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BUSINESS PAPER

Ordinary Council Meeting

4 February 2020

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:
 Tuesday, 4 February 2020 at 6pm
 in the Council Chambers, Civic Centre
 184 - 194 Bourke Street, Goulburn

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Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council’s website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

“I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today.”

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

OR

Prayer

“We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind.”

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council’s Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 DECEMBER 2019

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 17 December 2019

RECOMMENDATION

That the Council minutes from Tuesday 17 December 2019 and contained in Minutes Pages No 1 to 24 inclusive and in Minute Nos 2019/508 to 2019/549 inclusive be confirmed.



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OUR MISSION TO BE EASY TO DO BUSINESS WITH

MINUTES

Ordinary Council Meeting

17 December 2019

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**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 17 DECEMBER 2019 AT 6PM**

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

IN ATTENDANCE: Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations) & Amy Croker (Executive Officer)

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Cr Andrew Banfield.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

A letter has been received from the Goulburn Harness Racing Club in regard to the payment for the transportation of water for their December 2019 and January 2020.

RESOLUTION 2019/508

Moved: Cr Peter Walker

Seconded: Cr Margaret O'Neill

That Council accept as a late item for urgent business the request for financial assistance from the Goulburn Harness Club to be considered as Item 15.31. The reason for this decision is because it refers to actions that need to occur prior to the next meeting of Council.

CARRIED

7 DISCLOSURE OF INTERESTS

Cr Andrew Banfield declared a significant pecuniary conflict of interest in Item 15.10 "1920T0008 - Design and Construct Thornford Road Bridge Tender Evaluation" as his brother-in-law is a Director of and he is an employee of the Denrith Group of Companies who have tendered for this work. Cr Andrew Banfield will leave the meeting while discussion and determination on these items takes place.

Cr Andrew Banfield declared a significant pecuniary conflict of interest in Item 15.11 "Request For Tender Extention 1718T0009 Supply of Gravel Materials" as his brother-in-law is a Director of and he is an employee of the Denrith Group of Companies who have tendered for this work. Cr Andrew Banfield will leave the meeting while discussion and determination on these items takes place.

Cr Andrew Banfield declared a significant pecuniary conflict of interest in item 15.12 'Plant & Equipment Hire Panel' as his brother-in-law is a Director of and he is an employee of the Denrith Group of Companies who have tendered for this work. Cr Andrew Banfield will leave the meeting while discussion and determination on this item takes place.

Cr Andrew Banfield declared a significant pecuniary conflict of interest in Item 15.31 "Financial Assistance Request - Goulburn Harness Racing Club" as his brother-in-law is a Director of and he is an employee of the Denrith Group of Companies who have been named in the report as the company that will undertake the work for the Goulburn Harness Racing Club. Cr Andrew Banfield will leave the meeting while discussion and determination on this item takes place.

8 PRESENTATIONS

8.1 2019 HOLCIM MAYORAL CHARITY GOLF DAY PRESENTATION

PRESENTATION

The Mayor along with Richard Savage and Rebecca MacLean from Holcim presented the proceeds of the 2019 Holcim Mayoral Charity Golf Day to representatives of the three selected beneficiaries of the event:

- Rotary Club of Goulburn Inc
- Endeavour Industries
- Lieder Theatre.

9 PUBLIC FORUM

Cr Andrew Banfield declared an interest in this public forum address. At 6:13 pm, Cr Andrew Banfield left the meeting.

Dennis Day from Goulburn Harness Racing addressed the meeting regarding 15.31 Financial Assistance Request - Goulburn Harness Racing Club.

RESOLUTION 2019/509

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

Council suspends Section 4 of the Model Code of Meeting Practice.

CARRIED

At 6:28 pm, Cr Andrew Banfield returned to the meeting.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2019

RESOLUTION 2019/510

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

That the Council minutes from Tuesday 3 December 2019 and contained in Minutes Pages No 1 to 16 inclusive and in Minute Nos 2019/492 to 2019/507 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 3 DECEMBER 2019

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2019/511

Moved: Cr Leah Ferrara

Seconded: Cr Carol James

That Council notes the Matters Arising and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

13.1 NOTICE OF MOTION - PUBLIC FORUM EXTENSION OF TIME

RESOLUTION 2019/512

Moved: Cr Alfie Walker

Seconded:Cr Leah Ferrara

That

- 1. The Notice of Motion from Councillor Alfie Walker be received**
- 2. Council include the following sentence at the end of clause 4.4 – ‘Unless an extension of time is granted by resolution of the Council’.**
- 3. Council delete clause 4.9 of the Code of Meeting Practice because the matter is adequately covered in clause 4.4 and that the renumbering in this part of the Code be altered to retain the accurate sequencing**
- 4. Council places the amended Code of Meeting Practice on public exhibition for a period of 28 days commencing Monday 20th January 2020.**

CARRIED

MOTION

RESOLUTION 2019/513

Moved: Cr Peter Walker

Seconded:Cr Margaret O'Neill

That Council resume all aspects of the Code of Meeting Practice.

CARRIED

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

RESOLUTION 2019/514

Moved: Cr Peter Walker

Seconded:Cr Leah Ferrara

That Council determine Item 15.31 at this stage of the meeting.

CARRIED

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 6:35 pm, Cr Andrew Banfield left the meeting.

15.31 FINANCIAL ASSISTANCE REQUEST - GOULBURN HARNESS RACING CLUB

RESOLUTION 2019/515

Moved: Cr Margaret O'Neill

Seconded: Cr Peter Walker

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 6:41pm.

CARRIED

RESOLUTION 2019/516

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

That Council move back into Open Council.

Council moved back into Open Council at 6:52pm.

CARRIED

RESOLUTION 2019/517

Moved: Cr Peter Walker

Seconded: Cr Margaret O'Neill

That:

- 1. The report from the General Manager on the Financial Assistance Request - Goulburn Harness Racing Club be received.**
- 2. Council approves the payment for Financial Assistance to the Goulburn Harness Racing Club for the cartage of water totalling \$4,600 on receipt of an invoice to be funded from the Financial Assistance Grants provisions.**
- 3. This financial assistance be for the four race meetings of 23 December 2019 and 3, 12 & 19 January 2020.**

CARRIED

At 6:56 pm, Cr Andrew Banfield returned to the meeting.

15.1 REVISED GOULBURN HEALTH HUB PLANNING PROPOSAL**RESOLUTION 2019/518****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That**

- 1. The report from the Strategic Planner on the Revised Goulburn Health Hub Planning Proposal be received.**
- 2. Council endorse the Revised Health Hub Planning Proposal to:**
 - (a) Rezone Lots 100 and 101 DP1214244 from part IN1 General Industrial and part RE1 Public Recreation to part R1 General Residential, part B6 Enterprise Corridor and part RE1 Public Recreation;**
 - (b) Introduce a minimum lot size 700m² for the land to be rezoned to R1 General Residential;**
 - (c) Introduce a floor space ratio of 1:1 for the land to be rezoned to B6 Enterprise Corridor; and**
 - (d) Introduce a maximum building height of 13m for the land to be rezoned to B6 Enterprise Corridor.**
- 3. The planning proposal, once drafted, be submitted to the Department of Planning, Industry and Environment for a new or revised gateway determination in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*.**
- 4. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for the planning proposal.**
- 5. In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.**
- 6. Any requirement to develop a site specific development control plan be removed, unless it is required to be prepared in order to address concerns raised by the community or a government body.**

CARRIED

15.2 LOT 10 LANSDOWNE STREET PLANNING PROPOSAL AND DEVELOPMENT CONTROL PLAN AMENDMENT**RESOLUTION 2019/519****Moved: Cr Leah Ferrara****Seconded: Cr Denzil Sturgiss****That**

- 1. The report from the Senior Strategic Planner regarding the Planning Proposal, and specifically the Draft Site Specific Development Control Plan provisions for the subject site at Lot 10 Lansdowne Street be received.**
- 2. The Draft Site Specific Development Control Plan, be included in the documentation forwarded to the Department of Planning, Industry and Environment for a Gateway Determination of the Lansdowne Street Planning Proposal.**
- 3. In the event the Department of Planning, Industry and Environment issues Gateway Determination for the aforementioned Planning Proposal, the revised Draft Site Specific Amendment to the *Goulburn Mulwaree Development Control Plan 2009* be placed on public exhibition for a period of 28 days commencing on the same day as the exhibition of the Planning Proposal for Lot 10 Lansdowne Street.**
- 4. Any submission/s made in response to the exhibition of the Draft Site Specific Development Control Plan Amendment be included in the post exhibition report for the Lot 10 Lansdowne Street Planning Proposal.**

CARRIED

15.3 PLANNING PROPOSAL TO AMEND GOULBURN MULWAREE LEP 2009 TO INCLUDE WINGELLO PARK AS AN ITEM OF ENVIRONMENTAL HERITAGE IN SCHEDULE 5

RESOLUTION 2019/520

Moved: Cr Peter Walker

Seconded: Cr Carol James

That

- 1. The report to amend the provisions of Schedule 1 – Items of Environmental Heritage in *Goulburn Mulwaree Local Environmental Plan 2009* by adding “Wingello Park” by the Business Manager Strategic Planning be received.**
- 2. Council resolve to prepare a Planning Proposal to amend Schedule 5 of *Goulburn Mulwaree Local Environmental Plan 2009* to include “Wingello Park” 14597 Hume Highway, Marulan (Lot 2 DP 1138469) as an item of environmental heritage.**
- 3. When the Planning Proposal is prepared, a request for a Gateway Determination be forwarded to the NSW Department of Planning, Industry and Environment.**
- 4. The NSW Department of Planning, Industry and Environment be requested to issue delegations so that Council is the Relevant Planning Authority to process the subject Planning Proposal.**
- 5. Council request the Heritage Council make a recommendation to the Minister for Heritage under section 32(2) of the *Heritage Act, 1977* to include the item on the State Heritage Register**
- 6. Council prepare a State Heritage Register (SHR) nomination form for submission to the NSW Heritage Council nominating Wingello Park for inclusion on the State Heritage Register.**
- 7. No fee is applicable for this Planning Proposal as it is being initiated by Council.**

CARRIED

15.4 B6 ENTERPRISE CORRIDOR PLANNING PROPOSAL**RESOLUTION 2019/521****Moved: Cr Andrew Banfield****Seconded: Cr Leah Ferrara****That**

- 1. The report from the Strategic Planner regarding the B6 Enterprise Corridor be received.**
- 2. A planning proposal be prepared to amend the *Goulburn Mulwaree Local Environmental Plan 2009* in the following ways:**
 - (a) Rezone the land identified in this report on Long Street, Goulburn, north of Sydney Road from B6 Enterprise Corridor with a floor space ratio of 0.8 to R1 General Residential with no floor space ratio and a minimum lot size of 700m².**
 - (b) Rezone the land identified in this report contained by Arthur Street, Long Street, Chiswick Street and Hetherington Street, Goulburn from B6 Enterprise Corridor with a floor space ratio of 0.8 to RU2 Rural Landscape with no floor space ratio and a minimum lot size of 20,000m².**
 - (c) Rezone the land identified in this report on Station Street, George Street and Brayton Road, Marulan from B6 Enterprise Corridor with a floor space ratio of 0.8 to R1 General Residential with no floor space ratio and a minimum lot size of 700m².**
 - (d) Rezone the land identified in this report on the northernmost area of George Street, Marulan from B6 Enterprise Corridor with a floor space ratio of 0.8 to RU6 Transition with no floor space ratio and a minimum lot size of 100 hectares.**
- 3. The planning proposal, once drafted, be forwarded to the Department of Planning, Industry and Environment for a gateway determination in accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979.**
- 4. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for this planning proposal.**
- 5. In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.**
- 6. No fee be charged to any applicable landowner, as this is a Council initiated planning proposal.**

CARRIED

15.5 UPDATED STRATEGIC PLANNING PROGRAM**RESOLUTION 2019/522****Moved: Cr Bob Kirk****Seconded: Cr Alfie Walker****That:**

- 1. The report from the Business Manager Strategic Planning on the updated Strategic Planning Program be received.**
- 2. Council endorse the revised Strategic Planning Program attached to this report acknowledging that the time frames for completion of projects are indicative and will vary from time to time depending upon public consultation, Government Department input, the responsiveness of applicants and the most effective use of funding and other resources.**
- 3. The General Manager be requested to add to the strategic planning program a policy on establishing environmental offset areas for trees that maybe required to be removed for development purposes and present a further report to Council on a brief and timeframes for a draft policy.**
- 4. In accordance with Clauses 3.31 to 3.35 of the Code of Meeting Practice, all significant policies in the strategic planning program to be presented at a Council briefing prior to being formally placed on a Council agenda.**
- 5. The General Manager to commence discussions with the public bus transport operators in Goulburn to determine if additional routes can be included in their regular routes to include new residential areas.**

CARRIED**15.6 INDOOR POOL REPAIR STATUS REPORT****RESOLUTION 2019/523****Moved: Cr Leah Ferrara****Seconded: Cr Carol James****That the report from the Director of Operations on the Indoor Pool repair status be received.****CARRIED**

15.7 GOULBURN AQUATIC CENTRE STAGE 1 REDEVELOPMENT REQUEST FOR TENDER EVALUATION - 1920T0006

RESOLUTION 2019/524

**Moved: Cr Alfie Walker
Seconded: Cr Peter Walker**

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 7:10pm.

CARRIED

RESOLUTION 2019/525

**Moved: Cr Leah Ferrara
Seconded: Cr Carol James**

That Council move back into Open Council.

Council moved back into Open Council at 7:15pm.

CARRIED

RESOLUTION 2019/526

**Moved: Cr Peter Walker
Seconded: Cr Andrew Banfield**

That

- 1. The report from the Director of Operations on the Goulburn Aquatic Centre Stage 1 Redevelopment Request for Tender be received.**
- 2. Council decline to accept tenders from ADCO Construction Pty Ltd, Haslin Construction Pty Ltd and Icon SI (Aust) Pty Ltd.**
- 3. Council modify the layout of Stage 1 redevelopment works to reduce the building footprint and reconfigure the internal layout while retaining most of the original scope features.**
- 4. The gymnasium, sauna, spa and crèche be priced separately as an additional option.**
- 5. Council resolve not to invite fresh tenders or applications as referred to in Clause 178 (3) (Local Government Regulation) due to:**
 - Time and cost implications to Council required to undertake a fresh tender process and the need to progress with works in light of temporary repair works in the indoor pool building.**
 - Zauner Construction Pty Ltd and FDC Contracting Pty Ltd submitting viable value engineering options to achieve competitive offers.**
- 6. Council resolve to enter into negotiations with Zauner Construction Pty Ltd and FDC Contracting Pty Ltd on the modified layout for a design and construct engagement with the view to selecting a preferred tenderer due to:**
 - Zauner Construction Pty Ltd and FDC Contracting Pty Ltd submitting alternative design and construct offers that could be modified with the amended scope and incorporation of viable value engineering options.**
 - Zauner Construction Pty Ltd and FDC Contracting Pty Ltd were deemed to have submitted the two best initial value for money offers.**

7. **The outcome of negotiations with Zauner Construction Pty Ltd and FDC Contracting Pty Ltd be reported back to Council at the 3 March 2020 Council Meeting.**

CARRIED

15.8 1819T0018 ROADSIDE VEGETATION AND GREEN SPACE MANAGEMENT TENDER PANEL AMENDMENT

RESOLUTION 2019/527

Moved: Cr Leah Ferrara

Seconded: Cr Carol James

That:

1. **The report of the Business Manager of Works on the amendment to the Roadside Vegetation and Green Space Management panel be received.**
2. **Council approve to include LT Ashton Tree Services Pty Ltd to provide services on an as required basis under the 1819T0018 Roadside Vegetation and Green Space Management Panel Tender.**
3. **Council delegate authority to the General Manager to extended this contract by up to three (3) one (1) year extensions subject to satisfactory performance.**

CARRIED

15.9 VP161185 LOADER PURCHASE

RESOLUTION 2019/528

Moved: Cr Andrew Banfield

Seconded: Cr Denzil Sturgiss

That:

1. **The report from the Business Manager Works on the purchase of the wheeled loader be received**
2. **Council approve the purchase of Komatsu Wheeled Loader WA270-8 (including HEPA filter) from Komatsu Australia Pty Ltd at a cost of \$311,196 excluding GST.**

CARRIED

Cr Andrew Banfield declared an interest in the following 3 items and took no part in the discussion or voting on these matters. At 7:21 pm, Cr Andrew Banfield left the meeting.

15.10 1920T0008 - DESIGN AND CONSTRUCT THORNFORD ROAD BRIDGE TENDER EVALUATION**RESOLUTION 2019/529****Moved: Cr Margaret O'Neill****Seconded: Cr Peter Walker****That:**

1. The report from the Business Manager Projects on 1920T0008 for the Design and Construction of Thornford Rd Bridge be received.
2. The tender from Transbridge Group is accepted for the Design and Construction of Thornford Rd Bridge replacement in accordance with the specification and documents for Request For Tender No 1920T0008. This acceptance is based on their lump sum price of \$399,436.36 (excl. GST).
3. An additional \$40,000 (GST excl) be included in the contract sum as a Provisional Sum item for the replacement of unsuitable material and rock excavation. Total contract sum inclusive of Provisional Sums is \$439,436.36 (GST excl).
4. The General Manager is authorised to approve variations of up to ten (10) percent of the contract amount being \$43,944 (excl. GST).

CARRIED**15.11 REQUEST FOR TENDER EXTENTION 1718T0009 SUPPLY OF GRAVEL MATERIALS****RESOLUTION 2019/530****Moved: Cr Peter Walker****Seconded: Cr Denzil Sturgiss****That:**

1. The report of the Business Manager Works on the one (1) year extension of the 1718T0009 Supply of Gravel materials be received.
2. Council approves the recommendation to extend the current tender for a period of one (1) year to expire on the 19th of December 2020 that is currently awarded to:
 - Denrith Pty Ltd,
 - Gunlake Quarries Pty Ltd
 - Multiquip Aggregates Pty Ltd

CARRIED

15.12 PLANT & EQUIPMENT HIRE PANEL**RESOLUTION 2019/531****Moved: Cr Denzil Sturgiss****Seconded: Cr Alfie Walker****That**

- 1. The report of the Business Manager of Works on the Plant & Equipment Hire panel be received.**
- 2. Council approve to establish a panel of twenty five (25) contractors listed below to provide Council with plant & equipment hire services under the provisions of the 1920T0010 Plant and Equipment Panel Tender.**
 - Tutt Bryant Equipment**
 - Total Drain Cleaning Services Pty Ltd**
 - TG Hire**
 - Stefanutti Construction Pty Ltd**
 - Stabilised Pavements of Australia (SPA)**
 - Solution Plant Hire Pty Ltd**
 - Sherrin Rentals Pty Ltd**
 - Safety Smart Electrical Systems Pty Ltd**
 - Rollers Australia Pty Ltd**
 - Porter Excavations Pty Ltd**
 - Lamond Contracting Pty Ltd**
 - Kennards Hire Pty Ltd**
 - Kelton Rentals**
 - JR & EG Richards Pty Ltd**
 - JCF Contracting**
 - Earth Plant Hire Pty Ltd**
 - Diamond Vac Operations Pty Ltd**
 - Denrith Pty Ltd**
 - Coopers Earthmoving Haulage Pty Ltd**
 - Conplant Pty Ltd**
 - Colin White Enterprises Pty Ltd**
 - Coates Hire Operations Pty Ltd (Corporate)**
 - Aqua Assets Pty Ltd**
 - Allcot Hire Pty Ltd**
 - Hollingsworth Cranes Hiring Service Pty Ltd**
- 3. Council delegate authority to the General Manager to extended these contracts by up to two (2) one (1) year extensions subject to satisfactory performance.**

CARRIED

At 7:23 pm, Cr Andrew Banfield returned to the meeting.

15.13 BELMORE PARK TREES**RESOLUTION 2019/532****Moved: Cr Denzil Sturgiss****Seconded: Cr Peter Walker****That:**

- 1. The report from the Business Manager Community Facilities on Belmore Park Trees be received.**
- 2. Tree O6 to be removed, due to the high potential for failure due to the presence of a canker in the compression wood.**
- 3. The decomposed granite be removed from around the trees along the Auburn Street frontage of the Park and replaced with a quality mulch to assist in reducing compaction and assist with watering of the trees.**
- 4. A further report be provided to Council on tree E2, if secondary testing indicates the tree requires removal for public safety.**

CARRIED**15.14 BUSINESS DEVELOPMENT UPDATE****RESOLUTION 2019/533****Moved: Cr Alfie Walker****Seconded: Cr Carol James****That the report from the Communications & Business Development Officer be received and noted for information.****CARRIED****15.15 PEOPLE STRATEGY AND FINANCIAL IMPLICATIONS****RESOLUTION 2019/534****Moved: Cr Denzil Sturgiss****Seconded: Cr Leah Ferrara****That**

- 1. The report of the General Manager on People Strategy and Financial Implications be received**
- 2. Councils notes the comments and accept that any additional resources needed to manage and provide quality service delivery for the community will be made in a holistic manner as part of the 2020/21 budget consideration**

CARRIED

15.16 2019 HOLCIM MAYORAL CHARITY GOLF DAY**RESOLUTION 2019/535****Moved: Cr Bob Kirk****Seconded:Cr Andrew Banfield****That**

- 1. The report by the Director Corporate & Community Services on the 2019 Holcim Mayoral Charity Golf Day be received and noted.**
- 2. The 2020 Holcim Mayoral Charity Golf Day be held on Friday 20th November 2020.**

CARRIED**15.17 WOMEN AND LEADERSHIP AUSTRALIA - CANBERRA SYMPOSIUM 2020****RESOLUTION 2019/536****Moved: Cr Peter Walker****Seconded:Cr Leah Ferrara****That:**

- 1. The report from the General Manager on Councillor Training be received**
- 2. Council approves Councillor Carol James attending the Women in Leadership Australia Symposium in Canberra on the 19th June 2020 at a cost of \$695 to be funded from the Councillor training budget.**

CARRIED

Council was adjourned at 7.33pm for a dinner break.

Council reconvened at 8.06pm

15.18 RECORDS MANAGEMENT POLICY AND FRAUD CONTROL POLICY**RESOLUTION 2019/537****Moved: Cr Peter Walker****Seconded:Cr Andrew Banfield****That**

- 1. The report on Records Management Policy and Fraud Control Policy by the Business Manager Innovation & Technology and the Business Manager Governance be received.**
- 2. Council place the draft Records Management Policy on public exhibition for a period of 28 days commencing on Monday 20th January 2020 and if no objections are received the policy be adopted.**
- 3. Council place the draft Fraud Control Policy on public exhibition for a period of 28 days commencing on Monday 20th January 2020 and if no objections are received the policy be adopted.**

CARRIED

15.19 ELECTRONIC "WHATS ON IN GOULBURN" SIGN AT THE VISITORS CENTRE

RESOLUTION 2019/538

Moved: Cr Andrew Banfield

Seconded: Cr Carol James

That

1. The report of the Director Corporate & Community Services on an Electronic “What’s on in Goulburn” sign at the Visitors Centre be received
2. Council not proceed with the installation of an electronic advertising sign at the Visitor Information Centre.
3. The Recreation Area Committee work with the show society to better utilise the existing sign at the Recreation Area to promote events at the facility.

CARRIED

15.20 2020 COMMUNITY OUTREACH MEETING DATES

RESOLUTION 2019/539

Moved: Cr Denzil Sturgiss

Seconded: Cr Carol James

That:

1. The report from the General Manager on the 2020 Community Outreach meeting dates be received.
2. That the 2020 Community Outreach Meetings be held as follows:

Date	Venue	Time
Thursday, 1 October 2020	Middle Arm (Middle Arm Fire Shed)	6.30pm
Thursday, 8 October 2020	Windellama (Windellama Hall)	6.30pm
Tuesday, 13 October 2020	Bungonia (Bungonia Community Hall)	6.30pm
Tuesday, 20 October 2020	Goulburn (Council Chambers)	5.30pm
Thursday, 22 October 2020	Marulan (Marulan Hall)	6.30pm
Tuesday, 27 October 2020	Parkesbourne (Parkesbourne Uniting Church Hall)	6.30pm
Thursday, 29 October 2020	Tarago (Tarago Community Hall)	6.30pm
Thursday, 14 November 2020	Towrang (Towrang Community Hall)	6.30pm
Thursday, 19 November 2020	Tallong (Tallong Memorial Hall)	6.30pm

CARRIED

15.21 MONTHLY FINANCIAL REPORT

RESOLUTION 2019/540

Moved: Cr Denzil Sturgiss

Seconded:Cr Alfie Walker

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report to 30 November 2019 be received and noted for information.

CARRIED

15.22 STATEMENT OF INVESTMENTS AND BANK BALANCES

RESOLUTION 2019/541

Moved: Cr Peter Walker

Seconded:Cr Leah Ferrara

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of November be received.

CARRIED

15.23 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT NOVEMBER 2019

RESOLUTION 2019/542

Moved: Cr Sam Rowland

Seconded:Cr Peter Walker

That the activities report by the Director Corporate & Community Services be received and noted for information.

CARRIED

15.24 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - NOVEMBER 2019

RESOLUTION 2019/543

Moved: Cr Leah Ferrara

Seconded:Cr Carol James

That the activities report from the Director Planning and Environment be received and noted for information.

CARRIED

15.25 OPERATIONS DIRECTORATE REPORT NOVEMBER 2019**RESOLUTION 2019/544**

Moved: Cr Denzil Sturgiss
Seconded: Cr Andrew Banfield

That the activities reported for November 2019 by the Director Operations be received and noted for information.

CARRIED

15.26 UTILITIES DIRECTORATE REPORT - NOVEMBER 2019**RESOLUTION 2019/545**

Moved: Cr Denzil Sturgiss
Seconded: Cr Carol James

That the report from the Director Utilities be received and noted for information.

