items and heritage conservation areas are required in accordance with Clause 5.10 of the GM LEP 2009.

3.9.8.1 Application Procedures

For trees on Council reserves, please contact Council's Parks Coordinator on (02) 4823 4444.

If native vegetation removal would exceed the Biodiversity Offsets Scheme Thresholds described in Part 7 of the *Biodiversity Conservation Regulation 2017* (i.e. mapped by the Biodiversity Values Map (<https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BVMap> or exceeds the area thresholds in Clause 7.2 of the that regulation) please contact Local Land Services on 1300 795 299, email info@nvp.nsw.gov.au or contact the South East Local Land Services office via email to enquiry.southeast@lls.nsw.gov.au.

You can also find further information on the Native Vegetation Panel here: <https://www.nvp.nsw.gov.au/>

All requests for a permit to remove or prune trees or vegetation subject to this Code are to be submitted on a Tree Removal Application Form available from Council for this purpose and may be accompanied by a Tree Plan drawn to scale and illustrating;

- (a) Property boundary, existing structures and access roads.
- (b) Location of all trees on the lot and identification of those trees or other native vegetation proposed for removal or pruning.
- (c) A description of the trees or other native vegetation proposed for removal or pruning.
- (d) Distance of those trees or other native vegetation proposed for removal or pruning from the nearest boundary and/or structure.
- (e) A north arrow.
- (f) The area of native vegetation being cleared in square metres (this can be generated by the Biodiversity Offsets Scheme Entry Tool available on the NSW office of Environment Heritage's website, <https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BOSETMap>)
- (g) Mitigation measures proposed e.g. replacement plantings locations.
- (h) Relevant site features (e.g. watercourses and services).

Where Council requires a suitably qualified and experienced person to prepare a Tree Assessment Report, applicants should engage their own suitably qualified arborist.

The owner of the property, on which the trees or vegetation are growing must sign the Tree Removal Application Form;

The appropriate processing fee (refer Goulburn Mulwaree Council – Fees and Charges) as determined by Council must accompany the Tree Removal Application Form;

Upon submission of the Tree Removal Application Form, Tree Plan and relevant fee, Council staff will ensure that the form is correctly filled out and contains all necessary information required to allow lodgement.;

If more than 6 trees are proposed to be removed, or if the vegetation is a threatened species, provides habitat for threatened species (eg contains hollows or fissures) or is component of a threatened ecological community, Council may require the applicant to provide a Test of Significance of the potential impacts of vegetation removal on these threatened entities in accordance with Part 7.3 of the *Biodiversity Conservation Act 2016*. This must be prepared by a suitably qualified person.

All trees must be clearly marked on site for inspection purposes.

Council may request further information about the proposed clearing that is necessary for proper consideration of the application.

3.9.8.2 Assessment criteria

Council may issue a permit for the removal or pruning of trees or other native vegetation if the following criteria are met:

- The tree is a poor specimen and is in a state of decline that is prolonged and irreversible. The application is supported by a Tree Assessment Report (refer to section 3.9.9);
 - The tree has caused significant structural damage and the application is supported by a Tree Assessment Report (refer to section 3.9.9) including photographic evidence;
 - It can be demonstrated that there is an on-going problem with the tree that no other course of action will rectify. The application is supported by a Tree Assessment Report (refer to section 3.9.9);
 - Council is satisfied there is unlikely to be a significant impact on threatened species, their habitat (e.g. hollows) or ecological communities and the reason for removal or pruning would otherwise be an exempt activity under section 3.9.6.1 and 3.9.6.2 of this Code and other reasonable alternatives are not available.
-
- Clear evidence is provided of how impacts to hollow bearing trees, threatened species or vegetation communities have been avoided and minimised and that other reasonable alternatives are not available.
 - Trees or other vegetation removed or pruned to facilitate solar access for the tree owner or their neighbours are kept to the minimum necessary to ensure solar efficiency.
 - Removal or pruning of trees and other vegetation that occurs within 20 metres of a bank of a large (category 1) water course is minimised and erosion control measures have been considered; and a program of replanting of local native species is proposed to maintain bank stability, water quality and terrestrial habitat. The program should be provided as a written plan with maintenance commitments to ensure long term survivability.
 - Removal or pruning of trees and other vegetation on mapped land with a slope in excess of 20% is minimised and erosion control measures have been considered; and, a program of replanting of local native species is proposed to maintain slope stability.

Applications for impacts to any tree that contains a hollow, is a threatened species or is a component of a threatened ecological community may need to include a Test of Significance completed by a suitably qualified and experienced person e.g. an ecologist.

If hollows will be removed, an animal handler must be present on site to rescue any animals potentially using the tree as habitat.

Provided that no significant hazard or other safety issues also apply, the following will not justify the removal of a tree:

- a. Dropping of leaves, flowers, fruit, bark, sap or twigs into gutters, downpipes or pools for example;
- b. To enhance views, solar access, increase natural light or increase sunlight to garden areas;
- c. To reduce minor lifting of driveways and paths by tree roots or impacts to minor structures;

- d. For bushfire hazard control that has not been approved by the Rural Fire Service;
- e. Potential damage to sewer mains unless supported by written expert advice and only where reasonable alternatives are not feasible;
- f. Damage to buildings or structures that have not been built in accordance with the relevant planning controls and legislation in force at the time of construction
- g. Damage to buildings or structures where alternative tree sensitive construction measures could be undertaken

Where mature trees are proposed to be removed, they are replaced with trees identified in Appendix 2 of this plan in an appropriate location including consideration of providing street trees nearby. Replacement species and locations must be agreed to by Council.

The amount of vegetation approved to be removed by Council in the previous 5 years is cumulatively less than the Biodiversity Offsets Scheme Thresholds.

The distance or area specified as exempt for maintenance of rural infrastructure in its application to the land concerned may be extended, if:

- a) the proposed increase is minor, and
- b) the proposed increase is for a legitimate purpose associated with the management of the land concerned, and
- c) the increase is necessary in the circumstances.

The removal of vegetation would allow exempt or complying development where the vegetation proposed to be removed is for direct impacts by the proposed development or within 3 metres of the development only (i.e. not for an asset protection zone). Clear evidence that impacts to vegetation have been avoided and minimised and there are no other reasonable alternatives is provided.

Removal or pruning of trees and other vegetation on land with a slope in excess of 20% or within 20 metres of a water course is avoided. Erosion control measures must be proposed eg a program of replanting of local native species to maintain slope stability, water quality and terrestrial habitat.

3.9.9 Tree Assessment Reports

Suitably qualified and experienced arborist

Where Council requires a suitably qualified and experienced person to prepare a Tree Assessment Report, applicants shall engage their own suitably qualified arborist. A suitably qualified and experienced person is one who holds the diploma of Horticulture (Arboriculture) Australian Qualification Framework of Level 5. Council will consider reports from consulting arborists who are members of either the [Institute of Consulting Arborists](#) or [Arboriculture Australia](#).

Tree Assessment Report requirements

A Tree Assessment Report must contain the following information:

- Name, address, telephone number, qualifications and experience of the arborist carrying out the inspection and reporting;
- Address of the site containing the trees;
- Who the report was prepared for and the aims of the report;
- Methods and/or techniques used in the inspection;
- A plan, to scale, consistent with the requirements of the application procedure in this Code;
- A table showing, for each tree the subject of the application:
 - i. Species name;
 - ii. Age/classification;
 - iii. Height;
 - iv. Trunk diameter at 1 metre above ground;
 - v. Canopy spread;
 - vi. Health and condition
- A discussion of other relevant information, including details of tree hollows or potential hollows for wildlife, tree structure/weaknesses, root form and distribution, soil stability, scenic amenity, pests and diseases and/or a Tree Hazard Assessment;
- Supporting evidence such as photographs and laboratory results to confirm presence of soil pathogens or support soil assessment, where relevant;
- Proposed replacement plantings, landscaping and soil remediation;
- Tree protection measures and post tree maintenance program which can be used as conditions, should the application be approved;
- Sources of information referred to in the report;
- Amenity value;
- Any other relevant matters.

3.9.10 Determination

Council can either issue a permit or refuse to issue a permit. If a permit is issued it can be subject to conditions.

3.9.11 Public Notification

Council is not required to notify the public including neighbours of an application for a permit to clear or for the public to be given the opportunity to comment.

3.9.12 Appeals

An appeal to Council against an approval or refusal to grant a permit under this Code may be made by the applicant.

If dissatisfied with the result of the appeal to Council, an applicant for a permit may appeal to the Land and Environment Court against the refusal by Council to grant the permit. Any such appeal is to be made within 3 months after the date on which the applicant is notified of the decision or within 3 months after the Council is taken to have refused the application (whichever is later).

An application for a permit that has not been determined is taken to have been refused after 28 days from the date the application was made.

3.9.13 Penalties

There are significant penalties for the illegal removal or pruning of trees and other vegetation.

Local Government Act 1993

Under Section 629 of the *Local Government Act 1993*, it is an offence to cause injury or unnecessary disturbance to trees and native vegetation on public land including road reserves. This specifically relates to street trees, foreshore reserves and public open space. A person who, without lawful excuse, deliberately damages, poisons or injures vegetation on public land, is guilty of an offence under that Act.

Environment Planning and Assessment Act 1979

Clearing vegetation or trees without a permit is prohibited, and prohibited development can be enforced by a penalty notice under the *Environmental Planning and Assessment Act 1979* for each offence.

Alternatively, Council can undertake court proceedings for the injury, removal of trees and native vegetation on private and public land without a permit. Penalties for offences under Section 4.3 of the EP&A Act can exceed \$1 million for individuals. Where a person is guilty of an offence involving the destruction of or damage to a tree or vegetation, the court dealing with the offence may also direct that person to pay costs incurred:

- (i) to plant new trees and vegetation and maintain those trees and vegetation to a mature growth; and
- (ii) to provide security for the performance of any obligation imposed under (i).

Councils can prosecute offences within two years of an offence coming to a council investigation officer's attention.

Biodiversity Conservation Act 2016

It is an offence to harm or pick threatened species, populations or endangered ecological communities (EECs) under the Section 2.2 of the *Biodiversity Conservation Act 2016*. Prosecutions can result in significant penalties including fines and imprisonment.

A permit from Council to remove vegetation is a defence under section 2.8 of the *Biodiversity Conservation Act 2016*.

Other acts

Exemption under this Chapter does not equal an exemption under other legislation controlling the removal or pruning of trees and other vegetation. Consideration should be given to the following legislation before carrying out any work:

- *Biodiversity Conservation Act 2016 and Regulations*
- *Biosecurity Act 2015*
- *Environmental Planning and Assessment Act 1979*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Fisheries Management Act 1994*
- *Forestry Act 1916*

- *Heritage Act 1977 (Sections 129A and 139)*
- *Local Land Service Act 2013*
- *Rivers and Foreshores Improvements Act 1948*
- *Rural Fires Act 1997*
- *SEPP (Vegetation in Non-Rural Areas) 2017*
- *SEPP (Exempt and Complying Development Codes) 2008*
- *State Environmental Planning Policy No 14 – Coastal Wetlands*
- *State Environmental Planning Policy No 26 - Littoral Rainforests*
- *State Environmental Planning Policy (Koala Habitat Protection) 2019*
- *Water Management Act 2000 (Guidelines for Riparian Corridors and Waterfront Land)*

Vegetation removal on rural zoned land must be in accordance with the *Local Land Services Act 2013*. For vegetation removal on rural zoned land, contact Local Land Services on 1300 778 080, email slm.info@lls.nsw.gov.au or contact the South East Local Land Services office via email to enquiry.southeast@lls.nsw.gov.au.

Other Relevant Policies & Guidelines:

- Australian Standard - Protection of trees on development sites: AS 4970-2009
- Australian Standard - Pruning of amenity trees: AS 4373-2007
- Rural Fire Service *Planning for Bushfire Protection 2006*

3.9.14 Trees on Neighbouring land

Council has no power to order the owner of a tree to remove or prune a tree on their property apart from under the provisions of the *Biosecurity Act 2015*.

Where a tree is growing on a boundary, ownership is determined by which side of the boundary the centre of the trunk originated, or which side of the boundary, the majority of the trunk's diameter exists (at ground level).

Permission for removal of a tree on a neighbour's property can only be granted to the owner of the tree and requires the consent of Council. Written agreement from the owner of the tree must occur prior to making an application.

Where neighbour disputes arise, Council refers people to the *Trees (Disputes Between Neighbours) Act 2006*. Please contact the Clerk of the Court at Goulburn Courthouse for further information.

15.3 1718T0025 SAFETY BARRIER SYSTEMS SUPPLY AND INSTALLATION SERVICES PANEL EXTENSION

Author: Andrew Cartwright, Business Manager Works

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
Cost to Council:	To be funded from the current and future Capital Works and Operational budgets
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager of Works on the two (2) year extension of the 1718T0025 Safety Barrier Systems Supply and Installation Panel Tender be received.
2. Council extend the current contract for a period of two (2) years for the safety barrier systems supply and installation services panel to expire on the 31st October 2022 for the following companies
 - Euro Civil Pty Ltd
 - Western Safety Barriers Pty Ltd

BACKGROUND

As per the Council Meeting held on the 16th October 2018 (Item 12.11) Council approved to establish a panel of two (2) suitably qualified and equipped contractors to provide services to supply and install safety barriers or “guard rails” on both the sealed and unsealed road network throughout the LGA on an as required basis. Due to the nature of the works a panel of (2) two contractors was sought to ensure contractor availability and service delivery.

REPORT

Annually Council maintain approximately 1,000km of sealed roads and deliver upwards of \$7m in Capital Works directly attributed road improvements and the construction of new roads.

Safety barriers and guardrails form part of both capital works and maintenance programs throughout the financial year improving safety for motorists.

To achieve Council’s level of service in maintaining and providing a safe road network Council require a panel of suitably qualified and equipped contractors to assist in undertaking the supply and installation of safety barrier systems on roads throughout the LGA on an as required basis.

The current contract allows for one (1) two (2) year extension option at the discretion of Council if the contractors performance has been satisfactory during the initial term of the contract.

The performance of the contractors has been reviewed by Operations staff and they are satisfied that Euro Civil Pty Ltd and Western Safety Barriers Pty have fulfilled their contractual obligations and it is therefore recommended that the contract term be extended a further two (2) years to expire on the 31st October 2022.

15.4 VP119363 SPRAYED BITUMINOUS SURFACING LGP213-2 CONTRACT

Author: Andrew Cartwright, Business Manager Works

Authoriser: Warwick Bennett, General Manager

Attachments: 1. RFQ Evaluation Report VP119363.pdf - Confidential
 2. VP199363 Response Evaluations.pdf - Confidential

Link to Community Strategic Plan:	IN2.2 Eliminate network safety hazards when identified IN3.2 Implement road infrastructure capital works and maintenance programs
Cost to Council:	To be funded from the current and future Capital Works and Operational budgets
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. That the report from the Business Manager of Works on the Sprayed Bituminous Surfacing contract be received.
2. Council approve to establish Roadworx Surfacing Pty Ltd as the bitumen surfacing service provider to Council for a period of twenty (20) months. With the option to extend for an additional two (2) one (1) extensions
3. Council delegate authority to the General Manager to extended this contract by up to two (2) one (1) year extensions subject to satisfactory performance.

BACKGROUND

Council’s annual capital works program utilises sprayed bitumen to establish wearing surfaces on rural and urban roads. The 2020/21 capital works program includes resealing of urban and rural roads and reconstruction of sections of the urban and rural road network. This program of work includes 269,665m² of sprayed bitumen for re seals plus 151,200m² of initial bitumen seals over rehabilitation and new road construction projects.

REPORT

Given the application of bitumen being a specialist service Council seeks external suppliers for provision of these services.

The agreement is initially for a period of twenty (20) months and may be extended by an additional two (2) one (1) year extensions subject to satisfactory performance. The decision to extend the engagement will depend on Contractor performance during the first twenty (20) months and the circumstances existing at that time.

Council undertook a Request for Quotation (RFQ) process under a contract established by a prescribed person in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009. For this project, the prescribed person (organisation) responsible for the contract was Local Government Procurement.

The responses were assessed against documented criteria and a schedule of rates which were applied to a scenario to establish a comparable lump sum with the intention of recommending a panel of preferred suppliers to Council.

The assessment criteria were:

Criteria	Criteria % Weighting
Previous experience Company experience & referees	10 %
Company capability and resourcing including previous performance as a contractor of Goulburn Mulwaree Council (quality and reliability)	20 %
Management Systems	10 %
Delivery timeframe	20 %
Price	40%

The RFQ process was issued via the VendorPanel (LGP Contracts) under the prescribed contract LGP 213-2 on the 25th August 2020 and closed on the 17th September 2020.

Council received three (3) responses by the closing date. Submissions were received from the following companies:

Company	Address
Roadworx Surfacing Pty Ltd	56 Marley Place Unanderra, New South Wales 2526
Downer EDI Works Pty Ltd	1 Unwin Street Rosehill, New South Wales 2142
Fulton Hogan Industries Pty Ltd	115-117 Airds Rd Minto, New South Wales 2566

An Assessment Panel (AP) was established to evaluate the RFQs received. The AP consisted of:

- Business Manger Works Chair
- Maintenance Engineer Member
- Acting Construction Engineer Member

The AP met to assess the submissions on 29 September 2020 and 30 September 2020.

The evaluation panel was satisfied the three (3) companies considered for detailed evaluation could all meet the requirements outlined in the tender documents.

The Panel then applied the weightings to the scores to determine an overall total score for each supplier.



Based on the evaluation process and subsequent scores, the Panel recommends Roadworx Surfacing Pty Ltd as the preferred Tenderer for the Provision of Sprayed Bituminous Surfacing for a period of twenty (20) months with the option to extend the term by two (2) one (1) year periods. The decision to extend will be based on provider performance and at the sole discretion of Council.

Roadworx Surfacing Pty Ltd submitted a tender that satisfied all criteria. The proposed methodology was well considered and the evaluation panel determined a low level of risk and high level in the confidence in the claims of the Tenderer. Roadworx submitted a competitive schedule of rates applicable to the works proposed with the overall price ranking resulting in a high Value for Money ranking to Council.

15.5 CHALLENGE FOUNDATION - FINANCIAL ASSISTANCE

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. **Challenge Foundation Council Report 4 August 2020**  
 2. **Challenge Foundation Financial Assistance Request**  
 3. **Challenge Foundation Financial Statements 30 June 2019 - Confidential**

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2020/21 financial year. Approval of the recommendations contained within this meeting’s agenda would leave a remaining amount of \$63,350 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That:

1. The report from the General Manager on Request for Financial Assistance – Challenge Foundation Goulburn Incorporated be received.
2. Council determine that because the Challenge Foundation Goulburn Incorporated is a charitable trust that no Section 7.11 fees payable under the Section 94 Plan be charged. This totals an amount of \$13,439.50.
3. Council make a \$10,000 grant from Financial Assistance provision towards the construction certificate costs required for the proposed development at 20 Marys Mount Road Goulburn.
4. Council does not offer any refund for Section 64 fees already paid by the Challenge Foundation Goulburn Inc for their proposed development at 20 Marys Mount Road Goulburn.

BACKGROUND

Council will recall that an application by the Challenge Foundation for financial assistance at the 4th August 2020 Council meeting and additional information was requested

REPORT

At the 4th August Council meeting a request was made from the Foundation Trust for financial assistance. There was some confusion at the meeting what was being sought as the written supporting documentation did not align with the verbal submission made to Council on the night.

The resolution was:

1. *The report from the General Manager on Request for Financial Assistance – Challenge Foundation Goulburn Incorporated be received.*
2. *That this matter be deferred and the Challenge Foundation Goulburn Inc be requested to file a further application detailing exactly what financial assistance they are seeking and also provide a copy of audited financial statements.*

Please find attached:

- the Council report that went to the 4th August meeting
- The correspondence from the Challenge Foundation in response to the 4th August Council resolution
- A copy of the Audited Financial Statements for the financial year ending 30th June 2019 for the Challenge Foundation – in the confidential section.

The request from the Challenge Foundation is that:

The project was originally documented and lodged for Development Application approval in 2017. Due to changes in the delivery of NDIS compliant projects, the proposed and approved development was required to be redesigned to meet new standards for NDIS housing.

The required redesign and subsequent Development Application Modification have resulted in the project being subjected to a substantial increase in the Section 64 Contributions required by the Goulburn Mulwaree Council operations department.

On behalf of the foundation we are requesting that Council review the contribution amount (note the contributions were paid prior to the end of the financial year to prevent further CPI increases being applicable). With the view to accepting charges based on the 2017 figures and not the 2020 figures and refunding the difference to the foundation. This would amount to a refund of \$148,540.75.

The Section 7.11 fees have not yet been paid but as per the August report, this report is recommending that those fees not be paid by Challenge Foundation Goulburn Inc.

The Challenge Foundation Goulburn Inc is a charity organisation and as such under Clause 3.15 of the current Goulburn Mulwaree Council Section 94 Plan, are entitled to have Council consider an exemption towards their Section 7.11 contributions. Clause 3.15 specifically states:

Council may consider, on the individual merit, a case for exempting the following types of development from the levying of development contributions:

- *Developments which provide a distinct community benefit on a not-for-profit basis*

The recommendation in this report is that Council make the deliberate decision to reduce Section 94 fees to \$0 because of the Challenge Foundation's charitable status. This fees are yet to be paid therefore no refund is required.

It should be noted that the payment of Section 64 fees have been paid and were paid prior to the end of the last financial year. This report is recommending that no refund be made to Challenge Foundation for Section 64 Fees. The original Development Application had to be modified to address the changes that the NDIS legislation required, thus the fees could not be assessed at the time of assessing the first Development Application because of the modifications required. Thus we see no need to have to reduce the Section 64 fees as it may set a precedent for other developers.

In the August report it was also recommended that an allocation of \$4,900 from the Financial Assistance provisions to offset the construction certificate costs that will be incurred by the Challenge Foundation Goulburn Incorporated for their housing development. The reason this amount was limited to \$4,900 was because there is a Council practice that no grant over \$5,000 be given unless full financial details accompany the application.

The recommendation in this report is to make a grant application of \$10,000 towards the construction certificate costs because of the charitable status of the Challenge Foundation.

If Council was of the mind to refund these section 64 fees back to the 2017 levels, which is a refund of \$148,540.75, then Council needs to ask a further series of questions. These would include:

1. How will this project be funded?
2. What is the level of Challenge Foundation Goulburn Inc funding being allocated to this project? Council will note in the confidential financial statements that it has indicated that the funds available in their general fund are healthy and therefore it is assumed that they have been accumulated to fund the project.
3. What is the maximum payable by the NDIS being a Government grant?

15.13 REQUEST FOR FINANCIAL ASSISTANCE - CHALLENGE FOUNDATION GOULBURN INCORPORATED

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Challenge Foundation Goulburn Incorporated Letter

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2020/21 financial year. Approval of the recommendations contained within this meeting’s agenda would leave a remaining amount of \$63,350 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report from the General Manager on Request for Financial Assistance – Challenge Foundation Goulburn Incorporated be received.
2. Council makes an allocation of \$4,900 from the Financial Assistance provisions to offset the construction certificate costs that will be incurred by the Challenge Foundation Goulburn Incorporated for their housing development at 20 Mary’s Mount Road Goulburn.
3. Council determine that because the Challenge Foundation Goulburn Incorporated is a charitable trust that no Section 7.11 fees payable under the Section 94 Plan be charged. This totals an amount of \$13,439.50.

BACKGROUND

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under the Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval

REPORT

Please find attached a letter from the President of the Challenge Foundation Goulburn seeking financial assistance for the development of their new housing complex for the disabled at 20 Marys Mount Road, Goulburn. Their letter of request for financial assistance is attached. The letter includes a 3D image of what the complex will look like. The Challenge Foundation has asked that this matter be considered at this Council meeting so that they can include the necessary Council fees as part of their grant applications to State and Federal Governments.

Ordinary Council Meeting Agenda

4 August 2020

The financial assistance being requested relates to fees paid or owing to Council as part of the development application approval. To date the following fees have been paid:-

Original Development Application Fees	\$ 11,079.00
Modification required to meet Government legislation	\$ 2,493.80
Section 64 Fees for Water	\$ 71,877.00
Section 64 Fees for Sewer	\$163,663.75
Section 64 Fees for Storm Water	\$ 16,440.00
Section 306 Fee	\$ 510.00

	\$266,063.55

Still owing and payable to Council are the Section 7.11 fees (payable under the Section 94 Plan) as follows:

Roads and traffic	\$ 12,292.50
Open Space	\$ 1,080.00
Administration Fee	\$ 67.00

	\$ 13,439.50

Additional to these fees there is a further fee required for a construction certificate of \$24,190.00. Of this amount \$15,750 is payable to the State Government for long service leave for the construction industry. A further fee for building inspections will also be required, however this cannot typically be calculated until a construction certificate has been assessed.

It is my understanding that the vast majority of this development will be subject to Government grants. The fees payable to Local Government, the same as payable to other utility companies, are a legitimate cost within a grant application. Therefore Council needs to consider at this stage of the development whether a grant towards the Challenge Foundation Goulburn Inc is appropriate at this time.

The Challenge Foundation Goulburn Inc have stated in their attached letter that this development once established could employ between 40 to 50 new staff for the operations of all the care that will be provided to people with disabilities. Council will recall that with Tribe Brewery a 50% reduction in section 64 fee for water and sewer was offered if the applicant could prove within 12 months of commencing operations that at least 30 staff employed by that company were residing within the Goulburn Mulwaree local Government area. Council made it very clear during the debate on the Tribe Brewery determination that their reduction in Section 64 would not be considered a precedents and that Council would consider any future application on its merits. It should also be noted that a further development will be occurring in the Goulburn region for another fully subsidised development being Signature Care, which is proposed to be located at Run-O-Waters. The Section 64 fees for the Signature Care development will be substantially higher than the Challenge Foundation Goulburn Inc proposal and thus Council need to be cautious of the discounting fees for Government fully grant funded projects.

It should also be noted that Government funded projects such as the Goulburn Hospital and the Ambulance Station do not pay any fees whatsoever to Council, including connections to our water and sewer schemes.

The recommendation in this report is not to provide any discount for Section 64 fees for Water and Sewer as the applicant will be entitled to include these fees already paid as part of its grant application to State and Federal Government.

Ordinary Council Meeting Agenda

4 August 2020

The Challenge Foundation Goulburn Inc is a charity organisation and as such under Clause 3.15 of the current Goulburn Mulwaree Council Section 94 Plan, are entitled to have Council consider an exemption towards their Section 7.11 contributions. Clause 3.15 specifically states:

Council may consider, on the individual merit, a case for exempting the following types of development from the levying of development contributions:

- *Developments which provide a distinct community benefit on a not-for-profit basis*

The recommendation in this report is that Council make the deliberate decision to reduce Section 94 fees to \$0 because of the Challenge Foundation's charitable status. This fees are yet to be paid therefore no refund is required.

Thus the final consideration is whether Council should contribute towards the development application (including modification) and construction certificate fees. The Council policy states that any grant over \$5,000 should only be paid upon receipt of a full set of financial statements.

In 2019 Council allocated to the Challenge Foundation Goulburn Inc from proceeds from the Mayoral Charity Golf Day the sum of \$9,234. This report is recommending a further grant of \$4,900 from the financial assistants cost centre be made to the Challenge Foundation Goulburn Inc to assist with the fees payable to Council. The amount of \$4,900 not be paid directly to the Challenge Foundation but rather used to offset the construction certificate costs of \$24,190.



Challenge Foundation

GOULBURN INCORPORATED

Reg. No. Y 17273-30



27TH July 2020.

Mayor Mr Bob Kirk & Councillors
Goulburn Mulwaree Council
Civic Centre
Bourke Street
Goulburn...NSW...2580.

Dear Bob & Councillors,

Challenge Foundation Goulburn Inc. would like Council to review the fees and charges that Council have charged CFG for our Development Application and ongoing Council fees.

Challenge Foundation Goulburn is a Charity Organisation that provides a service for the Disabled Children and Young Adults of Goulburn & Mulwaree. The organisation has been running for just over 70 years in Goulburn. A lot has changed in the disability sector over this time.

The Board and Management of CFG has been working on this project for over 25 years to provide a new service for the disabled people of Goulburn & Mulwaree.

As you are aware CFG Development Application was approved by Goulburn Mulwaree Council on 5TH September 2017. After this date CFG was told by the National Disability Insurance Agency that the Development did not meet the standards for N.D.I.S Accommodation.

CFG was told by N.D.I.S. that the Legal Requirements for Accommodation had changed in November 2016 prior to our Development Application being approved in September 2017 by Goulburn Mulwaree Council.

The main building, garages and car parking meet all requirements for the new facility. The only part of the D.A to be changed from the original Development Application was a Modification of Plans for the Accommodation for the people with Disabilities. This had to be in 2 separate dwellings to accommodate 5 disabled people in each dwelling.

This has been a long drawn out process in which CFG Board has always stood strong to achieve a new state of the art facility for the disabled people of Goulburn.

98 Goldsmith Street, Goulburn PO Box 36, GOULBURN NSW 2580
Phone: (02) 4821 2928 – Fax: (02) 4822 2021 EMAIL: chalfnd@tpg.com.au
ABN 52 491 216 766

The Board has always said that all work on construction will be done by the local tradesman's of Goulburn. CFG has always and always will use local trade as the local community has always looked after and supported CFG.

With this new facility CFG will need to employ between 40 to 50 new staff for the operation of all care that will be provided to people with disabilities.


With the current situation of COVID-19 with so many local people of Goulburn & Mulwaree currently out of work and unsure of their jobs. If they will have jobs to go back to when this terrible pandemic does slow down or stops. CFG is an Essential Service to the community.

CFG will be working with Federal and State Governments if they can come up with money or training for people that wish to work with people with disabilities. There are requirements that are needed to work in the Disability Sector.

Challenge Foundation Goulburn wish for you to please consider our letter to you Mr Mayor and Councillors of Goulburn Mulwaree Council. If Goulburn Mulwaree Council could review all fees and charges that CFG has paid to Council and any other fees that we would be required to pay.

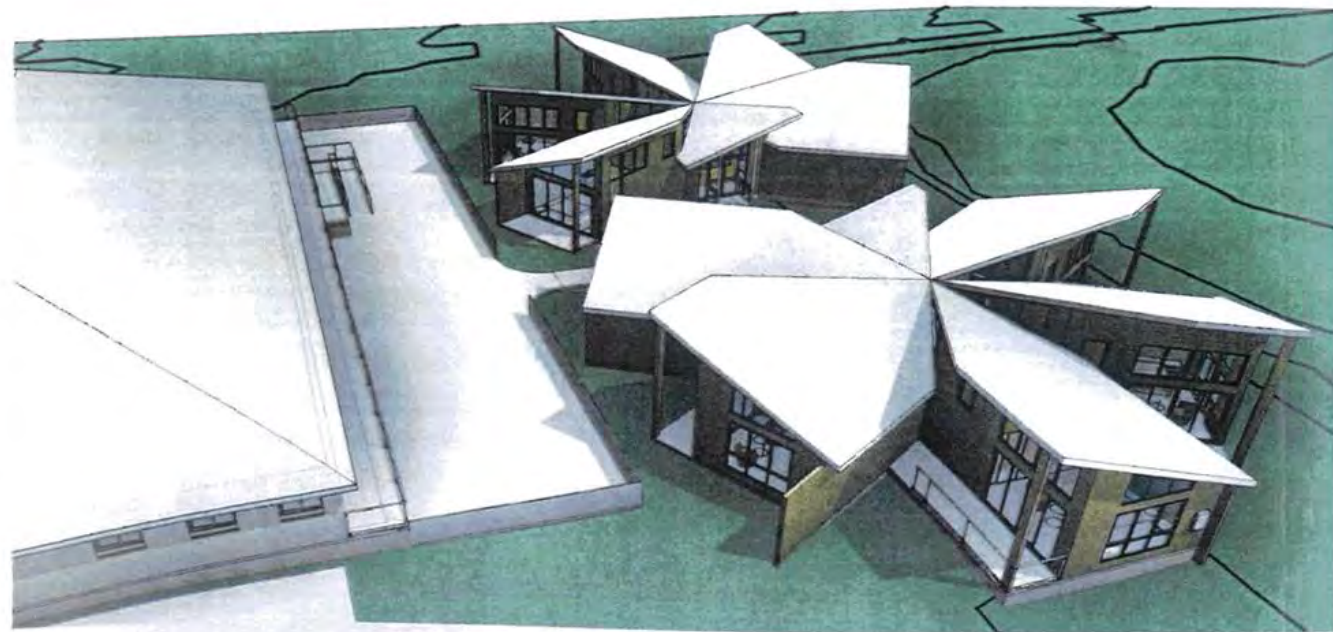
Mr Tim Lee will address Council on behalf of CFG and answer any questions that you wish to ask. Tim has done an outstanding job for CFG making sure all of the new Plans meet with all of the new NDIS standards. Tim has excelled in the drawing and design of the new accommodation units.

Kind regards,



John Sykes
President

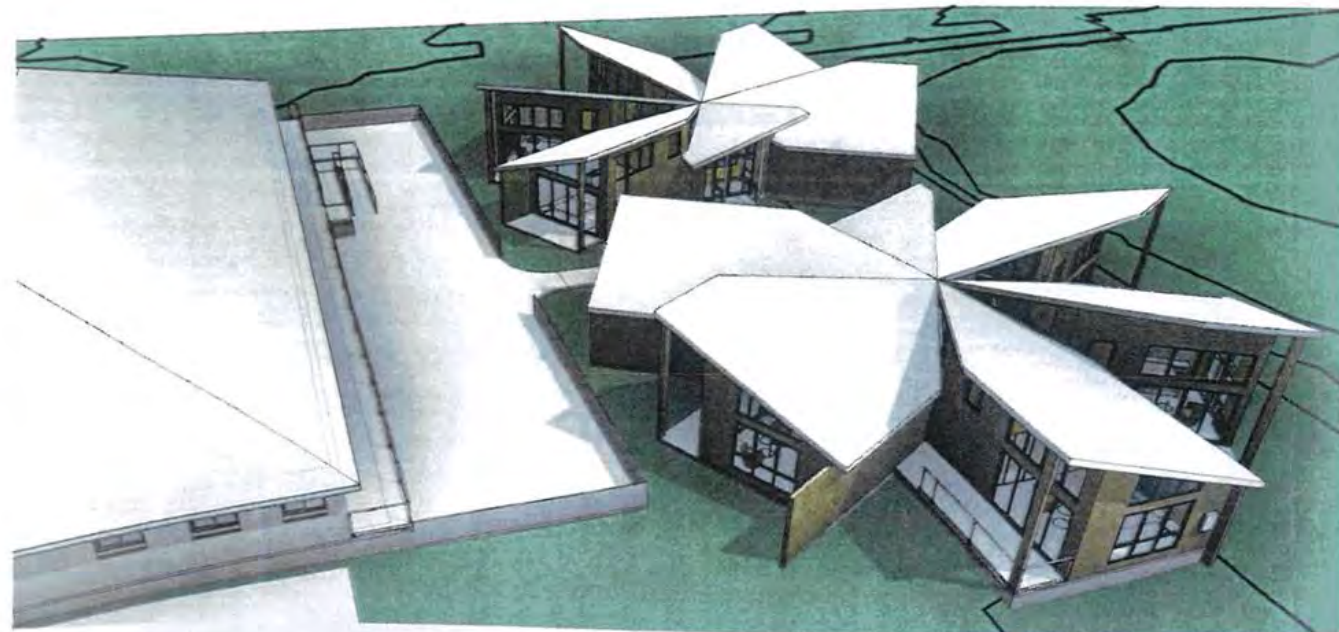
Challenge Foundation Goulburn Inc.
P.O. Box 36
Goulburn, NSW, 2580
Phone: (02) 4821 2928
chalfnd@tpg.com.au



ISSUED FOR
DEVELOPMENT APPLICATION
NOT FOR CONSTRUCTION

DRAWING AMENDMENTS			PROJECT TITLE	DRAWING TITLE		DRAWING COMMENCED	DRAWING VERIFIED BY
REVISION	DESCRIPTION	DATE	CHALLENGE FOUNDATION HOUSING	3D CONCEPT		JUNE 2019	T.L.
	CONCEPT R. - ISSUED FOR REVIEW	18.08.19	CLIENT	LOT 1 DP1218842		DRAWING SCALE	DRAWN BY
			CHALLENGE FOUNDATION GOULBURN	STREET ADDRESS 20 MARYS MOUNT ROAD GOULBURN NSW 2580		AT SHEET SIZE	JOB NUMBER
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ISSUED FOR
DEVELOPMENT APPLICATION
NOT FOR CONSTRUCTION

DRAWING AMENDMENTS			PROJECT TITLE		DRAWING TITLE		DRAWING COMMENCED		DRAWING VERIFIED BY			
REVISION	DESCRIPTION	DATE	CHALLENGE FOUNDATION HOUSING		3D CONCEPT		JUNE 2019		T.L.			
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Challenge Foundation

GOULBURN INCORPORATED

Reg. No. Y 17273-30



REF: 0319-1111

Tim Lee Architects
P.O. Box 516
GOULBURN NSW 2580

8th October 2020

The General Manager
 Goulburn Mulwaree Council
 Locked Bag 22
 Goulburn NSW 2580

Attn: Mr Warwick Bennett

Dear Warwick

RE: Section 64 Contributions relating to the Mod DA/ 0066/1920 proposed new Residential Care Facility and Accommodation Development request for partial refund.

The project was originally documented and lodged for Development Application approval in 2017. Due to changes in the delivery of NDIS compliant projects, the proposed and approved development was required to be redesigned to meet new standards for NDIS housing.

The required redesign and subsequent Development Application Modification have resulted in the project being subjected to a substantial increase in the Section 64 Contributions required by the Goulburn Mulwaree Council operations department.

The foundation is a charity organisation. While some funding for the project will be grant based, the foundation has committed a large proportion of their running capital and asset base to fund the new development.

The increased Contributions have had considerable impact on the foundations ability to deliver the project.

The development has been assessed as having
 13.55 ET's for Water
 16.55 ET's for Sewer.

2.....

98 Goldsmith Street, Goulburn PO Box 36, GOULBURN NSW 2580
 Phone: (02) 4821 2928 – Fax: (02) 4822 2021 EMAIL: chalwnd@tpg.com.au
 ABN 52 491 216 766



Challenge Foundation

GOULBURN INCORPORATED

Reg. No. Y 17273-30



-2-

Under the 2017 fees and charges the Section 64 Contribution would have been in the order of

\$18,000.00 for Water

\$69,000.00 for Sewer

Totalling \$87,000.00

Under the current (2019/2020) fees and charges the amount was

\$71,877.00 for Water

\$163,663.75 for Sewer

Totalling \$235,540.75

This amounts to a nett increase of \$148,540.75 in the 3 year period between the original application and the modified application.

On behalf of the foundation we are requesting that Council review the contribution amount (note the contributions were paid prior to the end of the financial year to prevent further CPI increases being applicable). With the view to accepting charges based on the 2017 figures and not the 2020 figures and refunding the difference to the foundation. This would amount to a refund of \$148,540.75.

Yours sincerely

Kieran Davies

Vice President

Challenge Foundation Goulburn Inc.

P.O. Box 36

Goulburn....NSW...2580

Ph (02) 4821 2928,

98 Goldsmith Street, Goulburn PO Box 36, GOULBURN NSW 2580
Phone: (02) 4821 2928 – Fax: (02) 4822 2021 EMAIL: chalfnd@tpg.com.au
ABN 52 491 216 766

15.6 PARKING IN STREETS ADJACENT TO GOULBURN BASE HOSPITAL

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. **Health Infrastructure Goulburn Base Hospital Report on Time Restricted Parking** [!\[\]\(e662c6fdc679f154c0e75d901761d894_img.jpg\)](#) [!\[\]\(e0657301a840725a62b5d9c03de7d165_img.jpg\)](#)
 2. **Goulburn Base Hospital Parking - Proposed Oct 2020** [!\[\]\(c84b30d7d5311af020af6bce6a2c548f_img.jpg\)](#) [!\[\]\(a9333260d8ffbbfeaa1095df6db7bccd_img.jpg\)](#)

Link to Community Strategic Plan:	IN4 Maintain community infrastructure
Cost to Council:	This report is recommending an additional short term resource be employed to monitor parking compliance in the Hospital precinct. The gross cost of a additional compliance contractor will be \$50,000 less infringement fees imposed during the period.
Use of Reserve Funds:	Nil at this stage

RECOMMENDATION

That:

1. The report of the General Manager on Parking in Streets adjacent to Goulburn Base Hospital be received.
2. Council impose and/or amend the following parking restrictions:
 - a) The four(4) hour parking restrictions on Goldsmith Street between Faithful Street and Cowper Street be reduced to two (2) hours parking
 - b) The four(4) hour parking restrictions on Goldsmith Street between Albert Street and Deacon Street (both sides) be reduced to two (2) hour parking
 - c) Clifford Street between Faithful Street and Cowper Street (both sides) have two hour parking restrictions imposed
 - d) Faithful Street between Clifford Street and Montague Street (both sides) have two hour parking restrictions imposed
3. Parking exemption permits be issued to all registered vehicles at each residence in the additional timed parking areas plus an additional permit be issued for each residence for a visitor. All additional permits to be funded by Health Infrastructure
4. All Timed Parking Restrictions be applied from 6:00am to 6:00pm Monday to Friday for the duration of the construction period. Including those area previous approved by Council. All signage be amended accordingly.
5. The full cost of all restricted parking signage including installation be met by Health Infrastructure.
6. All restricted parking signage to include the words ‘nose to kerb at 45 degrees’ and that non-compliant parking be subject to infringement notices.
7. Council writes to Health Infrastructure and the management of the Goulburn Base Hospital recommending that its staff on day shifts be requested to park in the separate car park on the corner of Mount and Fitzroy Streets.

BACKGROUND

Council has recently approved timed parking restrictions in and around the streets adjacent to the Goulburn Base Hospital whilst the redevelopment has been occurring.

REPORT

There has been a number of concerns and complaints relayed to Council on the parking – particularly by contractors adjacent to the Goulburn Base Hospital during the redevelopment project. We have had limited resources to implement the parking restrictions and issue infringement notices. Health Infrastructure have advised that they no control over their contractors parking practices despite verbal commitments made by them that their contractors would be made to park in the separate car parking facility established on the corner of Mount Street and Fitzroy Street. We have been informed that Health Infrastructure have advise contractors through toolbox talks not to park on the streets but those requests have fallen upon deaf ears.

Council has address the temporary parking arrangement which were finalised by resolution of on the 7th May 2019 and the resolution was as follows. The report to May 2019 meeting and the subsequent resolution follow a robust public consultation process.

2. *Council support the revised Timed Parking Restrictions as shown on page 47 of the Health Infrastructure Report, Time Restricted Parking Community Consultation Report, March 2019 subject to the following amendments:-*
 - *The driveway into Prell Oval to be “No Parking” and the car park at Prell Oval be two (2) hour restricted parking*
3. *The full cost of all restricted parking signage including installation be met by Health Infrastructure.*
4. *Health Infrastructure be required to develop a contractor parking facility on the Government owned land at the corner of Fitzroy Street and Mount Street.*
5. *Parking exemption permits be issued to staff from Goulburn Health Service and Good Start Early Child Care Centre and staff and students at Goulburn High School. The parking exceptions not to apply to staff and students in the 2 hour parking restriction areas. The full cost of all parking exemption permits to be met by Health Infrastructure.*
6. *Parking exemption permits be issued to all registered vehicles at each residence in the timed parking areas plus an additional permit be issued for each residence for a visitor.*
7. *Timed Parking Restrictions be applied from 8:00am to 5:00pm Monday to Friday for the duration of the construction period.*
8. *Council carry out an assessment of street lights in the Goulburn Base Hospital Precinct and advise Essential Energy of non-operational lights.*
9. *Council carry out an assessment of footpaths in the Goulburn Base Hospital Precinct and Health Infrastructure be required to fund any sections of footpath damage during the construction period. Also that the cost of assessment to be met on a 50% funding basis between Council and Health Infrastructure.*
10. *Council’s Road Safety Officer work with Health Infrastructure during the assessment of disabled parking capacity in the vicinity of Goulburn Base Hospital and prepare a report for the consideration of the Council*

The following is the image from page 47 as referred in the resolution.



Please note that the 2 hour parking restrictions on the Prell Oval entrance was withdrawn in the Council resolution.

A copy of the public consultation process is also attached for Councils information.

This report is recommending that the parking restrictions be extended because of Health Infrastructure reluctance to control the parking habits of their employees and contractors. Anecdotal evidence is clear that the specific car park built for contractors at the corner of Fitzroy Street and Mount Street is not being used.

The recommended changes are as follows:-

- The four(4) hour parking restrictions on Goldsmith Street between Faithful Street and Cowper Street be reduced to two (2) hours parking
- The four(4) hour parking restrictions on Goldsmith Street between Albert Street and Deccan Street (both sides) be reduced to two (2) hour parking
- Clifford Street between Faithful Street and Cowper Street (both sides) have two hour parking restrictions imposed
- Faithful Street between Clifford Street and Montague Street (both sides) have two hour parking restrictions imposed

Please find attached a map of the area indicating the recommended timed parking restrictions.

Of course parking exemption permits will be issued to all registered vehicles at each residence in the additional timed parking areas plus an additional permit be issued for each residence for a visitor in accordance with the May 2019 resolution.

It is important that normal everyday residents and business people of Goulburn are allowed to undertake their normal day to day operations without being so inconvenienced by the contractors working at the redevelopment of the hospital particularly when Council and the community negotiated separate parking facilities. Thus this report indicating that we will employ an additional resource on a 12 month contract to undertake daily monitoring of the parking restrictions in this parking restricted precinct. Because of the frustration of the community and the complaints received this new role is seen as important but Council needs to be aware that this could have cost implications as the position may not be self-funded by infringement fines.

Signage will be erected in the time restricted zones and the signage will need to include a statement that the parking is “nose to kerb at 45 degrees”. This will result in non-compliant parking becoming an infringement offence.

It is also recommended in this report that the parking restriction period be commenced at 6.00am and completed at 6.00pm – Monday to Friday. This is extended from 8.00am to 5.00pm from the previous resolution of Council. A number of contractors are parking from 6.00am causing stress and inconvenience to residents in the area. It is not proposed to grant a transition period and once the parking permits are issued to residences – parking patrols and infringement notices will be imposed

Other recommendations in this report include that Health Infrastructure be requested to allow Goulburn Hospital staff on day shift to park in the new contractors car park during the construction period as this car park is well under-utilised.



Health
Infrastructure

**Goulburn Hospital
Precinct
Time Restricted Parking
Community Consultation Report
March 2019**

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

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Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Executive summary

The Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan: Appendix A), developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team, has been implemented.

The GHHSR team engaged with the local community and other stakeholders to discuss the proposed changes to the existing parking at the Goulburn Hospital Precinct aimed at addressing lack of parking associated with the volume of contractors who would be in the precinct through the Main Works construction phase of the Hospital redevelopment.

The community and stakeholders were informed of the exhibition period through the following mediums:

- Media releases to local newspaper & radio;
- Letter box drop to the surrounding residences; and
- Social media.

Of the fifty-six submissions made, Stakeholders were (generally) receptive of a Restricted Parking Strategy being implemented however were concerned with the following key issues:

- Staff Safety;
- How Clients and Visitors to the Hospital would be impacted;
- Insufficient Resident Parking and Permits;
- Availability of Staff Parking and Permits; and
- Footpath Safety in streets not around the Hospital (lighting and uneven paths).

As a result of this consultation, the following amendments are proposed to the establishment of the Restricted Timed Parking Strategy:

1. A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
2. A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
3. Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
4. Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
5. GMC undertake review of precinct footpaths and make good any unsafe conditions.
6. GMC undertake review of lighting around precinct to ensure all lights are operational and producing compliant lighting levels.
7. Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
8. Redevelopment team undertake an assessment of disabled parking provision in the vicinity of the Goulburn Base Hospital Precinct and if required recommend implementation of additional disabled parking capacity.
9. Restricted parking operating hours Monday to Friday 8:00am to 5:00pm.
10. If you have a disability permit you can park anywhere beyond the time restriction.

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Background

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council and the hospital redevelopment team to introduce time-restricted parking to on-street parking to address the safety & access of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions. The construction works associated with the Main Works will see an increase of contractors seeking to park within the Goulburn Hospital Precinct. A summary of car parking numbers around the hospital precinct is included below.

Hopital Precinct Car Parking			
Type	Existing	During Construction	Post Construction
Contractor Carpark	0	120	0
On Campus	142	57	196
2 Hour	42	227	42
4 Hour	0	411	0
Unrestricted	778	166	778
Total	962	981	1016

The Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan) has been developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team. The plan outlines the approach taken in relation to community consultation and stakeholder engagement for proposed parking changes around the hospital precinct. The community consultation approach to parking is important so as to provide meaningful consultation and listen to what the community is saying.

The exhibited Plan reflects the GMC Resolution 2018/614 (Carried at 18 December 2018 Council Meeting).

This document details the community engagement undertaken following the GMC resolution and reports on the outcomes of the engagement to assist in developing a final strategy.

Consultation

Building on a commitment by Health Infrastructure and the Southern NSW Local Health District to engage the local community in all stages associated with the delivery of the Goulburn Hospital Redevelopment, The GHHSR team with support from GMC engaged with the local community and other stakeholders to discuss the proposed changes to the existing parking at the Goulburn Hospital Precinct.

The community and stakeholders were informed of the exhibition period through the following mediums:

- Media releases to local newspaper & radio;
- Letter box drop to the surrounding residences; and
- Social media.

Engagement framework

Proactive engagement with the local community and stakeholders has provided the local community with an avenue to provide feedback on the proposed changes to on-street parking and will support the development of a final parking strategy.

Purpose

The purpose of the public exhibition process was:

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

- To provide meaningful community consultation and listen to what the community is saying.
- To ensure all community concerns and issues are understood and responded to with the implementation of time parking to the Goulburn Hospital precinct and how it will be managed.
- To ensure that all impacted community members are provided the opportunity to receive information, reasonable time to review and understand and if desired raise concerns, questions or queries (and transparency of response).
- To ensure there are regular and on-going communication updates around parking as works progress; which are made readily available to all stakeholders (including media and local MP office).
- To provide re-assurance to hospital & high school stakeholders, residents, park users and the general Goulburn community that the implementation of time restricted parking aims to ensure that parking around the precinct caters for the correct clientele (i.e. staff or contractors not parking at the front of the hospital where patients and visitors should have priority).

Engagement activity (face-to-face)

Three face-to-face engagement activities were conducted; two open community drop-in sessions and a Goulburn Health Service staff drop-in session.

Consultation Sessions

the GHHSR project website, the SNSWLHD Facebook page, letterbox drop to surrounding residents (200 Letters – Refer Appendix B) and local media outlets running articles following media statement releases:

14 February 2019 – Goulburn Post – Hospital Parking Consultation (Appendix D)

18 February 2019 – Goulburn Post – Frustration at hospital parking boils over (Appendix E)

20 February 2019 – Forever Classic 2GN – Goulburn Hospital car park

Community drop-in session # 1 was held at the Goulburn Mulwaree Council Civic Centre from 4:00pm to 6:00pm on the 18 February 2019; this session was attended by eighteen individuals who provided the initial round of feedback.

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report



Figure 1. Community Consultation Session No. 1. Goulburn Mulwaree Council Chambers.

Community drop-in session # 2 was held at the Goulburn Hospital Community Health Building from 4:00pm to 6:00pm on the 7 March 2019 and was attended by seven new attendees. A further seven attendees who attended session # 1 presented again at session # 2 (although did not re-register or provide further formal feedback). At the second community consultation session, the redevelopment team together with the stakeholders discussed alternative strategies that would support the purpose of the parking strategy and support the needs of the community (Figure 2).



Figure 2. Community Consultation Session No. 2. Goulburn Community Health Centre.

The staff consultation session was conducted in the Goulburn Base Hospital Staff Room from 2:00pm to 3:00pm on the 8 March 2019; fourteen stakeholders attended to provide feedback to the redevelopment team. Thirteen of the attendees were Goulburn Base Hospital Staff and one was from Goulburn High School (Figure 3).

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report



Figure 3. Staff Consultation Session, Goulburn Base Hospital Staff Room.

Appendix C presents the display panel used in the consultation sessions to promote discussion with the community.

Digital Submissions

Stakeholders also provided feed-back digitally via the Project Email address (11 Emails) and Facebook (18 posts/comments).

The project email was provided to stakeholders on the initial information pack advertised on the GMC Public Exhibition website and on subsequent letterbox drop information and also on the newspaper articles run by the Goulburn Post.

The Facebook comments were made on a SNSW LHD post promoting the community drop-in sessions that were held.

Potential audience

Based on the media and information distribution, the potential audience exposed to the proposed Goulburn Hospital Precinct Time Restricted Parking strategy prior to the consultation sessions is estimated to be 93,400 (approximately 50,000 unique views/listeners).

Coverage

The Consultation sessions were advertised by a number of methods including.

Table 1 - Potential audience from media coverage (numbers are based on detail provided by media outlets)

Coverage	Detail	Audience
GMC Website	Appendix B - The public Exhibition information pack was published on the GMC website on Monday 4 February 2019. https://www.goulburn.nsw.gov.au/Information/Goulburn-Hospital-Parking-Consultation.aspx	Open
Goulburn Post	Appendix E - Digital: https://www.goulburnpost.com.au/story/5903516/frustration-at-hospital-parking-situation/ Appendix D - Print:	44,000 7,200

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Radio	Hospital Parking Consultation GMC Mayor noted car parking consultation process underway on on Forever Classic 2GN Forever Classic 2GN: Goulburn Hospital car park http://my.tvey.es/y8QCn http://my.tvey.es/g5GRI	40,000
Letter Box Drop	Appendix C	600
GHHSR Website	http://www.goulburnredevelopment.health.nsw.gov.au/News-and-Publications/Latest-News/2019/Community-Consultation-Parking	44,000 (as this was shared via Goulburn Post – typically estimated numbers would be around 1,000).
SNSWLHD Facebook	Project website article posted and shared.	2,000
	TOTAL	93,400

Participation in engagement

In total fifty-six submissions were made to the GHHSR team via the community drop-in sessions, email or Facebook (Chart 1).

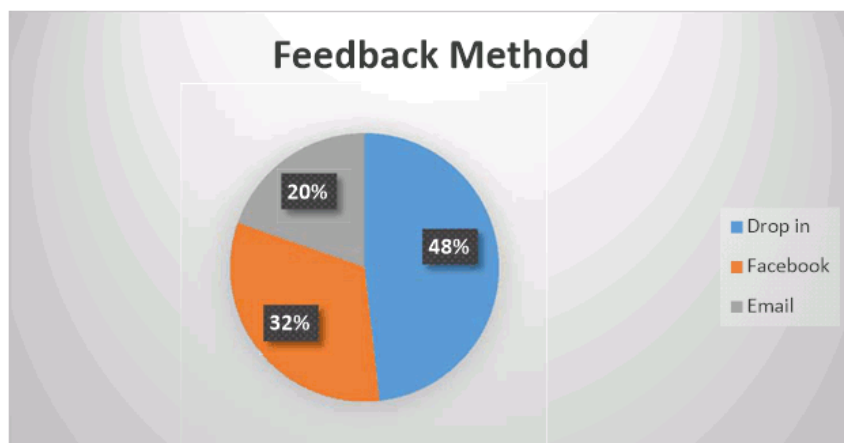


Chart 1. Feedback Method

From Chart 1; Approximately 50% of the submissions were made through the “Drop in” consultation sessions conducted by the Redevelopment Team. These sessions were conducted at the Goulburn Mulwaree Council Civic Centre, Goulburn Hospital Community Health Building and the Goulburn Base Hospital staff room. In these sessions the Redevelopment Team were present to discuss the concerns of attendees and identify potential solutions in a collaborative manner.

30% of submissions were received via Facebook in response to a post made by the SNSW LHD.

20% of the submissions were made by email to the redevelopment project email.

The Stakeholders submissions have been characterised as the public, from the health sector (GBH or similar) or other stakeholders (Chart 2).

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report



Chart 2. Stakeholder Engagement.

Chart 2 shows that 50% of the engaged stakeholder were from the public, 41% were from the health sector and the remaining 9% were from other parties such as the Goulburn High School and Good Start Early Learning. It should be noted that the “other parties” were representing a wider group of stakeholders made through one submission.

Chart 3 shows the key issues identified by the stakeholder submissions.



Submission Themes have been characterised as relating to:

- Staff Safety;
- if staff could receive Exemption Permits;
- the effects that the changes will have on Clients and Visitors;
- the safety of pathways in adjacent street (in reference to lighting, trip hazards and crime);
- the availability of parking; residential parking;

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

- individuals with mobility impairments;
- traffic (hazards to staff, clients and visitors); and
- parking policing (parking fines to enforce the timed parking).

The public exhibition process has enabled the local community and stakeholders to gain awareness of the potential changes to the parking around the Goulburn Hospital Precinct and has provided feedback for the GMC to consider when developing the final parking strategy to be implemented.

Feedback

General Comments

Some General Commentary issued by the community in their submissions were:

- The area around the hospital is perceived as being unsafe:
 - o Poor lighting and uneven paths contribute to this.
- For the Timed parking strategy to be effective; it needs to be policed and fines issued.
- Signage needs to be installed to “respect driveways”.
- Speed limit around the Hospital/School should be reduced to 40km/hr and controls installed.
- The existing line marking for carparking in the area is of poor quality (narrow, unequal).
- No basic end of trip facilities for those that wish to cycle/walk to the hospital.
- Allow staff to catch the school bus.
- There needs to be more disabled parking.

Staff Safety (early morning, late afternoon and evening workers)

Issue Description:

If staff need to park too far away from the hospital to avoid timed parking areas they may become victims of crime or injure themselves.

Contributing Factors:

- Poor Lighting in streets adjacent to the Hospital.
- Unsuitable pathways (slip, trip, fall hazard).
- People who frequent the area late at night.
- Victoria Park.

Proposed Solutions:

- Staff move their cars during their shift.
 - o Unsuitable as it may not be possible to do so if the hospital is busy.
 - o Unsuitable if hospital is short staffed
- Security Staff walk/drive staff to their vehicles at night.
 - o Unsuitable as it may leave the hospital short of security staff if an incident occurs.
- Staff are given unrestricted parking permits.
 - o Not suitable in 2 hour zone – the 2 hour zone is to facilitate hospital services.
 - o 4 hour zones suggested to be suitable.
 - Consideration of Lighting and pathway safety required.

Clients and Visitors

Issue Description:

Clients and visitors may not know how long they will be at the hospital; in some cases, they will not be able to leave to move their cars and risk getting fined.

Contributing Factors:

- Uncertainty of fine appeal process.

Proposed Solutions:

- Issuing communications around fine appeal process.

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

- Risk that Council/State Debt Recovery may be inundated with fine appeals from GBH area.

Residents

Issue Description:

There is an insufficient number of permits issued.

