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BUSINESS PAPER

Ordinary Council Meeting

15 October 2019

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 15 October 2019 at 6pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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	There were no closed session reports for determination.	
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Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 1 OCTOBER 2019

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 1 October 2019

RECOMMENDATION

That the Council minutes from Tuesday 1 October 2019 and contained in Minutes Pages No 1 to 24 inclusive and in Minute Nos 2019/371 to 2019/392 inclusive be confirmed.



MINUTES

Ordinary Council Meeting

1 October 2019

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	Nil	
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16	Closed Session	24
	There were no closed session reports for determination.	
17	Conclusion of the Meeting.....	24

**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 1 OCTOBER 2019 AT 6PM**

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

IN ATTENDANCE: Warwick Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Kate Wooll (Acting Director Planning and Environment), Robbie Hughes (Acting Director Operations), Amy Croker (Executive Officer) & Caitlin Gifford (Executive Support Officer).

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The opening prayer was read by Councillor Alfie Walker.

4 APOLOGIES

Nil

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

6 LATE ITEM/URGENT BUSINESS**RESOLUTION 2019/371****Moved: Cr Peter Walker****Seconded: Cr Denzil Sturgiss**

That Council accepts the late report from the General Manager on the Item 15.18 Goulburn Aquatic Centre Repairs as the late items/urgent business for consideration and determination at this meeting because the repairs to the roof over the indoor pool are of an emergency nature.

That Council accepts the written submissions to support the public forum presentations by Trevor Lloyd in regard to the draft Urban and Fringe Housing Strategy and from Daniel Maenpaa in regard to Item 15.1 DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn.

That Council withdraw Item 15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review from consideration and determination on this business paper and defer until the 15th October 2019 Council meeting to allow all submissions to be addressed. Council advice the public forum speakers to continue with their presentations tonight as they will be considered when the Strategy is addressed at the next meeting.

CARRIED

7 DISCLOSURE OF INTERESTS

Mayor Bob Kirk declared a non-pecuniary/non-significant conflict of interest in Item 15.10 "Requests for Financial Assistance - Goulburn Convoy for Kids" as he was a former committee member of the Convoy For Kids board, however he is no longer on this board. As the disclosure was not of a significant nature Mayor Bob Kirk remained in the meeting while discussion took place

Mayor Bob Kirk declared a non-pecuniary / significant conflict of interest in Item 15.15 "Shibetsu Japanese Garden Update" as his name is mentioned in the report to be a potential for the naming of the formal entrance. Mayor Bob Kirk will leave the meeting while discussion and determination on this item takes place

Councillor Andrew Banfield advised that he should have declared a non-pecuniary/non-significant conflict of interest at the Council meeting of the 20th August 2019 in relation to Item 15.1 the final review of zoning for Mistful Park. He works for Concrete4Goulburn who have from time to time had a contract to supply concrete to the owners of Mistful Park but they no longer have a contract with these owners, thus this was non-pecuniary / non-significant conflict of interest. He would have remained in the room but wishes to highlight that he was remiss in not declaring this non-pecuniary / non-significant conflict of interest at that meeting.

Councillor Andrew Banfield declared a non-pecuniary/significant conflict of interest in item 15.4 – Tender 1920T0001 - Capital Works Water Infrastructure as one of the tenderers is Denrith PTY Limited and his Brother in Law is the owner of this company. Councillor Andrew Banfield will therefore leave the room and take no part in the discussion or determination of this item

Councillor Margaret O'Neill declared a non-pecuniary/significant conflict of interest in Item 15.15 "Shibetsu Japanese Garden Update" as her name is mentioned in the report to be a potential for the naming of the gazebo. Councillor Margaret O'Neill will leave the meeting while discussion and determination on this item takes place.

Councillor Alfie Walker declared a pecuniary conflict of interest in Item 15.1 "DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn" as his wife is an employee of Tim Lee Architects, who is the architect for the applicant. Councillor Alfie Walker will leave the meeting while discussion and determination on this item takes place.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

At 6:10pm, Cr Alfie Walker left the meeting during the public forum presentations on Item 15.1 DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn.

Deb Carey addressed Council on Item 15.1 DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn

Daniel Maenpaa addressed Council on Item 15.1 DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn

Tim Lee addressed Council on Item 15.1 DA/0294/1819, Place of Worship at Lot 55 DP 1220085, 10 Straker Road Goulburn

At 6:25pm, Cr Alfie Walker returned to the meeting.

Judy Micallef addressed Council on Item 15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review

Trevor Lloyd addressed Council on Item 15.2 Draft Urban and Fringe Housing Strategy - Post Exhibition Review

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2019

RESOLUTION 2019/372

**Moved: Cr Carol James
Seconded: Cr Leah Ferrara**

That the Council minutes from Tuesday 17 September 2019 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2019/353 to 2019/370 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 17 SEPTEMBER 2019

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2019/373

**Moved: Cr Alfie Walker
Seconded: Cr Andrew Banfield**

That Council notes the Matters Arising.

CARRIED

At 6:40 pm, Cr Peter Walker left the meeting.

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 DA/0294/1819, PLACE OF WORSHIP AT LOT 55 DP 1220085, 10 STRAKER ROAD GOULBURN

Cr Alfie Walker declared an interest in this item and took no part in the discussion or voting on the matter. At 6:40pm, Cr Alfie Walker left the meeting.

At 6:41 pm, Cr Peter Walker returned to the meeting.

RESOLUTION 2019/374

**Moved: Cr Peter Walker
Seconded: Cr Sam Rowland**

That:

1. The staff assessment report for development application DA/0294/1819 for the proposed Place of Worship be received.
2. Conditional consent be granted for DA/0294/1819 for a Place of Worship located at Lot 55 DP 1220085, 10 Straker Road Goulburn subject to the following conditions:

GENERAL CONDITIONS

1. The development shall be carried out substantially in accordance with the approved stamped and signed plans and/or documentation listed below except where modified by any following condition.

Reference/Dwg No	Title/Description	Prepared By	Date
MOD2-101, Revision E	Overall Site Plan	Tim Lee Architects	11/09/2019
MOD2-102, Revision E	Proposed Site Plan	Tim Lee Architects	11/09/2019
MOD2-103, Revision E	Floor Plan	Tim Lee Architects	11/09/2019
MOD2-105, Revision E	Elevations 1	Tim Lee Architects	11/09/2019
MOD2-106, Revision E	Elevations 2	Tim Lee Architects	11/09/2019
MOD2-107, Revision B	Typical Section	Tim Lee Architects	29/07/2019
MOD2-108, Revision E	Site Sections	Tim Lee Architects	11/09/2019
MOD2-109, Revision E	Door & Window Schedule	Tim Lee Architects	11/09/2019
MOD2-110, Revision E	Cut & Fill Plan	Tim Lee Architects	11/09/2019
MOD2-112, Revision E	Erosion & Control Plan	Tim Lee Architects	11/09/2019
MOD2-113, Revision E	Landscape Plan	Tim Lee Architects	11/09/2019
0718-1025-MOD,	Statement of	Tim Lee	July

Rev C	Environmental Effects	Architects	2019
01-35943, Issue B	Site Hydraulics Stormwater Disposal	Adams and Associates	26/07/20 19
-	Water Cycle Management Study 10 Straker Road Goulburn	Adams and Associates	13/04/20 19

In the event of any inconsistency between conditions of this approval and the plans and documentation referred to above, the conditions of this approval prevail.

2. In accordance with clause 145 of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with a construction certificate must not be inconsistent with this consent.
3. In accordance with Division 8A of the *Environmental Planning and Assessment Regulation 2000* compliance with the following prescribed conditions is required:
 - Clause 98 Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989
 - Clause 98A Erection of signs
 - Clause 98B Notification of Home Building Act 1989 requirements
 - Clause 98E Condition relating to shoring and adequacy of adjoining property
4. An edge strip is required to be incorporated, between the grassed and planted areas of the proposed landscaping.
5. The site layout, staging and works shall generally be as specified in the Statement of Environmental Effects (dated July 2019) and shown on the Proposed Site Plan (Job Number 0718-1025; Drawing No. MOD2-102 of 15; Revision E; date 11/09/2019) both prepared by Tim Lee Architects. No revised site layout, staging or external works that will have impacts on water quality shall be permitted without the agreement of Water NSW.

Reason for condition: Water NSW has based its assessment under the State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011 on this version of the development.

6. No variation to stormwater treatment or management that will have any impacts on water quality shall be permitted without the agreement of Water NSW.

Reason for Condition – To ensure appropriate stormwater treatment and quality control measures are designed, implemented and maintained to achieve a sustainable neutral or beneficial impact on water quality, particularly during wet weather, over the longer term.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

7. A Construction Certificate pursuant to Section 6.3 of the *Environmental Planning and Assessment Act 1979*, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance with the Building Code of Australia is required prior to any works commencing.
8. The rain garden structure must be designed so that it is impervious and will not permit water infiltration into natural ground. The rain garden must be lined throughout with high density polyethylene 1-2mm thickness. All joints must be of the waterproof welted type. Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.

9. **The footway crossing shall be heavy duty to Council's standards. The car park shall be sealed to Council standards and line marked. Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.**
10. **An application under section 305 of the *Water Management Act 2000* is required and a section 306 Notice of Requirements received prior to the issue of a Construction Certificate. Note the section 306 notice of requirements may require works to be undertaken, fees to be paid or plans submitted, prior to a construction certificate being issued.**
11. **In order to ensure acceptable privacy can be achieved between the proposed building and the adjoining dwelling, the windows indicated in yellow highlighter on the approved floor plans shall incorporate privacy screening. The privacy screen shall cover the entire glazed area and incorporate fixed slats with a maximum aperture of 10mm. Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.**
12. **The proposed pedestrian access gate shall not incorporate any solid pre-coloured steel fencing. The gate shall be limited to a height of up to 1.3 metres and must open inwards. Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate but the pedestrian access be in accordance with the plans submitted by Daniel Maenpaa.**
13. **In order to alleviate light spillage to adjoining dwelling occupiers, proposed bollards must incorporate a height no greater than 1 metre and only emit light in a downward direction. Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.**
14. **In order to ensure that potential noise impacts are alleviated from within the building, the following sound damping measures shall be incorporated into the building:**
 - **Soundscreen wall batts**
 - **Sealed double glazed windows**
 - **R5.0 bulk insulation to whole of roof space**
 - **Sound check plasterboard linings to the hall**
 - **Acoustic seals to all windows and doors**

Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.

15. **All water reuse stormwater treatment and management measures shall be implemented as specified in the Water Cycle Management Study (dated 13 April 2019) and shown on the Site Hydraulics & Stormwater Disposal Plan (Drawing Number 01-35943; Issue B; dated 26/07/2019) both prepared by Adams & Associates - Hydraulics. Stormwater management measures as a minimum shall include:**
 - **pits, pipes**
 - **rainwater tank, and**
 - **rain garden/detention system to treat runoff from car parking area and building.**

Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.

16. **The rain garden /detention basin shall be located as specified in the Water Cycle Management Study (dated 13 April 2019) and shown on the Site Hydraulics & Stormwater Disposal Plan (Drawing Number 01-35943; Issue B; dated 26/07/2019) both prepared by Adams & Associates - Hydraulics. The rain garden/detention basin shall:**

- be designed consistent with Adoption Guidelines for Stormwater Biofiltration Systems Version 2 (Payne et al, 2015, Melbourne, CRC for Water Sensitive Cities)
- also incorporate the following:
 - a) a filter media consisting of a clean sandy loam with a certified median particle diameter of 0.5 mm, a maximum orthophosphate concentration of 40 mg/kg and a maximum total nitrogen concentration of 400 mg/kg
 - b) be planted with appropriate deep-rooted, moisture-tolerant vegetation protected by rock mulch (grass and turf is not appropriate vegetation and organic mulch is not suitable)
 - c) direct all discharge and overflow to Council's stormwater system
 - d) be permanently protected from vehicular damage by bollards, fences, castellated kerbs or similar structures, with a sign to be erected to advise of its nature and purpose in water quality management, and
- be constructed after all hardstand areas have been paved or sealed and all ground surfaces have been stabilised.

Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.

Reason for Condition No. 15 & 16 – To ensure appropriate stormwater treatment and quality control measures are designed, implemented and maintained to achieve a sustainable neutral or beneficial impact on water quality, particularly during wet weather, over the longer term.

17. An Erosion and Sediment Control Plan shall be prepared for the development by a person with knowledge and experience in the preparation of such plans for all works required as part of the development. The Plan shall:
- meet the requirements outlined in Chapter 2 of NSW Landcom's Soils and Construction: Managing Urban Stormwater (2004)
 - be prepared prior to issuance of a Construction Certificate, to the satisfaction of Council, and
 - include controls to prevent sediment or polluted water leaving the construction site or entering any natural drainage lines or stormwater drain.

Details demonstrating compliance with this condition must be submitted to, and approved by the certifying authority prior to the release of the Construction Certificate.

PRIOR TO COMMENCEMENT OF BUILDING WORK

18. The erosion and Sediment Control Plan shall be implemented for the development, and effective erosion and sediment controls shall be installed prior to any construction activity. Erosion and sediment controls shall be regularly inspected, monitored, maintained and retained until works have been completed and ground surface stabilised or groundcover re-established.

Reason for Conditions 17 & 18 - To manage adverse environmental and water quality impacts during the construction phase of the development and to minimise the risk of erosion, sedimentation and pollution within or from the site during this construction phase.

DURING CONSTRUCTION

19. All building work must be carried out in accordance with the provisions of the Building Code of Australia.
20. In accordance with Section 6.5 of the *Environmental Planning and Assessment Act* and Clause 162A of the *Regulations* the following Mandatory, Critical Stage

Inspections need to be carried out by the Principal Certifying Authority. (PCA)

Forty-eight (48) hours' notice is required prior to these inspections.

- **After excavation for, and prior to the placement of any footings; and**
- **Prior to pouring any in-situ reinforced concrete building element; and**
- **Prior to covering of the framework for any floor, wall, roof or other building element (truss and bracing details required prior to inspection); and**
- **Prior to covering waterproofing in any wet areas; and**
- **Prior to covering any stormwater drainage connections; and**
- **After the building work has been completed and prior to any Occupation Certificate being issued in relation to the building.**

21. **The proposal is to be set out by a Registered Surveyor and a Survey Report is to be submitted to the Principal Certifying Authority to ensure compliance with the Development Application. If the Principal Certifying Authority has concerns with the set out of the building a Survey Report may be requested prior to pouring of the slab or once the outer wall location is determined.**
22. **All construction work shall be carried out in accordance with the 'Noise Guide for Local Government' published by the NSW EPA as amended from time to time. All construction work shall be carried out only between the hours of 7.00am and 6.00pm Mondays to Fridays inclusive and on Saturdays between 7.00am and 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm. No construction or demolition work shall take place on Sundays or Public Holidays. No construction traffic or tradesman's vehicles are to use Straker Road for access during construction of this development.**
23. **No fill permitted to change existing ground levels at the property boundary. Any proposed fencing is to be on existing ground level. Cutting and filling is to be restricted to that shown on the Development Consent approved plans. Any further cutting or filling will require approval.**
24. **The applicant or developer will be required to pay the full cost for any alterations or extension of restoration to the kerb and gutter, concrete footpath, services and/or street trees, should any damage occur during construction.**
25. **In accordance with the *Plumbing and Drainage Act 2011*, a plumbing and drainage Notice of Work (NoW) must be completed and returned to Council for its records, no later than 2 business days before the work concerned is carried out. The Notice of Work is to identify what plumbing and drainage work is carried out by a particular plumber/drainer. On completion of the plumbing and drainage work and prior to Council's Final Inspection of the plumbing and drainage work, the plumber/drainer is to submit to Council a Certificate of Compliance (CoC) and a Sewer Service Diagram.**
26. **All sanitary drainage, plumbing and backflow prevention is to be carried out in accordance with AS 3500 and the *Plumbing and Drainage Act 2011* and the following stages of construction are to be inspected by Council as the Water and Sewer Authority. Forty-eight (48) hours' notice is required prior to these inspections.**
 - **Plumbing and Drainage before backfilling.**
 - **Pressure testing or waterpipes within the building prior to fixing of linings.**
 - **Final inspection of water plumbing and sewer drainage.**

Inspection fees for plumbing and sanitary are to be paid to Council prior to commencing plumbing and drainage work.

27. **Building materials must NOT be placed or stored on the road or footpath.**
28. **Rainwater tanks and stormwater disposal must be installed in accordance with the Goulburn Mulwaree Council's Stormwater Drainage & Rain water Collection Systems Policy, and meet the requirements of the Positive Covenant registered on land title.**

PRIOR TO OCCUPATION

29. The applicant must obtain an Occupation Certificate, pursuant to Section 6.3 of the *Environmental Planning and Assessment Act 1979*, from either Council or an accredited certifying authority, prior to occupation of the building/commencement of the use.
30. A final inspection of water plumbing and sewer drainage must be conducted by Council as the Water and Sewer Authority. Only after advice that the final water and sewer inspection has been completed in a satisfactory manner may an Occupation Certificate be issued.
31. A Compliance Certificate under Section 307 of the *Water Management Act 2000* is to be obtained from Council prior to issue of the Occupation Certificate.
32. A Certificate of Compliance (CoC) and a Sewer Service Diagram prepared by the plumber(s) who submitted the Notice of Work must be issued to Council prior to issue of the Occupation Certificate.
33. The proposed landscaping approved in this development consent shall be installed prior to the issue of any Occupation Certificate.
34. Prior to the issue of any Occupation Certificate, all work indicated on the approved plans and all requirements of this development consent shall be completed/satisfied.
35. Prior to the issue of an Occupation Certificate it will be necessary to submit to the Principal Certifying Authority, a Fire Safety Certificate in respect of the fire safety measures installed within the building.

A Fire Safety Certificate is to state, in relation to each essential fire or other safety measure implemented in the building or on the land on which the building is situated that the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so, and that, as at the date of the assessment, the measure was found to be capable of performing to a standard not less than that required by the schedule to the relevant approval.

36. Prior to the issue of any Occupation Certificate a detailed maintenance schedule shall be submitted to the Principal Certifying Authority for all proposed landscaping to ensure the on-going longevity of the landscaping for the life of the development. The maintenance schedule shall include protection requirements for Tree No. 1 as recommended by Jim Laity. The maintenance schedule shall include the following details:
 - Pest, weed and plant disease control
 - Hedging and pruning as required
 - Irrigation & lighting system and maintenance
 - Lawn mowing and edging
 - Mulch renewal of garden beds
 - Replacement of dead plants
 - Fertiliser application
37. All security measures required by this consent such as lighting and access control shall be installed and commissioned prior to the issue of any Occupation Certificate.
38. A works as executed drawing of all stormwater drainage work shall be submitted to the Council at final inspection stage and prior to the issue of an Occupation Certificate.
39. In recognition that the proposed use will be utilised infrequently, prior to the issue of any Occupation Certificate, the development proponent shall provide to each adjoining property occupier the name and contact phone number of a person that can be contacted in case there is any adverse impact to the property. The principal operator shall keep a record of any contact that is made, including the matters raised and the resolution to action the matter.

40. **An Operational Environmental Management Plan shall be prepared in consultation with Water NSW by a person with knowledge and experience in the preparation of such plans prior to the issuance of an Occupation Certificate.**

The Plan shall:

- **outline details about the location and nature of stormwater management structures such as pits, pipes, rain garden/detention basin, and rainwater collection system**
 - **identify the responsibilities and detailed requirements for the inspection, monitoring and maintenance of all stormwater management structures, including the frequency of such activities**
 - **identify the individuals or positions responsible for inspection and maintenance activities including a reporting protocol and hierarchy, and**
 - **include checklists for recording inspections and maintenance activities.**
41. **All stormwater treatment devices shall be monitored, maintained and managed as per the Operational Environmental Management Plan.**
42. **A suitably qualified stormwater consultant or engineer shall certify in writing to Water NSW and Council prior to the issuance of an Occupation Certificate that all stormwater management structures have been installed as per these conditions of consent and are in a functional state.**

Reason for Conditions 40-42: To ensure appropriate stormwater treatment and quality control measures are designed, implemented and maintained to achieve a sustainable neutral or beneficial impact on water quality, particularly during wet weather, over the longer term.

ONGOING OPERATION

43. **At all times, the owner of the building shall ensure that the approved landscaping is maintained in accordance with the maintenance schedule required by this consent.**
44. **In order to alleviate potential amenity impacts to adjoining residential uses, the following conditions must be complied with at all times:**
- (a) **The Place of Worship shall operate only within the following hours:**
 - Monday: 6pm-7:30pm**
 - Friday: 8am- 7:30pm**
 - Saturday: 8am-8pm**
 - Sunday: 6am to 8am, 2pm- 6pm**

The above hours shall include arrivals and departures of those attending services.
 - (b) **Cleaning and maintenance of the proposed development shall be limited to Monday to Saturday, 9am -5pm.**
 - (c) **No ancillary activities to the proposed place of worship shall be carried out (e.g. fetes, funerals, weddings, or other functions).**
 - (d) **Activities associated with the proposed place of worship shall occur only within the building.**
45. **At all times, all vehicles utilising the place of worship shall park only within designated car parking spaces within the site. There shall be no car parking on Straker Road and no pedestrian access via Straker Road to access the site.**
46. **At all times, the proposed Place of Worship shall accommodate up to 50 persons at any one time.**
47. **Any existing water meter on the site is to be maintained and not removed unless it is upgraded to a larger meter and upgrading is approved by Council.**
48. **At all times, the operation of the premises is not to create a noise nuisance in the area.**

It should be noted that noise nuisances and impacts are regulated under the Protection of the Environment Operations Act, 1997.

49. At all times, to preserve residential amenity, there is to be no use of sound amplification equipment (music or voice) within the site.
50. All security lighting shall remain operable within the hours of operation.
51. In order to alleviate potential traffic impacts to Marys Mount Road, the proposed access gates shall be opened prior to the peak arrival time and remain open until such time all visitors have left the site after each service. Gates shall remain closed to secure the site outside operational hours.
52. At all times, the privacy screens required by this consent, for the windows shall be maintained to ensure on-going privacy impacts are alleviated.
53. At all times, the rain garden must be maintained in a water tight condition and remain impermeable to the natural ground.
54. The owner of the building shall:
 - Furnish to the Council an Annual Fire Safety Statement in respect to each essential service installed in the building:
 - Ensure that essential services installed within the building are performing to a standard no less than to which the measure was originally designed;
 - Ensure the safety of fire exits;
 - Ensure doorways and paths of travel are not obstructed;
 - Ensure that offences relating to fire exits do not occur within the building.

The owner of the building shall:

- cause a copy of the certificate to be furnished to Fire and Rescue NSW it is preferred this is done electronically via the following email address afss@fire.nsw.gov.au; and
- cause a further copy of the certificate to be kept at the building.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

CARRIED

In Favour: Crs Bob Kirk, Peter Walker, Andrew Banfield, Sam Rowland, Leah Ferrara, Margaret O'Neill, Carol James and Denzil Sturgiss

Against: Nil

At 7:04 pm, Cr Alfie Walker returned to the meeting.

15.2 DRAFT URBAN AND FRINGE HOUSING STRATEGY - POST EXHIBITION REVIEW

In accordance with the earlier resolution from Council in this meeting this matter is deferred until the 15th October 2019

15.3 UNZONED LAND AT CURRAWANG ROAD, CURRAWANG**RESOLUTION 2019/375****Moved: Cr Andrew Banfield****Seconded: Cr Denzil Sturgiss****That**

1. The report from the Graduate Strategic Planner regarding unzoned land at Currawang Road, Currawang be received.
2. A planning proposal be prepared to zone Lot 1 DP 590583 and Lots 131, 141, 150, 154, 190 and 204 DP 750047 to RU1 Primary Production with a minimum lot size of 100 hectares under the *Goulburn Mulwaree Local Environmental Plan 2009*.
3. The planning proposal, once drafted, be forwarded to the Department of Planning, Industry and Environment for a gateway determination in accordance with section 3.34 of the *Environmental Planning and Assessment Act 1979*.
4. The Department of Planning, Industry and Environment be advised that the preferred zone for the site is RU1 Primary Production, while noting that Council is willing to instead rezone part or all of the land to E3 Environmental Management with the same minimum lot size if it is required in order to proceed with the planning proposal.
5. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for this planning proposal.
6. In the event that the Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.
7. The planning proposal will not incur a fee/charge to the landowner as it is Council initiated to rectify a zoning anomaly.

CARRIED**15.4 TENDER 1920T0001 CAPITAL WORKS – WATER INFRASTRUCTURE**

Cr Andrew Banfield declared an interest in this item and took no part in the discussion or voting on the matter. At 7:05pm, Cr Andrew Banfield left the meeting.

RESOLUTION 2019/376**Moved: Cr Leah Ferrara****Seconded: Cr Sam Rowland****That**

1. The report from the Director Utilities be received on the Tender 1920T0001 Capital Works – Water Infrastructure.
2. The Tender from Killard Excavation Pty Ltd is accepted for the Capital Works – Water Infrastructure Contract in accordance with the specification and documents for Tender No 1920T0001. This acceptance is based on the unit rates tendered.
3. The General Manager be delegated to approve any extension of the contract at the conclusion of the three year contract as per the conditions of contract.

CARRIED

At 7:06 pm, Cr Andrew Banfield returned to the meeting.

15.5 1819T0018 ROADSIDE VEGETATION AND GREEN SPACE MANAGEMENT PANEL TENDER**RESOLUTION 2019/377****Moved: Cr Denzil Sturgiss****Seconded: Cr Carol James****That:**

1. The report of the Business Manager of Works on the Roadside Vegetation and Green Space Management panel be received.
2. Council approve to establish a panel of eight (8) suitably qualified and equipped vegetation and green space management contractors, being Wolfcom Pty Ltd, NP & MN Clancy Partnership, M.J Bates & G.I Thompson T/A Coastal Weed Control Services, JCF Contracting, GTS Tree Services, Goulburn Tree Services, Environmental and Agricultural Services Pty Ltd and Asplundh Tree Expert to provide services on an as required basis under the 1819T0018 Roadside Vegetation and Green Space Management Panel Tender.
3. Council delegate authority to the General Manager to extended these contracts by up to three (3) one (1) year extensions subject to satisfactory performance.

CARRIED**15.6 SUMMER TREE WATERING PROGRAM****RESOLUTION 2019/378****Moved: Cr Andrew Banfield****Seconded: Cr Sam Rowland****That**

1. The report from the Director of Operations on the summer tree watering program be received.
2. Council consider as part of the September quarterly budget review an allocation of \$100,000 for additional tree watering and grass mowing, comprised of \$60,000 for watering plus \$40,000 for grass mowing.

CARRIED**15.7 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN & DISTRICT ART SOCIETY****RESOLUTION 2019/379****Moved: Cr Margaret O'Neill****Seconded: Cr Sam Rowland****That**

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn & District Art Society be received.
2. Council provide a cash donation of \$2,500 toward the Goulburn & District Art Society Annual Art Prize event funded from the Financial Assistance budget.

CARRIED

15.8 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN A P & H SOCIETY**RESOLUTION 2019/380****Moved: Cr Sam Rowland****Seconded: Cr Margaret O'Neill****That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn A P & H Society be received.**
- 2. Council provide support to the Goulburn A P & H Society in the form of a cash contribution of \$2,000 for the annual Goulburn Show to be funded from the Financial Assistance budget.**

CARRIED**15.9 REQUESTS FOR FINANCIAL ASSISTANCE - MARULAN KITE FESTIVAL****RESOLUTION 2019/381****Moved: Cr Sam Rowland****Seconded: Cr Peter Walker****That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Marulan Kite Festival be received.**
- 2. Council endorse the provision of in kind support totalling \$729.50 for the Marulan Kite Festival to cover hire of the Marulan Hall/Tony Onions Park (50% of fees), bin hire, delivery and pick-up to be funded from the Financial Assistance budget**
- 3. Council also approve a \$700 cash contribution towards the hire of a generator to be funded from the Financial Assistance Budget**
- 4. Council endorse the provision of traffic control for the event at a cost of \$500 to be funded from the Events Traffic Control budget.**
- 5. The Marulan Region Chamber of Commerce be advised that in future years they make any application for financial assistance well in advance of the event if they wish Council to be a funding provider**

CARRIED

15.10 REQUESTS FOR FINANCIAL ASSISTANCE - GOULBURN CONVOY FOR KIDS**RESOLUTION 2019/382****Moved: Cr Peter Walker****Seconded: Cr Alfie Walker****That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance – Goulburn Convoy for Kids be received.**
- 2. Council approve in-kind support for the Convoy for Kids event totalling \$1,376.36 representing 50% of the hire fees for the Goulburn Recreation Area and Grace Millsom Centre funded through the Financial Assistance budget.**
- 3. Council also approve traffic control for the event totalling \$5,023.44 from the Events Traffic Control budget.**

CARRIED**15.11 REQUESTS FOR FINANCIAL ASSISTANCE - RSL SUB-BRANCH GOULBURN****RESOLUTION 2019/383****Moved: Cr Andrew Banfield****Seconded: Cr Denzil Sturgiss****That**

- 1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance –RSL Sub-Branch Goulburn be received.**
- 2. Council provide a \$4,600 cash contribution to the RSL Sub-Branch Goulburn to cover the cost of hiring a public address system for its ANZAC Day Service to be funded from the Financial Assistance budget.**

CARRIED

15.12 ELECTION ARRANGEMENT WITH NSW ELECTORAL COMMISSION TO CONDUCT 2020 COUNCIL ELECTIONS**RESOLUTION 2019/384**

Moved: Cr Leah Ferrara
Seconded: Cr Sam Rowland

That

- 1. The report by the Business Manager Governance on the Election Arrangement with NSW Electoral Commission to Conduct 2020 Council Elections be received.**
- 2. The Goulburn Mulwaree Council (“the Council”) resolves:**
 - (a) Pursuant to s.296(2), (3) and (5A) of the *Local Government Act 1993* (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.**
 - (b) Pursuant to s.296(2), (3) and (5A) of the Act, as applied and modified by s.18, that a council poll arrangement (if required) be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.**
 - (c) Pursuant to s.296(2), (3) and (5A) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement (if required) be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.**

CARRIED

15.13 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN**RESOLUTION 2019/385**

Moved: Cr Alfie Walker
Seconded: Cr Denzil Sturgiss

That

- 1. The report from the Business Manager Governance on Disclosures by Councillors and Designated Persons Return be received.**
- 2. That the Register of Returns by Councillors and Designated Persons, as tabled, be noted.**

CARRIED

15.14 VALUE OF GIFTS THRESHOLD

RESOLUTION 2019/386

Moved: Cr Peter Walker

Seconded: Cr Carol James

That:

- 1. The report from the General Manager on Value of Gifts Threshold be received.**
- 2. Council makes a submission to the Minister for Local Government seeking that the value of gift threshold for attending functions in the role of official duties be increased to \$250 but to exclude materials or personal gifts.**

CARRIED

15.15 SHIBETSU JAPANESE GARDEN UPDATE

Mayor Bob Kirk and Cr Margaret O'Neill declared an interest in this item and took no part in the discussion or voting on the matter. At 7:34pm, Mayor Bob Kirk and Cr Margaret O'Neill left the meeting.

Deputy Mayor Peter Walker assumed the Chair for this item at 7.34pm

RESOLUTION 2019/387

Moved: Cr Sam Rowland
Seconded: Cr Denzil Sturgiss

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 7:40pm.

CARRIED

RESOLUTION 2019/388

Moved: Cr Sam Rowland
Seconded: Cr Leah Ferrara

That Council move back into Open Council.

Council moved back into Open Council at 7:42pm.

CARRIED

RESOLUTION 2019/389

Moved: Cr Andrew Banfield
Seconded: Cr Sam Rowland

That

- 1. The report of the Director Corporate & Community Services on the Shibetsu Japanese Garden Update be received.**
- 2. The Gazebo that is being constructed as part of stage one of the project be named the Takariko-O'Neill Gazebo in recognition of Mayors Susumu Takariko and Margaret O'Neill who were signatories on the original sister city agreement.**
- 3. The formal entrance be named the Makino-Kirk Entrance in recognition of Mayors Yuji Makino and Bob Kirk, the two mayors at the 20th Anniversary Shibetsu Delegation visit.**

CARRIED

At 7:43pm, Mayor Bob Kirk and Cr Margaret O'Neill returned to the meeting.

Mayor Bob Kirk resumed the Chair.

15.16 GOULBURN MULWAREE YOUTH COUNCIL MEETING NOTES - 30 AUGUST 2019**RESOLUTION 2019/390**

Moved: Cr Sam Rowland
Seconded: Cr Carol James

That the report from Cr Carol James in relation to the Goulburn Mulwaree Youth Council Meeting Notes held on the 30 August 2019 be received.

CARRIED

15.17 EXTERNAL MEETING MINUTES

RESOLUTION 2019/391

Moved: Cr Andrew Banfield

Seconded: Cr Peter Walker

That the report from the General Manger on the minutes below be noted:

- 1. Gullen Range Community Fund s355 Committee Minutes from the meeting held 24 July 2019**
- 2. Bungonia Village Discretionary Fund Working Party Notes from the meeting held 28 August 2019.**
- 3. Council brings forwards \$2451.00 from the 2020/21 Bungonia Village Discretionary Fund allocation to cover the additional costs of the BBQ and picnic table project.**

CARRIED

15.18 AQUATIC CENTRE REPAIRS

RESOLUTION 2019/392

Moved: Cr Peter Walker

Seconded: Cr Denzil Sturgiss

That

- 1. The report from the General Manager on the Goulburn Aquatic Centre – Repairs be received**
- 2. Council acknowledges the repairs required at the Goulburn Aquatic Centre Indoor pool roof is emergency work and authorises the General Manager to take the appropriate steps to ensure the safety of the building and carry out the necessary remedial works to have the indoor pool opened as soon as practicable.**
- 3. The General Manager to report back to Council when final costs are known with recommendation of how these emergency works can be funded.**

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Meeting closed at 7.55pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 October 2019.

.....

**Cr Bob Kirk
Mayor**

.....

**Warwick Bennett
General Manager**

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 1 OCTOBER 2019

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Matters Arising - 15 October 2019 [↓](#) 

RECOMMENDATION

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination when NSW Water and RFS issues have been addressed by the applicant and approved by those Government agencies.</p> <p>Discussions continue with RMS</p>
<p><u>Recreation Area</u></p> <p>Investigate promotional sign at VIC Centre</p>	<p>Director Corporate and Community Services</p>	<p>Report presented to 16 April Council meeting with further report requested</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>That Council endorse the Draft Urban and Fringe Housing Strategy for public exhibition subject to:</p> <ul style="list-style-type: none"> (a) Further document editing/corrections; (b) The inclusion of the irrigation area for the decommissioned sewer treatment plant on Gorman Road for rezoning recommendations, including potential for residential development; (c) Inclusion of Water NSW constraint mapping; and (d) Further assessment of the planning proposal for E4 section of Mistful Park, including potential for residential development. <p>That Council resolve to place the Draft Urban and Fringe Housing Strategy on Public Exhibition from 10 January 2019 to 22 February 2019.</p> <p>Council refer the Draft Strategy to relevant government and statutory agencies for comment.</p>	<p>Director Planning & Environment</p>	<p>Report included in this Business Paper RECOMMEND COMPLETION</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>A document has been returned to Veolia with amendments that are representative of the Council resolution</p>

Item/Task	Responsible Officer	Status
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Further consultation is underway and a further report will be presented via a Briefing Session to Council</p>
<p><u>Community Transport</u></p> <p>A working party be established to investigate the viability of a new community transport service to be funded by Council.</p> <p>An expression of interest be called for two community members for the 'Community Transport Service Working Party' and a report on nominations be presented to Council on 1 October 2019.</p>	<p>Director Corporate and Community Service</p>	<p>Report included in this Business Paper RECOMMEND COMPLETION</p>
<p><u>Leasing of Council Property</u></p> <p>The policy for the Leasing of Council Properties to community organisations be put on public exhibition.</p>	<p>General Manager</p>	<p>No submissions were received and the Council resolution has stated that the Policy be approved if no submissions received. RECOMMEND COMPLETION</p>
<p><u>Lansdowne Street</u></p> <p>Council forward the planning proposal to the Department of Planning, Industry and Environment for a gateway determination.</p> <p>The site specific amendment to the Goulburn Mulwaree Development Control Plan 2009 attached to this report be discussed at a Council Briefing before being placed on public exhibition.</p>	<p>Director Planning & Environment</p>	<p>The matter has been referred to the Department of Planning and awaiting their response.</p> <p>This matter is programed for the 24 October Councillor Briefing</p>
<p><u>Draft Community Participation Plan</u></p> <p>Council place the Draft Community Participation Plan on public exhibition for a period of no less than 28 days.</p>	<p>Director Planning & Environment</p>	<p>The public consultation has commenced and closes 11 October 2019</p>

Item/Task	Responsible Officer	Status
<p><u>Potential Subdivision of 49-57 & 59-61 Hovell Street and access to adjoining property</u></p> <p>Council acknowledges that the access road to Lot 1 DP1099324 (30A Sloane Street Goulburn) could be relocated to proposed Lot 7 of Council’s proposed subdivision in exchange for the adjacent laneway and the General Manager to have this option in negotiations in the report back to Council.</p>	<p>General Manager</p>	<p>Consultation with the adjoining property owners is underway.</p>
<p><u>Aquatic Centre Repairs</u></p> <p>The General Manager to report back to Council when final costs are known with recommendation of how these emergency works can be funded.</p>	<p>General Manager</p>	<p>At the time of preparing this Business Paper the final solution for the repairs is yet to be determined</p>

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 STATE SIGNIFICANT DEVELOPMENT (SSD-9143) - GOULBURN POULTRY PROCESSING PLANT MIXED USE DEVELOPMENT, 52 SINCLAR STREET GOULBURN

Author: Ellie Varga, Senior Development Assessment Officer

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Supporting Documentation [↓](#) 

Link to Community Strategic Plan:	Strategy EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	N/A

RECOMMENDATION

That:

1. The report from the Senior Development Assessment Officer on a submission for the Goulburn Poultry Processing Plant Mixed Use Development application be received.
2. Council endorse the draft submission to the Department of Planning, Industry and Environment contained within this report.
3. The submission endorsed by Council be forwarded to the Department of Planning, Industry and Environment.

BACKGROUND

When an application for approval of a state significant development (SSD) is made, the Secretary of the Department of Planning, Industry and Environment (DPIE) is required to issue environmental assessment requirements (SEARs). The Secretary is also required to consult with relevant government agencies in preparing the SEARs.

On 4 January 2018 and 18 July 2018, Council provided comment to the (then) Department of Planning and Environment’s request for SEARs.

REPORT

Woodlands Ridge Poultry Pty Ltd has lodged a State Significant Development Application (SSD-9143) with DPIE for the construction and operation of a mixed use development at 52 Sinclair Street, Goulburn comprising:

- Cold storage and distribution centre;
- Poultry processing plant;
- Childcare centre; and
- Other associated works including earthworks and infrastructure.

The site would operate 24 hours per day, seven days per week, with the childcare operating from 5.00am to 7.00pm five days a week.

Each of these components have been submitted as independent land uses from each other i.e. they do not inextricably require the other. However, all uses are proposed under a single Development Application and are therefore considered as a mixed use development.

The associated infrastructure such as car parking, office buildings and amenities would be ancillary to the development.

The capital investment value for the project is estimated at \$83,027,296. The proposed processing facility once operating, will employ 264 people working over two shifts of 132 employees per shift. These are net new positions. Based on an economic analysis, the construction phase of the project would generate 88 direct jobs. Plans of the proposed development are shown in the **Attachment**.

On 23 September 2019, a Notice of Exhibition from DPIE was received providing Council with the opportunity to provide comment towards the application. Council staff have reviewed the documentation and drafted the following submission for Council's consideration. The submission will read:-

Submission to Department of Planning – Goulburn Poultry Processing Plant Mixed Use Development SSD-9143

I refer to the Department's request for Council's comments towards SSD-9143 Goulburn Poultry Processing Plant Mixed Use Development and trust the following advises accordingly.

Goulburn Mulwaree Council strongly supports the proposed development currently on public exhibition, and provides the following comments for consideration during the assessment of the Development Application.

Permissibility

Under the Goulburn Mulwaree Local Environmental Plan 2009 (GMLEP 2009), the site is zoned B6 Enterprise Corridor, RU6 Transition and E3 Environmental Management.

The cold storage facility defined as a warehouse and distribution centre under GMLEP 2009 and is permissible with consent in the B6 Enterprise Corridor zone. A childcare centre is permissible with consent in all three zones. The poultry processing facility defined as a livestock processing facility (a rural industry) is prohibited in all three zones.

The Environmental Impact Statement (EIS) focuses on the mixed nature of the proposed uses without clearly specifying what the dominant land use is. Council would consider the poultry processing plant (PPP) as being the dominant use as it is the SSD component, and as it requires other facilities on the site such as the live bird shed, by-product processing facility and wastewater treatment plant. Notwithstanding, Table 17 of the EIS suggests that the PPP is not the dominant use which is unclear. If the EIS concludes there is no dominant use then this should be explained.

Planning Proposal

Council is currently processing a Planning Proposal (PP) which is seeing to rezone the North East enterprise Corridor (Common and Sinclair Streets) to IN1 General Industrial. The PP has gateway approval from DPIE and is pending public exhibition. The PP follows a grant from the NSW Growing Local Economies Fund and recommendations from the GMC Employment Lands Strategy.

One of the keystone industries for the precinct identified in the business case for the PP is the PPP. The grant funding is intended to provide infrastructure to assist in the activation of this precinct which has remain largely undeveloped since being rezoned to B6 Enterprise Corridor under GMLEP 2009.

SSD-9143 is consistent with the land uses permissible in the IN1 zone in the PP which seeks to also add "rural industries" as a permissible use to the IN1 zone. With regard to the E3 zoned area, this is intended to be retained under the PP. It is assumed that the area was zoned E3 under GMLEP 2009 due to visual prominence and not necessarily in relation to biodiversity significance. The location of the building footprint (as proposed) outside of this area is supported.

Grant Funding

Council has been successful in obtaining grant funding from the NSW Growing Local Economies Fund to the value of \$7.15 million to rezone land within Common Street to accommodate IN1 General Industrial development, upgrade the Sydney Road/Common Street intersection to provide heavy vehicle access, road upgrades as well as installation of water, sewer and stormwater infrastructure.

Aboriginal Heritage

The conclusions of the Aboriginal Archaeological report are noted. It is suggested that a recommendation should include a site induction for construction works on the presence of GMUPA-1 (culturally significant scarred tree) and GMUPA-2. Site induction during construction phase should include the protocols for unanticipated discoveries for Aboriginal and European sites.

Sewerage Treatment Plant Capacity

Council has recently upgraded the Goulburn Sewerage Treatment Plant to accommodate up to 30,000 equivalent persons (EP) with capacity to 40,000 EP, with augmentation.

The impact of the proposed development on the capacity of the water/sewer system may impact on the ability to meet the demands for other uses, such as residential expansion/growth. Further, if such infrastructure is approved without payment of applicable contributions, it may be that Council would not be able to meet the demands of future residential growth. It is suggested that the impacts of waste and waste water management in p.38 of the Social Impact Assessment (Appendix K) may also be downplayed.

Similarly, the EIS does not address the capability of the wastewater treatment process in relation to the required discharge to sewer. There has also been no contact to Council to determine what pre-treatment is required for a discharge to sewer. Table 65 of the EIS was produced providing vague secondary treatment standards that can be reached by their proposed facility. Conditions on other large trade waste dischargers in town are have significantly lower nutrient levels than the range provided in this table. It is not known whether this treatment technology would meet the requirement imposed. The development of conditions is by Council and requires Department of Industry (DOI) concurrence. This is a process that has not been completed and should have been completed for the EIS.

The document states that any discharge will be in accordance with the Council's Liquid Trade Waste Policy however, this is not demonstrated in the detail provided and Council need to ensure that this technology can meet the limits required. The limits would be non-negotiable as they are vital to protect the operation of Council's wastewater treatment plant.

Biosecurity

Biosecurity is an issue raised by the proponent in justifying Sinclair Street as the preferred location. It is important to note that Council's Waste Management Centre is located approximately 500m to the east of the proposed location, and it receives animal carcasses for disposal. It is understood that some of these could be a biosecurity threat through their reasons for death. Council's Waste Management Centre also accepts waste from Aviagen.

Potential Conflict of Landuse

The Social Impact Assessment (Appendix K) does not look at the interface issues regarding the proposed child care centre and the uses proposed on site, and the potential conflicts with other uses off site (particularly if rezoned to IN1).

Section 4.9.3 of the EIS assesses compliance with State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017 and the NSW DPE Child Care Planning Guidelines 2017.

The proposed location of a child care facility in a processing plant and industrial area (as proposed) may be contrary to some of the site selection criteria in the Guideline. The site is not located in proximity to compatible social uses and is located on route to the Goulburn Waste Transfer facility/landfill site.

Contributions and Infrastructure Upgrades

Section 5.9 of the EIS mentions the haulage contribution rate at \$160 per trip per day, where the rate applicable to the current financial year is \$185. This is the rate that would be applied to the development if approved.

Discussions have been occurring with the developer regarding payment of section 64 and 7.11 contributions. These discussions have not yet been resolved and are still in progress with Council. Notwithstanding, it is acknowledged that p.202 of the EIS commits to submitting a section 305 application under the Water Management Act 2000 with Council.

The development has estimated its water usage to be 14ML/week, however the daily average of 2.68ML/day for 7 days a week equates to a usage of around 18 ML/week. For a weekly use of 14ML, this is an equivalent tenement (ET) of 3165.2 for water and 5241 ET for sewer. This is a large and significant impact on Council's infrastructure. Given 1 ET = 2.4 EP in Council's Development Servicing Plan, this equates to significant equivalent population increase of 7,596.5 for water and 12,578.4 for sewer.

This would consume most of the capacity of the Sewerage Treatment Plant included in the next upgrade and the water capacity would be used. The Goulburn Raw Water yield was found secure in 2011 based on 1% growth for 30 years. This did not include significant high water user industries in Goulburn. This development would use the existing capacity available in our systems, forcing Council to move to the next upgrades for both water and sewer. There would also be impacts to both the water and sewer distribution systems. Given the demands on our system, Council would need to consider limiting the water, and subsequent sewer, generated at the site. This could be capped at 8 to 10ML of water usage per week to reduce impacts to our system for the community.

An upgrade of the water pipe along Common Street, beyond what has been nominated in the grant from the NSW Growing Local Economies Fund, would be required to supply water to the site. The mains currently in Common Street are not sufficiently sized to provide the required water to the site. Modelling has indicated that the pipes need to be upsized from 150mm to at least 250mm. It is likely that the existing water ring main at the site would also need upsizing to deal with the water requirements detailed in the EIS.

The Council request is that a negotiated Section 64 contribution plan be included in any consent determined

Visual Impact Assessment (VIA)

There would be an immediate impact on views from Common, Long and Chiswick Streets however, given the zoning, the potential for the development of this area for large footprint buildings was always likely. The VIA (Appendix H) only notes one 'regional' view which is from Wollondilly Avenue looking across the valley towards the site. The impact on the regional view is

rated as low with a high visual absorption rating given the trees, existing commercial structures on Sydney Road and distance.

The main issue that has been lightly addressed is the view from the Rocky Hill Memorial and Museum which is a public viewing area and is associated with the history of the area, as well as being a war memorial and tourist attraction. The view from the memorial is arguably one of the more important views for consideration.

It is stated that the impact on this view is moderate, and that viewer's time is short. The importance of the use of the site and history are down played in the VIA. The impact on views from this site, given its use and local importance, warrant greater consideration. Notwithstanding, the overall recommendations in the VIA would address the impacts to some degree. Choice of colour scheme, building height and landscaping would be very important to mitigate the impact of the development from this view. In this regard, Council does not accept the choice of zincalume for any roof material. Roof material can be galvanised steel or Colorbond, so as to reduce the visual impacts to the locality.

Flora and Fauna

When inspected, it was found that exotic species present on the site included African Love Grass (*Eragrostis curvula*), Serrated Tussock (*Nassella trichotoma*) and Chilean Needle Grass (*Nassella neesiana*), none of which have been recorded in the flora list in the Ecological Assessment Report (Appendix G). While these omissions do not impact negatively on the overall findings of the report, it is perhaps surprising that these weed species were not recorded during the flora survey.

The flora list also identifies Silvertop Ash (*Eucalyptus sieberi*) as being present on site, but does not record Broad Leaf Peppermint (*Eucalyptus dives*). While it is possible that Silvertop Ash is present on the site, it is not likely as this species has not been previously recorded in the immediate area. It is more likely that this species is Broad Leaf Peppermint that has been misidentified. In addition, the remnant woodland area features Drooping Mistletoe (*Amyema pendula*) which has not been recorded in the flora list. However, as advised previously, these omissions do not impact negatively on the overall findings of the report.

A search of the Bionet Atlas confirmed that potential threatened species that could occur on the subject site and/or be impacted by the proposal have been correctly identified and assessed, except for:

- Grey Headed Flying Fox (*Pteropus poliocephalus*), which as listed as Vulnerable under both the BC Act and the EPBC Act. Grey Headed Flying Foxes are present in the Goulburn area during the warmer months of the year.
- Hoary Sunray (*Leucochrysum albicans* var *tricolor*), which is listed as Endangered under the EPBC Act. This species does not seem to be mentioned anywhere in the report despite it being a significant local species that is well documented as occurring in the Goulburn area.

CONCLUSION

It is recommended that Council endorse the comments above and any further inclusions identified prior to the completion of the public exhibition period into the response to the DPIE in relation to the exhibition of this proposal.

Attachment

Application No.	State Significant Development SSD-9143
Location	52 Sinclair Street, Goulburn
Proposed Development	Goulburn Poultry Processing Plant Mixed Use Development, 52 Sinclair Street Goulburn
Attached Documents	<ol style="list-style-type: none"> 1. Locality Plan 2. Zoning Plan 3. EIS – Executive Summary 4. Architectural Plans





Environmental Impact Statement for State Significant Development

Goulburn Mixed Use Development

52 Sinclair Street
GOULBURN NSW 2580

Prepared by KDC Pty Ltd | August 2019





Executive Summary

Introduction

This Environmental Impact Statement (EIS) has been prepared by KDC Pty Ltd (KDC) on behalf of Woodlands Ridge Poultry Pty Ltd (WRP) to accompany an application for State Significant Development (SSD), noted as SSD9143, to the NSW Department of Planning and Environment (DPE). Development consent under Part 4, Division 4.1 of the Environmental Planning and Assessment Act, 1979 (EP&A Act) is being sought for the proposed mixed use development at 52 Sinclair Street, Goulburn, New South Wales (site).

KDC has prepared this EIS pursuant to the requirements of the EP&A Act and the Environmental Planning and Assessment Regulation 2000 (EP&A Regulation) and the Secretary's Environmental Assessment Requirements (SEARs) issued on 25th July 2018.

Project Description

The proposed development consists of the construction and use of a range of operations as part of a mixed use development. The project comprises the following components:

- Cold storage and distribution centre;
- Poultry processing plant;
- Childcare centre; and
- Other associated works including earthworks and infrastructure.

The site will ultimately operate 24 hours per day, 7 days per week with the childcare operating from 5:00am to 7:00pm 5 days a week.

With the exception of associated infrastructure, each of these components are considered independent land uses from each other which do not inextricably require the other. However, all uses are proposed under a single development application and are considered to be a mixed use development. The associated infrastructure such as car parking, office buildings and amenities are ancillary to the entire project.

The capital investment value (CIV) for the project is estimated at \$83,027,296. The project is projected to employ a total of 264 people across the site. Based on an economic analysis, the construction phase of the project has been calculated to generate 88 direct jobs. The proposed layout of the proposed development is shown in Appendix A.

Construction, Demolition, and Earthworks

Demolition of structures on the site is not required as all the existing improvements to the site are infrastructure related and this infrastructure has been incorporated into the design. Only minor elements will be removed from the site such as some existing fencing and the median strips on the existing internal roads.

The development is to be constructed in two stages and will include the following:

- Poultry Processing Facility;
 - Stage 1 – Area of 5,966m² at 107.1m long, 74.1m wide, and 13.2m high;
 - Stage 1 and 2 – Area of 10,338m² at 58.6m in length and 80.2m in width, and 13.2m high;
- Cold Storage and Distribution Centre;
 - Stage 1 – Area of 5,864m² in area, 96.5m wide, 104m long, and 18.1m high;
 - Stage 1 and 2 – Area of 9,101m² at 96.5m wide, 104m long, and 18.1m high;
- Truck Maintenance Facility – Area of 1,050m² at 35m long by 30m wide and will stand 9.3m in height;
- By-product Processing Facility – 50m long, 20m wide, and 11.1m high with an area of 1,000m²;
- Live Bird Shed – 37.1m long by 20m wide and stands 7.1m high with an area of 782m²;
- Site Office – 34.5m long by 19m wide and 8.4m high with an area of 989m²;



- Wastewater Treatment Plant – 20m by 20m at 8m high with an area of 382m²; and
- Childcare Centre – Area of 479.6m² at 37m long and 20m wide with a height of 6.9m high.

Stage 1 comprises the construction of the meat processing component of the poultry processing facility, pallet components and four vehicle bays of the cold storage facility, office, and wastewater treatment plant. See Appendix A for the proposed site configuration for Stage 1.

Stage 2 comprises the construction of the bird reception and kill plant for the poultry processing building, the packing and ASRS freezers of the cold storage facility, the by-products processing facility, the live bird shed, truck maintenance facility, and the childcare centre. See Appendix A for the proposed final site configuration (including both Stage 1 and Stage 2 components).

Along with the required and existing infrastructure such as internal roadways, the proposed development will cover an area of approximately 64% of the site with the remaining 36% of the site will consist of the rear bushland area, landscaping area, and wastewater treatment elements.

Each construction stage will be undertaken over a period of approximately 6 months, and will be carried out during the recommended standard hours for construction work as per the *Interim Construction Noise Guideline* (ICNG), being:

- 7:00 am to 6:00 pm between Monday and Friday (or as specified by consent conditions);
- 8:00 am to 1:00 pm on Saturday (or as specified by consent conditions); and
- No work on Sundays or public holidays

Due to the topography of the site, the requirements for the site's infrastructure and the large footprint required for the buildings, the site will require significant earthworks to facilitate the development. The earthworks will reuse soil on the site and will not require any importation of fill material from outside of the site. The net amount of material required to be removed from the site is 13,309m³. Retaining walls are proposed in a number of locations and have predominantly been utilised around the western portion of the site with the aim to avoid impacts on the tree community in the north western section of the site. Final levels have been provided within both the Architectural Plans provided at Appendix A and the Civil Plans provided in Appendix B.

Operations

The poultry processing facility is proposed to be located in the western portion of the site and is planned to include the processing plant, office, amenities, and truck loading and unloading bay. Poultry, including chickens, turkey, geese and quail, are proposed to be brought to the site from broiler farms for slaughter, processing and packaging.

Stage 1 of the poultry processing facility includes only meat processing and consists of deliveries of slaughtered broilers from off site taken to the delivery bay on the north eastern corner of the facility. Here the slaughtered broilers will be portioned, de-boned, and packaged for temporary refrigerated storage and final dispatch.

Stage 2 of the poultry processing facility will add the abattoir component which will deliver slaughtered broilers to the meat processing plant established during Stage 1. The abattoir is designed for the processing of 12,000 poultry per hour with a single shift processing 500,000 broilers per week. When fully operation and running two shifts per day 1,000,000 broilers per week will be processed. Although the primary product is portioned chickens, turkeys will also be processed, but this will require modification to processing lines

The abattoir is designed for the processing of 12,000 poultry per hour with a single shift processing 500,000 broilers per week. When fully operation and running two shifts per day 1,000,000 broilers per week will be processed. Although the primary product is portioned chickens, turkeys will also be processed, but this will require modification to processing lines.

The abattoir will consist of receiving and holding live birds, a kill process, evisceration, chilling, portioning, packaging, refrigerated storage and distribution. Associated facilities include:



- live bird shed;
- a wastewater treatment plant;
- a rendering (by-products processing) plant;
- pet food preparation and storage;
- services plantroom;
- workshop;
- amenities and production offices; and
- staff carparking.

The abattoir will be linked by an overhead conveyor tunnel which will convey finished goods (in cartons) to the cold storage facility.

The cold storage and distribution centre will support the poultry processing facility and will similarly be staged. Stage 1 components include the construction of four delivery bays, palletising section, pallet freezer and chiller. The Stage 2 works include the addition Automated Storage and Retrieval System (ASRS) freezer and chiller, 2 additional loading bays and packing bays.

The cold storage centre is proposed to have the following capacity:

- Carton chilled storage – 22,000 cartons;
- Carton frozen storage – 22,000 cartons;
- Chilled pallet storage – 1,728 pallets six high; and
- Frozen pallet storage – 1,728 pallets six high.

A childcare centre is proposed in the south east corner of the site. It is intended primarily to accommodate children of staff working at the site, however, will accept children from families not associated with this project. The proposed childcare centre includes an indoor play area capable of accommodating 68 children along with an outdoor playground and is proposed to provide 20 car parking spaces for staff and visitors.

Summary of Environmental Impacts

All environmental assessments which include modelling of impacts, for example noise impact assessment, included mitigation measures to ensure overall compliance with relevant environmental thresholds and levels.

Acoustic Impact

Muller Acoustic Consulting conducted a noise impact assessment (NIA) for the proposed mixed use development. Discussion on the NIA is provided at Section 6.1 with the assessment report provided at Appendix F. The assessment has quantified potential operational noise emissions pertaining to processing, storage of poultry products and associated support facilities at the site.

The results of the NIA demonstrate that operational noise levels comply with the relevant NPI criteria for all assessment periods at all assessed noise sensitive receivers.

Additionally, the NIA shows that the road noise criteria as specified in the RNP will be satisfied at receiver distances of greater than 20 metres (m).

Furthermore, sleep disturbance is not anticipated, as maximum noise levels are predicted to remain below the EPA screening criterion for sleep disturbance.

Results confirm that noise levels from the proposed construction works are anticipated to satisfy the standard hours construction Noise Management Levels at all the nearest receivers for each individual construction phase. Notwithstanding, noise management measures have been provided in Section 6.1 of this EIS.

The noise impact assessment undertaken by MAC (see Appendix F) and mitigation measures proposed therein serve to mitigate against noise impacts on the surrounding environment.



Noise levels generated by the site are managed through the following:

- Maintenance facility will operate during daytime hours only;
- The DAF building and by-products building have a tilt slab construction of minimum 100mm thick concrete or equivalent;
- The poultry product conveyor linking the processing facility and cold storage will be fully enclosed with minimum 0.7mm steel plating or equivalent;
- Construction of an impervious barrier along the southern side of the car park access road. The fence is assumed to be constructed to an RL of 3m above the relative ground level and consist of materials with a surface density of at least 10kg/m², and not contain any gaps (i.e. lapped and capped timber or equivalent);
- Construction of a 3.5m high impervious barrier along the south/west side of the live bird shed access road and consist of materials similar to those prescribed above;
- Construction of impervious barriers surrounding the condenser units. The barriers are to be constructed to an RL of 3m above the relative level of the units and consist of materials similar to those prescribed above; and
- Childcare centre and corporate office rooftop mechanical plant is to be enclosed by noise barriers that extend 600mm above the top of plant and consist of materials similar to those prescribed above.

Construction noise is to be managed through the below procedures:

- Toolbox and induction of personnel prior to shift to discuss noise control measures that may be implemented to reduce noise emissions to the community;
- Implement any boundary fences/retaining walls as early as possible to maximise their attenuation benefits;
- Where possible use mobile screens or construction hoarding to act as barriers between construction works and receivers;
- All plant should be shut down when not in use. Plant to be parked/started at farthest point from relevant assessment locations;
- Operating plant in a conservative manner (no over-revving);
- Selection of the quietest suitable machinery available for each activity;
- Avoidance of noisy plant/machinery working simultaneously where practicable;
- Minimisation of metallic impact noise;
- All plant is to utilise a broadband reverse alarm in lieu of the traditional hi frequency type reverse alarm; and
- Undertake letter box drops to notify receivers of potential works.

Based on the NIA results, there are no noise related issues which would prevent the approval of the project. Additionally, the results of the assessment show compliance with the relevant operational, road and construction noise policies with the appropriate ameliorative measures in place during each phase of the project.

Air and Odour Impacts

An air quality and odour assessment (AQIA) was undertaken by SLR Consulting, which has been discussed at Section 6.2 and provided at Appendix C. The assessment has considered air quality impacts during the construction and operation of the project as determined by the level of compliance with the air quality criteria set by the EPA as part of its *Approved Methods for the Modelling and Assessment of Air Pollutants in NSW* (Approved Methods) (EPA, 2016). T

The area surrounding the site includes rural residential lots and other commercial and industrial uses including a sand and soil supplier, café, motel and a resource recovery facility. The nearest residential and commercial receivers are located approximately 60m and 75m from the closest boundary to the site.

The main sources of air pollutants in the area include emissions from local anthropogenic activities such as commercial activities, motor vehicle exhaust and domestic wood heaters. Specific land uses that may contribute to the existing air quality in the locality include the sand and soil facility located to the west of the site and the landfill operation to the east of the site.



It is noted that there a number of odour generating activities occurring in proximity to the site including a resource recovery facility and Council's landfill site.

As the NSW guideline Technical Notes: Assessment and management of odour from stationary sources in NSW (Technical Notes) (DEC, 2006) indicates, only in circumstances where it is likely that two or more facilities with similar odour character will result in cumulative odour impacts, should the combined odours resulting from all nearby facilities be assessed against the odour assessment criteria.

On this basis, it is considered that there would not be cumulative odour impacts, and further assessment is not required.

The two air quality parameters assessed were particulates such as dust and odour.

Particulates – Dust

The typical dust emissions resulting from the proposed development include the following:

- Earthworks;
- Grading;
- Loading and unloading of materials;
- Wheel-generated dust and combustion emissions from construction equipment;
- Wheel-generated dust from trucks travelling on unpaved surfaces; and
- Wind erosion of exposed surfaces.

Each of the abovementioned activities are temporary in nature and are directly related to construction activities. Dust generation during the operational phase is expected to be minimal due to the nature of the proposed operations.

The construction works will result in low to medium risk of dust soiling and human health impacts on the surrounding environment. As such mitigation measures are proposed to be implemented for the works resulting in a negligible to low risk of dust soiling and human health impacts.

Odour

The main emission during the operational phase of the development will be odour associated with minor elements of the proposed mixed use development; these include:

- Odour emissions from the bird reception area within the processing plant; and
- Odour emissions from the by-products processing plant (bio-filter and fugitive).

Based on the average population density taken from the 2016 Census date, the estimated population was determined to be approximately 100 people including the occupants of the proposed childcare centre and as a result the relevant criteria for odour was 4 OU.

The modelled odour experienced at each of the surrounding receptors all fall below the adopted criteria of 4.0 OU with the highest experienced at residential receptor R6 with an odour level of 2.6 OU located to the west in proximity to the site.

Mitigation Measures

The following mitigation measures have been endorsed by SLR Consulting discussed in Section 6.2 with report reproduced at Appendix C. All mitigation measures listed below are to be undertaken to ensure air quality and odour impacts are appropriately managed.

Operations:

- Record all dust and air quality complaints, identify cause(s), take appropriate measures to reduce emissions in a timely manner, and record the measures taken.



- Make the complaints log available to the local authority when asked.
- Record any exceptional incidents that cause dust and/or air emissions, either on- or offsite, and the action taken to resolve the situation in the logbook.
- Plan site layout so that machinery and dust causing activities are located away from receptors, as far as is possible.
- Fully enclose site or specific operations where there is a high potential for dust production and the site is active for an extensive period.
- Keep site fencing, barriers and scaffolding clean using wet methods.
- Cover, seed or fence stockpiles to prevent wind erosion.
- Ensure all on-road vehicles comply with relevant vehicle emission standards, where applicable.
- Ensure all vehicles switch off engines when stationary - no idling vehicles
- Avoid the use of diesel or petrol powered generators and use mains electricity or battery powered equipment where practicable.
- Ensure an adequate water supply on the site for effective dust/particulate matter suppression/mitigation, using non-potable water where possible and appropriate.
- Use enclosed chutes and conveyors and covered skips.
- Minimise drop heights from loading shovels and other loading or handling equipment and use fine water sprays on such equipment wherever appropriate.
- Avoid bonfires and burning of waste materials.
- Soft strip inside buildings before demolition (retaining walls and windows in the rest of the building where possible, to provide a screen against dust).
- Ensure effective water suppression is used during demolition operations. Handheld sprays are more effective than hoses attached to equipment as the water can be directed to where it is needed. In addition, high volume water suppression systems, manually controlled, can produce fine water droplets that effectively bring the dust particles to the ground.
- Use water-assisted dust sweeper(s) on the access and local roads to remove, as necessary, any material tracked out of the site.
- Avoid dry sweeping of large areas.
- Ensure vehicles entering and leaving sites are covered to prevent escape of materials during transport.
- Record all inspections of haul routes and any subsequent action in a site logbook.
- Implement a wheel washing system (with rumble grids to dislodge accumulated dust and mud prior to leaving the site where reasonably practicable).

Construction

- Re-vegetate earthworks and exposed areas/soil stockpiles to stabilise surfaces as soon as practicable
- Use Hessian, mulches or tackifiers where it is not possible to re-vegetate or cover with topsoil, as soon as practicable.
- Only remove the cover in small areas during work and not all at once.
- Avoid scabbling (roughening of concrete surfaces) if possible.
- Ensure sand and other aggregates are stored in bunded areas and are not allowed to dry out, unless this is required for a particular process, in which case ensure that appropriate additional control measures are in place.
- Ensure bulk cement and other fine powder materials are delivered in enclosed tankers and stored in silos with suitable emission control systems to prevent escape of material and overfilling during delivery.
- For smaller supplies of fine powder materials ensure bags are sealed after use and stored appropriately to prevent dust.

Monitoring:

- Perform daily on-site and off-site inspections where receptors (including roads) are nearby, to monitor dust, record inspection results, and make the log available to the local authority when asked. This should include regular dust soiling checks of surfaces such as street furniture, cars and windowsills within 100 m of site boundary.
- Carry out regular site inspections to monitor compliance with the DMP, record inspection results, and make an inspection log available to the local authority when asked.



Increase the frequency of site inspections by the person accountable for air quality and dust issues on site when activities with a high potential to produce dust are being carried out and during prolonged dry or windy conditions

Based on the results of the AQIA, there are no air quality or odour issues which would prevent the approval of the project with all proposed mitigation measures implemented

Hazards

An assessment of the project under the requirements of SEPP33 was undertaken by Hazkem and has been discussed at Section 6.3 with the full report provided at Appendix I.

The site, due to its nature, could be considered to be potentially offensive industry. The proposed development will be subject to stringent licencing under the Protection of the Environment Operations Act 1997 (POEO Act) and as such this site will be required to maintain all licences relevant to this activity and obtain all approvals applicable under the POEO Act. Based on the ability to comply with the provisions of the POEO Act and its licence requirements, it is determined that the proposed activity will not be deemed offensive.

Through the assessment under a Preliminary Hazard Analysis (PHA) pursuant to SEPP33, the societal risk of the proposal was found to be negligible. The level one qualitative Risk Analysis, referred to in Applying SEPP 33 as a PHA, is deemed sufficient for this proposal. All equipment must be installed to manufacturer's recommendations and must comply with all the relevant standards listed within. Specific safety features of the site are to be maintained and reviewed on a regular basis to ensure that they maintain, if not exceed, industry standards.

To ensure the proposed development continues to minimise any societal risk associated with elements of the operation, the following controls will be implemented.

Physical Controls:

- Separation of processes through site/building design;
- Implementation of fire management system;
- Any hazardous components are to be enclosed (e.g.) bunded chemical storage; and
- External chemical storage tanks to implement fire resistant design features and materials in accordance with the BCA.

Procedural Controls:

- routine updating of management plans;
- Implementation of a pollution incident response management plan;
- Adoption of best practice operational procedures;
- Implementation of a maintenance schedule; and
- Routine training and reinforcement of correct handling, pollution incident, and fire management procedures.

Waste

A waste management plan prepared by SLR has been formulated for the proposed development and is discussed at Section 3.8.2, Section 6.4, and reproduced at Appendix M.

The waste management performance of the proposed development aims to contribute to the overall NSW State targets for recycling outlined in NSW Waste Avoidance and Resource Recovery Strategy 2014-21 (WARRS). The targets include increasing waste diverted from landfill to 75% and recycling 70% of commercial, industrial and municipal solid waste.

Waste generated by the poultry processing facility will be directed to the by-product facility for reuse for various alternative products. This effectively reduces waste generated by this process by up to 94% which exceeds the 75% goal of the Waste Avoidance and Resource Recovery Strategy. The remaining waste from



the process will be directed to the wastewater treatment plant for appropriate treatment with the resultant sludge disposed of at an appropriately licenced facility.

Non-process waste will consist of general waste such as office waste, packaging, food waste, general maintenance waste, truck maintenance wastes, and childcare centre waste. The quantities of the abovementioned waste are considered to be minor and will be managed through the sorting of recyclables and non-recyclables prior to sending to appropriately licenced facility.

As discussed within Section 6.4, a range of waste management procedures are implemented by the operation including the following:

- The rooms are to be regularly maintained. The floor is to be graded so that any water used for cleaning is directed to a sewer authority-approved drainage connection located on-site;
- Waste and recycling bins are to be cleaned in an area draining to a sewer authority-approved drainage connection;
- General and recycling waste bins are to be checked frequently. If the bins are reaching capacity, removal and replacement will be arranged;
- Space will be provided at the Development for the storage of large and/or bulky items and hazardous wastes that cannot be disposed of in the general waste or recyclable streams; and
- Empty chemical containers will be returned to the local supply company for reuse, recycling or appropriate disposal.

With the mitigation measures in place, the amount of waste disposed of to landfill is expected to be minimal.

Traffic Impacts

A traffic impact assessment was undertaken by Colston Budd Rogers & Kafes with discussion provided at Section 6.5 and the assessment report provided at Appendix D.

Based on the proposed land uses and building sizes the proposed development would require 265 parking spaces, comprising 233 spaces for the industrial buildings, 25 spaces for the office and seven spaces for the childcare centre, plus space for set down and pick up of children. The proposed parking provision is 341 spaces, which satisfies this requirement and is therefore considered to be appropriate. All parking dimensions are in accordance with AS 2890.1:2004.

The access driveway widths, internal circulation roads and truck manoeuvring areas will be provided in accordance with the Australian Standard for Parking Facilities (Part 1: Off-street car parking and Part 2: Off-street commercial vehicle facilities), AS 2980.1:2004 and AS 2890.2 – 2002, to accommodate cars, 19 metre semi-trailers and 26 metre b-doubles, the largest vehicles which will access the site.

The proposed development would generate 240 vehicles per hour two-way on Common Street during weekday morning and afternoon peak hours. Increases on Sydney Road would be lower at 70 to 170 vehicles per hour two-way.

SIDRA analysis found that the intersection of Common Street with Sydney Road would continue to operate with average delays for all movements of less than 25 seconds per vehicle. This represents level of service B, an acceptable level of service. The intersection of Common Street with Sinclair Street would continue to operate with average delays for all movements of less than 15 seconds per vehicle during peak periods. This represents a good level of service.

To ensure traffic is managed in an appropriate manner throughout both construction and operation, the following management and design features are to be implemented:

- A construction traffic management plan will be prepared and implemented prior to the commencement of work, taking into consideration the conditions of consent.
- Approximately 341 car parks will be provided on site. Car parking areas will have appropriate dimensions to accommodate the required number and size of the vehicles using the carpark.
- All heavy vehicles will need to abide by the proposed heavy vehicle transport path to and from site.



- The site access, internal circulation roads and truck manoeuvring areas will be provided in accordance with the relevant standards, to accommodate cars, 19 metre semi-trailers and 26 metre b-doubles. The design of the development provides for service vehicles to enter and exit the site in a forward direction.

Overall, the proposed development provides appropriate parking, access, and internal layouts which are all compliant with relevant Australian Standards. The proposed development will not generate traffic in excess of the existing road network's capability. The existing road network will therefore be able to cater for the traffic from the proposed development.

Water – Surface and Groundwater

Topographically, the site falls naturally from the northwest to the southeast. Surface runoff from the majority of the site is intercepted by the existing roads. The roads have a conventional subsurface drainage network, which convey runoff to a basin in the southwestern portion of the site.

Standing water level at the closest bore to the site (317m) is 14m with a standing water level of between 4.6m and 100m below ground level. Groundwater is likely to flow towards the Mulwaree River located approximately 850m from the site. The conductivity of the predominant rock type and conditions are generally between 10-7 to 10-2 m/day with a porosity of between 0.1% to 1% resulting in groundwater flow rate between 9 and 90 m/year. The nature of the underground conditions results in low hydraulic movement between the groundwater and surface water bodies such as the Mulwaree River due to the low water movement rate.

To ensure groundwater impacts are effectively minimised, the following management procedures are to be undertaken:

Controls:

- Operations on the site will be undertaken on hardstand providing an effective barrier to contamination reaching the natural ground;
- Use of filters on stormwater drains;
- Washdown heavy vehicles;
- Appropriate storage bins for waste provided;
- Development and routine updating of management plans;
- Routine inspection, maintenance, and cleaning of hardstand area;
- Maintenance and efficiency checks of water management system; and
- Adoption of best practice operational procedures;
- Implementation of a maintenance schedule; and
- Routine training and reinforcement of correct procedures.

Water – Stormwater

This existing system is proposed to be enhanced to cater to the proposed development demand. Rainwater tanks supported with first flush systems are proposed on a number of buildings with a 50kL tank to service the cold storage and office buildings; a 35kL proposed for the childcare centre; and an 800kL tank proposed to service the poultry processing building, live bird shed, and by-product building. Any overflow from these collection systems will be directed to the stormwater drainage network.

The existing basin in the southwestern corner of the site is proposed to be replaced to meet both the on site stormwater detention and water quality requirements for the site. This will include a minimum of 1,000m² area of biofiltration media in the basin, a 300mm low flow outlet pipe, and a 1.5m wide weir overflow. Discharge from the basin will meet water quality targets set by Water NSW with peak discharge from the basin totalling less than or equal to the pre-development peak discharge for all storm events including 1 in 100 year ARI events.

Onsite Stormwater Detention (OSD) was designed in accordance with Council's engineering requirements and after consultation with Council. The DRAINS model was prepared using the Bureau of Meteorology data



with the Pre-Development model replicating a greenfield site, and the Post-Development model corresponding with the proposed development. The resulting post-development flows largely align with pre-development flows with the system considered to provide sufficient OSD for the proposed development.

Wastewater

The facility is designed to process 14L/broiler for the provided rate of 96,000 broilers per shift. The wastewater treatment system is designed to treat 1400m³/day with an average hourly treatment flow rate of 75m³/hour.

The raw water quality expected primary treated water quality and required (secondary treated) water quality is designed to meet Goulburn Mulwaree Council Liquid Trade Waste Policy requirements. All wastewater discharge from the site will be appropriately managed prior to leaving the site and will be in accordance with Goulburn Mulwaree Council's Liquid Trade Waste Policy. Resultant sludge and solid waste from the wastewater process will be collected and disposed of at an appropriately licenced facility.

WaterNSW, Goulburn Mulwaree Council, and SPEL were consulted to help develop an appropriate WSUD treatment train that would effectively treat the stormwater runoff to levels that have a neutral or beneficial effect on water quality. The system utilises a combination of SPEL Stormsacks installed on all surface inlet pits along with a 1,000m² biofiltration medium installed in the base of the expanded detention basin in the south western of the site. With these measures in place the proposed development achieves the NorBE requirements. An assessment of the proposed stormwater system included MUSIC modelling and a NorBE test is provided at Section 6.6.6 and the stormwater management plan Appendix B.

The existing stormwater system is proposed to be enhanced to manage new development on the site. The following will be implemented:

- 50kL tank to service the cold storage and office buildings;
- 35kL proposed for the childcare centre;
- 800kL tank proposed to service the poultry processing building;
- Replacement of existing basin with:
 - A minimum 1,000m² area of biofiltration media in the base at an RL of 651.70.
 - A low flow outlet pipe with 300mm diameter orifice and inlet at RL651.80.
 - A 1.5m wide weir overflow at RL 652.40.
- Stormwater treatment devices including gross pollutant traps, pit inserts, and storm filters;
- First flush tank to be provided that collects a minimum of the first 1.0mm of the storm event runoff; and
- SPEL Stormsacks (or approved equivalent) be installed in all surface inlet pits.

An operations environmental management plan (OEMP) will be prepared and will detail management procedures, a maintenance and cleaning schedule to ensure system devices are regularly cleaned, and spill management procedures for a range of liquids.

Contamination

The contamination assessment was undertaken by EP Risk with discussion provided at Section 6.7 and the assessment report provided at Appendix E.

Historically the surrounding land primarily comprised residential/rural land with some possible commercial use to the north along Sydney Road. The site has been developed recently for an industrial subdivision and hence contains two internal access roads, however as the subdivision was not registered, the site has remained vacant.

The lithology at the site mostly comprised a thin topsoil layer underlain by a clayey sand subsoil and sandy clay residual soil. The origin of the soil is considered mostly residual with some colluvial soils present at the base of the slopes. The residual soil is a result of the weathering of the natural sedimentary rock.



The results of the soil analytical testing reported the concentrations of contaminants of potential concern were below the assessment criteria in all locations.

Operations on the site will be undertaken on hardstand providing an effective barrier to contamination reaching the natural ground. Wastewater is directed to the site's wastewater treatment plant where water is cleaned and directed to sewer.

To ensure the site's soil remain contaminant free, the following management procedures are to be undertaken:

Controls:

- Use of filters on stormwater drains;
- Washdown heavy vehicles;
- Appropriate storage bins for waste provided;
- Development and routine updating of management plans;
- Routine inspection, maintenance, and cleaning of hardstand area;
- Maintenance and efficiency checks of water management system; and
- Adoption of best practice operational procedures;
- Implementation of a maintenance schedule; and
- Routine training and reinforcement of correct procedures.

Overall, based upon the results of this assessment, and subject to the limitations of this report, EP Risk considers the site presents a low risk of contamination under the proposed mixed-use scenario. EP Risk recommends that an unexpected finds protocol should be implemented during the development works.

Ecology

Anderson Environment and Planning undertook an investigation into the ecology on the site and prepared a both an Ecological Assessment Report and Biodiversity Development Assessment Report (BDAR) Waiver for the proposed development. Discussion of the site's biodiversity values is provided at Section 6.10 and within the report provided at Appendix G.