CARRIED

15.27 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 2 DECEMBER 2019**RESOLUTION 2019/546**

Moved: Cr Margaret O'Neill
Seconded: Cr Alfie Walker

That the report from Business Manager Community Facilities in regards to the Sports Council minutes from Monday 2 December 2019 be received.

CARRIED

15.28 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 5 DECEMBER 2019**RESOLUTION 2019/547**

Moved: Cr Andrew Banfield
Seconded: Cr Leah Ferrara

That:

1. The report from Director of Operations in regards to the Traffic Committee minutes from Thursday 5 December 2019 be received.
2. Council install a No Stopping zone and associated line marking on the northern side of Brayton Road at the junction of Stoney Creek Road.
3. Council install a Give Way sign on the northern approach to the culvert at 4443 Oallen Ford Road, Windellama along with advance warning signs (Give Way ahead) and holding lines
4. Council install a Stop sign at Tarago at the intersection of Lumley Rd, Wallace St and Braidwood Rd on receipt of concurrence from Transport NSW.

CARRIED

15.29 CANBERRA REGION JOINT ORGANISATION BOARD MINUTES - 6 DECEMBER 2019

RESOLUTION 2019/548

Moved: Cr Denzil Sturgiss

Seconded: Cr Peter Walker

That the minutes from the Canberra Region Joint Organisation Board meeting of the 6 December 2019 be noted.

CARRIED

15.30 EXTERNAL MEETING MINUTES

RESOLUTION 2019/549

Moved: Cr Denzil Sturgiss

Seconded: Cr Margaret O'Neill

That the report from the General Manger on the minutes below be received:

- 1. Peppertree Community Consultative Committee Meeting Minutes held 11 September 2019.**
- 2. Gullen Range Wind Farm Community Consultative Committee Meeting Minutes held 6 November 2019.**
- 3. Ardmore Park Community Consultative Committee Meeting Minutes held 22 November 2019.**
- 4. Local Emergency Management Committee Meeting Minutes held 3 December 2019**

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Meeting closed at 8.42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 February 2020.

.....

**Cr Bob Kirk
Mayor**

.....

**Warwick Bennett
General Manager**

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 17 DECEMBER 2019

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Matters Arising - 4 February 2020 [!\[\]\(96cc62f861fdd6e50510c0224a756dff_img.jpg\)](#) 

RECOMMENDATION

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination when NSW Water and RFS issues have been addressed by the applicant and approved by those Government agencies.</p> <p>Discussions continue with RMS</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>Veolia responded. We are now discussing options to address Councils intent</p>
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Report will be presented to Briefing Session in 2020</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>Strategy on public exhibition to 18 December 2019</p>	<p>Director Planning & Environment</p>	<p>Public consultation has concluded and regular briefings will be held</p>
<p><u>Goulburn Hockey Facilities</u></p> <p>The Mayor and General Manager to negotiate the purchase of the land at Finlay Road currently used by hockey and report back to Council</p>	<p>General Manager</p>	<p>Valuation has been received and a meeting held with the Workers Club in January 2020. Expect report at later meeting.</p>
<p><u>Highway and Rural Signage</u></p> <p>Amendment to DCP on public exhibition for 28 days</p>	<p>Director Planning & Environment</p>	<p>Public exhibition underway</p>

Item/Task	Responsible Officer	Status
<p><u>Draft Social Plan</u> The draft Social Plan is on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Public exhibition underway</p>
<p><u>Future use of Irrigation Farm Land</u></p> <ol style="list-style-type: none"> 1. Sale of Lot 2 DP1043955 To adjoining land owner 2. Rezone Lot 1 & 2 DP1003261 To residential 3. Discuss with ARTC Safe access across rail line 4. Commence rezoning from Council infrastructure zoning 5. EOI for public/private partnerships on farm land 6. EOIs in short term for agistment 	<p>Director Utilities</p>	<p>Project plan being prepared and expressions of interest are currently being advertised</p>
<p><u>Closed Circuit Working Party</u> EOI for community representative on Working Party</p>	<p>Director Corporate and Community Services</p>	<p>Expressions of interest are currently being advertised</p>
<p><u>Code of Meeting Practice</u> Amendments to part 4 of the Code currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>Public exhibition underway</p>
<p><u>Lansdowne Street DCP</u> Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Awaiting Department of Planning approval</p>
<p><u>B6 Enterprise Corridor Planning Proposal</u> Seeking Department of Planning approval and then be placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Awaiting Department of Planning approval</p>
<p><u>Aquatic Centre</u> Undertaking further negotiations with preferred tenderers.</p>	<p>Director of Operations</p>	<p>Reported back to Council in March</p>
<p><u>Records Management Policy</u> Currently on public exhibition</p>	<p>Director Corporate and Community Services</p>	<p>Public exhibition underway</p>

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 UNLAWFUL BUILDING WORKS - 111 KNOWLMAN ROAD, RUN-O-WATERS

Author: Ben Murphy, Building Surveyor

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Council Report - 17 September 2019 [↓](#) 
 2. Statement of Environmental Effects and Plans [↓](#) 

Link to Community Strategic Plan:	EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	N/A

RECOMMENDATION

That:

1. The staff assessment report for development application DA/0032/1920 for approval to use the unlawful structure as a shed and associated landscape screening at 111 Knowlman Road, Goulburn be received.
2. Council issue a Penalty Infringement Notice of \$6,000 to the owner of 111 Knowlman Road, Goulburn for undertaking development without consent
3. Consent be granted for DA/0032/1920 for approval to use the unlawful structure as a shed and associated landscape screening, subject to the following conditions:

PART 1 – GENERAL CONDITIONS

1. Development consent has been granted in accordance with this Notice of Determination for the use of the structure constructed without approval for the purposes of a shed and associated landscape screening. No other works are endorsed, approval or implied.

Reason: *To confirm the definition of the approval.*

2. The development shall be carried out substantially in accordance with the approved stamped and signed plans and/or documentation listed below except where modified by any following condition.

Reference/Dwg No	Title/Description	Prepared By	Date
REF 21403	Survey Plan	CPC Land Development Consultants	08/03/2019
Job No. 19075, Sheet No. CC01 to CC08;	Architectural Details	Designs AT M	Dec 2019

In the event of any inconsistency between conditions of this approval and the plans and documentation referred to above, the conditions of this approval prevail.

Reason: *To ensure the development is carried out in accordance with the approved plans and documentation.*

3. In accordance with clause 145 of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with any required construction certificate must not be inconsistent with this consent.

Reason: *To ensure compliance with clause 145 of the Environmental Planning and Assessment Regulation 2000.*

4. In accordance with Division 8A of the *Environmental Planning and Assessment Regulation 2000*

compliance with the following prescribed conditions are required:

- Clause 98 Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989
- Clause 98A Erection of signs
- Clause 98B Notification of Home Building Act 1989 requirements
- Clause 98E Condition relating to shoring and adequacy of adjoining property.

Reason: *The condition is prescribed under clause 98 of the Environmental Planning and Assessment Regulation 2000.*

5. Within five (5) months from the endorsement of the Notice of Determination, a Building Information Certificate must be obtained from Goulburn Mulwaree Council for the structure. The effect of a Building Information Certificate is that it operates to prevent the Council making an order for a period of seven (7) years to require repair, alter or demolition of the structure.

Reason: *Statutory Requirement.*

PRIOR TO THE COMMENCEMENT OF WORK

6. Run-off and erosion controls must be implemented to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land as follows:
- Divert uncontaminated run-off around cleared or disturbed areas, and
 - Erect a silt fence to prevent debris escaping into drainage systems or waterways, and
 - Prevent tracking of sediment by vehicles onto roads, and
 - Stockpile topsoil, excavated material, construction and landscaping supplies and debris within the site.

Reason: *Statutory Requirement.*

DURING CONSTRUCTION

7. All building work must be carried out in accordance with the provisions of the Building Code of Australia.

Reason: *Statutory Requirement.*

8. All construction and demolition work shall be carried out in accordance with the 'Noise Guide for Local Government' published by the NSW EPA as amended from time to time. That all construction and demolition work shall be carried out only between the hours of 7.00am and 6.00pm Mondays to Fridays inclusive and on Saturdays between 7.00am and 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm. No construction work shall take place on Sundays or Public Holidays.

Reason: *To ensure the amenity of the locality is maintained.*

9. The plant out size for each plant shall be as a minimum in accordance with the following
- Trees must be advanced specimens having a container volume of 25 litres and a height of at least 1.5m. The trees must be staked with three 1800 mm x 50 mm square hardwood stakes and loosely secured with hessian webbing.
 - Shrub species minimum 200mm pot size and 500mm in height.

The planting hole is to be twice the width and one and a half times the depth of the pot of the tree to be planted. The hole must be filled with soil suitable for tree growth being made up of free draining coarse sand 50%, loam 20% and composted organic matter 30% and having a neutral pH.

Reason: *To ensure the amenity of the locality is maintained.*

10. The person having the benefit of this Notice of Determination must maintain all landscaping approved by this Notice of Determination in accordance with the following:-
- Fertilise each plant with slow release native plant fertiliser to manufacturer's instructions at least once a year
 - Install a drip irrigation system to ensure each plant is given a thorough watering at a minimum once a week

- Provide and maintain animal proof plant guards for each plant.
- Install organic or pebble mulch to be to a depth of 75-100mm and minimum diameter of 1500mm around each plant. Keep mulch back from plant stems. Mulch to be topped up at least every 6 months.
- Undertake weeding of mulched area around plants monthly by hand no chemical application to be used.
- Undertake monthly inspection for pest attack and treat as necessary.
- Replace all dead or damaged plants with the same species and pot size within one month of plant dying.
- Keep a written maintenance log all actions taken to be made available to Council upon request.

Reason: *To ensure compliance with the application as submitted and assessed*

PRIOR TO ANY USE OCCURRING

11. Prior to any use of the shed occurring, a Building Information Certificate must be issued by Goulburn Mulwaree Council for the structure.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the Environmental Planning and Assessment Act 1979.*

12. Prior to any use of the shed occurring all required landscape screening must be fully planted out in accordance with this Notice of Determination.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the application as submitted and assessed.*

13. Prior to any use of the shed occurring a "Positive Covenant" pursuant to section 88B & 88E of the *Conveyancing Act 1919* shall be made on the title requiring the landscaped screening to be maintained in perpetuity until such time as the shed is removed from the land. Goulburn Mulwaree Council shall be nominated as the sole authority empowered to release or modify the same. Plans and draft instrument(s) are to be provided to Council for review and signing.

Note: *Use includes the storing of or placement of any article within the structure.*

Reason: *To ensure compliance with the application as proposed and that the amenity of the locality is maintained.*

ONGOING MANAGEMENT

14. At all times the use of shed shall not be used for any business, commercial or industrial purposes.

Reason: *To ensure compliance with the application as submitted and assessed.*

15. At all times following the commencement of the use of the shed the landscape screening must be maintained for the entire life of the shed noting the "Positive Covenant" on the title in condition 13

Reason: *To ensure compliance with the application as submitted and assessed.*

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

BACKGROUND

A report on the unlawful building works at 111 Knowlman Road, Run-O-Waters was included as Item 15.3 in the Business Paper for 17 September 2019 (Attachment 1). The determination of the application was deferred by Council following a request from the applicant. This decision was made to enable the applicant a further opportunity to provide reasons why the unlawful building should remain and explore if any remedial works could be undertaken.

This information was to be submitted to Council prior to Friday 4 October 2019 so that the matter could be included in the agenda for the 15 October 2019 Council meeting. To eliminate any doubt, the report was withheld from the 15 October 2019 Council meeting agenda.

Council officers met with the applicant and their legal advisor on 1 November 2019 to discuss the issues and a way to move forward. Council granted the applicant eight weeks to submit additional information to support the application with the intention of being added to the agenda for the 4 February 2020 Council Meeting.

The following report is therefore presented for Council's consideration.

REPORT

Background

On 18 December 2018, Council received a complaint regarding unlawful building works at 111 Knowlman Road, Run-O-Waters (DE/0107/1819). A search of Council records revealed no approvals had been issued with respect to this work. An inspection was undertaken by a member of Council's Compliance team on 15 February 2019 which identified a large steel framed shed under construction with roof sheeting and wall cladding on three sides, with the fourth wall incomplete.

There was also an office under construction inside the shed. During the inspection it was conveyed by the owner that an engineer's report was available and was going to be provided to Council. The owner of the property operates a construction company and works in the local area.

The owner was verbally advised on 15 February 2019 that a Development Application would be required as the development did not appear to fall under the provisions of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 as exempt development. The matter was revisited on 28 February 2019 via a phone call from Council's Compliance Officer to the owner. The advice given on 15 February was repeated.

Following this, a Draft Stop Work Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 2* (Stop Work Order) was issued on 28 March 2019. Between 15 February 2019 and 28 March 2019 a brick wall was constructed on the eastern side of the shed, seemingly in contravention of the advice (verbal or written) provided to date.

Email correspondence from Mrs Kate Cartwright of Plan & Co Pty Ltd (acting on behalf of the owner) was received on the 15 April 2019 stating that works on site had ceased and that Plan & Co would lodge a development application within 28 days. Council therefore expected that a development application would be received on or around 13 May 2019. A development application was not received within the nominated period and in the interests of trying to obtain a fair and reasonable outcome Council provided a further (8) eight weeks of additional time to submit a development application.

During this period no contact was made from the owner or consultant providing an update on the progress of the application or requesting an extension of time. A further search of Council records on 2 July 2019 revealed that no development application had been received for the building.

Accordingly, a Draft Demolition Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 3* (Demolish Works Order) was issued 3 July 2019 as a result of there being no response from the owner or consultant.

A formal submission against the order was received from Plan & Co via email on 17 July 2019 citing delays from consultants and compliance with the stop work order. A further extension of time

until 26 July 2019 was granted. A development application was finally received by Council on 29 July 2019.

Proposed Development

DA/0032/1920 was submitted to Council on 29 July 2019 by Plan & Co. Pty Ltd. The application has since been supplemented by an updated Statement of Environmental Effects, a Site Survey Plan, and a selection of architectural drawings prepared by Designs ATM, being Job No. 19075 Sheets CC01 to CC08, all dated Dec 19.

The application seeks approval for the following proposed works as noted within the Statement of Environmental Effects:

- Retrospective approval for a shed constructed without development consent at 111 Knowlman Road, RUN-O-Waters NSW 2580.

The general aspects of the development as detailed within the Statement of Environmental Effects outlines the development as a shed measuring 20m x 12m. There are also two office spaces which are currently being used as storage rooms.

111 Knowlman Road is a corner allotment, sharing a boundary with Pockley Road. The Statement of Environmental Effects states that the approved dwelling on the site faces Pockley Road to the East rather than Knowlman Road to the South. The dwelling is setback 142m from Pockley Road and 39m from Knowlman Road. Council considers that although the dwelling faces Pockley Road, the dominant streetscape presence is derived from Knowlman Road due to the setback distance and location of the main vehicle access.

The Statement of Environmental Effects states that the shed location was selected as it can be easily accessed from the internal driveway. The Statement of Environmental Effects does not address the impacts of the selected site and other possible locations on the property. Whilst the existing dwelling and existing effluent disposal area utilises part of the site, there are numerous other practical locations where the shed could have been located if a development application had originally been lodged. The subsequent construction without consent effectively took this opportunity away from Council and therefore limits the available rectification options moving forward.

Assessment against Legislation and Policies

Legislation / Policy	Details	Comment
Environmental Planning & Protection Act 1979	<u>1.3 Objects of the Act</u> <i>g) to promote good design and amenity of the built environment</i>	The design for the shed by itself does not promote good design and amenity of the built environment as the shed dominates the streetscape and is inconsistent with the surrounding locality. The addition of the proposed landscaping will in time eventually screen the shed and will minimise the impact of the shed on the streetscape.
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	The site is located within the Sydney Drinking Water Catchment.	The proposal has been assessed as having a neutral or beneficial impact on water quality.
Goulburn Mulwaree Local Environmental Plan 2009	<u>1.2 Aims of Plan</u> The particular aims to the plan are as follows: a. To promote and co -ordinate	The addition of the proposed landscaping will minimise the impact of the shed on the streetscape and characteristics of the local area and would be considered an orderly use of

Legislation / Policy	Details	Comment
	the orderly and economic use and development of land in the area.	the land.
<p><u>LEP 2009 Land Use Table information</u></p> <p>The applicable zone objective is; <i>To facilitate and promote an increased range of residential opportunities by providing low intensity residential development compatible with the rural characteristics of the locality.</i></p>	<p>The site is zoned R5 Large Lot Residential. The proposed development is permissible as a rural shed associated with a dwelling house.</p> <p>The Statement of Environmental Effects states that the size, colour and location are consistent with the rural locality and further enhance the aesthetic of the principle dwelling.</p> <p>While the size and colour are consistent with other Council approved sheds in the locality, the location is not. The shed is located entirely in front of the building line of the dwelling and approximately 18.3m from the southern boundary. Other Council approved sheds within 200m of the site have setbacks to Knowlman Road as follows:</p> <ul style="list-style-type: none"> • No. 112 Knowlman Road approximately 97m • No. 91 Knowlman Road approximately 97m • No. 94 Knowlman Road approximately 125m <p>There is only one shed on Knowlman Road that is located adjacent to the building line of the main dwelling (No. 62 Knowlman Road). All other Council approved sheds are located behind the building line of the main dwelling and in most cases the shed has been sited towards the very rear of the site. With the shed being located in front of the dwelling, Council considers that the bulk and scale of the shed does not enhance the aesthetics of the principle dwelling, and in fact has an adverse impact on the amenity of the main dwelling.</p>	
Goulburn Mulwaree LEP 2009 (as amended)	The provisions of the Goulburn Mulwaree LEP 2009 where applicable have been taken into consideration in the assessment of DA/0032/1920.	
Goulburn Mulwaree DCP 2009 (as amended)	The provisions of the Goulburn Mulwaree DCP 2009 have been taken into consideration in the assessment of proposed DA/0032/1920.	

Likely Impact of Proposed Development

Visual Amenity:

The Statement of Environmental Effects details the proposed building materials of colorbond roof and wall cladding and recycled brickwork painted to match the colourbond colours on the eastern elevation. While the materials are considered satisfactory for this type of development in this locality, the bulk and scale of the shed compared to the dwelling is considered to have a significant impact.

The ridge height of the shed is approximately 5.6m at the highest point while the ridge height of the dwelling varies between 5.1m to 5.7m. The gutter height of the shed is approximately 4.0m at the highest point and the gutter height of the dwelling is approximately 2.7m. The shed has no articulation in the design and the only architectural highlight is the change in wall material.

The size, height and design of the shed promotes a dominant appearance and an increased bulk and scale than that of the dwelling. With the shed being located in front of the dwelling, the shed creates a harsh visual impact to the property when viewed from Knowlman and Pockley Roads. The addition of the proposed landscaping will eventually reduce the visual impact of the shed from the streetscape to a satisfactory level.

Site Design & Suitability:

The existing dwelling is setback 42m from the Knowlman Road property boundary which is consistent with other dwelling setbacks in the locality. The average setback for Knowlman Road is 48m with nearby properties having setbacks of;

- No. 112 Knowlman Road approximately 42m
- No. 91 Knowlman Road approximately 51m
- No. 94 Knowlman Road approximately 88m

The dwelling is located at the Western end of the property with associated pool, deck, dog kennel and privacy screens.

There is an easement for overhead power lines on the Eastern and Southern boundaries which prohibits construction in this area. A public positive covenant is positioned north west of the dwelling for the effluent management disposal area.

It appears however, that the effluent management disposal area has not been constructed in this location and has instead been constructed in the northwest corner of the property. The positive covenant does not restrict the construction of a building in this area. There is also a minor drainage depression in the eastern half of the property.

With the above considerations, Council considers that the site is not a constrained site and that there are other practical locations where the shed could have been sited. These alternative locations would have greatly reduced the impact on the streetscape and would be in keeping with the locality. The shed would also be accessible from the existing driveway that accesses the dwelling off Knowlman Road.

The site is considered suitable for the use as a shed, however, the location of the constructed shed is considered unsatisfactory and there are other suitable alternatives available. Had a development application been lodged to Council prior to the shed being constructed, Council would not have granted approval for the shed in its current location.

An amended design would have been requested as well as a more suitable location for the shed on the site due to bulk and scale as well as dominance of the streetscape and the existing dwelling. Council considers that the proposed landscaping is a reasonable method of minimising the impact of the shed without requiring the building to be demolished.

Conclusion and Recommendation

The application DA/0032/1920 presented before Council for determination seeks retrospective approval for a shed constructed without first obtaining development consent. The application was received after it was brought to Council's attention that the building had been constructed without Council approval. The additional landscaping will eventually provide adequate screening to minimise the impact of the shed from the streetscape. To ensure the proposed landscaping is maintained in perpetuity, appropriate conditions of consent will be placed on the Notice of Determination. This will provide Council will a mechanism to take appropriate action should non-compliance with conditions of consent occur.

The recommendation is to approve the development application for the use of the building as a shed and associated landscaping subject to conditions of consent.

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

The applicant may seek to review or appeal the determination in accordance with the provisions of Divisions 8.2 and 8.3 of the Environmental Planning & Assessment Act 1979.

15.3 UNLAWFUL BUILDING WORKS - 111 KNOWLMAN ROAD, RUN-O-WATERS

Author: Ben Murphy, Building Surveyor

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. Photo of Development
 2. Survey Plan

Link to Community Strategic Plan:	EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	N/A

RECOMMENDATION

That:

1. The staff assessment report for development application DA/0032/1920 for the retrospective approval for a shed constructed without development consent at 111 Knowlman Road, Goulburn be received.
2. Consent be refused for DA/0032/1920 for the following reasons:
 - (a) The proposal does not satisfy Part 1 Section 1.3(g) of “the Act” as it does not to promote good design and amenity of the built environment.
 - (b) The proposal does not satisfy Part 1 Clause 1.2 of the Goulburn Mulwaree Local Environmental Plan 2009 “GMC LEP 2009”.
 - (c) The proposal does not satisfy the objectives of Part 6.8 of the Goulburn Mulwaree Development Control Plan “GMC DCP 2009”.
 - (d) The proposal does not satisfy Part 6 Section 6.8.4 of the “GMC DCP 2009”.
 - (e) The proposal having regard to the provisions of Section 4.15 of “the Act”, is considered to be unsatisfactory and therefore, is not in the public interest.
3. Council continue with compliance action and issue an Order for demolition in accordance with Schedule 5 of the *Environmental Planning & Assessment Act 1979*.

BACKGROUND

On 18 December 2018, Council received a complaint regarding unlawful building works at 111 Knowlman Road, Run-O-Waters (DE/0107/1819). A search of Council records revealed no approvals had been issued with respect to this work. An inspection was undertaken by a member of Council’s Compliance team on 15 February 2019 which identified a large steel framed shed under construction with roof sheeting and wall cladding on three sides, with the fourth wall incomplete. There was also an office under construction inside the shed. During the inspection it was conveyed by the owner that an engineer’s report was available and was going to be provided to Council. The owner of the property operates a construction company and works in the local area.

The owner was verbally advised on 15 February 2019 that a Development Application would be required as the development did not appear to fall under the provisions of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. The matter was revisited on 28 February 2019 via a phone call from Council’s Compliance Officer to the owner. The advice given on 15 February was repeated.

Following this, a Draft Stop Work Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 2* (Stop Work Order) was issued on 28 March 2019. Between 15 February 2019 and 28 March 2019 a brick wall was constructed on the eastern side of the shed.

Email correspondence from Mrs Kate Cartwright of Plan & Co Pty Ltd (acting on behalf of the owner) was received on the 15 April 2019 stating that works on site had ceased and that Plan & Co would lodge a development application within 28 days. Council therefore expected that a development application would be received on or around 13 May 2019. A development application was not received within the nominated period and Council provided a further (8) eight weeks of additional time to submit a development application.

During this period no contact was made from the owner or consultant providing an update on the progress of the application or requesting an extension of time. A further search of Council records on 2 July 2019 revealed that no development application had been received for the building.

A Draft Demolition Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 3 (Demolish Works Order)* was issued 3 July 2019 as a result of there being no response from the owner or consultant.

A formal submission against the order was received from Plan & Co via email on 17 July 2019 sighting delays from consultants and compliance with the stop work order. An extension of time until 26 July 2019 was granted. A development application was received by Council on 29 July 2019.

REPORT

Proposed Development

DA/0032/1920 was submitted to Council on 29 July 2019 by Plan & Co. Pty Ltd. The application was accompanied by a Statement of Environmental Effects (SoEE), a Site Survey Plan, and a selection of architectural drawings prepared by Tim Lee Architects, being drawings A-01, A-02 & A-03 all dated 23 July 2019.

The application seeks approval for the following proposed works as noted within the *SoEE*:

- Retrospective approval for a shed constructed without development consent at 111 Knowlman Road, RUN-O-Waters NSW 2580.

The general aspects of the development as detailed within the *SoEE* outlines the development as a shed measuring 20m x 12m. The *SoEE* states that the approved dwelling on the site faces Pockley Road to the east rather than Knowlman Road to the South. The dwelling is setback 142m from Pockley Road and 39m from Knowlman Road.

Council considers that although the dwelling faces Pockley Road its streetscape presence is derived from Knowlman Road due to the setback distance and location of the main vehicle access.

The *SoEE* states that the shed location was selected as it can be easily accessed from the internal driveway. The *SoEE* does not address the impacts of the selected site and other possible locations on the property. While the existing dwelling and existing effluent disposal area utilises part of the site, there are numerous other practical locations where the shed could have been located.

