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BUSINESS PAPER

Ordinary Council Meeting

15 September 2020

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 15 September 2020 at 6pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 1 SEPTEMBER 2020

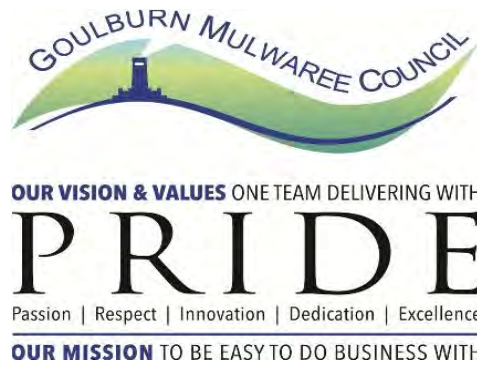
Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 1 September 2020

RECOMMENDATION

That the Council minutes from Tuesday 1 September 2020 and contained in Minutes Pages No 1 to 15 inclusive and in Minute Nos 2020/333 to 2020/353 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

1 September 2020

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	Nil	
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	Nil	
9	Public Forum	5
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	Nil	
13	Notice of Motion(s)	6
	Nil	
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	Nil	
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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 1 SEPTEMBER 2020 AT 6PM**

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

IN ATTENDANCE: Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations) & Amy Croker (Executive Officer).

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6.00pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Margaret O'Neill.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 15.10 "1718T0010 Haulage of Bulk Materials Tender Extension" as one of the tenderers was from the Denrith Group of Companies in which his brother-in-law is a Director and he is an employee of. Cr Andrew Banfield will leave the meeting while discussion on this item takes place.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

Nil

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 AUGUST 2020

RESOLUTION 2020/333

Moved: Cr Sam Rowland

Seconded: Cr Denzil Sturgiss

That the Council minutes from Tuesday 18 August 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/313 to 2020/332 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 18 AUGUST 2020

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2020/334

Moved: Cr Peter Walker

Seconded: Cr Leah Ferrara

That Council notes the Task List and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION**15.1 RETURNING OFFICER****RESOLUTION 2020/335****Moved: Cr Sam Rowland****Seconded: Cr Alfie Walker**

That the report of the General Manager on the Returning Officer for the Mayor and Deputy Mayor Elections be received.

CARRIED**15.2 MAYORAL ELECTION****RESOLUTION 2020/336****Moved: Cr Margaret O'Neill****Seconded: Cr Leah Ferrara****That:**

- 1. The report of the General Manager on the election of the Mayor be received.**
- 2. Following the close of nominations for the position of Mayor the method of electing the Mayor be determined by ordinary ballot in accordance with Schedule 7 Local Government (General) Regulation 2005 if there is more than one nomination.**

CARRIED

Mayor Bob Kirk vacated the chair at 6.07pm and the General Manager Chaired the meeting and undertook the election

The General Manager as Returning Officer called for nominations for the position of Mayor for the Goulburn Mulwaree Council for the period September 2020 to September 2021.

There were two nominations for Mayor.

- Cr Bob Kirk
- Cr Peter Walker

The General Manager closed nominations.

Both Cr Bob Kirk and Cr Peter Walker addressed the Council.

The meeting was adjourned at 6.29pm.

The meeting reconvened at 6.35pm.

Following the voting procedure the General Manager, as returning Officer declared Cr Bob Kirk as Mayor for the period September 2020 to September 2021.

15.3 DEPUTY MAYORAL ELECTION

RESOLUTION 2020/337

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

That

- 1. The report of the General Manager on the election of the Deputy Mayor be received**
- 2. Following the close of nominations for the position of Deputy Mayor the method of electing the Deputy Mayor be determined by way of Ordinary Ballot in accordance with Schedule 7 Local Government (General) Regulation 2005 if more than one nomination is received.**

CARRIED

The General Manager as Returning Officer called for nominations for the position of Deputy Mayor for the Goulburn Mulwaree Council for the period September 2020 to September 2021.

The General Manager as Returning Officer called for nominations for the position of Deputy Mayor for the Goulburn Mulwaree Council for the period September 2020 to September 2021.

There were three nominations for Deputy Mayor.

- Cr Leah Ferrara
- Cr Sam Rowland
- Cr Peter Walker

Cr Sam Rowland withdrew his nomination for Deputy Mayor.

The General Manager closed nominations.

Both Cr Leah Ferrara and Cr Peter Walker addressed the Council.

Mayor Bob Kirk adjourned the meeting at 6.43pm.

The meeting reconvened at 6.48pm.

Following the voting procedure the General Manager, as returning Officer declared Cr Peter Walker as Deputy Mayor for the period September 2020 to September 2021.

BALLOT PAPERS

MOTION

Moved: Cr Margaret O'Neill

Seconded: Cr Peter Walker

That the ballot papers be destroyed.

The motion was put and lost.

15.4 COMMITTEE APPOINTMENTS

RESOLUTION 2020/338

Moved: Cr Margaret O'Neill

Seconded: Cr Carol James

That

1. The report of the General Manager on the appointment of Councillors to Committees be received
2. Council confirms the following appointment to the Committees for the one year extension of this term of Council:-

Name of Committee	Council Representative
Sports Council	Cr O'Neill Cr Rowland
Recreation Area Committee	Cr O'Neill Cr Sturgiss Cr P Walker
Traffic Committee	Cr Banfield Cr P Walker
Sporting Hall of fame	Cr O'Neill Cr Rowland
Ray Harvey Sports Foundation Committee	Cr O'Neill Cr P Walker

3. Council confirms the following appointment to the Working Party's for the one year extension of this term of Council:-

General Managers Performance Review	Mayor Deputy Mayor Cr O'Neill Cr Rowland
Flood Management Study	Cr Rowland
Goulburn Street Tree	Mayor Kirk
Victoria Park Precinct	Cr James Cr O'Neil Cr Peter Walker
Fishing Working Party	Cr Banfield

	Cr Walker
Bungonia Village Discretionary Fund Working Party	Cr Ferrara Mayor (Alternate)
Tarago Village Discretionary Fund Working Party	Cr Sturgiss Mayor (Alternate)
Marulan Village Discretionary Fund Working Party	Cr Peter Walker Mayor (alternate)
Parkebourne Village Discretionary Fund Working Party	Cr James Mayor (alternate)
Towrang Village Discretionary Fund Working Party	Cr Banfield Mayor (alternate)

4. Council confirms the following appointment to the External Committees for the one year extension of this term of Council:-

Committee Name	Council Delegates
Ardmore Park Community Consultative Committee	Director Planning & Environment
Canberra Regional Joint Organisation*	Mayor General Manager
ClubGRANTS	Mayor Cr O'Neill Cr James Cr P Walker
Corrective Services Community Consultative Committee*	Mayor
Country Mayors Association*	Mayor
Goulburn Liquor Accord*	Cr Peter Walker
Gullen Range Wind Farm Community Fund S355 Community Committee	Director Planning & Environment
Gunlake Community Consultative Committee	Director Planning & Environment
Heron Resources Pty Limited Woodlawn Project Consultative Committee	Cr P Walker

Joint Regional Planning Panel	Cr O'Neill
Local Emergency Management	Cr Peter Walker Director Operations
Lynwood Consultative Committee	Cr A Walker
Marulan Hall	Cr Banfield Cr O'Neill
Pepper Tree Community Consultative Committee	Cr Sturgiss
South East Australian Transport Strategy (SEATS)	Cr Peter Walker Cr Sturgiss (Alternate)
Southern Tablelands Zone Bush Fire Management Committee	Cr Sturgiss
Southern Tablelands/South Coast Region Noxious Plants Committee	Cr Sturgiss
Veolia Mulwaree Trust*	Mayor
Veolia Woodlawn Bioreactor Community Liaison / Tarago Consultative Committee	Cr Sturgiss
Wakefield Park Community Consultative Committee	Mayor Bob Kirk Director Planning & Environment

CARRIED

At 6:52 pm, Cr Alfie Walker left the meeting.

15.7 PLANNING PROPOSAL - INCLUSION OF THE RU6 TRANSITION ZONE IN CLAUSES 4.1AA AND 4.2B OF GMLEP 2009

RESOLUTION 2020/339

Moved: Cr Andrew Banfield

Seconded: Cr Margaret O'Neill

That

- 1. The report from the Business Manager Strategic Planning regarding the planning proposal to include the RU6 Transition Zone into the provisions of clauses 4.1AA and 4.2B of GM LEP 2009 in relation to Community and Strata title subdivision be received.**
- 2. Council re-exhibit the planning proposal which seeks to include the RU6 transition zone within the provisions of clauses 4.1AA and 4.2B of GM LEP 2009 in relation to Community and Strata title subdivision.**

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Margaret O'Neill, Carol James and Denzil Sturgiss

Against: Nil

15.8 SALE OF COUNCIL LAND AT TARAGO

At 6:57 pm, Cr Alfie Walker returned to the meeting.

RESOLUTION 2020/342

Moved: Cr Andrew Banfield

Seconded: Cr Sam Rowland

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 6:58pm.

CARRIED

RESOLUTION 2020/343

Moved: Cr Sam Rowland

Seconded: Cr Alfie Walker

That Council move back into Open Council.

Council moved back into Open Council at 7:00pm.

CARRIED

RESOLUTION 2020/344

Moved: Cr Denzil Sturgiss

Seconded: Cr Andrew Banfield

That

- 1. The report of the Business Manager Property & Community Services and the General Manager on the sale of Council land at Tarago be received.**
- 2. Council decline the requests to sell the land known as Lots 3 and 4 in DP 613877 at this time.**
- 3. Council proceeds with the closure of the adjacent road reserve and once closed to amalgamate that land with Lots 3 and 4 in DP 613877.**
- 4. Council approach Crown Land to determine if they would sell the small parcel of crown land adjacent to both parcels of Council land.**
- 5. Following the amalgamation of the parcels of land the General Manager be authorised to proceed with the sale of the land by calling for expression of interest by public advertisement and notifying the two interested parties included in this report. If the Crown land do not wish to sell their parcel land to Council then the General Manager still proceed with the sale of the balance of the Council land.**
- 6. A further report be presented to a Council Briefing Session at the conclusion of the Expression of Interest process. Then a recommendation for Council to make the sale decision.**

CARRIED

15.9 TARAGO LEAD CONTAMINATION**RESOLUTION 2020/345****Moved: Cr Denzil Sturgiss****Seconded: Cr Peter Walker****That:**

- 1. The report of the General Manager on the Tarago lead Contamination be received**
- 2. Council notes that the action taken by Transport for NSW on the remedial works at Tarago on the lead contamination is satisfactory and thus Council only maintains a watching brief on the actions proposed for those remedial works.**
- 3. Council communicates in the Tarago Times the agreed time frames for remedial works as contained in the Voluntary Management Proposal determined by the EPA.**

CARRIED**15.10 1718T0010 HAULAGE OF BULK MATERIALS TENDER EXTENSION**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 7:05 pm, Cr Andrew Banfield left the meeting.

RESOLUTION 2020/346**Moved: Cr Margaret O'Neill****Seconded: Cr Peter Walker****That:**

- 1. The report from the Business Manager of Works on the two (2) year extension of the 1718T0010 Haulage of Bulk Materials contract be received**
- 2. Council approve the extension of the current contract for a period of two (2) years for the Haulage of Bulk Materials to expire on the 24th September 2022 to Denrith Pty Ltd.**

CARRIED

At 7:06 pm, Cr Andrew Banfield returned to the meeting.

15.11 1718T0004 LINE MARKING SERVICES TENDER PANEL EXTENSION**RESOLUTION 2020/347****Moved: Cr Margaret O'Neill****Seconded: Cr Carol James****That:**

- 1. The report from the Business Manager of Works on the two (2) year extension of the 17180004 Line Marking Services Panel be received**
- 2. Council extend the current contract for a period of two (2) years for Line Marking Services to expire on the 1st of September 2022 for the following companies**
 - Capital Lines & Signs.**
 - Complete Line Marking Services.**

CARRIED

15.12 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 5 AUGUST 2020

RESOLUTION 2020/348

**Moved: Cr Denzil Sturgiss
Seconded: Cr Margaret O'Neill**

That the report from the Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 5 August 2020 be received.

CARRIED

15.13 EXTERNAL MEETING MINUTES

RESOLUTION 2020/349

**Moved: Cr Peter Walker
Seconded: Cr Leah Ferrara**

That the report from the General Manger on the below external reports be received:

- 1. Gunlake Quarry Community Consultative Committee Meeting held on the 17 July 2020**
- 2. Ardmore Park Community Consultative Committee Meeting held on 17 July 2020.**
- 3. Heron Woodlawn Community Consultative Committee Meeting held on 5 August 2020**

CARRIED

15.14 COUNCILLOR BRIEFING SESSION SUMMARY

RESOLUTION 2020/350

**Moved: Cr Margaret O'Neill
Seconded: Cr Carol James**

That the report from the General Manager on Councillor Briefing Session Summary be received.

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RESOLUTION 2020/351

Moved: Cr Denzil Sturgiss

Seconded: Cr Carol James

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 General Managers Performance Review Working Party

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

Council resolved into Closed Session at 7.13pm.

Council resolved into Open Council at 7.42pm.

RESOLUTION 2020/352

Moved: Cr Alfie Walker

Seconded: Cr Andrew Banfield

1. That Council moves out of Closed Council into Open Council.
2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

CARRIED

16.1 GENERAL MANAGERS PERFORMANCE REVIEW WORKING PARTY**RESOLUTION 2020/353**

Moved: Cr Alfie Walker

Seconded: Cr Sam Rowland

That:

1. The report from the Mayor Bob Kirk from General Managers Performance Review Working Party be received.
2. Council congratulates the General Manager on his performance, having exceeded requirements the majority of the time.
3. The Council endorse the 2020/21 Performance Agreement for the General Manager with the following amendments:
 - Strategic goal 1.7 – remove the words ‘provide a report to Council in November that gives Council comfort’ and replace with ‘ensure’
 - Strategic Goal 1.11 – delete the word “outcomes” and replace with “discussion”

CARRIED

17 CONCLUSION OF THE MEETING

The Meeting closed at 7.42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 September 2020.

.....
Cr Bob Kirk
Mayor

.....
Warwick Bennett
General Manager

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 1 SEPTEMBER 2020

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Task List - 15 September 2020 [!\[\]\(83f22ed94ec5517769dd76d702c6bfd8_img.jpg\)](#) 

RECOMMENDATION

That Council notes the Task List and authorises the deletion of completed tasks.

REPORT

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p>	<p>General Manager</p>	<p>Copy of draft report sent to applicants – waiting for their response</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>Report included in this Business Paper</p> <p>RECOMMEND COMPLETION</p>
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> 1. Sale of Lot 2 DP1043955 To adjoining land owner 2. Rezone Lot 1 & 2 DP1003261 To residential 3. Discuss with ARTC Safe access across rail line 4. Commence rezoning from Council infrastructure zoning 5. EOI for public/private partnerships on farm land 	<p>Director Utilities</p>	<p>Report included in this Business Paper</p> <p>RECOMMEND COMPLETION</p>
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Pre Gateway Referral to Water NSW undertaken, amended Planning Proposal being prepared for submission to DPIE.</p>
<p><u>Mogo Road Hi Quality</u></p> <p>General Manager to report back on works to be undertaken to fully implement development application</p>	<p>General Manager</p>	<p>Consultation occurring with Hi Quality</p>

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Community Safety & Social Infrastructure Plan Working Party</u></p> <p>Councillors to notify Director of Corporate and Community Services names suitable for this working party</p>	Director Corporate and Community Services	Council approved two community representatives on this essential working party. We are waiting on feedback from Councillors and can't progress this until that feedback is received.
<p><u>New Police Station</u></p> <p>The Mayor and General Manager to discuss options with NSW Police on appropriate sites in Goulburn for new Police Station.</p>	General Manager	<p>No further contact from NSW Police. If contact is made in the future it will be subject to a separate Council report</p> <p>RECOMMEND COMPLETION</p>
<p><u>Hockey Facility</u></p> <p>The General Manager to continue negotiating with Goulburn Workers Club over the purchase of 3.28 hectares of land at the Goulburn Workers Arena</p> <p>The General Manager to commence discussion with hockey on lease agreement</p>	General Manager	<p>Report will be presented to Council on the 6 October 2020</p> <p>Discussions with hockey have commenced and lease agreement negotiations underway</p>
<p><u>Lansdowne Street Planning Proposal and DCP Amendment</u></p> <p>Further discussions to be undertaken with the proponent</p>	Director Planning and Environment	<p>Report included in this Business Paper</p> <p>RECOMMEND COMPLETION</p>
<p><u>Community Centre Options</u></p> <p>Location of Community Centre deferred 18 months</p>	General Manager	Will be referred to Council in December 2021.
<p><u>Library Membership and Access Policy</u></p> <p>On public exhibition 28 day</p>	Director Corporate and Community Services	Public consultation process underway
<p><u>Residential Care Facility at Run-O-Waters</u></p> <p>Preparing Planning Proposal for consideration by Department of Planning</p>	Director Planning and Environment	Planning Proposal being prepared
<p><u>Strategic Planning Fees and Charges Policy</u></p> <p>On public exhibition</p>	Director Planning and Environment	Public consultation process underway

OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Challenge Foundation Goulburn Inc</u> Request for financial assistance</p>	<p>General Manager</p>	<p>Awaiting further information to support the request for financial assistance</p>

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 HOVELL STREET DEVELOPMENT CONTROL PLAN AMENDMENT - POST PUBLIC EXHIBITION REPORT

Author: David Kiernan, Senior Strategic Planner

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Draft Hovell Site Specific DCP Provisions [↓](#) 

Link to Community Strategic Plan:	Strategy EN4 Maintain a balance between growth, development and environmental protection through sensible planning. Strategy CO3 Foster and encourage positive social behaviours to maintain our safe, healthy and connected community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The post public exhibition report from the Senior Strategic Planner on the proposed Hovell Street Precinct Site Specific amendment to the Goulburn Mulwaree Development Control Plan 2009 be received.
2. The additional Hovell Street Precinct Site Specific Provisions to the Goulburn Mulwaree Development Control Plan 2009 attached to this report be adopted by Council, and to become effective following the finalisation of the planning proposal for this precinct.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Through the preparation of the Hovell Street Planning Proposal (0005/1819) submissions were received from two State agencies (Water NSW and the Biodiversity and Conservation Division (BCD) of the Department of Planning, Industry and Environment) with one submission from a member of the public.

Water NSW

Water NSW advised the site will need connection to services such as water and sewer and stormwater drainage network. The existing sewer and stormwater network has sufficient capacity to cater for the 29 lots expected as a result of the rezoning and subdivision of this site and adjoining land.

The proposed DCP chapter specifies water and sewer connection for any subdivision.

Biodiversity and Conservation Division (BCD) - Department of Planning, Industry and Environment

The Biodiversity and Conservation Division made comments in relation to the need to mitigate the impacts of urban heating, climate change resilience and provision of green cover.

Draft provisions in the DCP cover these areas of concern.

Public Submission by Local Resident

A submission was received from a local resident who wished to stay anonymous which raised concern relating to availability of open space, traffic access, land use interface with industrial, noise and loss of green space.

The Planning Proposal sought to address land use conflict through a 1000m² minimum lot size to provide increased separation between industrial and residential uses and more suitably accommodate the slope of the site. This also sought to reduce the urban heat island effect via an increased landscaping component which is complemented by proposed DCP provisions. The post exhibition report for the Planning Proposal also included a commitment for Site Specific DCP provisions and a master plan to further address concerns raised both at the reclassification public hearing and in response to the agency and public submissions.

The Hovell Street Planning Proposal was endorsed by Council on 16 June 2020 and the planning proposal is currently pending submission to the Department for Planning, Industry and Environment for gazettal.

REPORT

Site Specific Development Control Provisions

In order to robustly address concerns raised, ensure a high quality development and meet the Hovell Street planning proposal's requirements for site specific controls and master plan, a Hovell Street Draft Site Specific DCP Provisions document has been drafted and exhibited. These provisions and accompanying master plan are included within this report as **Attachment 1**.

In summary, the Site Specific DCP provisions have sought to address the above identified concerns through the following provisions which:

- Require all lots to be connected to the reticulated water and sewer services.
- Require an Aboriginal Cultural Heritage assessment before determination of a development application.
- Require subdivisions to be in accordance with the master plan which sets out:
 - Public open space of approximately 1450m² to be dedicated to the Council with remnant native vegetation retained;
 - 20m wide road reserves with a principal access from Hovell Street;
 - Pedestrian access to the laneway;
 - A vegetation buffer between the industrial uses and proposed residential which can also act as a stormwater reserve; and
 - Provision of street trees.
- Limit site coverage to no greater than 40% of any given lot to create a greater level of permeable surfaces, thereby limiting stormwater run-off and reducing the heat island effect.
- Require submission of a landscape plan at development application stage.
- Require a higher level of noise mitigation supported by the submission of an acoustic report with each development application.

The proposed addition of a Hovell Street site specific development control chapter in the GM DCP is considered to support Council's previous endorsement of the planning proposal to rezone land on the Hovell Street site from RE1 Public Recreation to R1 General Residential. The proposed controls and master plan fulfil the requirement to further mitigate potential land use conflicts through vegetative buffers, separation distances, and allotment sizes and address storm water management, vehicular access and further mitigate potential urban heat islands effects required by the endorsed planning proposal.

Public Exhibition

The Hovell Street Site Specific DCP provisions with master plan was publicly exhibited from 1 July 2020 until 31 July 2020. The public exhibition included direct mail notification to all residents and business owners adjacent to the site. Advertisement on Council's website and in the Goulburn Post Weekly was also present throughout the duration of the public exhibition period.

No submissions were received from the public exhibition on the Hovell Street Draft Site Specific DCP Provisions.

Conclusion and Recommendation

It is recommended that Council adopt the proposed amendment to the Development Control Plan to include the Hovell Street Site Specific DCP provisions with master plan.

The proposed GM DCP amendment supports Council's prior resolution to rezone land on Hovell Street from RE1 Public Recreation to R1 General Residential. It fulfils Council's obligations to manage storm water, safeguard residential amenity, enable a suitable vehicular access and implement heat island mitigations.

Hovell Street – Draft Site Specific DCP Provisions

8.10 Hovell Street

Objectives

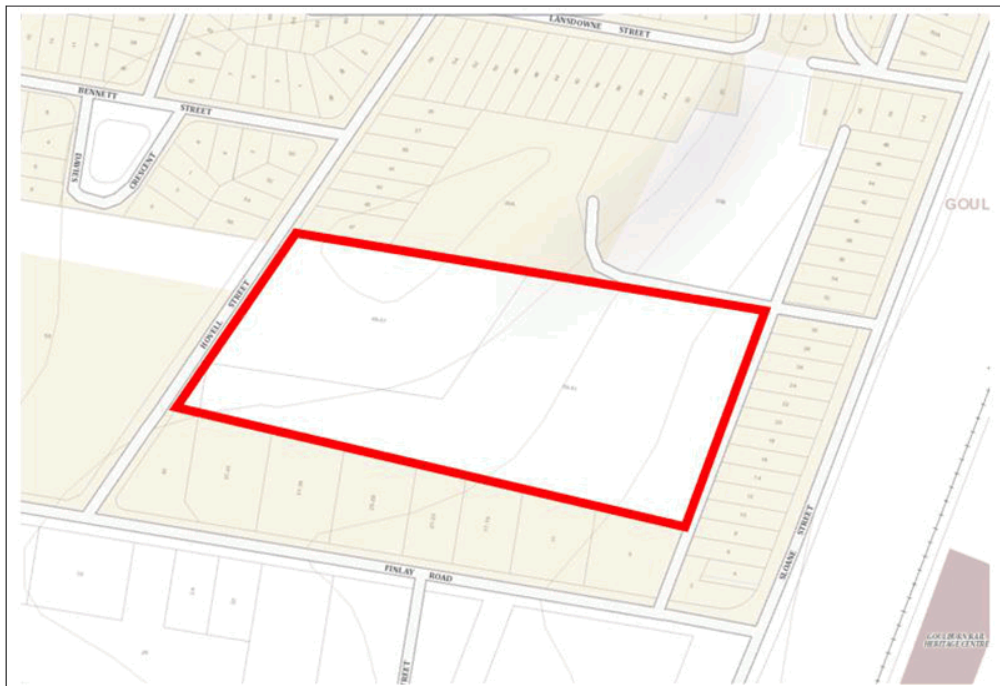
The objectives of this chapter are to:

- Reduce land use conflicts between residential development in the subject area and existing light industrial and industrial activities to the south (Finlay Road).
- Provide for public open space.
- Provide for controls suitable for a sloping site and lower density of residential development.
- Reduce the impacts associated with urban heat islands.

8.10.1 Land to which Plan applies

This chapter applies to the land indicated in **Figure 8-10-1** below. The subject land is known as 49 – 61 Hovell Street, Goulburn and has frontage to both Hovell Street and a laneway to the rear of properties fronting Sloane Street.

Figure 8-10-1: Land to which Plan applies- *Hovell Street*



8.10.2 Development Potential

The subject site is zoned R1 General Residential, however a minimum allotment size of 1000m² is identified in order to provide for:

- greater separation with industrial development to the south;
- the slope of the site; and
- to reduce the urban heat island effect via an increased landscape component).

Further controls are also applied in this section to ensure connection to Council reticulated water and sewer services and to restrict development density on the sloping site and to limit the potential for land use conflict and increased stormwater runoff.

8.10.3 Water and Sewer Services

All lots are to be connected to Council's reticulated water and sewer services.

8.10.4 Aboriginal Cultural Assessment

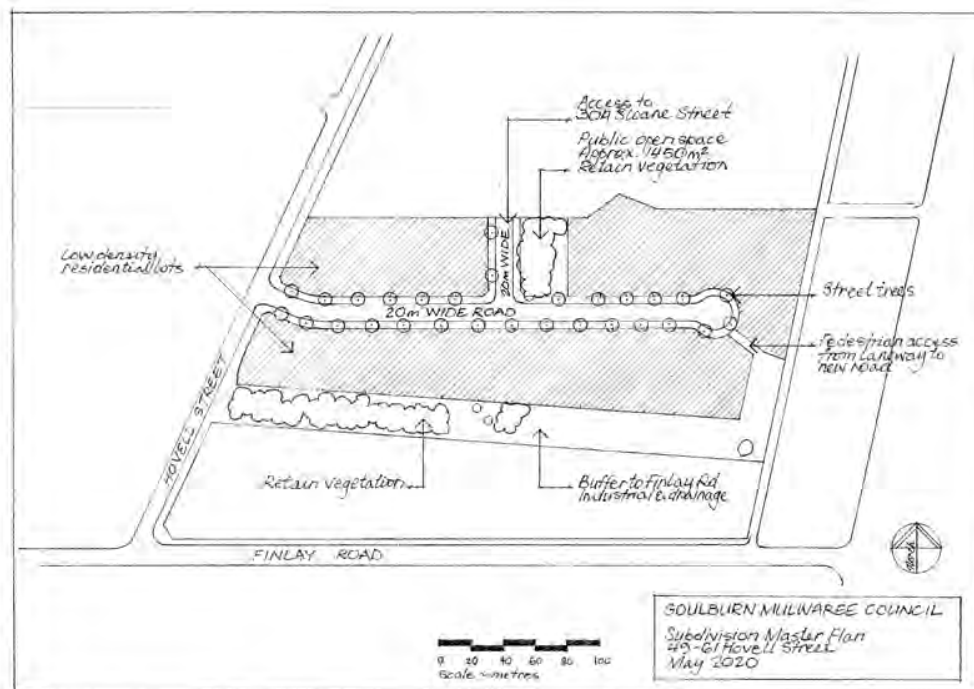
The subject site has been identified as potentially being of Aboriginal heritage significance. An Aboriginal cultural heritage due diligence assessment is required prior to the determination of any development application for any physical works proposed on the land. Any subsequent development must adhere to the recommendations of this due diligence assessment, including any requirement to undertake further archaeological work.

8.10.5 Site Planning

Subdivision of this land is to be made in accordance with the indicative Master Plan shown below (**Figure 8-10-2**). This requires that the following be provided in the indicative locations shown on the Master Plan:

- Public open space of approximately 1450m² to be dedicated to Council. This land must not be developed for any other use and any remnant native vegetation on this land must not be removed as part of the subdivision.
- 20m wide road reserves to be provided with principle access onto Hovell Street, with an internal connection to 20a Sloane Street.
- Pedestrian access to the laneway on the eastern side of the subject area.
- Provision of a buffer to industrial development on Finlay Road. This buffer can also act to retain remnant vegetation and act as a stormwater reserve.
- Provision of street trees.
- Low density residential subdivision.

Figure 8-10-2: Indicative Subdivision Master Plan



8.10.6 Site Coverage and Heat Island Mitigation

Site coverage of any development is not to exceed 40% of any given lot. The remainder of the land should be preserved for landscaping and permeable surfaces so as limit stormwater run-off and the formation of heat islands during heatwaves.

Dual occupancies, semi-detached dwellings and multi-dwelling housing are generally not supported as they would conflict with the above control.

Landscape plans are to be submitted with any development application for dwelling houses. Landscape plans should include suitable tree species with broader tree canopies to maximise shade. A Landscape Plan shall be submitted either at the development application stage for the subdivision or prior to issue of a subdivision certificate for the public open space area to include a children’s playground.

Materials, particularly for pavements and roofs, should be reflective where possible to limit heat absorption. It is recommended that all development adheres to the technical guidelines contained with *Urban Green Cover in NSW (2015)*, published by the former Office of Environment and Heritage.

8.10.7 Noise Management for Residential Development

The site adjoins IN1 General Industrial zoned land on Finlay Road. In order to reduce residential/industrial interface issues greater noise mitigation measures are required as part of the design for new dwellings.

Residential dwellings are to be designed to meet Australian Standards for noise (AS 2107) and to provide appropriate measures to ensure that the following LAeq levels are not exceeded:

- a) in any bedroom in a dwelling—35 dB(A) at any time between 10.00 pm and 7.00 am,
- b) anywhere else in the dwelling (other than a garage, kitchen, bathroom or hallway)—40 dB(A) at any time.

An acoustic report is to be submitted with each development application for a dwelling to address the controls above.

15.2 PLANNING PROPOSAL TO REZONE 'MISTFUL PARK' TO RESIDENTIAL

Author: Kate Wooll, Business Manager Strategic Planning

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. REZ_0001_1718_Council Meeting Agenda 6 March 2018 (separately enclosed) 
 2. Planning Proposal - Mistful Park E4 Living Land (Aug 2020) (separately enclosed) 

Link to Community Strategic Plan:	Strategy EN4 'Maintain a balance between growth, development and environmental protection through sensible planning'
Cost to Council:	The Planning Proposal is proponent funded, however, it is noted that Local Infrastructure Contributions and Developer Servicing Plans for Water, Sewer and Drainage require updating to include the subject area.
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager Strategic Planning regarding the Planning Proposal to rezone Mistful Park (Lot 1 & 4 DP 1223269 and Lot 214 DP 1231260) be received.
2. Council resolve to prepare a Planning Proposal to amend *Goulburn Mulwaree Local Environmental Plan (GMLEP) 2009* which will:
 - (a) Rezone land being Lot 1 & 4 DP 1223269 and Lot 214 DP 1231260 from E4 Environmental Living to R2 Low Density Residential under GM LEP 2009, and
 - (b) Amend the minimum lot size map on the subject lands to 700m².
3. When the Planning Proposal is prepared, a request for a Gateway Determination be forwarded to the Department of Planning, Industry and Environment.
4. The proposed R2 Low Density Residential Zoning and 700m² minimum allotment size are to be further assessed following the outcome of site specific investigations/studies identified in this report following a Gateway Determination, which in this case, may significantly impact development yields. The Planning Proposal is to be updated prior to public exhibition following the outcome of various site specific assessments, in particular the Biodiversity Assessment Method and Biodiversity Assessment Report.
5. The Department of Planning, Industry and Environment be requested to issue delegations so that Council is the Relevant Planning Authority to process the subject Planning Proposal.
6. The Council fees for the processing of this planning proposal be applied at the rates applicable when the planning proposal was originally submitted in the 17/18 financial year.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

The subject site was originally identified in a study prepared by Parsons Brinkerhoff Pty Ltd that underpinned the *Goulburn Mulwaree Strategy 2020 (2006)*. The study identified the area around Marys Mount, including part of the subject site as a potential location for future expansion of the Goulburn City urban area.

Importantly the study also identified constraints to consider when rezoning the site for higher densities including: ridgelines; the presence of protected flora community (Yellow Box – Blakely's Red Gum Woodland – Threatened Ecological Community); and infrastructure servicing. These constraints underpinned the zoning of the land to E4 Environmental Living with a minimum lot size of 10ha under *Goulburn Mulwaree Local Environmental Plan* (GM LEP) 2009.

On 6 March 2018 Council considered a report on a planning proposal application to rezone a section of Mistful Park currently zoned part E4 Environmental Living to part R2 Residential and part R5 Residential (**Attachment 1**). The planning proposal also sought to reduce the minimum allotment size of the section of the site currently zoned R5 residential and R2 Low Density Residential zone from 10 Hectares to 2,000 m² and 700 m² respectively under GMC LEP 2009.

The report identified a number of site constraints including biodiversity, access, infrastructure servicing (water, sewer and drainage), and slope.

The planning proposal as presented in 2018 aimed to make changes to Goulburn Mulwaree LEP 2009 to allow the creation of approximately 150 additional lots adjacent to the existing Mistful Park subdivision.

Only part of the land was strategically identified for residential expansion. Therefore, Council deferred the Planning Proposal pending the completion of the Urban and Fringe Housing Strategy. The intention being that areas identified for residential expansion would be holistically considered in the *Urban and Fringe Housing Strategy*. Council resolved on 6 March 2018 that:

1. *The report from the Senior Strategic Planner regarding the Planning Proposal to rezone Mistful Park (Lot 1 & 4 DP 1223269 and Lot 214 DP 1231260) be received.*
2. *The Planning Proposal to rezone the 'Mistful Park' property is supported in principle but deferred at this time pending the outcome of the Urban & Fringe Housing Strategy.*
3. *The Planning Proposal to rezone the 'Mistful Park' property be included on a list of properties to be considered in the Urban & Fringe Housing Strategy and the applicant be encourage to investigate the concerns raised by the State Government Departments.*

Council has subsequently adopted the *Urban and Fringe Housing Strategy* on 21 July 2020. The Strategy identifies the subject site as an opportunity area for urban residential development but identifies site constraints such as biodiversity.

Site and Proposal

The original Planning Proposal was lodged by Urbanism Pty Ltd on 25 September 2017, and following adoption of the *Urban and Fringe Housing Strategy* a revised Planning Proposal was resubmitted by Urbanism on 18 August 2020 (**Attachment 2**).

The subject site is irregular in shape and has a total area of approximately 32 hectares (ha) comprising:

- Lot 1 DP 1223269 (11 ha),
- Lot 4 DP 1223269 (10 ha), and
- Lot 214 DP 1231260 (11 ha) as detailed in *Figure 1* below.

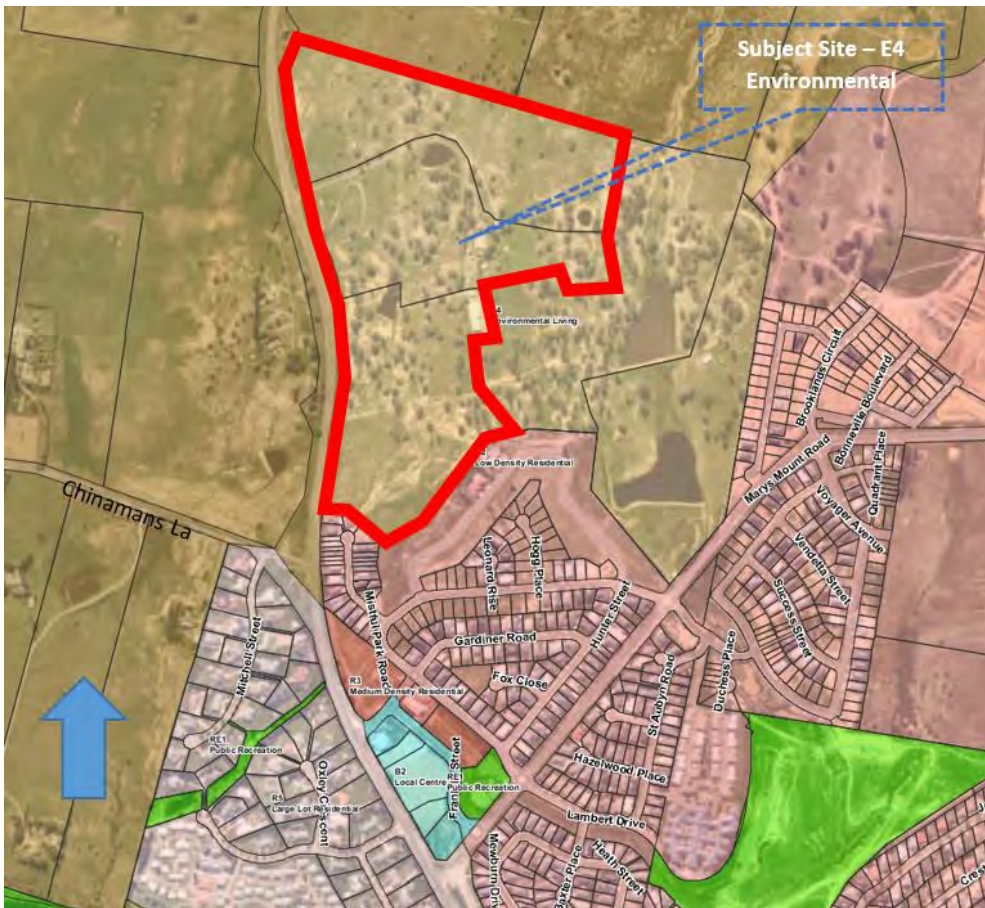


Figure 1 – Subject Site

The subject site adjoins an approved subdivision at ‘Mistful Park’ (to the south) on Crookwell Road, adjacent to Chinamans Lane and Bigwood Place. The site is currently zoned E4 Environmental Living and has a minimum lot size of 10ha under *GMC LEP 2009*. The map included in the attachment identifies the proposed amendments.

The current Planning Proposal seeks to:

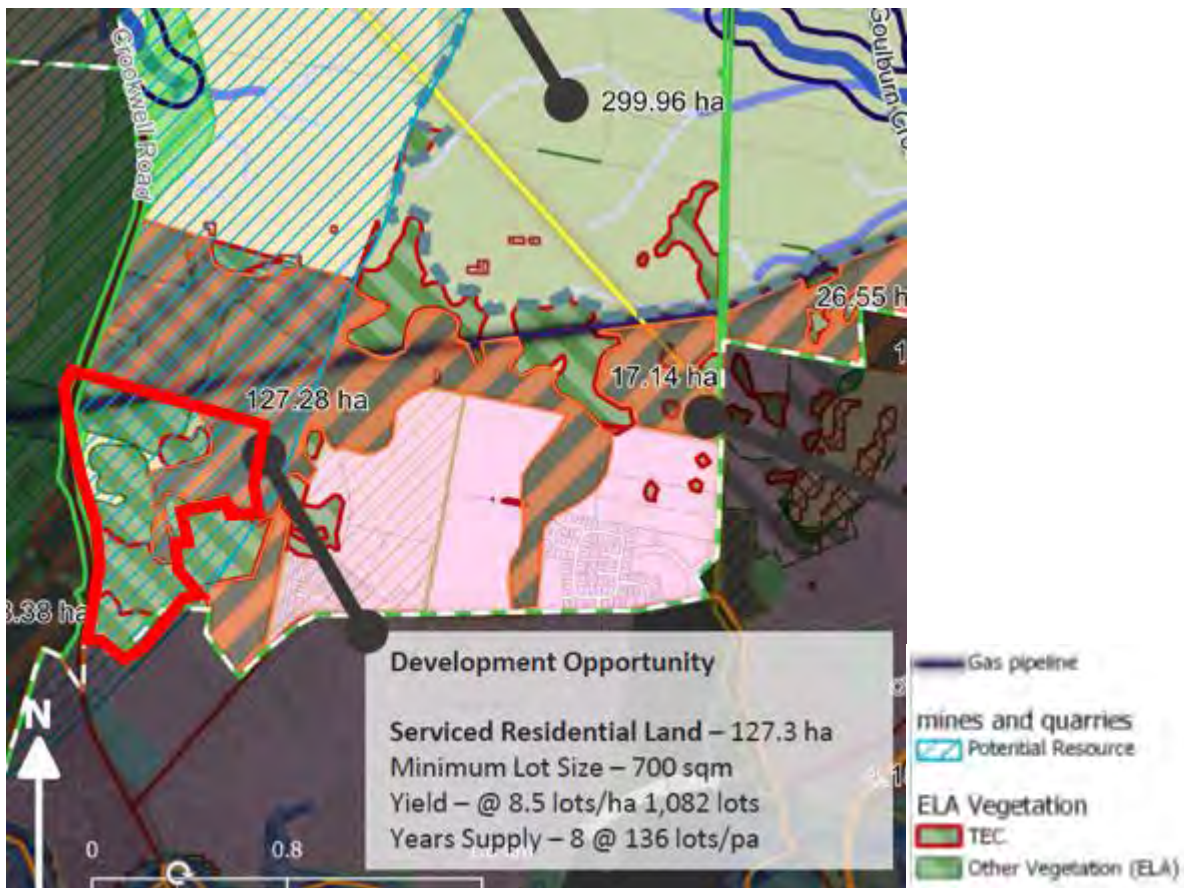
- Rezone Lots 1, 4 and 214 from E4 Environmental Living zone to R2 Low Density Residential zone; and
- Reduce the minimum allotment size from 10ha to 700m² under GM LEP 2009.

Residential development yields from the Planning Proposal have not been provided as it is considered that the yields cannot be determined until a Biodiversity Assessment Method and Biodiversity Assessment Report are prepared in accordance with the *NSW Biodiversity Conservation Act 2016* (to be discussed further in this report).

REPORT

Urban and Fringe Housing Strategy

The site is located within Precinct 5 – Middle Arm West, within the Strategy. The precinct is generally identified as being constrained by biodiversity (Yellow Box – Blakely’s Red Gum Woodland Threatened Ecological Community (TEC)), with the subject site specifically identified as having biodiversity constraints except within the north eastern corner. The subject site is also identified as being constrained by the high pressure gas pipeline within an area of extractive resource potential (limestone). The following is an extract of the opportunities and constraints map from the Strategy for this precinct.



Broader constraints identified for this precinct included:

- Not currently serviced by water and sewer infrastructure.
- Water infrastructure is available with areas constrained due to water pressure.
- A designated service reservoir and delivery main would be required to service this precinct.
- Sewer is available with likely requirement for a localised pumping station and some enlargement of downstream collection network is likely to be necessary (subject to network modelling).
- The area is constrained by the gas pipeline which significantly impacts development immediately adjacent.
- A high voltage transmission line also runs north south through the area.
- Area to the North West is zoned E3 Environmental Management and drains to Sooley Dam

The Strategy recommendations for this precinct included the rezoning of land immediately adjoining the urban fringe in the short to medium term to urban residential, to include urban release area provisions and have a detailed master plan and comprehensive Aboriginal cultural heritage assessment.

The landowner has made submissions to the two exhibitions of the Strategy. These submissions were particularly focused on the identification of biodiversity land on the subject site in relation to the site specific Flora and Fauna Assessment prepared for the landowner in support of the original planning proposal. The Consultation Report comments on the submissions recognised the opportunity for proponent led planning proposals and identified that this site would require a Biodiversity Assessment Report to be prepared to determine the impact of development on biodiversity.

On 29 March 2019, Council also received specific advice from the former Office of Environment and Heritage in relation to the inclusion of a number of landowner nominated sites in the Strategy. This submission did not address the Mistful Park site (known as Site 26). Verbal advice from the Office of Environment and Heritage was that it referred back to the site specific advice provided to Council in preliminary consultation in relation to the Planning Proposal dated 6 February 2018 for this site. This advice was:

1. *A full site assessment using the Biodiversity Assessment Method (BAM). This will allow Council to determine whether the clearing of Box Gum Woodland would result in a ‘serious and irreversible impact’ (SAIL).*
An SAIL would mean that impacts could not be approved by Council and may impact on the economic viability of the development of the site.
2. *The data collected using the BAM, should be used to design a more appropriate zoning layout that avoids impacts on the best quality area of Box Gum Woodland.*
3. *Council or the proponent could also consider the biodiversity certification as a way of providing greater certainty to any future development of parts of the site.*
4. *At a minimum, if this planning proposal is submitted to DPE, it should identify this site as an urban release area which would require a site specific development control plan to be developed.*

Key Issues and Discussion

Biodiversity

Biodiversity is the most significant issue in relation to the future planning for this site. As pointed out by the Office of Environment and Heritage in February 2018, the site capability and yields will largely be determined by the requirement to undertake a Biodiversity Assessment Method (BAM) investigation and Biodiversity Assessment Report (BDAR).

It is noted that the Planning Proposal as resubmitted is seeking a R2 Low Density Residential zone with 700m² minimum allotment size across the whole site. The initial Flora and Fauna Report does identify the presence of White Box - Yellow Box – Blakely’s Red Gum Woodland Threatened Ecological Community (TEC) (refer Figure 2).



Source: SIX Maps

A – Yellow Box - Blakely’s Red Gum grassy woodland
B – Highly modified and disturbed vegetation

Figure 2 - Biodiversity

The report's author and Council's Vegetation Officer agreed that the Threatened Ecological Community was highly disturbed, furthermore, under the current management regime of grazing, cultivation and private recreation use it would likely become extinct in the foreseeable future. However, the site could be remediated or rehabilitated under the following recommendations:

- Any future subdivision layout be designed to avoid the clearance and disturbance of remnant EEC, and
- Remnant patches of EEC should be included in as few lots as possible to facilitate future rehabilitation and conservation management, and
- Within any lot supporting remnant vegetation, a building envelope, Asset Protection zone and associated infrastructure should be located to avoid the clearance or disturbance of EEC, and
- A Vegetation Management Plan be prepared for each lot containing EEC to guide rehabilitation and conservation and to protect from potential direct, indirect and cumulative impacts during construction, establishment and occupational phases of development, and
- Generally, any subdivision be conditioned for inclusion of an 88B Instrument over each lot containing EEC to protect the EEC in accordance with the above Vegetation Management Plan (or a PVP Property Vegetation Plan be registered on the title - Officer).

This advice suggests that the presence of a Threatened Ecological Community (TEC) does not prevent development of the site. However, the intention of the *NSW Biodiversity Conservation Act, 2016* is to legislate the principles of avoidance, mitigation and offsetting (in priority order) in relation to the development of biodiversity significant areas. The planning proposal is the main opportunity to identify areas of biodiversity significance so that these areas can be avoided through zoning, minimum allotment size, etc.

The planning proposal as proposed does not address avoidance, based on the identification of the whole site as being of residential development potential. Notwithstanding this, it is considered that the most appropriate approach for a Biodiversity Assessment Method (BAM) and Biodiversity Assessment Report (BDAR) assessment would be to undertake a whole of site assessment in accordance with the new assessment method to determine capability. It is considered that this is an essential first step before other steps in the assessment process can be undertaken for other matters.

The proponent has been aware of the advice concerning the need for a Biodiversity Assessment Method (BAM) and Biodiversity Assessment Report (BDAR) since the previous report to Council in 2018 and from further constraint identification in the *Urban and Fringe Housing Strategy*. The preferred approach being the identification of environmental capacity, sensitive areas etc prior to establishing zone boundaries and minimum allotment sizes, as expressed in all feedback provided to date by State agencies and Council.

The Planning Proposal as submitted does state (p.8) that a Biodiversity Assessment Method (BAM) investigation is to be undertaken following a Gateway Determination. It is noted that the BAM could be undertaken prior to the Gateway Determination, however, the proponent has indicated a preference for specific input from the Department of Planning, Industry and Environment (Environment) prior to undertaking the Biodiversity Assessment Method process.

The proponent has undertaken a Flora and Fauna Assessment but this was prepared under the former legislation. Given that the proponent had already undertaken a report, the request to support the Planning Proposal proceeding is supported on the understanding that it will be informed and refined based on the outcome of a Biodiversity Assessment Method (BAM) and Biodiversity Assessment Report (BDAR).

High Pressure Gas Pipeline

The High Pressure Gas Pipeline (Licences 15 and 16) is located to the north of the subject area (Figure 3) and a significant portion of the site is within the 675m buffer area, which will necessitate a safety management study to be prepared with certain land uses to be excluded from this area including: child care centres, detention facilities, education facilities, function centres, health care services, hospitals, tourist and visitor accommodation, places of public worship, residential care facilities, aged care facilities, service stations, retail premises, supermarkets and theatres.

Low density residential as proposed may be located within the 675m buffer but a safety management study will still be required. This matter is flagged in the resubmitted Planning Proposal (p.21), however, the safety management study should ideally be prepared prior to the zone boundaries and minimum allotment size being finalised and will need to be prepared as a part of the master planning and DCP preparation for the site. The risk assessment is largely based around density and yields, which again needs to be determined following the biodiversity assessments.

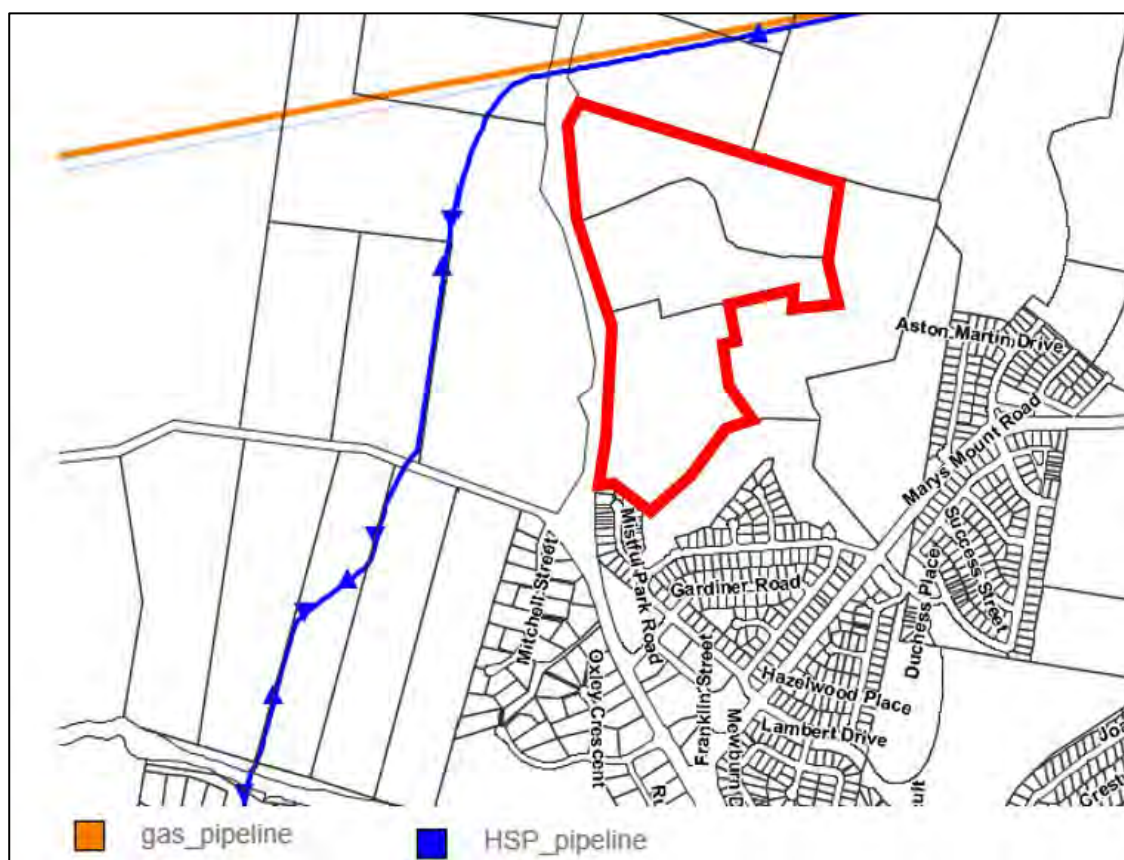


Figure 3 – Gas Pipeline and Highland Source Pipeline in Relation to Subject Site

Bushfire Prone Land

The updated GMC bushfire prone land mapping and *Planning for Bushfire Protection Guidelines 2019* have come into effect since the last report to Council was prepared, with the site identified as bushfire prone land. The Ministerial Direction 4.4 – *Planning for Bushfire Protection*, requires that a Planning Proposal must:

- (a) have regard to Planning for Bushfire Protection 2006, [**Council notes that this is out of date and *Planning for Bushfire Protection 2019* now applies – DPIE needs to update this direction**]
- (b) introduce controls that avoid placing inappropriate developments in hazardous areas, and
- (c) ensure that bushfire hazard reduction is not prohibited within the Asset Protection Zone.

If a planning proposal involves bushfire prone land and seeks to increase potential for residential development or other sensitive development types e.g. education facilities, child care centres, function centres then a Strategic Bush Fire Study will be required as per the new Guideline. Future development must be able to comply with the requirements of the NSW Rural Fire Services' *Planning for Bushfire Protection 2019*. This document provides specific guidance on strategic planning, planning proposals, development control plans and master plans.

The resubmitted Planning Proposal does identify the need to consult with the NSW RFS, but does not indicate whether a specific Strategic Bushfire Study will be required. Council would require such a study to be undertaken in order to address the requirements of the Ministerial Direction. Such a study should be undertaken following or ideally in conjunction with the biodiversity assessment.

Water Quality

Council is required to consult with Water NSW prior to the Gateway under Ministerial Direction 5.2 – specifically 5(d) and (e) , which requires that the means through which the planning proposal gives effect to water quality protection measures must be set out and consultation occur with Water NSW prior to the Gateway being issued. It is assumed that some changes to the proposal are likely to occur following the biodiversity findings/recommendations in relation to zoning or minimum allotment sizes for areas of higher vegetation value (as identified in the Woodlands Environmental Management report) which may influence water quality management.

The site is identified as having a non-perennial natural watercourse which feeds eventually into the Wollondilly River as indicated in the map below (Figure 4). This would appear to coincide with an area of Threatened Ecological Community as identified in the Flora and Fauna Study.

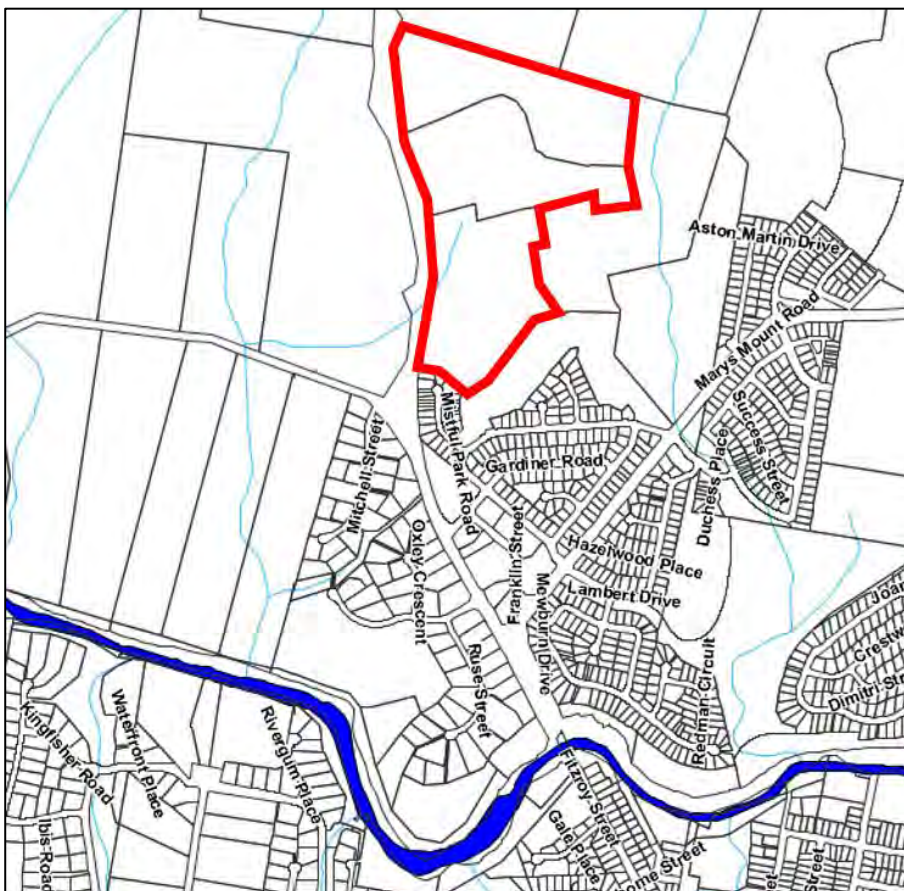


Figure 4 – Natural Watercourses.