Characterisation

The presence of GW24 – Tableland Grassy Box-Gum Woodland (EEC White Box Yellow Box Blakely's Gum Woodland) had been mapped as being present off site to the southwest. Ground truthing identified the area mapped as Tableland Hills Grassy Woodland as now containing a near-monoculture of *Pinus radiata* (Radiata Pine). For this reason, only DSF9 - Tableland Low Woodland is considered present on site. To the south of the woodland is a near-monocultural stand of *Pinus radiata*, otherwise containing two specimens of African Boxthorn. The remainder of the site is comprised of grazed paddock land, containing a mixture of native and non-native species.

Fauna surveys to date have identified 20 species within the site and immediate surrounds, being 15 bird, three mammal, one reptile and one amphibian species. The study area includes potential foraging, breeding and nesting habitat for several species, however, given the low numbers of records in the vicinity of the site and the isolated nature of the remnant woodland on site, it is very unlikely that the development will have an adverse effect on threatened species or ecological communities.

Impact

There is a patch of remnant Tablelands Low Woodland in the northwest of the site. The proposed development plans mainly avoid this remnant vegetation by locating the development on mostly on highly disturbed grassland dominated by exotic species. Approximately 0.12ha of degraded edge with no canopy present to be removed maintaining the vegetation integrity of the site.

The existing habitat on the site would cater to highly mobile species due to limited connectivity with other areas of vegetation. While it is possible for highly mobile threatened species to visit the site the use is



expected to be limited due to the quality of the habitat and the presence of a more desirable corridor located 300m east of the site.

Availability of water on the site is low with a single farm dam with little vegetation present surrounding the waterbody reducing its viability.

The absence of direct impact on remnant native vegetation communities and habitat resources that may potentially be important to threatened species, shows that no relevant thresholds under the Biodiversity Conservation Act would be triggered to cause the need for a BDAR to be prepared. As such, a BDAR waiver has been lodged and subsequently supported by OEH and DPIE dated 15 August 2019, see Appendix G for received BDAR waiver determination documents.

Mitigation Measures

The following general recommendations are made for consideration to minimise localised impacts on biodiversity in general as a result of the development of the site:

- Vegetation to be retained should be identified and fenced off prior to any development works taking place in adjacent areas. When protecting trees, preference should be given to large healthy trees with habitat features including hollows;
- Vegetation to be retained should be considered in landscape management to maintain the rural character of the area, particularly in such a way as enhances its amenity and biodiversity values;
- Clearing of any vegetation on site should be undertaken from the roadside towards vegetation retained offsite, to ensure impacts on native fauna are minimised as far as practical. Where trees are removed, preference for retention should be given to habitat trees;
- Site hygiene practices should be implemented during the development phase to avoid the spread of pathogens, including chytrid, Phytophthora and myrtle rust, as well as spread of weed seed; and
- Best practice erosion and sedimentation controls should be put in place to limit offsite movement of materials into the surrounding areas.

In addition to the mitigation measures provided above, it is proposed that supplementary tree planting will be undertaken to the area of remnant woodland in the north western portion of the site using species consistent with the identified vegetation type. In doing so, the quality of the habitat in this area will be improved.

Visual Impact

A visual impact assessment of the proposed development was undertaken by Mara Consulting with discussion provided at Section 6.11 and the assessment provided at Appendix H.

A total of 10 viewpoints were selected on the basis of where the development would appear to be most prominent, either based on degree of exposure or the number of people likely to be affected. Sites were further selected on the basis of significant features, significant viewpoints and significant ridge lines as nominated in the scenic quality guidelines.

From distances of less than 1.5 kilometres (km), the proposed development is likely to have a high visual impact from the adjacent streets. This is especially true of Common Street, Chiswick Street and Long Street as these are the only publicly accessible places with full views of the development. This impact is primarily due to the addition of structures and roof lines where open grassy paddocks existed prior to development.

Beyond the streets surrounding the proposed development, views of the site reduce significantly. Where views exist, they are limited to small portions of the proposed development and individual buildings.

There are few locations where the site is visible 1.5-3km. The only publicly accessible locations are located north of the site with views largely screened by a ridge and trees.

From a distance between 3-6km, the only regional views occur north of the site with roof lines potentially being visible from this distance and largely blended into the existing commercial buildings along Sydney Road.



To alleviate potential visual impacts large canopy trees are to be planted around the site's boundaries and any trees to be removed to be replaced. A landscape plan has been provided which incorporates these recommendations.

The following mitigation measures are to be implemented to mitigate potential visual impacts of development of the site.

Visual Character

- The site and immediate surrounds contain a number of mature trees that provide visual screening. Most of the trees that screen the site are on private lots adjacent to the subject site and therefore will remain in place. The proposed development will necessarily remove some trees from the site. These trees should be replaced with trees that will offer some canopy cover to continue the visual character across the site.
- Trees planted within the site (parking areas and open space) and along the boundaries should be selected for their canopy size and ability to blend into the existing trees.

Built Form, Materials and Colours

- Building height should not overwhelm the tree sizes so that the tree canopy cover remains visible to allow the canopy to soften the appearance of development.
- Building height should be limited to ensure the roof lines do not rise above the adjacent ridge line to dominate the skyline.
- Materials, textures and colour selection are to relate to the natural palette of the surrounding environmental in areas of high visibility and potential for visual impact.
- Bright and contrasting colours should be no more than 10% of the facade of a building.
- Rooftops should utilise non-reflective colours and materials.
- Adopt a "dark sky" approach to private garden lighting by directing the lighting in parking areas and streets toward the ground and limiting light spill.
- Lighting:
 - Lighting treatments are to be sensibly designed to minimise light spill in areas such as street lighting and floodlighting outdoor spaces.
 - Lighting to be directed toward the ground to limit visibility.

Bushfire

A Bushfire Threat Assessment (BTA) has been prepared by Anderson Environment & Planning for the proposed development and is discussed at Section 6.9 with the assessment presented in Appendix J.

Investigations undertaken have revealed that the proposed development will be affected by bushland hazard on the site and off the site to the northwest and west.

To ensure a prompt and coordinated response to this threat of bushfire, a site specific Bushfire Emergency and Evacuation Management Plan (EEMP) is to be prepared for the entire site. The EEMP would include triggers for site evacuation in an emergency, and pre-emptive site evacuation on forecast days of extreme / catastrophic fire weather. Procedures specific to this proposed development that would be incorporated into the EEMP include a co-ordinated evacuation plan for the site. Additionally, details regarding the evacuation procedures would be clearly signposted and placed strategically around the site.

Suitable access and egress to the site will be provided via Common Road, Kelly Street and Guthrie Road, which will allow for adequate access for emergency vehicles needing to gain access to the site. In addition, to meet acceptable access principles for evacuation and firefighting, defensible space would be made available between assets and hazard vegetation. This is achievable as access roads encircle the entire development and pass between the development and hazard vegetation.

The existing reticulated water supply system will service the site, and street hydrant access would be delivered in accordance with AS2419.1 – 2005.



Provided the recommendations are all implemented the proposed development will meet the objectives of the Planning for Bushfire Protection.

Aboriginal Cultural Heritage and Consultation

Navin Officer Heritage Consultants (NOHC) have undertaken an archaeological and Aboriginal Cultural Heritage Assessment of the site with the report reproduced at Appendix Q.

Consultation with the Aboriginal community was undertaken in accordance with the NSW DECCW Aboriginal Cultural Heritage Consultation Requirements for Proponents 2010 which sets out requirements for 'consulting with those Aboriginal people who can provide information about the significance of Aboriginal Cultural Heritage as part of the heritage assessment process that informs any AHIP application'.

A total of 42 groups responded to the initial notification process with 15 groups registering their interest. A field session took place with all registered groups invited to participate. 13 groups attended the field session providing invaluable input on the Aboriginal cultural heritage significance of the site.

During the field session, three items were noted as having Aboriginal significance by the groups including a scar tree, an isolated find consisting of a quartz flake, and a red silcrete artefact scatter. In addition to the Aboriginal items found, European artefacts were discovered and a potential location for Aboriginal deposits was identified.

A range of mitigation measures are to be implemented to protect areas of Aboriginal cultural heritage and further archaeological test excavations are proposed in two areas located near the southern boundary of the site. Testing is proposed to follow the Code of Practice for Archaeological Investigation of Aboriginal Objects in New South Wales (2010). Following completion of the analysis of the recovered artefacts, it is proposed that all Aboriginal objects be repositioned back into the landscape ('returned to country') in accordance with Requirement 26 of the Code of Practice.

The following mitigation measures which include both physical and management measures are to be implemented on the site:

- The location of all Aboriginal sites that lie outside areas of impact should be clearly marked on all relevant maps and plans to be used on-site and in planning, and physical access controls installed where possible during construction to ensure that no inadvertent impacts occur to these sites.
- Information in this report relating to the exact location of Aboriginal sites should not be published or promoted in the public domain.
- Archaeological subsurface testing should be undertaken at Aboriginal site surface artefact scatter area and Potential Archaeological Deposit site, following the Code of practice for Archaeological Investigation of Aboriginal Objects in New South Wales (2010). A notification period, to OEH, of 2 weeks prior to commencement of works is a required.
- Approval for an AHIP should be sought and obtained prior to the commencement of the proposed works. The AHIP should cover all areas of ground surface impact, as well as any further surface collection or subsurface excavation required within the project area.
- All artefacts recovered during the archaeological testing program, and any surface collection, would be returned to the study area in accordance with 'return to country' Requirement 26 of the Code of Practice, and would be placed in a suitable location identified in consultation with Aboriginal Representatives.

The protocols for the unanticipated discovery of archaeological material and suspected human remains would be adopted and complied with during construction activities involving ground surface disturbance and excavation.

Earthworks

During earthworks the following erosion and sediment controls are to be utilised:



- Priority shall be given to the prevention, or at least the minimisation, of soil erosion, rather than the trapping of displaced sediment. such a clause shall not reduce the responsibility to apply and maintain, at all times, all necessary esc measures;
- Measures used to control wind erosion shall be appropriate for the location and prevent soil erosion at all times, including working hours, out of hours, weekends, public holidays, and during any other shutdown periods;
- The application of liquid or chemical-based dust suppression measures shall ensure that sediment-laden runoff resulting from such measures does not create a traffic or environmental hazard;
- All cut and fill earth batters less than 3m in elevation shall be topsoiled, and grass seeded/ hydromulched within 10 days of completion of grading in consultation with Council;
- Once cut/fill operations have been finalised in a section, all disturbed areas that are not being worked on shall be stabilised in accordance with timelines in the blue book;
- All reasonable and practicable measures shall be taken to prevent, or at least minimise, the release of sediment from the site;
- Suitable all-weather maintenance access shall be provided to all sediment control devices;
- Sediment control devices, other than sediment basins, shall be de-silted and made fully operational as soon as reasonable and practicable after a sediment-producing event, whether natural or artificial, if the device's sediment retention capacity falls below 75% of its design retention capacity;
- All erosion and sediment control measures, including drainage control measures, shall be maintained in proper working order at all times during their operational lives;
- Washing/flushing of sealed roadways shall only occur where sweeping has failed to remove sufficient sediment and there is a compelling need to remove the remaining sediment (e.g. for safety reasons). In such circumstances, all reasonable and practicable sediment control measures shall be used to prevent, or at least minimise, the release of sediment into receiving waters. Only those measures that will not cause safety and property flooding issues shall be employed. sediment removed from roadways shall be disposed of in a lawful manner that does not cause ongoing soil erosion or environmental harm;
- Sediment removed from sediment traps and places of sediment deposition shall be disposed of in a lawful manner that does not cause ongoing soil erosion or environmental harm; and
- Proposed layout of erosion and sediment control devices such as swales and sediment control fences are provided within the erosion and sediment control plan provided at Appendix B.

Consultation

Government Agency Consultation

To obtain government agency comments on the proposed development, correspondence was forwarded to relevant government agencies including:

- Goulburn Mulwaree Council (Council);
- Environment Protection Authority (EPA);
- Office of Environment and Heritage (OEH);
- Department of Primary Industries (DPI);
- Water NSW;
- Roads and Maritime Services (RMS);
- Southern NSW Local Health District (SNSW LHD);
- Rural Fire Service (RFS);
- Geological Survey of NSW – Division of Resources and Geoscience (GS NSW); and
- Essential Energy.

A phone meeting with RMS was held on 8th February 2019. In addition, a meeting with a number of government agencies was held on 19th February 2019 with Council, EPA, DPI, and the Department of Planning and Environment. Items raised during the consultation process have been addressed throughout this report.

Correspondence from the government agencies generally referred to their SEARs correspondence remaining relevant with the exception of Council which provided a list of items.

Council requested consideration of operational and road noise, heavy vehicle routes and impacts, stormwater quality, sewer and waste management, biosecurity, BCA, and land use conflicts with surrounding area.



Assessments against SEPP33 and SEPP (Education Establishments and Child Care Facilities) with consideration of land use conflict with the proposed childcare centre. Council also requested non-reflective materials be used and appropriate landscaping throughout the site. As a result of the correspondence the heavy vehicle haulage route was adjusted to Council's preferred route, further consideration of biosecurity was included, additional stormwater and discharge details included, and further analysis of land use conflict was included. Items raised in relation to environmental impacts such as noise were addressed within the environmental assessment. Full discussion provided at Section 7.1.1 of this report.

Community Consultation

Mara Consulting was engaged to undertake consultation with the local community. The engagement methods employed and the results of the community consultation process are provided at Appendix K and discussed in this section.

A range of activities were used to engage the community including:

- letterbox drop and direct mail to 150 residents and businesses in the locality providing information about the proposal and inviting feedback;
- an advertisement was placed in the Goulburn Post promoting the feedback period and community information sessions;
- two community information drop-in sessions at the Goulburn Soldiers Club were held on Monday 4 and Tuesday 5 March 2019 where community members could view the proposal and speak with members of the project team;
- a dedicated project email address was created for community enquiries and submissions; and
- telephone calls were made to local businesses inviting them to view and provide feedback on the proposal.

Meetings were held with key stakeholders specified in the SEARs including Goulburn Mulwaree City Council, NSW Environment and Protection Authority and NSW Office of Environment and Heritage.

During the feedback period twenty-one items were raised by 9 people. The main item raised by the community was traffic and included questions regarding traffic impacts on the Sydney Road/Common Street intersection such as how heavy vehicles will be slowed, compression breaking, intersection capacity, intersection upgrades, heavy vehicle routes and traffic generation. Other items raised included odour, noise, flooding, waste, operation hours, why site was chosen, and job creation. Overall the comments were positive regarding the proposed development. The received questions are fully discussed at Section 7.2.2.

Permissibility

Under Goulburn Mulwaree LEP 2009 the site is zoned B6 Enterprise Corridor, RU6 Transition and E3 Environmental Management and is subject to the land uses permissible within these zones.

The cold storage facility defined as a warehouse and distribution centre under the LEP 2009 is permissible with consent in the B6 Enterprise Corridor zone. The childcare centre is permissible with consent in all three zones; B6 Enterprise Corridor RU6 Transition and E3 Environmental Management. The poultry processing facility defined as a livestock processing facility (a rural industry) is prohibited in all three zones.

Therefore, whilst the proposed childcare centre and cold storage facilities are permissible under the LEP the poultry processing facility is prohibited. As components of the proposed development are considered to be state significant development under the SEPP (State and Regional Development) 2011, development consent may be granted for the whole development despite one or more components not being permissible within its respective zone. In this case, as the cold storage facility and the childcare centres are permissible within the B6 zone, consent may be granted for the poultry processing facility despite it being prohibited in all three zones present on the site.

The aim of the proposed development is to meet existing and future demand for poultry products both regionally and internationally and provide large scale cold storage services supporting logistics operations along the Hume Highway connecting Canberra and Sydney.



The Sydney-Canberra Corridor Regional Strategy 2006-2031 provides direction to strategic and infrastructure development in the regional areas which link Sydney to Canberra with the area considered to be a key State and National.

The main target for the region is population growth and employment. The strategy projects at least 27,800 new jobs being required to support the projected growth in the region. The proposed mixed use development is projected to directly employ 264 employees with an additional 201 jobs created indirectly through supply chain and consumption impacts during operation of the site's land uses.

The proposed development will directly provide employment generating land uses that has been strategically located within currently vacant employment land within the major regional centre of Goulburn City which improves connectivity and minimizes commute time for employees. The inclusion of the cold storage facility will leverage the strengths of the site's proximity to transport links, especially the Hume Highway.

The proposed development is considered to be consistent with the aims of the North East Goulburn Enterprise Corridor Precinct and Goulburn Mulwaree Employment Lands Strategy as it provides appropriate land uses within the Common Street Sub Precinct which will encourage investment and activate development of the underdeveloped precinct.

The proposed land uses are considered to be consistent with the objectives of each of the three zones present over the site under the Goulburn Mulwaree LEP 2009.

B6 Enterprise Corridor

The proposed development will contribute to the mix of business and industrial land uses envisaged which will contribute to the broader employment generating land uses operating within the Common Street enterprise corridor and the broader Goulburn area. The proposed land uses will allow for and encourage further investment in the underperforming corridor through precinct activation and demand for supportive business and industry.

RU6 Transition

The development structure protects and maintains surrounding land by avoiding impacting on the vegetation present in the surrounding E3 Environmental Management zone located within the site and to the west. The buildings are largely buffered by a combination of the western hill line and trees in the E3 zone minimising impacts on the adjoining sites to the west. Land use conflict is avoided where possible through the management and mitigation measures proposed along with the location of minor elements in areas adjoining rural type land uses where possible.

E3 Environmental Management

The structure of the proposed development largely avoids impacting upon the E3 zone with the footprint located in the E3 zone sited to avoid impacting existing native vegetation. Through avoidance of the existing vegetation in the north western corner of the site the cultural and aesthetic values of this vegetation will be retained. Ecological assessment of the vegetation within the E3 zone found no significant or protected ecological community present, however it is proposed to enhance the existing vegetation to maintain aesthetic values in the area and enhance the buffer to adjoining land.

The proposed mixed use development demonstrates consistency with the relevant strategic documentation as further discussed at Section 5 and the objectives of the three zones despite being partially prohibited development. As discussed, the proposed development is declared to be SSD, partially prohibited development is able to be approved under Clause 4.38(3) of the EP&A Act.



Social and Economic Impact

Economic Impact - Construction

Construction includes the buildings processing hall fit out, cold store, external works, connections to service infrastructure, parking and access and provision of the childcare centre. The construction phase impacts are not enduring and are characterised for the period of construction.

Using a value of \$80m the direct job creation is projected to be 88 jobs. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the gain of a further 217 jobs. Total employment, including all direct, supply-chain and consumption effects is estimated to increase by up to 385 jobs.

From a direct increase in output of \$80 m it is estimated that the demand for intermediate goods and services would rise by \$83.8m. A proportion of wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$21.6m. Total output, including all direct, supply-chain and consumption effects is estimated to increase by up to \$185.5m.

From a direct increase in output of \$80m it is estimated that direct wages and salaries would increase by \$8.1m. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the gain of a further 217 jobs and a further increase in wages and salaries of \$17.3m. Total wages and salaries, including all direct, supply-chain and consumption effects is estimated to increase by up to \$30.6m.

Economic Impact - Operation

The proposed processing facility once operating, will employ 264 people working over two shifts of 132 employees per shift. These are nett new positions. The estimate of direct change in output arising from the operating and supply costs of the operation is \$30.2m.

Given this direct increase in output, it is estimated that the demand for intermediate goods and services would rise by \$8.3m. These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors increase their own output and demand for local goods and services in response to the direct change to the economy. Total output, including all direct, supply-chain and consumption effects is estimated to increase by up to \$43.6m.

Similarly, from a direct increase in output, it is estimated that direct wages and salaries would increase by \$10.5m. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the gain of a further 116 jobs and a further increase in wages and salaries of \$4.9m. Total wages and salaries, including all direct, supply-chain and consumption effects is estimated to increase by up to \$18.6m..

Social Impact

Goulburn Mulwaree local government area (LGA) is highly accessible with good quality roads and rail connections. The Hume and Federal Highways pass through the region and constitute the main freight and travel routes between Sydney, Canberra and Melbourne. The Great Southern Rail line passes through Goulburn.

Key employment sectors in the Goulburn Mulwaree LGA area include:

- Health Care and Social Assistance (15%); attributable to Goulburn Hospital and numerous aged care facilities in the LGA.
- Retail Trade (10.7%); the main retail areas is the Goulburn Central Business District.
- Public Administration and Safety (10.9%); due to the NSW Police Force Academy and the Goulburn Correctional Centre.
- Accommodation and Food Services (7.8%); cafes, restaurants, takeaway being the highest.



- Education and Training (7.4%); the TAFE NSW Illawarra (Goulburn Campus) and numerous schools.
- Construction (9.2%) and Manufacturing (5.5%); the main industrial areas are in Goulburn South-West, Goulburn South and Goulburn North-East.

Key positive impacts during construction and operation of the facility include:

- job opportunities through construction. Jobs will be both skilled and non-skilled providing options for local residents;
- the potential for increased local and regional business opportunities supplying the operation of the facility;
- long-term increase in jobs through operation; and
- act as a catalyst for business investment in the area, a key priority of Council in attracting further economic and business opportunities within the precinct.

Key negative impacts during construction and operation of the facility include:

- short-term noise and vibration through construction. This could be managed by appropriate management plans;
- potential for temporary disruptions to traffic and access during construction. This could be managed by appropriate traffic management plans;
- increased traffic accessing Common and Sinclair Streets. Traffic modelling indicates the existing road network is adequate to accommodate any increase in traffic movements; and
- amenity impacts on nearby sensitive receivers.

Management measures will be put in place to reduce and/or eliminate potential impacts as well as capitalising on positive opportunities.

Woodlands Ridge Poultry's approach to employment will adopt the following principles:

- A preference for local employment wherever possible.
- Encourage local contractors to tender for work, both during the construction and operations phases. Selection of suppliers will be based on merit, assessed capability and competitive dynamics.
- Develop and implement a stakeholder communications plan that includes community engagement before work commences on site.
- Display the name and contact details of person(s) accountable for air quality and dust issues on the site boundary. This may be the environment manager/engineer or the site manager.
- Display the head or regional office contact information.

Strategic Context

NSW Making It Happen

NSW: Making it Happen was released by the Premier for NSW on 14 September 2015 and replaces the State's previous 10-year plan NSW 2021. NSW: Making it Happen outlines 30 key reforms for the State, including personal priorities for the Premier.

The proposed development aligns with the Premier's and State priorities as it will deliver jobs within Goulburn and promote growth in the broader area.

This project will be a catalyst for unlocking development opportunities which will accelerate job creation in regional NSW.

The project will generate direct investment in the Goulburn Mulwaree LGA and help deliver on the Premier's job creation target. While the project will contribute 264 FTE jobs, it will also help unlock 64ha of employment generating land.

In addition to forecast 264 jobs created by the WRP Processing Facility, the net remaining developable area of 112,000m² @ 1 job for every 200m², could accommodate a further 560 ongoing jobs. With average annual



wages estimated at \$40,000 per employee (which is considered conservative), this equates to additional wages of \$22.4 million annually on top of the \$6.0 million in salaries from the poultry facility. There would also be direct and flow on impacts from non-wages operational spending.

NSW Trade and Investment Action Plan 2017-2018

The NSW Trade and Investment Action Plan positions NSW to compete globally, attract international investment, grow trade and create jobs. It is a whole of government plan to support a strong NSW economy both in our cities and the regions.

This plan indicates that the NSW government will focus on areas of competitive advantage domestically and internationally. The plan specifically identifies food, fibre and agriculture as a key growth opportunity and State priority in maintaining a competitive advantage. The target is to grow exports of food and fibre from \$7.4 billion to \$10 billion by 2020 – achieving a sustainable boost in the value of agricultural exports by focussing on high value and specialty products. As part of the growth targets, the plan also places a great emphasis on the Asian market, specifically tapping into extensive Japanese supply chains across Asia.

An industry profile prepared by the Australian Chicken Meat Federation (ACMF) identifies the importance of the chicken meat industry. Australia's chicken meat industry plays an integral role in Australian agriculture and in the broader Australian economy, with the industry conservatively estimating that consumers currently spend \$5.6 billion per annum on chicken meat in supermarkets, fast food outlets, speciality shops and restaurants. The global demand for meat is estimated to increase by 44 per cent to over 400 million tonnes by 2030 to support the world's growing population and its increased appetite for meat.

In light of the significant growth of the poultry industry and global demand, and the clear directives outlined in the Trade and Investment Action Plan 2017-2018, it is evident the Woodlands facility is a critical driver in achieving NSW investment targets. The expansion of urban areas into traditional poultry processing lands, has created a greater demand for well-located precincts such as the Common Street Enterprise Corridor sub-precinct.

South East and Tablelands Regional Plan

The South East and Tablelands Regional Plan 2036 (the Regional Plan) was released in July 2017 and provides the future strategic vision for the areas south and south east of Sydney excluding the Illawarra-Shoalhaven area. The proposal is consistent with the relevant goals and directions of the Regional Plan as outlined below.

Direction 1: Leverage access to the global gateway of Canberra Airport – Located approximately 1 hour from Canberra Airport, the site is an appropriate distance away to engage with international markets through the utilisation of the Canberra Airport. Access to the global marketplace provides additional support to the development with increased demand and diversity in product needs. The proposal is considered to support the actions as it is a compatible development in the broader region which will not jeopardise the 24 hour operation of the airport.

Direction 4: Leverage growth opportunities from Western Sydney – The proposed development is located within the Goulburn employment lands area which is stated as providing opportunities for jobs to support the overall growth of Western Sydney. The proposed development is located within employment land within Goulburn which is considered to promote and support the establishment of the larger employment areas within and around Goulburn.

Direction 5: Promote agricultural innovation, sustainability and value-add opportunities – The mixed use development will establish a poultry processing facility and cold storage distribution centre which will both utilise the latest technology to enhance the operation and efficiency. The cold storage distribution centre will not only support the poultry processing facility but will be available to third party operations leveraging a value-added operation in a key agricultural region. This arrangement services to reduce supply chain costs but supports local investment and access to export markets.



Direction 8: Protect important agricultural land – The establishment of the mixed use development will directly support existing poultry farms in the region and support the establishment of further poultry farms which will protect agricultural land in the area.

Goulburn Mulwaree Employment Land Strategy

The Employment Lands Strategy is split between two reports; a background report which includes strategic and legislative evaluation justifying the need for the Employment Lands Strategy, and a recommendation report which provides the opportunities and recommended pathways for improvement specific to each employment land precinct within the LGA.

The background report found that the strategies and plans applicable to the LGA were generally out of date and a new Employment Lands Strategy would be prudent to provide an updated vision.

The Employment Lands Strategy recognises the North East Goulburn Enterprise Corridor Precinct, in which the site is located, as containing the majority of vacant enterprise land in the LGA. The broader precinct has remained largely underdeveloped.

While the strategy provides recommendations to improve the viability of the precinct, none of the recommendations directly impact the site.

The proposed development is considered to be consistent with the aims of the Employment Land Strategy as it provides an appropriate land use which will support development of the Common Street sub-precinct and the larger North East Goulburn Enterprise Corridor Precinct.

Sydney – Canberra Corridor Regional Strategy 2006-2031

The Sydney-Canberra Corridor Regional Strategy 2006-2031 provides direction to strategic and infrastructure development in the regional areas which link Sydney to Canberra with the area considered to be a key State and National corridor for transport, communication, and goods and services. The strategy outlined a number of economic challenges including job creation, increase regional based jobs, and protecting the agricultural sector.

The proposed development meets the challenges outlined within the strategy by providing a regionally based employment generator in a strategic located within the existing vacant employment land within the major regional centre of Goulburn which reduces commuting times. The inclusion of the cold storage facility will leverage the strengths of the site's proximity to transport links especially the Hume Highway. The establishment of the poultry processing facility will serve to incubate the poultry industry in the Goulburn Mulwaree area helping to protect agricultural land in the region.

The proposed development is considered to be consistent with the Corridor centres hierarchy as it provides warehousing and employment within the Goulburn centre meeting the aims of the strategy.

Justification

The aim of the proposed development is to meet existing and future demand for poultry products both regionally and internationally and provide large scale cold storage services supporting logistics operations along the Hume Highway connecting Canberra and Sydney.

Poultry meat consumption in Australia has been gradually increasing and now exceeds beef consumption. This is largely due to the increasing consumer demand for healthy, low fat meat and increasing efficiencies in poultry growth and production. The poultry export market, although not as strong as the domestic market, includes South Africa, Hong Kong and Singapore.

The poultry meat industry is a large, growing and a successful agricultural industry. Nationally the industry has a gross value of \$2.7 billion and an estimated retail value of \$9 billion. In NSW the industry has a gross value of \$875 million and an estimated retail value of \$2.9 billion in 2015/16. Its contribution to the State



economy is worth approximately \$2.1 billion. It supports 6,000 direct jobs and a further 39,000 jobs downstream.

NSW generates considerable demand for poultry products and with the projected population growth for the state it is estimated that the poultry industry will need to support an additional 70 million birds by 2021. Based on Australian Bureau of Agricultural and Resource Economics data, Australians currently consume approximately 47.7kg per person per year and it is projected it will exceed 50kg per person per year by 2020. Poultry meat is the fourth largest agricultural commodity in NSW and is the most consumed meat product in Australia. The industry is forecast to continue to grow by between 3% and 4% a year in the medium term.

The proposed mixed use development will employ 264 people which are nett new positions. The estimate of direct change in output arising from the operating and supply costs of the operation is \$30.170m for the economy. The operation phase impacts are enduring and continue for the life of the business. The impacts will change if circumstances concerning the inputs change (employees or cost of operations). No escalation is assumed in the estimates and they are year on year forecasts.

The proposed cold storage distribution centre will assist in alleviating the impact of the announced closure of the Coles distribution centre located on Ducks Lane in the south of Goulburn slated to occur in the next 5 years. This closure will remove an essential distribution centre location on the Hume Highway and will lead to a loss of 250-300 jobs in Goulburn. By establishing the cold storage centre, the proposed development will take up a portion of the lost jobs and will ensure its long term viability through cross utilisation with the proposed poultry processing facility and third parties.

Projects such as this which include poultry meat production elements, are essential to meet the growth in demand for poultry meat moving into the future. The benefits to employment and the local economy in Goulburn and surrounds are essential to the continued growth of the area and is poised to kick-start the growth of the Common Street Enterprise Corridor which has remained undeveloped despite its existing land zoning and cost effective land values. The proposed poultry processing plant and cold storage and distribution centre located at Goulburn, within one of the poultry growth hubs, is ideally positioned being accessible to existing hatcheries, poultry growing farms, labour and services and easy access to major metropolitan cities of Canberra and Sydney.

Therefore, the proposed development is considered to be a project which provides will boost the local and broader economy and stimulate growth in Goulburn and specifically in this precinct.

Conclusion

The proposed mixed use development located at 52 Sinclair Street, Goulburn represents an exciting opportunity for Goulburn. Amongst the many benefits are the establishment of a broader poultry industry in the Goulburn region, improving outcomes for the Common Street portion of the North East Goulburn Enterprise Corridor, providing employment opportunities for a wide range of skills, and encouraging regional development.

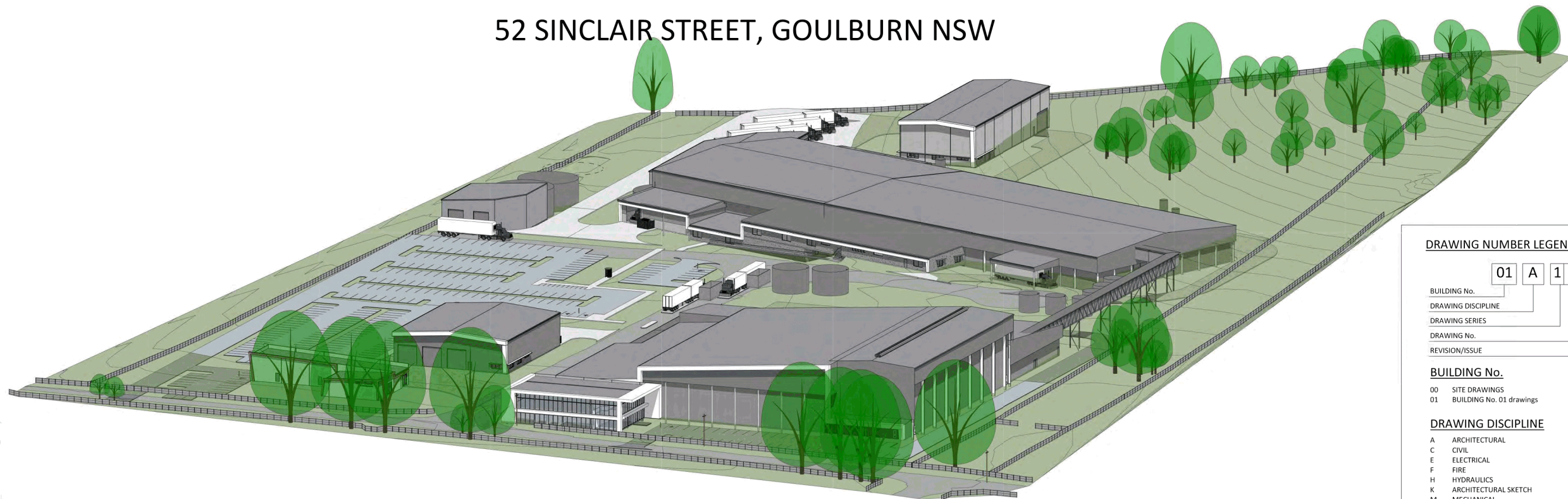
The proposed development aims to assist in meeting the consumption demand for poultry products in NSW, Australia, and internationally. To achieve this, the proposed development has been strategically located in an area which has established poultry growing and hatching operations. The site has excellent connections to both Canberra Airport and the future Western Sydney Airport.

Potential impacts of the proposed development have been carefully considered in the evolution of the design for the site. The proposal endeavours to minimise impacts on the surrounding environment through the implementation of mitigation measures and management procedures.

Given the appropriateness of the site for the proposed development, consistency with relevant government strategies, and the absence of any significant adverse environmental impacts, the proposed development is considered to be in the public interest and worthy of support.

PROPOSED PROCESSING FACILITY FOR WOODLANDS RIDGE POULTRY PTY LTD

52 SINCLAIR STREET, GOULBURN NSW



DRAWING NUMBER LEGEND	
01	A 1 01 -1
BUILDING No.	
DRAWING DISCIPLINE	
DRAWING SERIES	
DRAWING No.	
REVISION/ISSUE	
BUILDING No.	
00	SITE DRAWINGS
01	BUILDING No. 01 drawings
DRAWING DISCIPLINE	
A	ARCHITECTURAL
C	CIVIL
E	ELECTRICAL
F	FIRE
H	HYDRAULICS
K	ARCHITECTURAL SKETCH
M	MECHANICAL
P	PROCESS SKETCH
R	REFRIGERATION
S	STRUCTURAL
X	EXISTING
D	DEMOLITION
DRAWING SERIES	
000	SITE & SITEWORKS
100	PLANS
200	ELEVATIONS
300	SECTIONS
400	PART SECTIONS
500	CONSTRUCTION DETAILS
600	TRADE SPECIFIC
700	DETAILED AREAS
800	SPARE
900	SCHEDULES
DRAWING ISSUE / REVISION	
1, 2, 3, ...	DRAWING ISSUE / REVISION

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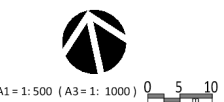
**WOODLANDS RIDGE
POULTRY PTY LTD**

**PROPOSED PROCESSING FACILITY
COVER PAGE**

Project No - W21314
 Dwg No - 00K000 - 3
 Date - 01/04/19



PROPERTY DESCRIPTION
 LOT: 22 AREA: 8.3Ha
 DP: 750050

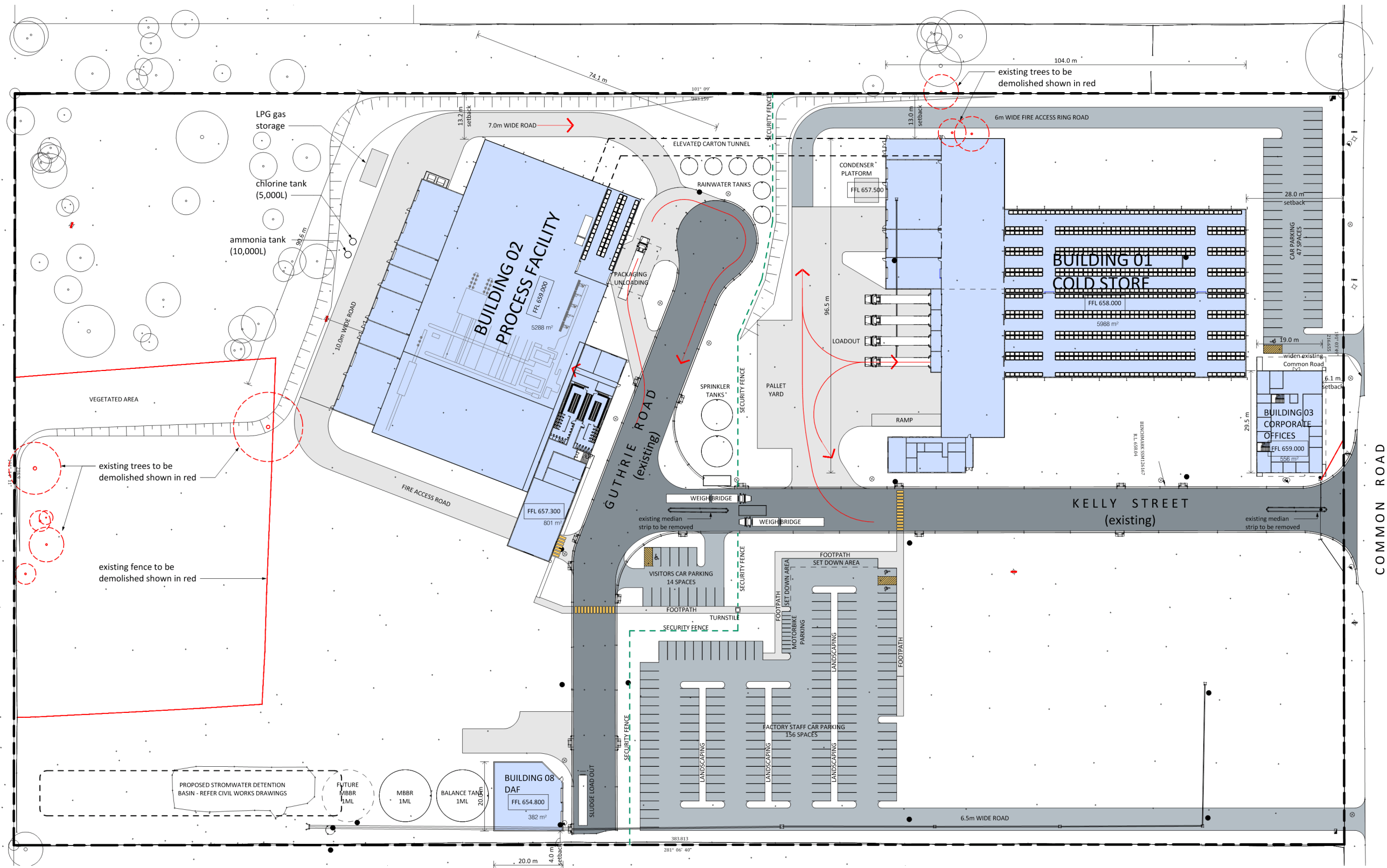


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**PROPOSED PROCESSING FACILITY
 EXISTING SITE PLAN**

Project No- W21314
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 Date - 06/02/19

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STAGING COLOUR LEGEND

[Blue Box]	STAGE 1
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STAGE 1 AREA SCHEDULE

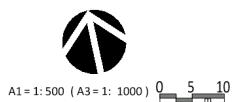
STAGING	BUILDING AREA
STAGE 1	13228 m ²

EXTERNAL PAVEMENT LEGEND

[Dark Grey Box]	EXISTING PAVEMENT	[Light Grey Box]	NEW HEAVY DUTY PAVEMENT	[Medium Grey Box]	NEW LIGHT DUTY PAVEMENT
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PROPERTY DESCRIPTION

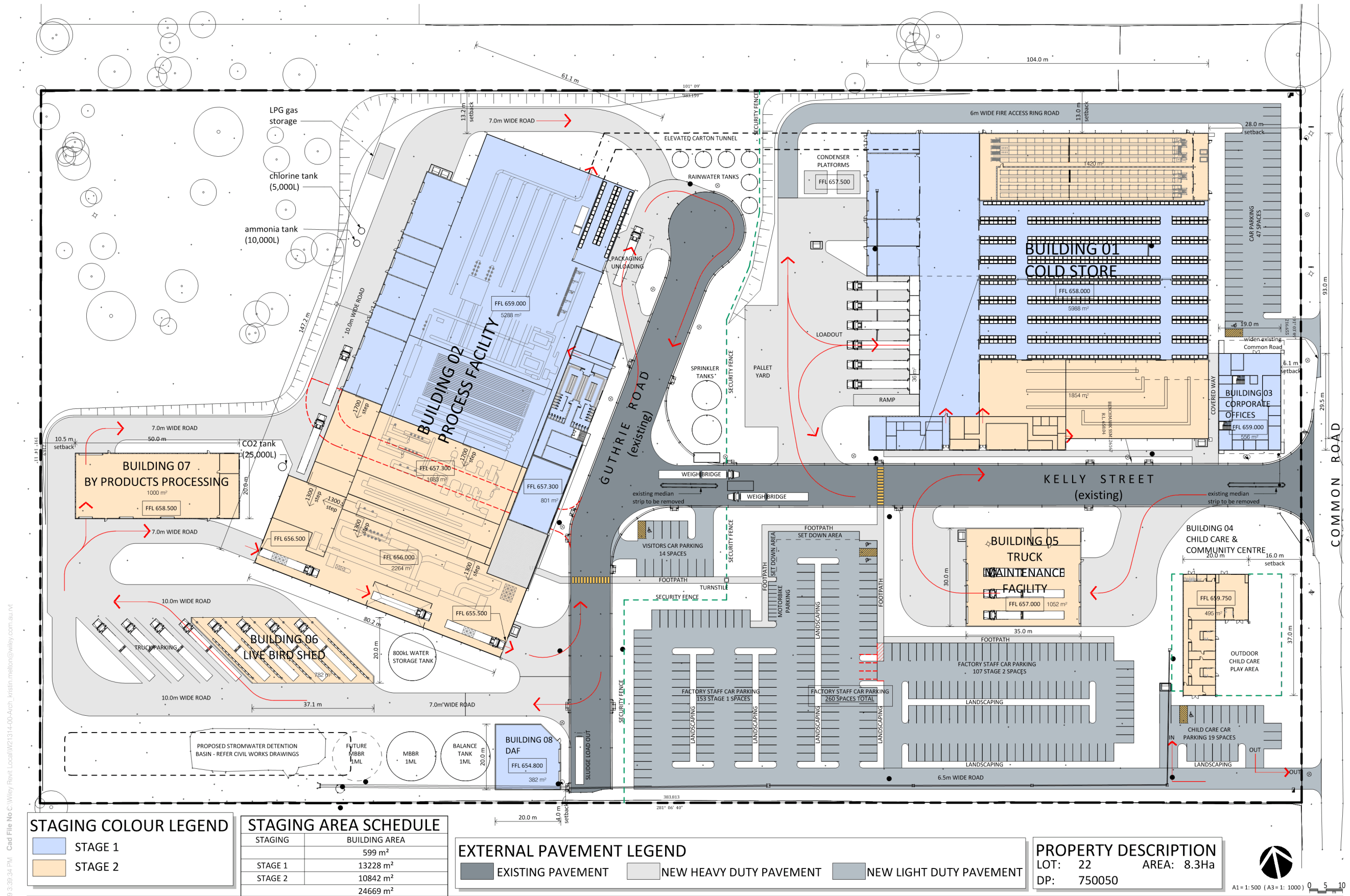
LOT: 22 AREA: 8.3Ha
 DP: 750050



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PROPOSED PROCESSING FACILITY OVERALL SITE PLAN - STAGE 1 - NO CONTOURS

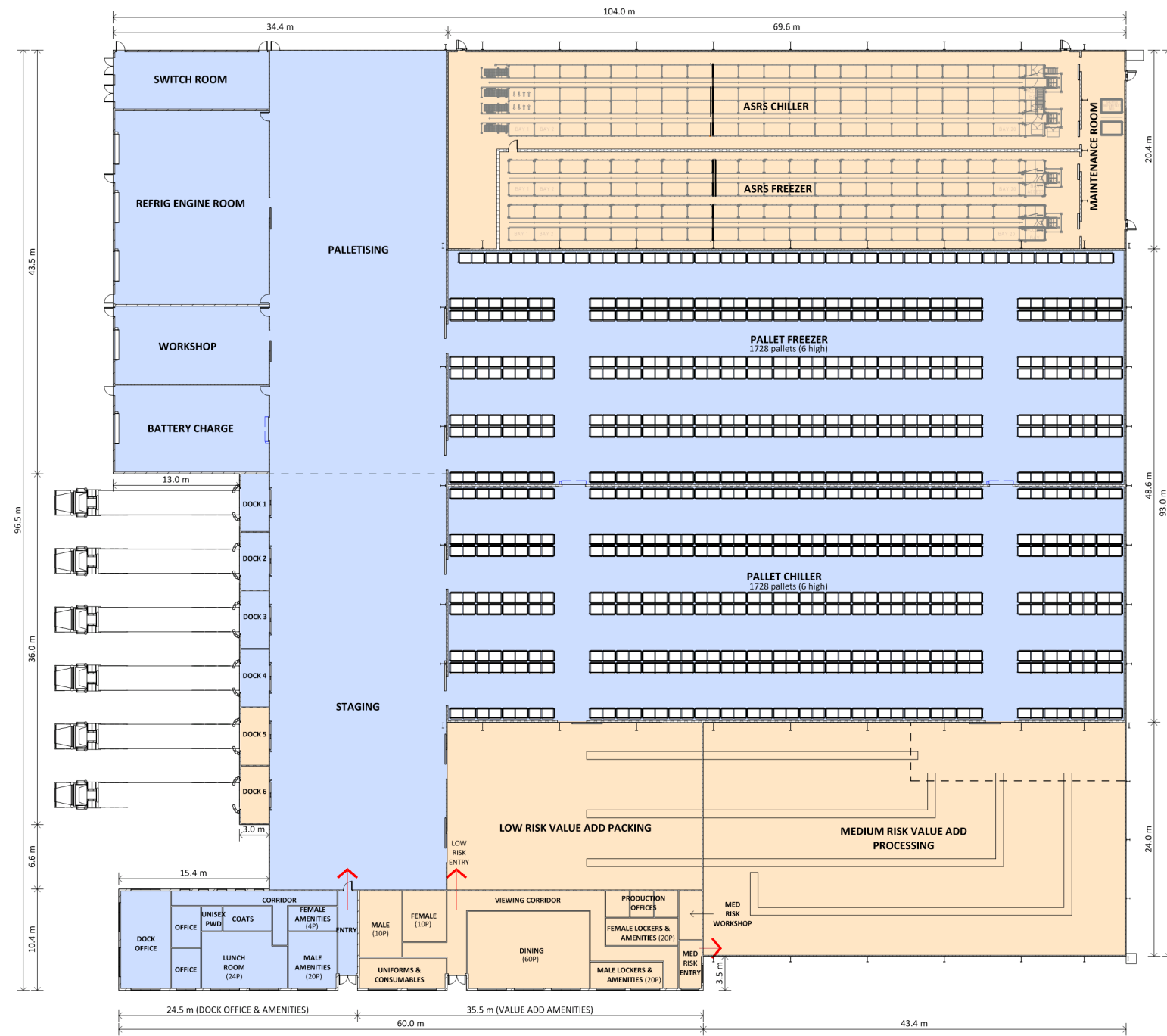
Project No - W21314
 Dwg No - 00K007 - 3
 Date - 03/04/19



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PROPOSED PROCESSING FACILITY OVERALL SITE PLAN - FINAL STAGE - NO CONTOURS

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 Dwg No - 00K008 - 3
 Date - 03/04/19



COLD STORE FLOOR PLAN

STAGING COLOUR LEGEND

	STAGE 1
	STAGE 2

STAGING AREA SCHEDULE

STAGING	BUILDING AREA
STAGE 1	5864 m ²
STAGE 2	3236 m ²
	9101 m ²

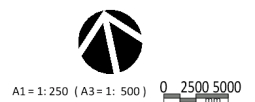
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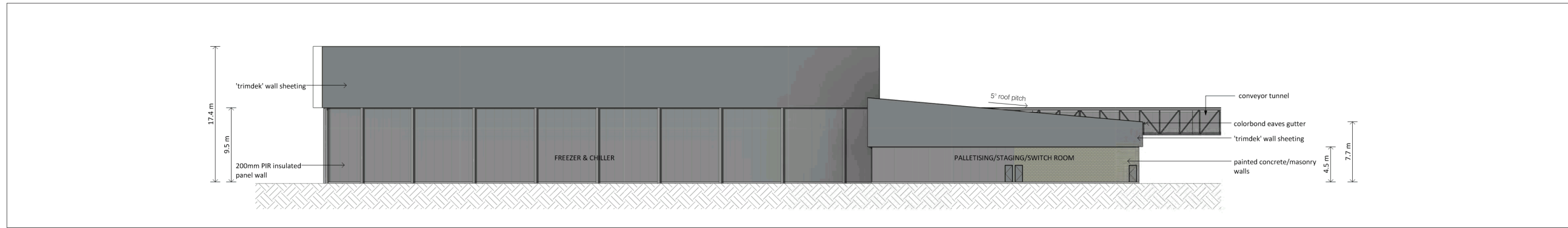
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 POULTRY PTY LTD**

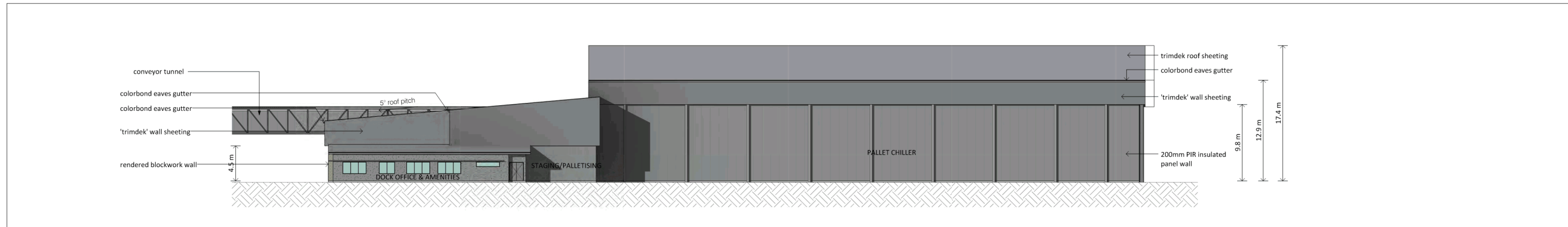
**PROPOSED COLD STORE
 FLOOR PLAN**



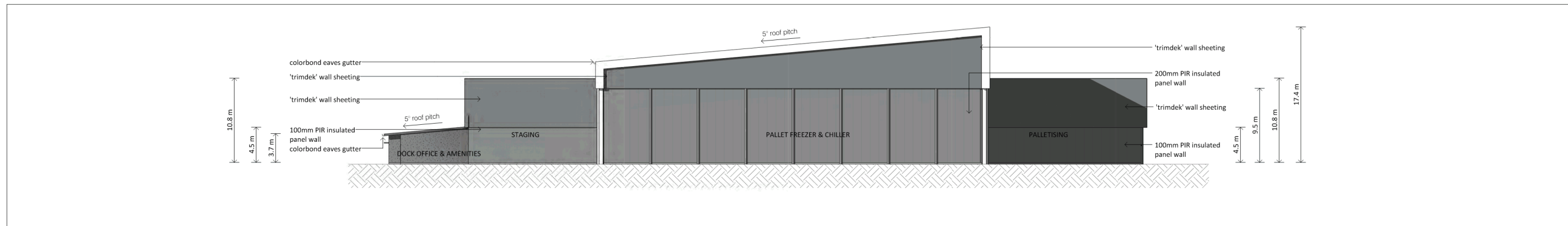
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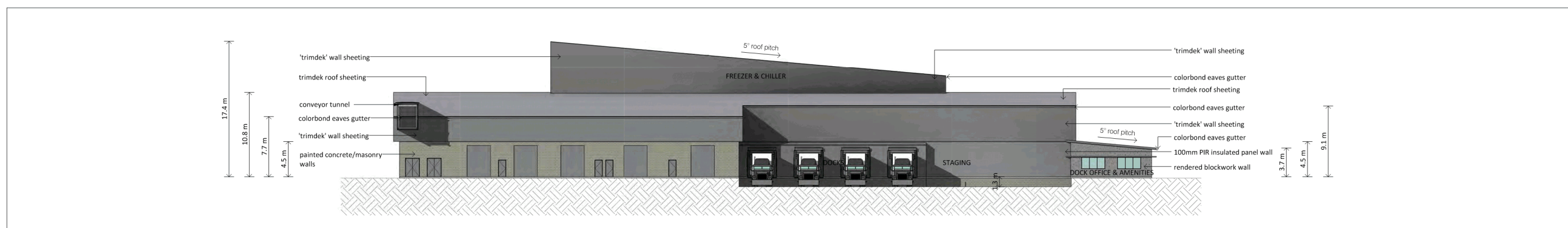
NORTH ELEVATION - STAGE 1



SOUTH ELEVATION - STAGE 1



EAST ELEVATION - STAGE 1



WEST ELEVATION - STAGE 1

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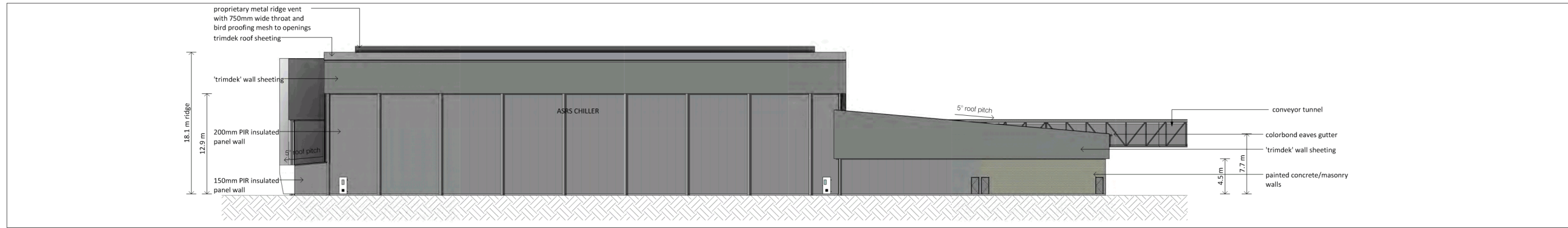
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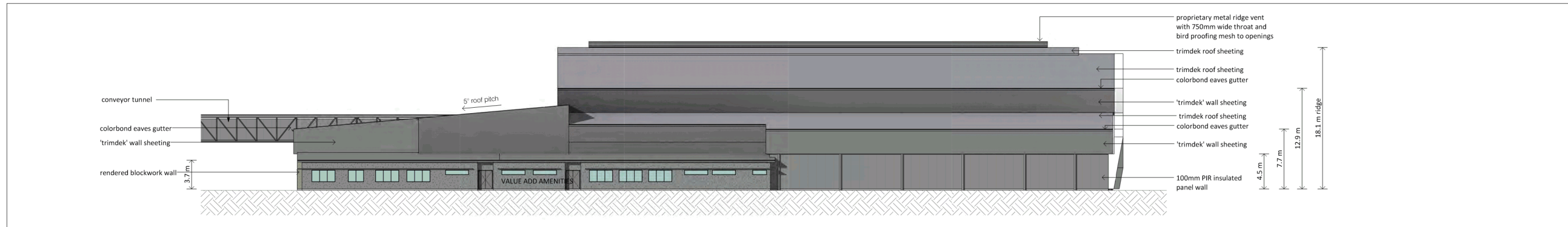
**WOODLANDS RIDGE
 POULTRY PTY LTD**

**PROPOSED COLD STORE
 ELEVATIONS - STAGE 1**

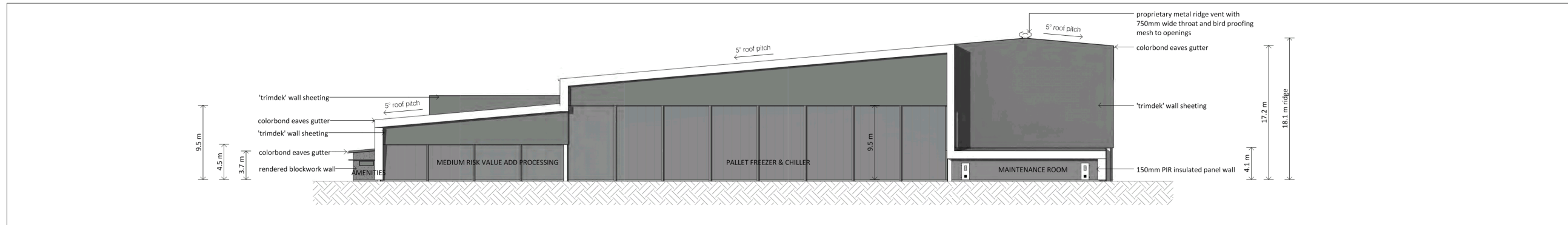
Project No - W21314
 Dwg No - 01K201 - 3
 Date - 06/02/19



NORTH ELEVATION - FINAL STAGE



SOUTH ELEVATION - FINAL STAGE



EAST ELEVATION - FINAL STAGE



WEST ELEVATION - FINAL STAGE

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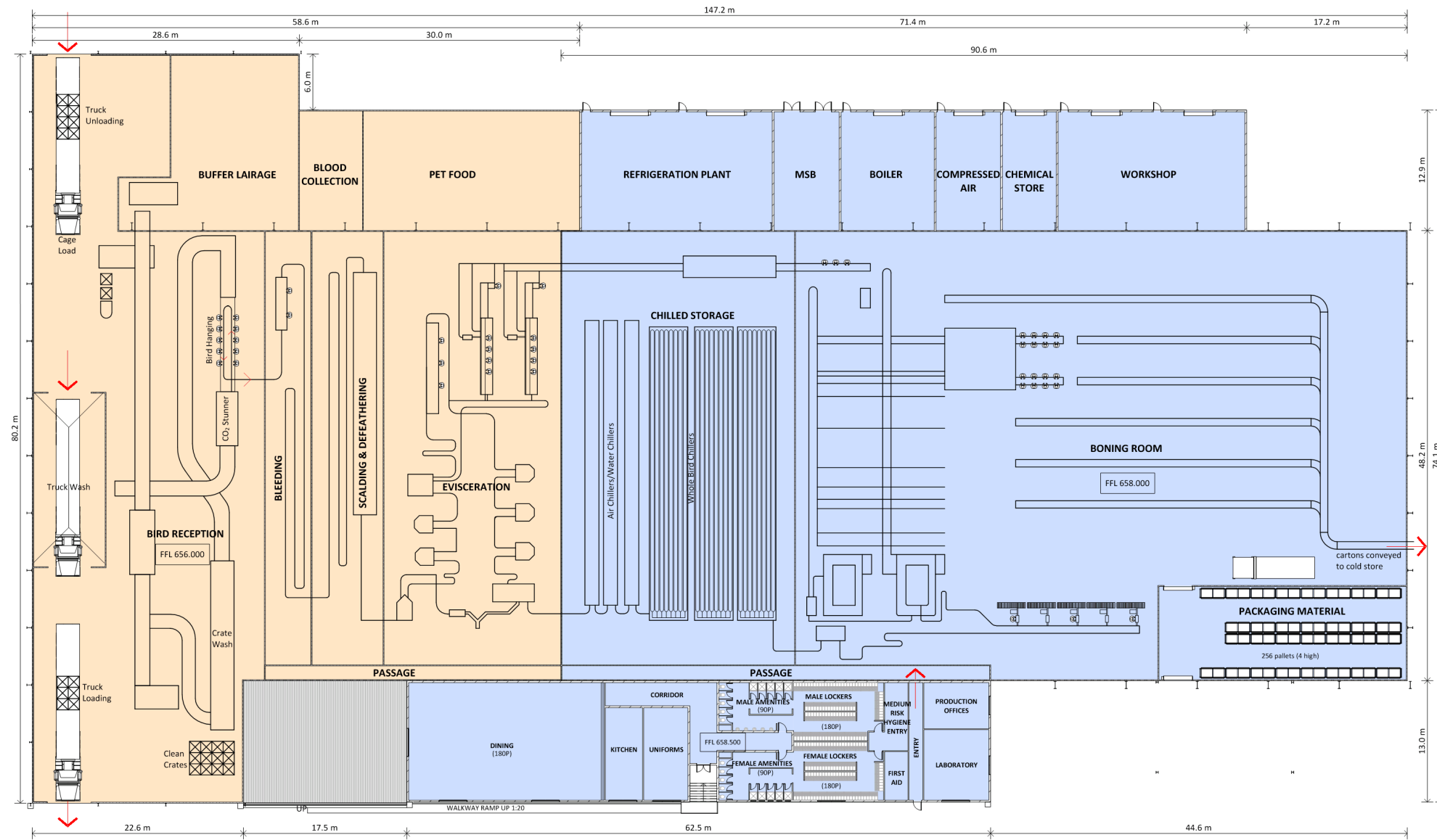
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**PROPOSED COLD STORE
 ELEVATIONS - FINAL STAGE**

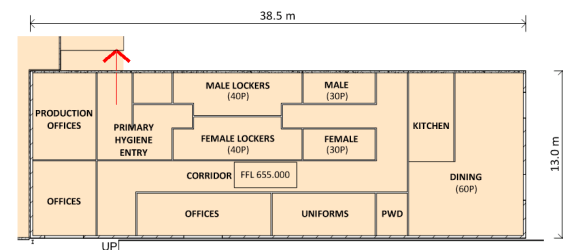
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 Dwg No - 01K202 - 3
 Date - 06/02/19



PROCESSING AND SECONDARY (CLEAN) AMENITIES FLOOR PLAN

STAGING COLOUR LEGEND

Blue	STAGE 1
Orange	STAGE 2



LOWER (DIRTY) AMENITIES FLOOR PLAN RL 655.000

STAGING AREA SCHEDULE

STAGING	BUILDING AREA
STAGE 1	5966 m ²
STAGE 2	4372 m ²
	10338 m ²

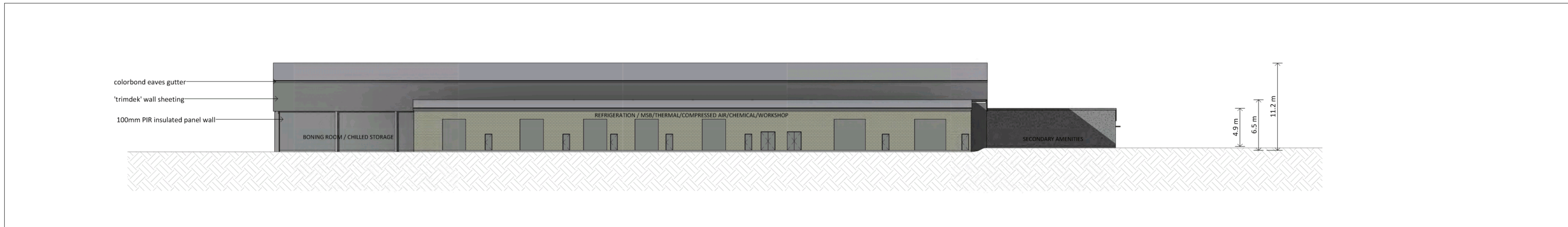
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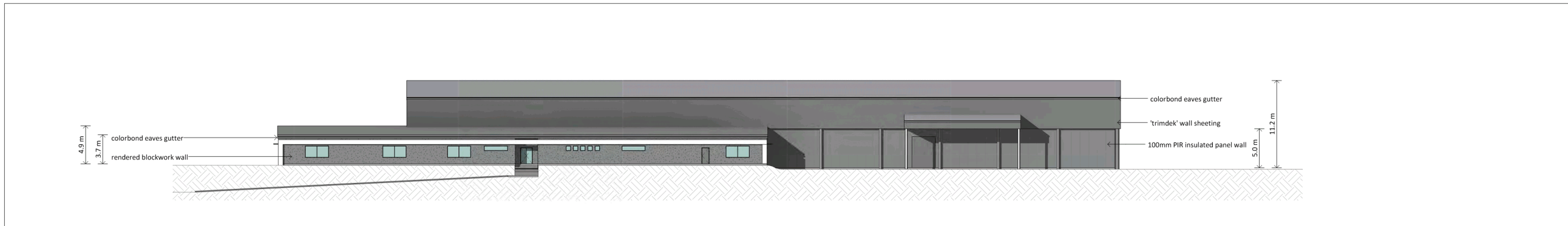
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**PROPOSED PROCESSING FACILITY
 FLOOR PLAN**

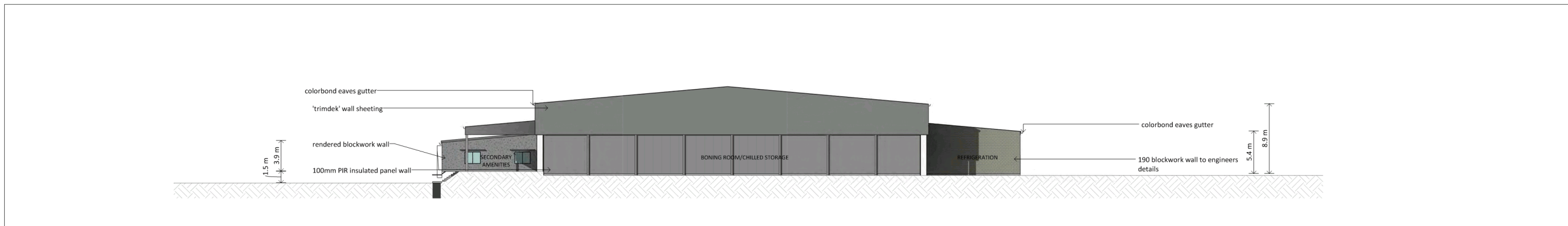
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 Date - 11/03/19



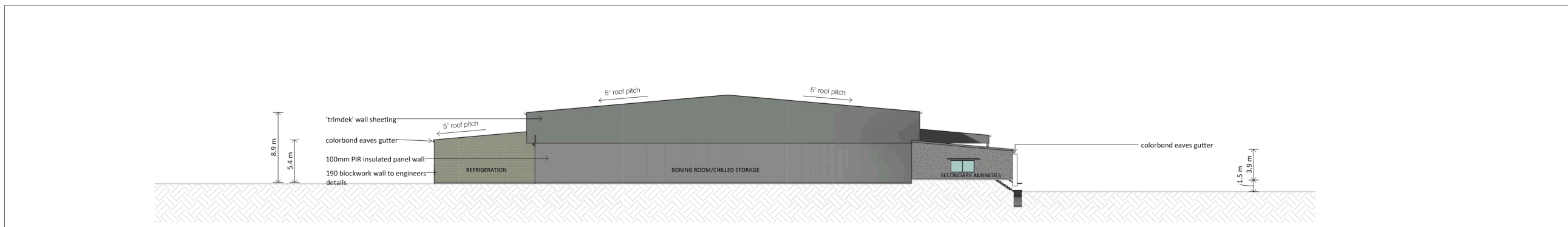
NORTH ELEVATION - STAGE 1



SOUTH ELEVATION - STAGE 1



EAST ELEVATION - STAGE 1



WEST ELEVATION - STAGE 1

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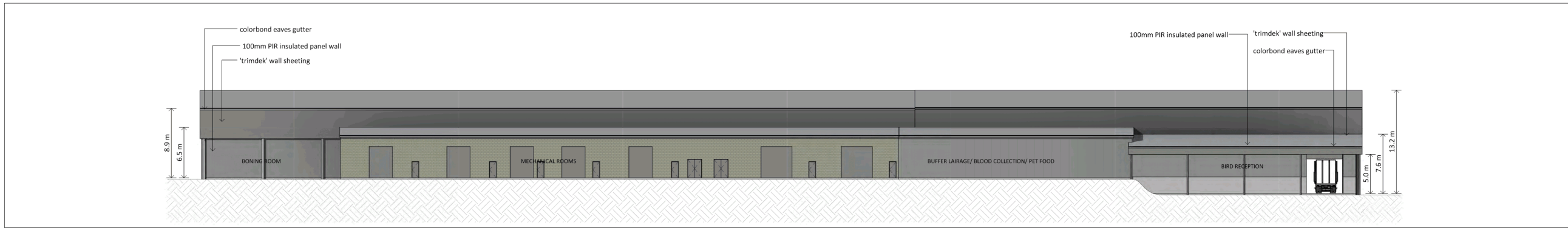
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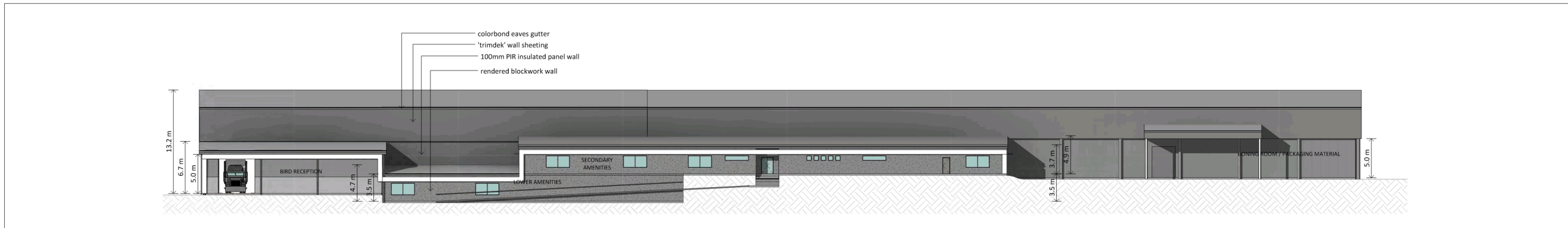
**WOODLANDS RIDGE
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**PROPOSED PROCESSING FACILITY
 ELEVATIONS - STAGE 1**

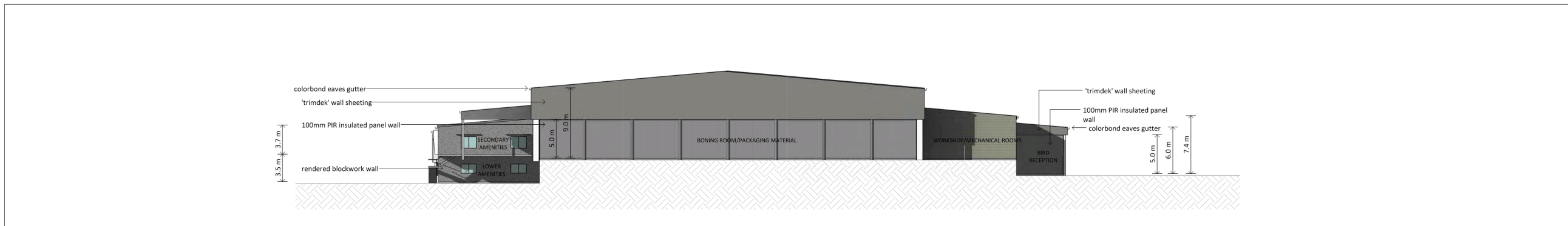
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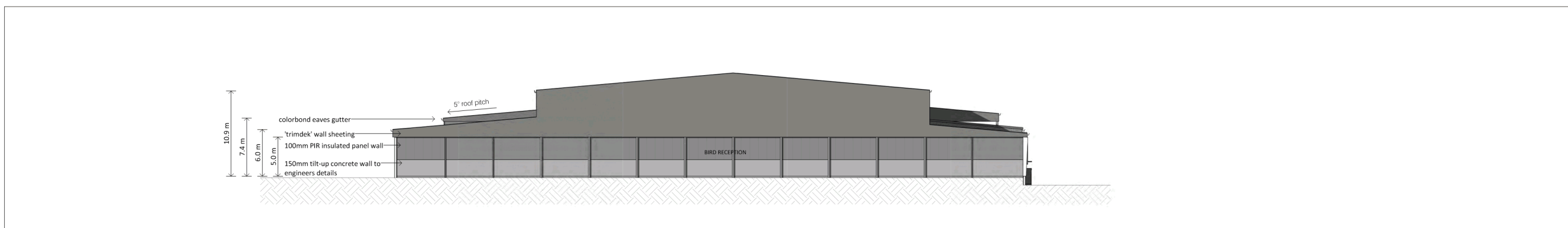
NORTH ELEVATION - FINAL STAGE



SOUTH ELEVATION - FINAL STAGE



EAST ELEVATION - FINAL STAGE



WEST ELEVATION - FINAL STAGE

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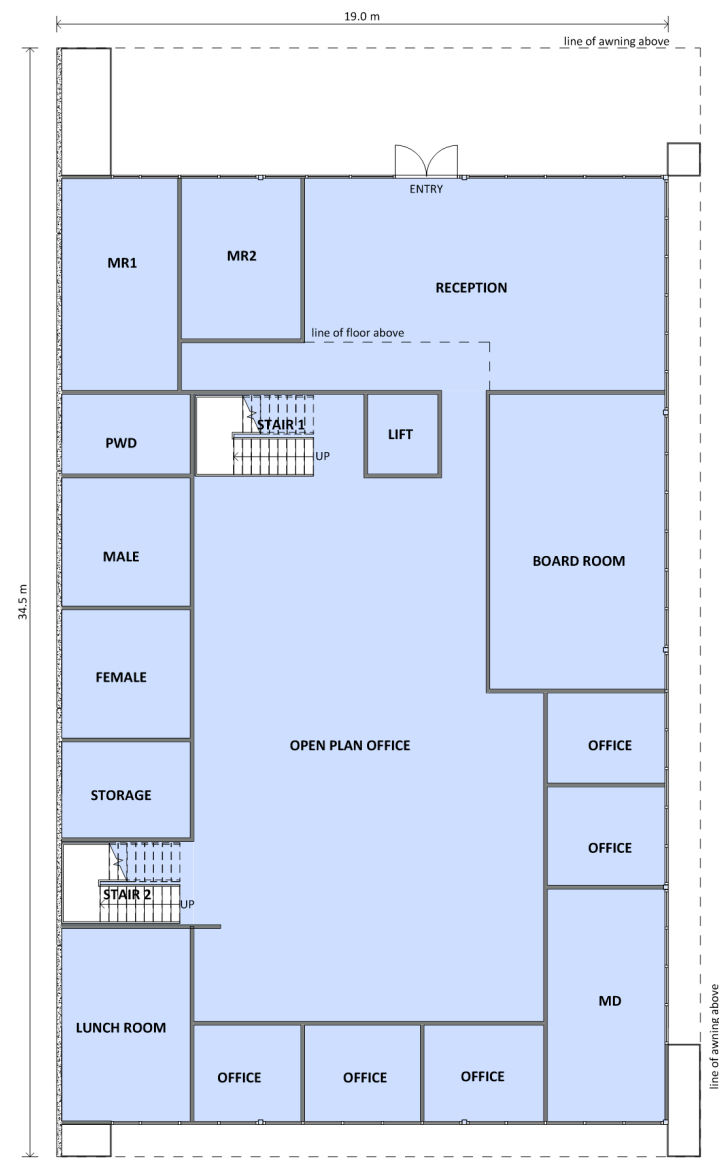
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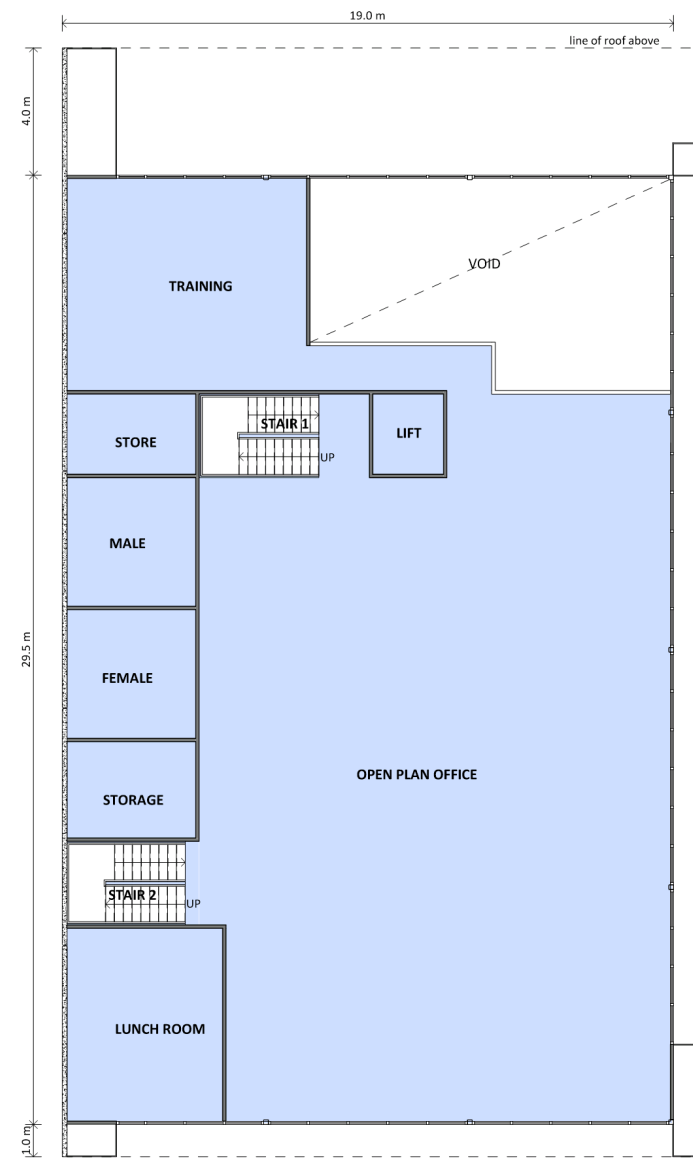
**WOODLANDS RIDGE
 POULTRY PTY LTD**

**PROPOSED PROCESSING FACILITY
 ELEVATIONS - FINAL STAGE**

Project No - W21314
 Dwg No - 02K202 - 3
 Date - 06/02/19



GROUND FLOOR PLAN



FIRST FLOOR PLAN

STAGING COLOUR LEGEND

	STAGE 1
	STAGE 2

STAGING AREA SCHEDULE

STAGING	BUILDING AREA
STAGE 1	989 m ²
	989 m ²

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**WOODLANDS RIDGE
POULTRY PTY LTD**

