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# **BUSINESS PAPER**

**Ordinary Council Meeting**

**17 September 2019**

**Warwick Bennett  
General Manager**



We hereby give notice that an Ordinary Meeting of Council will be held on:  
 Tuesday, 17 September 2019 at 6pm  
 in the Council Chambers, Civic Centre  
 184 - 194 Bourke Street, Goulburn

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>5</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>5</b>
<b>4</b>	<b>Apologies</b> .....	<b>5</b>
<b>5</b>	<b>Applications for a Leave of Absence by Councillors</b> .....	<b>5</b>
	Nil	
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>6</b>
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<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>32</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>32</b>
	Nil	
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>32</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>33</b>
	15.1 Proposed Quarry - 63 Curlewin Lane, Boxers Creek.....	33
	15.2 Potential Subdivision of 49-57 & 59-61 Hovell Street and access to adjoining property.....	69
	15.3 Unlawful Building Works - 111 Knowlman Road, Run-O-Waters .....	77
	15.4 Aquatic Centre Expression of Interest Evaluation.....	86
	15.5 Sloane Street Underpass Update .....	89
	15.6 Business Development Update .....	91
	15.7 Monthly Financial Report.....	94
	15.8 Statement of Investments and Bank Balances .....	108
	15.9 External Meeting Minutes.....	113

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15.10	Corporate & Community Services Directorate Report August 2019.....	190
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15.12	Operations Departmental Report - August 2019.....	235
15.13	Planning and Environment Directorate Report - August 2019.....	285
15.14	Councillor Briefing Session Summary .....	298
<b>16</b>	<b>Closed Session .....</b>	<b>300</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting .....</b>	<b>300</b>

**Cr Bob Kirk**  
**Mayor**

**Warwick Bennett**  
**General Manager**

**1 OPENING MEETING**

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

**4 APOLOGIES**

The Mayor will call for any apologies.

Council will resolve to accept any apology.

**5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**6 LATE ITEMS / URGENT BUSINESS**

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

**7 DISCLOSURE OF INTERESTS**

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
  - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
  - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
  - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
  - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 SEPTEMBER 2019**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Minutes of the Ordinary Meeting of Council held on 3 September 2019

**RECOMMENDATION**

That the Council minutes from Tuesday 3 September 2019 and contained in Minutes Pages No 1 to 21 inclusive and in Minute Nos 2019/334 to 2019/352 inclusive be confirmed.



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# MINUTES

## Ordinary Council Meeting

### 3 September 2019



**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Councillors Declaration and/or Prayer</b> .....	<b>4</b>
<b>4</b>	<b>Apologies</b> .....	<b>4</b>
<b>5</b>	<b>Application for a leave of absence by Councillors</b> .....	<b>5</b>
<b>6</b>	<b>Late Items / Urgent Business</b> .....	<b>5</b>
<b>7</b>	<b>Disclosure of Interests</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>5</b>
	Nil	
<b>9</b>	<b>Public Forum</b> .....	<b>5</b>
	Extension of time .....	5
<b>10</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
	10.1 Minutes of the Ordinary Meeting of Council held on 20 August 2019 .....	6
<b>11</b>	<b>Matters Arising</b> .....	<b>6</b>
	11.1 Matters Arising from Council Meeting Minutes from the 20 August 2019.....	6
	11.2 Outstanding Task List from All Previous Meetings .....	6
<b>12</b>	<b>Mayoral Minute(s)</b> .....	<b>6</b>
	Nil	
<b>13</b>	<b>Notice of Motion(s)</b> .....	<b>6</b>
	13.1 Notice of Motion - Lease and Rental Agreements for Community Group Tenants .....	6
<b>14</b>	<b>Notice of Rescission(s)</b> .....	<b>7</b>
	Nil	
<b>15</b>	<b>Reports to Council for Determination</b> .....	<b>7</b>
	15.1 Leave of Absence - Cr Sam Rowland & Cr Alfie Walker .....	7
	15.2 MODDA/0010/1819 - amend development site layout - 966 Towrang Road, Towrang .....	7
	15.3 Lot 10 Lansdowne Street Planning Proposal and Development Control Plan Amendment.....	18
	15.4 Draft Community Participation Plan .....	19
	15.5 Heron Woodlawn Traffic Update .....	19
	15.6 1819T0011 Hydro Vacuum Excavation Truck .....	19
	15.7 Determination of number of Councillors for 2020 Ordinary Councillor Election .....	20
	15.8 Draft Annual Financial Statements and Special Purpose Statements for 2018/19 .....	20
	15.9 Floodplain Risk Management Working Party Action List - 21 August 2019 .....	20
	15.10 External Meeting Minutes .....	21
<b>16</b>	<b>Closed Session</b> .....	<b>21</b>
	There were no closed session reports for determination.	
<b>17</b>	<b>Conclusion of the Meeting</b> .....	<b>21</b>

**MINUTES OF GOULBURN MULWAREE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,  
GOULBURN  
ON TUESDAY, 3 SEPTEMBER 2019 AT 6PM**

**PRESENT:** Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Leah Ferrara, Cr Carol James, Cr Denzil Sturgiss

**IN ATTENDANCE:** Warwick L Bennett (General Manager), Brendan Hollands (Director Corporate and Community Services), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations), Amy Croker (Executive Officer) & Hannah Read (Executive Assistant Utilities).

**1 OPENING MEETING**

Mayor Bob Kirk opened the meeting 6pm. The Mayor advised that the meeting would be webcast live.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

**3 COUNCILLORS DECLARATION AND/OR PRAYER**

The opening prayer was read by Cr Denzil Sturgiss.

**4 APOLOGIES**

**RESOLUTION 2019/334**

**Moved:** Cr Denzil Sturgiss

**Seconded:** Cr Carol James

**That an apology from Cr Sam Rowland, Cr Margaret O'Neill and Cr Alfie Walker be received and leave of absence granted.**

**CARRIED**

**5 APPLICATION FOR A LEAVE OF ABSENCE BY COUNCILLORS****RESOLUTION 2019/335****Moved: Cr Denzil Sturgiss****Seconded: Cr Carol James****That:**

- 1. The report of the General Manager on Leave of Absence be received.**
- 2. Council grants leave of absence to Cr Sam Rowland & Cr Alfie Walker for this meeting and the next Council meeting being the 17 September 2019.**
- 3. Council grants leave of absence to Cr Margaret O'Neill for this meeting for health reasons**

**CARRIED****6 LATE ITEMS / URGENT BUSINESS**

Nil

**7 DISCLOSURE OF INTERESTS**

Cr Andrew Banfield declared a non-pecuniary/non-significant conflict of interest in Item 15.6 "1819T0011 Hydro Vacuum Excavation Truck" as his employer Denrith Pty Limited owns a similar vehicle. As the disclosure was not of a significant nature Cr Andrew Banfield remained in the meeting while discussion take place.

Cr Andrew Banfield made a statement in relation to the rest of the Business Paper. He has assessed the other Business Paper items and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies other than stated above.

**8 PRESENTATIONS**

Nil

**9 PUBLIC FORUM**

Robert Mowle addressed the meeting on Item 15.2 MODDA/0010/1819 - amend development site layout - 966 Towrang Road, Towrang and Item 15.3 Lot 10 Lansdowne Street Planning Proposal and Development Control Plan Amendment

**EXTENSION OF TIME****RESOLUTION 2019/336****Moved: Cr Peter Walker****Seconded: Cr Denzil Sturgiss****That Robert Mowle receive an extension of time to address Council as part of Public Forum.****CARRIED**

**10 CONFIRMATION OF MINUTES**

**10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 AUGUST 2019**

**RESOLUTION 2019/337**

**Moved: Cr Carol James**

**Seconded: Cr Denzil Sturgiss**

**That the Council minutes from Tuesday 20 August 2019 and contained in Minutes Pages No 1 to 23 inclusive and in Minute Nos 2019/299 to 2019/333 inclusive be confirmed.**

**CARRIED**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 20 AUGUST 2019**

Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**RESOLUTION 2019/338**

**Moved: Cr Denzil Sturgiss**

**Seconded: Cr Peter Walker**

**That Council notes the Matters Arising and authorises the deletion of completed tasks.**

**CARRIED**

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

**13.1 NOTICE OF MOTION - LEASE AND RENTAL AGREEMENTS FOR COMMUNITY GROUP TENANTS**

**RESOLUTION 2019/339**

**Moved: Cr Peter Walker**

**Seconded: Cr Denzil Sturgiss**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:30pm.

**CARRIED**

**RESOLUTION 2019/340**

**Moved: Cr Denzil Sturgiss  
Seconded: Cr Andrew Banfield**

**That Council move back into Open Council.**

Council moved back into Open Council at 6:37pm.

**CARRIED**

**RESOLUTION 2019/341**

**Moved: Cr Peter Walker  
Seconded: Cr Andrew Banfield**

**That all matters relating to the lease and rental agreements for Community Group tenants in the Community Centres premises in Auburn Street and Bourke Street be submitted to the Community Centre Working Party for consideration and then recommendation to Council for Council to determine the terms, conditions and ongoing implementation of those lease and rental agreements**

**CARRIED**

**14 NOTICE OF RESCISSION(S)**

Nil

**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 LEAVE OF ABSENCE - CR SAM ROWLAND & CR ALFIE WALKER**

This item was addressed in Item 5 above.

**15.2 MODDA/0010/1819 - AMEND DEVELOPMENT SITE LAYOUT - 966 TOWRANG ROAD, TOWRANG**

**RESOLUTION 2019/342**

**Moved: Cr Leah Ferrara  
Seconded: Cr Denzil Sturgiss**

**That:**

- 1. The staff assessment report for development application MODDA/0010/1819 for the proposed amended development site layout to an Intensive Agriculture (Horticulture) be received.**
- 2. Consent be granted for MODDA/0010/1819 for the proposed amended development site layout to an Intensive Agriculture (Horticulture) located at 966 Towrang Road, Towrang subject to the following conditions.**

**GENERAL CONDITIONS**

**1. Revised Condition**

**The development shall be carried out substantially in accordance with the approved stamped and signed plans and/or documentation listed below except where modified by the modified application or any of the following conditions.**

Reference No	Title/Description	Prepared By	Date
	Statement of Environmental Effects	Laterals Planning	March 2018
1805	Statement of Environmental Effects – Modification Application	Laterals Planning	April 2019
1805	Plan of Management	Laterals Planning	May 2018
0319 – 2001-A00, A01, A02 & A03 Rev D	Site Development Plans	Tim Lee Architect	25/06/2019
18000088 Sheet 1- 5 Rev 4	Water Cycle Management Study and associated MUSIC stormwater quality modelling	Strategic Environmental & Engineering Consulting	01/04/2018
	Additional Information Letter	Laterals Planning	10/09/2018
	Additional Information Letter	Laterals Planning	07/08/2018
1805	Modification Cover letter	Laterals Planning	23/04/2019
1805	Additional Information Letter	Laterals Planning	02/07/2019
1805	Additional Information Letter	Laterals Planning	29/07/2019

In the event of any inconsistency between conditions of this approval and the plans and documentation referred to above, the new plans and details shall prevail over the older plans and details and the conditions of this approval prevail over the plans.

Approval is granted for construction of:

- 7 growing structures and 1 handling structure (each 40m x 48m x 4.8m high) and each with an area of 1,920 m<sup>2</sup>;
- New internal road;
- Maximum disturbance footprint area 18,156 m<sup>2</sup>;
- Total building floor area 15, 360 m<sup>2</sup>;
- Fruits and vegetables are to be grown hydroponically in raised beds in pre-packaged soil medium that sits on metal racks;
- Staging as follows:
  - Stage 1 comprising the northern four greenhouses, road and water infrastructure; and
  - Stage 2 comprising the southern four greenhouses.

**2. Revised Condition**

There shall be no more than five employees (full-time or part-time) on the site at any one time. If there is to an increase in employees at the site, then other wastewater management facilities shall be provided (such as portable toilets). All appropriate approvals must first be obtained from Council and WaterNSW.

*Reason for Condition - To ensure that all wastewater is managed in a manner that has a sustainable neutral or beneficial effect on water quality over the longer term.*

**2a. New Condition**

The growing and handling structures must be relocated to ensure a minimum setback of 30m from the southern boundary is achieved.

*Reason: To ensure the buildings setback is not reduced more than originally approved*

*and not increase any potential impact on the neighbour.*

**3. Revised Condition**

Water from the bore shall not be used to supply the dwelling.

*Reason for Condition - To ensure that all wastewater is managed in a manner that has a sustainable neutral or beneficial effect on water quality over the longer term.*

**4. Revised Condition**

The site layout, staging and works shall be as specified in the Statement of Environmental Effects for modification application prepared by Laterals Planning (dated April 2019), and shown on the proposed Site Plan (Drawing Identification Number: 0319-2001-A01 of 4; Amendment D; dated 25.06.19) prepared by Tim Lee Architects. No revised site layout, staging or external works that may impact on water quality, shall be permitted without the agreement of Water NSW.

*Reason for Condition - Water NSW has based its assessment under the State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011 on this version of the development.*

**5. Revised Condition**

All water management measures shall be implemented as specified in the Water Cycle Management Plan (Project No. 18000088; Sheets 1 to 4; Rev 04; dated 01/04/2018) prepared by Strategic Environmental & Engineering Consulting.

**6. No variation to water management that will impact on water quality shall be permitted without the agreement of Water NSW.**

*Reason for Conditions 5 & 6 - To ensure the water management measures are appropriately designed and implemented so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

**7. Revised Condition**

Water from the bore must not be used to supply the greenhouses. Separate approval from Water NSW (and any other necessary approval authority) must be obtained prior to use of the bore water for the Intensive Agriculture (Horticulture) operation.

*Reason for Condition – a licence is required for the intensification of the use from domestic consumption and stock watering to intensive agriculture (horticulture).*

**8. In accordance with clause 145 of the *Environmental Planning and Assessment Regulation 2000*, the plans and specifications submitted with a Construction Certificate must not be inconsistent with this consent.**

**9. In accordance with Division 8A of the *Environmental Planning and Assessment Regulation 2000* compliance with the following prescribed conditions are required:**

- Clause 98 Compliance with Building Code of Australia and insurance requirements under the *Home Building Act 1989*
- Clause 98A Erection of signs
- Clause 98B Notification of *Home Building Act 1989* requirements
- Clause 98E Condition relating to shoring and adequacy of adjoining property

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE FOR EACH STAGE (UNLESS OTHERWISE STATED)**

**10. Revised Condition**

A Construction Certificate pursuant to Section 6.3 of the *Environmental Planning and Assessment Act 1979*, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance with the *Building Code of Australia* is required prior to any works commencing.

**11. Hydraulic Engineers details of the stormwater drainage which show compliance with**

conditions of consent and Goulburn Mulwaree Councils *Stormwater Drainage & Rain Water Collection Systems Policy* are to be submitted to and approved by the Principal Certifying Authority prior to issue of a Construction Certificate.

**12. Revised condition**

An Erosion and Sediment Plan for each stage shall be prepared by a person with knowledge and experience in the preparation of such plans for all works required as part of the development. The Plan shall:

- meet the requirements outlined in Chapter 2 of NSW Landcom’s Soils and Construction: Managing Urban Stormwater (2004),
- be prepared prior to Council issue a Construction Certificate for each stage and be to the satisfaction of Council, and
- incorporate controls to prevent sediment or polluted water leaving the construction site or entering any natural drainage lines or stormwater drain.

*Reason for Condition - To manage adverse environmental and water quality impacts during the construction phase of the development and to minimise the risk of erosion, sedimentation and pollution within or from the site during this construction phase, and to ensure the water management measures are appropriately designed, implemented and maintained so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

**13. Deleted condition**

~~All water management measures shall be implemented as specified in the Water Cycle Management Plan (Project No. 18000088; Sheets 1 to 4; Rev 03; dated 04/09/2018) prepared by Strategic Environmental & Engineering Consulting, except where varied by these conditions.~~

**14. Revised Condition**

Prior to issue of the Construction Certificate, plans and details must demonstrate compliance with Water NSW conditions of concurrence for each stage and Council’s *Standards For Engineering Works* for proposed road and access works for Stage 1.

**15. Revised Condition**

In accordance with the provision of Section 4.17 and Section 7.12 of the *Environmental Planning and Assessment Act 1979* contributions are required towards the provision of community facilities and infrastructure in accordance with the *Section 94A Levy Development Contributions Plan 2009*. The contributions are to be paid prior to the release of the Construction Certificate.

The current contributions (2019/2020) under the *Section 94A Levy Development Contributions Plan 2009* are based on the cost of construction of the development as follows:

Cost of construction	Rate of levy
\$0 - \$100,000	0%
\$100,001 - \$200,000	0.5%
In excess of \$200,000	1%

Details of the cost of the construction of the development shall be submitted with the application for a Construction Certificate. A cost summary report must be completed for works with a value no greater than \$200, 000.

Where the value of the work is greater than \$200,000 the cost shall be certified by a Quantity Surveyor or an equivalent or acceptable alternative agreed to by Council. Refer to Appendix A of the *Goulburn Mulwaree Section 94A Levy Development Contributions Plan 2009* for further details.

For Staged construction works a detailed summary cost of construction report is



required for the whole development, with costs allocated against the two (2) stages. Payment will be required relative to the cost of construction for each stage and the value of the works are cumulative for each stage.

16. The Applicant shall ensure that all external lighting associated with the development is mounted, screened, and directed in such a manner so as not to create a nuisance to the surrounding environment, properties and roadway. The lighting shall be the minimum level of illumination necessary and shall comply with *AS 4252 (as amended) Control of Obtrusive Effects of Outdoor Lighting*.

**16a. New Condition**

Written evidence of approval of any “controlled activities” as defined under *ISSC-20 Guideline for the Management of Activities within Electricity Easements and Close to Electricity Infrastructure* must be obtained from Essential Energy prior to issue of any Construction Certificate. The Applicant must comply with the requirements of Essential Energy as outlined in their response dated 16 May 2019.

**16b. New Condition**

The water pump must be located, designed and/or acoustically attenuated so that noise emitted does not exceed a sound pressure level of 5dB LAeq (15 minute) above the ambient background level when measured on or within any other residential property boundary. Details to be provided to the Private Certifying Authority for review with the application for a Construction Certificate.

**PRIOR TO THE COMMENCEMENT OF WORK**

**17. Revised Condition**

The Erosion and Sediment Plan shall be implemented for each stage of the development and effective erosion and sediment controls shall be installed prior to any construction activity. Erosion and sediment controls shall be regularly inspected, maintained and retained until works have been completed and groundcover established.

*Reason for Condition - To manage adverse environmental and water quality impacts during the construction phase of the development and to minimise the risk of erosion, sedimentation and pollution within or from the site during this construction phase.*

18. Nominate a Principal Certifying Authority (PCA) and the PCA is to notify the consent authority and Council of their appointment, two (2) days prior to commencing work.

**DURING CONSTRUCTION**

19. In accordance with Section 6.5 of the *Environmental Planning and Assessment Act 1979* and Clause 162A of the Regulations 2000 the following Mandatory, Critical Stage Inspections need to be carried out by the Principal Certifying Authority (PCA.)

Forty-eight (48) hours notice is required prior to these inspections.

- a) After excavation for, and prior to the placement of any footings; and
- b) Prior to pouring any in-situ reinforced concrete building element; and
- c) Prior to covering of the framework for any floor, wall, roof or other building element (truss and bracing details required prior to inspection); and
- d) Prior to covering waterproofing in any wet areas; and
- e) Prior to covering any stormwater drainage connections; and
- f) After the building work has been completed and prior to any Occupation Certificate being issued in relation to the building.

20. The proposal is to be set out by a Registered Surveyor and a Survey Report is to be submitted to the Principal Certifying Authority to ensure compliance with the Development Application. No part of the building including eaves or guttering and any proposed retaining walls are to encroach over the boundaries or easements. If the Principal Certifying Authority has concerns with the set out of the building a Survey Report may be requested prior to pouring of the slab or once the outer wall location is

determined.

21. All construction and demolition work shall be carried out in accordance with the '*Noise Guide for Local Government*' published by the NSW EPA as amended from time to time. That all construction and demolition work shall be carried out only between the hours of 7.00am and 6.00pm Mondays to Fridays inclusive and on Saturdays between 7.00am and 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm. No construction or demolition work shall take place on Sundays or Public Holidays.

22. Revised Condition

Any proposed fencing must to be on existing ground level. Cutting and filling is restricted to that shown on the Modified Development Consent approved plans. Any further cutting or filling will require separate approval.

23. In the erection or demolition of a building, if the soil conditions require it, retaining walls or other approved methods of preventing movement of the soil must be provided and adequate provision for drainage must be made. Approval is required for any retaining walls over 600mm in height or within 1000mm of the boundary.

24. Activities occurring at the site must be carried out in a manner that will minimise emissions of dust from the premises. Trucks entering and leaving the premises that are carrying excavated dusty materials, including clays, sands and soils, must be covered at all times, except during loading and unloading.

25. In accordance with the *Plumbing and Drainage Act 2011*, a plumbing and drainage *Notice of Work (NoW)* must be completed and returned to Council for its records, no later than 2 business days before the work concerned is carried out. The *Notice of Work* is to identify what plumbing and drainage work is carried out by a particular plumber/drainer. On completion of the plumbing and drainage work and prior to Council's Final Inspection of the plumbing and drainage work, the plumber/drainer is to submit to Council a *Certificate of Compliance (CoC)* and a *Sewer Service Diagram*.

26. All sanitary drainage, plumbing and backflow prevention is to be carried out in accordance with AS 3500 and the *Plumbing and Drainage Act 2011* and the following stages of construction are to be inspected by Council as the Water and Sewer Authority.

Forty Eight (48) hours notice is required prior to these inspections.

- Plumbing and Drainage before backfilling.
- Pressure testing or waterpipes within the building prior to fixing of linings.
- Final inspection of water plumbing and sewer drainage.

Inspection fees for plumbing and sanitary are to be paid to Council prior to commencing plumbing and drainage work.

27. Rainwater tanks must be installed in accordance with the Goulburn Mulwaree Councils Development Control Plan 2009, Stormwater Drainage & Rain Water Collection Systems Policy and Water NSW Requirements.

28. Revised Condition

The gateway entrance off Towrang Road to the lot shall be bitumen sealed from the edge of the bitumen road to the property gate.

A site distance of 181m is required in each direction as required by *safe intersection site distance of Austroads Guide to Road Design*. Should the site distance need to be increased a separate section 138 application under the Roads Act will be required for vegetation removal. A vegetation Assessment shall be submitted with the s138 Application.

29. Revised Condition

The access way to the green house site shall:

- be constructed with compacted roadbase (aggregate) as a minimum

- be located so as to minimise drainage line crossings, cut and fill, and length
- have vegetated swales or a grassed buffer on both sides of its entire length, which:
  - include appropriately spaced level spreaders, sills and mitre drains
  - divert water onto a stable surface capable of accepting concentrated water flow and providing efficient sediment trapping and energy dissipation, and
  - are stabilised by an energy dissipater where outlets of swales discharge near drainage lines, and
- have swales, batters and verges that are vegetated and stabilised with bitumen and jute matting or similar as soon as possible after construction.

*Reason for Condition - To ensure the access and associated drainage works and water quality control measures are appropriately managed and maintained so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

30. If any previously undetected Aboriginal site or relic is uncovered or unearthed during any activity, work at that location must cease immediately and advice on appropriate action be obtained from the Pejar LALC in conjunction with NSW Office of Environment and Heritage.

If there are any changes to the design or plan, then Pejar will need to be contacted, and further investigation will need to be carried out

#### **PRIOR TO OCCUPATION (FOR EACH STAGE)**

31. The applicant must obtain an Occupation Certificate, pursuant to Section 6.3 of the *Environmental Planning and Assessment Act 1979*, from either Council or an accredited certifying authority, prior to occupation of the building/commencement of the use.
32. A final inspection of water plumbing and sewer drainage must be conducted by Council as the Water and Sewer Authority. Only after advice that the final water and sewer inspection has been completed in a satisfactory manner may an Occupation Certificate be issued.
33. A Certificate of Compliance (CoC) and a Sewer Service Diagram prepared by the plumber(s) who submitted the Notice of Work must be issued to Council prior to issue of the Occupation Certificate.
34. Prior to the issuing of any Occupation Certificate, the applicant must demonstrate that the drinking water supplied to the site will consistently meet the Australian Drinking Water Guideline requirements through the development and submission of a Quality Assurance Program to NSW Health, prepared in accordance with the requirements of the *Public Health Act 2010*, and the *Public Health Regulations 2012*. (NSW Health). Further information can be obtained at: <http://www.health.nsw.gov.au/environment/water/Pages/private-supplies.aspx>
35. Prior to the issue of an Occupation Certificate it will be necessary to submit to the Principal Certifying Authority, a Fire Safety Certificate in respect of the fire safety measures installed within the building. A Fire Safety Certificate is to state, in relation to each essential fire or other safety measure implemented in the building or on the land on which the building is situated that the measure has been assessed by a person (chosen by the owner of the building) who is properly qualified to do so, and that, as at the date of the assessment, the measure was found to be capable of performing to a standard not less than that required by the schedule to the relevant approval.
36. Revised condition
- The proposed landscaping approved in this development consent shall be installed prior to the issue of any Occupation Certificate.
37. Revised Condition

Prior to the issue of any Occupation Certificate, all work indicated on the approved plans relevant for that stage and all requirements of this development consent relevant for the stage shall be completed/satisfied.

#### 38. Revised Condition

A suitably qualified consultant or engineer shall certify in writing to Water NSW and Council prior to the issuance of any Occupation Certificate for Stage 1 of the development that all water management structures have been installed as per these conditions of consent and are in a functional state.

*Reason for Condition - To ensure the water management measures are appropriately designed and implemented so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

#### 39. Revised Condition

An Operational Environmental Management Plan (OEMP) shall be prepared in consultation with and to the satisfaction of Water NSW by a person with knowledge and experience in the preparation of such plans. The Plan shall:

- be prepared prior to the issuance of an Occupation Certificate for Stage 1 of the development
- identify the location of, and provide details about:
  - all water management structures such as pits, pipes, irrigation system, rainwater tanks, swales, absorption trenches and storage dam
  - chemical management and storage, and
  - the management of waste, including waste vegetation matter
- identify the responsibilities and detailed requirements for the inspection, monitoring and maintenance of all water management structures, including the frequency of such activities
- identify the individuals or positions responsible for inspection and maintenance activities including a reporting protocol and hierarchy, and
- include checklists for recording inspections and maintenance activities.

*Reason for Condition – To ensure the water management measures are appropriately designed, implemented and maintained so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

#### 40. Revised Condition

The OEPM prepared for Stage 1 shall also include the following:

- a) frequency of review in consultation with WNSW and Goulburn Mulwaree Council;
- b) identification of all statutory and other obligations that the Applicant is required to fulfil in relation to the operation of the development, including all consents, licences, approvals and consultations;
- c) a description of the roles and responsibilities for all relevant employees involved in the operation of the development;
- d) overall environmental policies and principles to be applied to the operation of the development;
- e) staff and visitor requirements;
- f) hours of operation and activities;
- g) notification protocol to Council of any non-compliance or complaints received;
- h) complaint receipt and management protocol;
- i) biosecurity requirements defined and roles and responsibilities the individuals or positions responsible for inspection and maintenance activities including a reporting protocol and hierarchy;
- j) compliance with the requirements of DPI Food Transport Vehicle;
- k) dust control;

- l) noise minimisation and control including traffic, staff, water pump and the like;
- m) traffic and vehicular movements;
- n) visual impact including lighting and vegetative screening and their management;
- o) odour;
- p) include strategies and measures for managing pest infestations and contingency actions for pest problems that may arise. Pest management shall incorporate controls other than pesticides, where possible, and minimise the use of chemicals. Examples include the use of insect screening if feasible, quarantine and hygiene protocols, biological and/or biorational controls and develop co-operative pest management programs in the local area for key pests;
- q) identify design requirements that demonstrate that the pump facility, access, power supply and equipment are capable of withstanding the 1% Average Recurrence Interval (ARI) flood;
- r) identify design requirements that comply with the *Planning for Bushfire Protection 2006*.

The development shall comply with NSW Rural Fire Service document *Planning for Bushfire Prone Areas, 2006* including:

- i. Water, electricity and gas are to comply with section 4.1.3 of *Planning for Bushfire Protection 2006*;
- ii. The onus will be on the property owner to provide suitable water supply arrangements, maintained at a minimum volume of 20,000 litres capacity for firefighting purposes;
- iii. A suitable connection for firefighting purposes is to be made available. This water supply is to be provided with a 65mm Storz fitting and ball valve for firefighting purposes;
- iv. Above ground tanks are to be manufactured of concrete or metal and raised tanks have their stands protected. Plastic tanks are not to be used;
- v. Access from the road boundary to the development shall be constructed and maintained in accordance with section 4.1.3 of *Planning for Bushfire Protection 2006*;
- s) incorporate a flood and/or fire emergency evacuation plan and staff responsibilities
- t) Details of the results from the computerised water management system shall be monitored and logged;
- u) Requires for record keeping purposes the ongoing retention of receipts for disposal of waste at licenced waste facilities;
- v) Vegetation screening planting and management including:
  - all screened landscaping to be protected from frost and animals; and
  - all failed plantings must be replaced by the same species of plants as approved to the similar height as existing adjacent plantings (unless otherwise agreed to by Council);
- w) Weed management;
- x) Repair and maintenance to the structures including disposal of the structure cover/sheeting;
- y) Any staging of works and conditions of approval; and
- z) Requirements of decommissioning including removal of all structures within 3 months of closing (unless otherwise agreed to by Council).

#### 40a. New Condition

Prior to the occupation of the development or the issue of an Occupation Certificate the water pump equipment must be installed in accordance with the manufacturer's specification and all required noise attenuation measures implemented to ensure that the equipment complies so that noise emitted does not exceed a sound pressure level of 5dB LAeq (15 minute) above the ambient background level when measured on or within any other residential property boundary. Certification must be provided by a qualified acoustic engineer that all work associated with the installation of the acoustic measures has been carried out so that noise emitted does not exceed a sound pressure level of 5dB LAeq (15 minute) above the ambient background level when measured on or within

any other residential property boundary.

#### **ONGOING OPERATION**

##### **41. The owner of the building shall:**

- **Furnish to the Council an Annual Fire Safety Statement in respect to each essential service installed in the building:**
- **Ensure that essential services installed within the building are performing to a standard no less than to which the measure was originally designed;**
- **Ensure the safety of fire exits;**
- **Ensure doorways and paths of travel are not obstructed;**
- **Ensure that offences relating to fire exits do not occur within the building.**

**The owner of the building shall:**

- **cause a copy of the certificate to be furnished to Fire and Rescue NSW it is preferred this is done electronically via the following email address [afss@fire.nsw.gov.au](mailto:afss@fire.nsw.gov.au); and**
- **cause a further copy of the certificate to be kept at the building.**

##### **42. All water management structures and processes including management of hydroponic wastewater shall be monitored, maintained and managed as per the Operational Environmental Management Plan referred in Condition 39 above.**

*Reason for Condition 42 – To ensure the water management measures are appropriately designed, implemented and maintained so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

##### **43. The Applicant shall commission an independent audit and pay the full cost of an Independent Environmental Auditor within twelve months of the date of Occupation Certificate for each stage.**

**The audit must:**

- **be conducted by a suitably qualified, experienced and independent environmental auditor endorsed by Water NSW and Council**
- **assess whether it is complying with the requirements of Water NSW's conditions in this consent (including any assessment, plan or program)**
- **review the adequacy of requirements by Water NSW's conditions in this consent, and**
- **as appropriate, recommend measures or actions to improve the environmental performance of the development.**

##### **44. Within six weeks of the completion of the audit, or as otherwise agreed by Water NSW and Council, the Applicant shall submit a copy of the audit report to Water NSW and Council.**

*Reason for Conditions 43 & 44 – To ensure the water management measures are appropriately designed, implemented and maintained so as to ensure an overall and sustainable neutral or beneficial impact on water quality over the longer term.*

##### **45. Revised Condition**

**The audit must also assess compliance against the Council applied conditions. Should there be any issues of non-compliance or near non-compliance, a revised audit will be required for the following 12 month period for each stage and subsequently annually where non-compliance or near non-compliance is achieved.**

##### **46. Revised Condition**

**The Applicant must not install or operate an incinerator or burn waste product on site for the purposes of disposal of waste without the authorised approval of Council. The Applicant must not dry waste material on site prior to disposal. All plant waste and soil**

waste material must be removed off site, unless separately approved by Council.

**47. Revised condition**

The owner of the building must ensure that the approved landscaping is maintained in accordance with the maintenance schedule required by this consent for the life of the development.

**48. Revised Condition**

To protect the amenity of the area, hours of operation of fruit and vegetable picking shall be limited generally to 7.00am – 1.00pm and 4.00pm – 5.00pm Monday to Friday and where longer period required 7.00am – 5.00pm Monday to Friday, 7.00am – 1.00pm Saturday with no work on Sunday or Public Holidays.

**49. Revised condition**

Noise associated with the operation of any activities on the site, shall not give rise to transmission of “offensive noise” as defined in the Protection of the Environment Operations Act 1997 to any place of different occupancy.

The Applicant shall design, construct, operate and maintain the development to ensure that the noise contributions from the development to the background acoustic environment do not exceed the maximum allowable noise contributions as specified in and in accordance with *Noise Policy for Industry (2017)* and *Noise Guide for Local Government*.

**50. Revised Condition**

The storage of any goods, articles or materials must only occur within the buildings to maintain a suitable streetscape impact and to avoid any adverse visual impact or potential for pollution.

**51. All waste shall be stored only within the waste enclosures and be regularly removed in accordance with the approved and reviewed OEMP.**

**52. There shall be no heavy vehicle movement (including 12.5m ridged truck) to or from the site during school bus pick up or drop off hours.**

**52a. New Condition**

The water pump must be located, designed and/or acoustically attenuated so that noise emitted does not exceed a sound pressure level of 5dB LAeq (15 minute) above the ambient background level when measured on or within any other residential property boundary. Ongoing - All equipment must be operated and maintained in accordance with ‘A’ above.

For the water pump: At all times between the hours of 8.00pm and 8.00am on weekends and public holidays and 8.00pm and 7.00am any other day, noise emitted must not be heard within any residence with its windows and/or doors open or closed.

Receipt of a noise complaint from the operation of this equipment will result in the requirement for certification from an acoustic engineer that the equipment is operating in accordance with the requirements of this condition. If the acoustic assessment reveals that the equipment is not operating in accordance with the consent it must make recommendations on what remediation measures are required to bring the equipment into compliance.

**Note:** The method of measurement of sound must be carried out in accordance with Australian Standard 1055.1.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

**CARRIED**

For the motion: Crs Kirk, Sturgiss, James, P Walker, Ferrara & Banfield

Against the motion: Nil

**15.3 LOT 10 LANSDOWNE STREET PLANNING PROPOSAL AND DEVELOPMENT CONTROL PLAN AMENDMENT**

**RESOLUTION 2019/343**

**Moved: Cr Denzil Sturgiss**

**Seconded: Cr Peter Walker**

**That Council Move into Committee of the Whole.**

Council moved into Committee of the whole at 6:45pm.

**CARRIED**

**RESOLUTION 2019/344**

**Moved: Cr Denzil Sturgiss**

**Seconded: Cr Carol James**

**That Council move back into Open Council.**

Council moved back into Open Council at 6:54pm.

**CARRIED**

**RESOLUTION 2019/345**

**Moved: Cr Leah Ferrara**

**Seconded: Cr Carol James**

**That**

- 1. The report from the Graduate Strategic Planner regarding the planning proposal at Lot 10 Lansdowne Street be received.**
- 2. Council endorse the planning proposal to amend the *Goulburn Mulwaree Local Environmental Plan 2009* to rezone Lot 10 DP1247119 from B6 Enterprise Corridor with a floor space ratio of 0.8:1 to R5 Large Lot Residential with no floor space ratio and a minimum lot size of 1000m<sup>2</sup>.**
- 3. Council forward the planning proposal to the Department of Planning, Industry and Environment for a gateway determination.**
- 4. In the event that the NSW Department of Planning, Industry and Environment issues a gateway determination to proceed with the planning proposal, consultation be undertaken with the community and government agencies in accordance with any directions of the gateway determination.**
- 5. The Department of Planning, Industry and Environment be advised that Council wishes to be issued with an authorisation to use delegation for this planning proposal.**
- 6. Council refund the \$2,600 lodgement fee paid and waive any future planning proposal fees applicable.**
- 7. The site specific amendment to the *Goulburn Mulwaree Development Control Plan 2009* attached to this report be discussed at a Council Briefing before being placed on public exhibition.**

**CARRIED**



**15.4 DRAFT COMMUNITY PARTICIPATION PLAN****RESOLUTION 2019/346****Moved: Cr Carol James****Seconded: Cr Peter Walker****That**

1. The report from the Graduate Strategic Planner regarding the *Draft Community Participation Plan* be received.
2. Council place the *Draft Community Participation Plan* on public exhibition for a period of no less than 28 days.
3. Council place the amendment to the public exhibition requirements of the *Goulburn Mulwaree Development Control Plan 2009* attached to this report on public exhibition for 28 days alongside the *Draft Community Participation Plan*.
4. Council publicly exhibit its proposed repeal of the *Publication of Public Notices Policy* alongside the *Draft Community Participation Plan*.
5. A report be put back to Council following the public exhibition period detailing the outcomes of the public exhibition period.

**CARRIED****15.5 HERON WOODLAWN TRAFFIC UPDATE****RESOLUTION 2019/347****Moved: Cr Denzil Sturgiss****Seconded: Cr Andrew Banfield****That**

1. The report from the Director of Operations on the final Heron-Woodlawn traffic impact assessment report be received.
2. The final Heron-Woodlawn traffic impact assessment report be presented to the Heron CCC on 25 September 2019.
3. The final Heron-Woodlawn traffic impact assessment report be presented to the Roads and Maritime Services for review and action.

**CARRIED****15.6 1819T0011 HYDRO VACUUM EXCAVATION TRUCK****RESOLUTION 2019/348****Moved: Cr Carol James****Seconded: Cr Leah Ferrara****That**

1. The report of the Business Manager of Woks on the purchase of Hydro Vacuum Excavation Truck be received
2. Council approve the purchase of Hydro Vacuum Excavation Truck from Vacvator Pty Ltd at a cost of \$351,803 excluding GST

**CARRIED**

**15.7 DETERMINATION OF NUMBER OF COUNCILLORS FOR 2020 ORDINARY COUNCILLOR ELECTION****RESOLUTION 2019/349****Moved: Cr Carol James****Seconded: Cr Peter Walker****That**

- 1. The report by the Business Manager Governance on the Determination of the number of Councillors for the 2020 Ordinary Councillor Election be received.**
- 2. Council confirm that the Local Government Election in 2020 will be for a total of nine (9) Councillors.**

**CARRIED****15.8 DRAFT ANNUAL FINANCIAL STATEMENTS AND SPECIAL PURPOSE STATEMENTS FOR 2018/19****RESOLUTION 2019/350****Moved: Cr Leah Ferrara****Seconded: Cr Andrew Banfield****That**

- 1. The report from the Director Business Services on the Draft Financial Statements and Special Purpose Statements be received.**
- 2. The Annual Financial Statements and Special Purpose Statements for Goulburn Mulwaree Council for the year ending 30 June 2019 be referred to Audit.**
- 3. The Statements under s413(2) Local Government Act 1993 be endorsed and signed off by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to allow the Audit to proceed.**

**CARRIED****15.9 FLOODPLAIN RISK MANAGEMENT WORKING PARTY ACTION LIST - 21 AUGUST 2019****RESOLUTION 2019/351****Moved: Cr Denzil Sturgiss****Seconded: Cr Leah Ferrara****That the report from the Director Utilities in relation to the Floodplain Risk Management Working Party Action List 21 August 2019 be received.****CARRIED**

**15.10 EXTERNAL MEETING MINUTES**

**RESOLUTION 2019/352**

**Moved: Cr Peter Walker**  
**Seconded: Cr Denzil Sturgiss**

**That the report from the General Manger on the minutes below be noted:**

- 1. Heron Woodlawn Community Consultative Committee meeting held on the 17 July 2019**
- 2. Southern Tablelands Zone Bush Fire Management Committee meeting held on the 6 March 2019**

**CARRIED**

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

The Meeting closed at 7.03pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 September 2019.

.....  
**Cr Bob Kirk**  
**Mayor**

.....  
**Warwick Bennett**  
**General Manager**

**11 MATTERS ARISING**

**11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 3 SEPTEMBER 2019**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

**11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Matters Arising - 17 September 2019 [!\[\]\(74d4806277d7e73349d8e8c0897931e9\_img.jpg\)](#) 

**RECOMMENDATION**

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination when NSW Water and RFS issues have been addressed by the applicant and approved by those Government agencies.</p> <p>Discussions continue with RMS</p>
<p><u>Recreation Area</u></p> <p>Investigate promotional sign at VIC Centre</p>	<p>Director Corporate and Community Services</p>	<p>Report presented to 16 April Council meeting with further report requested</p>
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>That Council endorse the Draft Urban and Fringe Housing Strategy for public exhibition subject to:</p> <ul style="list-style-type: none"> <li>(a) Further document editing/corrections;</li> <li>(b) The inclusion of the irrigation area for the decommissioned sewer treatment plant on Gorman Road for rezoning recommendations, including potential for residential development;</li> <li>(c) Inclusion of Water NSW constraint mapping; and</li> <li>(d) Further assessment of the planning proposal for E4 section of Mistful Park, including potential for residential development.</li> </ul> <p>That Council resolve to place the Draft Urban and Fringe Housing Strategy on Public Exhibition from 10 January 2019 to 22 February 2019.</p> <p>Council refer the Draft Strategy to relevant government and statutory agencies for comment.</p>	<p>Director Planning &amp; Environment</p>	<p>Briefing sessions held with Councillors on the 27 August 2019 and the draft strategy will be put to Council in October 2019 with a recommendation to commence the further public consultation process.</p>
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>A document has been returned to Veolia with amendments that are representative of the Council resolution</p>

Item/Task	Responsible Officer	Status
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Further consultation is underway and a further report will be presented via a Briefing Session to Council</p>
<p><u>Community Transport</u></p> <p>A working party be established to investigate the viability of a new community transport service to be funded by Council.</p> <p>An expression of interest be called for two community members for the 'Community Transport Service Working Party' and a report on nominations be presented to Council on 1 October 2019.</p>	<p>Director Corporate and Community Service</p>	<p>The calling for expressions of interest has commenced and will conclude 20 September 2019</p>
<p><u>Leasing of Council Property</u></p> <p>The policy for the Leasing of Council Properties to community organisations be put on public exhibition.</p>	<p>General Manager</p>	<p>Public exhibition process has commenced.</p>
<p><u>Lansdowne Street</u></p> <p>Council forward the planning proposal to the Department of Planning, Industry and Environment for a gateway determination.</p> <p>The site specific amendment to the Goulburn Mulwaree Development Control Plan 2009 attached to this report be discussed at a Council Briefing before being placed on public exhibition.</p>	<p>Director Planning &amp; Environment</p>	<p>The matter has been referred to the Department of Planning and awaiting their response.</p> <p>This matter is programed for the 24 October Councillor Briefing</p>
<p><u>Draft Community Participation Plan</u></p> <p>Council place the Draft Community Participation Plan on public exhibition for a period of no less than 28 days.</p>	<p>Director Planning &amp; Environment</p>	<p>The public consultation has commenced and closes 11 October 2019</p>

**12 MAYORAL MINUTE(S)**

Nil

**13 NOTICE OF MOTION(S)**

Nil

**14 NOTICE OF RESCISSION(S)**

Nil



**15 REPORTS TO COUNCIL FOR DETERMINATION**

**15.1 PROPOSED QUARRY - 63 CURLEWIN LANE, BOXERS CREEK**

**Author:** Stephanie Mowle, Business Manager Planning & Development

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Land and Environment Court Judgement [↓](#) 
  2. Site Plan of Proposal [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council and other government agencies. EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That:

1. The report from Business Manager Planning & Development on Council’s submission to the Department of Planning & Environment in relation to the proposed basalt quarry located at 63 Curlewin Lane, Boxers Creek be received.
2. The Department of Planning & Environment be notified that the following matters are of particular importance to Council and the community and should be included as part of an Environmental Impact Statement:
  - (a) Road and traffic Impacts
  - (b) Sustainability
  - (c) Visual Impacts
  - (d) Noise, vibration and air quality impacts
  - (e) Biodiversity impacts
  - (f) Impacts on heritage
  - (g) Suitability of the site and
  - (h) Community consultation
3. Concerns be raised within correspondence to the Department of Planning Industry and Environment with regards to the history of previous unsuccessful applications for extractive industries at this site. In particular this application may be considered an abuse of process and that Council considers the latest proposal as unreasonable and not in the public interest.
4. A copy of the judgement made by the Land & Environment Court in May 2019 be attached to Council’s response to the Department of Planning Industry and Environment.

**BACKGROUND**

Laterals Planning Pty Ltd on behalf of Antiquaire Pty Ltd has requested the requirements of the Secretary of the Department of Planning Industry and Environment (DPIE) for the preparation of an Environmental Impact Statement (EIS) for the establishment of a basalt quarry at 63 Curlewin Lane, Boxers Creek – generally known as Tyces Lane Quarry. The proposal is considered

Designated Development in accordance with Schedule 3 of the Environmental Planning & Assessment Regulation.

In accordance with the provisions of State Environmental Planning Policy (State and Regional Development) 2011 the Southern Region Joint Regional Planning Panel is the consent authority for any extractive industry that is considered Designated Development.

Under Schedule 2 of the *Environmental Planning and Assessment Regulation 2000*, the Secretary is requesting Council's requirements for the EIS.

This application is the fourth attempt to seek approval for a development that has previously been refused three times by Council/JRPP. The previous three (3) applications were involved in proceedings in the Land and Environment Court, the most recent being in May 2019. These proceedings are summarised in the table below:

### History of Applications and Appeals

Applicant & DA No.	Application Lodged	Application Determined	Application Appealed	Court Determination
Figtree Reserve Pty Ltd <b>DA/0266/0809</b>	6 March 2009	20 Sep 2011 <b>REFUSED</b>	10 Oct 2012	Application set aside <b>Date: 15 May 2013</b>
Argyle (NSW) Pty Ltd <b>DA/0350/1314</b>	14 May 2014	25 Aug 2015 <b>REFUSED</b>	14 Dec 2015	Notice of Discontinuance <b>Date: 27 Feb 2017</b>
Jasminco Pty Ltd <b>DA/0330/1617</b>	11 May 2017	6 Dec 2017 <b>REFUSED</b>	11 April 2018	Appeal Dismissed <b>Date: 23 May 2019</b>

A copy of the most recent Land and Environment Court judgement has been attached for reference.

## REPORT

### The Site

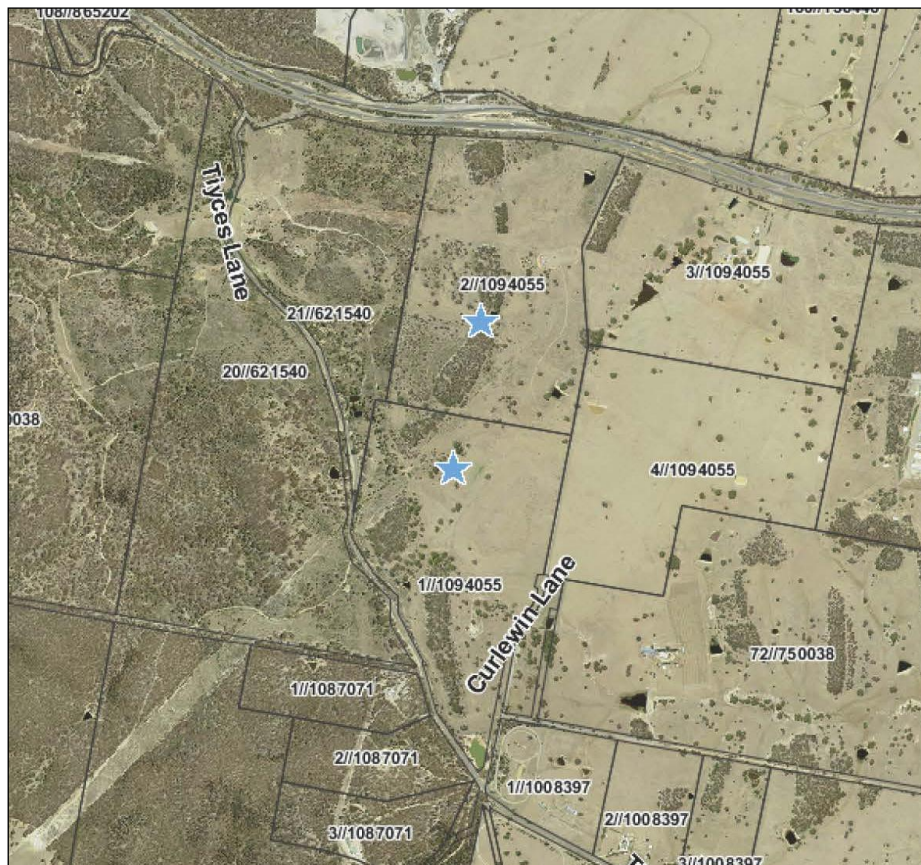
The proposed site is described as 63 Curlewin Lane, Boxers Creek and also referred to as 17033 Hume Highway Towrang being Lot 1 and Lot 2 DP 1094055 in the Parish of Nattery. Lot 1 has an area of 44.08ha and Lot 2 has an area of 45.06ha. The site has direct frontage to the Hume Highway (north) Tiyces Lane (west) and Curlewin Lane (south east).

There is an existing non-residential farm building located on Lot 1 and numerous structures located on Lot 2. The site includes areas which have previously been used for agriculture and other areas of fenced off native vegetation. The native vegetation is protected by an instrument under section 88B of the *Conveyancing Act 1919* (NSW).

The site is located within a rural area which is characterised by agricultural properties, native vegetation and areas of high environmental conservation value. There is an existing quarry located immediately to the north on the other side of the Hume Highway.

The Site is located in the E3 Environmental Management zone pursuant to the *Goulburn Mulwaree Local Environmental Plan 2009* (LEP 2009) where extractive industries are a prohibited landuse. Under the State Environmental Planning Policy (Mining Petroleum and Extractive Industries) 2007, extractive industries may be carried out with consent on any land which agriculture or industry is permitted with or without consent. Since agriculture is permitted with consent in the E3

Environmental Management Zone under the GMLEP, the project is therefore considered as permitted with consent.



Locality Plan

**Project Overview**

According to the documentation received by Council from DPIE, the project involves the following:

- The operation of a hard rock quarry on approximately 4.5ha of the 89.14ha site including:
  - Berms
  - Office
  - Parking
  - Access Road
  - On-site waste water treatment areas and dams
- Extraction of a volume of basalt estimated to be 199,750m<sup>3</sup> at a rate of up to 30,000 cubic metres of basalt per annum over a 7 to 10 year period
- Access from the Hume Highway and exit to Tiyces Lane
  - Provision of a deceleration lane from the Hume Highway to give access to the quarry over Lot 2 DP1094055 (an agreement to provide a right-of-way is available from the owner)
  - Acceleration lane to the Hume Highway from Tiyces Lane
- Site rehabilitation within the 4.5ha operation zone.

The project is nominated as integrated development under both the *Roads Act 1993* and the *Protection of the Environment Operations Act 1997*.

The application notes that the roads (incl. deceleration and acceleration lanes) proposed as part of the development will be carried out as development not requiring consent in accordance with the GMLEP, therefore will require a Part 5 assessment by the developer prior to construction.

Council disagrees with this interpretation and is of the opinion that the roads (incl. deceleration and acceleration lanes) form a key component of the proposal, therefore should be assessed as part of this development.

Failing to consider this leaves too many questions unanswered, particularly with regard to safety for both Council and the broader community, many of whom provided representations at the most recent Court proceedings.

A review of the Applicant's request for the requirements of the Secretary of the Department of Planning and Environment for the preparation of an EIS has been undertaken. It is recommended that Council request the specific matters below be addressed in the EIS, along with the relevant plans and accompanying documents.

### **Property Description**

The application shall clearly identify all land affected by the development including sites impacted by ancillary impacts of the development. A plan identifying all land affected by the proposed development shall accompany the application along with owners consent.

The EIS shall list the extent of the development including all lots affected by the proposed development including works within road reserves.

The address and formal particulars of the land that all parts of the development extends to shall be shown in the development application form and accompanying documents.

### **Owners Consent**

Owners consent for the land that all parts of the development extends to shall accompany the development application.

### **Cost of Development**

Cost of development prepared by a suitably qualified expert that includes an accurate estimate of the capital investment value (as defined in Clause 3 of the *Environmental Planning and Assessment Regulation 2000*) of the development, including details of all the assumptions and components from which the capital investment value calculation is derived.

Council does not support the cost estimate provided and do not believe it is an accurate estimate of the works. A suitably qualified quantity cost surveyor shall justify the value of the work.

### **Legislation**

The application shall demonstrate all the relevant legislative provisions (including draft) applicable to the development application have been considered and satisfactorily addressed in addition to any of those nominated on the application form. The legislative provisions shall include but are not limited to:

Assessment against relevant planning instruments and policies including:

- Goulburn Mulwaree Local Environmental Plan 2009

The proposed development site is currently zoned E3 Environmental Management and the EIS should demonstrate that the development it is not antipathetic with the zone objectives.

- Goulburn Mulwaree Development Control Plan 2009.
  - Permissibility of the proposal including the relationship with the Mining SEPP and ancillary development under the Goulburn Mulwaree LEP 2009 (as amended)
- Assessment against relevant State Environmental Planning Policies including, but not limited to:

- *SEPP Primary Production and Rural Development (2019)*
- *SEPP Vegetation in Non-Rural Areas 2017*
- *SEPP Infrastructure 2007*
- *SEPP Mining, Petroleum Production and Extractive Industries (2007)*
- *SEPP 44 Koala Habitat Protection*
- *SEPP 33 Hazardous and Offensive Development*
- *SEPP 55 Remediation of Land*
- *SEPP Sydney Drinking Water Catchment 2011*
- *SEPP State and Regional Development 2011*
- *SEPP 64 Advertising and Signage*

Assessment against relevant Regional and Local Plans and Strategies

- *South East and Tablelands Regional Plan 2036.*
- *Goulburn Mulwaree Strategy 2020.*

Assessment against relevant S94/94A Contribution Plan

- The development should address the requirements of the relevant plan.

The Applicant may wish to have the opportunity to enter into a Voluntary Planning Agreement with Council.

### **Road and Traffic**

The application notes that roads including deceleration and acceleration lanes on the Hume Highway are proposed for vehicles associated with the proposal. No acceleration lanes currently exist when exiting from Tiyces Lane to travel south or north. It is noted RMS would need to be consulted and traffic safety is of particular importance to Council and the community. The EIS should identify and assess:

- Whether the development falls within the Traffic Generating Development under *SEPP (Infrastructure) 2007* and results of a Traffic Assessment;
- The likely destination route/s of product material and transportation methods;
- Proposed amount of traffic likely to be generated, including types and sizes of haulage vehicles;
- Likely times and days of the week for transportation;
- The amenity impacts on the area and any mitigating measures will be of particular interest to the community;
- Parking and manoeuvring area onsite;
- Structural adequacy of the traffic route, including any bridges/culverts, environmental management measures and traffic route swept paths;
- Any proposed upgrades of road infrastructure including intersections. The impacts of any proposed upgrades must be considered;
- Compliance with the relevant DCP provisions.

Council has previously identified numerous concerns relating to traffic impact of the proposal on the road network. The most significant of these issues are:

- The interface of the development with the Hume Hwy, particularly at the proposed entry point to the site and ensuring that this cannot be used as an access point back onto the Hume Highway; and
- The ability for Tiyces Lane to handle 2-way heavy vehicle traffic, as well as the ability for the road to be contained wholly within the road reserve if an upgrade to Tiyces Lane is required.
- The intersection of Tiyces Lane and the Hume Hwy does not currently or safely support the right-hand turning movement of heavy vehicles seeking to travel north. By default, this may cause north-bound traffic to travel south to the South Goulburn interchange before safely being able to continue the journey north. This additional movement equates to approximately 40km, or 30 minutes, of which Council does not consider this to be an environmentally efficient or sustainable outcome. Furthermore, due to the additional travel time and distance, Council is concerned that heavy vehicle operators may take unnecessary risks by seeking out short-cuts therefore putting other motorists at risk.

The application must clearly consider and address all the traffic matters raised during the most recent court proceedings including an assessment of the current proposal. The RMS must be consulted prior to lodgement of this development application.

### **The Proposal Description of the Development**

A detailed description of all components of the proposal need to be included in the EIS including:

- Justify why a basalt quarry of this size and scale is needed in the region, especially considering that the majority of other approved extractive industries within the Goulburn Mulwaree LGA are approved to extract in excess of 1 million tonnes per annum.
- Details of all alternatives considered of the proposal.
- Full current and representative testing results of the resource material proposed to be extracted from a variety of locations in the proposed quarry pit to justify the extent and the quality of the resource.
- Various components and stages of the proposal.
- Details of any separate licences and approval required or obtained.
- Details of hours of construction and operation, with separate times proposed for noise generating works including blasting, jackhammering, etc.
- Number of employees for all components of the proposed operation.
- Proposed excavation methods.
- Proposed resource handling processes.
- Details of proposed cut and fill, existing ground levels, final ground and finished levels and cross sections to AHD.
- Details of number and types of machinery to be used with Noise Assessment and Air Quality Assessment.
- Details of the calculation on the proposed area of disturbance during construction and operation (including breakdown figures).
- Details on security of the site including fencing, landscaping signage and lighting.
- Details of proposed buildings including cut and fill, final ground and floor levels, cross sections and building height.
- Location of lot boundaries, existing easements, existing services and proposed services and easements including details of consultation and requirements from service and easement authorities.
- Visual impact including views of the development from public places including the Hume Highway and Tiyces Lane and nearby dwellings.
- Location, type and volume of storage areas and details of any screening of the storage areas.

- Location of staff facilities.
- Access and traffic.
- Water use analysis/requirements for each year the mine is to operate.
- Impacts on groundwater.

### **Community Consultation**

The EIS should ensure community consultation with local residents and community groups during project planning, pre-lodgement, development assessment, and operation and management. In addition the report should examine the potential impact the development will have on retaining existing landscapes and amenity of the area.

The EIS should also identify people and properties affected by the proposal including properties affected by noise and air quality and measures to mitigate any social, economic or environmental impacts.

### **Suitability of the site**

- The potential for land use conflict, impact on neighbouring land uses including residential development in the vicinity is potentially significant, and therefore must be addressed.
- Site analysis/locality plan including existing buildings, trees to be removed and retained and contours on site and adjoining.
- The impact on the road network
- Assessment under Crime Prevention through Environmental Design.
- Assessment of alternate locations and potential impact of noise, vibration, dust, visual impact, traffic and biodiversity.