Contributing Factors:

- Number of parking permits to be issued were inadequate.
 - No clarity on the process of applying for additional permits.
 - No clarity on if there is a limit to the number of permits per household.

Proposed Solutions:

- Issue communications around claiming of additional permits for residents and visitors.

Issue Description:

If timed parking is implemented around the hospital; residences outside of the timed parking will be adversely affected as individuals start parking in the new untimed areas.

Contributing Factors:

- Individuals being forced to change behaviour.

Proposed Solutions:

- Assuming bulk of individuals to change behaviour are Hospital staff; provide parking permits to staff allowing them to park without restriction in appropriate locations.

Child Care Centre

Issue Description:

If timed parking implemented as indicated; the care service will be adversely affected.

Contributing Factors:

- The Child Care Centre must maintain child/carer ratios.
 - Staff are unable to leave to move their cars; risking high fines (supervisor \$1500).
- The Child Care holds small functions/events for families of children (e.g. grandparent breakfast).
 - If timed parking is implemented as shown; the Child Care Centre's own carpark may be used by hospital staff (currently used for drop-off/pickup and special events).

Proposed Solutions:

- Child Care Centre staff provided with time restriction exemption parking permits.
- Hospital staff provided with time restriction exemption parking permits.

Goulburn High School

Issue Description:

The untimed parking around the school will be used by hospital staff and visitors to the hospital leaving no space for the school staff/students.

Contributing factors:

- Area around the school is untimed.
- Individuals being forced to change behaviour.

Proposed Solutions:

- Increase timed parking zones to encompass the school perimeter.
- Assuming bulk of individuals to change behaviour are Hospital staff; provide parking permits to staff allowing them to park without restriction in appropriate locations.
- School Staff are issued time restriction exemption permits.

Mobility Impairments

Issue Description:

Staff, Clients and Visitors to the hospital who have reduced mobility will not be able to park close to the hospital without getting a fine if they are there for any period longer than 2 hours.

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Contributing factors:

- Lack of understanding of the mobility parking scheme
- Limited disabled parking spaces.

Proposed Solutions:

- Include pamphlets/info about mobility parking scheme at clinics, ED, etc
- Increase the number of the disabled parking spaces around the campus.
- If you have a disability permit you can park anywhere beyond the time restriction.
<https://www.rms.nsw.gov.au/roads/using-roads/mobility-parking/using-your-permit/special-parking-conditions.html>

Appendix D contains the (de-identified) submissions in their entirety.

Recommendation

Considering the submissions and concerns raised; the GHHSR team recommends the following:

Revision to Restricted Parking Strategy

1. A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
 - o To respond to Hospital / School concern that there were not enough places for staff to park without competing with contractors.
2. A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
 - o To respond to Hospital / School concern that there were not enough places for staff to park without competing with contractors.
3. Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
 - o To respond to staff concerns from Hospital, High School and Child Care Centre to allow them more flexibility in parking options without competing with contractors, having to park long distances away and to limit the need to move vehicles mid-shift.
4. Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
 - o To respond to resident concerns on clear designation of where vehicles can park (reduce the chance of driveways being blocked).
5. Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
 - o To address concerns from residents that not enough resident parking permits were initially offered.
6. Restricted parking operating hours Monday to Friday 8:00am to 5:00pm.
 - o To allow night shift staff to park in 2-hour parking areas from 3:00pm onwards.

Investigations

- GMC undertake a lighting review checking all lights are operational and producing compliant lighting levels around the hospital precinct.
- GMC undertake a footpath assessment in the streets surrounding the Goulburn Base Hospital precinct and make good any unsafe conditions.
- Redevelopment team undertake an assessment of disabled parking provisions in the vicinity of the Goulburn Base Hospital Precinct and if required recommend implementation of additional disabled parking capacity.

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Information / Clarification

- How visitors/patients are to appeal fines (in the event that extenuating circumstances occur).
- If you have a disability permit you can park anywhere beyond the time restriction.
<https://www.rms.nsw.gov.au/roads/using-roads/mobility-parking/using-your-permit/special-parking-conditions.html>

Further Communication

- The GHHSR team will continue to assist in keeping the stakeholders informed. Upon review of this report by GMC the redevelopment team will work to finalise feedback to the community and stakeholders.

Appendix A – Community Consultation Plan



Goulburn Hospital Precinct Time Restricted Parking

Community Consultation Plan

**January 2019
REVISION 0.4
(for Council comment)**



Contents

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Introduction

The *Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan)* has been developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team. The plan outlines the approach to be taken in relation to community consultation and stakeholder engagement for proposed parking changes around the hospital precinct. .

The community consultation approach to parking is important to provide meaningful consultation and listen to what the community is saying.

The plan addresses known issues, along with the proposed consultation mediums to be adopted and target audience.

The *Plan*, links directly to the GMC Resolution 2018/614 (Carried at 18 December 2018 Council Meeting).

Timeframe

The proposed timeframe for the *Goulburn Hospital Precinct Time Restricted Parking Community Consultation* is a period of five (5) weeks in early 2019.

- Period of community consultation: 04 Feb 2019 → 08 Mar 2019

Following feedback to the consultation process the GHHSR team will compile a comprehensive consultation register, review and consider if any changes are necessary to the time restricted parking plan. A consolidated implementation plan will then be issued to GMC (and if necessary RMS) for final endorsement.

- Implementation Plan for Endorsement to GMC: April 2019

Upon approval of the implementation plan the GHHSR team would complete the installation works (signage etc).

- Installation of signage: June 2019

The GHHSR project main works consisting of a 4 storey clinical services building will commence in mid-2019 with the project scheduled for completion late 2021.

GMC to operationalise and manage the restricted parking zones (eg issue of infringement notices etc).

- Operational management: June 2019 → ongoing

This plan will run throughout the length of the project, with a review to be conducted on a quarterly bases.

- Informative comms throughout as required: June 2019 – 2021



Time Restricted Parking Objectives

No.	Community Consultation Objectives
1	To provide meaningful community consultation and listen to what the community is saying.
2	To ensure all community concerns and issues are understood and responded to with the implementation of time parking to the Goulburn Hospital precinct and how it will be managed.
3	To ensure that all impacted community members are provided the opportunity to receive information, reasonable time to review and understand and if desired raise concerns, questions or queries (and transparency on response)
4	To ensure there are regular and on-going communication updates around parking as works progress; which are made readily available to all stakeholders (including media and local MP office).
Time Restricted Parking Plan Objectives	
5	To provide re-assurance to hospital & high school stakeholders, residents, park users and the general Goulburn community that the implementation of time restricted parking aims to ensure that parking around the precinct caters for the correct clientele (ie staff or contractors not parking at the front of the hospital where patients and visitors should have priority)..

Key Messages/Benefits

Key Messages	
1	Goulburn Mulwaree Council and the Goulburn Hospital and Health Service Redevelopment team have agreed on an approach to manage parking that will discourage people from parking in high use areas for hospital or High School access for long periods of time.
2	The redevelopment project will put in place a temporary car park on the corner of Mount and Fitzroy Street for construction workers associated with the project to park in.
3	The redevelopment team will implement Temporary Traffic Management Plans for all construction related traffic (vehicles and pedestrian) which will help minimise disruptions and ensure safety.
4	This community consultation is not a tick box exercise. Council and the redevelopment team want to listen to what the community is saying and will incorporate community feedback where possible.



5	The consultation process will provide accurate and timely information regarding the issues surrounding parking.
---	---

Target Audience

	Audience	Current state	Preferred Communication Channels
Primary target audience	Goulburn Hospital and Health Service staff, patients & visitors.	Cautiously optimistic about the redevelopment, acknowledging the disruption to occur during the process.	Face to face Community information drop-in sessions Flyer/hand-out Email Intranet Capital works newsletter
	Unions	Cautious and raising concerns over safety of parking within the precinct.	Evidence of procedures being undertaken
	Redevelopment site neighbours residents on adjoining streets	Welcoming the upgrade, however concerned about the disruptions, noise, pollution, safety issues during construction.	Face to face Community information drop-in sessions Flyer/hand-out Phone hotline
	Goulburn High School & Bus operators	Welcoming of the upgrade, however concerned about disruptions to services	Flyer/hand-out Face to face Community information drop-in sessions
	Park Users	Concerned about access to amenities	Flyer/hand-out Face to face Community information drop-in sessions



Secondary stakeholders	Consumer Consultative Committee (CCC)	CCC: View the redevelopment as a positive for the service and community.	Flyer/hand-out Face to face Community information drop-in sessions
	Local Media	Local Media: Can see clear benefits of the redevelopment, clear focus to identify any areas of concern within the local community.	Media Release Site, imagery and explanatory content (spokespeople).
	Goulburn Community Park Users	Goulburn Community: Welcoming of the redevelopment and how it will improve patient experience, however largely uninformed about the process and milestones to be achieved.	Communications content, explaining processes and issues. Community information drop-in sessions FAQs
	Local MP office	Local MP office: Heavily invested in the outcome of the redevelopment and ensuring the process runs on time and on budget, free of major issues.	Face to face briefings Explanatory content for distribution



Approach

Activity	Audience	Distribution	Timeframe	Responsibility	Objectives
				<i>Person responsible for activity</i>	<i>Objective that this activity supports (e.g. 1, 2, 3)</i>
Face to face	Goulburn community park users	Community Information drop-in Sessions	20/2/19 & 6/3/19	Health Infrastructure and SNSWLHD - M.Roberts - R.Bergman	Objective 1,2,3&4
	Local MP office	Media Release (Joint GHHSR & GMC)	4/2/19		Objective 2
	Unions	Meeting/briefing		GMC	Objective 2&3
	Goulburn High School	Community Information drop-in Sessions	20/2/19 & 6/3/19		Objective 1,2,3&4
	Goulburn Health Service staff	Community Information drop-in Sessions	20/2/19 & 6/3/19	Health Infrastructure and SNSWLHD	Objective 1,2,3&4
	Service patients			- M.Roberts	Objective 1,2,3&4



	Site neighbours	Letter Box Drop Community Information drop-in Sessions	20/2/19 & 6/3/19	<ul style="list-style-type: none"> - K.Hort - R.Bergman 	Objective 1,2,3&4
	Local Media	Media Release (Joint GHHSR & GMC) Interview		Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - A.Newton - HI Exec 	Objective 1,2,3,4&5
	ALL	Drop-in feedback briefing (Fact Sheet - Community consultation outcomes) Next Steps Questions	~7/3/19	Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - M.Roberts - A.Newton - R.Bergman GMC	Objective 1,2,3,4&5
Intranet / internet / social media & digital content	Goulburn Health Service staff and Goulburn community	Digital content (vision, maps, FAQs, updates, process) Community consultation	4/2/19	Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - R.Bergman 	Objective 2,3



		outcomes (distribution via email database collected throughout consultation period)			
Flyer handout	Service patients	Letter Box Drop	4/2/19 & throughout	Health Infrastructure and SNSWLHD - R.Bergman	Objective 1,2,3,4&5
	Redevelopment site neighbours	Available for Staff at Hospital & School			
	Goulburn Health Service staff	Email to Bus Services			
	Goulburn High School & Bus Service Providers	Available at Community drop- in Sessions			

Issues and Concerns

The risks associated with the time restricted parking initiative, as well as how the community consultation activities will reduce their impact, are listed below.

Risk	Consultation activity to reduce impact
Contractors associated with the project park in any available untimed parking areas.	Plan to deter long stay parking users from parking in spaces close to hospital access points. Clear communication pieces outlining the process and benefits.
Fears over the robustness of the parking management process.	Comparison of the legal requirements, industry best practice and the process being used during implementation of the parking plan within the GHS precinct.
Neighbourhood fears regarding parking on their streets.	Letter box drop, leaflet/hand-out education pieces, community information sessions & public meeting. A clear point of contact to be provided should they have any concerns.
Negative media story regarding parking issues and process.	Proactive engagement of the media, with a briefing, educational material and site tour conducted prior to works.
Concerns over a lack of meaningful consultation.	Regular updates provided to stakeholders, through information sessions, newsletter and online where appropriate. Clear process by which feedback is dealt with and addressed.

Appendices

[Appendix 1 – FAQ – Traffic Management](#)

[Appendix 2 – Content for community information drop-in sessions \(display boards, FAQ etc\)– \(to be completed\)](#)

[Appendix 3 – SNSWLHD Goulburn Hospital and Health Service Redevelopment Neighbour Letter \(to be completed\)](#)

[Appendix 4 – SNSWLHD Goulburn Hospital and Health Service Redevelopment parking distribution map <OPTION TO BE CONFIRMED>](#)

[Appendix 5 – Joint media release from GMC & Redevelopment Team \(to be completed\)](#)

Appendix B – GMC Public Exhibition Website Content



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 Passion | Respect | Innovation | Excellence | Leadership
 OUR MISSION TO BE EAST GOSFORD'S Goulburn NSW 2580 (<http://www.goulburn.nsw.gov.au/ContactUs/General-Enquiry.aspx?f=request>)

Home (/Home-Goulburn-Mulwaree-Council.aspx) | I Want To.. (/I-Want-To.aspx) | Council (/Council-Information.aspx)



Goulburn Hospital Parking Consultation



As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions.

We'd like to assure everyone that the health and safety of Goulburn's local residents, the general public, hospital users and construction workers is our highest priority. The proposed changes to parking arrangements within the Goulburn Hospital precinct are on public exhibition between 4 February 2019 to 8 March 2019.

Two community drop-in sessions are being held during the public exhibition period where representatives of the project team and Council will be available to answer questions and receive feedback on the proposed parking changes.

Community Drop-In Session 1
 Goulburn Mulwaree Council Civic Centre, 184/194 Bourke Street, Goulburn
 Monday, 18 February 2019 4:00pm – 6:00pm

Community Drop-In Session 2 (feedback)
 Goulburn Hospital Community Health Building,
 130 Goldsmith Street, Goulburn
 Thursday, 7 March 2019 4:00pm – 6:00pm

Hospital Parking FAQ ([/site/files/ul/data_text12/5838916.PDF](http://site/files/ul/data_text12/5838916.PDF)) (699.86 KB)

Hospital Parking Cover Letter ([/site/files/ul/data_text17/5838916.PDF](http://site/files/ul/data_text17/5838916.PDF)) (2.59 MB)

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Goulburn offers a year-round calendar of events to enjoy. View Goulburn's upcoming event schedule.

[Learn More](https://www.goulburnaustralia.com.au/Event-Calendar.aspx?f=calendar) (<https://www.goulburnaustralia.com.au/Event-Calendar.aspx?f=calendar>)



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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019



COMMUNITY CONSULTATION TIME RESTRICTED PARKING

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We are also holding two community drop-in sessions during the public exhibition period where representatives of the project team and Council will be available to answer questions and receive feedback on the proposed parking changes.

We hope to see you there.

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Thursday, 7 March 2019
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FAQ

To find out more about the proposed changes at Goulburn, please read the accompanying FAQ

We encourage you to contact us if you have any questions or concerns.

The Goulburn Hospital and Health Service Redevelopment team would like to thank everyone for their patience and understanding as we deliver a new hospital building, improved facilities and transform the Goulburn region in the years to come.

To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

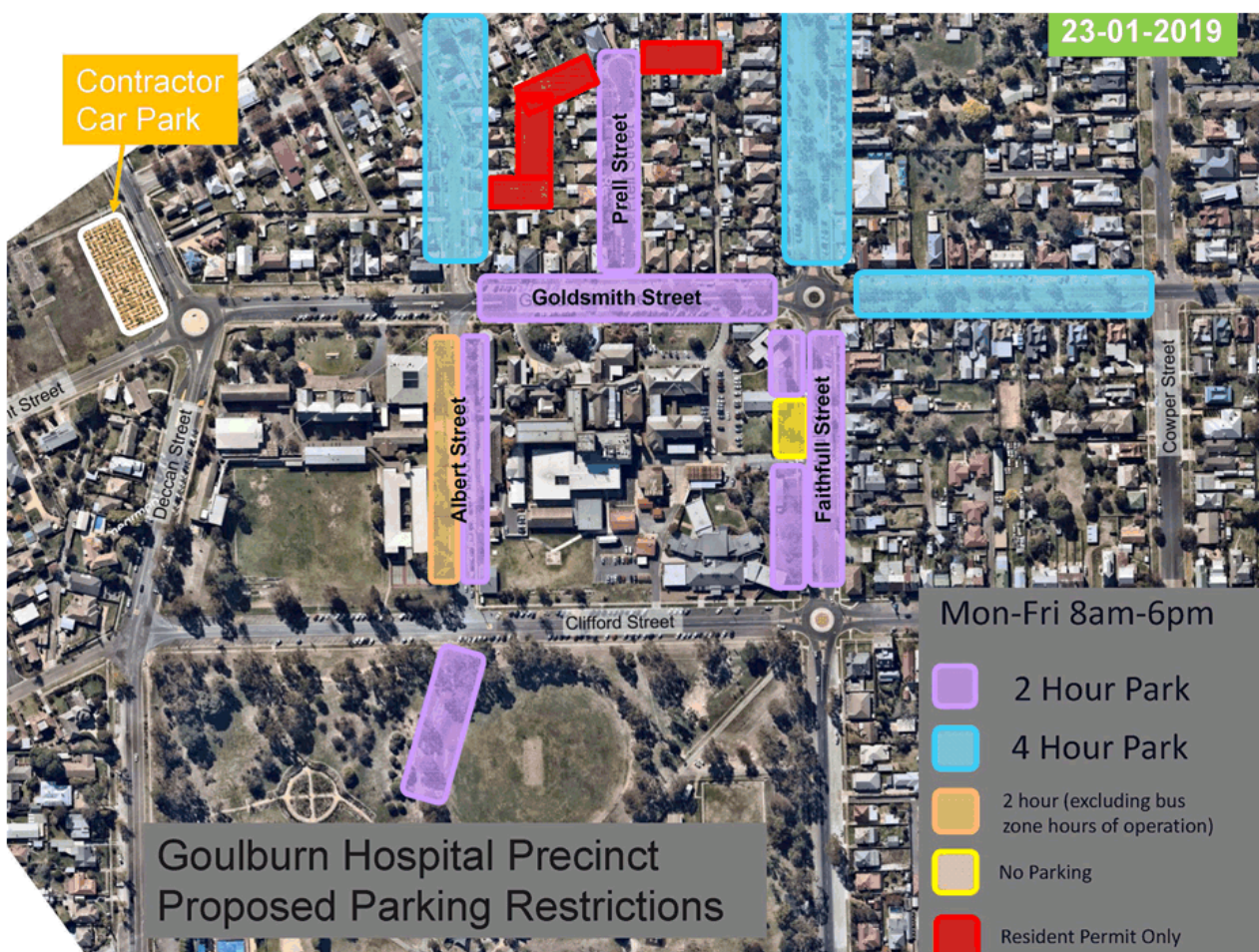
COMMUNITY UPDATE | FEBRUARY 2019

Timed Parking Zones

The map below highlights the proposed timed on-street parking zones around the Hospital precinct.

This proposal will be on public exhibition from 4 February 2019 to 8 March 2019 and we invite your review.

If you have any questions or concerns, please contact Goulburn Mulwaree Council on 02 4823 4444 or email the team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.



To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019



Time Restricted Parking FAQ

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions .

1. What are the parking changes being proposed?

- During construction of the new four story Clinical Services Building, we anticipate an increase in the number of people wanting to park in and around the hospital. To ensure the safety of hospital patients, visitors, staff and nearby residents, and ensure residents can park close to home, time restricted parking on specific streets is being proposed.

2. If I am a resident on a time restricted street, will I be fined for parking at the front of my house?

- No. Before the proposed parking changes are in place, exemption passes will be issued to residents by Council. Exemption passes will operate as follows:
 - One resident vehicle sticker;
 - One resident visitor pass (to be placed on the dashboard of a visitor’s vehicle).

Please note: if a resident requires more than one resident vehicle to be parked on the street, a separate request can be made to Council.

3. If I am a staff member or volunteer at the hospital or high school, where can I park?

- Staff and volunteers of the hospital or high school will need to park in areas without time restrictions, such as Clifford Street or Goldsmith Street, in front of the high school.

4. Where will construction workers park?

- There will be a dedicated parking area for construction workers on the corner of Mount Street and Fitzroy Street.

To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au.



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019

5. If I am attending the hospital or school, and for reasons outside of my control result in a fine, can I ask for a waiver?

- Council parking officers will be responsible for administering parking infringements. For extenuating circumstances, members of the public may request an infringement notice be waived.

6. What does the ‘Permit Only Zone’ on Show Street mean?

- Parking in this area or zone allows vehicles with a resident permit only. Residents will be issued with exemption passes as stated in Question 2.

7. If I live on a street that has no time restrictions, how will parking be managed?

- Parking in a street that has no time restrictions will continue to operate as it currently does.

8. Who do I contact if I have a question?

- If you have any questions or concerns please contact Goulburn Mulwaree Council on (02) 4823 4444 or email the Goulburn Hospital and Health Service Redevelopment team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.



If you have any questions or concerns, please phone 02 4826 444 or contact the redevelopment team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.

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Appendix C - Letters issued via Letterbox Drop



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019



COMMUNITY CONSULTATION TIME RESTRICTED PARKING

Dear neighbour,

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions.

We'd like to assure everyone that the health and safety of Goulburn's local residents, the general public, hospital users and construction workers is our highest priority.

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To find out more about the proposed changes at Goulburn, please read the attached FAQ or visit: www.goulburn.nsw.gov.au/Council-Information/On-Exhibition.aspx.

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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019

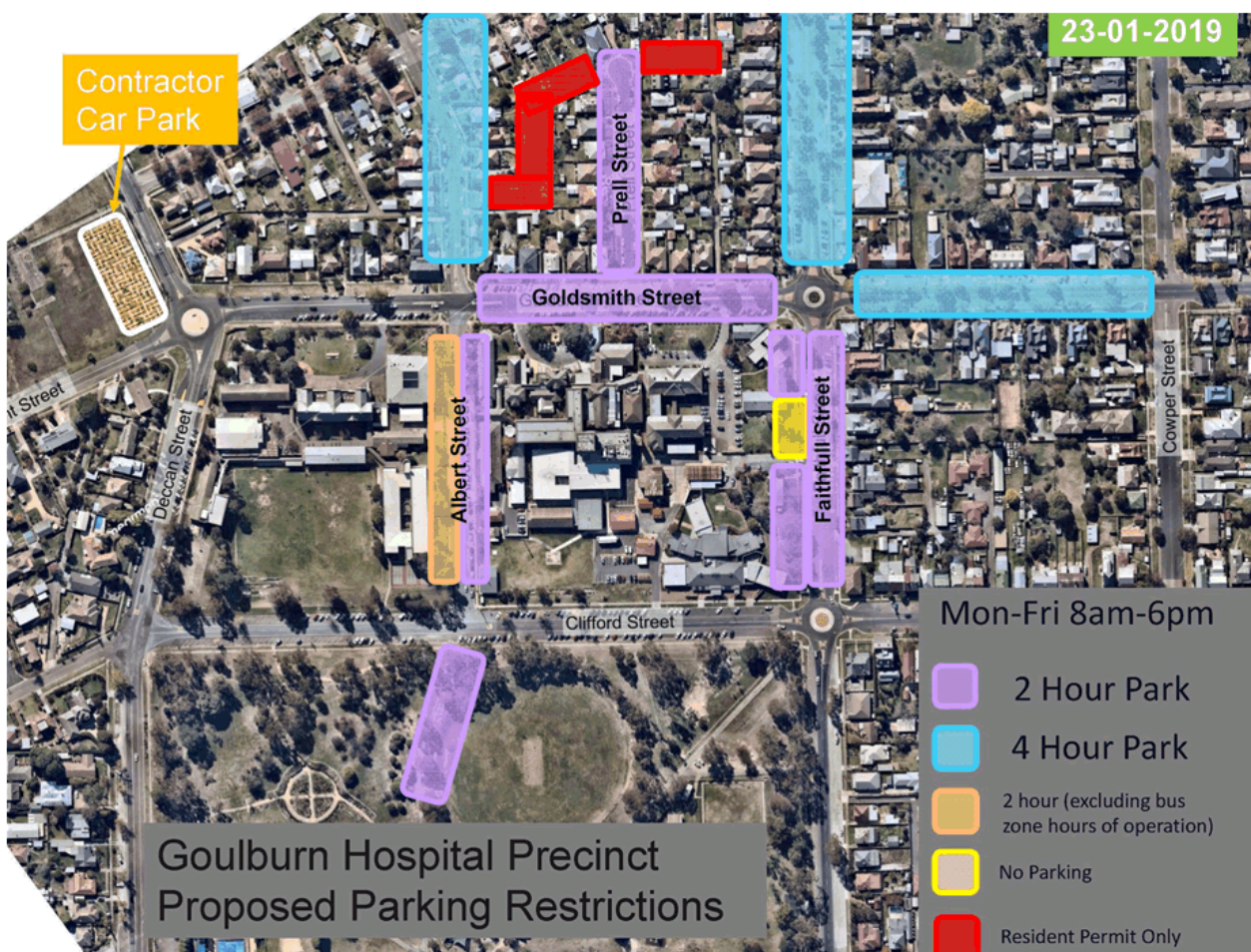
Timed Parking Zones

The map below highlights the proposed timed on-street parking zones around the Hospital precinct.

If you are a resident within one of the proposed timed zones you will be issued with one exemption pass and one visitor pass.

This proposal will be on public exhibition from 4 February 2019 to 8 March 2019 and we invite your review.

If you have any questions or concerns, please contact Goulburn Mulwaree Council on 02 4823 4444 or email the team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.



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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019



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GOULBURN

HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019

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Appendix D - Goulburn Post – Hospital Parking Consultation

Hospital Parking Consultation

As construction of the Goulburn Hospital and Health Service redevelopment starts to ramp up, some changes to on-street parking around the area have been proposed to ensure safety of patients, visitors, staff and residents, as well as minimising disruptions.

The proposed changes to parking arrangements within the Goulburn Hospital precinct are on public exhibition until March 8.

Two community drop-in sessions are being held during the public exhibition period where representatives of the project team and the council will be available to answer questions and receive feedback on the proposed parking changes.

- Community Drop-In Session 1, Goulburn Mulwaree Council Civic Centre, 184 Bourke Street, Goulburn, Monday, February 18, 4-6pm
- Community Drop-In Session 2 (feedback), Goulburn Hospital Community Health Building, 130 Goldsmith Street, Goulburn, Thursday, March 7, 4-6pm

For further information visit our website where answers to frequently asked questions are available.

Water Visioning Project

Can you imagine a Goulburn Mulwaree that is greener, cooler and a more beautiful place to live? We need our water supplies to be sustainable and affordable for the long term.

Goulburn Mulwaree Council and WaterNSW are planning for the region’s water sensitive future by having the Cooperative Research Centre for Water Sensitive Cities (CRCWSC) run three interactive community workshops on February 28, April 3 and May 1.

An important first step in this initiative is understanding community needs and aspirations with regards to water—from public health and affordable services, to more liveable and climate-resilient cities and towns—and that’s what we hope to achieve with these preliminary workshops.

If interested community members are invited to visit <https://watersensitivecities.org.au/goulburn/> to register their interest.

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Appendix E - Goulburn Post – Frustration at hospital parking boils over

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February 15 2019 - 9:30AM

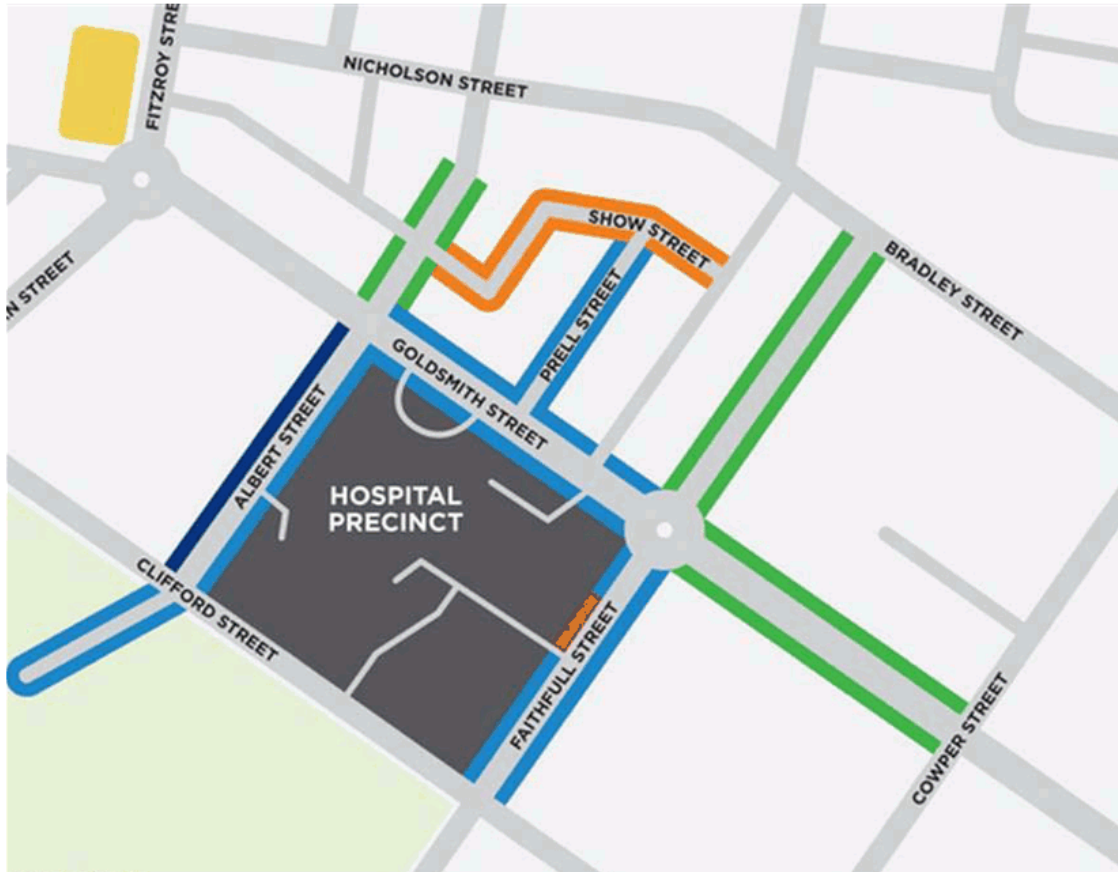
Frustration at hospital parking boils over



• [David Cole](#)

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• From page one



 PROPOSED PARKING LIMITS: The proposed parking changes as detailed on a map supplied from the LHD.

Residents and visitors are becoming increasingly frustrated at the unavailability of parking spots near Goulburn Base Hospital while work is being carried out on its redevelopment.

Many have experienced difficulty finding parking during the recent demolition of the Lady Grose and Springfield House buildings.

And there are fears this will ramp up even further during the construction phase unless something is done about it.

The council has similar concerns, and some councillors openly expressed these thoughts at last week's Goulburn Mulwaree Council ordinary meeting.

The problem, as pointed out by councillor Margaret O'Neill, is that contractors doing the works have been parking in spaces that should be reserved for patients and people visiting sick relatives.

"Good luck trying to get a park near the Goulburn Base Hospital at the moment," Cr O'Neill said.

She also wondered why a scheduled public meeting on the issue had been taken off the table.

"At the council meeting in January, we said we were going to have a public meeting on the hospital parking," she said.

The council's operations director, Matt O'Rourke, said consultation would commence next week in a series of drop-in sessions for the community.

"People can come in and get information on the project," he said.

"People will get an opportunity to peruse plans in a consultation period that runs for five weeks. It is set up to get people to come and have their say. Then the plan will be finalised."

But the length of the consultation period has some worried because the parking issue is happening right now.

"Does that help the community in that area?" Cr O'Neill asked.

"There is never a car park and the construction people are parking near the hospital right now, taking up the parking spaces," she said.

Cr O'Neill continued.

"I still think there should be a public meeting on it and this was a recommendation of the council," she said.

Mayor Bob Kirk said proposed changes in parking limits were in connection to the construction phase and not the recent demolition.

"But they are parking in the streets now," Cr O'Neill said.

After questions from the *Goulburn Post*, the Southern NSW Local Health District advised that time-restricted parking is proposed on specific streets near the hospital, as part on a community consultation.

A separate car parking space for contractors is also proposed for the corner of Deccan and Mount Streets.

"As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by the council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions," a statement from the LHD said.

The spokesperson said the separate car parking area for contractors would be opened as soon as possible.

"The proposed construction of a car park on the Department of Education site is not specifically linked to the current consultation being undertaken by the council," they said.

Proposed parking:

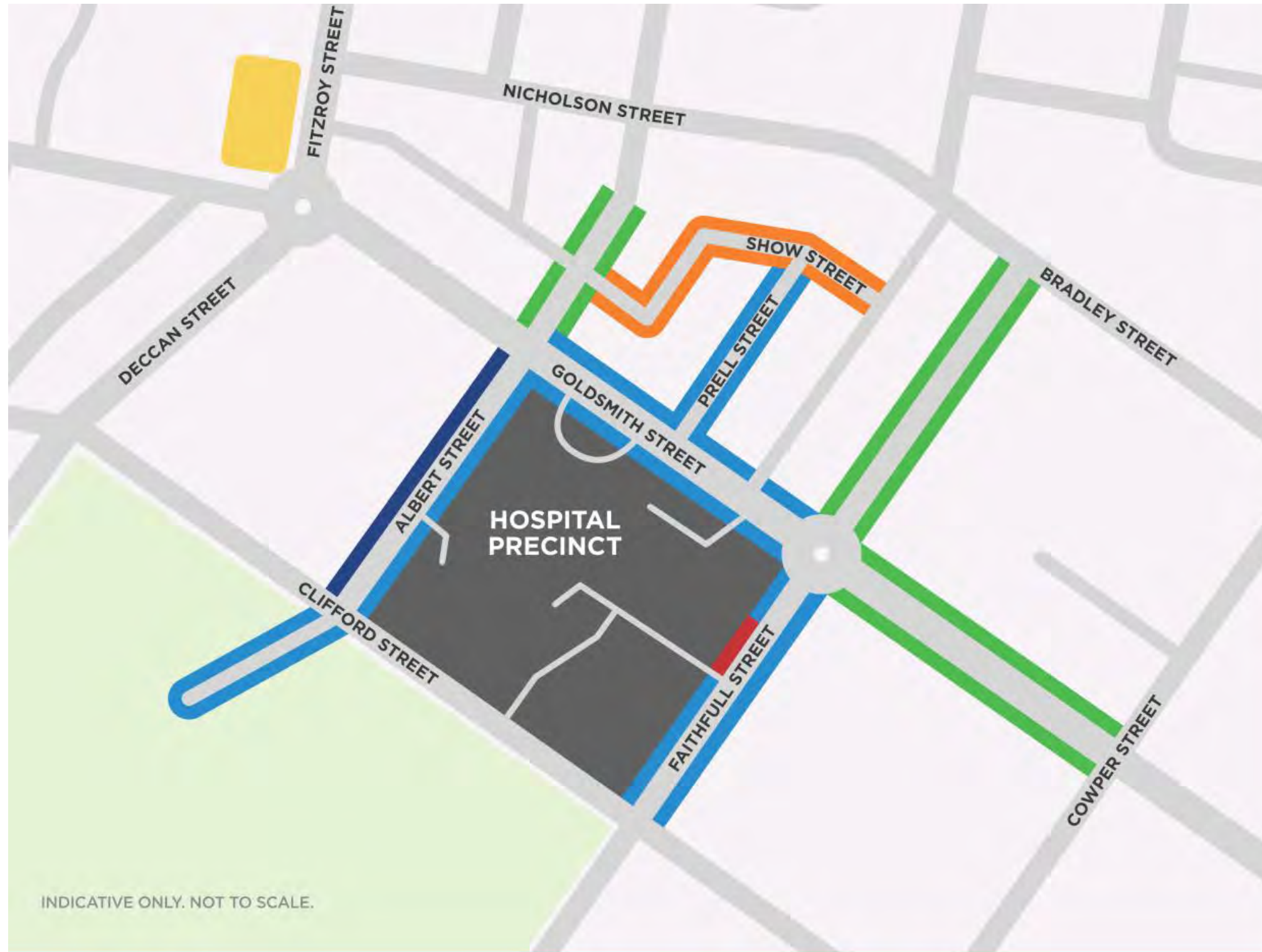
- 2-hour parking limit in Goldsmith, Faithful and Albert and Prell Streets (light blue on map)
- 4-hour parking in Faithfull, Goldsmith and Albert Streets (green)
- resident permit parking only on Show St (orange)
- A specified contractor only car park (yellow).

Two community drop-in sessions are being held where residents can get more information on the proposed parking changes.

The first session is on at the Civic Centre on Monday, February 18 from 4pm – 6pm.

The second session will be at Goulburn Hospital Community Health on Thursday, March 7 from 4pm – 6pm.

Appendix F – Exhibited Proposed Strategy



PROPOSED PARKING RESTRICTIONS

Monday-Friday
8am-6pm

-  2 Hour Park
-  2 Hour Park (excluding bus zone hours of operation)
-  4 Hour Park
-  No Parking
-  Resident Permit Only
-  Contractor Car Park

INDICATIVE ONLY. NOT TO SCALE.



Goulburn Hospital and Health Service Redevelopment

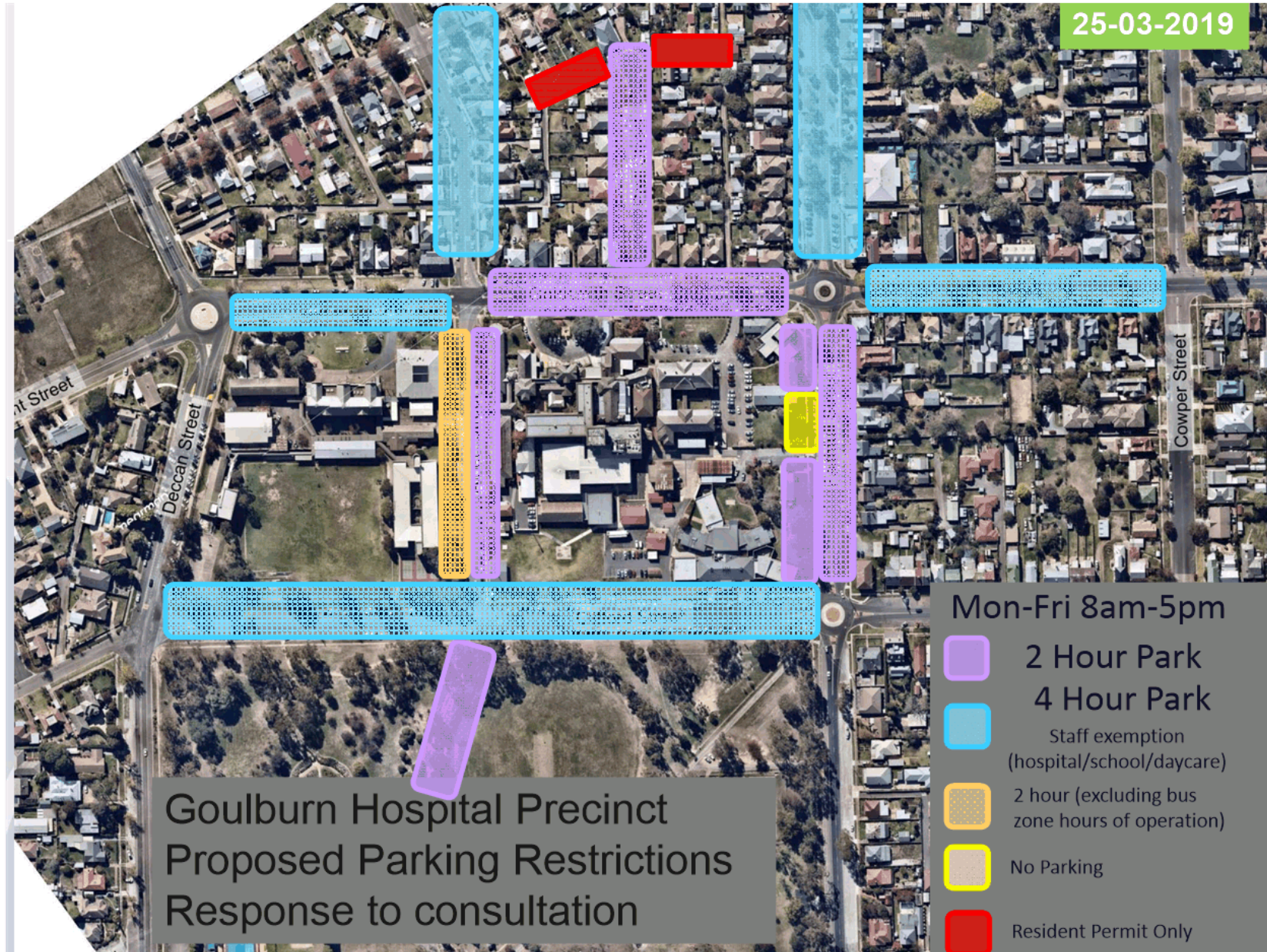
Appendix G – Proposed Amended Strategy (post consultation)



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT and GOULBURN MULWAREE COUNCIL

Proposed Timed Parking Restrictions (response to consultation)

25 March 2019



Summary of response changes

Proposed Strategy Changes

- A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
- A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
- Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
- Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
- Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
- Restricted parking operating hours Monday to Friday 8:00am to 5:00pm



Summary of response changes

Investigations

- GMC undertake a lighting review checking all lights are operational and producing compliant lighting levels around the hospital precinct.
- GMC undertake a footpath assessment in the streets surrounding the Goulburn Hospital precinct and make good any unsafe conditions.
- Redevelopment team undertake an assessment of disabled parking provisions in the vicinity of the Goulburn Base Hospital Precinct and if required recommend additional implementation.



Summary of response changes

Information / Clarification

- How visitors/patients are to appeal fines (in the event that extenuating circumstances occur).
- If you have a disability permit you can park anywhere beyond the time restriction.

Further Communication

- The GHHSR team will continue to assist in keeping the stakeholders informed. Upon review of this report by GMC the redevelopment team will work to finalise feedback to the community and stakeholders.



Appendix H - Submissions Register

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	18/02/2019	Written	Local Business	<p>Hi</p> <p>I have some concerns about the time restricted parking and how this may impact on our centre, my staff and the families who attend.</p> <p>Firstly I would like to request permits for my staff so that they do not have to move their car to avoid parking fines. It will not always be possible for me to allow staff to move their cars as I am required to maintain ratios for children at all times and this may result in fines unnecessarily. We are operating the centre 12 hours a day from 6:30am to 6:30pm and I am concerned about the safety for my staff as during the winter months this time of day is quite dark and the streets are very poorly lit. They will be required to walk from Bradley street (where there is no restricted parking) to our centre with no security surveillance available, especially for the staff finishing at 6:30pm.</p> <p>Another point to mention is that for our staff that are starting at 10:30 will have to park quite a distance away as I imagine that all of the parking in the non-restricted zones will be already taken, these are the staff that will finish at 6:30pm, they will then be required to walk a distance in the dark to their car.</p> <p>I'm also concerned that we will have staff from the hospital parking in our centre carpark, as we have a few parents who work at the hospital. This will greatly limit the spots available for families to park and drop off their children. Parking in this street is already an issue for us and I am worried that this will make matters worse. We only have 11 spaces available for families to use and it is already quite busy on a "normal day" with families having to wait for a place to park. I am already having discussions with my staff about not parking in our own carpark to ensure that there are spaces available for families to drop off their children. Being able to provide staff with all day parking permits may make this a lot easier.</p> <p>This may also impact on our ability to hold centre events such as morning or afternoon tea for grandparents day, mother's day and father's day. With other areas being 2 hour parking, I can see that the majority of hospital staff will park along faithful street, filling up the area in front of our centre, causing families to park in other surrounding streets and walking to the centre. This could be quite problematic for elderly grandparents that are visiting, or those with quite young children.</p> <p>On another note, I can see that you have that vacant block available for construction parking. Once the construction at the hospital is complete, it would be a great opportunity to turn this into public parking for the hospital staff, high school staff and members of the community. This would greatly alleviate the pressure of parking in this area!</p> <p>We are the only business in the area that will be impacted by this and I hope that you will take my concerns and the safety of my employees into consideration as you move forward with making decisions in the future.</p> <p>Thank you</p>
Email	7/02/2019	Written	Health Employee	<p>I would like to provide some feedback on the proposed changes to car parking around the hospital.</p> <p>I feel as though the proposed changes completely underestimate the number of staff that work on the hospital campus, and the expectation that staff will only have the area in Clifford St to park unrestricted completely underestimates the number of staff vehicles that will be parked in the vicinity of the hospital. The unrestricted area in Clifford St is already a difficult area to get a park at some times of the day, particularly now that school has returned and this area is used by staff who work at the high school. For this to be the only unrestricted area for staff to be able to park under the new proposal is completely ridiculous!</p> <p>Unless staff will be given multiple breaks throughout the day to move their vehicles from the 2 and 4 hour restricted zones, I think it is unrealistic to have such a limited area where parking will be unrestricted. While I do not have any problems with mobility, I am aware that there are a number of staff members who are not able to walk as far as the new parking zones will restrict them to. The safety aspect of staff having to walk long distances to their cars when they have to park so far away from the entrance to their workplace has also obviously not been taken into account. In the winter when it is dark at 5 o'clock, is it safe for staff to be walking long distances outside, next to Victoria Park? I'm positive that the lighting in this area is not sufficient in providing enough light for people not to trip and fall on uneven ground.</p> <p>I think the proposed changes do not take into account the number of staff who work on the hospital campus who will need to access unrestricted parking during the day.</p>
Email	12/02/2019	Written	Public	<p>Good morning,</p> <p>Two points:</p> <ol style="list-style-type: none"> 1.It would be useful if your February update re parking time limit intentions and public consultation was on your web site. 2.Reference to your map on the Community Update, the coded purple zone to the west of the oval in Victoria Park is a single lane driveway and doubtful anyone should be parking there at all. <p>Thank you,</p> <p>Simon</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	8/02/2019	Written	Health Employee	<p>Good Afternoon,</p> <p>I just wanted to pass along my thoughts on the proposed parking changes around the Goulburn Hospital precinct.</p> <p>I am in agreeance that something definitely needs to be done regarding parking around the hospital, and while I'm not sure what the answer is, I find this plan quite disappointing.</p> <p>Firstly, in regards to patients and their visitors:</p> <ul style="list-style-type: none"> -They will be required to remember to move their car every 2 to 4 hours (if they are even able to get parks in these zones). As I'm sure it can be appreciated, people who are either at the hospital for treatment or those visiting people in hospital are usually preoccupied with medical concerns, not how long they have been in a timed parking zone. Often times these people may also be in no condition to be able to move their vehicle. -Even the timed zones can be a difficult distance for some patients and their visitors to manage, let alone the non-timed zone. -While I am aware that people may be able to apply to be exempt from a fine, I believe it is unfair to expect people to chase this up, especially when they are likely to have medical issues on their mind. -While there is currently some parking on site for certain visitors, such as renal and physiotherapy patients, this restricted parking is already inadequate for the number of people, again who are often times very unwell, and this proposed parking plan does not assist these patients in any way. -While not addressed in this proposal, I also believe there is quite a lack of disabled parking places, again, especially when you consider the demographic of people attending the hospital. <p>Secondly, in regards to staff:</p> <ul style="list-style-type: none"> -As the parking currently is, there is inadequate parking to accommodate staff, which has already become further restricted since the commencement of the redevelopment. -It is not practical for staff to be able to move their cars during the day, therefore the 2 and 4 hour time zones are of absolutely no use for them. -I myself park in Clifford St, and have found in the last 12 months, that despite getting to the hospital prior to my shift starting, that I struggle to find a car park of a morning, quite often needing to park closer to Deccan St and walk back to the hospital, and if I go home for lunch, I am 90% of the time unable to get a park, unless it is at the Deccan St intersection. -While I am currently able bodied, there are some staff members who may not be, so again, the distance they are required to park away from the hospital is very disappointing, and I'm sure quite challenging, especially if they are required to lug equipment along. -For those staff members who work shifts, there is also a safety aspect to consider when they are being required to walk so far during darker times of the day/night. While it is possible to have HASA staff escort staff, this is not always practical, given the HASAs also have other work which needs to be attended to. <p>Thirdly, in regards to the high school:</p> <ul style="list-style-type: none"> -I am sure their staff and students feel the same difficulty in regards to parking, which for them will only get worse with these proposed restrictions. -There will no longer be any relief during school hours/holidays, if the proposal to make the high school side of Albert St a 2 hour zone, at this time, school holidays is the only time that parking isn't a nightmare. <p>Finally, in regards to the parking that is already present on Clifford St:</p> <ul style="list-style-type: none"> -On the Victoria Park side of the road, between the Faithful St and Deccan St intersections, the parking has been terribly marked out. These parks are undersized and on very odd angles, which renders some of the parks useless, and creates an increased likelihood of damage to the cars parked there. <p>Thank you for your consideration.</p>
Email	20/02/2019	Written	Health Employee	<p>Hi,</p> <p>I have concerns regarding planned parking changes during the hospital redevelopment. In effect, staff will be unable to park in any of the time-limited streets as they will not be able to move their vehicles frequently enough. This is acknowledged in the FAQs, however there has been no dedicated staff parking allocated. There is not sufficient parking along Clifford Street and at the front of the High School on Goldsmith Street to accommodate the staff now. Once time-limited parking is introduced on adjacent streets, there will be even less space available for staff, plus we will have to compete with the public for parking along these streets. This means that anyone who starts a morning shift after 07:00, or works the evening shift will not be able to find parking that is not time limited and still close to the hospital. It also means that evening shift and night shift staff will be left vulnerable in making their way to and from their cars in the dark.</p>
Email	21/02/2019	Written	Health Employee	<p>Hi,</p> <p>I have concerns regarding planned parking changes during the hospital redevelopment.</p> <p>staff will be unable to park in any of the time-limited streets as they will not be able to move their vehicles frequently enough with the time restrictions. This has already been listed in the FAQs, however there has been no dedicated staff parking allocated.</p> <p>There is not sufficient parking around the hospital for staff, patients, or visitors as it is and once time-limited parking is introduced on adjacent streets, there will be even less space available for staff, patients and visitors plus we will have to compete with the public for parking along these streets.</p> <p>For anyone who starts a morning shift after 07:00, or works the evening shift will not be able to find parking that is not time limited and still close to the hospital, this will mean that evening shift and night shift staff will be left vulnerable in making their way to and from their cars in the dark with not enough security staff to assist with walking staff to their car – Staff can however move their if they were given the opportunity but this then puts a risk at receiving a fine in time limited parking areas.</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	25/02/2019	Written	Public	<p>I am writing about my concerns over the lack of parking restrictions in Nicholson St.</p> <p>When the new restrictions as Advertised take place Nicholson Street will become the first choice for High School pupils and Hospital staff and visitors .I would like to suggest a 4hr parking restriction for Nicholson Street is appropriate otherwise we will not be able to park outside our own home or our visitors.</p> <p>Nicholson Street has already become a route for Heavy Trucks (Over 5 Ton) as they avoid the roundabouts on Goldsmith Street which is of concern.</p>
Email	19/02/2019	Written	Public	<p>I attended the information drop in session yesterday at Goulburn Mulwaree Council.</p> <p>From what I can see the people mostly affected by these changes will be the hospital's daytime staff. Has anybody given them any thought? Apparently not it seems.</p> <p>The hospital staff fill the majority of daytime parking in Goldsmith Street (north side Albert to Faithfull), Prell Avenue and Faithfull Street (Clifford to near Bradley)</p> <p>If the proposed changes go ahead the hospital day staff will simply park in front of Goulburn High School in Goldsmith Street thus displacing the school teachers and staff - and a few students. Has the high school taken any notice of this? It would likely impact Clifford and Deccan Streets around the high school as well.</p> <p>i don't see how the requirement for construction workers to park their vehicles in the proposed temporary Fitzroy / Mount Streets car park can be enforced. Construction workers usually need access to their vehicles for tools and equipment. Are they really going to be constantly walking back their to retrieve items as needed? I think not. I just don't see how this can be enforced.</p> <p>If the hospital staff were exempted from the proposed changes then nothing would change. So the problem would continue. I don't think there is a satisfactory all round solution. Doing nothing i.e. just leaving current parking arrangements as is, might be an option perhaps? (everyone would just have to put up with a couple of years of inconvenience).</p> <p>The problem with all this really stems from the decision by the NSW Government / Health Infrastructure to build the new hospital on the existing site rather than a greenfield site.</p> <p>The area of land bounded by Fitzroy, Mount and View Streets could have easily been developed for the new hospital. The Government already owns the land, Goulburn Pre School could be simply relocated, Peden Oval is hardly used any more, plenty of space for construction vehicles to park, minimal disruption to traffic, a fairly central location close to existing hospital, the hill could be removed and an underground car park incorporated into construction (the new Canterbury Hospital in Sydney has an underground car park).</p> <p><i>Happy to discuss further. We all await the final decision.</i></p>
Drop in	18/02/2019	Written	Public	<p>Allocate Western Side of Faithfull street fronting Victoria park for hospital staff parking.</p>
Drop in	18/02/2019	Written	Public	<p>- The basic plan is reasonable to assist the local residential rate payer.</p> <p>Major considerations need to be:</p> <ol style="list-style-type: none"> 1) all Clifford St - Faithful St to Deccan St be developed to permanent parking for hospital staff, visitors and school staff/students. 2) fully develop Victoria Park access for parking.
Drop in	18/02/2019	Written	Public	<p>No Parking signs for driveways.</p> <ul style="list-style-type: none"> - Faithfull street at Victoria Park needs to be 45 to the kerb parking. - Why can't you put a car parking station where the helipad is and put the helicopter on top - or on top of the hospital. - Need 40km/hr speed all around hospital. - hospital staff need parking while construction is happening - if you can knockdown the westwing and put in a carpark why not spend the money on a 3 storey car park where ther is a helicopter pad. - mark the road for resident parking only.
Drop in	18/02/2019	Written	Public	<p>Maybe extend the parking time in Goldsmith street to 4 hours.</p> <p>Majority of my family are not goulburn residents, 1 extra visitor pass would be handy if they are all home at once.</p> <p>What about visiting tradespeople?</p>
Drop in	18/02/2019	Written	Public	<p>As a nearby resident I am totally in favour of restricted parking with residents permit.</p> <p>The only problem I can see is for the staff at the hospital, especially afternoon staff. Perhaps restricted hours cut off time should be early enough to allow afternoon staff not to overstay limit. This would be helpful when finishing work</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

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Feedback Method	Feedback Received	Method	Stakeholder	Submission
Drop in	18/02/2019	Written	Public	<p>Contractor Carpark is a long way for contractors. How Restrictive?</p> <ul style="list-style-type: none"> - Currently timed one side of one block, why is so much (8 blocks needed)? - Timed parking leaves only Clifford Street for staff and longer visitors. - 2+4 hour parking is awkward for long stay visitors (parents, carers, Dying Relative). - No provision for those accompanying people having day surgery. - one resident pass and one visitor pass is only good for one person households. - how many passes for residents/visitors per dwelling will be available (4+ of each?). - What provision is there for the high school? They use 3 sides of the block. - why have timed parking in Victoria park? Who does it benefit? it looks to be new? - i bought in faithful street for proximity to park, hospital and town because of no timed parking etc. - Could you not do timed parking on 4 sides of the hospital block and leave the residential sides for residents, visitors, contractors, and anyone else who needs it?
Drop in	18/02/2019	Written	Public	visitors to the hospital will be impacted by the timed parking. When you are visiting someone in hospital you don't know how long you will be there for. You can't run out and move your car every 2/4 hours
Drop in	18/02/2019	Written	WH Notes	<p>Preference to only have timed parking around all 4 sides of the hospital.</p> <ul style="list-style-type: none"> - How many guest passes can be obtained? I would like to get guest passes for extended family that stay at home and when guests come around. I would like more than 1 resident pass (4 is more likely to suffice). - why is the extent of the timed parking required? - Long stay visitors at the hospital park? This will be detrimental to their needs. <p>I bought this house because of it's proximity to the hospital and park when there as no timed parking and could fit my family.</p>
Drop in	18/02/2019	Verbal to notes	KH Notes	<ul style="list-style-type: none"> - How Can you make a contractor go to mount street without policing the streets. - Clifford Street not timed; they will park there. - Supports timed parking as often blocked in by cars. - what is the criteria for permit usage? <p>Signage should be erected to respect driveways.</p> <ul style="list-style-type: none"> - When parking is checked needs to work around nursing staff. Needs to rotate times. Haven't checked vehicles since November. - Rotate timing of checking of vehicles, it will help alot with timed parking to enforce. - give helicopter pad to parking and put helicopter on top of car park. - good to get staff to relocate where they park as long as it is policed. - stop timed parking at 4pm instead of 6pm - need additional lighting on park side of clifford street to support afternoon staff going to cars at night
Drop in	18/02/2019	Verbal to notes	KH Notes	<p>Ian unhappy with "doing nothing" for the hospital staff, this has been the response from the beginning.</p> <ul style="list-style-type: none"> - Loss of parking on site is a concern. - DA application 53 extra car parking spots, however this is not enough and doesn't address extra patients using the hospital. - Constultation process with outh the neighborhood too place. - Prell Street didnt get mentioned in the DA application. - timed parking not seen as a real solution in some areas i.e. 4hours, staff just move their cars at lunchtime and back their after lunch - how does this get stopped. - Look at faithfull street fro staff parking with a sticker. - can the contractor parking area also be used for high scool staff and students? - Could Prell oval be used as permanent parking for staff? - Concern for staff getting to their cars and lighting not great. Duty of care to the staff. - Child care centre - will they get a pass as well? 1 each +1 visitor pass like al other houses? - Consideration of timed parking to be continued after the redevelopment. - Clifford Street - Timed 4hrs without permit for staff to park for 8 hours. - Faithfull street - sign as hospital staff parking during the day. - Concern regarding disregard of staff who park over residents driveways. - need council to police this for timed parking.
Drop in	7/03/2019	Written	Local Business	<p>As nominated supervisor I am responsible to ensure we maintain ratio at all times. If I let staff leave to move their car and I get a spot check from department, our centre can be breach and fined. I myself will receive a fine in excess of \$1500 for b eing out of ratio.</p> <p>Lines need to be marked to ensure adequate and effective parking.</p> <p>Poor lighting in the street.</p> <p>Permits for all my staff for all day parking.</p>
Drop in	7/03/2019	written	Local Business	<p>Line Marking on the street.</p> <p>Parking permit for all staff at goodstart.</p> <p>Lighting in the street for safety.</p> <p>Risk that childcare will not maintain raito if staff are moving cars.</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

