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BUSINESS PAPER

Ordinary Council Meeting

7 May 2019

Warwick Bennett
General Manager

We hereby give notice that an Ordinary Meeting of Council will be held on:

Tuesday, 7 May 2019 at 6pm
in the Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn

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	There were no closed session reports for determination.	

Cr Bob Kirk
Mayor

Warwick Bennett
General Manager

1 APOLOGIES

The Mayor will call for any apologies.

Council may resolve that the apologies be received and leave of absence granted.

2 OPENING PRAYER

The Mayor will call upon one of the Councillors to recite the Prayer.

3 LATE ITEMS / URGENT BUSINESS

The Mayor will call for any Late Items, Information or Urgent Business.

Council may resolve to accept the late item, information or urgent business into the Meeting.

4 DISCLOSURE OF INTERESTS

With reference to Chapter 14 Local Government Act 1993, and Council's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by Council at this meeting.

5 PRESENTATIONS

Nil

6 PUBLIC FORUM / ADDRESSES TO COUNCIL

- (1) In accordance with Council's Public Forum Guideline, Council permits members of the public to address Council meetings in open forum at every Ordinary Council meeting. The maximum time to be set aside for this will be 30 minutes.
- (2) A person wishing to address a meeting must contact staff in Council's Executive Section by 5.00pm on the day of the meeting and provide their name, their contact details and summary details of the item they wish to speak about.
- (3) The Mayor or Chairperson will call members of the public to address the meeting in accordance with the order of business. The address should be for no more than 5 minutes duration.
- (4) Members of the public addressing Council must abide by similar standards that apply to Councillors under the Council's Code of Conduct and this Code of Meeting Practice.
- (5) If a member of the public addressing the meeting fails to comply with the Mayor or Chairperson's call to order, the Mayor or Chairperson may withdraw that person's right to address the meeting.
- (6) In making the address, Councillors must be addressed as 'Councillor X'. If the chairperson is the Mayor he or she should be addressed as 'Mr. Mayor' or 'Madam Mayor'. When the chairperson is not the Mayor they should be addressed as Mr. or Madam Chair or Mr. or Madam Chairperson. Officers must be addressed as Mr. or Madam [job title or surname] e.g Mr. General Manager. The general standards that apply in Council's Code of Conduct and Code of Meeting Practice are applicable to addresses made by the public in Public Forum.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 APRIL 2019

Author: Brendan Hollands, Acting General Manager

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Minutes of the Ordinary Meeting of Council held on 16 April 2019

RECOMMENDATION

That the Council minutes from Tuesday 16 April 2019 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2019/121 to 2019/145 inclusive be confirmed.



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OUR MISSION TO BE EASY TO DO BUSINESS WITH

MINUTES

Ordinary Council Meeting

16 April 2019

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There were no closed session reports for determination.

**MINUTES OF GOULBURN MULWAREE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, CIVIC CENTRE, 184 - 194 BOURKE STREET,
GOULBURN
ON TUESDAY, 16 APRIL 2019 AT 6PM**

PRESENT: Cr Peter Walker (Deputy Mayor), Cr Andrew Banfield, Cr Sam Rowland, Cr Leah Ferrara, Cr Alfie Walker, Cr Margaret O'Neill, Cr Carol James, Cr Denzil Sturgiss

IN ATTENDANCE: Brendan Hollands (Acting General Manager), Marina Hollands (Director Utilities), Scott Martin (Director Planning and Environment), Matt O'Rourke (Director Operations), Maria Timothy (Acting Director Business Services) and Amy Croker (Executive Officer)

1 APOLOGIES

RESOLUTION 2019/121

Moved: Cr Alfie Walker

Seconded: Cr Margaret O'Neill

That an apology from Cr Bob Kirk be received and leave of absence granted.

CARRIED

2 OPENING PRAYER

The opening prayer was read by Cr Margaret O'Neill.

3 LATE ITEMS / URGENT BUSINESS

Nil

4 DISCLOSURE OF INTERESTS

Cr Andrew Banfield made a statement in relation to the Business Paper. He has assessed the Business Paper and does not perceive any declaration of interest is required to be declared in relation to his employment with Denrith Group of Companies.

Cr Alfie Walker made a statement that he is no longer an employee of 12.3 Multiquip VPA and will therefore remain in the meeting while discussions and determinations take place.

5 PRESENTATIONS

Nil

6 PUBLIC FORUM / ADDRESSES TO COUNCIL

Nil

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 2 APRIL 2019

RESOLUTION 2019/122

Moved: Cr Alfie Walker

Seconded: Cr Denzil Sturgiss

That the Council minutes from Tuesday 2 April 2019 and contained in Minutes Pages No 1 to 13 inclusive and in Minute Nos 2019/99 to 2019/120 inclusive be confirmed.

CARRIED

8 MATTERS ARISING

8.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 2 APRIL 2019

Nil

8.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

RESOLUTION 2019/123

Moved: Cr Margaret O'Neill

Seconded: Cr Carol James

That:

- 1. Council notes the Matters Arising and authorises the deletion of completed tasks**
- 2. Council note that no submissions were received in relation to the Draft Youth Services Policy and as a result that policy is now adopted.**
- 3. The outstanding task in relation to the Draft Youth Services Policy be deleted**

CARRIED

9 NOTICE OF MOTION

Nil

10 NOTICE OF RESCISSION

Nil

11 MAYORAL MINUTE

Nil

12 ITEMS FOR DETERMINATION

12.1 SECTION 64 DEVELOPER CONTRIBUTIONS - 1 RACECOURSE DRIVE GOULBURN (DA/0263/0607) AND 176 TARALGA ROAD GOULBURN (DA/66/2004)

RESOLUTION 2019/124

Moved: Cr Sam Rowland

Seconded: Cr Carol James

That:

- 1. The report from the Director Utilities on Section 64 Developer Contributions – 1 Racecourse Drive and 176 Taralga Road be received.**
- 2. The Section 64 Developer Contribution Rates for 1 Racecourse Drive and 176 Taralga Road be charged at the current development servicing rates for Water, Sewer and Stormwater for these developments.**

CARRIED

12.2 DRAFT LOCAL WEED MANAGEMENT PLAN

RESOLUTION 2019/125

Moved: Cr Denzil Sturgiss

Seconded: Cr Alfie Walker

That:

- 1. The report from Business Manager Environment & Health be received.**
- 2. The Local Weed Management Plan be adopted inclusive of the following amendments:**
 - (a) Land owners weed control measures be further specified as incorporated; and**
 - (b) Correction of minor spelling and formatting errors.**

CARRIED

12.3 MULTIQUIP VPA**RESOLUTION 2019/126****Moved: Cr Margaret O'Neill****Seconded: Cr Leah Ferrara**

That the report from the Director of Operations of the feedback from the draft Multiquip Quarries Voluntary Planning Agreement for the proposed Modification 3 to the planning approval for Ardmore Park be received.

- 1. The report from the Director of Operations of the feedback from the draft Multiquip Quarries Voluntary Planning Agreement for the proposed Modification 3 to the planning approval for Ardmore Park be received.**
- 2. Council forward the submissions received and Council's responses to the Department of Planning for their consideration.**
- 3. Council adopt the draft Voluntary Planning Agreement for Modification 3 as the final Voluntary Planning Agreement for Modification 3 and forward this to the Department of Planning for their consideration.**

CARRIED**12.4 LANSDOWNE BRIDGE UPDATE****RESOLUTION 2019/127****Moved: Cr Leah Ferrara****Seconded: Cr Denzil Sturgiss**

That the report from the Director of Operations on the update of construction status for the new Lansdowne Bridge Update be received.

CARRIED**12.5 REALLOCATION OF CAPITAL WORKS BUDGET 2018/19 - 2019/20****RESOLUTION 2019/128****Moved: Cr Denzil Sturgiss****Seconded: Cr Alfie Walker****That**

- 1) The report from the Business Manager of Works on the Riverside Park project budget reallocation be received.**
- 2) Council approve the transfer of \$40,000 from the 2019/20 budget for Riverside Park Project to the 2018/19 financial year.**

CARRIED

12.6 DISPLAY SIGN FOR VISITOR INFORMATION CENTRE

RESOLUTION 2019/129

Moved: Cr Margaret O'Neill

Seconded: Cr Sam Rowland

That

1. **The report of the Director Corporate & Community Services on a display sign for the Visitor Information Centre be received**
2. **Council investigate the installation of an electronic 'what's on in Goulburn' advertising sign at the Visitor Information Centre**
3. **A member of the Marketing and Events team be invited to the next meeting of the Recreation Area Committee to present to and/or discuss how the Committee can maximise its use of the services provided at the Visitor Information Centre to promote upcoming events at the Recreation Area**

CARRIED

Cr Alfie Walker called for a division.

In Favour: Crs Peter Walker, Sam Rowland, Margaret O'Neill and Denzil Sturgiss

Against: Crs Andrew Banfield, Leah Ferrara, Alfie Walker and Carol James

EQUAL

The Deputy Mayor (Chairperson) used his casting vote in favour of the motion.

12.7 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLUTION 2019/130

Moved: Cr Sam Rowland

Seconded: Cr Margaret O'Neill

That

1. **The report of the Director of Corporate & Community Services on Requests for Financial Assistance be received.**
2. **Council provide financial support totalling \$4,516.60 incl. GST (\$4,106 excl. GST) to the RSL Sub-Branch Goulburn for the hire of the PA System for ANZAC Day 2019 services and that the RSL be required to seek competitive and timely quotes in future years if they wish to seek Councils financial assistance.**

CARRIED

12.8 MONTHLY FINANCIAL REPORT

RESOLUTION 2019/131

Moved: Cr Andrew Banfield

Seconded: Cr Leah Ferrara

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Financial Statements to 31 March 2019 be received and noted for information.

CARRIED

12.9 STATEMENT OF INVESTMENTS AND BANK BALANCES

RESOLUTION 2019/132

**Moved: Cr Alfie Walker
Seconded: Cr Denzil Sturgiss**

That the report by the Director Corporate & Community Services and the Business Manager Finance & Customer Service on the Statement of Investments and Bank Balances report for the month of March 2019 be received.

CARRIED

12.10 WATER OUTSTANDING REPORT

RESOLUTION 2019/133

**Moved: Cr Sam Rowland
Seconded: Cr Andrew Banfield**

That the report from the Administration Team Leader on Water Outstanding be received.

CARRIED

12.11 DEBTORS OUTSTANDING REPORT

RESOLUTION 2019/134

**Moved: Cr Andrew Banfield
Seconded: Cr Denzil Sturgiss**

That the report from the Revenue Officer on Debtor Collections be received

CARRIED

12.12 RATES OUTSTANDING REPORT

RESOLUTION 2019/135

**Moved: Cr Margaret O'Neill
Seconded: Cr Denzil Sturgiss**

That the report from the Revenue Coordinator on Rates Outstanding be received.

CARRIED

12.13 MARULAN VILLAGE PLAN WORKING PARTY NOTES - 25 MARCH 2019

RESOLUTION 2019/136

**Moved: Cr Margaret O'Neill
Seconded: Cr Sam Rowland**

That the report of the General Manager on the notes from the Marulan Village Plan Working Party held 25 March 2019 be received.

CARRIED

12.14 MINUTES OF THE RAY HARVEY SPORTS FOUNDATION COMMITTEE MEETING HELD ON 1 APRIL 2019**RESOLUTION 2019/137****Moved: Cr Margaret O'Neill****Seconded: Cr Alfie Walker****That**

1. The report from the Business Manager Community Facilities in regards to the Ray Harvey Sports Foundation Committee minutes from Monday 1 April 2019 be received and the decisions of the committee become the decisions of Council.
2. A total of \$4,250.00 be allocated to the following recipients – Jordon Woods (\$250.00); Phoebe Matthews (\$200.00); Dylan Downey (\$250.00); Isabella Pollard (\$200.00); Elise Mullins (\$200.00); Brendan Graham (\$250.00); Tess Mae McKenzie (\$200.00); Felicite Gray (\$200.00); Anbarasan Mitchell (\$200.00); Emma Baxter (\$300.00); Meg Baxter (\$250.00); Kaelah Cave (\$200.00); Darci Cave (\$200.00); Callum Smith (\$400.00); Emily Ahearn (\$200.00); Becky Ford (\$200.00); Emmalee Croker (\$250.00) and Annabelle Croker (\$300.00).
3. A cheque presentation to the successful recipients of Ray Harvey Grants be held at the 7 May 2019 Council Meeting.
4. Letters be sent to the unsuccessful and successful recipients of Ray Harvey Grants

CARRIED**12.15 MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 1 APRIL 2019****RESOLUTION 2019/138****Moved: Cr Margaret O'Neill****Seconded: Cr Denzil Sturgiss****That the report from the Business Manager Community Facilities in regards to the Sports Council minutes from Monday 1 April 2019 be confirmed.****CARRIED****12.16 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 4 APRIL 2019****RESOLUTION 2019/139****Moved: Cr Andrew Banfield****Seconded: Cr Carol James****That:**

1. The report from the Director Operations in regards to the Traffic Committee minutes from Thursday 4 April 2019 be received and the decisions of the Committee become the decisions of Council.
2. Item 5.1 (3) Taxis in Bus Zones – The outcome of this trial be considered in the investigation of the CBD Enhancement project, specifically review of the number of bus stops and taxis stands to consolidate the current separate sites into shared zones.

CARRIED

12.17 EXTERNAL MEETING MINUTES

RESOLUTION 2019/140

**Moved: Cr Denzil Sturgiss
Seconded: Cr Carol James**

That the report from the General Manger on the minutes from the Local Emergency Management Committee Meeting on the 2 April 2019 be received.

CARRIED

12.18 COUNCILLOR BRIEFING SESSION SUMMARY

RESOLUTION 2019/141

**Moved: Cr Andrew Banfield
Seconded: Cr Denzil Sturgiss**

That the report from the General Manager on Councillor Briefing Session Summary be received.

CARRIED

12.19 CORPORATE & COMMUNITY SERVICES DIRECTORATE REPORT MARCH 2019

RESOLUTION 2019/142

**Moved: Cr Carol James
Seconded: Cr Andrew Banfield**

That the activities report by the Director Corporate & Community Services be received and noted for information.

CARRIED

12.20 UTILITIES DEPARTMENTAL REPORT - MARCH 2019

RESOLUTION 2019/143

**Moved: Cr Denzil Sturgiss
Seconded: Cr Leah Ferrara**

That the report from the Director Utilities regarding the operational and capital performance of the Utilities Department be received

CARRIED

12.21 PLANNING AND ENVIRONMENT DIRECTORATE REPORT - MARCH 2019

RESOLUTION 2019/144

Moved: Cr Leah Ferrara

Seconded: Cr Carol James

That the activities report from the Director Planning and Environment be received and noted for information.

CARRIED

12.22 OPERATIONS DEPARTMENTAL REPORT - MARCH 2019

RESOLUTION 2019/145

Moved: Cr Margaret O'Neill

Seconded: Cr Denzil Sturgiss

That the activities report by the Director Operations be received and noted for information

CARRIED

13 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.

The Meeting closed at 6.52pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 7 May 2019.

.....
Cr Bob Kirk
Mayor

.....
Warwick Bennett
General Manager

8 MATTERS ARISING

8.1 MATTERS ARISING FROM COUNCIL MEETING MINUTES FROM THE 16 APRIL 2019

Author: Brendan Hollands, Acting General Manager

Authoriser: Brendan Hollands, Acting General Manager

Attachments: Nil

8.2 OUTSTANDING TASK LIST FROM ALL PREVIOUS MEETINGS

Author: Brendan Hollands, Acting General Manager

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Matters Arising - 7 May 2019 [↓](#) 

RECOMMENDATION

That Council notes the Matters Arising and authorises the deletion of completed tasks.

Item/Task	Responsible Officer	Status
<p><u>Ducks Lane and Run-O-Waters Traffic Management Plan</u></p> <p>1. The General Manager to commence without prejudice to the determination by the Council of their development application to commence discussions with developers in the Shannon Drive area to determine their intended dates to commence physical works and seek if there is any appetite for the developers to enter into a voluntary planning agreement (VPA) that would allow Council to undertake the physical works generally known as Shannon Drive extension in the 2018/19 financial year.</p> <p>2. Future intersection improvement works along Hume Street be undertaken in consultation with RMS.</p>	<p>General Manager and Director of Operations</p>	<p>The DA for this subdivision will be presented to Council for determination when NSW Water issues have been addressed by the applicant.</p> <p>Discussions continue with RMS</p>
<p><u>Community Centre</u></p> <p>The General Manager undertake further investigations and draft design into this site being used for community centre and community workshop.</p>	<p>General Manager</p>	<p>Working Party to have its first meeting prior to one of the May 2019 Briefing Sessions</p>
<p><u>Racecourse Drive</u></p> <p>Council undertakes a consultation process with the affected land owners to determine how the individual connections to the 375mm storm water drainage pipe will occur and the timeframe for the works</p>	<p>Director Operations</p>	<p>Design completed and negotiations commencing with land owners. Work should be completed by 30 June 2019</p>
<p><u>Recreation Area</u></p> <p>Investigate promotional sign at VIC Centre</p>	<p>Director Corporate and Community Services</p>	<p>Report presented to 16 April Council meeting with further report requested</p>
<p><u>Lansdowne Street Development</u></p> <p>The decision on any zoning matter for Lot 10 DP 1247119 be deferred at this time.</p> <p>A development control plan be prepared that is consistent with the planning proposal</p> <p>That the applicant be requested to consider a proposed alternate access to this subdivision directly on to both Cathcart and Robinson Streets and to consider proposing the closure of Theatre Drive access onto Lansdowne Street.</p>	<p>Director Planning & Environment</p>	<p>Documentation being prepared.</p> <p>Discussions being held with proponent</p>

Item/Task	Responsible Officer	Status
<p><u>Draft Urban and Fringe Housing Strategy</u></p> <p>That Council endorse the Draft Urban and Fringe Housing Strategy for public exhibition subject to:</p> <ul style="list-style-type: none"> (a) Further document editing/corrections; (b) The inclusion of the irrigation area for the decommissioned sewer treatment plant on Gorman Road for rezoning recommendations, including potential for residential development; (c) Inclusion of Water NSW constraint mapping; and (d) Further assessment of the planning proposal for E4 section of Mistful Park, including potential for residential development. <p>That Council resolve to place the Draft Urban and Fringe Housing Strategy on Public Exhibition from 10 January 2019 to 22 February 2019.</p> <p>Council refer the Draft Strategy to relevant government and statutory agencies for comment.</p>	<p>Director Planning & Environment</p>	<p>Briefing sessions held with Councillors in March and April 2019. Feedback from briefing sessions and public consultation being compiled. A further briefing session will be held once the full extent of constraints for Goulburn are known</p>
<p><u>Hospital Parking</u></p> <p>Council generally support the proposed temporary timed parking arrangements in the Goulburn Base Hospital precinct for the duration of the construction period only with the following amendment:-</p> <ul style="list-style-type: none"> a. Areas outlined in yellow be removed from the proposed timed parking arrangements and remain untimed. b. Prell Oval entrance road and car park areas (currently in blue) be restricted to two hours timed parking <p>All parking restrictions be limited to Monday to Friday between 8am and 6pm.</p> <p>Any changes needed to infrastructure to implement this process such as signage and road markings be funded by Health Infrastructure</p> <p>Council and Health Infrastructure jointly develop a community consultation plan for the proposed temporary timed parking arrangements in the Goulburn Base Hospital precinct.</p>	<p>Director Operations</p>	<p>Report included in this Business Paper RECOMMEND COMPLETION</p>
<p><u>Goulburn Pigeon Problem</u></p> <p>Council to prepare a draft strategy to deal with the pigeon problem in Goulburn</p>	<p>General Manager</p>	<p>A timeframe for the preparation of this Strategy is not known as yet pending internal discussions on available resources</p>

Item/Task	Responsible Officer	Status
<p><u>Veolia Host Fee</u></p> <p>The Mayor and the General Manager be given delegated authority to negotiate with Veolia Australia. The Mayor and General Manager to report back to Council on the draft Host Fee agreement once the negotiations with Veolia have reached a stage where a firm recommendation can be made to enter into such an agreement.</p>	<p>General Manager</p>	<p>First round of discussions with Veolia have occurred. The feedback is very positive in terms of what Council has requested. Meeting with Veolia and Council scheduled for 31 May 2019</p>
<p><u>Review of the B2 Local Centre Zoning in Marulan and Mistful Park</u></p> <p>Council draft a planning proposal to amend the <i>Goulburn Mulwaree Local Environmental Plan 2009</i> be forwarded to the Department of Planning and then placed on public exhibition</p>	<p>Director Planning & Environment</p>	<p>Planning proposal is prepared and with the Department of Planning</p>
<p><u>Model Code of Meeting Practice</u></p> <p>Council adopts the attached draft Model Code of Meeting Practice and places the draft document on public exhibition for 28 days</p>	<p>General Manager</p>	<p>Report included in this Business Paper RECOMMEND COMPLETION</p>
<p><u>Code of Conduct</u></p> <p>Council adopts the attached draft Code of Conduct and places the draft document on public exhibition for 28 days</p>	<p>General Manager</p>	<p>No submissions received. Policy now adopted as per Council resolution. RECOMMEND COMPLETION</p>
<p><u>Australian Blues Music Festival</u></p> <p>Council undertake an Expression of Interest process requesting respondents to outline what could be achieved within a \$30,000 plus GST</p>	<p>Director Corporate and Community Service</p>	<p>EOI Process has commenced</p>
<p><u>Draft Recreation Needs Strategy</u></p> <p>Council adopts the attached draft Recreation Needs Strategy and places the draft document on public exhibition for 28 days</p>	<p>Director Planning and Environment</p>	<p>Public exhibition period closes 9 May 2019</p>

Item/Task	Responsible Officer	Status
<p><u>CBD Enhancement</u></p> <p>Further reports required on the following:</p> <ol style="list-style-type: none"> 1. Taxi ranks and bus stops 2. Street furniture 3. Bus stop outside Court House 4. Loading zones within CBD 5. Ellesmore Street multilevel car park 6. Police Parking on Montague Street 7. Removal of median strip in Auburn Street 8. Priority of works within allocated budget 	<p>General Manager</p>	<p>Various matters being investigated and reports prepared</p>
<p><u>Draft Operational Plan</u></p> <p>Council adopts the attached draft Operational Plan and places the draft document on public exhibition until 17 May 2019</p>	<p>Director Corporate and Community Services</p>	<p>Currently on exhibition</p>

9 NOTICE OF MOTION

Nil

10 NOTICE OF RESCISSION

Nil

11 MAYORAL MINUTE

Nil

12 ITEMS FOR DETERMINATION

12.1 ROAD NAMING - DA/0183/1718, 131 MARYS MOUNT ROAD GOULBURN (TENERIFFE)

Author: Ryan Gill, Development Assessment Officer

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Road Name Plan [↓](#) 

DA Number:	DA/0183/1718
Address:	131 Marys Mount Road, Goulburn
Proposal Description:	<p>Staged subdivision of land and associated civil work and landscaping comprising:</p> <p>Stage 1 - 2 lot subdivision and Right of Way (<i>Complete</i>)</p> <p>Stage 2 – 388 residential lots and associated works</p>

RECOMMENDATION

That:

1. The report on Road Naming for the consent DA/0183/1718 for staged subdivision of land comprising a 2 lot subdivision and Right of Way for Stage 1, and 388 residential lots subdivision for Stage 2 at 131 Marys Mount Road Goulburn (formally 133 Marys Mount Road, Goulburn) be received.
2. Council endorse the following proposed road names which will then be publicly exhibited for 15 days and consultation undertaken with prescribed authorities in accordance with clause 7 of the *Roads Regulation 2008*:
 - Road 1 Brooklands Circuit – Goulburn motorcycle racing history
 - Road 2 Aston Martin Drive – James Bond and George Lazenby local actor
 - Road 3 Bonneville Boulevard – Goulburn motorcycle racing history
 - Road 4 Roebuck Street – Name is in honour of Phillip Roebuck, racing identity from Goulburn
 - Road 5 Norton Street – Goulburn motorcycle racing history
 - Road 6 Indian Avenue – Goulburn motorcycle racing history
 - Road 7 Lazenby Way – George Lazenby local actor
 - Road 8 Triumph Street – Goulburn motorcycle racing history
 - Road 9 Matchless Avenue – Goulburn motorcycle racing history
3. Should no objections to the proposed names be received, Council proceed with the names listed above and undertake the necessary notices to the public and prescribed authorities in accordance with clause 9 of the *Roads Regulation 2008*.

BACKGROUND

Development Application DA/0182/1617 for a staged subdivision of land comprising a 2 lot subdivision and right of way for Stage 1, and 388 residential lots subdivision for Stage 2 at 133 Marys Mount Road, Goulburn was approved by Council on 28 September 2018. Stage 1 has been completed and the development lot is now 131 Marys Mount Road, Goulburn. Condition No. 73 of the development consent requires proposed road names to be in accordance with the *Goulburn*

Mulwaree Pre-Approved Names List for Roads and Places. If the proposed road names are not on the pre-approved list, the applicant is required to make a written request to Council.

The request must then be considered at a Council meeting. If Council resolves to endorse the proposed road names, the proposal must then be endorsed by the Geographical Names Board (GNB) of NSW.

REPORT

The attached plan referred to in this report indicates nine proposed new roads which are not included in the pre-approved list. Council’s endorsement is therefore being sought for these proposed new road names as contained in the table below.

The applicant has submitted that the proposed names are appropriate as they are a theme based on the motorcycle history of Goulburn. The road names for consideration are as follows:

Road	Proposed Name	Background
1	Brooklands Circuit	Goulburn motorcycle racing history
2	Aston Martin Drive	Car used in James Bond films and George Lazenby local actor
3	Bonneville Boulevard	Goulburn motorcycle racing history
4	Roebuck Street	Goulburn motorcycle racing history
5	Norton Street	Goulburn motorcycle racing history
6	Indian Avenue	Goulburn motorcycle racing history
7	Lazenby Way	Local actor from Goulburn*
8	Triumph Street	Goulburn motorcycle racing history
9	Matchless Avenue	Goulburn motorcycle racing history

* Lazenby is a Council pre-approved name under the *Goulburn Mulwaree Pre-Approved Names List for Roads and Places.*

The first Tourist Trophy (motorcycle race) held in Australia was located in Goulburn on 1 to 13 April 1914, in which a number of motorcycles from around Australia competed. Harry Jenkins from Victoria won the first Tourist Trophy riding an Indian motorcycle.

Brooklands Circuit has been nominated in order to acknowledge the world’s first purpose-built motor racing circuit located in Surry in the UK. A number of motorcycle races were conducted here after World War I.

Aston Martin Drive is in recognition of the car used in the James Bond movie series, in which former local George Lazenby played the title role of James Bond in the 1969 film “On Her Majesty’s Secret Service”. Lazenby Way therefore seeks to recognise Mr Lazenby.

Bonneville Boulevard is in relation to the Bonneville Salt Flats located in the state of Utah in the USA. A number of motorcycle land speed records were set in the 1930’s and it is still in use today for a number of land speed events in both car and motorcycle categories.

Roebuck Street is the family name of the late Phillip Roebuck, racing identity from Goulburn. Phillip Roebuck competed in a number of motorcycle races around Australia.

Norton Street is in relation to the motorcycle company from the United Kingdom which started making motorcycles in 1902. A number of Norton motorcycles raced in the first Tourist Trophy event in 1914.

Indian Avenue is in recognition of Indian Motorcycles from the United States which started making motorcycles in 1903. A number of Indian Motorcycles raced in the first Tourist Trophy event in 1914.

Triumph Street is in recognition of Triumph Motorcycles from the United Kingdom. Triumph manufactured motorcycles from 1902, some of which have been used for land speed records in the 1960s on the Bonneville Salt Flat. Current motorcycles in production include the Bonneville motorcycle, in recognition of the Bonneville Salt Flats.

Matchless Avenue is in recognition of Matchless Motorcycles from the United Kingdom which manufactured motorcycles from 1899 to approximately 1966. It is one of the earliest British motorcycle brands to manufacture motorcycles for racing. A number of Matchless motorcycles were used in the first Tourist Trophy event in 1914. Bike No 45 in the first Tourist Trophy race was a Matchless motorcycle and was ridden by Mr T W Green. This is now owned by Mr Steve Hazelton, owner of the adjoining Teneriffe homestead.

The proposed names are appropriate given they are:

- Unique within the Goulburn Mulwaree Council areas and adjacent local government areas;
- Thematic names for roads in this subdivision;
- Are appropriate to the cultural character of the area;
- Their origin is stated as a theme of recognition of the motorcycle racing history, famous persons of Goulburn and items that are associated with the previous property;
- Do not refer to living persons; and
- Are not offensive or likely to give offence, incongruous or out of place nor refer to a commercial entity or company.

Should Council agree to the proposed road names, the names are required to be exhibited in the local newspaper and referred to the prescribed authorities in accordance with the Roads Regulation 2008. An exhibition period of fourteen (14) days will enable members of the public and the prescribed authorities to make submissions to Council as the roads authority.

Should a submission in objection be received the matter will be reported back to Council.

If Council is supportive of this recommendation then approval by the Geographic Names Board will be required.

FINANCIAL IMPLICATIONS

The cost of the advertising and notification is minimal and will be met by Council.

LEGAL IMPLICATIONS

Nil

12.2 MARULAN SOUTH LIMESTONE MINE CONTINUED OPERATIONS AND EXPANSION (SSD7009)

Author: Scott Martin, Director Planning & Environment

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. EIS - Summary Document [↓](#) 

Link to Community Strategic Plan:	EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report from the Director Planning & Environment in regard to the Marulan South Limestone Mine continued operations (SSD7009) be received.
2. A submission be made to the Department of Planning & Environment highlighting the following items for consideration in their assessment of the application:
 - (a) The need to upgrade Marulan South Road and seek ongoing developer contributions for the maintenance of the asset in accordance with Section 7.11 EP&A Act 1979.
 - (b) The identified social impacts be addressed.
 - (c) Consideration be given to environmental matters including noise and dust emissions, and visual amenity.

BACKGROUND

The Marulan South Limestone Mine produces up to 3.38 million tonnes of limestone-based products per year for the cement, steel, agricultural, construction and commercial markets. Boral proposes to mine approximately 120 million tonnes over 30 years in an extension of the existing pit towards the west.

REPORT

Council has received notification from the Department of Planning and Environment of an application submitted by Boral Limited for the continued operations and expansion of the Marulan South Limestone Mine which includes (but is not limited to):

- Extracting and processing up to 4 million tonnes of limestone per year and up to 200,000 tonnes of clay/shale per year for up to 30 years;
- Increasing the existing disturbance area by approximately 256 hectares;
- Establishing new overburden emplacement and product stockpiling areas;
- Partially realigning Marulan South Road and a high voltage power line;
- Constructing a new 118 megalitre water storage dam on Marulan Creek; and
- Transporting products to market by rail and road, including dispatching up to 133 laden trucks per day.

Council staff have reviewed the documentation and have drafted the following submission for Council's consideration.

DRAFT Submission to Department of Planning – Marulan South Limestone Mine Continued Operation and Expansion (SS-D7009)

Goulburn Mulwaree Council does not object to the proposed Marulan South Limestone Mine Continued Operations and Expansion application currently on public exhibition, however provides the following comments for consideration during the assessment of the application.

Marulan South Road

Council is currently in negotiations with Boral in relation to the scope of the required upgrade and ongoing maintenance of Marulan South Road. The road is currently considered inadequate in terms of its construction and safety, and as a result, consistently generates concerns from road users and local residents.

The age of the existing limestone quarry has meant that Council has had limited opportunity in the past to apply maintenance contributions. It is the view of Council that the continued operations and proposed expansion of the mine is significant enough to warrant the imposition of a developer contribution in accordance with Section 7.11 (formerly s94) of the EP&A Act 1979.

Boral have indicated a desire to enter into a deed of agreement with Council as a mechanism to enable the road upgrade. Details are still being sought as to the appropriateness of a deed of agreement compared to either conditions of consent or a Voluntary Planning Agreement.

