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BUSINESS PAPER

Ordinary Council Meeting

18 February 2020

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:
 Tuesday, 18 February 2020 at 6pm
 in the Council Chambers, Civic Centre
 184 - 194 Bourke Street, Goulburn

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Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council’s website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

OR

Prayer

“We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind.”

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council’s Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 4 FEBRUARY 2020

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 4 February 2020

RECOMMENDATION

That the Council minutes from Tuesday 4 February 2020 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2020/01 to 2020/15 inclusive be confirmed.



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OUR MISSION TO BE EASY TO DO BUSINESS WITH

MINUTES

Ordinary Council Meeting

4 February 2020

Order Of Business

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2	Acknowledgement of Country	4
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	Nil	
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8	Presentations	5
	Nil	
9	Public Forum	5
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11	Matters Arising	5
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12	Mayoral Minute(s)	6
	Nil	
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	Nil	
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	Nil	
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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 4 FEBRUARY 2020 AT 6PM**

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

IN ATTENDANCE: Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations) & Amy Croker (Executive Officer)

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6.00pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Sturgiss.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

Cr Alfie Walker declared a pecuniary conflict of interest in Item 15.2 "Requests for Financial Assistance - Goulburn Multicultural Festival 2020" as he received a payment from Council for the Festival for performing. Cr Alfie Walker will leave the meeting while discussion on this item takes place.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

Nil

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 DECEMBER 2019

RESOLUTION 2020/1

**Moved: Cr Leah Ferrara
Seconded:Cr Denzil Sturgiss**

That the Council minutes from Tuesday 17 December 2019 and contained in Minutes Pages No 1 to 24 inclusive and in Minute Nos 2019/508 to 2019/549 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 17 DECEMBER 2019

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2020/2

**Moved: Cr Alfie Walker
Seconded:Cr Carol James**

That Council notes the Matters Arising and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 UNLAWFUL BUILDING WORKS - 111 KNOWLMAN ROAD, RUN-O-WATERS

RESOLUTION 2020/3

Moved: Cr Sam Rowland

Seconded: Cr Andrew Banfield

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 6:07pm.

CARRIED

RESOLUTION 2020/4

Moved: Cr Peter Walker

Seconded: Cr Denzil Sturgiss

That Council move back into Open Council.

Council moved back into Open Council at 6:48pm.

CARRIED

MOTION

Moved: Cr Denzil Sturgiss

Seconded: Cr Bob Kirk

That:

1. The staff assessment report for development application DA/0032/1920 for approval to use the unlawful structure as a shed and associated landscape screening at 111 Knowlman Road, Goulburn be received.
2. Council issue a Penalty Infringement Notice of \$6,000 to the owner of 111 Knowlman Road, Goulburn for undertaking development without consent
3. Consent be granted for DA/0032/1920 for approval to use the unlawful structure as a shed and associated landscape screening, subject to the following conditions:

PART 1 – GENERAL CONDITIONS

1. Development consent has been granted in accordance with this Notice of Determination for the use of the structure constructed without approval for the purposes of a shed and associated landscape screening. No other works are endorsed, approval or implied.

Reason: *To confirm the definition of the approval.*

2. The development shall be carried out substantially in accordance with the approved stamped and signed plans and/or documentation listed below except where modified by any following condition.

Reference/Dwg No	Title/Description	Prepared By	Date
REF 21403	Survey Plan	CPC Land Development Consultants	08/03/2019
Job No. 19075, Sheet No. CC01 to CC08;	Architectural Details	Designs AT M	Dec 2019

In the event of any inconsistency between conditions of this approval and the plans and documentation referred to above, the conditions of this approval prevail.

Reason: *To ensure the development is carried out in accordance with the approved plans and documentation.*

3. In accordance with clause 145 of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with any required construction certificate must not be inconsistent with this consent.

Reason: *To ensure compliance with clause 145 of the Environmental Planning and Assessment Regulation 2000.*

4. In accordance with Division 8A of the *Environmental Planning and Assessment Regulation 2000* compliance with the following prescribed conditions are required:

- Clause 98 Compliance with Building Code of Australia and insurance requirements under the *Home Building Act 1989*
- Clause 98A Erection of signs
- Clause 98B Notification of *Home Building Act 1989* requirements
- Clause 98E Condition relating to shoring and adequacy of adjoining property.

Reason: *The condition is prescribed under clause 98 of the Environmental Planning and Assessment Regulation 2000.*

5. Within five (5) months from the endorsement of the Notice of Determination, a Building Information Certificate must be obtained from Goulburn Mulwaree Council for the structure. The effect of a Building Information Certificate is that it operates to prevent the Council making an order for a period of seven (7) years to require repair, alter or demolition of the structure. Any application for a Building Information Certificate would need to be accompanied by a report from an appropriately qualified and accredited Structural Engineer, approved by Council, stating that all components of the building are

structurally adequate and not at risk of failure.

Reason: *Statutory Requirement.*

PRIOR TO THE COMMENCEMENT OF WORK

6. Run-off and erosion controls must be implemented to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land as follows:
- Divert uncontaminated run-off around cleared or disturbed areas, and
 - Erect a silt fence to prevent debris escaping into drainage systems or waterways, and
 - Prevent tracking of sediment by vehicles onto roads, and
 - Stockpile topsoil, excavated material, construction and landscaping supplies and debris within the site.

Reason: *Statutory Requirement.*

DURING CONSTRUCTION

7. All building work must be carried out in accordance with the provisions of the Building Code of Australia.

Reason: *Statutory Requirement.*

8. All construction and demolition work shall be carried out in accordance with the 'Noise Guide for Local Government' published by the NSW EPA as amended from time to time. That all construction and demolition work shall be carried out only between the hours of 7.00am and 6.00pm Mondays to Fridays inclusive and on Saturdays between 7.00am and 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm. No construction work shall take place on Sundays or Public Holidays.

Reason: *To ensure the amenity of the locality is maintained.*

9. The plant out size for each plant shall be as a minimum in accordance with the following
- Trees must be advanced specimens having a container volume of 25 litres and a height of at least 1.5m. The trees must be staked with three 1800 mm x 50 mm square hardwood stakes and loosely secured with hessian webbing.
 - Shrub species minimum 200mm pot size and 500mm in height.

The planting hole is to be twice the width and one and a half times the depth of the pot of the tree to be planted. The hole must be filled with soil suitable for tree growth being made up of free draining coarse sand 50%, loam 20% and composted organic matter 30% and having a neutral pH.

Reason: *To ensure the amenity of the locality is maintained.*

10. The person having the benefit of this Notice of Determination must maintain all landscaping approved by this Notice of Determination in accordance with the following:-
- Fertilise each plant with slow release native plant fertiliser to manufacturer's instructions at least once a year
 - Install a drip irrigation system to ensure each plant is given a thorough watering at a minimum once a week
 - Provide and maintain animal proof plant guards for each plant.
 - Install organic or pebble mulch to be to a depth of 75-100mm and minimum diameter of 1500mm around each plant. Keep mulch back from plant stems. Mulch to be topped up at least every 6 months.
 - Undertake weeding of mulched area around plants monthly by hand no chemical application to be used.
 - Undertake monthly inspection for pest attack and treat as necessary.
 - Replace all dead or damaged plants with the same species and pot size within one month of plant dying.
 - Keep a written maintenance log all actions taken to be made available to Council upon request.

Reason: *To ensure compliance with the application as submitted and assessed*

PRIOR TO ANY USE OCCURRING

11. Prior to any use of the shed occurring, a Building Information Certificate must be issued by Goulburn Mulwaree Council for the structure.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the Environmental Planning and Assessment Act 1979.*

12. Prior to any use of the shed occurring all required landscape screening must be fully planted out in accordance with this Notice of Determination.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the application as submitted and assessed.*

13. Prior to any use of the shed occurring a "Positive Covenant" pursuant to section 88B & 88E of the *Conveyancing Act 1919* shall be made on the title requiring the landscaped screening to be maintained in perpetuity until such time as the shed is removed from the land. Goulburn Mulwaree Council shall be nominated as the sole authority empowered to release or modify the same. Plans and draft instrument(s) are to be provided to Council for review and signing.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the application as proposed and that the amenity of the locality is maintained.*

ONGOING MANAGEMENT

14. At all times the use of shed shall not be used for any business, commercial or industrial purposes.

Reason: *To ensure compliance with the application as submitted and assessed.*

15. At all times following the commencement of the use of the shed the landscape screening must be maintained for the entire life of the shed noting the "Positive Covenant" on the title in condition 13

Reason: *To ensure compliance with the application as submitted and assessed.*

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

The motion was put and lost.

For the motion: Mayor Bob Kirk & Cr Sturgiss

Against the Motion: Cr Banfield, Cr O'Neill, Cr Rowland, Cr Ferrara, Cr Walker, Deputy Mayor Walker & Cr James.

At 6:59 pm, Cr Leah Ferrara left the meeting. At 7:01 pm, Cr Leah Ferrara returned to the meeting.

At 6:59 pm, Cr Alfie Walker left the meeting. At 7:01 pm, Cr Alfie Walker returned to the meeting.

RESOLUTION 2020/5**Moved: Cr Sam Rowland****Seconded: Cr Margaret O'Neill****That**

1. The staff assessment report for development application DA/0032/1920 for the retrospective approval for a shed constructed without development consent at 111 Knowlman Road, Goulburn be received.
2. Consent be refused for DA/0032/1920 for the following reasons:
 - (a) The proposal does not satisfy Part 1 Section 1.3(g) of "the Act" as it does not to promote good design and amenity of the built environment.
 - (b) The proposal does not satisfy Part 1 Clause 1.2 of the Goulburn Mulwaree Local Environmental Plan 2009 "GMC LEP 2009".
 - (c) The proposal does not satisfy the objectives of Part 6.8 of the Goulburn Mulwaree Development Control Plan "GMC DCP 2009".
 - (d) The proposal does not satisfy Part 6 Section 6.8.4 of the "GMC DCP 2009".
 - (e) The proposal having regard to the provisions of Section 4.15 of "the Act", is considered to be unsatisfactory and therefore, is not in the public interest.
3. Council continue with compliance action and issue an Order for demolition in accordance with Schedule 5 of the *Environmental Planning & Assessment Act 1979*.
4. Council issue a Penalty Infringement Notice of \$6,000 to the owner of 111 Knowlman Road, Goulburn for undertaking development without consent.

CARRIED

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

For the motion: Cr Banfield, Cr O'Neill, Cr Rowland, Cr Ferrara, Cr Walker, Deputy Mayor Walker & Cr James.

Against the motion: Mayor Kirk & Cr Sturgiss

15.2 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN MULTICULTURAL FESTIVAL 2020

Cr Alfie Walker declared an interest in this item and took no part in the discussion or voting on the matter. At 7:05 pm, Cr Alfie Walker left the meeting.

RESOLUTION 2020/6**Moved: Cr Peter Walker****Seconded: Cr Carol James****That**

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn Multicultural Festival 2020 be received.
2. Council provide support to the Goulburn Multicultural Centre in the form of a cash contribution of \$3,000 for the annual Goulburn Multicultural Festival 2020 to be funded from the Financial Assistance budget.

CARRIED

At 7:08 pm, Cr Alfie Walker returned to the meeting.

15.3 MONTHLY FINANCIAL REPORT

RESOLUTION 2020/7

**Moved: Cr Margaret O'Neill
Seconded:Cr Denzil Sturgiss**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report to 31 December 2019 be received and noted for information.

CARRIED

15.4 STATEMENT OF INVESTMENTS AND BANK BALANCES

RESOLUTION 2020/8

**Moved: Cr Leah Ferrara
Seconded:Cr Denzil Sturgiss**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of December be received.

CARRIED

15.5 OUTSTANDING WATER CHARGES REPORT

RESOLUTION 2020/9

**Moved: Cr Leah Ferrara
Seconded:Cr Alfie Walker**

That the report from the Administration Team Leader on Water Outstanding be received.

CARRIED

15.6 RATES OUTSTANDING REPORT

RESOLUTION 2020/10

**Moved: Cr Denzil Sturgiss
Seconded:Cr Leah Ferrara**

That the report from the Revenue Coordinator on Rates Outstanding be received.

CARRIED

15.7 DEBTORS OUTSTANDING REPORT

RESOLUTION 2020/11

**Moved: Cr Peter Walker
Seconded:Cr Leah Ferrara**

That the report from the Revenue Officer on Debtor Collections be received

CARRIED

15.8 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 4 DECEMBER 2019

RESOLUTION 2020/12

Moved: Cr Margaret O'Neill

Seconded: Cr Peter Walker

That the report from the Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 4 December 2019 be received.

CARRIED

15.9 EXTERNAL MEETING MINUTES

RESOLUTION 2020/13

Moved: Cr Denzil Sturgiss

Seconded: Cr Sam Rowland

That the report from the General Manger on the minutes of the Marulan Quarry Community Consultative Committee Minutes 5 November 2019

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RESOLUTION 2020/14

Moved: Cr Alfie Walker

Seconded: Cr Denzil Sturgiss

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Potential Purchase of land for Hockey facility

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

Council resolved into Closed Session at 7.18pm.

Council resolved into Open Council at 7.37pm.

MOTION

Moved: Cr Denzil Sturgiss
Seconded: Cr Sam Rowland

5. That Council moves out of Closed Council into Open Council.
6. That the resolutions of the Closed Session meeting which were submitted to Closed Session in accordance with s10A Local Government Act 1993 be adopted.

16.1 POTENTIAL PURCHASE OF LAND FOR HOCKEY FACILITY

RESOLUTION 2020/15

Moved: Cr Andrew Banfield
Seconded: Cr Carol James

That

1. The report of the General Manager on the Potential Purchase of Land for Hockey Facilities be received
2. Council authorise Mayor Bob Kirk and the General Manager to continue negotiations with the Goulburn Workers Club in regard to the purchase of up to 3.71 hectares of land at the Workers Arena in Finlay Road that will allow Hockey to remain at the existing site.
3. Council acknowledges the substantial differences in the valuations received by both Council and the Workers Club and encourages the Workers Club to have a third valuation undertaken by an independent valuer agreed by both parties where both valuations can be peer reviewed to determine a valuation acceptable to both parties. The peer reviewer to encourage a discussion with both valuers to fully understand why the difference in methodology.

CARRIED

17 CONCLUSION OF THE MEETING

The Meeting closed at 7.39pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 February 2020.

.....
Cr Bob Kirk
Mayor

.....
Warwick Bennett
General Manager

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 4 FEBRUARY 2020

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Matters Arising - 18 February 2020 [↓](#) 

RECOMMENDATION

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination. We continue our discussions with the applicants on the exact direction they seek.</p> <p>Discussions continue with RMS</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>The meeting with Veolia is on Thursday 5 March 2020</p>
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Report will be presented to Briefing Session in 2020</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>Strategy on public exhibition to 18 December 2019</p>	<p>Director Planning & Environment</p>	<p>Discussions in Council Briefings have commenced</p>
<p><u>Goulburn Hockey Facilities</u></p> <p>The Mayor and General Manager to negotiate the purchase of the land at Finlay Road currently used by hockey and report back to Council</p>	<p>General Manager</p>	<p>Peer review of valuations being sought and further meeting with Workers Club is being requested</p>
<p><u>Highway and Rural Signage</u></p> <p>Amendment to DCP on public exhibition for 28 days</p>	<p>Director Planning & Environment</p>	<p>Public exhibition underway</p>
<p><u>Draft Social Plan</u></p> <p>The draft Social Plan is on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Public exhibition underway</p>

Item/Task	Responsible Officer	Status
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> 1. Sale of Lot 2 DP1043955 To adjoining land owner 2. Rezone Lot 1 & 2 DP1003261 To residential 3. Discuss with ARTC Safe access across rail line 4. Commence rezoning from Council infrastructure zoning 5. EOI for public/private partnerships on farm land 6. EOIs in short term for agistment 	<p>Director Utilities</p>	<p>Project plan being prepared and expressions of interest are currently being advertised until the 6 March</p>
<p><u>Closed Circuit Working Party</u></p> <p>EOI for community representative on Working Party</p>	<p>Director Corporate and Community Services</p>	<p>Expressions of interest still open and report to Council in March 2020</p>
<p><u>Code of Meeting Practice</u></p> <p>Amendments to part 4 of the Code currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>Public exhibition underway</p>
<p><u>Lansdowne Street DCP</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Awaiting Department of Planning approval</p>
<p><u>B6 Enterprise Corridor Planning Proposal</u></p> <p>Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Awaiting Department of Planning approval</p>
<p><u>Aquatic Centre</u></p> <p>Undertaking further negotiations with preferred tenderers.</p>	<p>Director of Operations</p>	<p>Reported back to Council in March</p>
<p><u>Records Management Policy</u></p> <p>Currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>Public exhibition underway</p>

12 MAYORAL MINUTE(S)**12.1 MAYORAL MINUTE - LEASE AND RENTAL ACTIONS AT COMMUNITY CENTRES****Author:** Bob Kirk, Mayor**Authoriser:** Warwick Bennett, General Manager**Attachments:** Nil**RECOMMENDATION**

That

1. The Mayoral Minute on the lease and Rental Actions at the Community Centres be received
2. The Council delegates to the General Manager all matters relating to the lease and rental agreements for Community Group tenants in the Community Centres premises in Auburn Street and Bourke Street
3. The General Manager to report to each Community Centre Working Party on the status and actions for each of the community group tenants

REPORT

At the Council meeting on the 3rd September 2019 Council passed the following resolution:-

That all matters relating to the lease and rental agreements for Community Group tenants in the Community Centres premises in Auburn Street and Bourke Street be submitted to the Community Centre Working Party for consideration and then recommendation to Council for Council to determine the terms, conditions and ongoing implementation of those lease and rental agreements

This direction of Council is now causing a number of delays for Community Groups wishing to rent of lease the Community Centre at Bourke and Clintons Streets. These delays are also causing stress to some groups that wish to undertake building repairs and/or alterations.

This Mayoral Minutes recommends that Council give this delegation back to the General Manager and that he be required to report to each Community Centre Working Party on the actions and status of each community group leasing or renting these premises. This will allow the Working Party to focus on its original brief which is the design and planning for the new community centre

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)











Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 POST EXHIBITION REPORT - PLANNING PROPOSAL TO AMEND ZONING OF NORTH EAST GOULBURN ENTERPRISE CORRIDOR PRECINCT

Author: Kate Wooll, Business Manager Strategic Planning

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Gateway Determination  
 2. Agency Submissions  
 3. Community Submissions  
 4. Site specific DCP changes  
 5. Aboriginal Cultural Heritage Due Diligence Assessment  

Link to Community Strategic Plan:	EN4 Maintain a balance between growth, development and environmental protection through sensible planning EC1 Capitalise on the region’s close proximity to Canberra and its position as a convenient location to attract industry and investment EC4 Foster and develop a diverse, adaptive, and innovative agricultural industry
Cost to Council:	The cost of the rezoning will be funded from operational budgets.
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The post exhibition report from the Business Manager Strategic Planning concerning the rezoning of the North East Goulburn Enterprise Corridor (Common Street Sub Precinct) to IN1 – General Industrial be received.
2. Council endorse the Aboriginal Archaeological Due Diligence Report prepared by NGH for the North East Goulburn Enterprise Corridor Precinct (Common Street Sub Precinct).
3. Council endorse the current Planning Proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* to:
 - (a) Rezone land in the Common Street Sub-Precinct of the North East Goulburn Enterprise Corridor Precinct within the area bounded by Sinclair Street, Chiswick Street, the land in zone RU6 Transition and zone SP2 Infrastructure (Cemetery) on the eastern side of Long Street and Council’s Waste Management Facility from B6 Enterprise Corridor to IN1 General Industrial under the *Goulburn Mulwaree Local Environmental Plan 2009*, and specifically applies to:
 - Part Lots 22, 23 and 25 in DP 750050 and part Lot 240 DP 1064721 where zoned B6.
 - Lots 47, 48, 60, 267, 287 in DP 750050.
 - (b) Retain No Minimum Lot size on the subject lands.
4. A Draft Instrument be prepared that is consistent with the above amendment.
5. The Site Specific Development Control Plan chapter for this precinct be updated and publicly exhibited.
6. The Planning Proposal and relevant documentation be forwarded to the Department of Planning and Environment for making once Roads and Maritime Services have endorsed the

traffic study and intersection design for Sydney/Common Streets.

BACKGROUND

Council at its meeting of 18 December 2018 considered a report recommending the preparation of a Planning Proposal to create an industrial precinct in the North East of Goulburn centred around Common Street (refer to Figure 1 below).

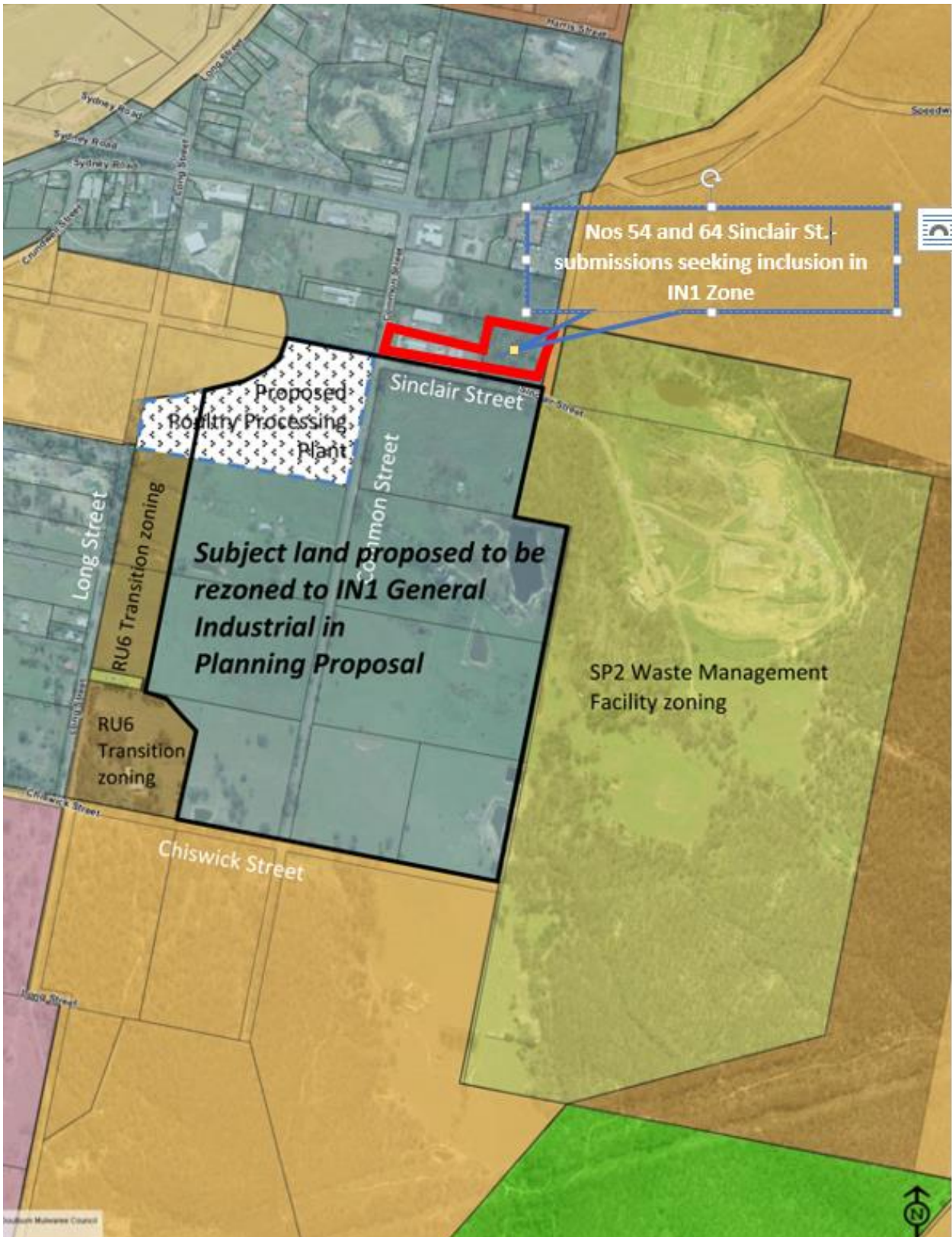


Figure 1

The intention of this Planning Proposal was to build upon recommendations of Council's Employment Lands Strategy by providing the best conditions for development to occur in a precinct which had not been developed under the current B6 Enterprise Corridor zoning. In addition to this the Planning Proposal is required to comply with the provisions of the NSW Government's Growing Local Economies Fund grant which will provide funding to support infrastructure improvements in the precinct.

At its meeting of 18 December 2018 Council resolved:

1. *That the report to amend the zoning of Part of the North East Goulburn Enterprise Corridor Precinct from the Senior Strategic Planner be received*
2. *That Council resolve to prepare a Planning Proposal on land identified in Figure 2 of this report to amend Goulburn Mulwaree Local Environmental Plan 2009 which will:*
 - (a) *Rezone land in the Common Street Sub-Precinct of the North East Goulburn Enterprise Corridor Precinct within the area bounded by Sinclair Street, Chiswick Street, the land in zone RU6 Transition and zone SP2 Infrastructure (Cemetery) on the eastern side of Long Street and Council's Waste Management Facility from B6 Enterprise Corridor to IN1 General Industrial under GM LEP 2009, and*
 - (b) *Retain No Minimum Lot size on the subject lands*
3. *That when the Planning Proposal is prepared, a request for a Gateway Determination be forwarded to the Department of Planning and Environment.*
4. *That the Department of Planning and Environment be requested to issue delegations so that Council is the Relevant Planning Authority to process the subject Planning Proposal.*

Council also later resolved at its meeting of 19 March 2019 (Resolution 2019/95) to include rural industries as a permissible use generally within the IN 1 General Industrial zone.

This report follows the public exhibition of the Planning Proposal.

REPORT

Gateway Determination

On 20 May 2019 the NSW Department of Planning Industry and Environment issued a Gateway Determination (**Attachment 1**) to allow the Planning Proposal to progress to public exhibition subject to conditions including: some additional detail justifying the proposal; a minimum length of time for the public exhibition period; and consultation requirements with State agencies. The Gateway Determination also confirmed that Council is the local plan making authority.

State Agency Referrals

The Planning Proposal was referred to Water NSW, Roads and Maritime Services, NSW Office of Environment and Heritage and the NSW Rural Fire Service. Comments from all State agencies are summarised below with full copies of Agency submissions attached (**Attachment 2**):

- Water NSW

Water NSW advised that the Strategic Land and Water Capability Assessment undertaken over this site identifies risk for light industrial and intensive livestock agricultural land uses. The associated water quality risk for these uses ranges from low to moderate for light industrial and moderate to extreme risk for intensive livestock agriculture. The areas of extreme risk to water quality are associated with the drainage lines through the site which feed to the Mulwaree River.

Development in areas of high to extreme water quality risk should be recognised as a site constraint and avoided where possible to help ensure that future development will be able to meet a neutral or beneficial effect (NorBE) test on water quality.

Water NSW supported the upgrades to infrastructure (particularly sewer) associated with the Planning Proposal and Growing Local Economies Grant. It was noted that future development would need to address drainage to comply with the neutral or beneficial effect test in *State Environmental Planning Policy (Sydney Drinking Water Catchment)*.

Water NSW was concerned that the pre-exhibition Planning Proposal was silent on waterways and other drainage features on the site. The site is bisected by a third order stream and a first order drainage feature, with a further first order drainage feature traversing the south-western corner of the site.

The proposal should identify the drainage features and whether there are any existing open areas of water on the site (e.g. farm dams), and also identify how these features might be managed in future development of the area.

Council amended the Proposal document prior to exhibition to address the unresolved matters. Furthermore, the site specific Development Control Chapter for this locality has also been amended to reflect these matters.

- Roads and Maritime Services

Roads and Maritime Services advised that it is concerned primarily with the efficiency and safety of its road network. They had no objection to the exhibition of the Planning Proposal however requested that the proposal not be finalised until it had endorsed the associated traffic study, intersection upgrade design (Common Street and Sydney Road) and associated acquisitions for these upgrades. It is not expected that Roads and Maritime Services endorsement will result in any changes to the proposal, therefore we recommend progressing with the Planning Proposal process but not finalising it until the Roads and Maritime Services endorsement is received. It is understood that the traffic study has been completed and that a draft design for an intersection treatment is with Roads and Maritime Services for comment.

- NSW Rural Fire Service

NSW Rural Fire Service advised that it had no objections to the proposal subject to future developments complying with the requirements of *Planning for Bushfire Protection 2006*.

- Office of Environment and Heritage

The Office of Environment and Heritage had three main areas of concern/interest in relation to the Planning Proposal which are summarised below:

- 1. Biodiversity**

Additional information was required on the biodiversity value of the precinct, in particular the sections of remnant native bushland. Council's Native Vegetation Officer undertook an assessment of the Proposal area and found that the plant communities did not contain any Endangered or Threatened Ecological Communities or habitats for threatened or endangered fauna. This information was provided to the Office of Environment and Heritage and was accepted and therefore included in the exhibited version of the Planning Proposal.

- 2. Flooding**

The proposal area contains a number of water courses and drainage features which have the potential to flood. Concern was raised that the proposal needed to identify the watercourses and associated flooding risk and include the relevant flood planning provisions so that future developers would be made aware of the constraints and risks. It was subsequently agreed in consultation between Council and the Office of Environment and Heritage, that the site specific chapter of the Development Control Plan be amended to include this information (primarily sourced from a *Water Sensitive Urban Design Report* by Storm Consulting, 2003 prepared for a prior rezoning of this precinct).

In addition to this, Council is currently undertaking a new *Flood Plain Risk Study and Management Plan* which includes a broader study area (including this precinct) and includes the identification of overland flows. The Planning Proposal was updated to include this advice prior to exhibition and further discussion on site specific Development Control Plan changes (**Attachment 4**) occurs later in this report.

3. Aboriginal Cultural Heritage

Concern was raised that the precinct may contain sensitive landforms, archaeological sites and cultural values. In consultation with the Office of Environment and Heritage it was agreed that an acceptable approach to assessing this precinct would be to undertake a comprehensive Aboriginal Cultural Heritage Due Diligence assessment in consultation with the Pejar Local Aboriginal Land Council. Council subsequently engaged NGH to prepare this assessment and the area was inspected by both an archaeologist from NGH together with a representative from Pejar. A redacted copy of the Aboriginal Cultural Heritage Due Diligence Assessment is attached (**Attachment 5**).

The report provided the following recommendations:

1. *The proposed rezoning for the project area may proceed, however any ground disturbance works associated with the future development of the flats and elevated flat landforms which were determined to be archaeologically sensitive within the project area will require further heritage investigation and assessment. A limited programme of subsurface testing under the Code of Practice for Archaeological Investigation of Aboriginal Objects in NSW would be required to be undertaken. This would form part of an Aboriginal Cultural Heritage Assessment and include Aboriginal consultation.*
2. *Should the previously recorded Aboriginal sites within the project area not be able to be avoided by any future development subsequent to the proposed rezoning of the area, an Aboriginal Heritage Impact Permit would be required to impact these sites. This would require undertaking an Aboriginal Cultural Heritage Assessment.*
3. *Any future development works outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted above do not require further assessment and therefore the proposed rezoning and any future development works can proceed with caution.*
4. *Any activity proposed outside the current assessment area should also be subject to an Aboriginal heritage assessment.*

These recommendations and associated mapping will be included in the updated site specific Development Control Plan chapter. The mapping has been adapted for the Development Control Plan to identify the broader areas of sensitivity with references to individual archaeological sites removed.

Public Exhibition

The Planning Proposal was exhibited for a period of 29 days from Thursday 7 November until Friday 6 December 2019 with notices in the Goulburn Post and on Councils web page.

Individual notification letters were posted to:

- Owners of the affected properties; and
- All land owners within the surrounding locality

The Planning Proposal received three submissions during its exhibition and one late submission post exhibition.

The submissions are summarised below. Full copies of the submissions are attached (Attachment 3):

Submitter	Submission Summary	Comment
<p>Julia Laybutt</p>	<p>Does not object to industrial facilities being established in the Northern area of Goulburn, but does have concerns with the access to the Hume Highway from that area.</p> <p>An upgraded connection/access for heavy vehicles linking this area to the south bound lanes of the Hume Highway is required. It is not feasible for heavy traffic to travel through Goulburn to access the south bound lanes on the Hume Highway.</p> <p>The addition of further heavy vehicles going through Goulburn to the Hume Highway will cause amenity issues for residents and will cause additional maintenance issues for the local roads. Council is requested to lobby the State on this matter.</p>	<p>It is agreed that the existing access arrangements for vehicles in the North Goulburn area to the Hume Highway is inadequate and forces all vehicles accessing the south bound lanes to pass through the CBD of Goulburn.</p> <p>The need for an upgrade to the access at North Goulburn is identified in the <i>Tablelands Regional Economic Development Strategy</i> and is intended to be included as an action for lobbying in Council's <i>Local Strategic Planning Statement</i>.</p> <p>The State Government has made a substantial investment into the development of the Common Street Enterprise Corridor and Industrial Precinct with \$7.5 million grant toward infrastructure upgrade. It may be that this is the basis for a better case when lobbying for the access upgrades to the Hume Highway.</p>
<p>John Charles</p>	<ol style="list-style-type: none"> 1. Firstly, when the land was rezoned in 2009 B6 enterprise corridor with the implementation of the Goulburn Mulwaree Local Environmental Plan the land use hasn't changed. As there has been no interest up until now for development of the area (10Years). Is there a need to rezone the whole area? 2. Are the Holding costs (i.e. rates for the land) going to remain status quo? 3. I understand that the land rezoning IN1 would be a requirement for the Mixed use poultry Plant SUB4005 currently under determination with NSW Planning, to be granted approval. 4. Upon reading the Councils Submission relating to Mixed Use poultry processing plant Council admits there will be significant impacts to relating to the supply of water to the development as well 	<p>Response 1: The Council Employment Lands Strategy 2016 reviewed all the business/commercial, and industrial land in Goulburn and found that this area had yet to be developed and that infrastructure provision and cost may be a deterrent to development, in addition to the B6 zoning being more restrictive (not allowing industrial uses). Based on this assessment Council sought grant funding from the NSW Growing Local Economies fund to rezone the area and fund essential infrastructure such as intersection upgrades, road and drainage upgrades for this precinct. Council has received a \$7 million grant to undertake this infrastructure upgrade with the rezoning a key milestone for grant</p> <p>Response 2: Council rates are assessed based on actual land use and not zoning. For further information regarding this question please contact Council's Rates Section.</p> <p>Response 3: Actually, the rezoning is not required to facilitate this development. Since the application is a "State Significant Development" it can be assessed by the NSW Department of Planning, Industry and Environment without full compliance to zoning.</p> <p>Response 4: Council can supply the water/sewer services required for the Mixed Use Poultry Processing Plant development, but it will take up the immediate capacity of the system to do so. This will require upgrades to pipes and plant to provide further capacity for</p>

	<p>as the sewerage treatment plant. My point being, major upgrades of the water supply and sewerage treatment plants would be required to support another 100 acres of Industrial businesses. Would it be more feasible, to be more flexible and not locked in to industrial with the zone proposal as not to impact Councils water infrastructure.</p>	<p>development growth for other sites. If the developer pays for the required upgrades through Section 64 Water and Sewer Contributions this should be achievable.</p>
<p>Bruce Calleja</p>	<p>This submission seeks the inclusion of Lot 22 DP 838564 (64 Sinclair St Goulburn) into the area to be rezoned IN1.</p> <p>This site is on the northern side of Sinclair Street and is opposite the area being rezoned.</p> <p>The following reasons are provided in support of this submission:</p> <ul style="list-style-type: none"> • There is a lack of IN1 industrial land in the area close to the northern entry and exit points to Goulburn • By rezoning it to IN1 our block could be used to build factories which would be of benefit to the town for employment opportunities and business in general • Being closer to Sydney and the freeway makes it easy access for companies wishing to decentralise from the Sydney metro area to our area. • Should there be IN1 just across the street to have additional land zoned IN1 would make appealing for greater growth and employment and therefore bringing more money into Goulburn 	<p>Comments for Calleja & Divall Submission:</p> <p>Refer to Figure 1 for site location.</p> <p>This site is currently zoned B6 and is largely undeveloped but contains a shed (218/2002/DA) and has had a more recent approval for a storage unit development (DA/0017/1920).</p> <p>The approved uses for the site would be a permissible use also within the IN1 General Industrial Zone.</p> <p>Extension of the Planning Proposal area to include this site was not covered in the current Planning Proposal which would require revision following further investigation of the broader impact (on neighbouring sites) of expanding the zoning. One this investigation is undertaken then the Planning Proposal would require re-exhibition. Given the milestones set out for the Planning Proposal within the Growing Local Economies Grant, expanding the Planning Proposal to include this site at this stage may result in failure to meet grant deadlines.</p> <p>A reasonable approach in this instance is to take a two stage approach to managing land use in this area, i.e.</p> <ol style="list-style-type: none"> 1. Finalise current rezoning/Planning Proposal, secure the grant funding and undertake the infrastructure works.
<p>Divall's Bulk Haulage and Earth Moving (Late Submission)</p>	<p>This submission seeks the inclusion of Lot 1 DP 700467 (54 Sinclair St Goulburn) into the area to be rezoned IN1.</p> <p>This site is on the northern side of Sinclair Street and is opposite the area being rezoned.</p> <p>No reasons were provided in support of this submission.</p>	<ol style="list-style-type: none"> 2. Following Stage 1, assess the area to the north of the rezoned precinct to determine the viability of further extending the IN1 zone. This would include consideration of existing approved uses and whether any conflicts may arise between these uses and future industrial uses. <p>It should be noted that the precinct identified for rezoning had been identified primarily due to the fact that it had failed to develop over the last 10 years.</p> <p>Whereas the land to the North of Sinclair Street had seen some development occur. If successful the redevelopment of the identified precinct and infrastructure upgrades may be an impetus for change to the area to the North as well.</p>

Amendment to Site Specific Development Control Plan Chapter

An existing site specific chapter is included in the Council's Development Control Plan for this precinct. A number of amendments have been made to the chapter in response to State agency submissions and the findings of the Aboriginal Cultural Heritage Due Diligence assessment. A copy of the chapter as amended is attached (**Attachment 5**).

The following points outline the amendments to the chapter:

- Additional provisions in accordance with the findings of the Aboriginal Cultural Heritage Due Diligence Assessment.
- Additional wording around concerns raised by Water NSW in relation to treatment of water courses/natural drainage lines and dams.
- Discussion which does not relate to a specific control has been removed.
- The bushfire controls have been replaced with a section referring people to the NSW Planning Portal for mapping and the Planning for Bushfire Protection Guideline document (as the maps and Guidelines have either been updated or will be shortly).
- The minimum lot frontage controls were removed and replaced with a criteria to justify any subdivision to create lots smaller than 10000m² in the IN1 zone, which could limit industrial uses.
- Replaced all controls relating to WSUD and trunk drainage with the overland flow map from the 2003 flood assessment, with a generic clause that states overland flow sections cannot be augmented unless they can withstand a 1% flood and satisfy the water quality test (neutral or beneficial effect test – NorBe).
- Removal of solar lot orientation controls - these only apply to residential subdivisions and there isn't any further residential subdivision potential in the area
- Removal of the reference to Council's *Bicycle Strategy* - as the strategy does not have any recommendations for this precinct.
- Open space provisions have been removed - they only apply to the land that is to be rezoned to IN1 and effectively duplicate previous trunk drainage controls.
- Sites of visual importance have been removed - the sites identified are either already protected by zoning (mostly E3 – Environmental Management) or will not be affected by development in the subject area (i.e. ridgelines).
- Removed all road provisions except for the minimum street width in the IN1 General Industrial zone as these were mostly standard engineering requirements.

It is recommended that the amended chapter be placed on exhibition with further consultation to be undertaken with Water NSW during the exhibition period.

CONCLUSION

In summary, this Planning Proposal is considered to be a positive outcome for the Goulburn Mulwaree local government area. The intended outcome of this Planning Proposal is to amend *Goulburn Mulwaree Local Environmental Plan 2009* by rezoning a currently undeveloped section of the B6 Enterprise Corridor zone to IN1 General Industrial. This is in the context of a substantial grant from the NSW State Government towards associated infrastructure upgrades. The amendment also introduces rural industries as a permissible use generally throughout the IN1 General Industrial zone thereby allowing this type of activity to be located in areas where hard services (water/sewer) are available.

No objections to the Planning Proposal were received however the submissions do identify associated issues which are either addressed by the Local Growing Economies Grant or the existence of the grant as a platform to lobby for better access to the Hume Highway. Two submissions sought inclusion in the current Planning Proposal but given the timing are not recommended for inclusion at this stage. It is suggested however that once the current rezoning has occurred, the grant secured and infrastructure in place that the zoning of the area to the North of Sinclair Street be reviewed for inclusion in the IN1 – General Industrial area.

It is recommended that Council proceed to endorse the Planning Proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* as described above subject to Roads and Maritime Services endorsement of the traffic study intersection design and other matters identified by Roads and Maritime Services.

The Planning Proposal will continue the momentum gained by the recommendations of the *Employment Lands Strategy*; potential development within the precinct of a poultry rendering plant; and grant funding to substantially fund infrastructure.



Gateway Determination

Planning proposal (Department Ref: PP_2019_GOULB_002_00): to amend the Goulburn Mulwaree LEP 2009 to rezone land at the North East Goulburn Enterprise Corridor from B6 enterprise corridor to IN1 General Industrial zone and to permit Rural industries with consent in the IN1 zone.

I, the Director Regions, Southern at the Department of Planning and Environment, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Goulburn Mulwaree Local Environmental Plan (LEP) 2009 to rezone land at the North East Goulburn Enterprise Corridor from B6 Enterprise Corridor to IN1 General Industrial zone and to permit Rural Industries with consent in the IN1 General Industrial zone should proceed subject to the following conditions:

1. The planning proposal is to be updated prior to public exhibition to include Council's additional information provided to the Department in relation to justification for the planning proposal.
2. Public exhibition is required under section 3.34(2)(c) and schedule 1 clause 4 of the Act as follows:
 - (a) the planning proposal must be made publicly available for a minimum of **28 days**; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 6.5.2 of *A guide to preparing local environmental plans* (Department of Planning and Environment 2016).
3. Consultation is required with the following public authorities/organisations under section 3.34(2)(d) of the Act and/or to comply with the requirements of relevant section 9.1 Directions:
 - Water NSW;
 - Roads and Maritime Services;
 - NSW Office of Environment and Heritage; and
 - NSW Rural Fire Service.

Each public authority/organisation is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 21 days to comment on the proposal.

4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from

any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

5. The planning proposal authority is authorised as the local plan-making authority to exercise the functions under section 3.36(2) of the Act subject to the following:
 - (a) the planning proposal authority has satisfied all the conditions of the Gateway determination;
 - (b) the planning proposal is consistent with section 9.1 Directions or the Secretary has agreed that any inconsistencies are justified; and
 - (c) there are no outstanding written objections from public authorities.
6. The time frame for completing the LEP is to be **12 months** following the date of the Gateway determination.

Dated 20th day of May 2019.



Ben Eveleigh
Director, Southern
Planning Services
Department of Planning and
Environment

Delegate of the Minister for Planning
and Public Spaces

PP_2019_GOULB_002_00



NSW RURAL FIRE SERVICE



The General Manager
 Goulburn Mulwaree Council
 Locked Bag 22
 GOULBURN NSW 2580

Your reference: PP_2019_GOULB_002_00
 Our reference: R19/613
 DA19101120840 BB

Attention: : Kate Wooll

15 October 2019

Dear Sir/Madam,

Planning Proposal to Amend Zoning of the North East Goulburn Enterprise Corridor Precinct

Reference is made to Council's correspondence dated 31 May 2019 seeking comment in relation to the above Planning Proposal which seeks to amend the *Goulburn Mulwaree LEP 2009* to rezone land at the North East Goulburn Enterprise Corridor from B6 enterprise corridor to IN1 General Industrial zone, and permit rural industries with consent in the IN1 zone.

The New South Wales Rural Fire Service (NSW RFS) has reviewed the proposal with regard to section 4.4 of the Directions issued in accordance with Section 9.1 of the *Environmental Planning and Assessment Act 1979*.

The objectives of the direction are:

- (a) to protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and
- (b) to encourage sound management of bush fire prone areas.

The direction provides that a planning proposal must:

- (a) have regard to *Planning for Bushfire Protection 2006*,
- (b) introduce controls that avoid placing inappropriate developments in hazardous areas, and
- (c) ensure that bushfire hazard reduction is not prohibited within the APZ.

Based upon an assessment of the information provided, the NSW RFS raises no objections to the proposal subject to a requirement that future development complies with the relevant provisions of *Planning for Bush Fire Protection 2006*.

If you have any queries regarding this advice, please contact Bradley Bourke, Development Assessment and Planning Officer, on 1300 NSW RFS.

Postal address
 NSW Rural Fire Service
 Planning and Environment Services
 Locked Bag 17
 GRANVILLE NSW 2141

T 1300 NSW RFS
 F (02) 8741 5433
 E records@rfs.nsw.gov.au
www.rfs.nsw.gov.au



Yours sincerely,



Martha Dotter
**Acting Team Leader, Development Assessment and Planning
Planning and Environment Services (South)**



DOC19/505187-7
PP_2019_GOULB_002_00

Kate Wooll
Business Manager Strategic Planning
Goulburn Mulwaree Council
Lock Bag 22
Goulburn NSW 2580

Dear Kate

RE: Planning Proposal to amend zoning of the North East Goulburn Enterprise Corridor Precinct - PP_2019_GOULB_002_00

On 31 May 2019 the Office of Environment and Heritage (OEH) received your request for comments on the above Planning Proposal (PP) for North East Goulburn in Goulburn Mulwaree Valley Council. We have provided comments on Biodiversity, Flooding and Aboriginal Cultural heritage only.

The gateway determination seeks to amend the *Goulburn Mulwaree Local Environmental Plan 2009* by altering the land use zone from B6 Enterprise Corridor to IN1 General Industrial. No minimum lot size is proposed to be changed as no minimum allotment size applies to the land currently.

Biodiversity:

The Planning proposal is not consistent with the Ministerial Directions, in particular 2.1 *Environmental Protection Zones (4) A planning proposal must include provisions that facilitate the protection and conservation of environmentally sensitive areas*. The proposal contains very little information on the biodiversity value of the site. More information is required for OEH to be satisfied that the proposal addresses these Directions.

OEH acknowledges that the proposed land is comparatively low density of existing residential development and would potentially allow a consistent and appropriate set of development controls to be applied across the area.

OEH notes that the subject area is currently zoned as B6 Enterprise Corridor and from desktop analysis using Arc map it indicates some remnant woodland present to the northwest and southwest of the site. This woodland may be part of the Endangered Ecological Community commonly referred to as Box Gum woodland. OEH notes that the *Biodiversity Conservation Act, 2016* may apply at the Development application stage which may result in an offset requirement.

Flood Risk Management comments:

The site does not appear to be affected by flooding due to the broader catchment flooding in the Wollondilly and Mulwaree chain of ponds Flood Risk Management Plan. However, a number of watercourses traverse the site, therefore the site contains flood prone land and as such section 9.1 direction 4.3 applies to the planning proposal. It would be beneficial for Council to compliment the planning proposal with a flood assessment that addresses the 4.3 requirements. The assessment

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should establish the areas within the planning proposal where provisions are required to control development in floodways, and where flood related development controls will be applied to future developments to manage flood damages, risks to people and adverse flood impacts on other properties.

Aboriginal Cultural Heritage:

An Aboriginal cultural heritage assessment is needed to inform the planning proposal.

The current planning proposal is not consistent with Ministerial Directions issued under Section 9.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act), specifically direction 2.3 Heritage Conservation (former section 117(2) directions). Direction 2.3 states that planning authorities must ensure that a planning proposal contains provisions that facilitate the conservation of Aboriginal objects and places protected under the *National Parks and Wildlife Act 1974* (NPW Act) (Direction 2.3(4)(b)), and Aboriginal areas, objects, places or landscapes identified as being of heritage significance to Aboriginal culture and people (Direction 2.3(4)(c)).

The Goulburn area is known to contain archaeologically sensitive landforms, archaeological sites and cultural values. Areas in and around Goulburn township have already been identified in the 2012 *Goulburn Mulwaree LGA Aboriginal Heritage Study* (Figures 6.2 and 6.3) and 2009 *Goulburn Mulwaree DCP* (Figure 3-2) as containing Aboriginal significance. OEH recommends that an Aboriginal cultural heritage assessment be undertaken, in consultation with relevant Aboriginal parties, to adequately capture the information required to inform a planning proposal and identify any constraints to future land-use.

Identifying Aboriginal cultural heritage values and consultation with Aboriginal people should be guided by the following OEH documents:

- Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW (DECCW, 2011) available at: www.environment.nsw.gov.au/licences/investassessreport.htm
- Aboriginal cultural heritage consultation requirements for proponents 2010 (DECCW, 2010) available at: www.environment.nsw.gov.au/licences/consultation.htm
- Code of Practice for the Archaeological Investigation of Aboriginal Objects in New South Wales (OEH, 2010) available at: www.environment.nsw.gov.au/licences/archinvestigations.htm

OEH recommend that these assessments, and consultation with the Aboriginal community, happen early on in the planning process to identify what Aboriginal cultural heritage values may occur within the proposal area. Assessments undertaken as part of the planning process give more certainty to any future development applications and provide up front measures which could be taken to avoid or mitigate impacts if Aboriginal objects are located. The outcomes of this assessment should inform the planning proposal, to ensure consistency with the requirements of Section 9.1 (Direction 2.3 - Heritage Conservation) of the EP&A Act. Requiring upfront assessment is also in line with Direction 23 in the South East and Tablelands Regional Plan 2036.

If you have any questions regarding this matter, please contact Nicola Hargraves on (02) 6229 7195 for matters regarding biodiversity, and Jackie Taylor on (02) 6229 7089 for matters relating to Aboriginal Cultural Heritage.

Yours sincerely



17/6/19.
ALLISON TREWEEK
Senior Team Leader – South East
Conservation and Regional Delivery



Our ref: DOC19/650704-2

Your ref:

Kate Wooll
Business Manager Strategic Planning
Goulburn Mulwaree Council
Locked Bag 22
GOULBURN NSW 2580

Dear Ms Wooll,

Subject: PP_2019_Goulb_002_00, Goulburn North East Enterprise Corridor Planning Proposal

I refer to your email dated 11 July 2019 titled 'OEH Response to the PP 2019 GOULB 002 00 North East Goulburn Enterprise corridor June 2019'. Recent NSW Government public service changes mean that we are no longer referred to as the Office of Environment and Heritage. We are now the Biodiversity and Conservation Division within the Department of Planning, Industry and Environment.

Please find below further clarification on biodiversity, flooding and Aboriginal cultural heritage matters.

- Biodiversity -the information provided satisfies our concerns in regards to biodiversity.
- Flooding is a significant issue for this site so Council will need to obtain additional information by way of a local flood assessment covering this area, or await the outcomes of the review of the FRMS&P, to demonstrate consistency of the planning proposal with Section 9.1 Direction 4.3.
- Aboriginal cultural heritage – We recommend Council make a clear commitment as part of exhibiting the Planning Proposal to show that they are in the process of undertaking an ACH assessment which will be considered prior to any decision on the Planning Proposal

Please see **Attachment 1** for more detail.

If you have any questions about this advice, please do not hesitate to contact myself on 62297082 rog.southeast@environment.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink that reads 'Allison Tweek'.

31/07/2019.

Allison Tweek

**Senior Team Leader - Planning
Biodiversity and Conservation, South East**

Attachment 1 – Further information on biodiversity, flooding and Aboriginal cultural heritage for Goulburn North East Enterprise Corridor.

Floodplain Risk Management:

Council's intention to extend the study area in its Floodplain Risk Management Study and Plan (FRMS&P) to this site, and other areas impacted by local overland flooding is encouraged and supported. Council should continue to liaise with DPIE-EES regional flood specialists to assist in technical scope and any resultant variations with the active flood grant project. We also agree that a review of the LEP flood clause and DCP would best be undertaken through the Floodplain Risk Management Study and Plan process.

However, for this planning proposal, relevant information is not yet available to address section 9.1 direction 4.3 requirements. Council will therefore need to obtain additional information by way of a local flood assessment covering this area, or await the outcomes of the review of the FRMS&P, to demonstrate consistency of the planning proposal with Section 9.1 Direction 4.3.

Aboriginal Cultural heritage.

Ideally the ACH assessment should have been undertaken to satisfy the Ministerial directions. However provided a thorough assessment that identifies risks and constraints is undertaken Council will be able to consider the likely ACH values upfront. Consulting with the Pejar LALC in the first instance also goes some way to satisfying Councils own strategic documents (the 2012 Goulburn Aboriginal heritage study and the 2009 Goulburn Mulwaree DCP).



Our ref: STH09/01657/14
Contact: Andrew Lissenden 4221 2769
Your ref: PP_2019_GOULB_002_00

14 June 2019

Kate Wooll
Goulburn Mulwaree Council
BY EMAIL: council@goulburn.nsw.gov.au

**PLANNING PROPOSAL – PART OF THE GOULBURN NORTH EAST ENTERPRISE CORRIDOR
PRECINCT (PP_2019_GOULB_002_00) - POST GATEWAY CONSULTATION**

Dear Kate,

Roads and Maritime Services (RMS) refers to your correspondence dated 5 June 2019 regarding the above Planning Proposal (PP).

RMS has completed an assessment of the PP, based on the information provided and focussing on the impact to the state road network. RMS notes:

- The key state road is Sydney Road;
- Council is consulting with RMS prior to the formal public exhibition of the PP pursuant to Section 3.34(2)(d) of the *NSW Environmental Planning and Assessment Act 1979*; and
- The purpose of the PP is to create employment generating lands to the east of Goulburn city. This to be achieved by altering the land use zone for land adjacent to Common Street (south of Sydney Road) from B6 Enterprise Corridor to IN1 General Industrial (refer to **Attachment 1**).

Noting the above, RMS requests that the finalisation of the PP be placed on hold until additional information that adequately addresses the issues detailed in **Attachment 2** has been provided and further discussions subsequently had with RMS. This ensuring that the PP, if approved, has minimal impacts on the state classified road network in terms of safety and efficiency and correctly reflects the works required to be provided by developers to facilitate the scale and type of development that will be permissible (i.e. agreement to the type of intersection treatment required at the intersection of Sydney Road and Common Street).

If you have any questions please contact Andrew Lissenden on 4221 2769. Please ensure all future correspondence is sent to 'development.southern@rms.nsw.gov.au'.

Yours faithfully,

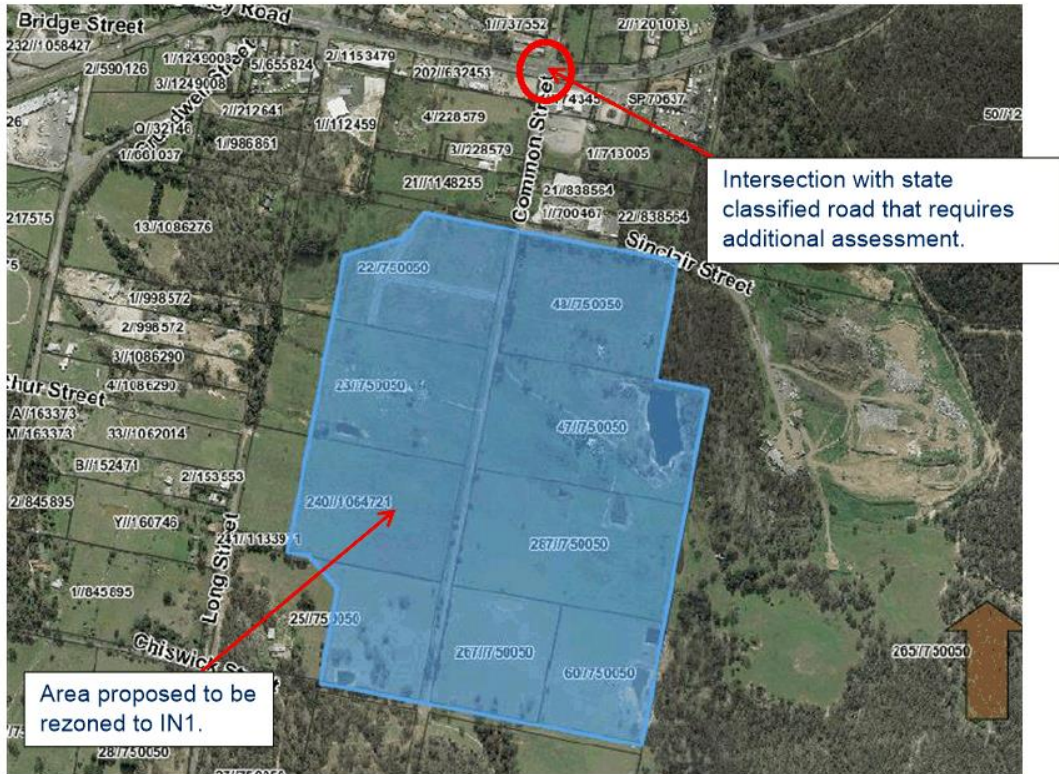
Andrew Lissenden
A/Land Use Manager
Southern Region

Cc Kate.Wooll@goulburn.nsw.gov.au

rms.nsw.gov.au

1

Attachment 1



Attachment 2Traffic study

A traffic study is required to consider whether existing road infrastructure is adequate to meet the needs of the PP as well as to assist in determining what improvements may/will be required.

RMS notes that the information provided by Council details that improvements will be required to the intersection of the Sydney Road and Common Street as a result of the PP. At this time limited supporting documentation has been submitted to RMS to determine what the appropriate treatment of this intersection should be. RMS notes that it has previously advised that it would be willing to consider a roundabout or traffic signals at this location, however to enable the appropriate treatment to be determined and agreed to a traffic study is required. The traffic study should be completed at the PP stage and would need to include, but not be limited to:

- An assessment of the existing performance of the intersection, the likely traffic generation (over the next 10 years, both background growth and from development in the immediate area) and the future performance of the intersection (with the proposed facilities). In this regard, intersection traffic modelling would be required for the intersection of Sydney Road and Common Street.

Notes:

- The modelling would need to consider peak periods (AM, PM) with and without the development;
 - The modelling would need to consider a base case scenario (to demonstrate calibration) and a future scenario (10 years);
 - The base models must be calibrated with on-site observations in the AM and PM peak. This can be done by measuring existing queue lengths and delays; and
 - Electronic copies of modelling files need to be provided to RMS for review.
- Consideration of other the impacts to the state road network (e.g. access to the Hume Highway for vehicles wishing to travel south) and identification of appropriate measures to mitigate the impacts.
 - Identification of appropriate pedestrian and cycling facilities to cater for existing pedestrian and cycling desire lines and/or increase the attractiveness of walking and cycling; and
 - Identification of appropriate bus facilities to cater for existing demands and/or increase the attractiveness of public transport.

While RMS notes that the supporting documentation provided indicates further negotiation is required with RMS in relation to the above intersection upgrade and RMS will continue to work with Council, the appropriate upgrade treatment at the intersection of Sydney Road and Common Street should be determined prior to the finalisation of the PP and will require agreement with RMS.

It is important to note that RMS will not be in a position to issue Section 138 consent under the *Roads Act 1993* for works proposed within Sydney Road until it is satisfied that the planned treatment of the intersection is satisfactory.