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Drop in	7/03/2019	Written	Public	Ruth Stevenson wing was in memory of her, do not want to see it turn into carpark. Is parking going to be policed regularly? Parking lines in all street around parking area. Lighting all around hospital and security cameras + monitor 24 hours. Every resident should have "two resident stickers" (all familis have 2 cars or more). Community Health Building should ave gone and be part of the new hospital, parking does not look part of the street. Where is the redcross room going to be , that was in part of springfield house, Redcross had paid for that room in the beginning. how is resident parking going to be worked out + whom by.
Drop in	7/03/2019	Written	Public	New lines marked for parking. Have people parking on angles across my driveway. In general there is a lack of parking. Side street lighting to improve safety.
Drop in	7/03/2019	Written	Public	Some Suggestions: 1. Exemption passes for hospital staff so that they can park in timed areas - particular provision for staff with a disability, restricted walking etc. 2. Build a carpark in Prell Oval Space, Cricket can be played at seiffert oval 3. Build a carpark on the present helipad site; helipad to be on the roof.
Drop in	7/03/2019	Written	Health Employee	1. Permits for staff and disable people 2. *competitive* with highschool students/staff 3. Carpark where helipad is with helipad on top. 4. Helipad slightly off site with new ambulance involved
Drop in	7/03/2019	Written	Public	Staff Permits for parking in time zones. Lighting in Faithfull street and Clifford street. Line markings for parking areas. More HASSA's for security of staff walking to their cars
Drop in	7/03/2019	Written	Public	Parking 1. Suggest street parking signage stating "resident and visitors only" especially in the side streets. 2. hours of parkin restrictions could cease after school ceased - 4pm.
Email	8/03/2019	Written	Public	To Whom it may concern, Unfortunately due to work commitments I have been unable to attend either of the consultation meetings on this matter. My family and I do have a few concern over the proposal... My family have been rate paying residents at 3 Prell for the past 6 yrs. We bought in Prell St knowing that on street parking during the week days was problematic owing to hospital workers using the street. More specifically nursing and ancillary staff parking in the street. Please consider and provide feedback on the following points. 1. How is timed parking going to improve the street, I see only negatives. Increased traffic owing to people moving vehicles. Increased risk to residents property as a broader group of people will frequent the street owing to possible parking availability. Currently the same staff park in the street everyday, why are you penalising them? They are in the street and parked between 0630 and 0700 every day, then they are out by 1700. 2. If this proposal is to proceed can you do something about the aesthetics of the street I.e properly / neatly and uniformly mark out car spaces instead of the dogs breakfast that currently exists. 3. Recommend you designate the couldersack section of the street as no parking. People park all around it and it cloaks up the street. 4. Who came up with the idea of 1x residents pass and 1x visitors pass per household. Prell Street residents pay the same rates as everyone else in Goulburn, with the exception of the streets affected by this proposal what other rate payers are only allowed 1 visitor's vehicle at a time. How many households own only 1 vehicle??? Let be realistic please? In relation to 3 Prell Street please consider this a request for the follwing; A. 2x residents passes B. 5x visitors passes Welcome your feedback and confirmation of the passes requested. Please feel free to contact me by phone

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

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Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	8/03/2019	Written	Public	<p>Dear Team,</p> <p>I would like to register my emphatic rejection of most of the proposed car parking changes around the Hospital.</p> <p>How do I do this in writing?</p> <p>Visiting, working or staying at Hospital for any and all users of the Hospital will be a joke.</p> <p>Why would you want to make what is already a massive wait time associated with Hospitals even more stressful for users and workers?</p> <p>It is ridiculous and preposterous to make parking any more difficult than it already is. The stress of visiting, staying or working in such places is already at unprecedented levels. Add to this the stress of managing timed parking and productivity of staff and stress levels which are already huge for users is selfish and ill thought out.</p> <p>With no concrete plans to build an on-site multi storey for staff, the proposed parking changes are an absolute joke, ill thought out by people who will NEVER use this facility. Leave everything as it is and build a multi storey car park (even charge for first 3 years to pay for it, staff free of course). Make it better NOT WORSE!</p> <p>Kind regards,</p>
Email	7/03/2019	Written	Public	<p>My apologies. I said today at the consultation session that the information on the Council website about the Community Drop in did not have the venue. I was wrong: last Monday's session was listed as being at the Civic Centre and today, Thursday's, was listed as being at Community Health.</p> <p>The format was good today.</p> <p>Thank you,</p>
Drop in	8/03/2019	Written	GBH staff	<p>As a health worker who works across multiple facilities within Goulburn, I need to have access to a car space close to community health. I have reduced mobility due to several medical conditions and the proposed parking places would be too far for me to walk. I use my own vehicle and I am often leaving community Health during the workday to attend the other facilities where my work takes me. I feel that staff should have access to special permits or reserved parking spaces close to C.H centre.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Staff Carpark with helipad on top - option to be explored. Victoria Park for Parking. Staff able to catch school buses is also a thought</p>
Drop in	8/03/2019	Written	GBH staff	<p>There is no suitable area for staff to park and secure a bicycle for those who would like to ride to work. Parking for evening staff that is closer to the hospital in regards to security.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Make Clifford Street one way from Decan Street, add additional parking spaces. Shuttle bus to pick up staff to reduce extra cars.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Albert street is used by early starters such as cleaners currently; if timed parking is put in place; they will simply migrate to clifford street parking areas that are untimed. Late afternoon starters are at risk of being fined with restricted times finishing at 6pm. Nurse Change overs at night is a risky time; security are currently leaving site (when possible) to walk/drive staff to cars. This may leave the site short of security staff. How will the parking be policed (need to stop the contractors from parking at the hospital). How will shift workers be effected (10/12 hour night shift workers). If staff need to walk a long distance, lighting needs to be improved in the streets. Why is there not as much timed parking around the highschool?</p>
Drop in	8/03/2019	Written	GBH staff	<p>Dedicated staff parking area as ther is *80* Contractors. Security for staff walking to and from their parked car. Concerned walking through the park at night. Staff leaving to move car during shift.</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

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Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Drop in	8/03/2019	Written	GBH staff	Work in Community health and child and family and works across all age groups; concerned for clients of the hospital (elderly and mothers in particular). 2hour parking around the hospital seems a reasonable duration for the clients that she works with however would suggest more dedicated disabled spots around the corner of faithful and goldsmith street. Would suggest implementing 40km/hr speed zones around the hospital, is aware of recent near misses (due to speed that vehicles travel around the hospital). Suggests more police and speed bumps installation may reduce risk. Also suggests pedestrian crossing in the middle of faithful street (outside child and family) to improve safety for mothers, children and staff. Suggests that a multistorey carpark would be beneficial in regards to security and safety (for both visitors, clients and staff of the hospital and highschool). Would be supportive of a small fee especially if funds raised stay with the GBH.
Drop in	8/03/2019	Written	GBH staff	1. Could it be timed so night staff are OK (e.g. for people who start at 3pm). 2. Can Staff members get all day permits, Som staff can not walk the distance. 3. Foot paths are not good enough and lighting is not good enough to walk in the dark. 4. Shuttle bus/Car Pooling options 4. Can we use tradies car park?
Drop in	8/03/2019	Written	GBH staff	All 4 hour zones should have permits to allow staff to park. My concern is that if Clifford street is the only area that staff can park, it is not safe for staff to walk there from community health in the dark with poor lighting.
Drop in	8/03/2019	Written	GBH staff	1) Staff parking in alber street during business hours - Monday to Friday. 2) Cliffor street parking is that available 3) options available for staff to park in clifford street.
Drop in	8/03/2019	Written	GBH staff	Admin staff at GBH who work afternoon shifts each week finishing at 10pm. Safety consideration of people walking solo quite a distance to get to parking. Feels very unsafe doing so. Not always the opportunity to move your car every four hours, sometimes breaks are completely missed so no opportunity at all to move car during shift. Constantly getting complaints from general public as reception staff about the complete lack of parking. Seeing on a daily basis the difficulties faced by ill, elderly oor frail in terms of accessing parking close by.
Drop in	8/03/2019	Written	Goulburn High School	My Concern would be that high school staff wil find parking around Goulburn High difficult as overflow parking and 2 hour limit parking will move onto parking around the school.
Facebook		Written	Health Employee	Southern NSW Local Health District was not the/a car park part of the planing for the redevelopment?? Goulburn is growing and to plan a redevelopment without planning a car park or funding for such is like inventing a square wheel!! For those unable to come to the consultstion will these comments also be considered? 2hr parking and 4hr parking zones will only work if there is a dedicated car Park for staff and and longer stay car park for families if the sick/ inpatients. This includes exemption from fines if parking is over time due to sick relatives/ emergencys/ childbirth. If there is no car park factored in this redevelopment how will parking be meet? As Goulburn is a Base Hospital, what about the public transport options, taxi bays, drop off 15min zones. Has the outlying regional feed of patients and there family been considered? Where will they park? Will they be fined? Maybe a mini bus to take staff to there cars as night safety is a concern. Also a mini bus for the public and relatives to move around the precinct? There needs to be a long stay either 6hr/8hr area and an untimed area also. Are these proposals just while construction is on? Or the future? Is there not an area close by that can be utilised as a temporary car park while construction is underway? e.g. parts of Victoria park temporary? Other vacant land? Community consultation should have already occurred prior to even beginning as to prevent negative reactions and outrage as what can only be interpreted as once again lack if planning and thought.
Facebook	13/02/2019	Written	Public	Why werent the plans for the hospital development including an underground carpark???
Facebook	13/02/2019	Written	Health Employee	The 4 hour parking is too far away healthcare staff, this is 100% risking safety. If you're going lo propose something it should be for all staff to be given permmts/something else. Nol lo mention giving up the "all day parking areas" to 2-4 hour limns is just ridiculous. Healthcare staff are run off their feet as ii is and they don't have time to go move their car
Facebook	13/02/2019	Written	Health Employee	Staff work 8-10 hr shifts and very rarely have a chance to "duck out and move their car"! Not to mention there are very few spots to. move your car lo. More consideration needs to go into this. Staff should be able lo have a permit that allows them lo park in at least the 4hr spots for 8hrs
Facebook	13/02/2019	Written	Public	Nol to mention patients and families that need access for visits. There has to be another solution, what alternative's have been offered.
Facebook	13/02/2019	Written	Health Employee	Clifford street is so poorly lit and with uneven pavements increase staffs chances of being injured just getting lo their car after dark. On call theatre staff have a lot further to walk, or risk regular parking fines ... minutes can mean lives in emergency operations.
Facebook	13/02/2019	Written	Health Employee	I am very concerned for the afternoon shift walking in the dark. This proposal is very unsafe for the staff. I also hope the town is also thinking of the family and friends of patients that are unwell and can not move their cars.
Facebook	13/02/2019	Written	Public	Should have moved the hospital ambulance & fire station to Run O Waters next to Coles building where there would have been ample parking and access to highway.
Facebook	13/02/2019	Written	Public	Good luck competing with high school staff and students for a parking space on Clifford St let alone the hospital staff.
Facebook	13/02/2019	Written	Health Employee	And staff are expected to park where? Coming out at 2230 or later to walk miles to your car? Where's the safely for staff?
Facebook	13/02/2019	Written	Public	Another ridiculous idea. What are the nursing staff supposed to do? Run out every 2-4 hours and move their cars? The theatre staff would be paying daily parking fines. What about safety for employees on night shifts? Will they provide a security person to walk with them to their cars? Parents with children in hospital, people sitting with the dying parents waiting for baby to arrive
Facebook	13/02/2019	Written	Public	Staff parking is an obvious issue however from a patient/visitor point of view i have no issue. It would also be good if other people could use the area that has been designated for contractors.
Facebook	13/02/2019	Written	Health Employee	What about patients and families from outer hospitals staying at the hospital. Parents of sick kids. Build a multi storey car park and be done with it. This is ridiculous.

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/20

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Facebook	13/02/2019	Written	Public	No consideration has been given to staff parking. No consideration has also been given to increasing disability parking spaces for those that need it. The current allocation is not sufficient.
Facebook	13/02/2019	Written	Country Labor (Goulburn)	What about patients and families from outer hospitals staying at the hospital. Parents of sick kids. Staff. Build a multi storey car park and be done with it. This is ridiculous. What about palliative care patients and families, patients and families from the region like Crookwell, Gunning, Marulan, etc., parents of sick kids, outpatients and staff safety. Build a multi storey car park and be done with it. The NSW Liberals have underfunded the Goulburn Base Hospital so now the community has to pay in fines to go to the hospital. Ridiculous
Facebook	13/02/2019	Written	Public	Especially with an aging population and very young children! babies .. only option for me recently. at .2am, was to wait in a wheelchair while hubby brought car close .. Should have a carpark, under cover!! Multi storey would be great.last thing a sick person needs, is to be dragged up the road either coming from or going to hospital
Facebook	13/02/2019	Written	Public	As I've commented elsewhere, build a below & aboveground multi-storey car-park where the heli-pad is currently, then build the heli-pad on the car-park roof. Problem solved.
Facebook	13/02/2019	Written	Public	TC: I will take the upgrade over parking, you want access to city level care but regional parking. Can't have everything! JCC: City hospitals have parking .. multilevel parking at all major hospitals .. TC: but you still have to walk much further than you do now and in most cases pay for it. JCC: True, but expanding a hospital, which has a parking problem, and STILL not addressing the issue seems odd .. pick up and drop off is available , under cover .. TC: I don't necessarily agree. Goulburn people like to park out the front and hate walking a block or two. I have never had an issue getting a park or dropping/picking up and I have lived here my whole life. Let's just agree to disagree- it is ok to do that.
Email	23/03/2019	Written	Public	We reside at 122 Bradley Street Goulburn, however our driveway is located on Faithful Street and this is where we always park our vehicles. We have four registered vehicles at our address with three utilising on street parking. We are not sure if it is an oversight however we haven't received information in relation to the time restricted parking. Perhaps it was thought we wouldn't be impacted because our address is Bradley Street. As we are on a corner block, we do have both Bradley Street and Faithful street as options for on-street parking. However on Bradley Street, there is only room for one vehicle to be parked outside our residence. With time restricted parking being introduced on Faithful street we envisage more vehicles, for example hospital staff and visitors, parking on Bradley Street to avoid the time restrictions. As such we anticipate it will become more difficult to park on Bradley Street. With three of our four vehicles to be parked outside our residence on Faithful Street during various times of the day/night we seek assurance that when passes are issued for local residents we are not overlooked and request that we are granted with exemption from time restricted parking. As the information we were able to locate on the Goulburn Council website is rather vague in its content, we would also like to seek additional information in regard to the time restricted parking. <ul style="list-style-type: none"> •What is the anticipated implementation start and end date for time restricted parking? •Is there an assurance that the parking restrictions will be removed after the hospital development is complete? •What hours of the day will time restricted parking be in effect? •Will there be a dedicated contact number to report and have vehicles removed/towed away promptly that are parked illegally in resident's driveways? •Is it proposed to mark the restricted parking areas with parking bays (line marking)? •If parking bays are going to be marked, will the shoulders of the road first be sealed correctly? •Council removed a tree outside our property on Faithful Street however left the stump, will this be removed to facilitate extra parking? •Will there be a dedicated parking inspector to ensure enforcement of parking restrictions? •On rubbish collection days, what has been proposed so the residents can safely place bins out without them being knocked over by vehicles parking in the area and to ensure the collection trucks can access the bins? <p>Thank you for your assistance in answering our questions.</p>



Health Infrastructure

ABN 89 600 377 397

Level 14, 77 Pacific Highway, North Sydney, NSW 2060

PO Box 1060, North Sydney NSW 2059

Tel 02 9978 5402 Fax 02 8904 1377

www.hinfra.health.nsw.gov.au

Proposed Parking Arrangements – October 2020





Monday to Friday 6am – 6pm	
	2 Hour Parking
	4 Hour Parking – Staff Exemption (Hospital/School/Daycare)
	2 Hour Parking – Excluding Bus Zone Hours of Operation
	No Parking
	Resident Parking Only
	Dedicated Construction Parking

15.7 COPFORD REACH WORKING PARTY MEMBERSHIP

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Sam Bell Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 
 2. Dale Godber Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 
 3. Brian Spilsbury Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 
 4. Karen Whittaker Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 
 5. Kim Morrison Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 
 6. Goulburn Lions Club Inc Goulburn Barefoot Water Ski Club nomination for Copford Reach Working Party [↓](#) 

Link to Community Strategic Plan:	CO1 – Access to Community Infrastructure
Cost to Council:	Nil at this stage but if Council approves the recommendation then future reports may request additional funding
Use of Reserve Funds:	Nil at this time

RECOMMENDATION

That

1. The report from the General Manager on the Copford Reach Working Party Membership be received.
2. The Goulburn Lions Club Inc. be added to the membership of the Copford Reach Working Party membership and that Club be invited to nominate a representative to the working party.
3. Council nominates the following two community representatives on to the Copford Reach Working Party:
 - a. Dale Godber
 - b. Karen Whitaker
4. Council accepts Mr Sam Bell as the Goulburn Barefoot Waterski Club representative on the Copford Reach Working Party.

BACKGROUND

Council has established a Working Party to investigate options and opportunities to upgrade the Copford Reach and adjacent reserve.

REPORT

At the Council Meeting on the 15 September 2020 Council passed a resolution to set up the Copford Reach Working Party. That resolution read:

That

1. *The report from the General Manager on the Copford Reach Upgrade be received*
2. *Council establishes a Copford Reach Upgrade Working Party as follows*

Membership: *Two Councillors*

General Manager or his delegate

Two Members of the Community

One representative from the Goulburn Barefoot Waterski Club.

The Working Party to have the authority from time to time to second any other member that in the Working Party opinion will add value to the brief

Brief

To present a report to Council through a briefing session on the options and opportunities for the redevelopment of the Copford Reach reserve and waterway that will cater for a variety of community organisations and the wider community. The working party to have significant regard to protecting the natural environment in the recommendations they make.

Budget

There is no budget allocation for this Working Party but the working party can make representations to the General Manager for funding if any financial assistance for external supplier is required

Timeframe

The Working Party to have their final report to Council prior to the 28th February 2021 to allow for any budget implications from the working party agreed by Council to be addressed as part of the next four year Delivery Plan.

3. *The two Council representatives on the Copford Reach Upgrade Working Party be Cr Andrew Banfield and Cr Peter Walker.*
4. *The General Manager to write to the Goulburn Barefoot Waterski Club seeking a representative from that Club to be a member of the Working Party*
5. *The General Manager call for Expression of Interest for two (2) Community representatives on the Copford Reach Upgrade Working Party. This advertisements for this Expression of Interest process be through the normal Council public advertising process and social media.*
6. *The General Manager to report back to Council the nominations for the community representatives for the Council to make the final decision.*

The expressions of interest process was advertised commencing the 17 September and closed 2 October 2020. We also wrote to the Goulburn Barefoot Waterski Club and sought a nomination. The Goulburn Barefoot Waterski Club have nominated Mr Sam Bell and the recommendation in this report reflects that nomination.

In the 15 September 2020 resolution Council resolved that the Working Party contain two community representatives and we have received five nominations. Four of those nominations are from individuals and the other from the Goulburn Lions Club Inc. The four nominations are Karen Whittaker, Dale Godber, Kim Morrison & Brian Spilsbury. Please note that Kim Morrison's application was received late but it is still included for Councils consideration.

This report is recommending that Council appoint two of the above four community nominations and that the Goulburn Lions Club Inc. also be added to the membership of the Working Party and they be requested to nominate an individual. The two community members recommended in this report give the best cross section from the community that will bring a variety of views to the working party.

Once the Goulburn Lions Club Inc. have nominated a representative a meeting will be called of the Working Party.

Amy Croker

From: Warwick L Bennett
Sent: Wednesday, 7 October 2020 8:03 AM
To: Amy Croker
Subject: FW: Copford Reach working Party

Warwick L Bennett
 General Manager
 T: 02 4823 4486
 Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580 | Connect on Facebook

-----Original Message-----

From: Sam Bell [mailto:sam@sambellconstruction.com.au]
 Sent: Tuesday, 6 October 2020 10:19 PM
 To: Warwick L Bennett <Warwick.Bennett@goulburn.nsw.gov.au>
 Subject: Re: Copford Reach working Party

Thanks Warwick

Yes that would be correct. I would Act as the official Goulburn Barefoot Waterski Club Representative.

Thanks again

Regards
 Sam
 Sent from my iPhone

Ph +61 408 314 780
 sam@sambellconstruction.com.au

> On 6 Oct 2020, at 11:57 am, Warwick L Bennett <warwick.bennett@goulburn.nsw.gov.au> wrote:
 >
 > Hi Sam
 >
 > Thanks for your email and I acknowledge receipt of your intentions to be on the Copford Reach Working Party.
 >
 > As the Goulburn Barefoot Waterski Club officially endorsed you as their representative? The Council resolution was that one member of your club be on the Working Party. Are you the official Goulburn Barefoot Waterski Club representative?
 >
 > Regards
 >
 > Warwick L Bennett
 > General Manager
 > T: 02 4823 4486
 > Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580 | Connect on Facebook
 >
 >

>
 > -----Original Message-----
 > From: Sam Bell [mailto:sam@sambellconstruction.com.au]
 > Sent: Saturday, 3 October 2020 12:18 PM
 > To: Warwick L Bennett <Warwick.Bennett@goulburn.nsw.gov.au>
 > Subject: Copford Reach working Party
 >
 > Warwick
 >
 > Apologies for the late response I am currently on leave.
 >
 > I would love to be on the working party as a member of the Goulburn Barefoot Waterski Club.
 >
 > Thank you for the opportunity to get involved and I look forward to having the opportunity to work with the
 community to further utilise a great part of our area
 >
 > Thanks again
 >
 > Kind regards
 >
 >
 > Sam
 > Sent from my iPhone
 >
 > Ph +61 408 314 780
 > sam@sambellconstruction.com.au
 >
 >

EOI - Copford Reach

Submission date: 20 September 2020, 8:06PM

Receipt number: 3

Related form version: 2

Question	Response
Expression of Interest - Copford Reach	
Name	Dale Godber
Email	[REDACTED]
Contact Mobile	[REDACTED]
Please detail relevant qualifications/attributes you believe will add to this working party	<p>I believe I can add to the working party as I have the following attributes. I am 58 years young, born and raised in Goulburn. I am a keen community member as displayed by my previous volunteer roles. I have successfully held the positions of Secretary and President of Firefly's Hockey club. Secretary and President of Goulburn and District Junior Rugby League. President of Goulburn and District Rugby League (Goulburn Stockmen & Goulburn Workers Bulldogs). I have also been a member of Goulburn Sports Council as well as member the steering committee for the Seiffert Oval upgrade. For 16 years I was the owner of a very successful Electrical Wholesale Business. Prior to it's sale to a Multi National company, Goulburn Electrical Wholesalers was a very respected Small business in the Goulburn Mulwaree district. My wife and I have been fortunate enough to purchase land at the new Joseph's Gate housing estate. We believe this area will become a show piece for Goulburn and feel I am qualified to represent our neighbours, future tenants and surrounding ratepayers of this wonderful resource.</p> <p>Yours sincerely</p> <p>Dale Godber</p>

EOI - Copford Reach

Submission date: 25 September 2020, 1:15PM

Receipt number: 4

Related form version: 2

Question	Response
Expression of Interest - Copford Reach	
Name	Brian Spilsbury
Email	[REDACTED]
Contact Mobile	[REDACTED]
Please detail relevant qualifications/attributes you believe will add to this working party	U3A Goulburn Mulwaree Inc has 260 local Goulburn members and a kayaking group that kayaks on the Wollondilly River at Copford and many other rivers in the Goulburn area and we are aware of many of the issues involved. Our U3A is also involved in many other relevant activities such as morning walking groups that use the Wollondilly river walk paths every weekday, bushwalking and tree identification groups that currently utilise this river and similar areas.

[REDACTED]

KAREN WHITTAKER

[REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

1st October 2020
 Warren Bennett
 General Manager
 Goulburn Mulwaree Council

Dear Warren,

I would like to express my interest in joining the Copford Reach Working Party. After recently hearing Mayor Bob Kirk speaking on radio about the plans to develop this area of the Wollondilly river I was interested to hear more and see if I could become involved.

I am an Early Childhood Teacher who is currently a stay at home Mum. We recently spent the past six years living in Ruse st overlooking the river at Marsden Weir and I have always thought that the river is a jewel in Goulburn’s crown that has not yet found its full potential.

We are an active family who enjoys outdoor activities. Whilst living on the river we would regularly have family picnics and paddle kayaks and standup paddle boards at Marsden Weir. We also enjoy waterskiing, fishing and our son has just taken up rowing. Earlier this year I joined a group of Mums for an exercise session of standup paddle boarding at Copford Reach and everyone commented on the potential of the area and many spoke of the extensive history around Kenmore and the Boathouse.

Last year myself and Nick Fife looked into starting a kayak and bike hire business at the Weir and were keen to proceed but unfortunately the level of insurance and the risk of litigation to our own private businesses was too great.

[REDACTED]

[REDACTED]

It has been wonderful to see the Riverwalk path open up the river to the community and with further development it has the potential to bring revenue to Goulburn through tourism and Watersport competition.

I feel that I would be able to contribute a family perspective as well as Watersport experience when developing future plans.

Yours sincerely,

[REDACTED]

Your name

Amy Croker

From: kim morrison <[REDACTED]>
Sent: Wednesday, 7 October 2020 4:30 PM
To: Warwick L Bennett
Subject: River working party

Mr Bennett,

I am weighing in as a latecomer to the application to be a member of the working party for the improvement of the Copford Rd river recreation grounds. I apologise that I didn't realise the date for applications was last Friday, as I was actually in the Central West investigating river swimming in other towns.

I have returned to Goulburn with a renewed appreciation for the Wollondilly. A friend alerted me to the request for expressions of interest because of my well known love for and use of the river. I swim all year round off the boat ramp at Copford Road, and also use the river for kayaking and fishing with my son. I have a small social media following for my swimming exploits, which are connected to the Wim Hof winter swimming movement, a world wide phenomenon. I am an artist and writer and have lived in Goulburn for 16 years, and I teach casually at Mulwaree, St Joseph's and Trinity.

I started seriously swimming in the river last summer because of the situation at the pool. With the indoor pool closed for maintenance, the outdoor pool was heated to 26 degrees and for many lap swimmers this was unpleasantly warm. Basically, after 15 years of purchasing a summer season ticket for my family, I wasted the \$500 because I only went about three times. I use swimming to maintain both physical and mental wellbeing and was at my wits end when I remembered a friend talking about a boat ramp. I looked it up on the map and started going nearly every day. When the pandemic hit, I was unable to visit friends on the coast so I just kept swimming as the temperatures dropped, allowing one minute in the water for every degree Celsius. The lowest I recorded was 6.5, so six and a half minutes maximum in the water.

I think the Copford Road river area would make a lovely picnic ground, and I would love to see the willows cleared to allow easy rowing all the way up to Kenmore. I have been interested in the historic use of this area since attending a music festival at the old camp where the Boathouse estate now is. I have many ideas for the use of the boathouse – I sometimes go there to swim if there are too many people fishing at the boat ramp.

I have two good friends who are water scientists – one at a university in Germany and the other based with Kiama council, so the health of the river is also a concern close to my heart. I have Kamilaroi family heritage and my grandmother was born on the banks of the George's River, so maybe that explains my interest and passion for our waterways! The advent of the riverside cycleway and walking track has been a lovely development and I am glad you are looking into improving this jewel in Goulburn's crown. After my recent trip, I can assure you we compare well. The Macquarie River in Bathurst is basically a reedy creek, certainly nothing to write home about. Carcoar dam and camping area were picturesque, but there was a disappointing notice banning swimming at the moment due to algae. There was a decent weir under the swing bridge at Canowindra, but the choice of access was a narrow path flanked by triffid-like variegated thistle, or bank access involving mud up to the knees. Young was no better, with Chinaman's dam also banning swimming.

So, bring it on, I say!

Yours sincerely,

Kim Morrison

Sent from [Mail](#) for Windows 10



Lions Club of Goulburn City Inc

ABN 43 021 603 620

PO Box 451 GOULBURN NSW 2580

goulburncity.nsw@lions.org.au

President: Rosemary Chapman

Secretary: Bill Starr

The General Manager

Goulburn Mulwaree Council,

Dear Warwick

Further to our letter dated 8th June 2020 and your reply dated 25th June 2020 and in response to a recent article published in the Goulburn Post, The Lions Club of Goulburn City requests that consideration be given by Council to include us on the committee overseeing the Copford Reach project.

Regards,

Bill Starr

Secretary



SERVING OUR COMMUNITY FOR 45 YEARS

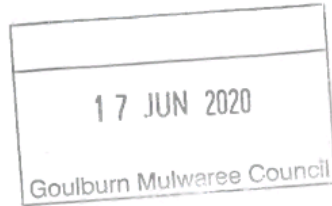


Lions Club of Goulburn City Inc.

ABN 43 021 603 620
PO Box 451 GOULBURN NSW 2580
goulburncity.nsw@lions.org.au

President: John Flarrety

Secretary: Des Rowley



SCANNED

Goulburn Mulwaree Council

General Manager


8 June 2020

Dear Sir

At a meeting of the Lions Club of Goulburn City, on Tuesday 2 June 2020, it was resolved to approach Goulburn Mulwaree Council with the view to the Club coordinating, in cooperation with Council, Goulburn Historical Society and other interested community organisations, the possible redevelopment and/or restoration of the old boatshed and picnic area adjacent to the Wollondilly River near Kenmore.

We would be pleased if you would arrange a meeting with members of the Club to discuss the proposal.

Regards


D. Rowley
Sec.



SERVING OUR COMMUNITY FOR 45 YEARS

15.8 DAM SAFETY NSW 2020 REFORM - PROPOSED DAM LEVY

Author: Marina Hollands, Director Utilities
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	IN5.1 Operate, maintain and upgrade water systems to provide high quality water to our customers.
Cost to Council:	The cost of this proposed levy to Council has been estimated to be \$27,417 per year.
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Director Utilities on Dams Safety NSW 2020 Reform - Proposed Dam Levy be received.
2. Council submit strong feedback on the proposed funding model detailing that we do not support the introduction of a dam levy to dam owners as outlined in the report of the Director of Utilities at the 20th October Council meeting

BACKGROUND

Dams Safety NSW were established on 1 November 2019 under the *Dams Safety Act 2015* as the regulator responsible for the safety of declared dams in NSW. Dams Safety NSW replaced the former Dams Safety Committee that administered the former Dams Safety Act 1978.

Council has two declared dams – Sooley Dam and Pejar Dams. Dams Safety NSW declares dams that have the potential to endanger downstream life, cause major damage or loss to infrastructure, the environment or have major health and social impacts.

A declared dam is defined in Section 4 of the *Dam Safety Regulations 2019* to include:

- a. a dam having a dam wall that is greater than 15 metres high
- b. a dam that Dams Safety NSW is reasonably satisfied would, if there were to be a failure of the dam, could
 - (i) cause a major or catastrophic level of severity of damage or loss, or
 - (ii) endanger the life of a person,
- c. a proposed dam that Dams Safety NSW is reasonably satisfied will become a dam referred to in paragraph (a) or (b),
- d. a dam or proposed dam that is a prescribed dam within the meaning of the Dams Safety Act 1978 immediately before the repeal of that Act

Each dam is assigned a consequence category. Sooley Dam has an Extreme consequence rating and Pejar Dam has a High A consequence rating. Both dams were declared dams under the previous Dams Safety Act 1978.

A dam owner must comply with dam safety legislation once a dam is declared by Dam Safety NSW.

REPORT

NSW Dams Safety have released a proposed funding model for Dams Safety NSW prepared by The Centre of International Economics. Dams Safety NSW is a new organisation that was formed to fulfil the requirements of the Dams Safety Act 2015. The act provides the means to implement a levy to fund Dam Safety NSW's regulatory functions. The previous Dams Safety Committee that also had staff and a committee (that was equivalent to a board) was funded by the NSW Government.

Dams Safety NSW have estimated that they require \$4.6 Million per year to fulfil their regulatory responsibilities. This includes the cost of 22.5 FTE staff and the cost of a board that consists of a chair plus 4 members. The introduction of this levy, based on the current number of declared dams, aims to raise \$4 Million towards their operational expenses of \$4.6 Million.

The primary activities of NSW Dams is to:

- Provide regulatory oversight by gathering and analysing information through:
 - Audits to test compliance with the Dam Safety Regulatory Framework
 - Reviewing reports submitted by Dam Owners as required under the framework
 - Declaring new dams
 - Assessment of mining consent applications
- Educating and informing dam owners on their responsibilities, answering enquiries and developing guidelines, information sheets, reports and resources for dam owners
- Promoting collaboration between dam owners to share knowledge and expertise
- Dealing with non-compliance activities through warnings, orders, directions, penalty notices, prosecutions and emergency situations.

The funding model report details that the regulatory services by government can be funded through either general revenue or a cost recovery arrangement where users are charged for the regulatory services provided. The report states that cost recovery can:

- Improve efficiency by forcing the economic agents i.e. dam owners, to take into account the cost of the regulatory framework when making their economic decisions, to promote the efficient allocation of services. They believe it is a means to reduce the overuse of this service by dam owners
- Improve equity – to ensure that the users or beneficiaries of the regulatory framework pay for the service rather than general taxpayers
- Reduce the call on general revenue – to reduce the burden on taxpayer money
- Instil cost consciousness in regulatory agencies

The report details that the NSW Government does not currently have approved guidelines for cost recovery arrangements, however have adopted the best practice principles for cost recovery from the Productivity Commission through its Inquiry into Cost Recovery by Government Agencies.

Dams Safety NSW are justifying this cost recovery arrangement of implementing a levy to be advantageous over government funding for their regulatory activities as it:

- Passes the regulatory costs to dam owners that ensures that the full cost of dam related services are reflected in prices
- Reduces the reliance on general taxation revenue
- Creates an impactor pays principle where the dam owners who incur the costs pay for the costs
- Ensures sufficient funding for Dams Safety NSW to support their activities.

It is detailed that some of their activities of Dams Safety NSW would not be covered by this levy. This including the provision of advice to the minister and general policy activities. Under their act, Dams Safety NSW are also not able to charge a direct fee for their services. Activities where a fee for service would be applicable, as discussed in the position paper, is the declaration of new dams and mining authorisations. This however would require a change to the act and this was not proposed despite this being a situation where a fee for service could be levied based on the work generated through the construction of new dams.

This again is another cost shifting arrangement moving a State funded activity to Local Government and other dam owners. The function of dam safety regulation has been funded by the NSW State Government since the Dam Safety Act was gazetted in 1978. The Dam Safety Committee were responsible for this function until the new act and Dam Safety NSW were formed. Dam Safety NSW have also been funded by the State Government to date.

While the report claims equity, this is far from the case. Our Council will have an annual levy of \$27,417 per year based on the current unit levy rate of \$5050. This however this will increase over time as the unit rate increases as costs for Dam Safety NSW increase. The fee is calculated as Sooley Dam has an extreme flood consequence category therefore this will be charged 3.35 levy units per year (ie initially \$16,923) and Pejar Dam, which has a high A consequence rating, will be charged 2.97 levy units per year (\$14,992). The levy has been proposed to provide a 30% discount to the second and subsequent dams of the dam owner with the higher category dam paying full price. Therefore the cheaper of the dams, i.e. Pejar Dam, will have a 30% discount.

The State, and particularly inland cities, heavily rely on dams to provide a secure water supply to their communities. Water NSW and Sydney Water together have 56 declared dams. Many of these service Sydney, the Blue Mountains, Wollongong and a number of Councils including Oberon, Lithgow, Shoalhaven, Wingecaribee and ourselves. Sydney Water alone, supplies water to over 5,000,000 customers. It does not seem equitable that a population of Sydney pays towards the Sydney Dams within the Water NSW allocation (this 11 major dams plus some minor dams) plus the Sydney Water Dams while we have around 11,500 Goulburn connections that will need to pay \$27,417 per year. It is not equitable that Councils, with lower populations will need to pay more per water assessment than residents in the higher populated areas like Sydney, Newcastle, the Blue Mountains and Wollongong, as they have lower populations despite being equally dependent on obtaining their raw water from dams. It would be far more equitable for all tax payers throughout the state paying towards these costs rather than dam owners where the amount per assessment is so variable.

The levy is proposed to pay for the auditing of dam owners. Our dams will be audited every two years under this system. Dams are specialised infrastructure that requires specific skills and expertise. It is costly to meet the ongoing dam requirements as this is specialised work that is required to be completed generally by specialised dam engineers. This includes specialised inspections, survey systems, two yearly settlement surveys, dam break studies, dam break emergency plans and other ongoing requirements. Council is also required to complete twice weekly inspections of the dams. The operation and maintenance of dams is costly for Council's. In addition to this, refresher training for operators is essential and another expense. To another expense for Councils that own dams is further adding to the expense of owning and operating a Dam for non-metropolitan Councils.

In the proposed funding model, a number of benefits were claimed. It is not understood how the introduction of a levy will reduce the reliance on dams that is claimed. It was also suggested that the use of a levy would reduce the burden on tax payer money. All this does is shift the source to Council rates for all the Council owned dams. This in effect increases the amount due to population inequity. The other benefit claimed was that the levy would instil cost consciousness to the regulatory agency. This is less likely to be the case with a levy compared to the state funding a state function and keeping their agency to account.

There is no means for Council's to improve their efficiencies to reduce the levy payable. The consequence rating of the dam cannot be changed as it is based on the Dam Failure Consequences assigned to the dam following the completion of the required Dam Break Study. There are no means to reduce these consequence levels to improve efficiencies.

In our Local Government Area, there are other dams and dam owners that will be liable to pay a levy. This includes Lake Narambulla, one of the tailings dams from the former Woodlawn mine and the Railway dam at Tallong. These are have a Significant Consequence category that will all be liable for an annual fee of \$9,094 each.

It is recommended that Council submit feedback on this submission stating that we do not agree with this proposed levy. The submission to outline that we strongly believe that the activities of Dam Safety NSW should continue to be a State Funded function that will receive its funding from tax payers throughout NSW rather than shifting this cost to Local Government (and other Government and Private dam owners). The submission also will strongly reject the benefits proposed for this levy including the reliance on tax payer revenue and that funding through a levy would not make the regulatory agency more cost conscious compared to using state revenue.

All member Councils within the Canberra Joint Organisation will be affected by this levy. The Canberra Joint Organisation will also be submitting an objection to this levy.

15.9 QUARTERLY WORKERS COMPENSATION

Author: Neil Weatherstone, Recover at Work & Wellbeing Officer

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Claims costs are monitored on a monthly basis and it is not possible to accurately forecast increases or decreases to the premium during the year due to movement in claims costs. A definitive monetary cost for Council will be available after June 30 2021.
Use of Reserve Funds:	Nil

RECOMMENDATION

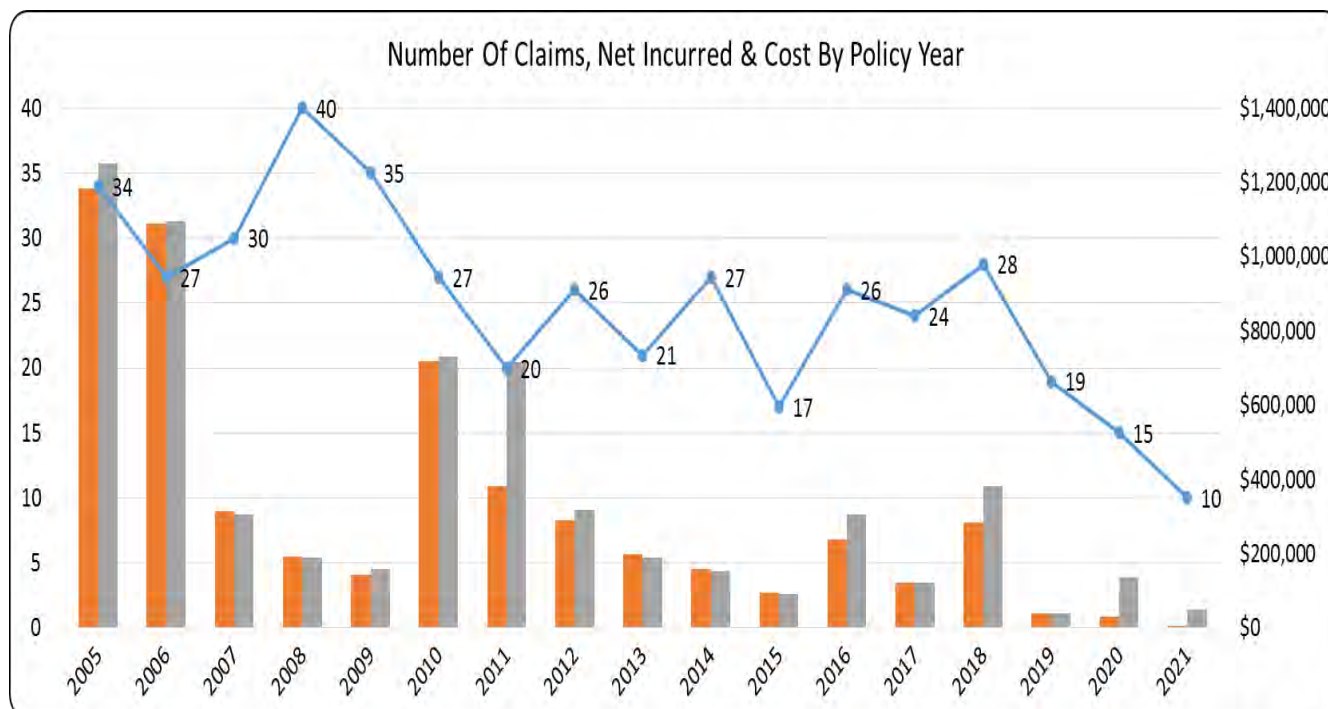
That the report from the Recover at Work and Wellbeing Officer on Quarterly Workers Compensation be noted.

BACKGROUND

To report on workers compensation trends for the first quarter, from July to September of 2020 /2021 financial year.

REPORT

The below graph demonstrates the trends in Goulburn Mulwaree Council's workers compensation costs.



For the first quarter of the 2020/2021 financial year there was ten workers compensation claims with seven workers returning to normal duties and three remain on selected duties without incurring any lost time.

Of the three workers from the 2019/2020 financial year waiting for specialist treatment, one has returned to normal duties with two recovering at home after receiving treatment. We are experiencing significant delays in specialist appointments due to Covid19.

Council's success in the workers compensation field is largely due to initiatives undertaken to ensure rapid return to work for injured workers and to reduce workplace incidents. These initiatives include:

- Comprehensive Recover at Work Plans for each claimant and interaction with the nominated treating doctors and specialists. This process ensures suitable duties are implemented as soon as possible after the injury occurring. Early return to work allows for a discount of 5, 10 or 15 percent depending on how soon the worker returns to work in some capacity after the injury occurring;
- Promoting strong relationships and advice seeking forums with Goulburn's Safe Work NSW regional office inspectors.
- Work Health and Safety related training such as traffic control, manual handling, work near overhead power lines, working in confined spaces, chemical handling and bullying and harassment are provided to raise the safety capability of the organisation;
- Various health and wellbeing initiatives available to all staff including skin screening sessions and influenza vaccinations available to all staff and an extensive employee assistance program. Council has now instigated a Health and Wellbeing Working Party which meets monthly to put forward initiatives for the program;
- Continuous promotion of Council's safety slogan:









“Think Safe, Work Safe Home Safe”.

Council will continue to strive for further improvements in this area by ongoing review and continuous improvement of our Work Health and Safety system and taking quick action to eliminate hazards and control risks in our workplace.

15.10 GENERAL PURPOSE FINANCIAL STATEMENTS AND SPECIAL PURPOSE STATEMENTS 2019/20

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. **Councillor Statement - General Purpose Financial Statements**  
 2. **Councillor Statement - Special Purpose Financial Statements**  
 3. **Draft General Purpose Financial Statements 2019/20 (separately enclosed)**  
 4. **Draft Special Purpose Financial Statements 2019/20 (separately enclosed)**  

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Annual cost to Council for external audit is approximately \$60,000. This amount is included in the budget.
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That

1. The report from the Director Corporate & Community Services on the General Purpose Financial Statements and Special Purpose Statements 2019/20 be received.
2. The Statements under s413(2) Local Government Act 1993 be endorsed and signed off by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to enable the Independent Auditors reports to be issued
3. Council approve the Financial Statements for lodgement with the Office of Local Government
4. Council approve the Financial Statements to be placed on public exhibition with the Audited Financial Statements to be presented to Council at its meeting on 17 November 2020

BACKGROUND

Prior to the issuing of the following reports:

- Independent Auditor’s Report on the general purpose financial statements
- Report on the Conduct of the Audit
- Independent Auditor’s Report on the special purpose financial statements,

Council needs to endorse the Statement by Councillors and Management relating to the Goulburn Mulwaree Council Annual Financial Statements and Special Purpose Statements for the year ended 30 June 2020.

REPORT

Council’s draft Annual Financial Statements and Special Purpose Statements for the 2019/20 Financial Year are included as a Separate Enclosure.

These statements have been subject to audit and are the final version, pending the receipt of the independent Auditor's reports.

In accordance with the Local Government Act 1993 the reports are required to be completed, audited and lodged with the Office of Local Government within four months of the close of the financial year. Provisions relating to COVID-19 enabled this timeframe to be extended however Council has elected to finalised their statements within the regular timeframes.

A resolution of Council and a signed statement under s413(2) Local Government Act 1993 for both the General Purpose and Special Purpose Statements are required to enable the audit to be finalised through the issuing of the Independent Auditors reports and other associated reports.

Once the Audit Reports have been received, Council will lodge the Financial Statements with the Office of Local Government and place them on public exhibition. The Audited Statements will then be presented at the Council meeting on 17 November. Member(s) of the Audit team will make a brief presentation on the outcomes of the Audit and Council's financial position at this meeting.

Goulburn Mulwaree Council

General Purpose Financial Statements

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 20 October 2020.

Cr Bob Kirk
Mayor
20 October 2020

Cr Peter Walker
Councillor
20 October 2020

Warwick Bennett
General Manager
20 October 2020

Brendan Hollands
Responsible Accounting Officer
20 October 2020

Goulburn Mulwaree Council

Special Purpose Financial Statements

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 20 October 2020.

Cr Bob Kirk
Mayor
20 October 2020

Cr Peter Walker
Councillor
20 October 2020

Warwick Bennett
General Manager
20 October 2020

Brendan Hollands
Responsible Accounting Officer
20 October 2020

15.11 MONTHLY FINANCIAL REPORT

Author: Beverley Moore, Accountant

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Monthly Financial Report** [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

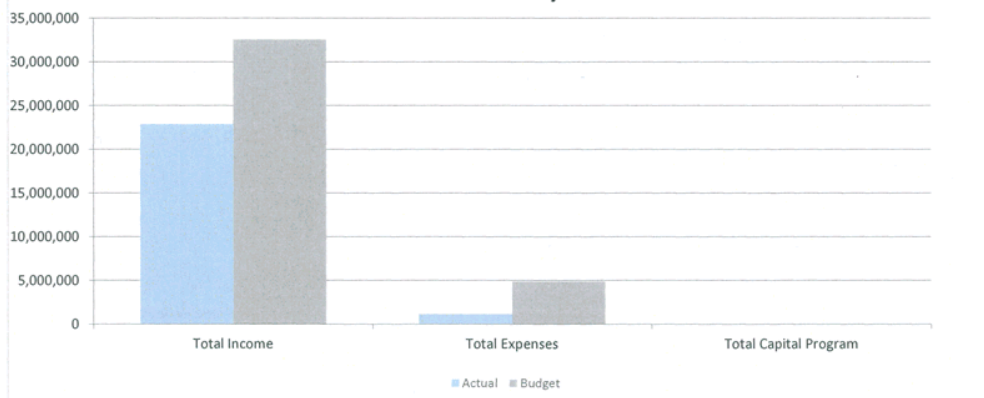


Council Directorate Summary Report for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	% of Time: 25%	
							\$ Variance	% of Budget
Income								
Rates & Annual Charges	21,187,200	20,944,294	0	0	20,944,294	21,187,200	242,906	99%
User Charges & Fees	0	-236	0	0	-236	0	236	0%
Interest & Investment Revenue	540,000	40,559	0	0	40,559	540,000	499,441	8%
Other Revenues	75,452	4,119	0	0	4,119	75,452	71,333	5%
Operating Grants & Contributions	6,192,665	754,725	0	0	754,725	6,192,665	5,437,940	12%
Internal Income	4,570,646	1,120,809	0	0	1,120,809	4,570,646	3,449,837	25%
Total Income	32,565,963	22,864,270	0	0	22,864,270	32,565,963	9,701,693	70%
Expense								
Employee costs	3,402,723	794,805	136,230	0	931,035	3,407,459	2,476,424	27%
Materials & Contracts	379,070	29,840	21,376	0	51,215	379,070	327,855	14%
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Other Expenses	579,679	201,640	29,699	0	231,339	579,679	348,340	40%
Internal Expenses	506,671	126,666	0	0	126,666	506,671	380,005	25%
Total Expense	4,869,865	1,152,951	187,304	0	1,340,255	4,874,602	3,534,347	27%
Operating Surplus/(Deficit) before Capita	27,696,098	21,711,319	-187,304	0	21,524,015	27,691,362	6,167,347	78%
Capital Income								
Operating Surplus/(Deficit) after Capita	27,696,098	21,711,319	-187,304	0	21,524,015	27,691,362	6,167,347	78%
Non Cash								
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Total Non Cash	1,723	0	0	0	0	1,723	0	0%
Investing Fund Flows								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	0	0	0	0	0	0	0	0%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	27,697,821	21,711,319	-187,304	0	21,524,015	27,693,085	6,169,070	78%
Reserve Movements								
Transfers to Internal Reserves	-747,190	0	0	0	0	-747,190	-747,190	0%
Transfers from Internal Reserves	3,250	0	0	0	0	3,250	3,250	0%
Total Reserve Movements	-743,940	0	0	0	0	-743,940	-743,940	0%
Net Inc/(Dec) in Unrestricted Funds	26,953,881	21,711,319	-187,304	0	21,524,015	26,949,145	5,425,130	80%

Summary



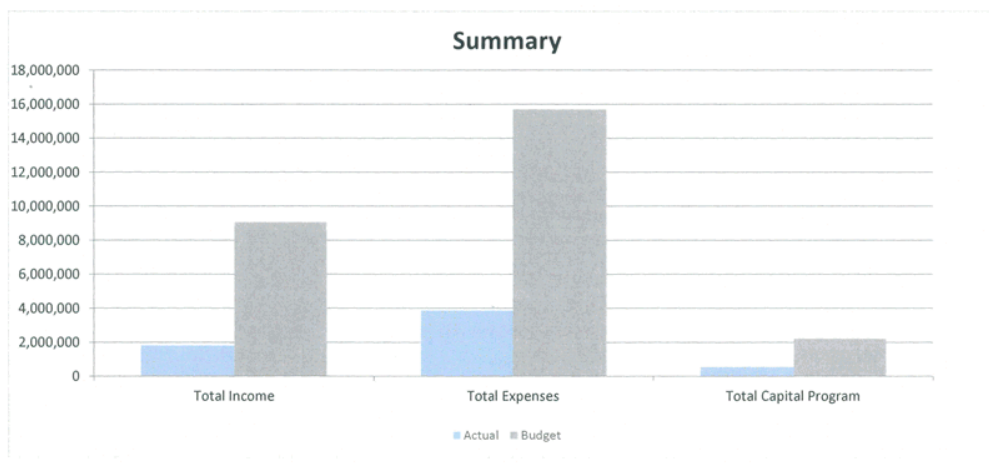


Council Directorate Summary Report for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Corporate and Community Services

Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	\$ Variance	% of Time:
								25%
Income								
User Charges & Fees	351,760	69,609	0	0	69,609	351,760	282,151	20%
Interest & Investment Revenue	15,000	-147	0	0	-147	15,000	15,147	-1%
Other Revenues	706,902	117,264	0	0	117,264	706,902	589,637	17%
Operating Grants & Contributions	507,712	55,819	0	0	55,819	512,828	457,009	11%
Internal Income	6,333,858	1,583,463	0	0	1,583,463	6,333,858	4,750,395	25%
Total Income	7,915,232	1,826,008	0	0	1,826,008	7,920,348	6,094,340	23%
Expense								
Employee costs	6,540,833	973,413	10,126	0	983,539	6,553,592	5,570,053	15%
Materials & Contracts	2,968,381	673,850	572,684	0	1,246,534	3,016,369	1,769,835	41%
Borrowing Costs	18,405	0	0	0	0	18,405	18,405	0%
Depreciation & Impairment	1,154,580	-304	0	0	-304	1,154,580	1,154,884	0%
Other Expenses	2,189,630	1,542,692	186,946	0	1,729,637	2,193,630	463,992	79%
Internal Expenses	2,765,692	700,649	0	0	700,649	2,765,692	2,065,042	25%
Total Expense	15,637,520	3,890,299	769,756	0	4,660,056	15,702,268	11,042,212	30%
Operating Surplus/(Deficit) before Capital	-7,722,289	-2,064,291	-769,756	0	-2,834,047	-7,781,920	-4,947,872	36%
Capital Income								
Capital Grants & Contributions	0	9,596	0	0	9,596	37,000	27,404	26%
Operating Surplus/(Deficit) after Capital	-7,722,289	-2,054,695	-769,756	0	-2,824,451	-7,744,920	-4,920,468	36%
Non Cash								
Depreciation & Impairment	1,154,580	-304	0	0	-304	1,154,580	1,154,884	0%
Total Non Cash	1,154,580	-304	0	0	-304	1,154,580	0	0%
Investing Fund Flows								
Capital Works	-1,091,000	-559,298	-1,795	-642,700	-1,203,794	-2,218,885	-1,015,091	54%
Asset Sales	1,500	0	0	0	0	1,500	1,500	0%
Total Investing Fund Flows	-1,089,500	-559,298	-1,795	-642,700	-1,203,794	-2,217,385	-1,013,591	54%
Financing Fund Flows								
Loan Principal	-58,927	0	0	0	0	-58,927	-58,927	0%
Total Financing Fund Flows	-58,927	0	0	0	0	-58,927	-58,927	0%
Net Inc/(Dec) in Funds before Transfers	-7,716,136	-2,614,297	-771,552	-642,700	-4,028,549	-8,866,652	-4,838,102	45%
Reserve Movements								
Transfers to Internal Reserves	-32,448	0	0	0	0	-32,448	-32,448	0%
Transfers to Other External Reserves	-90,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	430,000	0	0	0	0	1,409,721	1,409,721	0%
Transfers from Developer Contributions	50,000	0	0	0	0	50,000	50,000	0%
Transfers from Other External Reserves	80,000	0	0	0	0	238,036	238,036	0%
Total Reserve Movements	437,552	0	0	0	0	1,575,309	1,575,309	0%
Net Inc/(Dec) in Unrestricted Funds	-7,278,584	-2,614,297	-771,552	-642,700	-4,028,549	-7,291,343	-3,262,794	55%



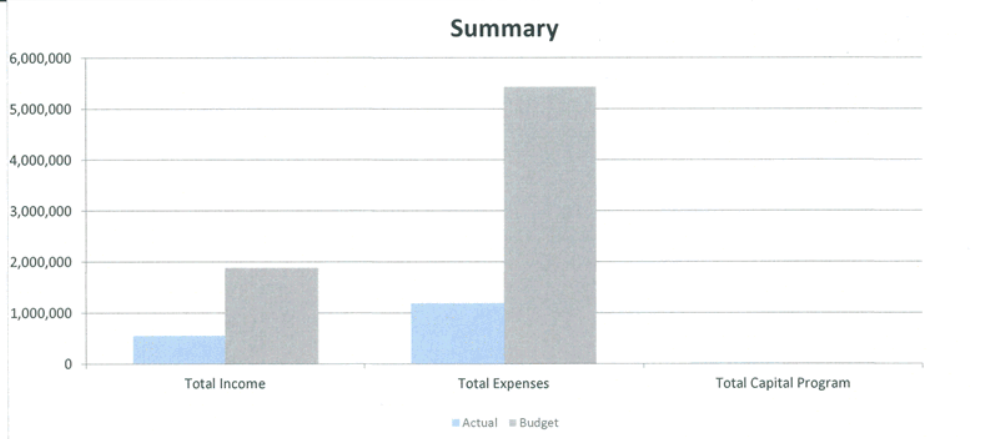


Council Directorate Summary Report for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Planning & Environment

Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	% of Time: 25%	
							\$ Variance	% of Budget
Income								
User Charges & Fees	1,239,550	415,595	0	0	415,595	1,239,550	823,955	34%
Other Revenues	204,945	67,104	0	0	67,104	204,945	137,841	33%
Operating Grants & Contributions	391,797	79,360	0	0	79,360	420,621	341,261	19%
Total Income	1,836,292	562,059	0	0	562,059	1,865,116	1,303,057	30%
Expense								
Employee costs	3,408,721	729,691	0	0	729,691	3,499,082	2,769,391	21%
Materials & Contracts	370,310	89,548	210,895	0	300,443	426,730	126,287	70%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Other Expenses	47,030	10,664	23,770	0	34,434	47,030	12,596	73%
Internal Expenses	1,443,720	357,572	0	0	357,572	1,443,720	1,086,148	25%
Total Expense	5,289,838	1,187,475	234,665	0	1,422,139	5,436,619	4,014,479	26%
Operating Surplus/(Deficit) before Capi	-3,453,546	-625,416	-234,665	0	-860,080	-3,571,503	-2,711,422	24%
Capital Income								
Operating Surplus/(Deficit) after Capit	-3,453,546	-625,416	-234,665	0	-860,080	-3,571,503	-2,711,422	24%
Non Cash								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Total Non Cash	20,057	0	0	0	0	20,057	0	0%
Investing Fund Flows								
Capital Works	0	-20,480	0	0	-20,480	-8,600	11,880	238%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	0	-20,480	0	0	-20,480	-8,600	11,880	238%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	-3,433,489	-645,896	-234,665	0	-880,560	-3,560,046	-2,679,485	25%
Reserve Movements								
Transfers to Developer Contributions	-301,000	-79,025	0	0	-79,025	-301,000	-221,975	26%
Transfers from Internal Reserves	10,000	0	0	0	0	46,196	46,196	0%
Transfers from Developer Contributions	1,000	0	0	0	0	1,000	1,000	0%
Total Reserve Movements	-290,000	-79,025	0	0	-79,025	-253,804	-174,779	31%
Net Inc/(Dec) in Unrestricted Funds	-3,723,489	-724,920	-234,665	0	-959,585	-3,813,850	-2,854,265	25%

