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# **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **17 March 2020**

**Warwick Bennett**  
**General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 17 March 2020 at 6pm  
in the Council Chambers, Civic Centre  
184 - 194 Bourke Street, Goulburn

**Order Of Business**

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	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
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**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

## **10 CONFIRMATION OF MINUTES**

### **10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 MARCH 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 3 March 2020

#### **RECOMMENDATION**

That the Council minutes from Tuesday 3 March 2020 and contained in Minutes Pages No 1 to 14 inclusive and in Minute Nos 2020/37 to 2020/61 inclusive be confirmed.



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# MINUTES

## Ordinary Council Meeting

**3 March 2020**



**Order Of Business**

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<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>4</b>
<b>4</b>	<b>Apologies</b> .....	<b>4</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>4</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>4</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>5</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>5</b>
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>5</b>
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<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>6</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>6</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
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	16.1 Sealing Mogo Road - Hi-Quality .....	14

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 3 MARCH 2020 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations) and Amy Croker (Executive Officer)

**1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6.00pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The declaration was read by Deputy Mayor Peter Walker.

**4 APOLOGIES**

**RESOLUTION 2020/37**

**Moved:** Cr Leah Ferrara

**Seconded:** Cr Carol James

**That the apology received from Cr Alfie Walker be accepted.**

**CARRIED**

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

**RESOLUTION 2020/38**

**Moved:** Cr Denzil Sturgiss

**Seconded:** Cr Carol James

**That Item 15.12 'Request for Financial Assistance - Goulburn A P & H Society' be accepted into the meeting as late information as the Goulburn 2020 Show is on this weekend (7 & 8 March 2020) and a decision is required prior to the event occurring.**

**CARRIED**

**RESOLUTION 2020/39**

Moved: Cr Peter Walker  
Seconded: Cr Denzil Sturgiss

That Item 16.1 'Rail Siding Contamination Tarago' in the General Managers Report as redacted be determined by Council in open meeting as the information contained in the report does not meet any provisions of the *Local Government Act 1993* warranting discussions in Closed Session and be considered as Item 15.11.

**CARRIED**

**RESOLUTION 2020/40**

Moved: Cr Peter Walker  
Seconded: Cr Andrew Banfield

That the additional report distributed by the General Manager on Monday 2 March 2020 titled 'Rail Siding Contamination Tarago – Additional Information' and the email from the General Manager to Councillors dated Tuesday 3 March at 9.44am (with private information redacted) in relation to Rail Siding Contamination Tarago be accepted into the meeting as late information to be included in discussions on Item 15.11 'Rail Siding Contamination Tarago'.

**CARRIED**

**7 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield declared a pecuniary conflict of interest in Item 15.2 "VP175915 Crookwell Road - Shared User Path" as his brother in law is a Director of Denrith Pty Limited who are one of the tenderers for this tender. Cr Andrew Banfield also works as an employee for Denrith Group of Companies. Cr Andrew Banfield will leave the meeting while discussion on this item takes place.

Cr Sam Rowland declared a pecuniary conflict of interest in Item 15.11 "Rail Siding Contamination Tarago" as one of the companies amalgamated to form Transport NSW is a client of his law firm and he is a partner of that firm. Cr Sam Rowland will leave the meeting while discussion on this item takes place.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

Nil

**10 CONFIRMATION OF MINUTES****10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 FEBRUARY 2020****RESOLUTION 2020/41**

Moved: Cr Andrew Banfield  
Seconded: Cr Carol James

That the Council minutes from Tuesday 18 February 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/16 to 2020/36 inclusive be confirmed.

**CARRIED**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 18 FEBRUARY 2020**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2020/42**

**Moved: Cr Denzil Sturgiss**

**Seconded:Cr Leah Ferrara**

**That Council notes the Matters Arising and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

**12.1 MAYORAL MINUTE - GOULBURN 2020 CELEBRATIONS**

**RESOLUTION 2020/43**

**Moved: Cr Bob Kirk**

**That:**

- 1. The Mayoral Minutes from Mayor Bob Kirk on Goulburn 2020 Celebrations be received.**
- 2. Council approve the expenditure of \$12,010 by the Goulburn 2020 Group for promotion and a talk symposium.**
- 3. Council requests from Goulburn 2020 Group a list or projects and events they propose for the Goulburn 200 year's celebration and an indication of the expenditure of those projects or events that may come from Councils budget allocation.**

**CARRIED**

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

**15      REPORTS TO COUNCIL FOR DETERMINATION**

**MOVE AN ITEM**

**RESOLUTION 2020/44**

**Moved:    Cr Peter Walker**

**Seconded: Cr Denzil Sturgiss**

**That Item 15.11 be dealt with at this stage of the meeting because of the significant public interest in this matter.**

**CARRIED**

**15.11 RAIL SIDING CONTAMINATION TARAGO - ADDITIONAL INFORMATION****RESOLUTION 2020/45****Moved: Cr Andrew Banfield****Seconded: Cr Margaret O'Neill****That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:21pm.

**CARRIED**

Cr Sam Rowland declared an interest in this item and took no part on the voting on the matter. At 6:37 pm, Cr Sam Rowland left the meeting.

**RESOLUTION 2020/46****Moved: Cr Denzil Sturgiss****Seconded: Cr Peter Walker****That Council move back into Open Council.**

Council moved back into Open Council at 6:48 pm.

**CARRIED****RESOLUTION 2020/47****Moved: Cr Denzil Sturgiss****Seconded: Cr Peter Walker****That:**

1. The two reports from the General Manager on the rail siding contamination at Tarago be received.
2. Council makes a submission to the EPA in relation to the draft Declaration of Significantly Contaminated Land and seek that the declaration be made immediately.
3. Council requires Transport NSW to conduct public briefings at Tarago on the implication of this potential significant health issue as a matter of urgency.
4. Council requires feedback from Transport NSW as to why Council and the Local Member of Parliament, Mrs Wendy Tuckerman MP were not informed about the contamination earlier when it is understood that Transport NSW have known about this contamination since at least July 2019.
5. Council requires as a matter of urgency details on what works have been done to date to contain and remediate the current known areas of contamination.
6. Council requires as a matter of urgency details on proposed future remediation works that will be required to remove or remediate all contamination on lands within the contamination area.
7. Council requires as a matter of urgency that all residents of Tarago and other potentially affected parties be given the opportunity for free blood testing to ascertain if any further people are affected by the contamination.
8. Council requires that Transport NSW undertake independent testing of all occupied buildings (excluding outbuildings) and private water supplies in the village of Tarago to establish the extent of the contamination.

**CARRIED**

At 6:50 pm, Cr Sam Rowland returned to the meeting.

**15.1 1920T0007 - ST CLAIR CONSERVATION WORKS TENDER EVALUATION****RESOLUTION 2020/48****Moved: Cr Carol James****Seconded: Cr Denzil Sturgiss****That:**

- 1. The report from the Business Manager Marketing, Events & Culture on 1920T0007 – St Clair Conservation Works be received.**
- 2. Council decline to accept the tender from Longstone Pty Ltd.**
- 3. Council review the scope of the St Clair Conservation Works project with the project architect and heritage architect, with the objective of reducing the capital costs, on the understanding that it will result in additional areas of the building being inaccessible to the public.**
- 4. Council resolve not to invite new fresh tenders or applications as referred to in Clause 178 (3) (e) (Local Government Regulation) due to:**
  - i. Limited interest from the market during the initial tender phase**
  - ii. Time and cost implications to Council required to undertake another tender process, and the risks associated with further delays to grant funding for aspects of these works.**
- 5. Council resolve to enter into negotiations with Longstone Pty Ltd on an amended scope and budget.**
- 6. The outcomes of the negotiations with Longstone Pty Ltd be presented back to a later Council meeting for Council's consideration.**

**CARRIED**

**15.2 VP175915 CROOKWELL ROAD - SHARED USER PATH**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 6:54 pm, Cr Andrew Banfield left the meeting.

**RESOLUTION 2020/49**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Leah Ferrara**

**That:**

- 1. The report from the Business Manager Projects on VP175915 Crookwell Road – Shared User Path received.**
- 2. The Request for Quotation from Planet Civil Pty Ltd be accepted for the construction of the VP175915 Crookwell Road – Shared User Path at a tender price of \$499,871.35 (GST inclusive) as outlined in the specification and documents in VP175915.**
- 3. The General Manager is authorised to approve variations of up to 10% (\$49,987.14 GST Inc) for this project.**
- 4. The balance of the grant being \$223,471.65 (GST Inclusive) be allocated to other works associated with the Crookwell Road shared User Path including handrails, landscaping and additional concrete works to ensure the most effective use of the grant funding**

**CARRIED**

At 6:55 pm, Cr Andrew Banfield returned to the meeting.

**15.3 STREET LIGHTING LED UPGRADE****RESOLUTION 2020/50**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Carol James**

**That**

- 1. The report from the Director of Operations on the Street Lighting LED Upgrade be received.**
- 2. Council enter into an agreement with Essential Energy for Essential Energy to fund the replacement of the street light network with LED lights and Goulburn Mulwaree Council pay this back over a ten year period via annual operating charges.**

**CARRIED**



**15.4 BUSHFIRE COMMUNITY RESILIENCE AND ECONOMIC RECOVERY FUNDS: PHASE 1****RESOLUTION 2020/51**

**Moved: Cr Andrew Banfield  
Seconded: Cr Leah Ferrara**

**That:**

- 1. The report of the General Manger on the Bushfire Community Resilience and Economic Recovery Funds be received.**
- 2. Council support the \$100,000 allocated from the Bushfire Community Resilience and Economic Recovery Funds to be used as follows;**
  - (a) Tallong Community Thank You Event including the 100 year anniversary of the Tallong Hall – up to \$40,000.**
  - (b) The upgrade of the sculpture garden on the Council reserve behind the Tallong Hall – up to \$40,000.**
  - (c) Business Resilience Workshops be held for all small businesses in the Goulburn Mulwaree area – up to \$20,000.**

**CARRIED**

**15.5 BUSH FIRE ASSISTANCE - TO MAKE IT HAPPEN****RESOLUTION 2020/52**

**Moved: Cr Denzil Sturgiss  
Seconded: Cr Leah Ferrara**

**That**

- 1. The report of the General Manager on bushfire assistance be received.**
- 2. Council support the decision of the General Manager to write off development application fees for the replacement of fire damaged buildings damaged or destroyed in the recent bushfires.**
- 3. Council support the actions of staff to ensure that processes and procedures remain flexible and “easy to do business with” for:**
  - a. The disposal of bulk waste into privately operated waste management facilities in this Council area that is transported from fire devastated communities in this region, specifically the relaxation of weight and time restrictions on transport routes.**
  - b. The relaxation of weight restrictions on transport routes, and hours of operation and throughput for forestry related intermodal activities.**

**CARRIED**

**15.6 WORKERS COMPENSATION QUARTERLY REPORT**

**RESOLUTION 2020/53**

**Moved: Cr Peter Walker**

**Seconded: Cr Carol James**

**That the report from the General Manager on Workers Compensation be noted.**

**CARRIED**

**15.7 FLOODPLAIN RISK MANAGEMENT WORKING PARTY ACTION LIST - 5 FEBRUARY 2020**

**RESOLUTION 2020/54**

**Moved: Cr Denzil Sturgiss**

**Seconded: Cr Carol James**

**That the report from the Director Utilities in relation to the Floodplain Risk Management Working Party Action List 5 February 2020 be received.**

**CARRIED**

**15.8 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 5 FEBRUARY 2020**

**RESOLUTION 2020/55**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Denzil Sturgiss**

**That the report from the Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 5 February 2020 be received.**

**CARRIED**

**15.9 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 10 FEBRUARY 2020**

**RESOLUTION 2020/56**

**Moved: Cr Margaret O'Neill**

**Seconded: Cr Peter Walker**

**That the report from Business Manager Community Facilities in regards to the Sports Council minutes from Monday 10 February 2020 be received.**

**CARRIED**

**15.10 EXTERNAL MEETING MINUTES****RESOLUTION 2020/57****Moved: Cr Denzil Sturgiss****Seconded: Cr Leah Ferrara****That the report from the General Manger on the minutes below be received:**

- 1. Heron Resources Community Consultative Committee Meeting Minutes 22 January 2020.**
- 2. Local Emergency Management Committee meeting held 4 February 2020.**
- 3. Goulburn Liquor Accord meeting held 12 February 2020.**

**CARRIED****15.12 REQUEST FOR FINANCIAL ASSISTANCE - GOULBURN A P & H SOCIETY****RESOLUTION 2020/58****Moved: Cr Andrew Banfield****Seconded: Cr Margaret O'Neill****That:**

- 1. The report of the Director Utilities on the request by the Goulburn A P & H Society for a fee waiver for waste management charges for the Goulburn Show be received.**
- 2. That due to the late application being received Council decline to make a full grant and make a grant to the Goulburn A, P & H Society for financial assistance towards waste management at the Goulburn 2020 Show of \$1,500.**

**CARRIED****16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RESOLUTION 2020/59****Moved: Cr Peter Walker****Seconded: Cr Carol James****That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:****16.1 Sealing Mogo Road - Hi-Quality**

**This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.**

**CARRIED**

Council resolved into Closed Session at 7.15pm.

Council resolved into Open Council at 7.36pm.

**RESOLUTION 2020/60**

**Moved: Cr Peter Walker**  
**Seconded: Cr Sam Rowland**

1. That Council moves out of Closed Council into Open Council.
2. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

**CARRIED**

**16.1 SEALING MOGO ROAD - HI-QUALITY**

**RESOLUTION 2020/61**

**Moved: Cr Denzil Sturgiss**  
**Seconded: Cr Peter Walker**

**That**

1. The report from the General Manager on the sealing of Mogo Road be received.
2. The General Manager to research which development application approval is currently active and commence immediate discussions with Hi-Quality to ensure that the conditions of their active consent are implemented as soon as practicable.
3. The General Manager report back to Council on the timeframe for any works to be undertaken and the mechanism for payment of those works.

**CARRIED**

**17 CONCLUSION OF THE MEETING**

The Meeting closed at 7.39pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 March 2020.

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 3 MARCH 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

## 11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Matters Arising - 17 March 2020 [↓](#) 

### **RECOMMENDATION**

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination. We continue our discussions with the applicants on the exact direction they seek.</p> <p>Discussions continue with RMS</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>Report will be presented to Council 7 April 2020</p>
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Report will be presented to Briefing Session in 2020</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>Strategy on public exhibition to 18 December 2019</p>	<p>Director Planning &amp; Environment</p>	<p>Final Briefing will be held next week with Council and a report to confirm the strategy will be placed before the 7 April 2020 Council Meeting</p>
<p><u>Goulburn Hockey Facilities</u></p> <p>The Mayor and General Manager to negotiate the purchase of the land at Finlay Road currently used by hockey and report back to Council</p>	<p>General Manager</p>	<p>Workers Club have declined for a peer review of valuations. Further meetings planned</p>

Item/Task	Responsible Officer	Status
<p><u>Highway and Rural Signage</u> Amendment to DCP on public exhibition for 28 days</p>	<p>Director Planning &amp; Environment</p>	<p>Public exhibition is completed and a report will be presented to Council in April 2020</p>
<p><u>Draft Social Plan</u> The draft Social Plan is on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Public exhibition has closed and a report will be presented to Council once the submissions have been analysed</p>
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> <li>1. Sale of Lot 2 DP1043955 To adjoining land owner</li> <li>2. Rezone Lot 1 &amp; 2 DP1003261 To residential</li> <li>3. Discuss with ARTC Safe access across rail line</li> <li>4. Commence rezoning from Council infrastructure zoning</li> <li>5. EOI for public/private partnerships on farm land</li> <li>6. EOIs in short term for agistment</li> </ol>	<p>Director Utilities</p>	<p>Short term expressions of interest have closed. Currently preparing documentation for expressions of interest for item 5 of this resolution.</p>
<p><u>Closed Circuit Working Party</u> EOI for community representative on Working Party</p>	<p>Director Corporate and Community Services</p>	<p>Report included in this Business Paper. <b>RECOMMEND COMPLETION</b></p>
<p><u>Code of Meeting Practice</u> Amendments to part 4 of the Code currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>No submissions received thus changes adopted. <b>RECOMMEND COMPLETION</b></p>
<p><u>Lansdowne Street DCP</u> Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Public exhibition soon to be completed. Report to Council on the 21 April 2020</p>
<p><u>B6 Enterprise Corridor Planning Proposal</u> Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning &amp; Environment</p>	<p>Awaiting Department of Planning approval</p>



Item/Task	Responsible Officer	Status
<p><u>Aquatic Centre</u> Undertaking further negotiations with preferred tenderers.</p>	<p>Director of Operations</p>	<p>Report included in this Business Paper. <b>RECOMMEND COMPLETION</b></p>
<p><u>Records Management and Fraud Management Policy</u> Currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>No submissions received thus Policies adopted. <b>RECOMMEND COMPLETION</b></p>

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil

## 15 REPORTS TO COUNCIL FOR DETERMINATION

### 15.1 STRATEGIC PLANNING FEES AND CHARGES

**Author:** Kate Wooll, Business Manager Strategic Planning

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CL4 – Actively investigate and communicate funding sources and collaboration opportunities that can strengthen the region.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

#### RECOMMENDATION

That:

- The report on Strategic Planning Unit fees and charges by Council’s Business Manager Strategic Planning be received.
- The Planning Proposal/rezoning fees as follows be placed on public exhibition for a period of 28 days and become effective at the end of the exhibition period should no submissions be received :

Fee Name	Amount (GST Inclusive)
<b>Planning Proposal Commencement</b> (covers pre lodgement meetings, assessment and report to Council) Anomalies & Minor Amendments/Minor Planning Proposal Major Planning Proposal /Land Release	 \$1,800 \$4,500
<b>Planning Proposal Fee - Anomalies and minor amendments</b> , no specialist studies required) e.g. adding or removing a heritage item or other matter not requiring complex assessment.  <i>Note - proposals will be combined and processed on a 6 monthly basis (not as individual LEP amendments).</i>	\$2,100
<b>Planning Proposal Fee – Minor Planning Proposal</b> (1 lot and less than 1ha)  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i>	\$6,312
<b>Planning Proposal Fee – Major</b> (More than 1 lot and greater than 1 ha)  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i>	\$22,100
<b>Planning Proposal Fee – Land Release</b> (Area greater than 10 ha where a residential, rural residential or industrial zoning is proposed).  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i>	\$42,000

3. The Development Control Plan fees as follows be placed on public exhibition for a period of 28 days and become effective at the end of the exhibition period should no submissions be received :

<b>Development Control Plan Amendment – Anomaly or minor amendment</b>	\$1,800
<b>Development Control Plan Amendment</b>	\$5,250
<b>Preparation of site specific Development Control Plan or Development Control Plan Chapter (i.e. for new land release)</b>	\$15,000 – this fee may be waived by Council if the proponent prepares and submits a site specific DCP chapter in consultation with Council and in accordance with a master plan for the release area.

4. Any submissions received during the exhibition period in relation to the proposed fees in 2 and 3 above be referred to Council for their consideration.

## BACKGROUND

Council has been preparing a *Draft Urban and Fringe Housing Strategy* (Housing Strategy), which is likely to result in a number of planning proposals being submitted in order to rezone land to residential or rural residential. This report is intended to consider the implications of this additional development in relation to Council’s fees and charges for strategic planning.

## REPORT

### Planning Proposal Fees

Council is in the process of finalising the *Draft Urban and Fringe Housing Strategy* (Housing Strategy). This Strategy has implications for land development in and around Goulburn and Marulan and will instigate further strategic planning and infrastructure planning as follows:

- Planning Proposals (LEP) amendments
- Development Control Plan (DCP) amendments
- Infrastructure planning for roads/transport, water, sewer, and open space.

Currently the cost of planning proposals, development control plan amendments and infrastructure planning are largely subsidised by Council. It should be noted however, that due to this approach, resourcing to facilitate the required changes becomes limited to existing staffing levels, furthermore, low fees for planning proposals potentially results in:

- Numerous and poor quality proposals where staff act as consultants to bring the applications up to the standard required.
- Subsidisation of the development of land (which has already increased in potential value by being identified in the Strategy).
- Delays in other strategic project work that Council may undertake.

It could also be perceived that Council is unfairly competing for planning work which could be undertaken by private professionals.

The Table 1 below provides a comparison between Council's current fees for planning proposals and that of a couple of neighbouring Councils.

Council	Hourly Staff Rate (Charge Out Rate)	Planning Proposal Pre Lodgement Consultation & Lodgement	Planning Proposal Minor Fees	Planning Proposal Major	Planning Proposal New Release Area – Land Release
<b>Goulburn Mulwaree</b>	\$150	\$2600	\$7,150 (applying to 1 lot or less than 2000m2)	\$13,750	Nil
<b>Wingecarribee</b>	N/A	\$5000	\$10,375 (less than 1ha and individual ownership)	\$21,650 (more than 1 ha or multiple owners)	Nil
<b>Queanbeyan Palerang</b>	\$150	\$1578 plus \$158 per hour after the first 10 hours	\$6,312 plus \$158 per hour after 40 hours	\$22,100 plus \$158 per hour after 140 hours	\$42,000 plus \$158 per hour after 280 hours

**Table 1: Comparison of Planning Proposal/Rezoning Fees**

Currently the Goulburn Mulwaree Fees and Charges includes a note that also advises:

*“This fee does not apply to planning proposals initiated by Council or planning proposals that are consistent with a strategy adopted by Council.”*

The above statement basically allows for Council to undertake its own planning proposals without charge, however, the changes proposed by the Housing Strategy will identify land for potential rezoning and it needs to be made clear that subsequent planning proposals (even if consistent with the Housing Strategy) do require fee payment.

As can be seen in Table 1 Goulburn Mulwaree is charging considerably less than the fees charged by Wingecarribee or Queanbeyan Palerang for “major” planning proposals. Furthermore, with land releases proposed it is likely that the amount of staff time dedicated to this will be more in the order of 280 hours per release which at the current staff charge out rate of \$150 per hour would be \$42000.

It is recommended that the range of fees be increased to be more reflective of the types of planning proposal application received. The introduction of a different fee at commencement for minor and major proposals, and a fee for minor amendments and anomalies and slight reduction of the minor amendment fee is proposed with commensurate increases to the major fee and introduction of a land release fee.

It is proposed that Council's fees and charges for planning proposals be increased as per Table 2 below:

Fee Name	Amount (GST Inclusive)
<b>Planning Proposal Commencement</b> (covers pre lodgement meetings, assessment and report to Council)	
Minor Anomalies & Minor Amendments/Minor PP (refer to description below)	Minor - \$1,800 (12 hours)
Major Planning Proposal/Land Release (refer to description below)	Major - \$4,500 (30 hours)

<p><b>Planning Proposal Fee - Anomalies and minor amendments</b>, no specialist studies required) e.g. adding or removing a heritage item or other matter not requiring complex assessment.  <i>Note - proposals will be combined and processed on a 6 monthly basis (not as individual LEP amendments).</i></p>	\$2,100 (14 hours)
<p><b>Planning Proposal Fee – Minor Planning Proposal</b> (1 lot and less than 1ha)  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i></p>	\$6,312 (42 hours)
<p><b>Planning Proposal Fee – Major</b> (More than 1 lot and greater than 1 ha)  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i></p>	\$22,100 (140 hours)
<p><b>Planning Proposal Fee – Land Release</b>                  (Area greater than 10 ha where a residential, rural residential or industrial zoning is proposed).  <i>Note – does not include specialist studies and public hearings (if required) which are at the cost of the proponent.</i></p>	\$42,000 (280 hours)

**Table 2 – Proposed Planning Proposal /Rezoning Fees**

Currently public exhibition and advertising is not charged in addition to the planning proposal fees. Other councils do add these charges, but these are absorbed into the above fees for administration.

**Development Control Plan Amendment Fees**

<p><b>Development Control Plan Amendment – Anomaly or minor amendment</b></p>	\$1,800 (12 hours)
<p><b>Development Control Plan Amendment</b></p>	\$5,250 (35 hours)
<p><b>Preparation of site specific Development Control Plan or Development Control Plan Chapter (i.e. for new land release)</b></p>	\$15,000 (100 hours) – this fee may be waived by Council if the proponent prepares and submits a site specific DCP chapter in consultation with Council and in accordance with a Council approved master plan for the release area.

**Table 3 – Proposed Development Control Plan Amendment**

**Voluntary Planning Agreements**

No proposed changes are proposed for Voluntary Planning Agreements which is charged on a full cost recovery basis.

**CONCLUSION**

In anticipation of land releases and planning proposals associated with the Housing Strategy, it is recommended that the fees for such planning amendments be more reflective of the hours and resourcing required for processing these matters. Therefore, it is recommended that Council’s fees and charges for such amendments be structured to provide a wider range of amendment types which are more reflective of resourcing for these amendments.

**15.2 GOULBURN AQUATIC CENTRE REDEVELOPMENT STAGE 1 CONSTRUCTION**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Goulburn Economic Assessment and Cost Benefit Analysis Revised - Confidential
  2. Goulburn Mulwaree Council GALC Business Case Final - Confidential
  3. DWP Drawing FDC Construction Goulburn Aquatic Centre Resubmission 2 Tender 4 March 2020 - Confidential
  4. Singed Tender Evaluation 1920T00006 Redevelopment of Goulburn Aquatic Centre - Confidential

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	<p>The allocated budget for Stage 1 works is \$29,000,000.</p> <p>The revised project cost for Stage 1 of the Goulburn Aquatic Centre Redevelopment is \$29,877,756 which is comprised of \$27,032,756 in construction costs and \$2,845,000 in Council costs.</p> <p>This report is recommending and additional \$877,756 be allocated to this project from the Special Project Reserve</p>
<b>Use of Reserve Funds:</b>	<p>This project being funded through a \$500,000 transfer from the s94A Reserve. At present this reserve has a projected balance at the end of 2023/24 of \$348,000. There is also a budgeted transfer from the Aquatic Centre upgrade reserve . It is proposed to fully exhaust this reserve. It should be noted that an amount of the proposed transfer from this reserve is reliant upon amounts received from land sales already approved by Council.</p> <p>The additional funds of \$877,756 to complete this project will come from the Special projects Reserve which currently has a balance of \$1,826,448.00 – including commitments for future projects. Council will note that the budget includes \$1,300,000 in contingencies and if this amount is not expended then it be placed in the Special Projects Reserve</p>

**RECOMMENDATION**

That:

1. The report from the Director of Operations on the Stage 1 of the Goulburn Aquatic Centre Redevelopment Request for Tender for construction be received.
2. Council increase the construction budget for Stage 1 of the Goulburn Aquatic Centre Redevelopment construction to \$29,877,756 to include the gymnasium.
3. Council decline the tender submission from Zauner Construction Pty Ltd.
4. Council accept the tender submission from FDC Contracting Pty Ltd for \$27,032,756 (excl. GST) for design and construction of Stage 1 redevelopment works, including the gymnasium.
5. The General Manager to be given delegated authority to approve variations to this tender up to an amount of \$500,000 to be funded from the contingencies. All variations including explanations for those variations to be reported to Council monthly. Any variations over the

\$500,000 to be approved by Council

6. The funding for Stage 1 of the Goulburn Aquatic Centre Redevelopment construction to be funded as follows:
- |  |              |
|--|--------------|
| (a) Stage Government election commitment   | \$10,000,000 |
| (b) Loans                                  | \$14,900,000 |
| (c) Swimming Pool Reserve (via Land sales) | \$3,600,000  |
| (d) s94A                                   | \$500,000    |
| (e) Special Projects Reserve               | \$877,756    |
7. Unextended funds from the 2019/20 budget allocation be carried forward to 2020/21.
8. If any unexpended funds from the provision of contingencies be placed into the Special Projects Reserve

## BACKGROUND

This report is to inform Council of the outcome of the negotiations with FDC Contracting Pty Ltd and Zauner Construction Pty Ltd on a modified layout for a design and construct engagement for Stage Redevelopment works as outlined at the 17 December 2019 Council Meeting (Item 15.7).

The scope of works for the Goulburn Aquatic Centre Stage 1 Redevelopment construction works outlined as follows:-

- New 8 lane 25m pool.
- Refurbish the existing 25m indoor pool and convert to a program pool.
- New indoor leisure pool.
- Warm water pool.
- New plant room (including HV power supply).
- New change rooms.
- New entrance foyer, reception, administration area, staff office.
- New pool hall including all indoor aquatics and facilities.
- Café linking into Victoria Park.
- Entrance plaza, expanded car park and landscaping.
- Outdoor 50m pool upgrade works – construction joint, filter refurbishment, new boilers, new switchboard and pool deck lighting.
- Ground floor amenities with access from Victoria Park.
- Gymnasium (to be priced as an optional inclusion).

Since the 17 December 2019 the two preferred contractors have been working on their proposals for:

1. a revised price considering a consolidated value engineering list which includes 57 potential cost saving items, and
2. a modified layout with reduced floor area whilst maintaining all scope elements.

Initial meetings were held with FDC Contracting Pty Ltd on 19 December 2019 and Zauner Construction Pty Ltd on 9 January 2020 to review the brief for the negotiation phase and to provide clarification as required.

Follow up meetings were held with both companies on the 7 and 10 February 2020 to review the draft submission and provide further clarification. Final submissions were received on 26 February 2020.



**REPORT**

Both companies have demonstrated suitable experience to carry out this project. FDC Contracting Pty Ltd have successfully completed several recent aquatic centre projects at the Angelo Anestis Aquatic Centre (Bexley) and Andrew Boy Charlton Aquatic Centre (Manly). They also have current projects at the Ashfield Aquatic Centre (Ashfield) and Shore Physical Education Centre (North Sydney) due for completion in 2020.

Zauner Construction Pty Ltd have also successfully delivered aquatic centre projects including the Wodonga Aquatic Centre (Wodonga), Griffith Regional Aquatic Complex (Griffith) and Nowra Aquatic Centre (Nowra). They are currently engaged to construct the Goulburn Performing Arts Centre under a similar cost reduction process proposed for this project

The Tender Evaluation Panel has met to review the revised submissions from each company. Both companies have demonstrated experience with projects requiring design amendments to reduce construction costs, a key consideration for the next phase of this project. The objective of this phase was to identify a delivery mechanism to achieve the allocated project budget of \$29,000,000. Noting, this budget amount was to include the warm water pool and exclude the gymnasium, with the gymnasium to be priced as an optional extra.

Both companies did not achieve adequate cost reductions through a consolidated value engineering list to meet the project budget with responses in excess of \$3,800,000 above the allocated budget.

Lower cost submissions were received from both companies for the modified layout with reduced floor area of around. FDC Contracting Pty Ltd submitted the lowest price of \$27,032,756 (excl. GST), which includes \$679,509 (excl. GST) for a gymnasium.

Given both companies have demonstrated suitable experience and capacity to deliver this project, the value for money outcome will be a primary consideration. Another differentiating point in FDC Contracting Pty Ltd offer is to construct a new program pool rather than refurbish the existing 25m indoor pool into the program pool. This in effect will deliver an entirely new facility.

It is therefore recommended that the submission from FDC Contracting Pty Ltd for design and construction of Stage 1 of the Goulburn Aquatic Centre Redevelopment construction including a gymnasium be accepted.

FDC Contracting Pty Ltd have recent experience in reducing construction costs to meet budget constraints on aquatic centre projects. Their collaborative partnership with Bayside Council realised cost savings in the order of \$12,000,000 from the initial price submission. This project was a 2017 MBA Winner in the best sporting facility category. A similar process is underway for their Ashfield Aquatic Centre project. Their experience at working with design amendments to achieve cost savings is advantageous to this project.

A copy of the price submissions is included as a confidential attachment due to the commercial in confidence nature of the information.

The allocated project budget is \$29,000,000. The addition of construction costs and Council costs take the project amount to \$29,877,756 (excl GST). As this amount exceeds to project budget by \$877,756, additional funds are required to deliver this project. It is proposed the additional funds be sourced from the Special Projects Reserve.

The following table provides a breakdown of the total construction costs for Stage 1 construction works.

**Construction Costs**

\$26,353,247	Stage 1 Construction
\$679,509	Option - Gymnasium
<b>\$27,032,756</b>	<b>Sub-total: Construction (excl. GST)</b>

**Council Costs**

\$400,000	Outdoor 50m pool works
\$50,000	CC & PCA
\$200,000	Design, tender & contract documentation finalisation
\$50,000	Service connections (water, sewer, gas, trade waste)
\$150,000	Gym fit out
\$150,000	Café fit out
\$350,000	Project Management
\$195,000	Extra 100 kW solar system (200 kW total)
\$1,300,000	Contingency (5%)
<b>\$2,845,000</b>	<b>Sub-total: Council Costs (excl. GST)</b>

**\$29,877,756 Total (excl. GST)**

Additional costs may be incurred from hazardous material removal and disposal, rock excavation and disposal, unsuitable material disposal, services diversion or upgrades, BCA changes prompted by the DA modification, additional warranties, and third party delays.

### Works Program

The RFT documentation stipulated that substantial site works could not commence until 1 September 2020. This allows the indoor pool to remain open for the 2020 winter and minimises disruption to centre users.

Once site work commence the indoor pool will be unavailable until works are complete, including during the 2021 winter. To minimise the impact on centre users the 50m outdoor pool will remain open for an extended period (September to April) although it will be also be closed during the 2021 winter.

Following is an overview of the works program, indicating key construction activities.

- April 2020 to August 2020 – Preliminary works
  - Design amendment
  - DA Modification
  - Early Works Construction Certificate.
- September 2020 to March 2022 – Construction works
  - Site establishment
  - Demolition
  - Civil & earthworks
  - Pool hall
  - Car parks
  - External works
- April 2022 – Commissioning and handover.

### Redevelopment Study

In 2015 Council established a Community Working Party comprised of two Councillors, staff and community stakeholder representatives. The brief of the Working Party was as follows:

*To present a report on the preferred option for the redevelopment of the Aquatic centre outdoor swimming pool and associated amenities. An initial component of this project will be*

*to examine the condition of the existing infrastructure. The outcome of this work will present re-development options including refurbishment of existing facilities. Incorporate some new facilities on the existing site or a new facility. All facilities immediately within the confines of the Aquatic centre will be included in this work. The working party will also examine operational models to achieve the best community outcome for service provision.*

Following the formation of the Working Party and in early 2016 a consultant was engaged to prepare a Redevelopment Study. Working Party members and the consultant worked together to determine the scope and feasibility of upgraded aquatic and leisure facilities at the Goulburn Aquatic Centre. The Redevelopment Study examined a number of factors including current usage trends, broader trends in aquatic centre use and facilities, stakeholder expectations, operational models, concept design layouts, usage projections and a business case.

A significant factor of the Goulburn Aquatic Centre Redevelopment Study was extensive stakeholder engagement and consultation from across the community. This stakeholder engagement included an aquatic centre user survey, meetings with around 20 aquatic centre user groups, two public meetings, presentation to Council and multiple press and information releases. The outcome of this stakeholder engagement and consultation process indicated a need for the following:

- Substantially upgraded aquatic and dry program spaces,
- Additional and more diverse aquatic and dry program spaces,
- Additional and more diverse programming,
- New facilities, programs and services which will attract new and different users to the Centre and as a consequence, more effectively meet the needs of the broader Goulburn Mulwaree community; and
- Substantial changes to and improvements in management and promotion of the Centre.

It was also a significant factor in identifying the general features of the redevelopment configuration, providing multiple water spaces and broader services.

The Goulburn Aquatic Centre Redevelopment Study concluded that the current venue is:

- Outdated and incapable of providing quality use for Goulburn and the wider community,
- Insufficient in terms of the amount of space and capacity to meet demand; and
- Narrow in scope of what is offered both physically and programmatically.

To verify some assumptions adopted in the Goulburn Aquatic Centre Redevelopment Study, performance indicators from the Centre of Environmental and Recreation Management (CERM) were used as a means of benchmarking financial and operating performance of the existing centre and any proposed redevelopment. These performance indicators use data from 91 aquatic indoor centres around Australia.

A key finding of the benchmarking was the current low visitation at the Goulburn Aquatic Centre. CERM visitations per head of population (catchment multiple) is 8.8. This metric suggests that on average individuals will visit an aquatic centre 8.8 times per annum.

The current catchment multiple for the Goulburn Aquatic Centre is 4.3, indicating the existing facility is significantly underutilised in a national context and highlights potential to increase visitation with an improved facility and broader service provision.

This underutilisation was attributed to a number of factors including the operating model under the YMCA, inadequate and low quality amenities, insufficient indoor water space and limited services offered at the Centre. While many of these factors will be addressed with the configuration of the Goulburn Aquatic Centre Redevelopment, Council took over Centre management from the YMCA in October 2016.

Adoption of the CERM catchment multiple of 8.8 indicates the annual visitations for the redeveloped aquatic centre would be around 210,000. CERM data generally assumes multiple

water spaces, a gymnasium and broad service provision as is proposed for the Goulburn Aquatic Centre redevelopment.

The Goulburn Aquatic Centre Redevelopment Study included an initial business case that determined an annual visitation of 205,000 to maintain the current operating position.

The low participation in aquatic and fitness facilities at the Centre is further reinforced by the application of Australian Bureau of Statistics (ABS) sport and physical recreation data. Specifically, actual attendance in 2016 of 85,000 was below potential attendance of 170,000. The current annual visitation is around 100,000.

Therefore, both the CERM and ABS data suggest the current annual visitation at the Goulburn Aquatic Centre is around half of what it could be.

Historically, the Goulburn Aquatic Centre has experience higher visitation than it does now. For example between 2002 and 2004 the annual visitation was around 150,000. Since this period annual visitation has declined, falling to around 60,000 in between 2012 and 2014 when the Goulburn Aquatic Centre was under management of the YMCA.

The average annual growth in attendance of the last 5 years has been 11.6%. The largest component in this growth is the health club attendance which includes aquatic and gym programs, indicating visitors are seeking an array of service offerings. This also reinforces the need to include the gymnasium for expanded services.

To further improve visitation potential, it is estimated the warm water pool will add around 10,000 to annual visitation numbers, thereby capturing a section of the market not catered for in the existing centre.

A general conclusion from this work is that the low visitation numbers at the Goulburn Aquatic Centre would be increased with improved facilities and broader service provision. The configuration of the redevelopment was determined to achieve this outcome and bring the Goulburn Aquatic Centre in line with modern aquatic facilities. To achieve this, four separate water spaces including a warm water pool, a gymnasium, upgraded amenities, café, expanded car parking and site landscaping is proposed.

### **Economic Assessment**

The Economic Assessment carried out for the redevelopment proposal determined a Benefit Cost Ratio (BCR) of 1.35, and Internal Rate of Return (IRR) of 16% and the Net Present Value (NPV) to be \$25M.

The BCR quantifies the ratio of project benefits (economic, wellbeing, etc.) to project costs (capital and recurrent). A BCR greater than 1 indicates project benefits exceed project costs and is a positive indicator for a project to proceed. Typically the large capital cost occur at the beginning of the project whilst the benefits are realised over the life of the project. In this case the economic evaluation was carried out over a 30 year period.

The IRR is a metric to indicate the economic viability of a project. Typically, projects with higher IRRs should be preferred over a lower IRRs when differentiating between options. In this case, options evaluated that include the gymnasium had a higher IRR than options that excluded the gymnasium.

The NPV is the difference between the present value of incremental benefits and incremental costs. This metric also assists in differentiating project options to determine options with the greatest net benefit. As with the IRR, options that included the gymnasium has the highest NPV. Therefore, it is recommended the gymnasium be included to improve the economic viability and service offering as a result of the redevelopment.

A conclusion from the Economic Assessment is the project has a favourable BCR, delivering economic and community benefits that will exceed capital and recurring costs. Community benefits from this project are wider ranging and include health and fitness, recreation, social and wellbeing elements.

**15.3 1920T0009 - MAY STREET BRIDGE CONSTRUCTION TENDER EVALUATION**

**Author:** Adam Kiss, Business Manager Projects

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. 1920T0009 May St Bridge Construction Detailed Evaluation.pdf - Confidential
  2. 1920T0009 May St Bridge Construction Evaluation Report FINAL.pdf - Confidential

<b>Link to Community Strategic Plan:</b>	IN2.2 Eliminate networks safety hazards when identified IN2.2.2 Complete urban bridge replacement – May St Bridge
<b>Cost to Council:</b>	The current 2019/20 budget allocation for this project is \$1,150,000 which is comprised of \$1,000,000 for the May St Bridge replacement plus \$150,000 from surplus funds from the Range Road project which is now being funded as part of the Roads To Recovery program.  The revised project cost of this project is \$1,262,587  This report is recommending that an additional \$112,587 be allocated to this project from the Thornford Rd Bridge Project underexpenditure.
<b>Use of Reserve Funds:</b>	\$1,000,000 allocated from reserve fund RA 38181 (Bridges), The reserve fund RA 38181 will be fully allocated at the end of 1920.

**RECOMMENDATION**

That:

1. The report from the Business Manager Projects on 1920T0009 for the Construction of May St Bridge be received.
2. The tender from SD Group is accepted for the Construction of May St Rd Bridge in accordance with the specification and documents for Tender No 1920T0009. This acceptance is based on their submitted price of \$1,055,657.81 (excl. GST), inclusive of \$80,000 (excl. GST) Provisional Sum for power pole relocation.
3. The General Manager is authorised to approve a variation of up to five (5) percent (\$52,782.85 excl. GST) for this project.
4. Additional funds of \$112,587 transferred from the Thornford Rd Bridge replacement under expenditure.
5. Unexpended funds from the 2019/20 budget allocation be carried forward to 2020/21.

**BACKGROUND**

Tenders were called for the construction of May St Bridge replacement. The existing bridge has exceeded its service life, creating a traffic hazard on its northern approach due to a non-conforming radius curve and the funnelling of two-way traffic over a single lane. The bridge is also regularly inundated during flooding, has a load limit of 16 tonnes and a reduced speed limit of 20km per hour due to its poor structure. There is also no pedestrian or cycle access.

The new bridge includes two lanes, a pedestrian path and will be elevated 500mm above the existing bridge level. This works also includes approximately 300m of road construction works along Lower Sterne Street and May Street.

This project has been delayed pending completion of the Lansdowne Bridge replacement. The new bridge will be constructed as per the specification outlined in the RFT 1920T0009 documentation.

**REPORT**

This report is to summarise tenders received for the construction of May St Bridge replacement under tender 1920T0009 and recommend a successful tenderer to undertake the proposed works.

Tenders were called for on the 8<sup>th</sup> October under 1920T0009 construction of May St Bridge replacement. The tender process was conducted in accordance with the Division of Local Government Tendering Guidelines.

Tenders closed on the 19<sup>th</sup> November 2019 and submissions were received from the following companies:

<b>Company</b>	<b>Address</b>
Talis Civil Pty Ltd	PO Box 7867 BAULKHAM HILLS BC NSW 2153
SD Group	Unit 1/81-87 Hobart Street RIVERSTONE NSW 2765
Saunders Civilbuild Pty Limited	74 Kalaroo Road REDHEAD NSW 2290
Bridgeworks (Aust) Pty Ltd	703 Bourke Street SURRY HILLS NSW 2576
Bost Civil Pty Ltd	32 Bayldon Road Queanbeyan NSW 2620

A Tender Evaluation Panel was established comprising of:

- Project Manager (Chair);
- Business Manager Projects and
- Asset Engineer.

The evaluation process was carried out by The Panel following the process as outlined in the Evaluation and Probity Plan. The Procurement Plan and the Evaluation and Probity Plan were completed and signed prior to advertisement.

The final Evaluation Report is attached to this Council report.

The panel met to determine whether the tenders were conforming to mandatory submission requirements. All submission were deemed to conform.. The panel then completed the detailed evaluation of non-price criteria in accordance with the following weightings:

- Management Systems 15%
- Project Appreciation and Methodology 40%
- Experience and Performance 30%
- Capability and Resourcing 15%

Price was kept separate from the evaluation of the non-price criteria to avoid bias in the non-price evaluation. The weighting for price and non-price criteria were applied at:

- Non-price criteria 40%

- Price criteria 60%

The overall value for money was assessed and the overall ranking was determined to be:

Ranking	Tenderer
1	SD Group Pty Ltd
2	Bridgeworks (Aust) Pty Ltd
3	Talis Civil Pty Ltd
4	Saunders Civil Build Pty Ltd
5	Bost Civil Pty Ltd

Following the completion of the tender evaluation process, The Panel recommends SD Group Pty Ltd be nominated as the preferred tenderer in accordance with the documentation for 1920T0009. This recommendation is based on SD Group Pty Ltd being the highest ranking proponent at the completion of the evaluation process combining both non-price and price criteria.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**Project Budget**

The current 2019/20 budget allocation for this project is \$1,150,000 which includes \$1,000,000 allocated from the May St Bridge replacement plus \$150,000 from the Roads to Recovery (R2R) program.

The revised project cost of this project is now \$1,262,587. A breakdown of this budget is as follows:

Description	Budget
<ul style="list-style-type: none"> <li>• Council costs – Including design, gas service relocation, REF, survey, investigations, approvals, project management</li> </ul>	\$154,146
<ul style="list-style-type: none"> <li>• Construction</li> </ul>	\$1,055,658
<ul style="list-style-type: none"> <li>• Contingency (5%)</li> </ul>	\$52,783
Sub-total	<u>\$1,262,587</u>
<ul style="list-style-type: none"> <li>• Current Budget</li> </ul>	\$1,150,000
<ul style="list-style-type: none"> <li>• Additional Funds Required</li> </ul>	<b>\$112,587</b>

The Thornford Rd Bridge replacement project has recently been awarded for \$439,436.36 (excl. GST). The total planned budget for this project including Council costs, construction and contingency is now \$547,652 (excl. GST), compared with the 2019/20 Operational Plan budget of \$847,652 (excl. GST).

The Thornford Rd Bridge replacement has been funded under a 50/50 arrangement, on this basis there are \$112,587 of available funds that can be transferred to the May St Bridge Replacement project to cover the budget shortfall. This was reported at the 17 December 2019 Council Meeting (Item 15.10).

**15.4 VP178859 RIVERSIDE PARK FOOTPATH-STAGE 1A**

**Author:** Adam Kiss, Business Manager Projects

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **VP178859 Response Evaluation Riverside Park Footpath Stage 1A-Confidential.pdf - Confidential**

<b>Link to Community Strategic Plan:</b>	IN4.2 Upgrade facilities to improve service provision
<b>Cost to Council:</b>	The total grant funding for this project is \$821,384 (ex GST) from Stronger Country Communities Fund and Council Contribution is \$740,000 (ex GST), total expenditure to date for Riverside Park, \$1,196,012 (ex GST)  The total amount of engagement is \$292,100.00 (GST Inc). The balance of funds for these works will be spent on installing handrails and landscaping.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Projects on VP178859 Riverside Park Footpath – Stage 1A be received.
2. The Request for Quotation from Form and Pour Constructions be accepted for the construction of the VP178859 Riverside Park Footpath – Stage 1A at a tender price of \$292,100.00 (GST inclusive) as outlined in the specification and documents in VP178859.
3. The General Manager is authorised to approve variations of up to 10% (\$29,210.00 GST Inc) for this project.
4. The balance of the grant being \$109,808.40 (GST Inclusive) be allocated to other works associated with the Riverside Park including handrails and landscaping to ensure the most effective use of the grant funding

**BACKGROUND**

Council received grant funding through the Stronger Country Communities Fund for development of Riverside Park. The first stage of Riverside Park included approximately 2km of 2.5m wide shared path, two pedestrian bridges and an asphalted car park. The works were completed in late December 2019 and the path was constructed to connect the northern part of the park from the car park to south-east at Gibson Street and to west at Ledger Street. The remaining funds from the first stage are now being invested to undertake the stage 1A of the path to connect the newly constructed car park, north of the park to take it further down south-west behind Mewburn Drive. The additional shared path is approximately 970m in length and 2m wide and in future will be connected to the Crookwell Road shared path and ultimately connect to the newly constructed Wollondilly Walking Track.

**REPORT**

This report is to summarise the responses received for the construction of the Riverside Park Footpath – Stage 1A under VP178859 and recommend a successful contractor to undertake the proposed works.



Request For Quotations (RFQ) were called for on 20<sup>th</sup> February, 2020 through VP178859 Riverside Park Footpath – Stage 1A. RFQ documentation was sent to five (5) approved Concreting Services Panel Members (Concreting Services Panel Tender No. 1920T0005).

