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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**5 May 2020**

**Warwick Bennett**  
**General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 5 May 2020 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
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<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
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<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>25</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>25</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>25</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>26</b>
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	15.9 Goulburn 2020 Celebrations.....	60

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16.1 New Police Station ..... 77

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**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council’s website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

OR

Prayer

“We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind.”

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council’s Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 APRIL 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 21 April 2020

**RECOMMENDATION**

That the Council minutes from Tuesday 21 April 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/115 to 2020/138 inclusive be confirmed.



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# MINUTES

## Ordinary Council Meeting

**21 April 2020**



**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>6</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>6</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
	10.1 Minutes of the Ordinary Meeting of Council held on 7 April 2020 .....	6
<b>11</b>	<b>Matters Arising</b> .....	<b>6</b>
	11.1 Matters Arising from Council Meeting Minutes from the 7 April 2020.....	6
	11.2 Outstanding Task List from All Previous Meetings.....	7
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>7</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>7</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
	15.1 COVID-19 Update .....	7
	15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review.....	8
	15.3 Naming of Park Adjacent to Marsden Weir from 'Marsden Weir Park' to Rotary Park'.....	9
	15.4 February 2020 Flood Response Update.....	9
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	15.7 Monthly Financial Report.....	10
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	15.11 Water Charges Outstanding Report .....	11
	15.12 Minutes of the Local Emergency Management Committee Meeting held 31 March and 7 April 2020 .....	11
	15.13 Councillor Briefing Session Summary .....	12
	15.14 Corporate & Community Services Directorate Report March 2020.....	12

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15.15	Utilities Directorate Report - March 2020.....	12
15.16	Planning & Environment Directorate Report March 2020 .....	12
15.17	Operations Directorate Report March 2020 .....	13
15.18	Goulburn Aquatic Centre Redevelopment Stage 1 Construction - Amendment to Commencement of Demolition .....	13
<b>16</b>	<b>Closed Session .....</b>	<b>13</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>13</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 21 APRIL 2020 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill & Cr Carol James

**IN ATTENDANCE:** Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations) and Amy Croker (Executive Officer).

**1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6.00pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Margaret O'Neill.

**4 APOLOGIES**

**RESOLUTION 2020/115**

**Moved:** Cr Carol James

**Seconded:** Cr Peter Walker

**That the apology received from Cr Denzil Sturgiss be accepted.**

**CARRIED**

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLUTION 2020/116**

**Moved:** Cr Alfie Walker

**Seconded:** Cr Peter Walker

**That the application for leave of absence be received from Cr Denzil Sturgiss and leave of absence granted due to health reasons.**

**CARRIED**

**6 LATE ITEMS / URGENT BUSINESS**

Nil

## **7 DISCLOSURE OF INTERESTS**

Cr Carol James declared a non-significant/non-pecuniary conflict of interest in Item 15.3 "Naming of Park Adjacent to Marsden Weir from 'Marsden Weir Park' to Rotary Park" as she is a long term member and director of the 3 Rotary Clubs of Goulburn. She pays her memberships so that she can volunteer her time to fundraise, do community services and do projects both locally and internationally. As the disclosure was not of a significant nature Cr Carol James remained in the meeting while discussion took place.

Deputy Mayor Peter Walker declared a non-significant/non-pecuniary conflict of interest in Item 15.3 "Naming of Park Adjacent to Marsden Weir from 'Marsden Weir Park" as he is a member of Rotary. As the disclosure was not of a significant nature Deputy Mayor Peter Walker remained in the meeting while discussion took place.

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

## **8 PRESENTATIONS**

Nil

## **9 PUBLIC FORUM**

Jeff Bulfin, Procise Planning representing Alimaco Pty Limited addressed Council on Item 15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review

Geoff Kettle and David Kelly from Gunlake addressed Council on Item 15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review

## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 7 APRIL 2020**

#### **RESOLUTION 2020/117**

**Moved: Cr Carol James**

**Seconded: Cr Leah Ferrara**

**That the Council minutes from Tuesday 7 April 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/98 to 2020/114 inclusive be confirmed.**

**CARRIED**

## **11 MATTERS ARISING**

### **11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 7 APRIL 2020**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2020/118**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Leah Ferrara**

**That Council notes the Matters Arising and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 COVID-19 UPDATE**

**RESOLUTION 2020/119**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Peter Walker**

**That:**

- 1. The report from the General Manager on COVID-19 Update be received.**
- 2. Council endorse the following process for the notification of public advertisements.**
  - a) Placing all Council ads in full on the Council website**
  - b) Placing postings on our Facebook page summarise the ads and directing residents to the website**
  - c) Having the Communications Manager pre-record for all three local radio stations a summary of the ads and directing residents to the website or phoning the Council Office for a hard copy.**
  - d) Placing full copies of the advertisements in the foyer of the Civic Centre, and suitable locations in Tarago, Marulan and Tallong**
  - e) Council publish a monthly rate payer newsletter with a hard copy being delivered to every house hold in the Local Government Area.**
- 3. Council does not change the time table for the adoption of the Delivery and Operational Plan 2020/2021 or the levying of rates and annual charges.**
- 4. The General Manager present to Council in May 2020 an addendum to the Hardship Policy that will provide assistance to rate payers/businesses who can give evidence that they are financially adversely affected by the COVID-19 pandemic.**

**CARRIED**

**15.2 DRAFT URBAN AND FRINGE HOUSING STRATEGY - POST EXHIBITION REVIEW**

**RESOLUTION 2020/120**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Peter Walker**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:36pm.

**CARRIED**

**RESOLUTION 2020/121**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Andrew Banfield**

**That Council move back into Open Council.**

Council moved back into Open Council at 7:22pm.

**CARRIED**

**RESOLUTION 2020/122**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Peter Walker**

**That**

- 1. The report from the Business Manager Strategic Planning regarding the revised *Draft Urban and Fringe Housing Strategy* be received.**
- 2. Council defer the revised *Draft Urban and Fringe Housing Strategy* for a period of three months for further consultation with submitters and a Council Briefing for a full Saturday.**

**CARRIED**

**15.3 NAMING OF PARK ADJACENT TO MARSDEN WEIR FROM 'MARSDEN WEIR PARK' TO ROTARY PARK'****MOTION**

Moved: Cr Margaret O'Neill

Seconded: Cr Leah Ferrara

That:

1. Council notes the report from the General Manager on the Naming of Park Adjacent to Marsden Weir from 'Marsden Weir Park' to Rotary Park'.
2. The Mayor be requested to write a letter to the Rotary Club of Goulburn and thank them for their very generous contribution not only to the infrastructure at the Marsden Weir Park but also the wider Goulburn Community
3. Council retains the name Marsden Weir Park and works with the Rotary Club of Goulburn on suitable signage that recognises their valuable contribution to the Marsden Weir Park.

Cr Margaret O'Neill with the approval of Cr Leah Ferrara withdraws the motion.

**RESOLUTION 2020/123**

Moved: Cr Peter Walker

Seconded: Cr Andrew Banfield

That:

1. Council notes the report from the General Manager on the Naming of Park Adjacent to Marsden Weir from 'Marsden Weir Park' to Rotary Park'.
2. The area of reserve from Fitzroy Street to the gates of Marsden Weir be named Rotary Park
3. The remaining area of the reserve from the gates to and including the Waterworks Museum retain the name Marsden Weir Park.
4. The Mayor be requested to write a letter to all the Rotary Clubs in Goulburn and thank them for their very generous contributions not only to the infrastructure at the Marsden Weir Park but also the wider Goulburn Community.

**CARRIED**

**15.4 FEBRUARY 2020 FLOOD RESPONSE UPDATE**

At 7:47 pm, Cr Peter Walker left the meeting.

**RESOLUTION 2020/124**

Moved: Cr Sam Rowland

Seconded: Cr Peter Walker

That the report from the Director of Operations on the status of the February 2020 flood response be received.

**CARRIED**

**15.5 RIVERSIDE PARK - EVERYONE CAN PLAY GRANT PROGRAM**

At 7:49 pm, Cr Peter Walker returned to the meeting.

**RESOLUTION 2020/125**

**Moved: Cr Andrew Banfield**

**Seconded: Cr Carol James**

**That:**

- 1. The report from the Business Manager Projects on Riverside Park – Everyone Can Play Grant Program be received.**
- 2. Council accept the grant offer of \$200,000 (ex GST) from the Everyone Can Play Grant Program.**
- 3. Council include an allocation of \$400,000 for the project in the 2020/2021 budget funded by the grant (\$200,000) and a transfer from the Marys Mount s94 Open Space reserve of \$200,000.**

**CARRIED**

**15.6 COUNCILLOR SUPERANNUATION DISCUSSION PAPER****RESOLUTION 2020/126**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Andrew Banfield**

**That:**

- 1. The report from the General Manager on Councillor Superannuation Discussion Paper be noted.**
- 2. Council makes a submission to the Office of Local Government supporting superannuation contributions being paid to Councillors additional to their current fees.**

**CARRIED**

At 8:05 pm, Cr Bob Kirk left the meeting. Deputy Mayor Peter Walker took the Chair in the Mayors absence.

At 8:07 pm, Cr Bob Kirk returned to the meeting and resumed as Chair of the meeting.

**15.7 MONTHLY FINANCIAL REPORT****RESOLUTION 2020/127**

**Moved: Cr Alfie Walker**

**Seconded: Cr Leah Ferrara**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report 01 April 2020 be received and noted for information.**

**CARRIED**



**15.8 STATEMENT OF INVESTMENTS & BANK BALANCES**

**RESOLUTION 2020/128**

**Moved: Cr Peter Walker  
Seconded:Cr Alfie Walker**

**That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of March be received.**

**CARRIED**

**15.9 DEBTORS OUTSTANDING REPORT**

**RESOLUTION 2020/129**

**Moved: Cr Leah Ferrara  
Seconded:Cr Alfie Walker**

**That the report from the Revenue Officer on Debtor Collections be received**

**CARRIED**

**15.10 RATES OUTSTANDING REPORT**

**RESOLUTION 2020/130**

**Moved: Cr Peter Walker  
Seconded:Cr Leah Ferrara**

**That the report from the Revenue Coordinator on Rates Outstanding be received.**

**CARRIED**

**15.11 WATER CHARGES OUTSTANDING REPORT**

**RESOLUTION 2020/131**

**Moved: Cr Margaret O'Neill  
Seconded:Cr Leah Ferrara**

**That the report from the Administration Team Leader on Water Outstanding be received.**

**CARRIED**

**15.12 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 31 MARCH AND 7 APRIL 2020**

**RESOLUTION 2020/132**

**Moved: Cr Sam Rowland  
Seconded:Cr Peter Walker**

**That the report from the Director Operations on the minutes from the Local Emergency Management Committee Meetings held 31 March and 7<sup>th</sup> April 2020 be received.**

**CARRIED**

**15.13 COUNCILLOR BRIEFING SESSION SUMMARY**

**RESOLUTION 2020/133**

**Moved: Cr Leah Ferrara  
Seconded: Cr Carol James**

**That the report from the General Manager on Councillor Briefing Session Summary be received.**

**CARRIED**

**15.14 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT MARCH 2020**

**RESOLUTION 2020/134**

**Moved: Cr Carol James  
Seconded: Cr Leah Ferrara**

**That the activities report by the Director Corporate & Community Services be received and noted for information.**

**CARRIED**

**15.15 UTILITIES DIRECTORATE REPORT - MARCH 2020**

**RESOLUTION 2020/135**

**Moved: Cr Carol James  
Seconded: Cr Peter Walker**

**That the report from the Director Utilities be received and noted for information.**

**CARRIED**

**15.16 PLANNING & ENVIRONMENT DIRECTORATE REPORT MARCH 2020**

**RESOLUTION 2020/136**

**Moved: Cr Leah Ferrara  
Seconded: Cr Carol James**

**That the activities report by the Director Planning & Environment be received and noted for information.**

**CARRIED**

**15.17 OPERATIONS DIRECTORATE REPORT MARCH 2020**

**RESOLUTION 2020/137**

**Moved: Cr Leah Ferrara  
Seconded: Cr Sam Rowland**

**That the activities reported for March 2020 by the Director Operations be received and noted for information.**

**CARRIED**

**15.18 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - AMENDMENT TO COMMENCEMENT OF DEMOLITION**

**RESOLUTION 2020/138**

**Moved: Cr Carol James  
Seconded: Cr Andrew Banfield**

**That the report from the Director of Operations on the amendment to the demolition date for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.**

