

BUSINESS PAPER

Ordinary Council Meeting 6 August 2019

Warwick Bennett General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 6 August 2019 at 6pm in the Council Chambers, Civic Centre 184 - 194 Bourke Street, Goulburn

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1 OPENING MEETING

The Mayor will open the meeting and notify that this meeting is webcast live on the Council's website.

2 ACKNOWLEDGEMENT OF COUNTRY

The following acknowledgement will be made by the Mayor or General Manager.

"I would like to Acknowledge and pay our respects to the Aboriginal Elders both past and present, as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The Mayor will ask a Councillor to read either the following Declaration or Prayer on behalf of the Councillors present.

Declaration

"On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement."

OR

Prayer

"We thank thee, Lord, for this position of honour and trust. Give us the courage to serve our Council and community with honesty and integrity; and to discharge the duties entrusted to us for the common good of all mankind."

4 APOLOGIES

The Mayor will call for any apologies.

Council will resolve to accept any apology.

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

The Mayor will call for applications for a leave of absence by councillors.

Council may also resolve that leave of absence granted.

6 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept any late item, information or urgent business to be discussed and/or determined at this meeting.

7 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm [either in writing or via telephone call] on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address:
 - a. If the chairperson is the Mayor he or she should be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or 'Mayor First Name'.
 - b. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson.
 - c. Councillors must be addressed as 'Councillor Surname or Councillor First Name'.
 - d. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager.

The general standards that apply in Council's Code of Conduct and Code of Meeting Practice (Section 4) are applicable to addresses made by the public in Public Forum.

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 JULY 2019

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 16 July 2019

RECOMMENDATION

That the Council minutes from Tuesday 16 July 2019 and contained in Minutes Pages No 1 to 18 inclusive and in Minute Nos 2019/233 to 2019/267 inclusive be confirmed.

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MINUTES

Ordinary Council Meeting 16 July 2019

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	Nil			
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11	Matter	s Arising	7	
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	11.2	Outstanding Task List from All Previous Meetings	7	
12	Mayor	al Minute(s)	7	
	Nil			
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	Nil			
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	Nil			
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16	Closed	Session	18
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17	Conclu	ision of the Meeting	18

MINUTES OF GOULBURN MULWAREE COUNCIL ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET, GOULBURN ON TUESDAY, 16 JULY 2019 AT 6PM

PRESENT: Cr Bob Kirk (Mayor), Cr Peter Walker (Deputy Mayor), Cr Sam Rowland, Cr

Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil

Sturgiss

IN ATTENDANCE: Brendan Hollands (Director Business Services) Marina Hollands (Director

Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke

(Director Operations) and Amy Croker (Executive Officer)

1 OPENING MEETING

Mayor Bob Kirk opened the meeting 6.00pm. The Mayor advised that the meeting would be webcast live.

2 ACKNOWLEDGEMENT OF COUNTRY

Mayor Bob Kirk made the following acknowledgement.

"I would like to Acknowledge and pay our respects to the Aboriginal elders both past and present as well as emerging leaders, and Acknowledge the traditional custodians of the Land on which we meet today."

3 COUNCILLORS DECLARATION AND/OR PRAYER

The declaration was read by Cr Sam Rowland on behalf of the Councillors present.

4 APOLOGIES

RESOLUTION 2019/233

Moved: Cr Peter Walker Seconded: Cr Denzil Sturgiss

That the apology received from Cr Andrew Banfield be accepted.

CARRIED

5 APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2019/234

Moved: Cr Peter Walker Seconded: Cr Denzil Sturgiss

That the leave of absence be granted to Cr Andrew Banfield for this meeting for the reason he has a family commitment.

CARRIED

6 LATE ITEMS / URGENT BUSINESS

Nil

7 DISCLOSURE OF INTERESTS

Cr Alfie Walker declared a significant non-pecuniary conflict of interest in the public forum addresses and Item 15.1 "Naming of Seiffert Oval Pavilion" as his late father is one of the nominations for the naming of the Pavilion. Cr Alfie Walker will leave the meeting during public forum and while discussion and determination on this item takes place.

Cr Alfie Walker declared a non-pecuniary/non-significant conflict of interest in the public forum address by Mission Australia and Item 15.9 "Stronger Country Community's Fund - Round 3" as he is an employee of Mission Australia. But as Mission Australia will not benefit financially from any grant towards a Youth Hub and as it will only act in an advisory/stakeholder capacity only Cr Alfie Walker will not leave the meeting while discussion and determination on this item takes place and will participate in discussions and determination on the item.

Cr Margaret O'Neill declared a non-significant/non-pecuniary conflict of interest in the public forum addresses and in Item 15.1 "Naming of Seiffert Oval Pavilion" as she made a submission on the item. Cr Margaret O'Neill will leave the meeting during public forum and while discussion and determination on this item takes place.

Cr Leah Ferrara declared a non-pecuniary/non-significant conflict of interest in Item 15.1 "Naming of Seiffert Oval Pavilion" as one of the submissions has been made by her mother and two of the submissions have suggested a family member. As the disclosure was not of a significant nature Cr Leah Ferrara remained in the meeting while discussion and determination on the item took place.

8 PRESENTATIONS

Nil

9 PUBLIC FORUM

Cr Alfie Walker declared an interest in the public forum addresses relating to Item 15.1 Naming of Seiffert Oval Pavilion and took no part in the discussions on the matter. At 6:07 pm, Cr Alfie Walker left the meeting.

Cr Margaret O'Neill declared an interest in the public forum addresses relating to Item 15.1 Naming of Seiffert Oval Pavilion and took no part in the discussions on the matter. At 6:07 pm, Cr Margaret O'Neill left the meeting.

Timothy Price - Goulburn and District Cricket Association addressed the Council on Item 15.1 Naming of Seiffert Oval Pavilion.

Margaret Murdoch addressed the Council on Item 15.1 Naming of Seiffert Oval Pavilion.

Anbarasa Mitchell addressed the Council on Item 15.1 Naming of Seiffert Oval Pavilion.

At 6:21 pm, Cr Alfie Walker & Cr Margaret O'Neill returned to the meeting.

Neil Penning & Justin Kell - Rotary Combined Group addressed the Council on River Walk signs and Parkside Market report.

Tempe Hornibrook addressed the Council on the Performing Arts Centre

Deb Muddiman addressed the Council on Item 15.9 Stronger Country Community's Fund - Round 3

10 CONFIRMATION OF MINUTES

10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 2 JULY 2019

RESOLUTION 2019/235

Moved: Cr Carol James Seconded: Cr Denzil Sturgiss

That the Council minutes from Tuesday 2 July 2019 and contained in Minutes Pages No 1 to 8 inclusive and in Minute Nos 2019/223 to 2019/232 inclusive be confirmed.

CARRIED

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 2 JULY 2019

Nil

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2019/236

Moved: Cr Alfie Walker Seconded: Cr Leah Ferrara

That Council notes the Matters Arising and authorises the deletion of completed tasks.

CARRIED

12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 NAMING OF SEIFFERT OVAL PAVILION

Cr Alfie Walker & Cr Margaret O'Neill declared an interest in this item and took no part in the discussion or voting on the matter. At 7:02 pm, Cr Alfie Walker & Cr Margaret O'Neill left the meeting.

RESOLUTION 2019/237

Moved: Cr Peter Walker Seconded: Cr Carol James

That

- 1. The report from the General Manager on the naming of Seiffert Oval Pavilion be received
- 2. The new pavilion at Seiffert Oval be named the Ken Robson Pavilion

CARRIED

At 7:08 pm, Cr Alfie Walker & Cr Margaret O'Neill returned to the meeting.

15.2 56 CLINTON STREET & 4 LANIGAN LANE, GOULBURN

RESOLUTION 2019/238

Moved: Cr Bob Kirk Seconded: Cr Peter Walker

That:

- 1. The report from the Director Corporate & Community Services and Business Manager Property & Community Services on 56 Clinton Street and 4 Lanigan Lane, Goulburn be received.
- 2. Council retains ownership of 56 Clinton Street and the associated car park at 4 Lanigan Lane, Goulburn.
- 3. The General Manager commence the process of finalising term lease agreements with tenants that are prepared to commit to more than the current month to month agreements
- 4. The General Manager prepare a report to Council identifying our options for utilising part of the 56 Clinton Street building for community centre activities in conjunction with Workspace Goulburn and any proposals to upgrade the Bourke Street premise.
- 5. The General Managers report is also to address the financial implications to the current budget, and potential options to address those impacts.

15.3 1819T0019 - GALLERY REFURBISHMENT

RESOLUTION 2019/239

Moved: Cr Leah Ferrara Seconded: Cr Carol James

That:

- 1. The report from the Business Manager Marketing, Events & Culture on 1819T0019 Gallery Refurbishment Tender Report be received.
- 2. The tender from Madic Constructions Pty Ltd is accepted for refurbishment of the Goulburn Regional Art Gallery in accordance with the specification and documents for Tender No. 1819T0019. The acceptance is based on their lump sum price of \$124,198.03 (GST incl).
- 3. The General Manager be authorised to approve a variation of up to ten (10) percent (\$12,419.80) for this project.

CARRIED

15.4 1819T0015 WINNING AND CRUSHING BULK MATERIALS

RESOLUTION 2019/240

Moved: Cr Peter Walker Seconded: Cr Leah Ferrara

That:

- 1. The report of the Business Manager of Works on the Winning and Crushing Bulk Material panel be received
- 2. Council approve to establish a panel of (2) two suitably qualified and equipped contractors being, Maas Group Holdings (Regional Quarries Australia Pty Ltd) and Denrith Pty Ltd to assist Council in providing crushed material to complete capital works and maintenance projects on an as required basis under the 1819T0015 Winning and Crushing Bulk Materials Tender

15.5 1617T0003 SECURITY SERVICES EXTENSION OF CONTRACT

RESOLUTION 2019/241

Moved: Cr Carol James Seconded: Cr Margaret O'Neill

That:

- 1. The report from the Business Manager Community Facilities on 1617T0003 Security Services be received:
- 2. Council exercise the option to extend the current contract for Security Services, as outlined in tender 1617T0003, for Security Services with Watchdog Alarms and Security by twelve months from 1st November 2019 to 30th October 2020; and
- 3. The General Manager be granted authority to extend for an additional twelve months from 1st November 2020 to 30th October 2021 as outlined in the tender contract 1617T0003.

CARRIED

15.6 RAIL UNDERPASS AT SLOANE STREET

RESOLUTION 2019/242

Moved: Cr Denzil Sturgiss Seconded: Cr Margaret O'Neill

That

- 1. The report from the Director Operations on the advance warning measures at the Sloane Street rail underpass be received.
- 2. Height clearance bars be installed on approach to the Sloane Street rail underpass.
- 3. \$50,000 be transferred from the Urban Road Construction budget to facilitate installation of the height clearance bars.

CARRIED

The meeting was adjourned at 7.36pm for a 30 minute dinner recess.

Council reconvened at 8.08pm

15.7 LEASING COUNCIL PROPERTY FOR COMMUNITY ORGANISATIONS POLICY

RESOLUTION 2019/243

Moved: Cr Peter Walker Seconded: Cr Leah Ferrara

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 8:10 pm.

CARRIED

RESOLUTION 2019/244

Moved: Cr Alfie Walker Seconded: Cr Denzil Sturgiss

That Council move back into Open Council.

Council moved back into Open Council at 8:22 pm.

CARRIED

MOTION

Moved: Cr Bob Kirk Seconded: Cr Leah Ferrara

That:

- 1. The report from the General Manager on Leasing Council Property for Community Organisations Policy be received.
- 2. Council endorses the draft Leasing Council Property for Community Organisations Policy subject to the following amendments:
 - () The first paragraph under policy objectives "the objective of this policy is to provide a structured and transparent framework for the leasing of Council properties that are available for community use".
 - (a) The second paragraph, second line the word "join" to be replaced with the word "joint".
- 3. The amended policy be placed on public exhibition for 28 days and if no submissions are received on this draft policy then the policy becomes accepted as formal policy of Council.

The motion was withdrawn by the mover and the seconder

RESOLUTION 2019/245

Moved: Cr Peter Walker Seconded: Cr Alfie Walker

That:

- 1. The report from the General Manager on Leasing Council Property for Community Organisations Policy be received.
- 2. The item be deferred for a Councillor Briefing Session to discuss other Council properties to which this policy might apply.

15.8 NAMING OF ROADS & PUBLIC PLACES POLICY

RESOLUTION 2019/246

Moved: Cr Sam Rowland Seconded: Cr Denzil Sturgiss

That:

- 1. The report from the General Manager on Naming of Roads and Public Places Policy be received.
- 2. Council endorses the draft Naming of Roads and Public Places Policy and places the policy on public exhibition for 28 days.
- 3. If no submissions are received on this draft policy then the policy becomes accepted as formal policy of Council.

15.9 STRONGER COUNTRY COMMUNITY'S FUND - ROUND 3

RESOLUTION 2019/247

Moved: Cr Sam Rowland Seconded: Cr Leah Ferrara

That Council Move into Committee of the Whole.

Council moved into Committee of the whole at 8:32pm.

CARRIED

RESOLUTION 2019/248

Moved: Cr Margaret O'Neill Seconded: Cr Sam Rowland

That Council move back into Open Council.

Council moved back into Open Council at 8:55pm.

a) Community Bus

CARRIED

\$120,000

RESOLUTION 2019/249

Moved: Cr Margaret O'Neill Seconded: Cr Sam Rowland

That:

- 1. The report from the General Manager the Stronger Country Community's Fund Round 3 be received
- 2. Council prioritises in the following order the projects for grant applications to the State Government Stronger Country Community's Fund

b) All abilities access to Bourke Street centre	\$ 95,000
c) Amenities Block - Cookbundoon Sports Fields	\$250,000
d) Youth Hub at PCYC	\$250,000
e) Raiseable Basketball Backboards at Basketball A	rena
	\$ 85,000
f) Bungonia Village Amenities Block	\$ 90,000
g) Expansion of Youth cafe	\$ 50,000
h) Goulburn Regional Art Gallery – Stage 2	\$100,000

15.10 ST CLAIR CONSERVATION UPDATE

RESOLUTION 2019/250

Moved: Cr Alfie Walker Seconded: Cr Peter Walker

That the report from the Business Manager Marketing, Events & Culture be received and noted.

CARRIED

15.11 RECREATION AREA ACTIVITY UPDATE

RESOLUTION 2019/251

Moved: Cr Margaret O'Neill Seconded: Cr Sam Rowland

That the report from the Business Manager Community Facilities be received and the information noted.

CARRIED

15.12 MAKING OF RATES AND CHARGES

RESOLUTION 2019/252

Moved: Cr Sam Rowland Seconded: Cr Leah Ferrara

- 1. The report from the Director Community & Corporate Services on Making of Rates and Charges be received.
- 2. The following new Rates and charges in the 2019/20 Operational Plan commencing 1 July 2019 be made as detailed in the following tables:

Domestic Waste Management - s496 Local Government Act

Category	Charge
Occupied – Second Bin (Red Service)	\$240.00
Occupied – Second Bin (Green Service)	\$115.00
	\$115.00
Occupied – Second Bin (Yellow Service)	

15.13 DEBTORS OUTSTANDING REPORT

RESOLUTION 2019/253

Moved: Cr Denzil Sturgiss Seconded: Cr Leah Ferrara

That the report from the Revenue Officer on Debtor Collections be received

CARRIED

15.14 RATES OUTSTANDING REPORT

RESOLUTION 2019/254

Moved: Cr Leah Ferrara Seconded: Cr Sam Rowland

That the report from the Revenue Coordinator on Rates Outstanding be received.

CARRIED

15.15 WATER OUTSTANDING REPORT

RESOLUTION 2019/255

Moved: Cr Denzil Sturgiss Seconded: Cr Leah Ferrara

That the report from the Administration Team Leader on Water Outstanding be received.

CARRIED

15.16 MONTHLY FINANCIAL REPORT

RESOLUTION 2019/256

Moved: Cr Denzil Sturgiss Seconded: Cr Peter Walker

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Financial Statements to 30 June 2019 be received and noted for information.

CARRIED

15.17 STATEMENT OF INVESTMENTS AND BANK BALANCES

RESOLUTION 2019/257

Moved: Cr Alfie Walker Seconded: Cr Peter Walker

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of June 2019 be received.

15.18 HERON WOODLAWN COMMUNITY CONSULTATION COMMITTEE MEETING MINUTES - 5 JUNE 2019

RESOLUTION 2019/258

Moved: Cr Denzil Sturgiss Seconded: Cr Peter Walker

That the report from the General Manger on the minutes from Heron Woodlawn Community Consultative Committee Meeting Minutes held on the 5 June 2019 be received

CARRIED

15.19 COMMUNITY CENTRE WORKING PARTY NOTES - 25 JUNE 2019

RESOLUTION 2019/259

Moved: Cr Margaret O'Neill Seconded: Cr Sam Rowland

That the report from the General Manager in relation to the Community Centre Working Party Meeting Notes held on the 25 June 2019 be received.

CARRIED

15.20 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 26 JUNE 2019

RESOLUTION 2019/260

Moved: Cr Margaret O'Neill Seconded: Cr Denzil Sturgiss

That the report from Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 26 June 2019 be received and the decisions of the Committee become the decisions of Council.

CARRIED

15.21 SHIBETSU DELEGATION VISIT - WORKING PARTY MEETING MINUTES 2 JULY 2019

RESOLUTION 2019/261

Moved: Cr Peter Walker Seconded: Cr Carol James

That the report of the Director of Corporate and Community Services on the notes from the Shibetsu Delegation Visit - Working Party Meeting held on the 2 July 2019 be received.

15.22 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT JUNE 2019

RESOLUTION 2019/262

Moved: Cr Carol James Seconded: Cr Denzil Sturgiss

That the activities report by the Director Corporate & Community Services be received and noted for information.

CARRIED

15.23 OPERATIONS DEPARTMENTAL REPORT - JUNE 2019

RESOLUTION 2019/263

Moved: Cr Peter Walker Seconded: Cr Denzil Sturgiss

That the activities report by the Director Operations be received and noted for information

CARRIED

15.24 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - JUNE 2019

RESOLUTION 2019/264

Moved: Cr Carol James Seconded: Cr Leah Ferrara

That the activities report from the Director Planning and Environment be received and noted for information.

CARRIED

15.25 UTILITIES DEPARTMENTAL REPORT - JUNE 2019

RESOLUTION 2019/265

Moved: Cr Leah Ferrara Seconded: Cr Alfie Walker

That the report from the Director Utilities regarding the operational and capital performance of the Utilities Department be received

CARRIED

15.26 COUNCILLOR BRIEFING SESSION SUMMARY

RESOLUTION 2019/266

Moved: Cr Leah Ferrara Seconded: Cr Denzil Sturgiss

That the report from the General Manager on Councillor Briefing Session Summary be received.

15.27 AUSTRALIAN BLUES MUSIC FESTIVAL 2020-2024

RESOLUTION 2019/267

Moved: Cr Peter Walker Seconded: Cr Alfie Walker

That:

- 1. The report from the Business Manager Marketing, Events and Culture in regard to the Australian Blues Music Festival 2020 to 2024 be received
- 2. Council engage Australian National Events for the management and delivery of the Australian Blues Music Festival 2020-2024.
- 3. Council enters into a Deed of Agreement with Australian National Events, and the Council seal be affixed.
- 4. Requests for in-kind support by Australian National Events for the running of the festival be considered by Council on an annual basis.

CARRIED

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 Local Government Act 1993.

There were no closed session reports for determination.

17 CONCLUSION OF THE MEETING

The Meeting closed at 9.31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 6 August 2019.

Cr Bob Kirk	Warwick Bennett
Mavor	General Manager

11 MATTERS ARISING

11.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 16 JULY 2019

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Item 11.1 Page 25

11.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. Matters Arising - 6 August 2019 🗓 🖫

RECOMMENDATION

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
Ducks Lane and Run-O-Waters Traffic Management Plan 1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.	General Manager and Director of Operations	The DA for this subdivision will be presented to Council for determination when NSW Water issues have been addressed by the applicant.
2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.		Discussions continue with RMS
Recreation Area Investigate promotional sign at VIC Centre	Director Corporate and Community Services	Report presented to 16 April Council meeting with further report requested
Lansdowne Street Development The decision on any zoning matter for Lot 10 DP 1247119 be deferred at this time. A development control plan be prepared that is consistent with the planning proposal That the applicant be requested to consider a proposed alternate access to this subdivision directly on to both Cathcart and Robinson Streets and to consider proposing the closure of Theatre Drive access onto Lansdowne Street.	Director Planning & Environment	Documentation being prepared. Positive discussions being held with the developer and we expect a report to Council with options in the near future.

Item 11.2- Attachment 1 Page 27

Item/Task	Responsible Officer	Status
Draft Urban and Fringe Housing Strategy That Council endorse the Draft Urban and Fringe Housing Strategy for public exhibition subject to: (a) Further document editing/corrections; (b) The inclusion of the irrigation area for the decommissioned sewer treatment plant on Gorman Road for rezoning recommendations, including potential for residential development; (c) Inclusion of Water NSW constraint mapping; and (d) Further assessment of the planning proposal for E4 section of Mistful Park, including potential for residential development. That Council resolve to place the Draft Urban and Fringe Housing Strategy on Public Exhibition from 10 January 2019 to 22 February 2019. Council refer the Draft Strategy to relevant government and statutory agencies for comment.	Director Planning & Environment	Briefing sessions held with Councillors on the 27 August 2019
Goulburn Pigeon Problem Council to prepare a draft strategy to deal with the pigeon problem in Goulburn	General Manager	A report is contained in this agenda RECOMMEND COMPLETION
Veolia Host Fee The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.	General Manager	A document has been returned to Veolia with amendments that are representative of the Council resolution
Review of the B2 Local Centre Zoning in Marulan and Mistful Park Council draft a planning proposal to amend the Goulburn Mulwaree Local Environmental Plan 2009 be forwarded to the Department of Planning and then placed on public exhibition	Director Planning & Environment	Planning Proposal is currently on exhibition until the 5 August 2019
Australian Blues Music Festival Council undertake an Expression of Interest process requesting respondents to outline what could be achieved within a \$30,000 plus GST	Director Corporate and Community Service	A report was included and determined in the last business paper RECOMMEND COMPLETION

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Item/Task	Responsible Officer	Status
Draft Recreation Needs Strategy Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days	Director Planning and Environment	We are reidentifying contacts for the sporting clubs and will undertake another round of consultation including the Sports Council
CBD Enhancement Further reports required on the following: 1. Taxi ranks and bus stops 2. Street furniture 3. Bus stop outside Court House 4. Loading zones within CBD 5. Ellesmore Street multilevel car park 6. Police Parking on Montague Street 7. Removal of median strip in Auburn Street 8. Priority of works within allocated budget	General Manager	A report is contained in this agenda RECOMMEND COMPLETION
Performing Arts Centre The General Manager to negotiate the scope to reduce the cost of construction of the Performing Arts Centre and report back to Council.	General Manager	A report will be included in the 20 August Council Meeting agenda and included on the 13 August 2019 Briefing.
Leasing Council Property for Community Organisations Policy The General Manager to review this policy in light of the decision of Council to retain the Clinton Street premise	General Manager	Policy being reviewed.

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12 MAYORAL MINUTE(S)

Nil

13 NOTICE OF MOTION(S)

Nil

14 NOTICE OF RESCISSION(S)

Nil

15 REPORTS TO COUNCIL FOR DETERMINATION

15.1 MAYORAL DROUGHT RELIEF FUND

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to	CL4 Our Civic Leadership – Alternate Funding Sources
Community Strategic Plan:	
Cost to Council:	The current balance in the Mayoral Drought Relief Fund is \$38,174.90
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

- 1. The report from the General Manager on the Mayoral Drought Relief Fund be received.
- Council rename the current Mayoral Drought Relief Fund to the Mayoral Emergency Relief Fund.
- 3. The funds currently in the Mayoral Drought Relief Fund be transferred to the Mayoral Emergency Relief Fund.
- 4. Council determine by resolution on an event by event basis what event qualifies for assistance from the Mayoral Emergency Relief Fund.

BACKGROUND

Last year Council established a Mayoral Drought Relief Fund and contributed \$10,000 of its own funds.

REPORT

In August 2018, Council passed the following resolution following a Mayoral Minute:

Council makes an allocation of \$10,000 from the Financial Assistance Grant provision towards the provision of groceries and other essential family support services for farmers and their families suffering from the effect of the current drought.

The Mayor contact the Mayors of Yass Valley & Upper Lachlan Shire Councils to determine a regional wide fund that can assist farmers effected by drought now and into the future until this current drought is over.

The Mayors to contact the appropriate agencies and be delegated authority to determine where the total funds will be best allocated but giving preference to farmers in the Tablelands Region.

The community be invited to make contributions to add to this funding by Council to assist the drought relief appeal.

Subsequently the strategy involving Yass Valley and Upper Lachlan did not attract any interest from those Council's and thus Goulburn Mulwaree went alone. Council then invited other community groups or individuals to contribute to this Mayoral Drought Relief Fund. Council received a further \$30,474.90 in cash and vouchers funds towards this Drought Relief Fund from other community groups and members. The current balance is \$38,174.90.

Additional to the dollars raised Council has also distributed 795 large round bales of hay to drought stricken farmers and this distribution was done with the generous assistance of Rapid Relief.

Based on the number and extent of requests for assistance to date, it appears unlikely that the fund will be expended for the purpose it was established.

Inevitably, future emergencies will arise in our Local Government Area and we will all want to assist our affected community members. The current fund was established specifically for relief from the recent drought. In view of the funds remaining, it proposed to restructure as an emergency fund (The Mayors Emergency Relief Fund) so that the balance and any future contributions can be made available on a needs basis for all forms of emergencies.

Of course the drought is not over and we would expect that in the forthcoming spring and summer other demands may be made of this fund.

The Elders weather website states for the long term weather forecast that:-

Current consensus suggests warmer than average Neutral Sea surface temperatures (SST) will remain across the equatorial Pacific Ocean through the remainder of winter. Moreover, seven out of eight international models maintain a warmer than average Pacific Ocean through the remainder of 2019, with a 50-60% chance of an El Nino developing again later this year. The climate outlook for winter and early spring continues to favour an average-to-below average rainfall outlook across the southern half of Australia. A Positive IOD is now established over the Indian Ocean, with five out of six international models exhibiting a moderate-to-strong event lasting until late spring. During Positive Indian Ocean Dipole, central and south eastern Australia tend to see a reduction in rainfall during the second half of winter and the first half of spring. SSTs along the eastern seaboard remain significantly warmer than average, maintaining a high risk of extreme weather events such as East Coast Lows (ECLs). These can bring intense periods of rainfall east of the Great Dividing Range, leading to flash flooding.

On the 28 June 2019, Mayor Kirk wrote to all contributor to the fund outlining a proposal to amend the funds purpose. There have been no objections from the contributors to the proposal.

This report recommends that Council converts the title of the current fund to "Mayoral Emergency Relief Fund". These funds will be used for any future emergency/disaster relief within the Goulburn Mulwaree local government area, including drought, to be administered by the Mayor, Deputy Mayor and General Manager as is currently the case. The recommendation includes a requirement that any event that is of disastrous by nature to our community must be determined by resolution of Council.

15.2 CBD ENHANCEMENT - ACTIONS REQUIRED

Authors: Matthew O'Rourke, Director Operations

Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to	IN4 – Our Infrastructure
Community Strategic Plan:	
Cost to Council:	Council has allocated \$300,000 in the 2019/20 budget for the CBD enhancement project. This report is recommending that an addition \$50,000 be allocated for this project
Use of Reserve Funds:	Nil

RECOMMENDATION

That

 The report from the General Manager on the CBD Enhancement – Actions required to be noted.