It is considered that future refinement of the planning proposal may need to include areas of environmental zoning around this water course which would also potentially protect a significant biodiversity area.

Contaminated Land

In order to address Ministerial Direction 2.6 – *Remediation of Contaminated Land*, a Phase 1(PSI) report is likely to be required to comply with the assessment of this direction. The planning proposal as drafted does provide some background history but given the proposed residential zoning, it does not demonstrate a complete knowledge/history of the land use of the site (i.e. previous ownership, site assessment identification of potential hot spots such as farm fuel tanks etc). Urban residential is a sensitive land use so ideally a Phase 1(PSI) report should occur at the planning proposal stage (which may negate the need to do so at DA stage). On this basis a Phase 1(PSI) report is recommended.

Ridgelines (Steep Lands)/Visual Impact

There is some correlation between slope and the location of the remnant vegetation on site as indicated by the contour map below with aerial overlay (Figure 5).

The *Urban and Fringe Housing Strategy* is a relatively high level strategy and did not assess matters such as visual impact. The Strategy does identify that land to the north of this site is also identified for future urban development. A visual impact assessment is recommended as impacts of urban density along key approaches to Goulburn such as along Crookwell Road should be planned and mitigated. Visual impacts can be managed via potentially larger lots on the periphery of the site or through dedicated strips of land for landscape buffers.

A visual impact assessment with recommendations around zoning and landscaping, particularly linking to biodiversity recommendations should be undertaken with this Planning Proposal to inform the preparation of the Planning Proposal, master plan and site specific Development Control Plan provisions.

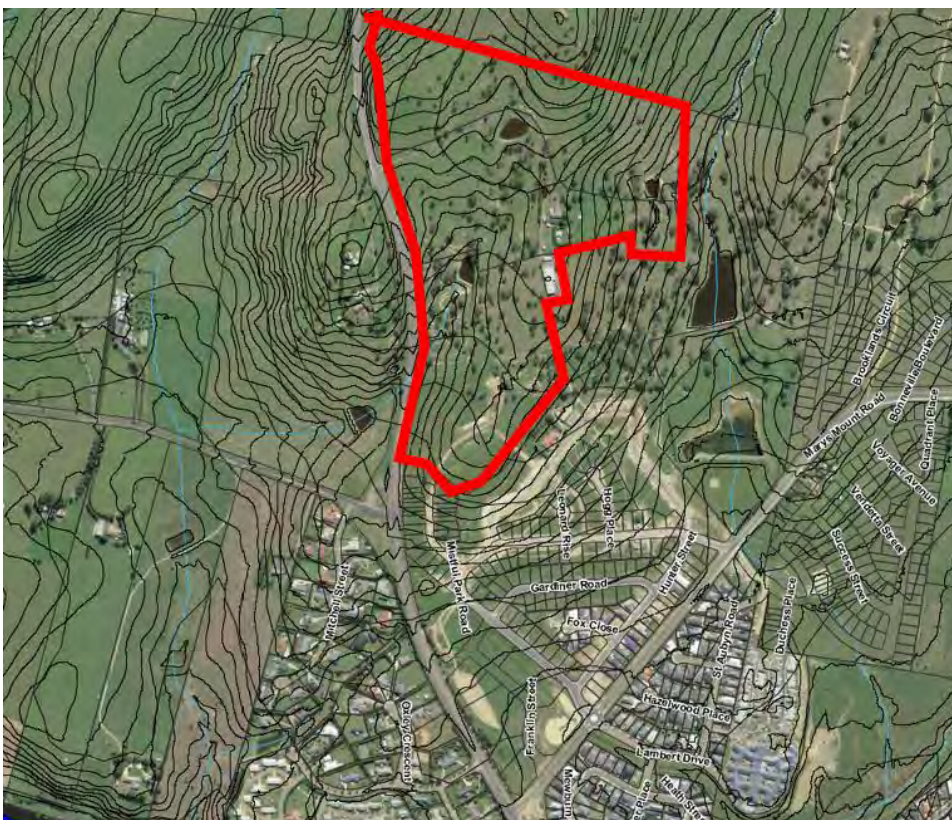


Figure 5 - Contours (2m) and Vegetation

Vehicular Access

As reported in 2018, the former Roads and Maritime Services (now Transport for NSW) did not support the application in its current form. It considered that the planning proposal had not adequately considered traffic and safety implications of future development on the land. The preliminary RMS advice was that the Planning Proposal must:

- *Consider the likely lot yield*
- *Identify an appropriate road hierarchy and access strategy that minimises access to Crookwell Road. This must include consideration of the topography in the area and the ability to provide constructible links.*
- *Preserve land required for future road infrastructure upgrades, including internal links with the planning proposal to connect to the existing local road network.*
- *Identify necessary road upgrades on Crookwell Road (e.g. the intersection of Mary's Mount Road with Crookwell Road)*
- *Consider how the necessary road infrastructure will be funded and ensure there is an appropriate planning mechanism in place.*

In the absence of the above, the RMS was concerned development would compromise Crookwell Road, particularly development of lots with frontage to Crookwell Road with no alternate local road access. Council's Development Engineer also provided preliminary advice on the original proposal, as follows:

- *Access to Crookwell Road:* Council's Development Engineer considers that this would be restricted to one access point from Crookwell Road and this would need to be located at the optimum position in terms of sight distances. The Engineer clarifies that the RMS would likely require an intersection design to its satisfaction (most likely with turn lanes in both directions)
- *'Preserve land required for future road infrastructure...':* This indicates that a lot (or more than one) would likely need to be set aside for road connection to Lot 4.
- *Council's Engineer* noted that the current Mistful Park road system was not designed to receive additional traffic. Additional traffic through this road network would have negative amenity impacts.
- *'Identify necessary road upgrades...':* The Development Engineer considers that a traffic study would be required which should include the Crookwell road Mary's Mount Road intersection where an upgrade has been designed and supported by the RMS.

This approved design includes turn lanes, however the study may reveal a different treatment, such as a roundabout is warranted. Work on the intersection may need to be deferred until this issue is resolved.

- *'Consider how the necessary road infrastructure...':* The development Engineer concurs that an appropriate funding mechanism like a VPA or the like needs to be implementation detailing works/contributions required.
- *Recommends* that direct access for lots with frontage to Crookwell road be prohibited.

Given the issues with biodiversity, however, it is too early to determine likely residential development yields from the site. It is possible that if yields are low due to constraints, that the issues around access from within the existing Marys Mount subdivision may not be as problematic.

At this stage due to the issues surrounding biodiversity, it is recommended that the biodiversity study be undertaken first, in order to determine appropriate zone boundaries, minimum allotment

sizes and yields. Following this information, the potential impacts and assessment on roads can be undertaken.

Reticulated Water/Sewer Supply

With regard to reticulated water services, Council's Development Engineer previously advised that the new Mary's Mount Developer Servicing Plan (DSP) was based on the current GM LEP 2009 and has not included any contingency for rezoning which may result in an increased lot yield within this precinct. The Developer Servicing Plan will need to be updated to include each of the urban release areas identified in the *Urban and Fringe Housing Strategy*.

It is understood that there is some capacity for water servicing up to 690m (the highest point on the site is around the 690m contour), however, pressure issues may arise at this level. It is also likely that a sewer pumping station may be required to service this development.

At this stage without understanding the potential residential yields it is hard to gauge the impact on supply and capacity. Similar to other issues raised, the biodiversity assessment will be required to inform further assessment of other infrastructure demand/capacity.

Aboriginal Cultural Heritage

The preliminary advice from the Office of Environment and Heritage (now Department of Planning, Industry and Environment – Environment) objected to the Planning Proposal based on the potential for impacts to Aboriginal Cultural Heritage:

A number of Aboriginal objects have been found within 1 km of the site. It also appears that the site might be identified as a place of Aboriginal significance on Figure 3-2 of the Goulburn Mulwaree DCP 2009.

The Office of Environment and Heritage concluded, based on the above, that an Aboriginal Cultural Heritage Assessment should be completed prior to submitting the Planning Proposal to identify any Aboriginal cultural heritage values and if these are present, apply an appropriate zoning that would allow for impacts to be avoided.

The adopted *Urban and Fringe Housing Strategy* includes as an action (J1-1) requiring preparation of an Aboriginal Cultural heritage Assessment in consultation with Aboriginal people prior to public exhibition of a planning proposal.

Given the need to undertake further biodiversity assessment to underpin the planning of the site it is recommended that the biodiversity assessment occur first as there may be feasibility issues associated with proceeding. Subject to the outcome of the biodiversity assessment, an Aboriginal cultural heritage assessment is also to be undertaken prior to public exhibition of the Planning Proposal to ensure appropriate zone boundaries and minimum allotment sizes are identified.

Department of Planning, Industry and Environment (DPIE)

The preliminary comments from the former Department of Planning and Environment (now Planning Industry and Environment - Planning) in 2018 make reference to the *South East and Tablelands Regional Plan 2036* and that an 'avoid, minimise and offset' hierarchy for biodiversity will be applied to areas for new or intensive development. In these circumstances, the Department's comments infer that a Biodiversity Assessment Methodology (BAM) may be applied in these circumstances.

The Department noted the relevant Local Planning (Ministerial) Directions particularly 2.1 Environment Protection Zones. In relation to Direction 2.1 Environmental Protection Zones, the DPE understands that the subject site supports remnant Yellow Box – Blakeley's Red Gum grassy woodland which is listed as Threatened Ecological Community (TEC). The Flora and Fauna Study that was undertaken by the applicant in support of the planning proposal (as originally proposed)

states that the subject land is suitable for rezoning to R2 Low Density Residential and R5 Large Lot Residential with proposed minimum lot sizes of 700m² and 2,000m² respectively.

Further, this study recommends that the Endangered Ecological Community could be managed by its retention in as few lots as possible and plans of management being required for these lots. DPIE considered that it is unclear how the proposal, and particularly an R2 Zone and 700m² minimum lot size will better protect identified Endangered Ecological Community's than the current E4 Zone and 10ha minimum lot size.

The Department advised that if the proposal was sent to it for a Gateway Determination, the following studies would be required to be completed prior to referral to the relevant agency (OEH) for comments:

1. Additional biodiversity survey work to be undertaken to identify and validate the location and condition of the Endangered Ecological Community on the subject site in accordance with OEH validation criteria.
2. Where land containing Endangered Ecological Community's is proposed to be zoned for development, the preparation of a biodiversity offset strategy to be prepared by an accredited biodiversity assessor in consultation with the OEH.

The presence of the Endangered Ecological Community must therefore be clearly located and delineated prior to consideration of any subdivision application. Careful consideration must also therefore be given to the applicable instrument to regenerate or rehabilitate the site because there will be management issues in either of these mechanisms. The referral comments close off with a recommendation to discuss the preparation of a Biodiversity Offset Strategy with OEH for the broader area rather than a site by site basis.

There is currently no Terrestrial Biodiversity mapping on the subject site.

Master Planning, Urban Release Area Provisions and Site Specific Development Control Plan (DCP)

Given the issues raised in this report and specific site constraints it is suggested that following the outcome of the various studies flagged above, that a concept master plan also be prepared for this site and used in the development of appropriate zoning and site specific DCP controls. It is noted that the *Urban and Fringe Housing Strategy* details the mechanism to deliver the Strategy and suggests the use of Part 6 of the *Goulburn Mulwaree Local Environmental Plan (LEP)* in relation to the urban release area provisions.

The urban release area provisions include the following requirements:

Part 6 Urban release areas

6.1 Arrangements for designated State public infrastructure

(1) This clause applies to land in an urban release area, but does not apply to any such land if the whole or any part of it is in a special contributions area (as defined by section 7.1 of the Act).

(2) The objective of this clause is to require satisfactory arrangements to be made for the provision of designated State public infrastructure before the subdivision of land in an urban release area to satisfy needs that arise from development on the land, but only if the land is developed intensively for urban purposes.

(3) Development consent must not be granted for the subdivision of land in an urban release area if the subdivision would create a lot smaller than the minimum lot size permitted on the land immediately before the land became, or became part of, an urban release area unless the Director-General has certified in writing to the consent authority that satisfactory

arrangements have been made to contribute to the provision of designated State public infrastructure in relation to that lot.

(4) Subclause (3) does not apply to—

(a) any lot identified in the certificate as a residue lot, or

(b) any lot to be created by a subdivision of land that was the subject of a previous development consent granted in accordance with this clause, or

(c) any lot that is proposed in the development application to be reserved or dedicated for public open space, public roads, public utility undertakings, educational facilities or any other public purpose, or

(d) a subdivision for the purpose only of rectifying an encroachment on any existing lot.

6.2 Public utility infrastructure

(1) Development consent must not be granted for development on land in an urban release area unless the Council is satisfied that any public utility infrastructure that is essential for the proposed development is available or that adequate arrangements have been made to make that infrastructure available when required.

(2) This clause does not apply to development for the purpose of providing, extending, augmenting, maintaining or repairing any public utility infrastructure.

6.2A Development control plan

(1) The objective of this clause is to ensure that development on land in an urban release area occurs in a logical and cost-effective manner, in accordance with a staging plan and only after a development control plan that includes specific controls has been prepared for the land.

(2) Development consent must not be granted for development on land in an urban release area unless a development control plan that provides for the matters specified in subclause (3) has been prepared for the land.

At this stage it is too early to determine whether or not the infrastructure requirements of this site can be addressed, furthermore Council is in the process of updating its Local Infrastructure Contributions Plans (s7.11 and 7.12 Plans) and Section 64 Developer Servicing Plans Plans for Water, Sewer and Drainage. The application of the Part 6 provisions may be required depending on the timing of the delivery of these plans and on the outcomes of future infrastructure needs. As previously stated in this report, it is hard to determine at this stage the capacity of the site (in terms of dwelling yields) and also the timeframes in relation to the updating of these other infrastructure plans. Therefore, there must be consideration of the need to apply the Part 6 Urban Release Area provisions pending the outcome of the further studies for this site.

Fees

The Planning Proposal commencement fee was paid on 5 October 2017, however the Planning Proposal was deferred by Council in 2018. Given the specific history of this application it is recommended that the fees applied to the processing of this proposal shall be as per the fee structure at that time for planning proposals. This means that Council processing of this application will be charged at an hourly rate of \$130 for staff time. This amount will be calculated throughout the process and invoiced prior to completion of the planning proposal.

RECOMMENDATION







In conclusion, there may be urban residential potential for this site as identified in the *Urban and Fringe Housing Strategy*, however, to determine environmental capacity (particularly around biodiversity constraints) further site specific technical studies will be required. **It is possible that following such studies that a significant revision to the proposal may be required.** Given that the proponent has already prepared an initial Flora and Fauna Study, and is seeking some preliminary endorsement before proceeding with further biodiversity assessment (in the form of a Gateway Determination), the planning proposal is supported.

It is considered that identifying the whole site as potentially suitable for residential would also mean that the biodiversity assessment (Biodiversity Assessment Method and Biodiversity Assessment Report) should also be undertaken over the whole site. This will allow a better understanding of potential yields and allow the further studies to then refine the proposal further.

15.3 LANSDOWNE STREET PLANNING PROPOSAL AND SITE SPECIFIC DEVELOPMENT CONTROL PLAN AMENDMENT - POST PUBLIC EXHIBITION REPORT

Author: Nick Thistleton, Senior Strategic Planner

Authoriser: Warwick Bennett, General Manager

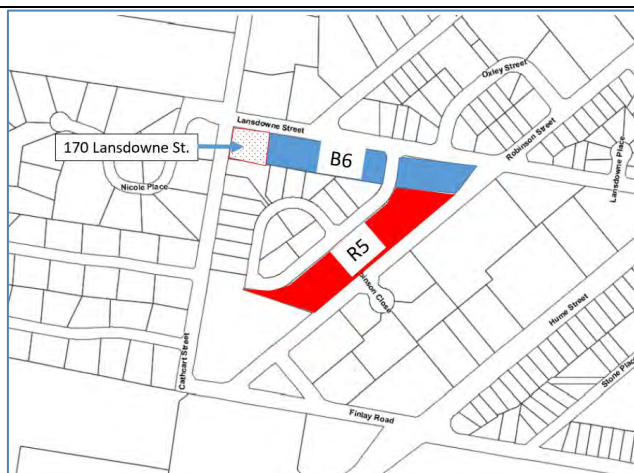
- Attachments:**
1. Letter from Proponent 24 August 2020 (separately enclosed) 
 2. Planning Proposal (separately enclosed) 
 3. Planning Proposal Supporting Documentation (separately enclosed) 
 4. All Submissions (Including Water NSW) (separately enclosed) 
 5. Revised Lansdowne Street Site Specific DCP Provisions (separately enclosed) 
 6. Council Meeting Report 2 June 2020 (separately enclosed) 

Link to Community Strategic Plan:	Strategy EN4: Maintain a balance between growth, development and environmental protection through sensible planning. Strategy CI2: Encourage and facilitate open and respectful communication between the community, the private sector, Council and other government agencies
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The post public exhibition report by the Senior Strategic Planner regarding the zoning and site specific development controls relating to land on Lansdowne Street, Goulburn be received.
2. Council only proceed in rezoning the portion of Lot 10 DP 1247119 fronting Robinson Street, Goulburn indicated in red in paragraph 4 of this resolution to R5 Large Lot Residential with a minimum lot size of 1,000m² and no floor space ratio under the *Goulburn Mulwaree Local Environmental Plan 2009*.
3. Council not proceed in making any amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* for any portion of Lot 10 DP 1247119 fronting Lansdowne Street, Goulburn, as indicated in blue in paragraph 4 of this resolution.
4. The zonings as discussed in paragraph 2 and 3 of this resolution be in accordance with this plan.



5. The General Manager use Council's delegated plan-making authority to implement the proposed amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* above as soon as practicable.
6. The draft site specific amendment to the *Goulburn Mulwaree Development Control Plan 2009* attached to this report be adopted, with the following changes being incorporated to address submissions received and the recommendation to only partially endorse the planning proposal:
 - (a) Removal of the requirement to relocate the Lansdowne Street and Theatre Drive intersection.
 - (b) Introduction of controls to limit operational hours to between 7am and 6pm for the remaining B6 Enterprise Corridor zone on Lot 10 DP 1247119 and restrict noise generation.
 - (c) Insertion of a new control to require a footpath to be constructed along Robison Street.
 - (d) Prohibition of any residential driveway access onto Lansdowne Street.
 - (e) Inclusion of height limit for land on Lot 10 DP1247119 to remain as B6 Enterprise Corridor.
 - (f) Correction of any inconsequential spelling, formatting or grammatical errors.
7. Council consider the rezoning of 170 Lansdowne Street back to B6 Enterprise Corridor as part of its next overarching or miscellaneous amendment to the *Goulburn Mulwaree Local Environmental Plan 2009*.
8. Council investigate existing industrial traffic congestion, intersection design and on-street parking issues raised in relation to Lansdowne Street (west of Hume Street) and refer this matter to the Traffic Committee.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

Council last considered the zoning of Lot 10 DP 1247119 (Lot 10) on Lansdowne Street, Goulburn at its meeting on 2 June 2020, where Council resolved (2020/202):

That:

1. ***The post public exhibition report by the Strategic Planner regarding the zoning and site specific development controls relating to land on Lansdowne Street, Goulburn be received.***

2. This planning proposal and DCP amendment be deferred pending further discussion with the applicant.

Since that report, the following contact has been undertaken with the land owner and the planning consultant on behalf of the landowner (the proponent):

- 18 June 2020 - Meeting with the landowners of Lot 10, the proponent, the Business Manager of Strategic Planning, Director of Planning and Environment, and the Strategic Planner to discuss the outcomes of the 2 June 2020 Council meeting and identify each party's expectations.
- 29 July 2020 - A draft letter in support of a proposal to rezone all of Lot 10 to R5 Large Lot Residential was received from the proponent. The proponent requested that a further meeting be conducted with Strategic Planning prior to formal lodgement.
- 14 August 2020 - Meeting with the proponent, the Business Manager of Strategic Planning and the Senior Strategic Planner to discuss the draft letter and likely recommendation of this report.
- 21 August 2020 - Meeting with the landowners of Lot 10, the proponent, the General Manager, the Director of Planning and Environment and the Mayor to discuss the planning proposal.
- 24 August 2020 - A final version of the letter in support of the planning proposal was provided for Council's consideration (**Attachment 1**). This letter included a proposed compromise position on behalf of the landowner.

This report provides a revised assessment of the planning proposal in response to the additional letter submitted by the proponent on 24 August 2020. The assessment provided in this report is considered to supersede the previous assessment provided in the 2 June 2020 Council report (**Attachment 6**).

The recommendation provided to Council is the same as what was provided on 2 June 2020, with the exception of the inclusion of additional post public exhibition changes to the proposed amendment to *Goulburn Mulwaree Development Control Plan 2009* (GM DCP), as detailed further in this report.

It should be noted that the assessment of the traffic study undertaken has been removed from this report. It was incorrectly reported previously that the traffic study submitted contained misleading information. There were in fact two (2) separate traffic studies undertaken, with conflicting information as to the location of traffic counters instead referring to the location of the traffic counters in different studies. A specific assessment of this traffic study is no longer considered necessary.

A detailed history of this planning proposal prior to 2 June 2020 is summarised in the background component of the report to Council on this date (**Attachment 6**).

REPORT

Introduction

The purpose of this report is to consider the planning proposal to rezone Lot 10 and the associated site specific GM DCP controls proposed for the area, following their simultaneous exhibition from 20 February 2020 to 20 March 2020 and further consultation with the landowner and proponent after the deferral of this matter on 2 June 2020.

Based on legitimate concerns raised throughout the public exhibition period, the recommendation of this report is for Council to now only endorse the rezoning of the part of Lot 10 fronting Robinson Street to R5 Large Lot Residential with a minimum lot size of 1,000m² and no floor space ratio, with all remaining land fronting Lansdowne Street to remain as B6 Enterprise Corridor with no

minimum lot size and a floor space ratio of 0.8. This report also recommends the adoption of the proposed GM DCP amendment with post public exhibition changes being made to reflect the new recommendation of this report and remove the requirement to move intersection access off of Lansdowne Street, as this would no longer be an enforceable control.

It is noted in this report that the prolonged series of events leading up to this recommendation has meant that there are no all-encompassing means for mitigating every impact for both the residential or industrial uses, and that in this instance it is a matter of weighing up the impacts to find an appropriate balance or compromise.

Details of Exhibited Planning Proposal and GM DCP Amendment

The planning proposal publicly exhibited recommended the rezoning of all of Lot 10 from B6 Enterprise Corridor with no minimum lot size and a floor space ratio of 0.8 to R5 Large Lot Residential with a minimum lot size of 1,000m² and no floor space ratio (**Attachment 2**).

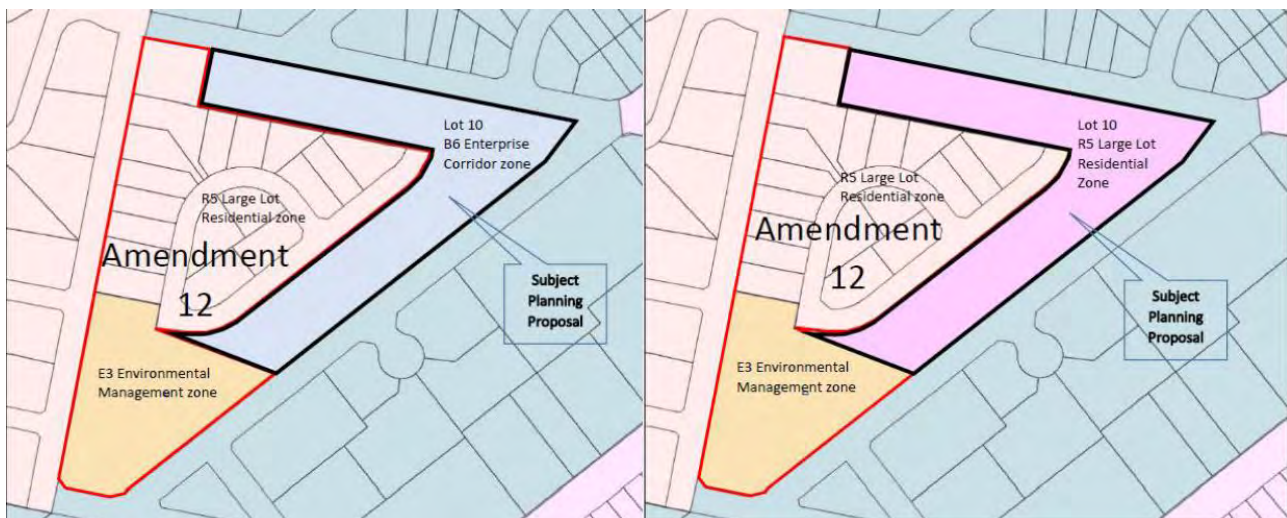


Figure 1: Proposed Rezoning

The corresponding proposed development controls applied to the broader Lansdowne Street/Theatre Drive locality, and sought to introduce a variety of controls to limit land use conflict and protect biodiversity within the subject area. They included:

- The requirement for the existing Lansdowne Street and Theatre Drive intersection to be closed prior to any dwelling approvals for Lot 10 being issued.
- The requirement to limit driveway access onto Lansdowne Street and Robinson Street.
- The prohibition of any use or access of the unformed section of Cathcart Street, which is currently functioning as an important ecological corridor.
- The requirement for dwellings to provide acoustic reports demonstrating compliance with the relevant Australian Standard for noise suitability (AS 2107).
- The requirement to erect 1.8-2.1m lapped and capped timber fencing along boundary lines.
- A restriction as to the developable area for the land zoned as E3 Environmental Management, in line with the ecological assessment submitted by the proponent as part of the previous planning proposal for the site.

Public Exhibition Period and Meeting with Business Owners

The planning proposal and draft site specific GM DCP controls were simultaneously placed on public exhibition between 20 February 2020 and 20 March 2020. All proposal documents were advertised and made available together. Advertisements were made in the Goulburn Post Weekly,

Council’s website and in letters to all parties that placed a submission to the previous planning proposal for the subject area.

During the public exhibition period, Council staff were approached by six (6) local businesses to have a meeting to discuss their concerns for the proposed rezoning of Lot 10 DP 1247119. This meeting was held in the Council Chambers on 11 March 2020 and was attended by the Business Manager of Strategic Planning and the Senior Strategic Planner. Some of the concerns and discussion points raised are summarised below:

- All of those present expressed concerns that allowing residential development near to their businesses would result in an escalation of complaints and confrontations with current and potential new residents.
- The existing business operators were very concerned that the recommendations of the supporting noise assessment and development controls would not provide suitable mitigation measures between the business and residential land uses.
- All of those present believed that any future expansion of their businesses, which would otherwise be permissible, would not be feasible if the planning proposal for Lot 10 DP 1247119 proceeds as planned.
- Two (2) of the businesses present had relocated to the area to continue their operations. One had relocated based on Council’s advice that the area was conducive to further business expansion. The other business relocated within the area to avoid personal and physical threats to their staff from existing neighbourhood residents.
- Concern that, despite recommendations to limit and buffer residential development on Lansdowne Street, three (3) proposed lots will still have direct access and frontage to Lansdowne Street.
- They believe fencing should be higher (noise assessment recommends 2.1 metres).
- They believe the minimum standards for ambient noise levels required under the GM DCP amendment cannot be achieved.
- They believe traffic data loggers were located so as to give an inaccurate depiction of the traffic movements occurring in the precinct.
- Those present instead proposed that access to Lansdowne Street from Theatre Drive be relocated and that no rezoning be considered for Lot 10 DP 1247119, or at least no rezoning of any land fronting Lansdowne Street.

The meeting concluded with staff recommending those present make submissions in writing during the public exhibition period for Council’s consideration. All of those present have made submissions, further contributing to the points above.

Submissions

A total of seven (7) submissions were received throughout the public exhibition period, in addition to a referral from Water NSW which was required as part of the gateway determination issued on 16 December 2019 (**Attachment 4**). These submissions are summarised in **Table 1** below.

Table 1: Submissions summary

Submission	Summary
Water NSW Referral	Water NSW offered no objection to the planning proposal for Lot 10 DP 1247119 and instead referenced the requirement for any subsequent development of the site to demonstrate a neutral or beneficial impact on water quality, pursuant to the <i>State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011</i> .

Submission	Summary
<p>Vacvator 107 Cathcart Street, Goulburn</p>	<p>The submitter raised numerous concerns with respect to the proposal, including:</p> <ul style="list-style-type: none"> • Increased land use conflict arising from residential development occurring so close to existing industrial or semi-industrial development. • Potentially significant traffic hazard accompanying any residential development with direct access to Lansdowne Street, due to the heavy vehicle movements that occur. • Future residents being able to influence the determination of development applications or modifications to development consent to further restrict operating hours. <p>The submitter also provided a variety of suggestions as part of a compromise for Council’s consideration, including (refer to submission for plan provided):</p> <ul style="list-style-type: none"> • Only proceeding in rezoning land fronting Robinson Street to R5 Large Lot Residential, with all land fronting Lansdowne Street to remain B6 Enterprise Corridor, including 170 Lansdowne Street, which was rezoned to R5 Large Lot Residential following Council’s meeting on 18 December 2018. • A high fence to be erected along the Lansdowne and Robinson Street frontages • Access from Theatre Drive to Lansdowne Street to be closed and converted to a cul-de-sac and alternate access be provided onto Cathcart Street. • Parallel parking be provided on the land to remain as B6 Enterprise Corridor, which would also double as a much needed safe parking option. • Provision of a footpath along the entire frontage of Robinson Street.
<p>Craig Evans Nearby Resident</p>	<p>The submitter raised numerous concerns with respect to the proposal, offering the following observations and concerns:</p> <ul style="list-style-type: none"> • Up to nine (9) cement agitators have been observed being parked on the Lansdowne Street at a time. Other heavy vehicles, including B-doubles, also utilise the street as parking. • Pedestrians are often forced to walk on the road as nearby nature strips and curbs can be overgrown. Ducking in between parked cars and trucks on a road frequently utilised by heavy vehicles is a serious hazard. • Excessive speeding has been observed on Lansdowne Street, further increasing pedestrian and traffic hazard. <p>The submitter concluded that they were concerned for the safety of the public and future children that may need to live there, should the proposal proceed. They also considered Lansdowne Street to be strictly an industrial street and unsuitable as a residential street.</p>
<p>White’s Tractors Pty Ltd 50 Robinson Street, Goulburn</p>	<p>The submitter raised concerns over the potential for further aggressive confrontations with current or future nearby residents should any further residential development be permitted in their vicinity.</p>

Submission	Summary
	<p>The submitters cited two (2) recent examples of threatening behaviour from local residents relating to the noise emitted by the ordinary and lawful functioning of their business.</p> <p>The submitters have also commented that multiple noise complaints have also been received by Council, despite all noise being emitted in the lawful and ordinary functioning of their business.</p>
<p>Fife's Stockfeeds 51-53 Knox Street, Goulburn</p>	<p>The submitter raised concerns over the potential for further residential development in the area due to their business often requiring heavy vehicle movements at unpredictable times over a 24 hour period. They are concerned that further residential development will result in greater agitation from local residents resulting from their heavy vehicle movements.</p>
<p>Grangers Freight Lines 12-16 Oxley Street, Goulburn</p>	<p>The submitter raised numerous concerns with respect to the proposal, including:</p> <ul style="list-style-type: none"> • Statements made in noise and/or traffic reports that starting business times in the area are at 7am are incorrect. The submitter states that many businesses operate or can operate at any time during a 24 hour period. • The placement of the traffic counters led to total traffic movements in the traffic assessment provided being significantly underestimated. The submitter states that the location of the traffic counters would not have counted many of the heavy vehicle movements of a nearby transport and logistics company and may have missed a minimum of 100 vehicle movements per day. • The proposed GM DCP controls do not do enough to prohibit vehicle access onto Lansdowne Street, including allowing Lots 29-31 of the proposed subdivision plan allowing direct access. • No mitigation measures have been put in place to limit land use conflict with Boral's operation. • The noise assessment does not accurately depict the actual impact of noise. The submitter raised the point that decibels do not necessarily convey the duration, type or pitch of a sound, all of which are arguably more relevant to the actual impact of noise generation. • Further residential development will increase local congestion on the Hume and Lansdowne Street intersections. The submitter states that it takes up to 15 minutes to proceed through that intersection on some occasions currently. • Further residential development may result in any future development application to expand their operation either being rejected or coming with significantly increased restrictions on operating hours as a result from local objections. • Further residential development in the area will escalate existing threatening behaviour perpetrated by existing or possible future nearby residents. <p>The submitter also offered the following suggestions:</p> <ul style="list-style-type: none"> • Move the proposed entrance to Theatre Drive on Robinson

Submission	Summary
	<p>Street 50m towards Lansdowne Street.</p> <ul style="list-style-type: none"> • Provide parallel parking on the land fronting Lansdowne Street. • Encourage light industrial or commercial buildings on Lot 10, which can themselves act as a buffer between industrial areas to the north and could contain restrictions as to when they can operate and receive heavy vehicles. • Erect a fence along the frontage to Robinson Street with a footpath to act as a sound barrier. • Rezone the adjacent 170 Lansdowne Street (Lot 1 DP 1018281) back to B6 Enterprise Corridor, as this is not owned by the developer of Theatre Drive and Lot 10. • Create a traffic light or roundabout intersection for the Lansdowne and Hume Street intersection to improve traffic flow.
<p>Boral 90 Knox Street, Goulburn</p>	<p>The submitter raised numerous concerns with respect to the proposal, including:</p> <ul style="list-style-type: none"> • Proposed GM DCP controls generally do not overcome the inherent potential for land use conflict and are otherwise insufficient to ensure that residential amenity is maintained. • Land use conflict could escalate if Boral exercises its flexible 24/7 approval to operate. This flexibility allows Boral to service the development industry in the Goulburn region and it is therefore essential that they maintain this flexibility. • Boral’s current operating hours cannot be used to calculate impact on noise, as they legally can and will extend their operating hours to meet market demand. • A buffer between the proposed residential area and Boral is impossible, given that the area has a direct interface with Boral across the road. The submitter also argued that this lack of buffering is at odds with land use planning best practice. • Raised concern over the potential for any new amendment to the GM DCP being able to be varied by Council, as opposed to the GM LEP, which is a legislated environmental planning instrument. • The reliance on battle-axe lots to fully develop the site indicates that the lot sizes are too small for the site, whereas larger 2,000m² lots with a corresponding minimum lot size would not require a battle-axe configuration. • The allowance of three (3) lots to maintain access to Lansdowne Street is completely at odds with the objective to limit any direct access or frontage to Lansdowne Street. • The proposal does not follow any established recommendation of Council’s <i>Employment Land Strategy</i> or the <i>Draft Urban and Fringe Housing Strategy</i> and conflicts with the overall objectives of the <i>Employment Land Strategy</i> and Goals 1 and 3 of the <i>South East and Tablelands regional Plan</i>.
<p>Privett Haulage and</p>	<p>The submitter raised numerous concerns with respect to the proposal,</p>

Submission	Summary
<p>Roadworks</p> <p>137-141 Lansdowne Street.</p>	<p>including:</p> <ul style="list-style-type: none"> • Their business operates 24/7 and involves heavy vehicle movements and other machinery equipped with mandatory beepers and squawkers. The concern is that any further residential development will be subject to such noise, resulting in a negative impact on local residents and an escalation in land use conflict. • The noise assessment does not accurately depict the actual impact of noise. The submitter raised the point that decibels do not necessarily convey the duration, type or pitch of a sound, all of which are arguably more relevant to the actual impact of noise generation. • Lapped and capped timber fencing is insufficient to adequately limit noise. Suggested that concrete blocks are a more feasible way of limiting noise impact. • Pointed out that the assumption that most businesses only open at 7am is incorrect, as they and other businesses operate or have lawful approval to operate 24/7. • Traffic counts may have underestimated actual vehicle movements by at least 100 per day. <p>The submitter also recommended relocating the entrance to Theatre Drive from Lansdowne Street to Robinson Street and maintaining the B6 Enterprise Corridor zone across the Lansdowne Street frontage, including rezoning the adjacent 170 Lansdowne Street (Lot 1 DP 1018281) back to B6 Enterprise Corridor, which was rezoned to R5 Large Lot Residential by Council after its meeting on 18 December 2018.</p>

Consultation with Landowner and Proponent

Since the last report to Council for this matter on 2 June 2020, the following additional consultation was undertaken with the landowners and proponent for the planning proposals:

- 18 June 2020- Meeting with the landowners of Lot 10, the proponent, the Business Manager of Strategic Planning, Director of Planning and Environment, and the Strategic Planner to discuss the outcomes of the 2 June 2020 Council meeting and identify each party's expectations.
- 29 July 2020- A draft letter in support of a proposal to rezone all of Lot 10 to R5 Large Lot Residential was received from the proponent. The proponent requested that a further meeting be conducted with Strategic Planning prior to formal lodgement.
- 14 August 2020- Meeting with the proponent, the Business Manager of Strategic Planning and the Senior Strategic Planner to discuss the draft letter and likely recommendation of this report.
- 21 August 2020- Meeting with the landowners of Lot 10, the proponent, the General Manager, the Director of Planning and Environment and the Mayor to discuss the planning proposal.
- 24 August 2020- A final version of the letter in support of the planning proposal was provided for Council's consideration (**Attachment 1**). This letter included a proposed compromise position on behalf of the landowner.

A response to the final version of the letter in support of the planning proposal is detailed in **Table 2** below. For the purposes of this report, the table separates key comments made in the letter.

Table 2: Response to Proponent’s Letter

Comment in Proponent’s Letter	Response
<p><i>It is the intention of the land owners to redevelop the Drive-in Theatre area into a high-quality residential area as evidenced by the existing dwellings on the site. The imposition of a B6 Enterprise Corridor zone onto the site will significantly detract from the residential ambience of the area.</i></p>	<p>It is acknowledged that the recommendation of this report does allow for uses permitted in the B6 Enterprise Corridor zone to occur in on Lot 10, immediately adjacent to residential areas in Theatre Drive, and that this outcome is not ideal in ordinary circumstances. However it is considered that, on the balance of issues, that this is a better outcome than the alternative measure of allowing residential development closer to industrial development, which has the potential to introduce additional land use conflict to the area. This land use conflict could result in the increased occurrence of noise complaints and aggravation in the community or the increased need to consider more restrictive operating hours for businesses to the north of Lansdowne Street if they choose to lodge new development applications or modification applications.</p> <p>It is noted that the recommendation of this report will ensure that all residential development proposed is limited to access to a residential street (Theatre Drive). This ensures that Theatre Drive maintains its presence as a residential street whilst avoiding the development of residential dwellings with access on to Lansdowne Street opposite of industrial businesses to the north as proposed in the revised subdivision plan, which itself is not conducive to generating or maintaining a residential ambience.</p> <p>It is also noted that the proposed amendment to the GM DCP also proposes height restrictions and restrictions as to operating hours for Lot 10 to afford a level of protection to the local residential ambience.</p> <p>Further assessment as to this recommendation is detailed in the next section of the report.</p>
<p><i>The noise from the existing light industrial activity located to the north of Lansdowne has been assessed by Matthew Harwood of Harwood Acoustics during 2019 and the report includes the statement that “The highest measured noise level at the closest proposed lots to Lansdowne Street was 62dBA whilst typical Boral activities occurred simultaneously for a minimum 15 minutes”. (Page 9) The table below lists the noise level of various activities: [Note: extract provided, refer Attachment 1]</i></p>	<p>Comments made with respect to the suitability of this noise assessment are detailed later in this report.</p>

Comment in Proponent's Letter				Response																																																																			
<table border="1"> <thead> <tr> <th>dBA</th> <th>Example</th> <th>Home & Yard Appliances</th> <th>Workshop & Construction</th> </tr> </thead> <tbody> <tr><td>0</td><td>healthy hearing threshold</td><td></td><td></td></tr> <tr><td>10</td><td>a pin dropping</td><td></td><td></td></tr> <tr><td>20</td><td>rustling leaves</td><td></td><td></td></tr> <tr><td>30</td><td>whisper</td><td></td><td></td></tr> <tr><td>40</td><td>babbling brook</td><td>computer</td><td></td></tr> <tr><td>50</td><td>light traffic</td><td>refrigerator</td><td></td></tr> <tr><td>60</td><td>conversational speech</td><td>air conditioner</td><td></td></tr> <tr><td>70</td><td>shower</td><td>dishwasher</td><td></td></tr> <tr><td>75</td><td>toilet flushing</td><td>vacuum cleaner</td><td></td></tr> <tr><td>80</td><td>alarm clock</td><td>garbage disposal</td><td></td></tr> <tr><td>85</td><td>passing diesel truck</td><td>snow blower</td><td></td></tr> <tr><td>90</td><td>squeeze toy</td><td>lawn mower</td><td>arc welder</td></tr> <tr><td>95</td><td>inside subway car</td><td>food processor</td><td>belt sander</td></tr> <tr><td>100</td><td>motorcycle (riding)</td><td></td><td>handheld drill</td></tr> <tr><td>105</td><td>sporting event</td><td></td><td>table saw</td></tr> <tr><td>110</td><td>rock band</td><td></td><td>jackhammer</td></tr> </tbody> </table> <p><i>A noise level of 62dBA is not considered to be loud and this environment cannot be considered to be noisy.</i></p>	dBA	Example	Home & Yard Appliances	Workshop & Construction	0	healthy hearing threshold			10	a pin dropping			20	rustling leaves			30	whisper			40	babbling brook	computer		50	light traffic	refrigerator		60	conversational speech	air conditioner		70	shower	dishwasher		75	toilet flushing	vacuum cleaner		80	alarm clock	garbage disposal		85	passing diesel truck	snow blower		90	squeeze toy	lawn mower	arc welder	95	inside subway car	food processor	belt sander	100	motorcycle (riding)		handheld drill	105	sporting event		table saw	110	rock band		jackhammer			
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<p><i>The land owners acknowledge the concerns of the existing businesses located to the north of Lansdowne Street and are prepared to install fencing along the Lansdowne Street boundary to provide an acoustic / visual barrier to these businesses as detailed in the site specific DCP prepared by Council. This will clearly delineate the residential development from the adjacent light industrial activity.</i></p>		<p>It is acknowledged and appreciated that the landowners have sought a pragmatic solution in support of the rezoning of this land. However it is not considered that fencing alone acts as an appropriate buffer to the noise to the north and an appropriate means to mitigate against land use conflict. This assessment is given on the basis that the noise assessment submitted acknowledges that fencing alone is unlikely to allow outdoor spaces to comply with noise levels specified under the NSW Environmental Protection Authority's <i>Noise Policy for Industry 2017</i>.</p> <p>It is also noted that the most recent revised subdivision design would not allow for contiguous fence coverage across Lansdowne Street for two (2) of the proposed lots on Lot 10 as they both require direct driveway access onto Lansdowne Street. These lots are also immediately opposite the noisiest land use across the road, being the concrete batching plant.</p>																																																																					
<p><i>It is noted that the site specific DCP includes a noise management provision (which applies to the whole site) to require all dwellings to be designed to meet Australian Standards for noise, viz.:</i></p> <ul style="list-style-type: none"> ▪ ▪ 35dBA in bedrooms. ▪ ▪ 40 dBA in other residential areas. 		<p>This standard alone cannot be relied upon to ensure that noise will be mitigated against to a satisfactory level into the future. Many existing operators to the north of Lansdowne Street have development consents that allow them to operate 24/7, with many not yet expanding to utilise them. This means that a dwelling built in accordance with this standard now may not</p>																																																																					

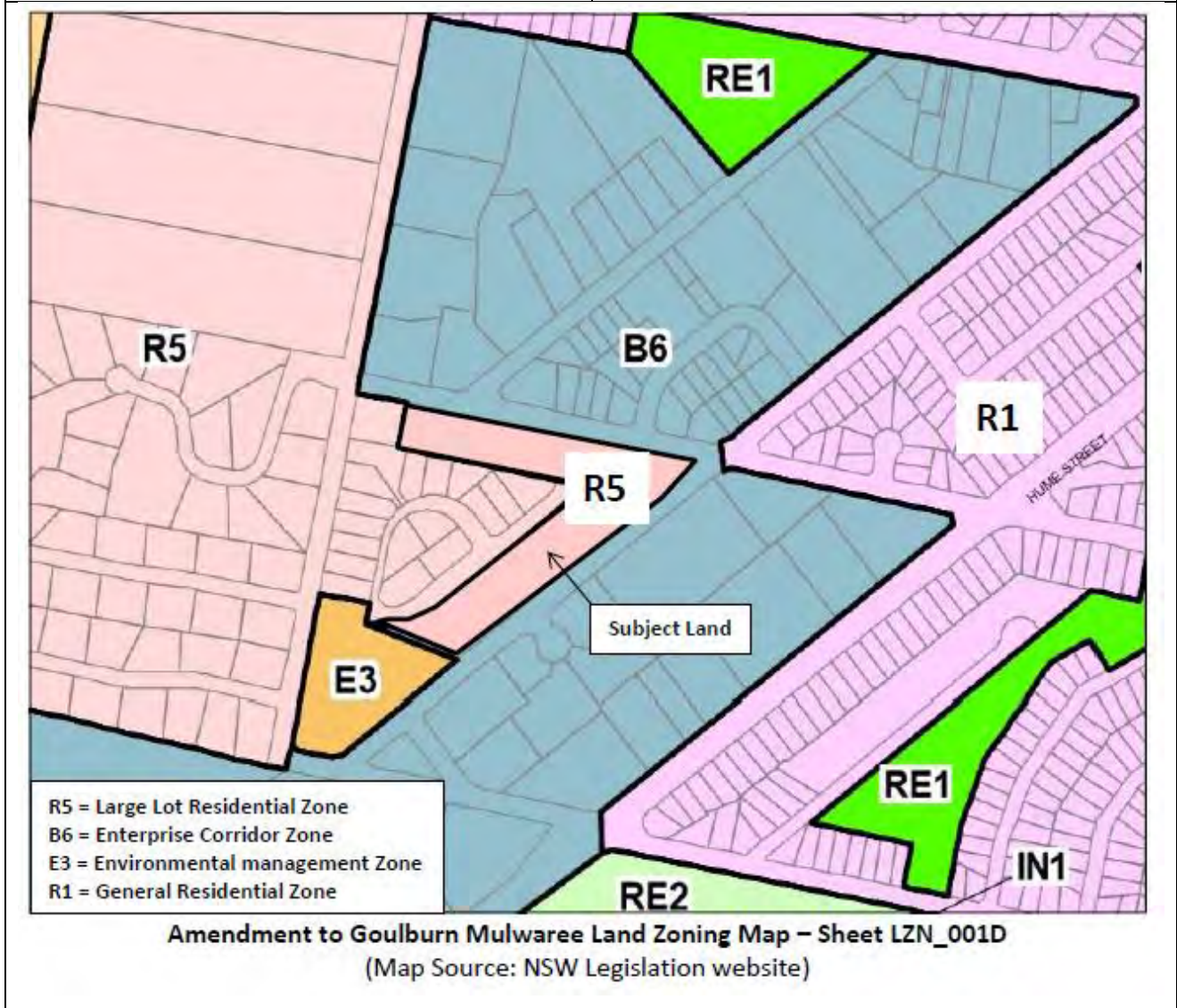
Comment in Proponent's Letter	Response
<p><i>These requirements will ensure there is no impact from noise on the internal residential enjoyment by residents.</i></p>	<p>continue to meet this standard if those businesses expand in operation and noise in the future.</p> <p>It is also worth noting that the 35dBA noise standard, based on the noise chart provided above, is slightly noisier than a whisper and slightly less noisy than a babbling brook or computer in a sleeping environment. This noise standard is therefore considered to only provide the bare minimum of acceptable habitability and should only be relied in circumstances where residential development near industrial or other noise generating development cannot be avoided, rather than a means of actively supporting further residential encroachment.</p>
<p><i>The proposed acoustic / visual barrier along Lansdowne Street comprising a lapped and capped timber fence is the best for noise reduction due to the double paling thickness and multi angled planes which help break sound up to reduce echo. This style is also regularly used in roadside sound barrier fencing. It is acknowledged that this acoustic barrier will not remove all noise from Lansdowne Street but it will make a noticeable difference. Most recreation activities on these lots will generally occur during weekends when heavy vehicle usage of Lansdowne Street is very low as evidenced by the traffic counts provided to Council.</i></p>	<p>It is acknowledged and appreciated that the landowners have sought a pragmatic solution in support of the rezoning of this land. However it is not considered that fencing alone acts as an appropriate buffer to the noise to the north and an appropriate means to mitigate against land use conflict. This assessment is given on the basis that the noise assessment submitted acknowledges that fencing alone is unlikely to allow outdoor spaces to comply with noise levels specified under the NSW Environmental Protection Authority's <i>Noise Policy for Industry 2017</i>.</p> <p>It is also noted that the revised subdivision design would also not allow for contiguous fence coverage across Lansdowne Street for two (2) of the proposed lots on Lot 10, which are immediately opposite the noisiest land use across the road, being the concrete batching plant.</p> <p>It should also be noted that many businesses to the north of Lansdowne Street have development consent to operate 24/7. It is not considered acceptable to expect or assume that these businesses will not lawfully operate to capacity on weekends when they are not the initiators of change.</p>
<p><i>It is noted that the date of the original development consent for the site is 7 December 2011 which provided for the new internal road (Theatre Drive) to meet Lansdowne Street at the current location. Since this date (approx. 9 years) the traffic in Lansdowne Street has increased and the large number of trucks parking in Lansdowne Street has been noted and was the primary reason for the land owners suggesting this intersection be closed and the internal access from Theatre Drive be redirected</i></p>	<p>It is acknowledged and appreciated that the landowner has sought a pragmatic solution to this problem. It is also acknowledged that the recommendation of this report will not require the relocation of the Theatre Drive entrance to Robinson Street. However it is considered that, on the balance of issues, that this is a better outcome than the alternative measure of allowing residential development closer to industrial development, which has the potential to introduce additional land use conflict to the</p>

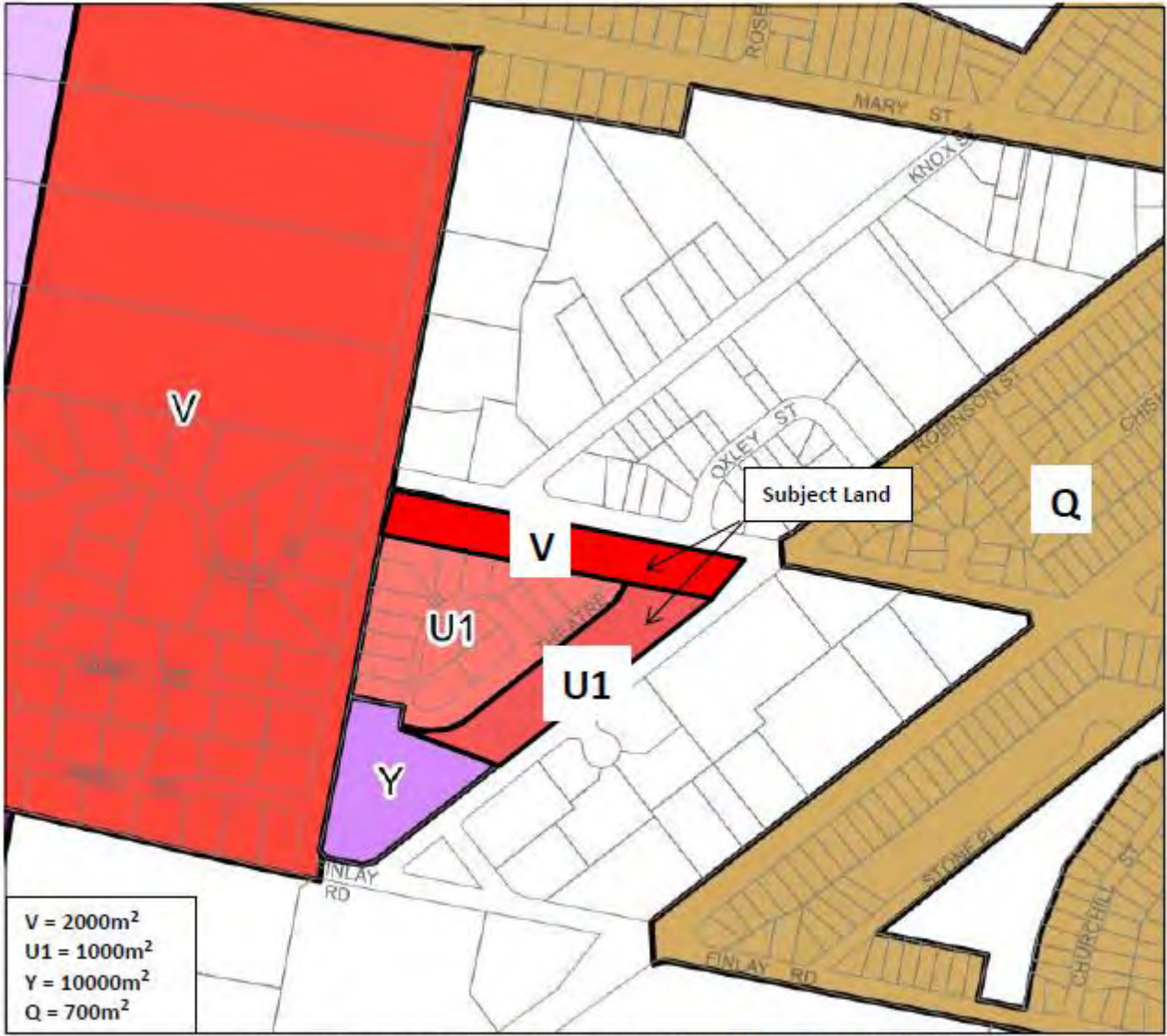
Comment in Proponent's Letter	Response
<p><i>to Robinson Street. This will remove any possible traffic conflict in Lansdowne Street and recognises changed circumstances since the original development consent was granted. The imposition of a B6 Enterprise Corridor zone onto the site will not enable this to happen.</i></p>	<p>area.</p> <p>It is also noted that the recommendation of this report is to also refer this matter to the Traffic Committee for further consideration in lieu of an immediate solution and as an alternative to closing the matter entirely.</p>
<p><i>The boundary of the existing B6 Enterprise Corridor zone in this area is substantially defined by street boundaries.</i></p>	<p>Boundaries of land use zones do not need to be defined by streets.</p> <p>The intent of the recommendation is to avoid a situation in which residential development is directly opposite industrial or semi industrial uses across the street, as is what is seen elsewhere on Robinson Street and Mary Street, where significant land use conflict is known to occur.</p>
<p><i>The imposition of a B6 Enterprise Corridor zone onto the site does not make sense from a planning or common-sense point of view.</i></p>	<p>This argument is disputed. The responses to other comments in this section of the report and the next provides further justification as to the recommendation of this report.</p>
<p><i>The subject land fronting Lansdowne Street has a general width of 43m and is not considered wide enough for B6 zone commercial activities. The GMC DCP 2009 (Clause 4.2.4) requires a setback from the street boundary of 6m to provide an open streetscape to enhance the visual quality of the development. Additionally, a parking bay width of 6m, a driveway width of 6m and a rear set back of 3m (to meet fire regulations) could also be required resulting in a possible industrial building width of 22m – clearly a very narrow industrial building. This will impact drastically on the development potential of the site.</i></p>	<p>Developers are able to argue for a variation to development controls under clause 1.8 f the GM DCP in any development application. In this particular circumstance such a variation to controls may be justified on the grounds of being unreasonable or being required to generate a beneficial outcome, subject to development assessment.</p> <p>Fire regulations can be met with no rear setback provided that the wall is fire rated.</p>
<p><i>The subject land is not affected by height of buildings restrictions within the GMC LEP 2009 and it is conceivable that if the land is B6 Enterprise Corridor zone an industrial building having a height of at least 15m could be constructed on the site. The impact on the existing residential lots to the south would be dramatic insofar that:</i></p> <ul style="list-style-type: none"> ▪ <i>The visual impact of a high industrial building would be significant on any adjoining residents in the area.</i> ▪ <i>The overshadowing of such a high industrial building would have a significant impact on the adjoining allotment – affect lawn growth and any vegetable gardens, impact on recreation areas and decrease the air temperature in the area. During winter months the overshadowing could affect the actual dwellings.</i> 	<p>The proposed GM DCP was altered in response to this comment to include an additional provision limiting B6 Enterprise Corridor development on Lot 10 to single storey development.</p> <p>While it is acknowledged that that the recommendation will allow for some commercial development in the area, it is considered that this is a better outcome than providing residential development closer noise generating development to the north, which will itself provide a significant impact on amenity.</p> <p>It is not a reasonable assumption to expect a rezoning to occur until Council gives its final endorsement. Council has both the right and the responsibility to reconsider its position after the public exhibition process for a planning proposal.</p>