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

**The Meeting closed at 8.48pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 5 May 2020.**

.....  
**Cr Bob Kirk  
Mayor**

.....  
**Warwick Bennett  
General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 21 APRIL 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Matters Arising - 5 May 2020 [↓](#) 

**RECOMMENDATION**

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination. We continue our discussions with the applicants on the exact direction they seek.</p> <p>Discussions continue with RMS</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>Legal advice has been obtained. Now negotiating with Veolia on the advice received.</p>
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Report will be presented to Briefing Session when they resume</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>This matter has been deferred for three months from the 21 April 2020</p>	<p>Director Planning &amp; Environment</p>	<p>A briefing of Councillors is programed for Saturday 16 May 2020.</p>
<p><u>Goulburn Hockey Facilities</u></p> <p>The Mayor and General Manager to negotiate the purchase of the land at Finlay Road currently used by hockey and report back to Council</p>	<p>General Manager</p>	<p>Undertaken survey now preparing sale and purchase agreement and development applications</p>
<p><u>Draft Social Plan</u></p> <p>The draft Social Plan is on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Programmed to be discussed at Councillor Briefing Saturday 16 March 2020</p>

Item/Task	Responsible Officer	Status
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> <li>1. Sale of Lot 2 DP1043955 To adjoining land owner</li> <li>2. Rezone Lot 1 &amp; 2 DP1003261 To residential</li> <li>3. Discuss with ARTC Safe access across rail line</li> <li>4. Commence rezoning from Council infrastructure zoning</li> <li>5. EOI for public/private partnerships on farm land</li> </ol>	<p>Director Utilities</p>	<p>Preparing EOI for private/public partnership</p>
<p><u>Lansdowne Street DCP</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Programmed to be discussed at Councillor Briefing Saturday 16 March 2020</p>
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Awaiting Department of Planning approval</p>
<p><u>Mogo Lane High Quality</u></p> <p>General Manager to report back on works to be undertaken to fully implement development application</p>	<p>General Manager</p>	<p>Investigations underway</p>
<p><u>St Clair Museum</u></p> <p>Negotiations being undertaken with one tenderer to bring the cost of the work back in line with the estimate</p>	<p>Director Corporate and Community Services</p>	<p>Report included in Business Paper <b>RECOMMEND COMPLETION</b></p>
<p><u>Tarago Rail Siding</u></p> <p>The General Manager to keep the Council informed on actions by Transport for NSW in regard to the lead contamination at Tarago</p>	<p>General Manager</p>	<p>Further Briefing with Transport for NSW 13 May 2020. We have issued press release for Tarago Times</p>
<p><u>Goulburn 2020 Celebration</u></p> <p>The Goulburn 2020 Group to be invited to a Councillor Briefing to explain their proposed program and what request for further funding will be sought</p>	<p>General Manager</p>	<p>Because of COVID-19 pandemic recommended to Council that these celebrations be deferred</p>
<p><u>Strategic Planning Fees and Charges</u></p> <p>Schedule of fees on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Public exhibition has commenced</p>

Item/Task	Responsible Officer	Status
<p><u>Community Safety &amp; Social Infrastructure Plan Working Party</u></p> <p>Councillors to notify Director of Corporate and Community Services names suitable for this working party</p>	<p>Director Corporate and Community Services</p>	<p>Council approved two community representatives on this essential working party. We have approached one community representative who is yet to accept our invitation. We need one further community representative to make this working party happen.</p>
<p><u>Coronavirus</u></p> <p>The General Manager to report to each meeting of Council</p>	<p>General Manager</p>	<p>Report included in this Business Paper</p>
<p><u>DA/0116/1920, 555 Forest Siding Road Middle Arm</u></p> <p>Council commence investigation of the additional structure and wastewater system that has also been identified during the above development application process. Compliance action, including further Penalty Infringement Notices and Orders, will commence if works are confirmed to be unauthorised. The outcome of the investigation to be reported back to Council.</p>	<p>Director Planning &amp; Environment</p>	<p>Understand that the applicant is seeking a review of Council's decision</p>
<p><u>Draft Operational Plan 2020/21</u></p> <p>The Draft Operational Plan 2020/21 and budget placed on public exhibition from Thursday 9 April until Friday 15 May 2020 for wider community comment.</p>	<p>Director Corporate and Community Services</p>	<p>Public exhibition has commenced</p>
<p><u>Rotary Park</u></p> <p>Seeking Geographic Names Board approval for the renaming.</p>	<p>Director Corporate and Community Services</p>	<p>Application has been sent to the names Board.</p>



**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 COVID-19 UPDATE**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Leadership in the Community
<b>Cost to Council:</b>	Unknown at this time but we propose to undertake ongoing reviews of the budget implications.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manager on COVID-19 Update be received.

**REPORT**

This report is to highlight the issues that are effecting the organisation since the last report.

As Council is aware we have the staff all back in their duties in full time operating hours. The two areas of concern to the community were the reduced operating hours of the Waste Transfer Stations, which from the 27 April 2020 have returned to full operating hours. We have also now commenced a 'click ad collect' process for the Library called BOOKing System. The BOOKing system is proving to be very popular with people queuing outside the library during the designated time periods.

It has been extremely pleasing to note the amount of foot traffic using the Council's walking tracks. Council started the walking track development 5 years ago and we have receive nothing but extremely positive feedback. Now with the COVID-19 restrictions the numbers of residents using of the walking tracks are higher than we could have ever imagined.

The State Government has now issued a number of stimulus packages relevant to Local Government. These include:

- a) Availability for low cost loans
- b) A job retention allowance
- c) Assistance with the Emergency Services Levy

At the time of writing this report we are unaware of the exact details of how these projects will be implemented or have relevance to Goulburn Mulwaree but by the time the Council meeting happens I am sure we will have those details which we will report on separately.

On Monday 27 April 2020 the Mayor met with The Hon Angus Taylor MP Minister for Energy and Member for Hume and Mrs Wendy Tuckerman MP Member for Goulburn and it was agreed to release a joint press release statement which has been circulated to Councillors separately. The focus of that press release statement is that we are doing unbelievably well as a region to control COVID-19 but that will only remain the case if we retain our strong stance. The fact that regional Australian areas are having less positive cases of COVID-19 compared with metropolitan areas has nothing to do with luck but rather the fact that residents are more focused on personal responsibility for social distancing and are abiding by the Government directives.

**15.2 1920T0007 - ST CLAIR CONSERVATION WORKS**

**Author:** Sarah Ruberto, Business Manager Marketing Events & Culture

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 1920T0007 Evaluation Report\_rescoped.pdf - Confidential  
 2. 1920T0007 Evaluation Report\_rescoped\_Appendix A.pdf - Confidential

<p><b>Link to Community Strategic Plan:</b></p>	<p>EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.</p> <p>CO2 – Encourage and facilitate active and creative participation in community life.</p> <p>CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural heritage.</p> <p>IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.</p>
<p><b>Cost to Council:</b></p>	<p>The 2019/20 total budget allocation for this project is \$1,042,541 excl. GST. \$42,541 has been allocated towards consultancy fees related to the project architect, heritage architect, archaeologist and structural engineer. It is noted that these funds may not be sufficient for the consultants.</p> <p>This leaves an estimated project balance of \$1,000,000 available for the conservation works, with no additional contingency funds.</p> <p>A minimum 10% contingency should be added to the project funds to allow for the heritage risks associated with the project. The Project Manager will work with the contractor to minimise contingencies throughout the project. \$100,000 to be sourced from the Special Projects Reserve (38191) to provide a 10% contingency for the project.</p> <p>It is noted that no further funds are allocated in the forward budget for this project.</p>
<p><b>Use of Reserve Funds:</b></p>	<p>The project is part funded from a \$717,126 transfer from the St Clair Restoration Reserve (38209). This reserve is to be fully exhausted at the end of this project.</p> <p>There is also funding of \$270,915 transferred from the following unexpended grants:</p> <ul style="list-style-type: none"> <li>- Office Environment &amp; Heritage (38288) – \$80,085</li> <li>- Club Grants (38241) – \$190,830</li> </ul> <p>Again, both of these reserves will be fully exhausted at the end of this project.</p> <p>If the full \$100,000 from the Special Projects Reserve is utilised, that reserve is expected to have a balance of \$1,541,000 at 30 June 2024 based on current budget allocations</p>

**RECOMMENDATION**

That

1. The report from the Business Manager Marketing, Events & Culture on 1920T0007 – St Clair Conservation Works be received.
2. Council accept the tender submission from Longstone Pty Ltd for \$1,098,710.00 (incl. GST) for the Stage One Conservation Works at St Clair Villa, Museum & Archives.
3. Council allocate up to an additional \$100,000 to the project from the Special Projects Reserve (38191) to be used as a project contingency, recognising the risk related to conservation of a 1840s heritage building.
4. The General Manager be given delegated authority to approve variations to this tender of up to \$100,000 (excl. GST).

**BACKGROUND**

This report is to inform Council of the outcome of the negotiations with Longstone Pty Ltd on a revised project scope for the St Clair Conservation Works.

The full scope of works was developed to address the issues of water penetration throughout the building, ventilation throughout, mould and moisture remediation, asbestos removal, construction of new elements to address disability access and building code requirements, and repairs to heritage fabric throughout the site.

The Tender Report presented to the 3 March 2020 Council Meeting reported that only one Tender was received, and although conforming, was higher than the project budget. Council resolved to decline the Tender, review the scope with the objective of reducing the capital costs, and enter into negotiations with Longstone Pty Ltd on an amended scope and budget.

Since the 3 March 2020 Meeting, discussions and meetings have been held with the Project Architect, Heritage Architect, Archaeologist and Tenderer to determine the final scope of works, to allow the maximum amount of works to proceed within the project budget.

The revised Tender Price was received 20 April 2020 from Longstone Pty Ltd, based on the amended project scope.

**REPORT**

As reported to the 03 March 2019 Council Meeting, Tenders were called for on 13 December 2019 under 1920T0007 St Clair Conservation Works. The tender process was conducted in accordance with the Division of Local Government Tendering Guidelines.

Tenders closed 11 February 2020 and one submission was received from the following company:

<b>Company</b>	<b>Address</b>
Longstone Pty Ltd	40 Johnsons Lane, Brisbane Grove NSW 2580

A Tender Evaluation Panel was established comprising of:

- Business Manager Marketing, Events and Culture (Chair);
- Business Manager Projects (Member), and
- Project Engineer, Operations (Member)

The evaluation process was carried out by The Panel following the process as outlined in the Evaluation and Probity Plan. The Procurement Plan and the Evaluation and Probity Plan were completed and signed prior to advertisement.

The panel met to determine whether the tender was conforming to mandatory submission requirements. For this evaluation, the one tender received conformed. The panel then completed the detailed evaluation of non-price criteria in accordance with the following weightings:

- Company Experience and Performance 25%
- Company Capability and Resourcing 15%
- Project Appreciation and Methodology 40%
- Local Business and Industry Participation 10%
- Management Systems 10%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weighting for price and non-price criteria were applied at:

- Non-Price criteria 60%
- Price criteria 40%

The overall value for money was assessed, and with only one tender received, the overall ranking was determined to be:

Ranking	Tenderer
1	Longstone Pty Ltd

The price submission exceeded the total allocated project budget expectations. The significant difference in the project budget compared to the tendered submission was due to the extent of work required to address mould and moisture remediation, the need for hand excavation related to archaeological requirements, removal of asbestos throughout the site, and risks attached to conservation of a 1840s heritage building. Total cost of the project was raised as a risk from the outset, due to the need to be sensitive to the heritage fabric, specialist heritage experience required, traditional materials and methods used throughout the building, as well as a lack of attention and investment in this property for a prolonged period of time.