Assessment against Legislation and Policies

Legislation / Policy	Details	Comment
Environmental Planning & Protection Act 1979	<p><u>1.3 Objects of the Act</u></p> <p><i>g) to promote good design and amenity of the built environment</i></p>	The discussion that follows will demonstrate that the design does not promote good design and amenity of the built environment as the shed dominates the streetscape and is inconsistent with the surrounding locality
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	The site is located within the Sydney Drinking Water Catchment.	The proposal has been assessed as having a neutral or beneficial impact on water quality.
Goulburn Mulwaree Local Environmental Plan 2009	<p><u>1.2 Aims of Plan</u></p> <p>The particular aims to the plan are as follows:</p> <p>a. To promote and co-ordinate the orderly and economic use and development of land in the area.</p>	The discussion that follows will demonstrate that the shed does not co-ordinate the orderly use and development of land as the shed has an adverse impact on the streetscape and characteristics of the local area.
<p><u>LEP 2009 Land Use Table information</u></p> <p>The applicable zone objective is; <i>To facilitate and promote an increased range of residential opportunities by providing low intensity residential development compatible with the rural characteristics of the locality.</i></p>	<p>The site is zoned R5 Large Lot Residential. The proposed development is permissible as a rural shed associated with a dwelling house.</p> <p>The <i>SoEE</i> states that the development was constructed to provide covered parking options for the land owner of the premises - the size, colour and location are consistent with the rural locality and further enhance the aesthetic of the principle dwelling.</p> <p>While the size and colour are consistent with other Council approved sheds in the locality, the location is not. The shed is located entirely in front of the building line of the dwelling and approximately 18.3m from the southern boundary. Other Council approved sheds within 200m of the site have setbacks to Knowlman Road as follows:</p> <ul style="list-style-type: none"> • No. 112 Knowlman Road approximately 97m • No. 91 Knowlman Road approximately 97m • No. 94 Knowlman Road approximately 125m <p>There is only one shed on Knowlman Road that is located adjacent to the building line of the main dwelling (No. 62 Knowlman Road). All other Council approved sheds are located behind the building line of the main dwelling and in most cases the shed has been sited towards the very rear of the site. With the shed being located in front of the dwelling, Council considers that the bulk and scale of the shed does not enhance the aesthetics of the principle dwelling, and in fact has an adverse impact on the amenity of the main dwelling.</p> <p>The location of the shed is not consistent with the other developments in the area.</p>	
Goulburn Mulwaree LEP 2009 (as amended)	The provisions of the "GMC LEP 2009" where applicable have been taken into consideration in the assessment of DA/0188/1819.	
Goulburn Mulwaree DCP 2009 (as amended)	The provisions of the "GMC DCP 2009" have been taken into consideration in the assessment of proposed DA/0188/1819.	

Likely Impact of Proposed Development***Visual Amenity:***

The *SoEE* provides minimal discussion on the visual amenity of the development, only stating the building materials of colorbond roof and wall cladding and recycled brickwork on the eastern elevation. While the materials are considered satisfactory for this type of development in this locality, the “*SoEE*” has not satisfactorily addressed the bulk and scale of the shed.

The ridge height of the shed is approximately 5.6m at the highest point while the ridge height of the dwelling varies between 5.1m to 5.7m. The gutter height of the shed is approximately 4.0m at the highest point and the gutter height of the dwelling is approx. 2.7m. The shed has no articulation in the design and the only architectural highlight is the change in wall material.

The size, height and design of the shed promotes a dominant appearance and an increased bulk and scale than that of the dwelling. With the shed being located in front of the dwelling, the shed creates a harsh visual impact to the property when viewed from Knowlman Road. There are no other Council approved sheds on Knowlman Road that have a similar negative impact to the streetscape.

Site Design & Suitability:

The existing dwelling is setback 42m from the Knowlman Road property boundary which is consistent with other dwelling setbacks in the locality. The average setback for Knowlman Road is 48m with nearby properties having setbacks of;

- No. 112 Knowlman Road approximately 42m
- No. 91 Knowlman Road approximately 51m
- No. 94 Knowlman Road approximately 88m

The dwelling is located at the western end of the property with associated pool, deck, dog kennel and privacy screens.

There is an easement for overhead power lines on the eastern and southern boundaries which prohibits construction in this area. A public positive covenant is positioned north west of the dwelling for the effluent management disposal area. It appears however, that the effluent management disposal area has not been constructed in this location and has instead been constructed in the northwest corner of the property. The positive covenant does not restrict the construction of a building in this area. There is also a minor drainage depression in the eastern half of the property.

With the above considerations, Council considers that the site is not a constrained site and that there are other practical locations where the shed could have been sited. These alternative locations would have greatly reduced the impact on the streetscape and would be in keeping with the locality. The shed would also be accessible from the existing driveway that accesses the dwelling off Knowlman Road.

The site is considered suitable for the use as a shed, however, the location of the constructed shed is considered unsatisfactory and there are other suitable alternatives available. Had a development application been lodged to Council prior to the shed being constructed, Council would not have granted approval for the shed in its current location and would have requested an amended design and site location due to bulk and scale as well as dominance of the streetscape and the existing dwelling.

Conclusion and Recommendation

The application DA/0032/1920 presented before Council for determination seeks retrospective approval for a shed constructed without first obtaining development consent. The application was received after it was brought to Council's attention that the building had been constructed without Council approval. Whilst Council has previously approved sheds of a similar size in the locality, this shed is located 18.3m from the southern boundary of Knowlman Road and dominates the streetscape. Council would not have approved this development in its current form had an application been lodged to Council prior to works being carried out.

The recommendation is to refuse the development application and to continue with the compliance action.

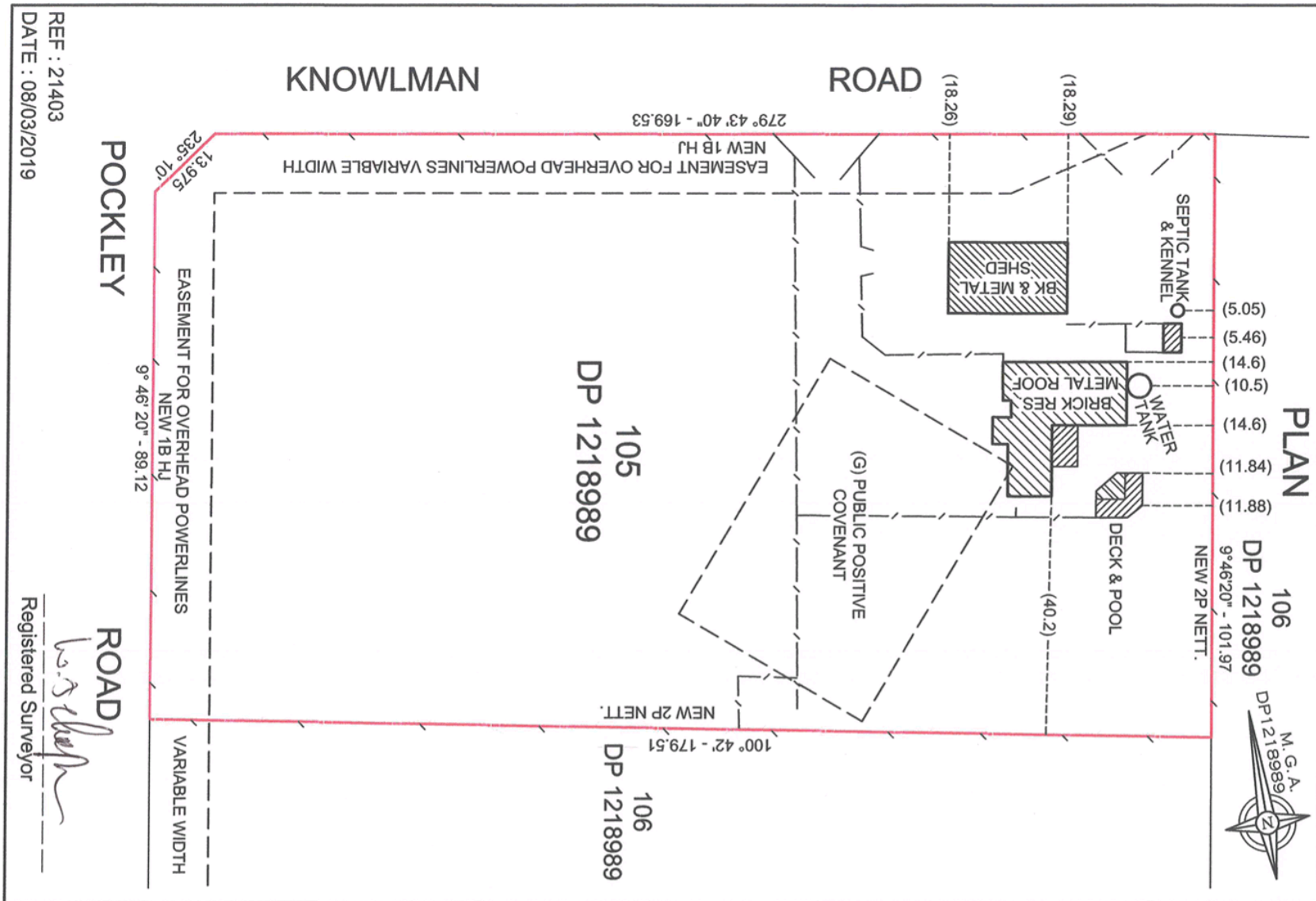
FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

The applicant may seek to review or appeal the determination in accordance with the provisions of Divisions 8.2 and 8.3 of the Environmental Planning & Assessment Act 1979.





VERSION 3.0
10 JANUARY 2020



STATEMENT OF ENVIRONMENTAL EFFECTS

LOT 105 DP 1218989
111 KNOWLMAN ROAD RUN-O-WATERS NSW 2580

DOC-1819-0058
Statement Prepared by: K Cartwright
Plan & Co Pty Ltd

STATEMENT OF ENVIRONMENTAL EFFECTS

111 KNOWLMAN ROAD, RUN-O-WATERS NSW 2580

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PLANNING INSTRUMENTS

The following environmental planning instruments, state legislation and Council policies are observed in this document:

Document	Acronym	Responsible Party
Environmental Planning and Assessment Act 1979	EPA Act	Goulburn Mulwaree Council
Goulburn Mulwaree Local Environmental Plan 2009	LEP	Goulburn Mulwaree Council
Goulburn Mulwaree Development Control Plan 2009	DCP	Goulburn Mulwaree Council

DOCUMENTATION AND PLANS

- Site Survey – CPC Land Development Consultants Pty Ltd
- Architectural Plans by ATM Designs
- Landscape Plans by ATM Designs
- Structural Sufficiency Certificate – Pierre Dragh Consulting Engineers
- Sewer Service Diagram – Delly’s Plumbing
- S88B Instrument – 111 Knowlman Road RUN-O-WATERS NSW 2580

EXECUTIVE SUMMARY

This Statement of Environmental Effects (SEE) has been prepared based upon discussions and a brief provided by the Client in addition to information and plans of the proposed development. The findings, assessment and recommendations contained within the report are based upon the plans and information from the Client.

This development application is being made pursuant to section 4.12 of the *Environmental Planning and Assessment Act 1979* to Goulburn Mulwaree Council for development consent for the ongoing use of a shed constructed at the subject property. In addition to this application, an application for a Building Information Certificate has also been lodged for the future use of the shed.

The subject property is identified as Lot 105 in Deposited Plan 1218989 (No. 111) Knowlman Road in RUN-O-WATERS (the Premises) and has an approximate site area of 1.8ha. Due to the nature and scale of the proposal, it can be considered as local development with Council as the consent authority.

The Premises is located within the rural estate of Run-O-Waters, located to the south-west of Goulburn's CBD. The location is primarily zoned R5 (Large Lot Residential) with a distinct rural lifestyle afforded to its residents. The present land use of the Premises is for residential purposes – development consent has previously been granted by Council for the construction of the principal dwelling (DA/0173/1516).

The proposed development is permissible under the provisions of the *Goulburn Mulwaree Local Environmental Plan 2009* and has been assessed against the relevant clauses of the *Goulburn Mulwaree Development Control Plan 2009*.

SECTION 1

1.0 INTRODUCTION

This Statement of Environmental Effects provides the following:

- A description of the Premises and its context
- A description of the development carried out at the Premises
- An assessment of the planning controls applicable to the development
- An assessment of the development in accordance with section 4.15(1)(b)-(e) of the *Environmental Planning and Assessment Act 1979*.

The proposal adheres to the controls and objectives as set out within the relevant environmental planning instruments and the development is recommended for approval.

1.1 SITE LOCATION AND CONTEXT

The Premises is located on the eastern side of Knowlman Road in RUN-O-WATERS and is described as Lot 105 DP 1218989 and is approximately 1.8ha in size. There are known easements affecting the site, including an easement along Knowlman Road and Pockley Road for overhead powerlines (variable width) and a public positive covenant located east of the principal dwelling, however these do not impact the siting of the shed.

The Premises has been predominantly cleared of vegetation prior to the construction of the existing dwelling. No vegetation removal was undertaken to facilitate the construction of the shed.

Vehicular access to the Premises is currently obtained directly from Knowlman Road, utilizing an existing driveway. The principal building at the Premises is a substantial single-storey dwelling house, with a deck and pool area located behind the building line. A small kennel for the owner's pet dog has also been constructed.

Electricity and telecommunications are available, and water is harvested for domestic purposes from the roof of the existing dwelling. The existing dwelling disposes of effluent on-site using an approved OSSM as the estate is not connected to Goulburn's reticulated sewer system.

Site Context

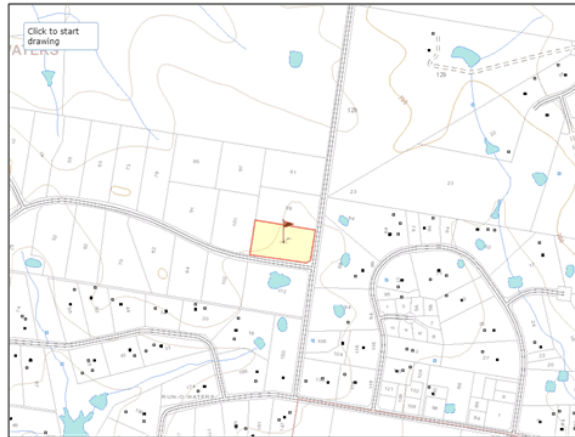
Plan & Co Pty Ltd

Statement of Environmental Effects

3

The Premises is located within the rural estate of Run-O-Waters, located to the south-west of Goulburn's CBD. The estate is zoned R5 (Large Lot Residential) with a distinct rural lifestyle afforded to its residents. The Premises is bordered by rural land to the north, and residential land to the south, east and west.

Figure 1 – Site Location and Context (excerpt from SixMaps)



SECTION 2

2.0 PARTICULARS OF THE DEVELOPMENT

A development application has been submitted for:

1. Development consent for the ongoing use of a shed constructed without development consent at 111 Knowlman Road RUN-O-WATERS NSW 2580.

It is noted that a Building Information Certificate is also sought for the future use of the shed.

General Aspects of the Development

A 'shed' measuring 20m x 12m has been constructed at the Premises without development consent.

Location of shed

The shed is located to the south of the existing dwelling and garage, with the provision of driveway access. The shed was sited in this location to minimize the site works required to construct the shed and to minimize the infrastructure required for the operation of the shed (i.e. construction of access roads and

the provision of electricity and stormwater disposal). Furthermore, the location of the shed confines the 'developed area' of the lot to the south-western corner and allows the remaining area to the east of the post and rail fence to be retained for passive recreational purposes by the land owner.

Development controls

The DCP does not prescribe any development controls regarding the construction of a 'shed' aside from prohibiting its use for habitation.

The DCP does not prescribe any restrictions as to the size of the shed, impose any minimum front, rear or side setback distances, prescribe the colour palette or the architectural design of a shed in the R5 (Large Lot Residential) zone within the Goulburn Mulwaree Shire.

For this reason, the location of the shed does not contravene the DCP and is permissible.

Planning use

The LEP and DCP do not define 'shed'. The Macquarie Dictionary defines 'shed' as:

"(noun) An outbuilding, usually for a specific purpose, as storage, work area etc"

For the purposes of clarity, the shed is not a 'garage' – these are two distinct planning uses and it is advised that there is already an existing garage being used in conjunction with the approved dwelling at the Premises. The Macquarie Dictionary defines a 'garage' as:

"(noun) A building for sheltering a motor vehicle or vehicles"

The shed has a dedicated 'drop off' area at the front of the shed which is raised above the existing ground level – the intention of which is to inhibit vehicular access - it also has two office spaces and is currently being used for storage purposes; as such, the use does not meet the definition of a 'garage'.

It is noted that while the Macquarie Dictionary definition of a 'shed' does not preclude the storage of vehicles within the structure, and that Council cannot impose conditions of consent to restrict the types of items able to be stored within a 'shed' by the land owner, it is advised that the land owner does not propose to park vehicles within the shed.

Landscape Management

A landscape management plan has been prepared at Council's request due to an objection to the development.

It is noted that the prepared plans include elevations from the southern and eastern boundaries to show the growth stages of the proposed landscaping over the next 5 to 10 year period, as requested by Council, with plants species selected from Council's Preferred Planting Guide within the DCP.

The landscaping proposed is located around the western, southern and eastern boundaries which effectively 'screen' the shed from Knowlman and Pockley Roads. The garden beds are 4-5m deep to allow a variety of plants with differing dimensions at maturity to be utilized in the vegetation screen. The three existing mature eucalypt trees will remain and further help screen the shed from view.

The species chosen – Eucalyptus, Melaleuca, Callistemon and Banksia - grow at the rate of 1 metre per annum and will fill quickly over the nominated 10 year period, with the Eucalyptus reaching 60% maturity in this time. The proposed landscaping allows for the slope of the land and will be mulched appropriately to ensure water retention for plant growth.

2.1 BUILDING MATERIALS

The shed is constructed from Colorbond 'Monument' steel, with a recycled brick front façade. Due to a stop work order issued to the land owner by Council, the shed façade is currently unfinished – the intention is to complete the following works to the exterior of the shed:

- Install guttering (Colorbond 'Monument'),
- Install lighting either side of the roller door on the front façade of the shed,
- Paint the recycled brick (Colorbond 'Dune'),
- Install landscaping in accordance with the prepared landscape management plan.

This Statement of Environmental Effects considers the proposal in terms of current Environmental Planning Instruments and controls, as assesses the proposals against these criteria.

The conclusion from this assessment recommends that development consent be issued for the proposal.

SECTION 3

3.0 PLANNING CONTEXT

The provisions of the *Environmental Planning and Assessment Act 1979* provide the criteria for an evaluation of any development application made to the consent authority. These matters are identified below to allow an assessment of the proposed development with section 4 of this report:

- i. Acts and Regulations – the only directly applicable New South Wales Statute is the *Environmental Planning and Assessment Act 1979* (**the EPA Act**). Other Acts are considered for relevance of the Integrated Development provisions at clause 91.
- ii. State Environmental Planning Policies (**SEPP**) – SEPP (Sydney Water Drinking Catchment) 2011, and SEPP 55 (Remediation of Land) are considered for relevance.
- iii. The Local Environmental Plan relevant for the Premises is the *Goulburn Mulwaree Local Environmental Plan 2009* (**the LEP**).
- iv. The Development Control Plan relevant for the Premises is the *Goulburn Mulwaree Development Control Plan 2009* (**the DCP**).

SECTION 4

4.0 ASSESSMENT OF DEVELOPMENT

In determining an application for development consent, the consent authority must take into consideration such of the matters referred to in section 4.15(1) of the EPA Act as are of relevance to the development the subject of the application. The heads of consideration are set out in section 4.15(1) of the EPA Act and are as follows:

- (a) *the provisions of:*
 - i. *Any environmental planning instrument, and*
 - ii. *Any draft environmental planning instrument and*
 - iii. *Any development control plan, and*
 - iv. *Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that the developer has offered to enter into under section 7.4, and*
 - v. *The Regulations (to the extent that they prescribe matters for the purposes of this paragraph), and*
 - vi. *Any coastal zone management plan (within the meaning of the Coastal Protection Act 1979) that applies to the land to which the development application relates, and*

- (b) *The likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts on the locality,*
- (c) *The suitability of the site for the development,*
- (d) *Any submissions made in accordance with this Act or the regulations,*
- (e) *The public interest*

The proposed development is now assessed in terms of those heads of consideration and also relevant statutory considerations.

4.1 RELEVANT STATUTORY CONSIDERATIONS

There are no Federal Acts relevant to the development.

4.2 ENVIRONMENTAL PLANNING INSTRUMENTS

A. STATE ENVIRONMENTAL PLANNING POLICIES (SEPP)

There are two SEPPs applicable to the development:

- *State Environmental Planning Policy (Sydney Drinking Water Catchment) 2001 (the SEPP SDWC),*
and
- *State Environmental Planning Policy 55 (Remediation of Land) (the SEPP RL)*

State Environmental Planning Policy (Sydney Drinking Water Catchment)

It is advised that the Premises is located within the Sydney Drinking Water Catchment and therefore SEPP SDWC applies to the development. Pursuant to the SEPP SDWC, the development is required to show neutral or beneficial effect upon the Sydney Drinking Water Catchment.

With reference to the *Neutral or Beneficial Effect on Water Quality Assessment Guideline 2015 (the NorBE Guideline)*, the proposed development would fall within Module 2 and concurrence from the SCA Chief Executive can be assumed as:

- The development does not involve non-standard systems,
- The total proposed impervious area or construction area is less than 2,500m²,
- There are no inconsistencies with the section 88B instrument placed by the SCA under the *Conveyancing Act 1919*,
- The development is not proposed to be carried out on crown perpetual leasehold land.

In addition, there are no particular site risks as the land does not have a slope greater than 20%, within a flood zone and no change to the impervious area of the site.

In this case, the neutral or beneficial test is satisfied, and consent can be issued with respect to water quality, without further detailed assessment. The controls in the SEPP SDWC are appropriately satisfied.

The proposed development complies.

State Environmental Planning Policy 55 Remediation of Land (the SEPP RL)

Consent authorities must consider each development application under the SEPP RL to assess the extent of any contamination and required remediation works. The property has no known previous or current usage that would suggest contamination has occurred that will require remediation activities.

The proposed development complies.

B. LOCAL ENVIRONMENTAL PLANS

The Local Environmental Plan applicable to the Premises is the *Goulburn Mulwaree Local Environmental Plan 2009*. The relevant clauses are assessed below.

I. PART 1 - PRELIMINARY

Clause 1.3 - Land to which Plan applies

The Goulburn Mulwaree Local Environmental Plan 2009 applies to 111 Knowlman Road RUN-O-WATERS NSW 2580.

Clause 1.6 - Consent Authority

Clause 1.6 nominates Goulburn Mulwaree Shire Council as the relevant consent authority.

II. PART 2 – PERMITTED OR PROHIBITED DEVELOPMENT

The Premises is in the R5 (Large Lot Residential) zone. The development carried out is permitted with consent within the R5 zone.

The LEP mapping is explored in Table 2 below.

Table 2 – LEP Controls

Attribute	Description
Land Zoning	Zoned R5 (Large Lot Residential)
Minimum Lot Size	No controls apply
Heritage	No controls apply
Land Reservation	No controls apply
Height of Buildings	No controls apply
Floor Space Ratio	No controls apply
Natural Resource Sensitivity	No controls apply
Minerals and Extractive Resources	No controls apply
Local Clauses	No controls apply
Flood Planning	No controls apply
Urban Release	No controls apply

III. TABLE 1 – LAND USE TABLE

Clause 2.3 relates to zone objectives and Land Use tables. As the Premises is located within the R5 zone, the R5 (Large Lot Residential) zone objectives are produced below and assessed against the proposed development.

- *To provide a residential housing in a rural setting while preserving environmentally sensitive locations and scenic quality.*

N/A – the development is not within environmentally sensitive lands, or land subject to scenic protection.

- *To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future*

N/A

- *To ensure that the development in the area does not unreasonably increase the demand for public services or public facilities.*

N/A

- *To minimize conflict between land uses within this zone and land uses within adjoining zones.*

N/A

- *To facilitate and promote an increased range of residential opportunities by providing low intensity residential development compatible with the rural characteristics of the locality.*

The development was constructed to provide covered parking options for the land owner of the Premises – the size, colour and location are consistent with the rural locality and further enhance the aesthetic of the principal dwelling.

- *To encourage subdivision of land that is consistent with the constraints and opportunities of the land.*

N/A

The proposed development complies.

IV. PART 7 – PRINCIPAL DEVELOPMENT STANDARDS

- *Clause 7.1A – Earthworks*

Earthworks to level the Premises have previously been carried out in accordance with the development consent for the construction of the principal dwelling (DA/0173/1516). Minor earthworks for a series of 450mm x 300mm pier holes were required for the shed, however the concrete slab was formed up and poured above-ground which removed the necessity for more extensive earthworks.

The proposed development complies.

V. CONCLUSION

There are no provisions within the LEP that the development does not comply with.

C. DEVELOPMENT CONTROL PLANS

The Local Environmental Plan applicable to the Premises is the *Goulburn Mulwaree Development Control Plan 2009* (the DCP).

The DCP is a non-statutory guideline produced by Council to provide guidance on development outcomes. Where there is a non-compliance with the provisions in the DCP, the Council must be flexible in applying those provisions and allow reasonable alternative solutions that achieve the objects of those standards for dealing with that aspect of the development. It is noted that there are no deviations from the controls imposed by the DCP.

The relevant clauses of the DCP are assessed below.

SECTION 4 – PRINCIPAL DEVELOPMENT CONTROLS - RURAL

- *5.3.1.1 General Controls*

N/A – the development is not for the construction of a dwelling house, so no minimum setbacks apply.

- *5.5 Rural sheds*

It is not proposed to use the shed for human habitation – it is proposed to be used for the personal enjoyment of hobbies by the land owner, as office space and for storage purposes.

The proposed development complies

4.3 DRAFT PLANNING INSTRUMENTS

There are no draft planning instruments applicable to the proposed development.

4.4 PLANNING AGREEMENTS OR DRAFT PLANNING AGREEMENTS

There are no planning agreements or draft planning agreements applicable to the proposed development.

4.5 REGULATIONS

There are no provisions of the Regulations that prescribe matters relating to this paragraph for the proposed development.

4.6 COASTAL ZONE MANAGEMENT PLANS

These plans do not apply to the Goulburn Mulwaree Shire.