In light of the above, the following comments are made:

Road Construction

- Section 4.4.6 of the EIS states, "Boral has committed to upgrading Marulan South Road from the site to the Hume Highway", and "The upgrade will be to Austroads and relevant Council Standards and Specifications".
- Section 21.3.4 of the EIS states, "Boral will undertake (a pavement condition) survey and include any required pavement works with the upgrading of Marulan South Road".
- Section 4.4.4 of the EIS states, "Boral proposes to realign a section of Marulan South Road to accommodate the northern portion of (their works)". This realignment will be to Council standards and will improve the alignment of the road.
- Section 7.2.3 of the DCP requires the following minimum standards for a heavy haulage route:
 - 7m wide sealed carriageway
 - 1m wide shoulders each side, 500mm of which is sealed
 - 80km/h design standard
 - Minimum of 10 years remaining pavement life.

It should be noted however, that the exact details of the upgrade are being negotiated with Council's Director Operations as some items of the upgrade, including line marking, are beyond the requirements of the DCP.

In this regard, Council are seeking that the road design plans are to include a line marking plan with Wide Centre Line Treatment (WCLT) of the road centreline. This outcome would be consistent with the haul route that has been approved and recently constructed as part of the Gunlake Quarry consent (Brayton and Ambrose Road).

An image depicting a WCLT treatment has been provided below:



Source: NSW Roads and Maritime

Furthermore, the design should also demonstrate the provision of retroreflective pavement markers (as utilised upon Kings Highway, Newell Highway, Brayton & Ambrose Road), edge line marking with retroreflective pavement markers, and guide posts at a spacing as determined from an analysis of heavy fogs along South Marulan Road.

- Council requires that a survey of South Marulan Road is undertaken to identify corridor boundaries, sealed and unsealed pavement extents, line marking, signage, hazards, driveways, intersections, road shoulders, vegetation, drainage structures and power poles. The survey must include sufficient details to indicate horizontal and vertical alignment of the existing pavement, shoulders and clear zone.
- Design plans must comply with Austroads design guidelines. The typical cross section of the design must incorporate 2 x 3.5m sealed travel lanes, 1.5m shoulders (1m sealed), and a 3.0m clear zone. Where this cannot be achieved alternate measures are to be proposed and indicate how non-compliance does not adversely impact road safety. Council will review concept design plans before detail design plans are prepared. The design plans are to be certified by a qualified and experienced civil engineering consultancy and supported by a design report.
- Design plans must identify the extent of trees and native vegetation to be removed and indicate appropriate environmental management measures.
- A geotechnical report is to be carried out to identify the condition of the existing pavement and proposed pavement upgrade to achieve a minimum 10 year pavement life with increased truck volumes. The type and extent of testing is to adequately characterise the existing pavement. The geotechnical report is to include a pavement design that caters for the estimated design traffic and considers the subgrade conditions.
- An assessment of the existing drainage structures is to be carried out to determine the structural integrity and hydraulic capacity of these structures. The drainage system is to operate so there is no detrimental impact on the road pavement, adjoining properties and vegetation during and following wet weather events.

Compliance with Goulburn Mulwaree S94 Development Contributions Plan 2009

- Section 11.3 of the s94 Plan requires the payment of a contribution based on the tonnages transported over a Council road. The current (2018/19) rate is \$0.0488/t/km.
- Section 21.3.4 of the EIS states, “Boral currently pays a contribution to Council for road maintenance and will continue to do so during continued operation of the mine”. However, the contributions paid by Boral only relate to their brown clay and white clay products. These products amount to approximately 150,000t/a, which is only about one third of their total material transported along Marulan South Road.
- Council will be seeking that the current rate be applied to all additional tonnages to be transported over Marulan South Road as well as those existing tonnages not subject to contributions.

Road Capacity, Efficiency and Safety

- The proposal is for an average of an additional 68 trips (34 laden, 34 unladen) along Marulan South Road per day.
- Section 6 of the Traffic Impact Assessment states, “... traffic impacts of the additional product truck movements ...has found the impacts would be relatively minor and there will be minimal changes to the Level of Service and vehicle delays on the road network..”
- Section 21.3.2 of the EIS states the road upgrade “will take into consideration the need for and location of school bus stopping and turning”, and “will consider improving certain significant dips in the vertical alignment of the road to improve visibility and road safety”.
- Section 21.3.3 of the EIS states with regard the truck driver behaviour, “Boral proposes to further develop and continue to implement driver safety awareness training...”.
- Marulan South Road is currently a B-double route, however has a time restriction. With the upgrade of the road, including bus stops, it is considered the route would be appropriate as an unrestricted B-double route.
- Council will require that a Traffic Management Plan be developed by the applicant in consultation with RMS and GMC. The plan is to consider measures to avoid dispatching or receiving large convoys of laden trucks onto public roads, a drivers code of conduct (including means of compliance), and methods used to minimise the transmission of dust and tracking of soil onto public roads.

De-registration of Public Roads

- Section 4.4.5 of the EIS states, “Boral proposes the de-registration of all public roads in the former village of Marulan South as well as the section of Marulan South Road between Boral’s operations and the entrance to the agricultural lime manufacturing facility”.
- This proposed de-registration is supported since it is considered beneficial to Council to decrease the maintenance burden of these heavily used roads.
- Road Closure Applications for Hume Street, Barber Street, Cooper Crescent in the former village of Marulan South and also two sections of Marulan South Road are off public exhibition and no objections were received. However Essential Energy requested a Right of Carriageway to access their substation on Lot 1 in DP 1186554 (i.e. off one section of Marulan South Road that is subject to the Road Closure Application) and OEH requested a Right of Carriageway or Easement for Access to provide them with continued legal access to the Bungonia National Park. Boral has instructed their surveyor to make provision for these requirements in the Plan of Road Closure (yet to be finalised).

- The Plan of Road Closure will be made available to Council for review before being forwarding to NSW LRS for registration purposes in order for new titles to be created in Council's name and then transferred to Boral, subject to them paying Council compensation consistent with updated Market Valuations.
- At a meeting with Boral representatives on 3 April 2019, Council staff were informed that whilst Boral wish to acquire a section of Marulan South Road representing a combined area of 5.437 hectares, they now wish to defer the Road Closure Application relating to a second section of Marulan South Road, representing an area of 6.613 hectares. The deferral would be for 7 years and Boral have stated a desire to enter into a Deed of Agreement or legally binding instrument to reflect this arrangement.

In light of this request from Boral and the magnitude of the proposal, it may be preferable for Council to insist on both parties entering into a Voluntary Planning Agreement (VPA).

Social Impact

The EIS indicates that a number of moderate social risk ratings have been predicted via the preparation of a Social Impact Assessment. These include:

- Dust fallout
- Noise from airbrakes
- Increased traffic volume
- Headlight spill from the realignment of Marulan South Rd
- Impact to the condition of the pavement on Marulan South Rd
- Existing concerns as to the overall safety of Marulan South Road including but not limited to narrow pavement and shoulder and road undulation.

Council believes that it is necessary for the issue of headlight spill to be addressed by a condition of consent that stipulates either design adjustments or the provision of a vegetated earth mound to minimise the risk of headlight spill. The proposed method should be nominated by the applicant and endorsed by the Department of Planning & Environment.

The EIS indicates that Boral intend to reduce the social risk rating associated with Marulan South Road by adopting the road upgrade as a mitigation measure. Reference is made to the above comments in relation to Marulan South Road in this regard.

Noise and Dust

Potential noise and dust impacts from construction and operation of the proposal on nearby sensitive residential, commercial and industrial receivers were addressed within the EIS. Council notes that it is not the appropriate regulatory authority for either matter. Council understands that the proposal will be subject to adherence with the NSW Noise Policy for Industry and subject to an Environmental Protection Licence which will be overseen by the EPA.

Visual Amenity

Council notes that the Rehabilitation Strategy provide within the EIS demonstrates a progressive approach to rehabilitation of the overburden emplacements to be undertaken over a period of 30 years. In the context of the surrounding extractive industries developments, the visual impact is considered acceptable, noting that the final stage 4 landform will provide for an improved outlook from the Bungonia Lookdown.

CONCLUSION

Council are generally supportive of the proposal but there's still some elements that need to be finalised and reviewed prior to a determination being made, namely the upgrading of Marulan

South Road, the manner in which the road is upgraded and the ability for Council to receive developer contributions for the ongoing maintenance of the upgraded road.

Boral Limited
Build something great™



element

Marulan South Limestone Mine Continued Operations State Significant Development Application

ENVIRONMENTAL IMPACT STATEMENT | SUMMARY

Prepared for Boral Cement Limited | March 2019

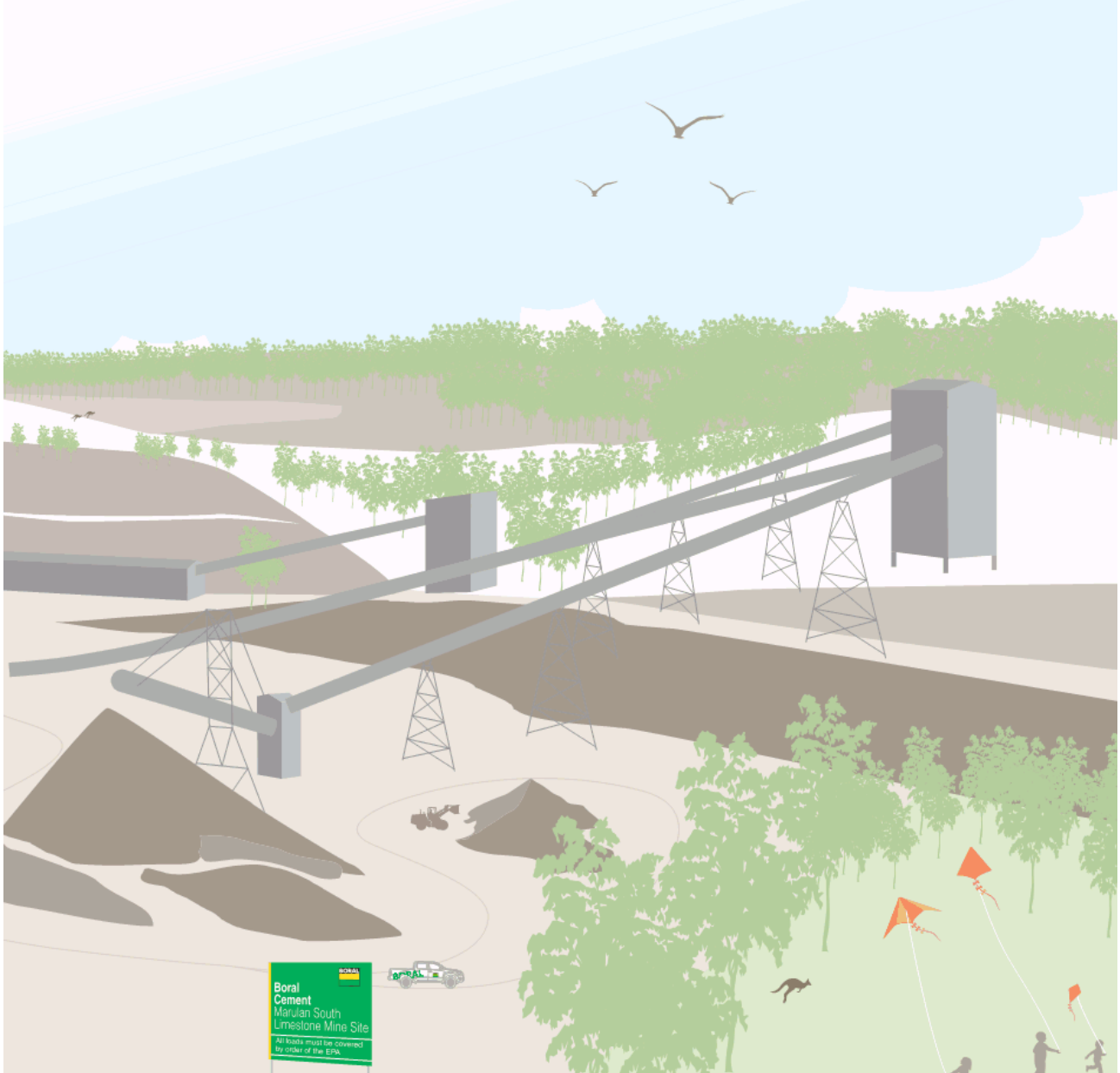
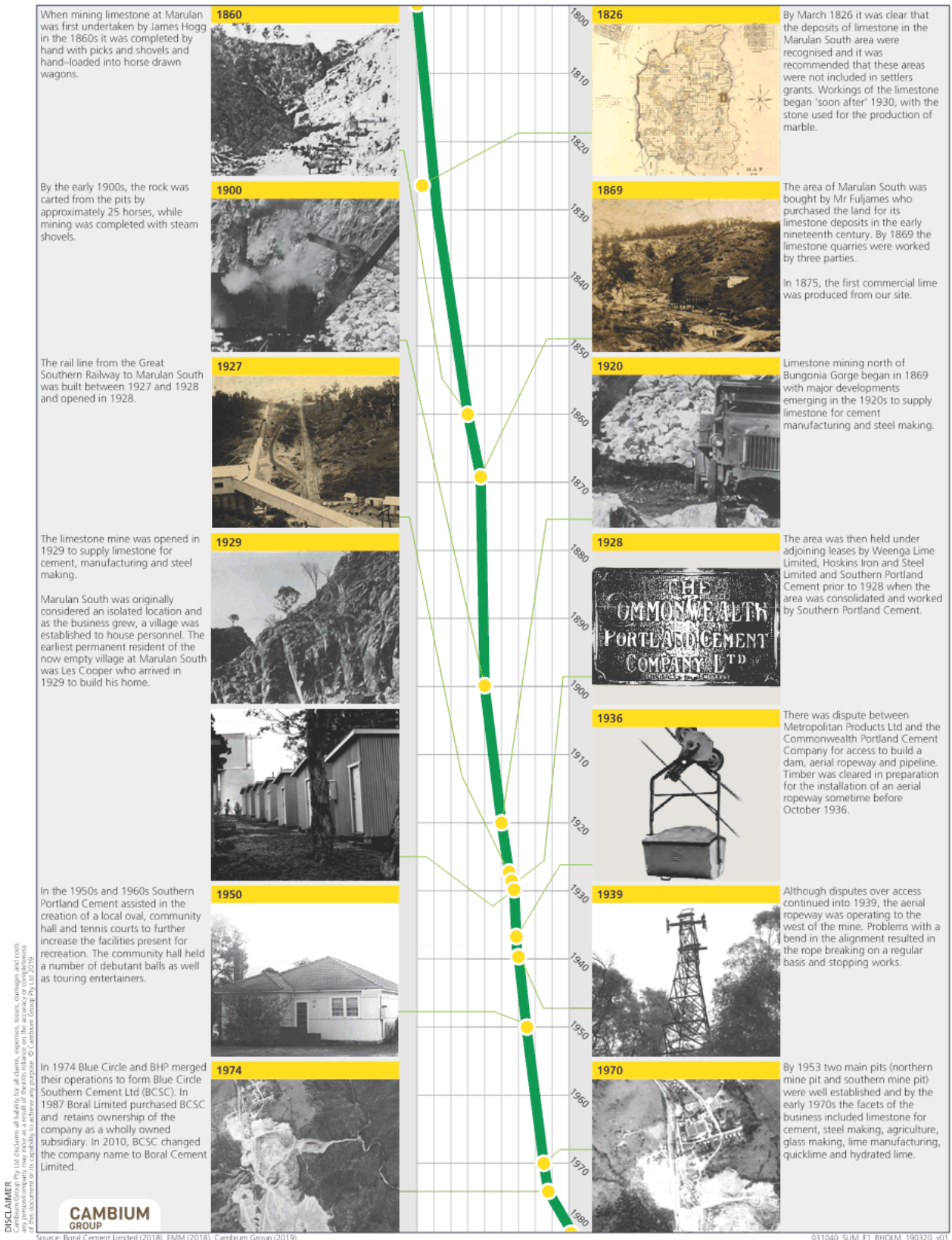


Figure 1
Brief history of limestone mining at Marulan South



Boral Cement Limited (Boral) is seeking development consent for a State significant development (SSD 7009) to continue operations at its Marulan South Limestone Mine (the Project), an open cut limestone mine in the Southern Highlands of NSW.

Limestone mining north of Bungonia Gorge began soon after the limestone deposit was discovered in 1830 with the stone used to produce marble. A contract was awarded for provision of material for flux to the Fitzroy Falls Iron Works and the first commercial lime was produced in 1875. Major developments emerged in the 1920s to supply limestone for cement manufacturing and steel making.

The limestone mine was opened in 1929 to supply limestone for cement, manufacturing and steel making. By 1953 two main pits (northern mine pit and southern mine pit) were well established and by the early 1970s the facets of the business included limestone for cement, steel making, agriculture, glass making, lime manufacturing, quicklime and hydrated lime. **Figure 1** presents a brief history of limestone mining at Marulan South.

The mine produces up to 3.38 Million tonnes (Mt) of limestone-based products per year for the cement, steel, agricultural, construction and commercial markets. Boral proposes to mine approximately 120 Mt over 30 years in an extension of the existing pit towards the west.

SITE DESCRIPTION

The Project site is in Marulan South, 10 km south-east of Marulan village and 35 km east of Goulburn. It is in the Goulburn Mulwaree Local Government Area (LGA).

The mine is separated from the Bungonia National Park (NP) and State Conservation Area to the south by Bungonia Creek and is separated from the Shoalhaven River and Morton NP to the east by Barbers Creek.

The Project site and surrounds are characterised by rolling hills of pasture interspersed with forest to the west, contrasting with the heavily wooded, deep gorges that begin abruptly to the east of the mine, forming part of the Great Escarpment and catchment of the Shoalhaven River.

Access is via Marulan South Road, which connects the mine and Boral's Peppertree Quarry with the Hume Highway approximately 9 km to the north-west. Boral's private rail line connects the mine and Peppertree Quarry with the Main Southern Railway approximately 6 km to the north.

The Project site covers historical and proposed future areas of disturbance and comprises two geographically separate areas:

- the existing mine including the proposed 30-year mine footprint and associated infrastructure; and
- the proposed Marulan Creek Dam to be on Marulan Creek, within Boral landholdings approximately 2.5 km north of the mine entrance.

Most of the Project site is zoned RU1 - Primary Production under the Goulburn Mulwaree Local Environmental Plan (LEP) 2009. Mining and extractive industries are permissible in this zone with consent. The remaining area is zoned E3 - Environmental Management. Mining and extractive industries are prohibited in this zone. However, as agriculture is permitted in the E3 zone with consent, mining is also permitted in this zone under the Mining SEPP with consent.

PROJECT OVERVIEW

Proposed operations associated with the continuation of mining for a further 30-years are compared with existing operations in Table 1. Existing operations are also presented in Figures 2 and 3 with the proposed Project presented in Figures 4 and 5.

Table 1 - Comparison of existing and proposed operations

Project component	Existing	Proposed
Hours of operation	24-hours per day, 7 days per week. Blasting is conducted during daylight hours on weekdays, excluding public holidays.	No change.
Blasting frequency	One blast per day on weekdays, excluding public holidays, totaling five blasts per week.	No change.
Capital investment value	Historical capital investment is unknown as records were not regularly kept during the Mine's lifetime.	\$111 million.
Mining method	Overburden including clay shale is removed using excavators and front-end loaders. Limestone is extracted using open-cut drill and blast techniques. Limestone is loaded using excavators and front-end loaders and hauled either to stockpiles or the primary processing plant using haul trucks. Oversized material is stockpiled and reduced in size using a hydraulic hammer attached to an excavator, before being introduced to the processing plant.	No change.
Resource	Mining was focused on the approximately 200-300 m wide Eastern Limestone and was split between a north pit and a south pit. A limestone wall rising almost to the original land surface divided the two pits. The north and south pits were recently joined in 2016/2017 by mining the centre ridge to form a single contiguous pit, approximately 2 km in length. However, the areas are still referred to as north pit/south pit.	The proposed 30-year mine plan accesses approximately 120 Mt of limestone down to a depth of 335 m AHD. The mine footprint focuses on an expansion of the north pit westwards to mine the Middle Limestone and to mine deeper into the Eastern Limestone. As the Middle Limestone lies approximately 70 m to 150 m west of the Eastern Limestone, the 30-year mine plan avoids mining where practical the interburden between these two limestone units thereby creating a smaller second, north-south oriented West Pit with a ridge remaining between. The north pit will also be expanded southwards, encompassing part of the south pit, leaving the remainder of the south pit for overburden emplacement and a visual barrier.
Project site and disturbance area	CML 16 (which encompasses ML 1716), covers an area of 616.5 ha. Existing mining has disturbed approximately 341.5 ha.	The Project site is approximately 846.4 ha. The Project would result in an additional disturbance footprint of approximately 256.5 ha.
Annual production	Subject to market demand the mine has typically produced up to 3.38 Million tonnes of limestone and up to 200,000 tonnes of shale per annum.	Limestone will be extracted at a rate of up to 4 Mtpa for a period of 30 years. Clay shale will also continue to be extracted at a rate of up to 200,000 tpa.
Mine life	Mining commenced around 1830.	Project life 30 years.
Management of mining waste (overburden)	Overburden from stripping operations is emplaced in the Western Overburden Emplacement (WOE), west of the open cut pits.	The proposed 30-year mine plan will generate approximately 108 Mt of overburden. Overburden will be emplaced both within 'in-pit' and 'out-of-pit' overburden emplacements including: <ul style="list-style-type: none"> • a vertical and northerly extension of the existing WOE; • a new Northern Overburden Emplacement (NOE) to the west of the lime production plant and kiln; • a new Southern Overburden Emplacement (SOE) within and west of the south pit.
Operational workforce	Approximately 191 full time personnel are currently employed by Boral in connection with the mine, including lime manufacturing, administration and logistics. This includes 118 personnel on-site (excluding contractor personnel) and another 73 that are employed at other locations e.g. Berrima and Maldon Cement Works and North Ryde that would otherwise not be employed if it weren't for the mine.	The Project will provide continued direct employment for 118 people on the mine site and 73 offsite.

Project component	Existing	Proposed
General infrastructure	<p>The existing mine includes access and haul roads, limestone handling and processing equipment, limestone product stockpiling and reclaim areas, conveyor network, lime production and processing plant, limestone sand plant, rail loading and despatch infrastructure, administration offices and visitor/employee car parking facilities, electricity supply and distribution, utility infrastructure, workshop, stores and ablation buildings, underground diesel storage, heavy vehicle servicing, parking and washdown facilities.</p>	<p>The Project will require the following key infrastructure changes:</p> <ul style="list-style-type: none"> • relocation of a section of high voltage power line to accommodate the NOE; • realignment of a section of Marulan South Road, to accommodate the WOE; • relocation of the processing infrastructure and the stockpile and reclaim area at the northern end of the north pit to allow the northward expansion of the pit; and • development of a shared Road Sales Stockpile Area including a weighbridge and wheel wash to service both the mine and Peppertree Quarry.
Product transport	<p>A single line rail track owned and maintained by Boral links the Project site to the Great Southern Railway at Medway Junction. A 1.2 km long passing line was constructed at Medway Junction as part of construction of the Peppertree Quarry. This line will also be used by the mine to enhance access to the Main Southern Railway.</p> <p>Boral currently transports most finished products by rail, with up to six trains departing the mine per day.</p> <p>Annual road transport volumes along Marulan South Road to the Hume Highway are approximately:</p> <ul style="list-style-type: none"> • Lime products – 130,000 tpa. • Limestone aggregates – 50,000 tpa. • Clay shale – 80,000 tpa. • Fine limestone – 70,000 tpa. <p>Annual road transport volumes along Marulan South Road to the agricultural lime manufacturing facility are approximately 120,000 tpa.</p> <p>Annual road transport volumes of crushed and air classified limestone sand along internal roads to Peppertree Quarry are approximately 500,000 tpa.</p>	<p>The majority of limestone products will continue to be transported to customers by rail for cement, steel, commercial and agricultural uses. Boral seeks to maintain the approved rail transportation limit of six trains departing the mine per day.</p> <p>Manufactured sand will continue to be transported by truck along a dedicated internal road, across Marulan South Road and into Peppertree Quarry for blending and dispatch by rail. The mine currently produces approximately 500,000 tpa for Peppertree Quarry and proposes to increase production of manufactured sand to approximately 1 Mtpa.</p> <p>Agricultural lime, quick lime and fine limestone products will continue to be transported by powder tanker, bulk bags on trucks or open tipper trucks along Marulan South Road.</p> <p>Shale, limestone aggregates, sand and tertiary crushed products will be transported by predominantly truck and dog along Marulan South Road.</p> <p>The adjoining Peppertree Quarry is currently approved to transport all products by rail. Boral will seek to transport approximately 150,000 tpa of Peppertree Quarry's products from the mine to customers via Marulan South Road. This could be achieved by back loading to the new shared road sales product stockpile area by the trucks carrying the limestone sand to Peppertree Quarry.</p> <p>In total, Boral is seeking to transport up to 600,000 tpa of limestone and hard rock products along Marulan South Road to the Hume Highway, as well as 120,000 tpa of limestone products to the agricultural lime manufacturing facility, which is approximately 1 km west along Marulan South Road.</p>
Total resource recovered	<p>Extraction to date is unknown as records were not regularly kept in early years of mining.</p>	<p>Up to 120 Mt of limestone and up to 5 Mt of shale resource extracted over 30 years.</p>
Beneficiation	<p>Processing of 3.38 Mtpa of limestone to create various limestone and lime products including limestone aggregates and sand, hydrated lime and quick lime.</p>	<p>Processing of 4 Mtpa of limestone to create various limestone and lime products including limestone aggregates and sand, hydrated lime and quick lime.</p>

Figure 2
Existing operations - Stage 0 (Pre SSD approval)

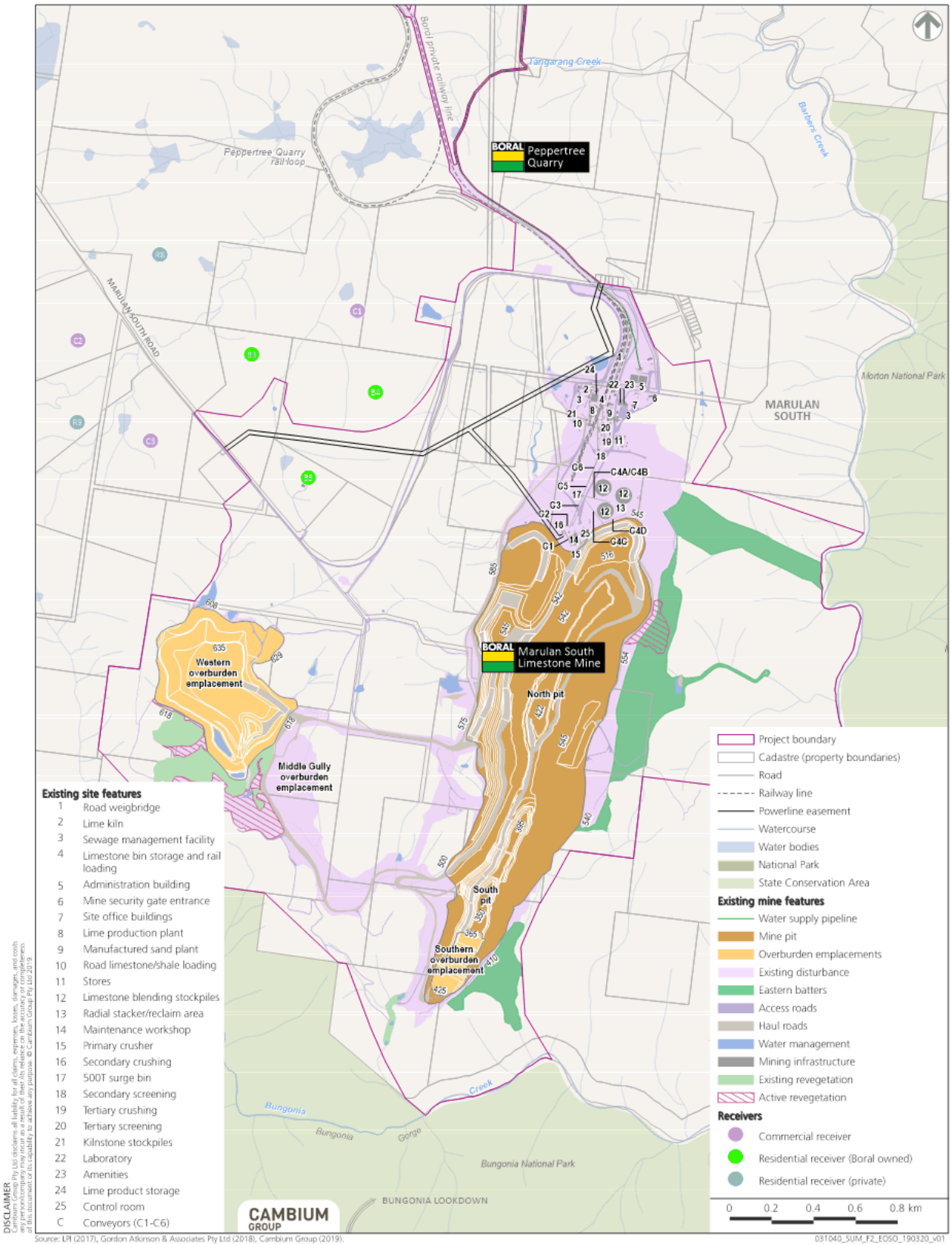
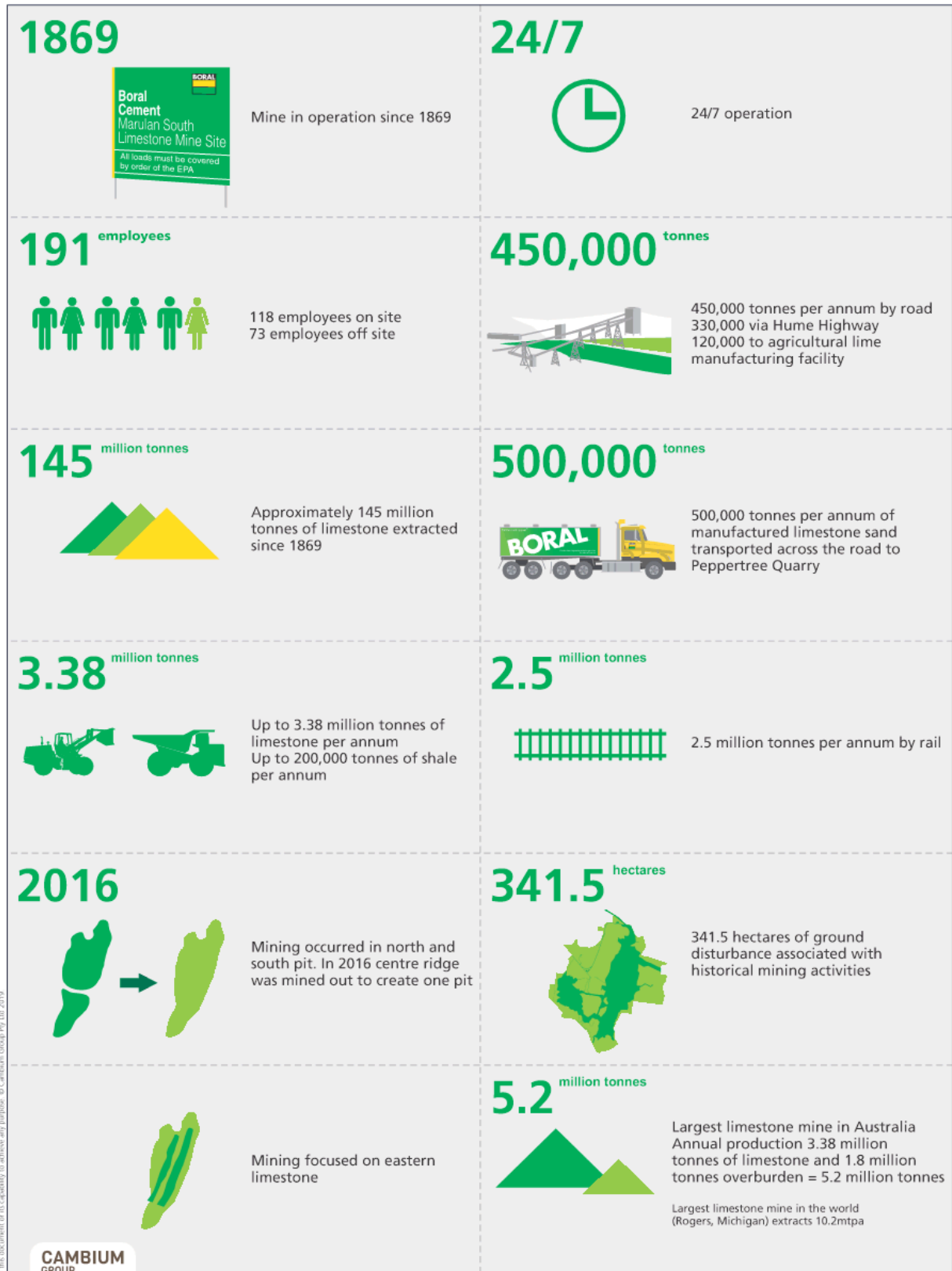


Figure 3
Existing operating parameters



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Source: Boral (2018), Cambium Group (2019).