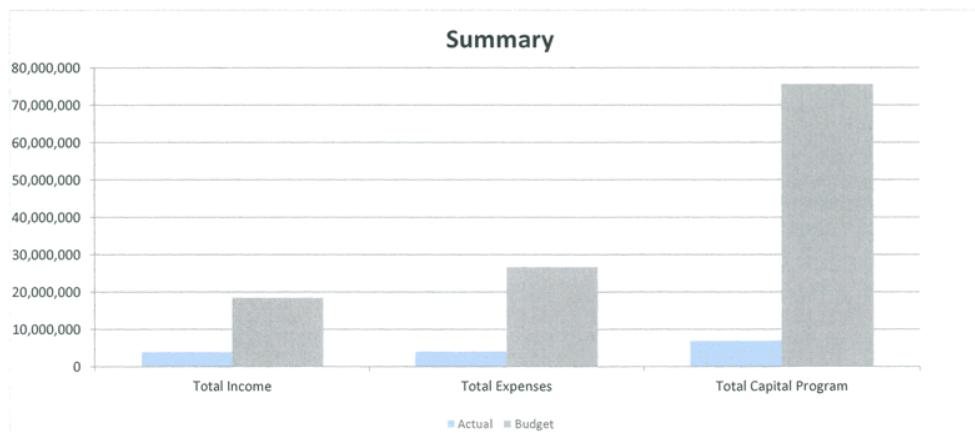




Council Directorate Summary Report for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Operations Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	% of Time:	
							\$ Variance	25% % of Budget
Income								
User Charges & Fees	939,090	95,571	0	0	95,571	939,090	843,519	10%
Interest & Investment Revenue	0	-760	0	0	-760	0	760	0%
Other Revenues	303,811	49,730	0	0	49,730	303,811	254,080	16%
Operating Grants & Contributions	3,472,079	385,869	0	0	385,869	3,617,032	3,231,163	11%
Internal Income	5,205,764	1,300,609	0	0	1,300,609	5,205,764	3,905,154	25%
Total Income	9,920,743	1,831,019	0	0	1,831,019	10,065,696	8,234,677	18%
Expense								
Employee costs	7,028,696	1,440,728	0	232	1,440,960	6,957,040	5,516,081	21%
Materials & Contracts	4,253,331	1,449,002	0	2,090,784	3,539,786	4,253,331	713,545	83%
Borrowing Costs	141,711	22,342	0	0	22,342	141,711	119,369	16%
Depreciation & Impairment	8,368,895	-822	0	0	-822	8,368,895	8,369,717	0%
Other Expenses	1,933,033	-80,807	0	0	-80,807	1,933,033	2,013,839	-4%
Internal Expenses	5,057,693	1,253,368	0	0	1,253,368	5,057,693	3,804,325	25%
Total Expense	26,783,359	4,083,811	0	2,091,016	6,174,827	26,711,703	20,536,876	23%
Operating Surplus/(Deficit) before Cap	-16,862,616	-2,252,792	0	-2,091,016	-4,343,808	-16,646,007	-12,302,198	26%
Capital Income								
Capital Grants & Contributions	41,362,693	2,043,200	0	0	2,043,200	38,525,081	36,481,881	5%
Operating Surplus/(Deficit) after Capit	24,500,077	-209,592	0	-2,091,016	-2,300,608	21,879,074	24,179,682	-11%
Non Cash								
Depreciation & Impairment	8,368,895	-822	0	0	-822	8,368,895	8,369,717	0%
Total Non Cash	8,368,895	-822	0	0	-822	8,368,895	0	0%
Investing Fund Flows								
Capital Works	-69,130,345	-6,963,567	0	-41,156,207	-48,119,774	-75,688,123	-27,568,349	64%
Asset Sales	520,500	8,476	0	0	8,476	520,500	512,024	2%
Total Investing Fund Flows	-68,609,845	-6,955,091	0	-41,156,207	-48,111,298	-75,167,623	-27,056,325	64%
Financing Fund Flows								
Loan Principal	-592,419	-144,924	0	0	-144,924	-592,419	-447,495	24%
Proceeds from Borrowings	21,200,000	0	0	0	0	21,200,000	21,200,000	0%
Total Financing Fund Flows	20,607,581	-144,924	0	0	-144,924	20,607,581	20,752,505	-1%
Net Inc/(Dec) in Funds before Transfer	-15,133,292	-7,310,428	0	-43,247,223	-50,557,652	-24,312,073	26,245,579	208%
Reserve Movements								
Transfers to Internal Reserves	-213,996	0	0	0	0	-352,682	-352,682	0%
Transfers to Developer Contributions	-1,861,600	-530,151	0	0	-530,151	-1,861,600	-1,331,449	28%
Transfers to Other External Reserves	-3,900,000	0	0	0	0	-3,900,000	-3,900,000	0%
Transfers from Internal Reserves	716,316	0	0	0	0	8,496,544	8,496,544	0%
Transfers from Developer Contributions	2,028,515	0	0	0	0	3,261,921	3,261,921	0%
Transfers from Other External Reserves	1,904,000	0	0	0	0	2,279,489	2,279,489	0%
Total Reserve Movements	-1,326,765	-530,151	0	0	-530,151	7,923,672	8,453,823	-7%
Net Inc/(Dec) in Unrestricted Funds	-16,460,057	-7,840,579	0	-43,247,223	-51,087,802	-16,388,401	34,699,401	312%

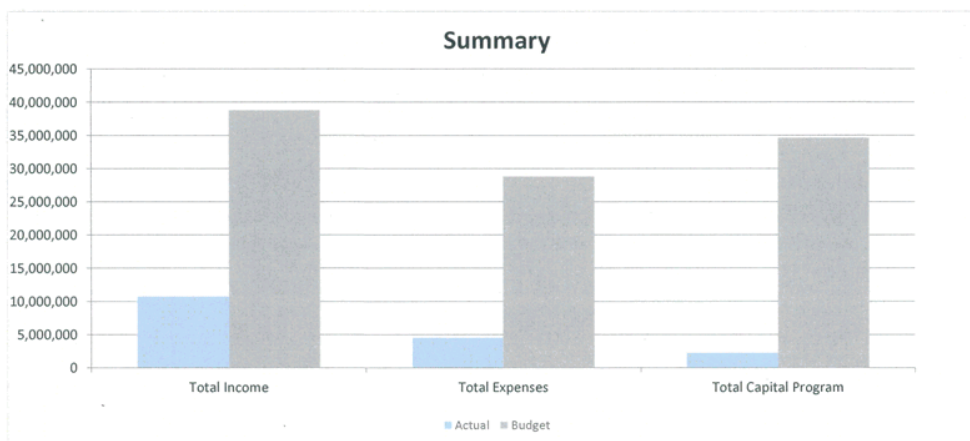




Council Directorate Summary Report for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Utilities	Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	% of Time: 25%	
								\$ Variance	% of Budget
Income									
	Rates & Annual Charges	15,992,174	7,746,658	0	0	7,746,658	15,992,174	8,245,515	48%
	User Charges & Fees	12,744,173	2,093,920	0	0	2,093,920	12,744,173	10,650,253	16%
	Interest & Investment Revenue	724,155	-228,606	0	0	-228,606	724,155	952,761	-32%
	Other Revenues	206,758	94,058	0	0	94,058	206,758	112,700	45%
	Operating Grants & Contributions	264,000	0	0	0	0	264,000	264,000	0%
	Internal Income	3,456,804	659,029	0	0	659,029	3,456,804	2,797,775	19%
	Total Income	33,388,064	10,365,060	0	0	10,365,060	33,388,064	23,023,004	31%
Expense									
	Employee costs	6,592,215	1,362,017	0	0	1,362,017	6,623,034	5,261,017	21%
	Materials & Contracts	5,030,831	722,516	0	1,005,960	1,728,476	5,299,743	3,571,267	33%
	Borrowing Costs	1,116,968	130,273	0	0	130,273	1,116,968	986,695	12%
	Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%
	Other Expenses	1,197,900	233,051	0	1,589	234,640	1,202,900	968,260	20%
	Internal Expenses	9,164,210	2,123,901	0	0	2,123,901	9,164,210	7,040,309	23%
	Total Expense	28,514,745	4,571,758	0	1,007,550	5,579,307	28,819,476	23,240,169	19%
	Operating Surplus/(Deficit) before Cap	4,873,319	5,793,302	0	-1,007,550	4,785,753	4,568,588	-217,164	105%
Capital Income									
	Capital Grants & Contributions	6,284,553	415,301	0	0	415,301	7,143,562	6,728,261	6%
	Operating Surplus/(Deficit) after Capit	11,157,872	6,208,603	0	-1,007,550	5,201,054	11,712,150	6,511,097	44%
Non Cash									
	Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%
	Total Non Cash	5,412,621	0	0	0	0	5,412,621	0	0%
Investing Fund Flows									
	Capital Works	-27,930,604	-2,319,729	0	-4,832,206	-7,151,935	-34,612,467	-27,460,532	21%
	Asset Sales	0	0	0	0	0	0	0	0%
	Total Investing Fund Flows	-27,930,604	-2,319,729	0	-4,832,206	-7,151,935	-34,612,467	-27,460,532	21%
Financing Fund Flows									
	Loan Principal	-1,000,366	-256,802	0	0	-256,802	-1,000,366	-743,564	26%
	Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%
	Total Financing Fund Flows	3,279,634	-256,802	0	0	-256,802	3,279,634	3,536,436	-8%
	Net Inc/(Dec) in Funds before Transfer	-8,080,477	3,632,072	0	-5,839,756	-2,207,683	-14,208,062	-12,000,378	16%
Reserve Movements									
	Transfers to Developer Contributions	-1,000,000	-248,774	0	0	-248,774	-1,000,000	-751,226	25%
	Transfers from Internal Reserves	298,633	0	0	0	0	1,278,684	1,278,684	0%
	Transfers from Developer Contributions	4,265,017	0	0	0	0	4,830,832	4,830,832	0%
	Transfers from Other External Reserves	4,500,000	0	0	0	0	9,050,900	9,050,900	0%
	Total Reserve Movements	8,063,650	-248,774	0	0	-248,774	14,160,416	14,409,190	-2%
	Net Inc/(Dec) in Unrestricted Funds	-16,827	3,383,298	0	-5,839,756	-2,456,458	-47,646	2,408,812	5156%



Corporate and Community Services Capital Report by Business Unit for 2020/21
for YTD Period Ending September



Date Report Run: 01-Oct-2020

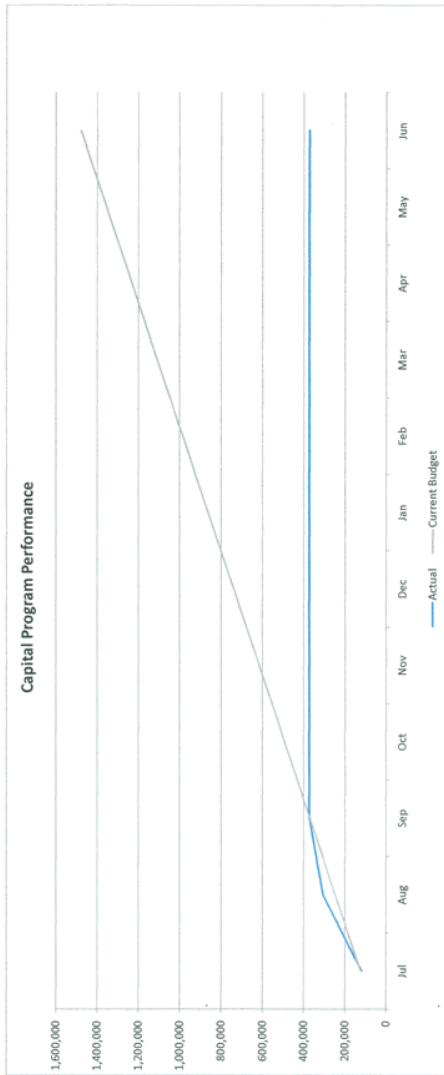
Description	Renewal %	Original Budget ZIP/IOB	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget ZIP/CO	% of Time:		Comments
								\$ Variance	% of Budget	
140 - Innovation & Technology									27%	
IT Renewal Assets	Renewal 100%	467,000	102,658	0	71,950	174,608	533,302	365,302	33%	On time, on budget
Telephone Upgrade	Renewal 100%	100,000	19,157	0	0	19,157	289,000	269,843	7%	On time, on budget
Contingency	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence
Chambers Video Upgrade	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence
56 Clinton St IT Upgrade	Renewal 100%	80,000	0	0	0	0	80,000	80,000	0%	Not due to commence
GPAC Microwave Facility	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Not due to commence
		847,000	121,814	0	71,950	193,764	1,202,000	1,048,236	16%	
180 - Marketing & Culture										
VIC Replacement Assets	Renewal 100%	10,000	1,791	0	0	1,791	10,000	8,209	18%	Not due to commence
Library Renewal Assets	Renewal 100%	5,000	23,855	0	0	23,855	5,000	477%	Quarterly review, carryover required	
Book Resources Gbn Library	Renewal 100%	115,000	14,037	0	109,260	123,297	115,000	107%	On time, on budget	
Art Gallery Acquisitions	Renewal 0%	10,000	1,750	0	0	1,750	10,000	18%	On time, on budget	
Public Art and Street Art	Renewal 0%	30,000	21,669	0	1,215	22,884	30,000	76%	On time, on budget	
Art Gallery - P&E Renewal	Renewal 100%	5,000	2,626	0	0	2,626	5,000	53%	On time, on budget	
Museum Capital Works - Renewal	Renewal 100%	15,000	343,945	0	460,275	804,220	769,857	100%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	50,000	0	0	0	0	50,000	0%	Includes estimates of consultants time. Likely to be over budget	
Waterworks Upgrades	Renewal 100%	240,000	409,672	0	570,750	960,422	1,012,885	97%	Not due to commence	
270 - Property & Community Services										
Howell St Concept Subdivision	Renewal 0%	0	21,253	0	0	21,253	0	-21,253	0%	Quarterly review, carryover required
Community Centre Furniture	Renewal 100%	4,000	0	0	0	0	4,000	4,000	0%	Not due to commence
Clinton Street- Refurbishment & Upgrades	Renewal 100%	4,000	6,558	1,795	0	8,354	0	-8,354	0%	On time, on budget
		4,000	27,812	1,795	0	29,607	4,000	-25,607	740%	Budget being transferred from Building Maintenance - September QBR
Total Capital Program		1,091,000	559,998	1,795	642,700	1,203,794	2,218,885	1,015,091	0%	



Corporate and Community Services Capital Report by Business Unit for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PICO	% of Time: \$ Variance	% of Budget	Status	Comments
								27%			

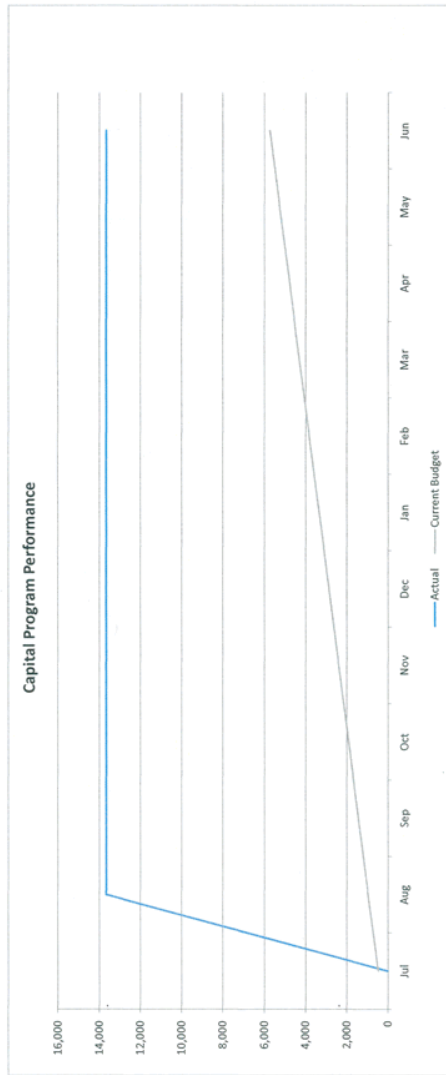




Planning & Environment Capital Report by Business Unit for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Description	Renewal %	Original Budget ZIP/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIP/ICO	% of Time: \$ Variance	% of Budget	Status	Comments
180 - Environment & Health		0	20,480	0	0	20,480	8,600	-11,880	238%	On time, on budget	
Cat Condos - CAF	Renewal 0%	0	20,480	0	0	20,480	8,600	-11,880	238%	Completed	
Total Capital Program		0	20,480	0	0	20,480	8,600	-11,880	1%		



Operations Capital Report by Business Unit for 2020/21
for YTD Period Ending September



Date Report Run: 01-Oct-2020

Description	Renewal %	Original Budget 21/01/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21/01/20	% of Time:		Status	Comments
								\$ Variance	% of Budget		
200 - Projects								27%			
Performing Arts Centre (G)	Renewal 0%	12,804,000	2,450,427	0	12,738,282	15,189,110	16,298,301	93%	On time, on budget		Design delays
Growing Local Economies (G) 2018-2022	Renewal 0%	3,754,832	35,652	0	34,719	90,370	3,754,832	2%	Late, expected to be on budget		
Aquatic Centre Upgrade (G)	Renewal 0%	15,000,000	1,412,419	0	25,353,580	26,785,998	14,850,964	180%	On time, on budget		
FP May Street (Park Rd - bridge)	Renewal 0%	0	0	0	109,737	109,737	48,572	224%	On time, on budget		
K&G May St East	Renewal 0%	0	2,200	0	71,900	74,100	25,600	289%	On time, on budget		
K&G May Street (Existing - Bridge)	Renewal 0%	0	1,418	0	35,200	36,618	32,318	113%	On time, on budget		
St Lighting and Traffic Facilities	Renewal 0%	25,000	0	0	9,979	9,979	25,000	40%	Not due to commence		
SCC Riverside Park Project (G)	Renewal 0%	0	30,016	0	18,476	48,493	0	0%	Quarterly review, carryover required		
Woolendilly River/Trail - Stage2 (G)	Renewal 0%	550,000	0	0	0	0	550,000	0%	On time, on budget		Budget to be transferred to 190235
BR May St Bridge replacement	Renewal 100%	0	476,183	0	553,687	1,029,970	833,473	124%	On time, on budget		Awaiting funding
Regional Hockey Complex - Construction (G)	Renewal 100%	9,000,000	0	0	0	0	9,000,000	0%	Not commenced		
Towering Road Bridge Replacement	Renewal 100%	153,000	9,950	0	11,444	21,394	153,000	14%	On time, on budget		
Thornton Road Bridge Replacement (G)	Renewal 100%	0	189,091	0	191,853	380,344	377,533	101%	On time, on budget		
Goulburn-Crookwell Rail Trail (G)	Renewal 0%	16,000,000	0	0	0	0	16,000,000	0%	Not commenced		Awaiting funding
Crookwell Rd - Shared User Path (G)	Renewal 0%	0	247,366	0	67,764	315,130	315,197	100%	On time, on budget		
		57,286,832	4,874,721	0	39,197,121	44,077,842	62,265,170	77%			
210 - Operations											
RRBG - Taralga Road - Rural (G)	Renewal 100%	305,000	27,043	0	29,091	56,134	305,000	18%	On time, on budget		
RRBG - Taralga Road - Urban (G)	Renewal 100%	103,484	7,553	0	900	8,453	103,484	8%	Not due to commence		Preliminary works underway
Drainage General Urban	Renewal 100%	100,000	9,560	0	31,453	41,013	100,000	41%	Not due to commence		Preliminary works underway
Gravel Resheeting	Renewal 100%	700,000	212,160	0	203,786	415,946	700,000	59%	On time, on budget		
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	62,304	0	62,304	124,608	160,000	78%	On time, on budget		
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	99	0	0	99	0	0%	Completed		
RHL Collector Rd - Vesolia Sec94	Renewal 100%	322,512	5,061	0	5,061	5,061	322,512	2%	Late, expected to be on budget		Design delays
Rural Resealing	Renewal 100%	562,085	70,940	0	140,012	210,952	562,085	38%	On time, on budget		
Urban Resealing	Renewal 100%	451,496	2,748	0	65,091	67,838	451,496	15%	Not due to commence		
Other Parks/Reserves Replacements	Renewal 100%	20,000	0	0	0	0	20,000	0%	Not due to commence		
City Wide Creek Bed Improvements	Renewal 100%	35,000	0	0	0	0	35,000	0%	Not due to commence		
Light Fleet Replacements	Renewal 0%	502,000	142,251	0	151,651	293,902	502,000	59%	On time, on budget		
Minor Plant Replacements	Renewal 0%	45,000	0	0	0	0	45,000	0%	On time, on budget		
Heavy Fleet Replacements	Renewal 0%	900,000	0	0	339,395	339,395	1,440,906	24%	On time, on budget		
RRP - Taralga Rd SRR Repair (G)	Renewal 100%	160,000	0	0	0	0	160,000	0%	Not commenced		Budget to utilised on other priority projects
CPTGS Bus Shelters (G)	Renewal 70%	105,000	0	0	0	0	105,000	0%	Not commenced		Awaiting funding
Footpath Replacement	Renewal 100%	200,000	9,050	0	4,590	13,640	200,000	7%	Not due to commence		Design delays
ROUNDBOUTS Future Years	Renewal 0%	350,000	0	0	0	0	350,000	0%	Not due to commence		Budget to be transferred to 190279
Range Road - Fiking Country Roads (G)	Renewal 40%	0	0	0	0	0	0	0%	On time, on budget		
RHL Lumley Rd - HI Quality Sec94	Renewal 100%	0	0	0	0	0	115,873	0%	Late, expected to be on budget		
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	1,093	0	0	1,093	77,652	1%	Late, expected to be on budget		Design delays
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	100,000	1,093	0	0	1,093	100,000	1%	Late, expected to be on budget		Design delays
RHL Jerrara Rd - MultiQuip Sec94	Renewal 100%	0	0	0	0	0	0	0%	On time, on budget		
RHL Collulla Rd - HI Quality Sec 94	Renewal 0%	120,000	2,980	0	7,200	10,180	120,000	8%	Late, expected to be on budget		Design delays
Crookwell / Mary's Mount Rds Intersection	Renewal 0%	0	280,492	0	0	280,492	0	0%	Late, expected to be on budget		Design delays
Drainage Fitzroy St (near Lamarra Pl)	Renewal 0%	100,000	0	0	0	0	100,000	0%	Not due to commence		
RTP Pomeroy Rd - SRR Construction (G)	Renewal 0%	0	0	0	0	0	0	0%	On time, on budget		
Blackspot Mountain Ash (G)	Renewal 90%	1,401,358	350,084	0	135,745	485,829	1,401,358	35%	On time, on budget		Project deferred due to gas main relocation
Urban Road Rehabilitation	Renewal 100%	108,053	1,105	0	0	1,105	108,053	1%	Not commenced		
Gravel Pit Rehab/Improvements	Renewal 50%	20,000	0	0	14,500	14,500	20,000	75%	Not due to commence		
Kera & Gutter Replacement	Renewal 100%	205,000	47,576	0	0	47,576	205,000	23%	On time, on budget		
Drainage General Rural	Renewal 0%	150,000	0	0	0	0	150,000	0%	Not due to commence		
R2R Windellama Road Rehabilitation (G)	Renewal 100%	720,865	72,444	0	5,151	77,595	720,865	11%	On time, on budget		

Operations Capital Report by Business Unit for 2020/21
for YTD Period Ending September



Date Report Run: 01-Oct-2020

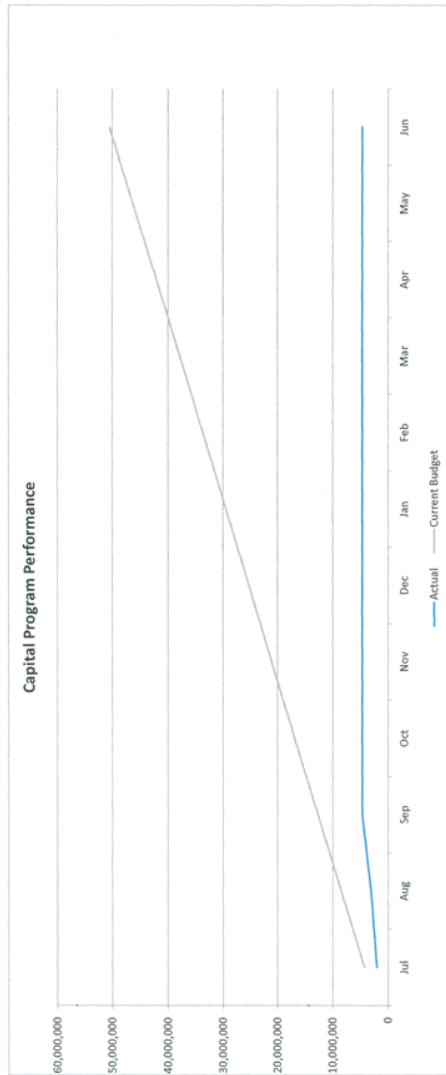
Description	Renewal %	Original Budget 21P10B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIPICO	\$ Variance	% of Time:	Status	Comments
R2R Forbes Street Reconstruction (G)	Renewal 100%	133,192	31,606	0	64,080	95,686	133,192	37,506	72%	On time, on budget	
R2R Bourke Street Rehabilitation (G)	Renewal 100%	207,000	5,293	0	0	5,293	207,000	201,707	9%	Late, expected to be on budget	Design delays
R2R Auburn - Mundy R/About Rehab (G)	Renewal 100%	99,200	4,085	0	585	4,670	99,200	94,530	5%	Not due to commence	Preliminary works underway
Victoria Park Precinct Parking Alterations	Renewal 70%	100,000	0	0	0	0	100,000	0	0%	Not due to commence	
Blackspot - Bourke/Adelaide Roundabout (G)	Renewal 0%	35,865	0	0	0	0	35,865	0	0%	Not due to commence	
Blackspot Taralga Road Upgrade (G)	Renewal 100%	804,403	11,400	0	11,400	22,500	804,403	793,003	1%	Not due to commence	Preliminary works underway
20-21 Footpath Stimulus Program (LACIGP (G))	Renewal 60%	14,390	0	0	12,660	17,500	0	-27,050	0%	Not due to commence	Preliminary works underway
220 - Community Facilities		9,426,513	1,372,411	0	1,268,193	2,640,604	10,160,944	7,520,340	27%		
Recreation Area Improvements	Renewal 100%	50,000	0	0	18,943	18,943	50,000	31,057	38%	Not due to commence	
Bellmore Park Improvements	Renewal 100%	25,000	0	0	2,600	2,600	25,000	22,400	10%	Not due to commence	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	2,382	0	2,791	5,173	95,707	90,534	5%	On time, on budget	
CBD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	0	0%	Late, expected to be on budget	Proposed scope change
Playground Facility Renewals	Renewal 100%	70,000	0	0	0	0	70,000	0	0%	Not due to commence	
Seiffert Oval pavilion (G)	Renewal 100%	0	0	0	0	0	0	0	0%	On time, on budget	
Memorial Gardens Beams	Renewal 0%	30,000	0	0	19,250	19,250	30,000	10,750	64%	On time, on budget	
Building Asset Replacement	Renewal 100%	40,000	21,402	0	7,519	28,921	40,000	11,079	72%	On time, on budget	
Civic Centre Furniture & Fittings	Renewal 100%	30,000	6,627	0	8,721	15,348	30,000	14,652	51%	On time, on budget	
Clinton St Offices Upgrade	Renewal 100%	50,000	7,655	0	18,416	26,071	50,000	23,929	52%	On time, on budget	
Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	0	0	20,000	0	0%	Not due to commence	
CBD Masterplan Implementation	Renewal 0%	500,000	149,470	0	114,391	263,861	1,008,362	744,501	26%	On time, on budget	
Public Conveniences Renewal	Renewal 100%	100,000	0	0	0	0	100,000	0	0%	Not due to commence	
Civic Centre Security Renewal	Renewal 100%	25,000	0	0	0	0	25,000	0	0%	Not due to commence	
Civic Centre Renewal - Air Conditioner	Renewal 100%	150,000	0	0	3,264	3,264	150,000	146,736	2%	Not due to commence	
Heberington St Depot Workshop Renewal	Renewal 100%	600,000	40,761	0	6,955	47,726	660,650	620,924	7%	On time, on budget	
Sports Grounds Renewal Future Years	Renewal 100%	50,000	17,446	0	621	18,067	50,000	31,933	36%	On time, on budget	
Japanese Garden - Victoria Park	Renewal 0%	250,000	0	0	0	0	250,000	0	0%	Not due to commence	
George Street Marulan Landscaping	Renewal 0%	25,000	28,636	0	0	28,636	25,000	-3,636	115%	Completed	
Woolandilly Walking Track - Eastgrove (G)	Renewal 0%	0	4,296	0	89,458	93,755	0	-93,755	0%	Completed	
Climate Change Mitigation Rec Area (G)	Renewal 0%	0	0	0	0	0	78,700	78,700	0%	Not due to commence	
Conversation Pit - Victoria Park	Renewal 0%	70,000	11,807	0	0	11,807	70,000	58,193	17%	On time, on budget	
Veolia Area Surface Resealing	Renewal 100%	12,000	0	0	15,640	15,640	12,000	-3,640	130%	Not due to commence	
Seiffert Oval Grandstand Improvements	Renewal 100%	250,000	53,534	0	144,042	197,575	250,000	52,425	79%	On time, on budget	
Cooboundoon Amenities Building (G)	Renewal 0%	0	12,888	0	180	13,068	0	-13,068	0%	On time, on budget	
Hockey Facility - Goulburn Workers Arena	Renewal 0%	0	453	0	16,174	16,627	8,590	-8,037	194%	On time, on budget	
Outdoor Lighting Upgrade - Aquatic Centre	Renewal 100%	0	92,570	0	1,818	94,388	90,000	-4,388	105%	On time, on budget	
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 65%	0	246,439	0	175,534	421,973	0	-421,973	0%	On time, on budget	
North Park Storage Shed Gln Jnr Rugby League	Renewal 0%	0	9,068	0	0	9,068	0	-9,068	0%	On time, on budget	
Manulan Cricket Oval Pitch	Renewal 100%	0	0	0	27,648	27,648	0	-27,648	0%	On time, on budget	
Manulan Soccer Field Fencing	Renewal 0%	0	0	0	9,300	9,300	0	-9,300	0%	On time, on budget	
Woolandilly Walking Track - Lower Sterne St (G)	Renewal 0%	0	10,504	0	4,592	15,096	0	-15,096	0%	Not due to commence	Preliminary works underway
230 - Asset & Design		2,417,000	715,939	0	687,866	1,403,805	3,362,009	1,858,204	43%		
Survey Equipment	Renewal 100%	0	495	0	82	577	0	-577	0%	Not due to commence	
On-Road Cycleways in CBD (G)	Renewal 0%	0	0	0	2,945	2,945	0	-2,945	0%	Not due to commence	
Total Capital Program		69,130,345	6,863,567	0	41,156,207	48,119,774	75,688,123	27,869,349	0%		



Operations Capital Report by Business Unit for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Description	Renewal %	Original Budget	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIPICO	% of Time: \$ Variance	% of Budget	Status	Comments
211PJOB									27%		



Date Report Run: 01-Oct-2020

Utilities Capital Report by Business Unit for 2020/21
for YTD Period Ending September



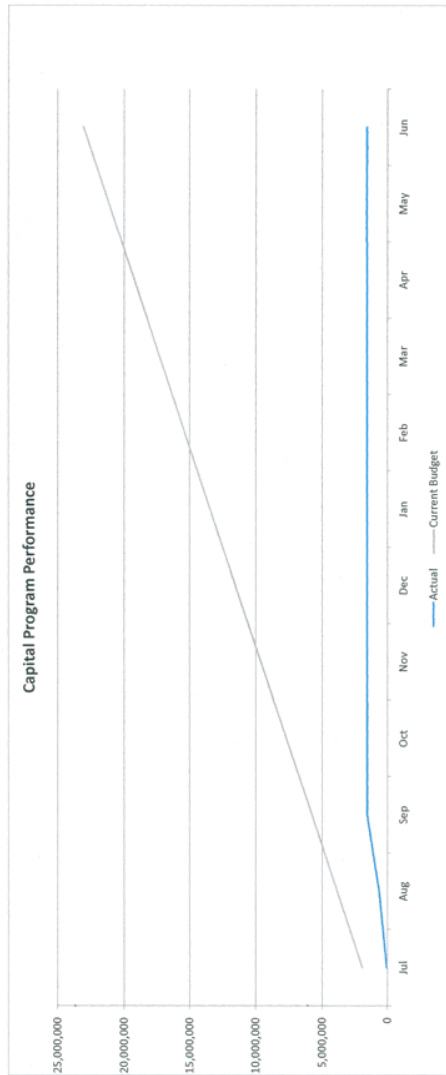
Description	Renewal %	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJ0C	\$ Variance	% of Time	% of Budget	Status	Comments
240 - Waste Management												
Environmental Improvement Works Goulburn	Renewal 100%	100,000	0	0	0	0	440,150	440,150	0%	0%	On time, underspent	
Environmental Improvement Works Marulan	Renewal 100%	30,000	31,873	0	0	31,873	160,190	128,317	20%	20%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	80,000	0	0	38,890	38,890	80,000	41,110	49%	49%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	0	314,686	0	31,946	346,632	221,634	-125,008	156%	156%	Quarterly review, carryover required	
Tarago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	21,886	21,886	0%	0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	0%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	2,300,000	4,009	0	4,490	8,499	7,291,501	7,291,501	0%	0%	Late, not expected to be completed this year	
Commercial Waste Tubs - Renew	Renewal 100%	40,000	64	0	18,782	18,846	40,000	21,154	47%	47%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	0%	On time, on budget	
Truck Camers/Software	Renewal 0%	0	0	0	0	0	40,000	40,000	0%	0%	On time, on budget	
Compactor "Wrapping"	Renewal 0%	0	0	0	7,027	7,027	9,000	1,973	78%	78%	On time, on budget	
250 - Water Services												
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	7,555,000	350,632	0	101,136	451,768	8,841,445	8,389,677	5%	5%	Completed	
Goulburn WTP Raw Water Augmentation	Renewal 0%	0	14,422	0	0	14,422	23,109	8,687	62%	62%	On time, on budget	
Goulburn Retentional Renewal	Renewal 100%	3,000,000	0	0	0	0	3,170,245	3,170,245	0%	0%	On time, on budget	
Water Connections - Private Works	Renewal 100%	2,500,000	545,038	0	1,981,519	2,526,558	2,500,000	-26,558	101%	101%	On time, on budget	
Water Meter Replacement	Renewal 100%	252,014	47,645	0	909	48,554	252,014	203,460	19%	19%	On time, on budget	
Potable Low Level Standpipes	Renewal 0%	60,000	3,334	0	16,753	20,087	60,000	39,913	33%	33%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	-25	0	-25	0	25	0	0%	0%	Completed	
Marulan WTP Renewal	Renewal 0%	0	1,159	0	1,950	3,109	33,021	29,912	94%	94%	On time, on budget	
Goulburn WTP Concrete Repairs	Renewal 0%	100,000	0	0	0	0	222,275	222,275	0%	0%	On time, on budget	
Chlorination Systems renewal	Renewal 0%	0	0	0	0	0	132,650	132,650	0%	0%	Completed	
Pejar Dam Amenities Water Service Replacement	Renewal 100%	100,000	17,201	0	70,764	87,965	100,000	12,035	88%	88%	On time, on budget	
Pejar Dam Safety and Rehabilitation	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	0%	On time, on budget	
Marulan FS Pontoon Design & Replacement/Sandbagging of Bank	Renewal 100%	200,000	0	0	0	0	200,000	200,000	0%	0%	On time, on budget	
Water Services Shed Main Renewal	Renewal 100%	30,000	324,488	0	66,421	390,909	623,590	232,681	63%	63%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	623,590	13,993	0	1,015	15,007	30,000	14,993	50%	50%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	967,254	0	2,139,331	3,106,586	7,401,904	4,295,318	42%	42%	Works completed 1920FY	
260 - Waste Water Services												
Marulan Pump Station Improvements	Renewal 100%	1,000,000	0	0	0	0	1,000,000	1,000,000	0%	0%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	13,950	0	0	13,950	45,000	31,050	31%	31%	On time, on budget	
Goulburn Main Rehabilitation	Renewal 100%	2,000,000	774,574	0	1,225,426	2,000,000	2,000,000	0	100%	100%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	100,000	5,443	0	5,443	100,000	100,000	94,557	5%	5%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	5,000,000	5,853	0	122,669	128,522	5,977,812	5,849,290	2%	2%	On time, on budget	
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	70,021	0	70,021	101,472	31,451	31,451	69%	69%	Completed	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	5,000,000	42,748	0	624,604	667,352	5,315,900	4,651,548	13%	13%	On time, on budget	
Gbn WWTP Electrical/Mechanical Renewals	Renewal 100%	150,000	9,021	0	22,705	31,726	150,000	118,274	21%	21%	On time, on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	0	0	0	0	0	1,289,054	1,289,054	0%	0%	On time, on budget	
Goulburn WWTP Solar	Renewal 0%	0	73,002	0	579,307	652,309	1,692,880	1,040,571	39%	39%	On time, underspent	
BP West FS replacement design	Renewal 100%	0	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Gbn WWTP Shed & Revegetation	Renewal 0%	0	4,789	0	16,244	21,033	37,000	15,967	57%	57%	On time, on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	0	0	0	0	397,000	397,000	0%	0%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	2,440	0	202	2,643	10,000	7,357	26%	26%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	150,000	0	0	583	583	150,000	149,417	0%	0%	On time, on budget	
TOTAL		33,455,000	1,001,843	0	2,591,739	3,593,582	38,869,118	14,775,536	20%	20%		



Utilities Capital Report by Business Unit for 2020/21
for YTD Period Ending September

Date Report Run: 01-Oct-2020

Description	Renewal %	Original Budget	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget	% of Time: \$ Variance	% of Budget	Status	Comments
21PJOB		27,930,604	2,319,729	0	4,832,206	7,151,935	34,612,467	27,460,532	0%		
Total Capital Program											



15.12 STATEMENT OF INVESTMENTS & BANK BALANCES

Author: Beverley Moore, Accountant

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Statement of Investments**  

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 01 October 2020

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of September 2020 was \$100,286,761 meaning that this month’s balance of \$99,301,852 equates to a decrease of \$984,909 in investments and cash held.
The table on the following page outlines the reasons for this decrease.

Receipts		
Rates and Water Receipts	4,028,146	
Financial Assistance Grant		
Sundry Debtors	772,099	
Investment Redeemed		
S64/94 Income	181,138	
Other Income (including interest, term deposits redeemed)	1,323,618	
Total Receipts		6,305,001
Payments		
Salaries and Wages	1,702,497	
Payments to Creditors	5,587,413	
Total Payments		7,289,910
Increase/(Decrease) in cash and investments		(984,909)

3. Investments matured/defaulted this financial year

No investments have matured or defaulted in the 2020/21 financial year.

Performance Indicators - Investments and Interest Earned - As at 01 October 2020

		Diversification & Credit Risk						
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max	
Scale	(Standard & Pooors)	(Standard & Pooors)	Actual	Actual	Actual	Actual		
1	AA+ to AA-	A1+	0	57,307,256	57,307,256	58.29%	100%	
2	A+ to A	A1	0	19,000,000	19,000,000	19.33%	100%	
3	BBB+ to BBB-	A2	0	22,000,000	22,000,000	22.38%	30%	
4	Hourglass		0	0	0	0.00%	0%	
5	Other		0	0	0	0.00%	5%	
			0	98,307,256	98,307,256	100.00%		

1 Within Policy Guidelines
 2 Within Policy Guidelines
 3 Within Policy Guidelines
 4 Within Policy Guidelines
 5 Within Policy Guidelines

		Portfolio - Term Mix			
		Actual	Actual %	Maximum	
A	At Call	(Current)	17,307,255.74	17.61%	100.00%
B	Working Capital	(0-3 Months)	16,000,000.00	16.28%	90.00%
C	Short Term	(3-12 Months)	56,000,000.00	56.96%	80.00%
D	Medium Term	(1-3 Years)	9,000,000.00	9.15%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			98,307,256		

A Within Policy Guidelines
 B Within Policy Guidelines
 C Within Policy Guidelines
 D Within Policy Guidelines
 E Within Policy Guidelines
 F Within Policy Guidelines

Benchmark Interest Rates Performance

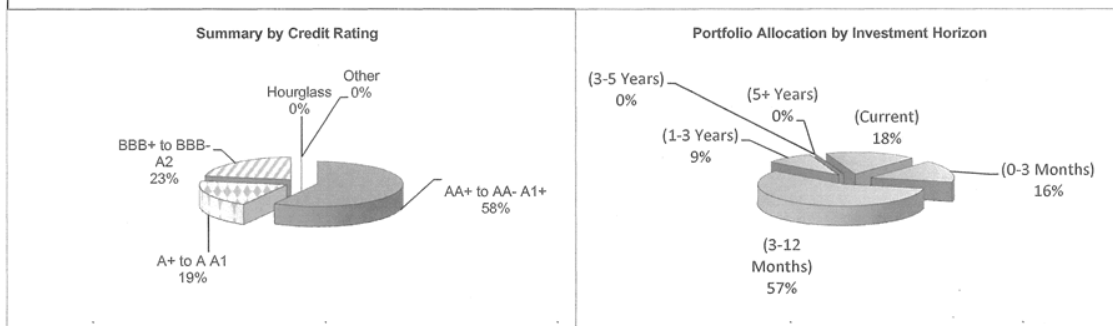
1 Benchmark Rate - Average for 2019/2020

Benchmark Rate -Average for 2019/2020	0.5002%
Portfolio Over Benchmark	81,000,000
Portfolio under Benchmark	-
Total	81,000,000
Excludes At Call	17,307,256
Total including At Call	98,307,256

2 Average Benchmark Rate for Financial Year

Benchmark - 90 Day BBSW Average for July 2020	0.1015%
Benchmark - 90 Day BBSW Average for August 2019	0.0989%
Benchmark - 90 Day BBSW Average for September 2019	0.0889%
Benchmark - 90 Day BBSW Average for October 2019	0.8731%
Benchmark - 90 Day BBSW Average for November 2019	0.9092%
Benchmark - 90 Day BBSW Average for December 2019	0.9001%
Benchmark - 90 Day BBSW Average for January 2020	0.8864%
Benchmark - 90 Day BBSW Average for February 2020	0.8880%
Benchmark - 90 Day BBSW Average for March 2020	0.8880%
Benchmark - 90 Day BBSW Average for April 2020	0.1708%
Benchmark - 90 Day BBSW Average for May 2020	0.0958%
Benchmark - 90 Day BBSW Average for June 2020	0.1015%

Average Benchmark Rate for Financial Year to Date	0.5002%
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Statement of Investment and Bank Balances as at 01 October 2020

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.25% \$	17,307,256
Rabo 1826 Day TD - Curve	1/06/2021 TD		A1	3.30% \$	3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021 TD		A2	3.50% \$	2,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021 TD		A2	1.65% \$	3,000,000
AMB 365 Day TD - Curve	2/12/2020 TD		A2	1.70% \$	2,000,000
NAB 365 Day TD - NAB 9295 1144	16/02/2021 TD		A1+	1.52% \$	10,000,000
ING Bank Australia 735 Day TD - RimSec	22/02/2022 TD		A1	1.60% \$	2,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2021 TD		A2	1.65% \$	1,000,000
NAB 365 Day TD - NAB 9295 1144	4/03/2021 TD		A1+	1.30% \$	10,000,000
BankVic 273D TD - Curve	16/12/2020 TD		A2	1.75% \$	3,000,000
ING Bank Australia 729 Day TD - Curve	17/03/2022 TD		A1	1.50% \$	2,000,000
My State Financial Credit Union 245 Day TD - RimSec	8/12/2020 TD		A2	1.80% \$	3,000,000
Macquarie Bank 365 Day Term Deposit	8/04/2021 TD		A1	1.70% \$	7,000,000
Macquarie Bank 365 Day Term Deposit	22/04/2021 TD		A1	1.70% \$	5,000,000
AMP 182 Day TD - Curve	17/11/2020 TD		A2	1.65% \$	5,000,000
NAB 365 Day TD - NAB 9295 1144	2/06/2021 TD		A1+	1.00% \$	10,000,000
AMP 182 Day TD - Rimsec	1/12/2020 TD		A2	1.60% \$	3,000,000
Westpac 731 Day TD	27/06/2022 TD		A1+	1.01% \$	5,000,000
Westpac 365 Day TD	29/06/2021 TD		A1+	0.97% \$	5,000,000
Total Investments Held				\$	98,307,256

Total Investments Held				\$	98,307,256
Balance as per Passbook-Commonwealth Bank		"Enter amount here"	621513.95		
Add: Outstanding deposits		"Enter amount here"	5908.57		
Less: Unpresented cheques		"Enter amount here"	290531.9		
Balance as per Cash Book-Commonwealth Bank					336,890.62
Add- Trust Fund					657,705.68
Total Cash & Investments @ 01/09/2020					99,301,852.04

15.13 RATES OUTSTANDING REPORT

Author: Rebecca Coppolino, Revenue Coordinator

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Outstanding rates continue to accrue interest at a rate some 5% above the rate at which Council could invest its cash. Rates outstanding remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That the report from the Revenue Coordinator on Rates Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of rates collections as at 01 October 2020.

REPORT

The following table summarises the rates transactions and collections processed up to 01 October 2020.

	Amount
Rates and Charges Outstanding at 1 July 2019	-\$189,393.29
Levies and Write Offs	\$25,820,428.05
Total Collectable	\$25,631,034.76
Rates and Charges Collected	-\$9,313,169.25
Pre payments	-\$177,881.83
Amount Outstanding	\$16,139,983.68
Percentage of Rates and Charges Outstanding	63%

The percentage recorded here shows that the rates are being collected above expectations due to the current conditions relating to COVID-19. The outstanding rates currently stand at 63% which indicates the outstanding debt percentage remains comparable to this time last financial year.

Analysis of the outstanding debts shows that there are a total of 573 properties with an outstanding debt of more than \$500. Due to the current changes to regulations regarding COVID-19 we have not issued letters of demand for these properties.

It should be noted that a considerable number of ratepayers have entered into repayment agreements in accordance with Council's Policy.

These overdue amounts are further dissected below;

Debt Range	No of Properties	Total Debt for	Average Debt
\$150-\$499	1359	\$436,948.34	\$322
\$500-\$2,000	474	\$420,974.42	\$888
\$2,001-\$5,000	74	\$245,988.37	\$3,324
Above \$5,000	25	\$250,719.14	\$10,029

OUTSTANDING BALANCES >\$5,000

Property No.	Outstanding Balance	Action Taken
1001810	\$9,480.77	N/A Postponed rates
1005354	\$5,458.88	N/A Postponed rates
1003523	\$7,138.83	Current debt recovery – arrangement in place
1010110	\$12,875.24	Current debt recovery
1008127	\$6,335.17	N/A Postponed Rates
1020840	\$25,002.27	Current Debt Recovery
1004192	\$9,328.64	N/A Postponed Rates
1004839	\$29,399.31	Solicitor engaged – Ratepayer seeking Non-rateable status
1009848	\$13,360.77	Current debt recovery
1005070	\$5,359.93	Current debt recovery
1020327	\$17,856.00	One Instalment overdue
1001865	\$20,743.47	4th instalment arrangement made
1022503	\$7,391.96	Current debt recovery
1006861	\$5,866.12	Current debt recovery
1010105	\$6,873.32	Current debt recovery
1022151	\$6,130.57	Current debt recovery
1020819	\$10,102.82	Current debt recovery
1010106	\$5,533.85	In liquidation – no legal action
1021842	\$5,549.00	One Instalment overdue
1020821	\$6,279.07	Current Debt Recovery
1021841	\$6,400.00	One Instalment overdue
1002184	\$6,453.55	Current debt recovery
1020940	\$6,507.83	Deceased Estate
1020822	\$7,371.70	Current Debt Recovery
1002041	\$7,920.07	Postponed Rates & Arrears – Deceased Estate
	\$250,719.14	

15.14 DEBTORS OUTSTANDING REPORT

Author: Toni Shawyer, Customer Service Supervisor

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Revenue Officer on Debtor Collections be received.

BACKGROUND

The purpose of this report is to advise on the status of debtor collections as at 30th September 2020.

REPORT

The following table summarises the debtor balances as at 06/10/2020

	Amount
Debtor Outstanding at 1 July 2020	\$2,938,121.72
Invoices Raised 2020/2021	\$3,860,488.43
Total Collectable (A)	\$6,798,610.15
Less Debtors Collected	-\$5,264,139.90
Total Amount Outstanding	\$1,534,470.25
Less Amount Not Yet Due	-\$1,366,468.61
Total Overdue Amount (B)	\$168,001.64
Debtors Outstanding Percentage (B/A)	<2%

Analysis of the outstanding debts show:

Not Yet Due	\$1,366,468.61	89%
Overdue > 30 Days	\$123,602.78	8%
Overdue > 60 Days	\$32,339.19	2%
Overdue > 90 Days	\$12,059.67	1%
Total Amount Outstanding	\$1,534,470.25	100%

Overdue Debtors >\$5,000

Debtor No.	Balance	Balance 90	Balance 60	Balance 30	Current	Action Taken
3004360	\$733,480.19	-	-	-	\$733,480.19	
3005472	\$296,502.00				\$296,502.00	
3000274	\$98,412.00				\$98,412.00	
3003187	\$47,859.91				\$47,859.91	
3004149	\$25,269.20				\$25,269.20	
3000682	\$24,746.00				\$24,746.00	
3002085	\$17,131.02			\$17,131.02		14 day letter sent 06/10/2020
3000247	\$29,957.27				\$29,957.27	
3002105	\$13,986.02				\$13,986.02	
3000143	\$14,959.09			\$14,097.64		14 day letter sent 06/10/2020
3003232	\$11,996.12				\$11,996.12	
3001069	\$9,143.69			\$1,279.65		14 day letter sent 06/10/2020
3002692	\$35,251.87				\$35,251.87	
Total	\$1,358,694.38	-	-	\$33,249.95	\$1,325,444.43	

15.15 WATER CHARGES OUTSTANDING REPORT

Author: Karen Gray, Administration Team Leader

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Outstanding water charges accrue interest at a rate some 5% above the rate at which Council could invest its cash. Outstanding water charges remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Administration Team Leader on Water Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of water charges collections as at 30 September 2020.

REPORT

The following table summarises the water transactions and collections processed up to 30 September 2020.

	Amount
Water Outstanding at 1 July 2020	\$ 509,568.30
Charges Raised	\$ 5,109,411.69
Total Collectable	\$ 5,618,979.99
Outstanding Collected	\$ 5,125,660.97
Amount Outstanding	\$ 493,319.02
Less Amount Not Yet Due	\$ 162,574.34
Plus Credit Balances	\$ 506,920.97
Total Overdue Amount	\$ 837,665.65
Percentage of Water Outstanding	14.91%

Analysis of the outstanding debts greater than \$100 shows that there are a total of 1482 properties with a total accumulated balance of \$830,030.82.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	211	\$ 31,251.52	\$ 148.11
\$200-\$500	902	\$ 293,513.38	\$ 325.40
Above \$500	369	\$ 505,265.92	\$ 1,369.28

Please note the following:

The Quarterly accounts were due on 11 September 2020 and the overdue notices were sent 28 September 2020. Monthly accounts were due on 29 September 2020.

Statistics as at 30 September 2020:

	Number	Outstanding balance
Restrictors in place	20	\$65,599.19
Legal Action Started	1	\$3,814.25
Disconnections	4	\$5,098.12
Receivership/bankrupt	2	\$1,917.97
Deceased Estates	6	\$5,989.03

15.16 ST CLAIR CONSERVATION WORKS - STATUS REPORT

Author: Sarah Ruberto, Business Manager Marketing Events & Culture

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	<p>EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.</p> <p>IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.</p>
Cost to Council:	<p>The 2019/20 total budget allocation for this project is \$1,042,541 excl. GST. \$343,945 has already been expended, and the total budget fully committed. A further \$100,000 has been allocated as a contingency to the Tender for this project.</p> <p>It is noted that no further funds are allocated in the forward budget for this project.</p>
Use of Reserve Funds:	<p>The project is part funded from a \$717,126 transfer from the St Clair Restoration Reserve (38209). This reserve is to be fully exhausted at the end of this project.</p> <p>There is also funding of \$270,915 transferred from the following unexpended grants:</p> <ul style="list-style-type: none"> - Office Environment & Heritage (38288) – \$80,085 - Club Grants (38241) – \$190,830 <p>Again, both of these reserves will be fully exhausted at the end of this project.</p> <p>If the full \$100,000 contingency from the Special Projects Reserve is utilised, that reserve is expected to have a balance of \$1,541,448 at 30 June 2024 based on current budget allocations</p>

RECOMMENDATION

That the report from the Business Manager Marketing, Events & Culture on the status of the St Clair Conservation Works be received.

BACKGROUND

To provide Council with an update on the current status of the St Clair Conservation Works.

REPORT

The Conservation Works at St Clair commenced in May, following the appointment of Longstone Pty Ltd as a result of their successful tender. This report provides an update of works completed on site, with an update report to be provided to Council monthly.

Program

Longstone Pty Ltd are on schedule, with the major tasks and milestones noted below.

Task Description	% completion	Comment
Preliminary work	100%	Complete
Site establishment	100%	Complete
Demolition	100%	Complete
Asbestos removal	100%	Complete
NW Drainage cell	100%	Complete
Excavation	100%	Complete
Mould & moisture remediation and sub-floor ventilation	100%	Complete. Clearance received.
Roofing & Guttering (Villa)	100%	Complete
Carpentry	90%	Floor replacement complete, skirting boards being reinstated
Brickwork	75%	Minor repairs to occur throughout
Steel balcony & stair	0%	In fabrication. To be installed in coming weeks.
Electrical	20%	Urgent issues completed to address safety issues. Variation approved and detailed below.
Plumbing	0%	Rough in of bathroom and kitchen commenced

The scaffolding has now been removed from the site, with the improvements to the roof and guttering receiving a high amount of community interest and feedback. Following the removal of the scaffolding, the following works have been undertaken:

- Reinstatement of new and existing flooring completed
- Running of cabling for electrical in Coach House
- Skirting boards reinstated in Coach House
- Coach House kitchen re-sheeted
- Coach House kitchen and bathroom plumbing roughed in
- Relocation of Fiona Coote rose in front garden in preparation for new access walkway
- Complete site tidy up following large rain events

The coming month/s will see the contractor focus on:

- Electrical upgrade throughout to bring electrical wiring up to code, this includes relocation of meter box and new power supply to the street
- Production and installation of steel balcony and stair at rear of Villa
- Plumbing, tiling and associated works in Coach House kitchen and bathroom
- Ceiling and plaster work throughout

The Project Manager is working with the Heritage Architect to finalise period light fittings throughout as well as resolve some other outstanding heritage elements. The Heritage Architect is expected to be on-site again in October.

Budget and expenditure

To date, progress claims have been received for \$721,290 from the \$1,098,710 (incl. GST) total contract price.

As reported previously, the costs of the Fire Engineering Report was not included in the original estimates, and the relevant performance solutions also need to be accounted for i.e. fire extinguishers, integrated smoke alarms throughout prior to occupation. This will add additional projects costs that are not yet resolved.

Contract Variation

The September report indicated that a variation was forthcoming that was expected to use most of the \$100,000 contract contingency. Details of the variation are noted below.

Variation	Description	Amount
V-01	This variation claim is for the full scope of electrical works and additional works undertaken to satisfy current building code requirements. Further works were undertaken to ensure the structural integrity of load bearing walls on the ground floor.	\$72,726.27
Total		\$72,726.27

V-01 was finalised during September 2020. No further variations are flagged at this stage.

Contractual Issues

No contractual issues to report.

Project images



1. Example of new rain head and downpipes on Villa
2. Existing flooring reinstated alongside new flooring, new skirting boards throughout.
3. Coach House kitchen re-sheeted over existing walls to avoid further damage to brickwork and render. The small upper window was uncovered during these works, and will remain exposed to represent this historic feature.

15.17 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - SEPTEMBER 2020 STATUS REPORT

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
Cost to Council:	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$27,032,756 for construction costs and \$2,845,000 for Council costs. Expenditure to date is \$3,141,710.
Use of Reserve Funds:	The project is being partly funded from the following reserves: Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

RECOMMENDATION

That

1. The report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.
2. The General Manager be delegated authority to approve the variation request for \$300,000 for removal of contaminated material which is in addition to the delegated authority to approve project variations up to \$500,000 granted at the 17 March 2020 Council Meeting

BACKGROUND

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

REPORT

This is the September 2020 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

Program

The following table outlines the construction program. Tasks are generally progressing in accordance with the program with continuation of the demolition of the existing indoor pool and management of contaminated materials the significant tasks for September 2020. This table will be reviewed monthly to monitor site progress.

Development Consent for the modified design was approved on 14 September 2020, MODDA/0002/21 to DA/0425/1718. This consent provides the conditions for the project to move into the construction phase, with a significant initial task to obtain a Construction Certificate (CC).

Demolition of the existing structures continued throughout September. Removal of the existing indoor pool exposed the old diving pool within the existing indoor pool. The unexpected find of the old diving pool will have to be removed in order to reach sound founding material. Given the old diving pool was unexpected there is a risk that removal of the old diving pool may require substantial demolition to establish sound foundation material.

Works have progressed on removal of contaminated material. Contaminated materials management protocols have been implemented including air monitoring and soil sampling. Six air monitoring sites have been set up to monitor airborne particles which may generated by removal of the contaminated material. Results of the air monitoring indicates that contamination readings are below WorkSafe Australia’s recommended exposure threshold.

The opening of the 50m outdoor pool has been delayed until the adjacent construction site is clear of contaminated material. It is expected this pool will open by 12 October 2020 subject to all contaminated material being removed from site.

Task description	Start	Finish	Comment
• Design amendment by FDC	27-03-20	30-08-20	Commenced & ongoing
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Complete
• Design amendment review # 3 by GMC	27-07-20	30-08-20	Commenced & ongoing
• Issue Final Construction Drawings	30-08-20	21-09-20	Commenced & ongoing
• Site works / earthworks	23-09-20	18-12-20	
• Leisure pool / main pool hall	17-11-20	18-11-21	
• Warm water pool hall / admin area	22-12-20	03-01-22	
• Grandstand	23-02-21	06-04-21	
• External works	28-07-21	08-09-21	
• Western car park	21-07-21	08-09-21	
• Eastern car park	04-08-21	06-09-21	
• Commissioning / handover	29-10-21	26-01-22	

GMC project team members visited two similar project completed by FDC, the Ashfield and Bexley Aquatic Centres. The Bexley Aquatic Centre has been operational for several years and has informed selection of internal finishes in high traffic areas.

The construction project team has begun compilation of the documentation for the CC. The CC will allow continuity of site works from demolition to early construction tasks. Any delays in processing the CC could impact commencement of construction tasks. It is anticipated the CC will be finalised around mid-October 2020.

Project Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs		
• Stage 1 construction	\$26,353,247	\$2,342,522
• Gymnasium	\$679,509	-
Sub-total	\$27,032,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$309,825
• Preliminary works	\$650,000	\$489,363
• Café & gym fit-out	\$300,000	-

• Extra 100 kW solar	\$195,000	-
• Contingency	\$1,300,000	-
Sub-total	\$2,845,000	\$799,188
Total	\$29,877,756	\$3,141,710

The expenditure to date is for works on the outdoor 50m pool, design and tender documentation finalisation, tendering, project management costs, design amendments, planning approval and demolition of the existing pool and buildings.

The September 2020 progress claim has been received for \$664,217.

This claim represents works carried out during the month by various consultants on design amendments, planning tasks, building certifier work and demolition.

Project Variations.