The RFQ closed on 3<sup>rd</sup> March, 2020 and 4 submissions were received from the following companies:

Company	Address
Denrith Pty Ltd	282 Carrick Road, Goulburn. 2580, New South Wales, Australia
Mack Civil Pty Ltd	5 Stanley Street, Peakhurst.2210, New South Wales, Australia
South Syd Concrete Pty Ltd	24 Park Street. Arncliffe. 2205, New South Wales, Australia
Form and Pour Constructions	1799 The Horsley Drive. Horsley Park. 2175. New South Wales. Australia

An evaluation panel was established comprising of:

- Project Engineer Operations (Chair);
- Project Manager Grants; and
- Project Officer Grants.

The evaluation process was carried out by the panel following the process as outlined in the Evaluation Plan. The Evaluation Plan was completed, reviewed and signed by all members of the Evaluation Panel and approved by authorised executive officers.

The final Evaluation Report is attached to this Council report as a confidential attachment due to the commercial in confidence nature of the information.

The panel met to determine whether the tenders were conforming to mandatory submission requirements. For this evaluation all 4 tenders were deemed conforming. The panel then completed the detailed evaluation of all criteria in accordance with the following weightings:

- Demonstrated ability to complete works by proposed timeline 25%
- Price 75%

The overall Value For Money (VFM) was assessed and the overall ranking were determined as follows:

Ranking	Tenderer
1	Form and Pour Constructions
2	South Syd Concrete Pty Ltd
3	Denrith Pty Ltd
4	Mack Civil Pty Ltd

Following the completion of the evaluation process the Evaluation Panel recommends Form and Pour Constructions as the preferred contractor in accordance with the documentation for VP178859. This recommendation is based on Form and Pour Constructions having the highest VFM ranking proponent at the completion of the evaluation process.

Form and Pour Construction have undertaken similar works with Wingecarribee Shire Council. A reference check indicated that they would be suitable to carry out these works.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

**15.5 NORTH PARK MASTER PLAN**

**Author:** Robert Hughes, Business Manager Community Facilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. North Park Working Party Minutes 2 March 2020 [↓](#)   
 2. North Park Master Plan (Final Draft) [↓](#) 

<b>Link to Community Strategic Plan:</b>	IN4 – maintain and update existing community facilities, and support the development of new community infrastructure as needed
<b>Cost to Council:</b>	Nil as a result of this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from the Business Manager Community Facilities on North Park Master Plan be received;
2. The minutes from the North Park Working Party meeting held on Monday 2<sup>nd</sup> March 2020 be received;
3. Staff include projects identified to be carried out in the immediate term < 2 years in forward capital works programs for consideration by Council;
4. Council endorses the North Park Master Plan;
5. Council continue to work with local sporting organisations to access future grant funding opportunities for further development of the longer term projects;
6. Council commends the Goulburn & District Junior Rugby League Club on their vision for this facility, and for their financial contribution towards the associated costs;
7. Council gives the Goulburn & District Junior Rugby League priority allocation of North Park due to their initial contribution and commitment to the further development of North Park. Other applicants for use of the field are by application only; and
8. Council disbands the North Park Working Party and thank the members for their contribution to the development of this master plan.

**BACKGROUND**

To advise Council of the outcomes from the North Park Working Party and present the Master Plan developed by the members of the Working Party.

**REPORT**

Council was approached by the Goulburn & District Junior Rugby League in early 2019 to review North Park with the aim of developing a long term plan to cater for its use as a premier junior rugby league venue. Council resolved at the 21<sup>st</sup> May 2019 ordinary meeting of Council (Resolution 2019/155) to form a working party that consisted of:

- Three Councillor’s – Mayor Bob Kirk; Cr Margaret O’Neill; Cr Peter Walker
- Two representatives from Goulburn & District Junior Rugby League
- One member from the Goulburn Cricket Association
- One member from the Sports Council; and

- One Council staff member appointed by the General Manager.

The working party adopted a scope at its first meeting as follows:

- The North Park Master Plan Working Party would investigate the condition of the current facilities and uses of North Park and develop a Master Plan to enhance the use of the site for future generations; and
- The working party would identify budget estimates and recommendations for infrastructure enhancements and projects with possible funding opportunities available for these funds. Timeframe for delivery for this project is the 31<sup>st</sup> July 2020.

The working party met on several occasions over the course of the year to develop the attached master plan. The plan outlines the projects identified by the working party to enhance the infrastructure. The improvements will address the aging infrastructure and the lack of facilities to accommodate female participation in sport as well as providing a sporting infrastructure that can allow for expansion of the sport and provide a greater level of comfort for spectators. Just as important is the ability to continue to attract regional events to the area that will bring in an economic benefit to the community through use of accommodation and hospitality venues.

The master plan's focus is on North Park, but consideration needs to be given to cricket, the other main user of North Park, to allow for growth of their sport. Whilst the plan has indicated that the current two wickets be reduced to one North Park to allow for a more effective configuration of football fields, it is noted that the cricket wickets facilities at Eastgrove Sporting Fields need to be addressed in future budgets and included in the Recreational Needs Strategy currently being finalised.

The report is recommending that Council endorses the Master Plan for North Park and disband the Working Party as they have completed the scope of works that was requested of them. The report is also asking the projects identified in the master plan be included in future budgets for consideration by Council.



## MINUTES

### North Park Master Plan Working Party

Monday 2<sup>nd</sup> March 2020

5:00pm

GMC Council Chambers

### **Our Vision & Values**

*One team delivering with*

***P**assion*

***R**espect*

***I**nnovation*

***D**edication*

***E**xcellence*

### **Our Mission**

*To be easy to do business with*

**Agenda – North Park Master Plan Working Party  
Monday 2<sup>nd</sup> February 2020**

### **Attendance**

Cr Peter Walker; Cr Margaret O'Neill; Mrs Rebecca Harmer (Junior Rugby League); Mr Tim Price (Sports Council); Mr Danny Yeadon (Junior Cricket); Mr Rob Hughes (Business Manager Community Facilities).

Mr Matt Cowling (Junior Rugby League) attended as President of Junior Rugby League.

### **Apologies**

Mayor Bob Kirk; Mr Mathew Craig (Junior Rugby League)

### **Item 1: Scope of Works**

The scope below was adopted at the 15<sup>th</sup> July 2019 North Park Working Party:

The North Park Master Plan Working Party would investigate the condition of current facilities and uses of North Park and develop a Plan of Management to enhance the use of the site for future generations.

The Working Party would also identify budget estimates and recommendations for infrastructure enhancements and projects with possible funding opportunities available for these funds. Timeframe for delivery for this project is the 31 July 2020.

#### **Outcome:**

- The scope was formally adopted at the 15<sup>th</sup> July 2019 meeting of the North Park Working Party.

### **Item 2: Review of Master Plan**

A draft Master Plan for North Park has been sent to each member for review and comment. Discussion on the contents of the document are to be debated at the meeting.

Attachment – Doc Id: 1226553 North Park Master Plan 1022020

#### **Outcome:**

- Amendments to the identified projects table:
  - Prioritisation of projects;
  - Addition of car park as a future project;
  - Perimeter fencing to be upgraded to Palisade Fencing to allow for ticketed events.

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**Agenda – North Park Master Plan Working Party  
Monday 2<sup>nd</sup> February 2020**

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- Inclusion of wording to identify that projects could change priority at any time due to the availability of funding or community needs.
- An amended North Park Master Plan (Doc Id: 1226553) is included with the minutes.

### **Item 3: General Business**

- To commence with the installation of the shed as per the prior planning approval.
- Commence with the works to the awning on the existing canteen area as per prior planning approval.
- To investigate and plan the installation of a new synthetic turf cricket wicket at North Park and the removal of the existing wickets. Programming and methodology of works to be undertaken by GMC Operations.
- Consideration to including additional or upgraded cricket wicket at Eastgrove.
- Requested document to go to Sports Council for information only.

### **Item 4: Next Meeting**

No further meetings are scheduled for this working party. The completion of the Master Plan and presentation to Council prior to the 30 June 2020 will complete the scope of works agreed to by this working party and endorsed by Council.

Request for additional meeting in May if required.

Meeting Closed 6:20pm.

2020

# Draft – North Park Master Plan



Goulburn Mulwaree Council  
2/1/2020



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DRAFT

## Background

Goulburn and District Junior Rugby League Club approached the Goulburn Mulwaree Council on working together on a long term development plan for the future of North Park. This included the investigation of reducing the usage of North Park to minimise the impact on the playing surface and enhancing the facilities to meet the changing needs of Junior Rugby League in the region.

The facilities at the site, whilst functional, place constraints on the growth and versatility of the site. The main factors restricting the site include the poor quality lighting that does not allow night games and only allows for minimal training. The other factor is the lack of facilities to accommodate the growth in female participation in sport on this site. A greater number of female amenities and change rooms are needed to address this issue.

## Location

Address: 34 Chantry Street, Goulburn NSW 2580

Lot//DP: 4//821758



North Park

## Zoning

The land is zoned RE1 Public Recreation, under the Goulburn Mulwaree Council Local Environmental Plan 2002. The objectives of Zone RE1 – Public Recreation include:

- To enable land used for public open space or recreation purposes;
- To provide a range of recreational settings and activities and compatible land uses; and
- To protect and enhance the natural environment for recreational purposes.

The following items are permitted without consent:

- Environmental facilities, environmental protection works, roads.

The following items are permitted with consent:

- Aquaculture; Building identification signs; Camping grounds; Caravan parks; Centre-based child care facilities; Community facilities; Emergency services facilities; Entertainment facilities; Information and education facilities; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Respite day care centres; Water recreation structures

Any item not listed in the sections permitted with consent and permitted without consent are prohibited on this site.

## Site Utilisation

The following user groups have been identified as regular, semi-regular and infrequent users of North Park:

- Goulburn and District Junior Rugby League through the winter sports season (April to September). The field is used for training during the week, competition games on the weekend and one to two major carnivals per year.
- Junior and Senior Cricket – both junior and senior cricket utilise the fields during the summer season (October to March). It has been identified by both junior and senior cricket that not every field is used at this site each week.
- School Groups – use this site for school sports throughout the year.
- Other sports – use this site during the winter season for training.
- Gordon Highlanders Rugby League Club – have used this site in the past as a home ground during the winter season.

The 2019/2020 sports fields allocations for North Park only had Goulburn and District Junior Rugby League and Junior and Senior Cricket running an organised local and district competition from this site.

The site also includes a children's playground that is used by families living around the park. There are also public toilets located on the site that are used by visitors to the park. The public amenities also important when the Goulburn Police Academy hosts large passing out parades, as this site is identified as a stop point for visitors to this event.

### Current Facilities

North Park is a Crown owned reserve managed by the Goulburn Mulwaree Council. The site has been a base for Junior Rugby League during the winter sports season (March to September) since the 1940's. Junior and Senior Cricket utilise the fields during the summer competition period to play cricket.

The site includes approximately 20,000m2 of playing surface, with a series of infrastructure to accommodate local sport. The infrastructure located on North Park is listed in the table below, including an assessment of their current condition.

Map Ref.	Description	Condition
1	Main clubhouse/canteen	Poor
2	Amenities – southern block	Poor
3	Clubhouse	Good
4	Storage Shed	Poor
5	Amenities – northern block	Satisfactory
6	Playground	Good
7	Cricket Training Nets	Good
8	Cricket Pitches	Excellent
9	Light Poles and Fittings	Poor



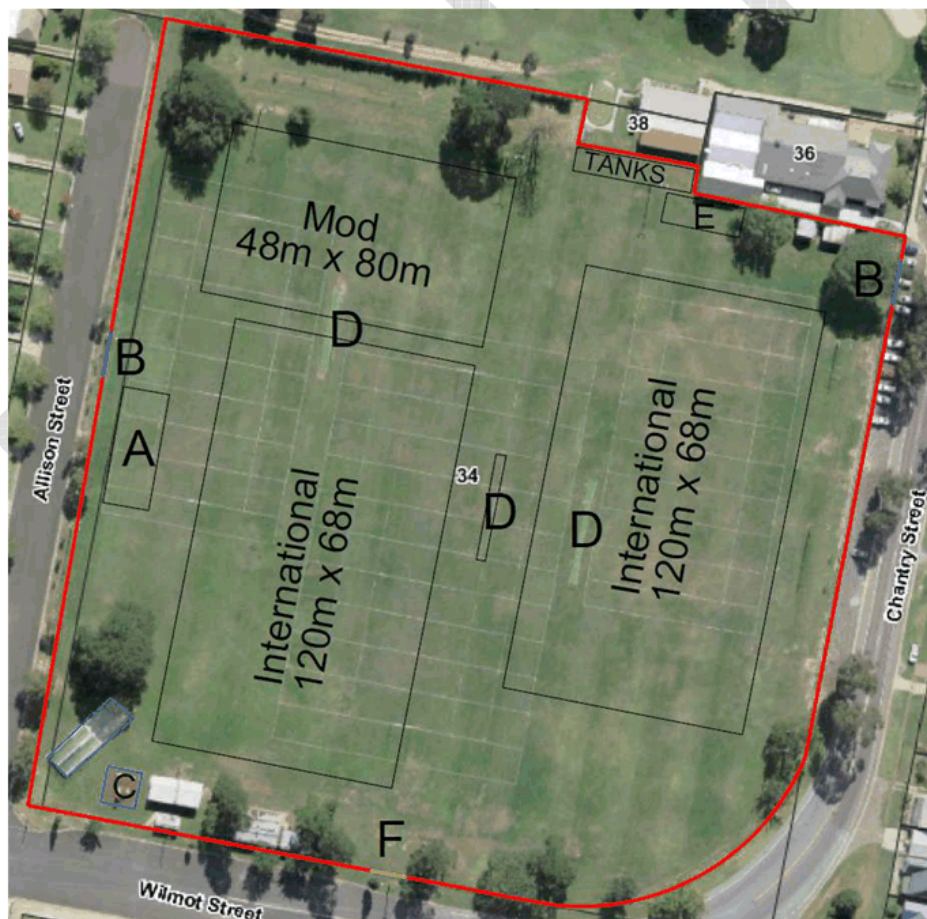
### Final Design

The final design includes the reduction of available cricket fields from two to one, with the remaining wicket to be relocated to the centre of North Park. The relocation of the wicket will provide a greater range of options for configuring the playing fields for Goulburn and District Junior Rugby League.

It is proposed to construct a new clubhouse similar to the recently constructed sports pavilion at Seiffert Oval Goulburn. The location of the clubhouse is proposed to be on the Allison Street side (Western Side) of North Park. This site will increase spectator comfort sheltering them from the afternoon sun, and other weather elements that predominantly come from this direction.

The lighting upgrade for this field is considered essential to accommodate growth in the sport. With growing participation in Rugby League, the need to run the competition later into the evening and potentially the night is restricted due to the poor lighting. Lighting levels needs to be reviewed and raised to 300 lux across the fields to meet minimum standards for night sport.

The proposed design also retains playgrounds and training facilities (cricket nets) which are used by the locals living around this area and sporting groups.



## Benefits and Constraints

### Benefits:

- Improved facilities to accommodate male and female sport participation
- Improved lighting to allow use at night and into the evening.
- Improved emergency entry into the site.
- Flexible design to allow for a greater range of configurations of football fields across North Park.
- Site located on a main road and close to the Goulburn CBD.
- Proposed facilities will potentially attract higher level representative carnivals for junior rugby league.
- Proposed layout for Cricket could provide a great venue for lower grade finals matches and representative matches. The all-weather wicket will be a great alternative to turf wickets.

### Constraints:

- Council is currently developing a Recreational Needs Strategy. This may not align with the recommendations endorsed by Council when completed.
- Cost associated to relocate cricket. An additional wicket will need to be constructed on another site. There is potential to utilise some of the schools who have cricket fields, but this is untested at time of developing this document.
- The site does not allow for future expansion as it is a built in site. The land to the North of the site currently houses a Golf Course and there is no plans for this activity to cease.
- The site has residential housing on three sides. This may pose problems on proposed infrastructure upgrades including the lighting upgrade which will be a significant lift in lux levels from the current levels.

## Identified Projects

The elements of the proposed Master Plan for North Park are described in the table below. The timeframe for these recommended elements has been assessed as either:

- Immediate (Within 2 years)
- Short Term (2 – 5 years)
- Medium Term (6 – 10 years)
- Long Term (11 – 15 years)

The order of delivery for each project could change due to the needs of the community and user groups at the time as well as availability to funding and grant funded opportunities.

Indicative only capital cost estimates are included. A reliable estimate of capital cost will be known only after detailed designs are prepared. The table below includes the proposed works at North Park:

Master Plan Improvement	Reference	Timeframe	Indicative Cost
<b>Immediate Term Projects - within 2 years</b>			
Cricket Wicket – removal of both of the existing cricket wickets and installation of one cricket wicket. Reinstatement of wicket at Eastgrove Fields	D	<2 years	\$30,000
Storage Shed – additional storage shed on the Northern end of the fields.	E	<2 years	\$30,000
Public Amenities – replacement of public amenities separate to clubhouse.	-	<2 years	\$150,000
Landscaping – investigation of existing pine trees and removal. Trees to be planted on nature strip to link in with streetscape and provide shade on the non-playing areas of the sporting field.	-	<2 years	\$50,000
Emergency entrance gate – to be removed from the Wilmont Street Entrance and located at both the north western corner (Chantry Street) and the Western end (Allison Street)	B	<2 years	\$50,000
Signage – new signage identifying the field. Signage to include options to promote sponsors of sporting groups.	F	<2 years	\$7,000
			<b>\$317,000</b>
<b>Short Term Projects - 2 to 5 years</b>			
Tiered Seating –increase viewing opportunities and comfort for spectators.	-	<5 years	\$50,000
Irrigation – upgrading of the irrigation system.	-	<5 years	\$400,000
Perimeter Fencing – installation of post and rail fencing around the perimeter of the field. Preferred option is for Palisade Style Fencing which could allow for closed off events if required.	-	<5 years	\$300,000
			<b>\$750,000</b>
<b>Medium Tern Projects - 6 to 10 years</b>			
Lighting – upgraded lighting to obtain an even level of light to 300lux across the entire playing surface. Works will need to include investigation and upgrade to existing power feed to site.	-	<10 Years	\$1,500,000
Clubhouse/facilities – new facilities including change rooms, public amenities, clubhouse, kiosk and viewing area.	A	<10 Years	\$1,500,000

Public Address System – to be included in the clubhouse, which will enhance management of game day play.	-	<10 Years	\$20,000
Playground Upgrade – to upgrade existing playground equipment to include exercise equipment.	C	<10 Years	\$90,000
Playing Surface Upgrade – renovation of surface and over sowing to a suitable species of grass.	-	<10 Years	\$90,000
Investigate options for future car parking.	-	<10 Years	
			<b>\$3,200,000</b>
<b>Long Term Projects - 11 to 15 years</b>			
Grandstand – investigation of a grandstand, to be considered in conjunction with a clubhouse.	A	<15 years	\$3,000,000
<i>Construction of car park(not included in total estimate)</i>	-	<15 years	\$155,000
			<b>\$3,000,000</b>

The total estimated costs of the projects listed above is \$7,267,000. This figure does not include the estimated cost of the car park, as a true cost will be subject to future investigation and location of the car park.

### Relevant Documentation/Legislation

- State Environmental Planning Policy (Infrastructure) 2007
- Goulburn Local Environmental Plan 2009
- Draft – Recreation Needs Strategy Goulburn Mulwaree Council



**15.6 ROAD CLOSURE APPLICATION - LANE BETWEEN GOULBURN POST OFFICE AND GOULBURN PERFORMING ARTS CENTRE**

**Authors:** Ken Wheeldon, Business Manager Property & Community Services  
Denise Fors, Property Coordinator

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. **Government Gazette effecting transfer of lane between Post Office and GPAC to Council** [↓](#) 
  2. **Aerial image - Lane adjoining GPAC** [↓](#) 
  3. **Road Closure Application - Process Map** [↓](#) 

<b>Link to Community Strategic Plan:</b>	C02.3: Planning for public spaces undertaken to reflect the growing community’s needs. C04.1: Create a cultural environment that contributes socially and economically to the community.
<b>Cost to Council:</b>	Cost attributed to Goulburn Performing Arts Centre Project budget
<b>Use of Reserve Funds:</b>	Nil.

**RECOMMENDATION**

That:

1. The report from the Business Manager Property & Community Services and the Property Coordinator on the proposed road closure application for the lane between Goulburn Post Office and the Goulburn Performing Arts Centre be received.
2. Council proceeds with a Road Closure Application of unnamed pedestrian lane between Goulburn Post Office and the proposed Goulburn Performing Arts Centre.
3. Council receive and secure the Certificate of Title when issued, subject to a successful Road Closure Application.

**BACKGROUND**

The Goulburn Performing Arts Centre (GPAC) is a matter of ongoing Council interest, with update reports at milestone intervals. However the proposed Road Closure Application is a new matter in the GPAC project.

Council arranged the transfer of the unnamed pedestrian lane located between Goulburn Post Office and the ‘McDermott Centre’ by way of Government Gazette Notification No.72 of 30 June, 2017 from Crown to Public Road (refer attached Gazette Notice 72 30.06.2017).

The lane is pedestrian traffic only and joins Auburn Street to Post Office Lane. Post Office Lane runs adjacent to the western boundary of the Goulburn Courthouse, offering vehicular access/ egress to Montague Street (refer attached aerial photo).

**REPORT**

The closure of the lane is critical to the redevelopment of the site, to fulfil obligations under the Building Code of Australia, for egress and safety. The road closure process incorporates a significant level of consultation with immediate and wider community, to be able to consider and address any comments or objections raised (refer attached Road Closure process map).

Council concurrence is sought to proceed with the Road Closure Application for the unnamed lane identified in Government Gazette No.72 of 30 June 2017.

Government Notices

**Schedule**

Column 1	Column 2
grazing	Reserve No. 94330 Public Purpose: future public requirements Notified: 20 February 1981 File Reference: 15/10374

**ORDER - AUTHORISATION OF ADDITIONAL PURPOSE UNDER S121A**

Pursuant to section 121A of the *Crown Lands Act 1989*, I authorise by this Order, the purpose specified in Column 1 to be an additional purpose to the declared purpose of the reserves specified opposite thereto in Column 2 of the Schedule.

The Hon Paul Toole, MP  
Minister for Lands and Forestry

**Schedule**

Column 1	Column 2
community purposes	Dedication No. 530000 Public Purpose: public recreation Notified: 14 February 1873 File Reference: 17/05458

**ROADS ACT 1993**

**ORDER**

**Transfer of Crown Road to a Council**

In pursuance of the provisions of Section 151 of the Act, the Crown road specified in Schedule 1 is transferred to the Roads Authority specified in Schedule 2 hereunder as from the date of publication of this notice and as from that date the road specified in Schedule 1 ceases to be a Crown road.

The Hon Paul Toole, MP  
Minister for Lands and Forestry

**Schedule 1**

*City - Goulburn; Parish Goulburn -; County - Argyle  
Land District - Goulburn  
LGA - Goulburn Mulwaree Council*

Crown road/s shown coloured in red on diagram/s hereunder.

**Schedule 2**

Roads Authority: Goulburn Mulwaree Council  
Council Reference: DocID:KW:JM  
Lands Reference: W586399; 17/06909



Government Notices

**Schedule 1**

*Parish - Yarralaw; County - Argyle  
Land District - Goulburn  
LGA - Goulburn Mulwaree Council*

Crown road/s shown coloured in red on diagram/s hereunder.

**Schedule 2**

Roads Authority: Goulburn Mulwaree Council  
Council Reference: DA 001/182  
Lands Reference: W586400; 17/06910



**GRAFTON OFFICE**

**ROADS ACT 1993**

**ORDER**

Transfer of Crown Road to Council

In pursuance of the provisions of Section 151, *Roads Act 1993*, the Crown public road specified in Schedule 1 is transferred to the Roads Authority specified in Schedule 2, hereunder, and as from the date of publication of this notice, the road specified in Schedule 1 ceases to be a Crown public road.

The Hon Paul Toole, MP,  
Minister for Lands and Forestry

**SCHEDULE 1**

*Parish - Bywong; County - Murray  
Land District - Queanbeyan*

*Local Government Area - Queanbeyan-Palerang Regional*

The Crown Public road on the southern boundary of Lot 1 DP 618370 and Lot 21 DP 854962 as denoted by red shading on the diagram below.

Width to be Transferred: Whole width



Aerial image showing lane adjoining GPAC, that runs between Auburn Street and Post Office Lane Goulburn

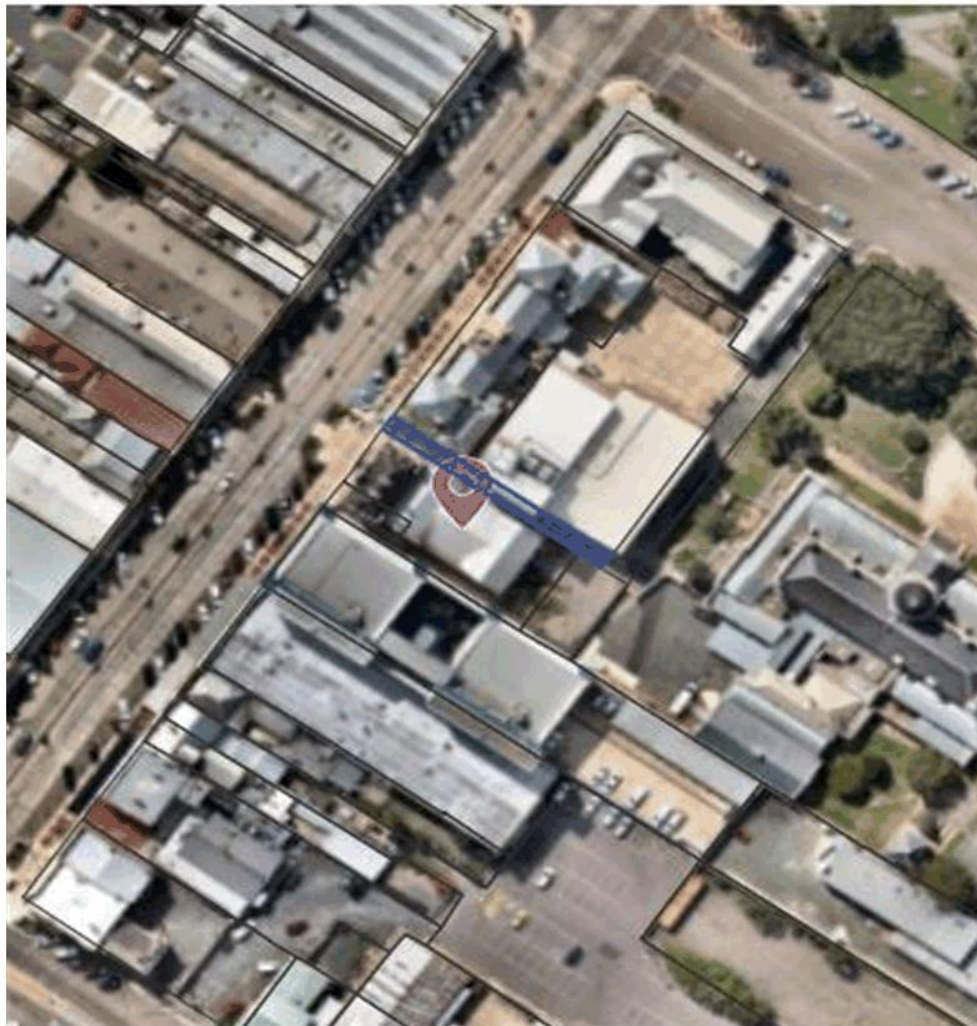


Image courtesy of GMC SSA.

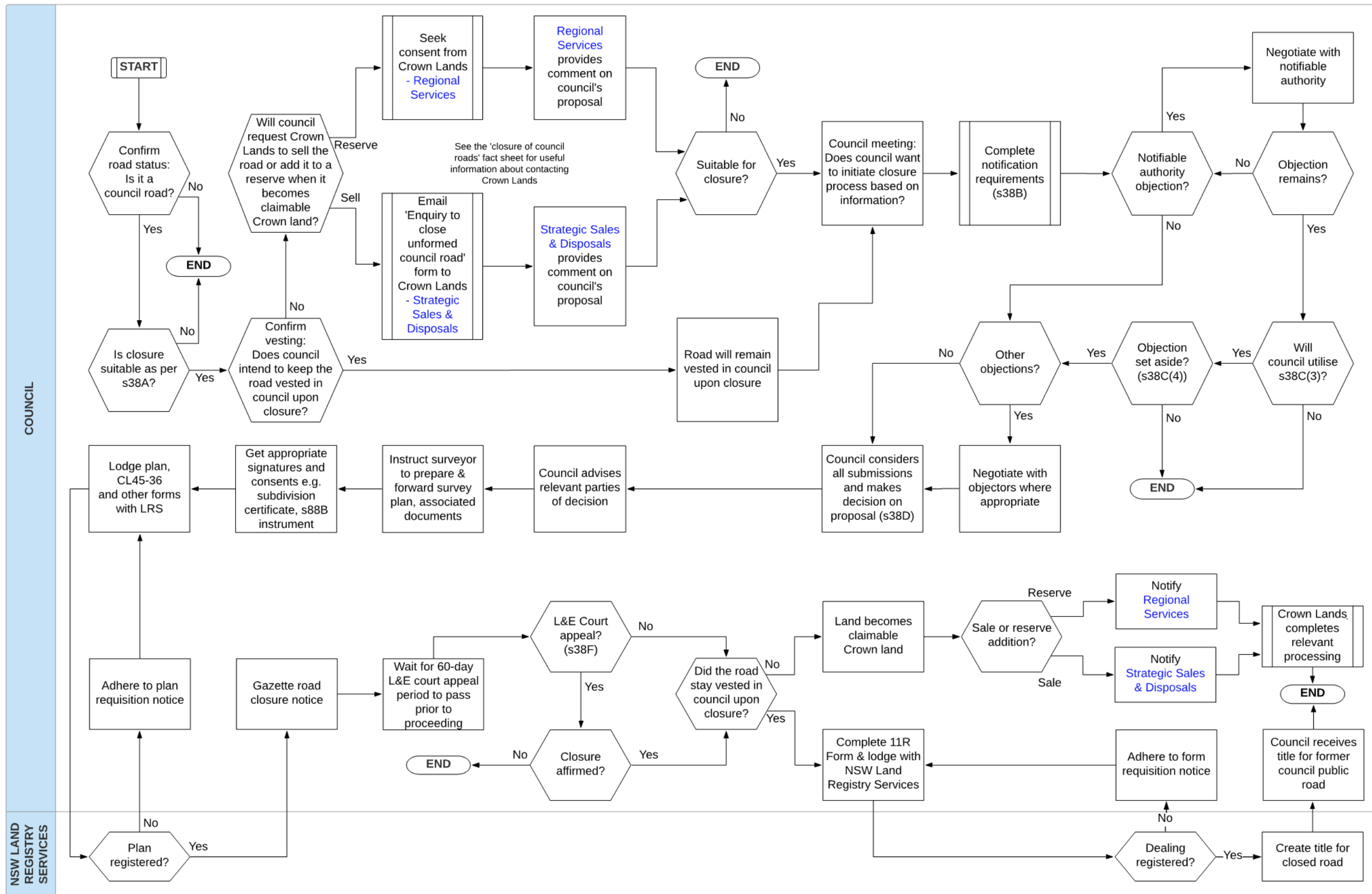
Shows GPAC with pink pin

Unnamed Lane is highlighted blue.



### CLOSING COUNCIL ROADS UNDER PART 4 DIVISION 3 ROADS ACT 1993 DECEMBER 2019

This is a possible method for closing council public roads under Part 4 Division 3 of the *Roads Act 1993*. Section references refer to sections in the *Roads Act 1993* (e.g. s38A).



© State of New South Wales through Department of Planning, Industry and Environment 2019. The information contained in this publication is based on knowledge and understanding at the time of writing (July 2019). However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Department of Planning, Industry and Environment or the user's independent adviser.





**15.7 DEVELOPER CONTRIBUTIONS - SUBDIVISION 94 WILSON DRIVE MARULAN**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Correspondance to Council from Darraby regarding Section 64 Contributions at 94 Wilson Drive Marulan [↓](#) 

<b>Link to Community Strategic Plan:</b>	IN5.1 Operate, maintain and upgrade water systems to provide high quality water to our customers.  IN6.1 Operate, maintain and upgrade the sewer system to maximise performance and minimise environmental, operational and capital project risks.
<b>Cost to Council:</b>	The Section 64 development charges are paid to fund infrastructure required for the growth of Goulburn, Marys Mount and Marulan. Reduced income would mean that development is subsidised by the community.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Director of Utilities on Developer Contributions – Subdivision 94 Wilson Drive be received.
2. Council declines to enter into a Voluntary Planning Agreement which would include reduced water, waste water and stormwater developer fees in lieu of other capital development works for this development site and to minimise any further cross subsidy for development in Marulan.

**BACKGROUND**

The developer for 94 Wilson Drive Marulan has contacted Council to seek a different approach for the calculation and charging of Section 64 development charges for their development. The developer, Darraby Pty Ltd, have requested that Council consider entering into a Voluntary Planning Agreement (VPA) with them to reduce their Section 64 development contributions by providing a credit for work required for the subdivision and through the payment of a capital contribution towards the upgrade of the Marulan Wastewater Treatment Plant.

**REPORT**

Darraby Pty Ltd, are working on the subdivision named Equinox, located at 94 Wilson Drive Marulan. Stage one for this subdivision has been completed. This was a 22 lot subdivision with a pump out tank for sewage collection and trucking to the treatment plant. Stage one was successful and they are working on the next stages of the subdivision.

The subdivision was originally flagged as a 500 lot subdivision however the exact size of the proposed subdivision is currently unknown due to part of the land being located in the Orica buffer zone. The letter states that the size of the subdivision is expected to be between 250 and 500 lots.

The current Section 64 developer charges for Marulan are \$17,715 per ET. This consists of:

- \$10,525 for sewerage
- \$5,820 for water
- \$1,370 for stormwater

The developer charges for Marulan are heavily cross subsidised by Goulburn. The calculation for these charges in 2017 had the total fee for Marulan at \$32,303 per ET compared to the costs at Goulburn of \$18,327 and Marys Mount \$17,111. At the council meeting on 8 November 2017, Council supported the cross subsidy of development charges from Goulburn to Marulan as the calculated fees for Marulan were considered unaffordable and a barrier to future development in Marulan.

This land, 94 Wilson Drive, was not included in the 2017 Development Serving plan for Marulan. Under the current guidelines, this land should have its own servicing plan due to the size of the development. This development has the potential to double the size of Marulan. This will have a significant impact on infrastructure that will require significant upgrades. The developer contribution also provides a buy in to the existing infrastructure built post 1986.

Darraby Pty Ltd met with Council Staff in February 2018 to discuss water and sewer infrastructure, upfront works required and Section 64 developer fees. At the meeting it was agreed:

- For stage 1, the developer can connect water to Collins Street and Wilson Drive however prior to further stages, the developer is required to pay for the design, construction and commissioning of a new trunk water main from Brayton Road (this was an interim arrangement until the upgrade of the pump station and treatment plant could be completed)
- The developer was responsible for the costs associated with all sewer works within the development and its discharge to the Marulan Wastewater Treatment Plant
- The developer can utilise a sewer pump out system for Stage 1 only
- Section 64 charges would be applied to all lots as per Council's DSP
- Further discussions and negotiations are required to finalise the details of the sewer pump station and connection to existing or future WWTP.

There was discussion in regards to the investigation of a combined pump station and rising main as part of the development in order to service both the development and the existing Marulan Catchment. It was proposed that the developer pay for a percent of the pump station upgrade based on the calculated capacity generated by the subdivision. Discussion also took place in regard to connection to the treatment plant and it was proposed that a new pump station could be located on the front portion of the property.

The developer agreed to all these requirements and proceeded with Stage 1 of the development with DA consent issued for Stage 1 on 13 June 2018. This was for 22 lots and a residual lot for the interim pump out system that would later be a pump station. The developer paid the Section 64 fees for the 22 lots and Stage 1 has been completed.

Darraby commenced work on Stage 2 in 2019. They have met with Council staff to discuss their project.

A letter dated 20 February 2020 was received from Darraby requested we consider charging them the Section 64 charges differently due to:

- The site is not in the DSP area
- The existing Orica site potentially limits the development potential of the site by half (this is yet to be determined and finalised)
- The requirement for them provide infrastructure for them join them to the existing network ie new water and sewer trunk mains
- They are questioning their impact on the sizing of the new WWTP. If there is only 250 lots, this would the impact of this development on potential sizing of the new treatment plant
- They have requested a reduction in costs to claim in kind work of \$2,000,000 for a water trunk main, sewer trunk main, road reserves and a public reserve.

- They claim that if their blocks were included in the DSP, the prices would be reduced from the current fees
- The payment of these fees is surplus to the infrastructure requirements and the money should be distributed to other required infrastructure like roads and other water and sewer works to benefit Marulan
- They have requested a voluntary planning agreement to structure a payment based on credits from the work they have to do for their site.

This site, 94 Wilson Drive was not in the DSP when it was completed in 2017 as it was believed this site would be developed as a single subdivision and therefore met the size requirements for a specific developer servicing plan, like Marys Mount. It was proposed to develop a specific plan however this block is reliant on the rest of Marulan for servicing and to allow the development to proceed and not be slowed down by the preparation and approval of a specific servicing plan, it was agreed with the applicant to use the current approved Developer Servicing Plan.

Currently the size and scale of the development is not fully understood by the applicant due to the Orica buffer area. The buffer area debate is not relevant to this request. At some point of time, this land will be developed. Therefore the sizing of all future infrastructure needs to take future land yield into account. In this case, this is up to 500 lots.

All land/subdivision developments in Goulburn and Marulan pay for their own connection to existing Council infrastructure. Council does not provide a reduction or credit towards developer charges based on the infrastructure required for their own subdivision. This is a cost of subdivision connection. Four pieces of work were outlined for consideration to provide a credit, two were for site water and sewer connection while the other two works were roads and a reserves that are not relevant to these developer charges for water, sewer and stormwater. Credits are not applied for these works. The developer is required to fund these works as part of their development.

The developer has suggested a contribution to the upgrade of the treatment plant only. This is only part of the work that this subdivision will contribute to. Marulan requires significant upgrades for water and sewer infrastructure, particularly sewer, to enable growth. The charging of developer fees is the means to fund infrastructure required for development. The Marulan wastewater treatment plant and sewer network do not currently have capacity for this development and contribution to these upgrades are through payment of developer contributions. The upgrade to the treatment plant will be completed concurrently to this development.

Currently the Section 64 developer charges are heavily cross subsidised by Goulburn. This was a decision by Council to ensure affordability for development in Goulburn. Whether this site was included in the original calculations is not relevant as a significant cross subsidy was applied to Marulan from Goulburn. Potentially, another 500 lots would not have made the fees the same as Goulburn. Current work on the upgrades required for Marulan actually indicate that the prices that were included for capital works in the servicing plan were undervalued. Current prices would increase developer charges.

To ensure equity to all developers, it is recommended that decline this request to enter into a VPA for servicing as we have an approved servicing plan in place for Water, Sewer and Stormwater. We also need to ensure that this development is treated the same way as all other developments in Marulan and Goulburn to ensure consistency. Finally, Marulan is currently heavily cross subsidised by Goulburn for development to ensure affordability. It is recommended that further subsidy is not provided to development at Marulan as this shifts the costs to the users of the systems and this is not an affordable long term option.

**DARRABY PTY LTD**  
**[REDACTED]**  
**[REDACTED]** **[REDACTED]**

20<sup>th</sup> February 2020

Marina Hollands  
Goulburn Mulwarree Shire Council  
Locked Bag 22,  
GOULBURN NSW 2580

Dear Marina,

**INFRASTRUCTURE REQUIREMENTS  
EQUINOX MARULAN – RESIDENTIAL SUBDIVISION**

Further to our recent conversation, we write to you to suggest an approach to infrastructure provision associated with the Equinox Marulan subdivision utilising the existing DSP contributions.

The following facts form the basis of this suggested approach:

- The Goulburn Mulwarree DSP establishes a contribution rate of \$17,111 (unindexed)/ ET in Marulan;
- The DSP rate was levied by Council for Stage 1 (involving 22 lots);
- The DSP does not apply to the Equinox Marulan site. If it did, the addition of 500 lots (or 250) would make a significant reduction to the per ET calculation on an LGA wide basis;
- The existing Orica facility potentially limits the development potential of our site by approximately half with this matter yet to be resolved. Therefore, at this stage, we do not know if our lot yield is 250, 500 or somewhere in between;
- Council has indicated that new and upgraded infrastructure is necessary in the Marulan locality to facilitate future development. These works (circa \$2 million) are outlined below and have been discussed previously;
  - New Water Main;
  - New Sewer Trunk Main;
  - Local Road Upgrades;
  - Provision of an embellished public reserve;
- In our conversation, it was indicated that the new Sewage Treatment Plant will cost approximately \$13 million to construct, of which Equinox Marulan will be responsible for approximately \$4.3 million (being 1/3) of the infrastructure cost. On this basis, if the development yields only 250 lots due to restrictions associated with Orica, then Equinox capacity obligation should drop by 50 percent, requiring a contribution closer to \$2.15 million (being 1/6 share).

1

Assuming Darraby paid the nominated DSP contribution for the entire development at today’s rate, Council would benefit from approximately \$9 million (500 lots) or \$4.5 million (250 lots) in contributions. These amounts exceed the proportional cost of the STP upgrade.

Darraby does not object to the payment of DSP contributions but suggest that, given that these funds are surplus to infrastructure requirements, this money should be distributed to other required infrastructure for the benefit of Marulan such as road upgrades and other sewer, water and stormwater works already discussed with Council.

---

Therefore, should the development yield 250 lots, Darraby would contribute:

DSP Contribution -	\$9,800.00/ET (cash contribution) - \$2,450,000.00 (\$300,000 surplus to apportioned STP upgrade cost)
Other -	\$8,000.00/ Lot (\$2,000,000 worth of works in kind)
Total =	\$17,800 / Lot or ET

---

Alternatively, should the development yield the entire 500 lots, Darraby would contribute:

DSP Contribution -	\$13,800.00/ET (cash contribution) - \$6,900,000.00 (\$2.6m surplus to apportioned STP upgrade cost)
Other -	\$4,000.00/ Lot (\$2,000,000 worth of works in kind)
Total =	\$17,800/ Lot or ET

---

A Voluntary Planning Agreement (VPA) appears to be the most appropriate mechanism to achieve this outcome and would facilitate the following (assuming 250 lot development):

- A cash DSP contribution of \$9,800.00 per lot (ET), paid prior to release of s.307 Certificate of Compliance;
- Darraby to construct a New Water Main from Brayton Rd to Equinox (as previously described) to be completed prior to release of s.307 Certificate of Compliance for Stage 2;
- Darraby to construct a New Sewer Trunk Main from Equinox to new STP (as previously described) to be completed prior to release of s.307 Certificate of Compliance for Stage 2. Timing of this trunk main is linked to the construction of the STP and may therefore require further discussion;
- Darraby to upgrade the local road network (as previously described) prior to the release of subdivision certificate for Stage 2;
- Darraby to construct and dedicate a public reserve with appropriate embellishment – Stage 2 prior to the release of subdivision certificate for Stage 2;

We ask that you please consider this suggestion and indicate whether this represents an appropriate way forward with regard to infrastructure provision for Marulan. We remain willing to meet and discuss this approach should you have any queries.

Should you have any queries in relation to this correspondence, please contact [REDACTED]  
[REDACTED]

Yours sincerely,  
Darraby Pty Ltd

[REDACTED]

[REDACTED]

[REDACTED]

**15.8 COMMUNITY SAFETY & SOCIAL INFRASTRUCTURE PLAN WORKING PARTY**

**Author:** Maria Timothy, Business Manager Governance

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
<b>Cost to Council:</b>	N/A
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That

1. The report Community Safety & Social Infrastructure Plan Working Party by the Business Manager Governance be received.
2. Council nominate selected members of the community to be invited to be community representatives on the Community Safety & Social Infrastructure Plan Working Party.
3. The Director of Corporate and Community Services seek nominations from Councillors for the Community Safety & Social Infrastructure Plan Working Party

**BACKGROUND**

The report Review of Closed Circuit (CCTV) Code of Practice was received for the Ordinary Council Meeting held on 19 November 2019. As per recommendation 5 in the report, expressions of interest were called for two community representatives to form part of a Community Safety and Infrastructure Plan Working Party. An invitation was sent to the NSW Police Local Area Command asking them to nominate their representative. The other members of the working party include a Cr Banfield (Cr P Walker as an alternative) and the General Manager or his representative.

**REPORT**

The expressions of interest for the working party closed on 28 February 2020. No expressions of interest were received from members of the community. Council could readvertise for expressions of interest however, given the lack of response from this process, it is recommended that Council approach selected members of the community with an invitation to be part of the working party.


The process will be that outside of the meeting process the Director of Corporate and Community Services will write to all Councillors seeking nominations and then we will place the names before a Council briefing for discussion but not determination. Staff would then prepare a recommendation to Council.

The NSW Police Local Area Command has nominated a representative to form part of the working party meaning that, once the community members are selected, the working party can be initiated.

**15.9 REQUEST FOR FINANCIAL ASSISTANCE - ROTARY CLUB OF GOULBURN MULWAREE**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Rotary Club of Goulburn Mulwaree Application 

<b>Link to Community Strategic Plan:</b>	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2019/20 financial year. Approval of the recommendations contained within this meeting’s agenda would leave a remaining amount of \$28,325 for future contributions.
<b>Use of Reserve Funds:</b>	Not Applicable. Budgeted amount funded from revenue.

**RECOMMENDATION**

That

1. The report from the Director Corporate & Community Services on Request for Financial Assistance – Rotary Club of Goulburn Mulwaree be received
2. Council provides the following assistance to the Rotary Club of Goulburn Mulwaree from the financial assistance budget for the annual Goulburn Swap Meeting :
  - Hire Fees (50%) \$ 691.50
  - Waste Disposal Fee \$1,020.00
  - Cleaning Fee \$ 825.00
3. The Rotary Club of Goulburn Mulwaree be requested to acknowledge Councils financial contribution in its promotional material and in the presentation of other assistance that results from this event.

**BACKGROUND**

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under the Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval

**REPORT**

The Rotary Club of Goulburn Mulwaree Inc. are seeking financial assistance in the form of “in-kind” support for the hire fees and associated costs for the use of the Goulburn Recreation Area for the annual Goulburn Swap Meeting to be held on the 5 April 2020.

The annual Goulburn Swap Meeting is the largest event of its type in NSW. The event attracts as many as 4,000 buyers and onlookers many of whom are from out of town and interstate. These visitors will often spend a night or two in Goulburn which is a great boost to the local economy.



The amount of assistance the Rotary Club of Goulburn Mulwaree Inc. are seeking is \$4,150. As per the quotation in the attachment, this is made up of the following:

- Hire Fees \$1,391.00
- Security & Cleaning Bonds \$ 914.00 (Refundable)
- Waste Disposal Fees \$1,020.00
- Cleaning Fee \$ 825.00

A copy of the application and a quote for hire fees is attached to this report.

Given the economic benefit that this event provides to the area it is recommended that the following assistance is provided to the Rotary Club of Goulburn Mulwaree Inc in accordance with the Financial Assistance Policy:

- Hire Fees (50%) \$ 691.50
  - Waste Disposal Fee \$1,020.00
  - Cleaning Fee \$ 825.00
- Total \$2,536.50**

It should be noted that Council provided 100% of the Hire Fees for last year’s event due to an error in the reporting officer’s recommendation.

The bonds have been left out of this contribution due to the fact that they are refundable to the Rotary Club should they meet all required conditions. The Rotary Club will need to pay these bonds prior to the event.

It is recommended that Council seek acknowledgement of the financial assistance in the promotion of this event as the fees are in effect payable by the Council towards the fund raising of this event.



## Application for Financial Assistance

Applicant / Organisation Details	
<b>Name:</b>	Rotary Club of Goulburn Mulwaree
<b>Address:</b>	PO BOX 140 Goulburn NSW 2580
<b>Contact Person:</b>	Robert Morgan - Community Services Director
<b>Telephone:</b>	0429 604 435
<b>Email Address:</b>	gtar67@outlook.com

Amount Applied for (Including GST if Applicable)	
\$ TBC - awaiting final costs for event booking	\$4,150

**Which Funding Stream are you applying under? (Please tick one):**

*Financial Assistance for Community Events  
(See below)*

*Mayor's Discretionary Fund  
(See below)*

**Funding Principles:**

Funding is available under the following funding streams:

- **Financial Assistance for Community Events, Projects and Representation**  
*Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.*

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

- **Mayor's Discretionary Fund**  
*Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.*

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to –

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding
Please provide details of funding received from other sources either approved or pending
Nil grant funding received from other sources

Application for Financial Assistance

**Description of the Project, Service or Event** *(attach additional pages if space is insufficient)*

When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

The annual Goulburn Swap Meet, held at the Recreation Area is the largest event of its type in NSW. Attracting approx. 4,000 attendees, this event draws visitors from the Eastern States, with regular site holders coming from as far as QLD and VIC to attend, utilising accommodation and other business houses while they are here.