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Figure 4
The Project

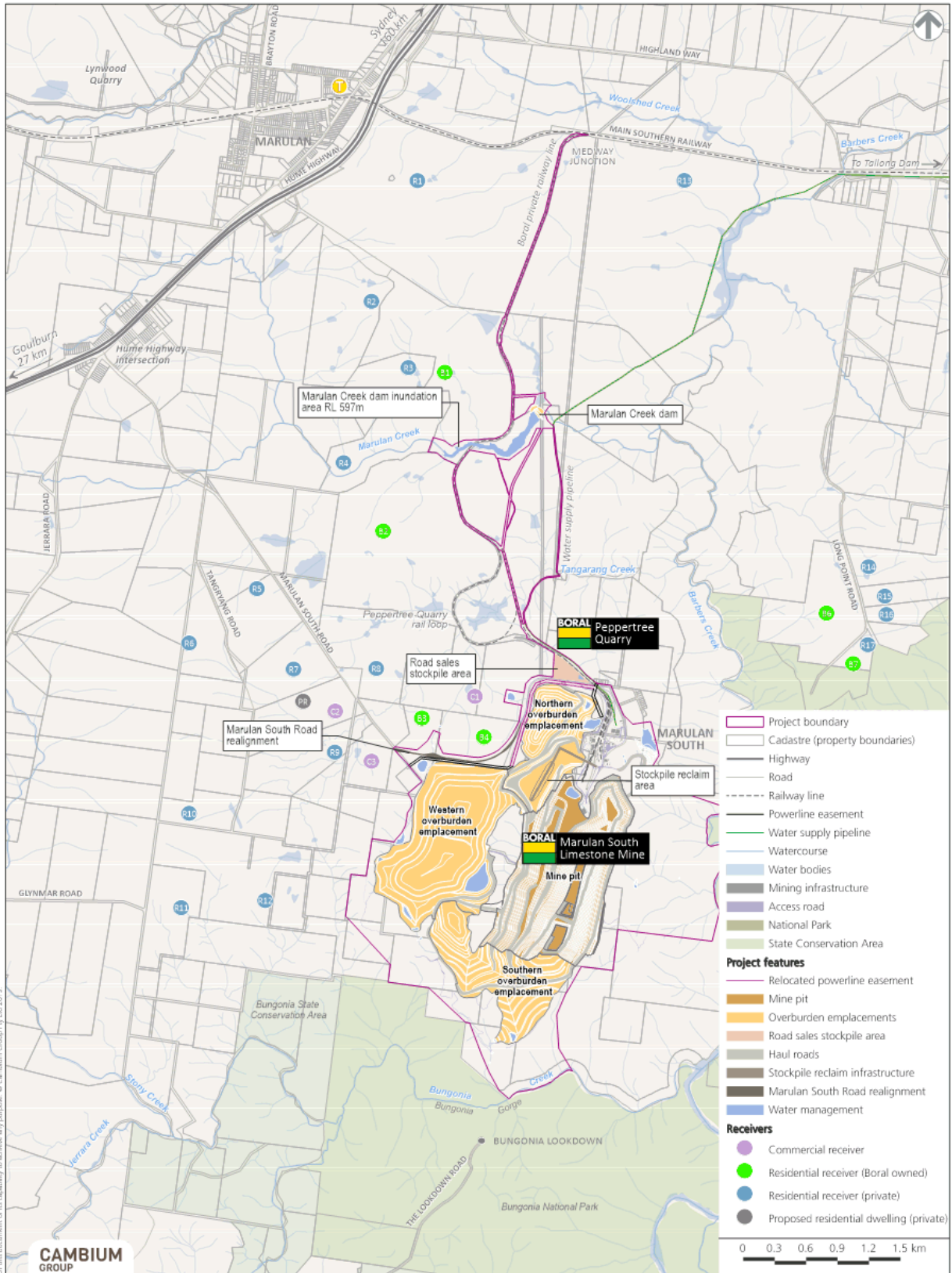
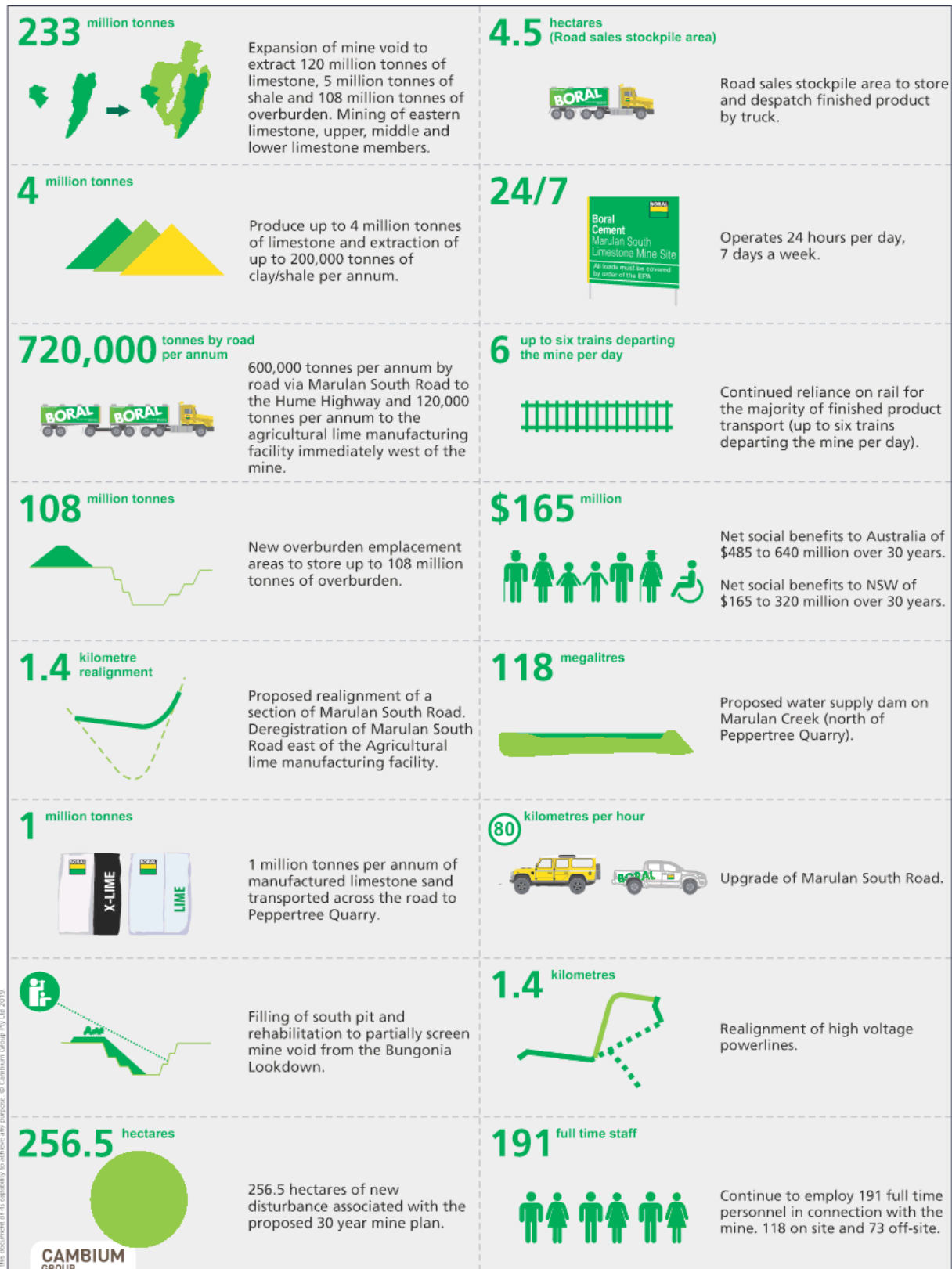


Figure 5
Project overview



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Source: Boral (2018), Cambium Group (2019).

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Project component	Existing	Proposed
Vehicle movements	Approximately 278 light vehicle movements (two way trips) per day and 150 heavy vehicle movements (two way trips) per day and 8-10 heavy vehicle movements (two way trips) or 4-5 truckloads (one way trips) per hour.	<p>An additional 68 heavy vehicle movements (two way trips) or 34 truckloads (one way trips) per average day, which equates to an additional 4–6 heavy vehicle movements (two way trips) or 2 – 3 truckloads (one way trips) per average hour.</p> <p>An additional 116 heavy vehicle movements (two way trips) or 58 truckloads (one way trips) per worst case day, which equates to an additional 10 heavy vehicle movements (two way trips) or 5 truckloads (one way trips) per worst case hour.</p> <p>Therefore, existing and proposed vehicle movements will total 266 heavy vehicle movements (two way trips) or 133 truckloads (one way trips) per worst case day and 20 heavy vehicle movements (two way trips) or 10 truckloads (one way trips) per worst case hour.</p> <p>Light vehicle movements won't change as employee numbers will remain the same.</p>
Water management	<p>The main clean water source for the mine is the 'external' source of Tallong dam, an 85 ML water storage dam leased from the State Rail Authority and located 10 km to the north. Water is transferred to the mine from Tallong Weir via a pipeline. Mine water supply is supplemented by surface runoff collected in water storage dams that is used for dust suppression and two on-site groundwater bores.</p> <p>An agreement was also in place with a local landholder to supply water from a large farm dam, Glenrock dam, should the site ever reach a minimum onsite supply level. This agreement has never been implemented.</p> <p>Potable water supply is provided in 15 L water bottles issued to the mine by the store.</p>	<p>Water supply for the Project, including dust suppression, processing activities and some non-potable amenities will be from existing and new on-site dams and a proposed new 118 ML water storage dam on Marulan Creek. This dam will be on Boral owned land north of Peppertree Quarry and will use Boral's adjoining Tallong water pipeline to transfer water to the mine. This dam will require the purchase of water entitlements.</p> <p>Mine water demand in the earlier stages of the 30-year mine operations will also be supplemented by Tallong dam via the Tallong water pipeline and the groundwater production wells (WP16 and 17) north of the pit.</p> <p>Surface water runoff from active mining areas will drain to a network of sediment basins. Water captured in sediment basins will be pumped to the water storage dams to service the mine's water demand and to restore capacity in the sediment basins.</p>

The 120 Mt to be mined is only part of a much larger limestone deposit identified and estimated by GeoRes to be 640 Mt. Of the estimated 640 Mt limestone resource approximately 438 Mt is available for mining as approximately 143 Mt is located to the south of the south pit toward Bungonia Gorge and is unavailable for mining due to environmental constraints and a further 72 Mt is estimated to also be unavailable for mining as it is buried when backfilling the south pit to create the SOE. Although complete extraction of this large limestone deposit is unlikely when considering environmental impacts, it is anticipated that operations will continue well beyond the initial 30-year Project period with a further 110 Mt of limestone available for mining by extending the mine pit north, north-west and to a depth and elevation of 300 m AHD.

This post 30-year mine development would require additional infrastructure relocation and the removal of some 141 Mt of overburden. An estimated 60 Mt of the 141 Mt to be removed can be replaced by extending the in-pit SOE backfill northwards before impacting upon the extended mine development down to 300 m AHD.

The rehabilitation of land disturbed by mining activities is a standard requirement of mining project approvals and mining leases issued by the NSW government. A conceptual rehabilitation and mine closure strategy has been prepared (Figure 6) for the orderly transition from a mining land use to a stable and beneficial post mining use. This conceptual strategy applies to the proposed 30-year mine development and includes the likely option of continued post 30-year mine operations.

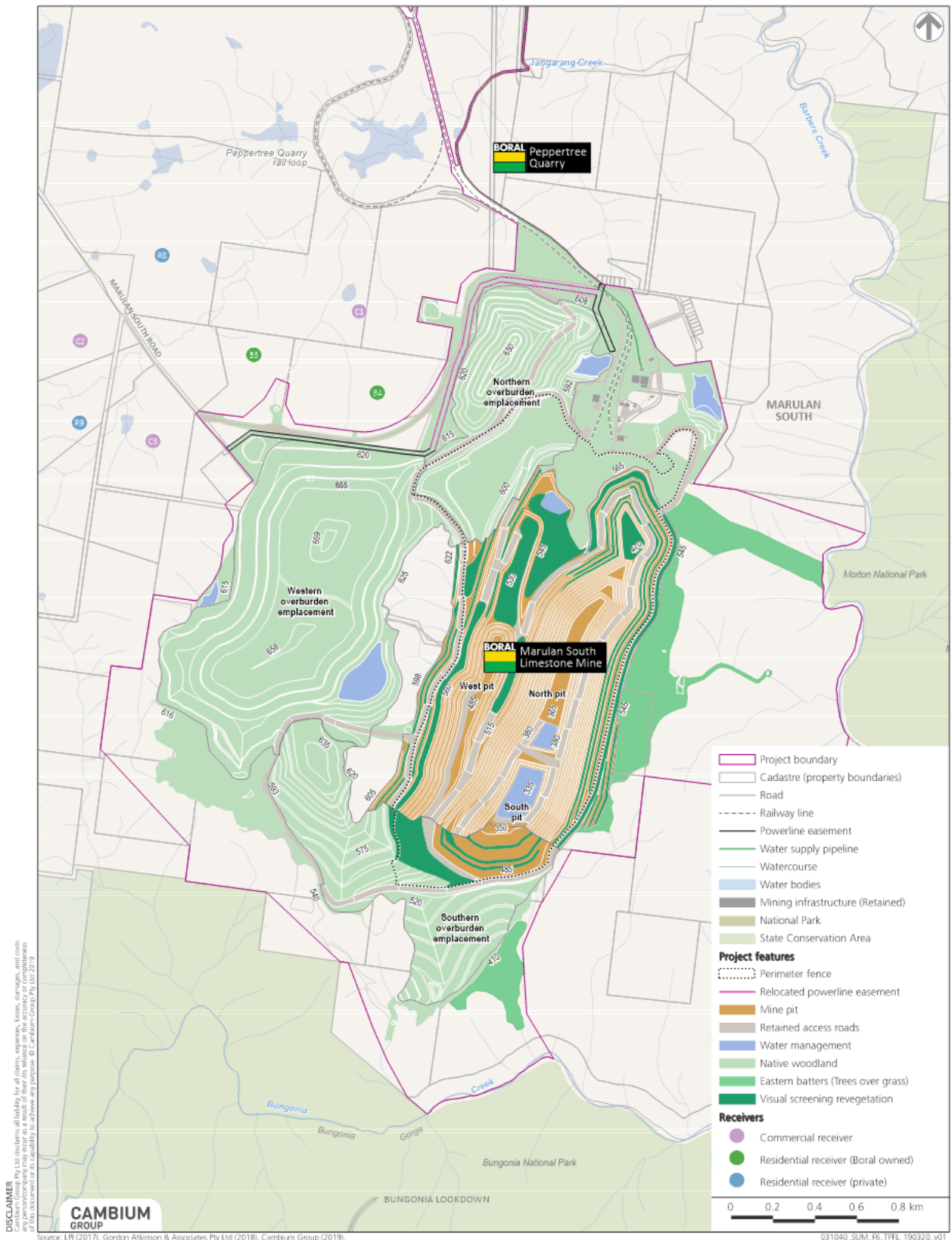
DEVELOPMENT APPLICATION

Two approvals are required for the Project:

- development consent for the Project (SSD 7009) under Part 4, Division 4.7 of the NSW *Environmental Planning and Assessment Act 1979* (EP&A Act); and
- controlled action approval under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) for impacts on listed threatened species and communities (sections 18 and 18A of the Act).

An environmental impact statement (EIS) has been prepared to accompany the application for SSD 7009 and addresses the requirements of State agencies under the EP&A Act and the Commonwealth Department of Environment and Energy.

Figure 6
The Project - Final landform



POLYCENTRIC APPROACH

The judge presiding over the appeal of the NSW Land and Environment Court’s refusal of the major project application by Warkworth Mining Limited for an open cut coal mine near Broke explained that, when grappling with the task of assessing a major project, we are dealing with a polycentric problem and stated:

“A polycentric problem such as determining whether to approve or disapprove a mining project, cannot be resolved by identifying each issue and sequentially resolving it; the resolution of one issue has repercussions on other issues.”

With 17 environmental issues each requiring specialist consideration, the Project’s planning and assessment team agreed from the beginning that this Project requires a polycentric approach to ensure that the mine planning, community and stakeholder engagement, technical studies and environmental impact assessment process is conducted in a truly integrated manner.

Two project definition and constraints workshops were attended by Boral’s mining and planning teams, the technical study leads, the EIS delivery team and an independent ‘challenger’ (a mining approvals specialist appointed to challenge the Project team).

The Project team were introduced to Boral’s objective of continuing mining limestone at the site then considered the key issues in their fields of expertise, and developed an environmental, social and economic values and constraints framework to inform development of the 30-year mine plan and associated infrastructure.

This allowed the implications of one decision, influenced by a certain issue to be considered by the other technical specialists, the challenger and Boral’s mining and planning teams, to ascertain the impacts on the other issues. This facilitated in-depth discussion and consideration of why one issue should be attributed greater value than another issue.

Stakeholder and local community input into the planning process for the continuation of a mine is essential to polycentric problem solving as they may identify additional or different issues to the Project team or attribute higher values to certain issues.

Stakeholders and the community have been engaged over a four-year period and outcomes of this engagement have been carefully considered in developing the proposed 30-year mine plan and in deciding which issues should be attributed greater value than others.

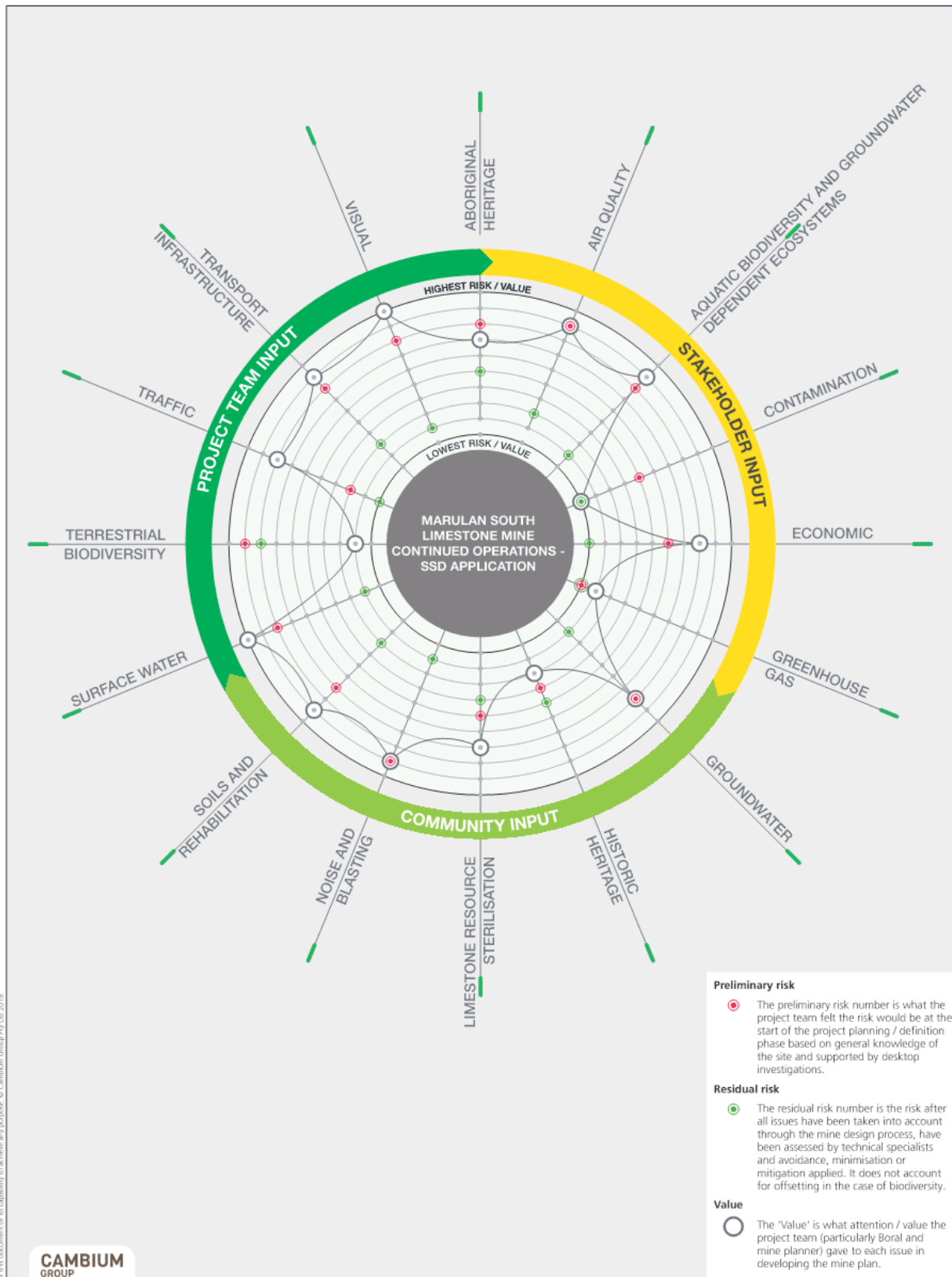
Boral’s mine planning and operations team and technical study leads have been regularly updated on outcomes from other technical studies and issues raised by stakeholders and the community. The weighting of values assigned to each issue identified in early project planning and consultation was reevaluated and decisions made as to whether further changes should be made.

An example of this iterative process is the interaction between the visual and traffic specialists and mine planner. The visual specialist identified that the overburden emplacements would be barely visible from private and public viewpoints if they are below a certain height. The mine planner redesigned the emplacements to reduce their height and advised that extra emplacement areas would be required, which were found after negotiation with a neighbour. The extra emplacement area would require realignment of a section of Marulan South Road, which was assessed by traffic specialist who advised the realignment would have improved safety compared to the existing alignment.

By following this process, the 30-year mine plan and the avoidance, minimisation, mitigation and offsetting of environmental and social impacts outlined in this EIS are considered an optimum solution to a complex, polycentric problem.

The polycentric approach adopted for the Project planning process is presented in Figure 7.

Figure 7
Polycentric approach



IMPACT ASSESSMENT

Surface water and hydrology

Surface water is managed in accordance with the water management system and is based on segregating 'clean' and 'dirty' water and capturing stormwater runoff for use in the mine processes, dust suppression and environmental controls.

The main water source for the Project will be runoff, which will be collected in the sediment basins and mine water storage dams. Collected runoff will be supplemented primarily by Marulan Creek dam, with Tallong dam and the groundwater bore providing further supplementation early in the mine life. Groundwater inflow to the pits would not provide significant water supply as most of it will evaporate.

Marulan Creek dam will be maintained near full capacity except during the constant riparian release and transfers to the water management system. There would be a significant water supply shortfall without the dam, which could supply up to 182 ML/year.

The water balance model demonstrated that the range of existing and proposed water sources will meet operational water demands.

In terms of flooding, an average of 583 ML/year of runoff from the pit catchment and overflows from the water storage dams and sediment basins S1 and W2 will drain to a sump at the base of the pit. The average water level in the pit will be 0.5 m for most of the time which will increase up to 7.9 m during heavy rain, which will quickly seep into the pit floor.

Marulan Creek dam will not significantly increase flooding risks at the railway bridge approximately 1 km upstream of the proposed dam wall or on private property further upstream.

The Project will increase the Tangarang Creek catchment area and alter the Marulan Creek catchment with construction of Marulan Creek dam. The dam will alter flows along Marulan Creek, so a riparian flow of 0.3 ML/day will be maintained via seepage from the base of the dam.

There will be approximately 1.6 days of overflows from sediment basins to natural receiving waters per year, which is within the guidelines for sediment basins designed to capture fine or dispersive sediments in runoff from a 95th percentile rainfall event.

The principal surface water management measure is design and implementation of the water management system. However, operation of the Project (including Marulan Creek dam) will be subject to a Mining Operations Plan (MOP), which will include a water management plan. The plan will include protocols for monitoring discharges from sediment basins and quarterly monitoring in waterways adjacent to the Project site, and a trigger action response plan if monitoring indicates water quality values have been exceeded.

The Project is in the area of the Greater Metropolitan Region Unregulated Area Water Sharing Plan and Boral will apply for transfers and entitlements to account for Marulan Creek dam and groundwater return flows/recharge.

Air quality and greenhouse gases

- Particulate matter, or dust, is the main air pollutant of concern from mining. Dust can be defined by the following sub-categories:
- total suspended particles (TSP), which comprises the total mass of all particles suspended in the air;
- particulate matter with an aerodynamic diameter of 10 µm or less (PM₁₀);
- particulate matter with an aerodynamic diameter of 2.5 µm or less (PM_{2.5}); and
- deposited dust, which is dust that has settled from the atmosphere onto surfaces.

Other air pollutants potentially associated with the Project are nitrogen dioxide (NO₂) and sulphur dioxide (SO₂), which could be generated at the processing facilities, hydration plant and kiln.

Worst case pollutant generation scenarios over three of the mining stages were assessed (Stage 4 will have reduced operations and was not assessed) using emissions reduction factors, which assume the application of management measures.

The Project, in combination with other local emissions sources, will not result in exceedances of particulate matter and dust deposition criteria at any privately-owned sensitive receivers. The annual average PM₁₀ criterion will be exceeded at a Boral owned receiver during Stage 1. Dust generated by the Project will not impact more than 25% of any privately-owned property.

Stack emissions from the Project will be minimal and well below the criteria. When combined with background levels, cumulative levels will also be below the criteria.

Greenhouse gases will be generated by the following sources during construction and operation of the Project:

- fuel combustion by construction machinery and site vehicles;
- fuel combustion and electricity use during mining operations and lime production;
- lime production; and
- fuel combustion from transportation of the lime products off-site by road and rail.

The construction emissions of 14,179 tCO₂-e are substantially less than the operational emissions. Operational activities of the Project are estimated to generate 122,703 tCO₂-e per annum.

The Project's total construction GHG emissions of 14,179 tCO₂-e (0.014179 MtCO₂-e) will equate to 0.095% of the national 'Metal ore and non-metallic mineral mining and quarrying' sector's 14.8 MtCO₂-e of annual GHG emissions.

The Project's annual operational GHG emissions of 122,703 tCO₂-e (0.122703 MtCO₂-e) will equate to 0.83% of the national 'Metal ore and non-metallic mineral mining and quarrying' sector's 14.8 MtCO₂-e of annual GHG emissions.

Soils and land capability

Soils in the Project site were surveyed and mapped using 63 samples and observations made over 13 test pits and six archaeological test pits to identify suitable soil for use during rehabilitation and to determine the Project site's land and soil capability.

There are a mix of texture contrast and shallow soils across the main Project site and Marulan Creek dam site. The duplex soils comprise Kurosols in lower sections and Sodosols on mid and upper sections. The shallow soils comprise Tenosols and Rudosols on steep slopes and ridges and there are narrow areas of Alluvial Rudosols along Barbers and Bungonia creeks.

There are land capability classes V to VIII in the Project site, which are moderate/low to extremely low capability land. Land uses in these land and soil capability classes are severely to extremely limited. There is no biophysical strategic agricultural land in the Project site.

Only the A1 horizon of the duplex soils is suitable for stripping, of which there will be 245,510 m³ available for rehabilitation. Given the low pre-disturbance land capability classes (V, VII and VIII) of the land proposed to be disturbed, the Project will have minimal negative impact on the overall land capability. Further, there is only infrequent and temporary agricultural activity in the Project site, comprising occasional grazing associated with a lease over a section of the Project site.

Contamination

Existing and potential contamination from past and present land use was identified so that recommendations for future investigation, management and remediation to protect human health and the environment could be provided.

Eighteen potential sources of contamination were identified and three were assessed to have potential to impact human health and the environment, comprising petroleum hydrocarbons, asbestos and methylene blue active substances. It was determined the petroleum hydrocarbons and methylene blue active substances had negligible migration or human health risks.

There is a potential human health exposure pathway for asbestos at the former Marulan South township. One of the analysed fragments was friable and had potential to liberate asbestos fibres, which could occur during lawn mowing and landscaping. Implementation of management measures will prevent migration or human health risks from the asbestos.

Aquatic biodiversity

Threatened species databases were searched and local streams were surveyed to assess the Project's potential impacts on aquatic biodiversity. Thirteen sites were surveyed upstream and downstream of the Project site along Barbers, Marulan and Bungonia creeks and the Shoalhaven River.

No threatened species were observed during the surveys. There were more macroinvertebrates at the downstream locations compared to the upstream locations in Bungonia Creek, which was likely due to the increased fine sediment and macrophytes in the downstream locations. There were no notable upstream/downstream differences in other waterways.

Barbers Creek had several pollution sensitive species present, indicating good stream health. Marulan Creek upstream of the Project site is in moderate health as there were several land use impacts on aquatic habitat, water quality and stream flow along the length of the waterway.

Fish communities differed between and within streams in the Project site. The introduced Mosquitofish (*Gambusia affinis*) was the only fish species observed in Marulan Creek. Barbers and Bungonia creeks showed longitudinal distribution of fish species, with Mountain Galaxias (*Galaxias olidus*) only observed upstream of the Project site in both systems.

Changes in flow regime will not adversely impact Tangarang Creek or Main Gully during or after mining and, therefore, there will be minimal impacts on aquatic habitat, flora, fauna or stream process.

The construction and operation of Marulan Creek dam is unlikely to have significant impacts as the system has already been altered by farm dams and water quality is relatively low from adjacent agricultural activities and low flows.

Except for the construction of Marulan Creek dam there is unlikely to be significant ecological impacts to these waterways resulting from the construction and operation of the Project. Impacts to Marulan Creek will not require offsetting as flows will be maintained after construction of Marulan Creek dam and the fish community in the creek mostly comprises introduced fish.

Waste management

- The Project will not generate significant quantities of general solid, hazardous or liquid waste. Any waste that is generated will be managed in accordance with the waste hierarchy in the NSW *Waste Avoidance and Resource Recovery Act 2001*.
- The Project will generate large quantities of overburden, which will all be managed onsite as described in the Project summary and rehabilitation sections.

Aboriginal heritage

Potential impacts of the Project on Aboriginal cultural heritage were assessed by searching OEH's Aboriginal Heritage Information Management System (AHIMS) for previous records of sites in and adjacent to the Project site, surveying the Project site for new sites and consulting Aboriginal parties. Some sites were also excavated to characterise sub-surface archaeological deposits.

According to AHIMS, there are 112 registered sites in a 10 by 10 km area around the Project site, 15 sites adjacent to the Project site and four items in the Project site.

The background environmental and cultural information was used to predict the following about the types of Aboriginal heritage items, and where they could occur, in the Project site:

- artefacts may be present as part of open camp sites or as isolated finds;
- rock shelters and art sites are not likely to be present due to the geology of the Project site;
- suitable landforms (eg elevated land, spurs and crests) next to reliable water will be of high archaeological potential; and
- culturally modified trees are rare but may be present where mature native trees remain.

The surveys targeted ground exposures on land near reliable watercourses; hill spurs and crests; and the relatively flat and undulating land near the proposed Marulan South Road realignment and the construction access road to the Marulan Creek Dam. All mature trees and rock outcrops along the survey transects were inspected for evidence of scars on trees and grinding grooves, rock pools or engravings on rocks.

Forty one new sites were recorded during the survey comprising 28 artefact scatters, 12 isolated finds and one potential scar tree. The potential scar on the tree was later determined not to be of Aboriginal origin. The survey team counted 236 artefacts, comprising 224 in scatters and 12 isolated finds. Effective survey coverage was not reliable due to the amount of surface cover and the incidence of artefact discoveries did not accurately reflect the potential for artefacts to exist in the Project site, given the amount of sensitive landscapes in the area.