### **Hazards and Contamination**

- SEPP 33 & 55 - A Preliminary Hazard Analysis should be undertaken in accordance with *State Environmental Planning Policy 33 – Hazardous and Offensive Development* and the relevant *Hazardous Planning Guidelines* particularly with regards to blasting etc.
- Assessment for the potential for contamination in accordance with *Managing Land Contamination Planning Guidelines* including previous uses and the assessment of any imported fill.
- Bushfire – The site is identified as “Bushfire Prone” under the current Goulburn Mulwaree Draft Bushfire Prone Land Map. A Bushfire Hazard Assessment under the NSW Rural Fire Service *Planning for Bushfire Protection 2006* is therefore recommended.
- Hazard Management - How will the development manage air quality issues including dust control and noise?
- Noise and Vibration - Assessment and modelling of the expected noise during construction (and details of likely duration) and operation of the proposal should be required, particularly in relation to sensitive landuses, i.e. existing dwellings and likely future character in the vicinity of the development. This should include noise emanating from the site itself, as well as traffic related noise along the transport routes. Potential impacts should also be assessed for each individual stage as well as the cumulative impacts.
- Air Quality - Assessment of air quality impacts including dust emissions and potential odour and or any mitigating measures.
- Consultation with the applicable utility provider that is responsible for the high-voltage electricity transmission line operator that dissects the site.

**Building Code of Australia (BCA) Requirements**

Compliance with the BCA with particular attention to provisions of fire services and access and facilities for persons with a disability.

**Biodiversity**

The majority of the land is located within the Terrestrial Biodiversity layer (Clause 7.2 GMLEP) and partially mapped as High Conservation Value under the DCP 2009. The high conservation value is attributed to the presence of remnants of the Endangered Ecological Community White Box, Yellow Box, Blakeley's Red Gum Woodland and Derived Native Grassland.

**Water Cycle Management Plan**

Assessment under *SEPP Sydney Drinking Water Catchments 2011* the development should ensure the development achieves a Neutral or Beneficial Effect on Water Quality.

**Heritage and Archaeological Assessment**

The land is located within the GM DCP as having potential to contain Aboriginal Archaeological Sites there is potential for unrecorded sites (Aboriginal and Non-Aboriginal). The land affected by the proposal may contain remnants of the Great South Road and in proximity to state heritage item.

A Heritage Assessment (Aboriginal Cultural Heritage and Non-Aboriginal) should be prepared to assess the significance of the area and any potential impacts on the site.

**Rehabilitation**

Full details of progressive rehabilitation to be provided including proposed final contours. It is necessary that the application provides final land form rehabilitation drawings and sections of the site that detail how it is proposed to rehabilitate the site following completion of mining activities. The drawings shall detail proposed final land uses and treatments to the site that ensure the site is appropriately rehabilitated. Rehabilitation must be designed to remain in a stabilised form that does not degrade to point where safety, satiability and pollution are compromised and will facilitate a future use of the site.

**Miscellaneous**

The determining authority for this application is the Southern Region JRPP. From previous experience the JRPP expects the standard of documentation to be comprehensive and avoid the need for stop the clock additional information requests. It is also expected that the plans and accompanying documents are to be relevant to the current proposal and consistent with each other.

As previously discussed in this report, the site has a well-documented history of unsuccessful applications for extractive industries. Council has expended significant time and monetary resources over the past 10 years only for further applications to be made. Given this history it would be reasonable to suspect that the latest application could be considered an abuse of process and not in the public interest. Accordingly, it would be prudent for Council to share this concern with the Department of Planning Industry and Environment as part of its submission.

**CONCLUSION**

Given the history of development applications associated with the site, Council harbour serious concerns that the site is in fact unsuitable for the proposal at hand, and that this view should be



reinforced in any correspondence provided to the Department of Planning Industry and Environment.

Nevertheless, Council are still obliged to provide its SEAR's requirements to the department, therefore it is recommended that Council request the matters contained within the above report to be incorporated into the EIS, the plans and accompanying documentation submitted for assessment and public exhibition.



**Land and Environment Court  
New South Wales**

Case Name: Jasminco Resources Pty Limited v Goulburn Mulwaree Council

Medium Neutral Citation: **[2019] NSWLEC 1218**

Hearing Date(s): 3 – 5, 12 and 18 April 2019

Date of Orders: 23 May 2019

Date of Decision: 23 May 2019

Jurisdiction: Class 1

Before: Bish C

Decision: The orders of the Court are as follows:  
 (1) The appeal is dismissed.  
 (2) Development Application 0330/1617 for establishment of an extractive industry, on Lots 1 and 2 DP 1094055, also known as 63 and 65 Curlewin Lane, Towrang is refused.  
 (3) The exhibits, except for Exhibits A, B, 2, 18, 20 and 24, are returned.

Catchwords: DEVELOPMENT APPLICATION – quarry – insufficient information to determine owners consent for works on public road – road safety and functionality – removal of restriction of access – noise

Legislation Cited: Conveyancing Act 1919  
 Environmental Planning and Assessment Act 1979  
 Environmental Planning and Assessment Regulation 2000  
 Goulburn Mulwaree Local Environment Plan 2009  
 Land and Environment Court Act 1979  
 Roads Act 1993  
 State Environmental Planning Policy (Infrastructure) 2007  
 State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

Cases Cited: Al Maha Pty Ltd v Huajun-Investments Pty Ltd [2018] NSWCA 245

Ho-Chung v Bayside Council [2017] NSWLEC 1056  
 Mison v Randwick Municipal Council (1991) 23  
 NSWLR 734

Texts Cited: Austroads Guide to Road Design  
 Goulburn Mulwaree Development Control Plan 2009  
 Industrial Noise Policy 2017, NSW Environment  
 Protection Authority

Category: Principal judgment

Parties: Jasminco Resources Pty Limited (Applicant)  
 Goulburn Mulwaree Council (Respondent)

Representation: Counsel:  
 F Berglund (Applicant)  
 D Miller SC (Respondent)

Solicitors:  
 PJ Donnellan & Co (Applicant)  
 Maddocks Lawyers (Respondent)

File Number(s): 2018/106237

Publication Restriction: No

## JUDGMENT

- 1 **COMMISSIONER:** This is an appeal against refusal of Development Application (DA) 0330/1617 by Goulburn Mulwaree Council (the Council) for establishment of an extractive industry, on Lots 1 and 2 DP 1094055, also known as 63 and 65 Curlewin Lane, Towrang (the site).

### The proposal under appeal

- 2 The DA before the Court under this Class 1 appeal seeks to establish an extractive industry for the purposes of basalt quarrying, with the following generalised components, as described in the Statement of Facts and Contentions (Exhibit 2) and quarry pit plan (Exhibit H):
  - (1) Maximum quarry extraction volume of 199,750 m<sup>3</sup> to be taken nominally within 6-7 years, and possibly up to 10 years, at a rate of 30,000 m<sup>3</sup> per year, across an extraction area of 1.175 hectares (Ha);
  - (2) Planned pit dimension of between 19 to 25 m deep, with 1:1 side batters, of undefined width and length;
  - (3) Quarrying, including pit operation over 5.5 day/week operation (i.e. not on Sundays);
  - (4) Extraction using non-blasting techniques, and including a portable crusher located within the pit at a minimum depth of 10 m;
  - (5) Transport of material offsite by (12 m length) truck movements of up to 14 per day, at a maximum weight of 31 tonnes fully loaded;
  - (6) Improvements to existing roads, including Tiyces Lane and Hume Highway,
  - (7) Construction of new internal roads traversing the site to support new quarry and existing agricultural industry, including beneath an existing

easement for energy infrastructure, and which connects with the proposed ingress and egress roads;

(8) Creation of a new ingress (entry) onto the site, by removal of a (s 88B) legal restriction as registered on the title for Lot 2, to permit the proposed ingress onto the site directly from the Hume Highway; and

(9) Installation on the site of: noise abatement structures; security fencing across the site; sediment control and water management ponds.

3 The contentions which relate to jurisdictional requirements that the Court must be satisfied to grant consent of the DA (0330/1617) include:

(a) Determine if modifications to Tiyces Lane to support the proposed development require owners consent for works on private land, and

(b) Permissibility for the removal of the (s 88B) restriction on title to allow access to the site directly from the Hume Highway.

4 Other contentions for consideration by the Court that relate to the functioning of the site and in response to the proposed development within its situational context include:

(a) Insufficient information on road design and noise to address potential impacts;

(b) Inconsistency of the proposed development with the E3 Environmental Management zone objectives;

(c) Inconsistency in the road design plans with the requirements for heavy vehicle haulage road design that result in concerns regarding the functionality of proposed traffic infrastructure and safety measures to mitigate risk on public roads;

- (d) Reliability of the baseline noise assessment to provide sufficient information to mitigate noise impacts including berms around the pit; and
  - (e) As a consequence of the above issues, lack of public interest benefit.
- 5 The parties are satisfied, based on the amended plans and supporting documents to the DA before the Court, together with the proposed conditions of consent that the contention that related to sensitive ecological habitats located on the site can be sufficiently managed to mitigate any impact and therefore this contention is no longer pressed.
- 6 The Court is required to consider submissions made by residents in the hearing and who responded during the notification periods. The contentions that are described above are consistent with the issues raised in objection by the residents.

#### **The Site**

- 7 The site has frontage to the Hume Highway along its western boundary (adjoining Lot 2), and Tiyces Lane along its eastern boundary (adjoining Lot 1). Curlewin Lane forms part of the north-eastern boundary of the site and currently provides access to the site.
- 8 Lot 1 has an area of 44.08 Ha and Lot 2 has an area of 45.06 Ha. The site is elevated with respect to surrounding lands, and is highest in its north-eastern portion. The elevation of the quarry varies from 725.5 m to 731.5 m above height datum (AHD), and will be located within the boundaries of Lot 1.
- 9 Across this site are pockets of remnant vegetation which are observed across both lots, and which include species of the Endangered Ecological Community, including: Yellow Box; White Box; and Blakely's Redgum.

- 10 Also located across the site (both Lots 1 and 2), and which traverses the site in a southwest to northeast direction is an easement that contains infrastructure for energy services (both transmission and distribution), and includes stanchions and power lines.
- 11 The character of the surrounding area is described as large lot rural subdivisions, which are predominantly used for agriculture and domestic dwellings, and interspersed by native vegetation of a high conservation value.
- 12 The site is currently used for agricultural purposes and includes a non-residential farm building. There are also four dams on Lot 1 and three dams on Lot 2, which are fed by established drainage lines.

### **Background**

- 13 DA 0330/1617 was submitted to Council on 11 May 2017, and following notification, 15 written submissions were received, including 11 objections.
- 14 Subsequently, the DA was referred by Council to the relevant authorities for concurrence, including: Roads and Maritime Services; Water NSW; Department of Environment and Heritage Office; Department of Primary Industries (Agriculture, as well as Resources and Energy); and Pejar Local Aboriginal Land Council.
- 15 The DA was assigned to the Southern Joint Regional Planning Panel (SRJPP) on 1 June 2017, who determined to refuse the DA on 6 December 2017 for the following reasons:
  - (a) Owners consent not provided for proposed works along Tiyces Lane,
  - (b) Insufficient information to assess environmental impacts and appropriateness of access arrangements, and

- (c) Unsuitability of a quarry in an E3 zone and incompatibility with surrounding land uses.
- 16 The applicant appealed against the refusal of DA 0330/1617, pursuant to s 8.7(1) of the *Environmental Planning and Assessment Act 1979* (EPA Act). As a result, the Land and Environment Court (the Court) ordered a conciliation between the parties, pursuant to s 34(1) of the *Land and Environment Court Act 1979* (the Court Act), which commenced as a site view on 19 September 2018.
- 17 As the parties were unable to reach an agreement after a brief adjournment, pursuant to s 34(4)(b) of the Court Act, the conciliation was terminated on 21 September 2018 and the hearing of the appeal was set down at the parties request before myself, as presiding Commissioner of the conciliation. The parties agreed to rely on observations and information obtained from the conciliation, including objectors' statements to supplement evidence tendered in Court at the hearing.
- 18 Prior to the hearing, leave was granted by the Court at the applicant's request, with no objection from the respondent, to amend the plans and supporting documents to be relied upon in the hearing of the appeal (as an outcome of the s34 conciliation). The DA was further notified on 13 December 2018. A total of 21 submissions were subsequently received, which were all except one, in objection to the proposed development. At the same time Council continued to liaise with authorities with a concurrence responsibility.
- 19 Based on the newly designed internal road located beneath the energy easement and new egress point onto Tiyces Lane as shown in the amended plans, the Council sought concurrence on 7 January 2019 from Essential Energy, as owner of the energy (distribution) infrastructure within the easement (based on the title search provided in Exhibit 7).
- 20 The Court granted an adjournment of the hearing, by request of the parties, to allow the applicant the opportunity to consider whether there was a potential



issue requiring owners consent relating to the proposed modification road works on Tiyces Lane, and also to address the requirement for a heritage assessment, pursuant to cl 5.10 of the Goulburn Mulwaree Local Environmental Plan 2009 (GMLEP). The Court also granted leave for the applicant to amend their DA to include the request for removal of the (s 88B) restriction on direct access from the Hume Highway to the site, as sought for this proposed development.

- 21 The hearing resumed on 12 April 2019 with the amended DA filed with the Court (tendered as Exhibit J). Thereafter, the respondent was made aware of the concurrence requirement, as it relates to the proposed internal road design, from Transgrid as owners of transmission line components with infrastructure in the energy easement. The Court granted a further adjournment by request and agreement of the parties, for the respondent to seek concurrence from Transgrid for proposed (internal) road works within the energy easement, pursuant to cl 45 of the State Environmental Planning Policy (Infrastructure) 2007.
- 22 At the start of the (second) resumption of the hearing on 18 April 2019, the applicant tendered evidence of its correspondence with Transgrid regarding internal road works located within 20 m of their transmission stanchions. The applicant also provided evidence (Exhibit N) of its title search, dated 11 April 2019, that shows that the easement across the site relates to energy services owned by Transgrid (for transmission lines) and Essential Energy (for distribution lines). It is understood from this document that Transgrid and Essential Energy services relate to 60.96 m and 20 m of the easement width, respectively.

#### **Relevant Planning Controls and Requirements**

- 23 The requirements of s 4.15(1) of the EPA Act 1979, with respect to the proposed development are relevant in consideration for the Court to grant consent to this DA.

#### **4.15 Evaluation**

**(1) Matters for consideration—general**

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

(a) the provisions of:

(i) any environmental planning instrument, and

(ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Planning Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and

(iii) any development control plan, and

(iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and

(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph),

(v) (Repealed)

that apply to the land to which the development application relates,

(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

(c) the suitability of the site for the development,

(d) any submissions made in accordance with this Act or the regulations,

(e) the public interest.

24 Section 88B of the *Conveyancing Act 1919* for the creation and release of easements, is relevant to the proposed development as it relates to the request for the removal of the current restriction registered on title (over Lot 2 to benefit Lot 1) for ingress to the site from the Hume Highway.

25 Works on Tiyces Lane and the Hume Highway require approval from the relevant authority, pursuant to s 138 of the *Roads Act 1993*.

- 26 A development application must be made by the owner of the land to which the development applies, pursuant to cl 49(1) of the *Environmental Planning and Assessment Regulation 2000* (EPA Reg) which states:

**49 Persons who can make development applications**

- (1) A development application may be made:
- (a) by the owner of the land to which the development application relates, or
  - (b) by any other person, with the consent in writing of the owner of that land.

- 27 A DA must provide relevant and sufficient supporting information to allow assessment before the grant of consent, pursuant to cl 50(1)(a) of the EPA Reg. Relevant information to support this DA includes road design works and where necessary evidence of owners consent for works that the development relies upon, as specified in Schedule 1, Part 1, cl 1(1)(b), (i) and cl 2(3)(a) and (d).

**50 How must a development application be made**

- (1) A development application:
- (a) must contain the information, and be accompanied by the documents, specified in Part 1 of Schedule 1,  
...

**Schedule 1**

**Part 1 Development applications**

**1 Information to be included in development application**

- (1) A development application must contain the following information:
- ...
  - (b) a description of the development to be carried out,  
...
  - (i) evidence that the owner of the land on which the development is to be carried out consents to the application, but only if the application is made by a person other than the owner and the owner's consent is required by this Regulation,

...

**2 Documents to accompany development application**

(3) The sketch referred to in subclause (1) (b) must indicate the following matters:

(a) the location of any proposed buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development,

...

(d) proposed finished levels of the land in relation to existing and proposed buildings and roads,

...

28 As the proposed development is a quarry (part of an extractive industry), there are relevant clauses of the *State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007* (SEPP Mining) that require the Court's consideration in assessment of this DA, including those which relate to: cl 12, compatibility with other land uses; cl 14, natural resource and environmental management; cl 15, resource recovery; and cl 16, transport.

29 With regards to the proposed works within the (energy) easement, the Court is required to consider cl 45 of the *State Environmental Planning Policy (Infrastructure) 2007* (SEPP infrastructure):

**45 Determination of development applications—other development**

(1) This clause applies to a development application (or an application for modification of a consent) for development comprising or involving any of the following:

(a) the penetration of ground within 2m of an underground electricity power line or an electricity distribution pole or within 10m of any part of an electricity tower,

(b) development carried out:

(i) within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists), or

(ii) immediately adjacent to an electricity substation, or

(iii) within 5m of an exposed overhead electricity power line,

(c) installation of a swimming pool any part of which is:

(i) within 30m of a structure supporting an overhead electricity transmission line, measured horizontally from the top of the pool to the bottom of the structure at ground level, or

(ii) within 5m of an overhead electricity power line, measured vertically upwards from the top of the pool,

(d) development involving or requiring the placement of power lines underground, unless an agreement with respect to the placement underground of power lines is in force between the electricity supply authority and the council for the land concerned.

(2) Before determining a development application (or an application for modification of a consent) for development to which this clause applies, the consent authority must:

(a) give written notice to the electricity supply authority for the area in which the development is to be carried out, inviting comments about potential safety risks, and

(b) take into consideration any response to the notice that is received within 21 days after the notice is given.

30 The site is located within an E3 Environmental Management zone, as identified in the GMLEP. The proposed development is permissible with consent in this (E3) zone, pursuant to cl 2.3 of the GMLEP. Of further relevance in consideration of this DA are the following clauses of the GMLEP: cl 1.2 aims of the plan; cl 1.9A suspension of covenants, agreements and instruments; cl 2.3 as it relates to zone objectives; cl 7.2 terrestrial biodiversity; cl 4.1 subdivision lot size; cl 5.10 heritage conservation; and cl 6.3 flood planning.

31 The relevant clauses of the Goulburn Mulwaree Development Control Plan 2009 (GMDCP) for the Court's consideration include: cl 5.9 relating to rural land use conflict; cl 7.2 as it relates to traffic; and 7.4 for easements.

32 The documents relied upon in assessment of noise and roads impacts, are the Industrial Noise Policy 2017 and Austroads Guide to Road Design (Austroads), respectively.

**Evidence**

- 33 The applicant has relied on Mr Keith Allen, Mr Robert Mowle and Dr Peter Gangemi for expert evidence on planning, traffic and acoustic, respectively.
- 34 The respondent has relied on Ms Diane James, Mr Craig McLaren and Dr Renzo Tonin for expert evidence on planning, traffic and acoustic, respectively.
- 35 The ecology experts, Mr Pat Guiname for the applicant and Mr Brian Faulkner for the respondent, were not required to give oral evidence as the relevant ecological contentions were resolved to their satisfaction during joint conferencing. The Court relies on their joint expert reports in assessment of the proposed development and the relevant conditions of consent proposed by the parties to resolve these contentions.

*Is there a jurisdictional requirement for owners consent for works along Tiyces Lane, and if required, has it been satisfied to grant consent for this DA?*

- 36 In consideration of the proposed development before the Court under appeal, I must first deal with the potential jurisdictional requirement as it relates to owners consent for any works along Tiyces Lane associated with the proposed development that extend onto private lands. This is a fundamental jurisdictional issue, whereby pursuant to cl 49(1)(b) of the EPA Reg, any works to be located on private land require the consent of the owner on whose land the works are proposed for the application of the DA.
- 37 The traffic experts agree that there are existing portions of the road reserve of Tiyces Lane and its associated road infrastructure (i.e. drainage culverts) that currently encroach onto private land, namely Lots 20 and 21, DP 621540. The experts disagree however whether future works are required on parts of Tiyces Lane as part of the proposed development that will be locate on these private lands.

- 38 The Court is not constrained to consider future works that result in further incursion onto private lands as a result of modifications to Tiyces Lane as related to the proposed development, provided relevant owners consent is obtained at the application of the DA.
- 39 The first requirement for the Court's consideration is whether there is sufficient information, as provided in the supporting documents to the DA and including the proposed conditions of consent, for the Court to be satisfied that there is or is not a requirement for owners consent, particularly from either Lots 20 and/or 21. The second issue that needs to be resolved to enable the Court to grant consent to the DA, is if the Court is satisfied that there are proposed works on either of these lots (20 and 21) as a result of the proposed development, that owners consent has been provided.
- 40 I address the first issue. The applicant, through its expert Mr Mowle contends that no works are designed or proposed along Tiyces Lane that will occur on private land, as shown in the road design plans (Exhibit 18). He agrees that these plans are 'conceptual' in design, although argues that the detailed design of road works to support the functioning and safety associated with the proposed development will appropriately be provided after consent of the DA, as provided for in the conditions of consent. These conditions specifically require detailed road design plans: as part of the s138 Roads Act approval, prior to appointment of a private certifying authority (PCA); and in support of a road safety audit after completion of road works, prior to occupation certificate.
- 41 The respondent's expert, Mr McLaren agrees that the plans before the Court are conceptual in design and currently do not show any works to be undertaken within private lands, namely Lots 20 and 21. However, he contends that these plans are not sufficiently detailed, nor representative of what is actually likely to be required to ensure safety and functionality in the operation of Tiyces Lane to support the proposed development, particularly as it relates to heavy vehicle haulage. He disagrees that the detail provided in the (conceptual) road design plans (Exhibit 18) are sufficient to satisfy the

requirements of cl 50(1)(a) of the EPA Reg, and in particular for the Court to be satisfied that Tiyces Lane is safe and functional. To achieve this, he contends further works on private lands will be required.

- 42 The proposed road works associated with the DA are described in Exhibit 18, which include:
- (a) Improvements to and construction of internal roads to support the new quarry and existing agricultural industry, that traverses beneath an existing easement for energy infrastructure, and which connects with the proposed ingress and egress roads;
  - (b) Creation of a new egress (exit) onto Tiyces Lane, and construction of a new (104 m) acceleration lane by widening (3.5 m) the existing road including work to the shoulder on the north bound side of Tiyces Lane;
  - (c) Dedication of 1.54 m<sup>2</sup> from Lot 1 for road widening of Tiyces Lane;
  - (d) Construction of a new deceleration lane (min 180 m long and 7 m wide) along the Hume Highway to form the ingress (entry) onto the site (Lot 2); and
  - (e) Reconstruction of an existing acceleration lane from and in connection to Tiyces Lane for trucks entering the Hume Highway to travel south (with traffic measures to restrict north turning truck movements).
- 43 The proposed works along Tiyces Lane are basis for this contention, and therefore the focus of the Court's consideration. It is understood from the road design plans that parts of Tiyces Lane, from the site to the Hume Highway acceleration lane entrance, which are proposed to be modified to support the



proposed development, and in particular become suitable for heavy vehicle haulage.

- 44 The traffic experts were unable to reach agreement on the extent of likely works that may be required along Tiyces Lane and also as to whether those works would be located on private property, and therefore require owners consent to be obtained. The points of disagreement along Tiyces Lane that relate to potential private land incursions are shown in Exhibit 20. There are five points along Tiyces Lane that are in dispute, of which three locations relate to potential incursion into Lot 21, and two points relate to potential incursion into Lot 20.
- 45 Mr Mowles contends that as shown in the amended plans before the Court, all road works associated with Tiyces Lane are capable of being contained within the Council's existing road reserve, and that no work will be required on private land other than that owned by the applicant. He relies on providing the exact details of required work to ensure the road (Tiyces Lane) functions safely, after DA consent, as part of the construction stage of the development.
- 46 He contends that any 'incidental works' required on this road, would be detailed as part of the s 138 (of the Roads Act) approval application.
- 47 Mr McLaren however contends that there are a number of locations along Tiyces Lane that, to enable the road to function safely and to support the proposed development, would require works to extend onto Lots 20 and 21. He does not consider that the conceptual road designs before the Court accurately reflect the expected/required road conditions for heavy vehicle haulage from the site to the Hume Highway, and which are able to appropriately protect the existing (domestic) road users. He recognised that the trucks from the site would be speed limited to 80 km/hr, however the general public using this road are able to travel at 100 km/hr, and it is this incompatibility of speed which has not been considered in the design of the road.

- 48 The traffic experts agree that at the junction of Tiyces Lane and the upgraded acceleration lane (at point one, shown in Exhibit 20), the road surface requires an appropriate 'superelevation' and that a modification in the current curvature of the road (at points one and two) will be required to ensure safety of users. They also agree that these features are not currently shown in the (conceptual) road design plans before the Court.
- 49 The experts agree that to achieve the required superelevation of the road surface at this point (one), the corner of Tiyces Lane would need to be widened and elevated. Mr McLaren considers that adjusting the curvature of the road at this location, would require it to be elevated on the eastern side of the road and to prevent vehicles, particularly trucks crossing the centreline in the bend of the road, will require battering (1:3 slope), guardrails, drainage culvert and/or other structures to be located on the internal corner. He contends this would result in an extension of road works onto private property, namely Lot 21.
- 50 Mr Mowle, however, is confident that the superelevation of the road at this location can be achieved without incursion onto Lot 21, such as by designing a vertical retaining wall. This, he states, would be considered in detail after DA consent (as provided for in the conditions). Mr Mowle also states that works to adjust the superelevation of the road at this point could be undertaken by moving the junction of the road further west towards the road reserve located close to the Hume Highway, which could also be assessed in the detailed design stage.
- 51 The experts agree that the proposed dual to single carriageway portion on Tiyces Lane, where the trucks from the site enter existing traffic flow, would require the existing north bound lane of this road to be partly decommissioned (shown as points five and six in Exhibit 20), although they disagree on the timing and responsibility for these works. They agree that this portion of the road is currently located on private land, on Lots 20 and 21. Mr McLaren contends that for safety, this (existing) portion of Tiyces Lane would need to be decommissioned to ensure other road users, who are able to travel at 100

km/hr, do not become confused at the merge. However, Mr Mowle contends that what is proposed is not unsafe, nor the responsibility of the applicant being a public road.

- 52 Mr McLaren states that to enable safe and effective decommissioning of the north bound lane on Tiyces Lane at points five and six (Exhibit 20), works to the drainage culvert would be required which would occur on private land (Lots 20 and 21), as these portions of the road already extend onto private land and cannot be left without any action for reasons of safety.
- 53 Mr Mowle is confident that the required works on Tiyces Lane can be fully contained in the existing road reserve, and that any subsequent changes to the design plans that are before the Court which are required to address safety do not require owners consent to be consistent with cl 49 of the EPA Reg.
- 54 Based on the conceptual road design plans and confidence of their traffic expert, the applicant therefore relies on the road design plans (Exhibit 18) on which this appeal is based, and does not seek to obtain owners consent for Lots 20 or 21. These are the road design plans that the Court can be satisfied it has sufficient information to grant consent to this DA.

#### **Conclusion and findings**

- 55 I accept that based on the plans before the Court that there are no works that support the proposed development which are currently shown/identified to be located on private lands.
- 56 I agree with the experts that these (road design) plans are conceptual. I however find that the limited information provided in these conceptual plans results in uncertainty with regards to what will actually be required to support the proposed development and whether any works could potentially extend onto private lands. This is primarily due to the insufficiency of detail provided in the road design plans that supports this DA under appeal. There is uncertainty in my mind as to the likely finished levels to account for adjusting

the superelevation of the road surface along Tiyces Lane, particularly where the acceleration lanes join Tiyces Lane. The plans do not show in sufficient detail to ease my concern how the proposed acceleration lanes connect to the existing road survey in terms of elevation. Although I accept there are (elevation) sections for road the proposed surface provided, I consider there is insufficient elevation detail shown in these road design plans. The supporting information provided is therefore inconsistent and insufficient to satisfy the requirements of the EPA Reg, Schedule 1, Part 1 cl 2(3)(d) as follows:

(d) proposed finished levels of the land in relation to existing and proposed buildings and roads ...

57 It is apparent that the supporting documents of the DA currently before the Court are inadequate and do not allow for a proper assessment of the potential impacts of the proposal and in particular if there is a jurisdictional requirement for owners consent. Nor does it pass the necessary threshold tests of relevant environmental planning instruments. I am not satisfied I have sufficient information to be assured that the proposed development does not require owners consent for works along Tiyces Lane, pursuant to cl 49(1)(b) of the EPA Reg. It is not sufficient nor jurisdictionally correct for the applicant to deal with any potential issue at a later stage after development consent has been granted.

58 My assessment of insufficient information to be satisfied to grant consent is consistent with the findings of Chief Justice Preston in the *Al Maha Pty Ltd v Huajun Investments Pty Ltd* [2018] NSWCA 245 (Al Maha) [97] as follows:

[97] The development application will be "ineffective and incomplete" whilst so ever the development application does not contain the information and is not accompanied by the documents that the EPA Act and the Regulation require to be provided in order for the consent authority to validly exercise the power to determine the development application. There can be no valid determination of the development application until there is substantial compliance with such statutory prescriptions: *McGovern v Ku-ring-gai Council* (2008) 72 NSWLR 504; [2008] NSWCA 209 at [189].

59 I do not accept the proposition advanced by Mr Mowles that the failure of the applicant to provide an appropriate level of information can be overcome by

the grant of conditions of consent. To take such an approach provides no certainty to the Court that the application could achieve the objectives of the planning controls and be confident that the proposed development is in compliance with the jurisdictional requirement of cl 49(1) of EPA Reg.

- 60 Having regard to the evidence available, I am not satisfied that the development is appropriate nor accords with relevant planning instruments and controls. I consider there is insufficient information to comply with s 4.15(1)(b) of the EPA Act.
- 61 I find that the conceptual road design plans and evidence of Mr Mowles has not addressed the burden of proof required for the Court to be satisfied that the required works along Tiyces Lane will be fully contained in the existing road reserve and will not extend further onto private property.
- 62 The experts agree and I accept, that further works will be required along Tiyces Lane to support the function of the DA than what is shown in the amended (road design) plans. The experts also agree, which I accept, that Tiyces Lane cannot support the proposed development in its current form and that to permit fully laden trucks to travel from the site along the proposed route, new/modified acceleration lanes and curve modification (to adjust for superelevation) works are required. Specifically it is agreed that further works to Tiyces Lane are required and not accurately shown on the design plans before the Court include: an appropriate superelevation of all the acceleration lanes where they connect with the existing road surface; change to the existing road curvature (at point 1) on Tiyces Lane; and road safety measures to prevent cars accessing those portions of the north bound lane of Tiyces Lane that are to be decommissioned.
- 63 I agree with Mr McLaren that to address safety and functionality of the road to support the proposed (quarrying) purpose of the development, there will likely be works required at the corner of Tiyces Lane merging into the upgraded acceleration lane leading to the Hume Highway. Although not shown on the design plans before the Court, I agree with Mr McLaren that for the proposed

development to function, the curve of the road at this point will need to be adjusted, which could potentially extend onto private property, namely Lot 21, although there is uncertainty by how much and what is likely to be required. I observe on the plans that there is currently very limited distance between the existing road alignment and Lot 21 boundary (at point 1 in Exhibit 18), and therefore there is considerable doubt in my mind as to how any works could be contained within the road reserve and not extend onto private land. I find Mr Mowles explanation not sufficient to allay these doubts.

64 I find that the road design plans supporting the DA do not satisfy the requirements of cl 50(1)(a) of the EPA Reg, because the supporting documents as required in Schedule 1, Part 1 cl 2(3)(a) and (d) are not adequate:

(3) The sketch referred to in subclause (1) (b) must indicate the following matters:

(a) the location of any proposed buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development,

...

(d) proposed finished levels of the land in relation to existing and proposed buildings and roads ...

65 Pursuant to s 4.10 of the EPA Act, the applicant is required to address in its Environmental Impact Statement (EIS) the Secretary's Environmental Assessment Requirements (SEARs), as described in Exhibit B. The SEARs for the proposed development, with regards to traffic and transport, require the applicant to specifically address:

"an assessment of potential traffic impacts on the capacity, condition, safety and efficiency and safety of the local and State road networks, detailing the nature of the traffic generated transport routes, traffic volumes and potential impacts on local and regional roads",

as well as;

"a description of the measures that would be implemented to maintain and/or improve the capacity, efficiency and safety of the road network (particularly proposed transport routes) over the life of the development".

66 I find that the EIS together with the other supporting documents of the DA, namely the road design plans, are lacking in sufficient detail to adequately address the SEARs. The issue of safety on the proposed transport routes is not addressed sufficiently in the supporting documents before the Court.

67 Preston CJ in the *Al Maha* judgement at [91] explains the relevant information that must support a development application:

"[91] The land on which the development is to be carried out is to be determined not only from the address and formal particulars of title shown on the development application form but also from the documents that must accompany the development application. The Regulation requires the development application to be accompanied by specified documents, including 'a site plan', 'a sketch of the development', and 'a statement of environmental effects' (in the case of development other than designated development or State significant development) or 'an environmental impact statement' (in the case of designated development or State significant development) (cl 2(1)(a),(b),(c),(e) of Sch 1 of the Regulation). The site plan must indicate, amongst other matters, 'the location, boundary dimensions, site area and north point of the land' (cl 2(2)(a) of Sch 1 of the Regulation).

...

[93] These accompanying documents describe the development to be carried out and the land on which the development is to be carried out."

68 The reliance on a condition of consent that defers detail after consent is granted, and which could potentially result in works on private land that had not previously been addressed, is inconsistent with the legal principal established in *Mison v Randwick Municipal Council* (1991) 23 NSWLR 734 (*Mison*). In this judgment, Clarke JA states:

"Where a consent leaves for later decision an important aspect of the development and the decision on that aspect could alter the proposed development in a fundamental respect it is difficult to see how that consent could be regarded as final." (at 740)

69 Prestley JA, Clarke JA and Meagher JA, in their opening statements at [1] of the *Mison* judgment recognise the significance of ensuring conditions complement the consent being sought, as described below:

"[1] If a condition imposed upon a purported consent to a particular development application pursuant to s 91(1) of the *Environmental Planning*

*and Assessment Act 1979* has the effect of significantly altering the development in respect of which the consent is made or if the effect of an imposed condition is to leave open the possibility that development carried out in accordance with the consent and the condition will be significantly different from the development for which application was made then the purported consent is not a consent to the application.” (at 734)

- 70 It is incumbent on the applicant to satisfy the requirement for certainty, particularly if relying on a condition of consent where there is some concern regarding works that may potentially extend onto private land, and which relate to safety and functionality of the proposed development. I find that based on what is in evidence before the Court in this appeal, uncertainty still prevails.
- 71 I find that the proposed conditions of consent, which rely on more detailed road design after consent has been granted does not satisfy the jurisdictional requirement for the Court to grant consent to the DA. In particular, there is insufficient supporting documentation to this DA, which does not satisfy cl 50(1)(a) of the EPA Reg.
- 72 I do not accept the proposition advanced by Mr Mowle that the failure of the applicant to provide an appropriate level of information can be overcome by the grant of a deferred commencement consent, whereby detailed plans will be submitted as part of the s138 approval. That is not the purpose of s 4.16(3) of the EPA Act. To take such approach provides no certainty to the Court that the application could achieve the objectives of the planning controls and may result in a requirement for owners consent. My assessment is consistent with that put forward by Commissioner Morris in *Ho-Chung v Bayside Council* [2017] NSWLEC 1056.
- 73 I therefore find I am unable to properly address the issue of owners consent as it relates to the proposed development, because there is insufficient detail to allow the Court to determine whether there is a jurisdictional requirement to do so.



- 74 Importantly, Preston CJ in the *Al Maha* judgment describes what is required to satisfy a consent authority when a proposed development relies on works beyond the land to which the applicant of the DA owns:

"[94] If the accompanying documents reveal that part of the proposed development extends to land other than the land whose address and formal particulars of title are shown in the development application form, that other land is also the subject of the development application: see *Owners – Strata Plan 37762 v Pham* [2005] NSWLEC 500 at [32]. Conversely, the description of the land on which the development is to be carried out in the accompanying documents (such as the statement of environmental effects) can also confine the land to which the development application relates to be a lesser parcel of land than is described in the development application form: see *Rose Bay Afloat Pty Ltd v Woollahra Council* (2002) 126 LGERA 36; [2002] NSWLEC 208 at [60]-[63].

[95] The giving of owner's consent to the making of a development application with respect to the owner's land for the purpose of cl 49 of the Regulation is an essential prerequisite to, and part of the process of, a consent authority's determination of the application. That is to say, the giving of owner's consent is necessary to enable the consent authority to exercise its function to grant development consent to the application if it be minded to do so. On an appeal from a determination of the consent authority, the Land and Environment Court cannot uphold the appeal and grant development consent to the development application unless the owner's consent to the making of the application has been given: *Sydney City Council v Ipoh Pty Ltd* (2006) 68 NSWLR 411; [2006] NSWCA 300 at [34(c) and (e)]."


- 75 I am not satisfied beyond reasonable doubt that the supporting documents to this DA accurately describe the development to be carried out and the land on which the development is to be undertaken. Therefore without this, I am unable to be satisfied on the requirement for owners consent from Lots 20 and/or 21, and therefore development consent cannot be granted by the Court, pursuant to cl 49(1) of the EPA Reg.
- 76 This finding of insufficient information is consistent with the reasons for refusal as made by the SRJPP, and I consider that the amended plans do not resolve this issue as assessed by the Panel.
- 77 For the reasons provided above, I have no power to approve this development. In this instance, I find that the supporting documents are insufficient and the issue as it relates to the requirement for owners consent has not been satisfactorily resolved.

**Findings**

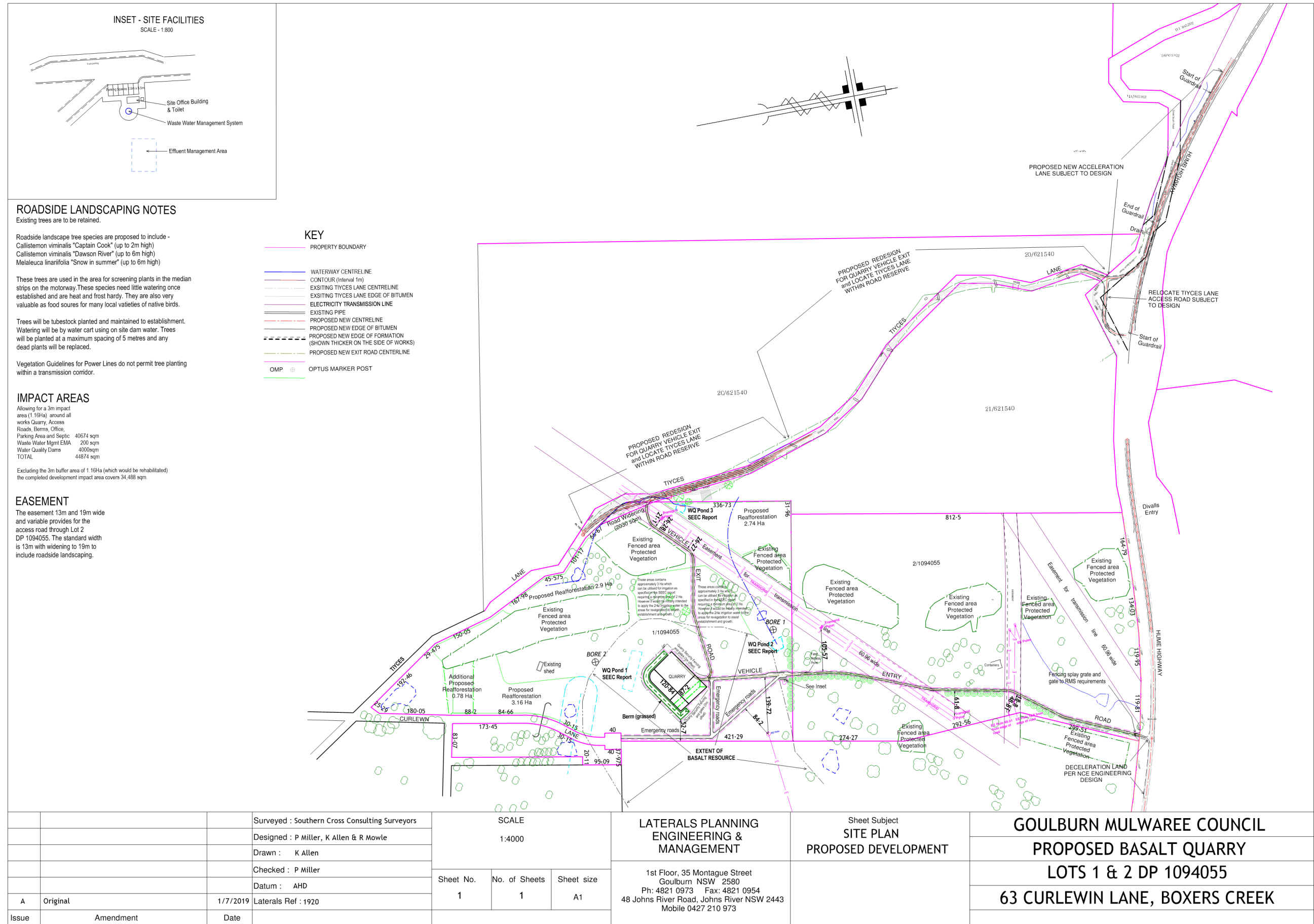
- 78 I am not satisfied that cl 50(1)(a) of the EPA Reg has been achieved and also that cl 49(1) of the EPA Reg is resolved to ensure that there is no jurisdictional issue with regards to the granting of this consent.
- 79 I therefore find that the DA does not comply with s 4.15(1)(a)(i) of the EPA Act. I therefore cannot consent to the proposed development.
- 80 As I have found there is a jurisdictional non-compliance with regards to sufficiency of information, I am not required to address the other contentions that relate to the proposed development, and make no determination with regards to their satisfaction.

**Orders**

- 81 Consequently, the orders of the Court are as follows:
  - (1) The appeal is dismissed.
  - (2) Development Application 0330/1617 for establishment of an extractive industry, on Lots 1 and 2 DP 1094055, also known as 63 and 65 Curlewin Lane, Towrang is refused.
  - (3) The exhibits, except for Exhibits A, B, 2, 18, 20 and 24, are returned.

  
 .....  
**Sarah Bish**  
 Commissioner of the Court

\*\*\*\*\*





**15.2 POTENTIAL SUBDIVISION OF 49-57 & 59-61 HOVELL STREET AND ACCESS TO ADJOINING PROPERTY**

**Authors:** Warwick Bennett, General Manager  
 Ken Wheeldon, Business Manager Property & Community Services

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. John Ibrahim email to Council 30a Sloane Street Access [↓](#) 
  2. Hovell Street Road Connection Diagram [↓](#) 
  3. 30a Sloane St GOULBURN August 2019 Road network from GMC subdivision [↓](#) 

<b>Link to Community Strategic Plan:</b>	Our Economy EC1 Develop investment into the region
<b>Cost to Council:</b>	If Council proceeds with the subdivision as proposed in this report, the cost of the development would be funded by the Land Development account and that would be reimbursed as the lots sell. Profits from the sale of this subdivision will be used to fund the Performing Arts Centre and Goulburn Aquatic Centre.
<b>Use of Reserve Funds:</b>	Nil at this time.

**RECOMMENDATION**

That:

1. The report from the General Manager and Business Manager Property & Community Services on the potential Subdivision of 49-57 and 59-61 Hovell Street and access to adjoining property be received.
2. Council approves in principle, without prejudice, to provide access to the land described as Lot 1 DP1099324 (30A Sloane Street Goulburn) and that the General Manager be authorised to enter into a draft Voluntary Planning Agreement negotiation that will be attached to any development application if approved for the land owned by John Ibrahim.
3. The draft Voluntary Planning Agreement to include a cash contribution to Council for the cost of the land required for the road, the cost of the construction of 70 metres of road and a cash contribution to the spine road proposed in the subdivision being Lot 8 and 9 DP 832816 (49-57 and 59-61 Hovell Street Goulburn).
4. The draft Voluntary Planning Agreement be negotiated in draft form without prejudice by the General Manager and then reported to Council for approval and endorsement before being placed on public exhibition.
5. Council acknowledges that the access road to Lot 1 DP1099324 (30A Sloane Street Goulburn) could be relocated to proposed Lot 7 of Council’s proposed subdivision in exchange for the adjacent laneway and the General Manager to have this option in negotiations in the report back to Council.

**BACKGROUND**

Council has been requested by an adjoining land owner to provide access to their proposed development at 30A Sloane Street through Council owned land at 49-57 and 59-61 Hovell Street Goulburn.

**REPORT**

Council owns two large parcels of land at 49-57 and 59-61 Hovell Street, Goulburn. 59-61 Hovell Street is currently in the process of being rezoned to R1 General Residential i.e. to match the zoning of 49-57 Hovell Street. Additionally, Council’s is working on a concept plan for a 29 residential lot subdivision (see attached). The adjoining land owner (Mr John Ibrahim) has approached Council to seek approval to obtain access to his proposed development through the Council owned land. The recommendation in this report is to give approval – without prejudice – for access to be granted subject to the appropriate quantum of compensation being paid by way of a Voluntary Planning Agreement (VPA).

Council needs to consider this request as the land owner and not the determining authority for a development application. Council has two clear roles in this matter; Council cannot confuse their two roles. One is land owner and the other being the regulatory authority for the determining of a development application pursuant of the Environmental Planning and Assessment Act 1979. This report focuses on the land ownership responsibility and separate reports will be forwarded to Council in due course on all matters relating to development applications.

Attached is a proposed concept plan of subdivision for 49-57 and 59-61 Hovell Street Goulburn. As indicated, 59-61 Hovell Street is currently being rezoned to residential and that matter is being considered by the Department of Planning, Industry and Environment and will be placed on public exhibition subject to gateway approval.

Council will apply for development consent for the subdivision of land concurrently with the rezoning of the land so that when and if the rezoning occurs Council will be well advanced with the subdivision approval process. As part of the development on the adjacent land discussions have been occurring over access. The developer (Mr John Ibrahim) has been refused approval for his proposed development. 30A Sloane Street is serviced by very limited access via an access handle and lane to Sloane Street. One of the grounds for refusal was that the proposed number of lots and subsequent traffic volumes would have been far in excess of the capability of a 6 metre wide access lane to Sloane Street.

The applicant we understand will be either seeking a review of the determination to refuse the development application or lodging a new development application. As part of that process the applicant is seeking that Council, as land owner (not determining authority), provide road connectivity through its land holdings at 49-57 and 59-61 Hovell Street Goulburn. The request from John Ibrahim is attached as is the plan of his proposed subdivision showing the road connectivity to Council’s land.

For Council to provide this road connectivity it should be done through a VPA and as land owner Council should be compensated accordingly. The reason why compensation should be paid by the adjoining land owner is because Council will be eliminating at least one allotment from its proposed subdivision and will be required to provide at least 70 metres in length of additional road. It is estimated that the cost of one allotment in this subdivision would net Council as land owner \$225,000. The cost of Council building a road reserve on a green field site including drainage, footpath, landscaping and other underground services would be \$1,250,000 per kilometre. Therefore the cost of building 70 metres using these figures would be \$87,500. The applicant will also benefit from the spine road being developed within the Council subdivision and therefore Council is entitled to compensation for providing that spine road connectivity to the applicant’s development. At the beginning of the negotiations, \$100,000 towards the cost of this spine road is not considered unreasonable.

In summary, it is proposed that Council agree with the recommendation that negotiations for a VPA be based on the following:

• Cost of lots	\$225,000
• Cost of developing road to applicant’s development	\$87,500
• Contribution to spine road	\$100,000
Proposed total cost:	\$412,500

The draft VPA should not be used to offset any other charges imposed by Council in its other role as determining authority under the Environmental Planning and Assessment Act 1979. In other words, normal section 7.12 contributions and section 64 fees should also be charged as that would be the normal cost of developing under the Environmental Planning and Assessment Act 1979 and Water Management Act 2000 respectively.

Another option could be that the two parcels of Council owned land at 49-57 and 59-61 Hovell Street, Goulburn also adjoins 30B Sloane Street, Goulburn (i.e. Lot 2 DP 1099324) which has frontage to Lansdowne Street and is also proposed to be subdivided by the landowners. Council staff are holding discussions with these landowners offering a similar opportunity for access to be provided from Council's concept subdivision. That landowner has indicated in preliminary discussions that they would prefer to stay with a cul-de-sac plan and thus not interested in the through connection to Hovell Street. However at this time he will further consider the Council proposed option.

Should the owner of 30B Sloane Street not wish to entertain through connection from Council's subdivision, a land swap may be advantageous to construct the access road in the proposed Lot 7 location and exchange for the access handle running adjacent to proposed lots 10-14. This would prevent a secondary access on a laneway which is considered by staff to be inadequate.

**Amy Croker**

---

**From:** John Ibrahim <[REDACTED]>  
**Sent:** Wednesday, 31 July 2019 4:01 PM  
**To:** Warwick L Bennett; Stephanie Mowle  
**Cc:** Doug McIntyre; Danny Jones  
**Subject:** 30A Sloane St Goulburn

To whom it may concern,

I John Ibrahim as the owner of 30a Sloane St hereby request legal vehicular and pedestrian access across Council's land at 49 - 57 Hovell St GOULBURN (lot 9, DP 832816 ) to my property.

I understand that Council has done a design for the subdivision of this land including a public road reserve that would run from Hovell St to the boundary of my property.

It is requested that Council provide written owner's consent for the use of the proposed new road access over the Councils owned land to enable the development application to proceed.

Also and as previously discussed, please provide me with a final design of that road reserve to enable my consultants to complete the design of the proposed Medium Density Housing development on our property.

Regards,

[REDACTED]

John Ibrahim  
Managing Director

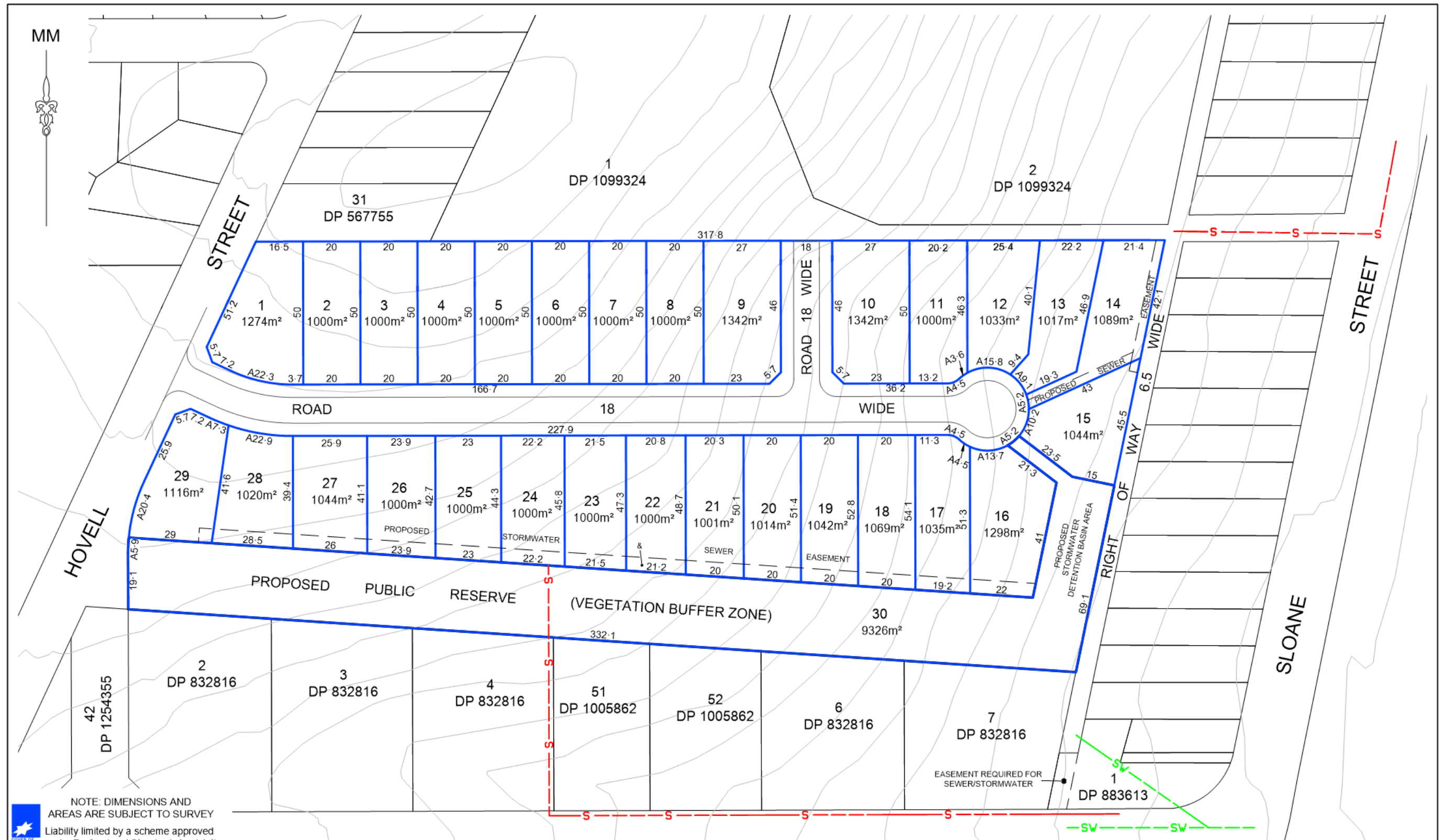
[REDACTED]  
Phone: [REDACTED]  
Fax: [REDACTED]  
Mobile: [REDACTED]

[REDACTED] - Confidential Communication

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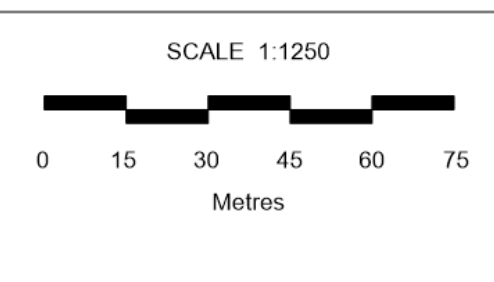






NOTE: DIMENSIONS AND AREAS ARE SUBJECT TO SURVEY  
 Liability limited by a scheme approved under Professional Standards Legislation.

ISSUE	AMENDMENT	DATE
A	INITIAL ISSUE	18/07/2019
B	DIMENSIONS ADDED ADDITIONAL INFO	29/07/2019
C	ROAD AMENDMENTS	7/08/2019



LandTeam Australia Pty Ltd  
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 www.landteam.com.au



A3 SHEET	GMC
GOULBURN MULWAREE COUNCIL PLAN OF PROPOSED SUBDIVISION LOTS 8 & 9 DP 832816 HOVELL STREET, GOULBURN	
DATUM	N/A
CONTOUR INTERVAL	N/A

DATE: 7/08/2019	ISSUE <b>C</b>
DESIGNED: MK	
DRAWN: MK	
CHECKED: JK	
DRAWING No. 212776-DA01-02	

File Name: C:\Users\michaelk\AppData\Local\Temp\BricsCAD\bp\_121212776-DA01 Subdivision Issue C.dwg



Ground Floor Plan 1:60

A	
B	
C	
D	

Mob; 0439 815 670  
 Email; peakarch1@gmail.com  
 157 Goulburn St, Crookwell NSW 2583

**Peak ARCHITECTURE**



Scale 1:100. 1m bar on A3 sheet

Copyright Doug McIntyre 2016  
 All dimensions & layouts to be checked & verified on site prior



**DA Review**  
 Not to be used for construction

**Residential Development at  
 30a Slope St, Goulburn**

Dwg  
**07/20 D**  
 Date;  
 13/08/19



**15.3 UNLAWFUL BUILDING WORKS - 111 KNOWLMAN ROAD, RUN-O-WATERS**

**Author:** Ben Murphy, Building Surveyor  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** 1. Photo of Development [↓](#)   
 2. Survey Plan [↓](#) 

<b>Link to Community Strategic Plan:</b>	EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	N/A

**RECOMMENDATION**

That:

1. The staff assessment report for development application DA/0032/1920 for the retrospective approval for a shed constructed without development consent at 111 Knowlman Road, Goulburn be received.
2. Consent be refused for DA/0032/1920 for the following reasons:
  - (a) The proposal does not satisfy Part 1 Section 1.3(g) of “the Act” as it does not to promote good design and amenity of the built environment.
  - (b) The proposal does not satisfy Part 1 Clause 1.2 of the Goulburn Mulwaree Local Environmental Plan 2009 “*GMC LEP 2009*”.
  - (c) The proposal does not satisfy the objectives of Part 6.8 of the Goulburn Mulwaree Development Control Plan “*GMC DCP 2009*”.
  - (d) The proposal does not satisfy Part 6 Section 6.8.4 of the “*GMC DCP 2009*”.
  - (e) The proposal having regard to the provisions of Section 4.15 of “*the Act*”, is considered to be unsatisfactory and therefore, is not in the public interest.
3. Council continue with compliance action and issue an Order for demolition in accordance with Schedule 5 of the *Environmental Planning & Assessment Act 1979*.

**BACKGROUND**

On 18 December 2018, Council received a complaint regarding unlawful building works at 111 Knowlman Road, Run-O-Waters (DE/0107/1819). A search of Council records revealed no approvals had been issued with respect to this work. An inspection was undertaken by a member of Council’s Compliance team on 15 February 2019 which identified a large steel framed shed under construction with roof sheeting and wall cladding on three sides, with the fourth wall incomplete. There was also an office under construction inside the shed. During the inspection it was conveyed by the owner that an engineer’s report was available and was going to be provided to Council. The owner of the property operates a construction company and works in the local area.

The owner was verbally advised on 15 February 2019 that a Development Application would be required as the development did not appear to fall under the provisions of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. The matter was revisited on 28 February 2019 via a phone call from Council’s Compliance Officer to the owner. The advice given on 15 February was repeated.

Following this, a Draft Stop Work Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 2 (Stop Work Order)* was issued on 28 March 2019. Between 15 February 2019 and 28 March 2019 a brick wall was constructed on the eastern side of the shed.

Email correspondence from Mrs Kate Cartwright of Plan & Co Pty Ltd (acting on behalf of the owner) was received on the 15 April 2019 stating that works on site had ceased and that Plan & Co would lodge a development application within 28 days. Council therefore expected that a development application would be received on or around 13 May 2019. A development application was not received within the nominated period and Council provided a further (8) eight weeks of additional time to submit a development application.

During this period no contact was made from the owner or consultant providing an update on the progress of the application or requesting an extension of time. A further search of Council records on 2 July 2019 revealed that no development application had been received for the building.