- 2. Council not proceed with parallel parking in Clinton Street between Sloane Street and Auburn Street
- 3. Council priorities the CBD Enhancement budget in the following order:
 - (a) Heritage Building Facades Painting subsidies \$20,000
 - (b) Replacement of median strip with landscaping \$300,000
 - (c) Line marking changes from reducing taxi stands and removing one bus stop

- \$10,000

- 4. Council allocates an additional \$50,000 as part of the September quarterly review to undertake the work highlighted in paragraph 3 of the motion above,
- 5. Council remove the taxi stand in Clinton Street adjacent to Kennard's Hire and ensure that all other taxi stands in the CBD are of a size to cater for only two parallel parked cars.
- 6. Council removes the bus stop in Montague Street adjacent to the Court House and reverts that area to 45 degree angle parking for cars. The regional bus operators be notified to utilise the Cartwright place bus stop to drop off passengers but not to have long term stay on that site.

BACKGROUND

At a meeting earlier this year Council sought further information and priority actions on the CBD Enhancement in the 2019/20 financial year. This report addresses those matters.

REPORT

The following issues have been addressed by Council as part of the CBD upgrade. This report comments on those individual matters and makes recommendations in terms of priorities.

1. Clinton Street Parking

The intent of the Council resolution was to introduce parallel parking for the full length of Clinton Street between Sloane and Auburn Street to cater for cars with trailers. This intent of Council has been subject to some community feedback especially from retailers in this area of Clinton Street. They are concerned that the introduction of parallel parking in this area for long vehicle or vehicles and trailers will adversely affect their business and the ability of customers to park in the vicinity. The recommendation in this report is that Council not proceed with any parallel parking in Clinton Street.

2. Sloane Street Parking

We continue to have positive discussions with ARTC with the intent of leasing land for car parking purpose including providing long vehicle parking. This will replace the intent of having parallel parking in Clinton Street as discussed in paragraph 1 above

3. Speed Restrictions in Auburn Street

As Council is aware the speed in Auburn Street has been subject to a separate process with a consultant employed by RMS to look at speed limits in the whole of the CBD. A report will be forwarded to Council in due course.

A presentation was made to the 25 June 2019 Council Briefing Session outlining the considerations to establish a 40 km/hr High Pedestrian Activity Area (HPAA) in the CBD. A HPAA will provide a safer and pedestrian friendly walking environment by elevating the position of pedestrians in the road hierarchy. A reduction in vehicle speeds that will mitigate the severity of crashes, particularly for pedestrians, cyclists and motorcyclists.

The area included in this assessment is bounded by Bourke, Sloane, Clinton and Bradley Streets. The HPAA would be designated by coloured pavement thresholds and signposting to indicate to motorists the change in the road environment. Feedback from the Briefing Session is being incorporated into a HPAA final report that will be presented to Council, including costs to install thresholds and signage.

4. Median Strip – Auburn Street

Council has requested that we prepare design plans and cost estimates to remove the concrete medium strip in Auburn Street between Montague and Clifford Street including irrigation and drainage needs and replace with landscaping.

An estimate of \$320,000 has been prepared to remove the existing concrete median and replace it with a landscaped median with trees. This estimate includes removal of the existing median, cutting and removal of the existing concrete pavement, installation of sub-soil drainage and an irrigation line, backfill with a suitable soil, planting established trees and mulch. Much of this work would be done after hours to minimise the impact of the traffic control measures necessary for these works.

Auburn Street Concrete Median Wwork)	Voks (day				
Item	Quantity	Unit	Unit Rate	Days	Total
Establishment	1	Item	Item	1	\$800
Site management	days	Item	\$500 per day	41	\$20,500
Traffic Control (4 persons)	41 days	Item	\$2,000 per day	41	\$82,000
Service locations	3	per day	\$1,200 per day	3	\$3,600
Sediment Control		Item	Item	1	\$500
Excavation and removal of existing median	203	Item	50 lin/m per day @ \$3,000 per day	4	\$12,000
Dispose of concrete at waste transfer station	74	tone	\$105 per/T		\$7,770
Concrete cut existing pavement (day work)	403	lin/meter	\$40 per lin/m	3	\$16,120
Excavate and remove existing pavement @ 250mm	203	lin/meter	20lin/m per day @ \$3,000 per day	10	\$30,450
Dispose of concrete at waste transfer station	121.8	tone	\$105 per/T		\$12,789
Excavate and remove unsuitable	180	tones	Item	3	\$9,000
Excavate and install sub soil drain	203m	lin/meter	\$3,000 per day @ 20 lin/m per day	10	\$30,500
Excavate and install irrigation line		item	item	2	\$5,000
Backfill with suitable		item	item	3	\$9,000
Install drainage channels through kerb		item	item		\$5,000
Pour new MK kerb	410	lin/meter	\$110 per lin/m	3	\$45,100
Pedestrian refuge islands (paved)		item	\$3,000 each	4	\$12,000
Reinstate flag poles		item	\$800 each		\$1,600
Plant established trees/shrubs	20	item	\$500 per tree	3	\$10,000
Mulch entire area		Item	Item	2	\$4,000
De-establish		Item	Item	1	\$800
Total Say				41	\$318,529 \$320,000

5. Street Furniture

There are opportunities to provide additional street furniture such as seating in the area between the street tree surrounds and the footpath. However the budgets and priorities in this report do not permit street furniture to be installed this financial year.

6. Heritage Buildings

This report prioritises \$20,000 of the annual budget for the CBD upgrade to provide 50% subsidies for painting facades of heritage buildings in the CBD. Council is currently in the process of seeking applications for this heritage subsidy funding and that will be subject to a separate report. We have targeted a number of landowners and seek their commitment to improving the look and heritage value of our CBD

7. Taxi Stands

Discussions have been held with the taxi operators in Goulburn and it is generally accepted that the taxi rank in Clinton Street adjacent to Kennard's Hire can be removed. It is also been accepted that taxi ranks can be reduced for an allocation of two vehicles space for each taxi rank. Thus this report is recommending that all taxi ranks be reduced in size to only allow for two taxis at a time to parallel park in taxi stands.

8. Bus Stops

There was some discussion about sharing taxi ranks and bus stops. This is not legally possible. The current bus stops in Auburn Street are used regularly as part of the passenger bus route in Goulburn and should be retained. However the bus stop in Montague Street outside of the Court House, which is only used for parking for regional buses or lunch time parking for other buses can be removed in accordance with previous Council resolutions. This is supported by the local bus company

9. Loading zones

Council has requested a report on the number of and need for loading zones in an around the CBD. While this work has not yet been undertaken it will be considered when the final HPAA report is available as the location of loading zones may need to consider the location of the HPAA entry thresholds. A separate report will be presented to Council in due course.

10. Ellesmere Street Car park

Council has requested an investigation and report be prepared on the establishment of a multilevel car park in Ellesmere Street. A separate report will be presented on this matter as a lot more discussion with adjoining land owners is required before a report can be finalised.

11. Police Parking in Montague Street

Council has asked that discussions be had with the Police in regard to their dedicated parking in Montague Street. Police have requested for this parking to be maintained and as a new Police Station is being redeveloped in Goulburn which will house the staff currently using these car parks then the matter should be deferred until that redevelopment is complete.

12. Signage

Council has sought a report on the level and type of signage in the CBD. A CBD signage strategy will need to consider way finding, HPAA, parking, loading zones, bus stops, taxi ranks plus other relevant community information. This report is not a priority in the Council Strategic Planning Program and will be presented next calendar year.

13. Future years budgets

The focus in future years budgets should be on the replacement of the median strips, subsidies for heritage buildings and the implementation of street furniture. Additional budget items for consideration include the HPAA entry thresholds, implementation of a signage strategy, additional paving to link with development works along the side streets (eg: Clinton Street – Marion College, Clifford Street – Workers Club car park.), additional landscaping along the side streets (similar to Mendelsons corner).

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15.3 RIVERSIDE PARK CONSULTATION

Author: Adam Kiss, Business Manager Projects

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Riverside Park Consultation Letter 1

2. Riverside Park walkways - Consultation Plan V2 2019-05-23 U

3. Riverside Park Consultation responses.pdf U

Link to Community Strategic Plan:	CO2: Encourage and facilitate active and creative participation in community life
Cost to Council:	\$2,221,384 has been allocated in the 19/20 financial year for Stage 1 Works of Riverside Park
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

- 1. The report from the Business Manager Projects be received.
- 2. The responses from the Community Consultation process regarding the Riverside Park are noted.
- 3. Construction of the integrated walking and cycling pathway proceed based on the attached plan, due to the following:
 - (a) The location of the footpath is consistent with the location of other footpaths within Goulburn
 - (b) The location of footpath has been selected due to the local topography and to ensure full disability access around the park.
 - (c) Changes to the footpath alignment would lead to a significant increase in the capital construction costs.

BACKGROUND

The Stage 1 construction of the Riverside Park is due to commence in the 2019/20 financial year. Prior to construction commencing a community consultation process has been undertaken to allow community feedback on the proposed design and layout of the Riverside Park.

REPORT

The Stage 1 construction of the Riverside Park is due to commence in the 2019/20 financial year. Stage 1 of the Riverside Park project will include the following works:

- Landscaping including earthworks, clearing, tree planting and weed control.
- Construction of a 2km integrated walking and cycling pathway connecting to the Wollondilly Walking Track
- Two pre-fabricated metal bridges
- A new car parking area
- A new fully equipped outdoor gym area

Included as an attachment with this report is the consultation plan of Riverside Park. The positioning of the walkways have been chosen due to the need to have these above the 1 in 100

Item 15.3 Page 38

year flood level, and to ensure they are fully disability accessible so that Riverside Park is inclusive of all community members. Due to the local topography any changes to the footpath alignment has the potential to increase the capital costs significantly.

The three week consultation period began on the 10th June 2019 and closed on the 28th June 2019.

The consultation process was well advertised through:

- Direct mail out to over 1000 residents in the Mary's Mount area
- One media release distributed to local and regional media
- Discussed on local radio through Mayor Kirk's weekly segment
- Promoted on Facebook twice for a total reach of 7,245 with 1,348 engagements
- Was also on the Council website for duration of the exhibition period

Over the three week process Council received nine (9) responses to the direct mail out. Additionally prior to the consultation period Council had received contact from four (4) residents, three (3) of these respondents also responded to the consultation process. In total there were ten (10) responses. Copies of the responses are included as attachments to this report.

In brief:

- Four (4) respondents expressed concerns regarding the proximity of the walking track to the rear of their property boundary.
- Six (6) respondents provided positive feedback and/or suggestions for inclusions within the park.

In response to the concerns raised by four (4) respondents regarding the proximity to rear boundaries:

- The location of footpath in Riverside Park is consistent with the location of other footpaths within Goulburn.
- The location of footpath has been selected due to the local topography and to ensure full disability access around the park.
- Changes to the footpath alignment would lead to a significant increase in the capital construction costs which could include the installation of a walking bridge at the cost of \$200,000.
- Affected residents will be consulted further during construction phase to minimise impacts.
 Further measures may include suitable vegetation planted between the footpath and property

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Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580 Civic Centre 184 - 194 Bourke Street Goulburn NSW 2580 t (02) 4823 4444 e council@goulburn.nsw.gov.au www.goulburn.nsw.gov.au

> Contact: Reference:

Dear resident,

Subject: Riverside Park (Marys Mount)

Goulburn Mulwaree Council is pleased to be moving forward with Riverside Park in the Marys Mount area – a wonderful new community green space that will be an asset to the fastest growing area in Goulburn.

\$2.26 million has been allocated within the 2019/2020 Budget for this space, which will eventually include brilliant walkways, open spaces to kick a ball, BBQ areas, and a dog off-leash area and outdoor gym equipment. It's important to note that the entire project will be carried out in stages over a number of years.

Work is proposed to begin towards the end of 2019, with the first stage to include earthmoving, an integrated walking and cycling pathway linking the north side of the river to the south, landscaping, parking areas and a fully equipped outdoor gym.

Included with this letter is a concept plan of Riverside Park. The positioning of the walkways have been chosen due to the need to have these above the 1 in 100 year flood level, and to ensure they are fully disability accessible so that Riverside Park is inclusive of all community members.

As part of the process we want to bring all residents along during the journey. We understand that the walkway will be close to the rear of some properties, but it's important to note that any other options add hundreds of thousands of dollars to the project cost.

We welcome all comments and feedback, which can be emailed to council@goulburn.nsw.gov.au or sent by post to Goulburn Mulwaree Council, Locked Bag 22, Goulburn, NSW. Please use the heading 'Riverside Park' so they can be appropriately directed. Comments and feedback will be accepted up until Friday 28th June 2019.

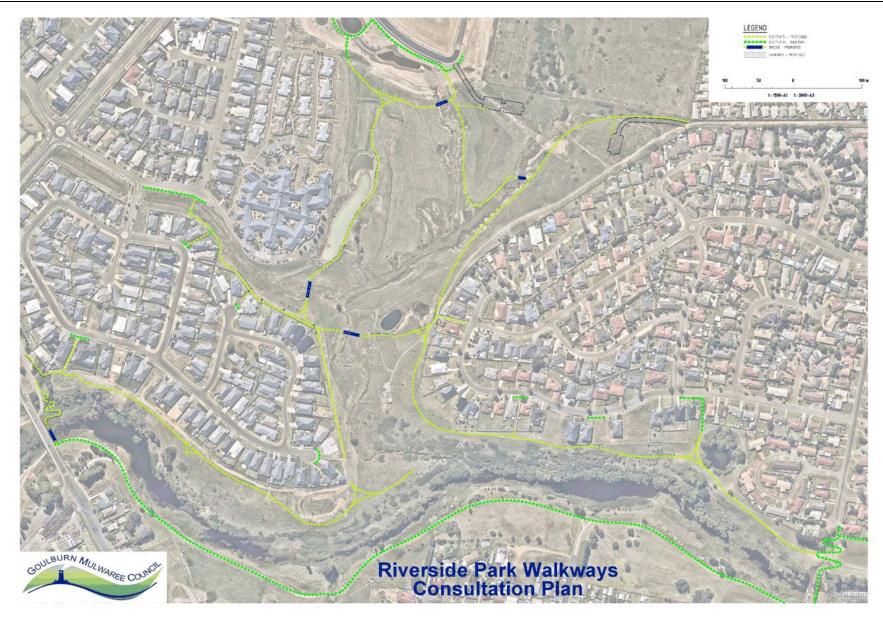
Council is looking forward to delivering this wonderful community recreational project that the wider community has long expected and deserves. We and will keep the community updated on progress and plans over the coming months through Facebook and the Post Weekly newspaper.

Yours faithfully

Adam Kiss

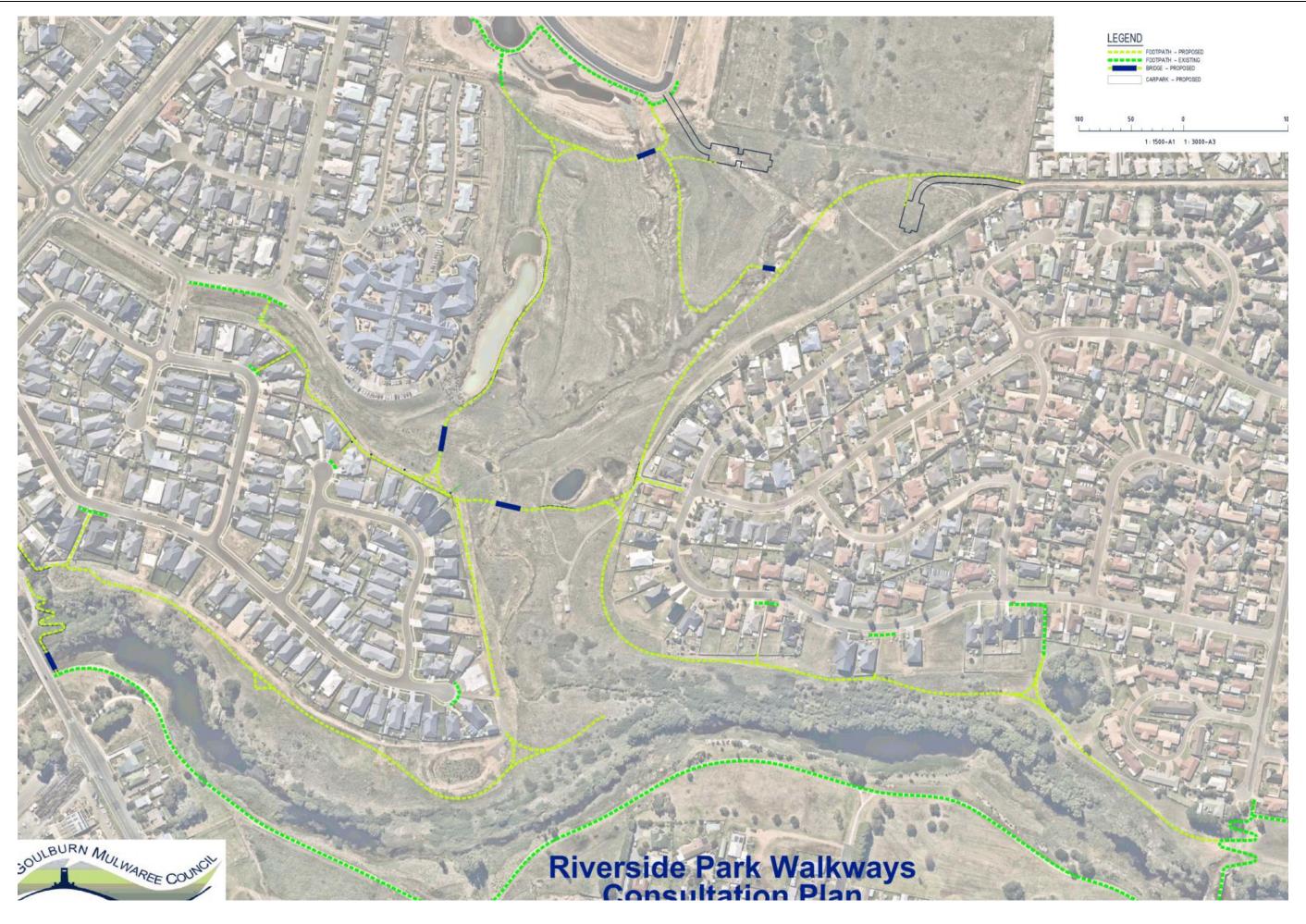
Business Manager Projects

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Ordinary Council Meeting Agenda 6 August 2019



Item 15.3- Attachment 2

From:

Sent: Wednesday, 1 May 2019 4:04 PM
To: Adam Kiss; Bob Kirk; Warwick L Bennett

Subject: Proposed Riverside Walkway behind Redman Circuit

Dear Messrs Kirk, Bennett and Kiss,

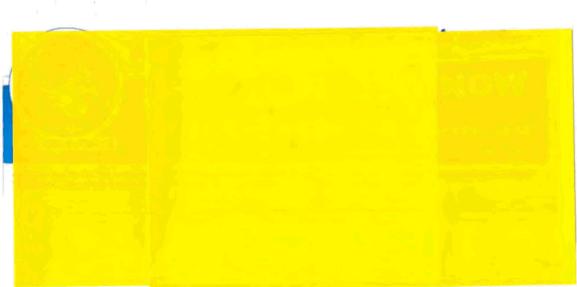
I would like to thank Adam for returning my call earlier today and as I expressed to him I am not against a walkway but would prefer it to be the 20 metres away from our boundary as Council indicated previously.

I have some points that I would like some further clarification and/or explanation:

- 1. The initial plan was released via the local newspaper in approximately 2017 (I think this is correct). Upon seeing that plan I telephoned Council and was informed that it was a concept plan only and that I would be consulted prior to any decisions. This has not occurred. Why?
- 2. In that conversation back in 2017 I was informed that any walkway would be around 20 metres from my boundary. Adam advised that the distance is now 5 metres but could be as little as 1 metre depending on storm water issues and the creek which is located 40 metres from our boundary. Why has this changed?
- 3. Adam further advised that in some instances in Redman Circuit/Heath Place the distance could be as little as 1 metre. Does Council feel that this is acceptable?
- 4. Adam also advised that "Council has let you down" by not communicating with us about this plan. Was this because Council intends to proceed regardless of our concerns?
- 5. The disruption to our lifestyle by having a walkway in operation 24/7, 5 metres and up to 1 metre from our home was dismissed by Adam as being "inconsequential and an exaggeration". Does Council support this view?
- 6. Like Adam I also walked that area and cannot see any reason except maybe cost as to why the walkway cannot be placed the 20 metres from the boundary as originally advised. We would like your thoughts?

I am available for a face to face (depending on work commitments) if you feel that this may be a better solution to discuss these issues rather than a to and fro email trail.





Item 15.3- Attachment 3 Page 45

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Adam Kiss

From:

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Sent: To: Tuesday, 18 June 2019 11:47 AM Council

Subject:

Riverside Park

Categories:

Public Submission

Please see below my submission on Riverside Park (Marys Mount).

Whilst not opposed to the Riverside Park concept overall, I would like to express my complete dissatisfaction with this whole process. My email to Messers Kirk, Bennett and Kiss dated 1st May, 2019 asking questions about the Riverside Park and the behaviour of staff remain unanswered.

Notwithstanding this it would appear that Council has decided to plough ahead with the plan irrespective of the concerns expressed by residents. I note that the plan supplied in your letter dated 6th June is basically unreadable and does not supply any real detail. I note that my property and that of my neighbour have not one walkway but three walkways converging at the rear of our properties. No doubt this is Council acting in a very vindictive manner for us voicing concerns.

I do have a number of other points that no doubt you will ignore:

The plan supplied is blurred, faded, incomplete and of little assistance

- Why after speaking with you and other Council staff were we not informed that that 3 walkways would converge at our fence
- The walkway within such close proximity will impact on our privacy and lifestyle as it will of most other residents in Redman Circuit therefore compromising our existing way of life
- Council staff have blatantly not told the truth surrounding this plan as far back as 2017
- Surely if Council is spending \$2.26mil on the project that some thought and consultation with affected residents would have been considered a necessary part of any process
- Why can't the walkways be moved to the other side of the creek where no residents are affected (next to Warrigal). A quick check without due diligence would suggest that this would be as cost effective as the current plan rather than impacting the lifestyle and privacy of residents in Redman Circuit
- Councils plan uses a narrow strip of land adjoining Redman Circuit bounded by waterways thus impacting all
 residents rather than the larger area on the Warrigal side of the waterway and the larger area on the
 eastern side away from residents
- The number of snakes located in this area will be a hazard to all who use the path in its current position. We
 have had snakes each year in our property including Tigers and Brown
- The mob of Kangaroos, native birds and other wildlife that have frequented this area for many years will be unduly affected with by 'off leash dog parks' and the constant flow of foot traffic. Only a few months ago a person arrived via motor vehicle and set his dogs onto the kangaroos and only stopped after we started yelling from our balcony. We did contact your Council Ranger however are still waiting for them to attend

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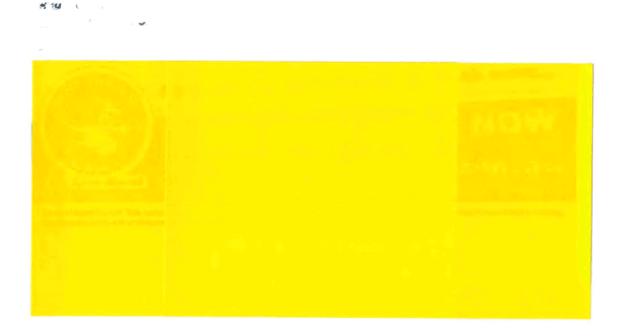
- The risk to our properties by vandals and criminals substantially increases. A check of the Gibson Street walkway indicates that graffiti is a real issue where the walkway adjoins homes. This in turn increases insurance costs. Youths regularly frequent parks both at day but especially at night to gather and will be able to do so with Councils permission
- With no specifics it is extremely difficult to comment further in particular what seating, lighting etc might also impact on our lifestyle and privacy

It is hard to come along for a journey when the journey is over. Council has indicated that work is due to commence in the next few months so consultation (for want of a better word) has in Councils mind been undertaken. A simple tick box solution to a breach of our lifestyle and privacy.

I had asked in a previous email for a face to face meeting with Messers Kettle, Bennett and Kiss to discuss some suitable options, however this has been rejected by their lack of a response. This is not the way Council should conduct business by bullying others to ensure that they get their way.

It is hoped that a satisfactory solution can be found. I have contacted the office of the Minister for Local Government, Shelly Hancock MP as well as another government agency to enlist support. Both have indicated that we should exhaust all avenues prior to making any complaint about Councils behaviour or the damage to our lifestyle, privacy, wildlife and environment. We have noted that a recent case in the Western Australian Supreme Court goes to the heart of the impact to lifestyle and privacy on neighbouring residents by the actions of others.

I will await Councils response however given the previous tokenism show by Council and its staff, I have no doubt that my concerns and that of other residents will not be taken seriously and will find their way to the nearest bin.



Item 15.3- Attachment 3 Page 47

From: ...>

Sent: Saturday, 4 May 2019 3:00 PM

To: Bob Kirk; Warwick L Bennett; Adam Kiss

Subject: Riverside Walkway Plan

Good Afternoon,

I have recently spoken with Adam Kiss regarding the above development and he sent me a proposed plan of the walkway.

I live at 15 Ledger Street and I am writing to express my concern over the location of the walkway to my home.

My home is at the end of Ledger Street and due to the shape of the land, my home is on an angle which places the side of my home (our entire living and sleeping areas are on this side) against the walking track.

It has been brought to my attention that the track is planned to run right along the side of my home within 1 meter of the fence.

I understand that it is a walking path and not a raised walkway but my concern is that even though it is not a raised walking path the proximity to my home and especially to bedrooms is invading on our personal privacy. The walkway is available to all 24/7 and even now as I look out from my dining room/deck area, the proposed walkway that would lead from my home towards Crestwood would have a 100% view into my home. I would have to leave blinds down for the majority of the time as the inside of my home would be on full view to everyone. As this is our living area and deck area then there is absolutely no privacy at all and will impact on the way we live greatly.

I do appreciate that council wish to beautify the area however due consideration has to be given to residents as this will impact on privacy and lifestyle. I strongly object to council putting a walkway this close to my home and ask the council to reconsider and move the walkway to a different location entirely or better still, do not start the walkway at Baxter Street at all which would alleviate residents concerns about privacy.

The walkway could loop around and not run the entire distance behind our homes. Also when there is rain the area where the walkway is proposed to go gets flooded so I cannot understand why council would put a walkway along the section from Baxter Street in the first place.

I look forward to your early response.

Regards,

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Adam Kiss

From:

Sent: Sunday, 5 May 2019 4:01 PM

To: Adam Kiss; Bob Kirk; Warwick L Bennett

Subject: Concerns re riverside walkway

Adam, Bob and Warwick,

I am writing to you as a concerned rate payer in relation to the proposed riverside walkway which I believe is planed for behind redman Circuit, Goulburn.

As a resident, I was surprised that I have no knowledge and have not been consulted by the council in relation to the location of this walkway.

It will no doubt reduce our privacy and open the door for undesirable persons to have a reason to walk behind our houses out of sight and be able to do reconnaissance on our houses. They will have a lawful reason to be there as you are building them a walkway and they will be able to see if anyone is home a quiet easily then commit crimes on us and our properties.

I would think the council would be working to make the community safer not put them at risk. We already have issues with youths on motor bikes and people walking behind our houses in the reserve. I am surprised now that the council is building a walkway within 5 meters of our houses to allow criminals and youths up to no good to have a lawful reason to be there.

This not only puts us at a increased risk but also we loose out privacy.

One of the main reasons we purchased this premises was because of the reserve and the privacy.

I would ask that before any further consideration is given to the location of this path the residents are consulted. I understand it may have to happen but surely we can have a say in relation to how close it is to our properties. I understand the original proposal was 20 meters from our back fences. While I dont want it to happen at all, if it does I would think that it needs to be at least 20 meters from the rear access to our premises to reduce the risk of criminal activity and reduce the impact on our privacy.