Test pits were excavated as the survey was not sufficiently accurate to verify the predictive model. There were 539 artefacts in 17 of the 25 test pits, which represent 17 new sites. The pits with the highest amounts of artefacts were on broad spurs next to Marulan Creek (86% of all artefacts). The remaining 73 artefacts were recovered from 10 test pits in the main Project site, with over half of these from one location.

The test excavations demonstrated that the most extensive assemblages exist along reliable watercourses and that some artefact materials, including grey silcrete, were brought in through trade or importation. Marulan Creek appears to have been a focus of long term, sustained habitation, with frequent visitations to create a rich and varied artefact assemblage.

Forty nine sites will be impacted by the Project, comprising 39 which will be totally lost and 10 that will be totally disturbed. One site which will be totally lost has high archaeological significance and 11 of the sites to be totally disturbed/lost have moderate significance.

Thirty two sites comprising surface artefact scatters and isolated finds in the disturbance footprint will be collected by an archaeologist and RAPs, prior to disturbance by the Project.

An area of high archaeological sensitivity in the Marulan Creek Dam disturbance footprint and an area of moderate archaeological sensitivity in the main Project site will be salvaged as they are likely to contain relatively intact subsurface deposits which will assist in understanding the Aboriginal past in the Project site and will be totally lost during the Project. Sites close to the proposed Project disturbance footprint that will be avoided, will be protected by demarcation and signage.

Proposed Aboriginal site management for the Marulan Creek Dam and main mine area is presented in Figures 8 and 9 respectively.

Figure 8
Aboriginal site management - Marulan Creek dam

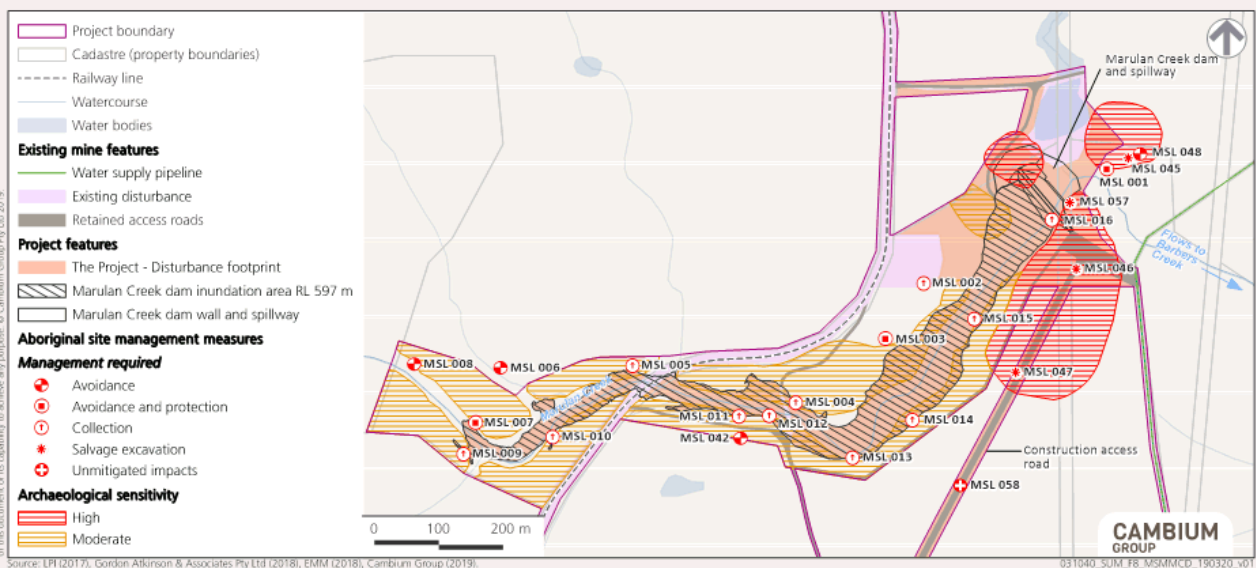
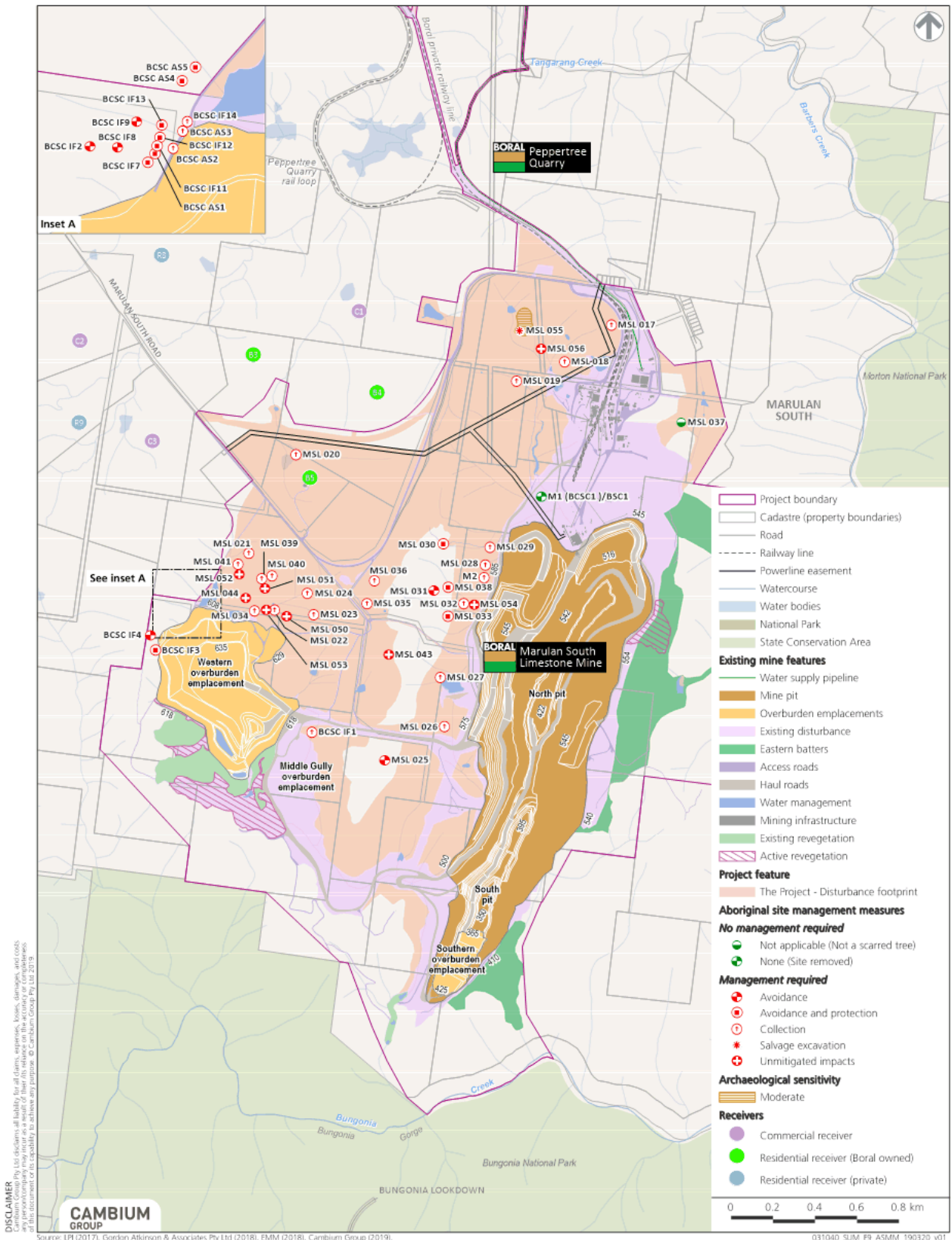


Figure 9
Aboriginal site management - Mine



Social impacts

Social impacts were assessed in the context of the Project's potential changes to people's way of life; community; access to and use of infrastructure, services and facilities; culture; health and wellbeing; surroundings; personal and property rights; decision making systems; and fears and aspirations.

The community was extensively consulted in 2015, 2016 and 2018 via correspondence, meetings, the media and social media to understand attitudes towards the mine and Project and issues of most importance to the community. Issues of concern to the community were noise, visual and dust impacts; access to property; road safety and traffic impacts; and livelihood concerns such as property values, employment opportunities and raw material supplied to business.

A social impact scoping exercise determined that some of these potential impacts required detailed assessment of impacts without management measures in the form of consultation with residents (noise, visual and dust impacts), visual impacts assessment, ethnographic content analysis (ECA – dust and traffic impacts), health impact assessment (HIA – road safety and livelihood impacts) and interviews with stakeholders (access to property and traffic impacts).

The following positive impacts were predicted:

- Way of life – local and regional employment and business opportunities.
- Personal and property rights – driveway access improvements along Marulan South Road.
- Access to and use of infrastructure, services and facilities – widening and upgrade of Marulan South Road.

The following negative impacts were predicted:

- Access to and use of infrastructure, services and facilities – cumulative and perceived risk of increased traffic volumes and impact to pavement condition along Marulan South Road.
- Health and wellbeing – perceived low frequency (cumulative noise) and disturbance from airbrakes.
- Surrounds – headlight spill into properties from re-aligned Marulan South Road.
- Personal and property rights – dust fallout causing damage to property asset (shed).

Terrestrial biodiversity

Biodiversity impacts were assessed in accordance with the NSW Office of Environment and Heritage's biodiversity assessment method (BAM) using the BAM Calculator. This comprised assessing the Project site's landscape features, native vegetation and threatened species and populations, followed by an impact assessment considering avoidance and minimisation of impacts, impact and offset thresholds and offset requirements.

There are five native and one non-native plant community types in the Project site, with one threatened ecological community; Yellow Box Blakely's Red Gum grassy woodland on the tablelands, South-eastern Highlands (Figure 10). This community is listed as an endangered ecological community (EEC) under the EPBC Act and a critically EEC under the EPBC Act.

The BAM Calculator predicted 31 threatened flora species could occur in the search radius, but it was determined only the *Solanum celatum* would occur, with one specimen recorded during the survey.

The BAM Calculator predicted 64 threatened fauna species could occur in the search radius, with 25 of these candidates for species credits (requiring offsetting if their habitat is present and/or habitat would be impacted). The list of candidate species was reduced to the Large-eared Pied Bat (*Chalinolobus dwyeri*) and Koala (*Phascolarctos cinereus*) after fieldwork. A further seven threatened species were recorded in or adjacent to the Project site.

The following direct impacts will result from the Project:

- clearing of native vegetation and associated habitat, estimated to be 182.4 ha, including 88.6 ha of White Box Yellow Box Blakely's Red Gum Grassy Woodland TEC;
- clearing of associated species credit fauna habitat, comprising:
 - clearing of an estimated 132.4 ha of Koala habitat;
 - clearing of an estimated 140.3 ha of Large-eared Pied Bat habitat;
- removal of one individual *Solanum celatum*.

The assessments of significance had the following conclusions:

- the removal of TEC and impact to Koala habitat will have a significant impact and triggers the need to offset the impacts under the EPBC Act;
- offsets will not be required for the Large-eared Pied Bat under the EPBC Act, but offsets will be required under the BC Act; and
- impacts on the other threatened and migratory species listed under the EPBC Act will not be significant and will not require offsetting.

A biodiversity offset strategy has been prepared to offset the impacts of the Project on biodiversity. A total of 3,093 ecosystem credits and the following species credits will need to be retired:

- *Solanum celatum* – 2;
- Koala – 2,941; and
- Large-eared Pied Bat – 4,567.

Boral has investigated offsetting opportunities in the Bungonia subregion and adjacent subregions and has purchased a 1,000 ha property and a 360 ha property in the Bungonia subregion for this purpose. The properties would satisfy most of the BC Act offset liability and all of the EPBC Act liability.

The remaining credit liability will be paid into the BCT Fund.

Stygofauna

Groundwater can contain many highly sensitive, specialised and highly localised, endemic flora and fauna that cannot be found elsewhere and have little tolerance to change.

Impacts to stygofauna were assessed by using NSW Office of Water's aquifer risk assessment process. Eight groundwater monitoring wells in the Project site and several control bores outside the Project site were sampled for stygofauna. The hyporheic zones (the zone below and within the porous sand and gravel substrate of a riverbed) of streams and springs were sampled in 15 locations.

No stygofauna were found in any of the groundwater monitoring wells in the Project site. One species of stygofauna was found in a groundwater bore outside the Project site. Fifty species of macroinvertebrates were found in the spring and riverine habitats of Bungonia and Barbers creeks. The species are generally tolerant of moderate levels of disturbance.

Fauna were most abundant in the epigeal zone (confined to surface water/creeks/streams), especially at the springs. These species do not enter far into the deeper zones as they are poorly adapted to the low light/oxygen environment.

The largest zone in and around the Project site is the hypogean ecosystem (true groundwater) or aquifers but only one species of stygofauna was found in this ecosystem in a groundwater bore outside the Project site.

Four groundwater dependent ecosystem types were identified in and adjacent to the Project site.

The aquifer risk assessment process was applied to each of the stygofauna survey sites to determine the risk of stygofauna across the Project site being adversely impacted by the Project. All the groundwater monitoring wells/bores and the Bungonia Creek Upper site had low ecological value, while the remaining spring sites had high ecological value given the abundance and diversity of species and the ecosystem health.

The ecological risk was low at all sites as it is predicted that the groundwater table is likely to only reduce by up to 1 m within approximately 290 m of the eastern edge of the current mine pit as a result of mining during the 30-year mine life, and flows/water quality will be maintained at the springs. Additionally, none of the GDEs will be directly impacted by mining as they are outside the disturbance area.

Overall, the assessment determined the Project poses a low risk to stygofauna.

Noise and blasting

There will be vehicle, plant and blasting noise and vibration, associated with the Project which could impact sensitive receivers (Figure 11). Two worst case scenarios were assessed using the Environmental Noise Model:

- all fixed and mobile equipment operating 24 hours a day including four haul trucks transporting limestone to the crusher and two haul trucks transporting overburden; and
- all fixed and mobile equipment operating 24 hours a day including six haul trucks transporting overburden.

Noise trigger levels were determined in accordance with the *Noise Policy for Industry* and noise impacts assessed to determine if there were residual impacts. The significance of residual impacts were rated as negligible, marginal, moderate and significant. Negligible impacts are a less than or equal to 2 dBA difference between the predicted noise and trigger level and significant impacts are a greater than 5 dBA difference.

'Modifying factors' were also determined for noise sources in accordance with the *Noise Policy for Industry* to determine if low frequency noise will be generated.

Maximum noise level events were also considered as these could interrupt sleep.

As there will be minor increase in traffic associated with the Project, traffic noise was assessed in accordance with RMS's *Road Noise Policy*. Two scenarios were assessed; the worst case of houses 75 m from the road and typical case of houses 180 m from the road.

Construction noise was assessed in accordance with the *Interim Construction Noise Guidelines*, which included derivation of noise management levels which apply to standard construction hours.

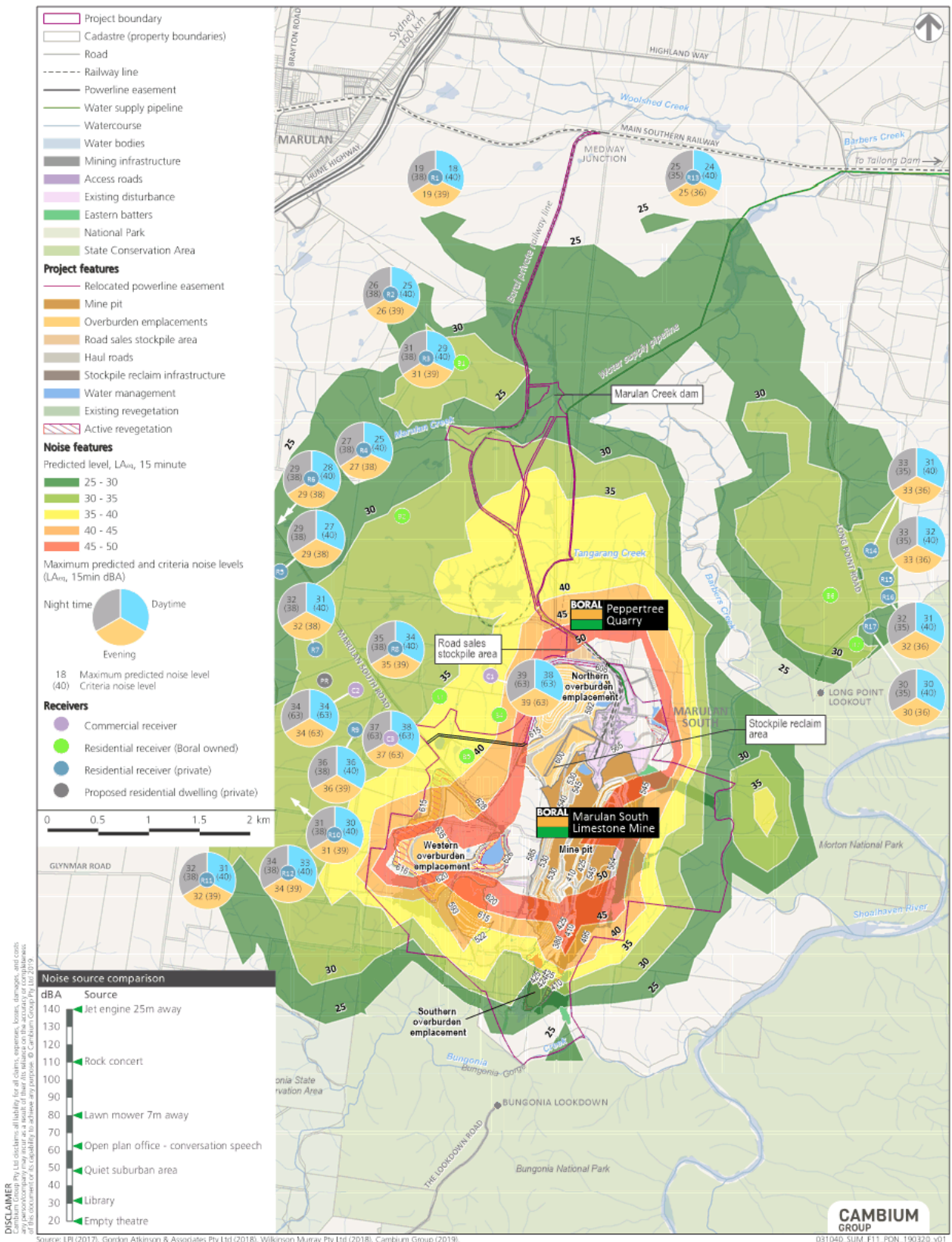
Operational and maximum noise levels will be below the noise trigger levels, and low frequency noise will be below thresholds, at all sensitive receivers during all mine stages and time periods. Therefore, there will be no residual operational noise impacts.

Noise from vehicles associated with the Project travelling on Marulan South Road will increase by 2 dBA during the day and 1 dBA during the night for both scenarios, which complies with the traffic noise criterion.

Construction noise will comply with criteria during standard construction hours at all sensitive receivers.

Predicted blast vibration and overpressure levels are below the human annoyance and discomfort, and building damage criteria, at all sensitive receivers. The vibration from blasting would be below the structural damage criterion at all non-mine-owned infrastructure, including the Jemena gas pipeline that supplies the mine with gas.

Figure 11
Predicted operational noise levels



Historic heritage

Potential impacts on items of historic heritage significance were assessed by searching State and Commonwealth heritage databases and surveying the Project site.

There are no registered heritage items in the Project site and the adjacent Bungonia State Recreation (Conservation) Area and nearby Glenrock Homestead and Outbuildings are listed under the LEP. Twelve items of local industrial, residential and road transport heritage significance were discovered in the Project site, all associated with historic mining. The Project will avoid five of the items and seven will be removed.

There is little opportunity to revise the proposed disturbance footprint to avoid impacts to heritage items due to the shape and orientation of the limestone resource. Therefore, it will not be possible to avoid impacts to items in the proposed disturbance footprint and alternative management measures will be required.

All items apart from one will be photographically archived and other measures such as archival recording, demarcation and signage will be applied to the other sites.

Hazards and risks

Hazardous substances to be used at the Project were screened against the thresholds in DPE's (2011) *Applying SEPP 33* to determine if the Project will be hazardous or offensive development under State Environmental Planning Policy No. 33 – Hazardous and Offensive Development (SEPP 33). The quantities of dangerous goods proposed to be stored and handled at the Project will be below the thresholds in *Applying SEPP 33*. Therefore, the Project will not be a hazardous development.

The Project could be an offensive development under SEPP 33 if in the absence of safeguards and controls, the mine could 'emit a polluting discharge that could cause a significant level of offence'. However, if the EPA were to issue a licence for the pollution, then it is demonstrated that the pollution will not be significant and can be controlled via mitigation and management measures. It is expected the existing environmental protection license will continue for the Project (including updates associated with the Project). Therefore, it is unlikely the Project will be offensive development.

Boral will update the existing emergency and bushfire management plans to reflect the Project, which will continue to be implemented at the mine to reduce hazards and risk associated with the continuation of mining operations.

Visual

The Project will have low overall visual exposure to its visual catchment. Of the 24 assessed viewpoints, only two will have medium impacts and the remainder will have low impacts. The viewpoints with medium impacts are Bungonia Lookdown Lookout and near Long Point Lookout.

Views from the affected viewpoints will improve over time as overburden emplacements are rehabilitated. Bungonia Lookdown Lookout has the most significant views to the mine, which will substantially reduce by Year 30 when the Southern Overburden Emplacement (SOE) is complete and being rehabilitated.

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Traffic and transport

Impacts on traffic were assessed as the Project will include an increase in vehicle numbers over current levels, realignment of a section of Marulan South Road and construction of an intersection on Marulan South Road at the Road Sales Stockpile Area.

There will be an extra 34 truckloads (68 vehicle movements) on an average week day, and up to 58 truckloads (116 vehicle movements) on a worst case day along Marulan South Road. This will equate to up to three one-way trips in an average hour on an average day and up to five one-way trips in a worst case hour on a worst case day.

The additional traffic will have a relatively small impact on the level of service and average vehicle delay along Marulan South Road, and will not change average vehicle delays at the minor intersections along the road. Similarly, there will be a very small impact to traffic conditions on the Hume Highway.

Two intersection scenarios were assessed for the Road Sales Stockpile Area, with stop signs and with traffic signals. In both scenarios the level of service at the proposed intersection was A, which is the best possible intersection performance. The average vehicle delays were low, with a maximum of 13.5 seconds. The sight distances to and from the intersection will be longer than the guideline values.

Construction could result in up to 40 additional inbound and outbound vehicle trips (80 additional two-way trips) on some days. These will consist of light vehicle trips associated with additional construction workers, as well as heavy vehicle trips associated with the delivery of materials and equipment.

The Project is not expected to result in any negative impacts to other road users, including school buses, which use Marulan South Road in the morning and afternoon periods on school days. Upgrades to Marulan South Road will improve road safety and provide school bus stopping and turning facilities.

Groundwater

Groundwater sources in the Project site are shallow unconsolidated aquifers and deep consolidated aquifers. The main groundwater system in the Project site is the limestone targeted for mining. The predominantly north-south jointing/fracture pattern in the limestone is the main flow pathway in the limestone (Figure 12).

Groundwater storage and flow in the limestone body is influenced by fractures, jointing and solution-enhanced fissures. This results in rapid flow through fissures and solution cavities, while the limestone matrix itself is relatively impermeable.

The water table elevation up gradient from the mine is between 550 m and 600 m with a relatively low gradient. The hydraulic gradient of the water table steepens considerably closer to Bungonia and Barber's creeks with groundwater discharging into the gorge and 'daylighting' at springs on the northern face of the gorge. the recharge zone is likely to be the exposed limestone in the mine and outcrop, where higher permeability and exposure allows direct rainfall recharge.

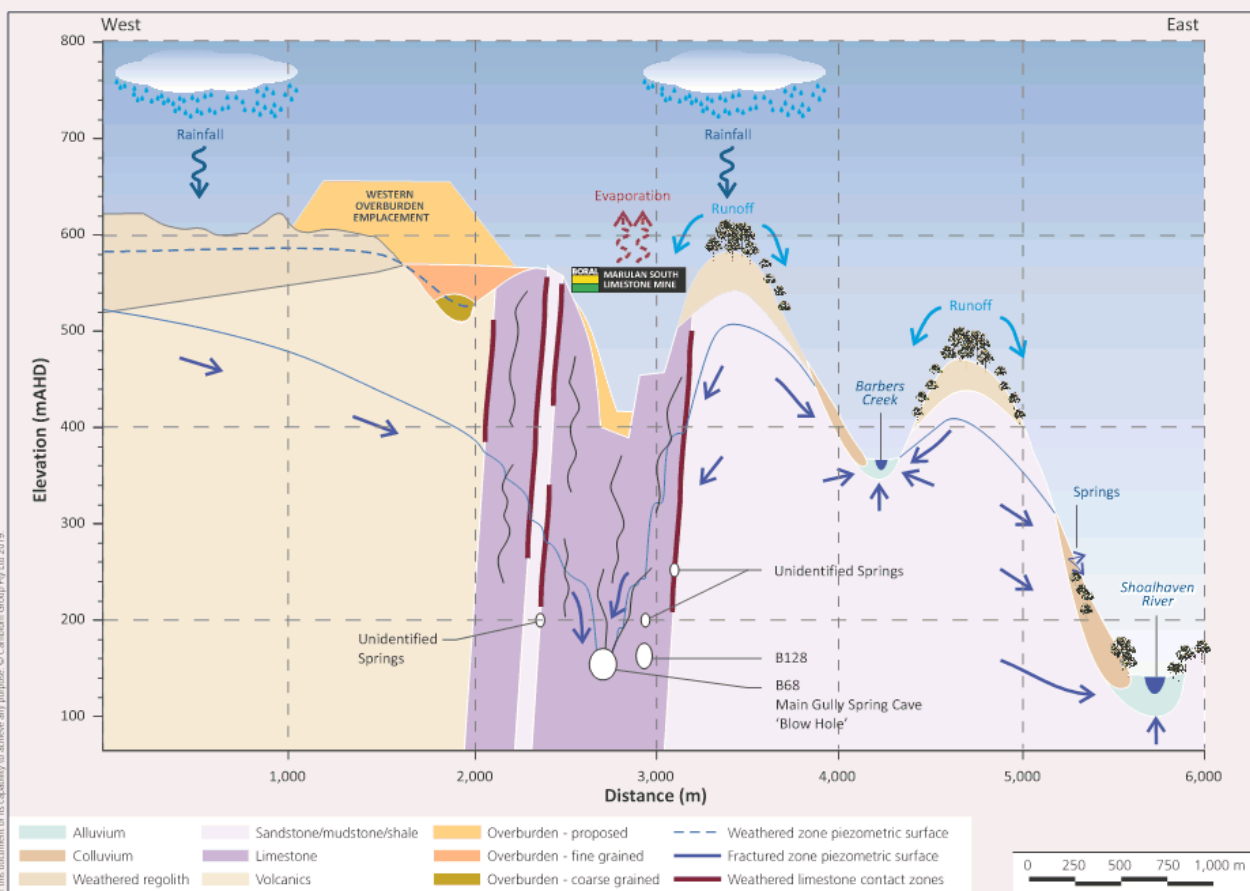
There are 22 bores registered on the NSW Government's Pinneena database around the Project site, which are for domestic water supply and a few for industrial use. There is Shoalhaven Gorge Forest in the southern (into Bungonia Gorge) and eastern (into Barber's Creek) slopes of the Project site, which has high potential for groundwater interaction. There is also spring dependent flora of high ecological value along Barber's Creek and Bungonia Gorge.

A numerical model was developed which demonstrated the Project will result in up to a 1 m drawdown of groundwater, which will not extend to bores held by other groundwater users. Therefore, 'make good' arrangements with surrounding land owners will not be necessary. Mining will result in a slight increase in groundwater inflows of 1 m³/day over 30 years to the pits due to the increased groundwater gradient towards the pits. The increased pit inflows will result in a slight increase in spring flows down gradient.

The modelled level and extent of drawdown will be verified by groundwater monitoring, and changes will be investigated if drawdown is deeper or more extensive than predicted.

The Project will not change the current quality of groundwater as the current recharge pathways are not proposed to be altered. Changes to groundwater levels and quality will be investigated if monitoring results deviate from historical monitoring results.

Figure 12
Conceptual groundwater model domain (Simplified west-east cross section)



any person's name may appear as a result of their reliance on the accuracy or completeness of the information or its capability to achieve any purpose. © Cambium Group Pty Ltd 2019.

Source: Australasian Groundwater and Environmental Consultants Pty Ltd (2018), Cambium Group (2019).

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Rehabilitation strategy

The mine will be progressively rehabilitated to achieve a final landform based on the following objectives:

- Rehabilitated land will be geotechnically stable and will not present a greater safety hazard than surrounding land to land-users, public, livestock and native fauna accessing or transiting the post-mining area.
- Land capability will, as far as possible, be returned to a class similar to that existing prior to Project commencement (class V, VII or VIII).
- Except for the mine void, mined land will be visually compatible with the surrounding natural landscape.
- Rehabilitated landforms will be designed to shed water without causing excessive erosion or increasing downstream pollution.
- Rehabilitated landforms will not negatively impact visual amenity for nearby residents and users of conservation reserves.

To achieve these objectives the site was divided into primary and secondary domains. The primary domains were operationally based e.g. overburden emplacements/infrastructure area, and the secondary domains were based on post-mining land use objective e.g. woodland (Figure 6).

The domains will be rehabilitated by reshaping and stabilising post-mining landforms, topdressing reshaped landforms and establishing and maintaining native woodland communities over the following phases.

- decommissioning;
- landform establishment;
- growth medium development;
- ecosystem and land use establishment;
- ecosystem and land use sustainability; and
- relinquishment.

The domains will be rehabilitated in the above phases to achieve the domain specific objectives described in the 2018–2023 MOP. Rehabilitation will be complete once the completion criteria for each rehabilitation element (landform stability, topsoil, vegetation, fauna, water quality and safety) are satisfied.

There will be 215,510 m³ of stripped topsoil available for rehabilitation, which will not be sufficient to cover all rehabilitation areas. Therefore, topsoil will be prioritised for rehabilitation of the high and moderate erosion risk areas on overburden emplacement slopes and alternative growth media will be used on lower slopes and flats.

Decomposed granite from the Peppertree Quarry and weathered shale from the mine has been used as a growth medium in previous rehabilitation at the mine. The weathered shales have resulted in good tree germination rates, and the decomposed granite was useful in establishing ground cover vegetation.

The photomontages below and Figures 13 and 14 illustrate the expected landform changes from existing to Stage 4 and the visual effect of revegetation from Stage 1 to the end of Stage 4. The view from the Bungonia Lookdown (Viewpoint 20), was chosen as the viewing location that best illustrates the visual effects and staged rehabilitation of the Project, as it is the only publicly accessible location that has views of each of the features of the stages proposed.

Bungonia Lookdown staging photomontage



Analytical landform - Stage 1



Stage 1 revegetation



Analytical landform - Stage 2



Stage 2 revegetation



Analytical landform - Stage 3



Stage 3 revegetation

- Mine pit
- Northern overburden emplacement
- Southern overburden emplacement
- Western overburden emplacement



Analytical landform - End of Stage 4

Figure 13
Viewpoint 20 (Bungonia Lookdown): Existing view - Stage 0



Figure 14
Viewpoint 20 (Bungonia Lookdown): Photomontage - End of Stage 4 + 5 years revegetation





Economics

Cost benefit analysis (CBA) and two forms of local effects analysis were used to assess the potential economic impacts of the Project in reference to the Project not being approved and the mine closing.

CBA is concerned with whether the incremental benefits of the Project exceed the incremental costs and, therefore, whether the community would, in aggregate, be better off 'with' the Project compared to 'without' it. The CBA compared the production and environmental costs with the production benefits, such as the value of the limestone and residual land values at the end of the Project.

The CBA determined the Project will have net social benefits to Australia of \$643 million (M) and to NSW of \$321 (M) including employment benefits and a 7% discount rate. Any unquantified residual impacts of the Project after mitigation, offset and compensation would need to be valued at greater than these amounts for the Project to be questionable from a national and NSW economic efficiency perspective.

The local effects analysis determined the Project is likely to have the following net local (LGA) benefits:

- 42 full time equivalent jobs;
- \$3.1 M disposable wages per year; and
- \$7.1 M of other non-labour expenditure.