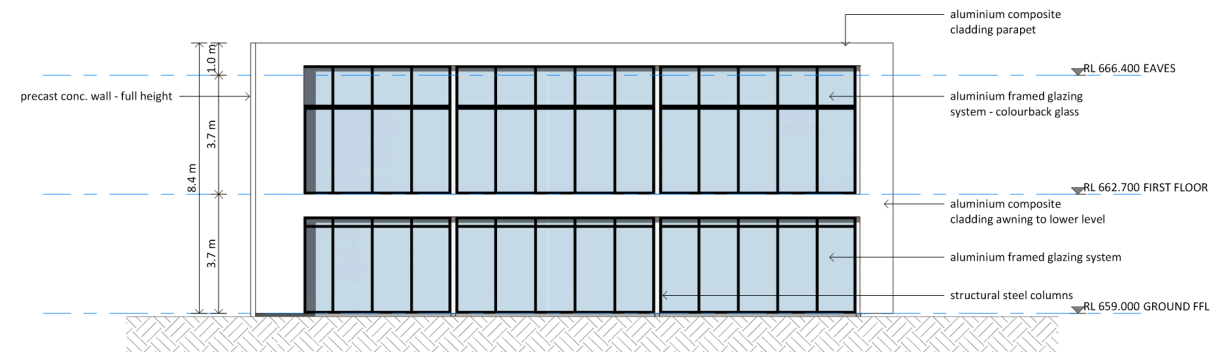
**PROPOSED CORPORATE OFFICE
FLOOR PLAN**



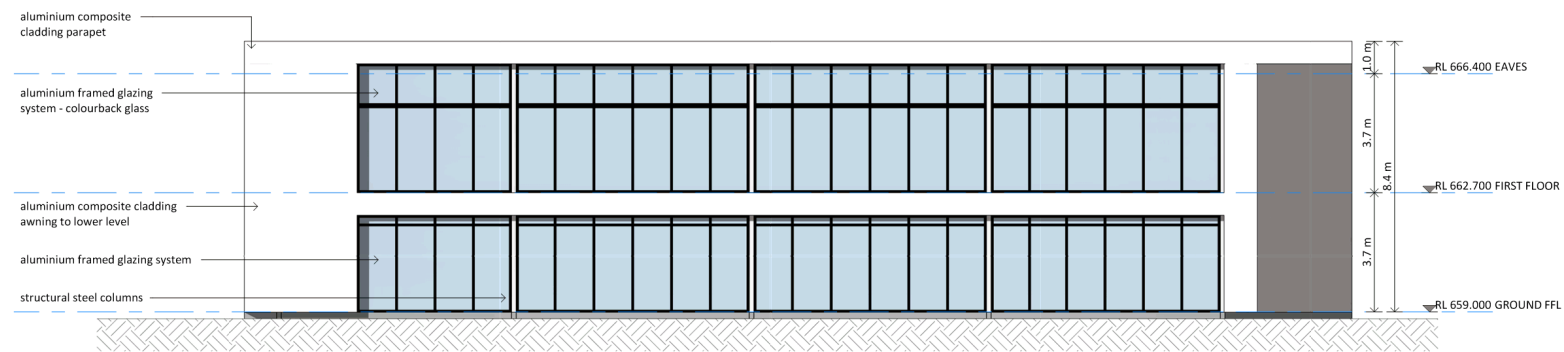
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Date - **06/02/19**



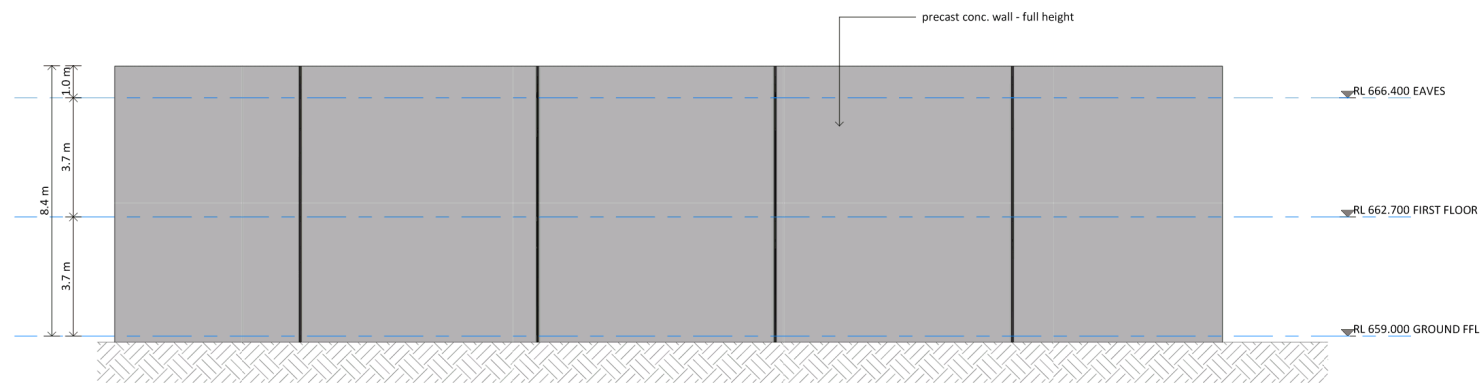
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

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**WOODLANDS RIDGE
POULTRY PTY LTD**

**PROPOSED CORPORATE OFFICE
ELEVATIONS**

Project No - **W21314**
Dwg No - **03K201 - 3**
Date - **06/02/19**



PROPOSED FLOOR PLAN

- SPACE REQUIREMENTS**
- 3.25m² min. per child indoor play area
68 kids x 3.25m² = 221m² required
223.2m² provided
 - 0.2m³ min. per child internal storage space
 - 7.0m² min per child outdoor play area
68 kids x 7.0m² = 476m² required
599m² provided
 - 0.3m³ min. per child external storage space

STAGING COLOUR LEGEND

- STAGE 1 (Blue)
- STAGE 2 (Orange)


STAGING AREA SCHEDULE

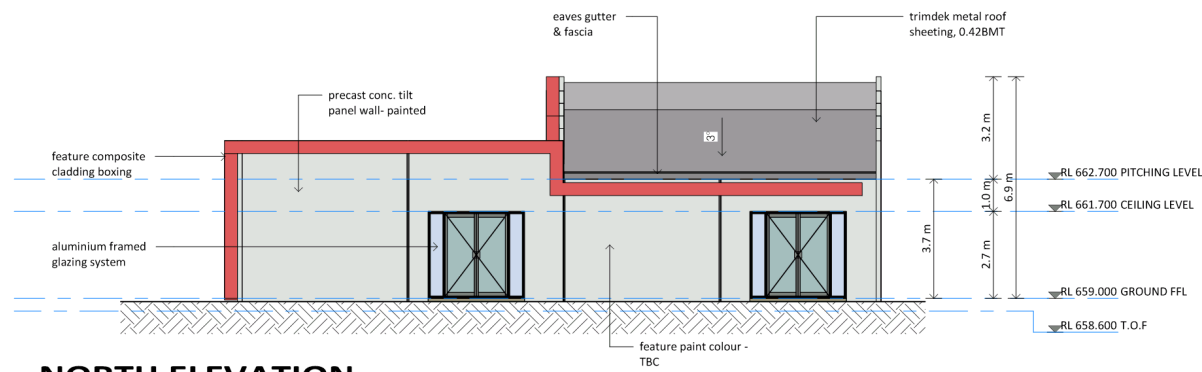
STAGING	AREA
STAGE 2	479.6 m ²
	479.6 m ²

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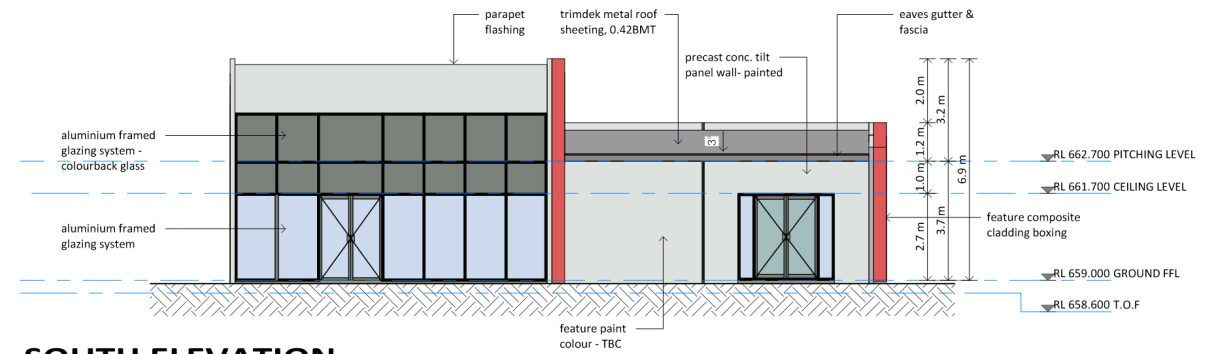
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**CHILDCARE AND COMMUNITY CENTRE
 FLOOR PLAN**

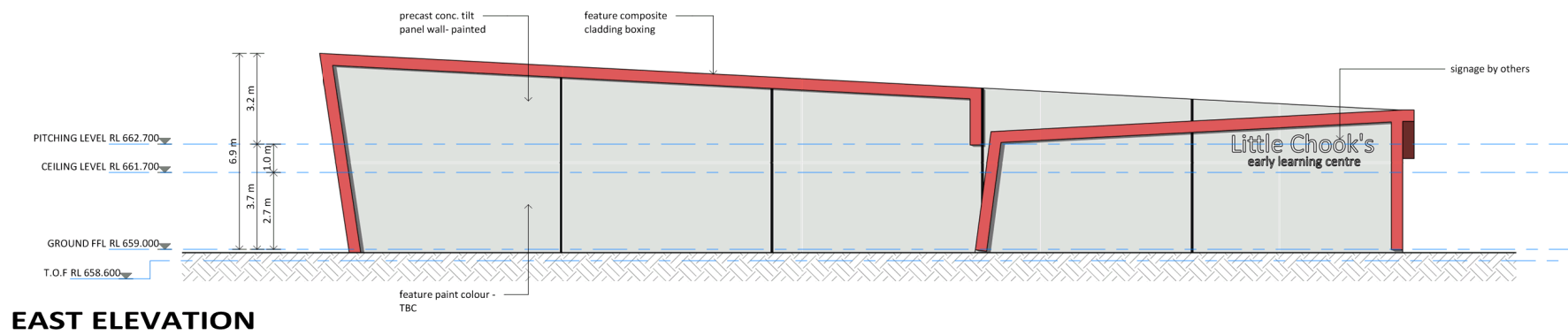

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 Dwg No - 04K101 - 2
 Date - 11/03/19



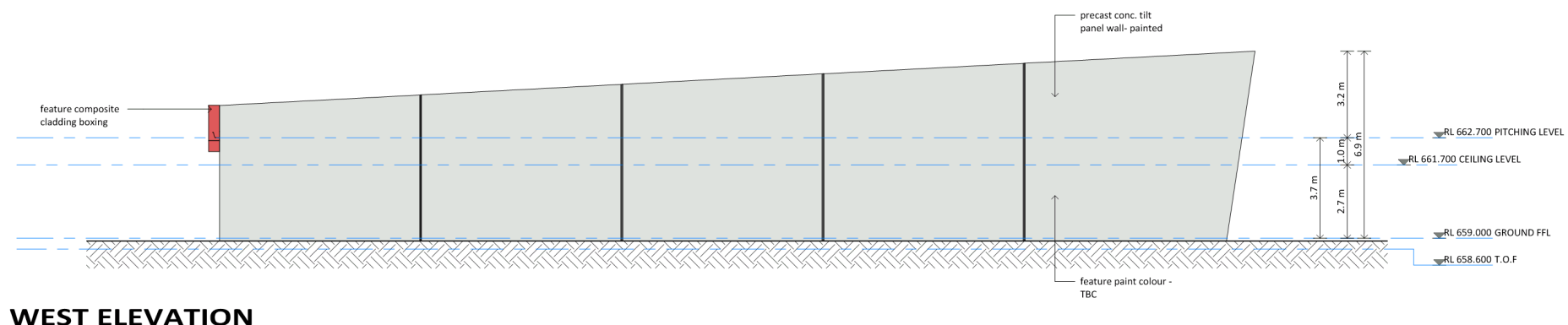
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

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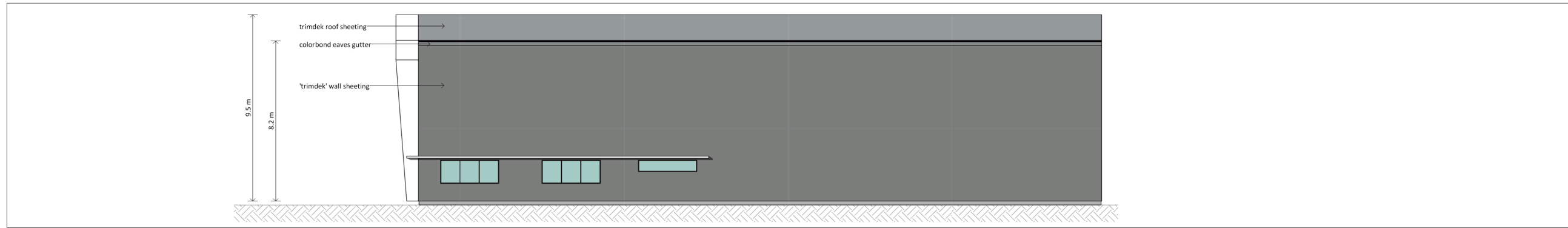
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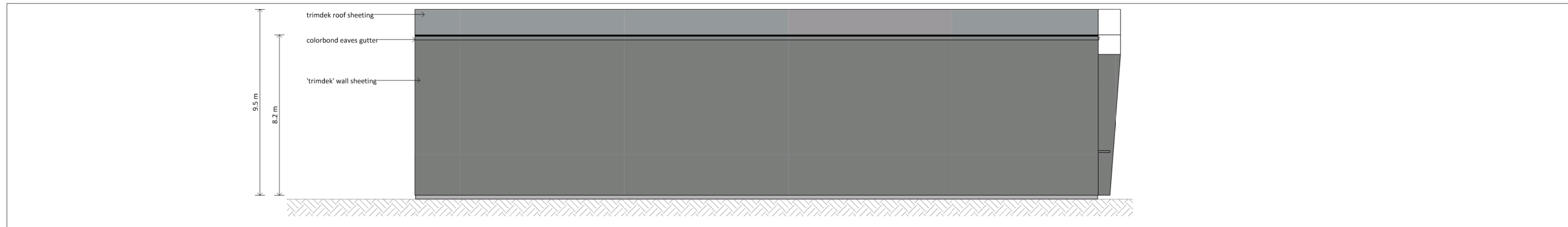
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CHILDCARE AND COMMUNITY CENTRE ELEVATIONS

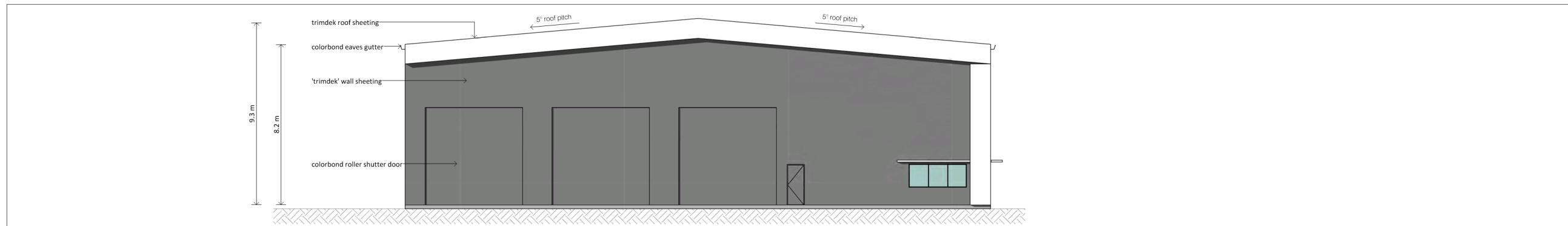
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Dwg No - 04K201 - 3
Date - 06/02/19



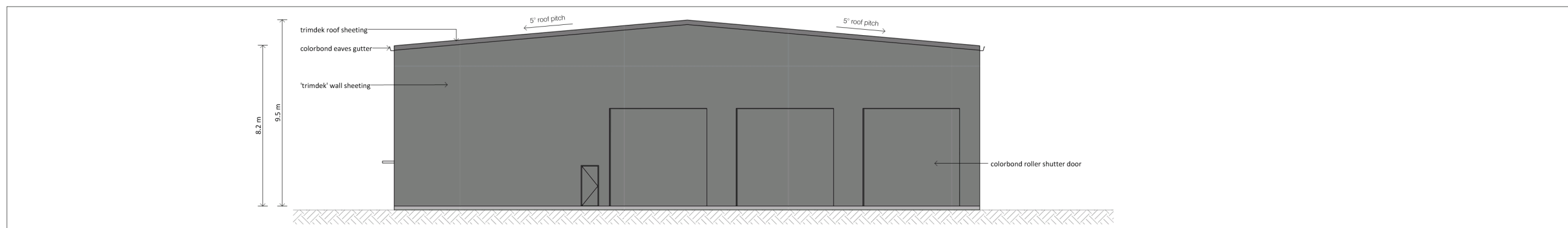
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

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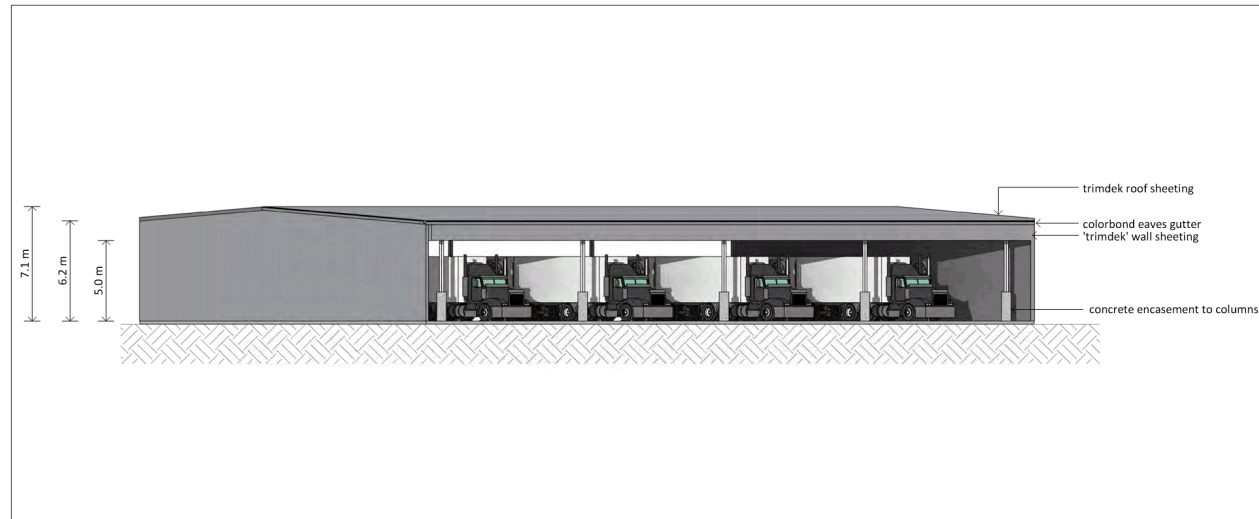
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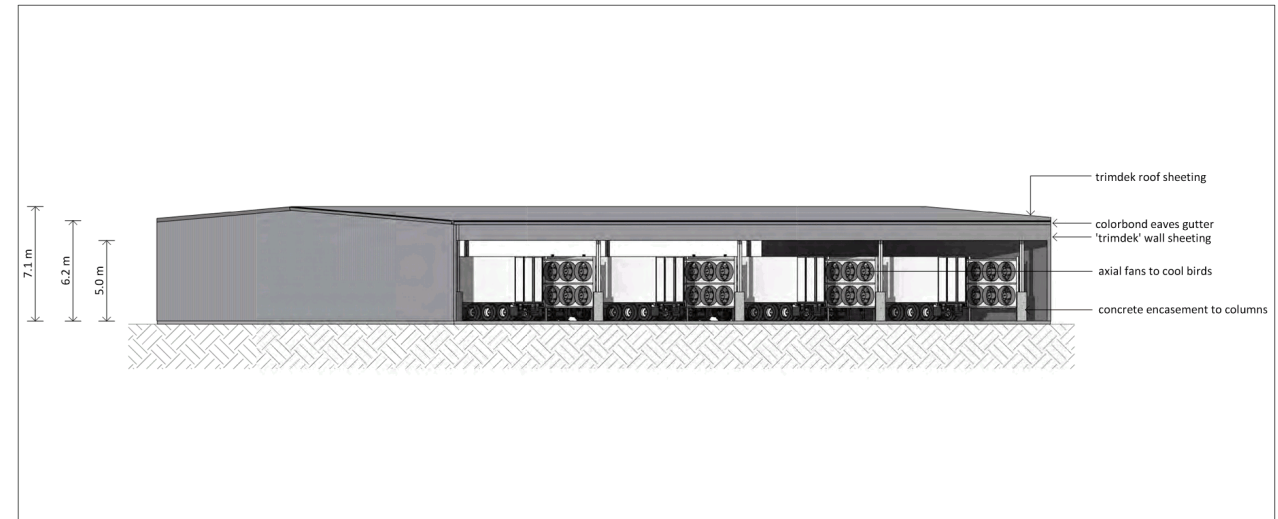
**WOODLANDS RIDGE
 POULTRY PTY LTD**

**TRUCK MAINTENANCE FACILITY
 ELEVATIONS**

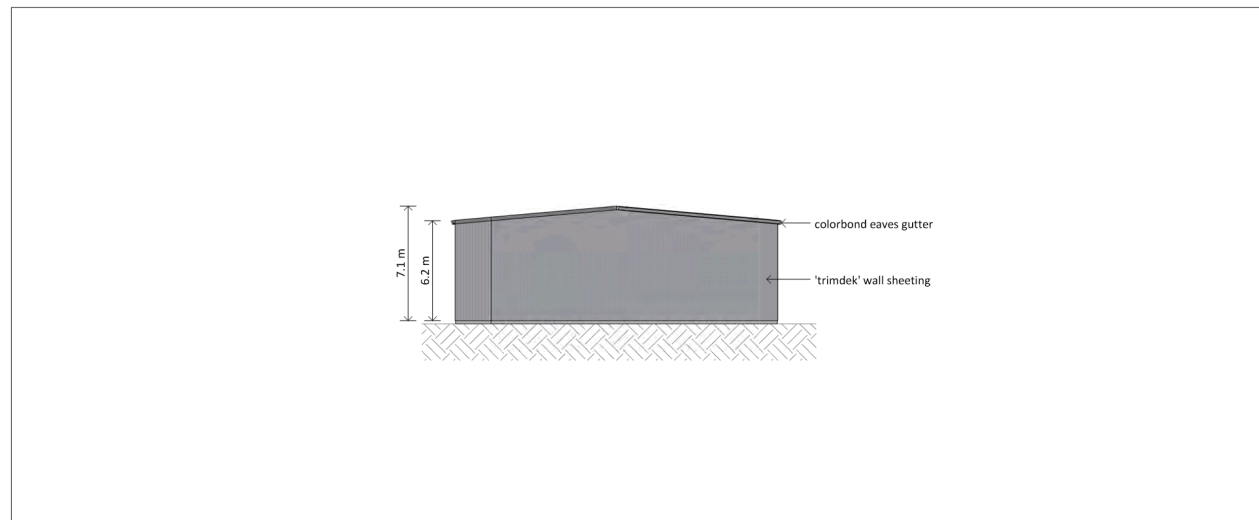
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 Dwg No - 05K201 - 3
 Date - 06/02/19



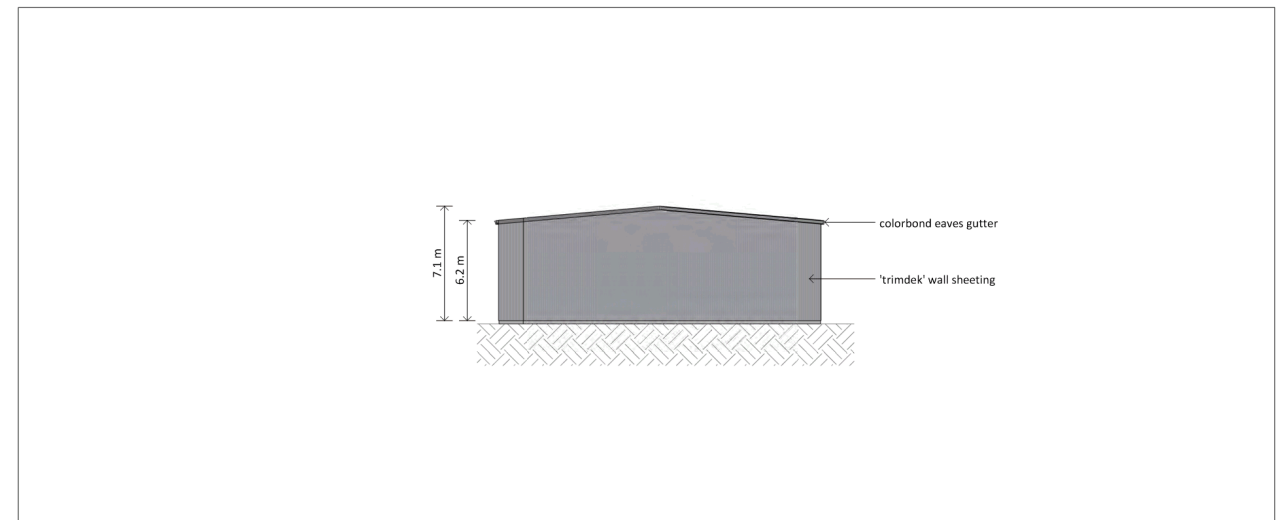
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

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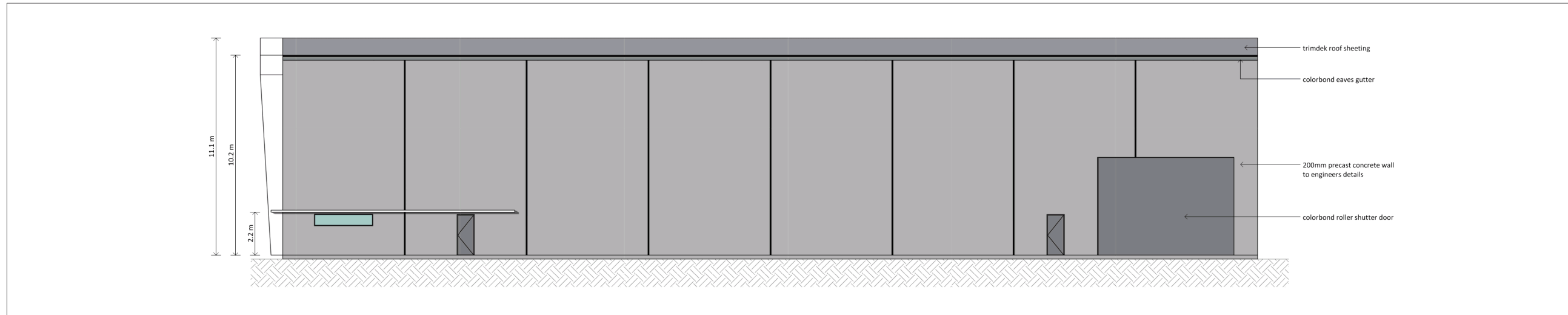
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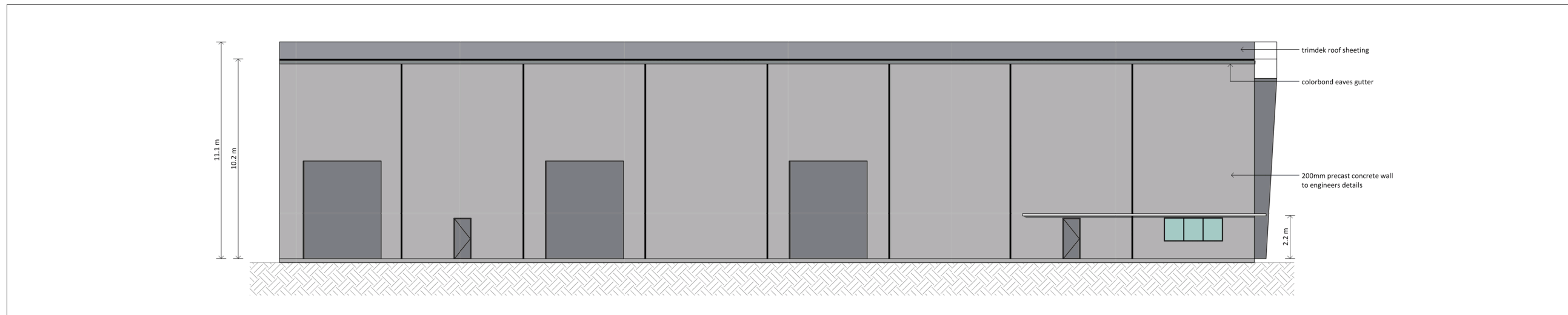
**WOODLANDS RIDGE
 POULTRY PTY LTD**

**LIVE BIRD SHED
 ELEVATIONS**

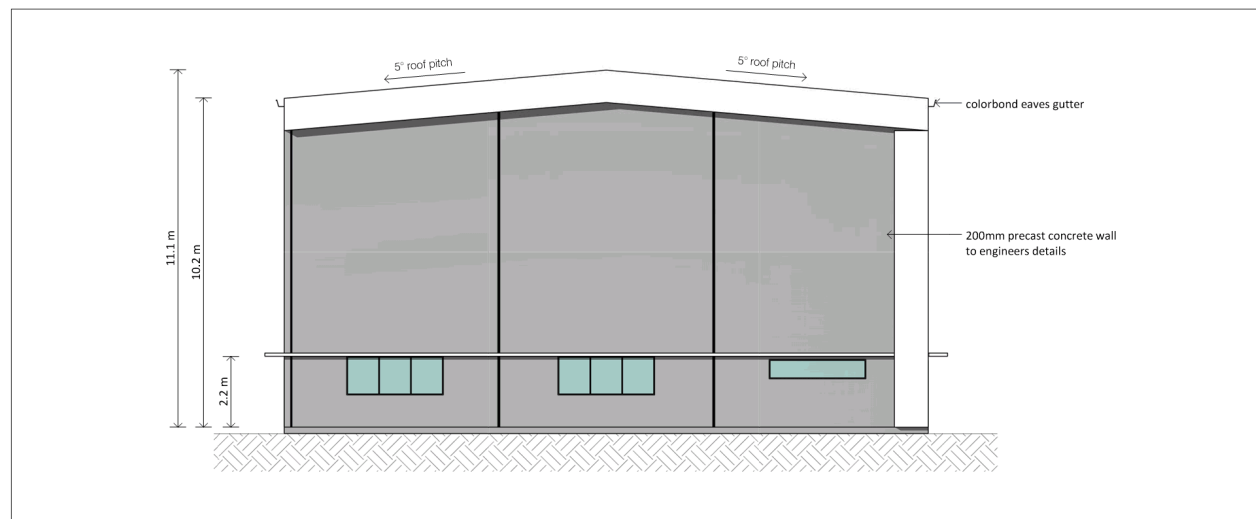
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 Dwg No - **06K201 - 4**
 Date - **11/03/19**



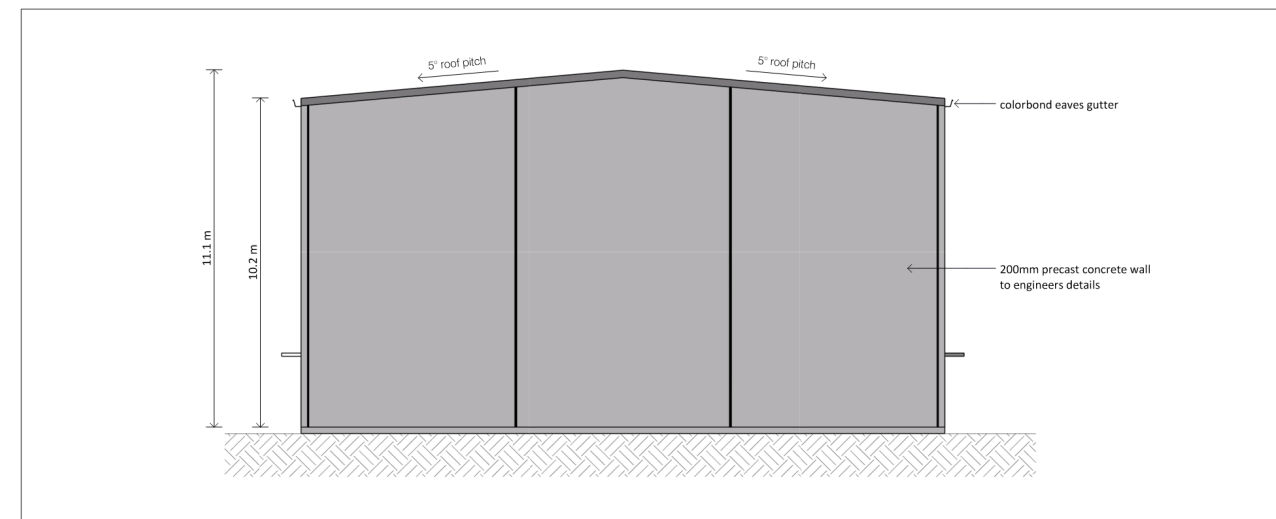
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

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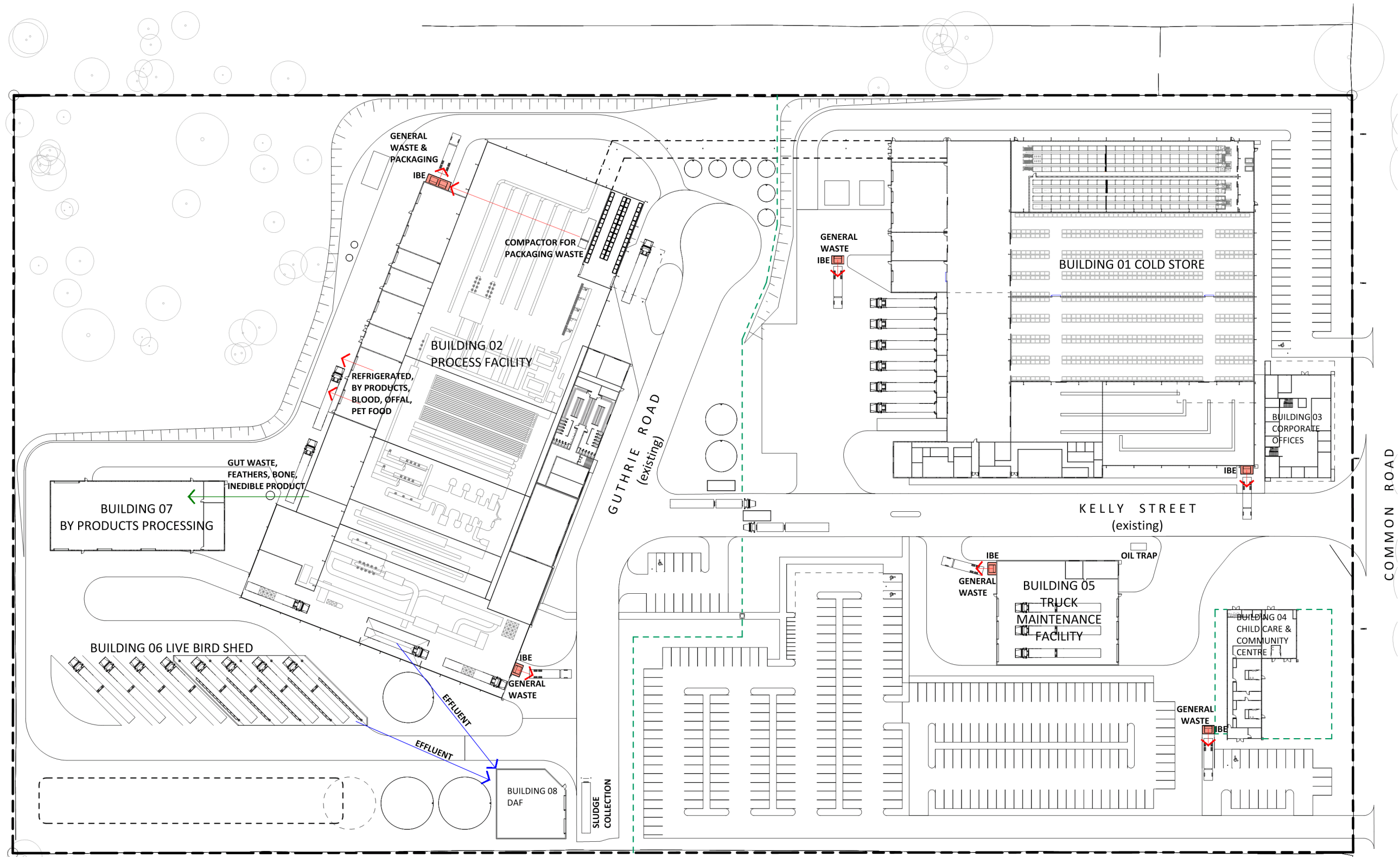
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**WOODLANDS RIDGE
 POULTRY PTY LTD**

**BY PRODUCTS PROCESSING
 ELEVATIONS**

Project No - W21314
 Dwg No - 07K201 - 3
 Date - 06/02/19



WASTE TRANSPORTATION LEGEND

- ← FORKLIFT
- ← PIPED
- ← CONVEYED
- IBE INDUSTRIAL BIN ENCLOSURE

A1=1:500 (A3=1:1000)

Plot Date 1/04/2019 2:19:25 PM - Cad File No C:\Wiley Revit Local\W21314-00-Arch_Justin.melton@wiley.com.au.v1

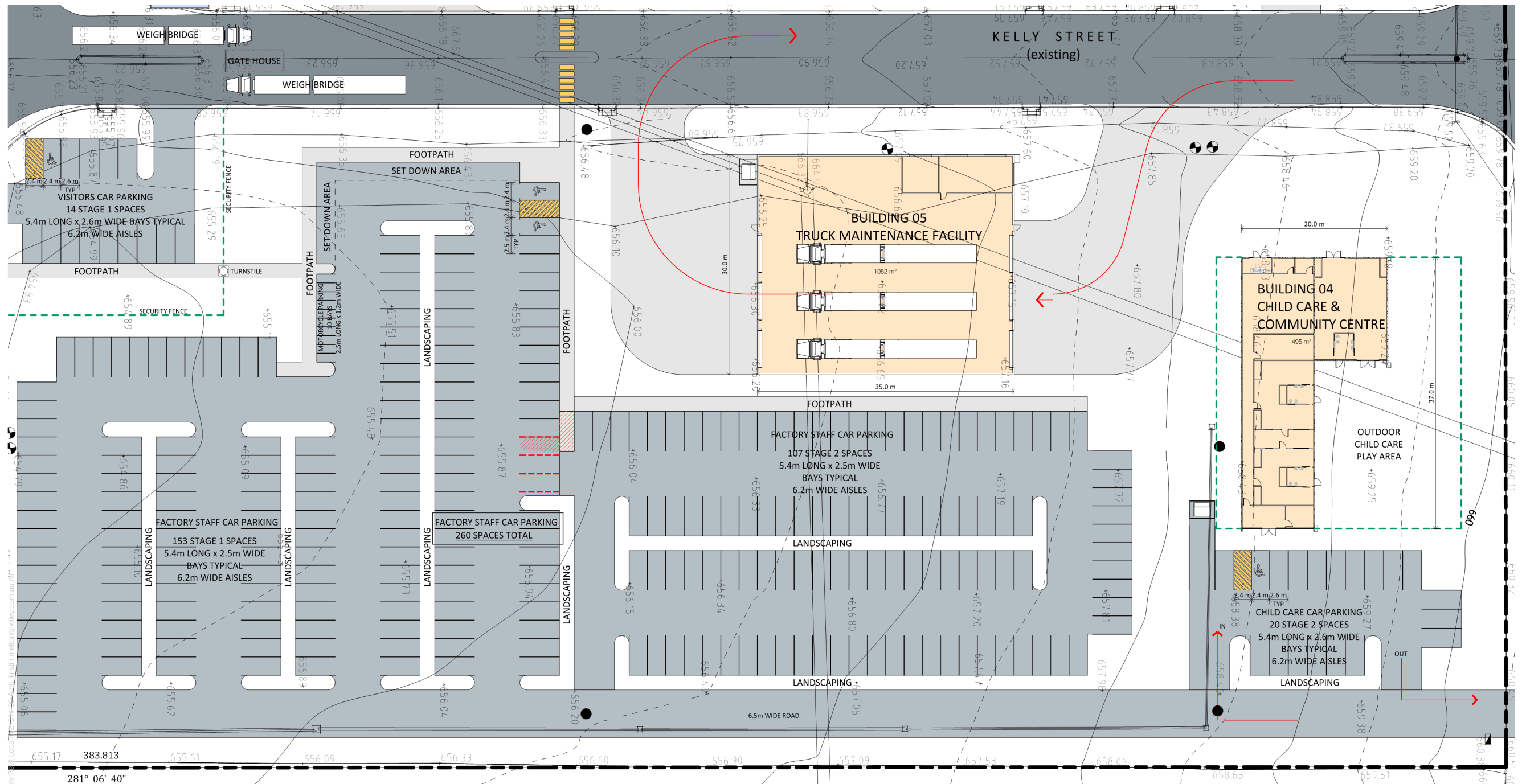
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**WOODLANDS RIDGE
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**PROPOSED PROCESSING FACILITY
 WASTE MANAGEMENT PLAN**

Project No- W21314
 Dwg No - 00K012 - 3
 Date - 01/04/19



PARKING SUMMARY	
DESCRIPTION	
Factory Staff Car Parking	260
Factory Visitor Car Parking	14
Child Care Car Parking	20
Corporate Offices Car Parking (refer dwg 00K011)	47
TOTAL	341
Factory Staff Motorcycle Parking	10

CHILD CARE OUTDOOR SPACE REQUIREMENTS	
DESCRIPTION	
Estimated No. of Children	68
Area per Child	7.0m ²
Play Area minimum	476m ²
Play Area provided	599m ²

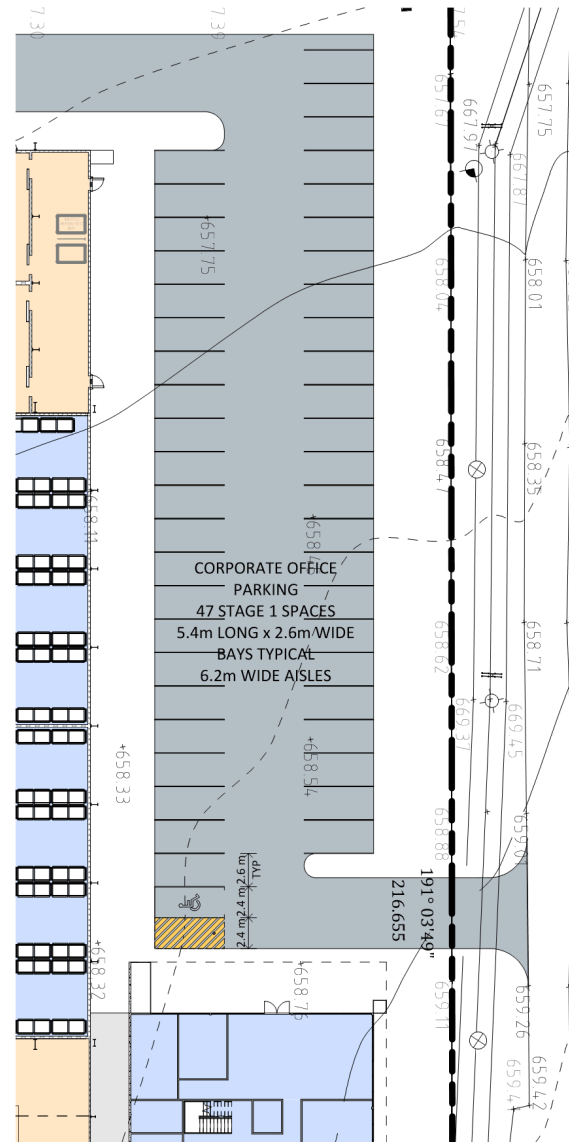


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**WOODLANDS RIDGE
 POULTRY PTY LTD**

**PROPOSED PROCESSING FACILITY
 FACTORY & CHILD CARE CAR PARK PLAN**

Project No- W21314
 Dwg No - 00K010 - 4
 Date - 11/03/19



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PROPOSED PROCESSING FACILITY CORPORATE OFFICE CAR PARK PLAN









A1 = 1:250 (A3 = 1:500) 0 2500 5000

Project No - W21314
Dwg No - 00K011 - 2
Date - 06/02/19

15.2 DRAFT URBAN AND FRINGE HOUSING STRATEGY - POST EXHIBITION REVIEW

Author: Kate Wooll, Business Manager Strategic Planning

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. **Summary Report**  
 2. **Consultation Report (separately enclosed)**  
 3. **Revised Draft Urban and Fringe Housing Strategy (separately enclosed)**  

Link to Community Strategic Plan:	<p>Strategy EN4 – Maintain a balance between growth, development and environmental protection through sensible planning.</p> <p>Strategy CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community’s natural and built cultural environment.</p> <p>Strategy CL – Encourage and facilitate open and respectful communication between community, the private sector, Council and other government agencies.</p>
Cost to Council:	Exhibition costs only are relevant at this stage – advertising and staff time
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Business Manager Strategic Planning regarding the revised *Draft Urban and Fringe Housing Strategy* be received.
2. Council endorse the revised *Draft Urban and Fringe Housing Strategy* for public exhibition.
3. Council resolve to place the *Draft Urban and Fringe Housing Strategy* on Public Exhibition for a minimum of eight (8) weeks (concluding on the 18th December 2019) including:
 - (a) Placement of a weekly advertisement in a local newspaper inviting the public to make a submissions during the exhibition period;
 - (b) A notice on Council’s web page inviting the community to make a submission in writing or via Council’s ‘yoursaygoulburn’ website; and
 - (c) Schedule a drop-in day in Goulburn and Marulan to invite less formal submissions and to discuss issues.
4. Council refer the *Draft Urban and Fringe Housing Strategy* to relevant government and statutory agencies for comment.
5. Council refer the *Draft Urban and Fringe Housing Strategy* to Pejar Local Aboriginal Land Council, infrastructure providers and other relevant stakeholders for comment.

BACKGROUND

This matter was included in the Business Paper for the previous Council Meeting held on 1 October 2019, however was deferred due to an editing error in the Consultation Report which forms Attachment 2 to this report. A previous version of the Consultation Report had inadvertently been included in the attachment which had missed out some submissions. This report presents the correct version of Attachment 2.

It is noted that two public presentations were made at the meeting of 1 October 2019 on the *Draft Urban and Fringe Housing Strategy* from Judy Micallef (in support of the revised Strategy) and from Trevor Ronald Lloyd (who made a number of observations about the Draft Strategy). Should Council resolve to proceed with the re-exhibition as recommended, both speakers will be invited to provide comment during the exhibition period.

INTRODUCTION

The *Draft Urban and Fringe Housing Strategy* (the Draft Housing Strategy) was previously reported to Council on 18 December 2018 where it was resolved to place the Draft Housing Strategy on public exhibition.

The Draft Housing Strategy and Site Assessments – Opportunity Sites were placed on public exhibition from 10 January 2019 to 22 February 2019. In response to the public exhibition thirty nine (39) submissions (including two (2) from the ‘yoursaygoulburn’ site) were received.

The following agencies were referred the *Draft Housing Strategy* and *Site Assessments – Opportunity Sites* for 39 identified sites on 20th December 2018:

- Department of Planning and Environment (DPE)
- Office of Environment and Heritage (OEH)
- Water NSW
- Rural fire Service (RFS)
- Department of Primary Industries (DPI)
- Pejar Local Aboriginal Land Council (PLALC)

Five (5) agencies provided a response. No response was received from PLALC.

This report considers a revised Draft Housing Strategy following changes made to the original draft following the public exhibition. Given the extent of changes made to the original Draft Housing Strategy re-exhibition of the revised document is recommended in this report.

The revised Housing Strategy is broken up into three separate documents:

1. Summary Report (Attachment 1)
2. Consultation Report (Separate Enclosure)
3. Revised *Draft Urban and Fringe Housing Strategy* (Separate Enclosure)

REPORT

Submission Summary

The following is a summary of the submissions received following the exhibition of the Draft Strategy earlier this year.

State Agencies	
NSW Department of Primary Industry (DPI)	Generally supportive of a targeted Strategy for addressing housing supply with areas adjacent to existing urban development. Notes that release of lots for unsewered residential development (rural residential) results in more land take up for residential.
Water NSW	Detailed submission with constraints mapping provided for various development types. Need to update Strategy with Water NSW strategic mapping. Sites 2, 12, 21, 28 drain towards Sooley Dam – impact of which is to be considered.
NSW Rural Fire Service (RFS)	Key issue is that housing is not located in isolated settlements separated from the existing urban area i.e. evacuation routes and asset protection zones must be considered.

<p>NSW Office of Environment and Heritage (OEH)</p>	<ul style="list-style-type: none"> ▪ Flooding: Major overland flows should be considered for each of the precincts. Goulburn Flood Extents are inconsistent with 2015 study. Strategy needs to be updated to reflect most recent flood study. ▪ Heritage: Recommends Council undertake a Heritage Study. Council has a Heritage Study (but this was not referenced in the Draft HS) therefore, this needs to be addressed. Aboriginal Archaeological assessments need to be undertaken as a part of any planning proposals for individual sites. ▪ Environment: Provides a detailed response in relation to all 39 sites in Draft HS. Identifies gaps in data quality due to age – need to use data from South Eastern Tablelands Regional Plan. Some environmental zones should be nominated to provide balance for land nominated for housing.
<p>NSW Department of Planning and Environment (DPE)</p>	<p>Some suggestions regarding providing a range of forecasting for population projections. References to NSW Local Planning Directions need to be expanded to cover all relevant directions.</p>
<p>General Submissions</p>	
<p>Anglicare & Argyle Housing</p>	<p>Shortages in public housing has produced long waiting times especially for 1 bedroom dwellings. Calls to simplify Council development approval process for social and affordable housing. Need to promote positive aspects of social and affordable housing. Council could enter into partnerships to develop these forms of housing. Reduce fees i.e. DA fees or s94's etc for this type of housing.</p>
<p>Goulburn Heritage Group</p>	<ul style="list-style-type: none"> ▪ Stresses the need for a clear final strategy that prevents damage to existing highly vulnerable <u>inner</u> urban environment close to CBD. ▪ Supports shop top housing and increasing urban densities in CBD to revitalise the city centre. ▪ Extension of outer fringe without a major transport link through the existing settlements will create problems in future. Important that the expansion of the urban fringe does NOT include satellite service precincts that would negatively impact on the economic viability of the CBD.
<p>Landteam</p>	<ul style="list-style-type: none"> ▪ Congratulates Council and endorses the adoption of the Strategy. ▪ Supports vision for next 20 years. ▪ New area to North Goulburn should have its own name. ▪ Supports urban infill balanced with greenfield development.
<p>Goulburn Group</p>	<ul style="list-style-type: none"> ▪ The Strategy should address need for greater sustainability in dwelling design; emphasizes the need for better linkages for cycle paths, green spaces and footpaths and attention to biodiversity corridors across the urban areas. ▪ Infill should be sympathetic to heritage conservation areas. ▪ Loss of urban habitat to be avoided.
<p>Gunlake Quarries</p>	<p>Outlined concerns regarding residential interface issues with quarries and haulage routes. Mapping of constraints needs to include haulage routes and quarry locations. HS criteria should include the avoidance of mineral resources locations.</p>
<p>APA Group</p>	<p>Owns and operates the two high pressure gas pipelines which are located to the north of Marys Mount. APA has identified that under the Australian Standard (AS) a 675m wide corridor on either side to of the existing easement should be identified to limit certain sensitive uses (uses where evacuation in the case of a rupture is difficult), these uses include schools, child care centres, hospitals, aged care facilities, places of public worship, function centres etc.</p> <p>The submission suggests that prior to rezoning or the lodgement of a development application for an urban subdivision that a safety management study (SMS) should be undertaken at Council or the developer's expense.</p>
<p>Mr George Gildea</p>	<p>Has separately written to Council concerning various issues associated with the gas pipeline and the position of APA as a private company in providing planning advice to Council.</p>

	Concern is raised over the additional restrictions potentially imposed by the Australian Standard as well as the safety risk posed by the location of the gas pipelines to urban development. This matter is discussed in more detail later in this report.
Essential Energy	Identifies two significant power transmission lines/easement to the north of Marys Mount

Individual Submissions Zoning/Lot Size Changes

Some individual submissions were received seeking lot size reductions in and around the investigation area for a variety of reasons that are assessed in more detail in the Consultation Report (**Attachment 2**).

A number of submissions requested greater consideration of rural lifestyle lots or inclusion in the urban release area in the Draft Strategy. Many of these submissions could be grouped being similar requests from the same precincts as follows:

Request	No. of submissions
Reduce minimum lot sizes for land along Gorman Road from 10ha down to 2ha	5
Council to consider reducing the minimum allotment size for subdivision north of Run-of-Waters and South of Gurrundah Road from 10ha down to 2ha or 2000m2	5
Rezoning and reduction of minimum allotment size from properties on Middle Arm Road seeking rural residential lots of 2ha or in some cases urban lots of 4000m2 or 700m2.	4
Rezoning/reduction of minimum allotment size in Kingsdale/Crookwell Rd to 4000m2 or just a reduction (as per one request)	2
For 407&457 Crookwell Road to be within the shorter term release area (these properties were in the identified urban release area – long term locality)	1
Rezoning/reduction of minimum allotment size in Rosemont Road, Mt Ash Road, and Brisbane Grove Road area change in zoning to R5 with rural residential housing on up to 2ha. Some submissions suggest a variety of lots sizes be provided being 2ha, 4ha, 6ha, 8ha and 10ha	5
George Street (currently zoned RU2) to be included in the large lot opportunity area	2
194 Brayton Road (currently RU6) to be included in the R2 urban area and have additional large lot opportunity	1
248 Highland Way, Marulan (currently zoned RU2) to be considered for rural residential lots.	1

A full assessment of the submissions is provided in the Consultation Report prepared in conjunction with the revised Strategy (Separate Enclosure). Following assessment of the submissions it was considered that the Draft Housing Strategy should be reviewed to address the following:

- Constraints needed further consideration.
- Strategy needed to include consideration of rural residential development potential

- Review location of R3 areas
- Strategy needed to be more flexible in response to limitations on potential land release in each identified area.
- Review the ecological data.

Revised Strategy

With the Goulburn Mulwaree LGA expected to reach between 33,350 and 37,202 residents by 2036, approximately 5,000 to 7,000 additional residents are expected. Given the drivers of growth include proximity to economically viable regions and affordable housing, these growth rates may increase over time if prices in Sydney and the ACT continue to rise. Advances in technology and improvements in transport, for example higher speed rail may further stimulate growth.

The scope of the Strategy includes reviewing the urban and fringe areas of Goulburn and Marulan and identifying opportunities for an additional recommended 3,500 dwellings over the next 18 years to 2036.

The first draft of the Strategy focused on the delivery of serviced urban land for the supply of land for housing.

Identification of land for large lot residential development (typically greater than 2ha and often referred to as rural residential development) was initially excluded from the Strategy based largely on the capacity within the existing urban fringe and the inefficient use of land. However, the feedback received during the Public Exhibition reflected a strong desire for the inclusion of more land for larger lots within the urban fringe, particularly in Goulburn.

In response, the Strategy now identifies opportunity areas for:

Urban residential land:	General or Low Density Residential, serviced with reticulated water and sewer and a minimum lot size of 700 m2
Future urban land:	Investigation areas for future urban residential land that will be critical in the delivery of housing in the very long term in both Marulan and Goulburn (post 2036)
Large lot residential land:	Land suitable for the development of rural residential housing, typically un-serviced and with a minimum lot size of 2 ha. Ideally this land will be located where there is no potential for future serviced lots due to physical constraints/feasibility.

A precinct approach has been undertaken applying constraints and Strategy criteria to all land within the investigation area. The application of precinct controls supersedes the approach of focusing on the thirty nine (39) sites as per the original Draft Housing Strategy. Properties will either be identified as opportunity areas for urban residential, future urban land or large lot residential land based on the revised Strategy criteria. Due to constraints or location there are some areas within precincts where no change is identified.

The revised Strategy has also undertaken a greater level of assessment of potential constraints and opportunities within each precinct with regard to development to determine suitability for urban residential or large lot/rural residential unserviced land.

The consultation has informed a vision for the Draft Housing Strategy which:

- encourages higher density residential development closer to the Goulburn CBD

- relies on the already zoned land to continue to deliver infill and medium density housing in suitable locations
- considers sites on a merits-basis where serviced lots within the existing urban footprint become surplus to needs, or the land uses change
- maximises the use of existing infrastructure and minimises the cost of development to Council and the community
- encourages and meets the demand for a range of lot sizes and dwelling types
- provides adequate open space, green linkages, and opportunities for walking and cycling
- considers opportunities for larger lots, especially around Marulan, with a suitable supply of land for this purpose provided for to 2036, identified within the Strategy
- recognises that rural residential subdivision is land intensive, therefore proposals to rezone to urban residential or to reduce minimum lot sizes outside the areas nominated in this Strategy will generally not be considered by Council
- avoids environmentally sensitive areas and areas of high value conservation and natural hazards
- meets the strategic direction articulated in the Regional Plan

As per the original Draft Housing Strategy, Goulburn currently accommodates 13,739 dwellings and it is assumed that Goulburn will provide 3,000 of the required supply of dwellings by 2036 including:

- Infill (250 dwellings)
- Greenfield (2,750 dwellings) – requiring approximately **276 hectares** of additional serviced land.

The majority of subdivision and development for housing in Goulburn is currently occurring on existing zoned land in Goulburn at Mary's Mount. This area is currently zoned R2 Low Density Residential with a 700sqm minimum lot size.

Taking a conservative approach based on historic approvals data, coupled with the projected change in populations, **the LGA will generate demand for an additional 170-195 dwellings per annum.**

Goulburn is likely to provide the majority of these dwellings, historically around 70 per cent (up to 137 dwellings per annum) with the balance being provided in Marulan and limited amounts provided elsewhere throughout the LGA.

It is expected that Marulan will continue to grow as projected. If an assumed 355 dwellings are required to meet the estimated demand, around **53 hectares** of residential zoned land is required.

Marulan currently has around 20 hectares of undeveloped residential land. The land requirement for additional serviced land is **38 hectares** across the life of the Strategy to 2036.

Council will need to ensure that sufficient land is identified and preserved for future urban residential zoning in Marulan. Council could consider rezoning this area with an Urban Release Area provision and concept plan that demonstrates the arrangement of larger lots (>2 ha) such that they can be efficiently re-subdivided in the medium/long term.

Dwelling Assumptions

The following table provides the dwelling assumptions for the supply of residential dwellings across the local government area (LGA).

Area	No. Dwellings	% of total	Minimum Lot Size	Yield dwellings/ha	Land Requirement (ha)
Goulburn Infill	250	7%	-	12-20	-
Goulburn Serviced Residential	2,435	70%	700sqm	8.5	276
Goulburn Urban Fringe (large lot)	360	10%	1-2ha	0.35	1,029
Marulan*	355	10%	700sqm	8.5	53
Other Rural#	100	3%	-	-	-
Total	3,500	100%		-	1,358

Table 1 – Dwelling Assumptions

Constraints

A number of constraints were considered in relation to potential development within the investigation areas which include:

- *Flooding*

OEH has advised that flooding needs to be a key consideration for the release of further urban land. Whilst the Goulburn City area has a Flood Study in place, the study focuses on the riverine systems and rising water rather than overland flows and issues with water moving towards the rivers. Overland flows are important to understand for both existing urban areas and for release areas as key channels for the drainage of water need to be identified and provided for either in zones or in structure plans for DCPs and contributions plans. Council has expanded the scope of the current review of *the Floodplain Risk Management Study and Plan* to include the consideration of overland flows within the investigation areas.

- *Private and Public Infrastructure*

- Water and Sewer Services
- Access
- Hume Highway (Noise and Physical Barrier)
- APA Gas Pipeline
- Highland Source Pipeline (mostly located within gas pipeline easement north of Goulburn)
- Hazardous Material Storage
- Airport (Noise and clearance for flight paths at ends of runways)
- Abattoir (Noise and Odour)
- Speedway, Wakefield Park, Police Driver Training (Noise)

- Waste Management Facilities (Odour)
- Sewerage Treatment Plant (odour)
- Haulage Routes (Noise, Dust and Traffic Conflicts)

Private and public infrastructure is now identified as a constraints to future development in the precincts maps. It should be noted that infrastructure does not prevent urban expansion in all cases but may pose additional considerations to mitigate impacts between the different land uses

- *Mineral Resources and Buffers*

Mineral resources and buffers have been identified in the precinct maps, with the base information for this mapping provided from the Mineral Resource Audit undertaken for the LGA by the NSW Department of Trade and Investment in 2015.

- *Slope*

Sites over 15-20% slope have been identified as constrained for development.

- *Water Quality Impacts*

Water NSW Strategic Land and Water Capability Assessments (SLAWCAs) have been considered in the revised Draft Housing Strategy. Precincts have identified water courses as potential constraints to development (particularly unsewered residential). Water courses can also be seen as opportunities for drainage and for open space.

- *Ecology/Biodiversity*

A number of submissions highlighted inconsistencies between the GMLEP and 2014 biodiversity mapping, and what is currently present on the ground. In response, a more recent data set provided by the Office of Environment and Heritage mapping areas of 'High Environmental Value' (HEV) was applied across all of the fringe precincts. In addition, EcoLogical Australia (ELA) have undertaken drive-by observations for particular areas within precincts where discrepancies were reported. The updated ELA report is included as an appendix to the revised Strategy.

This additional data provides a much more definitive indication of the likely impact of development. The data does not eliminate the need for site specific investigation, however, this can, as a result of this assessment be more targeted.

Additional Discussion: Gas Pipeline

The high pressure gas pipelines (there are two licenced high pressure pipelines within the same easement) located to the north of Goulburn warrant some additional discussion given the identification of future urban residential potential in the Draft Housing Strategy in precincts containing these pipelines.

It is understood that the presence of the gas pipelines is not a prohibition on low density residential development, however it potentially excludes certain sensitive uses (for evacuation reasons) within the measurement length (ML) of the risk area which is 675m on either side of the 25m wide easement.

There will also be potential issues with loss of land due to exclusion of development from the easement itself. Furthermore, APA has advised it will not allow the use of the easement for a linear east – west road link across the northern urban expansion area (although such a link could be located parallel to this area for use as a potential linear park).

It is noted that *State Environmental Planning Policy (SEPP) Infrastructure* requires consultation with the relevant pipeline authorities during the development application phase but there is no strategic requirement for consideration of the pipelines during the preparation of Housing

Strategies or at the planning proposal stage. The NSW Department of Planning and Environment Planning Circular PS – 010 provides the following advice which would also apply to strategic planning:

Clause 66C of the Infrastructure SEPP aims to protect people from unacceptable levels of risk from high pressure pipelines, whilst also protecting the pipelines themselves. Specifically, clause 66C requires the consent authority to:

- (a) be satisfied that the potential safety risks or risks to the integrity of the pipeline that are associated with the development to which the application relates have been identified, and*
- (b) take those risks into consideration in the assessment of development.*

In taking ‘those risks into consideration’ it is acknowledged that the construction type, size, depth and the type of dangerous good within each of the high pressure pipelines listed under clause 66C will vary, resulting in each pipeline having a different risk profile.

There are certain types of developments such as high density residential, commercial or sensitive uses such as hospitals, schools, child care and aged care facilities which should be considered more carefully by the consent authority as they may introduce a higher or more vulnerable population near the pipelines listed under clause 66C.

*Such development should consider preparing a risk assessment as part of the development application to demonstrate that the development will comply with the risk criteria for land use safety planning published in **Hazardous Industry Planning Advisory Paper (HIPAP) No. 4 – Risk Criteria for Land Use Safety Planning**. It is important to have a comprehensive understanding of the hazards and risks associated with the operation of the pipeline and of the adequacy of safeguards.*

In assessing the tolerability of risk from high pressure pipelines, both qualitative and quantitative aspects need to be considered. HIPAP 4 does provide assessment criteria for risk at a strategic planning level which should be undertaken as a part of any future planning proposal.

One of the landowners affected by the high pressure gas pipeline easement has written to Council expressing a number of concerns regarding Council’s role in both representing the interests of the community and its acceptance of advice from APA with regard to planning constraints associated with the pipeline. In summary, the following points were made (in a separate submission to Council received outside the Housing Strategy exhibition):

- The gas pipeline poses a potential risk to the people of Goulburn and Council should advocate for or require the relocation of the pipeline outside of the town area.
- The APA is a private company and should not have a role in advising Council in planning matters. Council should not accept APA representations as being authoritative given the vested financial interest.
- Council could be held liable if it steps outside the limits of its authority and accepts liabilities which are not Council’s responsibility.
- The Australian Standard was written by and for gas pipeline producers.
- Council has the ultimate planning decision making authority on planning decisions around the gas pipeline.
- Gas pipeline infrastructure is old and has not been maintained and therefore poses a risk to the community. However a safety management statement (SMS) as suggested by APA would benefit APA as it may direct the requirement to maintain and upgrade aging infrastructure onto Council or the landowner/developer.

- Gas pipelines are dangerous (supporting information was provided from a variety of sources citing safety issues including reference to the 2010 San Bruno incident in the United States which resulted in fatalities).

Gas pipelines operate under separate enabling legislation being the *NSW Pipelines Act 1967* with both pipelines in the Goulburn LGA licenced under this Act. Council has no legal authority to require the relocation of the gas pipeline, and it is considered highly unlikely that even with advocacy the relocation of the pipeline would be considered.

The standards provided for the determination of safety are established from *AS/NZ 2885 Pipelines – gas and liquid petroleum pipeline safety management* and the *Australian Pipelines and Gas Association Limited: Code of Environmental Practice*, Revision 4 dated 2017. The Australian Standard (AS) does have legal significance and is a requirement of the *NSW Pipeline Regulation 2013* which provides in Part 3 Division 2 Clauses 10 and 11:

10 Design, construction, maintenance and operation of pipeline to accord with appropriate standards (cf clauses 16–18 2005 Reg)

(1) A licensee must ensure that the design, construction, operation and maintenance of any pipeline operated under the licence are in accordance with the relevant provisions of:

(a) in the case of pipelines for high-pressure gas and liquid petroleum—AS 2885, or

(b) in any other case—AS 2885 or a standard in respect of which an approval is in force under this clause in relation to the licensee concerned.

Maximum penalty: 10 penalty units.

(2) The Secretary may, on application by a licensee, approve a standard for the purposes of this clause in relation to that licensee.

(3) The Secretary may revoke an approval under this clause but only after having:

(a) served written notice on the licensee concerned of the Secretary's intention to revoke the approval, and

(b) given the licensee an opportunity to make submissions.

(4) An approval, or the revocation of an approval, under this clause:

(a) must be notified to the licensee concerned by notice in writing served on the licensee, and

(b) takes effect on the day on which the notice is served or on a later day specified in the notice.

11 Pipeline management system to accord with AS 2885

A licensee must implement a pipeline management system that relates to the pipeline operated under the licence and is in accordance with the relevant provisions of AS 2885.

Gas pipelines are both significant infrastructure at a state and national level but also pose a level of risk to the community. Compliance with the Australian Standard is therefore incorporated into the appropriate pipeline regulations under the legislation to address this. Council does have a role in the planning process to ensure the compatibility of land uses within the limitations associated with the gas pipeline and would seek to ensure compliance with the Australian Standard in terms of identifying appropriate land uses. Council's development control plan (DCP) could also identify unsuitable/sensitive land uses within the 675m corridor on either side of the easement.

It is of some concern that greater strategic direction/advice is not provided by the NSW Department of Planning Industry and Environment on this matter, given the extent of the gas pipeline and proximity to both future and existing urban areas along the length of the pipeline (which extends from Moomba to Sydney –ethane and Moomba to Wilton – natural gas).

Safety Management Statements (SMSs) are, to some extent, reliant on the provision of information from a private entity, and thereby may lead to a perception of the potential for these statements to be used to subsidise or fund the replacement or upgrade of aging infrastructure via the development process. It is considered that this is an area which is outside of Council's expertise to

determine and, moreover where greater state government involvement to determine extent of responsibilities for upgrades would be of great assistance.

It is usually an accepted practice with development that the instigator/beneficiary of change funds necessary infrastructure upgrades, but in this case the baseline information on infrastructure is not available from a public authority. Notwithstanding the above, there is no identifiable reason at this point in the planning process to exclude precincts containing the gas pipelines from consideration for urban development on the proviso that relevant assessment measures are undertaken throughout each step of the planning process to ensure Council is complying with the relevant legislation or standards.

Planning Proposal

The revised Draft Housing Strategy allows for a planning proposal to be considered for all areas identified for **short – medium term consideration for urban or large lot residential**. However, not all land would actually be available for release at the same time. The key mechanism for controlling the release of land for development will be the provisions of Part 6 of the GM LEP 2009 for urban release areas which require the following to be in place prior to development consent being issued for development within the area unless

- (a) The Minister is satisfied that arrangements are in place for the provision of designated State infrastructure (if the whole or any part of the it is within a special contributions area)
- (b) Council is satisfied that arrangements are in place for the provisions of any essential public utility infrastructure (such as water and sewer services).
- (c) A DCP and staging plan are in place to ensure development occurs in a logical and cost effective manner.

To ensure the appropriate release of land to meet demand (and also to prevent oversupply) the number and locations of dwellings being approved will need to be monitored. The approach outlined above should provide some flexibility in case:

- Demand is greater/lesser than forecast.
- Key sites are not developed as expected (for instance additional constraints are identified during the planning process, land is developed at a greater/lower yield or land is banked by owners).

A degree of certainty is also produced around precinct opportunities and constraints.

Strategy Actions

The Draft Housing Strategy is overarching and it has a corresponding series of actions. The Implementation Outcomes provides a simple measure of the success in delivery of the Actions. Timeframes are expressed as:

- Short term - 12 months
- Medium term (10-5 years); and
- Long term (10 years plus)

Timeframes may vary as priorities change in response to growth which requires monitoring. The responsibilities identified are predominately Council's but some Actions require collaboration (e.g. water quality with Water NSW etc.).

Conclusion

In conclusion, the revised Draft Strategy has moved towards a more strategic precinct based approach to identifying land for various types of residential land use, rather than simply focusing on urban growth. The revised document considers precincts in light of both constraints and opportunities for development, identifying where potential areas for growth may occur. The areas identified exceed the required number of dwellings required to meet demand until 2036 and in doing this identifies land to be protected for future urban development post 2036.

The revised Strategy does differ considerably to the original Draft Strategy as earlier exhibited, with more detailed recommendations made for the investigation areas as a whole. Based on the changes made to the *Draft Urban and Fringe Housing Strategy* it is recommended that the Strategy be placed on public exhibition for a further eight (8) weeks.



Draft Urban and Fringe Housing Strategy - Summary Report

Summary Report

Client: Goulburn Mulwaree Council

Date: 18 September 2019



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Date	18 September 2019
Version	Draft Summary Report

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Draft Urban and Fringe Housing Strategy - Summary Report

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1 Introduction

This document provides a summary of the key elements, outcomes and actions contained within the Draft Urban and Fringe Housing Strategy.

The Urban and Fringe Housing Strategy (Strategy) investigates and identifies areas suitable for the provision of additional housing to assist Goulburn Mulwaree Council (Council) meet the housing demands generated by expected continued population growth. The Strategy has been prepared in response to both the limited supply of residential land available to meet the short and medium terms needs of the community and the directions of South East and Tablelands Regional Plan 2036.

The scope of the Strategy includes looking at the urban areas of Goulburn and Marulan and identifying opportunities for an additional recommended 3,500 dwellings over the next 18 years to 2036.

In the first draft the Strategy focused on the delivery of serviced urban land for the supply of land for housing.

Identification of land for large lot residential development (typically greater than 2ha and often referred to as rural residential development) was initially excluded from the Strategy based largely on the capacity within the existing urban fringe and the inefficient use of land. However, the feedback received during the Public Exhibition reflected a strong desire for the inclusion of more land for larger lots within the urban fringe, particularly in Goulburn.

In response, the Strategy now identifies *opportunity areas* for:

urban residential land – General or Low Density Residential, serviced with reticulated water and sewer and a minimum lot size of 700 sqm

future urban land – investigation areas for future urban residential land that will be critical in the delivery of housing in the very long term in both Marulan and Goulburn

large lot residential land – land suitable for the development of rural residential housing, typically un-serviced and with a minimum lot size of 2 ha

The preparation of the Urban and Fringe Housing Strategy has been overseen by Councils Planning and Development Directorate, the General Manager and Senior Staff.

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1.1 Housing Vision and Guiding Principles

The housing vision and principles reflect the outcomes of the early community consultation undertaken by Council and submissions received during the Public Exhibition period. The priorities and principles support delivery of the vision, underpin the Strategy and inform the housing actions outlined in the Strategy.

The Strategy consultation informed a vision of the delivery of housing that:

- » encourages higher density residential development closer to the Goulburn CBD
- » relies on the already zoned land to continue to deliver infill and medium density housing in suitable locations
- » considers sites on a merits-basis where serviced lots within the existing urban footprint become surplus to needs, or the land uses change
- » maximises the use of existing infrastructure and minimises the cost of development to Council and the community
- » encourages and meets the demand for a range of lot sizes and dwelling types
- » provides adequate open space, green linkages, and opportunities for walking and cycling
- » considers opportunities for larger lots, especially around Marulan, with a suitable supply of land for this purpose provided for to 2036, identified within the Strategy
- » recognises that rural residential subdivision is land intensive, therefore proposals to rezone to urban residential or to reduce minimum lot sizes outside the areas nominated in this Strategy will generally not be considered by Council
- » avoids environmentally sensitive areas and areas of high value conservation and natural hazards
- » meets the strategic direction articulated in the Regional Plan

LGA Snapshot

Dwellings Growth Forecast Goulburn Township 2016-2036

10,038



12,674

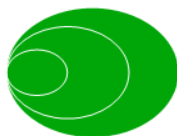


+2,636

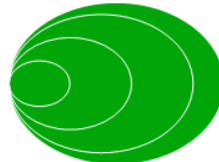


Dwellings Growth Forecast Goulburn Mulwaree LGA 2016-2036

13,739



17,098

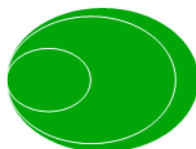


+3,359

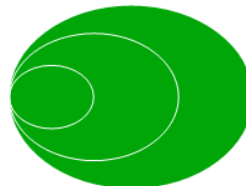


Population Growth Forecast Goulburn Township 2016-2036

22,840



28,938

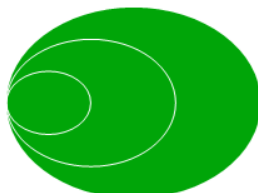


+6,098

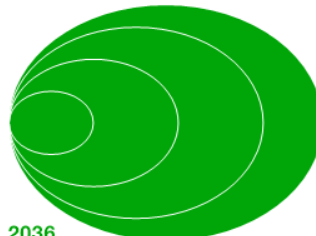


Population Growth Forecast Goulburn Mulwaree LGA 2016-2036

30,261



37,202



+6,941



Growth Rings in intervals of 5,000 or 10,000 people of proportion thereof



Population

Estimated Resident Population (ERP) for the whole LGA as of 2016 census
30,261

Median age as of the 2016 census
40 years old

Projected population for the whole LGA to 2036
37,202 (+6,941)

Projected annual growth rate
1.15% per year

Projected number of single person households for whole LGA to 2036
4,633 (+1,128)



Property

GOULBURN
R1 General Residential Land – **693.7ha**
R2 Low Density Residential Land – **621.3ha**

MARULAN
R1 General Residential Land – **131.4ha**
R2 Low Density Residential Land – **14.9ha**

MEDIAN RESIDENTIAL LAND VALUE Median house price
www.realestate.com.au/neighbourhoods/

Goulburn – **\$425,000**
Marulan – **\$460,000**

TOTAL PRIVATE DWELLINGS FOR THE WHOLE LGA AS OF THE 2016 CENSUS – 13,562

% of detached dwellings – **85.9%**
% of medium density dwellings* – **11.0%**
% of high-density dwellings^ – **0.7%**

Number of dwellings approved in 2017/18 – **241**

* includes dual occupancy attached , villa and town house development
^ residential flat buildings, shop top housing



Employment

14,031
residents employed as of June 2017

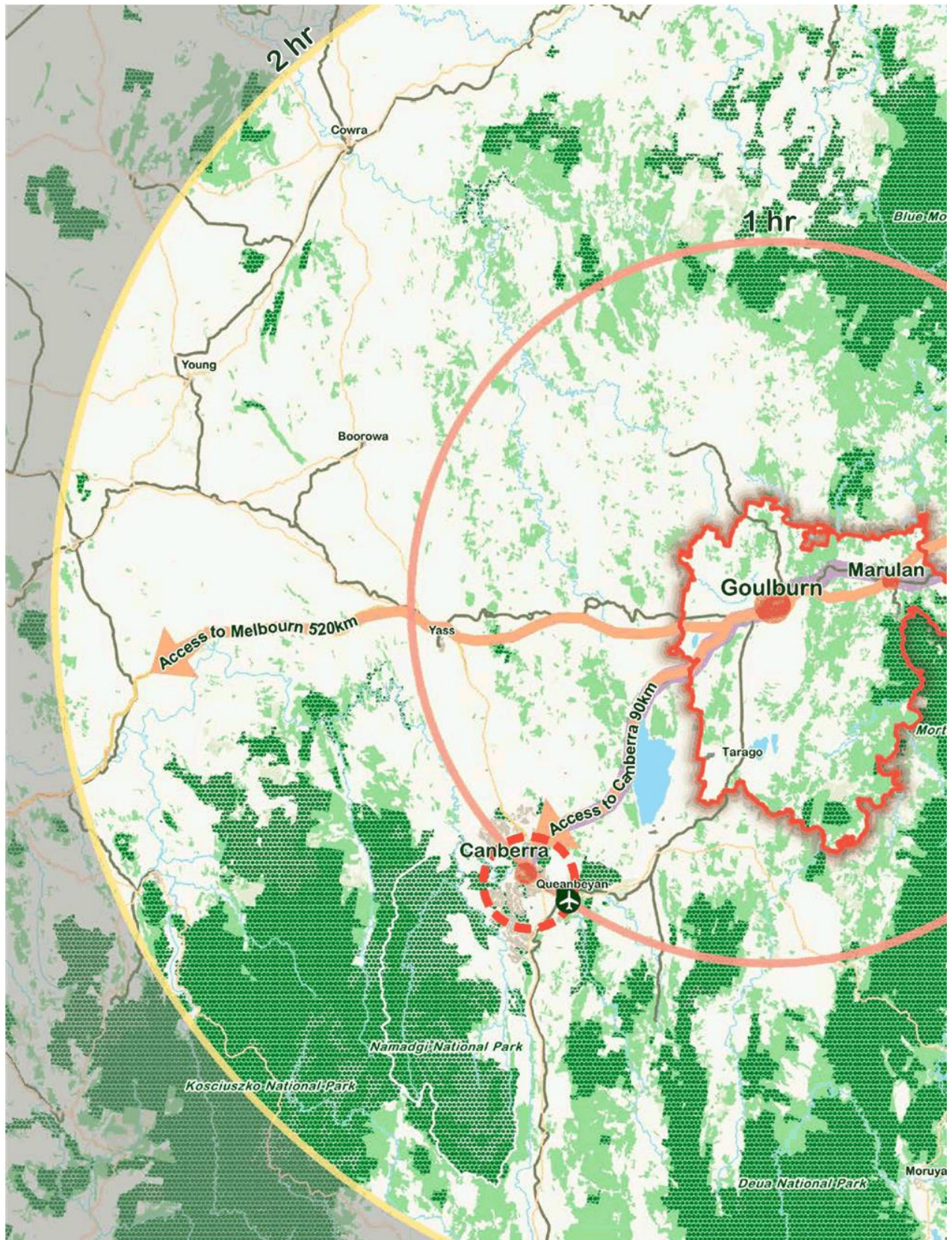
77.5% (9,842)
of residents **work within the Goulburn Mulwaree LGA**

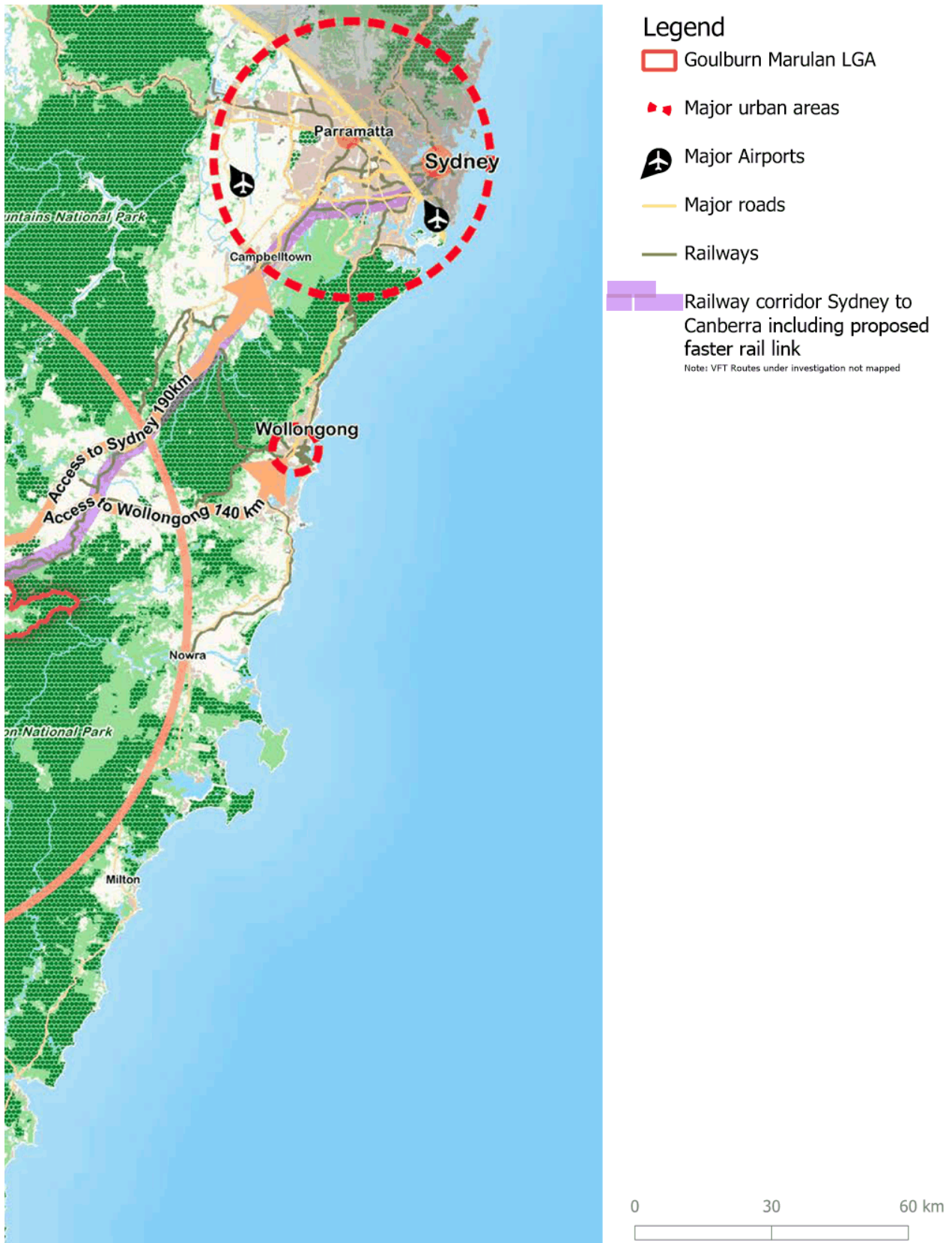
22.5% (2,852)
of residents **work outside of the Goulburn Mulwaree LGA**

6.9% (882)
of residents **travel to the ACT for work**

The largest industry is the Health Care and Social Assistance industry employing **17.4% (2,295)** of residents

Context map





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2 Population and Demographics

Growth across the LGA has been strong over the past decade increasing by 14%. In Marulan population growth has been significant with an increase in population between 2006 and 2016 of 27%.