Notwithstanding the price submission, the evaluation considered that Longstone Pty Ltd are suitable contractors capable of undertaking the St Clair Conservation Works, having scored well against the Non-Price criteria, with low risk associated with their submission. The report presented to the 3 March 2020 Council Meeting reported that only one Tender was received, and although conforming, was higher than the project budget. At the Council Meeting on 03 March 2020, Council resolved:

*RESOLUTION 2020/1*

*Moved: Cr Carol James*

*Seconded: Cr Denzil Sturgiss*

*That:*

1. *The report from the Business Manager Marketing, Events & Culture on 1920T0007 – St Clair Conservation Works be received.*
2. *Council decline to accept the tender from Longstone Pty Ltd.*
3. *Council review the scope of the St Clair Conservation Works project with the project architect and heritage architect, with the objective of reducing the capital costs, on the understanding that it will result in additional areas of the building being inaccessible to the public.*

4. *Council resolve not to invite new fresh tenders or applications as referred to in Clause 178 (3) (e) (Local Government Regulation) due to:*
  - i. *Limited interest from the market during the initial tender phase*
  - ii. *Time and cost implications to Council required to undertake another tender process, and the risks associated with further delays to grant funding for aspects of these works.*
5. *Council resolve to enter into negotiations with Longstone Pty Ltd on an amended scope and budget.*
6. *The outcomes of the negotiations with Longstone Pty Ltd be presented back to a later Council meeting for Council's consideration.*

**CARRIED**

Since the 3 March 2020 Meeting, discussions and meetings have been held with the Project Architect, Heritage Architect, Archaeologist and Tenderer to determine the final scope of works, to allow the maximum amount of works to proceed within the project budget. Some aspects of the project have been removed from the scope, which result in aesthetic implications, but largely allow most of the building to continue to open and/or function as planned. The priority list of stage one works now includes:

- New roof, guttering and downpipes for the entire St Clair Villa
- Sub-floor ventilation throughout the Villa and Coach House, including drainage cell to North West wall
- Remove asbestos and mould throughout, and remediation
- Coach House works including removal of ivy, and basic roof repairs (excludes new gable roof and painting)
- New kitchenette and bathroom in Coach House only
- Construction of new ramp from Sloane Street to the front verandah
- Construction of new steel balcony & stair at rear
- Demolish shed and roofed storage area where the well is located
- Wall, floor, ceiling, window and door repairs throughout based on necessity – focussed on first six rooms of the Villa as the priority
- Further works as detailed in the full scope of works.

The revised Tender price was received 20 April 2020. After carrying out a further evaluation, the Panel recommends Longstone Pty Ltd be nominated as the preferred tendered in accordance with the documentation in 1819T0007.

The revised price submitted from Longstone Pty Ltd was \$1,098,710.00 (incl. GST), which is within the total project budget, although does not provide sufficient funds to allow for contingencies. The Business Manager Marketing, Events & Culture has worked with the Tenderer, Project Architect, Heritage Architect and Archaeologist to reduce the scope as much as is practicable. Any further reductions in the project scope would result in critical works not proceeding, jeopardising the viability of the remaining works. An additional \$100,000 excl. GST is requested from Council to allow a project contingency, as there are significant risks attached to the conservation of an 1840s building.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

In accordance with the Panel's conclusions it is recommended that Longstone Pty Ltd be awarded the contract for the stage one Conservation Works at St Clair Villa, Museum & Archives.

It should be noted that the intention of these works is to get the villa to a stage where it can be re-opened. There are a number of other works identified in the Conservation Management Plan that will not be undertaken as part of this tender. No further funding has been included in future budgets for these works and their completion will therefore be reliant on successful sourcing of external revenue via grant opportunities.

**15.3 TENDER 1920T0011 - GOULBURN WASTEWATER DIGESTER ROOF REMOVAL**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Evaluation Report 1920T0011 - Goulburn Wastewater Digester Roof Removal - Confidential

<b>Link to Community Strategic Plan:</b>	IN6 Implement safe, accessible and efficient management and recycling options for general waste, green waste and sewage.
<b>Cost to Council:</b>	The 2019/20 budget allocation for the reuse scheme is \$2,500,000. The reuse of this asset has been included in the project estimate.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Director Utilities be received on the Tender 1920T0011 Goulburn Wastewater Digester Roof Removal.
2. The Tender from Duratec Australia Pty Ltd is accepted for the Goulburn Wastewater Digester Roof Removal Contract in accordance with the specification and documents for Tender 1920T0011. This acceptance is based on the lump sum price of \$591,612.02.
3. The General Manager be given a delegated authority for variations up to 10% of the contract lump sum. This being \$59,161 (incl.GST).

**BACKGROUND**

Following the commissioning of the Wastewater Treatment Plant, the digesters from the old plant are no longer required. During the decommissioning process, it was determined that there was an opportunity to reuse the digesters to store recycled water as part of the Reuse Scheme, rather than paying to demolishing these tanks and construct new tanks. A condition assessment was completed on the tanks that determined that they were in good condition and suitable for repurposing. This repurposing will provide a very cost effective effluent storage solution for the reuse scheme. In order to reuse the tanks, the digesters require reroofing as the current roofs are in an unsafe condition.

**REPORT**

Tenders were called for the Goulburn Wastewater Digester Roof Removal contract on the 18 February 2020. The tender process was conducted consistent with the requirements of the *Local Government Act 1983, Local Government (General) Regulations 2009* and the Division of Local Government Tendering Guidelines.

Tenders closed on 17 March 2020 and submissions were received from the following companies:

<b>Company</b>	<b>Address</b>
Duratec Australia Pty Ltd	180 Motivation Drive , Wangara WA 6065
Conhur Pty Ltd	PO Box 659, Hervey Bay QLD 4655

Tender Evaluation Panel was established and included:

- Luke Moloney (Chair) Business Manager Water Operations
- Lucy Henze Water & Wastewater Engineer
- Emily Blacka WHS Leader



The evaluation process was carried out by The Panel following the process outlined in the Evaluation and Probity Plan. The Procurement Plan and the Evaluation and Probity Plan were completed and signed prior to advertisement.

The final Evaluation Report is attached to this Council report.

The evaluation process was undertaken in four (4) distinct phases (Refer to the evaluation report for further details).

**Phase 1: Preliminary Evaluation (excluding Price)**

The panel met to determine whether the tenders were conforming to the mandatory submission requirements. For this evaluation all tenders conformed.

**Phase 2: Detailed Evaluation of Non-price Evaluation Criteria**

The panel completed the detailed evaluation of Non-price criteria in accordance with the following weightings:

- Contractor Experience and Performance 20 %
- Company Capability and Resourcing 25 %
- Management Systems 15 %
- Project Appreciation and Methodology 40 %

**Phase 3: Detailed Evaluation including consideration of Price**

Price schedules were reviewed and combined with the non-price criteria. The weightings for this were:

- Non-price criteria 60%
- Price criteria 40%

**Phase 4: Final Evaluation**

The overall value for money was assessed and the overall ranking was determined to be:

<b>Ranking</b>	<b>Tenderer</b>
1	Duratec Australia Pty Ltd
2	Conhur Pty Ltd

Following the completion of the tender evaluation process, The Panel recommends Duratec Australia Pty Ltd be nominated as the preferred tenderer in accordance with the documentation for 1920T0011. This recommendation is based on Duratec Australia Pty Ltd being the highest ranking proponent at the completion of the evaluation process combining both non-price and price criteria.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**15.4 NAMING OF GOULBURN BASKETBALL STADIUM**

**Author:** Robert Hughes, Business Manager Community Facilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Request to name new basketball stadium at Recreation Area - Ross Whittaker [↓](#) 

<b>Link to Community Strategic Plan:</b>	IN4 – Community Infrastructure
<b>Cost to Council:</b>	The cost of implementing this recommendation would be met from current operational costs involving staff time and advertising
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Community Facilities on the naming of the Goulburn Basketball Stadium at the Goulburn Recreation Area be received.
2. Council renames the basketball arena at the Recreation Area the “Ross Whittaker Basketball Stadium”.

**BACKGROUND**

To inform Council of correspondence received to have the Basketball Stadium at the Goulburn Recreation Area named after a person who has contributed significantly to the sport of Basketball in the Goulburn Mulwaree Community.

**REPORT**

There has been requests that the Goulburn Basketball Stadium should be named to reflect either a person or persons who has contributed significantly to the sporting culture in the Goulburn Mulwaree area in particular basketball in our community.

The other option is a name not necessarily of a person but does reflect this region and could be used to reflect its importance in this community.

This report is recommending that Council renames the Basketball Area the “Ross Whittaker Basketball Stadium”. Council staff acknowledge that the usual practice is too call for expressions of interest but in this case it is widely accepted that Ross Whittaker contributed significantly to basketball in this area in all aspects of the sport.

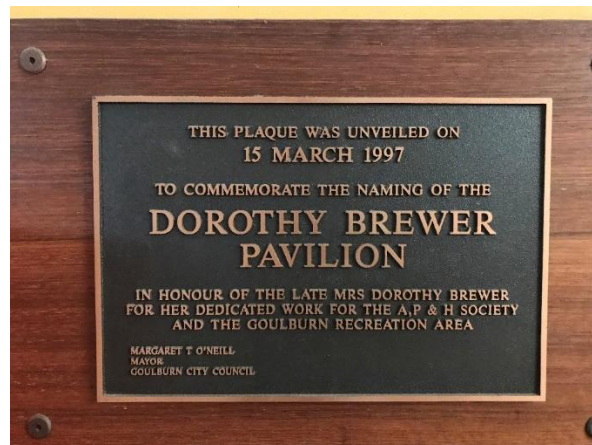
For clarity purposes this does not include the Veolia Arena.

The stadium is a standalone building situated between the Multi-Function Centre and the Peden Pavilion on the southern end of the Recreation Area. This building is referred to as the Basketball Stadium and can be defined in two parts:



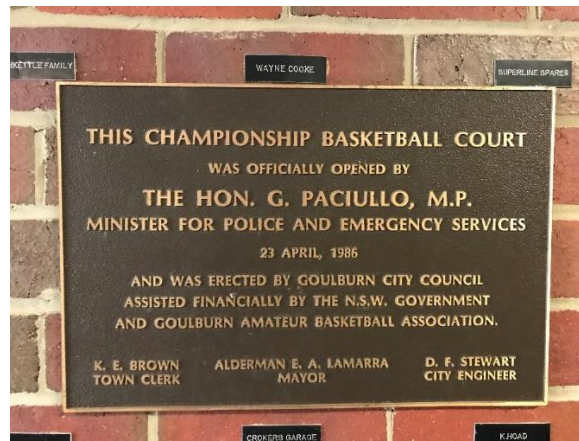
Map One – Basketball Stadium Map

The original basketball building which was named the Dorothy Brewer Pavilion on the 15 March 1997 was constructed well before this date. This section of the building is marked as 1 on the map above.



Dorothy Brewer Pavilion Plaque

The championship basketball court was officially opened on 23 April 1986. The court is officially known as the Championship Court (or Court 1) and is not named after an individual or group. It is noted that within the court there are various plaques acknowledging people within the basketball community. The photo below is of the plaque installed when this court was opened to the public.



Opening of Championship Basketball Court

The request for naming the Goulburn Basketball Stadium is for the entire building, sections one and two marked on Map One. The internal building called the Dorothy Brewer Pavilion is to retain the allocated name, honouring a person who has contributed to the Goulburn Recreation Area over her life time.

The correspondence received by Council was for the naming of the Goulburn Basketball Stadium after Mr Ross Whittaker is attached.

**ROSS WHITTAKER**

**INVOLVEMENT IN BASKETBALL SUMMARY**

- 52 YEARS CONTINUED SERVICE
- 3 LIFE MEMBERSHIPS
  - Basketball NSW,
  - Barrengarry Conference
  - Goulburn Basketball Association
- NSW HEAD COACH 18's Women
- NSW STATE REPRESENTATIVE COACH –
  - Various age groups – 20 years
- NSW STATE SELECTOR
- CONFERENCE COMMISSIONER –
  - Barrengarry Conference Basketball 7 years
- SECRETARY
  - Barrengarry Conference Basketball - 30 years
  - Goulburn Basketball
- TREASURY AND FINANCE DIRECTOR –
  - Goulburn Basketball Association
- Co-FOUNDER STUDENTS BASKETBALL CLUB
- MENTOR – Goulburn Housewives Basketball
- Classified as “Unsung Hero” in “THE HISTORY OF BASKETBALL IN NSW 1938-1988”

29/09/19

To Chairperson Goulburn Recreation Area

Dear Margaret

We have become aware the basketball arena is being considered for naming. As a group who are appreciative of the contribution Ross Whittaker made to basketball in Goulburn we would like to put his name forward for the naming selection. We feel he is a very worthy candidate and offer the following career rundown to support our nomination.

