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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**18 August 2020**

**Warwick Bennett  
General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 18 August 2020 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>6</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>7</b>
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<b>11</b>	<b>Matters Arising</b> .....	<b>20</b>
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	11.2 Outstanding Task List from All Previous Meetings.....	21
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>25</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>25</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>25</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>26</b>
	15.1 Draft Local Strategic Planning Statement - Post Exhibition Report.....	26
	15.2 Expression Of Interest - Effluent Use for the Upgraded Marulan Wastewater Treatment Plant.....	33
	15.3 RFQ VP 191604 Jerrara Road Storm Damage.....	35
	15.4 Budget Carry-overs .....	37
	15.5 Monthly Financial Report.....	52
	15.6 Statement of Investments & Bank Balances.....	65
	15.7 St Clair Conservation Works - Status Report.....	69
	15.8 Goulburn Aquatic Centre Redevelopment Stage 1 Construction - July 2020 Status Report.....	74

15.9	Goulburn Performing Arts Centre - July 2020 Status Report .....	79
15.10	Goulburn Mulwaree Youth Council Meeting Notes - 31 July 2020 .....	84
15.11	Minutes of the Traffic Committee Meeting held on 6 August 2020 .....	86
15.12	External Meeting Minutes .....	92
15.13	Corporate & Community Services Directorate Report July 2020 .....	100
15.14	Operations Directorate Report July 2020.....	130
15.15	Planning & Environment Directorate Report July 2020 .....	173
15.16	Utilities Directorate Report - July 2020 .....	189
<b>16</b>	<b>Closed Session .....</b>	<b>204</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>204</b>

**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**



**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 4 AUGUST 2020**

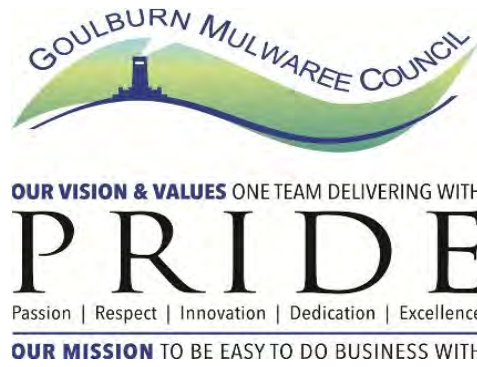
**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 4 August 2020

**RECOMMENDATION**

That the Council minutes from Tuesday 4 August 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/295 to 2020/312 inclusive be confirmed.



# MINUTES

## Ordinary Council Meeting

4 August 2020

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>4</b>
<b>4</b>	<b>Apologies</b> .....	<b>4</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>4</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>4</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>5</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>5</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>5</b>
	10.1 Minutes of the Ordinary Meeting of Council held on 21 July 2020 .....	5
<b>11</b>	<b>Matters Arising</b> .....	<b>6</b>
	11.1 Matters Arising from Council Meeting Minutes from the 21 July 2020 .....	6
	11.2 Outstanding Task List from All Previous Meetings .....	6
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>6</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>6</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>6</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>6</b>
	15.13 Request for Financial Assistance - Challenge Foundation Goulburn Incorporated.....	7
	15.1 Draft Policy - Strategic Planning Fees and Charges .....	8
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	15.3 1718T0023 Maintenance Grading and Gravel Re Sheeting Tender Extension .....	9
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	15.5 Road Classification Review .....	10
	15.6 Review of Infrastructure Contributions in NSW .....	11
	15.7 Greyhound NSW - Track Strategy .....	11
	15.8 2020 Community Outreach MeetingS.....	12
	15.9 South East Australian Transport Strategy Inc (SEATS) Representation.....	12
	15.10 Grants Update .....	12
	15.11 Marulan Village Plan Working Party Notes - 10 July 2020 .....	13
	15.12 External Meeting Minutes .....	13
<b>16</b>	<b>Closed Session</b> .....	<b>13</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting</b> .....	<b>13</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 4 AUGUST 2020 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning & Environment, Matt O'Rourke (Director Operations) & Amy Croker (Executive Officer).

**1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The declaration was read by Cr Leah Ferrara.

**4 APOLOGIES**

Nil

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

Nil

## **7 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 15.3 “1718T0023 Maintenance Grading and Gravel Re Sheeting Tender Extension” as his brother-in-law is a Director of Denrith Group of Companies who have quoted and been recommended for this work. Cr Andrew Banfield is also an employee of the Denrith Group of Companies. Cr Andrew Banfield will leave the meeting while discussion on this item takes place.

Cr Margaret O'Neill declared a pecuniary conflict of interest in Item 15.13 “Request for Financial Assistance - Challenge Foundation Goulburn Incorporated” as she is the Chief Executive of the Challenge Foundation Goulburn Incorporated. Cr Margaret O'Neill will leave the meeting while discussion on this item takes place.

Deputy Mayor Peter Walker declared a non-pecuniary/non-significant conflict of interest in Item 15.13 “Request for Financial Assistance - Challenge Foundation Goulburn Incorporated” as he was a previous President of the Challenge Foundation Goulburn Incorporated. As the disclosure was not of a significant nature Deputy Mayor Peter Walker remained in the meeting while discussion took place.

Cr Alfie Walker declared a non-pecuniary/pecuniary conflict of interest in Item pecuniary conflict of interest in Item 15.13 “Request for Financial Assistance - Challenge Foundation Goulburn Incorporated” as his wife is an employee of Tim Lee Architect firm who is undertaking the design works for the Challenge Foundation Goulburn Incorporated. Cr Alfie Walker will leave the meeting while discussion on this item takes place.

## **8 PRESENTATIONS**

Nil

## **9 PUBLIC FORUM**

Cr Margaret O'Neill & Cr Alfie Walker declared an interest in this item and took no part in the discussion or voting on the matter. At 6:05 pm, Cr Margaret O'Neill & Cr Alfie Walker left the meeting.

Tim Lee, Architect for Challenge Foundation Goulburn Incorporated addressed the Council meeting on Item 15.13 Request for Financial Assistance - Challenge Foundation Goulburn Incorporated.

At 6:15 pm, Cr Margaret O'Neill & Cr Alfie Walker returned to the meeting.

## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 JULY 2020**

#### **RESOLUTION 2020/295**

**Moved: Cr Carol James**

**Seconded: Cr Alfie Walker**

**That the Council minutes from Tuesday 21 July 2020 and contained in Minutes Pages No 1 to 24 inclusive and in Minute Nos 2020/252 to 2020/294 inclusive be confirmed.**

**CARRIED**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 21 JULY 2020**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2020/296**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That Council notes the Task List and authorises the deletion of completed tasks with the exception of the Local Strategic Planning Statement as that will appear in next meeting not this meeting.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**RESOLUTION 2020/297**

**Moved: Cr Peter Walker**

**Seconded: Cr Alfie Walker**

**That Item 15.13 be dealt with at this time during the Council meeting.**

**CARRIED**



**15.13 REQUEST FOR FINANCIAL ASSISTANCE - CHALLENGE FOUNDATION GOULBURN INCORPORATED**

Cr Margaret O'Neill & Cr Alfie Walker declared an interest in this item and took no part in the discussion or voting on the matter. At 6:22 pm, Cr Margaret O'Neill and Cr Alfie Walker left the meeting.

**RESOLUTION 2020/298**

**Moved: Cr Peter Walker**  
**Seconded: Cr Sam Rowland**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:23pm.

**CARRIED**

**RESOLUTION 2020/299**

**Moved: Cr Sam Rowland**  
**Seconded: Cr Andrew Banfield**

**That Council move back into Open Council.**

Council moved back into Open Council at 6:31pm.

**CARRIED**

**RESOLUTION 2020/300**

**Moved: Cr Andrew Banfield**  
**Seconded: Cr Peter Walker**

**That**

- 1. The report from the General Manager on Request for Financial Assistance – Challenge Foundation Goulburn Incorporated be received.**
- 2. That this matter be deferred and the Challenge Foundation Goulburn Inc be requested to file a further application detailing exactly what financial assistance they are seeking and also provide a copy of audited financial statements.**

**CARRIED**

At 6:32 pm, Cr Margaret O'Neill & Cr Alfie Walker returned to the meeting.

**15.1 DRAFT POLICY - STRATEGIC PLANNING FEES AND CHARGES****RESOLUTION 2020/301****Moved: Cr Andrew Banfield****Seconded: Cr Leah Ferrara****That**

- 1. The report from the Strategic Planner on the *Draft Strategic Planning Fees and Charges Policy* be received and noted.**
- 2. The *Draft Strategic Planning Fees and Charges Policy* and amendment to Councils fees and charges be placed on public exhibition for a minimum period of 28 days.**
- 3. Any submissions or recommended amendments as a result of the public exhibition process be reported back to Council including a need to proceed with the policy taking into consideration existing policies.**

**CARRIED****15.2 POST EXHIBITION REPORT - ENFORCEMENT POLICY****RESOLUTION 2020/302****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That:**

- 1. The report from Business Manager Environment & Health be received.**
- 2. The Enforcement Policy be adopted inclusive of the following amendments:**
  - (a) Minor changes to Section 16 of the Policy 'Role of Council where there is Private Certifier' per the legislative provisions as incorporated; and**
  - (b) Correction of minor grammatical, spelling, sentence structure and formatting errors.**

**CARRIED**

**15.3 1718T0023 MAINTENANCE GRADING AND GRAVEL RE SHEETING TENDER EXTENTION**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 6:45 pm, Cr Andrew Banfield left the meeting.

**RESOLUTION 2020/303**

**Moved: Cr Peter Walker**

**Seconded: Cr Denzil Sturgiss**

**That:**

1. The report of the Business Manager Works on the one (1) year extension of the 1718T0023 Maintenance Grading and Gravel Re Sheeting be received.
2. Council extend the current tender for a period of one (1) year for Maintenance Grading and Gravel RE Sheeting to expire on the 13<sup>th</sup> of August 2021 for the following companies:
  - Denrith Pty Ltd
  - Keegan Civil Pty Ltd
  - Coopers Earth Moving and Haulage Pty Ltd
  - JCF Contracting

**CARRIED**

At 6:49 pm, Cr Andrew Banfield returned to the meeting.

**15.4 PLANT UTILISATION REVIEW****RESOLUTION 2020/304**

**Moved: Cr Sam Rowland**

**Seconded: Cr Peter Walker**

**That the report from the Director of Operations on the Plant Utilisation Review be received.**

**CARRIED**

## 15.5 ROAD CLASSIFICATION REVIEW

### RESOLUTION 2020/305

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

That

1. The report from the Director of Operations on the Road Classification Review be received.
2. Goulburn Mulwaree Council (GMC) makes a submission to the NSW Road Classification Review consultation period with the following points:
  - GMC provide in principle support for the concept of reclassifying Regional Roads to State Roads subject to achieving a higher standard road network and on the assumption that there is no adverse impacts on local employment and Councils work programme.;
  - GMC undertake all maintenance and upgrade responsibilities for all the State and Regional Roads within the GMC road network and it be signalled early that these physical works will not be outsourced.
  - Existing funding levels for maintenance and upgrade works for Regional Roads be increased to achieve a higher standard road network;
  - Incorporate State and Regional Road maintenance and upgrade responsibilities into the RMCC to be allocated to the local government area in which the roads are located;
  - Maintenance standard for State and Regional Roads to align with RMCC specifications;
  - Reclassify the following Local Roads in the GMC road network to State Roads:
    - Goldsmith Street (between Auburn Street and Sloane Street);
    - Grafton Street and Sloane Street (between Sydney Road to Bradley Street and onto Clinton Street);
  - Reclassify Lagoon Street and Auburn Street (between Sydney Road to Bradley Street and onto Clinton Street) from a State Road to a Local Road.
  - Reclassify the following Local Roads in the GMC road network to Regional Roads:
    - Jerrara Road / Oallen Ford Road (between Hume Highway and GMC LGA boundary at Shoalhaven River);
    - Sandy Point Road / Cullulla Road / Lumley Road (between Oallen Ford Road and Braidwood Road at Tarago);
    - Windellama Road (between Braidwood Road and Oallen Ford Road at Windellama).
  - Provide clarity on transition period and proposed maintenance responsibilities.
3. Roads identified in the East West Freight Link stated in this report to become regional roads be referred to South East Australian Transport Strategy (SEATS) for their consideration and support.

**CARRIED**

**15.6 REVIEW OF INFRASTRUCTURE CONTRIBUTIONS IN NSW**

**RESOLUTION 2020/306**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Carol James**

**That**

- 1. The report of the General Manager in regard to the review of Infrastructure Contributions in NSW be received**
- 2. Mayor Bob Kirk be authorised to forward a submission to the Productivity Commissioner in regard to Infrastructure Contributions in NSW and generally set out in this report**

**CARRIED**

**15.7 GREYHOUND NSW - TRACK STRATEGY**

**RESOLUTION 2020/307**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The report from the General Manager on Greyhound NSW – Track Safety and Welfare Strategy be received.**
- 2. Council make a submission to the Greyhound NSW and the Minister of Racing the Hon Kevin Anderson on the Track Safety and Welfare Strategy advising that Goulburn is ideally positioned and located for a Centre of Excellence for greyhounds in Southern NSW.**
- 3. Council include in the submission that an appropriate option would be a green field site and that Council will provide support in identifying a suitable site for a Greyhounds Centre of Excellence in Goulburn.**

**CARRIED**

**15.8 2020 COMMUNITY OUTREACH MEETINGS**

**RESOLUTION 2020/308**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The report from the General Manager on the 2020 Community Outreach Meetings be received.**
- 2. The 2020 Outreach Meetings be cancelled due to COVID-19 restrictions and the State Government guidelines that indicate only essential public meetings should be conducted.**
- 3. Council issues a newsletter to all residents containing the following information:**
  - a) Advising that the Outreach Meetings are cancelled for 2020**
  - b) Inviting individuals and community groups in small numbers to meet with the Mayor, the Councillor allocated to that village and General Manager if they have specific concerns.**
  - c) Encourage the community to raise questions via Customer Service**
  - d) Providing highlights of the capital and operational works undertaken by Council in the 2019/20 financial year and the forward works program for 2020/21.**

**CARRIED**

**15.9 SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC (SEATS) REPRESENTATION**

**RESOLUTION 2020/309**

**Moved: Cr Peter Walker**

**Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The report from the General Manager on the South East Australian Transport Strategy Inc (SEATS) Representation be received.**
- 2. Cr Peter Walker replace Cr Denzil Sturgiss as the Goulburn Mulwaree Council representative on SEATS. Cr Denzil Sturgiss be the alternate delegate.**

**CARRIED**

**15.10 GRANTS UPDATE**

**RESOLUTION 2020/310**

**Moved: Cr Peter Walker**

**Seconded: Cr Carol James**

**That the report of the Senior Grants Officer and the Director of Corporate and Community Services be received and noted.**

**CARRIED**

**15.11 MARULAN VILLAGE PLAN WORKING PARTY NOTES - 10 JULY 2020**

**RESOLUTION 2020/311**

**Moved: Cr Peter Walker**

**Seconded: Cr Leah Ferrara**

**That the report of the General Manager on the notes from the Marulan Village Plan Working Party held 10 July 2020 be received.**

**CARRIED**

**15.12 EXTERNAL MEETING MINUTES**

**RESOLUTION 2020/312**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Denzil Sturgiss**

**That the report from the General Manger on the Marulan Quarry Project Community Consultative Committee Meeting minutes from the 18 June 2020 and the Veolia Community Liaison Committee Meeting Minutes from the 11 June 2020 be received.**

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

**The Meeting closed at 7.19pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 August 2020.**

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 4 AUGUST 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil



**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Task List - 18 August 2020 [↓](#) 

**RECOMMENDATION**

That Council notes the Task List and authorises the deletion of completed tasks.

**REPORT**

Please find attached the Task List for matters resolved at previous Council meetings that are still currently under action.

## OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p>	<p>General Manager</p>	<p>Proposed to have Councillor Briefing on the 11 August 2020 to discuss options</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>We are awaiting the lawyers from both parties to agree on wording for the deed.</p>
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> <li>1. Sale of Lot 2 DP1043955 To adjoining land owner</li> <li>2. Rezone Lot 1 &amp; 2 DP1003261 To residential</li> <li>3. Discuss with ARTC Safe access across rail line</li> <li>4. Commence rezoning from Council infrastructure zoning</li> <li>5. EOI for public/private partnerships on farm land</li> </ol>	<p>Director Utilities</p>	<ol style="list-style-type: none"> <li>1. EOI to adjoining land owners has been circulated. Report to Council in September 2020</li> <li>2. Obtaining contamination reports. Rezoning can't occur until after Housing Strategy is endorsed</li> </ol> <p>3&amp;4.</p> <p>Will not pursue this matter at this time until Council has determined future and final use of the Waste Water Farm</p> <ol style="list-style-type: none"> <li>5. EOI for PPP is advertised and closes on the 25 August 2020</li> </ol>

## OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	Director Planning & Environment	Pre Gateway Referral to Water NSW undertaken, amended Planning Proposal being prepared for submission to DPIE.
<p><u>Mogo Road Hi Quality</u></p> <p>General Manager to report back on works to be undertaken to fully implement development application</p>	General Manager	Consultation occurring with Hi Quality
<p><u>Tarago Rail Siding</u></p> <p>The General Manager to keep the Council informed on actions by Transport for NSW in regard to the lead contamination at Tarago</p>	General Manager	Further report from Transport for NSW expected in the next two weeks. This will include an action plan to reduce risk.
<p><u>Community Safety &amp; Social Infrastructure Plan Working Party</u></p> <p>Councillors to notify Director of Corporate and Community Services names suitable for this working party</p>	Director Corporate and Community Services	Council approved two community representatives on this essential working party. We are waiting on feedback from Councillors and can't progress this until that feedback is received.
<p><u>New Police Station</u></p> <p>The Mayor and General Manager to discuss options with NSW Police on appropriate sites in Goulburn for new Police Station.</p>	General Manager	Awaiting correspondence from NSW Police on their investigations on all sites in Goulburn
<p><u>Hockey Facility</u></p> <p>The General Manager to continue negotiating with Goulburn Workers Club over the purchase of 3.28 hectares of land at the Goulburn Workers Arena</p> <p>The General Manager to commence discussion with hockey on lease agreement</p>	General Manager	<p>Negotiations continue. Will report when final draft agreement is ready for approval.</p> <p>Discussions with hockey have commenced and lease agreement negotiations underway</p>
<p><u>Lansdowne Street Planning Proposal and DCP Amendment</u></p> <p>Further discussions to be undertaken with the proponent</p>	Director Planning and Environment	Meetings held, report back to Council in September

## OUTSTANDING TASK LIST



Item/Task	Responsible Officer	Status
<u>Draft Local Strategic Planning Statement</u> To be placed on public exhibition	Director Planning and Environment	Report included in this Business Paper  <b>RECOMMEND COMPLETION</b>
<u>Community Centre Options</u> Location of Community Centre deferred 18 months	General Manager	Will be referred to Council in December 2021.
<u>Library Membership and Access Policy</u> On public exhibition 28 day	Director Corporate and Community Services	Public consultation process underway
<u>Residential Care Facility at Run-O-Waters</u> Preparing Planning Proposal for consideration by Department of Planning	Director Planning and Environment	Planning Proposal being prepared
<u>Strategic Planning Fees and Charges Policy</u> On public exhibition	Director Planning and Environment	Public consultation process underway

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil


## 15 REPORTS TO COUNCIL FOR DETERMINATION

### 15.1 DRAFT LOCAL STRATEGIC PLANNING STATEMENT - POST EXHIBITION REPORT

**Author:** Kate Wooll, Business Manager Strategic Planning

**Authoriser:** Warwick Bennett, General Manager

**Attachments:**

1. Submission Summary (separately enclosed) 
2. Consolidated Submissions (separately enclosed) 
3. Draft Local Strategic Planning Statement (separately enclosed) 

<b>Link to Community Strategic Plan</b>	The Local Strategic Planning Statement is intended to align with a wide variety of strategies included in the Community Strategic Plan – a Policy Map is included in the Statement.
<b>Cost to Council</b>	Nil – however, the LSPS identifies future land use planning actions which are either currently identified in Council’s Operation Plan, to be undertaken by staff or to have funding sought through grants etc. as appropriate.
<b>Use of Reserve Funds</b>	Nil

#### RECOMMENDATION

That:

1. The report on the exhibition of the *Draft Local Strategic Planning Statement* by Council’s Business Manager Strategic Planning be received.
2. The *Local Strategic Planning Statement* as amended in the **Schedule of Proposed Amendments** be adopted by Council.
3. Subject to Part 2 above, the *Local Strategic Planning Statement* be published on the NSW Planning Portal and Council web site.
4. The Local Strategic Planning Statement be included within Council’s Integrated Planning and Reporting framework.

#### BACKGROUND

*The Environmental Planning and Assessment Act, 1979* was amended in 2018 to include a requirement that all councils must prepare and make a **local strategic planning statement** (LSPS) and review it at least every 7 years.

Council has prepared and publicly exhibited its *Draft Local Strategic Planning Statement*. This report considers the submissions from the public exhibition and recommends adoption of the Local Strategic Planning Statement subject to a number of amendments in response to submission comments.

#### REPORT

##### Public Exhibition

In accordance with Council’s *Community Participation Plan* the *Draft Local Strategic Planning Statement* was publicly exhibited for 28 days from 5 June 2020 until 3 July 2020 and was advertised on the Council web site.

Due to the COVID-19 pandemic, the Goulburn Post was not publishing a hard copy for distribution during the exhibition period, furthermore, Council’s library was closed.

Media releases and direct notification to various community groups was undertaken in order to ensure community awareness concerning the exhibition of the draft Statement.

State agencies directly notified by email of the exhibition included:

- Department of Planning, Industry & Environment (Planning)
- Department of Environment and Energy
- Department of Industries (Resources and Geoscience)
- Department of Industries (Agriculture)
- NSW Rural Fire Service
- NSW State Emergency Service
- Department of Planning, Industry & Environment (Environment)
- Heritage NSW
- Transport for NSW
- Water NSW
- Cancer Institute NSW

Community groups directly notified by email of the exhibition included:

- The Marulan Chamber of Commerce
- The Goulburn Chamber of Commerce
- Goulburn Heritage Group
- The Goulburn Group
- Pejar Local Aboriginal Land Council
- Mulwaree Community
- Bungonia and District Progress Association Inc.
- Lake Bathurst Progress Association
- Marulan and District Progress Association
- Marulan Progress Association
- Tarago and District Progress Association Inc.
- Towrang Progress Association
- Towrang Valley Progress Group
- Windellama Progress Association Hall
- Community Voice for Hume

Some individuals, community groups and companies had also contacted Council during the preparation of the LSPS, and were directly notified by email of the public exhibition.

A total of thirteen submissions were received on the *Draft Local Strategic Planning Statement*, of which ten (10) submissions were received from various State Agencies and three (3) submissions were received from community groups or non- government organisations. A summary of all submissions with Council comments is provided in **Attachment 1** and a full copy of all submissions is provided in **Attachment 2**. A copy of the Local Strategic planning Statement as exhibited is provided in **Attachment 3**.

No objections were received in relation to the Draft Statement, with a number of submissions offering support or commendation for the document and its priorities and actions (especially where there was alignment with the various areas of interest for each submitter).

No major changes to the document have been identified in the submissions but a number of minor changes have been agreed to in **Attachment 1** in order to improve the overall quality of the document (its priorities, planning principles and actions) and to improve alignment with other plans/policies such as the *South East and Tablelands Regional Plan*.

The document has been prepared in a graphic design format, therefore it will be easier to identify all agreed changes prior to finalisation. Accordingly, changes to the Statement identified in Attachment 1 are identified in the **Schedule of Proposed Amendments** below.

**Schedule of Proposed Amendments (to LSPS as exhibited)**

**A. General Amendments**

Draft and Adoption Date/Resolution No.	If adopted remove “Draft” and add adoption date with Council Resolution number.
Mapping	Introduce some mapping in a new attachment (Attachment 2) to detail policy direction in association with <i>Urban and Fringe Housing Strategy</i> ; proposed Villages Strategy; proposed Rural and Resource Land Strategy. Note also some LGA wide strategies such as Biodiversity Strategy and Bushfire Strategy.  Council include insert of Goulburn with Main Street Study, Night Time Economy Strategy etc.
Typographical, editing and format corrections	As applicable
Photos	Include place names for photos
Referencing	Introduce numbering for Planning Priorities and Actions to assist with referencing.

**B. Specific Amendments**

LSPS Section	Page #	Amendment proposed
<b>Abbreviations</b>		Should read “Department of Planning, Industry and <u>Environment</u> ” Should read “Transport <u>for</u> NSW” Use capitalisation for Urban Resident Population. Add “WSUD” – Water Sensitive Urban Design.
<b>Section 1 Introduction &amp; Purpose</b>	1	Should read “South East <i>and</i> Tablelands Regional Plan 2036”.
<b>Section 5 Goulburn Mulwaree Demographics</b>	7-10	Format does not align with 2 page view – graphic needs to be reformatted. Half diagram on an alternate page.  The 35-59 year demographic is to be added to the graphic on p. 10.
<b>Section 6 Goulburn Mulwaree Strategic Context</b>	11	<ul style="list-style-type: none"> <li>Correct typo in heading “Strategic”.</li> <li>Add “local government services including: Council Civic Centre, Regional Art Gallery etc” to second paragraph after “Conservatorium of Music”.</li> <li>Add to background narrative/text in this section in relation to the SETRP. Add to the end of the first paragraph: “...; and <i>The South East and Tablelands Regional Plan 2036</i> sets out the regional planning directions.</li> </ul>
	13-14	Review layout of regional map and provide title.
<b>Section 7 Planning Priorities –</b>	15	Insert new sentence following the table detailing timeframes as follows:  <i>A map providing a locational context for strategic planning priorities is provided in Attachment 2.</i>



LSPS Section	Page #	Amendment proposed
<b>Infrastructure</b>	16	Add additional sentence to Existing Situation, Paragraph 1: <i>Council is currently exploring effluent reuse option as a possible second phase of work for the Goulburn Waste Water Treatment Plant.</i>
	17	Amend first Planning Principle to replace “important” with “essential infrastructure” and replace include “haulage routes” with “freight corridors” as infrastructure to be protected.  Add new planning principle: <i>New development and planning decisions provide for adequate infrastructure (water, sewerage, stormwater management) to accommodate new development.</i>
<b>City, Town and Village Centres</b>	21	Add new planning action: <i>Consider and implement a range of urban design and land use planning strategies to create healthy built environments.</i>  Timeframe – Ongoing
	22	Add to Related Plans and Policies: <ul style="list-style-type: none"><li>• Urban Design for Regional NSW, NSW Government Architect.</li><li>• <i>Minimising the Impacts of Extreme Heat: A guide for Local Government.</i></li></ul>
<b>Housing</b>	26	Challenges for land Use – amend first dot point to read: <ul style="list-style-type: none"><li>• <i>Sustained population growth and aging essential infrastructure such as community and public housing.</i></li></ul>
	27	Actions – Planning, remove “adopt” from first action as the <i>Urban and Fringe Housing Strategy</i> has been adopted after the exhibition of the Draft LSPS.
<b>Primary Industries</b>	30	Add new planning principle: <i>The co-location of renewable energy projects should occur where possible, in order to maximise infrastructure, including corridors with access to the electricity network.</i>  Clarify third planning action to read: <i>“Identify and protect extractive resources, haulage and freight routes in LEP or DCP as areas where residential development/access is to be avoided.”</i>  Amend associated time frame to “Short”.
<b>Industry and Economy</b>	31	Add following paragraph to the end of the “Existing Situation” narrative: <i>The region has seen incremental growth over the last ten years in its visitor economy particularly in sports tourism and events. Council has an important role in leading the development and promotion of tourism and events to create awareness of the area as a tourism destination.</i>
	34	Add to Actions – Council General: <i>Develop and grow the visitor economy.</i>  Add to related Policies and Plans: <i>Goulburn Mulwaree Destination Action Plan 2020 – 2025</i>

LSPS Section	Page #	Amendment proposed
Sustainability	35	<p>Existing Situation (first paragraph second sentence):</p> <p>Replace: Temperature is the most reliable indicator of climate change, and across the South East and Tablelands Region all of the models agree that average, maximum and minimum temperatures are increasing.</p> <p>Insert instead:</p> <p><i>“Across the South East and Tablelands Region average, maximum and minimum temperatures are expected to increase in the near (2020-2039) and far (2060-2079) future. “</i></p> <p>Amend sixth sentence, first paragraph to read:</p> <p><i>Water bodies (the “blue grid”) naturally provide a cooling effect which can be distributed via street tree linkages and urban drainage features (through the use of water sensitive urban design).</i></p>
	36	<p>Planning Principle 1 – Amend to read:</p> <p><i>Improvement of community, <u>industry and business</u> energy, water and waste efficiency.</i></p> <p><i>Add new action:</i></p> <p><i>Increase the uptake of WSUD principles including stormwater capture, treatment, and recycling, in new and existing developments and urban designs.</i></p> <p>Timeframe - Ongoing</p>
Natural Hazards	38	<p>Challenges for land use:</p> <p>Replace: Whilst rainfall is expected to decrease over time, the intensity of rain fall is expected to increase which has the potential to affect flooding.</p> <p>Insert instead: <i>Projections for the region’s annual average rainfall span both drying and wetting scenarios for the near and far future. However, all models agree that spring rainfall will decrease. Rainfall changes are also associated with changes in the extremes, which could affect the severity of flood and drought.</i></p> <p>Add Planning Principles:</p> <p><i>Local hazard risk assessments inform land use planning decisions so as not to increase the population at risk and the demand on emergency services.</i></p> <p>And</p> <p><i>Consideration of updated climate information to be undertaken in Council decision making.</i></p> <p>Include new action following Action 2 - to read:</p> <p><i>Prepare a flood model for the LGA to assist and inform planning outside the urban areas.</i></p> <p>Timeframe - Short</p> <p>Amend timeframe for Action 3, in relation to identifying shortfalls in infrastructure to urban drainage from medium to read:</p> <p><i>Short</i></p>
Heritage	40	<p>Amend fifth planning action to read:</p> <p><i>Prepare a Cultural Heritage Landscape Strategy (to identify and protect both Aboriginal and non-Aboriginal cultural landscapes).</i></p>

LSPS Section	Page #	Amendment proposed
		<p>Additional action – Council General:</p> <p><i>Consider the linkages and opportunities between culture and heritage in relation to tourism; and implement the actions from the Goulburn Mulwaree Destination Action Plan 2020 – 2025.</i></p>
<b>Natural Environment</b>	41	<p>Amend wording of Existing Situation, paragraph 3, first sentence, amend to read:</p> <p><i>The Goulburn Mulwaree LGA occurs within the Warragamba and Shoalhaven water catchments which form part of the Sydney Drinking Water catchment.</i></p> <p>Amend wording of the Vision 2040 by replacing the word “native” with “natural”.</p>
	42	<p>Add additional actions:</p> <p><i>Locate, design, construct and manage new developments to minimise impacts on water catchments, including downstream impacts and groundwater sources.</i></p> <p>Timeframe - ongoing</p> <p>Additional Action – Council General</p> <p><i>Explore opportunities and work with government agencies to help protect waterways and riparian land from adverse environmental impacts.</i></p>
<b>References</b>	44	<p>Add reference to:</p> <p><i>Goulburn Mulwaree Destination Action Plan 2020 – 2025, Wray Sustainable Tourism and Planning Research.</i></p>
<b>Attachment 1 – Policy Map</b>		<p>Infrastructure - Provide the relevant Regional Plan directions in the 3<sup>rd</sup> column</p>

### Monitoring and Implementation

In order to deliver the vision identified in the Local Strategic Planning Statement the following actions are proposed to ensure forward planning aligns with the principles and that ongoing monitoring, reporting and review is undertaken.

Actions:

- Consideration of the Local Strategic Planning Statement during the assessment of development applications and planning proposals.
- Consideration of the Local Strategic Planning Statement in the preparation of Council strategies and policies.
- Review the Local Strategic Planning Statement every 7 years as required by legislation.
- Reporting and monitoring of the progress of the Local Strategic Planning Statement in the Council’s Annual Report.

### CONCLUSION

The preparation, exhibition and adoption of a Local Strategic Planning Statement is a legislative requirement under the *NSW Environmental Planning and Assessment Act, 1979*.

Council has missed the 1 July 2020 deadline for adoption of the Statement, however this has been openly communicated to the Department of Planning, Infrastructure and Environment for some time.

The key reason for the delay has been attributed to Council's ambitious strategic planning program, in which the likes of the *Urban and Fringe Housing Strategy* and the *Social Sustainability and Action Plan* have been the focus. Further, Council Officers have taken the view that the *Local Strategic Planning Statement* should be reflective of those plans and strategies, so as to ensure that the community are being provided with the most up to date and relevant document possible therefore ensuring the document's longevity.

The intention of the document is to provide a link in the hierarchy of plans between State/ Regional Plans and Local Plans (Council strategies, the Local Environmental Plan and Development Control Plan). The *Local Strategic Planning Statement* can also be used to identify upcoming/future projects for the Strategic Planning Program. In addition to this it may be of assistance in the planning process as a coordinating plan and to inform and support applications for grant funding.

The public exhibition was success for with broad support from a number of State agencies expressed for the various planning priorities and actions identified in the Draft Statement.

It is recommended that the draft Local Strategic Planning Statement be adopted subject to the changes as identified in the Schedule of Proposed Amendments identified in this report. Furthermore, it is recommended that the Local Strategic Planning Statement be included within Council's integrated planning and reporting framework.

**15.2 EXPRESSION OF INTEREST - EFFLUENT USE FOR THE UPGRADED MARULAN WASTEWATER TREATMENT PLANT**

**Author:** Marina Hollands, Director Utilities  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN6.1 Operate, maintain and upgrade the sewer systems to provide high quality water to our customers.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil from this stage of the EOI

**RECOMMENDATION**

That:

1. The report by the Director of Utilities on the Expression of Interest on Effluent Reuse Marulan be received.
2. Council accepts without prejudice the Expression of Interest from Boral to receive effluent from the proposed Marulan Wastewater Scheme for use at their Peppertree Quarry and authorise the General Manager to continue negotiations to ensure that any additional costs associated with the capital infrastructure and operations of the supply of effluent to Boral is at their cost.

**BACKGROUND**

Council is currently undertaking the concept design for the upgrade of the Marulan Wastewater Treatment Plant. This work follows the completion of the options assessment study that identified the various technologies available for an upgrade plant at Marulan. The Marulan Sewer System has three distinct effluent qualities that are treated by the existing treatment plant that consists of an aerated lagoon, maturation pond and effluent storage dam. This plant is at capacity and requires an upgrade.

The treatment technology selection for any treatment plant is based on the effluent quality required for the end use selected. Currently, effluent is irrigated onto the council owned property. The purpose of this expression of interest was to determine whether there were any significant water users that would have interest in the future use of the effluent from an upgraded treatment plant. This information would be taken into consideration for the selection of treatment technology for the plant.

This EOI does not guarantee the supply of effluent but provides a guide to any quality requirements for future use.

**REPORT**

This Expression of Interest was advertised to determine whether there were any interested water users who may be interested in accessing recycled water from the proposed upgrade Marulan Wastewater Treatment Plant. The expression of interest clearly stated that the submission of an expression of interest did not guarantee an allocation of effluent but was used to determine what re-use opportunities may be available and to determine the quality of effluent that would be required.

It is currently proposed that the new Marulan Wastewater Treatment Plant will be located directly behind the current treatment plant at the Marulan irrigation area on the eastern side of the Hume Highway. Currently, the network is configured to pump sewage to this location and there is sufficient land available for the proposed new treatment plant. The size of Marulan and cost effectiveness of operations does will not allow for the reuse of effluent as a reticulated irrigation scheme similar to the proposed scheme in Goulburn.

One expression of interest was received from Boral Cement. They were interested in the potential use of effluent at their Peppertree Quarry for dust suppression and for the washing of plant. Currently Boral draw their water from the Barber's Creek catchment and from bores on site. They also have plans to build an additional water storage on site and to purchase additional water allocations from other water licence holders for their future operations.

The Peppertree Quarry is located approximately 6 km South East of the Marulan Treatment plant on the same side of the Hume Highway as the treatment plant. Connection could be made with a pipeline between the two properties.

Hunter H2O are the consultants completing the concept design of the plant following the quotation process for this work. The proposed use by Boral for dust suppression, is within the effluent quality produced by a plant with this technology. The concept design will be completed for the Marulan Plant and potential reuse will be discussed further at a later date. The concept design will be completed for an Intermittent Activated Sludge treatment plant that will have an effluent for a standard suitable for effluent reuse by Council on site as per our current arrangements and will be within scope for any potential use by Boral. Any additional treatment that may be required, and transfer of the effluent off site, would be the responsibility of the third party. This report recommends that we accept without prejudice the Boral expression of Interest and that any additional cost of infrastructure and future operational cost must be met by Boral.

**15.3 RFQ VP 191604 JERRARA ROAD STORM DAMAGE**

**Author:** Andrew Cartwright, Business Manager Works

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Jerrara Road RFQ Supplementary Report - Confidential

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate network safety hazards when identified. IN3.2 Implement road infrastructure capital works and maintenance programs.
<b>Cost to Council:</b>	To be funded from Natural Disaster Assistance Response – Natural Disaster no: AGRN 898
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Business Manager of Works on the Jerrara Road Storm Damage Request For Quotation be received.
2. Council approve the engagement of Coopers Earthmoving Pty Ltd for \$302,192.81 (excl. GST) to undertake storm damage repairs on Jerrara Road.
3. Council delegate the General Manager to approve variations up to 10% (\$30,220) of the contract amount should they arise.

**BACKGROUND**

As per Item 15.4 in the 21 April 2020 Ordinary Council Meeting (February 2020 Flood Response Update), Goulburn Mulwaree Council incurred a combined total of \$7.3 million in storm and fire damage to the local and regional road network. Funds for damage repair have been approved by the NSW Government Office of Justice. In response Council has commenced the process of repair works by engaging an experienced consultant project engineer to oversee the delivery of the repairs. This report represents a significant engagement for the restoration program.

**REPORT**

Jerrara Road was one of the 55 sites to experience extensive storm damage from the February 2020 storms. The damage on Jerrara Road includes extensive roadside shoulder erosion, drainage structure damage, blocked stormwater culverts and select pavement damage throughout the entire length of the road. The works included in this RFQ is to reinstate Jerrara Road back to its pre damage condition.

A Request for Quotation (FRQ) for Jerrara Rd – Erosion Repairs and Erosion Mitigation Works’ was advertised on Vendor Panel VP191604 and closed on 10 July 2020. The RFQ was sent to four (4) suitably qualified and equipped contractors and the response to Council’s RFQ has been satisfactory resulting in two (2) competitive submissions.

The two (2) submissions were received by the closing date which have been assessed by the Quotation Assessment Panel comprising the Business Manager Works, Maintenance Engineer, Administration Officer - Storm Damage and Consultant Projects Engineer.

The Assessment Panel’s role is to assess submitted quotations in terms of compliance to the contract documentation together with price and non-price criteria and present a recommendation to Council in terms of ‘best value’.

Responses to the RFQ were received from:

- Denrith Pty Ltd;
- Coopers Earthmoving Pty Ltd

#### Conforming Responses

The RFQ submissions underwent a thorough assessment regarding their conformance to the submission requirements. It became apparent that the initial submission from Coopers Earthmoving Pty Ltd was lacking in various aspects and the Quotation Assessment Panel resolved to seek clarifications from Coopers Earthmoving to enable them to address omissions in their submission.

The clarification response was received from Coopers Earthmoving and their submissions were deemed Conforming to Council's minimum requirements. Both companies' submissions proceeded to a detailed assessment of both Price and Non-Price Criteria.

At the completion of the RFQ assessment, and in accordance with the rankings prescribed to each submission, it is the recommendation of the Quotation Assessment Panel that the RFQ response submitted by Coopers Earthmoving Pty Ltd offer the Goulburn Mulwaree Council 'best value' for the services specified under RFQ Jerrara Road – Roadside Erosion Repairs and Erosion Mitigation Works.



**15.4 BUDGET CARRY-OVERS**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 2019-20 Carry Over Requests - Summary [↓](#)   
 2. Q4 Detailed Budget Amendments for Carry-Overs [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil – Approved carry-overs will be included in the 2020/21 budget funded from the relevant reserves.
<b>Use of Reserve Funds:</b>	Various

**RECOMMENDATION**

That

1. The report by the Director Corporate & Community Services on the Budget Carry-overs be received
2. Council approve carry-overs of unspent project funds up to the maximum amounts reflected in the following table.

Project No	Project Description	Grant Funded	Carry Over Amount
190001	IT Renewal Assets	No	288,000
190002	TechOne Upgrade	No	189,000
190023	St Clair Museum Restoration Works	Yes	769,857
190020	Museum Capital Works - Replacement	No	3,028
190278	Outdoor Lighting Upgrade - Aquatic Centre	No	90,000
190257	Climate Change Mitigation	Yes	69,375
190057	Avenues of Honour	No	37,707
190225	Japanese Garden	No	45,000
190197	Hetherington Street Depot Workshop Ren	No	-43,050
190089	CBD Masterplan implementation	No	508,362
190033	Environmental Improvement Works - Goulburn WMC	No	340,150
190034	Environmental Improvement Works - Marulan WMC	No	130,190
190042	Organics Infrastructure	Yes	143,212
190043	Tarago WMC Improvements	No	21,886
190044	Goulburn WMC Drilling Mud Facilities	No	523,595
190026	Goulburn Performing Arts Centre	Yes	3,494,301
190052	Aquatic Centre Upgrade	Yes	-149,036
190096	FP May Street (Park Rd - bridge)	No	48,952
190106	K&G May St East	No	25,600

190120	K&G May Street (Existing - Bridge)	No	32,318
190143	May Street Bridge	No	833,473
190223	Thornford Rd Bridge Replacement	Yes	377,533
190260	Crookwell Road - Shared User Path	Yes	315,197
190277	Hockey Facility - Goulburn Workers Arena	No	8,590
190210	Range Road - Fixing Country Roads	Yes	115,873
190214	RHL Lumley Rd - Hi Quality Sec94	No	77,652
190144/46	Light/Heavy Fleet Replacements	No	540,906
	<b>General Fund - Capital Requests</b>		<b>8,835,671</b>
100301	Mighty Playrights	Yes	21,362
100318	Youth Mentoring Kokoda Trek	No	4,000
100106	Youth Week	Yes	2,259
100259	Sec94 Plan Reviews	No	13,470
100057	Flood Plain Study	Yes	42,950
100122	Companion Animals Operations	No	8,600
100300	Tech Savvy Seniors Program	Yes	930
100118	Interpretation Strategy St Clair Museum	Yes	20,005
100037	Return to Work & Wellbeing Operations	No	60,000
100041	Learning & Development Operations	No	100,000
100308	Art Walks	Yes	548
100304	GRAG Significance of Assessment of Collection	Yes	2,884
	<b>General Fund - Operating Requests</b>		<b>277,008</b>
	<b>General Fund - Total Requests</b>		<b>9,112,679</b>
290001	Truck/Cameras/Software	No	40,000
	<b>DWM - Capital Requests</b>		<b>40,000</b>
200005	Domestic Recycling Education	No	15,000
200007	Bulky Waste	No	30,000
200009	E-Waste Recycling	No	15,000
200008	Organic Collections Grant	Yes	374,467
	<b>DWM- Operating Requests</b>		<b>434,467</b>
	<b>DWM - Total Requests</b>		<b>474,467</b>
390004	Goulburn WTP Mechanical Works	No	23,109
390006	Goulburn WTP Raw Water Augmentation	No	170,245
390015	Water Quality Sampling System	No	33,021
390021	Marulan WTP Renewal	No	122,275
390028	Goulburn WTP Concrete Repairs	No	132,650
	<b>Water Fund - Capital Requests</b>		<b>481,300</b>
300007	Biobank HSP	No	122,912
300016	Integrated Water Cycle Strategy	No	50,000
	<b>Water Fund- Operating Requests</b>		<b>172,912</b>
	<b>Water Fund - Total Requests</b>		<b>654,212</b>
490026	SN Growing Local Economies - Common St	Yes	1,289,054
490008	Marulan WWTP Renewal	No	977,812
490009	STWRIS Stage 1 Design & Construction	No	101,472
490011	STWRIS Stage 2 Reuse Irrigation Scheme	Yes	318,900

490028	BP West PS replacement design	No	100,000
490029	Gbn WWTP Shed & Revegetation	No	37,000
490031	Rec Area SPS Construction	No	397,000
490027	Goulburn WWTP Solar	No	1,692,880
	<b>Sewer Fund - Capital Requests</b>		<b>4,914,118</b>
400013	Integrated Water Cycle Strategy	No	50,000
	<b>Water Fund- Operating Requests</b>		<b>50,000</b>
	<b>Water Fund - Total Requests</b>		<b>4,964,118</b>
	<b>GMC - Total Requests</b>		<b>15,205,476</b>

**BACKGROUND**

To seek Council’s approval to “carry-over” unspent funds from the 2019/20 budget to enable completion of works in the 2020/21 financial year

**REPORT**

As part of the end of Financial Year procedures, a number of projects have been identified for carry-over for completion of works in the 2019/20 financial year. The projects for carry-over are included in the attachment. The amounts included in the attachment are subject to change as the end of year processing continues and represent the maximum amount recommended for carry-over.