Strategic/Concept Designs:

A concept design for the identified/agreed upgrade at the intersection of Sydney Road and Common Street needs to be prepared to clarify the scope of works, demonstrate the works can be constructed within the road reserve and/or determine what additional land is required. It will also allow the consent authority to consider any environmental impacts of the works. These impacts include could include traffic and road safety impacts as well as other impacts such noise, flora and fauna, heritage and impact to community.

Attachment 2

The concept design prepared needs to be compliant with *Austroads Guide to Road Design, Austroads Guide To Traffic Management Part 6: Intersections, Interchanges and Crossings* (2007), the RTA's *Traffic Signal Design Guidelines*, etc. It must demonstrate relevant sight distances are available, demonstrate the design can accommodate the swept paths of the largest vehicles likely to undertake each movement (including required clearances) and cater for a design speed which is 10km/h higher than the posted speed for all proposed elements of the intersection design (as per *Austroads Guide to Road Design, Part 3, Section 3.1*). The concept design should be prepared prior to the finalisation of the PP and will require further discussions and agreement with RMS.

Delivery:

Cost estimates for the identified road upgrades (e.g. works required at the at the intersection of Sydney Road and Common Street) need to be prepared and an appropriate mechanism to fund and deliver the upgrade need to be identified prior to the approval of the PP. Council should be satisfied that appropriate mechanisms are in place for funding of the road network upgrades (e.g. by way of a Planning Agreement, etc). If appropriate planning mechanisms to obtain contributions for the identified and required upgrades are not established at rezoning stage, the opportunity for developers to contribute to necessary upgrades may be lost. This is likely to lead to unacceptable impacts to the state road network.

Promotion of Sustainable Transport:

RMS strongly supports development which will reduce car dependency and encourage the use of sustainable modes of travel including buses, bicycles and walking. RMS therefore recommends that the PP ensure that it supports, to the greatest extent possible, the aims and objectives of the State Government policies dealing with this matter.



PO Box 398, Parramatta NSW 2124
Level 14, 169 Macquarie Street
Parramatta NSW 2150
www.waternsw.com.au
ABN 21 147 934 787

20 June 2019

Contact: *Stuart Little*
Telephone: *02 9865 2449*
Our ref: *D2019/61517*

General Manager
Goulburn Mulwaree Council
Locked Bag 22
GOULBURN NSW 2580

CC: Kate Wooll

Dear Sir/Madam

Planning Proposal - North East Goulburn Enterprise Corridor Precinct (REZ_0003_1819)

I refer to Council's email of 31 May 2019 referring the revised Planning Proposals for the North East Goulburn Corridor Precinct to WaterNSW for its consideration in accordance with Condition 3 of the Gateway Determination and prior to public exhibition.

The Planning Proposal involves rezoning of this area from B6 Enterprise Corridor to IN1 General Industrial under *Goulburn Mulwaree Local Environmental Plan 2009* (LEP). WaterNSW also notes the intent to extend the original Precinct to include a site for a proposed poultry rendering plant, to allow for master planning.

WaterNSW previously commented on the Planning Proposal prior to the Gateway determination (6 March 2019; our ref: D2019/23176). I note that the main change to the Proposal is that Council is now proposing to add rural industries as a permissible use within the IN1 General Industrial zone and that this change will apply across the entire Local Government Area (LGA).

WaterNSW does not object to the Planning Proposal proceeding to exhibition. However, currently the Proposal does not reference WaterNSW's previous advice, including the risks identified by the Strategic Land and Water Capability Assessments (SLWCAs). There are also some water quality risks and constraints associated with the site that should be given greater recognition in the Planning Proposal.

Direction 5.2 Sydney Drinking Water Catchments

Direction 5.2 requires that all new development within the Sydney Drinking Water Catchment must have a neutral or beneficial effect (NorBE) on water quality and for the relevant planning authority to give consideration to the outcomes of the SLWCAs.

WaterNSW has undertaken SLWCAs for Light Industrial and Intensive Livestock Agricultural Uses (Figures 1 and 2, attached). The SLWCA ranges from Low to Moderate Risk to water quality for Light Industrial and Moderate to Extreme Risk to water quality for Intensive Livestock Agriculture. The areas of Extreme Risk to water quality are associated with the drainage lines through the site which feed to the Mulwaree River.

Development in areas of High to Extreme water quality risk should be recognised as a site constraint and avoided where possible to help ensure that future development will be able to meet a NorBE on water quality. The proposed poultry rendering plant is largely associated with land which has a Moderate Risk to water quality.

State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011 (SEPP)

The Proposal recognises that the Sydney Drinking Water Catchments SEPP requires that development consent cannot be granted unless there is a NorBE on water quality. It notes that future DAs will be subject to the SEPP and will require the concurrence of WaterNSW following a NorBE assessment. These provisions are supported.

Sewerage

The Proposal discusses the current water and sewerage infrastructure available, noting that current services are limited to the north of the Precinct. New infrastructure is proposed including for water, sewerage (new sewer reticulation, rising main, and upgrades to the existing sewer pumping station) and stormwater management. The supporting Business Case identifies that these services will be upgraded to accommodate industrial outputs. WaterNSW supports these initiatives and believes that any new industrial development in the area should be connected to the sewerage system.

Stormwater

New development will need to provide additional stormwater water quality controls, taking into account the extent of future impervious areas and applying appropriate water quality treatment measures. It will also need to take into account any constraints and values presented by the existing drainage features on site (discussed below). Such matters can be addressed at the DA stage and through the requirement for all development to have a NorBE on water quality.

Drainage Features

The Proposal is currently silent on waterways and other drainage features on the site. The site is bisected by a 3rd order stream and a 1st order drainage feature, with a further 1st order drainage feature traversing the south-western corner of the site. The Proposal should identify the drainage features and whether there are any existing open areas of water on the site (e.g. farm dams), and also identify how these features might be managed in future development of the area.

Permissibility of Rural Industries

The change from prohibition to permissibility of rural industries in the IN1 zone will carry over to all IN1 zones across the LGA. This will expand the range of current permissible uses to include agricultural produce industries, livestock processing industries and composting facilities, further to uses such as stock and saleyards and intensive animal productions which are already permissible with consent in the IN1 zone.

The Proposal recognises that rural industries may have negative impacts on water quality, but that NorBE requirements under the SEPP would apply to any DA. The recognition of this control is appropriate. Such developments are likely to need connection to the sewer and will require concurrence from WaterNSW.

If you have any questions regarding the issues raised in this letter, please contact Stuart Little at stuart.little@waternsw.com.au.

Yours sincerely



CLAY PRESHAW
Manager Catchment Protection

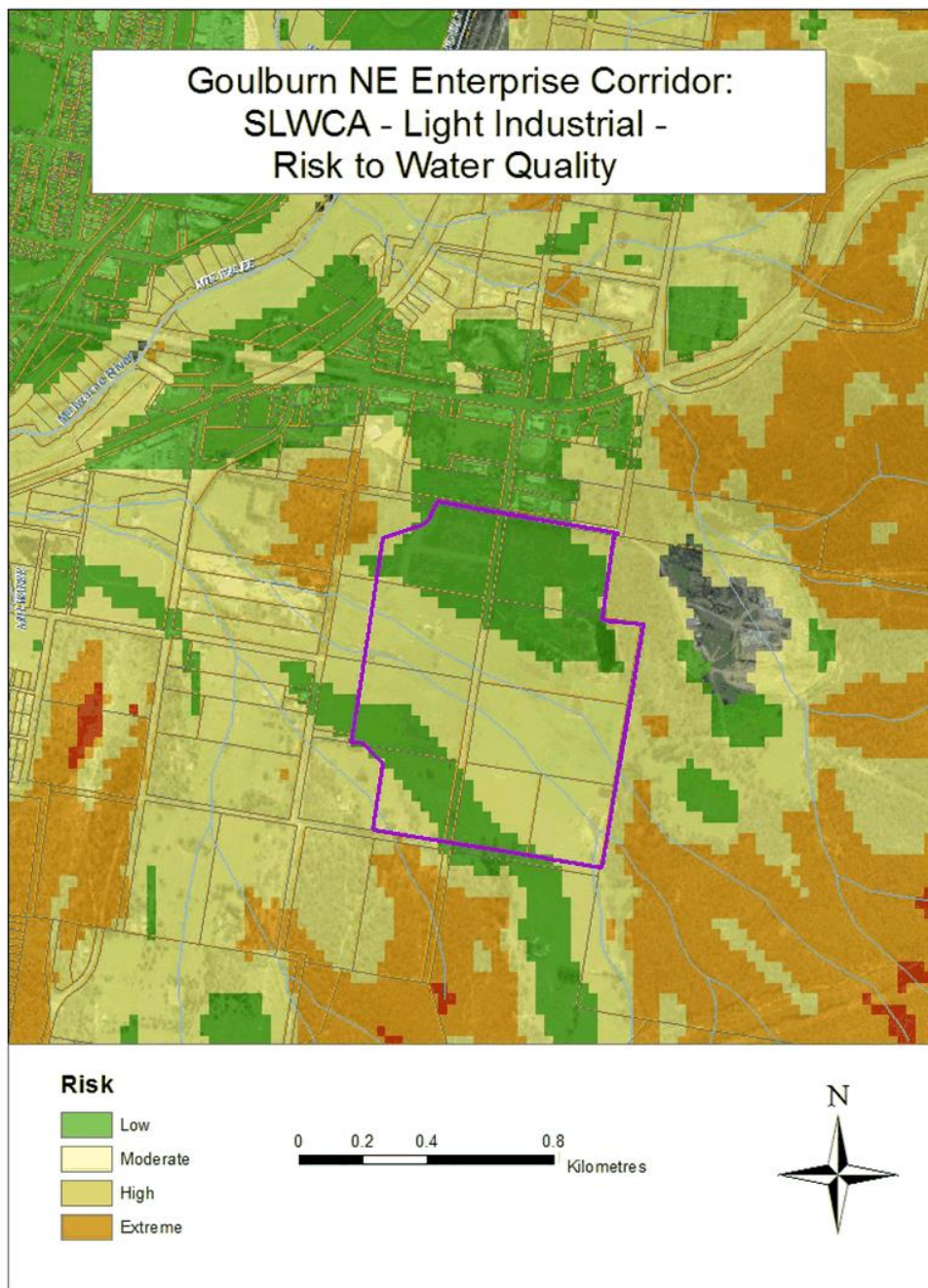


Figure 1. SLWCA – Light Industrial: Risk to Water Quality

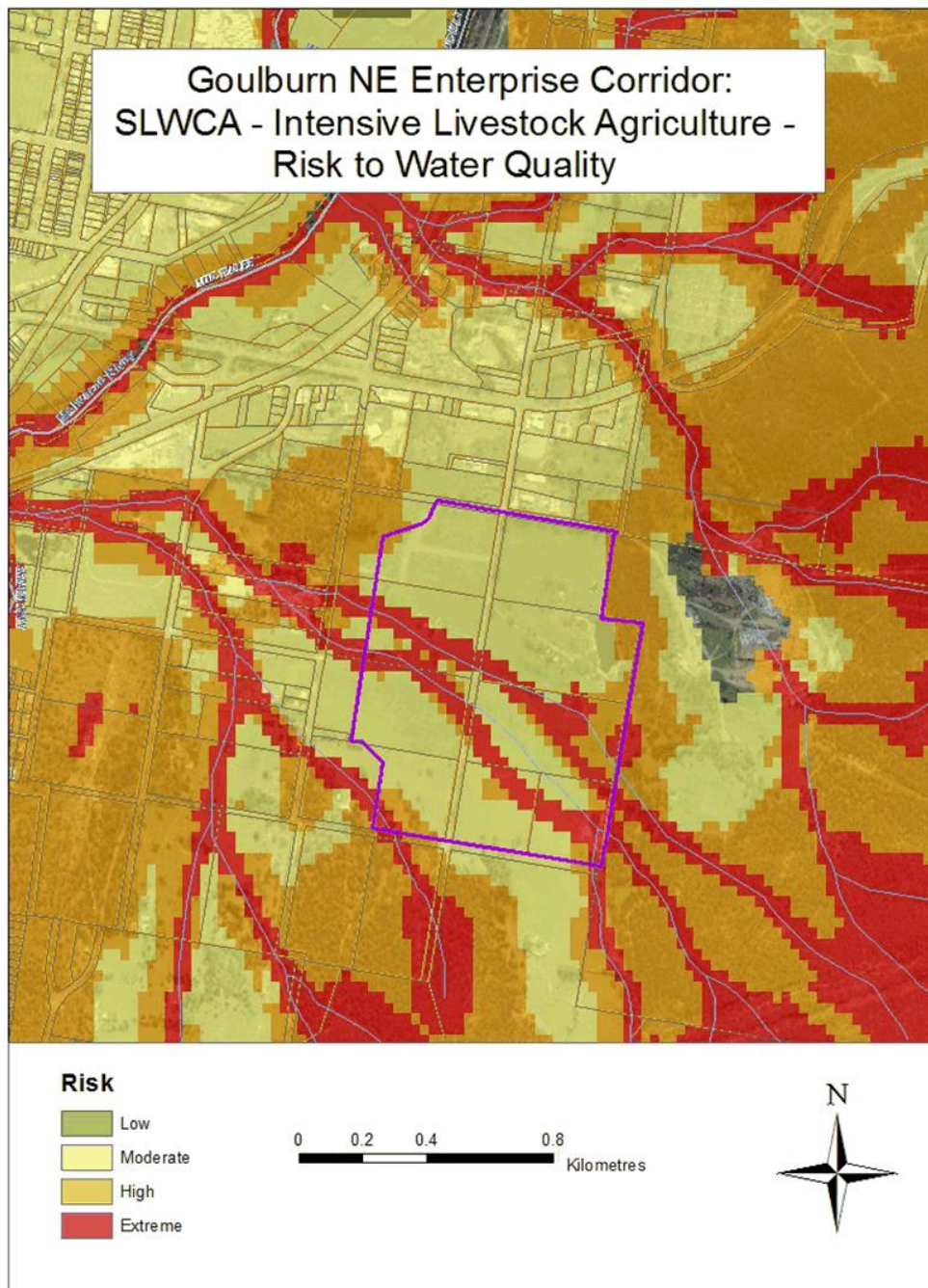


Figure 2. SLWCA – Intensive Livestock Industries: Risk to Water Quality

From: Noelene Calleija
Sent: Thursday, 7 November 2019 3:02 PM
To: Council
Subject: Ref REZ/0003/1819

Categories: Suzi

Dear Kate,

RE: REZ/0003/1819

With reference to our phone conversation, our property is located at Lot 22 DP 838564 (64 Sinclair St Goulburn), and we just had notification that across the road Lot 48 is being rezoned from B6, which is the same as ours to IN1.

We have no objection to this happening and we would ask Council to include our block in the rezoning process to IN1.

Reasons being...

There is a lack of IN1 industrial land in the area close to the northern entry and exit points to Goulburn

By rezoning it to IN1 our block could be used to build factories which would be of benefit to the town for employment opportunities and business in general

Being closer to Sydney and the freeway makes it easy access for companies wishing to decentralise from the Sydney metro area to our area.

Should there be IN1 just across the street to have additional land zoned IN1 would make appealing for greater growth and employment and therefore bringing more money into Goulburn

Thanks Kate and looking forward to hearing from you.

Regards

Bruce Calleija

John Charles

RockyGlen
7 Common Street
Goulburn NSW 2580

5 December 2019

The General Manager
Goulburn Mulwaree Council
Locked Bag 22
Goulburn NSW 2580

RE: North East Goulburn Enterprise Corridor Precinct

Planning Proposal B6 to IN1

I am receipt of your correspondence re Public Exhibition Notice for the above mentioned planning proposal in the Common Street Area and have reviewed the proposal.

As A large land holder within the proposed area I understand the need for progress & believe that it is imperative to draw businesses to the Goulburn area to ensure its future growth.

However, I have number Questions/Concerns relating to the proposal.

Firstly, when the land was rezoned in 2009 B6 enterprise corridor with the implementation of the Goulburn Mulwaree Local environmental plan the land use hasn't changed. As there has been no interest up until now for development of the area. (10Years) Is there a need to rezone the whole area?

Are the Holding costs (i.e. rates for the land) Going to remain status quo ?

If No, as the land use has not changed, what would be the holding costs be for the land as well as the time frame and at what point of development, would the holding costs increase be applied ?

I am waiting conformation from Planning Department re: Application for Farm Land Rating submitted Mid November.

I understand that the land rezoning IN1 would be a requirement for the Mixed use poultry Plant SUB4005 currently under determination with NSW Planning, to be granted approval.

Upon reading the Councils Submission relating to Mixed Use poultry processing plant Council admits there will be significant impacts to relating to the supply of water to the development as well as the sewerage treatment plant. My point being, major

upgrades of the water supply and sewerage treatment plants would be required to support another 100 acres of Industrial businesses.

Would it be more feasible, to be more flexible and not locked in to industrial with the zone proposal as not to impact Councils water infrastructure.

Regards

John Charles



28th January 2020.

Kate Wool

Business Manager Strategic Planning

Re; Common Street Sub Precinct Planning Proposal – Notification- REZ/0003/1819

Dear Kate.

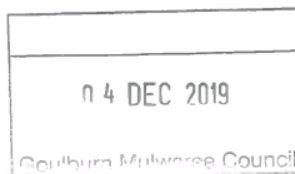
As discussed Divalls Earthmoving and Bulk Haulage own property **Lot 1 DP 700467** Common Street Goulburn, please accept this request and proposal to include this parcel of land. Into Councils Intention to rezone land in the Common Street Planning Proposal B6 Enterprise Corridor IN1 General Industrial under *Goulburn Mulwaree Local Environmental Plan 2009*

Thank You

Andrew G. Divall
Managing Director

SCANNED

Julia Laybutt
31 Reynolds St.
Goulburn 2580
29-11-2019



The General Manager
Goulburn Mulwaree Council
Bourke St
Goulburn 2580

RE: North East Goulburn Enterprise Corridor Rezoning: [REZ/0003/1819]

Dear Mr. Bennett,

As I have said in an earlier letter to you, with regards to the Poultry Facility submissions, I have no objection to industrial areas being established on the Northern end of Goulburn.

I do however believe that, any further development of any sort, towards the north east end of Goulburn, requires a road to be built, connecting traffic from that area to the South bound lanes of the Hume Highway.

It is something that the State Government should have done when they first constructed the by-pass, but neglected, in order to save money.

It is no longer feasible for heavy traffic, from the northern end of town, to travel the whole length of Goulburn, no matter which route they take, to be able to travel in a southerly direction.

I doubt that the truck drivers like doing it, and the residents of Goulburn don't deserve the disturbance to their lives, either day or especially at night. Nor does your Council need the cost of road upkeep.

It has also been made apparent to me when I have heard drivers, who have come into the northern end of town to buy petrol or meals, become amazed that they then have to find their way all through town, before they can continue on their way, and they frequently have to ask how to find their way.

I hope that the Goulburn Mulwaree Council will start to take action on this, and lobby other levels of Government to take notice of this need.

Yours Faithfully,

#1182780

Draft Common Street Site Specific Chapter

Remove Section 8.6, replace instead with:

8.6 Common Street

Objectives

- To facilitate industrial development on Common Street.
- To ensure that new development is protected from flood risk.
- To ensure that new development does not exacerbate flood risk.

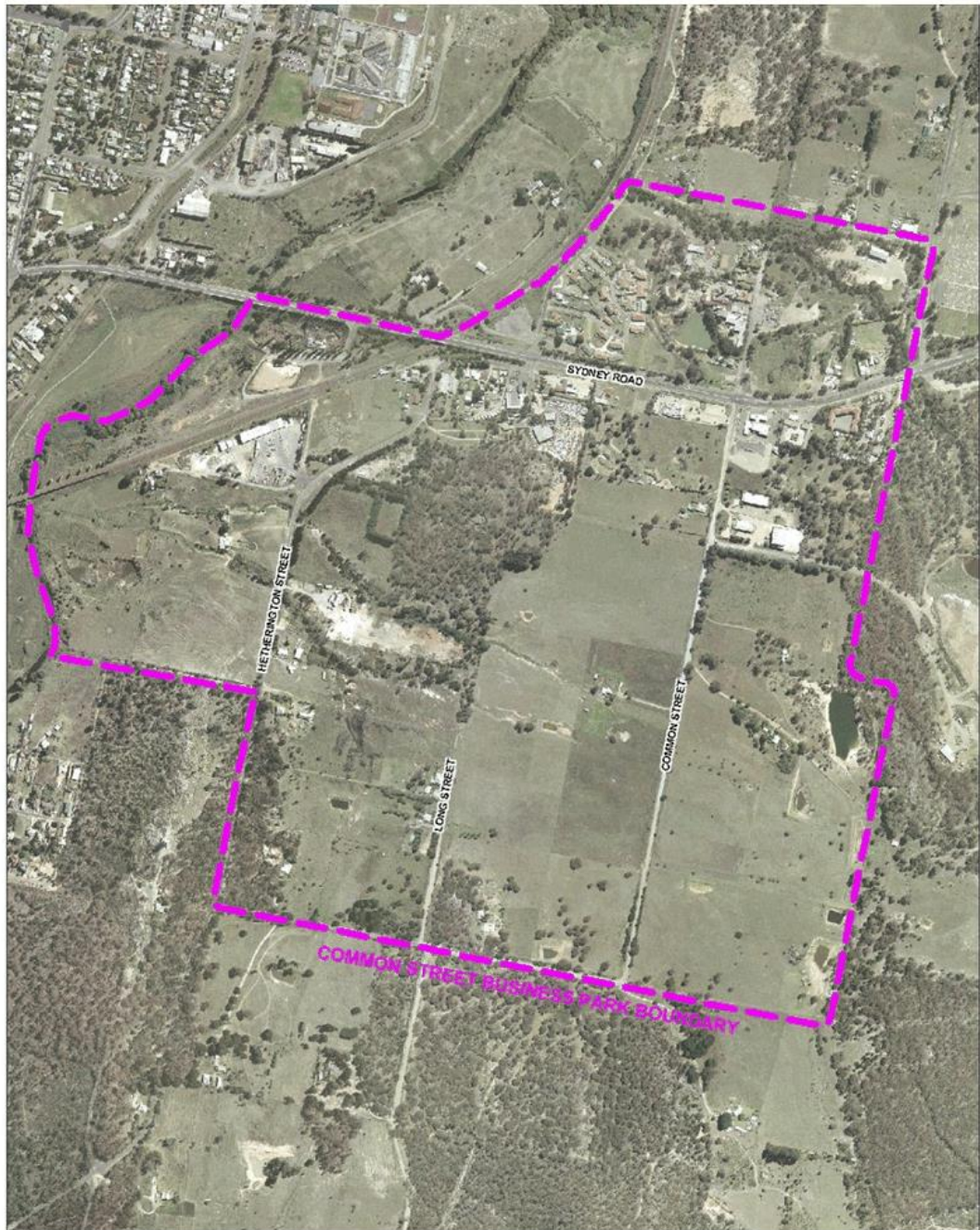
8.6.1 Land to which this Plan applies

This Plan applies to the land on the map shown as **Figure 8-6-1**. This land is bounded by:

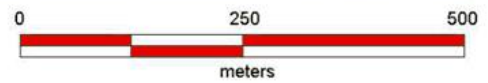
Harris Street, Gorman Road, Waste Management Centre, Chiswick Street, Hetherington Street, Arthur Street, Eaton Street, Main Southern Rail Line, Long Street (north).

#1182780

Figure 8-6-1: Land to which Plan applies – Common Street



 STUDY AREA BOUNDARY



#1182780

8.6.2 Development potential

The land has been zoned to facilitate the development of an industrial precinct with limited rural and residential development permitted as well.

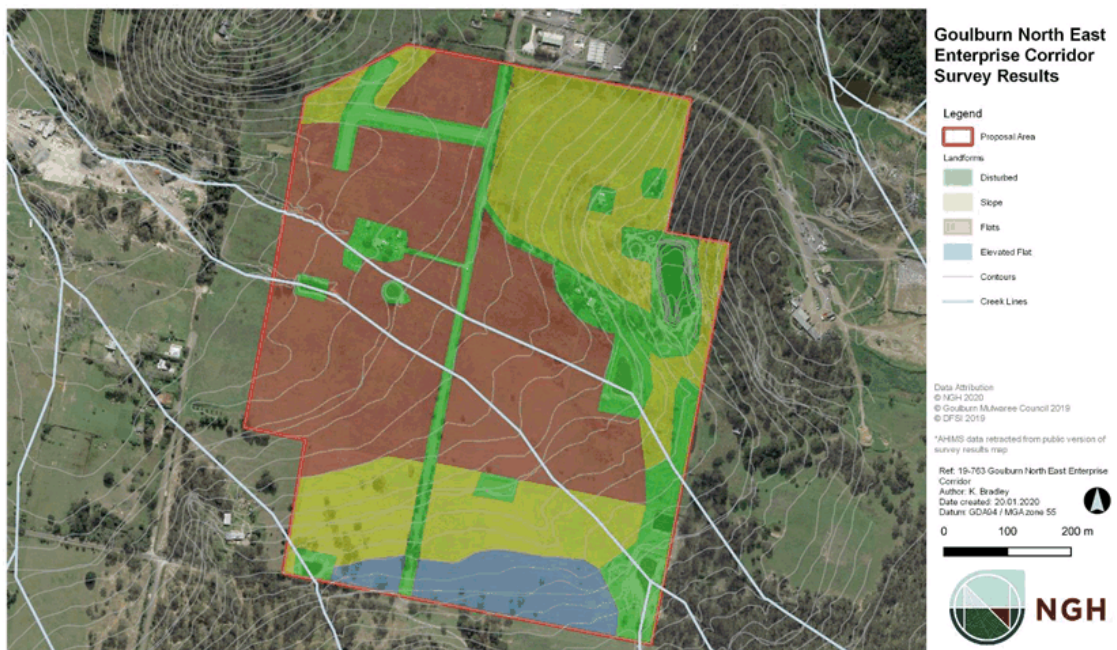
Traffic generating industrial development with access off to Sydney Road off of Common Street is subject to the upgrade of the intersection at Sydney Road. Restrictions are also applied with respect to flood prone areas.

While much of the land has been used for grazing, some land has been subject to intensive livestock production and use as a junkyard. Any development application would therefore require an assessment of the potential for land to be contaminated.

8.6.3 Aboriginal heritage sites

Much of the undeveloped land on Common Street has been subject to an Aboriginal due diligence assessment. In accordance with this due diligence assessment, any development or other disturbance proposed on land identified as 'flats' or 'elevated flats' in **Figure 8-6-2** must be subject to subsurface testing in accordance with the *Code of Practice for Archaeological Investigation of Aboriginal Objects in NSW*. Should any identified Aboriginal sites be disturbed by the proposed development, then a full Aboriginal Cultural Heritage Assessment must be prepared and an Aboriginal Heritage Impact Permit be obtained

Figure 8-6-2: Goulburn North East Enterprise Corridor Survey Results



#1182780

8.6.4 Bushfire hazards

Most of the subject area is considered to be bushfire prone land at the time of writing, including all undeveloped land. Applicants are encouraged to view the bushfire prone land map directly on NSW Planning Portal as it is amended regularly.

Any development proposed for the site must adhere to the requirements of the NSW Rural Fire Service’s *Planning for Bushfire Protection*.

8.6.5 Subdivision

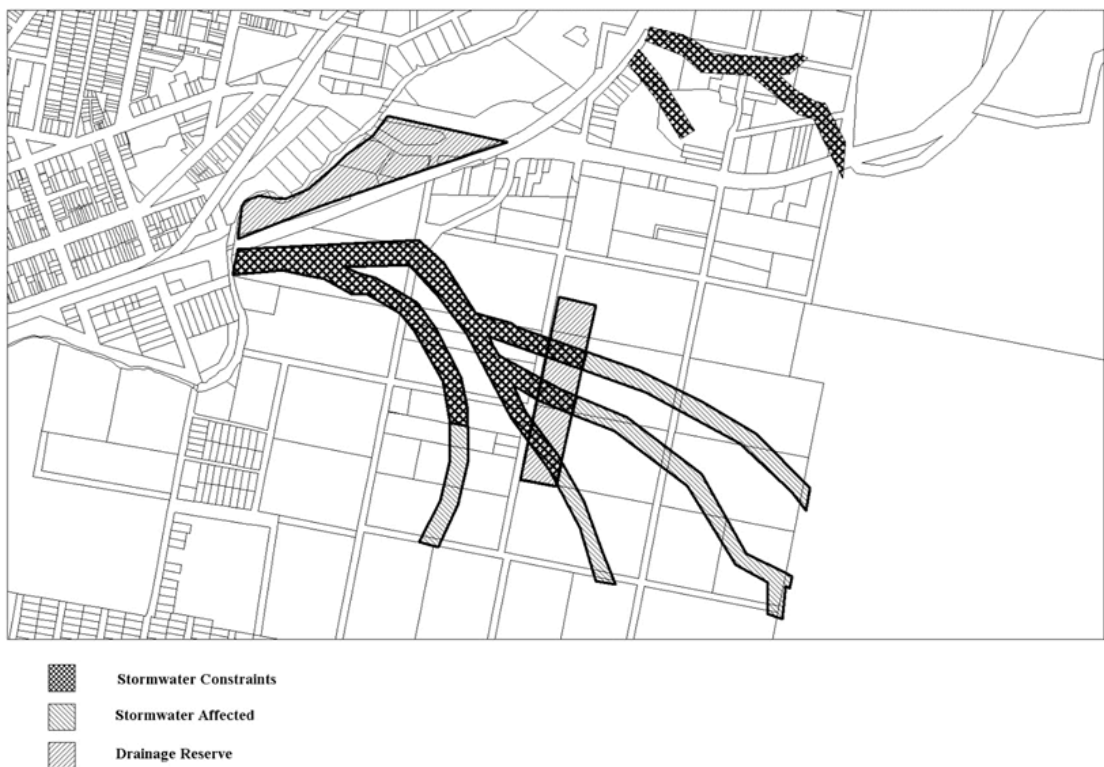
Battle-axe lots and right of carriageways are not supported.

Any proposed subdivision to create a lot smaller than 10,000m² in the IN1 General Industrial zone must demonstrate how this subdivision will facilitate the development of the locality as a semi industrial or industrial precinct.

8.6.6 Drainage reserves

Where possible, land identified in shaded grey in **Figure 8-6-3** should be utilised as a natural drainage reserve and stormwater management area, with minimum widths of between 31-46 metres for upper catchment drainage reserves and 44-66 for lower catchment drainage reserves. Areas shaded in grey are also reflective of land constrained under a 1% Annual Event Probability (AEP) flood and are thus also subject to flooding controls under this Plan.

Figure 8-6-3: Common Street drainage constraints.



#1182780

Alternative engineered drainage infrastructure may also be considered, provided that it does not burden any other lots in the subject area (either upstream or downstream) with any additional works or land dedication that would otherwise not be required if the drainage reserve was maintained. For the purposes of implementing this control, any alternative engineering solutions identified must be capable of complying with all relevant stormwater management and Water Sensitive Urban Design Controls, assuming all other lots in the subject area are developed to the fullest possible extent as allowed under this plan.

Any alternative engineering solution must also be capable of withstanding and containing a 1% AEP stormwater event and demonstrate a neutral or beneficial impact on water quality in accordance with the *State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011*,

8.6.7 Flood assessment

Parts of the subject area are prone to flooding from overland flow. The former Goulburn City Council engaged STORM Consulting in 2003 to provide a stormwater assessment for the subject area to assist any developers with addressing flood concerns. This assessment is available on Council's website. However it should be noted that this assessment does not include the modelling of a Probable Maximum Flood (PMF) event.

Any developments proposed in the subject area must be accompanied by a risk assessment to address the possible impact of a PMF flood event. Sensitive uses such as aged care, hospitals or centre based child care facilities are not permitted anywhere in land affected by the PMF flood.

In the event that any later Council endorsed overland flow assessment is undertaken on any particular site, that later assessment is considered to supersede the 2003 assessment. Any controls in this Plan referring to land subject to a particular kind of stormwater or flooding event must be taken to refer to land modelled as being affected by the stormwater or flooding event as modelled under the latest study endorsed by Council.

No development is to occur on land susceptible to a 1% AEP stormwater event. This land must also not be used for the storage of plant or materials.

All stormwater management infrastructure must be designed to control and withstand a 1% AEP stormwater event.

8.6.8 Water Sensitive Urban Design

All developments requiring consent must demonstrate a neutral or beneficial impact on water quality, in accordance with the *State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011*.

Development applications will need to identify and assess the condition of existing natural and artificial water features including existing farm dams. Use of existing farm dams and drainage features as stormwater infrastructure is permitted, however further augmentation works and revegetation may be required in order to demonstrate a neutral or beneficial impact on water quality. Removal of these dams and drainage feature is likewise only permitted if a neutral or beneficial impact on water quality can be determined. Where farm dams are proposed to be filled, the details of the release of water, sediment and erosion control and engineered fill are to be provided.

5

#1182780

8.6.9 Servicing

Any new development requiring potable water or sewage treatment must be connected to Council's reticulated water and sewerage network.

8.6.10 Road access requirements

Developments with access to Sydney Road off of Common Street that generate heavy vehicle movements are not to undertaken until such time that the intersection between Common Street and Sydney Road has been upgraded with either a traffic light or roundabout intersection.

Proposed roads widths are to be 22m with a 13m pavement in the IN1 General Industrial zone, plus kerb and gutter.

8.6.11 Maximum site coverage

No development is to have more than 70% of the lot being covered in hardstand surfaces.



ABORIGINAL DUE DILIGENCE ASSESSMENT

Goulburn North East Enterprise

January 2020

Project Number: 19-763



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Aboriginal Due Diligence Assessment
Goulburn North East Enterprise

DOCUMENT VERIFICATION

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Revision	Date	Prepared by	Reviewed by	Approved by
Draft	20/12/2019	Kirsten Bradley and Amy Ziesing	Matthew Barber	Matthew Barber
Final	17/01/2020	Kirsten Bradley	Kirsten Bradley	Kirsten Bradley

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ABN 31 124 444 622 ACN 124 444 622

Aboriginal Due Diligence Assessment
Goulburn North East Enterprise

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ACRONYMS AND ABBREVIATIONS

ACHA	Aboriginal Cultural Heritage Assessment
AHIMS	Aboriginal Heritage Information Management System
AHIP	Aboriginal Heritage Impact Permit
DPIE	Department of Planning, Industry and Environment
Ha	Hectare
Km	kilometres
LALC	Local Aboriginal Land Council
M	Metres
NPW Act	National Parks And Wildlife Act 1974 (NSW)
NSW	New South Wales
OEH	(NSW) Office of Environment and Heritage, formerly Department of Environment, Climate Change and Water
PAD	Potential Archaeological Deposit

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EXECUTIVE SUMMARY

NGH was commissioned by Goulburn Mulwaree Council (Council) to undertake an Aboriginal Due Diligence assessment for the planning proposal of the Common Street Sub Precinct, which is part of the wider North East Goulburn Enterprise Corridor in Goulburn, New South Wales. The subject land is comprised of Lots 47, 48, 60, 267 and 287 DP750050 and portions of Lots 22, 23 and 25 DP750050 and Lot 240 DP1064721, in the Goulburn Mulwaree Local Government Area (LGA).

The proposed industrial precinct covers approximately 54 hectares (ha) of largely undeveloped pastoral land. The Department of Planning, Industry & Environment (DPIE) requires Council to undertake a Due Diligence assessment to identify risks and constraints, allowing Council to consider the areas Aboriginal cultural heritage values prior to any decision being made on the planning proposal for any future development of the area.

BACKGROUND AND DESKTOP ASSESSMENT

Six archaeological sites previously recorded on AHIMS are located within the proposal area with an additional site located adjacent to the boundary of the proposal area. The Aboriginal sites previously recorded within and adjacent to the project boundary include five artefact sites (AHIMS# 51-6-0413, 51-6-0236, 51-6-0237 and 51-6-0866 and 51-6-0064) an artefact scatter and PAD (AHIMS# 51-6-0235) and an area of PAD (AHIMS# 51-6-0868).

Given that stone artefacts and area of potential archaeological deposit (PAD) have been previously recorded within the current assessment area it is likely that additional stone artefacts as low density scatters and isolated finds may be present within the proposal area. The proposal area also has potential to contain areas which are considered to have potential for subsurface deposits given that sensitive landforms have previously been recorded within the proposal area. To date no programs of subsurface testing have been undertaken to confirm the presence or extent of subsurface artefacts within the PAD area previously recorded within the proposal area.

FIELD ASSESSMENT

The field inspection was carried out on the 9th of December 2019 by a qualified NGH archaeologist with a representative from the Pejar Local Aboriginal Land Council (Pejar LALC) to assess the entire proposal area.

Visibility within the proposal area was variable with the western portion of the proposal area noted to generally have very poor visibility (less than 5%) due to a dense grass cover. The eastern portion of the proposal area had better visibility with an average of 20%, with a low grass cover. The proposal area however did have a number of exposures that were visually inspected. Mature trees within the proposal area were also visually inspected and no scarring was observed that was considered to conform in any way to the standard scarring morphology accepted for Aboriginal modification (cf. Long 2005).

The locations of the previously recorded AHIMS sites within the proposal area were thoroughly inspected when the visibility allowed it. None of the previously recorded stone artefacts within the proposal area were able to be relocated during the survey. The two PADs previously recorded within the proposal area were also inspected and noted to be on relatively flat slightly raised ground in close proximity to a water source with a greyish brown sandy silty alluvial loam. While two locations of fragmented shell were identified during the survey this was deemed to be the result of activities post European settlement and unlikely to be Aboriginal in origin. No new Aboriginal sites were identified within the proposal area.

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The flats and elevated flats identified within the proposal area were noted to be located within close proximity to a water source and to have potential for archaeological deposits as they would have been a desirable camping area for Aboriginal people. The exposed stratigraphic profile within an erosional scar of a gully also identified that these archaeologically sensitive landforms within the proposal area have potential for adequate subsurface deposits. This assessment is comparable to the recent assessment of a portion of the proposal area undertaken by Navin Officer Heritage Consultants (NOHC) in 2019 who also determined that the flat valley area aligned with the predictive model for the area which suggested such landforms would have been a focus of Aboriginal occupation and that the greyish brown sandy silty alluvial loam on the valley floor within the proposal area has potential for archaeological deposits.

IMPACT ASSESSMENT CONCLUSION

The desktop assessment has identified the presence of a number of previously recorded Aboriginal sites and areas of PAD within the proposal area. The subsequent field assessment was unable to relocate the previously recorded stone artefacts however the flat and elevated flat areas within the proposal area were identified to have archaeological sensitivity and to have potential for archaeological deposits. Extensive parts of the proposal area were assessed to have been modified for roads, dams, fences, sheds, residential dwellings, historic buildings, power lines and water services. The remaining areas within the proposal area are considered to be extensively disturbed or on landforms such as slopes which are considered to have low potential for archaeological deposits.

It is considered that any future development of the proposal area, following the proposed rezoning of the area, would unlikely be able to avoid the entire flats and elevated flat landforms which were determined to be archaeologically sensitive given that they extend across a large portion of the proposal area. If it is not possible to avoid the flats and elevated flat landforms which were determined to be archaeologically sensitive a limited programme of subsurface testing will need to be undertaken to accurately determine the presence, nature and extent of Aboriginal sites. Should the previously recorded Aboriginal sites within the proposal area not be able to be avoided by any possible future development works subsequent to the proposed rezoning of the area, an Aboriginal Heritage Impact Permit (AHIP) would be required to impact these sites despite the artefacts not being able to be relocated during this assessment. This would require undertaking an Aboriginal Cultural Heritage Assessment (ACHA).

This assessment however also identified that further assessment for Aboriginal sites and objects is not required for the rezoning and future development works within the proposal area that are outside the areas of archaeological sensitivity and the locations of the previously recorded sites within the proposal area. Therefore, the rezoning and future development works within the proposal area that are outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted in this report can proceed with caution.

RECOMMENDATIONS

It is recommended that:

1. The proposed rezoning for the proposal area may proceed, however any ground disturbance works associated with the future development of the flats and elevated flat landforms which were determined to be archaeologically sensitive within the proposal area will require further heritage investigation and assessment. A limited programme of subsurface testing under the *Code of Practice for Archaeological Investigation of Aboriginal Objects in NSW* would be required to be undertaken. This would form part of an Aboriginal Cultural Heritage Assessment and include Aboriginal consultation.

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2. Should the previously recorded Aboriginal sites within the proposal area not be able to be avoided by any future development subsequent to the proposed rezoning of the area, an Aboriginal Heritage Impact Permit would be required to impact these sites. This would require undertaking an Aboriginal Cultural Heritage Assessment.
3. Any future development works outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted above within the proposal area do not require further assessment and therefore the proposed rezoning and any future development works can proceed with caution.
4. Any activity proposed outside the current assessment area should also be subject to an Aboriginal heritage assessment.

Goulburn Mulwaree Council are reminded that it is an offence under the *NSW National Parks and Wildlife Act 1974* to disturb, damage or destroy an Aboriginal object without a valid Aboriginal Heritage Impact Permit (AHIP).

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1 INTRODUCTION

NGH was commissioned by the Goulburn Mulwaree Council (Council) to undertake a Due Diligence assessment for Aboriginal heritage sites for the planning proposal of the Common Street Sub Precinct of the North East Goulburn Enterprise Corridor in Goulburn, New South Wales (NSW). The proposed industrial precinct covers approximately 54 hectares (ha) of largely undeveloped pastoral land. The Department of Planning, Industry & Environment (DPIE) requires Council to undertake a Due Diligence assessment that identifies risks and constraints to allow Council to consider the Aboriginal cultural heritage values of the area prior to any decision being made on the planning proposal. This assessment will evaluate the presence or potential for Aboriginal sites to occur that may be affected by any future development of the proposal area.

The North East Goulburn Enterprise Corridor Industrial precinct was identified in Council's Employment Lands Strategy (ELS) for rezoning from B6 Enterprise Corridor to IN1 General Industrial under Goulburn Mulwaree Local Environmental Plan 2009 (GM LEP 2009). The purpose of this rezoning is to achieve the objectives of the ELS to create employment generating lands to the east of Goulburn city and adjacent to the existing Waste Transfer facility.

1.1 SUBJECT SITE

The subject land is comprised of Lots 47, 48, 60, 267 and 287 DP750050 and portions of Lots 22, 23 and 25 DP750050 and Lot 240 DP1064721 in the Goulburn Mulwaree LGA. The proposal area is bound by Sinclair Street to the north, Long Street to the west, Chiswick Street to the south and the existing Waste Transfer facility to the east. The proposal area is also within viewing distance of Rocky Hill which is located approximately 700 m west of the proposal area which is a known area of Aboriginal activity.

1.2 PROJECT PERSONNEL

The Due Diligence assessment was carried out by qualified archaeologist Kirsten Bradley and Amy Ziesing of NGH. Amy Ziesing assisted to compile the background research while Kirsten Bradley undertook the field inspection and the completion of this report. NGH Heritage Director Matthew Barber reviewed the report for quality assurance purposes.

The due diligence process does not formally require consultation with Aboriginal community groups however, DPIE has requested that Council include consultation with the Pejar Local Aboriginal Land Council (Pejar LALC) for this project. The Pejar LALC were informed of the due diligence assessment for this project and Council invited a representative from the Pejar LALC to participate in the field inspection. The Pejar LALC representative Chris McAlisher participated in the Due Diligence field inspection of the proposal area.

1.3 APPROACH AND FORMAT OF THIS REPORT

This report has been drafted in keeping with the sequence of steps identified in the *NSW Office of Environment and Heritage's Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW* (OEH 2010). The Code of Practice provides a five-step approach to determine if an activity is likely to cause harm to an Aboriginal object, as defined by the *NSW National Parks and Wildlife Act 1974*. The steps follow a logical sequence of questions, the answer to each question determines the need for the next step in the process.

The Due Diligence Code of Practice sets out the steps which the Proponent is required to take in order to:

- Identify whether Aboriginal objects are, or are likely to be, present in the study area;

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- Determine whether or not their activities are likely to harm Aboriginal objects (if present) in the study area; and
- Determine whether an AHIP application is required.

Each section within this report follows the relevant step outlined in the Code of Practice.

Table 1-1 Due Diligence Steps for this report

Due Diligence Steps
Step 1. Will the activity disturb the ground surface?
Step 2a. Search the AHIMS database and use any other sources of information of which you are already aware
Step 2b. Are activities proposed in areas where landscape features indicate the presence of Aboriginal objects?
Step 3. Can you avoid harm to the object or disturbance of the landscape feature?
Step 4. Undertake a desktop assessment and visual inspection. Is it likely that Aboriginal objects will be impacted by the proposed works?
Step 5. Further investigations and impact assessment

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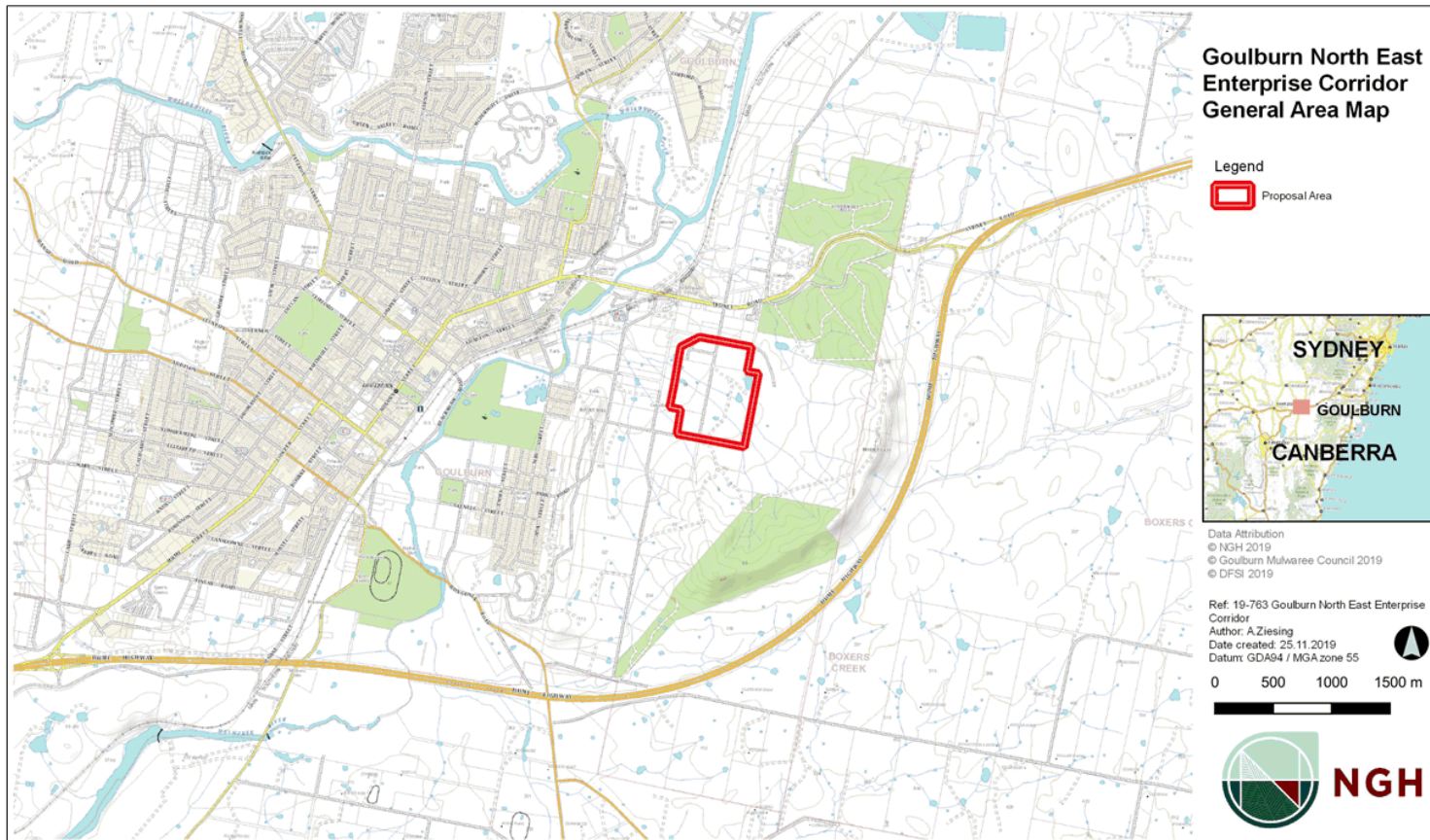


Figure 1-1 General Project Location

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Figure 1-2 Goulburn North East Enterprise Corridor – Common Street Sub Precinct Proposal area

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2 LEGISLATION

In NSW, Aboriginal heritage is principally protected by two legislative acts:

- The *National Parks and Wildlife Act 1974* (NSW) (NPW ACT); and
- The *Environmental Planning and Assessment Act 1979* (NSW) (EP&A Act).

2.1 THE NATIONAL PARKS AND WILDLIFE ACT 1974

Part 6 of the NPW Act concerns Aboriginal objects and places and various sections describe the offences, defences and requirements to harm an Aboriginal object or place. All Aboriginal material receives blanket protection under the NPW Act of NSW. The main offences under section 86 of the NPW Act are:

- A person must not harm or desecrate an object that the person knows is an Aboriginal object.
- A person must not harm an Aboriginal object.
- For the purposes of this section, "circumstances of aggravation" are:
 - that the offence was committed in the course of carrying out a commercial activity, or
 - that the offence was the second or subsequent occasion on which the offender was convicted of an offence under this section.
- A person must not harm or desecrate an Aboriginal place.

Under section 87 of the NPW Act, there are specified defences to prosecution including authorisation through an Aboriginal Heritage Impact Permit (AHIP) or through exercising due diligence or compliance through the regulation.

Section 89A of the Act also requires that a person who is aware of an Aboriginal object, must notify the Director-General in a prescribed manner. In effect, this section requires the completion of AHIMS site cards for all sites located during heritage surveys.

The strict liability offence of harming Aboriginal objects has a number of defences and include the statutory defence of due diligence (Section 2.4) through complying with an adopted industry code of practice, or compliance with the conditions of an AHIP.

2.2 ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

The *Environmental Planning and Assessment Act 1979* (EP&A Act) is legislation for the management of development in NSW. It sets up a planning structure that requires developers (individuals or companies) to consider the environmental impacts of new projects. Under this Act, cultural heritage is considered to be a part of the environment. It provides for the identification, protection and management of heritage items through inclusion of these items into schedules of planning instruments, such as Local Environmental Plans (LEPs) or Regional Environmental Plans (REPs). This Act requires that Aboriginal cultural heritage and the possible impacts to Aboriginal heritage that development may have are formally considered in land-use planning and development approval processes.

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2.2.1 Goulburn Mulwaree Local Environmental Plan 2009

The study area is located within the Goulburn Mulwaree LGA. Schedule 5 of the LEP 2009 details the included environmental heritage items covered by the plan. No Aboriginal sites or places are identified within close proximity to the proposal area in the Goulburn Mulwaree LEP.

3 GROUND DISTURBANCE

Step 1. Will the activity disturb the ground surface or any culturally modified trees?

The proposed rezoning work to be undertaken by Goulburn Mulwaree Council will occur within the Common Street Sub Precinct of the wider Enterprise Corridor. The North East Goulburn Enterprise Corridor was identified for rezoning from B6 Enterprise Corridor to IN1 General Industrial in order to create employment generating lands to the east of Goulburn city and adjacent to the existing Waste Transfer facility.

Rural industry, as defined by the GM LEP 2009, means the handling, treating, production, processing, storage or packing of animal or plant agricultural products for commercial purposes, and includes any of the following:

- a) agricultural produce industries,
- b) livestock processing industries,
- c) composting facilities and works (including the production of mushroom substrate),
- d) sawmill or log processing works,
- e) stock and sale yards, and
- f) the regular servicing or repairing of plant or equipment used for the purposes of a rural enterprise.

At this stage, specific details of the proposed future development works are not confirmed; however, they may include construction of rural industries permitted within IN1 – General Industrial Zone, including:

- Cold Storage and distribution centre;
- Woodlands Ridge Poultry Pty Ltd Processing Plant
- Childcare Centre;
- Other associated earthworks and infrastructure.

These activities would require significant ground disturbance, the use of heavy machinery and laydown areas. Any Aboriginal sites within the disturbance footprint could therefore be subject to harm. The affirmation that ground disturbance will occur requires the next step in the due diligence process.

4 REGISTER SEARCH AND LANDSCAPE ASSESSMENT

Step 2a. Search the AHIMS Database and other information sources

A search of relevant heritage registers for Aboriginal sites and places provides an indication of the presence of previously recorded sites. A register search is not conclusive however, as it requires that an area has been inspected and any sites are provided to the relevant body to add to the register. However, as a starting point, the search will indicate whether any sites are known within or adjacent to the investigation area. The Aboriginal Heritage Information Management System (AHIMS) provides a database of previously recorded Aboriginal heritage sites in NSW. A search provides basic information about any sites previously identified within a search area. The results of the search are valid for 12 months for the purposes of a due diligence level assessment.

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On the 26th of November 2019 a search of the AHIMS database was undertaken over a 5 km buffer centred on the proposal area. The AHIMS Client Service Number was 467276. There were 91 Aboriginal sites recorded within this search area and no declared Aboriginal Places. Table 4-1 below shows the breakdown of site types and Figures 4-1 shows all AHIMS sites in the 5 km search area and Figure 4-2 shows the location of the AHIMS sites within and nearby the proposal area.

Table 4-1 Breakdown of previously recorded Aboriginal sites in the region.

Site Type	Number
Artefact	80
Artefact and PAD	3
PAD	3
Modified Tree	2
Burial	2
Aboriginal Resource and Gathering	1
TOTAL	91

Seven archaeological sites previously recorded on AHIMS are located within the proposal area, including five artefact sites (AHIMS# 51-6-0413, 51-6-0236, 51-6-0237 and 51-6-0866 and 51-6-0064) an artefact scatter and PAD (AHIMS# 51-6-0235) and a PAD (AHIMS# 51-6-0868) as summarised in Table 4-2 below and show in Figure 4-2. A further 12 sites (including a duplicate) are located within 400 m of the proposal area.

Table 4-2 Sites within and adjacent to the proposal area.

Site Number #	Site Name	Site Type	distance to project (m)	Site Status
51-6-0064	Goulburn 4	Artefact Scatter	Within project	Valid
51-6-0235	Pineleigh Ocs1 and PAD	Artefact scatter and PAD	Within project	Valid
51-6-0236	Pineleigh Ocs3	Artefact scatter	Within project	Valid
51-6-0237	Pineleigh ISF1	Isolated Find	Within project	Valid
51-6-0413	Pineleigh Ocs2	Artefact scatter	Within project	Valid
51-6-0866	GMUPA-3	Artefact Scatter	Directly adjacent to project boundary	Valid
51-6-0868	GMUPA-PAD1	PAD	Within project	Valid

4.1.1 Other Heritage Register Searches

Other heritage register searches were also undertaken to identify any items or places in proximity to the proposal area, with a focus on the proposal area and its immediate surrounding landscape. The following resources were used as part of this assessment:

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- The NSW State Heritage Inventory (SHI), this includes items on the State Heritage Register and items listed by state agencies and local Government, to identify any items currently listed within or adjacent to the proposal site.
- The Australian Heritage Database, this includes items on the National and Commonwealth Heritage Lists, to identify any items that are currently listed within or adjacent to the proposal site.

The results of the NSW SHI database search indicated that there is no previously recorded Aboriginal Places, listed under the *National Parks and Wildlife Act* within the NSW State Heritage Inventory within the Goulburn Mulwaree LGA.

The results of the NSW SHI database search indicated that 19 previously recorded heritage sites are listed under the *NSW Heritage Act* within the Goulburn Mulwaree LGA. None of the sites are located within or adjacent to the current proposal area.

The results of the NSW SHI database search indicated that 351 previously recorded heritage sites are listed by the Local and State Agencies within the Goulburn Mulwaree LGA however none are located within the proposal area. The closest sites to the proposal area listed below.

- Brick Works, Chimneys, Kilns, Dwelling, The Potteries (C 1985), 12 and 14 Common Street, Goulburn, NSW 2580, Lot 2 DP740958 and Lot 12 DP 861360.
- The Potteries, Common Street, Goulburn, no address or Lot/DP provided.

The results of the Australian Heritage Database search indicated that 100 sites are located within the Goulburn Mulwaree LGA however none of the sites area located within or in close proximity the current proposal area.

Whilst there are no LEP listed heritage items located within the precinct, there are heritage items located in proximity to the area including the Jewish Cemetery and War Memorial. The proposed rezoning and development has the potential to have a visual impact on the setting of these items and further investigation may be required however this is outside the scope of this assessment.

A couple of the dwellings within the proposal area may also warrant further assessment for historical heritage significance given their age.

An unlisted slab hut is also located opposite the Jewish Cemetery on Long Street which may also warrant further assessment.

Beyond the items listed above no other known previously recorded heritage sites or known possible heritage sites are located within or adjacent to the proposal area.

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4.2 ARCHAEOLOGICAL CONTEXT

4.2.1 Regional Context

A number of archaeological surveys have occurred within the wider Goulburn area in general proximity to the current assessment area which are summarised below.

Koettig (1983) surveyed the proposed Hume Highway deviation around Goulburn covering 11 linear kilometres. A total of 22 artefact scatters and 17 isolated finds were identified within 200 m of a watercourse and were predominantly located on slopes and creek flats with less numbers on ridges or crest saddles. All artefact scatters were low density, excluding subsurface scatter (G17) containing 650 artefacts in a stratified deposit. This high-density site was located at the confluence of Mulwaree River and Gundry Creek approximately 3 km south east of the current assessment area.

Hughes (1984) assessed the evidence for Aboriginal burials in a proposed residential subdivision in the Eastgrove area of Goulburn. He concluded that burials were unlikely to be located within the proposed subdivision and, if present, they could not be readily detected by field survey.

Lance (1984) surveyed the route of a proposed pipeline from Sooley Dam to Rossi Weir on the Wollondilly River. A single quartz flake was found on an exposure bordering Sooley Creek. Low surface visibility limited the survey's effectiveness.

Koettig and Lance (1986) compiled an Aboriginal resource planning study for Goulburn City Council to identify known or potential areas of archaeological sensitivity and significance in the region. The study identified several sensitive landforms with stone artefact scatters on undulating hills and plains on basal slopes adjacent suggested as the most likely areas to contain sites. The sensitive landscapes identified by Koettig and Lance were refined by Fuller (1989), which is summarised below in Table 4-3. Fuller (1989) also surveyed areas suggested by Lance and Koettig (1986) as containing archaeological sensitivity, identifying 17 artefact scatters and five isolated finds. Most of the sites were small, low-density scatters, but one (GC5) contained over 100 artefacts and another (GC4) contained an estimated 1,000 artefacts over a 1 km² area. These assemblages included retouched artefacts of chert, silcrete and quartz. Fuller's survey confirmed the 1986 predictive model.

Table 4-3 Aboriginal archaeological sensitivity of landforms in Goulburn (AMBS 2012: 25).

Landform		Potential Archaeological Sensitivity	
		Koettig and Lance 1986	Fuller 1989
Alluvial flats adjacent to Major Watercourse		High	High
Undulating hills and plains	Lower slopes adjacent to watercourse	High	High
	Gently undulating land or plains	Not assessed	Low
	Hills- low (<700m above sea level)	Low	Medium
	Hills-moderate (700-750m above sea level)	Low	Low
	Hills- high (>700m above sea level)	Low	Low
Hill tops		Low	Low
Built up area		Moderate	Moderate

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Koettig (1987) investigated Lot 2 DP 702730, north of the Mulwaree River, Goulburn. Both survey and subsurface testing were completed along a low ridge crest and upper slopes. A total of 15 isolated finds and an artefact scatter were recorded. The test excavation program retrieved a total of 80 subsurface artefacts from 20 of the 72 test pits. A concentration of artefacts was noted on the low knoll along the ridge crest with silcrete and quartz artefacts recorded (as cited in IHE 2010).