The anticipated cost variation for removal of contaminated material is \$300,000. It is recommended the General Manager be delegated authority to approve the final contaminated material amount additional to the \$500,000 approval granted at the 17 March 2020 Council report (Item 15.2).

Contaminated material was an exclusion in the tender submission and will be treated as a cost variation. The actual amount will be determined by weighbridge docket, plant hire rates and contractor time associated with removal.

Contractual Issues

Nil contract issues to report for September 2020.

Priorities for next month

The main tasks for October 2020 are to finalise the design development process, complete the removal of the contaminated material and obtain the building CC for the new works.

The building CC will permit commencement of the main building works, with the first tasks being earthworks, foundations and footings.

Project Control Group (PCG)

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office and Sport and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings.

The September 2020 PCG Meeting occurred on 24 September 2020. The October 2020 PCG meeting is scheduled for 29 October 2020.

Project Risks

The significant project risks for September 2020 are as follows:

- Demolition of indoor pool building and hazardous materials.
 - Follow protocols outlines in hazardous material management plans – monitor and reporting.
- Delayed approval of the Construction Certificate
 - Delays in finalising the CC may impact progress of construction works – regular monitoring and follow up.

- Approval of HV power upgrade by Essential Energy.
 - EE indicates this is progressing through their internal process – monitor and follow up.
- Project interruptions due to COVID-19.
 - Follow up to date government directives and site protocols – monitor.





15.18 GOULBURN PERFORMING ARTS CENTRE - SEPTEMBER 2020 STATUS REPORT

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
Cost to Council:	The approved construction construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$ 5,159,406
Use of Reserve Funds:	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balance at 30 June 2023 of #388,780.

RECOMMENDATION

That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.

BACKGROUND

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

REPORT

This is the September 2020 summary report for the Goulburn Performing Arts Centre construction works.

Program

Following is the current construction program for the Goulburn Performing Arts Centre. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-03-20	Complete
• Groundwork and Sub-structure	01-04-20	20-08-20	Commenced and ongoing
• Structural Works	04-08-20	31-12-20	Commenced and ongoing
• Roofing and Cladding	01-12-20	29-01-21	
• Services & Finishes	01-09-20	10-06-21	
• External Works	28-01-21	09-05-21	
• Commissioning and Handover	03-06-21	20-09-21	
• Completion	20-09-21	01-10-21	

Works on placement of precast walls at the basement level were complete during the month with all basement level walls now in place. There were some minor interruptions due to wind during the month. Mechanical and hydraulic service installation continued in the basement level as did placement of the hollow core floor slabs. The hollow core floor is topped with cast in situ concrete which also commenced during September.

Manufacture of the precast concrete panels is ongoing, with the next stage to be ground floor level panels. Precast panel detailing and approval is also ongoing with installation of the larger ground floor wall panels to commence in October. Note, as some of the ground floor panels are large the installation may be susceptible to wind interruptions.

Structural steel drawings review was ongoing with steel fabrication continuing off site. Some large structural steel elements will be placed during October. Placement of the structural steel will progress in conjunction with the ground floor level precast panels.

Planning works are progressing for installation of the new pad mount substation. The new substation is expected to be delivered late October 2020. Installation is scheduled for November however this is subject to coordination with Essential Energy. This new substation will be the power supply point for the new facility.

There was a total of 1,800 labour hours on site for the month with approximately 500 hours from local labour sources.

Construction Phase Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs	\$16,534,343	\$4,161,392
Council Costs		
• Preliminary works	\$1,490,657	\$998,014
• Café fit-out	\$125,000	
• Contingency	\$800,000	\$310,878
Sub-total	\$2,415,657	
Total	\$18,950,000	\$5,159,406

The September 2020 progress claim has been received for \$449,491.

Project Variations

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for additional piling works including extra screw piles, pile caps and foundation adjustments to accommodate the additional piles.	\$123,742
VO-02	This variation claim is for additional overhead costs associated with completion of Construction Certificate 1 works.	\$128,000
VO-03	This variation is for additional structural steel required for floor support compared to that included in the initial tender.	\$59,136
Total		\$310,878

VO-03 was finalised during September 2020.

Contractual Issues

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC Date</u>
EOT-01	The contractor submitted an Extension of Time request in May 2020 for three days due to inclement weather. The request was granted.	23-09-21
EOT-02	The contractor has submitted several requests for an Extension of Time totalling seven days for the substantial rainfall during August plus wind effected days. These requests have been granted	01-10-21

There are no other contractual issues to report for September 2020.

Project Control Group (PCG)

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. A PCG meeting was held on 25th September 2020 and the next PCG meeting is scheduled for 29th October 2020. This status report also serves as the monthly status report discussed at the PCG meetings.

The NSW Premier visited the site on 29th September 2020 to inspect progress on this important regional cultural project.

Priorities for next month

Commencement of placement of the larger precast wall panels will commence in October. Installation of services will also be ongoing over the next month, including a hydraulic booster point on the median threshold

The new padmount substation will be delivered in October and installed in November.

Project Risks

The significant project risks for September are as follows:

- Timely review of precast concrete panel shop drawings by the project architect design team to enable manufacture of precast panels (in Albury).
 - Regular meetings between project team and architect to monitor progress.
- Extent of works in the existing McDermott Centre building.
 - The contractor is planning for upcoming works the McDermott Centre building including installation of service ducts, demolition of internal walls and installation of a fire sprinkler system. This work requires thorough investigation to clarify the scope of works as the heritage nature of the existing building may present some unknown issues.
 - An alternate performance based fire protection system is being investigated for the McDermott Centre as deemed-to-satisfy provisions of the BCA will require significant works in the McDermott Centre and are considered cost prohibitive.
- Weather
 - Higher than normal winds are generally experienced during Spring and may impact operation of the crane. This may affect placement of the larger ground floor precast concrete panels scheduled to commence in October. The crane is fitted with a wind speed monitor that alerts high wind speeds.

Recent Photos of Goulburn Performing Arts Centre





15.19 NATURAL DISASTER ESSENTIAL PUBLIC ASSET RESTORATION PROJECT - AUGUST AND SEPTEMBER 2020 STATUS REPORT

Author: Andrew Cartwright, Business Manager Works

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN2.2 Eliminate network safety hazards when identified In3.2 Implement road infrastructure capital works and maintenance programs
Cost to Council:	Nil. Funded from the Natural Disaster Assistance Response – Natural Disaster No: AGRN 898 Floods \$6,005,550 Natural Disaster No: AGRN 871 Fire \$1,399,175
Use of Reserve Funds:	Nil

RECOMMENDATION

That the combined August and September 2020 status report for the Natural Disaster Essential Public Asset Restoration Project from the Business Manager of Works be received.

BACKGROUND

As per item 15.4 in the 21 April 2020 Ordinary Council Meeting regarding the February 2020 Flood Response, Goulburn Mulwaree Council (GMC) incurred a combined total of \$7.4 million in storm and fire damage to the local and regional road network. Funds for damage repair have been approved by the NSW Government Office of Justice, with Council engaging an experienced consultant Project Engineer to oversee the delivery of the repairs.

REPORT

The two table's below outline the progression of works in respect to completed and works in progress during the period. However, on 8 and 9 August 2020, Council experienced more severe storms and flooding with the event being declared a Natural Disaster on 11 August 2020 (AGRN 923).

This new disaster event resulted in an increase in damage to current roads already assessed. This resulted in a number of roads being re-prioritised for urgent works. One such road was Forest Siding Road, which required urgent repairs to the causeway. These works commenced mid-September 2020 and are valued at \$147,780.00.

The project lodged its first claim for reimbursement with Transport NSW for emergency works and Essential Asset Restoration for a total of \$ 426,557.99 which included Councils contribution of \$29,000.00.

Works Complete			
Road Name	Description of works	Status	Cost
Bungendore Rd	Drainage Repairs and roadside erosion	Complete	\$320,343
Sandy Point Rd	Gravel replacement and drainage repairs	Complete	\$128,241
Caoura Road	Stage 1 works (road and drainage repairs)	Complete	\$217,917
Narelle Ln	Drainage Repairs and roadside erosion	Complete	\$ 29,304
Apps Ln	Drainage Repairs and roadside erosion	Complete	\$ 40,209
Arthurs Rd	Drainage Repairs and roadside erosion	Complete	\$ 45,178
Carters Cl	Drainage Repairs and roadside erosion	Complete	\$ 39,850
Jacqua Rd	Grading repairs Stage 1	Complete	\$ 11,437
Willandra Rd	Causeway repairs – rock protections and asphalt	Complete	\$ 57,589
Canyonleigh Rd	Drainage repairs and roadside erosion	Complete	\$169,000
		Sub –total	\$1,059,068
Works in progress			
Road Name	Description of works	Status	Cost
Jerrara Rd	Repair works to numerous areas along road	Ongoing	\$ 384,807
Forest Siding Rd	Specialist Erosion and Sedimentation works to repair substantial erosion and mitigation works and reconstruction causeway	Ongoing	\$ 135,700
Project Management fees		Ongoing	\$ 527,682
		Sub-total	\$1,048,189
Works yet to commence			
Road Name	Description of works	Status	Cost
Norwood Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 71,560
Bungendore Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 39,394
Merilla Lane	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 31,701
Forest Lodge Culverts	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 158,213
Canyonleigh Stage 2	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 589,391
Forest Siding Rd- Stage 2	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 226,692
Sandy point stage 2	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 140,382
McDermott Dr	Not yet started	Not started	\$ 10,640
Highlands Way	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 162,620
Taralga Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 73,007
Cullarin Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 3,223
Gurrundah Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 19,957
Middle arm Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 118,042
Oallen Ford Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 203,896
Pomeroy Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 20,095
Range Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 38,872
Rhyanna Rd	Site Visit conducted, Detailed Scope for site specific “Storm Damage RFQ” draft	Not started	\$ 85,830

South Marulan	Not yet started	Not started	\$ 21,203
Windellama Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 29,795
Towrang Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 242,444
Caoura Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 1,162,284
Hetherington Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 93,474
Chugga Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 19,070
Fettlers Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 98,426
Breadalbane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 9,918
Bullamalita Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 101,136
Carrick Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 147,965
Coopers Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 12,830
Covan Creek Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 438,064
Dennys lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 57,124
Fenwick Creek Rd	Not yet started	Not started	\$ 26,806
Lambs Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 57,013
Langi Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 14,216
Lumley Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 3,236
Merilla Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 31,701
Mt Baw Baw Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 21,122
Mountain Ash Rd	Not Yet started	Not started	\$ 51,462
Parkesbourne Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 119,685
Pomeroy Milford Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 13,389
Pontilla Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 23,524
Steins Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 59,807
Stewarts Crossing Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 11,077
Stillwater Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 11,266
Tarlo River Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 4,200
Tiyces Lane	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 29,515
Yarralow Rd	Site Visit conducted, Detailed Scope for site specific "Storm Damage RFQ" draft	Not started	\$ 12,019
Mogo Rd	Not yet started	Not started	\$ 35,641
Spa Road	Not yet started	Not started	\$ 22,654
		Sub-total	\$ 4,975,581
		Total	\$ 7,082,838
Realised savings to date			\$ 249,353
		Total	\$ 7,332,191

Project funds

Budget	Spend to date	Funds available
\$ 7,332,191	\$ 1,684,727	\$ 5,647,463

Project Variations

Nil approved variations

Contractual Issues

No contractual issues to report for August & September 2020

Priorities for next month

- Finalize TfNSW schedule of Works agreements for Fires, Floods for Local, Regional and Crown roads.
- Commence on site the Jerrara Road Roadside Erosion Repairs and Erosion Mitigation Works. Coopers have been provided a letter of award and are still working on the necessary preconstruction documentation.
- Revegetation and Erosion Control Services to complete works on Forest Siding Causeway at Chainage (CH) 5.67km and nearby minor culvert repairs
- Continue to conduct a number of site visits to develop packages of works for locations that require a heightened level of control. These packages of works will be a “Natural Disaster Restoration RFQ” and will almost be the balance of the Minor/Moderate type repair works.
- Finalise scope and obtain quotation for Forest Lodge Box Culvert (Middle Arm Rd) and Parkesbourne Rd (near Hume Highway) in collaboration with an erosion and sedimentation control specialist contractor.
- Develop vegetation disposal methodology for Caoura Road (Fire damage) CH 16.37km to 21.20km
- Refine program of works and expenditure forecasting
- Submit a claim for Payment for the completed *Emergency Response Works* and the completed *Essential Public Asset Reconstruction Works*.

Project Risks

Risk	Level	Mitigation
Weather causing delays	Medium	Schedule of appropriate works in line with weather forecast
New Natural Disaster events	Medium -High	Roads being reassessed and prioritised and programmed into current works.
Procurement timeframes	High	Utilisation of panels and

		procurement exemptions for urgent works.
COVID 19	Low	Transmission in LGA low but improved technology platforms being used.



Apps Lane, Towrang



Forest Siding Road



Willandra Lane



Bungendore Road

15.20 MOUNTAIN ASH ROAD BLACKSPOT PROJECT - SEPTEMBER 2020 STATUS REPORT

Author: Andrew Cartwright, Business Manager Works

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN3.2 Implement road infrastructure capital works and maintenance programs
Cost to Council:	Nil. Works fully funded through the Australian Government Blackspot program to the value of \$1,581,358 The expenditure to date is \$531,962
Use of Reserve Funds:	Nil

RECOMMENDATION

That the monthly status report on Mountain Ash Road Blackspot project from the Business Manager of Works be received.

BACKGROUND

To provide Council with an update on the current status of the Mountain Ash Road Blackspot project, which stretches from Jerrara Road at Bungonia, west towards Goulburn. The project is extended over a 7km segment with road widening and pavement overlay the major factors of the road improvements.

REPORT

The following table outlines the construction program. Works are generally on schedule however a two week delay was caused by an unexpected rain event in August. An additional delay of two weeks has been experienced due to a gravel crusher breakdown affecting the continuous supply of gravel required for the overlay.

Drainage works have been completed, including but not limited to, additional road crossings and upgrading of existing twin cell 600mm culvert to a triple cell 600mm culvert. Table drain and batter improvements have continued throughout September and have now been completed.

Vegetation removal has been undertaken in September in preparation of a gravel overlay of the remaining section of the road. This will commence as per the scheduled program in late September.

Task description	Start	Finish	Comment
• Road widening	1/7/20	17/9/20	Complete
• Installation of 3 x cell 600mm culvert	25/8/20	27/8/20	Complete
• Installation single cell 600mm culvert	8/9/20	10/9/20	Complete
• Raise existing headwalls	9/9/20	22/9/20	Complete
• Re shape batters	1/8/20	18/9/20	Complete
• Table drain improvements	1/8/20	25/9/20	Complete
• Bitumen seal overlay of widened section	17/9/20	17/9/20	Complete
• Crushing of gravel for overlay	18/9/20	9/10/20	In progress
• Commence pavement overlay	12/10/20	25/11/20	Commencing October

- Two week delay due to storm damage incurred on the 10th of August 2020
- Two week delay of the gravel overlay due to crusher break down 4th September 2020

As at the end of September the revised completion date is 7th December 2020

Project Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs		
• Drainage/Stormwater & bulk earthworks	\$217,000	\$187,076
• Pavement/wearing course	\$809,510	\$53,257
• Vegetation	\$84,000	\$85,689
• Project management	\$45,000	\$40,935
• Guard rail, signage and line marking	\$171,245	\$197
• Widening	\$176,257	164,808
• Contingency 5%	\$78,346	0
Sub-total	\$1,581,358	\$531,962

Expenditure Variations

Nil expenditure variations to report

General Project Issues

- Crusher breakdown has resulted in the pavement overlay being delayed by two weeks
- Decision was made not to commence pavement overlay until after the October long weekend School Holidays due to the substantial increase in traffic during this period.

Priorities for next month

- Complete crushing of pavement gravel by 12th October
- Commence gravel overlay of existing pavement on 12th October
- Line mark of widened section of Mountain Ash Road by 23rd October

Project Risks

- Weather causing potential delays
- Through traffic, works occurring under strict traffic control conditions
- Project interruptions due to COVID-19.



Batter and drainage works



Triple Cell 600mm Culvert



Completed culvert with gabion rock



Stage 1 Mountain Ash two coat seal

15.21 COOKBUNDOON PAVILION UPGRADE SEPTEMBER 2020 STATUS REPORT

Author: Robert Hughes, Business Manager Community Facilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **DRAFT Schematic Designs Cookbundoon Pavilion** [↓](#) 

Link to Community Strategic Plan:	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
Cost to Council:	The approved budget for the upgrade of the Cookbundoon Pavilion is \$1,072,884. Expenditure to date is \$13,068.
Use of Reserve Funds:	The project is being funded from the following reserves as resolved at the 21 st July 2020 Ordinary meeting of Council: 21 st July 2020 Ordinary meeting of Council: Community Infrastructure Reserve Fund - \$500,000 The balance of the budget (\$572,884) is grant funded from the Local Roads and Community Infrastrucutre Grant Program.

RECOMMENDATION

That the report form the Business Manager Community Facilities on Cookbundoon Pavilion Upgrade September 2020 Status Report be received and the information noted.

BACKGROUND

To provide Council with an update on the current status of the Cookbundoon Pavilion Upgrade.

REPORT

The upgrade of the Cookbundoon Pavilion is currently an open tender advertised under 2021T0005 – Cookbundoon Pavilion Upgrade. The tender has a closing date of the 13th October 2020 where a full assessment will be undertaken and presented to the next available Council meeting. The table below is the proposed timeline for delivery of the procurement and delivery phase of the project.

Action	Status	Target Date
Complete investigations at site and prepare reports to be included with tender documents.	Completed	4 September 2020
Advertise & Release RFT	Completed	15 September 2020
On Site Meeting (Compulsory)	Completed	22 September 2020
RFT Closes		13 October 2020
Council meeting to consider recommendation		3 November 2020
Complete contract		30 June 2021

A compulsory on site meeting was held at Cookbundoon Fields on the 22nd September 2020 as part of the tendering process. Nine prospective tenderers attended the meeting with the intent of submitting a tender for the project.

A detailed program of works will be completed after a successful tenderer has been selected and endorsed by Council. The required completion date for this project is the 30th June 2021, which is outlined in the grant funding agreement. Opportunities to complete the project earlier will be explored during construction to minimise the disruption to normal activities during the 2021 soccer season.

Currently \$13,068 has been expended in this budget which has covered the completion of tendering documents and reports associated with the tender. The estimated costs of each item and the progress payments to the end of September 2020 are outlined in the table below.

Budget	\$1,072,884.00	YTD
Preliminaries	\$21,884	\$13,068
Power Relocation	\$19,000	
Demolition	\$24,000	
New Pavilion (370m2)	\$960,000	
Contingency (5%)	\$48,000.00	
Total	\$1,072,884	\$13,067

Priorities for next month

The main task for October 2020 are to complete the procurement phase of the project and prepare a detailed tender evaluation to present to Council at the 4th November 2020 meeting.

Procurement and programming of the power relocation and demolition of the existing pavilion will also commence during October. This work will be performed by Council prior to the awarding of the contract.

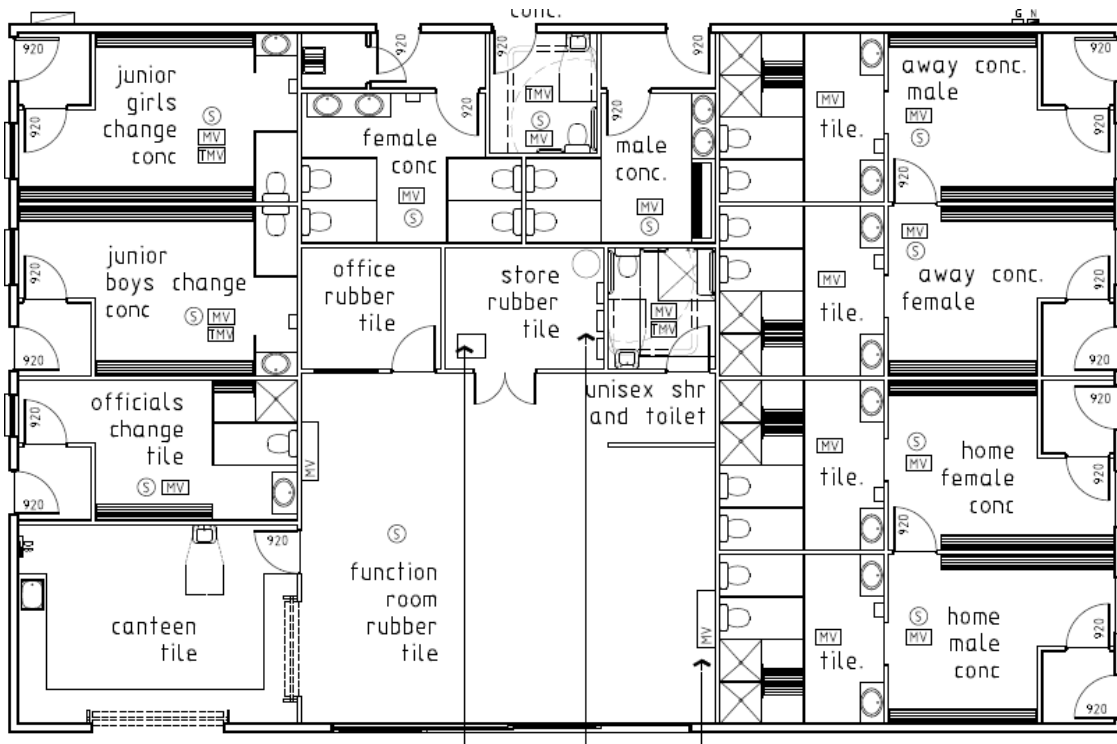
Project Risks

The significant project risks and control measures for October are as follows:

- The tendered prices are above the allocated budget;
 - Review pricing and scope of works once responses are received.
- Project interruptions due to COVID-19
 - Follow up to date government directives and site protocols – monitor.



Existing Building, with proposed footprint of new building




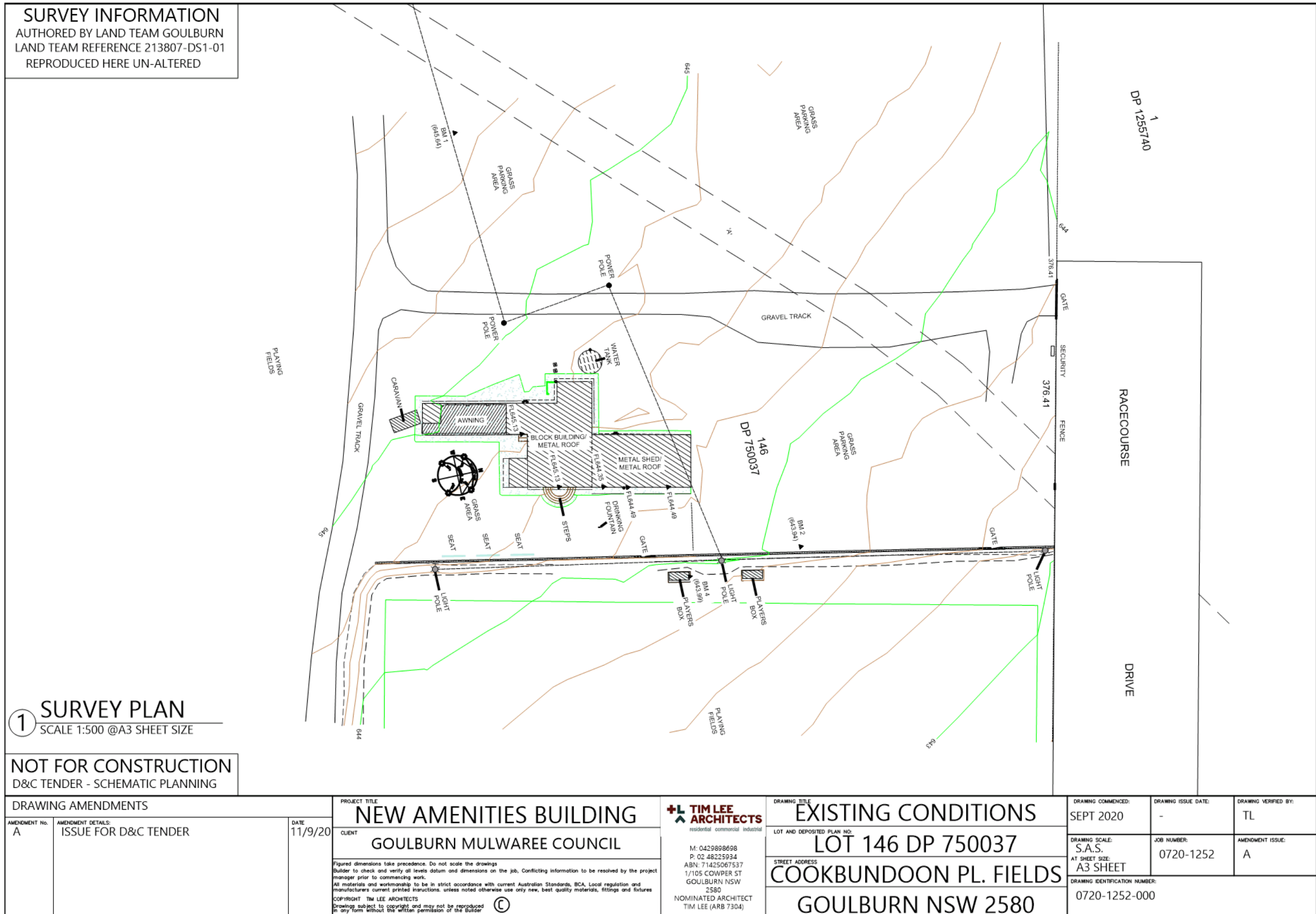
Draft internal layout of building

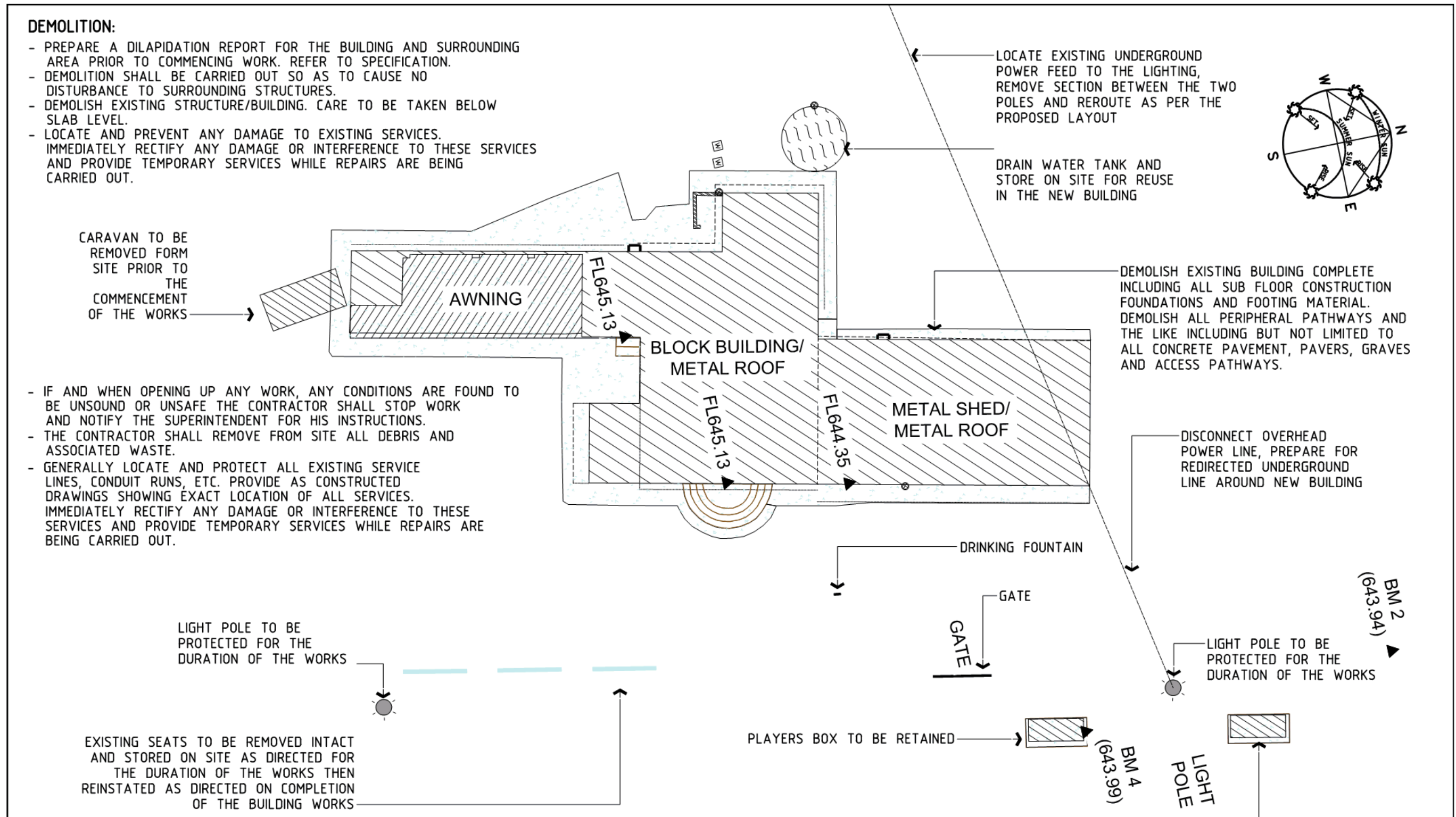
DESIGN AND CONSTRUCT TENDER DOCUMENTATION PROPOSED NEW AMENITIES BLOCK COOKBUNDOON PLAYING FIELDS GOULBURN NSW

ARCHITECTURAL DOCUMENTATION

DRAWING NUMBER	DRAWING TITLE	REVISION NUMBER	ISSUE DATE
0720-1252-000	SITE PLAN	A	11-9-2020
0720-1252-001	DEMOLITION PLAN	A	11-9-2020
0720-1252-002	PROPOSED SITE PLAN	A	11-9-2020
0720-1252-003	DETAIL SITE PLAN	A	11-9-2020
0720-1252-004	DIMENSIONED FLOOR PLANE PLAN	A	11-9-2020
0720-1252-005	ANNOTATED FLOOR PLAN	A	11-9-2020
0720-1252-006	ROOF PLAN	A	11-9-2020
0720-1252-007	ELEVATIONS 1	A	11-9-2020
0720-1252-008	ELEVATIONS 2	A	11-9-2020
0720-1252-009	SECTION	A	11-9-2020
0720-1252-010	SECTION NOTES	A	11-9-2020
0720-1252-011	ACCESSIBLE TOILET LAYOUT	A	11-9-2020

DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING		DRAWING TITLE TITLE SHEET		DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	DATE 11/9/20	CLIENT GOULBURN MULWAREE COUNCIL	LOT AND DEPOSITED PLAN NO. LOT 146 DP 750037		DRAWING SCALE: S.A.S.	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A
			STREET ADDRESS COOKBUNDOON PL. FIELDS GOULBURN NSW 2580		DRAWING IDENTIFICATION NUMBER: 0720-1252-TITLE			
			 <p>M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)</p>					
			Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions. unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawing subject to copyright and may not be reproduced in any form without the written permission of the Builder					

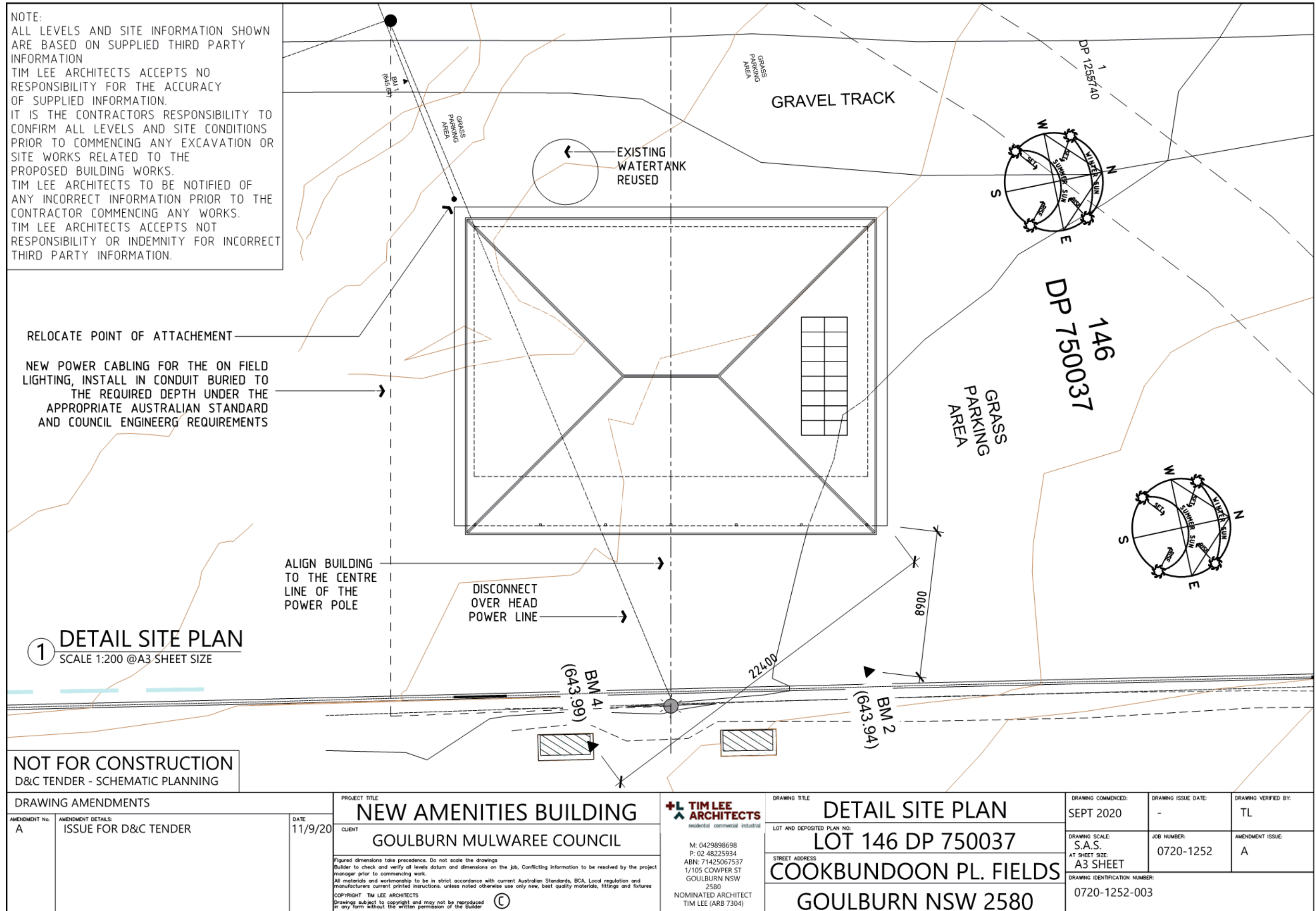




NOT FOR CONSTRUCTION
D&C TENDER - SCHEMATIC PLANNING

1 DEMOLITION PLAN
SCALE 1:200 @A3 SHEET SIZE

DRAWING AMENDMENTS		PROJECT TITLE	TIM LEE ARCHITECTS residential commercial industrial M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)	DRAWING TITLE	DRAWING COMMENCED:	DRAWING ISSUE DATE:	DRAWING VERIFIED BY:
AMENDMENT No.	AMENDMENT DETAILS:	CLIENT		LOT AND DEPOSITED PLAN NO.	SEPT 2020	-	TL
A	ISSUE FOR D&C TENDER	GOULBURN MULWAREE COUNCIL	LOT 146 DP 750037	DEMOLITION PLAN			
DATE			STREET ADDRESS	COOKBUNDOON PL. FIELDS	DRAWING SCALE:	JOB NUMBER:	AMENDMENT ISSUE:
11/9/20			GOULBURN NSW 2580	GOULBURN NSW 2580	S.A.S.	0720-1252	A
					AT SHEET SIZE:		
					A3 SHEET		
					DRAWING IDENTIFICATION NUMBER:		
					0720-1252-001		



NOTE:
 ALL LEVELS AND SITE INFORMATION SHOWN ARE BASED ON SUPPLIED THIRD PARTY INFORMATION
 TIM LEE ARCHITECTS ACCEPTS NO RESPONSIBILITY FOR THE ACCURACY OF SUPPLIED INFORMATION.
 IT IS THE CONTRACTORS RESPONSIBILITY TO CONFIRM ALL LEVELS AND SITE CONDITIONS PRIOR TO COMMENCING ANY EXCAVATION OR SITE WORKS RELATED TO THE PROPOSED BUILDING WORKS.
 TIM LEE ARCHITECTS TO BE NOTIFIED OF ANY INCORRECT INFORMATION PRIOR TO THE CONTRACTOR COMMENCING ANY WORKS.
 TIM LEE ARCHITECTS ACCEPTS NOT RESPONSIBILITY OR INDEMNITY FOR INCORRECT THIRD PARTY INFORMATION.

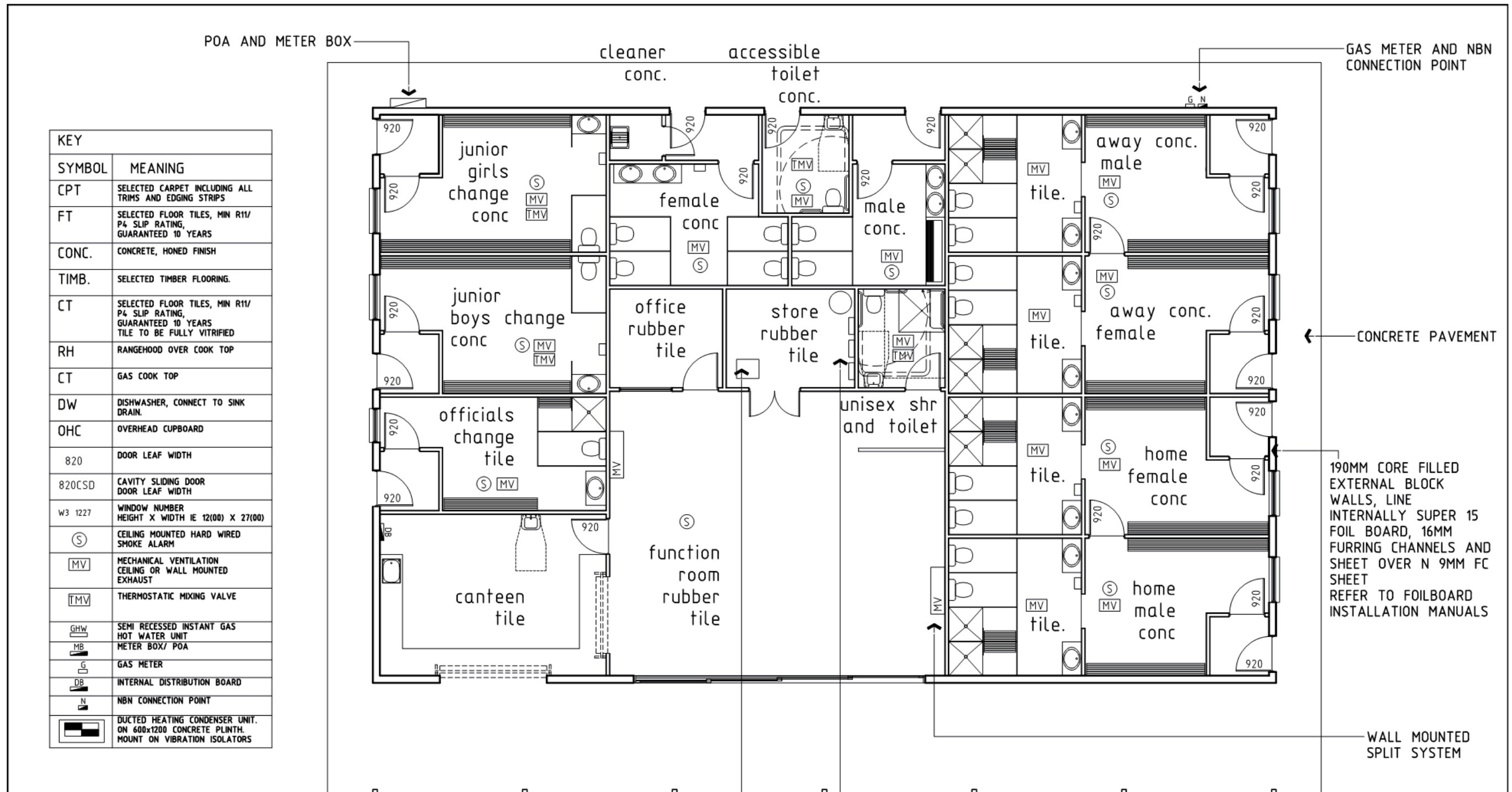
RELOCATE POINT OF ATTACHEMENT
 NEW POWER CABLING FOR THE ON FIELD LIGHTING, INSTALL IN CONDUIT BURIED TO THE REQUIRED DEPTH UNDER THE APPROPRIATE AUSTRALIAN STANDARD AND COUNCIL ENGINEERG REQUIREMENTS

ALIGN BUILDING TO THE CENTRE LINE OF THE POWER POLE
 DISCONNECT OVER HEAD POWER LINE

1 **DETAIL SITE PLAN**
 SCALE 1:200 @A3 SHEET SIZE

NOT FOR CONSTRUCTION
 D&C TENDER - SCHEMATIC PLANNING

DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING	TIM LEE ARCHITECTS residential commercial industrial M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)	DRAWING TITLE DETAIL SITE PLAN	DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	CLIENT GOULBURN MULWAREE COUNCIL		LOT AND DEPOSITED PLAN NO. LOT 146 DP 750037	DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A
		<small>Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions. unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawings subject to copyright and may not be reproduced in any form without the written permission of the Builder</small>	STREET ADDRESS COOKBUNDOON PL. FIELDS GOULBURN NSW 2580				

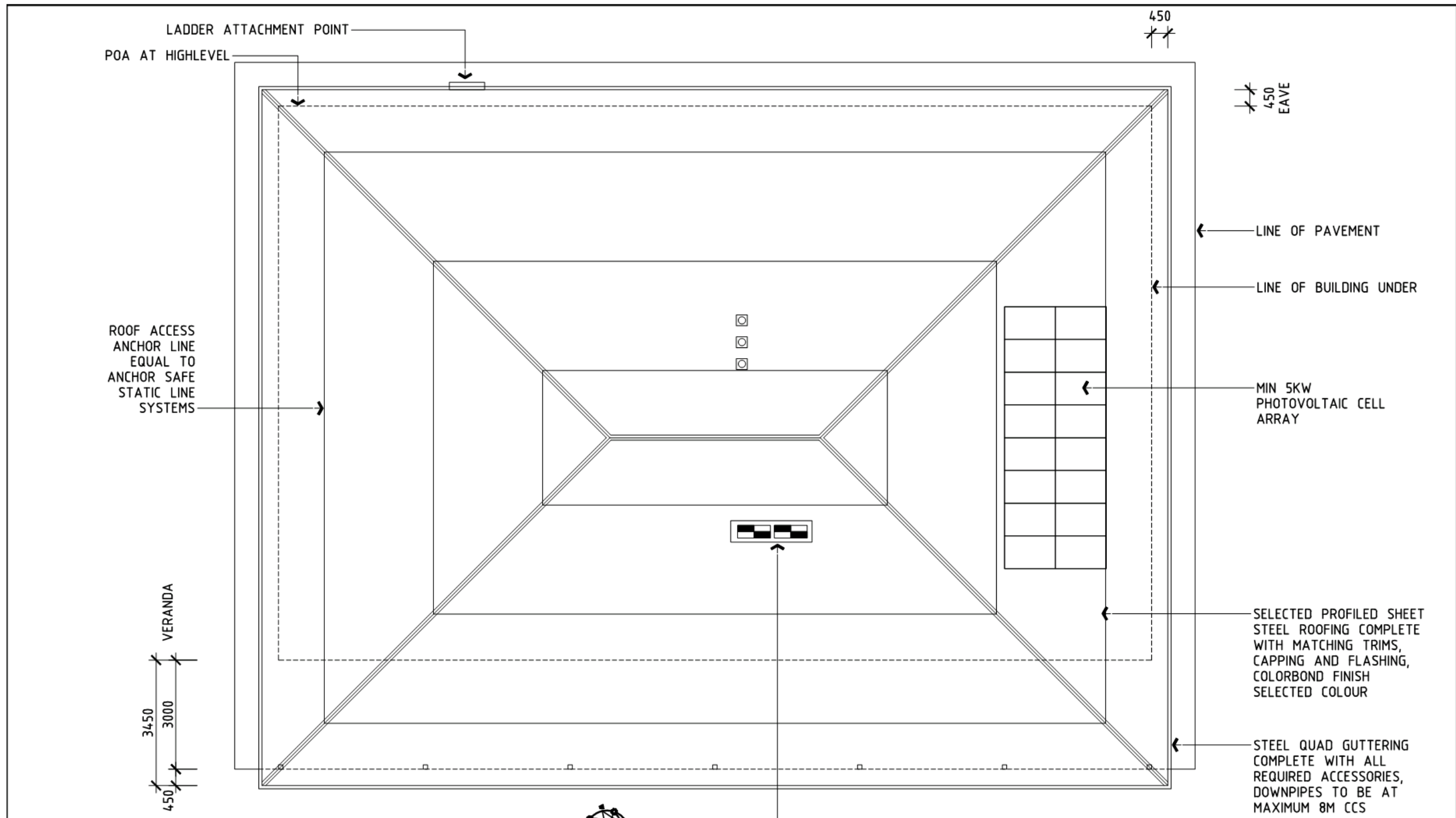


KEY	
SYMBOL	MEANING
CPT	SELECTED CARPET INCLUDING ALL TRIMS AND EDGING STRIPS
FT	SELECTED FLOOR TILES, MIN R11/ P4 SLIP RATING, GUARANTEED 10 YEARS
CONC.	CONCRETE, HONED FINISH
TIMB.	SELECTED TIMBER FLOORING.
CT	SELECTED FLOOR TILES, MIN R11/ P4 SLIP RATING, GUARANTEED 10 YEARS TILE TO BE FULLY VITRIFIED
RH	RANGEHOOD OVER COOK TOP
CT	GAS COOK TOP
DW	DISHWASHER, CONNECT TO SINK DRAIN.
OHC	OVERHEAD CUPBOARD
820	DOOR LEAF WIDTH
820CSD	CAVITY SLIDING DOOR DOOR LEAF WIDTH
W3 1227	WINDOW NUMBER HEIGHT X WIDTH IE 12(00) X 27(00)
(S)	CEILING MOUNTED HARD WIRED SMOKE ALARM
(MV)	MECHANICAL VENTILATION CEILING OR WALL MOUNTED EXHAUST
(TMV)	THERMOSTATIC MIXING VALVE
(GHW)	SEMI RECESSED INSTANT GAS HOT WATER UNIT
(MB)	METER BOX/ POA
(G)	GAS METER
(DB)	INTERNAL DISTRIBUTION BOARD
(N)	NBN CONNECTION POINT
(Image)	DUCTED HEATING CONDENSER UNIT. ON 600x1200 CONCRETE PLINTH. MOUNT ON VIBRATION ISOLATORS

1 FLOOR PLAN
SCALE 1:100 @A3 SHEET SIZE

NOT FOR CONSTRUCTION
D&C TENDER - SCHEMATIC PLANNING

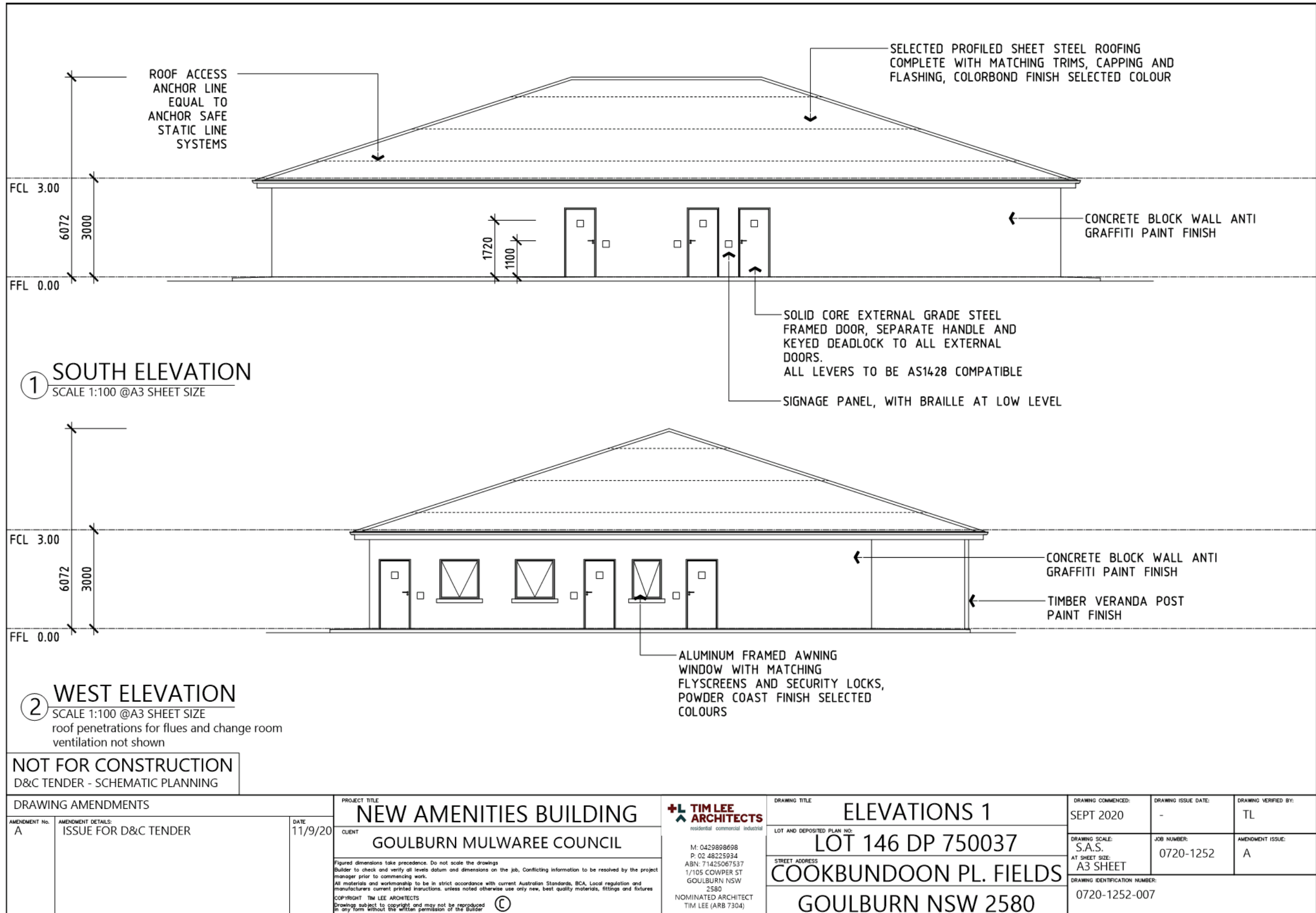
DRAWING AMENDMENTS		PROJECT TITLE	DRAWING TITLE	DRAWING COMMENCED:	DRAWING ISSUE DATE:	DRAWING VERIFIED BY:
AMENDMENT No.	AMENDMENT DETAILS:	NEW AMENITIES BUILDING	FLOOR PLAN - NOTES	SEPT 2020	-	TL
A	ISSUE FOR D&C TENDER	CLIENT	LOT AND DEPOSITED PLAN NO:	DRAWING SCALE:	JOB NUMBER:	AMENDMENT ISSUE:
		GOULBURN MULWAREE COUNCIL	LOT 146 DP 750037	S.A.S.	0720-1252	A
		DATE	STREET ADDRESS	AT SHEET SIZE:		
		11/9/20	COOKBUNDOON PL. FIELDS	A3 SHEET		
			GOULBURN NSW 2580	DRAWING IDENTIFICATION NUMBER:		
				0720-1252-005		

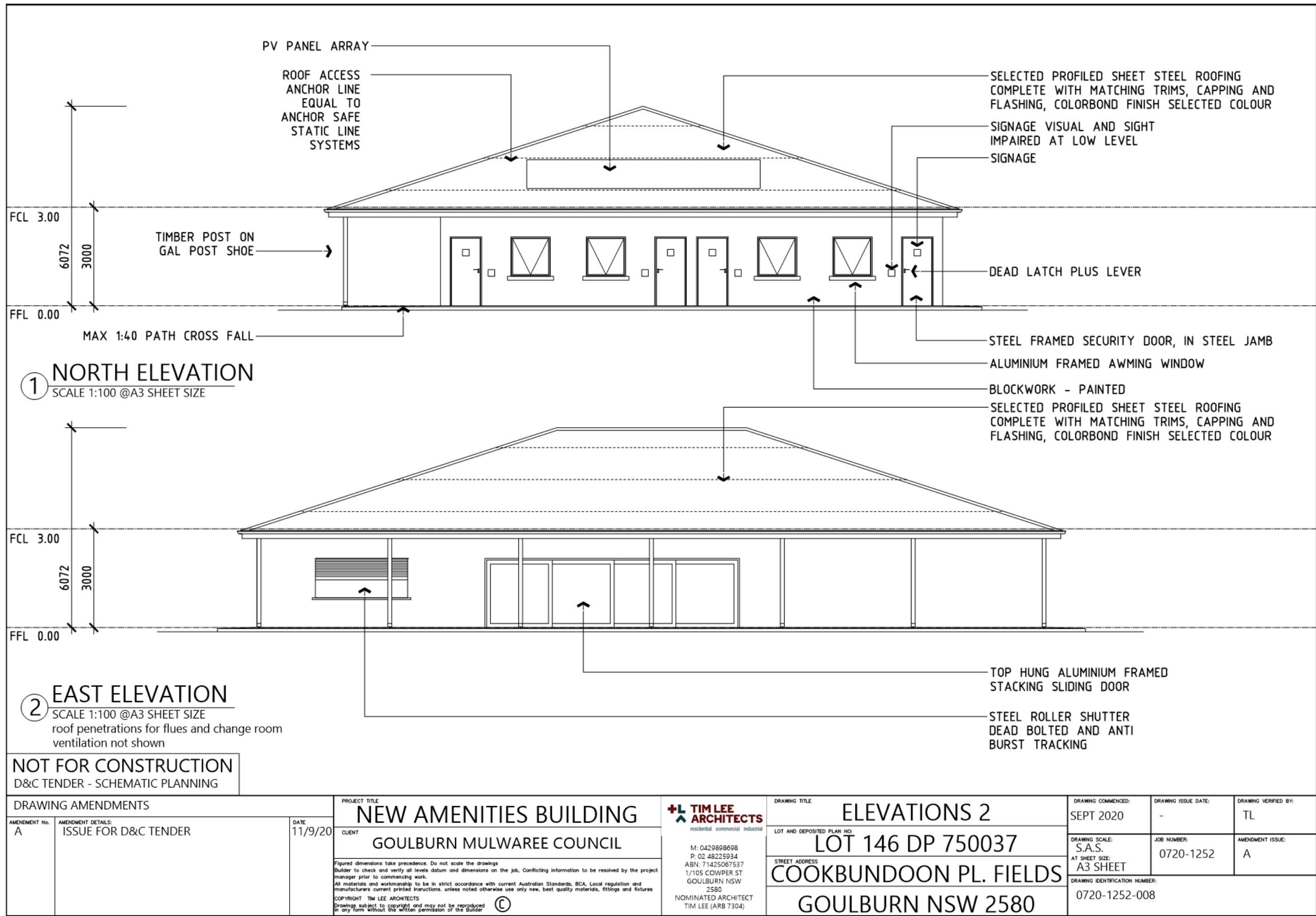


1 ROOF PLAN
 SCALE 1:100 @A3 SHEET SIZE

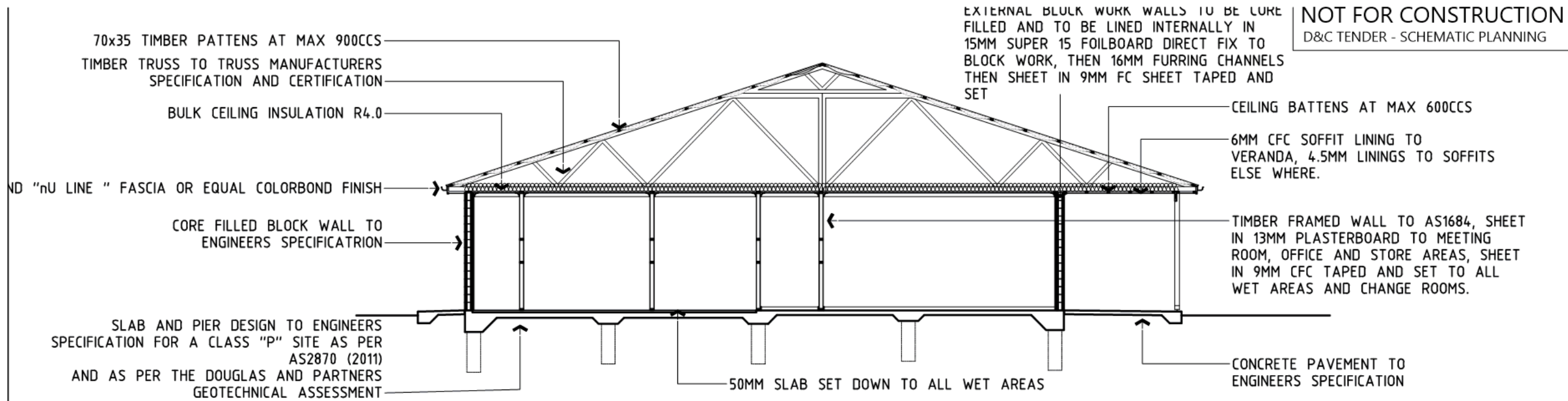
NOT FOR CONSTRUCTION
 D&C TENDER - SCHEMATIC PLANNING

DRAWING AMENDMENTS AMENDMENT No. A AMENDMENT DETAILS: ISSUE FOR D&C TENDER DATE: 11/9/20		PROJECT TITLE NEW AMENITIES BUILDING CLIENT GOULBURN MULWAREE COUNCIL		TIM LEE ARCHITECTS residential commercial industrial M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)		DRAWING TITLE ROOF PLAN LOT AND DEPOSITED PLAN NO. LOT 146 DP 750037 STREET ADDRESS COOKBUNDOON PL. FIELDS GOULBURN NSW 2580		DRAWING COMMENCED: SEPT 2020 DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET DRAWING IDENTIFICATION NUMBER: 0720-1252-006		DRAWING ISSUE DATE: - JOB NUMBER: 0720-1252 DRAWING VERIFIED BY: TL AMENDMENT ISSUE: A	
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DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING	TIM LEE ARCHITECTS residential commercial industrial M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)	DRAWING TITLE ELEVATIONS 2	DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL	
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	CLIENT GOULBURN MULWAREE COUNCIL		LOT AND DEPOSITED PLAN No. LOT 146 DP 750037	DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A	DRAWING IDENTIFICATION NUMBER: 0720-1252-008
		<small>Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions. unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawing subject to copyright and may not be reproduced in any form without the written permission of the Builder</small>		STREET ADDRESS COOKBUNDOON PL. FIELDS				
				GOULBURN NSW 2580				



NOT FOR CONSTRUCTION
D&C TENDER - SCHEMATIC PLANNING

1 TYPICAL SECTION
SCALE 1:100 @A3 SHEET SIZE

- CONCRETE REINFORCEMENT:**
- ALL REINFORCEMENT WILL BE HELD RIGIDLY IN PLACE WITHIN SPECIFIED TOLERANCES BEFORE & DURING CONCRETE PLACEMENT.
 - CONDUITS, PIPES ETC. SHALL BE FABRICATED AND INSTALLED SO THAT NO BENDING, CUTTING OR DISPLACEMENT OF THE REINFORCEMENT FROM ITS PROPER POSITION WILL BE REQUIRED.
 - ALL REINFORCEMENT TO BE SUPPORTED ON STEEL CHAIRS TO MAINTAIN CORRECT LEVELS. SPACING TO BE NO MORE THAN 800mm FOR TRENCH MESH, AND 600mm FOR FABRIC MESH.
 - LAPPING TOLERANCES FOR FABRIC MESH TO BE:
FABRIC MESH 300mm
TRENCH MESH 600mm
 - ALL STEEL WORK AND MATERIALS TO CONFORM TO AS 1302, 1303, 1304 & 3600. (AUSTRALIAN STANDARDS).
- CONCRETE:**
- UNLESS OTHERWISE NOTED ON THE DRAWINGS THE CHARACTERISTIC STRENGTH GRADE OF ALL CONCRETE WILL BE GRADE N32.
 - AGGREGATE SHALL BE DENSE AGGREGATE TO AS1465 FROM AN APPROVED SOURCE. THE MAXIMUM SIZE OF COURSE AGGREGATE SHALL NOT BE GREATER THAN 14mm IN 150mm SLABS.
 - CONCRETE TESTING TO COMPLY WITH AS 3600
 - DURING CURING THE CONCRETE SHALL BE COVERED AND KEPT WET FOR A MINIMUM OF 7 DAYS. COVER TO BE 0.2mm THICK POLYTHENE SHEETING WHICH SHALL BE SECURELY FIXED AGAINST TRAFFIC, WIND AND OVERLAPPED MIN 300mm AT JOINTS.
 - ALL CONCRETE SHALL BE PROPERLY COMPACTED USING A HIGH FREQUENCY MECHANICAL VIBRATOR.
 - ALL EXPOSED CONCRETE PAVING TO BE FLOATED TO A FLAT SURFACE AND BROOM FINISHED FOR A NON-SLIP FINISH.
 - CONCRETE PAVING ABUTTING OTHER MATERIALS OR STRUCTURES TO HAVE AN EXPANSION JOINT & IRONED FINISH TO EDGES.
 - NON-SLIP SURFACES ARE TO BE PROVIDED ON ALL FORMED SURFACES WHERE PEDESTRIAN TRAFFIC IS ANTICIPATED. (I.E. STEP TREADS, LANDINGS, RAMPS, ETC) PROVIDE SLIP RESISTANT TOOLED GROOVES AS REQUIRED.
 - ALL CONCRETE JOINTS TO BE IRONED.