With the Goulburn Mulwaree LGA expected to reach between 33,350 and 37,202 residents by 2036, approximately 5,000 to 7,000 additional residents are expected. Given the drivers of growth include proximity to economically viable regions and affordable housing, these growth rates may increase over time if prices in Sydney and the ACT continue to rise. Advances in technology and improvements in transport, for example higher speed rail may further stimulate growth.

Of particular note, between 2016 and 2036, the 35 to 49 and 70 to 84 year old service age groups will be the largest growing groups within the Goulburn Mulwaree LGA. In addition, childless households will make up 59.1 per cent of all households by the year 2036, which is likely to generate an increase in demand for smaller dwellings.

Families with children will continue to reside within the current development front in Goulburn's north as evidenced by the forecast occupancy ratio of 2.60 people per dwelling by the year 2036, the highest of all Goulburn areas.

To provide sufficient appropriate housing through to 2036, population growth, demographics and expected household sizes needs to be compared with current housing supply to determine the expected housing and residential needs of Goulburn and Marulan.

Further housing appropriate for families is required in the short to long term. Housing appropriate for the aging population will be required to allow current residents to age in place. Additionally, housing appropriate for ageing populations can be appropriate for residents seeking affordable and efficient living options.

3 Housing Demand

The majority of recent growth has been through residential subdivisions in Goulburn and Marulan. These new subdivisions have typically provided R2 Low Density Residential zoned land with a minimum lot size of 700sqm. The market responded well to these releases driving demand for additional land as the currently zoned land nears full utilisation.

Further to the demand for the typical 700sqm house block, there is an emerging trend for more compact living close to the urban core. Recent development activity and increasing supply in this form of higher density development indicate the acceptance of the market to sacrifice large block sizes for more compact living with improved proximity and access.

Anecdotal evidence gained through the initial community and stakeholder engagement process indicated demand for large lot residential blocks (2ha). These products offer diversity in lifestyle choice. The relatively low subdivision costs associated with creating these lots has resulted in this form of development being the preference of proponents looking to rezone land. Given the current and expected demand for residential land in Goulburn and Marulan it would be anticipated that small volumes of large lot residential land will be absorbed by the market, however, the actual annual demand is difficult to determine.

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Given that household sizes are expected to decline and population will continue to grow. It is estimated that an additional 3,359 dwellings will be required to meet demand to 2036. If a 10% surplus is maintained to provide a buffer to accommodate fluctuation in the market, this could be as high as 3,695 dwellings.

For the purposes of analysis, the housing demand has been assumed to be midway at **3,500 dwellings (195 dwellings per year assuming 18 years)**.

4 Dwelling Approvals

In the 10 years to 2017, Council and private certifiers issued approvals for 1,303 dwellings, which is an average of 130 residences per annum. The majority of approvals were for single detached dwellings (820), of which 105 were located in Marulan. Approvals for multi-dwelling housing accounted for 474 dwellings over the same period, all of which were in Goulburn.

During this 10 year period, Goulburn has experienced significant subdivision activity, particularly in the area around Marys Mount. A total of 1,279 lots have been approved under subdivision applications in Goulburn to 2017. Marulan has also experienced growth in the development of land for housing with an additional 82 lots approved to 2017. Between 2009 to 2017 (8 Years) 583 lots were approved in the Marys Mount in Goulburn alone (72 lots per annum).

4.1 Dwelling approvals – Infill

Analysis of development approvals for Goulburn over the financial years 2014/2015 to 2017/2018 shows that the rate of infill and intensification has been increasing per annum. The redevelopment of existing residential land has increased from 15 dwellings in 2014/2015 to 75 dwellings in 2017/2018. These redevelopments have typically been on underdeveloped large land holdings within the existing urban area. These have been approved for more compact dwellings or a subdivision with community titles to permit a multi dwelling occupancy of new lots. The redevelopment of land generally correlates with the increasing growth within the Goulburn City.

Dwelling Approvals

Dwelling Type	Total Number of Dwellings / Lots		
	Goulburn	Marulan	Total
Detached Dwelling*	715	105	820
Dual Occupancy	90	0	90
Secondary Dwelling	24	8	32
Multi-Dwelling Housing	474	0	474
Subdivision	1279	82	1361

Data sourced from Council. *Includes large lot residential approvals

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4.2 Large Lot Residential Demand

Large lot residential lots (also referred to as rural residential) are those lots that are not connected to both reticulated water and sewer.

The overall dwelling approval data has not been sensitised for the split between approvals on 1-2ha large lot residential lots, compared to approvals for serviced residential lots. However, a review of Council data suggests that there is reasonable demand for rural residential development on the fringe of the study area. Within the LGA, rural residential development is typically located in areas zoned R5 Large Lot Residential, RU6 Transition and E4 Environmental Living and with minimum lot sizes ranging from 2,000sqm to 10 hectares depending on zoning and minimum lot size.

For Goulburn, the majority of recent rural residential development has been on the western and south-western fringe. In the past decade, 290 lots have been created through subdivision of existing properties in this area, of which approximately 200 dwellings have been approved or had a development application lodged. This represents an approximate uptake of 70 per cent and demonstrates a consistent demand for larger blocks on the urban fringe.

5 Housing Supply

Goulburn and Marulan have residentially zoned land available for immediate needs, however, Goulburn is set to exhaust the supply of greenfield residential land within the next 2-5 years if current development trends continue. Both settlements have been analysed for their supply in regard to the current demographic and market trends.

A common misconception is that if land is zoned, vacant and undeveloped, then it is available for immediate development. In practice, this may not be the case. In fact, there is often a 'disconnect' between the amount of zoned land and actual delivery of housing lots.

Land that is rezoned for residential development may not necessarily be delivered to the market. This could be due to a variety of reasons, including planning constraints (e.g. statutory requirements, difficulties with infrastructure provision, fragmentation of ownership, etc.), capacity constraints (e.g. bushfire, flooding, slope and landslip, etc.) and commercial pressures. Each has the potential to severely impede the supply response to demand pressures.

The adequacy of land release is therefore crucial for the supply of housing. From first principles the supply of housing directly impacts the price of housing. A constrained supply of land will drive up landowner expectations making site assembly a high risk and high resource activity for Planning controls within the Goulburn Mulwaree Local Environmental Plan 2009 (GMLEP 2009) provide an opportunity for infill development for R1 General Residential and R2 Low Density Residential zoned land. Clause 4.1A allows an exception to the minimum lot size for the subdivision of land for a dwelling, either detached or semi-detached, to create a lot not less than 350sqm. The provision also allows subdivision to create five or more lots with an area of at least 300sqm. R1 and R2 land is the most common zoning of Goulburn, with a corresponding minimum lot size of 700sqm. While infill development is not expected to provide a substantial stream of future housing supply, it does present an opportunity to contain some growth within the existing urban footprint.

5.1 Large Lot Residential Supply

Based on the current data, 290 lots have been created in the R5 Large Lot Residential zone in the past ten years in Goulburn. Over this same period, approvals have been granted for 200

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dwelling. This indicates that there are at least another 90 vacant lots in the R5 zone. Based on the historic conversion or take up rate (lots to approved dwellings) of 20 per annum, this would suggest around 4.5 years supply of large lots in Goulburn.

Marulan has a much more limited supply of R5 Large Lot Residential zoned land. Supply in Marulan has been driven by demand for standard, serviced residential land, rather than un-serviced lots. The constraints to development in Marulan (discussed in more detail later in the Strategy) may contribute to the supply of this form of development.

5.2 Current and Planned Housing

As noted above, for the purposes of analysis, the housing demand has been assumed to be midway at 3,500 dwellings (195 dwellings per year assuming 18 years).

Based on the evidence, which includes stronger growth in Marulan than Goulburn and an assumption that at least a proportion of housing will be delivered in the form of large lot residential development on the urban fringe, the forecast demand scenario as to the distribution of the dwelling and land requirements is summarised in the following table.

5.2.1 Goulburn

Goulburn currently accommodates 13,739 dwellings.¹

The majority of subdivision and development for housing in Goulburn is occurring on existing zoned land in Goulburn at Mary's Mount. This area is currently zoned R2 Low Density Residential with a 700sqm minimum lot size. The zoned land has been largely developed with around 91 ha remaining of undeveloped residential zoned land. Of this undeveloped land, approvals are in place for approximately 500 additional lots at Marys Mount. When developed for housing, this represents around two to five years of supply of dwellings.

¹ ABS Community Profiles 2016.

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Dwelling Assumptions

Area	No. Dwellings	% of total	Minimum Lot Size	Yield dwellings/ha	Land Requirement (ha)
Goulburn Infill	250	7%	-	12-20	-
Goulburn Serviced Residential	2,435	70%	700sqm	8.5	276
Goulburn Urban Fringe (large lot)	360	10%	1-2ha	0.35	1,029
Marulan*	355	10%	700sqm	8.5	53
Other Rural#	100	3%	-	-	-
Total	3,500	100%			1,358

*Marulan has experienced strong growth. There are a number of approvals in place that will yield up to 130 residential lots which is up to 6.5 years supply based on current trends.

#Assumption based on change over time.

At present, residentially zoned land is being developed at an average 8.5 dwellings per ha. If this trend is continued Goulburn will require around 276 hectares of serviced residential land to meet the required demand by 2036.

Taking a conservative approach based on historic approvals data, coupled with the projected change in populations, the LGA will generate demand for an additional 170-195 dwellings per annum.

Goulburn is likely to provide the majority of these, historically around 70 per cent (up to 137 dwellings per annum) with the balance being provided in Marulan and limited amounts provided elsewhere throughout the LGA.

If an assumed 2,435 of the required 3500 dwellings are provided in Goulburn through greenfield development, approximately 276 hectares would be required.

An additional 250 dwellings could be provided through further urban infill and intensification. The assumption for infill is deliberately very low. Recent development approvals indicate a spike in housing approvals for multi dwellings housing with up to 36 percent being for residential accommodation other than single detached dwellings. However, this spike has not been reflective of the trend set by other years, and may be more reflective of a couple of larger infill developments which may not be likely to be replicated on yearly basis. However, should a trend develop on this basis, Goulburn could see between 360-700 dwellings delivered as multi-dwelling housing over the life of the Strategy in both greenfield and infill areas. Given the potential for fluctuation of demand and in trends for infill development, accurately monitoring dwelling approvals will be a key element of the implementation of the Strategy.

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5.2.2 Marulan

It is expected that Marulan will continue to grow as projected. If an assumed 355 dwellings are required to meet the estimated demand, around **53 hectares** of residential zoned land is required. Marulan currently has around 20 hectares of undeveloped residential land. The land requirement for additional serviced land is **38 hectares** across the life of the Strategy to 2036.

Marulan will need to ensure that sufficient land is identified and preserved for future urban residential zoning. Council could consider rezoning this area with an Urban Release Area provision and concept plan that demonstrates the arrangement of larger lots (>2 ha) such that they can be efficiently re-subdivided in the medium/long term.

Given the constraints to development to the south and west and physical barrier created by the Hume Highway to the east, the land area to the north should be reserved for this purpose. Based on the positive growth experienced by the town over the past 10 years, it will be important to monitor the take-up of existing urban land. Should Marulan's growth accelerate the area in the north will provide sufficient land for future growth.

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6 Constraints to Development

The revised Strategy includes greater clarity in the representation of constraints. The combined mapping highlights the constraints to development (refer **Figures A and B** Maps showing **Goulburn Constraints and Marulan Constraints** below). The maps sieve out that land that presents a challenge to development and in doing so identifies the land that is least constrained. It is these areas that have been priorities for urban development.

Biodiversity

The consideration and approach to biodiversity proved to be a challenge with conflicting data and limited scope to undertake property level vegetation assessments. The constraints mapping includes three biodiversity data layers; the High Environmental Value (HEV) land provided by the Office of Environment and Heritage (OEH), HEV data that has been validated by Ecological Australia Pty Ltd (ELA) in specific areas, and other vegetation which includes areas of known Threatened Ecological or Endangered Ecological Communities (TEC and EEC).

In some cases, the information available may be sufficient to rezone land, in others, may require further assessment.

Other Constraints

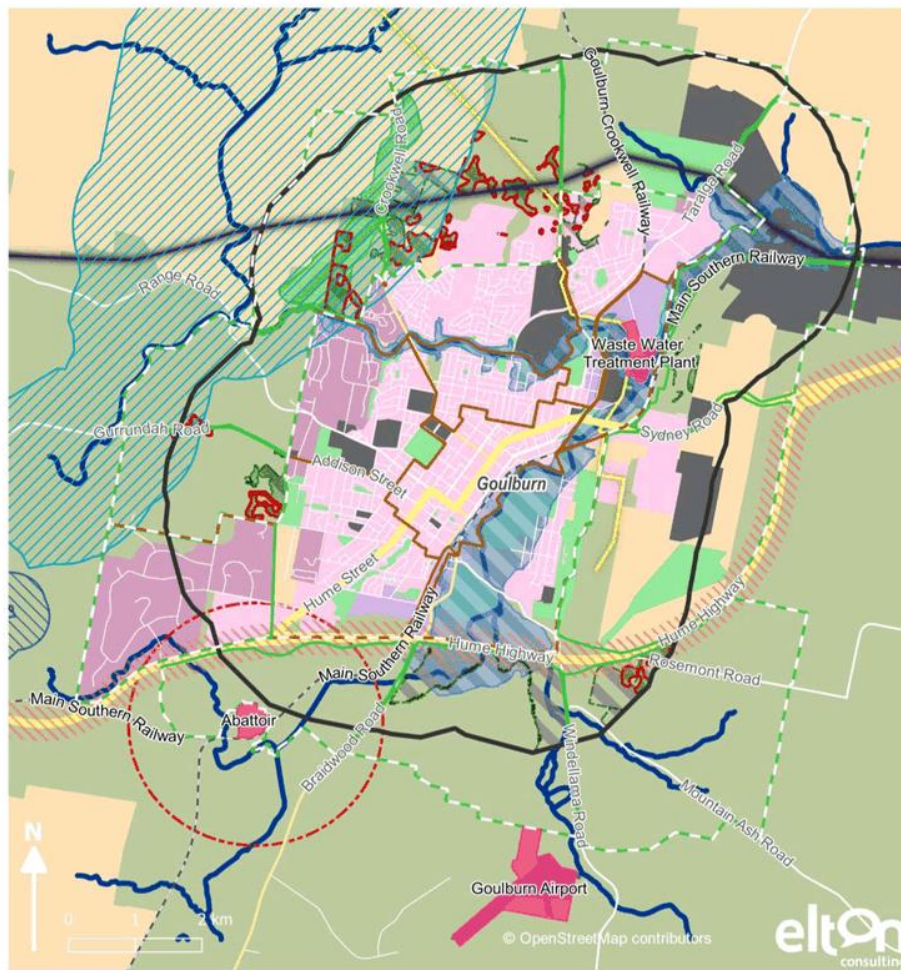
The other change in terms of the assessment of constraints is the acknowledgement of built physical constraints to urban development. These include infrastructure; gas pipeline, high voltage transmission lines, particular haulage routes, the Hume Highway, Goulburn aerodrome, abattoir and extractive industries. While the existence of these land uses does not in every case prohibit residential development from occurring nearby, they do all require a degree of consideration in any assessment process.

Site Suitability

Finally, one of the areas of uncertainty in the exhibited draft Strategy related to the use of criteria as a tool to determine development suitability. This has been clarified to the extent that simply meeting the capability criteria, particularly for large lot residential development, does mean that the land is suitable for development. This is particularly the case for land immediately north of both Marulan and Goulburn, currently zoned RU6 Transition. These areas will be critical in the long term sustainability of urban growth and need to be protected from fragmentation as a priority. It is recommended that minimum lot sizes in these areas do not fall below 10 ha.

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Figure A Goulburn Constraints

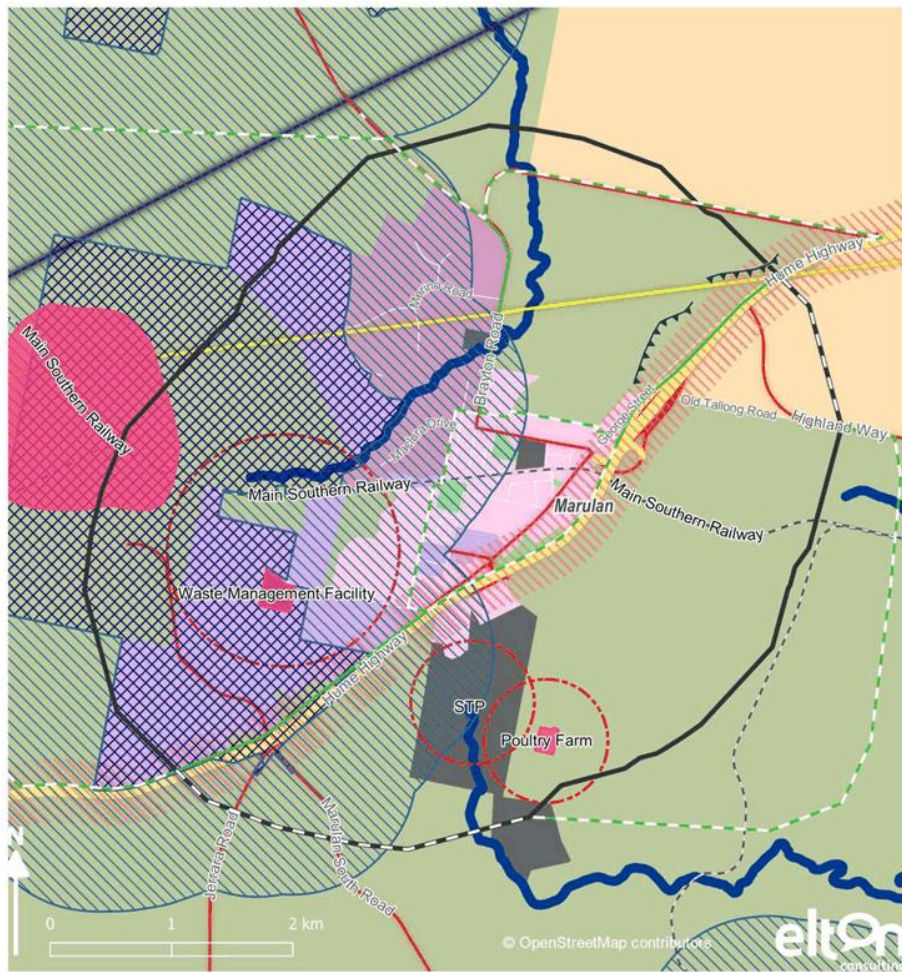


Legend

- | | | | |
|---|--|---|---|
| <p>Land Zoning</p> <ul style="list-style-type: none"> Urban area Non-urban environmental protection Urban area Rural residential Public Recreation Rural area Infrastructure | <p>Constraints buffers</p> <ul style="list-style-type: none"> Constraints buffers Land use constraints Flooding <p>Riparian buffers</p> <ul style="list-style-type: none"> 4th order (40m) Strategic agricultural land | <p>ELA Vegetation</p> <ul style="list-style-type: none"> TEC Other Vegetation (ELA) Validated (ELA) <p>Other</p> <ul style="list-style-type: none"> 250m from Hume Highway Electricity transmission line Gas pipeline | <p>Mines and quarries</p> <ul style="list-style-type: none"> Transition Area |
|---|--|---|---|

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Figure B Marulan Constraints



Legend

- | | | |
|--|---|---|
| <p>Land Zoning</p> <ul style="list-style-type: none"> Urban area Non-urban environmental protection Urban area Rural residential Public Recreation Rural area Infrastructure | <ul style="list-style-type: none"> Constraints buffers Land use constraints <p>Riparian buffers</p> <ul style="list-style-type: none"> 4th order (40m) 250m from Hume Highway Electricity transmission line | <ul style="list-style-type: none"> Gas pipeline Mines and quarries Transition Area Ridge line |
|--|---|---|

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7 Precinct Approach

In order to enable the consideration of both Goulburn and Marulan in sufficient detail, the study area has been divided into precincts (refer **Figures C & D**). Each precinct has been considered having regard to the existing planning controls and environmental and physical constraints to further development. This approach enabled the identification of the *opportunity areas* described above.

An objective based approach has been taken in determining the opportunity areas. The principles are largely constraints based and include environmental and servicing constraints, sequencing of development and maximising existing and future infrastructure. They also seek to complement and enhance elements of the existing settlements and physical locations.

The principles have also been applied to a number of sites historically identified by Council and individual land owners as sites that could be considered for more intensive residential development. These were the sites identified in the Site Assessment – Opportunity Sites (included in the Consultation Report under separate cover). Where specific submissions included comment in relation to this aspect of the Strategy, these have been addressed in the Consultation Report. In many instances, feedback during the exhibition process has also led to key inclusions or exclusions of opportunity areas in some precincts, for example around Gorman Road, Run 'O' Waters and North and South Marulan.

To ensure a sound evidence-based approach, the Strategy includes analysis of the demographic characteristics of the Local Government Area (LGA), housing demand and housing supply, again having regard to the land use planning policy framework in place. This analysis found that the LGA can expect a change in the structure of households, and importantly, that Council will need to provide for a range of different dwelling typologies to accommodate housing choice to assist older people downsizing and younger couples and families entering the housing market.

The existing planning controls in both the Local Environmental Plan (LEP) and Development Control Plan (DCP) have also been considered in the context of their operation and effectiveness in delivering appropriate housing and housing diversity, particularly in relation to multi-dwelling and infill development. While the LEP controls are sufficiently flexible, feedback from Council indicated more certainty is required about the location of higher density housing rather than the seemingly ad hoc approach facilitated by the current controls.

The location of multi-dwelling and higher density housing has been carefully considered. Opportunities for intensification of the existing urban area, within close proximity to the Goulburn City Centre and rail station was preferred. The most significant constraint to the redevelopment of land in this precinct is the Heritage Conservation Area. Incentives such as relaxing the car parking and open space standards may be required to encourage and facilitate greater development. While accessing public transport per se is not a major consideration, proximity to services, shopping and opportunity for social connectivity continues to be important.

The opportunities for development of the urban fringe have been based on the forecast yield apportioned between serviced and un-serviced land requirements. These assumptions are discussed in detail in the Evidence section of the Strategy.

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7.1 Opportunities for Development

The key areas identified for growth area illustrated in **Figures C & D** and shown in the table below.

Additional Residential Land Goulburn - Serviced

Precinct	Area Identified (ha)	No. Dwellings /lots*	% total new dwellings	Priority*	Years Supply
Serviced Residential Land					
1/2 Run 'O' Waters	199.13	1,693	44	High	12.4
4 Sooley	28.38	241	6	Low	1.7
5 Middle Arm West	144.22	1,228	32	High/Medium	9
6 Middle Arm East	26.55	225	6	High/Medium	1.7
16 Bradfordville	13.1	111	3	High/Medium	0.8
7 Kenmore	38.3	326	9	High/Medium	2.4
Sub-Total	456.51	3,824	100	-	27.9
Urban Release Areas Long Term (beyond 2036)					
3 Baw Baw	110.6	940	27	Long	6.9
5/6 Middle Arm	299.96	2,550	73	Long	18.7
Sub-total	410.46	3,490	100		25.6
Total	869.97	7,368	-	-	53.7

* /Priority is - Short term/High 12 months, Medium 5-10 years, Long 10 years plus. Timeframes may vary as priorities change in response to growth

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Additional Residential Land Large Lots – Goulburn

Precinct	Area Identified (ha)	No. Dwellings /lots^	% total new dwellings	Priority*	Years Supply
Large Lot Residential					
2 Run 'O' Waters	50.5	11		High	0.6
There may be an opportunity to consider a smaller MLS 2000-4000 sqm should water and sewer infrastructure become available in the long term.					
8 Gorman Road	86.84	30	9	High	1.5
9 Mt Gray	72.89	26	7	High	1.3
10 Mountain Ash	467.45	164	47	High	8.2
11 Brisbane Grove	376.13	132	38	High	6.6
Total	1003.31	352	100	-	17.6

*Priority is - Short term/High 12 months, Medium 5-10 years, Long 10 years plus. Timeframes may vary as priorities change in response to growth

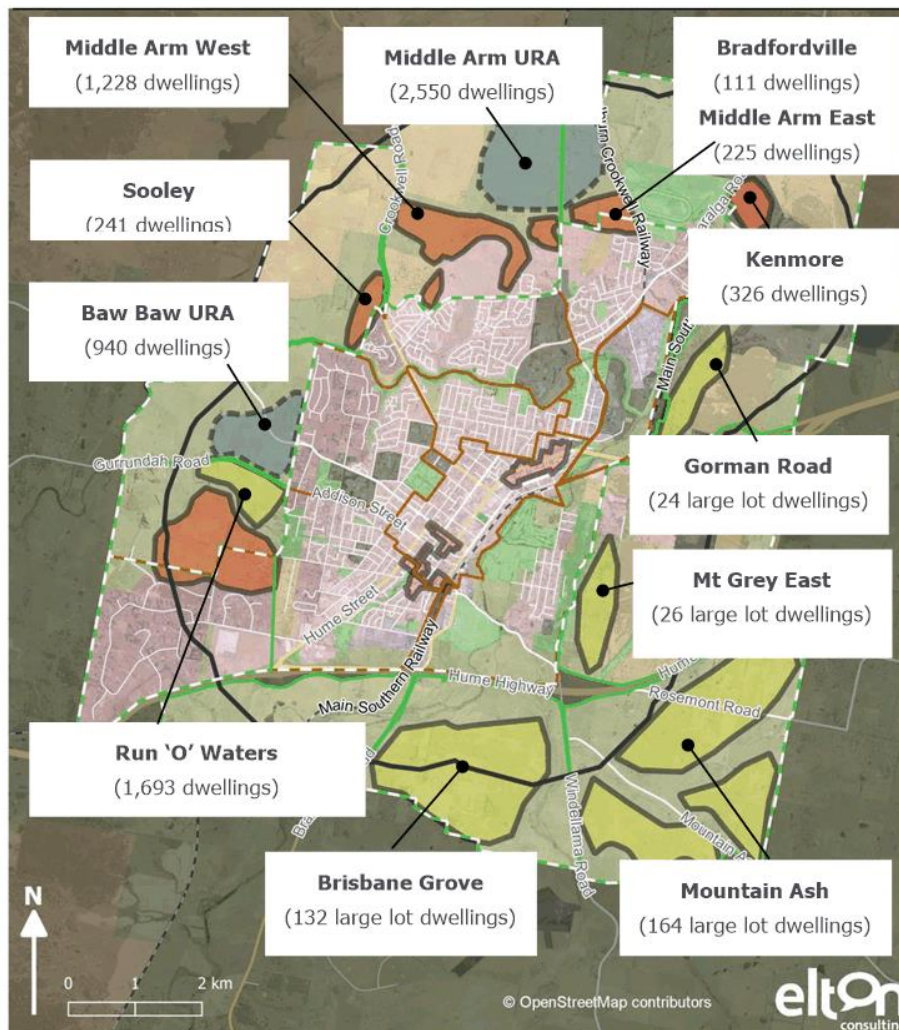
^based on MLS of 2ha. Lots may be larger which will impact yields

Additional Residential and Large Lots Marulan

Marulan	Area Identified (ha)	No. Dwellings /lots*	% total new dwellings	Priority*	Years Supply
Serviced Residential					
3 Marulan North	86.81	694	96	Medium/Long	35
Consider staged approach, rezone with an Urban Release Area and Concept Plan to deliver 2ha lots in the short term and re-subdivide in the future					
Large Lot Residential*					
2 Marulan South	85.5	30	4	High	1.5
Sub-Total	172.3	724	100		
Urban Release Areas Long Term (beyond 2036)					
3 Marulan North	74.26	631	100	Long	32

* Priority is - Short term/High 12 months, Medium 5-10 years, Long 10 years plus. Timeframes may vary as priorities change in response to growth

Figure C Precincts and Opportunities for Development - Goulburn

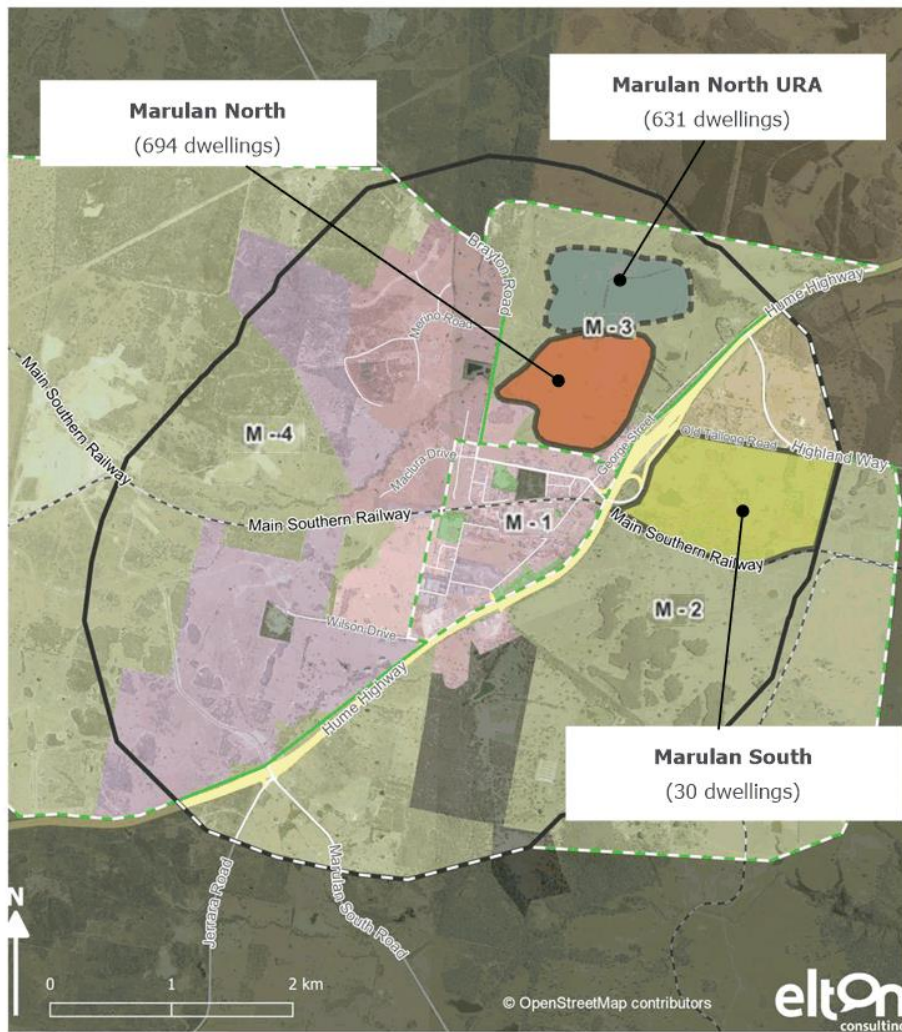


Legend

Precincts	G - 1 Run 'O' Waters (existing)	G - 9 Mt Gray East	G - 17 Eastgrove
Brown	G - 2 Run 'O' Waters (rural north)	G - 10 Mountain Ash	G - 18 Central Goulburn
Green	G - 3 Baw Baw	G - 11 Brisbane Grove	G - 19 Ifield
Opportunity area	G - 4 Sooley	G - 12 Abattoir	G - 20 Infrastructure
Serviced Urban Residential	G - 5 Middle Arm West	G - 13 Garfield	
Large Lot Residential	G - 6 Middle Arm East	G - 14 West Victoria Park	
Urban Release Area Long Term	G - 7 Kenmore	G - 15 Mary's Mount	
Existing Residential Zone	G - 8 Gorman Rd	G - 16 Bradfordville	

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Figure D Precincts and Opportunities for Development - Marulan



Legend

Served Urban Residential	M - 1 Marulan Town Centre
Large Lot Residential	M - 2 Marulan South
Urban Release Area Long Term	M - 3 Marulan North
Existing Residential Zone	M - 4 Marulan West

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8 Actions

Notes: The Overarching Policy Directions Correspond to the relevant Directions of the South East and Tablelands Regional Plan (eg. SETRP Direction 24) and the reference is made after the direction is cited. This has been done to provide direct correlation between the SETRP and the Strategy.

The **Strategy** is overarching and it has a corresponding **Action** or series of Actions

Implementation Outcomes provides a simply measure of the success in delivery of the Action

Timeframe is in Short term 12 months, Medium 10-5 years, Long 10 years plus. Timeframes may vary as priorities change in response to growth

Responsibility, predominately Council but some Actions require collaboration

Direction A Deliver greater housing supply and choice (SETRP Direction 24)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
A-1 Housing Strategy is prepared having regard to the Draft guideline for the preparation of housing strategies and the Settlement Planning Principles	A-1-1 Complete and endorse the Local Housing Strategy	Strategy adopted	Short	Council/DPIE
A-2 Provide a for a range of housing typologies to suit the demands of the changing demographic of the current population and the incoming population.	A-2-1 Review the Land use tables for the R1 General Residential and R2 Low Density Residential zones to reflect the expectation of residents.	Strategy Adopted by Council and DPIE Planning controls provide for housing choice. Community have more certainty as to the likelihood of the type of development in their street Amendment to the GMLEP made	Short Medium	Council/DPIE
A-3 Ensure that planning controls provide opportunity for housing for older people.	A-3-1 Amend the DCP to include controls for adaptable housing in the R1, R2 and R3 zones.	DCP revised and commenced	Medium	Council

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Strategy	Action	Implementation Outcome	Timeframe	Responsibility
A-4 Provide opportunities for increase in densities closer to the town centre of Goulburn	A-4-1 Consider an amendment to the GMLEP to provide for additional R3 Medium Density zone in the Central Goulburn Character Area	An increase in the number of infill development, including multi dwelling housing within 400m of the City Centre	Medium	Council
	A-4-2 Consider a planning proposal to support the development of land at 31-33 Goldsmith Street subject to an assessment of the heritage and economic impact of the development on the town centre..		Short	Landowner/ Council
	A-4-3 Include local provisions to encourage multi dwelling housing closer to the Goulburn CBD			Council

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Direction B Focus housing growth in locations that maximise infrastructure and services (SETRP Direction 25)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
B-1 Provide suitable Urban Release Areas that can be readily serviced and infrastructure accommodated into a local contributions plan as part of the planning process for the Structure Plan	B 1-1 strategy identifies areas that are in sequence and suitable for rezoning for residential development B1-2 Recognises the need to extend the urban footprint into areas that are readily accessible and can be connected to existing infrastructure	A development footprint that demonstrated sequential release of land	Short	Council/Community/Landowners
B2 Ensure Social and Community Infrastructure is available to meet the needs of the incoming population	B2-1 review Community and Recreation Plans and Strategies to support the delivery of infrastructure to new development B2-2 Review the Local Contributions Plan	Local Infrastructure delivered by the developer and apportioned to new development with no cost to the community. Plan complete and updated	Short	Council
B3 Maximise the efficient of hard Infrastructure (water and Sewer)	B3-1 Ensure that DSP are up to date B3-2 Provide flexibility in the Planning Controls to encourage infill development in suitable locations B3-3 Review Council's planning resources and update/create information sheets or on-line resources to assist mum and dad developers understand the controls	Up to date DSP Increase in infill development Local Contribution Plan reflects additional demand and local infrastructure delivery	Medium	Council
B4 Encourage residential development around Marulan to promote growth	B4-1 Prepare a Planning Proposal to provide additional opportunities for low density residential development at Marulan consistent with the Strategy	Additional land identified for large lot residential development in Marulan	Medium	Council/Landowners

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Strategy	Action	Implementation Outcome	Timeframe	Responsibility
B5 Avoid and Manage Land Use Conflict	<p>B5-1 Consider adjoining land uses, including agricultural land as part of the assessment criteria for urban expansion.</p> <p>B5 -2 Adopt the development principles that can be applied to future unsolicited Planning Proposals as part of the adoption of the strategy</p>	Rezoning of occurs only where consistent planning principles	On-Going	Council/Landowners

Direction C: Deliver more opportunities for affordable housing SETRP Direction 27)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
C1 Facilitate affordable housing	<p>C1-1 Retain planning controls in the LEP that allow a range of residential accommodation across some residential zones.</p> <p>C1-2 Prepare an affordable housing strategy</p> <p>C1-3 Investigate the incorporation of affordable housing targets in new release areas</p> <p>C1-4 Ensure development is readily able to be connected to services and devoid of high value biodiversity thereby reducing the cost of development.</p> <p>C1-5 Retain planning controls that encourage the delivery of one and two bedroom dwellings</p>	<p>Ready supply of land to the market to meet demand.</p> <p>A range of housing types available.</p> <p>Reduction in wait times for rental accommodation.</p>	Medium	Council

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Direction D: Build socially inclusive, safe and healthy communities (SETRP Direction 22)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
D1 Deliver well planned suburbs and communities	D1-1 Include Neighbourhood Planning Principles in the consideration of the future development of Urban Release Areas under the Planning Proposal D1-2 Consider connectivity in preparing Neighbourhood Structure Plans and development concept plans for Urban Release Areas	Urban Release Areas identified with corresponding guidelines to facilitate development in the short term.	On-Going	Council/ Developer/ Landowner
D2 Support adaptable housing	D2-1 Include Liveable Housing controls into DCPs that support Urban Release Areas D2-2 Amend the DCP to include adaptable and liveable housing	DCP amended to reflect adaptable and liveable housing	Medium	Council
D3 Promote Sustainable Communities	D3-1 Support sustainability principles in the DCP D3-2 Include energy efficiency and sustainable design principles into DCPs	DCP amended to reflect sustainability principles	Medium	Council

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Direction E: Manage rural lifestyles (SETRP Direction 28)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
E1 Support the strategic location of lifestyle development	E1-1 Development of criteria for rezoning applications including a set of development principles that can be applied to future unsolicited Planning Proposals.	Criteria adopted and being applied	Short	Council

Direction F: Protect important agricultural land (SETRP Direction 8)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
F1 Support Important Agricultural Land Mapping	F 1-1 Work with Department of Primary Industry to support the preparation of important agricultural land mapping for the South East and Tablelands Regional Plan area.	Future urban land excludes, where practical, important agricultural land The Planning Proposal for urban land considers important agricultural land mapping	Medium	Council/ DPI Ag
F2 Manage incompatible land use activities on the urban fringe	F1-1 Consider the implementation of buffers; natural and built to protect productive agricultural land from the impact of urban development F-2 Reduce fragmentation for rural land by retaining suitable MLS and the Transition Zone		On-Going	Council/Landowners /Developers

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Direction G Manage the ongoing use of mineral resources (SETRP Direction 13)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
G1 Protect valuable mineral resources	G1-1 Consultation with NSW Division of Resources and Geosciences during exhibition of Strategy G1-2 Manage land use conflict around Marulan by reducing the number residential lots that potentially encroach on extractive operations	Consultation completed. Future urban land does not encroach on existing mineral resources.	Short and ongoing	Council/Dept. Industry
G2 Avoid identification of additional urban land adjacent to extractive industries around Marulan	G2-1 Identify extractive industries in planning documentation and ensure that urban expansion into these areas in minimised	Important mineral resources protected	On-going	Council/Dept Industry

Direction H: Protect important environmental assets and Enhance biodiversity connections (SETRP Directions 14 & 15)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
H1 Protect Biodiversity	H1-2 Identification of land with high biodiversity value in the Strategy study area verified by EcoLogical for the Planning Proposal. Where such land cannot be avoided, development will be minimised and or offset. H1-1 Urban development will avoid identified biodiversity corridors	Future urban land excludes land with high environmental value. Biodiversity corridors avoided	Short	Council /LLS/OEH

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Direction I: Secure water resources (SETRP Direction 18)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
I1 Protect the Sydney Drinking Water Catchment	I1-1 Consider the impact of urban development on the Sydney Drinking Water Catchment in the Planning Proposal.	No adverse impact on the water catchment. All development in the SWC must have a neutral or beneficial effect on water quality	On-going	Council/Water NSW
	I1-2 Review water cycle management strategies to include the additional urban areas identified in the Strategy as part of the Planning Proposal process.	Water cycle management strategies area up to date WSUD principles applied to all new development		
	Include WSUD in corresponding Development Controls Plans for Urban release areas			

Direction J: Protect the Regions Heritage (SETRP Direction 23)

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
J1 Undertake and implement heritage studies to inform local strategies.	J1-1Consult with Aboriginal people during the exhibition of the Strategy	Sites identified/impact mitigated	Short	Council/ developers/ Aboriginal Groups
	J1-1Undertake detailed Aboriginal Cultural Heritage Assessment to inform the Planning Proposal prior to public exhibition.			
J2 Protect and Conserve Significant European Heritage	J2-1Consider the opportunities for adaptive re-use of Heritage Buildings, particularly in relation to providing incentives for redevelopment within the Goulburn Town Centre for higher density development	Increase in the number of adaptations of heritage item leading the restoration and use	On-going	Council/ Landowners

8.1 Planning Proposal

The Strategy will require changes to the GMLEP and DCP in order that it be implemented to the extent that land is rezoned to accommodate additional residential growth in the short to medium term. The Planning Proposal process can be long and Council has indicated support for the preparation of a Planning Proposal concurrent with the finalisation of the Strategy.

The Planning Proposal will address the issues raised by agencies and others as the Strategy evolves. This approach has been discussed with DPIE and has been supported in principle.

The Planning Proposal will consolidate the constraints analysis and further refine the land and options that are endorsed. It will need to provide a detailed infrastructure and servicing assessment based on estimated yields and relative to specific areas. Traffic and access will also be key considerations.

Land that is up-zoned to residential development falls within the Urban Release Area provisions of the Standard Instrument LEP and a DCP is required to be prepared prior to the subdivision of land in an Urban Release Area. The provisions have been put in place to ensure the orderly development of land as follows (extract from GMLEP).

6.2A Development control plan

(1) The objective of this clause is to ensure that development on land in an urban release area occurs in a logical and cost-effective manner, in accordance with a staging plan and only after a development control plan that includes specific controls has been prepared for the land

(2) Development consent must not be granted for development on land in an urban release area unless a development control plan that provides for the matters specified in subclause (3) has been prepared for the land

(3) The development control plan must provide for all of the following:

(a) a staging plan for the timely and efficient release of urban land, making provision for necessary infrastructure and sequencing,

(b) an overall transport movement hierarchy showing the major circulation routes and connections to achieve a simple and safe movement system for private vehicles, public transport, pedestrians and cyclists,

(c) an overall landscaping strategy for the protection and enhancement of riparian areas and remnant vegetation, including visually prominent locations, and detailed landscaping requirements for both the public and private domain,

(d) a network of active and passive recreation areas,

(e) stormwater and water quality management controls,

(f) amelioration of natural and environmental hazards, including bush fire, flooding and site contamination and, in relation to natural hazards, the safe occupation of, and the evacuation from, any land so affected,

(g) detailed urban design controls for significant development sites,

(h) measures to encourage higher density living around transport, open space and service nodes,

(i) measures to accommodate and control appropriate neighbourhood commercial and retail uses,

(j) suitably located public facilities and services, including provision for appropriate traffic management facilities and parking.

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Further details as to the requirements for the Planning Proposal will need to be discussed with DPIE and relevant state agencies, however, given the investment in infrastructure required, the Planning Proposal will seek to re-zone sufficient land for a minimum of 10 years supply.

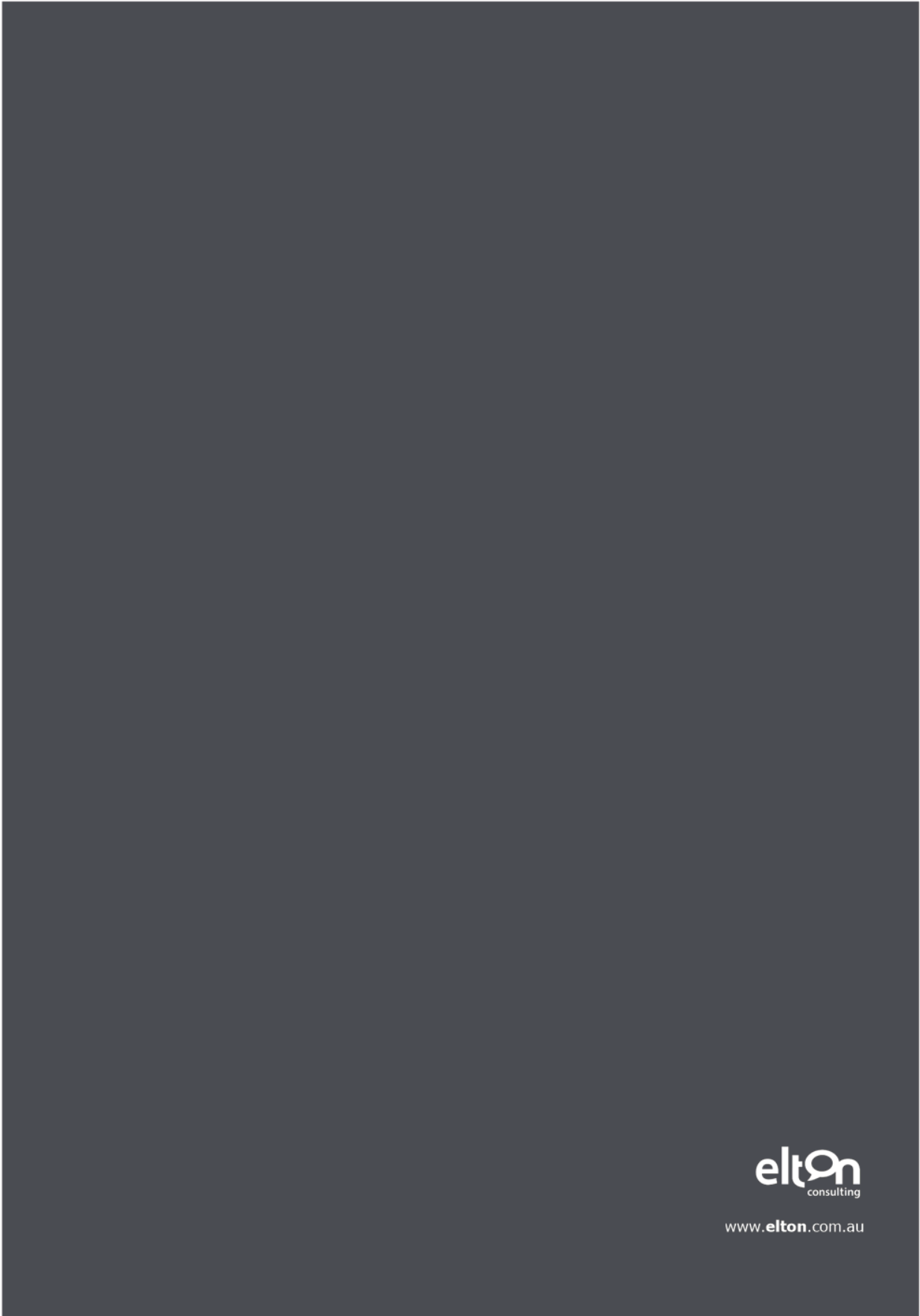
Council may consider staging the Planning Proposal, for example dealing with Goulburn fringe areas separately from large lot residential and/or the city centre controls, particularly if it becomes apparent that one aspect is likely to cause a delay in delivering another.

8.2 Monitoring and Review

Council will continue to monitor the release of land and dwelling approvals to track the actual delivery of housing against the projected demand.

The following monitoring and review will be adopted:

- » annual review against the anticipated demand with particular focus on number and location of higher density housing and the implementation outcomes identified above
- » five yearly reviews of the evidence base, demographic profiles and housing stock against the broader aims of the Regional Plan
- » a ten year review to ensure that the vision, evidence base and strategic planning context are aligned with the goals of the community, Regional Plan and implementation outcomes.



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15.3 GOULBURN HOCKEY FACILITIES

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Expression of Interest to enter long term lease - Goulburn Workers Club**  

Link to Community Strategic Plan:	CO1 Our Community – provide equitable access to community infrastructure
Cost to Council:	There are no funds in the forward estimates for the capital development of a Hockey facility. Council will be relying on grants and/or loans to fund this project
Use of Reserve Funds:	Nil at this time

RECOMMENDATION

That

1. The report of the General Manager on the Goulburn Hockey Facilities at the Workers Arena be received.
2. Council formally rejects the request for Expression of Interest in leasing a community facility at the Goulburn Workers Club arena for the following reasons:
 - a. The offer requires Council to upgrade the facilities on which Workers Club will not relinquish ownership or provide Council with security of tenure.
 - b. The offer does not include any opportunities to expand for this ever growing sport.
 - c. No provision for car-parking facilities or legal access are allowed for in the Expression of Interest.
 - d. Council would have no opportunity to apply for and receive financial assistance from State or Federal Government for this Community Facility if the land was not owned by Council.
 - e. The Expression of Interest being promoted to Council is not an effective business/commercial deal for the residents and ratepayers of Goulburn Mulwaree area as the Council is required to commit significant expenditure without any security of tenure.
 - f. Council and State Government contributed to this facility originally and now to charge a significant rent shows lack of community respect.
 - g. There is no potential for the user of this facility to ever fund such a significant rental amount.
3. Council express to the Goulburn Workers Club its disappointment that the Goulburn Workers Club now appear to be abandoning hockey in this region. That could leave that sport without any playing facilities in the Goulburn Mulwaree/Upper Lachlan region.
4. The Goulburn Worker Club again be invited to discuss with Council and the Goulburn Hockey Association at a face to face meeting all options and opportunities for the future of Hockey in the Goulburn Mulwaree / Upper Lachlan area as the Goulburn Workers Club has raised expectations with the development and accepting funds for the existing community facilities.

5. In the meantime Council continue to explore other sites and locations for Hockey facilities in this region to ensure that the sport of Hockey has a future in Goulburn if abandoned by the Goulburn Workers Club.

BACKGROUND

Council has been in liaison with the Goulburn Workers Club in regard to the future location in Hockey for the Goulburn and Upper Lachlan areas.

REPORT

In the early 1990's the Goulburn Workers Club encourage the Hockey Associations to relate their fields to the Workers Arena in Findlay Road. The Goulburn Workers Club developed artificial playing fields at the site as part of the relocation process. There have been many discussions and agreements reached since this period but the reality is that Goulburn Workers Club will not fund any further repairs or capital upgrades to this facility. This is despite our understanding that the Goulburn Hockey Association have been paying an annual maintenance fee between \$30,000 and \$40,000.

The Goulburn Workers Club did give the Goulburn Hockey Association five (5) years notice to vacate the site they currently use at the Workers arena. There will be conjecture of what has or has not been said, but the outcome is that unless something happens in the short term (probably only 18 months) hockey will not have any useable facilities in Goulburn. I understand there are approximately 900 register players in the Goulburn Hockey Association.

Council has had a number of communications over the past four years between Hockey and the Workers Club. The latest has been seeking from the Workers Club that they either make a substantial contribution towards new facilities or they sell the current premises to Council as a community facility. Both offers appear to have been rejected.

The Goulburn Workers Club have now offered Council a twenty year lease for part of the current facility and have forwarded to Council an Expression of Interest to lease a portion of land at the Workers Arena. A copy of that expression of interest is attached.

A summary of the proposed agreement is as follows

- A twenty year lease agreement – with no right of renewal
- A lease fee of \$120,000 plus GST plus CPI or 3%
- Council to pay for all maintenance and capital upgrade of the subject site
- No Carparking or legal access provisions to be provided
- No opportunity for expansion or growth at the facility
- Council to pay all outgoings

The recommendation in this report is to reject this expression of interest process. The recommendations also include a statement where Council expresses its disappointment that the Goulburn Workers Club appear to have abandoned Hockey in the Goulburn and Upper Lachlan region.

The expression of Interest could not be described as a good business or commercial deal for Council. Council would be required to pay rent, outgoings, and all maintenance and capital costs on a facility that the Goulburn Workers Club have let run down to an almost unusable state. In fact one field is totally unusable and has been for a number of years. In a meeting some 4 years ago the Goulburn Workers Club was to apply for an insurance claim to fix the second field to which Council has yet to receive any evidence that this has even occurred.

The facility will need an immediate injection of cash to restore the facility to two usable fields. It is estimated that the cost would be up to \$1.4m to fully redevelop the closed field which is twenty seven years old with no maintenance work undertaken on the surface or sub surface. The only field in use is showing evidence of wear and tear due to the increased usage resulting from a reduction of one field. This surface was replaced approximately eight years ago, with no work done on the sub-surface. It is also noted that Goulburn Hockey Association contributed to the cost of replacement, on top of their annual contribution to the Workers Club of \$30,000 to \$40,000.

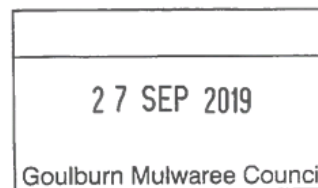
This report is also recommending that Council and the Hockey Association meet and discuss options and opportunities – three community organisation discussing the best option for the hockey community of this region. All requests for meetings have been declined to date.

Finally the report is recommending Council proceed with its current investigation on other options as the reactions and outcome from the Goulburn Workers Club to date strongly indicate that they will not continue to support Hockey in this region or provide assistance for this community facility that they developed. A green field development is estimated to cost \$8 million plus land costs.

In summary it is disappointing that the Goulburn Workers Club want to abandon the hockey community and lease a facility to Council for what was once the best hockey facility in New South Wales. Council and State Government made an initial capital contribution to this facility and now to have it in such a poor condition is disappointing.



SCANNED



Warwick Bennett
 General Manager
 Goulburn Mulwaree Council
 Locked Bag 22
GOULBURN, NSW 2580

cc. Mr Bob Kirk, Mayor and Councillors

27 September 2019

Dear Warwick

Goulburn Mulwaree Hockey

Please be advised that at the September 2019 meeting of the Board of Directors of Goulburn Workers Club it was resolved that Goulburn Mulwaree Council be invited to table an Expression of Interest (EOI) to enter into a long-term lease with Goulburn Workers Club to upgrade, maintain and operate hockey facilities at the Workers Arena for a period of not less than 20 years on the terms, in principle, set out in the EOI request.

The EOI Request is submitted in good faith to offer a cost-effective alternative to the construction of a new facility in Carr Confoy and secure a home for regional hockey for at least the next 20 years.

I attach the EOI Request for your consideration.

Kind regards and thank you for assistance with this matter.

A handwritten signature in black ink, appearing to read "Brett Gorham".

Brett Gorham
 Chief Executive Officer
 Goulburn Workers Club



REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | September 2019

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

EXPRESSION OF INTEREST SUMMARY

At the September 2019 meeting of the Board of Directors of Goulburn Workers Club the following was resolved:

That Goulburn Mulwaree Council be invited to table an Expression of Interest (EOI) to enter into a long-term lease with Goulburn Workers Club to upgrade, maintain and operate hockey facilities at the Workers Arena for a period of not less than 20 years on the terms, in principle, set out in the EOI request.

Statement of Intent

The EOI Request is submitted in good faith to offer a cost-effective alternative to the construction of a new facility in Carr Confoy and secure a home for regional hockey for at least the next 20 years.

In 2019 the operating cost of Goulburn Workers' community and sporting activities, including donations and sponsorship, was \$617,000, or \$500,000+ more than the minimum required by Club Grants.

Proceeds from the proposed lease will be used directly in support of Goulburn Workers many community and sporting activities.

Goulburn Workers recognises that the development of a Regional Hockey Centre is an initiative of Goulburn Mulwaree Council and other stakeholders of the Goulburn Hockey Working Party.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

Background

The following update was published on the website of Goulburn Mulwaree Council in December 2017:



Carr Confoy to be future home of Hockey

The Goulburn Hockey Working Party has chosen Carr Confoy in Eastgrove as the preferred location of a new regional hockey facility.

Goulburn Mulwaree last night moved to support the relocation to Carr Confoy, and allocated \$150,000 from a special projects reserve to undertake the necessary planning works which will include concept design of the fields and amenities, and finalisation of a business plan.

The proposed location would see the two water based synthetic turf fields and two multi-use grass fields constructed to the east of the current clubhouse and netball courts at Carr Confoy.

Mayor Bob Kirk was delighted with the work done by the Working Party, which consisted of representatives from Goulburn Hockey, Crookwell Hockey and the Upper Lachlan Shire Council. This outcome is further proof of the huge benefit to the community in establishing working parties for important projects.

“The working party has looked at a number of locations with a comprehensive multi-criteria assessment, with Carr Confoy offering the best option. With this resolution of Council we are now able to get underway with the significant planning work that needs to be undertaken, with the goal of submitting a development application in September next year.”

Four sites were reviewed before the working party chose Carr Confoy as preferred location; the other sites being North Park, Goulburn Recreation Area and the Cookbundoon Sporting Fields.

An outlined timeline aims for development consent to be achieved by March 2019, with tender documentation for construction to be prepared by June 2019. Progression beyond this point will be dependent on available funds, with Council to apply for grant funding.

The Goulburn Hockey Association has been given confirmation by the Goulburn Workers Club that they can operate at their current site for the next 5 years.

Goulburn Mulwaree Council invited the stakeholders in Goulburn Hockey to form the Goulburn Hockey Working Party in 2017.

The location selected by the Working Party has a number of challenges, including flood inundation. The estimated cost of the new facility is \$10,000,000. The delivered cost in 3-5 years may be closer to \$12,000,000.

Goulburn Workers is not a member of the abovementioned Goulburn Hockey Working Party.

Council staff have investigated alternatives to the new facility, contacting Goulburn Workers in June 2019.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

Goulburn Workers owns Goulburn Workers Arena in Finlay Rd, Goulburn. The Workers Arena has hosted Goulburn Hockey for over 25 years and Goulburn Hockey has contributed rent to recover some of the costs associated with these facilities.

In 2017 at the request of Goulburn Hockey, Goulburn Workers agreed, in good faith, to Goulburn Hockey’s continued use of the facilities at the Workers Arena for a period of 5 years, to give Council and the Working Party time to relocate the facilities.



Extract of Letter from Darrell Chambers, Secretary of the Goulburn Hockey Association to Goulburn Workers, 26 April 2017

Thank you for taking the time to meet with representatives from Goulburn Hockey Association and Goulburn Mulwaree Council regarding an extension so as Goulburn Hockey Association and Goulburn Mulwaree Council can prepare for and develop hockey fields in Goulburn at another location.

Can you please submit to the board of the Goulburn Workers Club the following?

Would the Goulburn Workers Club extend Goulburn Hockey Association a five-year contract after the end of this playing season to commence in 2018 this will allow Goulburn Hockey Association and Goulburn Mulwaree Council to locate and develop some fields for the future.

Extract of Letter from Darrell Chambers, Secretary of the Goulburn Hockey Association to Goulburn Workers, 5 July 2017

Thank you for the meeting on Tuesday the 27th of June.

Goulburn Hockey Association has discussed the points from our meeting and is happy to lock in the following terms and conditions ...

... Goulburn Hockey Association understand fully that the term is for five years from 2018 and will finish at the end of the 2022 playing season in the last week of August or the first week of September.

Thank you for taking the time to assist Goulburn Hockey Association with their continued junior growth of hockey in Goulburn and assisting us with a five year extension commencing in 2018 and concluding at the end of the 2022 playing season.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

EOI Summary

Goulburn Mulwaree Council is invited to table an Expression of Interest (EOI) to enter into a long-term lease with Goulburn Workers Club to upgrade, maintain and operate hockey facilities at the Workers Arena for a period of not less than 20 years on the terms, in principle, set out in the EOI request.

The EOI Request is submitted in good faith to offer a cost-effective alternative to the construction of a new facility in Carr Confoy and secure a home for regional hockey for at least the next 20 years.

Terms

1 Lease Area

Lease area is approximately 21,000m². It includes 2 hockey fields, hockey clubhouse, lights and associated infrastructure. Goulburn Workers will consent to the subdivision of this land.

Facilities leased on an 'as is' basis, with Goulburn Workers indemnified by the lessee of contingent or other of any liabilities of the site.

2 Car Parking and Access

Goulburn Workers will consent to a management plan for the adjacent car park.



3 Lease Term

Lease Commences	1 July 2020
Initial Term	20 years (15 years + termination notice minimum of 5 years plus 3 months)
Termination	At conclusion of Initial Term either party may terminate lease at 5 years notice
Earliest Termination Date	30 September 2040

4 Development Consent

As the land owner, Goulburn Workers will consent to the upgrade and alterations to the facilities pursuant to the proposal tabled and agreed to between the parties.

5 Rent

\$120,000 per annum plus GST payable monthly in advance, equating to \$0.48 per m² per month plus GST with an annual increase the greater of CPI or 3%.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

6 Outgoings and Maintenance

Lessee to be responsible for all outgoings, including but not limited to utilities, rates, insurance, repairs, security and maintenance.

7 Proceeds of Rent etc from Goulburn Hockey Association

Lessee to be entitled to proceeds of all rent and cost recovery of other expenses from Goulburn Hockey Association (rent currently \$23,000 per annum for use of clubhouse and one usable field plus cost recovery for some of the other expenses).

8 Restrictions

Lease will restrict certain activities (e.g. granting a liquor licence outside of agreed competition times).

9 Funding

In 2019 the operating cost of Goulburn Workers' community and sporting activities, including donations and sponsorship, was \$617,000: or \$500,000+ more than the minimum required by Club Grants.

Goulburn Workers can not commit to any funding to develop and/or upgrade hockey facilities at the Workers Arena or elsewhere.

10 Proceeds of lease

Proceeds from the proposed lease will be used directly in support of Goulburn Workers many community and sporting activities.

11 Sale, Gifting or Divestment of portion of the Workers Arena

Goulburn Workers will not entertain the sale, gifting, exchange or divestment of land at the Workers Arena, however will entertain a proposal to enter into a long term lease pursuant to the EOI terms.

EOI Lodgement

1. Electronic Lodgement Brett@goulburnworkers.com.au

2. Indicative Timetable

Expression of Interest closes	4.00pm, Friday 15 November 2019
Tabled for consideration	Board Meeting
	Thursday 21 November 2019

The indicative timetable will give Council 7 weeks to respond. The Board of Goulburn Workers has indicated that it will accommodate a request for an extension if required.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

Proposal

The EOI will outline the proposed upgrade to Hockey Facilities at Goulburn Workers, including works to the hockey field not currently in use, upgrades to the clubhouse and amenities (if any) and will include a statement, in principle, to meet the Terms (1-11) listed above.

The proposal will specifically address the following:

- **Upgrade and development of facilities**
This will include scope of works, staging, estimated cost, indicative timeline and preliminary plans and elevations if available
- **Social inclusion, access and diversity**
Strategies, if any, to promote participation of women, people with disabilities, seniors, students and other groups
- **Environmental**
Strategies to promote environmental sustainability

Decline Request to Submit EOI

Goulburn Workers is not privy to the proceedings or deliberations of the Goulburn Hockey Working Party.

While the EOI Request may create a pathway for a cost-effective alternative to the construction of a new facility in Carr Confoy on the terms set out in the EOI, Goulburn Workers will fully respect any decision by Council not to submit an EOI.

REQUEST FOR EXPRESSION OF INTEREST

HOCKEY FACILITIES AT GOULBURN WORKERS ARENA | 27 September 2019

ATTACHMENT A

A pathway to a cost-effective solution:

Model	Goulburn Workers Lease		Carr Confoy	
	Option 1	Option 2	Cost 1	Cost 2
Years 1-10				
New Facility	-	-	10,000,000	12,000,000
Upgrade	1,500,000	2,000,000	-	-
Lease	1,227,000	1,227,000	-	-
Outgoings	550,000	550,000	550,000	550,000
Cost	3,277,000	3,777,000	10,550,000	12,550,000
Proceeds from Hockey	550,000	550,000	550,000	550,000
Net Cost	2,727,000	3,227,000	10,000,000	12,000,000
Operational in 2022	Yes	Yes	Unlikely	Unlikely
Operational in 2023	Yes	Yes	Possible	Possible
Operational in 2024	Yes	Yes	Possible	Possible
Risk of flooding	Minimal	Minimal	High	High

Disclaimer

While this EOI Request is submitted in good faith to offer a cost-effective alternative to the construction of a new facility in Carr Confoy and secure a home for regional hockey for at least the next 20 years, Goulburn Workers is not committed contractually in any way to the applicant. The issue of this Request for EOI does not commit or otherwise oblige Goulburn Workers to proceed with any part or steps of the process. While the information contained in this Request for EOI has been made with all due care, Goulburn Workers does not warrant or represent that the information is free from errors or omissions. The information is made available on the understanding that Goulburn Workers and its respective employees and agents, shall have no liability (including liability by reason of negligence) for any loss, damage, cost or expense incurred or arising by reason of any person using or relying on the information and whether caused by reason of any error, omission or misrepresentation in the information or otherwise. Furthermore, Goulburn Workers takes no responsibility for the accuracy, currency, reliability and correctness of any information included in this EOI.

15.4 2019/2020 LOCAL HERITAGE GRANT PROGRAM

Author: Jack Miller, Landscape & Heritage Planner

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **2019/2020 Local Heritage Grant Applications Presentation**  

Link to Community Strategic Plan:	EN4 – Maintain a balance between growth, development and environmental protection through sensible planning
Cost to Council:	Funds for Council’s Heritage Grants program have been included in Council’s adopted budget
Use of Reserve Funds:	NIL. Heritage grants are funded through both an operating grant and general revenue.

RECOMMENDATION

That:

1. The report from the Landscape & Heritage Planner on the 2019/2020 Local Heritage Grant Program be received.
2. The following grant applicants be offered heritage funding in the amounts shown with conditions where relevant:
 - 1/2019-2020, David Reid’s grave (\$5,000)
 - 9/2019-2020, St Saviour’s Cathedral (\$5,000)
 - 2/2019-2020, 136 Verner Street (\$1,100)
Condition: The colour scheme be approved by Council prior to commencement.
 - 3/2019-2020, 67 Auburn Street (outside CBD) (\$2,500)
 - 4/2019-2020, 12 Hurst Street (\$2,500)
 - 5/2019-2020, 40 Wollondilly Avenue (\$1,800)
 - 6/2019-2020, 1 Ballina Street (\$2,500)
 - 7/2019-2020, 59 Reynolds Street (\$2,500)
 - 10/2019-2020, 46 Grafton Street (\$2,500)
Condition: Galvanised iron to be used for the roof sheeting, guttering etc
3. The following applications be placed on the reserve list in the priority order shown:
 - 12/2019-2020, 172 Sloane Street (\$2,500)
Condition: The colour scheme be approved by Council prior to commencement.
 - 11/2019-2020, 81 Goldsmith Street (\$2,500)
Condition: The colour scheme be approved by Council prior to commencement.
4. A grant is not offered to:
 - 8/2019-2020, Bungonia Cemetery - Refer applicant to Council’s Community Grants Scheme.

BACKGROUND

The Local Heritage Grant Program (LHGP) is a popular part of Council’s support and promotion of our local heritage. The program is part funded by the NSW Department of Planning Industry & Environment (DPIE), formerly the Office of Environment & Heritage (OEH), to a maximum of

\$5,500 to be matched at a rate of \$2 from Council for each \$1 from OEH. This is a reduction of \$3,000 from the previous grant period where OEH provided \$8,500 per year for two years.

REPORT

Ten (10) applications were submitted for the 2019/2020 round of Heritage Grants, which closed on 29 July 2019. This amount is an increase on the 2018/2019 round where 6 applications were received however still less than previous years where an average of 15-20 applications were received. Two additional grant applications were submitted shortly after the closing date.

The budget allows for a total of \$25,400 to be allocated to the LHGP. Six (6) \$2,500 grants and two (2) \$5,000 grants were offered, with each grant amount to be matched equally by the applicant. This is a reduction from the previous grant period when \$30,000 was available. The reduction is due to a reduction in funding from DPIE. Council allows for a greater contribution than the 2 for 1 formula.

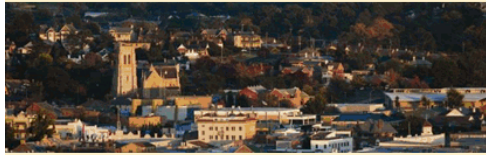
Assessment

The grant applications were assessed against the grant criteria to give each application a score out of 140. The result is a score that ranks the applications in priority order. The individual applications contain commercial information of a confidential nature and therefore have not been attached, however a copy of the presentation made to the 24 September 2019 Cr Briefing Session is **attached**.

Application	Location	Proposal	Cost	Score	Recommendation
1/2019-2020	Bungonia Cemetery	Conservation of David Reid's grave, 1840	\$12,000	95/140	Offer \$5,000 grant
2/2019-2020	136 Verner Street, Goulburn	Painting	\$2,200	50/140	Offer \$1,100 grant
3/2019-2020	67 Auburn Street, Goulburn	Replace roof & guttering	\$15,840	87/140	Offer \$2,500 grant
4/2019-2020	12 Hurst Street, Goulburn	Paint	\$25,595	75/140	Offer \$2,500 grant
5/2019-2020	40 Wollondilly Ave, Goulburn	Roof flashing	\$3,700	85/140	Offer \$1,800 grant
6/2019-2020	1 Ballina Street, Goulburn	Repair front verandah	\$7,700	50/140	Offer \$2,500 grant
7/2019-2020	59 Reynolds Street, Goulburn	Replace windows, repair brickwork front facade	\$10,395	91/140	Offer \$2,500 grant
8/2019-2020	Bungonia Cemetery	Plaque to list unmarked burials	\$6,389	0/140	No offer (does not meet grant criteria)
9/2019-2020	St Saviours Cathedral, Goulburn	Lightening protection system	\$10,242	107/140	Offer \$5,000 grant
10/2019-2020	46 Grafton Street, Goulburn	Re-roof in Colorbond	\$12,260	70/140	Offer \$2,500 grant
11/2019-2020	81 Goldsmith Street, Goulburn (application received after closing date)	Repair roof & paint	\$5,100	82/140	Place on reserve list in 2 nd position for \$2,500 grant
12/2019-2020	172 Sloane Street, Goulburn (application received after closing date)	Replace gutters & paint	\$10,000	92/140	Place on reserve list in 1st position for \$2,500 grant

The total project value of the nine (9) projects recommended for funding is \$99,932. The total recommended grant funding is \$25,400. One application has not been recommended for funding

as it did not meet the grant criteria. The applicant will be redirected to Council's Community Grants Scheme.



2019-2020 Local Heritage Grant Applications

**Cr Briefing Session
24 September 2019**

Grant Assessment Criteria

- technical and financial ability to complete the project by **Friday 1 May 2020**
- the degree to which the applicant is financially contributing to the project
- projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas
- projects that would encourage the conservation of other heritage items
- projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location
- projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year
- projects that are in an area which has received little or no funding
- projects involving aspects of heritage that have received little or no funding e.g. historic gardens
- projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item
- urgent projects to avert threat to a heritage item
- owners with outstanding council rates are ineligible to receive grant funding

1 Address: Bungonia Cemetery Work Proposed: Dr David Reid’s grave conservation works
 Cost: \$12,000

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	4
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	15
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	10
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	12
projects that are in an area which has received little or no funding	10	8
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	8
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	8
technical & financial ability to complete the project by 1 May 2020	5	5
owners with outstanding council rates are ineligible to receive grant funding	N/A	
Total	140	95



Note: Heritage Item



2

Address: 136 Verner Street

Work Proposed: Painting

Cost: \$2,200



Note: Heritage Item



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	20
projects that would encourage the conservation of other heritage items	20	15
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	5
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	82

3 Address: 67 Auburn Street Work Proposed: Re-roof

Cost: \$15,840



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	3
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	10
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	10
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	5
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	0
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	2
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	50

4

Address: 12 Hurst Street

Work Proposed: Paint

Cost: \$25,595

Note: Heritage Item

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	5
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	20
projects that would encourage the conservation of other heritage items	20	15
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	10
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	0
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	75



5 Address: 40 Wollondilly Avenue Work Proposed: Roof Flashing Cost: \$3,700

Note: Heritage Item



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	20
projects that would encourage the conservation of other heritage items	20	5
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	10
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	2
projects that are in an area which has received little or no funding	10	8
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	8
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	2
urgent projects to avert threat to a heritage item	10	8
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	85

6

Address: 1 Ballina Street

Work Proposed: Repair Verandah

Cost: \$7,700

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	3
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	10
projects that would encourage the conservation of other heritage items	20	5
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	5
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	5
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	2
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	50

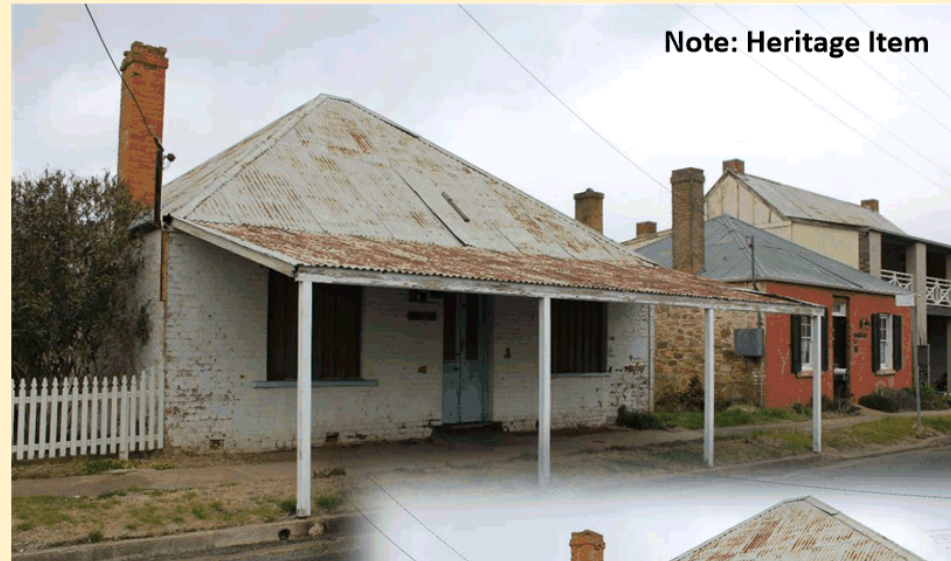
Note: In HCA



7 Address: 59 Reynolds Street

Work Proposed: Replace windows & repair brickwork front facade **Cost:** \$10,395

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	3
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	20
projects that would encourage the conservation of other heritage items	20	15
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	8
projects that are in an area which has received little or no funding	10	5
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	91



Note: Heritage Item





Address: Bungonia Cemetery

Work Proposed: Cemetery plaque to be attached to columbarium **Cost:** \$6,389

Note: Heritage Item

This project doesn't meet the heritage grant guidelines (i.e. it proposes new work).