Paton (1990) excavated a small area of Koettig's G17 site that was to be impacted by the Hume Highway. More than 15,000 artefacts were retrieved, including predominantly quartz (85%), silcrete (10%) and lesser numbers of chert, quartzite and volcanic material. Formal tool types constituted less than 1% of the total assemblage. Paton (1990) interpreted the site as a regularly visited base camp and determined a relative occupation date of 5,000 years based on analysis of the artefact assemblage.

Silcox (1991) surveyed a 3.5 ha area for a storm flow detention pond in Ross Street, Goulburn. The proposed survey area was located on an elevated, undulating landform at the junction of the Wollondilly and Mulwaree Rivers. No Aboriginal sites were located during the survey, but subsurface testing recovered 97 artefacts, 23% of which were cores. Quartz was the dominant raw material, with small amounts of silcrete, acid volcanic, quartzite and conglomerate material.

Williams (1992) investigated archaeologically sensitive areas along the proposed Optus fibre optic cable route between Goulburn and Campbelltown. In the Goulburn area, he carried out surface survey and subsurface testing on both sides of the Mulwaree River in the vicinity of site G17, previously investigated by Koettig (1983) and Paton (1990). No artefacts were located on the western side of the river, but artefacts were recovered from the surface and from deposits at G17. Williams also investigated site G19/20 (Koettig 1983) and relocated 58 of the original 191 artefacts.

Australian Archaeological Survey Consultants (AASC) (1993) carried out an archaeological assessment 5 km of the proposed Telstra optical fibre cable route from Goulburn to 'The Forest.' Three artefact scatters, four isolated finds and one possible scarred tree were identified. The assemblage included quartz, chert and silcrete raw materials.

In 1994 Williams conducted a survey for a proposed Optus communications tower compound at Mount Gray, east of Goulburn. No sites were located (as cited in NOHC 2019).

EnviroSciences (1994) surveyed a sample of the 93-ha area proposed for the Goulburn racecourses. The area comprised undulating plains, flood plains and creek lines. Two isolated finds were identified.

Silcox (1995) surveyed 2.7 km of proposed power line route for a radio base at 'Sunnyside', approximately 14 km southwest of Goulburn. Two artefact scatters and an isolated find were recorded. Site 1 (S1) was located on the crest of a low broad spur ridge 100 m from a creek line. The majority of the artefacts were quartz with lesser numbers of silcrete, chert and mudstone (as cited in IHE 2010).

Stuart (1995) surveyed a proposed effluent irrigation area east of Goulburn. Two small artefact scatters and two isolated finds were recorded. Both of the artefact scatters were noted to be located in Lance and Koettig's (1986) high potential Zone 1 area near the Wollondilly River (as cited in NOHC 2019).

Kuskie (1996) surveyed the site of a proposed 47 ha rural residential development on Lots 2-4 DP835933 immediately southwest of the Goulburn. One small artefact scatter and one isolated find were recorded. The artefact scatter comprised of two silcrete flakes located in the middle section of a low simple slope approximately 150 m east of a minor drainage line (as cited in NOHC 2019).

In 2000 NOHC conducted an archaeological assessment for the raising of Sooley Dam as part of the Goulburn Water Supply Augmentation project. The study area was located 5.5 km northwest of Goulburn. No Aboriginal archaeological sites or areas with archaeological sensitivity were recorded within the proposed development area (as cited in NOHC 2019).

In 2000 Bowen surveyed approximately 11 ha for a proposed industrial estate in Ross Street, Goulburn. A single artefact scatter with two artefacts was recorded. The site was located approximately 20 m above the

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Wollondilly River in the river flats on a walking track linking the Wollondilly River to the powerline easement. Bowen noted that the area had moderate potential but was highly disturbed by its previous use as a golf course (as cited in Biosis, 2015).

Navin Officer Heritage Consultants (NOHC) (2003) surveyed 17 ha for the proposed Pictura Tourist Complex at Goulburn. The area was comprised of a broad spur line, ridge and mid to upper slopes with a creek line bisecting the northern corner of the property. A single low-density surface scatter was located over 700 m from the water on the upper slopes of a spur (as cited in Biosis 2013).

Dibden (2004) surveyed Greenwich Park proposed subdivision area, northeast of Goulburn. The area comprised of spur crests and side slopes, slope/drainage depression interfaces, ridge crests, ridge side slopes and drainage depressions. A total of 19 sites were recorded consisting of isolated finds and artefact scatters. The dominate lithology recorded was silcrete with lesser numbers of quartz, chert, quartzite and volcanic material. The highest density of artefacts was recorded on spur crests and side slopes (as cited in IHE 2010).

Archaeo Analysis (2005) surveyed approximately 2,800 hectares of Tarlo Station approximately 15km north-east of Goulburn recording 21 artefact scatters, two isolated artefacts and six historic sites. A total of 1100 artefacts were noted in the 23 artefact sites recorded with the dominant lithology in the area quartz with lesser amounts of silcrete, chert, volcanic and quartzite. Archaeo Analysis recorded 372 artefacts in detail with flakes, broken flakes and cores the most common typologies recorded. The largest and most diverse site recorded by Archaeo Analysis was located on a sandy rise on a river flat however other larger sites were also found some distance from water that tend to be associated with crests, spurs and ridges. A diverse array of artefact types was also recorded during the survey including seven backed artefacts, 15 retouched artefacts, an edge ground axe and a large anvil stone (Archaeo Analysis 2005).

In 2005 NOHC completed a survey of the Goulburn Business Park development. No Aboriginal sites were recorded during the assessment. In 2005 NOHC also undertook an archaeological survey of the Ducks Lane Infrastructure works in South Goulburn, NSW. The assessment identified nine Aboriginal sites in the study area. The sites types recorded included six isolated finds, three artefact scatters and two areas of archaeological potential (as cited in NOHC 2019).

In 2008 NOHC undertook a cultural heritage assessment of the Goulburn Aeropark site. One potential archaeological deposit (GAPAD1) was identified (as cited in NOHC 2019).

Mills Archaeological and Heritage Services Pty Ltd (2009) undertook an Indigenous Heritage Assessment of a Powerline easement from the Rocky Hill Substation to the North Goulburn Substation. This assessment identified eight Aboriginal sites and five European sites. The assessment explicitly states that it follows the landform predictive model of Lance and Koettig (1986) and Fuller (1989). This study was followed by sub surface testing of the proposed route with additional small density sites being located within the footslopes above a tributary of Gundry Creek, within 600m of the creekline.

In 2010 NOHC conducted a cultural heritage assessment and subsequent subsurface testing for the Highlands Source Project (HSP), Water Transfer from Wingecarribee Water Supply Reservoir to Goulburn Water Treatment Plant. A total of 38 new Aboriginal sites were recorded including seven isolated finds, 12 artefact scatters, 11 artefact scatters with associated PAD, one isolated find with an associated PAD and seven areas of PAD un-associated with surface artefacts (as cited in NOHC 2019).

Ironbark Heritage Consultants (IHE) (2010) approximately 18.1 ha of Lot A/DP 912692 and Lot 11/ DP 912247 south of Mary Mount Road for the development of the Monastery Gardens estate. Two isolated finds (MG5/IF1 and MG5/IF2) and a low-density artefact scatter (MG5/1) were recorded during the survey. Two isolated finds initially identified in 2005 were unable to be relocated during the 2010 survey. IHE recommended that a subsurface testing program be undertaken to establish the archaeological potential and extent of sites in the area.

The Pejar LALC (2011) completed an Aboriginal heritage inspection for a proposed 104-lot subdivision on Marys Mount Road, Goulburn. The survey area was known as the Merino Country Estate and covered 14.61

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ha of land deemed to have potential to contain Aboriginal heritage sites within 100 m of a permanent watercourse. No sites or areas of potential archaeological deposit were identified.

In 2012 Australian Museum Business Services (AMBS) (2012) were commissioned by Goulburn Mulwaree Council to conduct an Aboriginal Heritage Study covering whole Local Government Area (LGA) to aid in the future management of sites. The study continued on from those undertaken by Koettig and Lance (1986) and Fuller (1989) and supported the predictive model refined by Fuller with sites noted to generally occur in close proximity to water, in elevated areas and with suitable underlying geology or mature vegetation. As part of this assessment the Aboriginal Heritage Significance Map was updated, highlighting areas of Aboriginal heritage sensitivity within the region (Figure 4-3 below). The aim of the heritage study was to assist the Goulburn Mulwaree Council in the management of Aboriginal sites and places, as well as, to develop protocols for Aboriginal community liaison. The current assessment area was mapped by AMBS as having potential for Aboriginal artefacts as show in Figure 4-3 below (AMBS Consulting, 2012).

Biosis Pty Ltd (2013) subsequently undertook an ACHA for Lot A/DP 912692 and Lot 11/ DP 912247, including survey and subsurface test excavations over two stages. The second program of field work was conducted after the area had been slashed and the ground surface visibility higher, however none of the artefacts at the three previously recorded sites (MG5/1, MG5/IF1 and MG5/IF2) were able to be located during either survey. A total of 34 test pits were excavated across the valley flats and lower slope landforms. No sub-surface or surface artefacts were recovered. Biosis concluded that the findings indicated low potential for archaeological cultural sites or deposits existed across their study area. This conformed with the local site model that predicted that the further an area was from water the lower the potential for the identification of sites.

Artefact Heritage (2014) surveyed an area for the proposed Lansdown Bridge replacement located approximately 1.6 km south-east of Goulburn. No sites or areas of potential archaeological deposit were recorded in the study area. The area was identified to be highly disturbed and the areas subject to disturbance were deemed not suitable for Aboriginal occupation or unlikely to contain intact archeological deposits due to flooding and the erosion of the landscape.

Biosis Pty Ltd (2015) completed an ACHA of Lot 208 DP1188587 on Clyde Street, Goulburn for the proposed Snow Gum Residential Estate. The proposal area covered approximately 21 ha bordering the Wollondilly River, which was subject to subsurface test excavations based on the recommendations of a previous Aboriginal Due Diligence survey completed by AASC in 2004, which identified one artefact site (CSA1) and areas of subsurface potential. A further artefact site was identified by OEH in 2007 during a site inspection. No additional sites were identified by Biosis during the ACHA survey and the previous sites were unable to be located due to low ground surface visibility. Three PADs were subject to subsurface investigation, with a total of 25 test pits being manually excavated. No finds were retrieved from CSPAD1 or CSPAD 2, resulting in them being assessed as having low archaeological potential. CSPAD3 contained four artefacts retrieved from three test pits located on the eastern side, close to the saddle passageway down to the Wollondilly River. The subsurface assemblage included a chalcedony retouched flake, quartz core, quartz flake and quartz flaked piece.

Biosis Pty Ltd (2016) completed an ACHA for the proposed Platypus Estate residential development of Lot 7 DP1184830 on Clyde St, Goulburn. A previous Due Diligence assessment by Archaeological Heritage Surveys in 2005 identified an artefact scatter with PAD and a second PAD, which were recommended for further investigation. The artefact scatter with PAD (WRA1) contained a low-density subsurface artefact scatter deemed to have low scientific significance. No other cultural items were identified on the surface or in PAD 2.

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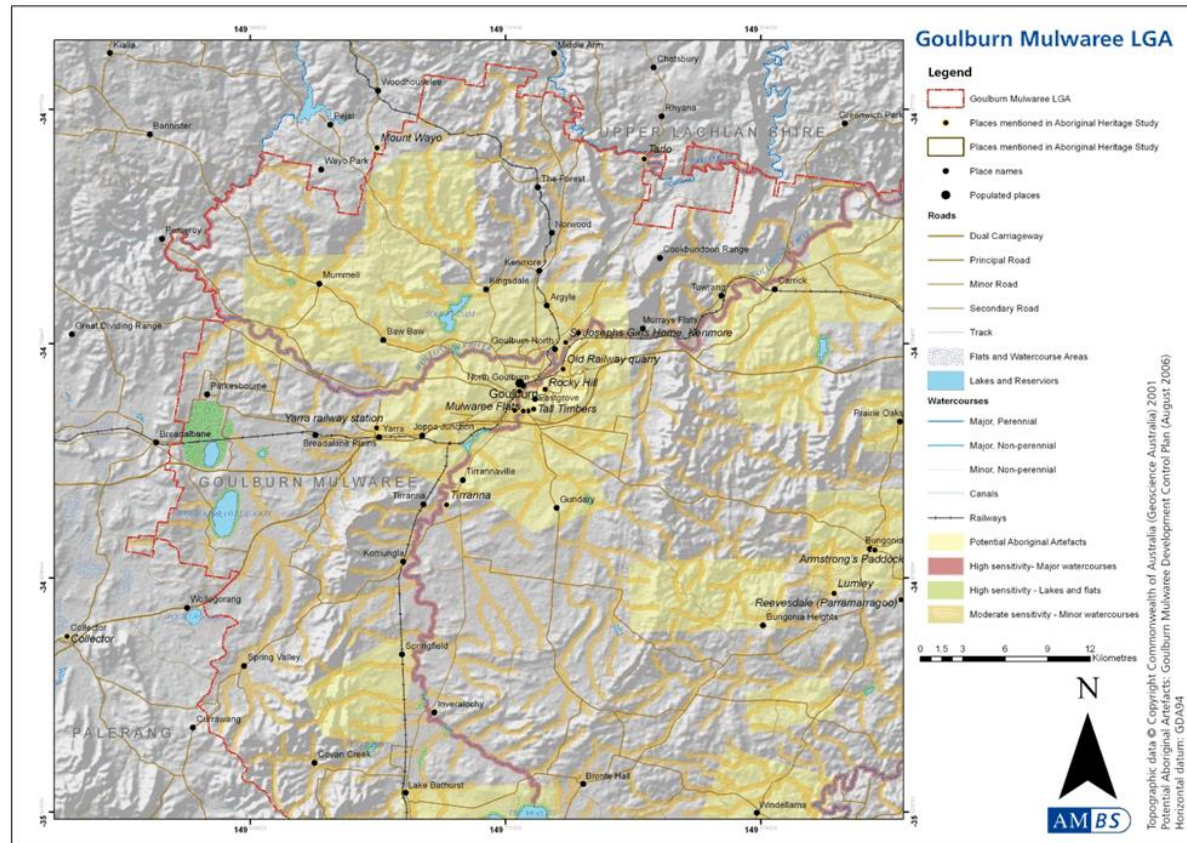


Figure 4-3 Areas of archaeological sensitivity across Goulburn (AMBS 2012: 33).

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NGH Environmental (2017) completed an Aboriginal Due Diligence assessment for the proposed Grandview Estate on Marys Mount Road, Goulburn. One isolated find (Marys Mount IF1) was identified along an access track on an upper slope adjacent to a hill crest and three PAD areas were recorded and recommended for further heritage investigation if they were unable to be avoided by the development (NGH Environmental 2018). The PADs were identified on the level undisturbed portion of a hill crest, on a broad flat saddle between two ridge crests and on the broad flat area of a low basal slope. A subsequent ACHA, including subsurface testing, for the proposed Grandview Estate Stage 2 was undertaken by NGH (2018) as two of the PADs previously identified could not be avoided by the proposed development. A total of 15 test pits were excavated over the two areas with two subsurface finds recovered. NGH concluded that the low density of artefacts recovered from the hill crest and saddle areas tested indicated that the area was not utilised for long term human occupation in the past.

4.2.2 Local Context

Three archaeological surveys have occurred within the current assessment area which are summarised below.

McIntyre-Tamwoy (1993) completed an archaeological investigation of sensitive areas along the Marulan to Goulburn 132kV Transmission Line. A total of four Aboriginal heritage sites were identified including three artefact sites (Goulburn 1, Goulburn 2 and Goulburn 4) and a culturally modified tree (Goulburn 3). Goulburn 4 is located within the south eastern portion of the current assessment area to the immediate north of the third order ephemeral creek line on the undulating river valley floor. Goulburn 3 is located 275 m south of the current assessment boundary in an area of undeveloped old growth trees 150 m north east of a second order drainage line. Goulburn 2 was located 1.2 km south west of the proposal area on the upper slopes of a hill crest and Goulburn 1 was located 1.6 km east of the assessment area on an elevated spur between to ephemeral drainage lines. It should be noted that the site card for Goulburn 4 is not available and it is possible that there is some historical inaccuracy with the plotted location of this site within the current assessment area.

In 2004 Heritage Concepts completed a Risk Assessment for the Cultural Heritage Values for the proposed development of Lot 23 DP750050, Lot 240 DP 1064721 and a portion of Lot 24 DP 1064721 at 48 Common Street, Goulburn. A Jewish cemetery was identified within a portion of Lot 24 DP 1064721 which was annexed from the original land grant that is a recognised burial ground which is adjacent to the current assessment area. The property of 48 Common Street, Goulburn was identified to have high risk for the presence of Aboriginal sites and survey was undertaken by and archaeologist with representatives from Pejar LALC and the Gumdungurra Tribal Council Aboriginal Corporation. Two low density artefact scatters (Pineleigh OCS2 and Pineleigh OCS3), two isolated finds (Pineleigh ISF1 and Pineleigh ISF2) and an artefact scatter with a PAD (Pineleigh OCS1 & PAD) were identified across the 15-ha study area. Heritage Concepts followed the predictive modelling of Fuller (1989) and concluded that the model was valid and the sites were located on lower slopes adjacent to watercourses and gentle undulating alluvial plains. To date it is believed that no subsurface testing program has been undertaken at the PAD location to confirm the presence or absence of subsurface deposits. The location of the area assessed by Heritage Concepts (2004) and the sites and PAD within the current assessment area is shown in Figure 4-4.

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Table 4-4 Summary of Aboriginal heritage site locations recorded by Heritage Concepts (2014).

AHIMS ID	Site Name	Site Type	Description
51-6-0235	Pineleigh OCS1 & PAD	Artefact scatter and PAD	Located north of farmhouse on a level area 300 m from a water course. A total of four silcrete artefacts recorded over an area 50 m x 25 m with a larger area noted to have potential for subsurface deposits. All artefacts recorded were in a disturbed area likely brought to the surface through ploughing hence the area is noted to have high potential for archaeological deposit. Artefacts recorded include a broken flake, a nodule, a flake and piece of debitage. All artefacts were manufactured from silcrete.
51-6-0413	Pineleigh OCS2	Artefact scatter	Located on the levee wall of a dam a broken silcrete flake and a piece of quartzite debitage were recorded to appear to have eroded.
51-6-0236	Pineleigh OCS3	Artefact scatter	Two possible artefacts recorded in the levee wall of a dam within a gully landform. The artefacts included two broken quartz possible artefacts. The area was highly disturbed.
51-6-0237	Pineleigh ISF1	Isolated Fina	A single pink silcrete flake identified in an erosion scar within a gully. The artefact was noted to not appear to be in its primary context and to have eroded from the gully bank.
51-6-0234	Pineleigh ISF2	Isolated Fina	Red silcrete flaked piece located in erosion scar of a gully.

NOHC (2019) completed an Archaeological Assessment and Aboriginal Cultural Heritage Assessment of 52 Sinclair Street Goulburn, Lot 22 DP750050, which comprises the north eastern corner of the current assessment area. The assessment was conducted for the proposed Goulburn Mixed Use Precinct development which included a poultry processing plant, a cold storage and distribution centre, a child-care facility, and other associated infrastructure such as car parking, office buildings and amenities. A total of five sites were identified including a cultural tree (GMUPA-1), an isolated find (GMUPA-2), an artefact scatter with an associated PAD (GMUPA-3), a PAD (GMUPA-PAD1) and a historic artefact scatter (GMUPH-1). The Aboriginal site identified by NOHC (2019) within Lot 22 DP750050 are summarised in Table 4-4 and shown in Figure 4-4. GMUPA-PAD1 was noted to consist of a broad flat to low gradient landform within a valley floor. The PAD area was noted to align with a number of landscape features in the predictive model which suggestive it would have been a focus of Aboriginal occupation. Soils within the PAD area were noted to be a sandy silt which had an estimated moderate depth of 40-50 cm. Subsurface testing of the sites GMUPA-3 and GMUPA-PAD1 was recommended to be conducted however it is not known if the subsurface testing program of these sites has been conducted to date. If sites with stone artefact could not be avoided by the proposed development then salvage was recommended. The location of the area assessed by NOHC (2019) and the sites and PAD within the current assessment area is shown in Figure 4-4.

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Table 4-5 Summary of Aboriginal heritage site locations recorded by NOHC (2019).

AHIMS ID	Site Name	Site Type	Location	Deposit	Disturbance	Archaeological Potential
51-6-0868	GMUPA-1	Cultural Tree	Moderate gradient upper slopes of the hill	N/A	Branch fall	Unlikely to be Aboriginal in origin
51-6-0867	GMUPA-2	Isolated Artefact	Quartz flake on steep gradient mid-slopes within ground exposures adjacent to western fence-line	Shallow soils (approx.15cm), outcropping bedrock 10-15 m upslope of the site	Sheet erosion, stock activity, slope wash, vegetation clearance	Low potential due to steep gradient of landform and shallow soils
51-6-0866	GMUPA-3	Artefact Scatter and PAD	3 red silcrete artefacts located on a swale berm. The site is in low gradient basal slopes	Moderate depth soils approximately 40-50 cm on the basal slopes, and possibly deeper on the adjacent valley flats.	Earthworks for swale ditch and berm, vehicle access tracks, sheet erosion, stock grazing, vegetation clearance	Moderate to high potential for in-situ archaeological deposits of moderate local scientific significance
51-6-0868	GMUPA-PAD1	PAD	Broad flat to low gradient locally elevated landform in a valley floor context	Moderate depth sandy silt, at least 40-50 cm and possibly deeper due to the alluvial valley floor	Some sheet erosion, stock activity, vegetation clearance	Moderate to high potential for in-situ archaeological deposits of moderate local scientific significance

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4.3 LANDSCAPE ASSESSMENT

Step 2b. Are there undisturbed landscape features likely to contain Aboriginal objects?

The Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales outlines a range of landscape features that have higher potential to contain Aboriginal objects. It is also necessary to consider whether there are landscape features of undisturbed land that may contain Aboriginal objects. These include land that is:

- within 200 m of water;
- located within a sand dune system;
- located on a ridge top, ridge line or headland;
- located within 200 m below or above a cliff face, or
- within 20 m of a cave, rock shelter or cave mouth.

There are seven known Aboriginal sites within the proposal area that may be impacted by the proposed future rural industrial development. In addition to this, there are first and third order drainage lines associated with nearby Mulwaree River present in the central and south western portion of the proposal area. The alluvial flats associated with these ephemeral watercourses have potential to contain Aboriginal sites. The flats of the valley floor in the central assessment area and the low gradient basal slopes also have potential to contain sites of Aboriginal heritage. The steep slopes in the north eastern and south western corner would be less conducive for camping by Aboriginal people in the past but may contain rocky outcrops which may have been as a stone material resource.

The potential for Aboriginal objects to occur has generally been removed in areas of significant prior disturbance, such as the reservoir in the north east corner, the Common Street road corridor and the seven man-made dams present in the proposal area.

4.3.1 Geology

The geology of the Goulburn Mulwaree region contains Upper Silurian and Lower Devonian outcropping basalt and sandstones on crests and upper slopes (NOHC 2019: 6). Within the proposal area the Cookbundoon Formation dominates, with smaller areas of the Tarlo Formation in the north western corner. These formations comprise colluvial gravels, sand and silt overlying white-grey to purplish-red thick-bedded medium-grained to pebbly quartz, quartzite and quartzose (Thomas *et.al* 2013).

4.3.2 Topography

The proposal area is comprised of an expansive flat valley floor which graduates to low gradient south facing basal slopes, mid-slopes and a steep crest in the north western corner. Steep gradient western facing slopes surround the reservoir in the north eastern corner. Two first order and one third order ephemeral streams are present in the central portion and north western corner of the assessment boundary.

4.3.3 Soils

The soil landscape within the proposal area is known as Bullamatta soils within the proposal area are comprised of red sandy loams on low ridges and yellow loamy soils with bleached A2 horizons and stony inclusions on areas of undulating tableland, lower sideslopes, footslopes and drainage lines. The subsoil is comprised of a mottled yellow clay (espade v02).

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4.3.4 Vegetation

The proposal area has been extensively cleared of vegetation excluding small patches of Yellow Box (*Eucalyptus melliodora*), White Box (*E. albens*), Blakely's Red Gum (*E. blakelyi*), Scribbly Gum (*E. haemastoma*) and Brittle Gum (*E. mannifera*) grassy woodland along the north eastern and south eastern boundaries and south western corner (NSW Government Environment, Climate Change & Water). If these areas contain old growth trees, they have potential to contain evidence of Aboriginal cultural modification

4.3.5 Historic Land Use

The proposal area is comprised of modified pastoral land that has been subject to extensive grazing. Areas of rural residential and farm infrastructure are also present in the central portions extending east and west of Common Street. Seven farm dams, the construction of the road corridor and the north eastern reservoir have also significantly disturbed the current assessment area.

4.4 ABORIGINAL SITE PREDICTION

Several Aboriginal sites have been previously recorded with the proposal area and near by. Heritage Concepts (2004) and NOHC (2019) surveyed the north western corner of the current assessment area. Two previously recorded PADs have been identified in undisturbed portions of an archaeological sensitive landform, including broad flat to low gradient locally elevated land in the valley floor (GMUPA-PAD1 and Pineleigh OCS1 & PAD). Surface artefact sites are also present on the lower slopes and undulating plains of the valley floor associated with the ephemeral creek and drainage line (Pineleigh ISF1, Pineleigh ISF2, Pineleigh OCS2, Pineleigh OCS3 and Goulburn 4).

Based upon the initial desktop assessment, using satellite imagery and topographic data, it appears that there is moderate to high potential for additional sites of Aboriginal Cultural Heritage to occur within the proposal area given that the same landforms extend into the areas of land that have not been previously surveyed.

NOHC (2019) also provides a predictive model for site location. They suggest that artefact scatters have a high potential to occur on the following landforms:

- terrace formations above the river valley floor;
- terrain representing a median altitude relative to a valley floor and potential cold air drainage;
- flattened ridge tops, knolls, and flats adjacent to permanent drainage lines;
- large sites generally occur on alluvial flats along major watercourses;
- smaller sites are found on undulating hills associated with water; and
- sand bodies, particularly those adjacent to water or within floodplain contexts (NOHC 2019: 24).

The registered AHIMS sites in the Goulburn region and in the current proposal area suggest the most likely site type will be artefacts scatters and isolated finds.

The desktop assessment, therefore, indicates that there are landscapes present within the proposal area that have the potential to contain Aboriginal sites. The nature of the future development works being undertaken at this site will involve varying levels of ground disturbance and it is therefore important that a visual inspection be undertaken.

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Table 4-6. Aboriginal Site Prediction Statements

Site Type	Site Description	Potential
Stone artefact scatters and isolated artefacts	Artefact scatter sites can range from high-density concentrations through to isolated finds.	High potential to occur in low to moderate densities.
Potential Archaeological Deposits (PADs)	Potential subsurface deposits of archaeological material	Potential to occur within proposal area in areas of elevated flat land associated with ephemeral drainage lines.
Modified trees	Trees that have undergone cultural modification.	Potential to occur within the proposal area in areas where there are remnant mature native trees.
Burials	A traditional or contemporary (post-contact) burial of an Aboriginal person, which may occur outside designated cemeteries and may not be marked, e.g. in caves, marked by stone cairns, in sand areas, along creek banks etc	Low potential to occur.

5 IMPACT AVOIDANCE

Step 3. Can any AHIMS listed objects, or landscape features be avoided?

Previously recorded Aboriginal sites and areas of Potential Archaeological Deposit (PAD) are known to be present within portions of the proposal area. The proposal area also has landscape features which noted to be archaeologically sensitive. While the rezoning of the area as a whole is unlikely to be able to be relocated the exact footprint of future development is currently unknown and assumed to be flexible in nature to some degree.

The desktop assessment alone is not sufficient to conclusively appraise the archaeological potential of the landscape or the location of any additional sites, the next step in the process, a visual inspection, must be conducted to properly appraise the presence and potential for Aboriginal sites to occur within the proposal area. A visual inspection will also allow for the inspection of the previously recorded sites and area of PAD within the proposal area.

6 DESKTOP ASSESSMENT AND VISUAL INSPECTION

Step 4. Does the desktop assessment confirm that there are likely to be Aboriginal objects present or below the ground surface?

The assessment process is primarily a desktop exercise, using available information such as the AHIMS search results and relevant archaeological reports that have been previously completed in the area. Visual inspection is also required where landscape features are present that may contain sites.

A visual inspection of the proposal area was undertaken on the 9th of December 2019. The inspection was carried out by qualified archaeologist, Kirsten Bradley with Pejar LALC representative Chris Mc Alisher. The following provides a summary of the landscape and proposal area in relation to the archaeological potential for Aboriginal objects to occur.

The proposal area is located on the rural-urban interface on the eastern side of Goulburn approximately 1 km south of the Wollondilly River and 800 m east of the Mulwaree River. The proposal area consists primarily of

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a grazing property on a valley flat which is surrounded by low hills with low to moderate slopes. The property is largely cleared, with a few remnants paddock trees. Existing disturbances within the proposal area include roads, dams, fences, sheds, residential dwellings, collapsed building structures, power lines and water services.

Mature trees within the proposal area were visually inspected. For a tree to have been a mature specimen suitable for bark extraction at the time Aboriginal people were last practicing tradition ways, the tree would have to be a native species and over 100 years old. While a number of large isolated mature native trees were identified within the proposal area none had scarring that was considered to conform in any way to the standard scarring morphology accepted for Aboriginal modification (cf. Long 2005).

The proposal area is divided by Common Street and the visibility within the western portion of the proposal area was generally very poor (less than 5%) with a dense grass cover across the majority of the area. A number of exposures were present throughout the western portion of the proposal area that were visually inspected. The erosional scars of several gullies were also inspected to gain a better understanding of the stratigraphic profile of the valley flats within the proposal area. The locations of the previously recorded AHIMS sites within the western portion of the proposal area were thoroughly inspected when the visibility allowed it. None of the artefacts previously recorded within the western portion of the proposal area were able to be relocated during the field inspection however this was not surprising given the low visibility. The two PADs previously recorded within the western portion of the proposal area were also inspected and noted to be on relatively flat slightly raised ground in close proximity to a water source with a greyish brown sandy silty alluvial loam. No new sites were identified within the western portion of the proposal area.

The eastern portion of the proposal area generally had moderate visibility averaging 20% with a low grass cover present across the majority of the area. A number of exposures were present throughout the eastern portion of the proposal area that were visually inspected. The location of a single previously recorded AHIMS site within the eastern portion of the proposal area was thoroughly inspected however no Aboriginal objects were identified within proximity to the previously recorded AHIMS site. Two concentrations of weathered and fragmented shell were identified within the eastern portion of the proposal area however these shell scatters were determined to unlikely be Aboriginal in origin given their apparent age. These observations were discussed with the Pejar LALC representative on site during the survey and it was determined the shell was likely representative of the more recent historic use of the area since European settlement and not Aboriginal in origin. Additionally, the proposal area is some distance away from a water source which may have provided such shell resources and no middens have previously been recorded within 5 km of the proposal area. No new sites were identified within the eastern portion of the proposal area.

Given the low visibility across the proposal area the landforms were assessed to determine if they would have archaeological potential for subsurface Aboriginal objects to occur. The following conclusions were noted.

- The disturbed landforms were deemed to have low potential to contain *in situ* subsurface deposits.
- The slopes within the proposal area were deemed to have low potential to contain *in situ* subsurface deposits and Aboriginal objects as the soil profile is likely to be shallow and the degree of the slope was noted to generally not be conducive for Aboriginal camping.
- The flats and elevated flats identified within the proposal area are located within close proximity to a water source and have potential for archaeological deposit as they would have been a desirable camping area for Aboriginal people.







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- The exposed stratigraphic profile within an erosional scar of a gully also identified that flats and elevated flats have potential for adequate subsurface deposits with and estimated minimum deposit of approximately 30 cm.

The conclusion that the flats and elevated flats identified within the proposal area have potential for archaeological deposits is comparable to the recent assessment of a portion of the proposal area undertaken by NOHC (2019) who also determined that the flat valley area aligned with the predictive model for the area which suggested such landforms would have been a focus of Aboriginal occupation. Soils within the flats and elevated flat area were noted to be a greyish brown sandy silty alluvial loam.

<p>Plate 1. View west across the previously recorded AHIMS site Pineleigh OCS1 & PAD.</p>	<p>Plate 2 View east looking east back towards the previously recorded AHIMS site Pineleigh OCS1 & PAD.</p>
<p>Plate 3 View of the stratigraphic profile within an erosion scar of a gully in the valley flats.</p>	<p>Plate 4 View south from the location of the previously recorded site Pineleigh ISF1 which was unable to be relocated.</p>

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<p>Plate 5 View north from the southern extent of the valley flats within the western portion of the proposal area, note the poor visibility.</p>	<p>Plate 6 View north down the slope from the dam in the south-western corner of the proposal area</p>
	
<p>Plate 7 View west along the southern boundary of the eastern portion of the proposal area.</p>	<p>Plate 8 View north across the eastern portion of the proposal area looking down to the valley flats.</p>
	
<p>Plate 9 View of dam on the north eastern boundary of the proposal area which shows the bedrock within the slope landform.</p>	<p>Plate 10 View east up slope within the northern section of the eastern portion of the proposal area.</p>

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<p>Plate 11 View west from valley flats in the centre of the eastern portion of the proposal area.</p>	<p>Plate 12 View east from valley flats in the centre of the eastern portion of the proposal area.</p>
	
<p>Plate 13 View of shell noted near residential dwelling in the northern portion of the proposal area.</p>	<p>Plate 14 View north of shell noted in the southern portion of the proposal area.</p>
	
<p>Plate 15 View south of the disturbed area and flats in the north-western portion of the proposal area previously accessed by NOHC in 2019.</p>	<p>Plate 16 View south down Common Street from the northern boundary of the proposal area.</p>

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7 FURTHER ASSESSMENT

Step 5. Is further investigation or impact assessment required?

The Due Diligence Code of Practice states that if, after the desktop research and visual inspection is completed, it is evident that harm will occur to Aboriginal objects or heritage places then further and more detailed assessment is required. However, if the research and inspection conclude that there are no, or unlikely to be any, objects impacted by the proposed activity, then the activity can proceed with caution.

The field assessment, combined with the results of previous archaeological surveys undertaken within the proposal area by Heritage Concepts (2004) and NOHC (2009) and within the wider Goulburn area have identified the presence of previously recorded Aboriginal sites within the proposal area as listed below in Table 7-1. In addition, the flat and elevated flat areas within the proposal area were identified to have archaeological sensitivity. The flat and elevated flat landforms were consequently identified as areas within the proposal area that have potential for archaeological deposits and subsurface Aboriginal objects to be present.

Table 7-1 Sites within and adjacent to the proposal area.

Site Number #	Site Name	Site Type	distance to project (m)	Site Status	Comments
51-6-0064	Goulburn 4	Artefact Scatter	Within project	Valid	Unable to be relocated during current assessment
51-6-0235	Pineleigh Ocs1 and PAD	Artefact scatter and PAD	Within project	Valid	Unable to be relocated during current assessment
51-6-0236	Pineleigh Ocs3	Artefact scatter	Within project	Valid	Unable to be relocated during current assessment
51-6-0237	Pineleigh ISF1	Isolated Find	Within project	Valid	Unable to be relocated during current assessment
51-6-0413	Pineleigh Ocs2	Artefact scatter	Within project	Valid	Unable to be relocated during current assessment
51-6-0866	GMUPA-3	Artefact Scatter	Directly adjacent to project boundary	Valid	Unable to be relocated during current assessment
51-6-0868	GMUPA-PAD1	PAD	Within project	Valid	Unable to be relocated during current assessment

Visibility during the survey was generally poor. The areas where previous Aboriginal sites have been recorded and the western portion of the proposal area had particularly low visibility with dense grasses which prevented the relocation of sites and the detection of any new stone artefacts. Therefore, the only feasible way to accurately determine the presence, nature and extent of Aboriginal sites within the flats and elevated flats which were determined to be archaeologically sensitive landforms and which also generally encompassed the locations of the previously recorded sites in the proposal area would be to conduct a programme of subsurface investigation by excavating a series of test pits.

It is considered that any future development of the proposal area, following the proposed rezoning of the area, would unlikely be able to avoid the entire flats and elevated flat landforms which were determined to be archaeologically sensitive given that they extend across a large portion of the proposal area. If it is not possible to avoid the flats and elevated flat landforms subsurface investigations by test pitting will need to be undertaken to accurately determine the presence, nature and extent of Aboriginal sites and an Aboriginal Cultural Heritage

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Assessment (ACHA) will be required. Should the subsurface investigation of the flats and elevated flat landforms within the proposal area identify the presence of Aboriginal sites the proponent for any such development will need to obtain an Aboriginal Heritage Impact Permit (AHIP) in order to impact the Aboriginal objects. Should the previously recorded Aboriginal sites within the proposal area not be able to be avoided by the rezoning and any possible future development works, an AHIP would be required in order to impact the Aboriginal objects. This would also require undertaking an ACHA for the project.

This assessment however also concludes that further assessment for Aboriginal sites and objects is not required for the rezoning and future development works within the proposal area that are outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted in this report. Therefore, the rezoning and future development works within the proposal area that are outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted in this report can proceed with caution.

8 RECOMMENDATIONS

The following recommendations are based on a number of considerations including:

- Background research into the area;
- Presence of AHIMS sites within the proposal area;
- Landscape assessment;
- Field inspection;
- Consideration of the proposed works, and
- Legislative context for the development proposal.

It is recommended that:

1. The proposed rezoning for the proposal area may proceed, however any ground disturbance works associated with the future development of the flats and elevated flat landforms which were determined to be archaeologically sensitive within the proposal area will require further heritage investigation and assessment. A limited programme of subsurface testing under the *Code of Practice for Archaeological Investigation of Aboriginal Objects in NSW* would be required to be undertaken. This would form part of an Aboriginal Cultural Heritage Assessment and include Aboriginal consultation.
2. Should the previously recorded Aboriginal sites within the proposal area not be able to be avoided by any future development subsequent to the proposed rezoning of the area, an Aboriginal Heritage Impact Permit would be required to impact these sites. This would require undertaking an Aboriginal Cultural Heritage Assessment.
3. Any future development works outside the areas of archaeological sensitivity and the locations of the previously recorded sites as noted above within the proposal area do not require further assessment and therefore the proposed rezoning and any future development works can proceed with caution.
4. Any activity proposed outside the current assessment area should also be subject to an Aboriginal heritage assessment.

Goulburn Mulwaree Council are reminded that it is an offence under the NSW National Parks and Wildlife ACT 1974 to disturb, damage or destroy an Aboriginal object without a valid Aboriginal Heritage Impact Permit (AHIP).

Aboriginal Due Diligence Assessment
Goulburn North East Enterprise

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Aboriginal Due Diligence Assessment
Goulburn North East Enterprise

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15.2 VP172708 WOLLONDILLY WALKING TRACK EASTGROVE SECTION

Author: Robert Hughes, Business Manager Community Facilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **VP172708 Response Evaluation Wollondilly Walking Track Eastgrove - Confidential**

Link to Community Strategic Plan:	CSP: IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
Cost to Council:	The total grant funding for this project is \$663,181.00 The total amount of engagement is \$381,700.00 (GST Inc). the balance of funds for these works will be spent on design, landscaping, land acquisition, linemarking, guardrail and fencing.
Use of Reserve Funds:	Nil.

RECOMMENDATION

That:

1. The report from the Business Manager Community Facilities on VP172708 Wollondilly Walking Track Eastgrove Section be received.
2. The Request for Quotation from Form & Pour Constructions be accepted for the construction of the Wollondilly Walking Track Eastgrove Section at a tender price of \$381,700 (GST inclusive) as outlined in the specification and documents in VP172708.
3. The General Manager is authorised to approve variations of up to 10% (\$38,170.00 GST Inc) for this project.

BACKGROUND

Council received grant funding through the New South Wales Active Transport Program for the construction of a shared path from Carr Confoy sports fields to Sloane Street via Forbes Street, Bungonia Road and Braidwood Roads. The shared path is approximately 1,600m in length and 2.5m wide. It will provide active transport connections between the Goulburn CBD and several significant recreational facilities and is a component of the Wollondilly Walking Track.

This section of shared path links with an existing section of Wollondilly Walking Track from Lower Sterne Street to Park Road. The remaining sections of the track will be carried out over the coming years, subject to approvals and funding. When complete, the Wollondilly Walking Track will provide a shared path starting at Marsden Weir and finishing at the intersection of Braidwood Road and Sloane Street, with several exit points along the way allowing users to venture off into the broader footpath network.

REPORT

This report is to summarise the responses received for the construction of the Wollondilly Walking Track Eastgrove Section under VP172708 and recommend a successful contractor to undertake the proposed works.

Request For Quotations (RFQ) were called for on 18th December 2019 through VP172708 Wollondilly Walking Track, Eastgrove Section. RFQ documentation was sent to all approved Concrete Services Panel Members.

The RFQ closed on 31st January 2020 and submissions were received from the following companies:

Company	Address
South Sydney Concrete Pty Ltd	24 Park Street, Arncliffe NSW 2205
Denrith Pty Ltd	282 Carrick Road, Goulburn NSW 2580
Rok Solid Concreting Pty Ltd	174 Taralga Road, Goulburn NSW 2580
Form & Pour Constructions	1799 The Horsley Drive, Horsley Park NSW 2175

An evaluation panel was established comprising of:

- Business Manager Community Facilities (Chair);
- Project Engineer Operations; and
- Maintenance Superintendent.

The evaluation process was carried out by the panel following the process as outlined in the Evaluation Plan. The Evaluation Plan was completed, reviewed and signed by all members of the Evaluation Panel and approved by authorised executive officers.

The final Evaluation Report is attached to this Council report as a confidential attachment due to the commercial in confidence nature of the information.

The panel met to determine whether the tenders were conforming to mandatory submission requirements. For this evaluation all tenders conformed. The panel then completed the detailed evaluation of all criteria in accordance with the following weightings:

- Time frame 25%
- Company experience 25%
- Price 50%

The overall Value For Money (VFM) was assessed and the overall ranking were determined as follows:

Ranking	Tenderer
1	Form & Pour Construction
2	Denrith Pty Ltd
3	Rok Solid Concreting Pty Ltd
4	South Sydney Concrete Pty Ltd

Following the completion of the evaluation process the Evaluation Panel recommends Form and Pour Constructions be nominated as the preferred contractor in accordance with the documentation for VP172708. This recommendation is based on Form and Pour Constructions having the highest VFM ranking proponent at the completion of the evaluation process.

Form and Pour Construction have undertaken similar works with Wingecarribee Shire Council. A reference check indicated that they would be suitable to carry out these works.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

15.3 VICTORIA PARK - ADDITIONAL ON STREET PARKING

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN3.2 Implement road infrastructure capital works and maintenance programs. IN4.2 Upgrade community facilities to improve service provision.
Cost to Council:	Nil for the 2019/20 budget. Provision for this work would be included in future Capital Works Budgets.
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Director of Operations on additional on street parking for Victoria Park be received.
2. Provision to expand on street parking capacity along the Verner Street frontage of Victoria Park be included in the 2020/21 Capital Works Budget.
3. Provision to expand on street parking capacity along the Faithful Street frontage of Victoria Park be included in the 2021/22 Capital Works Budget.

BACKGROUND

This report is to inform Council of additional on street parking capacity around Victoria Park along Verner Street and Faithful Street.

REPORT

Since the completion of the Adventure Playground, Rage Cage, Skate Park expansion and the initial stage of the Japanese Garden visitor numbers to the park have increased significantly over the last few years. With the longer term implementation of the Victoria Park Master Plan this trend will continue.

The increased visitor numbers to the park generally utilise on street parallel parking, particularly along the Verner Street and Faithful Street frontages. It is observed that traffic around Victoria Park on weekends, public holidays, school holidays and during specific events can be heavy with much of the available street parking capacity utilised.

In consideration of increased visitors to Victoria Park an assessment has been made to increase on street parking capacity. This could be achieved by converting existing parallel parking to angled parking. The assessment has focused on Verner Street and Faithful Street between Montague Street and Clifford Street.

There is already angled parking along the Clifford Street frontage of Victoria Park. The Aquatic Centre redevelopment includes expansion of the existing off-street parking at the centre.

Following is an outline of existing on street parking capacity and potential additional capacity created from angled parking:

- Verner Street (Deccan Street to Faithful Street)
 - Existing parallel parking spaces – 60

- Potential angled parking spaces – 95 (35 extra)
- Faithful Street (Montague Street to Clifford Street)
 - Existing parallel parking spaces – 40
 - Potential angled parking spaces – 60 (20 extra)

Therefore, by converting the existing parallel parking spaces to angled parking spaces up to 55 additional parking spaces will be created.

Angled parking spaces require greater clearance between the existing kerb and adjacent travel lanes compared to parallel parking spaces. To achieve the additional clearance required, adjustments to existing infrastructure along Verner Street and Faithful Street will be necessary. The infrastructure adjustment kerb and gutter realignment, drainage adjustments, additional hardstand, lowering water mains and additional line marking.

An indicative estimate for removal of existing kerb and gutter, new kerb and gutter alignment, additional hardstand, drainage adjustments and line marking is \$330,000 for Verner Street and \$200,000 for Faithful Street. Survey and detail design is required to confirm these amounts. Note, these indicative estimates do not include provision utility service adjustment or water and sewer main adjustments.

15.4 POMEROY ROAD - ADDITIONAL CAPITAL WORKS

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	IN2.2 Eliminate networks safety hazards when identified. IN3.2 Implement road infrastructure capital works and maintenance programs.
Cost to Council:	The 2019/20 budget allocation for curve realignment works on Pomeroy Road is \$337,000 The 2019/20 budget allocation for Thornford Road is \$160,000. The total cost of the additional works is estimated to be \$260,000, comprised of \$160,000 from the Thornford Road project plus a \$100,000 contribution from the Pomeroy Road residents. The net impact of the 2019/20 Capital Works budget is zero.
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Director of Operations on proposed additional works for Pomeroy Road be received.
2. That Council agree in principle to proceed with the additional 3.5km of gravel re-sheeting and bitumen sealing works on Pomeroy Road subject to an upfront cash payment of \$100,000 or a bank guarantee in favour of Council for \$100,000 from the Pomeroy Road residents.
3. If the upfront cash payment or bank guarantee is not received by the 28th of February 2020 the additional works do not proceed in the 2019/20 current works program.
4. If the additional sealing works proceed Council reallocate the \$160,000 in the 2019/20 budget for gravel re-sheeting on Thornford Road to the sealing works on Pomeroy Road.
5. Council include \$160,000 in the 2020/21 budget for gravel re-sheeting of Thornford Road.

BACKGROUND

This report is to inform Council of an offer of \$100,000 from some residents along Pomeroy Road to increase the extent of works on Pomeroy Road included in Council's 2019/20 Capital Works Program.

REPORT

Pomeroy Road is a local road on Council's rural road network. It commences at Gurrundah Road and runs North West for around 13.5km in the Goulburn Mulwaree Council local government boundary. It includes 6.6km of bitumen sealed pavement and 6.9km of unsealed pavement. The works for Pomeroy Road in the 2019/20 Capital Works Program are realignment of 700m around a substandard curve, pavement widening, drainage works and 700m of bitumen sealing. This curve realignment is within the unsealed section of Pomeroy Road and will leave around 6.2km of unsealed pavement. The budget allocation for the curve realignment works is \$337,000 and works are currently underway.

Some residents have approached Council with the concept of contributing additional funds for additional works to further improve Pomeroy Road. Specifically, additional bitumen sealing works between the realigned curve and the existing bitumen at the North West end of Pomeroy Road, approximately 3.5km. The contribution from residents has been indicated to be \$100,000.

This is a positive and proactive proposal from the residents who would like improved the road along their property frontage. Reduced dust, improved road safety and lower maintenance costs would result from this work.

To prepare this section of Pomeroy Road for bitumen sealing a gravel overlay of the existing pavement plus some vegetation removal and shoulder grading to improve drainage, would be required. The estimate for this work is \$150,000. A 6.0m wide bitumen seal over this 3.5km section would cost around \$110,000. Therefore, the estimate for the proposed additional works is \$260,000.

It is advantageous that the section of Pomeroy Road proposed for additional works is relatively wide, requiring minimal earthworks. The methodology proposed for Pomeroy Road may not be suitable for other unsealed roads across Council’s unsealed road network. Roads where more extensive earthworks are required would attract greater preparation costs before a bitumen seal is applied.

Council has included \$160,000 for a gravel re-sheeting (overlay) project for Thornford Road as part of the 2019/20 Capital Works Program. Thornford Road is about to be closed to through traffic for the next few months to facilitate construction of the new bridge. Given the lower volume of traffic on Thornford Road whilst the road is closed it would be more appropriate to do this work following construction of the new bridge. Therefore, it is proposed that funds allocated for gravel re-sheeting on Thornford Road be re-allocated to preparation works for additional sealing on Pomeroy Road. Re-sheeting of Thornford Road can be included in the 2020/21 Capital Works Budget.

Following is a breakdown of contributions towards the proposed additional works:

• Reallocation of funds from Thornford Road re-sheeting	\$160,000
• Pomeroy Road residents contribution	\$100,000
	<u>Total</u> <u>\$260,000</u>

Site works have commenced on the curve realignment project and are expected to be complete mid-March 2020. For the proposed additional works to be accommodated in an efficient manner, the gravel re-sheeting and bitumen sealing could be added to the existing scope of works. This would avoid demobilising and remobilising site and associated costs.

To achieve greater certainty for Council’s consideration of the additional works it is recommended the resident’s \$100,000 contribution be in the form of an upfront cash payment or bank guarantee. Further, receipt of the upfront cash payment or bank guarantee would be required by the end of February 2020 so site resourcing arrangements can be incorporated into the current works. Delayed confirmation from the residents could attract additional costs and impact other projects on Council’s Capital Works program. This will also avoid sealing works be carried out during the cooler months.

15.5 QUARTERLY BUDGET REVIEW

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **December 2019 Quarterly Budget Review** [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL 1.2 – Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL 1 – Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Changes proposed will decrease Council’s projected unrestricted cash balance by \$133,280. The projected unrestricted Water Fund balance will reduce by \$51,796 and the unrestricted Sewer Fund balance will reduce by \$60,126.
Use of Reserve Funds:	The revotes result in a net transfer to the General Fund Reserves of \$1.14 million. A total of \$1.46 million has been transferred to the Special Projects reserve following the sale of Southern Phone and the receipt of further dividends from the investment class actions. Sewer fund reserves have also increased by \$1.25 million due to projects (Bonnett Park SPS) being deferred to future budgets.

RECOMMENDATION

That:

1. The report of the Director Corporate & Community Services on the Quarterly Budget Review be noted.
2. The budgeted variations contained within the December 2019 Quarterly Review be approved.

BACKGROUND

To report on the results of the Budget review carried out as at 31 December 2019 in accordance with the *Local Government Act 1993* and the *Financial Management Regulation 1999*.

REPORT

Finance staff has carried out the Budget Review as at 31 December 2019 in accordance with the *Local Government Act 1993* and Regulation.

The Regulation prescribes that estimates need to be revised where necessary and a statement made by the Responsible Accounting Officer on whether the financial position is satisfactory, and if not, any remedial action required.

The review contains a quite a number of proposed budget amendments to address the following:

- Grant funded projects that have come have been funded during the quarter
- Accounting for budget changes resulting from Council Resolutions since 1 October.
- Continuing to make accounting based changes within projects to add more reliable management information within the projects.
- Updating salary information resulting from staff competency reviews/regrades and staff resignations/appointments from 1 July to 31 December. This activity has led to the major change in the projected cash balances making up \$113,000 of the General Fund movement and 100% of the movement in the Water & Sewer fund’s projected cash balance.