The supplementary local effects analysis used an input-output (IO) table to identify the gross direct and indirect additional (positive) regional economic activity associated with a project in terms of indicators of economic activity – output, income, value-added and employment. The IO analysis determined the Project will make the following contributions to the region:

- \$82 M in annual direct and indirect regional output or business turnover;
- \$48 M in annual direct and indirect regional value added;
- \$14 M in annual direct and indirect household income; and
- 198 direct and indirect jobs.

The IO analysis determined the Project will make the following contributions to NSW:

- \$137 M in annual direct and indirect regional output or business turnover;
- \$74 M in annual direct and indirect regional value added;
- \$27 M in annual direct and indirect household income; and
- 364 direct and indirect jobs.

Impacts to property values and business revenue were discounted after detailed economic assessment and further engagement respectively. Other than environmental management controls to avoid other identified negative impacts, no mitigation is required to minimise impacts on property values. However, Boral will meet with the neighbour that raised this concern and will talk them through the results of the economics assessment, other technical studies and proposed mitigation measures. Boral met with the business owner concerned about the supply of raw materials was assured that their supply would not diminish.

Physical impacts to roads and road safety will be mitigated as described in the project description and transport sections of the EIS, and perceived traffic and safety impacts will be addressed by further consultation with stakeholders, including provision of the EIS.

Noise impacts will be managed as described in the noise section of the EIS, including provision of monitoring results to concerned stakeholders. The resident concerned about low frequency noise will continue to be consulted and sources investigated if necessary, which changes to mining operations implemented where reasonable and feasible.

Light spill onto private property will be addressed at the detailed design phase of the road re-alignment, with options including adjustments to the vertical alignment of the road and/or construction of earth bunds and planting of screening vegetation.

Dust impacts will be addressed as described in the air quality section of the EIS and ongoing consultation with concerned stakeholders, including provision of monitoring results.

JUSTIFICATION AND CONCLUSION

The mine is a strategically important asset for Boral, as it supplies the main ingredient for the manufacture of cement at Boral's Berrima Cement Works. This is also a strategically important operation for Sydney based consumers of these products as this represents around 60% of the cement sold in NSW and feeds into more than 30% of concrete sold in Sydney. Major projects previously or currently supplied include Sydney Opera House, Barangaroo, Sydney Metro, and Pacific Highway upgrades.

Without securing SSD approval for the 30-year mine plan and the continuation of mining, the mine will cease to operate after 26 February 2023, when CML 16 expires, resulting in the following negative impacts:

- the loss of approximately 191 direct full time employment jobs across Boral Cement operations in the Southern Highlands;
- loss of an estimated 229 other related jobs throughout NSW;
- loss of approximately 364 direct and indirect jobs within NSW;
- loss of net social benefits to Australia of between \$488M and \$643M, and net social benefits to NSW of between \$166M and \$321M;
- a potential 60% shortage in cement sold in NSW and a potential 30% shortage in concrete sold in Sydney;
- sterilisation of a valuable resource (remaining limestone resource estimated at 640 Mt with approximately 438 Mt available for mining); and
- significant implications to Boral's business, the NSW economy and construction industry in general, as well as local employees and service providers.

Without the Project it is also unlikely that:

- Marulan South Road would be upgraded including widening, vertical alignment and pavement improvements and improvements to resident's driveways and bus pick up and turning areas;
- there would be the same level of knowledge gained about Aboriginal occupation in the area;
- the significant Cultural heritage site along Marulan Creek would have been identified;
- additional knowledge of historic mining practices at the site and life at Marulan South would be obtained; and
- the south pit would be backfilled to the extent proposed leaving the mine pit visible to views from Bungonia NP and the Bungonia Lookdown in perpetuity.

As the mine contains a limestone deposit significant enough to support ongoing operations until the end of this century, it is critical to Boral to ensure continued operations at the site.

All potential amenity impacts from the Project on sensitive receivers, comprising noise, air quality and visual impacts, will be below relevant criteria or have low residual impacts. The Project will not have significant impacts on some biophysical aspects such as surface and ground water, and aquatic and stygofauna biodiversity. However, the Project will have residual impacts on terrestrial biodiversity, which will be compensated through the proposed biodiversity offset strategy.

The Project will also have residual impacts on Aboriginal and historic heritage. Areas of medium to high Aboriginal archaeological sensitivity will be salvaged and items of historic heritage significance to be impacted will be archivally recorded.

The Project will have significant economic and social benefits and is in the public interest.



12.3 SUBMISSION ON THE PROPOSED MARULAN QUARRY (SSD-9750)

Author: Stephanie Mowle, Business Manager Planning & Development

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Preliminary Environmental Assessment [↓](#) 

Link to Community Strategic Plan:	CL2 Encourage and facilitate open and respectful communication between the community, the private sector, Council and other government agencies. EN4 Maintain a balance between growth, development and environmental protection through sensible planning.
Cost to Council:	Nil
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report from Business Manager Planning & Development on Council's submission to the Department of Planning in relation to the proposed Marulan Quarry be received.
2. The Department of Planning be notified that the following issues are of particular importance to Council and the community and should be included as part of an Environmental Impact Statement:
 - (a) Traffic Impacts
 - (b) Visual Impacts
 - (c) Noise, Vibration and Air Quality Impacts
 - (d) Biodiversity Impacts
 - (e) Impacts on Heritage
 - (f) Suitability of the Site and
 - (g) Community Consultation

BACKGROUND

Global Quarries Australia Pty Ltd has requested the requirements of the Secretary of the Department of Planning and Environment for the preparation of an Environmental Impact Statement (EIS) for the establishment of a hard rock quarry in Marulan. The proposal is considered State Significant Development as the proposal intends to extract an amount greater than 6 million tonnes. Therefore the Minister for Planning is the consent authority.

Under Schedule 2 of the Environmental Planning and Assessment Regulation 2000, the Secretary is requesting Council's requirements for the EIS. The project involves the following:

- The operation of a hard rock quarry on the 82ha site
- Extraction of up to 500,000 tonnes per year for an estimated 18 year period
- Establishment of primary processing facilities
- Average of 45 trucks per day (truck and trailer combinations of up to 42.5 tonne capacity)
- Use of existing forestry haul road within the site
- Vehicle haulage access via Winfarthing Road and Hume Highway
- Progressive site rehabilitation

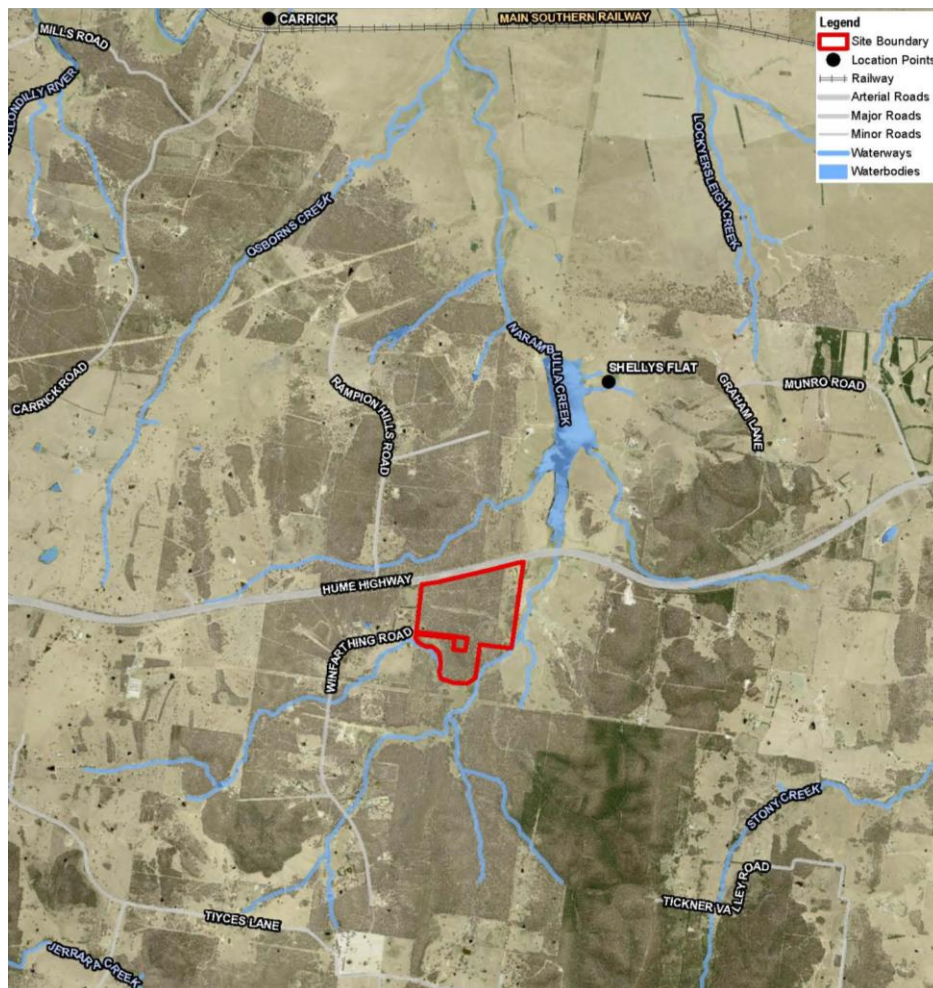
Global Quarries has engaged GHD Pty Ltd to undertake a Preliminary Environmental Assessment (PEA) and engage with the local community and other interested stakeholders. Notably, GHD will be presenting the proposal to Council at a Briefing Session to be held prior to the 7 May 2019 Council Meeting. Concerned local residents received a letter from GHD in February 2019 introducing the proposal. The residents of Winfarthing Road and surrounds have formed an incorporated body “Neighbours of Winfarthing Inc.”

REPORT

The Site

The proposed quarry site is located within the Goulburn Mulwaree local government area, around 10 km kilometres south west of Marulan (refer map below) and is known as Lots 3 and 4 of DP 247199 Hume Highway, and Lot 7001 of DP 1025585 (currently crown land), with a total area of 82.2ha. Situated on the eastern side of Hume Highway, the site is accessed via Winfarthing Road, which intersects the Hume Highway with a median cross over. An established forestry haul trail within the site connects to Winfarthing Road.

The site is located within an E3 Environmental Management Zone under the Goulburn Mulwaree LEP where extractive industries are a prohibited landuse. Under the State Environmental Planning Policy (Mining Petroleum and Extractive Industries) 2007, extractive industries may be carried out with consent on any land which agriculture or industry is permitted with or without consent. Since agriculture is permitted with consent in the E3 Environmental Management Zone under the GMLEP the project is therefore considered as permitted with consent. The surrounding area is characterised by rural residential lifestyle blocks, extensive and intensive agriculture. It is estimated that there are approximately 32 dwellings along Winfarthing Road with over 100 residents. The development site is also in close proximity to dwellings on the northern side of the Hume Highway.



Project Overview

The project aims to develop the “tuff” resource found at the site in a manner that maximises recovery and yield, while being both environmentally and economically sustainable. “Tuff” is a rock type that forms when ash from a volcanic eruption flows down the side of the volcano and settles. When crushed, the chemical and physical properties of this material are advantageous when included as a component of cement.

The construction phase of the project involves establishment of site amenities and construction of a haul road through a partially vegetated area (refer map below). A production cycle of drilling, blasting, processing and haulage will produce up to 500,000 tonnes of tuffaceous aggregate annually, for an estimated 18 year life of the project.



A review of the PEA prepared by GHD has been undertaken and it is recommended that Council request the following specific matters to be addressed in the EIS:

Description of the Development

- Details of hours of operation, with separate times proposed for noise generating works including blasting
- Number of employees
- Details of any separate licences and approval required
- Location and details of any proposed signage
- Details of number and types of machinery to be used with Noise Assessment and Air Quality Assessment
- Details of proposed buildings including cut and fill, final ground and floor levels, cross sections and building height
- Details on security of the site including fencing, landscaping and lighting
- Plans and elevations of proposed works including colours and materials
- Location of lot boundaries, existing easements, existing services and proposed services and easements including details of consultation and requirements from service and easement authorities
- Visual impact including views of the development from public places including the Hume Highway and Winfarthing Road and nearby dwellings
- Potential for impact to nearby Heritage Items
- An assessment of potential for impacts on Aboriginal Cultural Heritage
- Location, type and volume of storage areas and details of any screening of the storage areas
- Existing vegetation, area of native vegetation to be retained and removed/disturbed, assessment against 6.1 *Biodiversity Conservation Regulation 2017* and 7.3 *Biodiversity Conservation Act 2016*
- Location of staff facilities
- Waste water assessment report
- Details of any proposed staging
- Access and traffic
- Waste Management Plan
- Construction Management Plan
- Operations Management Plan
- Water use analysis/requirements over the year
- Impacts on groundwater.

Community Consultation

The EIS should ensure community consultation with local residents and community groups during project planning, pre-lodgement, development assessment, and operation and management. In addition the report should examine the potential impact the development will have on retaining existing landscapes and amenity of the area.

The Environmental Assessment should also identify people and properties affected by the proposal including properties affected by noise and air quality and measures to mitigate any social, economic or environmental impacts.

Environmental Planning Instruments

Assessment against relevant planning instruments and policies including Goulburn Mulwaree Local Environmental Plan 2009 and Goulburn Mulwaree Development Control Plan 2009.

- Permissibility of the proposal including the relationship with the Mining SEPP and ancillary development under the Goulburn Mulwaree LEP 2009 (as amended)

Assessment against relevant State Environmental Planning Policies including:

- *SEPP Primary Production and Rural Development (2019)*
- *SEPP Vegetation in Non-Rural Areas 2017*
- *SEPP Infrastructure 2007*
- *SEPP Mining, Petroleum Production and Extractive Industries (2007)*
- *SEPP 44 Koala Habitat Protection*
- *SEPP 33 Hazardous and Offensive Development*
- *SEPP Sydney Drinking Water Catchment 2011*
- *SEPP 64 Advertising and Signage*

Assessment against relevant Regional and Local Plans and Strategies

- *South East and Tablelands Regional Plan 2036.*
- *Goulburn Mulwaree Strategy 2020.*

Assessment against relevant S94/94A Contribution Plan

- The development should address the requirements of the relevant plan.

Assessment against Goulburn Mulwaree DCP 2009

- The development should address the requirements of the DCP. The DCP requires a 1000m buffer distance between an extractive industry and a residence not associated with it. There are a number of dwellings within the 1km radius of the development site.

Suitability of the site

- The potential for land use conflict, impact on neighbouring land uses including residential development in the vicinity is required to be addressed.
- Site analysis/locality plan including existing buildings, trees to be removed and retained and contours on site and adjoining.
- Site Slope appears to be identified on Council's GIS Mapping as part >20%
- Assessment under Crime Prevention through Environmental Design.
- Assessment of alternate locations and potential impact of noise, vibration, dust, visual impact, traffic and biodiversity.

Hazards and Contamination

- SEPP 33 & 55 - A Preliminary Hazard Analysis should be undertaken in accordance with *State Environmental Planning Policy 33 – Hazardous and Offensive Development* and the relevant *Hazardous Planning Guidelines* particularly with regards to blasting etc.
- Assessment for the potential for contamination in accordance with *Managing Land Contamination Planning Guidelines* including previous uses and the assessment of any imported fill.
- Bushfire - A review of Council records has revealed the site is "Bushfire Prone" under the current Map and also the proposed Draft Bushfire Prone Land Map. Council has been advised that as of the 25/10/18 the Goulburn Mulwaree Draft Bushfire Prone Land Map is with the NSW Rural Fire Services GIS section for processing. A Bushfire Hazard Assessment under the NSW Rural Fire Service *Planning for Bushfire Protection 2006* is therefore recommended. The Bushfire Hazard Assessment shall consider that Winfarthing Road has approximately 32 dwellings and is a no through road.
- Hazard Management - How will the development manage air quality issues including dust control and noise? Full details of materials to be received and expected quantities shall be provided.

- Noise and Vibration - Assessment and modelling of the expected noise during construction (and details of likely duration) and operation of the proposal should be required, particularly in relation to sensitive landuses, i.e. existing dwellings and likely future character in the vicinity of the development. This should include noise emanating from the site itself, as well as traffic related noise along the transport routes. Potential impacts should also be assessed for each individual stage as well as the cumulative impacts.
- Air Quality - Assessment of air quality impacts including dust emissions and potential odour and or any mitigating measures. The impact of dust on the health of nearby residents and the vehicles travelling on the Hume Highway and Winfarthing Road must be addressed.

Road and Traffic Impacts

The PEA proposes for vehicles associated with the proposal to exit Winfarthing Road and travel both north and south. No acceleration lanes currently exist when exiting Winfarthing Road to travel South or North. It is noted RMS would need to be consulted and traffic safety is of particular importance to Council and the community. The EIS should identify:

- Whether the development falls within the Traffic Generating Development under *SEPP (Infrastructure) 2007* and results of a Traffic Assessment;
- The likely destination route/s of product material and transportation methods;
- Proposed amount of traffic likely to be generated and types and sizes for vehicles;
- Likely times and days of the week for transportation;
- The amenity impacts on the area and any mitigating measures will be of particular interest to the community;
- Parking and manoeuvring area onsite;
- Structural adequacy of the traffic route, including any bridges/culverts, environmental management measures and traffic route swept paths;
- Any proposed upgrades of road infrastructure including intersections. The impacts of any proposed upgrades must be considered;
- Compliance with the relevant DCP provisions.

Building Code of Australia (BCA) Requirements

Compliance with the BCA with particular attention to provisions of fire services and access and facilities for persons with a disability.

Biodiversity

The land is wholly located within the Terrestrial Biodiversity layer (Clause 7.2 GMLEP) and mapped as High Conservation Value under the DCP 2009. The high conservation value is attributed to the presence of the White Box, Yellow Box, Blakeley's Red Gum Woodland and Derived Native Grassland. Additionally the land is mapped as part of a significant corridor extending from the Abercrombie River to Morton National Park.

Water Cycle Management Plan

Assessment under *SEPP Sydney Drinking Water Catchments 2011* the development should ensure the development achieves a Neutral or Beneficial Effect on Water Quality.

Heritage and Archaeological Assessment

The land is located within Council's DCP as having potential to contain Aboriginal Archaeological Sites (Figure 3.1 to section 3.1 of the DCP) there is potential for unrecorded sites (Aboriginal and Non-Aboriginal). The land is adjacent to Heritage Item 312 'Wandi' Robert Plumbs Inn at Shelleys Flats. The land may also contain remnants of the Great South Road which has been raised in a DA to the east for Tiyces Lane/Jasminco Quarry.

A Heritage Assessment (Aboriginal Cultural Heritage and Non-Aboriginal) should be prepared to assess the significance of the area and any potential impacts on the site.

Crown Road and Street Address

The site appears to contain a crown road reserve and crown land. Owners consent is required for the use of any crown land.

Rehabilitation

Full details of progressive rehabilitation to be provided including proposed final contours.

Miscellaneous

Council recommends a Quantity Cost Surveyors Report provided with the Development Application with a breakdown of the key elements and stages of construction.

CONCLUSION

It is recommended that Council request the above matters be incorporated into the EIS, the plans and accompanying documentation submitted for assessment and public exhibition.



Global Quarries Australia Pty Ltd

Marulan Quarry DA Preliminary Environmental Assessment

April 2019

This report: has been prepared by GHD for Global Quarries Australia Pty Ltd and may only be used and relied on by Global Quarries Australia Pty Ltd for the purpose agreed between GHD and the Global Quarries Australia Pty Ltd as set out in section 1 of this report. GHD otherwise disclaims responsibility to any person other than Global Quarries Australia Pty Ltd arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible. The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

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1. Introduction

1.1 Background

Global Quarries Australia Pty Ltd seeks to develop a quarrying operation on Lots 3 and 4 of DP 247199, and Lot 7001 of DP 1025585 in Marulan in the Southern Tablelands of NSW (the project). The project involves extraction of up to 500,000 tonnes per year of hard rock for the supply of high grade cement feedstock to the Sydney and regional markets over an approximate 18 year period. The target resource is a tuffaceous aggregate and is estimated to exceed 6 million tonnes of saleable product at the site.

The project will also involve the progressive rehabilitation of the extraction area through emplacement of VENM, ENM and other clean fill materials. The emplacement material will be sourced through back-loading of haulage vehicles with clean fill from construction projects throughout the Sydney basin. This will allow the site to be progressively returned to a condition more closely representing the original landscape and will maximise resource recovery through diversion of clean fill away from landfills.

The project constitutes development for the purpose of an extractive industry that extracts up to 500,000 tonnes of material per year from a total resource area of more than 5 million tonnes. The project is therefore defined as State Significant Development (SSD) under Clause 7 of Schedule 1 of the *State Environmental Planning Policy (State and Regional Development) 2011*. As such, an Environmental Impact Statement (EIS) will need to be prepared to accompany the DA for the Project, for determination by the NSW Minister for Planning or delegate.

1.2 Project overview

1.2.1 Objectives

The key objectives for the Project are to:

- Supply tuffaceous aggregate to cement producers and construction companies in the greater Sydney region
- Develop the tuff resource to economically maximise recovery and yield from the identified resource
- Contribute to the local, regional and State economies through capital expenditure, employment and supply of raw materials to the construction industry
- Conduct operations in an environmentally responsible manner by understanding and effectively managing environmental impacts
- Divert of VENM, ENM and other clean waste materials away from landfill for beneficial reuse in site rehabilitation activities
- Undertake the development to be sympathetic to the surrounding land-use and environmental setting
- Develop an ongoing relationship with the community via effective and regular consultation and provision of employment opportunities to local residents.

1.2.2 The Project

The project involves the following:

- Establishment of primary processing facilities and haul route from an existing forestry haul road running within the site
- Extraction of up to 500,000 tonnes per year of the tuff resource through drill, blast and primary crushing
- Vehicle haulage to access Sydney and regional markets via Winfarthing Road and the Hume Highway
- Site rehabilitation through emplacement of VENM, ENM and other clean fill delivered to site by back loading haulage vehicles.

1.2.3 The Proponent

The proponent for the development is Global Quarries Australia Pty Ltd.

1.2.4 Purpose of this report

Submission of this Preliminary Environmental Assessment (PEA) represents the initiation of approval-related environmental assessment and engagement to support the development application process. This report has been prepared as part of the request to the NSW Department of Planning and Environment (DP&E) to receive the Secretary's Environmental Assessment Requirements (SEARS) for the preparation of an EIS under Division 4.1 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

This report provides an outline of the statutory approvals process, a description of the project, a preliminary environmental risk screening to identify and prioritise potential environmental impacts and an outline of the stakeholder engagement activities proposed for the project.

2. Background to the Project

2.1 Site context

2.1.1 Location

The proposed quarry site is located within the Goulburn Mulwaree local government area, around 10 km kilometres south west of Marulan in NSW as shown on Figure 1.

Situated on the eastern side of Hume Highway, it is accessed via Winfarthing Road, a sealed local road that intersects the Hume Highway with dedicated left and right turn lanes. An established forestry haul trail connects Winfarthing Road to the proposed site.

2.1.2 Environmental setting

The project site has a total area of 82.2 ha and is divided into three lots. The eastern lot (Lot 4) is 14.7 ha and consists almost entirely of cleared land. There is evidence of a small disused quarry in the northern portion of the lot, possibly created during the construction of the Hume Highway. Lot 3, on the western side, is 67.5 ha and is primarily light bushland. There is a small dam on the western side of the lot, and a trigonometrical station at the highest elevation across a wider area. Lot 7001 is located in the middle of Lot 3 and is primarily light bushland.

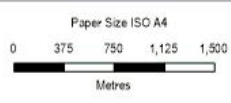
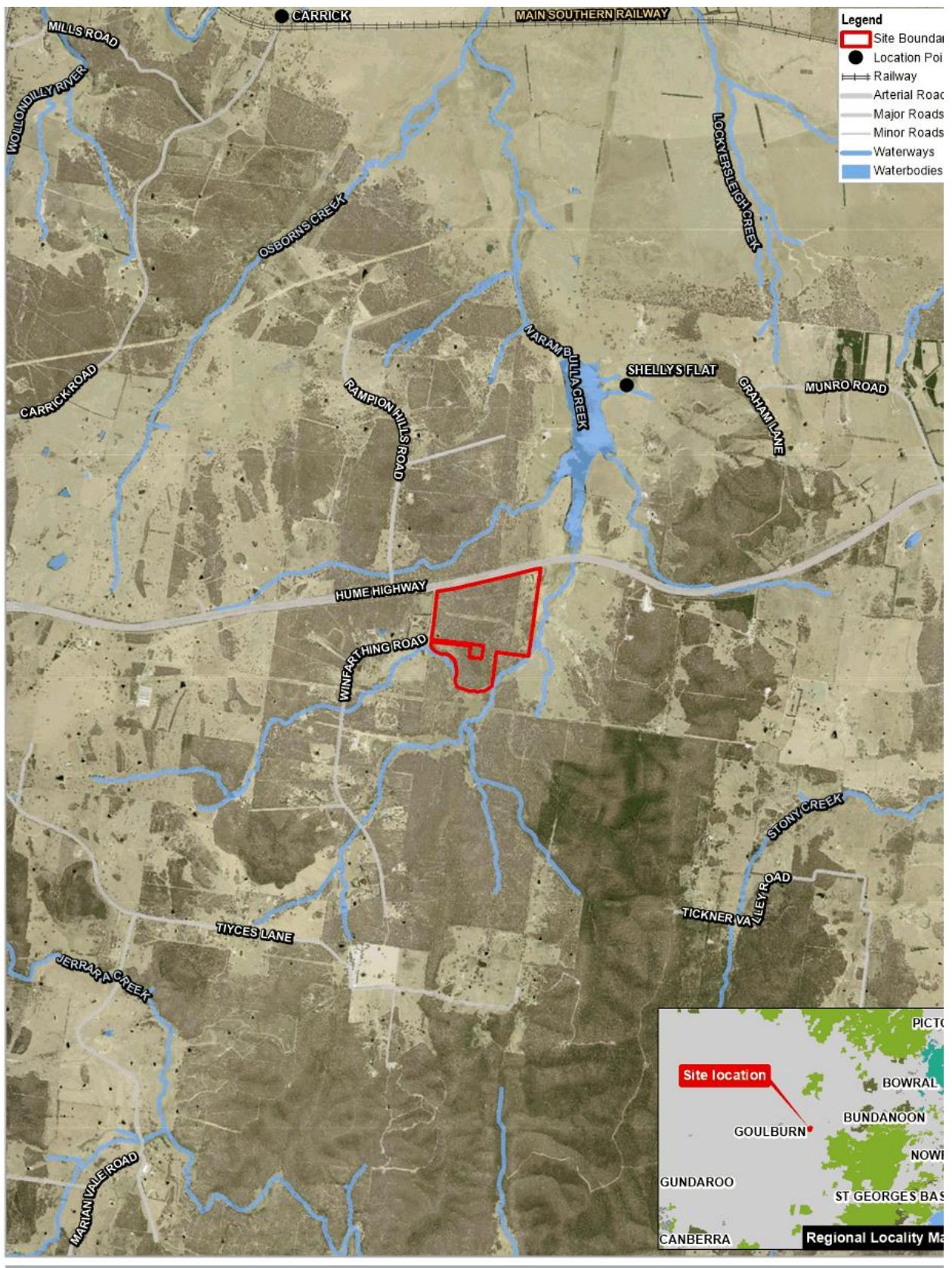
The topography of the project site is gently to moderately inclined, with a mostly north-easterly aspect. The highest point is 698 m above sea level, upon which a trigonometric station has been established. The peak is located on the southern side of in Lot 3 with a gradual slope running north (dropping approximately 40 m to the northern edge of the Lot 600m away). On the southern side of the peak it is steeper dropping approximately 80m over a 200m distance.

The project site is located within the Wollondilly River catchment within the upper reaches of the Hawkesbury Nepean basin and forms part of Sydney's drinking water catchment. Water drains from the site to the south and east into Narambulla Creek, which runs along the southern and eastern boundary of the property. An existing in-line water storage is located on Narambulla Creek to the north of the Hume Highway (referred to as Narambulla Lake), which subsequently flows to the Wollondilly River and Lake Burragorang.

The site is immediately surrounded by a mixture of cleared land and light bushland. It is located on bush fire prone land (vegetation category 1).

2.1.3 Crown land

Lot 7001 of DP 1025585 is crown land. The proponent is currently enquiring to purchase this land in accordance with the *Crown Land Management Act 2016*.



MARULAN QUARRY

Project No. 21-26915
 Revision No. -
 Date 13/12/201

SITE LOCALITY MAP

FIGURE

Date source: © Department Finance, Services and Innovation 2012, 2015, 2017 © Land and Property Information (a division of the Department of Finance and Services) 2012; Base layers: Geoscience Australia 2012. Created by: GHD

2.1.4 Biodiversity

Vegetation

The extent of the proposed quarry contains a monotypic patch of Stringybark (identified as *Eucalyptus sparsifolia* during preliminary surveys) that comprises a variant of Tableland Hills Grassy Woodland and Tableland Low Woodland. It is likely that the vegetation was clear-felled then managed by selective logging and pollarding over the last 60 years. There are no mature or over-mature trees, the midstorey layer is mostly absent and groundcover is very sparse. Surrounding vegetation comprises Tableland Hills Grassy Woodland and Tableland Low Woodland with a more characteristic community structure and floristics.

It is apparent that the vegetation has been affected by a long drought period, with the result that grasses and small forbs are absent to scarce and some shrub species, especially *Daviesia* spp. have been heavily grazed.

Tableland Hills Grassy Woodland and Tableland Low Woodland are not listed as Threatened Ecological Communities under the *Biodiversity Conservation Act 2016* or the EPBC Act.

Of the threatened flora species which have been previously recorded or predicted to occur within a 10km radius of the site, the following species have the potential to occur on the project site:

- Hoary Sunray (*Leucochrysum albicans* var. *tricolor*)
- Cotoneaster Pomaderris (*Pomaderris cotoneaster*)
- *Pultenaea pedunculata* (Matted Bush-pea).

No individuals or populations of these or any other threatened plant species were recorded during a preliminary site survey in March 2018. However, the winter and summer drought, combined with heavy selective grazing may have hampered detection of threatened plants if present.

Fauna and fauna habitats

The Tableland Hills Grassy Woodland and Tableland Low Woodland communities in and surrounding the project site provide foraging, shelter and potential breeding habitat for a range of fauna typical of grassy woodland and forest habitats, including in particular woodland birds and mammals. The monotypic stand of Stringybarks that occurs within the proposed quarry footprint is of lower habitat value for most fauna than the surrounding woodland vegetation, lacking mature hollow-bearing trees and having limited floristic and structural diversity as a result of previous clearing and selective logging.

The project site and surrounding woodland areas provide potential habitat for a variety of threatened fauna previously recorded or predicted to occur in the locality, including woodland birds such as the Little Eagle (*Hieraaetus morphnoides*), Speckled Warbler (*Chthonicola sagittata*) and Diamond Firetail (*Stagonopleura guttata*), and mammals, including the Koala (*Phascolarctos cinereus*), Squirrel Glider (*Petaurus norfolkensis*) and a variety of microchiropteran bats.

State and Regional Biodiversity Corridors

The project area is located within a terrestrial Biodiversity zone. Lot 3 is also located in a South East and Tablelands (SEAT) Biodiversity corridor.

Regional biodiversity corridors are native vegetation links within a region, between regions or between significant biodiversity features. They expand and link different habitats and are critical to long-term ecological connections, particularly in the context of long-term climate change.

2.1.5 Heritage

The Wandii Robert Plumb's Inn is located east of the site and is listed on the State Heritage Register due to its association with the bushranger Ben Hall. Currently located on a private rural property on an adjoining property, the former coaching Inn is in poor condition according to a 2009 report.

A search of the Aboriginal Heritage Information Management System (AHIMS) and NSW Atlas of Aboriginal Places maintained by the Office of Environment and Heritage was undertaken to determine the presence of any listed Indigenous heritage items in the vicinity of the site. No Aboriginal heritage items were identified at the site although sites were located in proximity to Narambulla Creek.

2.2 Surrounding land use

The area immediately surrounding the project site is characterised by a mixture of land uses, in the most part extensive and intensive agriculture. There are a small number of rural residential properties located on Winfarthing Road. Winfarthing Road is also used by forestry trucks for haulage.

The wider area around the proposed site is engaged in primary industry. This includes a number of quarries located on recognised mineral and resource land, forestry and agricultural farmlands.

Protected areas located in proximity to the project site include Bungonia National Park (located 10.5 km south east of the site), Cookbundoon Nature Reserve (located 9.5 km north west) and Pomaderries Nature Reserve (located 11.5 km south west).