A Draft Demolition Order under the *Environmental Planning and Assessment Act 1979 Schedule 5 Order Number 3 (Demolish Works Order)* was issued 3 July 2019 as a result of there being no response from the owner or consultant.

A formal submission against the order was received from Plan & Co via email on 17 July 2019 sighting delays from consultants and compliance with the stop work order. An extension of time until 26 July 2019 was granted. A development application was received by Council on 29 July 2019.

## REPORT

### Proposed Development

DA/0032/1920 was submitted to Council on 29 July 2019 by Plan & Co. Pty Ltd. The application was accompanied by a Statement of Environmental Effects (SoEE), a Site Survey Plan, and a selection of architectural drawings prepared by Tim Lee Architects, being drawings A-01, A-02 & A-03 all dated 23 July 2019.

The application seeks approval for the following proposed works as noted within the *SoEE*:

- Retrospective approval for a shed constructed without development consent at 111 Knowlman Road, RUN-O-Waters NSW 2580.

The general aspects of the development as detailed within the *SoEE* outlines the development as a shed measuring 20m x 12m. The *SoEE* states that the approved dwelling on the site faces Pockley Road to the east rather than Knowlman Road to the South. The dwelling is setback 142m from Pockley Road and 39m from Knowlman Road.

Council considers that although the dwelling faces Pockley Road its streetscape presence is derived from Knowlman Road due to the setback distance and location of the main vehicle access.

The *SoEE* states that the shed location was selected as it can be easily accessed from the internal driveway. The *SoEE* does not address the impacts of the selected site and other possible locations on the property. While the existing dwelling and existing effluent disposal area utilises part of the site, there are numerous other practical locations where the shed could have been located.

**Assessment against Legislation and Policies**

Legislation / Policy	Details	Comment
Environmental Planning & Protection Act 1979	<p><u>1.3 Objects of the Act</u>  <i>g) to promote good design and amenity of the built environment</i></p>	<p>The discussion that follows will demonstrate that the design does not promote good design and amenity of the built environment as the shed dominates the streetscape and is inconsistent with the surrounding locality</p>
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	<p>The site is located within the Sydney Drinking Water Catchment.</p>	<p>The proposal has been assessed as having a neutral or beneficial impact on water quality.</p>
Goulburn Mulwaree Local Environmental Plan 2009	<p><u>1.2 Aims of Plan</u>                      The particular aims to the plan are as follows:                      a. To promote and co -ordinate the orderly and economic use and development of land in the area.</p>	<p>The discussion that follows will demonstrate that the shed does not co-ordinate the orderly use and development of land as the shed has an adverse impact on the streetscape and characteristics of the local area.</p>
<p><u>LEP 2009 Land Use Table information</u>                      The applicable zone objective is; <i>To facilitate and promote an increased range of residential opportunities by providing low intensity residential development compatible with the rural characteristics of the locality.</i></p>	<p>The site is zoned R5 Large Lot Residential. The proposed development is permissible as a rural shed associated with a dwelling house.</p> <p>The <i>SoEE</i> states that the development was constructed to provide covered parking options for the land owner of the premises - the size, colour and location are consistent with the rural locality and further enhance the aesthetic of the principle dwelling.</p> <p>While the size and colour are consistent with other Council approved sheds in the locality, the location is not. The shed is located entirely in front of the building line of the dwelling and approximately 18.3m from the southern boundary. Other Council approved sheds within 200m of the site have setbacks to Knowlman Road as follows:</p> <ul style="list-style-type: none"> <li>• No. 112 Knowlman Road approximately 97m</li> <li>• No. 91 Knowlman Road approximately 97m</li> <li>• No. 94 Knowlman Road approximately 125m</li> </ul> <p>There is only one shed on Knowlman Road that is located adjacent to the building line of the main dwelling (No. 62 Knowlman Road). All other Council approved sheds are located behind the building line of the main dwelling and in most cases the shed has been sited towards the very rear of the site. With the shed being located in front of the dwelling, Council considers that the bulk and scale of the shed does not enhance the aesthetics of the principle dwelling, and in fact has an adverse impact on the amenity of the main dwelling.</p> <p>The location of the shed is not consistent with the other developments in the area.</p>	
Goulburn Mulwaree LEP 2009 (as amended)	<p>The provisions of the “<i>GMC LEP 2009</i>” where applicable have been taken into consideration in the assessment of DA/0188/1819.</p>	
Goulburn Mulwaree DCP 2009 (as amended)	<p>The provisions of the “<i>GMC DCP 2009</i>” have been taken into consideration in the assessment of proposed DA/0188/1819.</p>	

## Likely Impact of Proposed Development

### ***Visual Amenity:***

The *SoEE* provides minimal discussion on the visual amenity of the development, only stating the building materials of colorbond roof and wall cladding and recycled brickwork on the eastern elevation. While the materials are considered satisfactory for this type of development in this locality, the “*SoEE*” has not satisfactorily addressed the bulk and scale of the shed.

The ridge height of the shed is approximately 5.6m at the highest point while the ridge height of the dwelling varies between 5.1m to 5.7m. The gutter height of the shed is approximately 4.0m at the highest point and the gutter height of the dwelling is approx. 2.7m. The shed has no articulation in the design and the only architectural highlight is the change in wall material.

The size, height and design of the shed promotes a dominant appearance and an increased bulk and scale than that of the dwelling. With the shed being located in front of the dwelling, the shed creates a harsh visual impact to the property when viewed from Knowlman Road. There are no other Council approved sheds on Knowlman Road that have a similar negative impact to the streetscape.

### ***Site Design & Suitability:***

The existing dwelling is setback 42m from the Knowlman Road property boundary which is consistent with other dwelling setbacks in the locality. The average setback for Knowlman Road is 48m with nearby properties having setbacks of;

- No. 112 Knowlman Road approximately 42m
- No. 91 Knowlman Road approximately 51m
- No. 94 Knowlman Road approximately 88m

The dwelling is located at the western end of the property with associated pool, deck, dog kennel and privacy screens.

There is an easement for overhead power lines on the eastern and southern boundaries which prohibits construction in this area. A public positive covenant is positioned north west of the dwelling for the effluent management disposal area. It appears however, that the effluent management disposal area has not been constructed in this location and has instead been constructed in the northwest corner of the property. The positive covenant does not restrict the construction of a building in this area. There is also a minor drainage depression in the eastern half of the property.

With the above considerations, Council considers that the site is not a constrained site and that there are other practical locations where the shed could have been sited. These alternative locations would have greatly reduced the impact on the streetscape and would be in keeping with the locality. The shed would also be accessible from the existing driveway that accesses the dwelling off Knowlman Road.

The site is considered suitable for the use as a shed, however, the location of the constructed shed is considered unsatisfactory and there are other suitable alternatives available. Had a development application been lodged to Council prior to the shed being constructed, Council would not have granted approval for the shed in its current location and would have requested an amended design and site location due to bulk and scale as well as dominance of the streetscape and the existing dwelling.



**Conclusion and Recommendation**

The application DA/0032/1920 presented before Council for determination seeks retrospective approval for a shed constructed without first obtaining development consent. The application was received after it was brought to Council's attention that the building had been constructed without Council approval. Whilst Council has previously approved sheds of a similar size in the locality, this shed is located 18.3m from the southern boundary of Knowlman Road and dominates the streetscape. Council would not have approved this development in its current form had an application been lodged to Council prior to works being carried out.

The recommendation is to refuse the development application and to continue with the compliance action.

**FINANCIAL IMPLICATIONS**

Nil

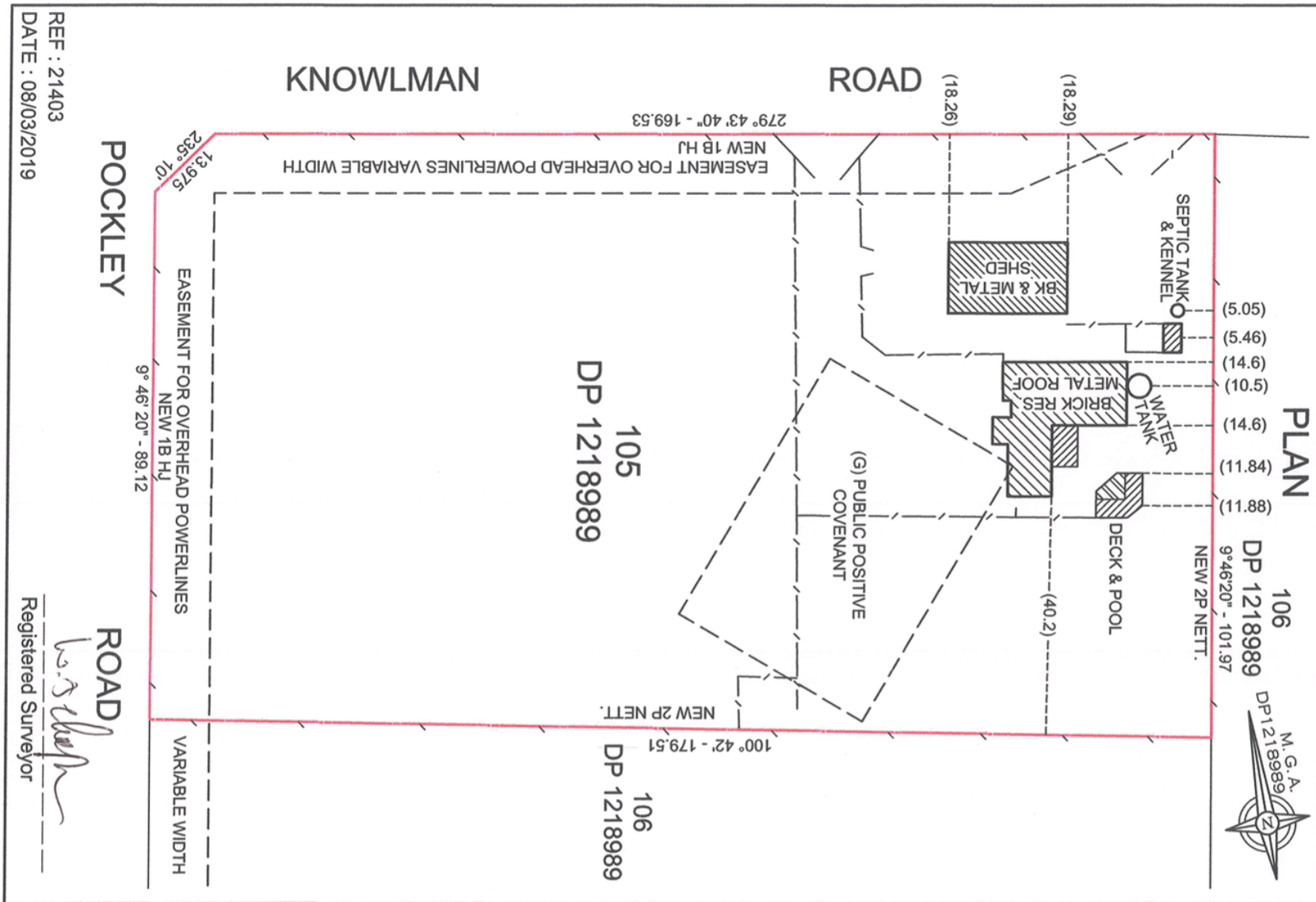
**LEGAL IMPLICATIONS**

The applicant may seek to review or appeal the determination in accordance with the provisions of Divisions 8.2 and 8.3 of the Environmental Planning & Assessment Act 1979.









**15.4 AQUATIC CENTRE EXPRESSION OF INTEREST EVALUATION**

**Author:** Yasir Khan, Project Manager - Grants

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	IN4 – Maintain and update existing community facilities, and support the development of new community infrastructure as needed.
<b>Cost to Council:</b>	The available budget for Stage 1 works is \$29.5m; including \$10m State Government election commitment, \$15m loans, \$4.5m proceeds from land sales and s94A.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That :

1. The report from the Project Manager (Grants) on the status of the Redevelopment of the Goulburn Aquatic Centre – Construction Stage 1 Project Expression of Interest Process be received.
2. Council notes that Request For Tender documentation will be issued to the following companies:
  - 1 - ADCO Constructions Pty Limited.
  - 2 - Haslin Construction Pty Ltd
  - 3 - Zauner Construction Pty Ltd
  - 4 - Icon SI (Aust) Pty Ltd
  - 5 - Lahey Constructions Pty Ltd

**BACKGROUND**

This report is to inform Council on the responses received from Expression of Interest process for the Redevelopment of the Goulburn Aquatic Centre – Construction Stage 1 and provides additional information to Item 12.6 of the 21 May 2019 Council Meeting.

**REPORT**

At the 21 May 2019 Council Meeting Council resolved to proceed to an Expression of Interest (EOI) process for Redevelopment of the Goulburn Aquatic Centre – Construction Stage 1. Also, Council gave the General Manager delegated authority to appoint the preferred respondents from the EOI process to participate in the Request for Tender (RFT) and Value Engineering process.

This report has been prepared to provide further information on the responses received from the Expression of Interest process which closed on 20 August 2019. Responses were received from the following companies:

1. Adco Constructions Pty Limited
2. FDC Contracting Pty Ltd
3. Haslin Construction Pty Ltd
4. Icon SI (Aust) Pty Ltd
5. Lahey Constructions Pty Ltd
6. Zauner Construction Pty Ltd

The following mandatory criteria was included in the EOI documentation. Each of the six companies responded satisfactorily to the mandatory criteria.

- Provision of evidence that the Respondent's had sufficient financial capability to complete the Project subject of its Submission.
- Provision of Evidence that the Respondents has experience on municipal building construction contracts of a similar size and value in regional areas of Australia in the last seven (7) years.
- Evidence of the applicant's Respondent's Pre-qualifications and Accreditations in NSW.
- The Respondent is an Acceptable Legal Entity.
- Provision of the Mandatory Probity Declaration
- Provision of the Mandatory Compliance Schedule including compliance with mandatory key documents.
- Commitment to the overall Project Program.
- Provision of properly executed Selected Tenderer's Deed.
- Provision of properly executed EOI Respondent Deed Poll.
- Compliance with NSW Code and NSW Guidelines compliance schedule.

In addition the mandatory criteria, further evaluation of each company was carried out against the following non-price criteria:

- Demonstrated Construction experience and capability (Schedule 10 of EOI documents).
  - Corporate experience and capability in construction and commissioning of similar municipal construction projects.
  - Experience and track record of nominated key construction personnel in construction and commissioning of similar municipal construction projects.
  - Previous evidence of projects that have delivered capital savings with Value Engineering.
- Demonstrated Understanding of the Project (Schedule 11 of EOI documents).
  - Proposed methodology and strategies to deliver the project and meet Council's Project Objectives.
  - Identification of key risks and proposed approach to manage these risks.
  - The reasonableness of the Initial Budget Assessment.
  - Proposed strategy for managing the contractual relationship with Goulburn Mulwaree Council, including developing effective lines of communication, enhancing cooperation and utilising alternative dispute resolution.
  - Demonstration of how Value Engineering can be achieved on the project and examples of how Value Engineering was achieved on past similar projects.
  - Proposed Value Engineering options that may be considered by Council during the Value Engineering workshop prior to the Construction Phase
  - Details to demonstrate the suitability of the proposed organisational structure for the STI process and Contract including the roles and responsibilities of each Respondent member.
  - Proposed approach to incorporating local subcontractors in the construction of the project and evidence of how this commitment has been delivered on other recent projects.
- Project Program (Schedule 12)

- Proposed Delivery Program as per the indicative timelines in EOI. The Council expectation is that the pool should not be shut for more than one winter period.
- Respondents anticipated commitments on other works
- Management of resourcing issues and potential conflicts
- Organisational Chart showing proposed personnel and consultants and their proposed roles

Each company provided satisfactory responses to the non-price criteria, indicating their general suitability to progress beyond the EOI stage plus demonstrated previous relevant experience with projects of similar construction value and complexity, including experience with project delivery in regional areas.

Following evaluation of the EOI response criteria, the following companies have been selected as preferred to progress to the next stage of the procurement process.

- ADCO Constructions Pty Limited.
- Haslin Construction Pty Ltd.
- Zauner Construction Pty Ltd.
- Icon SI (Aust) Pty Ltd
- Lahey Constructions Pty Ltd

Therefore, RFT documents be issued to the five (5) selected respondents for participation in the Value Engineering workshops as part of the procurement process. RFT documents will be issued by 20 September 2019, with Value Engineering workshops to be conducted in October 2019. Council will be informed of the outcome of the RFT process in December 2019. At that meeting Council will make the final tender decision.



**15.5 SLOANE STREET UNDERPASS UPDATE**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Low Bridge Ahead - Sloane St Underpass Sign**  

<b>Link to Community Strategic Plan:</b>	IN3 Maintain and improve road infrastructure and connectivity
<b>Cost to Council:</b>	The estimate to install the vehicle activated vehicle height sign is \$28,000 which is lower than the \$50,000 allocated at the 16 July 2019 Council meeting.
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That

1. The report from the Director Operations on the Sloane Street Underpass update be received.
2. Council install a vehicle activated height warning signs instead of height clearance bars at the Sloane Street rail underpass.
3. \$28,000 be transferred from the Urban Road Construction budget to facilitate installation of vehicle activated height warning signs instead of \$50,000 approved at the 16 July 2019 Council meeting.

**BACKGROUND**

Council approved installation of height clearance bars on each approach to the Sloane Street rail underpass at the 16 July Council meeting. This report is to inform Council of an alternate advanced warning measure proposed for the Sloane Street rail underpass.

**REPORT**

As outlined in the July report, additional advanced warning measures are deemed necessary to alert approaching motorists that their vehicle height may exceed the rail underpass clearance of 2.7m. Despite numerous existing advanced warning signage, some motorists are still attempting the use the rail underpass with over height vehicles such as caravans and larger trailers.

While the height clearance bars proposed in the July report are considered suitable, staff have identified an alternate advance warning measure for the approaches to the Sloane Street rail underpass. The alternate measure is a solar powered vehicle activated sign, which flashes when over height vehicles approach. An example of the vehicle activated sign is included as an attachment for information.

The advantage of the vehicle activated sign is lower installation costs, plus lower repair costs if damaged during operation. The installation cost is \$28,000 instead of \$50,000 for the height clearance bars. Further, the height clearance bars could be damaged if struck by high vehicles, prompting repair or replacement of the clearance bar. In general, the vehicle activated signs would not be damaged in the same way as they are not contacted by passing vehicles. However, this sign would attract periodic maintenance of the electronics.

Therefore, in light of the lower installation cost and lower likelihood of the sign structure being struck by passing vehicles compared to the height clearance bar structure, it is recommended that vehicle activated signs be installed instead of height clearance bars.



1800 x 2400mm signface  
 200mm diameter flashing lanterns  
 Quantity: 2



Client Goulburn Mulwaree Council  
 Job No 122232  
 Hi-Vis Rep Bernard Hynes  
 Designer Lachlan Webb  
 Date 29/07/2019  
 Revision 0

**Please check**  
 ✓ Artwork/layout  
 ✓ Size  
 ✓ Quantity  
 ✓ Spelling  
 ✓ Punctuation  
 ✓ Company Details

**Approved by** .....  
**Signature** .....  
**Date** .....

Any changes after approval may incur additional charge

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**15.6 BUSINESS DEVELOPMENT UPDATE**

**Author:** Jackson Reardon, Communications & Business Development Officer

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Strategy EC1: Captilise on the region’s close proximity to Canberra and its position as a convenient location to attract industry and investment
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Communications & Business Development Officer be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on Business Development activities that have been undertaken across the previous three months.

**REPORT**

**Quest Apartments**

In early August had the opportunity to meet with a Business Development Manager from Quest Apartments. We discussed the Goulburn economy and the exciting growth around the region, and provided Quest with statistical information to support this.

Quest will be taking on 63 rooms within the new development on Clinton Street. A franchisee is locked in to manage the facility, and they are targeting an opening date in November.

With over 30 years’ experience in caring for and accommodating the Business Traveller, Quest brings a high standard of apartments hotels to our City.

For those seeking accommodation in Goulburn or the surrounding suburbs, Quest Goulburn will a range of different room types, to meet everyone’s needs. The brand-new apartment hotel will feature 63 rooms, including Studios, One and Two Bedroom Apartments all offering a home away from home experience, with the conveniences of laundry facilities and fully equipped kitchens (kitchenettes in the studio apartments).

Business travellers can stay in touch with high-speed internet access, direct dial phones, in-room desks, business administrative services and access the business lounge.

We look forward to Quest Apartments opening the doors for the first time in the coming months.

**Whiskey Distillery**

For the past two months Council has been working closely with the proponents and a real estate agent regarding the Whiskey Distillery proposal.

They are still progressing, and are in the site identification and concept stage for the proposal. A number of site options have been inspected, and in the early stages they were hoping to find a site in or near the CBD, and with reasonable access from the highway to attract passing traffic.

They also looked at the Council owned land in Dossie Street, but this presented challenges in terms of the zoning and topography of the site, and wasn't the ideal location so is not being pursued.

The proponents are considering putting an offer in on a green field site to the north of our LGA near Marulan. In mid-August a meeting was held with Strategic Planning to further discuss this, including the possible constraints of the site and the relevant authorities they will need to gain consent from which may include Water NSW and RMS.

This planning guidance has now been provided, and we look forward to seeing this proposal progress over the coming months.

**Retail Grocery Business**

During July some assistance was provided to an entrepreneur looking to establish an Asian Grocery business in the CBD of Goulburn.

This included some general discussions about permissibility and location, while planning advice to assist him was also provided from our Department of Planning & Environment.

A shop in Russell Lane was chosen as a good location due to rent costs, passing foot traffic and the ability for customers to park in Auburn Street or in off street parking and walk to the laneway.

One Asia Groceries opened on during the first week of September, and we look forward to seeing their progress over the coming months.

**Coles DC**

Council's Business Development Manager is in regular contact with the real estate agents marketing the Coles Distribution Centre for sale. The DC is being marketed for sale as a package deal with another distribution centre which is in Warwick, Queensland however there is an option for them to be purchased alone.

We are being told that interest in purchase of the facility is reasonably strong, which bodes well for our region. Interested purchasers believe they can pick up a great asset which is relatively new at a reasonable price, and this sends a clear signal that they believe they will be able to find a new tenant after Coles departs the facility.

A recent meeting with staff from NSW Government Department of Premier and Cabinet was also productive, as it was discovered that they can help organise state and federal government agencies to provide valuable information to affected employees. This can include retraining, support for starting a small business, looking for another job, retirement, government support and when this can be available. This person is now liaising directly with the local Coles DC Manager and looking to assist.

We have also had interest from a Federal Government Department that this facility has great options for record and information storage. This option is being discussed with the Federal Government department head and we will keep Council informed of progress

**Advanced Precast**

Council has had some productive discussions with Advanced Precast who own land in Common Street, Goulburn which will be the home of the North Goulburn Employment Precinct.

Advanced Precast employ 160 people across NSW, ACT and QLD. The company has over 25 years' experience in engineering and manufacturing which enables them to deliver innovative and cost effective precast solutions for building structures. They would like to establish a site in Goulburn as see it as a strategic location with great highway access.

They are keeping an eye on progress with the North Goulburn Employment Precinct and the planned rezoning of this precinct to General Industrial IN1. We will keep Advanced Precast updated on the progress of this planning proposal and continue to assist them where required.

**Regional Management Group**

Staff, the Mayor & General Manager recently met with the CEO and Civil Design Manager of Regional Management Group (RMG).

RMG are a professional services consultancy, providing project and engineering solutions to the transport, property and water sectors. They are currently based in Bendigo, Victoria and have focused their efforts on regional Victoria over the past decade, having significant success.

RMG are now considering replicating the model in regional NSW, and we discussed Goulburn as the ideal location for their office. The discussion was very productive and positive, and although this will be a longer term project for RMG, Council staff will continue to support their efforts and provide assistance where necessary over the coming months.

**Signature Care**

Signature Care are in the planning phase for their 144 bed aged care facility that will be located in Goulburn. The development has been allowed by the bed licences allocated in the Federal Government's recent Aged Care Approvals Round (ACAR) announcements for 2018/19.

Council staff have been liaising with Croft Developments who will be building the facility as they look at potential sites in the City. They are looking for a green field site with few constraints, preferring to build on a site that requires minimum work for them to get underway.

Signature Care have selected a preferred site in South Goulburn and at the time of writing this report were working through negotiations for this land.

**15.7 MONTHLY FINANCIAL REPORT**

**Author:** Kylie Newton, Business Manager Finance & Customer Service

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Monthly Financial Report [↓](#) 

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Financial Statements to 31 August 2019 be received and noted for information.

**BACKGROUND**

To provide details on Council’s actual income and expenditure compared to the estimate of Council’s income and expenditure.

This report is made in compliance with the requirements of the *Local Government (General) Regulation 2005 – Reg 202 (a)*, relating to Council's responsible accounting officer to maintain a system for budgetary control.

**REPORT**

The Attachment includes the Capital Expenditure Year-to-Date Reports by Directorate along with Directorate reports comparing Council’s year-to-date income and expenditure against the annual budget.

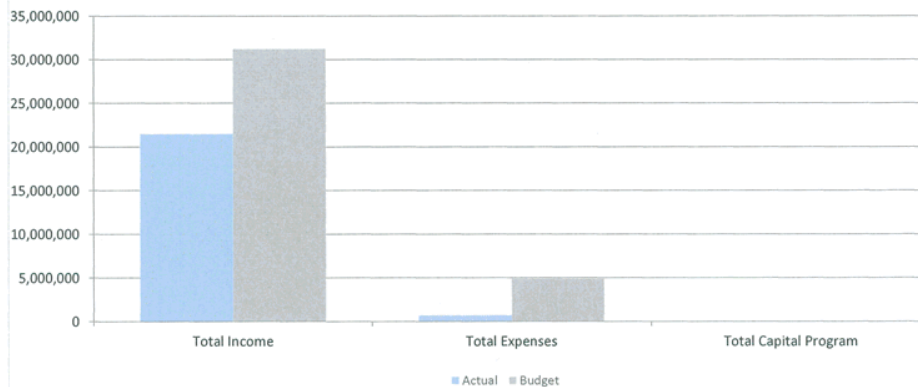


Council Directorate Summary Report for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								<b>17%</b>
Rates & Annual Charges	20,335,000	20,199,090	0	0	20,199,090	20,335,000	135,910	99%
Interest & Investment Revenue	615,000	-144,662	0	0	-144,662	615,000	759,662	-24%
Other Revenues	68,130	3,030	0	0	3,030	68,130	65,100	4%
Operating Grants & Contributions	5,790,900	721,616	0	0	721,616	5,790,900	5,069,284	12%
Internal Income	4,401,301	733,548	0	0	733,548	4,401,301	3,667,753	17%
<b>Total Income</b>	<b>31,210,331</b>	<b>21,512,621</b>	<b>0</b>	<b>0</b>	<b>21,512,621</b>	<b>31,210,331</b>	<b>9,697,709</b>	<b>69%</b>
<b>Expense</b>								
Employee costs	3,225,488	510,550	81,101	0	591,650	3,296,827	2,705,177	18%
Materials & Contracts	445,455	21,836	6,422	0	28,258	445,455	417,197	6%
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
Other Expenses	652,818	95,934	48,954	0	144,888	652,818	507,930	22%
Internal Expenses	505,723	85,864	0	0	85,864	505,723	419,859	17%
<b>Total Expense</b>	<b>4,831,207</b>	<b>714,184</b>	<b>136,477</b>	<b>0</b>	<b>850,661</b>	<b>4,902,546</b>	<b>4,051,885</b>	<b>17%</b>
<b>Operating Surplus/(Deficit) before Capital</b>	<b>26,379,124</b>	<b>20,798,438</b>	<b>-136,477</b>	<b>0</b>	<b>20,661,961</b>	<b>26,307,785</b>	<b>5,645,824</b>	<b>79%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capital</b>	<b>26,379,124</b>	<b>20,798,438</b>	<b>-136,477</b>	<b>0</b>	<b>20,661,961</b>	<b>26,307,785</b>	<b>5,645,824</b>	<b>79%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,723	0	0	0	0	1,723	1,723	0%
<b>Total Non Cash</b>	<b>1,723</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,723</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	0	0	0	0	0	0	0	0%
Asset Sales	0	1,227,060	0	0	1,227,060	0	-1,227,060	0%
<b>Total Investing Fund Flows</b>	<b>0</b>	<b>1,227,060</b>	<b>0</b>	<b>0</b>	<b>1,227,060</b>	<b>0</b>	<b>-1,227,060</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>26,380,847</b>	<b>22,025,498</b>	<b>-136,477</b>	<b>0</b>	<b>21,889,021</b>	<b>26,309,508</b>	<b>4,420,487</b>	<b>83%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-696,690	0	0	0	0	-696,690	-696,690	0%
Transfers from Internal Reserves	623,353	0	0	0	0	623,353	623,353	0%
<b>Total Reserve Movements</b>	<b>-73,337</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-73,337</b>	<b>-73,337</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>26,307,510</b>	<b>22,025,498</b>	<b>-136,477</b>	<b>0</b>	<b>21,889,021</b>	<b>26,236,171</b>	<b>4,347,150</b>	<b>83%</b>

Summary



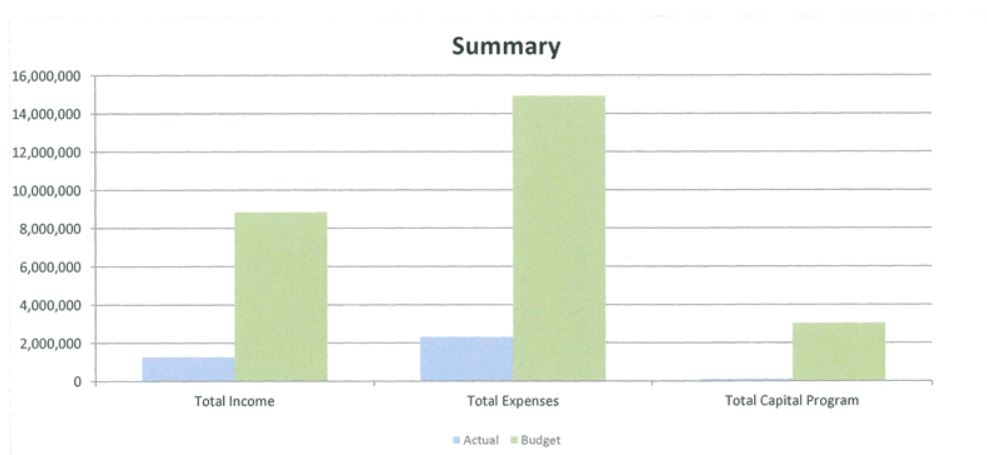


Council Directorate Summary Report for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Corporate and Community Services

Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
							\$ Variance	% of Budget
<b>Income</b>								<b>17%</b>
User Charges & Fees	370,318	33,179	0	0	33,179	370,318	337,139	9%
Interest & Investment Revenue	35,000	849	0	0	849	35,000	34,151	2%
Other Revenues	710,782	141,869	0	0	141,869	710,782	568,913	20%
Operating Grants & Contributions	495,242	90,760	0	0	90,760	495,242	404,482	18%
Internal Income	6,080,052	1,008,344	0	0	1,008,344	6,080,052	5,071,708	17%
<b>Total Income</b>	<b>7,691,394</b>	<b>1,275,001</b>	<b>0</b>	<b>0</b>	<b>1,275,001</b>	<b>7,691,394</b>	<b>6,416,393</b>	<b>17%</b>
<b>Expense</b>								
Employee costs	6,228,760	276,087	6,409	0	282,495	6,234,912	5,952,417	5%
Materials & Contracts	2,613,559	403,003	633,763	0	1,036,765	2,653,759	1,616,994	39%
Borrowing Costs	19,569	0	0	0	0	19,569	19,569	0%
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
Other Expenses	2,204,422	1,203,887	1,010,608	0	2,214,495	2,204,422	-10,073	100%
Internal Expenses	2,666,342	456,103	0	0	456,103	2,666,342	2,210,238	17%
<b>Total Expense</b>	<b>14,887,232</b>	<b>2,339,079</b>	<b>1,650,779</b>	<b>0</b>	<b>3,989,858</b>	<b>14,933,584</b>	<b>10,943,726</b>	<b>27%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-7,195,838</b>	<b>-1,064,078</b>	<b>-1,650,779</b>	<b>0</b>	<b>-2,714,857</b>	<b>-7,242,190</b>	<b>-4,527,333</b>	<b>37%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	452,973	0	0	0	0	452,973	452,973	0%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-6,742,865</b>	<b>-1,064,078</b>	<b>-1,650,779</b>	<b>0</b>	<b>-2,714,857</b>	<b>-6,789,217</b>	<b>-4,074,360</b>	<b>40%</b>
<b>Non Cash</b>								
Depreciation & Impairment	1,154,580	0	0	0	0	1,154,580	1,154,580	0%
<b>Total Non Cash</b>	<b>1,154,580</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,154,580</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-3,002,468	-135,440	0	0	-135,440	-3,044,468	-2,909,028	4%
Asset Sales	4,096,500	0	0	0	0	4,096,500	4,096,500	0%
<b>Total Investing Fund Flows</b>	<b>1,094,032</b>	<b>-135,440</b>	<b>0</b>	<b>0</b>	<b>-135,440</b>	<b>1,052,032</b>	<b>1,187,472</b>	<b>-13%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-57,763	0	0	0	0	-57,763	-57,763	0%
<b>Total Financing Fund Flows</b>	<b>-57,763</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-57,763</b>	<b>-57,763</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-4,552,016</b>	<b>-1,199,518</b>	<b>-1,650,779</b>	<b>0</b>	<b>-2,850,298</b>	<b>-4,640,368</b>	<b>-1,790,070</b>	<b>61%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-4,133,700	0	0	0	0	-4,133,700	-4,133,700	0%
Transfers to Developer Contributions	0	-53,379	0	0	-53,379	0	53,379	0%
Transfers to Other External Reserves	-80,000	0	0	0	0	-80,000	-80,000	0%
Transfers from Internal Reserves	1,238,376	0	0	0	0	1,320,576	1,320,576	0%
Transfers from Other External Reserves	464,473	0	0	0	0	464,473	464,473	0%
<b>Total Reserve Movements</b>	<b>-2,510,851</b>	<b>-53,379</b>	<b>0</b>	<b>0</b>	<b>-53,379</b>	<b>-2,428,651</b>	<b>-2,375,272</b>	<b>2%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-7,062,867</b>	<b>-1,252,897</b>	<b>-1,650,779</b>	<b>0</b>	<b>-2,903,677</b>	<b>-7,069,019</b>	<b>-4,165,342</b>	<b>41%</b>





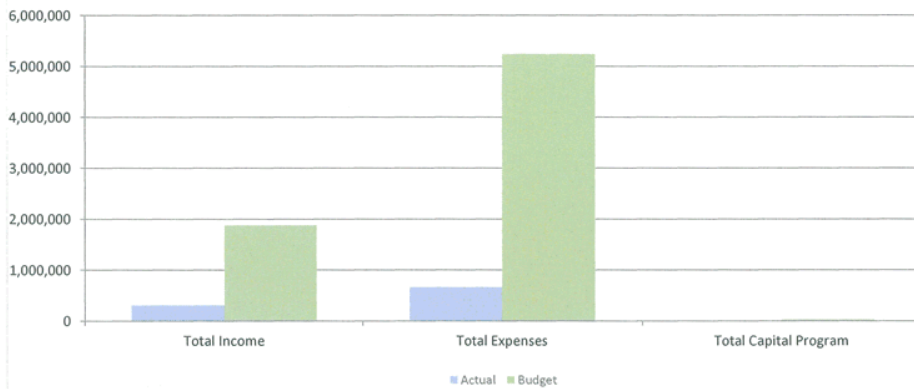


Council Directorate Summary Report for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Planning & Environment							% of Time:	17%
Description	Original Budget 20PJ0B	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	1,242,858	240,304	0	0	240,304	1,242,858	1,002,554	19%
Other Revenues	143,162	31,070	0	0	31,070	143,162	112,092	22%
Operating Grants & Contributions	474,875	53,379	0	0	53,379	474,875	421,496	11%
<b>Total Income</b>	<b>1,860,895</b>	<b>324,753</b>	<b>0</b>	<b>0</b>	<b>324,753</b>	<b>1,860,895</b>	<b>1,536,142</b>	<b>17%</b>
<b>Expense</b>								
Employee costs	3,218,143	539,527	0	0	539,527	3,218,143	2,678,616	17%
Materials & Contracts	507,760	-118,882	268,447	0	149,564	560,960	411,396	27%
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
Other Expenses	47,600	11,010	0	0	11,010	47,600	36,590	23%
Internal Expenses	1,394,754	232,614	0	0	232,614	1,394,754	1,162,140	17%
<b>Total Expense</b>	<b>5,188,314</b>	<b>664,269</b>	<b>268,447</b>	<b>0</b>	<b>932,716</b>	<b>5,241,514</b>	<b>4,308,798</b>	<b>18%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-3,327,419</b>	<b>-339,516</b>	<b>-268,447</b>	<b>0</b>	<b>-607,963</b>	<b>-3,380,619</b>	<b>-2,772,656</b>	<b>18%</b>
<b>Capital Income</b>								
<b>Operating Surplus/(Deficit) after Capit</b>	<b>-3,327,419</b>	<b>-339,516</b>	<b>-268,447</b>	<b>0</b>	<b>-607,963</b>	<b>-3,380,619</b>	<b>-2,772,656</b>	<b>18%</b>
<b>Non Cash</b>								
Depreciation & Impairment	20,057	0	0	0	0	20,057	20,057	0%
<b>Total Non Cash</b>	<b>20,057</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,057</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-33,000	0	0	0	0	-33,000	-33,000	0%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-33,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-33,000</b>	<b>-33,000</b>	<b>0%</b>
<b>Financing Fund Flows</b>								
<b>Total Financing Fund Flows</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-3,340,362</b>	<b>-339,516</b>	<b>-268,447</b>	<b>0</b>	<b>-607,963</b>	<b>-3,393,562</b>	<b>-2,785,599</b>	<b>18%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-320,000	0	0	0	0	-320,000	-320,000	0%
Transfers from Internal Reserves	79,037	0	0	0	0	132,237	132,237	0%
Transfers from Developer Contributions	20,000	0	0	0	0	20,000	20,000	0%
<b>Total Reserve Movements</b>	<b>-220,963</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-167,763</b>	<b>-167,763</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-3,561,325</b>	<b>-339,516</b>	<b>-268,447</b>	<b>0</b>	<b>-607,963</b>	<b>-3,561,325</b>	<b>-2,953,362</b>	<b>17%</b>

Summary

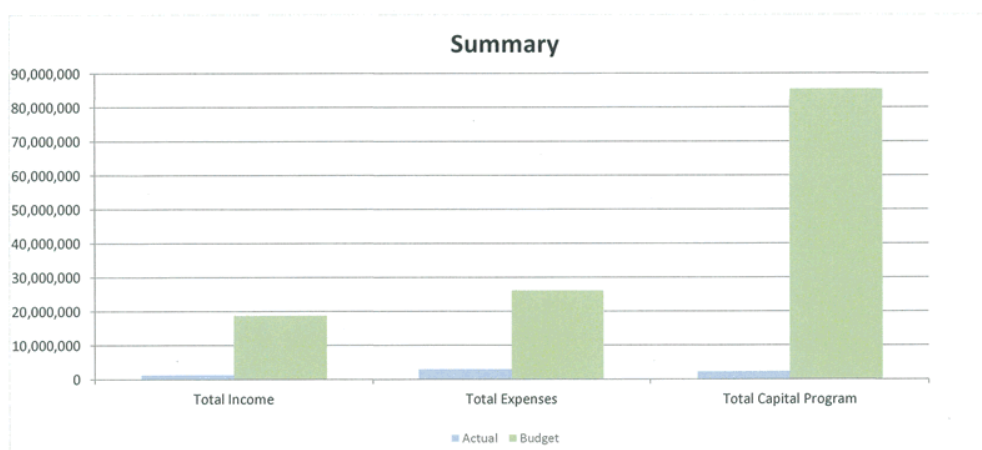




Council Directorate Summary Report for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Operations							% of Time:	17%
Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	\$ Variance	% of Budget
<b>Income</b>								
User Charges & Fees	1,026,664	147,362	0	0	147,362	1,026,664	879,303	14%
Other Revenues	181,222	36,921	0	0	36,921	181,222	144,302	20%
Operating Grants & Contributions	4,444,176	38,696	0	0	38,696	4,444,176	4,405,480	1%
Internal Income	4,839,080	806,514	0	0	806,514	4,839,080	4,032,566	17%
<b>Total Income</b>	<b>10,491,142</b>	<b>1,029,492</b>	<b>0</b>	<b>0</b>	<b>1,029,492</b>	<b>10,491,142</b>	<b>9,461,650</b>	<b>10%</b>
<b>Expense</b>								
Employee costs	6,697,982	1,306,758	0	0	1,306,758	6,720,085	5,413,327	19%
Materials & Contracts	4,245,830	601,823	0	0	601,823	4,245,830	3,644,006	14%
Borrowing Costs	175,910	2,149	0	0	2,149	175,910	173,761	1%
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
Other Expenses	1,844,266	271,160	0	0	271,160	1,844,266	1,573,106	15%
Internal Expenses	4,838,837	770,377	0	0	770,377	4,838,837	4,068,460	16%
<b>Total Expense</b>	<b>26,121,719</b>	<b>2,952,267</b>	<b>0</b>	<b>0</b>	<b>2,952,267</b>	<b>26,143,822</b>	<b>23,191,555</b>	<b>11%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>-15,630,577</b>	<b>-1,922,775</b>	<b>0</b>	<b>0</b>	<b>-1,922,775</b>	<b>-15,652,680</b>	<b>-13,729,905</b>	<b>12%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	41,566,297	327,511	0	0	327,511	41,566,297	41,238,786	1%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>25,935,720</b>	<b>-1,595,264</b>	<b>0</b>	<b>0</b>	<b>-1,595,264</b>	<b>25,913,617</b>	<b>27,508,881</b>	<b>-6%</b>
<b>Non Cash</b>								
Depreciation & Impairment	8,318,895	0	0	0	0	8,318,895	8,318,895	0%
<b>Total Non Cash</b>	<b>8,318,895</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,318,895</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-82,976,282	-2,388,277	0	0	-2,388,277	-85,403,320	-83,015,043	3%
Asset Sales	2,410,000	0	0	0	0	2,410,000	2,410,000	0%
<b>Total Investing Fund Flows</b>	<b>-80,566,282</b>	<b>-2,388,277</b>	<b>0</b>	<b>0</b>	<b>-2,388,277</b>	<b>-82,993,320</b>	<b>-80,605,043</b>	<b>3%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-708,221	-9,659	0	0	-9,659	-708,221	-698,562	1%
Proceeds from Borrowings	15,200,000	0	0	0	0	15,200,000	15,200,000	0%
<b>Total Financing Fund Flows</b>	<b>14,491,779</b>	<b>-9,659</b>	<b>0</b>	<b>0</b>	<b>-9,659</b>	<b>14,491,779</b>	<b>14,501,438</b>	<b>0%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-31,819,888</b>	<b>-3,993,199</b>	<b>0</b>	<b>0</b>	<b>-3,993,199</b>	<b>-34,269,029</b>	<b>-30,275,830</b>	<b>12%</b>
<b>Reserve Movements</b>								
Transfers to Internal Reserves	-552,403	0	0	0	0	-552,403	-552,403	0%
Transfers to Developer Contributions	-1,887,100	-53,013	0	0	-53,013	-1,887,100	-1,834,087	3%
Transfers from Internal Reserves	9,698,310	0	0	0	0	12,125,348	12,125,348	0%
Transfers from Developer Contributions	6,088,463	0	0	0	0	6,088,463	6,088,463	0%
Transfers from Other External Reserves	2,251,057	0	0	0	0	2,251,057	2,251,057	0%
<b>Total Reserve Movements</b>	<b>15,598,327</b>	<b>-53,013</b>	<b>0</b>	<b>0</b>	<b>-53,013</b>	<b>18,025,365</b>	<b>18,078,378</b>	<b>0%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-16,221,561</b>	<b>-4,046,212</b>	<b>0</b>	<b>0</b>	<b>-4,046,212</b>	<b>-16,243,664</b>	<b>-12,197,451</b>	<b>25%</b>

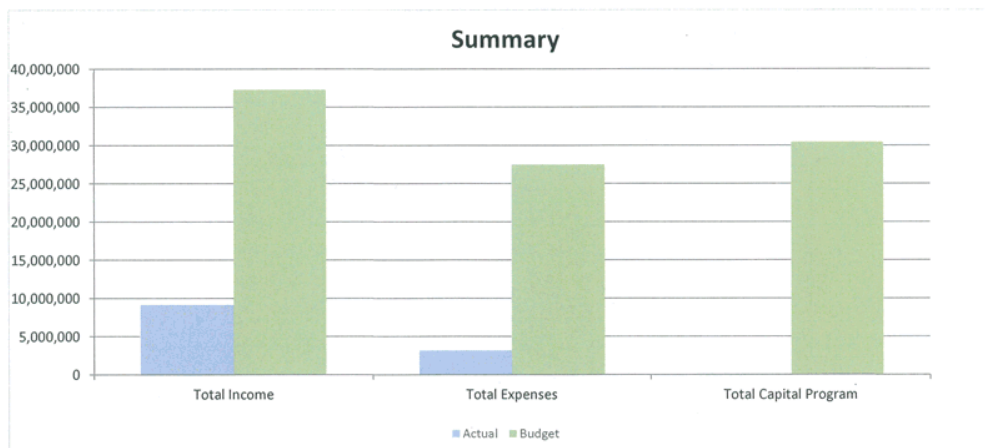




Council Directorate Summary Report for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Description	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PJCO	% of Time:	
							\$ Variance	% of Budget
<b>Utilities</b>								
<b>Income</b>								<b>17%</b>
Rates & Annual Charges	15,594,852	7,213,050	0	0	7,213,050	15,594,852	8,381,802	46%
User Charges & Fees	12,412,889	1,617,738	0	0	1,617,738	12,412,889	10,795,151	13%
Interest & Investment Revenue	731,000	-588,203	0	0	-588,203	731,000	1,319,203	-80%
Other Revenues	203,648	43,453	0	0	43,453	203,648	160,195	21%
Operating Grants & Contributions	703,866	0	0	0	0	703,866	703,866	0%
Internal Income	2,617,114	497,183	0	0	497,183	2,617,114	2,119,931	19%
<b>Total Income</b>	<b>32,263,369</b>	<b>8,783,221</b>	<b>0</b>	<b>0</b>	<b>8,783,221</b>	<b>32,263,369</b>	<b>23,480,148</b>	<b>27%</b>
<b>Expense</b>								
Employee costs	6,202,368	978,807	0	0	978,807	6,207,598	5,228,791	16%
Materials & Contracts	4,903,331	626,211	35,465	0	661,676	5,124,051	4,462,375	13%
Borrowing Costs	1,191,832	124,562	0	0	124,562	1,191,832	1,067,270	10%
Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
Other Expenses	1,417,530	86,236	0	0	86,236	1,417,530	1,331,294	6%
Internal Expenses	8,549,968	1,411,571	0	0	1,411,571	8,549,968	7,138,397	17%
<b>Total Expense</b>	<b>27,277,650</b>	<b>3,227,388</b>	<b>35,465</b>	<b>0</b>	<b>3,262,853</b>	<b>27,503,600</b>	<b>24,240,747</b>	<b>12%</b>
<b>Operating Surplus/(Deficit) before Capi</b>	<b>4,985,719</b>	<b>5,555,832</b>	<b>-35,465</b>	<b>0</b>	<b>5,520,367</b>	<b>4,759,768</b>	<b>-760,599</b>	<b>116%</b>
<b>Capital Income</b>								
Capital Grants & Contributions	5,724,562	364,450	0	0	364,450	5,724,562	5,360,112	6%
<b>Operating Surplus/(Deficit) after Capit</b>	<b>10,710,281</b>	<b>5,920,283</b>	<b>-35,465</b>	<b>0</b>	<b>5,884,818</b>	<b>10,484,330</b>	<b>4,599,513</b>	<b>56%</b>
<b>Non Cash</b>								
Depreciation & Impairment	5,012,621	0	0	0	0	5,012,621	5,012,621	0%
<b>Total Non Cash</b>	<b>5,012,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,012,621</b>	<b>0</b>	<b>0%</b>
<b>Investing Fund Flows</b>								
Capital Works	-28,240,559	-163,294	-5,100	0	-168,394	-30,451,212	-30,282,818	1%
Asset Sales	0	0	0	0	0	0	0	0%
<b>Total Investing Fund Flows</b>	<b>-28,240,559</b>	<b>-163,294</b>	<b>-5,100</b>	<b>0</b>	<b>-168,394</b>	<b>-30,451,212</b>	<b>-30,282,818</b>	<b>1%</b>
<b>Financing Fund Flows</b>								
Loan Principal	-984,429	-185,817	0	0	-185,817	-984,429	-798,612	19%
Proceeds from Borrowings	4,280,000	0	0	0	0	4,280,000	4,280,000	0%
<b>Total Financing Fund Flows</b>	<b>3,295,571</b>	<b>-185,817</b>	<b>0</b>	<b>0</b>	<b>-185,817</b>	<b>3,295,571</b>	<b>3,481,388</b>	<b>-6%</b>
<b>Net Inc/(Dec) in Funds before Transfers</b>	<b>-9,222,086</b>	<b>5,571,172</b>	<b>-40,565</b>	<b>0</b>	<b>5,530,607</b>	<b>-11,658,690</b>	<b>-17,189,297</b>	<b>-47%</b>
<b>Reserve Movements</b>								
Transfers to Developer Contributions	-1,150,000	-294,078	0	0	-294,078	-1,150,000	-855,922	26%
Transfers from Internal Reserves	187,736	0	0	0	0	650,688	650,688	0%
Transfers from Developer Contributions	4,365,062	0	0	0	0	4,365,062	4,365,062	0%
Transfers from Other External Reserves	2,877,790	0	0	0	0	4,846,211	4,846,211	0%
<b>Total Reserve Movements</b>	<b>6,280,588</b>	<b>-294,078</b>	<b>0</b>	<b>0</b>	<b>-294,078</b>	<b>8,711,961</b>	<b>9,006,039</b>	<b>-3%</b>
<b>Net Inc/(Dec) in Unrestricted Funds</b>	<b>-2,941,498</b>	<b>5,277,094</b>	<b>-40,565</b>	<b>0</b>	<b>5,236,529</b>	<b>-2,946,729</b>	<b>-8,183,257</b>	<b>-178%</b>





Corporate and Community Services Capital Report by Business Unit for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

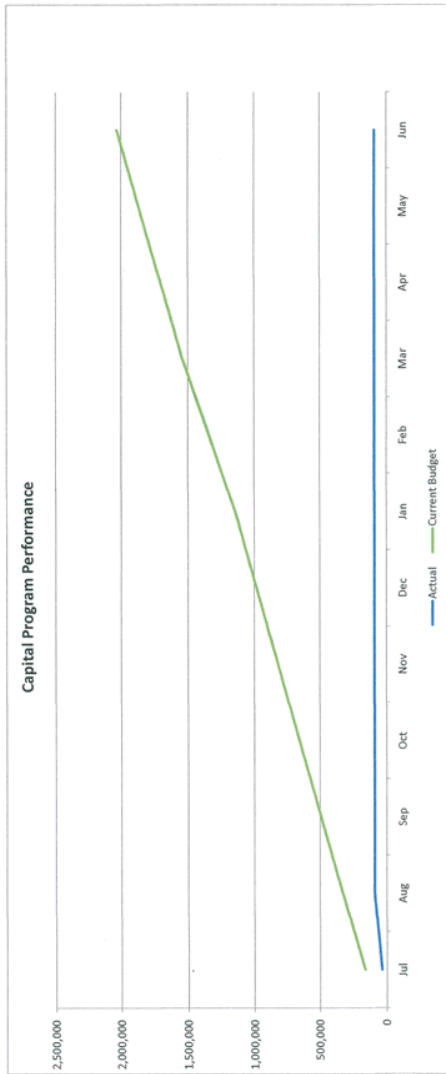
Description	Renewal %	Original Budget 20P/0B	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 20P/0C	\$ Variance	% of Budget	Status	Comments
<b>140 - Innovation &amp; Technology</b>											
IT Renewal Assets	Renewal 100%	677,000	12,497	0	0	12,497	677,000	664,503	2%	On time, on budget	
Technos Upgrade	Renewal 100%	200,000	7,143	0	0	7,143	200,000	192,857	4%	On time, on budget	
Contingency	Renewal 0%	100,000	2,071	0	0	2,071	100,000	97,929	2%	On time, on budget	
Floor Coverings Records Storage Area	Renewal 0%	0	0	0	0	0	27,000	27,000	0%	Not due to commence	
On Line Learning Management System	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
CCTV Victoria Park (G) - RA38287	Renewal 0%	194,796	40,762	0	0	40,762	194,796	154,034	21%	On time, on budget	Physical work to commence in September - some materials already purchased - expected completion by end of October
		<b>1,271,796</b>	<b>62,472</b>	<b>0</b>	<b>0</b>	<b>62,472</b>	<b>1,298,796</b>	<b>1,236,324</b>	<b>5%</b>		
<b>180 - Marketing &amp; Culture</b>											
VIC Replacement Assets	Renewal 100%	0	0	0	0	0	5,000	5,000	0%	Not commenced	
VIC Rear Assets	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	Not due to commence	
Book Resources Gln Library	Renewal 100%	120,000	11,229	0	0	11,229	120,000	108,771	9%	On time, on budget	Resources allocated for the full 12 months.
Art Gallery Acquisitions	Renewal 0%	10,000	5,849	0	0	5,849	10,000	4,151	58%	On time, on budget	
Public Art and Street Art	Renewal 0%	45,000	11,800	0	0	11,800	45,000	33,200	26%	On time, on budget	
Gallery Renewal Works	Renewal 100%	350,000	3,200	0	0	3,200	350,000	346,800	1%	On time, on budget	Construction works commence 16 September 2019
Museum Capital Works - Renewal	Renewal 100%	15,000	5,000	0	0	5,000	25,000	20,000	20%	On time, on budget	Jetty renewal work documentation underway
St Clair Museum Restoration Works (G)	Renewal 100%	1,085,672	14,390	0	0	14,390	1,085,672	1,071,282	1%	Not due to commence	Awaiting outcome of MoU/Da from GMC, prior to going to tender for works
Library Shelving	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	
Chic Centre Public Art	Renewal 0%	0	20,000	0	0	20,000	0	-20,000	0%	Quarterly review, carryover required	To be addressed in September QBR
		<b>1,730,672</b>	<b>71,468</b>	<b>0</b>	<b>0</b>	<b>71,468</b>	<b>1,745,672</b>	<b>1,674,204</b>	<b>4%</b>		
<b>270 - Property &amp; Community Services</b>											
Hovell St Concept Subdivision	Renewal 0%	0	1,500	0	0	1,500	0	-1,500	0%	On time, expected to be overspent	Costs to be funded out of Sale Proceeds
		<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>-1,500</b>	<b>0%</b>		
<b>Total Capital Program</b>		<b>3,002,468</b>	<b>135,440</b>	<b>0</b>	<b>0</b>	<b>135,440</b>	<b>3,044,468</b>	<b>2,909,028</b>	<b>4%</b>		



Corporate and Community Services Capital Report by Business Unit for 2019/20 for YTD Period Ending August

Date Report Run: 02-Sep-2019

Description	Renewal %	Original Budget 20PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20PICO	% of Time: \$ Variance	% of Budget	Status	Comments
								18%			