1			
Goulburn			

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Adam Kiss

From:

Sent: Tuesday, 18 June 2019 2:55 PM

To: Counc

Subject: Riverside Park (Mary's Mount)

Categories: Public Submission

Adam,

I wish to make a submission in relation to Riverside park proposal even though it seems to all be set in stone with no ability to adjust which is my first point.

- It is obvious that while it is a "concept plan", there is no room for changes due to cost and I find it unusually that you have involved the residents who will be directly effected at such a late stage in the development which appears to be "ticking the box" that the community have been consulted. It is evident that there has been little if any consultation in the planning of this Park land with those most affected.
- The plan supplied is sub standard at best with no dimensions on a small faded plan with little detail. It is of little assistance to anyone looking for any detail.
- Please note, I don't object to the plan itself however I see a number of risks to the general public and especially the residents due to the proximity of the paths to rate payers properties.
- Mine in particular is on a junction of three paths coming together which increases the risk, I have never been told this previously and it is a major concern. I feel this is a direct consequence of previous inquiries I have made in relation to the proposal. I have dogs and they will be continually barking at people at my rear fence. We dont know what lighting will be involved but I am sure this will again impact on our premises and day to day lifestyle.
- I can not see why the pathways can not be moved to the other side of the creek and 20 meters from peoples back yards. This is the main request I have in relation to this proposal. I note you state that this will cost money but if you offset this to mitigating risk and the decrease in property values and increase in insurance premiums/ crime this is in fact saving money that your rate payers will loose.

The risks I wish to highlight are as follows and comes from my experience at previous addresses and from 25 years in the NSWPF:

- Buy placing pathways directly at the rear of premises it gives those people. A lawful excuse to be close to premises. These are people who are looking to taking advantage of this and being able to "case out" properties and commit offences.
- This intern increases the possibility of Break and enters, steal from premises and other offences that we will become victims off. I have already spoken to a close neighbour who moved to Goulburn to get away from this and is seriously considering selling their property. As will the graffiti and damage that we can already see on fences around the current riverside walk. The council is using 2.26 Million dollars on this project but I would submit that with the current plans in place the residents effected will loose more money that this with the decrease in property values and increase in crime and malicious damage to our fences.
- This in my opinion will lower the price and equity in our properties in comparison to other properties in the area who do not back onto these pathways.
- This will also increase our insurance premiums as crime increase.

1

Item 15.3- Attachment 3 Page 50



- The risk to the community is that at night and during the day these pathways can be dangerous. Last year alone we had 3 Tiger snakes in our yard and other neighbours experienced the same issues. Not to mention the isolation of this area for
- those on the paths alone and the access to two water holding areas which are no secured.
- -With no specifics it is extremely difficult to comment further in particular what seating, lighting etc might also impact on our lifestyle and privacy.
- We have a large group of resident kangaroos in the area and this will result in them being driven from the area especially when dogs are set off there leashes and are aloud to maul the roos and other widelife which will be adversly affected. This has already occurred. There are numerous birds and other natural wide life which will be driven out or killed.

While you discuss bringing the residents along during the journey, I feel we are being invited to into the journey half way through and the destination is already decided. The Council has decided to plough ahead with the plan irrespective of the concerns expressed by residents. (I have already sent a email in relation to my concerns) As I have said I don't object to the Park development but there needs more consultation that is taken into consideration not ignored.

If the paths starting at the bottom of Mewburn Drive was moved 20 - 30 meters onto the other side of the creek leading directly up to the start of the carpark of Warrigal Care, I would then support this project. There would be still be risk, but I could accept that the council has listen to its rate payers and come to a negotiated position. I fully understand after previous responses that this will fall on deaf ears but I would like my email acknowledges for when my concerns become reality in case I receive advice that I am able to pursue this matter further through other means.

In the end because of the council who obviously do not live in the effected area, we will have considerable inpact to our lifestyles, property value and general safety cause directly by the councils decisions.

It is hoped that a satisfactory solution can be found. At this stage I have contacted the office of the Minister for Local Government, Shelly Hancock MP as well as another government agency to enlist support.

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Adam Kiss

Sent: Friday, 14 June 2019 11:53 AM

To: Council
Subject: Riverside Park

Sent from my iPhone Afternoon Adam,

While I am all for the Walking Track in Goulburn and think it is good for the community I am very concerned about track running behind my back fence and up the side of my property in Heath Street.

On purchasing our block of land and building our home back in 2012 we knew that no one could build out behind us so were very happy that the area was quiet and we designed our home with our bedroom to the rear near our back fence. Our fencing is very low and we are not happy that people walking by can look straight in to our property. Knowing that the walking track has been planned to run very close to the back fence and up the side is very concerning and we are worried about our safety with people constantly walking by so close and the noise this will bring.

On speaking with many of our neighbours we are all very concerned about the impact the walkway will have on our lively hoods and feel that we will not be able to relax and enjoy our homes knowing that strangers are walking past and looking into our yards.

Thank you,

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Adam Kiss

From:

Sent: Tuesday, 11 June 2019 12:45 PM

To: Council

Subject: Riverside Park (Marys Mount)

Categories: Public Submission

Thank you for your letter advising me about The Riverside Park (Marys Mount) plans for a community green space. Sounds like a good idea, however, the map you enclosed on the back of the letter is difficult to read and to work out exactly where the walking track will be located. There are no street names or landmarks. Also there is no indication of where the dog off-leash area, outdoor gym, BBQ areas, etc will be situated.

Would you be able to erect BBQ/picnic areas that include covered areas with several tables and benches together, (not single tables dotted around the park.) Often I have been looking for an area for a family picnic/bbq or group of friends, maybe 10 - 20 people, who would like to sit together and be under shade.

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Item 15.3- Attachment 3

Adam Kiss

From:

Sent: Thursday, 13 June 2019 10:37 AM

To: Council Subject: Riverside Park

Categories: Public Submission

Hello

As a lifelong resident of Goulburn I think it is a wonderful thing that the Wollindilly River is finally being utilised. I am a regular user of the Walking track and follow the progress with great interest. The main negative I feel however is that more funds and labor could be used to make it look more presentable.

When walking on the track behind Tully Park golf course all you can see is weeds,noxious willows,blackberry bushes and overgrown grass.

I only hope when the \$2.26 million is spent on the Riverside Park it will be maintained to a higher standard that is currently in place.

Thank you...

From:

Sent: Friday, 14 June 2019 7:41 AM

To: Council
Subject: Riverside Park

Categories: Public Submission

Will (or can) Riverside park be connected to the existing walking path by a pedestrian bridge similar to the one at Gibson St? That way people can cross the river and use the park

Thanks

...

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From:

Sent: To: Monday, 17 June 2019 10:43 AM Council

Subject:

Riverside Park

Categories:

Public Submission

Hello,

The Riverside Park sounds great, could I make a suggestion please re the Dog Park, we adopted 2 Rescued Greyhounds and have seen a number of other greyhounds and large dogs on our walks through Victoria park, it specifically mentions that greyhounds are not allowed in the dog park in Victoria park, it would be great if there was a Off Leash Dog park just for large breed dogs including greyhounds in Goulburn.

Regards

Item 15.3- Attachment 3 Page 56

From: G

Sent: Thursday, 20 June 2019 1:46 PM

To: Council
Subject: Riverside Park

Categories: Public Submission

Dear Adam and Councillors

re Riverside Park (Marys Mount)

Firstly may I congratulate the Goulburn Mulwaree Council for developing the riverside walk and now the park between Marys Mount Road Warriagal Care and Greenvalley Dr. As a property owner in Joanna place I am pleased to see the development of green space of this size in the area, it will be an asset.

The plan is obviously in its infancy, but I am curious about proposed placements of BBQ facilities, the dog off lead area, outdoor gym and possible adventure playground equipment similar to the all ability area in Victoria Park as these facilities will require access and parking.

I see there are 2 proposed parking areas on the map, one accessed from Gibson St and 1 behind Warrigal Care. Neither look very big and there is no mention in the cover letter how many car parking spaces are proposed.

Also 24 hr emergency vehicle access must be planned.

The walking trails look great and it is good that they are now looping and providing access onto the other side of the river.

Thank you for the opportunity to comment on this green space development, I look forward to watching it take shape as well as the developments on Victoria Park.

--

W

SCANNED es Council

11, 10 Herrivod: 25/6/19

Signature: Galesia 25/6/19

Adam
Thank you For update on pathway.
wery exciting a great for Gaullium I like
the work done as for a the fastbridge makes
it easier for kide a Adulto, who don't have

There is an OHOS issue epposite me, whose the fath goes across the peoples driveway. Bikes fly down past there , families with littlies on fuch histor are a regular event. A fath through the Cul de Sac mould be much, much saler.

I didn't see any toilet facilities on map? Keep up the CREAT work,

From

Item 15.3- Attachment 3 Page 58

15.4 PIGEON AND PEST BIRD POLICY

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. Draft Pigeon and Pest Bird Policy 🗓 🖺

Link to	CO3 Our Community
Community Strategic Plan:	
Cost to Council:	There is no budget in the forward estimates (4 years) for any control of pigeons or pest birds in the region.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That:

- 1. The report from the General Manager on the Draft Pigeon and Pest Bird Policy be received.
- 2. The Council does not adopt a Pigeon and Pest Bird Policy.

BACKGROUND

Council has requested that consideration be given to the adoption of a Pigeon and Pest Bird Policy.

REPORT

Over the past few months Council has been discussing, informally, the need for a policy to control bird, particularly in the CBD.

Please find attached a draft Pigeon and Pest Bird Policy.

The recommendation in this report is not to endorse this draft policy. The reason for recommending that no action for the endorsement of a policy occurs is because there is no budget to implement such a policy and that any action taken would have to involve a wide range of property owners.

After discussion with a number of other regional cities in NSW it is clearly evident that the only action available to reduce the number of pigeons in the city would be to shoot or trap the birds. If the birds were trapped then a euthanasia program would have to be implemented. Discussions with other Councils have also indicated that the cost of either of these programs is expensive and Council has not included any funds in the next four years budgets for such a program.

The other options available to eradicate or reduce the number of pigeons requires all building owners to participate. Council owns a small number of buildings in the CBD and if we install exclusion devices it would only relocate the birds to another building. If the whole of the CBD installed such devices then the birds would relocate to other parts of the City or residential buildings.

It has been requested that an expression of interest process be commenced to seek options for the eradication or reduction of pigeons and pest birds in this region. The reason this is not recommended is because Council does not have any funds for the implementation of such a program and unless Council is prepared to allocate funding by reducing another service then it would seem unreasonable for certified service providers to go to the effort of lodging an expression of interest given no funds are available.

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We are aware that some residents are feeding the pigeons in Auburn Street and Council could place signs around the area that requested this action to cease. However there is no provision available to Council to issue fines or cessation orders to prevent this action happening.

Thus the recommendation in this report is that no action be taken. It would be a pointless exercise to implement a policy that would not be able to achieve a successful outcome.

The only other option to Council would be for Council to seek financial commitments from building owners to contribute a significant portion of the costs of the employment of a certified pigeon eradication service. As stated in the draft policy it's up to each individual building owner to take responsibility for pigeon eradication.

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Draft Pigeon and Pest Bird Policy

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GOULBURN MULWAREE COUNCIL PIGEON AND PEST BIRD POLICY

POLICY OBJECTIVE

The purpose of this policy is to provide guidance to the community and the operations of Council on the actions that will be implemented to control and monitor populations of pest birds, primarily pigeons, in the Goulburn CBD. The objective of the specified actions is to reduce the impact of pest birds in the wider Goulburn Mulwaree landscape.

The CBD of Goulburn is experiencing a significant increase in the number of pigeons and the amount of pigeon faeces is increasing maintenance costs of CBD buildings. Research that we have undertaken have indicated that there are many options for the control of pigeons in built up areas and this policy does outline options available to the community.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

The aim of this policy is to:

- Provide information on the most effective and efficient ways for property owners to deal with pest birds, particularly Feral Pigeons, in the urban environment.
- To enable both Council and the community to take steps towards implementing the Strategy through a coordinated approach, thereby reducing the impacts of pest birds in the Goulburn region.
- To monitor bird populations in the Goulburn Mulwaree region as a tool for gauging the effectiveness of management actions.
- To provide the Goulburn Mulwaree Community with methods of controlling pest birds on their properties, thereby encouraging native birds.

This policy provides information to the community on ways to discourage pest birds such as starlings and mynas in the wider Goulburn Mulwaree region, encourage native birds and enhance native bird habitat. A reduction in pest bird populations will reduce competition with native birds for roosting, foraging and nesting habitat.

Council's stance that the control of pest birds is the responsibility of the property owner, similar to that of controlling vermin such as rats and mice. However, to improve the success it is recommended that a collaborative approach be implemented between neighbouring properties. Actions that could be taken include:

- 1. Rubbish Bins Ensure all bins in the CBD parks have lids to prevent pest birds from foraging on scraps & ensure business waste bins and dumpsters are kept closed at all times.
- 2. Native Plantings Recommend the use of locally occurring native vegetation for any new street plantings where appropriate and in accordance with the Vegetation Management Plan.
- 3. Exclusion Devises Install netting, bird spikes, gutter guards and other recommended exclusion techniques on buildings with pest bird issues.
- 4. Nest Destruction Destruction of nests where feasible, preferably during peak breeding times (July to February).

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GOULBURN MULWAREE COUNCIL PIGEON AND PEST BIRD POLICY

- 5. Trapping Trapping program to be undertaken by business and property owners and encouraged to participate in a collaborative effort. Should only be used in conjunction with other management techniques.
- 6. Signage there is anecdotal evidence that some residents are feeding the pigeons. Signs could be erected asking residents not to feed the pigeons in the CBD
- 7. Shooting The use of professional shooters to remove birds from buildings is an option if undertaken as a total community response.
- 8. Distress Callers These emit species alarm calls where there are a high number of birds congregating but is not a realistic option as it just tends to relocate the birds.

As a general policy statement Goulburn Mulwaree Council will not undertake pigeon or bird pest control unless there is cooperation from other building owners on a holistic basis. Council's policy is that it is one of many building owners and other owners in the CBD should contribute to the cost of pigeon control.

Version	Council Meeting Date	Resolution	Adoption Date	Effective From		
1	[Date]	[Number]	[Date]	[Date]		
	All policies can be reviewed or revoked by resolution of Council at anytime.					

DIRECTORATE: Executive Services

BUSINESS UNIT: Executive Services

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Item 15.4- Attachment 1 Page 63

15.5 SISTER CITY AND FRIENDSHIP REGION RELATIONSHIP POLICY

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. Draft Sister City and Friendship Region Relationship Policy 🗓 🖺

2. William Thomas Leggett J.

Link to	CL1 Our Civic Leadership			
Community Strategic Plan:				
Cost to Council:	To be determined on an annual basis through the budgetary process			
Use of Reserve Funds:	Not applicable			

RECOMMENDATION

That:

- 1. The report from the General Manager on the Sister City and Friendship Region Relationship Policy be received.
- 2. Council endorse the draft Sister City and Friendship Region Relationship Policy to be placed on public exhibition for a period of 28 days and if no submissions or comments are received than the draft policy become formal policy of Council.
- 3. The Mayor writes to the city's El Cajon in the USA and Jiangdu in China and seek their views on continuing a sister city relationship with Goulburn Mulwaree and if so how would those city's consider the relationship to be developed.
- 4. The Mayor write to the City of Geluwe, France to seek if they would be consider a Sister City relationship with Goulburn Mulwaree because of the historical connections between the two Cities associated with Mr William Thomas Leggett.
- 5. The Mayor write to the City of Goleniow, Poland to seek if they would be consider a Friendship City relationship with Goulburn Mulwaree because of the cultural connections between the two Cities associated with the Lieder Theatre and the theatre community in Goleniow.

BACKGROUND

Council has sought that a formal policy be set up for its relationships with Sister City and Friendship Regions.

REPORT

Please find attached a draft policy for Council's consideration which sets out how the relationship is determined and what is Council's ongoing commitment to that relationship for Sister City and Friendship Regions.

The major change in terms of this Policy from previous commitments is that Council may consider financially assisting civic delegations for airfares and accommodation for those official delegates who visit both sister city and friendship regions.

Item 15.5 Page 64

Council formally has the following Sister City Relationships:

- Shibetsu Japan
- Wagin Western Australia
- EL Cajon, USA
- Jiangdu, China

Council formally has the following Friendship Region Relationship:

- Quelicai in the Municipality of Baucau, Timor Leste
- Lang Son City, Vietnam
- Kisoro Uganda
- Nalaikh Mongolia

Two other areas that the recommendation in this report is requesting Council to consider.

They are:-

- 1. Geluwe in France as a Sister City. A Goulburn man by the name of Mr William Thomas Leggett is believed to be the first Australian killed in action in the defence of Ypres during World War I. Please find attached documentation explaining that fact.
- 2. The city of Goleniow in Poland that has frequent cultural connection with Goulburn through the Lieder Theatre. In 2018, four representatives from Goleniow, Poland met with the Mayor, Deputy Mayor and General Manager to bring greetings from Goleniow and sang a song in the Council Chambers from Goleniow.

One of the representatives, Jenny Crissey, was elected as a Local Government Councillor in Goleniow whole she was visiting Goulburn last year. Jenny would like to discuss a formalised relationship with Goulburn Mulwaree Council and Goleniow, Poland.

The intent is not to include these Cities at this time but have the Mayor write to his counter-part in these Cities and seek their views and hopefully concurrence with this Councils request

For Councillors information the following is a summary of the activity in the various relationships.

1. Shibetsu, Japan

Council has a very active relationship with Shibetsu including student cultural exchanges and civic visits. There has also been minor economic activity including wine and meat. Shibetsu City delegates are visiting Goulburn in November 2019 to celebrate 20 years of the signing of the Sister City arrangements. As part of that visit the Mayor of Shibetsu will dedicate a rock and tree as the commencement of the development of the Shibetsu gardens in Victoria Park. Council has allocated \$500,000 over the next two years for this garden.

The other important part of this relationship is that a Council staff member has taken a 12 month secondment in Shibetsu

2. Quelicai in the Municipality of Baucau, Timor Leste

This relationship is with the Timor Leste ambassador to Australia Mr. Abel Guterres.

The Ambassador for Timor Leste is also the Dean (Chairman) of the Canberra ambassadorial group and arranges a number of visitations around Australia including spouses. One such visit has occurred to Goulburn. The contact point for this relationship in Goulburn is Maggie & Daryl Patterson who undertake community and social assistance to Timor Leste. The Mayor has been involved in some of this work including assistance of obtaining hospital and medical furniture and equipment from the Sydney area and transporting that to Timor Leste.

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There could be an opportunity with this relationship for technical staff to visit Quelicai to provide professional advice on infrastructure development particularly around water and waste water.

3. Lang Son City, Vietnam

We have recently had contact with Lang Son City who are interest in some forms of economic relationship with a region in Australia. Lang Son City is only a few kilometers from the boarder of China and that city is the gate way from Vietnam to China. The main economic discussions that have occurred relate around the Poultry Industry. The Goulburn contact for this relationship is Graham Kinder. Councillors will recall that earlier this year a delegation from Lang Son City visited Goulburn and made a presentation in the Council Chambers.

4. Kisoro, Uganda

Council has established a friendship relationship with Kisoro, Uganda. This relationship was recommended to us by Roger Ellem as he was doing a lot of social and community work for the protection of the BaTwa people. This relationship is very much in its early stages and nothing further is planned.

5. Nalaikh Mongolia

Recently Council received a visit from a delegation from Nalaikh Mongolia including the Governor of their state and the Mongolian Embassy representatives from Canberra. The visitation was on the back of a number of visits that Mr Peter Sykes has made to Mongolia. If Council was of the opinion to further this relationship then it would be for us to supply local Government and infrastructure advice to this region.

6. Wagin, Western Australia

Council established a Sister City relationship with Wagin on the basis that they also have a large statue of a Merino Sheep. Their sheep is called Bart and directly faces Rambo here in Goulburn. The Mayor and General Manager have visited once. We have planted Goulburn Roses in Wagin but other than that the relationship is inactive.

7. EL Cajon, USA

Council has a Sister City relationship with EL Cajon, USA but there has been no interaction for some considerable time. This report recommends that we contact EL Cajon City and seek their comments about continuing the relationship.

8. Jiangdu, China

Council has a Sister City relationship with Jiangdu, China but there has been no interaction for some considerable time. It is our understanding that there are some businesses in the Goulburn Mulwaree region that still have close economic business with the City of Jiangdu. This report recommends that we contact Jiangdu City and seek their comments about continuing the relationship.

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Sister City and Friendship Region Relationship Policy

Item 15.5- Attachment 1 Page 67



GOULBURN MULWAREE COUNCIL SISTER CITY AND FRIENDSHIP REGION RELATIONSHIP POLICY

POLICY OBJECTIVE

The objective of this policy is to provide a structured and transparent frame work for Goulburn Mulwaree's Council's relationship with its Sister Cities and Friendship Regions. The policy will establish Council's commitment to its Sister City and Friendship Regions relationships including the interactions required and where Council representatives are funded to make official visits to further cement the positive relationships with these cities and regions.

LEGISLATIVE PROVISIONS

Local Government Act 1993

POLICY STATEMENT

Council has entered into formal Sister City Relationships with Shibetsu City in Japan, El Cajon in USA, Jiangdu in China and Wagin Shire Council in Western Australia. Council has friendship relationships with Quelicai in Timor Leste, Lang Son City in Vietnam, Kisoro in Uganda and Nalaikh in Mongolia.

A Sister City relationship can be defined as a formal agreement based on a high level of commitment to shared cultural, social and commercial goals. In pursuit of these shared goals, Council shall: -

- · provide support for exchanges of art and cultural products between our libraries and galleries
- explore cooperation and exchange between local development agencies, chambers of commerce and tourism departments
- · foster education and career prospects of our youth through exchange of knowledge and ideas
- · cross promotion of tourism opportunities between the two communities
- · explore the possibility of resource sharing
- · provide opportunities for elected members and staff to learn from the sister city members
- promote economic development

Council will promote the relationship and where mutually required, provide opportunities for civic or business delegations on a regular basis.

Council will endeavour to make or receive at least one official visit to or from our Sister Cities in every term of Council.

Council will promote student exchanges with at least one of our Sister Cities on an annual basis.

Council will also make appropriate financial contributions toward air fares and accommodation for Council appointed delegates making an official visit to our Sister Cities. The amount of the financial contribution will be determined by Council resolution through the annual budgetary process. This will include financial contributions and formal Civic Receptions for departing and visiting students.

A Friendship Region relationship can be defined as a cooperative agreement, where a lesser level of engagement is proposed, and where any benefits do not necessarily reflect to a Goulburn Mulwaree benefit but could form part of this communities desire to assist regions in the world that are not as advantaged as the Goulburn Mulwaree community.

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GOULBURN MULWAREE COUNCIL SISTER CITY AND FRIENDSHIP REGION RELATIONSHIP POLICY

Where Goulburn Mulwaree Council is of the opinion that beneficial cultural, social or commercial outcomes can be achieved by having regular contact, the arrangement will occur with an exchange of letters.

Council will also give consideration to funding visits to and delegations from our friendship regions which will be determined by Council resolution on a case by case basis. The consideration for financial assistance will only be towards air fares and accommodation.

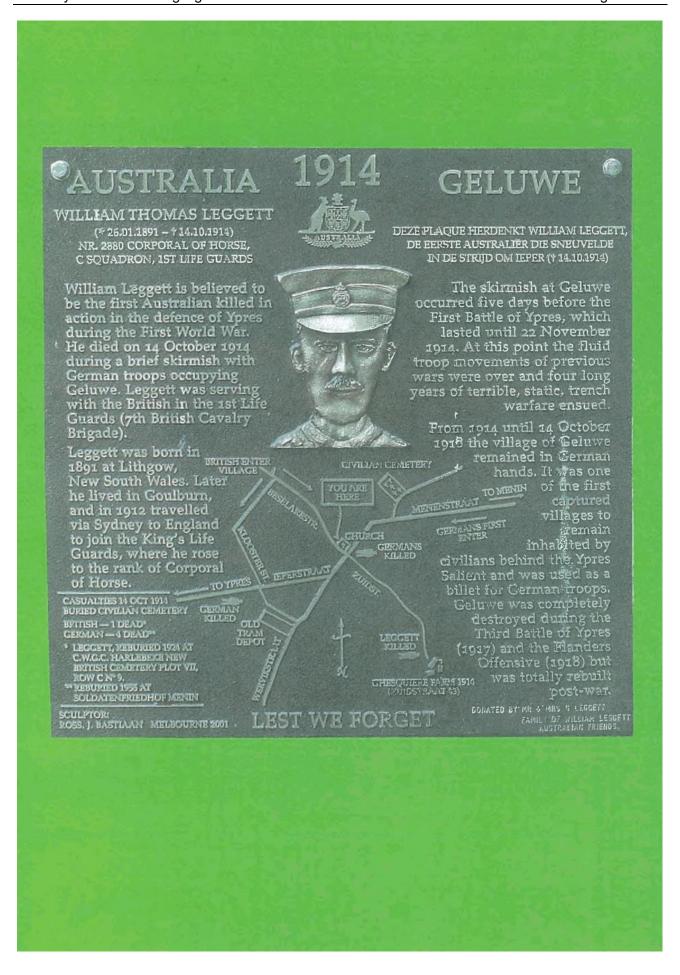
Version	Council Meeting Date	Resolution	Adoption Date	Effective From	
1	[Date]	[Number]	[Date]	[Date]	
All policies can be reviewed or revoked by resolution of Council at anytime.					

DIRECTORATE: Executive Services

BUSINESS UNIT: Executive Services

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Item 15.5- Attachment 2 Page 70

*1st Aussie Casualty on Western Front.

Posted on October 14, 2008 by FFFAIR

Yesterday, 14th October 2008, was the 94th anniversary of the death of the first Australian to be killed in action, on the Western Front, in the Great War. William Thomas Leggett, an Australian serving with the 1st British Life Guards was killed in a brief skirmish with German troops occupying Gheluwe in West Flanders, Belgium, on 14th October 1914.



Photo: William Leggett, Corporal Of Horse, C Squadron, 1st Life Guards. [Leggett Family]

To read the story around the events leading to the death of William Leggett, click here.

William Leggett was born in Lithgow, New South Wales, in 1891 and later moved to Goulburn. In 1912 Leggett sailed from Sydney to Britain where he joined the British Cavalry, serving with the 1* Life Guards.

In October 2001 the William Leggett Memorial was unveiled near the church at Gheluwe, thanks to the work of a dedicated band of supporters including FFFAIF members Johan Durnez, Anny De Decker and Ivan 'Shrapnel Charlie' Sinnaeve. For more details click here.

The memorial represents Corporal William Leggett falling from his horse after being shot by German soldiers.



http://fffaif.org.au/?p=1506

6/05/2018

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Photo: The Leggett Memorial, Gheluwe, Belgium [Johan Durnez]

On Remembrance Day 2005 a second memorial to William Leggett was unveiled at Rocky Hill, Goulburn, NSW. This memorial was constructed from the sheet of steel remaining after the silhouette had been cut for the Gheluwe memorial – thus linking William Leggett's home town in Australia to place of death in Belgium. Descendents of William Leggett were present at the unveiling of both memorials.



Photo: The Leggett Memorial, Goulburn, New South Wales. [Alan Kitchen]

On the same day across the other side of the world, in Belgium, a special Remembrance Day Service was held at the grave of William Leggett, Harelbeke Belgium.



Photo: The Mayor of Harelbeke laying a wreath on behalf of the Town of Harelbeke. [Johan Durnez]

A detailed photographic report on the ceremony at Harelbeke appeared in *DIGGER* Issues 14 & 15. *DIGGER* is the quarterly magazine of the *FFFAIF*. The magazine contains a unique collection of articles and photos, the majority of which are published for the first time and are provided by members. Take some time to have a look at past *DIGGER* magazines by clicking <u>here</u>.