- TERMITE PROTECTION;**
- PROVIDE TERMITE PROTECTION FOR ALL NEW SLABS, FLOOR & RETAINING WALLS.
- CEILING SUSPENSION SYSTEM:**
- CEILING SUSPENSION SYSTEM TO BE EQUAL TO RONDO SCREW UP SUSPENDED CEILING SYSTEM. CONTRACTOR TO SELECT COMPONENTS & SETOUT CEILING SYSTEM TO SUIT A DESIGN CEILING LOAD OF 21kg/m²
 - CEILING SYSTEM TO BE DESIGNED AND CONSTRUCTED AS PER MANUFACTURERS CURRENT PRINTED INSTRUCTIONS.
 - ALL CEILINGS TO BE 13mm GP PLASTERBOARD.
 - ALL NEW CEILINGS TO HAVE R5.0 BATT LAYED DIRECTLY OVER THE CEILING.
- STRUCTURAL STEEL;**
- PROVIDE SHOP DRAWINGS FOR ALL STRUCTURAL STEEL BASED ON SITE MEASUREMENTS & LEVELS.
 - ALL SIZES & DETAILS TO ENGINEERING DRAWINGS.
 - ALL STRUCTURAL STEEL POSTS, BEAMS & LINTELS TO BE FIRE RATED TO A 180/-/- LEVEL. CONTRACTOR TO DETERMINE PROTECTION METHOD.
 - ALL STRUCTURAL STEEL TO BE CORROSION PROTECTED BY GALVANIZING OR BY A ZINC PHOSPHATE PAINT COATING SYSTEM.
- NEW MASONRY WALLS;**
- NEW MASONRY WALLS ARE TO USE METRIC BLOCKS. ALL NEW MASONRY WORK TO BE IN ACCORDANCE WITH AS3700.
- ROOFING;**
- FLASHINGS, BARGES & OTHER METAL ROOFING PRODUCTS ARE TO BE 0.60BMT G300 ZINCLAUME STEEL. GENERALLY LAP ALL FLASHINGS 150mm OVER METAL DECK.
 - ALL NEW METAL DECK TO BE LAYED OVER 50mm INSULATION BLANKET, SISALATION & SAFETY MESH.
 - ALL SISALATION TO BE LAPPED 150mm & TAPED.
 - ALL ROOF STRUCTURE TO ENGINEERING DRAWINGS.

- ALL OTHER GUTTERS TO BE 150mm QUAD TYPE GUTTERS WITH 100mm DOWNPIPES & SPREADERS.
 - ALL GUTTERS TO HAVE A METAL DECK UNDERFLASHING TURNED DOWN INTO THE GUTTER.
- NEW FRAMED WALLS:**
- CONSTRUCT FROM 90 x 45 F5 PINE OR 90mm STEEL STUDS.
 - STUDS AT MAX 450cts UNLESS NOTED.
 - 3 ROWS OF NOGGINGS FOR ALL STUD WALLS.
 - FIX TOP AND BOTTOM PLATES TO SUBSTRATE AT MAX 600cts.
 - SHEET BOTH SIDES OF FRAME, WITH 9mm VILLABOARD GENERALLY
 - CORNICE AND SKIRTING DETAILS AS NOTED
 - DEFLECTION HEAD TO BE INCLUDED FOR FRAMING NOT FIXED TO OVERHEAD STRUCTURE.
 - CORNICE TO BE FIXED TO CEILING ONLY.
- TIMBER FRAME BRACING, TIE-DOWNS AND JOINT SCHEDULE TO BE DESIGNED AND CERTIFIED BY THE FRAME FABRICATOR IN ACCORDANCE WITH AS 1684 (NATIONAL TIMBER FRAMING CODE).
- TO AREAS LABELLED CT, LAY SELECTED NON SLIP CERAMIC TILES ON MORTAR BED GRADED TO GIVE FALLS TO FW'S AS SHOWN.
- WEEPHOLES TO EVERY THIRD PERPEND. SUPER ALCOR DPC OVER WEEPHOLES.
- GRADE FINISHED GROUND LINE TO GIVE FALLS AWAY FROM BUILDING.

- MINIMUM BEARING PRESSURE 150KPa.
- CONCRETE SLAB TO ENGINEERS DETAILS.
- FORM 12mm EJ TO BLOCK SKIN WITH 50mm ABELFLEX STRIP. FILL JOINT WITH POLYETHYLENE FOAM BACKING ROD & SEAL WITH COLOURED MASTIC. PROVIDE EJ AT MAX 9m CTS UNLESS OTHERWISE SPECIFIED.
- PROVIDE TERMITE CONTROL TO ALL AREAS AS REQUIRED BY PART B OF THE BCA, AS-3660.1 AND AS-3660.2.
- CONNECT ALL NEW DOWNPIPES TO NEW WATER TANKS.
- SURVEYOR TO ESTABLISH BOUNDARY AND SET OUT BUILDING. ALL DIMENSIONS SUBJECT TO SITE SURVEY.

DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING		 TIM LEE ARCHITECTS residential commercial industrial M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)	DRAWING TITLE SECTION		DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	DATE 11/9/20	CLIENT GOULBURN MULWAREE COUNCIL		LOT AND DEPOSITED PLAN NO. LOT 146 DP 750037	STREET ADDRESS COOKBUNDOON PL. FIELDS	DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A
<small>Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions, unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawing subject to copyright and may not be reproduced in any form without the written permission of the Builder</small>				GOULBURN NSW 2580		DRAWING IDENTIFICATION NUMBER: 0720-1252-009			

INSULATION:

- NEW R5.0 CEILING INSULATION TO AREAS SPECIFIED.

DOORS:

- ALL NEW INTERNAL DOORS TO BE SOLID CORE DOORS.
- ALL NEW INTERNAL DOOR FRAMES TO BE TIMBER.
- DOOR HARDWARE TO BE EQUAL TO LOCKWOOD MORTICE LOCKS. PROVIDE SCHEDULED FURNITURE. CONTRACTOR TO PRODUCE A SCHEDULE FOR ALL LOCKS, LATCHES & HARDWARE WITH PARTICULAR REGARD TO REQUIRED FIRE EGRESS SAFETY.
- INSTALL DOOR STOPS BY FIXING ONTO FLOOR TO PREVENT THE DOOR FURNITURE STRIKING THE WALL OR OTHER SURFACES.
- DOOR STOPS EQUAL TO 'BOYD' DS111, PROVIDE BRACKETS AS REQUIRED FOR DOOR HEIGHT.
- INSTALL DOOR CLOSERS ON ALL INTERNAL & EXTERNAL DOORS. INTERNAL DOORS CLOSERS ARE TO HAVE AN ON-OFF HOLD OPEN FUNCTION. ALL CLOSERS ARE TO BE MOUNTED INTERNALLY.
- DOOR HINGES 3No. PER DOOR TO BE HEAVY DUTY SATIN CHROME FAST FIX HINGES TO SUIT DOOR WEIGHT & DOOR CLOSER.
- DOOR LEAVES ALL TO BE 870mm WIDE UNLESS OTHERWISE NOTED.
- DOORS TO TOILETS & TOILET AIRLOCKS TO HAVE 300mm HIGH STAINLESS STEEL KICKPLATES TO BOTH SIDES.
- DOOR HARDWARE GENERALLY TO BE SATIN CHROME. TIMBER TO BE PAINTED.

WINDOWS:

- ALL WINDOWS TO BE POWDERCOATED ALUMINIUM FRAMED. COLOUR AS SELECTED. ALUMINIUM FRAMED FLY SCREENS - COLOUR TO MATCH WINDOW ASSEMBLY. GLASS TO CONFORM WITH BS 952 & AS 1288, AND SHALL BE THE BEST QUALITY, FREE FROM CRACKS, SCRATCHES, ETC.

GENERAL NOTES:

- CHECK ALL DIMENSIONS ON SITE BEFORE COMMENCING WORK.
- DO NOT SCALE FROM DRAWING. USE FIGURED DIMENSIONS ONLY.
- ALL FITTINGS AND FIXTURES TO BE SUPPLIED AND INSTALLED COMPLETE TO MANUFACTURERS CURRENT PRINTED INSTRUCTIONS.
- UNLESS NOTED ALL NEW INTERNAL WALLS TO BE TIMBER STUDS.
- ALL SHEET LININGS TO BE BACK BLOCKED, TAPE COATED, SECOND COATED, FINISH COATED, SKIM COATED & SANDED AS NECESSARY TO GIVE A LEVEL 4 FINISH.
- REMOVE ALL SIGNAGE FROM DOORS AND WALLS FOR THE PURPOSE OF PAINTING. REPLACE ONCE PAINTING HAS BEEN COMPLETED.
- PATCH, FILL AND MAKE GOOD TO ALL EXISTING RENDERED SURFACES TO AREA OF NEW WORK INCLUDING SURFACES THAT MAY HAVE BEEN DAMAGED DURING THE DEMOLITION OR CONSTRUCTION STAGES. PREPARE FOR FINAL PAINT FINISH.
- IT IS THE CONTRACTORS RESPONSIBILITY TO CHECK ALL DIMENSIONS, LEVELS AND SET OUT PRIOR TO COMMENCING WORKS, NOTIFY THE PROJECT MANAGER OF ANY ISSUES PRIOR TO COMMENCING WORK
- CONTRACTORS COMMENCEMENT OF WORK CONSTITUTES A COMPLETE UNDERSTANDING OF THE SUPPLIED DOCUMENTATION AND ACCEPTANCE OF RESPONSIBILITY FOR ALL SITE CONDITIONS.
- NOTIFY THE PROJECT MANAGER OF ANY ERRORS OR OMISSIONS PRIOR TO COMMENCING WORKS PROJECT MANAGER TO CONTACT THE ARCHITECT FOR ADVICE PRIOR TO COMMENCING WORKS
- TIM LEE ARCHITECTS ACCEPT NO RESPONSIBILITY OR INDEMNITY FOR ANY CONDITIONS LATENT OR OTHERWISE ARISING WITHOUT NOTIFICATION PRIOR TO COMMENCING THE WORKS

NEW FLOOR AND WALL TILES:

- NEW FLOOR TILES TO WET AREAS TO BE 100x100 FULLY VITRIFIED NON-SLIP TILES.
- NEW WALL TILES TO WET AREAS ARE TO BE 150x150 GLAZED TILES WITH MATCHING BORDER TILES.
- USE PORTLAND CEMENT TO COMPLY WITH AS 1315, TYPE A.
- USE CLEAN, WASHED, SHARP, SIEVED AND GRADED SAND.
- FLOOR TILES ADHESIVE TO BE WATERPROOF, FLEXIBLE THIN BED. ABA FLEXIBLE MULTIPURPOSE OR EQUAL.
- FORM JOINTS STRAIGHT AND CONSTANT WIDTH. DO NOT FIX TILES WITH TIGHT JOINTS.
- ALLOW AT LEAST 24 HOURS FOR THE TILES TO SET. PROTECT TILES FROM THE WEATHER, WATER PENETRATION, ETC. DURING THIS PERIOD.
- DO NOT COMMENCE GROUTING OF TILES FOR AT LEAST 24 HOURS AFTER THE TILES HAVE BEEN LAID. USE APPROVED GROUT MIX ONLY. APPLY IN STRICT ACCORDANCE WITH MANUFACTURERS CURRENT PRINTED INSTRUCTIONS.
- ALLOW FLOORS TO SET FOR AT LEAST 48 HOURS BEFORE USE.
- REFER TO SPECIFICATIONS FOR ADDITIONAL DETAILS.
- WATERPROOFING TO BE APPROPRIATE TO THE AREA, ENSURE THE WHOLE OF THE FLOOR AND WALLS ARE WATERPROOFED BY A CERTIFIED INSTALLER, PROVIDE PRODUCT DATA SHEET TO ENSURE THE WATER PROOFING IS APPROPRIATE TO THE SUBSTRAIT

PAINTING:

- TO AREAS OF NEW WORK, CLEAN DOWN PREPARE ALL SURFACES TO BE PAINTED, AS DIRECTED BY MANUFACTURES PAINTING INSTRUCTIONS.
- ALL NEW PAINT WORK TO CONSIST OF; PRIME COAT, UNDER COAT AND 2 No. TOP COATS. (MIN. 4 COATS TOTAL).
- EXTERNAL PAINTING AS NOMINATED TO MATCH EXISTING.
- APPLY AT LEAST TWO (2) FINISHING TOP COATS OF PAINT.
- ALL PAINTING AND WORKMANSHIP TO BE IN ACCORDANCE WITH AUSTRALIAN STANDARDS, AS-2311.
- COLOUR TO BE CHOSEN AS DIRECTED ON SITE OR AS SPECIFIED IN THE SPECIFICATION.

SIGNAGE:

- PROVIDE NEW SIGNAGE SUITABLY POSITIONED FOR NEW SIDE DISABLED ENTRY/RAMP, FEMALE AND MALE DISABLED TOILETS.
- REMOVE ALL SIGNAGE FROM DOORS AND WALLS FOR THE PURPOSE OF PAINTING. REPLACE ONCE PAINTING HAS BEEN COMPLETED.


GENERAL ELECTRICAL:

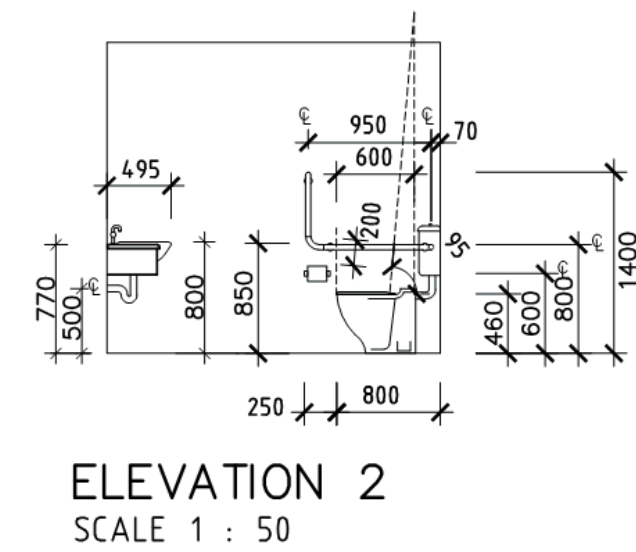
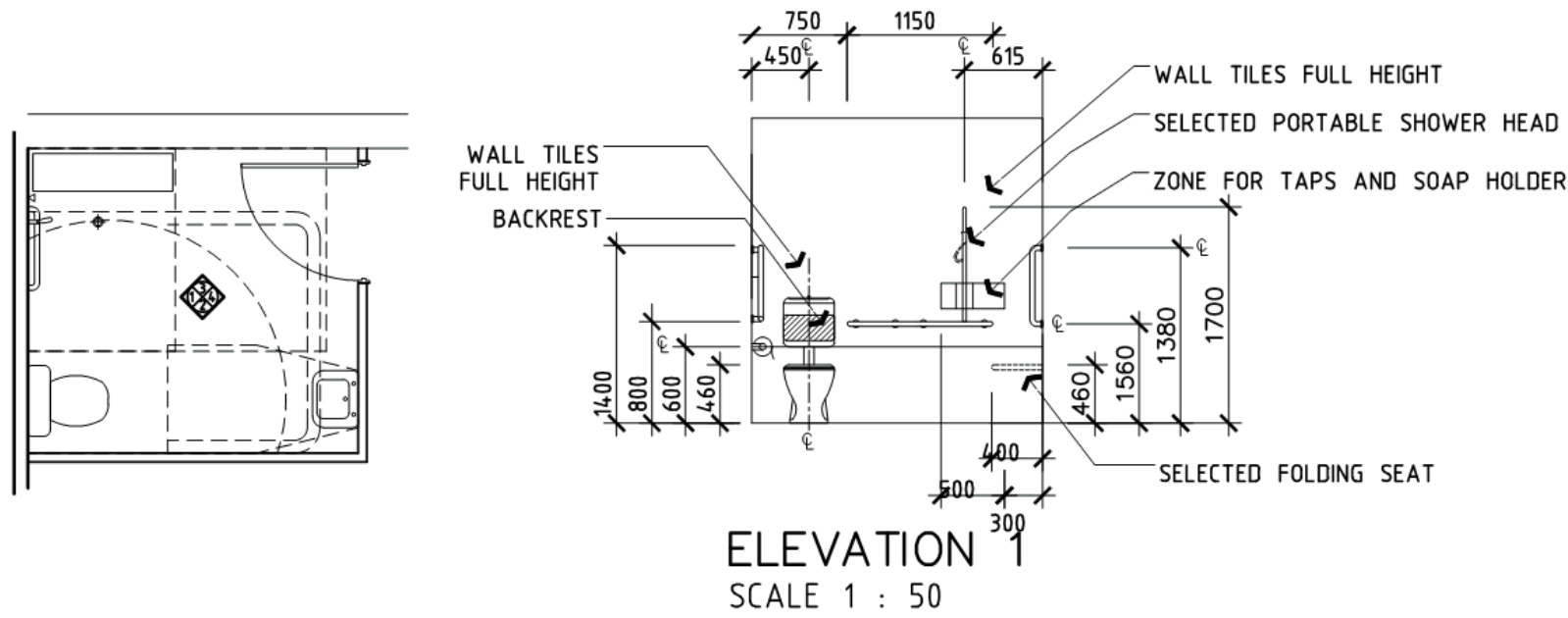
- TO AREAS OF NEW WORK, THE CONTRACTOR MUST ALLOW FOR THE REMOVAL AND REPLACEMENT OF ALL LIGHTS AND OTHER FITTINGS FOR THE PURPOSE OF PAINTING AND/OR CLEANING.
- CONTRACTOR TO INCLUDE ALL REQUIRED CABLES, SWITCHES, FITTINGS AND FIXTURES TO ENSURE ALL SYSTEMS ARE INSTALLED COMPLETE AND IN A SAFE WORKING MANNER.
- CONTRACTOR TO ENSURE THAT THE EXISTING SUBMAINS ARE OF SUFFICIENT SIZE FOR NEW LOADING MAINTAINING MINIMUM 20% SPARE CAPACITY AND TO ALLOW FOR UPGRADE AS REQUIRED.
- CONTRACTOR TO MAKE GOOD ALL DAMAGE CAUSED BY THE REMOVAL OF FITTINGS AND FIXTURES.
- ALL CABLING AND SWITCH WIRING TO BE CHASED INTO WALLS OR CONCEALED BY WALL CAVITIES, UNDER FLOOR OR THROUGH CEILINGS.
- CONTRACTOR TO PROVIDE SHOP DRAWINGS INCLUDING POWER OUTLETS, LIGHTING LAYOUTS, SINGLE LINE DIAGRAMS, AND SWITCHBOARD LAYOUTS.
- CALCULATIONS OF THE LOADING FOR THE PROPOSED WORK TO BE SUBMITTED TO THE SUPERINTENDENT FOR APPROVAL PRIOR TO WORK COMMENCING.
- CONTRACTOR TO PROVIDE 3 SETS OF 'AS BUILT' DRAWINGS INCLUDING SINGLE LINE DIAGRAMS, AND SWITCHBOARD LAYOUTS.
- CONTRACTOR TO PROVIDE 3 MANUALS CONTAINING ALL RELEVANT MAINTENANCE AND PRODUCT INFORMATION, COPIES OF ALL CERTIFICATES AND APPROVALS, RELATING TO THE WORK.
- ALL POWER OUTLET CIRCUITS TO ALL AREAS TO BE PROTECTED WITH INDIVIDUAL EARTH LEAKAGE CIRCUIT BREAKERS.
- CONTRACTOR TO CLEAN AND RETUBE ALL LIGHT FITTINGS TO AREAS OF NEW WORK SUFFICIENT TO ILLUMINATE THE NEW WORKS TO LUX LEVEL REQUIRED BY THE AUSTRALIAN STANDARDS AS-1680.
- INSTALL NEW LUMINARIES AS DIRECTED.

GENERAL MECHANICAL SERVICES NOTES:

- CONTRACTOR TO PROVIDE EXHAUST AIR SYSTEM TO NEW TOILET AREAS.
- CONTRACTOR TO HAVE MANUFACTURERS REPRESENTATIVE CERTIFY ALL EXHAUST AIR INSTALLATION AND EQUIPMENT.
- CONTRACTOR TO DESIGN EXHAUST AIR SYSTEM TO PROVIDE A MINIMUM OF 20 COMPLETE AIR CHANGES PER HOUR.
- AIR TO BE EXHAUSTED TO OUTSIDE THROUGH CEILING & ROOF.
- SKYLIGHTS ARE TO BE EQUIPPED WITH FANS FOR VENTILATION. CONTRACTOR TO SUPPLY, INSTALL & CONNECT TO VENTILATION CONTROLS.
- DESIGN, INSTALL AND CERTIFY INSTALLATION IN STRICT ACCORDANCE WITH; ALL RELEVANT AUSTRALIAN STANDARDS, LOCAL BY LAWS, BCA, PROVIDE 3 No. COPIES OF ANY REQUIRED CERTIFICATION.
- NEW HEAT/COOLING UNITS TO BE 'MITSUBISHI' MICROPROCESSOR MSH128VA2 OR EQUAL.

NOT FOR CONSTRUCTION
D&C TENDER - SCHEMATIC PLANNING

DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING		 TIM LEE ARCHITECTS residential commercial industrial	DRAWING TITLE SECTION NOTES		DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	DATE 11/9/20	CLIENT GOULBURN MULWAREE COUNCIL		LOT AND DEPOSITED PLAN No. LOT 146 DP 750037	STREET ADDRESS COOKBUNDOON PL. FIELDS	DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A
<small>Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions. unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawing subject to copyright and may not be reproduced in any form without the written permission of the Builder</small>				<small>M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)</small>		DRAWING IDENTIFICATION NUMBER: 0720-1252-010			



WATER CLOSETS:

THE CISTERN MAY BE SURFACE MOUNTED OR FLUSH. IF A FLUSH CISTERN IS USED THE DEPTH OF THE TOILET FIXTURE SPACE MAY BE REDUCED ACCORDINGLY.

THIS CIRCULATION SPACE CAN OVERLAP ANY OTHER CIRCULATION SPACES.

BASINS:

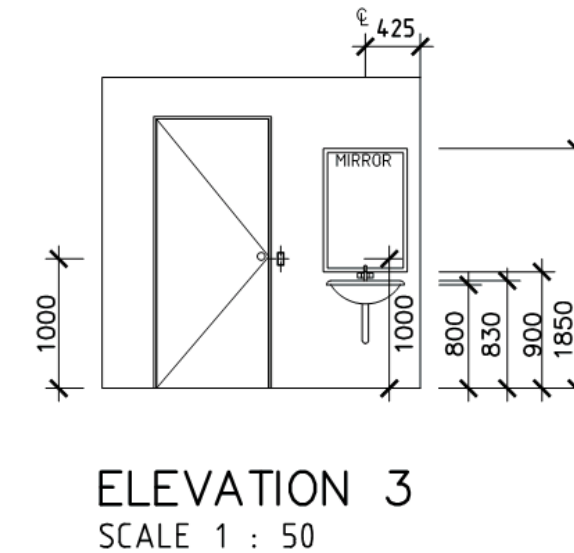
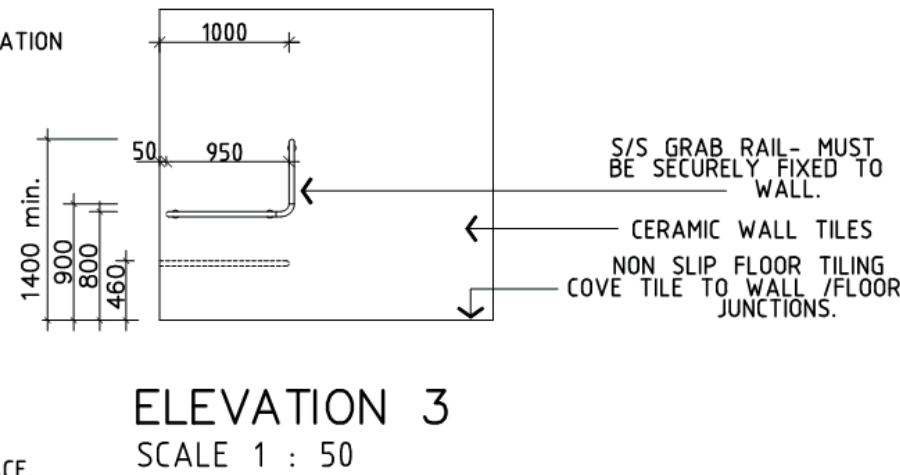
THIS CIRCULATION SPACE MAY OVERLAP ANY OTHER CIRCULATION SPACES SPECIFIED.

A FLOOR WASTE MAY BE USED IF THE WASTE ENTERS THE FLOOR OUTSIDE THE CIRCULATION SPACE.

SHOWER RECESSES:

THESE CIRCULATION SPACES CAN OVERLAP ANY OTHER CIRCULATION SPACE.

THE FOLDING SEAT IS NOT PART OF THE CIRCULATION SPACE.



NOT FOR CONSTRUCTION
D&C TENDER - SCHEMATIC PLANNING

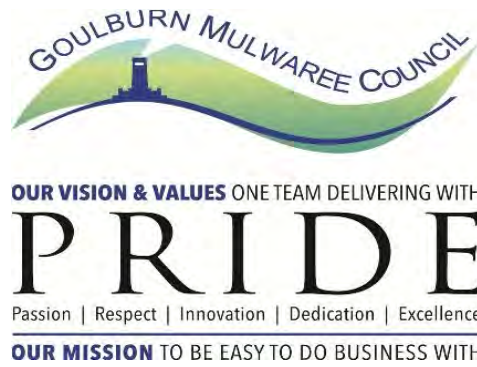
DRAWING AMENDMENTS		PROJECT TITLE NEW AMENITIES BUILDING	<p>TIM LEE ARCHITECTS residential commercial industrial</p> <p>M: 0429898698 P: 02 48225934 ABN: 71425067537 1/105 COWPER ST GOULBURN NSW 2580 NOMINATED ARCHITECT TIM LEE (ARB 7304)</p>	DRAWING TITLE ACCESSIBLE FACILITY SET OUT	DRAWING COMMENCED: SEPT 2020	DRAWING ISSUE DATE: -	DRAWING VERIFIED BY: TL
AMENDMENT No. A	AMENDMENT DETAILS: ISSUE FOR D&C TENDER	CLIENT GOULBURN MULWAREE COUNCIL		LOT AND DEPOSITED PLAN No. LOT 146 DP 750037	DRAWING SCALE: S.A.S. AT SHEET SIZE: A3 SHEET	JOB NUMBER: 0720-1252	AMENDMENT ISSUE: A
<small>Figured dimensions take precedence. Do not scale the drawings Builder to check and verify all levels datum and dimensions on the job. Conflicting information to be resolved by the project manager prior to commencing work. All materials and workmanship to be in strict accordance with current Australian Standards, BCA, Local regulation and manufacturers current printed instructions. unless noted otherwise use only new, best quality materials, fittings and fixtures COPYRIGHT TIM LEE ARCHITECTS Drawing subject to copyright and may not be reproduced in any form without the written permission of the Builder</small>			STREET ADDRESS COOKBUNDOON PL. FIELDS	DRAWING IDENTIFICATION NUMBER: 0720-1252-011			
			GOULBURN NSW 2580				

15.22 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 1 OCTOBER 2020**Author:** Matthew O'Rourke, Director Operations**Authoriser:** Warwick Bennett, General Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 1 October 2020**RECOMMENDATION**

That the report from Director Operations in regards to the Traffic Committee minutes from Thursday 1 October 2020 be received.

REPORT

Please find attached the minutes of the Traffic Committee from its meeting 1 October 2020 . There were no issues from this committee that require a Council endorsement.



MINUTES

Traffic Committee Meeting

1 October 2020

Order Of Business

1	Apologies	4
2	Late Items / Urgent Business	4
3	Disclosure of Interests	4
4	Confirmation of Minutes	5
4.1	Minutes of the Traffic Committee Meeting held on 6 August 2020	5
5	Items for Consideration	5
5.1	Task List from Meeting August 6 2020	5
5.2	Road Safety and Traffic Officers Report August - September 2020	5
5.3	Request for Designated Client Drop Off/Pickup Area at Goulburn Community Centre - 155 Auburn Street.....	6
5.4	Request for " No fuel between Goulburn and Oberon on Weekends and public holidays " sign.....	6

**MINUTES OF GOULBURN MULWAREE COUNCIL
TRAFFIC COMMITTEE MEETING
HELD AT THE HETHERINGTON STREET WORKS DEPOT, WINDELLAMA ROOM
ON THURSDAY, 1 OCTOBER 2020 AT 9.00AM**

PRESENT: Cr Andrew Banfield, Ms Jayd Marsh - Transport for NSW Representative, Ms Sally Cooper - Local Member's Rep, Mrs Tracey Norberg - Road Safety Officer GMC, Cr Martin Wragge-Morley - Goulburn Mulwaree Council, Cr Keith Price - Acting Inspector In Charge, Cr Peter Walker - Deputy Mayor

IN ATTENDANCE:

Mr Matt O'Rourke – Director Operations Goulburn Mulwaree Council, Tash Woods – EA Director Operations Goulburn Mulwaree Council (Minutes)

1 APOLOGIES

COMMITTEE RESOLUTION 2020/14

Moved: Cr Andrew Banfield

Seconded: Cr Keith Price - Acting Inspector In Charge

That an apology from Mr Matthew Hinton - Inspector In Charge and Ms Tracey Scott – PBC Buses be received and leave of absence granted.

CARRIED

2 LATE ITEMS / URGENT BUSINESS

ACCEPT LATE ITEM

COMMITTEE RESOLUTION 2020/15

Moved: Cr Andrew Banfield

Seconded: Ms Sally Cooper - Local Member's Rep

That the Development Application for Lockyer Street in relation to Item 5.5 be accepted into the meeting as late information.

CARRIED

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 AUGUST 2020

COMMITTEE RESOLUTION 2020/16

Moved: Ms Sally Cooper - Local Member's Rep

Seconded: Ms Jayd Marsh Transport for NSW Representative

That the Traffic Committee minutes from Thursday 6 August 2020 be confirmed.

CARRIED

5 ITEMS FOR CONSIDERATION

5.1 TASK LIST FROM MEETING AUGUST 6 2020

COMMITTEE RESOLUTION 2020/17

Moved: Cr Andrew Banfield

Seconded: Cr Peter Walker - Deputy Mayor

That:

- 1. The report from the Road Safety and Traffic Officer on the ongoing task list be received and the information noted.**
- 2. Items marked as completed are removed from the task list**

CARRIED

5.2 ROAD SAFETY AND TRAFFIC OFFICERS REPORT AUGUST - SEPTEMBER 2020

COMMITTEE RESOLUTION 2020/18

Moved: Ms Sally Cooper - Local Member's Rep

Seconded: Cr Keith Price - Acting Inspector In Charge

That:

- 1. The report on the promotions and activities of the Road Safety and Traffic Officer for August and September be reviewed**
- 2. The report from the Road Safety and Traffic Officer on the programs and activities be received**

CARRIED

5.3 REQUEST FOR DESIGNATED CLIENT DROP OFF/PICKUP AREA AT GOULBURN COMMUNITY CENTRE - 155 AUBURN STREET**COMMITTEE RESOLUTION 2020/19****Moved: Cr Andrew Banfield****Seconded: Ms Jayd Marsh Transport for NSW Representative****That:**

1. That the report from the Road Safety and Traffic Officer on the request of a client Pick Up / Drop Off zone at the Community Centre be received.
2. A dedicated bus Pick Up and Drop Off zone, and installation of two replacement car parks be installed at the Community Centre, Auburn Street Goulburn.

CARRIED**5.4 REQUEST FOR " NO FUEL BETWEEN GOULBURN AND OBERON ON WEEKENDS AND PUBLIC HOLIDAYS " SIGN****COMMITTEE RESOLUTION 2020/20****Moved: Cr Peter Walker - Deputy Mayor****Seconded: Cr Andrew Banfield****That**

1. The report from the Road Safety and Traffic Officer regarding the request for a "Last fuel between Goulburn and Oberon" sign be received.
2. A sign is not warranted in this instance

CARRIED**5.5 DA LOCKYER STREET GOULBURN****COMMITTEE RESOLUTION 2020/21****Moved: Ms Sally Cooper - Local Member's Rep****Seconded: Ms Jayde Marsh Transport for NSW Representative****That feedback from the Traffic Committee on the DA/0101/2021 is as follows:**

1. Investigate access options from Finlay Road with the objective to minimise controlled access points by,
 - a. entry and exit from Finlay Road only or
 - b. entry from Finlay Road and exit left onto Lockyer Street.
2. Trucks are not permitted to travel south along Lockyer Street from the proposed development, in accordance with the vehicle dimension and weight limits already in place.
3. Consultation with the Workers Club with regarding possible access conflicts with Sports Way.
4. Seal the proposed parking area to prevent loose material from being carried out onto Finlay Road and Lockyer Street.
5. Consultation with Geissler Motors to cease parking vehicles on footpath/grass verge.

CARRIED

6 TASK LIST FROM THIS MEETING

Responsible Officer	Task	Report by/Status
Road Safety and Traffic Officer, Goulburn Traffic Police Officer	Further investigation of speed zones around the perimeter of Goulburn and in proximatey of school zones with follow up report for Traffic Committee	1 December 2020
Road Safety and Traffic Officer	Consultation with Goulburn Hospital Redevelopment regarding ongoing parking issues with Contractors. Invitaion to Hospital Redevelopment Representative to attend next Traffic Committee Meeting in December 2020	1 December 2020
Road Safety and Traffic Officer	Investigate safety aspects of driveway opposite Coopers Lane (off Range Rd).	1 December 2020
Road Safety and Traffic Officer	Follow up council report to confirm signage, regarding Lockyer Street load limit and vehicle dimension restrictions	1 December 2020
Road Safety and Traffic Officer	Confirm sight distance from Theatre Drive is adequate	1 December 2020
Road Safety and Traffic Officer	Review signage at pedestrian crossings	1 December 2020

General Business:

The following matters were raised by Cr P Walker:

- Investigate Hopsital Parking issues for better utalisation of contractor car park.
- Confirm sight distance from Theatre Drive is adequate.
- Review signage at pedestrian crossings as some signage is beginning to fade.
- Investigate sight distance from rural accesses off Range Road in the vicinity of Coopers Lane.

The Meeting closed at 10.00am.

The minutes of this meeting were confirmed at the Traffic Committee Meeting held on 3 December 2020.

.....
CHAIRPERSON

15.23 EXTERNAL MEETING MINUTES

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Veolia Woodlawn Community Consultative Committee Meeting Minutes 13 August 2020 [↓](#) 

Link to Community Strategic Plan:	CL3 – our Civic Leadership
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the General Manger on the minutes below be received:

1. Veolia Woodlawn Community Consultative Committee Meeting Minutes 13 August 2020

REPORT

Please find attached the minutes for

1. Veolia Woodlawn Community Consultative Committee Meeting Minutes 13 August 2020

These minutes are attached for your information and no Council decision is required other than noting the minutes.



Woodlawn Eco-Precinct

Community Liaison Committee Meeting Minutes

Date	Thursday 13th August, 2020	Time	5:00 pm
Coordinated by	Henry Gundry	Location	Woodlawn Conference Room

Committee List ✓

Name	Present	Absent	Name	Present	Absent
Henry Gundry (Veolia)	✓		Sandra Ellson (Community)		✓
Cr Denzil Sturgiss (GMC Councillor)	✓		Scott Martin (GMC Designated Officer)	✓	
Simon Reynolds (Community)	✓		Cid Riley (Community)		✓
Adrian Ellson (Community)	✓		Owen Manley (Chair)	✓	
Cr Mark Schweikert (QPRC Councillor)		✓	Richard Kirkwood (Community)		✓

Guest List ✓

Name	Present	Absent	Name	Present	Absent
Marea Rakete (Minutes)	✓		Tobias Stanley		✓

Minutes

1	Welcome
	The Chair opened the meeting and welcomed members.
2	Present / Apologies
	Cr Mark Schweikert (QPRC Councillor), Cid Riley (Community Rep)
3	Approval of Previous Minutes
	The minutes of the previous meeting were accepted with no changes.
4	Matters Arising from Minutes
	The Chair expressed appreciation to all present at the previous lengthy meeting. Details of the Tarago Local Waste Collection have been passed on to Goulburn Mulwaree Council. Council has requested more information from Transport NSW regarding the Tarago Lead Contamination issue.
5	Community Liaison Committee Charter Review
	Acceptance of the 2020 CLC Charter was moved and agreed. The Charter will generally be reviewed every 12 months but can be amended as required.
6	Woodlawn Eco-Precinct Operational Update
	Recent significant rain events have impacted the operation the capacity to capture gas and could have contributed to odour generation. Henry spoke about the requirement for monitoring airborne contaminants as part of the

Woodlawn Eco-Precinct
 619 Collector Road, Tarago NSW 2580
 tél. +61 (02) 8588 1360 • email. woodlawn@veolia.com
<https://www.veolia.com/anz/>

Veolia Community Liaison Committee Minutes

	<p>Bushfire/Asbestos waste acceptance and advised that there are strict requirements to manage the disposal of asbestos contaminated materials.</p> <p>There has been a delay in receiving the final Independent Odour Audit report from The Odour Unit. Veolia was chasing the final report. Also Veolia was asked to provide at the next meeting a record of Odour Complaints. Henry stated that this is public knowledge and available on Veolia's website. This will be tabled at the next meeting.</p> <p>Veolia personnel have attended properties of recent odour complaints in an attempt to identify the source of odour and discuss the challenges around the significant rainfall events. The site experienced a weekend event of 180mm.</p>
7	General Business
	<p>Tarago Lead Contamination Veolia's has had no direct contact with Transport NSW in regards to the disposal of approx 1500m³ of contaminated material from the siding. Veolia was aware that Heron Resources had been in contact, however based on their current operational capacity, access to their site is limited. Transport for NSW still has stockpiles of contaminated materials on its land at Tarago. All queries are now being directed to the information available on the Transport NSW website.</p> <p>Bungendore/Tarago Road Maintenance Discussion was about the report tabled by Cr Mark Schweikert. The report advised councils current status and planned upgrade works to commence near the Mount Fairy turnoff in November 2020 or latest January 2021. Owen queried if the slip lane proposed some time ago at the Mount Fairy turnoff was included. Henry stated that the road design was a matter for Council not Veolia. Committee recommended that this updated information from QPRC be included in the next issue of the Tarago Times.</p> <p>Tarago Village General Waste Collection Rollout The draft letter to residents was shared and discussed. Agreed contact details for Goulburn Mulwaree Council waste management services will be included in the letter to residents and waste collection flyers.</p> <p>Veolia ANZ - Leadership Change The committee was advised of the standing down of Danny Conlon, and introduction to New CEO Richard Kirkman. Henry to pass on thanks and best regards to Danny on behalf of the committee.</p>
8	Other Business
	<p>Traffic and Waste inputs Discussion about the variable speeds of the trucks on the Crisps Creek incline. The 2013 Road Traffic study showed that a climbing lane was not required. Veolia is reviewing traffic data again as part of its regional waste volume review.</p> <p>Waste via Rail from Fyshwick. Adrian discussed recent information brought to him about a waste processing facility in Fyshwick and the ACT plans to bring 250ktpa of waste via Rail to Woodlawn. Henry stated although technically possible, this can only happen if Veolia sought approval from the NSW Department of Planning. Veolia does not have an application in with the Department. Conversation focussed on the potential impact at the rail siding and extra trucks on the road. Agreed at this stage this should be followed up via TADPAI in the community interest.</p>
8	Meeting Closed by Chairperson
	<p>Meeting closed by the Chair at 6.30pm. The next meeting will be held on Thursday 12th November at 5pm.</p>

Woodlawn Eco-Precinct
 619 Collector Road, Tarago NSW 2580
 tél. +61 (02) 8588 1360 • email. woodlawn@veolia.com
<https://www.veolia.com/anz/>

15.24 OPERATIONS DIRECTORATE REPORT SEPTEMBER 2020

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Operations Departmental Report September 2020.pdf** [↓](#) 

Link to Community Strategic Plan:	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities reported for September 2020 by the Director Operations be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

REPORT

Please find attached the monthly report on the activities of the Operations Directorate for the month of September 2020.



September 2020

Operations



Departmental Report

One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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1 Budget Status

There were no Job Numbers that required reporting in September 2020, that were over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that were not reported in September 2020, which are either over expended or under pressure to be over expended. Adjustments will be proposed for the next quarterly budget update.

Budget Status – September 2020					
Job Number	Description	Initial Allocation	Current Expenditure	Comment	
PR190210	Range Road – Fixing Country Roads	\$84,539 (carry over from 2019/20)	Nil	Additional \$84,539 to be funded from identified savings in Rural and Urban Re Sealing budgets to complete full bitumen over seal of Range Road works.	

2. Operations Service Response Status

Requests created and closed in August 2020. Over the month of September 2020 Operations received 206 new service response requests generated from customers.

Operations Service Response Status – September 2020					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	12	5	42%	63%
Cemeteries	Cemetery	5	4	80%	92%
Facilities	Graffiti	1	1	100%	100%
Facilities	Parks Ovals	18	14	78%	89%
Facilities	Public Toilets	2	2	100%	100%
Facilities	Unspecified Damages	5	3	60%	80%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	N/A
Parks	Fallen Tree	8	8	73%	100%
Parks	Grass Mowing	11	8	67%	81%
Parks	Tree Inspection	9	6	100%	85%
Parks	New Tree	4	4	100%	100%
Parks	Noxious Weeds	2	2	60%	100%
Parks	Remove Tree	5	3	100%	88%
Parks	Verge Maintenance	1	1	100%	100%
Parks	Root Damage	1	1	50%	100%
Parks	Trim Branches	2	1	75%	90%
Parks	Trees Unspecified	4	3	80%	97%
Parks	Weeds	0	0	N/A	
Works	Live Stock	5	4	100%	92%
Works	Dumped Rubbish	12	12	100%	100%

GOULBURN MULWAREE OPERATIONS – SEPTEMBER 2020

Works	Bridges	0	0	N/A	N/A
Works	Corrugations	2	2	93%	100%
Works	Damaged Footpath	14	13	100%	97%
Works	Damaged Kerb	1	1	100%	100%
Works	Depth Gauges	1	1	100%	100%
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	3	3		100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	0	0	N/A	100%
Works	Inspection	1		100%	75%
Works	Line Marking	0	0	N/A	100%
Works	Loose Material	1	1	100%	100%
Works	Oil Spill	1	1	95%	100%
Works	Pot Holes	21	20	100%	99%
Works	Seal Fail	5	5	100%	100%
Works	Shoving	3	3	88%	100%
Works	Traffic Sign	16	14	91%	94%
Works	Road Unspecified	22	20	100%	98%
Works	Culvert Head	0	0	N/A	N/A
Works	Flooding	0	0	N/A	100%
Works	Grates & Lids	2	2	33%	100%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	0	0	N/A	100%
Works	Storm Pipe	3	1	100%	86%
Works	Trench Subsidence	0	0	N/A	100%
Works	Stormwater Unspecified	3	3	100%	97%
September 2020 Totals		206	172	85%	97%

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

3 Operations Maintenance Tasks

General Maintenance Tasks completed in September 2020

General Maintenance Tasks – September 2020- Works	
Location	Type of work
Kinghorne Street	Footpath replacement
Albert Street	Kerb & Gutter replacement
Record Street	Kerb & Gutter replacement
Addison & Bourke Street	Footpath replacement
Various Locations rural roads	Weeds Signs
Forest Siding Road	Storm damage repair
Towrang area	Storm damage repair
Zone 8 (Parkesbourne area)	Maintenance grading
Holiday high traffic roads	Pot hole repair

General Maintenance Tasks – September 2020 – Parks & Gardens	
Location	Type of work
CBD Paths	The paths along Auburn Street were swept five times per week during the month of September.
Belmore Park	The lawns were mown and edged weekly during September
	The gardens were checked weekly and weeded as required during September
	Waste emptied one to two times per day during September
Aquatic Centre Grounds	Mowing as required due to closure and commencement of Aquatic Centre Upgrade project.
Rose Garden Maintenance	Gardens checked weekly and weeded as required.
CBD Garden Maintenance	Weekly maintenance on CBD gardens, with a daily litter patrol (including weekends).

Tree Maintenance – September 2020		
Zone	Location	Type of work
1 – 7	Various Goulburn Streets	Stump Grinding
2	Hovell St, Mundy St, Eldon St, Broughton St, Lansdowne St, Hollis Ave, Bennett St, Grafton St	Tree Lifting
4	Hume Street	Sucker Removal

Mowing Maintenance – September 2020		
Zone	Location	Type of Work
1	Auburn St	Remove Pots from Median Strip and set up traffic control, Tree Planting
2	Broughton St Park, Eldon St, Sloane St, Dossie St, Walker St, Hovell St, Finlay Rd, Bennett St, Cathcart St, Elizabeth St Park, Mary St, Chisholm St, Kingsway Corners, Lansdowne St, Oxley St, Robinson St, Cathcart St, Theatre Dr, Manfred Park, Bourke St, Addison St, Ardgowan Park, Victoria Pde	Mowing, Tree Mulching , Tree Removal
3	Cookbundoon, Deccan St, Wollondilly Walking Track, Fitzroy St, Marsden Weir, Crookwell Rd, Chinamans Ln, Mary Martin Dr, Victoria Park, Clinton St, Faithful St, Gilmore St, Angela Pl, Moore Park, Macalister Dr, Clyde St, View St, Mount St, Tillage Estate	Mowing, Rubbish Removal
4	North Park, Chantry St, Tarlo St, Riversdale Wollondilly Walking Track, Riverview Estate, Leggett Park, North Park Corners, Argyle St, Gibson St, Buffalo Cres, Gerathy St, Hoskins St, Avoca St, Kinghorne St, Victoria St, Howard Blvd, Marys Mount Rd, Franklin St, Mistful Park, Gardiner Rd, McGuire Dr, Kelly Pl, Geoghegan Dr, Merino Estate, St Michaels Cl, Steam Museum, Mewburn Dr	Mowing, Tree Planting, Flood Damage Repairs
5	Amaroo Reserve, Hudson Park	Mowing
6	Copford Reserve, Ross St, Brewer St, Jack White Park, Rex St, Wran St, Taralga Rd, Komungla Park, Walsh Park, Lions Grove	Mowing
7	Park Rd, Carr Confoy, Blackshaw Rd, Forbes St, Eastgrove Dog Park, Ada St, Glenelg St, Eastgrove South, Pony Club, High St Tank, Bungonia Rd, Memorial Dr, Lower Stern St, Mulwaree St, Richardson Park, Ducks Ln, Bennett Dr, Fife Pl, Braidwood Rd, May St, Blackshaw Rd, Hercules St	Mowing, Flood Damage Repairs, Top Dressing
9	Marulan	Mowing
10	Tallong	Mowing
12	Spa Rd, Sandy Point Rd, Oallen Ford Rd	Road Side Slashing
13	Mayfield Rd, Lakeview Rd, Hilltop Cl, Burrabinga Rd, Cullulla Rd, Miller Rd	Road Side Slashing
14	Windellama Rd, Painters Ln, Meadow Ln, Elouera Rd, Fernleigh Cl, Brisbane Grove Rd, Elm Grove Rd, Greta Rd	Road Side Slashing
15	Collector Rd, Bungendore Rd, Currawang Rd, Lake Bathurst, Tarago	Mowing, Road Side Slashing
17	Pejar Dam	Mowing

Signs Installed September 2020			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
September	0	7	5

Road Reserve Weed Control – September 2020		
Zone	Location	Weed Type
1	Auburn St	Grass
2	Combermere St	Grass, Blackberries
3	Goldsmith St	Grass
4	Sanctuary Dr, Kinghorne St, Argyle St, Belmore St, Hoskins St	Serrated Tussock, African Love Grass
6	Amber Crt, Taralga Rd, Copford Rd, Record St, Hudson Park	Blackberries
7	Eastgrove, Run O Waters	Grass, African Love Grass, Serrated Tussock
9	George St	Grass
11	Oallen Ford Rd, Benduck Rd, Yarralaw Rd, Jacqua Rd, Coolabah Rd, Lumley Rd, Bullamalita Rd, Pegasus Ln, Tiyces Ln, Marian Vale Rd, Robinson Rd, Mountain Ash Rd, Kooringaroo Rd, Rosemont Rd, Shaws Creek Rd, Badgerys Creek Rd, Lookdown Rd, Old Tallong Rd, Warrina Rd, Rosemont Rd, Boxers Creek Rd	Serrated Tussock, African Love Grass, Prickly Pear, Fire Weed, Blackberries, Suckers, Wattles, Chilean Needle Grass, Saffron Thistle

The noxious weed crew have been focused on zone 11, with the focus on blackberries and grassy weeds.

The weeds crew has also sprayed the Tallong area for Fire Weed and also sprayed urban median strips in Goulburn.

The reserves crew have continued with programmed mowing in urban and rural areas as well as sporting fields mowing and maintenance.

The reserves crews are also undertaking rural road side slashing on our rural sealed road network.

Tree maintenance has been focused on SRP's and lifting programmes and is behind on programmes.

Parks staff have been assisting with the CBD median replacement and beautification works, providing staff and resourcing for this project.

4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of October 2020 going forward.

Planned Works – October 2020		
Location	Date	Description of works
Mountain Ash Road	Early October	4.2km pavement overlay and bitumen re sealing
Forbes Street	Early October	Bitumen sealing of car park and line marking
Windellama Road	Mid October	2.5km pavement overlay and bitumen re sealing
Tiyces Lane	Mid October	Bitumen re sealing
Lookdown Road	Mid October	Bitumen re sealing
Taralga Road	Mid October	Bitumen re sealing
Range Road	Mid October	Bitumen re sealing
CBD – Auburn Street	Early October	Tree Planting & Line marking
Marulan – George Street	Early October	Stencilling of tree surrounds
Marulan Cricket Ground (MCG)	Early October	Installation of new cricket wicket. Surfacing of wicket will occur late October.

*Please note dates may vary due to weather, availability of crews and any urgent works requirements

5 Community Facilities

5.1 Operational

CBD Median Replacement – this project has been the main focus for the Community Facilities Team this month. The work involved the removal of the existing median, twenty-three tree penetrations through the road surface (which varied from 300mm to 400mm thick concrete), the reinstatement of the median strip and installation of trees. The trees have been planted in front of Belmore Park with the remaining trees scheduled to go in over the next two weeks. The photos below are of various stages of the installation works.



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CBD Median Installation

Marulan Soccer Grounds – a new fence was installed behind the goals at the Eastern end of the main soccer field. The fence will assist in preventing soccer balls entering the adjoining properties. The work was funded through the discretionary budget allocation to Marulan. The photo below is of the newly installed fence.



Marulan Soccer Grounds – New Fence

Weather has delayed the completion of the Marulan Cricket Wicket due to the surface being too wet. This task is scheduled for completion the first week of October. The new wicket will look like the new wicket just installed at North Park. The wicket layout was agreed upon in consultation with representatives from the Marulan Cricket Club and will allow for both senior and junior cricket to be played on the new surface.



North Park Cricket Wicket

The other project delayed due to weather was the stencilling of the tree surrounds in George Street. This work will be completed in the second week of October along with the planting of some trees in this section of road.



George Street Marulan – Tree Surround Locations

Tarago Picnic Shelter – new lattice and shade cloth was placed on the picnic shelter at Tarago. The lattice replaces the old lattice work which was starting to fail. The current structure was built by the community of Tarago and has definitely stood the test of time. Tarago Park is one of the busiest parks within the Local Government Area.



Tarago Picnic Shelter – after new cladding installed

Max Hadlow Grandstand – work has continued on the grandstand with the painting being completed, and prep work beginning on the installation of the cladding. The new timber seats are being prepared off site and will go on during the month of October. At this stage the work is on schedule for a late October, early November completion.



Max Hadlow Grandstand – before and after photos of roof beams painted

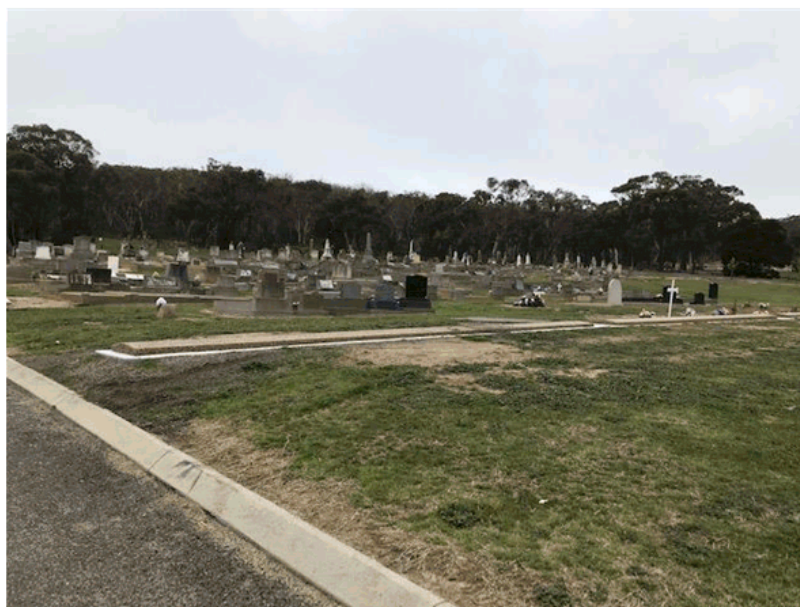
Wollondilly Walking Trail – the final section of concrete was installed along the Walking Track. The section completed was over the railway line near at the corner of Sloane Street and Mundy Street. The photo below is of the new section. The work involved the cooperation of several government and private agencies to ensure there was no risk to the main railway line passing underneath the bridge.

The next phase of the Walking Trail Project will see the path continue from May Street Bridge through to the Mortis Street Cemetery. This work is scheduled to go out to public tender prior to Christmas this year. This will leave a section to complete from Mortis Street Cemetery through to Riversdale. This is scheduled for the 2021/22 financial year. There will be plenty of opportunities to extend the trail through to other parts of the town once this is completed.



Wollondilly Walking Trail – final section of path just after installation

General Cemetery Maintenance – the month of September was a relatively quiet month with only 8 interments taking place. This consisted of 2 lawn interments and 6 ashes interments. Staff also had a new beam installed in Section Fourteen. This new section will be the next section for expansion.



General Cemetery – Section Fourteen Beam

5.2 Aquatic & Leisure Centre

Due to unexpected hazardous material finds in the Aquatic Centre redevelopment, the outdoor pool remained closed until the 12th October 2020. This was done to ensure safety of staff and users of this facility. Staff are still working busily going over the facility to ensure it is ready for opening.

The main focus for staff over the month of September includes:

- Testing of plant and equipment for running the outdoor pool;
- Testing of new lights for effectiveness under night time use;
- Ordering of stock and equipment;
- Dry runs of the facility ensuring all safety aspects of the new layout have been identified and addressed;
- Training and reviewing procedures to reflect the new environment; and
- Reviewing supply lines and ensuring adequate supplies are available when needed.

There is no data to report around visitations to the Aquatic Centre due to the centre being closed during September. The COVID-19 review of the facility will also impact numbers through the summer. A maximum number of three hundred people will be able to use the site at any one time. There is also a requirement to take temperatures of everyone entering the site, until such time as the restrictions are lifted. This will add delays to entering the facility during peak periods.



New site office entry – Aquatic Centre



Outdoor Pool undergoing testing with the pool covers removed



Demolition Site of Indoor Pool – Aquatic Centre

5.3 Recreation Area

Activity at the Recreation Area experienced another expected decline during September 2020 due to the ongoing restrictions of COVID-19. Most events scheduled to occur in September were cancelled, whilst disappointing, user groups are very accommodating and accepting of the current COVID-19 restrictions. There has been no issues to report from our regular booked in users.