Date Report Run: 02-Sep-2019

Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending August



Item No	Item Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% Variance	% of Budget	Status	Comments
190021	200 - Projects											
190026	Rody Hill Museum Extension - Construct (G)	Renewal 0%	0	95,456	0	0	95,456	517,312	421,856	18%	On time, on budget	Concrete defects rectified, final concrete pour in progress
190027	Performing Arts Centre (G)	Renewal 0%	18,500,000	79,279	0	0	79,279	18,500,000	18,420,721	0%	On time, on budget	Demolition completed, Archeological work scheduled for September
190031	Sandstone Restoration McDermott Centre (G)	Renewal 100%	0	45,265	0	0	45,265	0	-45,265	0%	Completed	Survey completed, Geotech work completed, waterway flooding assessment underway
190049	Growing Local Economies (G)	Renewal 0%	1,698,851	2,767	0	0	2,767	1,727,280	1,724,513	0%	Late, expected to be on budget	EDI completed
190052	Aquatic Centre Renewal	Renewal 100%	6,500,000	69,396	0	0	69,396	6,500,000	6,430,004	1%	On time, on budget	EOI completed
190096	Aquatic Centre Upgrade (G)	Renewal 0%	13,500,000	93,167	0	0	93,167	13,500,000	13,406,833	1%	On time, on budget	EOI completed
190110	FR May Street (Park Rd - Bridge)	Renewal 0%	103,540	0	0	0	0	103,540	103,540	0%	Not due to commence	To be completed with May St Bridge
190120	K&G Oatlen Ford Road - RR Rehab (G)	Renewal 100%	0	10,589	0	0	10,589	0	-10,589	0%	Completed	To be completed with May St Bridge
190121	K&G May Street (Existing - Bridge)	Renewal 0%	128,000	0	0	0	0	128,000	128,000	0%	Not due to commence	To be completed with May St Bridge
190128	Blackspot - Roundabout (G)	Renewal 0%	0	0	0	0	0	0	0	0%	On time, on budget	Lights ordered, installation scheduled for October/November
190132	St Lighting and Traffic facilities	Renewal 0%	60,000	0	0	0	0	60,000	60,000	0%	On time, on budget	Procurement for footpath, bridge and car park finalised. Work to start in September
190138	SCC Riverside Park Project (G)	Renewal 0%	2,221,384	22,731	0	0	22,731	2,225,480	2,202,750	1%	On time, on budget	Remainder of pathing completed, bridge to recommence in October
190133	Woolendilly River/Trail - Stage2 (G)	Renewal 0%	0	62,925	0	0	62,925	43,620	-19,305	144%	Late, expected to be on budget	RFT documentation being compiled
190143	BR May St Bridge replacement	Renewal 100%	850,000	0	0	0	0	880,015	880,015	0%	Not due to commence	No grant funding available
190150	Regional Hockey Complex - Construction (G)	Renewal 100%	9,000,000	0	0	0	0	9,000,000	9,000,000	0%	Not commenced	Awaiting redesign of toilet block
190163	Blackspot Sandy Point Road (G)	Renewal 60%	500,515	295,246	0	0	295,246	500,515	205,269	59%	Completed	
190206	SCC Hudson park Toilet Block (G)	Renewal 0%	0	1,903	0	0	1,903	47,610	45,707	4%	Late, expected to be on budget	
190207	SCC - Tarago Playground Equip (G)	Renewal 0%	0	716	0	0	716	0	-716	0%	Completed	
190208	SCC - Manakin Amenities Block (G)	Renewal 0%	0	1,494	0	0	1,494	0	-1,494	0%	Completed	
190222	Woolendilly Walking & Cycle Trail Lighting (G)	Renewal 0%	0	28,319	0	0	28,319	369,420	341,101	8%	On time, on budget	Posts installed, solar lights to be delivered and installed in late September
190223	Thornton Road Bridge Replacement (G)	Renewal 100%	800,000	0	0	0	0	800,000	800,000	0%	Not due to commence	RFT documentation being compiled
190232	Goulburn-Crookwell Rail Trail (G)	Renewal 0%	16,000,000	0	0	0	0	16,000,000	16,000,000	0%	Not commenced	No grant funding available
210 - Operations			69,862,230	809,252	0	0	809,252	70,902,792	70,093,540	2%		
190079	RB6G - Highland Way (G)	Renewal 100%	0	297	0	0	297	0	-297	0%	Not due to commence	Scope being defined, \$35k to be transferred from Block grant project
190080	RB6G - Taralga Road - Rural (G)	Renewal 100%	0	16,365	0	0	16,365	0	-16,365	0%	Not due to commence	Scope being defined, \$350k to be transferred from Block grant project
190081	RB6G - Taralga Road - Urban (G)	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	Scope being defined, \$160k to be transferred from Block grant project
190083	Bus Shelters Renewal	Renewal 100%	0	11,294	0	0	11,294	0	-11,294	0%	Completed	Works completed carryover budget required
190085	Drainage Racecourse Drive CO	Renewal 0%	0	2,503	0	0	2,503	0	-2,503	0%	Completed	Works completed and expenditures to be transferred
190087	Drainage Church Street Roundabout	Renewal 100%	0	9,765	0	0	9,765	0	-9,765	0%	Completed	Late invoice from Interflow, carryover to come
190088	Drainage General Urban	Renewal 100%	0	0	0	0	0	0	0	0%	Not due to commence	Currently in design, due to commence in March 20
190089	CBD Masterplan Implementation	Renewal 0%	500,000	240	0	0	240	640,000	639,760	0%	On time, on budget	Clinton Street completed, design work continuing for CBD median
190097	FP Rhoda Street (Combermere - Garfield)	Renewal 0%	30,290	0	0	0	0	50,000	50,000	0%	Late, expected to be on budget	Works continuing through September & October
190098	FP Rhoda Street (Garfield - Addison)	Renewal 0%	32,538	0	0	0	0	50,000	50,000	0%	Late, expected to be on budget	Works continuing through September & October
190100	FP Addison Street (Coolinda CI - Francis)	Renewal 0%	10,614	1,988	0	0	1,988	48,012	46,024	4%	On time, on budget	Works commencing in September 19
190101	Gravel Resurfacing	Renewal 100%	450,000	0	0	0	0	450,000	450,000	0%	On time, on budget	Carryover funds scoped for Bungonia Road
190102	Guardrails - Urban - Local	Renewal 100%	0	0	0	0	0	24,800	24,800	0%	Not due to commence	Currently being scoped, due to commence in April 20
190103	Guardrails - Sealed Rural - Local	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	18/19 project - Budget not required in current FY
190106	K&G Mulwrees Street (Bradley St end)	Renewal 100%	21,783	0	0	0	0	21,783	21,783	0%	Completed	18/19 project - Budget not required in current FY
190107	K&G Auburn Street (Citizen - Shepherd)	Renewal 100%	0	0	0	0	0	70,000	70,000	0%	Completed	Currently in design, due to commence in November 19
190108	RHL Collector Rd - Veolia Sec24	Renewal 100%	200,000	0	0	0	0	76,000	76,000	0%	Not due to commence	Works scoped, stabilising and resaling to be transferred
190109	RHL Bungendore Rd - Veolia Sec 94	Renewal 100%	0	0	0	0	0	124,000	124,000	0%	Not due to commence	Currently in design, due to commence in November 19
190111	RTR Currawang Road - RR Rehab (G)	Renewal 100%	0	1,131	0	0	1,131	0	-1,131	0%	Completed	Works completed and expenditures to be transferred
190113	Rural Resealing	Renewal 100%	0	625	0	0	625	0	-625	0%	Not due to commence	Currently in design, due to commence in November 19. Requires budget allocation \$300k
190114	Urban Resealing	Renewal 100%	600,000	0	0	0	0	678,500	683,230	-1%	Not due to commence	Currently in design, due to commence in November 19
190124	Windellama Rd - Widening	Renewal 0%	0	-4,730	0	0	-4,730	0	4,730	-1%	Completed	Project expenditure to be allocated elsewhere, project completed
190129	UR Con Sanctuary Dr - complete to River St	Renewal 0%	0	2,603	0	0	2,603	0	-2,603	0%	Completed	Budget to be increased by an estimated \$200k
190130	UR Con Lockyer - Tail Extension	Renewal 0%	500,000	62,079	0	0	62,079	500,000	437,921	13%	On time, expected to be overspent	Awaiting grant application to co-fund work
190137	Other Parks/Reserves Replacements	Renewal 100%	20,000	100	0	0	100	20,000	19,900	0%	Not commenced	
190140	City Wide Creek Bed Improvements	Renewal 100%	35,000	0	0	0	0	35,000	35,000	0%	Not commenced	
190144	Light Fixture Replacements	Renewal 0%	400,000	208,769	0	0	208,769	560,219	351,450	37%	On time, on budget	
190145	Minor Plant Replacements	Renewal 0%	45,000	0	0	0	0	45,000	45,000	0%	On time, on budget	
190146	Heavy Fleet Replacements	Renewal 0%	1,250,000	202,750	0	0	202,750	1,523,506	1,320,756	13%	On time, on budget	
190148	RRP - Taralga Rd SRR Repair (G)	Renewal 0%	0	0	0	0	0	18,000	18,000	0%	Not commenced	
190165	CPT105 Bus Shelters (G)	Renewal 100%	0	76,975	0	0	76,975	0	-76,975	0%	Completed	Confirm carry over
190172	FOOTPATH REPLACEMENT Future Years	Renewal 70%	100,000	0	0	0	0	0	0	0%	Not commenced	Carry over budget required
190173	FOOTPATH NEW Future Years	Renewal 0%	26,558	0	0	0	0	0	0	0%	Not commenced	Budget allocated to other projects
190174	M&G RENEWAL Future Years	Renewal 100%	78,217	0	0	0	0	78,217	78,217	0%	Not commenced	Budget allocated to other projects
190175	REGIONAL ROAD BLOCK GRANT - Future years (G)	Renewal 100%	385,000	0	0	0	0	385,000	385,000	0%	Not due to commence	Currently being scoped

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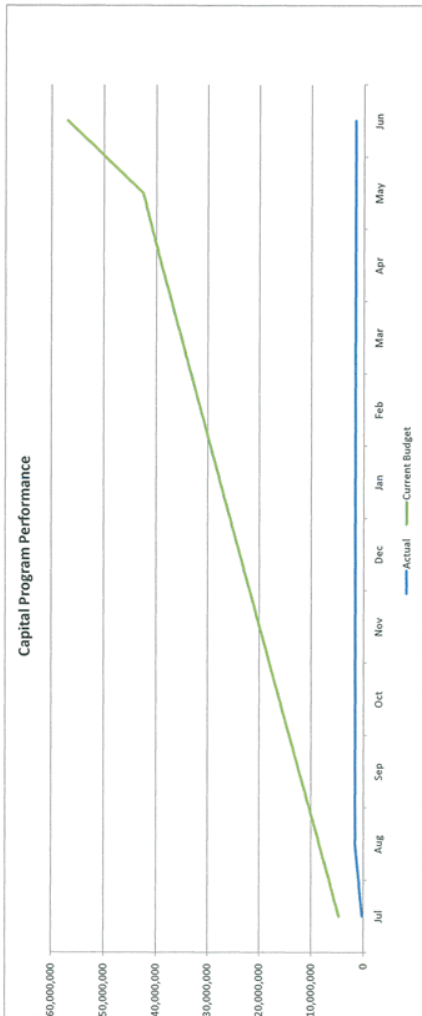
List By	Description	Renewal %	Original Budget 2019/20	Actual YTD	PI Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% Variance	% of Budget	Status	Comments
190176	REGIONAL ROAD REPAIR (G) Future years	Renewal 100%	160,000	0	0	0	0	160,000	160,000	0%	Not due to commence	Budget to be transferred to 190081
190178	RURAL ROAD CONSTRUCTION Future years	Renewal 100%	392,000	0	0	0	0	0	0	0%	Not due to commence	Currently in design, due to commence in September 19
190179	RURAL ROAD REHABILITATION Future years	Renewal 100%	285,908	0	0	0	0	0	0	0%	Not due to commence	Currently being stopped, due to commence in October 19
190180	RURAL RESALING Future years	Renewal 100%	300,000	0	0	0	0	300,000	300,000	0%	Not due to commence	Duplicate project transfer budget to 190113
190182	ROUNDOFFS Future years	Renewal 0%	350,000	0	0	0	0	350,000	350,000	0%	Completed	Project deleted, budget to be allocated on other projects
190187	K&G Marsden St Renewal	Renewal 100%	0	-470	0	0	-470	0	470	0%	Completed	Works completed and expenditure to be transferred
190191	Drainage Hetherington St Depot	Renewal 0%	0	0	0	0	0	37,400	37,400	0%	Not due to commence	Work to commence next calendar year
190193	UR Bugiana Rd Reconstruction	Renewal 100%	0	282,104	0	0	282,104	331,700	49,596	85%	On time, on budget	Works complete - over seal required and powerlines to be moved
190197	Hetherington St Depot Workshop Renewal	Renewal 100%	300,000	0	0	0	0	300,000	300,000	0%	Not due to commence	Due to commence in February 20
190200	Bus Shelters - New	Renewal 0%	15,000	0	0	0	0	15,000	15,000	0%	Not due to commence	Due to commence in November 19 (May change pending grant application)
190201	K&G New Future Years	Renewal 0%	100,000	0	0	0	0	0	0	0%	On time, on budget	Budget allocated to other projects
190210	Range Road - Fines Country Roads (G)	Renewal 40%	1,571,184	0	0	0	0	1,571,184	1,571,184	0%	On time, on budget	Currently being stopped, due to commence in February 20
190214	RHL Lumley Rd - H Quality Sec 94	Renewal 100%	180,000	0	0	0	0	180,000	180,000	0%	Not due to commence	Currently being stopped, due to commence in February 20
190215	RHL Brayton Rd - Gumlake Sec 94	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	Currently being stopped, due to commence in February 20
190216	RHL Ambrose Rd - Gumlake Sec 94	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	On time, on budget	Works commencing October 19 (renewal) Budget to be allocated from 594
190217	RHL Oatlin Ford Rd - MultiQuip Sec 94	Renewal 100%	0	940	0	0	940	0	-940	0%	Not commenced	Project deleted, \$300k to be transferred to Bungonia Road - TBC
190219	UR Con Podley/Shannon Drive Link	Renewal 0%	2,000,000	0	0	0	0	2,000,000	2,000,000	0%	Not commenced	Currently being stopped, due to commence in September 19
190221	RHL 5th Marulan - Boral Sec 94	Renewal 100%	60,000	7,882	0	0	7,882	60,000	52,118	13%	Late, expected to be overspent	Carry over budget required
190224	Drainage 130-36 Racecourse Drive	Renewal 0%	8,502	0	0	0	0	0	-8,502	0%	Completed	Invoice still to be processed
190227	Parkbourne/Gasp Rd - Drought Relief HV Access (G)	Renewal 20%	0	88,105	0	0	88,105	0	-88,105	51%	Completed	Project completed last FY, budget to be allocated to Sanctuary Drive
190233	FP George St Marulan (87-92) New	Renewal 0%	0	0	0	0	0	23,617	23,617	0%	Not due to commence	Design underway
190237	Mary's Mount Rd Upgrade	Renewal 0%	600,000	0	0	0	0	600,000	600,000	0%	Not due to commence	Currently being stopped, due to commence in February 20
190240	Blackspot - Middle Arm Road	Renewal 100%	480,000	0	0	0	0	480,000	480,000	0%	Not due to commence	Due to commence in April 19
190241	FP Queen St (Mill to Short)	Renewal 100%	0	0	0	0	0	50,000	50,000	0%	Not due to commence	Scoping required
190242	K&G Queen St (Record - Dalley)	Renewal 100%	0	0	0	0	0	30,000	30,000	0%	Not due to commence	Due to commence next calendar year
190243	Drainage Fitzroy St (near Lamara Pl)	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Not due to commence	Currently being stopped, due to commence in September 19
190244	RTR Gurrindah Road RR Rehab (G)	Renewal 100%	0	0	0	0	0	285,808	285,808	0%	Not due to commence	Currently being stopped, due to commence in September 20
190245	RTR Pomeroy Rd - SRE Construction (G)	Renewal 0%	0	11,100	0	0	11,100	337,000	325,900	3%	Not due to commence	To be stopped
190246	RR Bumballa Rd SRR Construction (G)	Renewal 100%	0	0	0	0	0	55,000	55,000	0%	On time, on budget	Goindia to Duke
190248	FP Addition St (Coindia to Rhoda)	Renewal 0%	1,630	0	0	0	1,630	0	-1,630	0%	On time, on budget	
			11,938,992	992,546	0	0	992,546	13,198,361	12,206,415	8%		
<b>220 - Community Facilities</b>												
190050	Outdoor/Indoor Ancillary Area Renewals	Renewal 100%	30,000	0	0	0	0	30,000	30,000	0%	Not due to commence	Due to commence in September 19
190051	Plant & Equipment - Aquatic Centre	Renewal 100%	90,000	5,189	0	0	5,189	90,000	84,811	6%	On time, on budget	
190053	Recreation Area Improvements	Renewal 100%	50,000	0	0	0	0	50,000	50,000	0%	Not due to commence	Due to commence in September 19, finalising procurement
190054	Electrical Renewal Rec Area	Renewal 100%	0	0	0	0	0	11,000	11,000	0%	On time, on budget	
190056	Balmore Park Improvements	Renewal 100%	25,000	24,674	0	0	24,674	25,000	326	99%	On time, on budget	
190057	Avenues of Honour - Tree Planting	Renewal 0%	50,000	5,917	0	0	5,917	50,000	44,083	12%	On time, on budget	
190058	Victoria Park POM	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	Not due to commence	Due to commence in February 20, \$100k grant funded with no grant identified as yet
190059	Skate Park Upgrade (G)	Renewal 0%	0	48,729	0	0	48,729	0	-48,729	0%	Completed	Carryover project
190060	CRD Asset Renewals	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	Due to commence in November 19
190061	Physground Facility Renewals	Renewal 100%	70,000	126	0	0	126	102,600	102,674	0%	Not due to commence	Physground procured. Due to commence in November 19
190062	Seiffert Oval Lighting Renewal (G)	Renewal 100%	0	232,441	0	0	232,441	0	-232,441	85%	On time, on budget	Carryover required
190063	Seiffert Oval pavilion (G)	Renewal 100%	0	231,379	0	0	231,379	0	-231,379	0%	Completed	Carryover required
190064	Rage Cage (G)	Renewal 0%	0	1,192	0	0	1,192	0	-1,192	0%	Completed	Due to commence in November 19
190066	Memorial Gardens Beams	Renewal 0%	25,000	0	0	0	0	37,000	37,000	0%	Not due to commence	Due to commence in October 19
190067	Irrigation & Turfing - General Cemetery	Renewal 0%	15,790	0	0	0	0	32,500	17,110	48%	On time, on budget	Benches purchased
190068	Building Asset Replacement	Renewal 100%	40,000	14,235	0	0	14,235	40,000	25,765	36%	Not due to commence	Reserves to come across
190069	Civic Centre Furniture & Fittings	Renewal 100%	10,000	0	0	0	0	10,000	10,000	0%	On time, on budget	Additional budget required
190075	Civic Centre Carpet Renewal	Renewal 100%	20,000	0	0	0	0	29,000	29,000	0%	On time, on budget	Due to commence in November 19, Contractor engaged
190156	Goulburn Hockey Fields - Design	Renewal 0%	3,968	0	0	0	0	1,950	-1,968	0%	On time, on budget	Design work underway, procurement strategies being finalised
190190	Victoria park Lighting (G)	Renewal 0%	0	0	0	0	0	100,000	100,000	0%	Not due to commence	Scope to be identified
190195	Irrigation & Turfing - Memorial Cemetery	Renewal 0%	100,000	0	0	0	0	100,000	100,000	0%	Not due to commence	Due to commence in March 20
190196	Civic Centre Renewal - Air Conditioner	Renewal 100%	100,000	0	0	0	0	50,000	50,000	1%	On time, on budget	
190225	Sports Grounds Renewal Future Years	Renewal 100%	50,000	2,839	0	0	2,839	250,000	247,161	1%	On time, on budget	
190225	Japanese Gardens - Victoria Park	Renewal 0%	250,000	0	0	0	0	250,000	250,000	0%	Not due to commence	
190226	George Street Marulan Landscaping	Renewal 0%	25,000	0	0	0	0	25,000	25,000	0%	Not due to commence	
			2,155,000	586,278	0	0	586,278	2,282,567	695,089	46%		
190032	230 - Asset & Design Survey Equipment	Renewal 100%	20,000	0	0	0	0	20,000	20,000	0%	Not due to commence	
			82,976,382	2,388,277	0	0	2,388,277	85,403,220	83,015,843	3%		

Operations Capital Report by Business Unit for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019



List By	Description	Renewal %	Original Budget 2019/20	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 2019/20	% of Time: \$ Variance	% of Budget	Status	Comments
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Date Report Run: 02-Sep-2019

Utilities Capital Report by Business Unit for 2019/20  
for YTD Period Ending August

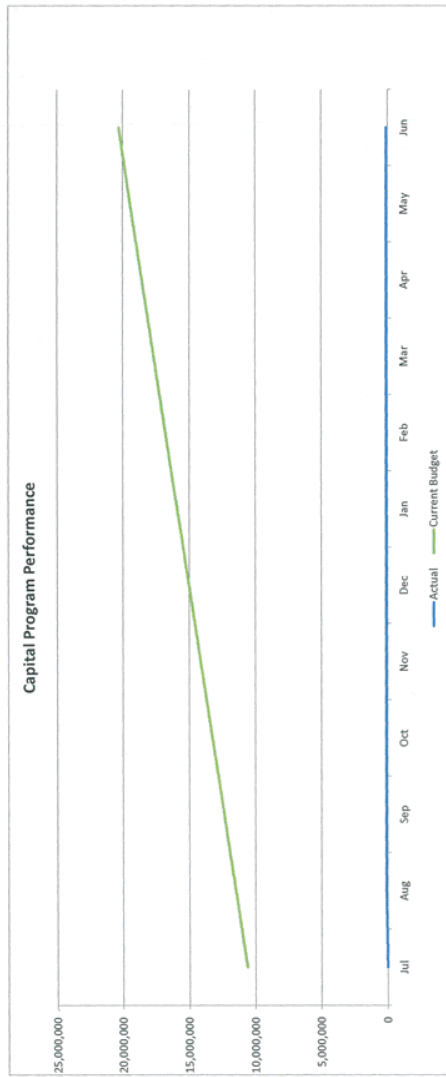


Description	Renewal %	Original Budget ZOPJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget ZOPICO	\$ Variance	% of Time:	% of Budget	Status	Comments
<b>240 - Waste Management</b>												
Environmental Improvement Works Goulburn	Renewal 100%	350,000	0	0	0	0	481,500	481,500	0%	0%	On time, on budget	
Environmental Improvement Works Marulan	Renewal 100%	100,000	0	0	0	0	194,420	194,420	0%	0%	On time, on budget	
Replacement Bins & Litters	Renewal 100%	40,000	0	0	0	0	61,000	61,000	0%	0%	On time, on budget	
Organics Infrastructure (G)	Renewal 0%	300,000	10,800	0	0	10,800	496,032	485,232	2%	2%	On time, on budget	
Goulburn WMC Improvements - New	Renewal 0%	7,500,000	0	0	0	0	7,500,000	7,500,000	0%	0%	Late, not expected to be completed this year	In design phase DA will be lodged soon.
Commercial Waste Tubs - Renew	Renewal 100%	45,000	14,087	0	0	14,087	45,000	30,913	31%	31%	On time, on budget	
Commercial Waste Tubs - New	Renewal 0%	5,000	0	0	0	0	5,000	5,000	0%	0%	On time, on budget	
Community Recycling Centre (G)	Renewal 0%	0	0	0	0	0	20,000	20,000	0%	0%	Late, not expected to be completed this year	In design phase DA will be lodged soon.
Truck Cameras/Software	Renewal 0%	40,000	0	0	0	0	40,000	40,000	0%	0%	On time, on budget	
		8,380,000	24,887	0	0	24,887	8,842,952	8,818,065	0%	0%		
<b>250 - Water Services</b>												
Goulburn WTP Ladder Hatch Renewal	Renewal 100%	0	17,350	0	0	17,350	54,710	37,360	32%	32%	On time, on budget	
Goulburn Telemetry Upgrade - Water	Renewal 100%	0	0	0	0	0	131,357	131,357	0%	0%	Not commenced	
Goulburn WTP Mechanical Works and Entrance	Renewal 100%	0	0	0	0	0	23,109	23,109	0%	0%	On time, on budget	
Goulburn WTP Raw Water Augmentation	Renewal 0%	4,000,000	0	0	0	0	4,645,092	4,645,092	0%	0%	On time, on budget	
Reticulation Renewal	Renewal 100%	2,500,000	0	0	0	0	2,500,000	2,500,000	0%	0%	On time, on budget	
Water Connections - Private Works	Renewal 100%	245,915	26,607	0	0	26,607	245,915	219,308	11%	11%	On time, on budget	Tender Closes Tue 10th September
Chlorine Dosing Trailer	Renewal 100%	0	0	0	0	0	40,409	40,409	0%	0%	Completed	
Hetherington St Depot Improvements	Renewal 100%	0	47,694	0	0	47,694	58,538	10,844	81%	81%	On time, on budget	
Water Meter Replacement	Renewal 100%	50,000	997	0	0	997	50,000	49,000	2%	2%	On time, on budget	
Possible Low Level Standpipes	Renewal 0%	0	0	0	0	0	130,125	130,125	0%	0%	Not commenced	
Water Quality Sampling System	Renewal 0%	0	1,800	0	0	1,800	47,359	45,559	4%	4%	On time, on budget	
Marulan Membrane Replacement	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	On time, on budget	
Marulan WTP Renewal	Renewal 100%	150,000	0	0	0	0	150,000	150,000	0%	0%	On time, on budget	
Goulburn WTP Concrete repairs	Renewal 0%	250,000	0	0	0	0	250,000	250,000	0%	0%	On time, on budget	
Chlorination Systems renewal	Renewal 100%	60,000	0	0	0	0	60,000	60,000	0%	0%	On time, on budget	
WSN Growing Local Economies Common St (G)	Renewal 0%	623,590	0	0	0	0	623,590	623,590	0%	0%	On time, on budget	
Water Distribution Plant & Equipment	Renewal 0%	0	2,127	0	0	2,127	0	-2,127	0%	0%	Not commenced	
		8,029,505	96,275	0	0	96,275	9,160,204	9,063,629	1%	1%		
<b>260 - Waste Water Services</b>												
Marulan Pump Station Improvements	Renewal 100%	0	347	0	0	347	37,324	36,977	1%	1%	On time, on budget	
Pump Replacements	Renewal 100%	45,000	0	0	0	0	45,000	45,000	0%	0%	Not commenced	
Goulburn Mains Rehabilitation	Renewal 100%	2,000,000	0	0	0	0	2,000,000	2,000,000	0%	0%	Not commenced	
Sewer Connections - Private Works	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Marulan WWTP - Feasibility & Concept Des	Renewal 100%	500,000	9,100	5,100	0	14,200	960,812	946,612	1%	1%	On time, on budget	
Demolition of Old WWTP	Renewal 100%	0	29,432	0	0	29,432	0	-29,432	0%	0%	On time, on budget	
STWRIS Stage 2 Reuse Irrigation Scheme (G)	Renewal 0%	4,000,000	2,803	0	0	2,803	4,000,000	3,997,197	0%	0%	On time, on budget	
Kenmore Bridge Pump Station Upgrade	Renewal 100%	500,000	0	0	0	0	500,000	500,000	0%	0%	Not commenced	
Kenmore Hospital SPS Power Supply	Renewal 0%	200,000	0	0	0	0	200,000	200,000	0%	0%	On time, on budget	
Goulburn WWTP Telemetry Upgrade	Renewal 100%	0	0	0	0	0	118,866	118,866	0%	0%	On time, on budget	
SN Growing Local Economies Common St (G)	Renewal 0%	1,289,054	0	0	0	0	1,289,054	1,289,054	0%	0%	Not commenced	
Goulburn WWTP Solar	Renewal 0%	1,850,000	0	0	0	0	1,850,000	1,850,000	0%	0%	On time, on budget	
BP West P5 replacement design	Renewal 100%	100,000	0	0	0	0	100,000	100,000	0%	0%	On time, on budget	
Gbn WWTP Shed & Renovation	Renewal 0%	200,000	94	0	0	94	200,000	199,906	0%	0%	On time, on budget	
Bonnet Park Pump Station and Rising Main	Renewal 20%	650,000	56	0	0	56	650,000	649,944	0%	0%	On time, on budget	
Rec Area Sewer Pump Station Construction	Renewal 100%	397,000	0	0	0	0	397,000	397,000	0%	0%	Not commenced	
		11,831,054	41,832	5,100	0	46,932	12,448,056	12,406,224	0%	0%		
<b>Total Capital Program</b>		28,240,559	163,294	5,100	0	168,394	30,451,212	30,285,368	1%	1%		

Description	Renewal %	Original Budget Z0PJOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget Z0PICO	% of Time: % of Budget	Status	Comments
								18%		

Date Report Run: 02-Sep-2019

Utilities Capital Report by Business Unit for 2019/20 for YTD Period Ending August

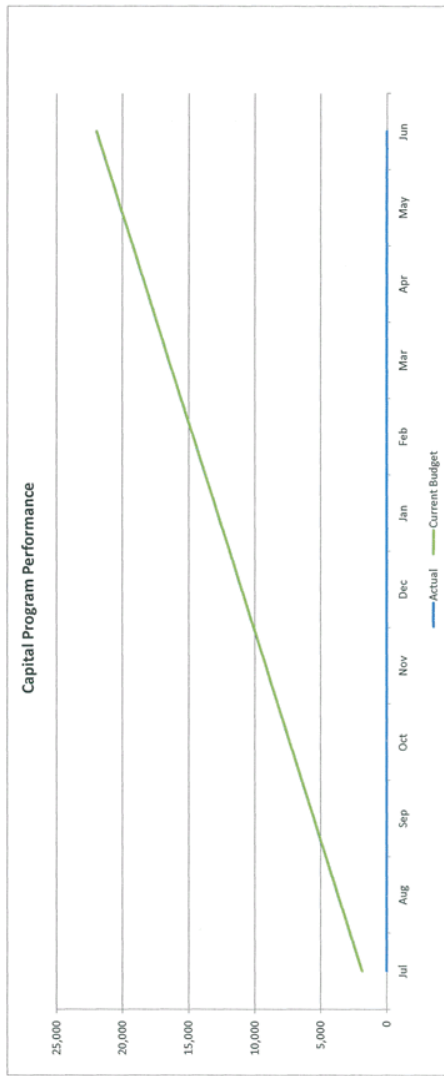




Planning & Environment Capital Report by Business Unit for 2019/20  
for YTD Period Ending August

Date Report Run: 02-Sep-2019

Description	Renewal %	Original Budget 20P/IOB	Actual YTD	PJ Commit	Works Commit	Total Actual YTD	Current Budget 20P/ICO	% of Times \$ Variance	% of Budget	Status	Comments
280 - Strategic Planning Social Plan Initiatives	Renewal 0%	33,000	0	0	0	0	33,000	33,000	0%	On time, on budget	
<b>Total Capital Program</b>		<b>33,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,000</b>	<b>33,000</b>	<b>0%</b>		



**15.8 STATEMENT OF INVESTMENTS AND BANK BALANCES**

**Author:** Kylie Newton, Business Manager Finance & Customer Service

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Statement of Investments  

<b>Link to Community Strategic Plan:</b>	Delivery Plan Action CL1.2 - Ensure the long term financial sustainability of Council through effective and prudent financial management (CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community)
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of July 2019 be received.

**BACKGROUND**

To report on the Investment Performance and Bank Balances as at 31 August 2019.

**REPORT**

**1. Monthly Investment Performance Indicators**

Attached are the Investment Performance Indicators which compares Council's portfolio against the Investment Policies Term Mix and Benchmark Interest Rates Performance indicators. Also attached is Council's Investment Portfolio. Please note all interest rates and market values quoted in the Investment Portfolio Attachment are based on the latest available data.

**2. Statement of Investments and Bank Balances**

The amount of investments and bank balances reported to Council as at the end of July 2019 was \$92,346,348 meaning that this month's balance of \$95,197,909 equates to an increase of \$2,851,561 in investments and cash held.

The table on the following page outlines the reasons for this increase.

<b>Receipts</b>		
Rates and Water Receipts	5,769,020	
Financial Assistance Grant	642,373	
Sundry Debtors	915,055	
Investment Redeemed		
S64/94 Income	306,690	
Other Income (including interest, term deposits redeemed)	1,555,706	
<b>Total Receipts</b>		<b>9,188,844</b>
<b>Payments</b>		
Salaries and Wages	1,697,731	
Payments to Creditors	4,639,552	
<b>Total Payments</b>		<b>6,337,283</b>
<b>Increase/(Decrease) in cash and investments</b>		<b>2,851,561</b>

**3. Investments matured/defaulted this financial year**

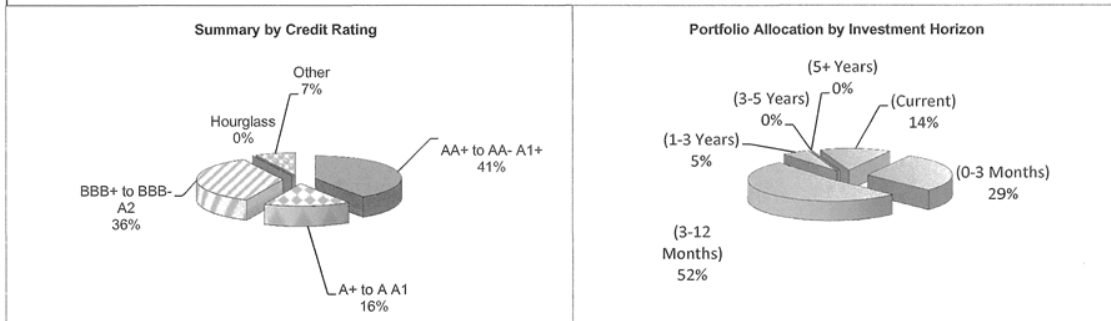
No investments have matured or defaulted in the 2019/20 financial year.

Performance Indicators - Investments and Interest Earned - As at 02 September 2019

		Diversification & Credit Risk						
Rating	Long Term Ratings	Short Term Rating	Long Term	Short Term	Total	Total %	Max	
Scale	(Standard & Poors)	(Standard & Poors)	Actual	Actual	Actual	Actual		
1	AA+ to AA-	A1+	0	37,703,845	37,703,845	40.67%	100%	
2	A+ to A	A1	0	15,000,000	15,000,000	16.18%	75%	
3	BBB+ to BBB-	A2	0	33,000,000	33,000,000	35.60%	60%	
4	Hourglass		0	0	0	0.00%	60%	
5	Other		7,000,000	0	7,000,000	7.55%	25%	
			7,000,000	85,703,845	92,703,845	100.00%		
1	Within Policy Guidelines							
2	Within Policy Guidelines							
3	Within Policy Guidelines							
4	Within Policy Guidelines							
5	Within Policy Guidelines							

		Portfolio - Term Mix			
		Actual	Actual %	Maximum	
A	At Call	(Current)	12,703,845	13.70%	100.00%
B	Working Capital	(0-3 Months)	27,000,000	29.13%	90.00%
C	Short Term	(3-12 Months)	48,000,000	51.78%	80.00%
D	Medium Term	(1-3 Years)	5,000,000	5.39%	30.00%
E	Medium To Long Term	(3-5 Years)	0	0.00%	30.00%
F	Long Term	(5+ Years)	0	0.00%	0.00%
			92,703,845		
A	Within Policy Guidelines				
B	Within Policy Guidelines				
C	Within Policy Guidelines				
D	Within Policy Guidelines				
E	Within Policy Guidelines				
F	Within Policy Guidelines				

Benchmark Interest Rates Performance			
1	<b>Benchmark Rate - Average for 2019/2020</b>		
	Benchmark Rate -Average for 2019/2020		1.7137%
	Portfolio Over Benchmark	80,000,000	100.00%
	Portfolio under Benchmark	-	0.00%
	Total	80,000,000	
	Excludes At Call	12,703,845	
	Total including At Call	92,703,845	
2	<b>Average Benchmark Rate for Financial Year</b>		
	Benchmark - 90 Day BBSW Average for July 2019		1.1085%
	Benchmark - 90 Day BBSW Average for August 2019		0.9766%
	Benchmark - 90 Day BBSW Average for September 2018		1.9576%
	Benchmark - 90 Day BBSW Average for October 2018		1.9283%
	Benchmark - 90 Day BBSW Average for November 2018		1.9399%
	Benchmark - 90 Day BBSW Average for December 2018		2.0185%
	Benchmark - 90 Day BBSW Average for January 2019		2.0682%
	Benchmark - 90 Day BBSW Average for February 2019		1.9595%
	Benchmark - 90 Day BBSW Average for March 2019		1.8379%
	Benchmark - 90 Day BBSW Average for April 2019		1.6873%
	Benchmark - 90 Day BBSW Average for May 2019		1.5410%
	Benchmark - 90 Day BBSW Average for June 2019		1.5410%
	<b>Average Benchmark Rate for Financial Year to Date</b>		<b>1.7137%</b>



**Statement of Investment and Bank Balances as at 2 September 2019**

<i>Description</i>	<i>Maturity Date</i>	<i>Investment Type</i>	<i>Rating</i>	<i>Current Interest Rate</i>	<i>Amount Invested</i>
Comm Bank - Cash Management Account		AC	A1+	0.95%	12,703,845
Rabo 1462 Day TD - Curve	9/09/2019 TD		A1+	3.25%	3,000,000
Bendigo & Adelaide Snr FRN	18/08/2020 FRN		A2	3.24%	2,000,000
Rabo 1826 Day TD - Curve	1/06/2021 TD		A1	3.30%	3,000,000
Police & Nurses 1827 Day TD - RimSec	8/06/2021 TD		A2	3.50%	2,000,000
ING Bank Australia 735 Day TD - RimSec	10/09/2019 TD		A1	2.75%	2,000,000
ING Bank Australia 735 Day TD - RimSec	18/09/2019 TD		A1	2.75%	3,000,000
Bank Of Queensland 730D TD - Curve	18/09/2019 TD		A2	2.80%	3,000,000
ING Bank Australia 730 Day TD - RimSec	17/10/2019 TD		A1	2.94%	2,000,000
Defence Bank 730D TD - Curve	25/10/2019 TD		A2	2.95%	3,000,000
Bendigo & Adelaide Bank Ltd 553 Day TD - RimSec	4/09/2019 TD		A2	2.72%	2,000,000
AMP 365 Day TD - RimSec	12/09/2019 TD		A1	2.80%	3,000,000
My State Financial Credit Union 371 Day TD - RimSec	22/10/2019 TD		A2	2.75%	2,000,000
Move 365 Day TD - RimSec (Railways Credit Union t/as)	24/10/2019 TD		UNRATED	2.90%	1,000,000
Maitland Mutual Building Society 365 Day TD - RimSec	31/10/2019 TD		UNRATED	2.85%	1,000,000
NAB 365 Day TD - NAB 9295 1144	28/11/2019 TD		A1+	2.75%	2,000,000
Summerland CU 370 Day TD - RimSec	10/12/2019 TD		UNRATED	2.93%	518,931
Summerland CU 370 Day TD - RimSec	10/12/2019 TD		UNRATED	2.93%	481,069
Bank Of Queensland 365D TD - Curve	14/02/2020 TD		A2	2.73%	2,000,000
Goldfields Money 369 Day TD - RimSec	26/02/2020 TD		UNRATED	2.80%	1,000,000
AMP 273 Day TD - RimSec	27/11/2019 TD		A1	2.80%	2,000,000
Beyond Bank 182 Day TD - Curve	2/09/2019 TD		A2	2.75%	2,000,000
My State Financial Credit Union 365 Day TD - Curve	3/03/2020 TD		A2	2.75%	1,000,000
Defence Bank 365D TD - Curve	6/03/2020 TD		A2	2.80%	3,000,000
Banana Coast Community CU 369 Day TD - RimSec	17/03/2020 TD		UNRATED	2.90%	1,000,000
Bank Of Queensland 365D TD - Curve	18/03/2020 TD		A2	2.70%	2,000,000
BankVic 365D TD - Curve	18/03/2020 TD		A2	2.70%	3,000,000
My State Financial Credit Union 371 Day TD - RimSec	7/04/2020 TD		A2	2.70%	3,000,000
AMB 181 Day TD - Curve	25/11/2019 TD		UNRATED	2.35%	1,000,000
Beyond Bank 181 Day TD - Curve	25/11/2019 TD		A2	2.48%	3,000,000
Bank of Us 180 Day TD - Curve	2/12/2019 TD		UNRATED	2.23%	1,000,000
NAB 241 Day TD - NAB 9295 1144	17/02/2020 TD		A1+	2.00%	10,000,000
Westpac 365 Day TD	26/06/2020 TD		A1+	1.90%	5,000,000
Bankwest 175 Day TD - Bankwest	19/12/2019 TD		A1+	1.90%	5,000,000

<b>Total Investments Held (excl. pipeline)</b>		\$	92,703,845
<b>Total Highland Source (pipeline) Loan Investments</b>	0	0.00%	\$ -
<b>Total Investments Held (Incl pipeline)</b>		\$	92,703,845
Balance as per Passbook-Commonwealth Bank	1,487,677.47		
Add: Outstanding deposits	640,943.09		
Less: Unpresented cheques	19,056.30		
<b>Balance as per Cash Book-Commonwealth Bank</b>			<b>2,109,564.26</b>
Add-Library			0.00
Add- Trust Fund-Other			384,499.93
Add- Trust Fund			
<b>Total Cash &amp; Investments @ 02/09/2019</b>			<b>95,197,909.32</b>



**15.9 EXTERNAL MEETING MINUTES**

**Author:** Warwick Bennett, General Manager

**Authoriser:** Warwick Bennett, General Manager

- Attachments:**
1. Peppertree Community Consultative Committee Meeting Minutes 12 June 2019 [↓](#) 
  2. South East Australian Transport Strategy Inc Annual General Meeting Minutes 15 August 2019 [↓](#) 
  3. South East Australian Transport Strategy Inc Ordinary Meeting Minutes 15 and 16 August 2019 [↓](#) 
  4. Ardmore Park Community Consultative Committee Meeting Minutes 16 August 2019 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL3 We actively collaborate with others in the region
<b>Cost to Council:</b>	There are no financial implications for this report
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the General Manger on the minutes below be noted:

1. Peppertree Community Consultative Committee meeting held on 12 June 2019
2. South East Australian Transport Strategy Inc annual general meeting held 15 August 2019
3. South East Australian Transport Strategy Inc ordinary meeting held 15 and 16 August 2019
4. Ardmore Park Quarry Community Consultative Committee meeting held on 16 August 2019

**REPORT**

Please find attached the minutes from the:

1. Peppertree Community Consultative Committee meeting held on the 12 June 2019.
2. South East Australian Transport Strategy Inc annual general meeting held 15 August 2019
3. South East Australian Transport Strategy Inc ordinary meeting held 15 and 16 August 2019
4. Ardmore Park Quarry Community Consultative Committee meeting held on 16 August 2019.

These minutes are attached for your information.



**Peppertree Community Consultative Committee**

**Minutes**

Meeting Date: 12<sup>th</sup> June 2019

Location: Peppertree Quarry, Marulan South

CCC Member

Attendees: Tino Foti (local business representative) – part time; Charles Mendel (community representative) – part time, Gordon Kirkby (JBA Urban Planning – Independent Chairperson); Cr Sturgiss (representing Goulburn Mulwaree Council);

Boral attendees: Angus Shedden, Sharon Makin

Apologies: Geoff Clark (representing Tallong Community Focus Group); Russell Montgomery (community representative);

Distribution: As above; Department of Planning ([Georgia.Dragicevic@planning.nsw.gov.au](mailto:Georgia.Dragicevic@planning.nsw.gov.au)); Goulburn Mulwaree Council Administration ([amy.croker@goulburn.nsw.gov.au](mailto:amy.croker@goulburn.nsw.gov.au))

Subject: June 2019 Meeting of Peppertree Quarry CCC

Item	Description
<b>Welcome and Introduction</b>	Gordon opened the meeting at 3.06 pm, welcomed all members
<b>Apologies</b>	as above
<b>Site Inspection</b>	not undertaken
<b>Confirmation of minutes from previous meeting</b>	The Committee accept that the minutes from last meeting were an accurate record of the meeting. Moved D Sturgis.
<b>Business arising</b>	provide details on Weatherzone forecasting system algorithms – not progressed
<b>Correspondence IN and OUT</b>	<p><b>Department of Planning and Environment</b></p> <ul style="list-style-type: none"> <li>• Modification 5 draft conditions received</li> <li>• Annual report issued and correspondence received. The Annual report is available on the website. The Report meets the requirements of the appropriate condition</li> <li>• Independent audit issued and correspondence received. The Audit and Boral's response to recommendations is available on the website. Audit meets the requirements of the appropriate condition with 3 items to undertake and report to DPE. These are in relation to the update of management plans with the completion of the audit and waste</li> </ul>



	<ul style="list-style-type: none"> <li>management procedures.</li> <li>Correspondence issued regarding date of review of management plans</li> </ul> <p><b>EPA</b></p> <ul style="list-style-type: none"> <li>Discussion on noise</li> </ul> <p><b>NSW Water</b></p> <ul style="list-style-type: none"> <li>Discussion on stability assessment</li> </ul> <p><b>G Clark</b></p> <ul style="list-style-type: none"> <li>weather data reviews – weather station monthly reviews (Jan, Feb, March, April 2019)</li> <li>Feedback on SBS Feed</li> </ul> <p><b>C Mendel</b></p> <ul style="list-style-type: none"> <li>Email with SBS Feed and request for discussion at next CCC meeting</li> </ul>
<p><b>Progress of Operations to date</b></p>	<p><b>Safety</b></p> <ul style="list-style-type: none"> <li>Zero LTI's since the last meeting</li> </ul> <p><b>Overburden</b></p> <ul style="list-style-type: none"> <li>Overburden works coming towards an end for this campaign with the development of the southern overburden and associated storm water controls. No Overburden works then required for 12 months</li> <li>Tree planting, top-soiling and hydro-mulching of these areas has commenced</li> <li>Query as to Overburden works – Overburden is moved mechanically with earthmoving equipment, with blasting occurring sometimes if granite appears in the overburden layers that need to be removed.</li> </ul> <p><b>Pit update</b></p> <ul style="list-style-type: none"> <li>Mine has now switched to a southerly direction with an additional conveyor to enable this to happen</li> </ul> <p><b>Processing</b></p> <ul style="list-style-type: none"> <li>Continuous improvement works have helped deliver a number of production records achieving record production volumes in the primary plant (May 2019) and the main processing plant (March 2019)</li> <li>The new store for parts is almost complete and this will allow a tidy up of the site and reduce reliance on shipping containers</li> </ul> <p><b>People</b></p> <ul style="list-style-type: none"> <li>We have continued to fill operator roles which has also led to further training.</li> </ul>
<p><b>OH&amp;S</b></p>	<ul style="list-style-type: none"> <li>Zero loss time injuries</li> <li>Resource Regulator has visited the site:                         <ul style="list-style-type: none"> <li>Feb 2019 – Following up on a minor electric shock incident caused by a faulty outlet</li> <li>April 2019 – An unannounced visit to review dust control measures</li> <li>May 2019 – A 2<sup>nd</sup> unannounced visit to review dust control measures. Regulator inspected site and reviewed Dust Management Action plan.</li> <li>May 2019 – A planned audit on falling objects</li> </ul> </li> <li>Roll out of personal dust monitoring results has been conducted. This includes monitoring of different work groups with personal monitors on a</li> </ul>



	<p>number of employees. Capital expenditure has been approved for a dust extraction system to better collect dust from inside the crusher building</p> <ul style="list-style-type: none"> <li>• Work on pedestrian - vehicle segregation has started</li> </ul>
<b>Environment incidents</b>	<ul style="list-style-type: none"> <li>• Environmental Incidents (February 2019 to May 2019) <ul style="list-style-type: none"> <li>• February 2019 ( 1 spill / 1 potential erosion)</li> <li>• March 2019 (1 potential erosion)</li> <li>• April 2019 ( 2 spills)</li> <li>• May 2019 (1 spill, 1 rubbish)</li> </ul> </li> </ul>
<b>Complaints</b>	<ul style="list-style-type: none"> <li>• 1 complaint – dust from train at Bundanoon but not found to be a Peppertree Train</li> </ul>
<b>SBS Feed</b>	<ul style="list-style-type: none"> <li>• Confirmation required by representatives that the community has the correct information regarding dust following the SBS Feed footage.</li> <li>• Comments from G Clark were tabled with a copy of the comments emailed to representatives</li> <li>• Suggestion that Boral make a more public statement to allay concerns. This was noted and that the suggestion would be considered.</li> </ul>
<b>Air Quality</b>	<ul style="list-style-type: none"> <li>• Air monitoring results were tabled for discussion. Results are available for dust deposition gauges and high volume air samplers, both total suspended particles (TSP) and particulate matter less than 10 microns (PM10). Dust deposition gauges are all located on Boral land. Measured results are extrapolated to the boundary and therefore possible impacts to private property are identified. All results are below the criteria as per the approval</li> <li>• PM10, Annual average in compliance. No samples over 24 hour criteria beyond the boundary.</li> <li>• TSP in compliance.</li> </ul>
<b>Blasting</b>	<ul style="list-style-type: none"> <li>• All blasts have complied with noise and vibration measurements requirements.</li> </ul>
<b>Noise</b>	<ul style="list-style-type: none"> <li>• Quarterly Noise monitoring was conducted in January and April 2019. In compliance at all receivers.</li> </ul>
<b>Surface water</b>	<ul style="list-style-type: none"> <li>• Surface water Quarterly monitoring round undertaken in March 2019. Total Nitrogen for T1 is in compliance with levels in the dam decreasing. Total dissolved solids in compliance. Turbidity in compliance. pH is in compliance. Total phosphorus In compliance for T1 and the dam. Marulan south creek (background) shows a similar pattern but on most occasions is higher than both the Dam and T1.</li> </ul>
<b>Ground water</b>	<ul style="list-style-type: none"> <li>• Environmental Flow - 10% environmental flow required – in compliance</li> <li>• Groundwater samples - Monitoring conducted in January 2019. No draw down of ground water from sentinel well .ie no impact on local groundwater. All results are in compliance with some exceptions</li> </ul>



<p><b>Heritage</b></p> <p><b>Rehabilitation</b></p>	<p>associated with naturally high background levels of total nitrogen and total phosphorus. Trigger review undertaken as well as flow direction of groundwater. Consultant has advised due to the direction of flow of groundwater towards the pit, the trigger levels are not relevant. I.e. groundwater flow is very slow and not away from the pit. A follow up discussion will be had with the EPA and DPE.</p> <ul style="list-style-type: none"> <li>• Heritage salvage works have now been completed.</li> <li>• Next step is to collate and catalogue the artifacts commencing in July 2019</li> <li>• Second Rapid Visual assessment undertaken to identify any rehabilitation site issues</li> <li>• First transect monitoring undertaken on rehabilitated sites. This is undertaken every 2 years to provide guidance on the success of the plantings. Outcome was very positive as to the rehabilitation works already in place</li> <li>• hydro mulching continued on the southern overburden continued</li> <li>• further planting undertaken</li> <li>• Weed management was discussed. Maintenance program in place in the rehab areas for weed management. Regular inspections undertaken and eradication arranged as needed.</li> </ul>
<p><b>Community Engagement</b></p>	<ul style="list-style-type: none"> <li>• Outward Bound – May 2019. 13 Students participated</li> <li>• Tallong Apple Day – May 2019. Great day once again. G Clark on behalf of Tallong Focus Group and the Apple day Committee thanked Boral for their support</li> <li>• Partnership in construction of sporting shed at Marulan public school</li> <li>• Kite festival September 2019. Part of the organizing committee</li> <li>• CVA program associated with Koala survey in Bungonia national park being planned for September 2019</li> <li>• Marulan Village Plan – partnership with Council in assisting with footpaths and partnership with Gunlake to fund gazebo over BBQ</li> <li>•</li> </ul>
<p><b>Plans for next three months</b></p>	<p><b>Safety</b></p> <ul style="list-style-type: none"> <li>• Maintain zero harm to our employees and contractors</li> <li>• Focus on pedestrian and vehicle interactions</li> </ul> <p><b>Overburden</b></p> <ul style="list-style-type: none"> <li>• Completion of the Southern overburden dump by June 2019</li> </ul> <p><b>Pit update</b></p> <ul style="list-style-type: none"> <li>• Continue to head South across the pit floor</li> </ul> <p><b>Processing</b></p> <ul style="list-style-type: none"> <li>• Fitting out the new store for parts storage and tidy up the site</li> </ul> <p><b>People</b></p> <ul style="list-style-type: none"> <li>• Continuation of training and development of our people</li> </ul>
<p><b>General Business</b></p>	<p><b>Weather station update</b></p> <ul style="list-style-type: none"> <li>• Report completed for the relocation of the weather station and station</li> </ul>



	<p>relocated</p> <ul style="list-style-type: none"> <li>• current weather station is compatible with the real time noise monitoring but will require an upgrade</li> </ul> <p><b>Real Time noise monitoring</b></p> <ul style="list-style-type: none"> <li>• Contract has been let to install real time noise monitoring at a sensitive receiver to enable pit operations to be shut down if noise is excessive</li> </ul> <p><b>CCC guidelines</b></p> <ul style="list-style-type: none"> <li>• Preparation of Annual report on CCC performance required under the Guidelines and has been drafted by Gordon as the Chair</li> <li>• Conflict of interest form and Declaration of Pecuniary Interest to be completed by all representatives. Copies to be emailed to all reps</li> </ul> <p><b>Marulan South Limestone update</b></p> <ul style="list-style-type: none"> <li>• Formal public exhibition period has occurred.</li> <li>• 60 plus Submissions made to DPE triggering IPC review process</li> <li>• RTSE being prepared as per DPE direction</li> <li>• Public meeting held with Tallong representatives to discuss Tallong Dam Water Supply. May 2019 Newsletter published in Discover Marulan clarified the intent not to use Tallong water. Copy to be emailed to representatives</li> </ul> <p><b>Peppertree Quarry Modification 5</b></p> <ul style="list-style-type: none"> <li>• Draft conditions of consent of been received.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• Provide details on Weatherzone forecasting system algorithms</li> <li>• Email link to Annual report</li> <li>• Email link to Independent audit</li> <li>• May 2019 Newsletter published in Discover Marulan clarified the intent not to use Tallong water. Copy to be emailed to representatives</li> <li>• Email CCC Conflict of interest form and declaration form to members</li> </ul>
<b>Next Meeting</b>	Wednesday 11 <sup>th</sup> September 2019
<b>Meeting Close</b>	5 pm



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

Thursday 15<sup>th</sup> August 2019  
 Mallacoota Golf Club  
 Mallacoota, Victoria

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## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Meeting opened: 12.45 pm

Cr Marianne Saliba welcomed everyone to the SEATS AGM.

Cr Marianne Saliba acknowledged the traditional owners and paid respects to leaders past, present and emerging.

### 1. WELCOME AND ATTENDANCE

NAME	ORGANISATION
Brad Turner	MU Group
Bruce Connolly	Latrobe City Council
Cr Anthony Mayne	Eurobodalla Shire Council
Cr Clare Le Serve	Bass Coast Shire Council
Cr Colin Toohey	East Gippsland Shire Council
Cr Graeme Middlemiss	Latrobe City Council
Cr Keith Cook	Baw Baw Shire Council
Cr Marianne Saliba	Shellharbour City Council
Cr Patricia White	Shoalhaven City Council
Cr Peter Harrison	Queanbeyan Palerang Regional Council
David Hair	Baw Baw Shire Council
Duncan Gay	NHVR
Greg Pullen	Shoalhaven City Council
John Tatterson	Wellington Shire Council
Laurie Jeremiah	Transport for Victoria
Paul Vecovski	Roads and Maritime Services
Sara Rhodes-Ward	Regional Roads Victoria
Stan Robb	Yass Valley Shire Council
Stuart Clark	GHD
Sue Whelan OAM	Executive Officer
Tony Swallow	Eurobodalla Shire Council
Trevor James	Shellharbour City Council
Vanessa Wilson	Roads and Maritime Services

MINUTES	ORGANISATION
Marianne Jones	Shoalhaven City Council





**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**Apologies:**

Anthony Basford	East Gippsland Shire Council
Christian Zahra AM	South Gippsland Shire Council
Cr Denzil Sturgiss	Goulburn Mulwaree Shire Council
Cr Dom Figliomeni	Wollongong City Council
Cr Jo Gash	Shoalhaven City Council
Cr Marianne Pelz	East Gippsland Shire Council
Cr Natalie O'Connell	East Gippsland Shire Council
Cr Peter Walker	Goulburn Mulwaree Shire Council
Ken Fraser	South Gippsland Shire Council
Mareeca Flannery	RDA Southern Inland
Mark Burnett	East Gippsland Shire Council
Matt Christensen	Snowy Valleys Council
Mike Dowd	Wollongong City Council
Mursaleen Shah	Upper Lachlan Shire Council
Reid Mather	Rail Alliance
Warren Sharpe OAM	Eurobodalla Shire Council

**MOTION:**

That the Apologies be accepted.

Moved: Cr Anthony Mayne  
 Seconded: Cr Clare le Serve Carried

**2. MINUTES OF THE PREVIOUS MEETING**

**MOTION:**

That the minutes of the Annual General Meeting held on Thursday 16<sup>th</sup> August 2018 at The Goods Shed, Warragul, Victoria, hosted by Baw Baw Shire Council be accepted as a true and accurate record.

Moved: Cr Patricia White  
 Seconded: Cr Graeme Middlemiss Carried



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**3. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

None

**4. FINANCIAL REPORT –CR GRAEME MIDDLEMISS**

The financial reports have been circulated and are as follows:

**South East Australia Transport Strategy Inc  
Profit and Loss  
July 2018 - June 2019**

	Total	
	Jul 2018 - Jun 2019	Jul 2017 - Jun 2018 (PY)
<b>Income</b>		
Interest Income	362.76	683.34
<b>Memberships</b>		
Councils	75,533.32	77,772.73
Other	1,454.54	8,490.91
<b>Total Memberships</b>	<b>A\$ 76,987.86</b>	<b>A\$ 86,263.64</b>
Services		709.09
Sponsorship		559.09
<b>Total Income</b>	<b>A\$ 77,350.62</b>	<b>A\$ 88,215.16</b>
<b>Gross Profit</b>	<b>A\$ 77,350.62</b>	<b>A\$ 88,215.16</b>
<b>Expenses</b>		
Accommodation	1,310.30	1,527.09
Administration	6,000.00	8,597.62
Bank charges	120.00	50.00
Conferences		1,846.58
Consulting	67,999.88	13,862.81
EO John Duscher Consulting		55,819.19
<b>Total Consulting</b>	<b>A\$ 67,999.88</b>	<b>A\$ 69,682.00</b>
Newsletter & Website	3,255.65	8,177.81
Travel	2,745.60	1,645.70
<b>Total Expenses</b>	<b>A\$ 81,431.43</b>	<b>A\$ 91,526.80</b>
<b>Other Expenses</b>		
BAS Roundoff Gain or Loss		-0.37
Other Expense	280.00	212.60
<b>Total Other Expenses</b>	<b>A\$ 280.00</b>	<b>A\$ 212.23</b>
<b>Net Earnings</b>	<b>-A\$ 4,360.81</b>	<b>-A\$ 3,523.87</b>

Wednesday, Aug 14, 2019 08:47:41 AM GMT+10 - Cash Basis



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**South East Australia Transport Strategy Inc  
Balance Sheet  
As of June 30, 2019**

	Total	
	As of Jun 30, 2019	As of Jun 30, 2018 (PY)
<b>Assets</b>		
<b>Current Assets</b>		
National Australia bank - Savin	80,945.80	110,583.04
National Australia Bank - Trans	50,648.34	17,724.67
<b>Total Current Assets</b>	<b>AS 131,594.14</b>	<b>AS 128,307.71</b>
<b>Long-term assets</b>		
Sound system and microphone	1,254.55	1,254.55
<b>Total long-term assets</b>	<b>AS 1,254.55</b>	<b>AS 1,254.55</b>
<b>Total Assets</b>	<b>AS 132,848.69</b>	<b>AS 129,562.26</b>
<b>Liabilities and shareholder's equity</b>		
<b>Current liabilities:</b>		
ATO Clearing Account	0.00	0.00
GST Liabilities Payable	6,784.58	-862.66
Tax Payable	0.00	0.00
<b>Total current liabilities</b>	<b>AS 6,784.58</b>	<b>-AS 862.66</b>
<b>Shareholders' equity:</b>		
Net Income	-4,360.81	-3,523.87
Retained Earning	130,424.92	133,948.79
<b>Total shareholders' equity</b>	<b>AS 126,064.11</b>	<b>AS 130,424.92</b>
<b>Total liabilities and equity</b>	<b>AS 132,848.69</b>	<b>AS 129,562.26</b>

Wednesday, Aug 14, 2019 08:51:56 AM GMT+10 - Cash Basis



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**South East Australia Transport Strategy Inc  
A/R Ageing Summary  
As of June 30, 2019**

	Current	1 - 30	31 - 60	61 - 90	> 90	Total
Bega Cheese					800.00	800.00
NSW Ports					800.00	800.00
Port of Melbourne Corporation					3,118.87	3,118.87
Queanbeyan-Palerang Regional Council					7,140.00	7,140.00
Rail Freight NSW (RFSNSW)					1,680.00	1,680.00
RDA Gippsland Committee					800.00	800.00
Safe Freight Networks					310.00	310.00
Safe System Solutions Pty Ltd					410.00	410.00
Snowy Valleys Council					1,710.00	1,710.00
Softwoods Working Group					800.00	800.00
Yass Valley Council					1,710.00	1,710.00
<b>TOTAL</b>	<b>AS 0.00</b>	<b>AS 0.00</b>	<b>AS 0.00</b>	<b>AS 0.00</b>	<b>AS 19,278.87</b>	<b>AS 19,278.87</b>

Wednesday, Aug 14, 2019 08:56:19 AM GMT+10

**As submitted**

- SEATS Financial position at the end of the 2018/19 Financial Year is sound (Final 'Total Assets' Balance of \$132,848 is up \$3,286 on last year).
- A number of factors were at play to produce this result – Minimal Project activity, Tightly controlled administration costs, against a reduction in non-Council memberships.
- Whilst SEATS Financials are currently sound, significant Project activity in the future could trigger the need for additional funds.
- In the 2017/18 year SEATS recorded a (Income minus Expenditure) 'Loss' of \$3523. I characterised this as a 'Nominal' loss as unpaid membership fees exceeded the 'loss'.
- In this 2018/19 year SEATS recorded a 'Loss' of \$4360 and I again regard this as a 'Nominal' loss as unpaid membership fees stand at \$19,278.