Comment in Proponent's Letter	Response
<ul style="list-style-type: none"> ▪ <i>The residential ambiance and enjoyment of the site would be significantly affected.</i> ▪ <i>These residential lots have been purchased on the belief that this adjoining land would be zoned residential in accordance the Council resolution from the meeting of the 3 September 2019.</i> 	
<p><i>Examples of development similar to that proposed for Lansdowne Street can be found in Goulburn along the Taralga Road just north of the disused railway line. The photographs below depict existing fencing along Taralga Road adjacent to the Josephs Gate residential development and light industrial development adjacent to the Kenmore residential area.</i></p> <p><i>It is the desire of Simgrow Pty Ltd to provide a high quality barrier between residential development in Lansdowne Street and the existing industrial development generally as depicted in the top photograph on page 6 [Note: refer Attachment 1]. Simgrow Pty Ltd do not want a generally untidy and undesirable interface between residential and adjoining industrial development as depicted in the bottom photograph on page 6 [Note: refer Attachment 1] – this would have a very significant impact on the amenity of the area</i></p>	<p>A distinction can be drawn with both the intensity of industrial development and type of noise emitters in this example. Whilst the light industrial development in this example has primarily been limited to Taralga Road, the industrial uses to the north of Lot 10 have been extensively developed along Cathcart Street, Knox Street, Oxley Street, Robinson Street and Lansdowne Street. The example provided also does not include residential lots with direct access on Taralga Road opposite these developments or the presence of a concrete batching plant, the latter of which is the loudest noise emitter according to the noise assessment provided.</p> <p>While it is acknowledged that that the recommendation will allow for some commercial development in the area, it is considered that this is a better outcome than providing residential development closer noise generating development to the north, which will itself provide a significant impact on amenity.</p>
<p>The proponent offered a proposed compromise in which the land fronting Lansdowne Street would instead be rezoned to R5 Large Lot residential with a minimum lot size of 2,000m², as opposed to 1,000m with a corresponding revised subdivision plan showing larger lots fronting Lansdowne Street and the relocation of the Theatre Drive access from Lansdowne Street to Robinson Street (refer next row for maps).</p> <p>The proponent states:</p> <p><i>This proposed zoning and lot size:</i></p> <ul style="list-style-type: none"> ▪ <i>Provides a sensible extension of the adjacent R5 Large Lot residential zone to all of the subject land.</i> ▪ <i>Enables the subject land to be physically separated from the B6 Enterprise Corridor zoned land to the north of Lansdowne Street in accordance with the site specific DCP.</i> 	<p>It is acknowledged and appreciated that the proponent has sought a pragmatic solution to the zoning of lot 10. However the proposed solution still does not address the core problem of providing additional residential housing closer to existing lawfully approved industrial development to the north.</p> <p>It is also not considered to be sufficient to rely upon the Lansdowne Street road reserve as a means of separation and mitigation of the potential land use conflicts between new residential development and existing industry. The road itself forms a part of the interface issue due the passage of heavy vehicles over it and the potential for access issues and conflicts from additional residential driveways and/or pedestrians. Heavy vehicle traffic on this road also generates additional amenity issues for outdoor areas of residential lots being proposed near this road.</p> <p>The responses provided in this section of the</p>

Comment in Proponent's Letter	Response
<ul style="list-style-type: none"> ▪ <i>Will maintain the residential ambiance of the site.</i> ▪ <i>Will remove residential traffic from Lansdowne Street and remove direct access from Theatre Drive to Lansdowne Street.</i> ▪ <i>Provide direct access from Theatre Drive to Robinson Street.</i> ▪ <i>Will provide larger lots fronting Lansdowne Street thereby providing the opportunity for residential development to be carried out in accordance with constraints of the area.</i> ▪ <i>The number of lots in Lansdowne Street has been substantially reduced – from 10 to 5.</i> ▪ <i>All lots (except the western 2 lots) will have direct frontage and access from Theatre Drive.</i> ▪ <i>A pedestrian footpath has been provided to link Theatre Drive to Robinson Street.</i> ▪ <i>A 10m building set-back is suggested for Lansdowne Street to increase the building separation distance from the B6 Enterprise Corridor zone to 30m.</i> <p><i>The proposed development will therefore:</i></p> <ul style="list-style-type: none"> ▪ <i>Create a permanent interface barrier between existing businesses and this residential development.</i> ▪ <i>Remove any interaction between traffic in Lansdowne Street with residential and pedestrian traffic.</i> ▪ <i>Not create an environment for on-going conflict between the existing businesses and this residential development.</i> ▪ <i>Result in a buffer between the residential development and existing businesses being provided by the proposed timber lapped and capped timber (15kg/m²) boundary fence and Lansdowne Street.</i> <p><i>This proposal is the best option for the development of the former drive-in theatre site.</i></p> <p>The proponent also states:</p> <p><i>It is noted that the B6 Enterprise Corridor zone boundary in this area (Hume Street, Lansdowne Street, Robinson Street, Mary Street, Cathcart Street) and as noted above generally all follows a street boundary to, at least, separate these land uses from adjacent residential development by a 20m wide road reserve. Again, there is no logical reason why this should</i></p>	<p>report and the next are provided in justification for the proposed recommendation. The assessment in this report acknowledges that the series of events leading up to this report has meant that there is now no outcome that will satisfy all concerns raised.</p>

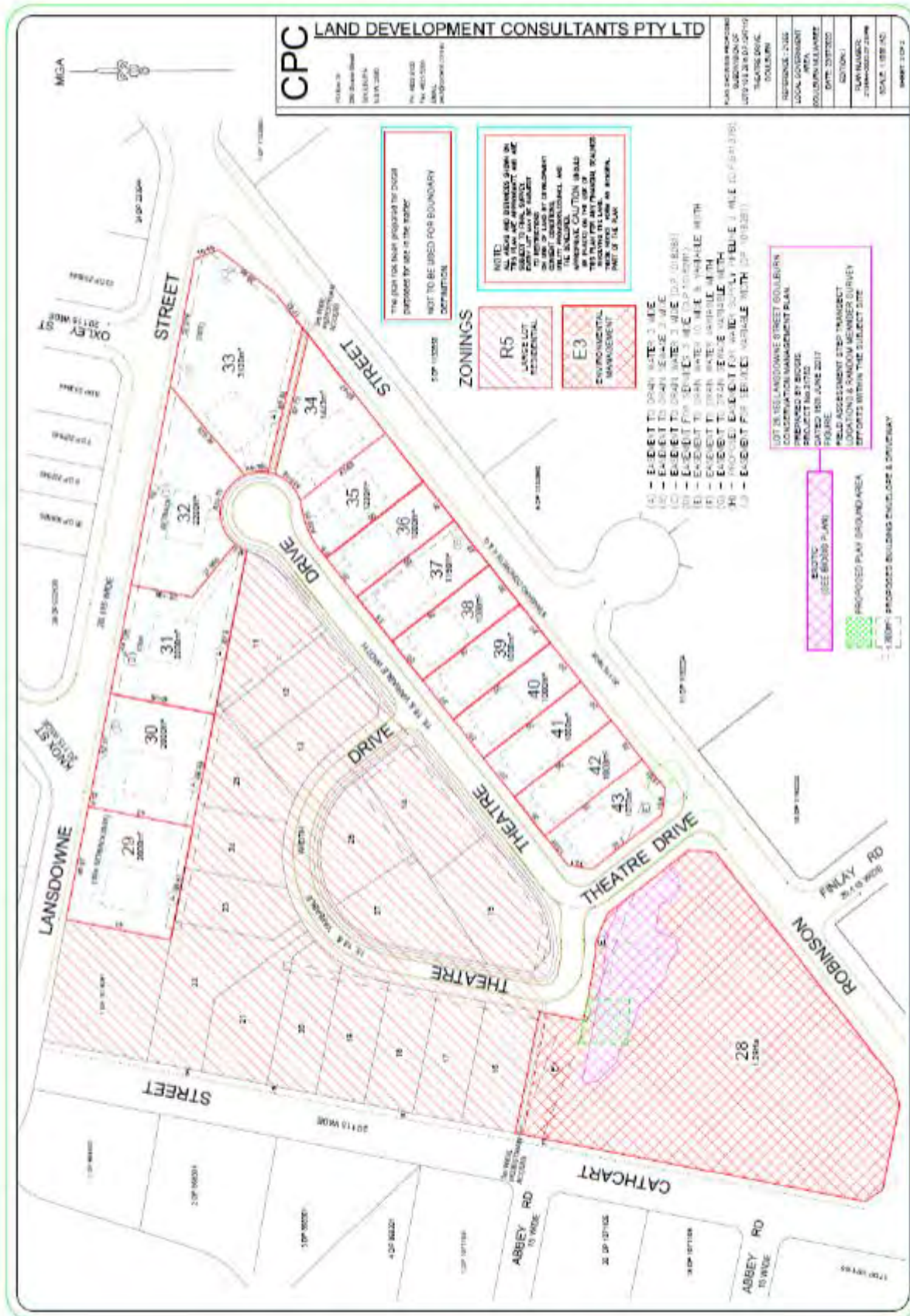
Comment in Proponent's Letter	Response
<i>not happen to the subject land.</i>	



Comment in Proponent's Letter	Response
 <p data-bbox="347 1339 1244 1406">Amendment to Goulburn Mulwaree Lot Size Map – Sheet LSZ_001D (Map Source: NSW Legislation website)</p>	

Comment in Proponent's Letter

Response



Proposed Plan of Subdivision
 (Plan Source: CPC Consultants Pty Ltd)

Response to Submissions and Recommendations

Based on the concerns raised by submitters it is agreed that the planning proposal should not proceed as proposed as there is little to no possibility of adequately mitigating against land use conflict. All submissions received demonstrated a high level of understanding of what was proposed and used clear logic and evidence to justify their objections and raise legitimate and serious questions as to the merit of the planning proposal. Further, the willingness from some submitters to seek a compromise shows that they have been rational and pragmatic in their response. It is also acknowledged that there has been a genuine and sincere attempt by the landowners to also find a compromise.

The recommendation of this report is to amend the planning proposal and proposed GM DCP amendment follows (**Attachment 5**):

- Only rezone part of Lot 10 to R5 Large Lot Residential, with a minimum lot size of 1,000m² and no floor space ratio as indicated in the map below (**Figure 2**);
- Introduce controls for the remaining B6 Enterprise Corridor zone on Lot 10 to limit operational hours for any future development to between 7am and 6pm and to ensure that operational noise does not prejudice residential development of the propose R5 Large Lot Residential zone.
- Introduce a control to require footpath construction along the frontage of Robinson Street.
- Introduce a control to completely restrict any residential access onto Lansdowne Street or Robinson Street from the subject area.
- Remove the control requiring the relocation of the Theatre Drive intersection from Lansdowne Street to Robinson Street and instead refer the matter, along with matters relating to parking, to the Traffic Committee.
- Introduce a control limiting development of the B6 Enterprise Corridor zoned land to one storey development.
- Consider the rezoning of 170 Lansdowne Street back to B6 Enterprise Corridor as part of the next overarching or miscellaneous planning proposal.

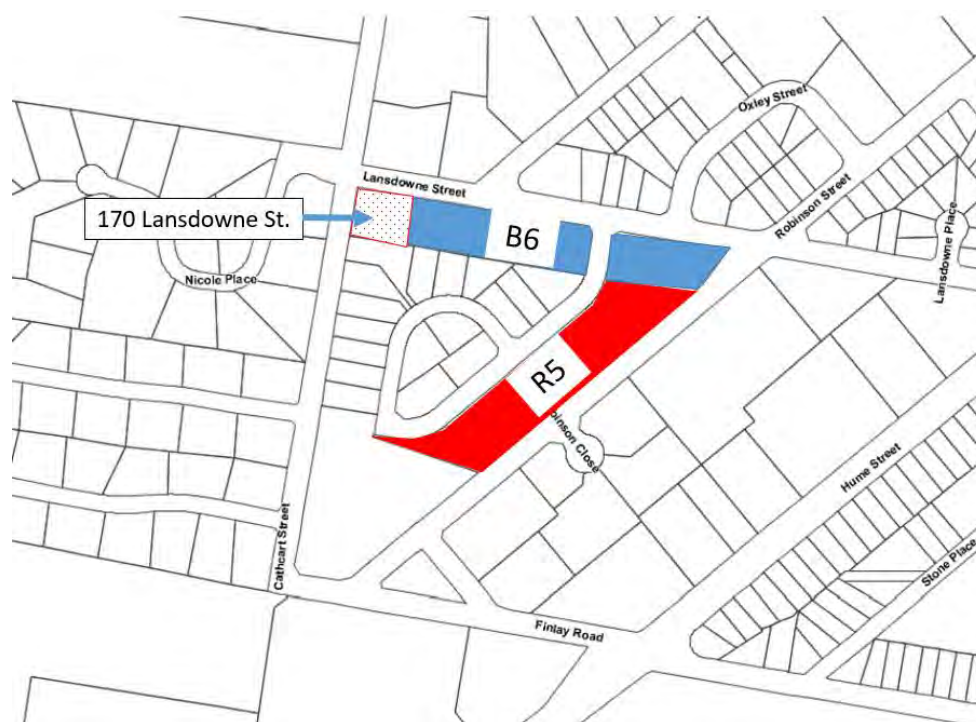


Figure 2: Indicative proposed new zoning layout

It is important to note that the manner in which this development has evolved has resulted in a situation in which there is now no single solution that Council can implement that would not result in some form of interface impact between industrial and residential development. The recommended solution and proposed GM DCP amendment attached (**Attachment 5**) have therefore been formulated on the basis that a reasonable balance is achieved. With this in mind, the following assessment is given for the new recommendation with respect to the submissions provided:

- The new recommendation is similar to the compromised zoning arrangement proposed by several of the submitters, with the significant differences detailed and considered further below.
- It is noted that this recommendation would still result in additional residential development near existing industrial and semi-industrial businesses to the north who legally hold approvals to operate 24/7, albeit with noise abatement measures required in the proposed GM DCP controls to facilitate at least some development of the land.
- Following further assessment of the noise assessment provided, it is now considered that it can no longer be used to adequately justify residential development fronting Lansdowne Street. Further assessment of this document is detailed in the next section of this report.
- The concern raised by some submitters that local land use conflict could impact further development is in itself a valid reason to limit the encroachment of residential development to simply the land fronting Robinson Street. While local resident objections may not prevent new businesses from entering the area, they would have a significant impact as to the limitation placed on operational hours and heavy vehicle movements. Council is required to assess the social impacts of a development proposal under s4.15 of the *Environmental Planning and Assessment Act 1979* and the limitation of operational hours and heavy vehicle movements is often the primary method employed by Council to limit future land use conflict. Further residential encroachment on the Lansdowne Street frontage may force Council to consider including such limitations. It is anticipated that limiting residential encroachment to only the Robinson Street frontage would prevent the requirement to implement such restrictions on the expansion of operating hours and heavy vehicle movements.
- By retaining the B6 Enterprise Corridor zone on Lansdowne Street, an additional buffer may be provided with the potential for any future semi-industrial or commercial development on the land acting to be an additional physical barrier.
- While this recommendation is considered to be the preferred option, it will require the removal of any control to require the relocation of the Theatre Drive intersection from Lansdowne Street to Robinson Street. This is because Council can no longer rely on the position that it is required due to significantly increased residential traffic volumes on Theatre Drive, as only very limited residential development would be allowed on the new proposed R5 Large Lot Residential zone.
- The parallel parking suggestion for Lansdowne Street is noted, however this is a matter that extends beyond the scope of the planning proposal and GM DCP amendment. A number of issues relating to existing industrial traffic congestion and street parking in Lansdowne Street have also been raised. These issues can be further investigated and referred to Traffic Committee.
- It is agreed that the rezoning of 170 Lansdowne Street back to B6 Enterprise Corridor should be considered. However this will require a new planning proposal and another gateway determination, so it is instead proposed that this matter be considered as part of Council's next overarching or miscellaneous planning proposal to be prepared. Competing priorities within the existing Strategic Planning Program means that there is minimal capacity to undertake this work separately at this point in time.

- It is noted that the remaining B6 Enterprise Corridor zone within Lot 10 will have limited development potential due to the land use table for the zone, the relatively narrow dimensions of the lot and the restrictions proposed in the GM DCP. This outcome is nonetheless considered to be acceptable on the grounds that proceeding with residential rezoning will result in unreasonable levels of land use conflict.
- It is noted that the corner of Lansdowne Street and Robinson Street, to remain as B6 Enterprise Corridor, may be further compromised in terms of development potential due to the limited ability for any potential corner lot to obtain a safe and practical access that does not conflict with the three (3) intersections that are in close proximity. This matter is discussed later in this report along with an alternate recommendation to proceed in rezoning this land to R5 Large Lot Residential as well.

Noise Assessment

Upon further review of the noise assessment provided, it is now considered that it cannot be relied upon to justify the proposed R5 Large Lot Residential rezoning of land fronting Lansdowne Street. In support of this statement, the following points are provided:

- The assumption that most businesses in the area commence daily at 7am is incorrect. It has been identified that many businesses in fact have approval to operate continuously in the area north of Lansdowne Street, including Boral whose operation was identified as the main contributor to noise.
- The current operational hours of nearby businesses alone cannot be relied upon to determine the impact of noise in the area or the potential for future land use conflict. To determine this, the noise report must have considered potential noise impact if businesses decide to operate at full capacity within the operating hours specified in their development consents. It is reasonable to expect that businesses can and will operate to the fullest possible extent allowable under their development consent conditions should commercial circumstances require them to.
- It is not clear in the noise assessment at what time noise assessments were undertaken or the exact locations of where the measurements were undertaken.
- The noise assessment finds that consistent external noise attenuation is likely unattainable for residential lots closest to the sources of noise.

It should be noted that the final point listed above is unlikely to change with any further noise report should one be provided, unless the initial noise assessment significantly overestimated noise levels. This finding can also be used to further justify the recommendation to not rezone the part of Lot 10 fronting Lansdowne Street to R5 Large Lot Residential.

Finally it is noted that the level of noise is only one of several considerations as to the suitability of the subject site for residential development in relation to land use conflict and amenity. The type, duration and timing of noise is arguably equal to, or of greater importance in regard to overall amenity and impact.

Car Parking and Traffic Issues Lansdowne Street

A number of issues relating to the existing industrial traffic congestion, intersection design and street parking in Lansdowne Street have been raised. Furthermore, there may be existing issues with non-compliance with development consents if heavy vehicles (eg. delivery trucks, concrete agitators, etc.) are using street parking rather than on-site parking for business operation. These issues can be further investigated and referred to the Traffic Committee.

Alternate Recommendation

Council may alternatively resolve to proceed in rezoning the entire length of Lot 10 fronting Robinson Street to R5 Large Lot Residential for the purposes of maintaining a high level of development potential on the corner of Lansdowne Street and Robinson Street (**Figure 3**).

This alternate recommendation is given on the basis that it is acknowledged that the consequence of keeping the corner of Lansdowne Street and Robinson Street as B6 Enterprise Corridor may be that the development potential of the resultant corner lot could be substantially lower. This is due to the increased difficulty that may arise from trying to gain a safe vehicle access, given that vehicle access for any resultant semi-industrial or commercial development would likely require two-way vehicle movement on a comparatively small lot that is immediately adjacent to or opposite from three (3) intersections. If this corner lot was instead rezoned to R5 Large Lot Residential, only a single vehicle width driveway would be required back onto Theatre Drive, thereby preserving a high level of development potential.

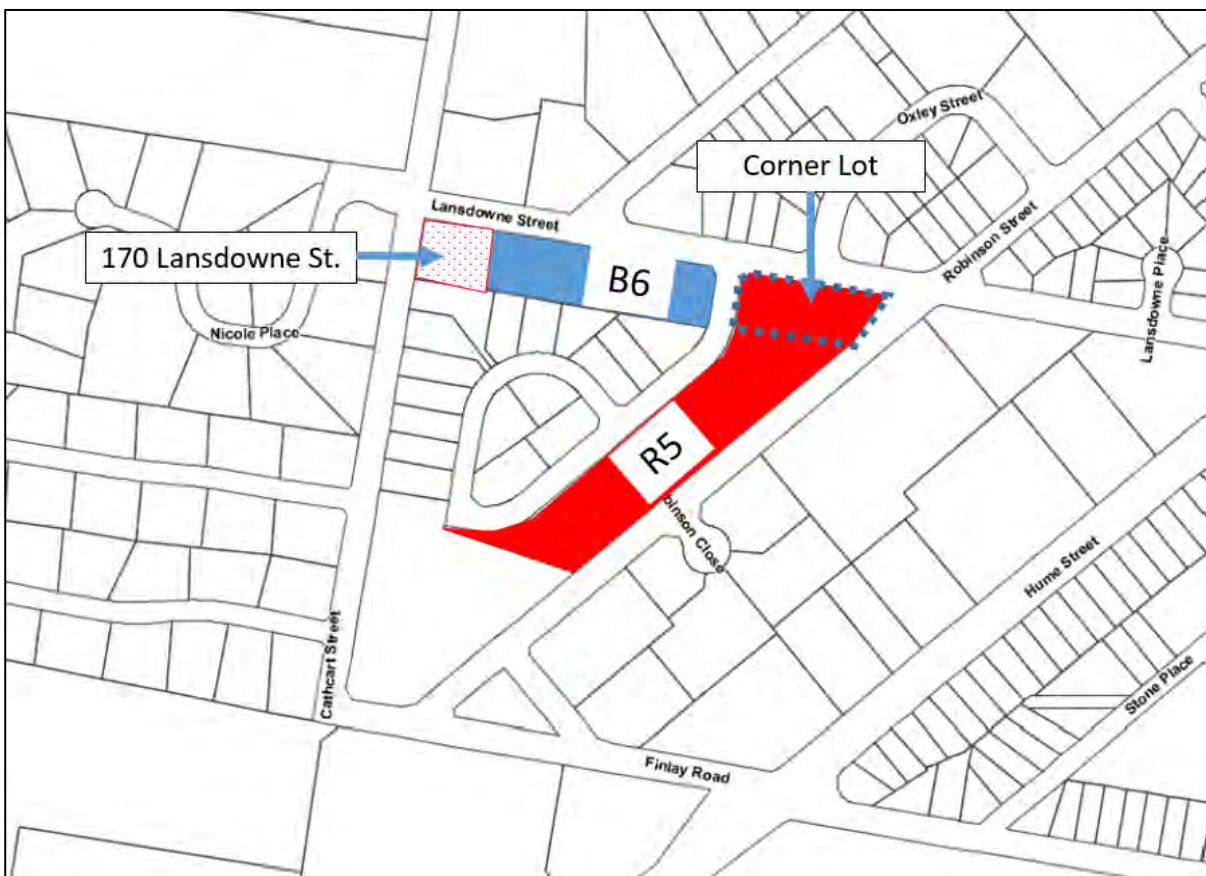


Figure 3: Alternate recommendation.

This alternate recommendation has been put forward for Council’s consideration, however it is not the principle recommendation of this report as it would facilitate further residential interface with semi-industrial businesses on the other side of Lansdowne Street. The additional residential interface is considered to be a less suitable outcome than the creation of a remnant B6 Enterprise Corridor corner lot.

If Council wishes to pursue this alternate solution in place of that being recommended by the report, the following resolution needs to be made, noting that that this alternate recommendation only requires the amendment of items 2 and 3 of the original recommendation:

That:

1. The post public exhibition report by the Senior Strategic Planner regarding the zoning and site specific development controls relating to land on Lansdowne Street, Goulburn be received.
2. Council only proceed in rezoning the part of Lot 10 DP 1247119 fronting Robinson Street, Goulburn, as indicated in the alternate recommendation of this report, to R5 Large Lot Residential with a minimum lot size of 1,000m² and no floor space ratio under the *Goulburn Mulwaree Local Environmental Plan 2009*.
3. Council not proceed with making any further amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* in this precinct as it relates to the remainder of Lot 10 DP 1247119, Goulburn.
4. The General Manager use Council's delegated plan-making authority to implement the proposed amendment to the *Goulburn Mulwaree Local Environmental Plan 2009* above as soon as practicable.
5. The Draft Site Specific Amendment to the *Goulburn Mulwaree Development Control Plan 2009* attached to this report be adopted, with the following changes being incorporated to address submissions received and the recommendation to only partially endorse the planning proposal:
 - a. Removal of the requirement to relocate the Lansdowne Street and Theatre Drive intersection.
 - b. Introduction of controls to limit operational hours to between 7am and 6pm for the remaining B6 Enterprise Corridor zone on Lot 10 DP 1247119 and restrict noise generation.
 - c. Insertion of a new control to require a footpath to be constructed along Robinson Street.
 - d. Prohibition of any residential driveway access onto Lansdowne Street.
 - e. Inclusion of height limit for land on Lot 10 DP1247119 to remain as B6 Enterprise Corridor.
 - f. Correction of any inconsequential spelling, formatting or grammatical errors.
6. Council consider the rezoning of 170 Lansdowne Street back to B6 Enterprise Corridor as part of its next overarching or miscellaneous amendment to the *Goulburn Mulwaree Local Environmental Plan 2009*.
7. Council investigate existing industrial traffic congestion, intersection design and street parking issues raised in relation to Lansdowne Street (west of Hume Street) and refer this, matter to the Traffic Committee.

Conclusion

Based on the submissions and legitimate concerns raised with respect to the planning proposal for Lot 10 DP 1247119, it is recommended that Council proceed in rezoning only part of the Robinson Street frontage of this land to R5 Large Lot Residential, with a minimum lot size of 1,000m² and no floor space ratio. It is also recommended that the associated GM DCP amendment also be amended to reflect this recommendation.

As noted in the report, the series of events leading up to this planning proposal has resulted in a situation that necessitates some compromise to find the best available balance between the likely interface issues between residential development and existing industrial uses. In conclusion the recommendation is considered to provide the most balanced option to mitigate land use conflict without significantly impeding the development of the land.

15.4 EXPRESSION OF INTERESTS FOR THE COUNCIL IRRIGATION FARM - 1920E2005 (PUBLIC PRIVATE PARTNERSHIP) AND 1920E2006 - (SALE OF PART OF LOT 2 DP 1043955) AND PROGRESS UPDATE

Author: Marina Hollands, Director Utilities

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Valuation Report - 632 Taralga Road Goulburn - Confidential
 2. 1920E2006 - Submission - Confidential
 3. 1920E2006 - Submission - Confidential
 4. 1920E2002 - Goulburn Campdraft Submission - Confidential
 5. 1920E2002 - RDA Goulburn Submission - Confidential
 6. 1920E2005 - Narambulla Pty Ltd Submission - Confidential
 7. 1920E2005 - ARW Submission - Confidential
 8. 1920E2005 - Growing @ Goulburn Submission - Confidential

Link to Community Strategic Plan:	IN6 – Implement safe, accessible and efficient management and recycling options for general waste, green waste and sewage.
Cost to Council:	General fund will be purchasing 534 Taralga Road (Lots 1 and 2 DP 1003261) to fund and complete the subdivision. A separate report will be sent to Council detailing this.
Use of Reserve Funds:	General fund will be completing and funding the subdivision of 534 Taralga Road (Lots 1 and 2 DP 1003261).

RECOMMENDATION

That

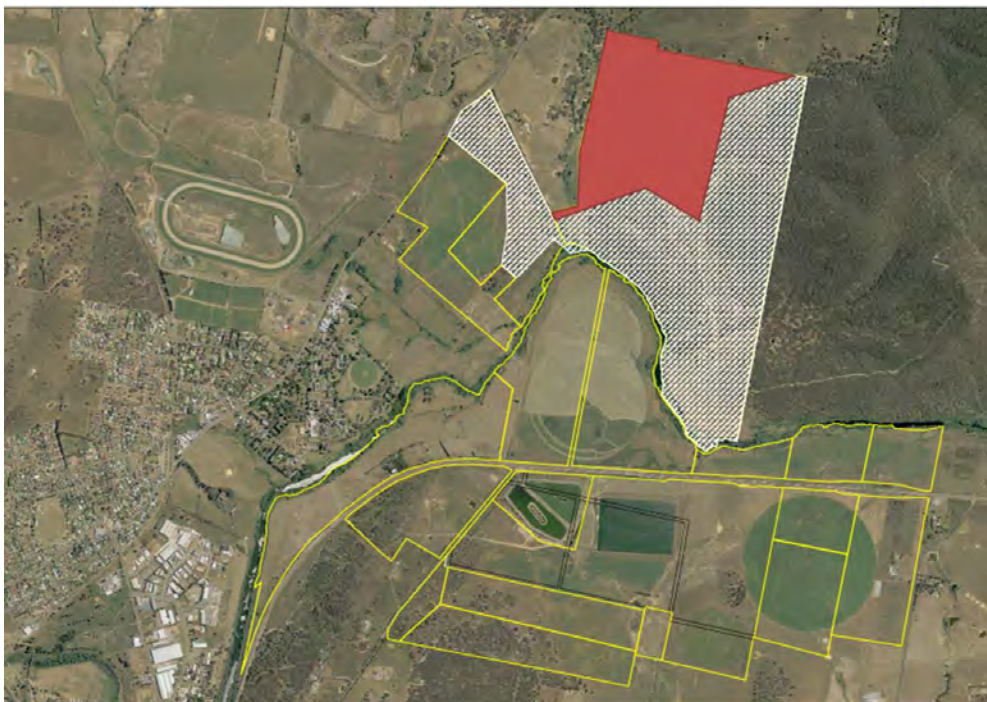
1. The report from the Director Utilities on the Expressions of Interest for the Council Irrigation Farm 1920E2005 (Public Private Partnership) and 1920E2006 (Sale of Part of Lot 2 DP 1043955) and progress update be received.
2. Council does not accept either of the Expressions of Interest received for the purchase of part of Lot 2 DP 1043955, 632 Taralga Road and that this land remain in Council ownership.
3. Council negotiate a lease of Lot 2 DP 1043955, 632 Taralga Road to Goulburn Campdraft Association (NSW) and Riding for the Disabled (NSW) Goulburn Centre, at a minimal lease charge of \$496 each per year for a period of 15 years.
4. Goulburn Campdraft Association (NSW) and Riding for the Disabled (NSW) Goulburn Centre be informed that they would be responsible for all costs associated with the drafting and lodging of the development application and all works as a result of that development application and the establishment and operations of their facilities to ensure maintenance of their site in accordance with their lease.
5. Council does not accept any of the expressions of interest received for the Public Private Partnership for the Use of the Former Irrigation Farm (1920E2005).
6. Council develop a concept for the establishment of an environmental reserve around the immediate ponds area on Gorman Road.
7. Council negotiate a lease with ARW Multigroup Pty Limited all the land between the Wollondilly River and Railway lines for a period of six (6) years without access to effluent irrigation as grazing land.
8. Council not proceed with a cemetery on the Gorman Road site and the General Manager investigate opportunities for a cemetery adjacent to Kenmore (St Patrick’s) Cemetery.

9. Council negotiate to lease all the land between Gorman Road and Murrays Flat Road to ARW Multigroup Pty Limited on a three (3) year lease without access to effluent irrigation as grazing land.
10. Council investigate the creation of rural residential blocks on all of the land east of the railway line between Gorman Road and Murrays Flat Road.
11. Council continues preparing the subdivision of Lots 1 and 2 DP 1003261 and that the following conditions be placed as a covenant on the title: home grown produce be less than 10% of the daily fruit and vegetable intake; no consumption of home grown poultry, eggs, milk or meat from stock on the site; and reticulated water and or rainwater tanks will provide drinking water for the site and the use of groundwater will not be permitted.

BACKGROUND

Council has considered two reports in relation to the future use of the Goulburn Irrigation farm dated 7 November 2018 and 19 November 2019. The Council resolution from 19 November 2019 was:

1. *That the report from the Director Utilities on the Future Use of the Council Irrigation Farm be received.*
2. *Council look at options for Lot 2 DP 1043955 at 632 Taralga Road to separate the biobank from the remaining land for the sale of this land to any of the adjoining neighbours. The sale process be by way of expression of interest to the adjoining land owners.*
3. *Council commence rezoning to appropriate residential zone and subdivision process for Lots 1 and 2 DP 1003261 at 534 Taralga Road retaining the biobank and paupers cemetery.*
4. *Council retains Part Lot 2 DP 1008449 at 273 Gorman Road as an option for a future cemetery for Goulburn. This land be leased until future cemetery requirements are needed, with this block included in the Expression of Interest for potential lease.*
5. *Council undertake investigations with the ARTC on how to achieve safe access over the railway line at Gorman Road*
6. *Council commence a rezoning process to allow other use of the land other than Council Infrastructure.*
7. *Council's preferred option is to retain ownership of the remaining land at Gorman Road and seeks expressions of interest for a public private partnership from business or industry groups to undertake an activity on this land that will have long term economic, social and environmental benefits to the Goulburn Mulwaree Community.*

REPORT**Lot 2 DP 1043955 – 632 Taralga Road**

This land is zoned E2 Environmental Conservation and is classified as Operational land under the *Local Government Act 1993*. The site has no road frontage with the legal access to site being through an unformed road off Taralga Road. This land is adjacent to the biobank that was established as a requirement for the construction of the Highland Source Pipeline and needs to be maintained in perpetuity. This site, is different to the other irrigation farm land, as the site has never been irrigated and has no irrigation infrastructure on site.

The resolution from 19 November 2019 for this site was to investigate options to separate the biobank from the site and sell the remaining land through an expression of interest to the neighbours.

The minimum lot size for E2 Environmental Conservation land is 100 hectares and the land area, excluding the biobank, is approximately 64 hectares. As the size is lower than the minimum lot size, the land could only be sold if consolidated with a neighbouring block as long as the resultant lot size is at least 100 hectares and the biobank, when joined to the adjacent biobank land also meets the minimum lot size.

A valuation of this land was completed by Douglas Walker and Associates. The unencumbered market value of this land was considered to be \$450,000. This value accounted for the current zoning of the land, the access to the site, the land is unserviced i.e. the site is not powered and does not have gas, water or sewer services and that the site does not have a building entitlement.

An expression of interest was completed with both adjoining neighbours for the subdivision of the biobank off this land and the purchase and consolidation of this land into their current land holdings. Both neighbours submitted an expression of interest for the purchase of this land. The bids were:

Bid One – Purchase price of \$200,000 with the payment of \$100,000 on settlement with final payment 12 months after settlement.

Bid Two – Purchase price of \$280,000 with the payment of a 5% deposit (\$14,000) on contract exchange and the remaining balance to be paid at a rate of \$1477.78 per month over 15 years

As these offers were considerably lower than the valuation obtained for this land and the time frame for payment longer than desirable, both parties were contacted in regards to their bids and were given an opportunity to submit a revised bid. Bid two was amended to a purchase price of \$290,000, with the payment of a 7.5% deposit (\$20,300) on contract exchange with monthly payments of \$1,497.50 for 10 years and a final payment of \$90,000. Bidder one did not submit an amended bid.

These bids were still both significantly lower than the Council valuation obtained for this land. The purchase prices offered do not provide best value for Council following the subdivision work required for the sale of this land. As such, it is recommended that this land be retained in Council ownership.

The retaining of this land in Council ownership requires the maintenance of this land and it would be beneficial to lease this land to a third party for the use and maintenance of the property. Recent expressions of interest were completed for the remaining irrigation land for the short term and longer term public private partnership for this land and the majority of submissions were based on the irrigation of effluent for agricultural enterprises. The Goulburn Campdraft and Goulburn Riding for the Disabled groups both submitted an expression of interest for both short term and longer term use of land at Council's Irrigation farm that did not rely on effluent irrigation.

The current zoning of this land, E2 Environmental Conservation, permits outdoor recreational use with consent whereas the Gorman Road site, requested by these groups, requires rezoning and then potentially a development application depending on the new zoning. With this block being retained, this block has the benefits that the block has zoning that would permit outdoor recreational use with consent; the block size is suitable for these horse related recreational requirements; and the use of this block will allow the Gorman Road land to be used for other activities.

In their bid, the Goulburn Campdraft Association (NSW) requested the lease of land to build a permanent equine facility to hold campdrafting competitions. Currently they hold one, three day event per year. They also propose to hold one to two campdraft clinics per year. They plan to construct a Campdraft arena, holding yards, loading/unloading ramps, a canteen and office complex, a toilet and shower complex, a car park, a camping area, a water reticulation system, road construction and associated fencing. The estimate of construction costs is between \$250,000 and \$500,000 and the bid specified that they would finance all their costs with the aid of successful grant funding. They have requested a 99 year lease with a lease payment of \$1.00 per year.

The Riding for the Disabled Association (NSW) Goulburn Centre also requested a lease, with Goulburn Campdraft, for their facility and to house their therapy horses. They propose to construct an undercover sand arena, hay sheds, tack sheds, meeting/eating rooms with marshalling area, an amenities block with disabled access and car park. They propose to fund all infrastructure through donations and fundraising. They also requested a 99 year lease and no lease price was proposed. The statement made in regards to lease price was that "payments be determined based on our organisation charity status with agreement on what Council has to offer".

It is recommended that these groups both be offered a lease for part of the site each. This will be based on a peppercorn lease arrangement, which Council currently has a minimum rate of \$496 per year, based on the minimum lease fee set by Crown Land on the lease of Crown Land. This lease will be based on a period of 15 years, the same timeframe as the lease entered into with Growing Abilities at Ross Street. Council has a lease establishment fee in the 2020/21 fees and charges of \$135 per lease. This was not disclosed in the expression of interest documents so it is recommended that this fee not be charged for these farm leases.

The lease will be on the basis that the lease of the land, with the annual charge of \$496 per year, is the total limit of Council's ongoing support for these groups. These groups, Goulburn Campdraft Association (NSW) and Riding for the Disabled Association (NSW) Goulburn Office will be responsible for all costs to establish their operations and for the payment of all ongoing operational costs. This includes the preparation and submission of the development application, all construction costs, the upgrade of the access road and all ongoing operational and site maintenance costs.

Expressions of Interest for a Public Private Partnership for the Use of the Former Council Irrigation Area 1920E2005

As required from the Council resolution dated 19 November 2019, Expressions of Interest were advertised for a Public Private Partnership, from business or industry groups, to undertake an activity on this land that will have long term economic, social and environmental benefits to the Goulburn Mulwaree Community. Three expressions of interest were received for the use of this land, as well as the Goulburn Campdraft Associated Inc and Riding for the Disabled Association (NSW) Goulburn Office bids that were held over from the short term lease expression of interest process.

The bids were received from:

- ARW Multigroup Pty Ltd
- Narambulla Investments Pty Ltd
- Growing @ Goulburn (G@G)

ARW Multigroup submitted an expression of interest to lease the land for 6 years for grazing and cropping, consistent with their current short term lease arrangement. They propose to complete soil and weed control works to crop certified seed and fodder to produce a clean product for sale in the local district. The benefits listed in their proposal for this lease is the continued use of the existing Council infrastructure: the improvement of soil productivity: the renovation of the pastures; the ongoing maintenance of the existing irrigation equipment; the establishment of a showpiece irrigation farm that sells locally grown seed and fodder; and the use is consistent with surrounding land uses. The price offered for this lease is enclosed in the attachments. They also wanted to reserve the right to explore other permissible activities on the site that could be completed on a design and construction basis funded in partnership with Council.

Their bid stated that they would require Council to cover the cost of any capital upgrade works to upgrade fencing, yards or irrigation equipment maintenance. The pump station and irrigation equipment requires regular capital repairs and replacement of the pumps and controls will be required over the duration of the lease as the equipment was maintained to reach the end of irrigation at the farm only. This will be an ongoing liability for Council with this lease as the infrastructure continues to age and will require replacement. Fencing work will be required as Council did not have stock on the majority of the site. Fencing work would therefore be expected over the lease timeframe

The staff that have been nominated to operate the site in this bid, have extensive experience at the site and the company have demonstrated their site management skills under the current short term lease arrangement.

Narambulla Investments Pty Ltd submitted an expression of interest to lease the land for 10 years with a 10 year extension option, for cattle breeding, fodder production, potato seed production, and potential aquaculture (pending further research). They have also proposed that the site along Gorman Road be used by Goulburn Campdraft Inc and Riding for the Disabled Association (NSW) Goulburn Office. The price of their bid is attached and within their bid they have included an inkind contribution for the establishment of the multipurpose equine centre. The bid outlined the advantages of this proposal to include the creation of four full time staff positions for the various agricultural activities at the site and the benefits of sharing the land and providing some support to Goulburn Campdraft and Riding for this Disabled to provide facilities for their programs. Narambulla investments operate similar agricultural operations on other sites.

Growing at Goulburn (G@G) submitted an expression of interest for a period of 10 years for a Public Private Partnership, with a termination clause. The bid was focused on the renovation of the site including pastures, infrastructure and fencing to creating a farm that is a showcase for innovative practices. The aim of this partnership was to achieve carbon neutrality and financial reward by completing a soil carbon project through:

- Establishing a fully commercial mixed farming enterprise using the pastures, crop rotations and livestock management to create soil carbon to regenerate the soil health at the site. This is to be a showcase production of horticulture (vegetables, herbs, spices and perennials; fruits, nuts and berries and *Miscanthus giganteus* (a high carbon plant that is sterile, fast growing and non-invasive). This will be rotated with hay production.
- Sub-leasing the site for agistment following stock fencing and the installation of stock watering points
- Creating a composting operation using existing biosolids on site and the excess leafy vegetables tops grown on site
- Generate Carbon Credits Units from the site that can be sold by auction, privately or used as offsets by Council. They predict that 50,000 credits can be generated every 2 to 3 years. These credits currently have a value outlined in their bid.
- Generate biodiversity offsets through any threatened or vulnerable species on site at the site of the current dams
- Investigate green power generation
- Subdivide the Gorman Road land into 2 hectare Environmental Living blocks that will have an off grid water, power, and sewer system. These blocks to be sold to fund the partnership.
- Establish a research and development group to investigate options for green power

Three partnership scenarios were provided in the bid. The bid also requests further detail for clarification prior to entering into the submitted partnership.

The bid has some interesting ideas that financially depend on the subdivision and sale of the land along Gorman Road, which is not in accordance with Council's preference to retain ownership of this land detailed in the Council resolution dated 19 November 2019. This sale would be subject to successful rezoning and contamination assessments in accordance with Council planning requirements. It is currently understood that the size proposed may not be ideal in this location.

The bid included a number of referees and supporters. The group did not provide any examples of where they have completed similar on ground works and the bid was very technical and theoretical in nature.

The expression of interest process for the Public Private Partnership provided three options that all provide for use that is similar to the previous farming use of the site. These bids fit in with the surrounding land uses and allow agricultural activities to continue at the site. All these options however are very dependent upon the continued operation of the existing Council infrastructure. The infrastructure on site is dated and has been extensively used. The irrigation equipment was maintained during Council operations however the pump station, UV system and controls are dated and their continued operation cannot be guaranteed. This would mean that replacement of this equipment would be required and this would be a costly exercise with little direct benefit to the Goulburn Mulwaree community.

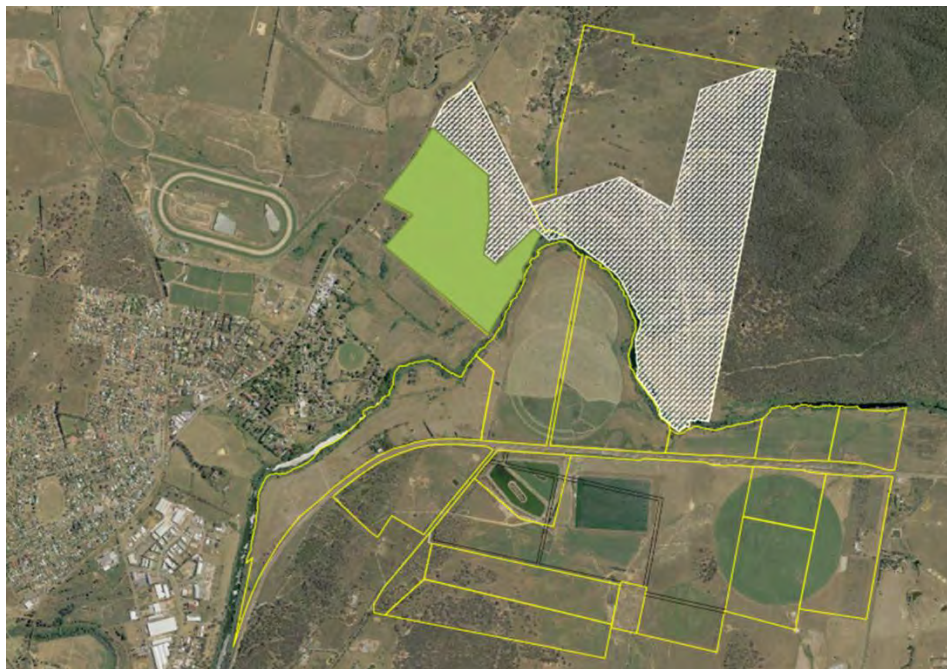
The Public Private Partnership from business or industry groups sought for long term economic, social and environmental benefits to the community. These proposals are for agricultural based projects that have economic benefit however the social benefits are restricted to the user group or purchasers. The Growing at Goulburn bid has the potential to provide economic and environmental benefit however the bid is very theoretical and has not been applied in practice by this group. The bid also relied on the sale of the Council owned land that was not in accordance with Council's preference to retain ownership of this land. Council had a vision for a Public Private Partnership to determine what options were available for the site for greater good for the community. This expression of interest process has indicated that the site is currently only regarded as agricultural land and the benefits of these enterprises are generally limited to the groups using the land.

It is recommended, that we do not enter into any Public Private Partnerships with any of these companies and Council develop a new proposal for this land. This proposal to include the establishment of an environmental reserve around the immediate area surrounding the effluent storage ponds. The site provides habitat for two threatened species and the maintenance of the pond is required maintain these habitats. It is also recommended, that the area between the railway line and the river be leased as agricultural land without irrigation. This land is flood prone, however the land is suitable for grazing. A lease without irrigation removes the maintenance requirement on the old infrastructure and maximises the effluent available in summer for irrigation through the reuse scheme that will have greater benefit to the community. ARTC previously provided advice that they do not have plans to upgrade the railway crossing with gates and lights and any upgrade of the crossing would be at Council cost. The use of this land for grazing, would be suitable with the current rail crossing.

It is recommended that we negotiate a lease with ARW Multigroup for the lease of the site without effluent irrigation. Their bid, and lease price offered was based on the irrigation of effluent and not for a non-irrigated site. This would change their scope of use for the site and the resultant payment. Currently, ARW Multigroup have the short term lease of the site that permits effluent irrigation. The short term lease would continue as per the timeframe advertised and this following longer term lease would be without effluent.

It is recommended that Council not proceed with a cemetery on the Gorman Road site and the General Manager investigate opportunities for a cemetery adjacent to the existing Kenmore (St Patrick's) Cemetery.

It is recommended, that the land east of the railway line between Gorman Road and Murrays Flat road be investigated for rural blocks in the absence of other proposals for the use of this land. This will allow the decommissioning of the infrastructure that will remove future equipment maintenance and replacement requirements. The reason being that we do not believe that the intent of clause 7 of the 7th November 2019 resolution is going to be difficult to fulfil for employment related activities. We already have in Goulburn a number of employment lands available for development but not progressing at any great rate. These include – Run-O-Waters, Finlay Road, Common Street and Bradfordville.

Lots 1 and 2 DP 1003261 – 534 Taralga Road

The 19 November 2019 resolution for this site was to proceed with the subdivision of this land for housing. This land was identified in the Urban Housing Strategy as future residential land.

A series of contamination reports have been completed for this site as the first stage investigations for this subdivision as per the EPA requirements. These included the completion of:

- Stage 1 – Preliminary Site Investigation
- Stage 2 – Detailed Site Investigation
- Supplementary Contamination Assessment

The Stage 1 report identified that there was a potential for contamination at the site and recommended a Stage 2 detailed assessment.

The Stage 2 report concluded that the concentration of contaminants of potential concern would generally not be present at an unacceptable human health, terrestrial ecosystem, drinking water or freshwater aquatic ecosystem exposure risk level with the exception of PFAS (Per and polyfluoroalkyl substances). It was recommended that a supplementary assessment be completed specifically for potential PFAS contamination.

In May 2020, the Commonwealth Department of Agriculture Water and Environment released the PFAS National Environmental Management Plan Version 2 that has been endorsed for use in NSW by the EPA. This report revised and reduced the environmental guideline values for PFAS. The supplementary report was prepared using the supplementary report.

The supplementary contamination assessment had a number of conclusions:

- PFAS compounds were detected in low levels in the following locations:
 - Gorman Road ponds
 - Groundwater at the north western portion of the site
 - Surface water in the un-named creek line and Kenmore Creek
- The detected concentrations of PFAS assessed onsite in the soils, surface water and groundwater do not present an unacceptable human health or ecological exposure risk, in the context of the proposed rezoning for residential subdivision based on the following assumptions:
 - Home grown produce be < 10% of fruit and vegetable intake
 - No home grown poultry/egg/livestock consumed
 - Reticulated water and or rainwater tanks will provide drinking water for the site

- There is a potential for effluent containing PFAS compounds to be located at offsite locations, like the racetrack, that could result in an unacceptable exposure risk pathway to receptors in the future.

It is recommended that Council proceed with the subdivision, adopting the assumptions outlined below and placing these requirements as covenant on the land titles:

- Home grown produce < 10% of fruit and vegetable intake.
- Consumption of home grown poultry, eggs, milk or meat from stock on the site needs to be excluded.
- Reticulated water and or rainwater tanks will provide drinking water for the site and groundwater use will not be permitted.

Work will commence on the subdivision following the endorsement of these requirements with respect to PFAS.

15.5 2020/2021 LOCAL HERITAGE GRANT PROGRAM

Author: Jack Miller, Landscape & Heritage Planner

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Local Heritage Grants Presentation (separately enclosed)  

Link to Community Strategic Plan:	EN4 – Maintain a balance between growth, development and environmental protection through sensible planning
Cost to Council:	Funds for Council’s Heritage Grants program have been included in Council’s adopted budget
Use of Reserve Funds:	NIL. Heritage grants are funded through both an operating grant and general revenue.

RECOMMENDATION

That:

- The report from the Landscape & Heritage Planner on the 2020/2021 Local Heritage Grant Program be received.
- The following grant applicants be offered heritage funding in the amounts shown with conditions where relevant:

Application	Location	Payment to be Offered	Condition
1/2020-2021	47 Combermere Street	Offer \$4,800 grant	<i>Galvanised iron to be used for the roof sheeting, guttering etc.</i>
3/2020-2021	246 Cowper Street	Offer \$2,500 grant	
9/2020-2021	96 Grafton Street	Offer \$2,500 grant	<i>Exterior grade timber to be used for verandah posts</i>
10/2020-2021	324 Sloane Street	Offer \$2,500 grant	<i>Galvanised iron to be used for the roof sheeting, guttering etc.</i>
11/2020-2021	8 Ben Street	Offer \$2,500 grant	
12/2020-2021	83 Grafton Street	Offer \$2,000 grant	
13/2020-2021	9 Bradley Street	Offer \$2,500 grant	
16/2020-2021	4 Grafton Street	Offer \$1,250 grant	
18/2020-2021	19 Market Street	Offer \$1,250 grant	<i>S138 required to work in road reserve; Exterior grade timber to be used</i>
19/2020-2021	34 King Street, Bungonia	Offer \$2,500 grant	
21/2020-2021	336 Auburn Street	Offer \$2,500 grant	<i>Galvanised iron to be used for the roof sheeting, guttering etc.; windows to be made of timber in the style of the original existing windows</i>
22/2020-2021	177 Bourke Street	Offer \$2,500 grant	<i>Exterior grade timber to be used to construct fence</i>
25/2020-2021	78 Queen Street	Offer \$2,500 grant	

3. The following applications be placed on the reserve list in the priority order shown:
- 6/2020-2021, 4 Church Street, 1st Reserve
 - 23/2020-2021, McCallum Graves, 2nd Reserve
 - 15/2020-2021, Knowlman Grave, 3rd Reserve
 - 2/2020-2021, 68 Mundy Street, 4th Reserve
 - 20/2020-2021, 1 Ballina Street, 5th Reserve
 - 14/2020-2021, 292 Merilla Lane, Parkesbourne, 6th Reserve
 - 7/2020-2021, 209 Braidwood Road, 7th Reserve
 - 8/2020-2021, 21 Hay Street, Bungonia, 8th Reserve
- General Condition: All paint colour schemes to be approved by Council prior to commencement.*
4. A grant is not offered to:
- 4/2020-2021, 164 Bourke Street (Refer applicant to Council's Community Grants Scheme).
 - 17/2020-2021, St Saviour's Cemetery (Refer applicant to Council's Community Grants Scheme).
 - 24/2020-2021, 207 Auburn Street.

BACKGROUND

The Local Heritage Grant Program is a popular part of Council's support and promotion of our local heritage. The program is part funded by the NSW Department of Premier & Cabinet, Heritage NSW section to a maximum of \$5,500 to be matched at a rate of \$2 from Council for each \$1 from OEH. Council allows for a greater contribution than the 2 for 1 formula.

REPORT

Twenty five (25) applications were submitted for the 2020/2021 round of Heritage Grants. This number is double the number received the previous year. There are many worthy applications so it made selecting the successful applicants difficult. The budget allows for a total of \$31,800 to be allocated to the Local Heritage Grant Program. Each grant amount has to be matched equally by the applicant.