Now in its 32nd year, and as the biggest fundraiser for the Rotary Club of Goulburn Mulwaree, all proceeds from the event go back to the people that need it most, through Rotary charities and projects, most of which service local issues and people in need. With the support of our community partners - Tarla RFS, Tarago RS, Argyle Rotary Club, Soroptimists of Goulburn, Goulburn Trinity Veterans Cricket Club and Goulburn St Johns Ambulance, this is a true community volunteer effort.

Year on year, our total donations to Goulburn based community groups and events are between \$20,000 and \$30,000.

Increasing event costs continue to reduce event proceeds and our ability to help those we serve.

The Rotary Club of Goulburn Mulwaree would be very appreciative if Council could assist with the hire fees and associated costs for the Recreation Area for our event.

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Application for Financial Assistance

Financial Information
For applications seeking funding of \$5,000 and above, the application <b>must</b> be accompanied by financial statements.

✓ Application checklists – Please complete before signing the Declaration
<input checked="" type="checkbox"/> Have you read and understood the guidelines?
<input checked="" type="checkbox"/> Have you completed <b>all</b> sections of the application form?
<input checked="" type="checkbox"/> Have you attached all relevant support materials and letters of support?
<input type="checkbox"/> Have you included all necessary documentation (e.g. Financial Information if applicable)
<input checked="" type="checkbox"/> Has the application been signed?
<input checked="" type="checkbox"/> Have you kept a copy of your application for your own records?

Declaration			
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
Signature	<i>R Morgan</i>	Signature	
Name	Robert Morgan	Name	
Position	Community Services Director	Position	

NOTES
<ul style="list-style-type: none"> <li>▪ All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580</li> <li>▪ <b>Incomplete applications or applications with insufficient information will not be accepted.</b></li> </ul>

*Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)*

Application for Financial Assistance  
Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 [www.goulburn.nsw.gov.au](http://www.goulburn.nsw.gov.au)  
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Booking Quote 1234



Locked Bag No. 22  
GOULBURN NSW 2580

26 Feb 2020

GOULBURN MULWAREE ROTARY CLUB  
PO BOX 140  
GOULBURN NSW 2580

Dear Sarah,

**Subject: Booking Enquiry & Quote**

Please find below the details and quote for your booking enquiry.

**Booking particulars**

Booking Reference Number	22231 to 41472 inclusive
Event Description	Rotary Swap Meet
Booking Status	Confirmed
Phone number on file	

**Booking Details**

Facility Booked	Date	From	To	Charges (inc GST)
Area EE Cruise Circuit	03 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area G Day Stables	03 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area H and J	03 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area P and Q Peden Pavilion and Skillion	03 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area EE Cruise Circuit	04 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area G Day Stables	04 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area H and J	04 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area P and Q Peden Pavilion and Skillion	04 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area E Showmans Guild Parking	05 Apr 2020	08:00 AM	05:00 PM	\$141.00
Area EE Cruise Circuit	05 Apr 2020	08:00 AM	05:00 PM	\$0.00
Area H and J	05 Apr 2020	08:00 AM	05:00 PM	\$500.00
Area P and Q Peden Pavilion and Skillion	05 Apr 2020	08:00 AM	05:00 PM	\$400.00
Grace Millsom Function Centre	05 Apr 2020	08:00 AM	05:00 PM	\$350.00

**Total Bookings \$: \$1 391.00**

**Other Booking Charges**

Booking Quote 1234

Additional Charges	Qty	Hours	\$ per hour	Charges (inc GST)
Recreation Area - Security BOND Special and Major Events	1		\$364.00	\$364.00
Grace Millsom - Cleaning BOND with Food	1		\$550.00	\$550.00
Recreation Area 240L Bin Empty	30		\$18.50	\$555.00
Recreation Area 1100L Bin Hire	5		\$11.00	\$55.00
Recreation Area 1100L Bin Empty	5		\$50.00	\$250.00
Recreation Area 240L Delivery & Pick Up Fee	1		\$60.00	\$60.00
Recreation Area 1100L Delivery & Pick Up Fee	1		\$100.00	\$100.00
Recreation Area Amenity Cleaning	5		\$165.00	\$825.00

**Total Additional Charges: \$2 759.00**

**GRAND TOTAL GST \$377.26**  
**GRAND TOTAL (inc GST) \$4 150.00**

If you have any questions about this booking enquiry or any of Council's facilities, please call me on 02 4823 4901

Yours faithfully

ANNE RUDELL  
 Goulburn Mulwaree Council

**15.10 2020 LOCAL GOVERNMENT ELECTIONS - RETURNING OFFICER**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. 2020 NSW Local Government Elections Bulletin  

<b>Link to Community Strategic Plan:</b>	Civic Leadership
<b>Cost to Council:</b>	The current estimated cost of the 2020 Election is \$213,000. This amount is included in the draft 2020/21 Budget
<b>Use of Reserve Funds:</b>	Council currently transfers \$40,000 to an election reserve in every non-election year. This reserve will be used in 2020/21 to cover a portion of the budgeted election expenses

**RECOMMENDATION**

That

1. The report by the Director Corporate & Community Services on the 2020 Local Government Elections – Returning Officer be received.
2. Council endorse the proposal of a shared Returning Officer with Yass Valley & Upper Lachlan Shire Councils for the 2020 Local Government Election with the Returning Officer to be based in Goulburn
3. Council makes representation to the NSW Electoral Commission to ensure that the facility used for pre-polling is access friendly

**BACKGROUND**

The purpose of this report is to advise of a proposal by the NSW Electoral Commission to for Councils to share a Returning Officer during the 2020 Local Government Election in an effort to reduce the costs associated with the election.

**REPORT**

The 2020 Local Government Election is to be held in September 2020. The current contract Council has with the NSW Electoral Commission is valued at just under \$213,000 (GST exclusive). As with the 2016 Elections, the NSW Electoral Commission are again suggesting that the resource of the Returning Officer be shared between Councils. This would, in theory, provide savings in both the cost of the Returning Officer and their office accommodation.

For the 2020 Elections, the recommendation is that Goulburn Mulwaree Council share a Returning Officer with both Upper Lachlan Shire Council and Yass Valley Council. It is further recommended that the Returning Office to be based in Goulburn.

In order to reduce the costs for the election, it is recommended that Council endorse this proposal.

For Councils information, a bulletin issued by the NSW Electoral Commission has been attached to this report. The bulletin contains useful information in relation to the 2020 Local Government Elections including the Election Calendar with all of the key dates in the election process.

Also in the recommendations in this report is suggestion that they review the location of the pre-polling venue as some criticism was stated after the last elections that the venue used was not particularly friendly for access for all members of our community.





## 2020 NSW Local Government elections Bulletin

Bulletin no.1

Issued 17 February 2020

### 1. Accessing important information

Information about the 2020 NSW Local Government elections will be available on the NSW Electoral Commission website: <https://www.elections.nsw.gov.au/LGE20>

The website will be progressively updated over the coming months and throughout the election period to provide information about funding registration, campaign finance and disclosure rules.

You can also contact the NSW Electoral Commission with any enquiries.

Phone: 1300 022 011

Email: [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au) for funding registration, campaign finance and disclosure enquiries

Email: [candidates@elections.nsw.gov.au](mailto:candidates@elections.nsw.gov.au) for nomination and electoral material enquiries.

### 2. Election Calendar

The following dates apply to the 2020 NSW Local Government elections.

Pre-election activities	Date
Candidate, group and third-party campaigner funding registrations	Registrations opened the day after the last general election for the council area
Capped expenditure period commences	Wednesday, 1 July 2020
Political donation disclosures due for the period 1 January to 30 June 2020 (applicable to parties, current elected members and associated entities as well as all candidates, groups and third-party campaigners registered prior to 1 July 2020)	Tuesday, 28 July 2020
Major political donor disclosures due for the 2019/20 financial year (applicable to all donors who made a political donation of \$1,000 or more in the financial year)	Tuesday, 28 July 2020
Lodgement of postal vote applications commences	Monday, 3 August 2020

<b>Nominations period</b>	
Nominations online management system available on the website to commence completing nomination forms	Monday, 6 July 2020
Lodgement of nominations commences	Monday, 3 August 2020
Roll closes for confirming candidates and nominators and also authorised roll printing	6pm Monday, 3 August 2020
Close of nominations of candidates	12 noon Wednesday, 12 August 2020
Close of funding registration of candidates and groups	12 noon Wednesday, 12 August 2020
Ballot paper draw(s) conducted at the office of the returning officer for each area	10am Thursday, 13 August 2020
Close of funding registration for third-party campaigners	Friday, 4 September 2020
<b>Registration of electoral material period</b>	
Registration of electoral material (how-to-vote cards) for distribution on election day commences	Wednesday, 12 August 2020
Close of registration of electoral material (how-to-vote cards)	5pm Friday, 4 September 2020
Registered electoral material appears on the website	8am to 6pm Saturday, 12 September 2020
<b>Pre-poll period</b>	
Pre-poll voting period commences	Monday, 31 August 2020 Note: days and times of operation will vary for each location
Close of postal vote applications	5pm Monday, 7 September 2020
Declared institution visits	During the week of Monday, 7 September 2020 to Friday, 11 September 2020
Close of pre-poll voting period	Friday, 11 September 2020
<b>Election day</b>	
<b>Election day</b>	<b>Saturday, 12 September 2020</b> Polling places open from 8am to 6pm
End of capped expenditure period	Saturday, 12 September 2020

Post election activities	
Close of receipt of returned postal vote certificate envelopes	6pm Monday, 14 September 2020
All elections declared	By Friday, 25 September 2020
Electoral expenditure disclosures due for the 2019/20 financial year (applicable to parties and associated entities, all candidates, groups and third-party campaigners registered prior to 1 July 2020 and all who were elected members in the financial year)	Tuesday, 22 September 2020
Political donation disclosures due for the period 1 July to 31 December 2020 (applicable to all parties, associated entities, candidates, groups, third-party campaigners, new elected members and elected members who were not re-elected)	Thursday, 28 January 2021
Political donation disclosures due for the period 1 January to 30 June 2021 (applicable to all parties, associated entities, candidates, groups, third-party campaigners, new elected members and elected members who were not re-elected)	Wednesday, 28 July 2021
Major political donor disclosures due for the 2020/21 financial year (applicable to all donors who made a political donation of \$1,000 or more in the financial year)	Wednesday, 28 July 2021
Electoral expenditure disclosures due for the 2020/21 financial year (applicable to all parties, associated entities, candidates, groups, third-party campaigners, new elected members and elected members who were not re-elected)	Wednesday, 22 September 2021

### 3. Administration of 2020 Local Government elections

All councils in NSW have indicated they will enter into a contract with the NSW Electoral Commissioner to conduct their elections in September 2020, with the exception of the following four councils:

- Fairfield City Council
- Penrith City Council
- Central Darling Shire Council (currently under administration)
- Balranald Shire Council (currently under administration).

Fairfield City and Penrith City councils have engaged an electoral services provider to administer their 2020 elections. Information in this Bulletin about funding registration, campaign finance and disclosure rules administered by the NSW Electoral Commission still applies, however you will need to contact those councils about the administration of nominations, electoral material, postal votes etc. for those elections.

#### 4. New electoral funding laws apply

The *Electoral Funding Act 2018* will apply to the 2020 Local Government elections. Important recent changes to electoral funding laws include:

- It is unlawful for a person to make or accept political donations in the form of cash over \$100. Political donations over \$100 must be made electronically or by cheque. This rule came into effect on 1 January 2020. Information is available on the NSW Electoral Commission website about this and other types of [unlawful political donations](#), such as a donation by a Member of Parliament who is endorsed by a political party to an independent candidate for a Local Government election.
- Electoral expenditure incurred for a local government election is now capped. The capped expenditure period for the 2020 NSW Local Government elections starts 1 July and ends on Election Day, Saturday 12 September 2020. The caps are based on the number of enrolled electors in an area or ward and apply to parties, candidates, groups and third-party campaigners. This [fact sheet](#) provides detailed information on the caps on electoral expenditure. The caps for each area and ward will be published on the NSW Electoral Commission website.
- Candidates and groups no longer have an official agent to manage and disclose political donations and electoral expenditure. Candidates (including candidates in a group) are responsible for managing and disclosing their political donations and electoral expenditure. The lead candidate of a group is responsible for the management and disclosure of political donations made to the group and any electoral expenditure incurred by the group that is separate to expenditure incurred by individual group members.
- A corporation or other entity that operates solely for the benefit of one or more registered parties or elected members is an associated entity, must be registered with the NSW Electoral Commission and must comply with electoral funding laws.
- In addition to corporations, the meaning of property developer now includes individuals who have certain business activities related to the development of land. Close associates of property developers now include a spouse of, or any person in a joint venture or partnership with, an individual who is a property developer. Property developers, like tobacco business entities, and liquor or gambling industry business entities, are prohibited donors and penalties apply for making and receiving unlawful political donations. Further information is available on the [NSW Electoral Commission website](#).
- Political donations must be disclosed every six months. Electoral expenditure is still required to be disclosed annually. This [fact sheet](#) shows the timing for the lodgement of disclosures for the 2019/20 financial year.

#### 5. Candidate, group and third-party campaigners must register to start campaigning

##### Candidates and groups

Applying to be registered in compliance with electoral funding laws is a separate process to nominating for the election.

All candidates and groups must register for the election before accepting political donations or making payments for electoral expenditure.

Current councillors seeking re-election, however, do not need to be registered before accepting political donations or making payments for electoral expenditure.

Registrations are now open and will close at the same time as the close of nominations (12 noon on Wednesday, 12 August). All nominated candidates and groups that did not apply to be registered will be registered by the NSW Electoral Commission from the close of nominations, enabling all candidates and groups to accept political donations and make payments for electoral expenditure from that time.

To apply to be registered, a candidate or group of candidates must complete and lodge the applicable form:

- Application to register as a group of Local Government candidates (EF.732)
- Application to register as Local Government candidate (EF.729).

The forms are available on the [NSW Electoral Commission website](#).

### Third-party Campaigners

Any person or entity that wants to incur more than \$2,000 in electoral expenditure for an election in an area or ward between 1 July and Election Day must be registered as a third-party campaigner. Third-party campaigner registrations are now open and close on Friday, 4 September 2020.

A third-party campaigner must appoint an official agent. The official agent is responsible for managing and disclosing the political donations and electoral expenditure of the campaigner. More information can be found on the [NSW Electoral Commission website](#).

To apply to be registered and to notify us of the appointment of an official agent complete and lodge the following form:

[Application to register as a third-party campaigner and appoint an official agent \(EF.735\)](#)

### Public registers

The details of registered candidates, groups, third-party campaigners and official agents are included in publicly available registers that are published on the [NSW Electoral Commission website](#).

If your registered details change you must notify us within 30 days by completing and lodging the following form:

[Notice of change in registered particulars \(EF.740\)](#)

## 6. Determining who is responsible for compliance with electoral funding laws

The *Electoral Funding Act 2018* determines who is responsible for complying with electoral funding laws, including fulfilling the following requirements:

- making disclosures of political donations and electoral expenditure
- accepting political donations and making payments for electoral expenditure
- operating a campaign account.

In most cases, the person responsible for complying with electoral funding laws at local government elections is as follows:

- for a political party – the party agent
- for a councillor or mayor – the councillor or mayor
- for a candidate including a candidate who is a member of a group – the candidate
- for a group of candidates – the lead candidate of the group
- for a third-party campaigner – the official agent

The only exception is where the NSW Electoral Commission has been notified, using the approved form, that a party agent of a registered party has agreed to be responsible for the political donations and electoral expenditure of a councillor, mayor or candidate who is a member of the party, or for a group whose members are members of the party.

Further information is available on the [NSW Electoral Commission website](#).

## 7. Campaign accounts

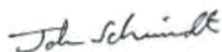
All electoral expenditure incurred by a party for a local government election campaign must be paid from the party's local government campaign account.

Candidates and groups must open a campaign account before accepting \$1,000 or more in political donations or incurring \$1,000 in electoral expenditure. All political donations made to or for the benefit of a candidate or group, which are used to incur electoral expenditure, must be paid into the campaign account and electoral expenditure must be paid from the campaign account.

If a candidate or group has a campaign account open from the previous election, the account must be cleared before being used for the 2020 election. The balance left in the account from the previous election must be dispersed in accordance with the rules outlined on the [NSW Electoral Commission website](#).

Third-party campaigners must open a campaign account before paying for more than \$2,000 in electoral expenditure during the capped expenditure period (1 July 2020 to Election Day).

Further information about operating a campaign account is available on the [NSW Electoral Commission website](#).



**John Schmidt**  
Electoral Commissioner

**15.11 BUSINESS DEVELOPMENT UPDATE**

**Author:** Jackson Reardon, Communications & Business Development Officer

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Confidential Business Development Update - March 2020.pdf - Confidential**

<b>Link to Community Strategic Plan:</b>	Strategy EC1: Capitalize on the region’s close proximity to Canberra and its position as a convenient location to attract industry and investment
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Communications & Business Development Officer be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on Business Development activities that have been undertaken across the first three months of 2020.

**REPORT**

**Higher density housing**

We continue to receive enquiries regarding higher density, apartment style housing within the CBD. This aligns with the draft Urban & Fringe Housing Strategy, in particular the recommendations for Precinct 18 Central Goulburn which include the *opportunity to encourage redevelopment within the Goulburn City Centre by rezoning certain land R3 Medium Density Residential*.

Discussions have been of a very early concept nature, however it seems that there is a demand for this style of housing from both developers and the market.

**Business Recovery Workshop**

On Thursday 27<sup>th</sup> February I attended and presented at a Business Recovery Workshop held at the Collective. The event was a collaborative workshop with input from Regional Development Australia Southern Inland, Goulburn Chamber of Commerce, Destination Southern NSW, Bcr8ive Media, BDCU Alliance Bank, Illawarra Business Chamber, Southern Region Business Enterprise Centre and Birch.

Attendees received a large amount of useful information, including specific marketing tools that they will be able to implement into their operations immediately.

As mentioned in Item 15.4 of the 3<sup>rd</sup> March 2020 Business Paper, Council is also looking to run a series of Business Resilience Workshops as part of the NSW Government Bushfire Community Resilience and Economic Recovery program. This will also include one on one coaching sessions that will be made available to small businesses in the entire region, in order to look at their business planning and try to ‘future proof’ to help deal with market shocks, or natural disasters.

### **New retail businesses**

Council has received two enquiries in recent weeks from residents looking to establish new businesses in our region, one being a hairdresser and the other a business looking to build and lease storage units.

There are also some new businesses popping up in our CBD which is great, including a workout supplements store called Elite Supplements, and a clothing store called 'Made by Me: Little Monstas Clothing' in Russell Lane. Barbecues Galore has also chosen to relocate to a new location at 104 Clinton Street, and has rebranded to 'House of Smoke and Fire.'

These are positive signs in what has been a difficult quarter for the Australian economy following the bushfires and now the effects of coronavirus.

### **Capital Export Hub**

In February staff attended a Canberra Region Export Hub collaboration workshop, which included attendees from Tradestart, AusIndustry, RDA Southern Inland, Queanbeyan Palerang Council, ACT Government and Agribusiness Regional Development Association (ARDA) who facilitated the workshop.

ARDA Australia are looking to fill the gaps within the food and beverage export space in the Canberra region. They are applying for Federal Government funding to assist small and medium businesses in the food and beverage space to access export markets.

The purpose of the workshop was to ensure collaboration between government agencies and the proposed Capital Regions Export Hub (CREH).

ARDA, through the CREH, would provide direct one on one coaching and assistance to these businesses in order to help them navigate the regulations and logistics required to export product. This would be a great service to leverage in the Goulburn Mulwaree region.

### **CRJO Economic Development Working Group**

In early March I had the chance to join colleagues from around the region for a working group meeting in Merimbula within Bega Valley Shire Council.

We had a productive meeting, and it is a great chance to collaborate with colleagues, sharing ideas and issues – we face many similar challenges in each Council.

Our first session was centred on disaster recovery, as Council's such as Eurobodalla, Bega Valley and Snowy Valleys are still well and truly focused on this process. Bega Valley is actually in the process of setting up two organisation structures, with one to be focused on disaster recovery, and one to focus on business as usual.

As a working group we have been making progress on a collaborative Canberra Region Economic Development Strategy, to find synergies and areas in which we can further work together to progress the economies of the entire region. A draft is expected to be completed in the coming months, and it will then go to the General Managers and Mayors of CRJO for consideration.

### **Other activities**

Over the past three months there have been a number of other activities undertaken which are described in the attachment as they contain *Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*



**15.12 MONTHLY FINANCIAL REPORT**

**Author:** Kylie Newton, Business Manager Finance & Customer Service

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Monthly Financial Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report 01 March 2020 be received and noted for information.

**BACKGROUND**

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

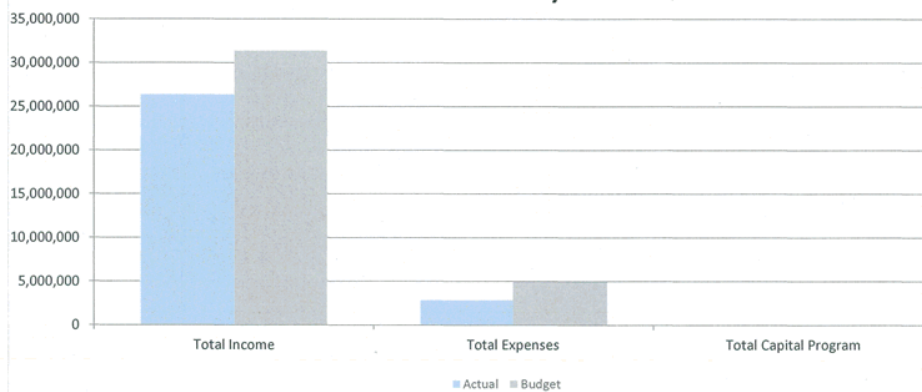


Council Directorate Summary Report for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Description	Original Budget 20PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								67%
Rates & Annual Charges	20,335,000	20,337,113	0	0	20,337,113	20,335,000	-2,113	100%
Interest & Investment Revenue	615,000	315,639	0	0	315,639	615,000	299,361	51%
Other Revenues	68,130	128,408	0	0	128,408	68,130	-60,279	188%
Operating Grants & Contributions	5,790,900	2,638,576	0	0	2,638,576	5,973,635	3,335,059	44%
Internal Income	4,401,301	2,934,192	0	0	2,934,192	4,401,301	1,467,109	67%
<b>Total Income</b>	<b>31,210,331</b>	<b>26,353,928</b>	<b>0</b>	<b>0</b>	<b>26,353,928</b>	<b>31,393,066</b>	<b>5,039,137</b>	<b>84%</b>
<b>Expense</b>								
Employee costs	3,225,488	1,927,744	63,355	0	1,991,099	3,428,878	1,437,779	58%
Materials & Contracts	445,455	81,745	40,561	0	122,306	378,751	256,445	32%
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Other Expenses	652,818	493,578	13,526	0	507,105	652,818	145,714	78%
Internal Expenses	505,723	343,457	0	0	343,457	505,723	162,266	68%
<b>Total Expense</b>	<b>4,831,207</b>	<b>2,846,525</b>	<b>117,442</b>	<b>0</b>	<b>2,963,966</b>	<b>4,967,893</b>	<b>2,003,927</b>	<b>60%</b>
<b>Operating Surplus/(Deficit) before Capita</b>	<b>26,379,124</b>	<b>23,507,404</b>	<b>-117,442</b>	<b>0</b>	<b>23,389,962</b>	<b>26,425,173</b>	<b>3,035,211</b>	<b>89%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capita</b>	<b>26,379,124</b>	<b>23,507,404</b>	<b>-117,442</b>	<b>0</b>	<b>23,389,962</b>	<b>26,425,173</b>	<b>3,035,211</b>	<b>89%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
<b>Total Non Cash</b>	<b>1,723</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,723</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	2,647,398	0	0	2,647,398	1,227,060	-1,420,338	216%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>2,647,398</b>	<b>0</b>	<b>0</b>	<b>2,647,398</b>	<b>1,227,060</b>	<b>-1,420,338</b>	<b>216%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>26,380,847</b>	<b>26,154,802</b>	<b>-117,442</b>	<b>0</b>	<b>26,037,360</b>	<b>27,653,956</b>	<b>1,616,596</b>	<b>94%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-696,690	0	0	0	0	-1,473,750	-1,473,750	0%
Transfers from Internal Reserves	623,353	0	0	0	0	733,853	733,853	0%
<b>Total Reserve Movements</b>	<b>-73,337</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-739,897</b>	<b>-739,897</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,307,510</b>	<b>26,154,802</b>	<b>-117,442</b>	<b>0</b>	<b>26,037,360</b>	<b>26,914,059</b>	<b>876,699</b>	<b>97%</b>

Summary

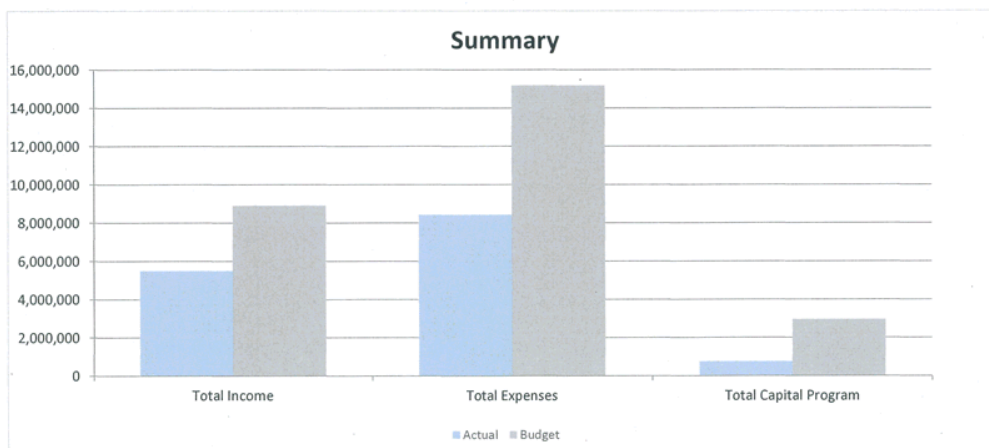




Council Directorate Summary Report for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ2	% of Time:	
							\$ Variance	% of Budget
<b>Corporate and Community Services</b>								
<b>Income</b>								
User Charges & Fees	370,318	351,686	0	0	351,686	370,318	18,632	95%
Interest & Investment Revenue	35,000	21,953	0	0	21,953	35,000	13,047	63%
Other Revenues	710,782	524,253	0	0	524,253	712,734	188,481	74%
Operating Grants & Contributions	495,242	493,500	0	0	493,500	564,953	71,453	87%
Internal Income	6,080,052	4,033,376	0	0	4,033,376	6,080,052	2,046,676	66%
<b>Total Income</b>	<b>7,691,394</b>	<b>5,424,768</b>	<b>0</b>	<b>0</b>	<b>5,424,768</b>	<b>7,763,057</b>	<b>2,338,289</b>	<b>70%</b>
<b>Expense</b>								
Employee costs	6,228,760	3,266,346	8,826	0	3,275,172	6,275,891	3,000,719	52%
Materials & Contracts	2,613,559	1,655,806	615,473	0	2,271,280	2,906,901	635,621	78%
Borrowing Costs	19,569	9,928	0	0	9,928	19,569	9,641	51%
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Other Expenses	2,204,422	1,716,533	114,312	0	1,830,845	2,172,822	341,977	84%
Internal Expenses	2,666,342	1,799,037	0	0	1,799,037	2,666,342	867,304	67%
<b>Total Expense</b>	<b>14,887,232</b>	<b>8,447,651</b>	<b>738,611</b>	<b>0</b>	<b>9,186,262</b>	<b>15,196,104</b>	<b>6,009,842</b>	<b>60%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>-7,195,838</b>	<b>-3,022,883</b>	<b>-738,611</b>	<b>0</b>	<b>-3,761,494</b>	<b>-7,433,047</b>	<b>-3,671,552</b>	<b>51%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	452,973	82,437	0	0	82,437	135,973	53,536	61%
<b>Operating Surplus/(Deficit) after Capital</b>	<b>-6,742,865</b>	<b>-2,940,446</b>	<b>-738,611</b>	<b>0</b>	<b>-3,679,058</b>	<b>-7,297,074</b>	<b>-3,618,016</b>	<b>50%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
WDV of Asset Disposals	0	552,818	0	0	552,818	0	-552,818	0%
<b>Total Non Cash</b>	<b>1,154,580</b>	<b>552,818</b>	<b>0</b>	<b>0</b>	<b>552,818</b>	<b>1,154,580</b>	<b>0</b>	<b>48%</b>
<b>Investing Fund Flows</b>								
Capital Works	-3,002,468	-777,183	-9,135	-269,231	-1,055,549	-2,965,040	-1,909,491	36%
Asset Sales	4,096,500	1,466,000	0	0	1,466,000	4,096,500	2,630,500	36%
<b>Total Investing Fund Flows</b>	<b>1,094,032</b>	<b>688,817</b>	<b>-9,135</b>	<b>-269,231</b>	<b>410,451</b>	<b>1,131,460</b>	<b>721,009</b>	<b>36%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-57,763	-28,737	0	0	-28,737	-57,763	-29,026	50%
<b>Total Financing Fund Flows</b>	<b>-57,763</b>	<b>-28,737</b>	<b>0</b>	<b>0</b>	<b>-28,737</b>	<b>-57,763</b>	<b>-29,026</b>	<b>50%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-4,552,016</b>	<b>-1,727,549</b>	<b>-747,746</b>	<b>-269,231</b>	<b>-2,744,527</b>	<b>-5,068,797</b>	<b>-2,324,270</b>	<b>54%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-4,133,700	0	0	0	0	-4,133,700	-4,133,700	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-80,000	-80,000	0%
Transfers from Internal Reserves	1,238,376	0	0	0	0	1,454,269	1,454,269	0%
Transfers from Other External Reserves	464,473	0	0	0	0	598,302	598,302	0%
<b>Total Reserve Movements</b>	<b>-2,510,851</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-2,161,129</b>	<b>-2,161,129</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,062,867</b>	<b>-1,727,549</b>	<b>-747,746</b>	<b>-269,231</b>	<b>-2,744,527</b>	<b>-7,229,926</b>	<b>-4,485,399</b>	<b>38%</b>





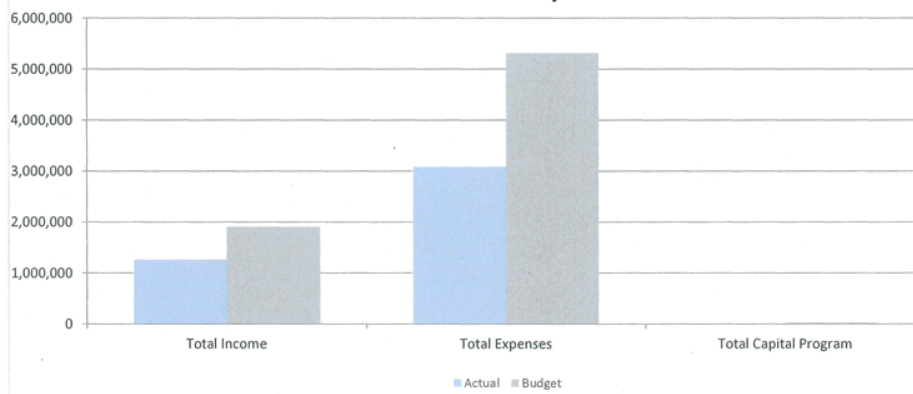
Council Directorate Summary Report for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Planning & Environment

Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ2	\$ Variance	% of Time:
								67%
								% of Budget
<b>Income</b>								
User Charges & Fees	1,242,858	844,359	0	0	844,359	1,242,858	398,499	68%
Other Revenues	143,162	125,266	0	0	125,266	143,162	17,895	87%
Operating Grants & Contributions	474,875	293,810	0	0	293,810	503,366	209,556	58%
<b>Total Income</b>	<b>1,860,895</b>	<b>1,263,436</b>	<b>0</b>	<b>0</b>	<b>1,263,436</b>	<b>1,889,386</b>	<b>625,950</b>	<b>67%</b>
<b>Expense</b>								
Employee costs	3,218,143	2,009,240	0	0	2,009,240	3,240,032	1,230,792	62%
Materials & Contracts	507,760	99,360	192,560	0	291,920	613,960	322,040	48%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Other Expenses	47,600	42,569	76	0	42,645	47,600	4,955	90%
Internal Expenses	1,394,754	930,091	0	0	930,091	1,394,754	464,663	67%
<b>Total Expense</b>	<b>5,188,314</b>	<b>3,081,261</b>	<b>192,636</b>	<b>0</b>	<b>3,273,897</b>	<b>5,316,403</b>	<b>2,042,506</b>	<b>62%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>-3,327,419</b>	<b>-1,817,825</b>	<b>-192,636</b>	<b>0</b>	<b>-2,010,461</b>	<b>-3,427,017</b>	<b>-1,416,556</b>	<b>59%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capital</b>	<b>-3,327,419</b>	<b>-1,817,825</b>	<b>-192,636</b>	<b>0</b>	<b>-2,010,461</b>	<b>-3,427,017</b>	<b>-1,416,556</b>	<b>59%</b>
<b>Non Cash</b>								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
<b>Total Non Cash</b>	<b>20,057</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,057</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-33,000	0	0	0	0	-33,000	-33,000	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-33,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-33,000</b>	<b>-33,000</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,340,362</b>	<b>-1,817,825</b>	<b>-192,636</b>	<b>0</b>	<b>-2,010,461</b>	<b>-3,439,960</b>	<b>-1,429,499</b>	<b>58%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	0	0	0	0	0	-40,000	-40,000	0%
Transfers to Developer Contributions	-320,000	-263,847	0	0	-263,847	-301,500	-37,653	88%
Transfers from Internal Reserves	79,037	0	0	0	0	160,237	160,237	0%
Transfers from Developer Contributions	20,000	0	0	0	0	38,000	38,000	0%
<b>Total Reserve Movements</b>	<b>-220,963</b>	<b>-263,847</b>	<b>0</b>	<b>0</b>	<b>-263,847</b>	<b>-143,263</b>	<b>120,584</b>	<b>184%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,561,325</b>	<b>-2,081,672</b>	<b>-192,636</b>	<b>0</b>	<b>-2,274,308</b>	<b>-3,583,223</b>	<b>-1,308,915</b>	<b>63%</b>

Summary

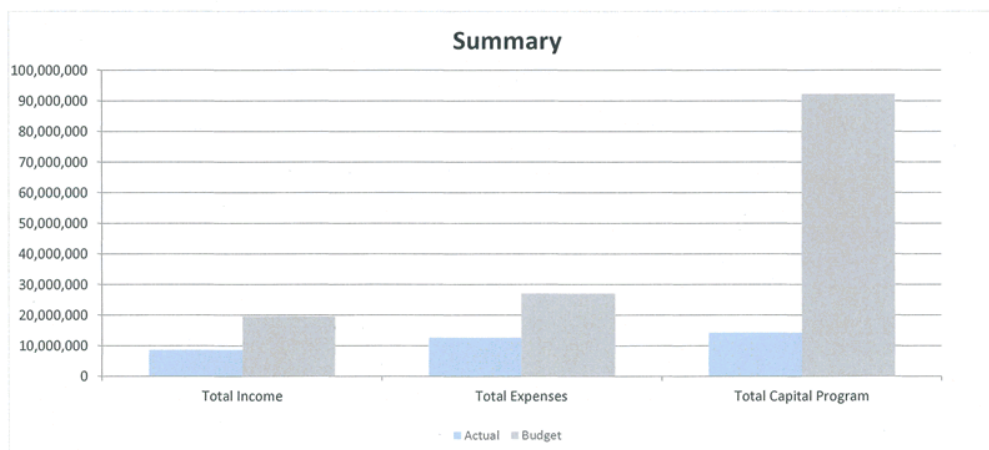




Council Directorate Summary Report for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ2	% of Time: 67%	
							\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	1,026,664	713,444	0	0	713,444	1,026,664	313,221	69%
Other Revenues	181,222	190,467	0	0	190,467	284,222	93,755	67%
Operating Grants & Contributions	4,444,176	1,289,195	0	0	1,289,195	5,158,137	3,868,942	25%
Internal Income	4,839,080	3,214,144	0	0	3,214,144	4,839,080	1,624,936	66%
<b>Total Income</b>	<b>10,491,142</b>	<b>5,407,250</b>	<b>0</b>	<b>0</b>	<b>5,407,250</b>	<b>11,308,103</b>	<b>5,900,854</b>	<b>48%</b>
<b>Expense</b>								
Employee costs	6,697,982	4,798,073	0	232	4,798,305	6,629,688	1,831,383	72%
Materials & Contracts	4,245,830	3,257,551	0	727,328	3,984,878	5,332,638	1,347,760	75%
Borrowing Costs	175,910	94,368	0	0	94,368	175,910	81,542	54%
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Other Expenses	1,844,266	1,071,229	1,400	8,308	1,080,937	1,844,266	763,329	59%
Internal Expenses	4,838,837	3,335,706	0	0	3,335,706	4,838,837	1,503,131	69%
<b>Total Expense</b>	<b>26,121,719</b>	<b>12,556,927</b>	<b>1,400</b>	<b>735,868</b>	<b>13,294,195</b>	<b>27,140,234</b>	<b>13,846,040</b>	<b>49%</b>
<b>Operating Surplus/(Deficit) before Cap</b>	<b>-15,630,577</b>	<b>-7,149,677</b>	<b>-1,400</b>	<b>-735,868</b>	<b>-7,886,945</b>	<b>-15,832,131</b>	<b>-7,945,186</b>	<b>50%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	41,566,297	3,282,381	0	0	3,282,381	46,022,632	42,740,251	7%
<b>Operating Surplus/(Deficit) after Capite</b>	<b>25,935,720</b>	<b>-3,867,297</b>	<b>-1,400</b>	<b>-735,868</b>	<b>-4,604,564</b>	<b>30,190,501</b>	<b>34,795,065</b>	<b>-15%</b>
<b>Non Cash</b>								
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
<b>Total Non Cash</b>	<b>8,318,895</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,318,895</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-82,976,282	-14,240,334	-1,400	-19,540,842	-33,782,576	-92,279,779	-58,497,203	37%
Asset Sales	2,410,000	528	0	0	528	2,260,000	2,259,472	0%
<b>Total Investing Fund Flows</b>	<b>-80,566,282</b>	<b>-14,239,806</b>	<b>-1,400</b>	<b>-19,540,842</b>	<b>-33,782,048</b>	<b>-90,019,779</b>	<b>-56,237,731</b>	<b>38%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-708,221	-434,505	0	0	-434,505	-708,221	-273,716	61%
Proceeds from Borrowings	15,200,000	0	0	0	0	15,200,000	15,200,000	0%
<b>Total Financing Fund Flows</b>	<b>14,491,779</b>	<b>-434,505</b>	<b>0</b>	<b>0</b>	<b>-434,505</b>	<b>14,491,779</b>	<b>14,926,284</b>	<b>-3%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-31,819,888</b>	<b>-18,541,608</b>	<b>-2,800</b>	<b>-20,276,710</b>	<b>-38,821,117</b>	<b>-37,018,604</b>	<b>1,802,513</b>	<b>105%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-552,403	0	0	0	0	-552,403	-552,403	0%
Transfers to Developer Contributions	-1,887,100	-354,683	0	0	-354,683	-1,887,100	-1,532,417	19%
Transfers from Internal Reserves	9,698,310	0	0	0	0	11,968,557	11,968,557	0%
Transfers from Developer Contributions	6,088,463	0	0	0	0	7,510,301	7,510,301	0%
Transfers from Other External Reserves	2,251,057	0	0	0	0	4,084,591	4,084,591	0%
<b>Total Reserve Movements</b>	<b>15,598,327</b>	<b>-354,683</b>	<b>0</b>	<b>0</b>	<b>-354,683</b>	<b>21,123,946</b>	<b>21,478,629</b>	<b>-2%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,221,561</b>	<b>-18,896,291</b>	<b>-2,800</b>	<b>-20,276,710</b>	<b>-39,175,800</b>	<b>-15,894,658</b>	<b>23,281,143</b>	<b>246%</b>

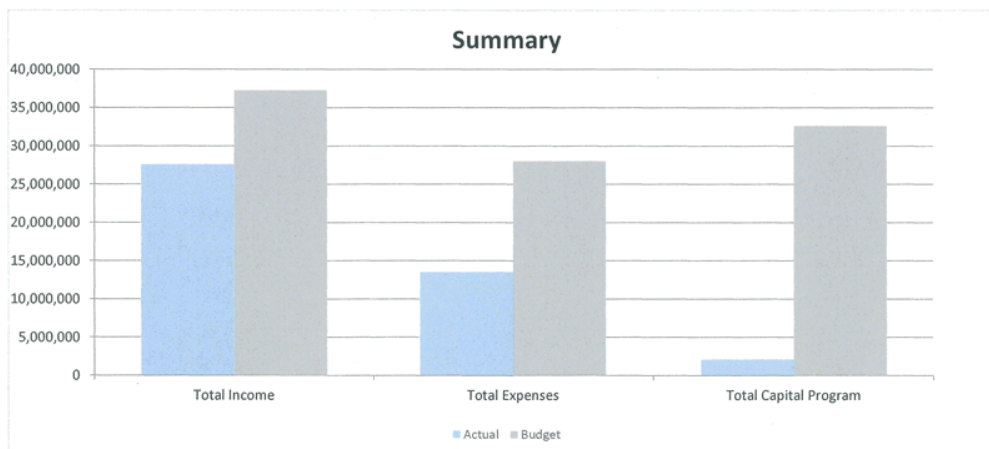




Council Directorate Summary Report for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Utilities	Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	% of Time:		% of Budget
							Current Budget 20PJQ2	\$ Variance	
<b>Income</b>									
	Rates & Annual Charges	15,594,852	<u>12,962,985</u>	0	0	12,962,985	15,594,852	2,631,866	83%
	User Charges & Fees	12,412,889	<u>8,748,291</u>	0	0	8,748,291	12,412,889	3,664,598	70%
	Interest & Investment Revenue	731,000	<u>314,374</u>	0	0	314,374	731,000	416,626	43%
	Other Revenues	203,648	<u>205,741</u>	0	0	205,741	203,648	-2,093	101%
	Operating Grants & Contributions	703,866	<u>253,631</u>	0	0	253,631	703,866	450,235	36%
	Internal Income	2,617,114	<u>2,043,604</u>	0	0	2,043,604	2,617,114	573,510	78%
	<b>Total Income</b>	<b>32,263,369</b>	<b>24,528,626</b>	<b>0</b>	<b>0</b>	<b>24,528,626</b>	<b>32,263,369</b>	<b>7,734,743</b>	<b>76%</b>
<b>Expense</b>									
	Employee costs	6,202,368	<u>3,861,590</u>	0	0	3,861,590	6,322,602	2,461,012	61%
	Materials & Contracts	4,903,331	<u>2,979,292</u>	19,832	1,075,053	4,074,177	5,548,994	1,474,817	73%
	Borrowing Costs	1,191,832	<u>728,543</u>	0	0	728,543	1,191,832	463,289	61%
	Depreciation & Impairment	5,012,621	<u>0</u>	0	0	0	5,012,621	5,012,621	0%
	Other Expenses	1,417,530	<u>594,499</u>	0	2,493	596,992	1,417,530	820,538	42%
	Internal Expenses	8,549,968	<u>5,374,052</u>	0	0	5,374,052	8,549,968	3,175,916	63%
	<b>Total Expense</b>	<b>27,277,650</b>	<b>13,537,975</b>	<b>19,832</b>	<b>1,077,546</b>	<b>14,635,353</b>	<b>28,043,547</b>	<b>13,408,194</b>	<b>52%</b>
	<b>Operating Surplus/(Deficit) before Capi</b>	<b>4,985,719</b>	<b>10,990,651</b>	<b>-19,832</b>	<b>-1,077,546</b>	<b>9,893,273</b>	<b>4,219,822</b>	<b>-5,673,451</b>	<b>234%</b>
<b>Capital Income</b>									
	Capital Grants & Contributions	5,724,562	3,069,786	0	0	3,069,786	5,724,562	2,654,776	54%
	<b>Operating Surplus/(Deficit) after Capi</b>	<b>10,710,281</b>	<b>14,060,437</b>	<b>-19,832</b>	<b>-1,077,546</b>	<b>12,963,058</b>	<b>9,944,384</b>	<b>-3,018,674</b>	<b>130%</b>
<b>Non Cash</b>									
	Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
	WDV of Asset Disposals	0	6,830	0	0	6,830	0	-6,830	0%
	<b>Total Non Cash</b>	<b>5,012,621</b>	<b>6,830</b>	<b>0</b>	<b>0</b>	<b>6,830</b>	<b>5,012,621</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>									
	Capital Works	-28,240,559	<u>-2,166,522</u>	-5,487	-4,718,973	-6,890,982	-32,630,095	-25,739,113	21%
	Asset Sales	0	<u>10,000</u>	0	0	10,000	0	-10,000	0%
	<b>Total Investing Fund Flows</b>	<b>-28,240,559</b>	<b>-2,156,522</b>	<b>-5,487</b>	<b>-4,718,973</b>	<b>-6,880,982</b>	<b>-32,630,095</b>	<b>-25,749,113</b>	<b>21%</b>
<b>Financing Fund Flows</b>									
	Loan Principal	-984,429	<u>-641,230</u>	0	0	-641,230	-984,429	-343,199	65%
	Proceeds from Borrowings	4,280,000	<u>0</u>	0	0	0	4,280,000	4,280,000	0%
	<b>Total Financing Fund Flows</b>	<b>3,295,571</b>	<b>-641,230</b>	<b>0</b>	<b>0</b>	<b>-641,230</b>	<b>3,295,571</b>	<b>3,936,801</b>	<b>-19%</b>
	<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-9,222,086</b>	<b>11,269,514</b>	<b>-25,319</b>	<b>-5,796,519</b>	<b>5,447,676</b>	<b>-14,377,519</b>	<b>-19,825,195</b>	<b>-38%</b>
<b>Reserve Movements</b>									
	Transfers to Developer Contributions	-1,150,000	<u>-742,501</u>	0	0	-742,501	-1,150,000	-407,499	65%
	Transfers to Other External Reserves	0	<u>0</u>	0	0	0	-605,000	-605,000	0%
	Transfers from Internal Reserves	187,736	<u>0</u>	0	0	0	1,155,137	1,155,137	0%
	Transfers from Developer Contributions	4,365,062	<u>0</u>	0	0	0	4,537,762	4,537,762	0%
	Transfers from Other External Reserves	2,877,790	<u>0</u>	0	0	0	7,377,888	7,377,888	0%
	<b>Total Reserve Movements</b>	<b>6,280,588</b>	<b>-742,501</b>	<b>0</b>	<b>0</b>	<b>-742,501</b>	<b>11,315,787</b>	<b>12,058,287</b>	<b>-7%</b>
	<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-2,941,498</b>	<b>10,527,013</b>	<b>-25,319</b>	<b>-5,796,519</b>	<b>4,705,176</b>	<b>-3,061,732</b>	<b>-7,766,908</b>	<b>-154%</b>



Corporate and Community Services Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 02-Mar-2020