The two attachments to this report show:

- a) The maximum amount requested to be carried over for each project and (if applicable) an alternate project to which the carried over funds will be applied in the 2020/21 budget
- b) All of the budget adjustments that will need to be made to the 2019/20 budget to enable the requested carry-overs to be then included in the 2020/21 budget

The projects listed include some projects that were to be taken out of a reserve (unrestricted or otherwise) while other projects relate to unexpended grants or contributions.

Where not already in reserve, approved carry-overs will be transferred into a reserve as at 30 June 2020. The projects will then be incorporated into the 2020/21 budget funded from the created reserve. Where funded from a reserve in 2019/20, the budgeted transfer from reserve will not take place and the project will be funded from the same reserve in 2020/21.

The projects listed include a number of projects that relate to unexpended grants or contributions.

It should also be noted that the “negative” carry-overs have been requested for 2 projects – The Hetherington Street Workshop Upgrade and the Aquatic Centre Upgrade. Cash flows for these two projects exceeded anticipated levels in 2019/20 and as a result, the 2020/21 budget for these projects will be reduced to maintain the overall project budgets.

A summary of the carry-overs is as follows:

	<b>General</b>	<b>DWM</b>	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
Operating – Grant Related	90,938	374,467	0	0	<b>465,405</b>
Operating – Non-Grant Related	186,070	60,000	172,912	50,000	<b>468,982</b>
Capital - Grant Related	5,136,312	0	0	1,607,954	<b>6,744,266</b>
Capital – Non-Grant Related	3,699,359	40,000	481,300	3,306,164	<b>7,526,823</b>
<b>Total maximum carry-over</b>	<b>9,112,679</b>	<b>474,467</b>	<b>654,212</b>	<b>4,964,118</b>	<b>15,205,476</b>

In accordance with Council Resolution 2020/110 (made 7 April 2020) an amount of \$40,298.08 was transferred into the Mayoral Disaster Relief Trust Fund. This amount represents the unspent funds under both streams of Council’s Financial Assistance Policy for 2019/20.

2019/20 Carry over requests - Summary of Projects

Comment No	Project No	Project Description	Grant Funded	Carry Over Amount	Proposed use in 2020/21 Budget (if different to 2019/20)
24.14	190001	IT Renewal Assets	No	120,000	Transfer to Printer Reserve
24.14	190001	IT Renewal Assets	No	100,000	For Microwave facility at GPAC
24.14	190001	IT Renewal Assets	No	66,000	
24.15	190002	TechOne Upgrade	No	189,000	
24.21	190023	St Clair Museum Restoration Works	Yes	769,857	
24.30	190020	Museum Capital Works - Replacement	No	3,028	
24.34	190278	Outdoor Lighting Upgrade - Aquatic Centre	No	90,000	
24.35	190257	Climate Change Mitigation	Yes	69,375	
24.36	190057	Avenues of Honour	No	37,707	
24.37	190225	Japanese Garden	No	45,000	
24.40	190197	Hetherington Street Depot Workshop Ren	No	-43,050	More spent in 2019/20 than initially anticipated - reduction in 20/21 budget
24.41	190089	CBD Masterplan implementation	No	508,362	
24.58	190033	Environmental Improvement Works - Goulburn WMC	No	340,150	
24.59	190034	Environmental Improvement Works - Marulan WMC	No	130,190	
24.61	190043	Tarago WMC Improvements	No	21,886	
24.62	190042	Organics Infrastructure	Yes	143,212	
24.68	190044	Goulburn WMC Drilling Mud Facilities	No	523,595	
24.69	190026	Goulburn Performing Arts Centre	Yes	3,494,301	
24.70	190052	Aquatic Centre Upgrade	Yes	-149,036	More spent in 2019/20 than initially anticipated - reduction in 20/21 budget
24.71	190096	FP May Street (Park Rd - bridge)	No	48,952	
24.72	190106	K&G May St East	No	25,600	
24.73	190120	K&G May Street (Existing - Bridge)	No	32,318	
24.74	190143	May Street Bridge	No	833,473	
24.75	190223	Thornford Rd Bridge Replacement	Yes	377,533	
24.76	190260	Crookwell Road - Shared User Path	Yes	315,197	
24.77	190277	Hockey Facility - Goulburn Workers Arena	No	8,590	
24.78	190210	Range Road - Fixing Country Roads	Yes	115,873	
24.79	190214	RHL Lumley Rd - Hi Quality Sec94	No	77,652	
24.80	190144/46	Light/Heavy Fleet Replacements	No	540,906	
<b>General Fund - Capital Requests</b>				<b>8,835,671</b>	

2019/20 Carry over requests - Summary of Projects

Comment No	Project No	Project Description	Grant Funded	Carry Over Amount	Proposed use in 2020/21 Budget (if different to 2019/20)
24.10	100301	Mighty Playrights	Yes	21,362	
24.11	100318	Youth Mentoring Kokoda Trek	No	4,000	
24.13	100106	Youth Week	Yes	2,259	
24.16	100259	Sec94 Plan Reviews	No	13,470	
24.17	100057	Flood Plain Study	Yes	42,950	
24.2	100122	Companion Animals Operations	No	8,600	Additional equipment purchases
24.23	100300	Tech Savvy Seniors Program	Yes	930	
24.28	100118	Interpretation Strategy St Clair Museum	Yes	20,005	
24.5	100037	Return to Work & Wellbeing Operations	No	60,000	
24.6	100041	Learning & Development Operations	No	100,000	To training reserve for backlog training due to COVID
24.8	100308	Art Walks	Yes	548	
24.9	100304	GRAG Significance of Assessment of Collection	Yes	2,884	
		<b>General Fund - Operating Requests</b>		<b>277,008</b>	
		<b>General Fund - Total Requests</b>		<b>9,112,679</b>	
24.63	290001	Truck/Cameras/Software	No	40,000	
		<b>DWM - Capital Requests</b>		<b>40,000</b>	
24.64	200005	Domestic Recycling Education	No	15,000	Truck "Wrapping" and CRJO Recycling initiatives
24.65	200007	Bulky Waste	No	30,000	
24.66	200009	E-Waste Recycling	No	15,000	
24.67	200008	Organic Collections Grant	Yes	374,467	
		<b>DWM- Operating Requests</b>		<b>434,467</b>	
		<b>DWM - Total Requests</b>		<b>474,467</b>	
24.45	390004	Goulburn WTP Mechanical Works	No	23,109	
24.46	390006	Goulburn WTP Raw Water Augmentation	No	170,245	
24.47	390015	Water Quality Sampling System	No	33,021	
24.48	390021	Marulan WTP Renewal	No	122,275	
24.49	390028	Goulburn WTP Concrete Repairs	No	132,650	
		<b>Water Fund - Capital Requests</b>		<b>481,300</b>	
24.43	300007	Biobank HSP	No	122,912	
24.44	300016	Integrated Water Cycle Strategy	No	50,000	
		<b>Water Fund- Operating Requests</b>		<b>172,912</b>	
		<b>Water Fund - Total Requests</b>		<b>654,212</b>	

2019/20 Carry over requests - Summary of Projects

Comment No	Project No	Project Description	Grant Funded	Carry Over Amount	Proposed use in 2020/21 Budget (if different to 2019/20)
24.3	490026	SN Growing Local Economies - Common St	Yes	1,289,054	
24.51	490008	Marulan WWTP Renewal	No	977,812	
24.52	490009	STWRIS Stage 1 Design & Construction	No	101,472	
24.53	490011	STWRIS Stage 2 Reuse Irrigation Scheme	Yes	318,900	
24.54	490028	BP West PS replacement design	No	100,000	
24.55	490029	Gbn WWTP Shed & Revegetation	No	37,000	
24.56	490031	Rec Area SPS Construction	No	397,000	
24.57	490027	Goulburn WWTP Solar	No	1,692,880	
		<b>Sewer Fund - Capital Requests</b>		<b>4,914,118</b>	
24.50	400013	Integrated Water Cycle Strategy	No	50,000	
		<b>Water Fund- Operating Requests</b>		<b>50,000</b>	
		<b>Water Fund - Total Requests</b>		<b>4,964,118</b>	
		<b>GMC - Total Requests</b>		<b>15,205,476</b>	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
<b>Entity: 10 - General Fund</b>							
<b>Capital Projects</b>							
190001139076000	IT Renewal Assets	Transfer to Internal Reserves	0	0	286,000	286,000	Q4.14 Request to carry over funds for Printers & GPAC Microwave & Unspent Funds
190001802560205	IT Renewal Assets	Materials - General	322,205	702,720	416,720	-286,000	
190002139074000	Techone Upgrade	Transfer from Internal Reserves	0	-208,332	-19,332	189,000	Q4.15 Request to carry over funds for TechOne Upgrade
190002803060205	Techone Upgrade	Materials - General	10,960	200,000	11,000	-189,000	
190023100141605	St Clair Museum Restoration Works (G)	Cap Grants - Heritage & Cultural Services	0	-37,000	0	37,000	Q4.21 Reduce transfers from reserves in 19/20 re St Clair Museum to fund continuation of works in 20/21
190023139074000	St Clair Museum Restoration Works (G)	Transfer from Internal Reserves	0	-817,126	-209,433	607,693	
190023139074002	St Clair Museum Restoration Works (G)	Transfer from Unexpended Grants	0	-270,915	-145,751	125,164	
190023801560205	St Clair Museum Restoration Works (G)	Materials - General	6,540	0	6,540	6,540	
190023801560302	St Clair Museum Restoration Works (G)	Contracts - Tendered Work	365,976	1,142,541	365,976	-776,565	
190023801560601	St Clair Museum Restoration Works (G)	Advertising - Online	168	0	0	168	
190020139074000	Museum Capital Works - Renewal	Transfer from Internal Reserves	0	-10,000	-6,972	3,028	Q4.30 Request to carry over unspent funds for Museums Capital Works Renewals delayed due to COVID-19
190020802560205	Museum Capital Works - Renewal	Materials - General	7,385	2,963	7,385	4,422	
190020802560302	Museum Capital Works - Renewal	Contracts - Tendered Work	9,140	17,500	10,050	-7,450	Q4.34 Request to carry over unspent funds due to delays caused by COVID-19
190278139076000	Outdoor Lighting Upgrade - Aquatic Centre	Transfer to Internal Reserves	0	0	90,000	90,000	
190278801560302	Outdoor Lighting Upgrade - Aquatic Centre	Contracts - Tendered Work	0	90,000	0	-90,000	
190257100141608	Climate Change Mitigation Rec Area (G)	Cap Grants - Recreation & Culture	-78,700	-69,375	-78,700	-9,325	
190257139076002	Climate Change Mitigation Rec Area (G)	Transfer to Unexpended Grants	0	0	78,700	78,700	Q4.36 Request to carry over unspent funds re Avenues of Honour to be completed in 20/21
190257801560302	Climate Change Mitigation Rec Area (G)	Contracts - Tendered Work	0	69,375	0	-69,375	
190057100141790	Avenues of Honour - Tree Planting	Donations	-8,000	0	-8,000	-8,000	
190057139074000	Avenues of Honour - Tree Planting	Transfer from Internal Reserves	0	-21,707	0	21,707	
190057139076000	Avenues of Honour - Tree Planting	Transfer to Internal Reserves	0	0	24,000	24,000	
190057802560205	Avenues of Honour - Tree Planting	Materials - General	11,466	0	11,500	11,500	
190057802560302	Avenues of Honour - Tree Planting	Contracts - Tendered Work	14,990	71,707	20,900	-50,807	Q4.37 Request to adjust budget amounts to reflect expenditure and reduce transfer from reserves to balance underspend on Japanese Garden project
190057802561900	Avenues of Honour - Tree Planting	Other Expenses	1,600	0	1,600	1,600	
190225100141914	Japanese Garden - Victoria Park	Cap Conts - Other	-3,500	0	-3,500	-3,500	
190225139074000	Japanese Garden - Victoria Park	Transfer from Internal Reserves	0	-200,000	-155,000	45,000	
190225800060302	Japanese Garden - Victoria Park	Contracts - Tendered Work	28,462	30,000	28,000	-2,000	
190225801560205	Japanese Garden - Victoria Park	Materials - General	75,861	40,000	80,000	40,000	
190225801560206	Japanese Garden - Victoria Park	Materials - Display	0	15,000	0	-15,000	
190225801560302	Japanese Garden - Victoria Park	Contracts - Tendered Work	36,610	60,000	36,500	-23,500	
190225802060302	Japanese Garden - Victoria Park	Contracts - Tendered Work	54,791	100,000	54,500	-45,500	
190225802061900	Japanese Garden - Victoria Park	Other Expenses	4,701	0	4,500	4,500	



**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
190197139076000	Hetherington St Depot Workshop Renewal	Transfer to Internal Reserves	0	211,700	168,650	-43,050	
190197801560205	Hetherington St Depot Workshop Renewal	Materials - General	26,090	0	26,600	26,600	Q4.40 Reduce transfer to reserves re additional expenditure incurred in 19/20 re Hetherington St Workshop
190197801560302	Hetherington St Depot Workshop Renewal	Contracts - Tendered Work	97,447	81,050	97,500	16,450	
190089139074000	CBD Masterplan Implementation	Transfer from Internal Reserves	0	-140,000	-131,638	8,362	Q4.41 Reduce transfers from reserves by underspent amounts re CBD Masterplan to fund expenditure in 20/21
190089139074001	CBD Masterplan Implementation	Transfer from Developer Contributions	0	-500,000	0	500,000	
190089801560205	CBD Masterplan Implementation	Materials - General	480	0	480	480	Q4.58 Request to carry over unspent funds re Environmental Improvement Works Gbn WMC in 19/20 to fund project in 20/21
190089801560302	CBD Masterplan Implementation	Contracts - Tendered Work	130,190	640,000	131,158	-508,842	
190033139074000	Environmental Improvement Works Goulburn	Transfer from Internal Reserves	0	-131,500	0	131,500	
190033139076000	Environmental Improvement Works Goulburn	Transfer to Internal Reserves	0	0	208,650	208,650	
190033801560205	Environmental Improvement Works Goulburn	Materials - General	118,404	0	120,400	120,400	Q4.59 Reduce transfer from reserves re Environmental Works Marulan WMC in 19/20 to fund project in 20/21
190033801560302	Environmental Improvement Works Goulburn	Contracts - Tendered Work	20,945	481,500	20,950	-460,550	
190034139074000	Environmental Improvement Works Marulan	Transfer from Internal Reserves	0	-94,420	0	94,420	
190034139074001	Environmental Improvement Works Marulan	Transfer from Developer Contributions	0	-109,000	-73,230	35,770	
190034801560205	Environmental Improvement Works Marulan	Materials - General	88,835	0	88,835	88,835	Q4.61 Reduce transfer from reserves re Tarago WMC Power Improvements in 19/20 to fund project in 20/21
190034801560302	Environmental Improvement Works Marulan	Contracts - Tendered Work	34,395	253,420	34,395	-219,025	
190043139074000	Tarago WMC Improvements - Power CO	Transfer from Internal Reserves	0	-21,886	0	21,886	Q4.62 Request to carry over unspent funds re Organics Infrastructure grant funded project in 19/20 to fund project in 20/21
190043801560302	Tarago WMC Improvements - Power CO	Contracts - Tendered Work	0	21,886	0	-21,886	
190042100141614	Organics Infrastructure (G)	Cap Grants - Other	-78,412	0	-78,412	-78,412	Q4.68 Reduce transfer from reserve re Drilling Mud in 19/20 to fund project in 20/21
190042139074002	Organics Infrastructure (G)	Transfer from Unexpended Grants	0	-196,032	0	196,032	
190042139076002	Organics Infrastructure (G)	Transfer to Unexpended Grants	0	0	25,592	25,592	
190042801560292	Organics Infrastructure (G)	Cap - Heavy Fleet Purchases	311,196	0	311,196	311,196	
190042801560302	Organics Infrastructure (G)	Contracts - Tendered Work	41,624	496,032	41,624	-454,408	
190044139074000	Goulburn WMC Drilling Mud Facilities	Transfer from Internal Reserves	0	-523,595	0	523,595	
190044801560302	Goulburn WMC Drilling Mud Facilities	Contracts - Tendered Work	0	523,595	0	-523,595	



**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
190026100141605	Performing Arts Centre (G)	Cap Grants - Heritage & Cultural Services	-2,280,000	-30,000	-2,280,000	-2,250,000	Q4.69 Request to carry over unspent funds re GPAC in 19/20 to fund continuation of project in 20/21
190026139074000	Performing Arts Centre (G)	Transfer from Internal Reserves	0	-2,893,799	0	2,893,799	
190026139074001	Performing Arts Centre (G)	Transfer from Developer Contributions	0	-467,924	0	467,924	
190026139074002	Performing Arts Centre (G)	Transfer from Unexpended Grants	0	-204,277	0	204,277	
190026139076000	Performing Arts Centre (G)	Transfer to Internal Reserves	0	0	2,178,301	2,178,301	
190026800060302	Performing Arts Centre (G)	Contracts - Tendered Work	453,413	420,000	453,413	33,413	
190026801560302	Performing Arts Centre (G)	Contracts - Tendered Work	2,152,927	5,676,148	2,148,434	-3,527,714	
190052100141608	Aquatic Centre Upgrade (G)	Cap Grants - Recreation & Culture	-1,000,000	0	-1,000,000	-1,000,000	Q4.70 Adjust budget re Aquatic Centre due to higher than anticipated expenditure in 19/20. 20/21 budget will need to be adjusted to reflect this
190052139074000	Aquatic Centre Upgrade (G)	Transfer from Internal Reserves	0	-1,710,000	-859,036	850,964	
190052801560302	Aquatic Centre Upgrade (G)	Contracts - Tendered Work	641,875	917,550	986,742	69,192	
190052801560320	Aquatic Centre Upgrade (G)	Consultancy Fees	218,458	197,450	213,294	15,844	
190052802560205	Aquatic Centre Upgrade (G)	Materials - General	30,320	0	30,000	30,000	
190052802560302	Aquatic Centre Upgrade (G)	Contracts - Tendered Work	33,614	0	34,000	34,000	
190096139074000	FP May Street (Park Rd - bridge)	Transfer from Internal Reserves	0	-103,540	-54,588	48,952	Q4.71 Reduce transfer from reserves in 19/20 re May St Footpath to use the funds in 20/21 to complete the project
190096801560302	FP May Street (Park Rd - bridge)	Contracts - Tendered Work	54,588	96,292	47,340	-48,952	
190106139076000	K&G May St East	Transfer to Internal Reserves	0	0	25,600	25,600	Q4.72 Request to carry over unspent funds re K&G May St East in 19/20 to fund completion of project in 20/21
190106801560205	K&G May St East	Materials - General	2,466	0	2,500	2,500	
190106801560302	K&G May St East	Contracts - Tendered Work	71,900	95,000	66,900	-28,100	Q4.73 Request to carry over unspent funds re K&G May St (Existing to Bridge) in 19/20 to fund completion of project in 20/21
190120139074000	K&G May Street (Existing - Bridge)	Transfer from Internal Reserves	0	-128,000	-95,682	32,318	
190120801560302	K&G May Street (Existing - Bridge)	Contracts - Tendered Work	95,682	119,040	86,722	-32,318	
190143139074000	BR May St Bridge replacement	Transfer from Internal Reserves	0	-962,587	-129,114	833,473	Q4.74 Reduce transfer from reserve in 19/20 re May St Bridge to fund completion in 20/21
190143801560302	BR May St Bridge replacement	Contracts - Tendered Work	357,012	1,225,174	391,701	-833,473	
190223100141610	Thornford Road Bridge Replacement (G)	Cap Grants - Roads & Bridges	-169,530	-274,000	-169,530	104,470	Q4.75 Reduce transfer from reserves in 19/20 re Thornford Rd Bridge to fund completion of project in 20/21
190223139074001	Thornford Road Bridge Replacement (G)	Transfer from Developer Contributions	0	-250,000	-62,170	187,830	
190223139076002	Thornford Road Bridge Replacement (G)	Transfer to Unexpended Grants	0	0	85,233	85,233	
190223801560302	Thornford Road Bridge Replacement (G)	Contracts - Tendered Work	120,936	548,000	170,467	-377,533	
190260100141608	Crookwell Rd - Shared User Path (G)	Cap Grants - Recreation & Culture	-415,335	-723,253	-415,335	307,918	Q4.76 Request to carry over unspent grant funds received in 19/20 to fund completion of project in 20/21
190260139076002	Crookwell Rd - Shared User Path (G)	Transfer to Unexpended Grants	0	0	7,279	7,279	
190260801560205	Crookwell Rd - Shared User Path (G)	Materials - General	24,542	50,000	25,000	-25,000	
190260801560302	Crookwell Rd - Shared User Path (G)	Contracts - Tendered Work	327,751	600,928	276,731	-324,197	
190260801560320	Crookwell Rd - Shared User Path (G)	Consultancy Fees	34,000	0	34,000	34,000	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
190277139076000	Hockey Facility - Goulburn Workers Arena	Transfer to Internal Reserves	0	0	8,590	8,590	Q4.77 Request to carry over unspent funds in 19/20 re Hockey Facility - Goulburn Workers Arena to fund Legal Exp in 20/21
190277800560205	Hockey Facility - Goulburn Workers Arena	Materials - General	1,827	0	1,826	1,826	
190277800560302	Hockey Facility - Goulburn Workers Arena	Contracts - Tendered Work	1,000	0	1,000	1,000	
190277800560332	Hockey Facility - Goulburn Workers Arena	Legal Expenses - Other	6,599	18,015	6,599	-11,416	
190210100141517	Range Road - Fixing Country Roads (G)	Op Grants - Roads & Bridges	-1,132,715	-1,277,668	-1,132,715	144,953	Q4.78 Reduce transfers to/from reserves in 19/20 re Range Rd to fund completion of project in 20/21
190210139074000	Range Road - Fixing Country Roads (G)	Transfer from Internal Reserves	0	-109,606	0	109,606	
190210139076000	Range Road - Fixing Country Roads (G)	Transfer to Internal Reserves	0	180,282	41,596	-138,686	
190210801560205	Range Road - Fixing Country Roads (G)	Materials - General	15,002	302,400	15,000	-287,400	
190210801560302	Range Road - Fixing Country Roads (G)	Contracts - Tendered Work	919,897	795,184	966,711	171,527	Q4.79 Reduce transfer from reserve in 19/20 re RHL Lumley Rd to fund completion of works in 20/21
190214139074001	RHL Lumley Rd - Hi Quality Sec94	Transfer from Developer Contributions	0	-180,000	-102,348	77,652	
190214801560205	RHL Lumley Rd - Hi Quality Sec94	Materials - General	7	24,000	0	-24,000	
190214801560302	RHL Lumley Rd - Hi Quality Sec94	Contracts - Tendered Work	96,189	120,000	66,348	-53,652	
		Total - Capital Projects	2,314,270	3,970,911	3,970,910	0	
<b>Capital Projects - Plant &amp; Equipment</b>							
190144100141763	Light Fleet Replacements	Op Conts - Other	-4,400	0	-4,400	-4,400	Q4.80 Request to carry over unspent funds re Heavy Fleet in 19/20 to complete purchases in 20/21
190144100142500	Light Fleet Replacements	Proceeds on Disposal - Plant & Equipment	-58,675	-110,000	-58,675	51,325	
190144802560291	Light Fleet Replacements	Cap - Light Fleet Purchases	566,369	560,219	566,369	6,150	
190146100142500	Heavy Fleet Replacements	Proceeds on Disposal - Plant & Equipment	-98,486	-50,000	-98,486	-48,486	
190146139074000	Heavy Fleet Replacements	Transfer from Internal Reserves	0	-380,906	0	380,906	
190146139076000	Heavy Fleet Replacements	Transfer to Internal Reserves	0	0	160,000	160,000	
190146802560292	Heavy Fleet Replacements	Cap - Heavy Fleet Purchases	645,478	1,408,241	862,746	-545,495	
		Total - Capital Projects - Plant & Equipment	1,050,286	1,427,554	1,427,554	0	
<b>Operating Projects</b>							
100301100141513	Mighty Playwrights(G)	Op Grants - Library	-41,528	-41,644	-41,528	116	Q4.10 Request to carry over unspent funds re Mighty Playwrights Grant
100301100160205	Mighty Playwrights(G)	Materials - General	386	2,300	386	-1,914	
100301100160302	Mighty Playwrights(G)	Contracts - Tendered Work	19,895	39,344	19,896	-19,448	
100301139076002	Mighty Playwrights(G)	Transfer to Unexpended Grants	0	0	21,246	21,246	
100318100141790	Youth Mentoring Kokoda Trek	Donations	-4,000	0	-4,000	-4,000	Q4.11 Request to carry over unspent donation received from Mission Australia to 20/21 budget
100318139076000	Youth Mentoring Kokoda Trek	Transfer to Internal Reserves	0	0	4,000	4,000	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
100106100141525	Youth Week (G)	Op Grants - Youth Week	-2,259	0	-2,259	-2,259	Q4.13 Request to carry over unspent grant funds re Youth Week projects impacted by COVID-19
100106139076002	Youth Week (G)	Transfer to Unexpended Grants	0	0	2,259	2,259	
100259100160320	Sec94 Plans Review	Consultancy Fees	24,530	38,000	24,530	-13,470	Q4.16 Request to carry over balance of contract payment to be paid in 20/21 to complete DCP project
100259139076000	Sec94 Plans Review	Transfer to Internal Reserves	0	0	13,470	13,470	
100057100141510	Flood Plain Study (G)	Op Grants - Environmental Services	-58,167	-86,991	-58,167	28,824	Q4.17 Request to carry over unspent funds re Floodplain Study as progress impacted by COVID-19
100057100160302	Flood Plain Study (G)	Contracts - Tendered Work	87,250	130,200	87,250	-42,950	
100057139074000	Flood Plain Study (G)	Transfer from Internal Reserves	0	-23,200	-9,074	14,126	
100122100160205	Companion Animals Operations	Materials - General	19,286	35,000	26,400	-8,600	Q4.2 Request to carry over unspent funds to 20/21 for new equipment for the animal shelter.
100122139076000	Companion Animals Operations	Transfer to Internal Reserves	0	0	8,600	8,600	
100300100160302	Tech Savvy Seniors Program (G)	Contracts - Tendered Work	910	1,840	910	-930	Q4.23 Request to carry over unspent grant funds for Tech Savvy Seniors re COVID-19
100300139076002	Tech Savvy Seniors Program (G)	Transfer to Unexpended Grants	0	0	930	930	
100118100141515	Interpretation Strategy St Clair Museum (G)	Op Grants - Recreation & Culture	0	-5,000	0	5,000	Q4.28 Request to carry over partially grant funded St Clair Museum Interpretation Strategy project due to COVID-19
100118100160302	Interpretation Strategy St Clair Museum (G)	Contracts - Tendered Work	0	20,005	0	-20,005	
100118139074002	Interpretation Strategy St Clair Museum (G)	Transfer from Unexpended Grants	0	-5,005	0	5,005	
100118139076000	Interpretation Strategy St Clair Museum (G)	Transfer to Internal Reserves	0	0	10,000	10,000	
100037100141124	Return to Work & Wellbeing Operations	Insurance Rebates	-120,153	-50,000	-110,000	-60,000	Q4.5 Request to carry over unspent funds re Return to Work & Wellbeing additional insurance rebate received
100037139076000	Return to Work & Wellbeing Operations	Transfer to Internal Reserves	0	50,000	110,000	60,000	
100041108060030	Learning & Development Operations	Training - Individual	-2,130	72,800	0	-72,800	Q4.6 Request to carry over unspent funds re training
100041108060031	Learning & Development Operations	Training - Leadership	4,445	72,450	92,500	20,050	
100041108060032	Learning & Development Operations	Training - Mandatory	79,204	219,525	207,550	-11,975	
100041108060034	Learning & Development Operations	Training - Operational Development	21,324	20,700	20,000	-700	
100041108060035	Learning & Development Operations	Training - Sustenance	6,652	10,350	6,650	-3,700	
100041108060040	Learning & Development Operations	Training - Conferences	11,700	25,875	11,700	-14,175	
100041108060041	Learning & Development Operations	Training - Career Development	3,999	20,700	4,000	-16,700	
100041139074000	Learning & Development Operations	Transfer from Internal Reserves	0	-130,500	-30,500	100,000	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
100308100160205	Art Walks 2019 (G)	Materials - General	4,420	5,000	4,452	-548	Q4.8 Request to carry over unspent funds re Public Arts Walks Grant
100308139076002	Art Walks 2019 (G)	Transfer to Unexpended Grants	0	0	548	548	
100304100160320	GRAG Significance assessment of Collection (G)	Consultancy Fees	0	5,120	2,236	-2,884	Q4.9 Request to carry over unspent funds re GRAGS significance assessment Grant
100304139076002	GRAG Significance assessment of Collection (G)	Transfer to Unexpended Grants	0	0	2,884	2,884	
Total - Operating Projects			55,764	426,869	426,869	0	
<b>Total - General Fund</b>			<b>3,420,319</b>	<b>5,825,334</b>	<b>5,825,333</b>	<b>-1</b>	

Entity: 20 - Domestic Waste Management							
<b>Capital Projects</b>							
290001139076009	Truck Cameras/Software	Transfer to Other External Restrictions	0	0	40,000	40,000	Q4.63 Request to carry over unspent funds re Truck Cameras/Software in 19/20 to fund project in 20/21
290001802560205	Truck Cameras/Software	Materials - General	0	40,000	0	-40,000	
Total - Capital Projects			0	40,000	40,000	0	
<b>Operating Projects</b>							
200005100160205	Domestic Recycling Education	Materials - General	810	27,810	15,000	-12,810	Q4.64 Request to carry over unspent funds re Domestic Recycling Education in 19/20 to fund project in 20/21
200005100160302	Domestic Recycling Education	Contracts - Tendered Work	5,105	0	6,050	6,050	
200005100160605	Domestic Recycling Education	Advertising - General	0	8,240	0	-8,240	
200005139076009	Domestic Recycling Education	Transfer to Other External Restrictions	0	0	15,000	15,000	
200007100160205	Bulky Waste	Materials - General	2,970	82,400	51,300	-31,100	Q4.65 Request to carry over unspent funds re Bulky Waste in 19/20 to fund project in 20/21
200007100161900	Bulky Waste	Other Expenses	1,091	0	1,100	1,100	
200007139076009	Bulky Waste	Transfer to Other External Restrictions	0	0	30,000	30,000	
200009100160302	E-Waste Recycling	Contracts - Tendered Work	0	15,000	0	-15,000	Q4.66 Request to carry over unspent funds re E-Waste Recycling in 19/20 to fund project in 20/21
200009139076009	E-Waste Recycling	Transfer to Other External Restrictions	0	0	15,000	15,000	
200008100160302	Organics Collection Grant - operating (G)	Contracts - Tendered Work	66,032	440,572	66,105	-374,467	Q6.67 Reduce transfer from unexpended grants reserve re Organics Collection Operating Grant in 19/20 to fund project in 20/21
200008139074002	Organics Collection Grant - operating (G)	Transfer from Unexpended Grants	0	-440,572	-66,105	374,467	
Total - Operating Projects			76,008	133,450	133,450	0	
<b>Total - Domestic Waste Management</b>			<b>76,008</b>	<b>173,450</b>	<b>173,450</b>	<b>0</b>	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
<b>Entity: 30 - Water Fund</b>							
<b>Capital Projects</b>							
390004139074009	Goulburn WTP Mechanical Works and Entrance	Transfer from Other External Restrictions	0	-23,109	0	23,109	Q4.45 Reduce transfer from reserves re Gbn WTP Mechanical Works in 19/20 for projects to be completed in 20/21
390004801560302	Goulburn WTP Mechanical Works and Entrance	Contracts - Tendered Work	0	23,109	0	-23,109	
390006139076009	Goulburn WTP Raw Water Augmentation	Transfer to Other External Restrictions	0	1,550,000	1,720,245	170,245	Q4.46 Request to increase transfer to reserve re Gbn WTP Raw Water Augmentation in 19/20 to fund project in 20/21
390006801560205	Goulburn WTP Raw Water Augmentation	Materials - General	525	0	525	525	
390006801560302	Goulburn WTP Raw Water Augmentation	Contracts - Tendered Work	29,230	200,000	29,230	-170,770	
390015139074009	Water Quality Sampling System	Transfer from Other External Restrictions	0	-47,359	-14,338	33,021	Q4.47 Reduce transfer from reserve re Water Quality System project in 19/20 to fund the completion of this project in 20/21
390015802560205	Water Quality Sampling System	Materials - General	12,538	0	12,538	12,538	
390015802560302	Water Quality Sampling System	Contracts - Tendered Work	1,800	47,359	1,800	-45,559	Q4.48 Request to carry over unspent funds re Marulan WTP in 19/20 to fund expenditure in 20/21
390021139076009	Marulan WTP Renewal	Transfer to Other External Restrictions	0	0	122,275	122,275	
390021800060320	Marulan WTP Renewal	Consultancy Fees	0	150,000	0	-150,000	
390021801560205	Marulan WTP Renewal	Materials - General	12,464	0	27,725	27,725	Q4.49 Request to carry over unspent funds re Gbn WTP Concrete Repairs in 19/20 to fund completion of project in 20/21
390028139076009	Goulburn WTP Concrete repairs	Transfer to Other External Restrictions	0	0	132,650	132,650	
390028801560205	Goulburn WTP Concrete repairs	Materials - General	26,668	0	26,675	26,675	
390028801560302	Goulburn WTP Concrete repairs	Contracts - Tendered Work	90,662	250,000	90,675	-159,325	
		Total - Capital Projects	173,887	2,150,000	2,150,000	0	
<b>Operating Projects</b>							
300007100160202	Biobank - HSP	Materials - Chemicals	145	1,000	145	-855	Q4.43 Reduce transfers from reserves to match actual expenditure in 19/20 so funds are available in 20/21 for Biobank grant funded project
300007100160205	Biobank - HSP	Materials - General	57,381	2,500	57,381	54,881	
300007100160302	Biobank - HSP	Contracts - Tendered Work	9,916	188,578	11,640	-176,938	
300007139074002	Biobank - HSP	Transfer from Unexpended Grants	0	-85,102	-25,666	59,436	
300007139074009	Biobank - HSP	Transfer from Other External Restrictions	0	-63,476	0	63,476	



**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
300016100160320	Integrated Water Cycle Strategy	Consultancy Fees	0	50,000	0	-50,000	Q4.44 Request to carry over unspent funds re Water Strategy for completion in 20/21
300016139076009	Integrated Water Cycle Strategy	Transfer to Other External Restrictions	0	0	50,000	50,000	
		Total - Operating Projects	67,442	93,500	93,500	0	
		Total - Water Fund	241,329	2,243,500	2,243,500	0	

Entity: 40 - Sewer Fund							
Capital Projects							
490026100141601	SN Growing Local Economies Common St (G)	Cap Grants - Sewerage Services	0	-859,009	0	859,009	Q4.3 Request to carry over funds re SN Growing Local Economies Common St Grant Project
490026139074001	SN Growing Local Economies Common St (G)	Transfer from Developer Contributions	0	-430,045	0	430,045	
490026801560302	SN Growing Local Economies Common St (G)	Contracts - Tendered Work	0	1,289,054	0	-1,289,054	
490008139074009	Marulan WWTP - Renewal	Transfer from Other External Restrictions	0	-560,812	0	560,812	Q4.51 Request to carry over unspent funds re Marulan WWTP in 19/20 to fund project in 21/22
490008139076009	Marulan WWTP - Renewal	Transfer to Other External Restrictions	0	0	417,000	417,000	
490008800060202	Marulan WWTP - Renewal	Materials - Chemicals	250	0	250	250	
490008800060205	Marulan WWTP - Renewal	Materials - General	27,540	0	27,750	27,750	
490008800060302	Marulan WWTP - Renewal	Contracts - Tendered Work	53,391	1,060,812	55,000	-1,005,812	
490009139074009	STWRIS Stage 1 Design and Construction (G)	Transfer from Other External Restrictions	0	-171,057	-69,585	101,472	Q4.52 Reduce transfer from reserve re STWRIS Stage 1 in 19/20 to complete project in 20/21 and apply balance to the Reuse Scheme
490009801560205	STWRIS Stage 1 Design and Construction (G)	Materials - General	4,432	0	4,600	4,600	
490009801560302	STWRIS Stage 1 Design and Construction (G)	Contracts - Tendered Work	64,985	171,057	64,985	-106,072	
49001139076009	STWRIS Stage 2 Reuse Irrigation Scheme (G)	Transfer to Other External Restrictions	0	80,000	398,900	318,900	Q4.53 Request to increase transfer to reserve re STWRIS Stage 2 in 19/20 to fund project in 20/21
490011801560205	STWRIS Stage 2 Reuse Irrigation Scheme (G)	Materials - General	6,685	0	6,685	6,685	
490011801560302	STWRIS Stage 2 Reuse Irrigation Scheme (G)	Contracts - Tendered Work	94,103	420,000	94,415	-325,585	
490028139074001	BP West PS replacement design	Transfer from Developer Contributions	0	-100,000	0	100,000	Q4.54 Reduce transfer from reserve re BP West Pump Station Design in 19/20 to fund project in 20/21
490028801560302	BP West PS replacement design	Contracts - Tendered Work	0	100,000	0	-100,000	

**Proposed Budget Amendments - QTR4BUD**

Account Number	Project Description	Natural Account Description	Actuals - 20PJACT	Current Budget - 20PJQ3	Proposed Budget - 20PJQ4	Amendment	Comment
490029139076009	Gbn WWTP Shed & Revegetation	Transfer to Other External Restrictions	0	0	37,000	37,000	
490029801560205	Gbn WWTP Shed & Revegetation	Materials - General	127,946	0	127,950	127,950	Q4.55 Request to carry over unspent funds re Gbn WWTP Shed Construction in 19/20 to fund completion of project in 20/21
490029801560302	Gbn WWTP Shed & Revegetation	Contracts - Tendered Work	34,838	200,000	34,950	-165,050	
490029801561900	Gbn WWTP Shed & Revegetation	Other Expenses	97	0	100	100	
490031139076009	Rec Area Sewer Pump Station Construction	Transfer to Other External Restrictions	0	0	397,000	397,000	Q4.56 Request to carry over unspent funds re Rec Area Sewer Pump Station Construction in 19/20 to fund project in 20/21
490031801560302	Rec Area Sewer Pump Station Construction	Contracts - Tendered Work	0	397,000	0	-397,000	
490027139076009	Goulburn WWTP Solar	Transfer to Other External Restrictions	0	0	1,692,880	1,692,880	Q4.57 Request to carry over unspent funds re Gbn WWTP Solar in 19/20 to fund project in 20/21
490027801560205	Goulburn WWTP Solar	Materials - General	6,258	0	6,260	6,260	
490027801560302	Goulburn WWTP Solar	Contracts - Tendered Work	0	1,700,000	0	-1,700,000	
490027801561900	Goulburn WWTP Solar	Other Expenses	859	0	860	860	
		Total - Capital Projects	421,383	3,297,000	3,297,000	0	
<b>Operating Projects</b>							
400013100160320	Integrated Water Strategy (Sewer Fund)	Consultancy Fees	0	50,000	0	-50,000	Q4.50 Request to carry over unspent funds re Sewer Strategy in 19/20 to fund completion of project in 20/21
400013139076009	Integrated Water Strategy (Sewer Fund)	Transfer to Other External Restrictions	0	0	50,000	50,000	
		Total - Operating Projects	0	50,000	50,000	0	
		Total - Sewer Fund	421,383	3,347,000	3,347,000	0	

**Grand Total**      4,159,038      11,589,284      11,589,283      -1

**15.5 MONTHLY FINANCIAL REPORT**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Monthly Financial Report** [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report be received and noted for information.

**BACKGROUND**

To provide details on Council's actual income and expenditure compared to the estimate of Council's income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council's year-to-date income and expenditure against the annual budget.



