



Terms of Reference

Goulburn Rail Trail Steering Committee

ROLE

The Goulburn Rail Trail Steering Committee was reestablished to continue to provide ongoing engagement as per the NSW Rail Trails Framework (June 2022) with the Aboriginal Land Council, local community and adjoining landowners in relation to the proposed Rail Trail project. This Committee is important to be able to respond to any funding opportunities that may arise.

ADVISORY FRAMEWORK

OBJECTIVE

The Goulburn Rail Trail Steering Committee objective is to work with nominated representatives on Council's endorsed priority project, incorporating an expanded shared pathway network around Goulburn and potentially incorporating other Local Government Areas. It is proposed that Council seeks funding for the development of an expanded rail and community trail project.

AIM

The Committee aims to:

- Advocate for the Goulburn Rail Trail and opportunities for funding.
- Develop and participate in the implementation of a communication strategy to seek community feedback on the Goulburn Rail Trail project
- Make recommendations to Council on any amendments to the proposal that may be identified by the Committee
- Incorporate the ideas of the community in relation to the development of the rail trail project.

COMMUNITY MEMBERSHIP

The number of representatives on the Committee will be determined by Council from time to time, sufficient to meet the workload of the committee, and will be drawn from expressions of interest received.

External expertise can be contracted on an as-required basis; however, they will not be considered a member.

COUNCIL MEMBERSHIP

The following make-up of Council Membership have been identified:

- The Committee will be chaired by a nominated Councillor, unless otherwise determined by the Committee.
- 3 Councillor Representatives
- Other Elected Goulburn Mulwaree Councillors are welcome to attend the meetings as non-voting members.

The Committee will also be attended by the following non-voting Council Officers:

- General Manager or a representative.
- Additional staff may be invited by the General Manager to attend when their area of work is relevant to the work of the Committee.

AUTHORITY

The Goulburn Mulwaree Council Goulburn Rail Trail Steering Committee is a committee of Goulburn Mulwaree Council and is advisory in nature. Recommendations will be made by the Committee prior to being submitted to Council for consideration. Recommendations and advice will not be actioned until endorsed by Council at an Ordinary Meeting.

Further, the Committee:

- Must seek the approval of the Mayor and/or General Manager before inviting an external representative to attend meetings of, or otherwise participate in, the committee and/or any subsequent working groups.
- Must make recommendations to the full Council. The committee is not authorised to make or change budgets, programme or policy affecting the relevant areas.
- Can provide recommendations to the Chair on priorities and issues but cannot direct operational or day to day matters.
- Will work through the General Manager in respect to operational matters.
- Will operate in accordance with terms of reference and guidelines specified for the Goulburn Rail Trail Steering Committee.
- Must have agendas and keep minutes of their meetings. These minutes must be provided to the full Council.
- Must abide by Council's Code of Conduct and requirements of the *Local Government Act 1993*

PRIORITIES

- Priorities will be set by the elected representatives.
- Priorities will be reviewed and updated on an annual basis; or as directed by Council resolution.

DEALING WITH EMERGENT ISSUES

Issues which may emerge of an urgent and time-sensitive nature, will be dealt with through reference to Council's current policies and in consultation with the General Manager. All recommendations will be put through for the Council discussion prior to delivery.

FREQUENCY OF MEETING

The Goulburn Rail Trail Steering Committee will meet a minimum of 4 times per year or as required.

Meetings are to be scheduled within Council business hours.

- Resolved by Council 18 March 2025 – Minute Number 2025/54

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