Ross' involvement with basketball spanned 52 years and was attributed by Basketball NSW as putting Goulburn on the map for the sport across NSW. In the words of Basketball Historian Tom Moore "Ross was Goulburn Basketball"

Ross was the Goulburn Association's longest serving Secretary. He also held the position of Treasurer and Director of Finance for GBA for most of his career. The association awarded him Life Membership for his services.

Besides his work for the local association he was the Barrengarry Conference Commissioner for 7 years from 1978 and thereafter their Secretary for the next 30 years. The Barrengarry Conference awarded Ross Life Membership for the work he carried out on the behalf of the members of the Southern Region

Ross was highly respected and acknowledged for his dedication by the powers that run basketball in NSW and was duly awarded Life Membership with Basketball NSW in 1994. This award recognized his services to Basketball in the State and specifically in the Country through Southern Region and Barrengarry Conference. Ross.

With fellow Basketball NSW Life Member Bob Elphiston a Student's Basketball Club was established in Goulburn in 1964. Working together they developed a highly successful Representative programme fostering local talent. Ross continued this programme after Bob left Goulburn.

In the 1980's he was instrumental in procuring talented US players Eddie Teague and Dedrick Brooks ensuring Goulburn to become a dominant force in the Open Men's representative arena.

With his support and encouragement he enabled Housewives Basketball to begin in Goulburn. He offered his knowledge and every resource available to him to provide the women a professional approach to running competitions and carnivals.

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COACHING CAREER

NSW CHAMPIONSHIPS

Schoolgirl Championships 1966

Under 18 Girls 1968 and 1969

Under 17 Girls 1966 and 1968

Under 16 Girls 1966 and 1969

Open Women 1967

Under 12 Girls 1986 – NAMED NSW JUNIOR TEAM OF THE YEAR

Under 14 Girls 1988

NSW HEAD COACH – Under 18 Women’s 1969

NSW STATE SELECTOR Under 18 Girls 1969

NSW STATE SELECTOR Open Women’s 1967-1969

COACHED THE FOLLOWING PLAYERS TO NSW STATE REPRESENTATION

Open Men –	Allan Fitzgibbon	
Under 18 Boys –	Allan Fitzgibbon (twice)	Jim Koppman (twice)
	John Maginnes (twice)	James Carr (twice)
Under 16 Boys	Allan Fitzgibbon (twice)	Jim Koppman (twice)
	John Maginnes (twice)	Roger Plowman
Open Women	Desma Millen (Four times)	Kathy Huggett (youngest ever)
Under 18 Girls	Kathy Huggett (twice)	Michelle Cook (twice)
	Robyn Willis (twice)	Lindy Spence (twice)
	Betty Radburn (twice)	Ann Snowball (twice)
	Helen Reader	Gai Hudson (twice)
	Francis Brown	Jo Whittaker
Under 16 Girls	Janice McBabe	Jo Whittaker
	Hollie Shiel	Denise Shawyer
	Raylene Howard	
	Cathy Whittaker	AUSTRALIAN REPRESENTATIVE

Goulburn Basketball Association committeman Matt Casey offers the following comments *“ In Goulburn Ross carried out his role as Treasurer and Finance Director with consummate dedication and skill. Particularly at a time when the finances were split between numerous accounts he was able to deal well with all the individual sub groups to ensure the stadium itself was well managed, affiliations were up to date and the various competitions were healthy in terms of players and finances.*

*He demonstrated extraordinary servant leadership through his ability to relate well to people and his inspirational commitment to ensuring that the association was about “getting people onto the basketball court”. Over many years Ross encouraged and guided generations of administrators and coaches and effectively mentored the associations presidents and secretaries.”*

There are many local people who have made huge contributions to basketball in our city but it all started with Ross Whittaker. He encompassed coaching and administration and to this day his contribution to basketball in Goulburn, Barrengarry and NSW is still applauded.

**Bob Elphinston OAM – SUPPORT LETTER**

I write this email in support of honoring the late Ross WHITTAKER in the naming of the Goulburn Basketball Centre , which I understand is under discussion in Goulburn at this point in time.  
Firstly, who am I ?

I was the Sportsmaster and physical education Teacher at Goulburn High School 1963-64 and lived in Goulburn for those two years.

Through the GHS, with the support of Ross Whittaker, I established the Students Basketball Club from scratch to where it became one of the most outstanding basketball clubs in NSW, developing many NSW Representatives, coaches and managers in a very short time. This was only possible through the driving ambition and support from Ross Whittaker, in his role as Secretary of Goulburn Basketball Association, a position he held with distinction for many years.

The lessons I learnt from Ross including his drive and enthusiasm for community activity, were fundamental to myself progressing through my career after I left Goulburn , which saw me become General Manager of the Sydney Olympic Games Bid and Organising Committee and in basketball progress to being elected President of the International Basketball Federation in 2006 , among many other honours I was proud to receive.

Through Ross Whittaker’s incredible energy and drive, Goulburn became a “household” name in NSW Basketball with their teams winning many Regional and State Championships.  
Ross also became a highly accomplished and successful basketball coach in his own right – Winning Regional and State Championships.


HE was rewarded for this success by being selected as a NSW State Representative Coach leading the NSW Junior Womens Teams to great success.  
Ross was not only an accomplished local sports administrator, but progressed to Regional Secretary for NSW Basketball and ultimately elected to the prestigious Board of Basketball NSW.

For his outstanding contributions to basketball in Goulburn , the Southern Region and NSW , Ross was elected as a BASKETBALL NSW LIFE MEMBER – an honour bestowed on very few people.  
Ross Whittaker was a remarkable influence on many young people in Goulburn and brought great credit to the City of Goulburn.

His contributions as a community member are well profiled through his involvement in the NSW Lands Department, the NSW Electoral Office and the Catholic Church . Whilst given many opportunities to leave Goulburn and move to Sydney, he chose to remain in Goulburn and continued his high level of community work up until his untimely death.

ROSS WHITTAKER was, is and will continue to be, a name synonymous with basketball in Goulburn and it would be very appropriate for his name to be recognised at the Goulburn Basketball Centre.

Regards  
Bob Elphinston OAM

  
Honorary President, International Basketball Federation, Life Member Basketball NSW and Basketball Australia; Member Australian Sports Hall of Fame .

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## SUPPORT LETTER – ALLAN &amp; MICHELLE FITZGIBBON

To the Chairperson of the Recreation Area

We are submitting this letter in support for a nomination of the late Ross Whittaker's name to be considered when dedicating the Goulburn Basketball Stadium. Ross's outstanding contribution to Basketball both in Goulburn and country areas of NSW is well documented.

We would like to bring to the attention of the Committee the vital role Ross played in especially ours and also many other lives FAR beyond his administrative and coaching roles.

In the early sixties many families were not financially able to support their children in chasing the dream of being a State Basketball Representative. Some didn't even own a car. This is where Ross stepped in and showing immense generosity, personally transporting us to wherever in the State we were supposed to be. He did this in his own free time and without any financial compensation.

He believed in our talent and by supporting us this way he ensured that emerging Goulburn players would be seen and therefore be well in contention for State Selection. His personal contribution cannot be overstated! Ross was the reason Goulburn Basketball had some many successful players around the sixties and possibly beyond.

To those involved in basketball, Ross has long been considered to be Mr Basketball. It would be most fitting to have the Goulburn Basketball Area named in honour of the late Ross Whittaker. It would a lasting tribute to an esteemed man who gave so very much to the game. We owe our success solely to Ross and we will be forever grateful to him.

Regards

Goulburn's First NSW State Basketball Representative  
NSW State Representative 1963, 1964, 1965, 1966

And

Michelle Fitzgibbon (nee Cook)  
NSW State Representative 1965, 1966, 1968, 1969

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## SUPPORT LETTER – GAIL MORONEY

26/09/19

To Chairperson, Goulburn Recreation Area

In support of having Ross Whittaker's name put forward as a candidate for the naming of the Goulburn Basketball Stadium I would like to share my experience of Ross' attitude to increasing the popularity and growth of basketball.

After seeing a Housewives Basketball competition being played in Moss Vale I approached Ross Whittaker with the suggestion we could have such a competition in Goulburn. Initially I was concerned there may be a conflict with the current basketball setup in Goulburn so it was with a little trepidation and nervousness I talked to Ross.

I was overwhelmed with his response. He was so very supportive of the idea he set about ensuring we got started and that everything was done properly from the beginning. First he said form a committee and that committee was a small group of young mothers who knew nothing about running basketball competitions.

Ross taught us how to do the necessary draws, timetables, special rules, organize the referees, handle the finances and even helped in choosing a suitable space so that a babysitter could look after children while the mothers played. In those early days one of us would always be running into the Lands Department where Ross worked to get some piece of advice we needed. He always had the answer.

Looking back one thing that really impressed me was that as Secretary/Treasurer of Goulburn Basketball he allowed us to handle our own finances. Although we were accountable to GBA he trusted us to make the right decisions with trophies and any costs associated with the weekly competition.

The Housewives Basketball competition was incredibly popular and we grew in strength. Under the guidance of Ross we held interclub matches against Moss Vale. Ross was always so positive about things, we knew he had our back and would help in any way he could.

My family has been involved in basketball in Goulburn since the 60's. Ray and myself playing followed by our three children and now our grandchildren. We are fully aware of the dedication Ross had to the players and to basketball in this city, the district and NSW. To us Ross went way beyond being a great basketball coach. He gave his all to the sport.

Ross Whittaker, with three Life Memberships associated with basketball deserves to be honoured with the naming of the Goulburn Basketball stadium.

Gail Moroney

[REDACTED]

Goulburn

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## WORDS OF SUPPORT – FRANCES WAKEFIELD (nee Brown)

I started playing basketball when I was 15. I played in the ladies night competition as there was no junior basketball competition. The late Ross Whittaker saw me play and asked me to join the Goulburn representative team. Ross coached our team.

We played in the NSW State championships & were State Champions. I believe we were the first Goulburn team to achieve this all thanks to Ross. Myself Michelle Fitzgibbon (Cook) & Kathy Huggett (Welch) were the first Goulburn girls ever to gain NSW State selection. Our team went on to win the first U18 Australian championship trophy undefeated in Adelaide in 1966.

Without the assistance of Ross Whittaker very few of the girls would have been able to play or represent Goulburn or NSW. Ross picked us up from our homes & took us home after games. I was from a large family and he financially helped my parents with paying fees. My parents would not have been able to afford for me to play in the various competitions otherwise. He looked after us all like a big brother. He arranged accommodation & transport mostly at his expense when we travelled to tournaments in Sydney & various other towns. And he looked out for our safety. Ross did this for many 'kids' who would have been unable to participate without his help.

Ross was always the backbone of the Goulburn Basketball Association. In it's heyday basketball was played 5 nights a week with games starting at 6.30pm & the last game usually about 10pm. Ross always organized the times, draws, referees etc and most nights stayed until all games finished. There was also Housewife's day competition on Wednesday with 3 grades. All of this can be credited to the involvement of Ross Whittaker. He had many helpers but in my opinion he was what made us one of the strongest & best Associations around.

A fitting tribute to a great bloke would be to name the Goulburn basketball stadium 'The Ross Whittaker Stadium'

Frances Wakefield

[REDACTED]

Goulburn



NSW Basketball Association Ltd

## *V A L E*

### *ROSS WHITTAKER*

*2<sup>nd</sup> January 1936 – 19<sup>th</sup> January 2019*

Basketball NSW is saddened at the death of Ross Whittaker a Life Member of Basketball NSW, a coach and administrator of great renown who worked tirelessly with Barrengarry Conference and Goulburn Basketball Association, Ross was 83 years old.

Ross commenced his involvement with basketball through the Goulburn Basketball Association in the late 50's early 60's where he eventually became the associations longest serving secretary, he also coached many of the Goulburn Bears teams. The Goulburn Basketball Association awarded Life Membership to Ross for his services to the Bears.

Fellow Basketball NSW Life member, Bob Elphinston OAM, taught physical education at Goulburn High School 1963-64, establishing the Students Basketball Club, and working closely with Ross to develop a highly successful Representative programme, commented – "Through Ross's enthusiasm and organization, Goulburn produced many well-known State Representative basketballers including Alan Fitzgibbon, Jim Koppman, Desma Millen, Kathy Hugget, Michelle Cook to name just a few. Ross was instrumental in putting Goulburn on the map across NSW, followed by his unbridled support for the Barrengarry Region and their contribution to basketball in NSW. Ross always stood up for the "battler, the underdog" and remained a strong voice for Country basketball through to his final days."