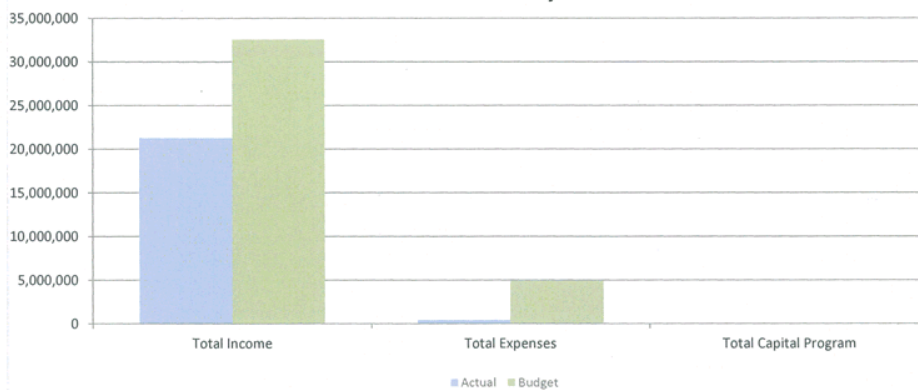


Council Directorate Summary Report for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Executive Services	Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	% of Time:	
								\$ Variance	% of Budget
<b>Income</b>									
	Rates & Annual Charges	21,187,200	20,937,985	0	0	20,937,985	21,187,200	249,215	99%
	Interest & Investment Revenue	540,000	-76,966	0	0	-76,966	540,000	616,966	-14%
	Other Revenues	75,452	1,765	0	0	1,765	75,452	73,687	2%
	Operating Grants & Contributions	6,192,665	0	0	0	0	6,192,665	6,192,665	0%
	Internal Income	4,570,646	373,603	0	0	373,603	4,570,646	4,197,043	8%
	<b>Total Income</b>	<b>32,565,963</b>	<b>21,236,388</b>	<b>0</b>	<b>0</b>	<b>21,236,388</b>	<b>32,565,963</b>	<b>11,329,576</b>	<b>65%</b>
<b>Expense</b>									
	Employee costs	3,402,723	258,470	109,299	0	367,769	3,402,723	3,034,953	11%
	Materials & Contracts	379,070	344	19,195	0	19,539	379,070	359,531	5%
	Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
	Other Expenses	579,679	93,637	15,038	0	108,675	579,679	471,004	19%
	Internal Expenses	506,671	42,222	0	0	42,222	506,671	464,449	8%
	<b>Total Expense</b>	<b>4,869,865</b>	<b>394,672</b>	<b>143,532</b>	<b>0</b>	<b>538,205</b>	<b>4,869,865</b>	<b>4,331,661</b>	<b>11%</b>
	<b>Operating Surplus/(Deficit) before Capital Income</b>	<b>27,696,098</b>	<b>20,841,715</b>	<b>-143,532</b>	<b>0</b>	<b>20,698,183</b>	<b>27,696,098</b>	<b>6,997,915</b>	<b>75%</b>
<b>Capital Income</b>									
	<b>Operating Surplus/(Deficit) after Capital Income</b>	<b>27,696,098</b>	<b>20,841,715</b>	<b>-143,532</b>	<b>0</b>	<b>20,698,183</b>	<b>27,696,098</b>	<b>6,997,915</b>	<b>75%</b>
<b>Non Cash</b>									
	Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
	<b>Total Non Cash</b>	<b>1,723</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,723</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>									
	Capital Works	0	0	0	0	0	0	0	0%
	Asset Sales	0	0	0	0	0	0	0	0%
	<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>									
	<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
	<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>27,697,821</b>	<b>20,841,715</b>	<b>-143,532</b>	<b>0</b>	<b>20,698,183</b>	<b>27,697,821</b>	<b>6,999,638</b>	<b>75%</b>
<b>Reserve Movements</b>									
	Transfers to Internal Reserves	-747,190	0	0	0	0	-747,190	-747,190	0%
	Transfers from Internal Reserves	3,250	0	0	0	0	3,250	3,250	0%
	<b>Total Reserve Movements</b>	<b>-743,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-743,940</b>	<b>-743,940</b>	<b>0%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,953,881</b>	<b>20,841,715</b>	<b>-143,532</b>	<b>0</b>	<b>20,698,183</b>	<b>26,953,881</b>	<b>6,255,698</b>	<b>77%</b>

Summary

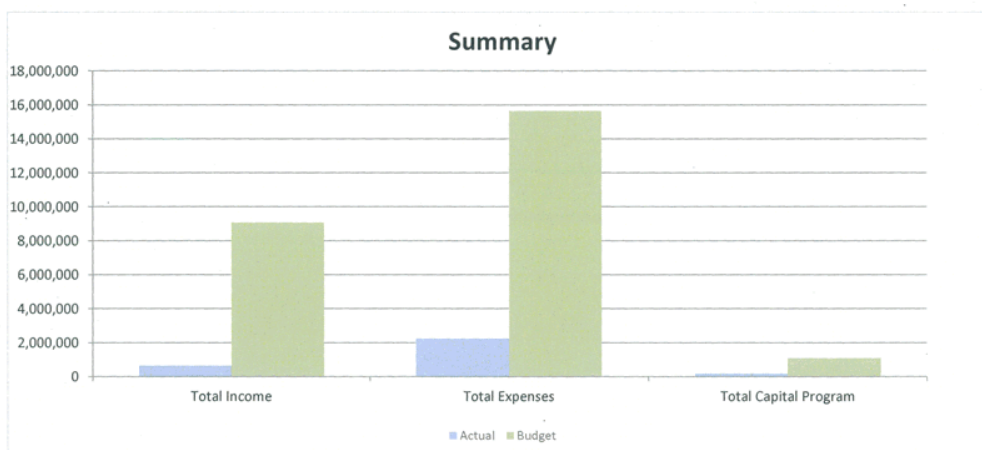




Council Directorate Summary Report for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Description	Original Budget 21PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJ0B	% of Time: 9%	
							\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	351,760	18,445	0	0	18,445	351,760	333,315	5%
Interest & Investment Revenue	15,000	-1	0	0	-1	15,000	15,001	0%
Other Revenues	706,902	40,219	0	0	40,219	706,902	666,683	6%
Operating Grants & Contributions	507,712	46,936	0	0	46,936	507,712	460,776	9%
Internal Income	6,333,858	527,821	0	0	527,821	6,333,858	5,806,037	8%
<b>Total Income</b>	<b>7,915,232</b>	<b>633,420</b>	<b>0</b>	<b>0</b>	<b>633,420</b>	<b>7,915,232</b>	<b>7,281,812</b>	<b>8%</b>
<b>Expense</b>								
Employee costs	6,540,833	409,594	19,568	0	429,163	6,540,833	6,111,671	7%
Materials & Contracts	2,968,381	288,935	636,677	0	925,612	2,968,381	2,042,769	31%
Borrowing Costs	18,405	0	0	0	0	18,405	18,405	0%
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Other Expenses	2,189,630	1,294,364	1,509,899	0	2,804,263	2,189,630	-614,633	128%
Internal Expenses	2,765,692	227,508	0	0	227,508	2,765,692	2,538,183	8%
<b>Total Expense</b>	<b>15,637,520</b>	<b>2,220,401</b>	<b>2,166,145</b>	<b>0</b>	<b>4,386,545</b>	<b>15,637,520</b>	<b>11,250,975</b>	<b>28%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>-7,722,289</b>	<b>-1,586,981</b>	<b>-2,166,145</b>	<b>0</b>	<b>-3,753,125</b>	<b>-7,722,289</b>	<b>-3,969,163</b>	<b>49%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	0	9,596	0	0	9,596	0	-9,596	0%
<b>Operating Surplus/(Deficit) after Capital</b>	<b>-7,722,289</b>	<b>-1,577,385</b>	<b>-2,166,145</b>	<b>0</b>	<b>-3,743,529</b>	<b>-7,722,289</b>	<b>-3,978,759</b>	<b>48%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
<b>Total Non Cash</b>	<b>1,154,580</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,154,580</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-1,091,000	-177,125	-10,436	-882,915	-1,070,476	-1,091,000	-20,524	98%
Asset Sales	1,500	0	0	0	0	1,500	1,500	0%
<b>Total Investing Fund Flows</b>	<b>-1,089,500</b>	<b>-177,125</b>	<b>-10,436</b>	<b>-882,915</b>	<b>-1,070,476</b>	<b>-1,089,500</b>	<b>-19,024</b>	<b>98%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-58,927	0	0	0	0	-58,927	-58,927	0%
<b>Total Financing Fund Flows</b>	<b>-58,927</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-58,927</b>	<b>-58,927</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-7,716,136</b>	<b>-1,754,510</b>	<b>-2,176,581</b>	<b>-882,915</b>	<b>-4,814,005</b>	<b>-7,716,136</b>	<b>-2,902,130</b>	<b>62%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-32,448	0	0	0	0	-32,448	-32,448	0%
Transfers to Other External Reserves	-90,000	0	0	0	0	-90,000	-90,000	0%
Transfers from Internal Reserves	430,000	0	0	0	0	430,000	430,000	0%
Transfers from Developer Contributions	50,000	0	0	0	0	50,000	50,000	0%
Transfers from Other External Reserves	80,000	0	0	0	0	80,000	80,000	0%
<b>Total Reserve Movements</b>	<b>437,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>437,552</b>	<b>437,552</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,278,584</b>	<b>-1,754,510</b>	<b>-2,176,581</b>	<b>-882,915</b>	<b>-4,814,005</b>	<b>-7,278,584</b>	<b>-2,464,578</b>	<b>66%</b>





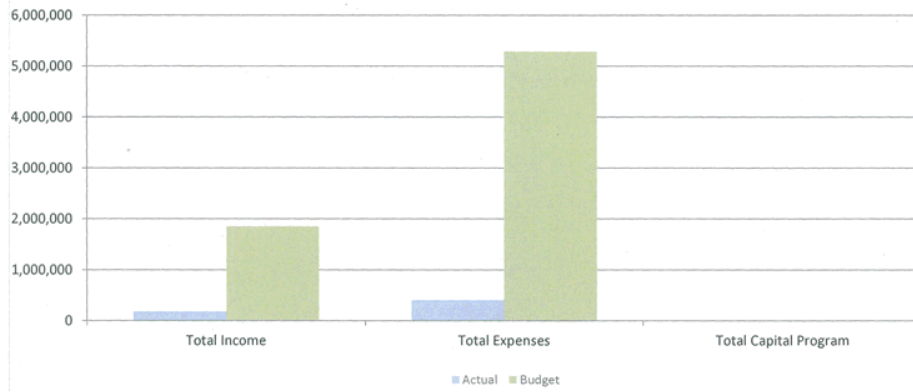
Council Directorate Summary Report for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Planning & Environment

Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Time:
								9%
								% of Budget
<b>Income</b>								
User Charges & Fees	1,239,550	123,131	0	0	123,131	1,239,550	1,116,419	10%
Other Revenues	204,945	38,690	0	0	38,690	204,945	166,255	19%
Operating Grants & Contributions	391,797	16,935	0	0	16,935	391,797	374,862	4%
<b>Total Income</b>	<b>1,836,292</b>	<b>178,756</b>	<b>0</b>	<b>0</b>	<b>178,756</b>	<b>1,836,292</b>	<b>1,657,536</b>	<b>10%</b>
<b>Expense</b>								
Employee costs	3,408,721	253,788	0	0	253,788	3,408,721	3,154,933	7%
Materials & Contracts	370,310	24,611	111,823	0	136,434	370,310	233,876	37%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Other Expenses	47,030	10,570	0	0	10,570	47,030	36,460	22%
Internal Expenses	1,443,720	119,079	0	0	119,079	1,443,720	1,324,641	8%
<b>Total Expense</b>	<b>5,289,838</b>	<b>408,048</b>	<b>111,823</b>	<b>0</b>	<b>519,871</b>	<b>5,289,838</b>	<b>4,769,967</b>	<b>10%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>-3,453,546</b>	<b>-229,291</b>	<b>-111,823</b>	<b>0</b>	<b>-341,114</b>	<b>-3,453,546</b>	<b>-3,112,432</b>	<b>10%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capital</b>	<b>-3,453,546</b>	<b>-229,291</b>	<b>-111,823</b>	<b>0</b>	<b>-341,114</b>	<b>-3,453,546</b>	<b>-3,112,432</b>	<b>10%</b>
<b>Non Cash</b>								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
<b>Total Non Cash</b>	<b>20,057</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,057</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,433,489</b>	<b>-229,291</b>	<b>-111,823</b>	<b>0</b>	<b>-341,114</b>	<b>-3,433,489</b>	<b>-3,092,375</b>	<b>10%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-301,000	-16,934	0	0	-16,934	-301,000	-284,066	6%
Transfers from Internal Reserves	10,000	0	0	0	0	10,000	10,000	0%
Transfers from Developer Contributions	1,000	0	0	0	0	1,000	1,000	0%
<b>Total Reserve Movements</b>	<b>-290,000</b>	<b>-16,934</b>	<b>0</b>	<b>0</b>	<b>-16,934</b>	<b>-290,000</b>	<b>-273,066</b>	<b>6%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,723,489</b>	<b>-246,226</b>	<b>-111,823</b>	<b>0</b>	<b>-358,049</b>	<b>-3,723,489</b>	<b>-3,365,440</b>	<b>10%</b>

Summary



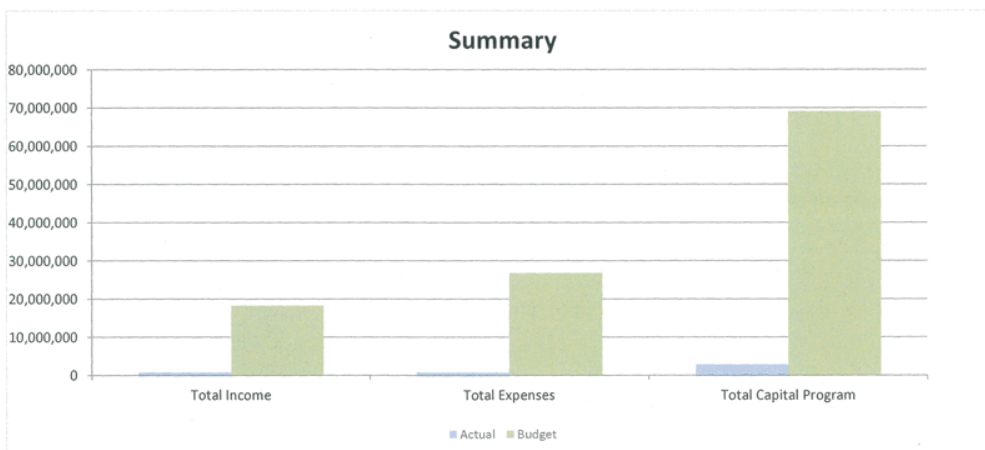




Council Directorate Summary Report for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Operations Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	% of Time: 9%	
							\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	939,090	25,994	0	0	25,994	939,090	913,097	3%
Other Revenues	303,811	19,081	0	0	19,081	303,811	284,730	6%
Operating Grants & Contributions	3,472,079	112,400	0	0	112,400	3,472,079	3,359,679	3%
Internal Income	5,205,764	433,536	0	0	433,536	5,205,764	4,772,227	8%
<b>Total Income</b>	<b>9,920,743</b>	<b>591,010</b>	<b>0</b>	<b>0</b>	<b>591,010</b>	<b>9,920,743</b>	<b>9,329,733</b>	<b>6%</b>
<b>Expense</b>								
Employee costs	7,028,696	453,302	0	0	453,302	7,028,696	6,575,394	6%
Materials & Contracts	4,253,331	138,009	0	1,178,739	1,316,747	4,253,331	2,936,584	31%
Borrowing Costs	141,711	18,148	0	0	18,148	141,711	123,563	13%
Depreciation & Impairment	8,368,895	0	0	0	0	8,368,895	8,368,895	0%
Other Expenses	1,933,033	-138,343	0	0	-138,343	1,933,033	2,071,375	-7%
Internal Expenses	5,057,693	405,416	0	0	405,416	5,057,693	4,652,277	8%
<b>Total Expense</b>	<b>26,783,359</b>	<b>876,532</b>	<b>0</b>	<b>1,178,739</b>	<b>2,055,271</b>	<b>26,783,359</b>	<b>24,728,088</b>	<b>8%</b>
<b>Operating Surplus/(Deficit) before Cap</b>	<b>-16,862,616</b>	<b>-285,522</b>	<b>0</b>	<b>-1,178,739</b>	<b>-1,464,261</b>	<b>-16,862,616</b>	<b>-15,398,355</b>	<b>9%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	41,362,693	311,016	0	0	311,016	41,362,693	41,051,677	1%
<b>Operating Surplus/(Deficit) after Capite</b>	<b>24,500,077</b>	<b>25,494</b>	<b>0</b>	<b>-1,178,739</b>	<b>-1,153,245</b>	<b>24,500,077</b>	<b>25,653,322</b>	<b>-5%</b>
<b>Non Cash</b>								
Depreciation & Impairment	8,368,895	0	0	0	0	8,368,895	8,368,895	0%
<b>Total Non Cash</b>	<b>8,368,895</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,368,895</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-69,130,345	-2,994,226	0	-41,939,880	-44,934,106	-69,130,345	-24,196,239	65%
Asset Sales	520,500	0	0	0	0	520,500	520,500	0%
<b>Total Investing Fund Flows</b>	<b>-68,609,845</b>	<b>-2,994,226</b>	<b>0</b>	<b>-41,939,880</b>	<b>-44,934,106</b>	<b>-68,609,845</b>	<b>-23,675,739</b>	<b>65%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-592,419	-10,268	0	0	-10,268	-592,419	-582,151	2%
Proceeds from Borrowings	21,200,000	0	0	0	0	21,200,000	21,200,000	0%
<b>Total Financing Fund Flows</b>	<b>20,607,581</b>	<b>-10,268</b>	<b>0</b>	<b>0</b>	<b>-10,268</b>	<b>20,607,581</b>	<b>20,617,849</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-15,133,292</b>	<b>-2,979,001</b>	<b>0</b>	<b>-43,118,619</b>	<b>-46,097,619</b>	<b>-15,133,292</b>	<b>30,964,328</b>	<b>305%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-213,996	0	0	0	0	-213,996	-213,996	0%
Transfers to Developer Contributions	-1,861,600	-91,640	0	0	-91,640	-1,861,600	-1,769,960	5%
Transfers to Other External Reserves	-3,900,000	0	0	0	0	-3,900,000	-3,900,000	0%
Transfers from Internal Reserves	716,316	0	0	0	0	716,316	716,316	0%
Transfers from Developer Contributions	2,028,515	0	0	0	0	2,028,515	2,028,515	0%
Transfers from Other External Reserves	1,904,000	0	0	0	0	1,904,000	1,904,000	0%
<b>Total Reserve Movements</b>	<b>-1,326,765</b>	<b>-91,640</b>	<b>0</b>	<b>0</b>	<b>-91,640</b>	<b>-1,326,765</b>	<b>-1,235,125</b>	<b>7%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,460,057</b>	<b>-3,070,640</b>	<b>0</b>	<b>-43,118,619</b>	<b>-46,189,259</b>	<b>-16,460,057</b>	<b>29,729,202</b>	<b>281%</b>

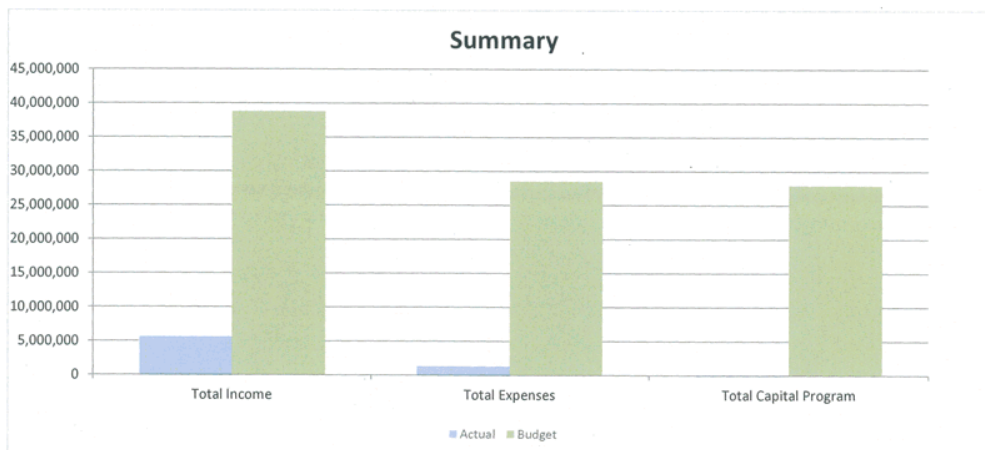




Council Directorate Summary Report for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Utilities								% of Time:	9%
Description	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Budget	
<b>Income</b>									
Rates & Annual Charges	15,992,174	4,837,906	0	0	4,837,906	15,992,174	11,154,267	30%	
User Charges & Fees	12,744,173	693,741	0	0	693,741	12,744,173	12,050,433	5%	
Interest & Investment Revenue	724,155	-228,606	0	0	-228,606	724,155	952,761	-32%	
Other Revenues	206,758	48,390	0	0	48,390	206,758	158,368	23%	
Operating Grants & Contributions	264,000	0	0	0	0	264,000	264,000	0%	
Internal Income	3,456,804	188,559	0	0	188,559	3,456,804	3,268,245	5%	
<b>Total Income</b>	<b>33,388,064</b>	<b>5,539,991</b>	<b>0</b>	<b>0</b>	<b>5,539,991</b>	<b>33,388,064</b>	<b>27,848,074</b>	<b>17%</b>	
<b>Expense</b>									
Employee costs	6,592,215	422,717	0	0	422,717	6,592,215	6,169,498	6%	
Materials & Contracts	5,030,831	122,902	0	1,041,530	1,164,433	5,030,831	3,866,398	23%	
Borrowing Costs	1,116,968	98,292	0	0	98,292	1,116,968	1,018,676	9%	
Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%	
Other Expenses	1,197,900	20,698	0	11,549	32,246	1,197,900	1,165,654	3%	
Internal Expenses	9,164,210	704,858	0	0	704,858	9,164,210	8,459,352	8%	
<b>Total Expense</b>	<b>28,514,745</b>	<b>1,369,467</b>	<b>0</b>	<b>1,053,079</b>	<b>2,422,547</b>	<b>28,514,745</b>	<b>26,092,199</b>	<b>8%</b>	
<b>Operating Surplus/(Deficit) before Capi</b>	<b>4,873,319</b>	<b>4,170,523</b>	<b>0</b>	<b>-1,053,079</b>	<b>3,117,444</b>	<b>4,873,319</b>	<b>1,755,875</b>	<b>64%</b>	
<b>Capital Income</b>									
Capital Grants & Contributions	6,284,553	107,745	0	0	107,745	6,284,553	6,176,808	2%	
<b>Operating Surplus/(Deficit) after Capit</b>	<b>11,157,872</b>	<b>4,278,269</b>	<b>0</b>	<b>-1,053,079</b>	<b>3,225,190</b>	<b>11,157,872</b>	<b>7,932,683</b>	<b>29%</b>	
<b>Non Cash</b>									
Depreciation & Impairment	5,412,621	0	0	0	0	5,412,621	5,412,621	0%	
<b>Total Non Cash</b>	<b>5,412,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,412,621</b>	<b>0</b>	<b>0%</b>	
<b>Investing Fund Flows</b>									
Capital Works	-27,930,604	-65,158	0	-6,793,710	-6,858,868	-27,930,604	-21,071,736	25%	
Asset Sales	0	0	0	0	0	0	0	0%	
<b>Total Investing Fund Flows</b>	<b>-27,930,604</b>	<b>-65,158</b>	<b>0</b>	<b>-6,793,710</b>	<b>-6,858,868</b>	<b>-27,930,604</b>	<b>-21,071,736</b>	<b>25%</b>	
<b>Financing Fund Flows</b>									
Loan Principal	-1,000,366	-55,614	0	0	-55,614	-1,000,366	-944,752	6%	
Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%	
<b>Total Financing Fund Flows</b>	<b>3,279,634</b>	<b>-55,614</b>	<b>0</b>	<b>0</b>	<b>-55,614</b>	<b>3,279,634</b>	<b>3,335,248</b>	<b>-2%</b>	
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-8,080,477</b>	<b>4,157,497</b>	<b>0</b>	<b>-7,846,789</b>	<b>-3,689,293</b>	<b>-8,080,477</b>	<b>-4,391,184</b>	<b>46%</b>	
<b>Reserve Movements</b>									
Transfers to Developer Contributions	-1,000,000	-93,516	0	0	-93,516	-1,000,000	-906,484	9%	
Transfers from Internal Reserves	298,633	0	0	0	0	298,633	298,633	0%	
Transfers from Developer Contributions	4,265,017	0	0	0	0	4,265,017	4,265,017	0%	
Transfers from Other External Reserves	4,500,000	0	0	0	0	4,500,000	4,500,000	0%	
<b>Total Reserve Movements</b>	<b>8,063,650</b>	<b>-93,516</b>	<b>0</b>	<b>0</b>	<b>-93,516</b>	<b>8,063,650</b>	<b>8,157,166</b>	<b>-1%</b>	
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,827</b>	<b>4,063,981</b>	<b>0</b>	<b>-7,846,789</b>	<b>-3,782,809</b>	<b>-16,827</b>	<b>3,765,982</b>	<b>22481%</b>	





Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

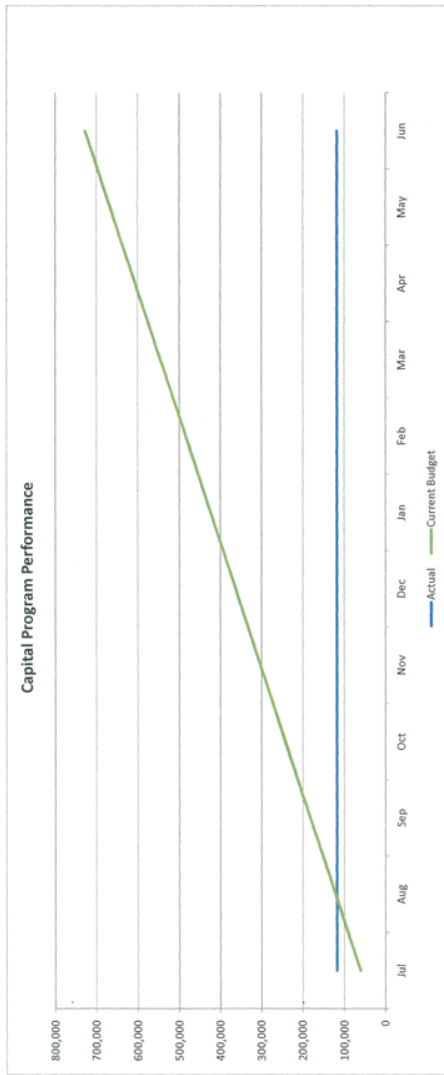
Description	Renewal %	Original Budget 21P10B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21P10B	\$ Variance	% of Budget	Status	Comments
<b>140 - Innovation &amp; Technology</b>											
IT Renewal Assets	Renewal 100%	467,000	83,576	0	6,371	89,947	467,000	377,053	19%	On time, on budget	
Techno Upgrade	Renewal 100%	100,000	19,157	0	0	19,157	100,000	80,843	19%	On time, on budget	
Contingency	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Chambers Video Upgrade	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
56 Clinton St IT Upgrade	Renewal 100%	80,000	0	0	0	0	80,000	80,000	0%	Not due to commence	
		847,000	102,732	0	6,371	109,103	847,000	737,897	13%		
<b>180 - Marketing &amp; Culture</b>											
WC Replacement Assets	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	Not due to commence	
Library Renewal Assets	Renewal 100%	5,000	0	0	3,433	3,433	5,000	1,567	69%	On time, on budget	
Book Resources Gbn Library	Renewal 100%	115,000	2,124	0	115,545	121,670	115,000	-6,670	106%	On time, on budget	Annual order of books placed with various vendors. Will come in under budget.
Art Gallery Acquisitions	Renewal 0%	10,000	0	0	1,750	1,750	10,000	8,250	18%	On time, on budget	
Public Art and Street Art	Renewal 0%	30,000	21,669	0	0	21,669	30,000	8,331	72%	On time, on budget	
Art Gallery - P&E Renewal	Renewal 100%	5,000	0	0	0	0	5,000	5,000	0%	Not due to commence	
Museum Capital Works - Renewal	Renewal 100%	15,000	0	0	909	909	15,000	14,091	6%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	0	49,882	0	750,906	800,788	0	-800,788	0%	Quarterly review, carryover required	Awaiting carryover funds from 19/20 budget
Waterworks Upgrades	Renewal 100%	50,000	0	0	0	0	50,000	50,000	0%	Not due to commence	
		240,000	73,675	0	876,543	950,218	240,000	-710,218	396%		
<b>270 - Property &amp; Community Services</b>											
Howell St Concept Subdivision	Renewal 0%	0	0	0	8,750	8,750	0	-8,750	0%	Quarterly review, carryover required	To be funded out of eventual sale proceeds
Community Centre Furniture	Renewal 100%	4,000	0	0	0	0	4,000	4,000	0%	Not due to commence	
		4,000	0	0	8,750	8,750	4,000	-4,750	215%		
<b>Total Capital Program</b>		<b>1,091,000</b>	<b>176,407</b>	<b>8,750</b>	<b>882,915</b>	<b>1,068,072</b>	<b>1,091,000</b>	<b>22,928</b>	<b>0%</b>		



Corporate and Community Services Capital Report by Business Unit for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Description	Renewal %	Original Budget 21/08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21/08	% of Time: \$ Variance	% of Budget	Status	Comments
									10%		





Date Report Run: 03-Aug-2020

Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending July



Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Budget	Status	Comments
<b>200 - Projects</b>									10%		
Renewing Arts Centre (G)	Renewal 0%	12,804,000	1,659,811	0	13,445,186	15,104,997	12,804,000	-2,300,997	118%	On time, on budget	In line with 20-21 budget
Growing Local Economies (G) 2015-2022	Renewal 0%	3,754,832	8,125	0	36,364	44,489	3,754,832	3,710,343	1%	On time, on budget	In line with 20-21 budget
Aquatic Centre Upgrade (G)	Renewal 0%	15,000,000	454,714	0	26,308,820	26,763,534	15,000,000	-11,763,534	178%	On time, on budget	Requires carry over budget
FP May Street (Park Rd - bridge)	Renewal 0%	0	0	0	109,737	109,737	0	-109,737	0%	On time, on budget	Requires carry over budget
K&G May St East	Renewal 0%	0	1,418	0	71,900	36,618	0	-71,900	0%	On time, on budget	Requires carry over budget
K&G May Street (Existing - Bridge)	Renewal 0%	25,000	0	0	35,200	36,618	25,000	-36,618	0%	Not due to commence	Requires carry over budget
St Lighting and Traffic facilities	Renewal 0%	550,000	9,456	0	18,476	27,932	550,000	-27,932	0%	On time, on budget	Requires carry over budget
SCC Riverside Park Project (G)	Renewal 100%	9,000,000	1,429	0	207,414	208,843	9,000,000	-208,843	0%	On time, on budget	This budget is for Stage 3 of the Walking Track
Wollindilly River/Trail - Stages 2 (G)	Renewal 100%	153,000	9,950	0	9,950	9,950	153,000	143,050	7%	Not due to commence	Requires carry over budget
Regional Hockey Complex - Construction (G)	Renewal 100%	16,000,000	92,727	0	273,217	365,944	16,000,000	-365,944	0%	Not commenced	No funding available at this point
Towning Road Bridge Replacement	Renewal 100%	16,000,000	203,818	0	111,312	315,130	16,000,000	-315,130	0%	On time, on budget	Requires carry over budget
Thornford Road Bridge Replacement (G)	Renewal 0%	57,286,832	2,441,449	0	40,617,625	43,059,074	57,286,832	14,227,758	73%		
Goulburn-Crookwell Rail Trail (G)	Renewal 100%	305,000	523	0	55,611	56,134	305,000	248,866	18%	On time, on budget	
Crookwell Rd - Shared User Path (G)	Renewal 100%	103,484	0	0	103,484	103,484	103,484	0	0%	Not due to commence	
<b>210 - Operations</b>											
RRBG - Taralga Road - Rural (G)	Renewal 100%	100,000	3,929	0	95,530	99,459	100,000	100,000	0%	On time, on budget	
RRBG - Taralga Road - Urban (G)	Renewal 100%	700,000	62,304	0	62,304	124,608	700,000	600,541	14%	On time, on budget	
Drainage General Urban	Renewal 100%	160,000	99	0	99	99	160,000	35,392	78%	On time, on budget	
Gravel Resurfacing	Renewal 100%	322,512	0	0	0	0	322,512	-322,512	0%	Completed	Requires carry over budget
Guardrails - Sealed Rural - Local	Renewal 100%	562,085	114	0	28,955	29,069	562,085	533,016	5%	On time, on budget	
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	451,496	1,364	0	1,364	1,364	451,496	450,132	5%	Not due to commence	
R&L Collector Rd - Veolia Sec94	Renewal 100%	20,000	0	0	20,392	20,392	20,000	-20,392	0%	Completed	Close out commitment
Rural Resealing	Renewal 100%	35,000	0	0	0	0	35,000	35,000	0%	Not due to commence	
Urban Resealing	Renewal 100%	502,000	36,038	0	26,350	62,388	502,000	439,612	12%	On time, on budget	
UR Rehab - Mary St	Renewal 0%	45,000	0	0	0	0	45,000	45,000	0%	On time, on budget	
Other Parks/Reserves Replacements	Renewal 0%	900,000	0	0	339,395	339,395	900,000	560,605	38%	On time, on budget	
City Wide Creek Bed Improvements	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	
Light Fleet Replacements	Renewal 100%	105,000	0	0	0	0	105,000	105,000	0%	Not due to commence	
Minor Plant Replacements	Renewal 100%	200,000	0	0	0	0	200,000	200,000	0%	Not due to commence	
Heavy Fleet Replacements	Renewal 100%	350,000	0	0	0	0	350,000	350,000	0%	Not due to commence	
RRP - Taralga Rd SRR Repair (G)	Renewal 70%	100,000	0	0	22,832	22,832	100,000	-22,832	0%	On time, on budget	Requires carry over budget, in line with 20-21 budget
CPTIGS Bus Shelters (G)	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Footpath Replacement	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
ROUNDABOUTS Future years	Renewal 40%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
RANGE Road - Firing Country Roads (G)	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	120,000	0	0	3,346	3,346	120,000	-117,020	2%	Completed	Close out commitment
RHL Amrose Rd - Gunlake Sec 94	Renewal 100%	0	251,266	0	29,060	280,326	0	-280,326	0%	On time, on budget	Requires carry over budget, in line with 20-21 budget
RHL Cullulla Rd - MultiQuip Sec94	Renewal 0%	0	0	0	59,074	59,074	0	-59,074	0%	Completed	Close out commitment
RHL Lerrera Rd - HI Quality Sec 94	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Crookwell / Mary's Mount Rds Intersection	Renewal 0%	1,401,358	145	0	145	145	1,401,358	1,155,666	18%	On time, on budget	
Blackspot - Middle Arm Road	Renewal 100%	108,053	101,423	0	0	101,423	108,053	-6,630	0%	Not due to commence	
Blackspot - Fitzroy St (near Lamarra Pl)	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	
Drainage Fitzroy St (near Lamarra Pl)	Renewal 0%	205,000	0	0	0	0	205,000	205,000	0%	Not due to commence	
RT8 Romeroy Rd - SRR Construction (G)	Renewal 90%	150,000	0	0	0	0	150,000	150,000	0%	Not due to commence	
Blackspot Mountain Ash (G)	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	
Urban Road Rehabilitation	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	
Gravel Pit Rehab/Improvements	Renewal 50%	0	0	0	0	0	0	0	0%	Not due to commence	
Kerb & gutter Replacement	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	
Drainage General Rural	Renewal 0%	0	0	0	0	0	0	0	0%	Not due to commence	



Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending July



Date Report Run: 03-Aug-2020

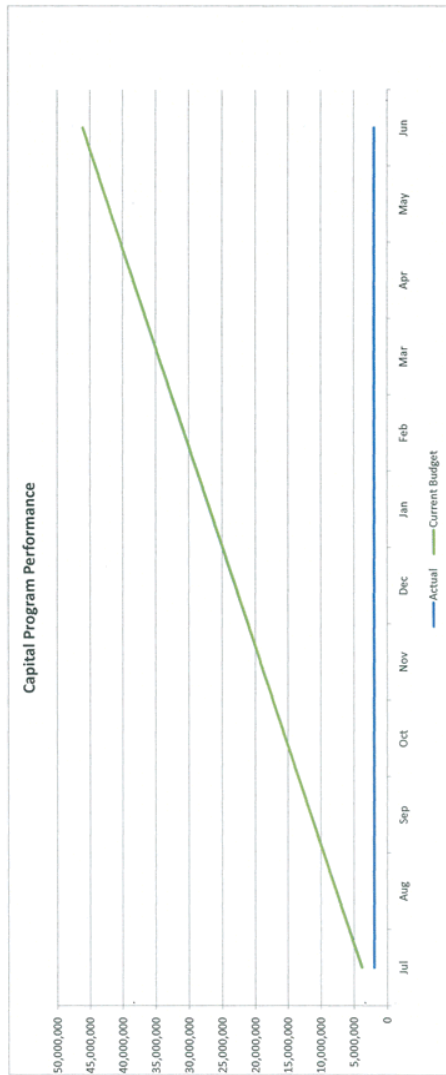
Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21PJOB	\$ Variance	% of Time	% of Budget	Status	Comments
R2R Windellama Road Rehabilitation (G)	Renewal 100%	720,865	9,329	0	35,439	44,768	720,865	676,097	6%	0%	On time, on budget	
R2R Forbes Street Reconstruction (G)	Renewal 100%	133,192	0	0	8,282	8,282	133,192	124,910	6%	0%	Not due to commence	
R2R Bourke Street Rehabilitation (G)	Renewal 100%	207,000	0	0	6,364	6,364	207,000	200,636	3%	0%	Not due to commence	
R2R Auburn - Mundy R/About Rehab (G)	Renewal 100%	99,200	0	0	0	0	99,200	99,200	0%	0%	Not due to commence	
Victoria Park Precinct Parking Alterations	Renewal 70%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Blackspot - Bourke/Admission Roundabout (G)	Renewal 0%	35,865	0	0	0	0	35,865	35,865	0%	0%	Not due to commence	
Blackspot - Taralga Road Upgrade (G)	Renewal 100%	804,403	0	0	0	0	804,403	804,403	0%	0%	Not due to commence	
<b>220 - Community Facilities</b>		<b>9,426,513</b>	<b>465,171</b>	<b>0</b>	<b>941,545</b>	<b>1,406,715</b>	<b>9,426,513</b>	<b>8,019,798</b>	<b>15%</b>	<b>15%</b>		
Floor Coverings Records Storage Area	Renewal 0%	0	0	0	14,095	14,095	0	-14,095	0%	0%	Completed	Close out commitment
Plant & Equipment - Aquatic Centre	Renewal 100%	0	0	0	2,237	2,237	0	-2,237	0%	0%	Completed	Close out commitment
Recreation Area Improvements	Renewal 100%	50,000	0	0	0	0	50,000	50,000	0%	0%	Not due to commence	
Belmore Park Improvements	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	0	0	0	0	50,000	50,000	0%	0%	Not due to commence	
CBD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	Not due to commence	
Playground Facility Renewals	Renewal 100%	70,000	0	0	0	0	70,000	70,000	0%	0%	Not due to commence	
Memorial Gardens Beams	Renewal 0%	30,000	0	0	0	0	30,000	30,000	0%	0%	Not due to commence	
Building Asset Replacement	Renewal 100%	40,000	19,602	0	0	19,602	40,000	20,398	49%	49%	Not due to commence	
Civic Centre Furniture & Fittings	Renewal 100%	30,000	0	0	8,239	8,239	30,000	21,761	27%	27%	Not due to commence	Transfer to Community Services
Clinton St Offices Upgrade	Renewal 100%	50,000	4,805	0	18,416	23,221	50,000	26,779	46%	46%	Not due to commence	
Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	Not due to commence	
CBD Masterplan Implementation	Renewal 0%	500,000	0	0	0	0	500,000	500,000	0%	0%	On time, on budget	In line with 20-21 budget
Public Conveniences Renewal	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Civic Centre Security Renewal	Renewal 100%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
Civic Centre Renewal - Air Conditioner	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	Not due to commence	
Hetherington St Depot Workshop Renewal	Renewal 100%	600,000	2,105	0	12,236	14,341	600,000	585,659	2%	2%	On time, on budget	In line with 20-21 budget
Sports Grounds Renewal Future Years	Renewal 100%	50,000	3,500	0	47,403	50,903	50,000	-903	102%	102%	On time, on budget	
Japanese Garden - Victoria Park	Renewal 0%	250,000	0	0	0	0	250,000	250,000	0%	0%	Not due to commence	
George Street Marulan Landscaping	Renewal 0%	25,000	28,636	0	0	28,636	25,000	-3,636	115%	115%	On time, on budget	Overspend to be recouped from Marulan discretionary fund
Woolindilly Walking Track - Eastgrove (G)	Renewal 0%	70,000	1,463	0	90,004	91,466	70,000	-91,466	0%	0%	On time, on budget	Requires carry over budget
Conversation Pit - Victoria Park	Renewal 0%	12,000	0	0	0	0	12,000	12,000	0%	0%	Not due to commence	
Veolia Arena Surfaces Resealing	Renewal 100%	250,000	0	0	0	0	250,000	250,000	0%	0%	Not due to commence	
Seiffert Oval Grandstand Improvements	Renewal 100%	0	1,650	0	6,709	8,359	0	-8,359	0%	0%	On time, on budget	Grant project, budget to be allocated
Cookbundoon Amenities Building	Renewal 0%	0	0	0	16,174	16,174	0	-16,174	0%	0%	On time, on budget	No funding available at this point
Hockey Facility - Goulburn Workers Arena	Renewal 100%	0	0	0	92,569	92,569	0	-92,569	0%	0%	On time, on budget	Requires carry over budget
Outdoor Lighting Upgrade - Aquatic Centre	Renewal 100%	0	25,845	0	60,305	86,150	0	-86,150	0%	0%	On time, on budget	Grant project, budget to be allocated
Goulburn Showground Rec Area NSW Stimulus (G)	Renewal 65%	0	0	0	0	0	0	0	0%	0%	On time, on budget	
North Park Storage Shed Gbn Jnr Rugby League	Renewal 0%	2,417,000	87,607	0	9,068	9,068	2,417,000	1,951,938	19%	19%	On time, on budget	
<b>230 - Asset &amp; Design</b>		<b>69,130,345</b>	<b>2,994,226</b>	<b>0</b>	<b>41,939,880</b>	<b>44,934,106</b>	<b>69,130,345</b>	<b>24,196,239</b>	<b>0%</b>	<b>0%</b>		
Survey Equipment	Renewal 100%	0	0	0	309	309	0	-309	0%	0%	On time, on budget	
On-Road Cycleways in CBD (G)	Renewal 0%	0	0	0	2,945	2,945	0	-2,945	0%	0%	On time, on budget	
<b>Total Capital Program</b>		<b>69,130,345</b>	<b>2,994,226</b>	<b>0</b>	<b>41,939,880</b>	<b>44,934,106</b>	<b>69,130,345</b>	<b>24,196,239</b>	<b>0%</b>	<b>0%</b>		



Operations Capital Report by Business Unit for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Description	Renewal %	Original Budget 21PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z1PJOB	% of Time: % Variance	% of Budget	Status	Comments
									10%		



Utilities Capital Report by Business Unit for 2020/21  
for YTD Period Ending July



Date Report Run: 03-Aug-2020

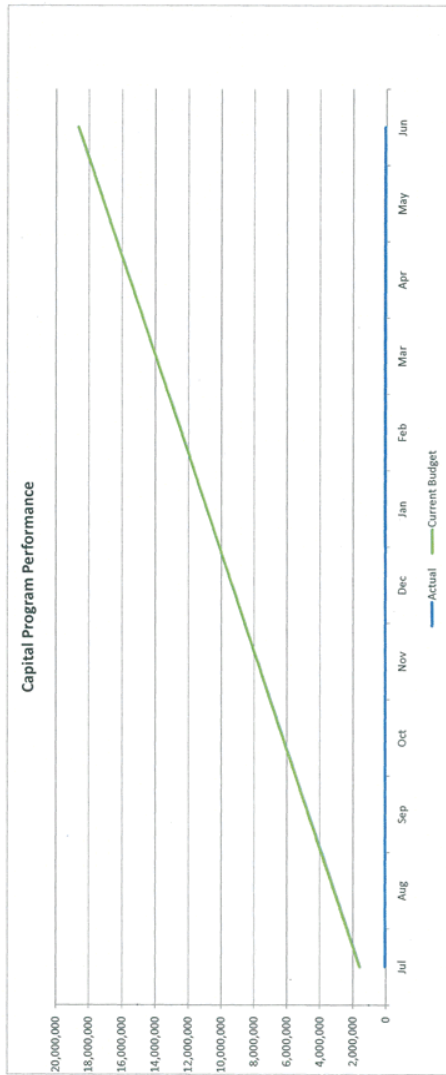
Description	Renewal %	Original Budget 21/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 21/IOB	\$ Variance	% of Time	% of Budget	Status	Comments
<b>240 - Waste Management</b>												
Environmental Improvement Works Goulburn	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Environmental Improvement Works Manildra	Renewal 100%	30,000	0	0	0	0	30,000	30,000	0%	0%	On time, on budget	
Replacement Bins & Litters	Renewal 100%	80,000	0	0	0	0	80,000	80,000	0%	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	0	0	0	326,554	326,554	0	-326,554	0%	0%	Quarterly review, carryover required	Carry over required from 1920FY budget. Includes Grant funding.
Tirago WMC Improvements - Power CO	Renewal 0%	0	0	0	7,955	7,955	0	-7,955	0%	0%	Quarterly review, carryover required	Carry over required from 1920FY budget to allow funds for Tarago Septic and CCTV.
Goulburn WMC Improvements - New	Renewal 0%	7,300,000	4,009	0	4,009	4,009	7,300,000	7,295,991	0%	0%	On time, on budget	Design nearing completion. Council will seek Grant funding for construction.
Commercial Waste Tubs - Renew	Renewal 100%	40,000	0	0	18,782	18,782	40,000	21,218	47%	47%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	0%	On time, on budget	
		7,555,000	4,009	0	353,291	357,300	7,555,000	7,197,700	5%	5%	Completed	Commitment to be moved
<b>250 - Water Services</b>												
Goulburn Telemetry Upgrade - Water	Renewal 100%	0	0	0	13	13	0	-13	0%	0%	Completed	Commitment to be moved
Goulburn WTP Raw Water Augmentation	Renewal 0%	3,000,000	0	0	0	0	3,000,000	3,000,000	0%	0%	On time, on budget	
Goulburn Retention Renewal	Renewal 100%	2,500,000	3,500	0	2,509,725	2,513,225	2,500,000	-13,225	101%	101%	On time, on budget	Committed works for this financial year
Water Connections - Private Works	Renewal 100%	25,2014	12,074	0	1,818	13,893	252,014	238,121	6%	6%	On time, on budget	
Water Meter Replacement	Renewal 100%	60,000	541	0	18,913	18,913	60,000	41,087	32%	32%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	0	0	2,632	2,632	0	-2,632	0%	0%	On time, on budget	Carry over required from 1920FY budget.
Manildra WTP Renewal	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Goulburn WTP Concrete repairs	Renewal 0%	0	0	0	9,236	9,236	0	-9,236	0%	0%	On time, on budget	Carry over required from 1920FY budget.
Chlorination Systems renewal	Renewal 100%	0	695	0	0	695	0	-695	0%	0%	Completed	Works completed 1920FY
Peljar Dam Amenities Water Service Replacement	Renewal 100%	100,000	0	0	0	0	100,000	99,275	1%	1%	On time, on budget	
Peljar Dam Safety and Rehabilitation	Renewal 0%	25,000	725	0	0	725	0	-25,000	0%	0%	On time, on budget	
Manildra PS Footcoun Design & Replacement/Sandblasting of Bank	Renewal 100%	200,000	0	0	0	0	200,000	200,000	0%	0%	Not commenced	
Water Services Shed Main Renewal	Renewal 100%	30,000	0	0	0	0	30,000	30,000	0%	0%	On time, on budget	
WSM Growing Local Economies Common St (G)	Renewal 0%	623,590	0	0	390,509	390,509	623,590	232,681	63%	63%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	30,000	4,650	0	4,278	8,928	30,000	21,072	30%	30%	On time, on budget	
		6,520,604	22,186	0	2,936,984	2,959,170	6,920,604	3,961,434	43%	43%	Completed	
<b>260 - Waste Water Services</b>												
Manildra Pump Station Improvements	Renewal 100%	1,000,000	0	0	7,515	7,515	1,000,000	992,485	1%	1%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	0	0	13,950	13,950	45,000	31,050	31%	31%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	0	0	2,000,014	2,000,014	2,000,000	-14	100%	100%	On time, on budget	Committed works for this financial year
Sewer Connections - Private Works	Renewal 100%	100,000	833	0	909	1,742	100,000	98,258	2%	2%	On time, on budget	
Manildra WWTP - Renewal	Renewal 100%	5,000,000	201	0	148,316	148,517	5,000,000	4,851,483	3%	3%	Completed	Carry over required from 1920FY budget.
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	0	0	35,335	35,335	0	-35,335	0%	0%	Completed	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	5,000,000	2,687	0	652,519	655,206	5,000,000	4,344,795	13%	13%	On time, on budget	
Gbn WWTP Electrical/Mechanical Renewals	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	On time, on budget	
Goulburn WWTP Solar	Renewal 0%	0	34,673	0	617,635	652,308	0	-652,308	0%	0%	On time, on budget	Carry over required from 1920FY budget.
Gbn WWTP Shed & Renovation	Renewal 0%	0	299	0	0	299	0	-15,175	0%	0%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	10,000	269	0	0	269	10,000	9,731	3%	3%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	150,000	0	0	12,366	12,366	150,000	137,634	8%	8%	On time, on budget	
		13,455,000	38,963	0	3,503,455	3,542,399	13,455,000	9,912,601	26%	26%	Completed	
<b>Total Capital Program</b>		<b>27,930,604</b>	<b>65,158</b>	<b>0</b>	<b>6,793,710</b>	<b>6,858,868</b>	<b>27,930,604</b>	<b>21,071,736</b>	<b>0%</b>	<b>0%</b>		



Utilities Capital Report by Business Unit for 2020/21  
for YTD Period Ending July

Date Report Run: 03-Aug-2020

Description	Renewal %	Original Budget	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget	% of Time: \$ Variance	% of Budget	Status	Comments
		21PJOB					21PJOB	10%			



**15.6 STATEMENT OF INVESTMENTS & BANK BALANCES**

**Author:** Beverley Moore, Accountant

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Statement of Investments & Bank Balances** [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 01 August 2020

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of June 2020 was \$101,089,457 meaning that this month’s balance of \$94,134,034 equates to a decrease of \$6,955,423 in investments and cash held.  
The table on the following page outlines the reasons for this decrease.