Irregular Events

The Grace Millsom Centre hosted five training sessions, two AGM’s and three private meetings during September, while Veolia Arena hosted one children’s birthday party. The RSPCA and Council held the annual free vaccination and microchipping day in the Peden Pavilion. The Breastscreen arrived in late September and will be on site throughout October. SESA academy also held a netball and a basketball training camp in Veolia Arena in September.



SESA Netball



SESA Basketball

Regular Users

Greyhound Racing and Harness Trials continued throughout September under the appropriate restrictions. Basketball, Netball, Badminton and Dog Training all continued their regular activities during September under the relevant protocols. The Rodeo Club also held four training days during the month.

Activities for the Harness, Dressage and Dog training clubs were greatly impacted by the flood damage caused to the facility. Contractors are scheduled to commence repairs during October.

The tables below show the breakdown of events at the Recreation Area during September 2020.

Breakdown of Events – September 2020	
Event	Attendances
Greyhound Racing	900
Harness Racing (trials only)	100
Dog Training & Kennel Club	90
Rodeo	160
Basketball	570
Netball	220
Badminton	120
Birthdays	20
Vaccination Day	80
Private conferences	80
Training Sessions	150
Breastscreen Van	35
SESA Netball & Basketball	40
Total	2,565

Breakdown of Event Facility Locations		
Facility	Sept 2020	Sept 2019
Veolia Arena	670	1,970
Grace-Millsom Function Centre	680	965
Recreation Area	1,215	10,153
Total Attendances	2,565	13,088

Grant Funding

Council has been successful in receiving grant funding for three projects at the Recreation Area under phase one of the NSW Governments Showground Stimulus Fund. The amount Council received was \$406,131 and is spread across the following projects:

- Retractable basketball hoops & netball posts in the Basketball Court (\$83,370).
- Mobile retractable seating in the Veolia Arena (\$146,000).
- Upgrading of Gate 3 car park including the resealing of the surface in asphalt and improved drainage (\$176,401).

The car park project has now been finalised with drainage works carried out and line marking completed. The installation of the new retractable basketball hoops and netball posts is expected to be completed by 30th November, and the retractable seating installed in Veolia Arena by 30th December.



Recreation Area Car Park

6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

6.1 Maintenance Grading

The following roads were included in the maintenance grading program for September 2020. The focus of work is now on capital works.

Maintenance Grading	
Completed by Contractor in September 2020	Completed by Council in September 2020
<ul style="list-style-type: none"> Coles Lane Cardross Lane Caoura Road Stewarts Crossing Dewsbury Lane Bronte Church Lane Wollumbi Lane Thornford Lane 	<ul style="list-style-type: none"> Coopers Lane Mt Baw Baw Lane Pomeroy Milford Lane Pooleys Road Lambs Lane Foord Road Wheoo Road

6.2 Operational

During September the Works area has been concentrating on the commencement of larger Capital Works projects. This has included the stabilisation and gravel overlay of a section of Forbes Street, this has been undertaken by Council staff and associated contractors to improve the pavement and the car park next to the Eastgrove South sports fields.

Drainage works have been completed on the Mountain Ash Blackspot project, additionally the previously widened section closest to Bungonia was bitumen over sealed during September, these crews will now move to Windellama Road to improve drainage prior to the pavement works commencing in mid-October and the Mountain Ash Road overlay will commence in early October following the School Holidays.

Gravel re sheeting has been completed on Korringaroo Road and Wollogorang Road as well as Coopers Lane in September improving the quality of these unsealed roads.

Natural Disaster Assistance Response works have continued in the Towrang area as well as a larger project on Bungendore Road being completed during the month of September. Willandra Lane causeway and Forrest Siding causeway have been repaired in September and works will commence on Jerrara Road during October.

Maintenance grading has been undertaken in Zone 8 with crews moving into Zone 17 in October. In Goulburn crews have been busy replacing damage kerb and gutter along with defective footpaths in various locations. Mowing crews have been kept busy with the warmer weather making for ideal growing conditions.

The maintenance area have also been overseeing the emergency response works required from the August storm event, this includes inspecting, arranging and scheduling contractors to respond to the damage on the network.



Coopers Lane:



Kooringaroo Road:



Wollogorang Road:



Windellama Road:

7 Asset Management & Design

7.1 Asset Management Planning

For the month of September 2020, the Asset Management team undertook the following tasks:

- Completed scoping of Regional Road Block Grant Projects
- Completed scoping of Urban Resealing Programme
- Completed Gates on Public Roads policy and supporting documentation
- Prepared grant application for Carrick Road and Towrang Bridge replacement under the fixing country bridges scheme
- Commenced development of 5 year plan for transport assets

7.2 Data or Condition Assessment

For the month of September 2020, the Asset Management team undertook the following tasks:

- Carried out inspection of transport assets in line with programmed inspection schedule

7.3 Urban Transport Infrastructure Inspections

81% completion of scheduled urban road inspection due to staff leave

7.4 Rural Transport Infrastructure Inspections:

100% completion of scheduled rural road inspections completed

7.5 Design Projects

For the month of September 2020, the Design team undertook the following tasks:

- Completion of guidance model of Mountain Ash Road black spot works and set up site of survey control
- Completed concept design for Finlay Road / Sloane Street Roundabout
- Auburn Street detailed design for enhancement works
- Survey and scoping of capital works footpath programme ongoing

7.6 Application Status

	<u>S138/Road Opening Applications</u>	<u>S45 (Electrical) /LAAN (Telecom) Applications</u>	<u>NHVR (Heavy Vehicle) Applications</u>
<u>Number Received for September</u>	5	17	27
<u>Number Processed within September</u>	3	0	27
<u>Number of days to process (Timeframe)</u>	(10 days)	(40 days)	(28 days)

7.7 Road Safety

The following Road Safety programs/tasks were delivered during September 2020

Road Safety Program – September 2020			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The July Log Book Run was held on Sunday 16 August and had 14 participants. It was run under COVID-19 restrictions with masks and gloves provided with social distancing. The run was full and was another successful run with all learner drivers and their supervisors commenting that they had learnt something on the day and it was very useful. The next one is to be run in March with a cap of 15 Learners.
Safety Around Schools	Parking	Ongoing	Due to not having a full time parking ranger on duty at the moment patrols around schools have been limited but still ongoing.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2020/21 program. This program is promoted throughout Day-care facilities, foster care and medical centres. To date \$600 has been spent
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs have been erected in Queen Street at the request of the police. The speed trailers have been moved to George Street Marulan and Coramandel Street Goulburn and will remain there for a period of 2 months. They will be moved at the start of November after community engagement to find other suitable spots.
Fatigue	Don't trust your tired self	September 2020	RSO is running a fatigue campaign over September and October promoting free giveaway reusable coffee cups at the Visitors Information Centre and at the Paper Back Café in the Library. Customers are encouraged to fill out a survey on fatigue to test their knowledge and will receive a free reusable coffee cup to remind them of the dangers of fatigue.
Funding	Safer Roads	September 2020	RSO is submitted Safer Roads funding for 4 local projects and will be submitted in September: <ul style="list-style-type: none"> • Jerrara Road • Roundabout Kinghorne and Albert • School Crossing Mulwaree High

			<ul style="list-style-type: none"> • School Crossing St Joseph’s Primary School
Parking	Hospital Parking	September 2020	RSO attended an onsite meeting with the Project Manager of the new Goulburn hospital to discuss further issues with the contractors not using the car park in Mount Street. More tool box talks will be conducted regarding the issues of where they are instructed to park and also the amount of littering of food wrapper and cigarette butts around the hospital. The situation will be continued to be monitored.
Opening inspections	Thornford Bridge and May Street Bridge	September 2020	RSO along with the Project Officer inspected both Thornford Bridge and May Street bridge before they were opened to the public. A day time and night time inspection was completed on both.
Goulburn Railway Station parking upgrade	ARTC and TfNSW	September	RSO attending an onsite meeting with TfNSW and ARTC regarding the upgrade of the Goulburn Railway Station car park upgrade. A few issues were raised regarding pedestrian access from Eastgrove in which TfNSW will address.
GMC Road Safety Plan	Draft	September	RSO has commenced work on Goulburn Mulwaree Council’s Road Safety Plan 2021-2031. This will be ongoing for 2021.
Hold my Hand Signage	Victoria Park	September 2020	RSO through funding from TfNSW has purchased 10 Little Blue Dinosaur “Hold My Hand” signs to be installed around the precinct of Belmore Park to remind parents and children that they must hold an adults hand when exiting the park onto the roadside



8 Vandalism Report

The following table is a listing of vandalism that has occurred in the Goulburn Mulwaree area during July, August & September 2020. This indicates the location and the cost to repair this damage, which includes materials and labour costs.

Vandalism Reports for period July, August & September 2020		
Description of Vandalism	Location	Costs (Material s/Labour)
Graffiti	Marsden Weir toilets x 4, Marsden Weir Rock, Carr Confoy, Walking Track x 4, Belmore Park x 7, Badgerys Lookout, Marsden Weir on road, Tallong x 2, Marulan Soccer Field x 2, O'Brien Park x 2, North Park, Hudson Park, Seiffert Oval Toilets x 2, South East Grove, Leggett Park	\$6,270.00
Broken t/r holder & broken light	Marsden Weir Toilets	\$300.00
Graffiti & broken door	Belmore Park	\$300.00
Graffiti & broken lock	North Park	\$300.00
Broken t/r holder	South East Grove	\$200.00
Graffiti & Broken t/r holder	Tallong	\$200.00
Broken t/r holder	Hudson Park	\$150.00
Fire & broken t/r holder	Leggett Park	\$200.00
Broken door	Hudson Park	\$200.00
Graffiti & Broken t/r seat	Belmore Park	\$250.00
Fire & broken t/r holder	Leggett Park	\$200.00
Broken t/r holder & tap	Hudson Park	\$200.00
Fire	Leggett Park	\$180.00
Graffiti & broken pipe	Belmore Park	\$250.00
Broken t/r holder, glass & Broken door	Hudson Park	\$250.00
Fire & Broken door	Leggett Park	\$250.00
Total		\$9,700.00

Month	Cost
July 2019	\$3,850
August 2019	\$6,530
September 2019	\$5,300
October 2019	\$5,410
November 2019	\$4,650
December 2019	\$5,670
January 2020	\$5,070
February 2020	\$3,000
March 2020	\$3,650
April 2020	\$2,350
May 2020	\$2,950
June 2020	\$2,800
July 2020	\$3,100
August 2020	\$3,770
September 2020	\$2,830
Rolling Annual Cost	\$60,930.00
Rolling Annual Average Monthly Cost	\$5,077.50

9 Fleet

For the month of August 2020 the following scheduled/unscheduled works occurred.

August 2020	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	9	4	\$14,831.89
Heavy Plant	14	21	\$41,697.84
Minor Plant	1	-	\$18.18
RFS	1	-	\$337.17

WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/08/2020 to 31/08/2020	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	13	52	52	100
	Fleet	2	8	7	87
	Noxious Weeds	2	8	8	100
	Parks & Gardens	11	44	44	100
	Rangers	3	12	12	100
	Store	1	4	4	100
	Waste Management	22	88	88	100
	Waste Water	6	24	20	83
	Water & Sewer	13	52	52	100
	Water Filtration	5	19	19	100
	Works Construction	18	72	71	98
	Works Maintenance	13	52	52	100
	Total	109	435	429	98%

Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9036	03/08/2020	Nissan X-Trail ST	\$27,249.00
9007	13/08/2020	Nissan X-Trail ST-L	\$36,494.50



Plant 9036:



Plant 9007:

10 Capital Works

**Capital Works Program 2020-2021
Status Report for Operations
As at 30 September 2020**

Introduction

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council.

Separate status reports for the Goulburn Performing Arts Centre, Goulburn Aquatic Centre Redevelopment, North Goulburn Employment Precinct, Mountain Ash Road Blackspot, and Cookbundoon Pavilion are prepared for these projects.

Financial Performance

YTD performance in comparisons to baseline budget - \$3.2m variance

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$7m being \$3.2m or 32% behind the baseline budget. The year to date variation is driven by the following factors:

- Within budget or <\$5k (project is tracking to budget but current claims may not be in the actual expenditure) – (GPAC contractor to supply updated forecast in line with spend)
- Delays due to design not being complete – (Growing Local Economies – Common Street, RHL Program)
- Finalisation Stage (current claims may not be in the actual expenditure, or completed under budget) – (Crookwell Road/Marys Mount Intersection)

Graph 1 – YTD Underspend variance – highlights the driver behind the current overspend for the program

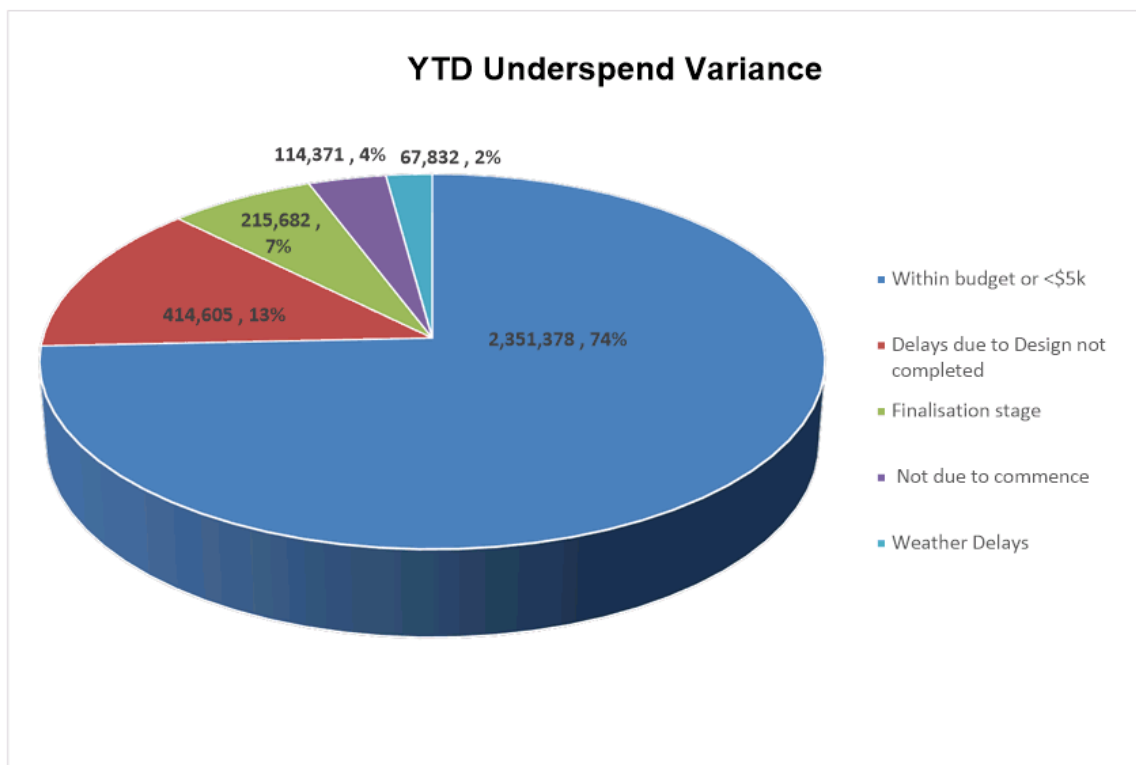
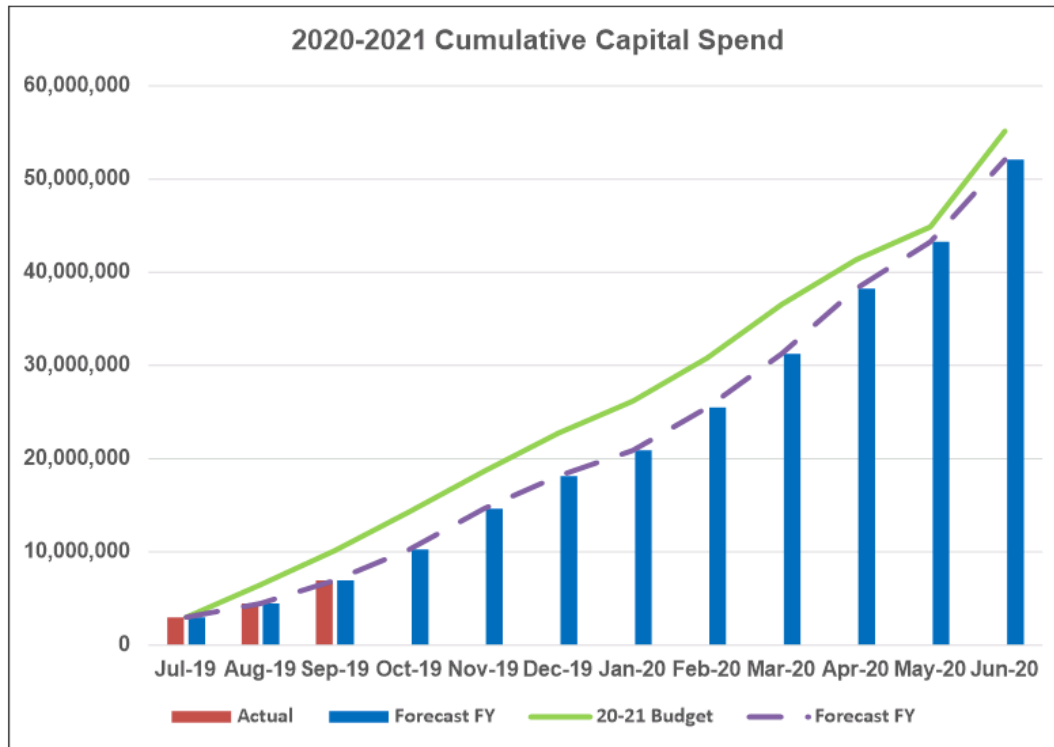


Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit

Department	20-21 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	5,627,945	333,956	136,907	5,977,945
Community Facilities	5,351,459	672,621	708,283	5,371,058
Projects	37,709,095	8,044,076	5,155,214	34,206,280
Works	6,466,293	1,114,353	955,010	6,525,533
Total Program	55,154,792	10,165,007	6,955,414	52,080,816

Graph 2 – Cumulative 2020-21 Capital Expenditure v Capital Works Program Budget



Forecast Performance

The Capital Works Program for Operations was resolved to the value of \$44,130,345 for 2020-21. As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2020-21 is \$55,154,792. This figure will change throughout the financial year as a result of Council resolutions and Quarterly Review processes. **Graph 2** indicates performance to date, giving a forecast spend of \$52,080,816.

Currently the forecast spend is lower than the budget due to predicted changes in the following projects:

- Performing Arts Centre – original forecast spend of \$16,298,301 is currently predicted to be \$11,001,989, due to the project budget given by the contractor has proved to be optimistic. We have requested an update of the projected forecast and will realign at the Q2 review;
- Aquatic Centre Upgrade – original forecast spend of \$14,850,964 is currently predicted to be \$17,553,522, a request to bring forward budget from next financial year will be presented at the Q2 review if expenditure levels are maintained;
- Growing Local Economies – Common Street – original forecast spend of \$3,754,832 is currently predicted to be \$3,005,652 due to delays in gaining approval from RMS.

COVID 19

- There is a high risk that projects could be delayed or even stopped due to restrictions being applied to contractors to stop work or reduce team sizes to satisfy social distancing requirements. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restriction are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

Table 2 indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID-19 restrictions.

Table 2 –potential projects impacted by COVID-19

Project	Manager	Status	Budget	Risk Rating	Comment
Performing Arts Centre	Adam Kiss	Construction	18,950,000	High	Contractor from hot spots
Aquatic Centre Upgrade	Adam Kiss	Construction	29,877,756	High	Contractor from hot spots
Rec Area Stimulus Program	Rob Hughes	Procurement	406,131	Medium	Pending contractor selection
Urban Resealing	Andy Cartwright	Design	451,496	High	Contractor from hot spots
Roundabout – Bourke/Addison	Andy Cartwright	Design	385,865	High	Contractor from hot spots
Kerb & Gutter Program	Andy Cartwright	Design	275,000	Medium	Pending contractor selection
RHL Collector Rd	Andy Cartwright	Design	322,512	High	Contractor from hot spots
RHL Program	Andy Cartwright	Design	320,000	High	Contractor from hot spots
Rural Resealing Program	Andy Cartwright	Procurement	562,085	High	Contractor from hot spots
Mountain Ash Blackspot	Andy Cartwright	Construction	1,581,358	Medium	Pending contractor selection
R2R Windellama Rd	Andy Cartwright	Design	720,865	Medium	Pending contractor selection
RRBG Taralga Rd Rural	Andy Cartwright	Design	305,000	High	Contractor from hot spots
Range Road	Andy Cartwright	Construction	1,625,592	High	Contractor from hot spots
Mountain Ash Road	Andy Cartwright	Design	2,633,125	Medium	Pending contractor selection
Carrick Road	Andy Cartwright	Design	903,100	Medium	Pending contractor selection
Blackspot Taralga Road	Andy Cartwright	Design	804,403	Medium	Pending contractor selection
Footpaths	Andy Cartwright	Design	600,000	Medium	Pending contractor selection
Bridge Replacement – May Street	Adam Kiss	Construction	1,618,927	High	Contractor from hot spots
CBD Enhancement	Rob Hughes	Design	800,000	Medium	Pending contractor selection
Wollondilly Walking Track Stage 3	Rob Hughes	Procurement	550,000	Medium	Pending contractor selection
Light Fleet Replacements	Andy Cartwright	Procurement	502,000	Medium	Availability and delivery risk
Heavy Fleet Replacements	Andy Cartwright	Procurement	900,000	Medium	Availability and delivery risk

APPENDIX

Table 3 - Major Projects

Table 3 indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	14,850,964	1,863,445	1,412,419	●	●	Project budget supplied by contractor was understated, forecast over by \$2.7m, requested contractor to supply an updated forecast and will re-align in December review
Performing Arts Centre (G)	Construction	16,298,301	3,959,811	2,450,427	●	●	Project budget supplied by contractor was optimistic, forecast under by \$5.3m, requested contractor to supply an updated forecast and will re-align in December review
Growing Local Economies - Common Street (G)	Design	3,754,832	408,125	55,652	●	●	Project forecast has slipped by \$750k due to delays in design, current forecast is \$3m for the financial year
Mountain Ash (G)	Design	1,020,000	-	-	●	●	
Mountain Ash - Blackspot - (G)	Construction	1,395,666	431,273	350,084	●	●	
May Street Bridge work	Construction	940,343	560,847	479,801	●	●	
Cookbundoon Pavilion	Design	1,072,844	11,650	12,888	●	●	
Carrick Road (G)	Design	650,000	-	-	●	●	Additional budget will need to be transferred from 21-22 Gravel resheeting to increase budget to \$1.3m
Heavy Fleet Replacements	Construction	1,440,906	-	-	●	●	Commitment from 19-20 not carried forward in current budget as required, to be investigated with Finance
Blackspot Taralga Rd	Design	804,403	-	11,400	●	●	
Hetherington St Workshop Upgrade	Design	668,650	22,105	40,761	●	●	QS estimates not aligning with current budget, identify under expenditure and transfer budget via Qtr 2 process
R2R Windellama Rd Rehabilitation	Construction	720,865	292,648	72,444	●	●	
Re-sheeting	Construction	700,000	227,912	212,160	●	●	
Crookwell Road/Marys Mount Intersection	Construction	513,691	513,691	280,492	●	●	Finalisation Stage
Landscaped Areas	Construction	700,707	65,000	42,825	●	●	
Footpaths	Design	600,000	-	23,440	●	●	
Rural Resealing	0	562,085	293	70,340	●	●	
Wollondilly Walking Track Stage 3	Construction	550,000	50,000	10,504	●	●	
Light Fleet Replacements	Construction	502,000	95,565	142,251	●	●	
CBD Enhancement	Design	1,008,362	-	149,470	●	●	
Urban Resealing	Design	451,496	-	2,748	●	●	
Goulburn Showground Rec Area NSW Stimulus (G)	Construction	406,131	289,570	246,439	●	●	
Riverside Park Playground	Design	400,000	-	-	●	●	
Bridge Replace - Thornford (G)	Construction	377,534	322,727	189,091	●	●	
RHL Collector Rd - Veolia Sec 94	Design	322,512	-	5,061	●	●	
RHL	Design	397,652	77,652	5,166	●	●	
Crookwell Road - Shared User Path (G)	Construction	315,198	315,198	247,366	●	●	
RRBG - Taralga Rd - Rural	Construction	305,000	27,043	27,043	●	●	
Sports Fields	Construction	317,658	52,889	80,501	●	●	
Buildings	Construction	265,000	60,000	28,029	●	●	

● No action required ● Escalate issue to Director ● Escalate issue to Council



The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project	May Street Bridge	
Project Manager	Adeel Khan	
Contractor	SD Group	
Budget	\$1,618,927	
Expenditure to date	\$1,133,551	
Funding Partners	Funded by GMC	
Key Dates	Construction Commenced	June 2020
	Construction Completed	November 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> Bridge Construction Completed Pavement works Completed Kerb and gutter completed Footpath works completed Guardrail and pedestrian rails installed Stormwater works completed 	
Priorities for the next month	<ul style="list-style-type: none"> Site clean-up Bridge open to public 	



Project	Blackspot Taralga Road	
Project Manager	Martin Wragge-Morley	
Contractor	TBA	
Budget	\$804,403	
Expenditure to date	\$11,400	
Funding Partners	TfNSW	
Key Dates	Commence Design	July 2020
	Complete Design	September 2020
	Handover to Works	September 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> Detailed scope completed 	
Priorities for the next month	<ul style="list-style-type: none"> 	
Physical works not yet commenced - No photos currently available		

Project		Hetherington St Depot	
Project Manager	Carina Smith		
Contractor	Currently in Design		
Budget	\$900,000		
Expenditure to date	\$172,092		
Funding Partners	Goulburn Mulwaree Council		
Key Dates	Detailed Design Completed	August 2020	
	Preliminary Works Commenced	June 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	30 June 2021.		
Delays experienced during the month	NA		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> Contamination Assessment Report undertaken by Asbestos Consultants. Report forwarded to Planning & Development, as required for the Development Application review process. 		
Priorities for the next month	<ul style="list-style-type: none"> Finalise DA approval and specification for RFT. 		

Project		R2R Windellama Rd Rehabilitation	
Project Manager	Andrew Cartwright		
Contractor	TBA		
Budget	\$720,865		
Expenditure to date	\$72,444		
Funding Partners	Roads to Recovery		
Key Dates	Commence Design		May 2020
	Complete Design		July 2020
	Handover to Works		July 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	<ul style="list-style-type: none"> • 2 days due to staff training • 3 days due to wet weather/storm damage response 		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> • Completed culvert headwall raising • Gravel crushing 		
Priorities for the next month	<ul style="list-style-type: none"> • Commence drainage works early October • Complete gravel crushing early October • Commence gravel overlay mid-October 		
			

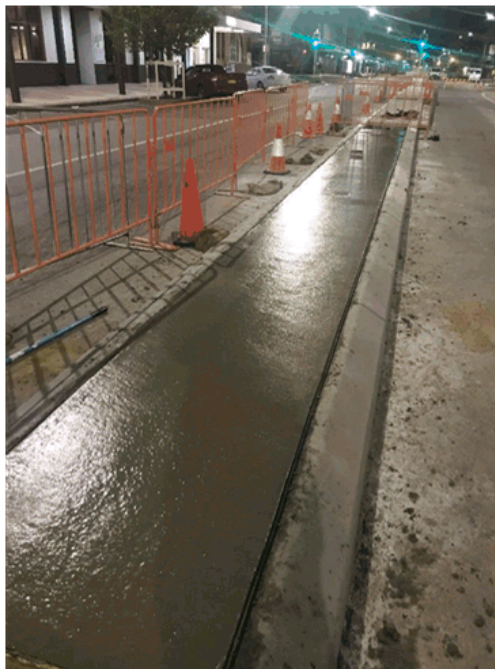
Project	Resheeting Program	
Project Manager	Chris Brassel	
Contractor	GMC	
Budget	\$700,000	
Expenditure to date	\$212,160	
Funding Partners	Nil	
Key Dates	Completion of Design & Procurement	November 2019
	Construction Commenced	October 2019
	Construction Completed	May 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> • Completion of gravel re sheeting of Inverary Road • Commencement of gravel re sheeting on Korringaroo Road and Wollogorang Road 	
Priorities for the next month	<ul style="list-style-type: none"> • Trim up completed works on Korringaroo Road and Wollogorang Road 	



Project	Landscaped Areas	
Project Manager	Rob Hughes	
Contractor	Various	
Budget	\$700,707	
Expenditure to date	\$42,825	
Funding Partners	Goulburn Mulwaree Council/ Funding	
Key Dates	Procurement	November 2020
	Completion of Projects	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> • George Street Tree surrounds installed • Commencement of the Conversation Pit in Victoria Park. 	
Priorities for the next month	<ul style="list-style-type: none"> • Installation of Avenues of Honour Signs • Development of project scopes 	



Project		CBD Enhancement	
Project Manager	Rob Hughes		
Contractor	Currently in design		
Budget	\$1,140,000		
Expenditure to date	\$281,108		
Funding Partners	General Fund		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	September 2020	
	Construction Completed	November 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	No delays this month		
Issues to report	No formal response from RMS on project		
Works Completed last month	<ul style="list-style-type: none"> • Median strips between Verner and Goldsmith Streets demolished • Hole penetrations completed between Verner and Goldsmith Streets • Kerb & Gutter installed between Verner & Goldsmith Streets • Infill concrete installed between Verner & Goldsmith Streets 		
Priorities for the next month	<ul style="list-style-type: none"> • Sealing of concrete surrounds of tree penetrations • Installation of trees • Installation of signage and line marking. 		



Project	Urban Resealing	
Project Manager	Andrew Cartwright	
Contractor	Contractor will be from the Bitumen Sealing Panel	
Budget	\$451,496	
Expenditure to date	\$2,748	
Funding Partners	General Fund	
Key Dates	Commence Design	July 2020
	Complete Design	August 2020
	Handover to Works	September 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> • Final design review and handover 	
Priorities for the next month	<ul style="list-style-type: none"> • 	
Physical works not yet commenced - No photos currently available		

Project		Goulburn Showground Rec Area NSW Stimulus	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$406,131		
Expenditure to date	\$246,439		
Funding Partners	NSW DPIE – Crown Lands		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	August 2020	
	Construction Completed	October 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	<ul style="list-style-type: none"> • Unplanned works, with potential for several more projects to be added to the works program. • Limited time from grant body to complete works. • Major delays with shipment of basketball hoops and retractable seating. Grant body informed and have provided an extension due to delay brought on by supply lines. 		
Works Completed last Month	<ul style="list-style-type: none"> • Completion of carpark resealing, including line marking, raising of service lids and installation of bump stops. • Preliminary works completed for the seating and basketball hoops. 		
Priorities for the next month	<ul style="list-style-type: none"> • Project closure report for the car park upgrade. 		



Project		Thornford Bridge Replacement	
Project Manager	Adeel Khan		
Contractor	Transbridge Group		
Budget	\$548,000		
Expenditure to date	\$359,557		
Funding Partners	Australian Government Bridge Replacement Program		
Key Dates	Construction Commenced	March 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> ● Construction Complete 		
Priorities for the next month	<ul style="list-style-type: none"> ● Defects rectification ● Prepare draft copy of project completion report 		



Project		RHL Collector Rd – Veolia Sec 94	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$322,512		
Expenditure to date	\$5,061		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design		June 2020
	Complete Design		October 2020
	Handover to Works		October 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month	One month delay in receiving ground investigation results due to COVID has prevent completion of scoping works		
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> Detail design of asphaltting works 		
Priorities for the next month	<ul style="list-style-type: none"> Complete scoping works & handover to Works 		
Physical works not yet commenced - No photos currently available			

Project		RHL Program	
Project Manager	Azim Beg		
Contractor	TBA		
Budget	\$500,000		
Expenditure to date	\$107,514		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design		June 2020
	Complete Design		August 2020
	Handover to Works		August 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month			
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> Detail design of asphaltting works 		
Priorities for the next month	<ul style="list-style-type: none"> Complete scoping works & handover to Works 		
Physical works not yet commenced - No photos currently available			

Project		Crookwell Road-Shared Path	
Project Manager	Adeel Khan		
Contractor	Planet Civil		
Budget:	\$723,253		
Expenditure to date	\$655,421		
Funding Partners	NSW Government's Active Transport		
Key Dates:	Construction Commenced	March 2020	
	Construction Completion	July 2020	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	No – due to recent flooding on 8 th /9 th August 2020, damage occurred to the finished works which will be fixed in coming weeks		
Delays experienced during the month	Due to recent flood, project completion is delayed		
Issues to report	Delays may be caused by rise in the river water levels		
Works Completed last month	<ul style="list-style-type: none"> Handrail install underway Flood damage rectification completed Hydro mulch complete 		
Priorities for the next month	<ul style="list-style-type: none"> Handrail install completed Project Completion report 		



Project		Sports Fields Program	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget:	\$323,061		
Expenditure to date	\$94,972		
Funding Partners	Goulburn Mulwaree Council		
Key Dates:	Construction Commenced	October 2020	
	Construction Completion	February 2021	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	<ul style="list-style-type: none"> Wet weather has delayed the completion of the painting of the metal components of the grand stand. Wet weather has delayed install of Marulan Cricket Wicket as ground is too wet to get machinery on to install wicket. 		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> Procurement of the Marulan Cricket Wicket 		
Priorities for the next month	<ul style="list-style-type: none"> Completion of Marulan Cricket Wicket 		



Project	Buildings Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$265,000	
Expenditure to date	\$28,029	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	July 2021
	Construction Completion	June 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> Developing scope of works for air conditioning upgrade 	
Priorities for the next month	<ul style="list-style-type: none"> Development of scope of works for building upgrades in Civic Centre in conjunction with information services. 	



Projects in Design

Table 4 identifies the major projects currently in design phase and how they are tracking against program. These projects pose major risks to the delivery of the Capital Works Program if they are not completed on time.

Table 4 – Projects in Design

Project	Planned start of investigation, design & Procurement	Actual start of investigation, design & Procurement	Planned end of investigation, design & Procurement	Actual end of investigation, design & Procurement	Comments
Urban Resealing	1-Jul-2020	1-Jul-2020	15-Aug-2020		Delays have affected the delivery of original program, works will now be delayed till April due to asphalt tender expiring
RHL Collector Road - Veolia	1-Jul-2020	1-Jul-2020	15-Aug-2020		Potential risk of not delivering scope of works due to limited construction period
RHL Program	4-Nov-2020		30-Sep-2020		Potential risk of not delivering scope of works due to limited construction period
Mountain Ash Road (G)	12-Oct-2020		30-Nov-2020		
Carrick Road (G)	21-Sep-2020		31-Oct-2020		
Blackspot Taralga Road	26-Aug-2020		4-Sep-2020		
Footpaths	2-Sep-2020		30-Sep-2020		Handover expected at the end of October

Unplanned Projects

Table 5 identifies the major projects added to the Capital Works Program during the year. These projects require additional resources that were not originally allocated in the Capital Works Program, any issues or deferrals required for the delivery of these projects will be identified below.

Table 5 – Unplanned Projects

Project	Budget	Date of Advice	Document ID/ Resolution #	Reason	Risk
Goulburn Showground Rec Area NSW Stimulus	446,744	26 Jun 20	1273695	NSW DPIE Grant	Nil
Cookbundoon Pavilion	1,072,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Nil
Mountain Ash Road (G)	2,633,125	30 Jun 20		TfNSW Grant	Nil
Carrick Road (G)	903,100	30 Jun 20		TfNSW Grant	Nil
Additional Footpaths	400,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Awaiting scope

Pending Grant Applications

Table 6 identifies projects with current grant applications submitted, if successful these projects will be added to the program as unplanned projects.

Table 6 – Pending Grant Projects

Project	Budget	Fund	Date submitted	Announcement date	Successful Yes/No
Bus Stops	66,000	CPTIGS	18 Sep 19	August	
Nerriga to Tarago Haulage Route	126,000,000	Fixing Country Roads	20 Dec 19	August	
Chinaman's Lane Upgrades	3,000,000	Fixing Country Roads	20 Dec 19	August	
Wollondilly Walking Track – Stage 3	642,950	Walking & Cycling	13 Mar 20	November	
School Footpath Programs	1,021,003	Walking & Cycling	13 Mar 20	November	
Hockey Redevelopment	3,872,000	NSW Office of Sport	28 Apr 20	Unknown	
Union Street	346,000	RRRP	29 Apr 20	July	
Towrang Road	2,000,000	BRP	29 May 20	November	Yes
Carrick Road	458,806	BRP	29 May 20	November	Yes
Chinaman's Lane Upgrades	349,448	HVSPP	29 May 20	November	Yes
North Park BBQ and Shelter	19,852	CBP	9 Jun 20	December	
Marsden Weir BBQ and Shelter	20,690	CBP	9 Jun 20	December	
Auburn Seat Seating	15,462	CBP	9 Jun 20	December	
Goulburn Commuting Cycling Trail	724,350	Streets Shared Places	10 Jun 20	September	
Peden Pavilion Toilet Upgrade	229,675	Stimulus Phase 2	12 Jun 20	August	
Solar Panel Grace Milson	19,086	Stimulus Phase 2	12 Jun 20	August	
Livestock Yards Cover	96,874	Stimulus Phase 2	12 Jun 20	August	
North Park Amenities Block	94,910	CRIF	9 Jul 20	January	

Projects Deferred

Table 7 identifies projects with confirmed budgets in the 20-21 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

There are currently no projects identified.

Table 7 – Projects Deferred

Project	Budget	Reason for deferral	Risk
Urban Road Rehabilitation Blackshaw Road/Park Road Intersection	108,053	Gas main relocation required	
Urban Resealing Faithfull St (Clinton to Addison St) Asphalt	69,120	Budget constraints	
Urban Resealing Clifford St (Auburn to Faithful St) Asphalt	173,280	Budget constraints	

Projects Completed

Table 7 identifies the projects that have been completed during the financial year.

There are currently no projects to report on.

Table 7 – Projects Completed

Project	Budget	Final Expenditure	Finalisation Document ID

15.25 UTILITIES DIRECTORATE REPORT - SEPTEMBER 2020

Author: Marina Hollands, Director Utilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Utilities Directorate Report - September 2020 [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Director Utilities be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

REPORT

Please find the attached September 2020 report on the activities of the Utilities Directorate.

Goulburn Mulwaree Utilities

September
2020

Departmental Report



One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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1.0 Utilities Performance

1.1 Outstanding SRPs

21 August 2020 to 20 September 2020:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	12	12	100%
Water Services	Minor Water Leak	26	26	100%
Water Services	Major Water Break	5	5	100%
Water Services	Water Pressure	0	0	N/A
Water Services	Water Maintenance	9	9	100%
Water Services	Sewer Blockage	42	42	100%
Water Services	Sewer Overflow	2	2	100%
Water Services	Sewer Odour	0	0	N/A
Water Services	Sewer Maintenance	3	3	100%
Waste & Recycling	Missed Bins	75	75	100%
Waste & Recycling	Bin Maintenance	58	58	100%
Waste & Recycling	New or Replacement Bins	35	35	100%
Waste & Recycling	Extra Commercial Pickup	15	15	100%
Waste & Recycling	Street Sweeping	2	2	100%

1.2 Water Revenue

Income Raised from 1/07/2020 to 30/9/2020:

Water	
Water Usage	\$ 740,947.05
Water Availability	\$ 645,630.13
Backflow	\$ 5,211.32
Water Total	\$1,391,788.50
Sewer	
Sewer Usage	\$ 243,404.94
Sewer Availability	\$ 2,386,992.76
Liquid Trade Waste Usage	\$ 64,198.43
Liquid Trade Waste Availability	\$ 6,458.70
Sewer Total	\$ 2,701,054.83
Total	
Income Total	\$ 4,092,843.33

Total income raised from 01/07/2019 to 30/06/2020 was \$20,827,405.71

Total water balance as at 30/06/2020 is \$509,568.30

Total water balance as at 30/9/2020 is \$493,319.02

Currently there are:

- 20 properties that have a restrictor in place
- 4 properties that have been disconnected from Council's water supply
- 2 accounts that are in bankruptcy/receivership
- 1 account had legal action started
- 6 accounts for deceased estates

2.0 Water Services Operational Performance

2.1 Water Performance

2.1.1 Goulburn Storages

The following table shows the status of the water storages at 30 September 2020:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.00	9000	100.0%	90	1%	8910	99.0%
Sooley	6250	0.00	6250	100.0%	300	5%	5950	95.2%
Rossi	330	0.00	330	100.0%	100	30%	230	69.7%
Total	15580		15580	100.0%	490	3.1%	15090	96.9%

2.1.2 Consumption

September 2020:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	228	7.6
Marulan	7	0.236

2.1.3 Source of Water Treated/Dam Releases

During September 2020 water was sourced from Rossi Weir for supply in Goulburn. No water was sourced from the HSP or Sooley Dam.

In Marulan a total of 0.163ML was transferred from the Wollondilly River to the onsite storage with 7ML being drawn from the onsite storage for treatment.

2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

September 2020:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	34
Pejar Dam	32
Total	66

2.1.5 Rainfall

Goulburn received 31mm of rainfall during September 2020.

2.1.6 Water Quality

Raw Water Quality

Raw water quality was good during September 2020 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Pejar Dam, Rossi Weir, Sooley Dam and the Marulan off river storage during the month of September.

The Wingecaribee algal update received from Water NSW for samples collected on 21 September 2020 returned a low count of 322 cells/mL of potentially toxin producing cyanobacteria.

Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in September 2020 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn	Marulan
				Drinking Water Quality	Drinking Water Quality
Colour (true)	HU	15	N/A	3	5
Iron	mg/L	0.3	N/A	0	0.02
Manganese	mg/L	0.1	0.5	0.031	0
pH		6.5-8.5	N/A	7.99	7.98
Turbidity	NTU	5	N/A	0.4	0.5
Hardness	mg/L	200	N/A	107	175
Aluminium	mg/L	0.2	N/A	0	*

*As coagulant is not used at Marulan, Aluminium is not tested

2.2 Wastewater Performance

2.2.1 Wastewater Volume Treated

September 2020:

Treated Effluent	Volume (ML)
Total wastewater inflow	208
Irrigation and onsite reuse	29
River discharge	179

2.2.2 Effluent Quality

September 2020:


Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.58
Suspended solids	mg/L	15	2
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	6.55
Total phosphorus	mg/L	0.3	0.05
Oil and Grease	mg/L	10	0

2.2.3 Wastewater Membrane Maintenance


DuPont visited the Goulburn Wastewater Treatment Plant during September to carry out warranty work on the installed membrane system. Filtrate hoses and fittings were replaced to improve performance and two membrane modules were removed and taken to the Dupont factory for testing.




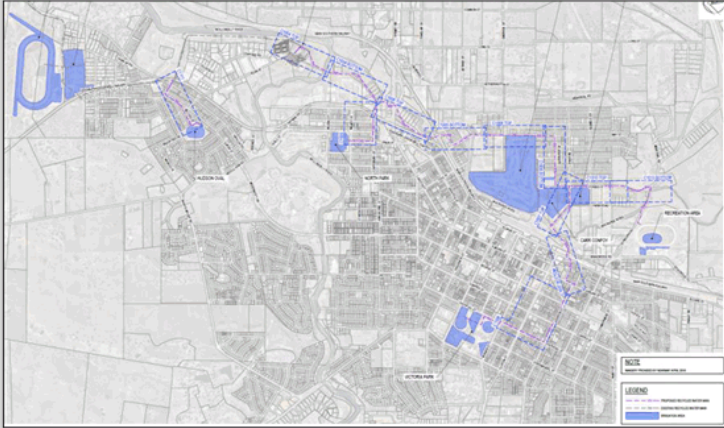
3.0 Water and Sewer Projects

Project	
Title	Capital Works – Water Infrastructure
Project Description	Renewal of existing water mains.
Budget	\$2,500,000
Project Update	Eastgrove trunk main has been added to the list of Renewals
	Arthur Street (Rocky Hill) Completed, Final Walk TBC
	Bourke Street Underway
	Cowper/Clifford Street Awaiting Detail Design
	Record Street Service Transfer and Connection
	North/Taylor Street Investigation Works TBC
	Ellesmere Street Investigation Works TBC
	Auburn Street (Clinton – Glebe) Investigation Works TBC
	Clifford Street (Auburn – Sloane) Investigation Works TBC
	Chiswick Street Pipe Laying Underway
Project Images	

Project		
Title	Capital Works – WWTP Solar Installation	
Project Description	Design and construction of solar system to offset electricity consumption at the Goulburn WWTP.	
Budget	\$717,539	
Key Dates	Tender awarded	19 May 2020
	Works commencing	September 2020
Project Update	Contract exchange completed. Final design completed. Construction works commenced on 21 September 2020.	

Project		
Title	Capital Works – Sewer Infrastructure	
Project Description	Rehabilitation of existing sewer mains.	
Budget	\$2,000,000	
Project Update	Main cleaning 150mm	9542.09m
	Main cleaning 225mm	1498.13m
	Main cleaning 300mm	102.44m
	Main cleaning 375mm	1168.24m
	Relining	8276.36m
	Junction Sealing	127
	Excavation Repairs	39
Project Images		

Project	
Title	Capital Works – Goulburn Wastewater Digester Roof Removal
Project Description	Removal of the roof of each digesters for re-purposing for reuse storage
Budget	\$317,481.01
Key Dates	Start of Demolition August 2020
Project Update	Digester roofs have been removed, as with the columns. Contractors completing remedial work on digester walls, and are expected to demobilise on the 2 October 2020.
Project Images	

Project	
Title	Capital Works – Reuse Water Scheme
Project Description	Design and construction of new infrastructure for the irrigation of a number of parks and fields within the Goulburn region.
Budget	\$347,510.55
Key Dates	Completion of Detail Design
	February 2021
Key Dates	Start of Construction
	November 2020
Project Update	Detailed design is progressing and should be fully completed by March 2021. The risk workshop was completed in September and included representatives from the EPA, NSW Health, DPIE and end users. The outcomes from this workshop will be used to inform detailed design and is an essential component of the recycled water management plan, which needs to be developed as part of our section 60 approval for the scheme.
Project Images	

4.0 Waste and Recycling Initiatives

4.1 Waste Projects

Project	
Title	Re-Use Goulburn Detailed Design
Project Description	Construction of a Re-Use Hub (tip shop and workshop) and Recycling Shed. Will include the part grant funded Community Recycling Centre (CRC), which is supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.
Budget	\$7.3 million (\$200,000 grant funding obtained to date toward the CRC).
Key Dates	Obtain further grant funding prior to the release of tender documents 2020/2021
Project Update	Detailed design nearing completion. Power upgrade design in progress and Council is seeking grant opportunities.

Project	
Title	Compost Pad Extension and Purchase of a Loader. This project was supported by the Environmental Trust as part of the NSW Environment Protection Authority's Waste Less, Recycle More initiative, funded from the waste levy.
Project Description	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
Budget	\$496,000 (half grant funded).
Key Dates	Commissioning and inspection by the EPA/Environmental Trust October 2020
Project Update	Compost pad completed August 2020 and loader purchased. The first organic waste placed on the pad for composting on 10 August 2020 with the first material nearing the end of the composting process. Composting operations continue.

Project	
Title	Drilling Mud Facility
Project Description	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre.
Budget	\$523,595
Key Dates	Release Tender October 2020
Project Update	Development Application approved and tender documents in development that will include construction certificate and waste centre licence requirements.

Project	
Title	Environmental Improvement Works Goulburn and Marulan
Project Description	Ongoing environmental improvement works at Goulburn and Marulan sites.
Budget	\$440,150 Goulburn and \$160,190 Marulan.
Key Dates	Ongoing 30 June 2021
Project Update	More portable litter nets will be purchased for Goulburn. Further water management, landfill and batter improvements planned for Goulburn and Marulan sites.
<p>Project Images</p> <p>From top to bottom:</p> <ol style="list-style-type: none"> 1. The new Re-Use Hub (tip shop and workshop) planned for Goulburn Waste Management Centre (WMC) 2. The new Recycling Shed planned for Goulburn WMC. 3. Inside the new Recycling Shed planned for Goulburn WMC. 	  

Project Images

From top to bottom:

1. Food Organics Garden Organics (FOGO) being composted at Goulburn Waste Management Centre.
2. Compost Officer Sam Morris takes the temperature of the pile, which is required to meet 55 degrees Celsius for a period of 15 consecutive days to achieve pasteurisation,



4.2 Goulburn Waste Management Centre Waste Streams Received

September 2020:

Product	Number/Tonnes
Mattress	88
Clean Fill	2153t
Food / Garden Organics (self-haul to centre)	20t
Mixed Waste	882t
Asbestos	24t
Metal	23t
Commercial Waste Collections (Council)	258t
Domestic Waste Collections (Council)	408t
Green Waste Collections (Council)	296t
Large Street Sweeper (Council)	0 (Machine at the Workshop for Mechanical Repairs)
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	55t

4.3 Endeavour Industries Domestic Recycling Contract

Endeavour Industries' Recycling Statistics were not available at time of reporting for September 2020 due to unforeseen circumstances.

4.4 Free disposal weekend held 19 and 20 September 2020

The free Bulky Waste Disposal Weekend was held at Council's three waste centres at Goulburn, Marulan and Tarago on Saturday 19 and Sunday 20 September 2020 from 7am to 4pm. The event was well received by the community, with approximately 750 residents utilising this service.

Free waste figures across the three sites were:

- Mattresses - 750
- Fridges and freezers - 198
- Air-conditioners - 20
- E-waste loads - 208
- Metal loads - 296

This weekend, was the event that was originally scheduled in May, that was deferred due to Covid. This was for the disposal of recyclable waste only. This included mattresses, e-waste and white goods.

The number of residents that used this service over this weekend were slightly lower than last year. The table below shows a comparison of the last three recyclable weekends. This may be due to the wet weather on the Sunday, covid or the reduction in backlog recyclable items.

	2018	2019	2020
Mattress	813	825	750
Fridge / Freezers	233	264	198
Air Conditioners	33	113	20
E Waste Loads	278	260	208
Metal Loads			296
Total Customers	797	826	750

Over this weekend, staff provided minimal assistance in the handling of waste. The minimisation of the touching of waste and social distancing was enforced on site over the weekend.

The weekend ran very smoothly due to the preparation work completed by the team with numerous compliments received from the public. Well done to all the staff that worked over the weekend.

5.0 Interesting News, Facts and Information

Researchers recycling grapevine waste into particleboard for sustainable buildings

The houses of the future could be built with a sustainable building material made from grapevine waste, if Victorian scientists have their way.

Researchers at the University of Melbourne are taking grapevine waste and turning them into particle board, which is a staple of the construction industry.

University of Melbourne's head of Chemical Engineering Amanda Ellis said grapevine cuttings obtained from pruning the plant were a major source of agriculture crop waste.

She said globally the wine industry disposed of about 42 million tonnes of cuttings each year.

China alone produces six million tonnes and they're obviously not a heavy winemaking country, so Australia would be fairly equivalent to that at around about 6 to 10 million tonnes of waste," Professor Ellis said.

"When you're looking at grapevines, the waste would be thrown on the farm and be buried or burnt, and that has greenhouse effects when it starts to break down."

Professor Ellis said the grapevine waste could be used to replace the pine chip in particle board, which would help minimise import and transportation costs.

"If you cut the prunings, you can dump them at the end of the road. Pick them up and they go off and get woodchipped and then they're dried to about 20 per cent moisture," she said.

"Then you can combine them with different resins and waxes and anti-flame retardants, and then you press it in a hot press at about 173 degrees Celsius for about five minutes and that seals it all in.

"It's literally a replacement of ... woodchip, but now you're using grapevine chip."

According to a University of Melbourne report, particle board is one of the most highly produced construction materials.

Professor Ellis said in 2018 about 97 million cubic metres of woodchip was produced globally.

"We import a lot of the woodchip from China, and that has not only environmental impacts with shipping but transportation," she said.

"If we can use locally sourced materials that can be added into particle board, then there's real advantages there in terms of cost savings and the environment."

Professor Ellis said the construction industry also stood to benefit because of the mineral makeup of the grapevine chip.

"One of the things that's unique about the grapevine is that it has a low silica and mineral content," she said.

"This is important compared to other bio waste materials like straw or oat hulls because having the lower silica means there's less grit in the board.

"So when builders are machining the board you don't get as much wear and tear on the tools that you're using."

<https://www.abc.net.au/news/rural/2020-10-06/researchers-recycling-grapevine-waste-into-particleboard/12727282>

15.26 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT SEPTEMBER 2020

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Corporate & Community Services Directorate Report - September 2020 [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Corporate & Community Services be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

REPORT

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of September 2020.



Corporate & Community Services

Directorate Report

September 2020

PRIDE

Passion Respect Innovation Dedication Excellence

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1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- 2020/2021 IT Equipment rollout is in progress.
- A temporary office has been setup for the staff at the Aquatic Centre. PC's Phones and printers have been reconnected
- Options for an improved emergency alarm system at Hetherington St Depot are being investigated.
- An upgrade of the Council Agenda software (Info Council) is in test and expected to go live in the next 2 months.

2. Finance

Finance activities currently underway include:

- The end of year external audit is in progress.
- The September quarterly review process is in progress.
- The 2021/2022 budget process will begin upon completion of the external audit.
- Legal action and debt collection processes are currently suspended for outstanding rates and debtors due to COVID-19 restrictions.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.

3. Governance

Governance Activities & Projects – September 2020:

- 52 Property Information Requests
- 6 Requests for Information
- New Instruments of Delegation and Instruments of Appointment in process of being issued throughout Planning & Environment Directorate.
- Continuous Improvement Pathway workshops commenced.

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4. Customer Service

Customer service is continuing to process a high volume of applications including 66 (up from 47) Development applications and 378 (up from 345) Certificates for this month.

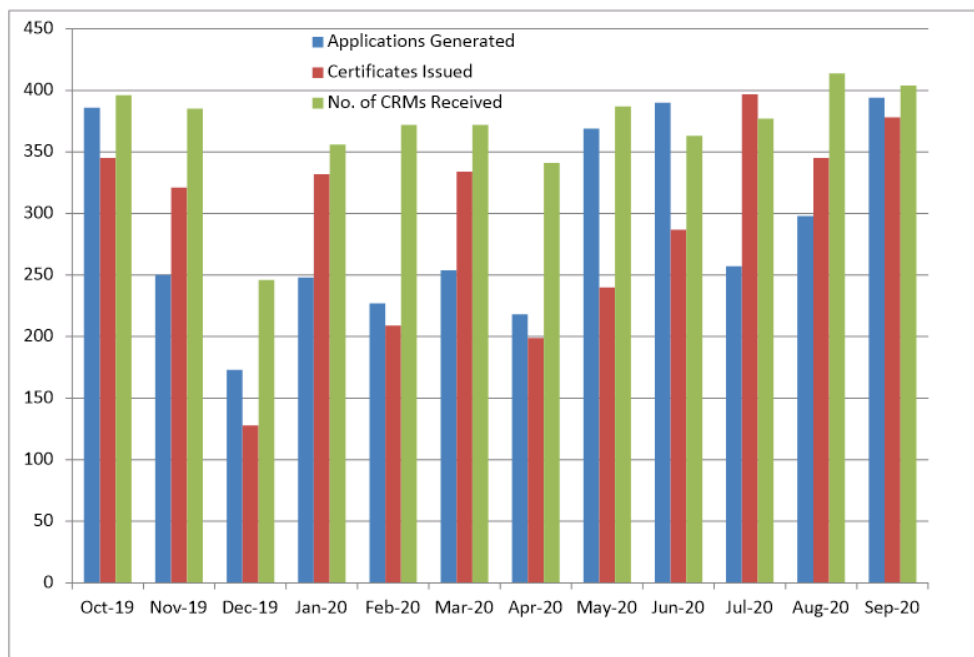
The customer service team have served 3609 customers at the front counter, and answered 3774 telephone calls this month.

Due to ongoing staffing changes interviews have been undertaken for new Customer Service casual staff. This will benefit both the Customer Service team and wider council. Starting from October we have several staff on annual leave which was held over from COVID close down.

Toni is busy multitasking both Customer Service and undertaking the Debtors role. This has been going well and is giving the permanent Customer Service staff the opportunity to up-skill.

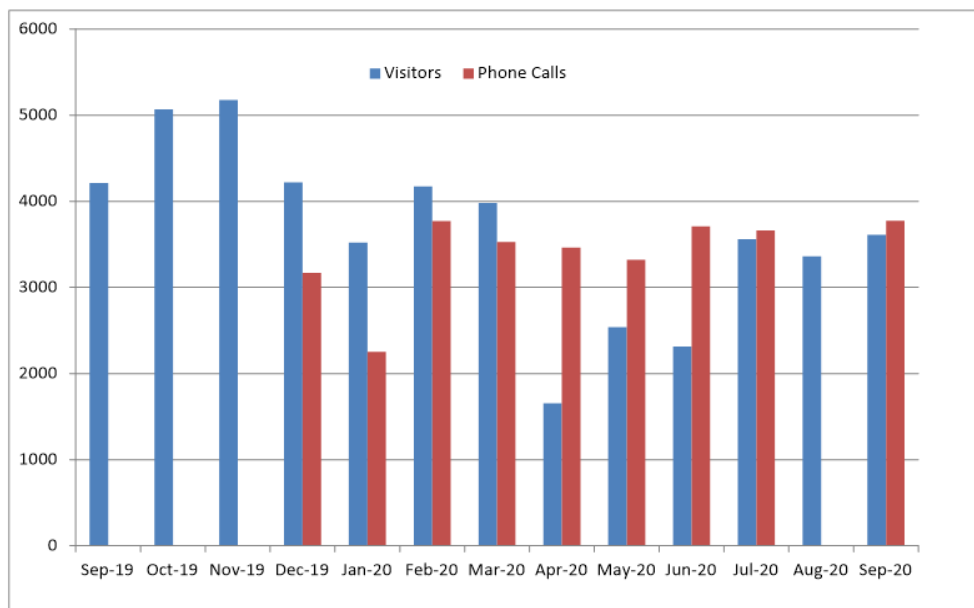
Refer to the Graphs Below for Statistical Information:

Productivity – September 2020



Corporate & Community Services

Visitors and Phone Calls – September 2020



5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

5.1 Property Services

Property Services includes strategic advice, property management (including Managed Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of various projects and property matters dealt with in September 2020 is included in this report.

Property Disposals

- **49-57 & 59-61 Hovell Street, Goulburn (Plan of Subdivision)**
59-61 Hovell Street rezoned to Residential and DA being assessed by Planning & Development Business Unit.
- **2/1 Dossie Street and surrounding land (Plan of Subdivision)**
Proceeding with subdividing approx. 1.4 hectares of land adjoining former nursery and rezoning to General Industrial. This and the remaining parcels of land will be offered for sale subject to disclosure of contamination issues.
- **Lots 3 & 4 DP 613877 Braidwood Road, Tarago**
 - Preparations underway to close an adjoining unused road, acquire a sliver of closed Crown Road and consolidate with the two subject surplus parcels of land and offer for sale by EOI.
 - Notification to close the unused road has commenced with notification by press, letters to surrounding property owners and letters to all potentially affected utilities, service providers and State and Federal government departments.
 - Submissions close 14 October 2020. To date we have received one submission in support of the closure and several ‘no interests’.
 - DPIE - Crown Lands have been notified of the proposed road closure providing evidence that it is a Council Public Road, that Crown has no claim, should the transaction come to fruition.
 - DPIE - Crown Lands have been invited to transfer the sliver of closed Crown Road to Council at ‘no-cost’ to resolve the anomaly that it represents.