3. The Project

3.1 Overview

The project aims to develop the tuff resource found at the site in a manner that maximises recovery and yield, while being both environmentally and economically sustainable. The construction phase of the project involves establishment of site amenities and construction of a haul road through a partially vegetated area as shown on Figure 2. A production cycle of drilling, blasting, processing and haulage will produce up to 500,000 tonnes of tuffaceous aggregate annually, for an estimated 18 year life of the project.

Figure 2 Site Layout



3.2 Resource

3.2.1 Target

“*Tuff*” is a rock type that forms when ash from a volcanic eruption flows down the side of the volcano and settles. When crushed, the chemical and physical properties of this material are advantageous when included as a component of cement.

The target for quarrying activities at this site is a specific type of tuff deposit known as an ‘*ignimbrite*’. This rock type is essentially formed when a tuff flow is sufficiently hot at the time of deposition to weld together. Once extracted and crushed, it has chemical and physical properties that are highly valued in making cement.

The target resource within project site occurs as a topographic high within the wider region. This is due to the resistance to weathering and the high silica content of the ignimbrite resulting in an erosion resistant surface, essentially defining the physical expression extent of the resource.

A preliminary estimate for the target resource has been undertaken, based upon an initial drilling program. A resource of 6 million tonnes of saleable quality ignimbrite, with crushing on-site the only post-extractive processing required. A Joint Ore Reserves Committee standard resource statement will be completed in the near future, potentially increasing the estimated resource and estimated life of the project.

3.2.2 Product and markets

The final processed product will be a 20mm tuffaceous aggregate, primarily for use in cement making. This material will be transported to cement making plants and associated consumers across greater Sydney and regional markets for use in cement intensive developments.

3.3 Construction

The main construction activities undertaken for the project will be establishment of processing and amenities area (offices, toilets, bunded area for storage) and stockpile areas at the base of a hilltop 300 metres south of the Hume Highway.

An upgrade of an existing access track will also be undertaken so it can be used as a haul route between the site and an existing forestry road running through the site to Winfarthing Road. Haul road construction will involve vegetation clearing, minor grading, placement of gravel, and erection of signs and fencing.

3.4 Operations

3.4.1 Drilling and blasting

The resource will be progressively drilled and blasted, with material extracted between each blasting event through use of in pit plant including excavators, bulldozers and haul trucks. The size, shape and orientation of the resource suggest blasting events will be spaced over a 50m x 200 metres area with 10 metres depth. Traditional drill and blast methods would be used, requiring a drill rig stationed on top of each production bench. This rig will drill a series of holes that are later charged with explosives, detonators and delays.

3.4.2 Extraction and processing

The blasted rock will be excavated and shovelled on to trucks or bulldozed to a designated stockpile area near the processing facilities at the base of the hill. The tuff will then be further crushed and screened into the various product specifications required.

3.4.3 Haulage

Material will be loaded for vehicle haulage from the site using truck and trailer combinations of up to 42.5 tonne capacity. An average of 45 trucks per day will transfer product from the site via the existing forestry haul road, Winfarthing Road and the Hume Highway to access the Sydney and the regional cement market.

3.5 Rehabilitation

The progressive rehabilitation of the site is a key aim of the project. The intention is to rehabilitate the site through the importation of virgin excavated natural material (VENM), excavated natural material (ENM) and other clean fill material sourced from construction projects across Sydney and the local regional area. This will allow the void to be progressively refilled and return the site to condition more representative of the original landscape.

The final landform would be revegetated with locally endemic species to provide effective control of erosion and integration with the surrounding landscape.

Transport of clean emplacement material to the site will be achieved by back-loading the haulage vehicles transporting product from the site.

4. Approval pathway

4.1 Introduction

This section sets out the key planning and environmental regulatory framework applicable to the project, including the identification of relevant environmental planning instruments and the approval pathway. Both Commonwealth and NSW legislation are presented and will be further considered in any environmental impact assessment process that follows.

4.2 Commonwealth legislation

4.2.1 Environment Protection and Biodiversity Conservation Act 1999

The *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) is the Australian Government's central piece of environmental legislation that provides a legal framework to protect and manage environmental values considered to be of national environmental significance.

The EPBC Act requires approval from the Commonwealth Minister for the Environment and Resources for actions that may have a significant impact on listed matters of national environmental significance (MNES).

The project is considered an "action" which is broadly defined under the EPBC Act to include a project, development, undertaking, activity or series of activities. It is the responsibility of the applicant proposing to undertake an action to initially consider whether the proposal is likely to have a significant impact on any MNES. If the applicant considers there is potential for significant impacts upon any matters protected under the EPBC Act, then a referral is required to be submitted to the Minister for the Environment. Developments considered likely to result in significant impacts are defined as "controlled actions" and require assessment and approval under the EPBC Act.

Consideration of potential impacts upon listed threatened species and communities and any other MNES potentially impacted by the project will be undertaken as part of the EIS.

A referral will be submitted to the Minister for the Environment if any unexpected impacts are identified through the EIS assessment process, which potentially constitute a controlled action.

4.3 New South Wales legislation

4.3.1 Environmental Planning and Assessment Act 1979

The *EP&A Act* contains three parts that impose requirements for planning approval. These are generally as follows:

- Part 4 provides for the assessment and approval of 'development' that requires development consent from the local council, a regional planning panel or the NSW government for development which is classed as State Significant Development (SSD)
- Part 5 (Division 5.1) provides for the environmental assessment of 'activities' that do not require approval or development consent under Part 4
- Part 5 (Division 5.2) provides for control of State Significant Infrastructure (SSI) including Critical SSI.

The need or otherwise for consent for a new development application is set out in environmental planning instruments including State Environmental Planning Policies (SEPPs) and Local Environmental Plans (LEPs).

Goulburn Mulwaree Local Environmental Plan 2009

The Goulburn Mulwaree Local Environmental Plan 2009 is the environmental planning instrument which guides land use and development across the Goulburn Mulwaree local government area.

The Project is located within the E3 zoning of the Goulburn Mulwaree Local Environment Plan.

The objectives of the zone are:

- To protect, manage and restore areas with special ecological, scientific, cultural or aesthetic values
- To provide for a limited range of development that does not have an adverse effect on those values
- To facilitate the management of water catchment areas, environmentally sensitive land and areas of high conservation value.

The Project and associated activities are best defined as an “Extractive Industry” under the Goulburn Mulwaree Local Environmental Plan 2009. Extractive industries are not permitted with or without consent under the E3 zoning classification. It is noted that extensive agriculture is permitted without consent and the project is permitted with consent through application of the State Environmental Planning Policy (Mining, Petroleum and Extractive Industries) 2007 (Mining SEPP) as discussed below.

State Environmental Planning Policy (Mining Petroleum and Extractive Industries) 2007

The aims of the Mining SEPP are, in recognition of the importance to New South Wales of mining, petroleum production and extractive industries:

- (a) to provide for the proper management and development of mineral, petroleum and extractive material resources for the purpose of promoting the social and economic welfare of the State,
- (b) to facilitate the orderly and economic use and development of land containing mineral, petroleum and extractive material resources, and
- (c) to establish appropriate planning controls to encourage ecologically sustainable development through the environmental assessment, and sustainable management, of development of mineral, petroleum and extractive material resources.

Under the SEPP, extractive industries may be carried out with consent on any land for which agriculture or industry is permitted with or without consent. Extensive agriculture is permitted without consent in the E3 Environmental Management Zone under the Goulburn Mulwaree LEP and the project is therefore permitted with consent.

Development applications are required to take into consideration a number of factors including;

- Compatibility with other surrounding land-uses (including other extractive industries)
- Natural resource and environmental management
- Resource recovery
- Transport
- Rehabilitation.

State Environmental Planning Policy (State and Regional Development) 2011

The aim of the State Environmental Planning Policy (State and Regional Development) 2011 (State and Regional Development SEPP) is to identify development that is State Significant development, state significant infrastructure and to confer functions on joint regional planning

panels to determine development applications. If the Project meets any of the criteria in the Clause applicable to developments of this type, it will be considered a State Significant Development (SSD). The Minister for Planning is the consent authority for SSD and the project will be assessed by preparation of an EIS for assessment through the DP&E.

The Project is a quarrying operation, which is considered an extractive industry under the SEPP. Any extractive industry development that meets one of the criteria is considered an SSD. Clause 7 (1) of Schedule 1 presents these criteria:

(1) Development for the purpose of extractive industry that:

- (a) extracts more than 500,000 tonnes of extractive materials per year, or*
- (b) extracts from a total resource (the subject of the development application) of more than 5 million tonnes, or*
- (c) extracts from an environmentally sensitive area of State significance.*

As a development proposes to extract material from a total resource of more than 6 million tonnes, the project is considered a State Significant Development.

State Environmental Planning Policy (Infrastructure) 2007

State Environmental Planning Policy (Infrastructure) 2007 (Infrastructure SEPP) aims to facilitate the effective delivery of infrastructure across NSW and allows for a range of developments to be permitted with and without consent.

Division 23 of the Infrastructure SEPP includes definitions and consent requirements of Waste or Resource Management facilities.

In accordance with Clause 121 (3) of the Infrastructure SEPP:

Development for the purpose of the recycling of construction and demolition material, or the disposal of virgin excavated natural material (as defined by the [Protection of the Environment Operations Act 1997](#)) or clean fill, may be carried out by any person with consent on land on which development for the purpose of industries, extractive industries or mining may be carried out with consent under any environmental planning instrument.

Extractive industries are permissible within the E3 Environmental Management zoning in accordance with the Mining SEPP as described above. Importing of VENM, ENM and other clean waste material for the purpose of site rehabilitation is considered permissible with consent in accordance with the Infrastructure SEPP.

State Environmental Planning Policy (Sydney Drinking Water Catchment)

State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011 (the Sydney Drink Water Catchment SEPP) applies to land within Sydney's Drinking Water Catchment including the project site which drains to the Wollondilly River. The aims of the policy are:

- (a) to provide for healthy water catchments that will deliver high quality water while permitting development that is compatible with that goal, and*
- (b) to provide that a consent authority must not grant consent to a proposed development unless it is satisfied that the proposed development will have a neutral or beneficial effect on water quality, and*
- (c) to support the maintenance or achievement of the water quality objectives for the Sydney drinking water catchment.*

The policy requires any development within the catchment area to incorporate Water NSW's current recommended practices and standards or demonstrate how any alternative practices

and standards will achieve equivalent or improved outcomes. There is also a requirement to demonstrate a neutral or beneficial effect on water quality.

A neutral or beneficial effect on water quality is satisfied if the development:

- (a) has no identifiable potential impact on water quality, or
- (b) will contain any water quality impact on the development site and prevent it from reaching any watercourse, waterbody or drainage depression on the site, or
- (c) will transfer any water quality impact outside the site where it is treated and disposed of to standards approved by the consent authority.

A water management system will be developed as part of the EIS to guide the construction and operation of the quarry and manage discharges to ensure a neutral or beneficial effect for the catchment is achieved.

State Environmental Planning Policy No. 33 – Hazardous and Offensive Development

State and Environmental Planning Policy No 33 – Hazardous and Offensive Development (SEPP 33) requires the consent authority to consider particular matters in determining a development application for a project that is a potentially hazardous industry or potentially offensive industry.

An application guideline (Applying SEPP33) was prepared to support SEPP 33 by providing guidance regarding the identification and assessment of potentially hazardous industry.

The Applying SEPP33 guideline states that the first step in determining whether SEPP 33 applies to a project is to determine whether the proposed use falls within the definition of 'industry' adopted by the planning instrument which applies.

The project does not meet the definition of industry under the Goulburn Mulwaree LEP as it does not involve a building or place on which an industrial activity will be undertaken. Therefore, the provisions of SEPP 33 do not apply to the project.

4.3.2 Protection of the Environment Operations Act

The objectives of the *Protection of the Environment and Operations Act 1997* (PoEO Act) are to protect, restore and enhance the quality of the environment, in recognition of the need to maintain ecological sustainable development.

The PoEO Act provides for an integrated system of licensing and contains a core list of activities requiring Environmental Protection Licences (EPL) from the Environmental Protection Authority (EPA). These activities are called 'scheduled activities' and are listed in Schedule 1 of the PoEO Act.

Clause 19 of Schedule 1 defines extractive industries that are considered scheduled activities and includes land based extraction activities that involves the extraction, processing or storage of more than 30,000 tonnes per year of extractive materials.

The project involves extraction of up to 500,000 tonnes per year of hard rock and therefore triggers the need for an EPL for an extractive industry under the PoEO Act.

The project also involves the progressive rehabilitation of the quarry pits through the emplacement of ENM, VENM and other clean fill. Application of waste to land is considered to be a scheduled activity in accordance with Clause 39 of Schedule 1 of the PoEO Act. However, under the Protection of the Environment Operations (Waste) Regulation 2014 (2014 Waste Regulation), has introduced a series of resource recovery orders and resource recovery exemptions which can in specific circumstances remove the need to obtain an EPL and payment of the waste levy. Each order includes conditions which generators and processes of

exempt waste must meet to supply the waste for land application and each exemption includes conditions for the consumers of exempt waste to apply to land.

The excavated natural material exemption 2014 applies to excavated natural material that is intended to be applied to land as engineering fill or in earthworks and exempts the requirement to obtain an EPL for a scheduled activity, to track waste, pay the waste levy and miscellaneous reporting requirements to the EPA. Application of the exemption is subject to the following conditions:

- At the time the excavated natural material is received at the premises, the material must meet all chemical and other material requirements (via stringent sampling and testing) for excavated natural material which are required before the supply of excavated natural material under 'the excavated natural material order 2014'
- The excavated natural material can only be applied to land as engineering fill or for use in earthworks
- The consumer must keep a written record of the following for a period of six years:
 - the quantity of any excavated natural material received
 - the name and address of the supplier of the excavated natural material received
- The consumer must make any records required to be kept under this exemption available to authorised officers of the EPA on request
- The consumer must ensure that any application of excavated natural material to land must occur within a reasonable period of time after its receipt.

All fill material entering the site will meet the requirements of the excavated natural material order or a specific resource recovery order issued by the EPA for the site.

The PoEO Act also is the relevant legislation in regard to the discharge of waters. This Act makes a blanket statement that it is an offence to pollute waters. The EIS will include a water resources assessment to demonstrate that the extractive operations and the rehabilitation of the site with clean fill will not result in a detrimental impact to receiving waters.

4.3.3 Water Management Act 2000

The *Water Management Act 2000* (WM Act) is intended to ensure that water resources are conserved and properly managed for sustainable use benefitting both present and future generations. It is also intended to provide a formal means for the protection and enhancement of the environmental qualities of waterways and their catchments.

Part 2 of the WM Act applies to the requirement to obtain a licence for the "taking of water" from a water source. An access licence entitles its holder to specified shares in the available water within a specified water management area or from a specified water source. It enables the licence holder to take water from the environment in accordance with specified rates and conditions under the terms of the licence.

Part 3 of the WM Act specifies approval requirements for water use, water management works approvals and activity approvals. There are two kinds of activity approvals including controlled activity approvals and aquifer interference approvals.

Controlled activity approvals confer a right for the holder to carry out a specified controlled activity on waterfront land which is defined as land within 40 metres of a river, lake, estuary or shoreline. A river includes 'any watercourse, whether perennial or intermittent and whether comprising a natural channel or a natural channel artificially improved'.

An aquifer interference approval may be required for any works that involve:

- a. The penetration of an aquifer
- b. the interference with water in an aquifer
- c. the obstruction of the flow of water in an aquifer
- d. the taking of water from an aquifer in the course of carrying out mining, or any other activity prescribed by the regulations
- e. The disposal of water from an aquifer as referred to in paragraph (d).

The project is not anticipated to require excavation within 40 metres of Narambulla Creek and preliminary drilling of the resource did not intersect significant groundwater resources. It is understood that aquifer interference approvals are not switched on under the WM Act and an approval will therefore not be required.

Further investigation into the need for a controlled activity approval and any associated licencing requirements for water take will be investigated as part of the EIS.

4.3.4 Biodiversity Conservation Act 2016

The *Biodiversity Conservation Act 2016* (BC Act) commenced on 25 August 2017 and has repealed the *Threatened Species Conservation Act 1995*. The BC Act aims to conserve biodiversity at a bioregional and state scale and lists a number of threatened species, populations and ecological communities to be considered in deciding whether there is likely to be a significant impact on threatened biota, or their habitats. The project would be unlikely to have a significant impact on any threatened species, populations or ecological communities listed under the Biodiversity Conservation Act, however a biodiversity development assessment report will be undertaken as part of the EIS in accordance with section 7.9 of the BC Act.

4.3.5 Biosecurity Act 2015

The *Biosecurity Act 2015* (Biosecurity Act) repealed the *Noxious Weeds Act 1993* on 1 July 2017. The Biosecurity Act specifies the duties of public and private landholders as to the control of priority weeds. Under this Act, priority weeds have been identified for Local Government Areas and assigned duties for control. Part 3 provides that any person who deals with biosecurity matter (ie weeds) and who knows, or ought reasonably to know, the biosecurity risk posed or likely to be posed by the biosecurity matter has a duty to ensure that, so far as is reasonably practicable, the biosecurity risk is prevented, eliminated or minimised.

As such, if present, priority weeds located on the project site should be assessed and controlled.

4.3.6 Heritage Act 1977

The *Heritage Act 1977* (Heritage Act) is concerned with all aspects of heritage conservation ranging from basic protection against indiscriminate damage and demolition of buildings and sites, through to restoration and enhancement.

Heritage places and items of particular importance to the people of NSW are listed on the State Heritage Register. Approval under section 60 of the Heritage Act is required for any direct impacts on a state listed heritage item. Approval from the NSW Heritage Council under section 139 of the Heritage Act is required prior to the activities likely to disturb a relic while section 140 of the Heritage Act provides for the application for a permit.

The Wandii Robert Plumb's Inn is located east of the site and is listed on the State Heritage Register due to its association with the bushranger Ben Hall. Currently located on a private rural property, the former Coaching Inn is in poor condition according to a 2009 report. Further

consideration of the potential impact of the development on heritage values of the area will be undertaken as part of the EIS.

4.3.7 National Parks and Wildlife Act 1974

The *National Parks and Wildlife Act 1974* (NPW Act) provides for the protection of Aboriginal objects (sites, objects and cultural material) and Aboriginal places. Under the NPW Act, an Aboriginal object is defined as: any deposit, object or material evidence (not being a handcraft for sale) relating to indigenous and non-European habitation of the area that comprises New South Wales, being habitation both prior to and concurrent with the occupation of that area by persons of European extraction, and includes Aboriginal remains.

An Aboriginal place is defined under the NPW Act as an area which has been declared by the Minister administering the Act as a place of special significance for Aboriginal culture. It may or may not contain physical Aboriginal objects.

It is an offence under Section 86 of the NPW Act to 'harm or desecrate an object the person knows is an Aboriginal object'. It is also a strict liability offence to 'harm an Aboriginal object' or to 'harm or desecrate an Aboriginal place', whether knowingly or unknowingly. Section 87 of the NPW Act provides a series of defences against the offences listed in Section 86 which includes if the harm was authorised by and conducted in accordance with the requirements of an Aboriginal Heritage Impact Permit (AHIP) under Section 90 of the NPW Act.

The potential for impacts upon Aboriginal cultural heritage will be considered in the EIS. No Aboriginal heritage items have been previously recorded in the immediate vicinity of the site.

4.4 Approval Pathway

The Minister for Planning (or his or her delegate, such as the NSW Independent Planning Commission or DP&E) determines development applications for State significant development under Part 4 of the EP&A Act.

Under Division 4.7 of the EP&A Act, development will be 'State significant development' if it is permitted with consent and declared to be such by the State and Regional Development) 2011 (SRD SEPP).

The site is located within an E3 Environmental Management Zone under the Goulburn Mulwaree LEP. Extractive industries are permitted with consent in the E3 Environmental Management Zone in accordance with the Mining SEPP and emplacement of clean fill within a quarry void is permitted with consent in accordance with the Infrastructure SEPP.

The Project is State significant development as defined under Clause 7 (1) of Schedule 1 of the State and Regional Development SEPP because it is development for the purpose of an extractive industry that extracts 500,000 tonnes per annum and from a total resource of greater than 5 million tonnes.

The project is therefore State significant development and an EIS will need to be prepared to accompany the DA for the Project, for determination by the NSW Minister for Planning or delegate.

5. Key Environmental Issues

5.1 Identification

The key project-related issues warranting detailed assessment in the EIS will be identified through:

- The existing environmental context and surrounding locality
- The legislative framework applicable to the project
- The preliminary environmental risk screening undertaken as a part of this PEA
- The outcomes of consultation to be undertaken with government agencies and other relevant stakeholders.

5.2 Environmental risk analysis

A preliminary environmental risk screening was undertaken to identify potential environmental impacts that may arise as a result of the proposed project.

The preliminary environmental risk screening was undertaken in the form of a preliminary, desktop-level risk assessment, to broadly assess the potential environmental risks that may arise as a result of the construction and operation of the project to identify key areas for the assessment.

The environmental risk analysis for the project involved:

- Identifying environmental aspects
- Identifying the source of potential risks associated with each of these aspects
- Identifying the potential impact associated with each risk
- Identifying priority issues for the EIS.

Table 5-1 provides the environmental risk analysis for the Project, it includes:

- A summary of the potential key impacts/risks
- Consideration of the priority for the assessment
- A discussion regarding the findings of the preliminary risk screening.

5.3 Priority assessments for the EIS

5.3.1 Overview

Based upon the results of the preliminary environmental analysis, the following broad qualitative risk ratings were assigned for each environmental attribute.

- High – Biodiversity, soils and landform, water resources
- Moderate – Heritage, air quality, noise, traffic and visual amenity
- Low – Chemical use and storage, social-economic, waste

The detailed scope of these assessments will be considered following the receipt of the SEARs for the project.

An EIS with supporting technical assessments will be prepared, based upon contemporary government guidelines and in accordance with the SEARs issued for the Project.

Table 5-1 Preliminary environmental risk screening results

Environmental Aspect	Source Of Risk	Potential Impact	Priority Of Assessment	Discussion
Soils and landform	Erosion of soils during construction and operation	Sedimentation of drainage lines, erosion of the area or neighbouring properties.	Medium	There is potential to increase erosion and sediment transport to receiving waters in the area due to quarrying activities. Management of the site and soil stockpiles will be important to prevent increased erosion or sedimentation. The EIS would describe the proposed soil and water management measures required to minimise the potential impacts from the project.
	Changing the typology of the land through both the operation of the quarry and the surrounding infrastructure	Change natural runoff patterns and affect drainage.	High	A water management system will be developed as part of the ongoing design of the quarry and final landform in accordance with managing Urban Stormwater: Soils and Construction ("the Blue Book"). Volume 2E Mines and Quarries. This will include clean and dirty water management systems and a detailed water balance for progressive stages of the development. VENM, ENM and other clean waste materials will be beneficially reused in site rehabilitation activities progressively refill the quarry voids and return the site to a landform more closely resembling the current landscape.
Water resources	Quarry operational activities	Contamination of local source of water including Narambulla Creek and Sydney's drinking water catchment area	High	Appropriate management of the flow and quality of all discharges will be implemented to ensure NoRBE is achieved for the project. The EIS will also document measures to minimise potential impacts from accidental spills and leaks. Water resources investigations will be undertaken as part of the EIS.
		Impacts to groundwater	High	Minimal groundwater was encountered during preliminary drilling at the site and the pit is not anticipated to intercept any significant groundwater resources. Further assessment will be undertaken as part of the EIS to determine the maximum groundwater inflow to the pit throughout the progression of the quarry plan and the contribution to the overall water balance for the project.

Environmental Aspect	Source Of Risk	Potential Impact	Priority Of Assessment	Discussion
Biodiversity	Clearing of native vegetation and landscape disturbance for the construction of the quarry	Vehicle strike and degradation of habitat values in adjoining areas	High	<p>The project will result in the removal of native vegetation and landscape features that provide potential habitat for a wide range of common woodland and forest species as well as threatened flora and fauna species listed under the BC and EPBC Act.</p> <p>Further biodiversity assessments, including targeted flora and fauna surveys will be undertaken as part of the EIS to identify biodiversity values and appropriate measures to avoid and minimise adverse direct and indirect impacts of the project.</p> <p>A Biodiversity Development Assessment Report (BDAR) will be prepared under the NSW BC Act in accordance with the NSW Biodiversity Offsets Scheme and Biodiversity Assessment Methodology (BAM). The assessment will identify measures to avoid, mitigate and offset impacts on biodiversity values in accordance with the BAM.</p>
	Vehicle movements, light, noise and vibration associated with the operation of the quarry	Removal of native vegetation and loss and disturbance of habitats	High	<p>There is the potential for ongoing adverse impacts on fauna and flora, including fauna injury or mortality through vehicle strike and habitat degradation as a result of light, noise, vibration and edge effects associated with the operation of the quarry.</p> <p>Further biodiversity assessments, including targeted flora and fauna surveys will be undertaken as part of the EIS to identify biodiversity values and appropriate measures to avoid and minimise adverse direct and indirect impacts of the project during the construction and operational stages.</p> <p>A Biodiversity Development Assessment Report (BDAR) will be prepared under the NSW BC Act in accordance with the NSW Biodiversity Offsets Scheme and Biodiversity Assessment Methodology (BAM). The assessment will identify measures to avoid, mitigate and offset impacts on biodiversity values in accordance with the BAM.</p>
Noise and vibration	Operation of vehicles in the quarry.	Noise emissions exceeding noise limits and affecting sensitive receptors.	Medium	<p>Heavy machinery and blasting will be used in the extraction of material from the quarry site and for the movement and shaping of material as part of the rehabilitation activities.</p>

Environmental Aspect	Source Of Risk	Potential Impact	Priority Of Assessment	Discussion
				The site is not located in close proximity to any sensitive residential receivers or recreational areas. Further modelling of noise impacts in accordance with the EPA's Noise Policy for Industry will be undertaken as part of the EIS.
	Increased movement of heavy vehicles on local road	Noise emissions exceeding noise limits and affecting sensitive receptors.	Medium	Haulage from the site will occur via an existing forestry haul road and Winfarthing Road to the Hume Highway. There are no sensitive receivers in close proximity to the initial haulage route and the haulage vehicles will result in minimal changes to overall vehicle numbers on the Hume Highway and the regional road network. Further assessment in accordance with the EPA's Road Noise Policy will be undertaken as part of the EIS.
	Operation noise including blasting	Noise emissions exceeding noise limits and affecting sensitive receptors.	Low	Standard operation hours will be adopted on site to limit the impact of noise of construction and operation on the local area. A noise and vibration assessment will be undertaken as part of the EIS
	Vibration impacts during operation	Vibration created during operation negatively effecting the nearby habitats and residents	Low	A blasting strategy will be developed as part of the EIS including minimising blast size and frequency to ensure minimal impacts upon surrounding receivers
Waste	Waste created during operation	Inappropriate handling, storage, recovery and disposal of waste generated by the project	Low	Minimal waste is anticipated to be generated during the development of the quarry Diversion of VENM, ENM and other clean waste materials away from landfill for beneficial reuse in site rehabilitation activities will assist in meeting the NSW Government's strategic policy framework for waste management
Chemical usage and storage	Chemicals used during the proposal (e.g. fuel).	Chemical spill or leak during transport or usage, impacting on soil, groundwater or stormwater.	Low	The quarrying and processing activities proposed involve minimal chemical and fuel use or storage. Standard incident management procedures would be required to address potential spills or leaks from vehicles or equipment, and appropriate facilities for storage will be constructed in the site amenities area depicted on the project layout.

Environmental Aspect	Source Of Risk	Potential Impact	Priority Of Assessment	Discussion
Visual	Alteration of the landform through extraction of resource	Impacts to the visual amenity of the surrounding area.	Medium	Visibility of the project site will be limited to vehicles travelling on the Hume Highway and on a small number of local residents. Visual impacts will be partially offset by the rehabilitation of the landform with clean fill material. Assessment visual impacts associated with the proposed extraction and rehabilitation activities will be undertaken in the EIS.
Air quality	Air emissions (dust and exhaust) during construction, extraction, haulage and emplacement activities.	Dust and exhaust emissions causing nuisance to sensitive receptors.	Medium	The project has potential to generate dust during extraction and rehabilitation phases – blasting, excavations and processing etc. The EIS will include an assessment of air quality with a focus on dust impacts. It will include mitigation measures to control dust and minimise the potential for off-site amenity impacts.
Traffic and access	Disruption to local road network during operation	Potential disruption to local road users	Medium	Haul truck movements are anticipated to result in increased traffic on the local road network, particularly on Winfarthing Road and its intersection with the Hume Highway. It is unlikely there will be a change to the safety or operational capacity for the local road network. A traffic impact assessment will be undertaken as part of the EIS.
	Traffic safety issues created through the increase in haulage vehicles	Potential risk of haulage vehicles traveling along Winfarthing Road and turning off and on to the Hume Highway	Medium	There is currently dedicated left and right turning lanes at the T intersection between the Hume Highway and Winfarthing road. The EIS will include a traffic impact assessment which considers the potential impact of the project on the local and regional road network.
Heritage	Impacts on items of Aboriginal and non-Aboriginal heritage significance	Encounter and disturb items of cultural heritage during construction and operation.	Medium	There are currently no identified items of Aboriginal and non-Aboriginal heritage significance on site. In the event that items of potential heritage significance are encountered, mitigation procedures would be implemented. Outside of the site there are a number of Aboriginal heritage sites located along Narambulla Creek and Winfarthing Road. The EIS will include a heritage assessment that will address the possible impacts and mitigation measures that need to be taken to accurately protect the heritage in the area.

Environmental Aspect	Source Of Risk	Potential Impact	Priority Of Assessment	Discussion
	Proximity to the Wandi Robert Plumb's Inn inducing dust, visual and vibration impacts	Works on site could negatively impact the Wandi Robert Plumb's Inn	Low	The Wandi Robert Plumb's Inn located at 16501 Hume Highway, Narambulla Creek, NSW 2579 is a State significant historic site. The EIS will include a heritage assessment that will address the possible impacts and mitigation measures that need to be taken to accurately protect the heritage in the area.
Socio-economic	Activities in and around the quarry associated with its construction and operation	Impacts to local community through increased noise and traffic	Low	Develop an ongoing relationship with the community via effective and regular consultation and provision of employment opportunities to local residents. Consideration of the impacts to the local community, particularly on Winfarthing Road as part of an EIS. Economic justification and analysis for the proposal will also be undertaken as part of the EIS.

6. Stakeholder consultation

6.1 Consultation to date

A formal stakeholder engagement program has been started for the project.

A Social Impact Assessment (SIA) Scoping Report (GHD 2019) has been prepared in accordance with the objectives of Section 3 (Scoping the SIA for the EIS) of the *Social impact assessment guideline for State significant mining, petroleum production and extractive industry development* (NSW Department of Planning and Environment, 2017).

The SIA Scoping Report outlines the consultation measures completed to date and the feedback received by the community.

6.2 Next steps

The SIA Scoping Report outlines the next steps proposed for consultation during development of the project and will continue in some form throughout the operational life of the quarry. A community engagement plan will be developed which will provide a framework to identify and appropriately consult with stakeholders that may be influenced by or have an interest in the Project. Key stakeholders include:

- Community
- Local industry
- Non-government organisations and community bodies
- government (Federal, State and Local).

A stakeholder consultation log will be maintained as a record of the consultation activities undertaken. Consultation to be undertaken throughout the approvals process for the Project will include:

- Meetings with the most directly affected residential receivers
- General information provision via a community newsletter
- Creation of a '1800 number' and community e-mail address, providing a receptive avenue of communication for community stakeholders
- Meetings with other stakeholders where required.

7. Summary and justification

Global Quarries Australia Pty Ltd propose the development of a quarry at Lots 3 and 4 of DP 247199 and Lot 7001 of DP 1025585, off Winfarthing Road, southwest of Marulan in NSW. The project involves establishment of hard rock quarry and progressive rehabilitation of the pits with VENM, ENM and other clean fill material.

The quarry will produce tuffaceous aggregate for use in cement making, demand for which is strong throughout the greater Sydney region. It is considered a premium product, and requires minimal processing (other than crushing to a 20mm grain size) after blasting and extraction occur. The site will be progressively rehabilitated to be representative of its original landform at the conclusion of extraction activities. The project is permissible with consent and is considered state significant development in accordance with Schedule 1 of the SRD SEPP. An EIS will be prepared to accompany the DA for the project and will consider all potential impacts associated with the construction and operation of the facility.