<b>Receipts</b>		
Rates and Water Receipts	3,317,342	
Financial Assistance Grant		
Sundry Debtors	919,596	
Investment Redeemed		
S64/94 Income	202,091	
Other Income (including interest, term deposits redeemed)	851,869	
<b>Total Receipts</b>		<b>5,290,898</b>
<b>Payments</b>		
Salaries and Wages	2,515,995	
Payments to Creditors	9,730,326	
<b>Total Payments</b>		<b>12,246,321</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>(6,955,423)</b>

**3. Investments matured/defaulted this financial year**

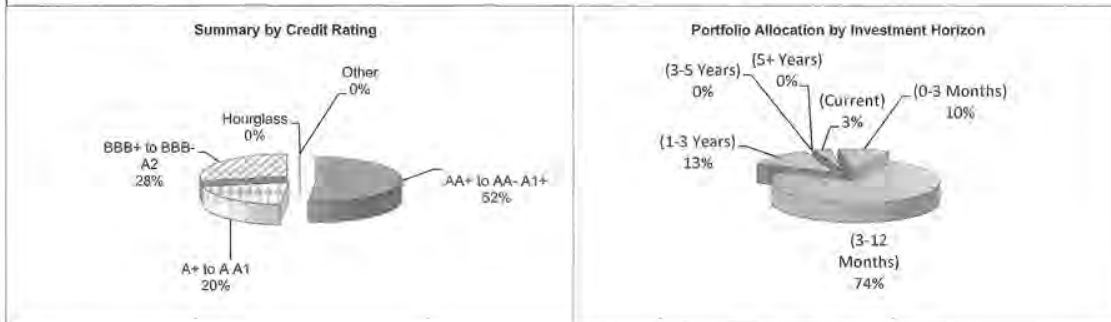
No investments have matured or defaulted in the 2020/21 financial year.

Performance Indicators - Investments and Interest Earned - As at 03 August 2020

Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	47,758,016	47,758,016	51.49%	100%
2	A+ to A	A1	0	19,000,000	19,000,000	20.48%	100%
3	BBB+ to BBB-	A2	0	26,000,000	26,000,000	28.03%	30%
4	Hourglass		0	0	0	0.00%	0%
5	Other		0	0	0	0.00%	5%
			0	92,758,016	92,758,016	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	2,758,016.00	2.97%	100.00%
B	Working Capital	(0-3 Months)	9,000,000.00	9.70%	90.00%
C	Short Term	(3-12 Months)	69,000,000.00	74.39%	80.00%
D	Medium Term	(1-3 Years)	12,000,000.00	12.94%	30.00%
E	Medium To Long Term	(3-5 Years)	-	0.00%	30.00%
F	Long Term	(5+ Years)	-	0.00%	0.00%
			92,758,016		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	<b>Benchmark Rate - Average for 2019/2020</b>		
	Benchmark Rate -Average for 2019/2020		0.7236%
	Portfolio Over Benchmark	90,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	90,000,000	
	Excludes At Call	2,758,016	
	Total including At Call	92,758,016	
2	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2020		1.0150%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2019		0.8731%
	Benchmark - 90 Day BBSW Average for November 2019		0.9092%
	Benchmark - 90 Day BBSW Average for December 2019		0.9001%
	Benchmark - 90 Day BBSW Average for January 2020		0.8864%
	Benchmark - 90 Day BBSW Average for February 2020		0.8880%
	Benchmark - 90 Day BBSW Average for March 2020		0.8880%
	Benchmark - 90 Day BBSW Average for April 2020		0.1708%
	Benchmark - 90 Day BBSW Average for May 2020		0.0958%
	Benchmark - 90 Day BBSW Average for June 2020		0.1015%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>0.7236%</b>



**Statement of Investment and Bank Balances as at 03 August 2020**

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.00%	\$ 2,758,016
Bendigo & Adelaide Smr FRN	18/08/2020	FRN	A2	3.24%	\$ 2,000,000
Rabo 1826 Day TD - Curve	1/06/2021	TD	A1	3.30%	\$ 3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A2	3.50%	\$ 2,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	1.65%	\$ 3,000,000
Westpac 365 Day TD	21/09/2020	TD	A1+	1.63%	\$ 5,000,000
AMB 365 Day TD - Curve	2/12/2020	TD	A2	1.70%	\$ 2,000,000
Bank Of Queensland 182D TD	14/08/2020	TD	A2	1.60%	\$ 2,000,000
NAB 365 Day TD - NAB 9296 1144	16/02/2021	TD	A1+	1.52%	\$ 10,000,000
ING Bank Australia 735 Day TD - RimSec	22/02/2022	TD	A1	1.60%	\$ 2,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2021	TD	A2	1.65%	\$ 1,000,000
NAB 365 Day TD - NAB 9295 1144	4/03/2021	TD	A1+	1.30%	\$ 10,000,000
BankVic 273D TD - Curve	16/12/2020	TD	A2	1.75%	\$ 3,000,000
ING Bank Australia 729 Day TD - Curve	17/03/2022	TD	A1	1.50%	\$ 2,000,000
My State Financial Credit Union 245 Day TD - RimSec	8/12/2020	TD	A2	1.80%	\$ 3,000,000
Macquarie Bank 365 Day Term Deposit	8/04/2021	TD	A1	1.70%	\$ 7,000,000
Macquarie Bank 365 Day Term Deposit	22/04/2021	TD	A1	1.70%	\$ 5,000,000
AMP 182 Day TD - Curve	17/11/2020	TD	A2	1.65%	\$ 5,000,000
NAB 365 Day TD - NAB 9295 1144	2/06/2021	TD	A1+	1.00%	\$ 10,000,000
AMP 182 Day TD - RimSec	1/12/2020	TD	A2	1.60%	\$ 3,000,000
Westpac 731 Day TD	27/06/2022	TD	A1+	1.01%	\$ 5,000,000
Westpac 365 Day TD	29/06/2021	TD	A1+	0.97%	\$ 5,000,000
<b>Total Investments Held</b>					\$ 92,758,016

<b>Total Investments Held</b>	\$	92,758,016
Balance as per Passbook-Commonwealth Bank	622,451.11	
Add: Outstanding deposits	101,192.49	
Less: Unpresented cheques	4,401.18	
<b>Balance as per Cash Book-Commonwealth Bank</b>		719,242.42
<b>Add- Trust Fund</b>		656,775.58
<b>Total Cash &amp; Investments @ 03/08/2020</b>		94,134,034.00



**15.7 ST CLAIR CONSERVATION WORKS - STATUS REPORT**

**Author:** Sarah Ruberto, Business Manager Marketing Events & Culture

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<p><b>Link to Community Strategic Plan:</b></p>	<p>EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.</p> <p>IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.</p>
<p><b>Cost to Council:</b></p>	<p>The 2019/20 total budget allocation for this project is \$1,042,541 excl. GST. \$372,683.54 has already been expended, and the total budget fully committed. A further \$100,000 has been allocated as a contingency for this project.</p> <p>It is noted that no further funds are allocated in the forward budget for this project.</p>
<p><b>Use of Reserve Funds:</b></p>	<p>The project is part funded from a \$717,126 transfer from the St Clair Restoration Reserve (38209). This reserve is to be fully exhausted at the end of this project.</p> <p>There is also funding of \$270,915 transferred from the following unexpended grants:</p> <ul style="list-style-type: none"> <li>- Office Environment &amp; Heritage (38288) – \$80,085</li> <li>- Club Grants (38241) – \$190,830</li> </ul> <p>Again, both of these reserves will be fully exhausted at the end of this project.</p> <p>If the full \$100,000 contingency from the Special Projects Reserve is utilised, that reserve is expected to have a balance of \$1,541,448 at 30 June 2024 based on current budget allocations</p>

**RECOMMENDATION**

That the report from the Business Manager Marketing, Events & Culture on the status of the St Clair Conservation Works be received.

**BACKGROUND**

To provide Council with an update on the current status of the St Clair Conservation Works.

**REPORT**

The Conservation Works at St Clair commenced in May, following the appointment of Longstone Pty Ltd as a result of their successful tender. This report provides an update of works completed on site, with an update report to be provided to Council monthly.

**Program**

Longstone Pty Ltd are ahead of schedule and have completed an impressive amount of work since their mid-May commencement. The major tasks and milestones are noted below.

<b>Task Description</b>	<b>% completion</b>	<b>Comment</b>
Preliminary work	100%	Complete
Site establishment	100%	Complete
Demolition	100%	Complete
Asbestos removal	100%	Complete
NW Drainage cell	100%	Complete
Excavation	100%	Complete
Mould & moisture remediation and sub-floor ventilation	90%	Awaiting mould & moisture clearance
Roofing & Guttering (Villa)	0%	In progress
Carpentry	10%	In progress
Brickwork	30%	In progress. Piers completed. Repointing of Villa chimneys completed.
Steel balcony & stair	0%	In progress
Electrical	20%	Urgent works completed to address safety issues. Finalising scope of works and costs.

As reported at the last meeting, the outcome of the final construction certificate was pending. The final construction certificate was issued on 09 July 2020, with the previous concerns related to access, egress and in particular, fire safety measures addressed. This will have a budget impact, largely related to the installation of an integrated fire alarm system in both buildings and other measures to address fire safety requirements.

At the time of reporting, the new roof and guttering for the Villa is being installed. The removal of the former roof has provided an opportunity to capture photos of the original shingle roof underneath and other features hidden by more modern additions. A detailed photo archive is being kept of the total conservation works and findings for future reference.

The coming weeks will see the contractor focus on:

- Clearance from mould & moisture expert for remediation works
- Finalising roof and gutter replacement of Villa
- Removal of scaffolding from Villa
- Reinstatement of floors throughout Villa and Coach House
- Electrical upgrade throughout to bring electrical wiring up to code, this include relocation of meter box and new power supply to the street
- Production of steel balcony and stair

**Budget and expenditure**

To date, progress claims have been received for \$320,263.64.

As reported last month, the costs of the Fire Engineering Report was not included in the original estimates, and the relevant performance solutions also need to be accounted for i.e. fire extinguishers, integrated smoke alarms throughout prior to occupation. This will be managed through monitoring of the project budget and revising the overall scope of works where possible. A

tender variation will be required to address the electrical works, due to the requirement to install a new service to the pole, and to bring aspects of the wiring up to code. The details for these additional works are being finalised with the project manager, architect, contractor and electrical contractor.

### **Contractual Issues**

No contractual issues to report.

### **Community Engagement**

Business Manager Marketing, Events & Culture – Sarah Ruberto (Project Manager) attended the 23 July 2020 History Goulburn Meeting to update the membership on the conservation works. The presentation was well received, with many members commenting on the complexities of the conservation works and the progress being made.

### **Project images**



No foundation in ground floor rooms. Bricks sitting directly on the dirt.



50-year termite guard installed throughout due to extensive termite damage to previous timbers.





Damp proof injection underway in ground floor rooms.



Image of original shingled roof prior to new roof being installed.



New roof being installed at rear, using short sheets as was the original heritage method.





Re-pointing of chimneys on the Villa.



New gutters being installed using traditional methods



Demolition now complete. Sheds between the Villa and Coach House demolished.

**15.8 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - JULY 2020 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Royal Lifesaving Draft Report (separately enclosed) 
  2. 3D Internal Images Aquatic Centre (separately enclosed) 

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$27,032,756 for construction costs and \$2,845,000 for Council costs.  Expenditure to date is \$1,657,570.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves:  Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**REPORT**

This is the July 2020 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**Program**

The following table has been updated with the construction program. Preliminary tasks are generally progressing in accordance with the initial program with demolition of the existing indoor pool hall to commence in August 2020 and earthworks to commence in September 2020. This table will be reviewed monthly to monitor site progress.

Site service relocations have progressed over the last month with electrical and gas services disconnected to the existing indoor pool building. A temporary water service has also been completed to service the existing outdoor 50m pool during the construction period. The microwave dish for Council's internet connection to the site has been relocated from the indoor pool building to the 50m pool plant room building. The lighting upgrade of the existing lights around the 50m pool has commenced and is expected to be completed by the end of August 2020.

During excavation works for the water service relocation some asbestos pipework was encountered. This was managed as per the contractor's asbestos management plan. This

asbestos was not identified in the site hazardous material assessment report. Additional hazardous materials may be encountered during demolition and excavation works and as such will be assessed as a consolidated hazardous material claim.

The next two months will see site works commence. Firstly with demolition of the existing indoor pool building and secondly with earthworks for the new pool hall. The amended design plans will be finalised and a construction certificate will be sought for the building works.

Task description	Start	Finish	Comment
• Design amendment by FDC	27-03-20	30-08-20	Commenced & ongoing
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	Complete
• DA modification submission	15-05-20	15-06-20	Complete
• Design amendment review # 2 by GMC	16-06-20	29-06-20	Complete
• Demolition Construction Certificate	01-07-20	07-08-20	Complete
• Demolition of existing indoor pool	20-07-20	21-09-20	Commenced & ongoing
• Design amendment review # 3 by GMC	27-07-20	30-08-20	
• Issue Final Construction Drawings	30-08-20	21-09-20	
• Site works / earthworks	23-09-20	18-12-20	
• Leisure pool / main pool hall	17-11-20	18-11-21	
• Warm water pool hall / admin area	22-12-20	03-01-22	
• Grandstand	23-02-21	06-04-21	
• External works	28-07-21	08-09-21	
• Western car park	21-07-21	08-09-21	
• Eastern car park	04-08-21	06-09-21	
• Commissioning / handover	29-10-21	26-01-22	

The weekly design coordination meetings have continued throughout July. The contractor has been finalising documentation for the demolition construction certificate. Also, tendering of works packages has commenced with all building services out for tender.

The DA modification was submitted in July 2020 and determination is expected by the end of August 2020. Once the DA modification is approved the final construction certificate can be obtained. This will allow continuity of site works from demolition to early construction tasks.

Royal Life Saving NSW carried out an initial facility assessment (Stage 1) on the current design, focusing on:

- General aquatic safety;
- General aquatic operations;
- Aquatic facility design.

The assessment highlighted a range of issues that require further consideration as the current design evolves into the final design. A follow up assessment (Stage 2) will be carried out to verify issues raised during the Stage 1 assessment have been addressed in the final plans. The Stage 1 assessment report is attached for information.

**Project Budget and Expenditure**

Expenditure Component	Budget Amount	Actual Expenditure
Construction Costs		
• Stage 1 construction	\$26,353,247	\$977,655
• Gymnasium	\$679,509	-
Sub-total	\$27,032,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$247,091
• Preliminary works	\$650,000	\$432,825

• Café & gym fit-out	\$300,000	-
• Extra 100 kW solar	\$195,000	-
• Contingency	\$1,300,000	-
Sub-total	\$2,845,000	\$679,915
Total	\$29,877,756	\$1,657,570

The expenditure to date is for works on the outdoor 50m pool, design and tender documentation finalisation, tendering, project management costs, design amendments, planning approval and service relocation tasks.

The July 2020 progress claim has been received for \$430,885.

This claim represents works carried out to by various consultants on design amendments, planning tasks, building certifier work and service relocations.

### **Project Variations.**

Nil variations to report for July 2020.

### **Contractual Issues**

Contract documentation is currently being compiled for final signing.

Nil contract issues to report for July 2020.

### **Priorities for next month**

The main tasks for August 2020 are to continue with the design development process to finalisation of the design plans. Demolition of the existing indoor pool hall will also commence.

Documentation for the final CC will also commence to permit construction work to follow demolition. A SOD turning ceremony is planned for 14 August 2020 to acknowledge the commencement of site works.

### **Project Control Group (PCG)**

A condition of the project funding agreement is to establish a PCG to monitor and review the progress of the project. The Office and Sport and Goulburn Mulwaree Council are to be represented on the PCG. This status report also serves as the monthly status report discussed at the PCG meetings.

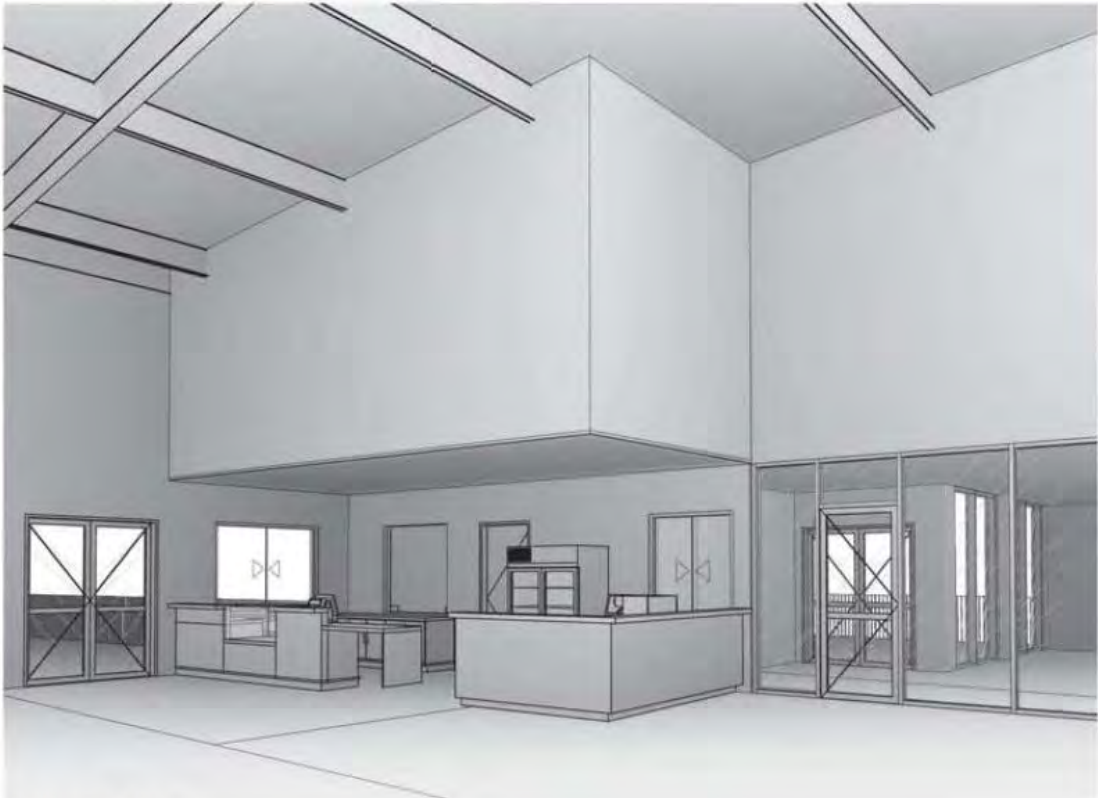
The July 2020 PCG Meeting occurred on 5 August 2020 at site. The August 2020 PCG meeting is scheduled for 27 August 2020.

### **Project Risks**

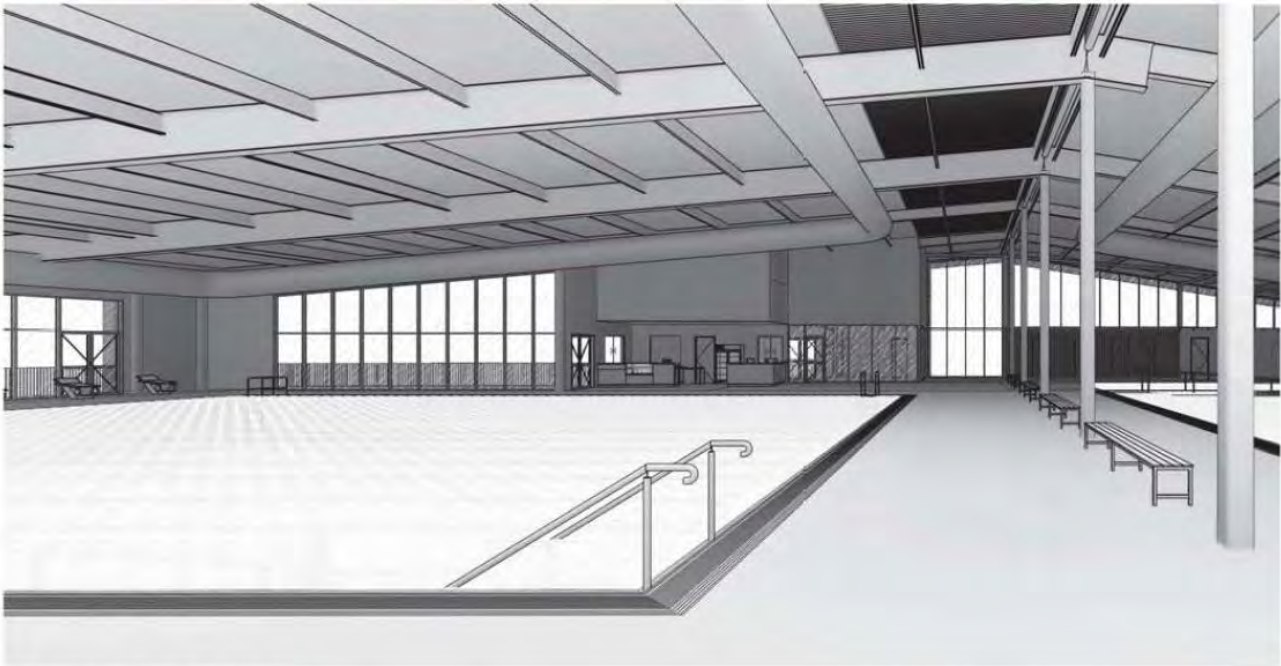
The significant project risks for August are as follows:

- Commencement of demolition of indoor pool building.
  - Demolition CC to be finalised by 7 August 2020 – monitor.
- Hazardous materials encountered during demolition.
  - Follow protocols outlines in hazardous material management plans – monitor.
- Approval of HV power upgrade by Essential Energy.
  - EE indicates this is progressing through their internal process – monitor.
- Project interruptions due to COVID-19.
  - Follow up to date government directives and site protocols – monitor.

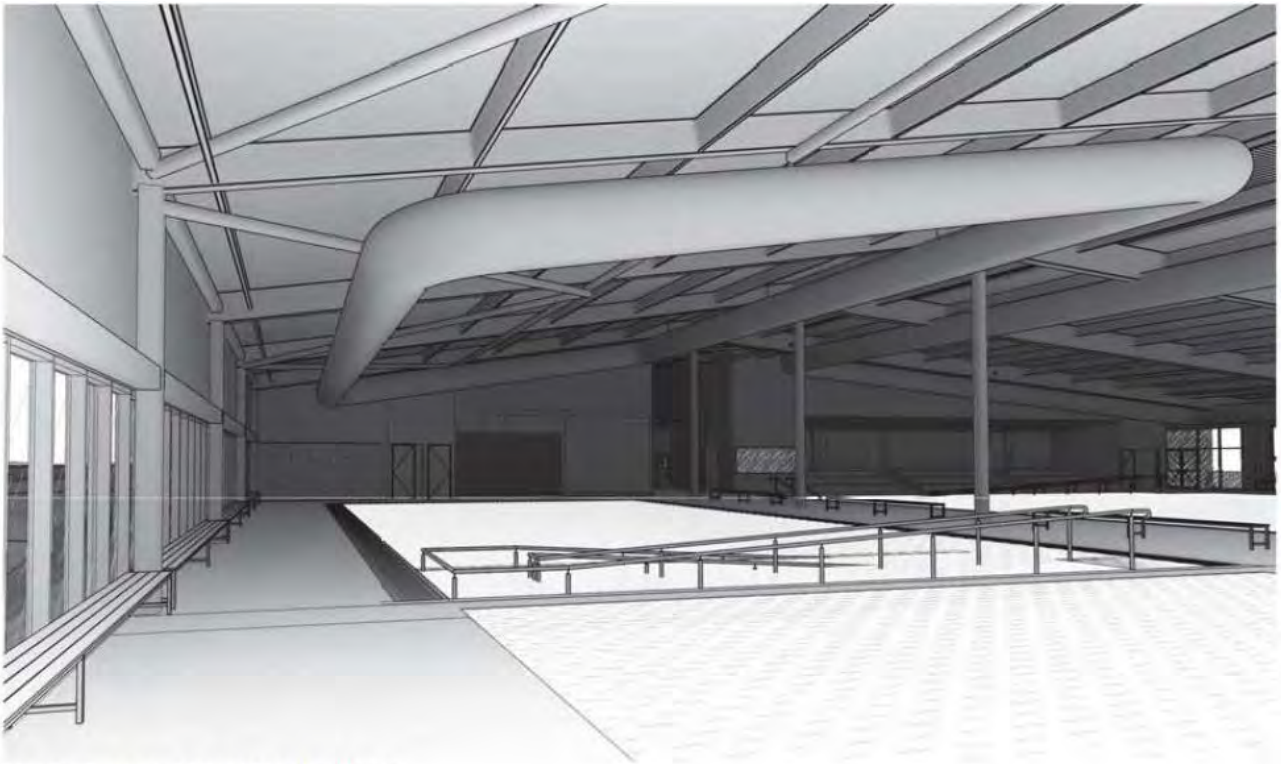




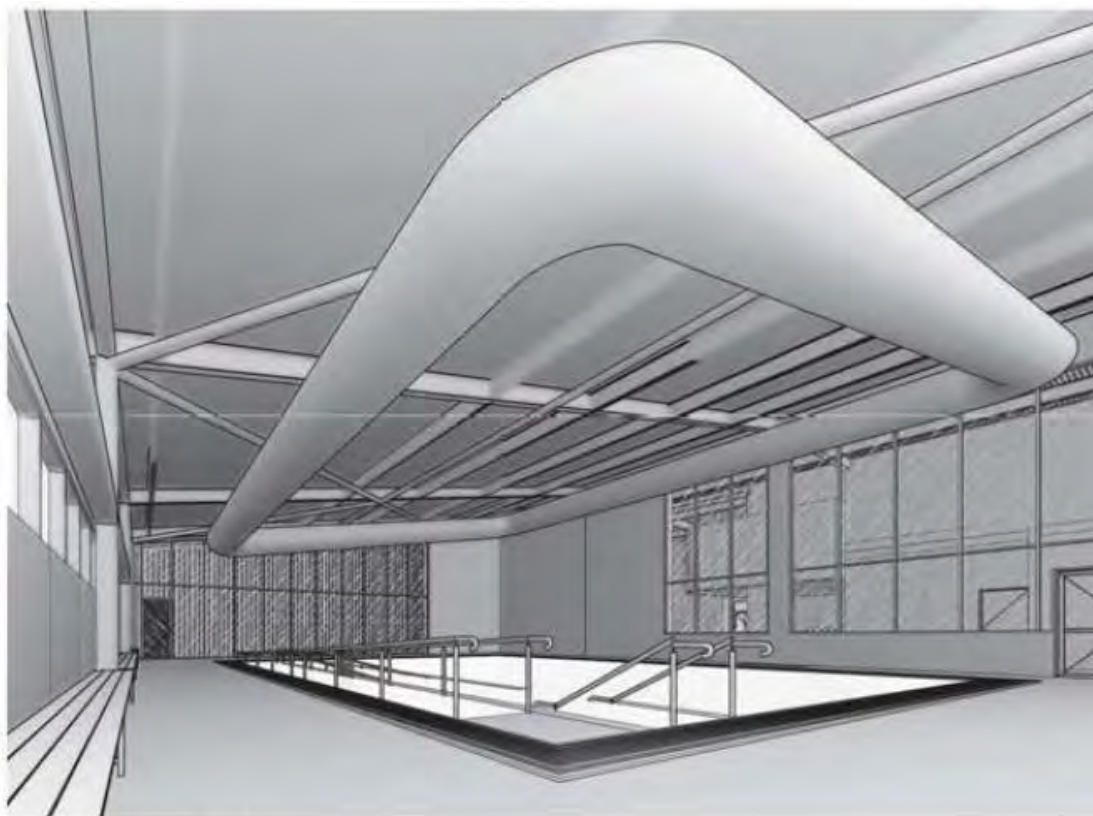
3D View\_CAFE



3D View\_POOL\_ENTRANCE



3D View\_POOL\_LTS TO CONCOURSE



3D View\_WWP\_01

**15.9 GOULBURN PERFORMING ARTS CENTRE - JULY 2020 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
<b>Cost to Council:</b>	The approved construction construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$ 4,119,500
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balance at 30 June 2023 of #388,780.

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Performing Arts Centre construction be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

**REPORT**

This is the July 2020 summary report for the Goulburn Performing Arts Centre construction works.

**Program**

Following is the current construction program for the Goulburn Performing Arts Centre. Note, there is no time contingency in this program which may arise due to inclement weather or other issues, these will be considered on a case by case basis.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-03-20	Complete
• Groundwork and Sub-structure	01-04-20	20-08-20	Commenced and ongoing
• Structural Works	04-08-20	31-12-20	
• Roofing and Cladding	01-12-20	29-01-21	
• Services & Finishes	01-09-20	10-06-21	
• External Works	28-01-21	09-05-21	
• Commissioning and Handover	03-06-21	20-09-21	
• Completion	20-09-21	23-09-21	

Screw pile installation, foundation works and the basement slab was complete in July 2020. Installation of basement level precast panels also commenced in July with around 20 installed at the end of the month. A total of 80 precast panels are to be installed for the basement. Service ducts will also be installed prior to the ground floor slabs being installed, both of these tasks will progress over the next month.

Manufacture of the precast concrete panels is ongoing, with over 200 precast concrete panels to be installed in the building. Precast panel detailing and approval is also ongoing with installation of upper level panels to follow completion of the basement and ground floor concrete works.

Review of structural steel drawings has also occurred which will permit fabrication of the structural steel elements. There are some significant steel columns to be installed in the auditorium.

Essential Energy has given the final approval for the HV power supply upgrade. The new pad mount substation has been purchased and will be installed later in 2020. Installation of the pas mount substation will require ongoing liaison with Essential Energy to facilitate a power outage for this work.

**Construction Phase Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs	\$16,651,323	\$3,177,966
Council Costs		
• Preliminary works	\$1,373,677	\$941,534
• Café fit-out	\$125,000	
• Contingency	\$800,000	
Sub-total	\$2,298,677	
<b>Total</b>	<b>\$18,950,000</b>	<b>\$4,119,500</b>

The July 2020 progress claim has been received for \$698,996.

**Project Variations**

As reported last month, Council was expecting a variation claim for additional piling works. The price submitted for the additional piling works is \$137,000, staff are currently assessing this claim.

<u>Variation</u>	<u>Description</u>	<u>Amount</u>
VO-01	This variation claim is for additional piling works including extra screw piles, pile caps and foundation adjustments to accommodate the additional piles. Currently under assessment.	\$137,000

Nil variations to report for July 2020.

**Contractual Issues**

<u>Extension of Time</u>	<u>Description</u>	<u>Revised PC Date</u>
EOT-01	The contractor submitted an Extension of Time request in May 2020 for three days due to inclement weather. The request was granted.	23-09-21

There are no other contractual issues to report for June 2020.

### **Project Control Group (PCG)**

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. A PCG meeting was held on 30<sup>th</sup> July 2020 and the next PCG meeting is scheduled for 27<sup>th</sup> August 2020. This status report also serves as the monthly status report discussed at the PCG meetings.

### **Priorities for next month**

Installation of the basement level precast panels will continue of the next month. As will installation of the pre cast floor sections (hollow core panels). Mechanical ducts and some hydraulics service will also be incorporated into these works.

### **Project Risks**

The significant project risks for July are as follows:

- Timely review of precast concrete panel shop drawings by the project architect design team to enable manufacture of precast panels (in Albury).
  - Regular meetings between project team and architect to monitor progress – monitor.
- As the contractor is based in Albury, further COVID-19 restrictions may impact movement of contractor or sub-contractor staff between Albury and Goulburn.
  - Project meetings are conducted via. ZOOM and contractor to apply for exemptions (if required) to continue operations – monitor.
- Extent of works in the existing McDermott Centre building.
  - The contractor is planning for upcoming works the McDermott Centre building including installation of service ducts, demolition of internal walls and installation of a fire sprinkler system. This work requires thorough investigation to clarify the scope of works as the heritage nature of the existing building may present some unknown issues – initial site meeting to commence scoping this work is planned for mid-August.
- Weather
  - At the time of preparing this report significant rain was forecast during the second week of August 2020. If this rain materialises it will interrupt installation of the precast wall panels – regular monitoring of the weather forecast will inform whether these installations proceed as planned.



Recent Photos of Goulburn Performing Arts Centre





**15.10 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 31 JULY 2020**

**Author:** Carol James, Councillor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Goulburn Mulwaree Youth Council Meeting Notes held on the 31 July 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CO2 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 31 July 2020 be received.

**BACKGROUND**

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 31 July 2020.

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.





## Goulburn Mulwaree Youth Council Discussion Items & Action List

### Meeting Details

Friday, 31 July 2020  
Council Chambers

### Attendees

Charlotte, Ben, Alex, Cole, Brayden, Sarah-Grace, Holly, Millie, Zoe, Connor, Blake & Henry.

### Also attended

Headspace Youth Reference Group – Frankie, Erin, Caitlyn, Ester, Shianne & Jake

### Apology

Nil

### Discussion Items

- No formal agenda as we met with the Headspace Youth Reference Group. Games were played to get to know one another, before we discussed issues affecting youth at this time. Items of concern include:
  - Mental Health and stigma
  - COVID-19 Isolation
  - Sexual health support
  - Pressure with HSC
  - Job opportunities
  - Friendship and relationships
- Report on our projects
  - Mindfulness Garden and Conversation Pit
  - Bunyip walk, 2020 celebration
  - Canoeing, Lilac Time
  - Community Bike Ride
  - PCYC Christmas Party
  - Volunteer Christmas Party
  - NSW Youth Conference Planning

### Action List

Nil

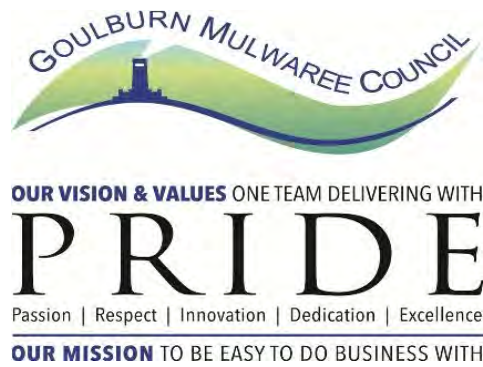
Next Meeting: 5pm, 28 August 2020, Council Chambers

**15.11 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 AUGUST 2020****Author:** Matthew O'Rourke, Director Operations**Authoriser:** Warwick Bennett, General Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 6 August 2020**RECOMMENDATION**

That the report from Director of Operations in regards to the Traffic Committee minutes from Thursday 6 August 2020 be received.

**REPORT**

Please find attached the minutes of the Traffic Committee from its meeting 6 August 2020 . There are no decisions from the Traffic Committee that require Council endorsement.



# MINUTES

## Traffic Committee Meeting

6 August 2020

**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>4</b>
<b>2</b>	<b>Late Items / Urgent Business .....</b>	<b>4</b>
<b>3</b>	<b>Disclosure of Interests .....</b>	<b>4</b>
<b>4</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
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<b>5</b>	<b>Items for Consideration .....</b>	<b>5</b>
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5.2	Road Safety and Traffic Officers Report - June & July 2020.....	5
5.3	Proposed Changes to Bus Zone Times.....	5
5.4	"No Right Hand Turn" out of Hungry Jacks request.....	6

**MINUTES OF GOULBURN MULWAREE COUNCIL  
TRAFFIC COMMITTEE MEETING  
HELD AT THE HETHERINGTON STREET WORKS DEPOT, WINDELLAMA ROOM  
ON THURSDAY, 6 AUGUST 2020 AT 9.00AM**

**PRESENT:** Ms Jayde Marsh Transport for NSW Representative, Ms Sally Cooper - Local Member's Rep, Mrs Tracey Norberg - Road Safety Officer GMC, Mr Keith Price – Acting Inspector in Charge

**IN ATTENDANCE:**

Matthew O'Rourke – Director Operations GMC, Deputy Mayor Peter Walker - GMC, Mr Martin Wragge-Morley – Business Manger Asset & Design GMC, Tash Woods – EA Operations GMC, Stacey Wood – PBC Busses

**1 APOLOGIES**

**COMMITTEE RESOLUTION 2020/8**

**Moved:** Ms Sally Cooper - Local Member's Rep

**Seconded:** Ms Jayde March - Transport for NSW Representative

**That the apology received from Cr Andrew Banfield & Mr Matt Hinton be accepted and leave of absence granted.**

**CARRIED**

**2 LATE ITEMS / URGENT BUSINESS**

Nil

**3 DISCLOSURE OF INTERESTS**

Nil

**4 CONFIRMATION OF MINUTES**

**4.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 4 JUNE 2020**

**COMMITTEE RESOLUTION 2020/9**

**Moved:** Ms Sally Cooper - Local Member's Rep

**Seconded:** Ms Jayde Marsh -Transport for NSW Representative

**That the Traffic Committee minutes from Thursday 4 June 2020 be confirmed.**

**CARRIED**

**5 ITEMS FOR CONSIDERATION****5.1 TASK LIST FROM MEETING JUNE 4 2020****COMMITTEE RESOLUTION 2020/10****Moved: Mr Keith Price – Acting Inspector In Charge****Seconded: Ms Sally Cooper - Local Member's Rep****That:**

- 1. The report from the Road Safety and Traffic Officer on the ongoing task list be received and the information noted.**
- 2. Items marked as completed are removed from the task list**

**CARRIED****5.2 ROAD SAFETY AND TRAFFIC OFFICERS REPORT - JUNE & JULY 2020****COMMITTEE RESOLUTION 2020/11****Moved: Ms Jayde Marsh Transport for NSW Representative****Seconded: Ms Sally Cooper - Local Member's Rep****That**

- 1. The report on the promotions and activities of the Road Safety and Traffic Officer for June & July 2020 be reviewed.**
- 2. The report from the Road Safety and Traffic Officer on the programs and activities be received.**

**CARRIED****5.3 PROPOSED CHANGES TO BUS ZONE TIMES****COMMITTEE RESOLUTION 2020/12****Moved: Ms Sally Cooper - Local Member's Rep****Seconded: Mr Keith Price – Acting Inspector In Charge****That**

- 1. The report from Council's Road Safety and Traffic Officer regarding the request for proposed changes to Bus Zone times be received.**
- 2. That the proposed changes to Bus Zone times be approved.**

**CARRIED**

**5.4 "NO RIGHT HAND TURN" OUT OF HUNGRY JACKS REQUEST****COMMITTEE RESOLUTION 2020/13****Moved: Ms Sally Cooper - Local Member's Rep****Seconded: Ms Jayde Marsh Transport for NSW Representative****That**

- 1. The report from the Road Safety and Traffic Officer regarding the request for a "No Right Turn" sign to be installed on the exit of Hungry Jacks driveway be received.**
- 2. Traffic Committee endorse installation of the concrete filled rubber kerb with a "No Right Turn" sign in Auburn Street opposite the Hungry Jacks exit and entrance point.**

**CARRIED****General Business**

Nil

**6 TASK LIST FROM THIS MEETING**

<b>Responsible Officer</b>	<b>Task</b>	<b>Report by/Status</b>
Road Safety and Traffic Officer	Investigate existing signage and line marking at Middle Arm Rd and Marys Mount Rd intersection and implement larger signage if required	1 October 2020
Road Safety and Traffic Officer	Contact high schools to discuss in school running of UTurn the Wheel with current Yr11/Y12 students for 2020	ASAP


**The Meeting closed at 9.25am.****The minutes of this meeting were confirmed at the Traffic Committee Meeting held on 1 October 2020.**

.....  
**CHAIRPERSON**

**15.12 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Holcim Lynwood Quarry Community Consultative Committee Meeting Minutes 24 July 2020** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL3 We actively collaborate with others in the region
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the Holcim Lynwood Quarry Community Consultative Committee Meeting minutes from the 24 July 2020 be received.

**REPORT**

Please find attached the minutes for the Holcim Lynwood Quarry Community Consultative Committee Meeting minutes from the 24 July 2020.

These minutes are attached for your information and no Council decision is required other than noting the minutes.



Holcim



Meeting notes

<b>Meeting</b>	<b>Community Consultative Committee</b>	<b>No.</b>	23
<b>Project</b>	Lynwood Quarry	<b>Date</b>	Friday 24 July 202
<b>Venue</b>	Onsite at Lynwood Quarry	<b>Time</b>	12.00pm – 1.30pm
<b>Chaired by</b>	Brendan Blakeley	<b>Recorded by</b>	Olivia Dodds
<b>Purpose</b>	To provide an update on the Holcim Lynwood Quarry project.		