This application is more aligned with Council's Community Grants Scheme.

9 Address: St Saviours Cathedral Work Proposed: Lightening protection system Cost: \$11,266

Note: Local & State Heritage Item



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	20
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	15
projects that are in an area which has received little or no funding	10	2
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	5
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	8
technical & financial ability to complete the project by 1 May 2020	5	5
owners with outstanding council rates are ineligible to receive grant funding	N/A	
Total	140	107

10

Address: 46 Grafton Street

Work Proposed: Re-roof

Cost: \$12,260

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	3
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	15
projects that would encourage the conservation of other heritage items	20	15
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	10
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	2
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	No (insignificant amount)
Total	140	70



Note: Heritage Item



11

Address: 81 Goldsmith Street

Work Proposed: Repair & paint roof

Cost: \$5,100

Note: Heritage Item

Late application



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	15
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	15
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	82

12

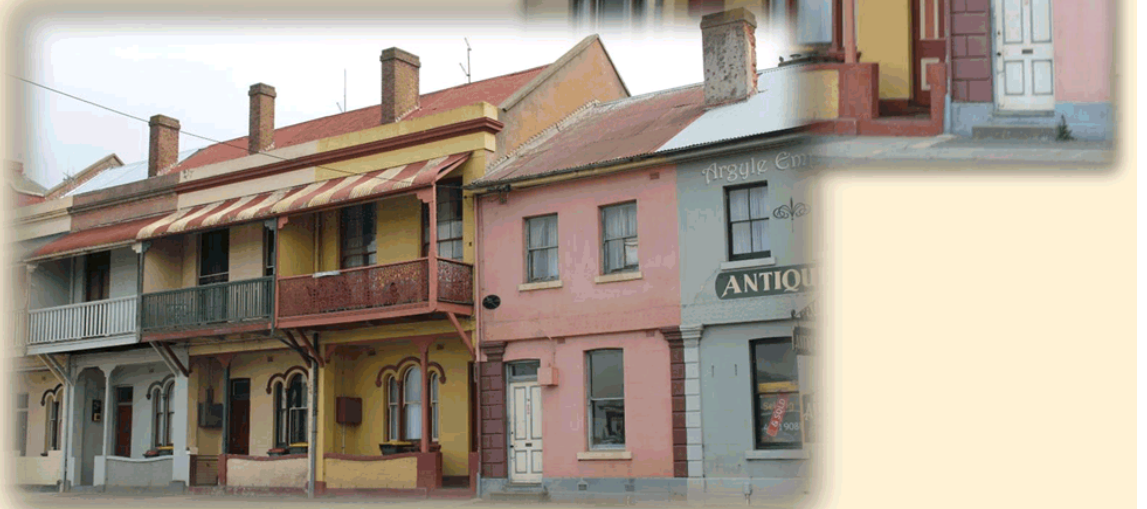
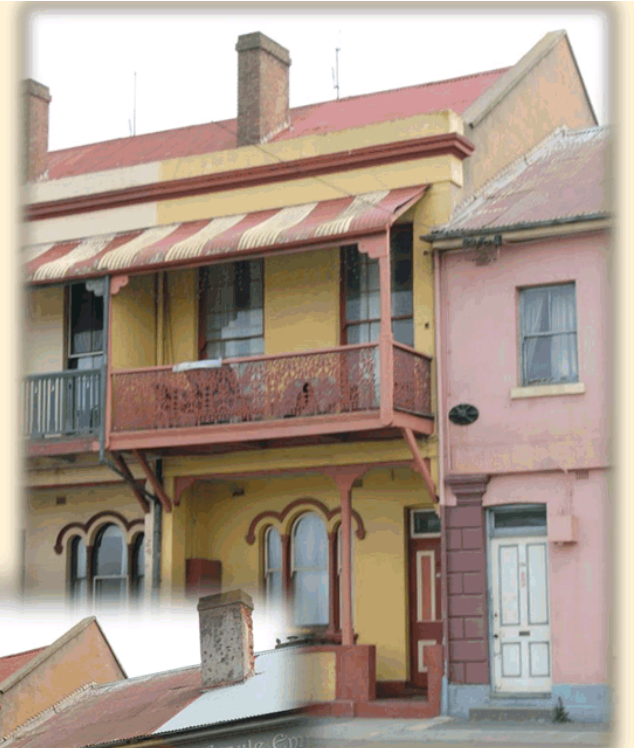
Address: 172 Sloane Street

Work Proposed: Replace gutters & paint Cost: \$9,000

Late application

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	15
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	20
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	5
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	92

Note: Heritage Item



Local Heritage Grant Application Assessment Available Funds \$25,400

No.	Address	Heritage status	Work proposed	Cost	Score	Offer Grant (Y/N) & Amount	Comment
1	Bungonia Cemetery	Item	Conservation of David Reid's grave	\$12,000	95 (2 nd)	Yes \$5,000	
2	136 Verner Street, Goulburn	Item	Paint (check colour scheme)	\$2,200	82 (5 th)	Yes \$1,100	
3	67 Auburn Street, Goulburn	In HCA	Re-roof	\$15,840	50 (=8 th)	Yes \$2,500	
4	12 Hurst Street, Goulburn	Item	Paint (check colour scheme)	\$25,595	75 (6 th)	Yes \$2500	
5	40 Wollondilly Avenue, Goulburn	Item	Roof flashing	\$3,700	85 (4 th)	Yes \$1,800	
6	1 Ballina Street, Goulburn	In HCA	Repair verandah	\$7,700	50 (=8 th)	Yes \$2,500	
7	59 Reynolds Street, Goulburn	Item	Replace windows & brickwork repair	\$10,395	91 (3 rd)	5.Yes \$2,500	
8	Bungonia Cemetery	Item	Cemetery Plaque (600x900mm) to be attached to existing columbarium wall. Commemorate burials with no known headstones	\$6,389	0	No	Not appropriate work for heritage grant (i.e. new work). Recommend application to Community Grants program
9	St Saviours Cathedral, Goulburn	State listed & Item	Lightening protection system	\$11,266	107 (1 st)	Yes \$5000	This is important to protect this highly significant building against fire
10	46 Grafton Street, Goulburn	Item	Re-roof in Colorbond. <i>Condition: require use of Galvanised Iron</i>	\$12,260	70 (7 th)	Yes \$2,500	
11	81 Goldsmith Street*	Item	Repair roof & paint	\$5,100	82	2nd reserve list - \$2,500 grant	Application received after the closing date
12	172 Sloane Street*	Item	Replace gutters, paint	\$9,000	92	1st reserve list - \$2,500 grant	Application received after the closing date
Total				\$121,445		\$25,400	

15.5 2019/2020 CBD GRANTS

Author: Jack Miller, Landscape & Heritage Planner

Authoriser: Warwick Bennett, General Manager

Attachments: 1. 2019/2020 CBD Grants  

Link to Community Strategic Plan:	EN4 – Maintain a balance between growth, development and environmental protection through sensible planning
Cost to Council:	Funds for Council’s CBD Grants program have been included in Council’s adopted budget. \$30,000 is available for CBD grants.
Use of Reserve Funds:	NIL. Heritage grants are funded through both an operating grant and general revenue.

RECOMMENDATION

That:

1. The report from the Landscape & Heritage Planner on the 2019/2020 CBD Grants be received.
2. The following grant applications be offered funding in the amounts shown:
 - o 1/2019-2020, 212 Auburn Street - Offer \$2,700 grant
 - o 2/2019-2020, 214 Auburn Street - Offer \$2,145 grant
 - o 3/2019-2020, 129 Auburn Street - Offer \$2,365 grant
 - o 4/2019-2020, 257 Auburn Street - Offer \$7,000 grant
 - o 5/2019-2020, 127 Auburn Street - Offer \$6,000 grant
 - o 6/2019-2020, 384 Auburn Street - Offer \$1,690 grant
 - o 7/2019-2020, 213-215 Auburn Street - Offer \$8,100 grant
3. The following condition be applied for all applications:
 - *Colour scheme to be agreed with Council prior to commencement of work.*

BACKGROUND

Last year Council considered the future proposed plans for the enhancement of the CBD. A number of those proposals were placed on public exhibition and subsequently a report summarising community feedback was presented to Council on 2 April, 2019. One of the recommendations of this report (as resolved by Council) was to allocate funds to set up a grant scheme to encourage owners of buildings in the CBD section of Auburn Street to improve the appearance of their properties, with an amount of \$30,000 grant funding available.

REPORT

In June 2019, Council invited targeted Auburn Street CBD businesses with grants to assist property owners, in particular focussing on achieving sympathetic and appropriate colour schemes and advertising signage.

Subsequently seven (7) applications for Auburn Street CBD properties were received.

Assessment

Council staff assessed the applications and make the recommendations below. The individual applications contain commercial information of a confidential nature and therefore have not been attached, however a copy of the presentation made to the 24 September 2019 Cr Briefing Session is **attached**.

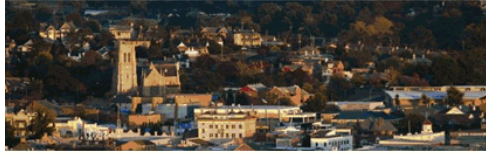
It is noted that the properties targeted within the Auburn Street CBD are all located within the Heritage Conservation Area. Whilst contribution to the heritage character of the area was a consideration for assessment, other criteria were also applied to the assessment such as buildings of high visibility and public access, therefore properties may not be all individually heritage listed but may be worthy due to streetscape exposure and CBD enhancement potential.

Assessment Table

Application	Location	Proposal	Cost	Recommendation
1/2019-2020	212 Auburn St	Paint awning & front facade	\$5,390	Offer \$2,700 grant
2/2019-2020	214 Auburn St	Paint awning & front facade	\$4,290	Offer \$2,145 grant
3/2019-2020	129 Auburn St	Paint above awning	\$4,730	Offer \$2,365 grant
4/2019-2020	257 Auburn St	Paint	\$14,095	Offer \$7,000 grant
5/2019-2020	127 Auburn St	Repairs & Paint	\$12,369	Offer \$6,000 grant
6/2019-2020	384 Auburn St	Paint	\$3,380	Offer \$1,690 grant
7/2019-2020	213-215 Auburn St	Paint	\$34,716	Offer \$8,100 grant
		TOTAL	\$78,970	\$30,000

The total project value of the recommended projects is \$78,970. The total recommended grant funding is \$30,000 and \$48,970 will be paid by the applicants.

A condition will be placed on all grants for painting that the colour scheme is to be agreed with Council prior to the start of work.



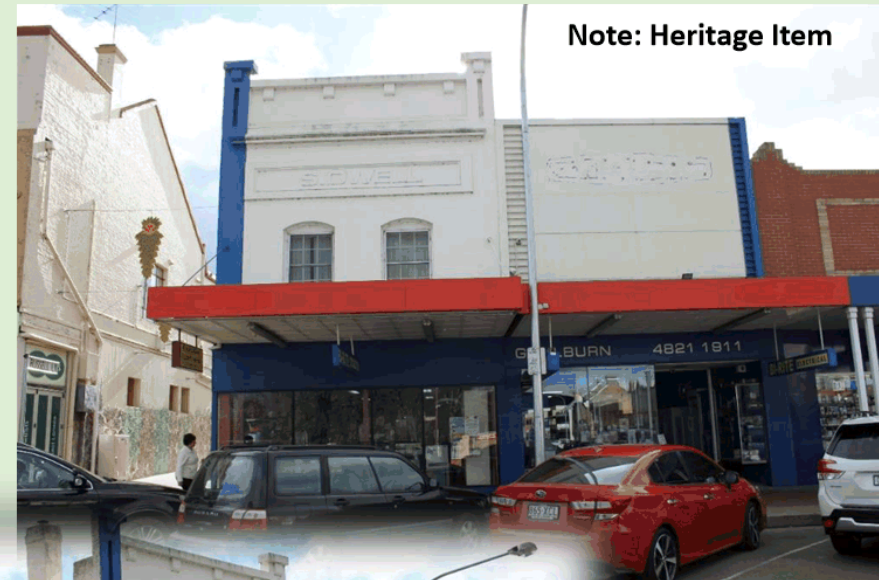
2019-2020 CBD Grants

**Cr Briefing Session
24 September 2019**

1 Address: 212 Auburn Street Work Proposed: Paint awning & front façade Cost: \$5,390

Note: Heritage Item

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	20
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	20
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	10
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	102



2 Address: 214 Auburn Street Work Proposed: Paint awning & front façade
 Cost: \$4,290

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	10
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	5
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	5
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	0
technical & financial ability to complete the project by 1 May 2020	5	5 Assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	52



3 Address: 129 Auburn Street
 Work Proposed: Paint awning & front façade Cost: \$4,730

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	2
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	20
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	10
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	97

Note: Heritage Item



4 Address: 257 Auburn Street
 Work Proposed: Painting Cost: \$14,095

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	4
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	20
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	20
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	10
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	104

Note: Heritage Item



5 Address: 127 Auburn Street Work Proposed: Repairs & paint front façade Cost: \$12,369



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	4
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	20
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	10
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	99

6 Address: 384 Auburn Street
 Work Proposed: Paint Cost: \$3,380

Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	3
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	25
projects that would encourage the conservation of other heritage items	20	20
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	20
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	15
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	10
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	5
technical & financial ability to complete the project by 1 May 2020	5	5 assumed
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	103



7 Address: 213-215 Auburn Street
 Work Proposed: Paint front & rear
 Cost: \$34,716

Note: In HCA



Assessment criteria	Max score	Score
degree to which the applicant is financially contributing to the project	5	5
projects that complement broader conservation objectives, e.g. projects that implement key findings of heritage studies or projects in designated heritage main streets or conservation areas	25	10
projects that would encourage the conservation of other heritage items	20	10
projects that are highly visible to the public, e.g. the replacement of a veranda on a building in a main street location	20	15
projects of heritage value to the community; commonly the item concerned will appear on the heritage list or be located in a Heritage Conservation Area	15	5
projects that have high public accessibility, e.g. a local museum, church or a private home that is open to the public several times a year	15	5
projects that are in an area which has received little or no funding	10	0
projects involving aspects of heritage that have received little or no funding e.g. historic gardens	10	0
projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item	5	0
urgent projects to avert threat to a heritage item	10	0
technical & financial ability to complete the project by 1 May 2020	5	Assumed 5
owners with outstanding council rates are ineligible to receive grant funding	Rates are current	
Total	140	55

Auburn Street CBD Grant Application Assessment

Available Funds: \$30,000

No.	Address	Heritage status	Work proposed	Cost	Score > Heritage significance	Recommended Grant
1	212 Auburn Street	Item	Paint awning & front facade	\$5,390	102	\$2,700
2	214 Auburn Street	In HCA	Paint awning & front facade	\$4,290	52	\$2,145
3	129 Auburn Street	Item	Paint above awning	\$4,730	97	\$2,365
4	257 Auburn Street	Item	Paint	\$14,095	104	\$7,000
5	127 Auburn Street	Item	Repairs & paint	\$12,369	99	\$6,000
6	384 Auburn Street	Item	Paint	\$3,380	103	\$1,690
7	213-215 Auburn Street	In HCA	Paint	\$34,716	55	\$8,100
			Total	\$78,970		\$30,000

15.6 COMMUNITY TRANSPORT SERVICE

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Community Transport Service [↓](#) 

Link to Community Strategic Plan:	C01 - Facilitate and encourage equitable access to community infrastructure and services such as healthcare, education and transport
Cost to Council:	No provision is made in the budget for the next four years for the operation of a Community Transport Service. Any service provided would need to be included in the 2020/21 budget and Operation Plan for the community to comment upon
Use of Reserve Funds:	Not Applicable

RECOMMENDATION

That

1. The report by the Director Corporate & Community Service of the Community Transport Service be received.
2. Council notes that no expressions of interest were received for the Community Transport Working Party.
3. The Council discuss the proposal of a Community Transport service at a councillor briefing including what would be the expected level of service and how that service would be funded
4. Council not proceed with a Community Working Party but rather establish a position on the Community Transport proposal for inclusion in the 2021/21 Operation Plan and Budget and seeking community feedback.

BACKGROUND

The Council at its meeting on the 20 August 2019 resolved to advertise for expressions of interest for the Community Transport Working Party. This report addresses the outcome of that expression of interest process and the proposed next steps.

REPORT

At the 20 August 2019 Council Meeting, the following resolution was passed by Council.

That:

1. *The report by the Director of Corporate & Community Services on the Community Transport Service be received.*
2. *A working party be established to investigate the viability of a new community transport service to be funded by Council. The working party will be comprised of two Councillors, two community members and the General Manager or his nominee.*
3. *Councillor Sam Rowland and Councillor Margaret O'Neill be appointed members of the Working Party.*

4. *An expression of interest be called for two community members for the 'Community Transport Service Working Party' and a report on nominations be presented to Council on 1 October 2019.*

The expression of interest process was advertised in the Post Weekly (on 4 separate occasions) and on Council's website from 29th August 2019 and closed on the 20 September 2019. No expressions of interest were received.

The purpose of this report is to establish a direction on this Community Transport proposal now that the EOI process did not attract any attention. This report is recommending that Council consider a proposal for an additional Community Transport service in the Goulburn Mulwaree region for inclusion in the 2020/21 budget and beyond.

Currently the Community Transport Service in Goulburn is being provided by Valmar. We have been advised by Transport for NSW that the current contract expires on 30 June 2020, as does the contracts of all service providers state-wide. The Commonwealth Department of Health has announced that funding for the Commonwealth Home Support Program (CHSP) will be extended from 1 July 2020 to 30 June 2022. Transport for NSW will inform its contracted Service Providers of future contractual arrangements following advice from the Commonwealth in relation to the implementation of the funding. Transport for NSW have indicated that, at present they can see no reason why Valmar's contract would not be extended beyond its current term.

Transport NSW also advised that they would not allocate two separate "head" contracts for Community Transport services in this region, meaning that Council would not receive any funding for a Community Transport service unless Council were to act as a sub-contractor to Valmar in the provision of the service.

We would estimate that without any State Government financial assistance the cost to Council for a full time service for each car type vehicle would be \$120,000 less any fees for the service Council could collect. That estimate cost would increase if a Community Transport Bus was involved in the service.

It is being proposed to discuss the concept of a proposed Community Transport service at a Councillor briefing in November. This briefing will give Councillors a chance to put forward their ideas on how they would perceive the Community Transport Service operating, what would be the expected cost of the service (if any) and how these costs to the ratepayers would be funded. The budget process is becoming tougher each year and, in all reality, Council is not in a position to provide a full additional service to the community without other services being impacted through either their removal or a reduction in their service levels. It is envisaged that this would be the focus of conversation at the proposed briefing session so that management has some guidance on the topic when commencing the 2020/21 budget process.

Agenda for the Community Transport Committee Meeting to be held on 29 November 2012

Item 3 Response to TfNSW Commissioned Report (Attachment)

Reporting Officer

Director Planning & Community Services – Chris Stewart

Purpose of Report

To consider the review findings into Goulburn & District Community Transport (G&DCT) commissioned by Transport for NSW (TfNSW) and formulate a response.

Report

A copy of the full report commissioned by TfNSW in relation to G&DCT was provided following a meeting held 2 November 2012. This report has been circulated to the Committee members.

At the 2 November 2012 meeting, TfNSW asked the Committee to review the 2012/13 operating budget. The Committee Chair suggested the viability of the service would be examined and an indication given as to whether the Committee is prepared to continue auspice of the service. A response to TfNSW is due 30 November 2012. It is on this basis that the following comments are provided for the Committee's consideration.

- **Position of the Committee**

It has been the long held stance of the participating Councils that the service should be fully funded by Government at no cost to the individual Councils. Due to a number of deficit budgets in recent years and no transfer to Reserve for vehicle replacement the Committee has requested:

 1. \$100,000 of recurrent funding plus
 2. Between \$200,000 and \$250,000 for vehicle replacement
- **Position of the reviewer**

It would appear to be the reviewer's position that the 2012/13 budget should be redeveloped to address the issues highlighted in her report. Any shortfalls identified as a consequence of the re-developed budget should be referred to TfNSW for consideration. It is suggested in the report that any increased funding should be accompanied by an increase in service outputs.
- **2012/13 Budget**

It is suggested by the reviewer that the redeveloped budget should take into account forward projections in planned service efficiencies, increased revenue sources, target for collection of client contributions, maximisation of vehicle usage, reduction in volunteer reimbursements and savings in administration costs.

Agenda for the Community Transport Committee Meeting to be held on 29 November 2012

Whether the 2012/13 budget can be realistically re-developed along the lines suggested above is questionable. There are however a number of issues raised by the reviewer that can be considered for possible amendment of the draft budget.

- Executive Support Charge

Goulburn Mulwaree Council (GMC) adopted an Administrative Guideline in March 2006 for the treatment of overhead allocations in accounting processes. In the 2012/13 budget \$58,899 has been attributed to Administration costs in relation to Executive Support. This figure represents 23% of the recurrent grant funding under the HACC program. A review of the budget involving GMC Manager of Finance has identified an over charge (\$10,320) in terms of uniforms, printing/photocopying, stationery, postage, telephone, training, subscriptions which is covered by the Executive Support charge.

The reviewer has also questioned whether the item in the budget for Fleet Management (i.e. \$5,268) should be absorbed under the Executive Support Charge. It should be noted that the Administrative Guideline for overhead allocation does not include fleet management as a component of Executive Support.

- Volunteer Re-imburement

In the 2010/11 budget the allocation for volunteer re-imburement was \$75,000.

At the June 2011 Meeting, the Committee resolved that in relation to the 2011/12 budget, that the "Transport co-ordinator be given a direction regarding allocation of budget funds for volunteer re-imburement" capped at \$60,000.

The Committee resolved at the April 2012 Meeting, that "the service no longer provide individual transport to Sydney destinations by volunteers in their own vehicles unless the trip is fully funded by another service or the individual to be transported".

The 2012/13 budget has re-instated the volunteer re-imburement at \$75,000. The reviewer has suggested that the allocation is too high (i.e. represents expenditure of 29% of the funding). The consequence of trimming expenditure is discussed in the conclusion to this report.

- Income estimate to include interest from Reserve

The reviewer points out that Clause 9.2 of the Funding Agreement requires interest earned from investing the Reserve be attributed to the Service. Whilst this can be done the interest earned is not expected to be significant (i.e. \$1,025).

Agenda for the Community Transport Committee Meeting to be held on 29 November 2012

- Funded Fleet Vehicles

G&DCT continues to receive conflicting advice regarding the make up or ownership of the fleet vehicles. The reviewer contends that the G&DCT fleet currently consist of the following vehicles:

Vehicle	Type	Fully Funded	Current Function
Bus 1	Mitsubishi Rosa – 22 seater	✓	Volunteer Bus
Bus 2	Toyota Hi Ace – 9 seater	✓	Goulburn
Bus 3	Toyota Hi Ace – 9 seater	x	Bigga, Binda Tuena etc
Bus 4	Toyota Hi Ace – 9 seater	x	Marulan & back up
Bus 5	Holden Epica	✓	Goulburn based
Bus 6	Toyota Camry	✓	Gunning based

The reviewer's rationale for suggesting two buses are unfunded is based upon the following:

1. Bus 3 is a replacement bus for the Mercedes Bus provided to the Service following the 2000 Olympic Games on the written and agreed understanding that Council would absorb all future running and replacement costs
2. Bus 4 is a commuter bus which Council decided to keep rather than trade in when Bus 2 was purchased

The reviewer recommends that Council take responsibility for depreciation and vehicle replacement provisions for vehicles additional to those provided through the HACC program.

It is difficult to comment on this issue without knowing TfNSW and the Committee's opinion as to whether Bus 3 and 4 are funded or unfunded vehicles. If it is agreed that the vehicles are unfunded, it is likely that TfNSW would require a corresponding decrease in vehicle running costs (i.e. fuel, maintenance, insurance etc).

If deemed to be unfunded vehicles, G&DCT has a number of options in terms of how it deals with Buses 3 and 4, including:

1. Sell both and cease to provide the Service provided by these vehicles, or
2. Retain the buses, continue the Service provided by these vehicles and charge the Department a lease for their use (i.e. Bus hiring expense)

- Rationalisation of Administrative Support

The reviewer suggests that there may be opportunities to rationalise administrative support between the Transport Service and HACC services (i.e. Leisure Link, Neighbour Aid, Respite Services). Given HACC Services do not currently have any administrative support it is difficult to envisage any rationalisation opportunities.

Agenda for the Community Transport Committee Meeting to be held on 29 November 2012

- Restructure of Transport and HACC Services

The reviewer suggests that there may be opportunities to have only one Co-ordinator to supervise all Services (i.e. Transport and HACC related programs). This suggestion could be considered if existing staff were to resign. The Service's current financial position however does not permit redundancies to facilitate a re-structure.

- Increase income from donations

The Committee has recently reviewed the charge for recreational trips (from 50 to 75 cents per km) for individuals and through the Link Up Project. The increase in requested donations has not been well received and may result in a decrease in total income. Certain HACC groups have sought cheaper options for their recreational trips.

- Service Promotion

The reviewer suggests that G&DCT should be doing more in terms of promoting the Service. Increased patronage and income from donations are potential positive consequences of greater promotion. The Service is promoted via the GMC Newsletter distributed to all rate payers, at Outreach Meetings held by GMC and major events like Goulburn Show. The problem with promotion of this nature is that it can result in enquiries from ineligible residents. A far more efficient method in terms of attracting eligible clients is through the existing referral systems. One of the strengths of the Service is its co-location with HACC programs at the McDermott Centre. Whilst Senior Citizens have struggled in recent times with respect to membership, GMC has encouraged other organisations like U3A to utilise the Centre. Also GMC was recently successful in obtaining grant funding (i.e. \$97,000) to improve facilities at the Centre which resulted in the purchase of televisions, Wii games, refurbished kitchen etc. It is recommended that an additional line item be included in the revised budget to stage promotion events for the Service such as an Open Day at the McDermott Centre.

Conclusion

TfNSW has asked the Committee to re-draft the 2012/13 budget in light of the reviewer's comments.

In terms of vehicle rationalisation it is assumed for the purpose of revising the operating budget, that Buses 3 and 4 are unfunded vehicles. Any cost associated with these vehicles in terms of providing a transport service should be charged to TfNSW as a Bus Hiring Expense. The new line item in the G&DCT budget has been levied in accordance with the plan hire rates adopted in the GMC Operational Plan.

The reviewer has also asked the Committee to trim expenditure. The danger with trimming expenditure is that GMC will wear the cost if actuals exceed the budget. By way of example in the 2011/12 budget vehicle running cost was budgeted for \$39,452 but actually cost \$65,319. Unlike many capital projects undertaken by Council there is no contingency built into the G&DCT budget. In previous years, additional costs like the one referred to above have been absorbed by either savings achieved elsewhere in the budget (i.e. volunteer re-imbursments) or reduced transfer to the Vehicle Replacement Reserve.

Agenda for the Community Transport Committee Meeting to be held on 29 November 2012

The reviewer's report talks of efficiency gains in service provisions but does not provide any detail as to how this might be achieved. Treating Buses 3 and 4 as unfunded vehicles will not reduce the cost of running the Service. Trimming the expenditure budget will expose GMC to greater risk in terms of any budget deficit. It is suggested that the continued auspice of the Service is not viable in the short or longer term without increased funding.

In view of the above it is recommended that the Committee give notice to TfNSW that it no longer intends to auspice the Service. This position may be reviewed if TfNSW commits to provide recurrent funding as outlined below.

A copy of the revised 2012/13 Budget and Vehicle Replacement Plan, based upon Buses 3 and 4 being unfunded vehicles, are attached to this report.

Budget Implications

Without additional funding from TfNSW the operational budget for the Service will continue to be in deficit.

Policy Considerations

- 2012/13 Goulburn Mulwaree Council Operational Plan
- Goulburn Mulwaree Administrative Guideline No 1 – Overheads Allocation

Recommendation

That:

- A. The Committee give notice to TfNSW that G&DCT will cease to auspice the service.
- B. The Committee also advise TfNSW that the above position may be reviewed if a commitment is given by TfNSW to provide \$113,678.47 additional recurrent funding to permit:
 - the revised 2012/13 budget to be balanced
 - a transfer to Reserve for replacement of the funded vehicles in accordance with the revised Vehicle Replacement Plan

Committee Recommendation

Minutes of the Community Transport Committee Meeting held 29 November 2012 commencing at 9am in the Council Chambers

Item 3 Response to TfNSW Commissioned Report (Attachment)

Purpose of Report

To consider the review findings into Goulburn & District Community Transport (G&DCT) commissioned by Transport for NSW (TfNSW) and formulate a response.

Recommendation

That:

- A. The Committee give notice to TfNSW that G&DCT will cease to auspice the service.
- B. The Committee also advise TfNSW that the above position may be reviewed if a commitment is given by TfNSW to provide \$113,678.47 additional recurrent funding to permit:
 - the revised 2012/13 budget to be balanced
 - a transfer to Reserve for replacement of the funded vehicles in accordance with the revised Vehicle Replacement Plan

Committee Resolution**Cr Kettle/ Cr Shaw**

That:

- A. *The Committee give notice to TfNSW that G&DCT will cease to auspice the service*
- B. *The Committee also advise TfNSW that the above position may be reviewed if a commitment is given by TfNSW to provide \$113,678.47 additional recurrent funding to permit:*
 - *The revised 2012/13 budget to be balanced*
 - *A transfer to Reserve for replacement of the funded vehicles in accordance with the revised Vehicle Replacement Plan*
- C. *Mayor Kettle and Mayor Shaw to contact local members and relevant Ministers to inform of the Committee's resolution.*

Carried unanimously

**Minutes of the Ordinary (Planning) Meeting of Council held
2 April 2013 commencing at 6pm in the Council Chambers**

**Item 10 Goulburn & District Community Transport
Service**

Reporting Officer

Director Planning & Community Services – Chris Stewart

Purpose of Report

To advise of progress with the handover of the Goulburn & District Community Transport Service to NSW Home Care.

Report

The Community Transport Service was initially funded in 1993. The Service was established on a cost neutral basis whereby the Participating Councils were not required to co-contribute to operational costs. Since 2004 Council has auspiced the service for Goulburn Mulwaree and Upper Lachlan LGAs.

For the past three financial years the service has operated on a deficit budget. Council has co-contributed to the running of the Service as follows:

- 2011/12 - \$12,000
- 2010/11 - \$21,902
- 2009/10 - \$21,530

Council has contributed to the running of the Service given that the Government funding received has not covered operating costs. Upper Lachlan Shire made no contribution to this shortfall.

In late 2012, the Goulburn & District Community Transport Committee wrote to Transport NSW requesting additional recurrent funding to return to a cost neutral basis. Council also advised if additional funding was not provided Council would have no option but to cease to auspice the Service. The Department responded and indicated that the offer to relinquish the Service was accepted. The Service was subsequently handed over to the NSW Home Care on 1 March 2013.

The Service operated a Reserve for employee leave entitlements and vehicle replacement. The balance held in the Reserve on 1 March 2013 was approximately \$92,200.

Council employed four staff in the service. These staff have been re-deployed, resigned or accepted a redundancy. The employee entitlement cost to Council to wind up the service was approximately \$138,500. There is a short full of \$46,300.

Minutes of the Ordinary (Planning) Meeting of Council held 2 April 2013 commencing at 6pm in the Council Chambers

It was agreed that on 1 March 2013 Council would transfer assets to NSW Home Care including two buses and two cars. The two remaining buses used by the Service are to remain in Council’s ownership to cover the shortfall in employee entitlement. It is recommended that these vehicles be sold.

It is estimated the sale of the two vehicles would yield approximately \$30,000 to \$35,000. This will not cover the shortfall in employee entitlements.

Budget Implications

Discussed in the report.

Policy Considerations

Community Strategic Plan	
Goal:	Leading Organisation
Key Direction:	6 – Image and Influence (Our Council)
Strategy:	6.1.1 Improving Council image and influence
Delivery & Operational Plan	
Action	Council to maintain a responsible approach to its financial management and decision making to ensure long term sustainability
Is the project of a capital nature?	No
If yes, is the project identified in the Capital Works Program?	N/A

Recommendation

That:

- A. The full value of the Community Transport Reserve, including the vehicle replacement component, be attributed towards the employee cost incurred as part of the hand over the Service
- B. The remaining assets of the Service be sold with the proceeds also being attributed towards employee costs. Any surplus after recouping employee costs be retained by Goulburn Mulwaree Council in recognition of recent funding contributions to keep the Service operational

**Minutes of the Ordinary (Planning) Meeting of Council held
2 April 2013 commencing at 6pm in the Council Chambers**

Resolved 13/112

Cr Kirk/Cr James

That:

- A. The full value of the Community Transport Reserve, including the vehicle replacement component, be attributed towards the employee cost incurred as part of the hand over the Service*
- B. The remaining assets of the Service be sold with the proceeds also being attributed towards employee costs. Any surplus after recouping employee costs be retained by Goulburn Mulwaree Council in recognition of recent funding contributions to keep the Service operational*
- C. A letter be sent to the State Member requesting a progress report on the level of service since its transfer.*

15.7 PIGEON AND PEST BIRD POLICY

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

- Attachments:**
1. **Draft Pigeon, Indian Myna and Pest Bird Policy without track changes** [!\[\]\(815df092dd722ee9268ef8e6d0193e3a_img.jpg\)](#) [!\[\]\(c72edb9626cad660f3a9f5fb0f22a68c_img.jpg\)](#)
 2. **Draft Pigeon, Indian Myna and Pest Bird Policy with track changes** [!\[\]\(0c564128c6342bd2f601e97f4518828a_img.jpg\)](#) [!\[\]\(5cb79a1c9acdf5d94bce345803852578_img.jpg\)](#)
 3. **Deirdre Dorsett Submission** [!\[\]\(cc23775bf31a648cde5902baa397f9aa_img.jpg\)](#) [!\[\]\(0f607256894bb1ede5f4e367e10faa26_img.jpg\)](#)
 4. **Diana Moran Submission** [!\[\]\(b5a96c12e7c148f5f0a1e79e6e3ae06f_img.jpg\)](#) [!\[\]\(b1ec1765ecac1504c3ad80161aa698d7_img.jpg\)](#)
 5. **Jacqui Waugh Submission** [!\[\]\(1ac6553686eceeed52ad5e46b685f2ec_img.jpg\)](#) [!\[\]\(f93c8edfefbeead1d1dcd1f6754e6345_img.jpg\)](#)
 6. **Goulburn Field Naturalists Submission** [!\[\]\(4191788cc14988eb6eb24eb8c114432e_img.jpg\)](#) [!\[\]\(d21771d7757ba1efed3d3e3900624151_img.jpg\)](#)
 7. **Goulburn Indian Myna Bird Action Group (GIMBAG) Submission** [!\[\]\(8bbe06f58f64270b911d3a8294dc871d_img.jpg\)](#) [!\[\]\(9db9e49c86be2b4eb3e4e744dc106d79_img.jpg\)](#)

Link to Community Strategic Plan:	CO3 Our Community
Cost to Council:	There is no budget in the forward estimates (4 years) for any control of pigeons or pest birds in the region.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That:

1. The report from the General Manager on the Pigeon and Pest Bird Policy be received.
2. Council endorse the amended Pigeon, Indian Myna and Pest Bird Policy.
3. Council thanks all submitters for their submissions and be advised of the outcome of all amendments to the policy
4. Council install signs outside the Malls of Goulburn discouraging people from feeding the pigeons
5. Council confirms its policy position that it will not contribute financial or employ specialist service providers for the eradication of pest birds in the region unless Council is satisfied that there is a majority level of cooperation from other building owners.

BACKGROUND

Council has adopted a draft Pigeon and Pest Bird Policy which was on public exhibition until the 23 September 2019. The purpose of this report is to comment on the submissions received and recommended adjustments to the policy

REPORT

The resolution passed by Council on the 6 August was as follows:

That:

1. *The report from the General Manager on the Draft Pigeon and Pest Bird Policy be received.*
2. *Council adopts the draft Pigeon and Pest Bird Policy with the amendment to the last paragraph, second line, replace the words “unless there is” with the words “unless Council is satisfied that there is a majority level of”*

3. *The draft Pigeon and Pest Bird Policy be placed on public exhibition for a period of 28 days and if no submissions and/or comments are received then it becomes formal policy of Council. If any submissions and/or comments are received then the draft policy be reported back to Council with those submissions and/or comments.*

Please find attached two copies of the recommended policy. The first is the amended policy with those amendments shown as track changes and the second copy without the track changes – for ease of reading.

Six submissions have been received and are attached to this report - which I comment on as follows:

1. Diana Moran

Supporting the policy but seeking that Council also ensure that pest bird issues are wider than Goulburn and Bungonia has issues with pigeons and Indian Myna Birds

Recommended Response –the draft policy to be amended to ensure that the policy states it covers the total Local Government Area.

2. Jacqui Waugh

Generally supports the policy and requesting that Council reallocate money from the CBD upgrade to rid the city of these pests. Further Council should apply for grant funding or borrow traps. Also there is a need to erect signs to prevent feeding.

Recommended Response –

1. Council install one sign adjacent to the malls that request people not to feed the pigeons
2. Council notifies the submitter that it does not intend to redirect CBD enhancement allocation to the control of pigeons unless all other builders owners financially contribute to the control of pigeons

3. Deidre Dorsett

Also supports the policy as pigeons in the CBD is a major problem. Council should employ an additional Ranger to concentrate on pigeon eradication. Property owners need to clean their gutters and contribute to the cost of ridding Goulburn of these pests.

Recommended Response – Deidre Dorsett be thanked for her submission and that the draft policy no be amended from the issues raised as the policy adequately covers her concerns

4. Goulburn Field Naturalists

Generally the submitters support this policy but have sought clarification on the following:-

- Clarification that this is an all of the region policy
- Seeking that the policy objective be clearer
- Seeking clarification on the policy aims
- Seeking that Council takes a more proactive role with the policy implementation
- Support the statement to get property owners more involved in any eradication process
- Seeking Council engage professional lethal control service providers

Recommended Response –

1. Council amend the draft policy to strengthen the Policy Statement
 2. Clarifying the wording in the policy aims
 3. Council not employ professional service providers for the eradication of pest birds until most building owners contribute to the cost
5. Goulburn Indian Myna Bird Action Group

This submitter is asking Council to ensure that Indian Myna birds be included in the policy as a stated bird as they are just as destructive pest as pigeons because of their threat to native species. They also agree with the policy that it is a building owner responsibility but are seeking that Council takes more of a leadership role than the policy suggests

Recommended Response – the policy be amended to include Indian Myna Birds.



Pigeon, Indian Myna and Pest Bird Policy



GOULBURN MULWAREE COUNCIL PIGEON, INDIAN MYNA AND PEST BIRD POLICY

POLICY OBJECTIVE

The purpose of this policy is to provide guidance to the community and the operations of Council on the actions that will be implemented to control and monitor populations of pest birds, primarily pigeons, in the Goulburn Mulwaree Local Government Area. . The objective of the specified actions is to reduce the impact of pest birds in the wider Goulburn Mulwaree landscape.

A number of areas in the Goulburn Mulwaree Council Local Government area are experiencing a significant increase in the number of pigeons, Indian Myna other Pest birds and the amount of faeces is increasing maintenance costs of buildings. Research undertaken have indicated that there are many options for the control of pigeons in built up areas and this policy does outline options available to the Council and the community.

This policy provides information to the community on ways to discourage pest birds such as pigeon's starlings and mynas in the wider Goulburn Mulwaree region, to encourage native birds and enhance native bird habitat.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

The aim of this policy is to:

- To enable both Council and the community to take steps to control pest birds in a coordinated manner
- Provide information on the most effective and efficient ways for property owners to deal with pest birds, in the urban environment.
- To monitor bird populations in the Goulburn Mulwaree region as a tool for gauging the effectiveness of management actions.
- To provide the Goulburn Mulwaree Community with methods of controlling pest birds on their properties, thereby encouraging native birds.
- reduce pest bird populations will reduce competition with native birds for roosting, foraging and nesting habitat

A.

Council's stance that the control of pest birds is the responsibility of the property owner, similar to that of controlling vermin such as rats and mice. However, to improve the success it is recommended that a collaborative approach be implemented between neighbouring properties. Actions that could be taken include:

1. Rubbish Bins - Ensure all bins in the CBD parks have lids to prevent pest birds from foraging on scraps & ensure business waste bins and dumpsters are kept closed at all times.
2. Native Plantings - Recommend the use of locally occurring native vegetation for any new street plantings where appropriate and in accordance with the Vegetation Management Plan.
3. Exclusion Devices - Install netting, bird spikes, gutter guards and other recommended exclusion techniques on buildings with pest bird issues.



**GOULBURN MULWAREE COUNCIL
PIGEON, INDIAN MYNA AND PEST BIRD POLICY**

4. Nest Destruction - Destruction of nests where feasible, preferably during peak breeding times (July to February).
5. Trapping - Trapping program to be undertaken by business and property owners and encouraged to participate in a collaborative effort. Should only be used in conjunction with other management techniques.
6. Signage – there is anecdotal evidence that some residents are feeding the pigeons. Signs could be erected asking residents not to feed the pigeons in the CBD
7. Shooting – The use of professional shooters to remove birds from buildings is an option if undertaken as a total community response.
8. Distress Callers – These emit species alarm calls where there are a high number of birds congregating but is not a realistic option as it just tends to relocate the birds.

As a general policy statement Goulburn Mulwaree Council will not undertake pigeon, Indian Myna or bird pest control unless Council is satisfied that there is a majority level of cooperation from other building owners on a holistic basis. Council’s policy is that it is one of many building owners and other owners in the CBD should contribute to the cost of pigeon control.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	6 August 2019	15.4	[Date]	[Date]
All policies can be reviewed or revoked by resolution of Council at anytime.				

DIRECTORATE: Executive Services

BUSINESS UNIT: Executive Services



Pigeon, Indian Myna and Pest Bird Policy



GOULBURN MULWAREE COUNCIL
PIGEON, INDIAN MYNA AND PEST BIRD POLICY

POLICY OBJECTIVE

The purpose of this policy is to provide guidance to the community and the operations of Council on the actions that will be implemented to control and monitor populations of pest birds, primarily pigeons, in the Goulburn Mulwaree Local Government Area CBD. The objective of the specified actions is to reduce the impact of pest birds in the wider Goulburn Mulwaree landscape.

~~The CBD of~~ A number of areas in the Goulburn Mulwaree Council Local Government area ~~is experiencing~~ are experiencing a significant increase in the number of pigeons, Indian Myna other Pest birds and the amount of pigeon faeces is increasing maintenance costs of CBD buildings. Research ~~that we have~~ undertaken have indicated that there are many options for the control of pigeons in built up areas and this policy does outline options available to the Council and the community.

This policy provides information to the community on ways to discourage pest birds such as pigeon's starlings and mynas in the wider Goulburn Mulwaree region, to encourage native birds and enhance native bird habitat.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

The aim of this policy is to:

- To enable both Council and the community to take steps to control pest birds in a coordinated manner
- Provide information on the most effective and efficient ways for property owners to deal with pest birds, particularly Feral Pigeons, in the urban environment.
- ~~To enable both Council and the community to take steps towards implementing the Strategy through a coordinated approach, thereby reducing the impacts of pest birds in the Goulburn region.~~
- To monitor bird populations in the Goulburn Mulwaree region as a tool for gauging the effectiveness of management actions.
- To provide the Goulburn Mulwaree Community with methods of controlling pest birds on their properties, thereby encouraging native birds.
- reduce pest bird populations will reduce competition with native birds for roosting, foraging and nesting habitat

~~This policy provides information to the community on ways to discourage pest birds such as starlings and mynas in the wider Goulburn Mulwaree region, encourage native birds and enhance native bird habitat. A reduction in pest bird populations will reduce competition with native birds for roosting, foraging and nesting habitat.~~

Council's stance that the control of pest birds is the responsibility of the property owner, similar to that of controlling vermin such as rats and mice. However, to improve the success it is recommended that a collaborative approach be implemented between neighbouring properties. Actions that could be taken include:

1. Rubbish Bins - Ensure all bins in the CBD parks have lids to prevent pest birds from foraging on scraps & ensure business waste bins and dumpsters are kept closed at all times.



GOULBURN MULWAREE COUNCIL
PIGEON, INDIAN MYNA AND PEST BIRD POLICY

2. Native Plantings - Recommend the use of locally occurring native vegetation for any new street plantings where appropriate and in accordance with the Vegetation Management Plan.
3. Exclusion Devices - Install netting, bird spikes, gutter guards and other recommended exclusion techniques on buildings with pest bird issues.
4. Nest Destruction - Destruction of nests where feasible, preferably during peak breeding times (July to February).
5. Trapping - Trapping program to be undertaken by business and property owners and encouraged to participate in a collaborative effort. Should only be used in conjunction with other management techniques.
6. Signage – there is anecdotal evidence that some residents are feeding the pigeons. Signs could be erected asking residents not to feed the pigeons in the CBD
7. Shooting – The use of professional shooters to remove birds from buildings is an option if undertaken as a total community response.
8. Distress Callers – These emit species alarm calls where there are a high number of birds congregating but is not a realistic option as it just tends to relocate the birds.

As a general policy statement Goulburn Mulwaree Council will not undertake pigeon, Indian Myna or bird pest control unless Council is satisfied that there is a majority level of cooperation from other building owners on a holistic basis. Council's policy is that it is one of many building owners and other owners in the CBD should contribute to the cost of pigeon control.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	6 August 2019	15.4	[Date]	[Date]
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DIRECTORATE: Executive Services

BUSINESS UNIT: Executive Services

SCANNED

21 AUG 2019
Goulburn Mulwaree Council



Draft Pigeon and Pest Bird Policy

The Draft Pigeon and Pest Bird Policy is currently on public exhibition. Submissions will be received until close of business **Monday 23 September 2019**. Submissions must be addressed to:
Business Manager Governance,
Goulburn Mulwaree Council,
Locked Bag 22,
Goulburn NSW 2580



GOULBURN MULWAREE COUNCIL PIGEON AND PEST BIRD POLICY

POLICY OBJECTIVE

The purpose of this policy is to provide guidance to the community and the operations of Council on the actions that will be implemented to control and monitor populations of pest birds, primarily pigeons, in the Goulburn CBD. The objective of the specified actions is to reduce the impact of pest birds in the wider Goulburn Mulwaree landscape.

The CBD of Goulburn is experiencing a significant increase in the number of pigeons and the amount of pigeon faeces is increasing maintenance costs of CBD buildings. Research that we have undertaken have indicated that there are many options for the control of pigeons in built up areas and this policy does outline options available to the community.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

The aim of this policy is to:

- Provide information on the most effective and efficient ways for property owners to deal with pest birds, particularly Feral Pigeons, in the urban environment.
- To enable both Council and the community to take steps towards implementing the Strategy through a coordinated approach, thereby reducing the impacts of pest birds in the Goulburn region.
- To monitor bird populations in the Goulburn Mulwaree region as a tool for gauging the effectiveness of management actions.
- To provide the Goulburn Mulwaree Community with methods of controlling pest birds on their properties, thereby encouraging native birds.

This policy provides information to the community on ways to discourage pest birds such as starlings and mynas in the wider Goulburn Mulwaree region, encourage native birds and enhance native bird habitat. A reduction in pest bird populations will reduce competition with native birds for roosting, foraging and nesting habitat.

Council's stance that the control of pest birds is the responsibility of the property owner, similar to that of controlling vermin such as rats and mice. However, to improve the success it is recommended that a collaborative approach be implemented between neighbouring properties. Actions that could be taken include:

1. Rubbish Bins - Ensure all bins in the CBD parks have lids to prevent pest birds from foraging on scraps & ensure business waste bins and dumpsters are kept closed at all times.
2. Native Plantings - Recommend the use of locally occurring native vegetation for any new street plantings where appropriate and in accordance with the Vegetation Management Plan.
3. Exclusion Devices - Install netting, bird spikes, gutter guards and other recommended exclusion techniques on buildings with pest bird issues.
4. Nest Destruction - Destruction of nests where feasible, preferably during peak breeding times (July to February).



GOULBURN MULWAREE COUNCIL
PIGEON AND PEST BIRD POLICY

5. Trapping - Trapping program to be undertaken by business and property owners and encouraged to participate in a collaborative effort. Should only be used in conjunction with other management techniques.
6. Signage – there is anecdotal evidence that some residents are feeding the pigeons. Signs could be erected asking residents not to feed the pigeons in the CBD
7. Shooting – The use of professional shooters to remove birds from buildings is an option if undertaken as a total community response.
8. Distress Callers – These emit species alarm calls where there are a high number of birds congregating but is not a realistic option as it just tends to relocate the birds.

As a general policy statement Goulburn Mulwaree Council will not undertake pigeon or bird pest control unless Council is satisfied that there is a majority level of cooperation from other building owners on a holistic basis. Council's policy is that it is one of many building owners and other owners in the CBD should contribute to the cost of pigeon control.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From
1	6 August 2019	15.4	[Date]	[Date]

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DIRECTORATE: Executive Services

BUSINESS UNIT: Executive Services

Maybe Goulburn Mulwaree Council be a first with a good PIGEON Policy. Could we have a Ranger who is qualified in getting rid of Pigeons and Vermin.
 The person I rang to get a quote off for cleaning gutters and removal of PIGEON manure - Told that because of the snow - all the PIGEON manure has come down ^(17 inches of it) into the gutters and pulled them off. He suggested I clean the place up of the manure - and leave the Pigeons for someone else!!
 I feel there must be an answer to a better solution to all this problem for all the citizens of GOULBURN.
 Outside the Goulburn Plaza - with the bird droppings on the FOOTPATH - is very SLIPPERY and they must love me - because they POOP - all over me!! And across the road from the Empire Hotel back to the lights of GOLDSMITH ST - people have put up the PIGEON spikes and the Pigeons have knocked them down so they are still roosting. Could the ratepayers who have the Pigeons - contribute to the cost of getting rid of them?

This needs to be done S A P 11 D & Dersitt 19-8-19

Amy Croker

From: Diana Moran <[REDACTED]>
Sent: Monday, 26 August 2019 10:13 AM
To: Council
Subject: Business Manager Governance

Draft Pigeon and Pest Bird Policy

I am writing to thank you for looking into this problem and to try and find solutions. Bungonia has both starlings which nest under roofs despite having put measures in place to try and stop them. If all else fails, they simply nest in the gutters.

There are about 45 Indian mynas in the village roosting under solar panels.

Both these bird species are a problem which needs to be addressed, so please also look outside Goulburn as part of your policy.

Diana Moran

Amy Croker

From: Jackie Waugh [REDACTED]
Sent: Wednesday, 21 August 2019 9:47 PM
To: Council
Subject: Draft Pigeon and Pest Bird Policy

Categories: Suzi

To the Business Manager Governance

Goulburn Mulwaree Council

Re Draft Pigeon and Pest Bird Policy

I have just read this Policy and I have a couple of suggestions

Pigeon management should be a joint management program with the council and the community, as we know that its a huge problem and shouldn't be pushed back on the community, this is like washing your hands of the problem. In one sentence you are saying a coordinated approach, and then in another you are saying Council's stance is that the control of pest birds is the responsibility of the property owner.

Maybe Council should look at using some of the moneys that it has in its CBD budget to help set up a program to rid the city of these pests, there's no use beautifying the CBD and having pigeon faeces all along the street, on hand rails, foot paths etc.

Maybe there's a grant out there that council could apply for some traps to use to trap pigeons in that could be loaned out like the Local Land Services does with there fox traps (something like the grant that you got to buy all the green lidded waste bins with) or engage in a contractor to cull theses pests.

- 6. (Signage – there is anecdotal evidence that some residents are feeding the pigeons. Signs could be erected asking residents not to feed the pigeons in the CBD)

All people weather residents or visitors should be asked not to feed pigeons, also its just not the CBD that its happening in, its happening in residential areas all around the city.

Thanks for the chance to submit a response to this Policy.

Cheers Jacki Waugh

[REDACTED]

Date Received:11.10.2019.....

Signature: 

GOULBURN FIELD NATURALISTS SOCIETY INCORPORATED
 Incorporated in New South Wales INC9878021 ABN 73 476 197 614
 PO BOX 1148 GOULBURN NSW 2580



Business Manager Governance
 Goulburn Mulwaree Council
 Locked Bag 22
 GOULBURN NSW 2580

Dear Sir/Madam

The Goulburn Field Naturalists Society (GFNS) congratulates Council on the development of a draft Pigeon and Pest Bird Policy.

Many other Councils already have strategies in place for controlling pest birds, and it is pleasing that Goulburn Mulwaree is taking this overdue initiative. However, we suggest that Council needs to take greater leadership on the issue. The draft policy is not strong enough, in our view, and relies too heavily on individual action by property owners. For any degree of success, it will be essential for Council to arrange and coordinate agreed actions.

We offer the following comments regarding specific statements made in the draft policy:

1. The policy objective needs to be clearer on whether it just relates to control of pigeons in the CBD, or whether it includes the broader Goulburn Mulwaree area, and whether it includes starlings and mynas. Starlings and mynas and the broader area are mentioned elsewhere in the document, and it is important that these species are also controlled. The paragraph, under Policy Statement, commencing “This policy provides information to the community on ways to discourage pest birds such as starlings and mynas...” would be better brought forward into the Policy Objective. The second paragraph under Policy Objective is not really part of the objective, but is more of an introductory or background statement to the reasons for having a policy.
2. Regarding the stated aims of the policy, we consider that the second aim should be the primary one, i.e. to enable both Council and the community to take steps to control pest birds in a coordinated manner. It is a little unclear in this stated aim whether “the Strategy” is something different to the draft policy? The third stated aim (“monitor bird populations...as a tool for gauging the effectiveness of management actions”) is laudable, but there is no explanation of how this will be done, or who will do it.
3. The statement that “Council’s stance [is] that the control of pest birds is the responsibility of the property owner” is simply not good enough. Council must take responsibility for coordinating action, at the very least. Ironically, this statement is followed by eight suggested actions, of which at least three (1 Rubbish bins; 2 Native plantings; and 6 Signage) are exclusively Council’s

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responsibility. Of the other suggested actions, exclusion devices (3), nest destruction (4), and trapping (5) would be most effectively and appropriately conducted by professionals in a manner coordinated by Council (although there is considerable scope for trapping of mynas by property owners – see further information about a proposed community trapping program below). The final two suggested actions (7 Shooting and 8 Distress Callers) should be deleted. Shooting is not only a fairly ineffective method, but is totally impractical in an urban environment. If Distress Callers are “not a realistic option as it just tends to relocate the birds” then why include this as a suggested action? Also, unless these devices are of a high frequency inaudible to the human ear, then they are also impractical for urban use.

4. We support the statement in the final paragraph that Council will need majority support from property owners before undertaking pest control, and that property owners should contribute to the cost of control. This statement, though, appears somewhat at odds with the rest of the draft policy that seems to put the onus for control on property owners, rather than Council.

Due to the levels of infestation of feral pigeons and mynas in the Goulburn CBD, it is inevitable that a coordinated, lethal control program will need to be implemented by Council in the first instance. In our view, this must be done by a professional company, such as Australian Pest Bird Management <http://www.apbm.com.au/>. Please note that we found this company by a Google search – we have no connection with this company and do not endorse it in any way, but they do appear to offer the appropriate expertise.

We also draw your attention to this fact sheet from Parramatta Council on feral pigeon control

https://www.cityofparramatta.nsw.gov.au/sites/council/files/_data/assets/pdf_file/0004/174973/Nuisance_Animal_-_Feral_Pigeons.pdf. In particular, the statement “Implementing non-lethal control techniques will provide the most effective long term results. The best way to minimise or prevent the nuisance caused by feral pigeons is to control where they roost, nest and feed.” This statement would apply equally to mynas and other pest birds, and it would be worth recognizing it in your draft policy. Another element missing from your draft policy is that any lethal destruction of feral birds must be done in a humane manner.

Finally, the GFNS is currently working on the introduction of a community trapping program for mynas, along similar lines to those implemented in Canberra by the Canberra Indian Myna Action Group

<http://www.indianmynaaction.org.au/>, and by other groups and Councils elsewhere. To this end, we will be seeking a meeting with Council in the near future to discuss the project and how Council might assist.

/3

We hope these comments are useful in the finalizing of your policy on pest birds and, as always, stand willing to assist Council with all environmental policies.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Frank Antram', written in a cursive style.

Frank Antram
President
Goulburn Field Naturalists Society Inc.

11 September 2019

cc: Warwick Bennett, GMC Manager
Mayor Bob Kirk

[REDACTED]
Goulburn NSW 2580

Business Manager Governance
Goulburn Mulwaree Council
Locked Bag 22,
GOULBURN NSW 2580

Dear Business Manager, Governance

Draft Pigeon and Pest Bird Policy

Comments from the Goulburn Indian Myna Bird Action Group (GIMBAG)

Preamble:

GIMBAG is a new Goulburn conservation group focussed on public education and preserving our native bird species. With a Landcare NSW Grant, we are delivering a public education and backyard trapping programme in the Goulburn township and surrounding rural areas over the coming months.

Our comments below are provided in the context of our focus on invasive pest birds:

Comments:

We agree that pigeons are a major pest in Goulburn CBD. However Goulburn's suburbs and farms are being infested by Indian Mynas. It's an important distinction which is unclear in the draft Policy. Pest birds identified in the policy as "primarily pigeons" needs to include Indian Mynas. These have been prioritised as [one of 10 priority pests identified for Central Tablelands NSW by Land Services NSW](#).

Pigeons present a fouling threat and public nuisance in the CBD. However pigeons do not present a threat to native species nesting and foraging habitat; Indian Mynas do, and this needs to be clarified in the policy.

Although we agree that pest management is primarily the responsibility of the property owner, we encourage Council to take a leadership role managing pest bird species. Leadership and coordination is required for a successful campaign and is a good opportunity for Council to galvanise the community.

In terms of leadership, Local Government Councils around Australia have adopted proactive leadership roles in the management of Indian Myna Birds. NSW examples include:

- [Wollongong City Council](#)
- [Lismore Council](#)
- [Campbelltown Council](#)
- [Tweed Shire Council](#)
- [Hawkesbury City Council](#)

GIMBAG is interested in working with Council to manage the threat of this highly invasive and aggressive intruder. We look forward to meeting with Council to discuss support of a local Indian Myna Bird management programme.

kind regards

Susan Theron

Volunteer Project Coordinator
Goulburn Indian Myna Bird Action Group (GIMBAG)
mob [REDACTED]



15.8 PANEL OF CONDUCT REVIEWERS

Author: Maria Timothy, Business Manager Governance

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	Unknown as the requirement to engage a conduct reviewer is determined by the nature of code of conduct complaints received
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report Panel of Conduct Reviewers by the Business Manager Governance be received.
2. An arrangement be entered into with the CRJO to share its panel of conduct reviewers.
3. The “CRJO Panel of Conduct Reviewers” be adopted as Council’s Panel of Conduct Reviewers effective from 15 October 2019 for a period of 3 years.

BACKGROUND

Under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (the Procedures), Council must by resolution establish a panel of conduct reviewers.

Council’s current panel of conduct reviewers is due for renewal.

REPORT

Under 3.2 of the Procedures, Council may by resolution enter into an arrangement with one or more other councils to share a panel of conduct reviewers, including through a joint organisation or another regional body associated with the councils.

The Canberra Region Joint Organisation (CRJO) undertook an expression of interest process to establish a panel of conduct reviewers.

On 24 May 2019, the CRJO resolved to establish a “CRJO Panel of Conduct Reviewers” to operate from 1 Jun 2019 to 30 June 2022. The following 12 consultants were appointed to the “CRJO Panel of Conduct Reviewers”:

1. Echidna Associates
2. Meehan & Meehan
3. Applied Integrity Solutions
4. Train Reaction
5. Sinc Solutions
6. Centium
7. O’Connor Marsden & Associates
8. Australian Workplace Training & Investigation
9. Weir Consulting
10. Mediate Today

11. Nemesis Consultancy Group

12. Redenbach lee Lawyers

It is recommended that Council share the established “CRJO Panel of Conduct Reviewers” rather than Council incur the cost to establish its own panel by undertaking its own expression of interest process, which may result in a similar panel to that of the CRJO.

15.9 UPDATED DRAFT FINANCIAL STATEMENTS AND SPECIAL PURPOSE STATEMENTS

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Annual cost to Council for external audit is approximately \$60,000. This amount is included in the budget.
Use of Reserve Funds:	N/A

RECOMMENDATION

That

1. The report from the Director Business Services on the Updated Draft Financial Statements and Special Purpose Statements be received.
2. The updated draft Annual Financial Statements and Special Purpose Statements for Goulburn Mulwaree Council for the year ending 30 June 2019 and the reported changes be noted.
3. The Statements under s413(2) Local Government Act 1993 be endorsed and signed off by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to allow the Audit to proceed.

BACKGROUND

At its meeting on 3 September 2019, Council considered the Draft Financial Statements and referred them to audit. Some changes were made to the original Draft Financial Statements which are now presented to Council before the receipt of the final audit report.

REPORT

During the audit process a number of errors were identified by staff that needed correction, including:

- Accounting for the value of Southern Phone shares (not previously required)
- Journal missed for winding back of the provision for tip replacement and amortisation of the asset
- Reclassifying properties that Council had resolved to sell into the “Assets Held For Sale” classification
- Reversing trust fund transactions that had incorrectly been accrued back into the 2018/19 Financial Year.

The auditors have also requested that we correct the way we have accounted for any realisation of Asset Revaluation reserve on the disposal of assets. In the draft statements, this was presented via a reduction in the carrying values of the assets disposed in Note 5. In the revised statements it is being shown as a transfer between the asset revaluation reserve and the accumulated surpluses in the Statement of Changes in Equity.

Unfortunately, this last change has had the impact of increasing the reported loss on disposal of assets by \$4.8million, leading to a reported deficit for the year before grants and contributions provided for capital purposes of \$1.165 million.

All of these changes have had minimal impact on Council's reported accumulated surplus which has increased by \$2,000 from that reported in the draft Statements on 3 September.

Due to these changes, it is recommended that Council resolve to resign the Council statement under s413(2) Local Government Act 1993 to acknowledge that it has seen the latest version of the Statements prior to receipt of the Auditor's Report.

All going to plan, the Audited Financial Statements are scheduled to be presented to Council at its meeting on Tuesday 5 November. The Auditors will make a brief presentation to Council as part of this meeting.

The fully updated and formatted draft General Purpose and Special Purpose Financial Statements will be provided to Council as a separate enclosure when confirmed by the Auditors. At the time preparing this business paper the final financial statement were not available but will be delivered to Councillors later this week.

15.10 RATES OUTSTANDING REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Outstanding rates continue to accrue interest at a rate some 5% above the rate at which Council could invest its cash. Rates outstanding remain a charge on the land and are always collectable.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Revenue Coordinator on Rates Outstanding be received.

BACKGROUND

The purpose of this report is to advise on the status of rates collections as at 1 October 2019.

REPORT

The following table summarises the rates transactions and collections processed up to 1 October 2019.

	Amount
Rates and Charges Outstanding at 1 July 2019	-\$189,393.29
Levies and Write Offs	\$24,771,231.08
Total Collectable	\$24,581,837.79
Rates and Charges Collected	-\$8,990,090.16
Pre payments	-\$201,846.33
Amount Outstanding	\$15,793,593.88
Percentage of Rates and Charges Outstanding	64%

The percentage recorded here shows that the rates are being collected in accordance with Councils Debt recovery policy and are being collected in advance as only one quarterly amount has become due, with the second quarter due on 30 November 2019. The outstanding rates currently stands at 64% which is the same percentage as this time last year.

Analysis of the outstanding debts shows that there are a total of 306 properties with accumulated arrears of more than two instalments outstanding or debt of more than \$500 and they have been

issued with a letter of demand on 19th September 2019 (in accordance with Council’s Debt Recovery Policy).

It should be noted that a considerable number of ratepayers have entered into repayment agreements in accordance with Council’s Policy. For those that have not entered into suitable payment arrangements staff are in the process of proceeding to the next stage of recovery action, this being a Statement of Liquidated Claim.

These overdue amounts are further dissected below;

Debt Range	No of Properties	Total Debt for	Average Debt
\$150-\$499	881	\$275,498.08	\$313
\$500-\$2,000	288	\$256,589.22	\$891
\$2,001-\$5,000	46	\$152,843.39	\$3,323
Above \$5,000	11	\$90,650.02	\$8241

OUTSTANDING BALANCES >\$5,000

Property No.	Outstanding Balance	Action Taken
1001810	\$7,646.22	N/A Postponed rates
1002041	\$6,680.68	N/A Postponed rates
1005354	\$5,440.01	N/A Postponed rates
1003523	\$6,445.53	Current debt recovery
1010110	\$5,159.82	Current debt recovery – arrangement in place
1008127	\$7,129.72	N/A Postponed Rates
1020840	\$7,623.15	Current Debt Recovery
1004192	\$7,654.17	N/A Postponed Rates
1004839	\$19,638.11	Solicitor engaged – Ratepayer seeking Non-rateable status
1009848	\$11,423.22	Current debt recovery
1005070	\$5,809.39	Current debt recovery
	\$90,650.02	

15.11 DEBTORS OUTSTANDING REPORT

Author: Kylie Newton, Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: Nil

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That the report from the Revenue Officer on Debtor Collections be received

BACKGROUND

The purpose of this report is to advise on the status of debtor collections as at 1st October 2019.

REPORT

The following table summarises the debtor balances as at 1st October 2019

	Amount
Debtor Outstanding at 1 July 2019	\$1,189,177.51
Invoices Raised 2019/20	\$2,079,253.66
Total Collectable (A)	\$3,268,431.17
Less Debtors Collected	-\$2,706,456.04
Total Amount Outstanding	\$561,975.13
Less Amount Not Yet Due	-\$356,436.95
Total Overdue Amount (B)	\$205,538.18
Debtors Outstanding Percentage (B/A)	6%


Analysis of the outstanding debts show:

Not Yet Due	\$356,436.95	63%
Overdue > 30 Days	\$65,388.63	12%
Overdue > 60 Days	\$99,134.57	18%
Overdue > 90 Days	\$41,014.98	7%
Total Amount Outstanding	\$561,975.13	100%

Overdue Debtors >\$5,000

Debtor No.	Balance	Balance 90	Balance 60	Balance 30	Current	Action Taken
3005054	\$30,518.40	\$30,518.40	-	-	-	Grant Funding – Awaiting Payment
Total	\$30,518.40	\$30,518.40	-	-	-	

15.12 MONTHLY FINANCIAL REPORT

Author: Beverley Moore, Acting Business Manager Finance & Customer Service
Authoriser: Warwick Bennett, General Manager
Attachments: 1. Monthly Financial Report.pdf [↓](#) 

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Acting Business Manager Finance & Customer Service on the Financial Statements to 30 September 2019 be received and noted for information.

BACKGROUND

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

REPORT

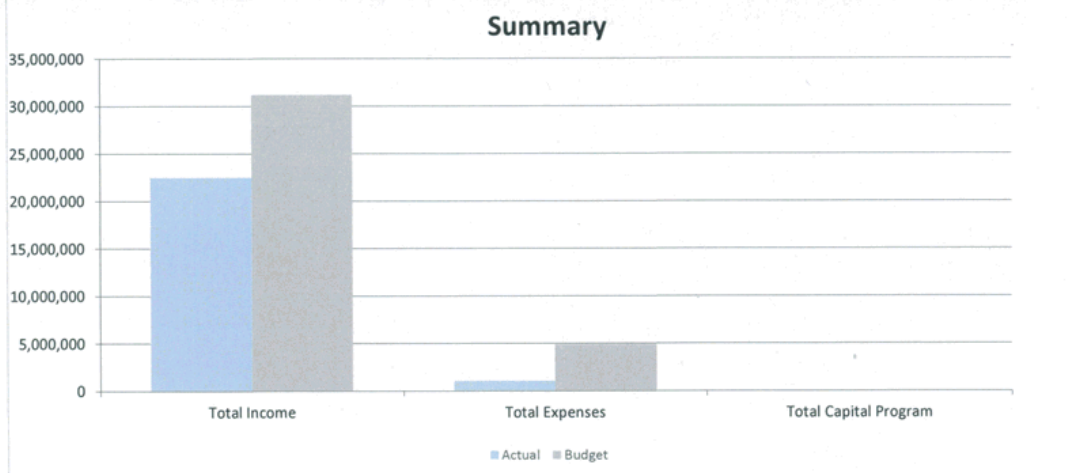
The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.