Membership of the Families and Friends of the First AIF Inc is \$A40 p.a. and includes anual subscription to DIGGER magazine. To discover more about the FFFAIF click here. Membership application forms are available by clicking here.

The *Families and Friends of the First AIF* thanks the Australian, UK and French governments for affording Australian and British soldiers – presently buried in mass graves at Pheasant Wood – dignified individual

http://fffaif.org.au/?p=1506

6/05/2018

Item 15.5- Attachment 2 Page 72

reburials in a new CWGC cemetery at Fromelles, and urge those responsible to ensure all necessary scientific and other means are employed to properly identify each soldier.

This entry was posted in Commemorations. Memorials. The Western Front. Bookmark the permaink.

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http://fffaif.org.au/?p=1506

6/05/2018

"It is close to 3pm when Captain Grosvenor, commanding officer of C Squadron, 1st Life guards, enters the village by way of the Dadizelestraat and is informed by civilians about the German presence," Decuypere wrote. "Grosvenor (wrongly) estimates their numbers at 30 or so. He investigates about the enemy positions and divides his squadron in two.

"First phase of the attack: to steal up on the sentries as close as possible and eliminate them.

"A first group approaches the centre of the village through the Beselarestraat: the advance guard on foot, rifles at the ready, followed by the remainder hanging low behind the necks of the horses.

"A second group – about 20 – leaves all the horses behind, and cautiously follows the tram track alongside Nieuwstraat towards the convent. This track will bring them straight to the tram station: the main target of the attack.

"The British are silently sneaking through the ditch towards the bend where the tram lines cross the road. There, the Life Guards jump out and swiftly cross the street, then move on across the Reutelbeke (a brook) and towards the leperstraat. The station is just across...

"In the centre of the village the first British shots ring out: one of the two sentries at the Café Hert falls to the ground. Sacristan Ghesquiere hears windows smash to pieces and cautiously watches outside. At Albert Vandamme's (now the town hall) he notices a British soldier standing still while 10 other British are warily running alongside the Vrouwstraat bend so as to get into Menenstraat. A vehement 10 minutes' exchange of fire in the latter street follows shortly after.

"A thoughful Life Guard who happens to meet up with scared villagers praying in the church at that moment, guides them through the sacristy door to the presbytery.

"Also at the station there is intensive gunfire. The Germans are totally surprised and retreat via the farm of Theophiel Ghesquiere (now Zuidstraat 430 and the houses at Vierhoeken (now Voorhoek).

"This is the best escape route towards



 Corporal Leggett (front row right) with 1st Lifeguards fencing class.



 Corporal Leggett (front row left) with NCOs C Squadron 1st Life Guards.



 Corporal Leggett's body with German on horseback.

Menenstraat and Menin. Corporal William Leggett is among the pursuing British Cavalrymen who reach the northerly hedge of the farm Ghesquiere when he is hit by a bullet. He spills from his horse and falls into the hedge, while his horse dashes away over the open fields."

After the skirmish the British moved on and the Germans returned to take over the village. Leggett was buried along with four dead Germans. In 1924, Leggett's body was moved along with British casualties to Harlebeke New British Cemetery.

The events that brought about Leggett's death are commemorated in a display at Gheluwe Cultural Centre.

William's medals and a photograph of him in Guards Dress Uniform are on display at St Clare's Cottage, run by the local historical society in Sloane Street, Goulburn, NSW.

(The material for this article was supplied by Geoffrey Leggett of New South Wales)

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Family Tree | Education Kit | Symbology | Aptitude Test | Credits | About Us | Links
Memorabilia Information Kit | Sitemap and Help | Legals | Site by Hyro

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Other photographs

15.6 WORKERS COMPENSATION QUARTERLY REPORT

Author: Neil Weatherstone, Return to Work & Wellbeing Advisor

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	CL1 Effect resourceful ad respectful leadership and attentive representation of the community.
Cost to Council:	Claims costs are monitored on a monthly basis and it is not possible to accurately forecast increases or decreases to the premium during the year due to movement in claims costs. A definitive monetary cost for Council will be available after June 30 2019.
Use of Reserve Funds:	Nil

Recommendation

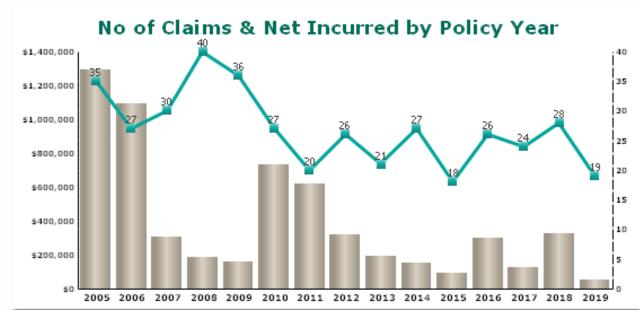
That the report from the General Manager on Workers Compensation be noted.

BACKGROUND

To report on workers compensation trends from April to June of the 2018/2019 financial year.

REPORT

The below graph demonstrates the trends in Goulburn Mulwaree Council's workers compensation costs.



Total Number of Claims

The total number of claims for the 2018 / 2019 financial year was 19 as compared to the previous year of 28 in 2017 / 2018. Eleven of the total number of nineteen claims had no lost time.

Total Lost Time Hours

The total lost hours for the 2018 / 2019 financial year was 550. The previous 2017 / 2018 year had 1.936 lost hours.

Total Claims Costs

The total claims cost for the 2018 / 2019 financial year was \$45,709.00 compared to the previous year 2017 / 2018 of \$305,084.00.

Council's success in the workers compensation field is largely due to initiatives undertaken to ensure rapid return to work for injured workers and to reduce workplace incidents. These initiatives include:

- Comprehensive Recover at Work Plans for each claimant and interaction with the
 nominated treating doctors and specialists. This process ensures suitable duties are
 implemented as soon as possible after the injury occurring. Early return to work allows
 for a discount of 5, 10 or 15 percent depending on how soon the worker returns to work
 in some capacity after the injury occurring;
- Promoting strong relationships and advice seeking forums with Goulburn's Safe Work NSW regional office inspectors.
- Work Health and Safety related training such as traffic control, manual handling, work
 near overhead power lines, working in confined spaces, chemical handling and bullying
 and harassment are provided to raise the safety capability of the organisation;
- Various health and wellbeing initiatives available to all staff including skin screening sessions and influenza vaccinations available to all staff and an extensive employee assistance program. Council has now instigated a Health and Wellbeing Working Party which meets monthly to put forward initiatives for the program;
- Continuous promotion of Council's safety slogan:

"Think Safe, Work Safe Home Safe".

Council will continue to strive for further improvements in this area by ongoing review and continuous improvement of our Work Health and Safety system and taking quick action to eliminate hazards and control risks in our workplace.

15.7 REQUESTS FOR FINANCIAL ASSISTANCE

Author: Brendan Hollands, Director Corporate & Community Services

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Goulburn Lilac City Festival Inc 🗓 🖺

2. The Lieder Theatre Company U

3. Regional Development Australia Southern Inland U

4. Lynton Horse Trials Inc J.

5. Cancer Council NSW - Relay for Life 4

Link to Community Strategic Plan:	CSP Strategy C02 – Encourage and facilitate active and creative participation in community life.
Cost to Council:	Funds are available in the budget for donations made under the Financial Assistance Policy. There is a budget of \$80,000 for grants issued under this policy in the 2019/20 financial year. Approval of the recommendation would leave a remaining amount of \$65,545 for future contributions.
Use of Reserve Funds:	Not Applicable. Budgeted amount funded from revenue.

RECOMMENDATION

That

1. The report of the Director of Corporate & Community Services on Requests for Financial Assistance be received.

2. Council provide the following in-kind support to the value of \$4,458.60 for the Goulburn Lilac City Festival Inc to be funded from the Financial Assistance budget:

50% Hire fees for Belmore Park \$ 740.00
Temporary road closure – Montague Street \$2,151.60
Belmore Park Amenity Cleaning \$ 501.00
Belmore Park waste bin emptying, pickup, delivery \$ 346.00
Provision of Electricity \$ 720.00

3. Council also provide in-kind traffic control for the Goulburn Lilac City Festival to the value of \$3,541.40 to be funded from the Event Traffic Control budget

4. Council approve a cash contribution of \$4,000 to the Lieder Theatre funded from the Financial Assistance budget.

5. Council provide the following support to Regional Development Australia Southern Inland for their Southern Inland Agriculture Gala Dinner to the value of \$2,230.00 funded from the Financial Assistance Budget:

50% Hire fees for Grace Milsom Centre \$ 230.00Cash Donation \$2,000.00

6. Council provide the following in-kind support to Lynton Horse Inc to the value of \$1,226.80 for their upcoming trial weekend to be funded from the Financial Assistance budget:

Lawn mowing and slashing by Council staff \$614.00

Supply and removal of waste bins \$612.80

7. Council provide the following in-kind support to the NSW Cancer Council's Relay For Life event to the value of \$2,540.94 to be funded from the Financial Assistance budget

• 50% Hire Fees for Eastgrove South Park \$ 698.00

Amenity Cleaning, bin hire, waste removal \$1,842.94

BACKGROUND

At its meeting on 19 September 2017, Council adopted the new Financial Assistance Policy. Under this Policy, applications seeking funding for amounts greater than \$1,000 are reported to Council for approval.

REPORT

An application for financial assistance have been received from the following organisations:

Goulburn Lilac City Festival Inc.

A request has been received from the Goulburn Lilac City Festival Committee seeking financial assistance for the Annual Goulburn Lilac City Festival which will take place from the 2nd to the 7th October 2019.

Along with the hire of Belmore Park, the event requires the temporary closure of Montague Street between Auburn and Sloane Streets from the afternoon of the 2nd October until Monday 7th October 2019, this is for the operation of the Lilac City Carnival. The Committee are also seeking closure of Auburn Street on Sunday 6th October 2019 between 10.45am to 11.45am for a street parade.

While the application is seeking between \$4,000 - \$6,000 in-kind support, the actual cost of the support requested is closer to \$9,000, as detailed below. Financial statements are required for amounts of \$5,000 and above, however they have not been submitted.

In-kind services sought for the event are as follows:

-	Hire of Belmore Park from 4 th to 7 th October 2019	\$1,480.00
-	Temporary road closure of Montague Street for Carnival	\$2,151.60
-	Belmore Park Amenity Cleaning	\$501.00
-	Belmore Park waste bin emptying, pick-up and delivery	\$346.00
-	Provision of electricity	\$720.00
-	Traffic control for street parade	\$3,555.69
	Total Amount	\$8,754.29

The in-kind support requested for the Goulburn Lilac City Festival would be provided by Council staff and funded under Council's Financial Assistance Policy. The traffic control for the street parade would be funded from the Events Traffic Control Budget.

Council's Financial Assistance Policy allows for in-kind support and also up to 50% fee waiver for venue hire, this should be taken into consideration when determining this application.

In accordance with Council's Financial Assistance Policy it is recommended that Council provide in kind support to the Lilac City Festival of \$8,000. This amount takes into consideration that the policy allows for a 50% waiver of hire venue hire fees.

A copy of the application is attached for your consideration. Please note that other than 50% of the hire fees of Belmore Park the full requested amount has been recommended.

Lieder Theatre Company

A request has been received from The Lieder Theatre Company seeking \$5,500 financial assistance to aid the many productions, workshops and skill development programs that they have each year.

The Lieder Theatre Company, established in 1891 is the longest running theatre company in Australia and is the focus for the performing arts in the Goulburn Region.

In 2019 the Lieder Theatre Company will present a variety of events. Some of these include:

- The presentation of 6 main stage productions involving 100 local people as cast and crew.
- Organising the Goulburn Youth Festival of Theatre which will be held from 8th to 14th July 2019.
- Conducting weekly drama classes for 50 children and teenagers.
- Hosting the Speech and Drama Section of the Goulburn Eisteddfod in September 2019.

As well as the above events, the Lieder Theatre will touring Poland at the invitation of the Teatr Brama to further international cultural links between Goulburn and Goleniow, Poland.

Under the former Community Grants & Donations Policy, the Lieder Theatre received annual contributions of \$4,000 under the recurrent funding stream, however, in 2018 Council approved \$5,500 financial assistance to the Lieder Theatre for productions and events.

This year the Theatre has been a successful Beneficiary of the Holcim Mayoral Charity Golf Day to be held on 22 November 2019, and will receive 10% of the funds raised at that event.

Given that The Lieder Theatre Company will receive funding from the 2019 Holcim Mayoral Charity Golf Day, it is recommended that and amount of \$4,000 be granted under Council's Financial Assistance Policy.

A copy of the application is attached for your consideration.

Regional Development Australia Southern Inland (RDASI)

A request has been received from Regional Development Australia Southern Inland (RDASI) seeking \$4,800 financial assistance towards the Southern Inland Agriculture Gala Dinner to be held on 14th November 2019 at the Grace Milsom Centre. The focus of the Gala Dinner is resilience and the importance of communicating during the hard times.

As well as a \$4,800 monetary contribution, RDASI are seeking the use of Grace Milsom Centre at no cost. This would be a \$460 fee waiver made up of \$285 for the hire of the Centre and \$175 for cleaning.

By comparison, in November 2018 RDASI held an Ag Day at the Grace Milsom Centre and Council approved \$1,000 financial assistance along with in-kind support to the value of \$289.

Council's Financial Assistance Policy allows for in-kind support and also up to 50% fee waiver for venue hire, this should be taken into consideration when determining this application.

In accordance with Council's Financial Assistance Policy it is recommended that Council provide in-kind support to the value of \$260.00 (50% hire fees). It is further recommended that Council provide a cash donation of \$2,000 towards the event.

A copy of the application is attached for your consideration.

Lynton Horse Trials Inc.

A request has been received from Lynton Horse Trials Inc. seeking \$1,227 in-kind support for the upcoming Lynton International One Day Event to be held from the 4th to 6th October 2019.

The Lynton Horse Trials is a major event of the equestrian calendar and competitors come from around the Country. This event is held at Lynton and Braemar House on Range Road, Goulburn and has been run continuously since 1988. It is estimated that approximately 700 people attend the event which is a boost the local economy by way of accommodation and restaurant bookings along with provisions for their horses and fuel for their vehicles.

In previous years Council has provided in-kind support for this event. The in-kind support for 2019 is made up of the following:

- Lawn mowing and slashing by Council staff \$614.00
- Supply or waste bins and removal of waste by Council staff \$612.80

Council's Financial Assistance Policy allows for in-kind support and also up to 50% fee waiver for venue hire, this should be taken into consideration when determining this application.

In accordance with Council's Financial Assistance Policy it is recommended that, given the number of people the event brings to the area, Council agree to provide the in-kind support requested to the Lynton Horse Trial Inc.

A copy of the application is attached for your consideration.

Cancer Council NSW

A request has been received from the Cancer Council NSW seeking financial assistance in the form of in-kind support to the value of \$3,562.83 (including GST) to hold the annual Relay for Life event that will take place at Eastgrove South Park on the 2nd and 3rd November 2019.

The Relay for Life is an annual community fundraising event that spreads the message of hope and support to those affected by Cancer. In previous years Council has provided the Cancer Council with in-kind support for this event.

The in-kind support for 2019 is made up of the following:

- Eastgrove South Park Hire Fees\$1,396.00

- Amenity Cleaning, Bin Hire, Waste Removal......\$1,842.94

Council's Financial Assistance Policy allows for in-kind support and also up to 50% fee waiver for venue hire, this should be taken into consideration when determining this application.

In accordance with Council's Financial Assistance Policy it is recommended Council provide in-kind support to Cancer Council NSW's Relay for life to the value of \$2,540.94. This amount takes into consideration that the policy allows for a 50% waiver of hire venue hire fees.

A copy of the application is attached for your consideration.



Applicant / Organisation	n Details
Name:	Goulbum Like City Festival Inc.
Address:	PO Box 121 Govibum NSW 2580
Contact Person:	Jennie Gordon (Scretary) 0448 211 839 OR 0408788391
Telephone:	0448 211 839 OR 0408788391 0
Email Address:	govilountilaceityfestival 2580@grant.com ec: to j.gordon@bigpondinet.av
	<u> </u>
Amount Applied for (Including	ng GST if Applicable)
\$ 4000-00 to	6000-00 The don't have acords for the cost of
Which Funding Stream a	re you applying under? (Please tick one):
X	
Financial Assistance for Comm (See below)	nunity Events Mayor's Discretionary Fund (See below)

Funding Principles:

Funding is available under the following funding streams:

Financial Assistance for Community Events, Projects and Representation
 Financial contribution to assist with the cost of a community event and/or project or to assist
 individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the Event Development Funding Policy.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

> Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 Www.goulburn.nsw.gov.at Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

> > Page 1 of 4

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to -

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding
Please provide details of funding received from other sources either approved or pending

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444

Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Page 2 of 4

Description of the Project, Service or Event (attach additional pages if space is insufficient)	
When completing this section please provide as much information as possible including details on the following where applicable:	
What identified community need does this project seek to fulfil? If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)	
The community project is the Goulburn Inlac City Festival	
which is now being managed by a new committee a 9	
exember. The Goviburn was City testived in North Deat of our knowledge, the oldest anguing festived in North Other	,
many have started earlier but how not had events every you	c.
we are organizing with many sub-committees, to have	
a Street Parade, Lilae Time Queen, Music & Activities well	ding
organisations of business houses. We hope to see	
Lilae City festival return to a major event attracting	
many more visitors during the Edober long Wakerel.	
We already have people contacting to eartern dates	(in the second s
The Committee requires financial assistance for the	
following:	
Closuse at Auburn St for the Wac Coty Fostival Reade	
Closure of Montague St - from PM on Hednesday 2201 Closure	219
to Topolary 8th Ochober 2019 - Electricity Required	1212U11
the of Belmone Park Robinda + Power - + the lank	() 2. (
the weekend for Maket Stalls a Activities	

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

> Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

> > Page 3 of 4

			Application for Financial Assistance	
			14	
Financial :	Information		A	
For applica	ations seeking funding of \$5,000 and abo	ve, the application must be a	ccompanied by financial statements.	
✓ <u> </u>	Application checklists – Please co	omplete before signing the	Declaration	
Ø,	Have you read and understood the gu	idelines?		
Ø	Have you completed all sections of th	e application form?		
	Have you attached all relevant support	t materials and letters of supp	port?	
	Have you included all necessary docu	mentation (e.g. Financial Info	rmation if applicable) - bak Stop	
	Has the application been signed?		+ 1	
	Have you kept a copy of your application for your own records?			
Declaratio	on			
I/We certify	y that, to the best of my/our knowledg	e, the information of this ap	plication is true and correct	
Signature	Mordon.	Signature		
Name	Secretary	Name		
Position	Secretary.	Position		
	J			
NOTES				
	cations are to be returned to Goulburn Nelete applications or applications with			

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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Applicant /Organisation Details				
Name:	Lieder Theatre Company			
Address:	52 Goldsmith St, Goulburn			
Contact Person:	Chrisjohn Hancock			
Telephone:	48215066			
Email Address:	lieder theatre a gnail con			

Amount Ap	pplied for (Including GST if Applicable)	
\$ 5,5	500	
Which Fur	nding Stream are you applying under? (Please tick one):	

\checkmark	
Financial Assistance for Community Events	Mayor's Discretionary Fund
See below)	(See below)

Funding Principles:

Funding is available under the following funding streams:

Financial Assistance for Community Events, Projects and Representation
 Financial contribution to assist with the cost of a community event and/or project or to assist
 individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the Event Development Funding Policy.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Page 1 of 4

Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to -

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding Please provide details of funding received from other sources either approved or pending						
forward of the	Nil					
						
			7,000	· · · · · · · · · · · · · · · · · · ·		

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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Page 2 of 4

Description of the Project Service of Event (attach additional pages it space is insufficient)		
When completing this section please provide as much information as possible including details on the following where applicable:		
 What identified community need does this project seek to fulfil? If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable) 		
Ploase see attachment		

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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ATTACHMENT Lieder Theatre Company - Description of Service

The Lieder Theatre Company is the longest running theatre company in Australia. Established in 1891 as the Goulburn Liedertafel, it has long been a focus for the performing arts in the Goulburn region. As a major cultural resource for all aspects of theatre in the community, the Lieder:

- creates, presents and promotes high quality live theatre which is enriching, rewarding and entertaining for the community;
- develops performing arts programs that acknowledge and respond to the needs and interests of the regional community, building integrity, pride and respect for the arts;
- provides a wide range of training opportunities for the regional community in all areas of theatre;
- develops and nurtures the Lieder Youth Theatre Company fostering regional young people's engagement in all
 aspects of theatre, providing them with recreational and training opportunities and being a proven springboard
 into careers in the performing arts many former Lieder youth are working professionally in Australia and
 overseas in arts related industries
- provides and maintains a venue for the activities undertaken by the Company and for use by other organisations, including charities
- maintains, conserves and gives life to its historic 1929 home, the Lieder Theatre, ensuring it contributes to the archetectural heritage of Goulburn

As well as providing live theatre through plays and outreach programs of entertainment at local events and festivals, the Lieder Theatre Company offers

- weekly and holiday workshops and drama classes for young people
- backstage and technical production skills training (including lights, sound engineering, stage management, costumes, prop-making and scene design and construction)
- training and experience in acting for members of the community
- Providing young people with opportunities to safely train and perform in circus skill including fire performances

In 2018, the Lieder

- Presented four major plays including its Christmas production The Lion, the Witch and the Wardrobe which
 included 15 children and teenagers performing with adults.
- Presented the Youth Theatre production The Circle of Chalk involving 23 children and teenagers.
- · Presented seven acrobatic fire shows which highlight local young adults' circus skills
- Presented Shakespeare on the Run performing excerpts from Shakespeare around Goulburn's CBDI
- Hosted the Speech and Drama sections of the Goulburn Eisteddfod
- Conducted weekly drama classes for 40 children and teenagers
- Represented Australia at the American Association of Community Theatre's International Theatre Festival in
 Florida USA with its own devised theatrical production *Monochrome* and an acrobatic fire show involving 15
 Goulburn performers and crew
- Hosted a visit by Teatr Brama from Goleniow Poland at the Lieder's regional conference on community theatre, Periphery
- Represented Goulburn at CATAPULT, the National Youth Circus Festival in Bathurst

Throughout 2019 the Lieder Theatre Company will continue to engage with and enrich the local community through its many activities including:

1

ATTACHMENT Lieder Theatre Company - Description of Service

- Presenting six main stage productions involving some 100 local people as cast and crew:
 - > 6-23 March The Three Musketeers featuring sword fighting and humour;
 - > 3-12 May: A Tree, Falling about ageing and dementia;
 - > 19-29 June: Fire in the Basement a lively comedy;
 - > 16-24 August: Do You Hear the Lieder Sing Again? a musical developed by Lieder members;
 - > 18-28 September: Strictly Murder a murder mystery;
 - > 20 November-7 December: A major Christmas show yet to be revealed.
- Organising the Goulburn Youth Festival of Theatre (GYFT) involving the Lieder Youth Theatre Company
 hosting 12 young performers of the Kathmandu Pragya Kunja School of Nepal at the Lieder Theatre 8-14 July
 this will involve performances and workshops by and for young people.
- Presenting a rehearsed reading in February of the Australian play The Bleeding Tree about domestic violence
- Hosting the Polish performance artist Arti Grabowski in February to run workshops for the local community and perform his work *Dreamliner*
- Touring to Poland in September at the invitation of Teatr Brama, performing the Lieder-devised production Monochrome and furthering international cultural links between Goulburn and Goleniow, Poland
- · Performing four acrobatic fire shows involving young adults
- · Conducting weekly drama classes for 50 children and teenagers
- Hosting the Speech and Drama Section of the Goulburn Eisteddfod 23-24 September
- · Helping charities raise funds by hosting opening nights of main stage productions

Financial Information

For applications seeking funding of \$5,000 and above, the application must be accompanied by financial statements.

1	Application checklists – Please complete before signing the Declaration	
□ ✓	Have you read and understood the guidelines?	
Image: section of the content of the	Have you completed all sections of the application form?	1
Ø	Have you attached all relevant support materials and letters of support?	
	Have you included all necessary documentation (e.g. Financial Information if applicable) - Annual R	poort
	Has the application been signed?	
Ø	Have you kept a copy of your application for your own records?	1

Declaration	Declaration Declaration		
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
Signature	Dis .	Signature	blech
Name	Chrisjohn Hagood	Name	Jenniler Lamb
Position	Artistic Director	Position	Treasurer

NOTES

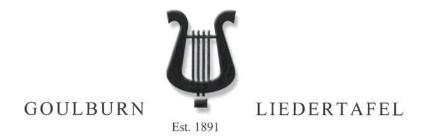
- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- Incomplete applications or applications with insufficient information will not be accepted.

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

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125th Annual General Meeting



Lieder Theatre Sunday 24th March 2019 4pm

President's Report

Yes, it was a good year, 2018, beginning with a special story about a boy and ending with one of our most popular shows in living memory – and a good show that was too.

In between all that was a Shakespeare at The Goulburn Club, a devised production and fire show that toured to the USA, a classic Australia play about strong women, xenophobia, PTSD and silk, an inspiring coming together here at the Lieder of people from Poland, regional NSW, the ACT and baby Isaac, and more great fire shows.

All those things happened, and happened successfully, because of many generous, dedicated and enthusiastic people who willingly give their time, energy and expertise to the Lieder and its ventures. On my estimation, we had many more volunteers last year than we have had for the past decade that I have been on the committee. I am thinking of volunteers who perform on stage and behind the scenes stage managing, lighting and sound-making, who design, make and find costumes, who do Front-of-House and Box Office, who prompt and clean-up, who host billets and provide enough food to feed 100 casts of Ben Hur, volunteers who teach and train, who distribute posters and fliers, who print fliers and design posters and programs, who keep up our presence on Facebook and online, who donate props and build and paint scenery, who serve on this committee and who fix things, who write press releases and reviews – and so on and so on.

I always like to highlight a special volunteer, especially one whose contribution is very much in the background but essential. For many years, Brian Richardson has ensured that all our many pieces of electrical equipment – from 1 metre electrical cords to powerful floodlights – are safety tested and tagged annually. It is a massive time-consuming and important job. On behalf of all of us at the Lieder, I thank Brian for his dedication to our safety.

Volunteers cannot be thanked enough, and I thank all of you and them wholeheartedly

After six years, this completes my final year as president of the Lieder Theatre Company. Many things have happened in that time – including around 26 main stage productions, five foyer shows, three Shakespeare productions at The Goulburn Club, three Shakespeares on the Run, multiple fire shows, an exhibition about the Lieder, *Periphery*, two tours to the US, and new toilets. One of the many highlights for me - because it proved we can tell an Indigenous story appropriately - was the decision by the Australian Institute for Aboriginal and Torres Strait Islander Studies to film for its collection our very own production *William Punch: A Goulburn War Story*.

It has been a pleasure to be President of the Lieder – with all its thrills and spills. I thank my fellow committee members and our Public Officer, and I thank the Lieder's everlasting Artistic Director, Chrisjohn Hancock.

Jennifer Lamb

Artistic Director's Report AGM 24th March 4pm 2019

2018 was a good year at the Lieder

I am proud to be part of a company that is prepared to take risks, challenges itself and pushes boundaries for both members and audience alike.

All our work this year had elements of risk that extended our members and audiences and continue to establish us as a significant force within the community, regionally and around the community theatre's beyond our borders.

Thank you to the wonderful casts of Masquerade, The Complete Works of William Shakespeare, Monochrome, The Touch of Silk and The Lion, the Witch and the Wardrobe. Thank you especially to all the support those productions received musically, backstage, technically and front of house.