**Account Aging Summary**

- The Executive Committee has discussed what to do with the smaller amounts
- Payment from the three Councils will put us ahead
- Financial projections are good for about 35 years should we continue to operate the same.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

**MOTION:**

That the Treasurer's Report for the 2018/2019 FY be accepted.

Moved: Cr Graeme Middlemiss

Seconded: Greg Pullen

Carried

### 5. ELECTION OF OFFICE BEARERS

Cr Marianne Saliba declared that all the positions vacant and handed the AGM over to the Executive Officer.

It was noted that the Chair and Deputy Chairs positions are not an automatic continuation and membership must vote for these positions.

#### CHAIR

Cr Marianne Pelz is nominated for the position of Chair.

Nominated by Cr Marianne Saliba

Seconded by Cr Graeme Middlemiss

Cr Marianne Pelz is an apology for meeting but has previously expressed to the Executive Officer that she would accept the nomination and position if so elected.

There were no further nominations.

**MOTION:**

That Cr Marianne Pelz is elected Chair of SEATS

Carried

#### DEPUTY CHAIR

Cr Marianne Saliba is nominated for Deputy Chair

Nominated by Cr Patricia White

Seconded by Cr Keith Cook

Cr Marianne Saliba accepts the nomination.

There were no other nominations



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**MOTION:**

That Cr Marianne Saliba is elected Deputy Chair of SEATS

Carried

**TREASURER**

Cr Graeme Middlemiss is nominated as Treasurer  
 Nominated by Cr Keith Cook  
 Seconded by Cr Anthony Mayne  
 Cr Graeme Middlemiss accepts the nomination

There were no other nominations for Treasurer

**MOTION:**

That Cr Graeme Middlemiss is elected Treasurer of SEATS

Carried

**SECRETARY**

Cr Keith Cook is nominated as Secretary and Public Officer  
 Nominated by Cr Patricia White  
 Seconded by Cr Clare Le Serve  
 Cr Keith Cook accepts the nomination

There were no other nominations for Secretary

**MOTION:**

That Cr Keith Cook is elected Secretary of SEATS

Carried

**MEMBERS OF EXECUTIVE**

The SEATS Executive Committee comprises of three representatives from each state.

**NSW representatives on Executive Committee**

Cr Marianne Saliba nominates:

- Cr Patricia White



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

- Greg Pullen
- Cr Anthony Mayne

The nominations are seconded by Cr Patricia White

**MOTION:**

Being no further nominations the Executive Officer declares the following to be on the Executive Committee.

Cr Patricia White  
 Greg Pullen  
 Cr Anthony Mayne

Carried

**Victorian representatives on Executive Committee**

The Executive Officer provided clarification that the positions of Chair, Deputy Chair, Secretary and Treasurer do not count toward each state’s allocation of 3 representatives on the Executive Committee.

Cr Clare Le Serve is nominated by Cr Graeme Middlemiss, seconded by Cr Keith Cook.

**MOTION:**

Being no further nominations the Executive Officer declares the following to be on the Executive Committee.

Cr Clare Le Serve

Carried

The Executive Officer congratulates all that have been elected and returns the meeting to the Deputy Chair.

Cr Marianne Saliba thanked Sue Whelan, Executive Officer for conducting the ballot.

**6. EXECUTIVE OFFICER’S ANNUAL REPORT – SUE WHELAN OAM**

The Executive Officer’s Annual Report has been circulated.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

### Report as submitted:

This report is presented to the 2019 AGM being held at Golf Club Mallacoota, Victoria. It covers the activities of SEATS from August 2018 to August 2019.

SEATS vision clearly enunciates that the South East Australian Region should have high quality transport links that facilitates economic growth and production and enhances the lifestyle of the regions increasing population.

Meetings were held in Warragul Victoria in August, Wollongong, NSW, in November, Morwell, Victoria in February and Bateman's Bay, NSW in May. The outstanding efficiency of the Council officers and others involved in supporting the Executive Officer with these meetings is much appreciated. I would like to thank all Councils that have hosted our meetings. These meetings are an integral part of SEATS activities and allow all members to see the diversity of our region.

All these meetings were well attended and we have had very interesting and diverse Guest Speakers at our meetings. The topics covered ranged from: Transport's VSW telling us about the NSW Freight and Ports Plan 2018-2023, Cooma Progress Association updated us about their proposal for a rail line from Canberra to Eden to Australian Paper talking about their Energy from Waste project. We also heard from Deb Williams from KND Services talking about "Roads to tomorrow, Seiji Hong from J-Power La Trobe Valley and their Hydrogen Supply Chain Project and a presentation from Michael Caltabiano from ARRB. Southern Alpine Re4sorts representative spoke about the Resorts difficulties with access and we saw and heard about the Bateman's Bay bridge construction and the Moruya Airport Upgrade. A highlight of one of our meetings, just prior to the Victorian election, was a political panel as part of our dinner.

A number of tours were also undertaken so delegates to see the practical side of our member's infrastructure projects. These tours provided a great insight into the infrastructure network that SEATS members are responsible for and highlighted that we are a transport network not just roads.

Members continue to provide reports to the meetings and then talk to their reports. This is a valuable information session for all delegates. Member's reports are circulated to all members and I encourage members to submit written reports were possible.

Vic Roads, Transport Vic and RMS continue to provide reports to our meetings as well as sending representatives to our meetings. We value this very important exchange of information and we appreciate the time taken to write and deliver these reports. My thanks to Pas Moncella, Harvey Dinelli and Paul Vescovski for their very valuable input and I look forward to their continuing participation.





## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

The Federal Government has commissioned GHD to undertake a Princes Highway Strategy and public consultation on this very important project has reached its second phase. SEATS members have been involved in consultation and GHD will be making a presentation to this meeting in Mallacoota. I encourage members to be involved in the consultation as this Strategy will determine what happens in the Highway corridor from Wollongong to Mt Gambier.

Website – Mr Aaron Kennedy was engaged to update the website and I travelled to Warragul for two meetings with Aaron. Cr Keith Cook and Cr Patricia White also attended these meetings as did former Executive member Cr Jeremy Rich. The information obtained from these workshops was sent out to members and discussions were held at meetings.

Unfortunately Mr Kennedy cancelled his contract with SEATS in July. We have since engaged Mr Germaine Mueller from futuretheory. Germaine has already provided the Executive with logo ideas and the Executive will discuss them on Thursday with a view to confirming a new logo. Germaine is starting work on the new website and we hope to have the website up and running later this year.

The Election Strategy was finalised and sent out to all candidates for Election, Victoria in November, NSW in March and Federal in May. I responded to a large number of questions and comments in regard to the document. All candidates were supportive of our strategy and we received a number of very positive responses.

Work has commenced on reviewing and bringing up to date our Priority Project list. All members will have received nomination forms and I encourage everyone to participate in this very important project. Our priority projects are our selling point to Government and to our members. I would like to thank Greg Pullen for once again taking on this very big task.

Greg has been well supported by Marianne Jones. Shoalhaven Council continues to be of great assistance to SEATS and we appreciate the work they do.

It has been suggested to me that SEATS puts together its recommended priority for development along the entire SEATS route and that SEATS consider engaging a consultant to put this together as an advocacy package. I support this proposal and recommend it for discussion.

During the year the Executive started to look at policies and we adopted a media Policy which has been circulated to all members. Over the next 12 months we will be investigating other policies as required and implementing any that are necessary.

I have had meetings with a number of people including David Rowe from the Canberra Joint Region of Councils and Heidi Stratford from the NSW Department of Premier and Cabinet. I have also met with Member for Cunningham Sharon Bird and Member for Gilmore Fiona Phillips, Executive member Cr Patricia White attended the



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

last two meetings with me. These meetings are the start of meetings with local members.

At our Morwell meeting we were joined by former Deputy Chair, Rob Wilson. Rod enjoyed his visit with us and wishes SEATS continued success.

Membership has fallen over the past year though new members have joined recently. Members are encouraged to recruit potential members and to nurture existing membership by pointing out the benefits of belonging to this organisation. It is essential that we sell these benefits and continue to act as a united and cohesive organisation.

I extend my thanks to the Chair Cr Marianne Pelz for her support, I would also like to thank the Deputy Chair Cr Marianne Saliba and the Executive for their support and confidence in me. Former Chair Cr Patricia White has also continued her support and I would like to thank her.

Thanks also to the SEATS members for their support and input to meetings and in conversation. I look forward to working with members to progress SEATS aims and objectives.

Sue Whelan

OAM SEATS

Executive Officer

Sue Whelan thanked to the following Council's for hosting the SEATS meetings over the last year.

- Wollongong City Council for the meeting in Wollongong
- Latrobe City Council for the meeting in Morwell
- Eurobodalla Shire Council for the meeting in Batemans Bay
- East Gippsland Shire Council for the meeting in Mallacoota

Sue Whelan passed on the apologies of Mark Burnett, East Gippsland Shire Council. Mark is unable to attend due to family illness. Sue Whelan thanked him for his work in organising this meeting.

- Website
  - We were working with Aaron Kennedy however SEATS were informed that he couldn't work with us because the Executive Committee did not like the logos that he produced.
  - Commenced work with Mr Germaine Mueller from futuretheory.



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

- The Election Strategy was well received and very positive

Sue Whelan thanked the Executive Committee, and Cr Marianne Saliba, Cr Marianne Pelz and Cr White in particular, for their support during the year.

**MOTION:**

That the Executive Officer's report be accepted.

Moved: Cr Keith Cook

Seconded: Cr Graeme Middlemiss

Carried

**7. OTHER BUSINESS**

No other business

**8. DATE OF NEXT AGM**

Next Annual General Meeting will be on the 13<sup>th</sup> August 2020

Meeting closed: 1.01pm



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

**ORDINARY MEETING MINUTES**

Thursday 15<sup>th</sup> and Friday 16<sup>th</sup> August 2019  
 Mallacoota Golf Club, Mallacoota, Victoria

Meeting Opened: 1.02pm

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**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

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**1. WELCOME AND ATTENDANCE**

Cr Marianne Saliba welcomed everyone to the SEATS AGM.  
 Cr Marianne Saliba acknowledged the traditional owners and paid respects to leaders past, present and emerging.

NAME	ORGANISATION
Brad Turner	MU Group
Bruce Connolly	Latrobe City Council
Cr Anthony Mayne	Eurobodalla Shire Council
Cr Clare Le Serve	Bass Coast Shire Council
Cr Colin Toohey	East Gippsland Shire Council
Cr Graeme Middlemiss	Latrobe City Council
Cr Keith Cook	Baw Baw Shire Council
Cr Marianne Saliba	Shellharbour City Council
Cr Patricia White	Shoalhaven City Council
Cr Peter Harrison	Queanbeyan Palerang Regional Council
David Hair	Baw Baw Shire Council
Duncan Gay	NHVR
Fiona Weigall	East Gippsland Shire Council
Greg Pullen	Shoalhaven City Council
John Tatterson	Wellington Shire Council
Laurie Jeremiah	Transport for Victoria
Paul Vecovski	Roads and Maritime Services
Sara Rhodes-Ward	Regional Roads Victoria
Stan Robb	Yass Valley Shire Council
Stuart Clark	GHD
Sue Whelan OAM	Executive Officer
Tony Swallow	Eurobodalla Shire Council
Trevor James	Shellharbour City Council
Vanessa Wilson	Roads and Maritime Services

MINUTES	ORGANISATION
Marianne Jones	Shoalhaven City Council



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

Apologies:

Anthony Basford	East Gippsland Shire Council
Christian Zahra AM	South Gippsland Shire Council
Cr Denzil Sturgiss	Goulburn Mulwaree Shire Council
Cr Dom Figliomeni	Wollongong City Council
Cr Jo Gash	Shoalhaven City Council
Cr Marianne Pelz	East Gippsland Shire Council
Cr Natalie O'Connell	East Gippsland Shire Council
Cr Peter Walker	Goulburn Mulwaree Shire Council
Ken Fraser	South Gippsland Shire Council
Mareeca Flannery	RDA Southern Inland
Mark Burnett	East Gippsland Shire Council
Matt Christensen	Snowy Valleys Council
Mike Dowd	Wollongong City Council
Mursaleen Shah	Upper Lachlan Shire Council
Reid Mather	Rail Alliance
Warren Sharpe OAM	Eurobodalla Shire Council

**MOTION:**

That the Apologies be accepted.

Moved: Cr Anthony Mayne

Seconded: Cr Clare le Serve

Carried

**2. MINUTES OF PREVIOUS MEETING**

**MOTION:**

That the minutes of the Ordinary Meeting held on Thursday 16<sup>th</sup> and Friday 17<sup>th</sup> May 2019 at Batemans Bay Soldiers Club, Batemans Bay, NSW, be accepted as a true and accurate record.

Moved: Cr Anthony Mayne

Seconded: Cr Colin Toohey

Carried

**3. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

None



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

### 4. EXECUTIVE OFFICERS REPORT – SUE WHELAN OAM

Report as submitted:

This report is presented to the 2019 AGM being held at Golf Club Mallacoota, Victoria. It covers the activities of SEATS from August 2018 to August 2019.

SEATS vision clearly enunciates that the South East Australian Region should have high quality transport links that facilitates economic growth and production and enhances the lifestyle of the regions increasing population.

Meetings were held in Warragul Victoria in August, Wollongong, NSW, in November, Morwell, Victoria in February and Bateman's Bay, NSW in May. The outstanding efficiency of the Council officers and others involved in supporting the Executive Officer with these meetings is much appreciated. I would like to thank all Councils that have hosted our meetings. These meetings are an integral part of SEATS activities and allow all members to see the diversity of our region.

All these meetings were well attended and we have had very interesting and diverse Guest Speakers at our meetings. The topics covered ranged from: Transport's VSW telling us about the NSW Freight and Ports Plan 2018-2023, Cooma Progress Association updated us about their proposal for a rail line from Canberra to Eden to Australian Paper talking about their Energy from Waste project. We also heard from Deb Williams from KND Services talking about "Roads to tomorrow, Seiji Hong from J-Power La Trobe Valley and their Hydrogen Supply Chain Project and a presentation from Michael Caltabiano from ARRB. Southern Alpine Re4sorts representative spoke about the Resorts difficulties with access and we saw and heard about the Bateman's Bay bridge construction and the Moruya Airport Upgrade. A highlight of one of our meetings, just prior to the Victorian election, was a political panel as part of our dinner.

A number of tours were also undertaken so delegates to see the practical side of our member's infrastructure projects. These tours provided a great insight into the infrastructure network that SEATS members are responsible for and highlighted that we are a transport network not just roads.

Members continue to provide reports to the meetings and then talk to their reports. This is a valuable information session for all delegates. Member's reports are circulated to all members and I encourage members to submit written reports were possible.

Vic Roads, Transport Vic and RMS continue to provide reports to our meetings as well as sending representatives to our meetings. We value this very important exchange of information and we appreciate the time taken to write and deliver these reports. My thanks to Pas Moncella, Harvey Dinelli and Paul Vescovski for their very



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

valuable input and I look forward to their continuing participation.

The Federal Government has commissioned GHD to undertake a Princes Highway Strategy and public consultation on this very important project has reached its second phase. SEATS members have been involved in consultation and GHD will be making a presentation to this meeting in Mallacoota. I encourage members to be involved in the consultation as this Strategy will determine what happens in the Highway corridor from Wollongong to Mt Gambier.

Website – Mr Aaron Kennedy was engaged to update the website and I travelled to Warragul for two meetings with Aaron. Cr Keith Cook and Cr Patricia White also attended these meetings as did former Executive member Cr Jeremy Rich. The information obtained from these workshops was sent out to members and discussions were held at meetings.

Unfortunately Mr Kennedy cancelled his contract with SEATS in July. We have since engaged Mr Germaine Mueller from futuretheory. Germaine has already provided the Executive with logo ideas and the Executive will discuss them on Thursday with a view to confirming a new logo. Germaine is starting work on the new website and we hope to have the website up and running later this year.

The Election Strategy was finalised and sent out to all candidates for Election, Victoria in November, NSW in March and Federal in May. I responded to a large number of questions and comments in regard to the document. All candidates were supportive of our strategy and we received a number of very positive responses.

Work has commenced on reviewing and bringing up to date our Priority Project list. All members will have received nomination forms and I encourage everyone to participate in this very important project. Our priority projects are our selling point to Government and to our members. I would like to thank Greg Pullen for once again taking on this very big task.

Greg has been well supported by Marianne Jones. Shoalhaven Council continues to be of great assistance to SEATS and we appreciate the work they do.

It has been suggested to me that SEATS puts together its recommended priority for development along the entire SEATS route and that SEATS consider engaging a consultant to put this together as an advocacy package. I support this proposal and recommend it for discussion.

During the year the Executive started to look at policies and we adopted a media Policy which has been circulated to all members. Over the next 12 months we will be investigating other policies as required and implementing any that are necessary.

I have had meetings with a number of people including David Rowe from the Canberra Joint Region of Councils and Heidi Stratford from the NSW Department of Premier and Cabinet. I have also met with Member for Cunningham Sharon Bird and





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Member for Gilmore Fiona Phillips, Executive member Cr Patricia White attended the last two meetings with me. These meetings are the start of meetings with local members.

At our Morwell meeting we were joined by former Deputy Chair, Rob Wilson. Rod enjoyed his visit with us and wishes SEATS continued success.

Membership has fallen over the past year though new members have joined recently. Members are encouraged to recruit potential members and to nurture existing membership by pointing out the benefits of belonging to this organisation. It is essential that we sell these benefits and continue to act as a united and cohesive organisation.

I extend my thanks to the Chair Cr Marianne Pelz for her support, I would also like to thank the Deputy Chair Cr Marianne Saliba and the Executive for their support and confidence in me. Former Chair Cr Patricia White has also continued her support and I would like to thank her.

Thanks also to the SEATS members for their support and input to meetings and in conversation. I look forward to working with members to progress SEATS aims and objectives.

Sue Whelan  
OAM SEATS  
Executive Officer

Sue Whelan presented the new SEATS logos to the meeting.

- The logos were approved at this morning’s Executive Committee meeting.
- The logos are a variation of what we used to have
  - Didn’t want to change the logo too much when it is well known
  - Website to be launched before the end of the year

**MOTION:**

That the Executive Officer’s report be accepted.

Moved: Cr Patricia White

Seconded: Cr Keith Cook

Carried

**5. FINANCIAL REPORT –CR GRAEME MIDDLEMISS**

Cr Graeme Middlemiss explained that the three monthly Financial Report, that is normally presented to this SEATS Ordinary Meeting, is covered in the Financial



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Report that presented to the Annual General Meeting; held just prior with all attending members present. The Financial Report was accepted at the previous AGM and so will not be presented at this time (as it is an identical report).

### 6. MEMBERS REPORTS

#### **Eurobodalla Shire Council – Cr Anthony Mayne**

(Eurobodalla Shire Council has submitted a report to the meeting. This is included as Attachment 1)

- Warren Sharpe OAM is an apology. Tony Swallow, Divisional Manager Works for Eurobodalla Shire Council will provide a more detailed report
- There is an incredible amount of work going on in the shire:
  - Batemans Bay Bridge is progressing in leaps and bounds
    - Council is reviewing building heights because of the increased height of the new bridge.
    - The Link Road is progressing
  - It has been announced that there will be a bypass of Moruya township and a promise of a big regional hospital
  - Continue to advocate for improvements to the Narooma Bridge. The bridge is a safety risk and causes a bottleneck as trucks stop traffic as they go over the bridge
  - Kings Highway is a critical piece of infrastructure. Looking forward to SEATS support for this work
- The Council acknowledges the important work and role of SEATS.

#### **Baw Baw Shire Council – David Hair**

As submitted

##### **2019/20 Capital Works Program**

The 2019/20 capital works program is \$29.6M, comprising of 100 projects and programs, including:

- \$12.2M for infrastructure renewal (primarily working on replacing existing assets),
- \$7.3M for progressing key strategic projects, and
- \$10.1M for general infrastructure works.

##### **Roads**

- Over 100,000 sq m of gravel road resheets (\$1.1M)
- Over 235,000 sq m of roads resealed (\$1.3M)
- Five roads in poor condition fully reconstructed (\$2.0M)
- Over 20,000 sq m of road repairs (\$1.2M)
- Over 1400 metres of kerb and channel replaced
- Extensive re-linemarking, guardrail and signage replacement
- Stage 2 of sealing the unsealed section of Shillinglaw Road in Drouin (\$0.7M)



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- Funding commitment towards the Fixing Country Roads Program, which would see over \$2.2M of road upgrade works occur in Shady Creek and Neerim North
- Continuation of Warragul CBD streetscape works, with the upgrade of Victoria Street between Queen Street and Napier Street (\$0.8M)
- Road safety improvements (\$0.4M)
- New or improved township entry, parking and traffic signs (\$0.1M)

### Carparks

- Accessible parking space improvements, the implementation of key parking study actions for Drouin and Warragul, as well as four carpark reconstructions (\$0.3M)

### Paths

- Gravel and sealed path replacements, trip hazard rectifications, DDA upgrades and pram ramp replacements (\$0.5M)
- New footpaths across the municipality (\$0.8M)

### Bridges and Major Culverts

- Standfields Road bridge replacement in Poowong East as well as two major culvert rehabilitations (\$0.8M)

### Drainage

- Retarding basins in Trafalgar and Warragul (\$1.3M)
- Piped drainage renewal (\$0.3M)
- Open drain cleaning and roadside works (\$0.4M)
- Dam safety and wetland establishment works (\$0.1M)

### Roads to Recovery (R2R) Funding Program

Overall allocation 2014/19 \$11.5M, 59 nominations to date

- 2018/19 – Balance of \$216K R2R funding additional allocation on Labertouche North Road
  - Reconstruction complete at Labertouche North Road, Labertouche - \$1.55M.
  - Reconstruction of Bowen Street, Warragul - \$456K. (carry over to 18/19, tenders received) Works have commenced, working with APA regarding lowering of gas lines.
  - Reconstruction of Rollo Street, Yarragon - \$320K. (carry over to 18/19, tenders received) work completed February 2019.

### Infrastructure Investment Blackspot Funding Program

2019/20

- Following the recent announcements Council is implementing the following projects
  - Lardners Road - \$220k
    - Replace non standard safety barrier, delineation improvements and speed reduction
  - Mountain Glen Drive - \$309k
    - Upgrade existing safety barriers and improve intersection delineation
  - Lardners Track - \$168k



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- W-beam safety barrier and delineation improvements.

### **Bridge Renewal Funding Program**

- Round 4 funding of \$260K has successfully been obtained for the replacement of the Standfields Road bridge in Poowong East, working in partnership with South Gippsland Shire Council.

### **Fixing Country Roads Program**

Round 2 Yarragon Shady Creek Road – Sheehan Road to Araluen Road, Shady Creek

- Application was successful for the reconstruction of 2km of Yarragon Shady Creek Road, \$500K to be funded by Regional Roads Victoria (Total project cost \$1.5M).

Round 2 Neerim North Road, Neerim North

- Application was successful for the reconstruction of 2.2km over various lengths of Neerim North Road, \$513K to be funded by Regional Roads Victoria (Total project cost \$770K).

### **Gippsland Regional Road Group (GRRG)**

- No meetings have taken place.

### **Baw Baw Truck Safety Network**

- Inaugural meeting held in June 2018 and second meeting held in November 2018 were attended by approximately 20 heavy vehicle operators, Council staff and Victoria Police. The third meeting was held on 21 March 2019 with the intention to continue meeting quarterly into the future.

### **\$4M Warragul Streetscape Project**

- Project intended to support future growth of town.
- Precinct involves both VicRoads and local Council Roads.
- Works will improve pedestrian safety, improve traffic flow and enhance the “greening” of CBD precinct.
- Smith Street streetscape works between Albert and Palmerston Street including pedestrian crossings and street improvement works such as asphalt resurfacing, and landscaping - complete
- Roundabout construction at Mason and Albert Street intersection and Mason and Palmerston Street intersection with landscape works - complete.
- Palmerston Street streetscape works between Victoria Street and Smith Street, including the conversion to one-way traffic flow east bound - complete.
- Smith Street Streetscape works including the conversion to one-way traffic flow southbound – complete.
- Queen Street/Napier Street intersection – installation of traffic signals – works to be completed late August 2019.
- Victoria Street between Smith Street and Napier Street – streetscape works design – survey complete, design complete



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### “Future Transport Planning Warragul and Drouin” Project

- \$500K funding allocated to Regional Roads Victoria for one-year road network planning for Drouin and Warragul to address and plan for the future growth of Warragul and Drouin. The population is expected to triple by the completion of the PSP development.
- In early 2018, RRV carried out extensive community stakeholder engagement which resulted in receiving 725 comments from the community. A list of nine priority projects was compiled by RRV:
  1. Drouin Town Centre – duplication of the traffic lanes considered however to address congestion issues, other alternatives are being investigated
  2. Consider redesign of the roundabout at Howitt Street/ Warragul Korumburra Road/Bona Vista Road/ Landsborough Road and also consider signalised intersection at Howitt Street and Burke Street (cost of TEI \$7.5M)
  3. Balfour Road connection to Princes Way to be investigated for improvement
  4. Colman Road level crossing has been improved with better signal phasing during school times. Intersection design may be considered for future planning.
  5. Highvale Rise/ Crole Drive – Princes Way in this area will need to be duplicated and future investigations/ planning will take place
  6. Drouin Longwarry Road intersection with Princes Way has been investigated with a proposal with a TEI of \$8M for a two-lane roundabout has been submitted to state Government.
  7. Longwarry Road intersection with Princes Way with one main entrance/ exit instead of the existing multiple slip lanes
  8. Brandy Creek Road at the north entrance into the Warragul township – considerations for speed limit reductions to keep up with the urbanisation and development in the area
  9. Queen Street (Normanby Place to Nilma) - investigations and traffic modelling completed for intersections. Future planning to include potential duplication of Queen Street.
- We have approximately \$30M in our 19/20 Capital Works program
- We have been successful in increasing our renewal allocation within the Capital Works program
- Welcomed additional funding from the Roads to Recovery fund
- Successful in attracting Black Spot funding totalling \$700,000 this year
- Worked with South Gippsland Shire to co-fund \$125K to upgrade and renew \$600,000 bridge
- Baw Baw Shire Council would like to thank VicRoads and the State Government for an allocation of over \$1M to upgrade an addition 4.5km of road along a strategic network
- Are in the final stages of Warragul streetscape project. There was backlash over the implementation of one way traffic though this has now subsided. The works were conducted as a staged approach and now people can understand the reasoning and there has been an acceptance of this. This project has revitalised the whole streetscaped area.



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- Talking to RRV Future Transport about network planning for Warragul and Drouin. The concept design will be put to the community in a couple of months. Looking forward to the community feedback on the concept design.

Cr Marianne Saliba

Would like to draw the members attention to the NSW Roads Communique ( We should consider adopting that as part of our own documentation and works. It is worth supporting and requests that members have a look at it prior to Day 2 of the Ordinary Meeting as SEATS will be seeking to endorse this.

**Bass Coast Shire Council - Cr Clare Le Serve**

As submitted

Project	Status
Fixing Country Roads Round 2	
1. Loch Wonthaggi Road Flood Mitigation and Safety Improvements 2. Grantville Glen Alvie Road Upgrades	<b>Fully Funded 19/20</b>
Bass Highway Anderson to Leongatha Upgrade	<b>RRV Progressing as Priority Projects</b>
Phillip Island Road and San Remo Upgrades	<b>RRV Progressing as Priority Projects</b>
Wonthaggi Alternative Heavy Vehicle Route	<b>Progressing planning</b>
Kernot Bridge replacement over Bass River	<b>Awaiting funding opportunities</b>
Cowes to Stony Point Car Ferry	<b>Budgeted 19/20 Seeking additional funding</b>
Melbourne South East Region Freight Strategy	<b>Priority List Under Review</b>

**Fixing Country Roads**

Round 2 – Bass Coast Shire Council successfully applied for funding to undertake a major renewal project along a section of Loch Wonthaggi Road, West Creek. Investigations have indicated that the pavement will be required to be raised by 300mm in order to minimise the impact of flooding in the Powlett River Catchment. As Loch Wonthaggi Road is one of Bass Coast Shire’s Key Strategic Links (and previously a VicRoads Road), it provides an important link for dairy, agriculture and extractive industry. Road closures, which occur most years for a number of days at a



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time, due to heavy rainfall poses a significant risk for emergency services accessing the farming communities' in the Bass Hills. To ensure that the impact of flooding is minimised the installation of additional culverts is required to address a number of issues identified in extensive modelling already undertaken. It is anticipated that this project will cost in the order of \$1.5M predominantly to facilitate the culvert installation and lifting the pavement. In addition to this project, Bass Coast Shire Council successfully applied for a second project along Grantville Glen Alvie Road. This project, like Loch Wonthaggi Road, is a key rural link which was previously a VicRoads Road. This link provides an important link for Dairy, Agriculture and sits as a main access road for key natural gravel and sand deposits. Currently the western section of this road is a gazetted B-Double route and the remaining sections are intended to be considered for gazettal once all the linkages are complete.

### **Bass Highway, Anderson to Leongatha upgrade**

\$500,000 of State funding has been allocated to examine potential upgrades along the Bass Highway between Anderson and Leongatha to boost traffic flow, local road access and safety. Council and VicRoads have worked to identify key priorities along the network and Investment Logic Mapping (ILM) has been undertaken to prioritise these actions. VicRoads has now finished the engagement phase and is working to develop project designs for key priorities. The highest priority project is Kilcunda pedestrian safety and parking improvements.

#### Background

The Bass Highway provides access for local agriculture and forms part of the Melbourne/Sydney coastal tourist route. It also provides connectivity between the towns of Leongatha, Inverloch, Wonthaggi and other small towns to the Anderson turnoff to Phillip Island.

The duplication of the Bass Highway between Lang Lang and Anderson is now complete with Stage 7, the final stage, opened to traffic in late December 2013. The balance of the highway from Anderson to Leongatha is proposed as 2 lanes with improvements to, road pavement, widening to B road standard, sealed shoulders at some locations, provision of overtaking opportunities and safety improvements including upgrade to narrow alignment at Powlett River culverts at Dalyston.

#### Extractive industries

The Victorian State Government have developed the *Extractive Resources in Victoria — Demand and Supply Study 2015 —2050* (Published March 2019) to identify future resources required to cater for the future growth and construction within Victoria. Bass Highway has been identified as an Extractive Resource Road within the study. The demand in Melbourne's south east is expected to generate up to 5000 additional truck movements per day from the Bass Coast and South Gippsland region.

This is also supported by the '*Extractive Resources Strategy - Helping Grow Victoria*' which identified that key short term priorities were to:

1. Recognise critical extractive resource transport networks in Victorian Government transport and infrastructure plans.
2. Improve data collection and sharing.
3. Conduct an initial study into transport impacts and network development needs.



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4. Encourage development of dedicated quarries close to new major regional infrastructure projects.

### **Phillip Island Road and San Remo Upgrades**

Council has worked in partnership with Regional Roads Victoria and the Phillip Island Integrated Transport Study (PIITS) Community Reference Group with relation to key intersection upgrades and community engagement.

Key intersection upgrades at Woolamai Beach Rd and Back Beach Rd have are funded and project underway. It is expected that construction works are due to commence late 2019. The next priority project is San Remo Intersection works at Back Beach Road and Bergin Grove.

This is in addition to the \$3.2M of funding for planning activities for the Phillip Island Road corridor. This funding has provided for community engagement. This is being conducted by Regional Roads Victoria around projects at Newhaven, Surf Beach/Sunderland Bay and San Remo. It is expected to be completed by June 2020

This has led to a much greater understanding of the impediments along the network and a list of key projects. Preliminary traffic modelling has been undertaken to assess the impact of the proposed treatments.

A related project that Council has recently completed is Phillip Island and San Remo Visitor Economy Strategy 2035. Information shows that Phillip Island can expect an additional 4,300 visitors per day by 2035. 35% of international visitors that come to Victoria visit Phillip Island, and Phillip Island is the second most visitor reliant economy in Australia behind Uluru.

### **Wonthaggi Alternative Heavy Vehicle Route**

Regional Roads Victoria have been undertaken extensive planning along the Bass Highway Corridor between Anderson and Leongatha. Council will work with RRV on determining the alignment.

#### Background

The Bass Highway is the main highway that passes through the Wonthaggi region. It connects Wonthaggi with other regional centres including Phillip Island, Inverloch and Leongatha. During the peak holiday periods this highway experiences significantly higher traffic volumes resulting in large queue lengths through Wonthaggi. The Bass Highway has been identified as an 'Extractive Resource Road' in the *Extractive industries in South Gippsland – Supply Chain Study*. In 2011 Bass Coast Shire Council commissioned The Wonthaggi CBD Traffic Impact Study which found that if no action is taken the existing road network will soon be operating at capacity with unacceptable queue lengths.

### **Kernot Bridge replacement over Bass River**





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Council has to project advanced to the point where funding submissions can be made. This planning was completed in late 2017. This project will require multiple funding sources in order to deliver. Further local community consultation will be undertaken in future as funding opportunities become available.

### Background

Construct a new 75m bridge over the Bass River at Kernot. The current bridge at Stewarts Road spans the Bass River. It is a one lane aging timber composite structure that is load limited to 20 tons. The bridge services local traffic although is no longer able to service local industry requiring heavy vehicle access. Higher productivity vehicles are increasingly utilising the local network.

The current bridge is a pinch point in the local road network for the dairy, agriculture and extraction industries. A new bridge would allow for economic benefit through freight efficiencies gained and access for high productivity vehicles. A feasibility study conducted by Council has determined that realigning the existing road and locating a new bridge at an alternative crossing point would also service land that is currently accessed by the Schier Road Bridge which is limited to 12 tons and in poor condition. By utilising this alignment two older bridges could be decommissioned from current service and maintained for future pedestrian and cyclist links.

### **Cowes Stony Point Car Ferry**

Council, along with Mornington Peninsula Shire Council and the Victorian State Government prepared a Business Case to determine the cost, requirements and viability of a car ferry between Cowes and Stony Point.

The Full Business Case was presented at the Ordinary Council Meeting in Cowes on 18 April, 2018. Council supported a car ferry in principle as per the Phillip Island and San Remo Visitor Economy Strategy 2035, Growing Tourism. Council deferred consideration of the Full Business Case, based on community feedback throughout the consultation process, until a comprehensive investigation is undertaken as to whether the Cowes Jetty is a more suitable location for a car ferry terminal than the Mussel Rocks location proposed in the Business Case. The additional work will include an assessment of the impact of a car ferry terminal on the Jetty Triangle and a detailed traffic and parking impact assessment.

We have committed \$120,000 in the draft 2019/20 Budget and will seek additional funding from the Victorian State Government to undertake this work.

### **Melbourne South East Region Freight Strategy**

The South East Metropolitan Transport Group recently completed a Freight Strategy. Bass Coast Shire Council is a member of the Group and provided input to the Freight Strategy. The Key Directions and initiatives of the strategy were to:

- Upgrade first and 'last mile' connections to key industrial locations
- Promote longer term network connections
- Improve data feedback links with the NHVR
- Promote rail links to the Port of Melbourne & local intermodal terminals



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- Support ongoing grade separations
- Promote greater awareness of freight costs & potential savings measures for local manufacturers

Priority road projects were identified as key transport network initiatives needed to support freight in the SE Melbourne Region. For Bass Coast Shire the initiatives identified included, Phillip Island Road upgrade, Kernot Bridge Replacement, Bass Highway Anderson to Inverloch upgrade and Wonthaggi Alternative Heavy Vehicle Route. A review of this priorities is currently underway.

All projects are progressing well.

Meeting adjourned – 1.18pm.

### Day 2

Meeting recommenced – 8.16am

Cr Marianne Saliba welcomed everyone to Day 2 of the Ordinary Meeting and acknowledged the traditional owners and custodians.

### 7. MEMBERS REPORTS - CONTINUED

#### **Regional Roads Victoria – Sara Rhodes-Ward**

(See Attachment 2 for the Regional Roads Victoria Report)

- Sara Rhodes-Ward introduced herself to the meeting and is the new Regional Director of Regional Roads Victoria (Eastern Region).
- Will assume that the submitted report has been read
- There is a large package of works that is occurring.
- Works have commenced on the Great Alpine Road with \$10M allocated to construct slow vehicle turnout and road widening
  - Bullocky Creek is almost completed and sealing will occur at the end of season
  - The Namestone Point project is a significant undertaking.
    - Rock being removed to Tambo Crossing resulting in great project savings
    - Implemented an alliance maintenance model
    - There has been a \$1M saving on the Bullocky Creek project and savings go onto other jobs on the Alpine Road
    - Community has been identifying priority areas
- Philip Island
  - Tenders for construction for the Woolamai Beach Road and Back Beach Road roundabouts are due to be advertised this month



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Commencing work during summer peak. We would normally try to avoid working through this time but we will be able to use traffic management for the works to also manage increased tourism traffic
- Will need to communicate and engage with the community about this
- Black Spot Funding
  - East Gippsland were very successful in the In the 19/20 FY Black Spot funding program.
  - There were 71 projects totalling \$25M that were successful
  - There are 12 projects funded, totalling \$3.73M, for Gippsland
  - Projects went through selection process with a high focus on casualty crashes

### Safety barriers

- There have been 183 lives lost on roads in Victoria (Calendar Year to date, 2019)
- Aiming for Zero and safety barriers are fundamental to achieving that
- 79% fatalities on regional roads involve local people
- People are 5 times more likely to be killed on regional roads
  - Significantly men aged over 65
  - Not wearing seat belts
- Safer vehicles, speeds, intersections
- Fixing/sealing side roads, decreasing speed limits in busy urban areas and other key works are beneficial
- There was a huge step change (decrease in fatalities) with the introduction of mandatory seat belts, then with the introduction of the 0.05 blood alcohol limit and the introduction of breath testing
- We are now seeing change around safety barriers
- We have seen a significant reduction in deaths and serious injuries due to some of the infrastructure work and we work in partnership with councils regarding safer speeds
- Safety barriers
  - 64% of collisions are head-ons in the area where safety barriers are installed
  - And only 21% are run-offs
  - We have a focus on reducing the loss of life
    - This may mean that motorists need to change their expectation of using roads
    - The sense of entitlement on how to use the road has to shift a bit
    - Safety barriers have reduced fatalities and serious injuries from 3 and 42 to 0 and 10 respectively
    - \$51M to implement safety upgrades such as
      - Sale to Stratford
      - Stratford to Bairnsdale



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Construction began in 2017 and works are still underway and will be complete in early 2020
- Distance from road to barrier and passing traffic
  - There are areas of the highway where we will not introduce barriers
    - Eg There is a stretch of 25km next to open paddock
- Barriers will continue to be installed in centre line and where there are heavily treed roadsides.
- 12 Melbourne bound and 8 Sale bound additional bays/ turnouts and more truck parking bays and overtaking
- There are restrictions with native vegetation

In response to highway blockage on 12<sup>th</sup> August 2019

- Acknowledge that there are times when there would be inconveniences
- This could occur on any location on the network
- People need to be patient
- And if there is a fatality (anywhere along the network, with or without safety barriers) then the road would be closed anyway
- RRV are being responsive and have installed additional turnouts

Questions

Cr Keith Cook

Expressed concern about the narrowness between the pull off and main carriage way. If truck drivers need to stop they believe that it is unsafe. Has there been any thought about increasing the width between two barrier ways?

Some areas are quite constrained by native vegetation and there is a significant cost to projects to remove. Getting closer to Bairnsdale the distance between the barriers are wider. There are also areas with natural choke points such as bridges etc. Acknowledged that there are lots of places on the highway as you head east that although there might not be a barrier there is still not enough space to pull over. We are looking at installing more stopping bays and to provide signage to provided information and greater surety as to where the next stopping bay is.

### Transport for Victoria – Laurie Jeremiah

As submitted

#### Regional Rail Revival Gippsland

- As part of Regional Rail Revival, the \$530 million investment in the Gippsland Line will support delivery more frequent and reliable services and create hundreds of jobs.
- Rail Projects Victoria is responsible for the delivery of the Regional Rail Revival program on behalf of the Victorian Government.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- RPV is currently undertaking the necessary due diligence to ensure this project meets the transport needs of commuters and communities along the Gippsland line.
- The project scope includes:
  - Level crossing upgrades
  - Track duplication between Bunyip and Longwarry
  - Additional platform at Bunyip, Longwarry, Morwell and Traralgon stations
  - Upgrading drainage at Morwell River
  - Track duplication between Traralgon and Morwell
  - Track duplication extension near Moe east towards Traralgon
  - Extending the Morwell crossing loop
  - Signalling upgrades and removal of stabling facilities at Traralgon
  - Replacement of the Avon River Bridge
- Works on the Avon River Bridge Have been tendered and are expected to start later this year and be completed late 2021 with other works coming on line and expected to be completed late 2022.

### Princes Highway Corridor Strategy

The Commonwealth is developing a Princes Highway Corridor Strategy to guide investment priorities for this major freight and tourism corridor.

The Princes Highway Corridor Strategy will develop an evidence base to underpin a 'whole-of-corridor' perspective of the current and future role of the Princes Highway, including economic, social and environmental factors. It will support meaningful engagement with industry and key stakeholders and provide the evidence necessary to allow governments to make informed investment decisions. The objectives of the Strategy are:

- Promoting better access and connectivity to and along the corridor
- Improving safety and providing efficient driving conditions along the length of the corridor
- Activating the corridor to drive better regional development and industry performance
- Promoting more efficient and environmentally sustainable use of the corridor
- Supporting corridor investments which are value adding, well-informed and linked together as part of an overarching vision for the corridor.

The Australian Government is delivering the Strategy in partnership with the NSW Government, the Government of Victoria and the Government of South Australia. The Princes Highway Corridor Strategy will be delivered by later in 2019.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Both VicRoads and Transport for Victoria are back in the Department of Transport so going forward SEATS might only get one report from the one department.
- Regional Rail Revival on Gippsland Line – May not have seen a lot of physical movement but things are happening such as planning and design regarding Latrobe Valley
- Avon River Bridge project is moving forward
- Vehicle access to Phillip Island is via road only with only one road in and out. It is an interesting area that lends itself to local public tourism transport options. Phillip Island Nature Park are investigating options.

### RMS Report – Paul Vecovski

See Attachments for a copy of the submitted report.

- Nowra Bridge
  - Good progress with request for tenders released for Design and Construct. Tenders to close in coming weeks.
  - Looking to award tenders in early 2020
  - Community have expressed concern about noise impacts
  - Thanks the Shoalhaven community for feedback and participation in consultation.
- Berry to Bomaderry
  - Currently experiencing drought in NSW, while bad for most. it is good for road construction
  - Traffic switches are coming up
- Albion Park Bypass
  - Have achieved a major milestone with the official opening of the Croom Sporting Complex. Would like to extend a big thanks to sporting groups and to Shellharbour City Council
  - Appreciated the feedback and input from Council and community
  - This will be a great legacy asset for generations to come
  - Enables the RMS to complete the Albion Park Bypass
  - Expected to be completed by 2022
- Batemans Bay Bridge
  - There has been more activity since the last SEATS meeting
  - Two large barges have arrived. These will support marine base construction
  - Piling and pier construction is underway
  - Looking at moving part of the highway across to build the southern approach
  - A pre-cast facility has been established in Mogo and the first segment has been poured and stripped



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Ellerton Drive extension
  - Mid 2020 completion
- Charleyong Bridge replacement
  - Has opened up great opportunities
  - Concrete piles, pier construction, and head stocks are to be completed this week
  - Appreciated support from Queanbeyan Palerang Council
- Lansdowne Bridge
  - Only weeks away from officially opening
  - Great outcome
  - Should be completed by the next SEATS meeting

Cr Marianne Saliba

The RMS should be commended for their consultation with the community and sports groups. They have created really good sports fields for the community.

Cr Anthony Mayne

- The Batemans Bay Bridge development is going really well and thanks the RMS.
- Is the RMS able to provide an update on the Kings Highway and where it sits as a priority?
- Also any information about the Moruya Bypass and hospital?
- Any thoughts on Narooma Bridge?

Paul Vecovski

- Kings Highway
  - The government has committed \$20M to the Kings and Monaro Highways. This was a pre-election commitment.
  - We are looking at how to best spend that funding
  - We are able to spend in high priority areas
  - Will look at projects we think are priorities and then engage with Councils to help identify priorities
- Moruya Bypass
  - This is a large planning task that we have just started
  - Moruya has a lot of complexity including the town centre, a large river crossing and an airport to the east
  - And an Emergency Command Centre is to be relocated. This will be a whole of government approach
  - This is a once in a lifetime opportunity for Moruya and we need to make sure that we get it right
- Narooma Bridge
  - A challenge
  - This is a well-known freight issue



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- The alignment is awful
- This will be part of our broader planning
- Duplicating the Princes Highway from Jervis Bay Road to the Victorian border and focused on getting this 350km right.
  - Interested to see what GHD have come up with (in regards to the Princes Highway Corridor Strategy)
- Not as an immediate priority but there is work that we are following up on to get this right

### **8. DRONE MONITORING – GHD - TOBY COOPER**

Toby Cooper demonstrated the use of drones combined with new software developed for traffic management and investigating road behaviour.

- Public transport -  
[https://vimeo.com/356107915?utm\\_source=email&utm\\_medium=vimeo-cliptranscode-201504&utm\\_campaign=29220](https://vimeo.com/356107915?utm_source=email&utm_medium=vimeo-cliptranscode-201504&utm_campaign=29220)
- Driver behaviour at major intersections -  
[https://vimeo.com/356111958?utm\\_source=email&utm\\_medium=vimeo-cliptranscode-201504&utm\\_campaign=29220](https://vimeo.com/356111958?utm_source=email&utm_medium=vimeo-cliptranscode-201504&utm_campaign=29220)

### **9. GHD PRINCES HIGHWAY CORRIDOR STRATEGY – DAVID ROLLAND**

GHD are running a series of briefing sessions in SA, Victoria and NSW.

- Some people are here that weren't able to make the scheduled consultation sessions
- The initial workshops are in Wollongong, Bega and Traralgon.
- There are 13 broad initiatives
  - Would like to talk about the top 5 or 6
- The strategy covers the Princes Highway from Sydney to Port Augusta which is approximately 2300km.
- The project goes beyond the SEATS region
- Taking a program approach where individual projects will sit under a program
- There is a Steering Committee and there have been two to three meetings in the last six months
- Consultation workshops are so important in getting feedback – something like 500 issues were identified in the first few months
- Have also conducted a series of telephone interviews and one-on-one interviews
- Need to have a whole of corridor perspective and are conscious of hinterland connections
  - In NSW hinterland connections are critical
  - This has come out strongly in consultation and research in NSW





## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- The objectives are not ordered/not prioritised as they are all important – but safety is at the top
- “along” the corridor does also mean escarpment crossings
  - Includes key transport links that allow communities to operate
- There are a number of issues:
  - Heritage and environment
  - Challenge of road reserves and encroachment of vegetation and/or national parks.
  - Eastern Victoria and NSW are different to other parts of the corridor. Some of the changes we would like to make to the road are constrained e.g. by natural landforms
  - Key challenges of movement and place particularly of people

Greg Pullen

Maybe suggest that where the road goes through the National Parks that the National Parks Act should allow for boundaries to be flexible.

David Rolland

Keep suggesting initiatives. Let's not stop at 10 years. Things to think about:

- Road reserves and reserve widths
- Future widening may require changes to legislation or acquisition.
- We are in a planning stage now need to consider in the next 10-20 years

Brad Turner

Some recommendations on opportunities to enhance future planning in particular to legislative change – you need to set this into a framework now

Greg Pullen

It took 2.5 years to get a bill through parliament in relation to MR92

David Rolland

- The Princes Highway has been separated into 14 segments
- The 2016 NSW Princes Highway Corridor strategy had already set these segments in NSW
- Segments are needed because we can't assess this whole corridor as one as there are different drivers, industries, requirements etc

Sue Whelan OAM

Sections 1 through to 6 covers the SEATS region and represents almost half the length.

David Rolland

And a lot of the population.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Brad Turner

Would like to have some economic analysis of the region to show the importance of the SEATS region.

David Rolland

- Looking to complete by the end of September 2019
- Thanks for submissions. We have had a number of submissions.
- Currently in Stage 2 and Stakeholder Engagement to ensure that we captured everything
- It is not too late for submissions . If there is anything that you would like to be captured just send some dot points to David. Not formal submissions but just an email.
- Looked at the demographics and economics of the regions
- Geelong and Wollongong create a bubble across the whole corridor and both are experiencing huge growth. Baw Baw Shire is also growing.
- The growth area in SA is the north e.g Whyalla
- Important in terms of assessment of initiatives – areas of high levels of growth and also areas of back log works
- Cardinia Shire is also experiencing growth
- In high growth areas local traffic movement impacts the Princes Highway

Cr Marianne Saliba

Shellharbour City Council is listed something like 12<sup>th</sup> in Australia for growth.

Trevor James

Did you take into account RDA areas?

David Rolland

We looked at the 9 RDA areas. They provided the overall strategic context that might drive change with impact on traffic

Trevor James

RDA boundaries?

David Rolland

These were considered to be a bit coarse for this purpose.

- Freight connectivity came up as a major issue.
- We got buy in from industries but it is difficult to get information from them
- Looked at the infrastructure assets of the three states such as pavement information
- Found a difference in terms of interpretation of data but enabled GHD to get a good picture of what is required.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Would like to see a more consistent approach to asset management assessment throughout the three states
  - Established triggers – in terms of intervention that is required – looking at lane widths, requirements for renewal and rehabilitation etc  
Provided an overview of the amount of pavement work that needs to be done
- Industry associations put in submissions but there is difficulty in getting data from individual businesses

### Slide 10

#### Movement and Place

#### Challenges

- Movement is well known and can quantify benefits. The issue has been that place has not had a place. There has been a bit of work in each state but not a lot of work in quantifying the value of place.

### Slide 11

#### Movement and Place Application

- Graph was developed to recognise the differences between highways through to local roads and urban regional areas through to high amenity areas
- Importance of movement and place being adopted as the first stage of any planning

A bypass might not be the best answer for regional towns. Don't look at a bypass straightaway – look at movement and place first.

#### Brad Turner

We need to consider what the town is going to be in an aspirational sense.

#### David Rolland

Movement and place has to have local government and community involvement. We did a desktop undertaking. It now needs some targeted locations. Movement and Place should be in our planning. Toby Cooper, GHD, showed some excellent ways on how to demonstrate the importance of movement and place.

### Slide 12

Developing a Strategic Roadmap to propose what needs to be done over the next 10 years – but this is a short timeframe and would like this approach to continue beyond the ten years.

The staged approach is to ensure that these things are implemented and that the strategy is a living document and does not just sit on a shelf

#### Discussion:

There were 13 suggested initiatives that need to happen in the next 10 years.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Climate change was coming up quite strongly.

- Dairy industry in western Victoria. There will be definite movement in the next 20-30 years with all farms relocating to the eastern side of the highway
- We are seeing relocations across the country and this changes the whole mix of how we interact with transport
- Bushfires in NSW and Victoria and flooding - all these play a part in making a resilient network for the future

Technology

- Long term we need to make sure that we have designed our network for the future including future technologies such as hydrogen vehicles, electric vehicles, autonomous vehicles
- There are challenges between digital communication with 5G taking a long time to roll out in regional areas

Duncan Gay

Depends on where the autonomy is coming from. Internally from the vehicle vs external from the roads where 5G won't matter as much in that situation.

David Rolland

There are big issues with line-marking and signage for autonomous vehicles.

David Rolland asked the SEATS members to place two dots against the initiatives that attendees would like to talk about.

Voting results – top 4 for discussion

- L Movement and Place Framework
- E Additional passing lanes
- K Future plans for corridor activation
- C Lane and bridge constraints

Brad Turner

K Future plans for corridor activation should also include “and protection”. This could cover off on fire access etc

David Rolland

Taking Future Plans to another level with the inclusion of east-west links, north-south links in East Gippsland. In western Victoria, there are stronger links to the Great Ocean Road. Links back to the highway also provide better opportunities for tourism

### **L Movement and Place Framework**

- Streetscapes, amenity for towns – this needs to be the first step

Comments



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- None

### **E Additional passing lanes**

- Several sections are limited in efficiency by single lanes
- Some cases where we are recommending short sections of duplication for safety
- Can't duplicate the whole length in ten years
- There is strong evidence for 2 plus 1 passing lanes
- Need to provide a snapshot of key areas for passing lanes
- Passing lanes – you can look at spacing but the difficulty is topography – you might need to compromise due to topography especially in NSW. Eg Mt Drummer – there is not a lot you can do in terms of passing lanes and the section could lose its charm. Though you might be able to widen it.

Sara Rhodes-Ward

The next phase of work is to look at the Mt Drummer component and the native vegetation constraints. Just outside of Genoa we put in an overtaking lane and the offsets added considerable cost to the project.

Cr Colin Toohey

Is there any opportunity for turnout lanes to let slow traffic to pull off and let other traffic past? This is difficult now because there is nowhere to pull over.

David Rolland

Very good suggestion

Brad

Working party???

David Rolland

We are looking at sections and estimating how many per section. Location needs to be chosen at the State level with consultation

Cr Keith Cook

Stratford to Sale with barriers – previously there were areas where it was possible to overtake. The slow movement is caused by caravans rather than trucks.

David Rolland

I agree with centre line separation but the lane might be too narrow. NSW are using more flexible barriers. You have a sense of being locked in and hugged up to the central barrier (with rigid barriers).

John Tatterson



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

The barrier is to remove head on collisions, generally caused due to overtaking.

Sara Rhodes-Ward

The original proposal was wire barrier but the community wanted the double beam.

Brad Turner

I believe that the standard approach is a 1.6km overtaking lane plus the merge.  
Is there some standard in Victoria?

Sara Rhodes-Ward

Its more about what's able to be achieved.

Brad Turner

Standardised is good for driver legibility. Drivers know what to expect. Consistency of approach helps drivers. Shorter overtaking lanes could have different signage.

David Rolland

There is variation. For example in SA overtaking lanes are 1.5-2km due to road trains. Agree with Sara that most of the states try to fit to certain standards but topography and cost will dictate.

Cr Patricia White

If we think that there should be overtaking lanes in a further area should we let you know? For example, between Narooma and Brogo require upgrades for trucks.

David Rolland

Between Colac and the border bridge capacity is an issue.

Duncan Gay

We need to address driver frustration on these routes.

The signs about passing lanes that are coming up are very good. You know you don't have to do something stupid because there is a passing lane coming up.

It is necessary to remove frustration. You don't have to provide duplication everywhere but need to address frustration.

Have to be careful in our approach to safety and in taking credit for our infrastructure and rules and improvements in vehicles. Injuries are still happening but we still need to reduce accidents.

On the Newel Highway the accident toll went up, and then when up even further when we reduced speed limit. When the speed limit was increased the accident rate went down. This was caused by removing frustration through the sensible application of speed limits. There may be some sections along the Princes Highway which would lend itself to changing speed limits.

David Rolland



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

We will be suggesting numbers of overtaking lanes in those sections that are identified.

### **K Future plans for corridor activation**

- Looking more seriously at the future technologies

Sue Whelan OAM

Since we have added “protection” in there maybe our members would like to have a thing about protection.

David Rolland

We would like some examples of alternate routes/links such as Eurobodalla and the Kings Highway. Even though its not the Princes Highway it is still is one of the east west links

We need projects for the future and things that we might not have thought about.

We have many projects identified.

You can provide some additional feedback. Sue will send out email or you can use the community link.

(community.input@ghd.com)

Cr Clare Le Serve

When we have major accidents and we have a detour – is this part of the planning?

The detours can be of a poor standard and I think that there is an emergency management issue.

David Rolland

Yes – this is critical. We have extreme weather episodes. Protection also includes emergency response. It is about having systems in place that might not necessarily be costly.

Cr Clare Le Serve

It can be a dangerous situation when people are being taken off the main roads and diverted onto poor roads, with no centreline, etc.

David Rolland

I would like input on emergency response etc

Sara Rhodes-Ward

Emergencies are controlled by police in Victoria. There is a degree of mapping in the background. It is the police that will determine where the detoured vehicles are sent.

Greg Pullen



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Heavy Vehicles charging points and where to set these up. We need to have some critical thinking about setting these up outside of the CBD areas and near high voltage lines etc. There are also electric bus issues.

David Rolland

Fast charging brings risk in terms of where you put it. You need to have an attendant for bus/heavy vehicles. Suggested co-locating with petrol stops and fuel companies. Can fast charge a car in 20 mins. For the future but an important consideration.

Cr Marianne Saliba

You can have a lane on main road where we you can charge while driving.

David Rolland

This is a costly solution and requires so much infrastructure.

Duncan Gay

Truck stops – increasingly you have to mitigate between heavy vehicle use and grey nomads using them. We need to provide for both. What we need is an ability or an app for booking and knowing that there is a spot available.

David Rolland

This could be a digital strategy suggestion (i) –trying to improve information regarding rest areas and remote tourism locations. Planning for rest areas should include digital wifi.

Paul Vecovski

Are you looking at removing black spots (digital) on the highway?

David Rolland

Yes. The Commonwealth is working closely with the Department of Communication and the Arts. This is underway.

It is important that this is done to remove these black spots. When you are off the corridor it gets more expensive – (the towers)

### **C Lane and bridge constraints**

- Key areas are Segments 2 and 3 (Jervis Bay Rd – Batemans Bay and Batemans Bay (South) – NSW/Victorian Border)
- There are 5-7 bridges that are in need of widening. Conscious of the challenges

Fiona Weigall

There are no bridge constraints but what about the shoulders?





## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

David Rolland

Wider sealed shoulder widths are covered under initiative B. We are looking at a minimum of 1.2m. In NSW they are aspiring to 2m. If we can achieve 1.2m sealed throughout the corridor this would be a good start. But there are parts where we just can't widen the shoulder.

Laurie Jeremiah

My thoughts are around better spelling out what are the minimum standards that you are expecting throughout the corridor.

For example, corners with a speed of less than 60km/h or that there are no single lane bridges? This is just an example to give as a sense of what a minimum standard could consist of.

David Rolland

Have looked the PBS network and using this as a comparison between the states and what this could look like in 20 years' time.

Should we have a minimum of AusRAP standard of 3 stars? Note Victoria uses ANRAM. AusRAP will give you a broad star rating and then you can hone in on those areas that need work.

Cr Clare Le Serve

Should we try to get standardisation throughout the states?

David Rolland

It is strongly recommended that a safe systems approach be used consistently throughout the three states. Though there are always some slight differences.