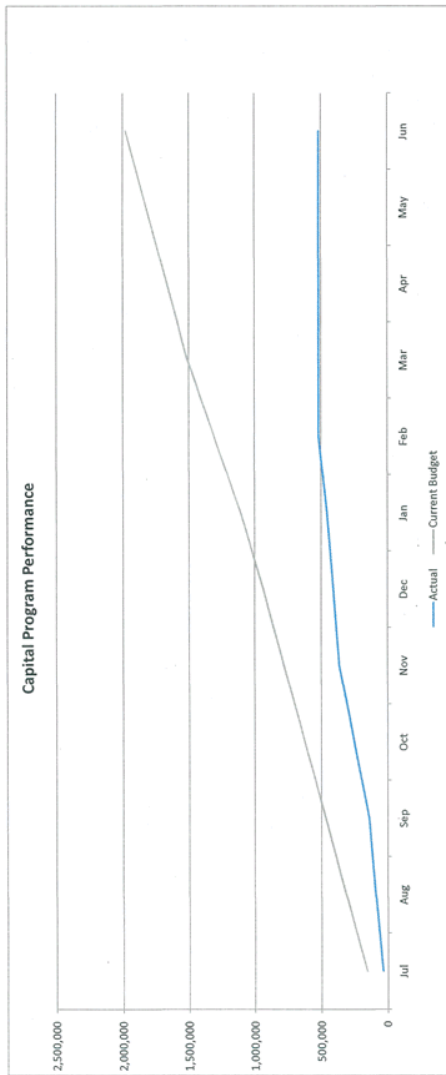
Description	Renewal %	Original Budget 2019/20	Actual YTD	P/J Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	\$ Variance	% of Time:	Status	Comments	68%	
												% of Budget	% of Budget
<b>140 - Innovation &amp; Technology</b>													
IT Renewal Assets	Renewal 100%	677,000	147,227	0	15,843	163,069	732,720	569,651	22%	Late, expected to be on budget			
Techone Upgrade	Renewal 0%	200,000	18,555	0	16,369	34,924	208,332	173,408	17%	On time, on budget			
Contingency	Renewal 0%	100,000	11,206	9,135	0	20,341	35,000	14,659	58%	Late, expected to be on budget			
Floor Coverings Records Storage Area	Renewal 0%	0	0	0	0	0	27,000	27,000	0%	Late, expected to be on budget			
On Line Learning Management System	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget			
CCTV Victoria Park (G) - RA38287	Renewal 0%	194,796	158,652	0	0	158,652	180,445	21,793	88%	On time, underspent	Negotiated changes with funding body to increase scope for additional camera and hardware to enable eventual linkage of Seiffert Oval Pavillion		
<b>180 - Marketing &amp; Culture</b>													
VIC Replacement Assets	Renewal 100%	1,271,796	335,639	9,135	32,212	376,986	1,283,497	906,511	29%				
Book Resources Gln Library	Renewal 0%	0	940	0	0	940	5,940	5,000	10%	On time, on budget			
Gallery Inv & Design CO	Renewal 100%	5,000	0	0	9,655	9,655	6,300	-3,355	153%	Completed	Shortfall to be funded from VIC replacement assets.		
ART Gallery Acquisitions	Renewal 0%	120,000	69,773	0	54,248	124,021	120,000	-4,021	103%	On time, on budget	Orders raised for annual book purchasing. Will be on budget at YE		
Public Art and Street Art	Renewal 0%	10,000	5,849	0	0	5,849	15,500	9,651	38%	Not due to commence			
Collection Store	Renewal 0%	45,000	65,945	0	127	66,072	66,250	178	100%	Completed	Acquisition of Alex Seton works completes public art purchasing for FY		
Art Gallery - P&E Renewal	Renewal 100%	0	20,909	0	0	20,909	22,500	1,591	93%	Completed	To be funded from Gallery renewal works		
Gallery Renewal Works	Renewal 100%	350,000	6,843	0	0	6,843	0	-6,843	0%	Completed			
Museum Capital Works - Renewal	Renewal 100%	15,000	160,178	0	2,593	162,771	170,000	7,229	96%	On time, on budget			
St Clair Museum Restoration Works (G)	Renewal 100%	1,085,672	8,140	0	1,182	9,322	20,463	11,141	46%	Quarterly review, carryover required	Tender report to 3 March Council Meeting. Funds to be carried over to 21/22.		
Library Shelving	Renewal 100%	100,000	17,618	0	34,037	51,655	1,042,541	990,886	5%	On time, on budget	Budget fully allocated. Project to be undertaken in April 2020.		
Civic Centre Public Art	Renewal 0%	0	4,492	0	135,177	139,669	139,862	193	100%	On time, on budget			
Water Pipe Relocation - Water Works	Renewal 0%	0	20,000	0	0	20,000	20,000	0	100%	Completed			
Rocky Hill Lighting Upgrade (G)	Renewal 100%	0	38,069	0	0	38,069	40,000	1,940	95%	Completed			
Howell St Concept Subdivision	Renewal 100%	0	7,536	0	0	7,536	7,537	1	100%	Completed			
<b>270 - Property &amp; Community Services</b>													
Howell St Concept Subdivision	Renewal 0%	1,730,672	426,283	0	237,019	663,302	1,681,543	1,018,241	39%	Quarterly review, carryover required	Works to be funded out of eventual sale proceeds		
		0	22,797	28,020	0	50,817	0	-50,817	0%				
		0	22,797	28,020	0	50,817	0	-50,817	0%				
<b>Total Capital Program</b>		<b>3,002,468</b>	<b>784,719</b>	<b>37,155</b>	<b>269,231</b>	<b>1,091,105</b>	<b>2,865,040</b>	<b>1,873,935</b>	<b>0%</b>				



Corporate and Community Services Capital Report by Business Unit for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020

Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time \$ Variance	% of Budget	Status	Comments
									68%		







Planning & Environment Capital Report by Business Unit for 2019/20  
for YTD Period Ending February

Date Report Run: 03-Mar-2020

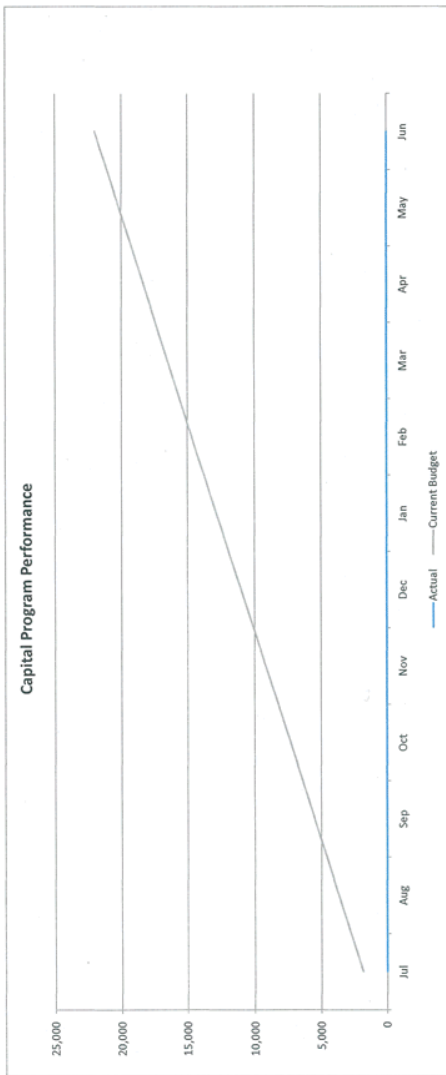
Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ2	% of Time:		Status	Comments
								\$ Variance	% of Budget		
280 - Strategic Planning		33,000	0	0	0	0	33,000	0%	0%	On time, on budget	
Social Plan Initiatives	Renewal 0%	33,000	0	0	0	0	33,000	0%	0%	Project completed	
<b>Total Capital Program</b>		<b>33,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,000</b>	<b>0%</b>	<b>0%</b>		



Planning & Environment Capital Report by Business Unit for 2019/20  
for YTD Period Ending February

Date Report Run: 03-Mar-2020

Description	Renewal %	Original Budget 20P10B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P1Q2	% of Time: % of Budget	Status	Comments
								68%		



Utilities Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 03-Mar-2020

Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	\$ Variance	% of Budget	Status	Comments
<b>240 - Waste Management</b>									68%		
Environmental Improvement Works Goulburn	Renewal 100%	350,000	63,447	0	29,847	93,294	481,500	388,246	19%	On time, underspent	Proposal for remaining funds prepared, business case to be prepared for the carry over of funds to the 20/21 financial year Fleet budget for the purchase of a dump truck to be shared with Manildra.
Environmental Improvement Works Manildra	Renewal 100%	100,000	8,435	0	114,795	123,230	253,420	130,190	49%	On time, underspent	Proposal for remaining funds prepared, business case to be prepared for the carry over of funds to the 20/21 financial year Fleet budget for the purchase of a dump truck to be shared with Goulburn.
Goulburn WMC Improvements - Renewal CO	Renewal 100%	0	0	0	0	0	175,000	175,000	0%	Not due to commence	DA submitted
Manildra WMC Improvements CO	Renewal 100%	0	3,467	0	3,467	0	0	-3,467	0%	On time, on budget	Funds can be moved to 190034
Replacement Bins & Lifters	Renewal 100%	40,000	1,420	0	1,420	0	61,000	59,580	2%	On time, on budget	Funds can be moved to 190040
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	4,516	0	1,364	5,880	0	-5,880	0%	Not due to commence	Funds can be carried over toward the purchase of a dump truck in 2021FY
Tarago WMC Environmental Works	Renewal 100%	0	0	0	0	0	13,700	13,700	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	300,000	10,800	0	0	10,800	496,032	485,232	2%	On time, underspent	
Tarago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	21,886	21,886	0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	Late, not expected to be completed this year	DA approval received, work on construction certificate requirements underway
Goulburn WMC Improvements - New	Renewal 0%	7,500,000	255,668	0	76,600	332,268	7,500,000	7,167,732	4%	Late, not expected to be completed this year	DA submitted
Commercial Waste Tubs - Renew	Renewal 100%	45,000	24,078	0	10,800	34,878	45,000	10,122	78%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	4,396	5,000	604	604	88%	On time, on budget	
Community Recycling Centre (G)	Renewal 0%	0	0	0	0	0	20,000	20,000	0%	Late, not expected to be completed this year	DA submitted
Green Waste Processing	Renewal 0%	0	313	0	168	481	0	-481	0%	On time, on budget	Incorrect work order number
Truck Cameras/Software	Renewal 0%	40,000	0	0	0	0	40,000	40,000	0%	On time, on budget	
		8,360,000	370,724	0	235,389	610,113	9,636,133	9,026,020	6%	0%	
<b>250 - Water Services</b>											
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	0	17,350	0	2,986	20,336	54,710	34,374	37%	Completed	Works committed figure is from 1819FY PO's
Goulburn Telemetry Upgrade - Water	Renewal 100%	0	12,246	0	63,550	75,796	131,357	55,562	58%	On time, on budget	
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	0	0	909	909	23,109	22,200	4%	On time, on budget	
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,000,000	12,771	0	16,009	28,780	4,973,948	4,945,168	1%	Late, not expected to be completed this year	
Goulburn Retention Renewal	Renewal 100%	2,500,000	1,070,894	0	1,429,474	2,500,368	2,500,000	-368	100%	On time, on budget	
Water Connections - Private Works	Renewal 100%	245,915	147,035	0	6,468	153,502	245,915	92,413	62%	On time, on budget	
Chlorine Dosing Trailer	Renewal 100%	0	39,485	0	0	33,485	33,485	0	100%	Completed	
Heatherington St Depot Improvements	Renewal 100%	0	47,694	0	0	47,694	65,462	17,768	73%	On time, on budget	
Potable Low Level Standpipes	Renewal 100%	50,000	37,284	0	6,248	43,532	50,000	6,468	87%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	47,415	0	85,284	132,699	130,125	-2,574	102%	On time, on budget	
Manildra WTP & Balcon Tank - Hatch/Ladder Renewal CO	Renewal 0%	0	8,789	0	0	8,789	47,359	38,570	19%	On time, on budget	
Craig Hill Reservoir Renewal CO	Renewal 100%	0	0	0	0	0	10,667	10,667	0%	Completed	
Manildra Membrane Replacement	Renewal 100%	150,000	66,123	0	0	66,123	150,000	83,877	44%	Completed	
Manildra WTP Renewal	Renewal 100%	150,000	2,045	0	20,833	22,878	150,000	127,122	15%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	250,000	6,400	0	97,788	104,188	250,000	145,812	42%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	60,000	1,417	0	18,090	19,507	60,000	40,493	33%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	623,590	0	0	0	0	623,590	623,590	0%	Late, expected to be on budget	
Water Distribution Plant & Equipment	Renewal 0%	0	11,993	0	951	12,944	0	-12,944	0%	On time, on budget	
		8,029,505	1,522,941	0	1,748,589	3,271,530	9,548,427	6,276,897	34%	0%	
<b>260 - Waste Water Services</b>											
Manildra Pump Station Improvements	Renewal 100%	0	347	0	7,515	7,862	37,324	29,462	21%	On time, on budget	Work has been completed to review pump stations to improve the network and consolidate pump stations where possible
Pump Replacements	Renewal 100%	45,000	0	0	0	0	45,000	45,000	0%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	468	0	2,000,377	2,000,845	2,000,000	-845	100%	On time, on budget	
Performing Arts Centre Rehabilitation	Renewal 100%	0	152	0	0	152	0	-152	0%	Completed	Completed 1819FY

Utilities Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 03-Mar-2020

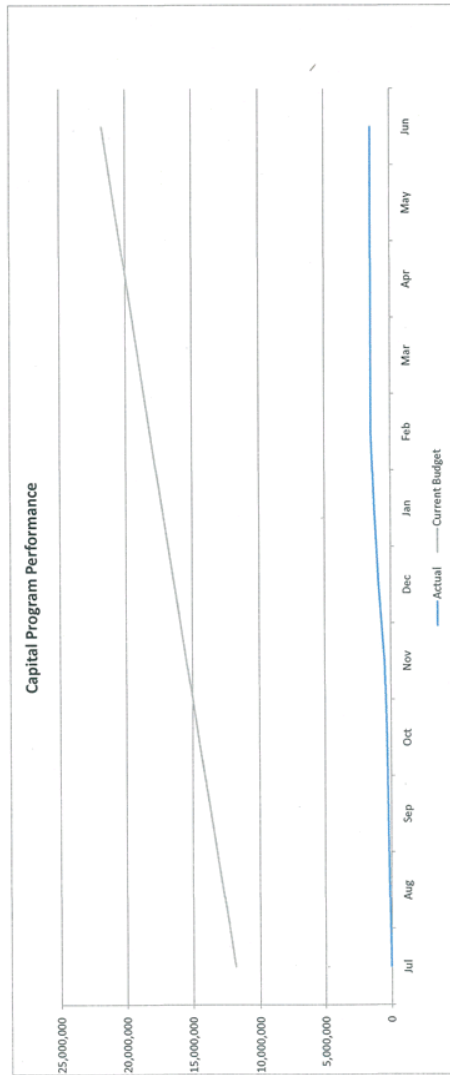
Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	\$ Variance	% of Time:	% of Budget	Status	Comments
Sewer Connections - Private Works	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Meridian WWTP - Renewal	Renewal 100%	500,000	75,300	5,487	33,905	114,752	1,050,812	946,060	11%	11%	On time, underspent	Feasibility report completed
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	29,432	0	10,891	40,322	0	171,057	0%	0%	On time, on budget	
Demolition of Old WWTP	Renewal 100%	4,000,000	86,585	0	226,801	313,386	5,376,422	5,063,036	6%	6%	Late, not expected to be completed this year	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	0	0	0	0	0	0	0	0%	0%	On time, on budget	
Kenmore Rising Main Upgrade	Renewal 100%	500,000	2,460	0	0	2,460	500,000	497,540	0%	0%	Not due to commence	This is awaiting the Kenmore development. Funds to be returned to reserves until the work required
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	0%	Completed	Completed 1819FY
Hume St - Finlay to Ducks Ln New Sewer Line	Renewal 0%	0	9	0	9	9	0	81,815	31%	31%	On time, on budget	
Goulburn WWTP Telemetry Upgrade	Renewal 100%	1,289,054	231	0	36,820	37,051	1,18,866	1,289,054	0%	0%	Late, expected to be on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	1,850,000	7,324	0	2,788	10,112	1,700,000	1,689,888	1%	1%	On time, on budget	Tender advertised
Goulburn WWTP Solar	Renewal 0%	100,000	32,525	0	0	32,525	100,000	67,475	33%	33%	On time, on budget	
BP West FS replacement design	Renewal 0%	200,000	35,588	0	0	35,588	200,000	164,412	18%	18%	On time, on budget	
Gln WWTP Shed & Revegetation	Renewal 0%	650,000	0	0	0	0	0	0	0%	0%	Not due to commence	Minor works required. Assessing options
Bonnett Park Pump Station and Rising Main	Renewal 20%	397,000	876	0	0	876	397,000	396,124	0%	0%	Late, expected to be on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	0	1,500	0	0	1,500	0	-1,500	0%	0%	On time, on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	0	0	0	0	0	0	0	0%	0%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	11,831,054	272,857	5,487	2,455,461	2,733,805	13,445,535	10,711,730	20%	20%	Due to commence March 2020	
<b>Total Capital Program</b>		<b>20,240,559</b>	<b>2,165,522</b>	<b>5,487</b>	<b>4,443,438</b>	<b>6,615,448</b>	<b>32,630,095</b>	<b>26,014,647</b>		<b>0%</b>		

Utilities Capital Report by Business Unit for 2019/20  
for YTD Period Ending February

Date Report Run: 03-Mar-2020



Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z0P1Q2	% of Budget	Status	Comments
								68%		



Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending February

Date Report Run: 02-Mar-2020



200 - Projects	Description	Renewal %	Original Budget 20P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/0Q	% of Time:		Status	Comments
									\$ Variance	% of Budget		
	Rocky Hill Museum Extension - Construct (G)	Renewal 0%	0	1,269,652	1,400	139,775	1,409,827	890,598	-519,229	158%	Completed	Tidying up of landscaping to complete
	Performing Arts Centre (G)	Renewal 0%	18,500,000	1,169,062	0	16,442,310	17,611,372	18,500,000	1,338,628	93%	Late, expected to be on budget	Major works expected to start in March
	Sandstone Restoration McDermodt Centre (G)	Renewal 100%	0	74,815	0	74,815	89,600	89,600	14,785	83%	Completed	
	Growing Local Economies (G)	Renewal 0%	1,698,851	133,189	18,304	151,493	1,727,280	1,575,787	1,575,787	9%	Late, expected to be on budget	Planning delays, resoning issues
	Aquatic Centre Renewal	Renewal 100%	6,500,000	189,640	0	189,640	6,218,000	6,218,000	3%	Late, expected to be on budget	Procurement to be finalised at the next Council Meeting	
	Aquatic Centre Upgrade (G)	Renewal 0%	13,500,000	142,663	3,950	146,613	13,353,387	13,353,387	1%	Late, expected to be on budget	Procurement to be finalised at the next Council Meeting	
	FP May Street (Park Rd - bridge)	Renewal 0%	103,540	0	47,190	47,190	103,540	56,350	46%	On time, on budget		
	RTR Oatlin Ford Road - RR Rehab (G)	Renewal 100%	0	14,089	0	14,089	14,089	14,089	100%	Completed		
	K&G May Street (Existing - Bridge)	Renewal 0%	128,000	0	13,840	13,840	128,000	114,160	11%	Not due to commence		
	Blackspot - Roundabout (G)	Renewal 0%	60,000	0	9,850	9,850	60,000	0	0%	Completed		
	St Lighting and Traffic facilities	Renewal 0%	2,221,384	58,147	30,732	88,879	2,287,511	2,225,480	62%	On time, on budget		
	SCC Riverside Park Project (G)	Renewal 0%	0	1,095,762	287,511	1,383,273	916,900	842,207	62%	On time, on budget		
	Woolindilly River/Trail - Stage2 (G)	Renewal 0%	0	778,739	1,400	148,171	928,310	916,900	101%	Completed		
	BR May St bridge replacement	Renewal 100%	850,000	111,905	57,296	169,201	952,587	793,386	18%	Quarterly review, carryover required	Budget to be rolled over to next financial year	
	Regional Hockey Complex - Construction (G)	Renewal 100%	9,000,000	0	0	0	9,000,000	9,000,000	0%	Not commenced		
	Blackspot Sandy Point Road (G)	Renewal 60%	500,515	393,380	13,696	406,017	415,188	415,188	98%	Completed		
	SCC Hudson park Toilet Block (G)	Renewal 0%	0	123,485	4,716	128,201	47,610	-80,591	269%	On time, on budget		
	SCC - Tarago Playground Equip (G)	Renewal 0%	0	716	0	716	1,687	971	42%	Completed		
	SCC - Manulan Amenities Block (G)	Renewal 0%	0	2,466	0	2,466	0	-2,466	0%	Completed		
	Woolindilly Walking & Cycle Trail Lighting (G)	Renewal 0%	800,000	372,989	15,866	388,855	370,920	-17,935	105%	Completed		
	Thorndon Road Bridge Replacement (G)	Renewal 100%	16,000,000	35,240	2,473	37,713	800,000	762,287	5%	On time, on budget		
	Goulburn-Crookwell Ball Trail (G)	Renewal 0%	0	0	0	0	16,000,000	16,000,000	0%	Not commenced		
	Cookwell Rd - Shared User Path (G)	Renewal 0%	0	8,748	28,994	37,738	729,253	685,515	5%	Late, expected to be on budget	Weather delays will require carryover of some budget	
	<b>210 - Operations</b>		<b>69,862,290</b>	<b>5,972,684</b>	<b>2,800</b>	<b>23,240,097</b>	<b>73,144,732</b>	<b>49,904,635</b>	<b>32%</b>			
	RRBG - Highland Way (G)	Renewal 100%	0	5,579	0	5,579	0	-5,579	0%	Not commenced		
	RRBG - Taralga Road - Rural (G)	Renewal 100%	0	28,252	5,210	33,462	309,246	275,784	11%	Late, expected to be on budget	Not proceeding	
	RRBG - Taralga Road - Urban (G)	Renewal 100%	0	5,145	2,727	7,872	75,754	67,882	10%	Late, expected to be on budget	Design delays in finalisation stage	
	Bus Shelters Renewal	Renewal 100%	0	11,294	0	11,294	0	-11,294	0%	Completed	Late invoices from previous financial year	
	Drainage Recourse Drive CO	Renewal 0%	0	2,503	0	2,503	0	-2,503	0%	Completed	Late invoices from previous financial year	
	Drainage Slocombe St - Loder to Stewart St CO	Renewal 100%	0	27	0	27	0	-27	0%	Completed		
	Drainage Church Street Roundabout	Renewal 100%	0	15,122	0	15,122	56,000	40,878	27%	Completed	Late invoices from previous financial year	
	Drainage General Urban	Renewal 100%	100,000	0	0	0	0	0	0%	On time, on budget		
	CBP Masterplan Implementation	Renewal 0%	500,000	109,497	57,720	167,216	640,000	472,784	26%	On time, on budget		
	FP Auburn St - Mandy to Eldon St CO	Renewal 100%	0	224	0	224	0	-224	0%	Completed		
	FP Auburn Street (Glebe - Walker) Replacement	Renewal 100%	0	189	0	189	0	-189	0%	Completed		
	FP Rhoda Street (Combarners - Garfield)	Renewal 0%	30,290	875	38,182	39,057	50,000	10,943	78%	Late, expected to be on budget	Contractor delays in finalisation stage	
	FP Rhoda Street (Garfield - Addison)	Renewal 0%	32,558	2,028	48,000	50,028	50,000	-28	100%	Completed		
	FP Addition Street (Coolinda CI - Francis)	Renewal 100%	10,614	14,308	0	14,308	43,750	29,442	33%	Completed		
	Gravel Resurfacing	Renewal 100%	450,000	97,458	19,623	117,081	450,000	332,919	26%	On time, on budget		
	Guardrails - Urban - Local	Renewal 100%	0	0	0	0	24,800	24,800	0%	Not due to commence		
	Guardrails - Sealed Rural - Local	Renewal 100%	160,000	5,830	26,324	32,155	160,000	127,845	20%	Not due to commence	Currently in design	
	K&G Mulwarees Street (Bradley St end)	Renewal 100%	21,783	0	0	21,783	0	-21,783	0%	Not due to commence	Budget to be transferred to May St Bridge K&G	
	K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	200,000	0	521	521	70,000	69,479	1%	Not due to commence		
	RHL Collector Rd - Veolia Sec34	Renewal 100%	0	77,488	7,416	84,904	76,000	-8,904	112%	Completed	Budget to be rolled over to next financial year	
	RHL Bungendore Rd - Veolia Sec 94	Renewal 100%	0	1,131	2,943	4,074	124,000	124,000	0%	Completed	Late invoices from previous financial year	
	RTR Currawang Road - RR Rehab (G)	Renewal 100%	0	103,173	33,835	137,008	265,000	127,992	52%	On time, on budget		
	Rural Resealing	Renewal 100%	600,000	62,272	615,539	677,811	713,500	35,689	95%	Late, expected to be on budget		
	Urban Resealing	Renewal 100%	0	49	0	49	0	-49	0%	Completed	Design delays	

Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 02-Mar-2020

Description	Renewal %	Original Budget 20P/DOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/Q2	\$ Variance	% of Budget	Status	Comments
UR Rehab - Mary St	Renewal 100%	0	5,166	0	33,153	38,319	0	-38,319	0%		Expenditure to be journalled to 190219
Widening - Range Rd	Renewal 0%	0	2,802	0	7,735	10,538	0	-10,538	0%		Expenditure to be journalled to 190193
Widening - Mountain Ash Rd	Renewal 0%	0	4,635	0	0	4,635	0	-4,635	0%		Expenditure to be journalled to 190210
UR Con Sanctuary Dr - complete to River St	Renewal 0%	0	16,911	0	0	16,911	0	-16,911	0%		Expenditure to be journalled to 190258
UR Con Lockyer - Talk Extension	Renewal 0%	500,000	530,483	0	41,036	571,518	500,000	-71,518	114%	Completed	
Other Parks/Reserves Replacements	Renewal 100%	20,000	52,877	0	20,110	72,987	52,000	-20,987	140%	On time, on budget	
City Wide Creek Bed Improvements	Renewal 100%	35,000	4,600	0	0	4,600	12,975	8,375	35%	On time, on budget	
Light Fleet Replacements	Renewal 0%	400,000	460,115	0	84,766	544,881	560,239	15,358	97%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	35,196	0	0	35,196	45,000	9,804	78%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	1,250,000	627,296	0	311,196	938,492	1,480,906	542,414	63%	On time, on budget	
RRP - Bungandore Rd SRR Repair (G)	Renewal 100%	0	0	0	0	0	0	0	0%		
RRP - Taralga Rd SRR Repair (G)	Renewal 100%	0	0	0	0	0	0	0	0%		
CPTIGS Bus Shelters (G)	Renewal 70%	0	76,975	0	0	76,975	0	-76,975	0%	Completed	Late invoices from previous financial year
Gurrindah Rd SRR Reconstruction	Renewal 100%	0	17,610	0	455	18,064	0	-18,064	0%		Expenditure to be journalled to 190244
Footpath Replacement	Renewal 100%	100,000	0	0	0	0	0	0	0%		
Footpath New	Renewal 0%	26,558	0	0	0	0	0	0	0%		
K&G RENEWAL Future years	Renewal 100%	78,217	0	0	0	0	78,217	78,217	0%		Budget to be transferred to May St Bridge K&G
REGIONAL ROAD BLOCK GRANT - Future years (G)	Renewal 100%	385,000	0	0	0	0	0	0	0%		
REGIONAL ROAD REPAIR (G) Future years	Renewal 100%	160,000	0	0	0	0	0	0	0%		Budget to be transferred to current project
RURAL ROAD CONSTRUCTION Future years	Renewal 0%	392,000	0	0	0	0	160,000	160,000	0%		
RURAL ROAD REHABILITATION Future years	Renewal 100%	285,808	0	0	0	0	0	0	0%		
RURAL RESEALING Future years	Renewal 100%	300,000	0	0	0	0	0	0	0%		
ROUNDABOUTS Future years	Renewal 0%	350,000	0	0	0	0	0	0	0%		No roundabouts identified for 19-20
K&G Marsden St Renewal	Renewal 100%	0	-470	0	0	-470	350,000	350,000	0%		
Drainage Hetherington St Depot	Renewal 0%	0	61,995	0	3,987	65,982	37,400	-28,582	176%	Completed	
UR Bugonia Rd Reconstruction	Renewal 100%	0	655,940	0	11,811	667,751	611,700	-56,051	109%	Completed	
Hetherington St Depot Workshop Renewal	Renewal 100%	300,000	88,649	0	0	88,649	300,000	211,351	30%	On time, on budget	Currently in design
Bus Shelters - New	Renewal 0%	15,000	0	0	0	0	15,000	15,000	0%	Not Commenced	No shelters identified for 19-20
K&G New Future Years	Renewal 0%	100,000	0	0	0	0	0	0	0%		
Range Road - Fixing Country Roads (G)	Renewal 60%	1,571,184	719,012	0	226,462	945,474	1,571,184	625,710	60%	On time, on budget	
RHL Lumley Rd - HI Quality Sec94	Renewal 100%	180,000	100,618	0	0	100,618	180,000	79,382	56%	On time, on budget	
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	24,818	0	0	24,818	370,000	345,182	7%	On time, on budget	Finalisation stage
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	100,000	165,498	0	114,549	280,047	330,000	49,953	85%	On time, on budget	Finalisation stage
RHL Oallen Ford Rd - MultiQuip Sec 94	Renewal 100%	0	482,013	0	45,540	527,553	312,000	-215,553	169%	On time, on budget	Finalisation stage - Budget to be transferred
RHL Lerrara Rd - MultiQuip Sec94	Renewal 0%	0	795,181	0	146,585	941,766	838,000	-103,766	112%	On time, on budget	Finalisation stage
UR Con Poodley/Shannon Drive Link	Renewal 0%	2,000,000	12,818	0	0	12,818	1,972,000	1,959,182	1%	Not Commenced	Requires reallocation of budget
RHL Sh Manulain - Boral Sec 94	Renewal 100%	60,000	71,045	0	9,447	80,492	60,000	-20,492	134%	Completed	
Drainage 12B-26 Baccourse Drive	Renewal 0%	0	8,590	0	15,970	24,561	0	-24,561	0%	Completed	Late invoices from previous financial year
Parkesbourne/Gap Rd - Drought Relief FIV Access (G)	Renewal 20%	0	176,042	0	6,635	182,677	172,227	-10,450	106%	Completed	
Roundabout - Bourke/Verner	Renewal 0%	0	10,712	0	0	10,712	0	-10,712	0%		Expenditure to be journalled to 190210
FP George St Marulan (87-92) New	Renewal 0%	0	21,008	0	0	21,008	23,617	2,609	89%	Completed	
Mary's Mount Rd Upgrade	Renewal 0%	600,000	1,600	0	0	1,600	600,000	598,400	0%	Quarterly review, carryover required	Project deferred to 19-20
Blackspot - Middle Arm Road	Renewal 100%	480,000	2,054	0	0	2,054	480,000	477,946	0%	Not due to commence	
FP Queen St (Mill to Short)	Renewal 100%	0	0	0	1,818	1,818	50,000	48,182	4%	Not due to commence	
Drainage Fitzroy St (near Lamarra Pl)	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Not due to commence	Currently in design
RTR Gurrindah Road RR Rehab (G)	Renewal 100%	0	275,027	0	65,978	341,005	265,908	-55,197	119%	On time, on budget	Finalisation stage
RTR Pomeroy Rd - SRR Construction (G)	Renewal 0%	0	46,545	0	14,247	60,792	276,209	215,417	18%	Late, expected to be on budget	Weather delays
RTR Bumballa Rd SRR Construction (G)	Renewal 100%	0	42,721	0	42,721	55,000	12,279	-12,279	78%	Completed	
FP Addition St (Coola to Rhoda)	Renewal 0%	0	40,706	0	0	40,706	6,250	-34,456	651%	Completed	
Stoane St Underpass Sign	Renewal 0%	0	25,068	0	909	25,977	28,000	2,023	93%	Completed	

Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 02-Mar-2020

Description	Renewal %	Original Budget 20P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/0B	% of Variance	% of Budget	Status	Comments
Sanctuary Drive Drainage Basin	Renewal 0%	0	90,035	0	42,810	132,845	150,000	17,155	89%	On time, on budget	Finalisation stage
Blackspot Mountain Ash (G)	Renewal 90%	0	0	0	1,640	1,640	350,000	348,360	0%	On time, on budget	Currently in design
K&G Bourke St - Chin Public School Crossing (G)	Renewal 0%	0	0	0	0	0	64,646	64,646	0%	Not due to commence	
<b>220 - Community Facilities</b>		11,938,992	6,294,331	0	2,064,798	8,359,130	15,686,982	7,327,852	53%		
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	75,569	0	0	75,569	30,000	-45,569	252%	Late, expected to be on budget	Finalising insurance claim for indoor roof repairs
Plant & Equipment - Aquatic Centre	Renewal 100%	90,000	439,077	0	23,466	462,543	590,000	127,457	78%	Late, expected to be on budget	Finalising insurance claim for indoor roof repairs
Recreation Area Improvements	Renewal 100%	50,000	34,743	0	22,548	57,290	56,500	-790	101%	On time, on budget	
Electrical Renewal Rec Area	Renewal 100%	0	0	0	10,059	10,059	11,000	941	91%	On time, on budget	
Security Renewal Rec Area	Renewal 100%	0	262	0	0	262	0	-262	0%		
Belmore Park Improvements	Renewal 100%	25,000	87,437	0	0	87,437	87,748	311	100%	On time, on budget	Budget for 190060 to be included in this project
Avenues of Honour - Tree Planting	Renewal 0%	50,000	22,069	0	16,986	39,055	71,707	32,652	54%	Late, expected to be on budget	Resourcing issues
Victoria Park POM	Renewal 0%	200,000	91,553	0	0	91,553	200,000	108,447	46%	On time, on budget	
Skate Park Upgrade (G)	Renewal 0%	0	67,131	0	0	67,131	89,509	22,378	75%	Completed	Project delivered in 190056
CBD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	On time, on budget	
Playground Facility Renewals	Renewal 100%	70,000	72,122	0	0	72,122	95,332	23,210	76%	On time, on budget	
Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	448,372	0	6,005	454,377	486,721	32,344	93%	Completed	
Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	238,596	0	330	238,926	237,533	-1,393	101%	Completed	
Rage Cage (G)	Renewal 0%	0	11,959	0	0	11,959	12,000	41	100%	Completed	
Memorial Gardens Beams	Renewal 0%	25,000	21,284	0	14,273	35,556	37,000	1,444	96%	Late, expected to be on budget	Weather delays
Irrigation & Turfing - General Cemetery	Renewal 0%	0	32,944	0	0	32,944	32,900	-44	100%	Completed	
Building Asset Replacement	Renewal 100%	40,000	39,347	0	2,031	41,378	40,000	-1,378	103%	Completed	
Civic Centre Furniture & Fittings	Renewal 100%	10,000	7,497	0	3,861	11,358	10,000	-1,358	114%	Completed	
Civic Centre Landscaping	Renewal 100%	0	0	0	0	0	16,673	16,673	0%	Completed	Budget to be transferred to 190073
Civic Centre Upgrade	Renewal 0%	0	16,380	0	653	17,033	0	-17,033	0%	Completed	Budget to be transferred from 190070
Clinton St Offices Upgrade	Renewal 100%	0	1,981	0	16,475	18,456	25,000	10,544	64%	On time, on budget	
Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	5,210	5,210	0	-5,210	0%		
Public Conveniences Renewal	Renewal 100%	0	0	0	729	729	0	-729	0%		
Goulburn Hockey Fields - Design	Renewal 0%	0	-16,515	0	0	-16,515	0	16,515	0%	Completed	
Victoria park Lighting (G)	Renewal 0%	0	0	0	0	0	1,950	1,950	0%	On time, on budget	In finalisation stage
Irrigation & Turfing - Kenmore Cemetery	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Late, expected to be on budget	RFQ to be released in March
Civic Centre Renewal - Air Conditioner	Renewal 100%	100,000	14,865	0	72,817	87,682	100,000	12,318	88%	Late, expected to be on budget	Delays due to contractor
Sports Grounds Renewal Future Years	Renewal 100%	50,000	9,874	0	0	9,874	50,000	40,126	20%	On time, on budget	Remaining budget to be rolled over to next financial year
Japanese Garden - Victoria Park	Renewal 0%	250,000	169,523	0	4,282	173,805	250,000	76,195	70%	Quarterly review, carryover required	
George Street Marulan Landscaping	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	
Wollondilly Walking Track - Eastgrove (G)	Renewal 0%	0	74,616	0	2,273	76,889	663,181	586,292	12%	On time, on budget	
Marsden Weir Park Water Redill Station (G)	Renewal 0%	0	0	0	9,280	9,280	14,536	5,256	64%	Not due to commence	
Climate Change Mitigation Rec Area (G)	Renewal 0%	0	0	0	0	0	69,375	69,375	0%	Not due to commence	
<b>230 - Asset &amp; Design</b>		1,155,000	1,960,685	0	211,277	2,171,962	3,428,065	1,256,103	63%		
Survey Equipment	Renewal 100%	20,000	0	0	153	153	20,000	19,847	1%		
		20,000	0	0	153	153	20,000	19,847	1%		
<b>Total Capital Program</b>		<b>82,976,282</b>	<b>14,227,700</b>	<b>2,800</b>	<b>19,540,342</b>	<b>33,771,342</b>	<b>92,279,779</b>	<b>58,508,437</b>	<b>0%</b>		

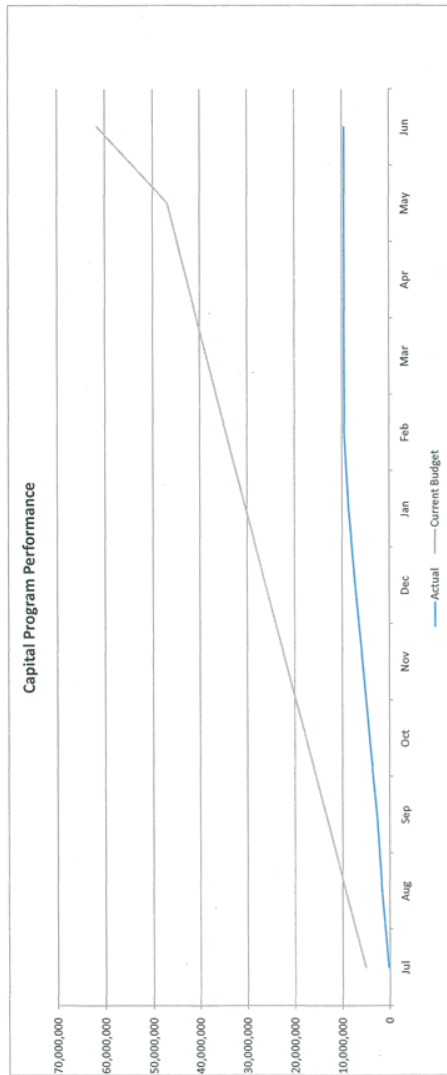


Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending February



Date Report Run: 02-Mar-2020



Description	Renewal %	Original Budget 2019/08	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/02	% of Time: \$ Variance	% of Budget	Status	Comments
									68%		



**15.13 STATEMENT OF INVESTMENTS AND BANK BALANCES**

**Author:** Kylie Newton, Business Manager Finance & Customer Service  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** 1. Statement of Investments  

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of November be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 1 March 2020

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of January 2020 was \$95,738,562 meaning that this month's balance of \$98,512,834 equates to an increase of \$2,774,272 in investments and cash held.

The table on the following page outlines the reasons for this increase.

<b>Receipts</b>		
Rates and Water Receipts	4,131,502	
Financial Assistance Grant	642,373	
Sundry Debtors	2,402,148	
Investment Redeemed		
S64/94 Income	120,649	
Other Income (including interest, term deposits redeemed)	1,442,801	
<b>Total Receipts</b>		<b>8,739,473</b>
<b>Payments</b>		
Salaries and Wages	1,863,341	
Payments to Creditors	4,101,859	
<b>Total Payments</b>		<b>5,965,200</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>2,774,273</b>

**3. Investments matured/defaulted this financial year**

No investments have matured or defaulted in the 2019/20 financial year.

Performance Indicators - Investments and Interest Earned - As at 02 March 2020

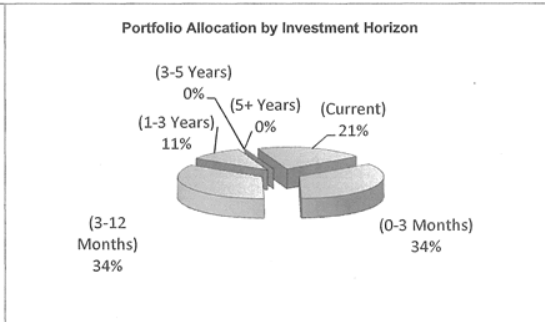
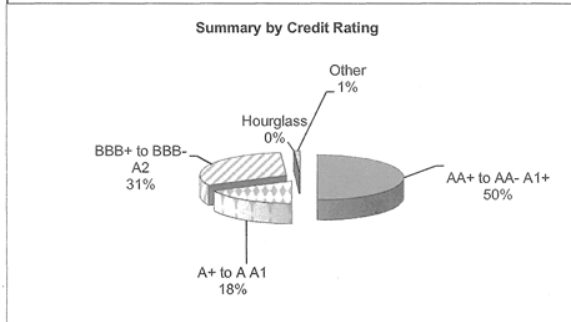
Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	47,995,126	47,995,126	50.00%	100%
2	A+ to A	A1	0	17,000,000	17,000,000	17.71%	75%
3	BBB+ to BBB-	A2	0	30,000,000	30,000,000	31.25%	60%
4	Hourglass		0	0	0	0.00%	60%
5	Other		1,000,000	0	1,000,000	1.04%	25%
			<b>1,000,000</b>	<b>94,995,126</b>	<b>95,995,126</b>	<b>100.00%</b>	

1 Within Policy Guidelines  
 2 Within Policy Guidelines  
 3 Within Policy Guidelines  
 4 Within Policy Guidelines  
 5 Within Policy Guidelines

Portfolio - Term Mix					
			Actual	Actual %	Maximum
A	At Call	(Current)	19,995,125.66	20.83%	100.00%
B	Working Capital	(0-3 Months)	33,000,000	34.38%	90.00%
C	Short Term	(3-12 Months)	33,000,000	34.38%	80.00%
D	Medium Term	(1-3 Years)	10,000,000	10.42%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			<b>95,995,126</b>		

A Within Policy Guidelines  
 B Within Policy Guidelines  
 C Within Policy Guidelines  
 D Within Policy Guidelines  
 E Within Policy Guidelines  
 F Within Policy Guidelines

Benchmark Interest Rates Performance			
<b>1</b>	<b>Benchmark Rate - Average for 2019/2020</b>		
	Benchmark Rate -Average for 2019/2020		1.1773%
	Portfolio Over Benchmark	76,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	76,000,000	
	Excludes At Call	19,995,126	
	Total including At Call	95,995,126	
<b>2</b>	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2019		1.1085%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2019		0.8731%
	Benchmark - 90 Day BBSW Average for November 2019		0.9092%
	Benchmark - 90 Day BBSW Average for December 2019		0.9001%
	Benchmark - 90 Day BBSW Average for January 2020		0.8864%
	Benchmark - 90 Day BBSW Average for February 2020		0.8880%
	Benchmark - 90 Day BBSW Average for March 2019		1.8379%
	Benchmark - 90 Day BBSW Average for April 2019		1.6873%
	Benchmark - 90 Day BBSW Average for May 2019		1.5410%
	Benchmark - 90 Day BBSW Average for June 2019		1.5410%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>1.1773%</b>



**Statement of Investment and Bank Balances as at 02 March 2020**

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.95%	\$ 19,995,126
Bendigo & Adelaide Snr FRN	18/08/2020	FRN	A2	3.24%	\$ 2,000,000
Rabo 1826 Day TD - Curve	1/06/2021	TD	A1	3.30%	\$ 3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A2	3.50%	\$ 2,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2020	TD	A2	2.75%	\$ 1,000,000
Defence Bank 365D TD - Curve	6/03/2020	TD	A2	2.80%	\$ 3,000,000
Banana Coast Community CU 369 Day TD - RimSec	17/03/2020	TD	UNRATED	2.90%	\$ 1,000,000
Bank Of Queensland 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 2,000,000
BankVic 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 3,000,000
My State Financial Credit Union 371 Day TD - RimSec	7/04/2020	TD	A2	2.70%	\$ 3,000,000
Westpac 365 Day TD	26/06/2020	TD	A1+	1.90%	\$ 5,000,000
Macquarie Bank 7 Month Term Deposit	8/04/2020	TD	A1	1.75%	\$ 7,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	1.65%	\$ 3,000,000
Macquarie Bank 7 Month Term Deposit	22/04/2020	TD	A1	1.75%	\$ 5,000,000
Westpac 365 Day TD	21/09/2020	TD	A1+	1.63%	\$ 5,000,000
AMP 183 Day TD - Curve	26/05/2020	TD	A2	1.90%	\$ 3,000,000
AMP 182 Day TD - RimSec	27/05/2020	TD	A2	1.90%	\$ 2,000,000
AMB 365 Day TD - Curve	2/12/2020	TD	A2	1.70%	\$ 2,000,000
NAB 150 Day TD - NAB 9295 1144	18/05/2020	TD	A1+	1.60%	\$ 5,000,000
My State Financial Credit Union 182 Day TD - RimSec	22/07/2020	TD	A2	1.60%	\$ 2,000,000
NAB 90 Day TD - NAB 9295 1144	22/04/2020	TD	A1+	1.60%	\$ 3,000,000
Bank Of Queensland 730D TD	14/08/2020	TD	A2	1.60%	\$ 2,000,000
NAB 365 Day TD - NAB 9295 1144	16/02/2021	TD	A1+	1.52%	\$ 10,000,000
ING Bank Australia 735 Day TD - RimSec	22/02/2022	TD	A1	1.60%	\$ 2,000,000
<b>Total Investments Held (excl. pipeline)</b>				\$	\$ 95,995,126
<b>Total Highland Source (pipeline) Loan Investments</b>				0	-
<b>Total Investments Held (Incl pipeline)</b>				\$	\$
Balance as per Passbook-Commonwealth Bank					1,727,101.51

Add: Outstanding deposits	201,959.51	
Less: Unpresented cheques	3,977.50	
<b>Balance as per Cash Book-Commonwealth Bank</b>		<b>1,925,083.52</b>
Add-Library		
Add- Trust Fund-Other		592,624.99
Add- Trust Fund		
<b>Total Cash &amp; Investments @ 02/03/2020</b>		<b>98,512,834.17</b>

**15.14 MINUTES OF THE COMMUNITY CENTRE WORKING PARTY MEETING HELD ON 25 FEBRUARY 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Minutes of the Community Centre Working Party Meeting held on 25 February 2020**

**RECOMMENDATION**

That the report from General Manager in regards to the Community Centre Working Party minutes from Tuesday 25 February 2020 be received.

**REPORT**

Please find attached the minutes of the Community Centre Working Party from its meeting 25 February 2020 . There were no issues from this committee that require a Council endorsement.



**OUR VISION & VALUES** ONE TEAM DELIVERING WITH  
**PRIDE**  
Passion | Respect | Innovation | Dedication | Excellence  
**OUR MISSION** TO BE EASY TO DO BUSINESS WITH

# MINUTES

## Community Centre Working Party

25 February 2020



**Order Of Business**

**1 Attendees ..... 4**

**3 Confirmation of Minutes..... 4**

    Nil

**4 Reports to Working Party for Determination ..... 4**

    4.1 Community Centre Meeting Notes held on the 22 October 2019..... 4

    4.2 New Community Centre Building..... 4

    Request for use of Bourke Street..... 4

**MINUTES OF GOULBURN MULWAREE COUNCIL  
COMMUNITY CENTRE WORKING PARTY  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 25 FEBRUARY 2020 AT 5.30PM**

**1 ATTENDEES**

Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Margaret O'Neill & Cr Denzil Sturgiss

**2 APOLOGIES**

Cr Carol James & Cr Alfie Walker

**3 CONFIRMATION OF MINUTES**

Nil

**4 REPORTS TO WORKING PARTY FOR DETERMINATION**

**4.1 COMMUNITY CENTRE MEETING NOTES HELD ON THE 22 OCTOBER 2019**

**NOTED**

That the Community Centre Meeting Notes held on the 22 October 2019 be received.

**4.2 NEW COMMUNITY CENTRE BUILDING**

**NOTED**

That the report from the General Manager on the new community centre building be received and Council through this briefing has acknowledged that the Bourke Street site is the preferred site and that the General Manager proceed with the planning and design for this proposed new facility.

**REQUEST FOR USE OF BOURKE STREET**

It was noted that Council have passed a resolution delegating lease operational managers to the General Managers thus there was no requirement for decisions at this Working Party Meeting on Items 4.3 to Items 4.8.

**The Meeting closed at 5.56pm.**

**The minutes of this meeting were confirmed at the Community Centre Working Party held as required.**

**15.15 MARULAN VILLAGE PLAN WORKING PARTY NOTES - 28 FEBRUARY 2020**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Marulan Village Fund Working Party Minutes 28 February 2020**  

<b>Link to Community Strategic Plan:</b>	CL1 Civic Leadership – Attentive representation of the community
<b>Cost to Council:</b>	The allocation of Discretionary Funding to Marulan is included in the operational budget
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report of the General Manager on the notes from the Marulan Village Plan Working Party held 28 February 2020 be received.