I applaud our volunteers who have made this year very special and welcome the involvement of Helena into the Wardrobe team, working alongside Pauline and Christine, and Ben who has jumped into tech support on all our shows. Welcome back Ceilidh and thanks to Blake for his design work, Erin our Newsletter coordinator, Lee our Front of House manager, Jennifer who compiles our programs, Muffy and Keith working on membership, Brian our electrical tester and Millie who has embraced the challenges of coordinating opening nights and especially her work on Periphery.

Periphery was one enormous risk that payed off in so many ways. Thank you to everyone involved and especially to the young people who entertained us and assisted backstage and behind the scenes alongside the many adults who gave of their time and talents. We showed ourselves to be very capable and generous. The theme of change inspired us all and the impact is still being felt. I am humbled by the belief and commitment from our company who embraced this week of unknown theatrical challenges. Our partnership with Teatr Brama is continuing and growing. Periphery won Community Event of the year at Goulburn's Australia Day Awards, nominated alongside our Narnia production.

But I don't want that amazing experience to overshadow our time in America performing our newly devised play, Monochrome and an extraordinary Fire Show (under extreme circumstances) The Fire Show was the highlight of the Festival and Monochrome won big awards lighting up the front cover of the American Association of Community Theatre's national magazine Spotlight. Again everyone who took part knows what a privilege and honour it was to be part of that Festival and what a wonderful partnership we have with the Venice Theatre.

I sincerely believe the Lieder Theatre Company is unique in Australia, being a regional group of passionate, volunteers who, working from our very own theatre, stage a diverse range of theatre that is world class, winning international awards and attracting international artists who want to work with us here and abroad. We are lucky in that we do have a global reputation and are acknowledged for our work overseas.

Back home we continue to offer performance programs and training to the local community and especially to regional children and youth. With much thanks to Jock for building up and developing programs for young people. It is also important to acknowledge more established youth who have continued to offer circus training and street performances and fire shows throughout the year.

2018 saw 17 acrobatic fire shows. A record number presented. Thank you everyone involve on stage and especially behind the scenes. We performed at Catapult in Bathurst, Questacon in Canberra, IlluminARTe in Picton, in Florida for the International Theatre Festival in Paradise, and in Goulburn for the Steampunk and Periphery Festivals. To be significantly recognised for the skill and

uniqueness of these shows locally has reinvigorated energies and inspired an increase in the crazy pyrotechnical effects we use to a new and dangerously exciting level.

The Youth Theatre was busy this year under the guidance of Jock presenting his own adaptation of The Circle of Chalk, performing in the Eisteddfod, taking part in our annual Shakespeare on the Run, attending holiday circus workshops, learning back stage skill on mainstage productions, contributing in many ways to the wonderful weekend of Periphery and performing in our final show for the year The Lion, the Witch and the Wardrobe. Their participation in much of the year's program has been a joy and we look forward enthusiastically to much more involvement as the young people grow their skills and develop a taste for performing in our company.

In September we surprised audiences with a lost classic from Australia called The Touch of Silk and with a solid committed cast presented a fine rendition of a rarely performed Australian gem.

This year the company received one round of Community Assistance funding from Goulburn Mulwaree Council for its ongoing program of activities, The Goulburn Worker's Club came on board as a local sponsor. We continue to receive sponsorship from Revolution Print, Dave Edworthy our web designer/and manger and the Goulburn Post. We quietly became partners with Goulburn Art Gallery and were supported by Southern Tablelands Arts in organising Periphery. Thank you to Keith our accountant and to Laterals Chartered Accountants for keeps us financial and in check.

I am grateful to our sponsors and program advertisers, our friendly relationship with the Goulburn Club and most especially our audience members who continually show their support for our activities and choices. I would like to highlight the work of certain volunteers who helped coordinate and raise funds at our annual Christmas Party so we can undertake essential electrical repairs. Thank you all so much for showing your love for this company and its work.

Isn't it wonderful that this is our 125th Annual General Meeting. What an achievement. I am so proud of the stamina and commitment from this company and especially the board of management who drives us forward. I would like to especially mention the wonderful support I have received from Jennifer as president over the last 6 years and am truly grateful for her advice and guidance.

Chrisjohn

	Dates	performances	audience
Masquerade	14/2-3/3	10	497
The Complete Works	11/4 – 28/4	10	403
Monochrome - Goulburn	6-9/6	4+1	103 + 100
Monochrome - Florida		2	300 ?
The Touch of Silk	12 - 29/9	10	451
The Lion , the Witch and the Wardrobe	21/11 - 8/12	11	1320
Shakespeare on the Run	22/4	1	
The Circle of Chalk	20-22/7	4	267
Periphery			
Eisteddfod			
Fire Shows:			
Catapult	April	1	100 ?
IlluminARTe Festival	May	1	600 ?
Goulburn before Florida	June	1	25
Venice, Florida	June	1	250 ?
Questacon	July	12	1500 ?
Periphery/Steampunk	October	1	150 ?

Lieder Youth Theatre Group Report

This year has seen a larger involvement in activities, numbers and achievements by this group of young actors.

Much greater numbers of participants this year has led to the evolution of the group into three classes rather than two:

15 Juniors (Primary School students grades 3-5) and **10** Intermediates (Primary school students Grades 5-6) have classes on Fridays at 4 o'clock and 5 o'clock, while **23** Seniors (High School students Years 7-10) meet on Tuesday evenings from 7 till 9 o'clock.

Classes involve Theatre games to develop skills in drama, improvisational exercises and scenes and small plays which the students devise from their own imaginations and teamwork. The seniors also do script analysis and performances of small playlets.

Activities this year included participation in clowning at various events in town and beyond, some members of the group involved in Adult Lieder Fireshows and entries in the 2018 Goulburn Eisteddfod, where we gained **four** 1st places, and **two** 2nds in Monologues, Duologues and small One Act Plays, which showcased the talents of our young performers.

The main activity of the year 2018-2019 was of course the production and performance of "The Circle of Chalk", with a cast of 24, written and directed by the facilitator of the group, Jock McLean, which involved many rehearsals, a drama camp in the July school holidays and a season of 4 performances at the end of July.

This work led to 14 of the young Lieder group having roles in the Lieder months.'s final mainstage play, "The Lion, the Witch and the Wardrobe", with 4 of the group having leading roles

In 2019, we welcomed Stephanie 'Steph' Warden, herself a former member of the Youth Theatre Group, and now an established actor at the Lieder, as an assistant facilitator. Steph brings new ideas to the course and is very much a part of the team after only two months.

With the continued support from a group of very encouraging parents, this has been a very successful year for the Lieder Youth Theatre Group.

Jock McLean

FRONT OF HOUSE REPORT 2019

As always I am fortunate to have great number of reliable volunteers who assist in the smooth running of the Front of House organisation. This year we have an increased number of people complete the training to run the box office which is a bonus as many of my volunteers are quite often involved in productions. Each and every performance requires a number of staff to look after the needs of our audience .These roles include ticket sales, managing the raffle, serving sherry, refreshments and programs as well as ushering people to their correct seats. In recent years this also includes assisting in venues such as the Goulburn Club

.A special thanks go to Jeanette McInnerly and Dulcie Reid who are always keen to sell you a raffle ticket or two as you enter the After assisting with the running of raffle for many productions over quite a few years they have decided to quietly retire from the position. Could anyone willing to fill these shoes please contact me soon.

The sales from the raffle and refreshments have again made a significant profit thus benefitting the finances of the theatre.

Thanks to all who have assisted me and making my role more manageable and supporting the Lieder Theatre.

Lee GRAY

(FOH Manager) 19th March 2019



Applicant /Organisation	Details	
Name:	Regional Development Australia Southern Inland (RDASI)	
Address:	Shop 5 158-162 Auburn Street Goulburn 2580	
Contact Person:	Camilla Staff	
Telephone:	0248226397	-
Email Address:	camilla@rdasi.org.au	
Amount Applied for (Includin	g GST if Applicable)	
\$4800 (Inc. GST)		

Which Funding Stream are you applying under? (Please tick one):

×			
inancial As	sistance for Community Events	М	ayor's Discretionary Fund
See below)		(See below)	

Funding Principles:

Funding is available under the following funding streams:

Financial Assistance for Community Events, Projects and Representation
 Financial contribution to assist with the cost of a community event and/or project or to assist individuals/groups representing their community.

This stream is made available for:

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the *Event Development Funding Policy*.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
- Financial support requested by members of the community to represent or participate in events (both sporting and cultural) at a national or international level.

Funding under this stream will be capped at \$10,000 and may be in the form of financial contribution, in-kind support or up to 50% fee waiver for Council venue hire.

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

Other Grant Funding

Please provide details of funding received from other sources either approved or pending

There are several key stakeholders who will be contributing funds to this event and they are listed below. All

income includes GST.

Local Land Services:

\$5500 Confirmed

NSW Farmers (Goulburn Branch): \$5500 Pending

RDASI:

\$3300 Confirmed

Dept. Primary Industries:

\$2000 Confirmed

Coordinare

\$11,000 Confirmed

Description of the Project, Service or Event (attach additional pages if space is insufficient)

The Southern Inland Agriculture Gala Dinner will be held on 14th of November 2019 at the Grace Milsom Centre in Goulburn, one week prior to the National Agriculture Day Held on the 21st of November. The Dinner will celebrate the contribution farmers make to the industry and provide an opportunity for farmers and the community to come together. The night will feature a prominent guest speaker in Glenn McGrath AM, Former Australian Test Cricketer and president of the McGrath Foundation, a breast cancer support and education charity he founded with his deceased first wife Jane. Additionally, Glenn was born in Dubbo and raised in Narromine NSW on a farm. As such, he understands firsthand the nature and challenges of farming and agriculture. As well as speaking at the dinner, Glenn will host a cricket clinic in Goulburn for young, aspiring cricketers.

For the past 2 years, RDASI along with other local stakeholders have organised Ag Day BBQs in Goulburn, with each event seeing over 100 guests attend. We have greatly appreciated the support of Goulburn Mulwaree Council for the past 2 years. The purpose of these events was to bring the community together, lift farmers' spirits and give them a night off.

Agriculture is a key sector in our region and forms the basis of our local economy. We believe that this needs to be celebrated and farming champions need to be recognised.

The focus of the Gala Dinner will again be resilience and the importance of communicating during the hard times. Whilst it is difficult to predict the next few months, there are areas in the Southern Inland that remain in drought and recovery will take years.

We aim to sell 150 tickets, with a portion from each ticket to go to a local drought charity. We will aim to sell at least 50 tickets to young farmers under 35 (tickets subsidised), recognising that they are emerging leaders and a vulnerable group when it comes to mental health.

The menu on the night will showcase local produce in a paddock to plate fashion and recognise the supply chain needed to provide such fare.

Current members on the Steering Committee include:

- RDA Southern Inland
- Fairfax
- Tablelands Farming Systems
- Monaro Farming Systems
- Local Land Services
- NSW Farmers
- DPI

In addition to the request for financial assistance, we would also request the use of the Grace Milsom Centre at no cost to the Committee to ensure we can keep the ticket price to a minimum for attendees.

Financial Information

For applications seeking funding of \$5,000 and above, the application must be accompanied by financial statements.

√ ,	Application checklists – Please complete before signing the Declaration
Ø.	Have you read and understood the guidelines?
\boxtimes	Have you completed all sections of the application form?
☒	Have you attached all relevant support materials and letters of support? Letters of support available
	Have you included all necessary documentation (e.g. Financial Information if applicable)
Q	Has the application been signed?

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

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Item 15.7- Attachment 3

	Application for Financial Assistance
Have you kept a copy of your application for your own records?	

Declaration		The state of the s
I/We certify	that, to the best of my/our knowledge, the inform	mation of this application is true and correct
Signature	AT S	Signature
Name	Mareeca Flannery	Name
Position	CEO- DRD.	Position

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- Incomplete applications or applications with insufficient information will not be accepted.

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

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Name:	Lynton Horse Trials Inc
Address:	PO Box 868, Goulburn NSW 2580 (c/- 131 Clyde St, Goulburn)
Contact Person:	Georgina Kennedy
Telephone:	4821 5147 or 0419 432 641
Email Address:	Georginak1961@bigpond.com

\$1227.00 IN KIND SUPPORT				
Which Funding Stream are you applying	g under? (Please tick o	on e):		
X		0 3 JUL 2019		
Financial Assistance for Community Events (See below)	Mayor's Discretionary (See below)	Fund Goulburn Mulwaree Council		

Funding Principles:

Funding is available under the following funding streams:

Financial Assistance for Community Events, Projects and Representation
 Financial contribution to assist with the cost of a community event and/or project or to assist
 individuals/groups representing their community.

This stream is made available for:

Amount Applied for (Including GST if Applicable)

- Funding requested by community and/or charitable organisations for events that do not satisfy the criteria under the Event Development Funding Policy.
- Funding requested by community and/or charitable organisations for projects that add value to the community.
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Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to -

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council

- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding
Please provide details of funding received from other sources either approved or pending
-Pending: Eventing NSW - \$2,000.00 (Cross Country Course building assistance)
Pending: Equestrian NSW - \$1,000.00 (because it is the NSW State Championships)
Pending: Sponsorship from various businesses around Goulburn – hope to raise \$10,000.00
Pending: Entry Fees from competitors – range from \$140 to \$200 per horse to enter depending
on the grade of competition

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Description of the Project, Service or Event (attach additional pages if space is insufficient)

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When completing this section please provide as much information as possible including details on the following where applicable:

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support if applicable)

NSW State Eventing Championships 4-6 October 2019

- -- Held at "Lynton" and "Braemar House" Range Road, Goulburn
- - The event has run for over 40 years, and continuously since 1988
- -- Lynton Horse Trials Inc is a non-profit club set up to run the annual event and one training weekend per year. The small profit we make is used to pay for insurance, association fees etc and helps pay for cross country changes that are made well before the event takes place.
- -- The club uses volunteer labour to maintain and upgrade the cross country course, set up for the event and run the event. Without approximately 150 volunteers to assist the club we would not be financially viable.
- -- Approximately 700 people attend the event which include competitors, their supporters and officials and judges that we have to have.
- -- Goulburn benefits from all these people coming to Goulburn using local accommodation, restaurants, horse feed, fuel for their trucks etc contributing greatly to the Goulburn economy.
- -- Spectators also come to watch the event, a figure is hard to put a number on them, but we estimate a further 200-300 people coming to Goulburn
- -- Lynton Horse Trials is a major event on the equestrian calendar and competitors come from NSW.

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Queensland, Victoria and South Australia. Sometimes we get riders from New Zealand and WA. It is an				
extremely important event as riders use our event as a lead up to the Adelaide International Horse Trials				
in November. National Selectors use our event in conjunction with other major events as part of the				
selection process for our national teams who go to either the Olympic games, World Championships or				
the Trans-Tasman competition.				
-1				
Goulburn Mulwaree Council has been supporting us for many years with the supply and collection of				
rubbish and the mowing of dressage arena and the public areas and if we were to have to pay for this				
service our bottom line would be under considerable strain.				
=				
Financial Information				
For applications seeking funding of \$5,000 and above, the application must be accompanied by financial statements.				
√ Application checklists – Please complete before signing the Declaration				
Have you read and understood the guidelines?				
Have you completed all sections of the application form?				
Have you attached all relevant support materials and letters of support?				
Have you included all necessary documentation (e.g. Financial Information if applicable)				
Application for Financial Assistance				

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9	Has the application been signed?	
4	Have you kept a copy of your application for your own records?	

Declaration			
I/We certify that, to the best of my/our knowledge, the information of this application is true and correct			
Signature	ste -	Signature	
Name	GEORGINA KENNEGT	Name	
Position	Secretary	Position	

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"LYNTON" HORSE TRIALS INC PO Box 868, Goulburn NSW 2580 Phone: 48215147/0419432641 lyntonhorsetrials.weebley.com

13 June 2019

Mr W Bennett General Manager Goulburn Mulwaree Council Locked Bag 22 GOULBURN NSW 2580

Dear Warwick

Lynton International One Day Event 4 - 6 OCTOBER 2019

We will be running our 31st event this year at "Lynton" and "Braemar House" on the Range Road from Friday 4 to Sunday 6 October 2019.

Traditionally the event attracts in excess of 350 competitors, their grooms, supporters, families and friends (the majority of who stay in Goulburn from Friday afternoon until Sunday evening) as well as around 1000 spectators from throughout the region. The majority of spectators attend on the Sunday – "Cross Country Day" – to witness the thrill of horse and rider galloping and jumping around "Lynton's" beautiful course.

The Council's support of our event in the past has been extremely generous. The organising committee's site preparation has been made much easier with the assistance of Council's mowers and waste disposal bins helps keep running costs at manageable levels.

We are hoping that Council's support will be forthcoming once more for this year's event – it would be greatly appreciated. Last year, as in all the past years, the 'mowing men' did a brilliant job and we would like to request that the slashing/mowing be done, on Monday 30 of September and if the big green wheelie bins (I think last year we had 12) could be out there by Wednesday 2 October.

We would like to invite you, or your representatives, as our guest on Sunday to watch the top horses and riders in the country come to compete in Goulburn and enjoy a picnic lunch with the many volunteers we have from the Goulburn community and officials from overseas that come to Goulburn to make our event happen.

We look forward to hearing from you soon.

Georgina Kennedy

Convenor

LYNTON ORGANISING COMMITTEE

Goulburn Mulwarea Council

Date Received.

Signature: Signature:



Applicant /Organisati	on Details
Name:	backersacesbandels Cancer Council NSW
Address:	Suite 7, Enterprise 1, Innovation Campus Squires Way North Woll ongong, NSW, 250
Contact Person:	Luke Macdonalet
Telephone:	02 4223 0242
Email Address:	luke macdonald @nswcc.org. au

Amount Applied for (Including GST if Applicable)	
\$ 1,200 \$ 3,562 83	

Which Funding Stream are you applying under? (Please tick one):

Financial Assistance for Community Events (See below)	Mayor's Discretionary Fund (See below)

Funding Principles:

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GOULBURN 2019 RELAY FOR LIFE (NEED TO EDIT)

The annual Goulburn Relay for Life is being held on Saturday 2nd – Sunday 3rd November, 2019.

In the past, Goulburn Mulwaree Council has been very generous in its support of the Relay for Life event and I am once again writing to request the continuation of your support of this important community event. This event is targeted at the whole community including local businesses, families, community groups, sporting groups and anyone interested in offering support. Around 600 people attend this amazing event each year and it has been running for over 16 years, making it one of our longest running relays. For the last five years the Goulburn Mulwaree Council has generously waived the fees for the hanging of our banners in the main street of Goulburn, hiring fee for Eastgrove South Park, cleaning of the amenities and the for the supply and distribution of bins. We would greatly appreciate it if you would consider waiving these fees again for this year's event.

As you will already know, Relay for Life is an overnight, community fundraising event that spreads the message of hope and support to those affected by cancer. It is an incredibly important event as it promotes ways to prevent cancer which are vital considering two thirds of cancer diagnosis are preventable through diet, exercise, being sun smart and through not smoking.

The money raised from this community event goes back into the community through cancer prevention programs. In the Goulburn-Mulwaree LGA we offer programs and services including skin cancer prevention programs at local pools, Tackling Tobacco Program to assist people to quit smoking, Eat it to Beat It Nutrition Program in local schools, pro bono legal and financial advice, reduced accommodation services for patients and their families who need to travel for treatment and our 13 11 20 support line. Cancer Council NSW also funds more research into cancer than any other charity in NSW. Last year Cancer Council NSW contributed around \$15 Million towards world class research in the hope that together we will beat cancer.

We hope that you would again consider supporting our Relay for Life event by waiving the fees associated with this event to stage a successful community event and help Cancer Council NSW in its mission to defeat cancer!

We look forward to hearing from you soon. Yours Sincerely

Luke Macdonald

KL

Luke Macdonald Community Relations Coordinator

Cancer Council NSW, Southern Region

Phone: 4223 0242

Email: luke.macdonald@nswcc.org.au

Cancer Council NSW ABN 51 116 463 846 Southern Region Office Cancer Council NSW PO Box 21 Fairy Meadow NSW 2519

T: 4223 0200 E: sthnrfl@nswcc.org.au W: relayforlife.org.au



Mayor's Discretionary Fund

Financial assistance available at the discretion of the Mayor and Deputy Mayor to assist with small projects and community initiatives.

This stream will be reserved for donations to charitable and "not for profit" organisations.

(Refer to the Policy Document for information on funding criteria)

Priority will be given to -

- Projects/events which support welfare activities
- Projects/events which support the priorities of the various plans adopted by Council
- Projects/events which have not previously received funding
- Areas where there is an obvious and documented community/local need
- Areas where the need is considered greatest

Other Grant Funding lease provide details of funding received from other sources either approved or pending					
Veolia	Mulwaree	Trust	Grant	- 81000.	

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Page 2 of 4

Description of the Project, Service or Event (attach additional pages if space is insufficient)

When completing this section please provide as much information as possible including details on the following where applicable: $\frac{1}{2} \int_{\mathbb{R}^{n}} \frac{1}{2} \int_{\mathbb{R}^{n}} \frac{1$

- What identified community need does this project seek to fulfil?
- If an event, what are the benefits to the Goulburn Mulwaree area e.g. number of visitors
- Who will benefit from the project/event (include target groups and/or users & attach letters of support
 if applicable)

- As an established community fundraiser, nelay for Life
Goulburn and Surrounds continues to raise vital funds
for both local and State wide sen services.
2019 will be no different with an estimated 600
participants expected to attend this years event, and
Our target - 80,000'
ů
Cancer Council NSW is an independent organisation funded
by the local community.
Our aim - A cancer free future!
In 2018 we raised over \$75,000 which was a
fantastic achievement. In August Concer Council Nill
partner with the local health service to innicite
a GARS program to provide cuncer patient with transport
ophion. This service will travel between Goulburn and
(amberra and will provide concer patients with a safe,
reliable and fee-free transport option during their
treatment cycle.
Funds raised also go towards the continuation of our
131120 Cancer Care line.

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Page 3 of 4

Financial Information

For applications seeking funding of \$5,000 and above, the application <u>must</u> be accompanied by financial statements.

1	Application checklists – Please complete before signing the Declaration
Ø	Have you read and understood the guidelines?
	Have you completed all sections of the application form?
	Have you attached all relevant support materials and letters of support?
	Have you included all necessary documentation (e.g. Financial Information if applicable)
	Has the application been signed?
	Have you kept a copy of your application for your own records?

Declaration	Declaration				
I/We certify	I/We certify that, to the best of my/our knowledge, the information of this application is true and correct				
Signature	WA	Signature			
Name	Luke Macdonald.	Name			
Position	Community Relation	Position			

NOTES

- All applications are to be returned to Goulburn Mulwaree Council, Locked Bag 22 Goulburn NSW 2580
- Incomplete applications or applications with insufficient information will not be accepted.

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy and Personal Information Protection Act 1998 (PPIA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. For further information or clarification please contact Council's Governance Office or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au

Application for Financial Assistance Effective from 1 July 2018 to 30 June 2020

Civic Centre 184-194 Bourke Street Goulburn NSW Telephone 4823 4444 www.goulburn.nsw.gov.au
Correspondence to: Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Page 4 of 4

15.8 U3A GOULBURN MULWAREE RENTAL ASSISTANCE REQUEST

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. U3A Goulburn Mulwaree Rental Assistance Request 🗓 🖺

2. Lease Agreement \downarrow

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community			
Cost to Council:	The draft policy presented to Council, which needs to be amended now that Council has decided to retain Clinton Street, would have placed the rental income on this portion of the Bourke Street property that U3A wish to lease at \$4,920 per annum.			
Use of Reserve Funds:	Not applicable			

RECOMMENDATION

That:

- 1. The report from the General Manager on U3A Goulburn Mulwaree Rental Assistance Request be received.
- 2. Council enters into a three year lease agreement with U3A Goulburn Mulwaree Inc for 246 sqm at the Bourke Street Community Centre site at \$10 per sqm being an annual rental of \$2,460. The rental amount to be increased annually by the same rate of the Council rate cap.
- 3. The lease agreement to include a clause that states "that Council may cancel this lease at any time by giving six months' notice in writing if the current area leased by U3A is required for capital development as part of the Councils community centre project. If that relocation is required Council will lease an alternate area for the U3A purposes".

BACKGROUND

U3A lease a portion of the Council Bourke Street Community Centre and are making application for rental relief.

REPORT

Please find attached correspondence from U3A Goulburn Mulwaree Inc who are making an application under a draft Leasing Council Property for Community Organisations Policy. That draft policy stipulates the rental at \$20 per sqm and they lease 246 sqm. This makes the rental \$4,920 per annum.

Under that draft policy community organisations can apply to Council for financial assistance if they meet certain criteria such as how their community groups contribute to the social fabric of Goulburn, what value they add to the community and the number of members of the community they serve. I believe the attached letter addresses those issues however they have not yet supplied their finances. I have written to U3A asking that those be supplied and will forward them to Council prior to the meeting.

U3A lease the former office part of the Bourke Street Community Centre site which includes a meeting and events room. Now that Council has made the decision to retain the Clinton Street property management are firmly of the opinion that there are some great opportunities to use both the Clinton Street and Bourke Street facilities as one venue for community services and use by community groups. This could have the potential of reducing the size and capital cost of a future community centre.

Item 15.8 Page 115

Generally speaking it was proposed that a 1500sqm purpose built building but with the retention of Clinton Street and the amount of vacant space in that building there is the potential to reduce the size of any new building. This of course would reduce the capital cost of development. Some of our initial thinking is that the most logical outcome, at the Bourke Street site, would be to expand the existing building utilised by U3A. This would not mean that U3A have to be relocated it just means that an option could be to build on to that exiting building.

However Council should not lock itself into long lease agreements when the development of the proposed new community centre is yet to be planned and finalised. Thus the recommendation in this report is to provide a three year lease because the U3A are currently located in a part of this premise that could be integral to the long term development needs of this Community Centre site

Thus the request by U3A for a five year plus five year lease agreement could inhibit future option plans of Council. Thus the recommendation in this report is to provide a three year. This leaves Council the opportunity to explore options.

The recommendation in this report is to include a special condition in the lease agreement that would allow Council to cease to relocate U3A to an alternate location if the current building they lease is required for proposed development opportunities. Within the next three years Council should be in a position to have finalised plans at this site and if that occurs sooner than Council would be able to have options open to it.

It does not mean that U3A would not be a tenant in the new facility. It's clear that U3A provide a valuable community service but it would be irresponsible of Council at this time to lock in any future opportunities for a lease agreement without the flexibility needed.

Also contained in the attached submission from U3A is that they be able to retain their current rental rate of \$2,000 per annum. This report is recommending that Council increase the rental on the property lease by U3A to \$10 per sqm. That would set the annual lease fee at \$2,460 and that lease amount be subject to annual increases equivalent to the amount of the rate cap. The original amount of \$2,000 was established because of the temporary nature of the lease agreement. The proposal in this report give considerable certainty to the future tenure and paying just \$10 per sqm is more than reasonable for a high quality building.

Please find attached a proposed lease agreement.

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INC9888598 ACN 2180 1988 576 PO Box 677 Goulburn NSW 2580

www.gm-u3a.com.au

Secretary@gm-u3a.com.au

Lifelong Learning

2019-07-10

Goulburn Mulwaree Council, General Manager, Warwick Bennett,

Thank you for your recent email concerning increasing the current U3A rent at the Depot from \$2,000pa to \$4,934pa.

U3A Goulburn Mulwaree Inc. is a non-profit incorporated association registered with the NSW Dept Fair Trade to provide on-going life long learning to mainly older members in Goulburn NSW and the surrounding districts. It should be noted that U3A Goulburn Mulwaree Inc. is not simply a not for profit organisation. It provides services for older citizens that Council would struggle to replace and could not provide more cheaply.

The current volunteer based U3A model with the creed of life long learning incorporates mental, physical, emotional and social aspects that promotes general wellbeing and enrichment of the lives of a growing number of Goulburn Mulwaree's senior citizens at very little direct cost to the GM Council.