4.7 ASSESSMENT OF LIKELY IMPACTS OF PROPOSAL

i. Servicing, Mains and Infrastructure, and Developer Contributions

There is no anticipated decrease in demand upon Council's sewer and stormwater infrastructure as the Premises is in an area which is not serviced by Council infrastructure. Traffic generation will be similar to the current usage that occurs across the site and in line with expectations for a residential area.

The Premises falls within the Section 7.12 Developer Contributions area, however as the cost of works was less than \$100,000, no developer contributions apply to the development.

The proposed development complies.

ii. Environmental Impacts

Flora and Fauna

The proposed development is for retrospective approval for the construction of a shed on a parcel of land that did not require the removal of native vegetation.

A landscape management plan has been prepared at Council's request – this plan proposes the following plants to be installed around the exterior of the shed:

- Eucalyptus Blakelyi
- Melaleuca Sthpoids
- Banksia Serrata
- Callistern Citnus

It is considered that the planting of additional native trees and shrubs is a positive impact to the flora and fauna of the subdivision and the Premises.

Environmental Sustainability and Energy Efficiency

N/A

Natural Hazards

There are no known geologic or soil instability issues on the site. The site is not identified as bushfire prone land. No impacts from flooding have been identified on the site.

Cumulative Impacts

Not applicable, as the development is in an urbanized setting and fits well within the streetscape. Therefore, it is not considered to be of a nature to cause any adverse cumulative impacts.

It is therefore considered that there are no negative environmental impacts arising from the proposed development.

The proposed development complies.

iii. Social and Economic Impacts

It is considered that the development had a short-term positive economic impact during the construction phase as local trades were engaged to complete the project.

The proposed development complies.

4.5 SITE SUITABILITY

The site is located within the R5 zone wherein the development is permissible with development consent. There are no constraints affecting the subject site or on adjacent properties which would render the development unsuitable or inappropriate.

The proposed development complies.

4.6 SUBMISSIONS

Any submissions made during the public exhibition of the Development Application will be addressed as they arise. It is advised that the proposed development is not considered to be contentious and that all relevant issues have been addressed.

The proposed development complies.

4.7 THE PUBLIC INTEREST

The public interest is served through Statutory Acts and Regulations and the development and then application of land zonings, planning instruments and development controls. The proposed usage is permissible and do not contravene any state or council criteria or controls.

Having regard to the contents of this Statement of Environmental Effects, it is considered that when assessed against the abovementioned controls and criteria the development does not act against the public interest.

There are no matters that warrant refusal of the development proposal on the grounds of it being contrary to the public interest.

The proposed development complies.

SECTION 5

1.0 CONCLUSION AND RECOMMENDATIONS

The development has been assessed against the provisions of Division 4.3 and section 4.15(1) of the *Environmental Planning and Assessment Act 1979* and has concluded that the development is satisfactory and warrants development consent:

- The development is permitted in the R5 (Large Lot Residential) zone and is consistent with the provisions of the *Goulburn Mulwaree Local Environmental Plan 2009*.
- There are no specific controls within the *Goulburn Development Control Plan 2009* regarding setbacks, siting, construction materials, or amenity.
- The development is considered to have a neutral or beneficial impact on water quality and is therefore consistent with the *SEPP (Sydney Drinking Water Catchment) 2011*.
- No unreasonable environmental impacts are anticipated to arise from the development.
- There are no constraints on the site, or adjoining sites, that render the proposal unsuitable for the site.
- It is considered that there are no matters that warrant refusal of the proposal on grounds of it being contrary to the public interest. The proposal is considered to be consistent with the provisions of the *Goulburn Mulwaree Local Environmental Plan 2009* and the *Goulburn Mulwaree Development Control Plan 2009* and is therefore considered to promote the public interest.

The proposal is recommended for development consent under section 4.16 of the *Environmental Planning and Assessment Act 1979*.

SECTION 6**6.0 DECLARATION**

I confirm that this Statement of Environmental Effects has been prepared in consideration of the relevant provisions of the *Environmental Planning and Assessment Act 1979*, the *Goulburn Mulwaree Local Environmental Plan 2009*, and the *Goulburn Mulwaree Development Control Plan 2009*.

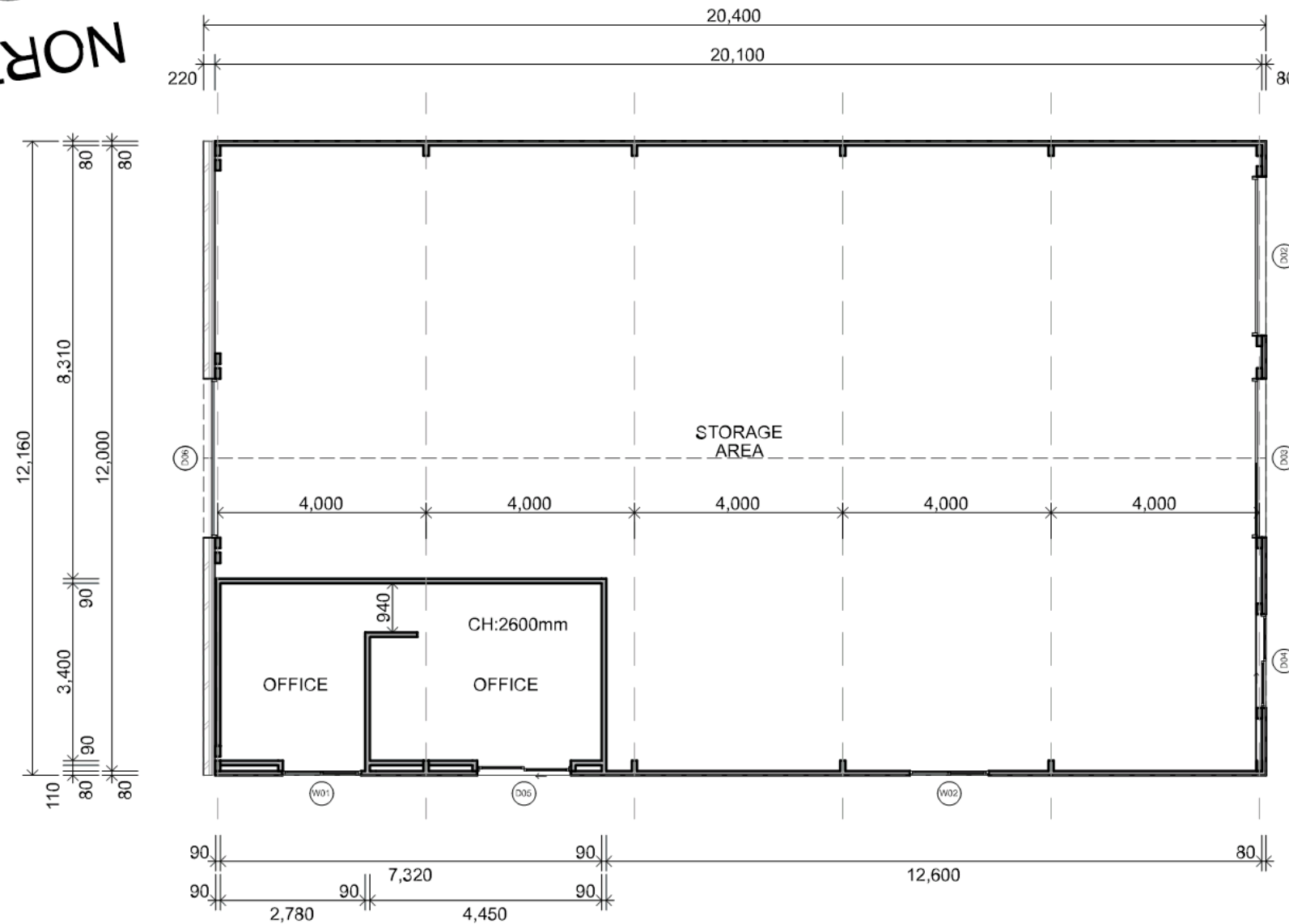
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Kate Cartwright

Plan & Co Pty Ltd

10 January 2020



DOOR SCHEDULE				
ID	W x H	Head Height	Elevation	Plan
D01	3,050x3,900	3,900		
D02	3,050x2,500	2,500		
D03	3,050x3,900	3,900		
D04	1,800x2,100	2,100		
D05	1,800x2,100	2,100		

WINDOW SCHEDULE				
ID	W x H	Head Height	Plan	Elevation
W01	1,510x790	2,400		
W02	1,510x790	2,400		

FLOOR PLAN
1:100 AT A3

ISSUE	AMENDMENT	DATE

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DESIGNER: JUDY MICALLEF



PROJECT: PLAN MODIFICATIONS AND LANDSCAPING PLAN at Lot 105 DP1218989, No. 111, KNOWLMAN ROAD - RUN O WATERS

DESCRIPTION: MODIFICATIONS & LANDSCAPING PLAN

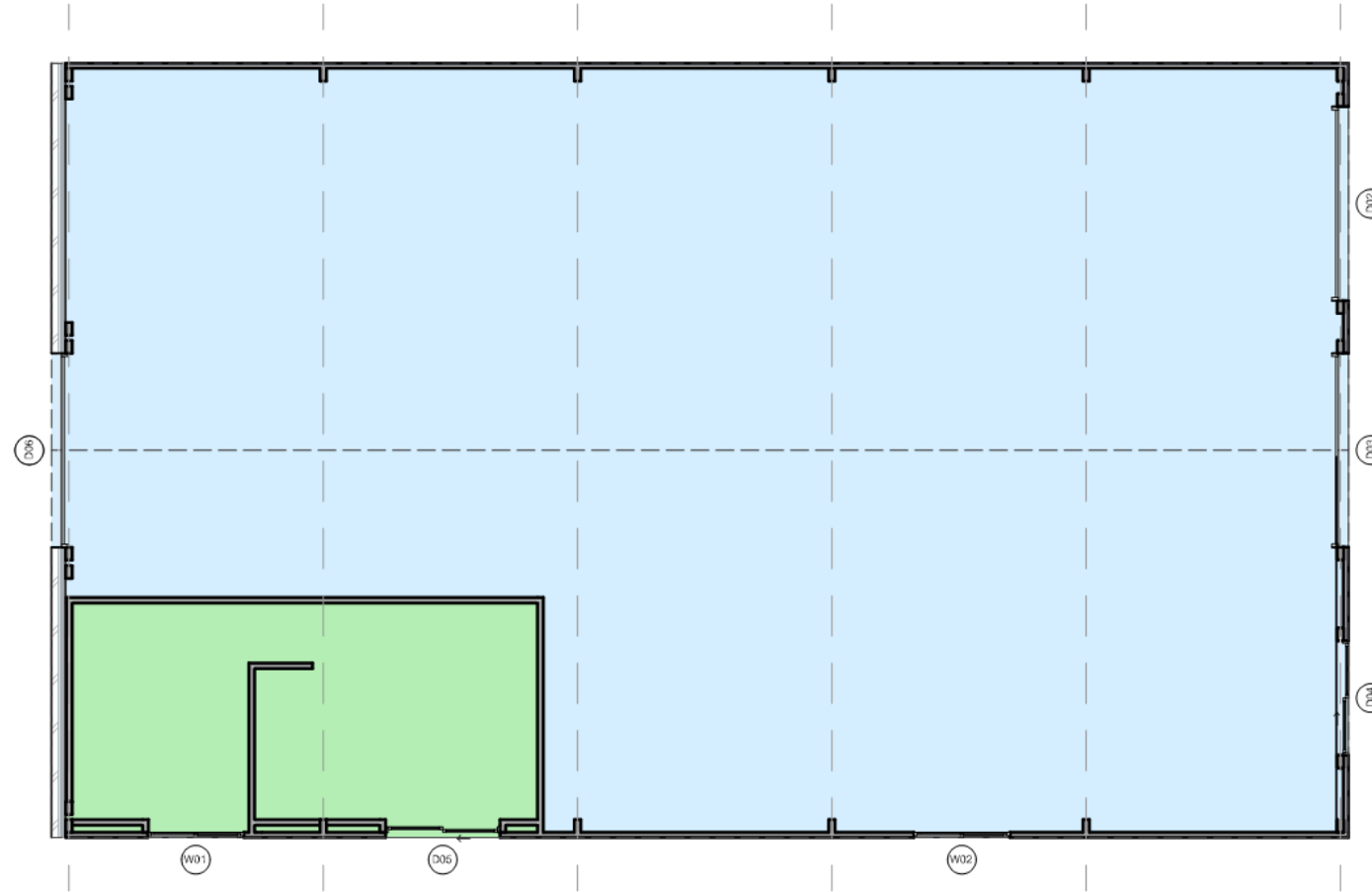


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m.0409 982 793
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DATE	DESCRIPTION	BY	REV
DEC 19	19075	CC01	

Volume:Shared/DAM/2019/19075/Plan/13075.dwg



AREA SCHEDULE
1:100 AT A3

AREA SCHEDULE	
CATEGORY	AREA
OFFICE	28.29
STORAGE	219.77
	248.06 m ²

ISSUE	DESCRIPTION	DATE

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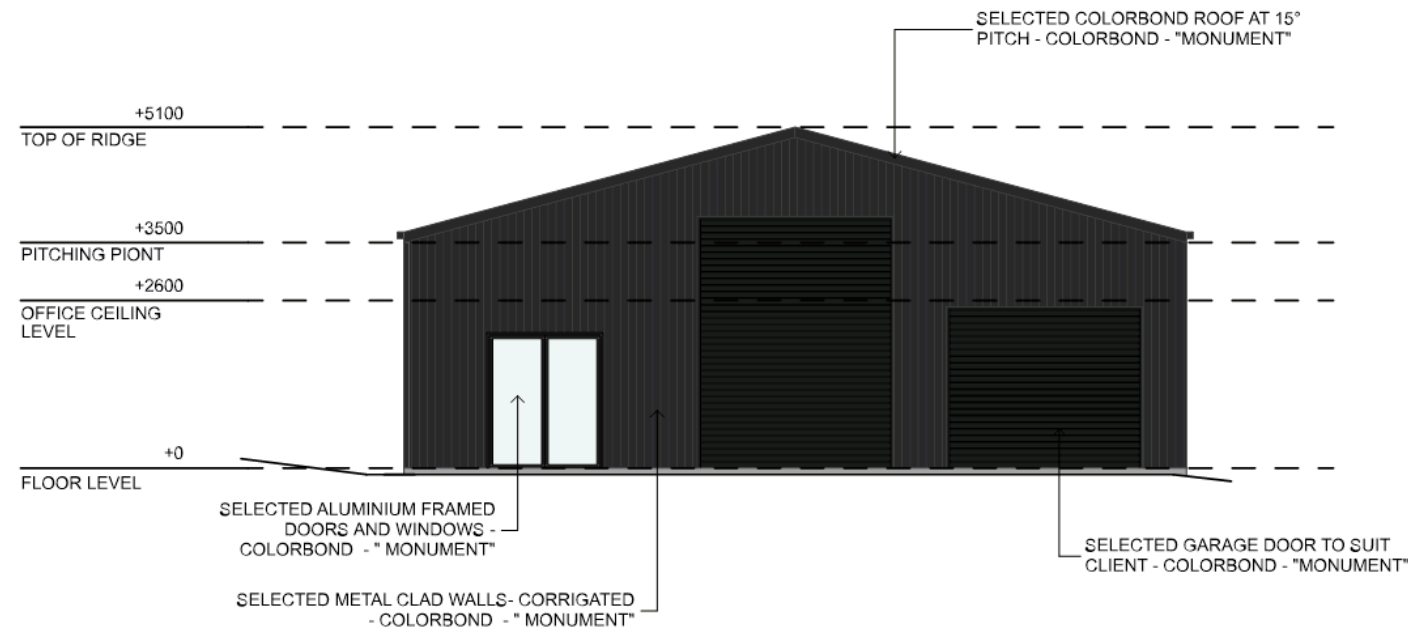
MODIFICATIONS & LANDSCAPING PLAN



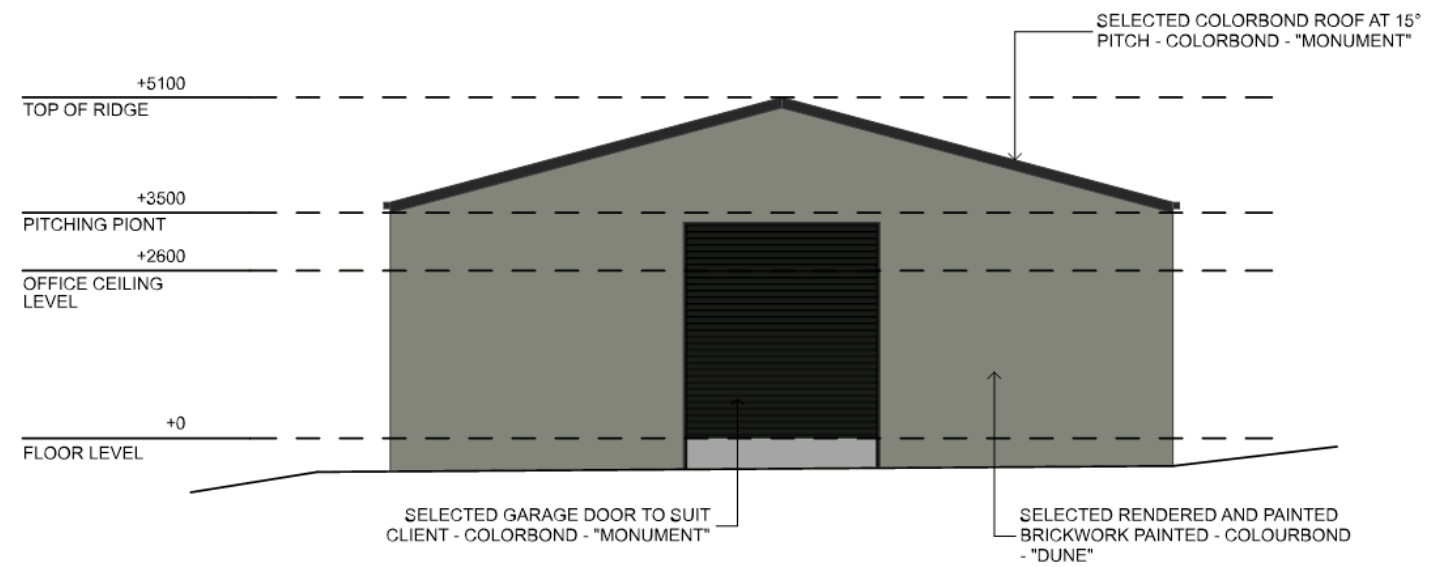
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orange nsw 2800
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SOUTH ELEVATION
1:100 AT A3



EAST ELEVATION
1:100 AT A3

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DESCRIPTION: MODIFICATIONS & LANDSCAPING PLAN



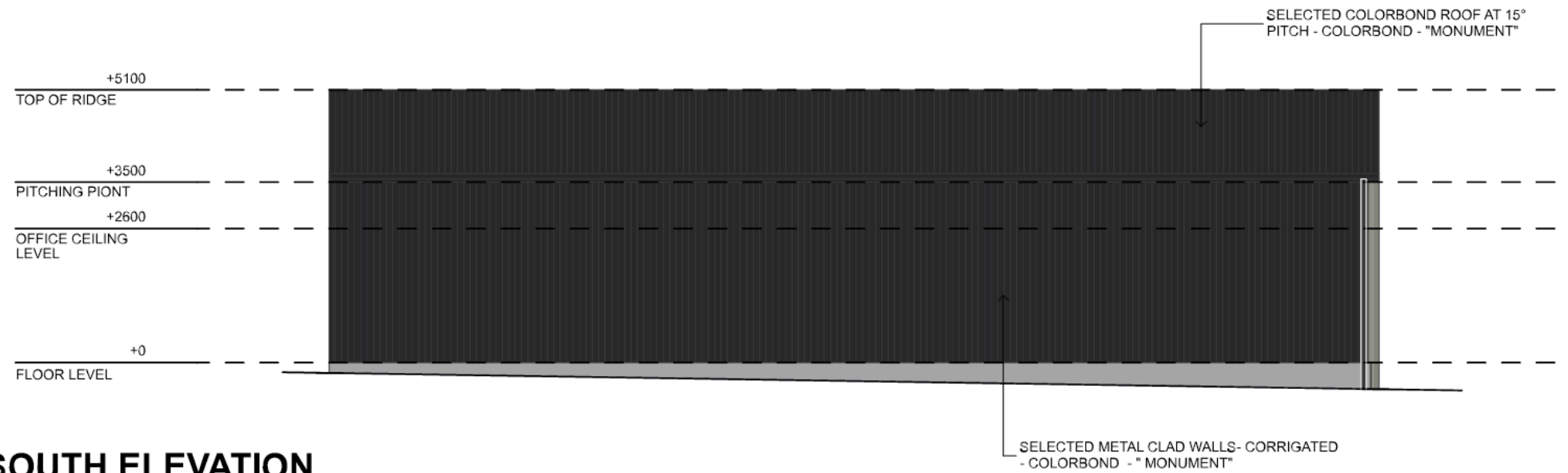
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DATE	DESCRIPTION	BY	REV
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NORTH ELEVATION
1:100 AT A3



SOUTH ELEVATION
1:100 AT A3

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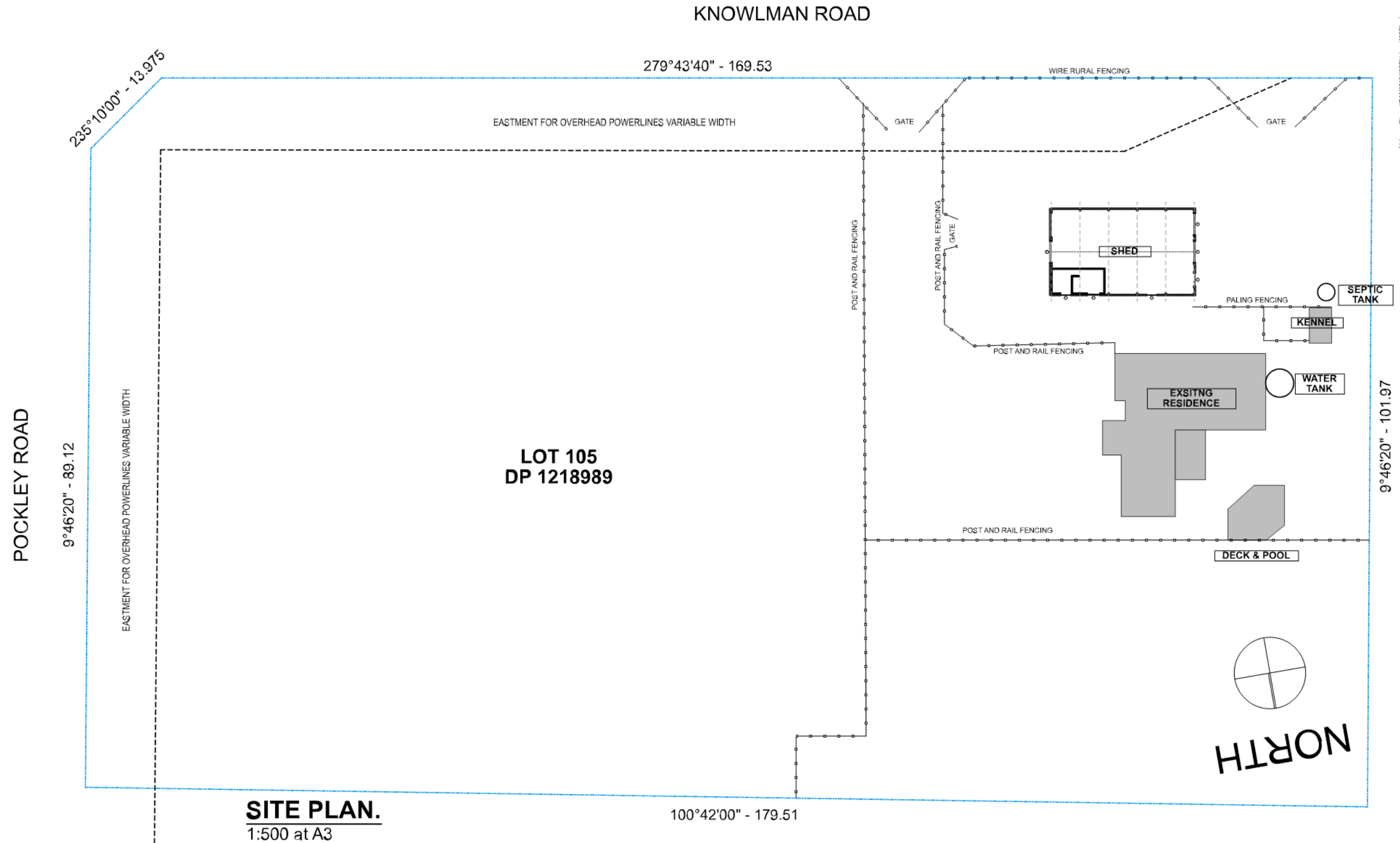
TITLE: MODIFICATIONS & LANDSCAPING PLAN

DATE: DEC 19 2019
JOB NO: 19075
SHEET: CC04
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SITE PLAN.
1:500 at A3

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PLAN MODIFICATIONS AND LANDSCAPING PLAN at Lot 105 DP1218989, No. 111, KNOWLMAN ROAD - RUN O WATERS

MODIFICATIONS & LANDSCAPING PLAN

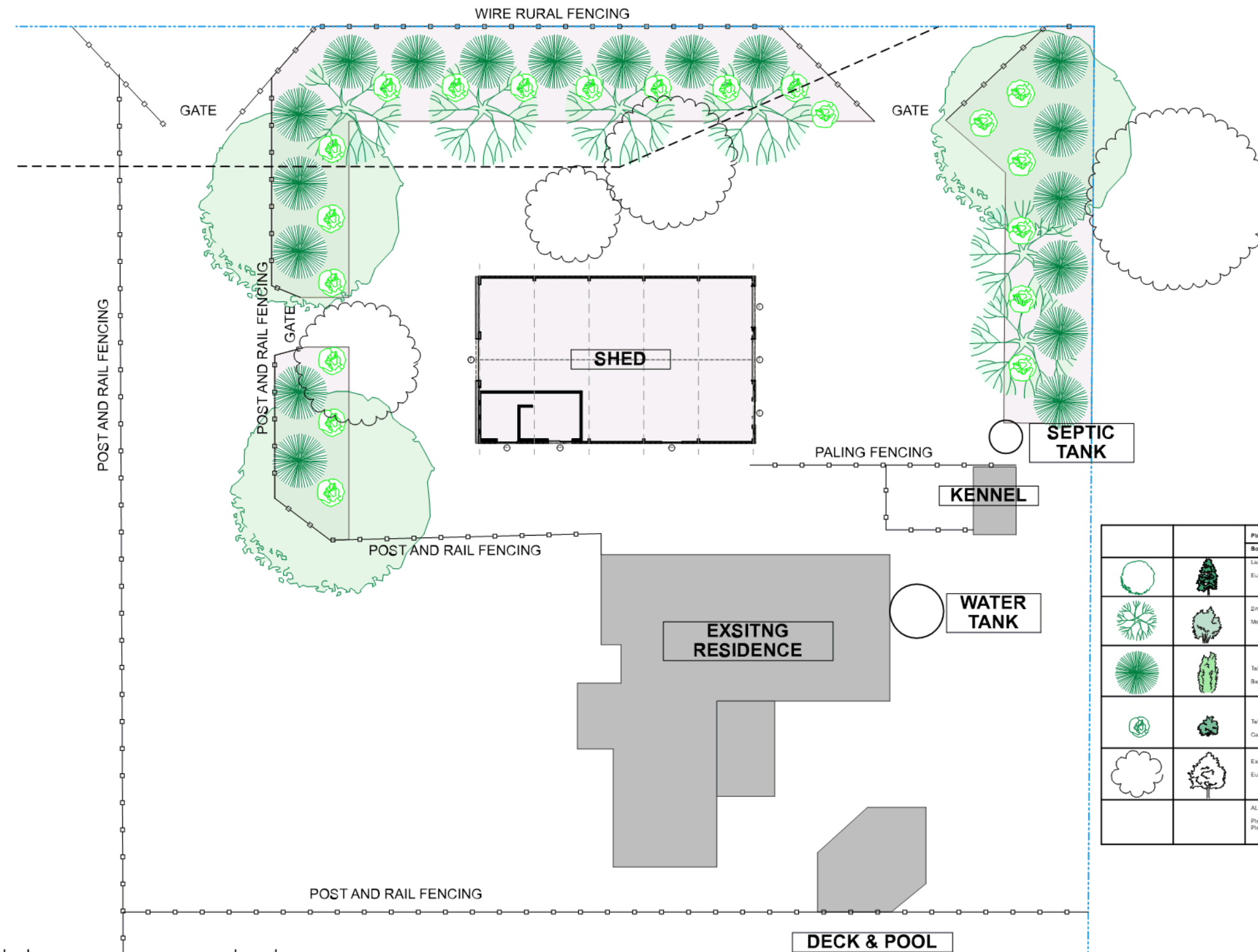
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KNOWLMAN ROAD



Planting Schedule				
Botanical Name	Common Name	Estimated Mature Size (HxW meters)	Pot Size	
Large Tree Eucalyptus Bleakelyi (N)	Apple Top Box	25.0 x 15.0	25L	
Small Tree Melaleuca Euphorioides (N)	Prickly Tea Tree	10.0 x 4.0	25L	
Tall Hedge: 2m+ Banksia Carmela (N)	Deer Banksia/ Old Man Banksia	10.0 x 4.0	200cm	
Tall Hedge: 2m Callistemon Citrus (N)	Crimson Bottle Brush	2.0 x 1.0	200cm	
Existing Trees Eucalyptus (N)				
ALL GARDEN BEDS TO BE MULCHED				
Plantings are a combination of the above types. Plants use in reference to Goulburn Mulwaree Council - Appendix B of the DCP "Preferred Planting Species"				

NO.	DESCRIPTION	DATE
0.		