Sue Whelan OAM

Is there is a potential for this stagey to be used as a case study to push this for standardisation?

David Rolland

We need to go back to the road user/customer – the driver experience is really important. There are differences in different states. This could be a good recommendation. SEATS has been part of this process as well.

Cr Patricia White

This is a good document and has gone through a really good process.

In creating a final draft, are you recommending that any future stakeholders should be involved in working through the strategy and putting this in place. It is important that SEATS has a seat at the table as we represent Sections 1-6 of the strategy. A delegation of SEATS could work with the government.

David Rolland



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Yes, we will be putting in future stakeholders. It was suggested that during the implementation phase there needs to be more of a local involvement. Implementation will need more local input. Am happy to raise that with the Commonwealth

Greg Pullen

Shoalhaven put up a motion at the ALGA conference.

ALGA conference Shoalhaven put up a motion. The motion is as follows:

*That the NGA calls for:*

- 1. The Australian Government to recognise that the escarpment crossings of the Great Dividing Range connecting the coastal plain highways to the inland highway networks are roads that are of vital importance to the economic development of Australia and the regions.*
- 2. The escarpment crossings that support, or can induce, a significant freight task should be earmarked to be upgraded to ensure compliance for HML freight vehicles and that these key freight links be included in the National Freight and Supply Chain Strategy and National Action Plan.*

### 10. MEMBERS REPORTS CONTINUED

#### **Shoalhaven City Council – Greg Pullen**

As submitted

- Shoalhaven prepared 10 project submissions to be considered for SEATS Priority Projects
  - Princes Highway
    - Milton Ulladulla Bypass
    - Nowra Bridge
    - Princes Highway intersections to coastal communities
  - Roads – non PH
    - Milton Abattoir access
    - Nowra Bomaderry Transport Strategy
    - Beyond Nerriga (with Goulburn-Mulwaree)
  - Rail
    - Berry to Bomaderry rail track upgrade (to Class1)
    - Crossing loop – Toolijooa
    - Summit Tank/Mt Murray rail loop extension
    - Unanderra Siding capacity upgrade
  - Waterfront
    - Greenwell Point Wharf replacement of Tee Jetty
- Princes Highway Corridor Strategy
  - Submission on first release paper
  - August consultation workshops
- Sth Nowra access to 90 Ha of new industrial zone - \$15m project for HVSP & FCRd



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Infrastructure Australia submissions to be made
  - Beyond Nerriga - \$100m
  - Rail improvements – Moss Vale – Unanderra – Bomaderry - \$250m
- Snowy Hydro Fund - \$4.2b for Regional NSW
  - Beyond Nerriga - \$100m
  - Rail improvements – Moss Vale – Unanderra – Bomaderry - \$250m
  - Nowra Bomaderry congestion - \$250m
- Bridges Renewal
  - Wheelbarrow Rd Bridge , Brooman - replace timber with concrete
    - SCC contribution: \$162,438
    - Federal Bridges Renewal **Grant: \$162,437**
    - **Total project cost: \$324,875**
  - Tumblebar Creek Bridge, Brooman - replace timber with concrete
    - SCC contribution: \$500,250
    - Federal Bridges Renewal **Grant: \$500,250**
    - **Total project cost: \$1,000,500**
  - (Rationale for request was heavy vehicle access for Forestry and Emergency services , with community and primary producers support)
- ALGA Motion passed earlier in 2019
  - That the Australian Government recognise that the escarpment crossings of the Great Dividing Range connecting the coastal plain highways to the inland highway networks are roads that are of vital importance to the economic development of Australia and the regions.
  - That the escarpment crossings that support, or can induce, a significant freight task should be earmarked to be upgraded to ensure compliance for HML freight vehicles and that these key freight links be included in the National Freight and Supply Chain Strategy and National Action Plan.
  - **Summary of Key Arguments:**
    - The Great Dividing Range is Australia's most substantial mountain range and the third longest land-based range in the world. It comprises a series of plateaus and low mountain ranges roughly paralleling the coasts of Queensland, New South Wales, and Victoria for 3,700 km. Generally, the Great Dividing Range represents a vertical barrier of an average of 800m – 1000m. Escarpment crossings are necessary for the movement of freight between the coastal plains and the highway networks of the interior.
    - The lack of HML compliant escarpment crossings creates inefficiencies by adding significant additional distances and transportation costs to freight tasks. In addition, the lack of escarpment crossings means that transport movement is vulnerable to incidents on the limited number of available routes.
    - Australia's freight system is the foundation of its economy and success. It connects Australia to the world and allows domestic freight to be moved between regions and within cities. The



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

movement of freight is a key economic driver for Australia. The domestic freight task increased 50% in the 10 years to 2016 and is tipped to grow another 52% by 2036 (*Inquiry into National Freight and Supply Chain Priorities—REPORT*).

- Freight movement is a key economic driver for the Nation and HML compliant escarpment crossings are integral to the efficient movement of freight in Eastern Australia.
- Rail
  - Moss Vale – Unanderra – Bomaderry rail upgrade
    - Longer passing loops at Mt Murray or Summit Tank
    - Lengthen Unanderra siding for run around of 1200m train
    - Toolijooa Passing loop 4km
    - Home yard signal at Bomaderry
  - Manildra Group are now importing wheat from Canada through Port Kembla to Bomaderry plant
- Airport
  - Work commencing on \$6m extension to Albatross Aviation Technology Park
  - Work includes an offline water service for firefighting
- Waterfront
  - Aged assets on NSW Crown Lands are not acceptable for Marine Tourism industry and need demolition and replacement
- Princes Highway Corridor Strategy
  - Shoalhaven have put a submission in and will attend the consultation workshops
- 90Ha of new industrial zonings have been made in the Shoalhaven and we would like to apply for HVSP and FCR applications for access roads.
- Infrastructure Australia are asking for submissions
  - We have identified two projects
    - Beyond Nerriga through Tarago to Goulburn and Highway
    - Rail improvements on the line between Moss Vale and Unanderra and Bomaderry
- Snowy Hydro
  - Money is to be spent on priority projects (nation building)
- Submissions to Bridge Renewal Program were successful. We were able to identify that 1M tonnes of timber was to be carried across both bridges and this helped to get the funding.
- Rail
  - Single track from Kiama to Bomaderry
    - Want to put in passing loops of 2-3km in length
  - Manildra are moving grain by rail into the Bomaderry plant
- AATP - \$6m extension
  - To supply 30l/s for 45mins to quell fires



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- Having to install an offline system
- Marine Tourism
  - Coastal infrastructure on Crown land reserves – Built in the 50's and 60's and are starting to fall apart and we have a program to get these repaired

Duncan Gay  
Beyond Nerriga – which route?

Greg Pullen  
Endorsed to Nerriga to Tarago

Brad Turner  
There are three routes from there  
Steve Warrell completed a report to investigate

Duncan Gay  
It is an import project and there is money around

Greg  
We were close under a previous funding application

### SEATS Priority Projects Update – Greg Pullen

- 72 submissions have been received to date
- 10 submissions for projects on the Princes Highway
- 49 non-Princes Highway submissions have been received.
- 8 rail submissions
- 5 ports and other submissions.
- We have received 1 late submission. Please get outstanding submissions to us as soon as possible and then we can send out a supplementary scoring sheet.
- Scoring sheets need to be returned by the end of the month
- Suggested that we get a Councillor and technocrat to score
  - This will result in two different perspectives
  - One should be a political aspect
- Takes approx. 5 hours to complete
- Some good projects, some that have been on there for years and will probably remain a priority
- Data
  - Few councils had data and traffic volumes
  - Some didn't have any of that information
  - Difficult to rank without that data



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- If we did this as a more regular exercise then we would make an effort to get the data
- At the Mollymook meeting (November) we will have all the data and have the list ratified

Cr Marianne Saliba

- This is very important
- Need members to participate in this

Greg Pullen

Monday week we will send out a supplementary list of projects. Any supplementary projects, or project changes, need to be back to us prior to then.

Tony Swallow

- Sitting in for Warren Sharpe OAM
- How do we consider our prioritisation process?
  - Consider from a more strategic level?
  - Projects that provide state and federal electorates to back?

Cr Marianne Saliba

- Majority of projects should be state and federal roads

Greg Pullen

- Need to think in terms of national importance – is it connecting to the network?, is it moving freight?

Brad Turner

- If we don't have capacity to put projects onto our website and have them look good, it doesn't matter how strategic because no one will be compelled
- The website needs to be compelling and has to be sharp

Greg Pullen

- Three or four councils have done an excellent job

Cr Marianne Saliba

- Once we know what the priorities are we can make the projects attractive

### **Eurobodalla Shire Council – Tony Swallow**

- NSW Local Roads Congress – 3 June 2019 Congress Communique
  - Three key aspects
    - SEATS endorse the outcomes
    - Advocate the actions outlined in 2019 Communique



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

- Engage industry partners in advocating to the NSW and Australian governments

**Recommendation as written in Communique – See Attachment 1:**  
**That SEATS:**  
**1. Formally endorse the outcomes identified in the 2019 NSW Local Roads Congress Communique**  
**2. Advocate for the actions outlined in the 2019 NSW Local Roads Congress Communique to the NSW and Australian Governments through local Members of Parliament and the relevant NSW and Australian Government Ministers**  
**3. Engage with our industry partners and seek their support to advocate to the NSW and Australian governments on the 2019 NSW Local Roads Congress Communique.**

- Roads Safety Strategic Plan
  - Ideally all councils should have established a plan. Eurobodalla will finalise theirs and present at a future meeting
- Airport
  - Runway upgrade – used day labour staff to undertake works
  - The entire project was completed in 16 days
  - See the video on how this project was used as an opportunity to expand skillset of staff (<https://www.youtube.com/watch?v=j5N1LFqdnD0>)
  - Aerial footage was captured by an engineering cadet and a trainee parks and gardens officer

Brad Turner

- Presentation that was done at the last SEATS meeting was very well received
- Talked about the staff motivational aspects
- Universally applauded

**East Gippsland Shire Council - Cr Colin Toohey**

As submitted

1. Cann River township Streetscape upgrade is now practically complete. United Petroleum is planning to construct a new roadhouse over the existing service station site on the corner of Tamboon Rd and Princes Hwy, this new facility will incorporate a heavy vehicle parking area. Pre planning for the facility is currently in progress.



**SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.**

Prior to project



Concept



2. The Contract for the replacement of the Timbarra Rd bridge has been awarded and the contractor (Jarvis Norwood Constructions) has commenced prefabrication of the new concrete bridge elements. The new 4 span concrete bridge will replace the existing load limited 5 span timber bridge. The project is being 50/50 co-funded between Council and the Federal Governments, Bridges Renewal Program Round 4.
3. Stage 2 of the Orbost Streetscape is progressing and is approx. 95% complete. The project is now scheduled for completion end of September. A delay has





## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

occurred as a result of the contractor experiencing difficulty in obtaining feature stone for the retaining wall cladding. The project is replacing aging streetscape infrastructure on the east side of the shopping strip.

4. The upgrade of the Lakes Entrance Esplanade streetscape is well advanced with Regional Roads Victoria contractors having completed the first stage being two raise pavement signalised pedestrian crossings with associated kerb outstands. The 40km speed limit through the esplanade has been extended outward at each end of town to complement the new pedestrian safety treatments. Works have also commenced on the new angled parking bays in the vicinity of the Ocean Rescue Building on the south side of the highway. Council is continuing to work on a design for the Barkes Avenue/Princes Highway intersection upgrade and it is intended that this will be constructed consecutively with the remainder of the major streetscape upgrade component.
5. EGSC has been working with Regional Roads Victoria on a safety treatment project on the Princes Highway through the township of Johnsonville. Works are now practically complete with only soft landscaping remaining. Similar safety treatment works were recently completed in the townships of Nicholson and Swan Reach.
6. Fernbank – Glenaladale Road widening project, being constructed under the Local Roads to Market Program has commenced and is approx. 20% complete. The project will widen both sides of the existing road pavement for a distance of 2.9km and includes new linemarking, signage and guard rail.
7. EGSC was successful in 2 of the 3 bids for round 2 of the Fixing Country Roads Program. The projects submitted were:
  - Scriveners Road widening, sealing and road safety furniture – Successful – Works have commenced and are approx. 20% complete overall. Base course has been placed on the western 3.5km section. Road widening on the eastern 1.8km section is approx. 70% complete.
  - Pearson Street drainage and pavement upgrade including new road furniture – Successful – Design is nearing completion. Intention is to put the contract out to market later this month.



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Lake Tyers Beach Road drainage and pavement upgrade including new road furniture – Unsuccessful
  
- 8. The contract for Stage 2 of the East Bairnsdale industrial estate roads upgrade, McMillan Street and Phillips Lane is currently being evaluated and will be awarded by the end of the month. Works are programmed to commence mid- September.
  
- The Cann River Streetscape project changed the feeling of that section of the street. This was a collaboration between Council and RRV. The project was very well received by the community.
  - The transformation that has happened in that town is remarkable and should be held up to show what local and state government can do when we work together
  - A fantastic outcome for that local community
  - Really community focused on what they were after
  - The pub has been sold
  - The town has been reinvigorated
  - Not many buildings left for sale
  - People are now upgrading facades
  - Rebuilding a town that was dying to an inspirational spot
  - Community input is imperative – crafting what we do to suit their needs
  - Giving people facts and including people will result in a positive outcome
  - GHD presentation will help people know what they want
- Shire is working with RRV
  - Nicholson and Swan Reach projects have been completed
  - Safety projects that were well received by the community and successful in slowing traffic.
  - Making changes on the road so that you feel like you need to go slower

### **Queanbeyan Palerang Regional Council – Cr Pete Harrison**

- Main project is the Ellerton Drive extension. This is an RMS project and involved constructing a bridge across the Queanbeyan River.
  - Earthworks are complete and are moving to pavement construction
  - The bridge has now crossed the river and approaching the third pylon
- RMS – Nerriga Road
  - Charleyong Bridge is going well
  - Approach works done by council day labour
  - 17km road to seal – halfway through that



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Will be completed towards the end of next year
- More work of duplication on Old Cooma Road
  - Due completion early next year
- Council's Integrated Transport Strategy
  - Out for the next 28 days

### Latrobe City Council – Cr Graeme Middlemiss

- Strategic issues
  - This is a problem for all of Gippsland and southern NSW
    - There is one road that goes to the export/import facilities in Melbourne and that is the Monash Freeway
    - The road actually stops during AM and PM peaks
    - Large food exporters are complaining that they are missing their slots
    - Need rail shuttle terminals to get freight onto rail possibly located in Morwell, Bairnsdale...
    - Council has received the following comment "2M tonnes per annum of business and we can't use the Monash and the rail system is inadequate"
    - Wrote to minister and formed a working party.
    - Cr Keith Cook is representing SEATS on the working party
    - Regional Rail Revival – may impact on some of the existing freight facilities such as the intermodal at Morwell – but a solution is on track
    - A consortium of 5 regional capitals have been formed to investigate fast rail – nominated as a partner but have not yet accepted
    - This system (fast rail) will make rail freight impossible if it comes in
    - High speed electrified system and freight will not fit on it. If Stronger Together gets up we might be right back where we started with improvements to freight
    - SEATS should take a position where freight needs to be protected.

### Cr Keith Cook

- Gippsland Regional Freight working group
  - Met on the 15<sup>th</sup> July
  - Concerns are:
    - To get more freight onto rail
    - Represents SEATS on working group
    - Members include:



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Baw Baw Shire Council
- Wellington Shire Council
- Latrobe City Council
- East Gippsland Shire Council
- SEATS
- RRV
- And others.
  - Goal is to maximise the use of rail into Gippsland
- Port of Melbourne
  - Has 10K heavy vehicles every day
  - 6000 of these use the Monash Freeway
  - If we could move this to rail this would make the road more available to other roads users
  - \$95B every year through Port
  - 68K new cars through Port.
- Three locations to be set up as port shuttles away from Port.
- Lyndhurst is 600m in length can be loaded up in 2 hours.
  - 600m is a push pull train that may not work as well and some work needs to be done
- Latrobe valley
  - 1.4M tonnes of sand
  - Papermill that runs a train every day with paper to Melbourne
  - High temp furnace
  - A lot of other things from Latrobe Valley to the Port
- Cr Keith Cook to keep SEATS informed

### Shellharbour City Council – Trevor James and Cr Marianne Saliba

Submitted report attached as Attachment 5

- Albion Park bypass is travelling along very well
- Will be 11km in length
- Council is still planning the Tripoli Way extension which will supplement the benefits of the bypass. We still have some work to do to get government agreement in regards to link with new bypass. This has been nominated as a SEATS priority project.
  - Important for freight and the growing residential areas – 75K people in 20 years
- ShellCove Boat Harbour – progressing well again
  - Scheduled to be opened to the ocean on 21 May 2020 when other land based facilities are completed
  - Progressing the implementation of South Coast Maritime Strategy
- Airport development



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

- Progressing well
  - Fencing around airport is almost complete (over 4km fencing)
  - Terminal design is being refined with construction starting at the beginning of next year
  - Business Park is in development
- Cr Marianne Saliba
- Local road – Tripoli Way
    - Is the major thoroughfare of the western valley
    - The subdivision approved by state government
    - O/ off ramps are crucial
    - When the extension is complete Tongarra Road will come to a standstill

### Yass Valley Council – Stan Robb

- We are located on the western edge of region
- Concentrating on farmgate to market policies
- Will finish replacing all timber bridges by end of next year. This is a strategic undertaking by Council
- RMS - Barton Highway duplication will commence between ACT border and Yass
  - \$100M toward a total cost of \$900M
  - Safety upgrades including passing lanes. This stretch has one of the highest fatality rates on that road
  - Nanima Road and Murrumbateman Road will need to be upgraded as part of this project
  - Murrumbateman Road is an important link with Wagga and the inland rail project
  - Barton Highway will provide a significant market feed to Canberra airport
  - Support the development of increasing markets around Griffith.

### GENERAL BUSINESS

**MOTION:**

That SEATS formally endorse the outcome identified in the 2019 Congress Communique developed by Eurobodalla Shire Council

Moved: Tony Swallow

Seconded: Cr Anthony Mayne

Carried



## SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY INC.

Cr Anthony Mayne

The Communique is a blueprint for the future. This motion came before Council last Tuesday and was adopted by the council.

Next meeting

Mollymook Golf Club

Meeting closed: 12.35pm

**Ardmore Park Community Consultative Committee****Minutes of Meeting held at Bungonia Community Hall at 2:00pm on Friday 16 August 2019**

- Present:** Don Elder (Chairman)  
Jason Mikosic (MQ Representative)  
Mick Rodgers (MQ Representative – Community Liaison)  
Alexander Cox (MQ Representative – Environmental Officer)  
Phil Broadhead (Community Member)  
Joanne Macey (Community Member)  
Scott Martin (Goulburn Mulwaree Council)  
Michael Ireland (Community Member)  
Bill Dobbie (Community Member)  
Damien Cole (Community Member)
- Observers:** Michael Cox  
Rosalind Dobbie

1. **Welcome:** The meeting was declared open at 2.00pm. Members then travelled by bus to "Ardmore Park" and inspected the work being done.
2. **Apologies:** Robert James
3. **There were no objections to the meeting being recorded.**
4. **Declaration of Pecuniary or Other interests:** nil
5. **Minutes of the meeting** held 01 March 2019 were confirmed.
6. **Business arising from the minutes:** This was covered in the Company Report (see Item 8)
7. **Correspondence:** Letter and minutes from GM Council as to the delay in road sealing had been circulated to all members and was received.
8. **Company report:** Alexander Cox presented the Company's report which is attached with the minutes.  
Matters arising:
  - a. Alexander showed a video of cars overtaking company vehicles.
  - b. The company stressed the importance of road safety.
  - c. Phil Broadhead reported on meetings regarding his bore and bore pressure. There is no obvious solution and he believes the matter will go to mediation.
  - d. The Company reported on work done in the community. A further report will be given to the next meeting.

9. **General business:**

- a. The Council believes contractors will be available to complete the haulage route within the next two months (subject to weather conditions).
- b. The Chairman thanked the Company for providing the bus for the property inspection.

10. **Next Meeting:** The next meeting will be held at 2.30pm on 22 November 2019 at the Bungonia Progress Association Hall.

The meeting was declared closed at 3:15pm.

Confirmed

Chairman





# ARDMORE PARK QUARRY COMMUNITY CONSULTATIVE COMMITTEE

Meeting on 16<sup>th</sup> August 2019  
Bungonia Progress Community Hall



# Key Points

- VPA with Council
- Modification 3
- Quarry operations
- Environmental
- Incidents/complaints
- Road safety





# Roadworks and VPA Update

- Council has approved roadworks as being complete.
- Sealing of road by Council was originally scheduled for March, but lack of availability of contractors has forced a delay.
- Multiquip understands that sealing is expected to re-sheet the road in September/October of this year.
  - *To be then reimbursed as part of Multiquip's contribution to Council.*
- VPA approved by Council in public meeting (heads of agreement). Formal terms are being assessed by a solicitor.
  - *Will likely require progress of Modification 3 to be implemented.*



# Modification 3 Update



- Planning and Assessment Commission will make a determination on the proposal and the consent of the quarry will be updated accordingly.
- Have not been advised of when this is likely to occur.



# Extraction

- Sand mining has continued in the southern corner of the extraction area.
- Overburden has been stacked in the southern corner of the site.
- Rock mining has been undertaken periodically.
- Averaging 25 trucks per day.
  - *Mostly washed sand products.*
  - *Mostly directed to customers in Sydney.*





# Environmental

- Air quality (dust), water sampling has been conducted.
- No exceedances of the dust deposition targets have occurred this year.
- Water levels remain largely stable, no contaminants identified in testing so far.
- 21<sup>st</sup> August is the anniversary date for the Environment Licence of the quarry. By October, a copy of the Annual Environmental Review will be posted to the company website. Results to be discussed next CCC.





# Independent Spring Study Update



- Follow up study has been completed.
- Meeting with the Department of Planning, Australasian Groundwater and Environmental Consultants, Mr and Mrs Broadhead and Multiquip took place in Sydney regarding the independent investigation into the decline of the spring on Inverary Park.
- Remains unresolved, Multiquip is in contact with Mr and Mrs Broadhead and the Department in regards to next steps.



# Incidents

- No reportable OHS incidents have occurred since the previous meeting at the quarry.
- Quarterly WHS reports are lodged to the NSW Resources Regulator.





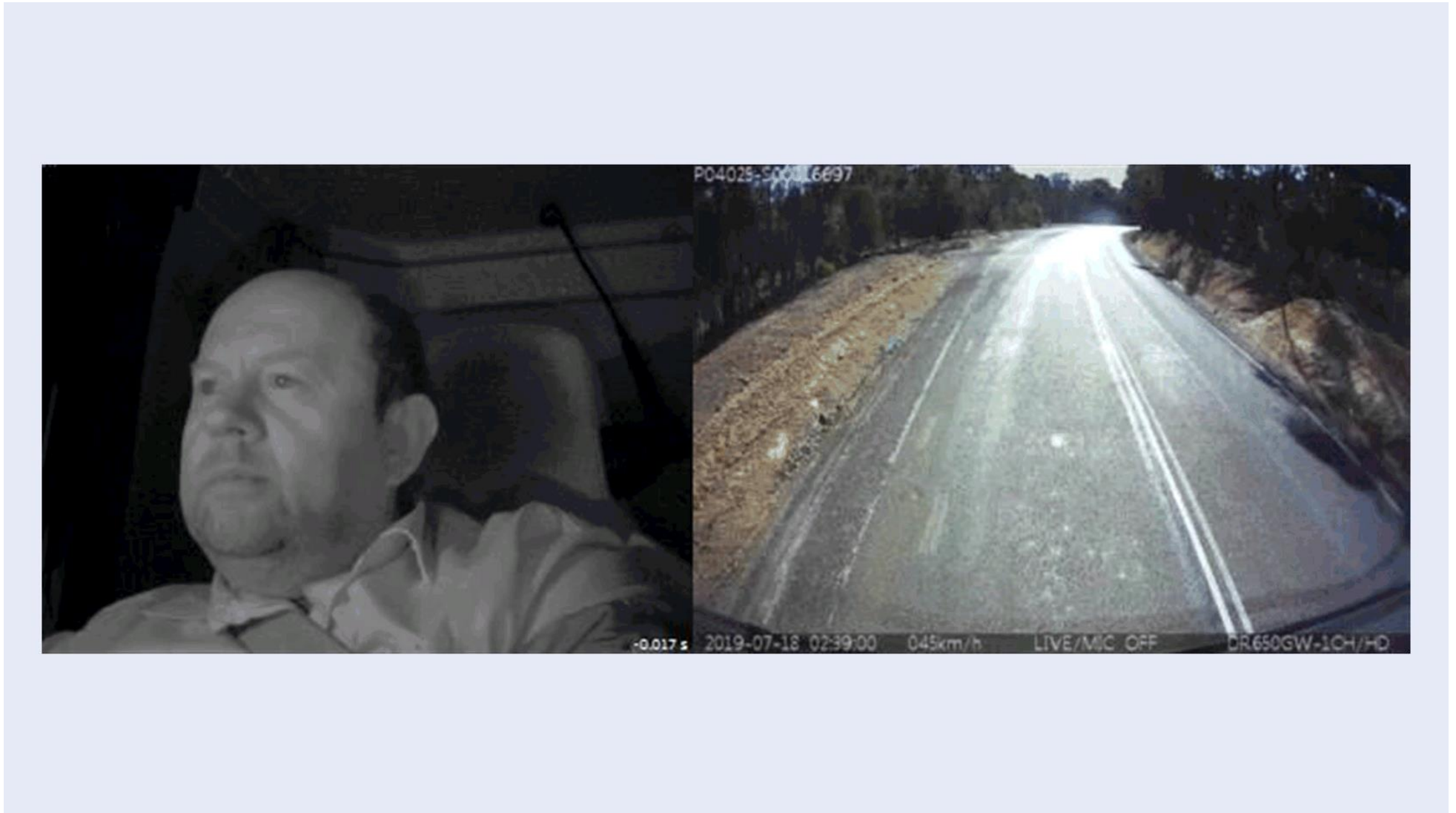
# Complaints

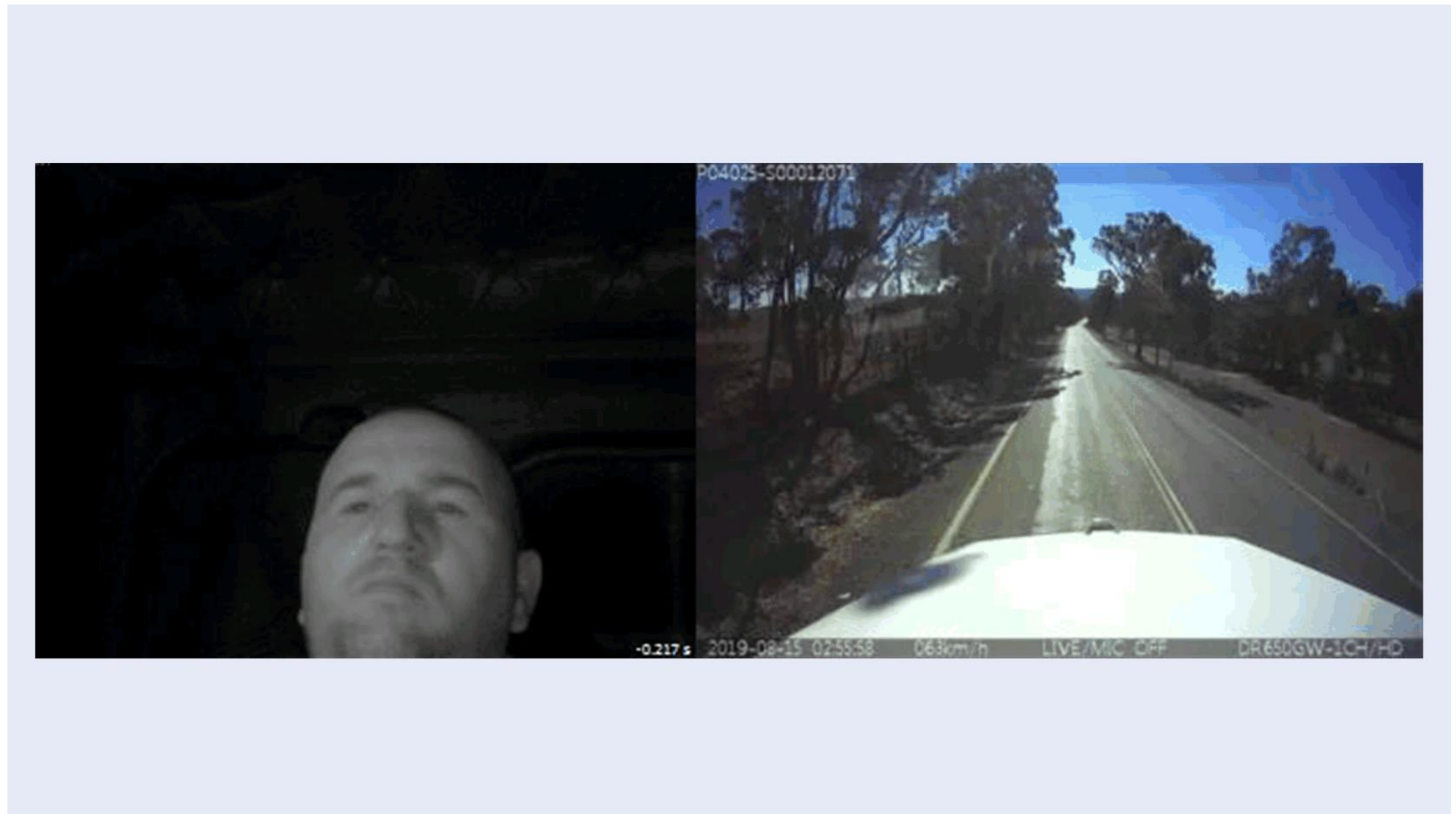
- Multiquip received 3 complaints since the previous CCC meeting.
  - *1 related to on-site dust. Rock crushing was suspended this day following the complaint due to the high winds.*
  - *The other 2 related to heavy vehicle traffic.*
    - First related to use of exhaust brakes between the quarry and the highway. The driver was reminded of the company policy.
    - Second related to a near miss which happened on Jerrara Road, where a Multiquip truck allegedly crossed over the centreline while taking a corner threatening an on-coming motorist.
      - *This prompted an investigation, which resulted in the driver receiving a formal warning.*



# Road Safety

- Road safety remains a priority for the company:
  - *All heavy vehicles tracked and fitted with dashcams and fatigue management devices (see next slides).*
  - *Communication protocol established with school bus companies.*
  - *Code of Conduct for heavy vehicle drivers is enforced.*
  - *Most of the objection to the quarry/Modification received by the Department of Planning related to heavy vehicles and road safety.*
  - *3 fatalities on Jerrara Road, 3 recent crashes (<12 months).*
- Dashcam footage recorded by drivers shows a potential incident nearly every day. Some occur in Sydney and on the Highway but a large proportion are on Oallen Ford and Jerrara Roads.
  - *Usually people overtaking trucks dangerously.*
  - *Multiquip does submit this footage to local police.*







**15.10 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT AUGUST 2019**

**Author:** Brendan Hollands, Director Corporate & Community Services

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. **Corporate & Community Services Directorate Report August 2019**



<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Corporate & Community Services be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Corporate & Community Services Directorate.

**REPORT**

Please find attached the monthly report on the activities of the Corporate & Community Services Directorate for the month of August 2019.



# *Corporate & Community Services*

*Directorate Report*

*August 2019*

**PRIDE**

*Passion Respect Innovation Dedication Excellence*

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## 1. Innovation & Technology

Listed below are some of the projects/activities currently underway in Innovation & Technology:

- The position of "I.T. Support Officer" has been advertised.
- Upgrades to the server room at Hetherington St are nearly complete. This will now allow Council to relocate some telecommunication / internet services.
- CCTV upgrades at Hetherington St Depot and Belmore Park are now complete. Work will then commence on the CCTV project at Victoria Park.
- Work has restarted on the large training room in the Civic Centre. There have been some building issues that are now resolved.
- Cyber Security requirements continues to grow.

## 2. Finance

Finance activities currently underway include:

- Council's end of year audit has commenced.
- Completion of 2018/19 Financial Statements are underway.
- Recruitment has commenced for the Senior Accountant position.
- Monthly reconciliations are underway.
- Legal action and debt collection processes continue for outstanding rates and debtors.
- Procurement training continues for relevant Council staff members.
- The Grants Officers continue to identify relevant grant funding opportunities to fund Council projects.

## 3. Governance

Governance Activities & Projects – August 2019

- 32 Property Information Requests were received.
- 18 Requests for Information were received and processed.
- New Delegations Database in progress.
- 19/20 Continuous Improvement Pathway commenced.
- Inductions conducted for 2 new employees.

**4. Customer Service**

**4.1 Customer Service**

The Customer Service Team has had a very busy month with training to ensure our service is consistent and kept to a high standard.

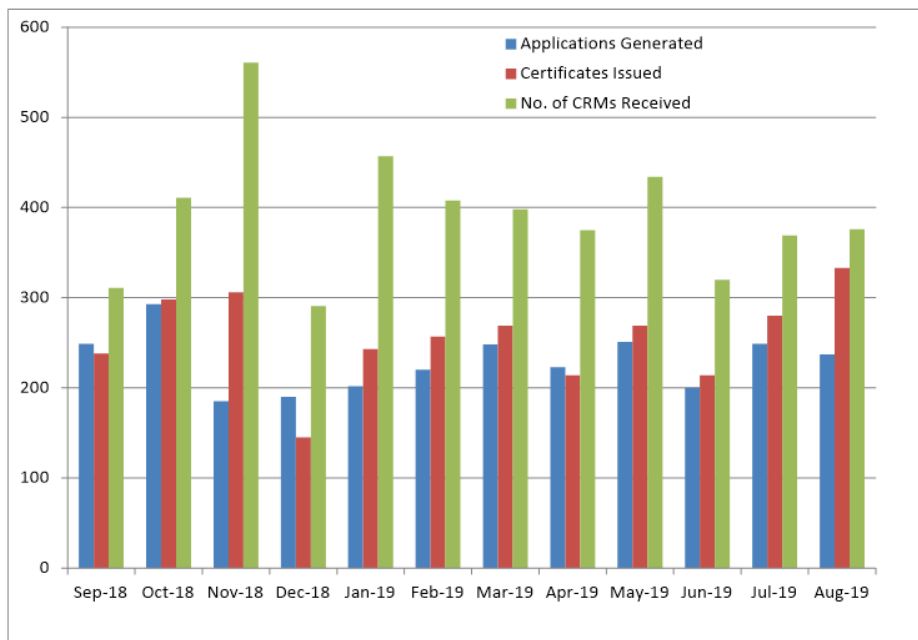
Our new casuals are quickly learning their tasks and duties and fitting in well in the Customer Service Team. The Team has also accepted three more internal transfers to the casual pool this month.

September sees our full time and casual staff undertaking relief duties across three Directorates with at least seven staff members undertaking these roles. This enables Customer Service staff to broaden their skills and knowledge which in turn allows us to improve our processes to benefit the whole of Council and the Community. More on this exciting program in the next report.

The team have completed additional tasks working for the Residential Parking Permit Implementation. This involved actioning all tasks requested and meeting time frames, during our busiest month. The work included processing over 400 letters, and keeping additional spreadsheets required for issuing of permits. The team were also required to create templates for the permits and guide while actioning ongoing tasks, all at short notice. A positive attitude and great team work ensured the work was completed in a timely manner.

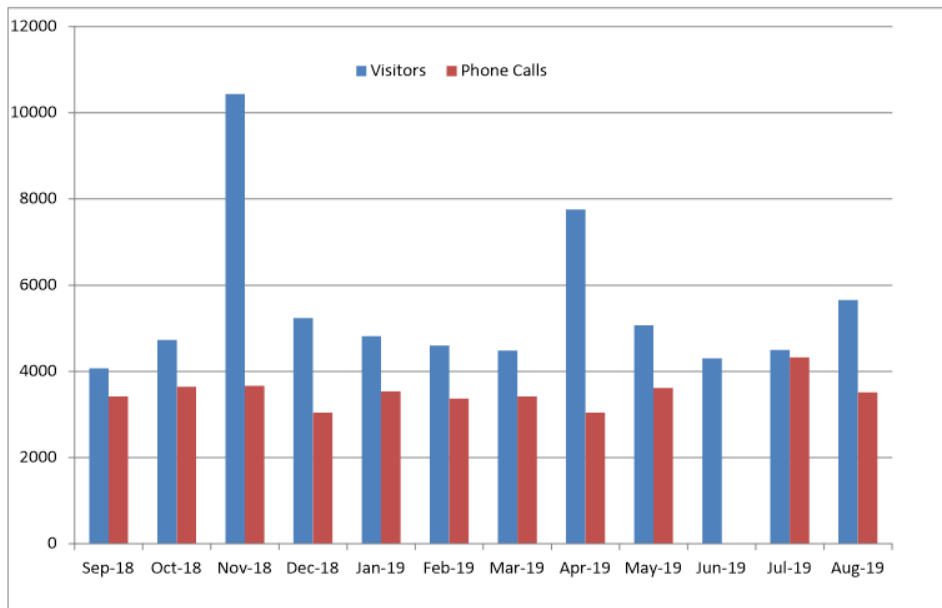
Refer to the tables for the August Statistics.

**Productivity – August 2019**



Corporate & Community Services

Visitors and Phone Calls – August 2019



## 5. Property & Community Services

The Property & Community Services Business Unit is responsible for providing a broad range of property and community related services.

Property services provided include strategic advice, property management (including Crown Land), conveyancing, preparing legal agreements for property matters, providing legal support services for property matters and maintaining data integrity within Council's property system. In addition to these responsibilities, this unit also provides a central point of contact for major and minor investors to access information, support and assist in respect of prospective investment and property related enquiries. A summary of some of the projects and property matters dealt with in August 2019 is included in this report.

Community services provided include Neighbour Aid, Respite Programs, Leisure Link and Youth Services. The delivery of these services would not be humanly possible without the wonderful assistance we receive from our many volunteers. A summary of activities undertaken by the Neighbour Aid and Respite Programs Coordinator, Leisure Link Coordinator and Youth Services Coordinator in August 2019 is included in this report.

### 5.1 Projects / Property Matters

- 59-61 Hovell Street, Goulburn re-classified as 'Operational' Land and concept plan for a 29 lot residential subdivision (subject to Planning Proposal) presented to Executive and well received at a Councillor Briefing.
- 1/1 Dossie Street, Goulburn currently being revalued.
- 20 Hercules Street, Goulburn. Contract for Sale exchanged and awaiting settlement.
- 10 Ben Bullen Place, Goulburn. Listed price reduced to \$270,000 (plus GST) with all other written offers to be reported to Council for consideration.
- 23 Hercules Street, Goulburn. Contract terminated and put back on market for auction.
- Negotiating with a State Government agency to lease West Wing corner on First Floor - 56 Clinton Street, Goulburn.
- Road Closure Application for Hovell Street road reserve completed and new Certificate of Title received. Plan of Consolidation underway to consolidate this land with 43 Finlay Road, Goulburn and listed for auction.
- Grant application preparations well underway for proposed Youth Hub at PCYC.
- Coordinating conveyance matters on behalf of Corporate & Community Services, Operations and Utilities Directorates for property matters relating to community and public infrastructure projects.
- Management of tenants at former Works Depot - 2 Bourke Street.
- Management of tenants at Workspace Goulburn - 56 Clinton Street.
- Management of Community Centre - 155 Auburn Street.

**Corporate & Community Services**

- Ongoing coordination of general enquiries and emergency services enquiries for Goulburn Mulwaree LGA Street, Road & Place Naming and Road Numbering.

**5.2 Recruitments**

- Community Services Supervisor  
Megan Short recruited as Community services Supervisor and has had a busy first four weeks getting up to speed on our programs since commencing on 29 July 2019.
- Community Services Officer – Part Time (25 hours per week)  
Interviews will be held on 5 September 2019. The successful applicant will be based at Goulburn Workspace on First Floor, 56 Clinton Street and coordinate tenants and bookings for office and event space. His position will report direct to the Community Services Supervisor.
- Youth Services Officer – Part Time (20 hours per week)  
Caitlin Muddiman recruited and commences on 2 September 2019. This position will assist the Youth Services Coordinator implement a number of programs and activities.
- Client Support Officer – Part Time (20 hours per week)  
Michael Jenkins recruited and commences on 2 September 2019. This position will assist the Leisure Link Coordinator implement a number of programs and activities.

**5.3 Neighbour Aid and Respite Programs**

Throughout August the Neighbour Aid and Respite Programs included several fun activities. Many of these were enjoyed close to home and some took place further afield. A highlight was a ten day supported cruise around the Pacific Islands. For many clients, it was their first trip outside Australia. In addition to ongoing on-board support, the team provided assistance with arranging passports which was a huge help. Everyone returned home and had a wonderful time.



*Enjoying the South Pacific Cruise*

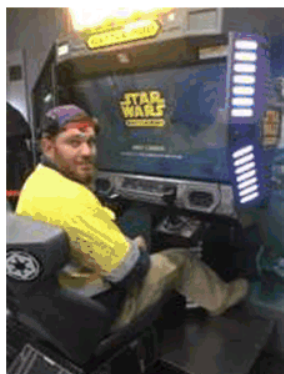
**Corporate & Community Services**

The following are examples of our activities closer to home:

- 'Craft & Chat' sessions and 'Cooking & Chat' sessions at the Goulburn Community Centre
- Lunch at local cafes & restaurants
- Day Respite, Senior Citizens
- Aqua Aerobics classes at the Aquatic & Leisure Centre
- 'Mixed Media Art Classes' every Friday
- Country Music at the Goulburn Soldiers Club
- Yass trip for morning melodies & lunch at the RSL
- Group activities and lunch at the Brewer Centre, Marulan every Thursday
- 'Friday Friendlies' and 'Community Garden'

**5.4 Leisure Link Programs**

All activities continue to be well attended. During August Goulburn Leisure Link members were busy with outings to the Movies, to Gammacon in Canberra, a Justice Crew Concert, to make 'Take Me Home Teddies' and to the Back to the Future Arcade. We also spent time at the Community Centre where we practised on the computers, played games, did craft, cooked meals, learnt about nutrition, built things, celebrated birthdays, learnt about the NDIS, listened to guest speakers and enjoyed spending quality time together.



*Back to the Future Arcade*



*Take Me Home Teddies*

The choir continues to meet on Monday evenings and are busy choosing songs and practising for several big performances later in the year.

As well as group community participation we continue to provide 15hrs each week of 1/1 support to our clients to meet their individual goals. We have also been supporting clients to attend appointments and with NDIS applications and reviews.

Tenpin Bowling, Special Olympics Basketball and swimming also continue to be popular. Some of our clients are also looking forward to a planned Moreton Island Cruise in September.

### **5.5 Youth Services Programs**

#### **Paperback Café**

The Café is continuing along nicely. We are about to recruit for our next group of participants to undertake training. The new participants will work alongside continuing participants who will provide mentoring and training support. We have now assisted 15 people to find casual or part-time employment.

The Café is looking to expand the business to include light lunch meals and other cold drink options. We are currently preparing a grant application and if successful we will roll out the expansion early next year. This will also give us the opportunity to facilitate training for up to 9 participants each year in Certificate III in Hospitality and Certificate III in Business Administration/Management.

#### **Tasty Tuesdays**

The Tasty Tuesdays cooking program has been running for 6 weeks now. We are consistently getting 14 young people each week coming along to learn new skills and to try their hand at cooking. This program is designed to be a first point of contact with Youth Services for young people. The program is supported by Mission Australia, Headspace and Mulwaree Country Women's Association. The support of these services is helping to provide opportunities for our young people to build broader relationships and seek support and help with any issues they may be having at school, home etc.

During Week 10 the participant's families will be invited to a community dinner hosted by the young people who will be cooking to show off their new skills.

#### **School Holiday Program**

We are currently in the process of planning our next school holiday program for the October holidays. For example, we are partnering with the Art Gallery to host a 2 day screen printing workshop. We will also be heading down the south coast for some fish and chips and a game of putt-putt golf with Queanbeyan Youth Centre. A Goulburn versus Queanbeyan Youth Day is also planned at AXIS Youth Centre (Queanbeyan). The competitions will range from basketball, Xbox, pool and table tennis. Keep an eye out for a full calendar of holiday activities and fun.

#### **Youth Hub Partnership with PCYC**

We are currently preparing a Stronger Regional Communities Grant Application for a Youth Hub (i.e. Youth Centre) to be built at the PCYC to operate as a multi-purpose space for youth. It will include a drop-in youth centre space and meeting room for youth organisations to meet and run programs from. This proposal is in its early stages and is dependent on successful grant funding.

## 6. Marketing, Events & Culture

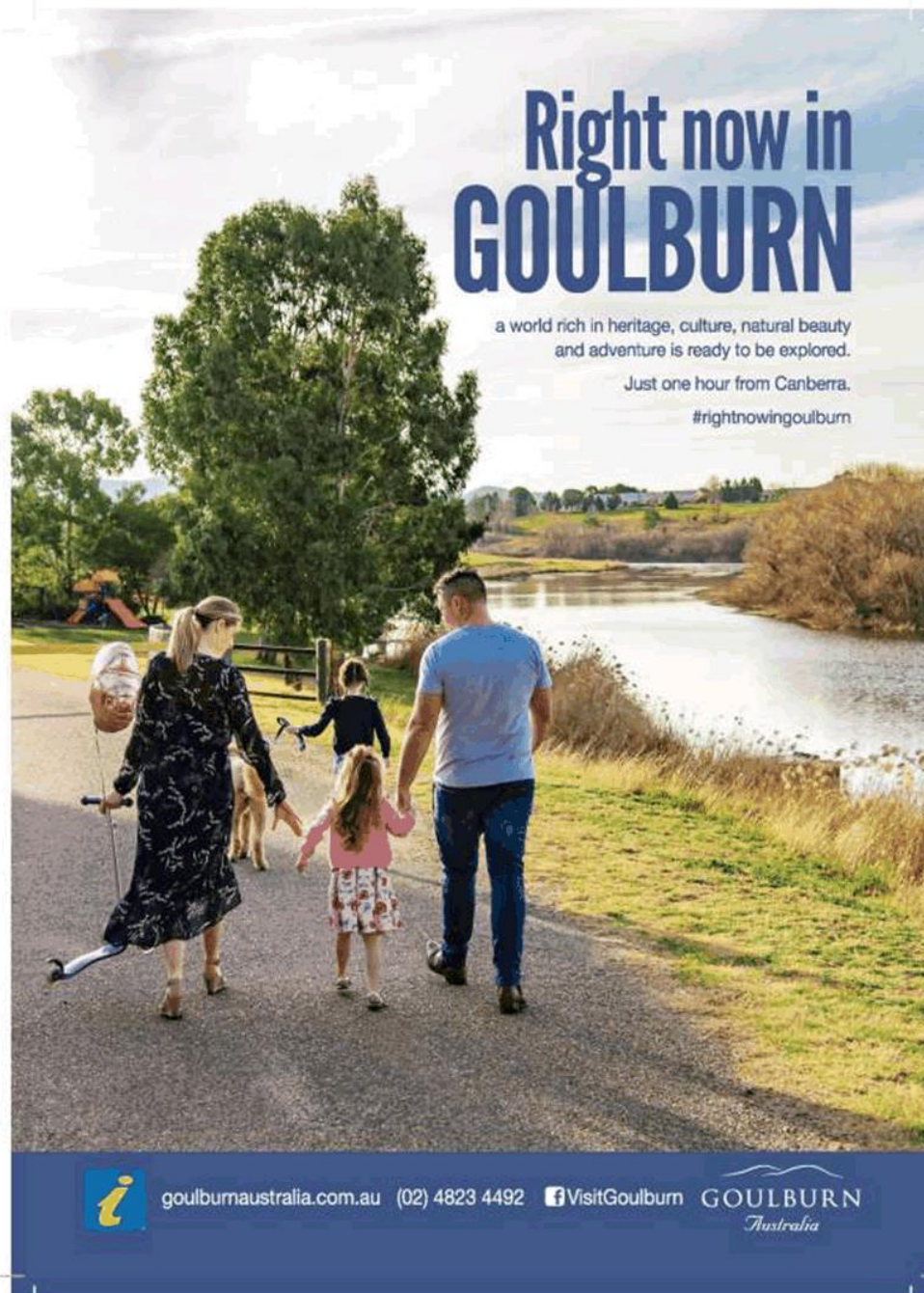
### 6.1 Marketing & Events

#### Marketing & Public Relations

- Published 19 posts to the Goulburn Australia Facebook page, reaching 23,303 people.
- Published 5 posts to the Goulburn Australia Instagram page, reaching 3,705 people.
- The Goulburn Australia website had 46,430 page views during August.
- Continued the 2019/20 Goulburn Australia Marketing Membership renewal process. As at 30 August, 103 renewal applications had been received, with a further 10 applications received.
- Designed and distributed the printed Spring calendar of events.
- 24 events were submitted to the Goulburn Australia website.
- Collateral for the Canberra Region Visitor Centre marquee at Floriade has been delivered. We will have our Goulburn Destination Guide and new Spring Seasonal Event Calendar on display for the full length of Floriade.
- Development of the new official Goulburn Australia Destination Guide is in progress. The advertisement booking deadline was Friday 23 August, and collecting material in preparation for the graphic design handover is underway. Next stages of project are: pagination, content production and preparing the RFQ for printing services. Working towards releasing early December 2019.
- All business plans have been presented for multimedia activities for the Goulburn Australia Marketing Campaign across the four key pillars of 'Visit', 'Live', 'Work' and 'Invest'. Examples of secured advertising opportunities and new creative can be seen below:
  - VISIT:
    - New creative developed for The Canberra Times: See Canberra Spring 2019 (pictured below).
    - New creative developed for the Southern Highlands Destination Planner 2020 (pictured below).
    - New creative developed for Cruzin Magazine and Probus Active Retirees in conjunction with the Groups Liaison Officer (pictured below).
  - LIVE:
    - NewsCorp Digital Campaign (ongoing).
    - Full page advertisement secured for The Canberra Times 50+ Lifestyle & Living within ACT Seniors week 2020.
    - 2GB Radio campaign being negotiated via Macquarie Media for NSW Seniors week 2020.
  - WORK/ INVEST:
    - NewsCorp Digital Campaign (ongoing).
    - Exhibiting at the 2019 Sydney Property Buyer & Investor Expo has been secured (26&27 October).
    - Print campaign with True Blue (Rex Airline's in-flight magazine) have been secured and new 'lifestyle' creative developed for the first issue (pictured below). Two page Work/Invest editorial to be featured as well.
    - Campaign with 2GB Radio have been secured with Macquarie Media.



The Canberra times: See Canberra Spring – September 2019:



Rex Airlines: True Blue - Oct/Nov 2019

**Right now in  
GOULBURN**

a world rich in heritage, culture, natural beauty  
and adventure is ready to be explored.

Goulburn is the ideal place for  
that short break or a longer one.  
Perfectly positioned just one hour from  
Canberra, and two hours from Sydney.

#rightnowingoulburn

 [goulburnaustralia.com.au](http://goulburnaustralia.com.au) (02) 4823 4492  VisitGoulburn 

Corporate & Community Services

Southern Highlands Destination Planner 2020:

**Right now in GOULBURN**  
 it's a short one hour drive from the Southern Highlands.

A world rich in heritage, culture, natural beauty and adventure is ready to be explored.

#rightnowingoulburn

[goulburnaustralia.com.au](http://goulburnaustralia.com.au) (02) 4823 4492 VisitGoulburn

Cruzin Magazine- October 2019:

**Right now in GOULBURN**  
 you can set your own pace.

**Great location. Fantastic facilities. Country hospitality.**  
 If it's country charm, winding picturesque roads and beautiful scenery you are looking for, Goulburn is the perfect place to start your next drive or ride!  
 An escape to the country wouldn't be complete without a pub stop (or two) along the way. Unpack in one of the many centrally located accommodations where it's an easy walk to the nearest local for a hearty meal, cold beer and even some live music.  
 Contact our Groups Liaison Officer, Jacki, for your itinerary today on (02) 4823 4531.  
 #rightnowingoulburn

[goulburnaustralia.com.au](http://goulburnaustralia.com.au) (02) 4823 4492 VisitGoulburn

Probus Active Retirees- October 2019:



**Right now in GOULBURN**  
it's the perfect time for your group to plan a trip.

Enjoy a day out with your host, featuring:

- A Guided City Tour, including a visit to the Historic Waterworks Museum
- A tour of St Saviour's Cathedral, including an organ recital
- Lunch and a sweet treat at the Visitor Information Centre
- Guided tour of Garroorigang Historic Home, including afternoon tea
- A surprise visit to one of our main attractions

#rightnowingoulburn



**From \$45 per person\***  
Contact the Groups Liaison Officer Jacki on (02) 4823 4531  
\*Tours do not include coach hire.  
\*Price based on groups of 20 people.

 (02) 4823 4492 [goulburnaustralia.com.au](http://goulburnaustralia.com.au) **GOULBURN**  
*Australia*

**Groups Liaison**

- Continuing to update the Real Scout image database with Create NSW to enhance our presence in the filming space.
- Enhancing brochures for the group market including the Conference and Event Directory, Day Tours document and implementation of a Wedding Guide.
- Refreshing the groups creative for a number of advertisements in upcoming magazines.
- Working with a production company seeking a regional hub for a new TV series which will start filming in January 2020.
- Gathered promotional material to be distributed by NSW Train Link promoting the service from Sydney to Goulburn. Sean Herrett will be presenting information to the Campbelltown/Macarthur Seniors Citizens club to promote the coach trial as a day return option.
- Australian Street Rod Federation Regional Nationals are fast approaching (Easter 2020), a lot of ground work and liaison is happening to ensure everything is on track.

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**Corporate & Community Services**

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**Events****Sporting Events:**

- Met with the CEO of Table Tennis Australia regarding hosting two Olympic Qualifiers at Veolia Arena. All bids were considered by their board, and our bid, whilst viewed favourably on many fronts, was unsuccessful. The main reason given for our bid being unsuccessful, was the travel distance and associated costs that players would be required to undertake. We have asked for further clarification on this. They did thank us for our bid and reaffirmed that they were very impressed with the venue and noted that they will keep us in mind for future events.
- Assisting Hockey NSW with information for their marketing material on things to do in Goulburn during the six weekends of the Hockey NSW Indoor State Hockey Championships Oct. - Dec.
- Looking into options to include as promotional material in our Welcome Bags for sporting teams.

**Event Development Funding:**

*We have received two applications for Event Development Funding. The first being Oktoberfest Goulburn under the Incubator Funding Stream and the second being the Annual Rose Bowling tournament under the Sports Event Funding Stream. The outcome of these applications will be advised shortly.*

**Other events:**

- **Pictures and Popcorn – at the Arena:** An event debrief was held with all staff that worked at the event. This was also an opportunity to review the survey results which were overwhelmingly positive in particular to the theme and movie choice. A debrief was also held with the Recreation Area and Road Safety Officer in relation to traffic control for this and future events.
- **Steampunk & Victoriana Fair:** Planning is well underway with the two day package including the dinner proving the most popular ticket option thus far. The weekend will commence on Friday 18 October at 8.30pm with a free Fireshow performed by the Lieder Youth Theatre at the Mary MacKillop Rose Garden. The Steampunk Victoriana Fair Dinner will be held on 19 October at St Saviours Cathedral Hall. Tickets for the Fair and dinner are available from: [www.123tix.com.au/events/5404/steampunk-victoriana-fair](http://www.123tix.com.au/events/5404/steampunk-victoriana-fair)
- **International Day of People with a Disability:** A good representation of associated organisations and community groups met for the first planning meeting for International Day of People with a Disability. The event will be held at the Goulburn Recreation Area on Monday 2 December. This event is for all the community to enjoy not just those with a disability. Plans include a basketball competition, art show, Zumba, choir and performances from school bands, film festival, photo booth, bicycle safety track, BBQ by Lions Club, the Big Red Bus, Growing Abilities, retro games, drum circle, Goulburn Regional Art Gallery activities and more.
- **Pictures and Popcorn – in the Park:** Will be held on Saturday 7 December with a Christmas theme again this year. We are planning for the event to be more inclusive following on from the International Day of People with a Disability, in an effort to ensure where we can that everyone has the right to participate and enjoy community events. We have already planned to have closed captions on our movie and we will also have the Bridge Choir returning to sing Christmas Carols.
- **2021 NSW Youth Conference bid:** Assisted with compiling pictures for the bid presentation by the Goulburn Mulwaree Youth Council in Blacktown in mid-September. A meeting between the Events Officer and Youth Council is organised for early September to assist further with their bid.
- **Waterslide Festival:** Looking at costing and logistics to host a waterslide festival in Goulburn. This has been discussed with the Goulburn Aquatic Centre and Recreation Area.
- **Australia Day:** Have commenced meeting with Council staff to plan for the 2020 Australia Day. The first full committee meeting will be held in September.

**Corporate & Community Services**

**Other:**

- Coordinated Goulburn Mulwaree Council’s response to the Office of Local Government’s Event Management Survey.
- Provided a list of the major events in Goulburn Mulwaree Council’s LGA for the new Destination Guide including an introduction to the events in Goulburn.

**Visitor Services**

**Mobile Visitor Information Centre (MVIC)**

This month the MVIC attended the National Museum’s ‘A Chequered Past’ historic car event, the Police Attestation Parade and SAP Soccer Gala Day at Cookbundoon. These events boosted our interactions to 161, one of the highest since June 2018. When not at scheduled events we parked at Lake George, Wheatley VC rest area, and captured the travellers heading to the snow fields.

Following investigations last month, we are scheduled to trial a new location on the north side of Goulburn (south bound), Mackey VC rest area, to connect with visitors and promote Goulburn as a place to stop and explore. This will start in September.

We are currently scheduled to attend 5 events in September:

- Beyond Blue Cruise – Marulan
- Steaming at the Waterworks
- Riversdale Car Boot Sale
- Marulan Kite Festival
- HSRCA historic car event



We also had a special visitor to the MVIC, a visit from *Hephner the Alpaca*, from local business Fletcher’s Ark.