Assessment

The grant applications were assessed by both Council's Heritage Advisor and Council's Landscape & Heritage Planner against the State grant criteria to give each application a score out of 135. The result is a score that ranks the applications in priority order. The individual applications contain co

Commercial information of a confidential nature and therefore have not been attached.

A condition for all applications for painting is that the colour scheme be agreed with Council prior to commencement.

Application	Location	Proposal	Cost	Score	Recommendation	Condition
1/2020-2021	47 Combermere Street	Replace roof	\$210,000	69/135	Offer \$4,800 grant	<i>Galvanised iron to be used for the roof sheeting, guttering etc.</i>
2/2020-2021	68 Mundy Street	Tile verandah floor	\$10,434	45/135	Place on reserve list in 4th position for \$2,500 grant	
3/2020-2021	246 Cowper Street	Paint	\$11,000	57/135	Offer \$2,500 grant	
4/2020-2021	164 Bourke Street	Concrete Paving	\$20,000	28/135	No offer (does not meet grant criteria)	
5/2020-2021	33-43 King Street, Bungonia	Windows & doors	\$10,450	61/135	No offer. Requires roof prior to installation of windows & doors	
6/2020-2021	4 Church Street	Paint	\$16,050	49/135	Place on reserve list in 1st position for \$2,500 grant	
7/2020-2021	209 Braidwood Rd	Conservation of 1857 toilet block	\$6,700	42/135	Place on reserve list in 7th position for \$2,500 grant	
8/2020-2021	21 Hay Street, Bungonia	Brick chimney repairs	\$5,060	39/135	Place on reserve list in 8th position for \$2,500 grant	
9/2020-2021	96 Grafton Street	Painting, repairs etc.	\$10,221	70/135	Offer \$2,500 grant	<i>Exterior grade timber to be used for verandah posts</i>
10/2020-2021	324 Sloane Street	Roof repairs	\$15,940	68/135	Offer \$2,500 grant	<i>Galvanised iron to be used for the roof sheeting, guttering etc.</i>
11/2020-2021	8 Ben Street	Paint windows	\$22,000	62/135	Offer \$2,500 grant	
12/2020-2021	83 Grafton Street	Paint	\$5,000	68/135	Offer \$2,000 grant	
13/2020-2021	9 Bradley Street	Paint & repairs	\$29,000	57/135	Offer \$2,500 grant	
14/2020-2021	292 Merilla Lane, Parkesbourne	Conservation of kitchen building	\$13,785	43/135	Place on reserve list in 6th position for \$2,500 grant	
15/2020-2021	Knowlman Grave	Conservation	\$3,575	46/135	Place on reserve list in 3rd position for \$1,800 grant	
16/2020-2021	4 Grafton Street	Paint	\$4,140	50/135	Offer \$1,250 grant	
17/2020-2021	St Saviour's Cemetery	Repair & paint gates	\$2,000	0/135	No offer (does not meet grant criteria). Recommend apply for Community Grant	
18/2020-2021	19 Market Street	Replace rotted verandah post	\$2,474	68/135	Offer \$1,250 grant.	<i>S138 required to work in road reserve; Exterior grade timber to be</i>

Application	Location	Proposal	Cost	Score	Recommendation	Condition
						<i>used</i>
19/2020-2021	34 King Street, Bungonia	Stonework repairs	\$5,320	59/135	Offer \$2,500 grant	
20/2020-2021	1 Ballina Street	Repairs & Paint	\$8,800	45/135	Place on reserve list in 5th position for \$2,500 grant	
21/2020-2021	336 Auburn Street	Replace roofing & Replace windows	\$19,953	70/135	Offer \$2,500 grant.	<i>Galvanised iron to be used for the roof sheeting, guttering etc.; windows to be made of timber in the style of the original existing windows</i>
22/2020-2021	177 Bourke Street	Fence	\$12,265	66/135	Offer \$2,500 grant	<i>Exterior grade timber to be used to construct fence</i>
23/2020-2021	McCallum Graves	Conservation	\$6,741	49/135	Place on reserve list in 2nd position for \$2,500 grant	
24/2020-2021	207 Auburn Street	Roof repairs	No Quote	0/135	No offer	
25/2020-2021	78 Queen Street	Paint	\$9,150	64/135	Offer \$2,500 grant	

Recommendation

The total project value of the fourteen (14) projects recommended for funding is \$366,913. The total recommended grant funding is \$31,800.

Eight items have been placed on a prioritised reserve list. Three applications have not been recommended for funding as they did not meet the grant criteria.

15.6 2020/2021 GOULBURN CENTRAL BUSINESS DISTRICT (CBD) GRANTS

Author: Jack Miller, Landscape & Heritage Planner

Authoriser: Warwick Bennett, General Manager

Attachments: 1. CBD Heritage Grants Presentation [↓](#) 

Link to Community Strategic Plan:	EN4 – Maintain a balance between growth, development and environmental protection through sensible planning
Cost to Council:	Funds for Council’s CBD Grants program have been included in Council’s adopted budget. \$25,000 is available for CBD grants.
Use of Reserve Funds:	NIL. Heritage grants are in Council’s adopted budget.

RECOMMENDATION

That:

1. The report from the Landscape & Heritage Planner on the 2020/2021 CBD Grants be received.
2. The following grant applications be offered funding in the amounts shown:
 - 1/2020-2021, 324 Sloane Street - Offer \$2,775 grant
 - 2/2020-2021, 131 Auburn Street - Offer \$1,150 grant
 - 3/2020-2021, 213 Auburn Street - Offer \$3,850 grant
 - 4/2020-2021, 2 Montague Street - Offer \$2,500 grant
 - 5/2020-2021, 199 Auburn Street - Offer \$2,500 grant
 - 6/2020-2021, 25 Market Street - Offer \$2,500 grant
 - 7/2020-2021, 19 Market Street - Offer \$2,500 grant
 - 8/2020-2021, 336 Auburn Street - Offer \$2,500 grant
 - 9/2020-2021, 78 Bradley Street - Offer \$2,500 grant
 - 10/2020-2021, 97 Bourke Street - Offer \$2,225 grant
 - 11/2020-2021, Auburn Street – No grant offer
 -
3. For all applications the colour scheme to be approved by Council prior to commencement of the work

BACKGROUND

Council has included funds in the budget for a grant scheme to encourage owners of buildings in the CBD to improve the appearance of their properties. An amount of \$25,000 grant funding is available for 2020-2021.

REPORT

In 2019-2020, Council targeted Auburn Street CBD businesses with grants to assist property owners, in particular focussing on achieving sympathetic and appropriate colour schemes and advertising signage. In 2020-2021 the area was expanded to the B3 Commercial Core Zone of the Local Environmental Plan 2009. The target area is bounded by the eastern side of Bourke Street, the western side of Sloane Street, the Southern side of Bradley Street & the northern side of Clinton Street.

Subsequently eleven (11) applications for CBD properties were received.

Assessment

Council staff assessed the applications and make the following recommendations in the assessment table below. The individual applications contain commercial information of a confidential nature and therefore have not been attached.

The properties targeted within the CBD are all located within the Heritage Conservation Area. Whilst contribution to the heritage character of the area was a consideration for assessment, other criteria were also applied to the assessment such as buildings of high visibility and public access, therefore properties may not be all individually heritage listed but may be worthy due to streetscape exposure and CBD enhancement potential.

Assessment Table

Application	Location	Proposal	Cost	Recommendation
1/2020-2021	324 Sloane Street	Paint	\$16,940	Offer \$2,775 grant
2/2020-2021	131 Auburn Street	Paint	\$2,300	Offer \$1,150 grant
3/2020-2021	213 Auburn Street	Paint	\$36,451	Offer \$3,850 grant
4/2020-2021	2 Montague Street	Paint	\$8,910	Offer \$2,500 grant
5/2020-2021	199 Auburn Street	Paint	\$8,800	Offer \$2,500 grant
6/2020-2021	25 Market Street	Paint	\$8,000	Offer \$2,500 grant
7/2020-2021	19 Market Street	Paint	\$5,000	Offer \$2,500 grant
8/2020-2021	336 Auburn Street	Paint	\$5,005	Offer \$2,500 grant
9/2020-2021	78 Bradley Street	Paint & front boundary fence		Offer \$2,500 grant
10/2020-2021	97 Bourke Street	Paint	\$4,455	Offer \$2,225 grant
11/2020-2021	203 Auburn Street	Internal works - does not meet assessment criteria	-	No offer
TOTAL			\$112,271	\$25,000

The total project value of the recommended projects is \$112,271. The total recommended grant funding is \$25,000 and \$87,271 will be paid by the applicants.

A condition will be placed on all grants for painting that the colour scheme is to be agreed with Council prior to the start of work.

2020/2021 CBD Grant Applications



Background

- Council has 2 Heritage Grant Schemes
 - CBD Heritage Grants – An action of the CBD Masterplan
 - Local Heritage Grants – in partnership with Heritage NSW
- **The focus of this presentation is CBD Heritage Grants**
- Applications for the Local Heritage Grant scheme to be considered separately.
- 11 CBD grant applications were received
 - One application is for internal work and does not meet the grant criteria
- Total value of work proposed \$112,271
- Council funds available \$25,000
- All buildings are in the Heritage Conservation Area
- Summary table available at the end of this presentation



1. 324 Sloane Street – Paint

Heritage Item

- Value of work \$16,940
- Grant proposed \$2,775
- Also has Local Heritage Grant application for roof repairs



Owner: Helen Hadlow



2. 131 Auburn Street – Paint



Owner: Phillip Freeman

Heritage Item

- Value of work \$2,300
- Grant proposed \$1,150
- Building at left of photo (Yoga Presence)
- This will complete the painting of a group of three attached shop fronts. Colours will be the same as the two buildings to the right.

3. 213 Auburn Street – Paint

- Value of work \$36,451
- Grant proposed \$3,850
- Had a grant in 2019-2020 but were unable to get the painter to complete the work.



Owner: Paul O'Rourke

4. 2 Montague Street, CWA – Paint windows



- Value of work
\$8,910
- Grant proposed
\$2,500

Owner: Country Women's Association

5. 199 Auburn Street, Goulburn Post – Paint

Heritage Item



Owner: J & L Gay

- Value of work
\$8,800
- Grant proposed
\$2,500

6. 25 Market Street – Paint



- Value of work
\$8,000
- Grant proposed
\$2,500

Owner: P Youssef & A El Saadi

7. 19 Market Street, Goulburn Club – Paint

Heritage Item

- Value of work \$5,000
- Grant proposed \$2,500

- Also has Local Heritage Grant application to replace rotted verandah post



Owner: Goulburn Club

8. 336 Auburn Street – Paint

Heritage Item

- Value of work \$5,005
- Grant proposed \$2,500
- Also has Local Heritage Grant application to replace upper storey windows and roof sheeting



Owner: Menio Drakakis(Owner) & Geogea Drakakis

9. 78 Bradley Street – Paint & boundary fence



- Work proposed painting \$8,960 and front fence \$7,450
- Grant proposed \$2,500

Owner: J & P Gore

10. 97 Bourke Street – Paint



- Value of work \$4,455
- Grant proposed \$2,225

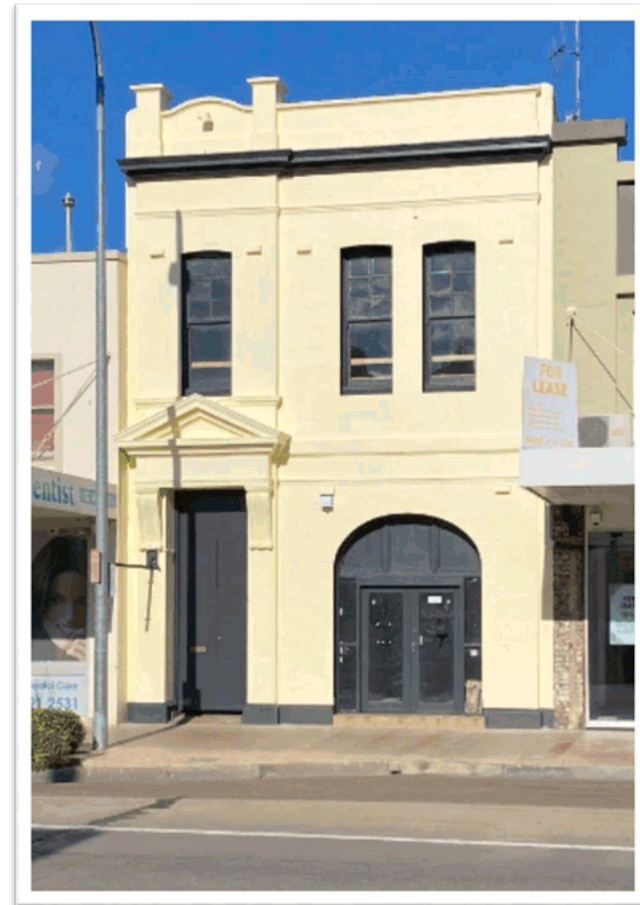
Owner: Elizabeth Bligh



11. 203 Auburn Street – Internal work

- Does not meet grant criteria
- Work already completed to exterior
- No grant proposed

Owner: N Mozumder



Application Assessment

All items are in the Heritage Conservation Area – Budget: \$25,000

	Address	Work proposed	Total Value of work	Heritage Item	Suitable for grant	Recommended grant amount	Comment
1	324 Sloane Street	Paint	\$16,940	Yes	Yes	\$2,775	Also has heritage grant application
2	131 Auburn Street	Paint	\$2,300	Yes	Yes	\$1,150	Will complete painting of group of 3 buildings
3	213 Auburn Street	Paint	\$36,451	No	Yes	\$3,850	Had grant 2019-2020, did not complete work
4	2 Montague Street	Paint	\$8,910	No	Yes	\$2,500	CWA
5	199 Auburn Street	Paint	\$8,800	Yes	Yes	\$2,500	Goulburn Post building
6	25 Market Street	Paint	\$8,000	No	Yes	\$2,500	
7	19 Market Street	Paint	\$5,000	Yes	Yes	\$2,500	Goulburn Club. Also has heritage grant application.
8	336 Auburn Street	Paint	\$5,005	Yes	Yes	\$2,500	
9	78 Bradley Street	Paint & front boundary fence	\$8,960 paint \$7,450 fence	No	Yes	\$2,500	
10	97 Bourke Street	Paint	\$4,455	Yes	Yes	\$2,225	
11	203 Auburn Street	Internal	-	Yes	No	Nil	Internal work, doesn't meet grant criteria
		Total	\$112,271			\$25,000	



15.7 1920T0010 PLANT & EQUIPMENT HIRE PANEL TENDER REQUEST

Author: Andrew Cartwright, Business Manager Works
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	IN 2.2 Eliminate networks safety hazards when identified IN3.2 – Implement Road Infrastructure Capital Works and Maintenance Programs
Cost to Council:	To be funded from current 2019/20 Maintenance and Capital Works Budgets and subsequent Maintenance and Capital Works budgets
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report of the Business Manager of Works on the process of inclusion for Roadworx Surfacing Pty Ltd onto the Plant & Equipment Hire panel be received.
2. Council delegate authority to the General Manager to approve Roadworx Surfacing Pty Ltd onto the Plant & Equipment Hire panel if the submission conforms with the Tender requirements

BACKGROUND

During the 17th December 2019 Council Meeting (item 15.12) Council approved twenty five (25) suitably competent and equipped contractors onto Councils Plant & Equipment Hire Panel Tender.

This panel of specialist contractors encompasses the entire Council offering options to hire in additional plant when needed. Due to the wide ranging works a large panel of contractors was required to ensure appropriate coverage of plant and equipment specific to each Directorate.

This assistance can range from dry hiring plant and equipment for Council staff to operate or hiring specialist plant with an operator to undertake specific works.

While the number of companies on the tender seems high there are only a limited amount with the capability to provide Council with hourly hire options to safely and efficiently deliver road construction and maintenance projects to Council.

Roadworx Surfacing Pty Ltd (Roadworx) recently approached Council to join the existing plant hire panel. Roadworx did not submit a tender response in 2019 and therefore are currently not on the panel.

The contract is initially for a period of three (3) years with an option to extend the contract for a further 2 years. The contract term may be extended by a further 12 months at the sole discretion of Council, subject to satisfactory performance.

With the recent Natural Disaster declarations from the February 2020 Bushfire and February/August Flood events, Council are now required to deliver an additional \$10,000,000 in repair works which are to be delivered by external contractors. This \$10,000,000 is in excess to the 2020/21 Capital Works and scheduled Maintenance programs and therefore additional resources will assist with delivery of this substantial works program.

REPORT

To achieve Council's level of service in undertaking both capital works and maintenance projects as well as reactive storm damage repair works it has been identified that Council require additional assistance in the form of contractors equipped to deliver civil works.

Recent RFQ attempts to undertake Storm Damage Repair works have determined that there are only three local companies bidding for the works despite attempts to include companies from elsewhere that are on the Plant & Equipment Hire Panel, their response has been that they are too busy to entertain coming to the Goulburn Mulwaree Council area to undertake work.

On Tuesday the 26th of August Council were approached by the General Manager of Roadworx Surfacing Pty Ltd requesting consideration to be included onto the Plant & Equipment Hire Panel.

Roadworx missed the opportunity to submit a tender response for the Plant & Equipment Hire Panel due to key staff being on leave in 2019 when Council was calling for tender responses to provide plant hire services.

Roadworx are known to GMC and have worked for successfully with GMC on a number of occasions over the past five years. They can offer civil, asphalt, haulage and bitumen options to Council.

It is therefore recommended that following process be approved

- 1) Roadworx be provided with Tender documents that were supplied to the other companies through TenderLink

- 2) Council's Tender Evaluation Panel (TEP) evaluate their response in accordance with the evaluation weightings stipulated in the Evaluation & Probity Plan. The TEP will consist of the same members as the original RFT:
 - Chair Rob Hughes – Business Manager Community Facilities
 - Member Tony Trounce – Maintenance Engineer
 - Member Martin Wragge – Morley – Business Manager Assets & Design

The evaluation criteria and respective weighting are as follows:

- | | |
|---|------|
| • Quality, Safety and Environmental Systems | 20% |
| • Experience/Referees | 40% |
| • Capability & Capacity | 40% |
| • Total of Price Weightings | 100% |

Price will be kept separate from the evaluation of the non-price criteria to avoid bias in evaluation. It is recommended that an evaluation report be prepared for the General Manager who is delegated with authority to add Roadworx to the plant hire panel if the submission is suitable.

15.8 TENDER 1920T0012 - LEGAL SERVICES PANEL**Author:** Maria Timothy, Business Manager Governance**Authoriser:** Warwick Bennett, General Manager**Attachments:** 1. Tender 1920T0012 Legal Services Panel Evaluation Report.pdf - Confidential

Link to Community Strategic Plan:	CL.1.1 Actively promote sound governance practices and procedures within the organisation
Cost to Council:	Funded from legal services budget within Council's annual budget
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager Governance on Tender 1920T0012 Legal Services Panel be received.
2. The tenderers Maddocks, Lindsay Taylor Lawyers, Pikes & Verekers Lawyers, HWL Ebsworth Lawyers and Wilshire Webb Staunton Beatties are appointed as members of Council's Legal Services Panel.
3. The appointment as members of Council's Legal Services Panel be for a period of 2 years with 2 options to extend the term by 1 year and that the decision to extend will be based on provider performance and at the sole discretion of Council.

BACKGROUND

On 7 July 2015 Council appointed a panel of legal providers for a period of 3 years with the option to extend with two one year options. The panel has been extended by two one year options and is due for renewal.

REPORT

Tenders were called for 1920T0012 Legal Panel Services on 7 July 2020. The tender process was conducted consistent with the requirements of the *Local Government Act 1993*, *Local Government (General) Regulation 2005* and the *Tendering Guidelines of NSW Local Government (General) Regulation 2009*.

Tenders closed on 4 August 2020 and submissions were received from the following companies:

Company	Address
Baker Deane & Nutt Lawyers	260 Crawford Street, Queanbeyan NSW 2620
Bartier Perry Pty Limited	77 Castlereagh Street, Sydney NSW 2000
Bradley Allen Love	9 th Floor Canberra House, 40 Marcus Clarke Street, Canberra ACT 2601
Coutts Solicitors & Conveyancers	5/338 Camden Valley Way, Narellan NSW 2567
Elringtons Pty Ltd	Level 7, 221 London Circuit, Canberra ACT 2601
Hall & Wilcox	Level 11, Rialto South Tower, Melbourne VIC 3000
Holding Redlich Partnership	PO Box 4118, Sydney NSW 2000

HWL Ebsworth Lawyers	Level 14, Australia Square, 264-278 George Street, Sydney NSW 2000
Lindsay Taylor Lawyers	Level 9 Suite 3, 420 George Street, Sydney NSW 2000
Maddocks	Level 26, Angel Place, 123 Pitt Street, Sydney NSW 2000
Marsdens Law Group	49 Dumaresq Street, Campbelltown NSW 2560
No Borders Legal Advocates Pty Ltd	Level 1, 20 Park Road, Milton QLD 4064
Pikes & Verekers Lawyers	Level 2, 50 King Street, Sydney NSW 2000
Redenbach Lee Lawyers Pty Ltd	Level 29, Chifley Tower, 2 Chifley Square, Sydney NSW 2000
RMB Lawyers	Level 3, 110-114 Crown Street, Wollongong NSW 2500
Sparke Helmore Lawyers	Level 29, MLC Centre, 19 Martin Place, Sydney NSW 2000
Wilshire Webb Staunton Beattie	Level 9/60 York Street, Sydney NSW 2000

Tender Evaluation Panel was established and included:

- Maria Timothy (Chair) Business Manager Governance
- Sarah Ruberto Business Manager Marketing, Events & Culture
- Stephanie Mowle Business Manager Planning & Development

The evaluation process was carried out by The Panel following the process outlined in the Evaluation Plan. The Evaluation Plan and Tender Plan were completed and signed prior to advertisement. The final Evaluation Report is attached to this Council report.

The evaluation process was undertaken in two (2) phases (Refer to the evaluation report for further details).

Phase 1: Preliminary Evaluation

The panel met to determine whether the tenders were conforming to the mandatory submission requirements. The tenderers Baker Dean & Nutt Lawyers and No Borders Legal Advocates Pty Ltd did not conform to mandatory requirements and did not proceed to Phase 2 Detailed Evaluation of Non-Price Evaluation Criteria.

Phase 2: Detailed Evaluation of Non-Price Evaluation Criteria

The panel completed the detailed evaluation of Non-Price criteria in accordance with the following weightings:

- | | |
|-----------------------------|-----|
| • Experience / References | 70% |
| • Responsiveness | 20% |
| • Quality Management System | 10% |

Price schedules were reviewed to determine they complied with the mandatory submission requirements and combined with the non-price criteria. The weightings for this were:

- | | |
|----------------------|-------|
| • Non-price criteria | 100 % |
| • Price criteria* | 0 % |

* Due to similarity with pricing, criteria was set to ensure that that pricing was provided for all key personnel who would be dealing with Council’s legal matters.

The overall ranking was determined to be:

Ranking	Tenderer
1	Maddocks
2	Lindsay Taylor Lawyers
3	Pikes & Verekers Lawyers
4	HWL Ebsworth Lawyers
5	Wilshire Webb Staunton Beattie
6	Marsdens Law Group
7	Bartier Perry Pty Ltd
8	Hall & Wilcox
9	Holding Redlich Partnership
10	Bradley Allen Love Lawyers
11	RMB Lawyers
12	Elringtons
13	Sparke Helmore Lawyers
14	Redenbach Lee Lawyers
15	Coutts Solicitors & Conveyancers

The Request for Tender Specification indicated that the number of providers appointed as members of the Legal Services Panel was not expected to exceed four providers. Due to the close scores of the fourth and fifth ranked tenderers, it is recommended that the number be extended to five members to include both of these tenderers.

Following the completion of the tender evaluation process, the Panel recommends Maddocks, Lindsay Taylor Lawyers, Pikes & Verekers Lawyers, HWL Ebsworth Lawyers and Wilshire Webb Staunton Beattie as the preferred Tenderers for the Provision of 1920T0012 Legal Services Panel for a period of 2 years with 2 options to extend the term by 1 year. The decision to extend will be based on provider performance and at the sole discretion of Council.

This recommendation is based on the preferred tenderers being the 5 highest ranking proponents at the completion of the evaluation process.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

15.9 COPFORD REACH - UPGRADE

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Copford Reach - Aerial Photo** [!\[\]\(a03a7eb2f4046e1d3c76772003e549ea_img.jpg\)](#) [!\[\]\(844169987a590ed8c7e31d5d18950e8d_img.jpg\)](#)
 2. **Letter from Minister Melinda Pavey to Member for Goulburn Wendy Tuckerman MP Goulburn Barefoot Waterski Club** [!\[\]\(2af34e678d9364b2f32b7174f4964d2c_img.jpg\)](#) [!\[\]\(70453908cab6780413d48bd2b8b15c53_img.jpg\)](#)

Link to Community Strategic Plan:	CO1 – Access to Community Infrastructure
Cost to Council:	Nil at this stage but if Council approves the recommendation then future reports may request additional funding
Use of Reserve Funds:	Nil at this time

RECOMMENDATION

That

1. The report from the General Manager on the Copford Reach Upgrade be received
2. Council establishes a Copford Reach Upgrade Working Party as follows

Membership: Two Councillors

General Manager or his delegate

Two Members of the Community

One representative from the Goulburn Barefoot Waterski Club

The Working Party to have the authority from time to time to second any other member that in the Working Party opinion will add value to the brief

Brief To present a report to Council through a briefing session on the options and opportunities for the redevelopment of the Copford Reach reserve and waterway that will cater for a variety of community organisations and the wider community. The working party to have significant regard to protecting the natural environment in the recommendations they make.

Budget There is no budget allocation for this Working Party but the working party can make representations to the General Manager for funding if any financial assistance for external supplier is required

Timeframe The Working Party to have their final report to Council prior to the 28th February 2021 to allow for any budget implications from the working party agreed by Council to be addressed as part of the next four year Delivery Plan.

3. The two Council representatives on the Copford Reach Upgrade Working Party be Cr and Cr
4. The General Manager to write to the Goulburn Barefoot Waterski Club seeking a representative from that Club to be a member of the Working Party
5. The General Manager call for Expression of Interest for two (2) Community representatives on the Copford Reach Upgrade Working Party. This advertisements for this Expression of Interest process be through the normal Council public advertising process and social media.
6. The General Manager to report back to Council the nominations for the community representatives for the Council to make the final decision

BACKGROUND

One of the most picturesque parts of our Wollondilly River system with the City boundaries is the Copford Reach. The Minister of Water, Property and Housing has now given a direction that any works undertaken on this stretch of the river falls totally within the responsibility of the Goulburn Mulwaree Council

REPORT

Council has been approached by the Goulburn Barefoot Waterski Club and other groups and organisations to use the Copford Reach section of the river for recreational activities, sporting activities and competitions. Council has been reluctant to give any approvals until such times as the Crown Lands have determined their level of involvement. In the attached letter from the Minister of Water, Property and Housing – The Hon Melinda Pavey – it is stated that:-

“The Wollondilly River at the specified location is not Crown Land and therefore, will not be subject to approvals under the Crown Lands Management Act 2016. The adjoining land and waterway at that point is owned by and under the management of the Goulburn Mulwaree Council.

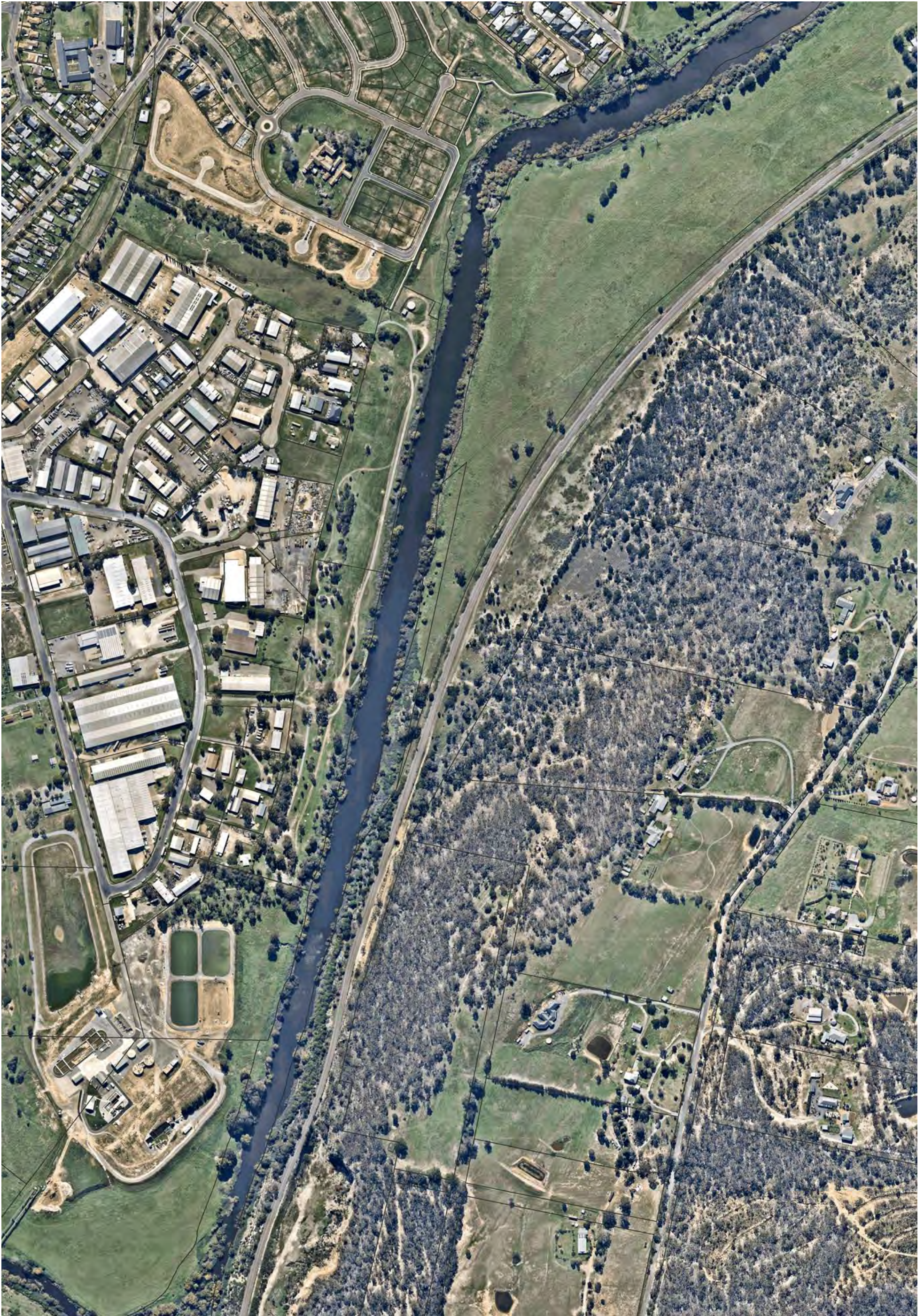
This is great news and now allows this Council to have management control over the activities within this area of the waterway. Council must of course exercise a responsible environmental management control to ensure the protection of this beautiful natural environment.

The recommendation in this report is for Council to establish a community working party that examines and investigates options for the upgrade of this section of the river and of course the reserves adjacent to the banks. The working party membership being recommended is for two (2) Councillors, one member of the Goulburn Barefoot Waterski Club and two community members. To select the working party we will write to the Waterski Club and for the two community representatives - place ads in our normal printed media and radio spots plus social media calling for nominations from the community.

The brief is recommended to be very flexible to allow the working party to investigate and recommend a wide range of options and opportunities. The recommended brief states “To present a report to Council through a briefing session on the options and opportunities for the redevelopment of the Copford Reach reserve and waterway that will cater for a variety of community organisations and the wider community.”

It is not recommended that the Working Party be given a budget at this time but if they do requires the use of external resources such as landscape architects then they make representations to the General Manager for such funding

The timeframe is short but if any funding is needed in the short terms for projects then Council would need that information and recommendation for 2021/22 budget consideration.





The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

IM19/25558

Mrs Wendy Tuckerman MP
Member for Goulburn
PO Box 168
GOULBURN NSW 2580


Dear Mrs Tuckerman

Thank you for your letter, on behalf of Barefoot Water Skiing Club, requesting information on the process for establishing the use of land along a waterway at Copford Beach. I appreciate the reasons that prompted the Club to write and note its interest in using a section of the Wollondilly River for barefoot water skiing and other associated events with the Club's activities.

I am advised that the Department of Planning, Industry and Environment (DPIE) – Crown Lands has contacted the Club to discuss its proposal and has been assisting the Club to determine who has responsibility for the subject land and waterway.

I am further advised that the Department has completed a detailed investigation into the status of the land and waterway. The Wollondilly River, at the specified location, is not Crown land and therefore, will not be subject to approvals under the *Crown Land Management Act 2016*. The adjoining land and waterway at that point is owned by, and under the management of, Goulburn Mulwaree Council.

I am informed that the Club has been encouraged to liaise directly with Marina Hollands, Director, Goulburn Mulwaree Council, on the future use of the subject area and any potential restrictions to its access or use. Council can also provide information on what other approvals are required to improve the land or install new infrastructure. The Club may also find it beneficial to discuss with Council the options available for ongoing management of the land, as they are the adjoining landholder.

I am advised that the Department has notified the Club that it does not administer any funding or grant programs that would support the works or upgrades to existing infrastructure on the land that is proposed by the Club. The Club may wish to explore options for funding opportunities through the NSW Maritime's Boating Now Grants, Club NSW Grants and the Veolia Mulwaree Trust.

I trust this information is of assistance. Should the Club wish to discuss this matter further, I have asked that Ms Gina Guinane, Natural Resource Management Project Officer in DPIE Crown Lands, be available to assist. Ms Guinane can be contacted on (02) 4824 3708 or email gina.guinane@crowmland.nsw.gov.au.

Thank you for taking the time to bring this matter to my attention.

Yours sincerely


Melinda Pavey MP
Minister for Water, Property and Housing


23 JAN 2020

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 7300 ■ F: (02) 9339 5570 ■ W: nsw.gov.au

15.10 MARULAN SOUTH ROAD - UPGRADE

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Heads of Agreement - Boral and Goulburn Mulwaree Council** [↓](#) 

Link to Community Strategic Plan:	IN3 Our Infrastructure
Cost to Council:	The full cost of the upgrade of this road will be met by Booral Cement Limited. The cost of preparing this Heads of Agreement has also been met by Boral
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report of the General Manager on the Marulan South Road – upgrade be received.
2. Council endorse the Heads of Agreement with Boral Cement Limited for the upgrade of the Marulan South Road upgrade and authorise the General Manager to sign this agreement on behalf of Council.

BACKGROUND

Boral Cement Limited through their Land & Property Group have been discussing with us the upgrade required for Marulan South Road as a result of their Development Application for

REPORT

Boral Cement Limited have lodged a Development Application (SSD7009) seeking development consent to continue operations at its Marulan South Limestone Mine, an open cut limestone mine in at the end of Marulan South Road which connects the mine to the Hume Highway.

The Project involves the construction of an overburden emplacement over a portion of Marulan South Road known as the sweeper bend that forms part of that portion of Marulan South Road to be closed and sold. To ensure ongoing public access to adjacent properties Boral is required to realign a portion of Marulan South Road.

On 10 May 2019, the Council made a submission to the Department of Planning, Industry and Environment in respect of SSD7009 stating that the Marulan South Road is considered inadequate in terms of its construction and safety and that the project warranted upgrade works and the imposition of a developer contribution for the ongoing maintenance of the road in accordance with section 7.11 of the Environmental Planning and Assessment Act 1979.

Please find attached the “Heads of Agreement” that sets out the agreement between Council

Councils Executive have been negotiating with Boral to ensure that this road is upgraded. We have been using the same parameters for this upgrade as imposed on Gunlake Quarries, Multi-Quip and Veolia (Woodlawn).

The final design and construction standards for the Upgrade Works are to be based on the following technical requirements set out in the Council Submission – see Schedule 4:

- 2 x 3.5m travel lanes (total 7m wide sealed carriageway);
- 1.5m wide shoulders each side, 1m of which is sealed;
- 3.0m clear zone
- 80km/h design standard;
- Minimum of 10 years remaining pavement life;
- A line marking plan with Wide Centre Line Treatment (WCLT) of the road centreline;
- The provision of retro reflective pavement markers, edge line marking with retro reflective pavement markers, and guide posts at a spacing as determined from an analysis of heavy fogs along South Marulan Road;

The timing of the upgrade works will be as follows:-

Boral to fund and complete the Upgrade Works within two (2) years of the grant of the Mining Lease (refer Schedule 3)

Boral to fund and complete the Realignment Works after the closure of Marulan South Road and within four (4) years of the grant of the Mining Lease (refer Schedule 2).

The recommendation in this report is for Council to endorse the attached Heads of Agreement and authorise the General Manager to sign the agreement on behalf of the Council. This Heads of Agreement fulfils the commitment by Boral Cement Limited to address the submission made by Council to their Development Application with State Government.

The value of the works is as follows

The upgrade works are estimated to cost – Schedule 3	\$4,500,000
The new road works are estimated to cost – Schedule 2	\$1,000,000



Heads of Agreement

—

Boral Cement Limited ACN 008 528 523 (**Boral**)

Goulburn Mulwaree Council (**Council**)

—

MinterEllison

Heads of Agreement

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Details

Date

Parties

Name **Boral Cement Limited** ACN 008 528 523
Short form name **Boral**
Notice details Triniti 2, Level 5, 39 Delhi Road, North Ryde NSW 2113
Email: Rachael.Snape@boral.com.au
Attention: Rachael Snape, Planning and Development Manager NSW/ACT

Name **Goulburn Mulwaree Council** ABN 84 049 849 319
Short form name **Council**
Notice details 184 Bourke Street, Goulburn, NSW
Email: council@goulburn.nsw.gov.au
Attention: The General Manager

Background

- A Boral has lodged a Development Application (**SSD7009**) seeking development consent to continue operations at its Marulan South Limestone Mine (**Project**), an open cut limestone mine in the Southern Highlands of NSW.
- B Access to the mine is obtained via Marulan South Road which connects the mine to the Hume Highway.
- C The Project involves the construction of an overburden emplacement over a portion of Marulan South Road known as the sweeper bend that forms part of that portion of Marulan South Road to be closed and sold. To ensure ongoing public access to adjacent properties Boral is required to realign a portion of Marulan South Road.
- D On 10 May 2019, the Council made a submission to the Department of Planning, Industry and Environment in respect of SSD7009 stating that the Marulan South Road is considered inadequate in terms of its construction and safety and that the Project warranted upgrade works and the imposition of a developer contribution for the ongoing maintenance of the road in accordance with section 7.11 of the *Environmental Planning and Assessment Act 1979*.
- E Boral seeks to enter into a deed of agreement with the Council as a mechanism to ensure the upgrade to Marulan South Road and to facilitate progression of the Development Application.
- F The Parties intend this document to record their understanding of the 'in principle' terms on which a deed, or deeds, of agreement are to be drafted to define each party's obligations in relation to the upgrade and realignment of Marulan South Road.

1. Defined Terms & Interpretation

1.1 Defined Terms

In this document:

Commencement Date means the date that this HOA is executed by the Parties.

Consent authority has the same meaning as Division 4.2 of the *Environmental Planning and Assessment Act 1979*.

Council Submission means the submission made by the Council in respect of the Development Application and submitted to the Department of Planning, Industry and Environment on 10 May 2019.

Deed of Agreement means a deed between Boral and the Council containing the terms specified at clause 2.2 of this agreement.

Deed Commencement Date means the date on which the Deed of Agreement commences.

Development Application means State Significant Development application number SSD-7009 for the Marulan South Limestone Mine Continued Operations Project.

Development Consent means the consent granted to the Development Application.

Expiry Date means the Deed Commencement Date.

Further Deed of Agreement means the deed between Boral and the Council which may be entered into between the Parties in the terms specified at clause 2.3 of this deed.

HOA means this Heads of Agreement between Boral and the Council commencing on the Commencement Date.

Marulan South Road means the road connecting the Project and the Hume Highway.

Marulan South Road Realignment Corridor means that area of land identified to accommodate the realigned portion of Marulan South Road as identified in the figure attached at **Schedule 2**.

Marulan South Road Works Survey Area means that section of Marulan South Road identified in the figure attached at **Schedule 1**.

Mining Lease means a lease granted under Part 5 of *Mining Act 1992* in relation to the Development Application. For the purposes of this agreement the Mining Lease does not refer to an existing Mining Lease, including any existing consolidated mining lease or any future variations thereto.

Parties means Boral and the Council.

Physical Survey and Pavement Condition Assessment means a survey of the existing alignment of Marulan South Road and associated Road Reserve and a road pavement condition assessment.

Preliminary Scope and Design of the Upgrade Works means a document which outlines a draft of the scope and design of the Upgrade Works.

Final Scope and Design of the Upgrade Works means a document outlining the final scope and design of the Upgrade Works

Realignment Works means the works to realign the Marulan South Road Realignment Corridor.

Term means from the Commencement Date until the Expiry Date.

Upgrade Works means works relating to the upgrade of a portion of Marulan South Road as identified in the figure attached at **Schedule 3**.

1.2 Interpretation

In this agreement, except where the context otherwise requires:

- (i) the singular includes the plural and vice versa, and a gender includes other genders;
- (ii) another grammatical form of a defined word or expression has a corresponding meaning;
- (iii) a reference to a clause, paragraph, schedule or annexure is to a clause or paragraph of, or schedule or annexure to, this agreement, and a reference to this agreement includes any schedule or annexure;
- (iv) a reference to a document or instrument includes the document or instrument as novated, altered, supplemented or replaced from time to time;
- (v) a reference to **A\$, \$A, dollar** or **\$** is to Australian currency;
- (vi) a reference to a party is to a party to this agreement, and a reference to a party to a document includes the party's executors, administrators, successors and permitted assigns and substitutes;
- (vii) a reference to a person includes a natural person, partnership, body corporate, association, governmental or local authority or agency or other entity;
- (viii) a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- (ix) the meaning of general words is not limited by specific examples introduced by **including, for example** or similar expressions;
- (x) a rule of construction does not apply to the disadvantage of a party because the party was responsible for the preparation of this agreement or any part of it; and
- (xi) if a day on or by which an obligation must be performed or an event must occur is not a Business Day, the obligation must be performed or the event must occur on or by the next Business Day.

2. Agreed terms

2.1 Term

This HOA commences on the Commencement Date and expires on the Expiry Date.

2.2 Deed of Agreement

- (a) The Parties agree to act in good faith and to use their best endeavours to draft and execute the Deed of Agreement within a reasonable time of this HOA being executed.
- (b) The Deed of Agreement must be on the following, or similar, terms and conditions:
 - (i) the Deed of Agreement will commence on the Deed Commencement Date and continues until it is terminated upon fulfilment of the obligations in the Deed of Agreement.
 - (ii) Boral agrees to:
 - (A) undertake, or engage and pay for consultants to undertake, a Physical Survey and a Pavement Condition Assessment of the Marulan South Road Works Survey Area;
 - (B) undertake, or engage and pay for consultants to undertake a physical survey of the Marulan South Road Realignment Corridor;
 - (C) prepare and submit to the Council a Preliminary Scope and Design of the Upgrade Works generally in accordance with the Austroads design guidelines and based upon the survey and assessment completed in accordance with the above clause 2.2(b)(ii)(A);
 - (D) consult with Council in the preparation of the Final Scope and Design of the Upgrade Works;
 - (E) fund and complete the Upgrade Works within two (2) years of the grant of the Mining Lease (refer Schedule 3); and
 - (F) fund and complete the Realignment Works after the closure of Marulan South Road and within four (4) years of the grant of the Mining Lease (refer Schedule 2).
 - (iii) The Council agrees:
 - (A) to the Development Application being referred to or determined by the relevant consent authority prior to the finalisation of the Further Agreement ;
 - (B) that the Upgrade Works will be carried out on their behalf and as such, and in accordance with the *State Environmental Planning Policy (Infrastructure) 2007*, will require Council to comply with the provisions of Part 5 of the *Environmental Planning and Assessment Act 1979* in respect of them; and
 - (C) to not unreasonably delay or withhold the review and agreement of the final design of the Upgrade Works, the Realignment Works, or the Activity Approval referred to in 2.2 (b) (iii) (B) above.
 - (iv) The Deed of Agreement shall be governed by and construed in accordance with the laws of the state of New South Wales.
- (c) The above terms and conditions set out in this clause 2.2 may be varied by agreement between the Parties.

2.3 Further Deed of Agreement

Within three months of the Council providing its agreement in writing to the Final Scope and Design of the Upgrade Works, the Parties must confirm their intention to enter into a Further Deed of Agreement in respect of the following matters:

- (a) the final design and construction standards for the Upgrade Works based on the technical requirements set out in the Council Submission (refer Schedule 4);
- (b) preparation of planning and technical reports to support Council's assessment of the Upgrade Works under Part 5 of the *Environmental Planning and Assessment Act 1979* as set out in section 2.2 (iii)(B);
- (c) the costs associated with the Upgrade Works including an agreement on the future contributions payable in accordance with section 7.11 of the *Environmental Planning and Assessment Act 1979*;
- (d) the timeframes for the closure of Marulan South Road and Realignment Works;
- (e) the design and construction standards for the Realignment Works;
- (f) the cost of Realignment Works; and
- (g) the identification and valuation of any associated land including, where appropriate, the value of the land to be sold to Boral associated with necessary roads closures.

2.4 No Fetter

Nothing in this agreement or the proposed agreement should be taken as fettering any of Council's statutory roles.

2.5 Termination

This HOA may be terminated by the written agreement of all Parties.

2.6 Confidential information

Neither party may disclose confidential information about this HOA except:

- (a) with the consent of the other Party;
- (b) as required by law or regulation; or
- (c) to its professional advisers and employees on a need to know basis for the purpose of negotiating the Deed of Agreement or Further Deed of Agreement.

2.7 Amendment and waiver

No amendment or waiver of any provision of this HOA shall be valid unless it is in writing and signed by the Parties.

2.8 Costs

The Parties must each pay their own costs and expenses in relation to the negotiation, preparation, execution and delivery of the Deed of Agreement and any Further Deed of Agreement.

2.9 Status of heads of agreement

The Parties agree that all clauses in this HOA, excluding clause 2.3, are binding on the Parties.

Signing page

EXECUTED as an agreement.

Executed by Boral Cement Limited (ACN 008 528 523) in accordance with Section 127(1) of the *Corporations Act 2001*

Signature of director

Signature of director

Name of director (print)

Name of director

Signed and delivered by Goulburn Mulwaree Council by its duly authorised officer pursuant to delegation from Council and in the presence of:

Witness (Signature)

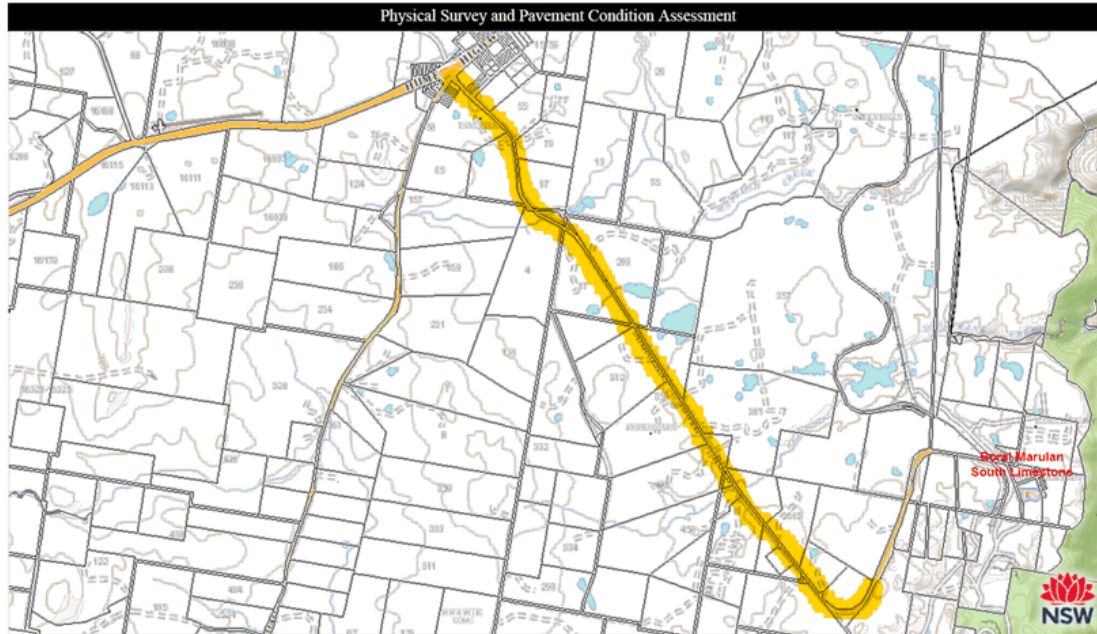
Authorised Officer (Signature)

Name of Witness (Print Name)

Name of Authorised Officer (Print Name)

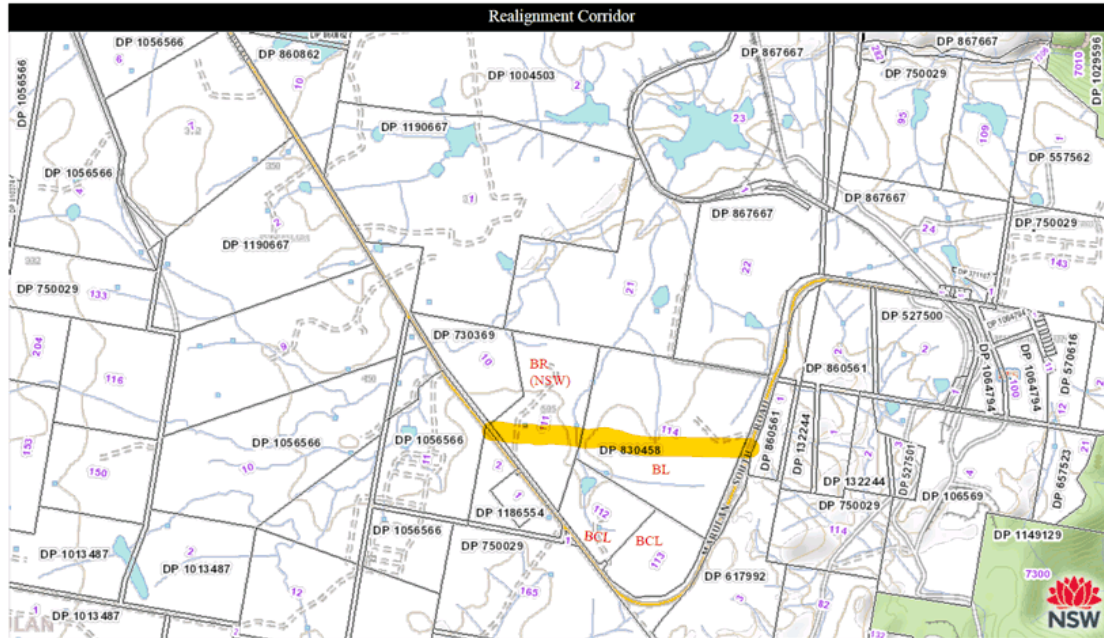
Schedule 1 – Marulan South Road Works Survey Area

Marulan South Road

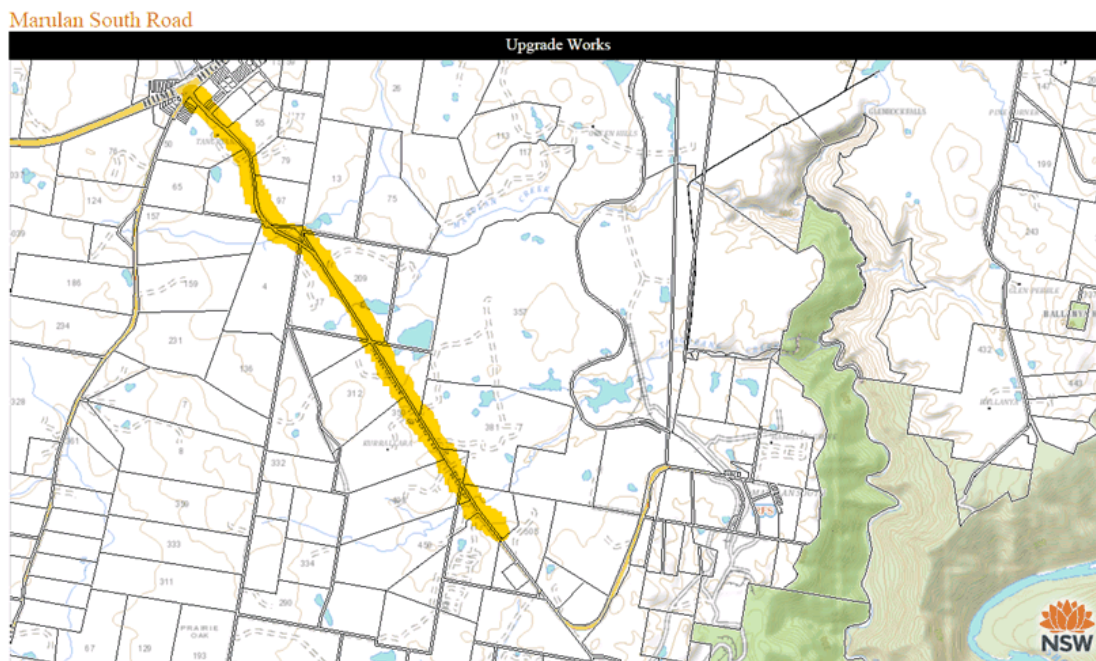


Schedule 2 –Marulan South Road Realignment Corridor

Marulan South Road



Schedule 3-Upgrade Works



Schedule 4-Design and Construction Standards

The final design and construction standards for the Upgrade Works are to be based on the following technical requirements set out in the Council Submission:

- 2 x 3.5m travel lanes (total 7m wide sealed carriageway);
- 1.5m wide shoulders each side, 1m of which is sealed;
- 3.0m clear zone
- 80km/h design standard;
- Minimum of 10 years remaining pavement life;
- A line marking plan with Wide Centre Line Treatment (WCLT) of the road centreline;
- The provision of retroreflective pavement markers, edge line marking with retroreflective pavement markers, and guide posts at a spacing as determined from an analysis of heavy fogs along South Marulan Road;

Where the above standards cannot be achieved, alternate measures are to be proposed and indicate how non-compliance does not adversely impact road safety.

Any design plans must:

- Identify the extent of trees and native vegetation to be removed and indicate appropriate environmental management measures; and
- Be certified by a qualified and experienced civil engineering consultancy and supported by a design report.

15.11 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN 2019-2020

Author: Maria Timothy, Business Manager Governance

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Register of Councillor and Designated Persons Returns 2018-2019 Council Report Attachment.pdf**  

Link to Community Strategic Plan:	CL.1.1 Actively promote sound governance practices and procedures within the organisation
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager Governance on Disclosures by Councillors and Designated Persons Return 2019-2020 be received
2. The Register of Disclosures by Councillors and Designated Persons Return 2019-2020, as tabled, be noted.

BACKGROUND

The purpose of the report is to table the Disclosure of Interests Return in accordance with Section 4.21 of the Model Code of Conduct for Local Councils in NSW (the Code).

REPORT

In accordance with section 4.21 of the Code, Councillors and designated persons must make and lodge a return in the form set out in Schedule 2 of the Code.

Section 4.8 of the Code identifies that the General Manager and other senior staff of Council are designated persons. Council may also identify a member of staff or a delegate or member of a Council committee to be considered a designated person.