Property Acquisitions

- **Part 30 Wilson Drive, Marulan**
Boral Property Division still deciding on Council’s proposal to acquire 305m² of their land for proposed intersection works and sale of 70m² of Council Public Road enclosed with the Boral site.
- **Stage 3 Wollondilly Walking Track (private property)**
Draft Plan of Subdivision prepared to assist negotiations to acquire part 12 Mortis Street, Goulburn.
- **Sydney Road & Common Street Goulburn**
Letters of Offer sent to 4 x property owners for *Land Acquisition (Just Terms Compensation) Act 1991* for part lots required for the proposed new roundabout at this location.
- **Taralga Road, Tarlo**
Letters of Offer sent to 2 x property owners for part lot purchases for road realignment works. The negotiations commenced a year ago but with road works funding redirected, the offers were rescinded and have now been revised in line with updated Valuer General assessments.

Corporate & Community Services

- **Plan of Subdivision Part 135 Hume Street, Goulburn**
Currently working through the complex terms of the Contract of Sale in consultation with the vendor via their newly appointed solicitor and Council’s panel solicitor. Aiming to achieve exchange of Contracts by the end of October.
- **Speedway Road, Goulburn**
 - Arrangements in place for a Teams video conference between various divisions of DPIE- Crown Lands and representatives of Council in early October.
 - The Hon Melinda Pavey MP in response to Council’s letter of 21 August, 2020 has requested DPIE - Crown Lands to resolve this matter in consultation with Council officers.

Easement Acquisitions

- **4 Montague St, Goulburn (Compulsory Acquisition of Sewerage/Electricity Easements for GPAC)**
 - This process interminable with DPIE – Crown Lands officers continuing absence from their offices and their higher priorities being COVID-19 related.
 - Council has received several no interest responses and no objections to these acquisitions.
- **Goulburn Aquatic & Leisure Centre**
Dealings with Essential Energy’s Conveyancing and Contestable Design & Certification teams in Port Macquarie and Dubbo for electricity easement/s to service the new Centre nearing completion. Caveat registered over title to satisfy Essential Energy requirements.

Leases / Licences

- **56 Clinton Street, Goulburn (Workspace Goulburn - First Floor)**
Most offices are at full occupancy with only 2 visiting professional rooms and a few hot desks still available.
- **Council Farm - 632 Taralga Road Tarlo**
 - Riding for the Disabled and Australian Camp Draft Association Goulburn Inc. successfully submitted a joint proposal to lease that part of the farm that is not reserved for Bio Banking requirements. Initial terms of 2 x leases prepared in-house but will be referred to Council’s panel solicitor to formalise/register with NSW LRS.
 - Each tenant will pay statutory minimum rent and meet all costs relating to their respective development and costs associated with occupying the land. DA consent/s required for intended usage and structures on site.
- **Assorted Grazing and Road Occupancy Licences**
A long standing hay making licence at Sooley Dam was terminated.

Plans of Consolidation

- **Goulburn Performing Arts Centre**
 - Plan of Redefinition for consolidation of titles prepared and awaiting execution by DPIE - Crown Lands subject to NSW LRS updating 3 x old system titles.
 - Further advice to hand is that the adjoining parcel of land (formerly known as Post Office Lane and now Council owned land) must be consolidated with the parcels of Crown land that GPAC is being built on.

Land Valuations

- **Common Street, Goulburn** valuations commissioned to acquire parcels of land for proposed intersection works and a cul-de-sac at the southern end.
- **Goulburn Preschool, 15 Mount Street, Goulburn** valuation commissioned to determine both market and community rent in preparation for renewal of Lease negotiations in early 2021.

Corporate & Community Services

- **Part 12 Mortis Street Goulburn** valuation commissioned to acquire 242.5m² for the Walking Track.

Projects – Register of Public Land & Plans of Management (PoM)

- The Register of Public Land continues to be revised, before publishing.

- **Plans of Management (PoM)**

- I. Goulburn Recreation Area PoM

Draft PoM reported to Council on 6 October 2020 with all recommendations adopted.

The PoM will be referred to DPIE - Crown Land for the Minister's concurrence to the document and approval to exhibit.

- II. West Goulburn Reserve

Council sought concurrence to be appointed Crown Land Manager.

Request to NSW Aboriginal Land Council and Pejar Local Aboriginal Land Council resulted in:

- a negative response and;
- a request that the 2 user groups obtain written consent to enter and use the land.

Known user groups have been advised of the ALC demand.

The matter has been referred to DPIE - Crown Lands to undertake the assessment of the Aboriginal Land Claims lodged by NSWALC and Pejar LALC. Council is providing evidence to support its position in respect of the assessment of the ALC.

Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System

- **Property Addressing:** dealing with ongoing enquiries and anomalies and land attribute update requests to enable issue of s10.7 Certificates to conveyancers and solicitors.
- **New Subdivisions:** ongoing integration of data into Council's Property & Rating System.
- **Project - Review:** further consideration has been given to addressing processes for dual occupancies, granny flats and community and strata title properties.
- **Project - Review:** Council public roads for which NSW Government Gazette Notifications are required to be published but have been omitted over the years. A number of notices are now being prepared for publishing to resolve this past oversight with the release of Subdivision Certificates.

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5.2 Community Services

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Youth Services Coordinator, Neighbour Aid Coordinator and Leisure Link Coordinator in September 2020 is included in this report.

Our Community Services team began the month with excitement and pride as we celebrated Crystal's win in the 'Excellence' category of the recent Staff Performance Recognition Program Awards. Brendan presented Crystal, our Part Time Community Services Officer, with her award at a morning tea the Property & Community Services Business Unit held at the Community Centre. It was a really happy event for us all – Congratulations Crystal!



Brendan presents Crystal with her award for Excellence.

In other team news, we are very excited to say that both Luke and Caitlin have been nominated for the NSW Youth Action Awards. Luke for NSW Youth Worker of the Year and Caitlin for NSW Emerging Youth Worker of the Year. The winners will be announced in mid-October and we wish them both well. We are in the final stages of recruitment for our new Client Support Officer and Kim hopes to make an announcement on our new team member soon – stay tuned.

Corporate & Community Services

Luke and the Youth Services team have been working hard at the Paperback Café to support our trainees. The program is going strong with trainee numbers full and a waiting list of others interested in participating. Highlights of the month have included a compliment received from a visitor to the library praising Chantelle Evans for the caring way in which she works with and supports our trainees, and the opportunity to pass \$213.00 on to our local Suicide Prevention Network as a result of our fundraising efforts on R U OK Day.



R U OK Day at the Paperback Café



Luke presents Daniel Strickland with our donation

The Youth Mentoring Program finished up for the term on 22 September. It is proving to be a wonderful program with a 100% success rate for the 12 participants so far. Throughout September these young people have been working on better understanding their emotions and the behaviours that result from them, on increasing their awareness of drug/alcohol and associated issues, and on preparing a grant application to the Youth Opportunities Program 2020/21 to facilitate a series of free creative and active local recreation activities to be held over the summer school holiday period. They have their fingers crossed for a great outcome.



Mentoring Program Group

Luke has continued to do a fantastic job of supporting the PCYC Fit 4 Life program which runs each Wednesday morning, and earlier preparations for the school holiday activity program have resulted in the first week being a great success. Our youth participants enjoyed a tie dye workshop, online games, a movie day and a cooking day.

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Tie Dye Fun



Cooking and enjoying Sushi – a great healthy meal

Our Neighbour Aid/Respite and Leisure Link clients have continued to be strongly supported to participate safely within the Community. As was the case in August, Kim, Jo-ann and some wonderful volunteers have been very busy supporting clients to attend catch up appointments which are now

Corporate & Community Services

being rescheduled after postponement for COVID-19 reasons. Many of these appointments have required travelling out of Goulburn and these clients have been so grateful to be able to travel in COVID safe ways with our team who are COVID safe aware - As always Kim continues to happily wear her face masks with style and flare....



Our seniors groups continue to attend the Centre each week for their very valuable social/wellbeing support. They enjoy catching up and connecting with each other and love the very tasty and nutritious meals that Fiona prepares. She has been receiving many compliments on her cooking throughout this month.

Jo-ann's weekly card making/paper craft group is going from strength to strength and putting smiles on the faces of all who attend. For some it is an opportunity to expand their creative skills and share them with their peers, for others it is a nice afternoon get together and a chance to have a chat and connect. Jo-ann never fails to find new ways to excite and support her clients.

Attendee numbers have been strong for the Leisure Link Mates Group and the Girls Group that are meeting at the Centre each week to enjoy games and art and craft activities. The Bridge Choir have continued on with their weekly Monday afternoon Zoom sessions and the 'Musical Bingo' group are still loving their Tuesday night get togethers.

Spring has sprung in our Community Garden and our clients are enjoying the gardening joy and fellowship that it brings.

6. Marketing, Events & Culture

6.1 Marketing & Events

Marketing & Public Relations

- Published 13 posts to the Goulburn Australia Facebook page, reaching 16,121 people as at 29 September. Post reach has decreased by 13% since August. A plan has been developed to implement more engaging content throughout October to increase organic unpaid reach and engagement. Development of virtual tour videos implemented in August will continue in October, along with the videos created as a part of the *Now's the Time to Love NSW* campaign.
- Published 12 posts to the Goulburn Australia Instagram page, reaching 11,697 people as at 29 September. Post reach has increased by 26% since August. During September, the use of Instagram Stories was increased. Each story was viewed by an average of 250 people.
- Designed and distributed 4 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 248 subscribers, receiving an average open rate of 41.5%.
- Designed and distributed a 'Monthly What's On' EDM to 1,254 subscribers, receiving an open rate of 32%.
- Wrote and distributed one Media Release – *Rocky Hill War Memorial and Museum Wins Travellers' Choice* – this resulted in coverage by 7News, WIN News, Goulburn Post, Canberra Weekly, ABC Radio Canberra and Australasian Leisure Management.
- Received an opportunity from Australian Traveller to submit accommodation deals for the October school holidays for a segment they were running on the Today Show. Due to time constraints within the segment our deals didn't make it to air.
- DPN (a financial services and property investment company) published an article titled *Why invest in Goulburn: a relaxed lifestyle with big city benefits*. The article was published on their website and shared across their social media platforms with a combined audience of 15,000.
- Goulburn Australia is currently featured in Destination NSW's Spring/Summer Marketing Program which launched on September 8. Promoted under the *Love NSW* brand, the campaign will connect Goulburn with people's passion points via targeted social media advertising across Facebook and YouTube. The campaign will be in market for the next 8 weeks targeting NSW and ACT residents.
- The ongoing digital campaign running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1st September to 29th September is below:
 - Programmatic (online display) advertisements have received 100,471 impressions, a click through rate (CTR) of 0.06% and 771 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
 - Social Media advertisements have received 84,220 impressions, CTR of 3.42% and 2,883 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
- Received three new Goulburn Australia Marketing Membership applications. All applications have been processed and approved.
- Goulburn Australia Marketing Campaign for 2020/2021: The new campaign has now been presented to the Goulburn Chamber of Commerce and Goulburn Connects and is live across all multi-media outlets.
- Outdoor Signage: New artwork installation has now been completed, please see images below.
- Photography: New imagery for the Work & Invest pillars and camping themed images delivered.

Corporate & Community Services

- TVC: A Television Commercial (TVC) is in development to further complement the new campaign activities. Production will commence on Monday 5th October for completion by the 23rd of October. The first burst for the commercial to go to air is scheduled for 1st November 2020.
- New creative has been developed for The Australian Traveller: The Summer issue (Nov/Dec/Jan).
- Qantas Travel insider: an image library, editorial on “A weekend in Goulburn”, as well as three new digital ads have been developed for the online campaign to commence on 1st October.
- Highway Billboards: photography completed and new creative is under development to update artwork on the three highway billboards, as well as the two small billboards owned by Ooh Media.



New Visitor information Signage



New signage at the Big Merino

Corporate & Community Services

Groups Liaison

- Ongoing involvement with the Working Party for the 2021 Youth Conference, including attendance at meetings.
- NRMA First Sundays filming has now launched its Television Commercial (TVC) which we issued a Filming Permit for on the 17th of July 2020, the TVC can be viewed here - www.youtube.com/watch?v=GG6409CWMbo. This TVC features some of our local roads in the LGA including Glenelg and Emma Streets and Painters Lane.
- Issued a Filming Permit for a documentary called Web of Lies. The Filming took place on Maud Street capturing the outside of the Goulburn Correctional Centre.
- Issued a Filming Permit for the TV drama series Back to the Rafters. They were filming drone footage of the caravan trip in the show. Local roads that featured in the shoot were Windellama Road and Painters Lane.
- Issued a Filming Permit for a short film drama called TOUGH. This filming will take place in Tallong on Warrima Drive on the 3rd of October 2020.
- Issued a Filming Permit for our very own Goulburn Australia TVC to be filmed on the 5th, 10th and 11th of October 2020.
- Issued a Filming Permit for a Woolmark TVC that will be promoting the wool industry to the US market. This filming is being undertaken in Montague Street on the 8th of October 2020.

Events

- **Australia Day** – Worked with Grants and Executive Support Officer on COVID Safe Australia Day Grant Application. Attended first committee meeting for the 2021 Australia Day event.
- Assisted two separate external event organisers with their event related queries.
- **Pictures and Popcorn** – A logo for the event has been developed. Planning is well underway for this COVID safe event, but we have delayed the media release and announcement of the event due to the availability of a suitable venue and a deferred site visit by the production team.
- **2021 NSW Youth Conference** – Continuing with planning in consultation with the Working Party and monthly meetings. Survey sent out to all NSW Local Government Youth Service areas to identify what is important to each LGA to include in the Conference
- **Child Safe Organisation** – Took part in two Child Safe Organisation Forums and also several webinars coordinated through the NSW Office of Children’s Guardian.
- **Comic Con** – Attended planning meeting with Library staff.
- **Event Strategy** – Attended an internal meeting to discuss the brief for Council’s Event Strategy. Will now work on compiling our ideas.

Corporate & Community Services

Visitor Services

- Procedural review for the Visitor Information Centre undertaken by the new Visitor Services Officer through a collaborative process with the Marketing & Events team refocusing operations within the retail space to provide unified expectations, standards and service delivery.
- Implementation of outcomes from procedural review and introduction of the new VSO was made through a staff meeting and *Taste & Test* night organised for the Marketing & Events team showcasing offerings from the range available from the Visitor Information Centre. This was to enable staff to better understand expectations in the retail space, re-introduce the COVID-19 restrictions as well as give further information on the types of products offered from both local and regional ranges in our efforts to support regional producers. This was also an opportunity to reintroduce casual staff to the Visitor Information Centre prior to the reopening on weekends commencing October 3rd.



Image from Taste & Test night

In September we experienced a further increase in regional visitor numbers from NSW and ACT with people doing day trips to Goulburn. Also found an increase in locals coming in for information regarding visiting other regional areas.

Postcodes collected during the month of September

<i>Total Walk-in Visitors</i>	378
Local Residents	87
New South Wales	246
Victoria	4
Queensland	4
South Australia	2
Northern Territory	0
Australian Capital Territory	32
Western Australia	0
Tasmania	3
Overseas/International	0

With only 83 days until Christmas, don't forget the Visitor Centre has a great range of Local and Regional products available for purchase with assorted hampers available from the first week in November.

Corporate & Community Services

6.2 Museums

Staff and Volunteers

Volunteer works

Goulburn Historic Waterworks volunteers are continuing with the repainting of the gates and fence surrounding the Fireman’s cottage with work expected to be complete in a few weeks. Volunteers have also spent early spring working in the gardens and landscaped areas around the site. These works add significantly to the museum experience for visitors to the site and we are looking forward to the judging results for the Lilac Festival Garden competition.



Rocky Hill War Memorial and Museum volunteers have also been busy with the improved weather conditions. The 3rd Battalion memorial is receiving a new coat of paint and stormwater works on the outdoor toilet block and the runoff from the cottage museum have commenced. Volunteers have almost finished the movement of the collection from the old archive area into the new workspace/compactus space, transforming the retrieving of objects and collections as required.

Corporate & Community Services

Volunteers have also begun researching and listing objects for the next exhibition under the guidance of the Museums Coordinator and Museums Officer.



Rocky Hill War Memorial and Museum volunteers

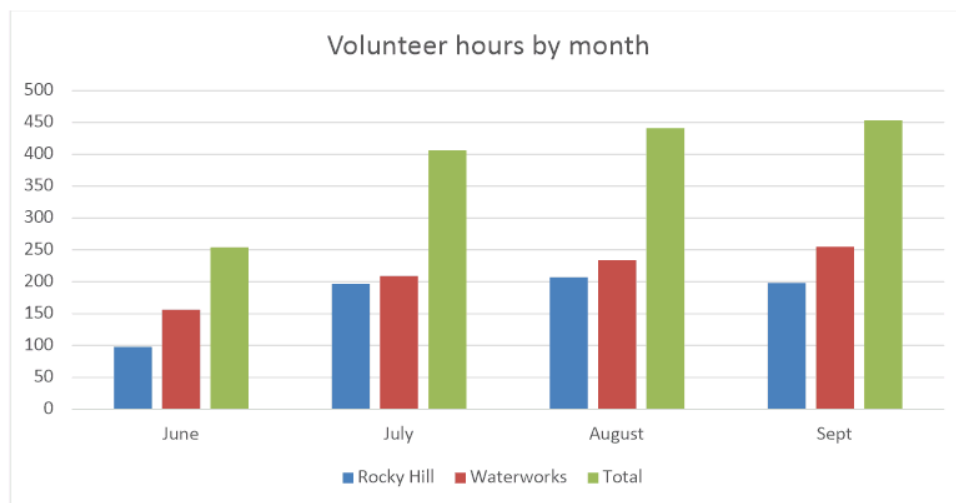


Museums Officer, Julianne Salway, organised an invitation only lunch at the Waterworks on Tuesday the 8th of September during a maintenance ‘steaming’ of the boiler and engines. The event also celebrated last years’ Museums staff and volunteer award which had been put on hold due to Covid-19. The outdoor event was well attended with Mayor Bob joining us for lunch.

Museums Officer, Julianne Salway, nominated Bryan Mulquiney for the NSW Volunteer of the Year Awards with The Centre for Volunteering. We have been invited to attend the Southern Inland Award Ceremony via Zoom on the 8th of October and wish Bryan all the very best in his nomination.

Corporate & Community Services

Volunteer hours



Staff news

Applications for the Casual Museums Attendant positions closed on Monday the 28 of September, with interviews expected to take place in mid-October. The successful applicants will spend the remainder of the month buddying up with existing staff members to learn about this busy and diverse role.

Rocky Hill

Ministerial visit

Minister Stuart Ayres (Minister for Jobs, Investment, Tourism and Western Sydney) visited Rocky Hill War Memorial and Museum on Thursday the 3rd of September on the invitation of MP Wendy Tuckerman. The Minister was accompanied by GMC Executive and staff, Destination Southern NSW representatives and State MP Wendy Tuckerman.

Youth Mentoring Program visit

Goulburn Mulwaree Council’s Youth Mentoring program visited Rocky Hill War Memorial and Museum for a private visit on Tuesday the 8th of September. The group was accompanied by Councillor Alfie Walker and there was much discussion around the *Goulburn in Wartime* print which depicts the WW1 Military Camp that occupied the current location of Goulburn High School.



Tripadvisor Award - Media

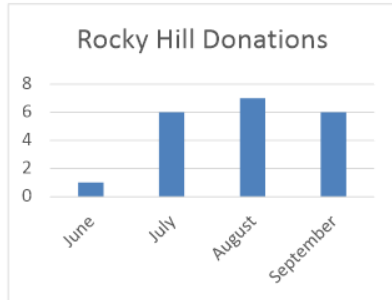
The Official Tripadvisor Award arrived in September and generated some great media coverage with Museums Coordinator, Kerry Ross speaking on the ABC Canberra Drive program, coverage of the award on WIN TV and Prime, and the Media release appearing as articles in the Goulburn Post and the Canberra Weekly. Visitor numbers on the following weekend were also up.



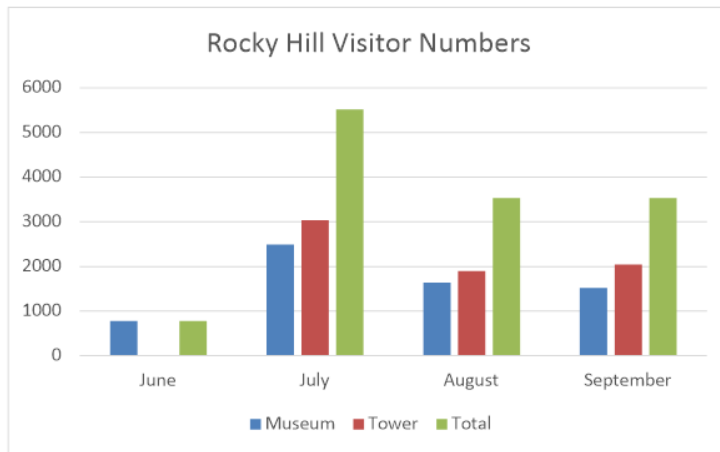
Corporate & Community Services

Donations

Donations to Rocky Hill War Memorial and Museum in September include digital files of plans for the HMAS Goulburn which will be included in the next exhibition on WW2, a collection of military books to add to the Library, and historic key-ring souvenirs that will be added to our growing souvenir collection.



Visitor Numbers



Rocky Hill War Memorial Tower and Museum continues to attract visitors from the local area and across the state, as well as a steady stream from the ACT. Many visitors have commented positively on the weekend volunteer tour guides as they work to enhance the visitor experience by strolling around the site and moving between buildings to chat with visitors.

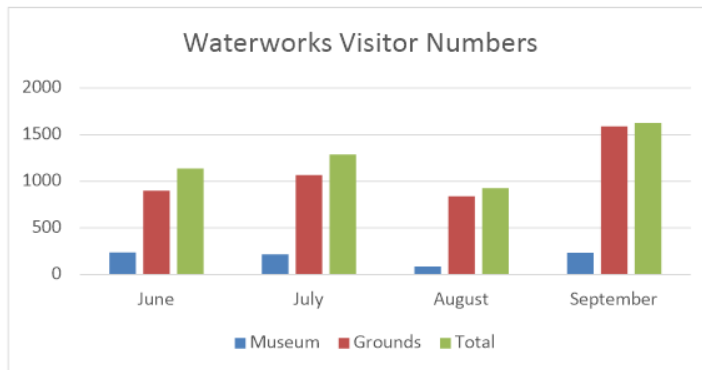
Corporate & Community Services

Goulburn Historic Waterworks

Grant success

The Museums team were successful in their application to the National Library of Australia’s Community Heritage Grant. The grant will fund the conservation of 32 original plans, diagrams, drawings and documents in relation to the commissioning of the Goulburn Pumping station in the late 1800s. The work will be carried out in Canberra and the team are currently seeking quotes to have the collection digitised after conservation and prior to their return to the site.

Visitor Numbers



The Waterworks has had an increase in visitor numbers to the museum and the grounds in September with the warmer weather conditions. We have started taking bookings for small weddings with the first of these occurring in the ground in early September.

St Clair Villa

Conservation update

Conservation works are on track and are reported separately to this Council Meeting.

Interpretation Plan

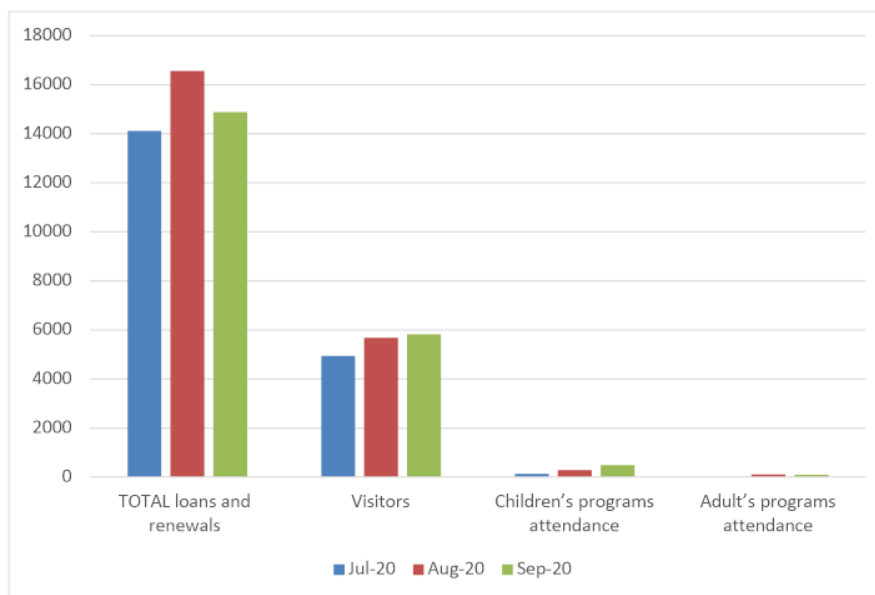
The St Clair Interpretation Plan workshop was held on 10 September with more than 20 members of History Goulburn in attendance and was facilitated by Peter Campbell and Amanda Mackevicius. There were lots of ideas put forward and discussion had with the team taking away a lot of information to be considered in developing that plan. History Goulburn members were overwhelmingly positive in regards to participating and in their evaluation of the workshop. We look forward to a strong plan that will be widely supported by Council and History Goulburn committee and members.

Corporate & Community Services

6.3 Library

Monthly Statistics

Activity	July 2020	August 2020	September 2020
Loans and renewals main library and web	11188	12225	11762
Loans and renewals mobile library	11	121	64
Loans and renewals eBook, eAudio, eMagazine	2913	4213	3046
TOTAL loans and renewals	14112	16559	14872
New physical collection items received	219	184	264
New electronic collection items received	1335	58	2405
TOTAL new collection items received	1554	242	2669
Visitors	4933	5685	5818
Internet sessions	632	686	674
New members	131	116	127
Local studies enquiries	30	27	21
Children’s programs attendance	132	290	487
Adult’s programs attendance	7	105	99
Social media engagement (Facebook & Instagram)	6474	5720	4625



Thanks and feedback

“I hope the Lego Robotics program is still going when my 6 year old is old enough. It’s awesome!”

“Such speedy and efficient staff! I can’t wait to see these new books available for us all to enjoy soon.”

“This looks like great fun!”

“A big thanks to the Library staff, especially Erin and Mel, for the help that was given to me over the phone to get Kanopy operating. Goulburn Library staff are REALLY very helpful. Thanks!”

“Thank you so much! You’ve done a great job!”

Corporate & Community Services

Library activities

- The Library team conducted interviews with the 11 Mighty Playwrights and their 6 mentors during September. The team also finalised the Mighty Playwrights book and sent it off for professional printing and binding. The interviews will form part of the larger Mighty Playwrights documentary which will be shown at ArtState Wagga Wagga in November and in a community screening in November or December. The screening of the documentary will finalise the grant funded Mighty Playwrights project.
- Goulburn Mulwaree Library was accepted to present at ArtState Wagga Wagga, an arts conference hosted by Regional Arts NSW. The Library will give a 75 minute presentation on the Mighty Playwrights Project, including the documentary film.
- The Library's internal refurbishment was completed in September with a lighting upgrade. Old fluorescent bulbs were replaced with LED lights in new fittings, making the library much brighter and look much bigger. Combined with the Library's new shelving, signage, paint work, and furniture, the lighting upgrade has completed a much needed refurbishment, ensuring the Library continues to look modern and inviting for many years to come.
- The Library completed an audit and update of materials held at the Bourke St depot. All materials at the depot are now awaiting removal to the new Hetherington St Records store. The Local Studies Team are now working on assessing and cataloguing a number of significant archival resources retrieved from Bourke St for inclusion in the Library's collection.



Some of the Library's archival collections awaiting cataloguing.

- The Mobile Library commenced visits to the David Morgan Centre at Kenmore Hospital in September. Unfortunately, due to COVID restrictions, the mobile library has lost a number of its regular destinations. The inclusion of the David Morgan Centre and lessening of restrictions has now returned the number of destinations visited to 16, including retirement villages, group homes, pre-schools, primary schools, and the Community Centre.
- The Library's website domain (gmlibrary.com.au) has been transferred to Council ownership in preparation for transitioning to the online catalogue as the Library's single web presence. The online catalogue (goulburn.spydus.com) is now the first point of contact for anyone seeking Library services online. The gmlibrary.com.au domain will automatically re-direct to the online catalogue, now being referred to as the Library's website.

Corporate & Community Services

Adults Programs and Services

The authors booked for the cancelled BookFest Reader Writer Festival have been re-scheduled to visit the Library for individual author talks throughout the remainder of 2020. In September, the Library welcomed authors Sulari Gentill and Nigel Featherstone for an author talk and a writing workshop. Both events were very well received, and while numbers in attendance are currently limited, all those who did attend enjoyed the sessions very much.



Author Sulari Gentill speaking at Goulburn Mulwaree Library.

Goulburn Mulwaree Library is participating in a collaborative author event program in conjunction with the NSW Public Libraries Association and a number of other NSW public libraries. The program enables community members to access talks and workshops from a variety of well-known, popular authors who with online appearances and talks via Zoom. In September, author Monica McInerney hosted an in-conversation author talk and discussion, which was very well attended by people throughout NSW, including Goulburn. The program has so far been very successful, and there are plans to continue providing these online events, with financial assistance from the NSW Public Libraries Association.

Children's Programs and Services

The Library Team undertook training with the Smith Family in September, enhancing the team's skills in providing early childhood literacy support through the Let's Read Program. The program aims to provide young children and their families' access to reading materials and training on how to read to children, and encourage a love of reading and learning from a young age. The Library has a number of Let's Read and Let's Count kits available for loan, thanks to a generous donation from the Smith Family. More information is available from the Let's Read website and from Library staff.



Corporate & Community Services

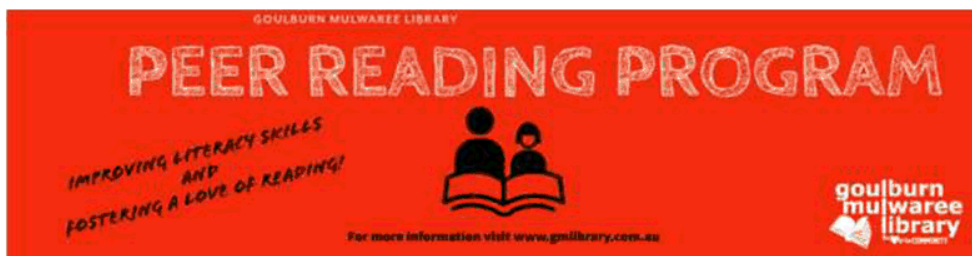
The Library got the school holidays off to a bang in September, with an exciting writing workshop with author Jack Heath. Participants were guided in writing their own stories, using themes provided by Jack, and with his support. The workshop was great fun and a fantastic learning experience for the 12 young people who attended, all budding writers themselves.



Author Jack Heath conducts a writing workshop in the Library.

In September, work commenced on a new Peer Reading Program, to be launched in Term 4. The Peer Reading Program (PRP) is a literacy program which aims to improve readers' literacy skills and foster a love of reading. The program consists of a one-on-one reading session that is led by trained Peer Leaders. These leaders, older teenagers and young adults, will act as mentors for the children who will be reading, younger primary aged children Peer Readers.

The program will run on Tuesday afternoons in the Library and is already fully booked. The Peer Reading Program is a fantastic opportunity for young adults to develop leadership and teaching skills, while encouraging younger children to improve their reading and literacy skills.



6.4 Art Gallery

OF NOTE

- The Gallery has supported 130 artists in 2020 to date.
- Dean Cross, a locally born artist of Worimi descent has been awarded The Good Initiative
- Outreach programs reached 352 people across the region to date in 2020, plus an additional 10839 have received Playgroups at Home activity booklets.
- Instagram has reached 3,329 followers.
- Seven local schools signed up for our Exhibition Tours via video during Art Express.
- The Gallery's presentation of work from 'The Creepy Little Lemon Kids', an art club for queer young people will be featured on the cover of the Regional and Public Galleries Guide, Art Collector, a national publication
- Exhibition programs continue to be recorded live and uploaded to the Gallery's social media platforms, extending the reach of exhibitions beyond physical visitation, and extending the life of the shows and associated programs.

PROJECTS

- Significance Assessment on permanent collection: Due for completion November 2020
- Gallery refurbishment: Completed
- Install, Education Studio and Gallery Store: Completed
- Public art install, Todd Robinson at Wollondilly Walking Track: Completed
- Public art install, Michael Thomson at Marulan: Completed
- Launch of new Gallery space: Completed
- Bid for triennial state funding from Create NSW: Completed

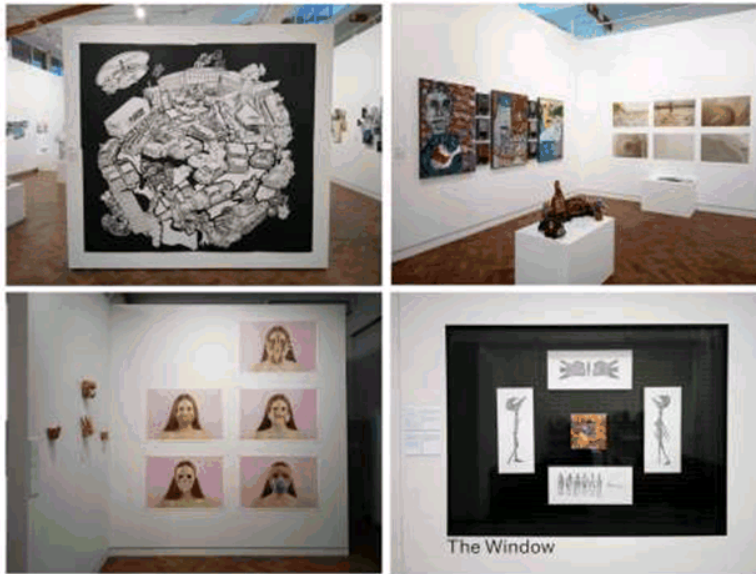
EXHIBITIONS

ARTEXPRESS 2020 presented a broad range of works spanning sculpture, painting, drawing and photography in exemplary Bodies of Work from the 2019 HSC Visual Arts practical examination.

Gallery 2 featured Freya Jobbins with a new body of work 'FIREWALL (strange times)'.

The Window has been curated by Rose Moor and Jane Purcell, two high school students who have volunteered with the Gallery for years. This exhibition includes work from Mary Barton and Treahna Hamm.

Corporate & Community Services



PUBLIC PROGRAMS

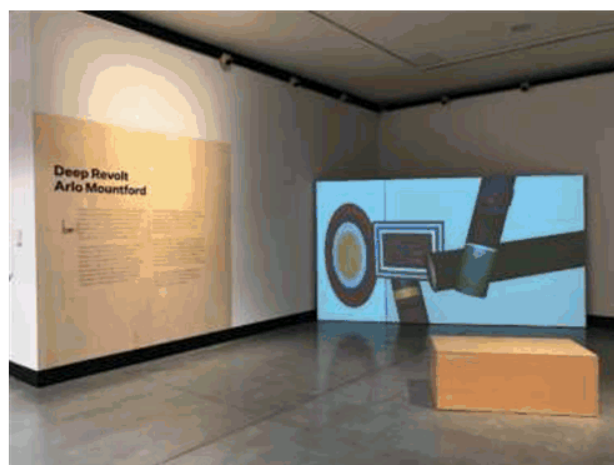
04/09/2020	Instagram Live – Artexpress exhibition tour with Sally O’Neill
11/09/2020	Instagram pre-recorded – The Window Curators in conversation – Rose Moore and Jane Purcell
14/09/2020	Zoom – Crookwell Public School Artexpress tour with Sally O’Neill
19/09 – 03/10/2020	Artist in Residence – Harriet Body
22/09/2020	MEC Co-ordinators meeting in Education Studio

EXHIBITIONS ON TOUR

Deep Revolt - Arlo Mountford

This exhibition opened at Maitland Regional Gallery on Saturday 22August 2020. It has also been extended and offered for tour beyond 2021 to assist other galleries with programming.

This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.



Corporate & Community Services

PERMANENT COLLECTION

Cultural Gifts Program

The Gallery is preparing to submit one painting by local artist Zoe Young to the Cultural Gifts Program.

Works on loan

The Gallery had two works on loan to other institutions in September/October:

- Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.
- Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

PUBLIC ART

Auburn Street

Marilyn Puschak’s work, Three Poles requires conservation due to fairly significant deterioration of the work. Two conservators have been consulted to prepare a scope of works.

Wollondilly Walking Track

Adrina Khobane’s work, ‘Bogong’ will be relocated to the Wollondilly River Walkway within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work.

Signage

The Gallery will complete a standardised identification plaque for each public artwork with a QR code linking the work back to the Gallery website, where all artworks are explained and documented. Signage will be installed by December 2020.

EDUCATION

Tues 1 Sept	Education Officer recording tours for schools through ARTEXPRESS
Mon 7 Sept	Art Teenies Yoga with Pauline Mullen
Mon 14 Sept	Art Teenies Yoga with Pauline Mullen
Mon 14 Sept	Digital tour via Zoom with year 6 at Crookwell Public School
Fri 18 Sept	Final Afternoon Art Club for Term 3
20 Sept- 3 Oct	Artist in Residence with Harriet Body
Mon 21 Sept	Art Teenies Yoga with Pauline Mullen
Thurs 24 Sept	Onsite tour of ARTEXPRESS 2020 with St Mary Mackillop College Albury
Tues 29 Sept	Earth Clay school holiday workshop with Harriet Body

Afternoon Art Club

Afternoon Art Club wrapped up for Term 3 on Friday 18 September. The final project for the term invited participants to respond to their favourite body of work from ARTEXPRESS 2020 in a work and form of their choosing. Most children chose to respond in a sculptural form using salt dough.

The program for Term 4 has been booked to capacity with waitlists for each of the four classes.

Corporate & Community Services

Artist in Residence

The Gallery hosted Wollongong based artist, Harriet Body for a two week residency 20 Sept- 3 October at Lynwood, Collector. On the residence Body delivered a school holiday workshop on Tuesday 29 Sept and devoted the rest of her time to her practice. Body will exhibit with the Gallery twice in the next 12 months as part of the group show 'Infinities' and in a solo at the end of 2021.

Art Teenies Yoga

Three Art Teenies sessions in September were delivered by local yoga instructor Pauline Mullen. Participants were led on an experience of exhibitions ARTEXPRESS 2020 and Freya Jobbins and responded to work through movement. This program is now operating on a bookings only system and has implemented controls to ensure the health and safety of staff and participants.

School Programs

As restrictions still prohibit excursions for most schools into the community, the Gallery offered digital tours through ARTEXPRESS.

On Monday 14 Sept, the Gallery delivered the second of two tours to year 6 at Crookwell Public School via the Zoom video conferencing platform. The tour was very well received and allowed students an up-close view of the works on display from their classroom.

The Gallery hosted one tour onsite for St Mary Mackillop College Albury on Thursday 24 Sept. The tour consisted of nine students and two teachers. This was the first school tour the Gallery has hosted onsite since March.

Seven schools including four primary schools and three high schools accepted the offer of a pre-recorded tour of the exhibition. Education Officer, Sally O'Neill recorded seven tours to cover all learning stages. These tours were supplied to the schools on a USB for easy viewing. The schools to access these tours were:

- Goulburn West Public
- Goulburn Public School
- Bradfordville Public School
- Tambelin Independent School
- Trinity Catholic College
- St Francis Xavier College, Canberra
- Braidwood Central School

School Holiday Workshops

Artist in Residence, Harriet Body delivered the first of the Gallery's school holiday workshops on Tuesday 29 Sept. In the workshop titled 'Earth Clay' the eight participants learnt the process of extracting clay from the earth. The final part of the workshop took part in the Education Studio and allowed the participants to explore the clay through a variety of art making practices including ceramics and painting. Their vessels are to be fired and returned at a later date.

Corporate & Community Services



SACC Outreach Program

This month Janet Gordon, Outreach Officer, has continued the Playgroups@Home. This month the booklets have been received by 1,544 children from the Outreach Playgroups, FamiliesNSW-Goulburn Families Support network, HomeStart and Public schools network. Gordon and the children have explored spring, pirates, ducks and Lilac Time.

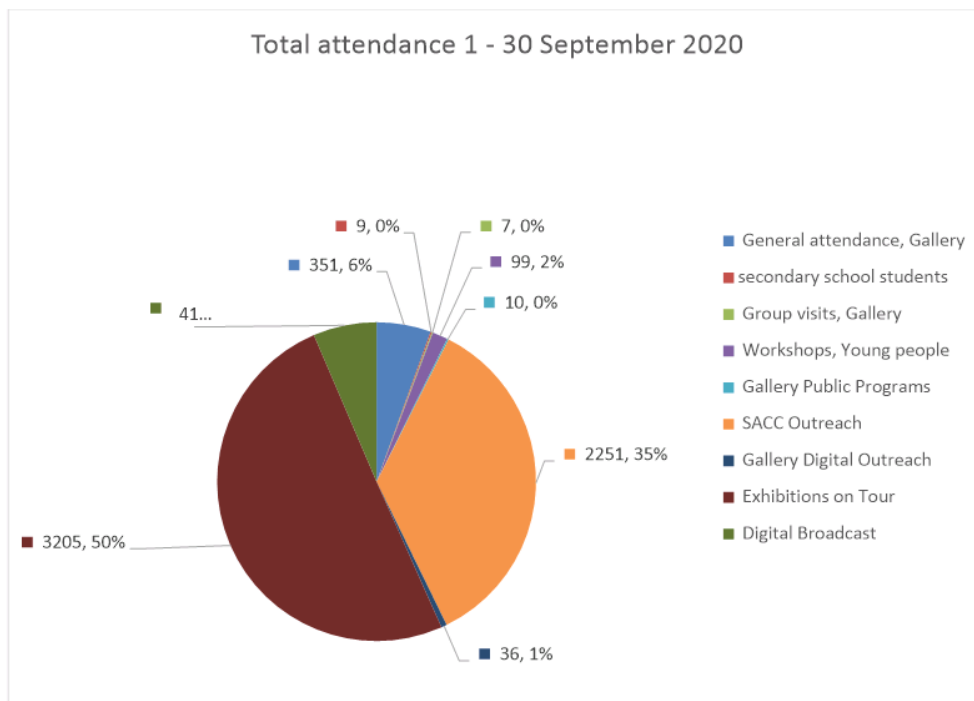
The weekly Prep for school fact sheet which Gordon started last month have been well received by both families and schools with them going to 285 children. One school plan to add the fact sheets to their Kindergarten Orientation packs and another planning to add to their website.

Gordon received some promising news on the last day of term 3, restrictions have been eased which may allow Gordon and the Outreach families to meet face-to-face again starting early in term 4.

Corporate & Community Services

AUDIENCES AND REACH

1 – 30 September 2020



FEEDBACK

'Such brilliant news about the Good Award and Dean's upcoming exhibition next year'

'This is the first time we have visited the Goulburn Regional Art Gallery, we are impressed and will visit again when we are passing Goulburn'

'How clever are these young people, so pleased to see the Gallery support such a wonderful exhibition. Looks so great in the space.'

'Great exhibitions'

'Love your new 'Window' space'

'Thank you so much for this, it is a fantastic resource! Perfect timing too, because we are working on our proposals for our major work this week. Thank you for your generosity and that of the gallery!'

'Thank you so much for today. Year 6 really enjoyed it.'

'One of our boys, when asked by a teacher what he thought of the artwork, said he felt really inspired to draw and improve his art so that's a sign of a successful afternoon!'

'Thanks Sally it was great!'

15.27 PLANNING & ENVIRONMENT DIRECTORATE REPORT SEPTEMBER 2020

Author: Scott Martin, Director Planning & Environment

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Planning & Environment Departmental Report [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Planning & Environment be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

REPORT

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of September 2020.



Planning & Environment – September 2020



Contents

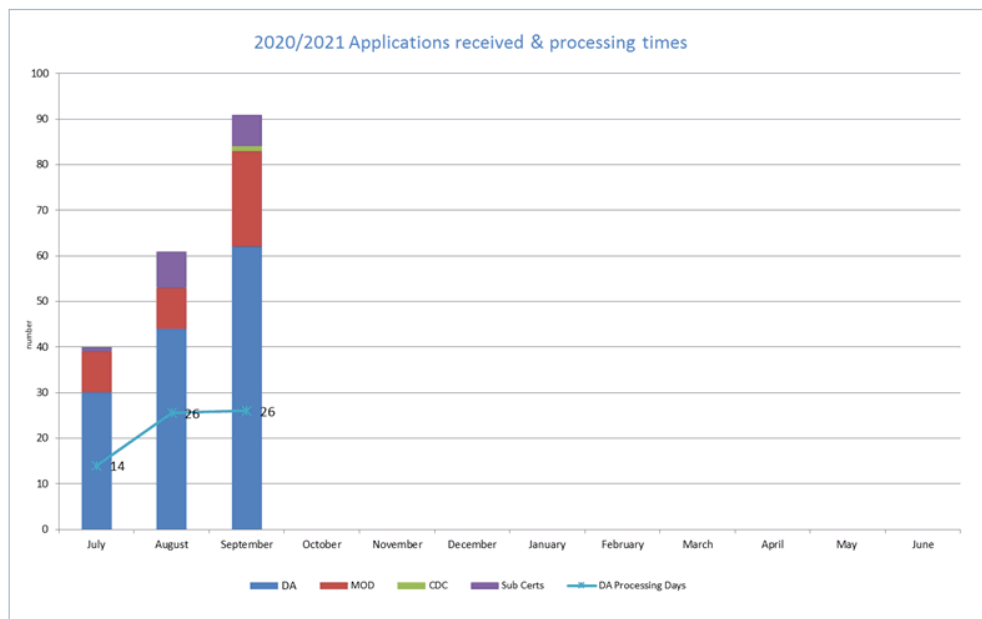
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1 Development Assessment

1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	62	37
Modifications	21	16
CDC's	1	0
Subdivision Certificates	7	7
Total	91	60
Total cost of new development for the month:		
		\$22,170,611
Cumulative total (financial year):		
		\$270,315,485
Note:		
<ul style="list-style-type: none"> ▪ DA/0105/2021 – Grimston Circuit, Goulburn, 14 Auburn St, Construction of eight new detached dwellings and a Torrens Title subdivision (\$1,840,000) ▪ DA/0177/2021 – 4770 Braidwood Road, Turrannville, Recreation Facility (major) - Continued use of site for motor sport and ancillary activities, construction of a new pit lane building and off-road experience area, ongoing use of camping area, markets, signage and associated works (\$5,581,751) 		

1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan.

A Hearing took place on 25 August 2020 and as all matters had been resolved, the Court will be granting conditional consent. We are still waiting for the Court to issue the necessary documentation.

- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference was held on 19 August 2020.

During the s34 conference, the applicant advised they would be seeking a discontinuance of the matter. Council are still awaiting confirmation of the discontinuance but are now having to deal with a costs claim by the applicant, the details of which are still unclear.

- Class 1 Application - Appeal lodged against the refusal of DA/0335/1819 for alterations and additions to existing dwelling at Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan.

A s34 conciliation conference was held on 19 August 2020 whereby amended plans were formally agreed. Council has provided with Court with its draft conditions of consent and are currently awaiting a response from the applicant.

1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

There are currently no projects requiring the consideration of the Southern Region Planning Panel.

1.5 State Significant Development

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the “Biodiversity Areas” required under condition 32	More information required
Ardmore Park Quarry - Modification 3	Extension to extraction area, increase in production, increase in hours of operation	Approved 18 September 2020
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS
Marulan Power Station 2 – Mod 2	Project lapse date extension	Assessment
Marulan Power Station 1 – Mod 1	Project lapse date extension	Assessment
Gas Fired Power Stations – Marulan Power Station Modification 1	Project lapse date extension	Assessment

2 Strategic Planning Program

Priority	Project	Relationship to LSPS or Other Strategies	Progress
1.	Contributions Plan (Section 7.11 and 7.12) Review	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – urban release areas. ▪ Organisational significance due to income required for infrastructure projects. 	<ul style="list-style-type: none"> ▪ Council resolved at its meeting on 6 October, to put the draft LICP on public exhibition.
2.	Infrastructure Structure Plans – Urban Release Areas	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – urban release areas. ▪ Organisational significance 	<ul style="list-style-type: none"> ▪ Currently seeking internal feedback.
3.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2020/21)	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – urban release areas. 	<ul style="list-style-type: none"> ▪ Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the heritage chapter, vegetation and signage chapter) and only need conversion to the new format.
4.	CBD Renewal Study (incorporate Car Parking*, signage, FSR, height limits, residential provisions and relevant LEP/DCP amendments) *UFHS Action *CBD Car Parking Study & Action Plan	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – CBD actions and residential LEP/DCP provision review actions. 	<ul style="list-style-type: none"> ▪ Preliminary work is underway but is waiting upon the endorsement of the Urban and Fringe Housing Strategy by DPIE.
5.	Biodiversity Strategy	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – urban release areas. ▪ Required for Resource Lands Strategy ▪ Villages Strategy 	<ul style="list-style-type: none"> ▪ Council has recently appointed an Environment and Biodiversity Officer. Work has commenced on this update/review.
6.	Marulan Flood Study /LGA Overland Flow Model*	<ul style="list-style-type: none"> ▪ LSPS – short term action. ▪ Urban and Fringe Housing Strategy – urban release areas. ▪ Villages Strategy 	<ul style="list-style-type: none"> ▪ Currently awaiting grant approval by DPIE.

Priority	Project	Relationship to LSPS or Other Strategies	Progress
	*Subject to grant application being successful	<ul style="list-style-type: none"> Organisational significance for infrastructure planning. 	
7.	Bushfire Strategy	<ul style="list-style-type: none"> Yet to be scoped. LSPS – short term action. Urban and Fringe Housing Strategy – urban release areas. Required for Villages Strategy 	<ul style="list-style-type: none"> Yet to be commenced.
8.	Resource Lands (Agriculture and Extractive Industries) Strategy	<ul style="list-style-type: none"> LSPS – short term action. Urban and Fringe Housing Strategy – urban release areas. Biodiversity Strategy (for review of environmental zones) 	<ul style="list-style-type: none"> Yet to be commenced. Waiting on outcome of the updated Biodiversity Strategy and Dept. Primary Industries regional Important Agricultural Land Mapping project.
9.	Native Vegetation Offset Policy	Council initiative	<ul style="list-style-type: none"> Commenced. Currently with staff working out technical issues with draft policy and options. DCP Vegetation Chapter amendment being prepared to ensure a mechanism to require approvals is in place for native vegetation clearing.
10	Recreational Needs Strategy	<ul style="list-style-type: none"> LSPS – short term action. 	<ul style="list-style-type: none"> Original draft under review.
11.	Villages Strategy	<ul style="list-style-type: none"> LSPS – medium term action (as other work required before this strategy to provide baseline data). Urban and Fringe Housing Strategy – urban release areas. 	<ul style="list-style-type: none"> Yet to be commenced pending outcome of other strategies (Biodiversity, Rural/Resource Lands and Bushfire Strategies – also needs some flooding baseline data).
12.	Rural Living Handbook Update	<ul style="list-style-type: none"> Council initiative 	<ul style="list-style-type: none"> Commenced

2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	The amended Planning has been referred to various NSW Government agencies after receiving the amended Gateway Determination. An amended Planning Proposal is sought from the proponent prior to exhibition.
REZ/0001/1718	Mistful Park	Rezone land from E4 Environmental Living to R2 Low Density Residential	Following the adoption of the Urban and Fringe Housing Strategy on 21 July, the proponent has submitted an updated planning proposal. This proposal was presented to Council for consideration at its meeting of 15 September, 2020. Council resolved to prepare a planning proposal and preliminary consultation is being undertaken with Water NSW and DPIE (Biodiversity Conservation Division).
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0004/1819	LGA wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	Council resolved on the 1 September, 2020 to re-exhibit the Planning Proposal, which is currently on exhibition.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	Completed September 2020
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issued a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment and Due Diligence have been completed in late March early April. The results of both assessments are being considered.
REZ/0008/1819	Lansdowne St (Deferred Lot 10)	Proposal to rezone deferred Lot 10 from B6 Enterprise Corridor to R5 Residential	Council has resolved to finalise this LEP, accordingly a draft LEP instrument, mapping and finalisation process is underway.
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	Proposal to: 1. Apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone. 2. Include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites.	Currently on public exhibition.

Proposal No.	Location	Proposal	September/October Activities
REZ/0002/1920	Heritage Schedule Update - Shirewide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	Planning proposal under preparation prior to gateway lodgement.
REZ/0003/1920	Wingello Park	Amend Schedule 5 of GMLEP 2009 to include Wingello Park as a heritage item.	The public exhibition of this planning proposal finished on 24 April 2020. A submission identified an error in the PP document which was accordingly re-exhibited and closed on 7 August 2020. A post exhibition report is on tonight's agenda.
REZ/0001/2021	Signature Care	Amend Schedule 1 of the GM LEP 2009 to permit aged care facilities at land at Lillkar Road and Ducks Lane.	Matter first being reported to Council on 21 July 2020. Pending payment of planning proposal fees and submission of additional information by proponent.

2.2 Planning and Related Legislative Updates

On 18 September 2020, the NSW Government extended the COVID-19 Prescribed Period to 25 March 2021 under the *Environmental Planning and Assessment Regulation 2000* and *Local Government (General) Regulation 2005*. The COVID-19 Prescribed Period refers to the period in which temporary provisions included in the *Environmental Planning and Assessment Act 1979* and *Local Government Act 1993* in response to the COVID-19 pandemic are active.

Examples of such provisions include the ability for Council to alternatively make Council meetings public by way of audio visual media rather than allowing attendance in person and the ability of the Minister of Planning and Public Spaces to approve developments irrespective of any other Act or planning control, provided that they have consulted with the Minister for Health and Medical Research and are satisfied that it is necessary for the health, safety and welfare of the public during the COVID-19 pandemic.

The Hovell Street Planning Proposal (REZ/0005/1819) was notified and finalised on 25 September 2020, taking effect from that date. This planning proposal rezoned Council's land at 59-61 Hovell Street, Goulburn from RE1 Public Recreation to R1 General Residential with a minimum lot size of 1000m² under the *Goulburn Mulwaree Local Environmental Plan 2009* in order to facilitate a residential subdivision of the land. This coincided with an amendment to the *Goulburn Mulwaree Development Control Plan 2009* to enforce a master plan prepared for the precinct, which included controls to limit overdevelopment, manage land use conflict and require the provision of a local park.

3 Environment and Compliance

3.1 Goulburn Mulwaree Animal Shelter

This month we welcomed our new Animal Shelter Attendant, Jo Challoner to the Team. You may recognise Jo from her previous employment as Manager at Petbarn, Goulburn. Jo is already kicking goals by catching up on a backlog of paperwork, ensuring the animals visiting the facility are as comfortable as possible and making a difference with her positive attitude. Jo's commitment to promoting the facility as being a caring and welcoming environment for our 4-legged residents of Goulburn mirrors Council's values of Passion, Respect, Innovation, Dedication and Excellence !




Adoptions for September 2020





3.2 Ranger Services

	Number of Animals ...		Dogs	Cats
	Impounded ⁽¹⁾		29	34
	Surrendered by Owner		8	3
	Returned to Owner		12	2
	Sold		13	10
	Transferred to Animal Welfare Organisations		0	0
	Euthanised ⁽²⁾		0	4
	Remaining in the facility		4	15
	<p>(1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total.</p> <p>(2) The dogs and cat's euthanised this month were animals that were surrendered as either feral cats and or deemed unsuitable to be rehomed due to nature or involvement in attacks. Please note that animal's euthanised this month may have been impounded in previous months.</p>			
	Customer Requests ...			
Animals	Unkempt Land	Total CRM's Completed		
54	11	65		

3.3 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
11	20	2	12	0	0	43

3.4 Community Enforcement

Parking						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
15	0	12	0	0	0	0
During the month of September parking patrols were limited due to staff unavailability relating to the ongoing compliance issues reported to Council at the 6 October 2020 Council Meeting. As a result the majority of parking matters were dealt with on an as-needs basis.						

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
9	7	16

3.5 Biosecurity Weeds

3.5.1 Weeds Action Program Update

Under the Biosecurity Act, the emphasis is now on checking and containing new and emerging invasive species which still involves the inspection of properties and animal food outlets for seed and fodder supplies. A key difference between the Biosecurity Act and the previous Noxious Weeds Act is that inspections and notices are now issued on the property owner/occupier, rather than the land itself.

If the ownership of the land changes hands, there is effectively no longer a notice on the site. We are anticipating that because of this, there will be an increase in requests for property inspections prior to purchase as prospective land owners seek to understand their General Biosecurity Duty.

At this stage, staff are monitoring the demand on property inspections. If a substantial increase in inspection requests eventuates, Council may wish to consider amending its fee structure to reflect the cost of such inspections as this program would not fall under the grant funded Weeds Action Program.

Council may also recall that additional grant funding was received under WAP for the installation of roadside biosecurity advice signage. Special thanks are extended to Andy Cartwright and the Works Team for installing these signs.



The signs are designed to be interchangeable between different weeds based on location and season and are intended to serve as a reminder to landholders of their General Biosecurity Duty in relation to the more common weeds throughout the LGA such as Serrated Tussock, Blackberry, African Lovegrass and Chilean Needlegrass.

On 10 September 2020, Council’s Biosecurity Weeds Officers participated in WeedCon 2020 which was held via webinar this year due to Covid19 restrictions. Participation at events such as WeedCon are vital in ensuring that the knowledge of our staff is kept up to date and they are kept abreast of industry developments.



Weed Incursions

An infestation of Prickly Pear was recently found on Mountain Ash Road. The plants were removed and isolated prior to disposal at the Goulburn Landfill in accordance with the correct biosecurity protocol.

3.5.2 Draft Directions, Biosecurity Certificates & Customer Requests

Draft Directions, Biosecurity Certificates & Customer Requests		
Draft Directions	Biosecurity Certificates	Customer Requests
14	2	0

In the month of September, Councils Biosecurity Weeds Officers issued 14 Draft Biosecurity Directions to land holders. This month officers have focused on property inspections and reinspections of properties where incursions were previously identified and draft directions served. Compliance by landholders with draft directions is very high.

The Draft Directions issued in September have been for Serrated Tussock / Fireweed and African Lovegrass infestations across the Local Government Area.

16 CLOSED SESSION

Government Act 1993.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Museum of Applied Arts & Sciences - Maudslay Beam Engine

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.