**REPORT**

Please find attached the notes from the Marulan Village Plan Working Party held 28 February 2020.

There are no decisions that require any action from Council.



## Marulan Village Working Party Minutes

### Meeting Details

Friday 28 February 2020 at 3pm  
Marulan Hall Supper Room, Marulan

### Attendees

Deputy Mayor Peter Walker (Chair), David Humphreys (Marulan Chamber of Commerce), Maureen Eddy (Marulan Lions Club), John Nicastrì (Marulan and District Progress Association), Tegan Rups (Community Representative) & Richard Gray (Holcim) & Warwick Bennett (Goulburn Mulwaree Council)

### Apology

Geoff Kettle (Gunlake) and Dean Beltrame (Boral)

### Discussion Items

1. Letter from Maureen Eddy and Marulan Lions Club  
Correspondence was received from Maureen Eddy and the Marulan District Lions seeking funds from the Marulan Village Discretionary Fund for various art works in the village.  
  
Maureen Eddy withdrew her letter at the meeting.  
  
It was agreed that David Humphreys discuss with Boral to investigate the preserving of the concrete. No further work could be done on the artwork until such time as the artist estate had given approval.
2. Marulan Tennis Court Lights  
A quote was received for the lighting upgrade at the Tennis Court at \$5,406.50.  
It was agreed that Holcim would supply the materials at a cost of \$2,000 and the balance of this project to be funded from the Discretionary Fund.
3. Review of the rotunda tables & chairs  
Richard Gray presented an option and it was agreed that Holcim proceed with the installation of these seats.
4. Balance of Marulan Discretionary Fund noted that balance is \$99,634
5. Update on action plan below
6. General Business
  - a. The General Manager to investigate at the Soccer Fields the installation of fencing along the open part of the field facing rural lands.
  - b. The General Manager to investigate the cost of lifting the walkway at Meridian Park as this area was getting flooded and damaged.
  - c. The General Manager to install bollards adjacent to the Basketball Courts to prevent car parking on Council reserve
  - d. The General Manager to have a report prepared to the Traffic Committee on ensure consistency in speed limits in Marulan.




**Marulan Village Plan  
Working Party Discussion Items & Action List**

No	Project	Description	Working Party Members	Update on actions
1	Tony Onions Park	<ul style="list-style-type: none"> <li>All weather seating to be installed</li> </ul>	Holcim to install seating	Seating at rotunda to be provided by Holcim
2	Cricket Oval	<ul style="list-style-type: none"> <li>Price basketball courts</li> <li>Cricket pitch</li> </ul>	Richard Gray (Holcim)  Warwick Bennett	Application to Holcim Discretionary Fund  To obtain prices for widening and lengthening cricket pitch cost \$20,000
3	Meridian Park	Design and cost realistic upgrade of Meridian Park including safety fence	David Humphreys	Fencing material has been purchased. Now waiting on top soil to be put in place
4	Soccer Fields	<ul style="list-style-type: none"> <li>Construct new shed at soccer field</li> <li>Water and irrigation</li> <li>Grassing</li> <li>Traffic Management</li> <li>Changing Rooms</li> <li>Installing lights</li> </ul>	<ul style="list-style-type: none"> <li>Dean Beltrame</li> <li>Warwick Bennett</li> <li>Warwick Bennett</li> <li>Warwick Bennett</li> <li>Warwick Bennett</li> <li>Warwick Bennett</li> </ul>	<p>Working party agreed to contribute \$20,000</p> <p>Check pressure and flow for irrigation cost \$120,000 including pipe work and booster pump</p> <p>Price cost of regrassing \$25,000</p> <p>Plan to be prepared – see attached – cost \$150,000 with bitumen surface</p> <p>Investigate options including facilities for females cost \$200,000 including two changing rooms, disabled toilet and electrical and plumbing works</p> <p>Investigate costs cost \$350,000 based on recent in Seiffert Goulburn</p>

**15.16 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 1 MARCH 2020**

**Author:** Carol James, Councillor

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Goulburn Mulwaree Youth Council Meeting Notes held on the 1 March 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CO2 – Encourage and facilitate active and creative participation in community life.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 1 March 2020 be received.

**BACKGROUND**

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 1 March 2020.

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.



**Goulburn Mulwaree Youth Council  
Discussion Items & Action List**

**Meeting Details**

Friday, 1 March 2020  
Council Chambers

**Attendees**

Charlotte Hargan, Ben Hall, Cole Park, Blake Robertson, Henry Alves-Rowley, Millie Dean, Alex Dawes, Axel Drake, Brayden Hall & Holly Caffery.

**Apology**

Codey Hedges, Zoe White & Sarah-Grace Curry

**Discussion Items**

- Reported on meeting with Minister for The Hon Bronnie Taylor MP - NSW Minister for Mental Health, Regional Youth and Women
- Youth Week planning started
- NSW Youth Council – Plan and Budget
- Social Media
- Volunteer hours
- Mental Health First Aid

**Action List**

No	Description	Responsible Person	Target Date	Completion Date
1	Clean Up Australia Day	All	1 March	Complete
2	Japanese Friendship Night	All	6 March	Complete
3	Goulburn's Birthday	All	14 March	

Next meeting: 13 March 2020

**15.17 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. **Marulan Quarry Community Consultative Committee Minutes 30 January 2020** [↓](#) 
  2. **Gunlake Quarry CCC Minutes from 14 February 2020** [↓](#) 
  3. **Country Mayors Meeting Minutes 6 March 2020** [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL3 We actively collaborate with others in the region
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the minutes below be received:

1. Marulan Quarry Community Consultative Committee Meeting Minutes 30 January 2020.
2. Gunlake Quarry Community Consultative Committee Meeting Minutes 14 February 2020.
3. Country Mayors Meeting Minutes 6 March 2020

**REPORT**

Please find attached the minutes from the following external committees:

1. Marulan Quarry Community Consultative Committee Meeting Minutes 30 January 2020.
2. Gunlake Quarry Community Consultative Committee Meeting Minutes 14 February 2020.
3. Country Mayors Meeting Minutes 6 March 2020

These minutes are attached for your information and no Council decision is required other than noting the minutes.



**Global Quarries Marulan Quarry Project**

*Community Consultative Committee  
Second Meeting, Marulan Community Hall, 30 January, 2020*

Attendees:

Bill Kenchington  
Shane Hill  
Stephanie Mowle – GM Council  
George Emerzidis  
Graeme Dally  
Don Angelosante  
Darryl Pearson  
Martin Sinclair (Observer)  
Don Sinclair (Observer)  
Wendy Dally (alternative, and observer for this meeting)  
Vergilio Serra (Global Quarries)  
Justin Flaherty (Global Quarries - Minute taker)

Ian Colley (Independent Chair)

Cheryl Bell (Apology)

**Minutes of last meeting**

Accepted

**Actions from last meeting**

(See notes below for outstanding items)

VS confirmed that there are no updates as yet regarding information to be provided by GC.

**Action 1:** VS confirmed that the engineer (Graham) will attend the next meeting to address issues associated with the operations of the quarry.

**Road access**

Q - Will access from quarry be from Winfarthing Rd?

VS – trucks, want to exclude from WR, GC cannot confirm passenger vehicles *will not be entering from Winfarthing Rd.*

Q - Will it be policed?

Stephanie – mechanisms are available for compliance with conditions of approval. Access details and restrictions would be a condition an approval of this type of development application. Council can issue penalty notices and accept complaints from residents.

VS – haul route will be used.

VS – RMS require good visibility when accessing from the highway

Q - Previous council prohibited access to sub division from Hume Highway.

VS - working with RMS on two possible access routes from Hume Highway

Q - Concern about access, 200m would be inadequate. Large vehicles will move too slowly. This will impact residents accessing from WR. Quarry access will cause knock on effect.

VS – RMS will do modelling of trucks taking into account. EIS will include high level design.

Q - Application to State Planning last December said no access to WRd however the map submitted showed light vehicle access to WR. Graeme advised State Planning of error which was corrected by GHD.

VS – The amendment was by GHD. VS indicated he was not up to date on everything and had no knowledge of the amended submission by GHD.

Q - If GC using GHD then shouldn't they be in attendance?

VS – Karl is on leave and couldn't be here.

Chair – will GHD or plan be brought to next meeting

Q. Why aren't we receiving information ahead of EIS?

VS - We are providing information as it is available.

GD: NOW Inc. wish to raise three main areas of concern –

**Action 2:** NOW concerns will be provided in writing to GC and appended to the minutes. (See attachment A below).

Opening statement “if GQ cannot get the little things right now, we have no confidence that they will do better if the Quarry is approved. The following are some of the many things they can't get right.”

**1. Communication – contradictory information leaves facts in question.**

- Website – closed for 1.5 months (as of last November). It is still not up to date
- Roadmap – contradictory (from last meeting) – the map provided with amended application incorrect. There was no mention that the application was varied with state planning
- Notification – not all residents (owners) are receiving information. Some don't live on site or don't have access to internet. NOW Inc. will not provide names as it's an invasion of privacy for NoW Inc to provide peoples contact details – it's GQ's GC's job to contact everyone – utilise council's records.

VS – Can you please help us by sending missing names? A: No

- Newsletter – virtually no additional information in each additional newsletter.
- Nomination forms – 2 types – the one for land holders wasn't included
- CCC guidelines – not adhered to
- Confusion over Global Quarries Aust PL and Global Quarries PL – but docs name it as Global Quarries Australia PL but all correspondence is from Global Quarries PL. they were registered on different dates with different business numbers. Who are we dealing with?
- No communication as of last May that we can consult on.

VS – there has been little to update

## 2. **Blasting, noise and vibration**

No information has been forthcoming.

- 2 types – blasting and continual. Blasting will cause flight or fight response to people and animals (native, feral and domestic), and residents and visitors. Fleeing wildlife will cause accidents or injure themselves on fences. Huge concern as blasting within 200-300 metres of highway. Concerned will block off WR when blasting.
- Tremors come through the ground. Local businesses will be affected.

Q: Can GC take photos of damage?

Stephanie – dilapidation reports can be requested to establish the condition of property at a point of time.

Q. how long will it take to remediate damage? Can all damage be repaired?

VS – I can't comment on the how long it will take

Stephanie – needs to be assessed as part of application. Needs to be a level of assessment.

VS – blasting will be designed to minimise impact.

Blasting – impact on animals, housing and associated structures.

- Noise – impact is or will be causing of operation on people – chronic stress, material harm, depression and anxiety. Impact on existing medical conditions.
- Destruction of old growth wild life corridor – impact on vulnerable wild life

## 3. **Climate, drought, fires, environmental zone**

- Must be a guaranteed water supply – bore water. Will the site be left non-operational for periods of time? Holcim (Lynwood Quarry) has laid off 40 staff due to lack of demand and lack of water.
- Extreme climate/weather events – do we need to plan for extreme (not normal events?)

- Bushfire (and other hazards) – dead end road – residents will be trapped.
- Extreme fire days – will they affect operations?
- The quarry will block the wildlife corridor across the highway
- Hill will be removed – how will this affect the micro climate?
- Drinking water – will you be adhering to Australian Drinking Water guidelines (e.g. dust contamination)

VS – EIS due March / April 2020. These will address some concerns.

Q. Why does EIS take so long?

VS – It's a large process that takes time and don't want to rush consultants to cut corners.

Q. Will fill be inspected as it is deposited?

VS - This was addressed in the last meeting – see minutes.

Meeting Closed at 7.32pm

**Action 3:** *Chair: We will aim for 3-4 weeks notice before next meeting which will be in 4-6 weeks time.*

**Action 4:** *VS: We will aim to have the engineer in attendance at the next meeting*

FOLLOW UP ACTIONS FROM THE PREVIOUS MINUTES (1<sup>st</sup> Meeting)

**Action 1** *For document sent out to members to be sent out as editable PDFs so members can comment.*

**Action 2** *A clearer map of the traffic options will be made available*

**Action 3** *A Map of the actual quarry will be provided to all members at the next meeting*

**Action 4** *GQ will make sure that no one is on the land shooting.*

**Action 5** *– GQ will not lock the neighbour's access gates moving forward. But noting that various utilities such as Telstra, electricity and gas companies may be locking the access.*

**Action 6** *– The EIS report will be made available when completed.*

**Action 7** – *Is the area in the middle of a wildlife corridor. GQ will get back to the committee on this*

**Action 8** - *GQ will clarify power source to members*

**Action 9** *GQ to provide details of insurance once approval is granted.*

Attachment A

Neighbours of Winfarthing Inc. CONCERNS Re MARULAN QUARRY

After consultation with State Planning and Goulburn Mulwaree Council, NoW Inc. have compiled a number of concerns. These concerns are based upon our research into existing quarries and NSW Government requirements and information supplied by GQ. They are general in nature and will be refined into more specific concerns relating to the proposed Marulan Quarry if / when we are provided with specific information from Global Quarries. The State and Australian Governments' and the Global response to climate change will also have to be incorporated.

The following are three of our major concerns.

1. Communication – Unfortunately, after 10 months since being notified of the quarry proposal, GQ has only given us broad, non-specific details, some of which are contradictory in nature. Also, not all residents/ property owners receive information from GQ, NoW Inc has attempted to fill this gap.

Following are some examples of poor communication, information and actions noted by local residents.

- a. Global Quarries website closed/ unavailable for at least 1 1/2 months.
- b. New road access map provided by GQ at the CCC meeting is contradictory.
- c. No notification of amended application to State Planning.
- d. Road access map submitted with amended application to State planning was incorrect.
- e. Current information on GQ website incorrect.
- f. Not all properties have letterboxes / internet connection to receive newsletters. – Winfarthing Rd, Rampion Hills Rd and Hume Highway.
- g. Lack of any detailed information prevents consultation on specific concerns.
- h. Newsletters from GQ are mostly a repeat of previous communication.
- i. GQ unable to get basic directions correct, Winfarthing Rd is South of the Highway, not East.
- j. Who are we dealing with – Global Quarries Pty Ltd / Global Quarries Australia Pty Ltd?
- k. Lack of detail re GQ representatives on the CCC
- l. Only 1 of 2 types of nomination forms for CCC supplied by GQ with their newsletter.
- m. CCC selection guidelines not adhered to.
- n. Random shooting on proposed quarry site – to scare off native animals?
- o. Etc, etc, etc.

If GQ are genuinely seeking to work with local residents/ NoW Inc. they would be at least giving us some specific details. To date, there has been none.

The incorrect, contradictory and lack of, information/ communication when dealing with the simple things does not give us any confidence that they will do better when it comes to actually operating a quarry.

## 2. Blasting/ Noise / Vibration

The noise and vibrations will result from such things as blasting, use of onsite machinery and equipment and traffic movements. The noise and vibration will be immediate (blasting) and ongoing.

- a. Blasting will cause a “fright and flight” response to residents, visitors, road users, domestic pets, stock, native fauna and feral animals. The flight response will probably cause injury and death to all types of fauna, from vehicle collisions (Hume motorway, Winfarthing Rd and Rampion Hills Roads), which are within 200-300m of the quarry site as well as from running into or through fences. Business operations in the local area will be compromised by noise, vibration, dust and pollution and could lead to dangerous situations.
- b. Domestic animals will be impacted by poor production, growth, breeding and their wellbeing.
- c. There are many homes with concrete water tanks, slabs, septic tanks and brick construction. Vibrations, immediate and ongoing will cause ground movement and cracking damage to these properties. Including loss of drinking water and seepage of sewage into the water catchment.
- d. The impact on people is / will result in anxiety, depression, chronic stress and material harm as a result of the effect on their rural residential lifestyle and property devaluation. Existing medical conditions could be exacerbated. Leisure activities and the health and safety of residents could be put at risk.
- e. Disruption/ destruction of the recognized old growth wildlife corridor which runs through the quarry site will affect the habitat and breeding of endangered and vulnerable animals and birds, such as the spotted-tailed Quoll, Brush-tailed Wallaby, Koalas, parrots and migrating birds.

## 3. Climate/Drought/ Climate Change/ Bush Fires/ Environment – E3 zone

- a. With the ongoing drought, a guaranteed 18-year water supply is required, locals consider they could be disadvantaged, such as those who have/ or want to put in a water bore.
- b. If the quarry operators have insufficient water supply, they could stop operations leaving a site that hasn't been rehabilitated. The same would apply if product sales are not profitable. Holcim's Lynwood quarry has just retrenched 40 staff for these reasons.
- c. As torrential rainfalls, hail storms and snow events appear to be part of climate change, “normal” water groundworks will not be enough to cope.

- d. The ongoing catastrophic bushfires show how destructive they can be to people, property, fauna, flora and the environment. Quarry operations must be prepared for fire prevention with the provision of suitable firefighting equipment.
- e. Winfarthing and Rampion Hills Roads are both no through roads. The quarry should be prepared to make provisions for local residents who could be trapped and require emergency services if they cause the roads to be blocked.
- f. Quarry operations should take into account daily weather conditions in regards to their operation, such as total fire bans and severe, extreme and catastrophic fire warnings.
- g. The ongoing drought and climate change resulting bushfires have devastated the native habitat of many local flora and fauna. As the quarry site (wildlife corridor connecting areas burnt in the Morton, Currowan and Green Wattle Ck fires) is critical to the recovery and repopulation of their fauna and flora, Global Quarries must make this a priority in their EIS.
- h. The removal of the 80m high hill will result in changes to local weather and noise patterns. The effect of this removal on people, fauna, flora and the ecosystems should be thoroughly researched and accounted for.
- i. Droughts are an ongoing part of rural living, particularly in regards to drinking water. The Australian Drinking Water Guidelines should be taken into consideration by Global Quarries.

There are further major concerns which will be presented at the next meeting.

Graeme Dally  
President  
Neighbours of Winfarthing Inc.



**Minutes of Meeting of Gunlake Quarries Community Consultative Committee  
held at Marulan at 10.00am on 14 February 2020**

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- 1) **Attendance:**  
Don Elder (Chairman), Ken Wray (CM), David Humphreys (CM), Geoff Kettle (Gunlake), David Kelly (Gunlake), Andrew Wade (Gunlake), Ron Switzer (CM), Scott Martin (GMC).
- 2) **Apologies:**
  - a) Angus Richmond (Gunlake), Cheryl Bell (CM)
- 3) **Declaration of pecuniary or other interests:**
  - a) Christmas hampers were given to all community CCC members by Gunlake, except for Dennis Isbister who declined the offer.
- 4) **Minutes of meeting held on 11 October 2019** were confirmed.
- 5) **Business arising from the Minutes:**
  - a) Resealing and marking of transport route – see Company Report
  - b) Modification to Development Application - see Company Report.
  - c) Property fencing and stock control.
    - i) Flags and grated line marking have been added by Gunlake at the front gate.
  - d) Speed limit on haulage route
    - i) Gunlake will submit a response to RMS seeking review of determination not to reduce the speed limit to 80 km/h and copy to CCC Chairman, for him to add its support, and to individual members so that they can make individual submissions if they wish.
- 6) **Correspondence**
  - a) Letter 17/10/19 Ron Switzer - re litter on haul route.
  - b) Letter 3/12/2019 Geoff Kettle re Independent Environmental Audit
  - c) Letter 3/12/2019 Ken Wray re truck breakdown. The Company reported that it would, could and did respond within 15 minutes, and immediate action was taken to warn traffic of the danger. It advised this would be standard procedure in the future.
  - d) Dennis Isbister letter of 11/2/2020 resigning from the CCC. His resignation was received with regret and the Chairman's letter to him was endorsed.
- 7) **Company Report** presented by Geoff Kettle/David Kelly, which is attached with these Minutes, and it was also noted:
  - a) The modification to the Development Application is next before the Court on 30 July 2020.

- b) In late 2019 the Company sponsored a bus trip to Jamberoo for Marulan school students.

**8) General Business**

- a) Litter on haul route – can GMC install Anti Littering signs on the haul route? 'No littering' is currently part of the Gunlake Driver Induction.
- b) Truck breakdown – discussion on recent truck breakdown and Gunlake / truck owner's response.
- c) Community member replacement process for the CCC was raised by the Chairman.
- d) GMC Urban Fringe Housing Strategy has been out for second public exhibition period. Next step is for GMC to finalise the strategy.
- e) Issues regarding dust were discussed.

**9) Next Meeting**

The next meeting is to be held at 10.00am on Monday 22 June 2020.

The meeting closed at 11.25am.

Confirmed

Chairman



# Country Mayors Association of NEW SOUTH WALES

**Chairperson:** Cr Katrina Humphries  
PO Box 420 Moree NSW 2400  
02 6757 3222  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 6 MARCH 2020 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.03 a.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Cr Diane Gray  
 Bega Valley Shire Council, Cr Kristy McBain, Mayor  
 Bellingen Shire Council, Cr Dominic King, Mayor  
 Bellingen Shire Council, Ms Liz Jeremy, General Manager  
 Bland Shire Council, Cr Brian Monaghan, Mayor  
 Blayney Shire Council, Cr Scott Ferguson, Mayor  
 Blayney Shire Council, Ms Rebecca Ryan, General Manager  
 Cabonne Shire Council, Cr Kevin Beatty, Mayor  
 Cabonne Shire Council, Cr Jamie Jones Deputy Mayor  
 Clarence Valley Shire Council, Cr Jim Simmons, Mayor  
 Coffs Harbour City Council, Mr Stephen McGrath, General Manager  
 Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
 Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
 Cowra Shire Council, Cr Bill West, Mayor  
 Cowra Shire Council, Mr Paul Devery, General Manager  
 Dubbo Regional Council, Cr Ben Shields, Mayor  
 Edward River Council, Cr Norm Brennan, Mayor  
 Edward River Council, Mr Adam McSwain, General Manager  
 Forbes Shire Council, Cr Phyllis Miller, Mayor  
 Forbes Shire Council, Cr Jenny Webb, Deputy Mayor  
 Forbes Shire Council, Mr Steve Loane, General Manager  
 Gilgandra Shire Council, Cr Doug Batten, Mayor  
 Glen Innes Shire Council, Cr Carol Sparkes, Mayor  
 Glen Innes Shire Council, Mr Craig Bennett, General Manager  
 Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
 Griffith City Council, Mr Brett Stonestreet, General Manager  
 Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
 Gunnedah Shire Council, Mr Eric Growth, General Manager  
 Gwydir Shire Council, Cr John Coulton, Mayor

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Gwydir Shire Council, Mr Max Eastcott, General Manager  
Hay Shire Council, Cr David Townsend, Deputy Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Hilltops Council, Cr Brian Ingram, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor  
Kyogle Council, Cr Danielle Mulholland, Mayor  
Kyogle Council, Mr Graham Kennett, General Manager  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Cr Steve Ring, Deputy Mayor  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Des Bilske, General Manager  
Narrabri Shire Council, Cr Catherine Redding, Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Reg Kidd, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Port Stephens Council, Mr Wayne Wallis, General Manager  
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Monaro Regional Council, Cr Peter Beer, Mayor  
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager  
Snowy Valleys Council, Cr James Hayes, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Ms Anne Modderno, General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Glen Wilcox, General Manager  
Warrumbungle Shire Council, Cr Denis Todd, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Melisa Hendrics, Mayor  
Wentworth Shire Council, Mr Ken Ross, General manager  
Yass Valley Council, Cr Rowena Abbey, Mayor  
LGNSW, Cr Linda Scott, President  
LGNSW Ms Kylie Yates, Acting CEO

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Hon Melinda Pavey MP, Minister for Water, Property and Housing

Ms Teresa Corbin, Chief Executive Officer, Australian Communications Consumer Action Network

Mr Rob Rogers, AFSM, Deputy Commissioner, NSW Rural Fire Service and Rebel Talbert, Assistant Commissioner, NSW Rural Fire Service

Hon Jennifer Gardiner, Chairperson, NSW Local Government Grants Commission

Dr Lindsay White, Director, Northern Basin, Commonwealth Environmental Water Holder and Mr Hilary Johnson, Director, Southern Basin, Commonwealth Environmental Water Holder

Ms Susan Madden, Board Member, Murray Darling Basin Authority

Mr David Harris, CEO Water NSW

**2. Condolences and Welcome**

Cr Humphries expressed condolences on behalf of the Country Mayors Association to those Councils that were affected by the bush fires and welcomed to the meeting Mary O'Kane and Dave Cowen from the NSW Independent Bushfire Enquiry

**3. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 1 November 2019 be accepted as a true and accurate record it being noted that Cr Reg Kidd, Mayor of Orange was in attendance (Kyogle Council / Uralla Shire Council).

**4. Hon Melinda Pavey MP, Minister for Water, Property and Housing**

Catchments are not filling up yet which will be a challenge. 180 litres per person are being used in Sydney versus 118 litres in Orange. There are restrictions on flood plain harvesting and there are embargos on rivers but some are being lifted with recent rain. 150 regulators are auditing. 244,000 mega litres have passed Walgett. There are concerns by communities regarding the Murray Darling Basin Plan because there has been a lack of communication but the government is trying to connect. Along with the Victorian Government, New South Wales commissioned a review of the constraints of the Murray Darling Basin Authority which found that if the plan continues there is a big chance of failure. Stakeholder consultations are to take place in March and April. However the basin is in a better condition due to the plan. New metres are being rolled out throughout the State to ensure fair allocations

**5. Ms Teresa Corbin, Chief Executive Officer, Australian Communications Consumer Action Network**

The Network is working for communication services and takes issues to communication companies. There are 200 members across Australia. Fires have damaged infrastructure which has created challenges. The network has been fighting hard to keep pay phones which proved their worth during the fires. Regional concerns include higher costs, greater dependency on services, unreliable services, and limited mobile coverage. Goals of the network are guaranteed access, equitable voice, expansion of mobile coverage and digital capacity. A Regional Connectivity Program is being introduced and funding is available similar

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to the Black Spots Program. The next round of the Black Spots Program is coming up. 5G next generation for mobile phones needs more base stations so will not go everywhere but will deliver data to the areas where it is providing a service. The 4G footprint needs to be the same as 3G before 3G is switched off. Reliability of services in regional areas means NBN and a land line are required in many areas. Digital literacy solving technical problems in regional areas is more difficult.

## 6. **Membership**

Resolved That Hay Shire Council be admitted as a member of the Association (Forbes Shire Council/ Kyogle Council)

## 7. **CORRESPONDENCE**

Inward

(a)Mr John Cleland, Chief Executive Officer, Essential Energy, regarding Disaster Hardship provisions provided to those that have suffered a loss as a result of a natural disaster

(b)Hon Matt Kean MP, Minister for Energy and Environment, regarding Disaster Hardship provisions provided to those that have suffered a loss as a result of a natural disaster

(c)Mr Gary White, Chief Planner, Planning, Industry and Development, thanking him for his presentation to the 1 November meeting

(d)Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW, thanking him and Peter Ryan for their presentation to the 1 November meeting

(e)Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service, thanking him and Cory Shalkleton for their presentation to the 1 November meeting

(f)Hon Rob Stokes MP, Minister for Planning and Public Spaces, requesting information on progress of the Land Negotiation Program concluded in 2017

(g)Hon Matt Kean MP, Minister for Energy and Environment, following up the reply from Andrew Lewis, Executive Director, Energy, Strategy, Planning, Industry and Environment regarding prioritization of electricity grid connections at substations

(h)To all members from CR Humphries, Chairperson, CMA, regarding the recent bushfires, requesting information on what assistance CMA may be able to give to affected Council's

Outward

(a)Hon Rob Stokes, Minister for Planning and Public Spaces, advising that Regional Crown Lands falls under the responsibility of the Hon Melinda Pavey MP, Minister for Water, Property and Housing and the Associations correspondence has been forwarded to her for attention

(b)James Griffin MP, Parliamentary Secretary for the Environment and Veterans regarding hazard reduction and water infrastructure for bush fire management (Copy Attached)

(c)Cr Linda Scott, President, Local Government NSW, regarding per capita grants Local Government Financial Assistance Grants Act 1995 (Copy Attached)

(d)John Cleland, Chief Executive Officer, Essential Energy, regarding assets located beyond the customer connection point (Copy Attached)

NOTED

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**8. FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Tenterfield Shire Council / Singleton Council)

**9. Mr Rob Rogers AFSM, deputy Commissioner, NSW Rural Fire Service and Ms Rebel Talbert, Assistant Commissioner, NSW Rural Fire Service**

In the 2019/20 fire season 21 councils commenced bushfire danger period early. September 2019 more than 1300 bush and grass fires. October 2019 significant impact on towns in northern NSW. November 2019 catastrophic fire danger in many areas with fires in Port Macquarie, Taree and Foster. December 2019 three firefighters killed. January 2020 fire activity intensifies in southern NSW and C130 crashes killing three American crew. February 2020 widespread heavy rain begins. During these periods there were more than 200 days of continuous major operations, over 11500 bush and grass fires, 5.5 million hectares burnt, and more than 2400 homes destroyed. Challenges of the RFS are paying invoices, communication risk, NSW RFS website, Fires Near Me NSW, interagency efforts, interstate and international assistance and aviation support.

**10. Hon Jennifer Gardiner, Chairperson, NSW Local Government Grants Commission**

The Grants Commissions recommendations go to the NSW Minister for Local Government and to the Federal Minister for Regional Services, Decentralisation and Local Government. The Commission operates under the Local Government Financial Assistance Act 1995 and the NSW Local Government Act 1993. The Commonwealth Act provides for two funding pools the General Purpose Component and the Local Roads Component. The National Principles require an assessment of Revenue Capacity and Expenditure Needs. They also contain the key elements of Horizontal Equalisation and Effort Neutrality. The minimum grant is based on 30% of the General Purpose component pool. All 17 minimum grants are for metropolitan councils. The Local Roads Component looks at population, local road length, and bridge length on local roads. 73.9% of NSW FAGS distribution is to non metropolitan councils. The NSW Grants Commission does not determine the size of the bucket of money but divides up the bucket in an equitable and objective manner. The total grant is untied. The isolation allowance applies to non metropolitan councils and recognizes additional costs for fuel. The main disability factors are population, no of aboriginals, road length, environment, rainfall, topography and drainage. The length of funding for future years are unknown

**11. Bush Fire Impact**

RESOLVED 1. That the Country Mayors Association acknowledges the financial impact that the 2019/20 bush fires had on a number of councils, but in particular those regional and rural councils impacted in NSW and writes to both the Federal

and State Governments to ask them to immediately review financial assistance grants criteria for the benefit of regional and rural councils

2. That the Country Mayors Association provides its support as a lobbying organisation to any of its member councils initiatives during this recovery phase (Bega Valley Shire Council/Yass valley Council)

**12. Waste to Energy**

RESOLVED that The Country Mayors Association follow up its letter dated 3 June 2019 to the Minister for Local Government on Waste to Energy (Bellingen Shire Council/Tenterfield Shire Council)

**13. Additional Contributions Local Government Superannuation**

RESOLVED That Country Mayors write to the Chief Executive and the Board Chair of Local Government Superannuation and appeal to humanitarian and sensitive attitude of this organisation and seek that two year moratorium be placed on these "additional contributions" for the defined benefit plan totalling \$40 million to allow NSW Councils to focus on the devastating natural disasters that need to be managed and funded. It needs to be acknowledged that the payment of over 1% of our annual rate income (\$40,000,000) to Local Government Superannuation would be better spent on essential recovery focus in our destroyed and homeless communities (Goulburn Mulwaree Council/Yass Valley Council)

**14. Letter from GP Synergy Re Contact Persons in Towns for Rural Doctors**

RESOLVED That member councils be encouraged to respond to GP Synergy and nominate a suitable staff member to liaise with them (Kyogle Council/Kempsey Shire Council)

**15. Inland Rail – Level Crossings and Grade Separation of Highway and regional Roads**

RESOLVED 1. That Country Mayors lobby both the Hon John Barrilaro MP, Deputy Premier, and Minister for Regional New South Wales, Industry and Trade and the Hon Michael McCormack MP, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, to ensure grade separation to all State Highway crossings intersecting with the Inland Rail is achieved, and

2. A working party be developed with representatives from impacted Councils, in conjunction with Transport NSW Staff, to progress a standardised approach on all rail crossings on private property, local, regional and state roads for Inland Rail route. (Gilgandra Shire Council/Forbes Shire Council)

**16. Coronial Inquests**

RESOLVED That the Association follow up the Minister for Health and Medical Research on the matter of Coronial Inquests (Leeton Shire Council/Tenterfield Shire Council)

**17. General Business**

(a) an invitation be extended to Minister for Regional Transport and Roads to present to the 29 May meeting regarding returning regional roads to State care

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(b) The Mayor of Yass Cr Rowena Abbey to be given time at the 29 May meeting to up date Country Mayors on Joint Organisation Chairs meeting

The meeting adjourned at 12.50pm for lunch

The meeting resumed at 1.10pm

## **18. Panel Session Murray Darling Basin**

### **Ms Susan Madden, Board Member, Murray Darling Basin Authority**

The Murray Darling Basin is home to 2.6million, produces \$24billion worth of agriculture and \$8billion in tourism. It is the most complex river system in Australia. Inflows to the basin in 1895 was 28,000GL per year fluctuating over the years due to drought and flood. In 2010/11 it was 20,000GL and in 2013/15 it was 10,000GL. The Basin Plan has limits on use, targets for water quality, rules for water trading, water resource planning, environmental water plan, monitoring and evaluation, sustainable diversion limit and water resource plan implementation. Before the Basin Plan 136,236GL was the average amount of water extracted from the basins rivers annually. The new SDL is 10,873GL. Water to be recovered for the environment is 2,700GL. Current issues are water sharing investigation including inflows and supply into the basin, delivery of water, water sharing and potential opportunities for enhancement. Report card water recovery - on track, SDL adjustment mechanism - at risk of delay, water resource plans - good progress, water resource plans NSW - at risk of delay, northern basin initiatives - some progress, planning and delivery of e water - good progress, compliance - good progress

### **Dr Lindsay White, Director, Northern Basin, Commonwealth Environmental Water Holder and Mr Hilary Johnson, Director, Southern Basin, Commonwealth Environmental Water Holder**

The Environmental Water Office are looking to engage more with local Councils. Healthy rivers mean healthy communities and healthy industries. With water for the environment the Department of Agriculture and Water buys the water requirement. The State Governments decides how much it gets each year. Critical human needs include the need for the environment and what is needed for production. Environmental water worth \$3.77billion. Water management options include use it, hold it, or trade it. There six local engagement offices. There are environmental success stories such as introducing fish at the local level and reinvigoration of forests at the catchment level. The recent rainfall is very welcome and is highest north of the basin. Runoff from the fire affected areas are impacting Murray headwaters water quality. Basin watering priorities are Narran Lakes including maintaining habitat because it is a critical waterbird habitat

### **Mr David Harris, Chief Executive Officer, NSW Water**

Water NSW is the States river system manager and looks after source water protection, bulk water supply, system operation, bulk water infrastructure and customer water transactions. Storage levels are generally low enough for coastal drought response. Water NSW controls regulated rivers, and provides infrastructure solutions to optimize water releases. The 20 year infrastructure

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options study ,Rural Valleys, identifies infrastructure options and is customer focused and developed. In drought they change the way they do things eg Peel pipeline reduced from two and half years to nine months to complete. Water projects include Nyngan and Cobar Water Security, Lachlan Valley Wyangala dam raising, Macquarie Water security, Macquarie water grid a strategic business case to connect towns and major users to build drought resilience, Bunerong drought resilience, Wilcannia weir raising, Lake Rowlands to Carcoar business case, and Glennies to Lostock water security project. The cost of Wyangala dam is \$650million providing 650GL additional storage, Moll river dam \$355million to provide 100GL storage capacity and Dungowan dam \$480million to provide 22.5GL storage capacity.

There being no further business the meeting closed at 3.00pm.

Cr Katrina Humphries  
Chair – Country Mayor’s Association of NSW



ABN 62 099 141 689  
ACN 099 141 689

10 February 2020

Mrs Katrina Humphries  
Chairwoman  
Attention Country Mayors' Association

[Council@mpsc.nsw.gov.au](mailto:Council@mpsc.nsw.gov.au)

Dear Katrina

### **ATTRACTING DOCTORS TO RURAL TOWNS**

Further to our conversation last month, I am writing to ask if the Country Mayors' Association members could nominate a staff member per town that could be a 'go to' person for potential rural doctors to meet and speak with when visiting rural centres with a view to future work.

GP Synergy is the largest federally funded GP training provider in Australia and is contracted to deliver the Australian General Practice Training (AGPT) program for whole of NSW and the ACT. As part of my role, I directly place Rural Generalist registrars with procedural skills such as anaesthesia, obstetrics and emergency medicine into towns where their skills are needed and can be used. GP Synergy also actively incentivises our trainees to go rural.

I have found during the seventeen years I have been involved in GP training that registrars who spend time with locals when visiting potential towns are more likely to move to those towns for their future practice. Those that do, talk about how they appreciated someone taking the time to meet with them over coffee or a meal and discuss the opportunities their town could offer. GP Registrars tend to want to know about the town's facilities, schools, transport, real estate and recreational opportunities which all factor into their decision regarding location of future placements.

Could the Country Mayors' Association please consider providing me with the contact details of a staff member per town that could meet with potential GP Registrars who wish to visit?

This list would be for our internal use only and not distributed more widely without express permission.

Yours sincerely

Ms Felicity Gemmell-Smith  
Special Education Programs Manager

P 1300 477 963 F +61 2 9756 5755 E [info@gpsynergy.com.au](mailto:info@gpsynergy.com.au) A PO Box 3398 Liverpool Westfield NSW 2170 W [gpsynergy.com.au](http://gpsynergy.com.au)

ALEXANDRIA ARMIDALE BALLINA CANBERRA DUBBO LIVERPOOL NEWCASTLE WAGGA WAGGA WOLLONGONG

GP Synergy acknowledges the traditional owners of country. We pay our respects to them, and their cultures, and to their elders both past and present.

**15.18 COUNCILLOR BRIEFING SESSION SUMMARY**

**Author:** Warwick Bennett, General Manager  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Civic Leadership
<b>Cost to Council:</b>	Cost of Councillor Briefings is funded from Councils operation budget
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the General Manager on Councillor Briefing Session Summary be received.

**REPORT**

The following is a summary of the issues discussed at Councillor Briefing Sessions and the attendance of Councillors at these Briefing Sessions for the past month.

Tuesday 11 February 2020 5.30pm

Items discussed include:

- Update on Youth Activities
- December Quarterly Budget Review
- Options for Marulan Waste Water Upgrade
- Update on EOI for Waste Water Farm as per Council resolution 19 November
- Waste Management Centre Fly through
- Update on Aquatic Centre Negotiations
- Update on Housing Strategy including summary of submissions

<b>Councillor Name</b>	<b>Attendance</b>	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Apology
Cr Andrew Banfield	Yes	
Cr Leah Ferrara		No
Cr Carol James	Yes	
Cr Margaret O'Neill	Yes	
Cr Sam Rowland		Apology
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 25 February 2020 5.30pm

Items discussed include:

- Community Centre Working Party Meeting
- Parking on verges
- Budget

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Apology
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James		Apology
Cr Margaret O'Neill	Yes	
Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Wednesday 4 March 2020 10am

Items discussed include:

- Valuer General Information Session

Councillor Name	Attendance	
Mayor Bob Kirk		Apology
Cr Alfie Walker		No
Cr Andrew Banfield		No
Cr Leah Ferrara		No
Cr Carol James		No
Cr Margaret O'Neill		No
Cr Sam Rowland		No
Cr Denzil Sturgiss		No
Deputy Mayor Peter Walker	Yes	

**15.19 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT FEBRUARY 2020**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Directorate Activities Report February 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of February 2020.



# *Corporate & Community Services*

*Directorate Report*

*February 2020*

**PRIDE**

*Passion Respect Innovation Dedication Excellence*

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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- Testing and configuration of new computer equipment for the weeds inspectors, and the drafting officers is progressing. Expected to be complete in the next few weeks
- The existing computer system and network is being performance checked. Several possible improvements have been identified, and these are under test.
- Upgrades to all building access fobs are being planned. These changes include photo ID.
- Outstanding Helpdesk support calls continue to decrease. Staff are working hard to reduce the wait times.

## 2. Finance

Finance activities currently underway include:

- Finance review of the 2020/2021 Budget
- Commencement of the March Quarterly Review process
- Rates Estimates process for the new valuation year
- Legal action and debt collection processes continue for outstanding rates and debtors.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.
- The Grants Officers continue to identify relevant grant funding opportunities to fund Council projects.

## 3. Governance

Governance Activities & Projects – February 2020:

- 40 Property Information Requests
- 6 Requests for Information
- Delegations Database in progress
- Risk Management Framework in progress – commencement of workshops to develop risk registers

Corporate & Community Services

**4. Customer Service**

In February we farewelled two of our team members. Micah has gone on to use his University degree in a position in Sydney and Caitlin Gulson has obtained full time retail work.

Parking permits are still being lodged and issued including a bulk distribution for the ANU training centre based at the hospital. The hospital has also requested 200 more permits and these have been ordered.

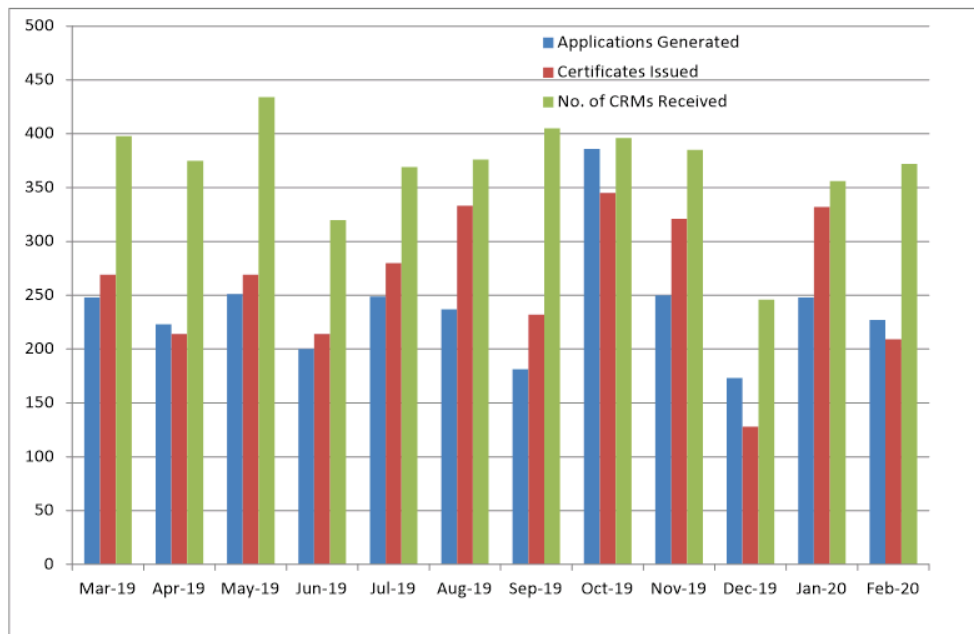
Ella our new trainee is doing well and fitting into the team nicely.

The Customer Service team had a busy month with rates payments being due on the 28<sup>th</sup> February. This will continue with Water due on the 13<sup>th</sup> March.

We continue to relieve in other areas. Shae in Planning relieving for Planning Liaison for approximately six weeks and Elly relieving for Shae three days per week.

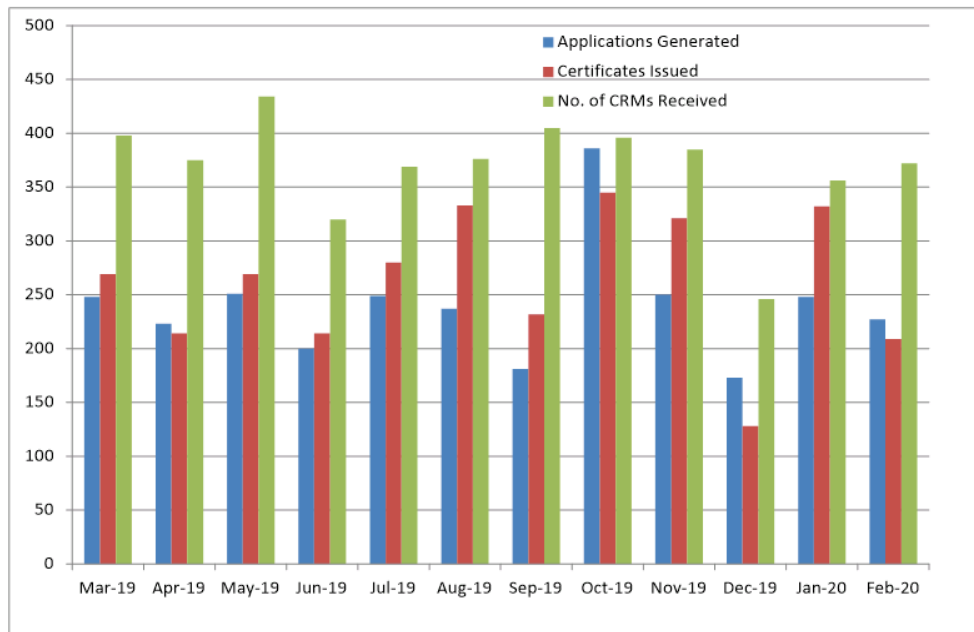
Refer to the Graphs Below for Statistical Information:

**Productivity – February 2020**



Corporate & Community Services

Visitors and Phone Calls February 2020



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

### 5.1 Property Services

Property Services includes strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of some projects and property matters dealt with in February 2020 is included in this report.

#### Staffing

- Casual Property Liaison Officer - Janette Mitchell contracted for ½ day a week over the next 8 weeks to process LGA Property Addressing Enquiries, All Land Attribute Requests and creation of new properties in Council’s Property & Rating system
- Denise Fors commenced on 16 December as Property Coordinator on a fixed term contract until 27 November 2020 and has hit the ground running reviewing several leases and licences across the organisation as well as working on road closure applications

#### Property Disposals

- 23 Hercules Street, Goulburn - Sold for \$90,250 and settled on 25 February 2020
- 49-57 & 59-61 Hovell Street, Goulburn  
Proposed multi-lot subdivision subject to rezoning of 59-61 Hovell St to residential and approval of DA. Consultation completed with Pejar Aboriginal Land Council and currently reviewing biodiversity considerations in consultation with consultants before finalising final concept plan to accompany DA when it is lodged later in the year.
- 2/1 Dossie Street and surrounding land  
Stage 2 Detailed Site Inspection (DSI) nearing completion as part of DA considerations for this proposed 7 lot subdivision

#### Property Acquisitions

- Part 1232 Pomeroy Rd, Pomeroy (road widening) - Plan of Subdivision registered with NSW Land Registry Services and payment of compensation finalised.
- Part 1225 & 1229 Taralga Rd, Goulburn (road widening) - negotiations finalised for land acquisitions and will be reported to Council in April before engaging surveyors etc. Road works scheduled during the 2020/2021 financial year.
- 62 Foord Rd, Goulburn (extension of Marys St and intersection works) – Plan of Subdivision registered with NSW Land Registry Services and Land Transfer Agreement updated for property owner to sign prior to finalising payment of compensation and reimbursement of out-of-pocket expenses.
- Stage 3 Wollondilly Walking Track (private property) - Plan of Subdivision received for land adjoining Bungonia Road and Forbes Street. DA lodged as this section of the walkway will pass through a Heritage Conservation listed property.

**Corporate & Community Services**

<b>Easement Acquisitions</b>
<ul style="list-style-type: none"> <li>• 22, 24 &amp; 26 Racecourse Drive, Goulburn (water and stormwater easements) - Registration of these easements is nearing completion.</li> </ul>
<ul style="list-style-type: none"> <li>• 4 Montague St, Goulburn (compulsory acquisition of sewerage/electricity easements for GPAC) – progressing slowly as awaiting receipt of Proposed Acquisition Notices (PANs) from NSW Office of Local Government to issue to various other agencies and organisations.</li> </ul>
<ul style="list-style-type: none"> <li>• Preparations underway for electricity easements for redevelopment of Goulburn Aquatic &amp; Leisure Centre</li> </ul>
<ul style="list-style-type: none"> <li>• 'Grant and Release of Easement Application' <b>lodged</b> with Crown Lands   Department of Planning, Industry and Environment for Goulburn Walking Track Project (Stage 2) involving new elevated walkway over river</li> </ul>
<b>Leases &amp; Licences</b>
<ul style="list-style-type: none"> <li>• All Bourke St Depot rental agreements and capital works currently under review</li> <li>• Ongoing management of tenants at Workspace Goulburn – 56 Clinton St, Goulburn. New long term leases currently being negotiated with majority of tenants following meetings held with them in early February 2020.</li> <li>• Reviewing various leases and licences across organisation in relation to freehold properties and Crown Land as the Reserve Manager</li> </ul>
<b>Plan of Consolidation</b>
<ul style="list-style-type: none"> <li>• Rocky Hill War Memorial Precinct – Expecting Plan of Consolidation to be registered with NSW Land Registry Services (as per condition in DA Consent) prior to official opening of the new Rocky Hill War Museum at the end of March.</li> <li>• GPAC - Plan of Redefinition for consolidation of titles prepared and awaiting execution by Crown Lands   Department of Planning, Industry and Environment prior to registration with NSW land Registry Services. Old system titles also being converted to Torrens Title prior to being consolidated.</li> </ul>
<b>Road Closure Applications</b>
<ul style="list-style-type: none"> <li>• Former Private Lane No. 88 off Bourke St, Goulburn. Awaiting receipt of registered plan and creation of new title by NSW Land Registry Services before land can be transferred to Wunderblast Pty Ltd as per a previous Council resolution</li> <li>• Hume St, Barber St and Cooper Crescent Marulan South and part of Marulan South Road – still awaiting additional information from applicant, Boral, before applications can proceed</li> </ul>

**Corporate & Community Services**

**5.2 Community Services**

Community Services includes Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Neighbour Aid Coordinator, Leisure Link Coordinator and Youth Services Coordinator in February 2020 is included in this report.