LANDSCAPING PLANS

1:200 at A3



PLAN MODIFICATIONS AND LANDSCAPING PLAN at Lot 105 DP1218989, No. 111, KNOWLMAN ROAD - RUN O WATERS



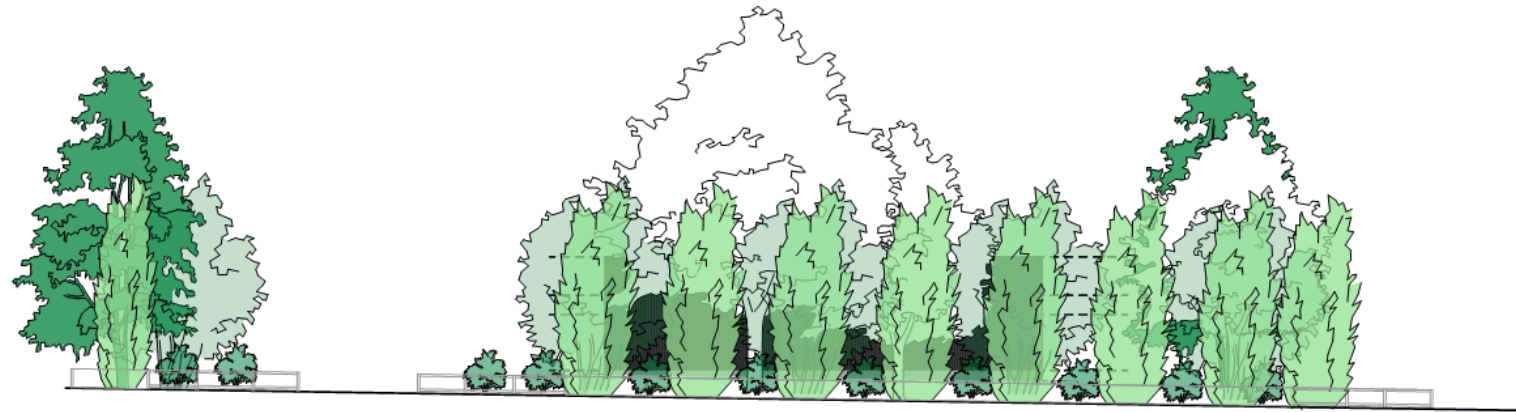
MODIFICATIONS & LANDSCAPING PLAN

DATE DEC 19 2019

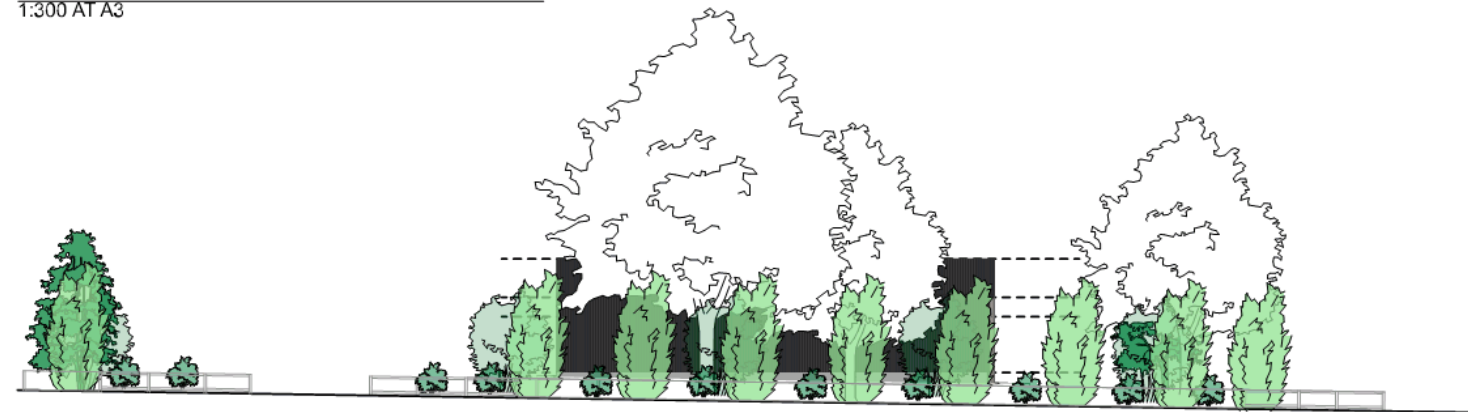
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t.+612 6361 7461
m.0409 982 793
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ELEVATIONS FROM KNOWLMAN ROAD - SOUTHERN ELEVATION GROWTH STAGES



SOUTHERN BOUNDARY - 10 YEARS OF GROWTH
1:300 AT A3



SOUTHERN BOUNDARY - 5 YEARS OF GROWTH
1:300 AT A3



SOUTHERN BOUNDARY - AT PLANTING
1:300 AT A3

		Planting Schedule:			
		Botanical Name	Common Name	Estimated Mature Size (HxW meters)	Pot Size
		Eucalyptus Bleakly (N)	Apple Top Box	25.0 x 15.0	25L
		Melaleuca Euphorioides (N)	Prickly Tea Tree	10.0 x 4.0	25L
		Tall Hedge: 2m+ Berkeley Damelia (N)	Deer Berkeley/ Old Man Berkeley	10.0 x 4.0	200cm
		Tall Hedge: 2m Callistemon Citrus (N)	Crimson Bottle Brush	2.0 x 1.0	200cm
		Existing Trees Eucalyptus (N)			
ALL GARDEN BEDS TO BE MULCHED					
Plantings are a combination of the above types. Plants use in reference to Goulburn Mulwaree Council - Appendix B of the DCP "Preferred Planting Species"					

ISSUE	AMENDMENT	DATE

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DESIGNER: JUDY MICALLEF

10 Meters @ 1:100

PROJECT: PLAN MODIFICATIONS AND LANDSCAPING PLAN at Lot 105 DP1218989, No. 111, KNOWLMAN ROAD - RUN O WATERS

DESIGNER: MODIFICATIONS & LANDSCAPING PLAN



DATE: DEC 19 2017
JOB NO: 19075
SHEET: CC07
REV: 1

7 aminya place
orange nsw 2800
t.+612 6361 7461
m.0409 982 793
e.office@designsatm.com
www.designsatm.com



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15.2 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN MULTICULTURAL FESTIVAL 2020

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Goulburn Multicultural Festival 2020 [↓](#) 

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2019/20 financial year. Approval of the recommendations contained within this meeting’s agenda would leave a remaining amount of \$35,422 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn Multicultural Festival 2020 be received.
2. Council provide support to the Goulburn Multicultural Centre in the form of a cash contribution of \$3,000 for the annual Goulburn Multicultural Festival 2020 to be funded from the Financial Assistance budget.

BACKGROUND

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

An application for financial assistance have been received from Goulburn Multicultural Centre seeking financial assistance to the amount of \$3,000 to assist with the annual Goulburn Multicultural Festival to be held on 15th February 2020.

In previous years Council has provided financial assistance of \$3,000 to the Goulburn Multicultural Centre via the recurrent funding stream of the previous policy. In recognition of the importance of the event in the community, Council last year approved \$3,000 assistance towards this event.

In accordance with Council’s Financial Assistance Policy it is recommended that Council maintains that level of support with a \$3,000 contribution for the 2019/20 financial year.



Mayor Bob Kirk
Goulburn Mulwaree Council

Goulburn Multicultural Festival 2020

Goulburn Multicultural Centre is proud to organise the Goulburn Multicultural Festival in partnership with Goulburn Mulwaree Council each year. The festival has grown from a small group around the Belmore Park Rotunda to a full stage, light and sound system that starts with the Multicultural Festival then extends into the evening with the Vibes Fest for a full 12hrs of entertainment.

Each year the festival grows in numbers and reputation with locals and many visitors from Canberra, Wollongong and Sydney. Local and popular star performers, food-stalls and community services are also engaged in the festival. In 2020, we proposed to have the festivals earlier in mid-February for warmer nights.

Goulburn Mulwaree Council supported the previous Multicultural Festival with \$3,000 contribution through your generosity which helped us provide a very professional stage, sound and light system for both the Multicultural Festival and the Vibes Fest.

Anticipated 2020 festival budget is:

- Stage/Canopy (20% discount)	\$4380
- Sound/Lights – concert sound/light system	\$2100
- Independent generator for stage sound and lights	\$ 380
- Foodstall generator on street	\$ 780
- Chair Hire (250)	\$ 500
- Advertising Glb Post and Glb Weekly	\$ 660
- Performance travel/petrol contribution \$100	\$1800
- Insurance	\$ 430
- Printing posters, flyers, programs	\$ 650
- Social Media targeted distribution	\$ 120
- In-kind contribution provided by Goulburn Multicultural Centre 120hrs	
Total	\$11,800

The festival has grown with the support of Council and Goulburn Multicultural Centre again seeks Council's consideration of a \$3000 contribution towards the festival stage and lights on 15/2/2020 at Belmore Park.


John Gunn
Director
Goulburn Multicultural Centre
0419 461 535



02 4803 9042
info@gmc.org.au
www.gmc.org.au
148 Sloane St, Goulburn, NSW 2580



15.3 MONTHLY FINANCIAL REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: 1. Monthly Financial Report [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Monthly Financial Report to 31 December 2019 be received and noted for information.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

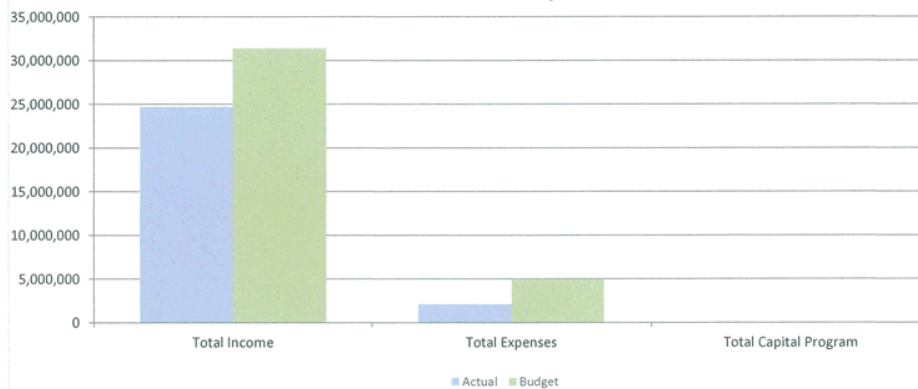


Council Directorate Summary Report for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Executive Services Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
							\$ Variance	% of Budget
Income								
Rates & Annual Charges	20,335,000	<u>20,326,137</u>	0	0	20,326,137	20,335,000	8,863	100%
Interest & Investment Revenue	615,000	<u>166,261</u>	0	0	166,261	615,000	448,739	27%
Other Revenues	68,130	<u>125,475</u>	0	0	125,475	68,130	-57,345	184%
Operating Grants & Contributions	5,790,900	<u>1,868,385</u>	0	0	1,868,385	5,973,635	4,105,250	31%
Internal Income	4,401,301	<u>2,200,644</u>	0	0	2,200,644	4,401,301	2,200,657	50%
Total Income	31,210,331	24,686,902	0	0	24,686,902	31,393,066	6,706,164	79%
Expense								
Employee costs	3,225,488	<u>1,431,245</u>	52,188	0	1,483,434	3,428,878	1,945,444	43%
Materials & Contracts	445,455	<u>57,599</u>	50,345	0	107,944	378,751	270,807	29%
Depreciation & Impairment	1,723	<u>0</u>	0	0	0	1,723	1,723	0%
Other Expenses	652,818	<u>419,257</u>	24,079	0	443,337	652,818	209,481	68%
Internal Expenses	505,723	<u>257,593</u>	0	0	257,593	505,723	248,130	51%
Total Expense	4,831,207	2,165,694	126,613	0	2,292,307	4,967,893	2,675,586	46%
Operating Surplus/(Deficit) before Capi	26,379,124	22,521,208	-126,613	0	22,394,595	26,425,173	4,030,578	85%
Capital Income								
Operating Surplus/(Deficit) after Capit	26,379,124	22,521,208	-126,613	0	22,394,595	26,425,173	4,030,578	85%
Non Cash								
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Total Non Cash	1,723	0	0	0	0	1,723	0	0%
Investing Fund Flows								
Capital Works	0	<u>0</u>	0	0	0	0	0	0%
Asset Sales	0	<u>1,861,684</u>	0	0	1,861,684	1,227,060	-634,624	152%
Total Investing Fund Flows	0	1,861,684	0	0	1,861,684	1,227,060	-634,624	152%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfers	26,380,847	24,382,892	-126,613	0	24,256,279	27,653,956	3,397,677	88%
Reserve Movements								
Transfers to Internal Reserves	-696,690	<u>0</u>	0	0	0	-1,473,750	-1,473,750	0%
Transfers from Internal Reserves	623,353	<u>0</u>	0	0	0	733,853	733,853	0%
Total Reserve Movements	-73,337	0	0	0	0	-739,897	-739,897	0%
Net Inc/(Dec) in Unrestricted Funds	26,307,510	24,382,892	-126,613	0	24,256,279	26,914,059	2,657,780	90%

Summary



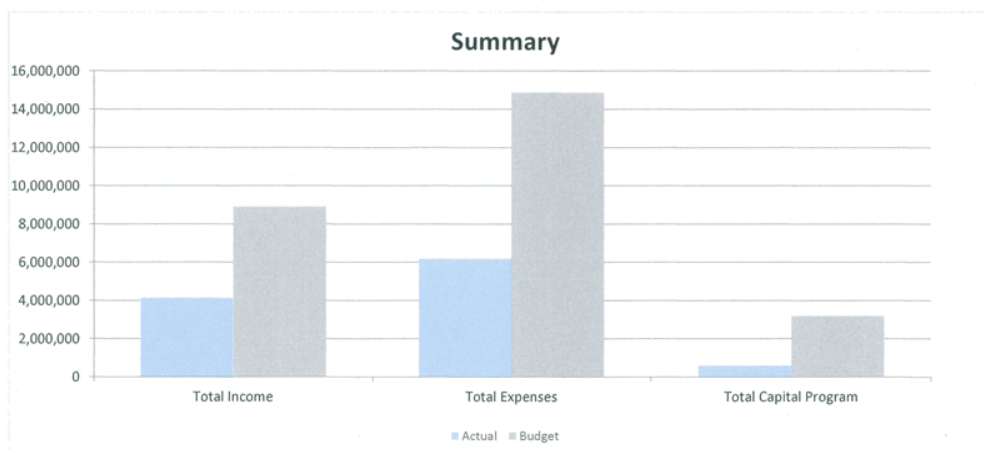


Council Directorate Summary Report for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Corporate and Community Services

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	\$ Variance	% of Time:	54%
								% of Budget	
Income									
User Charges & Fees	370,318	<u>195,762</u>	0	0	195,762	370,318	174,556		53%
Interest & Investment Revenue	35,000	<u>17,428</u>	0	0	17,428	35,000	17,572		50%
Other Revenues	710,782	<u>393,227</u>	0	0	393,227	712,734	319,507		55%
Operating Grants & Contributions	495,242	<u>422,721</u>	0	0	422,721	554,953	132,232		76%
Internal Income	6,080,052	<u>3,025,032</u>	0	0	3,025,032	6,080,052	3,055,020		50%
Total Income	7,691,394	4,054,170	0	0	4,054,170	7,753,057	3,698,887		52%
Expense									
Employee costs	6,228,760	<u>1,979,902</u>	6,707	0	1,986,610	6,086,632	4,100,023		33%
Materials & Contracts	2,613,559	<u>1,306,261</u>	624,227	0	1,930,488	2,775,656	845,168		70%
Borrowing Costs	19,569	<u>9,928</u>	0	0	9,928	19,569	9,641		51%
Depreciation & Impairment	1,154,580	<u>0</u>	0	0	0	1,154,580	1,154,580		0%
Other Expenses	2,204,422	<u>1,543,125</u>	94,703	0	1,637,828	2,172,822	534,994		75%
Internal Expenses	2,666,342	<u>1,343,867</u>	0	0	1,343,867	2,666,342	1,322,474		50%
Total Expense	14,887,232	6,183,084	725,637	0	6,908,722	14,875,600	7,966,879		46%
Operating Surplus/(Deficit) before Capi	-7,195,838	-2,128,914	-725,637	0	-2,854,551	-7,122,543	-4,267,992		40%
Capital Income									
Capital Grants & Contributions	452,973	82,437	0	0	82,437	332,973	250,536		25%
Operating Surplus/(Deficit) after Capit	-6,742,865	-2,046,477	-725,637	0	-2,772,115	-6,789,570	-4,017,456		41%
Non Cash									
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580		0%
WDV of Asset Disposals	0	100,000	0	0	100,000	0	-100,000		0%
Total Non Cash	1,154,580	100,000	0	0	100,000	1,154,580	0		9%
Investing Fund Flows									
Capital Works	-3,002,468	<u>-615,745</u>	-18,270	-303,883	-937,899	-3,203,285	-2,265,386		29%
Asset Sales	4,096,500	<u>270,000</u>	0	0	270,000	4,096,500	3,826,500		7%
Total Investing Fund Flows	1,094,032	-345,745	-18,270	-303,883	-667,899	893,215	1,561,114		-75%
Financing Fund Flows									
Loan Principal	-57,763	<u>-28,737</u>	0	0	-28,737	-57,763	-29,026		50%
Total Financing Fund Flows	-57,763	-28,737	0	0	-28,737	-57,763	-29,026		50%
Net Inc/(Dec) in Funds before Transfer	-4,552,016	-2,320,960	-743,907	-303,883	-3,368,751	-4,799,538	-1,430,788		70%
Reserve Movements									
Transfers to Internal Reserves	-4,133,700	<u>0</u>	0	0	0	-4,133,700	-4,133,700		0%
Transfers to Other External Reserves	-80,000	<u>0</u>	0	0	0	-80,000	-80,000		0%
Transfers from Internal Reserves	1,238,376	<u>0</u>	0	0	0	1,454,269	1,454,269		0%
Transfers from Other External Reserves	464,473	<u>0</u>	0	0	0	598,302	598,302		0%
Total Reserve Movements	-2,510,851	0	0	0	0	-2,161,129	-2,161,129		0%
Net Inc/(Dec) in Unrestricted Funds	-7,062,867	-2,320,960	-743,907	-303,883	-3,368,751	-6,960,667	-3,591,917		48%



Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending December



Date Report Run: 06-Jan-2020

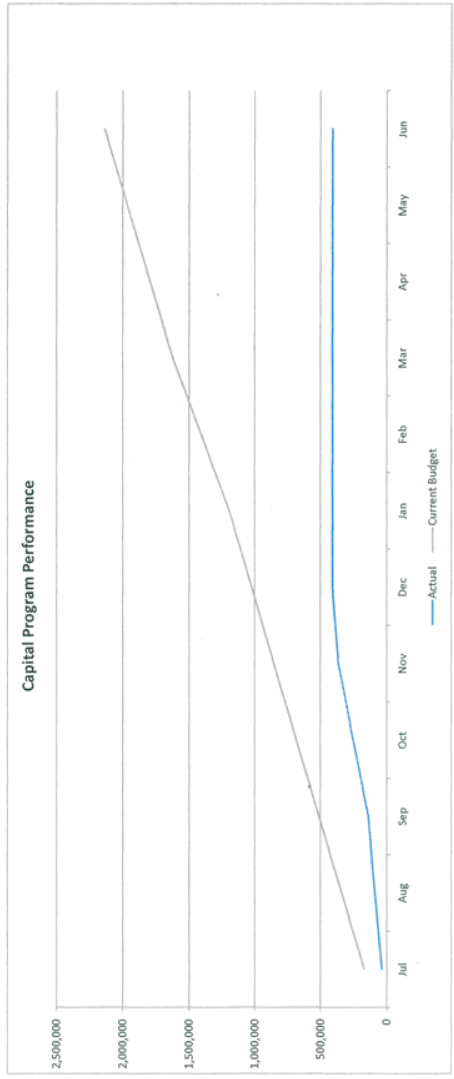
Description	Renewal %	Actual YTD		PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/Q1		% of Budget	Status	Comments
		Original Budget 20P/Q1	Actual YTD				Budget	Variance			
140 - Innovation & Technology											
IT Renewal Assets	Renewal 100%	677,000	100,590	0	0	100,590	752,720	632,130	14%	Late, expected to be on budget	
Technole Upgrade	Renewal 100%	200,000	16,595	0	0	16,595	208,332	191,737	8%	On time, on budget	
Contingency	Renewal 0%	100,000	7,552	18,270	0	25,822	100,000	74,178	26%	On time, on budget	
Floor Coverings Records Storage Area	Renewal 0%	0	0	0	0	0	27,000	27,000	0%	Late, expected to be on budget	
On Line Learning Management System	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	
CCTV Victoria Park (G) - BA38287	Renewal 0%	194,796	151,887	0	0	151,887	180,445	28,558	84%	On time, underspent	Negotiated changes with funding body to increase scope for additional camera and hardware to enable eventual linkage of Seiffert Oval Pavillion
		1,271,796	276,624	18,270	0	294,894	1,348,497	1,071,873	21%		
180 - Marketing & Culture											
VIC Replacement Assets	Renewal 100%	0	940	0	0	940	5,940	5,000	16%	On time, on budget	
VIC New Assets	Renewal 0%	5,000	0	0	0	0	6,300	6,300	0%	Not due to commence	
Book Resources Cbn Library	Renewal 100%	120,000	52,023	0	0	52,023	120,000	67,977	43%	On time, on budget	Resources allocated for the full 12 months
Gallery Inv & Design CO	Renewal 0%	0	0	0	0	0	4,650	4,650	0%	Not due to commence	
Art Gallery Acquisitions	Renewal 0%	10,000	5,849	0	0	5,849	10,000	4,151	58%	On time, on budget	Two works currently underway.
Public Art and Street Art	Renewal 0%	45,000	13,977	0	0	13,977	66,250	52,273	21%	On time, on budget	Balance of funds to be moved to Gallery Renewal Works in Dec QBR
Collection Store	Renewal 100%	0	20,909	0	0	20,909	48,000	27,091	44%	On time, underspent	Budget decreased due to unsuccessful grant application. To be amended in Dec QBR
Gallery Renewal Works	Renewal 100%	350,000	155,308	0	0	155,308	350,000	194,692	44%	On time, on budget	Waterworks Jetty works to commence in new year, plus additional funds for Rocky Hill outdoor furniture
Museum Capital Works - Renewal	Renewal 100%	15,000	6,734	0	0	6,734	25,000	18,266	27%	On time, on budget	
St Clair Museum Restoration Works (G)	Renewal 100%	1,085,672	17,450	0	0	17,450	1,042,541	1,025,091	2%	On time, on budget	Shelving ordered, with frout to occur in April School Holidays
Library Shelving	Renewal 100%	100,000	3,950	0	0	3,950	136,107	132,157	3%	On time, on budget	Missed in the last QBR.
Civic Centre Public Art	Renewal 0%	0	20,000	0	0	20,000	0	-20,000	0%	Quarterly review, carryover required	
Water Pipe Relocation - Water Works	Renewal 100%	0	38,060	0	0	38,060	40,000	1,940	95%	On time, underspent	
		1,730,672	335,201	0	0	335,201	1,854,788	1,519,387	18%		
270 - Property & Community Services											
Hovell St Concept Subdivision	Renewal 0%	0	1,567	33,050	0	34,617	0	-34,617	0%	Quarterly review, carryover required	Works to be funded out of eventual sale proceeds
		0	1,567	33,050	0	34,617	0	-1,567	0%		
Total Capital Program		3,002,468	613,382	51,320	0	664,712	3,203,285	2,564,234	19%		



Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending December

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Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time: \$ Variance	% of Budget	Status	Comments
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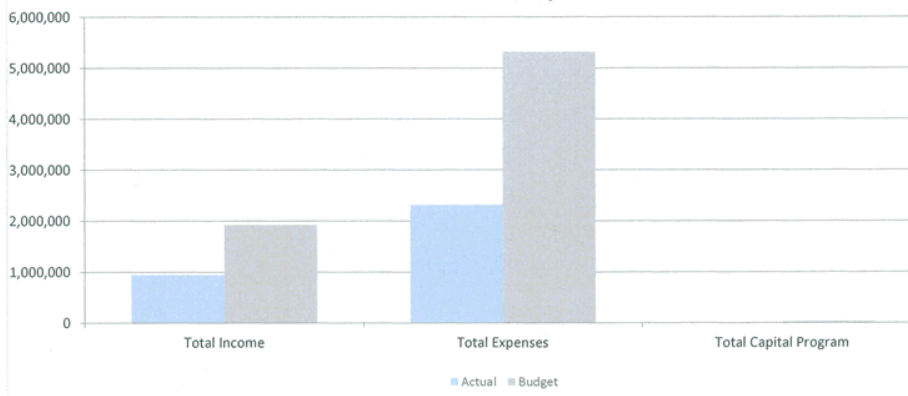
Council Directorate Summary Report for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Planning & Environment

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
							\$ Variance	% of Budget
Income								
User Charges & Fees	1,242,858	637,370	0	0	637,370	1,242,858	605,488	51%
Other Revenues	143,162	96,160	0	0	96,160	143,162	47,002	67%
Operating Grants & Contributions	474,875	208,391	0	0	208,391	521,866	313,475	40%
Total Income	1,860,895	941,922	0	0	941,922	1,907,886	965,964	49%
Expense								
Employee costs	3,218,143	1,512,080	0	0	1,512,080	3,247,580	1,735,500	47%
Materials & Contracts	507,760	71,723	198,762	0	270,485	607,960	337,475	44%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Other Expenses	47,600	40,146	76	0	40,222	47,600	7,378	85%
Internal Expenses	1,394,754	697,493	0	0	697,493	1,394,754	697,261	50%
Total Expense	5,188,314	2,321,443	198,838	0	2,520,281	5,317,952	2,797,671	47%
Operating Surplus/(Deficit) before Capi	-3,327,419	-1,379,521	-198,838	0	-1,578,359	-3,410,066	-1,831,707	46%
Capital Income								
Operating Surplus/(Deficit) after Capita	-3,327,419	-1,379,521	-198,838	0	-1,578,359	-3,410,066	-1,831,707	46%
Non Cash								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Total Non Cash	20,057	0	0	0	0	20,057	0	0%
Investing Fund Flows								
Capital Works	-33,000	0	0	0	0	-33,000	-33,000	0%
Asset Sales	0	0	0	0	0	0	0	0%
Total Investing Fund Flows	-33,000	0	0	0	0	-33,000	-33,000	0%
Financing Fund Flows								
Total Financing Fund Flows	0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfer	-3,340,362	-1,379,521	-198,838	0	-1,578,359	-3,423,009	-1,844,650	46%
Reserve Movements								
Transfers to Developer Contributions	-320,000	-202,264	0	0	-202,264	-320,000	-117,736	63%
Transfers from Internal Reserves	79,037	0	0	0	0	132,237	132,237	0%
Transfers from Developer Contributions	20,000	0	0	0	0	20,000	20,000	0%
Total Reserve Movements	-220,963	-202,264	0	0	-202,264	-167,763	34,501	121%
Net Inc/(Dec) in Unrestricted Funds	-3,561,325	-1,581,785	-198,838	0	-1,780,623	-3,590,772	-1,810,149	50%

Summary





Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending December

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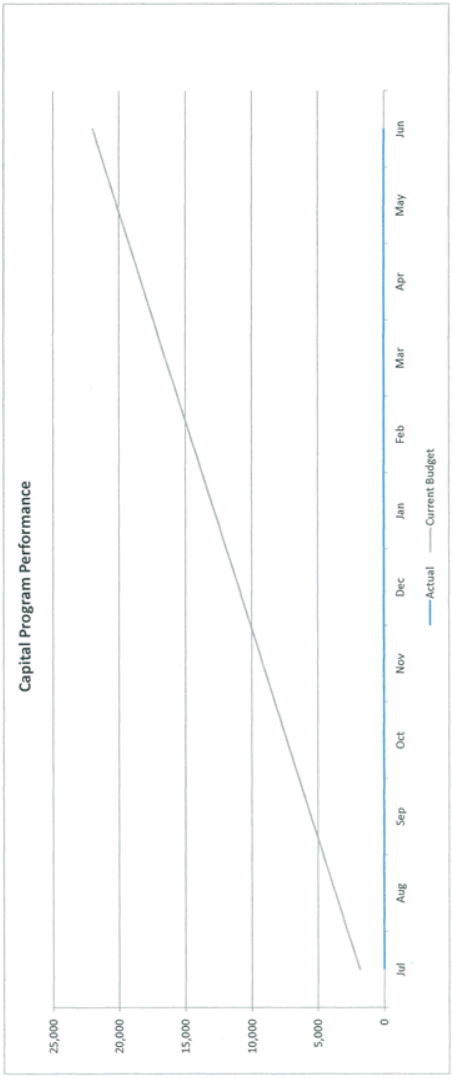
Description	Renewal %	Original Budget 20P/0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/Q1	% of Times		Status	Comments
								\$ Variance	% of Budget		
280 - Strategic Planning Social Plan Initiatives	Renewal 0%	33,000	0	0	0	0	33,000	33,000	0%	On time, on budget	Project completed
Total Capital Program		33,000	0	0	0	0	33,000	33,000	0%		



Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending December

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Description	Renewal %	Original Budget 20PJ08	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time: \$ Variance	% of Budget	Status	Comments
Capital Program Performance											

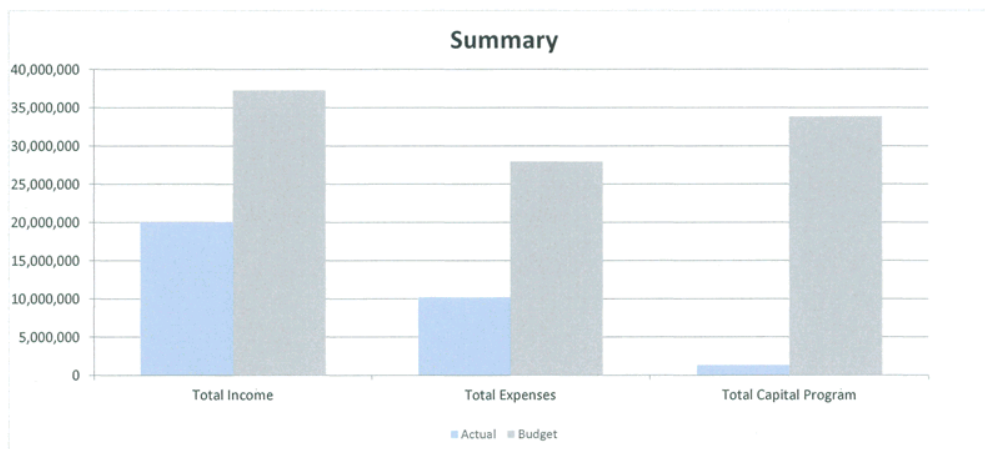




Council Directorate Summary Report for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Utilities								% of Time:	54%
Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	\$ Variance	% of Budget	
Income									
Rates & Annual Charges	15,594,852	10,087,694	0	0	10,087,694	15,594,852	5,507,157	65%	
User Charges & Fees	12,412,889	4,992,403	0	0	4,992,403	12,412,889	7,420,486	40%	
Interest & Investment Revenue	731,000	186,317	0	0	186,317	731,000	544,683	25%	
Other Revenues	203,648	125,023	0	0	125,023	203,648	78,625	61%	
Operating Grants & Contributions	703,866	253,631	0	0	253,631	703,866	450,235	36%	
Internal Income	2,617,114	1,389,548	0	0	1,389,548	2,617,114	1,227,566	53%	
Total Income	32,263,369	17,034,615	0	0	17,034,615	32,263,369	15,228,753	53%	
Expense									
Employee costs	6,202,368	2,884,343	0	0	2,884,343	6,238,017	3,353,675	46%	
Materials & Contracts	4,903,331	2,372,692	36,332	1,395,788	3,804,812	5,548,994	1,744,182	69%	
Borrowing Costs	1,191,832	440,000	0	0	440,000	1,191,832	751,832	37%	
Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%	
Other Expenses	1,417,530	426,486	0	3,088	429,574	1,417,530	987,956	30%	
Internal Expenses	8,549,968	4,052,441	0	0	4,052,441	8,549,968	4,497,527	47%	
Total Expense	27,277,650	10,175,961	36,332	1,398,876	11,611,169	27,958,962	16,347,794	42%	
Operating Surplus/(Deficit) before Capi	4,985,719	6,858,655	-36,332	-1,398,876	5,423,447	4,304,406	-1,119,041	126%	
Capital Income									
Capital Grants & Contributions	5,724,562	2,901,467	0	0	2,901,467	5,724,562	2,823,095	51%	
Operating Surplus/(Deficit) after Capita	10,710,281	9,760,122	-36,332	-1,398,876	8,324,914	10,028,968	1,704,054	83%	
Non Cash									
Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%	
WDV of Asset Disposals	0	6,830	0	0	6,830	0	-6,830	0%	
Total Non Cash	5,012,621	6,830	0	0	6,830	5,012,621	0	0%	
Investing Fund Flows									
Capital Works	-28,240,559	-1,331,747	-5,100	-3,411,088	-4,747,935	-33,880,095	-29,132,160	14%	
Asset Sales	0	10,000	0	0	10,000	0	-10,000	0%	
Total Investing Fund Flows	-28,240,559	-1,321,747	-5,100	-3,411,088	-4,737,935	-33,880,095	-29,142,160	14%	
Financing Fund Flows									
Loan Principal	-984,429	-452,459	0	0	-452,459	-984,429	-531,970	46%	
Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%	
Total Financing Fund Flows	3,295,571	-452,459	0	0	-452,459	3,295,571	3,748,030	-14%	
Net Inc/(Dec) in Funds before Transfers	-9,222,086	7,992,746	-41,432	-4,809,964	3,141,351	-15,542,935	-18,684,285	-20%	
Reserve Movements									
Transfers to Developer Contributions	-1,150,000	-685,269	0	0	-685,269	-1,150,000	-464,731	60%	
Transfers from Internal Reserves	187,736	0	0	0	0	1,155,137	1,155,137	0%	
Transfers from Developer Contributions	4,365,062	0	0	0	0	5,137,762	5,137,762	0%	
Transfers from Other External Reserves	2,877,790	0	0	0	0	7,422,888	7,422,888	0%	
Total Reserve Movements	6,280,588	-685,269	0	0	-685,269	12,565,787	13,251,055	-5%	
Net Inc/(Dec) in Unrestricted Funds	-2,941,498	7,307,478	-41,432	-4,809,964	2,456,082	-2,977,148	-5,433,230	-82%	



Utilities Capital Report by Business Unit for 2019/20
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Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2020/Q1	\$ Variance	% of Time	Status	Comments
240 - Waste Management											
Environmental Improvement Works Goulburn	Renewal 100%	350,000	63,447	0	0	63,447	461,500	418,053	13%	On time, on budget	Proposal for remaining funds provided to Executive
Environmental Improvement Works Marulan	Renewal 100%	100,000	8,435	0	0	8,435	253,420	244,985	3%	On time, on budget	Not expected to be undertaken this financial year
Goulburn WMC Improvements - Renewal CO	Renewal 100%	0	0	0	0	0	175,000	175,000	0%	Not due to commence	Funds can be moved to 190034
Marulan WMC Improvements - Renewal CO	Renewal 100%	0	3,467	0	0	3,467	0	-3,467	0%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	40,000	0	0	0	0	61,000	61,000	0%	On time, on budget	
Tarago WMC Improvements - Amenities CO	Renewal 100%	0	4,516	0	0	4,516	0	-4,516	0%	On time, on budget	
Tarago WMC Environmental Works	Renewal 100%	0	10,800	0	0	10,800	13,700	13,700	0%	On time, on budget	Funds can be moved to 190040
Organics Infrastructure (G)	Renewal 0%	300,000	0	0	0	0	496,032	485,232	2%	On time, on budget	
Tarago WMC Improvements - Power CO	Renewal 0%	0	0	0	0	0	21,866	21,866	0%	On time, on budget	
Goulburn WMC Drilling Mud Facilities	Renewal 0%	0	0	0	0	0	523,595	523,595	0%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	7,500,000	196,639	0	0	196,639	7,500,000	7,303,361	3%	Late, not expected to be completed this year	DA has been lodged
Commercial Waste Tubs - Renew	Renewal 100%	45,000	24,078	0	0	24,078	45,000	20,922	54%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	On time, on budget	
Community Recycling Centre (G)	Renewal 0%	0	0	0	0	0	0	0	0%	Late, not expected to be completed this year	DA has been lodged
Truck Cameras/Software	Renewal 0%	40,000	0	0	0	0	20,000	20,000	0%	On time, on budget	
		8,380,000	311,382	0	0	311,382	9,636,133	9,324,751	3%	On time, on budget	
250 - Water Services											
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	0	17,350	0	0	17,350	54,710	37,360	32%	On time, on budget	
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	0	0	0	0	131,357	131,357	0%	On time, on budget	
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,000,000	0	0	0	0	23,109	23,109	0%	On time, on budget	
		2,500,000	512,414	0	0	512,414	4,973,948	4,973,948	0%	Late, not expected to be completed this year	
Water Connections - Private Works	Renewal 100%	245,915	131,544	0	0	131,544	245,915	114,371	53%	On time, on budget	
Chlorine Dosing Trailer	Renewal 100%	0	33,485	0	0	33,485	0	0	100%	Completed	
Hetherington St Depot Improvements	Renewal 100%	0	47,694	0	0	47,694	65,462	17,768	73%	On time, on budget	
Water Meter Replacement	Renewal 100%	50,000	34,236	0	0	34,236	50,000	15,764	68%	On time, on budget	
Portable Low Level Standpipes	Renewal 0%	0	0	0	0	0	130,125	130,125	0%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	8,789	0	0	8,789	47,359	38,570	19%	On time, on budget	
Marulan WTP & Balance Tank - Hatch/Ladder	Renewal 100%	0	0	0	0	0	10,667	10,667	0%	On time, on budget	
Renewal CO	Renewal 100%	0	0	0	0	0	48,700	48,700	0%	On time, on budget	
Craig Hill Reservoir Renewal CO	Renewal 100%	150,000	66,123	0	0	66,123	150,000	83,877	44%	Completed	
Marulan Membrane Replacement	Renewal 100%	0	2,110	0	0	2,110	150,000	150,000	0%	On time, on budget	
Marulan WTP Renewal	Renewal 0%	250,000	0	0	0	0	247,890	247,890	1%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 100%	60,000	0	0	0	0	60,000	60,000	0%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	623,590	0	0	0	0	623,590	623,590	0%	Late, expected to be on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	0	5,956	0	0	5,956	0	-5,956	0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	8,029,305	859,702	0	0	859,702	9,546,427	8,688,725	9%	On time, on budget	
		0	0	0	0	0	500,000	500,000	0%	Completed	
260 - Waste Water Services											
Bonnet Park PS Augmentation	Renewal 100%	0	347	0	0	347	37,324	36,977	1%	On time, on budget	
Marulan Pump Station Improvements	Renewal 100%	45,000	0	0	0	0	45,000	45,000	0%	On time, on budget	
Pump Replacements	Renewal 100%	2,000,000	468	0	0	468	2,000,000	1,999,532	0%	On time, on budget	
Goulburn Main Rehabilitation	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	500,000	42,923	5,100	0	48,023	1,060,812	1,012,789	5%	On time, underspent	
Marulan WWTP - Feasibility & Concept Des	Renewal 100%	0	5,000	0	0	5,000	171,057	166,057	3%	On time, on budget	
STWRIS Stage 1 Design and Construction (G)	Renewal 100%	0	0	0	0	0	29,432	29,432	0%	Completed	
Demolition of Old WWTP	Renewal 100%	0	46,855	0	0	46,855	0	-46,855	1%	On time, underspent	This project has been reviewed and is not required at this stage.
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	4,000,000	0	0	0	0	5,376,422	5,329,567	1%	On time, underspent	

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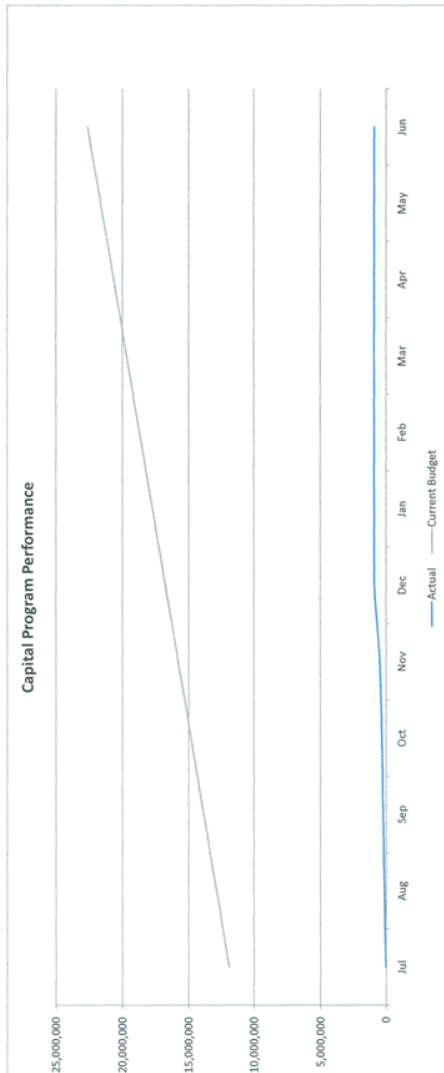
Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time: \$ Variance	% of Budget	Status	Comments
Chyd's St SPS Access Road	Renewal 100%	0	0	0	0	0	100,000	100,000	0%	Late, not expected to be completed this year.	This was completed last financial year.
Kenmore Bridge Pump Station Upgrade	Renewal 100%	500,000	0	0	0	0	500,000	500,000	0%	On time, on budget	
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	0	0	0%	Late, not expected to be completed this year	This is dependent on the owners and their subdivision plans. This will not be completed this financial year.
Hume St - Finlay to Duckt Ln New Sewer Line	Renewal 0%	0	0	0	0	0	0	0	0%	Completed	
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	0	0	0	0	118,866	118,866	0%	On time, on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	1,289,054	0	0	0	0	1,289,054	1,289,054	0%	Late, expected to be on budget	
Goulburn WWTP Solar	Renewal 0%	1,850,000	4,500	0	0	4,500	1,700,000	1,695,500	0%	On time, on budget	
BP West PS replacement design	Renewal 100%	100,000	28,885	0	0	28,885	100,000	71,116	29%	On time, on budget	
Glin WWTP Shed & Revegetation	Renewal 0%	200,000	750	0	0	750	200,000	199,250	0%	On time, on budget	
Bonnett Park Pump Station and Rising Main	Renewal 20%	650,000	97	0	0	97	650,000	649,903	0%	Late, expected to be on budget	This project has been reviewed and is not required at this stage.
Rec Area Sewer Pump Station Construction	Renewal 100%	397,000	876	0	0	876	397,000	396,134	0%	Late, expected to be on budget	
Sewer Distribution Plant & Equipment	Renewal 0%	0	522	0	0	522	0	-522	0%	On time, on budget	
Goulburn WWTP Sludge Lagoon	Renewal 100%	11,831,054	160,653	5,100	0	165,753	14,695,535	14,534,882	7%	Not due to commence	
Total Capital Program		28,240,559	1,331,737	5,100	0	1,336,837	33,880,095	32,546,808	4%		



Utilities Capital Report by Business Unit for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Description	Renewal %	Original Budget 2019/OB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/Q1	% of Time: \$ Variance	% of Budget	Status	Comments
									56%		

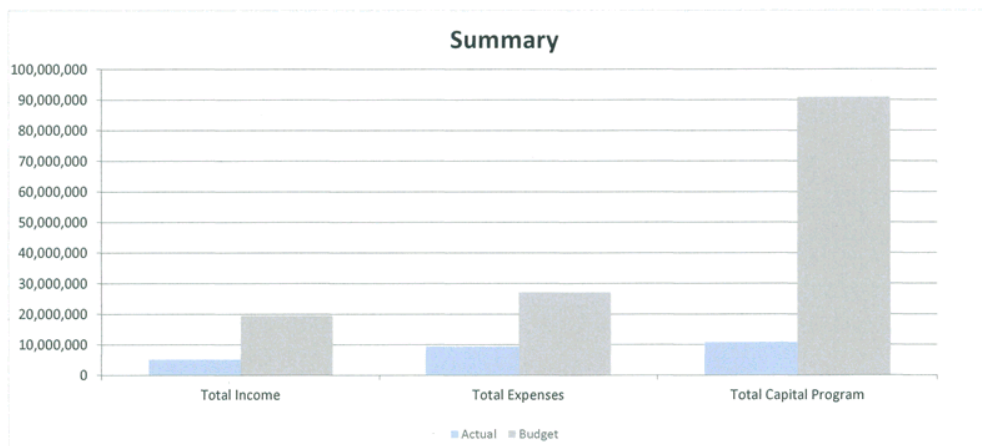




Council Directorate Summary Report for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJQ1	% of Time:	
							\$ Variance	% of Budget
Operations								
Income								
User Charges & Fees	1,026,664	529,305	0	0	529,305	1,026,664	497,359	52%
Other Revenues	181,222	138,786	0	0	138,786	284,222	145,436	49%
Operating Grants & Contributions	4,444,176	768,212	0	0	768,212	5,047,287	4,279,075	15%
Internal Income	4,839,080	2,413,586	0	0	2,413,586	4,839,080	2,425,494	50%
Total Income	10,491,142	3,849,889	0	0	3,849,889	11,197,253	7,347,364	34%
Expense								
Employee costs	6,697,982	3,515,028	0	0	3,515,028	6,775,333	3,260,304	52%
Materials & Contracts	4,245,830	2,463,699	0	813,730	3,277,429	5,206,263	1,928,834	63%
Borrowing Costs	175,910	75,708	0	0	75,708	175,910	100,202	43%
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Other Expenses	1,844,266	955,610	2,300	3,962	961,873	1,844,266	882,393	52%
Internal Expenses	4,838,837	2,341,458	0	0	2,341,458	4,838,837	2,497,379	48%
Total Expense	26,121,719	9,351,503	2,300	817,693	10,171,496	27,159,503	16,988,007	37%
Operating Surplus/(Deficit) before Capi	-15,630,577	-5,501,614	-2,300	-817,693	-6,321,607	-15,962,250	-9,640,644	40%
Capital Income								
Capital Grants & Contributions	41,566,297	1,430,339	0	0	1,430,339	44,806,090	43,375,751	3%
Operating Surplus/(Deficit) after Capit	25,935,720	-4,071,275	-2,300	-817,693	-4,891,268	28,843,840	33,735,108	-17%
Non Cash								
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Total Non Cash	8,318,895	0	0	0	0	8,318,895	0	0%
Investing Fund Flows								
Capital Works	-82,976,282	-10,779,786	-5,135	-21,484,627	-32,269,548	-90,928,762	-58,659,214	35%
Asset Sales	2,410,000	0	0	0	0	2,410,000	2,410,000	0%
Total Investing Fund Flows	-80,566,282	-10,779,786	-5,135	-21,484,627	-32,269,548	-88,518,762	-56,249,214	36%
Financing Fund Flows								
Loan Principal	-708,221	-424,749	0	0	-424,749	-708,221	-283,472	60%
Proceeds from Borrowings	15,200,000	0	0	0	0	15,200,000	15,200,000	0%
Total Financing Fund Flows	14,491,779	-424,749	0	0	-424,749	14,491,779	14,916,528	-3%
Net Inc/(Dec) in Funds before Transfers	-31,819,888	-15,275,809	-7,435	-22,302,320	-37,585,564	-36,864,248	721,316	102%
Reserve Movements								
Transfers to Internal Reserves	-552,403	0	0	0	0	-552,403	-552,403	0%
Transfers to Developer Contributions	-1,887,100	-238,747	0	0	-238,747	-1,887,100	-1,648,353	13%
Transfers from Internal Reserves	9,698,310	0	0	0	0	11,968,557	11,968,557	0%
Transfers from Developer Contributions	6,088,463	0	0	0	0	7,210,301	7,210,301	0%
Transfers from Other External Reserves	2,251,057	0	0	0	0	4,084,591	4,084,591	0%
Total Reserve Movements	15,598,327	-238,747	0	0	-238,747	20,823,946	21,062,693	-1%
Net Inc/(Dec) in Unrestricted Funds	-16,221,561	-15,514,556	-7,435	-22,302,320	-37,824,311	-16,040,302	21,784,009	236%



Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending December



Date Report Run: 06-Jan-2020

Description	Renewal %	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 20P/01	\$ Variance	% of Budget	Status	Comments
200 - Projects										
Rocky Hill Museum Extension - Construct (G)	Renewal 0%	0	5,135	0	1,157,938	890,358	-267,580	139%	On time, on budget	Requires realignment of budget, in defects liability
Performing Arts Centre (G)	Renewal 0%	693,296	0	0	693,296	15,500,000	18,256,704	4%	On time, on budget	On target for major works to commence in February 20
Sandstone Restoration McDermott Centre (G)	Renewal 100%	74,815	0	0	74,815	89,600	14,785	83%	Completed	
Growing Local Economies (G)	Renewal 0%	111,570	0	0	111,570	1,727,280	1,615,710	6%	Late, expected to be on budget	Planning delays, rezoning issues
Aquatic Centre Renewal	Renewal 100%	189,640	0	0	189,640	6,500,000	6,328,360	3%	On time, on budget	Currently in negotiations with Contractors
Aquatic Centre Upgrade (G)	Renewal 0%	135,071	0	0	135,071	13,500,000	13,364,929	1%	On time, on budget	Currently in negotiations with Contractors
FP May Street (Park Rd - bridge)	Renewal 0%	103,540	0	0	103,540	103,540	0	0%	Not due to commence	To be delivered with May St Bridge project
RTR Oulien Ford Road - RR Rehab (G)	Renewal 100%	14,089	0	0	14,089	0	14,089	100%	Completed	
K&G May Street (Existing - Bridge)	Renewal 0%	0	0	0	0	128,000	128,000	0%	Not due to commence	To be delivered with May St Bridge project
Blackspot - Roundabout (G)	Renewal 0%	0	0	0	0	0	0	0%	Completed	
St Lighting and Traffic Facilities	Renewal 0%	44,556	0	0	44,556	60,000	15,444	74%	Completed	
SCC Riverside Park Project (G)	Renewal 0%	831,245	1,400	0	831,245	2,225,480	1,394,235	37%	On time, on budget	1st milestone has been reached
Wollondilly River/Trail - Stage2 (G)	Renewal 0%	318,248	0	0	320,048	916,000	596,852	35%	Late, expected to be on budget	Currently in defects liability
BR May St Bridge replacement	Renewal 100%	23,461	0	0	23,461	962,587	939,126	2%	Not due to commence	Relocation of services continuing
Regional Hockey Complex - Construction (G)	Renewal 100%	9,000,000	0	0	9,000,000	9,000,000	0	0%	Not commenced	
Blackspot Sandy Point Road (G)	Renewal 60%	392,880	0	0	392,380	415,188	22,808	95%	Completed	
SCC Hudson Park Toilet Block (G)	Renewal 0%	107,228	0	0	107,228	47,510	-59,818	225%	On time, on budget	Requires realignment of budget, disable access path to commence late January 20
SCC - Tarago Playground Equip (G)	Renewal 0%	716	0	0	716	1,687	971	42%	Completed	
SCC - Manian Amenities Block (G)	Renewal 0%	1,824	0	0	1,824	0	-1,824	0%	Completed	
Wollondilly Walking & Cycle Trail Lighting (G)	Renewal 0%	372,089	900	0	372,989	370,920	-2,069	101%	Completed	
Thorndon Road Bridge Replacement (G)	Renewal 100%	25,565	0	0	25,565	800,000	774,435	3%	Not due to commence	Contractor has been engaged
Goulburn-Cookwell Rail Trail (G)	Renewal 0%	16,000,000	0	0	16,000,000	16,000,000	0	0%	Not commenced	
		4,488,995	7,435	0	4,496,431	72,921,479	68,432,484	6%		
210 - Operations										
RRBG - Highland Way (G)	Renewal 100%	0	5,579	0	5,579	0	-5,579	0%	Not due to commence	Requires budget allocation from 190175
RRBG - Taralga Road - Rural (G)	Renewal 100%	0	27,695	0	27,695	309,246	281,551	9%	Late, expected to be on budget	Design delays
RRBG - Taralga Road - Urban (G)	Renewal 100%	0	212	0	212	75,754	75,542	0%	Late, expected to be on budget	Design delays
Bus Shelters Renewal	Renewal 100%	11,294	0	0	11,294	0	-11,294	0%	Completed	Late invoices from previous financial year
Drainage Racecourse Drive CO	Renewal 0%	2,503	0	0	2,503	0	-2,503	0%	Completed	Late invoices from previous financial year
Drainage Church Street Roundabout	Renewal 100%	10,083	0	0	10,083	56,000	45,917	18%	Completed	Late invoices from previous financial year
Drainage General Urban	Renewal 100%	100,000	0	0	109,497	640,000	530,503	17%	On time, on budget	
CRD Masterplan Implementation	Renewal 0%	109,497	0	0	109,497	640,000	530,503	17%	On time, on budget	
FP Auburn Street (Glebe - Walker) Replacement	Renewal 100%	189	0	0	189	0	-189	0%	Late, expected to be on budget	Contractor delays
FP Rhoda Street (Combarmere - Garfield)	Renewal 0%	0	0	0	0	50,000	50,000	0%	Late, expected to be on budget	Contractor delays
FP Rhoda Street (Garfield - Addison)	Renewal 0%	32,538	0	0	32,538	50,000	17,462	33%	Completed	Finalisation stage
FP Addison Street (Coolinda Ct - Francis)	Renewal 0%	14,308	0	0	14,308	43,750	29,442	33%	Completed	
Gravel Resheeting	Renewal 100%	10,614	0	0	96,812	450,000	353,188	22%	On time, on budget	
Guardrails - Urban - Local	Renewal 100%	96,812	0	0	96,812	24,800	72,012	0%	Not due to commence	
Guardrails - Sealed Rural - Local	Renewal 100%	0	0	0	0	160,000	160,000	0%	Not due to commence	
K&G Mulwaree Street (Bradley St end)	Renewal 100%	21,783	0	0	21,783	0	-21,783	0%	Not due to commence	Budget to be transferred to May St K&G
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	0	0	0	70,000	70,000	0%	Not due to commence	
RHL Collector Rd - Volla Sec54	Renewal 100%	60,826	0	0	60,826	76,000	15,174	80%	On time, on budget	Finalisation stage
RHL Bungendore Rd - Volla Sec 94	Renewal 100%	1,131	0	0	1,131	124,000	122,869	0%	Not commenced	Currently in design
RTR Currawang Road - RR Rehab (G)	Renewal 100%	41,441	0	0	41,441	300,000	258,559	14%	On time, on budget	Late invoices from previous financial year
Rural Resealing	Renewal 100%	34,647	0	0	34,647	678,500	643,853	5%	Late, expected to be on budget	Design delays
Urban Resealing	Renewal 100%	0	0	0	0	49	-49	0%	Completed	
UR Rehab - Sowerby St	Renewal 100%	91	0	0	91	0	-91	0%	Completed	Late invoices from previous financial year
UR Rehab - Mary St	Renewal 0%	2,802	0	0	2,802	0	-2,802	0%	Completed	Expenditure to be transferred to Bungonia Road 190193
Windellama Rd - Widening	Renewal 0%	4,635	0	0	4,635	0	-4,635	0%	Completed	Expenditure to be transferred to Range Road 190210

Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending December



Date Report Run: 06-Jan-2020

Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time: \$ Variance	% of Budget	Status	Comments
Widening - Mountain Ash Rd	Renewal 0%	0	261	0	0	261	0	-261	0%	Late, expected to be on budget	Expenditure to be transferred to new project
UR Con Sanctuary Dr - complete to River St	Renewal 0%	500,000	451,376	0	0	451,376	500,000	48,624	90%	On time, on budget	Contractor delays
Other Parks/Reserves Replacements	Renewal 100%	20,000	27,707	0	0	27,707	20,000	-7,707	139%	On time, on budget	
City Wide Creek Bed Improvements	Renewal 100%	35,000	4,600	0	0	4,600	35,000	30,400	13%	On time, on budget	
Light Fleet Replacements	Renewal 0%	400,000	296,828	0	0	296,828	560,219	263,391	53%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	6,181	0	0	6,181	45,000	38,819	14%	On time, on budget	
Heavy Fleet Replacements	Renewal 0%	1,250,000	627,296	0	0	627,296	1,910,906	1,283,610	33%	On time, on budget	
RRP - Turlaga Rd SRR Repair (G)	Renewal 100%	0	0	0	0	0	18,000	18,000	0%	Completed	Late invoices from previous financial year
CPTIS Bus Shelters (G)	Renewal 70%	0	76,975	0	0	76,975	0	-76,975	0%	Completed	Expenditure to be transferred to new project 190244
Gurrindah Rd SRR Reconstruction	Renewal 100%	0	17,610	0	0	17,610	0	-17,610	0%	On time, on budget	
FOOTPATH REPLACEMENT Future Years	Renewal 100%	100,000	0	0	0	0	0	0	0%	On time, on budget	
FOOTPATH NEW Future Years	Renewal 0%	26,558	0	0	0	0	0	0	0%	On time, on budget	
K&G RENEWAL Future Years	Renewal 100%	78,217	0	0	0	0	78,217	78,217	0%	On time, on budget	Budget to be transferred to May St K&G
REGIONAL ROAD REPAIR - Future years (G)	Renewal 100%	385,000	0	0	0	0	0	0	0%	On time, on budget	Budget to be reallocated to current project
REGIONAL ROAD REPAIR (G) Future years	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	On time, on budget	
RURAL ROAD CONSTRUCTION Future years	Renewal 0%	392,000	0	0	0	0	0	0	0%	On time, on budget	
RURAL ROAD REHABILITATION Future years	Renewal 100%	285,808	0	0	0	0	0	0	0%	On time, on budget	
RURAL ROAD REHABILITATION Future years	Renewal 100%	300,000	0	0	0	0	0	0	0%	On time, on budget	
ROUNDABOUTS Future years	Renewal 0%	350,000	0	0	0	0	350,000	350,000	0%	On time, on budget	No Roundabout projects identified in 19-20
K&G Marsden St Renewal	Renewal 100%	0	-470	0	0	-470	0	470	0%	On time, on budget	
Drainage Hetherington St Depot	Renewal 0%	30,866	0	0	0	0	37,400	6,534	83%	Late, expected to be overspent	
UR Bugonia Rd Reconstruction	Renewal 100%	0	631,652	0	0	631,652	331,700	-299,952	190%	On time, on budget	
Hetherington St Depot Workshop Renewal	Renewal 100%	300,000	88,649	0	0	88,649	300,000	211,351	30%	On time, on budget	
Bus Shelters - New	Renewal 0%	15,000	0	0	0	0	15,000	15,000	0%	Not commenced	
K&G New Future Years	Renewal 0%	100,000	0	0	0	0	0	0	0%	On time, on budget	
Range Road - Fixing Country Roads (G)	Renewal 40%	1,571,184	281,217	0	0	281,217	1,571,184	1,289,967	18%	On time, on budget	
RHL Lumley Rd - HI Quality Sec94	Renewal 100%	180,000	65,307	0	0	65,307	180,000	114,693	36%	On time, on budget	
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	4,375	0	0	4,375	370,000	365,625	1%	On time, on budget	
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	100,000	153,648	0	0	153,648	330,000	176,352	47%	On time, on budget	
RHL Oaken Ford Rd - MultiEquip Sec 94	Renewal 100%	0	281,753	0	0	281,753	162,000	-119,753	174%	On time, on budget	
RHL Lerrara Rd - MultiEquip Sec94	Renewal 100%	0	749,964	0	0	749,964	838,000	88,036	89%	On time, on budget	
UR Con Pockley/Shannon Drive Link	Renewal 0%	2,000,000	9,318	0	0	9,318	1,972,000	1,962,682	0%	Not commenced	
RHL 5th Marulan - Boral Sec 94	Renewal 100%	60,000	71,045	0	0	71,045	60,000	-11,045	118%	Completed	
Drainage 12B-26 Racecourse Drive	Renewal 0%	0	8,590	0	0	8,590	0	-8,590	0%	Completed	Late invoices from previous financial year
Parkebourne/Gap Rd - Drought Relief HV Access (G)	Renewal 20%	0	175,688	0	0	175,688	172,227	-3,461	102%	Completed	
FP George St Marulan (87-92) New	Renewal 0%	0	21,008	0	0	21,008	23,617	2,609	89%	On time, on budget	
Mary's Mount Rd Upgradation	Renewal 0%	600,000	0	0	0	0	600,000	600,000	0%	Not commenced	
Blackspot - Middle Arm Road	Renewal 100%	480,000	454	0	0	454	480,000	479,546	0%	Not due to commence	
FP Queen St (Mill to Short)	Renewal 100%	0	0	0	0	0	50,000	50,000	0%	Not due to commence	
K&G Queen St (Record - Dalley)	Renewal 100%	0	0	0	0	0	30,000	30,000	0%	Not due to commence	
Drainage Fitzroy St (near Lamerra Pl)	Renewal 0%	0	130,440	0	0	130,440	285,888	155,448	46%	On time, on budget	
RTR Gurrindah Road RR Rehab (G)	Renewal 100%	0	19,479	0	0	19,479	337,000	317,521	6%	Late, expected to be on budget	Finalising land acquisitions
RTR Pomeroy Rd - SRR Construction (G)	Renewal 100%	0	586	0	0	586	55,000	54,414	1%	Not due to commence	
RTR Bumballa Rd SRR Construction (G)	Renewal 0%	0	40,371	0	0	40,371	6,250	-34,121	646%	Completed	Requires reallocation of budget
FP Addison St (Coolinda to Rhoda)	Renewal 0%	0	25,068	0	0	25,068	28,000	-2,932	90%	Completed	
Shoane St Underpass Sign	Renewal 0%	11,938,992	4,721,334	0	0	4,721,334	15,142,961	10,421,027	31%	Completed	
Z20 - Community Facilities											
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	75,222	0	0	75,222	30,000	-45,222	251%	Late, expected to be on budget	Pool roof works have commenced
Plant & Equipment - Aquatic Centre	Renewal 100%	90,000	243,740	0	0	243,740	90,000	-153,740	271%	Late, expected to be on budget	Pool roof works have commenced

Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending December

Date Report Run: 05-Jan-2020



Description	Renewal %	Original Budget 20P/01	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 20P/01	\$ Variance	% of Time	% of Budget	Status	Comments
Recreation Area Improvements	Renewal 100%	50,000	29,086	0	0	29,086	50,000	20,914	58%	58%	On time, on budget	
Electrical Renewal Rec Area	Renewal 100%	0	0	0	0	0	11,000	11,000	0%	0%	On time, on budget	
Security Renewal Rec Area	Renewal 100%	0	262	0	0	262	0	-262	0%	0%	On time, on budget	
Balmore Park Improvements	Renewal 100%	25,000	62,974	0	0	62,974	87,748	24,774	72%	72%	On time, on budget	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	22,069	0	0	22,069	71,707	49,638	31%	31%	On time, on budget	
Victoria Park POM	Renewal 0%	200,000	1,968	0	0	1,968	200,000	198,032	1%	1%	On time, on budget	
State Park Upgrade (G)	Renewal 0%	0	67,131	0	0	67,131	89,909	22,778	75%	75%	Completed	
Skate Park Upgrade (G)	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	On time, on budget	Budget included in 190056
Playground Facility Renewals	Renewal 100%	70,000	63,560	0	0	63,560	102,600	39,040	62%	62%	On time, on budget	
Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	437,903	0	0	437,903	486,721	48,818	90%	90%	Late, expected to be on budget	Power outages have proceeded this month
Seiffert Oval pavilion (G)	Renewal 100%	0	238,596	0	0	238,596	237,533	-1,063	100%	100%	Completed	
Rage Cage (G)	Renewal 0%	0	11,959	0	0	11,959	12,000	41	100%	100%	Completed	
Memorial Gardens Beams	Renewal 0%	25,000	21,284	0	0	21,284	37,000	15,716	58%	58%	On time, on budget	
Irrigation & Turfing - General Cemetery	Renewal 0%	0	15,790	0	0	15,790	32,900	17,110	48%	48%	Completed	
Building Asset Replacement	Renewal 100%	40,000	41,132	0	0	41,132	40,000	-1,132	103%	103%	Completed	Finalisation stage
Civic Centre Furniture & Fittings	Renewal 100%	10,000	8,965	0	0	8,965	10,000	1,035	90%	90%	On time, on budget	
Civic Centre Landscaping	Renewal 100%	0	0	0	0	0	16,673	16,673	0%	0%	On time, on budget	
Civic Centre Upgrade	Renewal 0%	0	16,380	0	0	16,380	0	-16,380	0%	0%	On time, on budget	
Civic Centre Carpet Renewal	Renewal 100%	20,000	1,981	0	0	1,981	29,000	27,019	7%	7%	On time, on budget	
Goulburn Hockey Fields - Design	Renewal 0%	0	-16,515	0	0	-16,515	0	16,515	0%	0%	Completed	
Victoria park Lighting (G)	Renewal 0%	0	0	0	0	0	1,950	1,950	0%	0%	On time, on budget	
Irrigation & Turfing - Kenmore Cemetery	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	0%	Not due to commence	
Civic Centre Renewal - Air Conditioner	Renewal 100%	100,000	4,850	0	0	4,850	100,000	95,150	5%	5%	Late, expected to be on budget	
Sports Grounds Renewal Future Years	Renewal 100%	50,000	9,874	0	0	9,874	50,000	40,126	20%	20%	On time, on budget	
Japanese Garden - Victoria Park	Renewal 0%	250,000	157,885	0	0	157,885	250,000	92,115	63%	63%	On time, on budget	
George Street Marulan Landscaping	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	0%	Not due to commence	
Woolloooly Walking Track - Eastgrove (G)	Renewal 0%	0	53,363	0	0	53,363	663,181	609,818	8%	8%	On time, on budget	RFQ to close in January 20
230 - Asset & Design		1,155,000	1,569,457	0	0	1,569,457	2,844,922	1,275,465	55%			
Survey Equipment	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	0%	On time, on budget	
Total Capital Program		82,976,282	10,779,786	7,435	0	10,787,221	90,928,762	80,145,258	12%			



Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending December

Date Report Run: 06-Jan-2020

Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/Q1	% of Time: \$ Variance	% of Budget	Status	Comments																																							
<div data-bbox="418 857 863 1928" data-label="Figure"> <p>Capital Program Performance</p> <table border="1"> <caption>Estimated Data for Capital Program Performance</caption> <thead> <tr> <th>Month</th> <th>Actual Budget</th> <th>Current Budget</th> </tr> </thead> <tbody> <tr><td>Jul</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Aug</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Sep</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Oct</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Nov</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Dec</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Jan</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Feb</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Mar</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Apr</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>May</td><td>10,000,000</td><td>10,000,000</td></tr> <tr><td>Jun</td><td>10,000,000</td><td>10,000,000</td></tr> </tbody> </table> </div>												Month	Actual Budget	Current Budget	Jul	10,000,000	10,000,000	Aug	10,000,000	10,000,000	Sep	10,000,000	10,000,000	Oct	10,000,000	10,000,000	Nov	10,000,000	10,000,000	Dec	10,000,000	10,000,000	Jan	10,000,000	10,000,000	Feb	10,000,000	10,000,000	Mar	10,000,000	10,000,000	Apr	10,000,000	10,000,000	May	10,000,000	10,000,000	Jun	10,000,000	10,000,000
Month	Actual Budget	Current Budget																																																
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Jun	10,000,000	10,000,000																																																

15.4 STATEMENT OF INVESTMENTS AND BANK BALANCES

Author: Kylie Newton, Business Manager Finance & Customer Service

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Statement of Investments & Bank Balances** [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of December be received.

BACKGROUND

To report on the Investment Performance and Bank balances as at 31 December 2019.

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of November 2019 was \$94,729,009 meaning that this month's balance of \$96,591,939 equates to an increase of \$1,862,930 in investments and cash held. The table on the following page outlines the reasons for this increase.

Receipts		
Rates and Water Receipts	3,234,770	
Financial Assistance Grant		
Sundry Debtors	2,788,924	
Investment Redeemed		
S64/94 Income	116,436	
Other Income (including interest, term deposits redeemed)	3,947,878	
Total Receipts		10,088,008
Payments		
Salaries and Wages	2,542,795	
Payments to Creditors	5,682,283	
Total Payments		8,225,078
Increase/(Decrease) in cash and investments		1,862,930

3. Investments matured/defaulted this financial year

No investments have matured or defaulted in the 2019/20 financial year.

Performance Indicators - Investments and Interest Earned - As at 06 January 2020

		Diversification & Credit Risk						
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max	
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual		
1	AA+ to AA-	A1+	0	46,030,359	46,030,359	47.44%	100%	
2	A+ to A	A1	0	20,000,000	20,000,000	20.61%	75%	
3	BBB+ to BBB-	A2	0	27,000,000	29,000,000	29.89%	60%	
4	Hourglass		0	0	0	0.00%	60%	
5	Other		2,000,000	0	2,000,000	2.06%	25%	
			2,000,000	93,030,359	97,030,359	100.00%		
1	Within Policy Guidelines							
2	Within Policy Guidelines							
3	Within Policy Guidelines							
4	Within Policy Guidelines							
5	Within Policy Guidelines							

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	18,030,359.12	18.97%	100.00%
B	Working Capital	(0-3 Months)	30,000,000	31.57%	90.00%
C	Short Term	(3-12 Months)	39,000,000	41.04%	80.00%
D	Medium Term	(1-3 Years)	8,000,000	8.42%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			95,030,359		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	Benchmark Rate - Average for 2019/2020		
	Benchmark Rate -Average for 2019/2020		1.3651%
	Portfolio Over Benchmark	77,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	77,000,000	
	Excludes At Call	18,030,359	
	Total including At Call	95,030,359	
2	Average Benchmark Rate for Financial Year		
	Benchmark - 90 Day BBSW Average for July 2019		1.1085%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2019		0.8731%
	Benchmark - 90 Day BBSW Average for November 2019		0.9092%
	Benchmark - 90 Day BBSW Average for December 2019		0.9001%
	Benchmark - 90 Day BBSW Average for January 2019		2.0682%
	Benchmark - 90 Day BBSW Average for February 2019		1.9595%
	Benchmark - 90 Day BBSW Average for March 2019		1.8379%
	Benchmark - 90 Day BBSW Average for April 2019		1.6873%
	Benchmark - 90 Day BBSW Average for May 2019		1.5410%
	Benchmark - 90 Day BBSW Average for June 2019		1.5410%
	Average Benchmark Rate for Financial Year to Date		1.3651%

Summary by Credit Rating

Rating	Percentage
AA+ to AA- A1+	47%
A+ to A A1	21%
BBB+ to BBB- A2	30%
Other	2%
Hourglass	0%

Portfolio Allocation by Investment Horizon

Horizon	Percentage
(0-3 Months)	32%
(3-12 Months)	41%
(1-3 Years)	8%
(3-5 Years)	0%
(5+ Years)	0%
(Current)	19%

Statement of Investment and Bank Balances as at 06 January 2020

Description	Maturity Date	Investment Type	Rating	Current Interest Rate	Amount Invested	
Comm Bank - Cash Management Account						
Bendigo & Adelaide Snr FRN	18/08/2020	AC	A1+	0.95%	\$ 18,030,359	
Rabo 1826 Day TD - Curve	1/06/2021	FRN	A2	3.24%	\$ 2,000,000	
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A1	3.30%	\$ 3,000,000	
Bank Of Queensland 365D TD - Curve	14/02/2020	TD	A2	3.50%	\$ 2,000,000	
Goldfields Money 369 Day TD - RimSec	26/02/2020	TD	UNRATED	2.73%	\$ 2,000,000	
My State Financial Credit Union 365 Day TD - Curve	3/03/2020	TD	A2	2.80%	\$ 1,000,000	
Defence Bank 365D TD - Curve	6/03/2020	TD	A2	2.75%	\$ 1,000,000	
Banana Coast Community CU 369 Day TD - RimSec	17/03/2020	TD	UNRATED	2.80%	\$ 3,000,000	
Bank Of Queensland 365D TD - Curve	18/03/2020	TD	A2	2.90%	\$ 1,000,000	
BankVic 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 2,000,000	
My State Financial Credit Union 371 Day TD - RimSec	7/04/2020	TD	A2	2.70%	\$ 3,000,000	
NAB 241 Day TD - NAB 9295 1144	17/02/2020	TD	A1+	2.00%	\$ 10,000,000	
Westpac 365 Day TD	26/06/2020	TD	A1+	1.90%	\$ 5,000,000	
Macquarie Bank 7 Month Term Deposit	8/04/2020	TD	A1	1.75%	\$ 7,000,000	
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	1.65%	\$ 3,000,000	
Macquarie Bank 7 Month Term Deposit	22/04/2020	TD	A1	1.75%	\$ 5,000,000	
Westpac 365 Day TD	21/09/2020	TD	A1+	1.63%	\$ 5,000,000	
My State Financial Credit Union 123 Day TD - RimSec	18/02/2020	TD	A2	1.70%	\$ 2,000,000	
My State Financial Credit Union 92 Day TD - RimSec	22/01/2020	TD	A2	1.70%	\$ 2,000,000	
NAB 90 Day TD - NAB 9295 1144	23/01/2020	TD	A1+	1.63%	\$ 3,000,000	
AMP 183 Day TD - Curve	26/05/2020	TD	A1	1.90%	\$ 3,000,000	
AMP 182 Day TD - RimSec	27/05/2020	TD	A1	1.90%	\$ 2,000,000	
AMB 365 Day TD - Curve	21/12/2020	TD	A2	1.70%	\$ 2,000,000	
NAB 150 Day TD - NAB 9295 1144	18/05/2020	TD	A1+	1.60%	\$ 5,000,000	
Total Investments Held (excl. pipeline)					\$ 95,030,359	
Total Highland Source (pipeline) Loan Investments				0	0.00%	\$ -
Total Investments Held (Incl pipeline)						\$ 95,030,359

Balance as per Passbook-Commonwealth Bank	1,025,139.48	
Add: Outstanding deposits	100,835.65	
Less: Unpresented cheques	192,189.79	
Balance as per Cash Book-Commonwealth Bank		933,785.34
Add-Library		0.00
Add- Trust Fund-Other		627,794.15
Add- Trust Fund		
Total Cash & Investments @ 06/01/2020		96,591,938.61

15.5 OUTSTANDING WATER CHARGES REPORT

Author: Karen Gray, Administration Team Leader

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Outstanding water charges accrue interest at a rate some 5% above the rate at which Council could invest its cash. Outstanding water charges remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Administration Team Leader on Water Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of water charges collections as at 8 January 2020.