Council Directorate Summary Report for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019

Executive Services	Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
								\$ Variance	25% % of Budget
Income									
Rates & Annual Charges		20,335,000	20,283,464	0	0	20,283,464	20,335,000	51,536	100%
Interest & Investment Revenue		615,000	345,756	0	0	345,756	615,000	269,244	56%
Other Revenues		68,130	4,363	0	0	4,363	68,130	63,767	6%
Operating Grants & Contributions		5,790,900	783,121	0	0	783,121	5,790,900	5,007,779	14%
Internal Income		4,401,301	1,100,322	0	0	1,100,322	4,401,301	3,300,979	25%
Total Income		31,210,331	22,517,025	0	0	22,517,025	31,210,331	8,693,305	72%
Expense									
Employee costs		3,225,488	766,351	83,428	0	849,779	3,296,827	2,447,048	26%
Materials & Contracts		445,455	25,892	11,479	0	37,371	445,455	408,084	8%
Depreciation & Impairment		1,723	0	0	0	0	1,723	1,723	0%
Other Expenses		652,818	164,219	53,103	0	217,322	652,818	435,496	33%
Internal Expenses		505,723	128,796	0	0	128,796	505,723	376,927	25%
Total Expense		4,831,207	1,085,258	148,010	0	1,233,268	4,902,546	3,669,278	25%
Operating Surplus/(Deficit) before Capi		26,379,124	21,431,767	-148,010	0	21,283,757	26,307,785	5,024,027	81%
Capital Income									
Operating Surplus/(Deficit) after Capite		26,379,124	21,431,767	-148,010	0	21,283,757	26,307,785	5,024,027	81%
Non Cash									
Depreciation & Impairment		1,723	0	0	0	0	1,723	1,723	0%
Total Non Cash		1,723	0	0	0	0	1,723	0	0%
Investing Fund Flows									
Capital Works		0	0	0	0	0	0	0	0%
Asset Sales		0	1,227,060	0	0	1,227,060	0	-1,227,060	0%
Total Investing Fund Flows		0	1,227,060	0	0	1,227,060	0	-1,227,060	0%
Financing Fund Flows									
Total Financing Fund Flows		0	0	0	0	0	0	0	0%
Net Inc/(Dec) in Funds before Transfer:		26,380,847	22,658,828	-148,010	0	22,510,818	26,309,508	3,798,690	86%
Reserve Movements									
Transfers to Internal Reserves		-696,690	0	0	0	0	-696,690	-696,690	0%
Transfers from Internal Reserves		623,353	0	0	0	0	623,353	623,353	0%
Total Reserve Movements		-73,337	0	0	0	0	-73,337	-73,337	0%
Net Inc/(Dec) in Unrestricted Funds		26,307,510	22,658,828	-148,010	0	22,510,818	26,236,171	3,725,353	86%



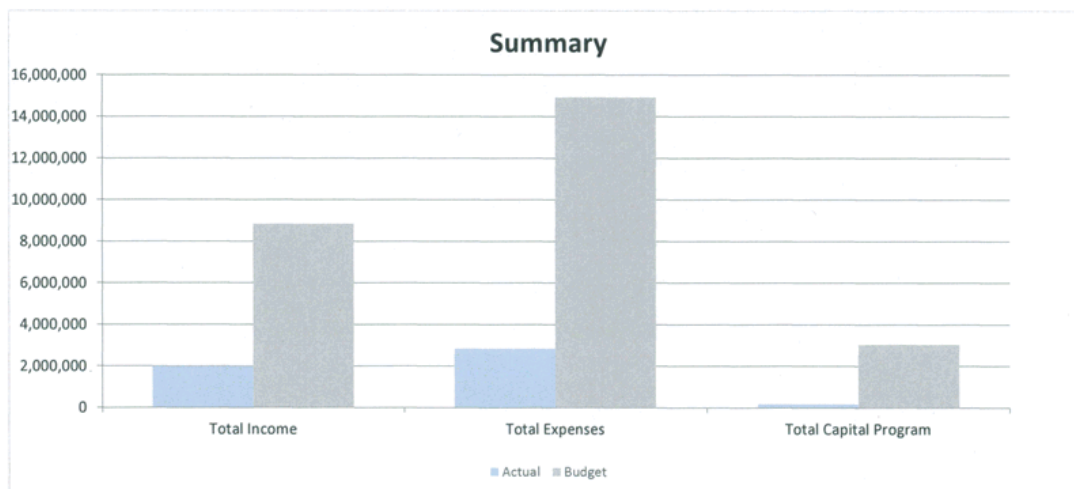


Council Directorate Summary Report for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019

Corporate and Community Services

Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
							\$ Variance	% of Budget
Income								25%
User Charges & Fees	370,318	52,983	0	0	52,983	370,318	317,335	14%
Interest & Investment Revenue	35,000	7,730	0	0	7,730	35,000	27,270	22%
Other Revenues	710,782	199,500	0	0	199,500	710,782	511,282	28%
Operating Grants & Contributions	495,242	189,946	0	0	189,946	495,242	305,296	38%
Internal Income	6,080,052	1,512,516	0	0	1,512,516	6,080,052	4,567,536	25%
Total Income	7,691,394	1,962,674	0	0	1,962,674	7,691,394	5,728,720	26%
Expense								
Employee costs	6,228,760	366,248	12,622	0	378,870	6,234,912	5,856,042	6%
Materials & Contracts	2,613,559	526,957	749,612	0	1,276,569	2,653,759	1,377,190	48%
Borrowing Costs	19,569	5,000	0	0	5,000	19,569	14,569	26%
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Other Expenses	2,204,422	1,272,727	1,015,524	0	2,288,251	2,204,422	-83,829	104%
Internal Expenses	2,666,342	675,272	0	0	675,272	2,666,342	1,991,069	25%
Total Expense	14,887,232	2,846,204	1,777,758	0	4,623,962	14,933,584	10,309,621	31%
Operating Surplus/(Deficit) before Capital	-7,195,838	-883,530	-1,777,758	0	-2,661,288	-7,242,190	-4,580,901	37%
Capital Income								
Capital Grants & Contributions	452,973	3,000	0	0	3,000	452,973	449,973	1%
Operating Surplus/(Deficit) after Capital	-6,742,865	-880,530	-1,777,758	0	-2,658,288	-6,789,217	-4,130,928	39%
Non Cash								
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Total Non Cash	1,154,580	0	0	0	0	1,154,580	0	0%
Investing Fund Flows								
Capital Works	-3,002,468	-209,399	0	0	-209,399	-3,044,468	-2,835,069	7%
Asset Sales	4,096,500	0	0	0	0	4,096,500	4,096,500	0%
Total Investing Fund Flows	1,094,032	-209,399	0	0	-209,399	1,052,032	1,261,431	-20%
Financing Fund Flows								
Loan Principal	-57,763	-14,333	0	0	-14,333	-57,763	-43,430	25%
Total Financing Fund Flows	-57,763	-14,333	0	0	-14,333	-57,763	-43,430	25%
Net Inc/(Dec) in Funds before Transfers	-4,552,016	-1,104,262	-1,777,758	0	-2,882,020	-4,640,368	-1,758,348	62%
Reserve Movements								
Transfers to Internal Reserves	-4,133,700	0	0	0	0	-4,133,700	-4,133,700	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-80,000	-80,000	0%
Transfers from Internal Reserves	1,238,376	0	0	0	0	1,320,576	1,320,576	0%
Transfers from Other External Reserves	464,473	0	0	0	0	464,473	464,473	0%
Total Reserve Movements	-2,510,851	0	0	0	0	-2,428,651	-2,428,651	0%
Net Inc/(Dec) in Unrestricted Funds	-7,062,867	-1,104,262	-1,777,758	0	-2,882,020	-7,069,019	-4,186,999	41%

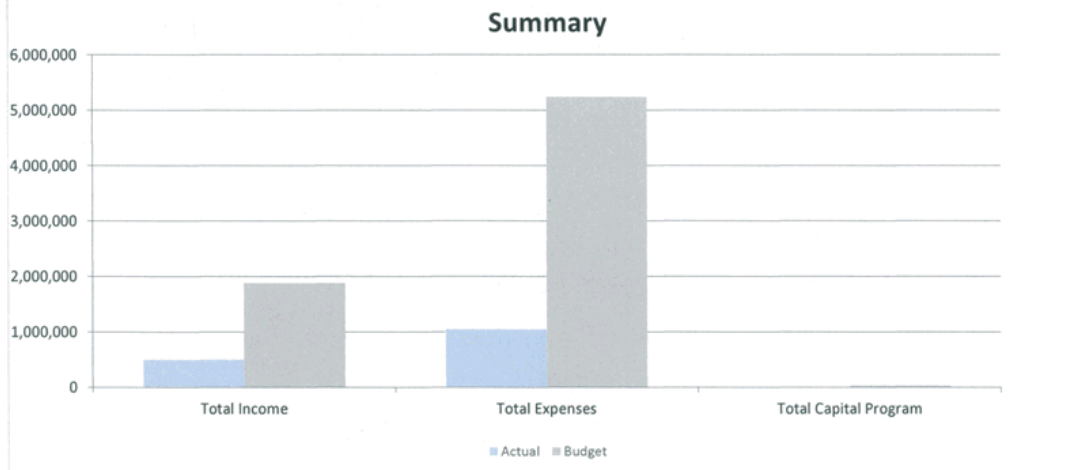




Council Directorate Summary Report for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019

Planning & Environment								% of Time:	25%
Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	\$ Variance	% of Budget	
Income									
User Charges & Fees	1,242,858	342,662	0	0	342,662	1,242,858	900,196	28%	
Other Revenues	143,162	47,864	0	0	47,864	143,162	95,298	33%	
Operating Grants & Contributions	474,875	105,957	0	0	105,957	474,875	368,918	22%	
Total Income	1,860,895	496,483	0	0	496,483	1,860,895	1,364,412	27%	
Expense									
Employee costs	3,218,143	777,737	0	0	777,737	3,218,143	2,440,405	24%	
Materials & Contracts	507,760	-90,459	296,048	0	205,589	560,960	355,371	37%	
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%	
Other Expenses	47,600	12,510	500	0	13,010	47,600	34,590	27%	
Internal Expenses	1,394,754	348,757	0	0	348,757	1,394,754	1,045,997	25%	
Total Expense	5,188,314	1,048,545	296,548	0	1,345,094	5,241,514	3,896,420	26%	
Operating Surplus/(Deficit) before Capi	-3,327,419	-552,062	-296,548	0	-848,611	-3,380,619	-2,532,008	25%	
Capital Income									
Operating Surplus/(Deficit) after Capit	-3,327,419	-552,062	-296,548	0	-848,611	-3,380,619	-2,532,008	25%	
Non Cash									
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%	
Total Non Cash	20,057	0	0	0	0	20,057	0	0%	
Investing Fund Flows									
Capital Works	-33,000	0	0	0	0	-33,000	-33,000	0%	
Asset Sales	0	0	0	0	0	0	0	0%	
Total Investing Fund Flows	-33,000	0	0	0	0	-33,000	-33,000	0%	
Financing Fund Flows									
Total Financing Fund Flows	0	0	0	0	0	0	0	0%	
Net Inc/(Dec) in Funds before Transfers	-3,340,362	-552,062	-296,548	0	-848,611	-3,393,562	-2,544,951	25%	
Reserve Movements									
Transfers to Developer Contributions	-320,000	-105,957	0	0	-105,957	-320,000	-214,043	33%	
Transfers from Internal Reserves	79,037	0	0	0	0	132,237	132,237	0%	
Transfers from Developer Contributions	20,000	0	0	0	0	20,000	20,000	0%	
Total Reserve Movements	-220,963	-105,957	0	0	-105,957	-167,763	-61,806	63%	
Net Inc/(Dec) in Unrestricted Funds	-3,561,325	-658,019	-296,548	0	-954,567	-3,561,325	-2,606,757	27%	

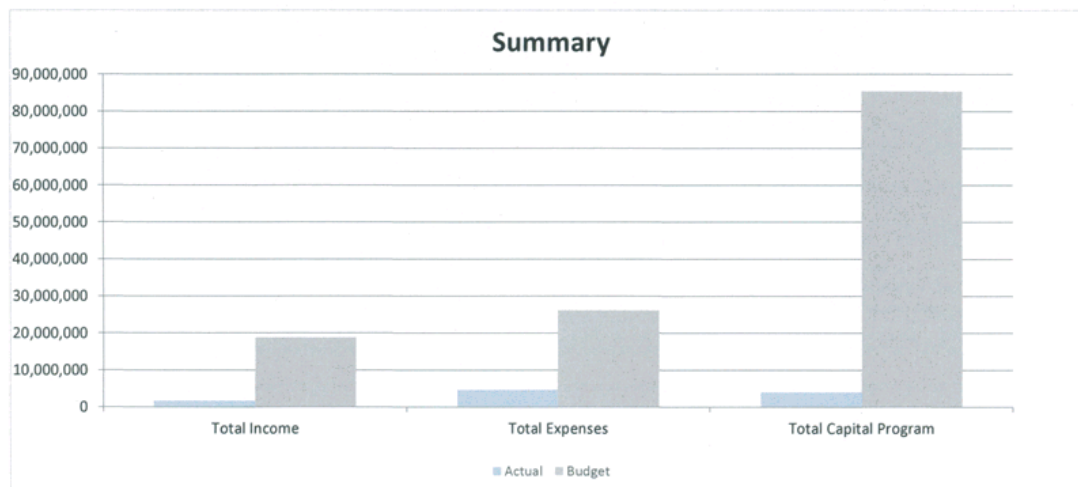




Council Directorate Summary Report for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019

Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
							\$ Variance	% of Budget
Operations								
Income								25%
User Charges & Fees	1,026,664	219,623	0	0	219,623	1,026,664	807,041	21%
Other Revenues	181,222	56,902	0	0	56,902	181,222	124,320	31%
Operating Grants & Contributions	4,444,176	39,696	0	0	39,696	4,444,176	4,404,480	1%
Internal Income	4,839,080	1,209,771	0	0	1,209,771	4,839,080	3,629,309	25%
Total Income	10,491,142	1,525,992	0	0	1,525,992	10,491,142	8,965,150	15%
Expense								
Employee costs	6,697,982	2,039,672	0	0	2,039,672	6,720,085	4,680,413	30%
Materials & Contracts	4,245,830	1,043,099	0	0	1,043,099	4,245,830	3,202,731	25%
Borrowing Costs	175,910	30,791	0	0	30,791	175,910	145,119	18%
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Other Expenses	1,844,266	402,722	0	0	402,722	1,844,266	1,441,544	22%
Internal Expenses	4,838,837	1,141,421	0	0	1,141,421	4,838,837	3,697,416	24%
Total Expense	26,121,719	4,657,704	0	0	4,657,704	26,143,822	21,486,118	18%
Operating Surplus/(Deficit) before Capi	-15,630,577	-3,131,712	0	0	-3,131,712	-15,652,680	-12,520,968	20%
Capital Income								
Capital Grants & Contributions	41,566,297	341,878	0	0	341,878	41,566,297	41,224,419	1%
Operating Surplus/(Deficit) after Capit	25,935,720	-2,789,833	0	0	-2,789,833	25,913,617	28,703,450	-11%
Non Cash								
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Total Non Cash	8,318,895	0	0	0	0	8,318,895	0	0%
Investing Fund Flows								
Capital Works	-82,976,282	-3,979,578	0	0	-3,979,578	-85,403,320	-81,423,742	5%
Asset Sales	2,410,000	0	0	0	0	2,410,000	2,410,000	0%
Total Investing Fund Flows	-80,566,282	-3,979,578	0	0	-3,979,578	-82,993,320	-79,013,742	5%
Financing Fund Flows								
Loan Principal	-708,221	-136,133	0	0	-136,133	-708,221	-572,088	19%
Proceeds from Borrowings	15,200,000	0	0	0	0	15,200,000	15,200,000	0%
Total Financing Fund Flows	14,491,779	-136,133	0	0	-136,133	14,491,779	14,627,912	-1%
Net Inc/(Dec) in Funds before Transfers	-31,819,888	-6,905,544	0	0	-6,905,544	-34,269,029	-27,363,485	20%
Reserve Movements								
Transfers to Internal Reserves	-552,403	0	0	0	0	-552,403	-552,403	0%
Transfers to Developer Contributions	-1,887,100	-67,380	0	0	-67,380	-1,887,100	-1,819,720	4%
Transfers from Internal Reserves	9,698,310	0	0	0	0	12,125,348	12,125,348	0%
Transfers from Developer Contributions	6,088,463	0	0	0	0	6,088,463	6,088,463	0%
Transfers from Other External Reserves	2,251,057	0	0	0	0	2,251,057	2,251,057	0%
Total Reserve Movements	15,598,327	-67,380	0	0	-67,380	18,025,365	18,092,745	0%
Net Inc/(Dec) in Unrestricted Funds	-16,221,561	-6,972,924	0	0	-6,972,924	-16,243,664	-9,270,740	43%

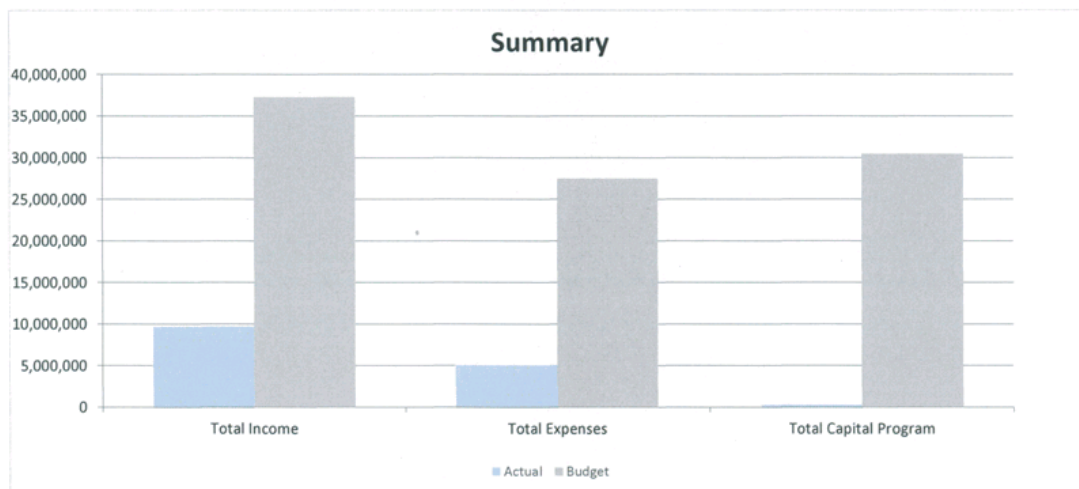




Council Directorate Summary Report for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019

Utilities	Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
								\$ Variance	% of Budget
Income									
	Rates & Annual Charges	15,594,852	<u>7,218,550</u>	0	0	7,218,550	15,594,852	8,376,302	46%
	User Charges & Fees	12,412,889	<u>1,826,051</u>	0	0	1,826,051	12,412,889	10,586,838	15%
	Interest & Investment Revenue	731,000	<u>-581,904</u>	0	0	-581,904	731,000	1,312,904	-80%
	Other Revenues	203,648	<u>59,410</u>	0	0	59,410	203,648	144,238	29%
	Operating Grants & Contributions	703,866	<u>0</u>	0	0	0	703,866	703,866	0%
	Internal Income	2,617,114	<u>672,516</u>	0	0	672,516	2,617,114	1,944,598	26%
	Total Income	32,263,369	9,194,623	0	0	9,194,623	32,263,369	23,068,745	28%
Expense									
	Employee costs	6,202,368	<u>1,512,714</u>	0	0	1,512,714	6,207,598	4,694,884	24%
	Materials & Contracts	4,903,331	<u>1,199,814</u>	50,147	0	1,249,961	5,124,051	3,874,090	24%
	Borrowing Costs	1,191,832	<u>135,482</u>	0	0	135,482	1,191,832	1,056,350	11%
	Depreciation & Impairment	5,012,621	<u>0</u>	0	0	0	5,012,621	5,012,621	0%
	Other Expenses	1,417,530	<u>175,028</u>	0	0	175,028	1,417,530	1,242,502	12%
	Internal Expenses	8,549,968	<u>2,066,496</u>	0	0	2,066,496	8,549,968	6,483,472	24%
	Total Expense	27,277,650	5,089,533	50,147	0	5,139,680	27,503,600	22,363,920	19%
	Operating Surplus/(Deficit) before Capi	4,985,719	4,105,090	-50,147	0	4,054,943	4,759,768	704,825	85%
Capital Income									
	Capital Grants & Contributions	5,724,562	496,701	0	0	496,701	5,724,562	5,227,861	9%
	Operating Surplus/(Deficit) after Capit	10,710,281	4,601,791	-50,147	0	4,551,644	10,484,330	5,932,686	43%
Non Cash									
	Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
	Total Non Cash	5,012,621	0	0	0	0	5,012,621	0	0%
Investing Fund Flows									
	Capital Works	-28,240,559	<u>-322,409</u>	-5,100	0	-327,509	-30,451,212	-30,123,703	1%
	Asset Sales	0	<u>0</u>	0	0	0	0	0	0%
	Total Investing Fund Flows	-28,240,559	-322,409	-5,100	0	-327,509	-30,451,212	-30,123,703	1%
Financing Fund Flows									
	Loan Principal	-984,429	<u>-227,316</u>	0	0	-227,316	-984,429	-757,113	23%
	Proceeds from Borrowings	4,280,000	<u>0</u>	0	0	0	4,280,000	4,280,000	0%
	Total Financing Fund Flows	3,295,571	-227,316	0	0	-227,316	3,295,571	3,522,887	-7%
	Net Inc/(Dec) in Funds before Transfers	-9,222,086	4,052,067	-55,247	0	3,996,820	-11,658,690	-15,655,509	-34%
Reserve Movements									
	Transfers to Developer Contributions	-1,150,000	<u>-385,164</u>	0	0	-385,164	-1,150,000	-764,836	33%
	Transfers from Internal Reserves	187,736	<u>0</u>	0	0	0	650,688	650,688	0%
	Transfers from Developer Contributions	4,365,062	<u>0</u>	0	0	0	4,365,062	4,365,062	0%
	Transfers from Other External Reserves	2,877,790	<u>0</u>	0	0	0	4,846,211	4,846,211	0%
	Total Reserve Movements	6,280,588	-385,164	0	0	-385,164	8,711,961	9,097,125	-4%
	Net Inc/(Dec) in Unrestricted Funds	-2,941,498	3,666,902	-55,247	0	3,611,656	-2,946,729	-6,558,384	-123%



Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending September



Date Report Run: 30-Sep-2019

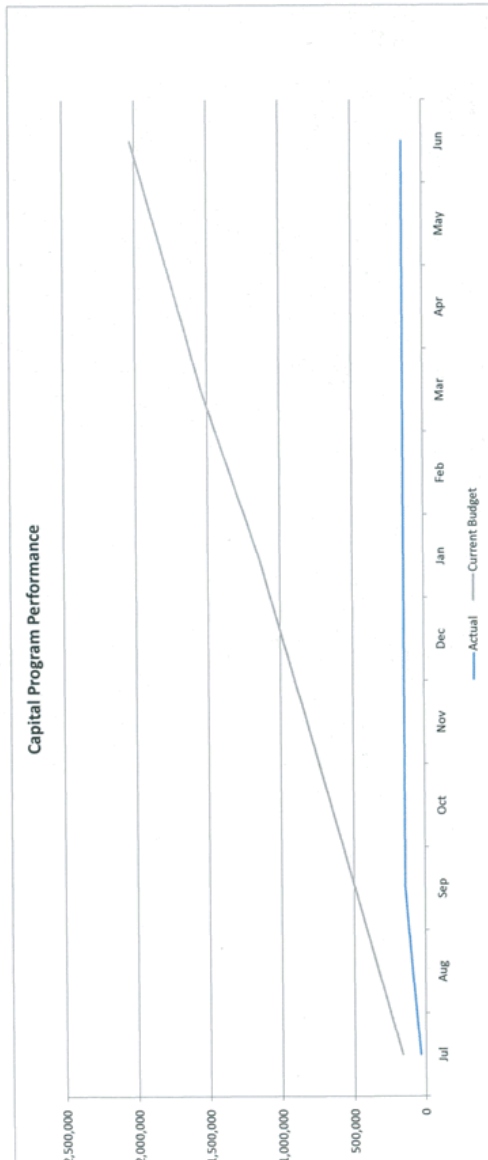
Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	\$ Variance	% of Time:	Status	Comments
10 - Innovation & Technology									25%		
Renewal Assets	Renewal 100%	677,000	41,855	0	0	41,855	677,000	635,145	6%	Late, expected to be on budget	Staff resignations has slowed this process
Phone Upgrade	Renewal 100%	200,000	7,143	0	0	7,143	200,000	192,857	4%	On time, on budget	
Anting Agency	Renewal 0%	100,000	2,071	0	0	2,071	100,000	97,929	2%	On time, on budget	
Door Coverings-Records Storage Area	Renewal 0%	0	0	0	0	0	27,000	27,000	0%	Late, expected to be on budget	
n Line Learning Management System	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	
CTV Victoria Park (G) - 6A38287	Renewal 0%	194,796	51,144	0	0	51,144	194,796	143,652	26%	On time, on budget	
		1,271,796	102,212	0	0	102,212	1,298,796	1,196,584	8%		
30 - Marketing & Culture											
IC Replacement Assets	Renewal 100%	0	940	0	0	940	5,000	4,060	19%	On time, on budget	
IC New Assets	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	Not due to commence	
Book Resources Gln Library	Renewal 100%	120,000	14,789	0	0	14,789	120,000	105,211	12%	On time, on budget	Resources allocated for the full 12 months
Art Gallery Acquisitions	Renewal 0%	10,000	5,849	0	0	5,849	10,000	4,151	58%	On time, on budget	
Public Art and Street Art	Renewal 0%	45,000	11,977	0	0	11,977	45,000	33,023	27%	On time, on budget	
Collection Store	Renewal 100%	350,000	3,200	0	0	3,200	350,000	346,800	1%	On time, on budget	To be addressed in September QBR
Gallery Renewal Works	Renewal 100%	15,000	5,000	0	0	5,000	25,000	20,000	20%	On time, on budget	Quarterly review, carryover required
Museum Capital Works - Renewal	Renewal 100%	1,085,672	15,410	0	0	15,410	1,085,672	1,070,262	1%	On time, on budget	Construction works underway
Clair Museum Restoration Works (G)	Renewal 100%	100,000	20,000	0	0	20,000	100,000	80,000	0%	Late, expected to be on budget	Quarterly review, carryover required
Library Shelving	Renewal 0%	0	7,612	0	0	7,612	0	7,612	0%	Not due to commence	Awaiting outcome of Mod/DIA from GMC prior to going to tender for works
HyC Centre Public Art	Renewal 100%	0	105,687	0	0	105,687	1,745,672	1,639,985	6%	On time, on budget	To be addressed in September QBR
Water Pipe Relocation - Water Works	Renewal 100%	0	1,500	0	0	1,500	0	1,500	0%	Quarterly review, carryover required	Emergency works underway. To be addressed in September QBR
		1,730,672	105,687	0	0	105,687	1,745,672	1,639,985	6%		
70 - Property & Community Services											
owell St Concept Subdivision	Renewal 0%	0	1,500	0	0	1,500	0	1,500	0%	Completed	Plan complete. Finalising quotes for DA preparation. Costs associated with the DA will be reported in a future QBR.
		0	1,500	0	0	1,500	0	1,500	0%		
Total Capital Program		3,002,468	209,339	0	0	209,339	3,044,468	2,835,059	7%		

Corporate and Community Services Capital Report by Business Unit for 2019/20
for YTD Period Ending September



Date Report Run: 30-Sep-2019

Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time: % of Budget	\$ Variance	25%	Status	Comments



Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019



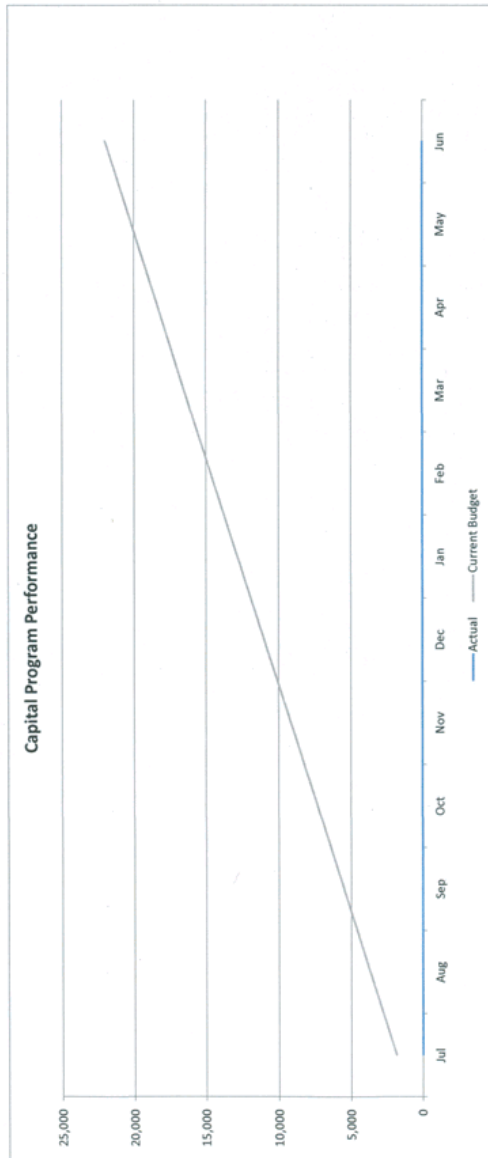
Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJOB	% of Times		Status	Comments
								\$ Variance	% of Budget		
80 - Strategic Planning ocial Plan Initiatives	Renewal 0%	33,000 33,000	0 0	0 0	0 0	0 0	33,000 33,000	0% 0%	0% 0%	On time, on budget	
Total Capital Program		22,000	0	0	0	0	22,000	0%	0%		

Planning & Environment Capital Report by Business Unit for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019



Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time	% of Budget	Status	Comments
									25%		



Operations Capital Report by Business Unit for 2019/20
for YTD Period Ending September

Date Report Run: 30-Sep-2019



Description	Renewal %	Original Budget 20P/ICO	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/ICO	\$ Variance	% of Budget	Status	Comments
200 - Projects											
Rocky Hill Museum Extension - Construct (G)	Renewal 0%	0	421,615	0	0	421,615	517,312	95,698	82%	On time, on budget	
Performing Arts Centre (G)	Renewal 0%	18,500,000	280,274	0	0	280,274	18,500,000	18,219,726	2%	On time, on budget	
Sandstone Restoration McDermott Centre (G)	Renewal 100%	0	70,165	0	0	70,165	0	-70,165	0%	Completed	
Growing Local Economies (G)	Renewal 0%	1,698,851	17,117	0	0	17,117	1,727,280	1,710,163	1%	Late, expected to be on budget	Delays and uncertainty due to planning and possible rezoning issues
Aquatic Centre Renewal	Renewal 100%	6,500,000	159,662	0	0	159,662	6,500,000	6,340,338	2%	On time, on budget	
Aquatic Centre Upgrade (G)	Renewal 0%	13,500,000	103,560	0	0	103,560	13,500,000	13,396,440	1%	On time, on budget	
FP May Street (Park Rd - bridge)	Renewal 0%	103,540	0	0	0	0	103,540	103,540	0%	Not due to commence	To be completed with May St bridge
RTR Callen Ford Road - RR Rehab (G)	Renewal 100%	0	14,089	0	0	14,089	0	-14,089	0%	Completed	
K&G May Street (Existing - Bridge)	Renewal 0%	128,000	0	0	0	0	128,000	128,000	0%	Not due to commence	To be completed with May St bridge
Blackspot - Roundabout (G)	Renewal 0%	60,000	0	0	0	0	60,000	60,000	0%	On time, on budget	
St Lighting and Traffic facilities	Renewal 0%	2,221,384	36,492	0	0	36,492	2,225,480	2,188,988	2%	On time, on budget	
SCC Riverside Park Project (G)	Renewal 0%	78,008	0	0	0	0	43,620	-34,388	179%	Late, expected to be on budget	
Woolfendilly River/Trail - Stage2 (G)	Renewal 100%	850,000	3,970	0	0	3,970	880,015	876,045	0%	Not due to commence	RFT documentation and procurement strategy in progress
BR May St Bridge replacement	Renewal 100%	9,000,000	0	0	0	0	9,000,000	9,000,000	0%	Not commenced	Awaiting grant funding
Regional Hockey Complex - Construction (G)	Renewal 100%	500,515	390,474	0	0	390,474	500,515	110,041	78%	Completed	
Blackspot Sandy Point Road (G)	Renewal 0%	0	4,903	0	0	4,903	47,610	42,707	10%	Late, expected to be on budget	Project construction to commence in November 19
SCC Hudson park Toilet Block (G)	Renewal 0%	0	716	0	0	716	0	-716	0%	Completed	Requires carryover budget
SCC - Tarago Playground Equip (G)	Renewal 0%	0	1,494	0	0	1,494	0	-1,494	0%	Completed	Requires carryover budget
SCC - Marulan Amenities Block (G)	Renewal 0%	0	37,085	0	0	37,085	369,420	332,335	10%	On time, on budget	
Woolfendilly Walking & Cycle Trail Lighting (G)	Renewal 0%	800,000	0	0	0	0	800,000	800,000	0%	Not due to commence	RFT documentation and procurement strategy in progress
Thorndon Road Bridge Replacement (G)	Renewal 100%	16,000,000	0	0	0	0	16,000,000	16,000,000	0%	Not commenced	Awaiting grant funding
Goulburn-Crookwell Rail Trail (G)	Renewal 0%	69,862,290	1,619,622	0	0	1,619,622	70,902,792	69,283,170	2%		
210 - Operations											
RRBG - Highland Way (G)	Renewal 100%	0	5,579	0	0	5,579	0	-5,579	0%	Not due to commence	Scope to be defined
RRBG - Taralga Road - Rural (G)	Renewal 100%	0	21,628	0	0	21,628	0	-21,628	0%	Not due to commence	Design to be completed in Oct 19
RRBG - Taralga Road - Urban (G)	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	Design to be completed in Oct 19
Bus Shelters Renewal	Renewal 100%	0	11,294	0	0	11,294	0	-11,294	0%	Completed	Works completed carry over budget required
Drainage Racecourse Drive CO	Renewal 0%	0	2,503	0	0	2,503	0	-2,503	0%	Completed	Expenditure to be transferred to NU5004 not related to this project
Drainage Church Street Roundabout	Renewal 100%	0	9,765	0	0	9,765	0	-9,765	0%	Completed	Late invoice from last FY, carry over budget to come
Drainage General Urban	Renewal 100%	100,000	0	0	0	0	0	0	0%	Not due to commence	
CID Masterplan Implementation	Renewal 0%	500,000	1,853	0	0	1,853	640,000	638,147	0%	On time, on budget	Clinton St completed, scope to be confirmed for other works
FP Rhoda Street (Combermere - Garfield)	Renewal 0%	30,290	0	0	0	0	50,000	50,000	0%	On time, on budget	
FP Rhoda Street (Garfield - Addison)	Renewal 0%	32,538	0	0	0	0	50,000	50,000	0%	On time, on budget	
FP Addison Street (Coolinda Cl - Francis)	Renewal 0%	10,614	1,988	0	0	1,988	50,000	48,012	4%	On time, on budget	
Gravel Resheeting	Renewal 100%	450,000	13,840	0	0	13,840	450,000	436,160	3%	On time, on budget	
Guardrails - Urban - Local	Renewal 100%	0	0	0	0	0	24,800	24,800	0%	Not due to commence	Awaiting invoices
Guardrails - Sealed Rural - Local	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	Delivered with May Street bridge
K&G Mulwaree Street (Bradley St end)	Renewal 100%	21,783	0	0	0	0	21,783	21,783	0%	On time, on budget	Due to commence in April 20
K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	0	0	0	0	70,000	70,000	0%	On time, on budget	Project completed in 18/19
RHL Collector Rd - Voelia Sec94	Renewal 100%	200,000	0	0	0	0	76,000	76,000	0%	Not due to commence	Due to commence in March 20
RHL Bungendore Rd - Voelia Sec 94	Renewal 100%	0	1,131	0	0	1,131	124,000	124,000	0%	Late, expected to be on budget	Construction delayed, schedule will be met
RTR Currawang Road - RR Rehab (G)	Renewal 100%	0	3,430	0	0	3,430	0	-3,430	0%	On time, on budget	Design to commence in 2 weeks
Rural Resealing	Renewal 100%	600,000	-3,633	0	0	-3,633	678,500	682,133	-1%	Completed	Expenditure to be transferred to NU50065 not related to this project
UR Rehab - Mary St	Renewal 100%	0	91	0	0	91	0	-91	0%	Late, expected to be on budget	Design to commence in 3 weeks
Windellama Rd - Widening	Renewal 0%	0	2,603	0	0	2,603	0	-2,603	0%	On time, on budget	Expenditure to be allocated to Bungonia Rd, directed here in error
Widening - Mountain Ash Rd	Renewal 0%	0	261	0	0	261	0	-261	0%	On time, on budget	Project completed in 18/19
UR Con Sanctuary Dr - complete to River St	Renewal 0%	0	0	0	0	0	0	0	0%	On time, expected to be overspent	Require a budget increase of an estimated \$200k
UR Con Ladyer - Talk Extension	Renewal 0%	500,000	133,644	0	0	133,644	500,000	366,356	27%	On time, expected to be overspent	
Other Parks/Reserves Replacements	Renewal 100%	20,000	100	0	0	100	20,000	19,900	0%	Not due to commence	
City Wide Creek Bed Improvements	Renewal 100%	35,000	0	0	0	0	35,000	35,000	0%	Not due to commence	Awaiting grant application to co-fund work

Operations Capital Report by Business Unit for 2019/20
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Description	Renewal %	Original Budget 2019/20	Actual YTD	P/Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time:		Status	Comments
								\$ Variance	% of Budget		
Light Fleet Replacements	Renewal 0%	400,000	269,044	0	0	269,044	560,219	291,175	48%	On time, on budget	
Minor Plant Replacements	Renewal 0%	45,000	0	0	0	0	45,000	45,000	0%	Not due to commence	Heavy fleet replacement may be placed on hold
Heavy Fleet Replacements	Renewal 0%	1,250,000	275,415	0	0	275,415	1,523,506	1,248,091	18%	On time, on budget	Confirm carryover funding
RRP - Taralga Rd SRR Repair (G)	Renewal 100%	0	0	0	0	0	18,000	18,000	0%	Completed	Carryover budget required
CPTIGS Bus Shelters (G)	Renewal 70%	0	76,975	0	0	76,975	0	-76,975	0%	Completed	Budget to be allocated to specific projects
FOOTPATH REPLACEMENT Future Years	Renewal 100%	100,000	0	0	0	0	0	0	0%	Not due to commence	Budget to be allocated to specific projects
FOOTPATH NEW future years	Renewal 0%	26,558	0	0	0	0	0	0	0%	Not due to commence	Design to be completed in Dec 19
K&G RENEWAL Future years	Renewal 100%	78,217	0	0	0	0	78,217	78,217	0%	Not due to commence	Budget to be transferred to 190079 & 190080
REGIONAL ROAD BLOCK GRANT - Future years (G)	Renewal 100%	385,000	0	0	0	0	385,000	385,000	0%	Not due to commence	Budget to be transferred to 190079 & 190080
REGIONAL ROAD REPAIR (G) Future years	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	
RURAL ROAD CONSTRUCTION Future years	Renewal 0%	392,000	0	0	0	0	0	0	0%	Not due to commence	
RURAL ROAD REHABILITATION Future years	Renewal 100%	385,808	0	0	0	0	0	0	0%	Not due to commence	
RURAL RESEALING Future years	Renewal 100%	300,000	0	0	0	0	300,000	300,000	0%	Not due to commence	Duplicate project - 190113
ROUNDABOUTS Future years	Renewal 0%	350,000	0	0	0	0	350,000	350,000	0%	Not due to commence	Project not proceeding
K&G Marsden St Renewal	Renewal 100%	0	-470	0	0	-470	0	470	0%	Not due to commence	Work to commence next calendar year
Drainage Hetherington St Depot	Renewal 0%	0	532,363	0	0	532,363	331,700	-200,663	160%	On time, expected to be overspent	Road currently in use, require the powerlines to be
UR Bungonia Rd Reconstruction	Renewal 100%	300,000	3,034	0	0	3,034	300,000	296,966	1%	Not due to commence	Due to commence in February 20
Hetherington St Depot Workshop Renewal	Renewal 0%	15,000	0	0	0	0	15,000	15,000	0%	Not due to commence	
Bus Shelters - New	Renewal 0%	100,000	0	0	0	0	0	0	0%	Late, expected to be on budget	Budget allocated to existing project codes
K&G New Future Years	Renewal 40%	1,571,194	46,348	0	0	46,348	1,574,836	1,528,488	3%	Not due to commence	Construction delayed, schedule will be met
Range Road - Fixing Country Roads (G)	Renewal 100%	180,000	0	0	0	0	180,000	180,000	0%	Not due to commence	Currently being scoped, due to commence in February 20
RHL Lumley Rd - HI Quality Sec94	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	Currently being scoped, due to commence in February 21
RHL Brayton Rd - Gunlake Sec 94	Renewal 100%	100,000	8,416	0	0	8,416	100,000	91,584	8%	Not due to commence	Currently being scoped, due to commence in February 22
RHL Ambrose Rd - Gunlake Sec 94	Renewal 100%	0	940	0	0	940	0	-940	0%	On time, on budget	Rescinding to commence in October 19, budget to be allocated from S94 funding as per Council resolution
RHL Qallen Ford Rd - MultiQuip Sec 94	Renewal 100%	0	7,918	0	0	7,918	2,000,000	1,992,082	0%	Ahead of time, expected to be on budget	Project deferred, \$300k to be transferred to Bungonia Road
UR Con Pockley/Shannon Drive Link	Renewal 100%	60,000	18,916	0	0	18,916	60,000	41,084	32%	Late, expected to be overspent	
RHL 5th Marulan - Borral Sec 94	Renewal 20%	0	8,601	0	0	8,601	0	-8,601	0%	Completed	Carryover budget required
Drainage 128-26 Baecourse Drive	Renewal 0%	0	172,237	0	0	172,237	172,227	-10	100%	Completed	Invoices to come
Parkbourne/Gap Rd - Drought Relief HV Access (G)	Renewal 0%	0	0	0	0	0	0	0	0%	Late, expected to be on budget	Project completed in 18/19
FP George St Marulan (87-92) New	Renewal 0%	600,000	0	0	0	0	600,000	600,000	0%	Not due to commence	Design still in progress, requires grant funding prior to construction
Mary's Mount Rd Upgrade	Renewal 100%	480,000	0	0	0	0	480,000	480,000	0%	Not due to commence	Due to commence in February 20
Blackspot - Middle Arm Road	Renewal 100%	0	0	0	0	0	50,000	50,000	0%	Not due to commence	Due to commence in May 20
FP Queen St (Mill to Short)	Renewal 100%	0	0	0	0	0	30,000	30,000	0%	Not due to commence	Design to be completed in Dec 19
K&G Queen St (Record - Dalley)	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Not due to commence	Due to commence in Mar 20
Drainage Fitzroy St (near Lamara Pl)	Renewal 100%	0	0	0	0	0	285,808	285,808	0%	On time, on budget	Design due to land acquisition, due to be completed at the end of Oct 19
RTR Gurrundah Road RR Rehab (G)	Renewal 100%	0	11,964	0	0	11,964	337,000	325,036	4%	Late, expected to be on budget	Design to commence end of Oct 19
RTR Pomeroy Rd - SRR Construction (G)	Renewal 100%	0	0	0	0	0	55,000	55,000	0%	On time, on budget	
RTR Bumbulla Rd SRR Construction (G)	Renewal 0%	0	1,630	0	0	1,630	0	-1,630	0%	On time, on budget	
FP Addison St (Cooninda to Rhoda)	Renewal 0%	11,938,992	1,639,407	0	0	1,639,407	13,198,961	11,559,554	12%	On time, on budget	
220 - Community Facilities											
Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	0	0	0	0	30,000	30,000	0%	On time, on budget	
Plant & Equipment - Aquatic Centre	Renewal 100%	90,000	5,785	0	0	5,785	90,000	84,215	6%	On time, on budget	
Recreation Area Improvements	Renewal 100%	50,000	0	0	0	0	50,000	50,000	0%	Late, expected to be on budget	Procurement delayed due to resolution being required from Rec Committee
Electrical Renewal Rec Area	Renewal 100%	0	0	0	0	0	11,000	11,000	0%	Late, expected to be on budget	Contractor delays
Belmore Park Improvements	Renewal 100%	25,000	59,554	0	0	59,554	25,000	-34,554	238%	On time, expected to be overspent	
Avenues of Honour - Tree Planting	Renewal 0%	50,000	16,969	0	0	16,969	50,000	33,031	34%	On time, on budget	Due to commence in Feb 20, \$100k grant funding required
Victoria Park POM	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	Not due to commence	Carryover budget required
Skate Park Upgrade (G)	Renewal 0%	0	59,448	0	0	59,448	0	-59,448	0%	Completed	
CBD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	Due to commence in Nov 19
Playground Facility Renewals	Renewal 100%	70,000	126	0	0	126	102,600	102,474	0%	Not due to commence	Due to commence in Nov 19

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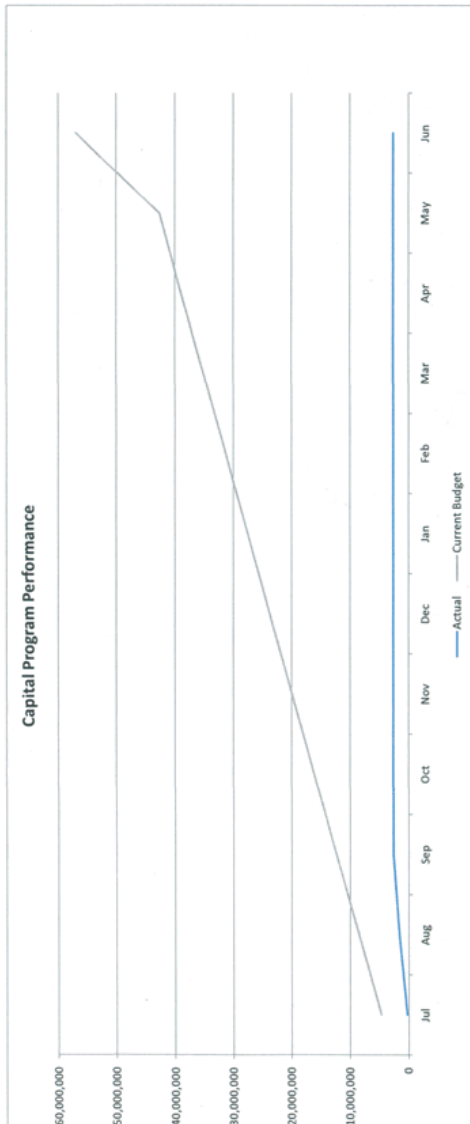
Description	Renewal %	Original Budget ZOP/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZOP/ICO	% of Times		Status	Comments
								\$ Variance	% of Budget		
Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	239,478	0	0	239,478	27,117	-212,361	883%	On time, on budget	Carryover budget required
Seiffert Oval pavillion (G)	Renewal 0%	0	243,283	0	0	243,283	0	-243,283	0%	Completed	Carryover budget required
Memorial Gardens Beams	Renewal 0%	25,000	1,192	0	0	1,192	0	-1,192	0%	Completed	Carryover budget required
Irrigation & Turfing - General Cemetery	Renewal 0%	0	21,284	0	0	21,284	37,000	15,716	58%	On time, on budget	
Building Asset Replacement	Renewal 100%	40,000	15,790	0	0	15,790	32,900	17,110	48%	On time, on budget	
Chic Centre Furniture & Fittings	Renewal 100%	10,000	15,097	0	0	15,097	40,000	24,903	38%	On time, on budget	
Chic Centre Upgrade	Renewal 0%	0	300	0	0	300	10,000	9,700	3%	On time, on budget	
Chic Centre Carpet Renewal	Renewal 100%	20,000	636	0	0	636	0	-636	0%	On time, on budget	
Goulburn Hockey Fields - Design	Renewal 100%	20,000	140	0	0	140	29,000	28,860	0%	On time, on budget	
Victoria park Lighting (G)	Renewal 0%	0	6,666	0	0	6,666	0	-6,666	0%	On time, on budget	
Irrigation & Turfing - Kenmore Cemetery	Renewal 0%	0	0	0	0	0	1,950	1,950	0%	Not due to commence	
Chic Centre Renewal - Air Conditioner	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Sports Grounds Renewal Future Years	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	Construction delayed due to rescope of project
Japanese Garden - Victoria Park	Renewal 0%	50,000	0	0	0	0	50,000	50,000	0%	Not due to commence	Scope to be identified
George Street Marulan Landscaping	Renewal 0%	250,000	34,801	0	0	34,801	250,000	215,199	14%	On time, on budget	
	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	Due to commence in Mar 20
230 - Asset & Design		1,155,000	720,549	0	0	720,549	1,281,507	-561,018	56%		
Survey Equipment	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%		
		20,000	0	0	0	0	20,000	20,000	0%		
Total Capital Program		82,976,282	3,979,578	0	0	3,979,578	85,403,320	81,423,742	5%		

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Description	Renewal %	Original Budget 20P/0B	Actual YTD	P/J Commit	Works Commit	Total Actual YTD	Current Budget 20P/CO	% of Time	\$ Variance	% of Budget	25%	Status	Comments
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Utilities Capital Report by Business Unit for 2019/20
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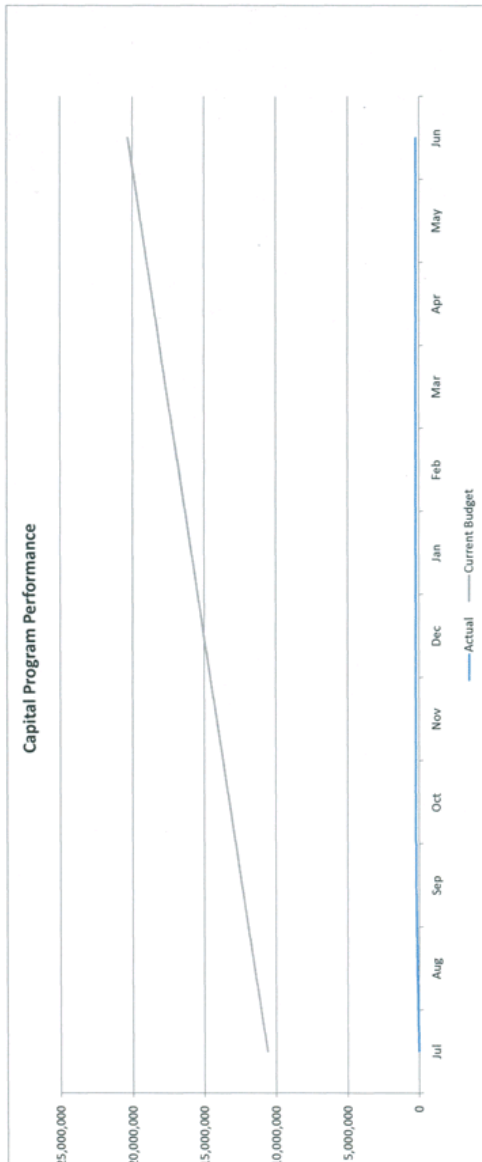
Description	Renewal %	Original Budget 20P/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/IOB	\$ Variance	% of Time	% of Budget	Status	Comments
240 - Waste Management												
Environmental Improvement Works Goulburn	Renewal 100%	350,000	0	0	0	0	481,500	481,500	0%	0%	On time, on budget	
Environmental Improvement Works Manulban	Renewal 100%	100,000	0	0	0	0	194,420	194,420	0%	0%	On time, on budget	
Replacement Bins & Lifters	Renewal 100%	40,000	0	0	0	0	61,000	61,000	0%	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	300,000	10,800	0	0	10,800	496,032	485,232	2%	2%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	7,500,000	51,288	0	0	51,288	7,500,000	7,448,712	1%	1%	Late, not expected to be completed this year	In design phase DA will be lodged soon.
Commercial Waste Tubs - Renew	Renewal 100%	45,000	14,087	0	0	14,087	45,000	30,913	31%	31%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	0%	On time, on budget	
Community Recycling Centre (G)	Renewal 0%	0	0	0	0	0	20,000	20,000	0%	0%	Late, not expected to be completed this year	In design phase DA will be lodged soon.
Truck Cameras/Software	Renewal 0%	40,000	0	0	0	0	40,000	40,000	0%	0%	On time, on budget	
		8,380,000	76,175	0	0	76,175	8,842,952	8,766,777	1%	1%		
250 - Water Services												
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	0	17,350	0	0	17,350	54,710	37,360	32%	32%	On time, on budget	
Goulburn Telemetry Upgrade - Water	Renewal 100%	0	0	0	0	0	131,357	131,357	0%	0%	On time, on budget	
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	0	0	0	0	23,109	23,109	0%	0%	On time, on budget	
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,000,000	0	0	0	0	4,645,092	4,645,092	0%	0%	On time, on budget	
Retiulation Renewal	Renewal 100%	2,500,000	168	0	0	168	2,500,000	2,499,832	0%	0%	On time, on budget	
Water Connections - Private Works	Renewal 100%	245,915	52,173	0	0	52,173	245,915	193,742	21%	21%	On time, on budget	
Chlorine Dosing Trailer	Renewal 100%	0	33,485	0	0	33,485	40,409	6,924	83%	83%	On time, on budget	
Hetherington St Depot Improvements	Renewal 100%	0	47,694	0	0	47,694	56,538	10,844	81%	81%	On time, on budget	
Water Meter Replacement	Renewal 100%	50,000	13,748	0	0	13,748	50,000	36,252	27%	27%	On time, on budget	
Potable Low Level Standpipes	Renewal 0%	0	0	0	0	0	130,125	130,125	0%	0%	On time, on budget	
Water Quality Sampling System	Renewal 0%	0	1,873	0	0	1,873	47,359	45,486	4%	4%	On time, on budget	
Manulban Membrane Replacement	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	On time, on budget	
Manulban WTP Renewal	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	250,000	0	0	0	0	250,000	250,000	0%	0%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	60,000	0	0	0	0	60,000	60,000	0%	0%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	623,590	0	0	0	0	623,590	623,590	0%	0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	0	2,127	0	0	2,127	0	-2,127	0%	0%	On time, on budget	
		8,029,505	168,618	0	0	168,618	9,160,204	8,991,586	2%	2%		
260 - Waste Water Services												
Manulban Pump Station Improvements	Renewal 100%	0	347	0	0	347	37,324	36,977	1%	1%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	0	0	0	0	45,000	45,000	0%	0%	On time, on budget	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	0	0	0	0	2,000,000	2,000,000	0%	0%	On time, on budget	
Sewer Connections - Private Works	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Manulban WWTP - Feasibility & Concept Des	Renewal 100%	500,000	17,780	5,100	0	22,880	960,812	937,932	2%	2%	On time, on budget	
Demolition of Old WWTP	Renewal 100%	0	29,432	0	0	29,432	0	-29,432	0%	0%	Completed	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	4,000,000	24,441	0	0	24,441	4,000,000	3,975,559	1%	1%	On time, on budget	
Kenmore Bridge Pump Station Upgrade	Renewal 100%	500,000	0	0	0	0	500,000	500,000	0%	0%	Not commenced	
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	0%	On time, on budget	
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	0	0	0	0	118,866	118,866	0%	0%	On time, on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	1,289,054	0	0	0	0	1,289,054	1,289,054	0%	0%	Not commenced	
Goulburn WWTP Solar	Renewal 0%	1,850,000	0	0	0	0	1,850,000	1,850,000	0%	0%	On time, underspent	
BP West PS replacement design	Renewal 100%	100,000	4,810	0	0	4,810	100,000	95,190	5%	5%	On time, on budget	
Gbn WWTP Shed & Revegetation	Renewal 0%	200,000	750	0	0	750	200,000	199,250	0%	0%	On time, on budget	
Bonnett Park Pump Station and Rising Main	Renewal 20%	650,000	56	0	0	56	650,000	649,944	0%	0%	Not commenced	
Rec Area Sewer Pump Station Construction	Renewal 100%	397,000	0	0	0	0	397,000	397,000	0%	0%	Not commenced	
		11,831,054	77,616	5,100	0	82,716	12,448,056	12,370,440	1%	1%		
Total Capital Program		28,240,559	322,409	5,100	0	327,509	30,451,212	30,126,803	1%	1%		

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Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PICO	\$ Variance	% of Time	% of Budget	Status	Comments
									26%			



15.13 STATEMENT OF INVESTMENTS AND BANK BALANCES

Author: Beverley Moore, Acting Business Manager Finance & Customer Service

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Statement of Investments.pdf  

Link to Community Strategic Plan:	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of September 2019 be received.

BACKGROUND

To report on the Investment Performance and Bank Balances as at 30 September 2019

REPORT

1. Monthly Investment Performance Indicators

Attached are the Investment Performance Indicators which compares Council’s portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council’s Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

2. Statement of Investments and Bank Balances

The amount of investments and bank balances reported to Council as at the end of August 2019 was \$95,197,909 meaning that this month’s balance of \$96,142,458 equates to an increase of \$944,549 in investments and cash held.

The table on the following page outlines the reasons for this increase.

Receipts		
Rates and Water Receipts	3,715,678	
Financial Assistance Grant		
Sundry Debtors	796,585	
Investment Redeemed		
S64/94 Income	158,163	
Other Income (including interest, term deposits redeemed)	1,787,612	
Total Receipts		6,458,038
Payments		
Salaries and Wages	1,695,499	
Payments to Creditors	3,817,990	
Total Payments		5,513,489
Increase/(Decrease) in cash and investments		944,549

3. Investments matured/defaulted this financial year

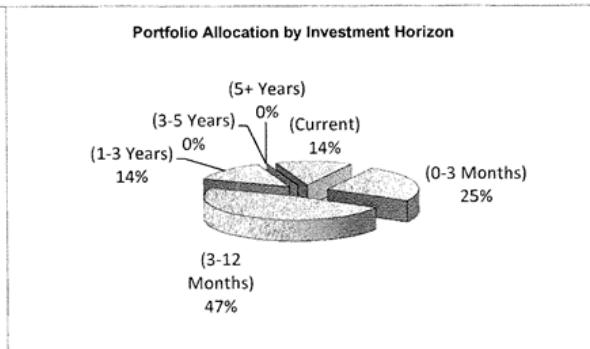
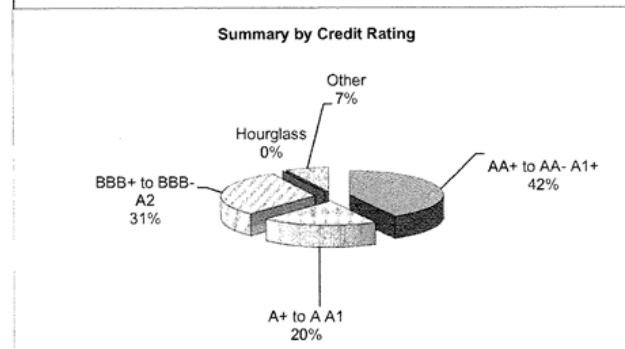
No investments have matured or defaulted in the 2019/20 financial year.

Performance Indicators - Investments and Interest Earned - As at 30 September 2019

Rating	Diversification & Credit Risk		Long Term	Short Term	Total	Total %	Max
	Long Term Ratings	Short Term Rating					
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual	
1	AA+ to AA-	A1+	0	39,809,611	39,809,611	41.99%	100%
2	A+ to A	A1	0	19,000,000	19,000,000	20.04%	75%
3	BBB+ to BBB-	A2	0	33,000,000	29,000,000	30.59%	60%
4	Hourglass		0	0	0	0.00%	60%
5	Other		7,000,000	0	7,000,000	7.38%	25%
			7,000,000	91,809,611	94,809,611	100.00%	
1	Within Policy Guidelines						
2	Within Policy Guidelines						
3	Within Policy Guidelines						
4	Within Policy Guidelines						
5	Within Policy Guidelines						

Portfolio - Term Mix					
		Actual	Actual %	Maximum	
A	At Call	(Current)	12,809,610.88	13.51%	100.00%
B	Working Capital	(0-3 Months)	24,000,000	25.31%	90.00%
C	Short Term	(3-12 Months)	45,000,000	47.46%	80.00%
D	Medium Term	(1-3 Years)	13,000,000	13.71%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			94,809,611		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	Benchmark Rate - Average for 2019/2020		
	Benchmark Rate - Average for 2019/2020		1.6321%
	Portfolio Over Benchmark	82,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total		82,000,000
	Excludes At Call	12,809,611	
	Total including At Call	94,809,611	
2	Average Benchmark Rate for Financial Year		
	Benchmark - 90 Day BBSW Average for July 2019		1.1085%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2019		0.9790%
	Benchmark - 90 Day BBSW Average for October 2018		1.9283%
	Benchmark - 90 Day BBSW Average for November 2018		1.9399%
	Benchmark - 90 Day BBSW Average for December 2018		2.0185%
	Benchmark - 90 Day BBSW Average for January 2019		2.0682%
	Benchmark - 90 Day BBSW Average for February 2019		1.9595%
	Benchmark - 90 Day BBSW Average for March 2019		1.8379%
	Benchmark - 90 Day BBSW Average for April 2019		1.6873%
	Benchmark - 90 Day BBSW Average for May 2019		1.5410%
	Benchmark - 90 Day BBSW Average for June 2019		1.5410%
	Average Benchmark Rate for Financial Year to Date		1.6321%



Statement of Investment and Bank Balances as at 30 September 2019

<i>Description</i>	<i>Maturity Date</i>	<i>Investment Type</i>	<i>Rating</i>	<i>Current Interest Rate</i>	<i>Amount Invest</i>
Comm Bank - Cash Management Account		AC	A1+	0.95%	\$ 12,809.6'
Bendigo & Adelaide Snr FRN	18/08/2020	FRN	A2	3.24%	\$ 2,000.00
Rabo 1826 Day TD - Curve	1/06/2021	TD	A1	3.30%	\$ 3,000.00
Police & Nurses 1827 Day TD - RimSec	8/06/2021	TD	A2	3.50%	\$ 2,000.00
ING Bank Australia 730 Day TD - RimSec	17/10/2019	TD	A1	2.94%	\$ 2,000.00
Defence Bank 730D TD - Curve	25/10/2019	TD	A2	2.95%	\$ 3,000.00
My State Financial Credit Union 371 Day TD - RimSec	22/10/2019	TD	A2	2.75%	\$ 2,000.00
Move 365 Day TD - RimSec (Railways Credit Union t/as)	24/10/2019	TD	UNRATED	2.90%	\$ 1,000.00
Mailland Mutual Building Society 365 Day TD - RimSec	31/10/2019	TD	UNRATED	2.85%	\$ 1,000.00
NAB 365 Day TD - NAB 9295 1144	28/11/2019	TD	A1+	2.75%	\$ 2,000.00
Summerland CU 370 Day TD - RimSec	10/12/2019	TD	UNRATED	2.93%	\$ 518.90
Summerland CU 370 Day TD - RimSec	10/12/2019	TD	UNRATED	2.93%	\$ 481.00
Bank Of Queensland 365D TD - Curve	14/02/2020	TD	A2	2.73%	\$ 2,000.00
Goldfields Money 369 Day TD - RimSec	26/02/2020	TD	UNRATED	2.80%	\$ 1,000.00
AMP 273 Day TD - RimSec	27/11/2019	TD	A1	2.80%	\$ 2,000.00
My State Financial Credit Union 365 Day TD - Curve	3/03/2020	TD	A2	2.75%	\$ 1,000.00
Defence Bank 365D TD - Curve	6/03/2020	TD	A2	2.80%	\$ 3,000.00
Banana Coast Community CU 369 Day TD - RimSec	17/03/2020	TD	UNRATED	2.90%	\$ 1,000.00
Bank Of Queensland 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 2,000.00
BankVic 365D TD - Curve	18/03/2020	TD	A2	2.70%	\$ 3,000.00
My State Financial Credit Union 371 Day TD - RimSec	7/04/2020	TD	A2	2.70%	\$ 3,000.00
AMB 181 Day TD - Curve	25/11/2019	TD	UNRATED	2.35%	\$ 1,000.00
Beyond Bank 181 Day TD - Curve	25/11/2019	TD	A2	2.48%	\$ 3,000.00
Bank of Us 180 Day TD - Curve	2/12/2019	TD	UNRATED	2.23%	\$ 1,000.00
NAB 241 Day TD - NAB 9295 1144	17/02/2020	TD	A1+	2.00%	\$ 10,000.00
Westpac 365 Day TD	26/06/2020	TD	A1+	1.90%	\$ 5,000.00
Bankwest 175 Day TD - Bankwest	19/12/2019	TD	A1+	1.90%	\$ 5,000.00
Macquarie Bank 7 Month Term Deposit	8/04/2020	TD	A1	1.75%	\$ 7,000.00
Bank Of Queensland 730D TD - Curve	17/09/2021	TD	A2	1.65%	\$ 3,000.00
Macquarie Bank 7 Month Term Deposit	22/04/2020	TD	A1	1.75%	\$ 5,000.00
Westpac 365 Day TD	21/09/2020	TD	A1+	1.63%	\$ 5,000.00
Total Investments Held (excl. pipeline)					\$ 94,809.61

	0	0.00%	\$	-
Total Highland Source (pipeline) Loan Investments			<u>\$</u>	<u>-</u>
<hr/>				
Total Investments Held (Incl pipeline)			<u>\$</u>	<u>94,809,61</u>
Balance as per Passbook-Commonwealth Bank	885,326.00			
Add: Outstanding deposits	28,396.75			
Less: Unpresented cheques	6,299.80			
Balance as per Cash Book-Commonwealth Bank				<u>907,422.9</u>
Add-Library				<u>0.0</u>
Add- Trust Fund-Other				<u>425,424.2</u>
Add- Trust Fund				
<hr/>				
Total Cash & Investments @ 30/09/2019				<u>96,142,458.1</u>

15.14 WORKERS COMPENSATION QUARTERLY REPORT

Author: Neil Weatherstone, Return to Work & Wellbeing Advisor

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Claims costs are monitored on a monthly basis and it is not possible to accurately forecast increases or decreases to the premium during the year due to movement in claims costs. A definitive monetary cost for Council will be available after June 30 2019.
Use of Reserve Funds:	Nil

Recommendation

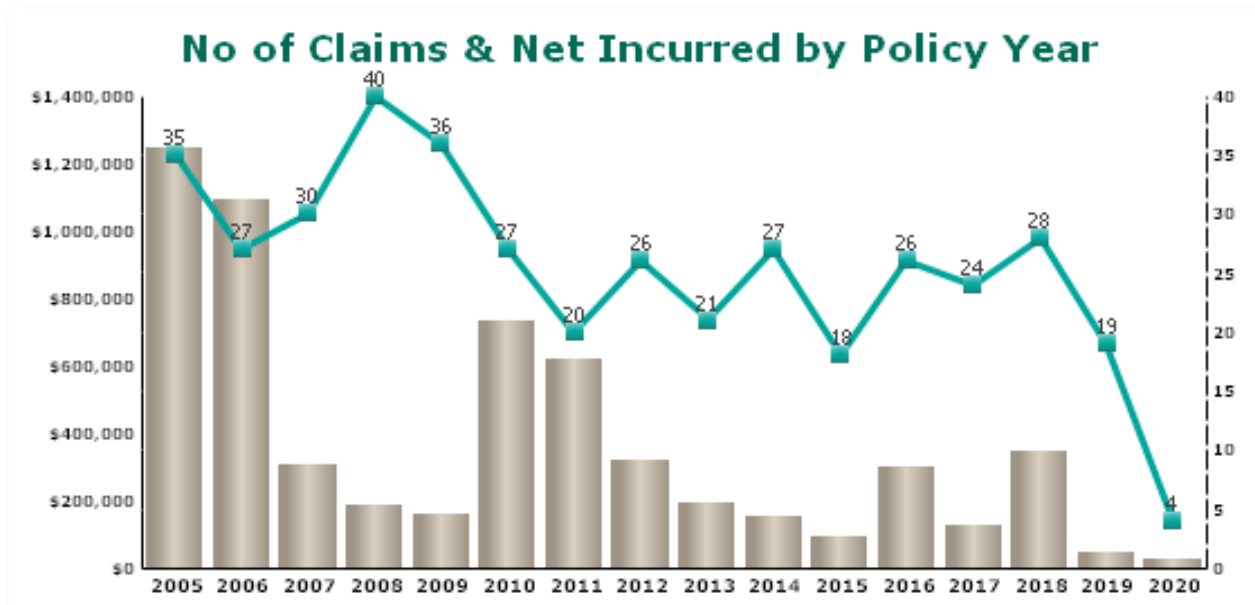
That the report from the General Manager on Workers Compensation be noted.

BACKGROUND

To report on workers compensation trends for the first quarter, July to September of 2019 / 2020 financial year from.

REPORT

The below graph demonstrates the trends in Goulburn Mulwaree Council’s workers compensation costs.



To date there have been four workers compensation claims with all workers returning to pre-injury duties. Of those claims, two had no lost time.

Council's success in the workers compensation field is largely due to initiatives undertaken to ensure rapid return to work for injured workers and to reduce workplace incidents. These initiatives include:

- Comprehensive Recover at Work Plans for each claimant and interaction with the nominated treating doctors and specialists. This process ensures suitable duties are implemented as soon as possible after the injury occurring. Early return to work allows for a discount of 5, 10 or 15 percent depending on how soon the worker returns to work in some capacity after the injury occurring;
- Promoting strong relationships and advice seeking forums with Goulburn's Safe Work NSW regional office inspectors.
- Work Health and Safety related training such as traffic control, manual handling, work near overhead power lines, working in confined spaces, chemical handling and bullying and harassment are provided to raise the safety capability of the organisation;
- Various health and wellbeing initiatives available to all staff including skin screening sessions and influenza vaccinations available to all staff and an extensive employee assistance program. Council has now instigated a Health and Wellbeing Working Party which meets monthly to put forward initiatives for the program;
- Continuous promotion of Council's safety slogan:

"Think Safe, Work Safe Home Safe".

Council will continue to strive for further improvements in this area by ongoing review and continuous improvement of our Work Health and Safety system and taking quick action to eliminate hazards and control risks in our workplace.

On other Human Resource issues we can inform the Council that the turn-over rate for staff leaving the organisation has reduced to 7%. The annual average for the past three years has ranged from 11% to 13%. This has been due to a number of factors including the cultural change that was implemented corporate wide, the positive working environment and the emphasis on health and safety in the workplace.

15.15 MINOR AMENDMENT TO GENERAL MANAGER'S DELEGATIONS

Author: Kate Wooll, Business Manager Strategic Planning

Authoriser: Warwick Bennett, General Manager

Attachments: 1. IHO Gazetted Delegation, NSW Minister for Heritage (2013) [↓](#) 
 2. Instrument of Delegation Powers - Warwick Bennett, General Manager [↓](#) 

Link to Community Strategic Plan:	EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report by the Business Manager Strategic Planning be received.
2. The General Manager’s Instrument of Delegation Schedule 2 – Functions Not Delegated dated 19 October 2016 be amended by deleting Item 23 “Making an interim heritage order for a place, building, work, relic, moveable object or precinct in the Council's area under s25 of the *Heritage Act 1977*”.

BACKGROUND

On 12 July 2013, the NSW Minister for Heritage gazetted a Ministerial Order authorising Councils to make Interim Heritage Orders under Section 25 of the *NSW Heritage Act, 1977* subject to conditions in Schedule 2 of that Ministerial Order. A copy of the Ministerial Order from the Government Gazette is attached (**Attachment 1**).

REPORT

Currently the General Manager’s Instrument of Delegation specifically excludes the authority to make an Interim Heritage Order under the *NSW Heritage Act, 1977* (**Attachment 2**).

Interim Heritage Orders (IHOs) are intended to be used in situations where (for whatever reason) a building, place or relic, has not been identified in Council’s Local Environmental Plan (LEP) as an item of environmental heritage.

As previously mentioned there are conditions that apply to Council’s authorisation including the following:

A council must not make an Interim Heritage Order (IHO) unless:

- (a) *an environmental planning instrument containing a schedule of heritage items derived from a heritage study and provisions for the management of those items is in force in the Local Government Area; and*
- (b) *it has considered a preliminary heritage assessment of the item prepared by a person with appropriate heritage knowledge, skills and experience employed or retained by the council and considers that:*

- (i) ***the item is or is likely to be found, on further inquiry and investigation, to be of local heritage significance;***
 - (ii) ***the item is being or is likely to be harmed;***
 - (iii) ***the IHO is confined to the item determined as being under threat; and***
- (c) *where the IHO is made over land which includes an item which is likely to be found, on further inquiry and investigation, to be of significance to Aboriginal people, a council must refer the proposal to make an IHO to the Office of Environment and Heritage for assessment regarding significance and community consultation, before the IHO is made. Council must comply with the recommendations of the Office of Environment and Heritage made in its assessment prepared pursuant to the referral.*

Under the current NSW planning framework there are instances where items of potential heritage significance are not identified in Council's LEP. These items may be at risk of demolition via assessment under complying development provisions of *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*. The IHO process allows for a temporary "listing" where for a period of six months Council can ensure that a heritage assessment is undertaken and an appropriate recommendation and Council resolution made to:

- Amend the LEP to add the item; and/or
- Recommend to the Minister that the item be added to the State Heritage Register; or
- Let the IHO lapse (i.e. take no further action).

This process is generally only ever undertaken when building, place or relic is identified as being at risk of demolition or destruction.

Delegation of the authority to make IHO's usually rests with senior Council staff to ensure a mechanism is in place to quickly protect items at risk. Whilst Goulburn Mulwaree Council has not previously used this mechanism, the lack of ability to issue such an order without a report to full Council is identified as a potential risk to previously unidentified items which do present from time to time. It would be consistent with the *SE Tablelands Community Strategic Plan* and LEP objective "*to protect and conserve the environmental and cultural heritage of Goulburn Mulwaree*" to add the ability to issue such orders to the General Manager's delegations from Council.

IHOs are contestable and only last for a six month period.

CONCLUSION

In conclusion, it is recommended the General Manager's Instrument of Delegation be amended to include the authority to issue IHOs. The authorisation to make these orders being accompanied by specific conditions as set out in the Ministerial Order, including the lapsing of such an order within six months (in case the Council should choose not to proceed with an LEP amendment or a recommendation to the Minister for listing on the State Heritage Register).

4. Further action under the Act

The making of this declaration does not prevent the carrying out of voluntary management of the site and any person may submit a voluntary management proposal for the site to the EPA.

5. Submissions invited

The public may make written submissions to the EPA on:

- Whether the EPA should issue a management order in relation to the site; or
- Any other matter concerning the site.

Submissions should be made in writing to:

Manager, Contaminated Sites,
Environment Protection Authority,
PO Box A290,
Sydney South NSW 1232,

or faxed to (02) 9995 5930,

by not later than 4 weeks from the date of this letter.

Dated: 9 July 2013.

NIALL JOHNSTON,
Manager,
Contaminated Sites,
Environment Protection Authority

Note:

Management order may follow

If management of the site or part of the site is required, the EPA may issue a management order under s.14 of the Act.

Amendment/Repeal

This declaration may be amended or repealed. It remains in force until it is otherwise amended or repealed. The subsequent declaration must state the reasons for the amendment or repeal (s.44 of the Act).

Information recorded by the EPA

Section 58 of the Act requires the EPA to maintain a public record. A copy of this significantly contaminated land declaration will be included in the public record.

Information recorded by councils

Section 59 of the Act requires the EPA to give a copy of this declaration to the relevant local council. The council is then required to note on its planning certificate issued pursuant to s149 (2) of the Environmental Planning and Assessment Act 1979 that the land is declared significantly contaminated land. The EPA is required to notify council as soon as practicable when the declaration is no longer in force and the notation on the s149 (2) certificate is no longer required.

Relationship to other regulatory instrument

This declaration does not affect the provisions of any relevant environmental planning instruments which apply to the land or provisions of any other environmental protection legislation administered by the EPA.



Figure 1. Land to which this declaration applies, 1 Blackshaw Road, Goulburn NSW

Map Source: NSW Land and Property Website, <http://maps.six.nsw.gov.au/>; 4 March 2013

HERITAGE ACT 1977

Ministerial Order

Authorisation for Local Councils to make Interim Heritage Orders

Section 25 of the Heritage Act 1977

Section 43 Interpretation Act 1987

I, ROBYN PARKER M.P., Minister for Heritage, do by this order:

1. **revoke** the order made under section 25 of the Heritage Act 1977 and published in the *New South Wales Government Gazette* dated 1st February 2002, at pages 708 to 710.
2. **authorise** the local councils identified in Schedule 1 to make Interim Heritage Orders for items in the local council's area in accordance with section 25 of the Heritage Act 1977 and subject to the conditions listed in Schedule 2.

Dated: 22 April 2013.

ROBYN PARKER, M.P.,
Minister for Heritage

SCHEDULE 1

Local Councils Authorised to make Interim Heritage Orders under Section 25 of the Heritage Act 1977

- Albury City Council
- Armidale Dumaresq Council
- Ashfield Council
- Auburn City Council
- Ballina Shire Council
- Balranald Shire Council
- Bankstown City Council
- Bathurst Regional Council
- Bega Valley Shire Council
- Bellingen Shire Council
- Berrigan Shire Council
- Blacktown City Council

Bland Shire Council	June Shire Council
Blayney Shire Council	Kempsey Shire Council
Blue Mountains City Council	The Council of the Municipality of Kiama
Bogan Shire Council	Kogarah City Council
Bombala Council	Ku-ring-gai Council
Boorowa Council	Kyogle Council
The Council of the City of Botany Bay	Lachlan Shire Council
Bourke Shire Council	Lake Macquarie City Council
Brewarrina Shire Council	Lane Cove Municipal Council
Broken Hill City Council	Leeton Shire Council
Burwood Council	Leichhardt Municipal Council
Byron Shire Council	Lismore City Council
Cabonne Council	City of Lithgow Council
Camden Council	Liverpool City Council
Campbelltown City Council	Liverpool Plains Shire Council
City of Canada Bay Council	Lockhart Shire Council
Canterbury City Council	Maitland City Council
Carrathool Shire Council	Manly Council
Central Darling Shire Council	Marrickville Council
Cessnock City Council	Mid-Western Regional Council
Clarence Valley Council	Moree Plains Shire Council
Cobar Shire Council	Mosman Municipal Council
Coffs Harbour City Council	Murray Shire Council
Conargo Shire Council	Murrumbidgee Shire Council
Coolamon Shire Council	Muswellbrook Shire Council
Cooma-Monaro Shire Council	Nambucca Shire Council
Coonamble Shire Council	Narrabri Shire Council
Cootamundra Shire Council	Narrandera Shire Council
Corowa Shire Council	Narromine Shire Council
Cowra Shire Council	Newcastle City Council
Deniliquin Council	North Sydney Council
Dubbo City Council	Oberon Council
Dungog Shire Council	Orange City Council
Eurobodalla Shire Council	Palerang Council
Fairfield City Council	Parkes Shire Council
Forbes Shire Council	Parramatta City Council
Gilgandra Shire Council	Penrith City Council
Glen Innes Severn Council	Pittwater Council
Gloucester Shire Council	Port Macquarie-Hastings Council
Gosford City Council	Port Stephens Council
Goulburn Mulwaree Council	Queanbeyan City Council
Great Lakes Council	Randwick City Council
Greater Hume Shire Council	Richmond Valley Council
Greater Taree City Council	Rockdale City Council
Griffith City Council	Ryde City Council
Gundagai Shire Council	Shellharbour City Council
Gunnedah Shire Council	Shoalhaven City Council
Guyra Shire Council	Singleton Council
Gwydir Shire Council	Snowy River Shire Council
Harden Shire Council	Strathfield Municipal Council
Hawkesbury City Council	Sutherland Shire Council
Hay Shire Council	Council of the City of Sydney
The Hills Shire Council	Tamworth Regional Council
Holroyd City Council	Temora Shire Council
The Council of the Shire of Hornsby	Tenterfield Shire Council
The Council of the Municipality of Hunters Hill	Tumbarumba Shire Council
Hurstville City Council	Tumut Shire Council
Inverell Shire Council	Tweed Shire Council
Jerilderie Shire Council	Upper Hunter Shire Council

Upper Lachlan Shire Council
 Uralla Shire Council
 Urana Shire Council
 Wagga Wagga City Council
 The Council of the Shire of Wakool
 Walcha Council
 Walgett Shire Council
 Warren Shire Council
 Warringham Council
 Warrumbungle Shire Council
 Waverley Council
 Weddin Shire Council
 Wellington Council
 Wentworth Shire Council
 Willoughby City Council
 Wingecarribee Shire Council
 Wollondilly Shire Council
 Wollongong City Council
 Woollahra Municipal Council
 Wyong Shire Council
 Yass Valley Council
 Young Shire Council

SCHEDULE 2

Conditions for Local Councils to make Interim Heritage Orders

- (1) A council must not make an Interim Heritage Order (IHO) unless:
- (a) an environmental planning instrument containing a schedule of heritage items derived from a heritage study and provisions for the management of those items is in force in the Local Government Area; and
 - (b) it has considered a preliminary heritage assessment of the item prepared by a person with appropriate heritage knowledge, skills and experience employed or retained by the council and considers that:
 - (i) the item is or is likely to be found, on further inquiry and investigation, to be of local heritage significance;
 - (ii) the item is being or is likely to be harmed;
 - (iii) the IHO is confined to the item determined as being under threat; and
 - (c) where the IHO is made over land which includes an item which is likely to be found, on further inquiry and investigation, to be of significance to Aboriginal people, a council must refer the proposal to make an IHO to the Office of Environment and Heritage for assessment regarding significance and community consultation, before the IHO is made. Council must comply with the recommendations of the Office of Environment and Heritage made in its assessment prepared pursuant to the referral.
- (2) A council must not make an IHO where:
- (a) the item is listed on:
 - (i) an environmental planning instrument as an item of environmental heritage;
 - (ii) the item is within a heritage conservation area identified in an environmental planning instrument; or
 - (b) the item is covered by:
 - (i) an order under s.136 of the Heritage Act, 1977; or
 - (c) the council has previously placed an interim heritage order on the item; or
 - (d) a development consent (other than a complying development certificate), has been granted in relation to the item that permits the item to be harmed, and the development consent is still in force; or
 - (e) a complying development certificate has been granted for the demolition of an existing dwelling and the erection of a new single storey or two storey dwelling house, and the complying development certificate is still in force.
- (3) A council must not make an IHO in relation to item(s) that are located on land:
- (a) that is Crown land; or
 - (b) which is being developed by or on behalf of the Crown; or
 - (c) which is subject to a development for which the Minister for Planning and Infrastructure is the consent authority or approval authority under the Environmental Planning & Assessment Act 1979.
- For the purposes of this clause, “the Crown” includes State Government Agencies, State Owned Corporations, Statutory Corporations, Statutory Authorities and Ministerial Corporations. “Crown” is also taken to have the same meaning as specified in section 57(1A)(b) of the Heritage Act, 1977.
- (4) A council must not make an IHO in respect of an item (which includes a building, work, relic, or place) that is subject to an approval, consent, licence, permit, permission or any other form of authorisation that requires or permits the item to be harmed and that is issued by the Crown, an officer or employee of the Crown or a Minister.
- For the purposes of this clause, “the Crown” includes State Government Agencies, State Owned Corporations, Statutory Corporations, Statutory Authorities and Ministerial Corporations. “Crown” is also taken to have the same meaning as specified in section 57(1A)(b) of the Heritage Act, 1977. This clause does not apply to an approval, consent, licence, permit, permission or any other form of authorisation that requires or permits the item to be harmed and that is issued by the council.
- (5) An IHO made by a council must contain the following condition:
- “This Interim Heritage Order will lapse after six months from the date it is made unless the local council has passed a resolution before that date; and
- (i) in the case of an item which, in the council’s opinion, is of local significance, the resolution seeks to place the item on the heritage schedule of a local environmental plan with appropriate provisions for protecting and managing the item; or
 - (ii) in the case of an item which in the Council’s opinion, is of State heritage significance, the resolution requests the Heritage Council to make a recommendation to the Minister for Heritage under section 32(2) of the Heritage Act to include the item on the State Heritage Register.”

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OFFICIAL NOTICES

12 July 2013

- (6) A council must publish annually in its State of Environment Report or Annual Report a summary of all decisions regarding IHOs for that year and provide a copy to the Office of Environment and Heritage.

Note: A council will be responsible for defending proceedings in any Court relating to its decisions made under this authorisation (including the bearing of all costs).

NATIONAL PARKS AND WILDLIFE ACT 1974

Draft Amendments to the Plans of Management for Garigal National Park,

Ku-Ring-Gai Chase National Park and Lion Island, Long Island and Spectacle Island Nature Reserves,

Marramarra National Park, Muogamarra Nature Reserve and Maroota Historic Site

THE Public Exhibition Period for the draft amendments to the above plans has been extended until Friday, 19 July 2013.

These amendments can be viewed on www.environment.nsw.gov.au (use the 'quicklinks' to 'park management plans') and at other locations as notified in the *New South Wales Government Gazette* of 31 May 2013.

They are also available free of charge from the Bobbin Inn Visitor Centre, Ku-ring-gai Chase National Park, Bobbin Head Road, Mount Colah (ph 9472 8949) and the OEH Information Centre, Level 14, 59-61 Goulburn Street, Sydney.

Written submissions on the draft plan should be forwarded by 19 July 2013, to 'The Planner', Metropolitan North East Region, NPWS, PO Box 3031, Asquith NSW 2077, by email to mne.planning@environment.nsw.gov.au or they can be submitted on-line at www.environment.nsw.gov.au/consult.

All submissions received by NPWS are a matter of public record and are available for public inspection upon request. Your comments on these documents may contain information that is defined as 'personal information' under the NSW Privacy and Personal Information Protection Act 1998. The submission of personal information with your comments is voluntary.

PESTICIDES ACT 1999

Notice under Section 48 (4)

NOTICE is hereby given, pursuant to section 48(4) of the Pesticides Act 1999, that I have granted a Pilot (Pesticide Rating) Licence, particulars of which are stated in the Schedule.

SEAN NUNAN,
Team Leader,
Chemicals and Radiation Licensing,
Hazardous Materials, Chemicals and Radiation Section,
Environment Protection Authority
(by delegation)

SCHEDULE

Pilot (Pesticide Rating) Licence

<i>Name and Address of Licensee</i>	<i>Date of Granting of Licence</i>
Nicholas MASON, PO Box SM232, Mildura South VIC 3501.	5 July 2013.

POISONS AND THERAPEUTIC GOODS ACT 1966

Order under Clause 175(1),
Poisons and Therapeutic Goods Regulation 2008

Withdrawal of Drug Authority

IN accordance with the provisions of Clause 175(1) of the Poisons and Therapeutic Goods Regulation 2008, an Order has been made on Dr Nandini POLEPALLI, DEN0001677187, of Suite 1, 9 Station Street, Fairfield NSW 2165, prohibiting her until further notice, as a dental practitioner from supplying or having possession of drugs of addiction as authorised by Clause 101 of the Regulation and issuing a prescription for a drug of addiction as authorised by Clause 77 of the Regulation.

This Order is to take effect on and from 7 June 2013.

Dr MARY FOLEY,
Director-General

Ministry of Health, New South Wales.
3 June 2013.

SUBORDINATE LEGISLATION ACT 1989

Erratum

IN *New South Wales Government Gazette* No. 87, dated 5 July 2013, at Folio 3392, the text of the notice relating to the Subordinate Legislation Act 1989, omitted the word 'Tribunal' in referring to the proposed Dust Diseases Tribunal Regulation 2013 and the Dust Diseases Tribunal Regulation 2007. The gazettal date remains the same, 5 July 2013.

THREATENED SPECIES CONSERVATION ACT 1995

Notice of Preliminary Determination

THE Scientific Committee has made a Preliminary Determination proposing that the following be listed in the relevant Schedule of the Threatened Species Conservation Act 1995.

Critically Endangered Ecological Community (Part 2 of Schedule 1A)
Hygrocybeae community of Lane Cove Bushland Park in the Sydney Basin Bioregion

Any person may make a written submission regarding this Preliminary Determination. Send submissions to Suzanne Chate, NSW Scientific Committee Unit, PO Box 1967, Hurstville BC 1481. Submissions close 6th September 2013.

A copy of the Determination, which contains the reasons for the determination, may be obtained free of charge on the Internet www.environment.nsw.gov.au, by contacting the Scientific Committee Unit, PO Box 1967, Hurstville BC 1481. Tel.: (02) 9585 6940 or Fax (02) 9585 6606, or in person at the Office of Environment and Heritage Information Centre, Level 14, 59-61 Goulburn Street, Sydney. Copies of the determination may also be obtained from National Parks and Wildlife Service Area Offices and Visitor Centres, subject to availability.