Our main income is derived from our membership fee of \$50 pa that is unchanged from 2018 and a class fee of usually \$5 pa per class enrolled, all our services are provided by member volunteers who are unpaid.

A few classes have a higher cost to cover additional resources required for specific purposes but the majority are at \$5 pa.

We have currently provided 60 classes in term 2 of this year for which it is essential that we have the exclusive use of premises with multiple class rooms for teaching and also to securely house a range of equipment used in teaching classes and class participation.

All the equipment we use such as a digital piano, sound recording and play back devices, banks of computers, internet communications, easels, 3D printers, computer projectors and screens, large high resolution display monitors, telescopes etc have been supplied by our U3A.

All the general furniture with the exception of 3 desks and 2 book cases in the Depot has been supplied by our U3A.

Our biggest single outgoing expense is currently the \$2,000 pa paid to Council for the annual rent for the exclusive use of the training building at the unused Council depot in Bourke St Goulburn.

We are requesting that Council allow us a five plus five year lease on the training rooms that we are currently exclusively using at the current rate of \$2,000 pa. This will allow us to continue our operations, plan for the future and continue to supply needed services to the older and mainly retired members of the Goulburn community.

Ref: U3A-GM-Response-C Page 1 of 4



INC9888598 ACN 2180 1988 576 PO Box 677 Goulburn NSW 2580

www.gm-u3a.com.au

Secretary@gm-u3a.com.au

Lifelong Learning

As background information, U3A Goulburn Mulwaree Inc. is a non-profit incorporated association registered with the NSW Dept Fair Trade and is compliant with all their requirements including our annual returns and subject to the Privacy act and the Australian Privacy Principles.

The University of the Third Age (U3A) is a world-wide adult learning movement which began in France in 1973 and quickly spread throughout the world, arriving in Australia via Melbourne in 1984 and in NSW in 1986.

U3A Goulburn Mulwaree Inc. is in our twelfth year of operation in Goulburn and we are also members of the Australian U3A network and the U3A NSW networks which provides learning and legal support.

Over this time period we have worked with Council and the Goulburn Workers Club on events including the annual Grey Mardi Gras and Seniors week.

We have demonstrations and stands at the Goulburn Show, Lilac Festival, Tallong Apple Day, Collector Pumpkin Festival, Crookwell Potato festival and our choirs have performed at Goulburn, Gunning, Dalton, Bungonia as well as Sydney, Wollongong and Blackheath. We also host Adult Learners Week in September each year in Goulburn.

We were based in the Council's McDermott Centre for the first eleven years, only recently moving when the Council started work on redeveloping the McDermott Centre into a performing arts centre.

With the Council's support we have recently been relocated to the Council's old Depot in Bourke St and are working with Councillors to make this a permanent home for our U3A.

Our U3A is a non-profit organization run entirely by unpaid volunteers and so far in <u>first half of 2019</u> we have clocked up <u>3,099 direct volunteer hours</u> and many indirect volunteer hours.

We operate as a supportive, inclusive, respectful and progressive organisation offering its members lifelong learning in a wide range of classes and activities and social events.

We have 350 people on our books with currently 250 active financial members which is growing steadily each year. We provide more than 60 classes in a wide range of topics, including languages, history, maths, literature, music, art as well as exercise and social classes to promote physical and mental health. Some of our incidental classes are also provided to non-members as a community service.

The age of our membership ranges from the thirties with the majority of our members in their sixties, seventies, eighties and nineties.

The majority of our members are retired and we have a reasonable proportion of members with a tertiary education including teachers, nurses, psychologists, engineers, doctors, lawyers, etc.

Our main aim is Life Long Learning which is general and inclusive and so many of our members are also active members of other smaller, more specific organizations. We often act as an umbrella group for information and training for these other smaller organizations such as Goulburn Community Gardens Inc. etc.

Ref: U3A-GM-Response-C



INC9888598 ACN 2180 1988 576 PO Box 677 Goulburn NSW 2580 www.gm-u3a.com.au

Secretary@gm-u3a.com.au

Lifelong Learning

We apply for special grants to provide some equipment and the running of special projects each year and all have been successful.

The GMC requested that we apply for a grant to add a disability access ramp and disability toilets to the training rooms at the depot which we were happy to do and will be offering on-going support.

The categories of U3A Courses provided include:

Languages:	Exercise:	Photography/Computers:	Art/Literature:
French	Movers and shakers	Photography SIG	Book clubs x 5
German	Walking 4 health x 5	Audio Visual	Creative writing
Italian	Tai Chi x 4	Python programming	Cleopatra's nose
Spanish	Croquet x 2	Dinosaurs & robots	Art
Auslan	Ramblers (Bushwalking)	FOSS computer class	Painting
Korean	Kayaking	Raspberrypi computers	Family History Forum
Mandarin	Line dancing	Windows computers	Music
Science:	Philosophy/Discussion:	Social:	Other:
Earth Sciences	Meaning Truth Philosophy	Lets do lunch	Tablet weaving
Chemistry	Philosophy in the Pub	Lets explore	Modelling
Astronomy	Think tank	Theatre trips	Herbal Medicine
Maths	Moot	Choirs x 5	Websites, wordpress
Sustainability	Armchair travel	Bridge, Chess, games	Gardening
3D printing	Grist for the Mill	Bush picnics	Seed Savers
	Lets talk about		

Ref: U3A-GM-Response-C Page 3 of 4



INC9888598 ACN 2180 1988 576 PO Box 677 Goulburn NSW 2580

www.gm-u3a.com.au

Secretary@gm-u3a.com.au

We run a variety of classes from time to time depending on the tutors and equipment we have available and the requests of our membership.

We currently have 60 active classes (listed on our website), some of which are held in conjunction with other volunteer organizations.

We run both term based and year based classes which means we need long term exclusive access to class rooms, computers, projectors, large screen displays, internet access and other facilities to enable us to plan, function and hold classes.

We also take the health and well-being of our members seriously and provide a number of activities to help them achieve good health such as our five weekly Walking 4 Health sessions; the weekly Gentle Exercise class; four weekly Tai Chi classes; three weekly Croquet sessions and our recently formed Line Dancing class.

For the more adventurous members, we offer bush-walking and kayaking.

In addition, we include many social activities such as bus trips to places of interest, visits to theatres, museums, galleries, bush picnics, open days and soup on Friday.

Twice per year we run a bush picnic. The bush picnic earlier this year was at Pejar Dam and we provide a sausage sizzle to our members and guests for a gold coin donation. Members get to visit an interesting local attraction, have lunch and they could try out kayaking, have a sing along, play croquet, go for a walk or catch up with old friends. Often members bring a friend or two so they can show off what they get up to at U3A.

We have two open days per year where we invite the public to see demonstrations of our classes, singing, music, croquet, Tai Chi, painting, line dancing etc. This gives them a chance to meet some of our members and tutors and find out about the variety of activities.

U3A attends the Goulburn Show and also shows at Tallong, Collector, Crookwell and other villages in the region. The stands run videos made by our AV class members of bushwalking, kayaking and other U3A activities.

The Shows and Open days alone have generated a 5-10 per cent membership increase each year for the past three years.

We are extremely optimistic about the future of U3A. We anticipate a continued further growth in membership and an increase in the number and variety in classes offered as well as a fruitful on-going working relationship with GMC.

Regards,

Brian Spilsbury

B Spille

President, U3A Goulburn Mulwaree Inc.

Ref: U3A-GM-Response-C Page 4 of 4



6 August 2019

Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Civic Centre 184 - 194 Bourke Street Goulburn NSW 2580 t (02) 4823 4444 e council@goulburn.nsw.gov.au www.goulburn.nsw.gov.au

Contact: Ken Wheeldon Reference: 1147544

U3A Goulburn Mulwaree Secretary - Brian Spilsbury P O Box 677 Goulburn NSW 2580

Dear Brian

Re: Agreement for Use of Office/s and Training Room Property: Former Works Depot – 2 Bourke Street, Goulburn

This letter serves as a formal agreement between Council and U3A Goulburn Mulwaree

for continued use of office/s and non-exclusive use of the training room and amenities at Council's former Bourke Street Works Depot, Goulburn.

The terms and conditions for this use of Office/s and the Training Room are summarised as follows:

Council Agrees:

- To provide 246.7 square metres of office/s and meeting rooms suitable for the operation of U3A (refer attached aerial photo which excludes toilets and front airlock).
- To maintain appropriate building insurance cover.
- To maintain the general upkeep of the building with regards to Work, Health and Safety Regulations and equal access to the areas defined below in accordance with the relevant Australian Standards. It is however noted that U3A do not require disabled (wheelchair) access to the office/s and training room for their classes.
- Supply two keys to the depot. If additional keys are required, the tenant can apply
 via Council at their own cost.
- To rent these office/s and the training room and amenities from 1 September 2019 until 30 June 2022 and review the agreement before 31 March 2022.

U3A Agrees:

- To pay Council rental of \$10 per square metre annually, equating to \$2,640.00, this amount is to be paid in quarterly instalments of \$660.00. The rental is inclusive of electricity and shared access to the Bourke Street Works Depot facilities, namely toilet amenities.
- · Not to sublet the rented area.
- To abide by the Traffic Management Plan supplied by Council.
- To inform Council immediately of lost keys, and understand that replacement keys will be at their own cost.
- To allow access to Council at any time in an emergency.
- To allow access to Council to perform site and safety inspections.

- To test and tag equipment on an annual basis.
- To keep the building clean and tidy and comply with Work, Health and Safety Regulations.
- To provide Council with evidence of holding a minimum of \$20 million Public Liability insurance. A copy of the Certificate of Currency will suffice
- To be responsible for insuring the contents of their area rented.
- Not to hold Council liable for any damage or theft of property within the area rented.
- To meet all administration costs (i.e. telephone, stationary and postage) associated with the activities.
- To provide own additional furnishings if required and furnish Council with an Inventory List.

Both parties acknowledge and agree that Council may cancel this lease at any time by giving six months' notice in writing if the current area leased by U3A is required for capital development as part of the Councils community centre project. If that relocation is required Council will lease an alternate area for the U3A purposes.

Note, Council has left 2 office tables, 1 wooden kitchen table and 4 storage cupboards (2 affixed to walls in separate offices and 2 freestanding) in the main office areas at the Bourke Street Depot.

Please sign and return the attached copy of this letter to me to indicate your acceptance of this agreement.

Please do not hesitate to contact the undersigned on 4823 4484 if you require further information.

Yours faithfully

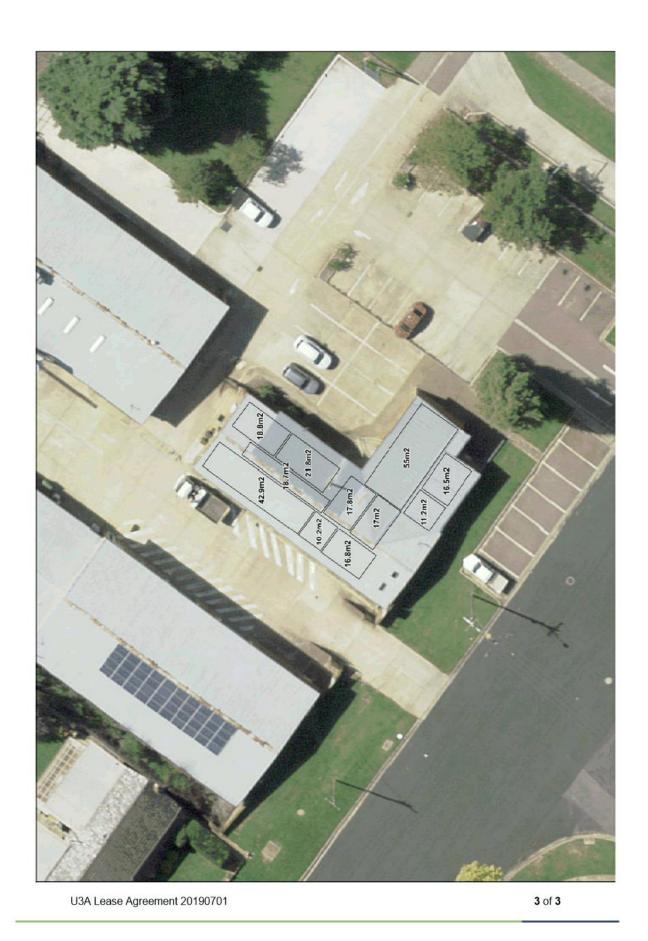
Ken Wheeldon

Business Manager Property & Community Services

I, Brian Spilsbury, on behalf of the Uconditions of this agreement.	J3A Goulburn I	Mulwaree, hereby	accept the terms and
Signature:		D	ate:/2019

U3A Lease Agreement 20190701

2 of 3



15.9 GOULBURN AND DISTRICT ART SOCIETY LEASE AGREEMENT

Author: Warwick Bennett, General Manager

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Lease Agreement - Signed J.

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community
Cost to Council:	The Goulburn & District Arts Society have agreed to pay \$1,500 per annum for the lease of this premise plus they will undertake works to the value of \$20,000.
Use of Reserve Funds:	Not applicable

RECOMMENDATION

That:

- 1. The report from the General Manager on the Goulburn and District Art Society Lease Agreement be received.
- 2. Council confirm the lease agreement with the Goulburn & District Arts Society for the lease of 213.7sqm at the annual lease agreement of \$1,500 per annum at the Bourke Street Community Centre site.
- 3. The General Manager to ensure that all capital works undertaken by Goulburn & District Arts Society are completed in a professional manner to the value of \$20,000 and that all necessary approvals are in place before any works commence.

BACKGROUND

The Goulburn & District Arts Society are wishing to lease a portion of the Bourke Street community centre premise.

REPORT

The Goulburn & District Arts Society have been discussing with management and some Councillors for some time the lease of space for their activities at the Bourke Street Community Centre premise. The area proposed to be used is included in the attached lease agreement.

The Goulburn & District Arts Society wish to undertake considerable capital improvements to the facility to meet their needs. Some of that work has commenced but others require development consent to ensure compliance with all of Council's legal obligations.

This matter is a lot more straight forward than the U3A proposal, also included in this business paper. The facility to be used by the Goulburn & District Arts Society is unlikely, because of its location, to interfere with any future community centre development at this site. Thus the reason why approval has been given in accordance with the general intent of the draft 'Leasing Council Property for Community Organisations Policy'.

The lease amount has been negotiated with Goulburn & District Arts Society at a lower level than the \$20 per sqm proposed in the policy because the society intends to undertake considerable capital works which will add value to the premise and become under the ownership of Council.

Thus the recommendation in this report is to confirm the lease agreement with the Goulburn & District Arts Society at \$1,500 per annum.

Item 15.9 Page 124

Goulburn Mulwaree Council

Date Received: 14/6/19

Date Received: 4/6/19

GOULBURN MULWARE COUNCIL

Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580 Civic Centre 184 - 194 Bourke Street Goulburn NSW 2580 t (02) 4823 4444 e council@goulburn.nsw.gov.au www.goulburn.nsw.gov.au

4 June 2019

SCANNED

SCANNED

Goulburn District Arts Society PO Box 71 Goulburn NSW 2580

Dear Sir/Madam

Re: Agreement for Occupation Property: Former Bourke Street Works Depot, Goulburn

This letter serves as a formal agreement between Council and Goulburn District Arts Society for occupation of part of Council's former Bourke Street Works Depot, Goulburn (refer to attached site plan). The terms and conditions for this occupation are summarised as follows:

Council Agrees:

- To provide approximately 213.7 square metres of storage cage at the former Works Depot for storage space.
- · To maintain appropriate building insurance cover.
- To maintain the general upkeep of the building with regards to Work, Health and Safety Regulations and equal access to the areas defined below in accordance with Australian Standards.
- To provide a lock and two keys (if required), and two keys to the depot. If additional keys are required, the tenant can apply via Council at their own cost.
- To continue to rent this space for a period of ten (10) years with the right of renewal for a further five years. The right of renewal must be agreed by both parties to this agreement.
- If Council wishes to terminate the lease within the first ten year period then Council
 will reimburse the Goulburn District Arts Society all capital improvement costs
 undertaken and paid for by the Society

Goulburn District Arts Society Agrees:

- To pay Council annual rental of \$1500.00 annually, The rental is inclusive of electricity and shared access to the Bourke Street Works Depot
- · Not to sublet any of the rental space.
- · Abide by the Traffic Management Plan supplied by Council.
- To inform Council immediately of lost keys, and understand that replacement keys will be at their own cost.
- To allow access to Council at any time in an emergency.
- To allow access to Council to perform site and safety inspections.
- Test and tag equipment on an annual basis.
- To keep the building clean and tidy and comply with Work, Health and Safety Regulations.
- To provide Council with evidence of holding a minimum of \$20 million Public Liability insurance.
- Responsible for insuring the contents of the storage unit.
- Not to hold Council liable for any damage or theft of property within the storage unit.

Council will allow the Goulburn District Arts Society to undertake capital improvements works to the premise. That must be agreed between the parties prior to commencement of any works. Detailed records including costs of the capital works will be maintained by both parties

Please sign and return the attached duplicate copy of this letter to me to indicate your acceptance of this agreement.

Please do not hesitate to contact me on 4823 4444 if you require further information.

Yours faithfully

Warwick L Bennett General Manager

On behalf of the Goulburn District Arts Society, we hereby accept the terms and conditions of this agreement.

esonge Date: 14,6/2019 Signature: Helen De Jonge

nttle Date: 14, 6, /2019 Signature:

Lesley Whitten

Date: 14-1 b /2019 Signature: Alex Mortensen

2 of 3

Site Plan

Former Bourke Street Works Depot



Identifies area allocated

3 of 3

Page 127 Item 15.9- Attachment 1



QBE Insurance (Australia) Ltd Head Office Level 5, 2 Park Street Sydney NSW 2000 ABN: 78 003 191 035 AFS Licence No: 239545



Page 1 of 2

Excess

BUSINESS PACK INSURANCE / CERTIFICATE OF CURRENCY Policy Number: 14A362854BPK

This certificate acknowledges that the policy referred to is in force for the period shown.

Details of the cover are listed below.

Policy Number:

14A362854BPK

Period of Insurance: Insured Name: From 21/07/2018 to 21/07/2019 at 4.00pm GOULBURN & DISTRICT ART SOCIETY INC

ABN Number Not Provided

Liability Section

Location:

67 SLOANE STREET

Liability: \$20,000,000

Sum Insured

GOULBURN NSW 2580

Type of Business: ART SCHOOLS

Property Owner:No

Property Damage Excess: \$500

Interested Party:

None Noted

Clauses

SFT

Steadfast Commercial/Retail/Industrial Policy wording QM485 applies when BUSINESS PACK INSURANCE is shown on the policy schedule.

QBE Trade Policy QM207 applies when TRADES PACK INSURANCE is shown on the policy schedule.

QBE Office Policy QM208 applies when OFFICE PACK INSURANCE is shown on the policy schedule.

SCM

CHILD MOLESTATION

The Public and products liability cover section of this policy does not cover liability in respect of the molestation of or interference with a minor or minors by:

- (a) you or any person comprising You
- (b) any of your employees, or
- (c) any person performing any voluntary work or service for you or on your behalf.

Further, we shall not have any duty to defend any action, suit or proceedings brought against you (or any other person or body corporate who might otherwise but for the provisions of this clause be entitled to indemnity under this Policy) which either directly or vicariously seeks compensation in respect of such molestation or interference as above or any personal injury resultant therefrom.

• S4

PARTICIPANTS ENDORSEMENT

The Public and products liability cover section of this Policy does not cover liability for claims in respect of Personal Injury or Property Damage of any person caused by or arising out of the participation of such person or his/her property in any game, match, race, practice, trial or other sporting activity (including but not limited to swimming, gymnastics, health and fitness activities), amusement involving bodily contact with persons, machines, or devices. Amusement includes but is not limited to sumo wrestling, bar flying,

Date Printed 13/06/2019

7M1567-0607



QBE Insurance (Australia) Ltd Head Office Level 5, 2 Park Street Sydney NSW 2000 ABN: 78 003 191 035 AFS Licence No: 239545



Page 2 of 2

BUSINESS PACK INSURANCE / CERTIFICATE OF CURRENCY Policy Number: 14A362854BPK

arm wrestling and mud wrestling. Machines or devices means machines or devices designed to challenge the user to contests of strength and/or other physical skills.

. \$77

TOBACCO EXCLUSION

The Public and Products Liability Section of this Policy does not cover liability in respect of Personal Injury or Property Damage arising directly or indirectly out of, or caused by, or in connection with the inhalation or ingestion of, or exposure to:

- (a) tobacco or tobacco smoke;
- (b) any ingredient or additive present in any articles, items or goods which contain or include tobacco;
- (c) electronic cigarettes, cigarette substitutions or vaping liquids.

Issued by: QBE Australia
Date Issued: 13. June 2019

End of Certificate.

Date Printed 13/06/2019

Schedule of Insurance

Page 2 of 4

Class of Policy: The Insured:

SR Business Insurance

GOULBURN & DISTRICT ART SOCIETY INC

Policy No: 114A362854BPK Invoice No:

94176

Our Ref:

GBNARTSOCI

QBE BUSINESS PACK POLICY SCHEDULE

*************************** st POLICY ENDORSED TO CHANGE ADDRESS TO 2 BOURKE STREET, GOULBURN NSW 2580 st

Policy number

114A362854BPK

Insured

GOULBURN & DISTRICT ART SOCIETY INC.

Period of cover

21-07-2018 to 21-07-2019

SITUATION 1 DETAILS

Business

ART SCHOOLS

Situation

2 BOURKE ST, GOULBURN NSW 2580

Summary of cover Sections Taken for this Situation

Business Property Not Insured **Business Interruption** Not Insured Theft Not Insured Money Not Insured Machinery Cover Not Insured Electronic Equipment Cover Not Insured Public and Products Liability Insured Glass Not Insured General Property Not Insured **Employee Dishonesty** Not Insured Tax Audit Not Insured Transit Not Insured **Employment Practices** Not Insured Statutory Liability Not Insured

PUBLIC AND PRODUCTS LIABILITY COVER SECTION

Number of Employees Property Owners Only?

No

Liability

Sum Insured \$ 20,000,000

Goods in Physical Control

Property Damage Excess

As per Policy Wording

Excess

500

General Page

THE ART SOCIETY HOLDS MEETINGS AT 1 BLACKSHAW ROAD GOULBURN. THEY HOLD APPROXIMATELY 3 EXHIBITIONS PER YEAR, ONE AT THE GOULBURN WORKERS CLUB, OTHERS AT THE MCDERMOTT CENTRE, AUBURN STREET, GOULBURN. THE SOCIETY HAS 60 MEMBERS.

ARTIST WORKSHOPS ARE BEING HELD IN A ROOM HIRED AT GALLERY ON THE TRACK (BLACKSHAW RD, GOULBURN). WORKSHOPS ARE HELD MONTHLY (OCCASSIONALLY TWICE MONTHLY) WITH A MAXIMUM OF 10 PEOPLE PER WORKSHOP.

CLAUSES APPLICABLE

SCM Child Molestation Steadfast

CHILD MOLESTATION The Public and products liability cover section of this policy does not cover liability in respect of the molestation of or interference with a minor or minors by:

Schedule of Insurance

Page 3 of 4

Class of Policy: SR Business Insurance

The Insured: GOULBURN & DISTRICT ART SOCIETY INC

Policy No: 114A362854BPK

Invoice No: 94176
Our Ref: GBNARTSOCI

(a) you or any person comprising You

(b) any of your employees, or

(c) any person performing any voluntary work or service for you or on your behalf.

Further, we shall not have any duty to defend any action, suit or proceedings brought against you (or any other person or body corporate who might otherwise but for the provisions of this clause be entitled to indemnity under this Policy) which either directly or vicariously seeks compensation in respect of such molestation or interference as above or any personal injury resultant therefrom.

S41 PARTICIPANTS ENDORSEMENT

PARTICIPANTS ENDORSEMENT The Public and products liability cover section of this Policy does not cover liability for claims in respect of Personal Injury or Property Damage of any person caused by or arising out of the participation of such person or his/her property in any game, match, race, practice, trial or other sporting activity (including but not limited to swimming, gymnastics, health and fitness activities), amusement involving bodily contact with persons, machines, or devices. Amusement includes but is not limited to sumo wrestling, bar flying, arm wrestling and mud wrestling. Machines or devices means machines or devices designed to challenge the user to contests of strength and/or other physical skills.

S77 STEADFAST TOBACCO EXCLUSION

TOBACCO EXCLUSION The Public and Products Liability Section of this Policy does not cover liability in respect of Personal Injury or Property Damage arising directly or indirectly out of, or caused by, or in connection with the inhalation or ingestion of, or exposure to:

- (a) tobacco or tobacco smoke:
- (b) any ingredient or additive present in any articles, items or goods which contain or include tobacco;
- (c) electronic cigarettes, cigarette substitutions or vaping liquids.

SFT STEADFAST COMMERCIAL WORDING

Steadfast Commercial/Retail/Industrial Policy wording QM485 applies when BUSINESS PACK INSURANCE is shown on the policy schedule. QBE Trade Policy QM207 applies when TRADES PACK INSURANCE is shown on the policy schedule. QBE Office Policy QM208 applies when OFFICE PACK INSURANCE is shown on the policy schedule.

This policy is underwritten by: QBE INSURANCE AUSTRALIA LIMITED AFS Licence No. 239545 ABN 78 003 191 035

GENERAL ADVICE WARNING:

In this instance we only provide a "general advice" service. This means that whilst we may generally recommend the products we distribute, we do not consider whether the product is appropriate for your own personal objectives, financial situation and needs in making the recommendation. You need to consider the appropriateness of any information (in particular any policy documentation and relevant Product Disclosure Statement) or general advice we give you, having regard to your personal situation, before acting on our advice or buying any product.

Thank you for entrusting your needs to us. Please call us if you have any queries.

INSURANCE BROKERS CODE OF PRACTICE:

Goulburn Insurance Brokers is a member of National Insurance Brokers Association (NIBA) and is bound by their Code of Conduct (The Code). The Code sets out standards for Brokers to follow when dealing with clients, including requirements to inform clients of remuneration arrangements and possible conflicts of interests. You can ask us for a copy of the code, or go to the NIBA website, www.niba.com.au

Schedule of Insurance

Page 4 of 4

Class of Policy. SR Business Insurance

The Insured: GOULBURN & DISTRICT ART SOCIETY INC

Policy No: 114A362854BPK

Invoice No: 94176
Our Ref: GBNARTSOCI

END OF SCHEDULE:

Please note this is an edited summary of policy coverage. It is not intended to amend, extend, replace or override the terms and conditions in the actual policy document.

Please refer to the policy issued by your Insurer for a complete explanation of coverage.



A.B.N. 44 071 885 044

241 Auburn Street Goulburn PO Box 862 Goulburn NSW 2580

Telephone: (02) 4821 9600 Facsimilie: (02) 4821 2689

Email: enquiry@goulburninsurance.com.au



A MEMBER

As per your request, the policy described below has been endorsed in accordance with your instructions. Should the endorsement details mentioned below not reflect the amendments requested, please contact our office as soon as possible.

Goulburn & District Art Society Inc Po Box 71 GOULBURN NSW 2580 Page 1 of 4

TAX INVOICE

This document is a tax invoice for GST

Invoice Date: 1/07/2019 Invoice No: 94176

Our Reference: GBNARTSOCI

Class of Policy: SR Business Insurance

Insurer: QBE Insurance (Australia) Limited

Po Box 219, Parramatta NSW 2124

ABN: 28 087 142 569

The Insured: GOULBURN & DISTRICT ART SOCIETY INC

ENDORSEMENT

Policy No: 114A362854BPK

Period of Cover: From 1/07/2019

to 21/07/2019 at 4:00 pm

Details: See attached schedule for a description of the risk(s) insured

IMPORTANT: Please read IMPORTANT NOTICES OVERLEAF

YOUR DUTY OF DISCLOSURE

PLEASE READ IMPORTANT NOTICE OVERLEAF

NON-DISCLOSURE

If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

Clients who are not fully satisfied with our services should contact our customer relations/complaints officer.