Ross was also heavily involved in the region and was the Barrengarry Conference Commissioner from 1978 to 1985 and then the secretary thereafter from 1985 to 2015 and work tirelessly with the competitions and development of Country Basketball in conjunction with Basketball NSW. The Barrengarry Conference awarded Ross with a Life Membership for the work he carried out on behalf of the members of the Southern region.

Ross was involved with the State Junior women's program where he was a selector for the under 18 women's teams in the early 60's being appointed head Coach of the 1969 Under 18 Women's state team. He was also selector for the NSW Open Women's teams in the late 1960's.

Ross Whittaker was awarded his Life Membership with Basketball NSW in 1994, the 24<sup>th</sup> life member of BNSW for services to Basketball in the State and specifically in the Country through the Southern Region and Barrengarry Conference.

The Whittaker Family invite you to join them in Celebrating Ross's Life Thursday, 24<sup>th</sup> January 2019 commencing at 2:00pm at St's Peter and Paul's Old Cathedral, 36 Verner Street, Goulburn, NSW 2580.

On behalf of the Basketball NSW Board, members and Staff we would like to pass on our condolences to Ross's family wife Diane and daughters Cathy and Joanne and their partners and children as well as the many friends and colleagues that have known him over the many years he has been participating in our great game.



21 January 2019

VALE - Ross Whittaker.Docx

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**15.5 REALLOCATION OF CAPITAL WORKS BUDGET 2020/21 TO 2019/20**

**Author:** Martin Wragge-Morley, Business Manager Design & Asset Management

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	There will be nil impact to the budget from the reallocations. The reduction to the draft 2020/21 budgets will be offset by an increase to the 2019/20 budget.
<b>Use of Reserve Funds:</b>	N.A. for this report.

**RECOMMENDATION**

That

1. The report from Business Manager of Design & Asset Management on preliminary investigation works be received
2. Council approve the transfer of \$112,760 from the draft 2020/21 capital budget to the 2019/20 budget to allow for preliminary investigation works to be undertaken on the proposed 2020/21 capital works projects.
3. Council approve the reallocation of the following amounts from the listed 2020/21 Operational Plan projects to the 2019/20 budget:
  - (i) (FA190267) Forbes St – reduce the budgeted amount by \$13,308
  - (ii) (FA190261) Blackshaw Road – reduce the budgeted amount by \$13,947
  - (iii) (FA190114) Clifford St - reduce the budgeted amount by \$7,717
  - (iv) (FA190114) Faithful Street - reduce the budgeted amount by \$7,287
  - (v) (FA190081) Union Street - reduce the budgeted amount by \$18,569
  - (vi) (FA190081) Taralga Road - reduce the budgeted amount by \$11,947
  - (vii) (FA190269) Auburn/Mundy Roundabout - reduce the budgeted amount by \$8,800
  - (viii) (FA190226) Windellama Road - reduce the budgeted amount by \$17,050
  - (ix) Bourke Addison Roundabout - reduce the budgeted amount by \$14,135
4. These amounts for investigation and design be moved into project TW100130 included in the 2019/20 budget.

**BACKGROUND**

This report is to seek Council approval to bring forward \$112,760 from the draft 2020/21 Operation Plan to the current 2019/20 financial year to enable commencement of preliminary investigation works for the 2020/21 capital works program.

**REPORT**

Council design staff are about to commence preliminary investigation works for some projects included in the 2020/21 capital works program. Commencing this work now will enable earlier completion of investigation and design work. The preliminary works includes geotechnical

investigation, service location and ground survey works. These tasks will generally be carried by consultants who will need to be engaged over the coming weeks.

To facilitate commencement of these preliminary tasks some budget is required from the individual project allocations. As the project allocations will be available from 1 July 2020 it is proposed that funds be carried forward from the 2020/21 project allocations. There are not sufficient funds in 2019/20 projects to reallocate funds for the preliminary tasks.

<b>Component of Works:</b>	Capital works preliminary investigation tasks
<b>Project Budget:</b>	Nil
<b>Source of Funds:</b>	Nil
<b>Reason for additional works:</b>	In order to advance design work and provide more time for construction planning it is proposed to commence ground investigation and service location works necessary for the proposed 20/21 capital works projects in the 19/20 financial year.
<b>Estimate for additional works:</b>	\$112,760
<b>Source of additional funds:</b>	(FA190267) Forbes St – reduce the budgeted amount by \$13,308 (FA190261) Blackshaw Road – reduce the budgeted amount by \$13,947 (FA190114) Clifford St - reduce the budgeted amount by \$7,717 (FA190114) Faithful Street - reduce the budgeted amount by \$7,287 (FA190081) Union Street - reduce the budgeted amount by \$18,569 (FA190081) Taralga Road - reduce the budgeted amount by \$11,947 (FA190269) Auburn/Mundy Roundabout - reduce the budgeted amount by \$8,800 (FA190226) Windellama Road - reduce the budgeted amount by \$17,050 Bourke Addison Roundabout - reduce the budgeted amount by \$14,135 (project number to be created).
<b>Impact of budget adjustment:</b>	Nil
<b>Revised project budget:</b>	\$112,760
<b>Recommendation:</b>	Council move allocation of \$112,760 from the 20/21 capital works budget to the 19/20 operational budget to facilitate ground investigation and service location works.

**15.6 DELAYED 2019/20 PROJECTS EFFECTED BY COVID-19**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN3.2 Implement road infrastructure capital works and maintenance programs
<b>Cost to Council:</b>	There is nil financial impact to Council as a result of the delayed projects. The reduction in the 2019/20 Capital Works Program will be offset by an equal increase to the 2020/21 Capital Works Program.
<b>Use of Reserve Funds:</b>	Not Applicable

**RECOMMENDATION**

That:

1. The report from the Director of Operations on the projects delayed from the 2019/20 Capital Works Program as a result of the COVID-19 response be received.
2. Council approve the following reallocations from the 2019/20 Capital Works Program to the 2020/21 Capital Works Program.
  - Fitzroy Street drainage – \$100,000.
  - Repetitive Heavy Load Collector Road – \$122,512.
  - Mountain Ash Road – \$170,000.

**BACKGROUND**

This report is to update Council on delays to the 2019/20 Capital Works Program as a result Goulburn Mulwaree Council's (GMC) response to the COVID-19 pandemic.

**REPORT**

On 30 March 2020 GMC implemented a number of measures to assist with social distancing requirements in response to COVID-19. One such measure was to split the works maintenance and construction teams and placed them on a weekly rotation. This meant that half the work force was at work while the other half was on special leave. Teams alternated week about under these arrangements.

The focus from 30 March 2020 was on maintenance works and service responses received from the public. Capital works projects delivered by Council staff were generally placed on hold from this date. This effectively removed four weeks from the capital works program and will require completion of some projects be deferred from 2019/20 to 2020/21.

All staff will return to work from 27 April 2020 to continue with the capital works program. The focus from this date will be completing projects underway, prior to 30 March 2020. Following is a brief summary of three projects proposed for deferral from 2019/20 to 2020/21.

Fitzroy Street drainage

This project will increase drainage capacity in the stormwater network as a result of the 22 Fitzroy Street development. The project is to be delivered by Council staff however due to GMC's response to COVID-19 staff availability has been impacted. Following are the financial details as a result of deferring this project to 2020/21.

- 2019/20 budget allocation – \$100,000
- Expected 2019/20 expenditure – Nil.
- Recommendation – Reallocate the full 2019/20 budget to 2020/21.

#### Repetitive Heavy Load, Collector Road s94.

This is an annual project for pavement rehabilitation works on Collector Road. While some works had commenced prior to 30 March 2020 completion of works planned for 2019/20 can be added to similar works planned for 2020/21, creating a larger project. This project will be delivered by a combination of GMC staff and contractors. Following are the financial details as a result of completing this project in 2020/21.

- 2019/20 budget allocation – \$200,000
- Expected 2019/20 expenditure – \$77,488
- Recommendation – Reallocate the balance of \$122,512 from the 2019/20 budget to 2020/21.

#### Black Spot Program, Mountain Ash Road.

This is a grant funded project under the Saving Lives on Country Roads program to improve a section of Mountain Ash Road with an accident history. The total budget is \$1,581,358 and is to be delivered over two years, 2019/20 and 2020/21. This project will be delivered by a combination of GMC staff and contractors. Following are the financial details as a result of completing this project in 2020/21.

- 2019/20 budget allocation – \$350,000
- Expected 2019/20 expenditure – \$180,000.
- Recommendation – Reallocate the balance of \$170,000 from the 2019/20 budget to 2020/21.



**15.7 GOULBURN PERFORMING ARTS CENTRE - MONTHLY STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CO2.2 – Development and delivery of new and existing cultural and creative assets, including built heritage assets.
<b>Cost to Council:</b>	The approved construction construction budget in the 2019/20 budget is \$18,950,000. Expenditure to date is \$ 1,468,968.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves: S94A (38145) - \$459,796 (projected balnce at 30 June 2023 of #388,780.

**RECOMMENDATION**

That the report from the Business Manager Projects on the status of the Goulburn Performing Arts Centre construction be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Performing Arts Centre construction works.

**REPORT**

This is the April 2020 summary report for the Goulburn Performing Arts Centre construction works.

**Program**

As reported last month the project has experienced delays with power relocation works due to total fire bans and unavailability of Essential Energy staff as they were reassigned to bush fire response works in December 2019 and January 2020. Rainfall experienced in February 2020 further impacted foundation excavation works by around three weeks.

Zauner will submit a revised program with the April 2020 progress payment claim, expected during the week of 27 April 2020. The revised program will include the impact of these delays. Following is the initial construction program.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• GMC Preliminary Works	01-09-19	31-01-20	Complete
• Site Establishment	29-11-19	20-12-19	Complete
• Preliminary and Enabling Works	06-01-20	31-01-20	Complete
• Groundwork and Sub-structure	01-02-20	30-4-20	Commenced and ongoing
• Structural Works	07-04-20	02-09-20	
• Roofing and Cladding	04-08-20	02-10-20	
• Services & Finishes	05-05-20	11-02-21	
• External Works	01-10-20	11-01-21	
• Commissioning and Handover	05-02-21	24-05-21	
• Completion	24-05-21	24-05-21	

Works are currently underway on the Groundwork and Sub-structure task however this will not be complete by 30 April 2020 as indicated in the above program.

Works over the last month have focused on installation of screw piles and concrete placement in the foundations. There are around 80 screw piles of varying diameter and length to be installed as part of the building foundation system. The base for the tower crane is also incorporated into the foundation system.

A significant concrete pour for the base of the tower crane is planned for the last week of April and will be the first significant concrete pour of the project. The excavation for the base of the tower crane can be seen on the first photo on the following page. Erection of the tower crane is scheduled for the weekend of 23 and 24 May 2020.

**Construction Phase Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs	\$16,651,323	\$749,178
Council Costs		
• Preliminary works	\$1,373,677	\$719,790
• Café fit-out	\$125,000	
• Contingency	\$800,000	
Sub-total	\$2,298,677	
<b>Total</b>	<b>\$18,950,000</b>	<b>\$1,468,968</b>

The progress claim for April 2020 was not received when this report was prepared. It is expected by the end of April 2020 and will be included in the next summary report.

**Project Variations**

Nil variations to report for April 2020.

**Contractual Issues**

Nil contract issues to report for April 2020.

**Project Control Group (PCG)**

A PCG Meeting is conducted each month between GMC and CreateNSW, a project funding partner. The purpose of the PCG is monitor and review progress of the project on a monthly basis. The next PCG is scheduled for the 30<sup>th</sup> April 2020.

**Priorities for next month**

Reinforced concrete works, continuation with foundations and erection of the tower crane will be the focus for the coming month. Once the tower crane has been erected the focus will then move to installation of the building structure including placement of precast concrete panels.

**Recent Photos**







**15.8 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION - APRIL 2020 STATUS REPORT**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The approved construction budget for Stage 1 redevelopment works is \$29,877,756 which is comprised of \$27,032,756 for construction costs and \$2,845,000 for Council costs.  Expenditure to date is \$629,514.
<b>Use of Reserve Funds:</b>	The project is being partly funded from the following reserves:  Swimming Pool Reserve (via. Land Sales) – \$3,600,000 S94A Reserve – \$500,000 Special Projects Reserve – \$877,756

**RECOMMENDATION**

That the report from the Director of Operations on the status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works be received.