February has been a very busy month for all of our programs. In addition to our usual activities there have been some exciting and memorable events.

Our Neighbour Aid/Respite clients have enjoyed their regular get togethers at the Community Centre and the Brewer Centre. These are great opportunities for enjoying delicious and nutritious food prepared by our kitchen superwiz Fiona as well as for socialising and participating in a range of games and other activities. Client activities have also included country music at the Soldiers Club, the Lilac City Cinema, a musical bingo music therapy session, lunch at the Paragon Café, Aqua Aerobics and tending to our plots at the Community Garden.

Highlights of the month were a trip to Fletchers Ark Farmyard at Pomeroy and the 2020 NSW Seniors Festival Week activities. Although we missed out on receiving grant funding for Seniors Week we were still able to contribute to and support the community's celebrations with the official opening event, a luncheon and talk on 'What the Explores Saw' delivered by Jennifer Lamb, and the coordination of the Seniors Photo Competition. Congratulations to Colleen Cooper who was named Senior of the Year at the official opening on Monday 17 February.



*Fletchers Ark Farmyard Was a Wonderful Day Out*



Our Community Garden

Corporate & Community Services



Seniors Week Talk by Jennifer Lamb



Musical Bingo

Our Leisure Link participants also had a great month. We had the return of our regular weekly ten pin bowling and Special Olympics swimming and basketball training in Canberra. Our Special Olympics basketball team travelled to Maitland for the weekend of 22 and 23 February to compete and as always, they were inspirational. In addition to our weekly Mateship and Girls Group activities, which have included a picnic and fishing at the river, a BBQ and cricket in Victoria Park, and an Advocacy information session with Kylie from IDEAS, a large group of participants enjoyed an exciting day out at the Canberra Show. The weather was just perfect for it.

Along with most of Australia we enjoyed the Fire Fight Australia Bush Fire Relief Concert but not from in front of our televisions, oh no. Jo-Ann, Fiona and our wonderful volunteers took a group to Sydney to sing and dance the hours away at ANZ Stadium! It was a huge day and a very late night for everyone who attended but one that will be remembered as a significant day in the history of Australia and for the amazing bands and artists that we were able to see. If all of these activities weren't enough, as always, Kim and Jo-Ann have continued to be busy providing valuable one to one service delivery to meet the individual needs of their clients.

February saw the return of the Fit for Life program at the PCYC and Luke and Caitlin got back into the swing of it all with transport and by actively participating to motivate and support our local youth to make the most of this opportunity each week. The Paperback Café welcomed 8 new trainee clients but sadly we missed out on grant application funds to expand the Café so it is back to the drawing board in the coming months to see how we can continue to make the most of this valuable youth training facility and program. There have been very strong numbers for our new 'Games Café' program which commenced several weeks ago, it is running every Wednesday afternoon in the Library; we enjoy board games and learn more about the wonderful facilities that the library has to offer.

The Youth Mentoring and Kokoda Trek Program is really beginning to take shape; Luke has been very busy throughout this month coordinating meetings and working through the logistics of the overall process. The program has been developed in collaboration with a number of Youth Services and community organisations within Goulburn region. It is a unique program aimed at supporting our

**Corporate & Community Services**

region's youth to learn and develop their own passions and future direction, their leadership and support skills, the ability to help create social change, community service skills and a willingness to volunteer and to give back their communities. This will be an amazing program for the youth who are selected to be involved.



*A Great Day Out at the Show*



*Basketball in Maitland*



*Fire Fight Australia Concert Fun*





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Corporate & Community Services

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*Enjoying our Mateship Group*



*Girls Group cricket in Victoria Park*

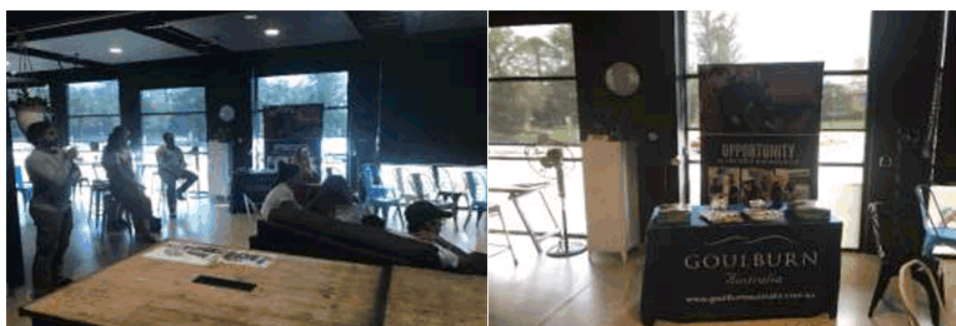
## 6. Marketing, Events & Culture

### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 15 posts to the Goulburn Australia Facebook page, reaching 18,583 people as at 28 February 2020. Post reach has increased by 48% since January, this can be attributed not only to an increased number of posts, but posts with content that receives higher engagement.
- Published 8 posts to the Goulburn Australia Instagram page, reaching 5,835 people as at 28 February 2020. Post reach has increased by 42% since January. The use of new, professional imagery that was produced as part of the Goulburn Australia Destination Guide project, as well as more engaging copy can be attributed to this increase.
- Developed and distributed 4 x 'Weekly What's On' EDM's (Electronic Direct Mail) to 182 subscribers.
- Designed and distributed a 'Monthly What's On' EDM to 1,254 subscribers.
- The Goulburn Australia EDM Database has increased by 86 subscribers. This can be credited to a more prominent sign-up feature on the new Goulburn Australia Website.
- A strategic decision has been made to revert back to a monthly printed and digital Calendar of Events (instead of seasonal). The printed version of the calendar has been produced for the month of March and 2,000+ copies have been distributed to the Goulburn Australia mailing list, local businesses and all Council sites.
- Attended a Digital Marketing Workshop hosted by Destination Southern NSW and Goulburn Mulwaree Council and facilitated by Threesides Marketing. The Workshop was well attended by local tourism industry operators.
- Attended a 'Welcome to the Southern Inland' Event hosted by Regional Development Australia Southern Inland. This event welcomed a number of skilled migrants who have recently settled in the region on 494 Skilled Employer Sponsored Regional Visa's and 491 Skilled Work Regional Visa's managed by the NSW Treasury. Marketing & Events staff spoke to all 15 attendees, promoting the Goulburn region as an ideal destination to live and work. Of the 15 people we spoke to, we handed out 5 New Residents Packs. Our Goulburn Australia stand can be seen pictured on the next page.

The Goulburn Australia stand at the 'Welcome to the Southern Inland' Event hosted by Regional Development Australia Southern Inland:



Corporate & Community Services

- Wrote and distributed two Media Releases:
  - Vibesfest 2020
  - 25<sup>th</sup> Annual Rose Tournament
- As part of our Visiting Journalist Program, a media backgrounder and invitation has been developed and distributed to selected media outlets inviting them to attend Goulburn Mulwaree Library’s BookFest 2020.
- The ongoing digital campaign which we are running with New Corp Australia, focussing on the Live, Work and Invest pillars of the Goulburn Australia campaign continues to receive excellent results. Campaign performance from 29 January to 27 February is below:
  - Programmatic (online display) advertisements have received 107,246 impressions, a click through rate (CTR) of 0.14% and 1,435 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
  - Social Media advertisements have received 121,538 impressions, CTR of 1.94% and 2,361 people have returned to the Goulburn Australia website after seeing our advertisements during the period.
- Goulburn Australia website:
  - The Goulburn Australia website is undergoing an internal audit to ensure it is performing up to standards. We have identified areas that need improvement including speed of the site, image optimisation and event listing display. We are working closely with the web developers to fix these issues.
- Implementation of multi-media activities for the Goulburn Australia Marketing Campaign is continuing. See examples below across the four key pillars of ‘Visit’, ‘Live’, ‘Work’ and ‘Invest’:
  - VISIT:
    - Content developed for the ‘Celebrating Goulburn’ feature in the Town & Country Magazine which included a full page editorial, full page advertisement and the Goulburn Australia logo featured on the opening page of the feature.
  - LIVE/ WORK/ INVEST:
    - The NewsCorp Digital Campaign is continuing.
    - See below snapshot of Town & Country Magazine feature – *Celebrating Goulburn*.



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Corporate & Community Services

CELEBRATING GOULBURN ADVERTISING FEATURE

# You can stay here a while or stay forever

FROM a day or night out to a big occasion, Goulburn has everything to offer.

**TASTE**  
Embrace the bustling café eats scene and treat yourself to on-trend meals at Grit Café or Harvest Café.

A country escape is simply incomplete without experiencing a classic pub stop.  
For true country hospitality and a great meal try the Hibernian Hotel or the Southern Railway Hotel.

You can also pick up local and regional wines, olive oil, honey and preserves at the Goulburn Visitor Information Centre. While you've there ask for a copy of the Dining Guide.

**OCCASIONS**  
Host your group, plan your conference or design the wedding of your dreams, right here in beautiful country NSW.

Goulburn is the perfect choice for your next truly unique event, big or small.

If it's a wedding you need to plan, we have everything you will need from celebrants or local churches to florists and the hair and make-up artists.

**STAY**  
From cosy heritage homes, quaint B&Bs to national park campsites, authentic farm stays or modern hotels, Goulburn has accommodation options to suit everyone and their tastes.

**LIVE**  
Goulburn offers a simpler, less stressful way of life.

With affordable housing, picturesque landscapes and two major cities close by (but not too close), as well as quality schooling, infrastructure and healthcare, Goulburn is the perfect place for your tree change.



**TASTE:** Enjoy the bustling café eats scene, treat yourself to on-trend meals at Grit Café or Harvest Café, and a country escape is simply incomplete without a classic pub stop.



**OCCASIONS:** Whatever the event, from weddings to corporate functions, you can have it here in Goulburn. Photos: Supplied.



**LIVE:** With affordable housing, picturesque landscapes, plus quality schooling, infrastructure and healthcare, Goulburn is the perfect place for a tree change.

## Groups Liaison

- Ongoing close liaison with the Australian Street Rod Federation leading up to the Hot Rod Regional Nationals event that is happening in Goulburn from 10<sup>th</sup> – 13<sup>th</sup> April 2020.
- Assisted the production company from 'Wakefield' (a TV series being filmed in the Southern Tablelands) by providing various location options and help with contacts.
- Fielding enquiries from a recent advertisement in The Senior Newspaper aimed to promote our hosted Guide to Goulburn Tour product. Two bookings have been secured to date with numerous emails being sent to other interested groups detailing what the day involves.
- Hosted A Guide to Goulburn for the Macquarie Probus Club from Canberra on 25<sup>th</sup> February. Some photos from the day are pictured below.



- Working with History Goulburn to develop and promote a broader offering of guided talks and interesting historical topics to the groups market.

**Events**

**Sporting Events:**

- **2020 Netball NSW Swifts Pre-Season Match including AGM and Conference** – On Saturday 22



February Goulburn was host to a Netball NSW exhibition match between the NSW Swifts v NSW Giants as part of their Suncorp Super Netball pre-season. This followed on from over eighteen months of negotiation and a successful bid by the Marketing and Events team. The match was held at Veolia Arena to a sold out crowd with 450 people in attendance. The match also part of the Netball NSW 2020 Conference held at the Recreation Area, and notably this is the first time the

conference has been held outside of Sydney and regionally. The Swifts and Giants players also provided community engagement opportunities on Friday, visiting three local primary schools and holding a clinic at Carr Confoy on Friday evening. Both teams took time out of their post-match cool down to meet with fans, sign autographs and have pictures taken. The event concluded with a dinner at the Grace Millsom Function Centre on Saturday evening.

A big thank you from the Marketing and Events team for the support provided by Community Facilities staff in setting up and packing down the event. Also to the Goulburn District Netball Association for their assistance including the clinic, the canteen and game day activities.

- **2020 Triathlon NSW State Duathlon Championships** – We are currently waiting on Elite Energy to provide confirmation of the date (expected to be Saturday 19 September) and the Traffic Management and Traffic Control Plans for their preferred route. This event is expected to attract up to 550 competitors and officials and has been given the status of a World Championship Qualifying event. This is particularly noteworthy as the World Duathlon Championships are being held in Townsville 2021 and it is expected many competitors from interstate will want to travel to Goulburn to qualify. This will also attract some really good media attention. Racing is to be held over 3 distances (8km run / 40km bike / 4km run and two shorter distances).
- **2020 Tag20 Anzac Cup** – Council’s Events Officer has been liaising with Tag20 organisers for the upcoming event on 18-19 April. She will be meeting organisers on-site early March to finalise plans for this exciting event. Tag20 is a new and innovative, hybrid sport, designed for social collaboration, health and wellbeing, fitness and enjoyable competition. Tag20 embarks on a journey to bring local and international communities together through sport, matching sporting clubs and heritage nations against each other. Tag20 is a cross between Rugby 7s, Rugby League and Touch Football. This sport was established in New Zealand, and has now reached Australian shores with international events now beginning to take place. The ANZAC Cup will see teams from Australia and New Zealand compete across 12-16 different divisions. It will consist of 24 - 32 teams with 15 players/officials per team.

**Corporate & Community Services**

**Other events:**

- **Goulburn Multicultural Festival and Vibesfest** – Council’s Events staff assisted the Goulburn Multicultural Centre with planning, in particular food stalls and stage logistics, for their event on Saturday 15<sup>th</sup> February. This included all the logistics involved with moving the event on the Thursday to the Goulburn Recreation Area due to predicted heavy rain and thunderstorms. This included media liaison, production of new signage and contacting all stakeholders. Staff also coordinated a new site plan, bump in of stallholders, power requirements, singing workshops registrations and drumming workshop. Liaised with all local bands on AV requirements and out-of-pocket expenses, as well as coordinated rider for Mitch Tambo, posters, corflutes and flyers for the Vibesfest event.

**Visitor Services**

**Mobile Visitor Information Centre (MVIC)**

February 2020:

- Total Interactions: 87
- 210 x Welcome Packs were prepared and delivered to the NSW Police Academy for distribution to the new intake of students starting on 1<sup>st</sup> March.

**Goulburn Visitor Information Centre (VIC)**

**Walk-in customers:**

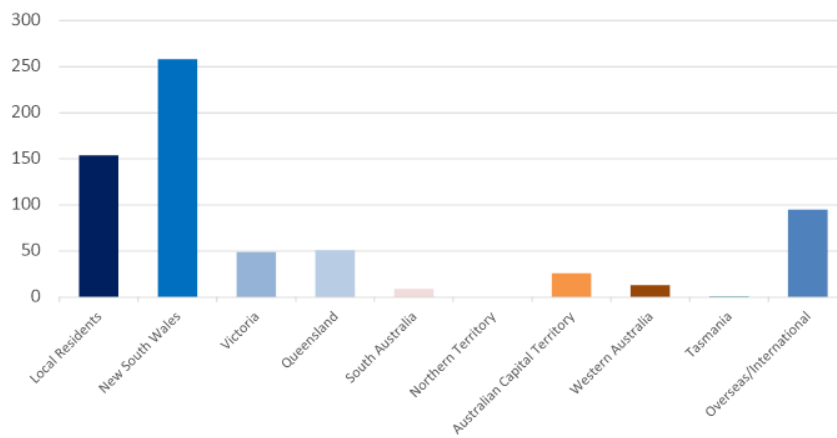
Month	2019	2020	Variance (#)	Variance (%)
February	2816	2352	-464	-16.5%
<b>Yearly Total (to February 28<sup>th</sup>)</b>	5469	4816	-653	-11.9%

**Postcodes collected as of 28<sup>th</sup> February:**

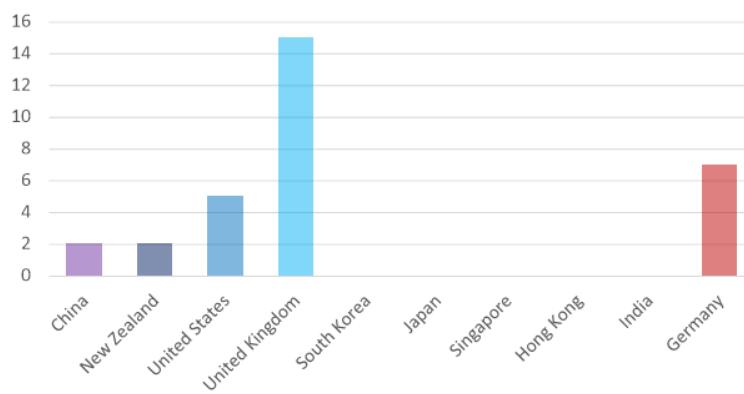
<i>Total Walk-in Visitors</i>	656
Local Residents	154
New South Wales	258
Victoria	49
Queensland	51
South Australia	9
Northern Territory	0
Australian Capital Territory	26
Western Australia	13
Tasmania	1
Overseas/International	95

Corporate & Community Services

Visitors by Region of Origin



International Visitors from Top Source Markets



**6.2 Museums**

**Volunteers & Staff**

**Volunteers return to Rocky Hill**

After more than a year of construction the Rocky Hill volunteers returned on Wednesday the 5<sup>th</sup> of February to begin work on re-ordering the cottage museum. Members were excited with the new work area and large storage facilities and are looking forward to moving into the space.



**Volunteering at Seniors' week**

Museums Officer, Julianne Salway and long-term volunteer, Bryan Mulquinney staffed a table at Senior's Week to promote volunteering with Museums and other Council areas. The event was well attended and speakers included Federal member Angus Taylor, State member Wendy Tuckerman and Mayor Bob Kirk.



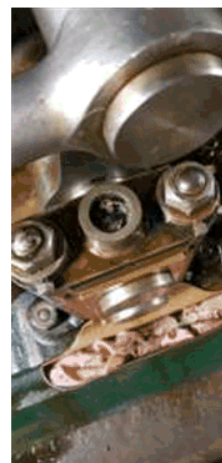
**Goulburn Historic Waterworks**

**Theft from the museum**

Unfortunately there was a theft from the Pumphouse museum during a steaming event held on the 16<sup>th</sup> of February. The objects, 3 small brass oil well covers, were original to the Appleby steam engine and it is very sad given the engine is so complete and in original condition. The matter was reported to police and circulated on social media and in the local newspaper, we have not yet had a response.



*Before – oil well lid in place*



*After*



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**Corporate & Community Services**

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**Visitors**

February 2020

We had a total of 1,469 visitors to the Waterworks site:

- Pumphouse tours – 166 walk ins
- Booked tours – 28
- Grounds – 1,275

February Weather was warm to hot. Some visitors from interstate and overseas, as well as locals and NSW state-wide visitors. The installation of a new electronic people counter, has captured visitors to the site at all times. The counter is able to record visitors to the site when staff are absent, the indication is the site is utilised well by the Goulburn community and visitors. The grounds were used in a variety of ways including picnics facilities, playground, BBQs, fishing, cycling, walking and canoeing.

**Rocky Hill War Memorial & Museum****Construction works**

Construction works are in the final stages, with staff finalising defects with the construction company to allow for site handover back to Council.

**Opening Exhibition**

Work continues on the Opening Exhibition. Objects have been moved into the storage area of the new building and we expect to begin putting the exhibits in place and hanging large storyboards by mid-March in time for the Official Opening.

**Museum Opening**

There will be 2 openings held for the new museum; an invitation only Official Opening by the Minister to be held on Friday the 27<sup>th</sup> of March; and a large Community Opening to be held on Saturday the 28<sup>th</sup> of March. Museums are working with Executive to organise both events.

The Museums Coordinator met with the Goulburn Sub-branch of the RSL on Wednesday the 12<sup>th</sup> of February to discuss the opening of the new museum. A suggestion from the RSL to include a blessing of the building by a high ranking Army Chief Chaplain in the Official Opening ceremony has been adopted.

**Grant funding success**

Museums have been awarded \$10,000 under the Veteran's Affairs Community War Memorials Fund. The grant will fund a Building Condition report and a Significance Assessment report on the Rocky Hill War Memorial tower and the contents of the tower, namely the framed images from WW1 that line the stairwell. These reports will be fundamental in seeking further grant funds to undertake much needed conservation and maintenance works.

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**Corporate & Community Services**

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**New museum building**

Images of the new museum building have started to appear on social media, generating lots of positive comments and enthusiasm for the design.

**Education Programming**

The Museums Coordinator has had discussions with Council's Marketing & Events Team on developing education programs at Rocky Hill Memorial Museum. This is consistent with the Strategic Plan developed last year and will be further developed after the opening of the new museum.

**St Clair Villa Museum & Archives****Interpretation Plan**

The St Clair Interpretation Plan key stakeholder group met on Thursday the 13<sup>th</sup> of February for a site visit and initial consultation. The group consists of Business Manager Marketing Events & Culture, the Museums Coordinator, the Museums Officer, key History Goulburn members and Peter Campbell Design consultants. The day went very well with lots of discussion and we look forward to working with the group over the coming months. A workshop will be held in April/May with the broader History Goulburn membership and Council staff.

**Conservation Works**

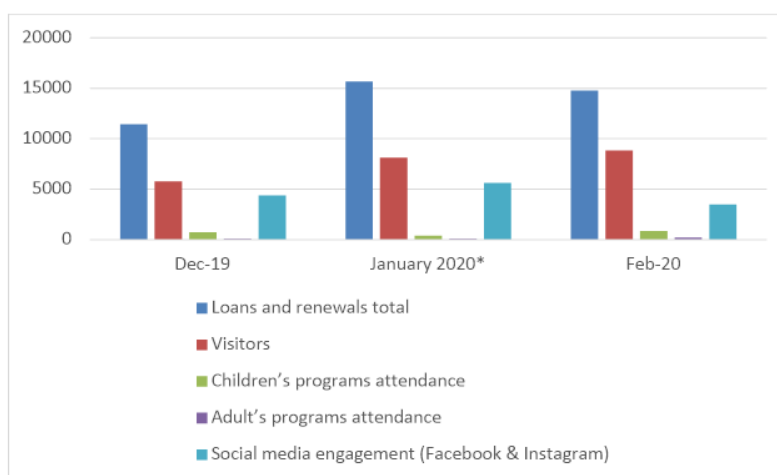
A report has been prepared for the 3 March 2020 Council Meeting, recommending to reject the one Tender received, and negotiate directly with the Tenderer, based on a revised project scope. The outcomes of the report to Council are not yet known.

Corporate & Community Services

6.3 Library Services

Activity	December 2019	January 2020*	February 2020
Loans and renewals main library and web	8966	13348	12297
Loans and renewals mobile library	113	150	257
Loans and renewals eBook, eAudio, eMagazine	2353	2162	2242
<b>Loans and renewals total</b>	<b>11432</b>	<b>15660</b>	<b>14796</b>
Visitors	5763	8128	8840
Internet sessions	840	1294	1369
New members	47	129	133
New collection items received	307	597	524
Local studies enquiries	5	25	16
Children’s programs attendance	736	378	844
Adult’s programs attendance	92	95	195
Social media engagement (Facebook & Instagram)	4388	5614	3464

\*Average values used to complete January statistics



Thanks and feedback

*“Many thanks for such an enjoyable challenge (Adult’s Summer Reading Club). I found new authors and explored new genres. Looking forward to next summer already. Love our library and the brilliant staff too!”*

*“It’s fantastic being part of such a great library with so many good programs. Goulburn is very fortunate”*

*“Great staff, interesting activities for all age groups, plus a wonderful collection of books, DVDs, and magazines you can borrow for free!”*

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**Corporate & Community Services**

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**Library activities**

- The Library experienced significant roof leaks during heavy rain in February. Several collection items were damaged and had to be discarded, and two staff PCs were removed due to potential water damage. A roofing contractor was engaged to inspect the roof, and it is hoped that the problems will be fixed soon. This has been a long standing problem for the Library, with every rain event causing leaks.
- The Library, in partnership with Council's youth services team launched a new youth games afternoon, running every Wednesday after school in the Library. The new program has so far been very successful, and the Library is thrilled to be welcoming new teenagers and young adults, a demographic generally quite difficult to attract to the Library. The Library's ongoing partnerships with the youth services team are proving to be increasingly valuable for the community.
- The Library celebrated FOGO February, with a special display and children's story time events. Over 400 'green bin' bags were given away during the month. The Library has been pleased to be involved in FOGO February, creating new connections with other Council departments for the good of the community.
- The annual general meeting and quarterly meeting of the South East Zone of the NSW Public Libraries Association was held in Yass on Friday 28 February. The Library has several shared consortia subscriptions with the Zone, and our ongoing commitment to these resources, along with other opportunities for shared participation, resource sharing, and knowledge sharing are highly valued.

**Library refurbishment**

Plans for the upcoming Library refurbishment are going well.

- The majority of the collection is now in its new 'genre' format, ready for new shelving and a new floor layout.
- Weeding of old materials is completed and a book sale of discarded materials is underway.
- Painting, cabling, rubbish removal, and installation of new shelves and signage has all been booked.

The Library will be closed from Monday 6 April to Sunday 26 April to enable the new shelving to be installed, old shelving to be dismantled and removed, and materials to be moved to their new shelving and floor locations. During this time, the mobile library vehicle will be open in the Caroline Chisholm Courtyard, providing Library services including loans, returns, and collection of reservations.

**Children's activities**

On Friday 14<sup>th</sup> February a class from the Crescent school came to visit the library. They were studying First Contact and the First Fleet. In the session we looked at lots of maps and pictures from that time. We discussed Captain Cook and his travels to Australia, Joseph Banks and his images of animals and plants. We then discussed how this led to the First Fleet Mission to bring convicts to Australia. We used the ipad to look at images of the ships that were part of the first fleet along with images of Captain Arthur Phillip. We then made Origami boats.

The Library held two special FOGO story time sessions for children aged 2-5 years with their families. We had an overwhelming response, with 53 participants to our Tuesday session and a further 75 participants visiting the Library for the Thursday session. Preschools in the area contacted the Library to participate in this great opportunity, one coming from Marulan. Our FOGO sessions included discussing what can go into the kitchen caddy and the FOGO bin, then the opportunity to watch a garbage truck come to the Library to collect our FOGO waste to take to the tip. Children then

**Corporate & Community Services**

listened to stories about composting and made their own FOGO garbage truck to take home. The Library would like to thank Sam Morris for providing this opportunity and Wayne McCall for bringing along his garbage truck for these sessions.



On Saturday 8<sup>th</sup> February we will be celebrated our annual Harry Potter Book Night. Harry Potter Book night is a worldwide event celebrating the magical works of J.K Rowling. This year we made craft owls, magical wands and Luna Lovegood’s Glasses along with competing in the Triwizard tournament. The children’s room was turned into a cinema space to watch Harry Potter and the Philosophers Stone. The movie was an interactive movie experience that encouraged interaction, spell casting, feasting and fun. Participants got involved in the movie by using their special Harry Potter goodie bags full of magical delights.



**Adult’s activities**

The Library celebrated the worldwide event, Library Lovers Day, on Friday 14 February. Library Lovers Day is an international celebration of all things library, and a way to encourage people to join their local library. Visitors to the Library were able to make their own ‘library lovers’ card, using paper flowers made from book pages.



The Library received funding from the State Library of NSW to run a series of technology training sessions during Senior’s Week in February. A series of 7 training sessions on using smart phones, tablets, and desktop computers was attended by over 80 attendees, who gained valuable skills on making the most of their devices. The Library would like to thank the State Library of NSW for their support of Seniors Week events.

Corporate & Community Services

Local Studies and Mobile Library

The Mobile Library and Local Studies teams attended the Seniors Week launch on Monday 17 February, providing the opportunity for Goulburn's seniors to record a story or memory to have as their own time capsule to give to friends and family. This was part of an ongoing promotion of the Library's new oral history project, and it was very well received on the day, attracting a visit from local member Wendy Tuckerman, who subsequently posted about the Library on her Facebook page.

The Library's oral history project, being undertaken with the support of the State Library of NSW, aims to capture the stories of people living in the Goulburn region. Their stories are recorded in long-form interviews, which will be available in the Library's collection and on the Library website in the near future. This is a fantastic project, and a unique way to capture and keep the real stories of our community, in the words and voices of those people interviewed. So far the Library has interviewed a number of prominent citizens including Tony and Adrianna Lamarra, Alphonso Karbehl, and Dan McSweeney, with plans for more interviews in the near future.

Wendy Tuckerman MP  
2 hrs

Like as your Page

Yesterday at the NSW Seniors Festival opening in Goulburn I got to speak with Fran from Goulburn Mulwaree Library who introduced me to an interesting project they are running titled the Oral History Project.

Our community is made up of many diverse and interesting people, from just as many diverse cultural backgrounds. Goulburn Mulwaree Library would like to capture and share the stories of people who live and work in our community.

The Library has created an Oral History Team to capture these interesting stories that make the Goulburn District who we are today.

If you have a story to tell, or know someone who does, and would like to share it with our community, and beyond, contact the Oral History Team at the Library today by popping in or calling on 4923 4435. I can think of plenty of people I would like to hear from!

Some ideas for stories could be:

- The best experience of my life
- The best advice I ever got (or gave)
- A family story, or message I want my great-great-grandchildren to know
- Stories from my childhood
- Lessons from life I want to pass on
- Memories of my parents
- Observations on the changes I have seen



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**Corporate & Community Services**

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**BookFest and Mighty Playwrights**

Bookings for the Library's BookFest, Goulburn Reader Writer Festival opened on Saturday 1 February. All sessions were fully booked within 3 days, so the talks have been moved to a different location to accommodate extra people. To date, over 700 people have booked to attend the various author talks and workshops, with long waiting lists for all sessions. To help meet demand, the Library has added another author talk as a festival pre-event; award winning author Nicole Alexander will speak at the Library in the week prior to the festival.

The Mighty Playwrights project finished its first stage in February, with mentoring sessions completed and 11 plays written. Our 11 young writers and their families celebrated the completion of the first stage at a party in the Library on Friday 28 February. The 11 scripts have now been handed to the Lieder Theatre Company for rehearsals ahead of the gala performance on Sunday 29 February.



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 Corporate & Community Services
 

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## 6.4 Art Gallery

### OF NOTE

- The Gallery has supported 25 artists in 2020 to date
- Outreach programs reached 307 people across the region to date in 2020.
- The Education Program has hosted 283 young people in February.
- The Gallery opened three new exhibitions on Friday 7 February, with a Welcome to Country by Alfie Walker to an audience of 75. The Minister for the Arts, the Honorable Don Harwin attended the evening.
- The Gallery hosted Artist Talks with Alex Seton and Lucinda McDonald on Friday 14 February with members of Goulburn's general public, artistic community, Gallery Friends and Tambelin Independent School in attendance, totalling 27 in the audience.
- Lucinda McDonald's exhibition 'Connections' was featured in Highlife Magazine
- Anna McMahan and Hannah Gee have led 2 out of 5 workshops for local youth in Goulburn who identify as LGBTQAI+ community, and their allies. The workshops will result in an artwork led by participants to be exhibited in Gallery 2 during McMahan's exhibition 'Of hope and longing'.
- During these exhibitions the Gallery welcomed several VIP visitors from Sullivan and Strumpf, Bathurst Regional Art Gallery, Rachel Arndt and Olivia Welch from M&G.
- The Gallery hosted the Farewell event for Southern Tablelands Arts Executive Officer, Susan Conroy on Friday 28 February.

### PROJECTS

Gallery refurbishment: Completed

Install, Education Studio and Gallery Store: Completed

Public art install, Todd Robinson at Wollondilly Walking Track: Completed

Public art install, Michael Thomson at Marulan: Completed

Launch of new Gallery space: Completed

Significance Assessment on permanent collection: Due for completion November 2020

Bid for triennial state funding from Create NSW: Due 5 March 2020

### EXHIBITIONS

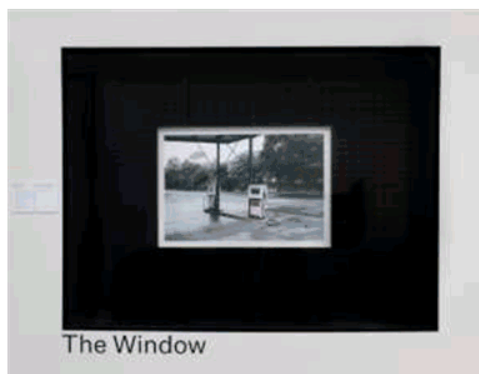
*The Great Escape* presents new work commissioned from Alex Seton – Australia's leading contemporary marble sculptor. A significant break away from his highly figurative and politically provocative practice, the exhibition provides a window into the artist's personal history with and chemical appreciation for marble. With sculpture, installation and video work, 'he Great Escape is an immersive venture into Seton's early life, and the elements of play, adventure and creative problem solving that are essential to his broader practice today.

Based in the Southern Highlands, Lucinda McDonald presents her exhibition *Connections* in Gallery 2. Showcasing the artist's skill in welding and steel sculpture, *Connections* is an entirely new body of work made especially for Gallery 2 from offcuts of older pieces made earlier in her practice.



**Corporate & Community Services**

Curated by writer, editor and marketing professional Emma O’Neill, this exhibition in 'The Window' heroes the work of local artist David Ryrie. The selection and intent behind curation was informed by an emotional response and reflection on our climate over the summer.



**PUBLIC PROGRAMS**

Thu 31 January – Sun 2 February	Artist in Residence Anna McMahan
Fri 7 February	Opening Alex Seton 'The Great Escape', Gallery 2 Lucinda McDonald 'Connection' and The Window curated by Emma O’Neill
Thu 13 February – Sun 16 February	Artist in Residence Anna McMahan
Fri 14 February	Artist Talk Alex Seton and Lucinda McDonald
Fri 28 February	Farewell event for Southern Tablelands Arts Executive Director, Susan Conroy

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**Corporate & Community Services**

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**EXHIBITIONS ON TOUR****Deep Revolt - Arlo Mountford****Western Plains Cultural Centre, Dubbo – 8 February – 29 March**

This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.

**PERMANENT COLLECTION****Cultural Gifts Program**

The Gallery has \$76,015 worth of donations being assessed by the Cultural Gifts Program, administered by the Australian Government through the Department of Communications, Ministry for the Arts. Two photographs by local artist Rowan Conroy, a suite of six works by the renowned artist Arthur McIntyre and two sculptures initially intended for Goulburn some years ago have been donated to the Gallery.

**Works on loan**

The Gallery had two works on loan to other institutions in September/October:

- Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.
- Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

**PUBLIC ART****'Art Walks' a video walking tour of public art**

Filming for the Audience Development Grant funded Arts Walks Video has been completed.

**Corporate & Community Services**

Artists featured are Emrah Baki Ulas, Jenny Bell, Bill Dorman, Kirstie Chalker, Dale Chalker, and Bradley Eastman. Art Walks is a guided video tour featuring artists speaking about their public artworks located between Goulburn Visitor Information Centre and Goulburn Regional Art Gallery. Once editing has been finalised the Public Art Walks video will be available to the public via the Gallery website and promoted on [www.goulburnaustralia.com.au](http://www.goulburnaustralia.com.au) and Goulburn Australia social media channels.

**Alex Seton**

Acquisition of ‘Anything will bounce if you throw it hard enough...’ 2020, to be installed at the Wollondilly Walking Track after the exhibition ‘The Great Escape’ draws to a close.

**Auburn Street**

Marilyn Puschak’s work, Three Poles requires conservation due to fairly significant deterioration of the work. Two conservators have been consulted to prepare a scope of works.

**Wollondilly Walking Track**

Adrina Khobane’s work, ‘Bogong’ will be relocated to the Track within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work.

**Signage**

The Gallery will complete a standardised identification plaque for each public artwork with a QR code linking the work back to the Gallery website, where all artworks are explained and documented.

**EDUCATION**

Wednesday 5 February	Afternoon Art Club commences for term 1
Monday 10 February	Art Teenies
Wednesday 12 February	Arts Access, David Morgan PGU Kenmore commences
Friday 14 February	Tambelin Independent School attended Sculpture Speak with Alex Seton and Lucinda McDonald, artist talks
Friday 14 February	First workshop for LGBTQAI+ youth and their allies with artist in residence Anna McMahan
Sunday 16 February	Second workshop for LGBTQAI+ youth and their allies with artist in residence Anna McMahan
Monday 17 February	Art Teenies
Friday 21 February	Goulburn West, 1P visit
Monday 24 February	Art Teenies yoga with Pauline Mullen
Friday 28 February	Goulburn West 1F visit

**Professional Development**

Education Officer, Sally O’Neill, with the support of Council, has recently accepted an offer of temporary employment as Program Producer- Children and Families at the National Gallery of Australia. Sally will undertake the role 16 March – 22 May returning to her current role in the Gallery on Monday 25 May. This is a valuable opportunity for Sally to learn and refine her skills whilst working at one of the major arts institutions in Australia.

**School Programs**

The Gallery hosted three school classes in the month of February. Two classes from Goulburn West visited on consecutive Fridays at the end of the month for tours of current exhibitions. The students discussed the work in detail touching on topics of geology, history, geography and current events. The students were given the opportunity to create their own response to the title ‘The Great Escape’.

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**Corporate & Community Services**

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Tambelin Independent School senior students attended the artist talk 'Sculpture Speak with Alex and Lucinda'. This is the first time the school had attended a public program. Access to such programs provides the opportunity for students to further examine the artists' practice and concepts within the shows.

**Art Teenies**

Art Teenies continues to expand with new families joining the program in February. The Gallery hosted 29 people for Art Teenies yoga on 24 February, the most that have ever attended one session. The current exhibiting artists are all local to the region and whose work is largely about issues relevant to this area. Through Art Teenies, the young children have explored current affairs issues such as the local bush fires, the use of natural resources and the idea of escaping the country to live in the city and vice versa. This month the practical activities have included painting, drawing and collage.

**Afternoon Art Club**

The Gallery has received the greatest response to Afternoon Art Club this term, recording twenty two children on the waitlist. The Wednesday and Thursday classes have spent the first four weeks of the program exploring concepts from Alex Seton's 'The Great Escape'. So far the students have completed three works using painting and drawing.

This term, the High school students are exploring the elements of art through a number of small painting and drawing activities. Participants have completed two drawings considering the elements of tone and line.

**Arts Access Workshops, offsite – David Morgan Centre PGU Kenmore**

The Gallery delivered three Arts Access Workshops in February. These workshops were conducted by local artist Penny Saxton and consisted of creating frames in polymer clay and paintings on canvas boards. The work created this term will be exhibited in Gallery 2 to coincide with the Goulburn Art Award 17 April- 2 May.

**SACC Outreach Program**

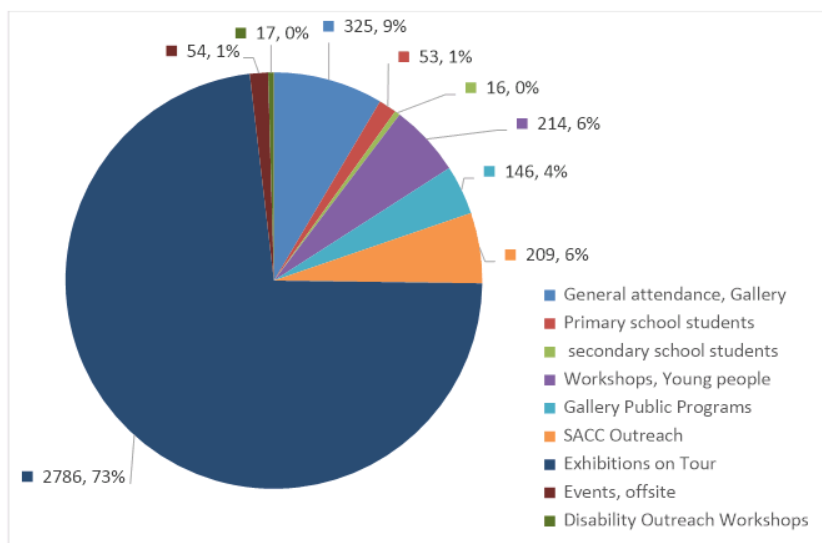
This month Janet Gordon, Outreach Officer, returned to Outreach Playgroups as school resumed. Families returned with excitement and enthusiasm, especially the Tallong families as this playgroup is now weekly. Gordon and the children created Echidna's using a variety of mediums.

The children have been practicing and further developing fine motor, name and letter recognition, shape and colour skills.

Corporate & Community Services

**AUDIENCES AND REACH**

1 – 29 February 2020



**FEEDBACK**

*'Can't believe how professional the Gallery space looks since the renovations'*

*'How great is the Window space. Such a relaxing environment'*

*'Thank you for such a wonderful evening at your gallery, I was so happy with how it all went and hope to work together again one day. Many many thanks and I'm sure I'll see you soon around the art traps.'*

*'Thanks so much for your efforts to get this project over the line. I think it's important that we have progressive people in positions where a difference can be made and I really appreciate the vision and commitment you bring to the roll of director of our regional gallery. This latest project and the difficulties you faced with the entrenched attitudes of some of the opponents of the project brought to my attention how important it is to have the right people in positions such as yours, so again thank you for your ongoing efforts in developing our community.'*

*'Saw the sculpture outside and had to come in and check out the exhibition.'*

*'Congratulations!!! What a beautiful work. I can hardly wait to see it in situ. A wonderful acquisition.'* (on the acquisition of Alex Seton's 'Anything with bounce if you throw it hard enough...' 2020 for the Public Art Collection)

*'Congratulations on purchasing this fantastic work for your collection....I thoroughly enjoyed viewing Alex's works for this exhibition and am happy that we may see it again and again. Once again I commend Alex on this work and all previous ones... I love them.'*

**15.20 UTILITIES DIRECTORATE REPORT - FEBRUARY 2020**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Departmental - February 2020 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find the attached February 2020 report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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February  
2020

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## Departmental Report



One team delivering with **Passion** **Respect** **Innovation** **Dedication** **Excellence**

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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

January 2020:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	3	3	100%
Water Services	Minor Water Leak	28	28	100%
Water Services	Major Water Break	3	3	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	17	17	100%
Water Services	Sewer Blockage	22	22	100%
Water Services	Sewer Overflow	8	8	100%
Water Services	Sewer Odour	2	2	100%
Water Services	Sewer Maintenance	1	1	100%
Waste & Recycling	Missed Bins	55	55	100%
Waste & Recycling	Bin Maintenance	16	16	100%
Waste & Recycling	New or Replacement Bins	16	16	100%
Waste & Recycling	Extra Commercial Pickup	15	15	100%
Waste & Recycling	Street Sweeping	7	7	100%

**1.2 Water Revenue**

Income Raised from 1/07/2019 to 2/3/2020:

Water	
Water Usage	\$ 4,971,014.60
Water Availability	\$ 1,887,976.64
<b>Water Total</b>	<b>\$ 6,858,991.24</b>
Sewer	
Sewer Usage	\$ 1,194,430.32
Sewer Availability	\$ 7,064,022.66
Liquid Trade Waste Usage	\$ 228,258.23
Liquid Trade Waste Availability	\$ 23,432.58
<b>Sewer Total</b>	<b>\$ 8,510,143.79</b>
Total	
<b>Income Total</b>	<b>\$15,369,135.03</b>

Total income raised from 01/07/2018 to 30/06/2019 was \$19,510,300.09

Total water balance as at 30/06/2019 is \$422,631.17

Total water balance as at 2/3/2020 is \$3,837,403.20

Currently there are:

- 28 properties that have a restrictor in place
- 3 properties that have been disconnected from Council's water supply
- 2 accounts that are in bankruptcy/receivership
- 1 account had legal action started
- 6 accounts for deceased estates

## 2.0 Water Services Operational Performance

### 2.1 Water Performance

#### 2.1.1 Goulburn Storages

The following table shows the status of the water storages at 29 February 2020:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	0.00	9000	100.0%	90	1%	8910	99.0%
Sooley	6250	0.00	6250	100.0%	300	5%	5950	95.2%
Rossi	330	0.00	330	100.0%	100	30%	230	69.7%
<b>Total</b>	<b>15580</b>		<b>15580</b>	<b>100.0%</b>	<b>490</b>	<b>3.1%</b>	<b>15090</b>	<b>96.9%</b>

#### 2.1.2 Consumption

February 2020:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	245.6	8.47
Marulan	7.5	0.3

#### 2.1.3 Source of Water Treated/Dam Releases

During February 2020 water was sourced from the Highlands Source Pipeline and Rossi Weir for supply in Goulburn. The Highlands Source Pipeline was operated transferring a total of 84ML.

Water releases from Sooley Dam ceased on 7 February 2020 due to forecast heavy rainfalls.

In Marulan, water was drawn from the Wollondilly River and the onsite storage dam. A total of 2.6ML was pumped from the Wollondilly River directly to the water treatment plant and 4.9ML was used from the onsite storage.

#### 2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

February 2020:

Location	Total Estimated Evaporation Loss for February 2020 (ML)
Sooley Dam	0
Pejar Dam	0
<b>Total</b>	<b>0</b>

#### 2.1.5 Rainfall

Goulburn received 128.6mm of rainfall during February 2020.

**2.1.6 Water Quality**

**Raw Water Quality**

Raw water quality was good during February 2020 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Rossi Weir, Pejar Dam, the Wollondilly River and the Marulan off river storage. Algae levels increased in Sooley Dam prior to storm flows at the beginning of February into the very high alert level. Follow up sample results for Sooley Dam have not yet been received.

The Wingecarribee algal update received from Water NSW on 21 February 2020 returned 8,505 cells/mL of potentially toxin producing *Microcystis* and *Radiocystis*. The potentially toxin producing biovolume was 0.128 mm<sup>3</sup>/L. The combined microcystin concentration for the sample taken on the 19 February 2020 remains pending. The combined microcystin concentration in the sample taken on the 11 February 2020 was 1.01 ug/L.

Powdered Activated Carbon continues to be used at the Goulburn Water Treatment Plant at all times when the Highlands Source Pipeline is in operation to ensure effective treatment of the algae is provided.

**Reticulated Water Quality**

Some critical aesthetic drinking water results taken from samples in the reticulation system in February 2020 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	0	1
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	0	0
pH		6.5-8.5	N/A	7.88	7.88
Turbidity	NTU	5	N/A	0.2	0.2
Hardness	mg/L	200	N/A	156	217
Aluminium	mg/L	0.2	N/A	40	*

\*As coagulant is not used at Marulan, Aluminium is not tested

**2.2 Wastewater Performance**  
**2.2.1 Wastewater Volume Treated**

February 2020:

Treated Effluent	Volume (ML)
River discharge	127
Irrigation and Onsite Reuse	77
<b>Total Wastewater Treated</b>	<b>204</b>

**2.2.2 Effluent Quality**

February 2020:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Quality
pH		6.5-8.5	7.82
Suspended solids	mg/L	15	0
Ammonia	mg/L	2	0.2
Total nitrogen	mg/L	10	5.3
Total phosphorus	mg/L	0.3	0.36
Oil and Grease	mg/L	10	0

Alum dosing is presently being optimized to reduce chemical costs, this has resulted in a total phosphorus result slightly above the 90 percentile concentration licence limit. The dose rate has now been increased to reduce the total phosphorus level.