Associate Professor MICHELLE LEISHMAN,
Chairperson,
Scientific Committee


NEW SOUTH WALES GOVERNMENT GAZETTE No. 90



Instrument of Delegation
section 377 Local Government Act 1993
Delegation of Functions to General Manager

Goulburn Mulwaree Council, pursuant to s377 of the *Local Government Act 1993* and a resolution passed at a duly convened meeting of the Council held on 4 October 2016

- (a) revokes all delegations previously given by the governing body of the Council to the General Manager, and
- (b) delegates to the General Manager, in accordance with this instrument of delegation, the Functions specified or described in Schedule 1 subject to:
 - (i) the exceptions specified or described in Schedule 2, and
 - (ii) the conditions and limitations specified or described in Schedule 3.



Robert Kirk
 Mayor

19/10/16

Date

1 Definitions

1.1 In this instrument:

Act means the *Local Government Act 1993*.

Application means an application for an Approval made to the Council.

Approval means approval, consent, licence, permission or any authorisation.

EPA Act means the *Environmental Planning and Assessment Act 1979*.

Function means a function of the Council within the meaning of the Act, and for the avoidance of doubt excludes:

- (a) the functions of the General Manager referred to in s335(1), (2) and (3) of the Act,
- (b) the role of the governing body referred to in s223 of the Act,
- (c) the role of the Mayor referred to in s226 of the Act.

General Manager means the person appointed by the Council pursuant to s334 of the Act to the position of general manager, and a person appointed

by the Council pursuant to s336 of the Act to act in the vacant position of general manager.

Minister means a Minister of the Crown in right of the Commonwealth or New South Wales.

2 Commencement

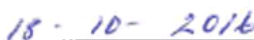
- 1.2 The delegations conferred on the General Manager by this instrument of delegation commence immediately after the passing of this resolution

Acknowledgement

I, Warwick Bennett acknowledge receipt of, and understand, the terms of this instrument of delegation].



General Manager



Date

Schedule 1

Functions Delegated

All Functions of the Council capable of being lawfully delegated under s377 of the Act.

Note: This Schedule must be read in conjunction with Schedules 2 and 3.

Schedule 2**Functions Not Delegated**

- 1 A Function for the time being delegated by the Council to any other person or body.
- 2 Adopting or varying a policy, plan, program, practice, strategy or the like adopted or approved by resolution of the Council.
- 3 Creating a committee of the Council of which all of the members are councillors.
- 4 Adopting or varying any of the following adopted or approved by resolution of the Council:
 - 4.1 a planning proposal,
 - 4.2 a development control plan,
 - 4.3 a contributions plan,
 - 4.4 a local approvals policy,
 - 4.5 a local orders policy.
- 5 Adopting, varying or supplementing the Council's:
 - 5.1 the code of conduct,
 - 5.2 the code of meeting practice,
 - 5.3 community strategic plan,
 - 5.4 resourcing strategy,
 - 5.5 delivery plan,
 - 5.6 community engagement strategy,
 - 5.7 annual report.
- 6 Deciding to decline to accept any tenders after a full assessment of all tenders has been undertaken for the purpose of determining whether any tender should be accepted by the Council.
- 7 Making an application, written proposal, representation, or submission to the Governor or a Minister or public authority on behalf of the Council which is not made by reference to policies, plans, programs, practices, strategies or the like adopted or approved by resolution of the Council.
- 8 Commencing and maintaining proceedings in any court or tribunal against any Minister or public authority.
- 9 Giving a notice, direction, order or the like to, or taking action to enforce any law against, a Minister or public authority.
- 10 Deciding to take a poll of electors for the purposes of holding a constitutional referendum.
- 11 Fixing of annual fees to be paid to the Mayor and the Councillors.
- 12 Determining:
 - 12.1 the senior staff positions within the organisation structure of the council,

- 12.2 the roles and reporting lines (for other senior staff) of holders of senior staff positions,
- 12.3 the resources to be allocated towards the employment of staff.
- 13 Entering into a public-private partnership on behalf of the Council in the absence of a resolution of the Council to do so.
- 14 Entering into a Voluntary Regional Organisation of Councils.
- 15 Appointing or terminating the appointment of the Council's auditor.
- 16 Except in accordance with established policies or practices of the Council:
 - 16.1 deciding to dedicate land as a public road,
 - 16.2 deciding whether a public road should be closed,
 - 16.3 preparing a proposal to fix or vary the levels of a public road or widen or realign a public road.
- 17 Ordering or consenting to the imposition of covenants or restrictions on the use of land vested in the Council.
- 18 Adding fluorine to any public water supply under the control of the Council.
- 19 Entering into or modifying an agreement or arrangement referred to in ss12 or 12A of the *Library Act 1939*.
- 20 Adopting a program for the inspection of swimming pools under s22B of the *Swimming Pools Act 1992*.
- 21 Exhibiting a draft coastal zone management plan under the *Coastal Protection Act 1979*.
- 22 Adopting an agency information guide under the *Government Information (Public Access) Act 2009*.
- 23 Making an interim heritage order for a place, building, work, relic, moveable object or precinct in the Council's area under s25 of the *Heritage Act 1977*.
- 24 Agreeing to combine the emergency management arrangements of Council with another council under s27 of the *State Emergency and Rescue Management Act 1989*.

Schedule 3**Conditions & Limitations Applying to Delegated Functions**

- 1 The Functions delegated must be exercised lawfully.
- 2 The Functions delegated must be exercised consistently with adopted policies of the Council.
- 3 A Function may not be exercised under delegation if the matter in respect of which the Function would otherwise be exercised under delegation:
 - 3.1 is called-up to the governing body in accordance with an adopted policy of the Council, and
 - 3.2 written notice is given to the General Manager of the matter being called-up before the Function delegated is exercised.
- 4 A function may not be exercised under delegation in relation to a matter if the General Manager has a pecuniary or significant non-pecuniary conflict of interests in relation to the matter.
- 5 A Function may not be exercised under delegation if it involves incurring expenditure on behalf of the Council that is not within a vote of money for expenditure by the Council in an amount exceeding \$75,000.

A Function may not be exercised under delegation if it involves incurring a cost (other than by means of expenditure) to the Council (including foregoing income otherwise due to the Council) in an amount exceeding \$150,000] or for any reason consistent with established policies or practices of the Council.
- 6 A Function may not be exercised under delegation if it involves writing-off a debt owing to the Council in an amount exceeding \$10,000
- 7 A Function may not be exercised under delegation if it involves deciding to provide goods, services or facilities to any person or group of persons which have not been previously provided by the Council to any person.
- 8 A Function may not be exercised under delegation if it involves deciding to vary, suspend or terminate the provision of goods, services or facilities to any person or group of persons except in accordance with a contract between the Council and the person.
- 9 A Function may not be exercised under delegation if it involves determining an Application:
 - 9.1 which the Council has resolved is to be determined by resolution of the Council,
 - 9.2 in breach of a development standard applying to the carrying out of development the subject of the Application,
 - 9.3 in respect of which there are unresolved submissions by way of objection have been made to the subject matter of the application
 - 9.4 in a manner that is inconsistent with the purpose, objectives or intended outcomes of any policy adopted or approved by resolution of the Council applying to the Application.

- 10 A function may be exercised under delegation to negotiate and entering into consent orders on Council's behalf in any proceedings heard in the NSW Land and Environment Court
- 11 A Function may not be exercised under delegation if it involves granting an Approval that is at variance with any requirement or standard fixed or specified by or under any law or any adopted policy of the Council.
- 12 A Function may not be exercised under delegation if it involves deciding to carry out an activity or granting an Approval in relation to an activity for the purposes of Part 5 of the EPA Act where an environmental impact statement is required in connection with the activity.
- 13 Except as authorised by resolution of the Council, a Function may not be exercised under delegation if it involves entering into or amending or revoking a voluntary planning agreement or works-in-kind agreement entered into pursuant to a resolution of the Council.
- 14 A Function may not be exercised under delegation if it involves modifying or revoking an order given to a person by resolution of the Council.

Authorised by Council Resolution 16/449 of 4 October 2016

Note:

The signed Delegation will be filed in the Delegations Register in Governance and may be inspected at any time.

15.16 MARULAN VILLAGE PLAN WORKING PARTY NOTES - 27 SEPTEMBER 2019

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Marulan Village Fund Working Party Minutes 27 September 2019** [↓](#)



Link to Community Strategic Plan:	CL1 Civic Leadership – Attentive representation of the community
Cost to Council:	The allocation of Discretionary Funding to Marulan is included in the operational budget
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report of the General Manager on the notes from the Marulan Village Plan Working Party held 27 September 2019 be received.

REPORT

Please find attached the notes from the Marulan Village Plan Working Party held 27 September 2019.

There are no decisions that require any action from Council.



Marulan Village Working Party Minutes

Meeting Details

Friday 27 September 2019 at 3pm
Marulan Hall Supper Room, Marulan

Invited Attendees

David Humphreys (Marulan Chamber of Commerce), Maureen Eddy (Marulan Lions Club), Dean Beltrame (Boral), Geoff Kettle (Gunlake), John Nicastri (Marulan and District Progress Association), Tegan Rups (Community Representative) & Richard Gray (Holcim) & Warwick Bennett (Goulburn Mulwaree Council)

Apology

Deputy Mayor Peter Walker (Chair)

Discussion Items

1. In the absence of Deputy Mayor Peter Walker it was agreed that David Humphries would Chair the meeting
2. The working party thanked Council for the new rails outside the Marulan Hall, the planter boxes installed in the main street and the new trees planted on the slip lane.
3. Notes from last meeting held 14 June 2019 – were received and agreed to delete issues associated with Tony Onions Park, Marulan Hall and the sports fields.
4. It was agreed that a small plaque be installed on the BBQ shelter to thank Boral and Gunlake for their generous community contribution. Geoff Kettle to supply the words
5. Letter from Maureen Eddy and General Manager Response – General Manger to respond that this is a Council working party and that it will be reviewed after the 2020 Local Government elections.
6. Balance of Marulan Discretionary Fund – was noted at \$118,160
7. Update on action plan
 - a. Tennis Courts – General Manager to investigate cost of upgrading the electrics
 - b. Tennis Courts – The Marulan Village Discretionary Fund Working Party agree to spend \$16,000 on painting the tennis courts and purchasing a new net for the courts.
 - c. Soccer fields – a fence be erected at the rear of the properties fronting Loseby Avenue as balls tend to get kicked into these properties, costs be estimated and discussed at next month's meeting
 - d. Soccer fields – Council engineering staff to meet with Dean Beltrame at the soccer fields to discuss water pressure and how irrigation costs could be reduced.
8. General Business
 - a. Footpath linking in Goulburn Street (400 metres - \$80,000) and Brayton Road (430 metres - \$85,000) – General manager advised he will include these costs in the next budget
 - b. The General Manger to request that all projects on the soccer fields and cricket oval be included in the recreation needs strategy.

The meeting closed at 3.55pm



**Marulan Village Plan
Working Party Discussion Items & Action List**

No	Project	Description	Working Party Members	Update on actions
1.	Cricket Oval	<ul style="list-style-type: none"> • Repair and paint tennis court • Price basketball courts • Cricket pitch 	<p>Warwick Bennett</p> <p>Richard Gray (Holcim)</p> <p>Warwick Bennett</p>	<p>Agreed to fund and proceed with the painting of the courts</p> <p>Application to Holcim Discretionary Fund</p> <p>Cost of widening and lengthening cricket pitch is \$20,000</p>
2.	Meridian Park	Design and cost realistic upgrade of Meridian Park including safety fence	David Humphreys	Fencing material has been purchased. Now waiting on top soil to be put in place
3.	Toilets	Call for Expressions of Interests to paint a mural on the outside walls of the toilet with the Meridian theme	Warwick Bennett	Expressions of interest being called. Decision making group been established including Tegan Rups and the Art Gallery Director
4.	Soccer Fields	<ul style="list-style-type: none"> • Construct new shed at soccer field • Water and irrigation • Grassing • Traffic Management • Changing Rooms • Installing lights • Fencing 	<ul style="list-style-type: none"> • Dean Beltrame • Warwick Bennett • Warwick Bennett • Warwick Bennett • Warwick Bennett • Warwick Bennett • Warwick Bennett 	<p>Working party agreed to contribute \$20,000</p> <p>Council engineers to meet Dean Beltrame on site</p> <p>cost of regrassing \$25,000</p> <p>Plan has been prepared and cost will be \$150,000 with bitumen surface</p> <p>Cost of new facilities including facilities for females is \$200,000</p> <p>Cost of new lights \$350,000</p> <p>Investigate cost of fence behind the Loseby Avenue properties</p>

15.17 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT SEPTEMBER 2019

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Corporate & Community Services Directorate Report - September 2019** [!\[\]\(23d9fc146e83b5c3013cfa32c784f8d5_img.jpg\)](#) [!\[\]\(f5c463b8c1554ac5049d611bd8e33a51_img.jpg\)](#)

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report by the Director Corporate & Community Services be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

REPORT

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of September 2019.



Corporate & Community Services

Directorate Report

September 2019

PRIDE

Passion Respect Innovation Dedication Excellence

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1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- Interviews are being held on Thursday the 26 September 2019 for the position of "I.T. Support Officer".
- Upgrades to the server room at Hetherington St are on hold. A number of issues have been identified. Options are being reviewed and discussed with the Director of Corporate and Community Services.
- The CCTV project has started in Victoria Park. Earthworks are nearly complete. Cable work is due to start last week of October.
- Cyber Security requirements continues to grow.
- A new internet filtering services are under test.

2. Finance

Finance activities currently underway include:

- Council's end of year audit is nearing completion along with Council's 2018/19 Financial Statements.
- The 2020/21 Budget process will commence shortly.
- Recruitment is well underway for the Senior Accountant position.
- Monthly reconciliations are underway.
- Legal action and debt collection processes continue for outstanding rates and debtors.
- Procurement training continues for relevant Council staff members and the processes are being reviewed with regard to the changes to Legislation.
- The Grants Officers continue to identify relevant grant funding opportunities to fund Council projects.

3. Governance

Governance Activities & Projects – September 2019

- 45 Property Information Request Forms received
- 10 Requests for Information were received
- New Delegations Database in progress
- 19/20 Continuous Improvement Pathway commenced
- Inductions conducted for 1 new employee

4. Customer Service

4.1 Customer Service

The TEAM have received some amazing feedback this month both from our internal and external customers. A few of the comments are-

- *All staff that help at the front counter are always friendly and try to help in any way they can.*
- *A wealth of knowledge, very easy to do business with, always friendly and happy to help.*
- *Very proficient. All my questions answered to my satisfaction.*
- *Everything was quick and easy.*
- *Amazing help - going the extra mile with local information.*
- *Staff very dedicated and helpful. Solved all questions fast and perfect. Staff member was absolutely fantastic!!*
- *Prompt service, polite professional. Well done!!*
- *Narellan Pools paid Council They deal with six other Councils and we are the only ones that have some what specific times and stay accountable to these.*
- *Thank you so much for your last minute assistance when you are all short staffed too, I really appreciate the team work and support between the two business groups.*

Compliments have also been received from the Planning Department on how well the two teams are working together and also Operations on the teams help with Parking Permits and the display board in the foyer.

Following on from this we have been notified that we are a finalist of the National Local Government Customer Service Network Awards for Team of the year. This is an Australia Wide and winners will be announced on the 17th October 2019.

Customer Service staff have been utilised to fill vacancies in across several areas. This is to help up skill team members, work on building relationships throughout Council and improve processes. This is proving invaluable to the team members and the Directorates in which they are helping out.

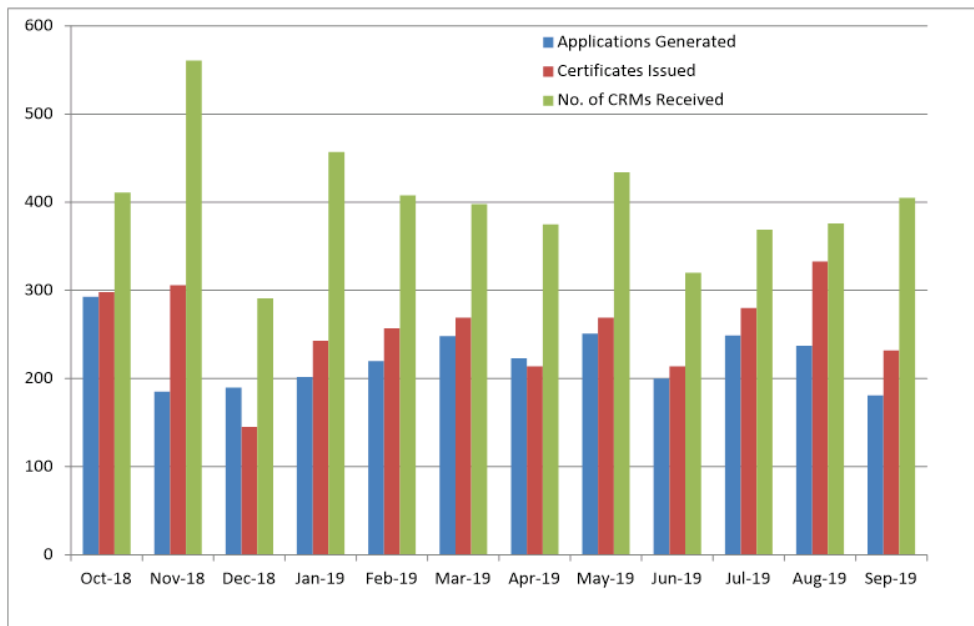
Refer to the tables on the following page for the September Statistics.



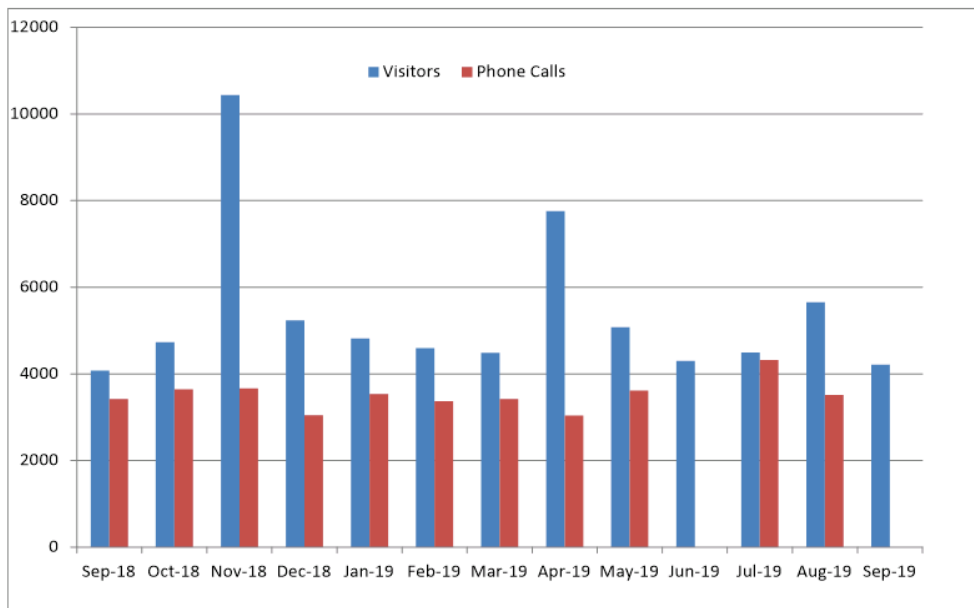
A file photo of the Customer Service Team, a lot of these members have now moved onto other roles within the organisation which is a testament to the excellent training they receive and knowledge they gain beginning their Council Career with Customer Service.

Corporate & Community Services

Productivity – September 2019



Visitors and Phone Calls – September 2019



Please note: At the time of compiling this report the data on phone calls received was not available. This will be included in the next report.

Corporate & Community Services

5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

Property services provided include strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council’s property system. In addition to these responsibilities, this unit also provides a central point of contact for major and minor investors to access information, support and assist in respect of prospective investment and property related enquiries. A summary of some of the projects and property matters dealt with in September 2019 is included in this report.

Community services provided include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance we receive from our many volunteers. A summary of activities undertaken by the Neighbour Aid and Respite Programs Coordinator, Leisure Link Coordinator and Youth Services Coordinator in September 2019 is included in this report.

5.1 Property Services

Staffing
<ul style="list-style-type: none"> • Job Share Property Coordinator - Janette Mitchell (Workspace Goulburn extraordinaire!!) returns to her substantive position at the Civic Centre on Wednesdays and Thursdays, effective 14 October until her contract expires at end of the year • Job Share Property Coordinator - Jacqueline Harmer commences Maternity Leave in early November • Recruitment of a Full Time Property Coordinator is proposed on a 12 month Fixed Term Contract during Jacqueline’s absence
Property Disposals
<ul style="list-style-type: none"> • 163-167 Hume St, Goulburn - settled • 8 Lanigan Lane, Goulburn - settled • 20 Hercules St, Goulburn - settlement scheduled 11 October • 23 Hercules St, Goulburn - to be auctioned • 10 Ben Bullen Place, Goulburn - to be auctioned • 43 Finlay Rd, Goulburn (includes former unformed road) - to be auctioned. Awaiting registration of Plan of Consolidation and market valuation report. Closed Session report to 5 November 2019 Council Meeting recommending Reserve Price • 1/1 Dossie St, Goulburn - to be auctioned. Transfer Granting Right of Carriageway through adjoining Council owned property to be included in Contract. Updated market valuation received and Closed Session Report to 5 November Council Meeting recommending Reserve Price • 38 George St, Marulan. Currently negotiating with Anglicare who are weighing up renewal of lease versus purchasing property. Closed Session Report to 19 November 2019 Council Meeting recommending course of action • 49-57 & 59-61 Hovell St, Goulburn (proposed 29 lot subdivision subject to rezoning of 59-61 Hovell St to residential and approval of DA). Quotations are currently being sought to prepare the DA

Corporate & Community Services

<p>Property Acquisitions</p> <ul style="list-style-type: none"> • Part 1232 Pomeroy Rd, Pomeroy (road widening) • Part 1225 & 1229 Taralga Rd, Goulburn (road widening) • 65 Foord Rd, Goulburn (extension of Marys St and intersection works) • Stage 3 Wollondilly Walking Track (NSW Rail, ARTC and private property)
<p>Easement Acquisitions</p> <ul style="list-style-type: none"> • 136 & 149 Hume St, Goulburn (sewerage easements in favour of Tribe Breweries) • 22, 24 & 26 Racecourse Drive, Goulburn (water and stormwater easements) • 4 Montague St, Goulburn (sewerage and electricity easements for GPAC) • 65 Deccan St, Goulburn (electricity easements for Leisure & Aquatic Centre Redevelopment)
<p>Leases & Licences</p> <ul style="list-style-type: none"> • All enquiries relating to former Bourke St Depot rental and capital works) and Auburn Street Community Centre now referred to the Community Centre Working Party via Warwick • 56 Clinton St, Goulburn (Part Ground Floor leased to Justice NSW; market review underway) • 56 Clinton St, Goulburn (West Wing First Floor). Negotiations still underway with another State Government agency for long term lease • Ongoing management of tenants at Workspace Goulburn – 56 Clinton St, Goulburn • Proposed grazing lease between owners of 209 and 211 Chinamans Lane, Goulburn • Reviewing various other leases and licences across the organisation
<p>Road Closure Applications</p> <ul style="list-style-type: none"> • Former Private Lane No. 88 off Bourke St, Goulburn • Hume St, Barber St and Cooper Crescent Marulan South and part of Marulan South Road
<p>Goulburn Mulwaree LGA Street, Road & Place Naming and Road Numbering</p> <ul style="list-style-type: none"> • General enquiries ongoing every month
<p>Registering New Subdivisions & Updating Amendments to 2009 LEP (as advised by Strategic Planning Business Unit)</p> <p>With Jacqueline’s looming maternity leave, there are limited other staff with corporate knowledge and experience in this area. Most of this work involves resolving cadastral errors and updating/maintaining data consistency between the property system and GIS, including property attributes. Jacqueline currently liaises with several business units to import this data.</p>
<p>Council’s Planning & Development Business Unit advises they are currently assessing the following DA’s:</p> <ul style="list-style-type: none"> • 94 Wilson Drive - 136 lots • Shannon Drive - 117 lots • Joseph’s Gate (Stages 2 – 6) – total number of lots to be confirmed
<p>They are also currently assessing the following Subdivision Certificate applications:</p> <ul style="list-style-type: none"> • 22 Fitzroy Street - approx. 20 lots • Stage 1 Joseph’s Gate - approx. 33 lots

Corporate & Community Services

The following subdivisions are also under construction or likely to be in the next 12 months:

- Teneriffe Stages 2 - 3
- 113 Marys Mount Road - approx. 20 lots
- 99 May Street - approx. 27 lots
- Stage 1 of 129 Marys Mount Roads - over 100 lots however this subdivision may not proceed
- There could also be numerous other subdivisions over this period with less than 10 lots

5.2 Recruitments

The new structure of Community Services is now complete with the following recent recruitments;

- Community Services Supervisor - Megan Short
- Part Time Community Services Officer - Crystal Parlett
- Part Time Client Support Officer - Michael Jenkins
- Part Time Youth Services Officer - Caitlin Muddiman
- Casual Youth Services Officer - Chantelle Evans

5.3 Neighbour Aid and Respite Programs

September has been a bit of a cooling off time after such a huge month in August.

We received our new bus much to the delight of our clients.

The DEX Data service had had a review of our output hours and are pleased that we continue to provide services well beyond the expected outcomes, something to be proud of to our team

Michael has started and is settling in well and the clients are enjoying having someone who knows something about gardening not just Kim googling to see what can grow and how to grow it 😊

All the programs continue to grow with new referrals and we have a few new volunteer applications to look at too so it looks like we will continue to be a strong service.

The following are examples of our activities closer to home:

- | | |
|---|---|
| <ul style="list-style-type: none"> ▪ 'Craft & Chat' sessions and 'Cooking & Chat' sessions at the Goulburn Community Centre ▪ Lunch at local cafes & restaurants ▪ Day Respite, Senior Citizens ▪ Aqua Aerobics classes at the Aquatic & Leisure Centre ▪ 'Mixed Media Art Classes' every Friday | <ul style="list-style-type: none"> ▪ Country Music at the Goulburn Soldiers Club ▪ Yass trip for morning melodies & lunch at the RSL ▪ Group activities and lunch at the Brewer Centre, Marulan every Thursday ▪ 'Friday Friendlies' and 'Community Garden' |
|---|---|

Corporate & Community Services

5.4 Leisure Link Programs

September was another busy month for Leisure Link.

Regular group activities continue including the Mateship Group, Girls Group, Ten Pin Bowling, Choir, Basketball and Swimming, as well as individual support programs.

Our weekend outings have included attending the Can Assist Fundraiser Beach Boys show, and the RockCan music event in Mittagong.



Beach Boys Show fun

10 basketball players participated in a weekend Carnival in Gosford on 7th and 8th September. These carnivals are held 4 times a year and we are hoping that next year we can host one in Goulburn.



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13 Clients enjoyed a 4 night cruise to Moreton Island where they got to feed the wild dolphins and to enjoy some sunshine.



We are currently finalising the October and November programs and planning is underway for International Day of People with a Disability celebrations which this year will be held at the recreation area on Monday 2 December.

5.5 Youth Services Programs

Paperback Café

The café is continuing to run nicely. The program has now supported 16 people to secure some work, either casual or part time. We also currently have one young person undergoing a work trial at the Coffee Club.

Tasty Tuesdays

Tasty Tuesdays Cooking Program has been running for 10 weeks. We consistently have 14 young people attending each week. They are coming to learn new skills and to try their hand at cooking. This program is designed as a first point of contact for young people with Council's Youth Services and it is supported by Mission Australia, headspace and Mulwaree Country Women's Association. The support of these services is helping to provide opportunities for our young people to build broader relationships and seek support and help with any issues they may be having at school, home etc. Due to a lot of interest from current and new clients the program will continue next term. It will be expanded to also include a focus on fitness; one week we will be cooking and the next we will walk to the park for a picnic and sports activities.

School Holiday Program

We are about to start our next school holiday program for the October holidays. We are partnering with the Art Gallery to put on a two day screen printing workshop and will also be heading down to the south coast for some fish and chips and a game of put-put golf with Queanbeyan Youth Centre.

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There will also be a Goulburn V Queanbeyan Youth day at AXIS Youth Centre (Queanbeyan) full of competitions ranging from Basketball, Xbox, Pool and Table tennis. The program is filling up fast with only a couple of spots left.

Youth Hub Partnership with PCYC

We are continuing to prepare a Stronger Regional Communities Grant Application for a Youth Hub to be built at the PCYC to operate as a multi-purpose space for youth. It will include a drop-in youth centre space and meeting room for youth organisations to meet and run programs from. This proposal is in its early stages and is dependent on successful grant funding.

Goulburn Formal Drive:

Caitlin our new P/PT youth worker has created the formal wear drive program. This program is about providing our young people and their family members with the opportunity to get all their formal wear for free. We have had over 300 items donated by the community so far, and are currently running a pop up store at the Community Centre for people to come in and find the perfect dress or suit for their formal. Currently we have given dresses and suits to over 15 people. We expect this to pick up over the next month as we come to formal session with the schools. We have sizes and suitable clothing for Primary aged students right up to year 12 and even some suitable for parents and careers.

Rural Management Challenge

Our Youth Services Coordinator - Luke Wallace is a member of Council's Rural Management Challenge Team that competed in the regional challenge at Blayney on 26 and 27 September. Well done Luke!

6. Marketing, Events & Culture

6.1 Marketing & Events

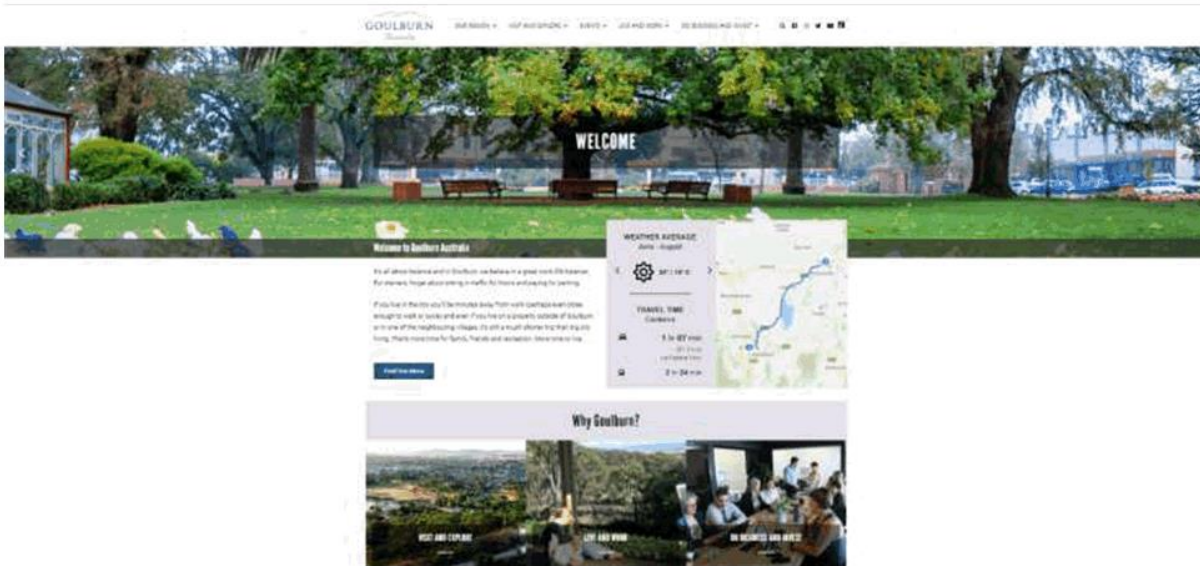
Marketing & Public Relations

- Published 10 posts to the Goulburn Australia Facebook page, reaching 24,211 people (as at 23/9/19).
- Published 6 posts to the Goulburn Australia Instagram page, reaching 4,933 people (as at 23/9/19).
- Wrote and distributed one media release: *Golf Champ's Swing into Goulburn*.
- Destination Goulburn Australia marketing collateral is currently on display and being distributed from the Canberra Region Visitor Centre marquee at Floriade, to entice visitors to visit while they're in the Canberra region for the event.
- The new-look Goulburn Australia website went live on Friday 13th September. The new website allows for an improved user experience. The website is integrated with the Australian Tourism Data Warehouse, MailChimp and Google Analytics allowing for increased efficiency and functionality. The website has also been designed to be responsive across a wide range of devices. One thing to note is that we are still having some technical difficulties when the site is viewed via Internet Explorer (IE). However it is worth noting that IE users make up less than 2% of our overall website audience. Nevertheless, we are currently working to resolve this. In the meantime, the site is best viewed via the Google Chrome browser. Some sections of the new website are pictured below.
- Development of the new official Goulburn Australia Destination Guide is in progress. The pagination stage has been completed and content production, image sourcing and graphic design is in development. We are working towards releasing the publication early Dec. 2019.
- All advertising placements have been secured for multimedia activities for the Goulburn Australia Marketing Campaign across the four key pillars of 'Visit', 'Live', 'Work' and 'Invest'. Examples of secured advertising opportunities and new creative can be seen below:
 - VISIT:
 - New creative developed for The Canberra Times: Destination Travel Special (pictured below).
 - Complimentary full page editorial received within The Canberra Times Travel Special (pictured below).
 - New creative developed for Cruizin Magazine (pictured below).
 - LIVE:
 - NewsCorp Digital Campaign (ongoing).
 - Full page advertisement secured for The Western Weekender: Western Property (pictured below)
 - WORK/ INVEST:
 - NewsCorp Digital Campaign (ongoing).
 - Exhibiting at the 2019 Sydney Property Buyer & Investor Expo has been secured (26-27 October), with project management for this expo now underway. A new 'Live' flyer is in development, as is a re-print of the Investment Prospectus, both to be used as the primary marketing collateral for this project.
 - A two-page Work/Invest editorial has been developed for True Blue, Rex Airline's in-flight magazine (pictured below).
 - A two-month campaign with 2GB Radio began week commencing 2/09/2019. As a direct result of this activity, Council has already received a business enquiry from CVS Equipment (a sheet metal manufacturing company specialising in

Corporate & Community Services

various types of louvres and sunscreens). They are looking to expand their manufacturing to a regional centre with reasonable access to Sydney, and they will now investigate Goulburn.

The homepage and some of the landing pages from the new-look Goulburn Australia website are pictured below.



Corporate & Community Services

DO

The will to quit for others

Highways in Goulburn give you the space for ideas with things to see and do. When it's all over, you can see the signs of history and heritage through the many houses, businesses and sporting heritage attractions listed in our Goulburn.

Goulburn can offer inspiration on a lot of exciting paths and be a wonderful place to live, work and play. There's a lot to see in our city.

Goulburn can offer inspiration on a lot of exciting paths and be a wonderful place to live, work and play. There's a lot to see in our city.

You can see things to see and things to do along the way. There's a lot to see in our city.

In Goulburn, you'll find a lot of things to see and do.

Things to do

- Discover more about Goulburn's history with a self-guided heritage tour
- Explore and enjoy the public artworks listed around Goulburn CBD
- Discover more about Goulburn's history with a self-guided heritage tour
- Explore and enjoy the public artworks listed around Goulburn CBD
- Discover more about Goulburn's history with a self-guided heritage tour

DO BUSINESS AND INVEST

Start Big, Big Opportunity

Are you considering buying or investing in a commercial property in Goulburn? Or your client base shifting? Have needs, increased input your team or are new markets emerging in other locations?

Goulburn is strategically located at the heart of Australia's fastest growing corridor connecting Sydney, Canberra and Melbourne, with excellent road and rail links between these major cities and other major centres in Queensland, South Australia and Western Australia.

The benefits

- An strategic location at the heart of Australia's fastest growing corridor connecting Sydney, Canberra and Melbourne
- Goulburn has a great history of personal and professional growth and success
- Reduce energy consumption, lower service and commercial costs
- A diverse and active workforce, providing a high level of service to business and support the development of new products
- A community with a strong sense of pride, a stable workforce, low levels of industrial dispute and low levels of unemployment

The Canberra Times: Destination Travel Special – Sunday 22 September 2019



**Right now in
GOULBURN**


**a world rich in heritage, culture, natural beauty
and adventure is ready to be explored.**

With remarkable attractions and regular events,
delicious casual dining, a traditional country mile of
shopping and a variety of accommodation - Goulburn is
the ideal place for that short break or a longer one.

Just one hour from Canberra.
#rightnowingoulburn

 goulburnaustralia.com.au (02) 4823 4492  VisitGoulburn 

ADVERTISING FEATURE



There is a lot to discover within a three hour drive of Canberra. In fact there's plenty to see and do so nearby that people from three continents to the ACT on a daily basis. Photos: Chris Cox

Take a one to three hour drive, or plan your next big holiday

Destination
Sam Miller

DRIVE there for this spring edition of Destination to please you find within a three hour drive.

If you're there's the rest of the world to see when you have time to be away for longer. But taking week-day trips from the capital will see you enjoying all manner of interesting things, no matter which direction you travel.

The route to winter, and the route to summer are obvious and justifiably popular choices, but to truly see them would not be doing this commitment for what it's worth.

Our opening shot on the previous page is a sunset over Murray River. Flowing past the town of Murray on the NSW South Coast, the river's mouth at Marina Beach flows into the Tasman Sea.

There's lots to find in all of the South Coast's villages, but also in the villages you pass through to get there.

Memorable just north of us there's the fabulous Canberra wine region. Wine regions have their own zoning systems, and so this encompasses neighbouring parts of NSW, including Macarthur region. Their Morning Feast is coming up shortly, and you can read a bit more about that event's destination event later in this 14 page feature.

North west of us is Goulburn, a place that's still close enough that a someone the number of its residents commutes to Canberra on a daily basis. It was Australia's first inland city, and with such a long history it has plenty to discover for visitors.

There was even in the 18th annual Goulburn Live City Festival on October 4 to 5, and it just happens to be Australia's largest continuously run community festival. You can read more about this and so other attractions here in this feature too.

Close to the Bowran, Wiggam Wiggam has a lot to enjoy as well. It has a full calendar of events and festivals for holidays, craft beer lovers and a diverse music culture. Plus there you like and walking trails to explore, edge on to find and more. You have a full story covering all of this as well.

Well beyond the day trip, there's quite a lot of the rest of Australia, and its recreation, to discover.

APT have small ship cruises on the Kimberley Coast and other parts of the Top End. You get to cruise in luxury from one location to the next, as well as get really close to natural wonders in a hot Exotic when you get to each of these locations.

Elephant Odyssey Travel can help you learn all about Norfolk Island, a very external territory of Australia, an island that you can take advantage of their free sleeping.

There there's the rest of the world, and now is a great time to plan for a longer holiday in 2020.


Travel Directors have shared a wonderful close encounter with young cheetahs in a rehabilitation sanctuary in Namibia which you can find by turning a couple of pages. It's well worth the read.

Wiking Cruises explain how their cruise cruises through Europe, Egypt, the Americas and Asia work, with a focus on exploring the ports you pull into.

Australia's own Island Expeditions explain why they believe their range of seeking adventures in Nepal "are amongst the greatest healthiest holidays on the planet."

They have policies that encourage not just what is brought in and taken out, but also the way its permanent campaign is committed and the resources it uses.

They also say that their clients are embracing the opportunity to travel sustainably. Read the full story on the next page.



Young cheetahs at ANCC at Namibia. You can read the full story about this adventure in a few pages. Photos: Supplied by Travel Directors.

goulburnaustralia.com.au

Sunday September 22, 2019

ADVERTISING FEATURE

There plenty on right now in Goulburn

Destination
 2019 is about to see some drive from Canberra, Goulburn is the ideal destination for those who prefer to enjoy the perfect time to enjoy all that Goulburn has to offer. The best of both, from the green spaces and parks in Bellmore Park to the beautiful mountains, which is the perfect place for a family picnic.

What's on?
 The 6th annual Goulburn Film City Festival is taking place October 4 to 7. It is Australia's longest running film festival and this year will see the return of the new quarterly event, the work and play festival. The History Week will also be on to see the historical town of Goulburn. To celebrate the 150th anniversary of the town, the town will be celebrating with a variety of events, including a variety of sports, games, and more.

Heritage
 Discover an abundance of historic, heritage and scenic heritage sites to be explored throughout the city. Visit the Goulburn Valley Historical Centre where the friendly staff can ensure your visit is a memorable one.

Art and culture
 Immerse yourself in inspiring galleries and performance venues. Discover the unique work of local and regional artists in the same contemporary public art spaces, which provide some great heritage opportunities.

Adventure
 Explore beautiful landscapes with plenty of outdoor and mountain views. Take your entire family to see all of the great views or see a live performance at the scenic fishing locations. Put your feet to the test around a circuit, or change your feet to a new one. It's all here.

Family Fun
 Goulburn is bursting with kid friendly activities to keep the family entertained. A variety of exciting playgrounds, parks and recreational areas, indoor play centres, a cinema and an aquatic and leisure centre will keep everyone entertained.

Shop
 Goulburn offers a traditional country style of retail therapy. Shop for clothing, accessories and home goods in contemporary boutiques such as the Home Store and the Goulburn Store, or quality family gifts at the Country Crafters. Explore one of the most beautiful markets in Goulburn and the surrounding villages.

Taste
 Goulburn is bursting with new and old food products to see and taste. Visit the Goulburn Food Festival or the Goulburn Food Festival. The town also has a variety of food and beverage options, from the Goulburn Bakery to the Goulburn Hotel and the Goulburn Hotel. Explore one of the most beautiful markets in Goulburn and the surrounding villages.

Stay
 From a heritage inn, to a modern hotel, Goulburn has a variety of accommodation options to suit every budget and style.

Sunday September 22, 2019 SUNDAY CANBERRA TIMES 42



Right now in GOULBURN

a world rich in heritage, culture, natural beauty and adventure is ready to be explored.

With remarkable attractions and regular events, delicious casual dining, a traditional country mile of shopping and a variety of accommodation - Goulburn is the ideal place for that short break or a longer one. Just one hour from Canberra. #rightnowingoulburn



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The Western Weekender: Western Property – Friday 11 October 2019



**Right now in
GOULBURN**
you can owe less but own so much more.

Having your own home is the Great Australian Dream. In Goulburn it's a reality. From ultra-modern abodes to traditional character homes, either way you'll be spoiled for choice. Live in a city that is rich in heritage and natural beauty, with the convenience of modern indulges.

Just two hours from Sydney.
#rightnowingoulburn

 goulburnaustralia.com.au (02) 4823 4492  VisitGoulburn 

True Blue: Editorial – October/November 19 Issue

Special Feature

GET TO GOULBURN

Achieve your business goals in Goulburn – the vibrant, growing region located within easy reach of Sydney, Canberra, the South Coast and the Snowy Mountains. Goulburn offers all of the services of a major regional centre, yet a 10 minute drive in any direction means you can be home with your family, enjoying the quiet peacefulness of a friendly neighbourhood or the region's beautiful rural landscape. Infrastructure and service availability are essential to the region's growth, says Mayor of Goulburn Mulwarree Bob Kirk. "Business based in industrial precincts of Goulburn have access to fast NBN, reasonably priced water, essential sewer services and other

great infrastructure at the price of between \$80-\$100 a square metre for vacant land. "All the while, Goulburn is just an hour from Canberra and two hours from Sydney. If you are looking to move large amounts of product or access export markets, it's easy to utilise the main southern railway line through to Sydney".

Population growth in the area is steadily increasing, now with five years of sustained increases between 1.5-2 per cent. This is projected to continue for decades to come as people seek a true change to a location where they can still build a professional career and find work in their chosen trade. Around 30,000 people are expected to call the City




Special Feature



CASE STUDY: GOULBURN REGION INNOVATION NETWORK AND CO-WORKING SPACES

High-speed internet and a computer are all you need these days to work outside the traditional office. Goulburn's strategic location, along with local co-working spaces, make it the perfect place to achieve your business or startup aims and goals.

Goulburn Region Innovation Network (GRIN) has been established to support innovation and entrepreneurship to drive social and economic growth. The group includes members from key organisations such as Council and Regional Development Australia, and is driven by the

Chairman of Commerce and Local Business leaders. GRIN hosts monthly networking events at The Collective, along with larger events targeted at startup culture, including the successful 'Wool & Rich Text' textile Goulburn workshop, which allows participants to establish and support the winner. Her skills and flexible efforts are invaluable at Wolongone Goulburn's 3D area Director for The Collective is the owner of Auburn and Market Streets - just Google them to move over!



CASE STUDY: TRIBE BREWERIES

Goulburn ticked all the boxes for Tribe Breweries - secure water supply, accessible power and an excellent location - providing a long-term solution for the company's future growth.

Tribe purchased the former Libby's beer distribution centre in 2016, and over the years have invested millions of dollars to build one of the most advanced breweries in the world. The first beer was rolled off the

production line in early 2019 and Tribe has its sights set firmly on long-term growth.

After 12 years, CEO of Tribe Breweries, Sam DeGroot, says Goulburn has been a "highly message people and businesses to engage with Goulburn - and what it means for the rest of the coast. There isn't another city on the coast between Sydney, Melbourne and Canberra that can compare with Goulburn."

Cruizin Magazine- November 2019

Right now in GOULBURN
you can set your own pace.

Put your foot to the floor and plan your visit to the 2019 Goulburn Car and Motorcycle show - featuring a V8 Supercar formerly driven by motorsport legend Craig Lowndes. Three major prizes valued over \$500 each will be up for grabs on the day. All proceeds go to The Goulburn Crescent School.

Show Entries 8am - 10am, \$20 per vehicle
General Admission 8am - 5pm, by gold coin donation

With remarkable attractions and regular events, delicious casual dining, a traditional country-mile of shopping and variety of accommodation - Goulburn is the perfect place for that short break or longer one.

Contact our Groups Liaison Officer, Jacki, for your itinerary today.
#rightnowingoulburn

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Groups Liaison

- Continued involvement in meetings to prepare for the Shibetsu Delegation coming to Goulburn in November for the 20th Year Celebration of the Sister City Agreement. This includes providing specialised advice in relation to local venues, tailored itineraries, etc.
- Working with members from the Model A Ford Club who are looking at bringing the national event to Goulburn in 2022. This involvement has included providing information on accommodation, eateries, venues, facilities, local runs for the cars, etc.
- The Wedding Guide project is progressing nicely with approximately 20 local businesses coming on board to be included. We will now move to the design phase of this document.
- Attended the Regional Events Conference in Dubbo from 4-6 September. The Conference provided a great opportunity to network with other representatives from regional cities/council areas. This year's speakers certainly prompted us to think outside the square on a number of interesting subjects and projects.
- Hosted A Guide to Goulburn Tour for Ingleburn Probus Club on the 18th of September. This was very well received and the feedback was very positive. This booking was a direct result of our advertising placement in the Active Retirees Magazine (Probus).
- Met with members of History Goulburn to discuss collaboration and product development for our guided group tour offerings.

Corporate & Community Services

Events**Sporting Events:**

- **NSW Open Regional Qualifier (Golf)** – On Sunday 29 September, the Goulburn Golf Club will host many of New South Wales' finest amateur golfers during the 2019 Goulburn Cup, as a result of Council's Marketing & Events unit reaching an agreement with Golf NSW to host a Regional Qualifying event in Goulburn for the next three years. The NSW Open Regional Qualifying Tournaments series are an ideal opportunity for any interstate or NSW based amateur golfers to play their way into one of Australia's most important State Open Championships, to compete against some of the best professional golfers in the country and from around the world. Players entered have come from Melbourne, Canberra, Sydney the Coast as well as a local contingent.
- **2019 YMCA Australian Skateboarding League State Qualifier** – Council's Marketing & Events unit has secured the return of this event to Goulburn in December. On Saturday 14th December, there will be a free community skateboarding clinic to be held from 12-4pm. Sunday 15th December will be a full day of competition.
- **Tag 20, 2020 Anzac Cup** – The Marketing & Events unit are about to sign an agreement to host this event on 25-26 April, 2020. Tag20 is a new and innovative, hybrid sport, designed for social collaboration, health and wellbeing, fitness and enjoyable competition. Tag20 embarks on a journey to bring local and international communities together through sport, matching sporting clubs and heritage nations against each other. Tag20 is a cross between Rugby 7s, Rugby League and Touch Football. This sport was established in NZ, and has now reached Australian shores with international events now beginning to take place. The ANZAC Cup will see teams from Australia and New Zealand compete across 12-16 different divisions. It will consist of 24 - 32 teams with 15 players/officials per team.

Event Development Funding:

The two Event Development Funding applications received in August (detailed below) have been successful in their applications and an agreement has now be sent out to each of these applicants.

- *Oktoberfest* Goulburn's application was successful under the Incubator Funding Stream, as this is the first year this event will be held in Goulburn.
- The Annual Rose Bowling Tournament hosted by the Railway Women's Bowling Club, was successful under the Sports Event Funding Stream.

Other events:

- **Steampunk & Victoriana Fair:** Continued work on planning the event, in particular arranging all facets of the Dinner and also the site plan/power requirements for the Food Stallholders at the Fair. Coordinated promotion of the event including a Steampunk Dinner listing on Facebook, the official event poster and corflute signage for placement around Goulburn. Currently finalising merchandise for sale at the event. Tickets for the Fair and the Dinner are available online from: www.123tix.com.au/events/5404/steampunk-victoriana-fair
- **Waterslide Festival:** Plans for this have been deferred until the 2020/2021 season due to some key locations on the tour not able to be secured within the minimum timeframes, given the scale of the festival. We will engage in further discussion in February 2020 for the future season.
- **Australia Day:** Attended the first full committee meeting for this community event and began planning for the event.

Corporate & Community Services

Visitor Services

Mobile Visitor Information Centre (MVIC)

This month the MVIC attended the Beyond Blue Cruise at Marulan (where the MVIC was photographed with Wendy Tuckerman and mentioned in her Facebook post for promoting Goulburn), the steaming at the Historic Waterworks and also the Riversdale Biannual Car Boot Sale.

We are booked to attend the Marulan Kite Festival and the HSRCA (historic racing event) later this month.

95 interactions have been recorded up to 20th September and we are on track to exceed last month's total.

Whilst at Riversdale on Sunday, 15th September, 6 out of the 20 interactions were with people who have recently moved to Goulburn from various locations, including Sydney and Bowral.



When not at scheduled events, we are trialling our new location at Mackey VC rest area, 35 minutes north of Goulburn, on the southbound side. So far, this has been a successful location and we have handed out our new Spring Calendar of Events and flyers for the Steampunk event in October, amongst other destination Goulburn Australia collateral.

Corporate & Community Services

Goulburn Visitor Information Centre (VIC)

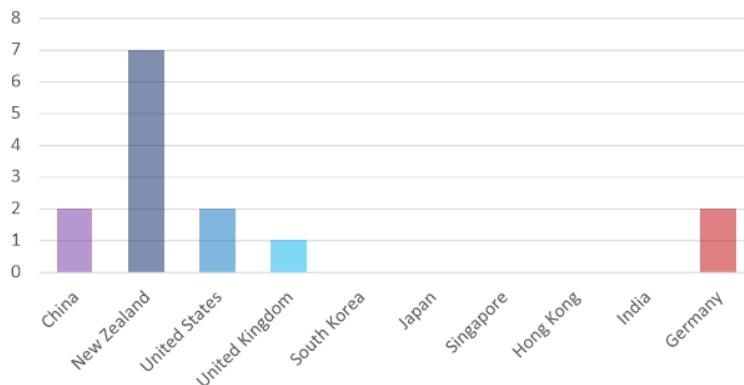
Walk-in customers:

Month	2018	2019	Variance (#)	Variance (%)
August	2,191	1,977	-214	-9.8%
September	1,362	1,646	284	+20.9%
Yearly Total (to 21st September)	21,442	21,316	-126	-0.6%

Postcodes collected as of 21st September:

Total Postcodes Collected:	
TOTAL	841
Local Residents	131
New South Wales	376
Victoria	128
Queensland	30
South Australia	23
Northern Territory	0
Australian Capital Territory	83
Western Australia	15
Tasmania	28
Overseas/International	27

International Visitors from Top Source Markets



6.2 Museums

Volunteers

Volunteer Activities

Waterworks volunteers identified unsafe floor boards in the Hick Hargreaves room and replaced with new boards to prevent potential injury to staff or visitors.

The *We Love Goulburn* volunteers have been busy preparing the Waterworks site for the Lilac Time Garden Competition which was judged on Friday 20th September. The judges spent almost an hour onsite and the volunteers were very pleased to point out the 18 Lilac bushes that are now part of the extensive gardens, as this forms part of the criteria for some of the categories entered into.

As part of History Week 2019, *Memory & Landscape*, Museums presented *A Landscape, a Place and its People*, a talk by Waterworks volunteer and researcher, Julie Elliott. Based on Julie’s research in preparation for a book, the talk focussed on the human connections to the Goulburn Historic Waterworks dating back to the early 1880s. The talks were held in the Pumphouse Learning Cottage at 11am and 1pm on the 8th September to coincide with the steaming on that day – and were attended by a total of 25 enthusiastic audience members.



Staff

Updates

The Museums team have consulted widely to update and circulate Tour Guide notes for casual and volunteers staff members who conduct onsite tours. This will provide a more consistent experience for our visitors and will be a great resource for future staff and volunteers.

A new, greener cleaning regime has been put in place across the site to reduce chemical and water use. The new approach will be monitored and if successful will be duplicated at the Rocky Hill site once construction works are complete.

Corporate & Community Services

Goulburn Historic Waterworks

Steampunk Victoriana Fair

The Steampunk Victoriana Fair to be held on 19 & 20 October is now in its final preparations. All performers and stallholders have been booked and the programme is finalised and due for release early next week. Special guests will be the Sydney-based Crooked Fiddle Band who are set to provide the crowd with an epic proportion of fiery folk music with an intense atmosphere of multi-layered sound. They are going to be loud! The 40th of Foot Regiment will be back once again with their cannon and musket firings. Popular local band Peculiar Occurrence will provide our finale on Sunday afternoon. New merchandise will also be available.



Redcoats, riverside at last year's Steampunk Victoriana Fair

Visitors

There were a total of 458 visitors to the Waterworks site by 20th September – including 346 pumphouse tour participants. This is a fantastic number given the extremes of weather during the first 3 weeks of September.

Waterworks Emergency Works

Emergency works have commenced at the Waterworks with a new water line from the Snowgums Estate in place and workers now onsite to complete trenching. The works are scheduled for completion well prior to Steampunk on the 19/20th of October.



Rocky Hill War Memorial & Museum

Opening Exhibition

Work continues on preparations for the Opening Exhibition with the Museums Coordinator liaising with the Goulburn Post and the Goulburn Sub-branch of the RSL for additional images and/or objects for display. We are also sourcing World War 1 footage and film from the National Film and Sound Archive.

Construction works

The roof works are complete on both buildings and the scaffold was removed from the Western external wall of the new Museum on the 23rd of September. Work has begun on the internal fit-out of the ground floor work area. The existing Museum works are also progressing well with the external rendering and the re-positioning of the entry doorway now complete.



Site Visit

Museums staff and volunteers will be onsite on Wednesday the 25th of September for a second site visit. There is real excitement building as the new Museum emerges and everyone is looking forward to working in the new space.

Corporate & Community Services

St Clair Villa Museum & Archives**St Clair Villa publication**

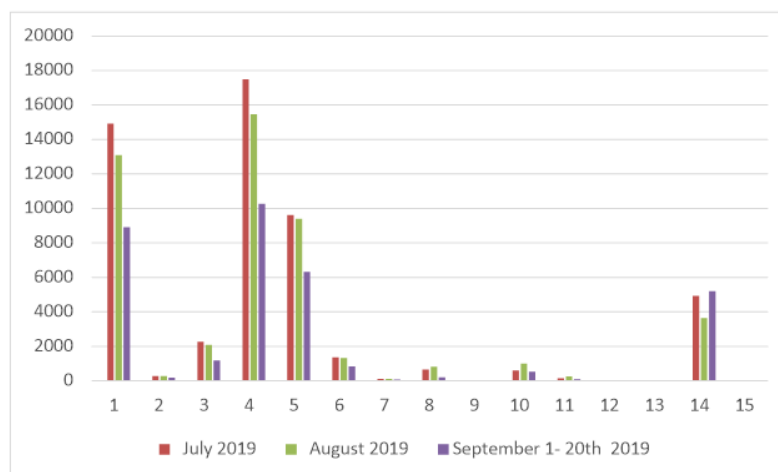
The Museums Coordinator is liaising with Booktopia Publisher Services in relation to holding copies of the St Clair Villa publication on consignment. This looks to be a promising avenue for promotion and distribution of the work both in stores and online.

Copies of *St Clair Villa: 175 Year of Goulburn History* have been submitted to the State Library of NSW and the National Library of Australia to fulfil our Legal deposit obligations. This also ensures the book will come up in searches on these sites and has the potential to generate more sales.

Corporate & Community Services

6.3 Library Services

Activity	July 2019	August 2019	September 1-20 2019
Loans and renewals main library and Web	14927	13090	8904
Loans and renewals mobile library	292	272	180
eBook, eAudio, eMagazine downloads	2262	2105	1178
Loans and renewals total	17481	15467	10262
Visitors	9624	9405	6332
Internet sessions	1371	1335	839
New members	124	120	77
New collection items received	659	808	212
Local studies enquiries	37	39	25
Children’s programs attendance	611	993	535
Adult’s programs attendance	154	264	95
Interlibrary loans requested	9	12	7
Interlibrary loans supplied	41	35	8
Social media engagement (Facebook & Instagram)	4941	3642	5195



Library Activities

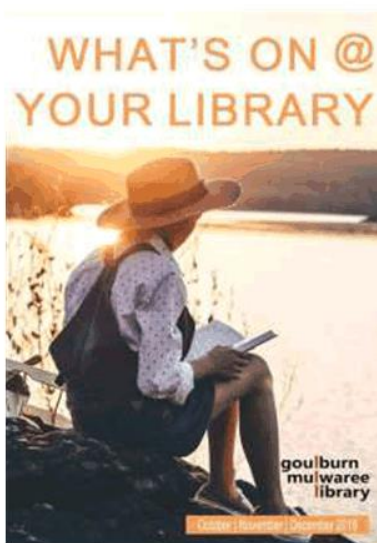
- The Library is hosting a volunteer from the Australian Tax Office every Friday afternoon from July-October. The volunteer is providing tax help sessions free of charge, helping people set up and use their MyGov account and submit their tax returns. This is an important free service being offered to the whole community, helping people complete their often complicated and difficult tax returns. The Library is pleased to be working in partnership with the Australian Tax Office to provide this valuable service.
- This month’s reading display is themed #Flight Read: sharing opportunities to read, watch and play – up in the air; and for the science fiction fans, flying through space. We value all kinds of reading experiences which provide enjoyment, knowledge,

Corporate & Community Services

understanding, and relaxation, be it a book, a movie, a game, or a piece of music. Our monthly displays are very popular for visitors to the Library who want to make a quick selection.

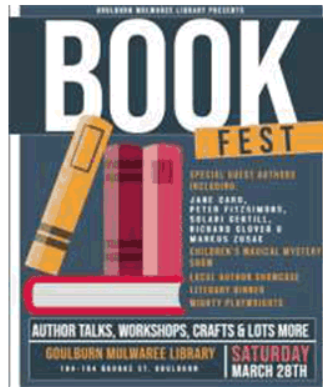


- The Library's new Quarterly Guide for October to December was released this month. The program is packed full of interesting, fun events and workshops. As part of this new guide the Library is launching a new series of Lost Art workshops which includes activities such as leatherwork and macramé.

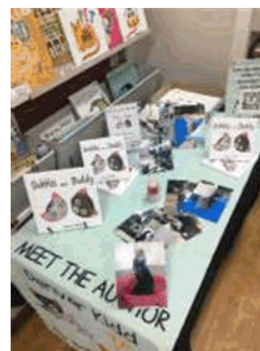


Corporate & Community Services

- In the current Quarterly Guide and on the Library’s social media channels we launched a teaser ‘save-the-date’ for the upcoming BookFest Reader Writer Festival on Saturday 28 March 2020. The Library is excited to be welcoming high profile guests including Peter FitzSimons, Markus Zusak, Jane Caro, Richard Glover and Sulari Gentill to the next Festival, and the community response so far has been very positive.



- The Library continued to promote the user satisfaction survey during September. To date over 173 responses have been received both online and in paper versions. The survey will run until the end of September and the results will be used to inform decisions around the Library’s major shelving and internal refurbishment project being undertaken in 2019/20.
- The Big Read Bus will continue to invite Commercial Preschool businesses to engage in one-off visits by the by the Big Read Bus as a means of highlighting our community library, particularly for children whose parents don’t use the library resources.
- The library was pleased to hold a very special storytime with author Denver Kidd. Denver read her story Bubbles and Buddy and discussed her cats that inspired the story. Denver had an amazing display of her books and sold them to those who attended on the day. The children had a great time listening to her story, playing with specially designed plush cats and making cat themed crafts.

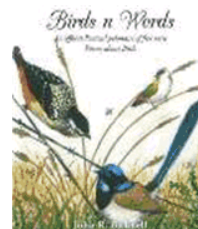


Corporate & Community Services

- Work has continued on the Commonwealth grant funded Mighty Playwrights project. The project is funded through Festivals Australia. It will see the Library collaborate with a number of professional arts workers in the region, local primary schools, and local theatre practitioners, to enable young children to create short play scripts which will be performed at BookFest Goulburn Reader Writer Festival in March 2020. Work has begun on engaging mentors and working with the schools to nominate appropriate students for the project. Mentoring will commence in October. Schools have been contacted and students are currently being selected to participate in the program. A special mentor meeting will be held in October for mentors to meet and familiarise themselves with the program.
- U3A Goulburn Mulwaree organises four book clubs which make use of Goulburn Mulwaree Read and Connect Book Club kits. The groups recently applied for a \$1,000 donation from the Veolia Mulwaree Trust to purchase 6 new Read and Connect kits, consisting of 10 books each. Adult Programs and Outreach Officer Susan McIlroy worked with the book club coordinators to develop a list of potential titles, and the Library also supplied the groups with a letter of support for their donation application. The 60 new books have been donated to the Library for inclusion in the Read and Connect program. These will initially be used only by U3A groups in 2020 before being made available to all Read and Connect Book Club groups from 2021. The Library is pleased to make meaningful connections and continue to develop relationships within our local community.



- Over 35 people attended our Birds n Words talk on Saturday 14 September where local author John Bicknell launched his new book *Birds n Words*. This is an offbeat collection of free verse poems about birds. The book is also beautifully illustrated by local artist Jacqui Brown. As well as the launch of the book we had an interesting presentation from Frank Antram from the Goulburn Field Naturalists Society on bird watching in the Goulburn area.



Corporate & Community Services

- On 19th September the library promoted new online resource Mango Languages with a special “Talk like a Pirate” video. The video celebrated International Talk like a Pirate Day, an annual phenomenon that’s taken the world by storm. Mango Languages provides tutorials for learning 71 different languages, learning English from 17 different languages, and courses on cultural differences and awareness.



- Our Natural Cleaning Workshop which will be held on Saturday 28 September has had a lot of interest with 40 people booked in. Presenter Carlene Muilwyk is a mum of two who is passionate about leading a life of wellness and using nature to help her body and that of her family. Carlene will be teaching participants about changing up the chemical filled products in our homes to more natural ones. Attendees will be learning about the basic ingredients you can use in your own home, and will also be making their own natural cleaner to take home, as well as leaving the workshop with a workbook filled with natural cleaning recipes.



Corporate & Community Services

2019/20 Major Library Projects

Project	Description	Commencement
Shelving replacement Internal refurbishment Paperback Café upgrade	An internal refurbishment/renovation of the Library's shelving and floor plan. Will include new shelving, new collection layout, new furniture, creation of new collaborative work spaces and event spaces, modernisation of collection storage, and increased opportunities for browsing. May include an upgrade/ expansion of Paperback Café and café seating area.	October 2019 To be completed by June 2020
Mighty Playwrights	Grant funding awarded through Festivals Australia. The Mighty Playwrights project will see primary school children work with professional mentors from the arts/writing/illustrating sector to create short play scripts, which will then be produced and performed at the Lieder Theatre for BookFest 2020 (Goulburn Reader Writer Festival). The plays will also be toured to primary schools in the region, in conjunction with writing and performance workshops.	Commenced July 2019 To be completed by June 2020
BookFest 2020	The Goulburn Reader Writer Festival, now called BookFest will return on 28 and 29 March 2020. The two-day literary festival will include author talks and workshops from some of Australia's premier authors including Jane Caro, Markus Zusak, Peter Fitzsimmons and more. The festival will also include a local author's showcase, literary dinner, and the Mighty Playwrights project performance.	Commenced July 2019 To be completed March 2020
Oral History project	Funded with equipment and training from the State Library of NSW. The Library will record a series of long-form conversation style interviews with a number of prominent and interesting citizens from the region. Interviews will cover historical and contemporary aspects of living and working in the Goulburn area, and will comprise a broad cross-section of our community members. The interviews will be made available online and will form part of the Library's new Oral History collection.	October 2019
Intergenerational mentoring	The Library will work with Council's youth services coordinator to establish an intergenerational mentoring program for young people and seniors. The young people will assist with providing technology training and support for seniors using computers, tablets, laptops, and phones in the Library.	Commencement TBC
Spydus Archives	The launch of the Library's new archival management module, purchased as part of our Spydus library management system upgrade. Includes the ability to make digitised materials available online, provide full records for archival materials held in the library's collections, and create new spaces for local studies and family history research tools and information.	January 2020

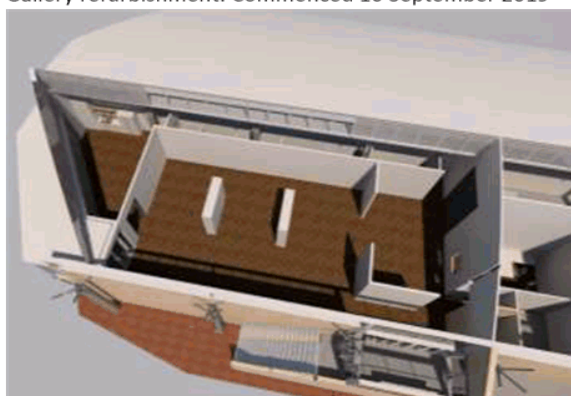
6.4 Art Gallery

OF NOTE

- The Gallery has supported 143 artists this year to date
- The Education Program has hosted 129 young people at the Gallery this month
- Outreach programs reached 2,666 people across the entire region this year to date
- The 2019 Bus Trip to visit the Laverty Collection and Alex Seton’s studio has sold out
- The Gallery hosted an afternoon tea for its volunteers to update each of them on the new Gallery spaces
- The renovation, the Gallery’s first since 1991 has begun and is on schedule
- Gallery team have travelled to Sydney to hold production meetings with Alex Seton and Anna McMahon, for two major solo exhibitions to be presented in 2020
- The Summer Autumn program has been announced and sees eleven artists exhibit new work and key works from their respective practices
- The Window, a new space dedicated to the collection will launch in December. The first iteration will be curated by the Gallery volunteers
- Director Gina Mobayed was on the deciding panel for the recently awarded Windmill Scholarship, awarded to artist Dale Collier and administered by the National Advocacy Body for Visual Artists
- Planning is well underway for a series of workshops at five schools with local artists Bill and Jo Dorman. The workshops will focus on Waste to Art for National Recycling Week and will be delivered in partnership the Utilities Directorate in November
- The Gallery, now a venue of choice for touring exhibitions has been confirmed as the launch venue for ‘Suspended Moment’ and ‘Centre of the Centre’, two major presentations of work by four of Australia’s leading artists; Mel O’Callaghan, Frances Barrett, Sally Rees and Giselle Stanborough

PROJECTS

Gallery refurbishment: Commenced 16 September 2019



Public art install at Wollondilly Walking Track: Due October 2019

Public art install at Marulan, Tony Onions Park: Approx. November 2019, pending callout responses.

Corporate & Community Services

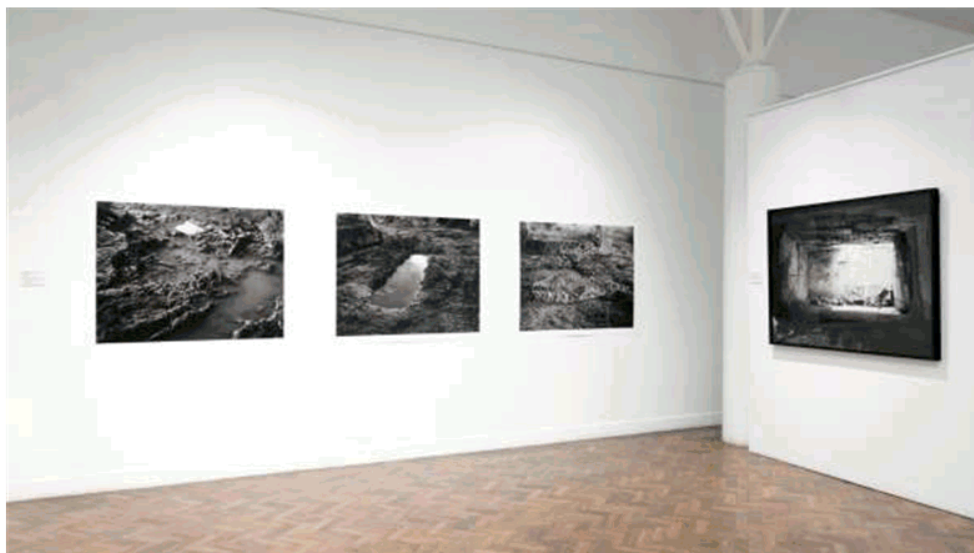
Launch of new Gallery space: December 2019

EXHIBITIONS

12 July – 7 September 2019

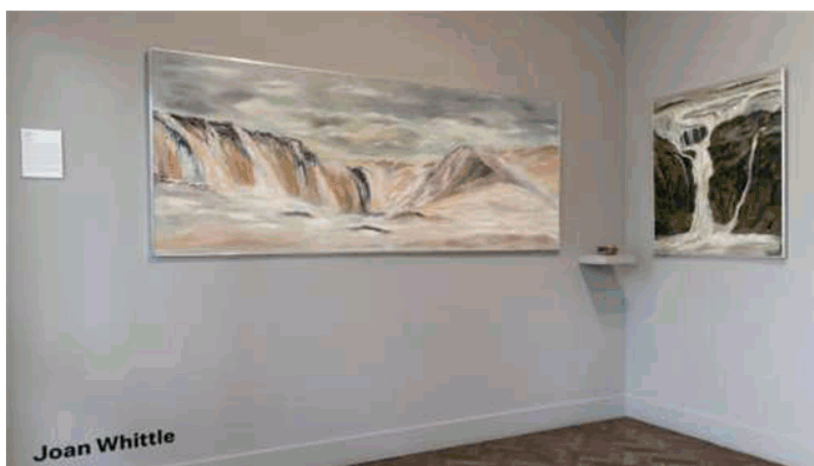
Rowan Conroy: Sightseeing

Rowan Conroy’s exhibition is an extensive series of works informed through Conroy’s interdisciplinary experience of field archaeology over the course of a decade. Several bodies of work investigating sites across Cyprus, Turkey, Syria, and Lake George in NSW, Australia.



Snapshot: Joan Whittle, The Deluge

This exhibition was Whittle’s very first professional presentation. Snapshot continues to support local artists to show their work in a professional and supportive environment. Whittle’s work was a great complement to Conroy’s in the main Gallery and feedback from her and visitors was overwhelmingly positive.



Corporate & Community Services

Public programs

Monday 2 September	Volunteers Afternoon Tea
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EXHIBITIONS ON TOUR

Deep Revolt - Arlo Mountford

Orange Regional Gallery, to be opened by Gina Mobayed on 27 September 2019

A Goulburn Regional Art Gallery exhibition toured by Museums & Galleries of NSW. This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.



PERMANENT COLLECTION

A donation of work by Del Kathryn Barton has been accepted and is being treated and framed. Del Kathryn Barton is a two time winner of the Archibald Prize and this early work on paper is an outstanding addition to the permanent collection.

Ongoing corrections of the Mosaics database continue with each of the 580 records being cleaned, updated and corrected to reflect Museum standards. The collection store upgrade has been finalised and each artwork has been returned to storage where required.

Cultural Gifts Program

The Gallery has \$21,400 worth of donations being assessed by the Cultural Gifts Program, administered by the Australian Government through the Department of Communications, Ministry for the Arts. A submission is being prepared for an additional two sculptures, at a value of \$34,000. Two further submissions are being prepared, two photographs by local artist Rowan Conroy and a suite of six works by the renowned artist Arthur McIntyre.

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Works on loan

The Gallery had two works on loan to other institutions in August:

Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.

Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 149 works amongst four Council properties on permanent display.

PUBLIC ART

Tony Onions Park, Marulan

A callout for expressions of interest is open until 27 September 2019. The EOI calls for submissions from local artists who will work to transform the new amenities block in Tony Onions Park.

Russell Lane

Jason Wing’s work suffered some damage during strong winds in September. Quotes for repair and replacement are being sourced.

Wollondilly Walking Track

David Ball, the inaugural artist commissioned for the Walking Track has been awarded the acquisitive prize at ‘Sculpture for Clyde’ with ‘Fracture 2’, a companion piece for the work permanently installed near Prince St entrance.

Todd Robinson’s major work is the next to be installed at the Track. A mock-up of the work will be available in the coming months. The Gallery is leading the region with its carefully curated series of commissions for the community of Goulburn.

EDUCATION

Mon 2 September	Art Teenies yoga with Pauline Mullen
Friday 6 September	School tour with Goulburn West
Friday 20 September	Afternoon Art Club concludes for term 3
Saturday 21 September	Professional Learning at National Gallery of Australia

Afternoon Art Club

The final three weeks of Afternoon Art Club for term 3 were delivered in September by Janet Gordon and the last two weeks by Sally O’Neill. The classes have been using ipads and iphones to create stop motion animation works in pairs. The final week of classes were delivered in the Council Chambers due to Gallery renovations.

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School visits

From 1-7 September, 24 primary students from Goulburn West School were hosted in the Gallery during Rowan Conroy’s ‘Sightseeing’ and Joan Whittle’s ‘The Deluge’ exhibitions. Topics expanded in to archaeology, making objects, history and mysteries across sites in Syria, Turkey and Australia.



Art Teenies

Pauline Mullen and Penny Saxton have been working to present Art Teenies with yoga and creative sessions provided free at 10am each Monday. Taking cues from the exhibitions, these little ones have drawn, sung, moved and relaxed in the Gallery for 45 minute sessions. There was just one iteration of Teenies this month, as the exhibitions closed on 7 September.



Arts Access Workshops

PGU Kenmore and the Crescent School

The Gallery delivered workshops to 105 participant’s offsite in September. The program continues to employ local artists to work with those less mobile or able to get to the Gallery. Content is always creative and challenging and this month the young people at the Crescent School created an artwork that will go on permanent display at the school foyer. Artists Penny Saxton, Lynne Flemons and Pauline Mullen worked across the two facilities this month.

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SACC Outreach Program

This month Janet Gordon, Outreach Officer has had many in depth discussions with children about a very important question they had as they created a creature - The question was "is it called a Lady Beetle, Lady Bug or Lady Bird?" There were as many different ideas and reasons as there was creatures made.

Speak like a Pirate Day was celebrated with Pirate stories, Pirate drawings, Pirate dress up and Pirate craft. The children used their Pirate scene and stick puppet craft to tell Pirate stories to their peers and families.

Paper Plate off cuts combined with chalk on black paper inspired drawings of birds, people and monsters.

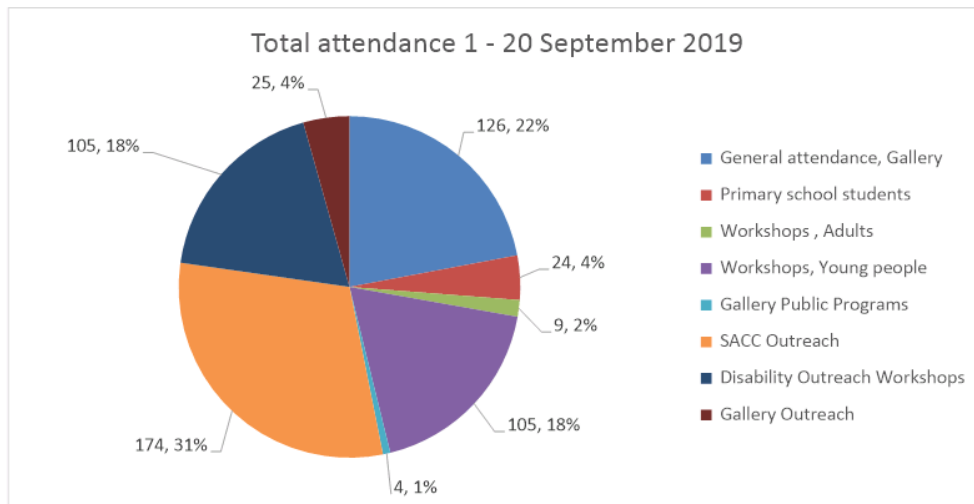


Corporate & Community Services

AUDIENCES AND REACH

1 – 20 September 2019

Exhibitions were open from 1 – 7 September 2019



FEEDBACK

'Lovely exhibition and lovely people'

'This exhibition has presence'

'Interesting'

'I love your website by the way'

'We love what you are doing'

'Outstanding bunch of heavy hitters coming up in the program!'

'It's been a blast, thanks everyone'

'Beautiful show, beautiful catalogue'

15.18 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - SEPTEMBER 2019

Author: Sarah Ainsworth, Acting Director Planning & Environment

Authoriser: Warwick Bennett, General Manager

Attachments: 1. **Planning & Environment Departmental Report - September 2019** [↓](#)



Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities report from the Acting Director Planning and Environment be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Planning and Environment Directorate.

REPORT

Please find attached the September 2019 monthly report on the activities of the Planning and Environment Directorate.