GOULBURN INSURANCE BROKERS PTY LTD

Are members of Australian Financial Complaints Authority (AFCA) a free consumer service, and follow the principles of the Insurance Brokers Code of Practice. Further information is available from this office or visit www afca org au

Your Premium:

Premium	UW/DIFLevy	F&ES Levy*	GST	Stamp Duty	Broker Fee
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					=

* Where ES relates to State Emergency Services (Applicable NSW only)

TOTAL \$0.00

Our Reference: GBNARTSOCI Invoice No: 94176

AMOUNT DUE

\$0.00

15.10 ANNUAL FOOD PREMISES REGULATION REPORT

Author: Sarah Ainsworth, Business Manager Environment & Health

Authoriser: Warwick Bennett, General Manager

Attachments: Nil

Link to Community Strategic Plan:	EC3 Support and foster conditions that enable local and small/home-based businesses to grow.
	CL1 Effect resourceful and respectful leadership and attentive representation of the community.
	CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council, and other government agencies.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Business Manager Environment & Health be received.

BACKGROUND

Mitigating the risk of foodborne illnesses caused by food supply and preparation processes and food quality is essential to ensuring food safety. Each year approximately 4.1 million Australians suffer from foodborne illness, with the majority attributed to food prepared or eaten outside of the home. Goulburn Mulwaree Councils Food Premises Regulation Program is aimed at ensuring that food sold within the Local Government Area (LGA) is safe and suitable and that vulnerable groups are protected. The program is designed to educate food businesses on best practices and to regulate food businesses for compliance with the legislation as necessary.

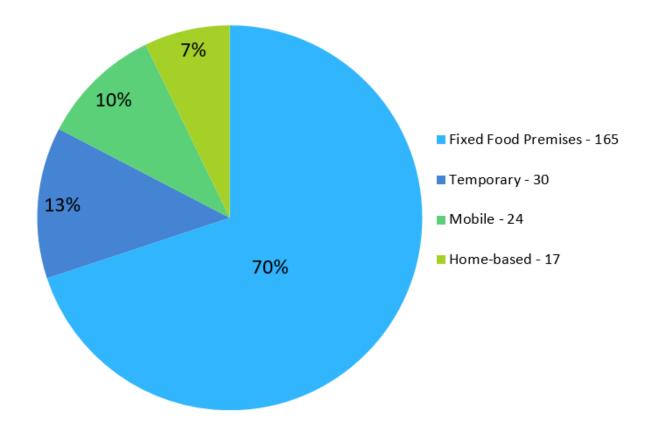
Given the value of tourism and hospitality enterprises across the LGA and the significant economic value these outputs generate for the local economy, food safety is an essential consideration for all stakeholders including Council, the local community and business owners.

REPORT

Food Safety plays an integral role in the food industry and aims to ensure food provided to the general public is safe and suitable for human consumption. Foodborne illness or food poisoning is caused by consuming food contaminated with pathogenic bacteria, toxins, viruses or parasites. Such contamination usually arises from improper food handling, preparation, cooking or storage of food. Foodborne illness can also be caused by chemicals or pesticides contaminating food, or by poisonous substances that occur naturally in certain foods.

Goulburn Mulwaree Council's Environment and Health department regulate food safety across the LGA as authorised officers under the Food Act, 2003. Part of this regulatory role is to ensure that adequate food safety practices and processes are in place, such as temperature control, cleanliness, hand washing and labelling and to provide education to business owners on food safety practices and emerging industry issues.

A breakdown of all registered food premises within the LGA is shown below. These include fixed food premises, temporary (market stalls etc.), mobile and home-based food businesses.



1. Council Inspection Program 2018/19

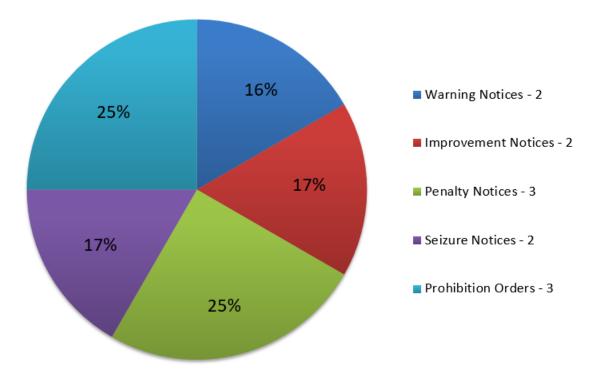
In 2007, The NSW Food Authority introduced the requirement for local government to undertake mandatory food regulation functions as part of the Food Regulation Partnership. Under this agreement Goulburn Mulwaree Council is required to conduct routine food safety inspections of all high and medium risk food businesses across the LGA including temporary, mobile and home-based premises and low risk premises if subject to a complaint. Council are also required to submit an annual report to the NSW Food Authority.

This report details the performance of food businesses across the financial year and provides a clear representation of business numbers, compliance status during the inspection (including any regulatory actions required such as prohibition orders, improvement notices and infringements), and complaints received for food businesses during the reporting period. In undertaking this risk based program, inspections are undertaken of all high and medium risk fixed, temporary, mobile and home-based food businesses. The inspection numbers for the 2018/19 inspection program are detailed below:

Number of Primary Inspections	
Fixed Food Premises	137
Mobile	16
Temporary	13
Re-inspections	5
Complaint based inspections	17

Overall the level of compliance of food businesses across the LGA is considered excellent, however the inspections revealed that a number of compliance actions were required. While the level of compliance is lower than previous years, the majority of food businesses across the LGA are continuing to perform well above industry standards and Council Officers are proud of the improvements these businesses have made to their food handling practices and preparation processes. In circumstances where regulatory actions are required, the action taken escalates based on the severity of the offence and food safety risk identified at the time of inspection.

The legislation allows for escalation, which generally follows a compliance pathway of warning notice, improvement notice, and then prohibition order. These actions can be undertaken independently with escalation primarily due to serious breaches of the Food Act or Food Standards, or failing to comply with previous warnings. The compliance actions required to address non-compliances are detailed below.



It should be noted that the most serious compliance action taken resulting in the issuing of the 3 Prohibition Orders and the 3 Penalty Notices were attributed to <u>only two</u> food businesses.

2. Scores on Doors

Goulburn Mulwaree Council participates in the NSW Food Authority's Scores on Doors Program. This is a voluntary program designed to promote food safety and hygiene requirements and that assists consumers to better understand the level of compliance of food safety in food premises within our LGA.

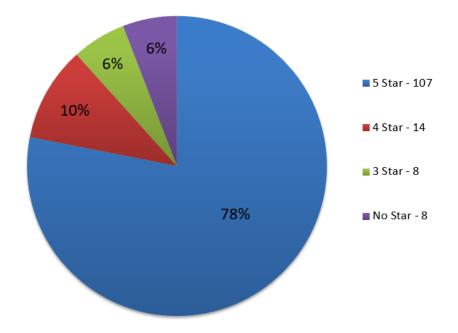
The aim of the Scores of Doors is to rate a food business's level of compliance as part of their normal inspection process and in turn the results of council's inspection program become visible to the public. The program recognises and celebrates how well local restaurants, takeaway shops, bakeries, pub bistros and cafes are complying with NSW hygiene and food safety requirements.

During the inspections detailed above, businesses are assessed against a food safety checklist and assigned a star rating reflecting their performance. A certificate and sticker reflecting the businesses rating is then issued by Council and is usually positioned by the business in a highly visible place for customers, usually in the front window or door show-casing their rating.

The star ratings are awarded as follows:

Score	Definition
Excellent	The highest expected level of hygiene and food safety practices.
Very Good ★★★	Very good hygiene and food safety practices. Some minor areas need to be addressed to get a higher result.
Good	Good general standard of hygiene and food safety. Some non-critical areas need attention to get a higher result.
(no grade)	A business with major hygiene and food safety issues does not get a certificate to display. Depending on the issue, businesses can be issued with warning or improvement notices directing them to address the problem. If they don't, they can be fined and appear on the NSW Food Authority Name & Shame register. In the worst cases a premises can be closed. Businesses not participating in the Scores on Doors program also have no certificate.

The star ratings awarded to all eligible food businesses as part of the 2018/19 inspection program are detailed in the below graph. The high percentage of food businesses that received a 5 star rating is reflective of the excellent food safety standards being achieved by food businesses across the LGA. Council Officers are proud to support this program and the promotional value it gives to our high performing food businesses that are achieving the utmost standards of food safety compliance.



CONCLUSION

Goulburn Mulwaree Council is committed to ensuring that food sold across the LGA is safe and suitable and food businesses are complying with their legislative requirements. Through analysing the results of the inspection program over the last 12 months it can be seen that the majority of food businesses across the LGA continue to perform at an excellent level. Council will continue to work with all businesses, particularly ones with serious non-compliances to provide education and advice to improve their food safety standards to the benefit of all stakeholders.

15.11 ROCKY HILL WAR MEMORIAL MUSEUM STRATEGIC PLAN 2019-2022

Author: Sarah Ruberto, Business Manager Marketing, Events & Culture

Authoriser: Warwick Bennett, General Manager

Attachments: 1. Rocky Hill War Memorial Museum Strategic Plan_Final.pdf 😃 🖺

	-
Link to Community Strategic Plan:	EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination
	CO4 – Recognise and celebrate our diverse cultural identities, and protect and maintain our community's natural and built cultural heritage
	IN4 - Maintain and update existing community facilities, and support the development of new infrastructure as neede
Cost to Council:	\$7,500 total project cost, with a \$2,500 direct cost to Council. The remaining \$5,000 was funded through the Museums & Galleries NSW Volunteer Museum Grant Program 2018.
Use of Reserve Funds:	Nil

RECOMMENDATION

- That the report of the Business Manager Marketing, Events & Culture on the Rocky Hill War Memorial Strategic Plan 2019-2022 be received.
- 2. Council endorse the Rocky Hill War Memorial Strategic Plan 2019-2022.

1.

BACKGROUND

The Rocky Hill War Memorial precinct is undergoing significant renewal via construction of a new 230m² building providing exhibition, storage, educational and work areas. Alongside the already completed car park and footpath upgrades, and the refurbishment of the facade of the existing museum, the changes to the overall precinct presented the opportunity to map out the vision for the Museum for the next four years.

Following a successful grant application to Museums & Galleries NSW through the Volunteer Museum Grant Program, Cultural Planner Sue Boaden was engaged to develop a Strategic Plan for the Museum in its new and expanded setting. This Strategic Plan is presented to Council for endorsement.

REPORT

The Rocky Hill War Memorial Museum has developed into a much-loved and integral component of the Rocky Hill precinct. Since the Museum's move in 1999 from the basement of the War Memorial to the former caretaker's cottage, the Museum's collection has continued to develop, and interest in the collection's stories from local residents and visitors has grown. Since the opening of the expanded Museum in 2000, an active and dedicated team of volunteers has provided essential support and has been key to maintaining and growing the Museum's ongoing program. The Rocky Hill War Memorial Museum and its collection as a whole are considered to be almost unique in terms of the breadth of the collection, and that it is publicly owned and accessible.

With 2020 marking 20 years since the relocation of the collection to the former caretaker's cottage, and the new Museum set to open alongside the existing Museum later this year, a strategic look at

the precinct and in particular the two Museums was considered pivotal to the success of the two Museum buildings into the future. The development of the Strategic Plan provides Council with a framework for operating the Museum in its new, expanded setting and ensures that the capital investment in the Rocky Hill precinct delivers maximum benefit to the community.

The Plan sets the road map for the Museum over the next four years and provides a strategic planning framework with a longer term Vision, Principles and Goals. This will be critical to responding to the opportunities presented to Goulburn by the growth in heritage tourism in Australia. Recent research indicates that heritage tourism is big business internationally but that Australia is lagging behind international programs that deliver authentic experiences that are highly valued by visitors who stay longer and spend more.

The Rocky Hill War Memorial Museum Strategic Plan has been designed to integrate into the hierarchy of Goulburn Mulwaree Council plans and to complement overall corporate Visions and Values. The background research also included an extensive, guided site and precinct visit.

The Planning Project was overseen by a Working Group of Council management and staff. It was consultative in nature and invited one-on-one conversations with key stakeholders as well as a 3-hour community workshop with stakeholders and relevant community groups. Twenty two participants attended the workshop and provided relevant and future-oriented feedback that has informed the preparation of the Plan. Following the workshop, the first Draft Strategic Plan was distributed to the Working Group for comment and finalisation.

The Rocky Hill War Memorial Museum Strategic Plan is now presented to Council for endorsement and implementation by Museums staff.

FINAL

Rocky Hill War Memorial Museum Strategic Plan 2019 - 2022

Prepared for Goulburn Mulwaree Council

17 July 2019



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Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

Acknowledgement of Country

Sue Boaden Cultural Planner would like to acknowledge and pay respect to Aboriginal people and Elders past, present and future and to extend that respect to the traditional owners of the Land to which this Strategic Plan is connected.

Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

Introduction

If we don't present the stories of our past through bringing history to life, we become cities and places with no roots, no communal places to shape our identity and share with citizens and tourists.¹

The Rocky Hill War Memorial Tower was opened in 1925, and by 1927 a small museum had been opened in the Tower's basement crypt. The Museum was based on a collection of objects donated to Goulburn in the 1920s by the New South Wales State Trophy Committee and the Australian War Memorial. These objects had originally been sourced by the Australian War Records Section, a military unit of the Australian Imperial Force established in July 1917.

Since that time the Museum has developed into a much-loved and integral component of the Rocky Hill precinct. Since the Museum's move in 1999 to the 1930s former caretaker's cottage, the Museum's collection has continued to develop, and interest in the collection's stories from local residents and visitors has grown. Since the opening of the expanded Museum in 2000, an active and committed team of volunteers has provided essential support and has been key to maintaining and growing the Museum's ongoing program.

The Rocky Hill War Memorial Museum and its collection as a whole are considered to be almost unique in terms of the breadth of the collection, and that it is publicly owned and accessible.²

The focus of the Museum is on collecting and interpreting "the wartime history of the men and women of Goulburn and district and their involvement in all conflicts since the early 19th century".³ The size and scale of the current Museum facility limits access and also impacts on the capacity of staff and volunteers to conserve and store the collection to museum standards.

Currently a new 230m₂ museum is being developed with capital works funding from Council and the Federal Government. The new purposedesigned museum is due to open in late 2019 and is sited alongside the existing museum which will continue to operate. With confirmation of these major improvements and also more broadly to the War Memorial Tower precinct, the Council was successful in a grant application to Museums and

Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

¹ Butler-Bowdon, Caroline, *Churchill Fellowship Report into Visitor accessibility and experience at heritage sites.* Canberra: The Churchill Fellowship, 2018. P. 5.

² Cecil, Michael. K, Significance assessment of the C.E.W Bean Collection. Sydney: Significance International for Goulburn War Memorial Museum, 2015. P.3.

³ Rocky Hill War Memorial Museum Collection Policy, 2015. Goulburn: Goulburn Mulwaree Council,

Galleries of NSW (MGNSW) and in May 2019 commissioned the development of a Rocky Hill War Memorial Museum Strategic Plan.

The Plan sets the road map for the Museum over the next 3 years and provides a strategic planning framework with a longer term Vision, Principles and Goals. This will be critical to more systematically responding to the opportunities presented to Goulburn by the growth in heritage tourism in Australia. Recent research indicates that heritage tourism is big business internationally but that Australia is lagging behind international programs that deliver authentic experiences that are highly valued by visitors who stay longer and spend more.⁴

This Project was undertaken by Sue Boaden Cultural Planner who was provided with background reading on the Museum including Reports, Studies, policies etc. Part of the background research included a scan of key Council planning documents including the Council's Delivery and Operational Plan. The Rocky Hill War Memorial Museum Strategic Plan has been designed to integrate into the hierarchy of Goulburn Mulwaree Council plans and to complement overall corporate Visions and Values. The background research also included an extensive, guided site and precinct visit.

The Planning Project was overseen by a Working Group of Council management and staff. It was consultative in nature and invited one-on-one conversations with key stakeholders as well as a 3 hour community workshop with stakeholders and relevant community groups. Twenty two participants attended the workshop and provided relevant and future-oriented feedback that has informed the preparation of the Plan.

Following the workshop, the first Draft Strategic Plan was distributed to the Working Group for comment and feedback before being reported to Council for endorsement.

Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

⁴ Butler-Bowdon, op cit.

Rocky Hill War Memorial Museum Key Facts

- The War Memorial precinct is owned and managed by Goulburn Mulwaree Council
- Construction of the War Memorial Tower was largely community funded
- Goulburn War Memorial Tower opened in 1925
- Museum objects were displayed in the Tower's basement from 1927
- Museum relocated from the Tower basement in 1999 and opened in the former Caretakers' Cottage in 2000
- 16 items of national significance have been identified in the C E W Bean Collection.⁵
- 3 permanent Museum staff working across three museum locations + casual attendants
- 8 long-term and active Rocky Hill War Memorial and Museum volunteers
- Volunteers have catalogued approximately 80% of the collection
- Volunteers engage in accessioning and managing collection items
- · Volunteers actively involved in planning and developing exhibitions
- 18,513 Annual visitation to the Tower in 2016
- 4,341 Museum visitation in 2016
- The new 230m₂ Museum is due to open in late 2019.

Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

⁵ Note: the wider collection has not been assessed so this number could increase in the future.

Strengths Weaknesses Opportunities Threats

The following provides an analysis of the current Rocky Hill War Memorial Museum environment and the planning context for the Museum's future. The SWOT has been built from stakeholder and workshop feedback as well as from available relevant documents - reports, plans, studies etc. It has been used as a key building block for the development of the Strategic Plan.

STRENGTHS

- Celebrates unique Goulburn stories.
- · Located in an historic Precinct alongside an iconic landmark.
- Supported by the Council and the community.
- Passionate staff and committed volunteer team.
- · Collection is significant and valued as a community cultural asset.
- · Commitment to high quality exhibitions and displays. Museum is part of a museum journey - local, regional, national & International.
- Compelling stories capture imagination.
- Professional approach to managing the tensions between a commemorative museum site and a tourist attraction.
- Commitment by Council to the development of new purpose built museum extension.
- Visitors Information Centre (VIC) is a supportive

WEAKNESSES

- Access road and parking adjacent to the Museum.
- Signage on highway exits, in the City and along the access road.
- Hours of opening.
- · Limited use of technology for collection interpretation, for web access, and for social media marketing.
- Resources financial and human.
- Capacity to undertake essential and ongoing collection conservation.
- Need for the development of an integrated plan for the Precinct that fosters a memorable experience– e.g. landscaping, signage, and public art, picnic facilities with Tower and Museum at the core.
- Suite of Museum policies needs updating.
- Capacity for in depth research into the collection is limited.
- Vulnerable to local government change.
- Capacity to attract a diversity of visitors including repeat visits.

OPPORTUNITIES

- Support, retain and grow the volunteer team.
- Develop and maintain an active program of community engagement.
- Design and manage a strategic marketing program with the VIC.
- Invest in staff and volunteer training and development
- Potential to build on commitment to digitise collection via the development of a City-wide museum digitisation Business Plan.
- Potential to build a City-wide student museum mentorship program with a tertiary partner
- Leverage alternate financial resource opportunities e.g. grants, bequests, corporate support etc.

 • Invest in new technology as essential infrastructure.
- Audit and upgrade policies and procedures
- Commit to developing partnerships and collaborations at the centre of Museum planning.
- Upgrade signage to improve access and to encourage visitation.
- Embed up-to-date collection management practices.
- Integrate the museum experience across the museums of Goulburn including the Mulwaree High School Remembrance Museum.
- · Possibility of developing an Avenue of Honour along Memorial Drive to the Museum and Tower.
- Expand the Museum opening hours.

THREATS

- Security e.g. bushfires, theft, vandalism, pest/ vermin infestation.
- Inadequate investment in technology to improve collection access and interpretation.
- Change of local government and Museum support reduced
- Stage 2 parking and road widening is not delivered to ensure coach, bus, van etc. access.
- Integrated site plan never implemented and visitor experience is diluted.
- Resources to research and develop outstanding exhibitions are inadequate and visitation levels plateau.
- · Items of national significance are not conserved and their stories are lost or remain under the radar.
- Volunteer team numbers drop away and volunteer program is abandoned.

Rocky Hill War Memorial Museum Strategic Plan

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OPPORTUNITIES	THREATS
Potential for Goulburn to develop as a regional hub for collection digitisation and storage as part of anticipated NSW State government museum strategies.	

Rocky Hill War Memorial Museum Strategic Plan

Page &

Essential elements of a memorable museum experience

Workshop participants contributed the following comments in relation to cultural experiences they considered memorable and enjoyable. These could be regarded as 'essential' building blocks to the development and management of a sustainable cultural facility such as a museum.

- · Authentic and moving stories
- High quality interpretation of objects
- An integrated heritage precinct e.g. landscaping, site location, connecting the
 approach or journey to the arrival and onto the museum's internal exhibitions
 and programs, integrating imaginative public art as part of the welcome/
 signposting and distinctive building design
- Imaginative use of contemporary digital technologies
- Amazing collections with imaginative and accessible interpretation
- Welcoming and knowledgeable staff and volunteers including guides
- Anchoring the Museum at the heart of heritage tourism and as a driver of placemaking in Goulburn
- Accessing layers of history where the commemorative is balanced with the entertaining.

Rocky Hill War Memorial Museum Strategic Plan

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Sue Boaden Cultural Planner M 0418 422 528 E sue@sueboaden.com.au

Policy and planning resources

The Rocky Hill War Memorial Museum does not operate in isolation but is integrated into local as well as State and National policy and planning hierarchies. The following policies and plans have informed the development of this Strategic Plan:

POLICY/STRATEGY	SUMMARY OVERVIEW
NSW State Government	JOINIMANT OVERVIEW
NSW 2021: A Plan to make NSW Number 1. Sydney: NSW Department of Premier and Cabinet, 2011.	The 10 year plan sets 32 goals with priorities for action linked to the NSW budget. Government agencies are tasked with achieving the goals relevant to their portfolios.
Create in NSW: NSW Arts and Cultural Policy Framework. Sydney: ArtsNSW, 2015	The NSW State Government's first Arts and Cultural Policy Framework providing an integrated platform for the arts and culture sector, communities, business and government partners to shape the State's cultural future. It will guide future strategy, investment and partnerships to grow the sector locally and globally in NSW.
Cultural Infrastructure Plan 2025+. Sydney: Create NSW, 2019.	Linked to Create NSW Policy framework and to the NSW State Government's Infrastructure Plan.
NSW Aboriginal Arts and Cultural Strategy. Sydney: Create NSW, 2017.	Stage 2: Aboriginal Arts and Cultural Strategy 2015-2018.
Destination NSW Strategic Action Plans.	Linked to <i>Create in NSW</i> Policy Framework.
Destination Management Plan 2018-2020. Sydney: TRC for Destination Southern NSW, 2018.	Linked to plans above and focused on identifying strategic themes and directions that will encourage growth in the region's visitor economy. The Plan identifies "Our Heritage Past" as a key Theme for the region.

Rocky Hill War Memorial Museum Strategic Plan

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POLICY/STRATEGY	SUMMARY OVERVIEW
Local Government	
The Tablelands Regional Community Strategic Plan 2016- 2036. Goulburn: Cardno for Goulburn Mulwaree, Upper Lachlan and Yass Valley Councils, 2016.	Provides an integrated planning framework for the future of the region including in the area of Community and in infrastructure services and development.
Delivery Program 2017-2021. Goulburn: The Council, 2017.	Council's Delivery Program provides a framework for systematic actions — or the principal activities to be undertaken within the resources available within the 4 year planning timeframe. The delivery of the Rocky Hill War Memorial Museum new building extension is identified as a Delivery Program Project.
Goulburn Mulwaree Operational Plan 2019-2020. Goulburn: The Council, 2019.	Council's Vision and Values are: One Team delivering with Passion Respect Innovation Dedication and Excellence. Provides a planning framework for Council's business based on 5 Strategic Pillars. These include The Community, The Economy, the Environment and Infrastructure.
Goulburn Mulwaree Heritage Strategy 2015 - 2018. Goulburn: The Council, 2015.	To establish guidelines and criteria for the management of heritage including from pre - Settlement.
Rocky Hill War Memorial Museum Collection Policy. Goulburn Mulwaree Council, 2015.	Aims to provide basic policy direction to guide the care, selection, collection and preservation of the Museum's collections.

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Rocky Hill War Memorial Museum Strategic Plan

Our Vision

AUTHENTIC	RENOWNED	WORLD CLASS

The Rocky Hill War Memorial Museum and its significant collection is widely celebrated as a moving and imaginative cultural heritage experience dedicated to commemorating and interpreting compelling stories, including Goulburn's own stories, of the men and women who have served Australia in conflict.

Our Principles

Inclusive and accessible

Driven by a commitment to respecting and welcoming all visitors to our precinct.

Collaborative and connected

Engaged and involved with a wide range of Goulburn communities including Indigenous communities, whilst connected to diverse cultural sector partners.

Professional and scholarly

Committed to high standards of stewardship and to rigorous historical inquiry and research.

Flexible and adaptable

New ideas are embraced and encouraged and new ways of storytelling are embraced.

Our Strategic Goals

Goal 1 Manage our collections to inspire

Strategy: Develop a suite of robust collection management policies that underpin stewardship and inform programs.

Goal 2 Build operational sustainability

Strategy: Adopt a holistic approach to museum management through integrated financial, social, cultural and environmental policies and plans.

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Goal 3 Market the Museum as a key heritage tourism destination

Strategy: Ignite awareness of and support for the Museum in Goulburn and beyond.

Goal 4 Deliver programs based on collaboration and participation

Strategy: Leverage community support to enhance the program offer and extend audience reach.

Implementing the Plan⁶

Goal 1 Manage our collections to inspire

Strategy: Develop a suite of robust museum policies and plans that underpin stewardship and inform program development and delivery.

A menu of actions

	ACTION	INDICATIVE TIMEFRAME	
1.	Develop an updated Collection Management Policy that reflects the impact of digitisation and the role of conservation, curatorial, research, loans, donations etc. and have this Policy adopted by Council	Short term	
2.	2. Prepare a Curatorial Plan that complements the Collection Management policy and establishes a 3 year and rolling themed program of exhibitions and displays.		
3.	3. Develop an Aboriginal and Torres Strait Islander Policy in partnership with the local Land Council and Indigenous community which as a first step incorporates a <i>Welcome to Country</i> statement in the Museum foyer.		
4.	4. Seek project funding to ensure that the two (2) recently conserved World War 1 Howitzer cannons are displayed under cover as soon as possible as per their conservation recommendations		
5.	5. Research the potential for establishing an annual RHWM Museum Student Research Attachment Program with a partner university to encourage original research and scholarship into the collection and to inform exhibitions.		
6.	Seek funds to prepare a Collection Digitisation Business Plan that results in the development a strategic and staged approach to online access to the City's Museum collections beginning with the RHWMM 16 items of national significance.	Medium term	

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⁶ Note: Where Short is 1 year, Medium is 2-3 years and Long is 4 years and beyond.

Goal 2 Build operational sustainability

Strategy: Adopt a holistic approach to museum management through integrated financial, social, cultural and environmental policies and plans.