Attendees

<b>Declan Close</b>	Holcim	<b>Rosemary Turner</b>	Marulan and District Historical Society
<b>Rebecca MacLean</b>	Holcim	<b>John Nicastrì</b>	Marulan Progress Association
<b>Chris Hamilton</b>	Holcim	<b>Susan Pearson</b>	Towrang Valley Progress Group
<b>Brendan Blakeley</b>	Elton Consulting	<b>Peter Simpson</b>	Site neighbour
<b>Olivia Dodds</b>	Elton Consulting		

Apologies

<b>Warwick Bennett</b>	General Manager, Goulburn Mulwaree Council	<b>Clr Alfie Walker</b>	Councillor, Goulburn Mulwaree Council
<b>Dennis Isbister</b>	Cookbundoon Preservation Society	<b>David Humphreys</b>	Marulan Region Chamber of Commerce

Discussion points

**1 Welcome and introduction**

Brendan Blakeley welcomed CCC members and gave an acknowledgment of country to the Gundungurra people.

Members were introduced to Chris Hamilton, the new Sydney Operations Manager. Chris replaces Stephen Mossie on the CCC; Stephen Mossie has moved into a new role as General Manager NSW/ACT Concrete.

The meeting's agenda was briefly outlined.

Brendan took the group through the actions from the last CCC meeting:

- All members have now approved to list their names on the Lynwood Quarry website as CCC members; names will subsequently be uploaded.
- Holcim conducted a review into the location of dust monitors and the outcomes of this will be outlined later in the presentation.
- A meeting was not organised with Peter Simpson, as per the actions. Holcim undertook to organise a meeting soon.
- Holcim published PDFs of community meeting display boards on their website, following last year's information session.

**Actions**

- Holcim to upload CCC member names to the community page for Lynwood Quarry.
- Holcim to arrange meeting with Peter Simpson as an action carried over from the last meeting.

## 2 Site operations update

Declan Close gave an update on site operations (see presentation attached). The main points discussed were as follows:

- A number of operational changes have been undertaken throughout Holcim which have had an impact on the Lynwood business:
  - Richard Savage has left the business.
  - Stephen Mossie has undertaken the role of General Manager NSW/ACT Concrete, and will no longer attend CCC meetings, but is still in touch with the team.
  - Chris Hamilton is now the Operations Manager for Sydney and will replace Stephen Mossie on the CCC. Chris was involved in the initial development of Lynwood Quarry and has previously worked with Stephen, Shannon and Richard on the project. Chris commented that it is good to see how the business has grown and developed.
  - As Quarry Manager, Declan Close reports through to Chris.
- The restructure of the Lynwood operational business model is mainly due to a significant reduction in market demand. This has involved a head count reduction, which has helped Holcim maintain a sustainable business. There has since been a small uptake in some roles again, which is positive.
- COVID-19 has not yet impacted demand in a negative way; rather, a positive trend has been noted.
- Holcim has undertaken an upgrade of dust controls at the quarry, with a focus on stock piles and the large stackers, and notes a positive impact.
- Holcim is continuing to work with local contractors, where possible.
- *Susan Pearson asked what was causing the downturn.*
  - Declan responded that Lynwood Quarry has been experiencing a reduction in demand since September last year, with the records showing that the quarry has not been achieving the same levels as the same time last year.
  - Declan cited the completion of a number of key projects in Sydney as a contributing factor.
  - Declan added that the business had forecast a further reduction in response to COVID-19, however, this has not been the case; rather, Lynwood has since stabilised and seen a small increase in demand. Declan is not sure what the long-term impact of COVID-19 will be.
  - Brendan noted that the fast-tracking of government infrastructure projects aims to assist the construction industry downturn. However, the impacts of this policy may still be a year off.
  - Declan said that fluctuations in Sydney impact the Lynwood business and, as a result, they are looking to diversify.
- *Rosemary Turner asked if the government incentive [for housing construction] would mean any benefits for Lynwood Quarry?*
  - Declan said the incentive is reassuring, but they haven't seen any direct benefits float through to the business.

### Dust Management Improvement Plan

- Holcim has proudly exceeded the actions outlined in the Dust Management Improvement Plan for Lynwood Quarry, and is committed to an internal strategy to continually review and improve its engineering methods.
- The full dust suppressant system was installed eight weeks ago, after some slight delays because of technology issues.
- With the use of the newly installed foaming agent system limiting the dust plume when stockpiling (see photo on slide 6), and the use of the polo citrus agents crusting the stockpiles, Holcim has seen outstanding results.
- The polo citrus works as a crusting agent when applied to the stockpiles. The agent has been mixed with a green dye to help with management and is reapplied every time the pile is added to. The agent lasts 2-3 months, if not disturbed/added to, so a team will reapply to an eight-week schedule on an ongoing basis now. Declan added it is costly, but worth it.
- Holcim has also been working with Pacific National to revise its rail transport dust suppression methods. Holcim can only control what happens to the product before it leaves the quarry, so a drive-through water system now applies during the loading process and will be continually monitored.
- Rebecca MacLean noted it is helpful when community members provide feedback on matters like these, so the quarry can improve its systems.

Brendan asked if anyone had any feedback to provide on this matter:

- 
- *John Nicastrì said he hadn't noticed any dust impacts from train movements lately, but added that the weather has been good and he will wait to see what happens in August and September, which is a typically windy time in the region.*
  - *Peter Simpson said he spoke with some locals a while back and they were disappointed about dust issues then, but hasn't spoken since. Peter said he is still concerned about dust because he can still see it on his car, in his roof, and on the horizon. Several photos taken by Peter on 5 June were shown to the group (see attachments) to illustrate his concerns. On the day the photos were taken, Peter reported the matter to Holcim, requesting a call to discuss. Peter never received this call, but received dust monitoring data, which was not what he wanted. In previous discussions, Holcim has said the dust Peter is experiencing is not from Lynwood Quarry, but Peter said it follows the creek up from the quarry to near his property.*
    - Rebecca thanked Peter for reporting his concerns on 5 June and apologised for not calling him, but nevertheless said it prompted Holcim to explore the matter.
    - Declan responded that there is no denying that a quarry generates dust; the difference between a good and bad quarry is how it is contained, treated and dealt with.
    - Rosemary asked if it was a windy day when Peter took the photos?
    - Susan asked if it could have been Gunlake?
    - *Peter responded 'no' to both.*
    - Brendan summarised that there are multiple sources of dust in the area – a district contribution, as well as the quarry's specific contribution and that Holcim can only manage Lynwood Quarry's contribution.
    - *Peter added that when the wind is blowing westerly, dust from Gunlake goes across and down back toward Mount Marulan.*
    - Declan explained that when the dust is from a westerly direction, a portion of dust is generated before Lynwood Quarry due to the nature of the local land use. In an easterly direction, historically there is little dust but over the previous few months due to some of the subdivision work being carried out we are experiencing dust being generated there also. In both causes depending on the conditions of the day Lynwood Quarry can add to this issue, but fulfils its obligations and endeavours to succeed them. Holcim has seen an improvement to dust suppression at the quarry since recent actions.
    - Declan indicated that the red circles shown on the photos on slide 6 show the area where the dust usually becomes airborne. Stockpiles are the main generator of dust onsite. The foam improvement helps to maintain a tight column the whole way down and ultimately mean very little discharge is generated. Additionally, a large spray system is also used to control the dust which has become airborne. This has proven successful, but dust will still settle in an arch and fall within a few feet of the stockpile.
    - Declan added that when they receive a complaint at the time of the event in question, the quarry can more effectively investigate whether it is an issue with a piece of equipment/breakdown and if it is an actual dust exceedance which needs to be addressed.
  - *Rosemary asked if the conveyor belts could be closer to the stockpile and therefore minimise dust?*
    - Declan responded that the top of the conveyors are at a height which allow the stockpiles to reach the volume that caters to train capacity (about 7-8,000 tonne).

#### **Actions**

- None noted.

---

### **3 Granite pit update**

Declan Close gave an update on the granite pit (see presentation attached). The main points discussed were as follows:

- The photos shown on slide 7 show that since October 2019, Holcim has opened another bench/level. The second bench means the quarry is pulling plant from multiple faces now.

#### Current pit development

- The quarry is progressing as per the development consent and Five Year Mine Plan, and is expecting the second bench to be fully developed by the end of 2020.
- Removal of overburden material has commenced again in January, with the three-year contract awarded to local contractor, Divalls. Declan added that you would be able to see the two benches from Towrang, but the amenity bund will block that view once it is finished.
  - *Susan said the work on the amenity bund is appreciated.*

- 
- Construction of the amenity bund is progressing, alongside the removal of overburden material. At 18m high and 45-50m wide, the bund is two-thirds of the way completed and will hopefully be finished in the first quarter of next year. Native vegetation will then be planted on the bund.
  - Brendan suggested that a presentation is provided to the group at the next CCC meeting which outlines the vegetation to be planted.
    - *A couple members indicated this would be interesting.*

#### **Actions**

- 
- Holcim to deliver a presentation on the vegetation to be planted on the amenity bund at the next CCC meeting.
- 

## **4 Community update**

Rebecca Maclean gave an update on Holcim's community engagement (see presentation attached). The main points discussed were as follows:

#### Community Investment Fund

- Due to the fires and COVID-19 pandemic, CIF applications were paused. However, Lynwood Quarry anticipates the opening of applications in August 2020.
- This timing will give all businesses and organisations a chance to remodel post pandemic and assess what their modified needs will be.
- Lynwood Quarry will continue to support the local community and local business as much as possible through this difficult time by utilising the services of local people and business as much as possible. Further to this, Holcim has adjusted its payment terms with local businesses, bringing the payment period down to 30 days from 60.
- Approved projects from last year included:
  - Marulan Public School Playground Upgrade \$15,000
  - Tallong Public School Playground Upgrade \$15,000
  - Marulan RFS - Training Room Extension \$10,000
  - Big Hill RFS - Thermal Imaging Camera \$2403
  - Tallong Community Focus Group - Defibrillator \$2572
- Since the CIF opened in 2016, Holcim Lynwood Quarry has supported local community projects to the value of \$217,239. The full list of projects was referred to on slide 12.
- Declan added that Holcim contributes to causes and events outside of the CIF as well.
- *Rosemary said that the Historical Society expanded their building for the inclusion of more cabinets and display items as a result of funds received via the CIF.*

#### Community engagement

- Since the last meeting, Holcim contributed to the following events:
  - Mayoral Golf Day 2019 (\$5000)
  - Lions Christmas Lights tour and BBQ 2019 \$350
  - Goulburn & District Showjumping \$500
- The Tallong Apple Day and Marulan Australia Day Events were both cancelled.
- Holcim is sponsoring the PBC Goulburn School Holidays Kids Trip (\$660).
- The Marulan Kite Festival and Mayoral Golf Day are both cancelled this year because of COVID-19.

#### Engagement of local businesses

- Holcim continues to engage local businesses wherever possible. A full list was referred to on slide 14.

#### Complaints

- There has been a decrease in complaints received regarding dust, with eight received since October and nil since the dust improvement plan was finalised. However, Rebecca noted the addition of Peter's complaint raised at this meeting.
- The Dust Management Improvement Plan was submitted to the EPA, and included the in site EPL. The EPA is now in the final stages of carrying out an external review, and the plan will be released once this is finalised.



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### General update

- Two Community Information Sessions were held at the end of 2019; one at Towrang and another at Marulan. The team saw some positive outcomes from issues raised at the sessions. However, would have liked to see more people attend and will likely hold some more, with a longer advertising period.
- Rebecca noted that a letterbox drop was undertaken to advertise the information sessions.
- *Peter said he attended, but also added that he thought the phone survey could've been done better. More people would have answered the call if it had not been a private number and the phone introduction delivered could've been clearer.*
- *Susan suggested social media could be used as an advertising tool.*
  - Rebecca said consideration had been given to having a Lynwood Quarry Facebook page. However, Declan noted that according to the Corporate Holcim rules this is not possible.
  - Rosemary offered that CCC members could push out information via the community pages they are involved in and Susan agreed.
- Declan advised that the team at Lynwood Quarry did not know the survey was being undertaken because it was Corporate Holcim's aim to keep it independent.
- Brendan tabled a letter on behalf of John (see attached), which was a request for a contribution to improvements to the local skate park. *The letter was taken by Rebecca for response.*
- Brendan asked if anyone had anything further to add.
- *Peter asked how often he should complain, given he thinks the dust issue is a weekly occurrence. He is not happy with what's been happening and noted that the dust from Lynwood Quarry is creamy, white. Peter said that Holcim representatives are welcome to visit his house to see the impacts.*
  - Declan encouraged Peter to contact the Holcim hotline when he notices a genuine dust complaint in relation to a specific problem, like what is showing in pictures #1 and #2 (see attached) because that is something the quarry can investigate. If you can't get through, send a text message to Declan and he will get back to you. Declan will try to find the data from June 5<sup>th</sup>, however, notes that the system generally only holds information for 40 days. Declan said there is nothing they can do about atmospheric dust, but if residents submit dust complaints at the time of the event in question, the quarry can investigate more effectively than if it is reported after the fact.
  - Brendan added that a resident is welcome to contact the EPA, but to also lodge the complaint directly with Holcim at the same time because this will mean the incident can be investigated immediately. Detail from complaints lodged with the EPA can take between two to five days to get to Holcim.
  - Brendan suggested that more detail about limits and processes involved in environmental monitoring is provided at the next CCC meeting. *Holcim indicated that this would be possible.*

### **Actions**

- 
- Declan/Rebecca to ask whether pre-warnings of future surveys can be advertised by CCC members, and provide the feedback received from the CCC to the corporate team.
  - Holcim to respond to John's letter from the Marulan Progress Association.
  - Declan to investigate Peter's complaint from 5 June and follow up with him about this.
  - Holcim to include detail about dust monitoring at the next CCC meeting.
- 

## **5 Environmental update**

Rebecca MacLean presented an update on Holcim's environmental monitoring, compliance and management plans (see presentation attached). The main points discussed were as follows:

### Monitoring

- Holcim has had a State-wide change of monitoring contractor to Ramboll, who are both a laboratory, as well as environmental consulting firm. This has seen an improvement to the quarry's monitoring systems, including new dust deposition monitors (see slide 17). The monitor previously located at Peter's property has also now been moved to a more stable location.
- Dust - impacts from the Summer fires saw an increase to dust results (see slide 18) due to the raised ash content. The EPA was satisfied with the quarry's response. The graph on slide 18 shows the quarry is falling well within its dust compliance. Rebecca highlighted that DD5 was the monitor that was recently moved, which has since stabilised. The data is released every two months, so the graph is as up to date as possible.

- 
- Water - one significant weather event meant overflow was released into the creek, but no negative impacts were recorded.
  - Noise and blasting have been fully compliant.
  - *Susan noted that she is aware of blasts happening at least twice a week.*
    - Declan confirmed that blasts occur on Tuesdays and Thursdays, between 12-2pm.
    - Brendan added that there will always be a noise and vibration associated with the blasts, but these must comply with the environmental requirements.
  - *John suggested that planting pine trees could be a solution to the matter of dust.*
    - Rebecca said Holcim did look at planting trees.
    - Declan said trees act as a good wind break and help with amenity screening.
    - Peter added a story about a resident cutting down pines on their property because they were confusing the dust for pollen.

#### Weed management

- The site's weed management is currently under review.
- Holcim deployed aerial treatment against Serrated Tussock in January 2020, using a local contractor, and will reapply in Spring.

#### Management Plans

- Changes are to be made to the Water Management Plan and submitted to the Department of Planning, Industry and Environment for comment.

#### EPBC Conservation Agreement

- All fencing requirements have been met. Holcim is now waiting for Spring to assess further tree planting.
- Some areas of vegetation were lost due to drought last year.

#### Indigenous Consultation

- Holcim held triennial heritage monitoring in November 2019, which included 88 sites and involved representatives from Holcim, GTCAC, Pejar LALC and Umwelt.
- Lynwood Quarry is now up to 90% compliance and is working to remediate areas requiring attention, including an application of blackberry to remove weeds in Spring, to achieve 100% compliance.
- A Pejar LALC representative had been working with the Lynwood Quarry team to achieve compliance and Holcim is happy to report that this has now become an employment opportunity for the individual.
- Rebecca spoke to the images on slide number 21, advising that the scar tree is now sheltered and fenced to protect it against aging. This means Holcim is now fully compliant on this matter.

#### **Actions**

- 
- None noted.

---

## **6 Next six months**

Rebecca gave an overview of Holcim's planned activities for the next six months. Activities listed were as follows:

- Ongoing dust improvement trials
- Management Plan reviews
- Ongoing amenity bund work
- EPBC Conservation Agreement
- Participate in Marulan Village Working Party
- Advertise for 2020 CIF projects
- Independent Environmental Audit in September
- Remediation works at Marulan "Johnniefeld's" Quarry (removing plant structure to make the site safer)
- Annual Aboriginal Heritage site monitoring

- 
- Boundary Fencing review (a result of cows and sheep entering the site recently)
  - Monitor and review business needs through COVID-19
  - Upgrade on the MET station technology to an all-in-one unit (weather and dust readings) to help with complaints
  - Upgrade to Hi-Vol units

**Actions**

- 
- None noted.
- 

**7****Other matters**

Brendan Blakeley asked the group if there were any other matters to discuss:

- *John Nicastrì reminded Holcim that the quarry usually sponsors the Marulan Progress Association BBQ every year and they hope this will be the same this year.*
  - Declan said yes, and added he was hopeful events could be back up and running by Christmas time.
- *Rosemary enquired about Lockersleigh.*
  - Brendan said that matter was covered at the last meeting.
  - Declan noted that there were no exceedances, even with the lower heritage threshold.

**Actions**

- 
- None noted.
- 

**10****Close**

It was agreed the next meeting will be tentatively scheduled for Friday 30 October 2020.

Brendan reminded the group to contact the community hotline, as well as the EPA if there are any events that occur in between meetings requiring investigation. Declan added that Holcim welcomes feedback because it is the only way the quarry can get better.

Brendan asked that Rebecca alert himself and Olivia when the Community Infrastructure Fund reopens, so an email can be distributed to the CCC.

Brendan again thanked the group for their attendance. The meeting was then closed.

**Actions**

- 
- Rebecca to alert Elton Consulting when the CIF reopens; Elton Consulting to then distribute an email to CCC members.
-

**15.13 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT JULY 2020**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Corporate & Community Services Directorate Report July 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of July 2020.





# *Corporate & Community Services*

*Directorate Report*

*July 2020*

**PRIDE**

*Passion Respect Innovation Dedication Excellence*

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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- PC rollout has started. The final build has been tested and checked
- Version 3 of the Waste Card system is in final testing. This should be installed in the next 3 weeks
- There has been an increase the cyber security threat detections in the last few weeks. Action has been taken to address these Threats. Monitoring and updating of systems will continue

## 2. Finance

Finance activities currently underway include:

- Financial Statement preparations are underway for the 2019/20 accounts
- Carry over requests have been prepared for review by Executive so they will be ready to be presented at the 18/08/2020 Council Meeting
- The recruitment process has been undertaken to replace the vacancy in Finance for an Accounts Payable Officer.
- Legal action and debt collection processes are currently suspended for outstanding rates and debtors due to COVID-19 restrictions.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.

## 3. Governance

Governance Activities & Projects – July 2020:

- 70 Property Information Requests
- 2 Requests for Information
- Delegations Database – close to being finalised/printing of instruments
- Risk Register Workshops completed

Corporate & Community Services

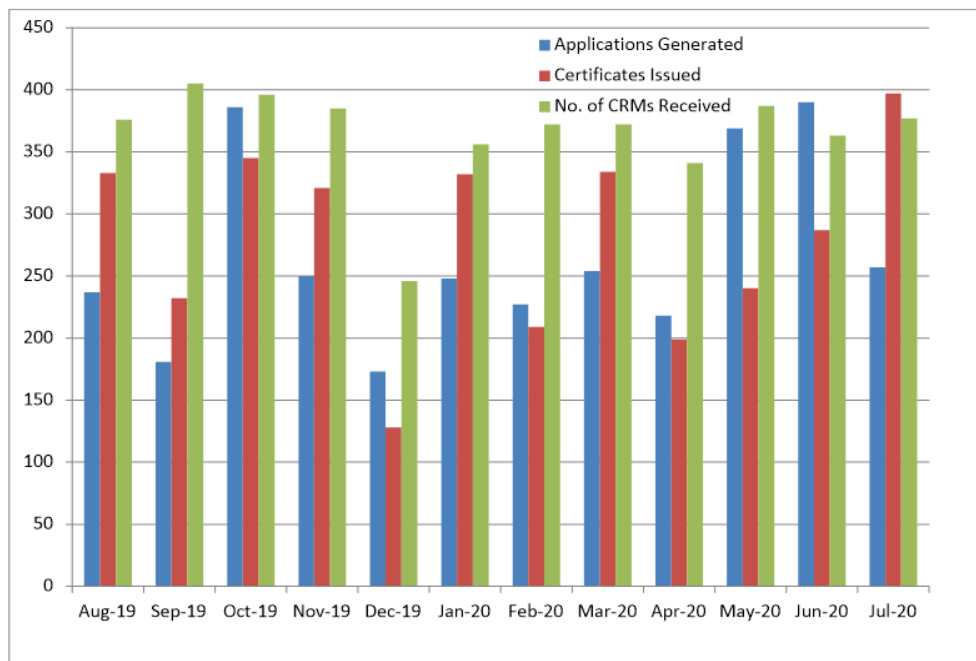
**4. Customer Service**

July has seen the new financial changes come into effect which has kept us very busy. The Customer Service Team have seen an increase in both phone and counter interactions with staff in the phone room handling over 400 more calls this month.

Sadly we said goodbye and good luck to Shae who has taken on a full time role within the Planning Business Unit. This month we have also celebrated the results of our mystery shopping program achieving a result of 84% overall, with the next closest Council finishing on 77%. The Executive hosted an afternoon tea for us as a special thankyou.

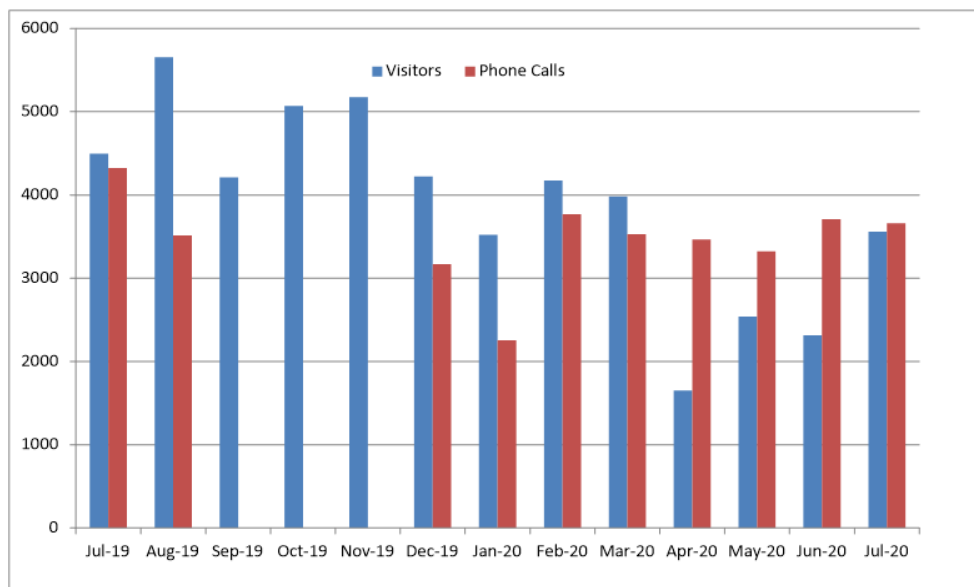
Refer to the Graphs Below for Statistical Information:

**Productivity – July 2020**



Corporate & Community Services

Visitors and Phone Calls – July 2020



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

### 5.1 Property Services

Property Services includes strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of various projects and property matters dealt with in July 2020 is included in this report.

Staffing
<ul style="list-style-type: none"> <li>Jane Cilia commenced as Part Time Property Services Administration Officer on 8 July 2020</li> </ul>
Property Disposals
<ul style="list-style-type: none"> <li><u>49-57 &amp; 59-61 Hovell Street, Goulburn Multi Lot Subdivision</u> With authority of both property owners now in hand, LandTeam are lodging the DA for this subdivision on 6 August 2020.</li> <li><u>2/1 Dossie Street and surrounding land Multi Lot Subdivision</u> A report on estimated decontamination costs associated with this project was considered by Council’s Executive on 29 July 2020. Subsequently it was recommended Council proceed with subdividing approx. 1.4 hectares of land adjoining the former nursery and rezoning it as General Industrial and that this parcel of land and the remaining parcel of land be offered for sale subject to full disclosure of the contamination issues.</li> </ul>
Property Acquisitions
<ul style="list-style-type: none"> <li><u>Part 30 Wilson Drive, Marulan</u> Boral at Marulan has agreed to Council acquiring approx. 350m<sup>2</sup> of their land and to acquire approx. 70m<sup>2</sup> of Council’s Road Reserve in order to correct a road anomaly in Wilson Drive however they are awaiting formal approval from head office.</li> <li><u>Stage 3 Wollondilly Walking Track (private property)</u> Plan of Subdivision forwarded to NSW Land Registry Services (LRS) and awaiting execution of Land Transfer Agreement to enable production of title at LRS. Meanwhile Council has completed construction of this small section of the walking track in Forbes Street.</li> <li><u>Stage 3 Wollondilly Walking Track (private property)</u> Preparations have commenced to acquire part of 12 Mortis Street, Goulburn.</li> <li><u>Plan of Subdivision Part 135 Hume Street, Goulburn</u> Development Application prepared and lodged for acquisition of hockey fields, clubhouse and parcel of land fronting Finlay Road. Quote received for provision of padmount substation and underground cabling and awaiting receipt of second quotation.</li> <li><u>Speedway Road, Goulburn</u> Request currently with NSW OLG for guidance on rescinding this proposed Crow Land acquisition via publishing a notice in the NSW Government Gazette in light of DPIE – Crown Lands seeking</li> </ul>

**Corporate & Community Services**

\$24,500 in compensation for what has essentially been a formed and maintained road by Council over the past 60 years.

**Easement Acquisitions**

- 4 Montague St, Goulburn (compulsory acquisition of sewerage/electricity easements for GPAC)  
Proposed Acquisition Notices (PANs) issued to the DPIE - Crown Lands, NTS Corp and NSW Aboriginal Land Council with copies to NSW OLG and the Valuer General's office to commence the statutory processes under the *Land Acquisition (Just Terms Compensation) Act 1991*. This process will take a considerable amount of time to complete and is generally a costly exercise. The underground easements are contained to the southwest corner of the Goulburn Courthouse site and no trees will be impacted.

- Goulburn Aquatic & Leisure Centre  
Dealing with Essential Energy's Conveyancing and Contestable Design & Certification teams in Port Macquarie and Dubbo for electricity easement/s to service the Aquatic Centre is nearing finalisation. A Caveat was also registered of the title to satisfy Essential Energy requirements.

- Goulburn Walking Track Project (Stage 2) for new elevated walkway  
DPIE – Crown Lands appears to be determined for Council to undertake the statutory process of a *Land Acquisition (Just Terms Compensation) Act 1991* transaction. This is yet another way for the NSW Government to gouge revenue from Councils. Discussions are still underway with DPIE – Crown Lands.

**Leases / Licences**

- 56 Clinton Street, Goulburn (Workspace Goulburn - First Floor)  
All but 4 leases have now been prepared and finalised in-house. The Community Services Officer at Workspace is actively seeking new tenants for vacancies resulting from COVID-19 departures with at least one, possibly two, new prospective tenants.
- Goulburn Amateur Swimming Club Inc.  
New licence offered but held in abeyance by the Operations Directorate pending Council endorsement of a proposed 75% rent relief for the Club impacted by the Goulburn Aquatic & Leisure Centre redevelopment and COVID-19.
- Assorted Grazing and Road Occupancy Licences  
Property Services is the landlord for many of these transaction and also acts as managing agent for other business units of Council. Licences are renewed as they fall due, with the concurrence of relevant business units.
- Leases Spreadsheet  
Consultation between Property Services and Finance has resulted in the development of a Leases Workbook summarising transactional data and providing links to the legal documents for each lease. The Workbook is to be incorporated into the current Strategic Land & Property Management Plan.

**Plans of Consolidation**

- GPAC - Plan of Redefinition for consolidation of titles prepared and awaiting execution by DPIE - Crown Lands prior to registration with NSW LRS. Old system titles still require updating prior to being consolidated however DPIE - Crown Lands have been slow in progressing this matter.

**Road Closure Applications**

- GPAC Plan of Road Closure registered with NSW LRS and a new title was issued in Council's name. This completes one of the requirement in the GPAC DA.



## Corporate &amp; Community Services

**Land Valuations**

- Various land valuation reports commissioned for the Utilities Directorate in relation to various parcels of Council's now defunct Waste Water Irrigation Farm.
- Valuation report commissioned for Council owned land in Lisgar Street to accommodate a retention basin for the Salvation Army's proposed residential subdivision.

**Projects – Register of Public Land & Plans of Management (PoM)**

- The Register of Public Land continues to be compiled for inclusion on Council's web page.
- Plans of Management (PoM)
  - The Property Coordinator is facilitating an internal PoM Working Party to address Crown Land under Council Management identified as being for 'Community Purposes'.
  - Council's first site specific PoM being prepared by CGM Planning & Development Pty Ltd is progressing well. CGM have compiled a Goulburn Recreation Area (GRA) Assets Condition Description Report which has been reviewed and returned. Relevant Council staff are currently reviewing the draft GRA Crown Reserve PoM prior to presentation at a Councillor Briefing Session on 25 August 2020.
  - Preparation of a PoM for the West Goulburn Bushland Reserve has now become a high priority.
    - At first glance it was considered this bushland reserve should be a Natural Areas PoM. However more than half the land in this Reserve is owned by DPIE – Crown Lands, identified as 'Ridge Street Park' and is reserved for future Public Recreation.
    - Consequently the PoM has to be written taking into account the purpose of this Crown Reservation.
    - Individual parcels of Crown Land and Community Land are not simply divided; they are scattered. This is further complicated because Council is not the Reserve Manager. Council has written to the local DPIE - Crown Lands office to commence steps to appoint Council as the Reserve Manager.
    - The first step required submitting a search request to the NSW Aboriginal Land Council to consider terminating the existing Aboriginal Land Claims over the Crown Land. If granted, Council may then proceed to obtain the NSW Minister's and Governor's consent to publish notification of Council as Reserve Manager in the NSW Government Gazette.
    - Only then will Council have authority to draft the PoM over all of the land in the West Goulburn Bushland Reserve and Ridge Street Park.
    - Under the *Crown Land Management Act 2016*, DPIE - Crown Lands has stipulated that Council's must complete PoMs over all Crown Reserves under Council management by 30 June 2021. This reserve is high profile with Council seeking a means to resolve the conflict that exists between current user groups.

**Property Addressing, Property Attributes and Integration of new Subdivisions in Property & Rating System**

- Jane has hit the ground running attending to many property addressing enquiries and anomalies, land attribute update requests to enable the issue of s10.7 Certificates to conveyancers and solicitors and also integrating new subdivision information into Council's Property & Rating System.
- Over the past month Jane has also been dealing with an influx of enquiries triggered by the issue of General Rates Notices.

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**Corporate & Community Services**

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**5.2 Community Services**

Community Services includes Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Neighbour Aid Coordinator, Leisure Link Coordinator and Youth Services Coordinator in July 2020 is included in this report.

All Community Centre programs have continued on throughout July with enthusiasm and our clients have been doing all they can to support us in providing a Covid-19 safe environment. Everyone is very understanding and keen to work together.

Our seniors groups continue to attend the centre each week to enjoy some much needed time outside of their homes. The opportunity to connect with their peers and others in a safe and secure environment is very valuable for the mental wellbeing of many. It is hoped that we can continue to provide these opportunities as the next month unfolds, all remaining well in our area.

Our Neighbour Aid/Respite and Leisure Link clients have continued to be strongly supported to participate safely within the Community. Kim and Jo-ann have been busy assisting them with shopping, attendance at appointments and in maintaining their health, fitness and wellbeing routines. The importance of this support cannot be understated.

Despite the season, we have had some really lovely sunny days which have been wonderful for getting out and about at the Community Garden; we have loved tending to our plots. Getting our hands dirty, pulling weeds, watering and generally enjoying the benefits that nature brings has brought happiness and joy to those who participate.



*Carol, Ben & Kim busy at the garden, enjoying good company and the winter sunshine*

**Corporate & Community Services**

Jo-ann’s Leisure Link Mates Group and the Girls Group have been meeting at the centre each week to participate in games and enjoy art and craft activities. Some clients are travelling to Canberra to participate in the ten pin bowling league each week, and some are loving the vibe of ‘Musical Bingo’ held every Tuesday evening.

Mid-month the Bridge Choir had to forego meeting in person and returned to singing via Zoom only. This is because of the increased risk of droplets spreading as we sing out loud and clear with happiness and joy. Despite not getting together in person everyone continues to have a wonderful time. This month the choir has enjoyed singing these songs: *Hooked on a Feeling, Signing in the Rain, If I had Words, Country Roads, Wimoweh, Lean on Me, Mamma Mia, Good to be Alive* and *I am Australian*. At the end of this month Southern Tablelands Arts spoke to Clare Jones, Music Therapist about this fabulous Choir. If you haven’t already, you can hear what Clare had to say via the Goulburn Mulwaree Council Facebook page (dated 27 July).

Luke and Caitlin delivered a wonderful youth school holiday program with the support of headspace, Mission Australia and NSW Police. The variety of activities attracted some participants who were new to the program and the mix of young people really did make for great connections. Participants took part in paint pouring and macramé workshops, online trivia, cooking activities, golf and enjoying our river walkway. As always the program achieved strong outcomes for the youth involved.

The Youth Services team put the finishing touches to the Paperback Café which reopened at the end of the month. They also spent time preparing for the commencement of the Youth Mentoring Program developed in collaboration with a number of youth services and community organisations within the area. This program will begin running every Tuesday afternoon.

As is regularly the case our Community Centre team has been working on updating our skills and adding to our professional development. Recently we have all been undertaking updated training in Food Safety and Hygiene. Luke was excited to use his culinary skills to make macaroni cheese for the Mate’s Group - yum!



## 6. Marketing, Events & Culture

### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 11 posts to the Goulburn Australia Facebook page, reaching 13,514 people as at 31 July. Post reach has decreased by 19% since June. A plan has been developed to implement more engaging content throughout August to increase organic reach and engagement. This content includes virtual tour videos of attractions and villages, as well as new creative developed in line with the new Goulburn Australia Destination Marketing Campaign.
- Published 9 posts to the Goulburn Australia Instagram page, reaching 11,961 people as at 31 July. Post reach has increased by 160% since June. A project to capture new, updated content is complete and will be implemented throughout August.
- Designed and distributed 5 x 'Weekly What's On' EDMs (Electronic Direct Mail) to 230 subscribers, receiving an average open rate of 40%.
- Designed and distributed a 'Monthly What's On' EDM to 1,259 subscribers, receiving an open rate of 28.4%.
- Participated in three video interviews via third party outlets, including Matt Murfett's Grand Tour, The Caravan Show Podcast and Destination Southern NSW's Tourism Manager Chat Series.
- As COVID-19 continues to evolve, we will monitor and adapt overall Goulburn Australia Marketing Communications in line with the changing situation and the associated Government advice.
- The ongoing digital campaign which is running with News Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 1 July to 31 July is below:
  - Programmatic (online display) advertisements have received 113,518 impressions, a click through rate (CTR) of 0.07% and 1,000 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
  - Social Media advertisements have received 91,452 impressions, CTR of 1.97% and 1,800 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
- This month staff have focussed on completing the 2020/21 Goulburn Australia Marketing Membership Renewal process – 127 Members have now renewed.
- Goulburn Australia Marketing Campaign for 2020/2021: The new campaign strategy, tagline and creative layouts have now been finalised and presented to the Executive team and Councillors. The campaign is being rolled-out across various multi-media outlets. Staff will present at the next available Goulburn Chamber of Commerce meeting and Goulburn Connects meeting. See image on the following page featuring the new tagline – 'Country life, city heartbeat'.
- Branding Guidelines: The current Goulburn Australia Branding Guidelines document is being reviewed and updated, to reflect the new creative strategy and campaign.
- Active Retirees: New creative was developed to reflect the new campaign, for the Probus Active Retirees publication.
- Outdoor Signage: New creative has been developed to update the outdoor signage at the Visitor Information Centre (car park), and the signage opposite the Big Merino on Hume Street.
- Highway Billboards: a photography project brief has been developed and Request for Quote has been sent out to vendors for updating of the creative for the 3 x landscape and 2 x portrait highway billboards which are located on the bypass and northern and southern approaches to Goulburn.



**Corporate & Community Services**

- Photography: A new winter themed photography project postponed due to COVID restrictions earlier this year, has now been completed. The images feature the Wollondilly Walking Track, Belmore Park, city streetscapes and a local café. A new photography project brief for the Work and Invest pillar is currently in development.
- The Informed Tourist: a new option to distribute our Destination Guides to the local Sydney and regional traveller audience via a kiosk in Darling Harbour, is being investigated.
- Presentation Folders: these were updated to reflect the new campaign creative. These folders will now be used to send out documentation to visitors who have requested destination information, for new residents' packs and information packs for potential new businesses.

New design for Presentation Folders:



Corporate & Community Services

*An example of a creative layout for the new 'Country life, city heartbeat' campaign:*



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**Corporate & Community Services**

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**Groups Liaison**

- Ongoing involvement with the Working Party for the 2021 Youth Conference, including attendance at meetings.
- Distributed an opportunity to local venues encouraging them to apply to hold a 'gig' as part of NSW's industry-leading new music event, *Great Southern Nights*, in November.
- Facilitated internal meeting focussed on streamlining the inter-departmental procedure for processing of filming applications, to ensure we are meeting our requirements as per the Local Government Filming Protocol.
- Worked with Marketing staff to develop a new page on the Goulburn Australia website, specifically related to filming in the Goulburn region.
- Issued two filming permits – one for a local historic documentary and the other for an NRMA Television Commercial.
- Ongoing work with IT to develop a comprehensive new database design to capture groups-specific contacts. This will ensure that future correspondence and targeted communications with various segments of the Groups market are more easily distributed and monitored.
- Updating the suite of in-house Groups documents with new imagery to reflect the new campaign creative strategy.

**Events****Sporting Events**

- **2020 Tag20 Anzac Cup** – With COVID restrictions and borders closed, unfortunately we are no closer to securing alternate dates for this event.
- **Goulburn Cup/NSW Open Regional Qualifying Event (Golf)** – An Agreement has now been signed between Goulburn Golf Club and Goulburn Mulwaree Council for this event for the next two years. At the time of writing, the event is still planned to proceed.

**Other Events**

- **Pictures and Popcorn** – This event is booked in for 5 December and the Events Officer is currently obtaining quotations for a reformatted iteration of the event that will enable us to proceed around COVID-19 restrictions that may or may not be in place by that date.
- **2021 NSW Youth Conference** – Attended first Working Party meeting.
- **Comic Con** – The Events Officer is currently awaiting a counter-signed agreement for an event that will run within Goulburn Comic Con in March 2021.
- Met with Chamber of Commerce representatives to provide assistance with an event proposal.
- The Events Officer is currently acting in the Recreation Facility Manager's role.

**Destination Management**

- The Coordinator Marketing & Events is a member of the Steering Committee for the Tablelands Destination Development Project.
- Recently the Tablelands Destination Development Plan and associated Goulburn Mulwaree Destination Action Plan were drafted by Destination Southern NSW, and presented to key Council staff. These documents will be formally presented to Council for endorsement in due course.
- As part of the above project, the Steering Committee are now working with a Marketing Agency to develop an overarching brand positioning for the wider Tablelands region.



Corporate & Community Services

Visitor Services

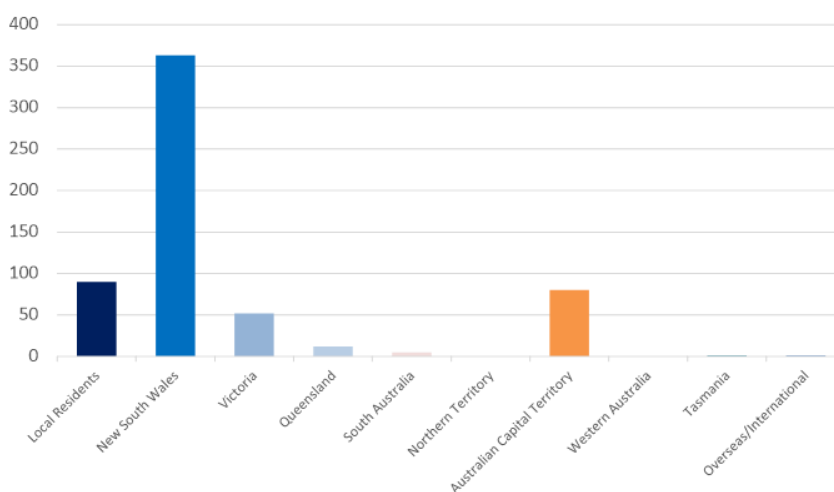
**Goulburn Visitor Information Centre (VIC)**

Interstate visitor numbers dropped off during the month of July, with NSW visitor numbers slowly increasing. However unfortunately in the past week visitor numbers have again slowed. This can be attributed to the ever-increasing concerns around COVID-19 and the associated Government advice to avoid all non-essential travel again at present.

**Postcodes collected during the month of July**

<i>Total Walk-in Visitors</i>	<i>604</i>
Local Residents	90
New South Wales	363
Victoria	52
Queensland	12
South Australia	5
Northern Territory	0
Australian Capital Territory	80
Western Australia	0
Tasmania	1
Overseas/International	1

**Visitors by Region of Origin**



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**Corporate & Community Services**

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**6.2 Museums****Staff and Volunteers****Volunteers**

Rocky Hill volunteers have worked consistently throughout July to move the museum collection from the cottage archive area into the new storage area and compactus on the ground floor of the new building. The work includes updating the Mosaic catalogue system to ensure there is a reliable location register and re-labelling boxes as required. A lot of the collection also requires rehousing from shoe boxes and other interim containers into archive quality boxes to ensure appropriate preservation of the collection into the future. The work is progressing well and is expected to be completed by the end of August.

Rocky Hill volunteers have also assisted in a comprehensive review and the creation of a full listing of onsite Hazardous Materials for inclusion in the Rocky Hill War Memorial and Museums Emergency Management Plan. This project resulted in the disposal of hazardous material no longer required onsite and an overall tidy up of the work shed and related areas.

**Staff**

Staff are adjusting well to the GMC and Museums specific Covid Safe practices that have been implemented across both sites.

**Museums Outreach****Southern Tablelands Arts**

Museums Coordinator, Kerry Ross, and Museums Officer, Julianne Salway met with recently appointed Executive Director of Southern Tablelands Arts (STArts), Rose Marin. The meeting led to the development of workshop ideas and contacts for the Goulburn Historic Waterworks that will be implemented in future events onsite. We are also pleased to welcome Rose onsite at Rocky Hill War Memorial and Museum one day per fortnight in support of Rose transitioning to a mobile office – Rose will be working from the Ground floor work area on alternate Mondays.

**Destination Southern NSW**

Nicole De Pear, Senior Account Director with Bashful Creative Agency, visited Rocky Hill War Memorial and Museum and the Goulburn Historic Waterworks with 2 colleagues on the 28<sup>th</sup> July. The group are working on a project with Destination Southern NSW. Nicole and her colleagues were very impressed with both museums and commented on how surprising it is to visit regional areas and see such fantastic cultural institutions.

**Rocky Hill****Media**

Museums Coordinator, Kerry Ross, was invited to speak on local radio station 2CR to talk about the new museum, the opening exhibition, and the beacon light which has been inoperable for the past 2 months. An open invitation has been extended to return at any time for a chat about Rocky Hill or the Goulburn Historic Waterworks.