Other major items in the review, includes:

- Accounting for the distribution received from the second investment class action \$634k and transferring the amount to the Special Projects Reserve
- Accounting for the sale proceeds of Southern Phone (\$785k) and the Special dividend received (\$44k) and transferring these amounts to the Special Projects Reserve

The overall result of the requested budget amendments is an increase in the project unrestricted cash balance of the General Fund of \$903,064, a reduction in the projected unrestricted cash balance of the Water Fund of \$51,796 and a reduction in the projected unrestricted cash balance of the Sewer Fund of \$60,126. The Domestic Waste Management Fund’s unrestricted cash level remains unchanged. Movements by fund can be seen in the table below:

	General	DWM	Water	Sewer
Operating Surplus/(Deficit) before Capital	849,944	0	(51,796)	(60,126)
(Increase)/Decrease in Capital Works	(1,112,772)	0	0	1,250,000
Increase/(Decrease in Sales of Assets	1,270,338	0	0	0
Net transfers (to)/from Reserves	(1,140,790)	0	0	(1,250,000)
Increase in General Fund balance	129,548	0	(51,796)	(60,126)

Goulburn Mulwaree Council

Quarterly Budget Review Statement
for the period 01/10/19 to 31/12/19

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Goulburn Mulwaree Council

Quarterly Budget Review Statement
for the period 01/10/19 to 31/12/19

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Goulburn Mulwaree Council for the quarter ended 31/12/19 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

4/2/20

Brendan Hollands
Responsible Accounting Officer

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

0 - General Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	Income							
100	Rates & Annual Charges	20,794,000	0	0	20,794,000	20,799,356	0	20,794,000
105	User Charges & Fees	6,201,840	0	0	6,201,840	3,344,041	0	6,201,840
110	Interest & Investment Revenue	650,000	0	0	650,000	81,011	0	650,000
115	Other Revenues	1,243,683	0	104,952	1,348,635	772,573	44,952	1,393,587
120	Operating Grants & Contributions	11,205,193	0	892,548	12,097,741	3,267,710	102,350	12,200,091
130	Internal Income	17,937,546	0	0	17,937,546	8,691,260	0	17,937,546
	Total Income	58,032,263	0	997,500	59,029,763	36,955,950	147,302	59,177,065
	Expense							
200	Employee costs	20,896,121	95,952	55,512	21,047,585	9,172,740	113,280	21,160,865
205	Materials & Contracts	8,366,604	93,400	1,062,626	9,522,630	4,037,171	203,620	9,726,250
210	Borrowing Costs	195,479	0	0	195,479	85,636	0	195,479
215	Depreciation & Impairment	9,773,356	0	0	9,773,356	0	0	9,773,356
220	Other Expenses	4,759,346	0	-31,600	4,727,746	2,960,925	0	4,727,746
230	Internal Expenses	11,340,670	0	0	11,340,670	5,603,229	0	11,340,670
	Total Expense	55,331,576	189,352	1,086,538	56,607,466	21,859,701	316,900	56,924,366
	Operating Surplus/(Deficit) before Capital	2,700,687	-189,352	-89,038	2,422,297	15,096,249	-169,598	2,252,699
	Capital Income							
125	Capital Grants & Contributions	44,219,270	0	3,119,793	47,339,063	1,512,775	1,019,542	48,358,605
	Operating Surplus/(Deficit) after Capital	46,919,957	-189,352	3,030,755	49,761,360	49,761,360	849,944	50,611,304

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

0 - Domestic Waste Management

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	Income							
100	Rates & Annual Charges	3,872,204	0	0	3,872,204	3,946,771	0	3,872,204
110	Interest & Investment Revenue	31,000	0	0	31,000	15,323	0	31,000
115	Other Revenues	10,990	0	0	10,990	18,762	0	10,990
120	Operating Grants & Contributions	511,866	0	0	511,866	70,945	0	511,866
	Total Income	4,426,060	0	0	4,426,060	4,051,801	0	4,426,060
	Expense							
200	Employee costs	831,543	2,020	-170	833,394	467,431	0	833,394
205	Materials & Contracts	828,427	220,720	219,852	1,268,999	386,858	0	1,268,999
215	Depreciation & Impairment	700	0	0	700	0	0	700
220	Other Expenses	8,240	0	0	8,240	1,622	0	8,240
230	Internal Expenses	2,785,496	0	0	2,785,496	1,141,957	0	2,785,496
	Total Expense	4,454,407	222,740	219,682	4,896,829	1,997,868	0	4,896,829
	Operating Surplus/(Deficit) before Capital	-28,346	-222,740	-219,682	-470,769	2,053,933	0	-470,769
	Capital Income							
	Operating Surplus/(Deficit) after Capital	-28,346	-222,740	-219,682	-470,769	-470,769	0	-470,769

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

0 - Water Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	Income							
100	Rates & Annual Charges	2,231,415	0	0	2,231,415	1,114,981	0	2,231,415
105	User Charges & Fees	6,965,248	0	0	6,965,248	2,319,060	0	6,965,248
110	Interest & Investment Revenue	300,000	0	0	300,000	126,867	0	300,000
115	Other Revenues	37,830	0	0	37,830	79,392	0	37,830
120	Operating Grants & Contributions	97,000	0	0	97,000	93,077	0	97,000
130	Internal Income	0	0	0	0	235,928	0	0
	Total Income	9,631,492	0	0	9,631,492	3,969,304	0	9,631,492
	Expense							
200	Employee costs	1,920,489	0	22,471	1,942,961	936,247	51,796	1,994,757
205	Materials & Contracts	2,188,704	0	200,091	2,388,795	851,283	0	2,388,795
210	Borrowing Costs	948,692	0	0	948,692	352,704	0	948,692
215	Depreciation & Impairment	3,232,513	0	0	3,232,513	0	0	3,232,513
220	Other Expenses	420,300	0	0	420,300	175,847	0	420,300
230	Internal Expenses	1,835,939	0	0	1,835,939	940,039	0	1,835,939
	Total Expense	10,546,637	0	222,562	10,769,199	3,256,120	51,796	10,820,995
	Operating Surplus/(Deficit) before Capital	-915,144	0	-222,562	-1,137,707	713,185	-51,796	-1,189,503
	Capital Income							
125	Capital Grants & Contributions	1,415,553	0	0	1,415,553	382,146	0	1,415,553
	Operating Surplus/(Deficit) after Capital	500,409	0	-222,562	277,846	277,846	-51,796	226,050

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

0 - Sewer Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	Income							
100	Rates & Annual Charges	9,032,233	0	0	9,032,233	4,552,724	0	9,032,233
105	User Charges & Fees	1,885,642	0	0	1,885,642	691,740	0	1,885,642
110	Interest & Investment Revenue	400,000	0	0	400,000	146,792	0	400,000
115	Other Revenues	14,440	0	0	14,440	7,944	0	14,440
120	Operating Grants & Contributions	95,000	0	0	95,000	89,609	0	95,000
130	Internal Income	0	0	0	0	101,623	0	0
	Total Income	11,427,315	0	0	11,427,315	5,590,430	0	11,427,315
	Expense							
200	Employee costs	1,924,587	6,853	21,062	1,952,501	746,292	60,126	2,012,627
205	Materials & Contracts	1,332,200	0	5,000	1,337,200	996,663	0	1,337,200
210	Borrowing Costs	243,140	0	0	243,140	87,296	0	243,140
215	Depreciation & Impairment	1,501,307	0	0	1,501,307	0	0	1,501,307
220	Other Expenses	978,750	0	0	978,750	246,443	0	978,750
230	Internal Expenses	1,993,518	0	0	1,993,518	1,007,626	0	1,993,518
	Total Expense	7,973,502	6,853	26,062	8,006,416	3,084,320	60,126	8,066,542
	Operating Surplus/(Deficit) before Capital	3,453,813	-6,853	-26,062	3,420,898	2,506,111	-60,126	3,360,772
	Capital Income							
125	Capital Grants & Contributions	2,109,009	0	0	2,109,009	2,519,321	0	2,109,009
	Operating Surplus/(Deficit) after Capital	5,562,822	-6,853	-26,062	5,529,907	5,529,907	-60,126	5,469,781

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

total Council Summary

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	Income							
100	Rates & Annual Charges	35,929,852	0	0	35,929,852	30,413,831	0	35,929,852
105	User Charges & Fees	15,052,729	0	0	15,052,729	6,354,841	0	15,052,729
110	Interest & Investment Revenue	1,381,000	0	0	1,381,000	369,992	0	1,381,000
115	Other Revenues	1,306,944	0	104,952	1,411,896	878,671	44,952	1,456,848
120	Operating Grants & Contributions	11,909,059	0	892,548	12,801,607	3,521,340	102,350	12,903,957
130	Internal Income	17,937,546	0	0	17,937,546	9,028,810	0	17,937,546
	Total Income	83,517,130	0	997,500	84,514,630	50,567,486	147,302	84,661,932
	Expense							
200	Employee costs	25,572,740	104,825	98,876	25,776,441	11,322,710	225,202	26,001,643
205	Materials & Contracts	12,715,935	314,120	1,487,569	14,517,624	6,271,974	203,620	14,721,244
210	Borrowing Costs	1,387,311	0	0	1,387,311	525,636	0	1,387,311
215	Depreciation & Impairment	14,507,876	0	0	14,507,876	0	0	14,507,876
220	Other Expenses	6,166,636	0	-31,600	6,135,036	3,384,836	0	6,135,036
230	Internal Expenses	17,955,623	0	0	17,955,623	8,692,852	0	17,955,623
	Total Expense	78,306,121	418,945	1,554,845	80,279,910	30,198,008	428,822	80,708,733
	Operating Surplus/(Deficit) before Capital	5,211,009	-418,945	-557,345	4,234,720	20,369,477	-281,520	0%
	Capital Income							
125	Capital Grants & Contributions	47,743,832	0	3,119,793	50,863,625	4,414,242	1,019,542	51,883,167
	Operating Surplus/(Deficit) after Capital	52,954,841	-418,945	2,562,448	55,098,345	55,098,345	738,022	51,883,167

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Statement by Entity
for YTD Period Ending December

Consultancy and Legal Expenses

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBR - Sept				
	Legal Fees	342,605	0	0	342,605	10,182	-20,000	322,605
	Consultants	474,200	0	106,140	580,340	589,037	57,100	637,440
	Totals	816,805	0	106,140	922,945	599,219	37,100	960,045

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December Quarterly Budget Review Capital Program Statement
for YTD Period Ending December

10 - General Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRS - Sept				
	ew Assets							
10	lant & E uipment	1,999,796	433,725	374,349	2,807,870	1,089,744	-495,000	2,312,870
20	Land	0	0	0	0	1,567	0	0
30	In rastructure	64,943,775	1,496,386	3,036,681	69,476,842	4,909,993	1,021,810	70,498,650
40	Other Assets	463,000	0	21,250	484,250	197,712	25,500	509,750
	Renewal Assets (Replacement)							
10	lant & E uipment	1,082,000	26,000	64,992	1,172,992	394,907	500,000	1,672,999
30	In rastructure	25,643,179	975,879	2,944,061	29,563,119	5,054,664	56,707	29,619,822
40	Other Assets	220,000	0	36,107	256,107	58,327	3,755	259,862
	Loan Repayments	765,984	0	0	765,984	453,486	0	765,984
	Total Capital Program	95,117,734	2,931,990	6,477,440	104,527,164	12,160,399	1,112,772	105,639,936
	Funding Source							
115	Other Revenues	0	0	0	0	6,112	0	0
120	Operating Grants & Contributions	2,468,400	0	500,000	2,968,400	360,070	0	2,968,400
125	Capital Grants & Contributions	43,459,170	0	3,119,793	46,578,963	1,396,090	1,019,542	47,598,505
130	Internal Income	542,264	0	0	542,264	0	0	542,264
400	ale o Assets	311,500	0	0	311,500	0	-150,000	161,500
405	roceed s rom Borrowings	19,480,000	0	0	19,480,000	0	0	19,480,000
410	rans ers rom Internal Reserves	10,741,093	2,931,990	369,016	14,042,099	0	0	14,042,099
415	rans ers rom Developer Contributions	5,928,899	0	1,194,538	7,123,437	0	300,000	7,423,437
420	rans ers rom Other External Reserves	2,625,530	0	1,685,264	4,310,794	0	0	4,310,794
	Total Funding Source	85,556,856	2,931,990	6,868,611	95,357,457	1,762,272	1,169,542	96,526,999
	et General Revenue Funding Re uired	9,560,878	0	-391,171	9,169,707	10,398,128	-56,770	9,112,938

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December Quarterly Budget Review Capital Program Statement
for YTD Period Ending December

20 - Domestic Waste Management

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
10	ew Assets							
	lant & E uipment	40,000	0	0	40,000	0	0	40,000
	Renewal Assets (Replacement)							
	Loan Repayments	0	0	0	0	0	0	0
	Total Capital Program	40,000	0	0	40,000	0	0	40,000
	Funding Source							
	Total Funding Source	0	0	0	0	0	0	0
et General Revenue Funding Re uired		40,000	0	0	40,000	0	0	40,000

Date Report Run: 04-Feb-2020



**December Quarterly Budget Review Capital Program Statement
for YTD Period Ending December**

30 - Water Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	ew Assets							
10	lant & E uipment		0	0	0	5,956	0	
30	In rastructure	4,873,590	822,576	328,856	6,025,022	10,899	0	6,025,022
	Renewal Assets (Replacement)							
30	In rastructure	3,155,915	308,123	59,367	3,523,405	842,846	0	3,523,405
	Loan Repayments	477,068	0	0	477,068	232,021	0	477,068
	Total Capital Program	8,506,573	1,130,699	388,223	10,025,495	1,091,723	0	10,025,495
	Funding Source							
125	Capital Grants & Contributions	915,553	0	0	915,553	191,985	0	915,553
415	rans ers rom Developer Contributions	2,408,037	0	100,000	2,508,037		0	2,508,037
420	rans ers rom Other External Reserves	117,790	1,130,699	288,223	1,536,712		0	1,536,712
	Total Funding Source	3,441,380	1,130,699	388,223	4,960,302	191,985	0	4,960,302
	et General Revenue Funding Re uired	5,065,193	0	0	5,065,193	899,738	0	5,065,193

Date Report Run: 04-Feb-2020



**December Quarterly Budget Review Capital Program Statement
for YTD Period Ending December**

40 - Sewer Fund

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	ew Assets							
10	lant & E uipment	0	0	0	0	522	0	
30	In rastructure	7,539,054	0	1,226,422	8,765,476	52,115	0	8,765,476
	Renewal Assets (Replacement)							
30	In rastructure	4,292,000	617,002	1,021,057	5,930,059	108,026	-1,250,000	4,680,059
	Loan Repayments	507,361	0	0	507,361	220,438	0	507,361
	Total Capital Program	12,338,415	617,002	2,247,479	15,202,896	381,100	-1,250,000	13,952,896
	Funding Source							
105	User Charges & Fees	0	0	0	0	-30	0	0
125	Capital Grants & Contributions	1,459,009	0	0	1,459,009	2,000,000	0	1,459,009
415	rans ers rom Developer Contributions	1,530,045	0	600,000	2,130,045	0	-600,000	1,530,045
420	rans ers rom Other External Reserves	2,760,000	617,002	1,647,479	5,024,481	0	-45,000	4,979,481
	Total Funding Source	5,749,054	617,002	2,247,479	8,613,535	1,999,970	-645,000	7,968,535
	et General Revenue Funding Re uired	6,589,361	0	0	6,589,361	-1,618,870	-605,000	5,984,361

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**December Quarterly Budget Review Capital Program Statement
for YTD Period Ending December**

Total Council Capital Consolidated

List By	Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget
			Carry Overs	QBRs - Sept				
	ew Assets							
10	lant & E uipment	2,039,796	433,725	374,349	2,847,870	1,096,221	-495,000	2,352,870
20	Land	0	0	0	0	1,567	0	0
30	In rastructure	77,356,419	2,318,962	4,591,959	84,267,340	4,973,008	1,021,810	85,289,150
40	Other Assets	463,000	0	21,250	484,250	197,712	25,500	509,750
	Renewal Assets (Replacement)							
10	lant & E uipment	1,082,000	26,000	64,992	1,172,992	394,907	500,000	1,672,999
30	In rastructure	33,091,094	1,901,004	4,024,485	39,016,583	6,005,536	-1,193,293	37,823,290
40	Other Assets	220,000	0	36,107	256,107	58,327	3,755	259,862
	Loan Repayments	1,750,413	0	0	1,750,413	905,944	0	1,750,413
	Total Capital Program	116,002,722	4,679,691	9,113,142	129,795,555	13,633,222	-137,228	129,658,327
	Funding Source							
105	User Charges & Fees	0	0	0	0	-30	0	0
115	Other Revenues	0	0	0	0	6,112	0	0
120	Operating Grants & Contributions	2,468,400	0	500,000	2,968,400	360,070	0	2,968,400
125	Capital Grants & Contributions	45,833,732	0	3,119,793	48,953,525	3,588,075	1,019,542	49,973,067
130	Internal Income	542,264	0	0	542,264	0	0	542,264
400	ale o Assets	311,500	0	0	311,500	0	-150,000	161,500
405	roceed s rom Borrowings	19,480,000	0	0	19,480,000	0	0	19,480,000
410	rans ers rom Internal Reserves	10,741,093	2,931,990	369,016	14,042,099	0	0	14,042,099
415	rans ers rom Developer Contributions	9,866,981	0	1,894,538	11,761,519	0	-300,000	11,461,519
420	rans ers rom Other External Reserves	5,503,320	1,747,701	3,620,966	10,871,987	0	-45,000	10,826,987
	Total Funding Source	94,747,290	4,679,691	9,504,313	108,931,294	3,954,227	524,542	109,455,836
	et General Revenue Funding Re uired	21,255,432	0	-391,171	20,864,261	9,678,996	-661,770	20,202,491



Projected Restricted Asset Balances for December Quarterly Budget Review Statement
for YTD Period Ending December 2019

Date Report Run: 04-Feb-2020

at Acct	Description	Opening Balances	Original Budget		Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
			Carry Overs	QBRS - Sept							
	Total nrestricted Funds	0	647,094	-95,952	973,099	1,524,241	56,774,951	-133,280	1,390,961	1,390,961	
	Externally Restricted Funds										
30E C101	Ext Res - Unexpended Loans	0	0	0	-137,856	-137,856	137,857	0	-137,856	-137,856	
30E C201	Ext Res - Developer Contributions	0	-7,116,425	0	-1,894,538	-9,010,963	21,011,273	263,500	-8,747,463	-8,747,463	
30E C202	Ext Res - Unexpended Grants	0	-2,551,503	-220,720	-1,549,482	-4,321,705	5,640,992	0	-4,321,705	-4,321,705	
30E C205	Ext Res - Incomplete or s	0	-2,877,790	-1,747,701	-1,917,835	-6,543,326	8,938,343	650,000	-5,893,326	-5,893,326	
	Ext Res - ater Fund Cash	0	-2,573,589	0	-22,472	-2,596,061	12,849,118	-51,795	-2,647,857	-2,647,857	
	Ext Res - ewer Fund Cash	0	-1,485,599	-6,853	-21,062	-1,513,514	6,750,534	-60,126	-1,573,640	-1,573,640	
	Ext Res - Domestic aste Cash	0	-67,646	-2,020	170	-69,497	2,053,933	0	-69,497	-69,497	
	Total Externally Restricted Funds	0	-16,672,554	-1,977,293	-5,543,075	-24,192,922	57,382,049	801,578	-23,391,344	-23,391,344	
	Internally Restricted Funds										
30E C301	Int Res - ant & ehicle	0	-350,000	-433,725	-421,452	-1,205,177	2,136,661	0	-1,205,177	-1,205,177	
30E C302	Int Res - Employee Leave Entitlements	0	-465,937	0	0	-465,937	1,065,937	0	-465,937	-465,937	
30E C303	Int Res - Asset Management	0	0	0	-59,639	-59,639	59,639	0	-59,639	-59,639	
30E C304	Int Res - Brid ges	0	-850,000	-30,015	-82,572	-962,587	962,587	0	-962,587	-962,587	
30E C305	Int Res - Cemeteries	0	-5,837	-44,900	0	-50,737	50,737	0	-50,737	-50,737	
30E C306	Int Res - Environment	0	-200,000	-875,992	-91,409	-1,167,401	1,000,808	0	-1,167,401	-1,167,401	
30E C307	Int Res - Community Assistance cheme	0	19,274	0	-19,396	-122	230,119	0	-122	-122	
30E C308	Int Res - Energy E iciency	0	0	0	0	0	4,507	0	0	0	
30E C309	Int Res - Election Reserve	0	40,000	0	0	40,000	80,000	0	40,000	40,000	
30E C311	Int Res - Fi e lace Foot	0	0	0	0	0	397	0	0	0	
30E C312	Int Res - Financial Assistance Grant	0	0	0	0	0	2,631,643	0	0	0	
30E C313	Int Res - Gallery	0	-40,000	0	-17,300	-57,300	96,053	0	-57,300	-57,300	
30E C314	Int Res - Insurance Rebates	0	16,200	0	0	16,200	137,148	0	16,200	16,200	
30E C315	Int Res - Libaray Development	0	-107,650	0	-37,074	-144,724	345,873	0	-144,724	-144,724	
30E C316	Int Res - Local Road s	0	-985,940	-714,673	172,227	-1,528,386	1,579,121	0	-1,528,386	-1,528,386	
30E C317	Int Res - Marulan all	0	0	0	0	0	138,384	0	0	0	
30E C318	Int Res - Museums	0	-720,726	-521,312	-46,486	-1,288,524	1,343,400	0	-1,288,524	-1,288,524	
30E C319	Int Res - wimming pool	0	-968,500	0	-218,000	-1,186,500	1,078,436	0	-1,186,500	-1,186,500	
30E C320	Int Res - er orming Arts Centre	0	-1,452,081	0	567,314	-884,767	884,767	0	-884,767	-884,767	
30E C321	Int Res - Collex eolia ost Fee	0	98,671	0	0	98,671	910,990	0	98,671	98,671	
30E C322	Int Res - Land ales	0	63,500	0	0	63,500	120,032	0	63,500	63,500	
30E C324	Int Res - Ris Management	0	0	0	0	0	199,446	0	0	0	
30E C325	Int Res - ocial lan	0	-33,000	0	0	-33,000	60,940	-28,000	-61,000	-61,000	
30E C326	Int Res - pecial ro ects	0	185,000	0	651,245	836,245	24,914	1,463,290	2,301,535	2,301,535	
30E C327	Int Res - trategic lanning	0	-46,037	-53,200	0	-99,237	307,764	40,000	-59,237	-59,237	
30E C328	Int Res - echnology	0	0	-63,200	-30,000	-93,200	93,200	0	-93,200	-93,200	



Projected Restricted Asset Balances for December Quarterly Budget Review Statement
for YTD Period Ending December 2019

Date Report Run: 04-Feb-2020

at Acct	Description	Opening Balances	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Closing Balances
30E C329	Int Res - ip Replacement	0	-187,736	0	0	-187,736	262,736	0	-187,736	-187,736
30E C330	Int Res - ourism	0	-5,000	-15,000	-32,040	-52,040	100,471	0	-52,040	-52,040
30E C331	Int Res - raining	0	-20,000	0	-110,500	-130,500	130,500	0	-130,500	-130,500
30E C333	Int Res - ei ert Oval avillion	0	0	0	0	0	400,000	0	0	0
30E C334	Int Res - Land scaped Areas	0	0	-205,763	-66,410	-272,173	277,470	0	-272,173	-272,173
30E C336	Int Res - Build ings	0	52,403	-67,610	47,610	32,403	-52,873	0	32,403	32,403
30E C337	Int Res - ublic Entertainment enue	0	-488,123	0	-20,909	-509,032	509,032	0	-509,032	-509,032
30E C399	Int Res - Other	0	7,500	0	0	7,500	49,941	0	7,500	7,500
Total Internally Restricted Funds		0	-6,444,019	-3,025,390	185,209	-9,284,200	17,220,780	1,477,290	-7,806,910	-7,806,910
Total Council Funds		0	-22,469,478	-5,098,636	-4,384,767	-31,952,881	131,377,779	2,145,588	-29,807,293	-29,807,293

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Amendments Report
for YTD Period Ending December

List By	Cost Centre	Project	Project Description	Management Reporting Description	Actual Account	Actual Account Description	Original Budget	Approved Changes		Current Budget	Actual YTD	Proposed Adjustments	Forecast Budget	Quarterly Budget Review Comments December
								Carry Overs	QBR5 - Sept					
			Income											
00034-1001-41764	1013	100034	General purpose items	Other Revenues	41764	Southern Home Divid end	0	0	0	0	46,952	46,952	46,952	2 40 er proceed s from class action and home sale divid end to the general ro e
00259-1001-41700	1023	100259	ec94 lans Review	Operating Grants & Contributions	41700	94 Ad ministration	20,000	0	0	20,000	394	-15,500	1,500	2 21 Red uce income and t er to Reserves ba income received
00308-1001-41512	1034	100308	Art sil s 2019 G	Operating Grants & Contributions	41512	Op Grants - entage & Cultural ervices	0	0	0	0	10,000	10,000	10,000	2 18 Account or Grant Fund ed ro ect in Expend itur
00311-1001-41510	1061	100311	ollond ility River Restoration- illovs&Bac berry Removal	Operating Grants & Contributions	41510	Op Grants - Environmental ervices	0	0	0	0	59,200	61,850	61,850	2 6 Account or Grant Fund ed ro ect Income
00315-1001-41515	1054	100315	Climate Change tud y Rec Area G	Operating Grants & Contributions	41515	Op Grants - Recreation & Culture	0	0	0	0	0	28,000	29,000	2 4 Account or Rec Area Climate Change tud Fund ed ro
			Total Income				20,000	0	0	20,000	108,746	147,302	167,302	
			Expense											
00001-1001-60303	1001	100001	Finance Operations	Materials & Contracts	60303	Contracts - Replacing ta	0	0	-2,480	-2,480	6,188	60,000	97,520	2 7 rans er rained Bud get rom Exec to Fi 2019 2
00005-1001-60008	1003	100005	Grants Operations	Employee costs	60008	Disability Allowance	0	0	-12,259	-12,259	0	-297	-12,556	
00008-1001-60300	1005	100008	Technical ervices	Materials & Contracts	60300	Contracts - l support Maintenance	213,250	16,200	0	229,450	451,972	15,000	284,450	31 Account or ad id itional license ee - Ob ecti und ed rom l sContingenc
00012-1001-60001	1008	100012	Executive Management	Employee costs	60001	salaries and ages	1,211,579	0	0	1,211,579	582,480	-192	1,211,977	
00012-1001-60008	1008	100012	Executive Management	Employee costs	60008	Disability Allowance	3,075	0	0	3,075	15	5,330	8,405	
00012-1001-60303	1008	100012	Executive Management	Materials & Contracts	60303	Contracts - Replacing ta	66,000	0	0	66,000	5,323	-60,000	6,000	2 7 rans er rained Bud get rom Exec to Fi 2019 2
00012-1001-78505	1008	100012	Executive Management	Employee costs	78505	Oncost Expense	475,383	0	0	475,383	225,077	-63	475,320	
00036-1001-60008	1015	100036	& Operations	Employee costs	60008	Disability Allowance	0	0	-10,640	-10,640	0	-236	-10,916	
00044-1001-60001	1018	100044	Customer Uelion	Employee costs	60001	salaries and ages	329,573	0	4,103	333,677	129,000	6,886	340,515	
00044-1001-60006	1018	100044	Customer Uelion	Employee costs	60006	Casual ages	103,614	0	0	103,614	95,568	3,125	106,939	
00044-1001-60008	1018	100044	Customer Uelion	Employee costs	60008	Disability Allowance	3,588	0	73	3,661	0	73	3,734	
00044-1001-78505	1018	100044	Customer Uelion	Employee costs	78505	Oncost Expense	147,003	0	1,610	148,614	103,568	3,227	151,841	
00048-1001-60008	1020	100048	ighbour Aid	Employee costs	60008	Disability Allowance	769	0	-626	-57	0	-626	-653	
00064-1001-60302	1023	100064	strategy implementation	Materials & Contracts	60302	Contracts - end ered or	60,000	0	0	60,000	0	-60,000	0	2 22 er Bud get rom ro ect 100064 implementation to 100265 ousing strategy and er Bud get rom ro ect 100064 strategy implementation to 100267 Rec ed s ti 103,500 2 23 er Bud get rom ro ect 1000 rogram to 100267 Rec ed s
00065-1001-60302	1023	100065	LE & DC Review rogram	Materials & Contracts	60302	Contracts - end ered or	75,000	30,000	0	105,000	0	-1,500	103,500	2 23 er Bud get rom ro ect 1000 rogram to 100267 Rec ed s
00067-1001-60320	1023	100067	ocial lan	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	28,000	28,000	28,000	2 20 a und social lan rom the social l 3516
00070-1001-60001	1029	100070	Development Assessments Operations	Employee costs	60001	salaries and ages	487,214	0	-5,092	482,122	197,474	2,288	484,439	
00070-1001-60008	1029	100070	Development Assessments Operations	Employee costs	60008	Disability Allowance	1,280	0	-2,200	1,080	0	-2,200	-1,121	
00070-1001-78505	1029	100070	Development Assessments Operations	Employee costs	78505	Oncost Expense	191,178	0	-1,974	189,204	76,493	896	190,101	
00078-1001-60302	1026	100078	roperty elling Expenses	Materials & Contracts	60302	Contracts - end ered or	15,000	0	0	15,000	0	15,000	15,000	0 2 33 Correct accounting treatment resource : land sale related expens
00078-1001-60308	1026	100078	roperty elling Expenses	Materials & Contracts	60308	Contracts - Land ale Commissions	0	0	0	0	0	15,000	15,000	2 33 Correct accounting treatment resource cod land sale related expens
00078-1001-60330	1026	100078	roperty elling Expenses	Materials & Contracts	60330	Legal Expenses - laning and Development	20,000	0	0	20,000	0	-20,000	0	2 33 Correct accounting treatment resource cod land sale related expens
00078-1001-60333	1026	100078	roperty elling Expenses	Materials & Contracts	60333	Legal Expenses - Land ales	0	0	0	0	0	20,000	20,000	2 33 Correct accounting treatment resource cod land sale related expens
00078-1001-61700	1026	100078	roperty elling Expenses	Other Expenses	61700	situation Fees	12,000	0	0	12,000	0	-12,000	0	2 33 Correct accounting treatment resource cod land sale related expens
00078-1001-61701	1026	100078	roperty elling Expenses	Other Expenses	61701	situation Fees - Land Disposals	0	0	0	0	0	12,000	12,000	2 33 Correct accounting treatment resource cod land sale related expens
00083-1001-60001	1028	100083	Mar eting Operations	Employee costs	60001	salaries and ages	178,423	0	1,884	180,306	92,547	886	180,992	
00083-1001-78505	1028	100083	Mar eting Operations	Employee costs	78505	Oncost Expense	70,008	0	660	70,669	37,460	347	71,016	
00086-1001-60008	1029	100086	IC Operations	Employee costs	60008	Disability Allowance	853	0	-824	27	0	-824	-798	
00087-1001-60001	1029	100087	Mobile IC - Operations	Employee costs	60001	salaries and ages	28,370	0	0	28,370	17,257	990	29,160	
00087-1001-78505	1029	100087	Mobile IC - Operations	Employee costs	78505	Oncost Expense	11,210	0	0	11,210	6,865	291	11,442	
00090-1015-60205	1031	100090	Event Development Fund	Materials & Contracts	60205	Materials - General	10,000	0	0	10,000	51	2,260	12,289	2 37 rans er und s rom Event Development t waste and hire ees per Council Res 2019 500 or Blues Festival and 2 38 rans er bud get allocation set as Colour Me Fun Run bac into Event Development Fund
00091-1015-60205	1032	100091	Blues Festival	Materials & Contracts	60205	Materials - General	0	0	0	0	0	2,720	2,720	2 37 rans er und s rom Event Development to waste and hire ees per Council Res 2019 500 or Blues Festival
00093-1015-60302	1032	100092	Colour Me Fun Run	Materials & Contracts	60302	Contracts - end ered or	3,000	0	0	3,000	0	-3,000	0	2 38 rans er bud get allocation set as id e o Fun Run bac into Event Development Fund
00097-1001-60001	1033	100097	Library Operations	Employee costs	60001	salaries and ages	590,644	0	4,413	595,059	287,279	1,131	596,190	
00097-1001-78505	1033	100097	Library Operations	Employee costs	78505	Oncost Expense	239,061	0	1,732	240,793	127,919	444	241,237	
00098-1001-60205	1033	100098	Library rograms	Materials & Contracts	60205	Materials - General	59,000	0	0	59,000	4,008	-3,755	49,243	2 39 er Local riority Grant und ing to Libri lro ect to cover signage cos
01012-1001-60001	1034	100102	Art Gallery	Employee costs	60001	salaries and ages	236,817	0	1,594	238,372	119,672	1,594	239,916	
01012-1001-78505	1034	100102	Art Gallery	Employee costs	78505	Oncost Expense	93,807	0	610	94,417	48,519	610	95,027	

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Amendments Report for YTD Period Ending December

Table with columns for Item ID, Description, Employee Costs, Salaries and Wages, On-cost Expenses, and Disability Allowance. Includes various departments like Museum, Compliance, Companion Animals, and Asset Management.

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Amendments Report
for YTD Period Ending December

00186-1200-60302	1065	100186	Urban Road s - Local	Materials & Contracts	60302	Contracts - end ered or	147,639	0	0	147,639	121,726	25,913	141,239	26 ras er bud get rom ro ect 100186 to 19 Area ew Bound sry Fen	
00192-1001-60001	1062	100192	Road s Management	Employee costs	60001	salaries and ages	1,745,206	5,253	-20,994	1,729,465	815,333	2,209	1,731,955		
00192-1001-60008	1062	100192	Road s Management	Employee costs	60008	Disability Allowance	15,375	-513	-34,266	-19,721	0	-34,266	-54,309		
00192-1001-78505	1062	100192	Road s Management	Employee costs	78505	Oncost Expense	723,325	2,208	-8,657	716,934	320,628	861	717,794		
00207-1001-60008	1079	100207	Public Conveniences	Employee costs	60008	Disability Allowance	6,598	0	1,262	8,100	78	1,262	9,461		
00208-1001-60008	1081	100208	Public Reserves	Employee costs	60008	Disability Allowance	13,322	0	-21,065	-7,740	0	-21,065	-28,804		
00223-1001-60001	1082	100223	or shop Management	Employee costs	60001	salaries and ages	256,795	0	0	256,795	105,351	-57,865	228,833	2 19 er or shop Fleet O icer Bud get to Deopt Managemen	
00223-1001-60008	1082	100223	or shop Management	Employee costs	60008	Disability Allowance	2,932	0	-3,418	-464	0	-4,154	-4,639		
00223-1001-78505	1082	100223	or shop Management	Employee costs	78505	Oncost Expense	115,299	0	0	115,299	42,749	-23,910	94,338	2 19 er or shop Fleet O icer Bud get to Deopt Managemen	
00226-1001-60008	1086	100226	Ind oor Cleaning	Employee costs	60008	Disability Allowance	0	0	-46	-46	0	-46	-92		
00259-1001-60320	1023	100259	ec94 lans Review	Materials & Contracts	60320	Consultancy Fees	20,000	0	0	20,000	8,340	18,000	30,000	2 21 Allocate d s itional bud get re expected expen: 19 2	
00260-1001-60008	1023	100260	Development Liaison	Employee costs	60008	Disability Allowance	0	0	-826	-826	0	-826	-1,652		
00265-1001-60320	1023	100265	ousing strategy	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	24,312	49,000	49,000	2 23 er Bud get rom ro ect 100064 implementation to 100265 ousing tri	
00267-1001-60320	1023	100267	Recreational eed s strategy	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	12,500	12,500	12,500	23 er Bud get rom ro ect 100064 & 100 implementation and LE & DC Review rogram to 1	
00268-1001-60320	1023	100268	strategic laning statement	Materials & Contracts	60320	Consultancy Fees	50,000	0	0	50,000	0	-40,000	10,000	2 24 Carry Over 40 or 20 21 Bud get or and Bush ire tre	
00274-1001-60001	1026	100274	56 Clinton t- First Floor	Employee costs	60001	salaries and ages	0	0	0	0	8,001	35,167	35,167		
00274-1001-78505	1026	100274	56 Clinton t- First Floor	Employee costs	78505	Oncost Expense	0	0	0	0	3,444	13,799	13,799		
00307-1001-60320	1049	100307	Asset Management Revaluations - General Fund	Materials & Contracts	60320	Consultancy Fees	0	0	-46,015	-46,015	0	-23,000	-69,015	2 8 rans er 23 to 100129 Contracts	
00308-1001-60205	1034	100308	Art al s 2019 G	Materials & Contracts	60205	Materials - General	0	0	0	0	0	5,000	5,000	2 18 Account or Grant Fund ed ro ect incc Expend itur	
00308-1001-60302	1034	100308	Art al s 2019 G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	5,000	5,000	2 18 Account or Grant Fund ed ro ect incc Expend itur	
00311-1001-60205	1081	100311	ollond ily River Restoration- illows&Blac berry Removal	Materials & Contracts	60205	Materials - General	0	0	0	0	0	20,775	20,775	2 6 Account or Grant Fund ed ro ect Expenses o this amount is rom ro ect 1	
00311-1001-60302	1081	100311	ollond ily River Restoration- illows&Blac berry Removal	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	83,100	83,100	2 6 Account or Grant Fund ed ro ect Expenses o this amount is rom ro ect 1	
00312-1001-60300	1005	100312	Cyber ecurity	Materials & Contracts	60300	Contracts - i support Maintenance	0	0	0	0	21,000	50,000	50,000	2 32 Account or contract costs or Cyber ec licensing and consultancy - und ed rom l s Contr but ee	
00315-1001-60320	1054	100315	Climate Change tud y Rec Area G	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	0	28,000	28,000	2 4 Account or Rec Area Climate Change tud Fund ed ro	
00001-1001-60001	3001	300001	ster Management - Ad ministration	Employee costs	60001	salaries and ages	70,821	0	829	79,751	38,055	59	79,809		
00001-1001-78505	3001	300001	ster Management - Ad ministration	Employee costs	78505	Oncost Expense	30,927	0	369	31,296	13,869	29	31,814		
00002-1001-60001	3002	300002	ster Management - Engineering & uervisor	Employee costs	60001	salaries and ages	361,343	0	3,639	365,044	173,333	989	365,994		
00002-1001-60008	3002	300002	ster Management - Engineering & uervisor	Employee costs	60008	Disability Allowance	12,376	0	-12,826	-450	0	-9,790	-10,242		
00002-1001-78505	3002	300002	ster Management - Engineering & uervisor	Employee costs	78505	Oncost Expense	141,790	0	1,451	143,241	72,265	365	143,606		
00009-1001-60001	3007	300009	Goulburn ster restment	Employee costs	60001	salaries and ages	222,422	0	-891	221,931	108,283	-1,350	219,580		
00009-1001-60008	3007	300009	Goulburn ster restment	Employee costs	60008	Disability Allowance	18,044	0	-3,418	14,624	0	-3,418	11,206		
00009-1001-78505	3007	300009	Goulburn ster restment	Employee costs	78505	Oncost Expense	91,744	0	-203	91,542	44,138	-869	90,573		
00013-1001-60001	3010	300013	ster Meins	Employee costs	60001	salaries and ages	585,360	0	0	585,360	374,486	262,395	847,077		
00013-1001-60008	3010	300013	ster Meins	Employee costs	60008	Disability Allowance	33,906	0	-11,978	21,928	0	2,879	24,807		
00013-1001-74500	3010	300013	ster Meins	Employee costs	74500	ob Cost Recovery	-620,000	0	0	-620,000	-589,950	-306,283	-926,283		
00013-1001-78505	3010	300013	ster Meins	Employee costs	78505	Oncost Expense	241,451	0	0	241,451	151,735	108,152	349,602		
00001-1001-60001	4001	400001	ste ster Management - Ad ministration	Employee costs	60001	salaries and ages	70,821	0	0	70,821	34,210	-871	77,950		
00001-1001-78505	4001	400001	ste ster Management - Ad ministration	Employee costs	78505	Oncost Expense	30,927	0	0	30,927	11,787	-346	30,586		
00002-1001-60001	4002	400002	ste ster Management - Engineering & uervisor	Employee costs	60001	salaries and ages	401,046	7,823	1,839	410,730	157,896	-1,079	409,651		
00002-1001-60008	4002	400002	ste ster Management - Engineering & uervisor	Employee costs	60008	Disability Allowance	13,109	0	-12,191	918	32	-9,781	-8,863		
00002-1001-78505	4002	400002	ste ster Management - Engineering & uervisor	Employee costs	78505	Oncost Expense	157,980	3,070	729	161,159	64,884	-423	160,736		
00004-1225-78500	4004	400004	ewer Meins - rivete or s	Employee costs	78500	ob Cost Expense	0	0	0	0	0	7,079	8,000	3,000	
00005-1200-78500	4004	400005	ste ster Meins	Employee costs	78500	ob Cost Expense	0	0	0	0	197,214	395,283	398,233		
00008-1001-60001	4007	400008	Goulburn - Operations	Employee costs	60001	salaries and ages	649,784	-2,862	3,363	648,285	139,861	-219,840	431,444		
00008-1001-60008	4007	400008	Goulburn - Operations	Employee costs	60008	Disability Allowance	76,422	0	-13,384	63,037	0	-27,377	35,660		
00008-1001-78505	4007	400008	Goulburn - Operations	Employee costs	78505	Oncost Expense	268,023	-1,181	582	267,405	85,685	-89,443	177,961		
Total Expense							15,695,907	91,513	-63,839	15,723,582	6,132,019	428,822	16,152,403		
Operating Surplus/(Deficit) before Capital							-15,675,907	-91,513	63,839	-15,703,582	-6,023,272	-281,520	-15,985,101		
Capital Income															
90018-1001-41608	1906	190018	Gallery Renewal or s	Capital Grants & Contributions	41608	Cap Grants - Recreation & Culture	200,000	0	0	200,000	0	-200,000	0	2 36 Account or grant und s net obtained and rom collection store pro ect to cover unexpected varia and ad s itional fittings in Gallery Upgrsd e pro ect	

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Amendments Report
for YTD Period Ending December

Item ID	Year	Item Description	Category	Code	Sub-Code	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	Notes
90137-1001-41900	1935	190137 Other Reserves Replacements	Capital Grants & Contributions	41900	Cap Conts - Recreation & Culture	0	0	0	0	0	32,300	32,300 2 27 Account or the Capital Contribution from Rotary or the ergols built in Rotary or
90232-1001-41605	1807	190232 Recyclable Lighting Upgrade	Capital Grants & Contributions	41605	Cap Grants - Heritage & Cultural Services	0	0	0	0	-4,336	3,000	3,000 2 41 Use savings in museum renewal works contribution towards grant und ed lighting upgrade at
90239-1001-41608	1914	190239 Marsden Airfield Rehabilitation	Capital Grants & Contributions	41608	Cap Grants - Recreation & Culture	0	0	0	0	7,268	7,268	7,268 2 17 Account or grant und ing received
90237-1001-41608	1913	190237 Climate Change Mitigation Rec Area	Capital Grants & Contributions	41608	Cap Grants - Recreation & Culture	0	0	0	0	69,375	69,375	69,375 2 5 Account or Rec Area Climate Change Grant Fu
90238-1001-41610	1920	190238 Black Spot Mountain Ash	Capital Grants & Contributions	41610	Cap Grants - Road s & Brid ges	0	0	0	0	0	300,000	300,000 2 28 Account or Grant und ed pro ect in
90239-1001-41611	1918	190239 G Bourget - Gbn Public School Crossing	Capital Grants & Contributions	41611	Cap Grants - Road s ety Initiatives	0	0	0	0	0	34,646	34,646 2 29 Account or Grant Fund ed pro
90260-1001-41608	1935	190260 Crookwell Road - Shared User Path	Capital Grants & Contributions	41608	Cap Grants - Recreation & Culture	0	0	0	0	0	723,253	723,253 2 30 Account or Grant Fund ed pro ect i
Operating Surplus/(Deficit) after Capital						-15,475,907	-91,513	63,839	-15,503,582	-15,503,582	738,022	-14,765,559
Total on Cash						0	0	0	0	0	0	0
Investing Fund Flows						0	0	0	0	0	0	0
90003-8015-60205	1901	190003 Contingency	Materials & Contracts	60205	Materials - General	-100,000	0	0	-100,000	-7,552	65,000	-35,000 2 31 Account or ad d itional license fee - Ob ecti
90014-8015-60205	1906	190014 Art Gallery Acquisitions	Materials & Contracts	60205	Materials - General	-10,000	0	0	-10,000	-5,849	-5,500	-15,500 2 35 Use savings from collection tore pro ect to
90016-8015-60302	1906	190016 Collection Tote	Materials & Contracts	60302	Contracts - ended or	0	0	48,000	48,000	-20,909	25,500	73,500 2 35 Use savings from collection tore pro e
90018-8015-60205	1906	190018 Gallery Renewal or s	Materials & Contracts	60205	Materials - General	0	0	0	0	-9,702	-15,500	-15,500 2 36 Account or grant und s not obtained and
90018-8015-60302	1906	190018 Gallery Renewal or s	Materials & Contracts	60302	Contracts - ended or	-350,000	0	0	-350,000	-142,026	199,100	-150,900 2 36 Account or grant und s not obtained
90018-8015-60320	1906	190018 Gallery Renewal or s	Materials & Contracts	60320	Consultancy Fees	0	0	0	0	-9,360	-9,600	-9,600 2 36 Account or grant und s not obtained and
90020-8015-60205	1907	190020 Museum Capital or s - Renewal	Materials & Contracts	60205	Materials - General	-7,500	0	0	-7,500	0	4,537	-2,963 2 41 Use savings in museum renewal wor es council
90049-8015-60302	1912	190049 Aesthetic Centre Renewal	Materials & Contracts	60302	Contracts - ended or	-6,450,000	0	148,000	-6,232,000	0	500,000	-5,732,000 2 42 Bud get rans er rom pro ect 190049 t
90051-8015-60302	1912	190051 Plant & Equipment - Aesthetic Centre	Materials & Contracts	60302	Contracts - ended or	0	0	0	0	149,623	-500,000	-350,377 2 42 Bud get rans er rom pro ect 19004
90053-8015-60302	1913	190053 Recreation Area Improvements	Materials & Contracts	60302	Contracts - ended or	-50,000	0	0	-50,000	-25,086	-6,500	-56,500 2 26 rans er bud get rom ro ect 100166
90058-8015-60302	1914	190058 Victoria Aerodrome	Materials & Contracts	60302	Contracts - ended or	-200,000	0	0	-200,000	0	200,000	0 2 14 Reallocate Bud get to correct activity
90059-8015-60302	1914	190059 Victoria Aerodrome	Materials & Contracts	60302	Contracts - ended or	0	0	0	0	-1,968	-200,000	-200,000 2 14 Reallocate Bud get to correct activity
90061-8015-60302	1914	190061 Playground Facility Renewals	Materials & Contracts	60302	Contracts - ended or	-70,000	92,600	0	-202,600	63,560	7,268	95,332 2 17 rans er und s rom ro ect 190
90068-8015-60205	1917	190068 Building Asset Replacement	Materials & Contracts	60205	Materials - General	0	0	0	0	-3,793	-3,800	-3,800 2 15 Reallocate bud get amount re Resource Cod es
90068-8015-60302	1917	190068 Building Asset Replacement	Materials & Contracts	60302	Contracts - ended or	-40,000	0	0	-40,000	1,500	38,500	1,500 2 15 Reallocate bud get amount re Resource Coc
90068-8015-60205	1917	190068 Building Asset Replacement	Materials & Contracts	60205	Materials - General	0	0	0	0	-10,443	-10,500	-10,500 2 15 Reallocate bud get amount re Resource Cod es
90068-8015-60302	1917	190068 Building Asset Replacement	Materials & Contracts	60302	Contracts - ended or	0	0	0	0	-25,396	-24,200	-24,200 2 15 Reallocate bud get amount re Resource Coc
90069-8015-60205	1917	190069 Civic Centre Furniture & Fittings	Materials & Contracts	60205	Materials - General	-5,000	0	0	-5,000	-8,219	-4,250	-9,250 2 15 Reallocate bud get amount re Resource Cod es
90069-8015-60302	1917	190069 Civic Centre Furniture & Fittings	Materials & Contracts	60302	Contracts - ended or	-5,000	0	0	-5,000	-746	4,250	-730 2 15 Reallocate bud get amount re Resource Cod
90074-8015-60302	1917	190074 Clinton T/O ices Upgrade	Materials & Contracts	60302	Contracts - ended or	0	0	0	0	0	-29,000	-29,000 2 16 er und s rom ro ect 19
90075-8015-60302	1917	190075 Civic Centre Carpet Renewal	Materials & Contracts	60302	Contracts - ended or	-20,000	-6,000	0	-26,000	-6,841	29,000	0 2 16 er und s rom ro ect 190075
90113-8015-60302	1920	190113 Rural Resealing	Materials & Contracts	60302	Contracts - ended or	0	0	285,000	285,000	-38,606	31,250	318,250 2 25 rans er bud get allocation rom ro
90113-8015-76500	1920	190113 Rural Resealing	Employee costs	76500	Job Cost Expense	0	0	15,000	15,000	-1,328	1,750	16,750 2 25 rans er bud get allocation rom ro ect
90114-8015-60302	1918	190114 Urban Resealing	Materials & Contracts	60302	Contracts - ended or	-370,000	-76,500	0	-646,500	-31,148	-31,250	-681,750 2 25 rans er bud get allocation rom ro
90114-8015-76500	1918	190114 Urban Resealing	Employee costs	76500	Job Cost Expense	-30,000	0	0	-30,000	-2,257	-1,750	-31,750 2 25 rans er bud get allocation rom ro ect

Date Report Run: 04-Feb-2020



December Quarterly Budget Review Amendments Report
for YTD Period Ending December

90137-8015-60302	1935	190137	Other s Reserves Replacements	Materials & Contracts	60302	Contracts - end ered or	-20,000	0	0	-20,000	-21,550	-92,000	-92,000	2 27	0 account or the Expend iture re the Contribution receivable rom Rotary or the ergols bu Rotary	
90140-8015-60302	1935	190140	City id e Cree Bed Improvements	Materials & Contracts	60302	Contracts - end ered or	-35,000	0	0	-35,000	-4,600	22,023	-12,973	2 6	22,023 t rred to Grant Fund ed	
90146-8015-60205	1936	190146	avy Fleet Replacements	Materials & Contracts	60205	Materials - General	0	0	0	-72,665	-72,665	-72,665	2 12	Correct Bud get Allocation Re Resource Cod es		
90146-8025-60292	1936	190146	avy Fleet Replacements	urchase o Assets	60292	Cap - avy Fleet urchases	-1,250,000	-279,506	357,400	-1,196,106	-59,631	500,665	-63,441	2 12	Correct Bud get Allocation Re Resource Cod red uce bud get re Bungonia Rd overspend Resolution 2019 47	
90193-8005-60302	1918	190193	UR Bugonia Rd Reconstruction	Materials & Contracts	60302	Contracts - end ered or	0	-331,700	0	-331,700	0	331,700	0	2 12	Correct Cost Centre	
90193-8015-60302	1918	190193	UR Bugonia Rd Reconstruction	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	-351,576	-611,700	-611,700	2 12	Correct Cost Centre and allocated d ition rom Reserve ReResolution 2 280	
90211-8025-60205	1909	190211	Library helving	Materials & Contracts	60205	Materials - General	0	0	0	-9,950	-3,750	-3,750	2 39	er Local riority Grant und ing to Libn pro ect to cover sience cos		
90217-8015-60302	1920	190217	R L Dallen Ford Rd - Multi up ec 94	Materials & Contracts	60302	Contracts - end ered or	0	0	162,000	162,000	-180,813	-130,000	12,000	2 11	Ad d itional und s re uested ro Resolution 2019 4	
90225-8000-60302	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	-26,462	-30,000	-30,000	2 13	Correct Bud get allocation re resource activities	
90225-8015-60205	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60205	Materials - General	0	0	0	0	-4,120	-40,000	-40,000	2 13	Correct Bud get allocation re resource cod activities	
90225-8015-60206	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60206	Materials - Display	0	0	0	0	-8,300	-29,000	-29,000	2 13	Correct Bud get allocation re resource cod activities	
90225-8015-60302	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60302	Contracts - end ered or	-250,000	0	0	-250,000	-27,031	190,000	-60,000	2 13	Correct Bud get allocation re resource activities	
90225-8020-60205	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60205	Materials - General	0	0	0	0	2,350	-5,000	9,000	2 13	Correct Bud get allocation re resource cod activities	
90225-8020-60302	1914	190225	apanese Gard en- ictoria ar	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	-45,671	-100,000	-100,000	2 13	Correct Bud get allocation re resource activities	
90236-8025-60302	1906	190236	Civic Centre ublic Art	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	-30,000	-30,000	-30,000	2 34	Finalise artwork in rent o Civic Centre gard en surrounds not carried orward rom 2018 bud es	
90242-8015-60302	1918	190242	&G ueen t Record - Daley	Materials & Contracts	60302	Contracts - end ered or	0	-28,500	0	-28,500	0	28,500	0	2 29	Reallocate Bud get rom ueen ublic choel &G to match Grant Func	
90242-8015-78500	1918	190242	&G ueen t Record - Daley	Employee costs	78500	ob Cost Expense	0	-1,500	0	-1,500	0	1,500	0	2 29	Reallocate Bud get rom ueen t ublic choel &G to match Grant Func	
90252-8015-60302	1907	190252	Roc y ill Lighting Upgrad e &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-7,537	-7,537	2 45	Use savings in museum renewal wor contribution towards grant und ed lighting upgrad eat i	
90253-8025-60302	1914	190253	Marsden air ar ater Re ill tation &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-14,536	-14,536	2 17	rans er matching und s n laygrounds to 190253 Marsden air ar Re	
90254-8015-60205	1931	190254	anctuary Drive Drainage Basin	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-22,500	-22,500	50	Grant Fund ed	
90254-8015-60302	1931	190254	anctuary Drive Drainage Basin	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-127,500	-127,500	2 10	Expre anctuary Dr Drainage Basin Resolu 2019 47	
90257-8015-60302	1913	190257	Climate Change Mitigation Rec Area &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-69,375	-69,375	2 9	Account or Rec Area Climate Change Gira re	
90258-8015-60302	1920	190258	Black spot Mountain Ash &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-350,000	-350,000	2 28	Account or Grant und ed pro ec re Black spot ro ect or Mountain i	
90259-8015-60205	1918	190259	&G Bour e t -Gbn ublic choel Crossing &G	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-30,061	-30,061	2 29	Account or Grant Fund ed pro ect i expense re Bour e t choel Crossing Exten	
90259-8015-60302	1918	190259	&G Bour e t -Gbn ublic choel Crossing &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-33,085	-33,085	2 29	Reallocate Bud get rom ueen ublic choel &G to match Grant Fund ing and to acc orant und ed or	
90259-8015-78500	1918	190259	&G Bour e t -Gbn ublic choel Crossing &G	Employee costs	78500	ob Cost Expense	0	0	0	0	0	-1,500	-1,500	2 29	Reallocate Bud get rom ueen t ublic choel &G to match Grant Func	
90260-8015-60205	1935	190260	Croo well Rd - hared User ath &G	Materials & Contracts	60205	Materials - General	0	0	0	0	0	-50,000	-50,000	2 30	Account or Grant Fund ed pro ect i	
90260-8015-60302	1935	190260	Croo well Rd - hared User ath &G	Materials & Contracts	60302	Contracts - end ered or	0	0	0	0	0	-600,928	-600,928	2 30	Account or Grant Fund ed pro expend itur	
90260-8020-78500	1935	190260	Croo well Rd - hared User ath &G	Employee costs	78500	ob Cost Expense	0	0	0	0	0	-72,313	-72,313	2 30	Account or Grant Fund ed pro ec expend itur	
90001-8015-60302	4901	490001	Bonnet ar Augmentation	Materials & Contracts	60302	Contracts - end ered or	0	0	500,000	500,000	0	500,000	1,000,000	2 1	ro ect not re ired at this point in	
90019-8015-60302	4901	490019	Clyd e t Access Road	Materials & Contracts	60302	Contracts - end ered or	0	0	100,000	100,000	0	100,000	200,000	2 3	Ad vised pro ect completed last	
90030-8015-60302	4901	490030	Bonnett ar ump tation and Rising Main	Materials & Contracts	60302	Contracts - end ered or	-650,000	0	0	-650,000	0	850,000	0	2 2	ro ect not re ired at this point i	
00034-1001-42504	1013	100034	Asset eles General urpose Items	ale o Assets	42504	ro it Loss on Disposal o Financial Assets	0	0	-1,227,060	-1,227,060	3,861,684	634,624	-592,436	2 40	er proceed s rom class action homesale d livd end to the ocal ro e	
00034-1001-42525	1013	100034	General urpose Items	ale o Assets	42525	roceed s rom ale - Financial Investments	0	0	0	0	0	785,714	785,714	2 40	er proceed s rom class action i homesale d livd end to the ocal ro e	
90146-1001-42500	1936	190146	avy Fleet Replacements	ale o Assets	42500	roceed s on Disposal - lent & E uipment	200,000	0	0	200,000	0	-50,000	30,000	2 12	Red uce proceed s rant items not be Bungonia Rd overspend Resolution 2019	
Total Investing Fund Flows							-9,912,500	-755,306	488,340	-10,179,466	-159,367	1,407,266	-8,771,900			
Financing Fund Flows																
Loan roceed s																
Total Financing Fund Flows							0	0	0	0	0	0	0	0		
Net Inc/(Dec) in Funds before Transfers							-9,912,500	-755,306	488,340	-10,179,466	-159,367	1,407,266	-8,771,900			
Reserve Movements																

Goulburn Mulwaree Council

Quarterly Budget Review Statement
for the period 01/10/19 to 30/12/19

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2019

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Killard Excavation Pty Ltd	Capital Works-Water Infrastructure	15,000,000	01/10/19	3 years	Yes	
Killard Excavation Pty Ltd	Capital Works-Sewer Infrastructure	10,000,000	05/11/19	3 years	Yes	
Asplundh Tree Expert						
Coastal Weed Control Services						
Environmental and Agricultural Services						
Goulburn District Tree Services						
GTS Tree Services	Roadside Vegetation and Green Space Management	875,000	17/12/19	4 years	Yes	
JCF Contracting						
LT Ashton Tree Services						
N & M Clancy Partnership						
Wolfcom						
Denrith Pty Ltd						
D Digian Family Trust t/a Pour & Form						
McLaughlin & Charles Family Trust t/a Innovative Concrete	Concreting Services Panel	250,000 PA	17/12/19	3 years	Yes	
Mack Civil Pty Ltd						
Planet Civil Pty Ltd						
Rok Solid Concreting Pty Ltd						
South Syd Concrete Pty Ltd						
AR & ME Mansley t/a Transbridge	Design and Construction Thornford Road Bridge	439,437	17/12/19	1 year	Yes	

Goulburn Mulwaree Council

Quarterly Budget Review Statement
for the period 01/10/19 to 30/12/19

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2019


Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Alicot Hire Pty Ltd						
Aqua Assets Pty Ltd						
Coates Hire Operations Pty Ltd (Corporate)						
Colin White Enterprises Pty Ltd						
Conplant Pty Ltd						
Coopers Earthmoving Haulage Pty Ltd						
Denrith Pty Ltd						
Diamond Vac Operations Pty Ltd						
Earth Plant Hire Pty Ltd						
Hollingsworth Cranes Hiring Service Pty Ltd						
JCF Contracting						
JR & EG Richards Pty Ltd						
Kelton Rentals	Plant and Equipment Hire Panel	850,000	17/12/19	3 years	Yes	
Kennards Hire Pty Ltd						
Lamond Contracting Pty Ltd						
Porter Excavations Pty Ltd						
Rollers Australia Pty Ltd						
Safety Smart Electrical Systems Pty Ltd						
Sherrin Rentals Pty Ltd						
Solution Plant Hire Pty Ltd						
Stabilised Pavements of Australia (SPA)						
Stefanutti Construction Pty Ltd						
TG Hire						
Total Drain Cleaning Services Pty Ltd						
Tuff Brvant Equipment						
Komatsu Australia Pty Ltd	Wheeled Loader	311,196	17/12/19	N/A	Yes	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

15.6 MONTHLY FINANCIAL REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: 1. Monthly Financial Report [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report to 31 January 2020 be received and noted for information.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

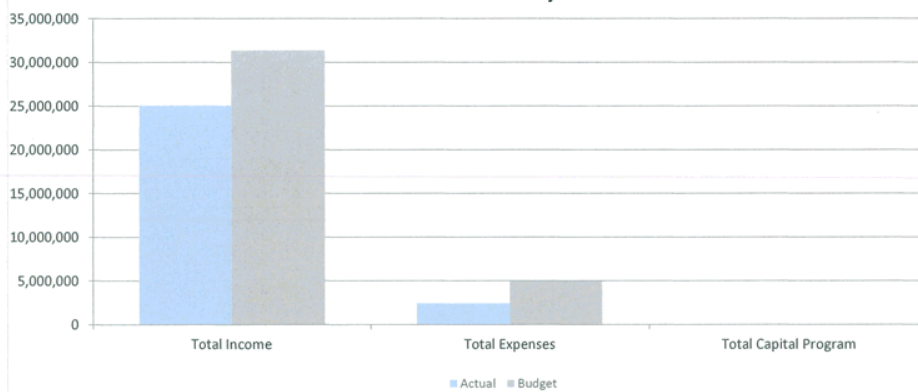


Council Directorate Summary Report for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Executive Services	Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
								\$ Variance	% of Budget
Income									
	Rates & Annual Charges	20,335,000	20,336,550	0	0	20,336,550	20,335,000	-1,550	100%
	Interest & Investment Revenue	615,000	89,980	0	0	89,980	615,000	525,020	15%
	Other Revenues	68,130	127,284	0	0	127,284	68,130	-59,154	187%
	Operating Grants & Contributions	5,790,900	1,932,122	0	0	1,932,122	5,973,635	4,041,513	32%
	Internal Income	4,401,301	2,567,418	0	0	2,567,418	4,401,301	1,833,883	58%
	Total Income	31,210,331	25,053,354	0	0	25,053,354	31,393,066	6,339,711	80%
Expense									
	Employee costs	3,225,488	1,649,046	47,214	0	1,696,260	3,428,878	1,732,618	49%
	Materials & Contracts	445,455	69,754	49,997	0	119,751	378,751	259,000	32%
	Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
	Other Expenses	652,818	449,832	47,965	0	497,797	652,818	155,021	76%
	Internal Expenses	505,723	300,525	0	0	300,525	505,723	205,198	59%
	Total Expense	4,831,207	2,469,156	145,176	0	2,614,332	4,967,893	2,353,560	53%
	Operating Surplus/(Deficit) before Capi	26,379,124	22,584,198	-145,176	0	22,439,022	26,425,173	3,986,151	85%
Capital Income									
	Operating Surplus/(Deficit) after Capit	26,379,124	22,584,198	-145,176	0	22,439,022	26,425,173	3,986,151	85%
Non Cash									
	Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
	Total Non Cash	1,723	0	0	0	0	1,723	0	0%
Investing Fund Flows									
	Capital Works	0	0	0	0	0	0	0	0%
	Asset Sales	0	2,647,398	0	0	2,647,398	1,227,060	-1,420,338	216%
	Total Investing Fund Flows	0	2,647,398	0	0	2,647,398	1,227,060	-1,420,338	216%
Financing Fund Flows									
	Total Financing Fund Flows	0	0	0	0	0	0	0	0%
	Net Inc/(Dec) in Funds before Transfer:	26,380,847	25,231,596	-145,176	0	25,086,420	27,653,956	2,567,536	91%
Reserve Movements									
	Transfers to Internal Reserves	-696,690	0	0	0	0	-1,473,750	-1,473,750	0%
	Transfers from Internal Reserves	623,353	0	0	0	0	733,853	733,853	0%
	Total Reserve Movements	-73,337	0	0	0	0	-739,897	-739,897	0%
	Net Inc/(Dec) in Unrestricted Funds	26,307,510	25,231,596	-145,176	0	25,086,420	26,914,059	1,827,639	93%

Summary

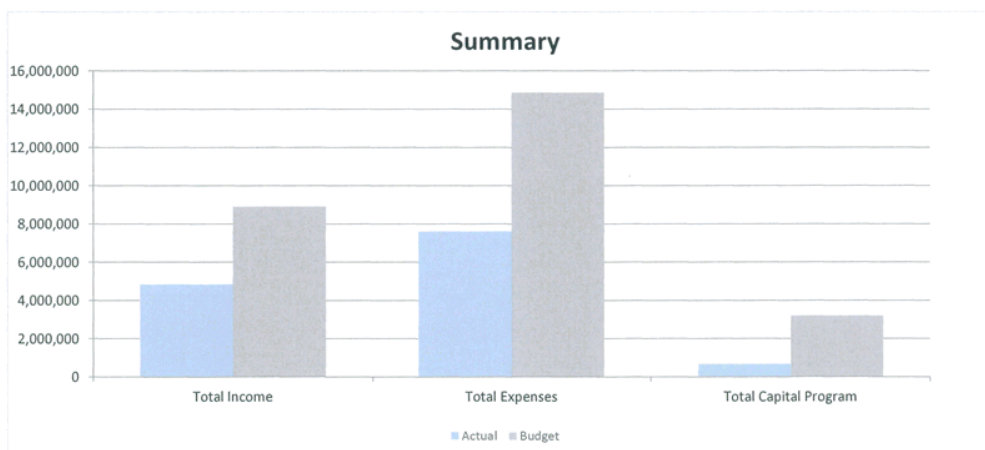




Council Directorate Summary Report for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
							\$ Variance	% of Budget
Corporate and Community Services								
Income								59%
User Charges & Fees	370,318	291,829	0	0	291,829	370,318	78,489	79%
Interest & Investment Revenue	35,000	21,953	0	0	21,953	35,000	13,047	63%
Other Revenues	710,782	452,156	0	0	452,156	712,734	260,578	63%
Operating Grants & Contributions	495,242	467,387	0	0	467,387	554,953	87,566	84%
Internal Income	6,080,052	3,529,204	0	0	3,529,204	6,080,052	2,550,848	58%
Total Income	7,691,394	4,762,528	0	0	4,762,528	7,753,057	2,990,529	61%
Expense								
Employee costs	6,228,760	2,943,153	8,993	0	2,952,146	6,086,632	3,134,486	49%
Materials & Contracts	2,613,559	1,456,813	745,843	0	2,202,655	2,775,656	573,000	79%
Borrowing Costs	19,569	9,928	0	0	9,928	19,569	9,641	51%
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Other Expenses	2,204,422	1,630,853	111,839	0	1,742,692	2,172,822	430,130	80%
Internal Expenses	2,666,342	1,569,826	0	0	1,569,826	2,666,342	1,096,516	59%
Total Expense	14,887,232	7,610,573	866,675	0	8,477,248	14,875,600	6,398,353	57%
Operating Surplus/(Deficit) before Capi	-7,195,838	-2,848,045	-866,675	0	-3,714,719	-7,122,543	-3,407,824	52%
Capital Income								
Capital Grants & Contributions	452,973	82,437	0	0	82,437	332,973	250,536	25%
Operating Surplus/(Deficit) after Capit	-6,742,865	-2,765,608	-866,675	0	-3,632,283	-6,789,570	-3,157,288	53%
Non Cash								
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Total Non Cash	1,154,580	0	0	0	0	1,154,580	0	0%
Investing Fund Flows								
Capital Works	-3,002,468	-668,186	-12,789	-303,883	-984,859	-3,203,285	-2,218,426	31%
Asset Sales	4,096,500	0	0	0	0	4,096,500	4,096,500	0%
Total Investing Fund Flows	1,094,032	-668,186	-12,789	-303,883	-984,859	893,215	1,878,074	-110%
Financing Fund Flows								
Loan Principal	-57,763	-28,737	0	0	-28,737	-57,763	-29,026	50%
Total Financing Fund Flows	-57,763	-28,737	0	0	-28,737	-57,763	-29,026	50%
Net Inc/(Dec) in Funds before Transfers	-4,552,016	-3,462,532	-879,464	-303,883	-4,645,879	-4,799,538	-153,660	97%
Reserve Movements								
Transfers to Internal Reserves	-4,133,700	0	0	0	0	-4,133,700	-4,133,700	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-80,000	-80,000	0%
Transfers from Internal Reserves	1,238,376	0	0	0	0	1,454,269	1,454,269	0%
Transfers from Other External Reserves	464,473	0	0	0	0	598,302	598,302	0%
Total Reserve Movements	-2,510,851	0	0	0	0	-2,161,129	-2,161,129	0%
Net Inc/(Dec) in Unrestricted Funds	-7,062,867	-3,462,532	-879,464	-303,883	-4,645,879	-6,960,667	-2,314,789	67%