**BACKGROUND**

To provide Council with an update on the current status of the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**REPORT**

This is the April 2020 summary report for the Goulburn Aquatic Centre Redevelopment Stage 1 construction works.

**Program**

The following table is the initial program for the preliminary works phase until construction commences in September 2020. The next five months focuses on preliminary works including design amendments, DA modification, preparation of construction management plans and finalisation of the Construction Certificate to enable site works to commence.

<b>Task description</b>	<b>Start</b>	<b>Finish</b>	<b>Comment</b>
• Design amendment by FDC	27-03-20	30-08-20	Commenced
• Project kick-off meeting with FDC & GMC	27-03-20	27-03-20	Complete
• Design amendment review # 1 by GMC	01-05-20	14-05-20	
• DA modification submission	15-05-20	15-06-20	
• Design amendment review # 2 by GMC	16-06-20	29-06-20	
• Design amendment review # 3 by GMC	27-07-20	11-08-20	
• Construction Certificate	12-08-20	01-09-20	
• Issue Final Construction Drawings	30-08-20	30-08-20	
• Site works	01-09-20	26-01-22	

There is a weekly design coordination meeting to review the design development and to provide a forum to progress technical, operational, planning and broader project issues. The stakeholders present at this meeting include the contractor and the sub-consultant team, Council operations, planning and project staff.

A key project program issue is to obtain a Development Application (DA) modification. The initial DA (DA\_0425\_1718) was approved in July 2019. As design amendments have been made to the original plans to achieve project cost savings, these amendments must be captured in a DA modification, in accordance with Section 4.55(1A) of the EP&A Act 1979. Council planning staff have advised a modification is required for the demolition of the existing structure, with a second modification for construction works associated with the amended plans. Further, planning staff have indicated the modification for the demolition should include:

- Statement of Environmental Effects.
- Revised plan set explaining the modification.
- Site contamination review.
- A revised water cycle management study.

The need for a development modification to cover the demolition of the existing indoor pool building will add additional time to the development modification process. Further advice is anticipated for the second modification for construction works.

As reported to the 21 April 2020 Council Meeting (Item 15.18) the contractor has been advised that demolition can be bought forward subject obtaining a Construction Certificate (CC). The initial program allowed demolition of the existing indoor pool building to commence on 1 September 2020. Subject to finalising a CC, this amendment to the program will be beneficial to the overall construction program and could bring forward to the project completion date. The contractor will submit a revised construction program when it is understood how this program amendment will benefit the overall program.

**Project Budget and Expenditure**

<b>Expenditure Component</b>	<b>Budget Amount</b>	<b>Actual Expenditure</b>
Construction Costs		
• Stage 1 construction	\$26,353,247	-
• Gymnasium	\$679,509	-
Sub-total	\$27,032,756	-
Council Costs		
• Outdoor 50m pool	\$400,000	\$270,568
• Preliminary works	\$650,000	\$358,946
• Café & gym fit-out	\$300,000	-
• Extra 100 kW solar	\$195,000	-
• Contingency	\$1,300,000	-
Sub-total	\$2,845,000	\$629,514
<b>Total</b>	<b>\$29,877,756</b>	<b>\$629,514</b>

The expenditure to date is for works on the outdoor 50m pool, design and tender documentation finalisation, tendering and project management costs.

There have been no significant expenditure items since the last monthly report. At the time of preparing this report the first progress payment claim from the contractor had not been received. This is expected by the end of April and will be reported next month.

**Project Variations.**

Nil variations to report for April 2020.

**Contractual Issues**

The draft contract documentation has been forwarded to the contractor for review. This draft document is based on Australian Standard 4902, General Conditions of Contract For Design and Construct.

Nil contract issues to report for April 2020.

**Priorities for next month**

The main tasks for May 2020 is to continue with amendment of the design plans plus preparation of documentation for the DA modification. The following pages show the status of design amendment. Design details around the site amenities, warm water pool, entrance foyer and café are expected to be finalised early May 2020.

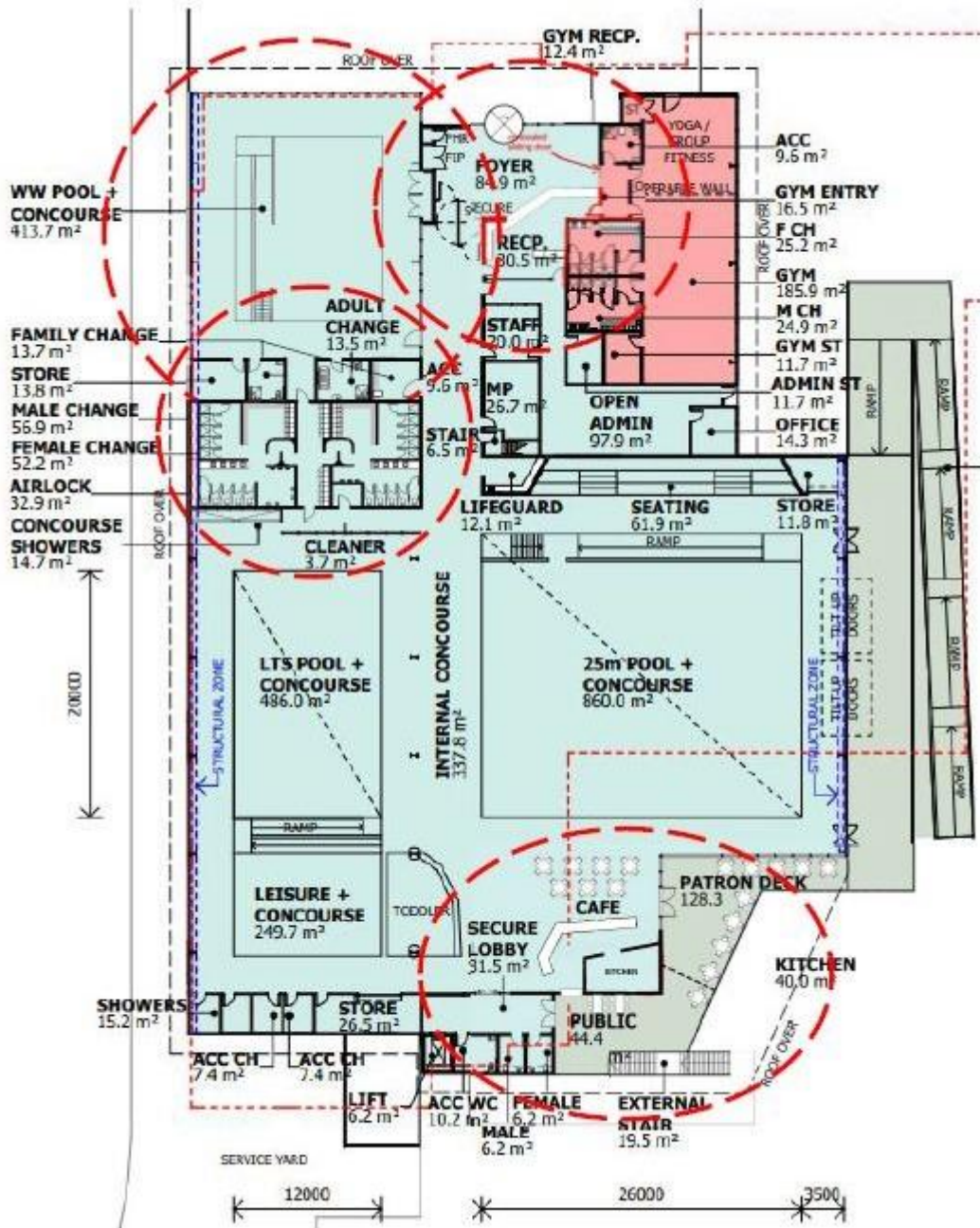
The contractor has engaged a planning consultant to prepare the DA modification. This is the same consultant who prepare the modification for the Performing Arts Centre project and are familiar with this process. Timely preparation of the DA modification documentation together with a timely assessment of the documentation is essential to maintaining the project program.

**Project Control Group (PCG)**

The funding agreement with the NSW Government Office of Sport has been finalised. The funding agreement outlines the conditions and obligations of each party in delivering this project.

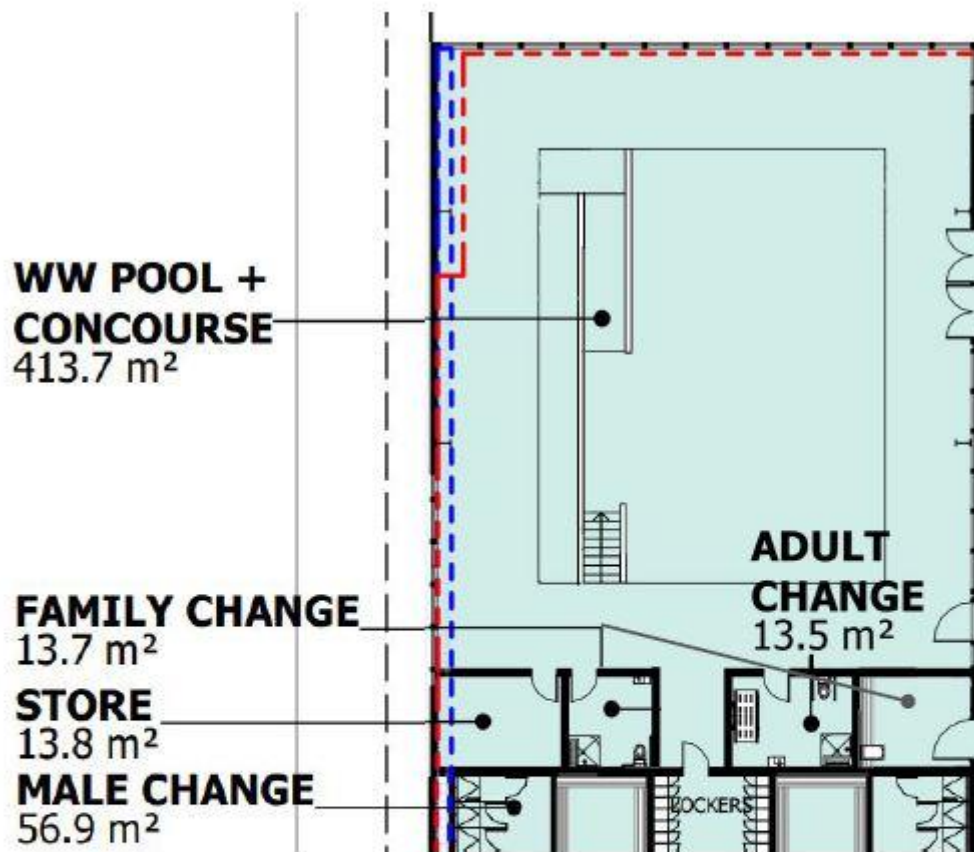
A condition of the funding agreement is to establish a PCG to monitor and review the progress of the project. The Office and Sport and Goulburn Mulwaree Council are to be represented on the PCG. It is expected the PCG will meet on a monthly basis with the inaugural meeting to be arranged in May 2020.

Overall concept plan.