This PEA has been prepared to provide an overview of the project and enable the DP&E to issue the SEARs for the preparation of the EIS.


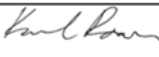
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Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
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12.4 GOULBURN BASE HOSPITAL CAR PARK - HEALTH INFRASTRUCTURE REPORT

Author: Matthew O'Rourke, Director Operations

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. **Health Infrastructure Goulburn Base Hospital Report on Time Restricted Parking**  

Link to Community Strategic Plan:	IN8.1 Lobby State Government to provide adequate health and medical facilities within the LGA. IN8.2 Support the development of community health services and infrastructure that is accessible to residents living in remote areas and to less mobile residents.
Cost to Council:	The cost associated with assessments of street lighting, footpath and disabled parking in the vicinity of Goulburn Base Hospital can be met from operational budgets.
Use of Reserve Funds:	Nil

RECOMMENDATION

That

1. The report on the Goulburn Base Hospital Upgrade Parking Proposal consultation period be received.
2. Council support the revised Timed Parking Restrictions as shown on page 47 of the Health Infrastructure Report, Time Restricted Parking Community Consultation Report, March 2019.
3. Parking exemption permits be issued to staff from Goulburn Health Service, Goulburn High School and Good Start Early Child Care Centre.
4. Parking exemption permits be issued to all registered vehicles at each residence in the timed parking areas plus an additional permit be issued for each residence for a visitor.
5. Timed Parking Restrictions be applied from 8:00am to 5:00pm Monday to Friday for the duration of the construction period.
6. Council carry out an assessment of street lights in the Goulburn Base Hospital Precinct and advise Essential Energy of non-operational lights.
7. Council carry out an assessment of footpaths in the Goulburn Base Hospital Precinct and make good damaged sections of footpath.
8. Council's Road Safety Officer work with Health Infrastructure during the assessment of disabled parking capacity in the vicinity of Goulburn Base Hospital and prepare a report for the consideration of the Traffic committee.

BACKGROUND

This report is to update to Council on the outcome of the consultation period outlining the proposed time restricted parking arrangements for the Goulburn Base Hospital precinct during upgrade works.

REPORT

Health Infrastructure has concluded the consultation period for the proposed time restricted parking strategy during construction works for the Goulburn Base Hospital Upgrade. The detail of the consultation period is contained in the attached report. This report provides an overview of the key findings and recommendations from the consultation period.

The public exhibition period for the proposed parking arrangements commenced 4 February 2019 and finished on 8 March 2019. The consultation mechanisms utilised during this period included media releases to local newspaper and radio, letter box drop to surrounding residences, social media, two community drop in sessions plus a staff drop in session. The first community drop in session was on 18 February 2019 and the second was on 7 March 2019.

During the consultation period there were fifty-six submissions received. These can be broadly summarised in the following categories with a brief description of the particular issue:

- General safety – poor lighting and uneven footpaths in the hospital precinct.
- Staff safety – require adequate staff parking that is nearby and in non-timed areas.
- Clients and visitors – length of stay at hospital uncertain for hospital clients and visitors leaving them exposed to parking fines.
- Residents – insufficient number of parking permits.
- Child Care Centre – should be exempt from timed parking.
- Goulburn High School – parking by hospital staff and visitors will impact high school staff parking.
- Mobility Impairments – hospital staff, clients and visitors with reduced mobility will be exposed to timed parking and possible fines.

In consideration of the feedback received during the consultation period, following are revisions to the time restricted parking strategy:

1. 4 hour zone on Clifford Street between Deccan Street and Faithful Street.
2. 4 hour zone on Goldsmith Street between Albert Street and Deccan Street.
3. Staff from Goulburn Health Service, Goulburn High School and Good Start Early be provided with parking exemption permits to park in the 4 hour parking zone.
4. Undertake line marking or re-mark all angled parking areas.
5. Resident parking permits issued for all registered vehicles at each residence plus a visitor permit.
6. Restricted parking operating hours Monday to Friday 8:00am to 5:00pm.

Below is a plan of the proposed time parking arrangements which take into account these revisions.



The following are further investigations proposed to support the time restricted parking strategy:

- GMC to undertake a lighting review to check all lights are operational.
 - Response – this is reasonable as Council reports non-operational street lights to Essential Energy for repair.
- GMC to undertake a footpath assessment in the streets surrounding the Goulburn Base Hospital precinct and make safe and damaged footpath.
 - Response – this is reasonable as Council is responsible for the footpath network in Goulburn.
- Health Infrastructure to undertake an assessment of disabled parking provisions in the vicinity of Goulburn Base Hospital and if required recommend implementation of additional disabled parking capacity.
 - Response – Council’s Road Safety Officer should be involved in this assessment with the findings reported to the Traffic Committee in the first instance.



Health
Infrastructure

Goulburn Hospital Precinct

Time Restricted Parking

Community Consultation Report

March 2019

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

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Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Executive summary

The Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan: Appendix A), developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team, has been implemented.

The GHHSR team engaged with the local community and other stakeholders to discuss the proposed changes to the existing parking at the Goulburn Hospital Precinct aimed at addressing lack of parking associated with the volume of contractors who would be in the precinct through the Main Works construction phase of the Hospital redevelopment.

The community and stakeholders were informed of the exhibition period through the following mediums:

- Media releases to local newspaper & radio;
- Letter box drop to the surrounding residences; and
- Social media.

Of the fifty-six submissions made, Stakeholders were (generally) receptive of a Restricted Parking Strategy being implemented however were concerned with the following key issues:

- Staff Safety;
- How Clients and Visitors to the Hospital would be impacted;
- Insufficient Resident Parking and Permits;
- Availability of Staff Parking and Permits; and
- Footpath Safety in streets not around the Hospital (lighting and uneven paths).

As a result of this consultation, the following amendments are proposed to the establishment of the Restricted Timed Parking Strategy:

1. A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
2. A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
3. Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
4. Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
5. GMC undertake review of precinct footpaths and make good any unsafe conditions.
6. GMC undertake review of lighting around precinct to ensure all lights are operational and producing compliant lighting levels.
7. Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
8. Redevelopment team undertake an assessment of disabled parking provision in the vicinity of the Goulburn Base Hospital Precinct and if required recommend implementation of additional disabled parking capacity.
9. Restricted parking operating hours Monday to Friday 8:00am to 5:00pm.
10. If you have a disability permit you can park anywhere beyond the time restriction.

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Background

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council and the hospital redevelopment team to introduce time-restricted parking to on-street parking to address the safety & access of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions. The construction works associated with the Main Works will see an increase of contractors seeking to park within the Goulburn Hospital Precinct. A summary of car parking numbers around the hospital precinct is included below.

Hopital Precinct Car Parking			
Type	Existing	During Construction	Post Construction
Contractor Carpark	0	120	0
On Campus	142	57	196
2 Hour	42	227	42
4 Hour	0	411	0
Unrestricted	778	166	778
Total	962	981	1016

The Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan) has been developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team. The plan outlines the approach taken in relation to community consultation and stakeholder engagement for proposed parking changes around the hospital precinct. The community consultation approach to parking is important so as to provide meaningful consultation and listen to what the community is saying.

The exhibited Plan reflects the GMC Resolution 2018/614 (Carried at 18 December 2018 Council Meeting).

This document details the community engagement undertaken following the GMC resolution and reports on the outcomes of the engagement to assist in developing a final strategy.

Consultation

Building on a commitment by Health Infrastructure and the Southern NSW Local Health District to engage the local community in all stages associated with the delivery of the Goulburn Hospital Redevelopment, The GHHSR team with support from GMC engaged with the local community and other stakeholders to discuss the proposed changes to the existing parking at the Goulburn Hospital Precinct.

The community and stakeholders were informed of the exhibition period through the following mediums:

- Media releases to local newspaper & radio;
- Letter box drop to the surrounding residences; and
- Social media.

Engagement framework

Proactive engagement with the local community and stakeholders has provided the local community with an avenue to provide feedback on the proposed changes to on-street parking and will support the development of a final parking strategy.

Purpose

The purpose of the public exhibition process was:

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

- To provide meaningful community consultation and listen to what the community is saying.
- To ensure all community concerns and issues are understood and responded to with the implementation of time parking to the Goulburn Hospital precinct and how it will be managed.
- To ensure that all impacted community members are provided the opportunity to receive information, reasonable time to review and understand and if desired raise concerns, questions or queries (and transparency of response).
- To ensure there are regular and on-going communication updates around parking as works progress; which are made readily available to all stakeholders (including media and local MP office).
- To provide re-assurance to hospital & high school stakeholders, residents, park users and the general Goulburn community that the implementation of time restricted parking aims to ensure that parking around the precinct caters for the correct clientele (i.e. staff or contractors not parking at the front of the hospital where patients and visitors should have priority).

Engagement activity (face-to-face)

Three face-to-face engagement activities were conducted; two open community drop-in sessions and a Goulburn Health Service staff drop-in session.

Consultation Sessions

the GHHSR project website, the SNSWLHD Facebook page, letterbox drop to surrounding residents (200 Letters – Refer Appendix B) and local media outlets running articles following media statement releases:

14 February 2019 – Goulburn Post – Hospital Parking Consultation (Appendix D)

18 February 2019 – Goulburn Post – Frustration at hospital parking boils over (Appendix E)

20 February 2019 – Forever Classic 2GN – Goulburn Hospital car park

Community drop-in session # 1 was held at the Goulburn Mulwaree Council Civic Centre from 4:00pm to 6:00pm on the 18 February 2019; this session was attended by eighteen individuals who provided the initial round of feedback.

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Figure 1. Community Consultation Session No. 1. Goulburn Mulwaree Council Chambers.

Community drop-in session # 2 was held at the Goulburn Hospital Community Health Building from 4:00pm to 6:00pm on the 7 March 2019 and was attended by seven new attendees. A further seven attendees who attended session # 1 presented again at session # 2 (although did not re-register or provide further formal feedback). At the second community consultation session, the redevelopment team together with the stakeholders discussed alternative strategies that would support the purpose of the parking strategy and support the needs of the community (Figure 2).



Figure 2. Community Consultation Session No. 2. Goulburn Community Health Centre.

The staff consultation session was conducted in the Goulburn Base Hospital Staff Room from 2:00pm to 3:00pm on the 8 March 2019; fourteen stakeholders attended to provide feedback to the redevelopment team. Thirteen of the attendees were Goulburn Base Hospital Staff and one was from Goulburn High School (Figure 3).

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Figure 3. Staff Consultation Session, Goulburn Base Hospital Staff Room.

Appendix C presents the display panel used in the consultation sessions to promote discussion with the community.

Digital Submissions

Stakeholders also provided feed-back digitally via the Project Email address (11 Emails) and Facebook (18 posts/comments).

The project email was provided to stakeholders on the initial information pack advertised on the GMC Public Exhibition website and on subsequent letterbox drop information and also on the newspaper articles run by the Goulburn Post.

The Facebook comments were made on a SNSW LHD post promoting the community drop-in sessions that were held.

Potential audience

Based on the media and information distribution, the potential audience exposed to the proposed Goulburn Hospital Precinct Time Restricted Parking strategy prior to the consultation sessions is estimated to be 93,400 (approximately 50,000 unique views/listeners).

Coverage

The Consultation sessions were advertised by a number of methods including.

Table 1 - Potential audience from media coverage (numbers are based on detail provided by media outlets)

Coverage	Detail	Audience
GMC Website	Appendix B - The public Exhibition information pack was published on the GMC website on Monday 4 February 2019. https://www.goulburn.nsw.gov.au/Information/Goulburn-Hospital-Parking-Consultation.aspx	Open
Goulburn Post	Appendix E - Digital: https://www.goulburnpost.com.au/story/5903516/frustration-at-hospital-parking-situation/ Appendix D - Print:	44,000 7,200

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Radio	Hospital Parking Consultation GMC Mayor noted car parking consultation process underway on on Forever Classic 2GN Forever Classic 2GN: Goulburn Hospital car park http://my.tvey.es/y8QCn http://my.tvey.es/g5GRi	40,000
Letter Box Drop	Appendix C	600
GHHSR Website	http://www.goulburnredevelopment.health.nsw.gov.au/News-and-Publications/Latest-News/2019/Community-Consultation-Parking	44,000 (as this was shared via Goulburn Post – typically estimated numbers would be around 1,000).
SNSWLHD Facebook	Project website article posted and shared.	2,000
	TOTAL	93,400

Participation in engagement

In total fifty-six submissions were made to the GHHSR team via the community drop-in sessions, email or Facebook (Chart 1).

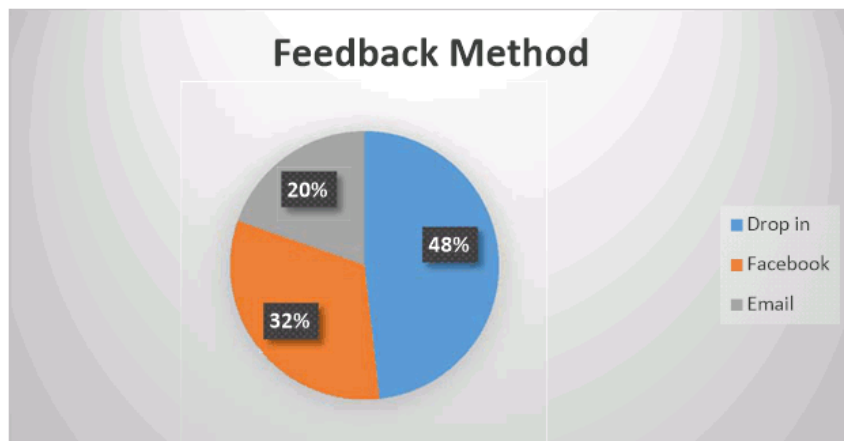


Chart 1. Feedback Method

From Chart 1; Approximately 50% of the submissions were made through the “Drop in” consultation sessions conducted by the Redevelopment Team. These sessions were conducted at the Goulburn Mulwaree Council Civic Centre, Goulburn Hospital Community Health Building and the Goulburn Base Hospital staff room. In these sessions the Redevelopment Team were present to discuss the concerns of attendees and identify potential solutions in a collaborative manner.

30% of submissions were received via Facebook in response to a post made by the SNSW LHD.

20% of the submissions were made by email to the redevelopment project email.

The Stakeholders submissions have been characterised as the public, from the health sector (GBH or similar) or other stakeholders (Chart 2).

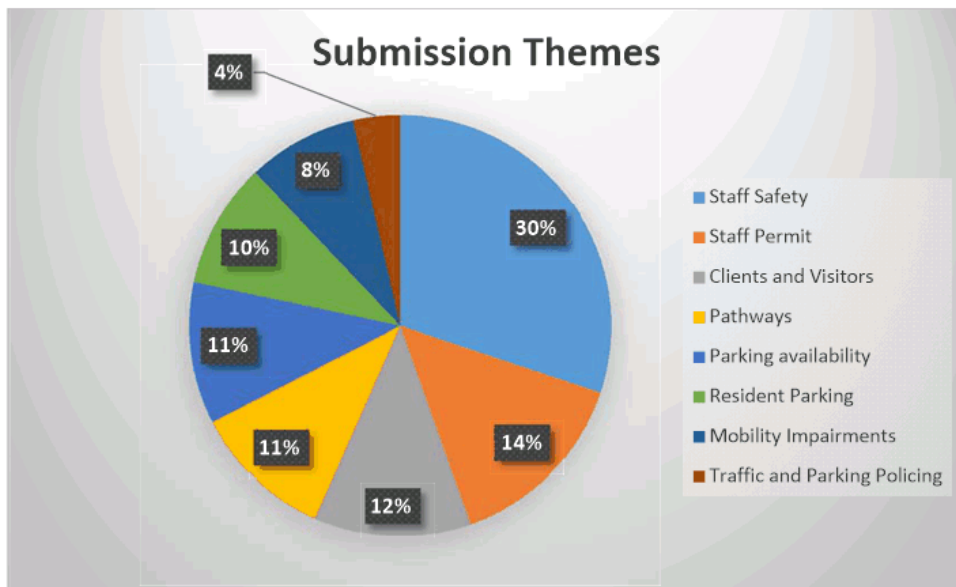
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Chart 2. Stakeholder Engagement.

Chart 2 shows that 50% of the engaged stakeholder were from the public, 41% were from the health sector and the remaining 9% were from other parties such as the Goulburn High School and Good Start Early Learning. It should be noted that the “other parties” were representing a wider group of stakeholders made through one submission.

Chart 3 shows the key issues identified by the stakeholder submissions.



Submission Themes have been characterised as relating to:

- Staff Safety;
- if staff could receive Exemption Permits;
- the effects that the changes will have on Clients and Visitors;
- the safety of pathways in adjacent street (in reference to lighting, trip hazards and crime);
- the availability of parking; residential parking;

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- individuals with mobility impairments;
- traffic (hazards to staff, clients and visitors); and
- parking policing (parking fines to enforce the timed parking).

The public exhibition process has enabled the local community and stakeholders to gain awareness of the potential changes to the parking around the Goulburn Hospital Precinct and has provided feedback for the GMC to consider when developing the final parking strategy to be implemented.

Feedback

General Comments

Some General Commentary issued by the community in their submissions were:

- The area around the hospital is perceived as being unsafe:
 - o Poor lighting and uneven paths contribute to this.
- For the Timed parking strategy to be effective; it needs to be policed and fines issued.
- Signage needs to be installed to “respect driveways”.
- Speed limit around the Hospital/School should be reduced to 40km/hr and controls installed.
- The existing line marking for carparking in the area is of poor quality (narrow, unequal).
- No basic end of trip facilities for those that wish to cycle/walk to the hospital.
- Allow staff to catch the school bus.
- There needs to be more disabled parking.

Staff Safety (early morning, late afternoon and evening workers)

Issue Description:

If staff need to park too far away from the hospital to avoid timed parking areas they may become victims of crime or injure themselves.

Contributing Factors:

- Poor Lighting in streets adjacent to the Hospital.
- Unsuitable pathways (slip, trip, fall hazard).
- People who frequent the area late at night.
- Victoria Park.

Proposed Solutions:

- Staff move their cars during their shift.
 - o Unsuitable as it may not be possible to do so if the hospital is busy.
 - o Unsuitable if hospital is short staffed
- Security Staff walk/drive staff to their vehicles at night.
 - o Unsuitable as it may leave the hospital short of security staff if an incident occurs.
- Staff are given unrestricted parking permits.
 - o Not suitable in 2 hour zone – the 2 hour zone is to facilitate hospital services.
 - o 4 hour zones suggested to be suitable.
 - Consideration of Lighting and pathway safety required.

Clients and Visitors

Issue Description:

Clients and visitors may not know how long they will be at the hospital; in some cases, they will not be able to leave to move their cars and risk getting fined.

Contributing Factors:

- Uncertainty of fine appeal process.

Proposed Solutions:

- Issuing communications around fine appeal process.

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- Risk that Council/State Debt Recovery may be inundated with fine appeals from GBH area.

Residents

Issue Description:

There is an insufficient number of permits issued.

Contributing Factors:

- Number of parking permits to be issued were inadequate.
 - No clarity on the process of applying for additional permits.
 - No clarity on if there is a limit to the number of permits per household.

Proposed Solutions:

- Issue communications around claiming of additional permits for residents and visitors.

Issue Description:

If timed parking is implemented around the hospital; residences outside of the timed parking will be adversely affected as individuals start parking in the new untimed areas.

Contributing Factors:

- Individuals being forced to change behaviour.

Proposed Solutions:

- Assuming bulk of individuals to change behaviour are Hospital staff; provide parking permits to staff allowing them to park without restriction in appropriate locations.

Child Care Centre

Issue Description:

If timed parking implemented as indicated; the care service will be adversely affected.

Contributing Factors:

- The Child Care Centre must maintain child/carer ratios.
 - Staff are unable to leave to move their cars; risking high fines (supervisor \$1500).
- The Child Care holds small functions/events for families of children (e.g. grandparent breakfast).
 - If timed parking is implemented as shown; the Child Care Centre's own carpark may be used by hospital staff (currently used for drop-off/pickup and special events).

Proposed Solutions:

- Child Care Centre staff provided with time restriction exemption parking permits.
- Hospital staff provided with time restriction exemption parking permits.

Goulburn High School

Issue Description:

The untimed parking around the school will be used by hospital staff and visitors to the hospital leaving no space for the school staff/students.

Contributing factors:

- Area around the school is untimed.
- Individuals being forced to change behaviour.

Proposed Solutions:

- Increase timed parking zones to encompass the school perimeter.
- Assuming bulk of individuals to change behaviour are Hospital staff; provide parking permits to staff allowing them to park without restriction in appropriate locations.
- School Staff are issued time restriction exemption permits.

Mobility Impairments

Issue Description:

Staff, Clients and Visitors to the hospital who have reduced mobility will not be able to park close to the hospital without getting a fine if they are there for any period longer than 2 hours.

 Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Contributing factors:

- Lack of understanding of the mobility parking scheme
- Limited disabled parking spaces.

Proposed Solutions:

- Include pamphlets/info about mobility parking scheme at clinics, ED, etc
- Increase the number of the disabled parking spaces around the campus.
- If you have a disability permit you can park anywhere beyond the time restriction.
<https://www.rms.nsw.gov.au/roads/using-roads/mobility-parking/using-your-permit/special-parking-conditions.html>

Appendix D contains the (de-identified) submissions in their entirety.

Recommendation

Considering the submissions and concerns raised; the GHHSR team recommends the following:

Revision to Restricted Parking Strategy

1. A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
 - o To respond to Hospital / School concern that there were not enough places for staff to park without competing with contractors.
2. A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
 - o To respond to Hospital / School concern that there were not enough places for staff to park without competing with contractors.
3. Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
 - o To respond to staff concerns from Hospital, High School and Child Care Centre to allow them more flexibility in parking options without competing with contractors, having to park long distances away and to limit the need to move vehicles mid-shift.
4. Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
 - o To respond to resident concerns on clear designation of where vehicles can park (reduce the chance of driveways being blocked).
5. Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
 - o To address concerns from residents that not enough resident parking permits were initially offered.
6. Restricted parking operating hours Monday to Friday 8:00am to 5:00pm.
 - o To allow night shift staff to park in 2-hour parking areas from 3:00pm onwards.

Investigations

- GMC undertake a lighting review checking all lights are operational and producing compliant lighting levels around the hospital precinct.
- GMC undertake a footpath assessment in the streets surrounding the Goulburn Base Hospital precinct and make good any unsafe conditions.
- Redevelopment team undertake an assessment of disabled parking provisions in the vicinity of the Goulburn Base Hospital Precinct and if required recommend implementation of additional disabled parking capacity.

Goulburn Hospital Precinct Time Restricted Parking – Consultation Report

Information / Clarification

- How visitors/patients are to appeal fines (in the event that extenuating circumstances occur).
- If you have a disability permit you can park anywhere beyond the time restriction.
<https://www.rms.nsw.gov.au/roads/using-roads/mobility-parking/using-your-permit/special-parking-conditions.html>

Further Communication

- The GHHSR team will continue to assist in keeping the stakeholders informed. Upon review of this report by GMC the redevelopment team will work to finalise feedback to the community and stakeholders.

Appendix A – Community Consultation Plan



Goulburn Hospital Precinct Time Restricted Parking

Community Consultation Plan

**January 2019
REVISION 0.4
(for Council comment)**



Contents

Community Consultation Plan	1
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Introduction

The *Goulburn Hospital Precinct Time Restricted Parking Community Consultation Plan (the Plan)* has been developed in partnership with Goulburn Mulwaree Council (GMC) and the Goulburn Hospital and Health Service Redevelopment (GHHSR) team. The plan outlines the approach to be taken in relation to community consultation and stakeholder engagement for proposed parking changes around the hospital precinct. .

The community consultation approach to parking is important to provide meaningful consultation and listen to what the community is saying.

The plan addresses known issues, along with the proposed consultation mediums to be adopted and target audience.

The *Plan*, links directly to the GMC Resolution 2018/614 (Carried at 18 December 2018 Council Meeting).

Timeframe

The proposed timeframe for the *Goulburn Hospital Precinct Time Restricted Parking Community Consultation* is a period of five (5) weeks in early 2019.

- Period of community consultation: 04 Feb 2019 → 08 Mar 2019

Following feedback to the consultation process the GHHSR team will compile a comprehensive consultation register, review and consider if any changes are necessary to the time restricted parking plan. A consolidated implementation plan will then be issued to GMC (and if necessary RMS) for final endorsement.

- Implementation Plan for Endorsement to GMC: April 2019

Upon approval of the implementation plan the GHHSR team would complete the installation works (signage etc).

- Installation of signage: June 2019

The GHHSR project main works consisting of a 4 storey clinical services building will commence in mid-2019 with the project scheduled for completion late 2021.

GMC to operationalise and manage the restricted parking zones (eg issue of infringement notices etc).

- Operational management: June 2019 → ongoing

This plan will run throughout the length of the project, with a review to be conducted on a quarterly bases.

- Informative comms throughout as required: June 2019 – 2021



Time Restricted Parking Objectives

No.	Community Consultation Objectives
1	To provide meaningful community consultation and listen to what the community is saying.
2	To ensure all community concerns and issues are understood and responded to with the implementation of time parking to the Goulburn Hospital precinct and how it will be managed.
3	To ensure that all impacted community members are provided the opportunity to receive information, reasonable time to review and understand and if desired raise concerns, questions or queries (and transparency on response)
4	To ensure there are regular and on-going communication updates around parking as works progress; which are made readily available to all stakeholders (including media and local MP office).
Time Restricted Parking Plan Objectives	
5	To provide re-assurance to hospital & high school stakeholders, residents, park users and the general Goulburn community that the implementation of time restricted parking aims to ensure that parking around the precinct caters for the correct clientele (ie staff or contractors not parking at the front of the hospital where patients and visitors should have priority)..

Key Messages/Benefits

Key Messages	
1	Goulburn Mulwaree Council and the Goulburn Hospital and Health Service Redevelopment team have agreed on an approach to manage parking that will discourage people from parking in high use areas for hospital or High School access for long periods of time.
2	The redevelopment project will put in place a temporary car park on the corner of Mount and Fitzroy Street for construction workers associated with the project to park in.
3	The redevelopment team will implement Temporary Traffic Management Plans for all construction related traffic (vehicles and pedestrian) which will help minimise disruptions and ensure safety.
4	This community consultation is not a tick box exercise. Council and the redevelopment team want to listen to what the community is saying and will incorporate community feedback where possible.



5	The consultation process will provide accurate and timely information regarding the issues surrounding parking.
---	-----------------------------------------------------------------------------------------------------------------



Target Audience

	Audience	Current state	Preferred Communication Channels
Primary target audience	Goulburn Hospital and Health Service staff, patients & visitors.	Cautiously optimistic about the redevelopment, acknowledging the disruption to occur during the process.	Face to face Community information drop-in sessions Flyer/hand-out Email Intranet Capital works newsletter
	Unions	Cautious and raising concerns over safety of parking within the precinct.	Evidence of procedures being undertaken
	Redevelopment site neighbours residents on adjoining streets	Welcoming the upgrade, however concerned about the disruptions, noise, pollution, safety issues during construction.	Face to face Community information drop-in sessions Flyer/hand-out Phone hotline
	Goulburn High School & Bus operators	Welcoming of the upgrade, however concerned about disruptions to services	Flyer/hand-out Face to face Community information drop-in sessions
	Park Users	Concerned about access to amenities	Flyer/hand-out Face to face Community information drop-in sessions



Secondary stakeholders	Consumer Consultative Committee (CCC)	CCC: View the redevelopment as a positive for the service and community.	Flyer/hand-out Face to face Community information drop-in sessions
	Local Media	Local Media: Can see clear benefits of the redevelopment, clear focus to identify any areas of concern within the local community.	Media Release Site, imagery and explanatory content (spokespeople).
	Goulburn Community Park Users	Goulburn Community: Welcoming of the redevelopment and how it will improve patient experience, however largely uninformed about the process and milestones to be achieved.	Communications content, explaining processes and issues. Community information drop-in sessions FAQs
	Local MP office	Local MP office: Heavily invested in the outcome of the redevelopment and ensuring the process runs on time and on budget, free of major issues.	Face to face briefings Explanatory content for distribution



Approach

Activity	Audience	Distribution	Timeframe	Responsibility	Objectives
				<i>Person responsible for activity</i>	<i>Objective that this activity supports (e.g. 1, 2, 3)</i>
Face to face	Goulburn community park users	Community Information drop-in Sessions	20/2/19 & 6/3/19	Health Infrastructure and SNSWLHD - M.Roberts - R.Bergman	Objective 1,2,3&4
	Local MP office	Media Release (Joint GHHSR & GMC)	4/2/19		Objective 2
	Unions	Meeting/briefing		GMC	Objective 2&3
	Goulburn High School	Community Information drop-in Sessions	20/2/19 & 6/3/19		Objective 1,2,3&4
	Goulburn Health Service staff	Community Information drop-in Sessions	20/2/19 & 6/3/19	Health Infrastructure and SNSWLHD	Objective 1,2,3&4
	Service patients			- M.Roberts	Objective 1,2,3&4



	Site neighbours	Letter Box Drop Community Information drop-in Sessions	20/2/19 & 6/3/19	<ul style="list-style-type: none"> - K.Hort - R.Bergman 	Objective 1,2,3&4
	Local Media	Media Release (Joint GHHSR & GMC) Interview		Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - A.Newton - HI Exec 	Objective 1,2,3,4&5
	ALL	Drop-in feedback briefing (Fact Sheet - Community consultation outcomes) Next Steps Questions	~7/3/19	Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - M.Roberts - A.Newton - R.Bergman GMC	Objective 1,2,3,4&5
Intranet / internet / social media & digital content	Goulburn Health Service staff and Goulburn community	Digital content (vision, maps, FAQs, updates, process) Community consultation	4/2/19	Health Infrastructure and SNSWLHD <ul style="list-style-type: none"> - R.Bergman 	Objective 2,3



		outcomes (distribution via email database collected throughout consultation period)			
Flyer handout	Service patients	Letter Box Drop	4/2/19 & throughout	Health Infrastructure and SNSWLHD - R.Bergman	Objective 1,2,3,4&5
	Redevelopment site neighbours	Available for Staff at Hospital & School			
	Goulburn Health Service staff	Email to Bus Services			
	Goulburn High School & Bus Service Providers	Available at Community drop- in Sessions			

Issues and Concerns

The risks associated with the time restricted parking initiative, as well as how the community consultation activities will reduce their impact, are listed below.

Risk	Consultation activity to reduce impact
Contractors associated with the project park in any available untimed parking areas.	Plan to deter long stay parking users from parking in spaces close to hospital access points. Clear communication pieces outlining the process and benefits.
Fears over the robustness of the parking management process.	Comparison of the legal requirements, industry best practice and the process being used during implementation of the parking plan within the GHS precinct.
Neighbourhood fears regarding parking on their streets.	Letter box drop, leaflet/hand-out education pieces, community information sessions & public meeting. A clear point of contact to be provided should they have any concerns.
Negative media story regarding parking issues and process.	Proactive engagement of the media, with a briefing, educational material and site tour conducted prior to works.
Concerns over a lack of meaningful consultation.	Regular updates provided to stakeholders, through information sessions, newsletter and online where appropriate. Clear process by which feedback is dealt with and addressed.

Appendices

[Appendix 1 – FAQ – Traffic Management](#)

[Appendix 2 – Content for community information drop-in sessions \(display boards, FAQ etc\)– \(to be completed\)](#)

[Appendix 3 – SNSWLHD Goulburn Hospital and Health Service Redevelopment Neighbour Letter \(to be completed\)](#)

[Appendix 4 – SNSWLHD Goulburn Hospital and Health Service Redevelopment parking distribution map <OPTION TO BE CONFIRMED>](#)

[Appendix 5 – Joint media release from GMC & Redevelopment Team \(to be completed\)](#)

Appendix B – GMC Public Exhibition Website Content



OUR VISION & VALUES ONE TEAM DELIVERING WITH
PRIDE Contact Us
 02 4823 4444
 Passion | Respect | Innovation | Excellence | Leadership
 OUR MISSION TO BE EAST COAST'S BEST Goulburn NSW 2580 (<http://www.goulburn.nsw.gov.au/ContactUs/General-Enquiry.aspx?f=request>)

Home (/Home-Goulburn-Mulwaree-Council.aspx) | I Want To.. (/I-Want-To.aspx) | Council (/Council-Information.aspx)



Goulburn Hospital Parking Consultation



(#)

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions.