Council has previously identified positions which are thought to fit within this definition. The occupants of those positions are considered designated persons in accordance with section 4.8 of the Code. The attachment lists the councillors and the positions identified as designated persons. Due to vacancies for the positions of Team Leader Building Surveying and Business Manager Water Operations at the time of lodgement, returns have not been received for these designated persons.

The returns are considered open access information in accordance with the *Government Information (Public Access) Act 2009*. The returns are placed on a Register of Returns which is available for inspection and is tabled at the Council meeting in accordance with the requirements of section 4.26 of the Code.

Register of Councillor and Designated Persons Returns - 2018-2019

Position	Directorate
Business Manager Finance	Corporate & Community Services
Business Manager Governance	Corporate & Community Services
Business Manager Innovation Technology	Corporate & Community Services
Business Manager Marketing Events & Culture	Corporate & Community Services
Business Manager Property & Community Services	Corporate & Community Services
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Councillor	Council
Business Manager Human Resources	Executive
Director Corporate & Community Services	Executive
Director Operations	Executive
Director Planning & Environment	Executive
Director Utilities	Executive
General Manager	Executive
Business Manager Community Facilities	Operations
Business Manager Design and Asset Management	Operations
Business Manager Projects	Operations
Business Manager Works	Operations
Business Manager Planning & Development	Planning & Development
Building Surveyor	Planning & Environment
Building Surveyor	Planning & Environment
Business Manager Building & Environment	Planning & Environment
Business Manager Strategic Planning	Planning & Environment
Development Assessment Officer	Planning & Environment
Environmental Compliance Officer	Planning & Environment
Landscape and Heritage Planner	Planning & Environment
Senior Building Surveyor	Planning & Environment
Senior Development Assessment Officer	Planning & Environment
Senior Development Assessment Officer	Planning & Environment
Senior Development Assessment Officer	Planning & Environment
Senior Development Assessment Officer	Planning & Environment
Senior Environmental Health and Building Surveyor	Planning & Environment
Senior Strategic Planner	Planning & Environment
Strategic Planning Projects Officer	Planning & Environment
Team Leader Building Surveying	Planning & Environment
Team Leader Development Assessment	Planning & Environment
Team Leader Environment & Health	Planning & Environment
Business Manager Infrastructure	Utilities
Business Manager Waste & Recycling	Utilities
Business Manager Water Operations	Utilities

15.12 MONTHLY FINANCIAL REPORT

Author: Beverley Moore, Accountant

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Monthly Financial Report** [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

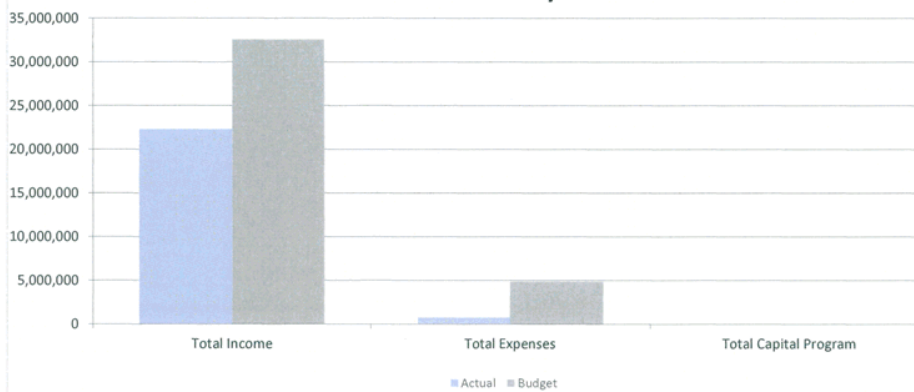


Council Directorate Summary Report for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Executive Services Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	% of Time:	
							\$ Variance	% of Budget
Income								17%
Rates & Annual Charges	21,187,200	20,932,678	0	0	20,932,678	21,187,200	254,522	99%
User Charges & Fees	0	-87	0	0	-87	0	87	0%
Interest & Investment Revenue	540,000	-55,161	0	0	-55,161	540,000	595,161	-10%
Other Revenues	75,452	2,942	0	0	2,942	75,452	72,510	4%
Operating Grants & Contributions	6,192,665	699,415	0	0	699,415	6,192,665	5,493,250	11%
Internal Income	4,570,646	747,206	0	0	747,206	4,570,646	3,823,440	16%
Total Income	32,565,963	22,326,994	0	0	22,326,994	32,565,963	10,238,970	69%
Expense								
Employee costs	3,402,723	522,129	132,202	0	654,331	3,407,459	2,753,128	19%
Materials & Contracts	379,070	9,308	24,972	0	34,281	379,070	344,789	9%
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Other Expenses	579,679	148,621	41,232	0	189,853	579,679	389,827	33%
Internal Expenses	506,671	84,444	0	0	84,444	506,671	422,227	17%
Total Expense	4,869,865	764,502	198,406	0	962,908	4,874,602	3,911,694	20%
Operating Surplus/(Deficit) before Capital Income	27,696,098	21,562,492	-198,406	0	21,364,085	27,691,362	6,327,276	77%
Capital Income								
Operating Surplus/(Deficit) after Capital Income	27,696,098	21,562,492	-198,406	0	21,364,085	27,691,362	6,327,276	77%
Non Cash								
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Total Non Cash	1,723	0	0	0	0	1,723	0	0%
Investing Fund Flows								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	0	0	0	0	0	0	0	0%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	27,697,821	21,562,492	-198,406	0	21,364,085	27,693,085	6,328,999	77%
Reserve Movements								
Transfers to Internal Reserves	-747,190	0	0	0	0	-747,190	-747,190	0%
Transfers from Internal Reserves	3,250	0	0	0	0	3,250	3,250	0%
Total Reserve Movements	-743,940	0	0	0	0	-743,940	-743,940	0%
Net Inc/(Dec) in Unrestricted Funds	26,953,881	21,562,492	-198,406	0	21,364,085	26,949,145	5,585,059	79%

Summary





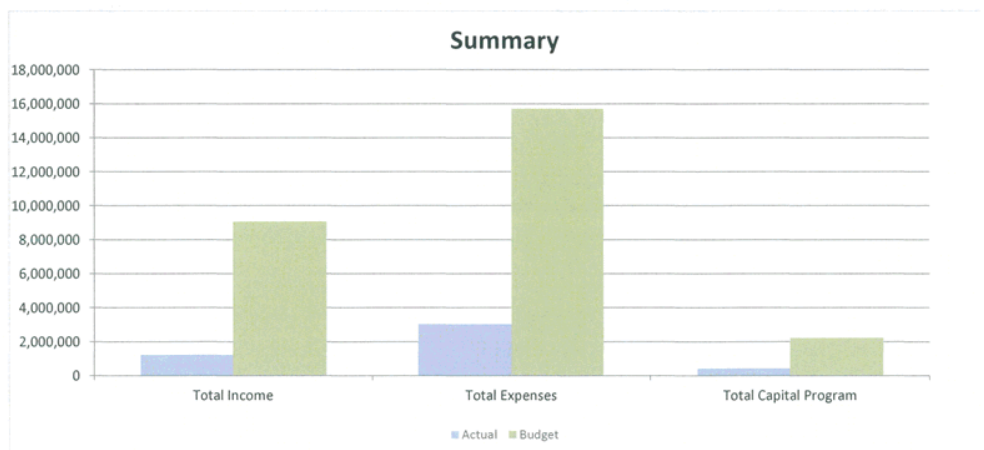
Council Directorate Summary Report for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Corporate and Community Services

% of Time: 17%

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	\$ Variance	% of Budget
Income								
User Charges & Fees	351,760	44,557	0	0	44,557	351,760	307,203	13%
Interest & Investment Revenue	15,000	-147	0	0	-147	15,000	15,147	-1%
Other Revenues	706,902	79,972	0	0	79,972	706,902	626,929	11%
Operating Grants & Contributions	507,712	50,918	0	0	50,918	512,828	461,909	10%
Internal Income	6,333,858	1,055,642	0	0	1,055,642	6,333,858	5,278,216	17%
Total Income	7,915,232	1,230,943	0	0	1,230,943	7,920,348	6,689,404	16%
Expense								
Employee costs	6,540,833	500,513	22,600	0	523,113	6,553,592	6,030,479	8%
Materials & Contracts	2,968,381	575,215	677,981	0	1,253,196	3,016,369	1,763,173	42%
Borrowing Costs	18,405	0	0	0	0	18,405	18,405	0%
Depreciation & Impairment	1,154,580	-304	0	0	-304	1,154,580	1,154,884	0%
Other Expenses	2,189,630	1,476,319	1,410,952	0	2,887,271	2,193,630	-693,642	132%
Internal Expenses	2,765,692	472,263	0	0	472,263	2,765,692	2,293,429	17%
Total Expense	15,637,520	3,024,005	2,111,534	0	5,135,538	15,702,268	10,566,729	33%
Operating Surplus/(Deficit) before Capi	-7,722,289	-1,793,061	-2,111,534	0	-3,904,595	-7,781,920	-3,877,325	50%
Capital Income								
Capital Grants & Contributions	0	9,596	0	0	9,596	37,000	27,404	26%
Operating Surplus/(Deficit) after Capit	-7,722,289	-1,783,465	-2,111,534	0	-3,894,999	-7,744,920	-3,849,921	50%
Non Cash								
Depreciation & Impairment	1,154,580	-304	0	0	-304	1,154,580	1,154,884	0%
Total Non Cash	1,154,580	-304	0	0	-304	1,154,580	0	0%
Investing Fund Flows								
Capital Works	-1,091,000	-457,179	-6,558	-677,647	-1,141,384	-2,218,885	-1,077,501	51%
Asset Sales	1,500	0	0	0	0	1,500	1,500	0%
Total Investing Fund Flows	-1,089,500	-457,179	-6,558	-677,647	-1,141,384	-2,217,385	-1,076,001	51%
Financing Fund Flows								
Loan Principal	-58,927	0	0	0	0	-58,927	-58,927	0%
Total Financing Fund Flows	-58,927	0	0	0	0	-58,927	-58,927	0%
Net Inc/(Dec) in Funds before Transfers	-7,716,136	-2,240,948	-2,118,092	-677,647	-5,036,687	-8,866,652	-3,829,964	57%
Reserve Movements								
Transfers to Internal Reserves	-32,448	0	0	0	0	-32,448	-32,448	0%
Transfers to Other External Reserves	-90,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	430,000	0	0	0	0	1,409,721	1,409,721	0%
Transfers from Developer Contributions	50,000	0	0	0	0	50,000	50,000	0%
Transfers from Other External Reserves	80,000	0	0	0	0	238,036	238,036	0%
Total Reserve Movements	437,552	0	0	0	0	1,575,309	1,575,309	0%
Net Inc/(Dec) in Unrestricted Funds	-7,278,584	-2,240,948	-2,118,092	-677,647	-5,036,687	-7,291,343	-2,254,655	69%

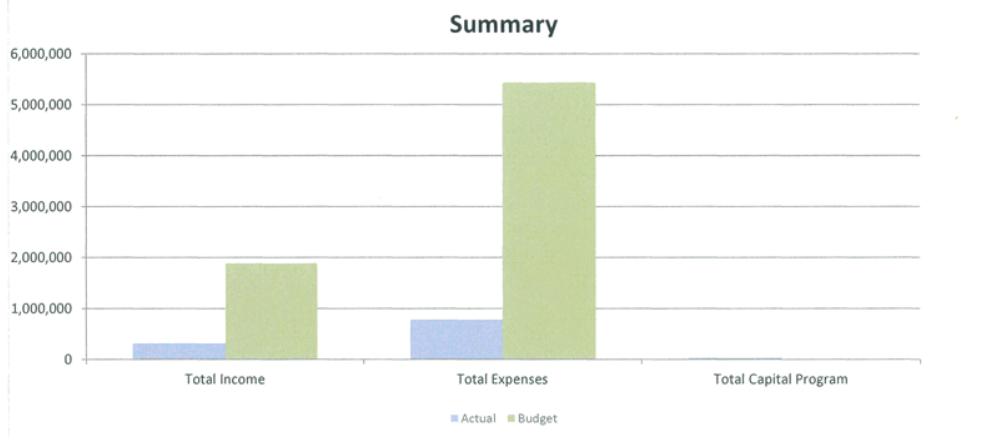




Council Directorate Summary Report for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Planning & Environment							% of Time:	17%
Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PICO	\$ Variance	% of Budget
Income								
User Charges & Fees	1,239,550	<u>235,505</u>	0	0	235,505	1,239,550	1,004,045	19%
Other Revenues	204,945	<u>52,183</u>	0	0	52,183	204,945	152,762	25%
Operating Grants & Contributions	391,797	<u>39,580</u>	0	0	39,580	420,621	381,041	9%
Total Income	1,836,292	327,269	0	0	327,269	1,865,116	1,537,847	18%
Expense								
Employee costs	3,408,721	<u>482,865</u>	0	0	482,865	3,499,082	3,016,217	14%
Materials & Contracts	370,310	<u>54,879</u>	267,746	0	322,625	426,730	104,105	76%
Depreciation & Impairment	20,057	<u>0</u>	0	0	0	20,057	20,057	0%
Other Expenses	47,030	<u>10,664</u>	0	0	10,664	47,030	36,366	23%
Internal Expenses	1,443,720	<u>238,493</u>	0	0	238,493	1,443,720	1,205,227	17%
Total Expense	5,289,838	786,900	267,746	0	1,054,646	5,436,619	4,381,973	19%
Operating Surplus/(Deficit) before Capital	-3,453,546	-459,631	-267,746	0	-727,377	-3,571,503	-2,844,126	20%
Capital Income								
Operating Surplus/(Deficit) after Capital	-3,453,546	-459,631	-267,746	0	-727,377	-3,571,503	-2,844,126	20%
Non Cash								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Total Non Cash	20,057	0	0	0	0	20,057	0	0%
Investing Fund Flows								
Capital Works	0	<u>-20,480</u>	0	0	-20,480	-8,600	11,880	238%
Asset Sales	0	<u>0</u>	0	0	0	0	0	0%
Total Investing Fund Flows	0	-20,480	0	0	-20,480	-8,600	11,880	238%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	-3,433,489	-480,111	-267,746	0	-747,857	-3,560,046	-2,812,189	21%
Reserve Movements								
Transfers to Developer Contributions	-301,000	<u>-39,580</u>	0	0	-39,580	-301,000	-261,419	13%
Transfers from Internal Reserves	10,000	<u>0</u>	0	0	0	46,196	46,196	0%
Transfers from Developer Contributions	1,000	<u>0</u>	0	0	0	1,000	1,000	0%
Total Reserve Movements	-290,000	-39,580	0	0	-39,580	-253,804	-214,223	16%
Net Inc/(Dec) in Unrestricted Funds	-3,723,489	-519,691	-267,746	0	-787,437	-3,813,850	-3,026,412	21%

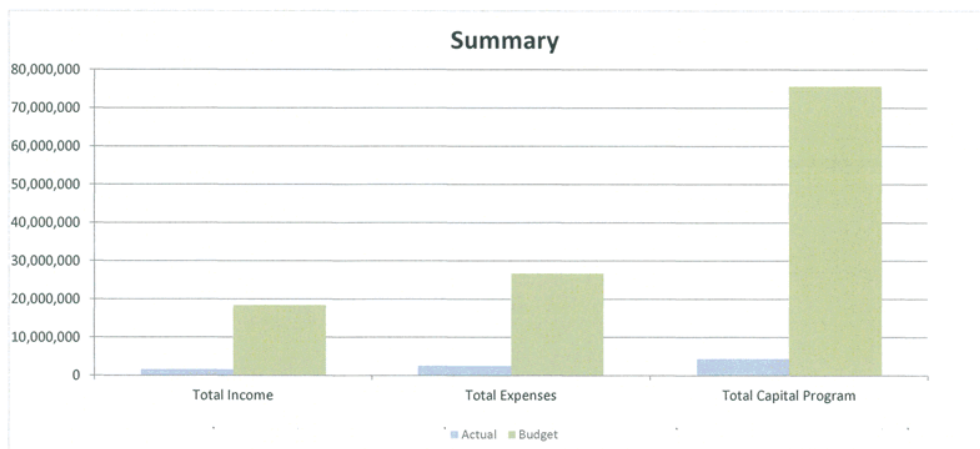




Council Directorate Summary Report for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Operations								% of Time:	17%
Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJCO	\$ Variance	% of Budget	
Income									
User Charges & Fees	939,090	57,612	0	0	57,612	939,090	881,479	6%	
Interest & Investment Revenue	0	-760	0	0	-760	0	760	0%	
Other Revenues	303,811	34,616	0	0	34,616	303,811	269,195	11%	
Operating Grants & Contributions	3,472,079	120,869	0	0	120,869	3,617,032	3,496,163	3%	
Internal Income	5,205,764	867,073	0	0	867,073	5,205,764	4,338,691	17%	
Total Income	9,920,743	1,079,409	0	0	1,079,409	10,065,696	8,986,287	11%	
Expense									
Employee costs	7,028,696	981,750	0	0	981,750	6,957,040	5,975,291	14%	
Materials & Contracts	4,253,331	842,563	0	1,648,624	2,491,187	4,253,331	1,762,144	59%	
Borrowing Costs	141,711	1,882	0	0	1,882	141,711	139,829	1%	
Depreciation & Impairment	8,368,895	-822	0	0	-822	8,368,895	8,369,717	0%	
Other Expenses	1,933,033	-86,457	0	0	-86,457	1,933,033	2,019,490	-4%	
Internal Expenses	5,057,693	875,683	0	0	875,683	5,057,693	4,182,010	17%	
Total Expense	26,783,359	2,614,599	0	1,648,624	4,263,223	26,711,703	22,448,481	16%	
Operating Surplus/(Deficit) before Capi	-16,862,616	-1,535,190	0	-1,648,624	-3,183,814	-16,646,007	-13,462,193	19%	
Capital Income									
Capital Grants & Contributions	41,362,693	620,594	0	0	620,594	38,525,081	37,904,487	2%	
Operating Surplus/(Deficit) after Capit	24,500,077	-914,596	0	-1,648,624	-2,563,220	21,879,074	24,442,294	-12%	
Non Cash									
Depreciation & Impairment	8,368,895	-822	0	0	-822	8,368,895	8,369,717	0%	
Total Non Cash	8,368,895	-822	0	0	-822	8,368,895	0	0%	
Investing Fund Flows									
Capital Works	-69,130,345	-4,494,213	0	-42,146,889	-46,641,102	-75,688,123	-29,047,021	62%	
Asset Sales	520,500	8,476	0	0	8,476	520,500	512,024	2%	
Total Investing Fund Flows	-68,609,845	-4,485,737	0	-42,146,889	-46,632,626	-75,167,623	-28,534,997	62%	
Financing Fund Flows									
Loan Principal	-592,419	-10,268	0	0	-10,268	-592,419	-582,151	2%	
Proceeds from Borrowings	21,200,000	0	0	0	0	21,200,000	21,200,000	0%	
Total Financing Fund Flows	20,607,581	-10,268	0	0	-10,268	20,607,581	20,617,849	0%	
Net Inc/(Dec) in Funds before Transfers	-15,133,292	-5,411,423	0	-43,795,513	-49,206,936	-24,312,073	24,894,863	202%	
Reserve Movements									
Transfers to Internal Reserves	-213,996	0	0	0	0	-352,682	-352,682	0%	
Transfers to Developer Contributions	-1,861,600	-104,840	0	0	-104,840	-1,861,600	-1,756,760	6%	
Transfers to Other External Reserves	-3,900,000	0	0	0	0	-3,900,000	-3,900,000	0%	
Transfers from Internal Reserves	716,316	0	0	0	0	8,496,544	8,496,544	0%	
Transfers from Developer Contributions	2,028,515	0	0	0	0	3,261,921	3,261,921	0%	
Transfers from Other External Reserves	1,904,000	0	0	0	0	2,279,489	2,279,489	0%	
Total Reserve Movements	-1,326,765	-104,840	0	0	-104,840	7,923,672	8,028,512	-1%	
Net Inc/(Dec) in Unrestricted Funds	-16,460,057	-5,516,263	0	-43,795,513	-49,311,776	-16,388,401	32,923,375	301%	

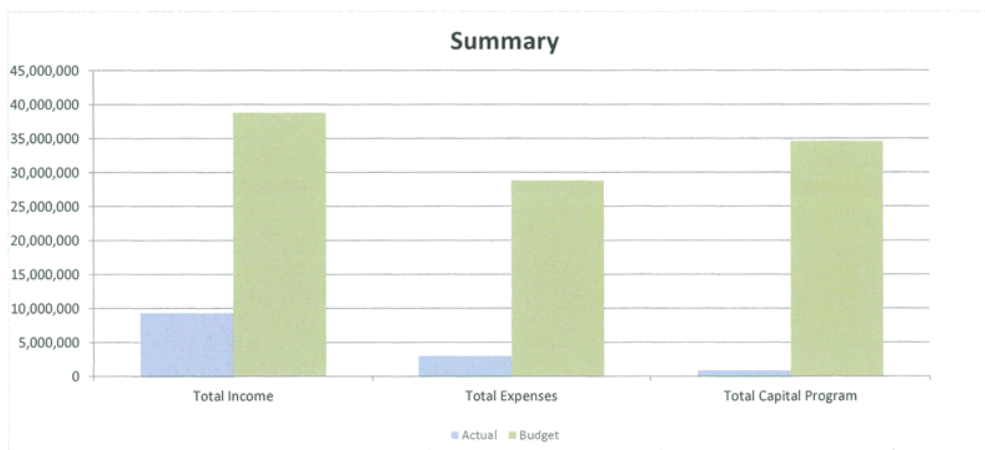




Council Directorate Summary Report for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Utilities								% of Time:	17%
Description	Original Budget 21P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/CO	\$ Variance	% of Budget	
Income									
Rates & Annual Charges	15,992,174	7,689,642	0	0	7,689,642	15,992,174	8,302,532	48%	
User Charges & Fees	12,744,173	1,025,272	0	0	1,025,272	12,744,173	11,718,902	8%	
Interest & Investment Revenue	724,155	-228,606	0	0	-228,606	724,155	952,761	-32%	
Other Revenues	206,758	75,958	0	0	75,958	206,758	130,800	37%	
Operating Grants & Contributions	264,000	0	0	0	0	264,000	264,000	0%	
Internal Income	3,456,804	470,470	0	0	470,470	3,456,804	2,986,334	14%	
Total Income	33,388,064	9,032,736	0	0	9,032,736	33,388,064	24,355,328	27%	
Expense									
Employee costs	6,592,215	886,187	0	0	886,187	6,623,034	5,736,847	13%	
Materials & Contracts	5,030,831	467,926	0	1,006,173	1,474,099	5,299,743	3,825,643	28%	
Borrowing Costs	1,116,968	124,008	0	0	124,008	1,116,968	992,960	11%	
Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%	
Other Expenses	1,197,900	91,708	0	1,857	93,564	1,202,900	1,109,336	8%	
Internal Expenses	9,164,210	1,417,251	0	0	1,417,251	9,164,210	7,746,960	15%	
Total Expense	28,514,745	2,987,080	0	1,008,030	3,995,109	28,819,476	24,824,367	14%	
Operating Surplus/(Deficit) before Capi	4,873,319	6,045,657	0	-1,008,030	5,037,627	4,568,588	-469,038	110%	
Capital Income									
Capital Grants & Contributions	6,284,553	270,291	0	0	270,291	7,143,562	6,873,271	4%	
Operating Surplus/(Deficit) after Capit	11,157,872	6,315,948	0	-1,008,030	5,307,918	11,712,150	6,404,232	45%	
Non Cash									
Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%	
Total Non Cash	5,412,621	0	0	0	0	5,412,621	0	0%	
Investing Fund Flows									
Capital Works	-27,930,604	-918,691	0	-6,009,685	-6,928,376	-34,612,467	-27,684,091	20%	
Asset Sales	0	0	0	0	0	0	0	0%	
Total Investing Fund Flows	-27,930,604	-918,691	0	-6,009,685	-6,928,376	-34,612,467	-27,684,091	20%	
Financing Fund Flows									
Loan Principal	-1,000,366	-196,315	0	0	-196,315	-1,000,366	-804,051	20%	
Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%	
Total Financing Fund Flows	3,279,634	-196,315	0	0	-196,315	3,279,634	3,475,949	-6%	
Net Inc/(Dec) in Funds before Transfers	-8,080,477	5,200,942	0	-7,017,715	-1,816,773	-14,208,062	-12,391,288	13%	
Reserve Movements									
Transfers to Developer Contributions	-1,000,000	-238,266	0	0	-238,266	-1,000,000	-761,734	24%	
Transfers from Internal Reserves	298,633	0	0	0	0	1,278,684	1,278,684	0%	
Transfers from Developer Contributions	4,265,017	0	0	0	0	4,830,832	4,830,832	0%	
Transfers from Other External Reserves	4,500,000	0	0	0	0	9,050,900	9,050,900	0%	
Total Reserve Movements	8,063,650	-238,266	0	0	-238,266	14,160,416	14,398,682	-2%	
Net Inc/(Dec) in Unrestricted Funds	-16,827	4,962,676	0	-7,017,715	-2,055,039	-47,646	2,007,393	4313%	



Corporate and Community Services Capital Report by Business Unit for 2020/21
for YTD Period Ending August



Date Report Run: 01-Sep-2020

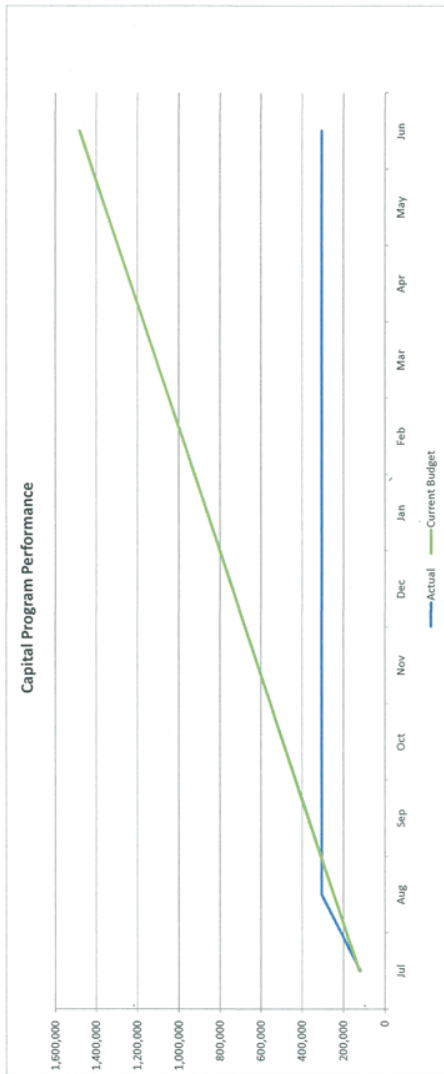
Description	Renewal %	Original Budget		Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/CO	% of Time: \$ Variance	% of Budget	Status	Comments
		21P/CO	21P/CO									
140 - Innovation & Technology												
IT Renewal Assets	Renewal 100%	467,000	0	89,947	0	41,800	131,747	539,000	401,253	25%	On time, on budget	
Technology Upgrade	Renewal 100%	100,000	0	19,157	0	0	19,157	289,000	269,843	7%	On time, on budget	
Contingency	Renewal 0%	100,000	0	0	0	0	0	100,000	100,000	0%	Not due to commence	
Chambers Video Upgrade	Renewal 100%	100,000	0	0	0	0	0	100,000	100,000	0%	Not due to commence	
56 Clinton St IT Upgrade	Renewal 100%	80,000	0	0	0	0	0	80,000	80,000	0%	Not due to commence	
GPAC Microwave Facility	Renewal 0%	0	0	0	0	0	0	100,000	100,000	0%	Not due to commence	
		847,000	0	109,103	0	41,800	150,903	1,202,000	1,051,097	13%		
180 - Marketing & Culture												
VC Replacement Assets	Renewal 100%	10,000	0	0	0	0	0	10,000	10,000	0%	Not due to commence	
Library Renewal Assets	Renewal 100%	5,000	0	0	0	23,511	23,511	5,000	-18,511	470%	Quarterly review, carryover required	
Book Resources Gbn Library	Renewal 100%	115,000	0	5,425	0	116,245	121,670	115,000	-6,670	106%	On time, on budget	Lighting project dealt with as part of Sept QBR
Art Gallery Acquisitions	Renewal 0%	10,000	0	1,750	0	1,750	1,750	10,000	8,250	18%	On time, on budget	Annual standing orders placed. Will come in on/under budget at EFY
Public Art and Street Art	Renewal 0%	30,000	0	21,669	0	1,215	22,884	30,000	7,116	76%	On time, on budget	
Art Gallery - P&E Renewal	Renewal 100%	5,000	0	0	0	2,626	2,626	5,000	2,374	53%	On time, on budget	
Museum Capital Works - Renewal	Renewal 100%	15,000	0	0	0	909	909	18,028	17,119	5%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	0	0	310,467	0	491,341	801,808	769,857	-31,951	104%	On time, expected to be overspent	Includes estimates of consultants time. Likely to be over budget
Waterworks Upgrades	Renewal 100%	50,000	0	0	0	0	0	50,000	50,000	0%	Not due to commence	
		240,000	0	339,311	0	635,847	975,158	1,012,885	37,727	96%		
270 - Property & Community Services												
Hovell St Concept Subdivision	Renewal 0%	0	0	7,260	0	0	7,260	0	-7,260	0%	Quarterly review, carryover required	To be funded out of eventual sale of land. Budget to be incorporated into September QBR
Community Centre Furniture	Renewal 100%	4,000	0	1,505	0	0	1,505	4,000	4,000	0%	Not due to commence	
Clinton Street- Refurbishment & Upgrades	Renewal 100%	0	0	0	6,558	0	0	4,000	-8,063	0%	On time, on budget	Budget being transferred from Building Maintenance - September QBR
		4,000	0	8,765	6,558	0	15,323	4,000	-11,323	383%		
Total Capital Program		1,091,000	0	457,179	6,558	677,647	1,141,384	2,218,885	1,077,501	0%		



Corporate and Community Services Capital Report by Business Unit for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Description	Renewal %	Original Budget 21P/OB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/CO	% of Time: \$ Variance	% of Budget	Status	Comments
									18%		





Planning & Environment Capital Report by Business Unit for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

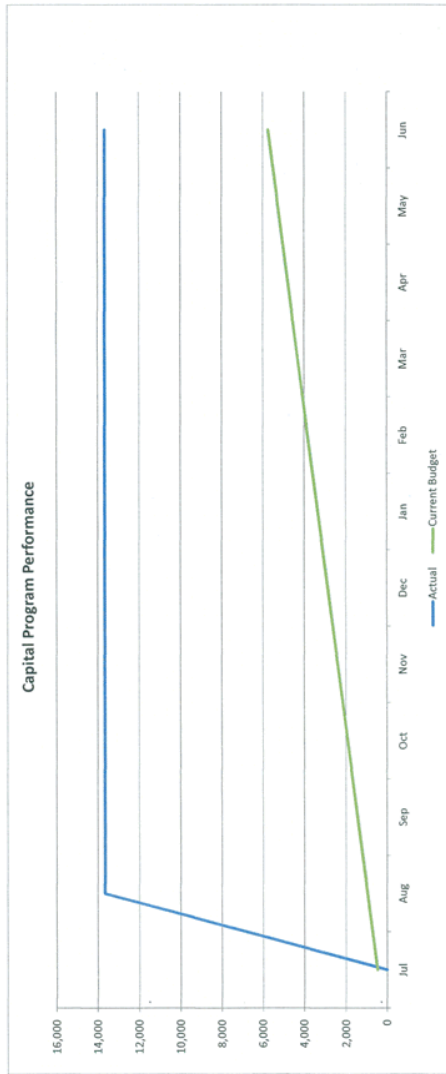
Description	Renewal %	Original Budget 21PIJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZIPICO	% of Time:		Status	Comments
								\$ Variance	% of Budget		
190 - Environment & Health Cst Condos - CAF	Renewal 0%	0	20,480	0	0	20,480	8,600	-11,880	238%	On time, on budget	
Total Capital Program		0	20,480	0	0	20,480	8,600	-11,880	1%		



Planning & Environment Capital Report by Business Unit for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PICO	% of Time: \$ Variance	% of Budget	Status	Comments
									17%		



Date Report Run: 01-Sep-2020

Operations Capital Report by Business Unit for 2020/21 for YTD Period Ending August



Table with columns: Description, Renewal %, Original Budget 21/08, Actual YTD, PJ Commit, Works Commit, Total Actual YTD, Current Budget 21/08, \$ Variance, % of Time, Status, Comments. It lists various projects under categories 200 and 210, including items like 'Performing Arts Centre', 'Growing Local Economies', 'Aquatic Centre Upgrade', 'FP May Street', 'K&G May St East', 'K&G May Street (Existing - Bridge)', 'St Lighting and Traffic Facilities', 'SCC Riverside Park Project', 'Woolondilly River/Trail - Stage 2', 'BR May St Bridge Replacement', 'Regional Hockey Complex - Construction', 'Towering Road Bridge Replacement', 'Thorndon Road Bridge Replacement', 'Goulburn-Crookwell Rail Trail', 'Crookwell Rd - Shared User Path', and various road and infrastructure projects under 210.

Operations: Capital Report by Business Unit for 2020/21
for YTD Period Ending August



Date Report Run: 01-Sep-2020

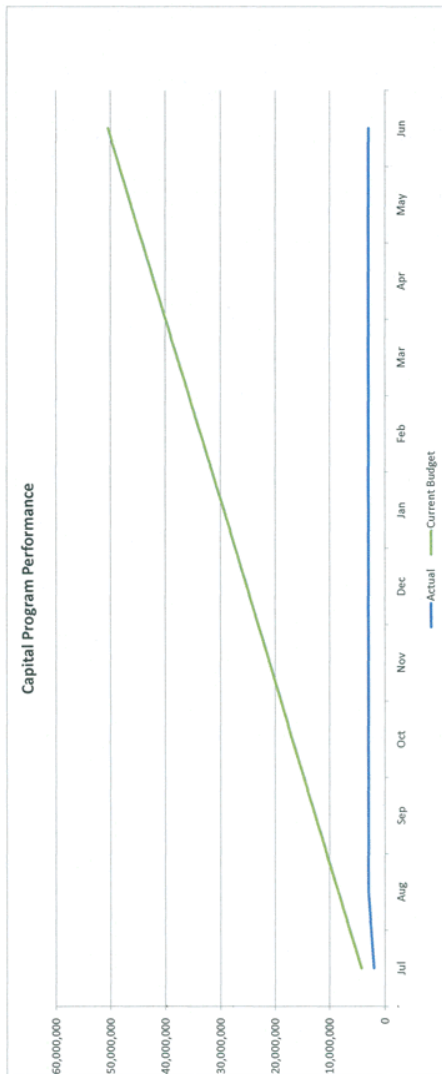
Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Time:	% of Budget	Status	Comments
Drainage General Rural	Renewal 0%	150,000	0	0	0	0	150,000	150,000	0%	0%	Not due to commence	
R2R Wridelama Road Rehabilitation (G)	Renewal 100%	720,865	42,648	0	19,300	61,948	720,865	658,917	9%	9%	On time, on budget	
R2R Forbes Street Reconstruction (G)	Renewal 100%	133,192	5,849	0	0	5,849	133,192	127,343	4%	0%	Not due to commence	Investigation expenditure, design delays
R2R Bourke Street Rehabilitation (G)	Renewal 100%	207,000	3,020	0	2,273	5,293	207,000	201,707	3%	0%	Not due to commence	Investigation expenditure, design delays
R2R Auburn-Mundy R/About Rehab (G)	Renewal 100%	99,200	0	0	4,670	4,670	99,200	94,530	5%	0%	Not due to commence	
Victoria Park Precinct Parking Alterations	Renewal 70%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Blackspot - Bourke/Addison Roundabout (G)	Renewal 0%	35,865	0	0	0	0	35,865	35,865	0%	0%	Not due to commence	
Blackspot Taralga Road Upgrade (G)	Renewal 100%	804,403	0	0	11,400	11,400	804,403	793,003	1%	1%	Not due to commence	
220 - Community Facilities		9,426,513	804,032	0	874,643	1,678,675	10,160,944	8,482,269	17%	0%	Quarterly review, carryover required	
Plant & Equipment - Aquatic Centre	Renewal 100%	0	0	0	1,609	1,609	0	-1,609	0%	0%	Quarterly review, carryover required	
Recreation Area Improvements	Renewal 100%	50,000	0	0	18,943	18,943	50,000	31,057	38%	0%	Not due to commence	Procurement has taken place
Belmore Park Improvements	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	2,382	0	2,791	5,173	95,707	90,534	5%	0%	On time, on budget	
CRD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	Not due to commence	
Playground Facility Renewals	Renewal 100%	70,000	0	0	0	0	70,000	70,000	0%	0%	Not due to commence	
Suffert Oval pavilion (G)	Renewal 100%	0	23	0	0	23	0	-23	0%	0%	Not due to commence	Expenditure to be journalled, wrong project
Memorial Gardens Beams	Renewal 0%	30,000	0	0	0	0	30,000	30,000	0%	0%	Not due to commence	
Building Asset Replacement	Renewal 100%	40,000	19,602	0	3,769	23,371	40,000	16,629	58%	0%	On time, on budget	
Chic Centre Furniture & Fittings	Renewal 100%	30,000	5,179	0	10,320	15,499	30,000	14,501	52%	0%	On time, on budget	
Clinton St Offices Upgrade	Renewal 100%	50,000	7,655	0	18,416	26,071	50,000	23,929	52%	0%	On time, on budget	Transfer project to Ken Wheldon
Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	Not due to commence	
CRD Masterplan Implementation	Renewal 0%	500,000	0	0	7,000	7,000	1,008,362	1,001,362	1%	0%	On time, on budget	
Public Conveniences Renewal	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Civic Centre Security Renewal	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
Civic Centre Renewal - Air Conditioner	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	Not due to commence	
Hetherington St Depot Workshop Renewal	Renewal 100%	600,000	19,609	0	10,343	29,951	668,650	638,699	4%	4%	Quarterly review, carryover required	Requires budget allocation
Sports Grounds Renewal Future Years	Renewal 100%	50,000	3,985	0	14,082	18,067	50,000	31,933	36%	0%	On time, on budget	
Japanese Garden - Victoria Park	Renewal 0%	250,000	0	0	0	0	250,000	250,000	0%	0%	Not due to commence	
George Street Manulan Landscaping	Renewal 0%	25,000	28,636	0	0	28,636	25,000	-3,636	115%	0%	On time, on budget	In finalisation stage
Woolldilly Walking Track - Eastgrove (G)	Renewal 0%	0	3,578	0	89,640	93,218	0	-93,218	0%	0%	Quarterly review, carryover required	
Climate Change Mitigation Rec Area (G)	Renewal 0%	0	0	0	0	0	78,700	78,700	0%	0%	Late, not expected to be completed this year	Delayed due to COVID restrictions
Conversion Pit - Victoria Park	Renewal 0%	70,000	0	0	6,300	6,300	70,000	63,700	9%	0%	Not due to commence	
Voella Arena Surfaces Revealing	Renewal 100%	12,000	0	0	15,640	15,640	12,000	-3,640	130%	130%	Not due to commence	Procurement has taken place
Suffert Oval Grandstand Improvements	Renewal 100%	250,000	0	0	191,038	191,038	250,000	58,962	76%	0%	Not due to commence	Procurement has taken place
Cookboudon Amenities Building	Renewal 0%	0	2,559	0	5,800	8,359	0	-8,359	0%	0%	On time, on budget	
Hockey Facility - Goulburn Workers Arena	Renewal 0%	0	321	0	16,174	16,495	8,590	-7,905	192%	0%	On time, on budget	
Outdoor Lighting Upgrade - Aquatic Centre	Renewal 100%	0	23,142	0	71,245	94,387	90,000	-4,387	105%	0%	On time, on budget	
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 65%	0	236,933	0	148,178	385,111	0	-385,111	0%	0%	On time, on budget	
North Park Storage Shed Gln Jnr Rugby League	Renewal 0%	0	9,068	0	0	9,068	0	-9,068	0%	0%	On time, on budget	Requires budget allocation
Manulan Cricket Oval Pitch	Renewal 100%	0	0	0	23,049	23,049	0	-23,049	0%	0%	On time, on budget	Manulan Discretionary Fund
Manulan Soccer Field Fencing	Renewal 0%	0	0	0	9,300	9,300	0	-9,300	0%	0%	On time, on budget	Manulan Discretionary Fund
230 - Asset & Design		2,417,000	382,674	0	663,637	1,026,311	3,262,009	2,235,698	31%	0%	Not due to commence	
Survey Equipment	Renewal 100%	0	316	0	0	316	0	-316	0%	0%	Not due to commence	Investigation expenditure
On-Road Cyclesways In CBD (G)	Renewal 0%	0	0	0	2,945	2,945	0	-2,945	0%	0%	Not due to commence	
Total Capital Program		69,130,345	4,494,213	0	42,146,889	46,641,102	75,688,133	29,047,021	0%	0%	Not due to commence	



Operations Capital Report by Business Unit for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/CO	% of Time: \$ Variance	% of Budget	Status	Comments
								18%			



Utilities Capital Report by Business Unit for 2020/21
for YTD Period Ending August



Date Report Run: 01-Sep-2020

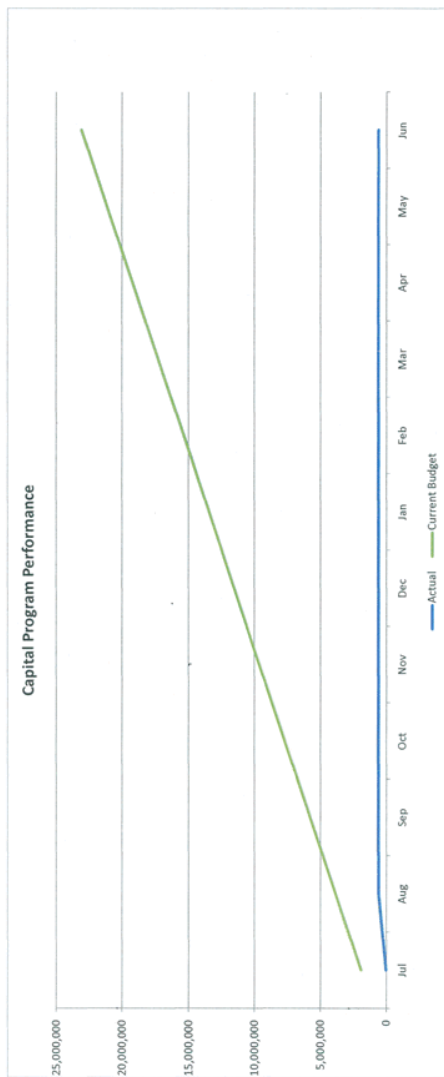
Description	Renewal %	Original Budget 21PJOB	Actual YTD	P7 Commit	Works Commit	Total Actual YTD	Current Budget 21PICO	\$ Variance	% of Time:	Status	Comments
240 - Waste Management											
Environmental Improvement Works Goulburn	Renewal 100%	100,000	0	0	0	0	440,150	440,150	0%	On time, underspent	Litter nets to be purchased. Further works associated with upgrade may be delayed to complement upgrade schedule.
Environmental Improvement Works Marulan	Renewal 100%	30,000	11,071	0	28,200	39,271	160,190	120,919	25%	On time, on budget	Landfill reconfiguration underway and stormwater works planned.
Replacement Bins & Litters	Renewal 100%	80,000	0	0	0	0	80,000	80,000	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	0	287,618	0	55,220	342,838	221,624	-121,214	155%	Quarterly review, carryover required	Project is underspent, variance is due to grant structure and the reallocation of funds including grant income.
Terrago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	21,886	21,886	0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	7,300,000	4,009	0	4,009	4,009	7,300,000	7,295,991	0%	Late, not expected to be completed this year	Design nearing completion. Council will seek Grant funding for construction.
Commercial Waste Tubs - Renew	Renewal 100%	40,000	0	0	18,782	18,782	40,000	21,218	47%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	On time, on budget	
Truck Cameras/Software	Renewal 0%	0	0	0	0	0	40,000	40,000	0%	On time, on budget	
Compactor "Wrapping"	Renewal 0%	0	0	0	0	0	9,000	9,000	0%	On time, on budget	
250 - Water Services											
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	7,555,000	302,697	0	102,203	404,900	8,842,445	8,436,545	5%	Completed	Works completed 13/20FY
Goulburn WTP Raw Water Augmentation	Renewal 0%	0	0	0	14,050	14,050	23,109	9,059	61%	On time, on budget	
Goulburn Rehabilitation Renewal	Renewal 100%	3,000,000	0	0	0	0	3,170,245	3,170,245	0%	On time, on budget	
Water Connections - Private Works	Renewal 100%	2,500,000	162,571	0	2,358,927	2,521,498	2,500,000	-21,498	101%	On time, on budget	
Water Meter Replacement	Renewal 100%	252,014	28,330	0	909	29,239	252,014	222,775	12%	On time, on budget	
Water Quality Sampling System	Renewal 0%	60,000	2,702	0	17,384	20,087	60,000	39,913	33%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	100,000	1,159	0	1,950	3,109	33,021	29,912	9%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	0	0	0	0	0	222,275	222,275	0%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	0	695	0	0	695	132,650	132,650	0%	Completed	
Pejar Dam Amenities Water Service Replacement	Renewal 100%	100,000	725	0	725	725	100,000	99,275	1%	On time, on budget	
Pejar Dam Safety and Rehabilitation	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	On time, on budget	
Marulan PS Pombon Design & Replacement/Sandbagging of Bank	Renewal 100%	200,000	0	0	0	0	200,000	200,000	0%	On time, on budget	
Water Services Shed Main Renewal	Renewal 100%	30,000	0	0	0	0	30,000	30,000	0%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	623,590	7,360	0	383,549	390,909	623,590	232,681	63%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	10,423	0	3,801	14,224	30,000	15,776	47%	On time, on budget	
260 - Waste Water Services											
Marulan Pump Station Improvements	Renewal 100%	6,920,604	213,965	0	2,780,570	2,994,535	7,402,904	4,407,369	40%	On time, on budget	
Pump Replacements	Renewal 100%	1,000,000	0	0	0	0	1,000,000	1,000,000	0%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	45,000	0	0	13,950	13,950	45,000	31,050	31%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	100,000	336,924	0	1,663,076	2,000,000	2,000,000	0	100%	On time, on budget	
Marulan WWTP - Renewal	Renewal 100%	5,000,000	5,853	0	909	2,576	100,000	97,424	3%	On time, on budget	
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	0	0	122,669	128,522	5,977,812	5,849,290	2%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	5,000,000	9,404	0	35,335	35,335	101,472	66,137	35%	Completed	
Gln WWTP Electrical/Mechanical Renewals	Renewal 100%	150,000	9,021	0	636,790	646,185	5,318,900	4,672,715	12%	On time, on budget	Carry over required from 19/20FY budget.
SN Growing Local Economies Common St (G)	Renewal 0%	0	0	0	21,100	30,121	150,000	119,879	20%	On time, on budget	
Goulburn WWTP Solar	Renewal 0%	0	34,673	0	617,655	652,309	1,289,054	1,289,054	0%	On time, on budget	
BP West PS replacement design	Renewal 100%	0	2,869	0	14,875	17,745	100,000	100,000	0%	On time, on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	0	0	0	0	397,000	397,000	0%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	1,617	0	0	1,617	10,000	8,383	16%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	150,000	0	0	583	583	150,000	149,417	0%	On time, on budget	
Total Capital Program		27,930,604	918,691	0	6,009,685	6,928,376	34,612,467	27,684,091	0%		



Utilities Capital Report by Business Unit for 2020/21
for YTD Period Ending August

Date Report Run: 01-Sep-2020

Description	Renewal %	Original Budget 21P/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P/CO	% of Time: \$ Variance	% of Budget	Status	Comments
								18%			



15.13 STATEMENT OF INVESTMENTS & BANK BALANCES

Author: Beverley Moore, Accountant

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Statement of Investments & Bank Balances**  

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 01 September 2020

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of July 2020 was \$94,134,034 meaning that this month’s balance of \$100,286,761 equates to an increase of \$6,152,727 in investments and cash held.

The table on the following page outlines the reasons for this increase.

Receipts		
Rates and Water Receipts	5,494,284	
Financial Assistance Grant	636,265	
Sundry Debtors	3,578,145	
Investment Redeemed		
S64/94 Income	180,596	
Other Income (including interest, term deposits redeemed)	2,432,644	
Total Receipts		12,321,934
Payments		
Salaries and Wages	1,715,295	
Payments to Creditors	4,453,912	
Total Payments		6,169,207
Increase/(Decrease) in cash and investments		6,152,727

3. Investments matured/defaulted this financial year

No investments have matured or defaulted in the 2020/21 financial year.

Performance Indicators - Investments and Interest Earned - As at 01 September 2020

Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	56,557,256	56,557,256	57.97%	100%
2	A+ to A	A1	0	19,000,000	19,000,000	19.48%	100%
3	BBB+ to BBB-	A2	0	22,000,000	22,000,000	22.55%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	97,557,256	97,557,256	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
			Actual	Actual %	Maximum
A	At Call	(Current)	11,557,255.74	11.85%	100.00%
B	Working Capital	(0-3 Months)	10,000,000.00	10.25%	90.00%
C	Short Term	(3-12 Months)	64,000,000.00	65.60%	80.00%
D	Medium Term	(1-3 Years)	12,000,000.00	12.30%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			97,557,256		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	Benchmark Rate - Average for 2019/2020		
	Benchmark Rate - Average for 2019/2020		0.5744%
	Portfolio Over Benchmark	86,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	86,000,000	
	Excludes At Call	11,557,256	
	Total including At Call	97,557,256	
2	Average Benchmark Rate for Financial Year		
	Benchmark - 90 Day BBSW Average for July 2020		0.1015%
	Benchmark - 90 Day BBSW Average for August 2019		0.0989%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2019		0.8731%
	Benchmark - 90 Day BBSW Average for November 2019		0.9092%
	Benchmark - 90 Day BBSW Average for December 2019		0.9001%
	Benchmark - 90 Day BBSW Average for January 2020		0.8864%
	Benchmark - 90 Day BBSW Average for February 2020		0.8880%
	Benchmark - 90 Day BBSW Average for March 2020		0.8880%
	Benchmark - 90 Day BBSW Average for April 2020		0.1708%
	Benchmark - 90 Day BBSW Average for May 2020		0.0958%
	Benchmark - 90 Day BBSW Average for June 2020		0.1015%
	Average Benchmark Rate for Financial Year to Date		0.5744%



Statement of Investment and Bank Balances as at 01 September 2020

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.25% \$	11,557,256
Rabo 1826 Day TD - Curve	1/06/2021 TD	TD	A1	3.30% \$	3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021 TD	TD	A2	3.50% \$	2,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021 TD	TD	A2	1.65% \$	3,000,000
Westpac 365 Day TD	21/09/2020 TD	TD	A1+	1.63% \$	5,000,000
AMB 365 Day TD - Curve	2/12/2020 TD	TD	A2	1.70% \$	2,000,000
NAB 365 Day TD - NAB 9295 1144	16/02/2021 TD	TD	A1+	1.52% \$	10,000,000
ING Bank Australia 735 Day TD - RimSec	22/02/2022 TD	TD	A1	1.60% \$	2,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2021 TD	TD	A2	1.65% \$	1,000,000
NAB 365 Day TD - NAB 9295 1144	4/03/2021 TD	TD	A1+	1.30% \$	10,000,000
BankVic 273D TD - Curve	16/12/2020 TD	TD	A2	1.75% \$	3,000,000
ING Bank Australia 729 Day TD - Curve	17/03/2022 TD	TD	A1	1.50% \$	2,000,000
My State Financial Credit Union 245 Day TD - RimSec	8/12/2020 TD	TD	A2	1.80% \$	3,000,000
Macquarie Bank 365 Day Term Deposit	8/04/2021 TD	TD	A1	1.70% \$	7,000,000
Macquarie Bank 365 Day Term Deposit	22/04/2021 TD	TD	A1	1.70% \$	5,000,000
AMP 182 Day TD - Curve	17/11/2020 TD	TD	A2	1.65% \$	5,000,000
NAB 365 Day TD - NAB 9295 1144	2/06/2021 TD	TD	A1+	1.00% \$	10,000,000
AMP 182 Day TD - RimSec	1/12/2020 TD	TD	A2	1.60% \$	3,000,000
Westpac 731 Day TD	27/06/2022 TD	TD	A1+	1.01% \$	5,000,000
Westpac 365 Day TD	29/06/2021 TD	TD	A1+	0.97% \$	5,000,000
Total Investments Held				\$	97,557,256

Total Investments Held	\$	97,557,256
Balance as per Passbook-Commonwealth Bank	1,785,915.87	
Add: Outstanding deposits	302,235.08	
Less: Unpresented cheques	15,725.83	
Balance as per Cash Book-Commonwealth Bank		2,072,425.12
Add- Trust Fund		657,080.54
Total Cash & Investments @ 01/09/2020		100,286,761.40

15.14 ST CLAIR CONSERVATION WORKS - STATUS REPORT

Author: Sarah Ruberto, Business Manager Marketing Events & Culture

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	<p>EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.</p> <p>IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.</p>
Cost to Council:	<p>The 2020/21 total budget allocation for this project is \$769,857 excl. GST. \$310,467 has already been expended, and the total budget fully committed. A further \$100,000 has been allocated as a contingency for this project, which will also be fully spent.</p> <p>It is noted that no further funds are allocated in the forward budget for this project.</p>
Use of Reserve Funds:	<p>The project is part funded from a \$717,126 transfer from the St Clair Restoration Reserve (38209). This reserve is to be fully exhausted at the end of this project.</p> <p>There is also funding of \$270,915 transferred from the following unexpended grants:</p> <ul style="list-style-type: none"> - Office Environment & Heritage (38288) – \$80,085 - Club Grants (38241) – \$190,830 <p>Again, both of these reserves will be fully exhausted at the end of this project.</p> <p>If the full \$100,000 contingency from the Special Projects Reserve is utilised, that reserve is expected to have a balance of \$1,541,448 at 30 June 2024 based on current budget allocations.</p>

RECOMMENDATION

That the report from the Business Manager Marketing, Events & Culture on the status of the St Clair Conservation Works be received.

BACKGROUND

To provide Council with an update on the current status of the St Clair Conservation Works.

REPORT

The Conservation Works at St Clair commenced in May, following the appointment of Longstone Pty Ltd as a result of their successful tender. This report provides an update of works completed on site, with an update report to be provided to Council monthly.

Program

Longstone Pty Ltd are ahead of schedule and have completed some major milestones this month.

Task Description	% completion	Comment
Preliminary work	100%	Complete
Site establishment	100%	Complete
Demolition	100%	Complete
Asbestos removal	100%	Complete
NW Drainage cell	100%	Complete
Excavation	100%	Complete
Mould & moisture remediation and sub-floor ventilation	100%	Complete. Clearance received.
Roofing & Guttering (Villa)	100%	Complete
Carpentry	80%	Floor replacement near completion
Brickwork	75%	Minor repair works to occur throughout
Steel balcony & stair	0%	In fabrication. To be installed in coming weeks.
Electrical	20%	Urgent works completed to address safety issues. Variation being prepared for extent of electrical works.

At the time of reporting the scaffolding removal has commenced following the completion of the roof, gutter and chimney works. This was a significant portion of the works, representing approximately 25% of the total project budget. The complete re-roof, re-gutter and sealing of chimneys will put a stop to water penetration issues experienced with the former roof and lack of sufficient downpipes to remove the water away from the building. These works have been the major focus for the contractor over the last month.