**Donations**

Further donations during July include a comprehensive research collection donated by Southern Tablelands Arts. The collection is made up of research on Goulburn and district railway workers who enlisted and served in WW1. Gathered to inform the *Great Southern Line ANZAC Story* art project which resulted in artworks being placed at railway stations in Goulburn and throughout the region. It is wonderful to see this material get a second life as a reference collection at Rocky Hill.

Corporate & Community Services



**Filming at Rocky Hill**

Documentary maker Paul Michaels completed filming at Rocky Hill on Monday the 20<sup>th</sup> of July for his film on the History of Goulburn. Arriving in the early morning light, Paul was pleased with the reflections he captured on the site and has stated on social media that “Recognition of war service of Goulburn district men and women will be a significant feature of the doco.” The documentary will run for approx 40 minutes and will be made freely available to the public on Youtube. The photo below was taken by Paul and posted to social media on the 24<sup>th</sup> of July.



Filming onsite continued on the 22<sup>nd</sup> of July with the Visitor Information Centre captured footage of the new museum and opening exhibition for their in-house marketing feature.

**Student programming**

Museums staff met with Trinity teacher, Beverley McGreevy to discuss working together to engage with students from the Battlefield Club that Beverley runs. Beverley has a strong background in Military history and has some fantastic student programs up and running with students showing an interest in all sorts of niche military history topics. We will continue to work with Beverley to develop student programming at Rocky Hill War Memorial and Museum and hope to begin rolling out small scale programs in the near future.

**Beacon light**

After sourcing parts internationally and removing and servicing the motor, the Rocky Hill War Memorial beacon light was re-installed and up and running again on Friday the 24<sup>th</sup> of July. Unfortunately, there was another motor failure within a few days and we are again working with our electrician to resolve this.

Corporate & Community Services

**Re-enactors onsite**

7<sup>th</sup> Light Horse re-enactors visited Rocky Hill on Sunday the 5<sup>th</sup> of July in WW1 dress. Unfortunately we were not able to publicise the visit due to Covid-19 restrictions – however we did get some great pictures of the visit and plan to welcome the group back to a Community event when restrictions are lifted.



**Feedback**

Sue Boaden, cultural planner and consultant on last year’s development of the Rocky Hill Strategic Plan, visited the museum on Wednesday the 22<sup>nd</sup> of July. Sue was very impressed and followed up her visit with an email to Council:

**Attention Bob Kirk and Warwick Bennett**

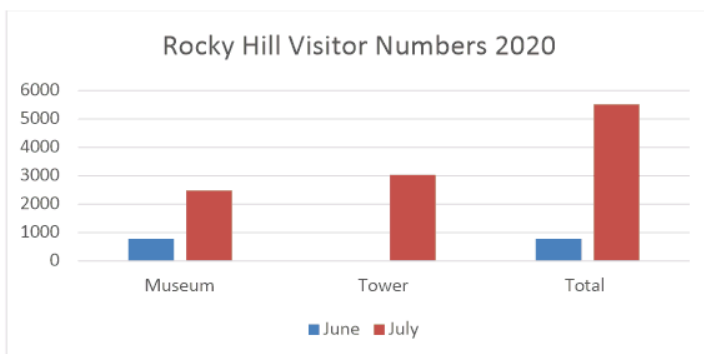
*I visited the new Museum building on Wednesday and wanted to let you both know that it is a jewel in Goulburn’s crown. A beautiful building with a remarkable collection that Council’s Museum team have curated with sensitivity and insight. I worked with the team and the Goulburn community last year to develop the Museum’s Strategic Plan and have been looking forward to my visit with some anticipation. My expectations were exceeded.*

*Congratulations to Council for supporting the Project, to Sarah Ruberto and the team for setting and meeting high standards of Project delivery and to all the other Council staff and volunteers who have made this Project happen – an absolutely memorable experience. I will be back.*

Warm regards

Sue

**Visitor Numbers**



Restrictions in place for social distancing have had an effect on visitor numbers as we are unable to book groups at this time. Visitors have been directed to Rocky Hill from the Tower, the VIC, internet including Google, Tripadvisor, and Facebook, TV story/ news, GMC newsletter, documentary, as part of the film crew onsite this month, the re-enactment group who visited this month, the Goulburn

**Corporate & Community Services**

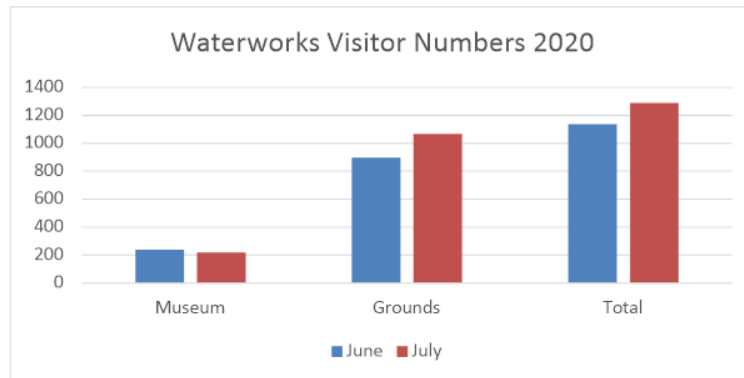
Australia guide and road signage. The large increase in museum visitor numbers is due to a new counter being installed in the museum. A new counter has also been installed in the tower.

**Goulburn Historic Waterworks**

**Volunteer works**

Volunteers have been busy catching up on groundwork and maintenance across the Waterworks site and the grounds are returning to their usual neat and tidy state. The We Love Goulburn group have also weeded and watered the gardens and planted new plants in time for spring. In the research room, volunteers have begun cataloguing the book collection and have been busy re-filing hard copy research materials.

**Visitor Numbers**



Restrictions in place for social distancing have had an effect on visitor numbers as we are unable to book groups at this time. The site is looking well cared for once again with the volunteers back onsite. Visitors have been directed to the Waterworks from the VIC, the internet including Google and Tripadvisor, Destination NSW and the Goulburn Australia guide.

**St Clair Villa**

Conservation works continue at St Clair. A full report is provided as a separate report.

Corporate & Community Services

6.3 Library

Monthly Statistics

Activity	April 2020*	May 2020*	June 2020	July 2020
Loans and renewals main library and web	894	2187	8718	11188
Loans and renewals mobile library	6	1	14	11
Loans and renewals eBook, eAudio, eMagazine	3219	3401	2996	2913
<b>TOTAL loans and renewals</b>	<b>4119</b>	<b>5589</b>	<b>11728</b>	<b>14112</b>
New physical collection items received	381	230	191	219
New electronic collection items received	-	-	-	1335
<b>TOTAL new collection items received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1554</b>
Visitors	0	0	4178	4933
Internet sessions	0	0	536	632
New members	27	17	120	131
Local studies enquiries	13	11	22	30
Children’s programs attendance	0	0	0	132
Adult’s programs attendance	0	0	10	7
Social media engagement (Facebook & Instagram)	9264	5592	6432	6474

\*Library closed 23 March-31 May due to COVID-19

Thanks and feedback

*“Our kids really enjoyed the Lego robotics. Thank you!”*

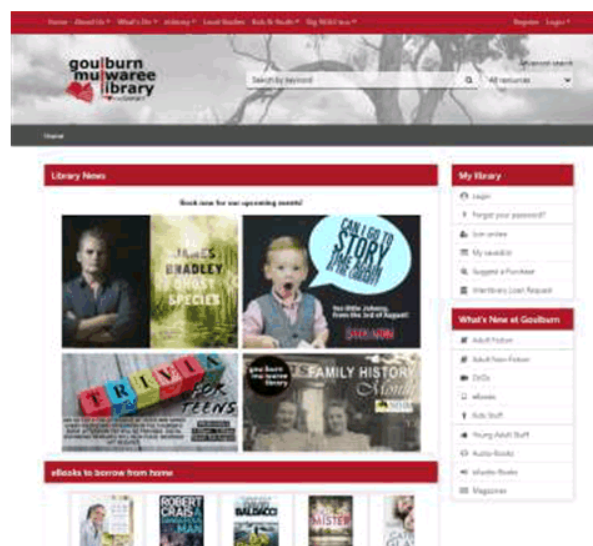
*“Thanks for the workshop. My son Kieran really enjoyed it. He’s keen to do more.”*

*“The tax help is a terrific service, and gives me peace of mind too. Thank you to all concerned for organising this again.”*

*“How much easier it is to find the genre I am interested in, and not having to search the shelves. Thank you.”*

Library activities

- Final work on the Library’s internal refurbishment is commencing, with new furniture purchased for the children’s room, new armchairs purchased for the main Library, and plans in place to re-upholster the youth booth and upgrade lighting.
- The Library’s website migration has been completed. All online information about the Library services and facilities is now available on the Library catalogue: <https://goulburn.spydus.com>. The Library’s main web URL [gmlibrary.com.au](http://gmlibrary.com.au) will soon re-direct to the catalogue, which will be the single point of entry to the Library via the Web.





Corporate & Community Services

- The Library has re-launched its quarterly guide of events for the first time since March. [The July-September quarterly guide](#) signals the resumption of our regular programs and special events. Bookings are already going well for the Library’s upcoming events, including school holiday activities, workshops and talks for National Family History Month, and re-scheduled BookFest authors. The guide is available in hard copy and online.
- The Library welcomed our volunteers back in July. Our team of 7 volunteers are a valuable and important part of the Library team, lending their time and expertise to our local studies collection, our home library clients, and some tech services tasks.
- Paperback Café re-opened in the Library on 29 July. The café has been closed since March, and its busy first few days of operation proved its popularity in the community. Paperback café will be open Monday-Friday from 10am-1pm and 2.30-5pm.
- The Library’s grant funded Mighty Playwrights project is continuing to prove highly successful, with 11 short plays written in the Library over a 10 week period by 11 primary students aged 9-12 years. The short plays have now been rehearsed and the performances of them were professionally filmed in July. The filmed performances will be incorporated into a documentary film, chronicling the Mighty Playwrights project, which will be available later in the year once filming and editing is completed. [A sneak peek of the filming of the performances is available on Facebook.](#)



Meet the Mighty Playwrights	
<p><b>Xage Full</b> Xage, from the home school network, commenced the Mighty Playwrights project in Year 4, and is now in Year 5. Xage worked with mentor Muffy Hedger to write his play, a farcical tale about thieving glove writing.</p> <p><b>Two Thieves Are Better Than One</b> Two thieves, one valuable fire opal. Who will win the prize, or will they both lose? And where does that fire opal end up?</p>	<p><b>Bobby Gordon</b> Bobby, now in Year 6 at St Peter and Paul's Primary School, commenced the Mighty Playwrights project in Year 5 last year. Bobby worked with mentor David Cole to write his play, an epic musical tale of Friendship and family.</p> <p><b>The Monster Under The Theatre</b> Monsters and humans collide in this musical tale of family, love, dance, and betrayal. Will the succubi ever be reunited with their families, and where does William Shakespeare fit in?</p>
<p><b>Abigail Abrahams</b> Abigail commenced the Mighty Playwrights project in Year 4, and is now in Year 5 at Manlyan Primary School. Abigail worked with mentor Greg Angus to write her funny and spooky play, a throwback to the height of '70s disco fever.</p> <p><b>Sundown Showgirls</b> Two friends find themselves in a graveyard in the middle of the night, where they meet the Jackson 5 and a dancing zombie. Is this how Thriller was invented? Was it a dream or was it real?</p>	<p><b>Mikayla Hart</b> Mikayla was in Year 4 when the Mighty Playwrights project commenced, and is now a Year 5 student from Goulburn South Primary School. Mikayla and mentor David Allfield wrote her play, a fairy tale about some very whacky creatures from another planet.</p> <p><b>Creations</b> A brother and sister lost in the forest, guided by a magical fairy, are discovered by 2 aliens. Which one will help them, and which one has other, less friendly, ideas?</p>
<p><b>Liliana Arnesen</b> Liliana, in Year 5 when the Mighty Playwrights project commenced, is now a Year 6 student at Broadfields Primary School. Liliana wrote her play with mentor Greg Angus, an uplifting and funny story all about girl power.</p> <p><b>One Girl, Two Parts</b> With the help of her confidence, a young girl finally finds the courage to climb the tallest mountain and beat the school bullies. It might take 80 years, but hey, who's counting anyway?</p>	<p><b>Ashleigh Kemp</b> Ashleigh, from Goulburn East Primary School, worked with mentor Danielle McDonald to write her play, a wonderful Christmas tale, complete with adventurous sleas, and some very large furniture.</p> <p><b>Elf On The Shelf, A Christmas Tradition</b> Two elves run amok while on-duty. Will they get back to the shelf before the humans come home? Will Santa Claus finally give them their names, or will they have to try again next year?</p>
<p><b>Evie Boyd</b> Evie was in Year 5 at St Joseph's Primary School when the Mighty Playwrights project commenced. Now in Year 6, Evie worked with mentor Jacqueline de Rose-Ahern to write her play, a crazy tale about a silly museum owner who got it all wrong.</p> <p><b>A Step Into Time</b> It's a rainy day in Canberra, and a new museum exhibition is opening: the Dark Ages Living Stone Exhibition. Will the visitors survive, or will the Machine-Robot get them all?</p>	<p><b>Indyana Larikam</b> Indyana, a Year 6 student at Wollondilly Primary School, was in Year 5 when the Mighty Playwrights project commenced. Indyana worked with mentor Muffy Hedger to write her play, a powerful story about overcoming bullying.</p> <p><b>The Maggie Warrior</b> Are the magpies in the park really the school bullies, or is it the other way round? Can Indy bust out her amazing Kang-Fu moves to defeat them in time?</p>
<p><b>Abigail Channells</b> Abigail, from Tambell's Independent School, is now a Year 7 student at Trinity Catholic College. During the Mighty Playwrights project Abigail worked with mentor Danielle McDonald to write her play, a hilarious story about what happens when the animals on the fence are left alone.</p> <p><b>Backyard Buddies</b> When the humans leave, the farm animals take over the house and cause absolute mayhem. Will these annoying alpacas ruin all the fun, or will they get away with it?</p>	<p><b>Ryleigh McMillar</b> Ryleigh commenced the Mighty Playwrights project in Year 5, and is now in Year 6 at Goulburn West Primary School. Ryleigh worked with mentor Jacqueline de Rose-Ahern to write her play, a Shakespearean era tale of Royal proportions.</p> <p><b>Tales Of An Unpredictable Nanny</b> Set in the 1300s, a classic tale of an evil nanny fooling the King and Queen, but not the royal children. What will happen when the King and Queen aren't looking?</p>
<p><b>Ashlee Chinnery</b> Ashlee commenced the Mighty Playwrights project in Year 4, and is now in Year 5 at Tarago Primary School. Ashlee worked with mentor David Allfield to write her play, a very spooky reminder that dreams just might come true.</p> <p><b>Frank Call</b> Two friends see an ominous sign in the sky. They make a phone call, and end up in the evil lair of the scary Mrs Devil. Will they be able to get back home?</p>	

Meet the Library's Mighty Playwrights



**Corporate & Community Services**

**Adults Programs and Services**

The Library has joined with a number of other public libraries in NSW to offer a series of online author talks from high profile Australian authors. The collaborative project enables libraries to offer free access to author talks and workshops that may not otherwise be possible in smaller areas like Goulburn. The first of the online author talks is from award-winning author James Bradley in August.

The Library is providing tax help from July to October, thanks to the Australian Taxation Office’s Tax Help program. An accredited tax help volunteer will be in the Library on Friday afternoons to provide free assistance for low income earners to create their MyGov accounts and to compile and submit their tax returns. This is the second year the Library has offered the Tax Help program, and interest from the community is very strong, with the first sessions already fully booked.

**Children’s Programs and Services**

The Library ran a series of fun and engaging school holiday activities in July. With some restriction on numbers in place, to ensure social distancing requirements were met, 132 children were able to enjoy activities such as Macca the Alpaca story time and craft, mixed crafternoons, Lego robotics workshops, and a beading workshop. The Library was thrilled to be able to offer school holiday activities; the first children’s activities held in the Library since March.



*The Library’s popular July school holiday programs*

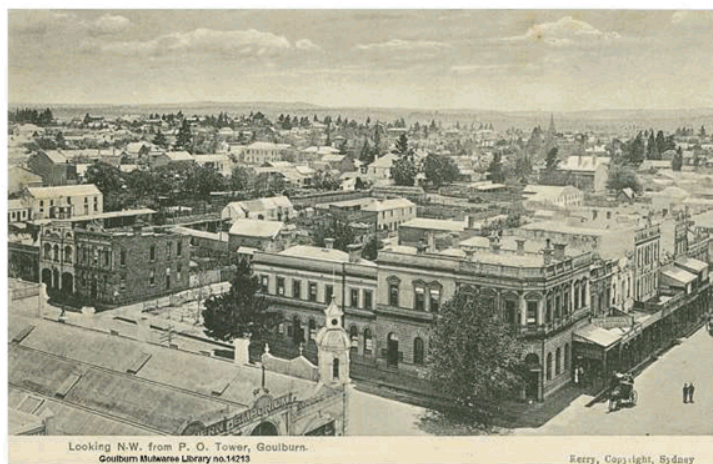
Plans are now in place to resume regular children’s programs including story time, rhyme time, code club, and a new teens trivia and games program. All programs will resume in August with appropriate COVID safety measures in place.

**Local Studies**

The Library’s local studies team continues to work on the new Archives module, adding digitised resources such as photographs, maps, and architectural plans. All digitised items are freely available online via the Library catalogue. Work has also commenced to create some online exhibitions featuring our local studies collections, which will also be available via the catalogue. Many of the items being added to the Archives module have been held in the Library for a long time, but have never before been available to the public.

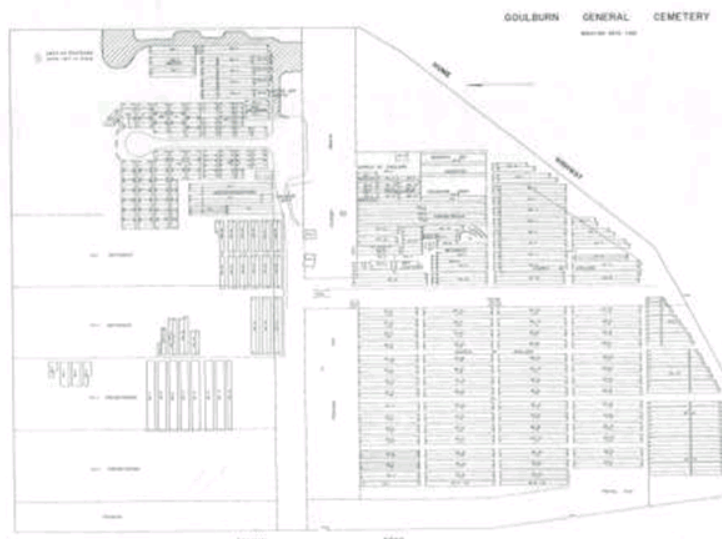
Additional staff resources have been added to the local studies team to assist with digitisation, population of the Archives module, and answering an increasing number of research enquiries. The team, now comprising of 3 Library staff members, will also soon start to develop a new strategy focussing on collecting new local history materials, both historical and contemporary.

Corporate & Community Services



Looking N.W. from P. O. Tower, Goulburn.  
Goulburn Museum Library no.14213

Berry, Copyright, Sydney



*An example of some of the photographs, maps, and other resources available in the Archives module*

**Home and Mobile Library**

The mobile library will resume visits to most schools and retirement villages in August, with COVID safety measures in place. Some regular destinations may be permanently lost due to COVID, however the Library has had a very positive response from the village schools and we are looking forward to resuming our regular visits in August.

**Tech Services**

Records from the Library’s Kanopy video streaming service will soon be available in the Library catalogue. Kanopy provides access to over 30,000 films including classic Australian, independent and world movies, and documentaries. Access to Kanopy is free to all Library members, and videos can be streamed via the Kanopy app on tablets, phones, and smart TVs. Members who are searching the

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**Corporate & Community Services**

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Library catalogue can now find and access Kanopy films, along with eBooks, eAudio-Books and eMagazines, all from one single search point.



*The Library's Kanopy video streaming service will soon be searchable in the online catalogue*

## 6.4 Art Gallery

### OF NOTE

- The Gallery has supported 97 artists in 2020 to date.
- It has announced \$20,000 commissioning initiative for local artists, 'The Good Initiative', funded by a private donation. Applications close 3 August.
- Outreach programs reached 352 people across the region to date in 2020, plus an additional 6064 have received Playgroups at Home activity booklets.
- Instagram has reached 3,181 followers
- Gina Mobayed, Director is one of three judges for the National Works on Paper Prize for Mornington Peninsula Regional Gallery
- Afternoon Art Club has resumed
- Bill Dorman, Ray Monde and The Good Initiative have received editorial coverage in the Goulburn Post. The Good Initiative also received editorial coverage in the Southern Highlands News.
- Janet Gordon, Outreach Officer has produced 36 at home activity online booklets since on 23 March 2020

### PROJECTS

- Significance Assessment on permanent collection: Due for completion November 2020
- Gallery refurbishment: Completed
- Install, Education Studio and Gallery Store: Completed
- Public art install, Todd Robinson at Wollondilly Walking Track: Completed
- Public art install, Michael Thomson at Marulan: Completed
- Launch of new Gallery space: Completed
- Bid for triennial state funding from Create NSW: Completed

### EXHIBITIONS

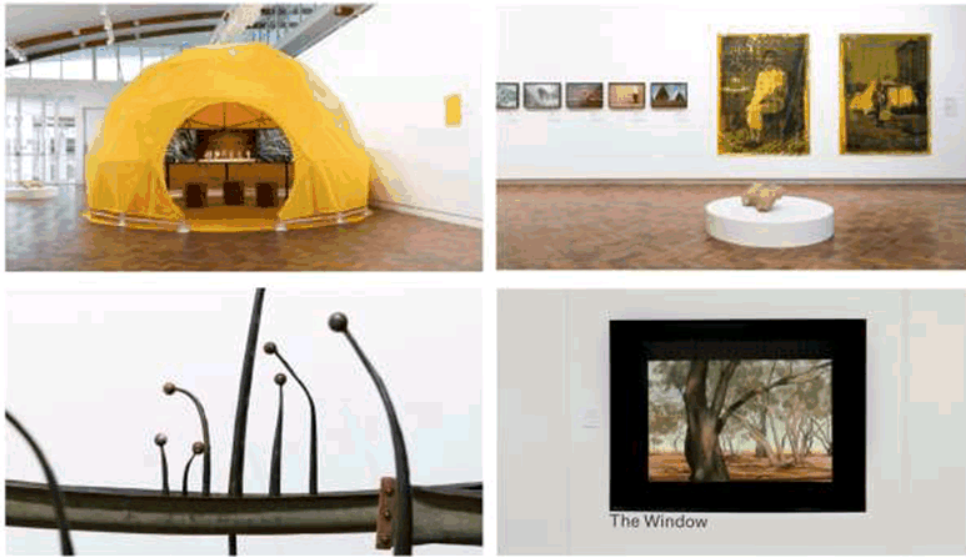
Eugenia Lim 'The Ambassador', Bill Dorman 'Adrift' and The Window curated by Paul Scott Williams were open in July.

Eugenia Lim is an Australian artist of Chinese-Singaporean descent who works across video, performance and installation. In her work, Lim transforms herself into invented fictional personas who traverse through time and cultures to explore how national identities and stereotypes cut, divide and bond our globalised world. This 4A Centre for Contemporary Asian Art and Museums & Galleries of NSW (M&G NSW) initiated touring project presents Eugenia's most recent body of work, 'The Ambassador' series.

Gallery 2 features Goulburn's own Bill Dorman with a new series of work, 'Adrift'. The Window has been curated by Paul Scott-Williams, CEO and Artistic Director of Hume Conservatorium.



Corporate & Community Services



**PUBLIC PROGRAMS**

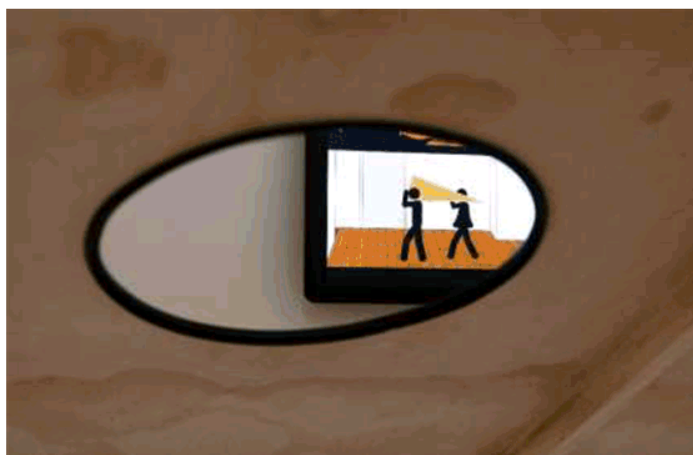
10/7/2020	Instagram Live – Opening of Eugenia Lim ‘The Ambassador’, Bill Dorman in Gallery 2 and The Window curated by Paul Scott-Williams
17/7/2020	Instagram Live – Artist Chat with Bill Dorman and Hannah Gee
31/7/2020	Instagram Live – Eugenia Lim tour of ‘The Ambassador’ with Gina Mobayed

**EXHIBITIONS ON TOUR**

**Deep Revolt - Arlo Mountford**

This exhibition will be staged at Maitland Regional Gallery in August 2020. It has also been extended and offered for tour beyond 2021 to assist other galleries with programming.

This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.



Corporate & Community Services

**Cultural Gifts Program**

The Gallery is preparing to submit one painting by local artist Zoe Young to the Cultural Gifts Program.



**Works on loan**

The Gallery had two works on loan to other institutions in September/October:

- Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.
- Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

**PUBLIC ART**

**Auburn Street**

Marilyn Puschak’s work, *Three Poles* requires conservation due to fairly significant deterioration of the work. Two conservators have been consulted to prepare a scope of works.

**Wollondilly Walking Track**

Adrina Khobane’s work, ‘*Bogong*’ will be relocated to the Wollondilly River Walkway within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work.

**Signage**

The Gallery will complete a standardised identification plaque for each public artwork with a QR code linking the work back to the Gallery website, where all artworks are explained and documented. Signage will be installed by December 2020.

**EDUCATION**

16/7/2020	Still Life school holiday workshop
21/7/2020	Afternoon Art Club Term 3

**Corporate & Community Services**

**School Holiday Workshops**

The Gallery reinstated its education program on Thursday 16 July with Still Life school holiday workshop. The workshop catered to 8 young artists and included writing, drawing and painting tasks inspired by still life arrangements.

**Afternoon Art Club**

Afternoon Art Club was reinstated for term 3 from 21 July. The Gallery has implemented strategies to ensure compliance with Covid-19 restrictions including limiting participant numbers per class. To counteract this limitation the Gallery has offered a Tuesday afternoon class. All four classes are fully enrolled servicing 29 children. Participants are currently working on a painting and performance project inspired by current exhibition ‘Eugenia Lim: The Ambassador’. The Gallery is compiling content for a series of art making videos. These resources will connect audiences with the permanent collection and give families access to Gallery education programs that cannot attend onsite programs.



**Art Teenies**

Due to the nature of this program, the Gallery has made to decision to postpone its reinstatement onsite. The Home Series: Art Teenies at home booklets are available via our website for families to share some songs, storybooks, art, drawing and yoga together. The Gallery will explore ways to continue to engage this audience using digital platforms such as the Home series developed during lockdown.

**School Programs**

The Gallery has invited two local primary schools to a trial of digital excursions of current exhibitions through the use of Zoom. The Gallery aims to have the digital tours begin in August delivering to a minimum of one class per week. With Covid restrictions beginning to ease, the Gallery has taken a booking onsite for school tour of Art Express in late August.

**SACC Outreach Program**

This month Janet Gordon, Outreach Officer, has continued the Playgroups@Home booklets due to the Department of Education COVID-19 restrictions around people on school grounds. This month the booklets have been received by 1,952 children from the Outreach Playgroups, FamiliesNSW-Goulburn Families Support network, Public schools network and Home Start Goulburn and Bowral. They have explored NAIDOC Week, Emotions, Turtles and National Tree Day. Gordon is working on some different ways to stay connected with our Outreach Playgroup families such as virtual stories, time-lapse videos of art experiences to follow and make that can accompany booklets.

Playgroups@Home NAIDOC Week booklet feedback

‘I think some of the most beautiful art comes from our Aboriginal and Torres Strait Islander people. This week Playgroup @ Home celebrates this rich culture and gives children a chance to do a dot painting and a whole lot more’

Playgroups@Home Emotions booklet feedback

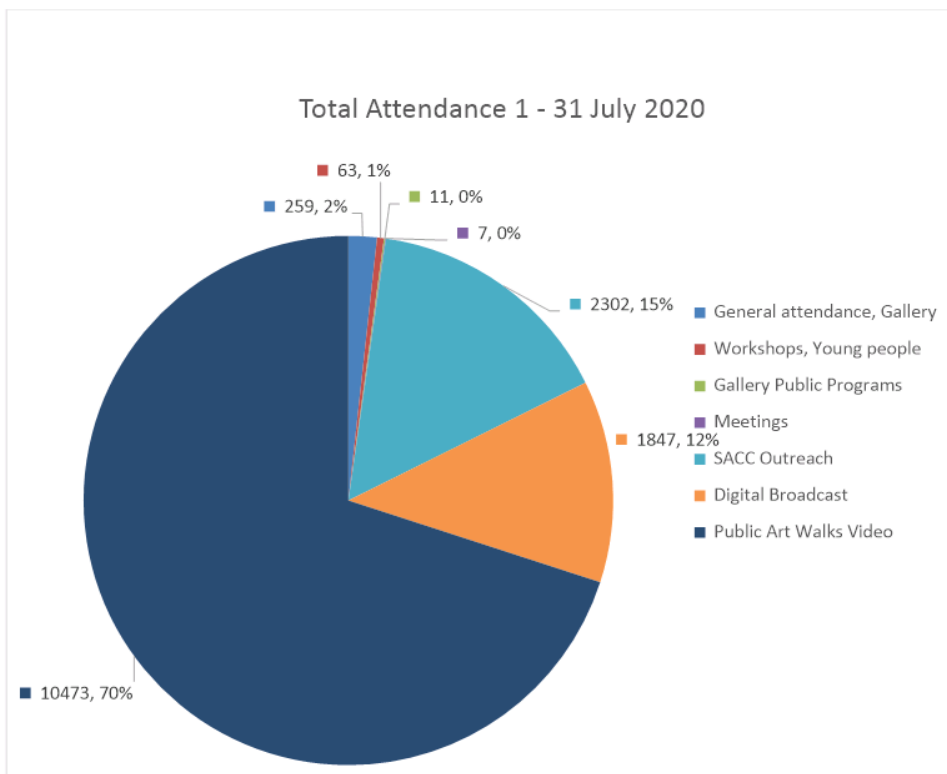
‘A real winner - especially good for children and parents to explore in these confusing times’  
 ‘I just love this latest Playgroup @ Home Activity Booklet’



Corporate & Community Services

**AUDIENCES AND REACH**

1 – 31 July 2020



**FEEDBACK**

*'Totally enjoyed the exhibition, so interesting'*

*'I think the dome is really cool, and I like how all the videos tie in with each other.'*

*'Thought provoking'*

*'Incredible aesthetics'*

*'Great show'*

*'Thank you, everyone who was involved, for installing the wonderful Alex Seton marble sculptures along the Wollondilly Walking Track. As a keen walker by the river, I can now enjoy art in a great natural setting. Having seen these works of art at the Gallery earlier in the year, I think you have chosen the perfect location for them. Many thanks to Alex & all of you.'*

*'Congratulations to you, Hannah and Sally on such a great opening on Friday! I really enjoyed the format you devised where we not only got a tour of the shows, but were able to hear 'staff picks', and receive a bit of background info. It was so enjoyable to watch – thank you!'*

**15.14 OPERATIONS DIRECTORATE REPORT JULY 2020**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Operations Departmental Report July 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities reported for July 2020 by the Director Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate

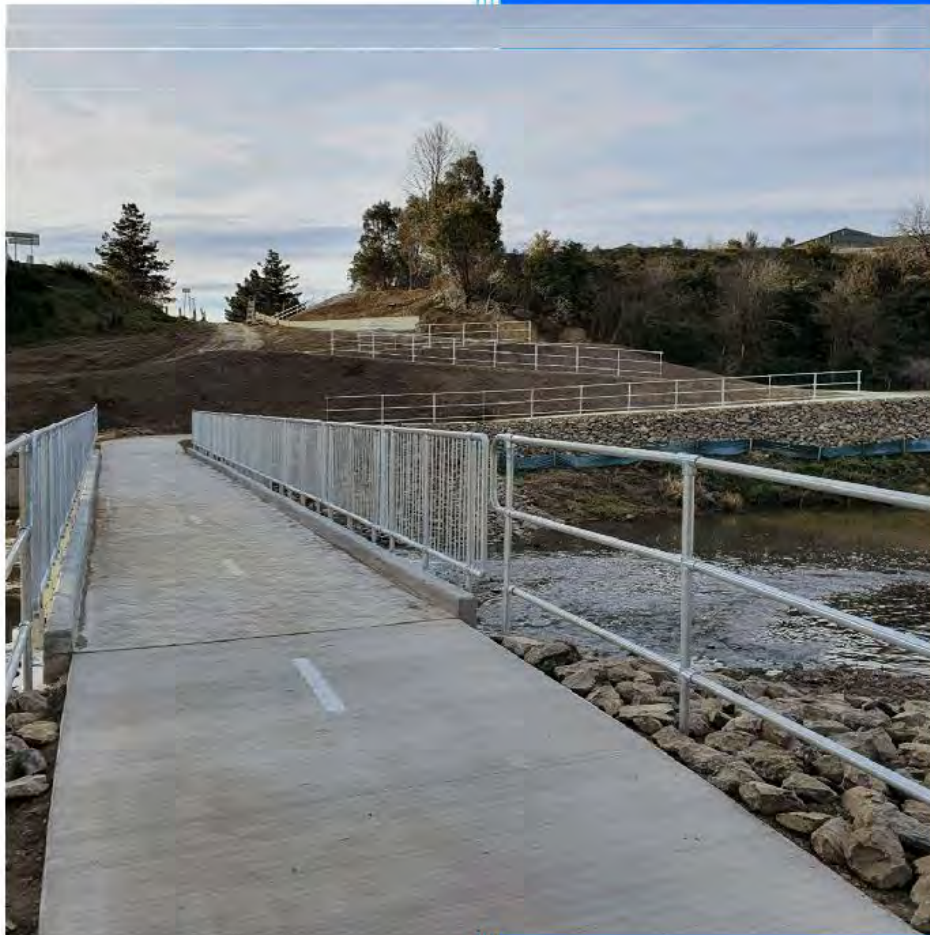
**REPORT**

Please find attached the monthly report on the activities of the Operations Directorate for the month of July 2020.



July 2020

# Operations



## Departmental Report

One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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## 1 Budget Status

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that were not reported in July 2020, which are either over expended or under pressure to be over expended. Adjustments will be proposed for the next quarterly budget update.

Budget Status – July 2020				
Job Number	Description	Initial Allocation	Current Expenditure	Comment
PR190203	Sports Grounds Renewal Future Years	\$50,000	\$50,000	Budget expended on the North Park and Eastgrove South Cricket Wickets as per the North Park Master Plan. No further work allocated to this budget.
PR190226	George Street Marulan Landscaping	\$25,000	\$28,636	Additional two tree surrounds requested to complete the section of road. Budget to be sourced from other Landscape Projects. Overall Landscapes Areas budget can support this overspend.

## 2. Operations Service Response Status

Requests created and closed in July 2020. Over the month of July 2020 Operations received 192 new service response requests generated from customers.

Operations Service Response Status – July 2020					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	3	2	67%	67%
Cemeteries	Cemetery	2	2	100%	100%
Facilities	Graffiti	2	2	100%	100%
Facilities	Parks Ovals	14	13	93%	93%
Facilities	Public Toilets	6	5	83%	83%
Facilities	Unspecified Damages	3	2	67%	67%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	N/A
Parks	Fallen Tree	4	3	75%	75%
Parks	Grass Mowing	2	1	50%	50%
Parks	Tree Inspection	3	2	67%	67%
Parks	New Tree	2	2	100%	100%
Parks	Noxious Weeds	0	0	N/A	N/A
Parks	Remove Tree	4	3	75%	75%
Parks	Verge Maintenance	2	1	50%	50%
Parks	Root Damage	1	0	0%	
Parks	Trim Branches	3	2	67%	67%
Parks	Trees Unspecified	14	11	79%	79%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	2	2	100%	100%

GOULBURN MULWAREE OPERATIONS – JULY 2020

Works	Dumped Rubbish	24	24	100%	100%
Works	Bridges	0	0	N/A	N/A
Works	Corrugations	7	7	100%	100%
Works	Damaged Footpath	13	13	100%	100%
Works	Damaged Kerb	3	2	67%	67%
Works	Depth Gauges	1	1	100%	100%
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	3	3	100%	100%
Works	Guard Rail	1	1	100%	100%
Works	Guide Posts	1	0	0%	0%
Works	Inspection	2	0	0%	0%
Works	Line Marking	3	3	100%	100%
Works	Loose Material	5	5	100%	100%
Works	Oil Spill	1	1	100%	100%
Works	Pot Holes	13	12	92%	92%
Works	Seal Fail	0	0	N/A	N/A
Works	Shoving	0	0	N/A	N/A
Works	Traffic Sign	10	9	90%	90%
Works	Road Unspecified	22	21	95%	95%
Works	Culvert Head	0	0	N/A	N/A
Works	Flooding	0	0	N/A	N/A
Works	Grates & Lids	2	2	100%	100%
Works	GPT	1	1	100%	100%
Works	SW Kerb & Gutter	0	0	N/A	N/A
Works	Storm Pipe	2	1	50%	50%
Works	Trench Subsidence	0	0	N/A	N/A
Works	Stormwater Unspecified	11	11	100%	100%
<b>July 2020 Totals</b>		<b>192</b>	<b>170</b>	<b>89%</b>	<b>89%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks completed in July 2020

General Maintenance Tasks – July 2020- Works	
Location	Type of work
West Goulburn	Kerb and gutter repairs
Various locations	Wires animal signage
Windellama Road	Shoulder repairs
Goulburn – various	Strom water pipe and pit cleaning
Caoura Road	Various storm and fire damage repairs



General Maintenance Tasks – July 2020 – Parks & Gardens	
Location	Type of work
CBD Paths	Paths swept each week day during the month of July.
Belmore Park	Mowing and edging performed weekly and fortnightly respectively.
	Gardens checked weekly and weeded as required during July
	Waste emptied one to two times per day during July.
Aquatic Centre Grounds	Mowing as required due to closure and commencement of Aquatic Centre Upgrade project.
Rose Garden Maintenance	Winter Prune underway and will be completed in August. Weeding and fertilizing being undertaken at the same time.
CBD Garden Maintenance	Weekly maintenance on CBD gardens, with a daily litter patrol (including weekends).

Tree Maintenance – July 2020		
Zone	Location	Type of work
2	Adam St, Decan St, Addison St, Hume St, Aquatic Centre	Tree Trimming, Tree Removal, Branch Removal
3	Mary Martin Dr, Dixon St, Oxley St, Ruse St, Victoria Park, Fitzroy St	Tree Trimming, Fallen Tree, Branch Removal
4	Marys Mount Rd, Crookwell Rd, Auburn St	Tree Mulching, Branch Removal
5	Jack White Park, Taralga Rd, Dalley St, Progress St, Cookbundoon, Walking Track	Branch Removal, Tree Removal
7	Mulwaree St, Blackshaw Rd	Tree Trimming, Rubbish Removal, Tree Removal

Mowing Maintenance – July 2020		
Zone	Location	Type of Work
1	Russel Ln	Watering
2	Lansdowne St, Combermere St, Ducks Ln, Bonnet Dr, South Approach, Lillkar Rd, Fife Pl, Carr St Corners, Sloane St, Finlay Rd, Dossie St, Manfred Park	Mowing, Mulching Trees
3	Bourke St, Crookwell Rd, Mary Martin Dr, Marys Mount Rd, Clyde St, Victoria Park, Clinton St, Wollondilly Walking Track, Marsden Weir	Mowing, Mulching Trees, Weeding, Branch Removal
4	Lambert Dr, Riverview Park, Chantry St, North Park, Wollondilly Walking Track, PCYC Field, Avoca St, Prince St, Gerathy Park, Buffalo Cres, Gibson St, Hoskins St, Kinghorne St Footpaths, St Michaels Cl	Mowing Trees, Watering, Tree Planting, Rubbish Removal, Mulching Trees
5	Cookbundoon, Racecourse Dr, Taralga Rd, Sloane St, Mistful Park, Goodhew Oval, Franklin St, Atkinson Cres, Hudson Park	Mowing, Tree Planting, Mulching Trees, Tree Removal, North Park
7	Netball Courts, Blackshaw Rd, Honour Park, Ottiwell Corners, Braidwood Rd, Carr Confoy, Fitzroy Reserves	Mowing, Rubbish Removal
10	Eliza Power Dr, Austin St, Railway Pde, Goulburn St	Tree Removal, Branch Removal

Signs Installed July 2020			
Month	New Signs Request & Installed	Existing Sign Replaced with New	Existing Signs Reinstalled
July	2	4	3

Road Reserve Weed Control – July 2020		
Zone	Location	Weed Type
4	Marys Mount Rd, Riverside Park	Serrated Tussock
10	Dalmeny Ln, Rampion Hills Rd, Narumbulla Ln, Old Tallong Rd, Kettles Ln, Long Point Rd, Highlands Way Rd, Boxers Creek Rd, Barbers Creek Rd, Davenport Cl, Bingham Ln, Watling Cl, Tallowa Rd, Caoura Rd from Tallowa to Davenport, Blue Point Rd, Burbits Rd, Caoura Rd, Davenport Cl, Watling Cl, Bingham Ln, Warrima Rd	Serrated Tussock, African Love Grass, Fire Weed

The noxious weed crew have been focused on zone 9 and have now moved into zone 10 and noxious weed control is ahead of the program.

The reserves crew have continued with programmed mowing in urban and rural areas along irrigation maintenance of all sports fields. Sports field mowing has continued in line with the sports field bookings.

Tree maintenance crew have focused on SRRs and lifting programs, tree works around some of the city’s sporting fields has also be achieved.

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of August 2020 going forward.

Planned Works – August 2020		
Location	Date	Description of works
Mountain Ash Road	August to September	Drainage improvements
Inverary Road	Early August	Gravel re sheeting of unsealed road
Wollograng Road	Mid-August	Gravel re sheeting of unsealed road
Korringaroo Road	Mid-August	Gravel re sheeting of unsealed road

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements

**5 Community Facilities**

**5.1 Operational**

The month of July is a busy time for the Community Facilities team with the addition of the winter rose prune on top of normal maintenance programs. There is around three thousand roses to prune across the sixteen (16) sites within the Local Government Area. It is also a time to commence a review of maintenance areas, as staff review additional areas to be maintained within the CBD, as requested by Council.

**Rose pruning** has commenced on the Council Rose Gardens. Staff have been working through the main gardens during the month of July and will complete the works early August. Council has also partnered with Goulburn TAFE, who are using some of the gardens to train apprentices in rose pruning. This is a great partnership and pleasing to see students being taught pruning correctly.



*Mary McKillop Rose Garden (Tenison Woods) after the winter prune*

**Marulan CBD** – additional concrete surrounds were installed around the trees on the Southern Entrance to Marulan. This brings the total to sixteen (16) along this section of road. This was a community driven initiative with the aim of improving the aesthetics into Marulan. The photo below is of one of the surrounds. Timber guards are to go in at a later date with the wording ‘150 Meridian’ inscribed into each one.



George Street Marulan – New Tree Surround (pre stencil)

**Marulan Cricket Wicket** – at the request of the Marulan Community the old cricket wicket is being upgraded. The work will require a new concrete base to be installed and covered in artificial grass. The work is scheduled in August, but was scoped out and procured during July. A budget of \$25,000 was allocated to this work.