A menu of actions

	ACTION	INDICATIVE TIMEFRAME
1.	Seek a grant (e.g. Regional Cultural Fund) to develop ongoing exhibitions with a high level of multi-media content.	Short term
Consider developing a targeted Volunteer recruitment drive to fill gaps in skills e.g. multi media and technology support, marketing, school group tours linked to the curriculum etc.		Short term
3.	Develop a suite of essential policy tools and an online Procedures Tool Kit and ensure that staff and volunteers receive refresher training (say twice p.a.)	Medium term
4.	Prepare a Museum Fundraising Strategy seeking to attract bequests, corporate support, and philanthropic donations under DGR status.	Medium Term
5.	Develop an integrated environmental sustainability management plan for the Museum (staff, volunteers and visitors) e.g. waste management, power usage, water usage, food waste, procurement policies.	Medium term

Goal 3 Market the Museum as a key heritage tourism destination

Strategy: Increase awareness of and support for the Museum in Goulburn and beyond.

A menu of actions

	ACTION	INDICATIVE TIMEFRAME
1.	Develop a City-wide Museum Destination strategy (signs, public artworks, lighting, interpretive landscaping etc.) that provides access information across the City but particularly along the Memorial Drive.	Short term
2.	Install a people counter device in the new Museum reception in order to more accurately monitor visitation levels.	Short term

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	ACTION	INDICATIVE TIMEFRAME
Develop a RHWM Museum web page to extend the reach of the Museum and collections		Medium term
4.	Refresh and develop a modest merchandise range as a marketing strategy.	Medium term
5.	5. Prepare an Advocacy Brochure for the launch of the new building to attract visitors, sponsors, volunteers, partners etc.	
6. Prepare and submit successful applications to museum (e.g. Imagine Awards) and tourism sector award programs that recognise RHWM Museum as a leading cultural facility.		Long term

Goal 4 Deliver programs based on collaboration and participation

Strategy: Leverage community support to enhance the program offer and extend audience reach.

A menu of actions

	ACTION	INDICATIVE TIMEFRAME
1.	Plan a one month long program of <i>by-invitation</i> guided tours with refreshments for the local community (individuals, organisations, school groups, RSL Sub Branch, museums etc.) to coincide with the opening of the new Museum.	Short term
Design a short feedback survey for all visitors from the launch of the new Museum and on an ongoing basis. Analysis to be reported quarterly to Council via the Directorate Report.		Short term
Build community ownership via an annual RHWM Museum community engagement program to share feedback and new ideas. Medium term		Medium term
4.	Develop strong partnerships with other Goulburn museums and Cultural Centres including the Regional Art Gallery and Library to deliver at least one collaborative Project a year. Medium term	
5. Work with local high schools to design and deliver an Education Program for young people closely linked to the Education Curriculum.		Long term
6.	6. Research and deliver an imaginative Kids Program for primary school age children to participate with their families.	
7.	Plan, design and deliver a range of pop-up displays in Goulburn's key public places.	Long term

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Project Summary

The Rocky Hill War Memorial Museum is a key component of the Rocky Hill War Memorial Tower precinct. Since its establishment in 1927, the Museum has had stewardship of a number of items of national significance. It is recognised as an important local as well as a national resource.

The Museum is valued for the contribution it makes to the Goulburn visitor experience including to ensure that the commemorative nature of the site is acknowledged and remembered.

Recently, along with capital improvements to the overall Precinct, and the development of a new, purpose designed museum scheduled for launch in late 2019, Council was successful in attracting funds to develop a Rocky Hill War Memorial Museum Strategic Plan. The Plan provides a road map for the Museum over the next 3 years.

The development of the Strategic Plan was consultative in nature and invited comment from diverse stakeholders. It also aimed at integrating the Museum plans into Council's hierarchy of plans and policies so as to ensure that opportunities could be leveraged and strategies implemented. The Plan presents a range of potential, relevant and realistic Actions for implementation over the short, medium and long term. Many of these Actions were identified during a community stakeholder workshop.

Museum Planning Framework

The Rocky Hill War Memorial Museum Strategic Plan provides the following planning framework for the next 3 years:

Vision

AUTHENTIC RENOWNED WORLD CLASS

The Rocky Hill War Memorial Museum and its significant collection is widely celebrated as a moving and imaginative cultural heritage experience dedicated to commemorating and interpreting compelling stories, including Goulburn's own stories, of the men and women who have served Australia in conflict.

Principles

Inclusive and accessible

Driven by a commitment to respecting and welcoming all visitors to our

Rocky Hill War Memorial Museum Strategic Plan

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precinct.

Collaborative and connected

Engaged and involved with a wide range of Goulburn communities including Indigenous communities, whilst connected to diverse cultural sector partners.

Professional and scholarly

Committed to high standards of stewardship and to rigorous historical inquiry and research.

Flexible and adaptable

New ideas are embraced and encouraged and new ways of storytelling are embraced.

Strategic Goals

Goal 1	Manage our collections to inspire
Goal 2	Build operational sustainability
Goal 3	Market the Museum as a key heritage tourism destination
Goal 4	Deliver programs based on collaboration and participation

The Plan confirms Council's commitment to the strategic management of the City's unique and valued heritage museum assets including the Rocky Hill War memorial Museum. It provides a systematic planning approach to ensure its sustainability and viability into the future.

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Appendices

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Appendix 1 Key stakeholders

The following were interviewed by the consultant before the Workshop as part of background research. The interview with MGNSW was undertaken at First Draft Plan stage.

NAME	ORGANISATION	
	GM Council Museum Staff and Project Steering Committee	
Sarah Ruberto	Business Manager Marketing, Events & Culture	
Kerry Ross	Museums Coordinator	
Julianne Salway	Museums Officer	
Kathy Rowe	Museums Attendant	
	Visitor Information Centre staff	
Jessica Price	Coordinator, Marketing and Events	
Jacki Weatherstone	Groups Liaison Officer	
Jon Case	Customer Service Officer	
	Rocky Hill War Memorial Museum Volunteers	
Judy Fowler	Volunteer	
Carol Olsen	Volunteer (and casual Museum Attendant)	
	Museums and Galleries NSW	
Michael Rolfe	CEO, MGNSW	

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Appendix 2 Workshop record

The following provides a record of feedback and comments received during the Workshop held on Wednesday 29 May 2019.

Workshop objectives

- To consult with the community
- To share information

Workshop methodology

Based on the objectives listed above, the Workshop was designed to encourage input from all participants, to explore ideas and opportunities, to identify key issues and develop strategies for the future of the Rocky Hill War Memorial Museum. The Workshop was presented as a mix of small group work and whole group work. Participants were encouraged to brainstorm ideas and to consider suggestions that challenged the status quo. Invitations were extended to all participants to contact the consultant direct after the Workshop if they had additional comments to make. One participant acted on this and was interviewed by phone for further feedback.

Workshop record

Task 1 Whole Group

Question: Identify a cultural facility that you have visited and which was, and still is, memorable to you. Why was it memorable and why did you enjoy your visit?

CULTURAL FACILITY	DESCRIPTION OF MEMORABLE FACTORS
Berrima Museum (The Story Centre)	Authentic stories, quality of the interpretive panels, powerful stories of German POWs. https://www.berrimadistricthistoricalsociety.org.au/museum/
Goulburn Brewery	Distinctive site, depth of history. https://publocation.com.au/pubs/nsw/goulburn/old-goulburn- brewery-hotel
Goulburn Waterworks Museum	The grounds, connecting the landscape to the facility and its history. http://www.goulburnwaterworks.com.au/
Museum of the Battle of	The trek, the journey, the approach. The powerful and moving

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CULTURAL FACILITY	DESCRIPTION OF MEMORABLE FACTORS	
Frommelles	story. https://www.musee-bataille-fromelles.fr/?lang=en	
ANZAC HILL Memorial Alice Springs	The approach and arrival. https://northernterritory.com/alice-springs-and-surrounds/see-and-do/anzac-hill-memorial	
Rocky Hill War Memorial Museum	Integrated site, collections, changing exhibitions. https://www.goulburnaustralia.com.au/Attractions/Rocky-Hill- War-Memorial-Museum.aspx	
ANZAC Memorial, Hyde Park	Commemorative role, nightly history projections, curatorial stories. https://www.anzacmemorial.nsw.gov.au/?utm_source=Google&utm_medium=GMB&utm_campaign=homepage_visits	
The Changi Museum, Singapore	Stories, St John's Chapel, Powerful experience. http://www.changimuseum.sg/	
Submarine Museum, Holbrook	Hologram and stories. Use of multi media and technology. https://www.alburywodongaaustralia.com.au/info/things-to-see-and-do/holbrook-submarine/	
Powerhouse Museum Sydney.	Technology. Access for all ages. Technology and multimedia use. https://maas.museum/powerhouse-museum/	
Port Arthur, Tasmania	Human scale, integrated historical site, powerful stories, guides https://portarthur.org.au/	
World Expo 88. Pavilion of the Holy See.	Amazing collections and layers of history.	

Task 2 Whole Group

Question: What are the Rocky Hill War Memorial Museum's (RHWMM) weaknesses? What are the critical issues facing the Museum? What isn't working?

- The access road and parking signage (especially from Highway at both Goulburn exits/entrances), road needs widening from the turn-off to the museum, coach and long wheel base parking,
- Opening hours and staff numbers
- Education program
- Audiences especially ex-Servicemen
- New policies re. use of firearms in museums
- Disabled access
- Limited technology use which doesn't deliver for young people/children
- Exhibition signs/labels small fonts, low to the ground labels are hard to read, too much information
- Money financial resources, annual budget line for RHWM Museum
- Lack of up to date policies e.g. Collection Policy

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- Staff parking
- Limited on-line presence
- Limited numbers of return visitors
- Limited schedule of changing exhibitions
- Research capacity needs research partners
- Potential shift in support if Council changes e.g. GM and Mayor
- Security including collection e.g. pest control, fire, as well as bushfires
- Collection conservation skill/expertise capacity, space for a conservation lab, funds
- Storage and storage environment e.g. climate control
- Succession Plan for staff and management
- Coordination of all Goulburn museums
- Public facilities e.g. picnic areas, toilets.
- Community ownership and pride in the RH precinct e.g. rubbish
- · Needs a café or a café cart

Task 3 Small Groups

Question: What are the Museum's strengths? What is working well and what makes the Museum worth supporting and visiting?

SMALL GROUP 1	SMALL GROUP 2	
Working well Volunteers – work very well together/ with diverse skill sets. Links to local organisations e.g. Southern Tablelands Arts. Bank of locals as a source of advice. Being realistic and working within constraints. Community support. Links to Visitor Information Centre.	Stories unique to Goulburn. The Tower and its stories— a real attraction and an iconic landmark. Often the first stop when visiting Goulburn. Passionate staff and volunteers. Positive remarks about the collection — an element of surprise (at the quality). The site itself — a unique location. Memorial honour rolls and tablets with links to family history. Well researched collection.	
Strengths The Tower is the City brand. Its logo. Trained volunteers- enthusiastic, skilled, and willing to train new volunteers. Stories are already there – not just on display. Networking. Opportunities for RSL Sub-Branch involvement. Site. Close to Canberra and the Australian War Memorial. Opportunity for university research students to be involved.	Fits with school syllabus and curriculum. Commemorative ceremonies and events are well attended. Souvenirs are available. Flyer/ self-guided handout on history of tower and museum are available. Useful venue for travelling exhibitions. Welcoming environment – relatable, feels homely, familiar. International, national and local elements. William Leggett memorial. Items of national significance. Strong collection and diversity of collection.	
SMALL GROUP 3	SMALL GROUP 4	
 Location and visual access are building blocks for the future. Human stories within the collection (including past staff). 	 Good location. Spectacular and distinctive environment. Beautiful vista over city and wider region. Scale is unique for a regional town. 	

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- Helped shape the Goulbourn community.
- The effect of the museum on visitors (exservicemen as well as others).
- The museum itself.
- Corporate interest.
- Ability to capture younger generations.
- Diversity of audience age mix.
- · Capability of incorporating the wider environmental potential.
- A symbol of community spirit and pride.
- Architectural strengths an example of fine architecture. E.g. H.C. Manfred.
 Elements of the 'story' have been developed
- over time.
- Breadth of the site itself.
- Volunteers. Knowledgeable, passionate.The main focus for ANZAC Day
- commemorations.
- The collections are unique and impressive as well as being locally focussed.
- Community support e.g. donations.
- Emotional connections and stories of locals in particular.
- · Support of Council, and being Council-owned.

Task 4 Whole Group

Question: What is your vision for the Museum? What are the words that might describe that image or Vision?

Vision words	Vision words	Vision words	Vision words
Utilised	Visitation	Journey	Cultural experience
Enlightening	Landscape	Emotive	Reflection
Light	Scholarship	Diverse heritage	Indigenous
World-class	Research	Inclusive	Dynamic
Accessible	Collaborative	Sustainable	Memorable
Specialised	Training	Unique	Professional
Renowned	Important	Destination	Connectivity
Focussed	Recognised	Written about	Adaptability
Conversations	Discovery	Personal	

Note. The Workshop noted that some Vision words listed could also be regarded as planning principles or values.

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Task 5 Small Groups

Question: What are the opportunities that will take the Museum forward to realise its hoped for future?

GROUP 2	
• Staff resources – staff, volunteers, recruitment, community involvement, stakeholders including RSL members and Indigenous, training. • Technology – display, archive, research, and target the audience, audio-visual exhibits. • Access – signage includes outside stories, parking (staged expansion/ traffic management), public art on approach, space, online, interpretation, exhibitions, multimedia. • Connections –building relationships to local schools, academics, RSL members, family members, local communities, museum sector (national), Indigenous, local organisations, events, destination tourists e.g. bus tours. • Collections- local, national significance, specialised, catalogued, digitised, accessible (loans in and out), dynamic, professional, multi-media, safe, conserved, preserved, secure, stories are developed, encourage donations, connected to other museums. Engage with research communities to extend collection reach.	
GROUP 4	
Consultation with all stakeholders. Willingness to compromise. Access – buses and long vehicles. Online presence - Website and Tower web cam. Policies and procedures – all levels to understand.	

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This document was compiled by Sue Boaden Cultural Planner on behalf of Goulburn Mulwaree Council. The scope of the services which has resulted in this Report was defined in accordance with the contract between Sue Boaden Cultural Planner and Goulburn Mulwaree Council and in consultation with the client and Sue Boaden Cultural Planner. The scope was informed by time and budgetary constraints imposed by the client, and the availability of relevant reports and other data. Research was limited to those sources available to the author within the timeframe of the Study.

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Rocky Hill War Memorial Museum Strategic Plan

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15.12 2019 AUSTRALIAN BLUES MUSIC FESTIVAL EVALUATION

Author: Jessica Price, Coordinator Marketing & Events

Authoriser: Warwick Bennett, General Manager

Attachments: 1. ABMF2019 Audited Financial Statements Cover Letter.pdf <u>U</u>

2. ABMF2019 Audited Financial Statements.pdf U

Link to Community Strategic Plan:	EC2 – Jointly develop appropriate tourism opportunities and promote the region as a destination.	
Cost to Council:	\$20,000 (plus GST) as per Deed of Agreement, plus additional support of \$7,100 (plus GST) as resolved by Council on 7 th August 2018.	
Use of Reserve Funds:	Nil	

RECOMMENDATION

That

- 1. The report from the Coordinator Marketing & Events on the 2019 Australian Blues Music Festival Evaluation be received.
- 2. Council writes to Laing Entertainment to acknowledge their efforts in delivering the Australian Blues Music Festival for the past 10 years.

BACKGROUND

The 2019 Australian Blues Music Festival (ABMF) was the final iteration of the event to be managed by Laing Entertainment on behalf of Council, under the 5 year Deed of Agreement, being from 2015 to 2019.

As per the Deed of Agreement, Laing Entertainment must present Council with Audited Financial Statements and an outcomes report within 3 months of the completion of the annual event.

REPORT

Whilst the Audited Financial Statements have now been received, the outcomes report was not forthcoming from Laing Entertainment despite active follow-up by staff.

Following examination from staff, the Financial Statements appear to be in order, reflecting the additional funding support of \$3,500 (plus GST) provided by Council (as resolved at their 7th August 2018 meeting), as detailed in points 1 and 3 below:

- 1. Provide additional funding of \$2,500 +GST for the 2019 Australian Blues Music Festival
- 2. Fund the purchase of replacement/additional street banners for the ABMF up to \$3,600 +GST
- 3. Provide \$1,000 +GST towards the cost of TV advertising.
- 4. At the completion of the 2019 ABMF assess the options for the future of the ABMF, including the level of investment required to maintain and or grow the event.

Note: The \$3,600 (plus GST) listed in point 2 above was paid directly to the supplier of the street banners, and thus has not been included on the Financial Statements from Laing Entertainment.

The Financial Statements show that the 2019 ABMF had a net profit of \$526.06.

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As has been the case in recent years, it is difficult to measure the attendance of the ABMF as it is a free event and there are also no mechanisms in place to identify local attendees versus out of region attendees. Additionally, numbers through the Visitor Information Centre (VIC) over the ABMF weekend do not provide an accurate representation of attendance, as the VIC is no longer the ticketing agent or sole location to purchase performer CDs.

No data was available regarding local accommodation occupancy during the ABMF, however, an accommodation check done by Marketing & Events staff on the Friday of the Festival indicates that accommodation vacancies were still readily available over the weekend.

Payment for the 2019 ABMF has now been finalised in accordance with the terms of agreement.

The 2020 ABMF is scheduled for the 6^{th} – 9^{th} February under the new management of Australian National Events, with an increased budget of \$30,000 plus GST.

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PO Box 146 Goulburn NSW 2580 Cnr Montague & Bourke Sts ABN 11144475918



Telephone (02) 4822 0555 Facsimile (02) 4822 0777 Email admin@lateralsglp.com.au www.lateralsglp.com.au

Report on the Financial Report

We have audited the accompanying Statement of Income and Expenditure (financial report) for the 2019 Australian Blues Music Festival transactions undertaken by Laing Entertainment.

The Responsibility of Laing Entertainment for the Income & Expenses Statement
The organisers of the event are responsible for the preparation and fair presentation of the
financial report. Their responsibility also includes establishing and maintaining internal controls
relevant to the preparation and fair presentation of the financial report that is free from material
misstatement, whether due to fraud or error; selecting and applying appropriate accounting
policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the Income & Expenses of the Australian Blues Music Festival 2019.

TIM ALLEN Chartered Accountant 11 April 2019

BUNGENDORE

BRAIDWOOD

BOOROWA

CANBERRA

2/28 Malbon Street. Bungendore NSW 2621

119 Wallace Street

20-22 Marsden Street Roorowa NSW 2586

Ry appointment

Venue contributions APRA grant Council contribution Total contributions	ex gst \$23,170.00 \$4,500.00 \$23,500.00
Total Contributions	\$51,170.00
Expenses	
Artists	\$31,250.00
Production & Backline	\$11,900.00
Accommodation	\$3,705.64
Awards Trophies	\$400.00
APRA licence fee	\$75.00
Travel/fuel	\$50.00
accountant	\$320.00
Public Liability	\$300.00
postage	\$63.35
poster/flyer printing/art	\$834.50
advertising	\$1,745.45
Total expenses	\$50,643.94
Profit/Loss	\$526.06

15.13 NORTH PARK WORKING PARTY ACTION LIST - 15 JULY 2019

Author: Robert Hughes, Business Manager Community Facilities

Authoriser: Warwick Bennett, General Manager

Attachments: 1. 20190715 North Park Working Party Minutes for the 15 July 2019

Meeting <u>J</u>

Link to Community Strategic Plan:	IN4 – Maintain and update existing community facilities, support the development of new community infrastructure as needed.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Business Manager Community Facilities in relation to the North Park Working Party Action List – 15 July 2019 be received.

BACKGROUND

A meeting from the North Park Working Party was held on the 15 July 2019. Please find attached the action list form the meeting.

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MINUTES

North Park Master Plan Working Party

Monday 15 July 2019 5:30pm GMC Council Chambers

Our Vision & Values

One team delivering with

Passion

Respect

Innovation

Dedication

Excellence

Our Mission

To be easy to do business with

Minutes – North Park Master Plan Working Party Monday 15 July 2019

Attendance

Mayor Bob Kirk; Cr Peter Walker; Cr Margaret O'Neill; Mrs Rebecca Harmer; Mr Tim Price; Mr Rob Hughes (Manager Community Facilities)

Apologies

Mr John Edwards; Mr Mathew Craig

Item 1: Election of Chairperson

The working party needs to elect a Chairperson to lead the North Park Master Plan Working Party.

Outcome:

- Mayor Bob Kirk to Chair the meetings.
- Noted that the Model Code of Practice does not apply to working parties.

Item 2: Disclosure of Interests

Attached document:

Model code of conduct for Local Councils in NSW

Outcome:

- Information noted
- Nil disclosures

Item 3: Scope of Meeting

To develop a long term improvement plan for North Park to cater for its long term use as a premier junior rugby league and cricket facility.

Outcome:

Agreed Scope:

The North Park Master Plan Working Party would investigate the condition of current facilities and uses of North Park and develop a Plan of Management to enhance the use of the site for future generations.

The Working Party would also identify budget estimates and recommendations for infrastructure enhancements and projects with possible funding opportunities available for these funds. Timeframe for delivery for this project is the 31 July 2020.

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Minutes – North Park Master Plan Working Party Monday 15 July 2019

Item 4: Correspondence from Junior Rugby League

In 2018 Council received correspondence from Goulburn and District Junior Rugby League to look at ways of improving North Park facilities to cater for growth of the sport, uptake of participation of women in sport (especially the lack of female facilities), and improvements to the other facilities and functionality of the area.

Outcomes:

· Information noted

Item 5: Other Information

The following documents were tabled for reference at the meeting:

- Plan of Management Sports Fields Outdate (Internal Doc Id: 1156815)
- Victoria Park Plan of Management (Internal Doc Id: 1123548)

Outcomes:

Information noted

Item 6: General Business

Items arising from meeting.

Outcomes:

- North Park currently used for junior cricket and overflow of senior cricket matches
- Discussion around the location of a storage shed for Junior Rugby League.
 The DA process will finalise the location.
- Discussion around trees, location and health. An assessment to be carried out as per the adopted Street Tree Manual of Council.
- Other immediate priorities of Junior League to be progressed are:-
 - Covered concrete area at kiosk and change rooms
 - Signage
- A scale plan of proposed playing fields to be prepared for review
- Initial focus to be on achievement of shorter term requirements

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Minutes – North Park Master Plan Working Party Monday 15 July 2019

Item 7: Action List

Date	Officer	Task	Status
15/7	Junior and	Junior and Senior Cricket Associations	
	Snr Cricket	provide details on current and predicted	
		future numbers playing cricket, and advise	
		of current numbers of pitches needed for	
		play.	
15/7	Junior	Junior Rugby League to provide current and	
	Rugby	future numbers of players and fields	
	League	currently needed to accommodate players.	
15/7	GMC	Provide a list of all sporting fields in LGA	
		including uses and infrastructure.	
15/7	GMC	Provide a more detailed scale map for use	
		by the working party.	
15/7	GMC	Council staff to complete a Statement of	
		Environmental Effects for Junior Rugby	
		League to add to their DA submission for a	
		storage shed at North Park.	
15/7	All	Identify Stakeholders who may use North	
		Park.	
15/7	GMC	Review services under existing sheds.	
15/7	GMC	Undertake tree assessment of all the trees	
		in and around North Park	

Item 8: Next Meeting

Next meeting to be held on Monday 5th August 2019 at 6:00pm at the Goulburn Mulwaree Council Civic Centre Chambers.

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15.14 HERON WOODLAWN COMMUNITY CONSULTATION COMMITTEE MEETING MINUTES - 17 JULY 2019

Author: Warwick Bennett, General Manager
Authoriser: Warwick Bennett, General Manager

Attachments: 1. Heron Woodlawn Community Consultative Committee Meeting

Minutes 17 July 2019 😃 🖫

Link to	CL3 We actively collaborate with others in the region
Community Strategic Plan:	
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the General Manger on the minutes from Heron Woodlawn Community Consultative Committee Meeting Minutes held on the 17 July 2019 be received

REPORT

Please find attached the minutes from the Heron Woodlawn Community Consultative Committee Meeting Minutes held 17 July 2019

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WOODLAWN PROJECT Community Consultation Committee MEETING MINUTES

Wednesday 17th July 2019

ltem		Follow Up By	
Meeting Oper	ned: 6:35pm	Meeting Closed:	7.40pm
Attendees			
1. David Johnson (Chair) 2. Cr Peter Walker (Goulburn Mulwaree Council) 3. Gill Shepherd 4. Denzil Sturgiss		5. Colin Dennett 6. Brian Hearne (Heron) 7. Andrew Lawry (Heron)	
8. Nil	vers		
0. 14.			
Apologies 9. Wayne Ta 10. Scott Mar	aylor (Heron) tin (Goulburn Mulwaree Co	Absent 11. Adrian Ellson 12. Henry Gundry (Veolia)	
	non-pecuniary interests declarations of potential c	onflicts or pecuniary interests from those in	n attendance.
Previous Min Minutes from t changes.		ne special meeting on 17 April 2019 were a	accepted with no
Matters Arisin No issues we	ng from previous minutes re noted.	1	
Project updat	e / New business		,
Brian Hea	arne (and Andrew Lawry) p	resented a project update by way of a pres	sentation to the meeting.
 Ms Shept container load (46 of 5 container moving the sound of the second of the second	s of concentrate had been containers) was ready where per day are moving tha rough Tarago. Walker asked whether the me staff had since departe cult to fill esp. professional ther industries (such as Wolf more locals than imports, as asked questions about the currently around 70 and	issed. It had been transported from site. The company transported to Goulburn and would remain refer it is railed to Pt Kembla or Pt Botany. Must would ramp up. No one at the meeting had company had filled all positions. Mr Hearned and Heron continue to recruit as required roles. This group prefer to be city based a restconnex, Snowy 2) have soaked up resonany locals interested in employment can one mining operation. Mr Hearne advised the mining operation. Mr Hearne advised the will peak at 120 in around 12-months. This around 20mins to reach the surface and	there until a full train r Hearne advised around ad noticed Heron trucks e advised most positions f. Some positions have ind work on a FIFO urces. Heron has contact Mr Hearne, he underground te new development is
trip.	omplaints and company	resnonse	
John Marinty C	omplants and company		I
The meeting was advised that one community complaint had been received since the last CCC meeting. A resident on Taylor's Creek Road (approx. 8km from site) had reported cracks in their house thought to have been as a result from mine blasts. Company staff have visited the dwelling and photographed the cracks. The company has set-up and monitored ground vibration and noise at the dwelling and has not detected any vibration. The company has arranged two additional monitors and will report on its findings to the resident and the Committee.			s in their house thought to ng and photographed the the dwelling and has not



General business / Other matters

6. Traffic Study & Report

- 7. Cr. Peter Walker provided an update on the Ontoit traffic study. The revised draft is expected in the coming week or so. Mat O'Rourke from council is coordinating and will review the report before distributing further. It was requested / suggested that Mr O'Rourke present the report findings at the next meeting which was agreed.
- It was further agreed that this report should be endorsed by this committee prior to distributing to a wider audience.
- 9. Cr Peter Walker further advised that he and Mr Sturgiss are on SEATS (South Eastern Australia Transport Strategy) that covers an east-west transport link from Wollondilly to Bass (in Vic) and includes fast train services, Batemans Bay freight route upgrade and other possible freight links. The point being that any freight link upgrades could/would displace heavy vehicle transport from current roads to other dedicated roads.

10. DPE

The Chairman advised he had been in contact with DPE and invited Stephen O'Donoghue and Rose-Anne Hawkeswood to attend this meeting. They were unavailable and will be requested to attend the next meeting. This may be a more suitable meeting to attend esp. given the traffic study will be available. They were advised the main community concern is regarding wider traffic issues rather than with the mine specifically.

Next meeting

Next meeting: Wednesday 25th September 2019; 6:30pm, Woodlawn Mine Office

Note: all CCC, community and associated documents are located on the company website: http://www.heronresources.com.au/woodlawn-community.php

16 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 General Managers Performance Review Minutes - 30 July 2019

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

16.2 General Managers Performance Agreement 2019/20

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17 CONCLUSION OF THE MEETING

The Mayor will close the meeting.