Additionally, the sub-floor ventilation works were completed with the installation of fans and pipe work throughout the ground floors, and the clearance certificate for the mould and moisture works was received. These works will assist greatly with ventilation in the ground floor rooms and prevent mould and moisture growth in the future. Overall, the roof works and the ground floor works will make a significant difference to the long term viability and structural integrity of St Clair Villa, dealing with some long term issues that have not had this sort of attention until now.

The coming weeks will see the contractor focus on:

- Removal of scaffolding from Villa
- Reinstatement of floors throughout Villa and Coach House – 80% complete
- Electrical upgrade throughout to bring electrical wiring up to code, this include relocation of meter box and new power supply to the street
- Production and installation of steel balcony and stair

Budget and expenditure

To date, progress claims have been received for \$685,290 from the \$1,098,710 (incl. GST) total contract price.

As reported previously, the costs of the Fire Engineering Report was not included in the original estimates, and the relevant performance solutions also need to be accounted for i.e. fire

extinguishers, integrated smoke alarms throughout prior to occupation. This will add additional projects costs that are not yet resolved.

Contract Variation

A variation is currently being discussed related to the full scope of electrical works, and additional works undertaken which were required to satisfy current building code requirements. Further works were undertaken to ensure the structural integrity of load bearing walls on the ground floor.

The variation is expected to use most of the project contingency.

Contractual Issues

No contractual issues to report.

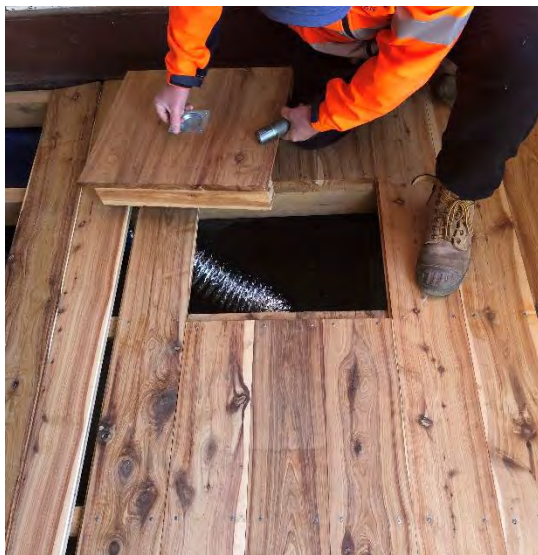
Community Engagement

Business Manager Marketing, Events & Culture – Sarah Ruberto (Project Manager) and Museums staff will lead a community workshop with members of History Goulburn on 10th September as part of the community engagement component of the development of the St Clair Interpretation Plan. The Interpretation Plan will also be informed by the Conservation Management Plan and other documentation. Both the Conservation Management Plan and the final Interpretation Plan will then assist to inform the development of a new lease for the St Clair property between Council and History Goulburn.

Project images



New bearers and joists installed throughout the Coach House.



New cypress flooring installed in Coach House, with a new hatch installed in each room to access sub-floor ventilation fans.



Site visit with Heritage Architect, David Hobbes to review roof replacement works.

15.15 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - AUGUST 2020 STATUS REPORT

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
Cost to Council:	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$27,032,756 for construction costs and \$2,845,000 for Council costs. Expenditure to date is \$2,294,808.
Use of Reserve Funds:	The project is being partly funded from the following reserves: Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

RECOMMENDATION

That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.

BACKGROUND

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

REPORT

This is the August 2020 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

Program

The following table outlines the construction program. Tasks are generally progressing in accordance with the program with demolition of the existing indoor pool the significant activity to commence during August 2020. This table will be reviewed monthly to monitor site progress.

The lighting upgrade of the existing lights around the 50m pool was complete during August 2020 with the existing lights replaced with LED lights. This represents the final task in the upgrade of the existing 50m outdoor pool.

Temporary site amenities were located on site for operation of the 50m pool over the spring and summer months. These temporary amenities include a site office, public reception, unisex disabled toilet and female toilets and change room. The existing male toilets will be retained through construction of the new facility and will be demolished when the new facility is available. A new temporary access point will be located in the existing northern car park.

Demolition of the existing buildings commenced late August 2020 with the existing entrance building and female toilets the first building demolished. Some tree removal also commenced. Demolition of the existing indoor pool hall and pool will happen during September 2020.

Some contaminated material was encountered during demolition works with the full extent unknown. Given the age of the existing facility contaminated material was likely to be uncovered. The initial contaminated material was under the existing entrance building however it could also be present under the existing indoor pool building.

The project sod turning ceremony was held on 14 August 2020. The State Member for Goulburn Wendy Tuckerman attended with GMC's Mayor Bob Kirk plus other staff from Council and FDC Construction.

Task description	Start	Finish	Comment
• Design amendment by FDC	27-03-20	30-08-20	Commenced & ongoing
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Commenced & ongoing
• Design amendment review # 3 by GMC	27-07-20	30-08-20	Commenced & ongoing
• Issue Final Construction Drawings	30-08-20	21-09-20	
• Site works / earthworks	23-09-20	18-12-20	
• Leisure pool / main pool hall	17-11-20	18-11-21	
• Warm water pool hall / admin area	22-12-20	03-01-22	
• Grandstand	23-02-21	06-04-21	
• External works	28-07-21	08-09-21	
• Western car park	21-07-21	08-09-21	
• Eastern car park	04-08-21	06-09-21	
• Commissioning / handover	29-10-21	26-01-22	

The regular design coordination meetings have continued throughout August 2020, moving to a fortnightly format. The focus of the design development has been on internal finishes. Also, FDC have received responses to the tender works packages and are currently assessing for preferred companies.

The DA modification was submitted in July 2020. Some clarifications have been sought on landscaping and car parking from Council's Planning Department with the response submitted on 1 September 2020. Once the DA modification is approved the final construction certificate (CC) can be obtained. This will allow continuity of site works from demolition to early construction tasks however delays in processing this could delay commencement of the early construction tasks.

Project Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs		
• Stage 1 construction	\$26,353,247	\$1,678,305
• Gymnasium	\$679,509	-
Sub-total	\$27,032,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$309,825
• Preliminary works	\$650,000	\$472,563
• Café & gym fit-out	\$300,000	-
• Extra 100 kW solar	\$195,000	-

• Contingency	\$1,300,000	-
Sub-total	\$2,845,000	\$782,388
Total	\$29,877,756	\$2,460,693

The expenditure to date is for works on the outdoor 50m pool, design and tender documentation finalisation, tendering, project management costs, design amendments, planning approval and service relocation tasks.

The August 2020 progress claim has been received for \$534,765.

This claim represents works carried out during the month by various consultants on design amendments, planning tasks, building certifier work, service relocations and demolition works.

Project Variations.

Nil variations to report for August 2020.

The contaminated material encountered under the entrance of the existing building is to be managed in accordance with contaminated material protocols. Contaminated material was an exclusion in the tender submission and will be treated as a cost variation. This will be reported further next month when the extent is known.

Contractual Issues

Nil contract issues to report for August 2020.

Priorities for next month

The main tasks for September 2020 are to finalise the design development process, finalise the DA modification, commence preparation of the building CC and complete demolition of the existing indoor pool hall.

The building CC will permit commencement of the main building works, with the first tasks being earthworks, foundations and footings.

Project Control Group (PCG)

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office and Sport and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings.

The August 2020 PCG Meeting occurred on 27 August 2020. The September 2020 PCG meeting is scheduled for 24 September 2020.

Project Risks

The significant project risks for September 2020 are as follows:

- Demolition of indoor pool building and hazardous materials.
 - Follow protocols outlines in hazardous material management plans – monitor.
- Approval of the DA modification
 - Delays in approving the modification may delay commencement of construction works – monitor.
- Approval of HV power upgrade by Essential Energy.
 - EE indicates this is progressing through their internal process – monitor.
- Project interruptions due to COVID-19.

- Follow up to date government directives and site protocols – monitor.





15.16 GOULBURN PERFORMING ARTS CENTRE - AUGUST 2020 STATUS REPORT

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
Cost to Council:	The approved construction construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$ 4,817,177
Use of Reserve Funds:	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balance at 30 June 2023 of #388,780.

RECOMMENDATION

That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.

BACKGROUND

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

REPORT

This is the August 2020 summary report for the Goulburn Performing Arts Centre construction works.

Program

Following is the current construction program for the Goulburn Performing Arts Centre. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

Task description	Start	Finish	Comment
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-03-20	Complete
• Groundwork and Sub-structure	01-04-20	20-08-20	Commenced and ongoing
• Structural Works	04-08-20	31-12-20	Commenced and ongoing
• Roofing and Cladding	01-12-20	29-01-21	
• Services & Finishes	01-09-20	10-06-21	
• External Works	28-01-21	09-05-21	
• Commissioning and Handover	03-06-21	20-09-21	
• Completion	20-09-21	01-10-21	

Works continued on placement of precast walls at the basement level with approximately two thirds of the basement walls now in place. These works were interrupted due to wind and rain. Mechanical and hydraulic service installation also continued in the basement level before the floor slabs are placed. The subsoil drainage system was also installed

Manufacture of the precast concrete panels is ongoing, with the next stage to be ground floor level panels. Precast panel detailing and approval is also ongoing with installation of ground floor panels to follow completion of the basement level.

Structural steel drawings review continued to permit fabrication off site. Some structural steel elements are being installed to permit installation of the ground floor slab panels. When all floor panels have been placed the slabs will be topped with an insitu slab.

Preliminary planning works are underway for installation of the new pad mount substation. The new pad mount substation will be located at the rear of the couth house and will serve as the dedicated power supply for the site. Installation of the pad mount substation will require ongoing liaison with Essential Energy to facilitate a power outage for this work.

There was a total of 1,600 labour hours on site for the month with approximately 500 hours from local labour sources.

Construction Phase Budget and Expenditure

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs	\$16,651,323	\$3,711,901
Council Costs		
• Preliminary works	\$1,373,677	\$981,534
• Café fit-out	\$125,000	
• Contingency	\$800,000	\$251,742
Sub-total	\$2,298,677	
Total	\$18,950,000	\$4,945,177

The August 2020 progress claim has been received for \$657,676.

Project Variations

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for additional piling works including extra screw piles, pile caps and foundation adjustments to accommodate the additional piles.	\$123,742
VO-02	This variation claim is for additional overhead costs associated with completion of Construction Certificate 1 works.	\$128,000
VO-03	The contractor has claimed additional structural steel has been required for floor support compared to that included in the initial tender. This is currently being assessed by Council’s Project Manager.	TBA
Total		\$251,742

VO-01 was finalised during August 2020. VO-02 is currently being assessed and will be reported next month.

Contractual Issues

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC Date</u>
EOT-01	The contractor submitted an Extension of Time request in May 2020 for three days due to inclement weather. The request was granted.	23-09-21
EOT-02	The contractor has submitted several requests for an Extension of Time totalling seven days for the substantial rainfall during August plus wind effected days. These requests have been granted	01-10-21

There are no other contractual issues to report for August 2020.

Project Control Group (PCG)

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. A PCG meeting was held on 27th August 2020 and the next PCG meeting is scheduled for 24th September 2020. This status report also serves as the monthly status report discussed at the PCG meetings.

Priorities for next month

Completion of the basement level precast panels and concrete floor panels will continue over the next month. Mechanical and hydraulics service ducts will also be incorporated into these works.

Project Risks

The significant project risks for August are as follows:

- Timely review of precast concrete panel shop drawings by the project architect design team to enable manufacture of precast panels (in Albury).
 - Regular meetings between project team and architect to monitor progress – monitor.
- As the contractor is based in Albury, further COVID-19 restrictions may impact movement of contractor or sub-contractor staff between Albury and Goulburn.
 - Project meetings are conducted via. ZOOM and contractor to apply for exemptions (if required) to continue operations – monitor.
- Extent of works in the existing McDermott Centre building.
 - The contractor is planning for upcoming works the McDermott Centre building including installation of service ducts, demolition of internal walls and installation of a fire sprinkler system. This work requires thorough investigation to clarify the scope of works as the heritage nature of the existing building may present some unknown issues. An alternate performance based fire protection system is being investigated for the McDermott Centre as deemed-to-satisfy provisions of the BCA will require significant works in the McDermott Centre and are considered cost prohibitive.
- Weather
 - The higher rainfall event forecast for early August was received and impacted site works for several days. Higher than normal winds are experienced during Spring have also impacted site works as they impact operation of the crane making placement of precast panels hazardous.

Recent Photos of Goulburn Performing Arts Centre







15.17 OPERATIONS DIRECTORATE REPORT AUGUST 2020

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Operations Departmental Report August 2020 [↓](#) 

Link to Community Strategic Plan:	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities reported for August 2020 by the Director Operations be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate

REPORT

Please find attached the monthly report on the activities of the Operations Directorate for the month of August 2020.



August 2020

Operations



Departmental Report

One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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1 Budget Status

There were no Job Numbers that required reporting in August 2020, that were over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

2. Operations Service Response Status

Requests created and closed in August 2020. Over the month of August 2020 Operations received 265 new service response requests generated from customers.

Operations Service Response Status – August 2020					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	4	2	50%	71%
Cemeteries	Cemetery	6	4	67%	75%
Facilities	Graffiti	1	1	100%	100%
Facilities	Parks Ovals	13	11	85%	93%
Facilities	Public Toilets	3	3	100%	100%
Facilities	Unspecified Damages	2	1	50%	60%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	N/A
Parks	Fallen Tree	29	28	97%	97%
Parks	Grass Mowing	3	0	0%	40%
Parks	Tree Inspection	8	5	63%	73%
Parks	New Tree	2	1	50%	75%
Parks	Noxious Weeds	1	1	100%	100%
Parks	Remove Tree	7	3	43%	55%
Parks	Verge Maintenance	1	1	100%	67%
Parks	Root Damage	0	0	N/A	0%
Parks	Trim Branches	5	4	80%	88%
Parks	Trees Unspecified	11	7	64%	84%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	6	6	100%	100%
Works	Dumped Rubbish	18	17	94%	98%
Works	Bridges	0	0	N/A	N/A
Works	Corrugations	6	6	100%	100%
Works	Damaged Footpath	7	7	100%	100%
Works	Damaged Kerb	4	4	100%	100%
Works	Depth Gauges	2	1	50%	67%
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	1	0	0%	50%
Works	Inspection	1	1	100%	100%
Works	Line Marking	0	0	N/A	100%
Works	Loose Material	2	2	100%	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	39	38	97%	98%
Works	Seal Fail	0	0	N/A	N/A

GOULBURN MULWAREE OPERATIONS – AUGUST 2020

Works	Shoving	0	0	N/A	N/A
Works	Traffic Sign	8	7	88%	94%
Works	Road Unspecified	41	38	93%	95%
Works	Culvert Head	0	0	N/A	N/A
Works	Flooding	5	5	100%	100%
Works	Grates & Lids	1	1	100%	100%
Works	GPT	2	2	100%	100%
Works	SW Kerb & Gutter	1	1	100%	100%
Works	Storm Pipe	9	9	100%	100%
Works	Trench Subsidence	1	1	100%	100%
Works	Stormwater Unspecified	15	13	87%	92%
August 2020 Totals		265	231	87%	92%

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

3 Operations Maintenance Tasks

General Maintenance Tasks completed in August 2020

General Maintenance Tasks – August 2020- Works	
Location	Type of work
Goulburn Mulwaree Council LGA	Storm damage response
Prince Street	Kerb and gutter replacements
Various rural and urban roads	Cold mix and emulsion patching
Cullulla Road	Installation of curve signage “cams”

General Maintenance Tasks – August 2020 – Parks & Gardens	
Location	Type of work
CBD Paths	Paths swept each week day during the month of August
Belmore Park	Mowing and edging performed weekly and fortnightly respectively.
	Gardens checked weekly and weeded as required during August
	Waste emptied one to two times per day during July.
Aquatic Centre Grounds	Mowing as required due to closure and commencement of Aquatic Centre Upgrade project.
Rose Garden Maintenance	Winter prune completed and commencement of mulching of garden beds.
CBD Garden Maintenance	Weekly maintenance on CBD gardens, with a daily litter patrol (including weekends).

Tree Maintenance – August 2020		
Zone	Location	Type of work
1	Bradley St	Fallen Branches
2	Garfield Ave, Emerson St, Wyatt St, Robinson St	Branch Removal, Tree Trimming, Broken Branches
3	Faithful St, Victoria Park, Goldsmith St, Seiffert Oval, Fitzroy St	Fallen Branches, Tree Mulching
4	Lagoon St, Gourock Ave, St Patricks Cemetery, Union St, North Park, Allison St, Gibson St, Lithgow St, Victoria St, Citizen St, Neville St, Leggett Park, Kavanagh St	Fallen Branches, Broken Branches, Tree Trimming, Tree Removal, Tree Removal
5	Cookbundoon, Taralga Rd	Fence Repairs, Broken Branches
6	Maud St	Fallen Branches
7	Mulwaree St, Upper Stern St, Park Rd, Reynolds St, General Cemetery, Day St, Sydney Road, Cole St, Phillip St, Park Rd, Lagoon St, Bathurst St, General Cemetery	Tree Trimming, Fallen Branches, Shrub removal, Tree Mulching, Restake Trees after Flood Damage
10	Tallong, Caoura Rd, Warrina St, Old Wingello Rd	Fallen Trees
11	Kooringaroo Rd, Murfitts Ln	Fallen Trees
14	Oallen Ford Rd	Storm Damage Signage, Fallen Trees
15	Taylors Creek Rd, Curra Ln, Mayfield Rd	Fallen Trees

Mowing Maintenance – August 2020		
Zone	Location	Type of Work
1	Bradley St	Mowing, Whipper Snipping
2	South Approach, Hume St, Ducks Ln, Combermere St, Bourke St Manfred St, Mundy St, Chisholm St Park, Mary St, Kings Way, Addison St, O'Brien St, Rosedale Court, Elizabeth St Park, Eldon St, Broughton St, Cathcart Park	Mowing, Whipper Snip, Rubbish Removal
3	Angela Pl, McAlister Dr, Wollondilly Walking Track, Cowper St, Verner St, Clinton St, Faithful St, Bradley St, Coromandel St, Victoria Park, Fitzroy St, Goldsmith St, Gilmore St, Wollondilly Walking Track Tully Golf Course, Angela Pl, Sanctuary Dr, Marsden Weir	Mowing, Whipper Snipping, Tree Removal Flood Damage, Remove Debris Flood Damage
4	Chantry St, Tarlo St, Brewer St, McDermott Dr, Middle Arm Rd, Marys Mount Rd, McGuire Pl, Kelly Pl, Wollondilly Walking Track Gibson St, Leggett Park, Wollondilly Walking Track Riverview, PCYC, Avoca St, Coromandel St, Victoria Park, Hoskins St, Albert St Park, William St Park, Gerathy Park, Goodhew Park	Mowing, Whipper Snipping, Rubbish Removal, Tree Removal Flood Damage, Remove Debris Flood Damage
5	Amaroo Pl, Hudson Oval, Nichols St, Walsh Park, Komungla Park, Taralga Rd, Reign St, Queen St Triangle, Cookbundoon	Mowing
6	Wollondilly Walking Track Riversdale, Ross St, Dog Pound, Copford Reserve	Mowing
7	Seiffert Oval, Honour Park, Rocky Hill War Memorial, Park Rd, Carr Confoy	Mowing, Whipper Snipping , Rubbish Removal
9	Marulan CBD	Trimmed Shrubs
11	Rifle Range Rd	Fallen Trees
15	Lake Bathurst, Tarago, Lumley Rd	Mowing , Fallen Tree

Signs Installed August 2020			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
August	5	0	2

Road Reserve Weed Control – August 2020		
Zone	Location	Weed Type
2	Chisholm Park, Sloane St, Eldon St, Broughton St Park, Garfield Park, Finlay Rd, Elizabeth St Park, Bourke St, Sloane St	Grass
3	Marsden Weir, Wollondilly Walking Track	Grass
4	Kenmore St, Tennyson Woods, O'Brien Park	Grass
	Riverview Park Dog	Serrated Tussock, Fireweed
7	Park Rd, Braidwood Rd	Grass
11	South Marulan Rd, Old Marulan Rd, South Rd, Jerrara Rd, Forest Cl, Billabong Rd, Glynmar Rd, Oak Valley	Serrated Tussock

Rd, Lookdown Rd, Government Rd, Bungonia Village, Inverary Rd, Broadhead Ln, Oallen Ford Rd

The noxious weed crew have been focused on zone 10 which is now complete and crews are now in zone 11.

The reserves crew have continued with programmed mowing in urban and rural areas and chemical application in urban parks and reserves along fence lines and infrastructure.

Tree maintenance has been focused on SRP’s and lifting programmes

All programmes have been affected by flood damage with Parks staff assisting with road closures as well as tree and debris clean up. Staff ensured that Goulburn was looking it’s best when the Governor General visited.

4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of September 2020 going forward.

Planned Works – September 2020		
Location	Date	Description of works
Marulan Cricket Ground (MCG)	Late September	Removal of old cricket wicket and replacement of new wicket. Weather depending new astro-turf will go on one to two weeks later.
Marulan Soccer Ground	Late September	Installation of a fence behind the main soccer field to prevent soccer balls from entering private properties.
Eastgrove South	Early September	Installation of astro-turf onto two new cricket wickets as per North Park Master Plan
North Park	Early September	Installation of astro-turf onto new cricket wicket as per North Park Master Plan.
Seiffert Oval	Throughout September and October	Upgrade works on the Max Hadlow Grandstand
Wollondilly Walking Trail	Mid-September	Additional path on Mundy Street overpass joining Sloane Street to Honour Park.
Goulburn Recreation Area	End of September	Installation of retractable basketball hoops at the Ross Whittaker Basketball Courts.
Goulburn Recreation Area	End of September	Line marking of the new car park at gate 3.
Goulburn Recreation Area	End of September into October	Upgrading of the electrical switchboards across various buildings within the Recreation Area.

*Please note dates may vary due to weather, availability of crews and any urgent works requirements

5 Community Facilities

5.1 Operational

The flooding that occurred in early August had a major impact on programmed works. Staff were redeployed to clean up after the flood waters subsided and start repairing infrastructure ready for use. The Recreation Area and Sporting Fields were hit hard and had a major impact on each Recreation Area user groups and sporting bodies.



Carr Confoy Fields under water

The **cemeteries** also had significant damage to the area with over 300 graves sinking. Staff worked tirelessly throughout the month to top up graves and minimise any distress to families. Aside from grave repairs the staff also undertook 13 funerals during this time. Several of these required extensive preparation works to ensure the service was able to take place on time and with a high level of dignity that is provided to each family.



General Cemetery – several graves repaired after rain.

Flood Damage –during August Goulburn experienced a significant flood event. The flood resulting in significant damage to fencing and other infrastructure. Unfortunately the sporting fields had to be closed for several weeks during August to prevent further damage to the playing surface. The sporting

organisations have all been patient and worked in well with Council to ensure they could continue their regular competitions.



Damaged Fencing Park Road



Carr Confoy Fields under water

Playgrounds around the region were also affected, with mulch having to be added to several playgrounds and levelling of soft fall surfaces. Staff still continued inspections and general maintenance activities on all the playgrounds along with repairs after the flood event.



Adventure Playground

The rain also affected some projects that were to be completed in August with the astro-turf covers for the cricket wickets at North Park and Eastgrove South being delayed until mid-September. The wicket that was to be installed at Marulan will also be delayed until late September due to the field being too wet to get machinery on.



North Park – awaiting astro-turf and backfilling

HVAC Review – an independent auditor was engaged to review the condition of the HVAC system throughout the Civic Centre and provide a delivery program for the next five to ten years for upgrading the current system. The audit has laid out a replacement program and priority order based on age, access to spare parts, and effectiveness. The report also took into consideration the amount of changes to the internal layout of the building over the last few years, to develop a system to address each change. The Photo below is one of the boiler units at the Civic Centre that is nearing the end of its useful life.



End of Life boiler

Civic Centre Furniture Upgrade – new tables and stools were purchased for the Civic Centre Foyer. The tables and stools have been well received by staff and visitors, allowing for good social distancing and providing the user with the ability to stand up and go over plans, rather than be hunched over a table. Staff also installed several sit stand desks for staff and replaced numerous office chairs. The photo below is of our General Manager trying out the new table and stools.



New furniture in Civic Foyer

Civic Centre Sewer Replacement – occurred during August. The old sewer line was found to have failed in several locations along the back of the Civic Centre resulting in some major blockages and back flow issues. A new sewer main was installed with a far bigger capacity than the previous one. Also some work was completed on the stormwater lines at the rear of the Civic Centre at the same time to assist with the removal of stormwater from the site.



Sewer & Stormwater Pits Civic Centre

Work commenced on the **Max Hadlow Grandstand** refurbishment at Seiffert Oval, with the awarding of the contract and commencement of the works as outlined in the scope. At the end of August the seating has been removed and preliminary work has commenced on the removal of the sheeting and paint.



Max Hadlow Grandstand

The Landscape Team completed the winter rose garden pruning at the start of August. Staff are now mulching the gardens and applying fertiliser in preparation for the first flush of flowers later in the year. As mentioned in previous departmental reports the pruning was done in partnership with the Goulburn TAFE where students can learn to prune roses as part of their training as future horticulturalists.



Mary McKillop Rose Garden being mulched

The Landscape Team also undertook work on the **CBD gardens** including mulching, weeding and other maintenance activities. The mulch used on some of the gardens is generated from our street tree team and is at no cost to Council. They also worked in conjunction with the parks team to prepare the town for the Governor General visit by ensuring the visitation route was a positive reflection of our Local Government Area. The photo below is of one of the CBD gardens after mulching and pruning activities were undertaken.



CBD Garden – General Maintenance

Wollondilly Walking Trail – staff constructed a fence along the section of the walking trail heading back to the Mundy Street railway bridge. The fence is to act as a safety barrier to prevent people from leaving the path and falling down the embankment. The photo below is of the fence taken just after installation.



Wollondilly Walking Trail fence

5.2 Aquatic & Leisure Centre

The outdoor pool is scheduled to open mid-September as final preparations are undertaken to make a safe entrance and space for users of the outdoor pool during the demolition and construction of a new indoor facility on the site.

The main focus for staff over this time include:

- Resurfacing of the outdoor pool surrounds.
- Construction of entrances to the outdoor pool
- Review and installation of signage as per legislative requirements.
- Setup of site offices and amenities for users.
- Testing of plant and equipment for running of the outdoor pool
- Ordering of stock, including chemical to operate the pool.
- Training of staff, due to the long layoff and what is a new site. Staff need to be inducted into the site and operational manuals amended to reflect the site.

A COVID-19 Action plan has also been developed by the staff that is site specific to the outdoor pool. Staff are currently being trained in this and implementing the measures outlined in the document to ensure both themselves and the users of the pool are not exposed to the COVID-19 Virus.

There is no data to report around visitations to the Aquatic Centre due to the centre being closed during August. A table was presented in the July Departmental Report showing the attendances for the calendar year, which totalled 94,187 – an impressive figure considering the closure of the indoor pool after it failed, the closure of the entire complex due to COVID-19 and the commencement of the redevelopment.



Photos of Indoor Aquatic Centre being demolished

Lighting upgrade

The lighting upgrade to the 50m outdoor pool was completed during the last week of August. The new lights have seen a considerable improvement to the standard of lighting over the outdoor pool. Lux levels of between 350 lux to 500 lux was achieved across the pool surface. This will present opportunities to the swim club to operate later into the night as well as Council during periods of hot weather. The photos below show the progression of the project with the photo on the left at 50% completion and the photo on the right after all lights have been installed and working.



New Pool Lighting at the Goulburn Aquatic Centre

5.3 Recreation Area

Activity at the Recreation Area experienced another expected decline during August 2020 due to the increased presence of COVID-19. Most bookings and events scheduled to occur in August were cancelled, whilst disappointing, user groups are very accommodating and accepting of the current COVID-19 restrictions. There has been no issues to report from our regular booked in users.

Irregular Events

The Grace Millsom Centre hosted two training sessions and three private meetings during August, while Veolia Arena hosted two children’s birthday parties.

Regular Users

Greyhound Racing and Harness Trials continued throughout August under the appropriate restrictions. Basketball, Netball, Badminton and Dog Training all continued their regular activities during August under the relevant protocols. Poultry recommenced activities with two poultry auctions being held.

The tables below show the breakdown of events at the Recreation Area during August 2020.

Breakdown of Events – August 2020	
Event	Attendances
Greyhound Racing	900
Harness Racing (trials only)	100
Dog Training & Kennel Club	160
Poultry	350
Basketball	570
Netball	220
Badminton	120
Birthdays	40
Private conferences	40
Training Sessions	80
Total	2,580

Breakdown of Event Facility Locations		
Facility	August 2020	August 2019
Veolia Arena	580	2,030
Grace-Millsom Function Centre	570	1,610
Recreation Area	1,430	2,818
Total Attendances	2,580	6,458

Flood Damage

Flooding in August caused some extensive damage to infrastructure at the Recreation Area. The Harness Sand Track, Horse Pool, Greyhound Slipping Track and Dressage Arenas were all but destroyed following the floods. There was also damage to fencing along Bungonia Road and the Dog Training and Kennel Club area.

Repairs are underway by some user groups and quotes are being sought to repair other areas.



Greyhound Slipping Track



Horse Pool

Grant Funding

Council has been successful in receiving grant funding for three projects at the Recreation Area under phase one of the NSW Governments Showground Stimulus Fund. The amount Council received was \$406,131 and is spread across the following projects:

- Retractable basketball hoops & netball posts in the Basketball Court (\$83,370).
- Mobile retractable seating in the Veolia Arena (\$146,000).
- Upgrading of Gate 3 car park including the resealing of the surface in asphalt and improved drainage (\$176,401).

Council staff have completed the procurement process, and timing of delivery of works will be scheduled to minimise impact to user groups. The expected completion date for these projects is by 30th September 2020, as per the funding agreement.

The work on the car park was completed on 18th August 2020, with line marking programmed to be completed late September.

Council has also submitted applications for three additional projects in phase two of the grant funding for:

- Upgrade to Peden Pavilion amenities
- Cover for the livestock yards at gate six
- Solar panels for the Grace Millsom Centre

The outcome of this round of applications is expected to be announced in September 2020.



Recreation Area Car Park

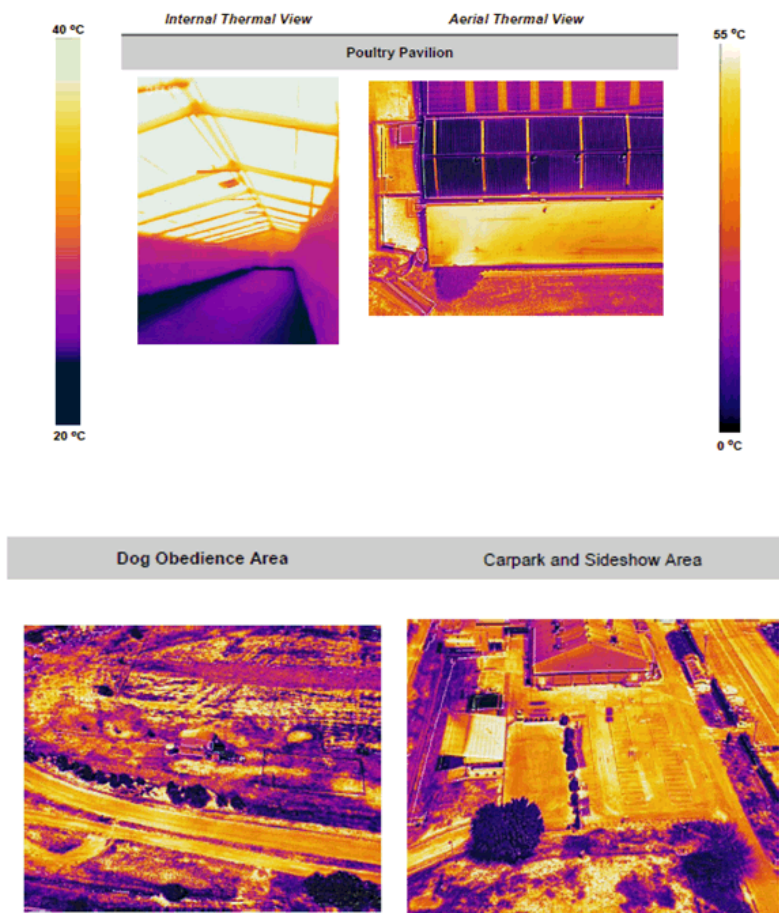
Climate Change Study

Council was successful in obtaining grant funding in 2019 under the NSW Governments “Increasing Resilience to Climate Change” funding. The first phase of the grant was to prepare a study on the impacts of climate change on the Recreation Area and propose a series of recommendations to minimise the impact of climate change, particularly around animal welfare.

The study included a stakeholder workshop allowing for targeted assessment by stakeholders identifying hot spots. Several user groups took up this offer to attend and provided feedback across the following topics:

- Key issues faced by user groups and visitors during hot weather
- Areas of potential concern for monitoring
- Ideas for improvement to facilities or practices on site to improve conditions for people and animals.

Thermal image software was used across the Recreation Area to capture hot spots and highlight areas of concern that could be addressed in future capital programs. The imagery below highlights the lack of insulation in the buildings and vegetation to reduce heat.



The report is being finalised in early September and will identify several opportunities that can be addressed using the remainder of the grant funding. The second phase of the project will be the implementation of several of the identified projects in the final report to address human and animal welfare during periods of hot weather. The report will also be used as a case study by other Councils to address this issue.

Recreation Plan of Management

Council staff across several business units have worked in conjunction with CGM Planning in the development of a new Plan of Management for the Recreation Area to comply with the Crown Lands Management Act 2016.

Stakeholder sessions were held with major users of the Recreation Area on Wednesday 8 July 2020. The interaction with users and licensees was excellent with a lot of positive feedback regarding the facility. The responses and outcomes of the workshop have been used to develop the future direction of the facility in the Plan of Management.

The final draft of the new Plan of Management has been received by Council and a report has been presented to the Councillor Briefing Session on 25th August 2020. The report will be presented to the first Council meeting in October for a Council resolution to place the Draft Plan of Management on public exhibition, with a submission period of 42 days.

6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

6.1 Maintenance Grading

The following roads were included in the maintenance grading program for July 2020. The focus of work is now on capital works.

Maintenance Grading	
Completed by Contractor in August 2020	Completed by Council in August 2020
<ul style="list-style-type: none"> • Carrick Road • Bulls Pit Road • Arthurs Road • Narelle Road • Mills Road – West Side to Causeway • Jacqua Road • Pontilla Lane 	<ul style="list-style-type: none"> • Sandy Point Road • Inverary Road • Chettle Lane • Wollogorang Road • Kooringaroo Road

6.2 Operational

During August the LGA sustained yet another Natural Disaster flood event, this is the 3rd declared Natural Disaster in 2020. As a result of the storm event Capital Works were put on hold for a period of 2 weeks to attend to emergency response works. Moving forward these works will continue with contractors in the coming months in conjunction with other storm damage response works from the February event. The initial response has been to address many pavement failures within our sealed road network, these issues have been either patched with cold mix or emulsion sealed to prevent the ingress of further water. The damage has been wide spread across the LGA with assessments and estimates being undertaken for the purposes of another Natural Disaster Assistance claim. At his stage the claim is looking to be in the vicinity of between \$4m - \$5m.

With a welcome break in the weather Mountain Ash Road has been able to be edge sealed with the main proportion of works happening later in September. Additionally works will commence on Forbs Street in late September rehabilitating a section of Forbs Street from Park Road. Inverary Road has been gravel re sheeted under our 20/21 Gravel re Sheeting Program, as has Kooringaroo Road and Wollogorang Road

Capital Works scoping has been undertaken on the remainder of the 2020/21 Capital Works program including new Grant projects on Carrick Road and further works on Mountain Ash Road.

Natural Disaster Assistance Response works have continued in the Towrang area which suffered substantial damage during the February storm event. Works on Bungendore Road have commenced to repair damage sustained there, with works on Jerrara Road programed to commence during September.

7 Asset Management & Design

7.1 Asset Management Planning

For the month of August 2020, the Asset Management team undertook the following tasks:

- Capitalisation of 2019/20 Capital Works;
- Input of dedicated assets into council systems.
- Revised processing procedures for S138 permits, utilities permits and filming permits.

7.2 Data or Condition Assessment

For the month of August 2020, the Asset Management team undertook the following tasks:

- Continued improving accuracy of asset register and GIS systems.

7.3 Urban Transport Infrastructure Inspections

Urban road inspections – 100% of schedule complete for August with software issues still be experienced.

7.4 Rural Transport Infrastructure Inspections:

Rural road inspections - 100% of schedule complete for August, with software issues still be experienced.

7.5 Design Projects

For the month of August 2020, the Designing team undertook the following tasks:

- Final design Pop up cycle lanes 100%
- Forbes Street Rehabilitation 100%
- Black spot concept designs for Jerrara Road, Kinghorne Street & Albert Street Roundabout, Reynolds street school crossing, McDermott Drive school crossing 100%

7.6 Application Status

	<u>S138/Road Opening Applications</u>	<u>S45 (Electrical) /LAAN (Telecom) Applications</u>	<u>NHVR (Heavy Vehicle) Applications</u>
<u>Number Received for August</u>	13	10	16
<u>Number Processed within August</u>	13	3	23
<u>Number of days to process (Timeframe)</u>	3 (10 days)	5.33 (40 days)	4.5 (28 days)

7.7 Road Safety

The following Road Safety programs/tasks were delivered during August 2020

Road Safety Program – August 2020			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The July Log Book Run was held on Sunday 16 August and had 14 participants. It was run under COVID-19 restrictions with masks and gloves provided with social distancing. The run was full and was another successful run with all learner drivers and their supervisors commenting that they had learnt something on the day and it was very useful. The next one is to be run in March with a cap of 15 Learners.
Safety Around Schools	Parking	Ongoing	Due to not having a full time parking ranger on duty at the moment patrols around schools have been limited but still ongoing.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2020/21 program. This program is promoted throughout Day-care facilities, foster care and medical centres. To date \$300 has been spent
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs have been erected in Queen Street at the request of the police. One of the speed trailers has been placed in Forbes Street and the other one is on Sydney Road, also at the request of the police once they are programmed. The speed trailers will be moved to George Street Marulan and Coramandel Street Goulburn
Fatigue and Speeding	Snow Safe	August 2020	RSO was approached by Andrew King - Division Manager of 3M to work on a campaign run out of Goulburn to target the snow traffic and promote the dangers of fatigue and speeding
Funding	Transport for NSW (TfNSW)	August 2020	RSO has received further funding through the Local Government Road Safety Program for programs to be conducted in 2020/2021 for the following: National Road Safety Month = \$200 Clear windscreen equals safe driving - \$2000

GOULBURN MULWAREE OPERATIONS – AUGUST 2020

Funding	Safer Roads	August 2020	RSO is currently working on Safer Roads funding for 4 local projects and will be submitted in September: <ul style="list-style-type: none"> • Jerrara Road • Roundabout Kinghorne and Albert • School Crossing Mulwaree High • School Crossing St Joseph’s Primary School
Bus Routes	Inspections	August 2020	At the request of PBC buses RSO has inspected 3 new informal bus stops.
Rocky Hill Car park	Bus turning circle trial	August 2020	RSO was request to inspect the possibility of turning a bus around in the Rocky Hill car park. PBC provide a bus and a driver to help with the trail. The bus could successfully turn around by preforming a 3 point turn and was also able to park next to the museum and allow traffic to still flow while waiting for their passengers to return.



COVID-19 friendly Log Book Run

8 Fleet

For the month of July 2020, the following scheduled/unscheduled works occurred.

June 2020	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	3	1	\$3,173.07
Heavy Plant	9	12	\$8,600.83
Minor Plant	NIL	NIL	\$0.00
RFS	8	NIL	\$0.00

WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/7/2020 to 31/07/2020	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	13	65	65	100
	Fleet	2	10	10	100
	Noxious Weeds	2	10	10	100
	Parks & Gardens	11	55	55	100
	Rangers	3	15	10	66
	Store	1	5	5	100
	Waste Management	21	105	105	100
	Waste Water	6	30	25	83
	Water & Sewer	13	65	65	100
	Water Filtration	8	40	36	90
	Works Construction	17	85	78	91
	Works Maintenance	13	65	65	100
	Total	110	550	531	96

Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9712	07/07/2020	UTE MITSUBISHI TRITON GLX 4X4	\$39,642.30

9 Capital Works

**Capital Works Program 2020-2021
Status Report for Operations
As at 31 August 2020**

Introduction

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will also be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council. Separate status reports for the Goulburn Performing Arts Centre and the Goulburn Aquatic Centre Redevelopment Stage 1 construction are prepared for these projects.

Financial Performance

YTD performance in comparisons to baseline budget - \$2m variance

The delivery of the Capital Works Program is currently tracking behind the baseline budget, the year to date expenditure on the Program was \$4.5m being \$2m or 31% behind the baseline budget. The year to date variation is driven by the following factors:

- Within budget or <\$5k (project is tracking to budget but current claims may not be in the actual expenditure) – (GPAC have submitted a claim but we have not received the invoice)
- Finalisation Stage (current claims may not be in the actual expenditure, or completed under budget) – (Crookwell Road/Marys Mount Intersection)

Graph 1 – YTD Underspend variance – highlights the driver behind the current overspend for the program

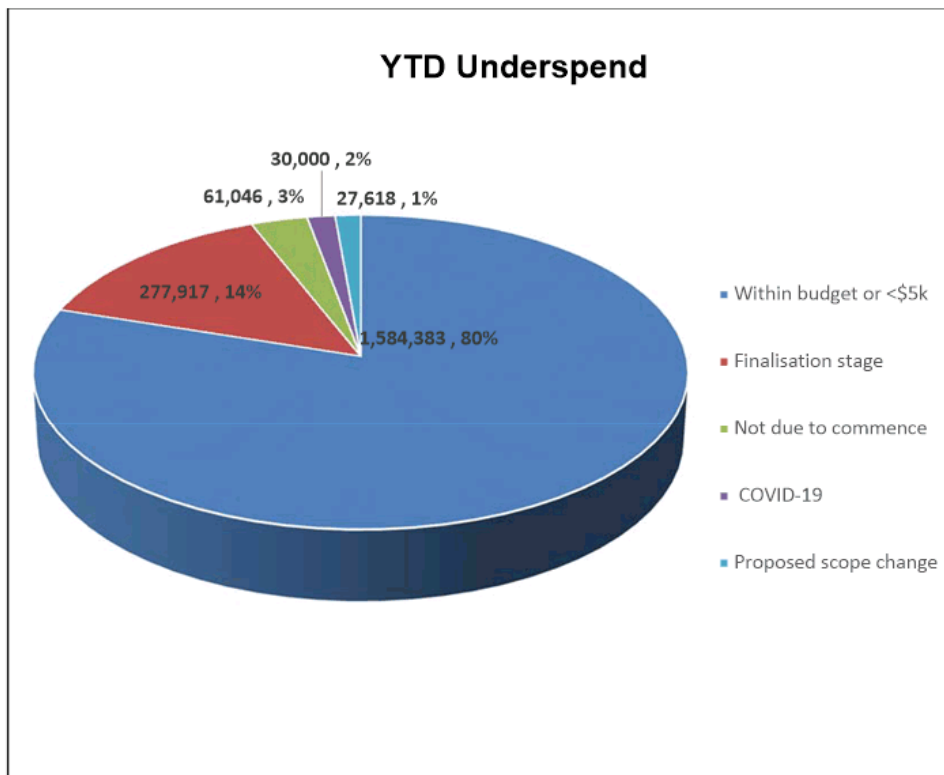
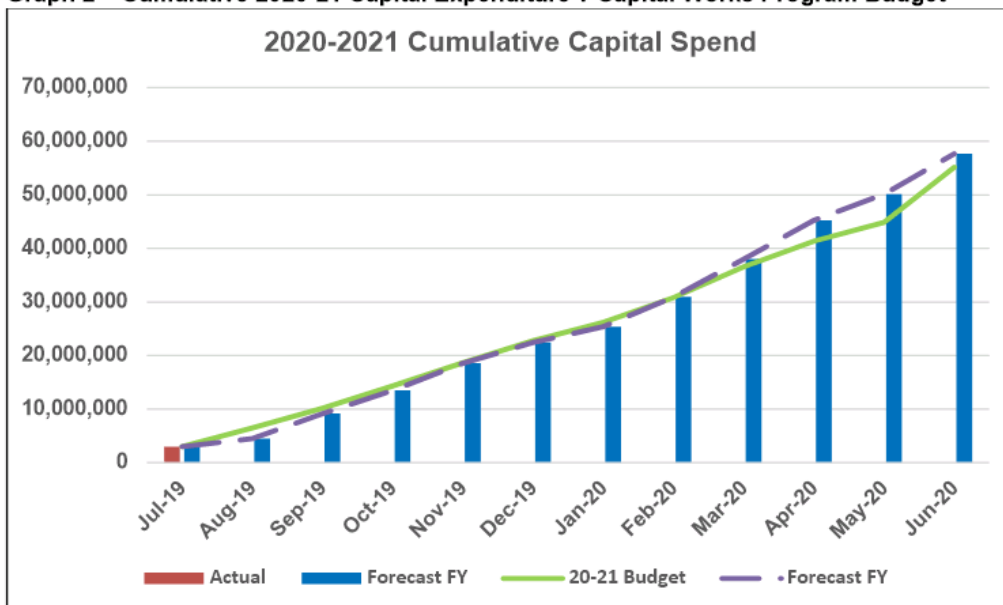


Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit

Department	20-21 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	6,067,337	159,304	98,258	6,417,337
Community Facilities	5,351,459	477,728	354,994	5,457,285
Projects	37,709,095	5,365,711	3,607,684	39,763,658
Works	6,026,901	461,094	421,937	6,071,063
Total Program	55,154,792	6,463,837	4,482,873	57,709,343

Graph 2 – Cumulative 2020-21 Capital Expenditure v Capital Works Program Budget



Forecast Performance

The Capital Works Program for Operations was resolved to the value of \$44,130,345 for 2020-21. As a result of the allocation of carry-overs and recent grant approvals the Capital Works program for 2020-21 is \$55,154,792. This figure will change throughout the financial year as a result of Council resolutions and Quarterly Review processes. **Graph 2** indicates performance to date, giving a forecast spend of \$57,709,343.

Currently the forecast spend is higher than the budget due to predicted changes in the following projects:

- Aquatic Centre Upgrade – original forecast spend of \$14,850,964 is currently predicted to be \$17,909,292, a request to bring forward budget from next financial year will be presented at the quarterly review if expenditure levels are maintained;
- Growing Local Economies – Common Street – original forecast spend of \$3,754,832 is currently predicted to be \$3,014,150 due to delays in gaining approval from RMS.

COVID 19

- There is a high risk that projects could be delayed or even stopped due to restrictions being applied to contractors to stop work or reduce team sizes to satisfy social distancing requirements. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restrictions are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

Table 2 indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID-19 restrictions.

Table 2 –potential projects impacted by COVID-19

Project	Manager	Status	Budget	Risk Rating	Comment
Performing Arts Centre	Adam Kiss	Construction	18,950,000	High	Contractor from hot spots
Aquatic Centre Upgrade	Adam Kiss	Construction	29,877,756	High	Contractor from hot spots
Rec Area Stimulus Program	Rob Hughes	Procurement	406,131	Medium	Pending contractor selection
Urban Resealing	Andy Cartwright	Design	451,496	High	Contractor from hot spots
Roundabout – Bourke/Addison	Andy Cartwright	Design	385,865	High	Contractor from hot spots
Kerb & Gutter Program	Andy Cartwright	Design	275,000	Medium	Pending contractor selection
RHL Collector Rd	Andy Cartwright	Design	322,512	High	Contractor from hot spots
RHL Program	Andy Cartwright	Design	320,000	High	Contractor from hot spots
Rural Resealing Program	Andy Cartwright	Procurement	562,085	High	Contractor from hot spots
Mountain Ash Blackspot	Andy Cartwright	Construction	1,581,358	Medium	Pending contractor selection
R2R Windellama Rd	Andy Cartwright	Design	720,865	Medium	Pending contractor selection
RRBG Taralga Rd Rural	Andy Cartwright	Design	305,000	High	Contractor from hot spots
Range Road	Andy Cartwright	Construction	1,625,592	High	Contractor from hot spots
Mountain Ash Road	Andy Cartwright	Design	2,633,125	Medium	Pending contractor selection
Carrick Road	Andy Cartwright	Design	903,100	Medium	Pending contractor selection
Blackspot Taralga Road	Andy Cartwright	Design	804,403	Medium	Pending contractor selection
Footpaths	Andy Cartwright	Design	600,000	Medium	Pending contractor selection
Bridge Replacement – May Street	Adam Kiss	Construction	1,618,927	High	Contractor from hot spots
CBD Enhancement	Rob Hughes	Design	800,000	Medium	Pending contractor selection
Wollondilly Walking Track Stage 3	Rob Hughes	Procurement	550,000	Medium	Pending contractor selection
Light Fleet Replacements	Andy Cartwright	Procurement	502,000	Medium	Availability and delivery risk
Heavy Fleet Replacements	Andy Cartwright	Procurement	900,000	Medium	Availability and delivery risk

APPENDIX

Table 3 - Major Projects

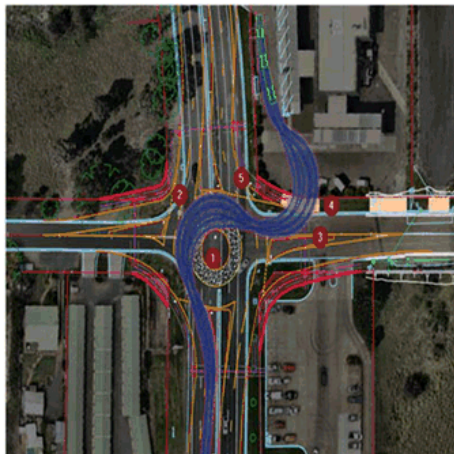
Table 3 indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indication the status of the project. An individual report for each of the above active projects follows in this report.



Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	14,850,964	1,046,080	952,823	●	●	
Performing Arts Centre (G)	Construction	16,298,301	2,859,811	1,662,859	●	●	
Growing Local Economies - Common Street (G)	Design	3,754,832	108,125	34,150	●	●	
Mountain Ash (G)	Design	1,020,000	-	-	●	●	
Mountain Ash - Blackspot - (G)	Construction	1,395,666	181,273	181,273	●	●	
May Street Bridge work	Construction	940,343	207,847	229,855	●	●	
Cookbundoon Pavilion	Design	1,072,844	11,650	2,559	●	●	
Carrick Road (G)	Design	650,000	-	-	●	●	Additional budget will need to be transferred from 21-22 Gravel resheeting to increase budget to \$1.3m
Heavy Fleet Replacements	Construction	1,440,906	-	-	●	●	Commitment from 19-20 not carried forward in current budget as required, to be investigated with Finance
Blackspot Taralga Rd	Design	804,403	-	-	●	●	
Hetherington St Workshop Upgrade	Design	668,650	12,105	19,609	●	●	QS estimates not aligning with current budget, identify underexpenditure and transfer budget via Qtr 2 process
R2R Windellama Rd Rehabilitation	Design	720,865	42,648	42,648	●	●	
Re-sheeting	Construction	700,000	74,653	74,653	●	●	
Crookwell Road/Marys Mount Intersection	Construction	513,691	513,691	280,492	●	●	Finalisation Stage
Landscaped Areas	Construction	700,707	55,000	31,018	●	●	
Footpaths	Design	600,000	-	9,050	●	●	
Rural Resealing	Construction	562,085	293	293	●	●	
Wollondilly Walking Track Stage 3	Construction	550,000	50,000	-	●	●	
Light Fleet Replacements	Construction	502,000	95,565	95,565	●	●	
CBD Enhancement	Design	1,008,362	-	-	●	●	
Urban Resealing	Design	451,496	-	2,748	●	●	
Goulburn Showground Rec Area NSW Stimulus (G)	Construction	406,131	236,933	236,933	●	●	
Riverside Park Playground	Design	400,000	-	-	●	●	
Bridge Replace - Thornford (G)	Construction	377,534	222,727	189,091	●	●	
RHL Collector Rd - Veolia Sec 94	Design	322,512	-	1,093	●	●	
RHL	Design	397,652	-	5,166	●	●	
Crookwell Road - Shared User Path (G)	Construction	315,198	315,198	222,900	●	●	
RRBG - Taralga Rd - Rural	Design	305,000	27,043	27,043	●	●	
Sports Fields	Construction	317,658	37,889	13,374	●	●	
Buildings	Construction	265,000	19,602	24,781	●	●	

● No action required ● Escalate issue to Director ● Escalate issue to Council

The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project	North Goulburn Employment Precinct	
Project Manager	Adeel Khan	
Contractor	Currently in design	
Budget:	\$7,788,082	
Expenditure to date	\$411,315	
Funding Partners	Growing Local Economies \$7.15M	
Key Dates	Detailed Design Completed	December 2019
	Preliminary Works Commenced	January 2020
	Construction Commenced	August 2020
	Construction Completed	July 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Not known yet – pending final design because of detailed flood analysis of Common Street Also pending the final approval of RMS of the intersection option on Sydney Road/Common Street	
Delays experienced during the month	TfNSW have been slow in their response which has further delayed the design process	
Issues to report	Latest revision for intersection plans sent to TfNSW and they have sent us more comments. Until the 75% preliminary design is completed for the intersection we will not know the extent of the land acquisition and service relocations	
Works Completed last month	<ul style="list-style-type: none"> • Monthly Progress Report Submitted • Latest comments from TfNSW sent to designer • Service locations around the area are complete • Land acquisition process has commenced 	
Priorities for the next month	<ul style="list-style-type: none"> • Complete design for Common and Sinclair Streets • Complete tender documents for Common and Sinclair Streets 	



Project		Mountain Ash Road – Blackspot Funding	
Project Manager	Chris Brassel		
Contractor	GMC and contract crews as required		
Budget:	\$1,581,358		
Expenditure to date	\$366,965		
Funding Partners	Blackspot Funding		
Key Dates	Completion of Design & Procurement		May 2020
	Construction Commenced		May 2020
	Construction Completed		May 2021
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes, variation approved		
Delays experienced during the month	3 days due to staff training 10 days due to wet weather/storm damage response		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> • Continuation of drainage improvements • Sealing of the remaining 2.1km of widened section • Stormwater crossing installation • Delivery of stormwater pipes and headwalls • Gravel pit works - winning of gravel material 		
Priorities for the next month	<ul style="list-style-type: none"> • Complete all drainage works including stormwater crossings • Crushing of material for stage 2 works • Commence perpetration and begin placement of gravel overlay 		
			

Project		May Street Bridge	
Project Manager	Yasir Khan		
Contractor	SD Group		
Budget	\$1,618,927		
Expenditure to date	\$1,019,150		
Funding Partners	Funded by GMC		
Key Dates	Construction Commenced	June 2020	
	Construction Completed	November 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Seven day delay due to inclement weather and flooding		
Issues to report	Recent flood has damaged the site compounds		
Works Completed last month	<ul style="list-style-type: none"> • Abutment backfill completed • Abutment A scour protection works completed • Stormwater pipes installed near Abutments A and B • After flood clean-up completed • Piling and pile integrity testing 		
Priorities for the next month	<ul style="list-style-type: none"> • Stormwater Works • Pedestrian Barriers to be installed • Pavements, • Scour protection around Abutment B • Planks installation complete 		





Project		Cookbundoon Pavilion	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$1,072,000		
Expenditure to date	\$2,559		
Funding Partners	Local Roads and Community Infrastructure Fund		
Key Dates	Completion of Design & Procurement	October 2020	
	Construction Commenced	January 2021	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> • Engagement of architect to finalise design for pavilion; • Clarification of DA process with crown lands. 		
Priorities for the next month	<ul style="list-style-type: none"> • Development of design for Pavilion • REF completed. 		