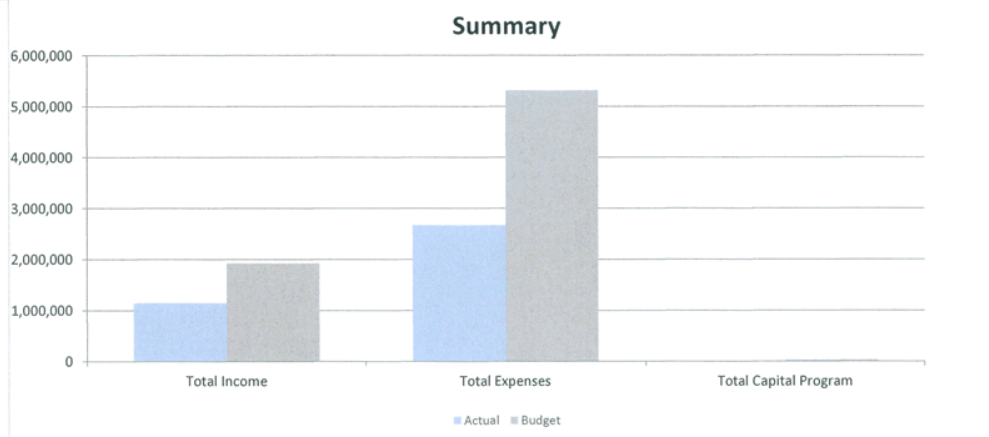




Council Directorate Summary Report for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	\$ Variance	% of Time:	% of Budget
								59%	
Income									
User Charges & Fees	1,242,858	756,749	0	0	756,749	1,242,858	486,109		61%
Other Revenues	143,162	112,953	0	0	112,953	143,162	30,209		79%
Operating Grants & Contributions	474,875	270,106	0	0	270,106	521,866	251,760		52%
Total Income	1,860,895	1,139,809	0	0	1,139,809	1,907,886	768,077		60%
Expense									
Employee costs	3,218,143	1,737,608	0	0	1,737,608	3,247,580	1,509,973		54%
Materials & Contracts	507,760	79,977	204,188	0	284,165	607,960	323,795		47%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057		0%
Other Expenses	47,600	40,726	0	0	40,726	47,600	6,874		86%
Internal Expenses	1,394,754	813,636	0	0	813,636	1,394,754	581,118		58%
Total Expense	5,188,314	2,671,947	204,188	0	2,876,135	5,317,952	2,441,816		54%
Operating Surplus/(Deficit) before Capital Income	-3,327,419	-1,532,138	-204,188	0	-1,736,326	-3,410,066	-1,673,739		51%
Capital Income									
Operating Surplus/(Deficit) after Capital Income	-3,327,419	-1,532,138	-204,188	0	-1,736,326	-3,410,066	-1,673,739		51%
Non Cash									
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057		0%
Total Non Cash	20,057	0	0	0	0	20,057	0		0%
Investing Fund Flows									
Capital Works	-33,000	0	0	0	0	-33,000	-33,000		0%
Asset Sales	0	0	0	0	0	0	0		0%
Total Investing Fund Flows	-33,000	0	0	0	0	-33,000	-33,000		0%
Financing Fund Flows									
Total Financing Fund Flows	0	0	0	0	0	0	0		0%
Net Inc/(Dec) in Funds before Transfers	-3,340,362	-1,532,138	-204,188	0	-1,736,326	-3,423,009	-1,686,682		51%
Reserve Movements									
Transfers to Developer Contributions	-320,000	-263,847	0	0	-263,847	-320,000	-56,153		82%
Transfers from Internal Reserves	79,037	0	0	0	0	132,237	132,237		0%
Transfers from Developer Contributions	20,000	0	0	0	0	20,000	20,000		0%
Total Reserve Movements	-220,963	-263,847	0	0	-263,847	-167,763	96,084		157%
Net Inc/(Dec) in Unrestricted Funds	-3,561,325	-1,795,985	-204,188	0	-2,000,173	-3,590,772	-1,590,598		56%

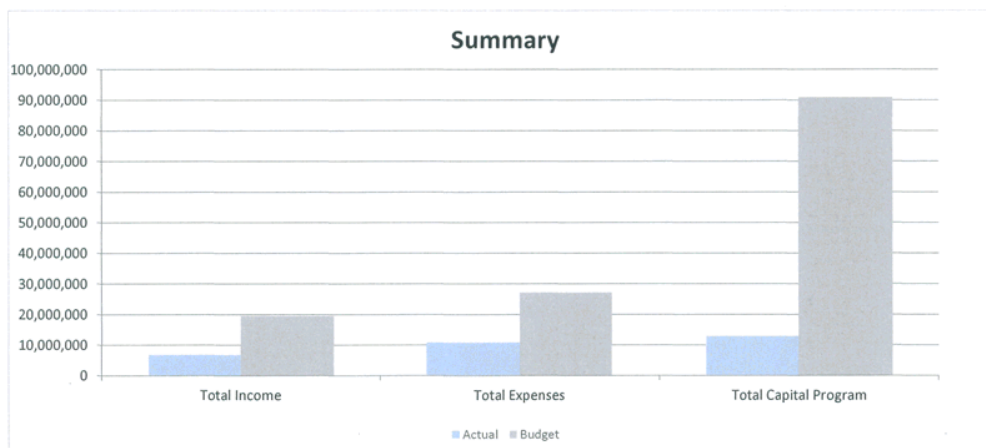




Council Directorate Summary Report for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Operations	Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
								\$ Variance	59% % of Budget
Income									
	User Charges & Fees	1,026,664	599,045	0	0	599,045	1,026,664	427,619	58%
	Other Revenues	181,222	168,054	0	0	168,054	284,222	116,168	59%
	Operating Grants & Contributions	4,444,176	979,529	0	0	979,529	5,047,287	4,067,758	19%
	Internal Income	4,839,080	2,813,865	0	0	2,813,865	4,839,080	2,025,215	58%
	Total Income	10,491,142	4,560,494	0	0	4,560,494	11,197,253	6,636,760	41%
Expense									
	Employee costs	6,697,982	4,053,237	0	0	4,053,237	6,775,333	2,722,095	60%
	Materials & Contracts	4,245,830	2,895,904	0	813,730	3,709,634	5,206,263	1,496,629	71%
	Borrowing Costs	175,910	94,368	0	0	94,368	175,910	81,542	54%
	Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
	Other Expenses	1,844,266	1,043,614	2,300	3,962	1,049,877	1,844,266	794,389	57%
	Internal Expenses	4,838,837	2,682,028	0	0	2,682,028	4,838,837	2,156,808	55%
	Total Expense	26,121,719	10,769,152	2,300	817,693	11,589,145	27,159,503	15,570,358	43%
	Operating Surplus/(Deficit) before Capi	-15,630,577	-6,208,658	-2,300	-817,693	-7,028,651	-15,962,250	-8,933,599	44%
Capital Income									
	Capital Grants & Contributions	41,566,297	2,221,725	0	0	2,221,725	44,806,090	42,584,365	5%
	Operating Surplus/(Deficit) after Capit	25,935,720	-3,986,934	-2,300	-817,693	-4,806,927	28,843,840	33,650,767	-17%
Non Cash									
	Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
	Total Non Cash	8,318,895	0	0	0	0	8,318,895	0	0%
Investing Fund Flows									
	Capital Works	-82,976,282	-12,789,881	-1,400	-21,484,627	-34,275,907	-90,928,762	-56,652,855	38%
	Asset Sales	2,410,000	528	0	0	528	2,410,000	2,409,472	0%
	Total Investing Fund Flows	-80,566,282	-12,789,353	-1,400	-21,484,627	-34,275,380	-88,518,762	-54,243,382	39%
Financing Fund Flows									
	Loan Principal	-708,221	-434,505	0	0	-434,505	-708,221	-273,716	61%
	Proceeds from Borrowings	15,200,000	0	0	0	0	15,200,000	15,200,000	0%
	Total Financing Fund Flows	14,491,779	-434,505	0	0	-434,505	14,491,779	14,926,284	-3%
	Net Inc/(Dec) in Funds before Transfers	-31,819,888	-17,210,792	-3,700	-22,302,320	-39,516,811	-36,864,248	2,652,563	107%
Reserve Movements									
	Transfers to Internal Reserves	-552,403	0	0	0	0	-552,403	-552,403	0%
	Transfers to Developer Contributions	-1,887,100	-354,683	0	0	-354,683	-1,887,100	-1,532,417	19%
	Transfers from Internal Reserves	9,698,310	0	0	0	0	11,968,557	11,968,557	0%
	Transfers from Developer Contributions	6,088,463	0	0	0	0	7,210,301	7,210,301	0%
	Transfers from Other External Reserves	2,251,057	0	0	0	0	4,084,591	4,084,591	0%
	Total Reserve Movements	15,598,327	-354,683	0	0	-354,683	20,823,946	21,178,629	-2%
	Net Inc/(Dec) in Unrestricted Funds	-16,221,561	-17,565,475	-3,700	-22,302,320	-39,871,494	-16,040,302	23,831,192	249%

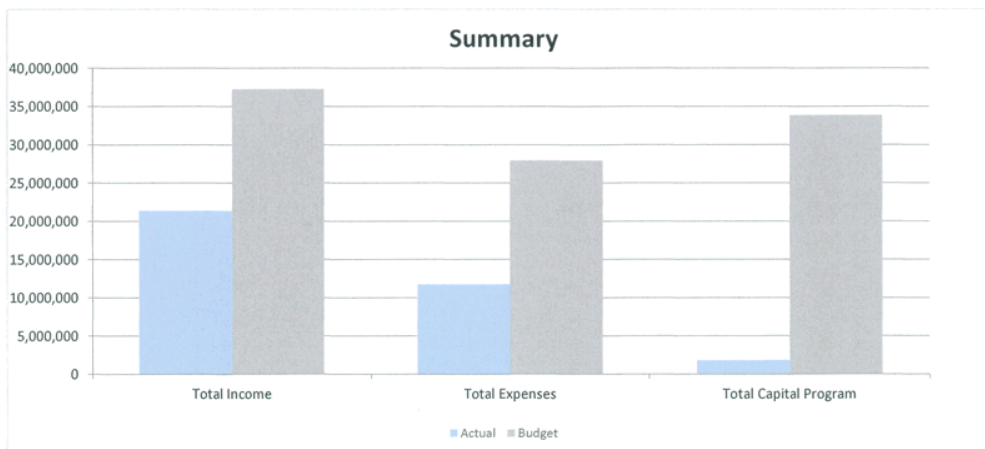




Council Directorate Summary Report for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Utilities	Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time: 59%	
								\$ Variance	% of Budget
Income									
	Rates & Annual Charges	15,594,852	10,150,856	0	0	10,150,856	15,594,852	5,443,996	65%
	User Charges & Fees	12,412,889	5,994,331	0	0	5,994,331	12,412,889	6,418,559	48%
	Interest & Investment Revenue	731,000	292,520	0	0	292,520	731,000	438,480	40%
	Other Revenues	203,648	169,954	0	0	169,954	203,648	33,693	83%
	Operating Grants & Contributions	703,866	253,631	0	0	253,631	703,866	450,235	36%
	Internal Income	2,617,114	1,564,881	0	0	1,564,881	2,617,114	1,052,233	60%
	Total Income	32,263,369	18,426,172	0	0	18,426,172	32,263,369	13,837,196	57%
Expense									
	Employee costs	6,202,368	3,333,505	0	0	3,333,505	6,238,017	2,904,512	53%
	Materials & Contracts	4,903,331	2,679,966	36,332	1,395,788	4,112,086	5,548,994	1,436,908	74%
	Borrowing Costs	1,191,832	541,067	0	0	541,067	1,191,832	650,765	45%
	Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
	Other Expenses	1,417,530	514,042	0	3,088	517,130	1,417,530	900,400	36%
	Internal Expenses	8,549,968	4,710,227	0	0	4,710,227	8,549,968	3,839,741	55%
	Total Expense	27,277,650	11,778,806	36,332	1,398,876	13,214,014	27,958,962	14,744,948	47%
	Operating Surplus/(Deficit) before Capital	4,985,719	6,647,366	-36,332	-1,398,876	5,212,158	4,304,406	-907,752	121%
Capital Income									
	Capital Grants & Contributions	5,724,562	2,967,390	0	0	2,967,390	5,724,562	2,757,172	52%
	Operating Surplus/(Deficit) after Capital	10,710,281	9,614,756	-36,332	-1,398,876	8,179,548	10,028,968	1,849,420	82%
Non Cash									
	Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
	Total Non Cash	5,012,621	0	0	0	0	5,012,621	0	0%
Investing Fund Flows									
	Capital Works	-28,240,559	-1,797,491	-5,487	-3,411,088	-5,214,066	-33,880,095	-28,666,029	15%
	Asset Sales	0	0	0	0	0	0	0	0%
	Total Investing Fund Flows	-28,240,559	-1,797,491	-5,487	-3,411,088	-5,214,066	-33,880,095	-28,666,029	15%
Financing Fund Flows									
	Loan Principal	-984,429	-505,297	0	0	-505,297	-984,429	-479,132	51%
	Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%
	Total Financing Fund Flows	3,295,571	-505,297	0	0	-505,297	3,295,571	3,800,868	-15%
	Net Inc/(Dec) in Funds before Transfers	-9,222,086	7,311,968	-41,819	-4,809,964	2,460,185	-15,542,935	-18,003,120	-16%
Reserve Movements									
	Transfers to Developer Contributions	-1,150,000	-742,501	0	0	-742,501	-1,150,000	-407,499	65%
	Transfers from Internal Reserves	187,736	0	0	0	0	1,155,137	1,155,137	0%
	Transfers from Developer Contributions	4,365,062	0	0	0	0	5,137,762	5,137,762	0%
	Transfers from Other External Reserves	2,877,790	0	0	0	0	7,422,888	7,422,888	0%
	Total Reserve Movements	6,280,588	-742,501	0	0	-742,501	12,565,787	13,308,287	-6%
	Net Inc/(Dec) in Unrestricted Funds	-2,941,498	6,569,467	-41,819	-4,809,964	1,717,684	-2,977,148	-4,694,832	-58%





Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 05-Feb-2020

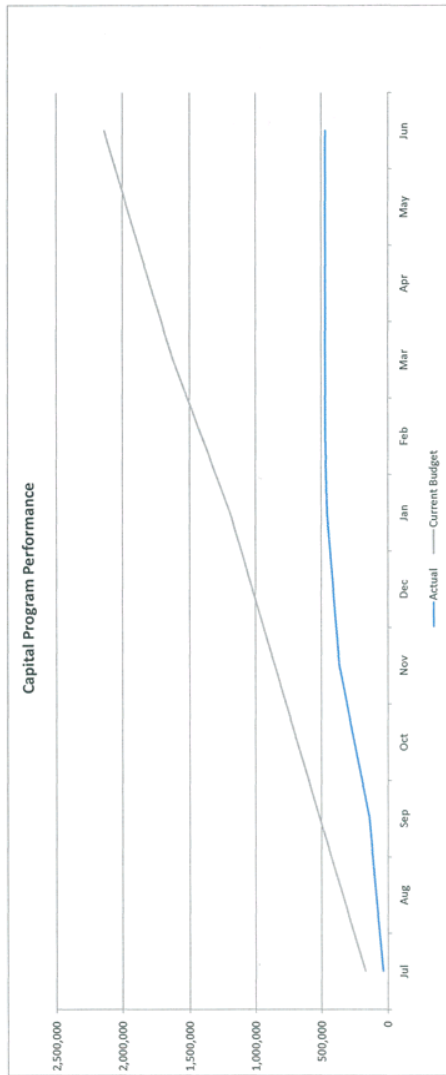
Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget ZOPA1	\$ Variance	% of Time:	Status	Comments
140 - Innovation & Technology									60%		
IT Renewal Assets	Renewal 100%	677,000	114,531	0	15,952	130,483	732,720	602,237	18%	Late, expected to be on budget	
Telephone Upgrade	Renewal 100%	200,000	16,595	0	24,853	41,448	205,332	166,884	20%	On time, on budget	
Contingency	Renewal 0%	100,000	11,206	9,135	0	20,341	100,000	79,659	20%	On time, on budget	
Floor Coverings Records Storage Area	Renewal 0%	0	0	0	0	0	27,000	27,000	0%	Late, expected to be on budget	
On Line Learning Management System	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	
CCTV Victoria Park (G) - PA38287	Renewal 0%	194,796	158,458	0	3,763	162,221	180,445	18,224	90%	On time, underspent	Negotiated changes with funding body to increase scope for additional camera and hardware to enable eventual linking of Seiffert Oval Pavillion
180 - Marketing & Culture									22%		
VIC Replacement Assets	Renewal 100%	0	940	0	0	940	5,940	5,000	16%	On time, on budget	
VIC New Assets	Renewal 0%	5,000	0	0	0	0	6,300	6,300	0%	On time, on budget	Bin compound at VIC. Contractor engaged. Resources allocated for the year
Book Resources Gln Library	Renewal 100%	120,000	60,616	0	88,306	148,923	120,000	-28,923	12%	On time, on budget	
Gallery Inv & Design CO	Renewal 0%	0	0	0	0	0	4,650	4,650	0%	Not due to commence	
Art Gallery Acquisitions	Renewal 0%	10,000	5,849	0	5,649	10,000	10,000	4,151	58%	On time, on budget	
Public Art and Street Art	Renewal 0%	45,000	32,217	0	15,127	47,345	66,250	18,905	71%	On time, on budget	Discussing large acquisition over 20/21 and 21/22.
Collection Store	Renewal 100%	0	20,909	0	20,909	48,000	27,091	20,909	44%	Completed	Dec QBR to reallocate funds to Renewal Works
Art Gallery - P&E Renewal	Renewal 100%	0	6,843	0	4,370	11,213	0	-11,213	0%	Quarterly review, carryover required	Collection store funds to be reallocated here to address overspend. Budget error.
Gallery Renewal Works	Renewal 100%	350,000	160,178	0	12,085	172,262	350,000	177,738	49%	Completed	Dec QBR to reallocate funds from Collection Store project
Museum Capital Works - Renewal	Renewal 100%	15,000	8,140	0	2,906	11,046	25,000	13,954	44%	On time, on budget	Funds to be spent on Waterworks Artsy & War Memorial works
St Clair Museum Restoration Works (G)	Renewal 100%	1,085,072	17,618	0	26,737	44,355	1,042,541	998,186	4%	Late, not expected to be completed this year	Tender report to 3 March Council Meeting. Funds not expected to be fully spent in 20/21
Library Shelving	Renewal 100%	100,000	3,950	0	109,784	113,734	136,107	22,373	84%	On time, on budget	Shelving ordered and being received. Works to be undertaken in April.
Chic Centre Public Art	Renewal 0%	0	20,000	0	0	20,000	0	-20,000	0%	Quarterly review, carryover required	December QBR
Water Pipe Relocation - Water Works	Renewal 100%	1,730,672	375,321	0	259,316	634,636	1,854,798	1,479,467	20%	Completed	Works complete
270 - Property & Community Services									0%		
Hovell St Concept Subdivision	Renewal 0%	0	10,317	33,050	0	43,367	0	-43,367	0%	Quarterly review, carryover required	Works to be funded out of eventual sale proceeds
Total Capital Program		3,002,468	686,426	42,145	303,883	1,032,495	3,203,285	2,349,824	21%		



Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 05-Feb-2020

Description	Renewal %	Original Budget Z0PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z0PJOB	% of Time	% of Budget	Status	Comments
								66%			





Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

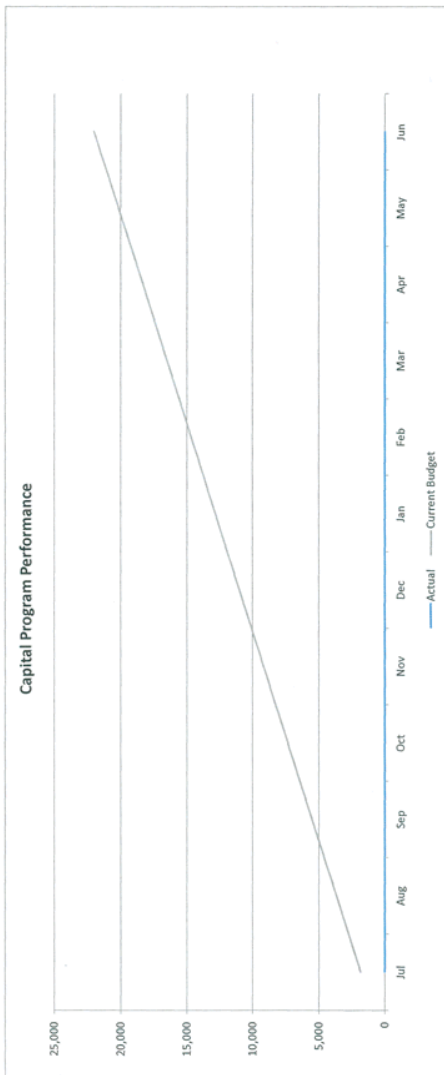
Description	Renewal %	Original Budget ZOPJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZOPJO1	% of Time:		Comments
								\$ Variance	% of Budget	
280 - Strategic Planning Social Plan Initiatives	Renewal 0%	33,000	0	0	0	0	33,000	33,000	0%	Completed
Total Capital Program		33,000	0	0	0	0	33,000	33,000	0%	Completed on time and on budget



Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 03-Feb-2020

Description	Renewal %	Original Budget Z0P10B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z0P1Q1	% of Times % of Budget	Status	Comments
								60%		



Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending January



Date Report Run: 05-Feb-2020

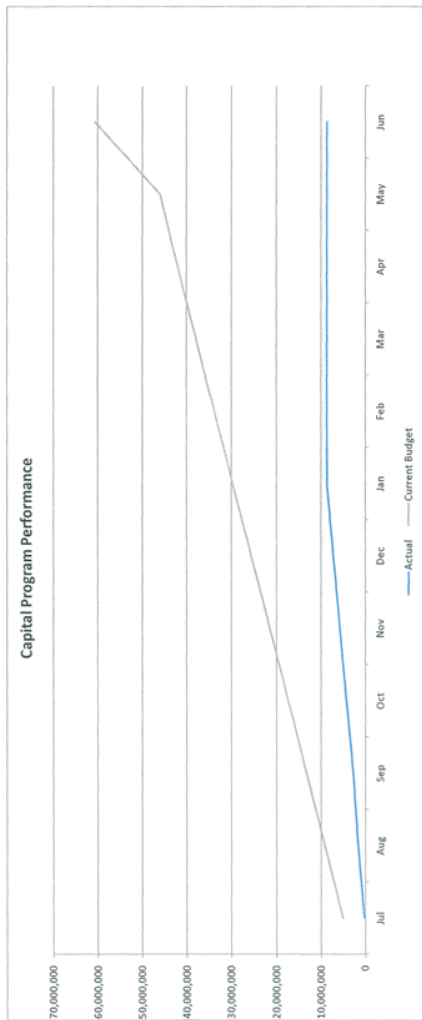
List By	Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJOB	\$ Variance	% of Time	% of Budget	Status	Comments
190053	Recreation Area Improvements	Renewal 100%	50,000	34,743	0	27,711	62,454	50,000	-12,454	125%	125%	Late, expected to be on budget	Airlock has been completed
190054	Electrical Renewal Rec Area	Renewal 100%	0	0	0	0	0	11,000	11,000	0%	0%	Late, expected to be on budget	
190055	Security Renewal Rec Area	Renewal 100%	0	262	0	262	262	0	-262	0%	0%	Late, expected to be on budget	
190056	Belmore Park Improvements	Renewal 100%	25,000	87,437	0	23,628	111,065	87,748	-23,317	127%	127%	On time, on budget	Budget for 190060 to be included in this project
190057	Avenues of Honour - Tree Planting	Renewal 0%	50,000	22,669	0	16,986	39,055	71,707	32,652	54%	54%	On time, on budget	
190058	Victoria Park POM	Renewal 0%	200,000	91,553	0	89,585	181,139	200,000	18,861	91%	91%	On time, on budget	
190059	Skate Park Upgrade (G)	Renewal 0%	0	67,131	0	0	67,131	89,909	-22,778	75%	75%	Completed	Project delivered with 190056
190060	CEB Area Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	On time, on budget	
190061	Playground Facility Renewals	Renewal 100%	70,000	72,122	0	10,909	83,031	102,000	19,569	81%	81%	On time, on budget	
190062	Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	443,868	0	6,364	450,232	486,721	36,449	93%	93%	On time, on budget	
190063	Seiffert Oval pavilion (G)	Renewal 100%	0	238,596	0	330	238,926	237,533	-1,393	101%	101%	Completed	
190064	Rage Cage (G)	Renewal 0%	0	11,959	0	0	11,959	12,000	-41	100%	100%	Completed	
190066	Memorial Gardens Beams	Renewal 0%	25,000	21,284	0	0	21,284	37,000	15,716	58%	58%	On time, on budget	
190067	Irrigation & Turfing - General Cemetery	Renewal 0%	0	15,790	0	12,420	28,210	32,500	4,690	86%	86%	Completed	
190068	Building Asset Replacement	Renewal 100%	40,000	41,132	0	2,031	43,162	40,000	-3,162	108%	108%	Completed	
190069	Civic Centre Furniture & Fittings	Renewal 100%	10,000	8,365	0	2,730	11,695	10,000	-1,695	117%	117%	Completed	
190070	Civic Centre Landscaping	Renewal 100%	0	0	0	0	0	16,673	16,673	0%	0%	On time, on budget	Budget to be transferred to 190073
190073	Civic Centre Upgrade	Renewal 0%	0	16,380	0	653	17,033	0	-17,033	0%	0%	On time, on budget	Budget for 190070 to be included in this project
190074	Clinton St Offices Upgrade	Renewal 100%	0	1,981	0	0	1,981	0	-1,981	0%	0%	On time, on budget	
190075	Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	23,526	23,526	29,000	5,474	81%	81%	On time, on budget	
190141	Public Conveniences Renewal	Renewal 100%	0	0	0	729	729	0	-729	0%	0%	Completed	
190156	Goulburn Hockey Fields - Design	Renewal 0%	0	-16,515	0	2,546	-13,970	0	13,970	0%	0%	On time, on budget	
190190	Victoria park Lighting (G)	Renewal 0%	0	0	0	0	0	1,950	1,950	0%	0%	On time, on budget	
190195	Irrigation & Turfing - Renmore Cemetery	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	0%	Late, expected to be on budget	RFQ to be released in Feb
190236	Civic Centre Renewal - Air Conditioner	Renewal 100%	100,000	7,800	0	82,664	90,464	100,000	9,536	90%	90%	Late, expected to be on budget	Construction to start in March
190203	Sports Grounds Renewal Future Years	Renewal 100%	50,000	9,274	0	9,890	17,764	50,000	30,236	40%	40%	On time, on budget	
190225	Japanese Garden - Victoria Park	Renewal 0%	250,000	165,245	0	14,596	180,141	250,000	69,860	72%	72%	On time, on budget	
190226	George Street Marulan Landscaping	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
190250	Woolldilly Walking Track - Eastgrove (G)	Renewal 0%	0	67,827	0	38,993	106,820	663,181	556,361	16%	16%	On time, on budget	Current stage completed
			2,155,000	1,753,256	0	482,674	2,215,930	2,844,922	1,091,666	62%	62%		
190032	230 - Asset & Design Survey Equipment	Renewal 100%	20,000	0	0	153	153	20,000	19,847	1%	1%	On time, on budget	
			20,000	0	0	153	153	20,000	20,000	0%	0%		
	Total Capital Program		82,976,282	12,891,811	2,800	21,484,627	34,170,238	90,938,762	67,293,237	1.6%	1.6%		

Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 05-Feb-2020



List By	Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Times \$ Variance	% of Budget	Status	Comments
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Date Report Run: 05-Feb-2020

Utilities Capital Report by Business Unit for 2019/20
for YTD Period Ending January



Description	Renewal %	Original Budget Z0PJOB	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget Z0PJOB	% of Times		Status	Comments
								\$ Variance	% of Budget		
240 - Waste Management											
Environmental Improvement Works Goulburn	Renewal 100%	350,000	63,447	0	110,012	173,459	481,500	308,041	36%	On time, underspent	Proposal for remaining funds prepared, including carrying over funds to the 20/21 financial year. Fleet budget for purchase of a dump truck to be shared with Manulain fleet budget for purchase of a dump truck to be shared with Goulburn.
Environmental Improvement Works Manulain	Renewal 100%	100,000	8,435	0	28,063	36,498	253,420	216,922	14%	On time, underspent	DA submitted
Goulburn WMC Improvements - Renewal CO	Renewal 100%	0	3,467	0	0	3,467	175,000	0	0%	Not due to commence	Funds can be moved to 190034
Manulain WMC Improvements CO	Renewal 100%	40,000	0	0	12,150	12,150	61,000	48,850	20%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	0	4,516	0	0	4,516	0	0	0%	On time, on budget	Funds can be moved to 190040
Tarago WMC Environmental Works	Renewal 100%	0	0	0	0	0	13,700	13,700	0%	On time, on budget	
Tarago WMC Improvements - Drilling Mud CO	Renewal 0%	0	0	0	7,686	7,686	0	-7,686	0%	Late, not expected to be completed this year	Funds can be moved to 190044
Organics Infrastructure (G)	Renewal 0%	300,000	10,800	0	0	10,800	496,032	485,232	2%	On time, on budget	
Tarago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	21,886	21,886	0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	Late, not expected to be completed this year	DA approval received, work on construction certificate requirements underway
Goulburn WMC Improvements - New	Renewal 0%	7,500,000	249,862	0	159,398	409,260	7,500,000	7,090,740	5%	Year not expected to be completed this year	DA submitted
Commercial Waste Tubs - Renew	Renewal 100%	45,000	24,078	0	0	24,078	45,000	20,922	54%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	On time, on budget	
Community Recycling Centres (G)	Renewal 0%	0	0	0	0	0	20,000	20,000	0%	Late, not expected to be completed this year	DA submitted
Truck Cameras/Software	Renewal 0%	40,000	0	0	0	0	40,000	40,000	0%	On time, on budget	
250 - Water Services											
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	8,860,000	364,605	0	317,308	681,914	9,636,133	9,271,528	-4%	Completed	Works committed figure is from 18/19 PO's
Goulburn WTP Telemetry Upgrade - Water	Renewal 100%	0	17,950	0	51,590	68,940	54,710	-14,230	126%	On time, on budget	
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	0	0	37,107	37,107	133,357	94,250	28%	Completed	Works committed figure is from 18/19 PO's
Manulain Renewable Energy Project - Water	Renewal 100%	0	0	0	40,675	40,675	23,109	-17,566	176%	Completed	Works committed figure is from 18/19 PO's
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,000,000	12,771	0	20,387	20,387	0	-20,387	0%	Completed	
Goulburn Retention Renewal	Renewal 100%	2,500,000	888,776	0	2,315,211	41,551	4,973,948	4,932,397	1%	Late, not expected to be completed this year	
Water Connections - Private Works	Renewal 100%	245,915	136,259	0	15,218	316,997	2,900,000	-683,987	127%	On time, on budget	
Chlorine Dosing Trailer	Renewal 100%	0	33,485	0	0	33,485	0	0	100%	Completed	
Hetherington St Depot Improvements	Renewal 100%	0	47,694	0	0	47,694	65,462	17,768	73%	On time, on budget	
Water Meter Replacement	Renewal 100%	50,000	34,692	0	575	35,267	50,000	14,733	71%	On time, on budget	
Poable Low Level Standpipes	Renewal 0%	0	946	0	15,512	16,458	130,125	113,667	13%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	8,789	0	124	8,913	47,359	38,446	19%	On time, on budget	
Manulain WTP & Balance Tank - Hatch/Ladder Renewal CO	Renewal 100%	0	0	0	0	0	10,667	10,667	0%	Completed	
Craigie Hill Reservoir Renewal CO	Renewal 100%	0	0	0	40,640	40,640	48,700	8,060	83%	On time, on budget	
Manulain Membrane Replacement	Renewal 100%	150,000	66,123	0	0	66,123	150,000	83,877	44%	Completed	
Manulain WTP Renewal	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	250,000	2,110	0	18,345	20,455	250,000	229,545	8%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	60,000	0	0	0	0	60,000	60,000	0%	On time, on budget	
Developer Contributed Assets	Renewal 0%	623,590	0	0	1,817	1,817	0	-1,817	0%	Late, expected to be on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	0	4,740	0	314	5,054	623,590	623,590	0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	8,025,505	1,234,006	0	2,386,293	3,620,299	9,548,427	8,314,421	13%	Not due to commence	Duplicate project. Will remove this project.
260 - Waste Water Services											
Bonnet Park PS Augmentation	Renewal 100%	0	0	0	0	0	500,000	500,000	0%	On time, on budget	Work has been completed to review pump stations to improve the network and consolidate pumps stations where possible.
Manulain Pump Station Improvements	Renewal 100%	0	347	0	0	347	37,234	36,977	1%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	468	0	0	468	45,000	45,000	0%	On time, on budget	
Goulburn Mans Rehabilitation	Renewal 100%	2,000,000	152	0	377	845	2,000,000	1,999,155	0%	On time, on budget	
Performing Arts Centre Rehabilitation	Renewal 100%	0	152	0	0	152	0	-152	0%	Completed	Completed 18/19FY

Utilities Capital Report by Business Unit for 2019/20
for YTD Performed Ending January



Date Report Run: 05-Feb-2020

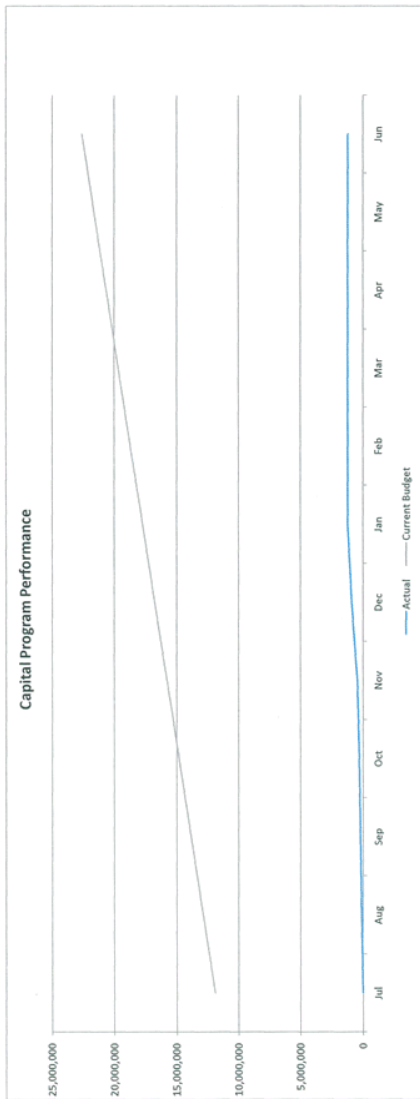
Description	Renewal %	Original Budget Z0P/Q0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z0P/Q1L	\$ Variance	% of Budget	Status	Comments
Sewer Connections - Private Works	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	
Marulan WWTP - Feasibility & Concept Des	Renewal 100%	500,000	49,953	5,487	46,354	101,794	1,060,812	959,018	10%	On time, under spent	Feasibility report completed
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	5,000	0	20,060	25,060	171,057	145,997	15%	On time, on budget	
Demolition of Old WWTP	Renewal 100%	0	29,432	0	19,562	48,993	0	-48,993	0%	Completed	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	4,000,000	72,847	0	252,251	325,098	5,376,422	5,051,324	6%	Late, not expected to be completed this year	
Clyde St SPS Access Road	Renewal 100%	0	2,460	0	0	2,460	100,000	100,000	0%	Completed	Project Complete. Remaining funds to be transferred to reserves.
Kenmore Rising Main Upgrade	Renewal 100%	500,000	2,460	0	0	2,460	500,000	497,540	0%	On time, on budget	This is awaiting the Kenmore development. Funds to be returned to reserves until the work required.
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	Not due to commence	Completed 18/19
Hume St - Finlay to Ducks Ln New Sewer Line	Renewal 0%	0	9	0	0	9	0	-9	0%	Completed	
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	0	0	9,147	9,147	118,866	109,719	8%	On time, on budget	
SR Growing Local Economies Common St (G)	Renewal 0%	1,289,054	0	0	0	0	1,289,054	1,289,054	0%	Late, expected to be on budget	
Goulburn WWTP Solar	Renewal 0%	1,850,000	7,324	0	4,545	11,870	1,700,000	1,688,131	1%	Late, not expected to be completed this year	Preparing tender documentation
BP West PS replacement design	Renewal 100%	100,000	28,885	0	18,826	47,711	100,000	52,290	48%	On time, on budget	
Gbn WWTP Shed & Revegetation	Renewal 0%	200,000	750	0	0	750	200,000	199,250	0%	On time, on budget	
Bonnett Park Pump Station and Rising Main	Renewal 20%	650,000	0	0	0	0	650,000	650,000	0%	Not due to commence	Minor works required. Assessing options
Rec Area Sewer Pump Station Construction	Renewal 100%	397,000	876	0	0	876	397,000	396,124	0%	Late, expected to be on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	0	522	0	0	522	0	-522	0%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	11,831,054	199,024	5,487	136,364	136,364	150,000	13,636	91%	On time, on budget	Due to commence February
Total Capital Program		28,240,559	1,797,635	5,487	3,411,088	5,214,210	33,880,995	30,374,173	5%		



Utilities Capital Report by Business Unit for 2019/20
for YTD Period Ending January

Date Report Run: 05-Feb-2020

Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PQ1	% of Time	\$ Variance	% of Budget	Status	Comments



15.7 STATEMENT OF INVESTMENTS AND BANK BALANCES

Author: Kylie Newton, Business Manager Finance & Customer Service

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Statement of Investments [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of November be received.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 31 January 2020.

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of December 2019 was \$96,591,939 meaning that this month's balance of \$95,738,562 equates to a decrease of \$853,377 in investments and cash held.

The table on the following page outlines the reasons for this decrease.

Receipts		
Rates and Water Receipts	1,250,557	
Financial Assistance Grant		
Sundry Debtors	2,079,228	
Investment Redeemed		
S64/94 Income	234,883	
Other Income (including interest, term deposits redeemed)	874,883	
Total Receipts		4,439,551
Payments		
Salaries and Wages	1,765,588	
Payments to Creditors	3,527,340	
Total Payments		5,292,928
Increase/(Decrease) in cash and investments		(853,377)

3. Investments matured/defaulted this financial year

No investments have matured or defaulted in the 2019/20 financial year.

Performance Indicators - Investments and Interest Earned - As at 03 February 2020

Diversification & Credit Risk							
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max
Scale	(Standard & Pooers)	(Standard & Pooers)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	45,236,117	45,236,117	47.01%	100%
2	A+ to A	A1	0	20,000,000	20,000,000	20.78%	75%
3	BBB+ to BBB-	A2	0	27,000,000	29,000,000	30.13%	60%
4	Hourglass		0	0	0	0.00%	60%
5	Other		2,000,000	0	2,000,000	2.08%	25%
			2,000,000	92,236,117	96,236,117	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	17,236,117.26	18.29%	100.00%
B	Working Capital	(0-3 Months)	43,000,000	45.63%	90.00%
C	Short Term	(3-12 Months)	26,000,000	27.59%	80.00%
D	Medium Term	(1-3 Years)	8,000,000	8.49%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			94,236,117		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	Benchmark Rate - Average for 2019/2020		
	Benchmark Rate -Average for 2019/2020		1.2666%
	Portfolio Over Benchmark	77,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	77,000,000	
	Excludes At Call	17,236,117	
	Total including At Call	94,236,117	
2	Average Benchmark Rate for Financial Year		
	Benchmark - 90 Day BBSW Average for July 2019		1.1085%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2019		0.8731%
	Benchmark - 90 Day BBSW Average for November 2019		0.9092%
	Benchmark - 90 Day BBSW Average for December 2019		0.9001%
	Benchmark - 90 Day BBSW Average for January 2020		0.8864%
	Benchmark - 90 Day BBSW Average for February 2019		1.9595%
	Benchmark - 90 Day BBSW Average for March 2019		1.8379%
	Benchmark - 90 Day BBSW Average for April 2019		1.6873%
	Benchmark - 90 Day BBSW Average for May 2019		1.5410%
	Benchmark - 90 Day BBSW Average for June 2019		1.5410%
	Average Benchmark Rate for Financial Year to Date		1.2666%

Summary by Credit Rating

Rating	Percentage
AA+ to AA- A1+	47%
A+ to A A1	21%
BBB+ to BBB- A2	30%
Hourglass	0%
Other	2%

Portfolio Allocation by Investment Horizon

Horizon	Percentage
(0-3 Months)	46%
(3-12 Months)	28%
(1-3 Years)	8%
(3-5 Years)	0%
(5+ Years)	0%
(Current)	18%

Statement of Investment and Bank Balances as at 03 February 2020

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested
Comm Bank - Cash Management Account		AC	A1+	0.95%	\$ 17,236,117
Bendigo & Adelaide Snr FRN	18/08/2020	FRN	A2	3.24%	\$ 2,000,000
Rabo 1826 Day TD - Curve	1/06/2021	TD	A1	3.30%	\$ 3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A2	3.50%	\$ 2,000,000
Bank Of Queensland 365D TD - Curve	14/02/2020	TD	A2	2.73%	\$ 2,000,000
Goldfields Money 369 Day TD - RimSec	26/02/2020	TD	UNRATED	2.80%	\$ 1,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2020	TD	A2	2.75%	\$ 1,000,000
Defence Bank 365D TD - Curve	6/03/2020	TD	A2	2.80%	\$ 3,000,000
Banana Coast Community CU 369 Day TD - RimSec	17/03/2020	TD	UNRATED	2.90%	\$ 1,000,000
Bank Of Queensland 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 2,000,000
BankVic 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 3,000,000
My State Financial Credit Union 371 Day TD - RimSec	7/04/2020	TD	A2	2.70%	\$ 3,000,000
NAB 241 Day TD - NAB 9295 1144	17/02/2020	TD	A2	2.70%	\$ 3,000,000
Westpac 365 Day TD	26/06/2020	TD	A1+	2.00%	\$ 10,000,000
Macquarie Bank 7 Month Term Deposit	8/04/2020	TD	A1+	1.90%	\$ 5,000,000
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A1	1.75%	\$ 7,000,000
Macquarie Bank 7 Month Term Deposit	22/04/2020	TD	A2	1.65%	\$ 3,000,000
Westpac 365 Day TD	21/09/2020	TD	A1	1.75%	\$ 5,000,000
My State Financial Credit Union 123 Day TD - RimSec	21/09/2020	TD	A1+	1.63%	\$ 5,000,000
AMP 183 Day TD - Curve	18/02/2020	TD	A2	1.70%	\$ 2,000,000
AMP 182 Day TD - RimSec	26/05/2020	TD	A1	1.90%	\$ 3,000,000
AMB 365 Day TD - Curve	27/05/2020	TD	A1	1.90%	\$ 2,000,000
NAB 150 Day TD - NAB 9295 1144	2/12/2020	TD	A2	1.70%	\$ 2,000,000
My State Financial Credit Union 182 Day TD - RimSec	18/05/2020	TD	A1+	1.60%	\$ 5,000,000
NAB 90 Day TD - NAB 9295 1144	22/07/2020	TD	A2	1.60%	\$ 2,000,000
	22/04/2020	TD	A1+	1.60%	\$ 3,000,000
Total Investments Held (excl. pipeline)				\$	94,236,117
Total Highland Source (pipeline) Loan Investments				0	0.00%
Total Investments Held (Incl pipeline)				\$	94,236,117

Balance as per Passbook-Commonwealth Bank	813,157.05	
Add: Outstanding deposits	91,889.86	
Less: Unpresented cheques	30,890.52	
Balance as per Cash Book-Commonwealth Bank		874,156.39
Add-Library		
Add- Trust Fund-Other		628,288.11
Add- Trust Fund		
Total Cash & Investments @ 03/02/2020		95,738,561.76

15.8 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT DECEMBER 2019 & JANUARY 2020

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Directorate Report December 2019 & January 2020  

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Corporate & Community Services be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

REPORT

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of December 2019 and January 2020.



Corporate & Community Services

Directorate Report

December 2019

January 2020

PRIDE

Passion Respect Innovation Dedication Excellence

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1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- There has been a large volume of services desk calls being attended to. The staff are working very hard to maintain response times.
- Off Site backup systems have been rebuilt. An issue was discovered that reduced the space available for use. This has now been resolved.
- New Laptop models are being tested. Several issues need to be resolved before the rollout can start.
- A new plan for the Printer fleet rollout has been developed and adopted by the Executive.

2. Finance

Finance activities currently underway include:

- The system has been setup to allow the commencement of the 2020/21 budget process.
- Meetings are being held with all Business Managers to go through their 20/21 budgets.
- Monthly reconciliations are underway.
- Legal action and debt collection processes continue for outstanding rates and debtors.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.
- The Grants Officers continue to identify relevant grant funding opportunities to fund Council projects.

3. Governance

Governance Activities & Projects – December 2019 and January 2020:

- 20 Property Information Requests - December
- 10 Requests for Information – December
- 36 Property Information Requests - January
- 17 Requests for Information - January
- Delegations Database in progress
- Risk Management Framework preparation

4. Customer Service

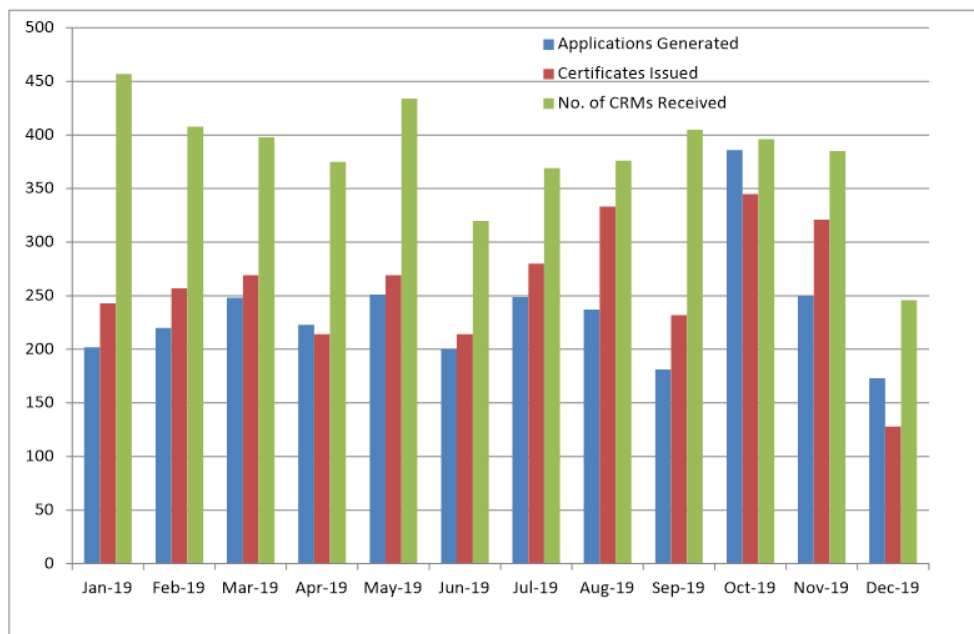
Customer service is continuing to work on strengthening relationships with other Departments. This month we arranged a lunch get together with the Planning Liaison/Administration and Operations Administration teams. This was enjoyed by all.

The team has continued to receive good customer feedback through our surveys. Responses such as “A wealth of knowledge, very easy to do business with, always friendly and happy to help” and “Very proficient, all my questions answered to my satisfaction” were received and acknowledged by the team.

The team have been working on the Deputy Rostering system (electronic timesheets and rostering). This should be running fully by the end of March 2020. We continue to update foyer displays and ensure presentation is of a high standard.

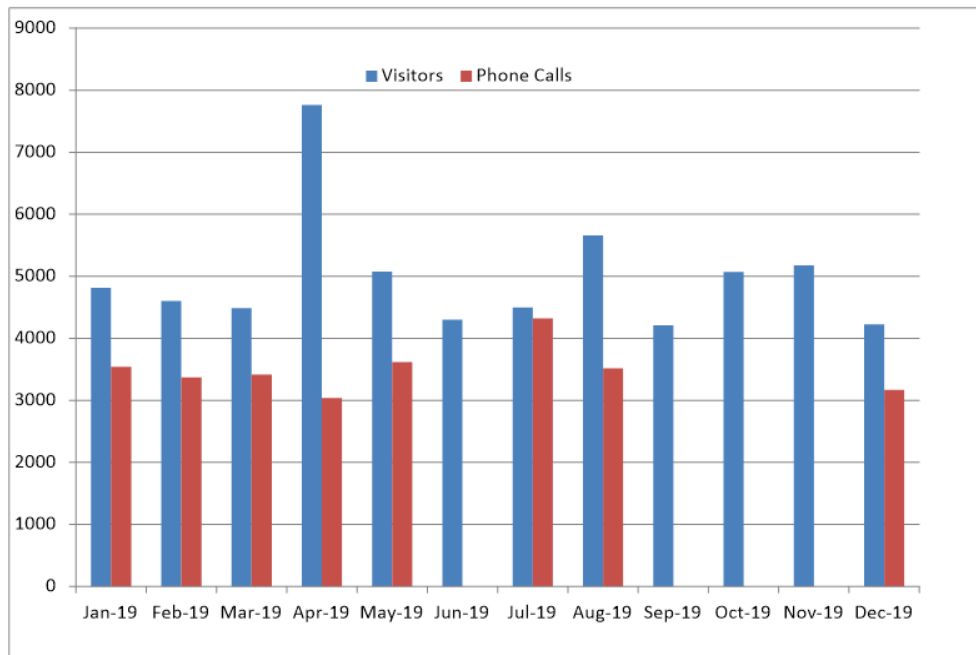
Refer to the Graphs Below for Statistical Information:

Productivity – December 2019

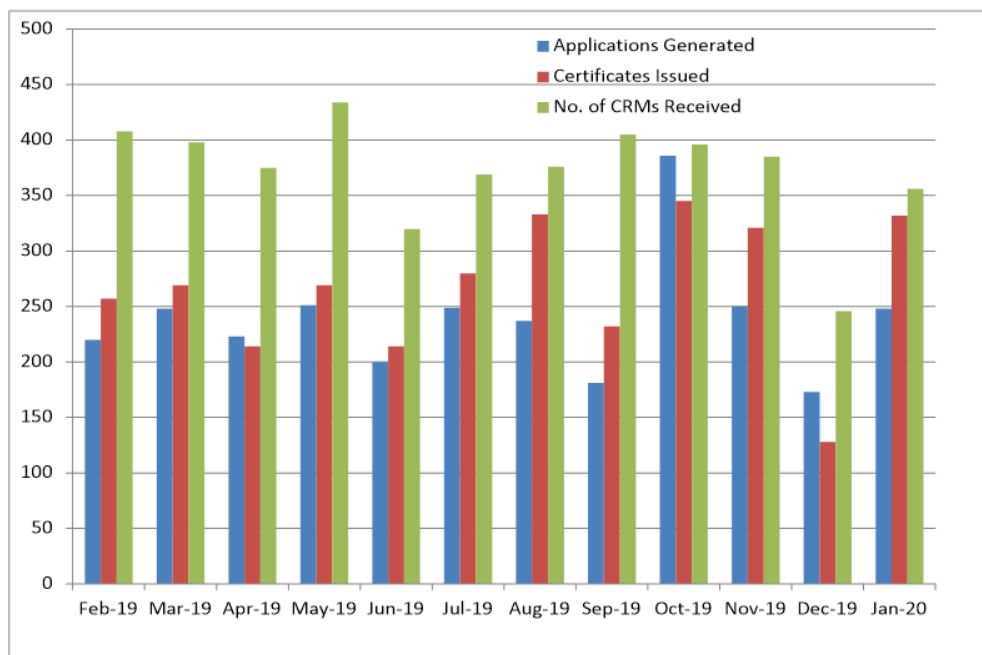


Corporate & Community Services

Visitors and Phone Calls – December 2019

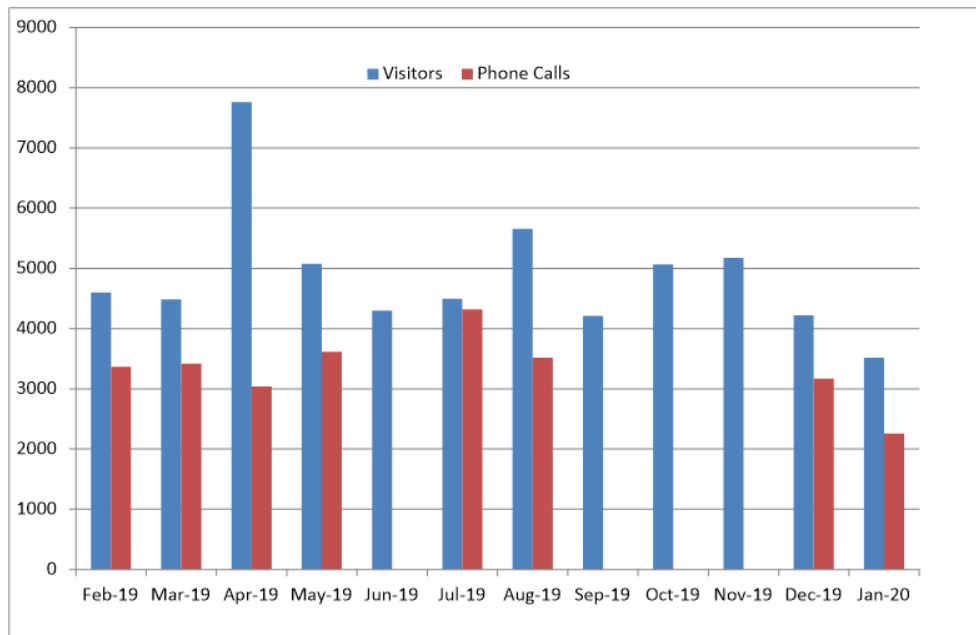


Productivity – January 2020



Corporate & Community Services

Visitors and Phone Calls – January 2020



5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

5.1 Property Services

Property Services include strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council's property system. This unit also provides a central point of contact for major and minor investors to access information, support and assistance for investment and property related enquiries. A summary of some projects and property matters dealt with in December 2019 and January 2020 is included in this report.

Staffing
<ul style="list-style-type: none"> • Job Share Property Coordinator - Janette Mitchell had her contract extended until 30 January 2020 • Job Share Property Coordinator - Jacqueline Harmer on Maternity Leave until late November 2020 • Denise Fors commenced on 16 December as Property Coordinator on a fixed term contract until 27 November 2020
Property Disposals
<ul style="list-style-type: none"> • 1/1 Dossie Street, Goulburn - Sold for \$1,005,000 (exclusive of GST) and settled 21 January 2020 • 43 Finlay Road, Goulburn (includes former unformed road) - Sold for \$191,000 (exclusive of GST) and settled 14 January 2020 • 23 Hercules Street, Goulburn - Sold for \$90,250 and settlement scheduled early March 2020 • 38 George St, Marulan - New 2 year lease executed with Anglicare to commence 1 January 2020 • 49-57 & 59-61 Hovell Street, Goulburn (proposed 30 lot subdivision subject to rezoning of 59-61 Hovell St to residential and approval of DA). Stage 1 of DA preparations completed and on track for lodgement of DA in March/April 2020 • 2/1 Dossie Street and surrounding land Stage 1 Preliminary Site Investigation (PSI) report received and Stage 2 Detailed Site Inspection (DSI) currently underway as part of DA considerations for a proposed 7 lot subdivision
Property Acquisitions
<ul style="list-style-type: none"> • Part 1232 Pomeroy Rd, Pomeroy (road widening) - Plan and Deposited Plan Administration Sheets signed by property owner's Power of Attorney and lodged with Planning & Development for approval prior to registration with NSW Land Registry Services • Part 1225 & 1229 Taralga Rd, Goulburn (road widening) - negotiations finalised for 2 x land acquisitions however commencement of proposed road works pushed back to 2020/2021 • 62 Foord Rd, Goulburn (extension of Marys St and intersection works) - finalising updated Land Transfer Agreement and associated undertakings • Stage 3 Wollondilly Walking Track (private property) - Plan of Subdivision received for land adjoining Bungonia Road and Forbes Street; dealing with property owner and their solicitor DA also required as this section of walkway will pass through a Heritage Conservation listed property
Easement Acquisitions

Corporate & Community Services

<ul style="list-style-type: none"> • 22, 24 & 26 Racecourse Drive, Goulburn (water and stormwater easements) - still underway
<ul style="list-style-type: none"> • 4 Montague St, Goulburn (compulsory acquisition of sewerage/electricity easements for GPAC) - still underway
<ul style="list-style-type: none"> • Bungonia Road power line easements acquisitions near new Landsdowne Bridge - not commenced
<ul style="list-style-type: none"> • 'Grant and Release of Easement Application' underway with Crown Lands Department of Planning, Industry and Environment for Goulburn Walking Track Project (Stage 2) involving new elevated walkway over river
<p>Leases & Licences</p>
<ul style="list-style-type: none"> • Enquiries for former Bourke St Depot rental agreements and capital works referred to the General Manager and Community Centre Working Party • Ongoing management of tenants at Workspace Goulburn – 56 Clinton St, Goulburn. New long term licenses to be negotiated with several tenants over the coming months • Reviewing various leases and licences across organisation in relation to freehold properties and Crown Land as the Reserve Manager
<p>Plan of Consolidation</p>
<ul style="list-style-type: none"> • Rocky Hill War Memorial Precinct - Awaiting receipt of new Certificate of Title from NSW Land Registry Services to enable all 4 separate titles to be consolidated as per condition in DA Consent • GPAC - Plan of Redefinition for consolidation of titles prepared and awaiting execution by Crown Lands Department of Planning, Industry and Environment prior to registration with NSW land Registry Services
<p>Road Closure Applications</p>
<ul style="list-style-type: none"> • Former Private Lane No. 88 off Bourke St, Goulburn. Road Closure proceeding following receipt of signed s88B Instrument from Essential Energy, signed Deposited Plan Administration Sheet by Council and withdrawal of objection from one of the adjoining property owners via their solicitor. Awaiting receipt of registered plan and creation of new title by NSW Land Registry Services before land can be transferred to Wunderblast Pty Ltd as per Council resolution • Hume St, Barber St and Cooper Crescent Marulan South and part of Marulan South Road - awaiting additional information from applicant, Boral
<p>Goulburn Mulwaree LGA Street, Road & Place Naming and Road Numbering</p>
<ul style="list-style-type: none"> • Lockyer Street / Tait Crescent name and numbering amendments following completion of road connection project • General enquiries ongoing each month
<p>New Community Services Centre</p>
<p>An Internal Community Centre Working Party will be established in early 2020 and report to the Executive. This Working Party will not commence community consultation until such time as the matter has been discussed by Council. Discussions without prejudice may however occur with key stakeholders but no commitments will be made.</p>

5.2 Community Services

Community Services include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance received from our volunteers.