**3.0 Water and Sewer Projects**

<b>Project</b>		
<b>Title</b>	Capital Works – Water Infrastructure	
<b>Project Description</b>	Renewal and service/maintenance of existing water mains.	
<b>Budget</b>	\$2,500,000	
<b>Claim to date</b>	\$1,070,725.67	
<b>Key Dates</b>	Investigation - Fitzroy Street	Completed
	Excavation - Fitzroy Street	Completed
	Pressure/Disinfection - Fitzroy Street	Completed
	Commissioning - Fitzroy Street	Completed
	Restoration - Fitzroy Street	Completed
	Handover to Council - Fitzroy Street	Awaiting outstanding items
	Investigation - Lagoon Street	Completed
	Excavation - Lagoon Street	Completed
	Pressure/Disinfection - Lagoon Street	Completed
	Commissioning - Lagoon Street	Commenced 02/03/2020
	Restoration - Lagoon Street	TBC
	Handover to Council - Lagoon Street	Final Walk TBC
	Investigation - Union Street	Completed
	Excavation - Union Street	Completed
	Pressure/Disinfection - Union Street	TBC
	Commissioning - Union Street	TBC
	Restoration - Union Street	TBC
	Handover to Council - Union Street	Final Walk TBC
	Investigation - Fitzroy Extension	Completed Stage 1 of 3
	Excavation - Fitzroy Extension	Commenced Stage 1 of 3
	Pressure/Disinfection - Fitzroy Extension	TBC
	Commissioning - Fitzroy Extension	TBC
	Restoration - Fitzroy Extension	TBC
	Handover to Council - Fitzroy Extension	Final Walk TBC
	Investigation - Common Street	Completed
	Excavation - Common Street	TBC
Pressure/Disinfection - Common Street	TBC	
Commissioning - Common Street	TBC	
Restoration - Common Street	TBC	
Handover to Council - Common Street	Final Walk TBC	
<b>Project Update</b>	All construction work has been completed on Lagoon Street. Connection of services and final restoration is left. Construction on Union Street is completed. Stage 1 construction has commenced on the Fitzroy Street extension.	

Goulburn Mulwaree Utilities



<p><b>Project</b></p>					
<p><b>Title</b></p>	<p>Capital Works – Sewer Infrastructure</p>				
<p><b>Project Description</b></p>	<p>Renewal and service/maintenance of existing sewer mains.</p>				
<p><b>Budget</b></p>	<p>\$2,000,000</p>				
<p><b>Claimed to date</b></p>	<p>\$279,369.58 (Awaiting Claim)</p>				
<p><b>Key Dates</b></p>	<table border="1"> <tr> <td>Pre commencement meeting</td> <td>31 January 2020</td> </tr> <tr> <td>Work commencement</td> <td>3 February 2020</td> </tr> </table>	Pre commencement meeting	31 January 2020	Work commencement	3 February 2020
Pre commencement meeting	31 January 2020				
Work commencement	3 February 2020				
<p><b>Project Update</b></p>	<p>Program meeting completed.                  Worksite induction for site teams completed 31 January 2020.</p> <p>Pack 1</p> <ul style="list-style-type: none"> <li>• 1782.10m relined</li> <li>• 2261.36m cleaned</li> <li>• 33 junctions sealed</li> </ul> <p>Pack 2</p> <ul style="list-style-type: none"> <li>• 1309.78m cleaned</li> </ul>				
<p><b>Project Images</b></p>					

<b>Project</b>		
<b>Title</b>	Capital Works – Standpipes (Potable/Recycling)	
<b>Project Description</b>	Construction of new standpipes within Goulburn and Marulan	
<b>Budget</b>	\$130,000	
<b>Key Dates</b>	Investigation – Braidwood Road	Completed
	Excavation – Braidwood Road	Completed
	Electrical – Braidwood Road	TBC (Awaiting River Street SP1)
	Commissioning – Braidwood Road	TBC
	Restoration – Braidwood Road	Completed
	Investigation – Marulan	Completed
	Excavation – Marulan	Completed
	Electrical – Marulan	Completed
	Commissioning – Marulan	Awaiting Cage and Sealing
	Restoration – Marulan	Completed
	Investigation – River Street (Standpipe one)	Completed
	Excavation – River Street (Standpipe one)	Completed
	Electrical – River Street (Standpipe one)	TBC
	Commissioning – River Street (Standpipe one)	TBC
	Restoration – River Street (Standpipe one)	Completed
	Investigation – River Street (Standpipe two)	Awaiting commissioning of SP1
	Excavation – River Street (Standpipe two)	Awaiting commissioning of SP1
	Electrical – River Street (Standpipe two)	Awaiting commissioning of SP1
Commissioning – River Street (Standpipe two)	Awaiting commissioning of SP1	
Restoration – River Street (Standpipe two)	Awaiting commissioning of SP1	
<b>Project Update</b>	<p>Braidwood Road requires electrical work, cage and supports installed before commissioning.</p> <p>Marulan requires completion of road sealing, and cage before commissioning.</p> <p>River Street SP1 (Standpipe 1) requires pipework at outlet to be installed, electrical work, cage and supports before commissioning.</p> <p>River Street SP2 (Standpipe 2) requires SP1 to be commissioned before commencement of work.</p>	

Goulburn Mulwaree Utilities




<b>Project</b>	
<b>Title</b>	Capital Works – Goulburn Reuse Scheme
<b>Project Description</b>	Design and construction of pumping stations, distribution pipelines and irrigation systems for servicing recreation areas with reuse water supply.
<b>Budget</b>	\$12,000,000
<b>Key Dates</b>	Completion Concept Design   Completed
<b>Project Update</b>	Concept design completed and provided to contractor for estimated cost.

<b>Project</b>	
<b>Title</b>	Capital Works – Marulan Wastewater Treatment Plant
<b>Project Description</b>	Investigation of options for the upgrade of the Marulan sewer reticulation and Treatment system.
<b>Budget</b>	\$100,000
<b>Key Dates</b>	Concept Design   April – October 2020
<b>Project Update</b>	Options Study completed. Expression of Interest for effluent reuse completed. Concept design due to commence.

<b>Project</b>	
<b>Title</b>	Capital Works – WWTP Solar Installation
<b>Project Description</b>	Design and construction of solar system to offset electricity consumption at the Goulburn WWTP
<b>Budget</b>	\$1,850,000
<b>Key Dates</b>	Tender Advertisement   Closes 24 March 2020
<b>Project Update</b>	Tender advertised. Pre-tender site meeting completed 3 March 2020.



<b>Project</b>	
<b>Title</b>	Kenmore Bridge Sewer Pump Station (SPS) Discharge Line Upgrade
<b>Project Description</b>	Kenmore Bridge SPS upgrade consists of both capacity upgrades and an extension of the existing rising main to a new manhole closer to Ross Street which will gravity feed into the existing network.
<b>Budget</b>	\$500,000
<b>Key Dates</b>	Contract Completion 30 June 2020
<b>Project Update</b>	Preliminary investigation underway. Interflow have walked the alignment and will commence design and construction work in order to complete before 30 June 2020. The sewer model was used to confirm the design of the extension of the rising main proposal in order to reduce cost and construction timeframe. Will be having discussions with Interflow on a weekly basis on progress regarding these works.
<b>Project Images</b>	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

Project	
<b>Title</b>	Re-Use Goulburn Detailed Design
<b>Project Description</b>	Design of a Re-Use hub (tip shop and workshop) and upgraded recycling infrastructure. Will include the part grant funded Community Recycling Centre (CRC)
<b>Budget</b>	\$7.5 million
<b>Key Dates</b>	Release tender documents for construction pending DA approval   10 April 2020
<b>Project Update</b>	Detailed design nearing completion. Development Application submitted and various requests for information from Government agencies responded to.

Project	
<b>Title</b>	Compost Pad Extension and Purchase of a Loader (half funded through the NSW Environmental Trust Waste Less, Recycle More Organics Infrastructure Grants Program)
<b>Project Description</b>	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
<b>Budget</b>	\$496,000
<b>Key Dates</b>	Commissioning and inspection by the EPA/Environmental Trust   30 July 2020
<b>Project Update</b>	Compost pad extension tender closes 3 March 2020 with on-site meeting held 26 February 2020.

Project	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre. Requires work for construction certificate prior to advertising of tenders.
<b>Budget</b>	\$525,000
<b>Key Dates</b>	Ongoing throughout financial year   30 June 2020
<b>Project Update</b>	Development Application approved. Addressing conditions for Construction Certificate and Environment Protection Licence variation.

Project	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing environmental improvement works at Goulburn and Marulan sites with a focus on fencing to help prevent wind-blown litter and site works.
<b>Budget</b>	\$480,000 Goulburn and \$195,000 Marulan
<b>Key Dates</b>	Ongoing   30 June 2020
<b>Project Update</b>	Clean up of windblown litter underway. Litter fencing improvements for Goulburn and Marulan underway with new litter fencing for Goulburn currently being assembled.

#### 4.2 Litter Nets Assembled

Council staff are working to assemble 10 new soccer goal style litter nets to help prevent wind-blown litter escaping from the landfill area at Goulburn Waste Management Centre.

Wind-blown litter is an issue at all landfill sites due to the impact of wind on waste such as plastic bags and paper during disposal. Council operates a waste compactor 7 days a week to compact waste as quickly as possible and the new litter nets will assist in capturing waste that is blown by the wind.

The Goulburn landfill is located on a large site, with wind-blown litter being blown on to surrounding bush land that is part of the waste centre site. Council arranges regular clean ups of the litter and staff undertake 'litter patrol', which is a resource intensive process.

Importantly, the litter nets are transportable and can be relocated using the front end loader currently being purchased for the site with half funds from the NSW Government's Waste Less Recycle More program. This means the nets will be able to be moved to sit directly near the active landfill cells as it moves across the site.

A new fence will also be installed at Marulan Waste Management Centre in the coming months to help stop windblown litter leaving the site.



*Photo: New litter nets being constructed at Goulburn Waste Management Centre.*

**4.3 FOGO February Success**



*Photo Left: 128 participants met Council's waste driver Wayne McCall and learned about Council's waste collections and the composting process during the highly successful 'FOGO February' storytime events at Goulburn Mulwaree Library.*

FOGO February, an initiative of Council's newly appointed Compost Officer Sam Morris, has been a great success in increasing awareness of composting, the correct use of the green bin and the importance of reducing the amount of waste going to landfill.

The events saw 1000 rolls of compostable bags provided directly to residents and included two popular storytime activities; displays and stalls at Auburn St, Goulburn Square and the library; numerous social media posts including a time lapse video showing the impact of contamination in organic waste bins; a colouring in competition; survey and more.



*Photo (above left): The winning colouring competition entries.*

*Photo (above right): Recycling Assistant Katie answered numerous questions about recycling and using the organic waste bin at Goulburn Square.*



*Photo (left): The FOGO storytime included discussing what can go into the Kitchen Caddy and the FOGO bin, then the opportunity to watch a garbage truck come to the Library to collect FOGO waste. Children then listened to stories about composting and made their own FOGO garbage truck to take home.*

**4.4 Fire Waste**

Council has received a number of calls from South Coast homeowners affected by bushfires and waste businesses seeking options for the disposal of fire affected waste. Council will only be able to accept fire affected waste from the local area and has requested that people contact Service NSW or their local Council.

**4.5 Waste Education Update**

Council will be providing primary and high schools in the Goulburn Mulwaree area with free 80L bins to use for collecting eligible containers for the Return and Earn Scheme. Each school was eligible to apply for 1 bin per 100 students enrolled. This initiative is possible thanks to grant funding from the NSW EPA through the Canberra Region Joint Organisation (CRJO). The bins will be distributed to schools in March 2020.

Council hosted an event for Clean Up Australia Day on Sunday 1 March 2020. The event was attended by a number of supportive community members who helped clean up litter around Victoria Park and other problem areas of town. A BBQ breakfast for participants was provided by the Goulburn Mulwaree Youth Council.



*Photo: Mayor Bob Kirk with Mulwaree High SRC Students receiving their Return and earn bins.*

**4.6 Goulburn Waste Management Centre Waste Streams Received**

February 2020:

Product	Number/Tonnes
Mattress	86
Clean Fill	5000t
Green Waste (self-haul to centre)	43t
General Waste	525t
Asbestos	7t
Concrete	158t
Metal	13t
Commercial Waste Collections (Council)	260t
Domestic Waste Collections (Council)	279t
Green Waste Collections (Council)	156t
Large Street Sweeper (Council)	49t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	62t

**4.7 Endeavour Industries Domestic Recycling Contract**

The following table outlines Endeavour Industries' Recycling Statistics provided for January 2020:

Materials Out	Tonnes
Cardboard	93.62t
Glass	31.22t
<b>TOTAL</b>	<b>124.84t</b>

Materials In	Tonnes
Commercial Cardboard Collection	53.68t
Commercial Plastic Collection	7.82t
Combined Comingled Pick up	81.78t
<b>TOTAL</b>	<b>143.28t</b>

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## 5.0 Interesting News, Facts and Information

### **Big businesses commit to combating plastics at first national waste summit**

The goal of the first National Plastics Summit, held in Parliament House on Monday, was to create solutions to the growing pile of recyclable materials.

Most of the nation's recyclables have traditionally been sent overseas but countries like China and Indonesia are no longer importing as much waste, leading to Australia's looming ban on exporting some materials.

Businesses, experts, government leaders and school children put their heads together to try to find solutions.

Prime Minister Scott Morrison announced the Government would partner with industry, states and territories to boost Australia's recycling capacity.

"The state of our recycling and remanufacturing facilities, as well as the economics behind our collections systems, are under severe strain, we need to invest in this industry," he said.

Mr Morrison hinted May's federal budget would include new spending measures for recycling.

"Investing in the sector is not just good for the environment, it is incredibly good for our economy as well," he said.

He also said the Federal Government would change its procurement policy to increase the use of recycled materials by Commonwealth agencies.

Food company Nestle will reveal its plan to save plastics from making its way to landfill.

The company's head of corporate and external relations Margaret Stuart said Nestle was working on a trial to collect soft plastics from people's kerbside.

"[Nestle is] aiming to collect about 750 tonnes of plastic and we will be going to more than 100,000 homes as this trial rolls out," Ms Stuart said.

The company has spent about \$2.3 billion on buying "food-grade recycled plastic" globally, to help create interest in the market.

McDonald's has already announced it is ditching its plastic straws this year, but it is expected to announce at the summit it will also ban single-use cutlery.

The Australian Packaging Covenant Organisation pledged to lead the development of a global plastics initiative domestically.

It revealed its plan to help governments, businesses and non-government organisations create a common goal for an improved plastics economy, from producer to consumer and thereafter.

Environment Minister Sussan Ley, speaking before the summit, said a major focus of the summit would be getting people and companies interested in making waste valuable.

She said it was all about solving problems and looking for opportunities.

"We will see displays, and we will have panels of some of our top industry minds when it comes to recycling, innovative methods, remanufacturing and avoiding using too much packaging and plastic in the first place."

Labor has warned the summit needs to be more than just a day of discussions.



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"We can't just talk rubbish, we need to make change," Josh Wilson, Labor's Shadow Assistant Minister for the Environment, said.

"And if the Government doesn't get its skates on, we are going to see more stockpiling of plastic — which of course is a fire risk. We're going to see more plastic going into landfill, and potentially into our oceans."

<https://www.abc.net.au/news/2020-03-02/waste-summit-puts-focus-on-plastics-use-in-businesses/12015146>



**15.21 OPERATIONS DIRECTORATE REPORT FEBRUARY 2020**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Operations Departmental Report February 2020.pdf [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities reported for February 2020 by the Director Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate

**REPORT**

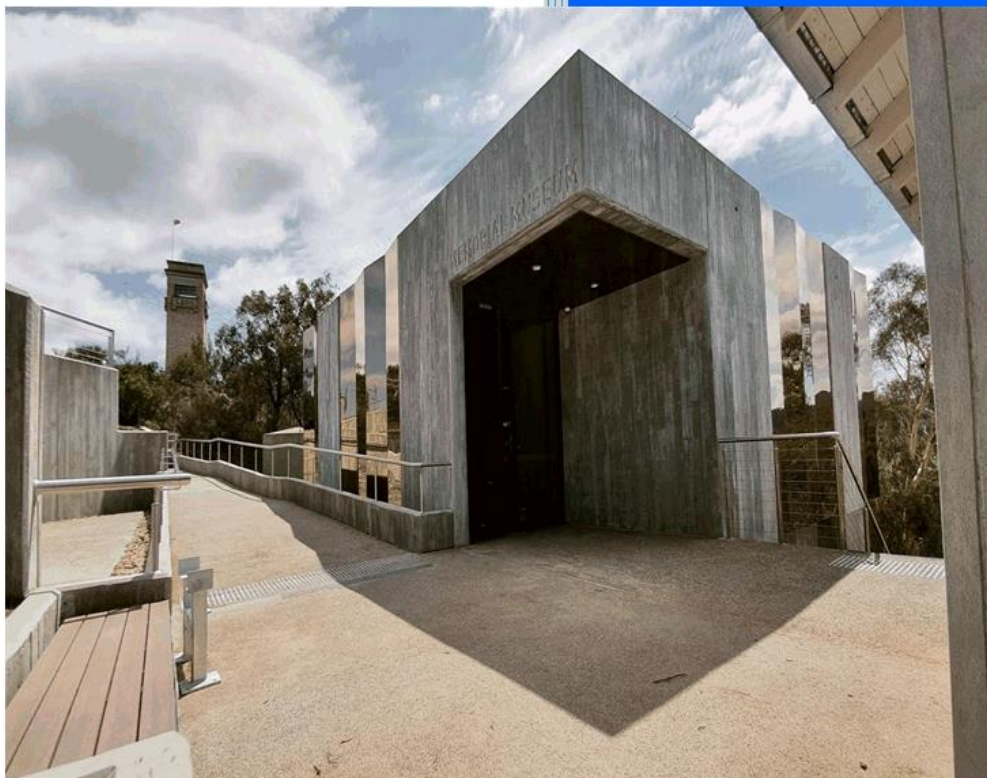
Please find attached the monthly report on the activities of the Operations Directorate for the month of February 2020.





February 2020

# Operations



Departmental Report

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## 1 Budget Status

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that were not reported in February 2020, which are either over expended or under pressure to be over expended. Adjustments will be proposed for the next quarterly budget update.

Budget Status – February 2020				
Job Number	Description	Initial Allocation	Current Expenditure	Comment
100207	Public Conveniences	\$311,338	\$261,363	Overall expenditure across core activity on track, this number higher than normal due to events. To be monitored.
100166-8	Cemeteries	\$356,321	\$254,382	Slightly above percentage due to repeated rain events contributing to accelerated sinkage of graves. To be monitored.
100156	Aquatic Centre Operations	\$2,094,062	\$1,501,661	Slightly above year to date due to season. Monitor but predicted to level out with winter closure. Note income not as high due to one pool not operating over the majority of the summer period.
100177	Emergency Services	\$3,500	\$9,562	Due to aging buildings. Expenditure to be covered in building maintenance budget, which is slightly under year to date.
190225	Japanese Garden	\$250,000	\$169,605	Underspend to date, some minor expenditure to come out of the budget to finalise work to date. Underspend to be rolled over to next financial year as part of stage 2 works.

## 2. Operations Service Response Status

Requests created and closed in February 2020. Over the month of February 2020 Operations received 291 new service response requests generated from customers.

Operations Service Response Status – February 2020					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	11	10	91%	98%
Cemeteries	Cemetery	1	0	0%	91%
Facilities	Graffiti	0	0	N/A	100%
Facilities	Parks Ovals	11	6	55%	95%
Facilities	Public Toilets	8	6	75%	95%
Facilities	Unspecified Damages	3	2	67%	96%

GOULBURN MULWAREE OPERATIONS – FEBRUARY 2020

Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	1	1	100%	100%
Parks	Fallen Tree	24	23	96%	100%
Parks	Grass Mowing	5	3	60%	96%
Parks	Tree Inspection	6	5	83%	98%
Parks	New Tree	2	1	50%	95%
Parks	Noxious Weeds	6	5	83%	95%
Parks	Remove Tree	8	6	75%	96%
Parks	Verge Maintenance	3	3	100%	100%
Parks	Root Damage	0	0	N/A	100%
Parks	Trim Branches	9	9	100%	100%
Parks	Trees Unspecified	18	16	89%	98%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	7	7	100%	100%
Works	Dumped Rubbish	22	20	91%	98%
Works	Bridges	0	0	N/A	N/A
Works	Corrugations	14	10	71%	94%
Works	Damaged Footpath	18	14	78%	96%
Works	Damaged Kerb	6	5	83%	96%
Works	Depth Gauges	0	0	N/A	N/A
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	6	5	83%	88%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	2	2	100%	100%
Works	Inspection	5	3	60%	93%
Works	Line Marking	0	0	N/A	100%
Works	Loose Material	8	6	75%	93%
Works	Oil Spill	3	3	100%	100%
Works	Pot Holes	4	4	100%	100%
Works	Seal Fail	1	1	100%	100%
Works	Shoving	1	0	0%	N/A
Works	Traffic Sign	14	13	93%	99%
Works	Road Unspecified	29	24	83%	95%
Works	Culvert Head	1	1	100%	100%
Works	Flooding	6	6	100%	100%
Works	Grates & Lids	0	0	N/A	100%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	4	3	75%	83%
Works	Storm Pipe	5	5	100%	100%
Works	Trench Subsidence	0	0	N/A	100%
Works	Stormwater Unspecified	19	12	63%	87%
<b>February 2020 Totals</b>		<b>291</b>	<b>240</b>	<b>82%</b>	<b>97%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks completed in February 2020

General Maintenance Tasks – February 2020- Works	
Location	Type of work
Storm damage response across the whole LGA	Repair road and infrastructure damage
Routine maintenance put on hold to attend to storm damage	

General Maintenance Tasks – February 2020 – Parks & Gardens	
Location	Type of work
CBD Paths	Programmed scrubbing Monday to Friday. Exception of two days missed due to plant maintenance.
Belmore Park	Mowing completed weekly including edging of paths. No mowing week of 12th February due to the high rains. Double cut the following week.
	Bins emptied daily during the week, twice per day on weekends.
	Weeding of floral gardens and one liquid fertilize applied.
Aquatic Centre Grounds	Maintenance intervention completed each week with mowing completed weekly due to carnivals, with the exception of no mowing the week of the 12th February.
Rose Garden Maintenance	Ongoing weeding and maintenance during the month.
CBD Garden Maintenance	Fortnightly mowing of various sites undertaken fortnightly along with litter patrols and weeding of CBD garden plots.

Tree Maintenance – February 2020		
Zone	Location	Type of work
Zone 1	Auburn St, Montague St, Clifford St, Goldsmith St, Bradley St, Bourke St, Elsmere St, Church St	Tree lifting program CBD, Tree Trimming, Tree Removal, Dead Wood, Sucker Removal
Zone 2	Sloane St, Finlay Rd, Clinton St, Elizabeth St, Loader St, Boomerang Dr, Addison St, Faithfull St, Coromandel St, Hume St, Churchill St, Edward St, Garfield Ave, Combermere St, Mundy St, Lisgar St, Mary St, Hollis Ave, Kent St, Deccan St, Francis St, Duke St	Tree Watering, Tree lifting program CBD, Stump Grinding, Tree Trimming, Fallen Branches, Tree Removal
Zone 3	Verner St, Cowper St, Crookwell Rd, Mayor St, Japanese Garden, Rose Garden, Major Dr, Gilmore St, McAlister Dr, Clinton St, Victoria Pde	Tree lifting program CBD, Fallen Branches, Tree Trimming, Tree Removal
Zone 4	North Park, Marys Mount Rd, Lambert Dr, Howard Blvd, Albert St, Elm St, Meehan St, Bellevue St, Kinghorne St	Tree Watering, Tree Removal, Trim Branches, Dead Branches, Fallen Branches
Zone 5	Cookbundoon, Taralga Rd, Hurrell St, Dalley St, Dewhirst St, Yarrowlow St, Hudson Park	Tree Watering, Tree Trimming, Tree Removal, Fallen Branches, Dead Tree, Sucker Removal
Zone 7	Braidwood Rd, Park Rd, Eastgrove Dog Park, Carr Confoy South, Upper Stern St, Grafton St, Cole St, Union St, O'Brien Park, Chiswick St, Long St, Common St, Rec Area, May St	Tree Watering, Tree lifting program CBD, Hanging Branches, Fallen Branches, Broken Branches, Tree Removal, Tree Trimming

GOULBURN MULWAREE OPERATIONS – FEBRUARY 2020

Zone 9	Marulan	Fallen Branch
Zone 10	Tallong Park	Low Branches
Zone 15	Mayfield Rd	Fallen Tree
Zone 16	Bishophorpe Ln	Tree Watering

Mowing Maintenance – February 2020		
Zone 1	Clinton St, Verner St	Mowing, Whipper Snipping
Zone 2	Finlay Rd, South Approach, Bennett Pk, Eldon St, Bourke St, Apex Pk, Hollis Ave, Ardgowan Park, Auburn St roundabout, Manfred Pk, Chisholm Pk, South Goulburn Laneways, Faithfull St, Bladwell Park, Sloane St, Honour Park, Apex Park, Manfred Park, Garfield Park, Broughton St, Cathcart Park	Mowing, Whipper Snipping, Blister Removal
Zone 3	Gilmore Reserve, Moore Park, Wollondilly School, Angela Pl Reserve, Clyde St Reserve, Seiffert Oval, Fitzroy St, Victoria Park, Faithfull St,	Mowing, Whipper Snipping
Zone 4	Opal St, North Park, Wollondilly Walking Track, Albert St Park, Fitzroy St, Hoskins St Park, William St Park, Marys Mount Rd, Crookwell Rd, Leggett Park, Goodhew Park, Taralga Rd, Supertex, Walsh Park, Goodhew Park	Stump Grinding, Mowing, Whipper Snipping, Clean up from storm damage
Zone 5	Cookbundoon, Komungla Park, Jack White Park, Hudson Park	Mowing, Whipper Snipping
Zone 6	North Approach, Bradfordville industrial Area, Copford Park	Mowing, Whipper Snipping
Zone 7	Carr Confoy	Mowing, Whipper Snipping
Zone 9	Marulan CBD, Brewer Centre, Towrang	Mowing, Whipper Snipping, Weed removal, Garden maintenance, Removed dead shrubs, Cleaned up driveway
Zone 10	Tallong	Mowing, Whipper Snipping
Zone 11	Bungonia	Mowing, Whipper Snipping
Zone 15	Tarago, Lake Bathurst	Stump Grinding, Mowing, Whipper Snipping

Road Reserve Weed Control – February 2020			
Date	Zone	Location	Weed Type
31/01/2020	17	Range Rd	Grouse, Blackberries, Suckers, Fennel
31/01/2020	17	Range Rd from Lambs Ln to Boundary	St John’s Wort, Grouse, Blackberries, Suckers
03/02/2020	17	Range Rd from Lambs Ln to Baw Road	Blackberries, Fennel, Suckers
04/02/2020	17	Gurrundah Rd from Goulburn to Coopers Ln	Blackberries, St John’s Wort
05/02/2020	17	Gurrundah Road to Coopers Lane 643	Blackberries, St John’s Wort

GOULBURN MULWAREE OPERATIONS – FEBRUARY 2020

06/02/2020	17	Gurrundah Rd from 643 to Pomeroy Rd	Suckers, Blackberries, St John's Wort
06/02/2020	17	Thompsons Ln, Onslow Rd and Kingsdale Rd	Serrated Tussock, African Love Grass
07/02/2020	5	Walking Track Tully Park End	Serrated Tussock, African Love Grass
07/02/2020	3/4	PCYC, Sanctuary Dr	Serrated Tussock, African Love Grass
10/02/2020	8	Marble Hill Rd from Norwood Rd to Crookwell Rd	Serrated Tussock, African Love Grass
11/02/2020	8	Marble Hill Rd from Norwood Rd to Mclellands Rd	Serrated Tussock
12/02/2020	8	Norwood Rd	Serrated Tussock, African Love Grass
12/02/2020	8	Campbells Ln, Bumana Rd	Serrated Tussock, African Love Grass
13/02/2020	8	Campbells Ln, Steins Ln	Serrated Tussock, African Love Grass
14/02/2020	8	Glencot Rd, Mount Pedlar Rd, Cameron Rd, Forest Siding Rd to 172/Cunningham Dr 99	Serrated Tussock, African Love Grass
17/02/2020	8	Woodhouselee Rd, Annies Ln, Mt Wayo Dr	Serrated Tussock, African Love Grass
18/02/2020	7	Common St, Long St	African Love Grass
18/02/2020	3	Wollondilly Walking Track	Broad Leaf
19/02/2020	4	BMX Track, Rec Area, Apex Pk, North Pk, Goodhew Pk	Cat eyes, Flee
20/02/2020	7	North end Braidwood Rd, Eastgrove	Cranes Weeds
21/02/2020	2/4/6/7	Urban median strips	Grass
24/02/2020	3	Clinton Street - Urban median strips	Grass
25/02/2020	2	Mundy Street Water Course	Grass
25/02/2020	1	Sloane Street (VIC)	Grass
26/02/2020	4	Kenmore Bridge	Flea Bane, Leaf Weeds
26/02/2020	7	Carr Confoy, Bourke St, Verner St, Seiffert Oval	Cat's Eye
27/02/2020	2	Bladwell Park	African Love Grass
27/02/2020	2	Broughton St, Eldon St, South Goulburn, Bourke St Old Depot	Grass
28/02/2020	4	Kenmore Bridge	Grass, Flea Bane
02/03/2020	7	Hetherington St	Grass, Blackberries
02/03/2020	7	Sloane St, Braidwood Rd Lane Ways, Fenwick Cres	Grass

Noxious weed control Crews have completed Zone 17 and Zone 8 targeting weeds including, Serrated Tussock, African Love Grass and Blackberries.

CBD tree watering commenced again on the 21<sup>st</sup> of February after the rain. Tree plantings has been monitored during this month due to the rainfall.

Mowing programmes have been completed on schedule this month. All sporting fields, The Walking Track, Rural Villages such as Lake Bathurst, Tarago, Bungonia, Towrang, Marulan and Tallong have all been mown.

Tree maintenance have completed CBD lifting program and are currently in zone 2, as well responding to SRR’s in various urban and rural zones.

Flood event during February 2020 has effected programs, with staff tasked with debris clean up in such areas as the Wollondilly walking track and our rural road network.

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of March 2020 going forward.

Planned Works – March 2020		
Location	Date	Description of works
Range Road	Through to April 2020	Road widening and stabilised heavy patching
Pomeroy Road	Through to April 2020	Curve re alignment and gravel re sheeting/sealing
Middle Arm Road	9th March to mid - April 2020	Drainage improvements, road widening and bitumen over seal
Taralga Road – Rural	9th March to mid - April 2020	Drainage improvements, road widening and bitumen over seal

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements



**5 Community Facilities**

**5.1 Operational**

The rains during February, whilst welcome, has seen a big increase in the growth of lawns and unfortunately the germination of dormant weed seeds. The Community Facilities team have been busy in staying on top of the weeds in the gardens and maintaining the turf.

The month of February has also been a busy month for events with staff incorporating event setup work within their programs. The Aquatic Centre also had a busy month with the School Carnivals, resulting in increased visitations from the landscape team to prepare the grounds.

Staff have also been working on the rose gardens to ensure they are at their best around the second weekend of March. Although there is no rose show this year, staff still prepared the plants in line with normal programmed works. The photo below is of one section of the Howard Park Rose Bed.



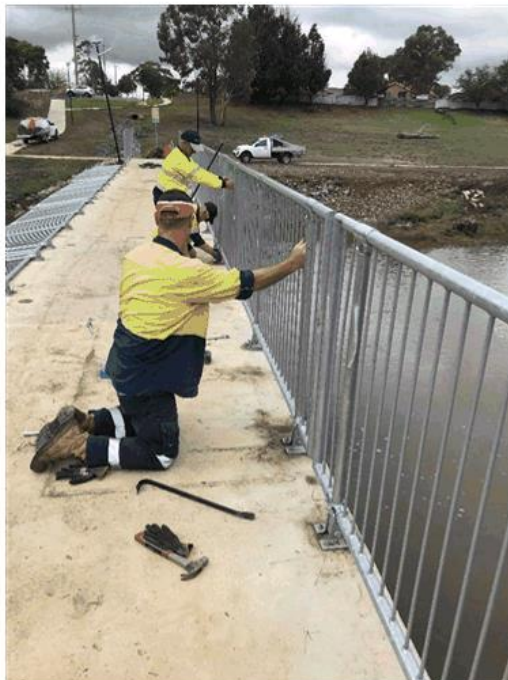
*Howard Park Rose Bed*

Staff have commenced with the removal of the decomposed granite from around the trees in front of Belmore Park. This work will be undertaken in stages over February and March. The process includes the removal of the decomposed granite and replacement with quality mulch to assist with water absorption and compaction of the soil. Work will commence on the Lady Belmore Tree during March.



*Belmore Park – Mulch Installed*

The floods during February resulted in the Gibson Street Walkway going under water. The hand rails along the walkway acted the way they were designed with the sheer bolt giving way, which resulted in the hand rails folding over. There was no damage to the hand rails and they were reinstated the next day by staff.



Gibson Street Bridge Repairs

**Banner Poles** – staff have been replacing the ropes within the banner poles along Auburn Street. The ropes were starting to show visible signs of deterioration, with a couple failing. Replacement of the ropes will reduce the likelihood of the banners coming loose and impeding traffic.



Auburn Street Banner

**Rotary Park (Marsden Weir) Rotunda** – as reported last month the rotunda, thanks to the donation for the Goulburn Rotary Club, has been completed. Unfortunately this has been vandalised with lettering scratched into the railing. The photo below is a small portion of some of the scratching into the rails.



*Rotary Park – Vandalism*

## 5.2 Aquatic Centre

The Goulburn Aquatic and Leisure Centre successfully hosted the regions annual school carnivals throughout February 2020. It was pleasing to see the Centre operating at full capacity with the warm weather experienced greatly assisting with the monthly attendance figure of **15,867**.

It is also important to note that the Centre continued to remain proactive in extending weekend operating hours throughout the summer period during periods of hot dry weather occurred. Once again Centre staff reported that patrons were very supportive of this initiative.

### Attendance Report

Please refer to the table below for the breakdown of February 2020 attendances.

Table 6.2.1		
Program	January 2020	February 2020
Aquatic memberships	737	907
Health Club (incl. Fitness Classes) memberships	372	569
Visit passes (incl. Aquatics and Fitness Classes)	647	983
Family memberships (Aquatic and Fitness)	174	76
Squad Swimming	255	93
Recreational Swimming	4,491	6,169
Children under 2 years	178	152
Spectator (exl. Carnivals)	616	355
Swimming Lessons	1,524	1,047
Swimming student out of hours	197	107
Aquathon	93	166
Fitness Passport- Aquatic	425	969
Fitness Passport- Fitness	33	117

GOULBURN MULWAREE OPERATIONS – FEBRUARY 2020

NSW Police Academy	102	68
School Swimming Carnivals	2,704	4,009
<b>TOTAL</b>	<b>12,548</b>	<b>15,867</b>

**School Carnivals**

The Goulburn Aquatic and Leisure Centre hosted the regions school swimming carnivals throughout February 2020. The carnivals were carried out over 17 days with a total of 2,089 participants from over 21 schools being recorded as having attended the school swimming events. Event organisers were reported to have been impressed with the overall involvement of their students, which was reflected in participation levels.

**Centre Programs**

The Centre’s Learn to Swim Program resumed on Wednesday 5<sup>th</sup> February due to the closure of indoor from last September. The Centre lost enrolment numbers over this period and aim to re-establish the numbers over the coming months. It is also pleasing to note that the Governments ‘Active Kids Voucher’ initiative is being heavily utilised by the community for swimming lessons.

**Radio Advertising**

Throughout the summer period the Centre engaged the local radio station to assist with promoting use of the Centre. The radios ‘Endless Summer’ campaign was selected whereby various short ‘pulse’ lines were utilised and supported by extended advertisements for the various activities and programs on offer at the Centre.



*Indoor Pool Reopen*

**Facility Maintenance**

The following general maintenance activities were carried out throughout the month of February 2020:

- Indoor pool roof fixed by ARW (Works completed 31<sup>st</sup> January, 2020 and reopened Wednesday the 5<sup>th</sup> February 2020.
- Repairs to drainage around the Toddlers Pool.

### 5.3 Recreation Area

The Recreation Area experienced a steady lead up to the new events season throughout February with 11 major or irregular events occurring throughout the month.

Ten of these events required Council resources for set ups and safety requirements, many of them requiring major resources from staff.

Facilities were reset multiple times on weekends to accommodate the varying event requirements as well as requirements for regular user groups.

Recreation Area attendances for February 2020 were greatly impacted by the cancellation of the annual Charity Rodeo which usually attracts around 5,000 people. Total attendances at the Recreation Area for February 2020 were approximately 6,874.

#### **Major and Irregular Events**

Major and irregular events facilitated by Council throughout February included:

- SESA Netball
- Stakeholder Workshop
- Taekwondo Tournament
- Multicultural Festival
- Vibesfest
- Food Bank Drive
- Baby Showers
- LEAP Training
- Seniors Week
- NSW Netball Conference.

These events attracted approximately 4,004 visitors to the facility.

A **Stakeholder Workshop** was held in Grace Millsom in February following a successful grant application for “Increasing Resilience to Climate Change” for the Recreation Area. Four user groups were represented at this workshop which was run by a specialized consultancy firm. Outcomes from this workshop will be presented to the Recreation Area Committee of Management at the next meeting on 1st April 2020.



*Stakeholder Workshop*

The **NSW CHITF Taekwondo Championships** were hosted by Goulburn Martial Arts Academy at Veolia Arena during February. The event attracted approximately 250 competitors and spectators throughout the day.



Taekwondo Tournament

The annual **Multicultural Festival** was moved to the Recreation Area at very short notice due to expected bad weather in February. The undercover and indoor areas of the Basketball Stadium and the Peden Pavilion and Skillion were a very welcome alternative for the organisers and stall holders. 30 food vendors and 23 stall holders were in attendance with many varied activities and entertainment on display throughout the day.

**Vibesfest** also followed the Multicultural Festival, deciding to relocate to the undercover facilities at the Recreation Area. Approximately 2,500 attended the two events.



Multicultural Festival



Vibesfest

**Wholeheart Communities** held another Food Bank drive at the Recreation Area in February, delivering food hampers to locals in need. Approximately 250 families attended on the day to receive their hampers.

Two **baby showers** were held in Grace Millsom in February attracting approximately 180 guests to the events.



Baby Shower

Council held a **LEAP training** session in Veolia Arena in February. 75 Council Managers and Supervisors attended the session.

**Seniors Week** events were conducted in the Grace Millsom Centre in February with information sessions and activities arranged for participants. Unfortunately this event was not well attended this year due to staff absences. 20 people attended this event.

**Netball NSW** held their first ever regional conference at the Recreation Area in February. Occupying Veolia Arena, Grace Millsom and the Basketball Stadium for multiple events, this was one of the biggest event setups staff have had to do.

The day began with a conference in Veolia Arena, then three targeted workshops and training sessions in Grace Millsom and Basketball Stadium. 120 people participated in this conference. Following the conference was an exhibition match between the NSW Swifts and NSW Giants. Many young netballers and their families were extremely excited to see their heroes play and also the opportunity to meet them after the game. Unfortunately the facility could only accommodate 450 people for the game due to the unavailability and unaffordability of proper tiered seating. Following the game a formal dinner was held in the Grace Millsom Centre for Netball staff, VIP's and local clubs. 100 people attended the dinner.



Netball Conference



Swifts V Giants



**Regular Users and Events**

Regular user groups occupied the facility on 37 occasions throughout February, approximately 1.3 booking per day. Major or irregular events hosted by user groups during February included a Poultry Auction, Greyhound Conference, Harness Trials, Rodeo Training, Dressage Training, and a Basketball Bench Official Course.

Regular users drew attendances of 2,870 people to the Recreation Area throughout February 2020.



*Poultry Auction*

The tables below show the breakdown of events at the Recreation Area during February 2020.

<b>Breakdown of Events – February 2020</b>	
<b>Event</b>	<b>Attendances</b>
Basketball	640
Dog/Show Training	170
Badminton	160
Greyhound Racing	1,200
Harness Racing	50
Rodeo	100
Dressage	120
Poultry	280
Netball	150
SESA Netball	50
Workshop	9
Taekwondo Tournament	250
Multicultural Festival & Vibesfest	2,500
Food bank	250
Baby Showers	180
LEAP Training	75
Seniors Week	20
NSW Netball	670
<b>TOTAL</b>	<b>6,874</b>

<b>Breakdown of Event Facility Locations</b>		
<b>Facility</b>	<b>January 2020</b>	<b>February 2020</b>
Veolia Arena	1,595	750
Grace-Millsom Function Centre	909	720
Recreation Area	4,370	6,518
<b>Total Attendances</b>	<b>6,874</b>	<b>7,988</b>

**Work, Health & Safety**

Recreation Area Facility Audits and Contractor Audits were carried out in conjunction with contractors and event organisers at the Recreation Area during the month of February.

In addition to these, Pre-Event Risk Assessment and Inspections were carried out to ensure that all events held within the Goulburn Recreation Area were carried out appropriately in a safe manner.

All contractor work carried out through the month of February complied with the GMC Work Health and Safety policies and guidelines.

There were no reportable incidents at the Recreation Area during this period.

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for February 2020. The focus of work is now on capital works.

Maintenance Grading	
Completed by Contractor in February 2020	Completed by Council in February 2020
Forest Siding Road	Lambs Lane
Dennys Lane	Coopers lane
Steins Lane	Breadalbane Road
Campbell’s Lane	Wollogorang Road
Cunningham Drive	Parkesbourne Road
Kooringaroo Road	Merilla Lane
Grangers Road	Pomeroy Road
Chettle Lane	Pooleys Lane
Shaws Creek Road	Pomeroy Milford Road
Rosemont Road	Mt Baw Road
Mogo Road	Thornford Road
Spa Road	Still Water Road
Readers Road	

### 6.2 Operational

During February the Works Department were inundated with storm damage across the LGA on our rural roads network. Crews and contractors have been busy repairing these roads to a safe standard in preparation of further works pending approval of a claim under the Natural Disaster Assistance Response scheme.

As a result of the storm damage, Capital Works and routine maintenance were put on hold to allow additional resources to attend to the damage. At a glance some 45 roads have been affected both sealed and unsealed with the damage likely to be in excess of \$2,000,000.

Some works were able to progress on Range Road in the form of edge sealing and crews have now re-established on site to complete works during March.

In Goulburn contractors have completed the bio retention basin and additional storm water line at Sanctuary Drive and asphalt works have been undertaken on Bourke Street, Gibson Street, McDermott Drive, Citizen Street and Taralga Road completing the Urban Road asphalt program for the 2019/20 financial year.

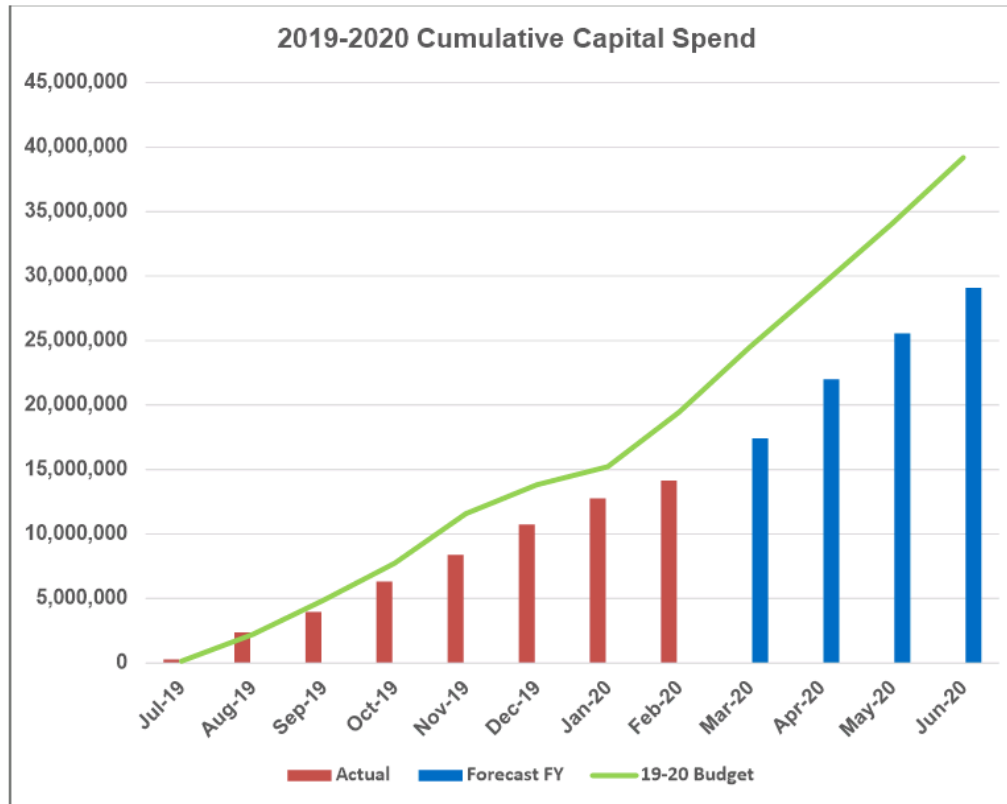
Contractors were also able to complete a new footpath in Rhoda Street linking Combermere and Addison Street after a short delay due to the wet weather.

The rural line marking program has been undertaken in February, upgrading line marking on some of the busier rural roads ensuring driver safety on these roads.

Contractors have commenced works on Pomeroy Road to improve a substandard curve alignment, these works run through to April 2020 with Council then commencing works on the gravel re sheeting and re sealing of the final 3.5km of the road in the coming weeks.

Rural roadside spraying has been undertaken on sealed rural roads throughout the LGA improving driver safety and removing vegetation growth issues.