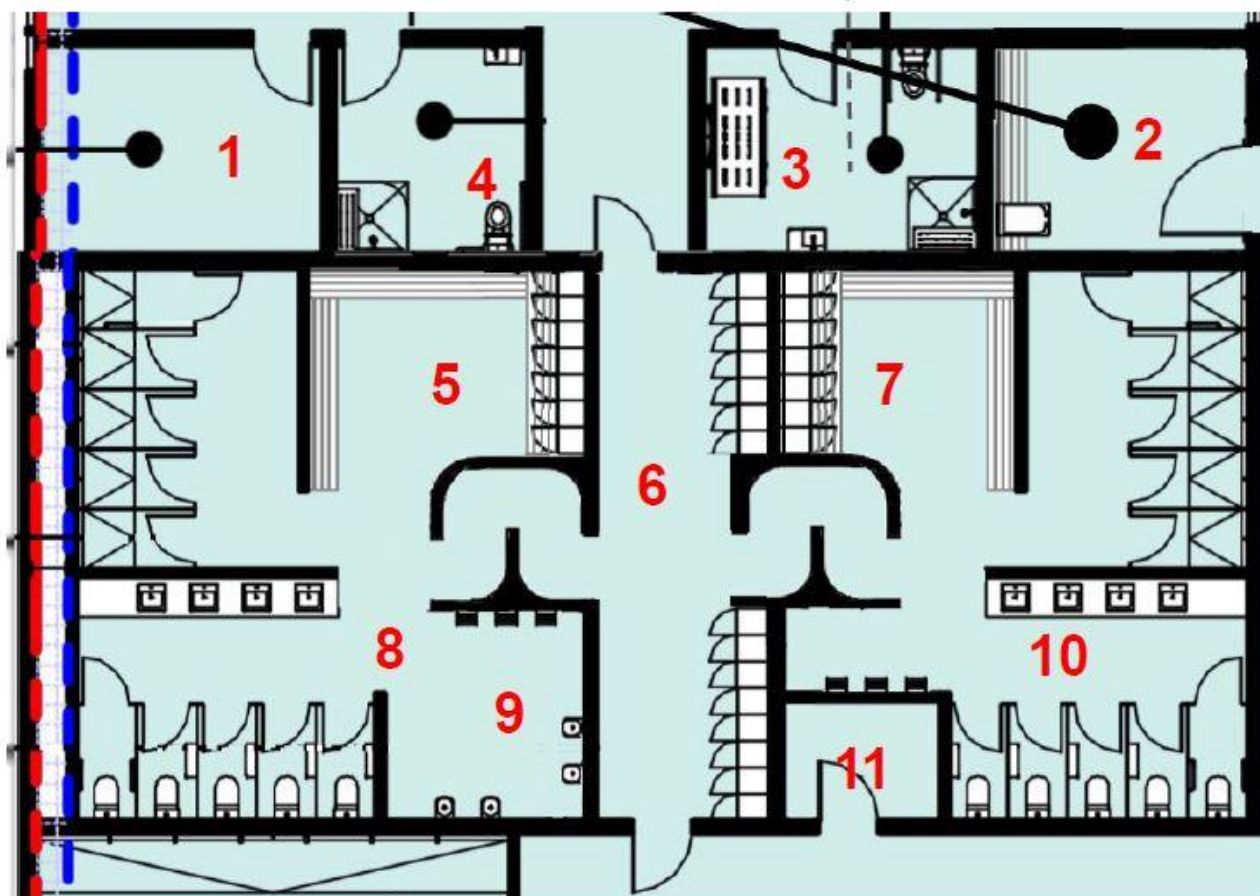


Plan of warm water pool, with amenities and access ramp



- WWP ramp moved to long side
- 2 Family Change reduced to 1 large Family Change room facing concourse
- Accessible Change moved adjacent Store

Plan of site amenities

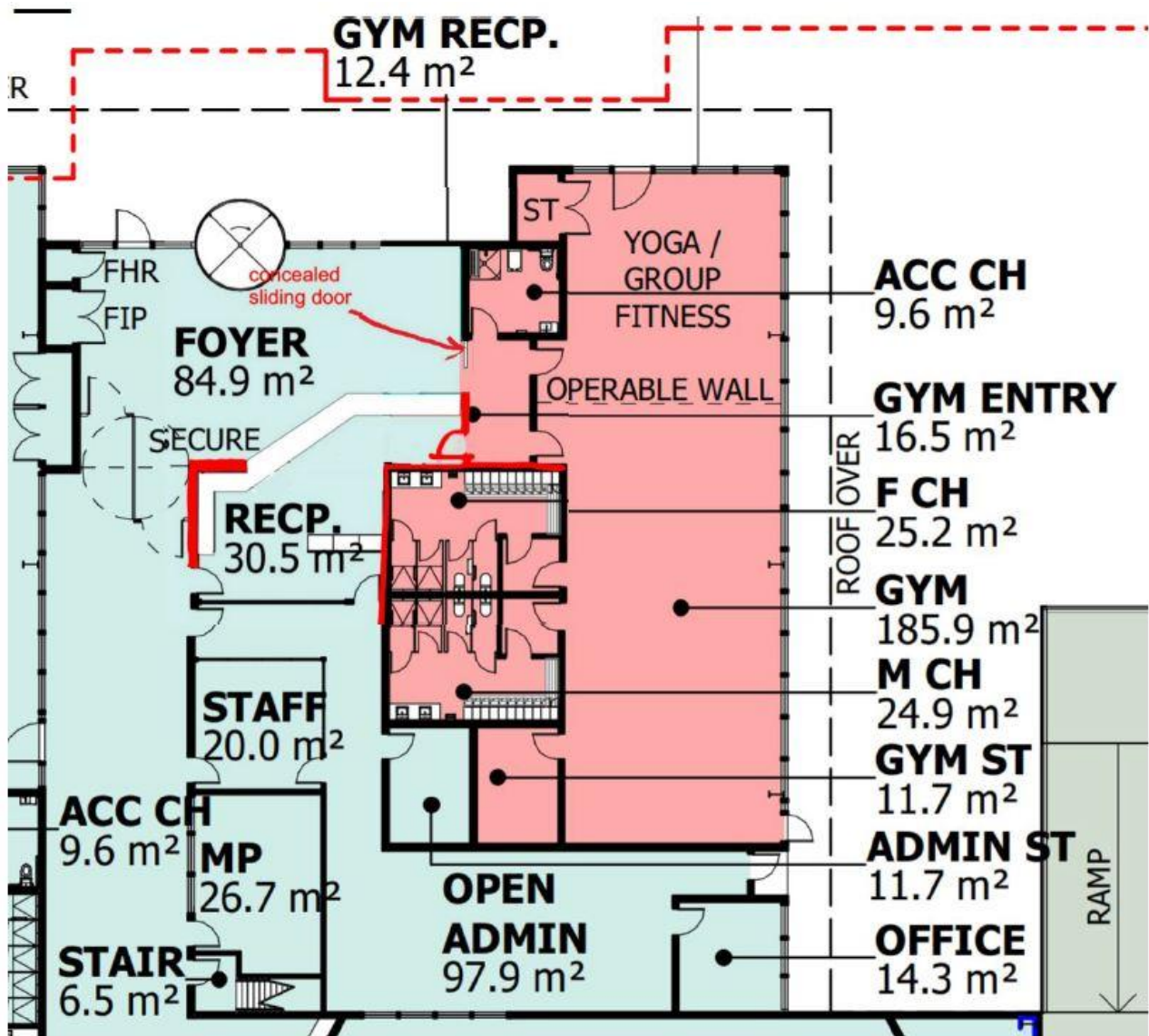


- Entries to M and F WCs and changerooms combined
- Locker/bench combined in Changerooms
- Additional lockers in corridor
- Hand-drier locations altered to suit entries.

**Legend**

1. WWP Store
2. Unisex Change/Parents
3. Adult Change with Hoist to WWP
4. ACC Change
5. M Change/showers/change
6. Locker/Airlock/Passage
7. F Change/showers/change
8. Male WC
9. Urinals
10. Female WC
11. Cleaners

Plan of entrance foyer and gym



**15.9 GOULBURN 2020 CELEBRATIONS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CO4 Our community – recognise and celebrate our cultural heritage
<b>Cost to Council:</b>	Council has allocated \$25,000 in the financial year 2019/20 and \$75,000 in the draft 2020/21 budget
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the General Manager on the Goulburn 2020 celebrations be received.
2. Council request the Goulburn 2020 Celebrations Committee to defer their celebrations until such time as more certainty in regard to social interaction and distancing at community events associated with the COVID-19 pandemic is known.

**BACKGROUND**

Council have allocated \$100,000 to the Goulburn 2020 (200 Years) Celebrations Committee.

**REPORT**

The Goulburn 2020 Celebrations Committee has been established in the community to celebrate that in October of this year, Goulburn will have existed as a community for 200 years

Council has received a request from the Goulburn 2020 Celebration Committee to fund speakers associated with this event. As part of Council giving approval for this funding a request was made to the Goulburn 2020 Celebrations Committee to meet with Council at a briefing to get a full understanding of their proposals and how the \$100,000 would be spent. That presentation at a Council Briefing has been unable to occur because of the COVID-19 restrictions.

The direction coming from Government is that community gatherings and social interactions will continue to be restricted for some time. As the Goulburn 2020 Celebrations Committee is planning this event that includes speakers from outside of the region it would seem appropriate at this time to take a conservative approach so that future expenditure that is committed is done so in a more certain environment. It would be disappointing if this Committee spent considerable time planning and preparing for this event only for it not to happen because the restrictions are still in place. I believe it makes it more imperative that the postponement occurs because this is a Council endorsed celebration and public funding to the value of \$100,000 could be in jeopardy if the event is planned but doesn't proceed.

The recommendation in this report is to request the Goulburn 2020 Celebrations Committee to postpone their event until there is more certainty about public events and there is no risk to the use of public funds.

**15.10 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Adrmore Park CCC Meeting Minutes 20 March 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL3 We actively collaborate with others in the region
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the Ardmore Park Community Consultative Committee Meeting minutes from 20 March 2020 be received.

**REPORT**

Please find attached the minutes for the Ardmore Park Community Consultative Committee Meeting held 20 March 2020.

These minutes are attached for your information and no Council decision is required other than noting the minutes.

**Ardmore Park Community Consultative Committee****Minutes of Meeting held at Bungonia Community Hall  
at 2:30pm on Friday 20 March 2020**

---

**Present:** Don Elder (Chairman)  
Jason Mikosic (MQ Representative)  
Alexander Cox (MQ Representative – Environmental Officer)  
Steve Wall (MQ Representative)  
Phil Broadhead (Community Member)  
Joanne Macey (Community Member)  
Damien Cole (Community Member)

**Observers:** Daryl Knight, Neil Cooper, Anna Cooper

1. **Welcome:** The meeting was declared open at 2.30pm.
2. **Apologies:** Scott Martin, Bill Dobbie, Mick Ireland, Mick Rogers
3. **Recording of meetings.** The Chairman advised that he would only permit recording of meetings if the person wishing to record assured him:
  - a. The recording equipment is in working order
  - b. The whole of the meeting excluding the "Welcome" was recorded
  - c. If requested by the Chairman, the recording will be made available to him in Goulburn within 72 hours of it being requested
  - d. The recording is kept available for at least two months
  - e. The recording is only made available to a person or organisation, other than the Chairman, with the Chairman's consent.The meeting approved the above rule.  
Phillip Broadhead and Alexander Cox advised that they wished to record the meeting and upon their giving the above assurances permission to record was granted.
4. **Declaration of Pecuniary or Other interests:** nil
5. **Minutes of the meeting** held 20 November 2019 were confirmed.
6. **Business arising from the minutes:**
  - a. Phillip Broadhead advised that he had been complaining about the water flow from his spring since 2004. He stated that the only bore put in properly was the Production bore which had been cased. He also stated that there were differing reports obtained, and in one from SLR Consulting it was stated that the non-encasement of bores would cause an induced leakage from the top layer of alluvium to the centre layer of alluvium. This is verified by the rise at bore BHAP5 which monitors the centre layer of alluvium.  
Following a letter sent to him by DPIE dated 04 March 2020 advising his complaints had been referred to the National Resources Access Regulator (NRAR) for investigation, he was adopting a different approach. The letter was tabled.



- b. A letter from Scott Martin (GM Council) dated 19 March 2020 advising that the construction/upgrade of the haul route had been completed and that ongoing maintenance and repairs were occurring was tabled.
  - c. A letter to Daryl Knight from DPIE dated 18 March 2020 advising that his concerns relating to bore installation, water sharing and/or allocation had been referred to the National Resources Access Regulator was tabled. Daryl advised that he was involving DPIE and the Department of Water in his request that the approvals granted to Multiquip be re-assessed.
7. **Correspondence:** Correspondence referred to in Item 6 above was received.
8. **Company report:** Alexander Cox presented the Company's report which is attached with the Minutes. Matters arising:
- a. Replacement bores have been approved by the EPA.
  - b. Neil Cooper suggested that the Company use polymer suppressants on roads rather than water as they were better at settling dust. The Company will investigate this.
  - c. Phillip Broadhead advised that the noise from the crusher is more audible when there is overcast weather.
  - d. Comments were made on truck movements and damage to windscreens on Jerrara Road. It was agreed that if it was loose gravel involved this was the responsibility of G M Council.
9. **General business:** The Chairman's Report to DPIE for the period January 2019 to December 2019 was tabled and is attached. Members requested that DPIE be requested to respond to comments in the report.
10. **Next Meeting:** The next meeting will be held at 2.30pm on 17 July 2020 at the Bungonia Progress Association Hall.