Corporate & Community Services

**Goulburn Visitor Information Centre (VIC)**

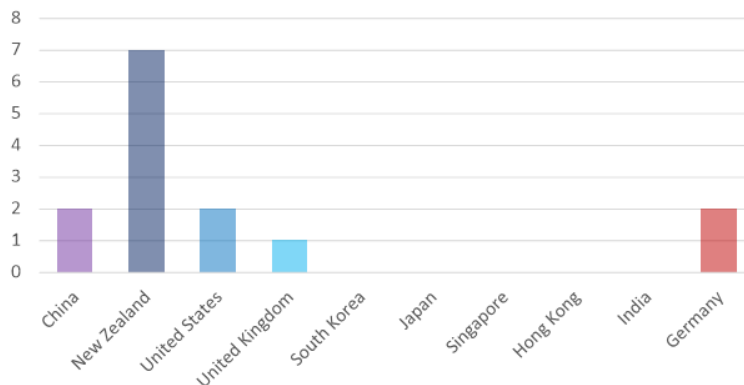
**Walk-in customers:**

Month	2018	2019	Variance (#)	Variance (%)
July	2,311	2,178	-133	-5.8%
August	2,191	1,977	-214	-9.8%
<b>Yearly Total (to 31<sup>st</sup> August)</b>	20,080	19,741	-410	-2.0%

**Postcodes collected during August:**

<b>Total Postcodes Collected:</b>	
TOTAL	841
Local Residents	131
New South Wales	376
Victoria	128
Queensland	30
South Australia	23
Northern Territory	0
Australian Capital Territory	83
Western Australia	15
Tasmania	28
Overseas/International	27

International Visitors from Top Source Markets



**6.2 Museums**

**Volunteers**

**New Volunteers**

We are very fortunate to have two new volunteers join us in August. Frank and Anne have chosen to volunteer at Rocky Hill War Memorial Museum. Frank brings a great knowledge base having previously volunteered as a Tour Guide at the ANZAC Memorial in Sydney.

**Volunteer Author Agreement**

An Author Agreement that clarifies copyright and publisher arrangements was signed between Goulburn Mulwaree Council and volunteer researcher/author of the Waterworks publication, Julie Elliott, on the 5<sup>th</sup> of August.

**Volunteer Process Review**

Museums staff are involved in the Volunteer Process Review being undertaken by Human Resources and look forward to providing existing and new volunteers with updated policies and reference material.

**Volunteer Projects**

Volunteers at the Waterworks are working on maintenance and repair of a drain between the cottage and the café building. These works will not only make the site safer but will prevent water entering under the café building.

**Staff**

**State Archives Visit**

Museums staff and Waterworks volunteer Julie Elliott visited the State Archives facility at Kingswood on Thursday the 15<sup>th</sup> of August. The purpose of the visit was to source archival material for the Waterworks book and for the Opening Exhibition of the new Rocky Hill Museum. As guests of Wendy Gallagher, Senior Advisor Regional Engagement, we were also given a behind the scenes tour of the facility that comprises over 80 linear kilometres of shelf space holding more than 12 million items!

**Staff & Volunteer Training**

Museum staff and volunteers undertook Fire Extinguisher Training on 27<sup>th</sup> of August with Dynamick Fire Installations Pty Ltd. The training was well attended and the knowledge gained is a valuable addition to all museum locations.





**Goulburn Historic Waterworks**



**Steampunk Victoriana Fair**

Cr Ferrara will be one of three judges in the costume parade at the Steampunk Victoriana Fair on Saturday 19 October at 12 noon.

The Steampunk Victoriana Fair facebook page passed the 2,000 milestone this month with 2,128 followers!

*Mayor Kirk and Cr Ferrara attending the 2018 Steampunk Victoriana Fair at left.*

**Visitors**

There were a total of 229 visitors to the Waterworks site during August, including a booked tour group of 13 and a training group of 15. Slightly down on August 2018 numbers (247) but given the cold weather experienced during the month, it was good to still see some Interstate and International visitors to the site.

**Waterworks Emergency Works**

Council passed a resolution for urgent repairs to the underground water pipe network at the Waterworks on the 20<sup>th</sup> of August. Museums staff are working to schedule the works between the steaming on the 8<sup>th</sup>

of September and the Steampunk Victoriana Fair event on the 19/20<sup>th</sup> of October to avoid any disruption to these events.

**Waterworks Jetty replacement**

Detailed plans and an environmental report have been received for the Jetty replacement project at the waterworks. At this stage, we expect the works to be completed during Summer, when water levels are lower.

**Rocky Hill War Memorial & Museum**

**Grant Success**

On the 9<sup>th</sup> of August the Hon Darren Chester MP, Minister for Veterans and Defence Personnel, notified Council of a successful application for funding under the Community Commemorative Grants category of the *Saluting Their Service* Commemorations Program. The grant will fund an upgrade to the internal and external lighting of the Rocky Hill War Memorial. Museum staff are working to schedule completion of the upgrade prior to the opening of the new museum building in late 2019.

**Corporate & Community Services**

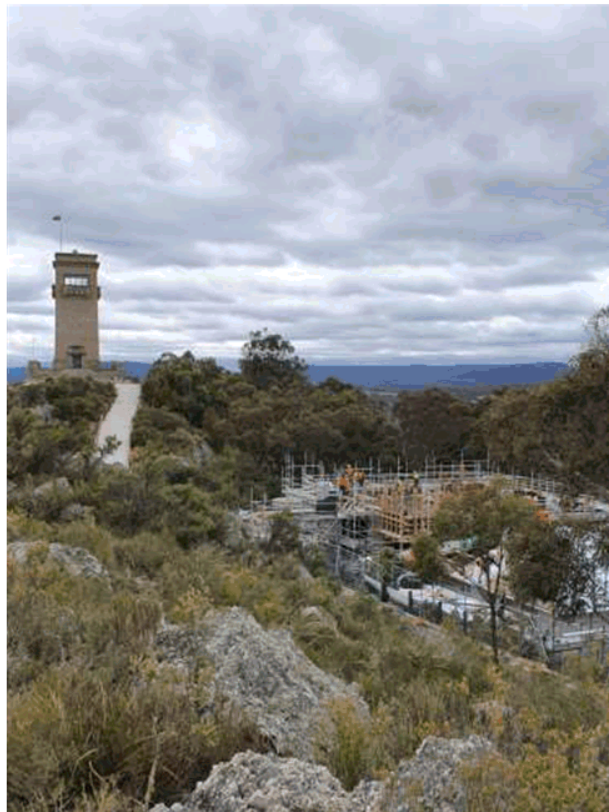
**Opening Exhibition**

The Museums team have sourced and digitised additional images for the opening exhibition from the Local Studies collection and from the History Goulburn War Memorial collection. Amongst the History Goulburn photographs was a rare (perhaps only) image of the internal of the original museum which opened in the basement of the Memorial Tower in 1927.

A meeting was held with the Rocky Hill volunteers on Wednesday the 7<sup>th</sup> of August to discuss the Opening Exhibition. It was a good opportunity to generate input from the volunteers with further suggestions added to the exhibition concept plans. As the site is currently closed, volunteers and Casual Museums staff have been invited to access the collection database and related exhibition documents in the Civic Centre if they wish to contribute to the exhibition research.

**Construction works**

August was roof month at the Rocky Hill War Memorial Museum site with the formwork in place for the pouring of the new building roof and concurrent replacement of the cottage museum roof with galvanised iron. The pictures to the right were taken on 29<sup>th</sup> of August and show just part of the activity on site that day. Both images are a great indication of how the museums are embedded in the site – and we can't wait to see all the scaffold come down so we can get a better look at the new building.



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**Corporate & Community Services**

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**St Clair Villa Museum & Archives****Book launch**

More than 60 people attended the launch of the publication, *St Clair Villa: 175 years of Goulburn History*, on the 28<sup>th</sup> of August in the Goulburn Mulwaree Library. Led by Business Manager Marketing, Event & Culture, Sarah Ruberto, speakers included History Goulburn President, Jennifer Lamb, and Mayor Bob Kirk along with key speaker and author of the work, Peter Freeman OAM. More than 30 copies of the publication were purchased on the day with Peter kindly agreeing to a signing for those attending.

Museums staff also organised a signed copy for Ronald Sinclair, Great, Great Grandson of the St Clair builder, James Sinclair, who contacted us prior to the launch. Ronald was unable to attend but was very excited to be receiving a copy of the work. The book is currently available from the Museums team and the Library – History Goulburn will be ordering copies for sale from their Research Centre in the near future.

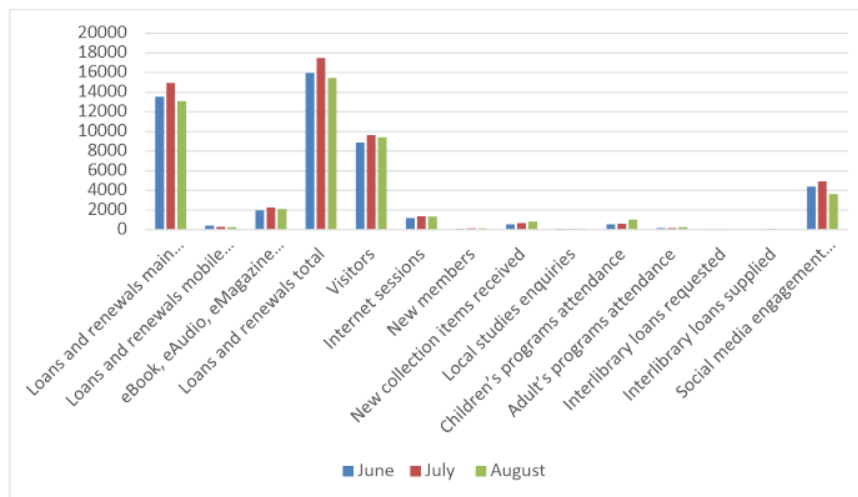
*Sarah Ruberto and author, Peter Freeman pose outside St Clair for a Goulburn Post article on the launch by Louise Thrower*



Corporate & Community Services

6.3 Library Services

Activity	June 2019	July 2019	August 2019
Loans and renewals main library	13560	14927	13090
Loans and renewals mobile library	428	292	272
eBook, eAudio, eMagazine downloads	1990	2262	2105
<b>Loans and renewals total</b>	<b>15978</b>	<b>17481</b>	<b>15467</b>
Visitors	8878	9624	9405
Internet sessions	1168	1371	1335
New members	103	124	120
New collection items received	531	659	808
Local studies enquiries	60	37	39
Children's programs attendance	563	611	993
Adult's programs attendance	166	154	264
Interlibrary loans requested	10	9	12
Interlibrary loans supplied	24	41	35
Social media engagement (Facebook & Instagram)	4363	4941	3642



Thanks and Feedback

*“The kids section in the Library is a perfect rest stop for my bub on cold Goulburn days. There was a REAL miniature pony in there the other day! Gotta love the country.”*

*“I really LOVE our wonderful Library. So many great books to choose from & wonderful staff.”*

*“Goulburn Library is my happy place in town. I don’t know where I’d be without it.”*

*“We are so lucky to have a wonderful library here in Goulburn. Always going ahead, looking for new ideas.”*

Corporate & Community Services

**Library Activities**

- The Library celebrated National Family History Month in August with a series of talks and workshops on family and local history topics, including a talk on the Library’s local studies photo collections, a talk on using Google maps to map your ancestors and their movements, a talk on the stained glass windows in St Saviour’s Cathedral, and our family history book a librarian service. 130 people attended the various events, which helped to strengthen understanding of the important role the Library has to preserve and share Goulburn’s local and family history resources.



- The Library is hosting a volunteer from the Australian Tax Office every Friday afternoon from July-October. The volunteer is providing tax help sessions free of charge, helping people set up and use their MyGov account and submit their tax returns. This is an important free service being offered to the whole community, helping people complete their often complicated and difficult tax returns. The Library is very pleased to be working in partnership with the Australian Tax Office to provide this valuable service.

- The Library signed an updated memorandum of understanding with History Goulburn (Goulburn and District Family History and Genealogical Society) in August. The MOU replaces an out dated one, and further strengthens the important connection between the two organisations, both in terms of providing services to the community and in sharing resources and knowledge.

- The Library has taken up a new subscription to online video streaming service, Kanopy. Kanopy provides access to over 30,000 films including Australian classics, documentaries, award-winners, and independent and world movies. It is an excellent resource providing high quality online content for members, completely free of charge, for both leisure and research purposes.

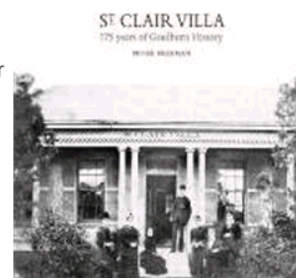


- The Library has also taken up a new subscription to the online resource Mango Languages. An online language learning tool, providing tutorials for learning 71 different languages, learning English from 17 different languages, and courses on cultural differences and awareness. This will be an excellent resource for the whole community, and enables the Library to provide a more comprehensive language learning collection than ever before.



**Corporate & Community Services**

- The Library hosted the book launch and author talk for the book 'St Clair Villa, 175 years of Goulburn History'. Author Peter Freeman spoke about his research process, and shared some wonderful insights into some of the incredible stories shared in the book. Over 60 people attended the book launch and book signing. The launch was hosted at the Library in collaboration with Council's Museums team.



- The Library launched a large scale user satisfaction survey in August. The survey, designed to capture feedback on a wide range of Library services, and provide direction for future changes and improvements, is the first of its kind ever run at the Library. To date over 100 responses have been received, all of which have been overwhelmingly positive about the Library's services and staff, along with some very useful suggestions for future improvements. The survey will run until the end of September and the results will be used to inform decisions around the Library's major shelving and internal refurbishment project being undertaken in 2019/20.
- Work has commenced on the Commonwealth grant funded Mighty Playwrights project. The project, funded through Festivals Australia, will see the Library collaborate with a number of professional arts workers in the region, local primary schools, and local theatre practitioners to enable young children to create short play scripts which will be performed at BookFest Goulburn Reader Writer Festival in March 2020. Work has begun on engaging mentors and working with the schools to nominate appropriate students for the project. Mentoring will commence in October.



Corporate & Community Services

**2019/20 Major Library Projects**

<b>Project</b>	<b>Description</b>	<b>Commencement</b>
Shelving replacement Internal refurbishment Paperback Café upgrade	An internal refurbishment/renovation of the Library's shelving and floor plan. Will include new shelving, new collection layout, new furniture, creation of new collaborative work spaces and event spaces, modernisation of collection storage, and increased opportunities for browsing. May include an upgrade/ expansion of Paperback Café and café seating area.	October 2019 To be completed by June 2020
Library user satisfaction survey	Full user satisfaction survey of all current Library members. Survey will gauge satisfaction with Library services, collections, events, and programs and will seek suggestions for future improvements. Results of the survey will be used to assist with the shelving replacement project.	August/September 2019
Mighty Playwrights	Grant funding awarded through Festivals Australia. The Mighty Playwrights project will see primary school children work with professional mentors from the arts/writing/illustrating sector to create short play scripts, which will then be produced and performed at the Lieder Theatre for BookFest 2020 (Goulburn Reader Writer Festival). The plays will also be toured to primary schools in the region, in conjunction with writing and performance workshops.	Commenced July 2019 To be completed by June 2020
BookFest 2020	The Goulburn Reader Writer Festival, now called BookFest will return on 28 and 29 March 2020. The two-day literary festival will include author talks and workshops from some of Australia's premier authors including Jane Caro, Markus Zusak, Peter Fitzsimmons and more. The festival will also include a local author's showcase, literary dinner, and the Mighty Playwrights project performance.	Commenced July 2019 To be completed March 2020
Oral History project	Funded with equipment and training from the State Library of NSW. The Library will record a series of long-form conversation style interviews with a number of prominent and interesting citizens from the region. Interviews will cover historical and contemporary aspects of living and working in the Goulburn area, and will comprise a broad cross-section of our community members. The interviews will be made available online and will form part of the Library's new Oral History collection.	October 2019
Intergenerational mentoring	The Library will work with Council's youth services coordinator to establish an intergenerational mentoring program for young people and seniors. The young people will assist with providing technology training and support for seniors using computers, tablets, laptops, and phones in the Library.	Commencement TBC
Spydus Archives	The launch of the Library's new archival management module, purchased as part of our Spydus library management system upgrade. Includes the ability to make digitised materials available online, provide full records for archival materials held in the library's collections, and create new spaces for local studies and family history research tools and information.	January 2020

## 6.4 Art Gallery

### OF NOTE

- The Gallery has supported 143 artists this year to date
- The Education Program has hosted 527 young people at the Gallery this month
- 12 school tours have been offered for free to local schools
- The Gallery's website, launched in Feb 2019 has been nominated for a prestigious 'Best Award' in New Zealand
- The catalogue for 'Goulburn Bustle' has been nominated for a 'Best Award' in New Zealand, in the Design Communication category
- A panel conversation on Lake George was held on 23 August with an introduction by Mayor Kirk
- Touring exhibition, 'Deep Revolt' continues at its second venue in Western Australia at Geraldton Regional Art Gallery with strong attendance and really great feedback
- Outreach continues at six schools and two local facilities (PGU Kenmore and the Crescent School) employing artists to run weekly workshops for locals who would struggle to visit the Gallery day to day
- A new 'Window' Gallery is launching on 6 December as a dedicated space for works from the Collection. This space will be accessible from the Workshop
- Afternoon Art Clubs have sold out within 48 hours of opening for bookings
- The Gallery has announced its coming renovations from 9 Sep. – 6 Dec. This is the first major renovation since it moved to the Civic Centre in 1991
- Some programs will still run whilst the Gallery is closed. There are several projects internally that will also be addressed.

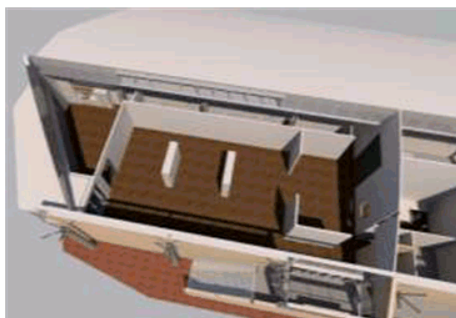
### PROJECTS

#### **Gallery refurbishment: Commences September 2019**

Public art install at Wollondilly Walking Track: Due October 2019

Public art install at Marulan, Tony Onions Park: Approx. November 2019, pending callout responses.

Launch of new Gallery space: December 2019





**Corporate & Community Services**

**EXHIBITIONS**

**Rowan Conroy: Sightseeing, 12 July – 7 September 2019**

Rowan Conroy’s exhibition is an extensive series of works informed through Conroy’s interdisciplinary experience of field archaeology over the course of a decade. Several bodies of work investigating sites across Cyprus, Turkey, Syria, and Lake George in NSW, Australia.

On Friday 24 August, ‘Driving around Bad Water’ a panel discussion with Dr Rowan Conroy, Prof Brad Pillans and Dr Kate Warren, introduced by Mayor Bob Kirk, drew a huge audience who were captivated by the three panellists, and thoroughly involved with questions and recounting their own experience and memories of Lake George. Professor Pillans is a geologist and Dr Warren an art historian, so along with Conroy’ expertise this panel was a great discussion that drew a host of interesting strands in to the context of the visual arts.



**Snapshot: Joan Whittle, ‘The Deluge’, 12 July – 7 September 2019**

Joan Whittle’s exhibition continues to draw considerable interest from visitors both local and afar with her unusual technique of painting by hand, using her fingers to feel her way through the composition. This exhibition is Whittle’s very first. Snapshot continues to support local artists to show their work in a professional and supportive environment.



**Corporate & Community Services**

**PUBLIC PROGRAMS**

Tue 6 August 2019	Gallery 37 <sup>th</sup> Birthday celebration
Fri 24 August 2019	Driving around Bad Water: panel discussion with Dr Rowan Conroy, Prof Brad Pillans + Dr Kate Warren

**EXHIBITIONS ON TOUR**

**Deep Revolt - Arlo Mountford**

**Geraldton Art Gallery, Western Australia 27 July – 31 August 2019**

A Goulburn Regional Art Gallery exhibition toured by Museums & Galleries of NSW. This project has been assisted by the Australian Government through the Australia Council for the Arts, its arts funding and advisory body.



**PERMANENT COLLECTION**

The Gallery is assessing a possible fifteen works for donation to the collection. These donations have been proposed by artists and collectors from Goulburn and beyond. Several of these donations would bring new artists in to the collection and support the holdings of works on paper, canvas and photography. The value of the collection continues to rise – the collection has grown by a significant 20% since May 2017.

**Cultural Gifts Program**

As of the date of this report, the Gallery has donations to the value of \$21,400 being assessed by the Cultural Gifts Program, administered by the Australian Government through the Department of Communications, Ministry for the Arts. A submission is being prepared for two sculptures, with the first valuation received at \$38,000.00.

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**Corporate & Community Services**


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**Works on loan**

The Gallery had two works on loan to other institutions in August:

Arlo Mountford, *The Triumph*, 2010, Single channel HD digital animation, duration 9:00min to M&G NSW until 7 February 2021.

Arlo Mountford, *Wedge for S/elective Viewing*, 2005 Single Channel digital animation 4:3 aspect ratio, 4 channel sound, ply 120cm x 120cm x 60cm, Duration 2:00 mins, unique edition to M&G NSW until 7 February 2021.

The Gallery has dispersed 149 works amongst four Council properties on permanent display.

**PUBLIC ART****Tony Onions Park, Marulan**

A callout for expressions of interest is open until 27 September 2019. The EOI calls for submissions from local artists who will work to transform the new amenities block in Tony Onions Park.

**EDUCATION**

Mon 5 August	Art Teenies with Sally O'Neill
Wed 7 - Fri 9 August	Afterschool Art Club with Sally O'Neill
Mon 12 August	Art Teenies with Penny Saxton
Wed 14 August	Arts Access PGU with Penny Saxton
Wed 14 – Fri 16 August	Afterschool Art Club with Sally O'Neill
Mon 19 August	Art Teenies with Penny Saxton
Wed 21 August	Arts Access PGU with Penny Saxton
Wed 21 - Fri 23 August	Afterschool Art Club with Janet Gordon
Mon 26 August	Art Teenies with Penny Saxton
Wed 28 August	Arts Access PGU with Penny Saxton
Wed 28 - Fri 30 August	Afterschool Art Club with Janet Gordon

**Afternoon Art Club**

The Art Clubs have run all through August with Janet Gordon working with over thirty young creative makers on a variety of projects including painting, drawing and paper mache. Afternoon Art Club continues to sell out within 48 hours and provides high quality art workshops to young people three times a week. Ongoing residencies with artists are planned to support this program and connect young people directly with them and their practice.

**School visits**

During August 332 primary students and 9 secondary students, in twelve groups from Goulburn West, Wollondilly Public School and The Crescent School were hosted in the Gallery during Rowan Conroy's 'Sightseeing' and Joan Whittle's 'The Deluge' exhibitions. Topics expanded in to archaeology, making objects, history and mysteries across sites in Syria, Turkey and Australia.

Corporate & Community Services



**Art Teenies**

Pauline Mullen and Penny Saxton have been working to present Art Teenies with yoga and creative sessions provided free at 10am each Monday. Taking cues from the exhibitions, these little ones have drawn, sung, moved and relaxed in the Gallery for an hour each session.



**Corporate & Community Services**

**Arts Access Workshops**

**PGU Kenmore and the Crescent School**

The Gallery has delivered 3 workshops this month to 14 participants. The program continues to employ local artists to work with those less mobile or able to get to the Gallery. The program is evolving to offer movement techniques with Pauline Mullen to support creative making and interactions. This month participants painted with watercolours and created windmills.



**SACC Outreach Program**

Janet Gordon, Outreach Officer, has explored maps, symmetry and books with the children.

During their look at maps they discovered that maps show roads, rivers, train lines and some show buildings. The children created their own town map with different buildings, vehicles and colour. Some towns ended up with traffic jams as too many people wanted to visit the same shop or family at the same time.

Butterfly Symmetry Painting required the children to follow the direction of only painting on one half of their butterfly. Most of the children understood this concept quickly and created some colourful and interesting patterns on their butterfly wings.

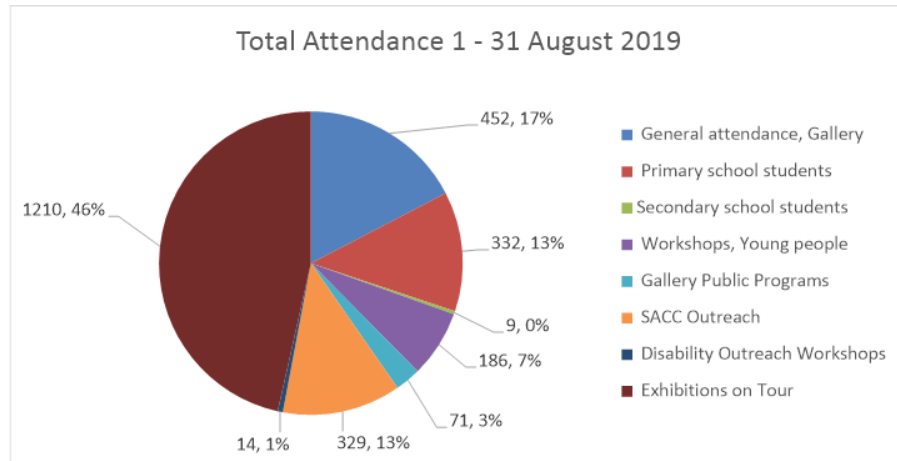
For Children's Book week Gordon read the children a book called 'The Dragon from the forest' written by Bobby Gordon who was 5 years old when he wrote it. The children then created their own story books. They designed the front cover, gave it a title, wrote or dictated a story and illustrated it.



Corporate & Community Services

**AUDIENCES AND REACH**

1 – 31 August 2019



**FEEDBACK**

*'Thank you for bringing us this perspective on Lake George/Weereewa. I've enjoyed having my eyes opened to new knowledge and experiences of this region and the wider works as shared by Rowan Conroy.'*

*'Dubbo loves your art'.*

*'Great show Rowan!!'*

*'Lake George and its depth beautifully depicted'.*

*'So interesting to see the show on Lake George. Thank you for the exhibition'.*

*'Loved the show Rowan. All of it, and the Lake George images especially. Will be thinking more about the archaeology of the present.....'*

*'Beautiful Lake George scapes!'*

*'Intriguing! I love the intensity and clarity of the black and white. Urban decay can be so fascinating – and this connects the ancient and the modern (albeit some if war 'decay')'.*

*'Seeing the differed 'light' and scenes on Lake George is a little like seeing Uluru in different lights. The intrigue and beauty of an archaeological dig is portrayed so quickly'.*

*'Another great exhibition! Or two!'*

*'Lovely exhibition and lovely people'.*

*'I know I am speaking in behalf of all of untethered fibre artists in saying we had the most wonderful experience, with extensive and extremely positive feedback on our exhibition at Goulburn. Once again, a very big thank you to you, Hannah and all of your fabulous team.'*

**15.11 UTILITIES DIRECTORATE REPORT - AUGUST 2019**

**Author:** Marina Hollands, Director Utilities

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Utilities Departmental Report - August 2019 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the report from the Director Utilities be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Utilities Directorate.

**REPORT**

Please find attached the August 2019 monthly report on the activities of the Utilities Directorate.

# Goulburn Mulwaree Utilities

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August 2019

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## Departmental Report



One team delivering with Passion Respect Innovation Dedication Excellence



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**1.0 Utilities Performance**

**1.1 Outstanding SRPs**

Work Group	Primary Category	New Request	Completed Request	% Completed
Water Services	Water Quality	8	8	100%
Water Services	Minor Water Leak	38	38	100%
Water Services	Major Water Break	5	5	100%
Water Services	Water Pressure	0	0	100%
Water Services	Water Maintenance	8	8	100%
Water Services	Sewer Blockage	41	41	100%
Water Services	Sewer Overflow	5	5	100%
Water Services	Sewer Odour	0	0	100%
Water Services	Sewer Maintenance	0	0	100%
Waste & Recycling	Missed Bins	53	53	100%
Waste & Recycling	Bin Maintenance	49	49	100%
Waste & Recycling	New or Replacement Bins	21	21	100%
Waste & Recycling	Extra Commercial Pickup	9	9	100%
Waste & Recycling	Street Sweeping	6	6	100%

**1.2 Water Revenue**

Income Raised from 1/07/2018 to 2/9/2019:

Water	
Water Usage	\$ 734,636.85
Water Availability	\$ 618,477.91
<b>Water Total</b>	<b>\$ 1,353,114.76</b>
Sewer	
Sewer Usage	\$ 193,237.17
Sewer Availability	\$ 2,308,639.23
Liquid Trade Waste Usage	\$ 36,485.38
Liquid Trade Waste Availability	\$ 6,379.35
<b>Sewer Total</b>	<b>\$2,544,741.13</b>
Total	
<b>Income Total</b>	<b>\$3,897,855.89</b>

Total income raised from 01/07/2018 to 30/06/2019 was \$19,510,300.09

Total water balance as at 30/06/2019 is \$422,631.17

Total water balance as at 2/9/2019 is \$3,074,120.02

Currently there are:

- 24 properties that have a restrictor in place
- 3 properties that have been disconnected from Council's water supply
- 0 account that is in bankruptcy/receivership
- 2 accounts that have legal action started
- 3 accounts that are for deceased estates

**2.0 Water Services Operational Performance**

**2.1 Water Performance**

**2.1.1 Goulburn Storages**

The following table shows the status of the water storages at 31 August 2019:

Storage	Capacity (ML)	Depth (m) TWL	Volume		Estimated Dead Storage		Usable Storage	
			(ML)	(%)	(ML)	(%)	(ML)	(%)
Pejar	9000	-0.89	7777	86.4%	90	1%	7687	85.4%
Sooley	6250	-2.47	3072	49.2%	300	5%	2772	44.4%
Rossi	330	0.00	330	100.0%	100	30%	230	69.7%
<b>Total</b>	<b>15580</b>		<b>11179</b>	<b>71.8%</b>	<b>490</b>	<b>3.1%</b>	<b>10689</b>	<b>68.6%</b>

**2.1.2 Consumption**

Consumption in August 2019:

Location	Total Consumption (ML)	Daily Average (ML)
Goulburn	236	7.61
Marulan	7	0.228

**2.1.3 Source of Water Treated/Dam Releases**

During August 2019 water was sourced from the Highlands Source Pipeline and Rossi Weir for supply in Goulburn. The Highlands Source Pipeline was operated transferring a total of 7.35ML.

In Marulan, water was drawn from the Wollondilly River. A total of 11.3ML was pumped from the Wollondilly River during the period 8.2ML directly to the water treatment plant and 3.1ML to top up the onsite storage.

**2.1.4 Estimated Losses**

Total estimated evaporation losses were calculated using the daily data for the Class A Pan evaporation at Goulburn TAFE, rainfall and the surface areas of the Sooley and Pejar storages.

Location	Total Estimated Evaporation Loss for August 2019 (ML)
Sooley Dam	40
Pejar Dam	50
<b>Total</b>	<b>90</b>

**2.1.5 Rainfall**

Goulburn received 19mm of rainfall during August 2019.

### 2.1.6 Water Quality

#### Raw Water Quality

Raw water quality was good during August 2019 with no issues in the water sourced preventing effective treatment.

Blue green algae sampling returned low levels at Sooley Dam, Rossi Weir, Pejar Dam, the Wollondilly River and the Marulan off river storage.

Sample results received from Water NSW on the 13<sup>th</sup> August for Wingecarribee Reservoir returned 1049 cells/mL of potentially toxin producing cyanobacteria. The potentially toxin producing biovolume was 0.031mm<sup>3</sup>/mL. The combined microcystin was below the detection limit of 0.3ug/L. The Australian Drinking Water Guidelines for microcystin in drinking water is 1.3ug/L. Powdered Activated Carbon continues to be used at the Goulburn Water Treatment Plant at all times when the highlands source pipeline is in operation to ensure effective treatment of the algae is provided.

#### Reticulated Water Quality

Some critical aesthetic drinking water results taken from samples in the reticulation system are shown below:

Parameter	Unit	Guideline Value Aesthetic	Guideline Value Health	Goulburn Drinking Water Quality	Marulan Drinking Water Quality
Colour (true)	HU	15	N/A	0	2
Iron	mg/L	0.3	N/A	0	0
Manganese	mg /L	0.1	0.5	0	0
pH		6.5-8.5	N/A	7.65	7.79
Turbidity	NTU	5	N/A	0.4	0.6
Hardness	mg/L	200	N/A	153	155
Aluminium	mg/L	0.2	N/A	0	*

\*As coagulant is not used at Marulan, Aluminium is not tested

**2.2 Wastewater Performance**

**2.2.1 Wastewater Volume Treated**

Treated Effluent	Volume (ML)
River discharge	84
Irrigation and Onsite Reuse	74
<b>Total Wastewater Treated</b>	<b>158</b>

**2.2.2 Wastewater Effluent Quality**

Parameter	Unit	90 Percentile Concentration Licence Limit	Goulburn Effluent Water Quality
pH		6.5-8.5	7.62
Suspended solids	mg/L	15	2
Ammonia	mg/L	2	1.3
Total nitrogen	mg/L	10	11.2
Total phosphorus	mg/L	0.3	0.26
Oil and Grease	mg/L	10	0

**3.0 Water and Sewer Projects**

<b>Project</b>		
<b>Title</b>	Capital Works – Water Infrastructure	
<b>Project Description</b>	Renewal and service/maintenance of existing water mains.	
<b>Budget</b>	\$2,500,000	
<b>Key Dates</b>	Tender Close	10 September 2019
<b>Project Update</b>	Tender currently being advertised.	

<b>Project</b>		
<b>Title</b>	Capital Works – Sewer Infrastructure	
<b>Project Description</b>	Renewal and service/maintenance of existing sewer mains.	
<b>Budget</b>	\$2,000,000	
<b>Key Dates</b>	Tender Advertise	10 September 2019
	Tender Close	8 October 2019
<b>Project Update</b>	Tender documents being developed.	

<b>Project</b>		
<b>Title</b>	Capital Works- Goulburn Reuse Scheme	
<b>Project Description</b>	Design and construction of pumping station, distribution pipelines and irrigation systems for servicing recreation areas with reuse water supply.	
<b>Budget</b>	\$12,000,000	
<b>Key Dates</b>	Completion Concept Design	30 October 2019
<b>Project Update</b>	Concept design underway.	

**4.0 Waste and Recycling Initiatives**

**4.1 Waste Projects**

Project	
<b>Title</b>	Re-Use Goulburn Detailed Design
<b>Project Description</b>	Design of a Re-Use hub (tip shop and workshop) and upgraded recycling infrastructure. Will include the part grant funded Community Recycling Centre (CRC)
<b>Budget</b>	\$7.5 million
<b>Key Dates</b>	Release tender documents for construction pending DA approval   10 April 2020
<b>Project Update</b>	Concept design completed. Development Application in process of being submitted.

Project	
<b>Title</b>	Compost Pad Extension and Purchase of a Loader (half funded through the NSW Environmental Trust Waste Less, Recycle More Organics Infrastructure Grants Program)
<b>Project Description</b>	Extension of the compost pad to cater for increased volumes and purchase of a loader to enable compost to be produced that meets EPA's pasteurisation guidelines, which includes regular turning.
<b>Budget</b>	\$496,000
<b>Key Dates</b>	Commissioning and inspection by the EPA/Environmental Trust   30 July 2020
<b>Project Update</b>	Compost pad design complete. Tender in development.

Project	
<b>Title</b>	Drilling Mud Facility
<b>Project Description</b>	Construction of a purpose built drilling mud processing facility at Goulburn Waste Management Centre. Requires work for construction certificate prior to advertising of tenders.
<b>Budget</b>	\$525,000
<b>Key Dates</b>	Ongoing throughout financial year   30 June 2020
<b>Project Update</b>	Development Application approved. Addressing conditions for Construction Certificate.

Project	
<b>Title</b>	Environmental Improvement Works Goulburn and Marulan
<b>Project Description</b>	Ongoing Environmental Improvement Works at Goulburn and Marulan sites with a focus on fencing to help prevent wind blown litter and site works.
<b>Budget</b>	\$480,000 Goulburn and \$195,000 Marulan
<b>Key Dates</b>	Ongoing   30 June 2020
<b>Project Update</b>	Immediate clean up planned for early October following strong winds. Options for new fencing and ongoing prevention being considered prior to procurement.

**4.2 Recycle Right Campaign Launch Continues**

A campaign spreading the 'Recycle Right' message across the area covered by the Canberra Region Joint Organisation of Councils has continued to be rolled out.

The campaign involves social media videos and other campaign material asking people to follow the following messages when using their yellow lid recycling bin:

- **Keep it simple:** Only recycle paper and cardboard, steel and aluminium cans, glass bottles and jars, plastic bottles and containers.
- **Keep out soft plastics:** This includes all plastic bags, even if they have a recycling symbol, are degradable or compostable, and other soft plastics including cling wrap, chip packets and bread bags.
- **Keep out small items:** Any items smaller than a credit card. All plastic lids now need to be removed from bottles and those smaller than a credit card put in your landfill bin.
- **Keep it Safe:** Keep out strapping, hose, netting, wires, building materials and other hazardous materials.
- **Keep it Clean:** wipe or rinse any excess food and drink from all bottles, containers and tins before placing them in your recycling bin. Keep out food scraps, nappies and soiled paper
- **Keep it Loose:** put each item into your yellow recycling bin separately, don't bag, box or contain your recyclable items.



Photo: Recycle Right Campaign

The campaign has been supported by the NSW EPA Waste Less, Recycle More initiative funded from the waste levy. Campaign material has been adapted to meet the needs of individual Councils.

**4.3 Goulburn Waste Management Centre Waste Streams Received**

Product	Number/Tonne
Mattress	90
Clean Fill	1635t
Green Waste (self-haul to centre)	106t
General Waste	462t
Asbestos	3t
Concrete	327t
Metal	12t
Commercial Waste Collections (Council)	264t
Domestic Waste Collections (Council)	318t
Green Waste Collections (Council)	106t
Large Street Sweeper (Council)	53t
Residual Waste from Endeavour Industries (waste collected in recycling bins and not recycled)	69t



**4.4 Endeavour Industries Domestic Recycling Contract**

The following table outlines Endeavour Industries' Recycling Statistics provided for 2018/19:

<b>Goulburn Mulwarree Council &amp; Endeavour Industries Monthly Recycling Meeting 2019-2020</b>													
<b>Service Performance</b>	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Total No. of Services													0
Total No. of services missed													0
<b>Reasons for Missed Services</b>													
Contaminated	0	0	0	0	0	0	0	0	0	0	0	0	0
Overloaded	0	0	0	0	0	0	0	0	0	0	0	0	0
Missed	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Contamination Comments	Cloths, Needles, Dirty Nappies, Bricks, Household Rubbish, Dirt, Furniture-TV, Building Products, Pillows/Sheets, Grass/Greenwaste Food Scraps, Car Parts, Toys, Hose, Greenwaste												
<b>Materials Out</b>													
Cardboard	262.49	189.52											452.01
Glass		28.84											28.84
Plastic Film													0.00
White Paper													0.00
Other Paper													0.00
Steel Cans													0.00
Scrap Metal													0.00
Printers													0.00
PET													0.00
LDPE													0.00
HDPE													0.00
Aluminum													0.00
Mixed Plastic													0.00
Other Tin plate													0.00
<b>Total Tonnage</b>	<b>262.49</b>	<b>218.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480.85</b>
<b>Materials In</b>													
Commercial Cardboard Collection	102.92	97.58											200.50
Commercial Plastic Collection	3.33	2.94											6.27
Combined Comingled Pick up	58.88	100.68											159.56
<b>Total Tonnage</b>	<b>165.13</b>	<b>201.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>366.33</b>

## 5.0 Interesting News, Facts and Information

### **Bins out at Melbourne school as students told to take all rubbish home**

Melbourne Girls' College is getting rid of all its bins and asking students to take their rubbish home in a bold bid to encourage them to move towards zero waste.

Starting next Monday, the Richmond college will over five weeks phase out receptacles in classrooms and the yard, leaving 1400 students and 140 staff to find their own home for chip packets and juice boxes.

"It might all go to hell in a hand-basket," says teacher Paula McIntosh. "Who knows? But we've got to try."

Even the school's 20 recycling bins will be removed, because the collapse of SKM Recycling means the college's plastic and glass recycling is now sent to landfill. Paper can still be recycled via the school, because recycling for that is still operating.

As part of the shift, volunteer students will conduct daily non-compulsory food inspections in which children bringing "zero waste" lunch boxes will be rewarded.

Students using only reusable packaging will receive a token that will go into a draw to win prizes such as keep cups.

Yes, the rubbish that students take home may still go to landfill via their home bins, but Ms McIntosh says the new policy will help persuade families to buy fewer packaged items and reuse containers.

She said the campaigning of Swedish teenage climate activist Greta Thunberg had inspired the school, showing that the acts of one person "can lead to enormous change".

Student environment leader Lucy Skelton, 17, says most issues around carrying rubbish home, such as smell and mess, can be solved.

Uneaten tuna in a tin, for example, can go into the school's compost bin and the tin can be washed before it's taken home.

Ms McIntosh acknowledges that some parents may not have the time or means to avoid food in single-use packaging, "but it's trying to get as many people as we can to avoid it".

She says she got the no-bins idea from national park guidelines, which ask visitors to take rubbish home with them.

School sustainability co-ordinator Andrew Vance says his marine biology students were horrified when they used a microscope to discover micro plastics in Port Phillip Bay water.

"It was shocking," Mr Vance says. "We felt, 'Oh my gosh, what can we do about this problem?'"

"And if you expose students to these problems, if you then don't give them an opportunity to try and be involved in the solution, that's when it leads to depression and anxiety and ecological grief."

Says principal Karen Money: "We talk a lot, as educators, about the wicked problems the world faces, and if we don't start putting some actions behind that rhetoric, then it's just empty."

<https://www.theage.com.au/national/victoria/bins-out-at-melbourne-school-as-students-told-to-take-all-rubbish-home-20190826-p52kw9.html>

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**15.12 OPERATIONS DEPARTMENTAL REPORT - AUGUST 2019**

**Author:** Matthew O'Rourke, Director Operations

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Operations Departmental Report - August 2019 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CL1 – Effect resourceful and respectful leadership and attentive representation of the community
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report by the Director Operations be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Operations Directorate.

**REPORT**

Please find attached the August 2019 monthly report on the activities of the Operations Directorate.



August 2019

# Operations



Departmental Report

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## 1 Budget Status

### Operations Projects – Works & Community Facilities

The are no expenditure variations to report for August 2019

## 2. Operations Service Response Status

Requests created and closed in August 2019. Over the month of August 2019 Operations received 204 new service response requests generated from customers.

Operations Service Response Statue – August 2019					
Work Group	Primary Group	New Requests	Completed Requests	% Completed	YTD % Completed
Buildings	Facilities	5	5	100%	100%
Cemeteries	Cemetery	0	0	N/A	N/A
Facilities	Graffiti	1	1	100%	100%
Facilities	Parks Ovals	21	15	71%	78%
Facilities	Public Toilets	5	4	80%	90%
Facilities	Unspecified Damages	3	2	67%	86%
Facilities	Health Pollution	0	0	N/A	N/A
Parks	Bees Wasps	0	0	N/A	N/A
Parks	Fallen Tree	35	34	97%	98%
Parks	Grass Mowing	4	2	50%	50%
Parks	Tree Inspection	5	1	20%	58%
Parks	New Tree	5	3	60%	75%
Parks	Noxious Weeds	0	0	N/A	100%
Parks	Remove Tree	8	4	50%	50%
Parks	Verge Maintenance	4	2	50%	56%
Parks	Root Damage	0	0	N/A	50%
Parks	Trim Branches	7	6	86%	91%
Parks	Trees Unspecified	8	5	63%	81%
Parks	Weeds	0	0	N/A	N/A
Works	Live Stock	2	2	100%	100%
Works	Dumped Rubbish	10	8	80%	93%
Works	Bridges	0	0	N/A	N/A
Works	Corrugations	12	10	83%	92%
Works	Damaged Footpath	13	12	92%	95%
Works	Damaged Kerb	3	1	33%	75%
Works	Depth Gauges	0	0	N/A	N/A
Works	Development Works	0	0	N/A	N/A
Works	Edge Break	0	0	N/A	100%
Works	Guard Rail	1	1	100%	100%
Works	Guide Posts	1	0	0%	0%
Works	Inspection	5	4	80%	92%
Works	Line Marking	1	1	100%	100%

GOULBURN MULWAREE OPERATIONS – AUGUST 2019

Works	Loose Material	4	4	100%	100%
Works	Oil Spill	3	3	100%	100%
Works	Pot Holes	8	8	100%	100%
Works	Seal Fail	0	0	N/A	N/A
Works	Shoving	0	0	N/A	N/A
Works	Traffic Sign	9	7	78%	80%
Works	Road Unspecified	12	11	92%	93%
Works	Culvert Head	0	0	N/A	100%
Works	Flooding	0	0	N/A	N/A
Works	Grates & Lids	2	1	50%	80%
Works	GPT	0	0	N/A	100%
Works	SW Kerb & Gutter	0	0	N/A	N/A
Works	Storm Pipe	1			75%
Works	Trench Subsidence	0	0	N/A	N/A
Works	Stormwater Unspecified	6	5	83%	82%
<b>August 2019 Totals</b>		<b>204</b>	<b>162</b>	<b>79%</b>	<b>86%</b>

Incomplete tasks are those that have come in at the end of the month and placed on maintenance schedules. Some Service Responses require external resources to complete.

### 3 Operations Maintenance Tasks

General Maintenance Tasks completed in August 2019

General Maintenance Tasks – August 2019 - Works	
Location	Type of work
Zone 2	Kerb & footpath replacement
Ardgowan Park	Footbridge and footpath replacement
Zone 2 and zone 3	Lintel replacement and rectification of storm water issues
South Marulan Road	Shoulder widening and gravel heavy patching
CBD	Storm water improvements
Zone 14	Maintenance grading

General Maintenance Tasks – August 2019 – Parks & Gardens	
Location	Type of work
CBD Paths	Programmed scrubbing from Monday to Friday was completed with the exception of one day which was programmed maintenance on the machine. Staff undertook hand spot cleaning on this day. The addition of two weekends of scrubbing was added to program to retain cleanliness of paths.
Belmore Park	Mowing completed weekly due to lawn being irrigated and fertilized. This included edging of the lawns.
	Bins emptied daily during the week, twice per day on the weekends.
	Weeding of floral gardens undertaken.
Aquatic Centre Grounds	Maintenance intervention completed each week, with fortnightly mowing and grounds cleaning.
Rose Garden Maintenance	Ongoing weeding and fertilizing was undertaken during August. Staff are preparing to mulch the beds over the coming months.
CBD Garden Maintenance	Programmed weeding was undertaken each week. This included the Civic Centre Grounds which were mown along with the gardens weeded and cleared.
	CBD mowing was undertaken as required due to the slowing of the growth rate of the grass.

Tree Maintenance – August 2019		
Zone	Location	Type of work
Zone 2	Garfield Park, Emerson St, Mundy St	Tree removal, Branch removal
Zone 3	Marsden Weir, Verner St	Branch removal, Tree inspections, Fallen branch
Zone 4	Hoskins St, Williams St, Kerr Pl, Prince St, Gerathy St, Meehan St, Elm St, Renshaw St, Opal St, Gibson St, Audubon Cres, Ruby St, Neville St, Buffalo Cres East, Buffalo Cres West, Victoria St, Albion St, Avoca St, Bellevue St, Giddings St, Derwent St, Kenmore St, St Michaels Cl, Therry Ave, Joshua St, Allison St & Chatsbury St, Chatsbury St, Lambert Dr, Baxter Pl, Mewburn Dr, Heath St, St Aubyn Rd, Hazelwood Pl, Benjamin Pl, Ledger St, Red Gun Circuit, Donnelly Cres, Citizen St, Bishop St, Manion St & Brown Hill St	Tree lifting, Tree removal, EWP Works, Branch removal, Tree removal, Trimming
Zone 6	Gorman Rd	Fallen Tree



GOULBURN MULWAREE OPERATIONS – AUGUST 2019

Zone 7	Recreation Area Braidwood Rd, Forbes St, Emma St, Park Rd, Rifle Range Rd	EWP Work, Tree removal, Tree Trimming for bridge opening, Fallen Branches, wood chipping	
Various Zones	Rural and Urban	Fallen trees and branches due to windy conditions	
<b>Mowing Maintenance – July 2019</b>			
Zone 2	Sloane St, Hume St, Manfred Pl Finlay Rd Reserve to Lansdowne St, Lansdowne St to Lisgar St, Bourke St & Clinton St	Mowing, Tree trimming, Chemical applications	
Zone 3	Wheeo Rd, Clinton St, Range Rd, River St, Verner St (front TAFE), Gilmore St corner, Greenway Pl, Francis St Causeway, Garfield Ave Dog Park & Garfield Reserve	Digging holes for tree planting, mowing, whipper snipping, Rubbish removal, stand area mowing, Chemical applications	
Zone 4	Foreshore maintenance, Kerr Pl lane, Kenmore St, Wollondilly walking Track, Leggett Park, McDermott Dr, North Park & Gibson St	Top dressing, mowing, whipper snipping, rubbish removal, Chemical applications, mulching, seeding, installing poles for lights, mowing	
Zone 5	Cookbundoon Soccer Fields, Middle Arm Rd, Brewer St Corners, Taralga Rd & Komungla Cres	Mowing, Sprinkler repairs, Tree trimming, Rubbish removal, Filling holes	
Zone 6	North approach, Wilmot St & corners	Mowing, whipper snipping, rubbish removal	
Zone 7	O'Brien park, Mary MacKillop Park, Knopp Park, Bungonia Rd, Forbes St, Park St, Blackshaw Rd, Braidwood Rd, Hume St, O'Brien Park, Carr Confoy, Netball Courts, Ada St reserves	Mowing, whipper snipping, Preparation for Bridge Opening, removal of dead trees, weeding, tree trimming, rubbish removal, Chemical application	
<b>Road Reserve Weed Control – August 2019</b>			
Date	Zone	Location	Weed Type
31/07/2019	11	Hazelton Rd, Lumley Rd	Serrated Tussock
30/07/2019	11	Shaws Creek Rd	Serrated tussock, African Love Grass
30/07/2019	11	Boxers Creek Rd, Bullus Pl	Serrated Tussock
28/08/2019	13	Glenoval Rd from 660 Lake Bathurst	Serrated Tussock, African Love Grass
28/08/2019	13	Marulan South Rd	Serrated Tussock, African love Grass
27/08/2019	13	Glenoval Rd from Dewsbury Ln to 660	Serrated Tussock, African Love Grass
27/08/2019	1	Sloane St underpass to Braidwood Rd underpass under bridges	Grass
26/08/2019	3	Median strips, Cowper St, Clinton St, Sloane St, Lagoon St, Gorman Rd and Union St	Grass
22/08/2019	13	Glenoval Rd from Lumley to Dewsbury Ln and Bronte Church Ln	Serrated Tussock, African Love Grass
21/08/2019	13	Fernleigh Cl and Mcgaws Rd	Serrated Tussock, African Love Grass

GOULBURN MULWAREE OPERATIONS – AUGUST 2019

20/08/2019	13	Elouera Rd and Fernleigh Cl	Serrated Tussock, African Love Grass
19/08/2019	13	Willow Glen Rd, Coghill Rd and Millendale Rd	Serrated Tussock
19/08/2019	13	McGaws Rd	Serrated Tussock
16/08/2019	13	Miller Rd, Bush Rd, Budjong Ln and Leahys Ln	Serrated Tussock
16/08/2019	11	Inverary Rd	Serrated Tussock
15/08/2019	13	Burrabinga Rd, Lakeview Rd, Hilltop Cl and Pinebark Rd	Serrated Tussock
14/08/2019	12	Stewarts Crossing Rd	Serrated Tussock
14/08/2019	12	Roberts Rd	Serrated Tussock
14/08/2019	12	Silver Stream Rd	Serrated Tussock
13/08/2019	12	Claypit Rd and Roberts Rd	Serrated Tussock
13/08/2019	11	Pine tree Ln	Chilean Needle Grass
13/08/2019	12	Mogo Rd	Serrated Tussock
12/08/2019	12	Spa Rd, Minshull Rd, Mason's and Owens Rd	Serrated Tussock
12/08/2019	12	Minshull Rd	Serrated Tussock
12/08/2019	12	Claypit Rd	Serrated Tussock
9/08/2019	11	Woolshed Ln	Serrated Tussock
8/08/2019	12	Yarralaw Rd, Spa Rd and Nerrimunga Ck	Serrated Tussock
7/08/2019	11	Bunduck Ln	Serrated Tussock
7/08/2019	11	Pegasus Ln off Lumley (Bungonia Heights all clear)	Serrated Tussock, African Love Grass
7/08/2019	11	Benduck Rd	Serrated Tussock
6/08/2019	11	Souths Rd off Lumley Rd	Serrated Tussock
6/08/2019	11	Kooringaroo Rd boundary to 150, Grangers Cl and Chettle Ln	Serrated Tussock, African Love Grass
5/08/2019	11	Kooringaroo Rd 150 to Mountain Ash Rd	Serrated Tussock
5/08/2019	11	Barretts Ln	Chilean needle Grass, African Love Grass
2/08/2019	11	Ayre Rd off Inverary Rd	Serrated Tussock, African Love Grass
1/08/2019	11	Cameron Rd off Middle Arm Rd	Serrated Tussock

The Noxious Weed Control program is on schedule and will continue in Zone 14. Tree maintenance program will continue in Zone 4 and is currently on track for completion in September 2019.

Reserves Crew are mowing Sports Fields and cleaned up Forbes St for the Lansdowne bridge opening with urban tree planting continuing and other tree related tasks.

Rural road side slashing is nearly completed and has been a focus of this month.

#### 4 Operations Table of Planned Works

The below table outlines all planned works which may impact the public / traffic for the month of September 2019

Planned Works – September 2019		
Location	Date	Description of works
Lilac Place	Early September	Stormwater installation
Tait/Lockyer	September	New road construction
Bungonia Road	September	Road rehab, with concrete barriers in place
Ambrose Road	Early September	Drainage improvements
Range Road	Late September	Drainage improvements
Sanctuary Drive	Mid-September	Detention basin
Gurrundah Road	Late September	Road rehab and heavy patching
Baw Baw Road	Mid-September	Shoulder widening

\*Please note dates may vary due to weather, availability of crews and any urgent works requirements

## 5 Community Facilities

### 5.1 Operational

**Marulan** - Maintenance work was undertaken at Marulan by the Community Facilities Team. Some of the work completed during August included:

- Painting of the guard rail along the frontage of Tony Onions Park;
- Extending the fence along the frontage of Tony Onions Park to encourage people to utilise the formed paths rather than walk through the garden;
- Planting of shrubs around the newly constructed toilets in Tony Onions Park; and
- Installation of pots on the corner of George Street and Goulburn Street.



*Freshly painted guard rail – frontage of Tony Onions Park*



*Newly planted shrubs around the public amenities in Tony Onions Park*



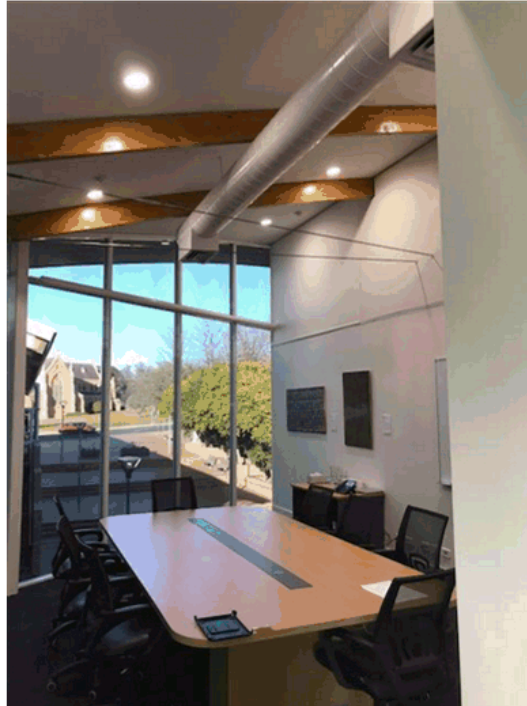
*One of the new pots installed on the corner of George and Goulburn Streets*

Other work planned later in the year will be the installation of concrete kerbs around the trees on the southern entrance to Marulan.

The Community Facilities Team will shift its focus to Tarago and Tallong during September and October to undertake tasks as identified by the respective communities.

**Civic Centre** - Some minor upgrade work was undertaken in the Civic Centre during the month of August with the following works undertaken in the Goulburn Room:

- Window Tinting to reduce external light glare; and
- Upgrading of lights to LED.



Goulburn Room Lighting Upgrade and Window Tinting.

A new wall was constructed into the new training room, which is now located in the Tallong Room. The wall will house the new TV used for training and provide a cleaner fresher look to this room. Information services are completing the wiring and installation of the TV which bring this room on line in the coming weeks.



Training Room (Tallong Room) – New wall installation

**Cemetery** - Council was approached by the Australian War Memorial to undertake restoration works on the War Cemetery located within the General Cemetery. The War Memorial own this section of the cemetery and commenced restoration works which includes:

- Removal of the pebbles and replacement with pavers;
- Restoration of the headstones;
- Removal and replanting of the rosemary hedge around the flagpole;
- Restoration works on the flagpole.



General Cemetery War Graves Restoration

**Belmore Park** - The restoration works on the original fence along the Auburn Street frontage of Belmore Park was finalised during August. The work was undertaken by a local stonemason who removed the pillar and a damaged piece of the footing and replaced with new stone. The stone, although looking fresh at the moment, is an exact match for the sections that required replacing. Staff took the opportunity to replace some damaged pickets and modify the fence to new section of fence to ensure it remains in place for many years to come.



Belmore Park – Auburn Street Fence Restoration

The garden construction and CCTV installation on the Market Street frontage of Belmore Park was completed in August. The garden was constructed after the demolition and removal of the former maintenance shed (originally the female amenities in the Park). The photo below is of the completed works.



*Belmore Park newly constructed garden*



*Belmore Park Garden*

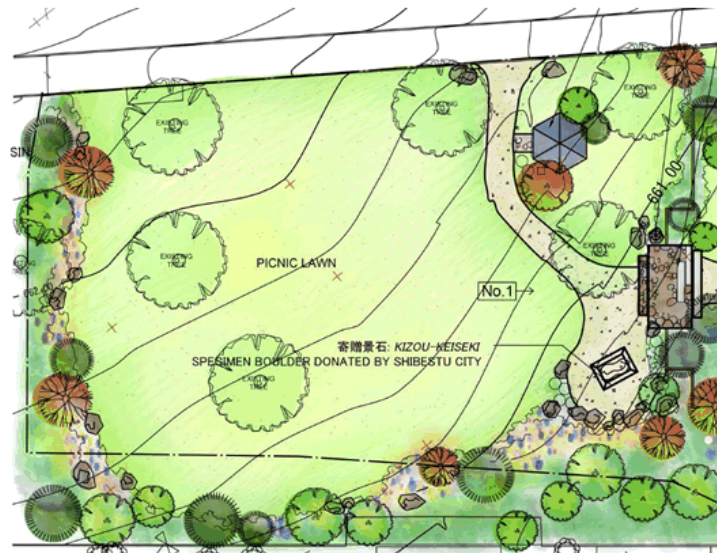


**Apex Park** - Procurement has been finalised for the design and installation of a new playground to go in at Apex Park. The work was identified in this year’s capital works program and is expected to be completed by December this year. The existing playground is past its useful life and will be removed. The image below is the concept artwork for the new playground.



Concept Artwork for the new playground at Apex Park.