A summary of activities undertaken by the Neighbour Aid Coordinator, Leisure Link Coordinator and Youth Services Coordinator in December 2019 and January 2020 is included in this report.

We commenced December by celebrating *International Day of People with Disability* on Monday 2nd. It was a wonderful opportunity to come together in understanding and acceptance of people with disability, and to celebrate their achievements and contributions within our community. There was a wide range of entertainment and activities to enjoy including the basketball competition, art exhibition, Zumba, individual and group musical entertainment and craft activities. A highlight of the day was the cutting of the celebration cake and the combined Community Choir singing 'This is Me'. Jo-Ann did an amazing job in coordinating the many organisations and services who joined together to make the day such a huge success, it was a fun filled day for everyone.

From there, December continued on to be a very busy month for all of our programs. It was business as usual but with a huge focus on celebrating the end of the year and Christmas. The Community Centre was decked out in decorations to reflect the festivities.

Our Neighbour Aid/Respite clients enjoyed get togethers at the Community Centre, the Brewer Centre, the Lilac City Cinema, Paragon Café, the Fireside Inn, and country music at the Soldiers Club. On 18 December, 70 clients enjoyed a wonderful Christmas Party held at the Grace Millsom Centre with catering and gift bags generously provided by the Quota Club of Goulburn. Special thanks also go to Kim and Fiona for making this such a special day for everyone.



Enjoying the Christmas Party at the Grace Millsom Centre

Corporate & Community Services



A hair cut just in time for Christmas.

Our Leisure Link participants also had a great December. In addition to our regular Mateship and Girls Group activities they enjoyed a trip to Soar and Roar at Sydney Motorsports Park and a five night cruise to Tasmania. They supported Pictures and Popcorn in the Park as members of The Bridge Choir, wowing the crowd as always. Despite the overwhelming smoke haze covering Goulburn on Saturday 21st, they enjoyed a fantastic Christmas Party dinner at Cascades Restaurant to finish up the very busy year.



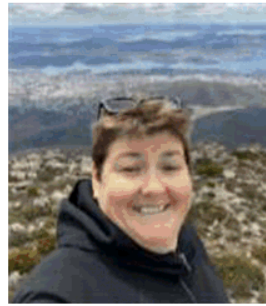
Bridge to Sing Choir



Corporate & Community Services



Excited on board the cruise ship P&O Explorer



Kim hitting the heights in Tassie

Our Youth Services team had a successful end to the year with the completion of the Tasty Tuesday's cooking program and the Formal Clothing Drive. The Paperback Café continued on until the final week before Christmas prior to taking a short break and the team participated in the delivery of the Fit 4 Life program. Luke and Caitlin also spent time preparing for the busy January holiday program. On Wednesday 18th we supported the Goulburn Family Christmas Party event at the PCYC. It was a very, very, very hot Wednesday evening for the large crowd that turned out but the fun-filled atmosphere and some well-timed water balloons made a difference. It was a great success.

January kicked off with the return of normal programs for Neighbour Aid from 6th. All of our clients were very happy to be back enjoying the Community and Brewer Centre activities, Aqua Aerobics and Friday Friendlies. Our community garden group have been working hard to keep our plants alive despite the harsh conditions, which has certainly been a challenge. Lunch trips to K and Gz Café and Kiki's at Collector have also occurred. Our Leisure Link participants had a great trip to Summernats in Canberra and later in the month took part in a planning day where they identified a long list of activities and events that they would like to enjoy throughout the coming year. In addition to these activities, as always, Kim and Jo-Ann have been busy providing valuable one to one service delivery to meet the individual needs of their client.

The Youth Services January school holiday program ran over two weeks from 14th – 24th. It was very well attended and despite having to make a few changes due to the impact of bushfires and the weather everyone had a great time enjoying art workshops, a scavenger hunt, the Aquatic Centre, the Lilac City Cinema, Laser Tag, a trip to Canberra, board games and general peer networking and fellowship.



Nail & String Art



6. Marketing, Events & Culture

6.1 Marketing & Events

Marketing & Public Relations

- Published 13 posts to the Goulburn Australia Facebook page, reaching 24,720 people in December.
- Published 8 posts the Goulburn Australia Facebook page, reaching 12,502 people as at 21 January 2020.
- Published 8 posts to the Goulburn Australia Instagram page, reaching 6,870 people in December.
- Published 6 posts to the Goulburn Australia Instagram page, reaching 4,102 people as at 21 January 2020.
- Published a further 70 stories to both the Goulburn Australia Instagram and Facebook accounts throughout December and January, with each story receiving over 300 views.
- Developed and distributed 4 x 'Weekly What's On' EDM's (Electronic Direct Mail) to 114 subscribers.
- Developed and distributed an EDM to 2,347 subscribers promoting the new Goulburn Australia Destination Guide.
- Developed a marketing campaign for Pictures and Popcorn – at the Pool, including:
 - Publishing the Pictures and Popcorn – at the Pool Facebook Event. The event reached 30,400 people.
 - Arranging the design and printing of the Pictures and Popcorn – at the Pool posters which were distributed around Goulburn.
 - Developing a radio advertising campaign including advertisements, giveaways on the Eagle FM Breakfast Show and interviews on both Eagle FM and 2GN.
- Wrote and distributed four Media Releases:
 - *Let the Festivities Begin*
 - *Goulburn Australia unveils new Destination Guide*
 - *Splash into Pictures and Popcorn*
 - *Small Halls on Show*
 - Distributed a Media Release – *Australian Blues Music Festival 2020* – to the Goulburn Australia Media Contacts Database on behalf of Australian National Events.
- As part of our Visiting Journalist Program, a media backgrounder and invitation has been developed and distributed to media outlets inviting them to attend the 2020 Australian Blues Music Festival.

Corporate & Community Services

- Implementation of all multi-media activities for the Goulburn Australia Marketing Campaign is continuing. See examples below across the four key pillars of 'Visit', 'Live', 'Work' and 'Invest':
 - VISIT:
 - The new 2020 Goulburn Australia Destination Guide was officially unveiled on 18 December 2019. Copies are now available from the VIC.
 - New creative developed for The Goulburn Post Shop Local Wrap to encourage locals to do their Christmas Shopping at the VIC on the 18th of December 2019, offering them an exclusive local discount of 10%.
 - New creative developed for the Goulburn Post Shop Local Wrap to inform locals that the new Goulburn Destination Guide is now available, and to encourage them to grab a copy in preparation of their friends and family visiting over the Summer Christmas holiday period.
 - New creative developed for The Canberra Times: See Canberra Summer and the issue has been published.
 - New creative developed for The Canberra Times: See Canberra Autumn.
 - New Creative developed for the Groups segment, a full page advertisement within The Senior Newspaper for the February publication (NSW Seniors Week).
 - New creative developed for the Groups segment, for the Cruizin Magazine February Issue #232, to promote the ASRF Hot Rod Nationals event coming up in April.
 - LIVE:
 - Creative for NewsCorp Digital Campaign has been updated.
 - New creative developed for the ACT near-retirees market, for the 55+ Lifestyle and Living March publication, for ACT Seniors Week (pictured below).
 - New audio creative developed for our upcoming 2GB radio campaign in February, which consist of two 30 second radio ads, and a 60 second live read. The objective of the campaign is to target the near-retirees market, to consider Goulburn for their tree-change and dream retirement.
 - WORK/ INVEST:
 - Creative for NewsCorp Digital Campaign has been updated.
 - New creative developed for True Blue Magazine (Rex Airlines) Feb/March issue featuring small business owner Kelsey Seers, from Grit Café (pictured below).

Corporate & Community Services

The Canberra Times, 55+ Lifestyle and Living Publication: March 2020 (ACT Seniors Week)



True Blue Magazine, Rex Airlines: Feb/March Issue



Corporate & Community Services

Groups Liaison

- Issued a Filming Permit for Farmer Wants a Wife that will feature the Goulburn region on the upcoming reality TV series. They will be filming in our region on Saturday 1st February 2020.
- Issued a Filming Permit for a corporate video for Alliance Bank featuring the Goulburn region and some of our iconic buildings. This took place on Thursday 23rd January 2020.
- Recent bushfires and storms on the South Coast and Canberra have impacted the visiting groups market, with a number of coach groups cancelling their Guide to Goulburn Tours and Guided City Tours to Goulburn.
- Produced a new 'Snapshot of Goulburn' digital flyer. This is a double-sided PDF document that local tourism operators and staff can utilise when emailing or sending correspondence to clients. It gives a great overview of what we have available to see and do in the Goulburn region. It features beautiful new local imagery to complement the look and feel of the new Goulburn Australia Destination Guide.
- New promotional material for the groups segment has been designed. This is in the form of a fridge magnet/shopping list with new local imagery to keep consistent with the look and feel of the new Destination Guide.

Events***Sporting Events:***

- **2019 YMCA Australian Skateboarding League State Qualifier** – Day 1 (14th December): Free skateboarding clinics were held for all abilities. Day 2 (15th December): the State Qualifier took place with competitors travelling from Wagga, South Coast and Canberra to compete. We were pleased to have support on the day from the Mobile Visitor Information Centre Van, Coffee and Cream, D&M Ice Cream and the Rotary Club of Goulburn provided a barbecue.
- **2020 Netball NSW Swifts Pre-Season Match including AGM and Conference** – Planning continues for the Netball NSW 2020 Conference on 22nd February 2020 which also includes the Giants Netball v NSW Swifts pre-season match. Tickets are expected to go on sale during the first week of February. All details will be available on the Goulburn Australia website.
- **2020 Triathlon NSW State Duathlon Championships** – We will be meeting in the first week of February to confirm the new location for this event after the previous two venues proved costly and problematic.

Other events:

- **International Day of People with a Disability** – Worked with the committee organising the event on 2nd December 2019 at the Goulburn Recreation Area. Liaised with high schools on dance, music, basketball teams and referees.

Corporate & Community Services



- Pictures and Popcorn in the Park** – Was held in Belmore Park on 7th December with a Christmas theme. Santa made a guest appearance between 5-6pm. Montague Street was transformed into Eat Street with a range of cuisines. Kids Zone activities included a gaming van, air brush tattoos, rock climbing wall, roving balloon artist and perennial favourites, face painting and jumping castles. The Night Series Market had over a dozen stalls with a range of Christmas present ideas. The DJ provided background music and the Candy Bar Popcorn Machine ran non-stop all night. The Bridge Choir performed Christmas Carols just before the movie at 8pm.

- Pictures and Popcorn at the Pool** – With the bushfire situation and the air quality of real concern, a decision was made by the General Manager that the community needed the event to go ahead on Saturday 18th January. The predicted thunderstorms stayed away but the

evening was chilly with only a handful of people at a time visiting the Aquatic Centre prior to the event. The normally free entry was changed to entry by donation with proceeds going to the Bushfire Relief. Close to \$500 was raised. Over 600 people supported the event with activities including the Meltdown Eliminator, Jumping Castles, Airbrush Tattoos, Bumper Boats (in the Toddler Pool), Popcorn Floats and Aquarun inflatable. The movie ‘Aladdin’ started on twilight.

- Festival of Small Halls** – Goulburn hosted the Festival of Small Halls Summer Tour on Thursday 23rd January. Festival of Small Halls is a series of tours that takes the best folk and contemporary acoustic artists performing at major Australian Festivals, and sends them on the road to small halls in regional communities all over Australia. Our own Cr. Alfie Walker was emcee for the event held at St Saviour’s Cathedral Hall. Goulburn’s Will Battiste opened the show in front of the largest Small Halls crowd in Goulburn so far. The crowd were then treated with critically acclaimed Australian songwriter Jack Carty, followed by Scotland’s award winning artist Siobhan Miller (pictured).



- Australia Day – 26 January** – Attended all Australia Day Committee meetings, organised the Ambassador, all food and market stalls including site map, power requirements and bump in/out details. Coordinated MC notes, all acts and Run Sheet for the second stage, as well as liaison with the Aquatic Centre on their activities including free entry and the Aquarun.

- Goulburn Multicultural Festival and Vibesfest** – Continuing to assist the Goulburn Multicultural Centre with planning, in particular food stalls and stage logistics, for their event on 15th February. Auditioned local acts for Vibesfest at Australia Day with the top six securing a place on the Vibesfest stage. Announced Mitch Tambo as headline artist supported by The Rich Pitcher and six other local bands. Coordinated replacement teachers for drumming and singing workshops and liaised with all bands on requirements. Coordinated rider for Mitch Tambo, posters, corflutes and flyers for the Vibesfest event which will be held after the Multicultural Festival from 4pm on 15th February.

Corporate & Community Services

Visitor Services

Mobile Visitor Information Centre (MVIC)

December 2019:

- Total interactions: 201
- Events attended were the Police Attestation Parade on the 13th, and the YMCA Skateboarding workshops event on the 15th.

January 2020:

- Total Interactions: 112
- 200 Destination Guides were delivered to the NSW Police Academy and distributed to the new intake of students on Monday 6th January. Feedback is that it was very well received. A welcome pack was provided to the Student Liaison Officer for consideration for future intakes which has since been approved. We will be providing all new intakes in 2020 (every 8 weeks) with these welcome packs, with approximately 200 students in each.
- We attended the Australia Day event at Victoria Park on the 26th.

Goulburn Visitor Information Centre (VIC)

Walk-in customers:

Month	2018	2019	Variance (#)	Variance (%)
December	2,272	2,771	+499	+22%
Yearly Total (to 31st December)	30,479	30,809	+330	+1.3%
	2019	2020		
January	2,653	2,464	-189	-7.1%

Postcodes collected as of 31st December:

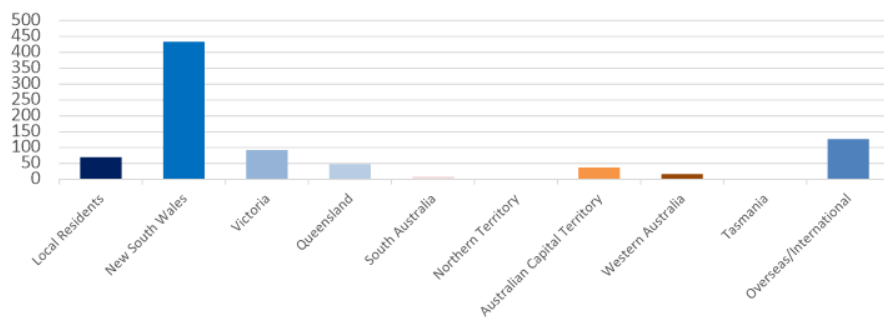
Total Postcodes Collected:	
TOTAL	836
Local Residents	70
New South Wales	433
Victoria	92
Queensland	48
South Australia	9
Northern Territory	2
Australian Capital Territory	37
Western Australia	17
Tasmania	1
Overseas/International	127

Postcodes collected as of 31st January:

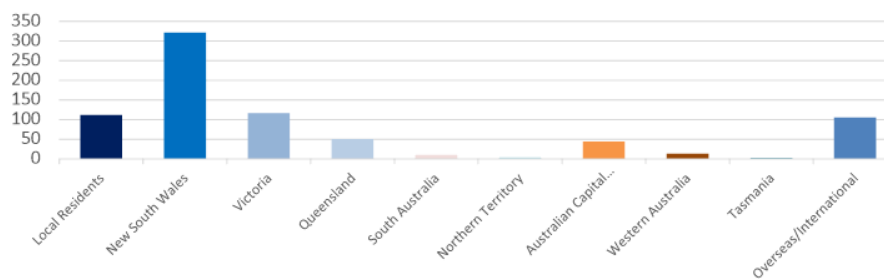
Total Postcodes Collected:	
TOTAL	781
Local Residents	112
New South Wales	322
Victoria	117
Queensland	51
South Australia	10
Northern Territory	4
Australian Capital Territory	44
Western Australia	13
Tasmania	2
Overseas/International	106

Corporate & Community Services

December 2019 Visitors by Region of Origin



January 2020 Visitors by Region of Origin



6.2 Museums

Volunteers & Staff

Volunteer Christmas Party 2019

The Christmas party for volunteers from across Council was held on December 11th in St Saviour’s Hall. A big thank you to Julianne Salway for organising and hosting the event and to Kathy Rowe for her support, and also to Bronwyn Gerathy and Ian Aldridge who volunteer every year to work the bar. A huge thank you is also owed to the Goulburn Youth Council who did a fabulous job preparing a delicious meal, entertaining the attendees, and cleaning up the tables and kitchen late into the evening. A great time was had by all.



Some of the Museums volunteers – this is a relatively small group out of the total number of council volunteers

Goulburn Historic Waterworks

Visitor alert and counter

The Museums Coordinator has worked with volunteer, Mark Porter, to install a wireless visitor alert and counter onsite. The existing alert system relied on visitors sounding a bell which was inadequate given many people did not see or read the instructional sign. The visitor statistics may change substantially due to the new counter, but it should ensure a more consistent count going forward.

Corporate & Community Services

VisitorsDecember 2019

Visitor numbers were up with a total of 715, including:

- Pumphouse tours – 134
- Site bookings – 258
- Grounds use – 323

Comments – Weather was warm to hot and windy, smoke hazard caused by severe bushfires state-wide increasing towards the middle to end of the month. Wedding and other bookings for Café increased visitor numbers to the Waterworks. Some visitors from interstate and overseas, as well as locals and NSW state-wide visitors. Summer school holiday roster commenced 21-12-19 extending open days. The grounds were used in a variety of ways including picnics, playground, BBQs, fishing, ceremonies, Christmas celebration, remembrance and reflection.

January 2020

Visitor numbers were steady at 445 for the month, including:

- Pumphouse tours – 130
- Grounds – 315

Comments – Weather warm to hot and windy, smoke hazard caused by severe bushfires state-wide continued through January. Cancellation of tour group due to bushfires. Some visitors from interstate and overseas, as well as locals and NSW state-wide visitors. Summer school holidays ours continued until the 27th. The grounds were used in a variety of ways including picnics, playground, BBQs, fishing, cycling, walking and canoeing.

Rocky Hill War Memorial & Museum**Tourist Attraction Signposting Assessment Committee (TASAC)**

The Museums Coordinator attended the TASAC meeting in Goulburn on the 11th of December to discuss options to improve signage to the Rocky Hill War Memorial Museum given the museum will meet the strict opening hours criteria for tourist signposting once it re-opens in March. A submission to this effect will be forwarded to Destination NSW in the near future.

Construction works

Construction works are still ongoing.

Opening Exhibition

Work continues on the Opening Exhibition. Although not ideal, the team have begun preliminary works onsite in order to begin working with the objects and determining appropriate related objects for each exhibit. Key images have also been sourced from the Australian War Memorial and the Imperial War Museums in London who have an exceptional collection of digitised World War 1 images. Associated storyboards and images will be printed throughout February, along with the reinstallation of the Caretakers Museum and set up of the new Museum. The Official Opening will be held at 11am on the 27th of March 2020.

Corporate & Community Services

Donations

The museum was contacted in December in regards to two substantial donations which have been accepted. One is a large, local family collection of objects and memorabilia from World War 1, World War 2 and the Vietnam War including weaponry, uniforms and personal items. The second is a framed full sized reproduction of the Commonwealth owned painting, *The landing at Anzac, April 25, 1915*, by Charles Dixon. The delivery of both donations has been postponed until the building is complete.

Museums & Galleries grant

Museums were not successful in this round of the Building Improvement Program grant funded by Museums & Galleries NSW. We will re-submit to this fund in 2020.

Councillor Inspection

Goulburn Mulwaree Councillors attended an inspection of the new museum building at Rocky Hill on Tuesday the 17th of December. Councillors were impressed with the work to date and expressed a keen interest in returning once building works are complete and the opening exhibition is in place.



Councillors, Council staff and Project staff inspect the new museum space

St Clair Villa Museum & Archives**Interpretation Plan**

Museums have chosen the successful applicant to undertake the St Clair Interpretation Plan. Peter Campbell Design submitted a solid proposal that displayed a deep understanding of the brief by engaging with each element in some detail. The proposal was appropriate to the complexities of the St Clair site and provided a realistic way forward for the museum, for Council and for History Goulburn. Work will commence on the development of the Interpretation Plan shortly.

Corporate & Community Services

Conservation Update

The Tender is currently open, closing Tuesday 11th February. A report will be presented to the Council Meeting on the 3rd of March recommending the successful tenderer. Business Manager, Marketing, Events & Culture met with representatives of NSW Office Environment & Heritage on the 23rd of January to discuss the conditions related to the three sets of internal stairs. There appears to be some resolution to this issue. The Modification/Development Application is in the final stages of processing for the amended entrance ramp from the memorial garden entry gate to the front verandah. The design had to be amended to address disability access requirements, and to avoid having to handrail the entire path/walkway. This is a significant improvement and a much better outcome.

History Goulburn

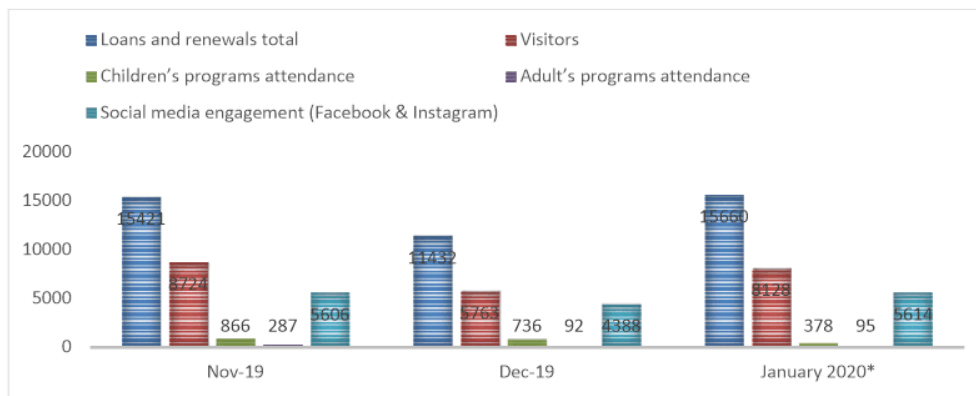
The Museums Coordinator attended the History Goulburn meeting on Thursday the 23rd of January. The meeting was held at 6pm in the evening for the first time so there were a few new faces and a larger attendance. Sadly, the Events team have decided to stand down and the President has asked for interest in continuing this sub-group given the level of community and visitor interest in events held throughout 2019. The Secretary reported they have sold out of the St Clair publication and will be seeking more books from the Museums team to continue these sales. The Museums Coordinator updated members on progress at St Clair and noted the sad passing of previous Museums Officer, Bob Saunders.

Corporate & Community Services

6.3 Library Services

Activity	November 2019	December 2019	January 2020*
Loans and renewals main library and web	12904	8966	13348
Loans and renewals mobile library	245	113	150
Loans and renewals eBook, eAudio, eMagazine	2272	2353	2162
Loans and renewals total	15421	11432	15660
Visitors	8724	5763	8128
Internet sessions	1274	840	1294
New members	83	47	129
New collection items received	365	307	597
Local studies enquiries	33	5	25
Children’s programs attendance	866	736	378
Adult’s programs attendance	287	92	95
Social media engagement (Facebook & Instagram)	5606	4388	5614

*Average values used to complete January statistics



Thanks and feedback

“My many thanks to you for all the help and photos!”

“I picked up my summer reading club pack today. I’m very excited!!”

“It was great fun – I definitely learned something new. Thank you Mary and Michelle.”

I’m so excited for BookFest!”

“I adore the history of Goulburn stored and on show at Goulburn Library.”

“Great work. I hope the NSW public libraries page sees this.”

“Thanks for inviting us to your awesome library! It’s been a long time since I’ve stepped into a library. If they all look like yours, then I should start visiting more often!”

Corporate & Community Services

Library Activities

- The Library celebrated International Day for People with Disabilities with a fun Lego activity table at Veolia Arena. Approximately 100 people dropped by to make their Lego creation and have it photographed, while learning more about the Library's resources and facilities.
- Two new casual library assistants have completed their training and are now on duty at the Library circulation desk. Casual staff play a vital role in the Library team, often as the first point of contact for Library members seeking advice and assistance.
- The Library farewelled two long-standing and much loved volunteers in December. Brian and Davida Jenns have spent many years delivering library books to elderly, home-bound, and disabled library members. Brian and Davida have now 'retired' from their volunteer positions, and we wish them all the best for the future.
- The Library's annual fines feast ran throughout November and December. The Library accepted donations of non-perishable food in lieu of paying fines for overdue library books. This is a great way to encourage people to return to the Library if they were avoiding doing so because of overdue fines, and also gives the Library an opportunity to contribute to local charities. All the food was donated to Mission Australia on 20 December and was used to create Christmas hampers for less fortunate families in the Goulburn region.



Dan Strickland collecting the Library's donated food from our Food for Fines campaign

Refurbishment

The Library's planned internal refurbishment is progressing well. All new shelving, signage, book holders and other acrylic materials have been ordered. Plans are underway for painting, and removal of the old shelving and computers, and background work on 'genrefying' the collection is almost complete.

The Library has already received much positive feedback about the upcoming change, with Library members already enjoying the new layout of the 'genrefied' large print and audio book collections.

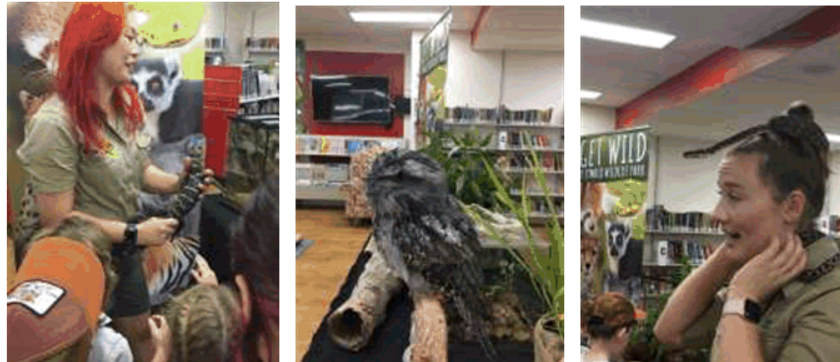
The Library will be closed for 3 weeks from 6 April for the refurbishment work, and will re-open on Monday 27 April with a brand new look and feel. Plans for a launch party of the new look Library are also underway.

Children's activities

Over 160 children celebrated the school holidays in December and January with a number of fun and engaging events in the Library. Activities included an Elf Christmas Crafternoon, with help from Luke Wallace and his team of youth volunteers playing elves, and a visit from the Symbio Wildlife Park with a variety of creatures and critters. Participants also enjoyed a Shaun the Sheep party, Hippo party, and making LED greeting cards with flashing LED lights embedded in them.

Corporate & Community Services

The Library’s annual Summer Reading Challenge for children was a great success yet again, with 150+ children registered and participating by reading lots of books over the holiday period. Challenge participants were awarded special tokens for every reading log of 5 books completed, which they then exchanged for prizes at the Summer Reading Challenge after-party on 30 January. The Challenge has kept many of our young people reading and learning over summer, and has also encouraged many new readers to embrace the joys of reading for pleasure from a young age.



We had some scaly and furry visitors in the Library during the school holidays

Adult’s activities

The Library continued its ‘lost arts’ series for adults in December with a macramé Christmas wreath workshop, which was enjoyed by over 20 people. Participants learned the art of creating a leaf macramé Christmas wreath. The ‘lost arts’ series continues throughout 2020, with dry-stone wall building in February.

The Library also hosted an adult’s Summer Reading Challenge in December and January. Over 50 people participated in the Challenge, which included submitting reviews of books read and completing a checklist of reading a book in 10 different categories. The Challenge is designed to foster the love of reading for leisure and encourage Library members to read in genres and styles not familiar to them. This is the 3rd successful year for the Adult’s Summer Reading Challenge.

Mobile Library

The Mobile Library was busy out in the community during December and January, with visits to the PCYC Christmas Party and Australia Day celebrations.

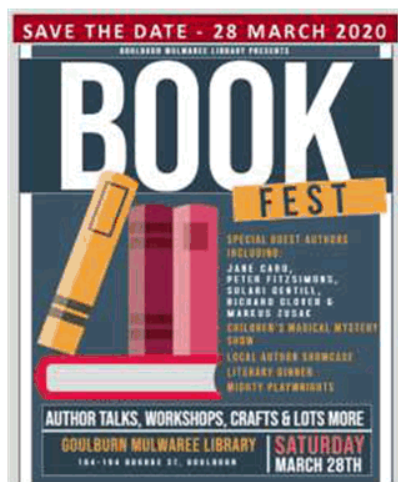
Visitors to the mobile library were able to undertake some fun craft activities, join the Library, borrow from the bus, and learn more about our services and facilities. We are very proud of our ability to participate in community events such as these with our Mobile Library.

BookFest and Mighty Playwrights

Planning for the Library’s 3rd Goulburn Reader Writer Festival, now called BookFest, to be held on March 28 is well underway. The program of events is finalised and includes author talks from some of Australia’s most well-known and best-selling authors including Markus Zusak, Peter FitzSimons, Sulari Gentill, Jane Caro, and Richard Glover. Activities at BookFest will include author talks and book signings, writing and publishing workshops, a local author showcase, and fun events for kids including a magical mystery show and workshop with author Jack Heath.

BookFest 2020 also includes a special literary dinner at the Astor Hotel with guests including our speaking authors and local arts leaders.

Corporate & Community Services



At the conclusion of BookFest 2020 will be the Mighty Playwrights gala performance at the Lieder Theatre. The Mighty Playwrights project, funded with assistance from the Department of Communications and the Arts Festivals Australia Program, has seen 11 young people working in the Library with mentors for the last 6 months to create a play script. The plays will be performed at the Lieder Theatre on Sunday 29 March and will celebrate the creativity and unique voices of these young writers.

6.4 Art Gallery

OF NOTE

- The Gallery supported 162 artists in 2019 and 12 to date in 2020
- Outreach programs reached 4158 people across the region in 2019
- The Education Program has hosted 173 young people in Dec. and 68 young people in Jan.
- The Gallery 's first exhibitions in the newly renovated spaces were opened Friday 6 December by Clothilde Bullen, Senior Curator, Aboriginal and Torres Strait Islander Collection and Exhibitions, Museum of Contemporary Art Australia to an audience of 110
- The Gallery hosted Quiet Time meditation sessions with Pauline Mullen on Monday 6, 13 & 20 January with mostly full attendance
- The Gallery promoted its spaces as a place of rest and refuge with free refreshments if needed for anyone affected by the recent bushfire emergencies
- 'Of the Sun' was featured in the Top 5 exhibition to see in the national arts account 'Art Guide'
- The exhibition saw works loaned from major collector, the Hassall Collection as well as new commissions from two leading art centres in the APY Lands, Tjungu Palya and Tjala Arts
- Sharon Adamson, working from Tjala recently undertook a residency at the Klugeruhe Art Museum, the only museum of Indigenous Australian Art in the USA
- During these exhibitions the Gallery welcomed several VIP visitors from Wollongong Art Gallery, the committee members from the new South Highlands Regional Gallery, the Hassall Collection, several key commercial galleries in Melbourne and Sydney and Tina Baum from the National Gallery of Australia
- Gallery 2 artist Aishah Kenton had her exhibition reviewed in the Canberra Times

PROJECTS

Gallery refurbishment: Completed

Install, Education Studio and Gallery Store: Completed

Public art install, Todd Robinson at Wollondilly Walking Track: Completed

Public art install, Michael Thomson at Marulan: Completed

Launch of new Gallery space: Completed

Significance Assessment on permanent collection: Due for completion November 2020

Bid for triennial state funding from Create NSW: Due 5 March 2020

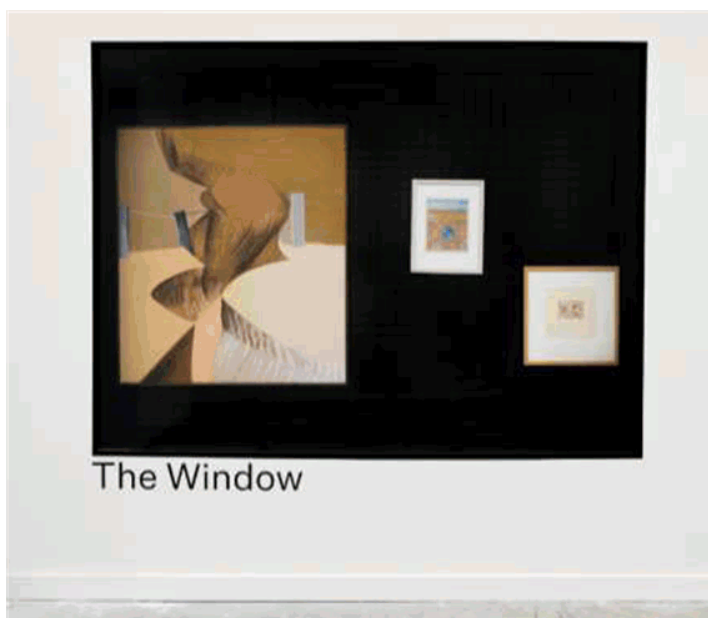
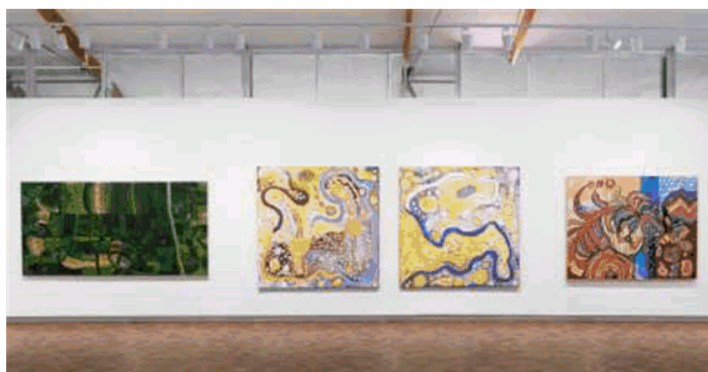
EXHIBITIONS

Of the Sun presented major new commissions and key works from seven of Australia's boldest contemporary painters. Beginning with the idea of landscape, this exhibition explores a bodily response and engagement with the natural elements. Each artist has their own intense process in finalising their works and the Gallery is humming with colour, gesture and texture.

Based between Canberra and Kuala Lumpur, Aishah Kenton presents her exhibition *Second Exit* in Gallery 2. Kenton is the second recipient of the Gallery's support towards the annual Emerging Artists Support Scheme at the School of Art and Design, ANU.

Corporate & Community Services

Curated by our dedicated volunteers, this first exhibition in the 'The Window' sheds light on Merrick Fry, Daphne Gooley and John Olsen's work.



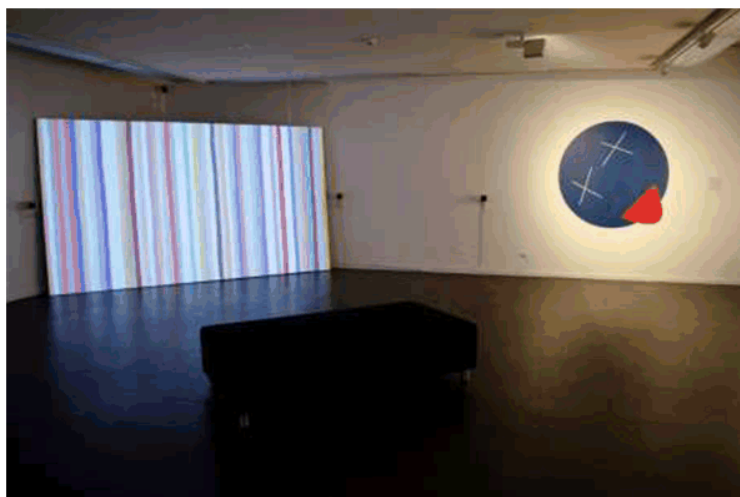
PUBLIC PROGRAMS

Fri 6 December	Opening 'Of the Sun', Gallery 2: Aishah Kenton & The Window by Clothilde Bullen, Senior Curator, Aboriginal and Torres Strait Islander Collection and Exhibitions, Museum of Contemporary Art Australia.
Fri 13 March	Exhibition tour Gina Mobayed and Q & A with Aishah Kenton and Hannah Gee
Sat 11 January	Masterclass, exploring a contemporary approach to watercolour with Claudia Nicholson
Mon 6 January	Quiet Time with Pauline Mullen
Mon 13 January	Quiet Time with Pauline Mullen
Mon 20 January	Quiet Time with Pauline Mullen

Corporate & Community Services

EXHIBITIONS ON TOUR**Deep Revolt - Arlo Mountford****Western Plains Cultural Centre – 8 February – 29 March**

This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.

**PERMANENT COLLECTION**

Ongoing corrections of the Mosaics database continue with each of the 580 records being cleaned, updated and corrected to reflect Museum standards.

Cultural Gifts Program

The Gallery has \$76,015 worth of donations being assessed by the Cultural Gifts Program, administered by the Australian Government through the Department of Communications, Ministry for the Arts. Two photographs by local artist Rowan Conroy, a suite of six works by the renowned artist Arthur McIntyre and two sculptures initially intended for Goulburn some years ago have been donated to the Gallery.

Donations

The Gallery has accepted a work from Mary Barton, who created a new painting whilst on residency with us in Collector. The work was made specifically for the Gallery and is titled 'Everything was beautiful and nothing hurt'.

Works on loan

The Gallery had two works on loan to other institutions in September/October:

- Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.
- Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 157 works across four Council properties. These works are on permanent display.

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PUBLIC ART

Tony Onions Park, Marulan

This commission has been completed. The artist reported several positive community interactions and has received great feedback when working in situ.

Russell Lane

Jason Wing’s work has been fully repaired.

Auburn Street

Marilyn Puschak’s work, Three Poles requires conservation due to fairly significant deterioration of the work. Two conservators have been consulted to prepare a scope of works.

Wollondilly Walking Track

Todd Robinson’s major work has been installed and has received excellent feedback and several Instagram shares and posts from locals and beyond.

Adrina Khobane’s work, ‘Bogong’ will be relocated to the Track within a few months. This movement is supported by Artlandish who worked with Khobane to produce the work.

Signage

The Gallery will complete a standardised identification plaque for each public artwork with a QR code linking the work back to the Gallery website, where all artworks are explained and documented.

EDUCATION

Monday 2 December	International Day for People with Disability Fun Day
Friday 6 December	Mary Barton, end of Artist in Residence
Wednesday 4 December	Finals Arts Access David Morgan Centre PGU, Kenmore for 2019
Friday 6 December	Outreach at Goulburn West
Saturday 7 December	Pictures and Popcorn in the Park
Monday 9 December	Art Teenies yoga with Pauline Mullen
Monday 9 – Friday 13 December	Ella Park, Year 10 work experience placement, Trinity Catholic College
Thursday 12 December	Tambelin Gallery visit
Friday 13 December	Outreach at Goulburn West
Friday 13 December	Final Afternoon Art Club for 2019
Wednesday 18 December	Crookwell High Gallery visit
Wednesday 18 December	Kids end of year party
Monday 6 January	Art Teenies resumes for 2020
Wednesday 8 January	Performative Mark Making school holiday workshop
Friday 10 January	Watercolour with Claudia Nicholson school holiday workshop
Saturday 11 January	Watercolour Adult Masterclass with Claudia Nicholson
Tuesday 14 and Wednesday 15 January	Pretty Pots school holiday workshop
Wednesday 22 January	Making mosaic clocks school holiday workshop
Sunday 26 January	Gallery and Library craft stall at Australia Day in Victoria Park

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Ella Park, Year 10 work experience

Ella Park joined the Gallery team from Trinity Catholic College on Monday 9 – Friday 13 December for her year 10 work experience placement. Ella performed a range of tasks in assisting with a broad range of Gallery programs including Art Teenies yoga with Pauline, SACC Outreach with Janet on two mornings, the three Afternoon Art Clubs, Artist talks on the Friday and school visits to the Gallery.

International Day for People with Disability Fun Day

The Gallery supported the community event, International Day for People with Disability Fun Day through the provision of a free art activity. The activity was developed and packaged by Gallery staff and delivered by volunteers on the day.

School Programs

Engagement with schools was maintained throughout the renovation period through the provision of outreach experiences. Two such lessons were delivered at Goulburn West on the first two Fridays of December.

The Gallery reopened to the public from the week of Monday 9 December for the final two weeks of school. Tambelin Independent and Crookwell High School Visual Arts students both visited current exhibition 'Of the Sun'. The experience offered to the school groups encompassed a discussion through the exhibition and an activity in the Education Studio.

Afternoon Art Club

Artist in Residence, Mary Barton concluded her stay in Goulburn/Collector on Friday 6 December. During her two week residency period, Mary worked with the three Afternoon Art Clubs on brilliant gouache paintings.

The final Afternoon Art Clubs were delivered from the new Education Studio the week of Monday 9 December. The classes completed unresolved work from Mary's sessions and the High School Afternoon Art Club finalised their bodies of work.

The Kids End of Year Party was held on Wednesday 18 December in the Education Studio. A great number of families attended the event which included art and craft activities, party food and an exhibition of work completed in term 4 by the High School Afternoon Art Club.

The three Afternoon Art Clubs for term 1 2020 are completely full with eighteen children on the waitlist.

School Holiday Workshops

The Gallery delivered four school holiday workshops during the month of January.

Performative Mark Making introduced participants to a contemporary approach to illustrating gesture and movement using traditional drawing and painting techniques.

On Friday 10 January, Afternoon Art Club favourite and Artist in Residence from June, Claudia Nicholson returned to deliver Watercolour with Claudia school holiday workshop. Participants were introduced to some handy watercolour techniques before inventing an insect or critter using their new skills.

Delivered over two days, participants in the Pretty Pots workshop painted terracotta pots and planted succulents to take home.

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The final workshop for the school holidays, Making Mosaic Clocks, was delivered over three hours. In the workshop, participants employed mosaic principles in creating a clock and artwork using acrylic paint and foam tiles.

**Adult Workshops**

Claudia Nicholson delivered Masterclass, exploring a contemporary approach to watercolour on Saturday 7 January. The class was booked to capacity with twelve participants, four of which were youth. The Gallery provided all artist grade art materials and catering for the day.

Collaborative Programs**Pictures and Popcorn in the Park – Gallery & Events Teams**

The Gallery supported Pictures and Popcorn in the Park event on Saturday 7 December with a Christmas themed craft activity. Gallery staff developed and packaged the activity and it was delivered by volunteers at the event.

Australia Day – Gallery and Library

The Gallery teamed up with the Library to provide an art activity and information stall at the Australia Day event in Victoria Park. Visitors to the stall created Australia Day themed mobiles using various drawing and stitching techniques on coloured card.

Arts Access Workshops, offsite – PGU Kenmore and the Crescent School

Arts Access concluded for 2019 at David Morgan Centre PGU, Kenmore. Delivered by Penny, participants created a range of Christmas themed art and crafts whilst listening to Christmas carols.

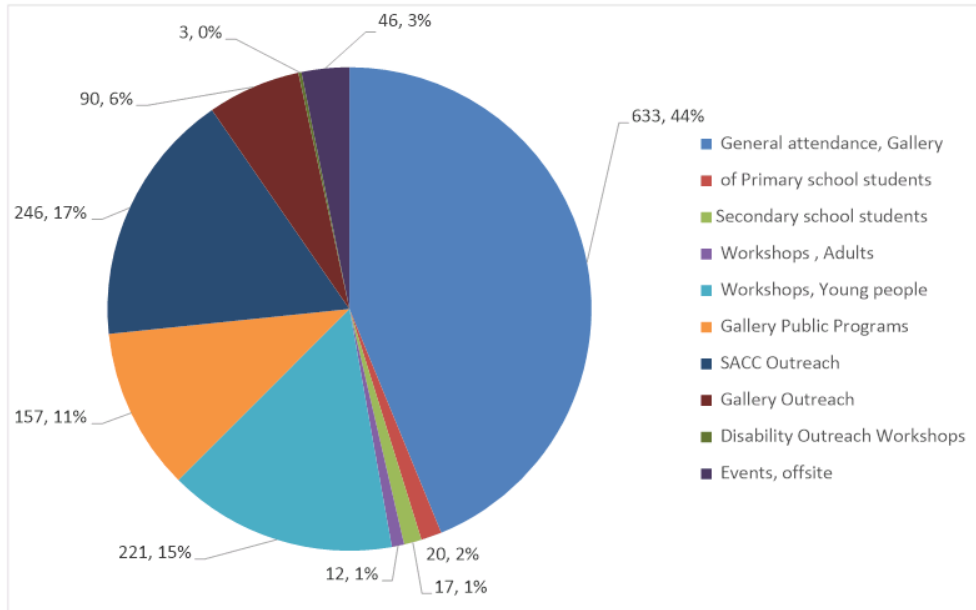
SACC Outreach Program

The program wrapped up with the end of term Christmas Party on 5 December, attended by a huge 88 people! The program's attendance over the last two years has almost doubled, with Janet Gordon receiving ongoing excellent feedback from the region.

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AUDIENCES AND REACH

1 December 2019 – 29 January 2020



FEEDBACK

'Beautiful, powerful'

'Wow, I love this'

'Very moving'

'Beautiful exhibition'

'Good to find this place'

'Wonderful textural contemplative essay of artworks'

'I think it's important that we have progressive people in positions where a difference can be made and I really appreciate the vision and commitment of our regional gallery'

'I have been watching all the amazing things happening in Goulburn'

'The opening was a lovely event and the spaces look fantastic, I look forward to a revisit at a quieter moment'

'How great your team are to work with. Such a professional, friendly and accommodating vibe'

15.9 OPERATIONS DIRECTORATE REPORT DECEMBER 2019 AND JANUARY 2020

Author: Matthew O'Rourke, Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Operations Departmental Report - December 2019 and January 2020** [↓](#) 

Link to Community Strategic Plan:	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities reported for December 2019 and January 2020 by the Director Operations be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate

REPORT

Please find attached the monthly report on the activities of the Operations Directorate for the month of December 2019 and January 2020.



December 2019 & January 2020

Operations



Departmental Report

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1 Budget Status

There were no Job Numbers that required reporting in December 2019 and January 2020, that were either over expended or under pressure to be over expended in the Works, Projects or Community Facilities capital works programs.

2. Operations Service Response Status

Requests created and closed in December 2019 and January 2020. Over the month of December 2019 and January 2020 Operations received 321 new service response requests generated from customers.

Operations Service Response Status – December 2019					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	1	0	0%	80%
Cemeteries	Cemetery	1	1	100%	100%
Facilities	Graffiti	0	0	N/A	80%
Facilities	Parks Ovals	4	1	25%	89%
Facilities	Public Toilets	1	0	0%	86%
Facilities	Unspecified Damages	0	0	N/A	87%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	1	1	100%	100%
Parks	Fallen Tree	14	13	93%	100%
Parks	Grass Mowing	2	2	100%	100%
Parks	Tree Inspection	6	6	100%	100%
Parks	New Tree	1	1	100%	100%
Parks	Noxious Weeds	1	1	100%	100%
Parks	Remove Tree	5	4	80%	97%
Parks	Verge Maintenance	3	3	100%	100%
Parks	Root Damage	0	0	N/A	100%
Parks	Trim Branches	4	4	100%	100%
Parks	Trees Unspecified	6	6	100%	100%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	2	2	100%	100%
Works	Dumped Rubbish	9	9	100%	100%
Works	Bridges	0	0	N/A	
Works	Corrugations	4	4	100%	100%
Works	Damaged Footpath	8	8	100%	100%
Works	Damaged Kerb	2	2	100%	100%
Works	Depth Gauges	0	0	N/A	N/A
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	1	1	100%	100%
Works	Inspection	0	0	N/A	86%
Works	Line Marking	0	0	N/A	100%

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Works	Loose Material	5	5	100%	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	0	0	N/A	100%
Works	Seal Fail	0	0	N/A	100%
Works	Shoving	0	0	N/A	N/A
Works	Traffic Sign	4	4	100%	100%
Works	Road Unspecified	10	8	80%	98%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	0	0	N/A	100%
Works	Grates & Lids	0	0	N/A	100%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	1	1	100%	100%
Works	Storm Pipe	1	0	0%	83%
Works	Trench Subsidence	1	1	100%	100%
Works	Stormwater Unspecified	0	0	N/A	100%
December 2019 Totals		98	88	90%	97%

Operations Service Response Status – January 2020					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	6	3	50%	89%
Cemeteries	Cemetery	4	3	75%	90%
Facilities	Graffiti	0	0	N/A	100%
Facilities	Parks Ovals	18	10	56%	90%
Facilities	Public Toilets	1	1	100%	100%
Facilities	Unspecified Damages	6	3	50%	86%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	100%
Parks	Fallen Tree	42	41	98%	100%
Parks	Grass Mowing	10	7	70%	94%
Parks	Tree Inspection	6	6	100%	100%
Parks	New Tree	1	1	100%	100%
Parks	Noxious Weeds	3	2	67%	93%
Parks	Remove Tree	13	8	62%	90%
Parks	Verge Maintenance	5	3	60%	93%
Parks	Root Damage	2	1	50%	92%
Parks	Trim Branches	10	5	50%	89%
Parks	Trees Unspecified	6	5	83%	99%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	4	4	100%	100%
Works	Dumped Rubbish	18	17	94%	99%
Works	Bridges	0	0	N/A	N/A
Works	Corrugations	9	8	89%	98%
Works	Damaged Footpath	9	7	78%	97%
Works	Damaged Kerb	1	1	100%	100%

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Works	Depth Gauges	0	0	N/A	N/A
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	1			67%
Works	Guide Posts	0	0	N/A	100%
Works	Inspection	1	1	100%	100%
Works	Line Marking	1	1	100%	100%
Works	Loose Material	0	0	N/A	100%
Works	Oil Spill	0	0	N/A	100%
Works	Pot Holes	5	5	100%	100%
Works	Seal Fail	0	0	N/A	100%
Works	Shoving	0	0	N/A	N/A
Works	Traffic Sign	11	9	82%	96%
Works	Road Unspecified	18	17	94%	98%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	1	1	100%	100%
Works	Grates & Lids	3	2	67%	91%
Works	GPT	1	1	100%	100%
Works	SW Kerb & Gutter	1	1	100%	100%
Works	Storm Pipe	1	1	100%	86%
Works	Trench Subsidence	0	0	N/A	100%
Works	Stormwater Unspecified	5	5	100%	100%
January 2020 Totals		223	180	81%	96%

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

3 Operations Maintenance Tasks

General Maintenance Tasks completed in December 2019 & January 2020

General Maintenance Tasks – December 2019 & January 2020- Works	
Location	Type of work
Zone 4	Footpath and kerb & gutter repairs and replacements
Various	Storm water lintel replacements and upgrades
Various	Signage replacements and upgrades

General Maintenance Tasks – December 2019 – Parks & Gardens	
Location	Type of work
CBD Paths	Programmed scrubbing Monday to Friday.
Belmore Park	Mowing completed weekly due to irrigation and fertilizing of the turf. Edging was included in the mowing program.
	Bins emptied daily during the week, twice per day on weekends. Additional empties during week days during the school holidays.
	Weeding of floral gardens.
Aquatic Centre Grounds	Maintenance intervention completed each week with fortnightly mowing and general grounds tidy
Rose Garden Maintenance	Irrigation and programmed weeding. Roses were pruned during January in preparation of the annual rose show.
CBD Garden Maintenance	Reduced weeding was undertaken each week due to event setups. .
	CBD mowing was undertaken as required fortnightly, including the Civic Centre.

General Maintenance Tasks – January 2020 – Parks & Gardens	
Location	Type of work
CBD Paths	Programmed scrubbing Monday to Friday.
Belmore Park	Mowing completed weekly due to irrigation and fertilizing of the turf. Edging was included in the mowing program.
	Bins emptied daily during the week, twice per day on weekends. Additional empties during week days during the school holidays.
	Weeding of floral gardens.
Aquatic Centre Grounds	Maintenance intervention completed each week with fortnightly mowing and general grounds tidy
Rose Garden Maintenance	Irrigation and programmed weeding. Roses were pruned during January in preparation of the annual rose show.
CBD Garden Maintenance	Fortnightly mowing of various sites undertaken during January along with litter patrol and weeding.

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Tree Maintenance – December 2019		
Zone	Location	Type of work
Zone 1	Russell Lane, Civic Centre, Clinton St, Verner St, Belmore Park, Auburn St, Sloane St	Tree Watering, Tree Trimming, Bunya Pine Cone Removal,
Zone 2	Dossie St Depot, Hume St, Faithfull St, Finlay Rd, South Approach	Tree Watering, Tree Trimming, Sucker Removal,
Zone 3	Marsden Weir, Mewburn Drive, Adventure Playground, Hurst St, Deccan St, View St, Avoca St, Upper Stern St, Grafton St, Victoria Park, Cowper St, Kinghorne St	Tree Watering, Fallen Branches, Sucker Removal
Zone 4	Mistful Park, Snowgum Estate, Howard Park, Mary's Mount Rd, Platypus Banks Estate, Kenmore St, Citizen St, Albert St, Newton St, Prince St, Cole St, Gundry St, Gap Rd, Crookewll Rd	Tree Watering, Fallen Branches,
Zone 5	St Patrick's Cemetery, Bradford Drive, Taralga Rd, Reign St, Middle Arm Rd,	Tree Watering, Fallen Branches, Tree trimming, Sucker Removal
Zone 6	General Cemetery	Tree Watering
Zone 7	Bathurst St, Emma St, Park Rd, Finlay Rd	Fallen Branches, Tree Watering
Zone 16	Bishophorpe Lane	Tree Watering

Tree Maintenance – January 2020		
Zone	Location	Type of work
Zone 1	Apex Park, Belmore Park, Goldsmith St, CBD, Russell Ln, Civic Centre, Sloane St, Bourke St	Fallen Branches, Stump Grinding, Broken/Hanging Branches, Watering Pots, Tree Watering
Zone 2	Bennett St, Nicole Pl, Clinton St, Cathcart Park, Cowper St, Addison St, Evans St, Addison St, Mary St, Garfield Ave, St Peters and Pauls School, West Goulburn School, Finlay Rd	Hanging Branch , Fallen Branches, Trim Branches, Broken Branch, Stump Grinding, Remove Dead Tree, Tree Trimming, Tree Watering
Zone 3	Victoria Park, Deccan St, Chatsbury St, Faithfull St, Victoria Pde, Constantina Crt, Fitzroy St, McCalister Dr, Goulburn High School, Crookwell Rd, Sanctuary Dr, Dixon St	Fallen Branches, Dead Branches, Remove Tree, Trim Branches, Stump Grinding, Tree Watering
Zone 4	William St, Bishop St, Ruby St, George St, Prince St, McDermott Dr, Ballanya Ave, Gourock Ave, Bellevue St, Wheatley Ave, Chatsbury St, Argyle St, Auburn St, Lorne St, Mulwaree High School, Cottonwood Ave, Tallowood St, Marys Mount Road, Kenmore St, North Park	Fallen Branches , Remove Dead Tree, Stump Grinding, Sucker Truck, Remove Dead Branches, Tree Trimming, Tree Watering
Zone 5	Yarrowlow St, McDermott Dr, Taralga Rd, Middle Arm Rd, Cookbundoon	Fallen Branches, Remove Tree, Tree Watering
Zone 6	North Goulburn School	Tree Trimming
Zone 7	East St, Lower Stern St, Park Rd, East Goulburn School, Lionsgrove, Park Rd, Braidwood Rd, South Approach	Fallen Tree, Replace chain on dog park, Tree Trimming, Tree Watering
Zone 15	Boyd St	Clear sides of Road
Zone 16	Bishophorpe Lane	Tree Watering

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Mowing Maintenance – December 2019		
Zone 1	Belmore Park, Russell Lane, Bourke St, Sloane St, Auburn St, Mundy St	Mowing, Remove tree trunk & Chipper
Zone 2	Faithful St, Clinton St, Addison St, Combermere St, Manfred Park, Apex park, Eldon St Park, Honour Park, Bennett Park, West Goulburn Industrial Area, Finlay Rd, Victoria Park	Mowing
Zone 3	Seifert Oval, Prell Oval, Verner St, Moore Place, Gilmore Reserve, Angela Place,	Mowing
Zone 4	McGuire Drive, Kidd Circuit, North Park, Walking Track, Mary's Mount Rd, Fitzroy Flats, Platypus banks, Snow Gums Drive, Deccan St, Leggett Park, P.C.Y.C	Whipper Snipping, Mowing, Slashing
Zone 5	Hudson Oval, Cookbundoon Fields, Brewer St,	Mowing, Irrigation Repair, Empty Bins
Zone 6	Tennyson Woods Park	Mowing, Whipper Snipping
Zone 7	East Grove South, Carr Convoy, Park Rd, Black Shaw Rd, Ada Park, Forbes St, Glenelg St, May St, Lower Sterne St, Bungonia Rd, Lansdowne Bridge, Braidwood Rd, Obrien Park	Mowing, Irrigation Repair
Zone 9	Marulan	Mowing
Zone 10	Tallong	Mowing
Zone 11	Bungonia	Mowing
Zone 15	Lake Bathurst, Tarago	Mowing

Mowing Maintenance – January 2020		
Zone 2	Knox St, Mary St, Princes Ave, Addison St, College St, Clinton St, Elizabeth St, Coromandel St, Combermere St, Adam St	Mowing
Zone 3	Deccan St, Goldsmith St, Albert St, Clifford St, Fitzroy St, Newton St, Seiffert Oval, Victoria Park, Wollondilly School, Prell Oval	Mowing, Chemical Application, Whipper Snipping, Blister Removal
Zone 4	McDermott Dr, Middle Arm Rd, Marys Mount Rd, Union St, Chatsbury St, Lagoon St, North Goulburn, Wilmont St, Alison St, Joshua St, Auburn St, Kinghorne St, Victoria St, Opal St, North Park, Goodhew Oval, Walking Track, Kenmore St	Mowing, Chemical Application, Irrigation Test, Irrigation repairs, Whipper Snipping, Weeding
Zone 5	Cookbundoon Oval, Hudson Oval	Mowing, Irrigation Repairs, Whipper Snipping, Top Dressing and Seeding, Chemical Application
Zone 6	Soho St, Old Hume Highway	Mowing
Zone 7	Park Rd, Eleanor St, May St, Stern St, Reynolds St, Tennyson Woods, Grafton St, Carr Confoy, Rec Area	Mowing , Whipper Snipping, Chemical Application, Irrigation Test, Irrigation Repairs

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Zone 10	Highlands Rd, Court St, Church St, Macarthur St	Mowing
Zone 14	Braidwood Rd, Elmgrove Rd, Windellama Rd	Mowing
Zone 15	Braidwood Rd	Mowing

Road Reserve Weed Control – December 2019			
Date	Zone	Location	Weed Type
29/11/2019	15	Taylor's Ck Rd	Serrated Tussock
2/12/2019	15	Willandra Lane, Bungendore Rd, Taylor's Ck Rd	Serrated Tussock, African Love Grass
3/12/2019	16	Currawang Rd, Bangalore Place, Komungla Siding Rd	Blackberries, St Johns Wart, Serrated Tussock, African Love Grass
4/12/2019	15	Willandra Lane, Bungendore Rd, Taylor's Ck Rd	Blackberries, St John's Wart
4/12/2019	16	Collector Rd, Currawang Rd	Blackberries
5/12/2019	16	Cullerin Rd	Blackberries, St Johns Wart, Fennel
6/12/2019	16	Parkebourne Rd, Wesley Rd, Breadalbane Rd, Hunts lane, Weatherstone Lane	Sifton Bush, Blackberries, St Johns Wart
9/12/2019	16	The Gap, Merilla Lane	Blackberries, St John's Wart
10/12/2019	16	The Gap, Merilla Lane	Serrated Tussock
12/12/2019	16	Old South Rd	Blackberries, St Johns Wart, Serrated Tussock, African Love Grass
13/12/2019	16	Geoghegan Drive	Blackberries
13/12/2019	14	Windellama Rd	Blackberries
16/12/2019	16	Old South Rd, Drews Rd	Serrated Tussock, African Love Grass, Blackberries, St Johns Wart
18/12/2019	16	Cardoss Lane, Coles Lane, Yarra School Rd, Parkebourne Rd, Parkebourne Village	Serrated tussock, St Johns Wart, African Love Grass
19/12/2019	16	Bakers Lane, Cullerin Rd, Wollogorang Rd, Sims Lane	Serrated Tussock, African Love Grass, Sifton Bush, Fennel

Road Reserve Weed Control – January 2020			
Date	Zone	Location	Weed Type
6/1/2020	16	Parkebourne Rd	St Johns Wort
7/1/2020	9	Towrang Rd	Blackberries, St Johns Wort
7/1/2020	16	Parkebourne area, Wollogorang Rd, Breadalbane Rd	Gorse, Blackberries, St Johns Wort
8/1/2020	17	Pomeroy Rd from Lambs Ln to 257	Blackberries
9/1/2020	17	Pomeroy Rd from 257 to Range Road Lambs Ln to 650	Blackberries, St Johns Wort

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

13/1/2020	17	Pomeroy Rd from 650 to 1136	Blackberries
14/1/2020	17	Pomeroy Rd boundary to 1136	Blackberries
14/1/2020	17	Lambs Ln from Pomeroy to 2.5	Blackberries, St Johns Wort
15/1/2020	17	Lambs Ln from 2.5 Range Rd to reserve lane way	Blackberries, St Johns Wort
15/1/2020	17	Thompsons Ln, Podeys Ln	Blackberries, St Johns Wort
16/1/2020	7	Riffle Range Rd, part of Long street	African love grass, Serrated Tussock
16/1/2020	7	Water Works, Riffle Range Rd	Blackberries, St Johns Wort
17/1/2020	17	Lambs Ln	Serrated Tussock
20/1/2020	17	Lambs Ln	Serrated Tussock
21/1/2020	17	Pomeroy Mill Ford Rd	Serrated Tussock
22/1/2020	17	Pomeroy Mill Ford Rd	Serrated Tussock, African Love Grass, Blackberries, St Johns Wort
22/1/2020	17	Range Rd	Tree of Heaven
22/1/2020	17	Range Rd	Blackberries
23/1/2020	17	Pomeroy Mill Ford Rd	Serrated Tussock, African Love Grass
24/1/2020	17	Coopers Lane, Baw Baw Rd, Range Rd	Serrated tussock, African love grass
28/1/2020	17	Thompsons Ln	Serrated tussock, African love grass
28/1/2020	17	Coopers Ln, Baw Baw Rd, Range Rd	Blackberries, Box thorn, Suckers
29/1/2020	17	Baw Baw Rd from 541 to the boundary	Blackberries, Sifton bush, Suckers
29/1/2020	17	Range Rd	Blackberries, Suckers

The Noxious Weed Control - Zone 16 was the focus in December 2019 has now been completed. Crews have been in Zone 17 targeting weeds including, Serrated Tussock, African Love Grass and Blackberries.