The meeting was declared closed at 3:30pm.

Confirmed

Chairman



# Friday 20<sup>th</sup> March 2020

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ARDMORE PARK QUARRY

COMMUNITY CONSULTATIVE COMMITTEE MEETING







# Topics

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Update on quarry project.

Update on Modification 3.

Other matters.

Environmental monitoring results.

Complaints and incidents.





# Update on quarry project

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Mining of sand and basalt has continued since last meeting.

Total quarry production is averaging 400,000 T/pa – annual maximum limit permitted under current approvals.

- Equivalent to approximately 40 loaded trucks/day.

Overall transport in late February has been depressed as a consequence of the heavy rainfall.





## Modification 3 update

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As the modification proposal received more than 20 objections, the matter has been referred to the Independent Planning Commission (IPC) for determination.

- Should be noted that following a Productivity Commission Review of the IPC, the number of objections needed for projects to be referred to the IPC in future is now 50 (Ardmore Park Mod 3 received 46 public objections).
- This review also stressed the need to avoid repetitive public consultation.

IPC had booked a public meeting in the Bungonia Community Hall in February, which was subsequently cancelled.

Unknown when a future IPC meeting will be convened – no update has been provided.



# Health screening

Conducted OHS respirable dust assessments on site and additionally undertook lung health screening for employees.

Audit by NSW Resource Regulator into the effects of respirable silica and fine dust at mines and quarries in the local area.

Two on site OHS dust assessments conducted (last one in January 2020).

- Result of on-site testing indicated that workers at Ardmore Park were not exposed to levels of dust in excess of new (more stringent) regulations.





# Noise

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Noise assessment conducted in November 2019 by Pulse Acoustics.

Assessments conducted at the boundary with 3 neighbouring properties, within the Bungonia village and along Jerrara Road.

The project was assessed to be compliant with the impact criteria outlined in the EPL and project approval.

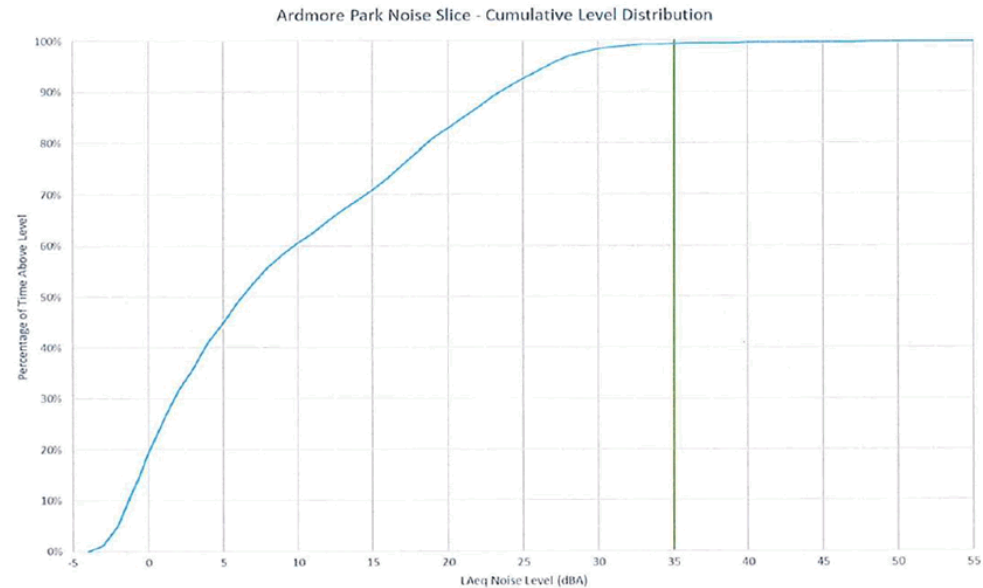
# Noise investigation NSW EPA

NSW EPA conducted noise assessments throughout 2018 and 2019.

In 2019 an autonomous noise monitoring device was installed at a neighbouring residence for a period of several months.

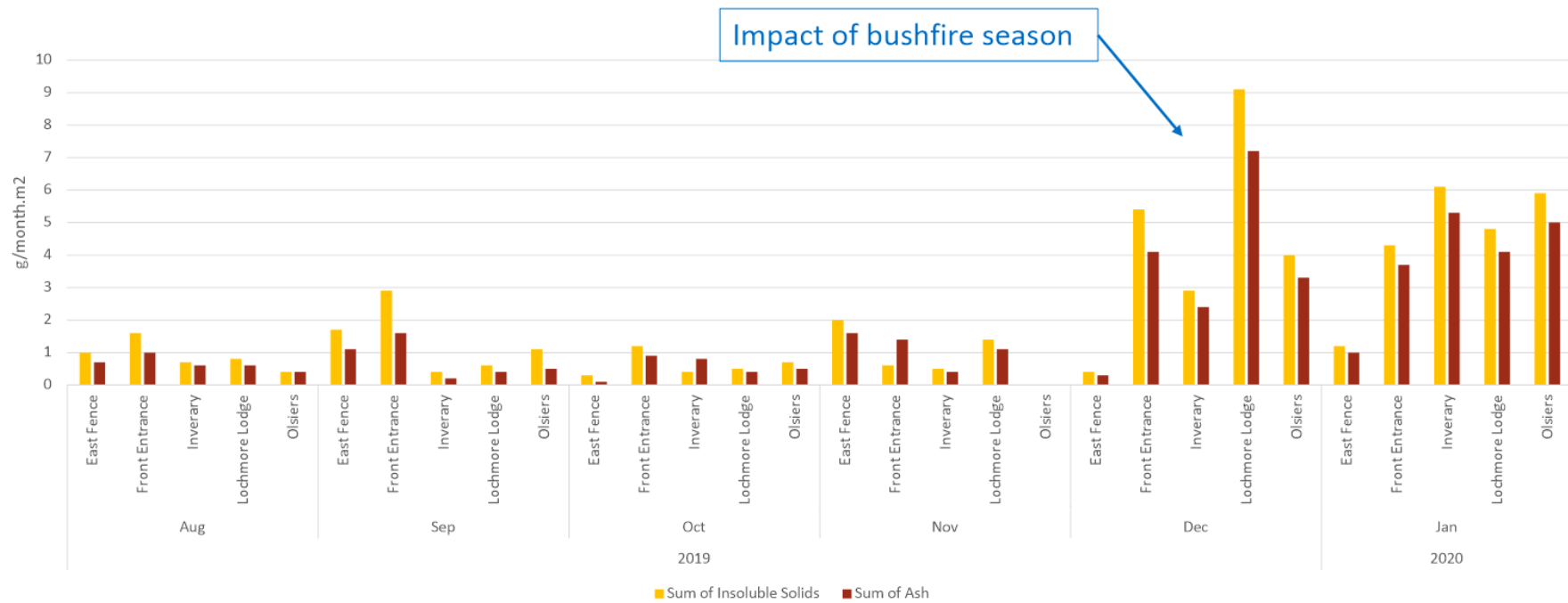
This monitoring revealed that 99.6% of the time the quarry was operating at 35 dBA or lower (the relevant noise target at that residence).

MQ received confirmation from the EPA that they were comfortable with noise compliance.



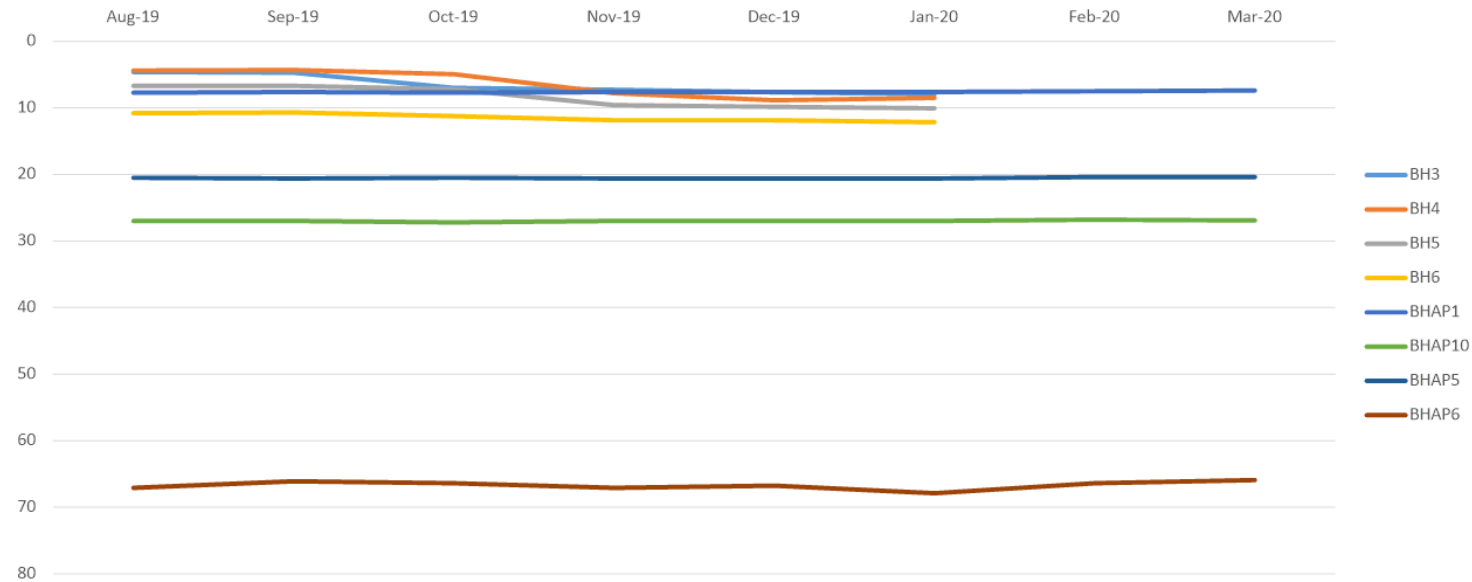


# Air quality





# Water





# Independent spring review

Department of Planning Industry Environment (DPE) required *Independent Review* into the decline of “Phil’s spring” on Inverary Park.

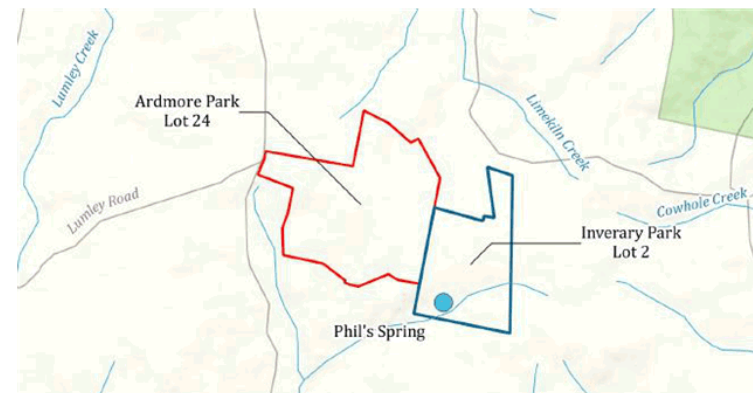
Study was conducted by Australasian Groundwater and Environmental Consultants (AGE) between October 2018 and November 2019.

The study did not identify quarrying or groundwater use as probable causes of the spring decline.

Subsequent review by SLR in 2020, with additional proposals for monitoring.

DPE concluded the Review in February 2020.

Concerns regarding allocation referred to NRAR.





# Replacement sand monitoring bores

In February 2020 sand monitoring bores BH3, 4, and 5 were removed.

Removal of monitoring requirement of BH6 (sand bore) from EPL – however monitoring will continue until removal is necessary.

Replacement monitoring bores have been installed in approximate positions shown (right). Baseline tests (depth and samples) to be done next week.

These positions were chosen to measure the possibility of pollution travelling off-site via water within alluvial sand layer.

WMP to be updated this year.





# Complaints and incidents

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Five complaints were received by Multiquip since the previous meeting (November 2019). One related to traffic, three noise and two dust.

No reportable injuries occurred since the previous meeting.





# Next meeting

Update on quarrying activities.

Update on Modification 3.

Environmental performance.

Complaints and incidents.



**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 New Police Station**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.