**Japanese Garden** - Design work and procurement for the construction of the Stage 1 of the Japanese Garden has commenced. A delegation from Japan assisted Council in refining the design and selecting materials for use in the garden. A shipment of two rocks and a rock lantern are being transported from Shibetsu to Goulburn and is expected to arrive towards the end of October. Work is expected to commence on the paths and the installation of the rocks towards the end of September 2019. The images below are of some of the items staff are currently investigating for use in the garden.



*Stage 1 of the Japanese Garden.*



*Rocks identified for use in the Garden*



Proposed Pergola in Stage 1

**CBD Enhancement** - Pots were installed on the corner of Sloane and Clinton Streets to complete the upgrade works on this intersection. The work was done in conjunction with the business owners adjoining this section of work. This work was undertaken and funded as part of last year’s CBD enhancement program, at the request of Council. The pots were only installed this year after maintenance works were completed on the frontage of the business.



CBD Pot placement on the corner of Clinton and Sloane Streets.

**Skate Park** - With the completion of the extension to the skate park staff took the opportunity to repair a damaged slab in the old section of the skate park. The slab had deteriorated over time and was showing evidence of cracking and deformation. The photo below was taken just after the skate park was reopened.



Victoria Park Skate Park Slab Repair

## 5.2 Aquatic Centre

### Goulburn Aquatic and Leisure Centre

The Goulburn Aquatic and Leisure Centre experienced a steady flow of visitations throughout August 2019. The overall monthly figure for August was **4,846**. There has been an increase in program numbers. School group bookings have continued to grow. As the weather warms up our number of recreational swimmers and early morning walkers has also increased.

#### Attendance Report

Please refer to the table below for the breakdown of August 2019 attendances.

Attendance Report – August 2019		
Program	August 2018	August 2019
Aquatic memberships	554	515
Health Club (incl. Fitness Classes) memberships	420	422
Visit passes (incl. Aquatics and Fitness Classes)	406	536
Family memberships (Aquatic and Fitness)	30	52
Squad Swimming	234	80
Recreational Swimming	1,213	1,144
Children under 2 years	29	30
Spectator (excl. Carnivals)	124	131
Swimming Lessons	1,351	1,232
Swimming student out of hours	172	92
Aqua Aerobics	N/A	241
Aquathon	N/A	N/A
Fitness Passport- Aquatic	111	298
Fitness Passport- Fitness	26	69
NSW Police Academy	N/A	4
<b>TOTAL</b>	<b>4,670</b>	<b>4,846</b>

**Indoor Pool Lighting Upgrade** – During August the indoor pool lighting was upgraded to LED lights. This was due to a fault in the old Halogen lighting on the far side of the pool, which resulted in one side of the pool having little to no lighting. The new lighting has provided a greatly enhanced level of lighting for staff and users to go about their business.



*Indoor Pool Lighting Upgrade*

The **engineering joints** refurbishment for the 50m outdoor pool was completed during August. During the process it was found that, the main construction joints were damaged. This has been repaired with a metal plate and pins to hold in place and a smooth wall remoulded for the centre channel.



Joint condition on first look.



After removing old joint and putty used on old repairs.



After new repairs and replacement joints

An **updated conditions of entry sign** has been installed at the front entrance to the pool and matches well with our current Keep Watch Program conditions.



New Conditions of Entry Sign

**Outdoor Pool Sand Filters** – Work has been scheduled for late September on the gravity sand filters to remove the old sand from the filter, degrease and inspect the filter laterals, walls and general condition, plus install new filter media (Zelbrite), which will replace the existing sand.



Existing Sand Filters

**Other Works** scheduled for September, which have been procured during the month of August:

- Three Meridian condensing units and heat exchanger have been ordered to replace the existing Raypak unit used to heat the outdoor pool. These units will provide savings in the use of gas and electricity to heat the water and are proven to be a more reliable unit than the existing Raypak. These units were also selected as the existing boilers in the indoor pool can be relocated down to the outdoor pool and linked to this system during the upgrade.
- Works are being scoped on the relocating of the electrical switchboard out of the outdoor plant room to reduce the effects from corrosion as well as an upgrade to the information software so this area can be linked into the Integriti fob software for access. This system will also be installed to the new indoor pool during the upgrade and links into the broader Council system.

### 5.3 Recreation Area

The Recreation Area hosted a range of events during August, with 7 major or irregular events occurring throughout the month. All 7 major or irregular events required Council resources for set ups and safety requirements. There were a total of 61 bookings for the month of August.

Total attendances at the Recreation Area for August 2019 were approximately 6,458.

#### Major and Irregular Events

Major and irregular events held at the Recreation Area throughout August included the Rotary Science & Engineering Challenge, a wake, Motorsport clothing sale, SESA Netball, a Netball coaching clinic, PSSA Basketball and a Hockey grand final breakfast. These events attracted approximately 1,070 visitors to the facility.

The **Rotary Science and Engineering Challenge** is an outreach program aimed at changing the perceptions of students of science and engineering as courses of study and more importantly as career opportunities and guiding them into the STEM study streams.

Schools competed in teams of 4 and participated in 8 activities with the outcomes measured for effectiveness and efficiency and allocated points.

The activities include building a balsa wood bridge, a hovercraft, a rough terrain buggy and an ecologic house, electrically wiring a city and logic problems. At the end of the day all of the students assemble to witness the spectacular destructive testing of the bridges and award of prizes and certificates.



*Rotary Science & Engineering Challenge*



**Motorsport Superstore** sells merchandise related to all aspects of motorsport, including F1, V8 Supercars and MotoGP. Motorsport Superstore is Australia's largest retailer of Motorsport Merchandise and they visited the Grace Millsom Centre for 3 days during August attracting around 700 visitors.



*Motorsport clothing sale*



*PSSA Basketball*

**Regular Users and Events**

Regular user groups occupied the facility on 54 occasions throughout August, approximately 1.75 bookings per day. There were no major or irregular events hosted by user groups during August. Regular users drew attendances of 5,388 people to the Recreation Area throughout August 2019.

The tables below show the breakdown of events at the Recreation Area during August 2019.

Breakdown of Events – August 2019	
Event	Attendances
Basketball	3,070
Dog/Show Training	168
Badminton	240
Greyhound Racing	1,350
Harness Racing	100
Netball	340
Indoor Hockey	80
Disability Trust	40
PSSA Basketball	70
Science & Engineering Challenge	130
Wake	80
Clothing Sale	700
SESA Netball	30
Netball Clinic	30
Grand Final breakfast	30
<b>TOTAL</b>	<b>6,458</b>

Breakdown of Event Facility Locations		
Facility	August 2019	August 2018
Veolia Arena	2,030	1,810
Grace-Millsom Function Centre	1,610	1,026
Recreation Area	2,818	3,325
<b>Total Attendances</b>	<b>6,458</b>	<b>6,161</b>

**Upcoming Major Events**

The Recreation Area has a whole host of major events booked for 2019, 2020 and 2021, including some new and exciting events.

The most significant events for the remainder of 2019 include:

- Australian Beach Boys Concert – new event
- Aussie Night Markets
- Lilac Ball – new event
- Oktoberfest – new event
- NSW State Indoor Hockey Championships
- Convoy 4 Kids
- Goulburn Car & Motorcycle Show – new event

Events worth noting for 2020 include:

- Classic Riders Swap Meet
- Goulburn Rodeo
- Suncorp Super Netball Pre-season game Swifts v Giants – new event
- Goulburn Show
- Rotary Swap Meet
- ASRF Street Rod Nationals – new event

- Scroll Saw Exhibition – new event
- Convoy 4 Kids

2021 will see the return of the National Karate Gasshuku to Goulburn, as well as a potential new Model A Ford Club event.

#### **Work, Health & Safety**

Recreation Area Facility Audits and Contractor Audits were carried out in conjunction with contractors and event organisers at the Recreation Area during the month of August.

In addition to these, Pre-Event Risk Assessment and Inspections were carried out to ensure that all events held within the Goulburn Recreation Area were carried out appropriately in a safe manner.

All contractor work carried out through the month of August complied with the GMC Work Health and Safety policies and guidelines.

There were no reportable incidents at the Recreation Area during this period.

## 6 Works

The Works Section is currently focused on delivering a number of capital works projects while also meeting the demands of routine maintenance on Council infrastructure and attending to maintenance requests by the general public.

### 6.1 Maintenance Grading

The following roads were included in the maintenance grading program for August 2019. The focus of work is now on capital works

Maintenance Grading	
Completed by Contractor in August 2019	Completed by Council in August 2019
Bullamillita Road	Browns Road
Ravenwood Road	
Bullamillita Lane	
Muffets Road	
Jacqua Road	
Sunninghill Road	
Charles Road	
Lumley Road Bungonia end	
Souths Road	

### 6.2 Operational

During August Capital Works concentrated on completing Bungonina Road in time for the Landsdowne Bridge opening. Works included new pavement, drainage works and footpath installation. Council crews worked around the clock to have the road ready for a bitumen seal which coincided with the opening of the bridge. There are still minor site works to be undertaken with relocation of power lines along the road. Note, it may take up to six months to relocate the power pole.

Storm water works were completed by contractors at Tait/Lockyer allowing a clear site for Council crews to continue with pavement preparation during September.

Contractors finished the Drought Relief Grant works on Parkesbourne Road, the existing culvert crossing has been replaced with duel culverts increasing the capacity of the culvert and improving driver safety as the culvert is now duel lane complete with guard rail.

Contractors have been also installing new footpath along Addison Street, these works will continue through to Rhoda Street in September.

Maintenance has continued around Goulburn and the wider LGA with road safety improvements being undertaken on South Marulan Road in the form of shoulder widening and gravel heavy patching. In town crews have assisted contractors in replacing the Ardgowan Park footbridge with new footpath approaches as well as attending to kerb & gutter and footpath repairs in the same zone. Storm water maintenance and replacements have been undertaken around Goulburn in the form of replacing damaged or undersized lintels. Contractors have been continuing with maintenance grading in zone 14 and moving into zone 13 during September.

During August Contractors commenced delivering the High Risk Pathways Weed Grant targeting new and emerging weeds specifically Serrated Tussock, African Love Grass and Chillan Needle Grass. This will assist Council in having more coverage throughout the LGA when it comes to noxious weed control within Council's road reserve.

In Parks and Reserves, tree planting was undertaken on the Range Road approach to town in conjunction with the Rotary Club. Crews were also kept busy during the wind storms which brought down many limbs and trees both in the urban and rural areas.

Rural roadside slashing has been undertaken on sealed rural roads throughout the LGA. These works will continue into September followed by a comprehensive boom spray of the vegetated shoulders retarding growth during spring.

### 6.3 Capital Works

Project:	Parkesbourne Road	
Project Manager	Chris Brassel	
Contractor	GMC/Divall's	
Budget:	\$300,000	
Expenditure to date	\$172,227	
Funding Partners	Drought Relief Heavy Vehicle Access Program NSW State Government - \$300,000	
Key Dates:	Project completed	
Status Update	Receive invoices for works undertaken	
Works Completed last Month	<ul style="list-style-type: none"> <li>• Line marking</li> <li>• Guardrail installation</li> <li>• Safety signage installed</li> </ul>	
Priorities for the next month	Final report to funding partner	



*Parkesbourne Road – completed project*

Project: Bungonia Road	
Project Manager	Chris Brassel
Contractor	GMC
Budget:	\$800,000
Expenditure to date	\$754,478
Funding Partners	N/A
Key Dates:	Power poles to be moved
	Date TBC
	Final two coat seal
	March 2020
Status Update	Road opened in conjunction with the Landsdowne Bridge. Concrete barriers in place near low sections of the existing power lines as a safety procurement as required from Essential Energy
Works Completed last Month	<ul style="list-style-type: none"> <li>• Base pavement placement and compaction.</li> <li>• Bitumen seal</li> <li>• Concrete barrier placement</li> <li>• Temporary line marking</li> </ul>
Priorities for the next month	<ul style="list-style-type: none"> <li>• Progress power line plan with Essential Energy</li> </ul>



*Bungonia Road – Prime sealing*

<b>Project:</b>		<b>Tait Lockyer</b>	
Project Manager	Chris Brassel		
Contractor	GMC		
Budget:	\$900,000		
Expenditure to date	\$500,504		
Funding Partners	N/A		
Key Dates:	Practical Completion	14 <sup>th</sup> October 2019	
Status Update	Stormwater drainage complete		
Works Completed last Month	<ul style="list-style-type: none"> <li>Stormwater installation and water main installation</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Complete sub grade preparation</li> <li>Supply and place 40mm road base for the sub base pavement</li> <li>Kerb and gutter installation</li> </ul>		

*Tait*



Lockyer – Storm water detention basin



Project:	Footpath	
Project Manager	Chris Brassel	
Contractor	South Syd Concrete	
Budget:	\$223,617	
Expenditure to date	\$3,618	
Funding Partners	N/A	
Key Dates:	Completion of Addison and Rhoda Streets	30 <sup>th</sup> October 2019
Status Update	Works have been put on hold as contractors were required at Bungonia Road. Works re commencing early September	
Works Completed last Month	<ul style="list-style-type: none"> <li>Addison Street footpath between Coinda and Francis Street</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Continue with footpath along Addison Street to Duke Street</li> </ul>	



*New footpath along Addison Street between Francis Street and Coinda Street*

## 7 Asset Management & Design

### 7.1 Asset Management Planning

For the month of August 2019, the Asset Management team undertook the following tasks:

- 80% of Range road scope briefing for 19/20 FY under fixing country roads grant
- 90% of Gurrundah road scope briefing for 19/20 FY under Road To Recovery program
- Capitalisation of 2018/2019 assets affected by the capital works programme.

### 7.2 Data or Condition Assessment

For the month of July 2019, the Asset Management team undertook the following tasks:

- 100% completion of ARRB Road Network survey
- Internal asset inspectors inspected transport network for defects in line with schedule.

### 7.3 Design Projects

The following design works were undertaken in July 2019:

- 80% completion of Pomeroy Road Survey and design

### 7.4 Application Status

S138 Road Opening			
Application	Date Received	Date Approved	Days to approval
RO-0019-1920	01/08/2019	06/08/2019	3
RO-0020-1920	05/08/2019	06/08/2019	1
RO-0025-1920	14/08/2019	16/08/2019	2
S138-0109-1819	14/08/2019	27/08/2019	9
RO-0033-1920	20/08/2019	27/08/2019	5
RO-0021-1920	06/08/2019	27/08/2019	15
RO-0032-1920	20/08/2019	27/08/2019	5
RO-0023-1920	13/08/2019	28/08/2019	11
RO-0028-1920	19/08/2019	28/08/2019	7
RO-0029-1920	19/08/2019	28/08/2019	7
RO-0030-1920	19/08/2019	28/08/2019	7
RO-0026-1920	15/08/2019	28/08/2019	9
RO-0037-1920	27/08/2019	29/08/2019	2
RO-0035-1920	23/08/2019	29/08/2019	4
RO-0038-1920	29/08/2019	30/08/2019	1

<b>S45 (Electrical) / LAAN (Telecom)</b>			
<b>Application</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Days to approval</b>
Section 45- 1525 Caoura Road Tallong - Essential Energy	13/08/2019	27/08/2019	10
LAAN-AYCA-5QFF1S (2GLB-04)- 66 Grafton St Goulburn- Skybridge	07/08/2019	16/08/2019	7
LAAN- 2GLB-03 nbn- 8 Lockyer St Goulburn- Downer	09/08/2019	27/08/2019	12
LAAN- 2GLB-03-AYCA-5KPPW1 43 FINLAY ROAD GOULBURN- Datateks	13/08/2019	28/08/2019	11
LAAN- 2GLB-04 200B Addison St, Goulburn, Downer	13/08/2019	28/08/2019	11
LAAN- 2GLB-03- 5 East St Goulburn NSW- Downer	14/08/2019	29/08/2019	11

<b>Heavy Vehicle</b>			
<b>Application No.</b>	<b>Received from NHVR</b>	<b>Date Processed by GMC</b>	<b>Days to approval</b>
265927r1v1	08/08/2019	02/09/2019	17
266896r1v1	12/08/2019	02/09/2019	15
102781r102v1	16/08/2019	02/09/2019	11
103680r197v1	21/08/2019	02/09/2019	8
253939r8v1	22/08/2019	30/08/2019	6
263506r6v1	23/08/2019	02/09/2019	6
112510r35v2	23/08/2019	02/09/2019	6

### 7.5 Road Safety

The following Road Safety programs/tasks were delivered during August 2019.

Road Safety Program - August 2019			
Target group/issue	Project/Event	Date	Description
Young Road Users	Graduated Licensing Scheme (GLS) Parent Workshop	Ongoing	Graduated Licensing Scheme Workshops for the parents and supervisors of learner drivers have been scheduled for 2019. RSO has been holding the GLS workshops on the day of the Log Book Run. The RMS recommended PowerPoint presentations have been used and are held at the Police Driver Trainers Venue. Next GLS to be held in November
Young Road Users	Log Book Run	Ongoing	The Log Book Run is held four times a year with fantastic feedback from the learner drivers and their supervisors with people coming from Sydney and Canberra. At the August Log Book Run we had 15 learner driver and their supervisors attend. Next date November 2019
Traffic Control	Events	August 2019	RSO implemented Traffic Control and Plan for: <ul style="list-style-type: none"> <li>• Recreational Area</li> <li>• Kite festival</li> <li>• Convoy for Kids</li> <li>• Lilac festival</li> </ul>
Safety Around Schools	Parking	August 2019	RSO has been working with Council's Parking Ranger on parking around schools. A parking blitz around school's took place at the start of the term to educate/remind motorist about their responsibly around schools.
Safe Seats	Safe Seat Vouchers	Ongoing	RSO has received a further \$3,000 in funding for safe seat vouchers for the 2019/20 program. This program is promoted throughout Day care facilities, foster careers and medical centres.
Project Funding	RMS	August	RSO has applied for funding for Bike week and Grandparents and Grandchildren road safety day and new 40k patches around schools
Hospital Parking	Permits	August	RSO has been working with compliance and customer service in the implementation of parking permits around the hospital during

GOULBURN MULWAREE OPERATIONS – AUGUST 2019

			the redevelopment of the hospital.
Older Drivers	Pedestrian Safety	August	RSO presented to 15 patients at the physiotherapy unit at the Bourke Street Hospital on stepping out safely
Inspection	Pre-Opening	August	Parkesbourne Road Sandy Point Road Bungonia Road
Commuter	Bus Shelters	August	RSO has been working on Bus Shelters applications for 19/20 for 6 new bus shelters

**8 Projects**

<b>Project:</b>	<b>Goulburn Performing Arts Centre</b>	
Project Manager	Adam Kiss	
Contractor	Zauner	
Budget:	\$20M	
Expenditure to date	\$1,700,000 (8.3%)	
Funding Partners	Regional Cultural Fund \$4M National Stronger Regions Fund \$1M ClubGRANTS Category 3 - Arts and Cultural Infrastructure \$300k Heritage Near Me Heritage activation grant \$100k	
Key Dates:	Tenders Closed	2 <sup>nd</sup> April 2019
	Schematic Design and negotiations with Contractor	June – August 2019
	Detailed Design and Re-documentation	August – November 2019
	Demolition	August – September 2019
	Archaeology	September 2019
	Electrical Service Relocation	October 2019
	Construction Commences	November 2019
	Construction Completed	December 2020
Works Completed last Month	<ul style="list-style-type: none"> <li>• Bulk demolition works completed</li> <li>• BHA (project architect) engaged to complete the redesign.</li> <li>• Finalise construction contract with Zauner Construction</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Archaeology to be completed under the 1930's extension</li> <li>• Electrical relocation works</li> <li>• Main construction contractor (Zauner) not due onsite until November 2019</li> </ul>	



<b>Project:</b>	<b>Rocky Hill War Memorial Museum Upgrade</b>	
Project Manager	Adam Kiss	
Contractor	Van Mal Group	
Budget:	\$2.5M	
Expenditure to date	\$1,416,124.91 (56%)	
Funding Partners	Building Better Regions Fund \$1.25M	
Key Dates:	Construction commenced	January 2019
	Construction Completed	November 2019
Works Completed this month	<ul style="list-style-type: none"> <li>• Roof slab Ground floor slab and upper columns</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Internal fit out to commence</li> <li>• External ramps and footpaths to commence</li> </ul>	



<b>Project:</b>	<b>Wollondilly Walking Track</b>	
Project Manager	Adam Kiss	
Budget:	\$1.94M	
Expenditure to date:	\$ 892,087 (46%)	
Funding Partners	Building Better Regions Fund \$937,147 Stronger Country Communities \$363,417	
Key Dates:	Construction commenced	October 2018
	Construction Completed	October 2019
Works Completed last month	<ul style="list-style-type: none"> <li>• Bridge approaches have been completed</li> <li>• Delays to the bridge structure due to steel supply and redesign issues.</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Concrete footpath on both approaches to bridge to be completed</li> <li>• Steel bridge not due to onsite now until October 2019</li> </ul>	







<b>Project:</b>		<b>Wollondilly Walking Track Lighting</b>	
Project Manager		Adam Kiss	
Budget:		\$444k	
Expenditure to date:		\$77k	
Funding Partners		SportsAustralia	
Key Dates:		Construction commenced	August 2019
		Construction Completed	September 2019
Works Completed last month	<ul style="list-style-type: none"> <li>All poles have been installed</li> </ul>		
Priorities for the next month	<ul style="list-style-type: none"> <li>Installation due to be completed during September</li> </ul>		



<b>Project:</b>	<b>Aquatic Centre Upgrade</b>	
Project Manager	Yasir Khan	
Budget:	\$30M	
Expenditure to date:	\$1,292,687.83 (4.3%)	
Funding Partners	State Government Fund details TBC \$10M	
Key Dates:	Detailed Design Completion	95% Completed
	Planning Approval	10 July 2019
	EOI for Construction	July – August 2019
	RFT for Construction	September – October 2019
	Report To Council	December 2019
	Construction Commenced	February 2020
	Indoor Pool Closed to public	October 2020
	Construction Completed	April 2022
Works Completed last month	<ul style="list-style-type: none"> <li>• Project/EOI Briefing and Site Inspection</li> <li>• EOI clarifications</li> <li>• EOI has closed with 6 submissions</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• The EOI has been evaluated and selected the four preferred tenderers to participate in the selected tender involvement phase.</li> <li>• Council report prepared with the outcomes of the evaluation</li> <li>• Finalise evaluation and council report by the 2<sup>nd</sup> September</li> <li>• Monitor delivery of detailed design – expected delivery date is 10 September 2019</li> <li>• Issue RFT documents after Council meeting on the 17<sup>th</sup> September</li> <li>• Manage value management workshops with selected tenderer from EOI stage</li> </ul>	

<b>Project:</b>	<b>Sandy Point Road and Oallen Ford</b>	
Project Manager	Yasir Khan	
Budget:	\$1,483,990.00	
Expenditure to date	\$1,296,929.84 (87%)	
Funding Partners	Black Spot Program \$945,515	
Key Dates:	Construction commenced	January 2019
	Construction Completed	August 2019
Works Completed last month	<p><b>Package 3</b></p> <ul style="list-style-type: none"> <li>• Overall 100% complete.</li> <li>• Clearing and grubbing completed</li> <li>• Earthworks completed for shoulder widening</li> <li>• Culverts are extended</li> <li>• Pavement stabilisation completed</li> <li>• Final seal completed</li> <li>• Batters are reinstated</li> </ul>	
		
		

**Package 2**

- Overall 100% complete
- Subgrade preparation completed
- Sub-base course completed
- Base course completed
- Final seal completed (Defect notice sent to Contractor and it will be rectified by the contractor during summer at no cost to the Council)
- Line-marking completed
- Safety Furniture Installed
- Joint final inspection completed and rectification list prepared which needs to be signed by the Contractor representative.



**Package 1**

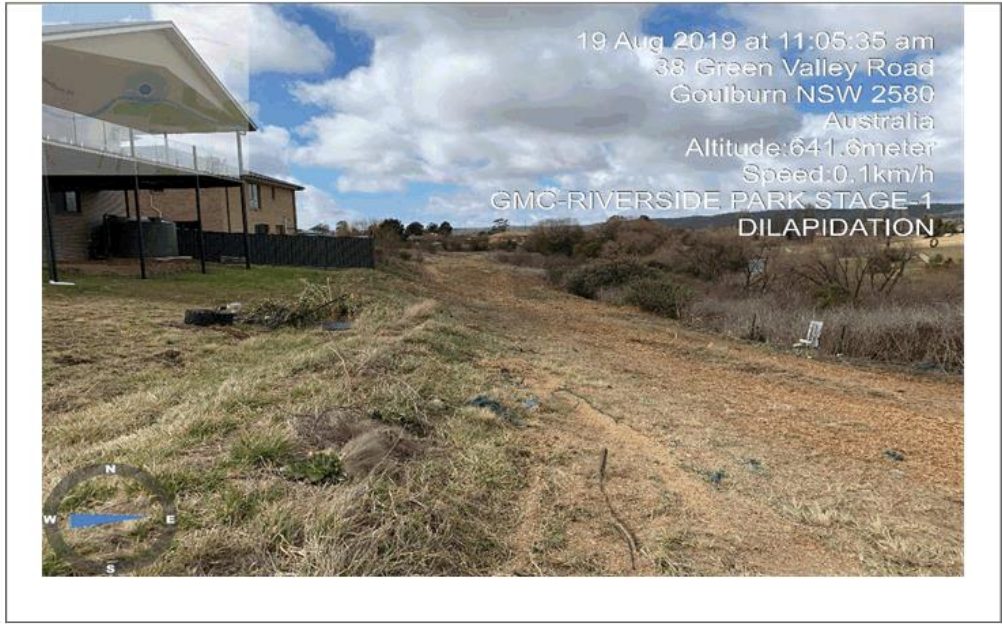
- Overall 100% complete
- Vegetation clearance completed.
- Subgrade preparation completed
- Sub-base course completed
- Triple cell pipe culvert completed
- Base Course completed
- Sealing completed
- Reinstating boundary Fence completed
- Sealing and line marking completed
- Guard rail completed



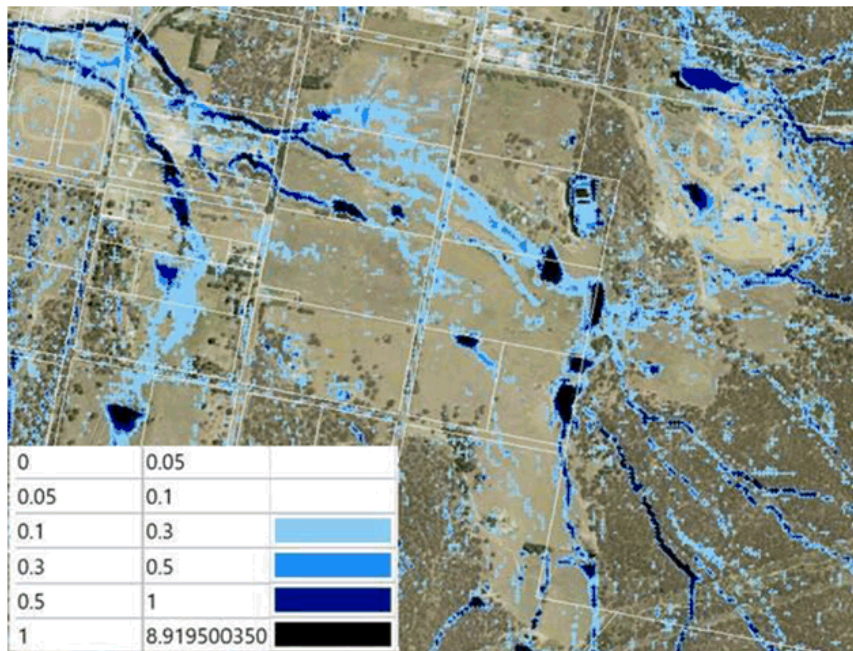
<b>Project</b>	<b>Riverside Park</b>	
Project Manager	Adeel Khan	
Budget:	\$2.2M	
Expenditure to date	\$58,578.59 (2.6%)	
Funding Partners	Stronger Country Communities \$821,384	
Key Dates:	Preliminary Works commenced	January 2019
	Detailed Design Completion	June 2019
	Construction tender documentation	July 2019
	Footpath, bridge and car park construction commenced	September 2019
	Footpath, bridge and car park completion	December 2019
	Stormwater and creek rehab works	January – June 2020
	Gym Equipment	June 2020
Works Completed last month	<ul style="list-style-type: none"> <li>• Procurement for Earthworks and Footpaths has commenced. Request for quotes for earthworks was sent out on 13<sup>th</sup> August and to close on 23<sup>rd</sup> August.</li> <li>• Path and car park alignment pegged out on site</li> <li>• Geotechnical investigation for Bridge abutments undertaken, awaiting results</li> <li>• Vegetation and old fence clearance in path alignment commenced</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Earthworks and concrete works for the path and car park to commence</li> <li>• Bridge procurement to be completed</li> <li>• Handrail procurement to be completed</li> </ul>	

BEFORE AND AFTER CLEARING PATH ALIGNMENT





<b>Project:</b>	<b>North Goulburn Employment Precinct</b>	
Project Manager	Adeel Khan	
Budget:	\$7.15M	
Expenditure to date:	\$49,284.86 (<1%)	
Funding Partners	Growing Local Economies \$7.15M	
Key Dates:	Preliminary Works	January – December 2020
	Detailed Design	August – December 2019
	Construction Commenced	February 2020
	Construction Completed	December 2020
Works Completed last month	<ul style="list-style-type: none"> <li>Monthly progress report submitted.</li> <li>Consultant engaged for Geotechnical Investigation</li> <li>Consultant engaged for Detailed survey</li> <li>Design brief has been prepared. Preliminary estimate for Intersection received and appears to be high</li> <li>Preliminary mapping of the hydrology indicates flooding through the subdivision. Options to zone this area different</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Engage consultant to carry out REF</li> <li>Send design brief to relevant consultant and engage design consultant for detailed design including design of Intersection Traffic Lights/Roundabout</li> <li>Monitor progress of detailed survey</li> <li>Monitor progress for Geotechnical investigation</li> </ul>	




*Mapping of hydrology indicating flooding levels*



<b>Project:</b>	<b>Poidevin Oval - new playing field</b>	
Project Manager	Trudi Klem	
Contractor	Various	
Budget:	\$175k	
Expenditure to date	Nil	
Funding Partners	Stronger Country Communities \$150k	
Key Dates:	Construction commenced	February 2019
	Construction Completed	December 2019
Works Completed last month	<ul style="list-style-type: none"> <li>Received BOQ and a timeline from the club</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Meet with Jack Anable from the Club</li> <li>Finalise scope and timeline</li> <li>Issue purchase orders</li> </ul>	
		

<b>Project:</b>	<b>Hudson Oval - new amenities block</b>	
Project Manager	Trudi Klem	
Contractor	Various	
Budget:	\$152k	
Expenditure to date	Nil	
Funding Partners	Stronger Country Communities \$152k	
Key Dates:	Construction commenced	September 2019
	Construction Completed	October 2019
Works Completed last month	<ul style="list-style-type: none"> <li>Amenity block has been procured</li> </ul>	
Priorities for the next month	<ul style="list-style-type: none"> <li>Finalise position of block</li> <li>Geotech investigation</li> <li>Finalise disable access to Oval</li> </ul>	

<b>Project:</b>	<b>Villages Projects</b>	
Project Manager	Trudi Klem	
Budget:	\$335k	
Expenditure to date:	\$318,199 (95%)	
Funding Partners	Stronger Country Communities	
Key Dates:	Construction commenced	January 2019
	Construction Completed	December 2020
Works Completed Last month	<b>Bungonia</b> – Completed <b>Towrang</b> – Completed <b>Marulan</b> – Photos printed <b>Middle Arm</b> – Completed <b>Tallong</b> – Gazebo installed <b>Parkesbourne</b> - Completed <b>Tarago</b> – Completed <b>Windellama</b> – Completed	
Priorities for the next month	<ul style="list-style-type: none"> <li>• Towrang – Landscaping to be completed</li> <li>• Tallong – Tank installation and Hall electrical upgrade organised for September</li> </ul>	
		

<b>Project:</b>	<b>Bourke St Community Groups</b>	
Project Manager	Trudi Klem	
Budget:	Nil	
Expenditure to date:	Nil	
Funding Partners	NA	
Key Dates:	Construction commenced	January 2019
	Construction Completed	March 2019
Works Completed Last week	<ul style="list-style-type: none"> <li>• Nil</li> </ul>	
Priorities for the next week	<ul style="list-style-type: none"> <li>• New policy to go to next Council meeting. If Council endorse this it will be placed on public display. It is expected that Lions, Rotary and Rocky Hill Musical Group will take up occupancy.</li> </ul>	

**9 Fleet**

For the month of July 2019 the following scheduled/unscheduled works occurred.

July 2019	Service (Scheduled)	Repairs (Unscheduled)	Total Cost
Light Vehicles	3	4	\$1,239.43
Heavy Plant	5	17	\$37,091.15
Minor Plant	-	1	\$81.04

**WHS Daily Maintenance Vehicle Inspection Departmental Returns**

Daily Maintenance Inspections between 1/07/19 to 31/07/19	Department	Plant Items Requiring Operator Initiated Inspections	Potential Returns	Total Returns Received	% Returns
	Community Facilities	13	52	51	98%
	Fleet	2	8	8	100%
	Noxious Weeds	2	8	8	100%
	Parks & Gardens	12	48	48	100%
	Rangers	3	12	11	92%
	Store	1	4	4	100%
	Waste Management	21	84	84	100%
	Waste Water	9	36	19	53%
	Water & Sewer	14	56	55	98%
	Water Filtration	5	20	20	100%
	Works Construction	17	68	64	94%
	Works Maintenance	15	60	56	93%
	<b>Total</b>	<b>114</b>	<b>456</b>	<b>428</b>	<b>94%</b>

**Plant Purchases:**

Plant No.	Date of Purchase	Description	Cost
1212	11/7/19	Mitsubishi Triton GLX	\$34,542.00
9004	19/7/19	Mitsubishi Triton GLX	\$40,842.00
1017	31/7/19	Isuzu D-Max Hi-Ride	\$41,449.00
1016	31/7/19	Isuzu D-Max Hi-Ride	\$28,329.00
9120	31/7/19	Isuzu D-Max Hi-Ride	\$29,679.00
9091	31/7/19	Isuzu D-Max Hi-Ride	\$33,631.50
301	31/7/19	Komatsu PC138US-8 Excavator	\$223,025.00

GOULBURN MULWAREE OPERATIONS – AUGUST 2019



**15.13 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - AUGUST 2019**

**Author:** Scott Martin, Director Planning & Environment

**Authoriser:** Warwick Bennett, General Manager

**Attachments:** 1. Planning & Environment Directorate Report - August 2019 [↓](#) 

<b>Link to Community Strategic Plan:</b>	CSP Strategy CL1 - Effect resourceful and respectful leadership and attentive representation of the community.
<b>Cost to Council:</b>	Nil
<b>Use of Reserve Funds:</b>	Nil

**RECOMMENDATION**

That the activities report from the Director Planning and Environment be received and noted for information.

**BACKGROUND**

The purpose of this report is to provide an update on the monthly activities of the Planning and Environment Directorate.

**REPORT**

Please find attached the August 2019 monthly report on the activities of the Planning and Environment Directorate.



## Planning & Environment – August 2019



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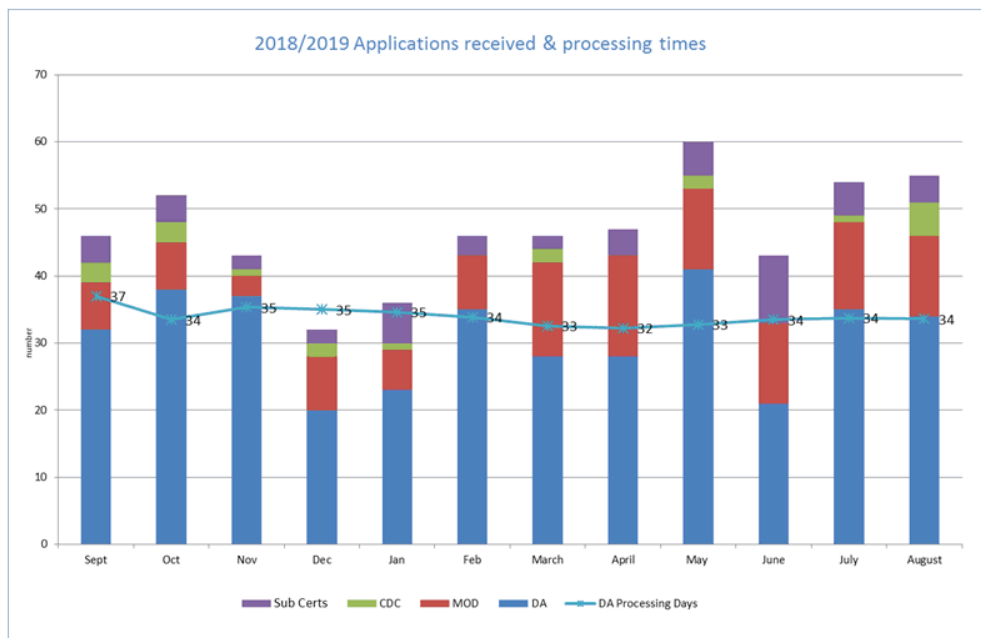
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**1 Development Assessment**

**1.1 Overview of Development Applications – August 2019**

	New Applications Lodged	Applications Determined
DA's	34	35
Modifications	12	10
CDC's	5	0
Subdivision Certificates	4	3
<b>Total</b>		
<b>Total cost of new development:</b> \$6,621,450		
<b>Of Note:</b>	Nil	

**1.2 Applications received and processing times**



**1.3 Progress of LEC Proceedings**

Class 1 Application – 88 Cathcart Street (Shaun McKavanagh) – A section 34 Conciliation Conference was undertaken onsite at 88 Cathcart St, Goulburn, on the 3 September 2019 with both Council and representatives for the property owner present. Demolition and repair works on the retraining wall have commenced onsite, with the conciliation meeting resulting in the amendment of the original Order issued primarily regarding compliance dates. It is anticipated that if the amended order is complied with by 1 October 2019 as prescribed the matter will not proceed to a hearing at the Land & Environment Court.



- Class 1 Application – Wakefield Park Noise Prevention Notice – An informal conciliation meeting was held between Council and BAC WMR Pty Ltd in Sydney on 2 September 2019. The conciliation meeting was intended to provide an opportunity for both parties to discuss the measures contained within the Prevention Notice and possible alternative measures of compliance. Whilst agreement was made on concessions across a number of the measures contained within the Notice, the parties were unable to reach an agreement with regard to frequency of operations and noise levels. As an informal agreement was unable to be reached, Court Proceedings will continue as scheduled with the Section 34 Conciliation Conference due 22 October 2019.
  
- Class 1 Application – Deemed Refusal of 16 lot residential subdivision with residual lot and associated infrastructure located at Lot 1 & 2 DP1018139 Brayton Road (Stoney Creek Road /Maclura Drive), Marulan. The SOFAC was filed on 12 June 2019. To date Council have not been in a position to determine the development application due to a number of items remaining outstanding, including land use conflict with Holcim/Lynwood Quarry and Orica, as well as unresolved matters relating to a VPA letter of offer provided by the applicant. The first Directions Hearing was on 17 June 2019 where the following Directions were made by the Registrar:
  - Applicant to file SOFAC in reply by 15 July 2019. *Applicant has elected not to file a SOFAC by the due date. The applicant will file a response before the without prejudice meeting.*
  - The parties are to meet, in good faith, on a without prejudice basis before a S34 Conciliation Conference. *A meeting has been scheduled for 22 October 2019.*
  - S34 Conciliation Conference is arranged for 30 January 2020.
  - If no agreement reached at S34 the matter will proceed to a second Directions Hearing in Court on 6 February 2020.

**1.4 Regional Projects requiring Southern Region Planning Panel (SRPP) approval**

Nil

**1.5 State Significant Development**

Gunlake Quarry Extension Project - Modification 1	Seeking to reduce the size of the “Biodiversity Areas” required under condition 32	More information required
Peppertree (Marulan South) Quarry - Modification 5	Development of new overburden emplacement, amending western overburden emplacement, construct new haulage road and intersection	Assessment
Ardmore Park Quarry Modification 3	Extension to extraction area, increase in production, increase in hours of operation	More information required
Goulburn Poultry Processing	Mixed Use Development	Prepare EIS
Marulan South Limestone Mine	Open cut mine extension project	Response to Submissions
Marulan Quarry	Establish a hard rock quarry and progressive rehabilitation of the pits	Prepare EIS
Parkebourne Solar Farm	Develop a 600 MW solar photovoltaic (PV) facility with battery storage and ancillary infrastructure	Prepare EIS
Carrick Solar Farm	Development of a 144 MW solar farm and associated infrastructure	Prepare EIS

## 1.6 Business Improvement

### 1.6.1 Development Contributions Register

The Planning & Development Business Unit has created a Development Contributions Register in accordance with the provisions of Part 4 of the *Environmental Planning and Assessment Regulations 2000*.

The Regulations stipulate a requirement where a Council imposes a section 7.11 conditions or section 7.12 conditions on development consents must a contributions register.

The register must record the following details:

- (a) Particulars sufficient to identify each development consent for which any such condition has been imposed,
- (b) The nature and extent of the section 7.11 contributions or section 7.12 levy required by any such condition for each public amenity or service,
- (c) The contributions plan under which any such condition was imposed,
- (d) The date or dates on which any section 7.11 contributions or section 7.12 levy required by any such condition was received, and its nature and extent.

The Development Contributions Register tracks levies paid to Council under a condition authorised within the Development Contributions Plans to be applied towards meeting the cost of provision of public facilities.

The Development Contributions Register is an accounting record that distinguishes section 7.11 and 7.12 from all other money held by the council.

The project took 4 weeks to fully design, create and become a legislative compliant register.

The Development Contributions Register was balanced for the end of the financial year, and remains an integral part of the planning processes and procedures requiring daily maintenance to input amounts levied, amounts paid and receipted with a weekly accounting process for balancing.

**2 Strategic Planning Program**

	Project	Anticipated Completion	Potential impediments	Project reliant on / linked to:
1.	<b>Local Strategic Planning Statement (legislative requirement)</b>	June/July 2020	Dependant on a number of supporting strategies including: <ul style="list-style-type: none"> <li>▪ Social Plan</li> <li>▪ Housing Strategy</li> <li>▪ Recreational Needs Strategy</li> <li>▪ Employment Lands Strategy</li> <li>▪ Agricultural and Resource Lands Strategy</li> </ul>	Ideally, the Local Strategic Planning Statement cannot be delivered until all strategies are finalised.
2.	<b>Housing Strategy</b>	<ul style="list-style-type: none"> <li>▪ Consultant to provide revised Strategy post exhibition to staff at the end of July 2019.</li> <li>▪ Post exhibition report with revisions to Strategy to be reported to Council September 2019.</li> <li>▪ PP component recommendations pending adoption of the Strategy following DPE endorsement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Exhibition to include State agencies and DPE. State agencies (particularly OEH) may start getting into smaller details of strategy due to the inclusion of consideration for planning proposals.</li> <li>▪ DPE has warned that the endorsement of the Strategy could take 3-4 months and may be held up due to the NSW Election.</li> <li>▪ DPE will not consider planning proposals relating to the study until Housing Strategy is endorsed.</li> <li>▪ Western corridor – potential delay if included in initial planning proposal (native vegetation and ability to service).</li> <li>▪ Further review being undertaken of existing capacity for rural lifestyle lots in the 2-20 Ha size range around Goulburn.</li> <li>▪ Additional impediments identified during exhibition process include natural gas pipeline corridor and electricity transmission corridor in the north Goulburn area, and location of Orica explosives depot west of Marulan.</li> <li>▪ Results from exhibition process to be collated and summarised for the consultant (Elton's). Additional feedback from Council to be provided as part of this process.</li> <li>▪ Results from exhibition process will require a review of the draft strategy recommendations. Depending on the extent of the changes further exhibition may be required.</li> <li>▪ If additional exhibition required, completion date may be delayed by approx. 3 months.</li> </ul>	<ul style="list-style-type: none"> <li>▪ State agency approval</li> <li>▪ NSW DPE endorsement</li> <li>▪ Extent of submissions/content for review</li> </ul>

	Project	Anticipated Completion	Potential impediments	Project reliant on / linked to:
3.	<b>Section 94 and 94A Plans Review (including Car Parking Strategy)</b>	<ul style="list-style-type: none"> <li>Initial Review of existing plans currently being undertaken and drafts completed by June 2019.</li> <li>Scope day undertaken in May with Executive and relevant staff by Consultant.</li> <li>Consultant to be engaged by early July 2019.</li> <li>New plans to be operational prior to July 2020.</li> </ul>	<ul style="list-style-type: none"> <li>Car Parking Assessment of need and capability for Goulburn CBD. At this stage due to the need to identify a suitable location for long stay (all day) car parking in the CBD, it is recommended that Council consider a suitable rate for application of a VPA Policy for car parking.</li> <li>Section 94 and 94A plan review has commenced, however the inclusion of urban release areas will need endorsement of the Housing Strategy.</li> <li>S94 and 94A review needs to be undertaken with DCP review for urban release areas (also dependent on Housing Strategy endorsement).</li> </ul>	<ul style="list-style-type: none"> <li>Housing Strategy endorsement by NSW DPE</li> <li>Gateway determination for Housing Strategy proposal</li> <li>Development of DCP provisions relating to planning proposals</li> <li>Design and cost work associated with additional projects for s94 Plan</li> <li>Link to CBD Masterplan</li> </ul>
4.	<b>Recreational Needs Strategy</b>	Original deadline May 2019 (subject to Council and public consultation)	<ul style="list-style-type: none"> <li>Potential contentious exhibition content.</li> <li>Exhibition was undertaken in April - early May 2019.</li> <li>Councillor Briefing held in June.</li> </ul>	<ul style="list-style-type: none"> <li>Reliant on exhibition process and how the public receives the document (i.e. how contentious it is) will determine what edits/changes required for finalisation and final adoption.</li> </ul>
5.	<b>Community Participation Plan (legislative requirement)</b>	December 2019  Project currently on target to meet this deadline.	<ul style="list-style-type: none"> <li>Consultation process</li> <li>Staff availability</li> </ul>	<ul style="list-style-type: none"> <li>DCP (but not reliant on it)</li> <li>Upgrade of Council's website</li> </ul>
6.	<b>Resource Lands (Agriculture and Extractive Industries) Strategy</b>	Early 2020 (Budget and State Government Dependent)	<ul style="list-style-type: none"> <li>This Strategy is dependent on the review of agricultural land mapping by DPI (Agriculture). DPI is still working on the important agricultural land mapping with a further workshop to occur in August, 2019.</li> <li>Consultation required with DPI and DPE to better determine timeframes</li> </ul>	<ul style="list-style-type: none"> <li>The completion is required in order to do the Strategic Planning Statement</li> <li>Linked to DPI mapping</li> </ul>
7.	<b>Social Sustainability Strategy &amp; Action Plan</b>	Community Engagement workshops and survey held in June 2019. Consultant to draft recommended actions with staff mid-July. Finalise action plan with stakeholders and executive late July. Draft Plan to be presented to	<ul style="list-style-type: none"> <li>Actions will potentially apply to other stakeholders such as Non-Government Organisations (NGOs) and State Government. Therefore, the exhibition and consultation concerning draft Strategy and Action Plan needs to ensure that agreement is reached with all concerned bodies.</li> </ul>	Local Strategic Planning Statement

	Project	Anticipated Completion	Potential impediments	Project reliant on / linked to:
		Council in August and exhibited in September. Finalised October 2019.		
8.	<b>Goulburn Mulwaree DCP 2009 (Comprehensive Review to create Goulburn Mulwaree DCP 2019)</b>	TBA – Specific program being developed. Anticipated to be rolled out in stages.	<ul style="list-style-type: none"> <li>▪ Inception meeting held with planners and building surveyors in January 2019.</li> <li>▪ Suggested releasing Chapters separately for comment as they're drafted.</li> <li>▪ Looking at moving to a performance based document – greater consultation will be required but will provide more flexibility for Council and developers.</li> <li>▪ Incorporate signage strategy.</li> </ul>	Site specific chapters relating to urban release areas dependant on planning proposals arising from the Housing Strategy
9.	<b>Voluntary Planning Agreements and Land Dedication Policy</b>	Completed.	<ul style="list-style-type: none"> <li>▪ Draft VPA and Land Dedication Policy recently exhibited – 1 submission received.</li> <li>▪ To be reported to Council to seek endorsement in April.</li> </ul>	Nil
10.	<b>CBD Master Plan</b>	To be determined, depending on outcome of community engagement. Currently with GM's office.	Further consultation to occur with GM	<ul style="list-style-type: none"> <li>▪ s94 plan</li> <li>▪ Car Parking strategy</li> </ul>
11.	<b>Height of Buildings in CBD</b>	Commencement deferred until completion of Housing Strategy.	There is minimal risk associated with this item as Clause 4.6 of the GMLEP permits variations to height and floor space standards.	<ul style="list-style-type: none"> <li>▪ Staffing availability</li> <li>▪ Housing strategy, particularly identifies increased densities in residential areas around CBD which will potentially result in LEP and DCP amendments. It may be opportune to undertake this work at the same time</li> </ul>
12.	<b>Goulburn Mulwaree LEP 2009 Review – Recurring every 5 years (or as the need arises)</b>	Next review to follow preparation of Local Strategic Planning Statement – July 2020	There is always a potential of unforeseen needs arising to urgently review aspects of the LEP	Linked to Local Strategic Planning Statement

## 2.1 Planning Proposals

Planning proposals are the mechanism by which *Goulburn Mulwaree LEP 2009* can be amended. Of the Planning Proposals listed below the majority are initiated by Council as a result of the recommendations of various strategies such as the *Employment Lands Strategy*. Some Planning Proposals are initiated by a proponent such as a land holder or stakeholder. An example of this is the Planning Proposal for Kingsdale Wines.

Proposal No.	Location	Proposal	March/April Activities
REZ/0001/1415	35 Ross Street, Bradfordville	Proposed rezoning for the Goulburn Health Hub (rezoning from IN1 General Industrial to SP2 Special Purpose)	Awaiting applicant response from proponent to issues raised by State agencies and meeting with SES. An amended Planning Proposal is anticipated.
REZ/0001/1718	Mistful Park	Included in the Draft Housing Strategy	Considered with the Draft Urban and Fringe Housing Strategy.
REZ/0002/1819	Goulburn Motorcycle and Speedway Club	Rezone land from RU6 Transition to RE2 Private Recreation	The Planning Proposal has been prepared and pre Gateway consultation has been undertaken with Water NSW. Water NSW has raised a number of issues with the suitability of the site in relation to water quality. These issues are being investigated by Council and the Motor Cycle Club.
REZ/0003/1819	NE Enterprise Corridor Precinct	Rezone land in the NE Enterprise Corridor Precinct (area around Common Street) to IN1 General Industrial as per Employment Lands Strategy	A Gateway Determination was issued by the NSW DPE on 22 May 2019 with conditions including further consultation with specified Stage agencies prior to public exhibition. Agency consultation has been undertaken with NSW OEH requiring further information on vegetation, flooding (watercourses) and Aboriginal Archaeological Assessment. RMS advised that they are seeking further details prior to finalisation of the PP for the proposed roundabout at the Sydney Street/ Common Street intersection.
REZ/0004/1819	Shire wide Amendment (RU6 Zone)	Include RU6 Transition zone in provisions of clauses 4.1AA and 4.2B (Community and Strata title subdivision provisions) in GMLEP 2009.	This Planning Proposal came off public exhibition on 5 July, 2019. A post exhibition report to Council is to be prepared, however, this has been held up due to prioritisation of the Housing Strategy.
REZ/0005/1819	Hovell Street and land reclassifications	To rezone certain properties including 59 – 61 Hovell Street identified for disposal and update the LEP with land reclassifications.	The Planning Proposal has been forwarded to NSW DPE following completion of the reclassification process for a gateway determination.
REZ/0006/1819	B2 Local Centre Planning proposal	Council resolved to proceed with a Planning Proposal on 19 March 2019 to reduce area zoned B2 in Marulan and to introduce a B2, R3 and RE1 zone to the Mistful Park commercial area.	The Planning Proposal is going through the final stages of the process with DPIE before being made.
REZ/0007/1819	Dossie Street	Council resolved to proceed with a Planning Proposal to rezone and reclassify land at Dossie St Goulburn to IN1 General industrial.	An amended Planning Proposal was considered by Council at the meeting of 20 August, 2019. The amended proposal based on the Council resolution is being prepared for consultation with Water NSW and then submission for a gateway determination with DPIE.

## 2.2 Legislative Updates

The *Environmental Planning and Assessment Amendment (Project Energy Connect (SA to NSW Electricity Interconnector)) Order 2019* under the *Environmental Planning and Assessment Act 1979* was notified on 26 August 2019. The object of this Order is to declare certain development for the purposes of Project Energy Connect (SA to NSW Electricity Interconnector) to be State significant infrastructure and critical State significant infrastructure. Project Energy Connect (SA to NSW Electricity Interconnector) involves the development of high voltage electricity transmission lines within south-western New South Wales to interconnect the State-based electricity markets of New South Wales, South Australia and Victoria. This project is unlikely to have any impact on the GM LGA.

A significant amendment to the *Environmental Planning and Assessment Regulation 2000* was notified on 26 August 2019 with significant implications for building and subdivision certification. Multiple minor re-wordings and corrections have been undertaken, 'Part 8 Certification of development' has been substantially amended with multiple new clauses being inserted, including an entirely new division relating to subdivisions works certificates.

*State Environmental Planning Policy (SEPP) (Mining, Petroleum Production and Extractive Industries) Amendment 2019* was notified on 26 August 2019 and amends the current SEPP in relation to gateway certificates and a prohibition on open cut mining in an area outside the GM LGA.

*State Environmental Planning Policy (Vegetation in Non-Rural Areas) Amendment 2019* was notified on 23 August 2019 to introduce special transitional provisions for existing allowable *Native Vegetation Act* clearing within R5, E2, E3 and E4 zones under the current SEPP.

*State Environmental Planning Policy (Housing for Seniors or People with a Disability) Amendment (Heritage Conservation Areas Exemption) 2019* under the *Environmental Planning and Assessment Act 1979*. This SEPP does not apply to the GM LGA due to its location in the Sydney Drinking Water Catchment.

No amendments to *Goulburn Mulwaree Local Environmental Plan (LEP) 2009* have been made since the last report.

**3 Environment and Compliance**

**3.1 Goulburn Mulwaree Animal Shelter**

The ranger services staff are continuing to experience a high number of adoption, rehoming and rescue organisation requests and are overjoyed to be providing the animals that come to our facility a new forever home and lease on life.


The Goulburn Mulwaree Animal Shelter, Ranger Services Team is hosting a free micro chipping and vaccination day in Goulburn on 28 September 2019 in partnership with the RSPCA. The free micro chipping and vaccination day is subsidised by Council and is also supported and will be attended by three local veterinary service providers. Eligible residents of the Goulburn Mulwaree Council area will be able to register up to two pets for the day. The Goulburn Mulwaree Animal Shelter is thrilled to be able to provide this event to the local community to the great benefit of local pets. It is hoped that the day will also help in reducing the instances of parvovirus in the local community as the region heads into the warmer months when the disease is most prevalent.

**Katie and Fish & Chips were re-homed in August !**





### 3.2 Ranger Services - July 2019

	Number of Animals ...		Dogs	Cats
	Impounded this month *		23	8
	Surrendered by Owner		4	0
	Returned to Owner		15	1
	Sold		2	0
	Transferred to Animal Welfare Organisations		1	5
	Euthanised **		1	2
	Remaining in the facility		4	2
	*Some animals are able to be immediately returned to their owners without needing to be impounded.			
	**The dogs euthanised this month were all animals that were surrendered and deemed unsuitable to be rehomed. Please note that animal's euthanised this month may have been impounded in previous months.			
Customer Requests ...				
Animals		Unkempt Land	Total CRM's Completed	
78		0	78	

### 3.3 Environment & Health – August 2019

Customer Requests						
Development and Land Use		Health and Pollution				Total CRM's completed
Illegal Development	Non Compliance	Food Premises	Pollution	Unhealthy Conditions	Other	
11	16	1	4	4	0	35

### 3.4 Community Enforcement – August 2019

Parking						
Number of Parking patrols conducted June			Total Infringements for June			
In General	School Zone	Hospital Zone	CBD	School Zones	Hospital Zone	GMC Car Parks
34	7	2	29	4	10	2

\*Patrols in Hospital zone decreased due to signs obstructed by trees. Service request has been entered for follow up with the appropriate department.

Since the trial and official introduction of the Community Enforcement Officer position in July 2019, Council has seen a substantial increase in the number of patrols and subsequent infringements issued. From 1 July 2018 to 30 June 2019, 991 infringements have been issued for on-street parking with a further 16 infringements issued in Council free car parks. The introduction of this position has allowed for more consistent regulation of parking related offences to be applied across the CBD.

Customer Requests		
Parking	Abandoned Vehicles/Articles	Total CRM's completed
13	14	27

### 3.5 Biosecurity Weeds

Since the introduction of the issuing of Draft Biosecurity Directions to property owners in February 2019, Council has issued 207 Draft Directions. In the month of August, Council's Biosecurity Weeds Officers issued 31 Draft Biosecurity Directions to land holders.

**15.14 COUNCILLOR BRIEFING SESSION SUMMARY**

**Author:** Warwick Bennett, General Manager  
**Authoriser:** Warwick Bennett, General Manager  
**Attachments:** Nil

<b>Link to Community Strategic Plan:</b>	Civic Leadership
<b>Cost to Council:</b>	Cost of Councillor Briefings is funded from Councils operation budget
<b>Use of Reserve Funds:</b>	Not applicable

**RECOMMENDATION**

That the report from the General Manager on Councillor Briefing Session Summary be received.

**REPORT**

The following is a summary of the issues discussed at Councillor Briefing Sessions and the attendance of Councillors at these Briefing Sessions for the past month.

Tuesday 13 August 2019 5.30pm

Issues discussed

1. St Clair Update
2. Asset Management Process
3. Performing Arts Centre Tender
4. 49-57 & 59-61 Hovell Street proposed subdivision
5. Benchmarking Costs

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker	Yes	
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes	
Cr Margaret O'Neill		Apology
Cr Sam Rowland		Apology
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

Tuesday 27 August 2019 5.30pm

Issues discussed

1. Presentation by Eddie Wehbe – Poultry Facility
2. Housing Strategy
3. Draft Community Participation Plan
4. Community Centre Leases
5. Lansdowne Road Subdivision
6. Community Centre Leases

Councillor Name	Attendance	
	Yes	No
Mayor Bob Kirk	Yes	
Cr Alfie Walker		No
Cr Andrew Banfield	Yes	
Cr Leah Ferrara	Yes	
Cr Carol James	Yes from 5.55pm	
Cr Margaret O'Neill		Apology
Cr Sam Rowland		Apology
Cr Denzil Sturgiss	Yes	
Deputy Mayor Peter Walker	Yes	

**16 CLOSED SESSION**

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

**17 CONCLUSION OF THE MEETING**

The Mayor will close the meeting.