Project	Blackspot Taralga Road	
Project Manager	Martin Wragge-Morley	
Contractor	TBA	
Budget	\$804,403	
Expenditure to date	\$0	
Funding Partners	TfNSW	
Key Dates	Commence Design	July 2020
	Complete Design	September 2020
	Handover to Works	September 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> Site visit with works department to initiate review of concept design 	
Priorities for the next month	<ul style="list-style-type: none"> Complete and review draft design 	
Physical works not yet commenced - No photos currently available		


Project	Hetherington St Depot	
Project Manager	Carina Smith	
Contractor	Currently in Design	
Budget	\$900,000	
Expenditure to date	\$150,940	
Funding Partners	Goulburn Mulwaree Council	
Key Dates	Detailed Design Completed	August 2020
	Preliminary Works Commenced	June 2020
	Construction Completed	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	30 June 2021.	
Delays experienced during the month	NA	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> Lodged DA with Planning & Development 	
Priorities for the next month	<ul style="list-style-type: none"> Finalise DA approval and specification for RFT. 	



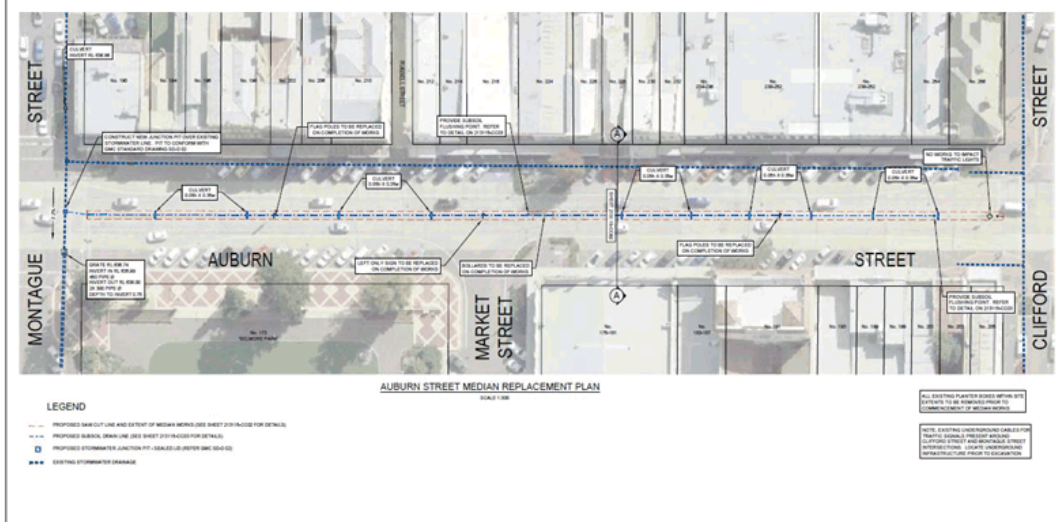
Project		R2R Windellama Rd Rehabilitation	
Project Manager	Andrew Cartwright		
Contractor	TBA		
Budget	\$720,865		
Expenditure to date	\$42,648		
Funding Partners	Roads to Recovery		
Key Dates	Commence Design		May 2020
	Complete Design		July 2020
	Handover to Works		July 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	<ul style="list-style-type: none"> • 3 days due to staff training • 10 days due to wet weather/storm damage response 		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> • Commencement of culvert raising • Procurement of drainage structures • Commencement of winning gravel 		
Priorities for the next month	<ul style="list-style-type: none"> • Commence drainage improvements • Complete culvert extensions and headwall raising 		
			

Project	Resheeting Program	
Project Manager	Chris Brassel	
Contractor	GMC	
Budget	\$700,000	
Expenditure to date	\$74,653	
Funding Partners	Nil	
Key Dates	Completion of Design & Procurement	November 2019
	Construction Commenced	October 2019
	Construction Completed	May 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> Completion of gravel re sheeting of Inverary Road Commencement of gravel re sheeting on Korringaroo Road and Wollogorang Road 	
Priorities for the next month	<ul style="list-style-type: none"> Trim up completed works on Korringaroo Road and Wollogorang Road 	



Project	Landscaped Areas	
Project Manager	Rob Hughes	
Contractor	Various	
Budget	\$610,000	
Expenditure to date	\$31,018	
Funding Partners	Goulburn Mulwaree Council/ Funding	
Key Dates	Procurement	November 2020
	Completion of Projects	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> • George Street Tree surrounds installed 	
Priorities for the next month	<ul style="list-style-type: none"> • Installation of Avenues of Honour Signs • Development of project scopes 	
		

Project		CBD Enhancement	
Project Manager	Rob Hughes		
Contractor	Currently in design		
Budget	\$800,000		
Expenditure to date	\$131,638		
Funding Partners	General Fund		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	September 2020	
	Construction Completed	November 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Awaiting formal response from RMS to commence works		
Issues to report	No formal response from RMS on project		
Works Completed last month	<ul style="list-style-type: none"> Commencement of procurement documents for works 		
Priorities for the next month	<ul style="list-style-type: none"> Finalise procurement Commence notification strategy to local business of works 		



Project		Urban Resealing (Bourke & Faithful)	
Project Manager	Azim Beg		
Contractor	Contractor will be from the Bitumen Sealing Panel		
Budget	\$451,496		
Expenditure to date	\$2,748		
Funding Partners	General Fund		
Key Dates	Commence Design	July 2020	
	Complete Design	August 2020	
	Handover to Works	September 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> • Service location & scoping works. Concept design review 		
Priorities for the next month	<ul style="list-style-type: none"> • Final design review and handover 		
Physical works not yet commenced - No photos currently available			

Project		Goulburn Showground Rec Area NSW Stimulus	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$406,131		
Expenditure to date	\$236,933		
Funding Partners	NSW DPIE – Crown Lands		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	August 2020	
	Construction Completed	October 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	<ul style="list-style-type: none"> • Unplanned works, with potential for several more projects to be added to the works program. • Potential that not all funds will be provided from grant body, approval from the recreation committee to use capital works money allocated to the Recreation Area may not be supported by the committee. • Limited time from grant body to complete works. 		
Works Completed last Month	<ul style="list-style-type: none"> • Commencement of resealing of car park. • Procurement of basketball hoops and retractable seating 		
Priorities for the next month	<ul style="list-style-type: none"> • Engagement of contractors to complete hoops and seating. 		



Project		Thornford Bridge Replacement	
Project Manager	Yasir Khan		
Contractor	Transbridge Group		
Budget	\$548,000		
Expenditure to date	\$359,557		
Funding Partners	Australian Government Bridge Replacement Program		
Key Dates	Construction Commenced	March 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Couple of days were lost due to rain and bad weather		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> • Abutment Backfill • Planks Installation • Completion of concrete works for bridge deck • Construction surveillance • Contract management 		
Priorities for the next month	<ul style="list-style-type: none"> • Construction surveillance • Contract management • WHS Audit • Prepare draft copy of project completion report 		
			

Project		RHL Collector Rd – Veolia Sec 94	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$322,512		
Expenditure to date	\$1,093		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design	June 2020	
	Complete Design	August 2020	
	Handover to Works	August 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month	One month delay in receiving ground investigation results due to COVID has prevent completion of scoping works		
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> Nil 		
Priorities for the next month	<ul style="list-style-type: none"> Complete scoping works on receipt of ground investigation results & handover to Works 		
Physical works not yet commenced - No photos currently available			

Project		RHL Program	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$500,000		
Expenditure to date	\$107,514		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design	June 2020	
	Complete Design	August 2020	
	Handover to Works	August 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month	One month delay in receiving ground investigation results due to COVID has prevent completion of scoping works		
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> Nil 		
Priorities for the next month	<ul style="list-style-type: none"> Complete scoping works on receipt of ground investigation results & handover to Works 		
Physical works not yet commenced - No photos currently available			

Project		Crookwell Road-Shared Path	
Project Manager	Adeel Khan		
Contractor	Planet Civil		
Budget:	\$723,253		
Expenditure to date	\$630,955		
Funding Partners	NSW Government's Active Transport \$723,253		
Key Dates:	Construction Commenced	March 2020	
	Construction Completion	July 2020	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	No – due to recent flooding on 8 th /9 th August 2020, damage occurred to the finished works which will be fixed in coming weeks		
Delays experienced during the month	Due to recent flood, project completion is delayed		
Issues to report	Delays may be caused by rise in the river water levels		
Works Completed last month	<ul style="list-style-type: none"> • Handrail install commenced • Flood damage rectification commenced 		
Priorities for the next month	<ul style="list-style-type: none"> • Flood damage rectification complete • Handrail install completed • Hydro Mulching completed 		



Project	Sports Fields Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$300,000	
Expenditure to date	\$3,985	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	October 2020
	Construction Completion	February 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> • Procurement underway • Construction of cricket wickets at North Park and Eastgrove South as per the North Park Master Plan. 	
Priorities for the next month	<ul style="list-style-type: none"> • Engagement of preferred contractor 	



Project	Buildings Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$294,000	
Expenditure to date	\$39,887	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	July 2021
	Construction Completion	June 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> • Full review of Civic Centre Air Conditioning 	
Priorities for the next month	<ul style="list-style-type: none"> • Development of scope for air conditioning • Development of scope of works for building upgrades in Civic Centre. 	



Projects in Design

Table 4 identifies the major projects currently in design phase and how they are tracking against program. These projects pose major risks to the delivery of the Capital Works Program if they are not completed on time.

Table 4 – Projects in Design

Project	Planned start of investigation, design & Procurement	Actual start of investigation, design & Procurement	Planned end of investigation, design & Procurement	Actual end of investigation, design & Procurement	Comments
Urban Resealing	1-Jul-2020	1-Jul-2020	15-Aug-2020		Delays due to ground investigation report being late
RHL Collector Road - Veolia	1-Jul-2020	1-Jul-2020	15-Aug-2020		
RHL Program	4-Nov-2020		30-Sep-2020		
Mountain Ash Road (G)	12-Oct-2020		30-Nov-2020		
Carrick Road (G)	21-Sep-2020		31-Oct-2020		
Blackspot Taralga Road	26-Aug-2020		4-Sep-2020		
Footpaths	2-Sep-2020		30-Sep-2020		

Unplanned Projects

Table 5 identifies the major projects added to the Capital Works Program during the year. These projects require additional resources that were not originally allocated in the Capital Works Program, any issues or deferrals required for the delivery of these projects will be identified below.

Table 5 – Unplanned Projects

Project	Budget	Date of Advice	Document ID/ Resolution #	Reason	Risk
Goulburn Showground Rec Area NSW Stimulus	446,744	26 Jun 20	1273695	NSW DPIE Grant	Nil
Cookbundoon Pavilion	1,072,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Nil
Mountain Ash Road (G)	2,633,125	30 Jun 20		TfNSW Grant	Nil
Carrick Road (G)	903,100	30 Jun 20		TfNSW Grant	Nil
Additional Footpaths	400,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Awaiting scope

Pending Grant Applications

Table 6 identifies projects with current grant applications submitted, if successful these projects will be added to the program as unplanned projects.

Table 6 – Pending Grant Projects

Project	Budget	Fund	Date submitted	Announcement date	Successful Yes/No
Bus Stops	66,000	CPTIGS	18 Sep 19	August	
Nerriga to Tarago Haulage Route	126,000,000	Fixing Country Roads	20 Dec 19	August	
Chinaman's Lane Upgrades	3,000,000	Fixing Country Roads	20 Dec 19	August	
Wollondilly Walking Track – Stage 3	642,950	Walking & Cycling	13 Mar 20	November	
School Footpath Programs	1,021,003	Walking & Cycling	13 Mar 20	November	
Hockey Redevelopment	3,872,000	NSW Office of Sport	28 Apr 20	Unknown	
Union Street	346,000	RRRP	29 Apr 20	July	
Towrang Road	2,000,000	BRP	29 May 20	November	
Carrick Road	458,806	BRP	29 May 20	November	
Chinaman's Lane Upgrades	349,448	HVSPP	29 May 20	November	
North Park BBQ and Shelter	19,852	CBP	9 Jun 20	December	
Marsden Weir BBQ and Shelter	20,690	CBP	9 Jun 20	December	
Auburn Seat Seating	15,462	CBP	9 Jun 20	December	
Goulburn Commuting Cycling Trail	724,350	Streets Shared Places	10 Jun 20	September	
Peden Pavilion Toilet Upgrade	229,675	Stimulus Phase 2	12 Jun 20	August	
Solar Panel Grace Milson	19,086	Stimulus Phase 2	12 Jun 20	August	
Livestock Yards Cover	96,874	Stimulus Phase 2	12 Jun 20	August	
North Park Amenities Block	94,910	CRIF	9 Jul 20	January	

Projects Deferred

Table 7 identifies projects with confirmed budgets in the 20-21 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

There are currently no projects identified.

Table 7 – Projects Deferred

Project	Budget	Reason for deferral	Risk

Projects Completed

Table 7 identifies the projects that have been completed during the financial year.

There are currently no projects to report on.

Table 7 – Projects Completed

Project	Budget	Final Expenditure	Finalisation Document ID

15.18 UTILITIES DIRECTORATE REPORT - AUGUST 2020

Author: Marina Hollands, Director Utilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Utilities Directorate Departmental Report - August 2020 [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Director Utilities be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

REPORT

Please find the attached August 2020 report on the activities of the Utilities Directorate.

Goulburn Mulwaree Utilities

August 2020

Departmental Report



One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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1.0 Utilities Performance

1.1 Outstanding SRPs

21 July 2020 to 20 August 2020:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	7	7	100%
Water Services	Minor Water Leak	27	27	100%
Water Services	Major Water Break	7	7	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	15	15	100%
Water Services	Sewer Blockage	48	48	100%
Water Services	Sewer Overflow	6	6	100%
Water Services	Sewer Odour	2	2	100%
Water Services	Sewer Maintenance	1	1	100%
Waste & Recycling	Missed Bins	83	83	100%
Waste & Recycling	Bin Maintenance	51	51	100%
Waste & Recycling	New or Replacement Bins	41	41	100%
Waste & Recycling	Extra Commercial Pickup	16	16	100%
Waste & Recycling	Street Sweeping	6	6	100%

1.2 Water Revenue

Income Raised from 1/07/2020 to 1/9/2020:

Water	
Water Usage	\$ 386,133.41
Water Availability	\$ 636,866.14
Backflow	\$ 4,981.66
Water Total	\$1,027,981.21
Sewer	
Sewer Usage	\$ 4,505.21
Sewer Availability	\$ 2,370,847.57
Liquid Trade Waste Usage	\$ 45,863.55
Liquid Trade Waste Availability	\$ 6,250.40
Sewer Total	\$ 2,427,466.73
Total	
Income Total	\$ 3,455,447.94

Total income raised from 01/07/2019 to 30/06/2020 was \$20,827,405.71
 Total water balance as at 30/06/2020 is \$509,568.30
 Total water balance as at 1/9/2020 is \$2,913,919.21

Currently there are:
 20 properties that have a restrictor in place
 4 properties that have been disconnected from Council's water supply
 2 accounts that are in bankruptcy/receivership
 1 account had legal action started
 3 accounts for deceased estates

2.0 Water Services Operational Performance

2.1 Water Performance

2.1.1 Goulburn Storages

The following table shows the status of the water storages at 31 August 2020:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.00	9000	100.0%	90	1%	8936	99.0%
Sooley	6250	-0.01	6242	99.9%	300	5%	5942	95.1%
Rossi	330	0.00	330	100.0%	100	30%	248	69.7%
Total	15580		15572	99.9%	490	3.1%	15126	96.8%

2.1.2 Consumption

August 2020:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	225	7.3
Marulan	6.4	207

2.1.3 Source of Water Treated/Dam Releases

During August 2020 water was sourced from Rossi Weir for supply in Goulburn. No water was sourced from the HSP or Sooley Dam.

In Marulan a total of 2ML was transferred from the Wollondilly River to the onsite storage with 6.4ML being drawn from the onsite storage for treatment.

2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

August 2020:

Location	Total Estimated Evaporation Loss (ML)
Sooley Dam	0
Pejar Dam	0
Total	0

Note: The evaporation is a negative figure as inflows to the dam have exceeded evaporation for the month due to the high rainfall.

2.1.5 Rainfall

Goulburn received 157.8mm of rainfall during August 2020.

2.1.6 Water Quality

Raw Water Quality

Raw water quality was good during August 2020 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Pejar Dam, Rossi Weir, Sooley Dam, Wollondilly River and the Marulan off river storage during the month of August.

The Wingecaribee algal update received from Water NSW on 25 August 2020 returned a low count of 416 cells/mL of potentially toxin producing cyanobacteria.

Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in August 2020 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn	Marulan
				Drinking Water Quality	Drinking Water Quality
Colour (true)	HU	15	N/A	2	4
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	0.001	0.002
pH		6.5-8.5	N/A	7.8	8.05
Turbidity	NTU	5	N/A	0.3	0.1
Hardness	mg/L	200	N/A	96	171
Aluminium	mg/L	0.2	N/A	0.020	*

*As coagulant is not used at Marulan, Aluminium is not tested

2.2 Wastewater Performance

2.2.1 Wastewater Volume Treated

August 2020:


Treated Effluent	Volume (ML)
Total wastewater inflow	392
Wastewater bypass to 41ML storm dam	83
Wastewater receiving full treatment	309
Irrigation and onsite reuse	20
Fully treated river discharge	289
Screening and UV treatment only discharged to river	40
Screening only treatment discharged to river	2

2.2.2 Effluent Quality


August 2020:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.87
Suspended solids	mg/L	15	0
Ammonia	mg/L	2	1.1
Total nitrogen	mg/L	10	6.01
Total phosphorus	mg/L	0.3	0.08
Oil and Grease	mg/L	10	0


3.0 Water and Sewer Projects

Project		
Title	Capital Works – Water Infrastructure	
Project Description	Renewal of existing water mains.	
Budget	\$2,500,000	
Project Update	Four additional streets have been provided for water main renewal.	
	Arthur Street (Rocky Hill)	Completed, Final Walk TBC
	Bourke Street	Commenced Pipe Laying 31 August 2020
	Cowper/Clifford Street	Awaiting Detail Design
	Record Street	Service Transfer and Connection
	North/Taylor Street	Investigation Works TBC
	Ellesmere Street	Investigation Works TBC
	Auburn Street (Clinton Street – Glebe Avenue)	Investigation Works to be completed
	Clifford Street (Auburn Street – Sloane Street)	Investigation Works TBC
Chiswick Street	Pipe Laying Underway	
Project Images		

Project		
Title	Capital Works – WWTP Solar Installation	
Project Description	Design and construction of solar system to offset electricity consumption at the Goulburn WWTP.	
Budget	\$717,539	
Key Dates	Tender awarded	19 May 2020
	Works commencing	September 2020
Project Update	Contract exchange completed. Final design completed. Construction works due to commence mid-September 2020.	

Project		
Title	Capital Works – Sewer Infrastructure	
Project Description	Rehabilitation of existing sewer mains.	
Budget	\$2,000,000	
Project Update	Main cleaning 150mm	8077.81m
	Main cleaning 225mm	906.67m
	Main cleaning 300mm	102.44m
	Main cleaning 375mm	1168.24m
	Relining	4972.74m
	Junction Sealing	45
	Excavation Repairs	22
Project Images		

Project		
Title	Capital Works – Reuse Water Scheme	
Project Description	Design and construction of new infrastructure for the irrigation of a number of parks and fields within the Goulburn region.	
Budget	\$347,510.55	
Key Dates	Completion of Detail Design	February 2021
	Start of Construction	November 2020
Project Update	Detailed design is progressing and risk workshop has been arranged for early September. The risk workshop will include representatives from the EPA, NSW Health, DPIE and users. The outcomes from this workshop will be used to inform detailed design and is an essential component of the recycled water management plan, which needs to be developed as part of our section 60 approval for the scheme.	

Project	
Title	Capital Works – Goulburn Wastewater Digester Roof Removal
Project Description	Removal of the roof of each digesters for re-purposing for reuse storage
Budget	\$317,481.01
Key Dates	Start of Demolition August 2020
Project Update	Demolition has commenced on first digester, with roof partially removed. Demolition of the second digester will follow.
Project Images	

4.0 Waste and Recycling Initiatives

4.1 Waste Projects

Project	
Title	Re-Use Goulburn Detailed Design
Project Description	Construction of a Re-Use Hub (tip shop and workshop) and Recycling Shed. Will include the part grant funded Community Recycling Centre (CRC), which is supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.
Budget	\$7.3 million (\$200,000 grant funding obtained to date toward the CRC).
Key Dates	Obtain further grant funding prior to the release of tender documents 2020/2021
Project Update	Detailed design nearing completion. Power upgrade design in progress and Council is seeking grant opportunities.

Project	
Title	Compost Pad Extension and Purchase of a Loader. This project was supported by the Environmental Trust as part of the NSW Environment Protection Authority's Waste Less, Recycle More initiative, funded from the waste levy.
Project Description	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
Budget	\$496,000 (half grant funded).
Key Dates	Commissioning and inspection by the EPA/Environmental Trust October 2020
Project Update	Compost pad completed August 2020 and first organic waste placed on the pad for composting on 10 August 2020. Loader purchased. Composting underway and pasteurisation temperature (55 degrees Celsius)

Project	
Title	Drilling Mud Facility
Project Description	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre.
Budget	\$523,595
Key Dates	Release Tender October 2020
Project Update	Development Application approved and tender documents in development that will include construction certificate and waste centre licence requirements.

Project	
Title	Environmental Improvement Works Goulburn and Marulan
Project Description	Ongoing environmental improvement works at Goulburn and Marulan sites.
Budget	\$440,150 Goulburn and \$160,190 Marulan.
Key Dates	Ongoing 30 June 2021
Project Update	More portable litter nets will be purchased for Goulburn. Further water management, landfill and batter improvements planned for both sites.
<p>Project Images</p> <p>From top to bottom:</p> <ol style="list-style-type: none"> 1. The new Re-Use Hub (tip shop and workshop) planned for Goulburn Waste Management Centre (WMC) 2. The new Recycling Shed planned for Goulburn WMC. 3. Inside the new Recycling Shed planned for Goulburn WMC. 	  

Project Images

From top to bottom:

1. Food Organics Garden Organics (FOGO) being composted at Goulburn Waste Management Centre.
2. Compost Officer Sam Morris takes the temperature of the pile, which is required to meet 55 degrees Celsius for pasteurisation, which has been achieved.



4.2 Goulburn Waste Management Centre Waste Streams Received

August 2020:

Product	Number/Tonnes
Mattress	95
Clean Fill	1738t
Food / Garden Organics (self-haul to centre)	38t
Mixed Waste	839t
Asbestos	7t
Metal	5t
Commercial Waste Collections (Council)	276t
Domestic Waste Collections (Council)	390t
Green Waste Collections (Council)	142t
Large Street Sweeper (Council)	39t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	59t

4.3 Endeavour Industries Domestic Recycling Contract

The following table outlines Endeavour Industries' Recycling Statistics provided for July 2020:

Materials Out	Tonnes
Cardboard	169.20t
Glass	0t
TOTAL	169.20t

Materials In	Tonnes
Commercial Cardboard Collection	66.94t
Commercial Plastic Collection	2.04t
Combined Comingled Pick up	104.97t
TOTAL	174.31t

4.4 Postponed free disposal weekend on 19 and 20 September 2020

The annual free disposal weekend for mattresses, e-waste, fridges/freezers/air conditioners and steel is on Saturday 19 and Sunday 20 September. The event is usually held on the first weekend in May but was postponed this year due to COVID-19.

During the free weekend on 19 and 20 September, each household can dispose of up to 2 mattresses (any size), 2 fridges/freezers, 1 air-conditioner, up to 1m³ of e-waste (computers, televisions, printers, fax machines and computer accessories only), and/or up to 2m³ of clean steel items (including electrical appliances with an electrical lead) free of charge. The events are for Goulburn Mulwaree residents only. Only domestic items will be accepted - no business or commercial waste.

On the first weekend in November a free disposal weekend will be held for other bulky household items such as furniture or garden waste. It is important people bring the correct items on the designated weekends as normal charges will apply for anything outside of the specified items. Residents are encouraged to contact the Waste Info Line in advance on 4823 4417 if they have any questions.

Due to the impacts of COVID-19 and social distancing requirements, Council staff will not be able to assist customers in unloading their items as has occurred in previous years. Residents must ensure they are able to unload vehicles themselves.

5.0 Interesting News, Facts and Information

Sydney salons stockpiling recycled human hair to help clean Mauritius oil spill

Sydney hairdressers have collected more than 10 tonnes of human hair to repurpose and ship off to Mauritius to help clean a massive oil spill near a reef. While almost 4,000 tonnes of fuel oil leaks into waters around the remote island nation, which is 9,000 kilometres from Australia, hairdressers across the Harbour City have been sweeping locks from their salon floors. Those hair clippings have been stuffed into massive stockings, to create giant sausage-like "hair booms", that will be sent abroad to help clean up the mess.

Scientific research, released by the University of Technology Sydney (UTS) a week before the Mauritius oil spill, showed human hair was effective at soaking up oil. Martin Lazare, who runs Esteem Hair Beauty Spa in Penrith with his wife Allison, said he was devastated to hear news of the disaster last month.

"What can you do as one person?" he asked himself.

His parents immigrated to Australia from Mauritius before he was born, and he still has family connections in the island nation. Their salon has been donating human hair to Sustainable Salons for five years, an organisation which collects and recycles hair, chemicals, and foil from hairdressers, and is spearheading the project to send hair booms to Mauritius.

"It's amazing, even though we're that far away from them, we are part of a program that can help," he said.

"It's really close to my heart."

On July 25, a Japanese ship ran aground on a reef in Mauritius, sparking the country's largest-ever marine ecological disaster and endangering coral, fish and other marine life. The Government declared a state of "environmental emergency" and scientists warned removing the ship could take months and the spill could devastate the tourism-dependent island for years.

Mr Lazare said the tight-knit community in Mauritius was banding together to tackle the issue but were ill-resourced and cash-strapped. UTS's Megan Murray said recycled hair was a cost-effective process to clean up oil spills.

"The external cuticle structures of hair combined with the fine fibres and high surface area make it a very efficient material at holding crude oil," Dr Murray said.

Current methods of cleaning up contamination disasters use synthetics to absorb oil but is often expensive and generates excess waste, she said. Paul Frasca, founder of Sustainable Salons, said his business had stockpiled 28 tonnes of human hair from salons across Australia and New Zealand in case of an oil spill on the Great Barrier Reef. The group is poised to donate 10 tonnes of hair booms once negotiations with the Mauritian Government are finalised. The booms will be fumigated on arrival from air and sea.

"We've been helping the locals start preparing their own hair booms. There are loads of salons and people shaving their heads ... they're up to 1,500 hair booms that have been made locally," he said.

"This is not just a hippie project, this is something that's real."

<https://www.abc.net.au/news/2020-08-26/sydney-salons-stockpile-hair-to-clean-mauritius-oil-spill/12589724>

15.19 PLANNING & ENVIRONMENT DIRECTORATE REPORT AUGUST 2020

Author: Scott Martin, Director Planning & Environment

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Planning & Environment Directorate Report [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Planning & Environment be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

REPORT

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of August 2020.



Planning & Environment – August 2020



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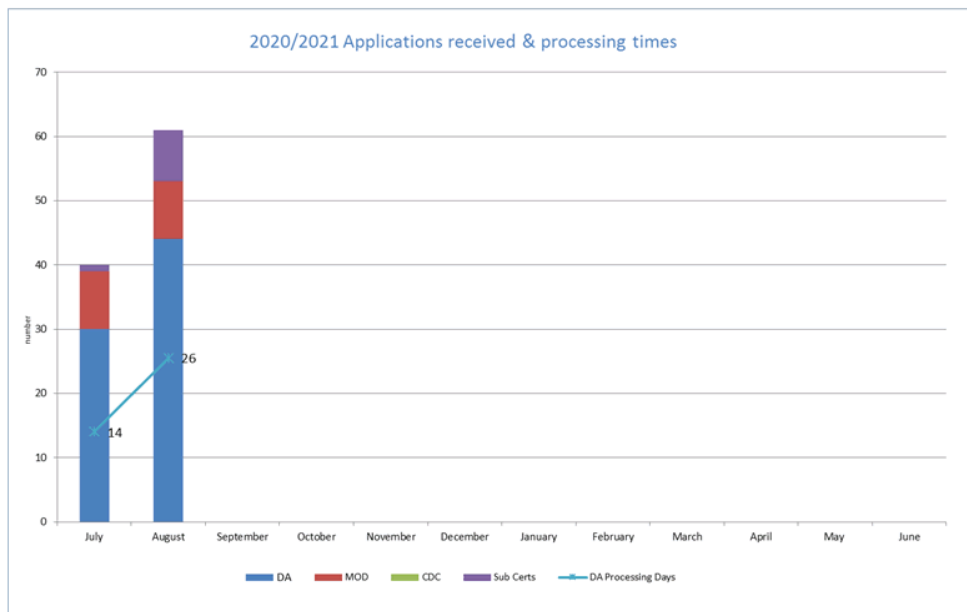
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1 Development Assessment

1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	44	35
Modifications	9	7
CDC's	0	0
Subdivision Certificates	8	2
Total	61	44
Total cost of new development for the month:	\$15,764,122.81	
Cumulative total (financial year):	\$248,144,873.95	
Note:		
<ul style="list-style-type: none"> ▪ DA/0038/2021 – 49-57 Hovell St, 29 Lot Torrens Title Subdivision + 2 Public reserves & Boundary adjustment (1,500,000) ▪ DA/0043/2021 – 11 Bruce St, 15 Lot Community Title Subdivision and construction of 14 Dwellings (\$2,800,000) ▪ DA/0047/2021 – 414 Auburn St, 3 Lot Strata Title Subdivision Construction of 2 New Dwellings and a Commercial Tenancy (\$904,531) ▪ DA/0070/2021 – 24 Quiberon Way, Centre Based Child Care Facility (\$1,800,000) 		

1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan.

Negotiations were held with the applicant in the lead-up to the Hearing that had been scheduled for 25 & 26 August 2020. These negotiations were able to mitigate the impact of the Orica blast zone. Further negotiations enabled the resolution of the land dedication matter, which will now be subject to a Planning Agreement that will need to be exhibited and endorsed by Council.

Subsequently, the Hearing took place on 25 August 2020 and as all matters had been resolved, the Court granted conditional consent. We are now waiting for the Court to issue the necessary documentation.

- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference was held on 19 August 2020.

During the s34 conference, the applicant advised they would be seeking a discontinuance of the matter. A second directions hearing was listed on 25 August 2020 for the IHO proceedings but has been vacated and relisted for 18 September 2020 following the s34 conference. Council are awaiting confirmation of the discontinuance at the next directions hearing.

- Class 1 Application - Appeal lodged against the refusal of DA/0335/1819 for alterations and additions to existing dwelling at Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A Statement of facts and Contentions was prepared and submitted prior to a telephone directions hearing which took place on 3 February 2020.

A without prejudice meeting was held on the 6 August 2020 where amended plans were discussed and generally agreed. A s34 conciliation conference was held on 19 August 2020 whereby the previously discussed plans were formally agreed. Council is now awaiting the formal submission of the amended plans for assessment.

1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

There are currently no projects requiring the consideration of the Southern Region Planning Panel.

1.5 State Significant Development

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Ardmore Park Quarry -Modification 3	Extension to extraction area, increase in production, increase in hours of operation	Recommendation Made
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS
Marulan Power Station 2 – Mod 2	Project lapse date extension	Assessment
Marulan Power Station 1 – Mod 1	Project lapse date extension	Assessment
Gas Fired Power Stations – Marulan Power Station Modification 1	Project lapse date extension	Assessment

1.6 Process Improvement

The Planning and Development Business Unit have undergone a technical and process change to providing formal written advice to our customers.

The issue

- Customers would request formal planning advice such as a prelodgement meeting, or technical advice that requires complex research with a formal written response.
- These requests were not tracked or captured in any formal way, which would result in slower timeframes for delivery of the service.
- Payment of these services is manual, and requires the setup of a debtor account, manual invoicing and payment *after* delivery of the service.
- Further, staff time was utilised chasing up outstanding accounts, resulting in debtor collection at Council's expense.

The change

- A new application for formal written advice called "FWA" was custom built in TechOne (inhouse) by the Team Leader Development Liaison
- Each FWA application has its own file location which allows for better management of corporate records and transparency in the issuance of Councils advice
- The new FWA application provides consistency in advice to our customers, as the application generates system templates with a series of standard text
- Perhaps the biggest benefit to our customers is that payment for their formal written advice can now be made over the phone or counter; prior to the advice being provided
- The debtor creation, invoicing generation, and debt collection requirements have been removed from the process, providing cost benefit to Council across multiple Business Groups

2 Strategic Planning Program

	Project	Anticipated Completion Date	Potential impediments	Progress
1.	Local Strategic Planning Statement (legislative requirement)	Completed August 2020	<ul style="list-style-type: none"> Completed 	<ul style="list-style-type: none"> Adopted 18 August, 2020. Changes to be incorporated in document and uploaded on NSW Planning Portal and Council web site by 1 September, 2020.
2.	Housing Strategy	<ul style="list-style-type: none"> Council adopted UFHS on 21 July, 2020 Pending endorsement from NSW Department of Planning, Industry and Environment 	<ul style="list-style-type: none"> DPIE has suggested advised that it is considering the Strategy and Council can anticipate a response around early October, 2020. DPIE may seek changes to the adopted Strategy etc. DPIE will not consider planning proposals relating to the study until Housing Strategy is endorsed. COVID 19 – disruptions. 	<ul style="list-style-type: none"> Strategy adopted and with NSW DPIE seeking endorsement.
3.	Section 7.11 and 7.12 Plans Review (including Car Parking Strategy)	<ul style="list-style-type: none"> New Local Infrastructure Contributions Plan (combined 7.11 and 7.12) to be exhibited and prior to January, 2021 	<ul style="list-style-type: none"> Section 7.11/7.12 plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy. S7.11 and 7.12 review needs to be undertaken with Development Control Plan (DCP) review for urban release areas (also dependent on Housing Strategy endorsement). COVID 19 – disruptions. 	<ul style="list-style-type: none"> A Draft Contributions Plan for internal staff review to be submitted by the consultant on 5 June 2020 for discussion at Executive on 17 June 2020. Draft Contributions Plan was workshopped at 14 July and 25 August 2020 Councillor Briefing Sessions. A works schedule to be presented to the 8 September Councillor Briefing Session. Amendments to the draft are being undertaken before being returned to Council for a further briefing session – report to Council and public exhibition to follow
4.	Recreational Needs Strategy	<ul style="list-style-type: none"> Further consultation required with stakeholders following original consultation. 	<ul style="list-style-type: none"> Potential contentious exhibition content. Exhibition was undertaken in April - early May 2019. Councillor Briefing held in June. Meeting with Sports Council and Executive to consider amended recommendations. Revised recommendations to be sent to Executive prior to re-exhibition and consultation with affected groups. COVID 19 – disruptions. 	<ul style="list-style-type: none"> Revised recommendations prepared and distributed to Business Managers for comment and then presented to Executive prior to further consultation and then report to Council and possible re-exhibition.

	Project	Anticipated Completion Date	Potential impediments	Progress
5.	Community Participation Plan (legislative requirement)	Completed	Completed	Completed
6.	Resource Lands (Agriculture and Extractive Industries) Strategy	Mid - late 2021 (State yet to finalise important agricultural land mapping for this region))	This Strategy is dependent on the review of agricultural land mapping by Department of Primary Industries (DPI) (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop attended in August, 2019. COVID 19 – disruptions.	<ul style="list-style-type: none"> ▪ This project is already identified in the Strategic Planning Program but will be included as an action in the Local Strategic Planning Statement ▪ Linked to Department of Primary Industries (DPI) (Agriculture) important agricultural mapping which has yet to be completed. Staff have attended Department of Primary Industries (DPI) (Agriculture) workshops. ▪ Recent advice from DPI (Agriculture) is that there have been some significant changes to the mapping project following consultation. Recent advice also to suggest a further <u>draft map</u> to be ready prior to the end of 2020.
7.	Social Sustainability Strategy & Action Plan	Completed	Completed	Completed
8.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)	Development Control Plan (DCP) chapters are being rolled out in stages firstly with the Development Assessment Team. Completion to coincide with the NSW Department of Planning Industry and Environment (NSW DPIE) endorsement of the Housing Strategy, site specific chapters to be completed prior to planning proposals being finalised from Housing Strategy.	Some changes have needed to be made to the existing document in association with current Planning Proposals or with issues which are of a higher priority such as Highway Signage. As a result of this progress on the document has been a bit slower. COVID 19 – disruptions.	Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the heritage chapter and signage chapter) and only need conversion to the new format.
9.	Climate Change Risk Adaption Plan	Consultants are engaged by Statewide (insurer) not Council, so we are not in control of timing	Consultants are engaged by Statewide not Council, so we are not in control of timing	With Governance
10.	CBD Master Plan	To be determined, depending on outcome of community engagement. Currently with General Manager's (GM) office	Further consultation to occur with General Manager GM COVID 19 – disruptions.	With General Manager (GM)
11.	Height of Buildings in CBD	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the Goulburn Mulwaree Local Environmental Plan (LEP) permits variations to height and floor space standards subject to appropriate planning justification. COVID 19 – disruptions.	Deferred pending Housing Strategy completion and Local Strategic Planning Statement.

	Project	Anticipated Completion Date	Potential impediments	Progress
12.	Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential for unforeseen needs arising to urgently review aspects of the Local Environmental Plan (LEP), an example of this is the heritage schedule property descriptions due to large subdivisions of heritage sites such as Teneriffe and Joseph’s Gate. COVID 19 – disruptions.	Linked to Local Strategic Planning Statement. The Local Strategic Planning Statement and Housing Strategy are to inform the next series of amendments. Some housekeeping amendments are underway at the moment e.g. heritage schedule and Currawang Road Planning Proposals.
13.	Native Vegetation Offset Policy	December 2020	Consideration of other alternative means is necessary to ensure the objectives of such a policy are met in the most efficient way. COVID 19 – disruptions.	A draft Policy was circulated and was to be presented to a Councillor Briefing Session on 24 March, 2020. Note this briefing session was postponed due to COVID 19. A later briefing was held on 21 April, 2020 which has led to further investigation being undertaken concerning some of the issues around the implementation of such a policy.

2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	The amended Planning has been referred to various NSW Government agencies after receiving the amended Gateway Determination. An amended Planning Proposal is sought from the proponent prior to exhibition.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	Following the adoption of the Urban and Fringe Housing Strategy on 21 July, the proponent has submitted an updated planning proposal. This proposal is being presented to Council for consideration at its meeting of 15 September, 2020.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezoned land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0004/1819	LGA wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	A post exhibition report was presented to the meeting of 3 December, 2019, where it was resolved not to proceed with this PP, and to reconsider this matter as a part of the Housing Strategy. The Gateway Determination has been extended by the NSW Department of Planning, Industry and Environment to allow this matter to be reconsidered in context with the Draft Urban and Fringe Housing Strategy. Council resolved at its meeting of 21 April, 2020 to defer the Draft Strategy for three months which will subsequently affect the finalisation of this Planning Proposal. A briefing session following adoption of the Strategy on this matter is proposed for 11 August, 2020. Council resolved on the 1 September, 2020 to re-exhibit the Planning Proposal.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	Council gave final endorsement to the planning proposal at its meeting on 16 June 2020. Council is now publicly exhibiting a site specific development control plan to support the subdivision master plan for the area while the planning proposal is being finalised.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issued a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment and Due Diligence have been completed in late March early April. The results of both assessments are being considered.
REZ/0008/1819	Lansdowne St (Deferred Lot 10)	Proposal to rezone deferred Lot 10 from B6 Enterprise Corridor to R5 Residential	Strategic Planning has offered the landowner opportunity to provide a further response in writing following the deferral of this matter at the Council meeting of 2 June 2020. A response was received on 29 July, 2020 – with a further meeting with staff sought by the proponent.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	<p>Proposal to:</p> <ol style="list-style-type: none"> 1. Apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone. 2. Include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites. 	<p>Council resolved to prepare proposal on 1 October. Council resolved on 17 December to undertake rezoning of certain land also zoned B6. This will be combined into the same planning proposal.</p> <p>This planning proposal has been referred to the Department of Planning, Industry and Environment to confirm the suitability of the RU1 Primary Production zone for the land at Currawang. Once confirmed, Strategic Planning will request a Gateway Determination.</p> <p>DPIE (Environment) has since confirmed an E3 Environmental Management Zone is preferred for the Currawang site. The referral to DPIE (Planning) was resubmitted on 30 July seeking a Gateway Determination.</p>
REZ/0002/1920	Heritage Schedule Update - Shirewide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	Planning proposal under preparation prior to gateway lodgement.
REZ/0003/1920	Wingello Park	Amend Schedule 5 of GMLEP 2009 to include Wingello Park as a heritage item.	<p>The public exhibition of this planning proposal finished on 24 April, 2020.</p> <p>A submission identified an error in the PP document which was accordingly re-exhibited and closed on 7 August, 2020.</p>
REZ/0001/2021	Signature Care	Amend Schedule 1 of the GM LEP 2009 to permit aged care facilities at land at Lillkar Road and Ducks Lane.	Matter first being reported to Council on 21 July 2020. Pending payment of planning proposal fees and submission of additional information by proponent.

2.2 Planning and Related Legislative Updates

No legislative updates have been made since the last departmental report.

3 Environment and Compliance

3.1 Goulburn Mulwaree Animal Shelter

Eighteen (18) well-cared for and very-much loved cats found themselves bereft of their owner recently after her sudden passing. All of the cats were desexed, microchipped and most were vaccinated, and all in good health.

A dear and very concerned friend of their owner was overheard sharing this sad news by one of our Rangers who was sourcing supplies for the animals at the shelter. This same friend had been left the daunting task of taking on these cats already runs her own cat and kitten rescue and due to covid 19 had no room left to spare. So the Goulburn Animal Shelter offered a helping hand to take in the much-loved cats and find them new forever homes.

We are happy to say that we have had huge success in doing just that. So far 15 of the 18 cats have found their new homes and are settling in nicely.






Adoptions for August 2020



3.2 Ranger Services



Number of Animals ...	Dogs	Cats
Impounded ⁽¹⁾	18	17
Surrendered by Owner	4	0
Returned to Owner	8	1
Sold	8	15
Transferred to Animal Welfare Organisations	0	1
Euthanised ⁽²⁾	0	0
Remaining in the facility	2	5
(1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total. (2) The dogs and cat's euthanised this month were animals that were surrendered as either feral cats and or deemed unsuitable to be rehomed due to nature or involvement in attacks. Please note that animal's euthanised this month may have been impounded in previous months.		
Customer Requests ...		
Animals	Unkempt Land	Total CRM's Completed
76	0	76

3.3 Environment & Health

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
10	12	1	3	1	0	27

3.4 Community Enforcement

Parking						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
0	0	0	0	0	0	0
During the month of August there were no routine parking patrols due to staff unavailability. Any parking matters were dealt with on an as-needs basis.						

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
5	11	16

3.5 Biosecurity Weeds

3.5.1 Weeds Action Program Update

As advised last month additional funding received through the WAP this financial year allowed Council to purchase Biosecurity Weed Advisory Signage which is now ready to be erected across 14 high risk pathway roadside locations in the Local Government Area. This signage will promote the importance of reporting and controlling biosecurity weeds and will hopefully assist in warning landholders and the public about the commonly identifiable widespread and priority weeds in our area.

3.5.2 New Incursions

The Weeds Action Program prioritises the identification and elimination of new and emerging weed incursions. The program seeks to identify new weed incursions before they can establish in the area. Through the undertaking of this program Councils Biosecurity Weeds Officers have been able to identify and monitor the control and eradication of new weed incursions across the LGA.

They are currently working around the urban area and fringes as well as checking with outlets that sell various items identified as possible sources of bio-risks.

3.5.3 Draft Directions, Biosecurity Certificates & Customer Requests

Draft Directions, Biosecurity Certificates & Customer Requests		
Draft Directions	Biosecurity Certificates	Customer Requests
13	1	0

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in March 2019, Council has issued 478 Draft Directions. In the month of August, Councils Biosecurity Weeds Officers issued 13 Draft Biosecurity Directions to land holders. This month officers have focused on property inspections and reinspections of properties where incursions were previously identified and draft directions served. Compliance by landholders with draft directions is very high.

The Draft Directions issued in August have been for Serrated Tussock infestations across the Local Government Area.

15.20 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT AUGUST 2020

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Corporate & Community Services Directorate Report - August 2020**



Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Corporate & Community Services be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

REPORT

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of August 2020.



Corporate & Community Services

Directorate Report

August 2020

PRIDE

Passion Respect Innovation Dedication Excellence

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1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- The IT annual audit has been completed. No additional information requested so far by the Auditors.
- PC rollout is continuing. Several staff have commented on the speed improvements with the new equipment and operating system upgrades.
- There have been several issues with some Telecommunication providers. This has caused a delay to mobility equipment being issued. These issues are now resolved.
- Rural Waste System - Version 3 is due to go live on Thursday 3rd September 2020.

2. Finance

Finance activities currently underway include:

- Preparation of Financial Statements for 2019-2020 ready for the Audit to commence on 14th September 2020.
- Customer Service recruiting more casuals due to the pool being depleted.
- Legal action and debt collection processes are currently suspended for outstanding rates and debtors due to COVID-19 restrictions.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.

3. Governance

Governance Activities & Projects – August 2020:

- 60 Property Information Requests
- 15 Requests for Information
- New Instruments of Delegation and Instruments of Appointment in process of being issued
- Processing of annual disclosures by Councillors and Designated Persons returns
- Finalisation of risk registers as part of Council's Risk Management Framework

4. Customer Service

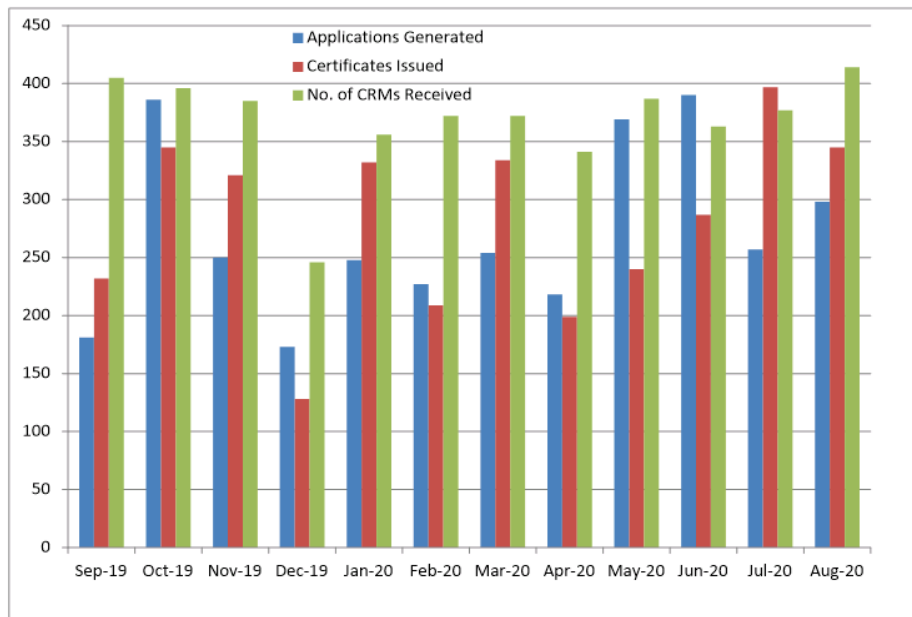
August has been a very busy month for the Customer Service Team with an increase in telephone and counter interactions, this was largely due to the first Rates Instalment for 2020-2021 being due.

Toni has been busy learning the role of Debtors Clerk in order to relief in that position until recruitment is undertaken in early 2021.

The Customer Service Team have also been busy learning technical skills associated with TechOne.

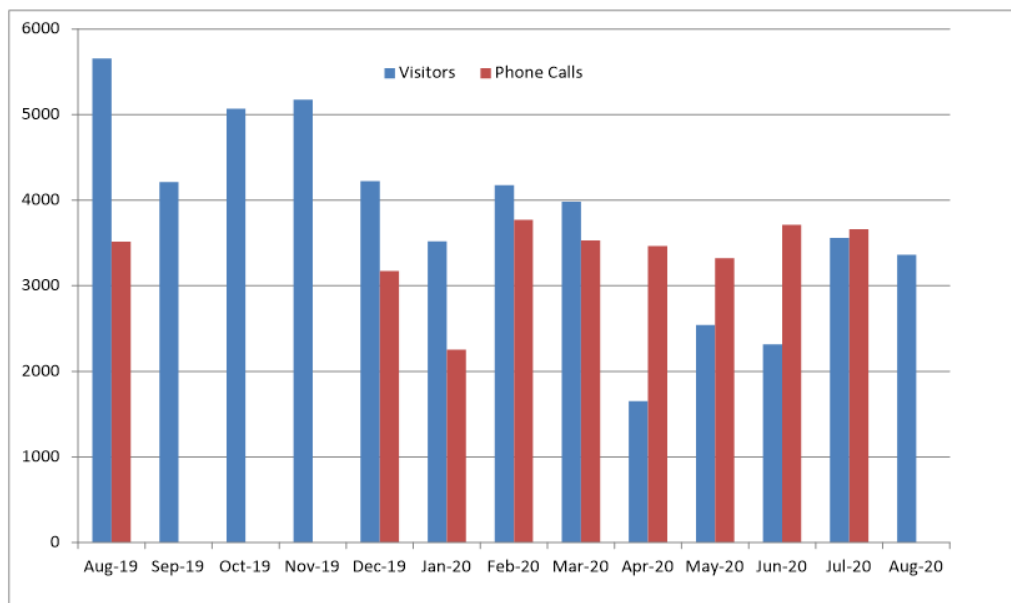
Refer to the Graphs Below for Statistical Information:

Productivity – August 2020



Corporate & Community Services

Visitors and Phone Calls** – August 2020



** At the time of writing this report, the information on phone calls received was not available.

5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

Congratulations!

Crystal Parlett – Part Time Community Services Officer – Workspace Goulburn

Congratulations to Crystal for winning the ‘Excellence’ category in the recent Staff Performance Recognition Program awards. Since commencing on 8 October 2019, Crystal has continued to develop and improve several processes and procedures relating to Casual Hire of facilities at Workspace Goulburn as well as looking after our many valued regular tenants. Crystal’s large work output and attention to detail is acknowledged by her peers. Positive feedback is also often received from tenants and visiting professionals (i.e. Casual Hirers) about Crystal’s efficiency and friendliness.

Crystal also provides administration support to staff at Council’s Community Centre which is greatly appreciated. She is always accommodating of any request and completes tasks in a highly professional and timely manner. Crystal’s work ethic in this new role has been excellent.

Goulburn Community Centre Team - 155 Auburn Street.

Congratulations also goes to the Community Centre team for being nominated in the ‘Dedication’ category at the recent Staff Performance Recognition Program awards. During the COVID-19 pandemic the team have shown sustained high level dedication to the continued delivery of an assortment of services and programs for our valued aged, disabled and youth clients.

Where many local services within the Community Services sector have stepped back and reduced the level of support offered to clients, our team has consistently looked for safe ways to continue client support activities and, where needed, introduced new ones. In many cases they have also picked up the slack that other services had left. The level of stress and genuine fatigue that many of our clients face in the midst of the COVID-19 pandemic cannot be understated. There have been particular hardships for staff with the passing of some of our clients over the past months from various natural causes. The dedication of the team in stepping up each and every day to provide comfort, reassurance, new direction, hope to our clients and supporting and upholding each other is fantastic.

5.1 Property Services

Property Services includes strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of various projects and property matters dealt with in August 2020 is included in this report.

Property Disposals
<ul style="list-style-type: none"> • <u>49-57 & 59-61 Hovell Street, Goulburn (Plan of Subdivision)</u> DA lodged and currently being assessed by Planning & Development Business Unit.
<ul style="list-style-type: none"> • <u>2/1 Dossie Street and surrounding land (Plan of Subdivision)</u>

Corporate & Community Services

Council's Executive agreed with recommendation to a) subdivide approx. 1.4 hectares of land adjoining former nursery and rezone it to General Industrial and b) that the 1.4 hectares and remaining parcels of land be offered for sale subject to full disclosure of contamination issues.

Property Acquisitions

- Part 30 Wilson Drive, Marulan
Boral at Marulan has agreed in-principle to Council acquiring approx. 305m² of their land and to acquire approx. 70m² of Council's Road Reserve in order to correct a road anomaly in Wilson Drive. Letter of offer submitted and awaiting formal acceptance from their head office.
- Stage 3 Wollondilly Walking Track (private property)
Plan of Subdivision relating to 24 Forbes Street forwarded to NSW Land Registry Services (LRS) and awaiting execution of Land Transfer Agreement to enable production of title at NSW LRS.
- Stage 3 Wollondilly Walking Track (private property)
Preparations commenced, including preparation of draft Plan of Subdivision, to acquire part of 12 Mortis Street, Goulburn.
- Plan of Subdivision Part 135 Hume Street, Goulburn
Development Application approved for proposed Plan of Subdivision for acquisition of hockey fields, clubhouse and parcel of land fronting Finlay Road. Quotes reviewed for provision of padmount substation and underground cabling with preferred contractor selected.
- Speedway Road, Goulburn
 - Request currently with NSW OLG for guidance on rescinding this proposed Crown Land acquisition via publishing notice in NSW Government Gazette in light of DPIE – Crown Lands seeking \$24,500 in compensation for what has essentially been a formed and maintained road by Council over the past 60 years.
 - Letter also sent to The Hon Melinda Pavey MP on 21 August requesting a no-cost transfer to Council.

Easement Acquisitions

- 4 Montague St, Goulburn (Compulsory Acquisition of Sewerage/Electricity Easements for GPAC)
 - This process may take until end of 2020 to complete and is generally a costly exercise. Underground easements are contained to southwest corner of Goulburn Courthouse. No trees will be impacted.
 - Proposed Acquisition Notices (PANs) issued to DPIE - Crown Lands, NTS Corp and NSW Aboriginal Land Council with copies to NSW OLG and Valuer General's office to commence statutory processes under the *Land Acquisition (Just Terms Compensation) Act 1991*.
- Goulburn Aquatic & Leisure Centre
Dealing with Essential Energy's Conveyancing and Contestable Design & Certification teams in Port Macquarie and Dubbo for electricity easement/s to service Aquatic Centre nearing completion. Caveat registered over title to satisfy Essential Energy requirements.
- Goulburn Walking Track Project (Stage 2) for new elevated walkway
DPIE – Crown Lands requesting Council to undertake statutory process of a *Land Acquisition (Just Terms Compensation) Act 1991* transaction. Discussions still underway with DPIE – Crown Lands.

Leases / Licences

- 56 Clinton Street, Goulburn (Workspace Goulburn - First Floor)
A new not-for-profit (NFP) tenant has been secured and a second NFP tenant has taken up occupancy on a short term hire which will soon convert to a 12 month Licence.