Planning & Environment – September 2019



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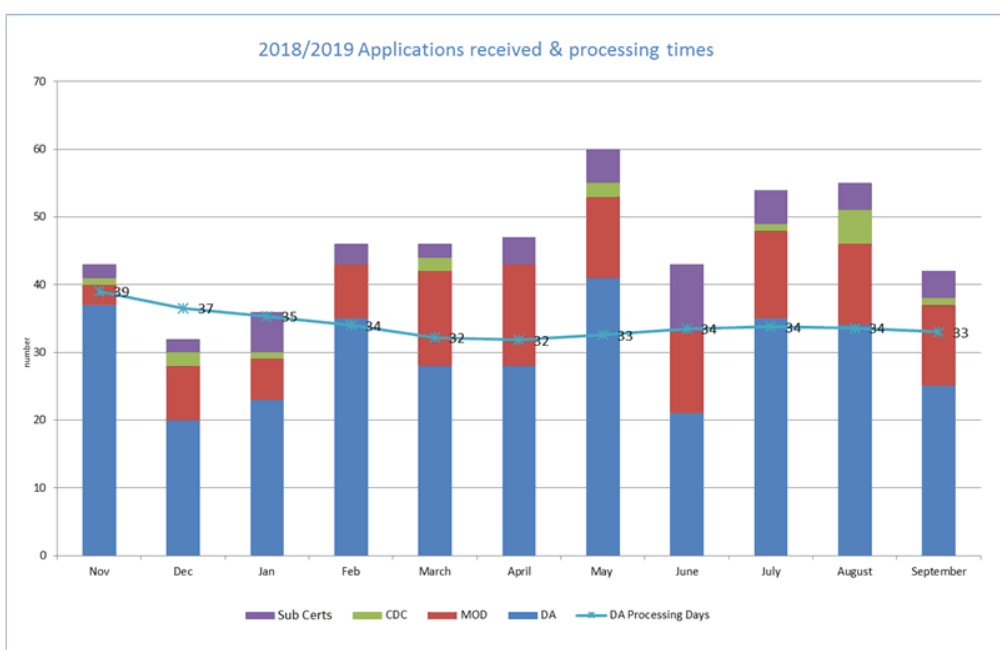
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1 Development Assessment

1.1 Overview of Development Applications – September 2019

	New Applications Lodged	Applications Determined
DA's	25	36
Modifications	12	10
CDC's	1	0
Subdivision Certificates	4	4
Total		
Total cost of new development:	\$4,409,739	
Of Note:	Nil	

1.2 Applications received and processing times



1.3 Progress of LEC Proceedings

Class 1 Application – 88 Cathcart Street (Shaun McKavanagh) – In accordance with the section 34 agreement entered into by both parties on 3 September 2019, the works required to the retaining wall have been completed. Council is in receipt of an engineers report indicating that the new wall has been erected in accordance with the approved plans and is suitable for the intended use onsite. Once compliance with the Section 34 agreement is signed off by the Court this matter will be considered resolved.

- Class 1 Application – Wakefield Park Noise Prevention Notice – Council is continuing to negotiate an out of Court agreement as part of ‘without prejudice’ discussions with Wakefield Park. Both parties are continuing to discuss the measures contained within the Prevention Notice and possible alternative measures of compliance. Whilst agreement was made on concessions across a number of the measures contained within the Notice, the parties continue to negotiate an agreement with regard to the consent of operations at the facility, frequency of operations and noise levels. As ‘without prejudice’ discussions are ongoing, Court Proceedings have been postponed with the Section 34 Conciliation Conference now due 6 November 2019. This will allow for further acoustic testing to be undertaken by Wakefield Park.

- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan. The SOFAC was filed on 12 June 2019. To date Council have not been in a position to determine the development application due to a number of items remaining outstanding, including land use conflict with Holcim/Lynwood Quarry and Orica, as well as unresolved matters relating to a VPA letter of offer provided by the applicant. The first Directions Hearing was on 17 June 2019 where the following Directions were made by the Registrar:
 - Applicant to file SOFAC in reply by 15 July 2019. *Applicant has elected not to file a SOFAC by the due date. The applicant will file a response before the without prejudice meeting.*
 - The parties are to meet, in good faith, on a without prejudice basis before a S34 Conciliation Conference. *A meeting has been scheduled for 22 October 2019.*
 - S34 Conciliation Conference is arranged for 30 January 2020.
 - If no agreement reached at S34 the matter will proceed to a second Directions Hearing in Court on 6 February 2020.

1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval

Nil

1.5 State Significant Development

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the “Biodiversity Areas” required under condition 32	More information required
Peppertree (Marulan South) Quarry - Modification 5	Development of new overburden emplacement, amending western overburden emplacement, construct new haulage road and intersection	Assessment
Ardmore Park Quarry - Modification 3	Extension to extraction area, increase in production, increase in hours of operation	More information required
Goulburn Poultry Processing	Mixed Use Development	On Exhibition
Marulan South Limestone Mine	Open cut mine extension project	Response to Submissions
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkebourne Solar Farm	Develop a 600 MW solar photovoltaic (PV) facility with battery storage and ancillary infrastructure	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS

1.6 Business Improvement

1.6.1 Planning and Building Response Templates

The Planning & Development Business Unit has recently created standard planning and building response templates to ensure advice provided to customers is timely, accurate, consistent and informative.

The Planning & Development Business Unit has a KPI of responding to all general customer enquiries within 48 hours. The standard templates actively assist in reducing Planning & Development's response timeframes to general enquiries down to 24 hours where possible.

Each standard template contains the relevant Legislation including links and extracts applicable to the enquiry which assists our customers with planning and building matters and enables them to make informed decisions when developing in our Local Government Area.

It also allows the Planning & Development Business Unit to build a rapport with customers prior to lodging applications with Council and promotes the submission of complete decision ready applications.

The Planning & Development Business Unit are currently using 8 standard templates:

- Zoning and Building Advice Template
- Pre-Lodgement Meeting Template
- Dwelling Entitlement Response Template
- Exempt Development Advice Template
- Flood Data Advice Template
- Mobile Food Vending Vehicles Advice Template
- Heritage Exemption Advice Template
- Return of Planning Applications Advice Template

This project was completed in 3 business days with consultation and input from the relevant business units.

This business improvement initiative has also been utilised by casual staff when back filling staff leave. This has resulted in a reduction in training timeframes and ensured that advice given remains consistent with the information given by permanent staff.

2 Strategic Planning Program

	Project	Anticipated Completion Date	Potential impediments	Project reliant on / linked to:
1.	Local Strategic Planning Statement (legislative requirement)	June/July 2020	Dependant on a number of supporting strategies including: <ul style="list-style-type: none"> ▪ Social Plan ▪ Housing Strategy ▪ Recreational Needs Strategy ▪ Employment Lands Strategy ▪ Agricultural and Resource Lands Strategy 	Ideally, the Local Strategic Planning Statement cannot be delivered until all strategies are finalised.
2.	Housing Strategy	<ul style="list-style-type: none"> ▪ Consultant to provide revised Strategy post exhibition to staff at the end of September 2019. ▪ Post exhibition report with revisions to Strategy to be reported to Council 15 October 2019. ▪ PP component recommendations pending adoption of the Strategy following DPE endorsement 	<ul style="list-style-type: none"> ▪ Exhibition to include State agencies and DPE. State agencies (particularly OEH) may start getting into smaller details of strategy due to the inclusion of consideration for planning proposals. ▪ DPE has warned that the endorsement of the Strategy could take 3-4 months and may be held up due to the NSW Election. ▪ DPE will not consider planning proposals relating to the study until Housing Strategy is endorsed. ▪ Western corridor – potential delay if included in initial planning proposal (native vegetation and ability to service). ▪ Further review being undertaken of existing capacity for rural lifestyle lots in the 2-20 Ha size range around Goulburn. ▪ Additional impediments identified during exhibition process include natural gas pipeline corridor and electricity transmission corridor in the north Goulburn area, and location of Orica explosives depot west of Marulan. ▪ Results from exhibition process to be collated and summarised for the consultant (Elton’s). Additional feedback from Council to be provided as part of this process. ▪ Results from exhibition process will require a review of the draft strategy recommendations. Depending on the extent of the changes further exhibition may be required. ▪ If additional exhibition required, completion date may be delayed by approx. 3 months. 	<ul style="list-style-type: none"> ▪ State agency approval ▪ NSW DPE endorsement ▪ Extent of submissions/content for review

	Project	Anticipated Completion Date	Potential impediments	Project reliant on / linked to:
3.	Section 94 and 94A Plans Review (including Car Parking Strategy)	<ul style="list-style-type: none"> Initial Review of existing plans currently being undertaken and drafts completed by June 2019. Scope day undertaken in May with Executive and relevant staff by Consultant. Consultant to be engaged by early July 2019. New plans to be operational prior to July 2020. 	<ul style="list-style-type: none"> Car Parking Assessment of need and capability for Goulburn CBD. At this stage due to the need to identify a suitable location for long stay (all day) car parking in the CBD, it is recommended that Council consider a suitable rate for application of a VPA Policy for car parking. Section 94 and 94A plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy. S94 and 94A review needs to be undertaken with DCP review for urban release areas (also dependent on Housing Strategy endorsement). 	<ul style="list-style-type: none"> Housing Strategy endorsement by NSW DPE Gateway determination for Housing Strategy proposal Development of DCP provisions relating to planning proposals Design and cost work associated with additional projects for s94 Plan Link to CBD Masterplan
4.	Recreational Needs Strategy	<ul style="list-style-type: none"> Original deadline May 2019 (subject to Council and public consultation) Further consultation required with stakeholders following original consultation 	<ul style="list-style-type: none"> Potential contentious exhibition content. Exhibition was undertaken in April - early May 2019. Councillor Briefing held in June. 	<ul style="list-style-type: none"> Reliant on exhibition process and how the public receives the document (i.e. how contentious it is) will determine what edits/changes required for finalisation and final adoption.
5.	Community Participation Plan (legislative requirement)	<ul style="list-style-type: none"> December 2019 On public exhibition until 11 October, 2019 Project currently on target to meet this deadline 	<ul style="list-style-type: none"> Consultation process Staff availability 	<ul style="list-style-type: none"> DCP (but not reliant on it) Upgrade of Council's website
6.	Resource Lands (Agriculture and Extractive Industries) Strategy	Early 2020 (Budget and State Government Dependent)	<ul style="list-style-type: none"> This Strategy is dependent on the review of agricultural land mapping by DPI (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop to occur in August, 2019. Consultation required with DPI and DPE to better determine timeframes 	<ul style="list-style-type: none"> The completion is required in order to do the Strategic Planning Statement Linked to DPI mapping
7.	Social Sustainability Strategy & Action Plan	<ul style="list-style-type: none"> Community Engagement workshops and survey held in June 2019. Consultant to draft recommended actions with staff mid-July. 	<ul style="list-style-type: none"> Actions will potentially apply to other stakeholders such as Non-Government Organisations (NGOs) and State Government. Therefore, the exhibition and consultation concerning draft 	Local Strategic Planning Statement

	Project	Anticipated Completion Date	Potential impediments	Project reliant on / linked to:
		<ul style="list-style-type: none"> Finalise action plan with stakeholders and executive late July. Draft Plan to be presented to Council in a briefing in September, with further Councillor workshop to be held in October. Report to Council to exhibit November Public exhibition December/Jan Finalised Jan/Feb 2020 	Strategy and Action Plan needs to ensure that agreement is reached with all concerned bodies.	
8.	Goulburn Mulwaree DCP 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)	TBA – Specific program being developed. Anticipated to be rolled out in stages.	<ul style="list-style-type: none"> Inception meeting held with planners and building surveyors in January 2019. Suggested releasing Chapters separately for comment as they're drafted. Looking at moving to a performance based document – greater consultation will be required but will provide more flexibility for Council and developers. Incorporate signage strategy. 	Site specific chapters relating to urban release areas dependant on planning proposals arising from the Housing Strategy
9.	CBD Master Plan	To be determined, depending on outcome of community engagement. Currently with GM's office.	Further consultation to occur with GM	<ul style="list-style-type: none"> s94 plan Car Parking strategy
10.	Height of Buildings in CBD	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the GMLEP permits variations to height and floor space standards.	<ul style="list-style-type: none"> Staffing availability Housing strategy, particularly identifies increased densities in residential areas around CBD which will potentially result in LEP and DCP amendments. It may be opportune to undertake this work at the same time.
11.	Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential of unforeseen needs arising to urgently review aspects of the LEP	Linked to Local Strategic Planning Statement

2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder. An example of this is the Planning Proposal for Kingsdale Wines.

Proposal No.	Location	Proposal	March/April Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	Awaiting applicant response from proponent to issues raised by State agencies and meeting with SES. An amended Planning Proposal is anticipated.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	Considered with the Draft Urban and Fringe Housing Strategy.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0003/1819	NE Enterprise Corridor Precinct	Rezone land in the NE Enterprise Corridor Precinct (area around Common Street) to IN1 General Industrial as per Employment Lands Strategy	A Gateway Determination was issued by the NSW DPE on 22 May 2019 with conditions including further consultation with specified Stage agencies prior to public exhibition. Agency consultation has been undertaken with NSW OEH requiring further information on vegetation, flooding (watercourses) and Aboriginal Archaeological Assessment. RMS advised that they are seeking further details prior to finalisation of the PP for the proposed roundabout at the Sydney Street/ Common Street intersection.
REZ/0004/1819	Shire wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	This Planning Proposal came off public exhibition on 5 July, 2019. A post exhibition report to Council is to be prepared, however, this has been held up due to prioritisation of the Housing Strategy.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land re-classifications.	The Planning Proposal has been forwarded to NSW DPE following completion of the reclassification process for a gateway determination.
REZ/0006/1819	B2 Local Centre Planning proposal	Council resolved to proceed with a Planning Proposal on 19 March 2019 to reduce area zoned B2 in Marulan and to introduce a B2, R3 and RE1 zone to the Mistful Park commercial area.	The Planning Proposal is going through the final stages of the process with DPIE before being made.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	An amended Planning Proposal was considered by Council at the meeting of 20 August, 2019. The amended proposal based on the Council resolution is being prepared for consultation with Water NSW and then submission for a gateway determination with DPIE.

2.2 Legislative Updates

No changes to the *Environmental Planning and Assessment Act, 1979* were made during this last reporting period up until 27 September, 2019.

An amendment of *State Environmental Planning Policy (Primary Production and Rural Development) 2019* was made on 13 September, 2019 in relation to artificial water bodies.

An amendment to *State Environmental Planning Policy (State Significant Precincts) Amendment (Sydney Olympic Park) 2019* was made on 13 September, 2019 and an amendment of *State Environmental Planning Policy (State and Regional Development) 2011* was made on 27 September, 2019 in relation to the M12 Motorway neither affect this LGA.

No amendments to *Goulburn Mulwaree Local Environmental Plan (LEP) 2009* have been made since the last report.

3 Environment and Compliance

3.1 Goulburn Mulwaree Animal Shelter

The free micro chipping and vaccination day held on 28 September 2019 in partnership with the RSPCA was a huge success. The event subsidised by council, saw 66 dogs and 21 cats vaccinated, micro chipped, vet checked, wormed and flea treated for free to eligible residents. Council also utilised the event to promote responsible pet ownership with desexing vouchers also offered on the day.

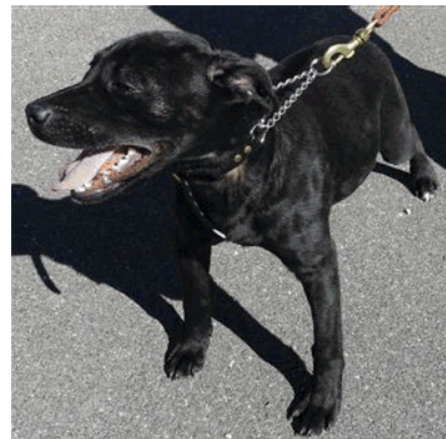
The event was possible thanks to the dedication of the Ranger Services team, the RSPCA, Bayer and the wonderful vets from Clinton St Veterinary Clinic, Goulburn Veterinary Clinic, Crookwell Veterinary Hospital and student veterinarians from Sydney University.




The staff are absolutely thrilled with the support from the community and that we could provide this event to the great benefit of our local pets. It is hoped that the event will help in reducing the instances of parvovirus in the local community as the region heads into the warmer months when the disease is most prevalent. Given the events success it is hoped that we will be able to host a similar event in spring 2020.

The ranger services staff are continuing to experience a high number of adoption, rehoming and rescue organisation requests and are overjoyed to be providing the animals that come to our facility a new forever home and lease on life.

Chase and Nani found their *Forever Homes* in September!



3.2 Ranger Services - September 2019

	Number of Animals ...		Dogs	Cats
	Impounded this month *		24	8
	Surrendered by Owner		7	1
	Returned to Owner		13	0
	Sold		3	1
	Transferred to Animal Welfare Organisations		2	0
	Euthanised **		3	5
	Remaining in the facility		3	2
	*Some animals are able to be immediately returned to their owners without needing to be impounded.			
	**The dogs euthanised this month were all animals that were surrendered and deemed unsuitable to be rehomed. Please note that animal's euthanised this month may have been impounded in previous months.			
Customer Requests ...				
Animals		Unkempt Land	Total CRM's Completed	
68		3	71	

3.3 Environment & Health – September 2019

Customer Requests						
Development and Land Use		Health and Pollution				Total CRM's completed
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	
10	7	5	13	2	0	37

3.4 Community Enforcement – September 2019

Parking						
Number of Parking patrols			Total Infringements			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
26	2	2	22	0	12	1

*Patrols undertaken for the month of September are lower than usual due to the Community Enforcement Officer being on Annual Leave.

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
7	12	19

3.5 Biosecurity Weeds

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in February 2019, Council has issued 226 Draft Directions, with compliance with the Directions quite high. In the month of September, Councils Biosecurity Weeds Officers issued 19 Draft Biosecurity Directions to land holders.

The majority of Draft Directions issued have been for Serrated Tussock infestations across the LGA, with smaller numbers of Directions issued for the control of African Love Grass, St John's Wort, Chilean Needle Grass, Fireweed, Prickly Pear and Blackberries.

The Biosecurity Weeds Officers undertake initial inspections routinely and on a complaint basis with follow-up inspections conducted once the compliance period of the Draft Direction has ceased. Should non-compliance be identified at this point, further action is commenced in accordance with the provisions of the Act.

The implementation of the Draft Direction process has served to advise property owners of their Biosecurity obligations under the Act and the Local Weed Management Plan, and also fulfils the requirement of primary consultation prescribed under the Act. This process has proven very effective in terms of providing an initial warning to property owners that are either unaware of their weed control obligations, or that have chosen not to fulfil their weed management responsibilities that action is required to bring their properties into compliance.

15.19 UTILITIES DIRECTORATE REPORT - SEPTEMBER 2019

Author: Marina Hollands, Director Utilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Utilities Departmental Report - September 2019 [↓](#) 

Link to Community Strategic Plan:	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Director Utilities be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

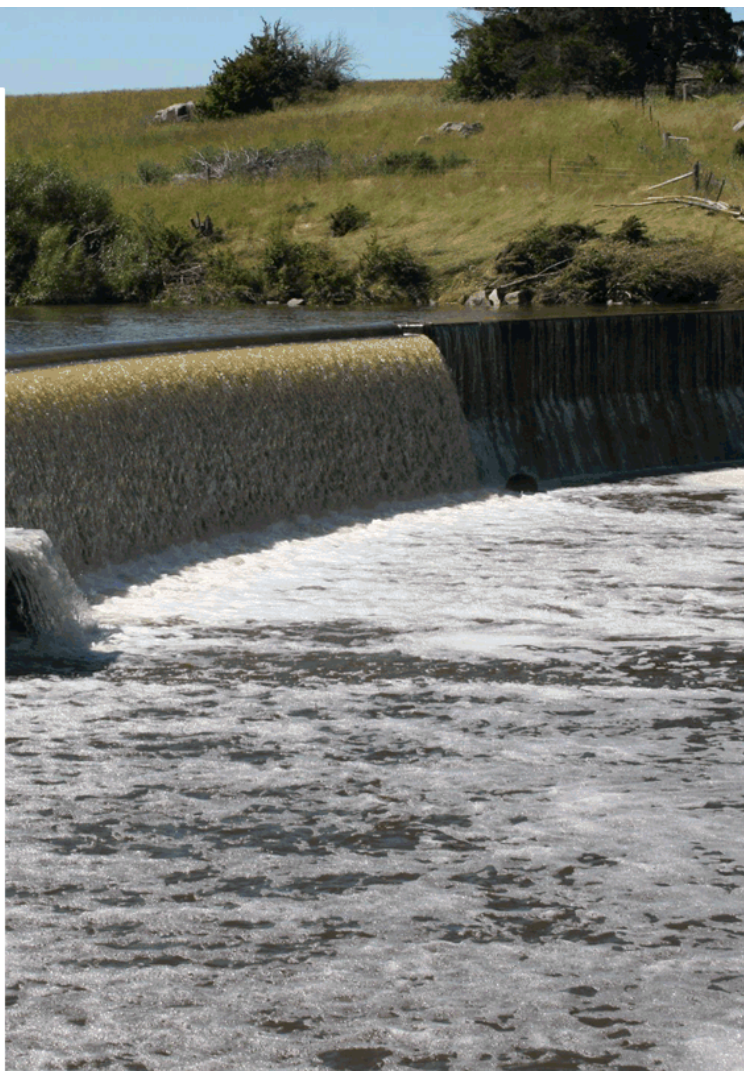
REPORT

Please find attached the September 2019 report on the activities of the Utilities Directorate.

Goulburn Mulwaree Utilities

September
2019

Departmental Report



One team delivering with Passion Respect Innovation Dedication Excellence

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1.0 Utilities Performance

1.1 Outstanding SRPs

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	9	9	100%
Water Services	Minor Water Leak	25	25	100%
Water Services	Major Water Break	5	5	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	11	11	100%
Water Services	Sewer Blockage	28	28	100%
Water Services	Sewer Overflow	2	2	100%
Water Services	Sewer Odour	3	3	100%
Water Services	Sewer Maintenance	2	2	100%
Waste & Recycling	Missed Bins	51	51	100%
Waste & Recycling	Bin Maintenance	39	39	100%
Waste & Recycling	New or Replacement Bins	28	28	100%
Waste & Recycling	Extra Commercial Pickup	10	10	100%
Waste & Recycling	Street Sweeping	0	0	100%

1.2 Water Revenue

Income Raised from 1/07/2019 to 2/9/2019:

Water	
Water Usage	\$ 734,636.85
Water Availability	\$ 618,477.91
Water Total	\$ 1,353,114.76
Sewer	
Sewer Usage	\$ 193,237.17
Sewer Availability	\$ 2,308,639.23
Liquid Trade Waste Usage	\$ 36,485.38
Liquid Trade Waste Availability	\$ 6,379.35
Sewer Total	\$2,544,741.13
Total	
Income Total	\$3,897,855.89

Total income raised from 01/07/2018 to 30/06/2019 was \$19,510,300.09

Total water balance as at 30/06/2019 is \$422,631.17

Total water balance as at 2/9/2019 is \$3,074,120.02

Currently there are:

- 22 properties that have a restrictor in place
- 3 properties that have been disconnected from Council's water supply
- 0 accounts that are in bankruptcy/receivership
- 2 accounts that have legal action started
- 3 accounts that are for deceased estates

2.0 Water Services Operational Performance

2.1 Water Performance

2.1.1 Goulburn Storages

The following table shows the status of the water storages at 30 September 2019:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-0.83	7856	87.3%	90	1%	7766	86.3%
Sooley	6250	-2.43	3111	49.8%	300	5%	2811	45.0%
Rossi	330	0.00	330	100.0%	100	30%	230	69.7%
Total	15580		11297	72.5%	490	3.1%	10807	69.4%

2.1.2 Consumption

Consumption in September 2019:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	233	7.78
Marulan	9.5	0.317

2.1.3 Source of Water Treated/Dam Releases

During September 2019 water was sourced from the Highlands Source Pipeline and Rossi Weir for supply in Goulburn. The Highlands Source Pipeline was operated transferring a total of 31.17ML.

In Marulan, water was drawn from the Wollondilly River. A total of 7ML was pumped from the Wollondilly River during the period 5.6ML directly to the water treatment plant and 1.4ML to top up the onsite storage.

2.1.4 Estimated Losses

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

Location	Total Estimated Evaporation Loss for September 2019 (ML)
Sooley Dam	45
Pejar Dam	70
Total	115

2.1.5 Rainfall

Goulburn received 41.2mm of rainfall during September 2019.

2.1.6 Water Quality

Raw Water Quality

Raw water quality was good during September 2019 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Sooley Dam, Rossi Weir, Pejar Dam, the Wollondilly River and the Marulan off river storage.

Wingecarribee Reservoir water quality report received from Water NSW on 30/09/2019 indicated the reservoir is well mixed and beginning to warm. No potentially toxin producing bacteria were present at the time of sampling. Increases in potentially toxin producing bacteria can be expected in the coming weeks. Powdered Activated Carbon continues to be used at the Goulburn Water Treatment Plant at all times when the highlands source pipeline is in operation to ensure effective treatment of the algae is provided.

Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	1	2
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	8	0
pH		6.5-8.5	N/A	7.37	7.81
Turbidity	NTU	5	N/A	0.4	0.1
Hardness	mg/L	200	N/A	147	184
Aluminium	mg/L	0.2	N/A	0	*

*As coagulant is not used at Marulan, Aluminium is not tested

2.2 Wastewater Performance

2.2.1 Wastewater Volume Treated

Treated Effluent	Volume (ML)
River discharge	150
Irrigation and Onsite Reuse	16
Total Wastewater Treated	166

2.2.2 Wastewater Effluent Quality

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Water Quality
pH		6.5-8.5	7.61
Suspended solids	mg/L	15	0
Ammonia	mg/L	2	0
Total nitrogen	mg/L	10	9.73
Total phosphorus	mg/L	0.3	0.12
Oil and Grease	mg/L	10	0

3.0 Water and Sewer Projects

Project	
Title	Capital Works – Water Infrastructure
Project Description	Renewal and service/maintenance of existing water mains.
Budget	\$2,500,000
Key Dates	Tender Closed 10 September 2019
Project Update	Contract was approved by Council at the 01 October 2019 Council Meeting.

Project	
Title	Capital Works – Sewer Infrastructure
Project Description	Renewal and service/maintenance of existing sewer mains.
Budget	\$2,000,000
Key Dates	Tender Advertise 10 September 2019 Tender Close 8 October 2019
Project Update	Pre-Tender meeting held 30 September 2019.

Project	
Title	Capital Works- Goulburn Reuse Scheme
Project Description	Design and construction of pumping stations, distribution pipelines and irrigation systems for servicing recreation areas with reuse water supply.
Budget	\$12,000,000
Key Dates	Completion Concept Design 30 October 2019
Project Update	Concept design underway.

Project	
Title	Water Meter Replacement
Project Description	Replacement of 20mm and 25mm water meters is an ongoing contract with Delly's Plumbing. An estimated 1000 meters will be replaced this financial year.
Budget	\$50,000
Key Dates	Contract Completion 30 June 2020
Project Update	Ongoing.

Project	
Title	Kenmore Bridge Sewer Pump Station (SPS) Discharge Line Upgrade
Project Description	Kenmore Bridge SPS upgrade consists of both capacity upgrades and an additional gravity sewer main from the receiving sewer manhole that the rising main discharges into. The gravity main consists of 750m of 300mm sewer main.
Budget	\$500,000
Key Dates	Contract Completion 30 June 2020
Project Update	Preliminary investigation underway, due to commence January 2020.

4.0 Waste and Recycling Initiatives

4.1 Waste Projects

Project	
Title	Re-Use Goulburn Detailed Design
Project Description	Design of a Re-Use hub (tip shop and workshop) and upgraded recycling infrastructure. Will include the part grant funded Community Recycling Centre (CRC)
Budget	\$7.5 million
Key Dates	Release tender documents for construction pending DA approval 10 April 2020
Project Update	Concept design completed. Development Application being reviewed following pre-lodgement.

Project	
Title	Compost Pad Extension and Purchase of a Loader (half funded through the NSW Environmental Trust Waste Less, Recycle More Organics Infrastructure Grants Program)
Project Description	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
Budget	\$496,000
Key Dates	Commissioning and inspection by the EPA/Environmental Trust 30 July 2020
Project Update	Compost pad design complete. Tender in development.

Project	
Title	Drilling Mud Facility
Project Description	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre. Requires work for construction certificate prior to advertising of tenders.
Budget	\$525,000
Key Dates	Ongoing throughout financial year 30 June 2020
Project Update	Development Application approved. Addressing conditions for Construction Certificate.

Project	
Title	Environmental Improvement Works Goulburn and Marulan
Project Description	Ongoing Environmental Improvement Works at Goulburn and Marulan sites with a focus on fencing to help prevent wind blown litter and site works.
Budget	\$480,000 Goulburn and \$195,000 Marulan
Key Dates	Ongoing 30 June 2020
Project Update	Clean up of windblown litter underway. Marulan litter/boundary fencing improvements commence at the end of October. Options for new fencing and ongoing prevention in Goulburn being considered prior to procurement.

4.2 National Recycling Week Waste to Art Workshops

Preparations are underway for a collaborative project between the Gallery and Waste team to celebrate National Recycling Week. The project has been developed to initiate classroom discussion on recycling practices, particularly in relation to upcycling waste and contemporary arts practice. The project consists of a series of school workshops throughout October where students will work with local artists to create a Waste to Art masterpiece using predominately upcycled materials that would otherwise be destined for landfill. The project will conclude with an exhibition of completed artworks during National Recycling Week 11-15 November.

4.3 Goulburn Waste Management Centre Waste Streams Received

Product	Number/Tonnes
Mattress	78
Clean Fill	1200t
Green Waste (self-haul to centre)	44t
General Waste	558t
Asbestos	6t
Concrete	718t
Metal	2t
Commercial Waste Collections (Council)	227t
Domestic Waste Collections (Council)	294t
Green Waste Collections (Council)	152t
Large Street Sweeper (Council)	45t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	63t

4.4 Endeavour Industries Domestic Recycling Contract

The following table outlines Endeavour Industries' Recycling Statistics provided for August 2019:

Materials Out	Tonnes
Cardboard	189.52t
Glass	28.84t
TOTAL	218.36t

Materials In	Tonnes
Commercial Cardboard Collection	97.58t
Commercial Plastic Collection	2.94t
Combined Comingled Pick up	100.68t
TOTAL	201.20t

5.0 Interesting News, Facts and Information

Coles trials first zero waste to landfill supermarket

Coles supermarket at Wentworth Point in Sydney's west is the first to trial a zero waste to landfill initiative.

The trial aims to change in-store processes, focus on source separation and use waste as a resource.

The equivalent of six and a half shopping trolleys of waste, such as packaged and unpackaged food, cardboard, plastic, metal, glass, wax boxes, polystyrene and timber, will be saved from going to landfill each day.



"Waste management is a key component of the sustainability of any business and reducing waste is a very important issue for our customers," Coles chief property and export officer Thinus Keeve said.

"Everyone knows Australia has challenges in how we deal with our waste. That goes for everyone from households sorting their recycling to businesses like Coles. We all have a responsibility to play our part."

Last week, the retailer reported a 32 per cent increase in the recycling of its soft plastics in FY19, thanks to the introduction of REDcycle bins at stores.

The zero waste to landfill trial store will explore new ways to recover residual dry waste such as mixed plastic and timber which tend to be the most difficult items to divert from landfill.

Coles is working with Cleanaway to help convert waste to energy. The Cleanaway ResourceCo Recovery Facility in Wetherill Park uses dry waste to produce Process Engineered Fuel (PEF), which is then used to offset the demands of heavy industry for fossil fuels.

"This is a great solution for Coles stores that produce high volumes of mixed back-of-house plastics but want to achieve a zero waste to landfill goal," Cleanaway regional manager Alex Hatherley said.

"Our facility is unique in its ability to divert commercial dry waste from landfill, recover recyclable materials and then convert the remaining combustibles to a sustainable fuel source, PEF."

Coles has also released its first Sustainability Report pledging to reduce its environmental impact and divert 90 per cent of waste from landfill by 2022.

Coles supermarkets and distribution centres donated 12.5 million kilograms of unsold edible food to SecondBite and Foodbank last financial year, with many supermarkets also providing food waste directly to farmers to use as animal feed.

"Our Coles network donated 13.8 million kilograms to farmers last financial year, an increase of 11 per cent. But there is always more that we can do. Everything we can't give to SecondBite we want to give to farmers to feed their animals, recycle into compost or convert to energy," Keeve added.

<https://insidemcgc.com.au/2019/10/01/coles-trials-first-zero-waste-to-landfill-supermarket/>

15.20 OPERATIONS DIRECTORATE REPORT SEPTEMBER 2019

Author: Robert Hughes, Acting Director Operations

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Operations Directorate Report September 2019 [↓](#) 

Link to Community Strategic Plan:	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the activities reported by the Acting Director Operations be received and noted for information.

BACKGROUND

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate

REPORT

Please find attached the monthly report on the activities of the Operations Directorate for the month of September 2019.



September 2019

Operations



Departmental Report

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1 Budget Status

Operations Projects – Works & Community Facilities

The following table provides a list of current Goulburn Mulwaree Operations Job Numbers that were not reported in September 2019, which are either over expended or under pressure to be over expended. Adjustments will be proposed for the next quarterly budget update.

Budget Status – September 2019				
Job Number	Description	Initial Allocation	Current Expenditure	Comment
NPS0024	Victoria Park Maintenance	\$21,938	\$18,118	83% spent YTD, due to increased workloads for events and recent storm damage to trees due to weather. To be monitored for remainder of financial year.

2. Operations Service Response Status

Requests created and closed in September 2019. Over the month of September 2019 Operations received 237 new service response requests generated from customers.

Operations Service Response Status – September 2019					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	3	2	67%	99%
Cemeteries	Cemetery	3	1	33%	90%
Facilities	Graffiti	0	0	N/A	100%
Facilities	Parks Ovals	26	14	54%	95%
Facilities	Public Toilets	3	2	67%	98%
Facilities	Unspecified Damages	1	0	0%	95%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	100%
Parks	Fallen Tree	86	81	94%	98%
Parks	Grass Mowing	5	3	60%	98%
Parks	Tree Inspection	6	4	67%	94%
Parks	New Tree	0	0	N/A	98%
Parks	Noxious Weeds	4	4	100%	100%
Parks	Remove Tree	4	3	75%	96%
Parks	Verge Maintenance	4	3	75%	95%
Parks	Root Damage	5	3	60%	94%
Parks	Trim Branches	1	1	100%	99%
Parks	Trees Unspecified	9	4	44%	92%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	2	2	100%	100%
Works	Dumped Rubbish	9	6	67%	98%
Works	Bridges	0	0	N/A	100%
Works	Corrugations	4	4	100%	100%

GOULBURN MULWAREE OPERATIONS – SEPTEMBER 2019

Works	Damaged Footpath	19	18	95%	99%
Works	Damaged Kerb	2	2	100%	100%
Works	Depth Gauges	0	0	N/A	N/A
Works	Development Works	0	0	N/A	100%
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	0	0	N/A	100%
Works	Guide Posts	1	1	100%	100%
Works	Inspection	3	1	33%	97%
Works	Line Marking	1	1	100%	95%
Works	Loose Material	1	1	100%	100%
Works	Oil Spill	2	2	100%	100%
Works	Pot Holes	5	5	100%	100%
Works	Seal Fail	1	1	100%	100%
Works	Shoving	0	0	N/A	100%
Works	Traffic Sign	4	4	100%	100%
Works	Road Unspecified	19	16	84%	98%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	0	0	N/A	100%
Works	Grates & Lids	2	1	50%	97%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	0	0	N/A	100%
Works	Storm Pipe	1	1	100%	100%
Works	Trench Subsidence	0	0	N/A	N/A
Works	Stormwater Unspecified	1	1	100%	98%
September 2019 Totals		237	192	81%	98%

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

3 Operations Maintenance Tasks

General Maintenance Tasks completed in September 2019

General Maintenance Tasks – September 2019 - Works	
Location	Type of work
Zone 2	Kerb & footpath replacement
South Marulan Road	Shoulder widening and gravel heavy patching
Boxes Creek Road	Shoulder widening and gravel heavy patching
Various LGA	Snow damage response, trees and pavement issues
Zone 14 & 13	Maintenance grading
Lilac Place	Stormwater installation
Ambrose Road	Drainage improvements
Tiyces Lane	Gravel re sheeting, guide posting and drainage improvements

General Maintenance Tasks – September 2019 – Parks & Gardens	
Location	Type of work
CBD Paths	Programmed scrubbing from Monday to Friday was completed with the exception of one day which was programmed maintenance on the machine. Staff undertook hand spot cleaning on this day. The addition of two weekends of scrubbing was added to program to retain cleanliness of paths. Additional cleans of Russell Lane were undertaken to remove stains from the watering of the pots. The scrubbing of the CBD did not occur the day of the snow.
Belmore Park	Mowing completed weekly due to irrigation and fertilizing of the turf. Edging was included in the mowing program.
	Bins emptied daily during the week, twice per day on weekends. Additional empties during week days during the school holidays.
	Weeding of floral gardens.
Aquatic Centre Grounds	Maintenance intervention completed each week with fortnightly mowing and general grounds tidy. Frequency will change when outdoor pool open to the public,
Rose Garden Maintenance	Programmed weeding undertaken each week. Mulching of beds also undertaken.
CBD Garden Maintenance	Programmed weeding was undertaken each week. This included the Civic Centre Grounds which were mown along with the gardens weeded and cleared.
	CBD mowing was undertaken as required due to the slowing of the growth rate of the grass.

Tree Maintenance – September 2019		
Zone	Location	Type of work
Zone 2	Victoria Park, O’Brian Park, Duke St, Garfield Ave, Elizabeth St, Princess Ave, Bladwell Park, Cathcart Park, Faithfull St, Bourke St, Sanita St, Clyde St, River St, Dewhurst Dt	Fallen Branches removed, trimmed trees, Stump grinding,
Zone 3	Victoria Park, Seiffert Oval	Branch removal, Stump grinding
Zone 4	Geoghegan Drive, Brennan Drive, Gibson St, Argyle St, Shepherd St, George St, Park St, Murray St, Hoskin St, North park Allison St, Kerr Place, Gourcock Ave, Albion St, Avoca St, Walsh Park	Cleared Roadside vegetation, Fallen Branches removed, Tree Trimming, removed Suckers
Zone 5	Cookbundoon Soccer Fields, Racecourse Drive, Park	Fallen Branches removed, Tree

GOULBURN MULWAREE OPERATIONS – SEPTEMBER 2019

	Rd, Taralga Rd, Dally St, Yarralow St, Nichols St, Bradford drive, Progress St, Dewhurst St, Grafton St, Faithfull St, Butter Place, Grunsell Crs, Emmerson St,	trimming	
Zone 6	Sydney Rd, Governors Hill Reserve,	Fallen Branches removed	
Zone 7	Memorial Drive, Hercules St, Eleanor St, Park Rd	Fallen Branches removed	
Zone 9	George St, Meridian Park, Murrays Flat Rd,	Fallen Branches removed,	
Mowing Maintenance – September 2019			
Zone 2	Finlay Reserve to Lansdowne Rd, Lansdowne Reserve to Combermere St, Bourke St, Manfred Pk, Cowper St Reserve, Francis St, Garfield Ave, Garfield Dog Park, Cathcart Reserve, Elizabeth St Park, Chisholm Park, Chisholm Lane, Kelso St Lane, Sloane St, Finlay Rd, Eldon St, Broughton St, Bladwell Reserve Finlay Rd, Clinton St, Apex Park, Finlay Laneway, Hume St Robinson Laneway.	Mowing, Chemical Application, Whipper Snipping	
Zone 3	Gilmore St Reserve, Newton View, Mount St, Angela PL reserve, Victoria Park, Verner St, Clinton St lane, Horne square	Mowing, Tree removal, Chemical Application, Whipper Snipping, Watering Trees	
Zone 4	Marys Mount Rd, Middle Arm Rd, Hoskins St Park, Gerathy St, Walking track Riverview to Marsden, Outer boundaries Goodhew Oval, Kinghorne St, Victoria St, Gibson St park, Buffalo Cres, Bellevue St, Giddings St, Avoca St, Fitzroy Rd, North Park, Kenmore St, Green Valley Way, Oakwood Pl, Brendas Drive	Mowing, Chemical applications, Irrigation repairs, Air rating of fields, Whipper snipping, Root prune, mulch	
Zone 5	Komungla Park, Amaroo Reserve, Middle Arm Rd to Taralga Rd, McDermott Drive, Hudson Oval, Queens St Triangle, Cookbundoon, Racecourse Drive, Jack White Pk, Amaroo Lane,	Mowing, Whipper snipping, Irrigation Repairs, Chemical application, rubbish removal.	
Zone 7	Carr Convoy, Honour Park, Blackshaw Rd, Park Rd, Forbes St, Hercules St, Ada St, East Grove South, Emma St Reserve, Pony Club, Broughton St Park	Chemical Application, Mowing, Whipper snipping,	
Zone 9	George St, Portland Ave, Thoroughfare St, Station St	Mowing, Whipper snipping, watering trees	
Zone 15	Braidwood Rd, Glenoval Rd, Boyd St, Goulburn St,	Mowing, Whipper snipping	
Road Reserve Weed Control – September 2019			
Date	Zone	Location	Weed Type
29/08/2019	14	Golden Plains Rd, Richardson Pl, Readers Rd & Windellama Rd to #486	Serrated Tussock
28/08/2019	14	Sloane St, Francis St Causeway	Weeds
28/08/2019	7	Carr Convoy	Weeds
30/08/2019	14	Dewsbury Lane, Windellama Rd	Serrated Tussock, African Love Grass
30/08/2019	14	Readers Rd, Boundary Rd	Serrated Tussocks, African Love Grass
02/09/2019	14	Dewsbury lane, Glenoval Rd, Ryans Lane	Serrated Tussocks, African Love Grass
02/09/2019	14	McGaws Rd	Serrated tussocks
03/09/2019	14	Murphys Lane, Jacqua Rd, Sunninghill Rd,	Serrated Tussocks

		Lumley Rd,	
04/09/2019	14	Jacqua Rd, Sunninghill Rd, Oallen Ford Rd	Serrated Tussocks
05/09/2019	14	Jacqua Rd, Sunninghill Rd, Charles Rd	Serrated Tussocks
05/09/2019	14	Bullamalita Rd, Lumley Rd, Ravenswood Lane	Serrated Tussocks
09/09/2019	14	Bullamalita Rd, Ravenswood Lane	Serrated Tussocks, African Love Grass
10/09/2019	14	Bullamalita rd, Windellama Rd	Serrated Tussocks, African Love Grass
11/09/2019	14	Bullamalita Rd, Ravenswood Lane, Long Rd	Serrated Tussocks
12/09/2019	10	Caoura Rd, Burkitt Rd	Fire Weed
12/09/2019	7	Rocky Hill	Blackberries, Catties
13/09/2019	9	Wollumbi Rd	Sifton Bush, Blackberries
13/09/2019	10	Blues Point Rd, Caoura Rd	Fire weed, Blackberries
13/09/2019	14	Highlands Way	Cat
16/09/2019	14	Braidwood Rd	Serrated tussocks, African Love Grass
16/09/2019	14	Range Road	Serrated tussocks, African Love Grass
16/09/2019	14	Painters Lane	Serrated Tussocks, African Love Grass
19/09/2019	14	Johnsons Lane	Serrated Tussocks, African Love Grass
21/09/2019	14	Johnsons Lane	Serrated Tussocks, African Love Grass
23/09/2019	14	Harringtons Lane	Serrated Tussocks, African Love Grass
25/09/2019	14	Gretta Road	Serrated Tussocks, African Love Grass
25/09/2019	14	Elm Grove Road	Serrated Tussocks, African Love Grass
26/9/19	14	Fitzroy St, Crookwell Rd, Range Rd	weeds
27/09/2019	14	Yattalunga Road	Serrated Tussocks, African Love Grass

The Noxious Weed Control program will continue in Zone 14.

Tree maintenance will continue in Zone 3 and is now complete in Zone 4.

Reserves Crew programs as well as the above programs for Noxious weed control and Tree maintenance have all been impacted by wind storms and the snow event and associated tree clean ups on both rural and urban roads network throughout September. A very high number of service responses have been actioned.

Rural road side spraying program is nearly completed and has been a focus of this month.

4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of October 2019

Planned Works – October 2019		
Location	Date	Description of works
Tait/Lockyer Streets	1 st - 31 st October	Closed cul-de-sac
Range Road	14 th October	Drainage works
Gurrundah Road	7 th October	Drainage works, shoulder widening and pavement repairs
Sanctuary Drive	Mid October	Detention basin and storm water installation
Baw Baw Road	Early October	Shoulder widening
Windellama Road	Early October	Drainage improvements and bus set down area
Tarago Park	Late October	Installation of solar lights in Park
Victoria Park	Late October	Installation of solar lights around Adventure Playground
Victoria Park	Ongoing to end of November	Installation of Japanese Garden
Seiffert Oval	Ongoing to end of November	Completion of lighting project

*Please note dates may vary due to weather, availability of crews and any urgent works requirements

5 Community Facilities

5.1 Operational

The recent snow had a big impact on programmed maintenance activities, as staff had to respond to damage resulting from the snow rather than programmed maintenance activities. There was some damage to trees and infrastructure which had to be made safe, and postponement of capital works, especially the lighting installation at Seiffert Oval. Some significant tree work had to be undertaken in Victoria Park to remove potential risks. The photo below is of Seiffert Oval, which appeared to have a heavier fall of snow than some of the other areas.



Seiffert Oval



Belmore Park

Event Preparation – a large part of September was spent preparing areas for events. Victoria Park was the main focus with a lot of maintenance work undertaken to for the opening of the grant funding projects. New signs were installed along several entrances to the park and at the Ken Robson Pavilion, Skate Park and Rage Cage.



Victoria Park Entrance Sign



Newly Installed Opening Sign – Skate Park

Along with the Victoria Park opening the community facilities team prepared Howard Park for the official opening of the **Palasa Salvi Garden**, located on the northern end of the park. Lilacs were planted as an acknowledgement to Palasa’s crowning as the second Lilac Time Queen, with under plantings of various plants. Irrigation was reinstated to the park and gardens, along with repainting of the seats and other infrastructure. The photo below was taken on the day of the event, which was very well attended by friends, family and members of the community.



Mayor Kirk opening the Palasa Salvi Garden



A section of the Palasa Salvi Garden

Seiffert Oval Lights – the four towers and control boards have been installed at Seiffert Oval. The project now moves into the power upgrade stage with this work estimated to be completed by the middle of November 2019. The lighting will provide a greater lux level which will allow for a higher level of sporting opportunities.

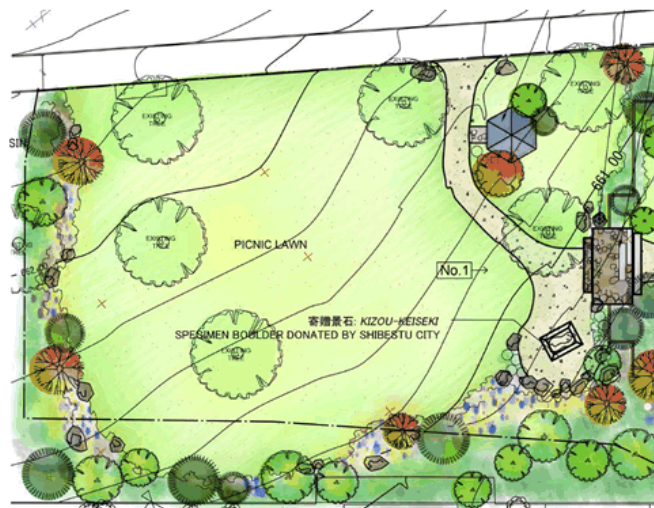


Seiffert Oval Lights – northern end towers

Japanese Garden - Construction works have commenced on stage one of the Japanese Gardens. Council staff have marked out the layout of the paths and entrance pavement as highlighted below. The first section of path has been poured with the remainder of this section to be installed once the rocks arrives from Shibetsu.

The month of October will see the installation of the entry pavers, commencement of the pergola and continuation of the path. The material donated from Shibetsu is currently being transported to Australia and is expected to arrive early November.

The diagram below is of stage one of the gardens and subsequent photos are of various materials installed or donated to the garden.



Stage 1 – Japanese Garden



Path leading to entrance.



Commemorative Plaque donated by Shibetsu



Rocks and Lantern donated from Shibetsu

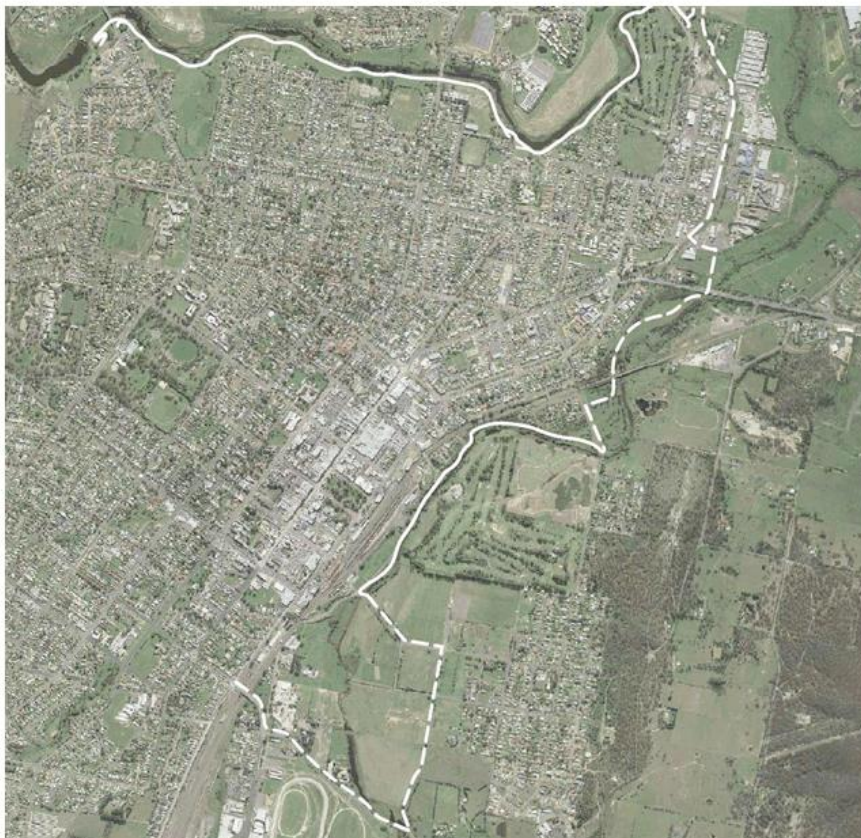
Marulan Clock – the clock at Marulan has been reinstated after some much needed upgrade work. The clock required some updates to its control gear and upgrades to the hands. The photo below is of the clock taken just after it was installed.



Marulan Clock

The survey and design has commenced for the **Wollondilly Walking Trail**. The stages currently under development include a new section from in Eastgrove that will link Carr Confoy Sporting Fields to the Goulburn Recreation Area. The second stage will link Mortis Street Cemetery to May Street Bridge. The Eastgrove section is expected to be completed by the end of May 2020, with construction on the second estimated to begin in August 2020.

These two section will link into the existing path starting at May Street Bridge that loops around the Golf Course and back up Park Road to the Forbes Street intersection. The final piece of the walking trail that links Mortis Street Cemetery to Riversdale Homestead, is scheduled for completion in the 2021/22 financial year.



Wollondilly Walking Trail Proposed Works (White Dotted Line)

5.2 Aquatic Centre

Goulburn Aquatic and Leisure Centre

The Goulburn Aquatic and Leisure Centre experienced a steady flow of visitations throughout September 2019. The overall monthly figure for September was **4,690**. There has been an increase in program numbers. School group bookings have continued to grow. As the weather warms up our number of recreational swimmers and early morning walkers has also increased.

Attendance Report

Please refer to the table below for the breakdown of September 2019 attendances.

Attendance Report – September 2019		
Program	September 2018	September 2019
Aquatic memberships	482	464
Health Club (incl. Fitness Classes) memberships	312	397
Visit passes (incl. Aquatics and Fitness Classes)	480	567
Family memberships (Aquatic and Fitness)	19	33
Squad Swimming	183	84
Recreational Swimming	1,590	1,404
Children under 2 years	42	45
Spectator (excl. Carnivals)	181	205
Swimming Lessons	1,224	1,112
Swimming student out of hours	137	55
Aqua Aerobics	185	217
Aquathon	N/A	N/A
Fitness Passport- Aquatic	N/A	N/A
Fitness Passport- Fitness	N/A	102
NSW Police Academy	N/A	5
TOTAL	4,578	4,690



The 50m Pool being filled for the Summer Opening

Preparations of opening the 50m outdoor pool are well under way. The pool has been filled and chemically treated. The sand filters have been stripped back, cleaned and new sand media is being put back in. This will assist in the filtration of the pool operating system and greatly improve water

quality. It is expected to have this completed the first week of October with one day of testing and backwashing needed before opening the pool.



Cleaned out Sand Filters – 50m Outdoor Pool

Other works being completed at the pool include the completion of the electrical upgrade to the outdoor pool and the installation of the new boilers in November. The current boiler is a Raypak unit, which is not energy efficient. The new units are a Meridian Condensing Unit which will greatly improve not only energy efficiency but reliability and heating consistency of the water.



Meridian Condensing Units similar to those being installed in 50m pool

5.3 Recreation Area

The spring event season began with a bang in September with 13 major or irregular events occurring at the Recreation Area throughout the month.

Ten major or irregular events required Council resources for set ups and safety requirements, many of them requiring major resources from staff.

Veolia Arena was set and reset 5 times between Friday 13th and Monday 16th to accommodate the varying event requirements. Major traffic control was also implemented over this weekend due to the expected high attendances to the various facilities and multiple events within the Recreation Area.

Despite the regular sporting season ending half way through the month there were still a total of 58 bookings for the month of September.

Total attendances at the Recreation Area for September 2019 were approximately 13,088.

Major and Irregular Events

Major and irregular events facilitated by Council throughout September included SESA Basketball, the Charles Ledger Alpaca Show, Canassist fundraiser concert, Aussie Night Markets, Caresouth family day, Wheelchair Basketball, a 50th birthday, a childrens birthday party a fencing seminar and RSPCA Health day.

These events attracted approximately 8,345 visitors to the facility.

The **SESA Basketball** NSW Developing Athlete Program provides coaching, training, competition, and support services to enhance the skill level of athletes.

The program is part of Basketball NSW (BNSW) Developing Athlete Program (DAP) which is the second tier of BNSW High-performance Program. The program was recently held at Veolia Arena with 25 participants using the facility.



SESA Basketball

CanAssist Goulburn branch held their annual fundraising concert in the Grace Millsom Centre in September. Can Assist is committed to ensuring that all people, regardless of where they live in NSW, have access to cancer treatment and care. By providing accommodation, financial assistance and practical support to people from rural and regional areas, they ensure that country people are given the same opportunities and treatment choices as those who live in city centres.

The night was a huge success with the Australian Beachboys tribute band entertaining approximately 190 guests.



CanAssist Fundraiser

The **Aussie Night Markets** returned to the Recreation Area in September bringing a range of food outlets, market stalls, children’s rides and sideshow activities, as well as providing entertainment with a live band on stage. The great weather contributed to record crowds of approximately 7,500 people over the two nights.



Aussie Night Markets

The **Wheelchair Basketball Roadshow** ran a program in Veolia Arena in September to help educate students from Mulwaree High School on the consequences of dangerous driving. During the session students were given the opportunity to attempt to play basketball from a wheelchair, giving them some insight to what it would be like to lose their mobility. Approximately 80 students attended the sessions.



Wheelchair Basketball Roadshow

A children's **birthday party** was held in Veolia Arena in September with 60 guests in attendance.



Birthday party

A **50th birthday** was held in the Grace Millsom Centre in September complete with its own Elvis impersonator. Approximately 100 people attended the celebration.



50th Birthday

The **Charles Ledger** annual alpaca show was held in the Peden Pavilion and Skillion in September attracting approximately 300 participants and spectators over the two day show.



Charles Ledger Alpaca Show

A **fencing seminar** was held in Veolia Arena to educate land owners on new products available to protect their stock and crops. Approximately 40 people attended the session.



Fencing seminar layout in Veolia Arena

The RSPCA teamed up with Goulburn Mulwaree Council Ranger Services to provide a free microchipping and vaccination day for cats and dogs in our LGA. It is hoped the day will reduce the occurrence of parvovirus and other diseases in the Goulburn area. 66 dogs and 21 cats were examined and vaccinated on the day, with approximately 100 people in attendance.



Vaccination & Micro-Chipping Day

Regular Users and Events

Regular user groups occupied the facility on 48 occasions throughout September, approximately 1.6 bookings per day. Major or irregular events hosted by user groups during September included a poultry auction, Greyhound trainers meeting and dressage day.

Regular users drew attendances of 4,743 people to the Recreation Area throughout September 2019.



Poultry Auction



Dressage Event

The tables below show the breakdown of events at the Recreation Area during September 2019.

Breakdown of Events – September 2019	
Event	Attendances
Basketball	1835
Dog/Show Training	168
Badminton	240
Greyhound Racing	1,350
Harness Racing	100
Netball	340
Poultry	360
Dressage	50
Indoor Hockey	300
SESA Basketball	25
Charles Ledger Alpaca Show	300
Canassist concert	190
Aussie Night Markets	7,500
Caresouth Family Day	50
Wheelchair Basketball	80
50 th Birthday	100
Children,s Birthday	60
Fencing Seminar	40
RSPCA Vaccination Day	100
TOTAL	13,088

Breakdown of Event Facility Locations		
Facility	September 2019	September 2018
Veolia Arena	1,970	1875
Grace-Millsom Function Centre	965	1025
Recreation Area	10,153	4180
Total Attendances	13,088	6700

Upcoming Major Events

The Recreation Area has a whole host of major events booked for 2019, 2020 and 2021, including some new and exciting events.

The most significant events for the remainder of 2019 include:

- Lilac Ball – new event
- Oktoberfest – new event
- NSW State Indoor Hockey Championships
- Convoy 4 Kids
- Goulburn Car & Motorcycle Show – new event

Events worth noting for 2020 include:

- Classic Riders Swap Meet
- Goulburn Rodeo
- Suncorp Super Netball Pre-season game Swifts v Giants – new event
- Goulburn Show
- Rotary Swap Meet
- ASRF Street Rod Nationals – new event
- Scroll Saw Exhibition – new event
- Convoy 4 Kids

2021 will see the return of the National Karate Gasshuku to Goulburn, as well as a new Model A Ford Club event.

Work, Health & Safety

Recreation Area Facility Audits and Contractor Audits were carried out in conjunction with contractors and event organisers at the Recreation Area during the month of September.

In addition to these, Pre-Event Risk Assessment and Inspections were carried out to ensure that all events held within the Goulburn Recreation Area were carried out appropriately in a safe manner.

All contractor work carried out through the month of September complied with the GMC Work Health and Safety policies and guidelines.

There were no reportable incidents at the Recreation Area during this period.

6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

6.1 Maintenance Grading

The following roads were included in the maintenance grading program for September 2019. The focus of work is now on capital works

Maintenance Grading	
Completed by Contractor in September 2019	Completed by Council in September 2019
Lumley Road	Nil
Jacqua Road	
Glenoval Road	
Rotherwood Road	
McGraw’s Road	
Leahys Lane	
Willow Glen Road	

6.2 Operational

During September crews re-established back at Tait/Lockyer and have been able to place and compact the sub base pavement in preparation of kerb and guttering. During October crews will place and compact the base layer in preparation of seal late October. Crews were disrupted by up to 9 days in responding to snow damage throughout the LGA. As such Capital Works were put on hold to address major safety concerns mainly due to fallen branches and trees.

Gravel re sheeting has been undertaken on Tiyces Lane improving the unsealed section of road with drainage improvements and a minor curve re alignment.

Further capital works scoping was undertaken on Range Road, Gurrundah Road and Urban/Rural reseal program. These works will commence during October running through into November.

Footpath works have continued up Addison Street with contractors progressing into Rhoda Street in October.

Maintenance has continued around Goulburn and the wider LGA with road safety improvements being undertaken on South Marulan Road in the form of shoulder widening and gravel heavy patching. Drainage improvements were undertaken on Ambrose Road increasing the capacity of table drains along the road. In town crews have been attending to kerb & gutter and footpath repairs as per the scheduled works data base. Storm water improvements have been undertaken in Lilac Place assisting with flooding issues. Maintenance grading continued in zone 14 and moved into zone 13 during September.

Rural roadside slashing has been undertaken on sealed rural roads throughout the LGA. These works will continue into October followed by a comprehensive boom spray of the vegetated shoulders retarding growth during spring.

6.3 Capital Works

Project:	Tait Lockyer	
Project Manager	Chris Brassel	
Contractor	GMC	
Project Budget:	\$900,000	
ITD Expenditure to date:	\$634,148	
Funding Partners	N/A	
Key Dates:	Practical Completion (9 days lost due to snow storm response)	25 th October 2019
Status Update	Stormwater drainage complete	
Works Completed last Month	<ul style="list-style-type: none"> • Sub grade preparation • Sub base placement 	
Priorities for the next month	<ul style="list-style-type: none"> • Kerb and gutter installation • Base pavement placement • Prime sealing 	

Tait/LLockyer sub base placement



Project:	Footpath	
Project Manager	Chris Brassel	
Contractor	South Syd Concrete	
Budget:	\$223,617	
Expenditure to date	\$3,618 (awaiting contractor invoicing for completed work)	
Funding Partners	N/A	
Key Dates:	Completion of Addison and Rhoda Streets	30 th October 2019
Status Update	Footpath to continue into Rhoda Street	
Works Completed last Month	<ul style="list-style-type: none"> Addison Street to Duke Street footpath 	
Priorities for the next month	<ul style="list-style-type: none"> Commence in Rhoda Street 	



New footpath along Addison Street between Coinda Street and Duke Street

7 Asset Management & Design

7.1 Asset Management Planning

For the month of September 2019, the Asset Management team undertook the following tasks:

- Handover to works of Range road scope briefing for 19/20 FY under fixing country roads grant
- Handover to works of Gurrundah road scope briefing for 19/20 FY under Road To Recovery program
- 90% completion of rural bitumen resealing programme
- 50% completion of urban bitumen resealing programme

7.2 Data or Condition Assessment

For the month of September 2019, the Asset Management team undertook the following tasks:

- Internal asset inspectors inspected transport network for defects in line with schedule.

7.3 Design Projects

The following design works were undertaken in September 2019:

- Design and hand over to works of the Sanctuary Drive Detention Basin.

7.4 Application Status

S138 Road Opening			
Application	Date Received	Date Approved	Days to approval
RO-0039-1920	30/08/2019	11/09/2018	8
RO-0042-1920	04/09/2019	11/09/2018	5
RO-0040-1920	03/09/2019	11/09/2018	6
RO-0043-1920	04/09/2019	11/09/2018	5
RO-0044-1920	04/09/2019	11/09/2018	5
RO-0047-1920	09/09/2019	11/09/2018	2
RO-0045-1920	04/09/2019	11/09/2018	5
RO-0041-1920	03/09/2019	11/09/2018	6
RO-0048-1920	10/09/2019	11/09/2018	1
RO-0050-1920	16/09/2019	26/09/2019	8

S45 (Electrical) / LAAN (Telecom)			
Application	Date Received	Date Approved	Days to approval
Section 45- 756376SMH- Goulburn St Marulan- Essential Energy	20/08/2019	09/09/2019	13
Section 45- Project 119651- DSD Project 247- 4139 Braidwood Road, Goulburn- Delta Star Design	21/08/2019	09/09/2019	12
Section 45 Notice- Project 119504- DSD Project 235 1063 Highland Way, Tallong- Delta Star Design	28/08/2019	11/09/2019	10

GOULBURN MULWAREE OPERATIONS – SEPTEMBER 2019

Section 45 Notice- Project 119780- DSD Project 259- Intersection of Bradley and Cowper Street, Goulburn	28/08/2019	11/09/2019	10
Section 45 Notice- Project 119778- DSD Project 262- Corner of Boyd and Braidwood St, Tarago- Delta Star Design	28/08/2019	11/09/2019	10
Section 45 Notice- Project- 120015 - PLD3385- Proposed Powerline Works - 26 Robinson Road Boxers Creek- Essential Energy	03/09/2019	26/09/2019	17
Section 45 Notice- Ref-764704:S:MH, 850 Caoura Rd, Tallong- Essential Energy	10/09/2019	26/09/2019	12
Section 45 Notice- Project- 120022 - PLD3389- Proposed Powerline Works - 20382 Hume Highway Parkesbourne	10/09/2019	01/10/2019	15
LAAN-LAAN- SD2BAU_ 106 DUCKS LANE, GOULBURN NSW 2580- QC Communications	22/08/2019	11/09/2019	13
LAAN- 2GLB-01-21 Kavanagh Street, 2GLB-04 2 WATERFRONT PLACE, 2GLB-03 5 LOCKYER ST GOULBURN- Downer	23/07/2019	11/09/2019	37
LAAN- 2GLB-01-SD2 BAU, Kidd Circuit, Goulburn- QC Communications	04/09/2019	26/09/2019	16
LAAN- TOW000020186438, 83 Prince St Goulburn- Service Stream	05/09/2019	26/09/2019	15
LAAN-Telstra- SR235150-1. Tait Cres and Lockyer St, Goulburn: NNACS 2458627- SCC	06/09/2019	01/10/2019	17
LAAN- nbn-TOW000020298044- 84 Albert Street, Goulburn- Service Stream	13/09/2019	01/10/2019	12

Heavy Vehicle			
Application No.	Received from NHVR	Date Processed by GMC	Days to approval
274895r2v1	18/09/2019	30/09/2019	8
274895r3v1	18/09/2019	30/09/2019	8
274895r1v1	18/09/2019	27/09/2019	8
123425r6v1	18/09/2019	30/09/2019	8
141663r12v1	19/09/2019	30/09/2019	7
213483r2v2	23/09/2019	30/09/2019	5
253939r11v1	24/09/2019	30/09/2019	4
279181r1v1	26/09/2019	30/09/2019	2
205538r9v1	27/09/2019	30/09/2019	1
280171r1v1	30/09/2019	30/09/2019	1
205538r10v1	30/09/2019	30/09/2019	1

7.5 Road Safety

The following Road Safety programs/tasks were delivered during September 2019.

Road Safety Program - September 2019			
Target group/issue	Project/Event	Date	Description
Young Road Users	Graduated Licensing Scheme (GLS) Parent Workshop	Ongoing	Graduated Licensing Scheme Workshops for the parents and supervisors of learner drivers have been scheduled for 2019. RSO has been holding the GLS workshops on the day of the Log Book Run. The RMS recommended PowerPoint presentations have been used and are held at the Police Driver Trainers Venue. Next GLS to be held in November
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney and Canberra. At the August Log Book Run we had 15 learner driver and their supervisors attend. Next date November 2019
Traffic Control	Events	September 2019	RSO implemented Traffic Control and Plan for: <ul style="list-style-type: none"> • Recreational Area • Kite festival • Convoy for Kids • Lilac festival • Community Bike Ride
Safety Around Schools	Parking	September 2019	RSO has been working with Council's Parking Ranger on parking around schools. A parking blitz around school's took place at the start of the term to educate/remind motorist about their responsibly around schools.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO has received a further \$3,000 in funding for safe seat vouchers for the 2019/20 program. This program is promoted throughout Day care facilities, foster careers and medical centres.
Speeding	Mobile Speed Sign	Ongoing	The mobile speed signs has been installed on park Road at the request of residence over their concerns about speeding traffic since the new Lansdowne Bridge has been opened. There is one in both directions, East and West to capture all traffic

GOULBURN MULWAREE OPERATIONS – SEPTEMBER 2019

Hospital Redevelopment	Hospital Parking	September	RSO has been working on the implementation of timed parking for the re-development of the hospital. This includes signage, permits and community consultation.
Older Drivers	Pedestrian Safety	September	RSO presented to 19 patients at the physiotherapy unit at the Bourke Street Hospital on stepping out safely
Commuter	Bus Shelters	August/September	RSO has been working on Bus Shelters applications for 19/20 for 6 new bus shelters
Australians College of Road Safety Conference (ACRSC)	Presentation	September	RSO attended the ACRSC in Adelaide to present on her paper "The Challenges of coordinating multi agency safe systems approach in Local Government Road Safety."
Caravan signage	Signage for Underpass	September	RSO has organized the installation of 2 x vehicle activated signs for the rail underpass at the South end of Sloane Street. These are to be installed on Tuesday 24 September. ARTC are also installing warning signage on the bridge itself in the next 2 weeks.
RMS and Transport for NSW Meeting	Information session	September	RSO attended a 3 day meeting at Wagga Wagga with Transport for NSW and RMS on the update of the merger between the two parties.
Cycle Safety	Community Bike Ride preparation	September	RSO has been organizing the Bike Week community bike ride to run on October 7 from Carr Confoy again. This will be run in conjunction with the Lilac Festival with cyclist encouraged to participate in the parade with their bikes decorated in lilac.
Committee Meetings/Training	Attended	September	<ul style="list-style-type: none"> • Safety Committee • Local Emergency Management Meeting • RMS Lansdowne Bridge • Traffic Committee • Asbestos awareness • Simms • Traffic Management working Party National Safety Week

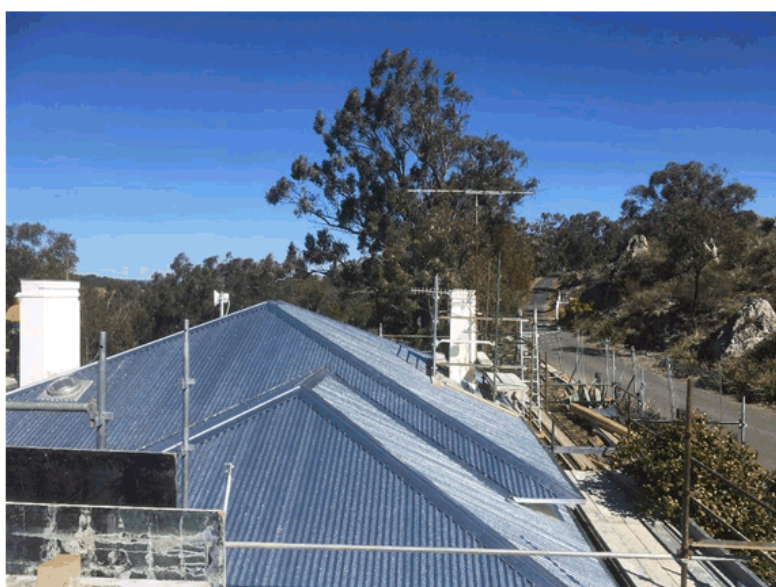


8 Projects

Project:	Goulburn Performing Arts Centre	
Project Manager	Adam Kiss	
Contractor	Zauner	
Budget:	\$20M	
Expenditure to date	\$1,980,998.00 (10%)	
Funding Partners	Regional Cultural Fund \$4M National Stronger Regions Fund \$1M ClubGRANTS Category 3 - Arts and Cultural Infrastructure \$300k Heritage Near Me Heritage activation grant \$100k	
Key Dates:	Tenders Closed	Completed
	Schematic Design and negotiations with Contractor	Completed
	Detailed Design and Re-documentation	August – November 2019
	Demolition	August – September 2019
	Archaeology	September 2019
	Electrical Service Relocation	October 2019
	Construction Commences	November 2019
	Construction Completed	December 2020
Works Completed last Month	<ul style="list-style-type: none"> • Zauner construction contract signed • Bulk demolition completed • Archaeology completed – Remnants of a cellar most likely from the original Goulburn Gaol have been located. The cellar is in poor condition. Council will require direction from the Office of Heritage and Environment regarding either the demolition or protection of this 	
Priorities for the next month	<ul style="list-style-type: none"> • Electrical relocation works • Sewer protection works • Main construction contractor (Zauner) not due onsite until November 2019 	



Project:	Rocky Hill War Memorial Museum Upgrade	
Project Manager	Adam Kiss	
Contractor	Van Mal Group	
Budget:	\$2.5M	
Expenditure to date	\$1,872,377 (75%)	
Funding Partners	Building Better Regions Fund \$1.25M	
Key Dates:	Construction commenced	January 2019
	Construction Completed	November 2019
Works Completed this month	<ul style="list-style-type: none"> • Roof slab and upper columns completed • Existing building roof replaced • Existing building rendered 	
Priorities for the next month	<ul style="list-style-type: none"> • Internal fit out to commence • Access ramps and landscaping to commence 	



Project:	Wollondilly Walking Track	
Project Manager	Adam Kiss	
Budget:	\$1.94M	
Expenditure to date:	\$1,097,411 (56%)	
Funding Partners	Building Better Regions Fund \$937,147 Stronger Country Communities \$363,417	
Key Dates:	Construction commenced	October 2018
	Construction Completed	November 2019
Works Completed last month	<ul style="list-style-type: none"> • Bridge approaches have been completed • Delays to the bridge structure due to steel supply and redesign issues. 	
Priorities for the next month	<ul style="list-style-type: none"> • Concrete footpath on both approaches to bridge to be completed • Steel bridge not due to onsite now until October 2019 	



Project:	Wollondilly Walking Track Lighting	
Project Manager	Adam Kiss	
Budget:	\$444k	
Expenditure to date:	\$110,251 (25%)	
Funding Partners	SportsAustralia	
Key Dates:	Construction commenced	August 2019
	Construction Completed	September 2019
Works Completed last month	<ul style="list-style-type: none"> All poles have been installed 	
Priorities for the next month	<ul style="list-style-type: none"> Installation due to be completed during September 	



Project:	Aquatic Centre Upgrade	
Project Manager	Yasir Khan	
Budget:	\$30M	
Expenditure to date:	\$1,501,292.13	
Funding Partners	State Government Fund details TBC \$10M	
Key Dates:	Detailed Design Completion	Completed
	Planning Approval	10 July 2019
	EOI for Construction	Issued 23 July 2019 Closed 20 August 2019
	RFT for Construction	September – October 2019
	Report To Council	December 2019
	Construction Commenced	February 2020
	Indoor Pool Closed to public	October 2020
	Construction Completed	April 2022
Works Completed last month	<ul style="list-style-type: none"> • Evaluated EOI Responses • Evaluated EOI responses and selected five (5) preferred tenderers to participate in the selected tender involvement phase. • Prepared report on EOI process and outcome for the Council approval. • Prepared RFT documents 	
Priorities for the next month	<ul style="list-style-type: none"> • Issue RFT documents to preferred tenderers • Organise and manage value engineering workshops • Evaluate RFT responses • Prepare report on RFT process and outcome for the Council approval 	

Project	Riverside Park	
Project Manager	Adeel Khan	
Budget:	\$2.2M	
Expenditure to date	\$112,823.85 (5.13%)	
Funding Partners	Stronger Country Communities \$821,384	
Key Dates:	Preliminary Works commenced	January 2019
	Detailed Design Completion	June 2019
	Construction tender documentation	July 2019
	Footpath, bridge and car park construction commenced	September 2019
	Footpath, bridge and car park completion	December 2019
	Stormwater and creek rehab works	January – June 2020
	Gym Equipment	June 2020
Stage 1 Completion	June 2020	
Works Completed last month	<ul style="list-style-type: none"> Contract for Earthworks awarded to South Sydney Concrete and works commenced on 16/09/2019 Bridge # 3 & 4 for Stage 1 ordered from Goulburn Engineering Materials order placed for footpath Concrete works procurement completed. Contract Finalised 	
Priorities for the next month	<ul style="list-style-type: none"> 80% Earthworks to be finished 60% concrete works to be finished Bridge and Abutment design finalised and bridge manufacture/assembly completed Bridge procurement to be completed Handrail procurement to be completed Carpark Asphalt to be awarded 	

DAY 1 EARTHWORKS



Project:		North Goulburn Employment Precinct	
Project Manager		Adeel Khan	
Budget:		\$7.15M	
Expenditure to date:		\$81,206.64 (1.13%)	
Funding Partners		Growing Local Economies \$7.15M	
Key Dates:		Preliminary Works	January – December 2020
		Detailed Design	August – December 2019
		Construction Commenced	February 2020
		Construction Completed	December 2020
Works Completed last month	<ul style="list-style-type: none"> • Monthly Progress Report Submitted • Survey for the area completed • Detailed design has been awarded • Geotechnical Investigation underway 		
Priorities for the next month	<ul style="list-style-type: none"> • Monitor progress of Detailed Design • Complete REF for this project • Lights/Roundabout option to be finalised • Finish Geotechnical Investigation 		





Project:	Poidevin Oval - new playing field	
Project Manager	Trudi Klem	
Contractor	Various	
Budget:	\$175k	
Expenditure to date	\$6k	
Funding Partners	Stronger Country Communities \$150k	
Key Dates:	Construction commenced	February 2019
	Construction Completed	December 2019
Works Completed last month	<ul style="list-style-type: none"> • Upgrade of water service • Soil testing • Surveying • Field preparation • Drainage swales around fields completed • Procurement of irrigation and field establishment 	
Priorities for the next month	<ul style="list-style-type: none"> • Installation of pipes and headwalls at entry • Stabilisation or drainage swale • Stabilisation of hill area • Installation of irrigation 	

Project:	Villages Projects	
Project Manager	Trudi Klem	
Budget:	\$335k	
Expenditure to date:	\$334k	
Funding Partners	Stronger Country Communities	
Key Dates:	Construction commenced	January 2019
	Construction Completed	December 2020
Works Completed Last month	<p>Bungonia – Completed Towrang – Completed Marulan – Completed Middle Arm – Completed Tallong – Gazebo installed Parkesbourne - Completed Tarago – Completed Windellama – Completed</p>	
Priorities for the next month	Tallong – Tank installation and Hall electrical upgrade organised for September	

Project:	Bourke St Community Groups	
Project Manager	Trudi Klem	
Budget:	Nil	
Expenditure to date:	Nil	
Funding Partners	NA	
Key Dates:	Construction commenced	January 2019
	Construction Completed	March 2019
Works Completed Last week	<ul style="list-style-type: none"> • Policy on public display • Community Centre working group has been set up, any work related to Bourke St is to be approved by the group prior to commencement 	
Priorities for the next week		

Project:	Hudson Oval - new amenities block	
Project Manager	Trudi Klem	
Contractor	Various	
Budget:	\$152k	
Expenditure to date	\$7k	
Funding Partners	Stronger Country Communities \$152k	
Key Dates:	Construction commenced	August 2019
	Construction Completed	October 2019
Works Completed last month	<ul style="list-style-type: none"> • Geotech completed and passed onto Contractor • Plumber has been to site and to provide a quote for work 	
Priorities for the next month	<ul style="list-style-type: none"> • Receive variation from installers • Arrange an Electrician on site to provide quote 	

9 Fleet to be updated

For the month of August 2019 the following scheduled/unscheduled works occurred.

August 2019	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	1	5	\$1,795.95
Heavy Plant	9	21	\$38,651.66
Minor Plant	0	0	-

WHS Daily Maintenance Vehicle Inspection Departmental Returns

Daily Maintenance Inspections between 1/08/19 to 31/08/19	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	13	64	63	98%
	Fleet	2	10	10	100%
	Noxious Weeds	2	10	10	100%
	Parks & Gardens	12	60	60	100%
	Rangers	3	15	15	100%
	Store	1	5	5	100%
	Waste Management	22	110	110	100%
	Waste Water	9	45	40	89%
	Water & Sewer	14	70	70	100%
	Water Filtration	5	25	21	84%
	Works Construction	17	85	78	92%
	Works Maintenance	15	75	73	97%
	Total	115	575	555	97%

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.