REPORT

The following table summarises the water transactions and collections processed up to 8 January 2020.

	Amount
Water Outstanding at 1 July 2019	\$ 422,631.17
Charges Raised	\$ 10,625,485.18
Total Collectable	\$ 11,048,116.35
Outstanding Collected	\$ 10,577,237.71
Amount Outstanding	\$ 470,878.64
Less Amount Not Yet Due	\$ 216,306.52
Plus Credit Balances	\$ 507,437.38
Total Overdue Amount	\$ 762,009.50
Percentage of Water Outstanding	6.9%

Analysis of the outstanding debts greater than \$100 shows that there are a total of 1532 properties with a total accumulated balance of \$753,547.55.

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$100-\$200	239	\$ 36,609.55	\$ 153.18
\$200-\$500	1003	\$ 322,469.63	\$ 321.51
Above \$500	290	\$ 394,468.37	\$ 1,408.82

Please note the following:

The Quarterly accounts were due on 13 December 2019 and the overdue notices were sent 7 January 2020. Monthly accounts were due on 31 December 2019.

Statistics as at 8 January 2020:

	Number	Outstanding balance
Restrictors in place	17	\$53,015.03
Legal Action Started	1	\$3,269.92
Disconnections	3	\$804.83
Deceased Estates	5	\$7,629.83

15.6 RATES OUTSTANDING REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Outstanding rates continue to accrue interest at a rate some 5% above the rate at which Council could invest its cash. Rates outstanding remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Revenue Coordinator on Rates Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of rates collections as at 15 January 2020.

REPORT

The following table summarises the rates transactions and collections processed up to 15 January 2020.

	Amount
Rates and Charges Outstanding at 1 July 2019	-\$189,393.29
Levies and Write Offs	\$24,854,524.39
Total Collectable	\$24,665,131.10
Rates and Charges Collected	-\$14,559,973.65
Pre payments	-\$313,464.06
Amount Outstanding	\$10,418,621.51
Percentage of Rates and Charges Outstanding	42%

The percentage of outstanding rates and charges indicates the rates are being collected in advance, as we are half way through the financial year with the third quarter due on 28th February, 2020.

Analysis of the outstanding debts shows that there are a total of 453 properties with accumulated arrears of more than two instalments outstanding or debt of more than \$500 and they have been issued with a letter of demand on 16th December 2019 (in accordance with Council’s Debt Recovery Policy).

It should be noted that a considerable number of ratepayers have entered into repayment agreements in accordance with Council’s Policy. For those that have not entered into suitable payment arrangements staff are in the process of proceeding to the next stage of recovery action, this being a Statement of Liquidated Claim.

These overdue amounts are further dissected below;

Debt Range	No of Properties	Total Debt for Range	Average Debt
\$150-\$499	699	\$219,950.64	\$314
\$500-\$2,000	270	\$229,392.21	\$849
\$2,001-\$5,000	56	\$171,840.79	\$3,068
Above \$5,000	13	\$113,261.82	\$8,712

OUTSTANDING BALANCES >\$5,000

Property No.	Outstanding Balance	Action Taken
1001810	\$7,728.69	N/A Postponed rates
1002041	\$6,753.14	N/A Postponed rates
1005354	\$5,514.89	N/A Postponed rates
1003523	\$6,650.71	Current debt recovery
1010110	\$6,846.87	Current debt recovery – arrangement in place
1008127	\$7,219.78	N/A Postponed Rates
1020840	\$7,621.63	Current Debt Recovery
1004192	\$8,092.88	N/A Postponed Rates
1004839	\$22,130.85	Solicitor engaged – Ratepayer seeking Non-rateable status
1009848	\$11,928.90	Current debt recovery
1005070	\$7,482.04	Current debt recovery
1003000	\$5,055.89	Current debt recovery
1004817	\$10,235.55	2 nd instalment arrangement made
	\$113,261.82	

15.7 DEBTORS OUTSTANDING REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Revenue Officer on Debtor Collections be received

BACKGROUND

The purpose of this report is to advise on the status of debtor collections as at 8th January 2020

REPORT

The following table summarises the debtor balances as at 8th January 2020

	Amount
Debtor Outstanding at 1 July 2019	\$1,189,177.51
Invoices Raised 2019/20	\$6,523,364.00
Total Collectable (A)	\$7,712,541.51
Less Debtors Collected	-\$7,355,166.55
Total Amount Outstanding	\$357,374.96
Less Amount Not Yet Due	-\$6,360.16
Total Overdue Amount (B)	\$351,014.80
Debtors Outstanding Percentage (B/A)	5%

Analysis of the outstanding debts show:

Not Yet Due	\$6,360.16	2%
Overdue > 30 Days	\$301,330.20	84%
Overdue > 60 Days	\$41,767.85	12%
Overdue > 90 Days	\$7,916.75	2%
Total Amount Outstanding	\$357,374.96	100%

Overdue Debtors >\$5,000

Debtor No.	Balance	Balance 90	Balance 60	Balance 30	Current	Action Taken
	\$0.00	-	-	-	-	
Total	\$0.00	-	-	-	-	

15.8 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 4 DECEMBER 2019

Author: Robert Hughes, Business Manager Community Facilities

Authoriser: Warwick Bennett, General Manager

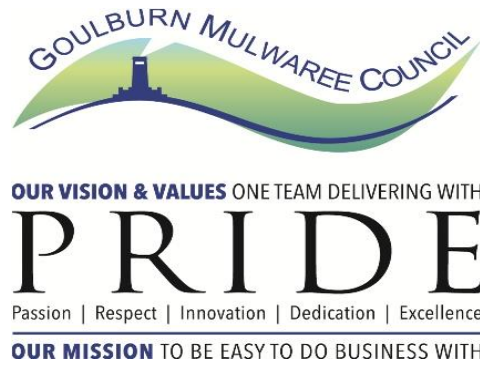
Attachments: 1. Minutes of the Recreation Area Committee Meeting held on 4 December 2019

RECOMMENDATION

That the report from the Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 4 December 2019 be received.

REPORT

Please find attached the minutes of the Recreation Area Committee from its meeting 4 December 2019 . There were no issues from this committee that require a Council endorsement.



MINUTES

Recreation Area Committee Meeting

4 December 2019

Cr Margaret O'Neill (Chair)	Councillor Representative, Goulburn Mulwaree Council
Cr Denzil Sturgiss	Councillor Representative, Goulburn Mulwaree Council
Cr Peter Walker	Councillor Representative, Goulburn Mulwaree Council
Mrs Margaret Clarke (Alt Rep Mrs Annette Dunn)	Goulburn Poultry Fanciers Association
Mr Dennis Day (Alt Rep Mr Mark Croatto)	Goulburn Harness Racing Club
Mr Mark Day (Alt Rep Mr David Hewitt)	Goulburn Horse Trainers & Owners Assoc
Mr Patrick Day	Goulburn Greyhound Race Club
Mr Peter Frost (Alt Rep Mr Brian Pengelly)	Goulburn Dog Training & Kennel Club
Mrs Iris Greer (Alt Rep Mr Seamus Burbage)	Goulburn Dressage Club
Mr Noel Perrin	Community Representative
Mr Jeff Rowson (Alt Rep Mr Michael Berg)	Goulburn Rodeo Club
Mrs Jacki Waugh	Goulburn AP&H Society
Mr Mark White	Goulburn Basketball Association

Order Of Business

1	Apologies	4
2	Late Items / Urgent Business	4
3	Disclosure of Interests	4
4	Confirmation of Minutes.....	5
4.1	Minutes of the Recreation Area Committee Meeting held on 2 October 2019.....	5
5	Reports to Council for Determination	5
5.1	Recreation Area Committee Meeting Attendances	5
5.2	Ongoing Task List	5
5.3	Recreation Area Events	6
5.4	Upcoming Bookings	6
5.5	2020 Meeting Dates	6
5.6	Capital Works Update FY19/20	7
5.7	Monuments at the Recreation Area	7

**MINUTES OF GOULBURN MULWAREE COUNCIL
RECREATION AREA COMMITTEE MEETING
HELD AT THE GRACE MILLSOM FUNCTION CENTRE
ON WEDNESDAY, 4 DECEMBER 2019 AT 4PM**

PRESENT: Cr Margaret O'Neill OAM, Cr Denzil Sturgiss, Cr Peter Walker (Deputy Mayor), Mr Dennis Day - Goulburn Harness Racing Club, Mrs Jacki Waugh - Goulburn Show Society, Mr Mark Day - Goulburn Horse Trainers & Owners Association, Mr Peter Frost - Goulburn Dog Training & Kennel Club, Mr Mark White - Goulburn Basketball Association, Ms Annette Dunn - Alt rep - Goulburn Poultry Fancier's Society, Mr Jeff Rowson - Goulburn Rodeo Club, Mr Robert Hughes – Business Manager Community Facilities and Ms Anne Ruddell – Recreation Facility Manager.

IN ATTENDANCE:

1 APOLOGIES

COMMITTEE RESOLUTION 2019/52

**Moved: Mr Mark White - Goulburn Basketball Assn
Seconded: Cr Peter Walker**

That the apology received from Mr Noel Perrin - Community Representative, Mr Patrick Day - Goulburn Greyhound Racing Club, Ms Margaret Clarke - Goulburn Poultry Fancier's Society and Mr Iris Greer - Goulburn Dressage Club be accepted and leave of absence granted.

CARRIED

2 LATE ITEMS / URGENT BUSINESS

Nil

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 2 OCTOBER 2019

COMMITTEE RESOLUTION 2019/53

**Moved: Mrs Jacki Waugh - Goulburn Pony Club
Seconded: Mr Peter Frost - Goulburn Dog Training & Kennel Club**

That the Recreation Area Committee minutes from Wednesday 2 October 2019 be confirmed.

CARRIED

5 REPORTS TO COUNCIL FOR DETERMINATION**5.1 RECREATION AREA COMMITTEE MEETING ATTENDANCES****COMMITTEE RESOLUTION 2019/54**

Moved: Mr Mark White - Goulburn Basketball Assn

Seconded: Mr Mark Day - Goulburn Horse Trainers & Owners Assn

That the report from the Business Manager Community Facilities on Recreation Area Committee Meeting Attendances be received and the information noted.

CARRIED

5.2 ONGOING TASK LIST**COMMITTEE RESOLUTION 2019/55**

Moved: Cr Peter Walker

Seconded: Mr Peter Frost - Goulburn Dog Training & Kennel Club

That:

- 1. The report from the Business Manager Community Facilities on the ongoing task list be received and the information noted.**
- 2. Items marked as completed are removed from the action list.**
- 3. Provide an update to the next meeting on outcomes to repair the cruise track and surrounding area along Bungonia Road, with an interim update via email correspondence prior to the meeting.**
- 4. Council officer to attend any meetings with the Greyhounds and users regarding the proposed straight track from the Greyhound Racing Club.**

CARRIED

5.3 RECREATION AREA EVENTS**COMMITTEE RESOLUTION 2019/56**

Moved: Mr Mark White - Goulburn Basketball Assn

Seconded: Mr Dennis Day - Goulburn Harness Racing Club

That the report from the Recreation Facility Manager on Recreation Area Events be received and the information noted.

CARRIED

5.4 UPCOMING BOOKINGS**COMMITTEE RESOLUTION 2019/57**

Moved: Mrs Jacki Waugh - Goulburn Pony Club

Seconded: Mr Peter Frost - Goulburn Dog Training & Kennel Club

That:

- 1. The report from the Recreation Facility Manager on Upcoming Bookings be received and the information noted**
- 2. The user groups confirm their bookings with the Recreation Facility Manager as soon as possible following the Committee meeting**

CARRIED

5.5 2020 MEETING DATES**COMMITTEE RESOLUTION 2019/58**

Moved: Cr Peter Walker

Seconded: Mr Dennis Day - Goulburn Harness Racing Club

That:

- 1. The report from the Business Manager Community Facilities on 2020 Meeting Dates be received and the information noted.**
- 2. The Recreational Redevelopment Committee be held on the 18th March 2020 at 4:00pm at the Grace Millsom Centre.**

CARRIED

5.6 CAPITAL WORKS UPDATE FY19/20**COMMITTEE RESOLUTION 2019/59**

Moved: Mr Mark White - Goulburn Basketball Assn

Seconded: Mrs Jacki Waugh - Goulburn Pony Club

That:

- 1. The report from the Business Manager Community Facilities on Capital Works Update FY19/20.**
- 2. Staff proceed with installation of PA system to finalise the 2019/20 capital works program.**

CARRIED

5.7 MONUMENTS AT THE RECREATION AREA

COMMITTEE RESOLUTION 2019/60

Moved: Mrs Jacki Waugh - Goulburn Pony Club

Seconded: Cr Denzil Sturgiss

That:-

- 1. The report from the Recreation Facility Manager with regard to monuments at the Recreation Area be received and the information noted.**
- 2. Members of the committee provide the Recreation Facilities Manager any plaques or naming of areas that have been missed in this report.**

CARRIED

6 GENERAL BUSINESS

Goulburn Dog Training & Kennel Club – Mr Peter Frost

- Noted the water leak near the dog obedience which is still leaking

Goulburn Horse Trainers & Owners Association – Mr Mark Day

- Rasied concerns around the perceived lack of information provided by the Greyhounds for their proposed straight track and enlarged main track.

Goulburn Poultry Fanciers Association – Mrs Annette Dunn

- Nil to report

Goulburn Basketball Association – Mr Mark White

- Nil to report

Goulburn Harness Racing Club – Mr Dennis Day

- Gate 2 requires repairing, and if stays could be placed in the ground to tie back the gate.
- Harness club would like to put more sand on the track under a 50:50 split with the council in future budgets.
- Harness has a licence to utilise water from the river at the back of the Recreation Area, and Council utilising the same area for road works activities. There is potential that future race meets could be cancelled due to the additional water being used by Council. Requesting Council reconsider using this area for water or provide assistance in dust suppression on the tracks (main track and sand track).

Goulburn Rodeo Club – Mr Jeff Rowson

- Opening of the toilets this Sunday 8th December at the Rodeo Arena. The toilets were constructed through grant funding.

Goulburn AP&H Society –Jacki Waugh

- Preparing for the 2020 show with the committee.
- Preparing a grant application to go over the cattle yards at the recreation area.
- Considering putting in a PA system to service the northern area of the recreation area. Council to be involved in the development of the system prior to installation.
- Enquired about the Equestrian Centre proposed for Murrays Flat, and any potential for the recreation area being used to house this centre. A broader discussion on equestrian events for the region.

Cr Peter Walker

- Nil to report

Cr Margaret O'Neil

- Nil to report

7 TASK LIST FROM THIS MEETING

Responsible Officer	Task	Time frame
Council Officer	Provide an update to the next meeting on outcomes to repair the cruise track and surrounding area on Bungonia Road, with an interim update via email correspondence prior to the meeting.	February 2020 meeting
Council Officer	Council Officer to attend any meetings with the greyhounds and users regarding the proposed straight track from the Greyhound Racing Club.	Ongoing
Council Officer	The Recreational Redevelopment Committee to be held on Wednesday 18 March 2020 at 4pm at the Grace Millson Centre, a Committee of Management	18 March 2020

Council Officer	Staff proceed with installation of PA system to finalise the 2019/20 Capital Works Program.	February 2020 meeting
All	Members of the Committee provide the Recreation facilities Manager any plaques or naming of areas that have been missed in this report.	February 2020 meeting
Council Officer	Gate 2 requires repairing, and if the stays could be placed in the ground to tie back the gate.	February 2020 meeting
Council Officer	Harness Club would like to put more sand on the track under a 50:50 split with the council in future budgets.	February 2020 meeting

The Meeting closed at 5.29pm.

The minutes of this meeting were confirmed at the Recreation Area Committee Meeting held on 5 February, 2020.

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Cr Margaret O'Neill OAM
CHAIRPERSON

15.9 EXTERNAL MEETING MINUTES

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Marulan Quarry Community Consultative Committee Minutes 5 November 2019** [↓](#) 

Link to Community Strategic Plan:	CL3 We actively collaborate with others in the region
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the General Manger on the minutes of the Marulan Quarry Community Consultative Committee Minutes 5 November 2019

REPORT

Please find attached the minutes from the Marulan Quarry Community Consultative Committee Minutes 5 November 2019

These minutes are attached for your information and no Council decision is required other than noting the minutes.

Global Quarries

Community Consultative Committee First Meeting, Marulan Community Hall, 14/11/19

Attendees:

Shane Hill
Graeme Dally
Bill Kenchington
Don Angelosante
Cheryl Bell
George Emerzidis
Darryl Pearson
Stephanie Mowle – GM Council
Wendy Dally (alternative, and observer for this meeting)

Vergilio Serra (Global Quarries)
Yas Wickramasekera (GM Centium – Minute taker)
Justin Flaherty

Ian Colley (Independent Chair)

Introductions

Introductions were made of the attendees.

Ian explained the role of the Community Consultative Committee and noted that it will run until the approval process commences. If approval is received, the CCC may be reformed.

Conflict of Interest forms

Committee members (who have not already) were asked to sign the need to sign the Conflict of Interest forms.

A Presentation was made by VS on behalf of Global Quarries (a copy of presentation was provided to all members)

Action 1 – *For document sent out to members to be sent out as editable PDFs so members can comment.*

Vehicle access

VS Highlighted the option that is being explored of not utilising Winfarthing Road and establishing access via the Hume Highway (a copy of the two options being explored was circulated to the members).

Action 2 – *A clearer map of the two options will be made available at the next meeting*

Question: Is the Hume sufficiently wide to enable truck access.

VS advised that RMS has requested GQ to make further investigations into this.

VS noted that the RMS indicated it could support the road change but will require more high level design before approval. GQ will close off access to Winfarthing Rd if Hume highway entry is approved after high level design. RMS advised that they preferred option 2 & 4 as they had a left turn going out of the quarry towards Goulburn. There will be 45-50 trucks per day using the quarry (which will be 90-100 movements)

Question: Will Global be required to make a new application with the change of the Road?

VS – working with RMS to ensure that everything within RMS guidelines

Question: Why has RMS suggested a left out and no right turn in?

VS clarified that as there is no right turn coming from Goulburn, trucks will be going to the interchange.

Question: What was the accurate truck movements per day?

VS noted that there will be probably 90-100 truck movements per day. VS will double check and confirm numbers to the Committee

Question: Should the committee know about what the RMS is proposing?

VS – the full documentation will be shared with the committee before the submission process

Action 3 *A Map of the actual quarry will be provided to all members at the next meeting*

Dust and Water

Question: How is silicon dust going to be managed?

VS – Modelling is currently being undertaken through the EIS and more information will be provided after the modelling is completed. GQ will have to advise department as to how dust will be managed.

Question: Where is the water coming from?

VS – Currently considering the options

Question: Where will the waste water go?

VS – this will be addressed in the EIS

Question: What about flooding? How are rain events to be managed?

VS - Doesn't know, but will get back on this.

On site activity

Question: Why are people using shotguns on the property? Members have observed activity on site.

VS – Shouldn't be anyone on site. GQ has leased the land from the owner.

Action 4 - *GQ will make sure that no one is on the land shooting.*

Question: John Ibrahim advised that Members could go on the property and look around. Is this the case?

VS – requested that from now on moving for members requested that GQ is contacted prior to access. This would be appropriate from a safety perspective. VS requested members to contact him if we see anyone on site or hear shooting

Access to the site

Question: DA noted that there are locks on gates linking to immediate neighbours. This prevents access (eg for emergencies).

Action 5 – *GQ will not lock the neighbour's access gates moving forward. But noting that various utilities such as Telstra, electricity and gas companies may be locking the access.*

EIS report

Question: Can members have a copy of the EIS when it is finalised?

VS – The study is complete but report not finalised. The report will be made available.

Action 6 - Report will be made available when completed.

Environment and Rehabilitation

Question: Is sufficient funding available for rehabilitation? EPA recognises that the area is part of a wildlife corridor. All the land is in the middle of the corridor. If the area is more than 100mtrs it will impact on wildlife.

Action 7 – GQ will get back to the committee on this

Question: Impact on threatened species?

VS – will be address in the EIS (undertaken by GHD)

Question: Where will GQ be getting power from? The current power infrastructures is owned by a co-operative which was formed some 37 years ago, Graeme and Bill are members of this co-op as are some other long term residents.

VS - will get back on this

Action 8 - GQ will clarify power source to members

Zoning and Occupancy for neighbours

Question: Where this is currently dual occupancy zoning (right to put two houses on property). If quarry goes ahead, will council still permit two houses?

Council (SM) – permissibility won't change. However permissibility doesn't guarantee approval.

Question: Does it change what can be built on the property? Council – it shouldn't do. This is a DCP provision and requests can be made to vary DCP provisions as part of a DA.

Question: When blasting, if it causes structural damage, how will owners be compensated.

VS – work will be undertaken to minimise impact. GQ is fully insured for the work undertaken.

Action 9 GQ to provide details of insurance once approval is granted.

Question: Can GQ take photos of the property before the blasting. Council – this is quite common to be requested. This can be included in the submission. If a report is required this will be required to be undertaken by GQ.

Question: Can minutes be made available?

Action 10 *Minutes will be provided to all members*

Question: Will the zoning change?

Council – No. There is no reason why the zoning of the land would automatically change as a result of the proposal.

Quarry operations

Question: Where will the fill be brought from?

VS – from anywhere that meets the required standard (for VENM and ENM) .

Question: If there is a difference in alkalinity?

VS – EIS requires a rehabilitation plan

Question: Who / where will monitor compliance?

VS – will verify this via GHD

Question: Blasting – what is the exclusion zone?

VS – Still working on the blasting design and sequence. The level of blasting will be representative of the size of this quarry.

Question: is GQ aware that there can be no sound or sight?

VS – will raise this with GHD

Question: Dust with blasting – how can we protect the drivers on highway.

VS – will factor that in

Question: Process for backfill material. Potential conflict of two operations - dust suppression, run off.

VS – will be outlined in the EIS.

Question: Can GQ ensure continuous stockpile on site?

VS – stockpile will be managed in a safe manner – it will be addressed in the EIS.

Observation /concern: Stockpiling of VENM and ENM needs to be used in a short time.

Comment: CCC members raised health concerns of silicon dust.

Impact on lifestyle and environment

Question: Rural residential environment. A number of neighbours have been there for a significant period and have a deep connection to the area and its environment. Concerned about the visual, devaluation of property, impact on the environment. How can the change in lifestyle be addressed?

VS – trying to ensure to minimise the effect on the residents and environment as much as possible.

Question: Long term health issues?

VS – department has requirements which VS will be required to abide by.

Comment by Chair: these are fundamental issues that can be raised in the submissions

Question: Devaluation of property – after quarry came into the picture approximately reduced by 150K.

VS – GQ will make note of it

Question: Is there is a need for the quarry in Sydney?

VS – other quarry supplies larger supplier. GQ will be focussing on smaller suppliers can't be services by the bigger suppliers.

Question: Is there a way the committee can ensure that GQ has the funding to rehabilitated?

Council – this should be a part of the submission to the department

Question: Question was raised previously as to whether there is uranium on site?

VS – still investigating this

Question: Crown land Trig station. Has this land been purchased? It was noted that the trig station has extensive history – concern about losing Trig station and heritage.

Question: Is it true that the trig station won't be touched?

VS – will need to confirm this. Will show the map as a part of the quarry design.

VS – GQ is in the process of exploring these options with CLs.

Question: Has GQ spoken to indigenous community?

VS – currently undertaking heritage studies and this will be provided in time. The heritage study will be made available (as appropriate) through the EIS.

Question: Work hours?

VS – 7-6 Monday to Saturday but could be modified.

Question: Movement of workers and trucks on weekends?

VS – there will be a set up period

Question: Will there be a crusher on site?

VS – to be determined (but very likely).

Information and Consultation

Question/Comment: All these questions were raised in the previous meeting and no responses have been provided to the members.

VS – understand the frustration of members. Apologised for the delay in responding. Will pass the information when it is available. The EIS study has been completed but the report hasn't been finalised. A copy of the completed report will be supplied when completed.

CCC Issues

The Chair noted that there will be at least two more meetings before the EIS is submitted.

Comment: Members would like the information so that they are not kept in the dark. They are not trying to stop GQ but to try and understand.

Question: Timeline for lodgement of the EIS?

VS – Feb to April, 2020

Concern: Members raised concerns with communication (monthly newsletters, meeting dates).

The Chair offered a meeting in early December, but members indicated that there was no point having a meeting if no information will be available then. New Year may be a better option (probably in late Jan). Thursday is suitable for all members.

Chair: Minutes will be provided by Chair to be distributed to all CCC members.

There will be no meeting in December – next meeting in late January (on a Thursday)

VS's contact details will be made available to all Members for notification purposes:
vserra@globalquarries.net.au (0405 000 133)

Thanks to all members for their time and effort in attending the first meeting.

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Potential Purchase of land for Hockey facility

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.