Corporate & Community Services

- Goulburn Amateur Swimming Club Inc.
New licence secured for the club at the Aquatic & Leisure Centre for continued use of clubhouse at a rent satisfactory to both parties.
- Goulburn Dressage Club Inc.
The Club requested a rent review as a result of poor revenue opportunities consequent to COVID-19 restrictions resulting in the annual rent being decreased to statutory minimum rent.
- Goulburn Dog Training and Kennel Club
A fresh licence was drafted for the Club to occupy its premises at the GRA for a term of 5 years. The Club erected its own clubroom and storage space and utilises its arena several times a week for dog training activities and extends to additional parts of GRA when it holds competition days.
- Assorted Grazing and Road Occupancy Licences
Property Services is the landlord for many of these transaction and also acts as managing agent for other business units of Council. Licences are renewed as they fall due, with the concurrence of relevant Business Units.
- Leases Spreadsheet
Consultation between Property Services and Finance has resulted in development of a Leases Workbook summarising transactional data and providing links to legal documents for each lease. Workbook has been incorporated into the current Strategic Land & Property Management Plan.

Plans of Consolidation

- GPAC - Plan of Redefinition for consolidation of titles prepared and awaiting execution by DPIE - Crown Lands prior to registration with NSW LRS. Old system titles still require updating prior to being consolidated. DPIE - Crown Lands have been slow in progressing this matter.
- Further advice to hand is that the former Post Office lane, now land in Council ownership, must also be consolidated with the Crown land under the GPAC.

Land Valuations

- Various land valuation reports commissioned for Utilities Directorate relating to parcels of Council's now defunct Waste Water Irrigation Farm.
- Valuation report obtained for Council owned land in Lisgar Street to accommodate retention basin for the Salvation Army's proposed residential subdivision. This report was forwarded to Planning & Development Business Unit to assist with negotiations, VPA preparations etc.
- Valuations commissioned for parcels of land at intersection of Sydney Road and Common Street for a proposed round-about and also for proposed intersection works at Common and Sinclair Streets and a cul-de-sac at southern end of Common Street.

Projects – Register of Public Land & Plans of Management (PoM)

- The Register of Public Land continues to be compiled for inclusion on Council's web page.
- Plans of Management (PoM)
The Property Coordinator is facilitating an internal PoM Working Party to address Crown Land under Council Management identified as being for 'Community Purposes'.
 - Council's first site specific Crown Land PoM being prepared by CGM Planning & Development Pty Ltd progressing well. A draft PoM for the Goulburn Recreation Area has been completed.
 - The draft PoM was circulated to working party members resulting in the inclusion of reference to the freshly received *draft Heat Smart Showgrounds, Goulburn Recreation Area Climate Change Resilience Study August 2020*.
 - Draft PoM presented in a summarised power-point to Councillor Briefing Session on 25 August and was well received.

Corporate & Community Services

- Draft PoM will be reported to Council in October 2020 to obtain concurrence for both submission to the Minister Administering Crown Lands for approval and once approved, public exhibition inviting remarks.

Preparation of a PoM for the West Goulburn Bushland Reserve is also a high priority. Council will be requesting DPIE - Crown Lands to appoint Council as the Crown Land Manager. To commence this process Council has:

- Submitted request to NSW Aboriginal Land Council to consider rescinding the Aboriginal Land Claims over the various parcels of Crown Land making up this Reserve.
- Submitted a request to the Pejar Local Aboriginal Land Council to consider rescinding the Aboriginal Land Claims over the various parcels of Crown Land making up this Reserve.
- Submitted a Search Request to the Registrar of Native Title Tribunal

Once Council has status as Crown Land Manager it will have the authority to prepare a PoM over all parcels of land making up the West Goulburn Bushland Reserve and Ridge Street Park.

Under the *Crown Land Management Act 2016*, DPIE - Crown Lands has advised Councils must complete PoMs over all Crown Reserves under Council management by 30 June 2021. This reserve is high profile with Council seeking a means to resolve any conflict that may exist between current user groups.

Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System

- Ongoing property addressing enquiries and anomalies and land attribute update requests to enable issue of s10.7 Certificates to conveyancers and solicitors.
- Ongoing integration of new subdivision information into Council's Property & Rating System.
- Review of addressing processes for dual occupancies, granny flats and community and strata title properties currently under consideration.

Corporate & Community Services

5.2 Community Services

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Neighbour Aid Coordinator, Leisure Link Coordinator and Youth Services Coordinator in August 2020 is included in this report.

All Community Centre programs have continued on throughout August with enthusiasm and joy.

Our Neighbour Aid/Respite and Leisure Link clients have continued to be strongly supported to participate safely within the Community. Throughout August there has been an increase in the need for support to attend appointments as many are now being rescheduled after being postponed due to COVID-19 restrictions. This is keeping Kim and Jo-ann very busy.

Our seniors groups continue to attend the centre each week. They appreciate the opportunity to connect with their peers and others while enjoying a nutritious meal, some games and a chat. This time is extremely important to many of our clients who would not otherwise feel safe enough to leave home for an outing. Some of our clients have been busy making masks and ear savers that they have generously shared with others and Kim happily and stylishly models some whenever she can.



Jo-ann's Leisure Link Mates Group and the Girls Group have continued meeting at the centre each week to enjoy games and art and craft activities. She has also started up a weekly card making/paper craft group. Attendee numbers within all activities have been strong and we are managing them safely, in line with our commitment to COVID-19 safe practices. The Bridge Choir have continued on with their weekly Monday afternoon Zoom sessions with everyone having a great time and 'Musical

Corporate & Community Services

Bingo' remains a real hit on Tuesday nights. 16 clients completed First Aid training on Saturday 1 August at the Community Centre. The course was tailored to the individual needs of participants and was an extremely valuable opportunity for them.

Our clients are continuing to work hard in our Community Garden, with the recent rain and warmer weather they have been kept busy weeding. They are looking forward to the excitement of spring and the changes the new season will bring.

The Youth Services team have worked hard to make the first full month of the return of the Paperback Café a success; our trainees are excited to be back and are doing wonderfully. Expressions of interest for a new supplier of baked goods has recently been sought and Luke is currently working on finalising these arrangements.



The Youth Mentoring Program has been running for 5 weeks with great results so far. Participants are supported to work on the development of relationships and to identify and achieve their own personal goals. As a group they are also currently looking at opportunities to develop valuable programs within the community and are participating in the Heywire Storytelling project.

The Youth Services team has been assisting with the PCYC ALDI 'Food for Families' run which provides food packs to families in need. They have also been promoting the 'Me So Far' youth true short story competition run in partnership with the library and have been preparing the next school holiday activity program.

Luke is doing a fantastic job of supporting the Fit 4 Life program which has returned each Wednesday with limited numbers. He is a great role model who gets stuck in to all the exercises – despite the potential for aching muscles.

Corporate & Community Services



Early Morning Fit 4 Life Fun



6. Marketing, Events & Culture

6.1 Marketing & Events

Marketing & Public Relations

- Published 11 posts to the Goulburn Australia Facebook page, reaching 18,687 people as at 28 August. Post reach has increased by 38% since July. A plan has been developed to implement more engaging content throughout September to further increase organic reach and engagement. The virtual tours which were implemented in August will continue throughout September.
- Published 9 posts to the Goulburn Australia Instagram page, reaching 9,270 people as at 28 August. Post reach has decreased by 22% since July. During September we will be increasing the use of Instagram Stories to try and increase our reach to be in line with Facebook.
- Designed and distributed 5 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 245 subscribers, receiving an average open rate of 42%.
- Designed and distributed a 'Monthly What's On' EDM to 1,254 subscribers, receiving an open rate of 28.1%.
- Designed and distributed an Industry News EDM to our Goulburn Australia Marketing Members, receiving an open rate of 43%.
- Wrote and distributed one Media Release:
 - *Goulburn Australia Launches New Destination Marketing Campaign* – this resulted in coverage by the Goulburn Post, Travography (Travel Blog) and Australasian Leisure Management.
- As COVID-19 continues to evolve, we monitor and adapt our overall Goulburn Australia Marketing Communications in line with the changing situation and the associated Government advice.
- The ongoing digital campaign which is running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. We have worked with our Account Managers to renew the campaign creative in line with the new overall Goulburn Australia Marketing Campaign.
Campaign performance from 1 August to 28 August is below:
 - Programmatic (online display) advertisements have received 100,448 impressions, a click through rate (CTR) of 0.05% and 582 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
 - Social Media advertisements have received 102,820 impressions, CTR of 1.92% and 1,971 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
- This month staff completed the 2020/21 Goulburn Australia Marketing Membership Renewal process – 133 Members have now renewed.
- Goulburn Australia Marketing Campaign for 2020/2021: The new campaign strategy, tagline and creative layouts have now been presented to the Goulburn Chamber of Commerce and will be presented at Goulburn Connects on Tuesday 1st September. The campaign is now live across various multi-media outlets.
- Branding Guidelines: The Goulburn Australia Branding Guidelines have been reviewed and updated, in line with the new creative strategy and campaign.
- 'A Guide to Recreation': This DL brochure was updated to reflect the new campaign imagery.

Corporate & Community Services

- Outdoor Signage: New creative has been developed to update the outdoor signage at the Visitor Information Centre (car park), and the signage opposite the Big Merino on Hume Street. Installation is planned for 8 September.
- Photography: A new brief for Work and Invest themed photography has been developed and acquisition is currently underway. Delivery of images are expected by the end of September. A revised brief for new camping themed photography is in the process of being developed.
- TVC: A Television Commercial (TVC) is in development to further complement the new campaign activities. Production will commence soon, as the new commercial is planned to go to air for an early summer burst on Nine Media, Sydney.
- The Canberra Times: First Home Buyers and Renovators Guide was published on Sunday 9 August, featuring a paid full page advertisement, as well as a complimentary full page editorial on why Goulburn Australia is a desirable place to live (see below).

The Canberra Times: First Home Buyer & Renovators Guide:



Corporate & Community Services

Updated design for DL brochure - 'A Guide to Recreation in Goulburn Australia':

INTRODUCTION TO RECREATION IN GOULBURN AUSTRALIA

Escape the City and venture off the beaten track. Explore unspoilt bushland and discover the natural beauty and wildlife of the region, with a stroll along one of the many bushwalks. Change gears and cruise along an open winding road to a quiet country village, or put your foot to the floor around a race track. Closer to the City, tee off at the historic Golf Club, or take a short walk to any of the parks and recreation spaces – complete with playgrounds, barbecues and picnic areas. On rainy days head indoors and catch the latest movies at the cinema or burn some energy at an indoor play centre.



ORIENTEERING

Put your navigational and discovery skills to the test around the orienteering course at Victoria Park.

GEOCACHING

Join the world-wide craze of Geocaching. It's a great way to enjoy the outdoors, learn about your surroundings and revel in the thrill of the hunt. Pick up a Guide to Geocaching from the Goulburn Visitor Information Centre.



For further information contact:
Goulburn Visitor Information Centre
201 Sloane Street (Locked Bag 22),
Goulburn NSW 2580
P: (02) 4823 4492 / 1800 353 646
E: info@goulburnaustralia.com.au
www.goulburnaustralia.com.au
facebook.com/VisitGoulburn

Connect at line of print – August 2020

A GUIDE TO RECREATION IN GOULBURN AUSTRALIA



OUTDOOR SPACES

WOLLONDILLY WALKING TRACK

Beginning at Marsden Weir, walk, run or roll along the recently developed Wollondilly Walking Track and take in the picturesque scenery. Stop for a break at one of the many seating areas or make use of the outdoor gym equipment.

GOULBURN WETLANDS

Visit the Goulburn Wetlands in May Street to enjoy a serene stroll with nature along the walking tracks, or peddle your way between the bird hides and viewing platform.

NATIONAL PARKS

Bungonia National Park is an outdoor adventure playground, perfect for experienced caving, canyoning, rock climbing and abseiling. You can also hike along a network of walking tracks which range in length and difficulty levels.

Take in sweeping views of the Shoalhaven River and natural bushland at Merton National Park from Long Point and Badger's Lookouts at Tallong.

PARKS AND GARDENS

Goulburn is home to a number of parks, gardens and recreation areas. Immerse yourself in the picturesque Belmont Park located in the heart of Goulburn's CBD, or explore Victoria Park featuring stunning rose gardens, a Japanese garden (in development), Adventure Playground and Skate Park.



RACECARS

Put your foot to the floor around a race track including Pheasant Wood Circuit, Wakefield Park or Goulburn Speedway. Change gears and follow an open winding road to a quiet country village or travel along a Tourist Drive through sweeping plains, rolling pastures and spectacular scenery.



LEISURE

You won't be short of leisure activities in Goulburn. Fishing is a popular year-round pastime for locals and tourists alike. Wait a line at Marsden Weir, Wollondilly River or Pejar Dam.

Take some time to tee off and play a round or two at the historic Goulburn Golf Club or Tully Park Golf Course.

Peddle your way through the City on one of the cycle ways or take a gentle paddle on your kayak or paddle board down the pristine Wollondilly River.

Thrill-seekers can get their hearts pumping with a tandem skydive at Adrenalin Skydive.



FAMILY FUN

GOULBURN AQUATIC AND LEISURE CENTRE

Splash into the Goulburn Aquatic and Leisure Centre where fun is guaranteed for the whole family. Featuring a 50-metre outdoor pool and 25-metre indoor pool, as well as a kiosk and gym facilities.

SKATE PARK (Victoria Park)

Master flips and tricks at the state-of-the-art Skate Park – complete with rails, half pipes and street features.

MULTI-SPORTS RAGE CAGE (Victoria Park)

Burn some energy at the Multi-Sports Rage Cage suitable for a range of sports including basketball, handball, soccer and more.

ADVENTURE PLAYGROUND (Victoria Park)

Discover and play at the newly installed Adventure Playground – an exciting space which caters for infants, teens, carers and families.

LILAC CITY CINEMA

The whole family is sure to enjoy the latest release movies at the Lilac City Cinema. With affordable ticket and candy bar prices.

INDOOR PLAY CENTRES

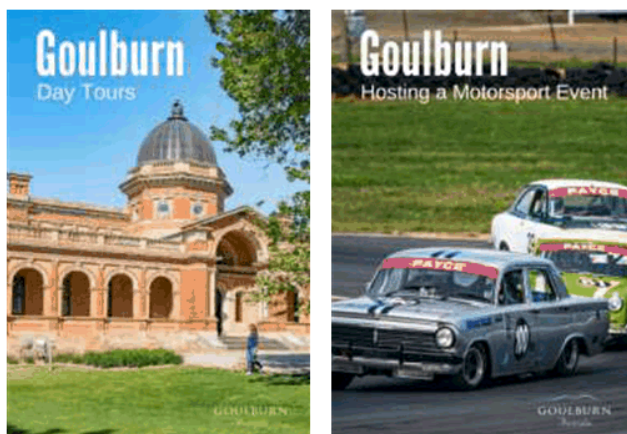
Head indoors for a play centre adventure at Tabatinga Dine and Play (Goulburn Soldiers Club), Goulburn Square and Goulburn Workers Club.



Corporate & Community Services

Groups Liaison

- Ongoing work with History Goulburn to fine tune the Miles Franklin Guided Tour. We are also working on a 'Backstreets of Goulburn' Tour concept that can be offered as part of a packaged Guided Day Tour.
- Finalised the Groups In-house documents with new imagery to reflect the new campaign creative strategy. Please see examples below:



- Ongoing involvement with the Working Party for the 2021 Youth Conference, including attendance at meetings.
- Worked with the Design and Asset Team to implement a procedure that will ensure Filming Applications can be processed in a timely and efficient manner. Everyone involved now has a greater understanding of the process.

Events

- The Events Officer spent 3-7 August acting in the Recreation Facility Manager's role.
- Provided assistance to a local organisation regarding planning for a proposed event in November.
- Liaised with Art Gallery staff regarding the possibility of a 2021 film event.
- Commenced working on Vibesfest 2021 including tentatively booking a headliner.
- Continued working on the Event Toolkit.
- The Event Development Funding Application has now been loaded onto the Council's website as an online form. Pleasingly, we received our first online application at the end of August.
- **Goulburn Cup/NSW Open Regional Qualifying Event (Golf)** – A decision was made by the Goulburn Golf Club to cancel this event for 2020 due to COVID-19. A media release is forthcoming.
- **Pictures and Popcorn** – A proposal on a revised format for Pictures and Popcorn for 2020/2021 (due to COVID-19) was prepared by the Events Officer and presented by the Business Manager to the Executive. The new format which is COVID-Safe was approved and a critical time path for this event will now commence, with marketing and an announcement via a media release to be distributed in September.
- **2021 NSW Youth Conference** – Attended a meeting with the Lieder Theatre regarding their involvement with the event. Continuing with planning in consultation with the Working Party.

Corporate & Community Services

Destination Management

Participated in a Steering Committee meeting for the Tablelands Destination Development Project, as well as a meeting with the Marketing Agency that has been engaged by Destination Southern NSW, to develop an overarching brand positioning for the wider Tablelands region.

Visitor Services

In August we have found an increase in regional NSW & ACT visitor numbers with people doing day trips to Goulburn.

Postcodes collected during the month of August

Total Walk-in Visitors	360
Local Residents	69
New South Wales	221
Victoria	0
Queensland	0
South Australia	1
Northern Territory	0
Australian Capital Territory	65
Western Australia	2
Tasmania	2
Overseas/International	1

If you need to buy a gift (perhaps for Father’s Day) or if you just fancy trying some of the best local and regional products, don’t forget to check out the range that is available from the Goulburn Visitor Information Centre, just like the hamper pictured below.



6.2 Museums

Staff and Volunteers

Volunteer works

Waterworks volunteers have spent the month of August working on the grounds and gardens across the site. The extensive garden areas have been fully weeded and pruned, hedges have been trimmed, and potted colour will be planted in time for spring. The site looks wonderful with all the flood debris removed and lawns and edging done to complement the gardens.

Waterworks volunteers have started work on re-painting the timber fencing around the cottage and through the gardens.

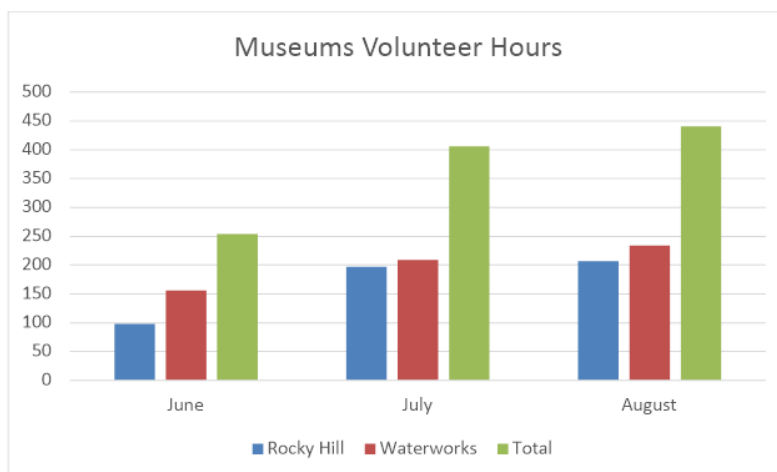
Rocky Hill volunteers have begun work on re-modelling the cottage museum kitchen into a public research centre. At this time, work is focussed on clearing the space and removing unwanted furniture and other objects. The room will be painted, new flooring put down, and our comprehensive collection of military and war publications will be moved in. A desk, computer and printer will be added in coming months. The general public, as well as students and researchers, will be encouraged to use the space and the resources to work on their own military topics or to research Rocky Hill War Memorial Museum collection items. The room will be named the ‘Bob Saunders Research Room’ after former staff member Bob Saunders who re-purposed the cottage as a museum and made an enormous contribution to the collection, the museum and site in general.

Rocky Hill volunteer tour guides have commenced work on weekends – all of our volunteer tour guides have a service background, with some having previous tour guide experience. All are exceptionally enthusiastic ambassadors for the museum.

Volunteers & WHS

The Museums Officer and Museums Coordinator are working to streamline the activities and management of our volunteer workers. We are working with HR to identify a straightforward solution across Council.

Volunteer hours



Corporate & Community Services

Staff news

Museums will be undertaking a recruitment drive in late August to fill vacant Casual Museums Attendant positions. This is particularly important for weekends and school and public holidays when 3 staff members are required for each day, 2 at Rocky Hill and 1 at the Waterworks.

Rocky Hill

Governor General visit

The Governor General, His Excellency General the Honourable David Hurley AC DSC (Retd), and Her Excellency Mrs Linda Hurley visited Rocky Hill War Memorial on Thursday the 13th of August to lay a wreath in the memorial tower to mark the 75th Anniversary of the end of WW2. Their Excellencies spent the remainder of their visit meeting with Rocky Hill volunteers, viewing the collection, and enjoying afternoon tea in the new museum building. It was a wonderful visit that recognised the significance of the site, the museum collection and the enormous contribution by our long-term volunteer members.



Volunteers Judy Fowler and Peter Winterton chatting with Mayor Bob and their excellencies.

Corporate & Community Services

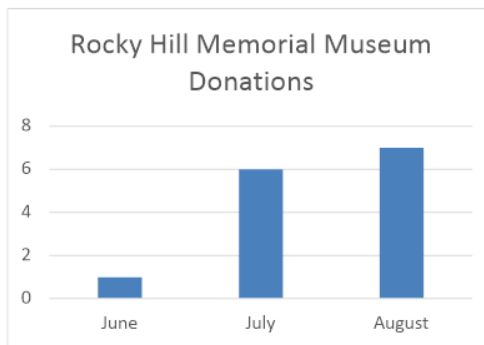
Outreach

The Museums Coordinator gave a talk at the Library on Tuesday the 25th of August as part of Family History Month events in the Library. Titled, 'Inside the Rocky Hill War Memorial: A curator talk', part 1 of the presentation gave an overview of the history of the tower, the collection, the museum and the staff and volunteers who have nurtured it all over the past 100 years. Part 2 detailed the thinking behind the opening exhibition and the 'how' of object identification, placement, labelling, lighting and context. The talk was well received and there were 3 discussions with audience members after the talk around further donations to the collection.

The Museums Coordinator hosted a group of staff and students from the ANU School of Medicine on Thursday the 20th of August for a private tour. The students were in Goulburn as part of an intensive block and a visit to the museum was an opportunity to take in one of Goulburn's most popular cultural sites. It also provided an opportunity for ANU Lecturer, Jennie Gordon, to point out local Indigenous cultural locations from the lookout point at the base of the memorial tower.

Donations

Donations to Rocky Hill Memorial Museum in August included original small size WW2 German propaganda posters, WW2 Royal postcards and WW1 ammunition and clips. The graph below indicates the number of individual donations received – not the total number of objects donated which far exceeds this number.

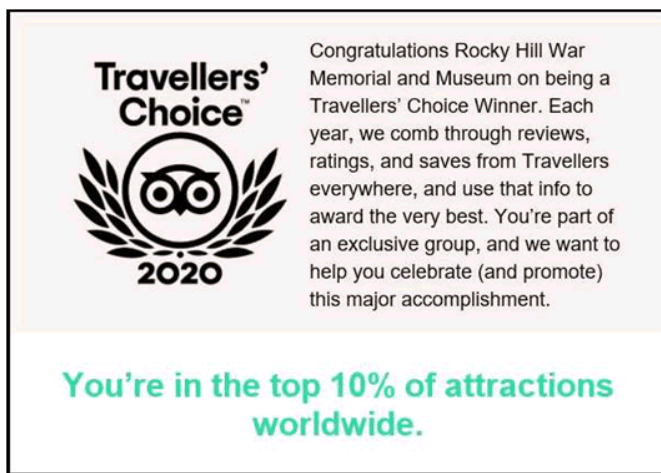


Car-park

Thanks to Sarah Ruberto and with assistance from Tracey Norberg, we have finally been able to resolve the issues with long vehicle access and parking at Rocky Hill. This allows us to promote visits by large tour buses once Covid restrictions are lifted which is a fabulous outcome for the site. A procedure for staff and coach drivers, as well as signage and updated online information is being implemented.

Tripadvisor Award

In late August we received an email that Rocky Hill War Memorial and Museum is a Tripadvisor Traveller's Choice Winner for 2020! We are very thankful to our fabulous visitors who take the time to leave reviews – it's a wonderful way to support the memorial and the museum and get us on the list of the Top 10% of attractions worldwide

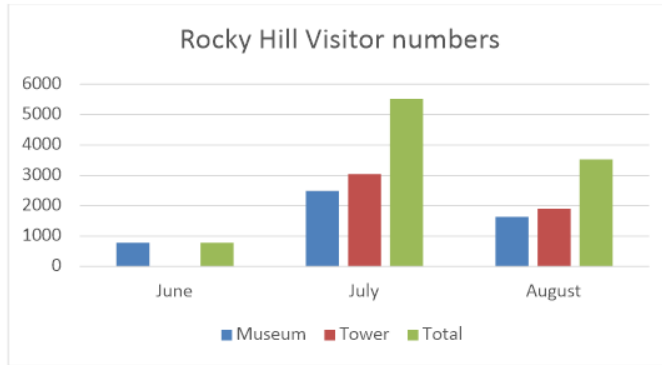


Corporate & Community Services

Beacon light

The beacon light is once again up and running. We have put in a schedule of quarterly maintenance visits to prolong its life as far as possible into the future. The Museums Coordinator is undertaking research in preparation for a grant application in early 2021 to replace the beacon with a modern aviation light that meets as closely as possible, all of the features of the current beacon.

Visitor Numbers



The second wave of Covid-19 has had an impact on visitor numbers – along with the poor weather through much of August there is a noticeable drop in numbers although this has improved in the last week of August.

Goulburn Historic Waterworks

IT developments

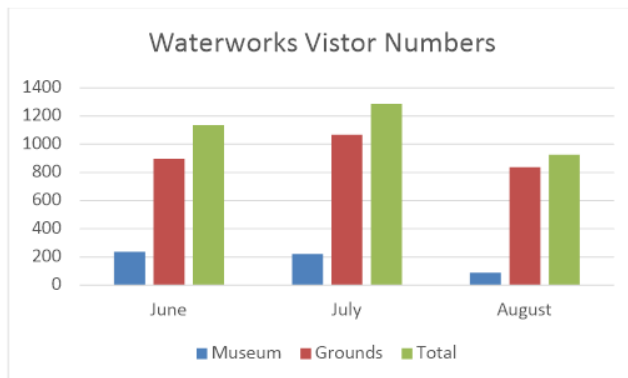
The Museums Coordinator is currently in talks with IT to upgrade onsite communications and hardware. This will include the installation of a research computer and an A3 scanner to support the recruitment of volunteer researchers and the development of a digitisation program to make the archive collection available online. There is also an opportunity to provide public wifi across the site.

Snowgums Estate and Platypus Banks access

There is an opportunity to provide a designated access path from the Platypus Banks development to the Waterworks and thus link up to the existing Walking Track on the Eastern side of Marsden’s Weir. This Platypus Banks area, which is directly adjacent to the Western edge of the Waterworks site, is a major residential estate and people are currently accessing the Waterworks site through an undesignated and unsafe makeshift pathway. This opportunity has been presented to the Executive for future budget consideration.

Corporate & Community Services

Visitor Numbers



The Waterworks has had a dramatic decrease in visitors to the museum and the grounds. The weather has been cold and wet, this was combined with high level flooding earlier in the month which prevented access to the playground area for some time.

St Clair Villa

Conservation update

Conservation works are going well, with the scaffolding in the early stages of being removed. The next stage of works will move indoors, finalising electrical, joinery, carpentry, rendering etc. There are still aspects to resolve related to fire safety requirements and the cost implications of these. A separate update report is presented to this meeting.

Interpretation Plan

The St Clair Interpretation Plan project has been on hold due to Covid-19, however, we are now progressing this project. Peter Campbell Designs is holding a workshop with GMC Museums staff and History Goulburn members at the Goulburn Workers Club on the 10th of September. We expect the Plan to be completed before the end of the year.

St Clair lease

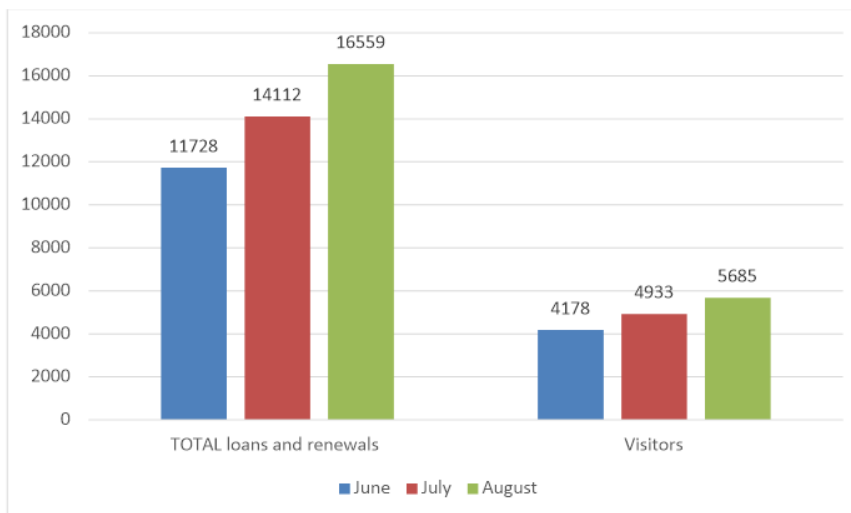
A new lease between GMC and History Goulburn will be developed prior to the completion of conservation works. The lease will incorporate the St Clair Conservation Management Plan and the Interpretation Plan recommendations. At the close of the current conservation works many rooms will require further work subject to funding. We will need to consider how History Goulburn can utilise some of the rooms until such time that further conservation works are undertaken.

Corporate & Community Services

6.3 Library

Monthly Statistics

Activity	June 2020	July 2020	August 2020
Loans and renewals main library and web	8718	11188	12225
Loans and renewals mobile library	14	11	121
Loans and renewals eBook, eAudio, eMagazine	2996	2913	4213
TOTAL loans and renewals	11728	14112	16559
New physical collection items received	191	219	184
New electronic collection items received	-	1335	58
TOTAL new collection items received	-	1554	242
Visitors	4178	4933	5685
Internet sessions	536	632	686
New members	120	131	116
Local studies enquiries	22	30	27
Children’s programs attendance	0	132	290
Adult’s programs attendance	10	7	105
Social media engagement (Facebook & Instagram)	6432	6474	5720



Thanks and feedback

“Thanks! I’ve learned something today!”

“The new chairs are so comfy!”

“The refreshed Goulburn Library is fantastic. Great coffee and cakes too.”

Corporate & Community Services

Library activities

- The Library is slowly starting to return to pre-COVID visitor and circulation numbers, with steady increases since June. In August, the Library saw 5685 visitors and 16,559 loans and renewals. Circulation numbers (loans and renewals) for August were slightly above what would normally be expected, which is attributed to an increase in use of electronic and digitised materials. While visitor numbers are still around 40% lower than normal, it is pleasing to see a gradual increase each month since the Library re-opened in June. The number of new members joining each month has already returned to steady and expected figures.
- The Library refurbishment is nearly complete, with the arrival of 14 new wingback chairs and 8 new tables for the children’s room. The wingback chairs, in the Library’s colours of red and grey, add a pop of colour and comfort to the new Library space, and have been well received by members. The children’s room tables, complete with lockable casters, create additional flexibility for activities and events in the children’s room. The final stage of the refurbishment, a lighting upgrade to replace old fluorescent tubes with new modern LED lights, will be undertaken in September.



New wingback chairs amongst the new shelving in the Library

Adults Programs and Services

The Library, in partnership with the Australian Taxation Office, is offering free tax assistance for lower income earners until the end of the tax season in October. An accredited ATO volunteer is in the Library every Friday afternoon to provide assistance in setting up MyGov accounts, compiling and submitting tax returns. The service, launched in Goulburn last year, is a free community service for people who may not otherwise be able to easily access tax assistance.

The Library is participating in a pilot program with a number of other public libraries in New South Wales to offer free virtual author talks via Zoom. High profile authors including James Bradley and Monica McInerney will be discussing their latest publications via Zoom, with the capacity for up to 500 audience members from across NSW in attendance. Goulburn Mulwaree Library has 50 audience spots available for the talks, which so far have proved very popular. If this pilot program is successful, residents could have access to authors and speakers who would not normally be willing to travel to Goulburn to speak in person.



Corporate & Community Services

Children’s Programs and Services

The Library team have launched a new weekly teen trivia and games afternoon for high school students. Running every Wednesday afternoon, the sessions include trivia tournaments using the Kahoot! App, board games and other activities. The sessions so far have been going well, with numbers increasing each week in August. Further activities for young adults are currently being planned for later in the year.

The Library’s regular children’s programs have re-commenced, with story time, rhyme time, and code club now running each week. Sessions are repeated throughout the week to cater for demand, with each session limited to 10 families to ensure COVID safety is maintained. The sessions are already fully booked until December, and many families have commented on how fantastic it is to be able to return to the Library’s programs.



Children’s programs return to Goulburn Mulwaree Library

Planning for Goulburn Comic Con 2021 has now commenced, with a draft program of events finalised. Scheduled for Saturday 20 March 2021 at the Recreation Area, the day will include a mobile escape room, VR gaming experiences, game development workshops, live drawing exhibitions with professional comic and manga artists, an EA sports gaming tournament, acrobatics and dance performances (complete with confetti cannons!), and a cosplay parade and competition. The Youth Services Team will provide a breakfast BBQ and the Aussie Night Markets will be back for the lunch and dinner crowds. Goulburn Comic Con is always hugely popular in the community, and the 2021 event is shaping up to be a fantastic day for the whole family.



Save the date!

Corporate & Community Services

Local Studies

The Library celebrated National Family History Month in August, with a series of talks and workshops. Due to COVID restrictions, each event catered for 20 attendees, with a total of 80 people attending 4 events throughout the month. Topics included using Trove for family history research, using maps for historical research, accessing the Library’s new Archives module of digitised materials, and a talk from Kerry Ross on the Rocky Hill War Memorial Museum collection. The Library team was very pleased to be able to offer events and workshops such as these once again, as were the 80 people who attended the sessions.



Celebrating National Family History Month at Goulburn Mulwaree

The Library’s oral history project is continuing, with the release of an interview with Alphonso Karbehl in August. Alphonso, a Liberian refugee, arrived in Goulburn in 2009 and has since become an active member of the community. His oral history interview, recounting his experiences as a refugee and his memories of first arriving in Goulburn and his journey to becoming part of the community is now available on the Library’s online catalogue: <https://bit.ly/34Co459>

The Library’s new online catalogue is now also hosting a digital exhibition of the Hatton/Haddon Family Archives, a fascinating collection of local photographs, letters, and other memorabilia dating back to the late 1800s. Online exhibitions such as this will continue to be used to highlight the Library’s fascinating and beautiful collections of local history materials. The exhibition can be viewed online at: <https://bit.ly/2EDCh6K>



Photos from the Hatton/Haddon online exhibition

6.4 Art Gallery

OF NOTE

- The Gallery has supported 125 artists in 2020 to date.
- Applications closed for The Good Initiative on 3 August 2020. They have been assessed and the winner will be announced early September.
- Outreach programs reached 352 people across the region to date in 2020, plus an additional 8113 have received Playgroups at Home activity booklets.
- Instagram has reached 3,234 followers.
- Art Express, Freya Jobbins, Rose Moor and Jane Purcell in The Window opened live to Instagram on Friday, 21 August.
- Charlotte and Col from Goulburn's Youth Council were special guests and each spoke to a work to the Instagram watchers.
- Art Teenies has recommenced, bringing a free program for people under 5 years back to the Gallery.
- School Tours and Arts Access will continue to be offered remotely, using Zoom and prepared activity packs to maintain services to this audience.
- Exhibition programs continue to be recorded live and uploaded to the Gallery's social media platforms, extending the reach of exhibitions beyond physical visitation, and extending the life of the shows and associated programs.

PROJECTS

- Significance Assessment on permanent collection: Due for completion November 2020
- Gallery refurbishment: Completed
- Install, Education Studio and Gallery Store: Completed
- Public art install, Todd Robinson at Wollondilly Walking Track: Completed
- Public art install, Michael Thomson at Marulan: Completed
- Launch of new Gallery space: Completed
- Bid for triennial state funding from Create NSW: Completed

EXHIBITIONS:

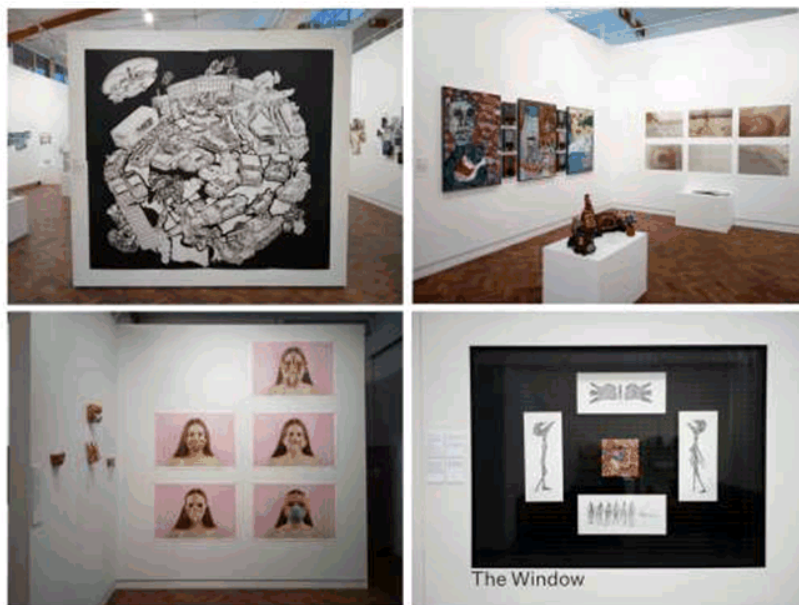
'ARTEXPRESS 2020', Freya Jobbins 'FIREWALL (strange times)' in Gallery 2 and The Window curated by Rose Moor and Jane Purcell were opened on Instagram Live Friday 21 August at 6pm.

ARTEXPRESS 2020 presents a broad range of works spanning sculpture, painting, drawing and photography in exemplary Bodies of Work from the 2019 HSC Visual Arts practical examination. The exhibition at Goulburn Regional Art Gallery is curated by Education Officer Sally O'Neill with a vast array of practices carefully selected with the Goulburn community and of works Education. ARTEXPRESS is a partnership between the NSW Department of Education and the NSW Education Standards Authority in association with Goulburn Regional Art Gallery.

Gallery 2 features Wollondilly based artist, Freya Jobbins with a new body of work 'FIREWALL (strange times)'. The exhibition is an exploration into the contemporary ubiquity of masks as metaphor and object.

The Window has been curated by Rose Moor and Jane Purcell Gallery Peer Support leaders and Afternoon Art Club attendees. This exhibition includes work from Mary Barton and Treahna Hamm.

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PUBLIC PROGRAMS

4/08/2020	Gina Mobayed, Guest Speaker Goulburn Women’s Breakfast Club
8/8/2020	Instagram Live – SALLY MARETT QUARTET featuring Brendan Clarke performance programmed by the Sydney Improvised Music Association in partnership with the Hume Conservatorium of Music streamed live from the Goulburn Regional Art Gallery.
12/08/2020	Hannah Gee, Guest Speaker at Sydney Chapter of Australasian Women in Ancient World Studies. Presenting via Zoom ‘Animating the ancient world: a past that still dances’.
21/8/2020	Instagram Live – Opening Artexpress 2020, Freya Jobbins in Gallery 2 and The Window curated by Rose Moor and Jane Purcell
28/08/2020	Instagram Live - Freya Jobbins + Hannah Gee in conversation

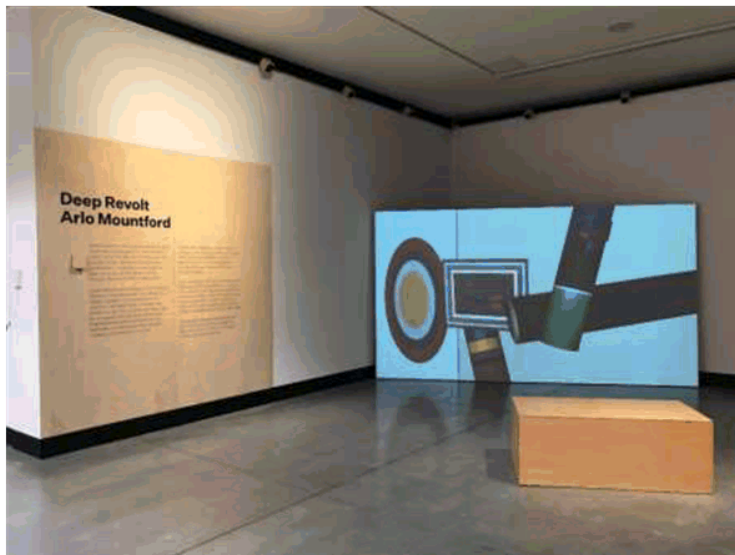
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EXHIBITIONS ON TOUR

Deep Revolt - Arlo Mountford

This exhibition opened at Maitland Regional Gallery on Saturday 22 August 2020. 371 people visited the exhibition over the opening weekend. It has also been extended and offered for tour beyond 2021 to assist other galleries with programming.

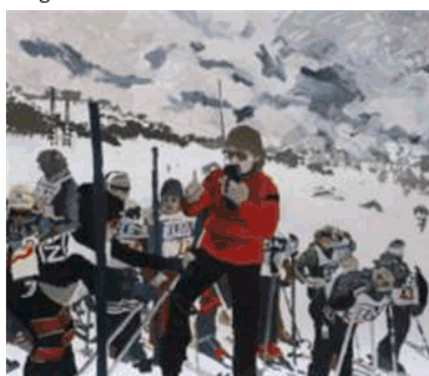
This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.



PERMANENT COLLECTION

Cultural Gifts Program

The Gallery is preparing to submit one painting by local artist Zoe Young to the Cultural Gifts Program.



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Works on loan

The Gallery had two works on loan to other institutions in September/October:

- Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.
- Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

PUBLIC ART

Auburn Street

Marilyn Puschak’s work, *Three Poles* requires conservation due to fairly significant deterioration of the work. Two conservators have been consulted to prepare a scope of works.

Wollondilly Walking Track

Adrina Khobane’s work, ‘*Bogong*’ will be relocated to the Wollondilly River Walkway within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work.

Signage

The Gallery will complete a standardised identification plaque for each public artwork with a QR code linking the work back to the Gallery website, where all artworks are explained and documented. Signage will be installed by December 2020.

EDUCATION

24/08/2020	Art Teenies resumes
25/08/2020	Zoom tour with year 5 Crookwell Public School
31/08/2020	Art Teenies

Afternoon Art Club

Afternoon Art Club has been fully subscribed for the current term, servicing 29 children across four afternoons a week. Projects in August have been primarily focussed on exhibition ‘*Eugenia Lim: The Ambassador*’ and performance and painting based in nature. The high school participants are currently working on a lino cut printing project exploring the art principles of repetition and movement.

Bookings for Afternoon Art Club Term 4 were released on Monday 24 August and are almost at capacity.

Art Teenies

The Gallery is now on a bookings only system and have implemented controls to ensure the health and safety of participants. The program resumed on 24 August and saw 12 participants in attendance. After touring current exhibitions and speaking about 3-4 focus works, the group read a book ‘*The Pink Hat*’ and completed an art activity based on objects found in the home.



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School Programs

The Gallery hosted its first tour via Zoom video conferencing platform with year 5 at Crookwell Public School on Tues 25 August. The digital tour was really well received. It allowed students to have a really up close look at the artworks in ARTEXPRESS 2020 and an insight into the selection process for the show as well as connecting to our Education Officer, whom they used to see regularly.

The Gallery also has received requests from St Xaviers Francis College, Canberra and Trinity Catholic College for a pre-recorded tour and from Goulburn West Public for three pre-recorded tours for all students to experience ARTEXPRESS 2020.

The digital tour option has provided the Gallery with the ability to connect students with this really important exhibition at a time when onsite visits are not viable. The Gallery will investigate this option for schools post Covid restrictions.

SACC Outreach Program

This month Janet Gordon, Outreach Officer, has continued the Playgroups@Home booklets with stricter restriction in relation to schools in place. This month the booklets have been received by 1,959 children from the Outreach Playgroups, FamiliesNSW-Goulburn Families Support network, and Public schools network. This included 72 from culturally and linguistically diverse backgrounds, 52 Aboriginal or Torres Strait Islanders and 8 with disability/additional needs.

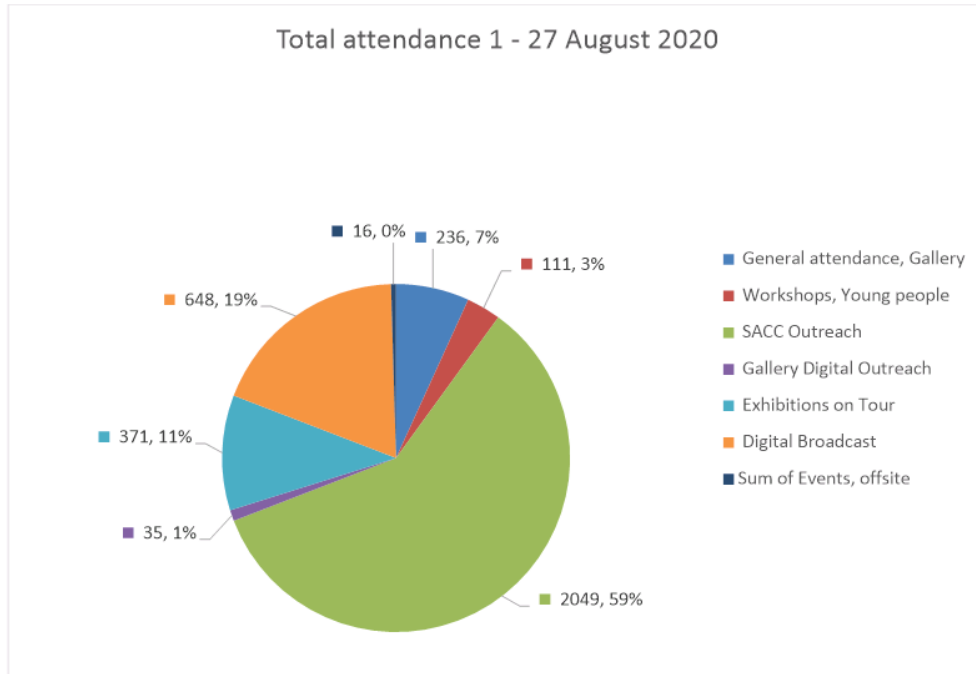
The Playgroups@Home booklet was highlighted at the NSW public school principals meeting early in August as a successful way to stay connected and help playgroups families during the COVID-19 restrictions. Gordon took the Playgroups@Home children on an exploration of music as they looked at the public art at the Visitors Information Centre; erupting volcanos was on the agenda for National Science Week; Dental Health Week had the children making a model of their mouth and a toothbrush to have fun cleaning the bits away; and using our imagination to draw melting animal ice creams was a fun way to explore pieces of work in the current ArtExpress exhibition.

In addition to the weekly Playgroups@Home booklets, Gordon is sending out a weekly Prep for school fact sheet which started 27th August. This has come about because she had many of her playgroup mums telling her they feel sad and unprepared for their child that starts kindy in 2021 with the school readiness and orientation programs have being cancelled.

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AUDIENCES AND REACH

1 – 27 August 2020



FEEDBACK

'I am so looking forward to fully immersing myself in this exhibition this week. Thank you so much Gina and Eugenia for your insights. I'm so appreciative of this in the absence of your presence. I am going to bring a bolster so I can spend the full 35 minutes in the dome. How fortunate are we in Goulburn. Wow!!'

'Sounds like the thoughts we need to have provoked. Keen to get in the zone.'

'Well done Sally & Hannah! Congratulations on an outstanding exhibition.'

'Loved the eclectic piece with all the clutter of the family.'

'What amazing and talented young artists'

'Great exhibition'

'So much talent'

15.21 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 28 AUGUST 2020

Author: Carol James, Councillor

Authoriser: Warwick Bennett, General Manager

Attachments: 1. 20200828 Youth Council Meeting Minutes 28 August 2020.pdf [↓](#) 

Link to Community Strategic Plan:	Our Civic Leadership
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 28 August 2020 be received.

BACKGROUND

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 28 August 2020.

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.



**Goulburn Mulwaree Youth Council
Discussion Items & Action List**

Meeting Details

Friday, 28 August
Council Chambers

Attendees

Charlotte, Ben, Cole, Brayden, Sarah-Grace, Holly, Millie, Zoe, & Blake.

Apology

Alex and Cody

Discussion Items

- Entertainment speakers for next year's Youth Conference
- Theme, colour and logo – for merchandise and promotion
- Discussion for Lieder Theatre fire show, clowns and youth performance
- Mock-tails, finger food and disco discussed
- Get Robbie Hughes to update us on mindfulness garden
- Put up posters at school RUOK day
- Assist at community bike ride
- Continue discussion Mark White – Bunyips
- Canoe and kayaks 5th October on Wollondilly River
- Next meeting – SAVE-A-MATE course for all

Action List

1. Conference survey to Councils – Luke
2. Discussion Chris John Hancock – Carol
3. Organise canoe race – Carol and canoe committee

Next Meeting: 5pm, 25 September 2020, Council Chambers

15.22 EXTERNAL MEETING MINUTES

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Southern Tablelands Zone Bush Fire Management Committee Meeting Minutes 4 September 2019 [↓](#) 

Link to Community Strategic Plan:	CL3 We actively collaborate with others in the region
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the General Manger on the Southern Tablelands Zone Bush Fire Management Committee Meeting Minutes held on the 4 September 2019 be received.

REPORT

Please find attached the minutes for the Southern Tablelands Zone Bush Fire Management Committee Meeting held on the 4 September 2019

These minutes are attached for your information and no Council decision is required other than noting the minutes.



NSW RURAL FIRE SERVICE



MEETING MINUTE

Meeting: Southern Tablelands Zone (STZ) Bush Fire Management Committee

Convened by: Margaret Cameron (NSW Farmers Association, Goulburn)

Attendees: Peter Alley (NSW RFS STZ Manager), Andrew Dickson (NPWS), Bradley Parker (Transgrid), Cliff Lloyd (Crown Lands-Goulburn), James Wheelwright (U/L Shire Council), Barry Kennedy (NSW RFS volunteer), Max Hedges (NSW RFS volunteer), Dean Campbell (NSW Fire & Rescue), John Sendall (NSW RFS volunteer), Wayne Picker (NSW RFS volunteer), Denver Baines (NSW RFS volunteer), Denzil Sturgiss (G/M Council), George Shepherd (NSW RFS Operations Officer), Matthew Hinton (Inspector, NSW Police), Charlie Taylor (Forestry Corp), Brett Laney (Essential Energy).

Location: Yass FCC, 1410 Laidlaw Street, Yass NSW 2582

Date and time: 4 September 2019, 10:00

Apologies: Greg Minahan (NSW RFS volunteer), Cherie Roach (NSW RFS District Officer), Angela Lonergan (Office of Environment and Heritage, NPWS), Christopher Schilt (Superintendent, NSW Police), Vincent Boer (Roads and Maritime Services), Anthony Evans (Area Manager, National Parks & Wildlife Service NSW [NPWS]), Mandy Franklin (Dept. of Primary Industries & Lands), Tom Freedom (NSW Fire & Rescue), Chris Harris (Local Land Services), Ian McLennan (NSW Farmers Association, Lake Bathurst).

Non attendance: Zane Hall (Essential Energy), Stephen Watts (Industry, Lands, Forestry), Ian Dicker (Team Leader Fire, NPWS), Greg Potts (ACT RFS), Mursaleen Shah (U/L Shire Council), Tony Kondek (Water NSW), Curtis McClelland (Aust. Rail Track Corp Peter Gillam (NSW Pol), Cecil Burgess (Yass Valley Council), Peter Culhane (Upper Lachlan Council, Ken Wheeldon (Goulburn Mulwaree Council), David Ellison (Goulburn Mulwaree Council), Delise Freeman (Pejar Land Council), Trevor Watkins (John Holland Rail Pty Ltd), Damien Dubrowin (NPWS, Nowra).

Minutes by: Linda Goodall (NSW RFS Administration Officer)

Minutes

1. Welcome

Meeting opened at 10:00am and it was agreed that Margaret Cameron would act as Chair in Greg Minahan's absence.

2. Apologies

See above

3. Confirmation of Minutes of Meeting held 6 March 2019

Proposed: Denzil Sturgiss

Seconded: Peter Alley

4. Business arising from previous minutes

N/a

5. Update on FAFT Plan

In Cherie Roach's absence, Peter Alley provided an update on the FAFT plan.

The plan has been submitted and verbally agreed to, it is now just awaiting formal sign off.

Maintenance has begun on the Childowla Fire Trail.

6. Agency Reports

Peter Alley discussed staffing changes, the regional restructure and advised that Ian Kennerley has now retired.

The Risk Plan has been finalised and is valid for 5 years.

Andrew Dickson advised that National Parks are have upcoming works north of the Brindabellas. They have been busy with fire prep days, fitness walks, imt training. There are a few extra bodies in QBN area.

Bradley Parker advised that permits for roadside grazing are expected to increase. Droving mobs around the Hill Tops area... may go into Upper Lachlan area.

Cliff Lloyd advised that the Department has had a name change to Planning, Industry and Environment. Cliff provided a report to the meeting, which he discussed.

James Wheelwright noted that roadside grazing would be welcome in the Upper Lachlan area. James mentioned that bridge testing is currently being undertaken, which has so far resulted in a few being found faulty. Side tracks have been put in some areas and there is more testing to be done. Local Captains should be aware of the bridge load limits.

George Shepherd advised that:

- all of the AEDs have been serviced and upgraded;
- the pager computer has been upgraded in Crookwell;

- S52 plans and contact lists are all being updated;
- NBN will be installed at Crookwell FCC in November 2019. This may cause some issues with pagers in Upper Lachlan, but wont affect other areas.
- Water has been very difficult to source in some areas, so the bulk water carrier will be sent to some incidents.
 - Denzil Sturgess asked if dry fighting techniques could be incorporated into the Zone Exercise this year. George advised that planning for the Zone Exercise began a while ago and the exercises have been decided by the committee.
 - John Sendall asked about refilling dams when the RFS use their water. Peter Alley advised that we now keep record when large amounts of water have been used from someone’s property and there are provisions to allow it to be replaced. Margaret Cameron referred to a recent Operational Brief dated July 2019, detailing the arrangements for water replacement.
- Matthew Hinton provided an update on local staffing changes. Matt has been appointed as the new LEMC and Constable Hunter is the LEOCon for the Upper Lachlan area.
- Brett Laney provided a report to the meeting and discussed the contents.

7. General Business

Peter Alley asked the Committee to discuss the Bush Fire Danger period for the Southern Tablelands Zone and consider if it will need to be brought forward. After discussion, it was unanimously agreed that the beginning of Bush Fire Danger period 2019 remain 1 October 2019.

Denver Baines discussed the use of drones and noted that planes will not work if drones are in the area. Dean Campbell mentioned that Fire and Rescue NSW are using drones in Harden and Goulburn areas.

8. Date of next meeting

10:00am, Wednesday 4 March 2020.

9. Close

Meeting closed at 10:29am

Table 1: Action items

Ref.	Item description	Owner	Due date	Status

Table 2: Documents referred to in the meeting

Document title	Author	Version	Date
STZ BFMC Minutes	NSW RFS – STZ	1	05/09/2018

Report to the BFMC	Essential Energy		
Report to the BFMC	Crown Lands		
Operational Brief	NSW RFS	1	July 2019

Table 3: Next meeting

Date	Start time	Finish time	Location
04/09/2019	10:00	11:30 (approx.)	Yass FCC, 1410 Laidlaw Street, Yass

16 CLOSED SESSION

Government Act 1993.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Veolia - Host Fee

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.