Tree maintenance - Completed entrance way lifting in December 2019. January’s focus was the school zone lifting program, which was completed. Tree works in Victoria Park were also completed.

Tree watering has occurred fortnightly on the entrance way plantings to Goulburn. Kenmore Street’s plantings from National Tree Day, were watered three times per week along with Auburn Street. General street tree watering has occurred as programmed. Due to the dry conditions round about watering has taken place as well.

Some maintenance programs have been affected by the amount of events that are occurring in Goulburn, with staff required to assist with event set up. This is becoming an ongoing challenge due to the high volume of events being booked. Requiring significant amount of staff input to successfully run the event.

A total fire ban occurred over multiple days during the month of December and January these were the 4th, 10th, 18th, 19th, 20th of December 2019 and the 10th, 31st of January 2020.

Mowing programmes have been affected because of the total fire ban days. Rural mowing was completed in December 2019 however it was not completed in January 2020. The mowing programme is currently running a month behind due to the total fire bans.

4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of February 2020 going forward.

Planned Works – February 2020		
Location	Date	Description of works
Range Road	Through to April 2020	Road widening and stabilised heavy patching
Bourke Street	6 th February	Asphalt works
Citizen Street	12 th February	Asphalt works
Taralga Road (urban)	2 nd February	Asphalt works
Gibson Street	4 th February	Asphalt works
Rhoda Street	Early February	Footpath construction
Pomeroy Road	Commence February	Curve re alignment
Lockyer Street	Early February	Open new road
Sanctuary Drive	Early February	Temporary road closure to allow stormwater crossing

*Please note dates may vary due to weather, availability of crews and any urgent works requirements

5 Community Facilities

5.1 Operational

The main focus of the community facilities group over the December 2019 and January 2020 period was both event work and preparation for the Christmas Break. The bad weather, mostly the smoke haze, had a negative impact on events with the most notable being the poor attendance to Carols by Candlelight over.

Community Facilities maintained core services over the Christmas break with no reduction of services in the CBD, Belmore Park, amenity cleaning and funerals. Staff also undertook the summer rose prune in January to ensure the roses have a flush of flowers in March.

Rotary Park (Marsden Weir) Rotunda – Community Facilities staff worked with the local Rotary Organisation to construct a Rotunda at Rotary Park (Marsden Weir). The Rotunda was selected for and paid for by the Rotary Club and will be an important community asset servicing the many groups who frequent the park throughout the year.



Rotary Park – newly installed rotunda



Rotary Park – Stone installed in the flooring of the Rotunda

Belmore Park Trees – during the months of December 2019 and January 2020 extensive work was carried out on the trees in Belmore Park. The first stage of the work was carried out by the parks and gardens tree maintenance team who undertook the removal of Bunya Cones from the three trees within Belmore Park. The work was performed using a crane that allowed staff to access the cones at the tops of the trees. Approximately 130 cones were removed from the three trees in Belmore Park, with a further 70 removed from the tree in Victoria Park. The cones are the size of footballs and pose a significant risk to people and infrastructure if they mature and fall.



Belmore Park – Bunya Cones removed from trees

The second stage of the work was to undertake maintenance work on seven trees identified in the report to Council on 17 December 2019. The removal of the pine tree on the corner of Market and Sloane Streets was undertaken on the 18th December 2019. The specialist work on the remaining six trees was actioned over three days during December 2019 and January 2020. This work minimised the risk to the public with the removal of faulty and defective wood as well as significant weight reduction.

There is still work to be undertaken concerning the removal of decomposed granite from around the Lady Belmore Tree and the trees along the front of the park. This is scheduled later in the coming months. The photo below is of the Elm Tree on the Auburn Street side of the glasshouse after the maintenance work was carried out.



Belmore Park – Tree E2 after maintenance works

Victoria Park Solar Lights – nine solar lights have been installed in and around the Adventure Playground at Victoria Park. The lights retain a low level of light during times of no use, and light up when people are moving around the lights. The lights will add a layer of security to the public and users of the park. The lights are not intended to encourage use of the park throughout the night.



Victoria Park Solar Light

Tarago Park Solar Lights – two solar lights were also installed at Tarago Park to assist users who stop to utilise the facilities within the park. The lights are a welcome addition to a very busy park and provide an added level of safety and ease of use for the park.



Tarago Park – newly installed solar lights

Seiffert Oval Lighting Project – after several delays the first outage occurred on Thursday 16th January 2020. This outage was needed to perform major upgrade works on the power supply into Victoria Park to run the newly installed lighting. The second outage occurred on Thursday 23rd January 2020 which allowed the final connection to occur. Despite the weather this went to plan with the lights being successfully turned on. The photos below are of the lights running at night.



Seiffert Oval Lights – view from the centre wicket to the clubhouse



Seiffert Oval Lights - view from Clubhouse to the centre of the field

Japanese Garden – some minor finishes to the rotunda at the Japanese Garden in Victoria Park occurred towards the end of the year. The side panelling was completed to the final design as agreed to by the Japanese Landscape Company engaged to develop the original design. The photo below is of the panelling just after installation.



Japanese Garden – Rotunda Panelling

Albert/Newton Street Park – new picnic tables and seats were installed at Albert/Newton Street Park. These picnic setting were donated and installed by Peter Grant Construction and will provide a great place for families and users of the park to sit and relax.



Albert/Newton Street Park – New Seating

The pavement in the CBD has been resealed as part of the ongoing maintenance program. Areas treated this financial year included the pavement along Auburn Street between:

- Montague Street to Verner Street – western side
- Verner Street to Clinton Street – eastern side
- Verner Street to Clinton Street – western side.



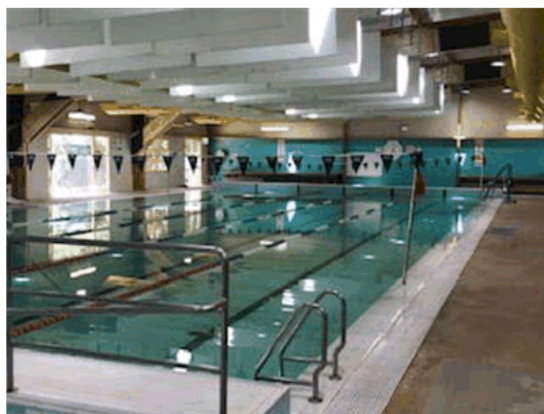
CBD Pavement after resealing – eastern side Montague Street to Clinton Street

5.2 Aquatic Centre

Goulburn Aquatic and Leisure Centre

The Goulburn Aquatic and Leisure Centre experienced a steady flow of visitations throughout December 2019 and January 2020. The overall monthly figure for December was 11,235 and January was 12,719, a good number considering the indoor pool was closed for most of this time. This included the January events Pictures and Popcorn at the Pool and Australia Day.

The Indoor pool repairs started during the second half of January, with the pool being opened for public use on Wednesday 5th February 2020. The work involved the installation of new roof and wall supports to make the building safe for public use. Staff also took the opportunity to paint the change rooms and undertake additional maintenance on the filtration system ready for the opening.



Indoor Pool – Ready for Opening.

The new boilers on the outdoor pool have enabled the water temperature to be raised up to a 28 to 30 degrees Celsius. This has assisted in retaining good numbers in our programs, such as aqua aerobics, which would normally be held indoors, and had to be moved to the outdoor pool due to the indoor pool closure. This pool normally runs at a temperature closer to 26 degrees Celsius during normal operating times.

The first Pictures and Popcorn event for 2020 was held at the Pool on Saturday 18th January. Over 600 people braved an overcast and cooler day but this was offset with the outdoor pool temperatures over 28 degrees. Australia Day was held the following week with over 1,200 patrons taking up the offer of free entry to the pool, to escape the 41 degree temperatures. Staff also made available the inflatable to add to the activities available during the day.

The Goulburn Amateur Swim Club hosted their annual Development Meet Swimming Carnival as part of their affiliation with ACT Swimming. It was reported that 120 competitors entered into the meet and were accompanied by approximately 140 spectators and a rotation of 20 officials.

One of the biggest requests from patrons was for the installation of a water station at the Aquatic Centre. This was completed in January and has been well used since its installation. The photo below is of the new water station.



New Water Station

Attendance Report

Please refer to the table below for the breakdown of December 2019/ January 2020 attendances.

Attendance Report – December 2019 & January 2019		
Program	December 2019	January 2020
Aquatic memberships	581	678
Health Club (incl. Fitness Classes) memberships	299	413
Visit passes (incl. Aquatics and Fitness Classes)	325	636
Family memberships (Aquatic and Fitness)	79	29
Squad Swimming	42	59
Recreational Swimming	5,614	8,731
Children under 2 years	214	221
Spectator (excl. Carnivals)	682	527
Swimming Lessons	475	87
Swimming student out of hours	88	16
Aqua Aerobics	122	232
Aquathon	103	175
Fitness Passport- Aquatic	560	771
Fitness Passport- Fitness	48	112
NSW Police Academy	22	32
High Schools	552	0
School Swimming- Goulburn Aquatic Centre Program	152	0
School Swimming- Dept. of Education	1,277	0
TOTAL	11,235	12,719

5.3 Recreation Area

The Recreation Area was again busy throughout December with 16 major or irregular events throughout the month.

Eleven of these events required Council resources for set ups and safety requirements, many of them requiring major resources from staff.

Facilities were reset multiple times on weekends to accommodate the varying event requirements as well as requirements for regular user groups.

Total attendances at the Recreation Area for December 2019 were approximately 7,640.

Major and Irregular Events

Major and irregular events facilitated by Council throughout December included the remainder of the NSW State Indoor Hockey Championships – U18 boys and U18 girls, International Day of People with Disability, Household Chemical Cleanout, 3 birthday parties, a food bank drive and 2 Christmas parties.

These events attracted approximately 4,300 visitors to the facility.

NSW Hockey conducted two rounds of the NSW Indoor State Championships throughout December – the last day of the U18 boys, and the U18 girls. These events combined attracted approximately 2,400 players, officials, supporters and spectators to the Recreation Area.



NSW U18 Boys Hockey

International Day of People with Disability was held in the Basketball Stadium, Grace Millsom, Veolia Arena and Peden Pavilion & Skillion. IDPwD is a United Nations sanctioned day that is celebrated internationally. It aims to increase public awareness, understanding and acceptance of people with disability and celebrate their achievements and contributions. Approximately 500 people attended the day in December.



IDPwD

The annual **Household Chemical Cleanout** was held at the Recreation Area for the first time in December. Organised by Council and the EPA, this is an opportunity for all residents to safely dispose of household chemicals that could cause harm to human health and the environment if not disposed of correctly. Unfortunately attendances for the day were low due to the fire activity in the area. Approximately 250 people took advantage of this free service.



Chemical Cleanout

Two **birthday parties** were held in Grace Millsom in December and one in Veolia Arena. These parties combined attracted approximately 220 guests.

Two **food bank** drives were held in the Peden Pavilion & Skillion in December. Our Community Project is a non-denominational service with a vision to improve life for its community by reducing hunger and poverty through an environment in which everyone has access to sufficient and affordable nutritious food whilst reducing the environmental impact of food wastage. Approximately 550 families collected food hampers from the Recreation Area over the two dates, with further drives planned for 2020.



Food Bank

Two major **Christmas parties** were held in Grace Millsom in December attracting approximately 380 guests to the facility.



Christmas Party

Regular Users and Events

Regular user groups occupied the facility on 35 occasions throughout December, approximately 1 booking per day. Major or irregular events hosted by user groups during December included the Showgirl Dinner, Dressage day, Barrel Racing, Rodeo Training and Farmers Day. Unfortunately a major Harness Race scheduled for 23 December was cancelled due to poor air quality caused by the fires.

Regular users drew attendances of 3,340 people to the Recreation Area throughout December 2019.



Rodeo Training



Barrel Racing



Farmers Day

The tables below show the breakdown of events at the Recreation Area during December 2019.

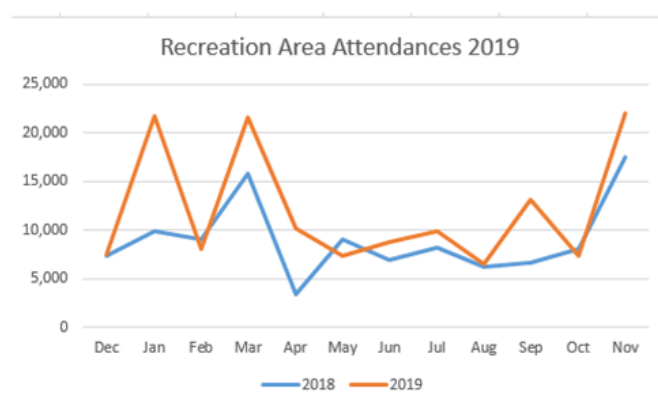
Breakdown of Events – December 2019	
Event	Attendances
Basketball	900
Dog/Show Training	160
Badminton	240
Greyhound Racing	1,390
Harness Racing	150
Indoor Hockey	100
Rodeo	160
Dressage	150
Showgirl dinner AP&H Society	40
Farmers Day AP&H Society	50
NSW Indoor Hockey	2,400
IDPwD	500
Chemical Cleanout	250
Birthday parties	220
Community pantry	550
Christmas Parties	380
TOTAL	7,640

Breakdown of Event Facility Locations		
Facility	December 2019	December 2018
Veolia Arena	1,820	3,810
Grace-Millsom Function Centre	1,755	1,470
Recreation Area	4,065	2,250
Total Attendances	7,640	7,530

2019 Events and Attendances

The graph below shows total attendances at the Recreation Area in 2019, compared to 2018.

- Total attendances for 2019 were 144,107
- 252 major and irregular events requiring Council resources
- Total facility bookings for 2019 were 1,425



The charts below show total attendances for the Recreation Area in 2019 compared to 2018, and also a breakdown of attendances for Veolia Arena and the Grace Millsom Centre.

Almost every month has recorded an increase in attendances, with January, March and November 2019 reporting attendances of over 20,000 each.

All facilities at the Recreation Area reported an increase in attendances throughout 2019.

Veolia Arena had an increase of 9,160 people in 2019 while Grace Millsom had an increase of 3,970.

The other facilities (mostly outdoor areas) reported an increase of 22,355, giving the Recreation Area a total increase of 35,865 attendees in 2019 compared to 2018.

	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar	Feb	Jan	Dec	Annual
attendances total 2019	22,095	7,348	13,088	6,458	9,936	8,793	7,337	10,140	21,669	7988	21,725	7,530	144,107
Veolia 2019	7,770	2,180	1,970	2,030	4,645	2,215	2,180	2,340	5,950	750	10,438	3,810	46,278
GM 2019	2,125	1,340	965	1,610	1,240	1,100	1,305	710	999	720	5,875	1,470	19,459
Rec 2019	12,200	3,828	10,153	2,818	4,051	5,478	3,852	7,090	14,720	6518	5,412	2,250	78,370
attendances total 2018	17,535	8,039	6700	6,161	8,240	6,910	9,055	3,370	15,790	9,086	9,943	7,413	108,242
Veolia 2018	5,525	3,005	1875	1,810	3,480	1,875	3,260	610	1,960	4,035	6,000	3,683	37,118
GM 2018	1,455	2,015	1025	1,026	635	760	1,175	970	1,240	2,645	943	1,600	15,489
Rec 2018	10,555	3,019	4180	3,325	4,125	4,275	4,620	1,790	12,590	2,406	3,000	2,130	56,015

	2018	2019
Recreation Area	56,015	78,370
Veolia Arena	37,118	46,278
Grace Millsom	15,489	19,459
Total	108,242	144,107

January was a quiet month for the Recreation Area with all most regular user groups on holidays and several major events impacted by extreme heat and poor air quality due to the bushfire activity in the area.

There were only four major or irregular events held in January, with two events requiring setups and traffic control by Council staff.

The two major events facilitated by Council were the Classic Riders Swap Meet and the NSW State Indoor Hockey training sessions.

The biggest impact on attendances at the Recreation Area in January was the loss of the NSW Festival of Indoor Hockey which attracted over 16,000 people in January 2019.

The annual **Classic Riders Swap Meet** was held in January with approximately 200 stalls and 1,000 visitors to the event. Attendances of both stall holders and visitors to this event were impacted by the fires across the state. Funds raised from the event will support local charities including Rotary and Can Assist.



Classic Riders Swap Meet

NSW Hockey conducted indoor State team training sessions in Veolia Arena throughout January. The sessions attracted approximately 100 people to the facility.

Due to the recent fire activity in the Goulburn LGA, the Recreation Area was the designated **evacuation area** for the region for both animals and people for the first two weeks in January. Nine service providers were on site during this time assisting people with emergency accommodation, food and clothing as well as counselling services. Up to 400 animals were housed at the Recreation Area on a daily basis and several hundred residents were also registered and cared for at the facility.



Evacuation Centre

Emergency food and medical supplies for our fire brigades were also delivered to the Recreation Area. These were sorted and distributed by Council staff.



Emergency Supply distribution

Regular Users and Events

Most regular users of the Recreation Area remained inactive throughout January due to the holiday period. Greyhounds continued their race meetings, and Harness continued their trials throughout January, although multiple events were forced to cancel for both organisations due to extreme heat and poor air quality.

The Harness Racing Club hosted two major race meetings in January attracting approximately 1,700 visitors to the facility.

The tables below show the breakdown of events at the Recreation Area during January 2020.

Breakdown of Events - January 2020	
Event	Attendances
Swap Meet	1,000
Indoor Hockey Training	100
Greyhounds	900
Harness	1,700
TOTAL	3,700

Breakdown of Event Facility Locations		
Facility	January 2020	January 2019
Veolia Arena	100	10,438
Grace-Millsom Function Centre	1,100	5,875
Recreation Area	2,500	5,412
Total Attendances	3,700	21,725

Work, Health & Safety

Recreation Area Facility Audits and Contractor Audits were carried out in conjunction with contractors and event organisers at the Recreation Area during the month of December and January.

In addition to these, Pre-Event Risk Assessment and Inspections were carried out to ensure that all events held within the Goulburn Recreation Area were carried out appropriately in a safe manner.

All contractor work carried out through the month of October complied with the GMC Work Health and Safety policies and guidelines.

There were no reportable incidents at the Recreation Area during this period.

Upcoming Bookings

The below table outlines all major and irregular events currently booked for the Recreation Area in 2020.

Date	Event Name	Facility Booked
8/02/2020	SESA Netball SESA	Veolia
15/02/2020	Taekwondo tournament	Veolia & Grace Millsom
16/02/2020	Baby Shower	Grace Millsom
17/02/2020	Rodeo Training Day	Rodeo Arena
19/02/2020	Seniors week	Grace Millsom
21/02/2020	Suncorp Super Netball	Veolia & Grace Millsom

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22/02/2020	Dressage Training Day 2020	Dressage Arenas
7/03/2020	Goulburn Show 2020	Recreation Area
8/03/2020	Goulburn Show 2020	Recreation Area
14/03/2020	National Angora Trophy Show	Peden Pavilion & Skillion
20/03/2020	Aussie Night Markets	Picnic Area & Carpark
21/03/2020	Dressage Competition 2020 G	Dressage Arenas
21/03/2020	Aussie Night Markets	Picnic Area & Carpark
22/03/2020	Poultry Auction	Poultry pavilion
27/03/2020	Charity Car Breakfast	Veolia
29/03/2020	Drilldance NSW State Titles	Veolia
3/04/2020	21st Birthday	Grace Millsom
5/04/2020	Rotary Swap Meet G	Recreation Area
8/04/2020 - 12/4/2020	Hot Rod Easter 2020 Run	Recreation Area
18/04/2020	Dressage Training Day 2020	Dressage Arenas
20/04/2020	Breastscreen van	Gate 3 Carpark
26/04/2020	Hraness Race Day	Harness Areas, Grace Millsom
9/05/2020	Waterfowl Show	Poultry pavilion
11/05/2020	Goulburn Sapling Stakes	Harness Areas, Grace Millsom
16/05/2020	Scrollsaw Exhibition	Veolia & Grace Millsom
16/05/2020	Private Function	Grace Millsom
17/05/2020	Scrollsaw Exhibition	Veolia & Grace Millsom
17/05/2020	Private Function	Grace Millsom
23/05/2020	Dressage Competition 2020	Dressage Arenas
24/05/2020	Poultry Auction	Poultry pavilion
25/05/2020	Harness Race Day 2019-2020	Harness Areas, Grace Millsom
30/05/2020	Dog Training and Kennel Club - Shows and Events 2020	Dog Obedience Area , Picnic Area
30/05/2020	Carousel of Colour Alpaca Show	Peden Pavilion & Skillion
30/05/2020	Wedding	Grace Millsom
31/05/2020	Dog Training and Kennel Club - Shows and Events 2020	Dog Obedience Area , Picnic Area
31/05/2020	Carousel of Colour Alpaca Show	Peden Pavilion & Skillion
5/06/2020	Wedding	Grace Millsom
8/06/2020	Carnival of Cups	Harness Areas, Grace Millsom
13/06/2020	Poultry Annual Show	Poultry pavilion
22/06/2020	Harness Race Day 2019-2020	Harness Areas, Grace Millsom
5/07/2020	Poultry Pure Breed Auction	Poultry pavilion
18/07/2020	Breeders Choice Alpaca Auction	Peden Pavilion & Skillion
18/07/2020	Pre-wedding event	Veolia
26/07/2020	Poultry Auction	Poultry pavilion
8/08/2020	Physie Interclub	Veolia
9/08/2020	Physie Interclub	Veolia
29/08/2020	Special Olympics - Jo ann Fitzsimmons	Veolia, Basketball & Grace Millsom
30/08/2020	Special Olympics - Jo ann Fitzsimmons	Veolia, Basketball & Grace Millsom
5/09/2020	Dressage Training Day 2020	Dressage Arenas
12/09/2020	Charles ledger Alpaca Show	Peden Pavilion & Skillion
13/09/2020	Charles ledger Alpaca Show	Peden Pavilion & Skillion

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20/09/2020	Poultry Auction GOULBURN	Poultry pavilion
16/10/2020	NSW Indoor Hockey Championships - Masters Women	Veolia, Basketball & Grace Millsom
17/10/2020	NSW Indoor Hockey Championships - Masters Women	Veolia, Basketball & Grace Millsom
18/10/2020	NSW Indoor Hockey Championships - Masters Women	Veolia, Basketball & Grace Millsom
23/10/2020	NSW Indoor Hockey Championships - Masters Men	Veolia, Basketball & Grace Millsom
23/10/2020	Aussie Night Markets	Picnic Area & Carpark
24/10/2020	Dressage Competition 2020	Dressage Arenas
24/10/2020	NSW Indoor Hockey Championships - Masters Men	Veolia, Basketball & Grace Millsom
24/10/2020	Aussie Night Markets	Picnic Area & Carpark
25/10/2020	NSW Indoor Hockey Championships - Masters Men	Veolia, Basketball & Grace Millsom
30/10/2020	Dog Training and Kennel Club - Shows and Events 2020	Dog Obedience Area , Picnic Area
31/10/2020	Dog Training and Kennel Club - Shows and Events 2020	Dog Obedience Area , Picnic Area
1/11/2020	Dog Training and Kennel Club - Shows and Events 2020	Dog Obedience Area , Picnic Area
2/11/2020	Breastscreen van	Gate 3 Carpark
6/11/2020	NSW Indoor Hockey Championships - Open Women	Veolia, Basketball & Grace Millsom
7/11/2020	NSW Indoor Hockey Championships - Open Women	Veolia, Basketball & Grace Millsom
8/11/2020	NSW Indoor Hockey Championships - Open Women	Veolia, Basketball & Grace Millsom
15/11/2020	Convoy 4 Kids	Recreation Area
15/11/2020	mini foxie event	Peden Pavilion & Skillion
20/11/2020	NSW Indoor Hockey Championships - Open Men G	Veolia, Basketball & Grace Millsom
21/11/2020	Dressage Championships 2020	Dressage Arenas
21/11/2020	NSW Indoor Hockey Championships - Open Men	Veolia, Basketball & Grace Millsom
22/11/2020	Poultry Auction	Poultry pavilion
22/11/2020	NSW Indoor Hockey Championships - Open Men	Veolia, Basketball & Grace Millsom
27/11/2020	NSW Indoor Hockey Championships - U18 Girls	Veolia, Basketball & Grace Millsom
28/11/2020	NSW Indoor Hockey Championships - U18 Girls	Veolia, Basketball & Grace Millsom
28/11/2020	Goulburn Car and Motorcycle Show	Picnic Area & Carpark
29/11/2020	NSW Indoor Hockey Championships - U18 Girls	Veolia, Basketball & Grace Millsom
4/12/2020	NSW Indoor Hockey Championships - U18 boys	Veolia, Basketball & Grace Millsom
5/12/2020	NSW Indoor Hockey Championships - U18 boys	Veolia, Basketball & Grace Millsom
6/12/2020	NSW Indoor Hockey Championships - U18 boys	Veolia, Basketball & Grace Millsom

6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

6.1 Maintenance Grading

The following roads were included in the maintenance grading program for December 2019 & January 2020. The focus of work is now on capital works.

Maintenance Grading	
Completed by Contractor in December / January 2019	Completed by Council in December/ January 2019
Tanglewood Cl	Lambs Lane
Gumnut Cres	Pomeroy Road
Banksia Ln	
Candlebark Rd	
Wattle Pl	
Inverary Rd	
Ayre Rd	
Billabong Rd	
Tickner Valley Rd	
Oak valley Rd	
Carrick Rd	
Stockdale Ln	
Benduck Rd	

6.2 Operational

During December 2019 and January 2020, Council crews were able to have a 2km section of Range Road widened and over sealed prior to the Christmas break, additionally Gurrundah Road reconstruction was completed the first week in the new year. Both of these projects require further over seals which will be undertaken in the early stages of the New Year. Both construction crews will now concentrate on Range Road over the coming months for completion in April 2020.

A School safety drop off zone and improved footpath has been constructed on Bumballa Road at the frontage of Tallong School. This will result in a smoother transition for parents at drop off and pick up time.

In Goulburn contractors have constructed a bio retention basin off Sanctuary Drive to capture and treat the road stormwater runoff prior to it entering the storm water system. These works are scheduled to be completed in February 2020.

The sealing of Multiquips primary haulage route was also completed during January, this concludes this project which has seen over 18km of bitumen seal be applied to this route, from the Ardmore Park Quarry through to the Hume Hwy. Line marking will follow during February.

New footpath is being constructed in Rhoda Street linking up with the new footpath in Addison Street. These works will continue through into February.

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

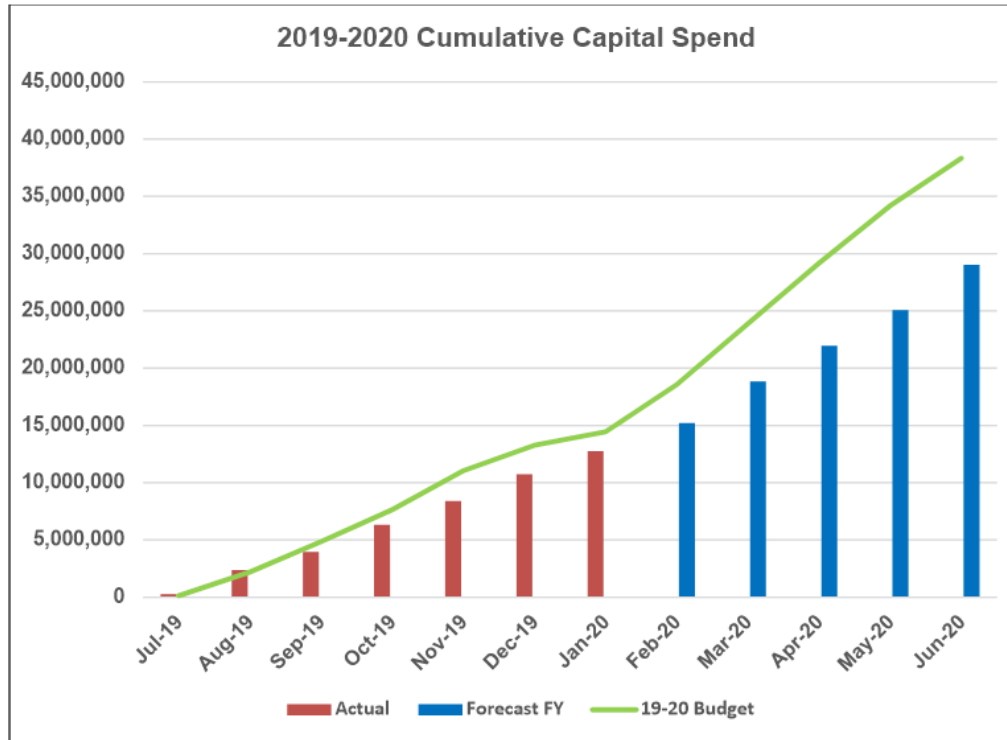
Major asphalt works will be undertaken in Goulburn during February with focus on rehabilitation of pavement failures on our busier roads. This has taken a lot of coordinating due to Council's asphalt contractor being affected by the bushfires that hit their main depot in Mogo.

Contractors have also been engaged to commence works on Pomeroy Road to improve a substandard curve alignment, these works will commence early February and run through to April 2020.

Maintenance works have continued around Goulburn and the wider LGA with crews responding to an increase in fallen limbs and trees with unseasonal high winds. Council crews have been replacing defective footpath and kerb & gutter in Zone 3 as well as attending to routine stormwater maintenance. Council has contractors engaged to undertake scheduled maintenance grading in Zone 11.

Rural roadside spraying has been undertaken on sealed rural roads throughout the LGA improving driver safety and removing vegetation growth issues.

7 Capital Works



Project Name	Phase	19-20 Budget	YTD Budget	YTD Actual	Budget	Schedule	Comments
Performing Arts Centre	Construction	6,439,600	1,939,600	1,129,195	●	●	
Aquatic Centre Upgrade/Renewal	Design	5,373,186	373,186	328,114	●	●	
Growing Local Economies - Common Street (G)	Design	3,050,171	300,171	117,945	●	●	Project delays due to planning and re-zoning issues. Formal variation will be submitted to the funding body once planning issues are resolved
Riverside Park (G)	Construction	2,225,480	1,200,926	957,139	●	●	
Heavy Fleet Replacements	Construction	1,523,506	275,415	627,296	●	●	
LSSR Reseals	Construction	1,000,000	1,000,000	1,032,103	●	●	
Range Road	Construction	1,494,133	779,603	464,863	●	●	
May Street Bridge work	Design	1,318,927	-	96,272	●	●	Construction to commence in April 20
Rocky Hill Museum Extension (G)	Construction	1,049,238	1,049,238	1,255,377	●	●	
Urban & Rural Resealing	Design	978,500	334,895	146,873	●	●	Design has been delayed, could impact construction timeframes
Wollondilly River Trail Stage 2 (G)	Construction	916,899	916,899	744,086	●	●	Completed
Bridge Replace - Thornford (G)	Design	800,000	-	30,204	●	●	Construction to commence in March 20 Design has been delayed by two months, could impact construction timeframes
Mountain Ash - Blackspot	Design	790,679	140,000	16,911	●	●	
Landscaped Areas	Construction	811,975	631,268	549,049	●	●	
Rural Road Reconstruction	Design	677,808	677,808	312,267	●	●	Projects handed over to the construction team, original completion dates will slip
Wollondilly Walking Track - Eastgrove	Design	663,181	60,000	67,827	●	●	
CBD Enhancement	Design	640,000	1,853	109,497	●	●	
Aquatic Centre Ancillary/Plant/Equipment	Construction	620,000	250,000	343,414	●	●	
Crookwell Road/Marys Mount Intersection	Design	600,000	50,000	1,600	●	●	Finalising insurance claim for indoor roof repairs, Project is dependent on grant funding, design continuing, deferred to next FY
Light Fleet Replacements	Construction	560,219	463,769	396,595	●	●	
RR Block Grant	Design	545,000	350,000	33,486	●	●	Designs not completed could impact on construction timing Completion date has passed. Will be completed prior to the end of the financial year
Tait / Lockyer link road	Construction	500,000	500,000	470,849	●	●	Project has exceeded both budget and completion can not be recovered
Bungonia Road	Construction	331,700	331,700	644,922	●	●	
Footpaths	Construction	200,000	152,500	55,077	●	●	Project delays due to contractor availability

● No action required ● Escalate issue to Director ● Escalate issue to Council

Project:	Tait Lockyer	
Project Manager	James Phan	
Contractor	GMC	
Project Budget:	\$1,000,505	
ITD Expenditure to date:	\$971,354	
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	No – Project delayed due to bushfires affecting the asphalting date	
Funding Partners	N/A	
Key Dates:	Road opening	3rd February 2020
Status Update	Road open to traffic	
Works Completed last Month	<ul style="list-style-type: none"> • Asphaltting • Signage installations • Fencing 	
Priorities for the next month	<ul style="list-style-type: none"> • Line marking 	



Tait/Lockyer asphaltting

Project:	Gurrundah Road – Rural Road Rehab	
Project Manager	James Phan	
Contractor	GMC	
Budget:	\$285,808	
Expenditure to date	\$274,577	
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Funding Partners	Roads to Recovery \$285,808	
Key Dates:	Complete Seal over final 800m	February 2020
Status Update	Works complete	
Works Completed last Month	Completed road widening and edge prime sealing	
Priorities for the next month	<ul style="list-style-type: none"> • Bitumen over seal of final 800m • Line marking 	



Gurrundah Road – Pavement rehabilitation

Project:		Range Road – Fixing Country Roads	
Project Manager	James Phan		
Contractor	GMC		
Budget:	\$1,625,592		
Expenditure to date	\$596,322		
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Yes – additional crew being sourced to speed up construction		
Funding Partners	<ul style="list-style-type: none"> Fixing Country Roads \$825,592 Roads to Recovery \$452,076 		
Key Dates:	Completion of drainage improvements Completion of road widening works Bitumen over sealing	3 rd February 2020 March 2020 Concurrently during project	
Status Update	Drainage works continuing		
Works Completed last Month	<ul style="list-style-type: none"> Drainage works 4km widening complete 3km bitumen over seal Shoulder prime sealing Gravel crushing 		
Priorities for the next month	<ul style="list-style-type: none"> Shoulder grade pavement Trim and seal shoulders as works progress Address pavement heavy patches 		




Range Road, shoulder widening at Baw Baw Road

Project: Haulage Route Resealing	
Project Manager	Chris Brassel
Contractor	Downer
Budget:	\$1,500,000
Expenditure to date	\$908,373
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Funding Partners	Gun Lake s94 Reserve 38154 - \$500,000 Multiquip s94 Reserve 38155 - \$1,150,000
Key Dates:	Complete sealing of Oallen Ford Road January 2020 Re apply line marking February 2020
Status Update	Sealing complete
Works Completed last Month	<ul style="list-style-type: none"> • Completion of bitumen over seal
Priorities for the next month	<ul style="list-style-type: none"> • Re apply line marking



Oallen Ford Road Resealing Prior to Line Marking

Project:		Urban Road Resealing/Asphalting	
Project Manager	Chris Brassel		
Contractor	Downer		
Budget:	\$678,500		
Expenditure to date	\$51,187		
Project forecast to be completed within budget	Yes		
Project forecast to be completed on time	Late due to South Coast bushfires affecting contractor availability		
Funding Partners	N/A		
Key Dates:	<ul style="list-style-type: none"> • Completion of McDermott Drive • Taralga Road • Gibson Street • Bourke Street • Citizen Street 	31 st January 2020 2 nd February 2020 4 th February 2020 6 th February 2020 11 th February 2020	
Status Update	Contract crews undertaking night works to minimise disruption to traffic		
Works Completed last Month	Asphalting of Tait/Lockyer and McDermott Drive		
Priorities for the next month	<ul style="list-style-type: none"> • Complete program in full • Re apply line marking on projects undertaken 		
			
<p><i><u>New Reconaphalt laid on McDermott Drive</u></i></p>			


Project: Rhoda Street Footpath	
Project Manager	James Phan
Contractor	GMC
Budget:	\$100,000
Expenditure to date	\$398
Project forecast to be completed within budget	Yes
Project forecast to be completed on time	Yes
Funding Partners	N/A
Key Dates:	Complete footpath works by 21 st February 2020
Status Update	Works commenced 22 nd January
Works Completed last Month	<ul style="list-style-type: none"> • Resident notification • Footpath box out • Initial 100m pour
Priorities for the next month	<ul style="list-style-type: none"> • Complete section between Addison Street and Combermere Street



Rhoda Street - footpath excavation

Project: Bumballa Road Turning Head	
Project Manager	James Phan
Contractor	GMC
Budget:	\$55,000
Expenditure to date	\$1,301
Project forecast to be completed within budget	Yes - \$41,420 in commitments expected in coming week
Project forecast to be completed on time	Yes – completed during Christmas School Holidays
Funding Partners	N/A
Key Dates:	Complete prior to school returning in 2020 End January 2020
Status Update	Complete
Works Completed last Month	<ul style="list-style-type: none"> • Nil
Priorities for the next month	<ul style="list-style-type: none"> • Nil



Project: Goulburn Performing Arts Centre		
Project Manager	Adam Kiss	
Contractor	Zauner	
Budget:	\$20,450,000	
Expenditure to date	\$2,755,104	
Funding Partners	Regional Cultural Fund \$4M National Stronger Regions Fund \$1M ClubGRANTS Category 3 - Arts and Cultural Infrastructure \$300k Heritage Near Me Heritage activation grant \$100k	
Key Dates:	Tenders Closed	Completed
	Schematic Design and negotiations with Contractor	Completed
	Detailed Design and Re-documentation	Completed
	Demolition	Completed
	Archaeology	Completed
	Electrical Service Relocation	Completed
	Construction Commences	January 2020
	Construction Completed	May 2021
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Yes	
Works Completed last Month	<ul style="list-style-type: none"> • Electrical relocation works completed • Detailed Design and documentation completed • CC issued for foundations and basement level • Zauner have established site offices and facilities • Security fencing and access lane constructed adjacent to court house • Bulk excavation completed 	
Priorities for the next month	<ul style="list-style-type: none"> • Foundations • Basement slabs • Crane pad footing 	
		

Project:	Rocky Hill War Memorial Museum Upgrade	
Project Manager	Adam Kiss	
Contractor	Van Mal Group	
Budget:	\$2,781,600	
Expenditure to date	\$2,706,139	
Funding Partners	Building Better Regions Fund \$1.25M	
Key Dates:	Construction commenced	January 2019
	Construction Completed	November 2019
Works Completed this month	<ul style="list-style-type: none"> • Building works completed • Landscaping scope for VMG completed 	
Priorities for the next month	<ul style="list-style-type: none"> • Close out outstanding defects • Additional landscaping work • Placement of artefacts and cannons • Commence setting up exhibition space 	



Project: Wollondilly Walking Track		
Project Manager	Adam Kiss	
Budget:	\$1,936,302	
Expenditure to date:	\$ 1,763,489	
Funding Partners	Building Better Regions Fund \$937,147 Stronger Country Communities \$363,417	
Key Dates:	Construction commenced	October 2018
	Construction Completed	November 2019
Works Completed last month	<ul style="list-style-type: none"> All works completed 	
Priorities for the next month	<ul style="list-style-type: none"> Nil 	



Bridge Completion

Project		Aquatic Centre Upgrade	
Project Manager	Yasir Khan		
Budget:	\$29,000,000		
Expenditure to date:	\$1,364,811		
Funding Partners	State Government Fund \$10M		
Key Dates:	Tender Negotiation	19 December 2019 and – 9 January 2020	
	Workshop for Revised Submissions	February 2020 and 10 February 2020	
	Revised Submissions Closing	19 February 2020	
	Revised Submission Report for the Council	21 February 2020	
	Council Resolution	03 March 2020	
	Tender Award	06 March 2020	
	Construction Commenced	October 2020	
	Construction Completed	April 2022	
Works Completed last month	<ul style="list-style-type: none"> • Prepared report on RFT process Council approval • Organised negotiation meetings with the two tenderers approved by the Council for negotiations • Assessed all value engineering options and prepared a concise list to discuss as part of tenderer negotiation • Modified the layout of redevelopment works to reduce the building footprint. 		
Priorities for the next month	<ul style="list-style-type: none"> • Organise a workshop with the two tenderers to get an update on the revised submission. • Evaluate revised submissions received from the selected tenderers • Prepare evaluation report for the Council 		

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

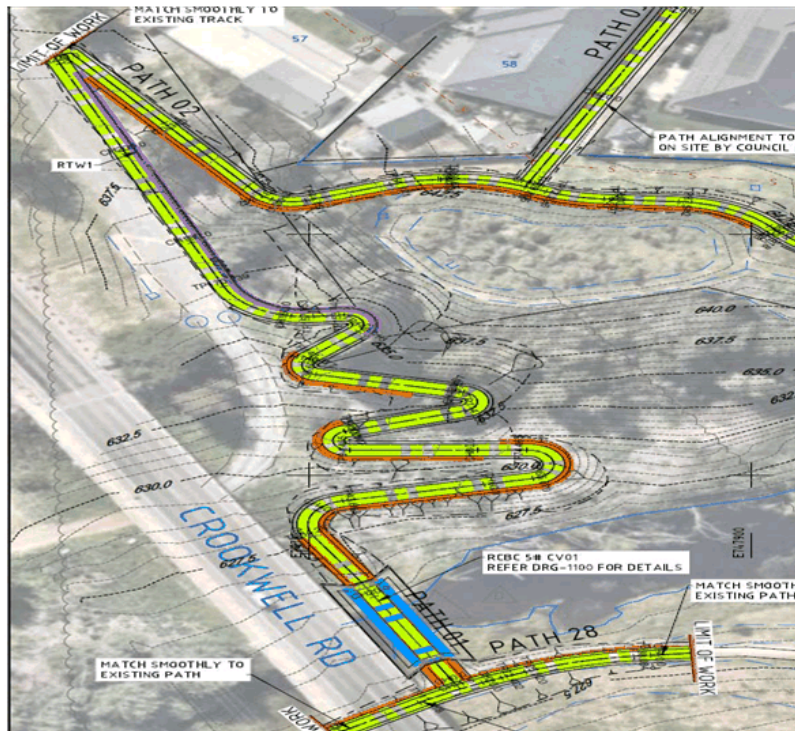
Project:		May Street Bridge	
Project Manager	Yasir Khan		
Budget:	<ul style="list-style-type: none"> Bridge - \$1,000,000 Kerb and Gutter = \$228,000 Footpath = \$103,540 Guardrail = \$24,800 Total = \$1,356,340 		
Expenditure to date:	\$133,685		
Funding Partners	Funded by GMC		
Key Dates:	Tender Advertised	8 October 2019	
	Tender Briefing and Site Visit	22 October 2019	
	Tender Closing	19 November 2019	
	Tender Evaluation	26 November 2019	
	Evaluation Report for the Council	18 February 2020	
	Council Resolution	17 March 2020	
	Tender Award	20 March 2020	
Works Completed last month	<ul style="list-style-type: none"> Evaluated Tenders Engaged Contractor for relocation of gas main Engaged Contractor for relocation of power poles Engaged Contractor for Fisheries permit Coordinated with GMC Utilities for water-main relocation Engaged Contractor for 360 meters of footpath. 		
Priorities for the next month	<ul style="list-style-type: none"> Coordinate with the contractors for utilities relocation Prepare tender evaluation report for the Council Tender Award 		

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Project:		Thornford Road Bridge	
Project Manager	Yasir Khan		
Budget:	\$800,000		
Expenditure to date:	\$30,204		
Funding Partners	Australian Government		
Key Dates:	Tender Evaluation and Council Report	3 December 2019	
	Council Resolution	17 December 2019	
	Tender Award	20 December 2019	
	Construction Commencement	March 2020	
	Construction Completion	March 2021	
Works Completed last month	<ul style="list-style-type: none"> • Evaluation of Tenders • Prepare tender evaluation report for the Council • Awarded Tender • Organised road closure 		
Priorities for the next month	<ul style="list-style-type: none"> • Contract Management • Contractor mobilisation • Project Inception Meeting • Construction commencement 		

Project		Riverside Park	
Project Manager	Adeel Khan		
Budget:	\$2,311,384		
Expenditure to date	\$1,043,043		
Funding Partners	Stronger Country Communities \$821,384		
Key Dates:	Footpath, bridge and car park completion	December 2019	
	Stormwater and creek rehab works	January – June 2020	
	Gym Equipment	June 2020	
	Stage 1 Completion	June 2020	
Works Completed last month	<ul style="list-style-type: none"> • Earthworks completed • concrete works completed • Car Park Completed • Bridges Installed • Site Rehab Completed • Line Marking Completed 		
Priorities for the next month	<ul style="list-style-type: none"> • Hydro mulching • 2 new bridges procurement • New Abutment works to start • Outdoor Gym and Water Fountain Procurement • Handrail installation 		
 			



Project:	Crookwell Road – Shared path	
Project Manager	Adeel Khan	
Budget:	\$723,253	
Expenditure to date:	\$0	
Funding Partners	Active Transport	
Key Dates:	Preliminary Works	July 2019
	Detailed Design	January 2020
	Construction tender documentation	February 2020
	Construction Commenced	February 2020
	Construction Completed	May 2021
Works Completed last month	<ul style="list-style-type: none"> • IFC Drawings Received • TfNSW comments received • Procurement Underway 	
Priorities for the next month	<ul style="list-style-type: none"> • Award of Construction Contract • Procure Culverts • Commence Construction 	



GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Project: North Goulburn Employment Precinct		
Project Manager	Adeel Khan	
Budget:	\$7,788,082	
Expenditure to date:	\$173,405	
Funding Partners	Growing Local Economies \$7.15M	
Key Dates:	Preliminary Works	January – December 2020
	Detailed Design	August – December 2019
	Construction Commenced	August 2020
	Construction Completed	July 2021
Works Completed last month	<ul style="list-style-type: none"> • Monthly Progress Report Submitted • RMS Comments from Designer Received • Pavement design underway • REF underway 	
Priorities for the next month	<ul style="list-style-type: none"> • Amendments from Designer to be sent to RMS for review • Monitor progress of Detailed Design • Complete REF for the project • Lights/Roundabout option to be finalised 	



Project:		Poidevin Oval - new playing field	
Project Manager	Trudi Klem		
Contractor	Divall's & Complete Turf Renovation Services		
Budget:	\$150,000		
Expenditure to date	\$125,395		
Funding Partners	Stronger Country Communities \$150k		
Key Dates:	Construction commenced	February 2019	
	Construction Completed	December 2019	
Works Completed last month	<ul style="list-style-type: none"> Exemption for Water Restrictions approved Grass planted Establishment of field underway 		
Priorities for the next month	<ul style="list-style-type: none"> Nil 		
			

Project:		Villages Projects	
Project Manager	Trudi Klem		
Budget:	\$335,000		
Expenditure to date:	\$334,000		
Funding Partners	Stronger Country Communities		
Key Dates:	Construction commenced	January 2019	
	Construction Completed	December 2020	
Works Completed Last month	Bungonia – Completed Towrang – Completed Marulan – Completed Middle Arm – Completed Tallong – Nil Parkesbourne - Completed Tarago – Completed Windellama – Completed		
Priorities for the next month	Tallong – Tank installation and Hall electrical upgrade organised for November, waiting for response from Hall Committee		

Project:		Hudson Oval - new amenities block	
Project Manager	Trudi Klem		
Contractor	Modus & R&V Concreters		
Budget:	\$157,014		
Expenditure to date	\$110,208		
Funding Partners	Stronger Country Communities \$157k		
Key Dates:	Construction commenced	October 2019	
	Construction Completed	February 2019	
Works Completed last month	<ul style="list-style-type: none"> • PO for disabled access raised 		
Priorities for the next month	<ul style="list-style-type: none"> • Complete disabled access • Install railing 		



Project:	Marulan Cricket Oval – painting of Tennis Court	
Project Manager	Trudi Klem	
Contractor	All Grass Sports Surfaces	
Budget:	\$16,000	
Expenditure to date	\$16,000	
Funding Partners	Marulan Discretionary Fund	
Key Dates:	Construction commenced	October 2019
	Construction Completed	February 2019
Works Completed last month	<ul style="list-style-type: none"> Tennis Court repainted and new net and winder installed 	
Priorities for the next month	<ul style="list-style-type: none"> Nil 	



GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Project:	Japanese Garden	
Project Manager	Rob Hughes	
Budget:	\$250,000	
Expenditure to date:	\$165,545	
Funding Partners	N/A	
Key Dates:	Design Development	September 2019
	Construction – Stage 1	Oct – Nov 2019
	Opening Stage 1	11 th November 2019
	Concept designs Stage 2 & Irrigation	31 st March 2020
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Project for stage 1 completed on time and on budget. Project has moved back into design phase for stage 2.	
Works Completed last month	<ul style="list-style-type: none"> • Stage 1 construction completed, opened 11th November 2019 • Additional work on pergola to complete the sides. 	
Priorities for the next month	<ul style="list-style-type: none"> • Review of designs and concepts for stage 2 • Irrigation work for Stage 1 to be procured. 	



GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Project: Seiffert Oval Lighting		
Project Manager	Rob Hughes	
Budget:	\$578,174 – Grant Funding \$100,000 – Power Upgrade	
Expenditure to date:	\$535,361 – Grant Funding \$91,553 – Power Upgrade	
Funding Partners	Stronger Communities Programme	
Key Dates:	Directional Pointing of Lights	October 2019 - completed
	Upgrading of power feed to Seiffert Oval	12 November and 22 November 2019. These dates cancelled due to total fire ban. New date is 16 th December 2019. This date was moved to January 2020 due to total fire bans.
	Testing and operating of lights	22 nd November 2019; initial date cancelled due to total fire ban. New date 16 th December 2019. Completed on Friday 31 st January.
Project forecast to be completed within budget	Yes	
Project forecast to be completed on time	Several days with the power upgrade due to the total fire bans and unfavourable weather. The works were commissioned, tested and handed to over on Friday 31 st January 2020 for use.	
Works Completed last month	<ul style="list-style-type: none"> Lights commissioned, and power upgrade completed from Energy Provider. Adjustment of lights to meet spec. 	
Priorities for the next month	<ul style="list-style-type: none"> Project completed, moved into defect liability period. Budget finalisation. 	