Marulan Cricket Wicket

**Grants and capital works projects** have been a big focus for the Community Facilities Team. During July staff have been working on finalisation of project scopes and commencement of procurement for delivery at various stages throughout the financial year. Some of the projects staff have been working on include:

- Auburn Street Median Strip upgrade;
- Wollondilly Walking Track – Mortis Street Cemetery to May Street Bridge;
- Cookbundoon Pavilion upgrade;
- Max Hadlow Grandstand upgrade;
- Civic Centre HVAC upgrade;
- Victoria Park Conservation Pit;
- North Park public amenities upgrade;
- Various Marulan projects for the discretionary funds, work subject to approval;
- Clinton Street Garden design;
- Recreation Area Gate 3 Car Park resealing;
- Veolia Arena retractable seating
- Veolia Arena and Ross Whittaker Stadium floor resurfacing;
- Tallong Toilet upgrade; and
- Ross Whittaker Stadium retractable basketball hoops.



**North Park** – work has commenced on some elements of the master plan. The first project this financial year was the removal of the two cricket wickets from North Park and installation of one new wicket to allow for a different field configuration. This work was brought forward at the request of Junior Rugby League and completed in July.



North Park Cricket Wicket

The master plan also identified the installation of a new storage shed. The shed is being funded through the Junior Rugby League and grant funding. Council is assisting with the procurement of the various items to complete the works. The shed is currently in production and the installation of the shed will most likely occur during September at this stage.

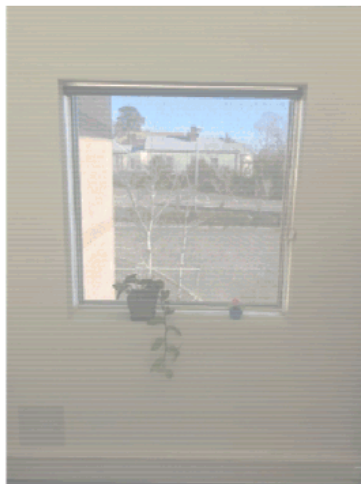
Two new wickets were installed at Eastgrove South to accommodate the removal of the senior cricket wickets at North Park. The three new wickets will be resurfaced with astro-turf towards the end of August, or once the Marulan wicket is at a stage where it can be surfaced.



Western Field Cricket Wicket at Eastgrove South



**Building Maintenance** – the installation of blinds occurred in the finance wing during July. The blinds are a welcome upgrade to the original venetian blinds that were part of the original build. The blinds will reduce glare, which is a problem in this part of the building. Also staff replaced ten office chairs across the Civic Centre that were past their useful life.



Civic Centre – New Blinds

**Hetherington Street Depot** – a new entrance ramp was installed to the meal room and training room to ensure safe and easy access to all users. The walkway is also a development application requirement of the upcoming workshop upgrade, which is scheduled later in the year. At the Hetherington Street Depot Office Block amendments were made to the building, with the installation of walls across several of the offices.



Hetherington Street Depot – Meal Room / Training Room Ramp

## 5.2 Aquatic & Leisure Centre

Aquatic staff have been working on preparing the outdoor pool for opening on the 1<sup>st</sup> September 2020. The work is especially difficult this year as staff have to work with a redevelopment in process on the site and construct a new entrance in time for the opening. Some of the main actions undertaken during July include:

- Final planning and identifying services so the water can be connected to the outdoor pool on the 4<sup>th</sup> August. Water connections had to be separated from the redevelopment to ensure continuation of service over this period. The connection will also service the temporary entrance and amenities.
- Electricity preliminary work has been completed which included wiring being run to the locations of temporary entrance sheds. At time of writing report staff are awaiting for Essential Energy to complete the live wire transfer.
- Gas feeds into the centre have been relocated, tested and working to the outdoor pool. The boilers are connected and will be re-commissioned on the 10<sup>th</sup> August so they can commence heating the pool. This will take up to three weeks depending on the night temperature and temperature the water feeds into the pool.
- Site sheds and toilets have been ordered and are scheduled to be installed on 12<sup>th</sup> August.
- Men’s change rooms and pool seating have been painted.
- Outdoor 50m pool tiles have been repaired, plates secured and bare areas painted with rubberised chlorine paint.

As the centre has been closed for several months and the environment has changed significantly, staff have had to review and rewrite procedures to ensure public safety. Aside from the centre closure Covid-19 restrictions have also had a significant impact on the staff updating qualifications that require annual renewal. Staff have been working with Royal Life to ensure all staff working at the centre are current in their qualifications.

### Lighting upgrade

Contractors have started work on 50m pool outdoor lighting upgrade. The lighting will provide 300 lux over the outdoor pool which will assist during swim club events that run into the evening or during periods of prolonged heat we can keep the pool open later for the community to use. To date the contractors have completed the underground wiring, removed the old lights and upgraded the distribution board ready for the installation of the lights. The lights are scheduled to go in towards the end of August.



**Season Attendance 2019/2020**

The 19/20 season was full of disruptions, including COVID-19, repairs to the indoor pool, fires and the establishment of the site to accommodate the redevelopment of the Aquatic Centre. Two of the major disruptions resulted in all or part of the Aquatic Centre being closed. This included the:

- Closure of the indoor pool due to the failure of the structural beams holding up the roof. This resulted in a closure of this pool from September through to February. The impact was felt throughout this entire period with limitations to space and poor weather reducing learn to swim and program attendances. A lot of participants cancelled due to the inclement weather, or not being able to use the indoor pool.
- COVID-19 saw the entire facility shut from March 2020 onwards.

The table below outlines the attendances for the 2019/2020 season. Attendances were reasonable when you take into account the obstacles faced throughout the

<b>Attendances</b>	
<b>Program</b>	<b>2019/2020</b>
Aquatic memberships	5,481
Health Club (incl. Fitness Classes) memberships	3,495
Visit passes (incl. Aquatics and Fitness Classes)	5,543
Family memberships (Aquatic and Fitness)	645
Squad Swimming	670
Recreational Swimming	41,750
Children under 2 years	925
Spectator (excl Carnivals)	13,470
Swimming Lessons	7,141
Swimming student out of hours	702
Aquathon	710
Fitness Passport- Aquatic	3,692
Fitness Passport- Fitness	639
NSW Police Academy	183
School Swimming Carnivals/ Dept of Ed	9,141
<b>TOTAL</b>	<b>94,187</b>

### 5.3 Recreation Area

Activity at the Recreation Area experienced another decline during July 2020 due to the increased presence of COVID-19. Many bookings and events scheduled to occur in July were cancelled, whilst disappointing, user groups are very accommodating and accepting of the current COVID-19 restrictions. There has been no issues to report from our regular booked in users.

#### Irregular Events

The Grace Millsom Centre hosted six small conferences and training sessions, while Veolia Arena held two birthday parties in July. A funeral held in the Peden Pavilion prior to tightening of COVID-19 restrictions had 300 guests. A total of 467 people attended these events.

#### Regular Users

Greyhound Racing and Harness Trials continued throughout July under slightly relaxed restrictions. Basketball, Netball, Badminton and Dog Training all returned to competition during July under strict protocols.

The tables below show the breakdown of events at the Recreation Area during July 2020.

Breakdown of Events – July 2020	
Event	Attendances
Greyhound Racing	900
Harness Racing (trials only)	100
Dog Training & Kennel Club	160
Basketball	570
Netball	120
Badminton	120
Birthdays	40
Private conferences	67
Training Sessions	60
Funeral	300
<b>Total</b>	<b>2,437</b>

Breakdown of Event Facility Locations		
Facility	July 2020	July 2019
Veolia Arena	580	4,645
Grace-Millsom Function Centre	577	1,240
Recreation Area	1,280	4,051
<b>Total Attendances</b>	<b>2,437</b>	<b>9,936</b>

There has been some good news to report at the Recreation Area with success on a number of grants. The grant funding Council has been formally notified of, that are successful at time of writing this report include:

- Retractable seating in the Veolia Arena;
- Retractable basketball hoops in the Ross Whittaker Stand; and
- Resealing of the Gate 3 Car Park (this work is scheduled to be completed in the first week of August).

Updates on these works will be provided in future departmental reports.

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for July 2020. The focus of work is now on capital works.

Maintenance Grading	
Completed by Contractor in July 2020	Completed by Council in July 2020
<ul style="list-style-type: none"> <li>Caoura Road – Storm Damage</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>

### 6.2 Operational

During July, Works have been focused on continuing with Mountain Ash Road works including drainage improvements and 4.5km of shoulder widening. A full pavement overlay and bitumen re seal is programed to commence in September and these works will continue through until late October 2020.

A smaller kerb and gutter project has been completed in Adam Street prior to the street being bitumen re sealed in October 2020

Works commenced on gravel re sheeting Inverary Road, improving the surface and width of the road. Further gravel re sheeting is programed for Korringaroo Road and Wollogorang Road during August.

Capital Works scoping has been undertaken on the remainder of the 2020/21 Capital Works program with major projects to commence in late September 2020.

Natural Disaster Assistance Response works have commenced in the Towrang area which suffered substantial damage during the February storm event. Further procurement has been undertaken for works on Jerrara Road to commence in the coming months.

Maintenance has been concentrated to stormwater improvements, kerb & gutter and footpath replacements within Goulburn.

## 7 Asset Management & Design

### 7.1 Asset Management Planning

For the month of July 2020, the Asset Management team undertook the following tasks:

- Set up for capitalisation of 2019/20 Capital Works;
- Input of dedicated assets into council systems.

### 7.2 Data or Condition Assessment

For the month of July 2020, the Asset Management team undertook the following tasks:

- Continued improving accuracy of asset register and GIS systems.

### 7.3 Urban Transport Infrastructure Inspections

Urban road inspections – 85% of schedule complete for July due to some issues related to the inspection software.

### 7.4 Rural Transport Infrastructure Inspections:

Rural road inspections - 63% of schedule complete for July due to some issues related to the software.

### 7.5 Design Projects

For the month of June 2020, the Designing team undertook the following tasks:

- Final design Pop up cycle lanes 80%
- Windellama Road Rehabilitation Scope 100%
- Rural Resealing Scope 100%
- Cycle Strategy Plan 100%

### 7.6 Application Status

	<u>S138/Road Opening Applications</u>	<u>S45 (Electrical) /LAAN (Telecom) Applications</u>	<u>NHVR (Heavy Vehicle) Applications</u>
<u>Number Received for July</u>	6	3	34
<u>Number Processed within July</u>	7	3	27
<u>Number of days to process (Timeframe)</u>	7 (10 days)	3 (40 days)	26 (28 days)



### 7.7 Road Safety

The following Road Safety programs/tasks were delivered during July 2020

Road Safety Program – July 2020			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. The July Log Book Run was held on Sunday 5 July and had a limit of 11 people due to COVID-19 and social distancing. The run was full and was another successful run with all learner drivers and their supervisors commenting that they had learnt something on the day and it was very useful. The next one is to be run in August with a cap of 12 Learners. This run is already full.
Safety Around Schools	Parking	Ongoing	RSO has been working with the Ranger to patrol schools and educate parents about the laws and penalties when parking around schools. Educational material is handed out to the drivers to remind them that the reason that the parking is the way it is to help keep the students safe
Safe Seats	Safe Seat Vouchers	Ongoing	RSO received \$3,000 in funding for safe seat vouchers for the 2019/20 program. This program is promoted throughout Daycare facilities, foster careers and medical centres. To date \$3000 has been spent and a funding application has been submitted for another \$3000 for 20/21
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs have been erected in Queen Street at the request of the police. The other 2 signs will be erected in Forbes Street also at the request of the police once they are programed. RSO received funding for 2 new speed trailers that were delivered early June A program will be designed for them to be placed in on rural road throughout GMC LGA. The speed trailers are set up on Sydney Road and Forbes Street Goulburn.
Funding	Transport for NSW (TfNSW)	July 2020	RSO has received funding through the Local Government Road Safety Program for programs to be conducted in 2020/2021 for the following: <ul style="list-style-type: none"> <li>• Speed Sign Maintenance = \$500</li> <li>• Greys Driving Skill Enhancement Run = \$300</li> <li>• Over 65s Presentation = \$220</li> </ul>

			<ul style="list-style-type: none"> <li>• Mates Video- Younger Drivers = \$1,628</li> <li>• Look out for Joe Rider = \$550</li> <li>• Goulburn Show- Beer goggles = \$220</li> <li>• Plan B Win a Swag = \$5,170</li> <li>• Safe Seats Vouchers = \$3,300</li> <li>• Hold My hand Signage = \$770</li> <li>• Community Bike Ride = \$3,250</li> <li>• Look Out Before you Step Out = \$2,420</li> </ul> <p><b>Total = \$18408</b></p>
Funding	Safer Roads	July 2020	<p>RSO is currently working on Safer Roads funding for 6 local projects</p> <ul style="list-style-type: none"> <li>• Jerrarah Road</li> <li>• Roundabout Kinghorne and Albert</li> <li>• School Crossing Mulwaree High</li> <li>• School Crossing St Joseph’s Primary School</li> </ul>
Heavy Vehicle	B Triple Assessment	July 2020	<p>RSO was asked to attend a trail for a B Triple access to the Coles Distribution Centre. Attendees included Linfox, Police and TfNSW heavy vehicle regulators. The trail was successful with the permit request for 2 truck movements per day (PM), Monday to Friday while the COVID-19 pandemic is with us.</p>



**8 Fleet**

For the month of June 2020 the following scheduled/unscheduled works occurred.

June 2020	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	6	3	\$1,611.97
Heavy Plant	11	25	\$49,197.66
Minor Plant	0	5	\$1,027.85
RFS	1	0	\$994.61

**WHS Daily Maintenance Vehicle Inspection Departmental Returns**

Daily Maintenance Inspections between 1/6/2020 to 30/06/2020	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	13	52	52	100
	Fleet	2	8	8	100
	Noxious Weeds	2	8	8	100
	Parks & Gardens	11	44	44	100
	Rangers	3	12	0	0
	Store	1	4	4	100
	Waste Management	22	88	88	100
	Waste Water	6	24	19	79
	Water & Sewer	14	56	56	100
	Water Filtration	5	20	20	100
	Works Construction	17	68	66	97
	Works Maintenance	14	56	56	100
	<b>Total</b>	<b>110</b>	<b>440</b>	<b>421</b>	<b>95</b>

**Plant Purchases: (Plant #'s 6107 and 6108 were funded by RMS)**

Plant No.	Date of Purchase	Description	Cost
6107	04/06/2020	ARTCRAFT SPEED TRAILER	\$12,716.00
6108	04/06/2020	ARTCRAFT SPEED TRAILER	\$12,716.00
9026	11/06/2020	HYUNDAI TUCSON	\$33,365.00

**Plant # 9026:**

**Plant # 6107 & 6108:**



9 Capital Works

**Capital Works Program 2020-2021  
Status Report for Operations  
As at 31 July 2020**

**Introduction**

The Operations Capital Works Program is derived from the Goulburn Mulwaree Council Operational Plan. The Plan was placed on public display and resolved by Council. Monthly progress is reported to the Executive and Council. Additional grant projects will also be included in the program as funding is made available. Any urgent projects will also be added into the program at the direction of Council. Separate status reports for the Goulburn Performing Arts Centre and the Goulburn Aquatic Centre Redevelopment Stage 1 construction are prepared for these projects.

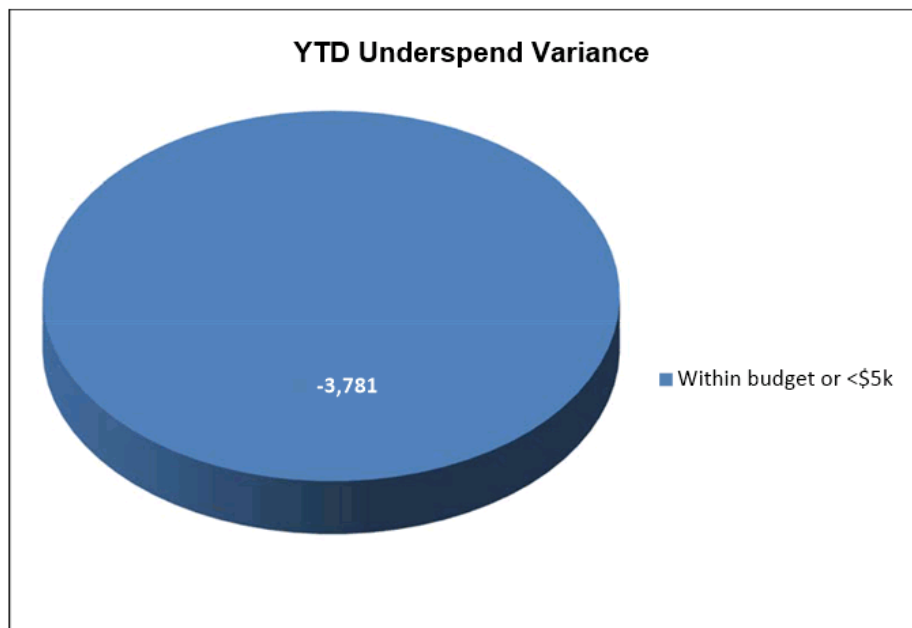
**Financial Performance**

**YTD performance in comparisons to baseline budget - \$8.6m variance**

The delivery of the Capital Works Program has tracked in line with the baseline budget, the year to date expenditure on the Program was \$3m being \$4k or 0% ahead the baseline budget. The year to date variation is driven by the following factors:

- Overrun on one component of the Landscape Areas program, as this is early in the year the budget will be corrected over the entirety of the year.

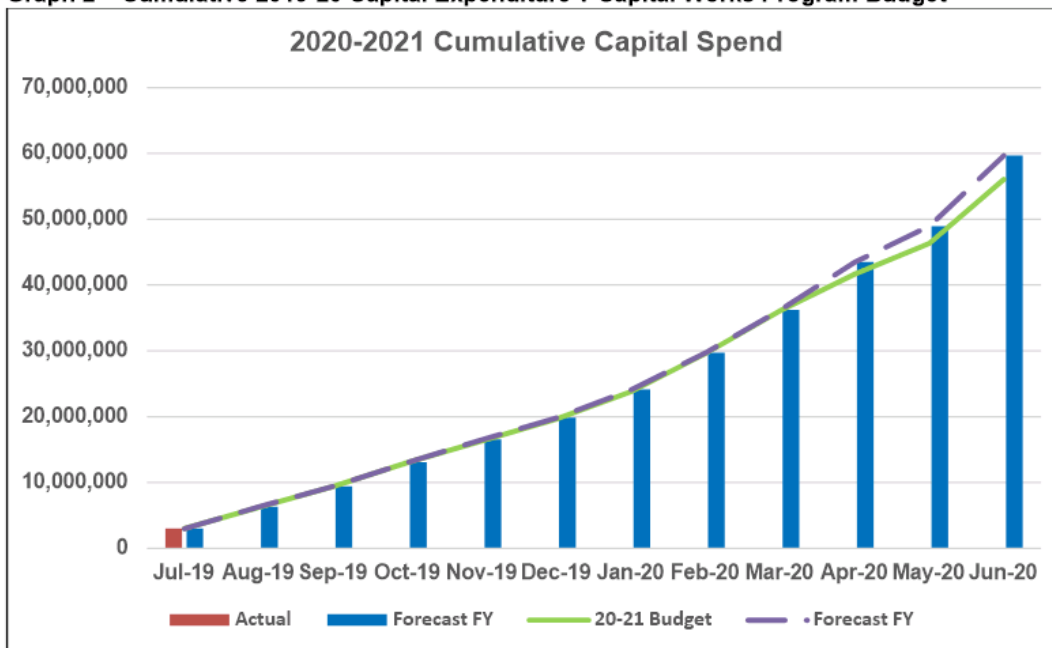
**Graph 1 – YTD Underspend variance** – highlights the driver behind the current overspend for the program



**Table 1 – Overall Financial Performance Summary – highlights performance via Business Unit**

Department	20-21 Project Budget	YTD Budget	YTD Actual	Forecast to end FY
Asset & Design	8,981,775	72,156	72,156	9,331,775
Community Facilities	4,756,187	83,970	87,606	4,928,185
Projects	38,044,749	2,692,714	2,692,714	41,009,681
Works	4,283,079	141,603	141,748	4,420,152
<b>Total Program</b>	<b>56,065,790</b>	<b>2,990,443</b>	<b>2,994,224</b>	<b>59,689,793</b>

**Graph 2 – Cumulative 2019-20 Capital Expenditure v Capital Works Program Budget**



**Forecast Performance**

The Capital Works Program for Operations was resolved to the value of \$44,130,345 for 2020-21. Currently Council are preparing the carry-overs from last financial year and will incorporate recent grant approvals into the budget and we predict the Capital Works Program for 2020-21 will be \$56,065,790. **Graph 2** indicates performance to date, giving a forecast spend of \$59,689,793.

The actual spend on the program did not meet forecast due to slippages on the following projects:

**COVID 19**

- There is a high risk that projects could be delayed or even stopped due to restrictions being applied to contractors to stop work or reduce team sizes to satisfy social distancing requirements. (All contracted projects)

At this stage we have completed our forecast on the current climate, if restriction are increased or if contractors close or go out of business this could result in even further slippages to the program resulting in carry over funding to next financial year.

**Table 2** indicates projects that have been rated as a high or medium risk that could impacted the program due to COVID 19 restrictions.

**Table 2 –potential projects impacted by COVID 19**

Project	Manager	Status	Budget	Risk Rating	Comment
Performing Arts Centre	Adam Kiss	Construction	18,950,000	High	Contractor from hot spots
Aquatic Centre Upgrade	Adam Kiss	Construction	29,877,756	High	Contractor from hot spots
Rec Area Stimulus Program	Rob Hughes	Procurement	406,131	Medium	Pending contractor selection
Urban Resealing	Andy Cartwright	Design	451,496	High	Contractor from hot spots
Roundabout – Bourke/Addison	Andy Cartwright	Design	385,865	High	Contractor from hot spots
Kerb & Gutter Program	Andy Cartwright	Design	275,000	Medium	Pending contractor selection
RHL Collector Rd	Andy Cartwright	Design	322,512	High	Contractor from hot spots
RHL Program	Andy Cartwright	Design	320,000	High	Contractor from hot spots
Rural Resealing Program	Andy Cartwright	Procurement	562,085	High	Contractor from hot spots
Mountain Ash Blackspot	Andy Cartwright	Construction	1,581,358	Medium	Pending contractor selection
R2R Windellama Rd	Andy Cartwright	Design	720,865	Medium	Pending contractor selection
RRBG Taraiga Rd Rural	Andy Cartwright	Design	305,000	High	Contractor from hot spots
Range Road	Andy Cartwright	Construction	1,625,592	High	Contractor from hot spots
Mountain Ash Road	Andy Cartwright	Design	2,633,125	Medium	Pending contractor selection
Carrick Road	Andy Cartwright	Design	903,100	Medium	Pending contractor selection
Blackspot Taraiga Road	Andy Cartwright	Design	804,403	Medium	Pending contractor selection
Footpaths	Andy Cartwright	Design	600,000	Medium	Pending contractor selection
Bridge Replacement – May Street	Adam Kiss	Construction	1,618,927	High	Contractor from hot spots
CBD Enhancement	Rob Hughes	Design	800,000	Medium	Pending contractor selection
Wollondilly Walking Track Stage 3	Rob Hughes	Procurement	550,000	Medium	Pending contractor selection
Light Fleet Replacements	Andy Cartwright	Procurement	502,000	Medium	Availability and delivery risk
Heavy Fleet Replacements	Andy Cartwright	Procurement	900,000	Medium	Availability and delivery risk





**APPENDIX**



**Table 3 - Major Projects**

**Table 3** indicates the individual performance of Operations Major Capital Works Projects and Programs. The traffic lights indicate the status of the project. An individual report for each of the above active projects follows in this report.

Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Aquatic Centre Upgrade	Construction	15,000,000	454,714	454,714	●	●	
Performing Arts Centre (G)	Construction	12,804,000	1,659,811	1,659,811	●	●	
Growing Local Economies - Common Street (G)	Design	7,410,917	8,125	8,125	●	●	
Mountain Ash (G)	Design	2,633,125	-	-	●	●	
Mountain Ash - Blackspot - (G)	Construction	1,395,666	101,423	101,423	●	●	
May Street Bridge work	Construction	965,177	2,847	2,847	●	●	
Cookbundoon Pavilion	Design	1,072,000	1,650	1,650	●	●	
Carrick Road (G)	Design	903,100	-	-	●	●	
Heavy Fleet Replacements	Construction	900,000	-	-	●	●	
Blackspot Taralga Rd	Design	804,403	-	-	●	●	
Hetherington St Workshop Upgrade	Design	768,669	2,105	2,105	●	●	
R2R Windellama Rd Rehabilitation	Design	720,865	9,329	9,329	●	●	
Re-sheeting	Construction	700,000	3,929	3,929	●	●	
Crookwell Road/Marys Mount Intersection	Construction	513,691	251,266	251,266	●	●	
Landscaped Areas	Construction	610,000	25,000	28,636	●	●	
Footpaths	Design	600,000	-	-	●	●	
Rural Resealing	Construction	562,085	114	114	●	●	
Wollondilly Walking Track Stage 3	Construction	550,000	-	-	●	●	
Light Fleet Replacements	Construction	502,000	36,038	36,038	●	●	
CBD Enhancement	Design	500,000	-	-	●	●	
Urban Resealing	Design	451,496	-	-	●	●	
Goulburn Showground Rec Area NSW Stimulus (G)	Construction	406,131	25,845	25,845	●	●	
Riverside Park Playground	Design	400,000	-	-	●	●	
Bridge Replace - Thornford (G)	Construction	377,534	92,727	92,727	●	●	
RHL Collector Rd - Veolia Sec 94	Design	322,512	-	-	●	●	
RHL	Design	320,000	-	-	●	●	
Crookwell Road - Shared User Path (G)	Construction	315,198	203,818	203,818	●	●	
RRBG - Taralga Rd - Rural	Design	305,000	523	523	●	●	
Sports Fields	Construction	300,000	3,500	3,500	●	●	
Buildings	Construction	286,549	24,407	24,407	●	●	
					● No action required ● Escalate issue to Director ● Escalate issue to Council		

The information provided in the following reports provides ITD budgets and expenditure for those projects that run over financial years

Project		North Goulburn Employment Precinct	
Project Manager	Adeel Khan		
Contractor	Currently in design		
Budget:	\$7,788,082		
Expenditure to date	\$385,290		
Funding Partners	Growing Local Economies \$7.15M		
Key Dates	Detailed Design Completed	December 2019	
	Preliminary Works Commenced	January 2020	
	Construction Commenced	August 2020	
	Construction Completed	July 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Not known yet – pending final design because of detailed flood analysis of Common Street Also pending the final approval of RMS of the intersection option on Sydney Road/Common Street		
Delays experienced during the month	Designer has taken time working on Marys Mount Intersection so Common Street design was stopped for a while		
Issues to report	Latest revision for intersection plans sent to TfNSW		
Works Completed last month	<ul style="list-style-type: none"> <li>• Monthly Progress Report Submitted</li> <li>• Latest comments from TfNSW sent to designer</li> <li>• All service locations commenced</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Complete design for Common and Sinclair Streets</li> <li>• Commence land acquisitions</li> </ul>		
			

Project		Mountain Ash Road – Blackspot Funding	
Project Manager	Chris Brassel		
Contractor	GMC and contract crews as required		
Budget:	\$1,581,358		
Expenditure to date	\$287,115		
Funding Partners	Blackspot Funding		
Key Dates	Completion of Design & Procurement	May 2020	
	Construction Commenced	May 2020	
	Construction Completed	May 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes, variation approved		
Delays experienced during the month	3 days due to staff training 3 days due to wet weather		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>• Continuation of drainage improvements</li> <li>• Procurement of drainage structures</li> <li>• Widening of 4.2km of road</li> <li>• Sealing of 2.1km of road</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Continue with drainage works</li> <li>• Prime seal works that have been widened</li> <li>• Crushing of material for stage 2 works</li> <li>• Procurement of stage 2 works (gravel overlay)</li> </ul>		
			

Project		May Street Bridge	
Project Manager	Yasir Khan		
Contractor	SD Group		
Budget	\$1,618,927		
Expenditure to date	\$656,597		
Funding Partners	Funded by GMC		
Key Dates	Construction Commenced	June 2020	
	Construction Completed	November 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	One day extension of time was approved for inclement weather		
Issues to report	Found underground electrical cables during excavation at May St		
Works Completed last month	<ul style="list-style-type: none"> <li>• Piling and pile integrity testing</li> <li>• Demolition is completed (except for materials disposal)</li> <li>• Abutment excavations</li> <li>• Pile trimming</li> <li>• Blinding</li> <li>• Reinforcement for abutment A</li> <li>• Reinforcement abutment B</li> <li>• Formwork abutment A and B</li> <li>• Concrete abutment A and B</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Stormwater Works</li> <li>• Pavements</li> <li>• Scour protection,</li> <li>• Abutments backfill</li> </ul>		





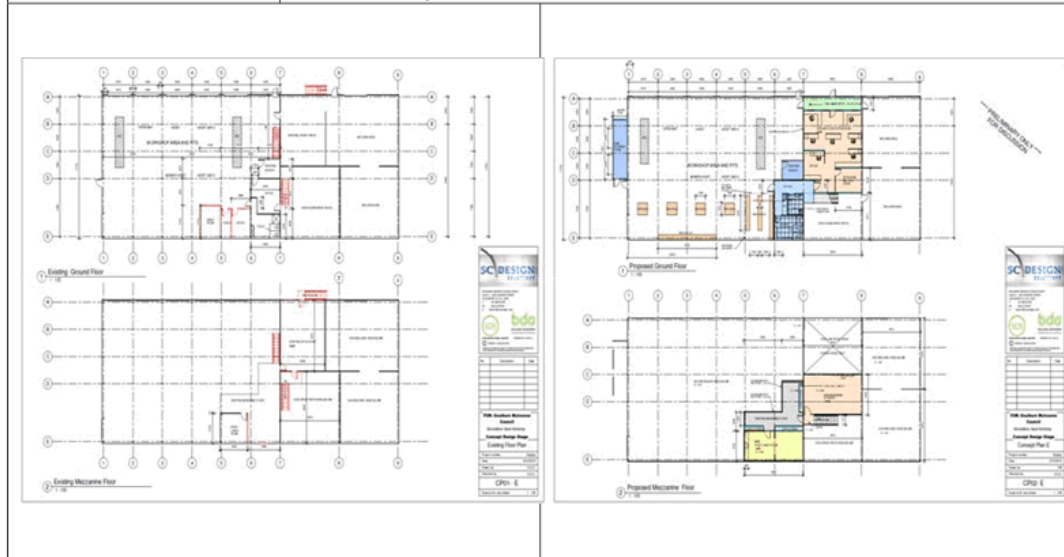
Project		Cookbundoon Pavilion	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$1,072,000		
Expenditure to date	\$1,650		
Funding Partners	Local Roads and Community Infrastructure Fund		
Key Dates	Completion of Design & Procurement	October 2020	
	Construction Commenced	January 2021	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Engagement of architect to finalise design for pavilion;</li> <li>• Clarification of DA process with crown lands.</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Development of design for Pavilion</li> <li>• REF completed.</li> </ul>		



Project		Blackspot Taralga Road	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$804,403		
Expenditure to date	\$0		
Funding Partners	TfNSW		
Key Dates	Commence Design		July 2020
	Complete Design		September 2020
	Handover to Works		September 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>Site visit with works department to initiate review of concept design</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Complete and review concept design</li> </ul>		
Physical works not yet commenced - No photos currently available			



<b>Project</b>	<b>Hetherington St Depot</b>	
Project Manager	Carina Smith	
Contractor	Currently in Design	
Budget	\$900,000	
Expenditure to date	\$133,436	
Funding Partners	Goulburn Mulwaree Council	
Key Dates	Detailed Design Completed	August 2020
	Preliminary Works Commenced	June 2020
	Construction Completed	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	NA	
Issues to report	Nil	
Works Completed last Month	<ul style="list-style-type: none"> <li>Completed Electronic Gate installation</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Finalise of DA</li> <li>Finalise specification</li> </ul>	



<b>Project</b>		<b>R2R Windellama Rd Rehabilitation</b>	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$720,865		
Expenditure to date	\$9,329		
Funding Partners	TfNSW		
Key Dates	Commence Design		May 2020
	Complete Design		July 2020
	Handover to Works		July 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>Project design completed and handed over to Works.</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Project Planning</li> </ul>		
Physical works not yet commenced - No photos currently available			

<b>Project</b>		<b>Resheeting Program</b>	
Project Manager	Chris Brassel		
Contractor	GMC		
Budget	\$700,000		
Expenditure to date	\$3,929		
Funding Partners	Nil		
Key Dates	Completion of Design & Procurement		November 2019
	Construction Commenced		October 2019
	Construction Completed		May 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>Commencement of gravel re sheeting of Inverary Road</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Completion of gravel re sheeting of Inverary Road, Korringaroo Road and Wollogorang Road</li> </ul>		
Physical works not yet commenced - No photos currently available			

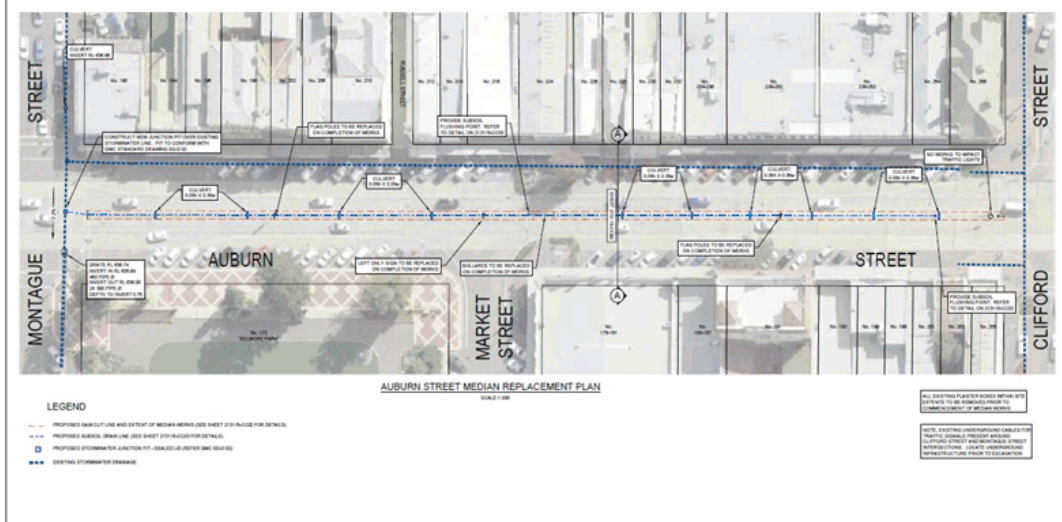
<b>Project:</b>		<b>Crookwell Road &amp; Marys Mount Road Intersection</b>	
Project Manager	Adeel Khan		
Contractor	Planet Civil		
Budget:	\$900,000		
Expenditure to date:	\$637,575		
Funding Partners	Transport for New South Wales		
Key Dates	Construction Commenced	May 2020	
	Construction Completed	June 2020	
Project forecast to be completed within budget?	Yes		
Project forecast to be completed on time?	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last month	<ul style="list-style-type: none"> <li>• Practical Completion achieved</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		



Project	Landscaped Areas	
Project Manager	Rob Hughes	
Contractor	Various	
Budget	\$610,000	
Expenditure to date	\$28,636	
Funding Partners	Goulburn Mulwaree Council/ Funding	
Key Dates	Procurement	November 2020
	Completion of Projects	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• George Street Tree surrounds installed</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Installation of Avenues of Honour Signs</li> <li>• Development of project scopes</li> </ul>	



Project		CBD Enhancement	
Project Manager	Rob Hughes		
Contractor	Currently in design		
Budget	\$800,000		
Expenditure to date	\$131,638		
Funding Partners	General Fund		
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	September 2020	
	Construction Completed	November 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Awaiting formal response from RMS to commence works		
Issues to report	No formal response from RMS on project		
Works Completed last month	<ul style="list-style-type: none"> <li>Commencement of procurement documents for works</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Finalise procurement</li> <li>Commence notification strategy to local business of works</li> </ul>		



<b>Project</b>		<b>Urban Resealing (Bourke &amp; Faithful)</b>	
Project Manager	Azim Beg		
Contractor	Contractor will be from the Bitumen Sealing Panel		
Budget	\$451,496		
Expenditure to date	\$0		
Funding Partners	General Fund		
Key Dates	Commence Design	July 2020	
	Complete Design	August 2020	
	Handover to Works	September 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Pavement design &amp; scoping works</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Service location &amp; handover</li> </ul>		
Physical works not yet commenced - No photos currently available			



Project		Goulburn Showground Rec Area NSW Stimulus	
Project Manager	Robbie Hughes		
Contractor	TBA		
Budget	\$406,131		
Expenditure to date	\$25,845		
Funding Partners			
Key Dates	Completion of Design & Procurement	July 2020	
	Construction Commenced	August 2020	
	Construction Completed	October 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Nil		
Issues to report	<ul style="list-style-type: none"> <li>• Unplanned works, with potential for several more projects to be added to the works program.</li> <li>• Potential that not all funds will be provided from grant body, approval from the recreation committee to use capital works money allocated to the Recreation Area may not be supported by the committee.</li> <li>• Limited time from grant body to complete works.</li> </ul>		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Commencement of resealing of car park.</li> <li>• Procurement of basketball hoops and retractable seating</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Engagement of contractors to complete hoops and seating.</li> </ul>		



Project		Thornford Bridge Replacement	
Project Manager	Yasir Khan		
Contractor	Transbridge Group		
Budget	\$548,000		
Expenditure to date	\$263,193		
Funding Partners	Australian Government Bridge Replacement Program		
Key Dates	Construction Commenced	March 2020	
	Construction Completed	June 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Delays experienced during the month	Couple of days were lost due to rain and bad weather		
Issues to report	Nil		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Abutment Backfill</li> <li>• Planks Installation</li> <li>• Completion of concrete works for bridge deck</li> <li>• Construction surveillance</li> <li>• Contract management</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Construction surveillance</li> <li>• Contract management</li> <li>• WHS Audit</li> <li>• Prepare draft copy of project completion report</li> </ul>		
			

<b>Project</b>		<b>RHL Collector Rd – Veolia Sec 94</b>	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$322,512		
Expenditure to date	\$0		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design		June 2020
	Complete Design		August 2020
	Handover to Works		August 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month	One month delay in receiving ground investigation results due to COVID has prevent completion of scoping works		
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Complete scoping works on receipt of ground investigation results &amp; handover to Works</li> </ul>		
Physical works not yet commenced - No photos currently available			

<b>Project</b>		<b>RHL Program</b>	
Project Manager	Martin Wragge-Morley		
Contractor	TBA		
Budget	\$320,000		
Expenditure to date	\$0		
Funding Partners	Funded by s94 Contributions		
Key Dates	Commence Design		June 2020
	Complete Design		August 2020
	Handover to Works		August 2020
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	No		
Delays experienced during the month	One month delay in receiving ground investigation results due to COVID has prevent completion of scoping works		
Issues to report	Delay in handover to works expected		
Works Completed last Month	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Complete scoping works on receipt of ground investigation results &amp; handover to Works</li> </ul>		
Physical works not yet commenced - No photos currently available			

Project	Crookwell Road-Shared Path	
Project Manager	Adeel Khan	
Contractor	Planet Civil	
Budget:	\$723,253	
Expenditure to date	\$611,873	
Funding Partners	NSW Government's Active Transport \$723,253	
Key Dates:	Construction Commenced	March 2020
	Construction Completion	July 2020
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	No – due to recent flooding commencement will be delayed by 2 months, subject to no further flooding events.	
Delays experienced during the month	Nil	
Issues to report	Delays may be caused by rise in the river water levels	
Works Completed last month	<ul style="list-style-type: none"> <li>• Construction complete</li> <li>• Retaining wall complete</li> <li>• Handrail install commenced</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Handrail install completed</li> <li>• Hydro Mulching completed</li> </ul>	





Project	Sports Fields Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$300,000	
Expenditure to date	\$3,500	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	October 2020
	Construction Completion	February 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• Procurement underway</li> <li>• Construction of cricket wickets at North Park and Eastgrove South as per the North Park Master Plan.</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Engagement of preferred contractor</li> </ul>	



Project	Buildings Program	
Project Manager	Robbie Hughes	
Contractor	TBA	
Budget:	\$294,000	
Expenditure to date	\$31,858	
Funding Partners	Goulburn Mulwaree Council	
Key Dates:	Construction Commenced	July 2021
	Construction Completion	June 2021
Project forecast to be completed within budget?	Yes	
Project forecast to be completed on time?	Yes	
Delays experienced during the month	Nil	
Issues to report	Nil	
Works Completed last month	<ul style="list-style-type: none"> <li>• Full review of Civic Centre Air Conditioning</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Development of scope for air conditioning</li> <li>• Development of scope of works for building upgrades in Civic Centre.</li> </ul>	





### Projects in Design

**Table 4** identifies the major projects currently in design phase and how they are tracking against program. These projects pose major risks to the delivery of the Capital Works Program if they are not completed on time.

**Table 4 – Projects in Design**

Project	Planned start of investigation, design & Procurement	Actual start of investigation, design & Procurement	Planned end of investigation, design & Procurement	Actual end of investigation, design & Procurement	Comments
Urban Resealing	1-Jul-2020	1-Jul-2020	15-Aug-2020		
RHL Collector Road - Veolia	1-Jul-2020	1-Jul-2020	15-Aug-2020		
RHL Program	4-Nov-2020		1-Dec-2020		
Rural Resealing	1-Jul-2020	1-Jul-2020	17-Jul-2020	24-Jul-2020	Handover to Works
R2R Windellama Road Rehabilitation	1-Jul-2020	1-Jul-2020	31-Jul-2020	3-Aug-2020	Handover to Works
RRBG Taralga Road Rural	1-Jul-2020	1-Jul-2020	15-Sep-2020		
Mountain Ash Road (G)	12-Oct-2020		30-Nov-2020		
Carrick Road (G)	21-Sep-2020		31-Oct-2020		
Blackspot Taralga Road	26-Aug-2020		4-Sep-2020		
Footpaths	2-Sep-2020		30-Sep-2020		

### Unplanned Projects

**Table 5** identifies the major projects added to the Capital Works Program during the year. These projects require additional resources that were not originally allocated in the Capital Works Program, any issues or deferrals required for the delivery of these projects will be identified below.

**Table 5 – Unplanned Projects**

Project	Budget	Date of Advice	Document ID – Resolution #	Reason	Risk
Goulburn Showground Rec Area NSW Stimulus	446,744	26 Jun 20	1273695	NSW DPIE Grant	Nil
Cookbundoon Pavilion	1,072,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	Nil
Mountain Ash Road (G)	2,633,125	30 Jun 20		TfNSW Grant	
Carrick Road (G)	903,100	30 Jun 20		TfNSW Grant	
Additional Footpaths	400,000	21 Jul 20	2020/266	Local Roads and Community Infrastructure	

### Pending Grant Applications

**Table 6** identifies projects with current grant applications submitted, if successful these projects will be added to the program as unplanned projects.

**Table 6 – Pending Grant Projects**

Project	Budget	Fund	Date submitted	Announcement date	Successful Yes/No
Bus Stops	66,000	CPTIGS	18 Sep 19	August	
Nerriga to Tarago Haulage Route	126,000,000	Fixing Country Roads	20 Dec 19	August	
Chinaman's Lane Upgrades	3,000,000	Fixing Country Roads	20 Dec 19	August	
Wollondilly Walking Track – Stage 3	642,950	Walking & Cycling	13 Mar 20	November	
School Footpath Programs	1,021,003	Walking & Cycling	13 Mar 20	November	
Hockey Redevelopment	3,872,000	NSW Office of Sport	28 Apr 20	Unknown	
Union Street	346,000	RRRP	29 Apr 20	July	
Towrang Road	2,000,000	BRP	29 May 20	November	
Carrick Road	458,806	BRP	29 May 20	November	
Chinaman's Lane Upgrades	349,448	HVSPP	29 May 20	November	
North Park BBQ and Shelter	19,852	CBP	9 Jun 20	December	
Marsden Weir BBQ and Shelter	20,690	CBP	9 Jun 20	December	
Auburn Seat Seating	15,462	CBP	9 Jun 20	December	
Goulburn Commuting Cycling Trail	724,350	Streets Shared Places	10 Jun 20	September	
Peden Pavilion Toilet Upgrade	229,675	Stimulus Phase 2	12 Jun 20	August	
Solar Panel Grace Milson	19,086	Stimulus Phase 2	12 Jun 20	August	
Livestock Yards Cover	96,874	Stimulus Phase 2	12 Jun 20	August	
North Park Amenities Block	94,910	CRIF	9 Jul 20	January	

**Projects Deferred**

**Table 7** identifies projects with confirmed budgets in the 20-21 Capital Works Program that are required to be deferred. If there are any risks associated with their deferral they will be identified below.