7 Capital Works



Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Performing Arts Centre	Construction	6,439,600	2,439,600	1,243,877	●	●	
Aquatic Centre Upgrade/Renewal	Design	5,373,186	1,373,186	332,303	●	●	Delays due to Tender negotiations and the pending redesign work Forecast 19-20 spend has slipped by \$4.5m, to be carried over to 20-21
Growing Local Economies - Common Street (G)	Design	3,050,171	800,171	133,189	●	●	Project delays due to planning and re-zoning issues. Forecast 19-20 spend has slipped by \$2.7m, to be carried over to 20-21
Riverside Park (G)	Construction	2,225,480	1,400,926	1,095,762	●	●	
Heavy Fleet Replacements	Construction	1,523,506	627,296	627,296	●	●	Expenditure has been placed on hold \$580k saving on the 19-20 budget
LSSR Reseals	Construction	1,000,000	1,000,000	996,381	●	●	
Range Road	Construction	1,494,133	986,916	777,151	●	●	
May Street Bridge work	Design	1,318,927	240,000	111,905	●	●	Construction delayed due to service relocations Forecast 19-20 spend has slipped by \$500k, to be carried over to 20-21
Rocky Hill Museum Extension (G)	Construction	1,049,238	1,049,238	1,268,653	●	●	Completed
Urban & Rural Resealing	Construction	1,013,500	573,895	133,297	●	●	
Wollondilly River Trail Stage 2 (G)	Construction	916,899	916,899	778,739	●	●	Completed
Bridge Replace - Thornford (G)	Design	800,000	200,000	35,240	●	●	
Mountain Ash - Blackspot	Construction	790,679	290,000	16,911	●	●	Design has been delayed by two months, storm event has taken resources from project Forecast 19-20 spend has slipped by \$500k, to be carried over to 20-21
Landscaped Areas	Construction	827,782	731,268	569,371	●	●	
Rural Road Reconstruction	Construction	677,808	677,808	381,042	●	●	Projects handed over to the construction team, original completion dates will slip
Wollondilly Walking Track - Eastgrove	Design	663,181	60,000	74,616	●	●	
CBD Enhancement	Design	640,000	109,497	109,497	●	●	
Aquatic Centre Ancillary/Plant/Equipment	Construction	620,000	280,000	514,646	●	●	Finalising insurance claim for indoor roof repairs.
Crookwell Road/Marys Mount Intersection	Design	600,000	325,000	1,600	●	●	Project is dependent on grant funding, design continuing, deferred to next FY Forecast 19-20 spend has slipped by \$600k
Light Fleet Replacements	Construction	560,219	463,769	460,115	●	●	
RR Block Grant	Construction	545,000	350,000	38,976	●	●	
Tait / Lockyer link road	Construction	500,000	500,000	473,795	●	●	Completed
Footpaths	Construction	200,000	152,500	57,917	●	●	Project delays due to contractor availability

● No action required   ● Escalate issue to Director   ● Escalate issue to Council

<b>Project:</b>	<b>Pomeroy– Rural Road Construction</b>	
Project Manager	James Phan	
Contractor	GMC	
Budget:	\$337,000	
Expenditure to date	\$46,684	
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Funding Partners	Roads to Recovery \$337,000	
Key Dates:	<ul style="list-style-type: none"> <li>• Complete road to sub grade level</li> <li>• Commence gravel re sheeting</li> </ul>	16 <sup>th</sup> March 2020 18 <sup>th</sup> March 2020
Status Update	Cut to fill works progressing	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Site establishment</li> <li>• Boundary fencing</li> <li>• Drainage installation</li> <li>• Cut to fill of new road formation</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Complete road formation works</li> <li>• Base and sub base placement</li> <li>• Bitumen over seal</li> <li>• Line marking</li> </ul>	



Curve realignment - Pomeroy Road

Project: Range Road – Fixing Country Roads	
Project Manager	James Phan
Contractor	GMC
Budget:	\$1,625,592
Expenditure to date	\$908,610
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Funding Partners	<ul style="list-style-type: none"> <li>• Fixing Country Roads \$825,592</li> <li>• Roads to Recovery \$452,076</li> <li>• Internal Reserves \$347,924</li> </ul>
Key Dates:	<ul style="list-style-type: none"> <li>• Completion of road widening works</li> <li>• Bitumen edge sealing</li> <li>• Bitumen over seal</li> </ul> <div style="float: right; text-align: right;">                     16<sup>th</sup> March 2020                      Concurrently during project                      April 2020                 </div>
Status Update	Drainage works continuing
Works Completed last Month	<ul style="list-style-type: none"> <li>• Drainage works</li> <li>• 7km widening complete</li> <li>• Shoulder prime sealing</li> <li>• 5km of edge sealing complete</li> </ul>
Priorities for the next month	<ul style="list-style-type: none"> <li>• Shoulder grade pavement</li> <li>• Trim and seal shoulders as works progress</li> <li>• Address pavement heavy patches</li> </ul>



*Range Road widening*



Project:	Urban Road Resealing/Asphalting	
Project Manager	Chris Brassel	
Contractor	Downer	
Budget:	\$713,500	
Expenditure to date	\$30,124	
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Late due to South Coast bushfires affecting contractor availability	
Funding Partners	N/A	
Key Dates:	<ul style="list-style-type: none"> <li>• Program completed</li> </ul>	
Status Update	<ul style="list-style-type: none"> <li>• Program completed in full</li> </ul>	
Works Completed last Month	Asphalting of Tait/Lockyer, McDermott Drive, Bourke Street, Gibson Street and Citizen Street	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Re apply line marking on projects undertaken</li> <li>• Receive in contractor invoices for works</li> </ul>	



*New asphalt on Bourke street*

Project: Rhoda Street Footpath	
Project Manager	James Phan
Contractor	GMC
Budget:	\$100,000
Expenditure to date	\$2,093
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Funding Partners	N/A
Key Dates:	<ul style="list-style-type: none"> <li>• Works complete</li> </ul>
Status Update	<ul style="list-style-type: none"> <li>• Works complete, awaiting contractor invoices</li> </ul>
Works Completed last Month	<ul style="list-style-type: none"> <li>• Completion of footpath from Addison Street to Combermere Street</li> </ul>
Priorities for the next month	<ul style="list-style-type: none"> <li>• Receive in invoices</li> </ul>



*Rhoda Street – need photos of new footpath*

Project:	Taralga Road RRBG - Urban Asphaltting	
Project Manager	Chris Brassel	
Contractor	Downer	
Budget:	\$160,000	
Expenditure to date	\$5,145	
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Late due to South Coast bushfires affecting contractor availability	
Funding Partners	RMS – Regional Road Repair Program (RRRP)	
Key Dates:	<ul style="list-style-type: none"> <li>• Works completed</li> </ul>	
Status Update	<ul style="list-style-type: none"> <li>• Works completed</li> </ul>	
Works Completed last Month	Asphalting between Short Street and Ross Street	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Receive in contractor invoices</li> </ul>	



Taralga Road asphalt

<b>Project:</b>	<b>Goulburn Performing Arts Centre</b>	
Project Manager	Adam Kiss	
Contractor	Zauner	
Budget:	\$20,650,000	
Expenditure to date	\$2,869,786	
Funding Partners	Regional Cultural Fund \$4M National Stronger Regions Fund \$1M ClubGRANTS Category 3 - Arts and Cultural Infrastructure \$300k Heritage Near Me Heritage activation grant \$100k	
Key Dates:	Tenders Closed	Completed
	Schematic Design and negotiations with Contractor	Completed
	Detailed Design and Re-documentation	Completed
	Demolition	Completed
	Archaeology	Completed
	Electrical Service Relocation	Completed
	Construction Commences	January 2020
	Construction Completed	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Shop detailing of foundations and basement completed</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Foundations</li> <li>• Basement slabs</li> <li>• Crane pad footing</li> </ul>	



Project: Rocky Hill War Memorial Museum Upgrade		
Project Manager	Adam Kiss	
Contractor	Van Mal Group	
Budget:	\$2,781,600	
Expenditure to date	\$2,719,415	
Funding Partners	Building Better Regions Fund \$1.25M	
Key Dates:	Construction commenced	January 2019
	Construction Completed	November 2019
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed this month	<ul style="list-style-type: none"> <li>• Volunteers have commenced transfer of artefacts</li> <li>• Majority of defects closed out</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Close out outstanding defects</li> <li>• Additional landscaping work</li> <li>• Placement of artefacts and cannons</li> <li>• Commence setting up exhibition space</li> </ul>	





Project	Aquatic Centre Upgrade	
Project Manager	Yasir Khan	
Budget:	\$29,000,000	
Expenditure to date:	\$332,303	
Funding Partners	State Government Fund \$10M	
Key Dates:	Tender Negotiation	19th December 2019 and – 9th January 2020
	Workshop for Revised Submissions	7 February 2020 and 10th February 2020
	Revised Submissions Closing	26th February 2020
	Revised Submission Report for the Council	28th February 2020
	Council Resolution	17th March 2020
	Tender Award	20th March 2020
	Re-design and Documentation	March – September 2020
	Construction Commenced	October 2020
	Construction Completed	April 2022
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed last month	<ul style="list-style-type: none"> <li>Organised workshops with the tenderers to get an update on the revised submission (to be submitted on 26 February) and have an overview of the proposal to provide directions on whether the submission is aligned with the Council expectations</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Evaluate revised submissions received from the selected tenderers</li> <li>Prepare evaluation report for the Council</li> </ul>	

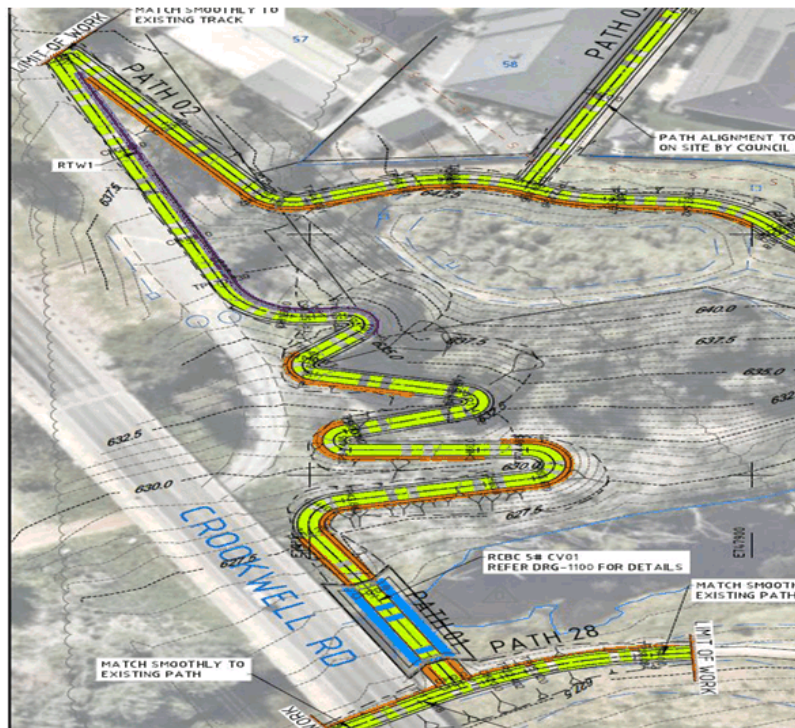
<b>Project:</b>		<b>May Street Bridge</b>	
Project Manager	Yasir Khan		
Budget:	<ul style="list-style-type: none"> <li>• Bridge - \$1,000,000</li> <li>• Kerb and Gutter = \$228,000</li> <li>• Footpath = \$103,540</li> <li>• Guardrail = \$24,800</li> <li>• Total = \$1,356,340</li> </ul>		
Expenditure to date:	\$149,318		
Funding Partners	Funded by GMC		
Key Dates:	Tender Advertised	8th October 2019	
	Tender Briefing and Site Visit	22nd October 2019	
	Tender Closing	19th November 2019	
	Tender Evaluation	26th November 2019	
	Evaluation Report for the Council	3 March 2020	
	Council Resolution	17th March 2020	
	Tender Award	17th March 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Works Completed last month	<ul style="list-style-type: none"> <li>• Contractor for relocation of gas main</li> <li>• Jointly visit site with the Consultant to finalise the power pole locations</li> <li>• Review power pole design and prepared documents for approval from Essential Energy</li> <li>• Coordinated with the Consultant to obtain Fisheries permit</li> <li>• Coordinated with GMC Utilities for sewer-main relocation</li> <li>• WHS Induction of the Contractor to undertake construction of 360 meters of footpath</li> <li>• Supervised construction activities for 360 meters of footpath</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Coordinate with the contractors for utilities relocation</li> <li>• Prepare tender evaluation report for the Council</li> <li>• Tender Award</li> </ul>		

<b>Project:</b>	<b>Thornford Road Bridge</b>	
Project Manager	Yasir Khan	
Budget:	\$800,000	
Expenditure to date:	\$35,240	
Funding Partners	Australian Government Bridge Replacement Program	
Key Dates:	Tender Evaluation and Council Report	3rd December 2019
	Council Resolution	17th December 2019
	Tender Award	20th December 2019
	Construction Commencement	9 March 2020
	Construction Completion	June 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed last month	<ul style="list-style-type: none"> <li>• Evaluation of Tenders</li> <li>• Prepare tender evaluation report for the Council</li> <li>• Awarded Tender</li> <li>• Organised road closure</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Contract Management</li> <li>• Contractor mobilisation</li> <li>• Project Inception Meeting</li> <li>• Construction commencement</li> </ul>	




Project		Riverside Park	
Project Manager	Adeel Khan		
Budget:	\$2,311,384		
Expenditure to date	\$1,181,66		
Funding Partners	Stronger Country Communities \$821,384		
Key Dates:	Footpath, bridge and car park completion	December 2019	
	Stormwater and creek rehab works	January – June 2020	
	Gym Equipment	June 2020	
	Stage 1 Completion	June 2020	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes		
Works Completed last month	<ul style="list-style-type: none"> <li>• Hydro mulch completed 80%</li> <li>• 2 extra bridges commenced manufacture for Stage 1A</li> <li>• Handrails completed for first stage</li> <li>• Survey pegs installed for stage 1A</li> <li>• Water fountains ordered for footpath and dog off leash area</li> <li>• Dog off leash area finalised quotes received</li> <li>• Final quotes for outdoor gym received</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Hydro mulching full areas</li> <li>• New Abutment works to start for stage 1A bridges</li> <li>• Abutment construction</li> <li>• Stage 1A path construction contract to be awarded and construction commencement</li> </ul>		
OUTDOOR GYM CONCEPT			
			
WATER FOUNTAIN WITH DOG BUBBLER			
			

<b>Project:</b>	<b>Crookwell Road – Shared path</b>	
Project Manager	Adeel Khan	
Budget:	\$723,253	
Expenditure to date:	\$8,744	
Funding Partners	Active Transport	
Key Dates:	Preliminary Works	July 2019
	Detailed Design	January 2020
	Construction tender documentation	February 2020
	Construction Commenced	February 2020
	Construction Completed	May 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No – due to recent flooding commencement will be delayed by 2 months, subject to no further flooding events.	
Works Completed last month	<ul style="list-style-type: none"> <li>Contractors submission evaluated and preferred contractor sent to Council</li> <li>Culvert redesigned</li> <li>Fisheries endorsed revised culvert design</li> <li>4 box culverts ordered</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Award of construction contract and commence construction</li> <li>Box culverts delivered</li> </ul>	



Project:		North Goulburn Employment Precinct	
Project Manager	Adeel Khan		
Budget:	\$7,788,082		
Expenditure to date:	\$188,649		
Funding Partners	Growing Local Economies \$7.15M		
Key Dates:	Preliminary Works	January – December 2020	
	Detailed Design	August – December 2019	
	Construction Commenced	August 2020	
	Construction Completed	July 2021	
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Not known yet – pending final design because of detailed flood analysis of Common Street Also pending the final approval of RMS of the intersection option on Sydney Road/Common Street		
Works Completed last month	<ul style="list-style-type: none"> <li>• Amendments from Designer sent to RMS for review</li> <li>• Risk assessment for intersection has been priced</li> <li>• Monthly Progress Report Submitted</li> <li>• Aboriginal Due Diligence completed</li> <li>• Biodiversity Assessment completed for Common Street</li> <li>• Pavement design underway</li> <li>• REF Complete</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>• Monitor progress of Detailed Design</li> <li>• Lights/Roundabout option to be finalised</li> <li>• Risk assessment for Sydney Road intersection complete</li> </ul>		

Project:	Villages Projects	
Project Manager	Trudi Klem	
Budget:	\$335,000	
Expenditure to date:	\$334,000	
Funding Partners	Stronger Country Communities	
Key Dates:	Construction Commenced	January 2019
	Construction Completed	February 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Awaiting advice from Tallong Memorial Hall	
Works Completed Last month	<b>Bungonia</b> – Completed <b>Towrang</b> – Completed <b>Marulan</b> – Completed <b>Middle Arm</b> – Completed <b>Tallong</b> – <i>Nil</i> <b>Parkesbourne</b> - Completed <b>Tarago</b> – Completed <b>Windellama</b> – Completed	
Priorities for the next month	<b>Tallong</b> – Tank installation and Hall electrical upgrade organised for February, waiting for response from Hall Committee	

Project: Hudson Oval - New Amenities Block		
Project Manager	Trudi Klem	
Contractor	Modus & R&V Concreters	
Budget:	\$157,014	
Expenditure to date	\$126,040	
Funding Partners	Stronger Country Communities \$157k	
Key Dates:	Construction commenced	October 2019
	Construction Completed	March 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed last month	<ul style="list-style-type: none"> <li>• Disabled access path has been completed</li> <li>• Issued PO for railing</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Install railing</li> <li>• Clean up site</li> <li>• Landscaping</li> </ul>	
		

**8 Asset Management & Design**

**8.1 Asset Management Planning**

For the month of February 2020, the Asset Management team undertook the following tasks:

- Scoping of capital concrete works
- Scoping of capital guardrail works
- Continuation of transport asset revaluation
- Reviewed concept design for Mountain Ash Road Blackspot works
- 10 Year Programme of Works 50% complete

**8.2 Data or Condition Assessment**

For the month of February 2020, the Asset Management team undertook the following tasks:

- Internal asset inspectors inspected transport network for defects in line with schedule
- Urban Inspections – 100% of inspections scheduled for February completed in February
- Rural Inspections - 100% of inspections scheduled for February completed in February

Urban Transport Infrastructure Inspections

Urban				Today's Date:	3/03/2020	Inspection Due			Inspection Completed				
GAC1	GBC1	GCC1	GDC1	GAC2	GDC2	GAC3	GBC3	GAC456					
				8/08/2019	y	8/08/2019	y	31/10/2019	y	31/10/2019	y	29/08/2019	y
				7/11/2019	y	7/11/2019	y	27/02/2020	y	27/02/2020	y	30/08/2019	y
				6/02/2020	y	6/02/2020	y	24/06/2020		24/06/2020			
				8/05/2020		8/05/2020		21/10/2020				GBC456	
				8/08/2020		8/08/2020		17/02/2021		GCC3			
				8/11/2020		8/11/2020		16/06/2021					
				8/02/2021		8/02/2021		13/10/2021		11/07/2019	y	25/09/2019	y
				11/05/2021		11/05/2021		9/02/2022		7/11/2019	y	26/09/2019	y
				16/07/2019	y	23/07/2019	y	11/08/2021		11/08/2021		8/06/2022	5/03/2020
				17/07/2019	y	24/07/2019	y	11/11/2021		11/11/2021		5/10/2022	1/07/2020
				6/08/2019	y	13/08/2019	y	20/08/2019	y	27/08/2019	y	11/02/2022	11/02/2022
				7/08/2019	y	14/08/2019	y	21/08/2019	y	28/08/2019	y	14/05/2022	14/05/2022
				3/09/2019	y	10/09/2019	y	17/09/2019	y	24/09/2019	y	14/08/2022	13/08/2022
				4/09/2019	y	11/09/2019	y	18/09/2019	y	25/09/2019	y	14/11/2022	14/11/2022
				1/10/2019	y	8/10/2019	y	15/10/2019	y	22/10/2019	y	14/02/2023	14/02/2023
				2/10/2019	y	9/10/2019	y	16/10/2019	y	23/10/2019	y	17/05/2023	17/05/2023
				5/11/2019	y	12/11/2019	y	19/11/2019	y	26/11/2019	y	17/08/2023	17/08/2023
				6/11/2019	y	13/11/2019	y	20/11/2019	y	27/11/2019	y	17/11/2023	17/11/2023
				3/12/2019	y	10/12/2019	y	17/12/2019	y	24/12/2019	y	17/02/2024	17/02/2024
				4/12/2019	y	11/12/2019	y	18/12/2019	y	25/12/2019	y	19/05/2024	19/05/2024
												7/01/2026	
Tracking compliance from 1/8/19													

Rural Transport Infrastructure Inspections

Rural Road Inspections		Todays Date:		3/03/2020		Inspection Due	
							Inspection Completed
GEC1	GFC1	GGC1	GHC1	GFC2	GGC2	GFC3	
5/02/2019 y	12/02/2019 y	19/02/2019 y	26/02/2019 y	18/04/2019 y	18/04/2019 y	4/04/2019	
6/02/2019 y	13/02/2019 y	20/02/2019 y	27/02/2019 y	18/07/2019 y	18/07/2019 y	11/04/2019	
5/03/2019 y	12/03/2019 y	19/03/2019 y	26/03/2019 y	17/10/2019 y	17/10/2019 y	1/08/2019 y	
6/03/2019 y	13/03/2019 y	20/03/2019 y	27/03/2019 y	16/01/2020 y	16/01/2020 y	8/08/2019 y	
2/04/2019	9/04/2019	16/04/2019	23/04/2019	16/04/2020	16/04/2020	28/11/2019 y	
3/04/2019	10/04/2019	17/04/2019	24/04/2019	16/07/2020 y	16/07/2020 y	5/12/2019 y	
30/04/2018	7/05/2018	14/05/2018	21/05/2018	15/10/2020 y	15/10/2020 y	26/03/2020	
1/05/2019	8/05/2019	15/05/2019	22/05/2019			2/04/2020	
28/05/2019	4/06/2019	11/06/2019	18/06/2019				
29/05/2019	5/06/2019	12/06/2019	19/06/2019	GHC3	GEC456	GFC456	
4/06/2019 y	11/06/2019 y	18/06/2019 y	25/06/2019 y	18/04/2019	7/02/2019 y	21/02/2019 y	
5/06/2019 y	12/06/2019 y	19/06/2019 y	26/06/2019 y	25/04/2019	14/02/2019 y	28/02/2019 y	
2/07/2019 y	9/07/2019 y	16/07/2019 y	23/07/2019 y	4/07/2019 y	8/08/2019 y	22/08/2019 y	
3/07/2019 y	10/07/2019 y	17/07/2019 y	24/07/2019 y	11/07/2019 y	15/08/2019 y	29/08/2019 y	
30/07/2019 y	6/08/2019 y	13/08/2019 y	20/08/2019 y	1/11/2019 y	6/02/2020 y	20/02/2020 y	
31/07/2019 y	7/08/2019 y	14/08/2019 y	21/08/2019 y	8/11/2019 y	13/02/2020 y	27/02/2020 y	
27/08/2019 y	3/09/2019 y	10/09/2019 y	17/09/2019 y	29/02/2020 y			
28/08/2019 y	4/09/2019 y	11/09/2019 y	18/09/2019 y	7/03/2020			
24/09/2019 y	1/10/2019 y	8/10/2019 y	15/10/2019 y				
25/09/2019 y	2/10/2019 y	9/10/2019 y	16/10/2019 y	GGC456	GHC456		
22/10/2019 y	29/10/2019 y	5/11/2019 y	12/11/2019 y	7/03/2019 y	21/03/2019 y		
23/10/2019 y	30/10/2019 y	6/11/2019 y	13/11/2019 y	14/03/2019 y	28/03/2019 y		
19/11/2019 y	26/11/2019 y	3/12/2019 y	10/12/2019 y	5/09/2019 y	19/09/2019 y		
20/11/2019 y	27/11/2019 y	4/12/2019 y	11/12/2019 y	12/09/2019 y	26/09/2019 y		
17/12/2019 y	24/12/2019 y	31/12/2019 y	7/01/2020 y	5/03/2020	19/03/2020		
18/12/2019 y	25/12/2019 y	1/01/2020 y	8/01/2020 y	12/03/2020	26/03/2020		
14/01/2020 y	21/01/2020 y	28/01/2020 y	4/02/2020 y				
15/01/2020 y	22/01/2020 y	29/01/2020 y	5/02/2020 y				

8.3 Design Projects

The following design works were undertaken in February 2020:

- 90% completion of Range Road culvert design
- 10% completion of Fitzroy Drainage Design

8.4 Application Status

S138 Road Opening February 2020			
Application	Date Received	Date Approved	Days to approval
RO/0140/1920	20/02/2020	28/02/2020	8
RO/0062/1920	19/02/2020	26/02/2020	7
RO/0145/1920	26/02/2020	03/03/2020	7

S45 (Electrical) / LAAN (Telecom) February 2020			
Application	Date Received	Date Approved	Days to approval
Nil Applications this Month			

<b>Heavy Vehicle February 2020</b>			
<b>Application No.</b>	<b>Received from NHVR</b>	<b>Date Processed by GMC</b>	<b>Days to approval</b>
291975 Delayed due to RMS conditions	16/12/2019	04/02/2020	42
107311	20/01/2020	05/02/2020	14
104370	06/02/2020	21/02/2020	15
308578	03/02/2020	25/02/2020	22
315139	20/02/2020	28/02/2020	8
315140	20/02/2020	28/02/2020	8
104446	02/03/2020	02/02/2020	29

The Flood event during February 2020 has affected our rural and urban inspections. Officers have been busy focusing on issues that have arisen in this time.

Applications have for S138, S45/LAN and Heavy vehicle Permits have continued to be received this month. Due to staffing issues, current assessments have been affected, although they are all currently within the assessment period, with nil overdue. Extra training sessions for staff in regards to the Heavy vehicle Permits, will assist the speed of approving the permits, going forward.

All Applications have been made priority for March 2020.



### 8.5 Road Safety

The following Road Safety programs/tasks were delivered during February 2020

Road Safety Program – February 2020			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. Next date March 2020
Traffic Control	Traffic Inspections	February 2020	RSO implemented Traffic Control and/or Plans for: <ul style="list-style-type: none"> <li>• Hot Rods 2020</li> <li>• Anzac Day March</li> <li>• Refurbish of Library</li> <li>• Rocky Hill car park</li> <li>• Bus route inspections- Tarago, Tallong and Ducks Lane</li> <li>• New Ambulance Station</li> </ul>
Safety Around Schools	Parking	Parking February 2020	RSO has been working with Council’s Parking Ranger on parking around schools. A new parking around schools education campaign will commence at the start of the new school year. New work will commence on the Goulburn Primary School, Bourke Street crossing in the next school holidays. This funding was received from active transport.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO has received a further \$3,000 in funding for safe seat vouchers for the 2019/20 program. This program is promoted throughout Day care facilities, foster careers and medical centres. To date \$2300 has been spent.
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs have been repaired but IT is having problem with the software. Traffic instructions have been given to be placed in George Street Marulan at the request of residence once the problem has been solved. Transport for NSW have funded 2 new solar powered signs for GMC to utilise in our LGA which have been ordered
Hospital Redevelopment	Hospital Parking	February 2020	Permits are now issued to residence, hospital staff and school staff. Signs are finalised and work on the new workers car park in April 2020. Ongoing communication with NSW Health and the hospital.
Plan B	Win a Swag competition	February 2020	RSO received funding from Transport for NSW to run a “Win a Swag” competition. The program has been supported by every

GOULBURN MULWAREE OPERATIONS – FEBRUARY 2020

			pub and club in Goulburn’s LGA (13) and they all receive a swag and Plan B educational material to display in their establishment. Patrons are encouraged to share their own Plan B to go into the draw to win a double swag valued at \$300 each. Over 1500 entries were received over the month.
Fatigue	Rural Fire Service	February 2020	RSO has received funding from Transport for NSW to produce 3000 fatigue reusable coffee cup to hand out to all the local volunteer fire fighters. The cups are a joint venture between GMC, QPRC and ESC. These are to remind the volunteers the importance of monitoring their fatigue when out fighting fires and on their journey home. The cups have both the GMC logo and the Rural Fire Service logo. The cups are now being distributed and the volunteers and happy with the cups and the message.
Transport for NSW (TfNSW) and Centre for Roads (CfR)	Presentations	February 2020	Goulburn RSO presented to TfNSW and CfR Road user Safety Managers in Wollongong on the Greys Driving Skill Enhancement Run. The presentation was the RSO invited to Grafton to help start the program in Northern region in the new financial year.
Seniors	Presentations	February 2020	RSO presented 15 over 65s on all aspects of road safety for senior’s week. There was a lot of interaction and questions asked on the day.



*Reusable coffee Cups distributed by local RFS brigades*

## 9 Fleet

For the months of January 2020 the following scheduled/unscheduled works occurred.

Jan 2020	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	8	4	\$3,242.44
Heavy Plant	12	22	\$48,076.22
Minor Plant	1	1	\$36.66
RFS	4	0	\$1,167.15

### WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/1/2020 to 31/1/2020	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	14	60	60	100%
	Fleet	2	10	10	100%
	Noxious Weeds	2	10	10	100%
	Parks & Gardens	11	55	55	100%
	Rangers	3	15	15	100%
	Store	1	5	5	100%
	Waste Management	22	110	110	100%
	Waste Water	8	40	40	100%
	Water & Sewer	15	75	75	100%
	Water Filtration	5	25	25	100%
	Works Construction	17	85	81	95%
	Works Maintenance	15	75	75	100%
	<b>Total</b>	<b>115</b>	<b>565</b>	<b>561</b>	<b>98%</b>

### Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
9017	08/01/2020	MITSUBISHI OUTLANDER WAGON	\$31,490.30
9079	15/01/2020	UTE ISUZU DMAX	\$40,002.11
9009	20/01/2020	UTE MITSUBISHI TRITON	\$38,392.10
201	24/01/2020	UTE MITSUBISHI TRITON	\$34,912.10
6106	30/01/2020	RAPID SPRAY WATER TANK WITH PUMP	\$16,878.40

**15.22 PLANNING & ENVIRONMENT DIRECTORATE REPORT FEBRUARY 2020**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Planning & Environment Departmental Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Planning & Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of February 2020.



## Planning & Environment – March 2020



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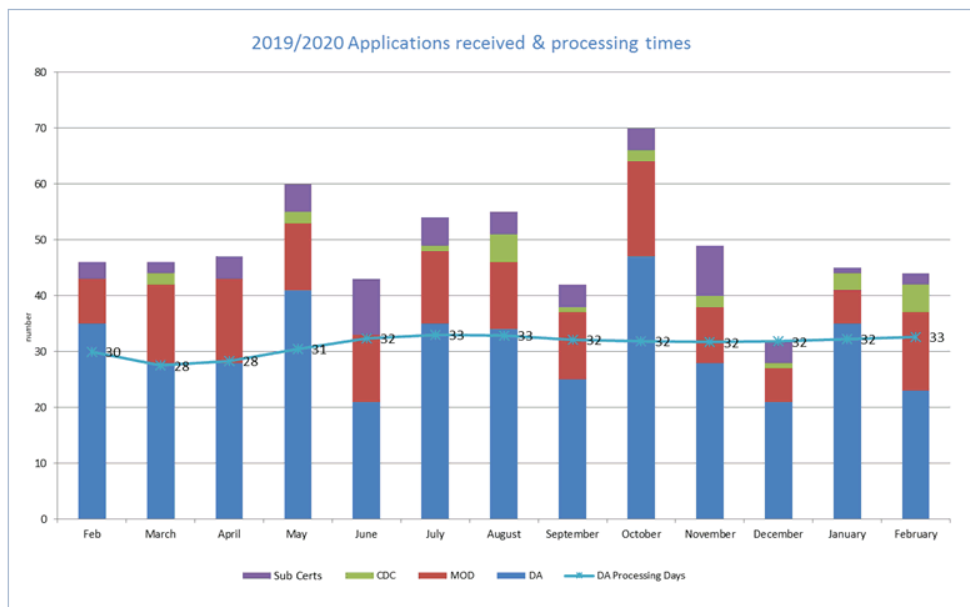
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## 1 Development Assessment

### 1.1 Overview of Development Applications – February 2020

	New Applications Lodged	Applications Determined
DA's	23	23
Modifications	14	8
CDC's	5	2
Subdivision Certificates	2	6
<b>Total</b>	<b>44</b>	<b>39</b>
<b>Total cost of new development for the month:</b>		
		\$9,585,827
<b>Cumulative total (financial year):</b>		
		\$140,841,094

### 1.2 Applications received and processing times



### 1.3 Progress of LEC Proceedings

- Class 1 Application – Wakefield Park Noise Prevention Notice – Council and Wakefield Park participated in a s34 conciliation conference on 22 October 2019. On 8 January 2020 the Land and Environment Court endorsed an amended Prevention Notice, which is based around management protocol and a predictive noise model developed by Wakefield Park’s acoustic consultant and reviewed by Council’s acoustic consultant. Proceedings are now considered complete with the following items provided for Council’s information:
  - A briefing session will be held in the coming months to explain the predictive noise model;
  - A Community Consultative Committee is to be established by 31 March 2020; and
  - A new Development Application is to be lodged by Wakefield Park by 1 August 2020.

- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan. On 30 January 2020 a s34 conciliation conference was held between Council and the Applicant. Whilst agreement was reached on the majority of matters, two matters namely the Orica blast zone and dedication of land to Council, could not be resolved and the s34 was subsequently terminated. A Hearing date has been set for 25 & 26 August 2020. In the meantime, Council and the Applicant have agreed to continue informal negotiations in an effort to resolve the outstanding matters.
- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A telephone directions hearing was scheduled for 20 January 2020 but was vacated and relisted for 3 February 2020 to enable this matter to be heard concurrently with the Class 1 Application Appeal against the refusal of DA/0335/1819. A s34 conciliation conference has been set for 18-19 August 2020.
- Class 1 Application - Appeal lodged against the refusal of DA/0335/1819 for alterations and additions to existing dwelling at Lot 2 DP1138469 'Wingello Park' 14597 Hume Highway, Marulan. A Statement of facts and Contentions was prepared and submitted prior to a telephone directions hearing which took place on 3 February 2020. A s34 conciliation conference has been set for 18-19 August 2020.

#### 1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

DA/0221/1920 was submitted to Council on 29 January 2020 and will be determined by the Southern Regional Planning Panel (JRPP) as the proposal has a Capital Investment Value (CIV) of \$7,224,068. The application proposes alterations and additions to the Goulburn Waste Management Centre which includes:

- Demolition of existing infrastructure including recycling sheds, gatehouse, truck wash bay, decommissioned water tanks and waste oil tank and some pavements,
- Re-Use Hub building, that will sell second hand goods and will also be used to repair goods before sale (if required),
- Resource Recovery Shed that includes a new Community Recycling Centre (CRC),
- Education centre and offices and staff amenities,
- Additional weighbridge, new gatehouse, new wash bay, and
- Upgrade of on-site stormwater management systems.

The overall aim of the project is to transform the Waste Management Centre into a modern waste facility focused on the reduction of waste to landfill. The Resource Recovery Shed aims to provide a centralised point of waste disposal for customers.



**1.5 State Significant Development**

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Ardmore Park Quarry -Modification 3	Extension to extraction area, increase in production, increase in hours of operation	More information required
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Amended SEARs
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS
Marulan Power Station 2 – Modification 2	Project lapse date extension	Assessment
Marulan Power Station 1 – Modification 1	Project lapse date extension	Assessment
Gas Fired Power Stations – Marulan Power Station Modification 1	Project lapse date extension	Assessment

**2 Strategic Planning Program**

	Project	Anticipated Completion Date	Potential impediments	Progress
1.	<b>Local Strategic Planning Statement (legislative requirement)</b>	Working Draft to NSW Department of Planning, Industry and Environment (DPIE) for comment Late November/December, 2019.  Completion June/July 2020 <b>Legislative deadline of 1 July 2020</b>	<ul style="list-style-type: none"> <li>Staff resourcing</li> <li>No budget</li> <li>Department of Planning, Industry and Environment (DPIE) feedback (timing)</li> </ul>	<ul style="list-style-type: none"> <li>Attendance at Government Agency workshop hosted by NSW Department of Planning, Industry and Environment (DPIE) in October.</li> <li>Internal staff workshop held in February 2020.</li> <li>Councillor Briefing session on 31 March prior to putting a draft to Council for consideration in April.</li> </ul>
2.	<b>Housing Strategy</b>	<ul style="list-style-type: none"> <li>Revised Strategy on exhibition until 18 December, 2019.</li> <li>Post exhibition report to be presented to Council early 2020.</li> <li>PP component recommendations pending adoption of the Strategy following DPIE endorsement</li> </ul>	<ul style="list-style-type: none"> <li>Exhibition includes State agencies and Department of Planning, Industry and Environment (DPIE).</li> <li>DPIE has warned that the endorsement of the Strategy could take 3-4 months.</li> <li>DPIE will not consider planning proposals relating to the study until Housing Strategy is endorsed.</li> <li>Results from exhibition process to be collated and summarised for the consultant (Elton's). Additional feedback from Council to be provided as part of this process.</li> <li>Results from exhibition process will require a review of the draft strategy recommendations. Depending on the extent of the changes further exhibition may be required – <b>this is unlikely as we have already done this.</b></li> </ul>	<ul style="list-style-type: none"> <li>Consultant and staff working through exhibition submissions towards producing a final version for endorsement.</li> <li>Second Councillor briefing session to be held potentially on 24 March, 2020 before presentation of the post exhibition version for endorsement in April, 2020</li> </ul>
3.	<b>Section 7.11 and 7.12 Plans Review (including Car Parking Strategy)</b>	New plans to be operational prior to July 2020.	<ul style="list-style-type: none"> <li>Advice from consultant and internal consultation suggests a Voluntary Planning Agreement (VPA) for car parking (instead of contributions plan) will be more flexible for use of funds collected. Matt O'Rourke to provide costing for car parks in central business district (CBD). The Voluntary Planning Agreement (VPA) can be prepared based on this and rolled out before the contributions plans.</li> <li>Section 7.11/7.12 plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy.</li> </ul>	<ul style="list-style-type: none"> <li>The consultant has provided preliminary advice on the plan and use of a Voluntary Planning Agreement (VPA) policy for car parking. We can proceed with this separately to the contributions plans. We will need costings, etc to base the calculation of a rate per space for car parking. <b>Note this will only apply for commercial /retail – residential spaces must be provided on site.</b></li> <li>The endorsement of the Housing Strategy is important to understand growth areas, population increase etc.</li> </ul>

	Project	Anticipated Completion Date	Potential impediments	Progress
			<ul style="list-style-type: none"> <li>S7.11 and 7.12 review needs to be undertaken with Development Control Plan (DCP) review for urban release areas (also dependent on Housing Strategy endorsement).</li> </ul>	<ul style="list-style-type: none"> <li>Work is ongoing to provide necessary data to consultants e.g. – list of community and general infrastructure projects and costings, working out occupancy rates per bedroom for 1 – 4 bedroom dwellings, reconciliation of projects and plans so that they can be “rolled over” etc.</li> </ul>
4.	<b>Recreational Needs Strategy</b>	<ul style="list-style-type: none"> <li>Further consultation required with stakeholders following original consultation.</li> <li>Completion May 2020</li> </ul>	<ul style="list-style-type: none"> <li>Potential contentious exhibition content.</li> <li>Exhibition was undertaken in April - early May 2019.</li> <li>Councillor Briefing held in June.</li> <li>Meeting with Sports Council and Executive to consider amended recommendations.</li> <li>Revised recommendations to be sent to Executive prior to re-exhibition and consultation with affected groups.</li> </ul>	<ul style="list-style-type: none"> <li>Revised recommendations prepared and distributed to Business Managers for comment and then presented to Executive prior to further consultation and then report to Council and possible re-exhibition.</li> </ul>
5.	<b>Community Participation Plan (legislative requirement)</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>
6.	<b>Resource Lands (Agriculture and Extractive Industries) Strategy</b>	Late 2020 (State yet to finalise important agricultural land mapping for this region))	This Strategy is dependent on the review of agricultural land mapping by Department of Primary Industries (DPI) (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop attended in August, 2019.	<ul style="list-style-type: none"> <li>This project is already identified in the Strategic Planning Program but will be included as an action in the Local Strategic Planning Statement</li> <li>Linked to Department of Primary Industries (DPI) (Agriculture) important agricultural mapping which has yet to be completed. Staff have attended Department of Primary Industries (DPI) (Agriculture) workshops.</li> </ul>
7.	<b>Social Sustainability Strategy &amp; Action Plan</b>	Completion Feb/March 2020	Actions will potentially apply to other stakeholders such as Non-Government Organisations (NGOs) and State Government. Therefore, the exhibition and consultation concerning draft Strategy and Action Plan needs to ensure that agreement is reached with all concerned bodies.	Was on exhibition to 31 January, 2020. Briefing following exhibition likely to occur on 10 March, 2020 before report to Council.
8.	<b>Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)</b>	Development Control Plan (DCP) chapters are being rolled out in stages firstly with the Development Assessment Team.  Completion to coincide with the NSW Department of Planning Industry and Environment (NSW DPIE) endorsement of the Housing Strategy, site specific chapters to be	Some changes have needed to be made to the existing document in association with current Planning Proposals or with issues which are of a higher priority such as Highway Signage.  As a result of this progress on the document has been a bit slower.	Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the heritage chapter and signage chapter) and only need conversion to the new format.

	Project	Anticipated Completion Date	Potential impediments	Progress
		completed prior to planning proposals being finalised from Housing Strategy.		
9.	<b>Climate Change Risk Adaption Plan</b>	Consultants are engaged by Statewide (insurer) not Council, so we are not in control of timing	Consultants are engaged by Statewide not Council, so we are not in control of timing	Council's insurer Statewide are funding the preparation of the new plan (the last one was adopted in 2009). Meetings with relevant staff have been held to identify risks and potential mitigation measures.
10.	<b>CBD Master Plan</b>	To be determined, depending on outcome of community engagement. Currently with General Manager's (GM) office	Further consultation to occur with General Manager GM	With General Manager (GM)
11.	<b>Height of Buildings in CBD</b>	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the Goulburn Mulwaree Local Environmental Plan (LEP) permits variations to height and floor space standards subject to appropriate planning justification.	Deferred pending Housing Strategy completion and Local Strategic Planning Statement.
12.	<b>Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)</b>	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential for unforeseen needs arising to urgently review aspects of the Local Environmental Plan (LEP), an example of this is the heritage schedule property descriptions due to large subdivisions of heritage sites such as Teneriffe and Joseph's Gate.	Linked to Local Strategic Planning Statement, the Local Strategic Planning Statement and Housing Strategy are to inform the next series of amendments. Some housekeeping amendments are underway at the moment e.g. heritage schedule and Currawang Road Planning Proposals.

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	An amended Planning Proposal is being prepared (following changes required to address SES concerns), further information from the proponent is still required as their PP needs to address Water NSW issues.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	To be considered with the Draft Urban and Fringe Housing Strategy.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0003/1819	NE Enterprise Corridor Precinct	Rezone land in the NE Enterprise Corridor Precinct (area around Common Street) to IN1 General Industrial as per Employment Lands Strategy	A post exhibition report went to Council on 18 February, 2020. Council resolved to finalise the PP subject to RMS approval of the intersection design on corner Common St and Sydney Rd
REZ/0004/1819	Shire wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	A post exhibition report was presented to the meeting of 3 December, 2019, where it was resolved not to proceed with this PP, and to reconsider this matter as a part of the Housing Strategy. The Gateway Determination is still valid until May, and this matter will be put up for reconsideration in context with the Draft Urban and Fringe Housing Strategy.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	Currently on public exhibition until 13 March, 2020
<b>REZ/0006/1819</b>	<b>B2 Local Centre Planning proposal</b>	<b>Completed</b>	<b>Completed</b>
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	DPIE has issues a Gateway determination in February 2020 and has required that the Phase 2 Site Contamination Assessment and Aboriginal Cultural Heritage Due Diligence be undertaken prior to public exhibition. The Phase 2 assessment is currently underway and Council is in the process of engaging a consultant to undertake the Due Diligence.
REZ/0008/1819	Lansdowne St (Deferred Lot 10)	Proposal to rezone deferred Lot 10 from B6 Enterprise Corridor to R5 Residential	Planning proposal on public exhibition until 20 March 2020.
REZ/0001/1920	B6 Enterprise Corridor and Currawang Road	Proposal to: 1. apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone.	Council resolved to prepare proposal on 1 October. Council resolved on 17 December to undertake rezoning of certain land also zoned B6. This will be combined into the same planning proposal.  Currently in draft format, awaiting referral to Water NSW prior to referring the planning proposal to DPIE for a gateway determination.

Proposal No.	Location	Proposal	September/October Activities
		2. include the rezoning of certain land zoned B6 in Goulburn and Marulan to a zone which reflects the current and likely future use of the identified sites.	
REZ/0002/1920	Heritage Schedule Update - Shirewide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	Planning proposal under preparation prior to gateway lodgement.
REZ/0003/1920	Wingello Park	Amend Schedule 5 of GMLEP 2009 to include Wingello Park as a heritage item.	DPIE has issued a Gateway Determination on 17 February, 2020 and consultation prior to exhibition is currently being undertaken with State agencies..

## 2.2 Planning and Related Legislative Updates

The following are the **relevant** legislative changes undertaken in this reporting period (relevancy being the changes apply to Goulburn Mulwaree Local Government Area). No changes to the *Environmental Planning and Assessment Act, 1979* were made during this last reporting period up until 3 March 2020.

The *Environmental Planning and Assessment Amendment (Planning for Bush Fire Protection) Regulation 2020* commenced on 1 March, 2020. The object of this Regulation is to prescribe new versions of the following documents in relation to development on bush fire prone land—

- (a) *Planning for Bush Fire Protection* published by the NSW Rural Fire Service in November 2019, which contains specifications and requirements for development on bush fire prone land, and
- (b) the Australian Standard AS 3959:2018 *Construction of buildings in bushfire-prone areas* that applies for the purposes of determining the bush fire attack level for certain land in urban release areas.

*State Environmental Planning Policy Amendment (Planning for Bushfire Protection) 2020* commenced on 1 March and updates references in a number of state environmental planning policies (SEPPs) and local environmental plans (LEPs) so as to be consistent with the commencement of the latest version of *Planning for Bushfire Protection* and AS 3959.2018 (as per comments above).

*State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* was amended again in response to the bushfires in relation to shipping containers and the use of portable offices.

No amendments to *Goulburn Mulwaree Local Environmental Plan (LEP) 2009* have been made since the last report.

**3 Environment and Compliance**

**3.1 Goulburn Mulwaree Animal Shelter**


Staff at the Goulburn Mulwaree Animal Shelter have continued to be completely overwhelmed by the unprecedented number of adoptions from the shelter that has continued in February. The shelter staff have again this month had to turn people away as they have had no animals available for adoption. This is a truly exceptional result for both the shelter and its furry friends who have gone on to find their forever homes due to the commitment of the shelter staff and the community supporting the facility.







### 3.2 Ranger Services – February 2020

	Number of Animals ...		Dogs	Cats
	Impounded <sup>(1)</sup>		15	15
	Surrendered by Owner		3	0
	Returned to Owner		6	1
	Sold		3	4
	Transferred to Animal Welfare Organisations		0	6
	Euthanised <sup>(2)</sup>		1	0
	Remaining in the facility		3	5
	(1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total. (2) The dog's euthanised in December were animals that were surrendered and deemed unsuitable to be rehomed. Please note that animal's euthanised this month may have been impounded in previous months.			
	Customer Requests ...			
Animals	Unkempt Land	Total CRM's Completed		
59	3	62		

### 3.3 Environment & Health – February 2020

Customer Requests						
Development and Land Use		Health and Pollution				Total CRM's completed
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	
5	31	2	5	5	0	

### 3.4 Community Enforcement – February 2020

Parking						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
18	6	5	26	0	0	0
*Please Note- No parking patrols were being undertaken in the Hospital precinct due to the parking permit system being implemented and the enforcement grace period.						

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
15	14	29

### 3.5 Biosecurity Weeds

#### 3.5.1 Weeds Action Program Update

Councils Biosecurity Weeds Officers perform their functions under the grant funded NSW Weeds Action Program.

The Weeds Action Program is an outcomes-based program where grant funded activities clearly contribute to achieving the weed management goals of the NSW Invasive Species Plan.

The program targets the highest risk weeds and supports activities that:

- prevent new and emerging weeds from establishing via inspections and surveillance;
- eliminate or prevent the spread of new weeds via control and follow-up monitoring;
- protect significant natural assets (endangered ecological communities, wetlands and major waterways) from invasive weeds through targeted control programs; and
- improve the capacity of NSW to identify and manage weeds through awareness and education that targets the weed management workforce and the broader community.

Council continues to perform exceptionally well across the performance criteria of the program as detailed below with some program goals for 19/20 already exceeded:

GMC WAP Funding Performance Criteria	Target	
	Expected (30/6/20)	Actual (Feb 20)
<b>ISP GOAL 1. EXCLUDE NEW WEEDS</b>		
Inspect all high risk pathways (no. of km inspected/year @~250km of roadside/day)	1245	<b>953</b>
Inspect all high risk sites (no. of inspections/year @15 sites/day)	169	<b>186</b>
<b>ISP GOAL 2. ERADICATE OR CONTAIN NEW INCURSIONS</b>		
Inspection of private properties for new incursions (6/5 year cycle)	939	<b>1412</b>
Urban area inspections (every area one routine and one response inspection every 6/5 years, 2 areas per day)	5	<b>3</b>
<b>ISP GOAL 3. EFFECTIVELY MANAGE WEEDS AT PRIORITY SITES</b>		
Inspection of priority sites (2nd time every 6 years @\$200/inspection)	11	<b>19</b>
<b>ISP GOAL 4. CAPACITY BUILDING</b>		
LCA participation at public events	4	<b>1</b>

**3.5.2 New Incursions- February**

The Weeds Action Program prioritises the identification and elimination of new and emerging weed incursions. The program seeks to identify new weed incursions before they can establish in the area. Through the undertaking of this program Councils Biosecurity Weeds Officers have been able to identify and monitor the control and eradication of new weed incursions across the LGA.

With the ongoing drought conditions being experienced across the LGA and the continued importation of feed and fodder into the region, Councils Biosecurity Weeds Officers are continuing to focus on monitoring and seeking out new incursions of weeds, particularly those weeds not previously identified in our area which may pose a serious biosecurity threat.

In February, Biosecurity Weeds Officers have also conducted follow up inspections of Prickly Pear incursions at the Rocky Hill site and the Rifle Range entrance. Further new incursions were found at the Rocky Hill site including new growth on mature infestations. As pictured below it can be seen that continued monitoring of sites of previous new weed incursions is essential to mitigating the biosecurity risk posed by these species as whilst die back can be seen where control works have been conducted on mature plants, new incursions can be seen generating from the base.



**3.5.3 Draft Directions, Biosecurity Certificates & Customer Requests**

Draft Directions, Biosecurity Certificates & Customer Requests		
Draft Directions	Biosecurity Certificates	Customer Requests
2	3	0

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in March 2019, Council has issued 290 Draft Directions, with compliance with the Directions quite high. In the month of February, Councils Biosecurity Weeds Officers issued 2 Draft Biosecurity Directions to land holders.

The majority of Draft Directions issued have been for Serrated Tussock infestations across the Local Government Area, with smaller numbers of Directions issued for the control of African Love Grass, St John’s Wort, Chilean Needle Grass, Fireweed, Prickly Pear and Blackberries.

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**16.1 Outstanding Water and Rates**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.