Seiffert Oval Lighting

8 Asset Management & Design

8.1 Asset Management Planning

For the month of December 2019 and January 2020, the Asset Management team undertook the following tasks:

- Preparation for full infrastructure asset revaluation
- Finalisation of scope of works for Middle Arm Road and Taralga Road
- Set 2020/2021 capital works programme

8.2 Data or Condition Assessment

For the month of December 2019 and January 2020, the Asset Management team undertook the following tasks:

- Internal asset inspectors inspected transport network for defects in line with schedule.
- Urban Inspections – 100% of inspections scheduled for December and January completed in December and January
- Rural Inspections - 100% of inspections scheduled for December and January completed in December and January

Urban Transport Infrastructure Inspections

Urban				Todays Date: 6/02/2020		Inspection Due		Inspection Completed	
GAC1	GBC1	GCC1	GDC1	GAC2	GDC2	GAC3	GBC3	GAC456	
				8/08/2019 y	8/08/2019 y	31/10/2019 y	31/10/2019 y	29/08/2019 y	
				7/11/2019 y	7/11/2019 y	27/02/2020	27/02/2020	30/08/2019 y	
				6/02/2020	6/02/2020	24/06/2020	24/06/2020		
				8/05/2020	8/05/2020	21/10/2020		GBC456	
				8/08/2020	8/08/2020	17/02/2021	GCC3	21/03/2019	
				8/11/2020	8/11/2020	16/06/2021	14/03/2019	22/03/2019	
				8/02/2021	8/02/2021	13/10/2021	11/07/2019 y	25/09/2019 y	
				11/05/2021	11/05/2021	9/02/2022	7/11/2019 y	26/09/2019 y	
			16/07/2019 y	23/07/2019 y	11/08/2021	11/08/2021	8/06/2022	5/03/2020	
			17/07/2019 y	24/07/2019 y	11/11/2021	11/11/2021	5/10/2022	1/07/2020	GCC456
6/08/2019 y	13/08/2019 y	20/08/2019 y	27/08/2019 y	11/02/2022	11/02/2022	1/02/2023		28/03/2019	
7/08/2019 y	14/08/2019 y	21/08/2019 y	28/08/2019 y	14/05/2022	14/05/2022	31/05/2023	GDC3	29/03/2019	
3/09/2019 y	10/09/2019 y	17/09/2019 y	24/09/2019 y	14/08/2022	13/08/2022	27/09/2023	21/03/2019	2/10/2019 y	
4/09/2019 y	11/09/2019 y	18/09/2019 y	25/09/2019 y	14/11/2022	14/11/2022	24/01/2024	18/07/2019	3/10/2019 y	
1/10/2019 y	8/10/2019 y	15/10/2019 y	22/10/2019 y	14/02/2023	14/02/2023	22/05/2024	14/11/2019 y		
2/10/2019 y	9/10/2019 y	16/10/2019 y	23/10/2019 y	17/05/2023	17/05/2023	18/09/2024	12/03/2020	GDC456	
5/11/2019 y	12/11/2019 y	19/11/2019 y	26/11/2019 y	17/08/2023	17/08/2023	15/01/2025	8/07/2020	4/04/2019	
6/11/2019 y	13/11/2019 y	20/11/2019 y	27/11/2019 y	17/11/2023	17/11/2023	14/05/2025		5/04/2019	
3/12/2019 y	10/12/2019 y	17/12/2019 y	24/12/2019 y	17/02/2024	17/02/2024	10/09/2025		9/10/2019 y	
4/12/2019 y	11/12/2019 y	18/12/2019 y	25/12/2019 y	19/05/2024	19/05/2024	7/01/2026		10/10/2019 y	

Rural Transport Infrastructure Inspections

Rural Road Inspections		Todays Date:		30/01/2020		Inspection Due		Inspection Completed	
GEC1	GFC1	GGC1	GHC1	GFC2	GGC2	GFC3			
5/02/2019 y	12/02/2019 y	19/02/2019 y	26/02/2019 y	18/04/2019 y	18/04/2019 y	4/04/2019			
6/02/2019 y	13/02/2019 y	20/02/2019 y	27/02/2019 y	18/07/2019 y	18/07/2019 y	11/04/2019			
5/03/2019 y	12/03/2019 y	19/03/2019 y	26/03/2019 y	17/10/2019 y	17/10/2019 y	1/08/2019 y			
6/03/2019 y	13/03/2019 y	20/03/2019 y	27/03/2019 y	16/01/2020 y	16/01/2020 y	8/08/2019 y			
2/04/2019	9/04/2019	16/04/2019	23/04/2019	16/04/2020	16/04/2020	28/11/2019 y			
3/04/2019	10/04/2019	17/04/2019	24/04/2019	16/07/2020 y	16/07/2020 y	5/12/2019 y			
30/04/2018	7/05/2018	14/05/2018	21/05/2018	15/10/2020 y	15/10/2020 y	26/03/2020			
1/05/2019	8/05/2019	15/05/2019	22/05/2019			2/04/2020			
28/05/2019	4/06/2019	11/06/2019	18/06/2019						
29/05/2019	5/06/2019	12/06/2019	19/06/2019	GHC3	GEC456	GFC456			
4/06/2019 y	11/06/2019 y	18/06/2019 y	25/06/2019 y	18/04/2019	7/02/2019	21/02/2019			
5/06/2019 y	12/06/2019 y	19/06/2019 y	26/06/2019 y	25/04/2019	14/02/2019	28/02/2019			
2/07/2019 y	9/07/2019 y	16/07/2019 y	23/07/2019 y	4/07/2019 y	8/08/2019 y	22/08/2019 y			
3/07/2019 y	10/07/2019 y	17/07/2019 y	24/07/2019 y	11/07/2019 y	15/08/2019 y	29/08/2019 y			
30/07/2019 y	6/08/2019 y	13/08/2019 y	20/08/2019 y	1/11/2019 y	6/02/2020	20/02/2020			
31/07/2019 y	7/08/2019 y	14/08/2019 y	21/08/2019 y	8/11/2019 y	13/02/2020	27/02/2020			
27/08/2019 y	3/09/2019 y	10/09/2019 y	17/09/2019 y	29/02/2020					
28/08/2019 y	4/09/2019 y	11/09/2019 y	18/09/2019 y	7/03/2020					
24/09/2019 y	1/10/2019 y	8/10/2019 y	15/10/2019 y						
25/09/2019 y	2/10/2019 y	9/10/2019 y	16/10/2019 y	GGC456	GHC456				
22/10/2019 y	29/10/2019 y	5/11/2019 y	12/11/2019 y	7/03/2019	21/03/2019				
23/10/2019 y	30/10/2019 y	6/11/2019 y	13/11/2019 y	14/03/2019	28/03/2019				
19/11/2019 y	26/11/2019 y	3/12/2019 y	10/12/2019 y	5/09/2019 y	19/09/2019 y				
20/11/2019 y	27/11/2019 y	4/12/2019 y	11/12/2019 y	12/09/2019 y	26/09/2019 y				
17/12/2019 y	24/12/2019 y	31/12/2019 y	7/01/2020 y	5/03/2020	19/03/2020				
18/12/2019 y	25/12/2019 y	1/01/2020 y	8/01/2020 y	12/03/2020	26/03/2020				
14/01/2020 y	21/01/2020 y	28/01/2020 y	4/02/2020 y						
15/01/2020 y	22/01/2020 y	29/01/2020 y	5/02/2020 y						

8.3 Design Projects

The following design works were undertaken in December 2019:

- 100% completion of Pomeroy Road Design

8.4 Application Status

S138 Road Opening December 2019 & January 2020			
Application	Date Received	Date Approved	Days to approval
RO-0129-1920	24/01/2020	30/01/2020	3
RO-0125-1920	21/01/2020	30/01/2020	6
RO-0124-1920	21/01/2020	03/02/2020	8
Extension-S138-0218-1718	20/01/2020	03/02/2020	10
RO-0128-1920	23/01/2020	03/02/2020	6

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

S45 (Electrical) / LAAN (Telecom) December 2019 & January 2020			
Application	Date Received	Date Approved	Days to approval
Section 45- Project-766892:S:NW www- Auburn Street between numbers: 434 (Hungry Jacks) and 448 and 7 Lagoon Street Goulburn- Essential Energy	07/01/2020	29/01/2020	16
LAAN-2GLB-01-AYCA-52F8TV- Brewer St Goulburn- Vision Stream	07/11/2019	14/01/2020	36
LAAN-LAC204337/ TOW000020596085- Address-6-10 Grant Parade Goulburn- Vision Stream	19/11/2019	14/01/2020	30
LAAN-2GLB-03-AYCA-38C128- Address- 99 May St Goulburn- Vision Stream	03/12/2019	14/01/2020	20
LAAN-RT1013621 - IX16940TP01- Auburn-Goldsmith-Bourke St Goulburn- TPG	04/12/2019	16/01/2020	21
LAAN-211 BOURKE STREET, GOULBURN NSW 2580- QC Communications	13/12/2019	28/01/2020	23
LAAN- 42-44 Nichols Street, Goulburn NSW 2580- Service Stream	18/12/2019	28/01/2020	19
LAAN-2GLB-03-SD2 BAU- Bonnett Dr, Run-O-Waters NSW2580- QC Communications	06/01/2020	29/01/2020	17
LAAN-PIPE Ref: RT1013621 - IX16940TP01- 251 Auburn St Goulburn- TPG	07/01/2020	29/01/2020	16
LAAN-2GLB-01-SD2 BAU- Kidd Circuit Goulburn- QC Communications	09/01/2020	30/01/2020	15
LAAN-FUSION SAM 2GLB-04 L0120- Francis St, Garfield Ave, Emerson St & Combermere St; Goulburn- Downer	13/01/2020	30/01/2020	13
LAAN-TOW000020653375 - 22-24 NICHOLS STREET GOULBURN, BANNABY, NSW, 2580- Service Stream	14/01/2020	30/01/2020	12
LAAN-NBN Fusion – 2GLB-03 L0120- Goulburn LGA- Downer	16/01/2020	30/01/2020	10

Heavy Vehicle December 2019 & January 2020			
Application No.	Received from NHVR	Date Processed by GMC	Days to approval
249849r20v1	12/12/2019	29/01/2020	24
94036r11v1	12/12/2019	31/01/2020	26
291975r2v1	16/12/2019	04/02/2020	36
291975r3v1	16/12/2019	04/02/2020	36
299158r1v1	03/01/2020	13/01/2020	6
303848r2v1	10/01/2020	22/01/2020	8
306914r1v1	16/01/2020	31/01/2020	11
125449r8v3	17/01/2020	30/01/2020	9
270319r13v1	20/01/2020	31/01/2020	9

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

107311r3v2	20/01/2020	31/01/2020	9
291872r9v1	23/01/2020	31/01/2020	6
270458r4v1	24/01/2020	31/01/2020	5
249579r1v1	30/01/2020	31/01/2020	1
211542r1v2	30/01/2020	31/01/2020	1

8.5 Road Safety

The following Road Safety programs/tasks were delivered during December 2019 & January 2020

Road Safety Program – December 2019 & January 2020			
Target group/issue	Project/Event	Date	Description
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney, Canberra and Southern Highlands. Next date March 2020
Traffic Control	Events	December /January 2019	RSO implemented Traffic Control and Plan for: <ul style="list-style-type: none"> • Pictures and Popcorn in the Pool • Road closures - fires
Safety Around Schools	Parking	January 2019	RSO has been working with Council’s Parking Ranger on parking around schools. A new parking around schools education campaign will commence at the start of the new school year. Tallong school upgraded has been completed for the start of the new school year. They now have a kiss and drop off area and the school bus can now come in safely and pick up and drop of children.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO has received a further \$3,000 in funding for safe seat vouchers for the 2019/20 program. This program is promoted throughout Day care facilities, foster careers and medical centres. To date \$2000 has been spent.
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs has been vandalised and RSO is awaiting for funding to repair them. Once repaired they will be placed in George Street Marulan at the request of residence. Transport for NSW have funded 2 new solar powered signs for GMC to utilise in our LGA.
Cycle Safety	Disability Day	December	RSO organised a cycle safety day at the national Disability Day to be held at the recreational area. A cycle course was set up in the Peden pavilion, at the recreational area, so as the students and adults can try a trike for the day and learn skills and cycle safety. Zachery Bladwell ran the day (as the RSO was on leave) successful with over 300 people having a try on the trikes.
Pedestrian Safety	Belmore Park	December	RSO placed “Look out before you step out” stencils around the pram ramps in Belmore Park to remind pedestrians to have a look for cars before they step out on the road.

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Hospital Redevelopment	Hospital Parking	December/January	Permits are now issued to residence, hospital staff and school staff. Signs are finalised and work on the new workers car park in April 2020.
Plan B	Win a Swag competition	January	RSO received funding from Transport for NSW to run a “Win a Swag” competition. The program has been supported by every pub and club in Goulburn’s LGA (13) and they all receive a swag and Plan B educational material to display in their establishment. Patrons are encouraged to share their own Plan B to go into the draw to win a double swag valued at \$300 each.
Fatigue	VIC Van	December/January	RSO is working with the visitors information centre to promote fatigue. The message will be delivered via free fatigue coffee cups from the van when it is parked at rest stops over the Christmas break
Fatigue	Rural Fire Service	January	RSO has received funding from Transport for NSW to produce 3000 fatigue reusable coffee cup to hand out to all the local volunteer fire fighters. The cups are a joint venture between GMC, QPRC and ESC. These are to remind the volunteers the importance of monitoring their fatigue when out fighting fires and on their journey home. The cups have both the GMC logo and the Rural Fire Service logo
Local Roads	Winfarthing Road	January	RSO has been working with the residence of Winfarthing Road on road safety issues including roadside vegetation, signage and speed.
Community Engagement	Australia Day – Victoria Park	January	RSO held a stall at the Australia Day celebrations held in Victoria Park. Education on road safety campaigns included Fatigue, Plan B, Speeding, Drive to the conditions on country roads, truck safety and caravan safety.

Tash and Tracey loaded up with Swags and Plan B educational material to be delivered.



Teminus Hotel Marulan are into the spirit of the Plan B Win a Swag competition.



Australia Day with over 350 people visiting the road safety stall on the day.



9 Vandalism Report

The following table is a listing of vandalism that has occurred in the Goulburn Mulwaree area during November, December 2019 and January 2020. This indicates the location and the cost to repair this damage, which includes materials and labour costs.

Vandalism Reports for period November, December 2019 and January 2020		
Description of Vandalism	Location	Costs (Materials/Labour)
Graffiti	Belmore Park x 11, O'Brien Park x 2, Seiffert x 2, Carr Confoy x 1, North Park x 2, Prell Oval x 2, Sth East Grove x 2, Walking Track x 2, Marsden Weir x 1	\$5,400.00
Broken toilet roll holder	Pejar	\$200.00
Graffiti/Broken door	Carr Confoy	\$300.00
Graffiti/needles everywhere	Prell Oval	\$250.00
Graffiti/Broken door locks	Seiffert Oval	\$300.00
Graffiti/Broken toilet roll holder	Belmore Park	\$300.00
Graffiti/Broken cistern	Rocky Hill	\$300.00
Broken toilet roll holder/tap	Belmore Park	\$250.00
Graffiti/Broken toilet	Tarago	\$300.00
Graffiti/Broken toilet roll holder	Marulan	\$250.00
Graffiti/Broken door	Belmore Park	\$300.00
Graffiti & Fire	North Park	\$300.00
Graffiti/ needles everywhere	Leggett Park	\$250.00
Broken sign	Leggett Park	\$200.00
Graffiti & Broken tap	Belmore Park	\$300.00
Broken toilet seat	Pejar	\$250.00
Fires & needles	Leggett Park	\$300.00
Graffiti/broken toilet roll holder	North Park	\$350.00
Graffiti & needles	Leggett Park	\$300.00
Broken door lock and seat	Prell Oval	\$300.00
Graffiti/Broken toilet	Prell Oval	\$350.00
Graffiti/Broken toilet	South East Grove	\$300.00
Broken tap & sink	O'Brien Park	\$350.00
Broken toilet roll holder	Pejar	\$250.00
Broken Door	Carr Confoy	\$200.00
Fire in bin & graffiti	Belmore Park	\$400.00
Graffiti & Broken tap	Leggett Park	\$350.00
Graffiti & broken seat	Prell Oval	\$250.00
Broken doors	Seiffert Oval	\$200.00
Graffiti & toilet roll holder x 2	Soccer fields Marulan	\$250.00

GOULBURN MULWAREE OPERATIONS – DECEMBER 2019 & JANUARY 2020

Vandalism Reports for period November, December 2019 and January 2020		
Description of Vandalism	Location	Costs (Materials/Labour)
Graffiti & toilet roll holder x 2	Leggett Park	\$300.00
Graffiti & broken seat	Prell Oval	\$300.00
Fire	Leggett Park	\$350.00
Graffiti/broken toilet roll holder	Marsden Weir	\$250.00
Graffiti & broken seat	Seiffert Oval	\$150.00
Bent Post (keep left)	Sloane & Finlay Rd	\$270.00
Bent Post (1hr parking)	Goldsmith St	\$270.00
Total		\$15,490.00

Average Monthly Cost	
Month	Cost
February 2019	\$4,690
March 2019	\$6,430
April 2019	\$4,780
May 2019	\$5,360
June 2019	\$4,650
July 2019	\$3,850
August 2019	\$6,530
September 2019	\$5,300
October 2019	\$5,410
November 2019	\$4,650
December 2019	\$5,670
January 2020	\$5,070
Rolling Annual Cost	\$62,390.00
Rolling Annual Average Monthly Cost	\$5,199

10 Fleet

For the months of November and December 2019 the following scheduled/unscheduled works occurred.

Nov/Dec 2019	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	8	4	\$3,242.44
Heavy Plant	12	22	\$48,076.22
Minor Plant	1	1	\$36.66
RFS	4	0	\$1167.15

WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/11/19 to 31/12/19	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	14	126	126	100%
	Fleet	2	18	10	55%
	Noxious Weeds	2	18	18	100%
	Parks & Gardens	11	99	98	99%
	Rangers	3	27	26	96%
	Store	1	9	9	100%
	Waste Management	22	198	198	100%
	Waste Water	8	72	65	90%
	Water & Sewer	15	135	135	100%
	Water Filtration	5	45	45	100%
	Works Construction	17	153	147	96%
	Works Maintenance	15	135	135	100%
	Total	115	1,035	1,012	98%

Plant Purchases:

Plant No.	Date of Purchase	Description	Cost
6105	4/12/2019	HONDA SELF PROPELLED MOWER	\$751.06
9128	19/12/2019	HOWARD SLASHER EHD180	\$14,287.35

15.10 UTILITIES DIRECTORATE REPORT - DECEMBER 2019 AND JANUARY 2020

Author: Marina Hollands, Director Utilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Utilities Departmental Report - December 2019 and January 2020** [↓](#)



Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Director Utilities be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

REPORT

Please find attached the December 2019 and January 2020 report on the activities of the Utilities Directorate.

Goulburn Mulwaree Utilities

December
2019
&
January
2020

Departmental Report



One team delivering with **Passion Respect Innovation Dedication Excellence**

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1.0 Utilities Performance

1.1 Outstanding SRPs

December 2019:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	2	2	100%
Water Services	Minor Water Leak	54	54	100%
Water Services	Major Water Break	3	3	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	5	5	100%
Water Services	Sewer Blockage	15	15	100%
Water Services	Sewer Overflow	3	3	100%
Water Services	Sewer Odour	2	2	100%
Water Services	Sewer Maintenance	0	0	100%
Waste & Recycling	Missed Bins	47	47	100%
Waste & Recycling	Bin Maintenance	22	22	100%
Waste & Recycling	New or Replacement Bins	37	37	100%
Waste & Recycling	Extra Commercial Pickup	26	26	100%
Waste & Recycling	Street Sweeping	6	6	100%

January 2020:

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	7	7	100%
Water Services	Minor Water Leak	38	38	100%
Water Services	Major Water Break	3	3	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	7	7	100%
Water Services	Sewer Blockage	12	12	100%
Water Services	Sewer Overflow	2	2	100%
Water Services	Sewer Odour	1	1	100%
Water Services	Sewer Maintenance	0	0	100%
Waste & Recycling	Missed Bins	75	75	100%
Waste & Recycling	Bin Maintenance	32	32	100%
Waste & Recycling	New or Replacement Bins	31	31	100%
Waste & Recycling	Extra Commercial Pickup	18	18	100%
Waste & Recycling	Street Sweeping	11	11	100%

1.2 Water Revenue

Income Raised from 1/07/2019 to 4/2/2020:

Water	
Water Usage	\$ 2,688,165.59
Water Availability	\$ 1,273,662.56
Water Total	\$ 3,961,828.15
Sewer	
Sewer Usage	\$ 829,496.26
Sewer Availability	\$ 4,700,429.20
Liquid Trade Waste Usage	\$ 153,152.28
Liquid Trade Waste Availability	\$ 13,890.94
Sewer Total	\$ 5,696,968.68
Total	
Income Total	\$9,658,796.83

Total income raised from 01/07/2018 to 30/06/2019 was \$19,510,300.09

Total water balance as at 30/06/2019 is \$422,631.17

Total water balance as at 8/1/2020 is \$470,878.64

Total water balance as at 4/2/2020 is \$47,886.17CR

Currently there are:

- 20 properties that have a restrictor in place
- 3 properties that
- 0 accounts that are in bankruptcy/receivership
- 1 account had legal action started
- 6 accounts for deceased estates

2.0 Water Services Operational Performance

2.1 Water Performance

2.1.1 Goulburn Storages

The following table shows the status of the water storages at 31 December 2019:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-1.11	7492	83.2%	90	1%	7402	82.2%
Sooley	6250	-3.59	2124	34.0%	300	5%	1824	29.2%
Rossi	330	-0.56	234	71.0%	100	30%	134	40.7%
Total	15580		9851	63.2%	490	3.1%	9361	60.1%

The following table shows the status of the water storages at 31 January 2020:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-1.47	7040	78.2%	90	1%	6950	77.2%
Sooley	6250	-3.60	2117	33.9%	300	5%	1817	29.1%
Rossi	330	-0.92	182	55.1%	100	30%	82	24.8%
Total	15580		9339	59.9%	490	3.1%	8849	56.8%

Amber level restrictions commenced on 2 December 2019. This is the trigger point for transfers from the Highland Source Pipeline to supplement our supply. The amber level has the following conservation measures:

- Target consumption of 230 litres per person per day.
- Hand held hoses, with a control nozzle or bucket, can only be used between 5pm and 10am to water plants and lawns.
- Watering systems and hose sprinklers can only be used between 5pm and 10am on weekends.
- Paths, driveways and hard surfaces cannot be cleaned. In extraordinary circumstances, for example following a flood or health threatening incident, a hose can be used to assist clean up.
- Vehicles can be washed at any time on a lawn or porous surface using a hose with a control nozzle, bucket or low volume high pressure machine.
- Private pools can only be filled when a water offset plan for that residence has been met, including the mandatory use of a pool cover when the pool is not in use.

2.1.2 Consumption

Consumption in December 2019:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	339.72	10.96
Marulan	12.6	0.4

Consumption in January 2020:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	311.6	10.05
Marulan	10.9	0.4

2.1.3 Source of Water Treated/Dam Releases

During December 2019 and January 2020 water was sourced from the Highlands Source Pipeline and Rossi Weir for supply in Goulburn. The Highlands Source Pipeline was operated transferring a total of 199ML.

Water releases continued from Sooley Dam through December and January due to low flow in the Wollondilly River.

In Marulan, water was drawn from the Wollondilly River and the onsite storage dam. A total of 11.7ML was pumped from the Wollondilly River directly to the water treatment plant and 11.8ML was used from the onsite storage.

2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

December 2019:

Location	Total Estimated Evaporation Loss for December 2019 (ML)
Sooley Dam	187
Pejar Dam	306
Total	493

January 2020:

Location	Total Estimated Evaporation Loss for January 2020 (ML)
Sooley Dam	129
Pejar Dam	220
Total	349

2.1.5 Rainfall

Goulburn received 0.2mm of rainfall during December 2019 and 22mm of rainfall during January 2020.

2.1.6 Water Quality

Raw Water Quality

Raw water quality was good during December 2019 and January 2020 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Sooley Dam, Rossi Weir, Pejar Dam, the Wollondilly River and the Marulan off river storage.

The Wingecarribee Reservoir water quality report received from Water NSW on 30 December 2019 indicated the reservoir remained weakly stratified and was warming. Moderate numbers of potentially toxin producing algae was present at the time of sampling.

Wingecarribee Reservoir water quality report received from Water NSW on 29 January 2020 indicated the reservoir again remained weakly stratified. Potentially toxin producing algae count reduced slightly from December down to 11902 cells/mL at the time of sampling.

Increases in potentially toxin producing bacteria can be expected in the coming weeks. Powdered Activated Carbon continues to be used at the Goulburn Water Treatment Plant at all times when the Highlands Source Pipeline is in operation to ensure effective treatment of the algae is provided.

Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system in December 2019 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	6
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	0.007	0.015
pH		6.5-8.5	N/A	7.87	7.79
Turbidity	NTU	5	N/A	0.3	0.5
Hardness	mg/L	200	N/A	194	198
Aluminium	mg/L	0.2	N/A	0.04	*

*As coagulant is not used at Marulan, Aluminium is not tested

Some critical aesthetic drinking water results taken from samples in the reticulation system in January 2020 are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	2
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	0.004	0.007
pH		6.5-8.5	N/A	7.82	8.09
Turbidity	NTU	5	N/A	0.2	0.2
Hardness	mg/L	200	N/A	156	218
Aluminium	mg/L	0.2	N/A	0.03	*

*As coagulant is not used at Marulan, Aluminium is not tested

2.2 Wastewater Performance
2.2.1 Wastewater Volume Treated

December 2019:

Treated Effluent	Volume (ML)
River discharge	73
Irrigation and Onsite Reuse	81
Total Wastewater Treated	154

January 2020:

Treated Effluent	Volume (ML)
River discharge	104
Irrigation and Onsite Reuse	46
Total Wastewater Treated	150

2.2.2 Wastewater Effluent Quality

December 2019:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Water Quality
pH		6.5-8.5	8
Suspended solids	mg/L	15	6
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	1.92
Total phosphorus	mg/L	0.3	0.39
Oil and Grease	mg/L	10	0

January 2020:

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Water Quality
pH		6.5-8.5	7.82
Suspended solids	mg/L	15	0
Ammonia	mg/L	2	0.2
Total nitrogen	mg/L	10	5.3
Total phosphorus	mg/L	0.3	0.36
Oil and Grease	mg/L	10	0

Alum dosing is presently being optimized to reduce chemical costs, this has resulted in a total phosphorus result slightly above the 90 percentile concentration licence limit. The dose rate has now been increased to reduce the total phosphorus level.

3.0 Water and Sewer Projects

Project		
Title	Capital Works Water Infrastructure	
Project Description	Renewal and service/maintenance of existing water mains.	
Budget	\$2,500,000	
Key Dates	Investigation - Fitzroy Street	Completed
	Excavation - Fitzroy Street	Completed
	Pressure and Disinfection Fitzroy Street	Completed
	Commissioning - Fitzroy Street	Completed
	Restoration Fitzroy Street	Completed
	Handover to Council	Walkover 04/02/2020
	Investigation Lagoon Street	Completed
	Excavation Lagoon Street	Completed
	Pressure and Disinfection Lagoon Street	Commenced 03/02/2020
	Commissioning Lagoon Street	Commenced 10/02/2020
	Restoration Lagoon Street	TBC
	Handover to Council	Final Walk TBC
	Investigation Union Street	Completed
	Excavation Union Street	Commenced 31/01/2020
	Pressure and Disinfection Union Street	TBC
	Commissioning Union Street	TBC
	Restoration Union Street	TBC
	Handover to Council	Final Walk TBC
	Investigation Fitzroy Extension	Commenced 23/01/2020
	Excavation Fitzroy Extension	TBC
	Pressure and Disinfection Fitzroy Extension	TBC
	Commissioning Fitzroy Extension	TBC
	Restoration Fitzroy Extension	TBC
	Handover to Council	Final Walk TBC
	Investigation Common Street	TBC
	Excavation Common Street	TBC
Pressure & Disinfection Common Street	TBC	
Commissioning Common Street	TBC	
Restoration Common Street	TBC	
Handover to Council	Final Walk TBC	
Project Update	<p>All construction work has been completed on Lagoon Street. Some minor issues need rectification prior to the connection of services and final restoration.</p> <p>Construction on Union Street commenced on the 31 January 2020.</p> <p>Investigation works have commenced on the Fitzroy Street extension.</p>	

Goulburn Mulwaree Utilities



Project		
Title	Capital Works Sewer Infrastructure	
Project Description	Renewal and service/maintenance of existing sewer mains.	
Budget	\$2,000,000	
Key Dates	Pre commencement meeting	31 January 2020
	Work commencement	3 February 2020
Project Update	<p>Program meeting completed.</p> <p>Worksite induction for site teams completed 31 January 2020.</p> <p>Cleaning on lines commenced 3 February 2020 for lining of mains to commence on 10 February 2020.</p>	

Project		
Title	Capital Works Standpipes (Potable/Recycling)	
Project Description	Construction of new standpipes within Goulburn and Marulan	
Budget	\$130,000	
Key Dates	Investigation Braidwood Road	Completed
	Excavation - Braidwood Road	Completed
	Electrical Braidwood Road	Commenced 10/02/2020
	Commissioning - Braidwood Road	Late February 2020
	Restoration Braidwood Road	3/02/2020
	Investigation Marulan	Completed
	Excavation Marulan	Completed
	Electrical - Marulan	Commenced 10/02/2020
	Commissioning Marulan	Late February 2020
	Restoration Marulan	Late February 2020
	Investigation River Street (Standpipe one)	Commenced 03/02/2020
	Excavation River Street (Standpipe one)	TBC
	Electrical River Street (Standpipe one)	TBC
	Commissioning River Street (Standpipe one)	TBC
	Restoration River Street (Standpipe one)	TBC
	Investigation River Street (Standpipe two)	TBC
	Excavation River Street (Standpipe two)	TBC
	Electrical River Street (Standpipe two)	TBC
Commissioning River Street (Standpipe two)	TBC	
Restoration River Street (Standpipe two)	TBC	
Project Update	Braidwood Road has sealing programmed and line marking. Electrical work, cage and supports installation are required before commissioning. Marulan standpipe requires completion of road sealing, electrical work, cage and supports installation before commissioning.	



Project	Capital Works Goulburn Reuse Scheme	
Title	Capital Works Goulburn Reuse Scheme	
Project Description	Design and construction of pumping stations, distribution pipelines and irrigation systems for servicing recreation areas with reuse water supply.	
Budget	\$12,000,000	
Key Dates	Completion Concept Design	11 December 2019
Project Update	Concept design and Recycled Water Management System underway.	

Project	Capital Works Marulan Wastewater Treatment Plant	
Title	Capital Works Marulan Wastewater Treatment Plant	
Project Description	Investigation of options for the upgrade of the Marulan sewer reticulation and Treatment system.	
Budget	\$100,000	
Key Dates	Options Study	15 November 2019
	Expression of Interest	Closes 11 February 2020
Project Update	Expression of Interest advertised.	

Project	
Title	Capital Works WWTP Solar Installation
Project Description	Design and construction of solar system to offset electricity consumption at the Goulburn WWTP
Budget	\$1,850,000
Key Dates	Tender March 2020
Project Update	Tender documentation currently being prepared.

Project	
Title	Kenmore Bridge Sewer Pump Station (SPS) Discharge Line Upgrade
Project Description	Kenmore Bridge SPS upgrade consists of both capacity upgrades and an additional gravity sewer main from the receiving sewer manhole that the rising main discharges into. The gravity main consists of 750m of 300mm sewer main.
Budget	\$500,000
Key Dates	Contract Completion 30 June 2020
Project Update	Preliminary investigation underway. Interflow have walked the alignment and will commence D&C work in order to complete before 30 June 2020. Hunter H2O have approved the extension of the rising main proposal in order to reduce cost and construction timeframe. Will be having discussions with Interflow on a weekly basis on progress regarding these works.



4.0 Waste and Recycling Initiatives

4.1 Waste Projects

Project	
Title	Re-Use Goulburn Detailed Design
Project Description	Design of a Re-Use hub (tip shop and workshop) and upgraded recycling infrastructure. Will include the part grant funded Community Recycling Centre (CRC)
Budget	\$7.5 million
Key Dates	Release tender documents for construction pending DA approval 10 April 2020
Project Update	Detailed design 80% complete. Development Application submitted and on-

Project	
Title	Compost Pad Extension and Purchase of a Loader (half funded through the NSW Environmental Trust Waste Less, Recycle More Organics Infrastructure Grants Program)
Project Description	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets
Budget	\$496,000
Key Dates	Commissioning and inspection by the EPA/Environmental Trust 30 July 2020
Project Update	Compost pad design complete. Tender to be advertised February 2020.

Project	
Title	Drilling Mud Facility
Project Description	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre. Requires work for construction certificate prior to advertising of tenders.
Budget	\$525,000
Key Dates	Ongoing throughout financial year 30 June 2020
Project Update	Development Application approved. Addressing conditions for Construction Certificate and Environment Protection Licence variation.

Project	
Title	Environmental Improvement Works Goulburn and Marulan
Project Description	Ongoing Environmental Improvement Works at Goulburn and Marulan sites with a focus on fencing to help prevent wind-blown litter and site works.
Budget	\$480,000 Goulburn and \$195,000 Marulan
Key Dates	Ongoing 30 June 2020
Project Update	Clean up of windblown litter underway. Litter fencing improvements for Goulburn and Marulan underway with new litter fencing for Goulburn to arrive in February 2020.

4.2 Composting Update

Council staff have been inspecting organic waste bins prior to collection and not emptying bins that contain the wrong items. Over the past 10 weeks, over 300 bins have been rejected. During the month of January 2020, 50 organic waste bins were rejected which is an improvement from December 2019 when 70 bins were rejected. As a result of this system of inspecting bins, a significant reduction in contamination in organic waste bins has been identified. Some residents are hiding contamination under green waste creating issues.

During February 2020, IRIS Research will be conducting a community waste survey on behalf of Council. This survey will help us to understand how our community are using the organic waste service and how we can improve the service in the future. The survey contributes to the grant funded rollout of green waste bins and kitchen caddies.

4.3 Household Chemical CleanOut

The annual Household Chemical CleanOut was held on Saturday 7 December 2019 at Goulburn Recreation Area and Tarago Waste Management Centre. The event was well utilized by the community with over 4100 kilograms of hazardous household wastes collected across both sites.

4.4 Waste Education Update

Council hosted a waste education stall at the International Day of People with Disability event at Goulburn Recreation Area on Monday 2 December 2019.

Day 2020. The campaign is an initiative to educate the community to their organic waste bin, and why it is important to put food waste into the green bin instead of the red bin. More than 200 rolls of kitchen caddy liners were handed

popular attraction at various locations on Australia Day.



Photo: Benjamin with local Rural Fire Service volunteers on Australia Day.

4.5 Goulburn Waste Management Centre Waste Streams Received

December 2019:

Product	Number/Tonnes
Mattress	95
Clean Fill	2391t
Green Waste (self-haul to centre)	33t
General Waste	521t
Asbestos	7t
Concrete	303t
Metal	3t
Commercial Waste Collections (Council)	227t
Domestic Waste Collections (Council)	350t
Green Waste Collections (Council)	117t
Large Street Sweeper (Council)	43t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	60t

January 2020:

Product	Number/Tonnes
Mattress	90
Clean Fill	2391t
Green Waste (self-haul to centre)	114t
General Waste	546t
Asbestos	155t
Concrete	227t
Metal	13t
Commercial Waste Collections (Council)	236t
Domestic Waste Collections (Council)	352t
Green Waste Collections (Council)	143t
Large Street Sweeper (Council)	45t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	72t

4.6 Endeavour Industries Domestic Recycling Contract

The following

November 2019:

Materials Out	Tonnes
Cardboard	237.64t
Glass	Nil recorded
TOTAL	237.64t

Materials In	Tonnes
Commercial Cardboard Collection	51.95t
Commercial Plastic Collection	9.42t
Combined Comingled Pick up	106.59t
TOTAL	167.96t

December 2019:

Materials Out	Tonnes
Cardboard	93.62t
Glass	Nil recorded
TOTAL	93.62t

Materials In	Tonnes
Commercial Cardboard Collection	53.68t
Commercial Plastic Collection	7.82t
Combined Comingled Pick up	81.78t
TOTAL	143.28t

5.0 Interesting News, Facts and Information

Plastic bags and canola oil used in the thousands in SA road project

The South Australian government is investing millions of dollars in using waste materials to seal parts of the \$354 million Regency to Pym Street project.

been used in the project, which is also creating hundreds of local jobs each year.

More than 320kg of recycled canola oil, 2,500 printer cartridges, 207 tonnes of recycled asphalt and 110,000 plastic bags have been re-used in the sealing process so far.

In a statement in early January, Minister for Transport, Infrastructure and Local Government Stephan Knoll said that through the \$12.9 billion pipeline of infrastructure works the government will create thousands of local jobs, reduce travel times and importantly improve road safety across South Australia.

-South Corridor puzzle that will

create hundreds of jobs per year and will mean motorists will not have to stop at a single traffic light between the

As part of this project, the team sealed the construction office car park with 100 per cent recyclable materials.

our roads.

e project will also be supporting a trial of the addition of plastic to the asphalt mix on a section of road pavement and will be exploring further opportunities to use recyclable materials on other aspects

Minister for Environment and Water David Speirs said that the government is always looking at ways in which it can reduce its carbon footprint and protect the environment for future generations.

deposit

Speirs said.

<https://www.insidewaste.com.au/index.php/2020/01/10/plastic-bags-and-canola-oil-used-in-the-thousands-in-sa-road-project/>



15.11 PLANNING & ENVIRONMENT DIRECTORATE REPORT DECEMBER 2019 & JANUARY 2020

Author: Scott Martin, Director Planning & Environment

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Planning & Environment Directorate Report [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Planning & Environment be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Planning & Environment Directorate.

REPORT

Please find attached the monthly report on the activities of the Planning & Environment Directorate for the month of December 2019 as well as the month of January 2020.



Planning & Environment – February 2020



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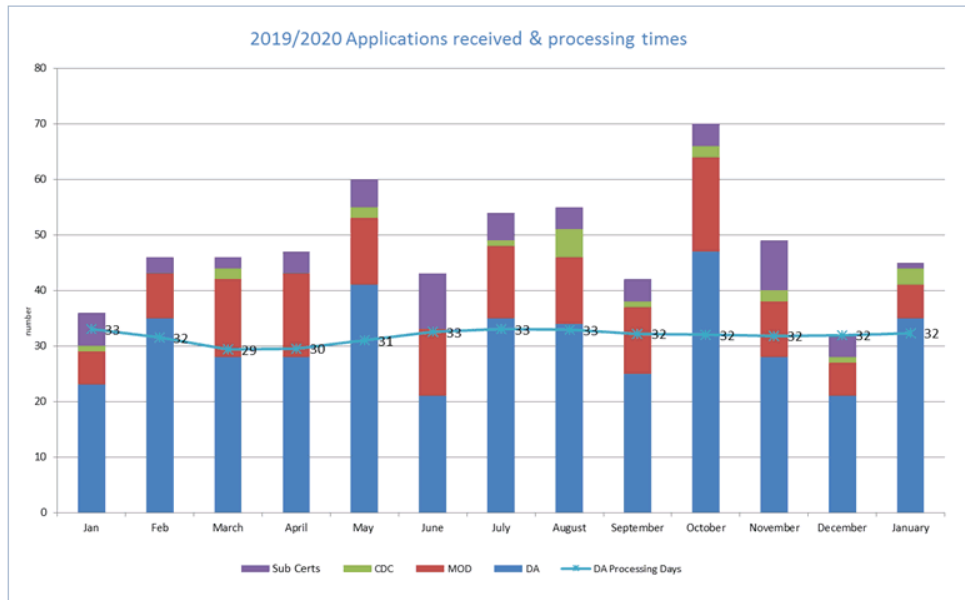
1 Development Assessment

1.1 Overview of Development Applications

	New Applications Lodged December 2019	Applications Determined December 2019
DA's	21	37
Modifications	6	18
CDC's	1	1
Subdivision Certificates	4	2
Total	32	58
Total cost of new development for the month:		\$5,657,326
Cumulative total (financial year):		\$114,925,943

	New Applications Lodged January 2020	Applications Determined January 2020
DA's	35	25
Modifications	6	7
CDC's	3	0
Subdivision Certificates	1	0
Total	45	32
Total cost of new development for the month:		\$16,341,324
Cumulative total (financial year):		\$131,255,267
Applications of Note: DA/0221/1920 - 100 Sinclair Street, Goulburn – Alterations & Additions to Waste Management Facility (\$7,224,000)		

1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

- Class 1 Application – Wakefield Park Noise Prevention Notice – Council and Wakefield Park participated in a s34 conciliation conference on 22 October 2019. On 8 January 2020 the Land and Environment Court endorsed an amended Prevention Notice, which is based around management protocol and a predictive noise model developed by Wakefield Park’s acoustic consultant and reviewed by Council’s acoustic consultant. Proceedings are now considered complete with the following items provided for Council’s information:
 - A briefing session will be held in the coming months to explain the predictive noise model;
 - A Community Consultative Committee is to be established by 31 March 2020; and
 - A new Development Application is to be lodged by Wakefield Park by 1 August 2020.
- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan. On 30 January 2020a s34 conciliation conference was held between Council and the Applicant. Whilst agreement was reached on the majority of matters, two matters namely the Orca blast zone and dedication of land to Council, could not be resolved and the s34 was subsequently terminated. A Hearing date has been set for 25 & 26 August 2020. In the meantime, Council and the Applicant have agreed to continue informal negotiations in an effort to resolve the outstanding matters.
- Class 1 Application - Appeal lodged against the issuing of Interim Heritage Order No. 1 on the property known as Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan. A telephone directions hearing was scheduled for 20 January 2020 but was vacated and relisted for 3 February 2020 to enable this matter to be heard concurrently with the Class 1 Application Appeal against the refusal of DA/0335/1819. A s34 conciliation conference has been set for 18-19 August 2020.
- Class 1 Application - Appeal lodged against the refusal of DA/0335/1819 for alterations and additions to existing dwelling at Lot 2 DP1138469 ‘Wingello Park’ 14597 Hume Highway, Marulan. A Statement of facts and Contentions was prepared and submitted prior to a telephone directions hearing which took place on 3 February 2020. A s34 conciliation conference has been set for 18-19 August 2020.

1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

DA/0221/1920 was submitted to Council on 29 January 2020 and will be determined by the Southern Regional Planning Panel (JRPP) as the proposal has a Capital Investment Value (CIV) of \$7,224,068. The application proposes alterations and additions to the Goulburn Waste Management Centre which includes:

- Demolition of existing infrastructure including recycling sheds, gatehouse, truck wash bay, decommissioned water tanks and waste oil tank and some pavements,
- Re-Use Hub building, that will sell second hand goods and will also be used to repair goods before sale (if required),
- Resource Recovery Shed that includes a new Community Recycling Centre (CRC),
- Education centre and offices and staff amenities,
- Additional weighbridge, new gatehouse, new wash bay, and
- Upgrade of on-site stormwater management systems.

The overall aim of the project is to transform the Waste Management Centre into a modern waste facility focused on the reduction of waste to landfill. The Resource Recovery Shed aims to provide a centralised point of waste disposal for customers.

1.5 State Significant Development

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the "Biodiversity Areas" required under condition 32	More information required
Ardmore Park Quarry -Modification 3	Extension to extraction area, increase in production, increase in hours of operation	More information required
Goulburn Poultry Processing	Mixed Use Development	Response to submissions
Marulan South Limestone Mine	Open cut mine extension project	Assessment
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkesbourne Solar Farm	Develop a 600 MW solar photovoltaic facility with battery storage	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS
Goulburn Base Hospital – Modification 2	Design Refinements	Determination (Approved)
Marulan Power Station 2 – Modification 2	Project lapse date extension	Response to submissions
Marulan Power Station 1 – Modification 1	Project lapse date extension	Response to submissions
Gas Fired Power Stations – Marulan Power Station Modification 1	Project lapse date extension	Response to submissions

2 Strategic Planning Program

	Project	Anticipated Completion Date	Potential impediments	Progress
1.	Local Strategic Planning Statement (legislative requirement)	Working Draft to NSW Department of Planning, Industry and Environment (DPIE) for comment Late November/December, 2019. Completion June/July 2020 Legislative deadline of 1 July 2020	<ul style="list-style-type: none"> Staff resourcing No budget Department of Planning, Industry and Environment (DPIE) feedback (timing) 	<ul style="list-style-type: none"> Attendance at Government Agency workshop hosted by NSW Department of Planning, Industry and Environment (DPIE) in October. Internal staff workshop held in November 2019. Working document has been forwarded to relevant Business Managers and Directors for input/feedback. Councillor briefing (on process etc) 28 November. Working draft to be submitted for preliminary comment to DPIE mid-December.
2.	Housing Strategy	<ul style="list-style-type: none"> Revised Strategy on exhibition until 18 December, 2019. Post exhibition report to be presented to Council early 2020. PP component recommendations pending adoption of the Strategy following DPIE endorsement 	<ul style="list-style-type: none"> Exhibition includes State agencies and Department of Planning, Industry and Environment (DPIE). DPIE has warned that the endorsement of the Strategy could take 3-4 months. DPIE will not consider planning proposals relating to the study until Housing Strategy is endorsed. Results from exhibition process to be collated and summarised for the consultant (Elton's). Additional feedback from Council to be provided as part of this process. Results from exhibition process will require a review of the draft strategy recommendations. Depending on the extent of the changes further exhibition may be required – this is unlikely as we have already done this. 	<ul style="list-style-type: none"> Revised Draft Strategy on exhibition until 18 December, 2019. "Drop ins" held in late November, 10 people attended Goulburn and 1 attended Marulan. Feedback to date has been positive.
3.	Section 7.11 and 7.12 Plans Review (including Car Parking Strategy)	New plans to be operational prior to July 2020.	<ul style="list-style-type: none"> Advice from consultant and internal consultation suggests a Voluntary Planning Agreement (VPA) for car parking (instead of contributions plan) will be more flexible for use of funds collected. Matt O'Rourke to provide costing for car parks in central business district (CBD). The Voluntary Planning Agreement (VPA) can be prepared based on this and rolled out before the contributions plans. Section 7.11/7.12 plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy. 	<ul style="list-style-type: none"> The consultant has provided preliminary advice on the plan and use of a Voluntary Planning Agreement (VPA) policy for car parking. We can proceed with this separately to the contributions plans. We will need costings, etc to base the calculation of a rate per space for car parking. Note this will only apply for commercial /retail – residential spaces must be provided on site. The endorsement of the Housing Strategy is important to understand growth areas, population increase etc.

	Project	Anticipated Completion Date	Potential impediments	Progress
			<ul style="list-style-type: none"> ▪ S7.11 and 7.12 review needs to be undertaken with Development Control Plan (DCP) review for urban release areas (also dependent on Housing Strategy endorsement). 	<ul style="list-style-type: none"> ▪ Work is ongoing to provide necessary data to consultants e.g. – list of community and general infrastructure projects and costings, working out occupancy rates per bedroom for 1 – 4 bedroom dwellings, reconciliation of projects and plans so that they can be “rolled over” etc.
4.	Recreational Needs Strategy	<ul style="list-style-type: none"> ▪ Further consultation required with stakeholders following original consultation. ▪ Completion May 2020 	<ul style="list-style-type: none"> ▪ Potential contentious exhibition content. ▪ Exhibition was undertaken in April - early May 2019. ▪ Councillor Briefing held in June. ▪ Meeting with Sports Council and Executive to consider amended recommendations. ▪ Revised recommendations to be sent to Executive prior to re-exhibition and consultation with affected groups. 	<ul style="list-style-type: none"> ▪ Revised recommendations prepared and distributed to Business Managers for comment and then presented to Executive prior to further consultation and then report to Council and possible re-exhibition.
5.	Community Participation Plan (legislative requirement)	Completed	Completed	Completed
6.	Resource Lands (Agriculture and Extractive Industries) Strategy	Late 2020 (State yet to finalise important agricultural land mapping for this region))	This Strategy is dependent on the review of agricultural land mapping by Department of Primary Industries (DPI) (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop attended in August, 2019.	<ul style="list-style-type: none"> ▪ This project is already identified in the Strategic Planning Program but will be included as an action in the Local Strategic Planning Statement ▪ Linked to Department of Primary Industries (DPI) (Agriculture) important agricultural mapping which has yet to be completed. Staff have attended Department of Primary Industries (DPI) (Agriculture) workshops.
7.	Social Sustainability Strategy & Action Plan	Completion Feb/March 2020	Actions will potentially apply to other stakeholders such as Non-Government Organisations (NGOs) and State Government. Therefore, the exhibition and consultation concerning draft Strategy and Action Plan needs to ensure that agreement is reached with all concerned bodies.	On exhibition until next January 31st, presumably a post exhibition report with identified amendments to be presented to an early Council meeting next year.
8.	Goulburn Mulwaree Development Control Plan (DCP) 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)	Development Control Plan (DCP) chapters are being rolled out in stages firstly with the Development Assessment Team. Completion to coincide with the NSW Department of Planning Industry and Environment (NSW DPIE) endorsement of the Housing Strategy, site specific chapters to be	Some changes have needed to be made to the existing document in association with current Planning Proposals or with issues which are of a higher priority such as Highway Signage. As a result of this progress on the document has been a bit slower.	Initial chapters on generic matters such as the overall chapter and residential chapter have been prepared. It should be noted however, that some other chapters have had recent updates (such as the heritage chapter and signage chapter) and only need conversion to the new format.

	Project	Anticipated Completion Date	Potential impediments	Progress
		completed prior to planning proposals being finalised from Housing Strategy.		
9.	Climate Change Risk Adaption Plan	Consultants are engaged by Statewide (insurer) not Council, so we are not in control of timing	Consultants are engaged by Statewide not Council, so we are not in control of timing	Council's insurer Statewide are funding the preparation of the new plan (the last one was adopted in 2009). An initial meeting with relevant staff has been held to identify risks and potential mitigation measures.
10.	CBD Master Plan	To be determined, depending on outcome of community engagement. Currently with General Manager's (GM) office	Further consultation to occur with General Manager GM	With General Manager (GM)
11.	Height of Buildings in CBD	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the Goulburn Mulwaree Local Environmental Plan (LEP) permits variations to height and floor space standards subject to appropriate planning justification.	Deferred pending Housing Strategy completion and Local Strategic Planning Statement.
12.	Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential for unforeseen needs arising to urgently review aspects of the Local Environmental Plan (LEP), an example of this is the heritage schedule property descriptions due to large subdivisions of heritage sites such as Teneriffe and Joseph's Gate.	Linked to Local Strategic Planning Statement, the Local Strategic Planning Statement and Housing Strategy are to inform the next series of amendments. Some housekeeping amendments are underway at the moment e.g. heritage schedule and Currawang Road Planning Proposals.

2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder.

Proposal No.	Location	Proposal	September/October Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	An amended Planning Proposal is being prepared (following changes required to address SES concerns), further information from the proponent is still required as their PP needs to address Water NSW issues.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	To be considered with the Draft Urban and Fringe Housing Strategy.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0003/1819	NE Enterprise Corridor Precinct	Rezone land in the NE Enterprise Corridor Precinct (area around Common Street) to IN1 General Industrial as per Employment Lands Strategy	A post exhibition report is on the agenda for tonight's meeting (18/2/2020).
REZ/0004/1819	Shire wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	A post exhibition report was presented to the meeting of 3 December, 2019, where it was resolved not to proceed with this PP, and to reconsider this matter as a part of the Housing Strategy.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	Gateway determination has been issued and State Agency consultation is currently being undertaken. Public exhibition proposed early 2020.
REZ/0006/1819	B2 Local Centre Planning proposal	Completed	Completed
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	An amended Planning Proposal was considered by Council at the meeting of 20 August, 2019. The amended proposal based on the Council resolution is being prepared for consultation with Water NSW and then submission for a gateway determination with DPIE.
REZ/0008/1819	Lansdowne St (Deferred Lot 10)	Proposal to rezone deferred Lot 10 from B6 Enterprise Corridor to R5 Residential	Planning proposal with Water NSW for post Gateway consultation.
REZ/0001/1920	Currawang Road	Proposal to apply either the RU1 Primary Production or E3 Environmental Management zone to currently unzoned land. Consultation with DPIE will confirm the exact zoning of the land, with the RU1 Primary Production zone being the preferred zone.	Council resolved to prepare proposal on 1 October. Currently in draft format, awaiting the preparation of maps prior to referring the planning proposal to DPIE for a gateway determination.
REZ/0002/1920	Heritage Schedule Update - Shirewide	Proposal to update the property descriptions of heritage items in the LEP schedule following subdivisions etc.	Planning proposal under preparation prior to gateway lodgement.
REZ/0003/1920	Wingello Park	Amend Schedule 5 of GMLEP 2009 to include Wingello Park as a heritage item.	Planning proposal has been sent to DPIE for a Gateway Determination.

2.2 Planning and Related Legislative Updates

The following are the **relevant** legislative changes undertaken in this reporting period (relevancy being the changes apply to Goulburn Mulwaree Local Government Area). No changes to the *Environmental Planning and Assessment Act, 1979* were made during this last reporting period up until 4 February 2020.

Various amendments have been introduced *State Environmental Planning Policy (Infrastructure) 2007* and *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* in response to the ongoing bushfires. These amendments have introduced various exemptions from seeking development approvals; including exemptions from seeking approval for the demolition of certain non-heritage listed bushfire effected structures, more generous exemptions for the use of shipping containers for temporary storage and an exemption for the development of emergency management facilities right up to the property boundary. It is expected that such exemptions will greatly reduce the amount of red tape those affected by the bushfires will endure. It is not known at this time whether such exemptions will be made permanent, or will be repealed after some time, as many of these exemptions are quite generous and may result in poor environmental planning outcomes if used in a non-emergency management context. There is also the possibility that further exemptions will be introduced in the coming weeks, to support the recovery process.

The new *State Environmental Planning Policy (Koala Habitat Protection) 2019*, to replace the old *State Environmental Planning Policy No 44—Koala Habitat Protection*, was notified on 20 December 2019 with a deferred commencement of 1 March 2020. This new State Environmental Planning Policy (SEPP) will introduce greater requirements for development applications lodged on land of more than 1 hectare in size and mapped as koala habitat or on land subject to a koala plan of management. Much of the local government area, including around Goulburn, are currently mapped as koala habitat. For the purposes of applying the SEPP, koala habitat refers specifically to land that is potentially koala habitat, rather than populations of koala's themselves. It is not known at this stage if these new controls will significantly impede development in our local government area, due to the predominately rural nature of land that is both mapped as koala habitat and is of at least 1 hectare in size. Any further impacts of this SEPP will be reported on in depth when it is re-notified and put into effect on 1 March 2020.

No amendments to *Goulburn Mulwaree Local Environmental Plan (LEP) 2009* have been made since the last report.

3 Environment and Compliance

3.1 Goulburn Mulwaree Animal Shelter

Staff at the Goulburn Mulwaree Animal Shelter have been completely overwhelmed by the unprecedented number of adoptions from the shelter over December and January. The shelter staff have at times throughout this period had to turn people away as they have had no animals available for adoption. This is a truly exceptional result for both the shelter and its furry friends who have gone on to find their forever homes due to the commitment of the shelter staff and the community supporting the facility.


Further to this, the 2019 Christmas Donation Drive which finished on 19 December 2019 was once again a huge success. Staff at the Animal Shelter would like to thank the community once again for their overwhelming support of both the Animal Shelter and all the animals who come to visit or stay with us. Donations are gratefully accepted at any time throughout the year and donations received mean that funds usually spent on sustenance can be diverted to other important projects at the shelter.



Forever homes found in January for ...



3.2 Ranger Services – December 2019- January 2020

	Number of Animals ...		Dogs		Cats	
			December	January	December	January
	Impounded ⁽¹⁾		27	32	5	3
	Surrendered by Owner		4	0	0	0
	Returned to Owner		12	25	0	1
	Sold		3	7	4	3
	Transferred to Animal Welfare Organisations		4	6	2	0
	Euthanised ⁽²⁾		3	0	0	0
	Remaining in the facility		7	1	1	1
	(1) Some animals are able to be immediately returned to their owners without needing to be impounded. These numbers are not included in the above total. (2) The dog's euthanised in December were animals that were surrendered and deemed unsuitable to be rehomed. Please note that animal's euthanised this month may have been impounded in previous months.					
Customer Requests ...						
	Animals	Unkempt Land	Total CRM's Completed			
December 2019	51	14	65			
January 2020	60	10	70			

3.3 Environment & Health

Customer Requests – December 2019						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
11	23	6	15	7	0	62

Customer Requests – January 2020						
Development and Land Use		Health and Pollution				
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	Total CRM's completed
7	14	3	5	5	0	34

3.4 Community Enforcement

Parking – December 2019						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
35	3	0	43	0	*0	1
*Please Note- No parking patrols were being undertaken in the Hospital precinct due to the parking permit system being implemented and the enforcement grace period.						

Parking – January 2020						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
27	1	3	29	1	*0	0
*Please Note- No parking patrols were being undertaken in the Hospital precinct due to the parking permit system being implemented and the enforcement grace period.						

Customer Requests – December 2019			Customer Requests – January 2020		
Parking	Abandoned Vehicles/Articles	Total CRM's completed	Parking	Abandoned Vehicles/Articles	Total CRM's completed
7	7	14	6	13	19

3.5 Biosecurity Weeds

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in February 2019, Council has issued 288 Draft Directions, with compliance with the Directions quite high. In the months of December/January, Councils Biosecurity Weeds Officers issued 31 Draft Biosecurity Directions to land holders.

The majority of Draft Directions issued have been for Serrated Tussock infestations across the Local Government Area, with smaller numbers of Directions issued for the control of African Love Grass, St John's Wort, Chilean Needle Grass, Fireweed, Prickly Pear and Blackberries.

With the ongoing drought conditions being experienced across the LGA and the continued importation of feed and fodder into the region, Councils Biosecurity Weeds Officers are continuing to focus on monitoring and seeking out new incursions of weeds, particularly those weeds not previously identified in our area which may pose a serious biosecurity threat.

15.12 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 31 JANUARY 2020

Author: Carol James, Councillor

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Goulburn Mulwaree Youth Council Meeting Notes held on the 31 January 2020 [↓](#) 
 2. Youth Forum Notes 29 November 2019 [↓](#) 

Link to Community Strategic Plan:	CO2 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 31 January 2020 be received.

BACKGROUND

A meeting of the Goulburn Mulwaree Youth Council Meeting Notes held on the 31 January 2020.

Please find attached the notes from this meeting. There are no recommendations from this meeting that require a resolution from Council.



**Goulburn Mulwaree Youth Council
Discussion Items & Action List**

Meeting Details

Friday, 31 January 2020
Council Chambers

Attendees

Charlotte Hargan, Ben Hall, Codey Hedges, Cole Park, Blake Robertson, Henry Alves-Rowley, Millie Dean, Zoe White, Alex Dawes, Axel Drake

Apology

Brayden Hall, Holly Caffery, David Walterin

Discussion Items

- Japanese Friendship Club
- Vibefest request \$5000 from Luke
- Headspace Youth Group to next meeting
- Goulburn’s Birthday 14th March
- Youth Week in April
- Outcomes of Youth Forum
- Social Media
- Great Debate
- 2020 Bunyip walk
- Defib project
- Bonnie Taylor’s visit
- Youth mentoring and Kokoda trek
- NSW Youth Conference 2021
- Mental health first aid training

Action List

No	Description	Responsible Person	Target Date	Completion Date
1	Prepare for Bonnie Taylor’s visit	Charlotte and Carol		
2	Vibesfest request	Carol to check budget		
3	Facebook	Cole		
4	Japanese Friendship welcome	All		
5	Consider themes for conference	All		

Next meeting: 28th February

YOUTH FORUM**Held Friday 29th November at Council Chambers****Facilitated by PJ Mardesic**

Ideas presented to Mayor Bob Kirk, Deputy Mayor Peter Walker &
General Manager Warwick Bennett:

- Drug Info Booth at youth events; Vibe, Popcorn in the Park, Skate events.
A pop-up stall with information for young people. CDAT may do this.
- Snow machine in Seiffert Oval for a weekend in Winter – snowballs, snowman and outdoor fun. Family event.
- Youth lead marketing team. We do many events and the turn out could be much better. Social media, snapchat, Instagram & YouTube Channels.
- Special music event for teenagers 13-17 years.
Safe and with a good entertainer: Maybe crowd funded.
- Spoke about businesses closing and wanting bowling and other activities in town. They thought teachers should be encouraging business skills and learning in economics.
- Advertising and changing technology to fit our community and communication
- Need multi-storey parking
- More movie nights, Pool & Park with games and outdoor chess etc
- Would like to see a mindfulness garden
- A water slide at the pool – Youth Council is going to write a letter to the General Manager
- Social Media Page
- Spoke about Laser Tag
- Spoke about how to get more youth involvement

OUTCOMES WE CAN DO:

- Letter to GM – Slide at Pool
- Social media, get advice on who can help us with this
- Get a cost on a snow machine
- Talk to CDAT drug info booth
- Cost venue and entertainer 13-17 year old event
- Organise business course YAA
- Discuss how a mindfulness garden might work and look and if it is worthwhile plan a report for our Mayor & G.M.

Carol James

Youth Council Mentor

15.13 COUNCILLOR BRIEFING SESSION SUMMARY

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	Civic Leadership
Cost to Council:	Cost of Councillor Briefings is funded from Councils operation budget
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the General Manager on Councillor Briefing Session Summary be received.

REPORT

The following is a summary of the issues discussed at Councillor Briefing Sessions and the attendance of Councillors at these Briefing Sessions for the past month.

Tuesday 19 November 2019 5.00pm

Items discussed include:

- Quarterly Budget Review

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Apology
Cr Andrew Banfield	Yes	
Cr Leah Ferrara		Apology
Cr Carol James	Yes	
Cr Margaret O'Neill	Yes	
Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 19 November 2019 5.30pm

- Ray Harvey Cheque Presentation

Councillor Name	Attendance	
	Yes	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Apology
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill	Yes	
Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Monday 26 November 2019 10am

- Citizenship Ceremony

Councillor Name	Attendance	
	Yes	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield		Nil
Cr Leah Ferrara		Nil
Cr Carol James		Nil
Cr Margaret O'Neill		Nil
Cr Sam Rowland		Nil
Cr Denzil Sturgiss		Nil
Deputy Mayor Peter Walker	Yes	

Tuesday 27 November 2019 4.15pm

- School Captains and Vice Captains Reception

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield		Nil
Cr Leah Ferrara		Nil
Cr Carol James	Yes	
Cr Margaret O'Neill		Nil
Cr Sam Rowland		Nil
Cr Denzil Sturgiss		Nil
Deputy Mayor Peter Walker	Yes	

Thursday 28 November 2019 12.15pm

- Visit by Dak Lak Province Vietnam

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield		Nil
Cr Leah Ferrara		Nil
Cr Carol James	Yes	
Cr Margaret O'Neill		Nil
Cr Sam Rowland		Nil
Cr Denzil Sturgiss		Nil
Deputy Mayor Peter Walker	Yes	

Thursday 28 November 2019 5.30pm

Items discussed include:

- Planning Strategic Plan
- Aquatic Centre Repairs
- General Works Update
- Staff Resourcing
- Asset Management Plans
- Internal Audit & Establishing the Committee
- Community Transport

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		Apology
Cr Sam Rowland	Yes	
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 17 December 2019 4.00pm

Items discussed include:

- Rocky Hill Museum Site Inspection

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield		Apology
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		Nil
Cr Sam Rowland		Nil
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 17 December 2019 5.00pm

Items discussed include:

- Aquatic Centre Tender

Councillor Name	Attendance	
Mayor Bob Kirk	Yes	
Cr Alfie Walker		Nil
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		Nil
Cr Sam Rowland		Nil
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

15.14 LEAVE OF ABSENCE - CR ALFIE WALKER

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Leadership
Cost to Council:	Nil
Use of Reserve Funds:	Nil

Recommendation

That Council grant Cr Alfie Walker leave of absence from the Council meetings on Tuesday 18th February 2020 and Tuesday 3rd March 2020

Report

Cr Alfie Walker has written to me seeking Leave of Absence for the Council meetings on Tuesday 18th February 2020 and Tuesday 3rd March 2020 as he is travelling overseas

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Minutes of the General Manager Performance Review Meeting held on 4 February 2020

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.