**Table 7 – Projects Deferred**

Project	Budget	Reason for deferral	Risk

**Projects Completed**

**Table 7** identifies the projects that have been completed during the financial year.

**Table 7 – Projects Completed**

Project	Budget	Final Expenditure	Finalisation Document ID

**15.15 PLANNING & ENVIRONMENT DIRECTORATE REPORT JULY 2020**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Planning & Environment Directorate Report July 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Planning & Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of July 2020.



## Planning & Environment – July 2020





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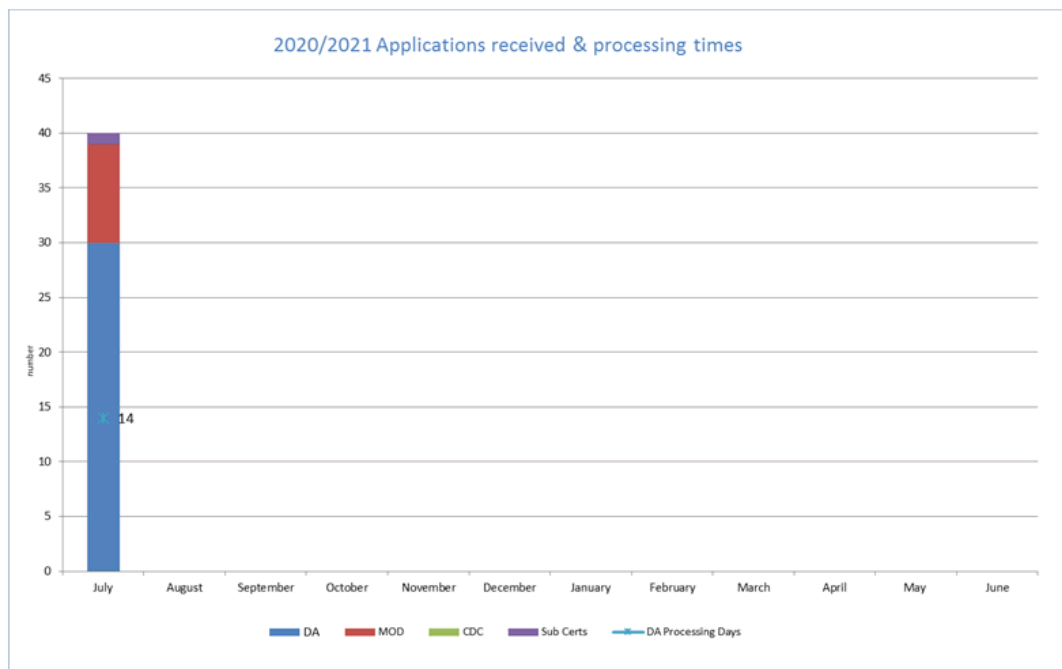
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## 1 Development Assessment

### 1.1 Overview of Development Applications

	New Applications Lodged	Applications Determined
DA's	30	37
Modifications	9	10
CDC's	0	6
Subdivision Certificates	1	4
<b>Total</b>	<b>40</b>	<b>57</b>
<b>Total cost of new development for the month:</b>		\$49,984,949.14
<b>Cumulative total (financial year):</b>		\$232,380,751.14
<b>Note:</b> MODDA/0002/2021 – 85 Deccan Street, Goulburn – Modification to approved Aquatic Centre (\$45,000,000)		

### 1.2 Applications received and processing times



### 1.3 Progress of LEC Proceedings

- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan. On 30 January 2020 a s34 conciliation conference was held between Council and the Applicant.

Whilst agreement was reached on the majority of matters, two matters namely the Orica blast zone and dedication of land to Council, could not be resolved and the s34 was subsequently terminated. A Hearing date has been set for 25 & 26 August 2020. In the meantime, Council and the Applicant have agreed to continue informal negotiations in an effort to resolve the outstanding matters.



- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan. A telephone directions hearing was scheduled for 20 January 2020 but was vacated and relisted for 3 February 2020 to enable this matter to be heard concurrently with the Class 1 Application Appeal against the refusal of DA/0335/1819. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference has been set for 18-19 August 2020.
- Class 1 Application - Appeal lodged against the refusal of DA/0335/1819 for alterations and additions to existing dwelling at Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan. A Statement of facts and Contentions was prepared and submitted prior to a telephone directions hearing which took place on 3 February 2020. A without prejudice meeting was held on the 6 August 2020 and a s34 conciliation conference has been set for 18-19 August 2020.

**1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval**

DA/0221/1920 was submitted to Council on 29 January 2020 and will be determined by the Southern Regional Planning Panel (JRPP) as the proposal has a Capital Investment Value (CIV) of \$7,224,068. The application proposes alterations and additions to the Goulburn Waste Management Centre which includes:

- Demolition of existing infrastructure including recycling sheds, gatehouse, truck wash bay, decommissioned water tanks and waste oil tank and some pavements;
- Re-Use Hub building, that will sell second hand goods and will also be used to repair goods before sale (if required);
- Resource Recovery Shed that includes a new Community Recycling Centre (CRC);
- Education centre and offices and staff amenities;
- Additional weighbridge, new gatehouse, new wash bay; and
- Upgrade of on-site stormwater management systems.

The overall aim of the project is to transform the Waste Management Centre into a modern waste facility focused on the reduction of waste to landfill. The Resource Recovery Shed aims to provide a centralised point of waste disposal for customers. The final assessment report was submitted to the Planning Panel in June 2020. Council is now awaiting a determination, which is scheduled to take place by electronic means, as no submissions were received.

**1.5 State Significant Development**

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the “Biodiversity Areas” required under condition 32	More information required
Ardmore Park Quarry -Modification 3	Extension to extraction area, increase in production, increase in hours of operation	More information required
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS
Marulan Power Station 2 – Mod 2	Project lapse date extension	Assessment
Marulan Power Station 1 – Mod 1	Project lapse date extension	Assessment
Gas Fired Power Stations – Marulan Power Station Modification 1	Project lapse date extension	Assessment

**2 Strategic Planning Program**

	Project	Anticipated Completion Date	Potential impediments	Progress
1.	<b>Local Strategic Planning Statement (legislative requirement)</b>	Exhibition July 2020 Completion August 2020 <b>Legislative deadline of 1 July 2020 – NSW Department of Planning, Industry and Environment (DPIE) is aware of the progress of this matter.</b>	<ul style="list-style-type: none"> <li>▪ Staff resourcing</li> <li>▪ No budget</li> <li>▪ Department of Planning, Industry and Environment (DPIE) feedback (timing).</li> <li>▪ <b>COVID 19 – disruptions.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Public exhibition completed 3 July 2020.</li> <li>▪ Post exhibition report to Council recommending adoption proposed for 18 August, 2020.</li> <li>▪ Changes to be incorporated in document and uploaded on NSW Planning Portal and Council web site by 1 September, 2020.</li> </ul>
2.	<b>Housing Strategy</b>	<ul style="list-style-type: none"> <li>▪ Council adopted UFHS on 21 July, 2020</li> <li>▪ Pending endorsement from NSW Department of Planning, Industry and Environment</li> </ul>	<ul style="list-style-type: none"> <li>▪ DPIE has warned that the endorsement of the Strategy could take 3-4 months.</li> <li>▪ DPIE may seek changes to the adopted Strategy etc.</li> <li>▪ DPIE will not consider planning proposals relating to the study until Housing Strategy is endorsed.</li> <li>▪ <b>COVID 19 – disruptions.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Strategy adopted and with NSW DPIE seeking endorsement.</li> </ul>
3.	<b>Section 7.11 and 7.12 Plans Review (including Car Parking Strategy)</b>	<ul style="list-style-type: none"> <li>▪ New Local Infrastructure Contributions Plan (combined 7.11 and 7.12) to be exhibited and prior to January, 2021</li> </ul>	<ul style="list-style-type: none"> <li>▪ Section 7.11/7.12 plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy.</li> <li>▪ S7.11 and 7.12 review needs to be undertaken with Development Control Plan (DCP) review for urban release areas (also dependent on Housing Strategy endorsement).</li> <li>▪ <b>COVID 19 – disruptions.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ A Draft Contributions Plan for internal staff review to be submitted by the consultant on 5 June 2020 for discussion at Executive on 17 June 2020.</li> <li>▪ Draft Contributions Plan was workshopped at 14 July 2020 Councillor Briefing Session.</li> <li>▪ Amendments to the draft are being undertaken before being returned to Council for a further briefing session – report to Council and public exhibition to follow</li> </ul>
4.	<b>Recreational Needs Strategy</b>	<ul style="list-style-type: none"> <li>▪ Further consultation required with stakeholders following original consultation.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Potential contentious exhibition content.</li> <li>▪ Exhibition was undertaken in April - early May 2019.</li> <li>▪ Councillor Briefing held in June.</li> <li>▪ Meeting with Sports Council and Executive to consider amended recommendations.</li> <li>▪ Revised recommendations to be sent to Executive prior to re-exhibition and consultation with affected groups.</li> <li>▪ <b>COVID 19 – disruptions.</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Revised recommendations prepared and distributed to Business Managers for comment and then presented to Executive prior to further consultation and then report to Council and possible re-exhibition.</li> </ul>

	Project	Anticipated Completion Date	Potential impediments	Progress
5.	<b>Community Participation Plan</b> (legislative requirement)	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>
6.	<b>Resource Lands (Agriculture and Extractive Industries) Strategy</b>	Mid - late 2021 (State yet to finalise important agricultural land mapping for this region))	This Strategy is dependent on the review of agricultural land mapping by Department of Primary Industries (DPI) (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop attended in August, 2019. <b>COVID 19 – disruptions.</b>	<ul style="list-style-type: none"> <li>▪ This project is already identified in the Strategic Planning Program but will be included as an action in the Local Strategic Planning Statement</li> <li>▪ Linked to Department of Primary Industries (DPI) (Agriculture) important agricultural mapping which has yet to be completed. Staff have attended Department of Primary Industries (DPI) (Agriculture) workshops.</li> <li>▪ Recent advice from DPI (Agriculture) is that there have been some significant changes to the mapping project following consultation. No timeframe has been provided on the completed mapping.</li> </ul>
7.	<b>Social Sustainability Strategy &amp; Action Plan</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>
8.	<b>Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)</b>	Development Control Plan (DCP) chapters are being rolled out in stages firstly with the Development Assessment Team. Completion to coincide with the NSW Department of Planning Industry and Environment (NSW DPIE) endorsement of the Housing Strategy, site specific chapters to be completed prior to planning proposals being finalised from Housing Strategy.	Some changes have needed to be made to the existing document in association with current Planning Proposals or with issues which are of a higher priority such as Highway Signage. As a result of this progress on the document has been a bit slower. <b>COVID 19 – disruptions.</b>	Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the heritage chapter and signage chapter) and only need conversion to the new format.
9.	<b>Climate Change Risk Adaption Plan</b>	Consultants are engaged by Statewide (insurer) not Council, so we are not in control of timing	Consultants are engaged by Statewide not Council, so we are not in control of timing	With Governance
10.	<b>CBD Master Plan</b>	To be determined, depending on outcome of community engagement. Currently with General Manager's (GM) office	Further consultation to occur with General Manager GM <b>COVID 19 – disruptions.</b>	With General Manager (GM)
11.	<b>Height of Buildings in CBD</b>	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the Goulburn Mulwaree Local Environmental Plan (LEP) permits variations to height and floor space standards subject to appropriate planning justification. <b>COVID 19 – disruptions.</b>	Deferred pending Housing Strategy completion and Local Strategic Planning Statement.

	Project	Anticipated Completion Date	Potential impediments	Progress
12.	<b>Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)</b>	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential for unforeseen needs arising to urgently review aspects of the Local Environmental Plan (LEP), an example of this is the heritage schedule property descriptions due to large subdivisions of heritage sites such as Teneriffe and Joseph’s Gate. <b>COVID 19 – disruptions.</b>	Linked to Local Strategic Planning Statement, the Local Strategic Planning Statement and Housing Strategy are to inform the next series of amendments. Some housekeeping amendments are underway at the moment e.g. heritage schedule and Currawang Road Planning Proposals.
13.	<b>Native Vegetation Offset Policy</b>	December 2020	Consideration of other alternative means is necessary to ensure the objectives of such a policy are met in the most efficient way. <b>COVID 19 – disruptions.</b>	A draft Policy was circulated and was to be presented to a Councillor Briefing Session on 24 March, 2020. <b>Note this briefing session was postponed due to COVID 19. A later briefing was held on 21 April, 2020 which has led to further investigation being undertaken concerning some of the issues around the implementation of such a policy.</b>

**2.1 Planning Proposals**

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	The amended Planning has been referred to various NSW Government agencies after receiving the amended Gateway Determination.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	Following the adoption of the Urban and Fringe Housing Strategy on 21 July, the proponent has been advised to submit an updated planning proposal. Following submission of an updated proposal this matter will be reported back to Council.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0004/1819	LGA wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	A post exhibition report was presented to the meeting of 3 December, 2019, where it was resolved not to proceed with this PP, and to reconsider this matter as a part of the Housing Strategy. The Gateway Determination has been extended by the NSW Department of Planning, Industry and Environment to allow this matter to be reconsidered in context with the Draft Urban and Fringe Housing Strategy. Council resolved at its meeting of 21 April, 2020 to defer the Draft Strategy for three months which will subsequently affect the finalisation of this Planning Proposal. A briefing session following adoption of the Strategy on this matter is proposed for 11 August, 2020.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	Council gave final endorsement to the planning proposal at its meeting on 16 June 2020. Council is now publicly exhibiting a site specific development control plan to support the subdivision master plan for the area while the planning proposal is being finalised.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issued a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment and Due Diligence have been completed in late March early April. The results of both assessments are being considered.
REZ/0008/1819	Lansdowne St (Deferred Lot 10)	Proposal to rezone deferred Lot 10 from B6 Enterprise Corridor to R5 Residential	Strategic Planning has offered the landowner opportunity to provide a further response in writing following the deferral of this matter at the Council meeting of 2 June 2020. A response was received on 29 July, 2020 – with a further meeting with staff sought by the proponent.



Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	Proposal to: 1. Apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone. 2. Include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites.	Council resolved to prepare proposal on 1 October. Council resolved on 17 December to undertake rezoning of certain land also zoned B6. This will be combined into the same planning proposal.  This planning proposal has been referred to the Department of Planning, Industry and Environment to confirm the suitability of the RU1 Primary Production zone for the land at Currawang. Once confirmed, Strategic Planning will request a Gateway Determination.  DPIE (Environment) has since confirmed an E3 Environmental Management Zone is preferred for the Currawang site. The referral to DPIE (Planning) was resubmitted on 30 July seeking a Gateway Determination.
REZ/0002/1920	Heritage Schedule Update - Shirewide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	Planning proposal under preparation prior to gateway lodgement.
REZ/0003/1920	Wingello Park	Amend Schedule 5 of GMLEP 2009 to include Wingello Park as a heritage item.	The public exhibition of this planning proposal finished on 24 April, 2020.  A submission identified an error in the PP document which was accordingly re-exhibited (closing on 7 August, 2020).
REZ/0001/2021	Signature Care	Amend Schedule 1 of the GM LEP 2009 to permit aged care facilities at land at Lillkar Road and Ducks Lane.	Matter first being reported to Council on 21 July 2020. Pending payment of planning proposal fees and submission of additional information by proponent.

## 2.2 Planning and Related Legislative Updates

On 17 July 2020, an amendment was made to the *Rural Fires Regulation 2013* to include new development types that no longer require referral to the bushfire safety authority under s100B(5)(a1) of the *Rural Fires Act 1997* to be approved. Developments that now no longer require referrals include:

- The construction or installation of a flagpole, aerial, antenna or satellite dish.
- The construction or installation of a driveway, pathway or other paved area.
- The carrying out of earthworks or drainage works.
- Construction of a class 10a building that is at least 6 metres from a dwelling.
- Minor external non-structural building alterations carried out in accordance with Planning for Bush Fire Protection.
- Development of a minor nature that relates to an existing building that is for special fire protection purpose.

This amendment is expected to limit the amount of referrals required to be made to the NSW Rural Fire Service for development applications that have previously been considered by Council staff, the development industry and the general community as being largely inconsequential to bushfire safety and risk management.

No other legislative updates have been made since the last department report.



### 3 Environment and Compliance

#### 3.1 Goulburn Mulwaree Animal Shelter

This month has seen varied operations at the Animal Shelter continue in response to the COVID-19 pandemic. Whilst the shelter is closed to the public for routine visiting hours, appointments can be made to view animals for adoption and for owners pick up their pets that have come to be in our care.

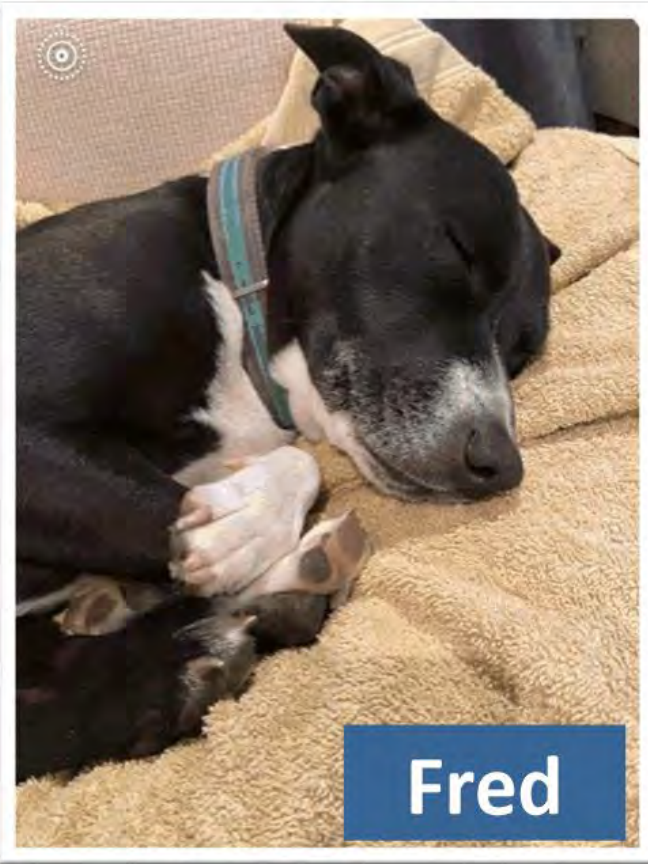
Community support for the shelter remains at an all-time high with regard to animal rehoming and adoption from the facility. The Animal Shelter is experiencing great success since the launch of its own Facebook page last month, with the page being used to promote responsible pet ownership messaging, animals for adoption and those that have been impounded at the facility as well as informing the community on important changes to legislation.

This month adoptions have continued to be an overwhelming success with demand for animals for adoption continuing to exceed those available at our facility. Staff have been delighted to be able to help such a significant number of animals find their forever homes, with families often sending photos and stories of how their adopted animals are enjoying life outside the shelter, much to the delight of the team.



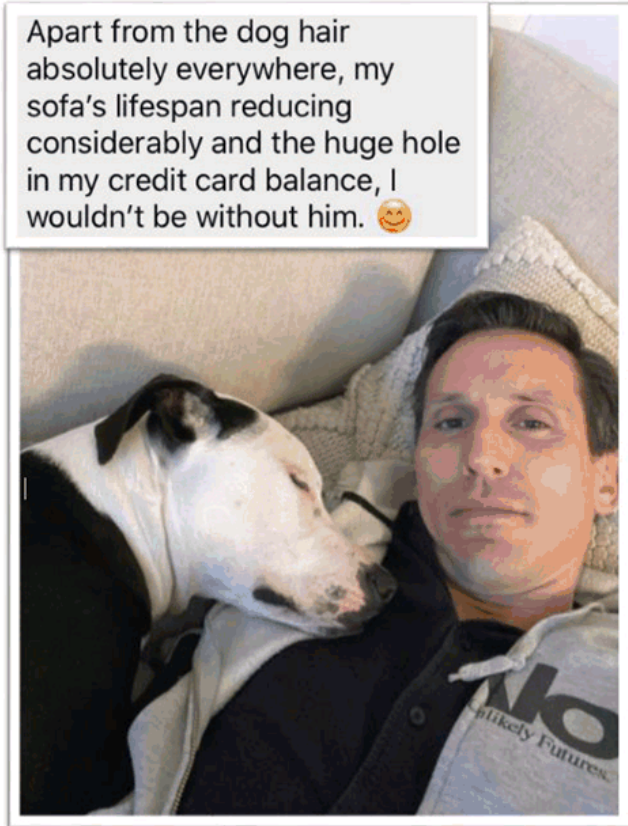


*"Wow did I have a huge day, doggie park, then 4k walk – heeling, sitting, coming, etc. Dale must think I'm a German Shepherd ! Anyhow I've lasted 3 weeks so I think I'm pretty safe in Bowral – Fred"*



Bit of a long drive home but he's content now after some food and walkies around the block. He does love kids! And met the neighbours dog with wagging receptions. So stoked with this loveable dude. Please pass on our thanks when you can. Have a great weekend 😊

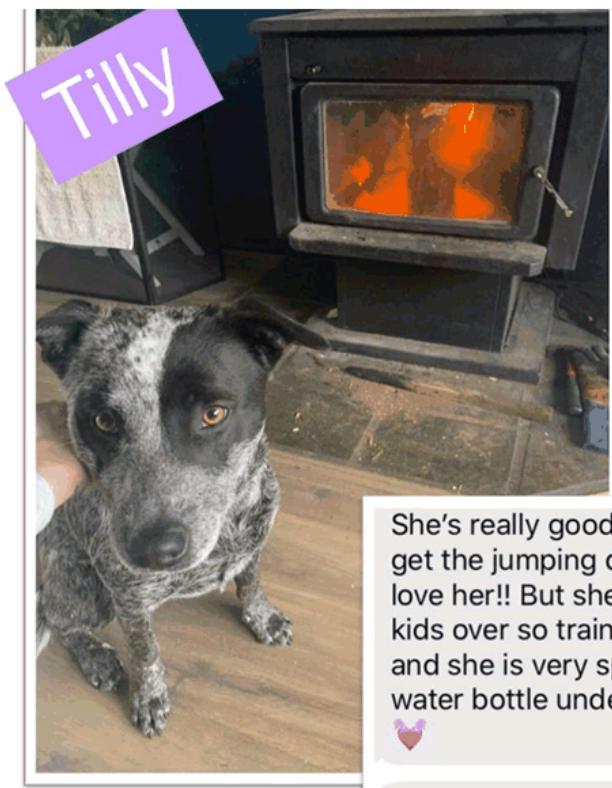




Riley

Also the coffee shop I go to, after 2+ years in my apartment, now Riley and I don't even have to order my drink anymore they just make it on sight and I tap and go. The joys of dog ownership.

They all love him. Me, they are less fussed about. 😊




She's really good just trying to get the jumping down.. we all love her!! But she knocks the kids over so training every day and she is very spoilt w a hot water bottle under her bed 🛏️💕

Hubby loves her too 🤗😊🐕



**3.2 Ranger Services**



Number of Animals ...	Dogs	Cats
Impounded <sup>(1)</sup>	14	14
Surrendered by Owner	3	0
Returned to Owner	8	0
Sold	4	4
Transferred to Animal Welfare Organisations	0	3
Euthanised <sup>(2)</sup>	1	3
Remaining in the facility	4	5
(1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total. (2) The dogs and cat's euthanised this month were animals that were surrendered as either feral cats and or deemed unsuitable to be rehomed due to nature or involvement in attacks. Please note that animal's euthanised this month may have been impounded in previous months.		
Customer Requests ...		
Animals	Unkempt Land	Total CRM's Completed
80	2	82

**3.3 Environment & Health**

Customer Requests						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
14	21	1	15	4	0	55

**3.4 Community Enforcement**

Parking						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
18	4	2	11	0	0	0
*Please Note- General & School zone Parking patrols recommenced mid-May following the easing of Covid-19 operational restrictions and are continuing to build.						

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
7	10	17

**3.5 Biosecurity Weeds**

**3.5.1 Weeds Action Program Update**

Councils Biosecurity Weeds Officers perform their functions under the grant funded NSW Weeds Action Program.

The Weeds Action Program is an outcomes-based program where grant funded activities clearly contribute to achieving the weed management goals of the NSW Invasive Species Plan.

Council has performed exceptionally well across the performance criteria of the program over the 2019/2020 financial year and the 2015-2020 funding period for the Weeds Action Program has now ceased. The data for the 2019/2020 funding periods completion has been reported in our annual return to the Department of Primary Industries and Local Land Services as per the below and demonstrates Councils exceptional performance across the performance objectives.

GMC WAP Funding Performance Criteria	Target	
	Expected (30/6/20)	Actual (30 June 20)
<b>ISP GOAL 1. EXCLUDE NEW WEEDS</b>		
Inspect all high risk pathways (no. of km inspected/year @~250km of roadside/day)	1245	<b>1486</b>
Inspect all high risk sites (no. of inspections/year @15 sites/day)	169	<b>194</b>
<b>ISP GOAL 2. ERADICATE OR CONTAIN NEW INCURSIONS</b>		
Inspection of private properties for new incursions (6/5 year cycle)	939	<b>1960</b>
Inspection of public properties for new incursions	71	<b>71</b>
Urban area inspections (every area one routine and one response inspection every 6/5 years, 2 areas per day)	5	<b>7</b>
Re-inspection of private properties to ensure sufficient & effective control	153	<b>153</b>
<b>ISP GOAL 3. EFFECTIVELY MANAGE WEEDS AT PRIORITY SITES</b>		
Inspection of priority sites (2nd time every 6 years @\$200/inspection)	11	<b>19</b>
<b>ISP GOAL 4. CAPACITY BUILDING</b>		
LCA participation at public events	4	<b>1 (Impacted by COVID)</b>

As advised last month additional funding received through the WAP this financial year allowed Council to purchase Biosecurity Weed Advisory Signage which is now ready to be erected across 14 high risk pathway roadside locations in the Local Government Area. This signage will promote the importance of reporting and controlling biosecurity weeds and will hopefully assist in warning landholders and the public about the commonly identifiable widespread and priority weeds in our area.

### 3.5.2 New Incursions

The Weeds Action Program prioritises the identification and elimination of new and emerging weed incursions. The program seeks to identify new weed incursions before they can establish in the area. Through the undertaking of this program Councils Biosecurity Weeds Officers have been able to identify and monitor the control and eradication of new weed incursions across the LGA.

In July, Biosecurity Weeds Officers attended to a new incursion of Prickly Pear on Mountain Ash Road. Prickly Pear incursions continue to be found around the LGA, and are mainly around the Goulburn city area. The new incursion identified this month is likely spread from the main infestation of Prickly Pear in Goulburn



currently being routinely monitored and controlled at Rocky Hill. This infestation is probably being spread by birds or wild animals as commonly seen with the spread Prickly Pear. All small incursions are being bagged and disposed of in the Goulburn Landfill site, with larger infestations continuing to be sprayed and actively monitored for regrowth.



**3.5.3 Draft Directions, Biosecurity Certificates & Customer Requests**

Draft Directions, Biosecurity Certificates & Customer Requests		
Draft Directions	Biosecurity Certificates	Customer Requests
21	3	0

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in March 2019, Council has issued 465 Draft Directions. In the month of July, Councils Biosecurity Weeds Officers issued 21 Draft Biosecurity Directions to land holders. This month officers have focused on property inspections and reinspections of properties where incursions were previously identified and draft directions served. Compliance by landholders with draft directions is very high.

The Draft Directions issued in July have been for Serrated Tussock and Fireweed infestations across the Local Government Area.



**15.16 UTILITIES DIRECTORATE REPORT - JULY 2020**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Departmental July 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find the attached July 2020 report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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July 2020

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## Departmental Report



One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

20 June 2020 to 20 July 2020:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	9	9	100%
Water Services	Minor Water Leak	25	25	100%
Water Services	Major Water Break	3	3	100%
Water Services	Water Pressure	0	0	
Water Services	Water Maintenance	12	12	100%
Water Services	Sewer Blockage	29	29	100%
Water Services	Sewer Overflow	4	4	100%
Water Services	Sewer Odour	1	1	100%
Water Services	Sewer Maintenance	0	0	
Waste & Recycling	Missed Bins	53	53	100%
Waste & Recycling	Bin Maintenance	30	30	100%
Waste & Recycling	New or Replacement Bins	29	29	100%
Waste & Recycling	Extra Commercial Pickup	11	11	100%
Waste & Recycling	Street Sweeping	2	2	100%

**1.2 Water Revenue**

Income Raised from 1/07/2020 to 5/8/2020:

Water	
Water Usage	\$ 102,822.55
Water Availability	\$ 8,763.99
Backflow	\$ 229.66
<b>Water Total</b>	<b>\$ 111,816.20</b>
Sewer	
Sewer Usage	\$ 49,199.50
Sewer Availability	\$ 16,567.19
Liquid Trade Waste Usage	\$ 15,820.56
Liquid Trade Waste Availability	\$ 208.30
<b>Sewer Total</b>	<b>\$ 81,795.55</b>
Total	
<b>Income Total</b>	<b>\$193,611.75</b>

Total income raised from 01/07/2019 to 30/06/2020 was \$20,827,405.71  
 Total water balance as at 30/06/2020 is \$509,568.30  
 Total water balance as at 5/8/2020 is \$81,132.02CR

Currently there are:  
 23 properties that have a restrictor in place  
 4 properties that have been disconnected from Council's water supply  
 2 accounts that are in bankruptcy/receivership  
 1 account had legal action started  
 3 accounts for deceased estates

**2.0 Water Services Operational Performance**

**2.1 Water Performance**

**2.1.1 Goulburn Storages**

The following table shows the status of the water storages at 30 July 2020:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.00	9000	100.0%	90	1%	8910	99.0%
Sooley	6250	-0.02	6217	99.5%	300	5%	5917	94.7%
Rossi	330	0.00	330	100.0%	100	30%	230	69.7%
<b>Total</b>	<b>15580</b>		<b>15547</b>	<b>99.8%</b>	<b>490</b>	<b>3.1%</b>	<b>15057</b>	<b>96.6%</b>

**2.1.2 Consumption**

July 2020:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	226	7.3
Marulan	7.1	0.229

**2.1.3 Source of Water Treated/Dam Releases**

During July 2020 water was sourced from Rossi Weir and the HSP for supply in Goulburn. No water was released from Sooley Dam. 17.8ML of water was used from the HSP.

In Marulan a total of 5.5ML was transferred from the Wollondilly River to the onsite storage with 7.1ML being drawn from the onsite storage for treatment.

**2.1.4 Estimated Losses**

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

July 2020:

Location	Total Estimated Evaporation Loss for July 2020 (ML)
Sooley Dam	-38
Pejar Dam	-9
<b>Total</b>	<b>-47</b>

**2.1.5 Rainfall**

Goulburn received 36.6mm of rainfall during July 2020.

**2.1.6 Water Quality**

**Raw Water Quality**

Raw water quality was good during July 2020 with no issues in the water sourced prevented effective treatment.

Blue green algae sampling returned low levels at Pejar Dam, Rossi Weir, Sooley Dam, Wollondilly River and the Marulan off river storage during the month of July.

The Wingecaribee algal update received from Water NSW on 29 June 2020 returned a low 706 cells/mL of potentially toxin producing cyanobacteria.

**Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system in July 2020 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
<b>Colour (true)</b>	HU	15	N/A	2	2
<b>Iron</b>	mg/L	0.3	N/A	0	0.02
<b>Manganese</b>	mg /L	0.1	0.5	0.014	0.003
<b>pH</b>		6.5-8.5	N/A	7.93	8.19
<b>Turbidity</b>	NTU	5	N/A	0.4	0.9
<b>Hardness</b>	mg/L	200	N/A	159	168
<b>Aluminium</b>	mg/L	0.2	N/A	0.02	*

\*As coagulant is not used at Marulan, Aluminium is not tested



**2.2 Wastewater Performance**

**2.2.1 Wastewater Volume Treated**

July 2020:


Treated Effluent	Volume (ML)
River discharge	156
Irrigation and Onsite Reuse	26
<b>Total Wastewater Treated</b>	<b>182</b>

**2.2.2 Effluent Quality**


July 2020:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.91
Suspended solids	mg/L	15	0
Ammonia	mg/L	2	0.6
Total nitrogen	mg/L	10	6.99
Total phosphorus	mg/L	0.3	0.22
Oil and Grease	mg/L	10	0

**3.0 Water and Sewer Projects**

<b>Project</b>	
<b>Title</b>	Capital Works – Water Infrastructure
<b>Project Description</b>	Renewal of existing water mains.
<b>Budget</b>	\$2,500,000
<b>Project Update</b>	Approval has been provided for the design of four streets for water main renewal. Designs for a further four streets has been commenced.
	Arthur St (Rocky Hill) Detailed design approved
	Bourke St Detailed design approved
	Cowper/Clifford St Awaiting detail design
	Record St Trenching and laying pipe
	North/Taylor St Investigation works to be done
	Ellesmere St Investigation works to be done
	Auburn St (Clinton St – Glebe Ave) Investigation works to be done
	Clifford St (Auburn St – Sloane St) Investigation works to be done
Chiswick St Detailed design approved	
<b>Project Images</b>	

<b>Project</b>		
<b>Title</b>	Capital Works – WWTP Solar Installation	
<b>Project Description</b>	Design and construction of solar system to offset electricity consumption at the Goulburn WWTP	
<b>Budget</b>	\$717,539	
<b>Key Dates</b>	Tender awarded	19 May 2020
	Works commencing	September 2020
<b>Project Update</b>	Contract exchange completed. Completing design confirmation. Construction works due to commence September 2020.	

<b>Project</b>		
<b>Title</b>	Capital Works – Sewer Infrastructure	
<b>Project Description</b>	Rehabilitation of existing sewer mains.	
<b>Budget</b>	\$2,000,000	
<b>Project Update</b>	Cleaning 150mm	4866.13m
	Cleaning 225mm	0
	Cleaning 300mm	0
	Cleaning 375mm	657.53m
	Lining	2012.81m
	Sealing	26
	Digs up to 1.5m	13
	Digs up to 2.5m	6
Digs up to 3.5m	0	
<b>Project Images</b>		

<b>Project</b>		
<b>Title</b>	Capital Works – Reuse Water Scheme Design	
<b>Project Description</b>	Design and construction of new infrastructure for the irrigation a number of parks and fields within the Goulburn region	
<b>Budget</b>	\$5,000,000 for 2020/21	
<b>Key Dates</b>	Completion of Detail Design	February 2021
	Start of Construction	November 2020
<b>Project Update</b>	Detailed design underway. Risk workshop being scheduled. This is the forum where interested agencies provide input on the controls for the system.	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

Project	
<b>Title</b>	Re-Use Goulburn Detailed Design
<b>Project Description</b>	Construction of a Re-Use Hub (tip shop and workshop) and Recycling Shed. Will include the part grant funded Community Recycling Centre (CRC), which is supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.
<b>Budget</b>	\$7.3 million (\$200,000 grant funding obtained to date toward the CRC).
<b>Key Dates</b>	Obtain further grant funding prior to the release of tender documents <span style="float: right;">2020/2021</span>
<b>Project Update</b>	Detailed design nearing completion. Power upgrade design in progress.

Project	
<b>Title</b>	Compost Pad Extension and Purchase of a Loader. This project was supported by the Environmental Trust as part of the NSW Environment Protection Authority's Waste Less, Recycle More initiative, funded from the waste levy.
<b>Project Description</b>	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
<b>Budget</b>	\$496,000 (half grant funded).
<b>Key Dates</b>	Commissioning and inspection by the EPA/Environmental Trust <span style="float: right;">October 2020</span>
<b>Project Update</b>	Compost pad completed August 2020 and first organic waste to be placed on the pad for composting on 10 August 2020. Loader purchased.

Project	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre.
<b>Budget</b>	\$523,595
<b>Key Dates</b>	Release Tender September 2020
<b>Project Update</b>	Development Application approved and tender documents in development that will include construction certificate and waste centre licence requirements.

Project	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing environmental improvement works at Goulburn and Marulan sites.
<b>Budget</b>	\$100,000 Goulburn and \$30,000 Marulan. An additional \$340,000 is proposed to be carried over from 2019/20 for Goulburn and \$130,000 for Marulan.
<b>Key Dates</b>	Ongoing <span style="float: right;">30 June 2021</span>

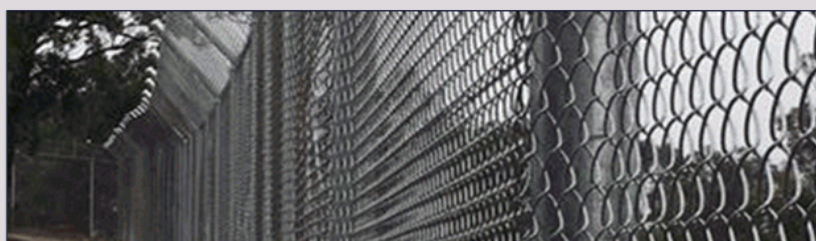
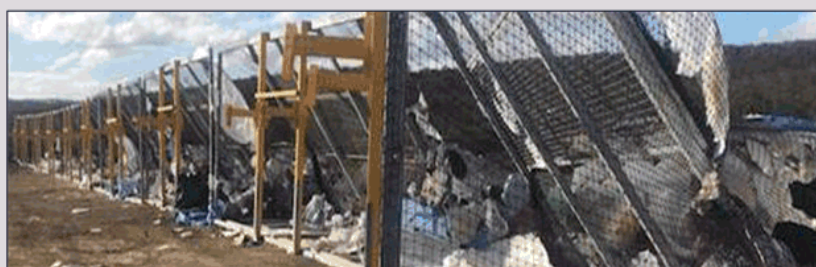
<p><b>Project Update</b></p>	<p>More portable litter nets will be purchased for Goulburn. Further water management, landfill and batter improvements planned for both sites.</p>
<p><b>Project Images</b></p> <p>From top to bottom:</p> <ol style="list-style-type: none"> <li>1. The new Re-Use Hub (tip shop and workshop) planned for Goulburn Waste Management Centre (WMC)</li> <li>2. The new Recycling Shed planned for Goulburn WMC.</li> <li>3. Inside the new Recycling Shed planned for Goulburn WMC.</li> <li>4. The completed compost pad ready for Food Organics Garden Organics (FOGO) to arrive on 10 August.</li> </ol>	   



**Project Images**

From top to bottom:

1. The compost pad during construction.
2. Portable 'soccer goal' style litter nets have proven a valuable addition to Goulburn Waste Management Centre and will be expanded in 2020/21 through the Environmental Improvement Works program.
3. Litter fencing was installed at Marulan Waste Management Centre last year. Work is currently underway to obtain gravel and improve landfill access and water management on site.



**4.2 Endeavour Industries Domestic Recycling Contract**

July 2020:

Product	Number/Tonnes
Mattress	141
Clean Fill	1700t
Food / Garden Organics (self-haul to centre)	39t
Mixed Waste	906t
Asbestos	7t
Metal	7t
Commercial Waste Collections (Council)	272t
Domestic Waste Collections (Council)	436t
Green Waste Collections (Council)	129t
Large Street Sweeper (Council)	65t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	64t



#### 4.3 Endeavour Industries Domestic Recycling Contract

The following table outlines Endeavour Industries' Recycling Statistics provided for June 2020:

Materials Out	Tonnes
Cardboard	175.02t
Glass	0t
<b>TOTAL</b>	<b>175.02t</b>

Materials In	Tonnes
Commercial Cardboard Collection	68.38t
Commercial Plastic Collection	2.48t
Combined Comingled Pick up	103.77t
<b>TOTAL</b>	<b>174.63t</b>

#### 4.4 Postponed free disposal weekend planned for 19 and 20 September 2020

Staff are preparing for the annual free disposal weekend for mattresses, e-waste, fridges/freezers/air conditioners and steel on Saturday 19 and Sunday 20 September. The event is usually held on the first weekend in May but was postponed this year due to COVID-19.

During the free weekend on 19 and 20 September, each household can dispose of up to 2 mattresses (any size), 2 fridges/freezers, 1 air-conditioner, up to 1m<sup>3</sup> of e-waste (computers, televisions, printers, fax machines and computer accessories only), and/or up to 2m<sup>3</sup> of clean steel items (including electrical appliances with an electrical lead) free of charge. The events are for Goulburn Mulwaree residents only. Only domestic items will be accepted - no business or commercial waste.

On the first weekend in November a free disposal weekend will be held for other bulky household items such as furniture or garden waste. It is important people bring the correct items on the designated weekends as normal charges will apply for anything outside of the specified items. Residents are encouraged to contact the Waste Info Line in advance on 4823 4417 if they have any questions.

The free disposal weekends operate from 7am to 4pm at Council's three waste centres.

Due to the impacts of COVID-19 and current social distancing requirements, Council staff will not be able to assist customers in unloading their items as has occurred in previous years. Residents must ensure they are able to unload vehicles themselves. For example, if it took two people to load an item, residents will be asked to ensure two people are on-hand to unload.

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## 5.0 Interesting News, Facts and Information

### **Cotton waste composter uses earthworms to turn waste into high-grade fertiliser**

From afar, the Worm Tech composting facility in southern New South Wales resembles a run-of-the-mill domestic rubbish tip. Look closer and you'll see lines of white, woolly material. It's cotton trash, the residue leftover from processing, and it has long been a problem for Australia's multi-billion-dollar cotton industry. But as the saying goes, one man's trash is another's treasure.

To Adrian Raccanello, cotton residue is the backbone of his burgeoning composting business.

"It's got a lot of properties," the former viticulturist said.

"The broader the mix of organic material, the better the end product."

In the past year, Mr Raccanello has trucked out about 50,000 tonnes of high-grade fertiliser. Soon he expects to produce 200,000 tonnes annually. Much of it is going back onto the region's cotton fields in the form of fine, granular worm castings.

The business began as a bare field in a vast paddock adjacent to the Rivcott Cotton Gin at Carrathool, in southern New South Wales, in 2010. The aim was to find a way to turn thousands of tonnes of cotton residue into fertiliser. The secret was getting the right mix, one that could maximise a natural asset: earthworms.

So Mr Raccanello won some contracts to process domestic organic waste from regional towns, such as Mildura and Wagga Wagga. He blended the waste with cotton trash and carefully tended his rows of waste material to ensure optimal conditions for worms. He soon found the perfect recipe, and so was born a unique compost product that will soon be available to the retail market as well.

"We basically just feed the top 4 to 6 inches [10 to 15 centimetres]," Mr Raccanello said.

"Then the worms work their way through it and just break it down.

"And you don't get any better — nature's best recyclers."

Some cotton gins have their own composting programs in place for cotton residues, but in a good year, there's simply too much to handle. Local cotton grower Peter Tuohey is thrilled to see the Carrathool venture succeeding.

"The gin produces thousands of tonnes of the cotton residue and Worm Tech have been able to take that product and convert it into a very, very valuable commodity that we buy off them and spread back out on the land," Mr Tuohey said.

"So it's really waste to resource," added Mr Raccanello.

"It goes back onto land and into improving soil."

It's rather startling what this unseen underground army of worms is capable of chewing through. Cotton trash is fibrous and left out in the weather, it sets into hard mounds that can take years to decompose, between eight and 10 years in its natural state.

"We're combining it with other waste to give it diverse ingredients and we're doing it in about eight weeks," he said.

His plan to dramatically upscale the business means he's seeking more organic waste from municipal councils across southern Australia.

"We want to be a receptacle for untapped organic waste," he said.

"We end up with the most refined manure in the world."

Once, people thought he was mad when they saw him alone amongst the cotton trash heaps in the midst of winter. Others simply thought he would fail. Now those same people are lining up to buy his organic fertiliser.

"I haven't had to advertise, it's all been word of mouth," Mr Raccanello said.



<https://www.abc.net.au/news/2020-07-04/cotton-compost-turns-trash-to-treasured-fertiliser/12410248>

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.