We'd like to assure everyone that the health and safety of Goulburn's local residents, the general public, hospital users and construction workers is our highest priority.

The proposed changes to parking arrangements within the Goulburn Hospital precinct are on public exhibition between 4 February 2019 to 8 March 2019.

Two community drop-in sessions are being held during the public exhibition period where representatives of the project team and Council will be available to answer questions and receive feedback on the proposed parking changes.

Community Drop-In Session 1
 Goulburn Mulwaree Council Civic Centre, 184/194 Bourke Street, Goulburn
 Monday, 18 February 2019 4:00pm – 6:00pm

Community Drop-In Session 2 (feedback)
 Goulburn Hospital Community Health Building,
 130 Goldsmith Street, Goulburn
 Thursday, 7 March 2019 4:00pm – 6:00pm

Hospital Parking FAQ ([/site/files/ul/data_text12/5838916.PDF](http://site/files/ul/data_text12/5838916.PDF)) (699.86 KB)

Hospital Parking Cover Letter ([/site/files/ul/data_text17/5838916.PDF](http://site/files/ul/data_text17/5838916.PDF)) (2.59 MB)

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 - [Council Webcasts](#)
- <http://webcast1.goulburn.nsw.gov.au/>

Goulburn offers a year-round calendar of events to enjoy. View Goulburn's upcoming event schedule.

[Learn More](https://www.goulburnaustralia.com.au/Event-Calendar.aspx?f=calendar) (<https://www.goulburnaustralia.com.au/Event-Calendar.aspx?f=calendar>)



<http://www.goulburn.nsw.gov.au/>



<http://www.city.shibetsu.lg.jp/>



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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019



COMMUNITY CONSULTATION TIME RESTRICTED PARKING

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions.

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The proposed changes to on-street parking arrangements around the Goulburn Hospital precinct are on public exhibition between 4 February 2019 to 8 March 2019.

We are also holding two community drop-in sessions during the public exhibition period where representatives of the project team and Council will be available to answer questions and receive feedback on the proposed parking changes.

We hope to see you there.

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Thursday, 7 March 2019
4:00pm – 6:00pm

FAQ

To find out more about the proposed changes at Goulburn, please read the accompanying FAQ

We encourage you to contact us if you have any questions or concerns.

The Goulburn Hospital and Health Service Redevelopment team would like to thank everyone for their patience and understanding as we deliver a new hospital building, improved facilities and transform the Goulburn region in the years to come.

To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

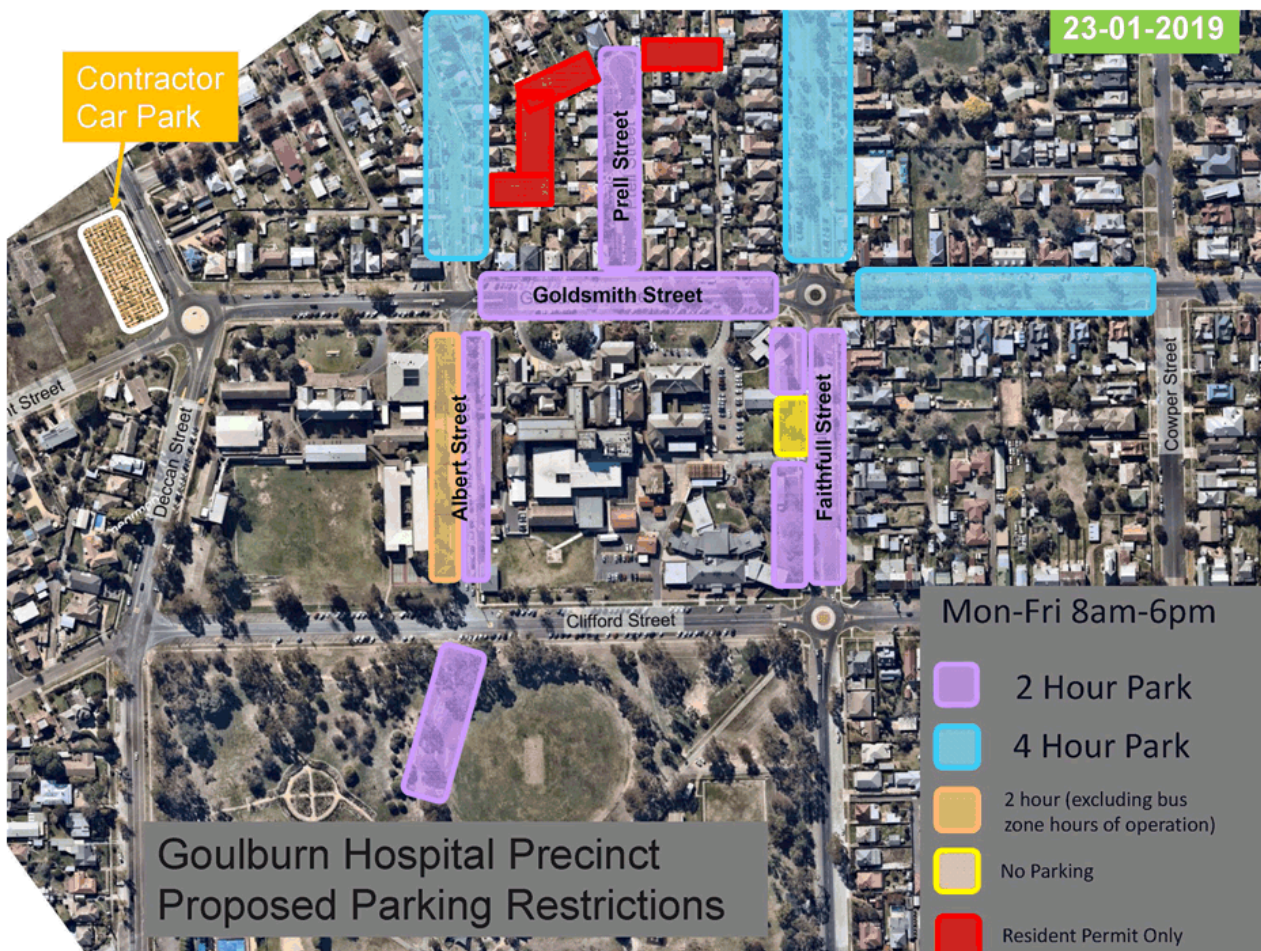
COMMUNITY UPDATE | FEBRUARY 2019

Timed Parking Zones

The map below highlights the proposed timed on-street parking zones around the Hospital precinct.

This proposal will be on public exhibition from 4 February 2019 to 8 March 2019 and we invite your review.

If you have any questions or concerns, please contact Goulburn Mulwaree Council on 02 4823 4444 or email the team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.



To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au



GOULBURN

HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019



Time Restricted Parking

FAQ

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions .

1. What are the parking changes being proposed?

- During construction of the new four story Clinical Services Building, we anticipate an increase in the number of people wanting to park in and around the hospital. To ensure the safety of hospital patients, visitors, staff and nearby residents, and ensure residents can park close to home, time restricted parking on specific streets is being proposed.

2. If I am a resident on a time restricted street, will I be fined for parking at the front of my house?

- No. Before the proposed parking changes are in place, exemption passes will be issued to residents by Council. Exemption passes will operate as follows:
 - One resident vehicle sticker;
 - One resident visitor pass (to be placed on the dashboard of a visitor's vehicle).

Please note: if a resident requires more than one resident vehicle to be parked on the street, a separate request can be made to Council.

3. If I am a staff member or volunteer at the hospital or high school, where can I park?

- Staff and volunteers of the hospital or high school will need to park in areas without time restrictions, such as Clifford Street or Goldsmith Street, in front of the high school.

4. Where will construction workers park?

- There will be a dedicated parking area for construction workers on the corner of Mount Street and Fitzroy Street.

To find out more about the Goulburn Hospital and Health Service Redevelopment visit www.goulburnredevelopment.health.nsw.gov.au.



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019

5. If I am attending the hospital or school, and for reasons outside of my control result in a fine, can I ask for a waiver?

- Council parking officers will be responsible for administering parking infringements. For extenuating circumstances, members of the public may request an infringement notice be waived.

6. What does the ‘Permit Only Zone’ on Show Street mean?

- Parking in this area or zone allows vehicles with a resident permit only. Residents will be issued with exemption passes as stated in Question 2.

7. If I live on a street that has no time restrictions, how will parking be managed?

- Parking in a street that has no time restrictions will continue to operate as it currently does.

8. Who do I contact if I have a question?

- If you have any questions or concerns please contact Goulburn Mulwaree Council on (02) 4823 4444 or email the Goulburn Hospital and Health Service Redevelopment team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.



If you have any questions or concerns, please phone 02 4826 444 or contact the redevelopment team at SNSWLHD-GoulburnHospital-Redevelopment@health.nsw.gov.au.

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Appendix C - Letters issued via Letterbox Drop



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019



COMMUNITY CONSULTATION TIME RESTRICTED PARKING

Dear neighbour,

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions.

We'd like to assure everyone that the health and safety of Goulburn's local residents, the general public, hospital users and construction workers is our highest priority.

The proposed changes to on-street parking arrangements around the Goulburn Hospital precinct are on public exhibition between 4 February 2019 to 8 March 2019.

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We hope to see you there.

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To find out more about the proposed changes at Goulburn, please read the attached FAQ or visit: www.goulburn.nsw.gov.au/Council-Information/On-Exhibition.aspx.

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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

COMMUNITY UPDATE | FEBRUARY 2019

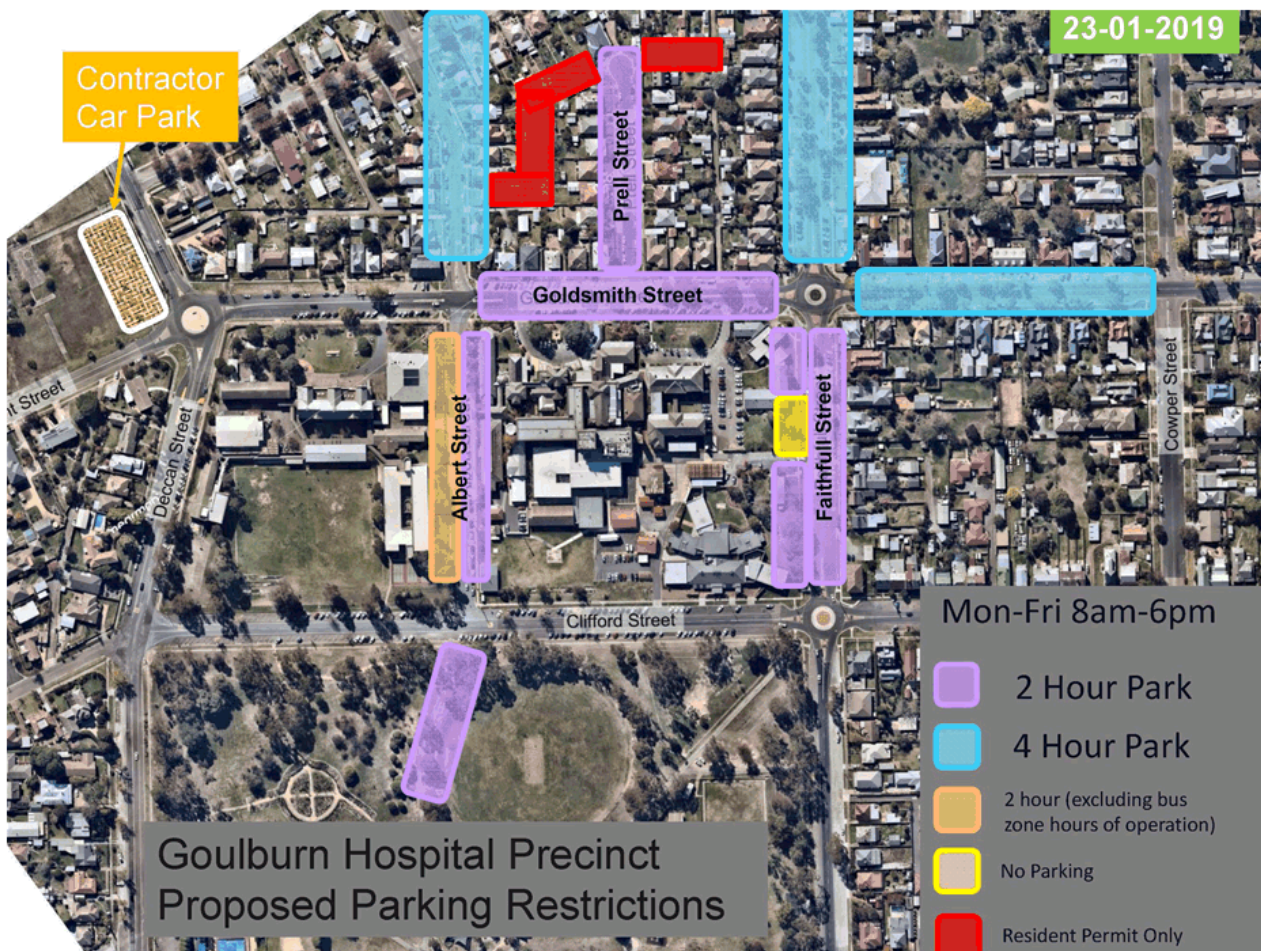
Timed Parking Zones

The map below highlights the proposed timed on-street parking zones around the Hospital precinct.

If you are a resident within one of the proposed timed zones you will be issued with one exemption pass and one visitor pass.

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GOULBURN

HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019



Time Restricted Parking

FAQ

As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by Council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions .

1. What are the parking changes being proposed?

- During construction of the new four story Clinical Services Building, we anticipate an increase in the number of people wanting to park in and around the hospital. To ensure the safety of hospital patients, visitors, staff and nearby residents, and ensure residents can park close to home, time restricted parking on specific streets is being proposed.

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GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT

FEBRUARY 2019

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Appendix D - Goulburn Post – Hospital Parking Consultation

Hospital Parking Consultation

As construction of the Goulburn Hospital and Health Service redevelopment starts to ramp up, some changes to on-street parking around the area have been proposed to ensure safety of patients, visitors, staff and residents, as well as minimising disruptions.

The proposed changes to parking arrangements within the Goulburn Hospital precinct are on public exhibition until March 8.

Two community drop-in sessions are being held during the public exhibition period where representatives of the project team and the council will be available to answer questions and receive feedback on the proposed parking changes.

- Community Drop-In Session 1, Goulburn Mulwaree Council Civic Centre, 184 Bourke Street, Goulburn, Monday, February 18, 4-6pm
- Community Drop-In Session 2 (feedback), Goulburn Hospital Community Health Building, 130 Goldsmith Street, Goulburn, Thursday, March 7, 4-6pm

For further information visit our website where answers to frequently asked questions are available.

Water Visioning Project

Can you imagine a Goulburn Mulwaree that is greener, cooler and a more beautiful place to live? We need our water supplies to be sustainable and affordable for the long term.

Goulburn Mulwaree Council and WaterNSW are planning for the region’s water sensitive future by having the Cooperative Research Centre for Water Sensitive Cities (CRCWSC) run three interactive community workshops on February 28, April 3 and May 1.

An important first step in this initiative is understanding community needs and aspirations with regards to water—from public health and affordable services, to more liveable and climate-resilient cities and towns—and that’s what we hope to achieve with these preliminary workshops.

If interested community members are invited to visit <https://watersensitivecities.org.au/goulburn/> to register their interest.

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- 
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Appendix E - Goulburn Post – Frustration at hospital parking boils over

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February 15 2019 - 9:30AM

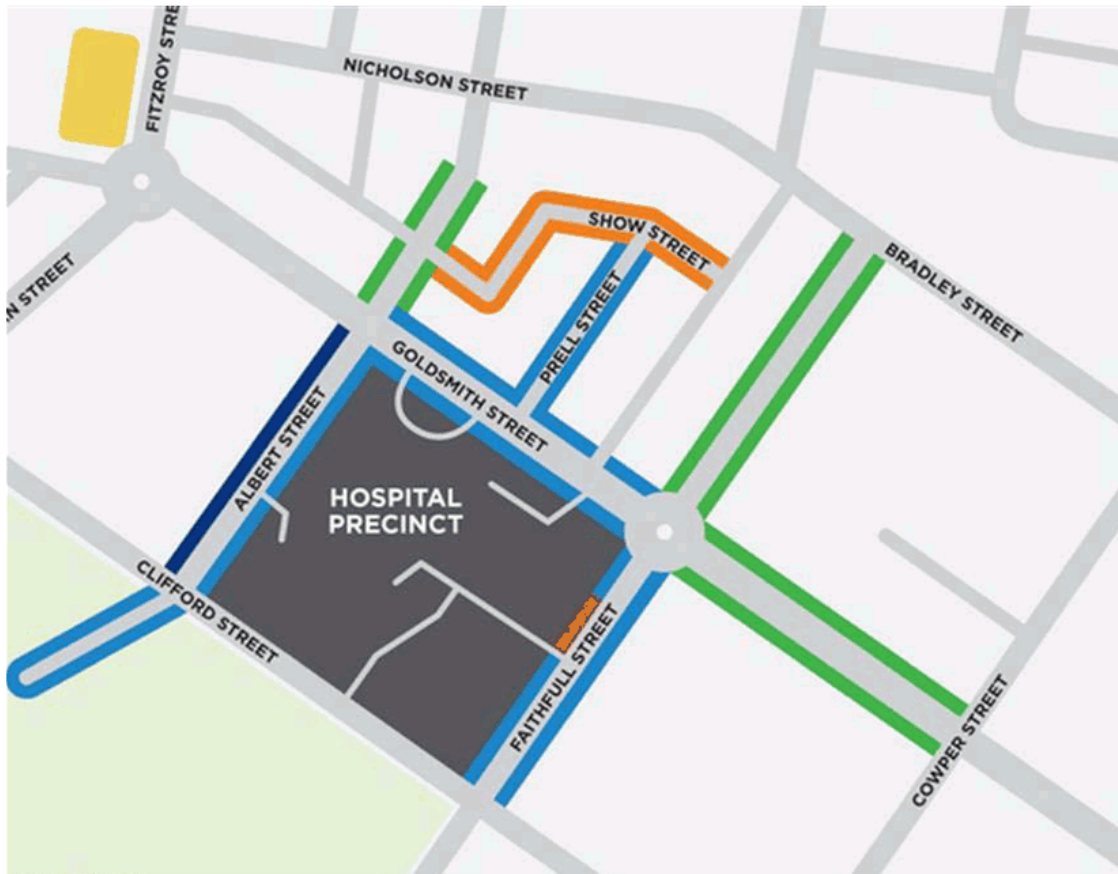
Frustration at hospital parking boils over



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• From page one



 PROPOSED PARKING LIMITS: The proposed parking changes as detailed on a map supplied from the LHD.

Residents and visitors are becoming increasingly frustrated at the unavailability of parking spots near Goulburn Base Hospital while work is being carried out on its redevelopment.

Many have experienced difficulty finding parking during the recent demolition of the Lady Grose and Springfield House buildings.

And there are fears this will ramp up even further during the construction phase unless something is done about it.

The council has similar concerns, and some councillors openly expressed these thoughts at last week's Goulburn Mulwaree Council ordinary meeting.

The problem, as pointed out by councillor Margaret O'Neill, is that contractors doing the works have been parking in spaces that should be reserved for patients and people visiting sick relatives.

"Good luck trying to get a park near the Goulburn Base Hospital at the moment," Cr O'Neill said.

She also wondered why a scheduled public meeting on the issue had been taken off the table.

"At the council meeting in January, we said we were going to have a public meeting on the hospital parking," she said.

The council's operations director, Matt O'Rourke, said consultation would commence next week in a series of drop-in sessions for the community.

"People can come in and get information on the project," he said.

"People will get an opportunity to peruse plans in a consultation period that runs for five weeks. It is set up to get people to come and have their say. Then the plan will be finalised."

But the length of the consultation period has some worried because the parking issue is happening right now.

"Does that help the community in that area?" Cr O'Neill asked.

"There is never a car park and the construction people are parking near the hospital right now, taking up the parking spaces," she said.

Cr O'Neill continued.

"I still think there should be a public meeting on it and this was a recommendation of the council," she said.

Mayor Bob Kirk said proposed changes in parking limits were in connection to the construction phase and not the recent demolition.

"But they are parking in the streets now," Cr O'Neill said.

After questions from the *Goulburn Post*, the Southern NSW Local Health District advised that time-restricted parking is proposed on specific streets near the hospital, as part on a community consultation.

A separate car parking space for contractors is also proposed for the corner of Deccan and Mount Streets.

"As construction of the Goulburn Hospital and Health Service Redevelopment starts to ramp up, it has been proposed by the council to make a few changes to on-street parking to ensure the safety of hospital patients, visitors, staff and nearby residents, as well as minimise disruptions," a statement from the LHD said.

The spokesperson said the separate car parking area for contractors would be opened as soon as possible.

"The proposed construction of a car park on the Department of Education site is not specifically linked to the current consultation being undertaken by the council," they said.

Proposed parking:

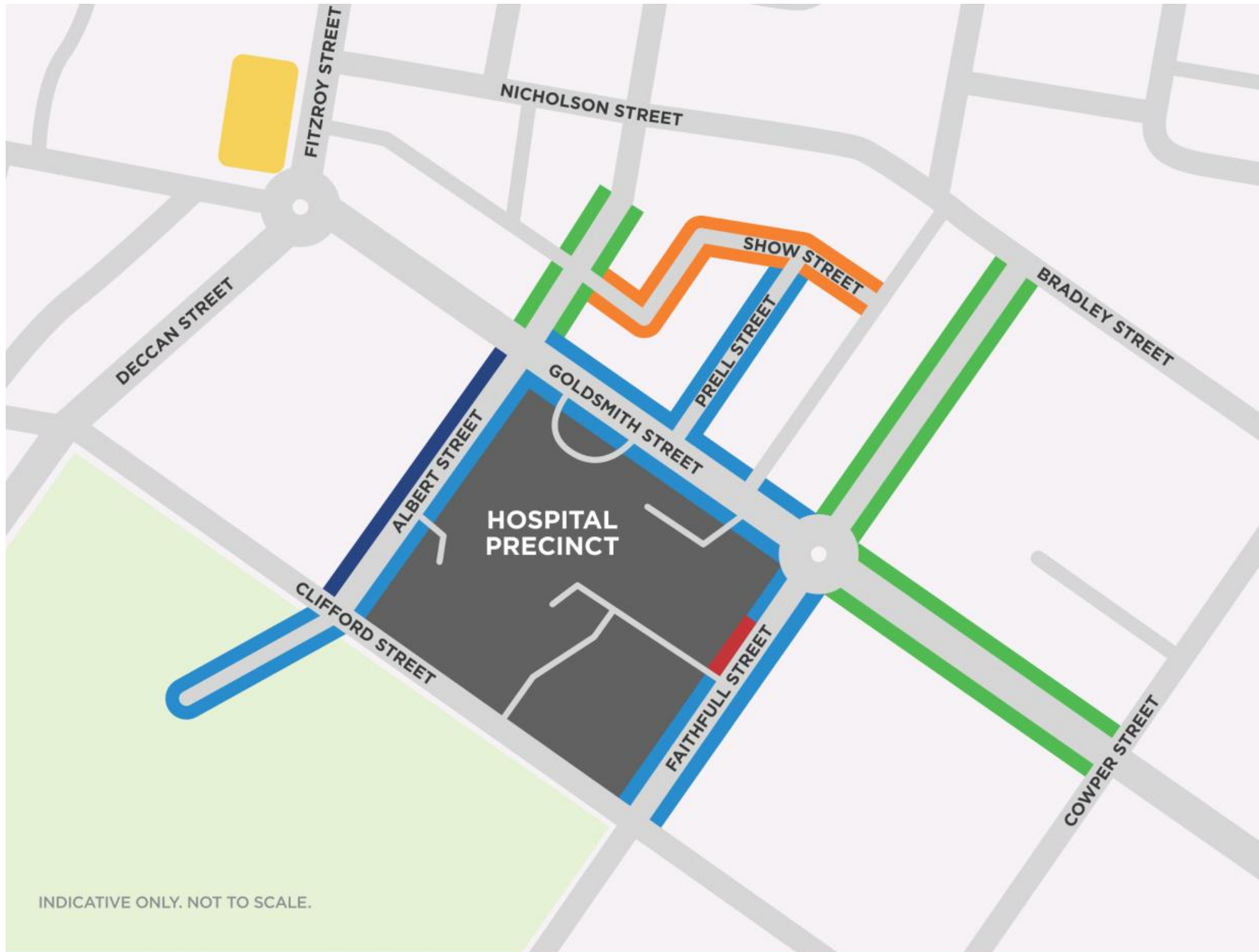
- 2-hour parking limit in Goldsmith, Faithful and Albert and Prell Streets (light blue on map)
- 4-hour parking in Faithfull, Goldsmith and Albert Streets (green)
- resident permit parking only on Show St (orange)
- A specified contractor only car park (yellow).

Two community drop-in sessions are being held where residents can get more information on the proposed parking changes.

The first session is on at the Civic Centre on Monday, February 18 from 4pm – 6pm.

The second session will be at Goulburn Hospital Community Health on Thursday, March 7 from 4pm – 6pm.

Appendix F – Exhibited Proposed Strategy



PROPOSED PARKING RESTRICTIONS

Monday-Friday
8am-6pm

-  2 Hour Park
-  2 Hour Park (excluding bus zone hours of operation)
-  4 Hour Park
-  No Parking
-  Resident Permit Only
-  Contractor Car Park

INDICATIVE ONLY. NOT TO SCALE.



Goulburn Hospital and Health Service Redevelopment

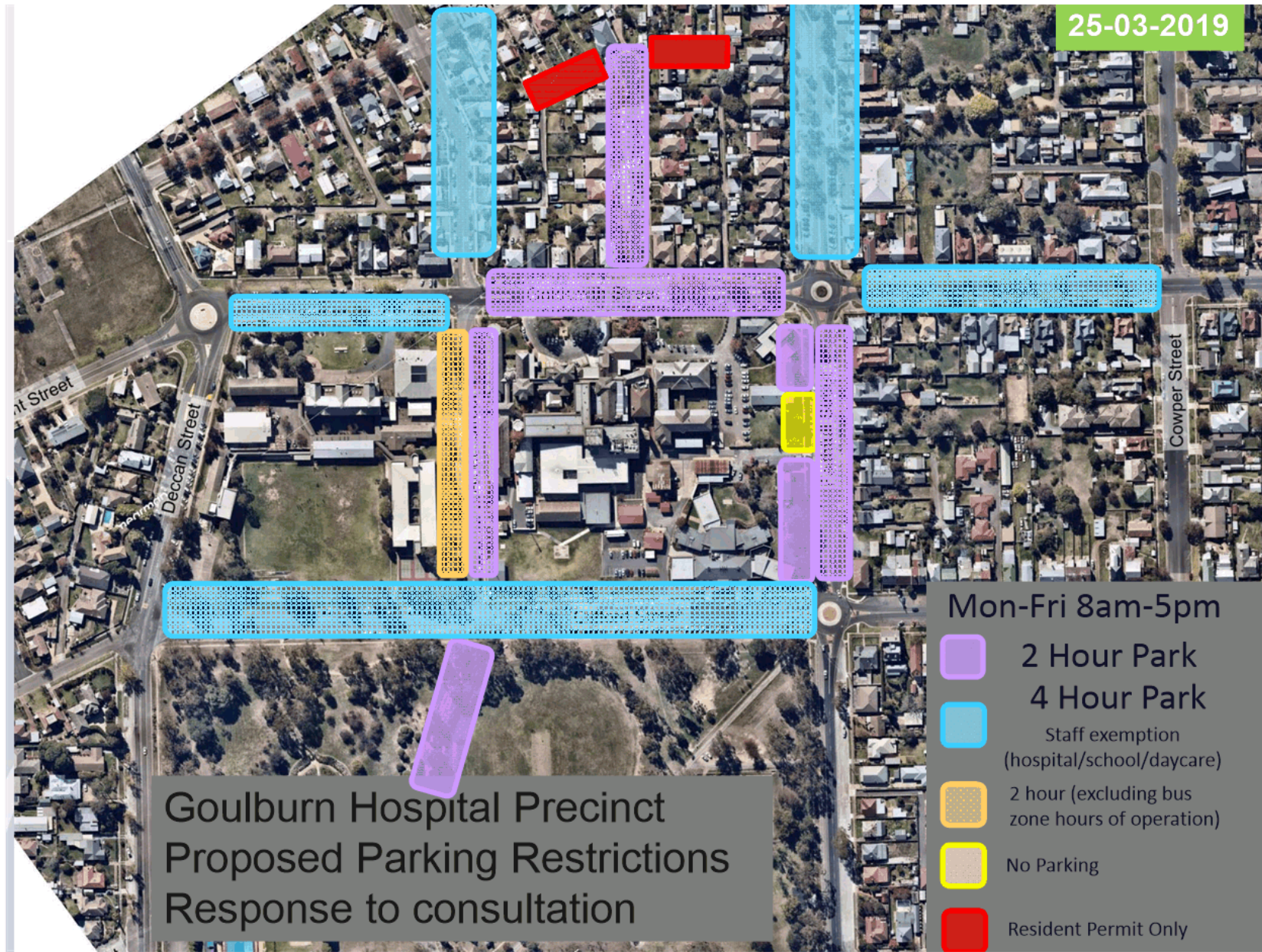
Appendix G – Proposed Amended Strategy (post consultation)



GOULBURN HOSPITAL AND HEALTH SERVICE REDEVELOPMENT and GOULBURN MULWAREE COUNCIL

Proposed Timed Parking Restrictions (response to consultation)

25 March 2019



Summary of response changes

Proposed Strategy Changes

- A 4 hour zone to Clifford St between Deccan Street and Faithful Street;
- A 4 hour zone to Goldsmith Street between Albert Street and Deccan Street;
- Staff of Goulburn Health Service (including volunteers), Goulburn High School and Good Start Early Learning to be provided parking exemptions stickers to allow them to park in 4 hour parking zones (unlimited).
- Undertake or re-mark line marking on all angled parking areas (at a minimum delineating parking limits adjacent to residential driveways).
- Resident parking permits are issued per registered vehicle at that address as opposed to a set number (along with visitor pass).
- Restricted parking operating hours Monday to Friday 8:00am to 5:00pm



Summary of response changes

Investigations

- GMC undertake a lighting review checking all lights are operational and producing compliant lighting levels around the hospital precinct.
- GMC undertake a footpath assessment in the streets surrounding the Goulburn Hospital precinct and make good any unsafe conditions.
- Redevelopment team undertake an assessment of disabled parking provisions in the vicinity of the Goulburn Base Hospital Precinct and if required recommend additional implementation.

Summary of response changes

Information / Clarification

- How visitors/patients are to appeal fines (in the event that extenuating circumstances occur).
- If you have a disability permit you can park anywhere beyond the time restriction.

Further Communication

- The GHHSR team will continue to assist in keeping the stakeholders informed. Upon review of this report by GMC the redevelopment team will work to finalise feedback to the community and stakeholders.

Appendix H - Submissions Register

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	18/02/2019	Written	Local Business	<p>Hi</p> <p>I have some concerns about the time restricted parking and how this may impact on our centre, my staff and the families who attend.</p> <p>Firstly I would like to request permits for my staff so that they do not have to move their car to avoid parking fines. It will not always be possible for me to allow staff to move their cars as I am required to maintain ratios for children at all times and this may result in fines unnecessarily. We are operating the centre 12 hours a day from 6:30am to 6:30pm and I am concerned about the safety for my staff as during the winter months this time of day is quite dark and the streets are very poorly lit. They will be required to walk from Bradley street (where there is no restricted parking) to our centre with no security surveillance available, especially for the staff finishing at 6:30pm.</p> <p>Another point to mention is that for our staff that are starting at 10:30 will have to park quite a distance away as I imagine that all of the parking in the non-restricted zones will be already taken, these are the staff that will finish at 6:30pm, they will then be required to walk a distance in the dark to their car.</p> <p>I'm also concerned that we will have staff from the hospital parking in our centre carpark, as we have a few parents who work at the hospital. This will greatly limit the spots available for families to park and drop off their children. Parking in this street is already an issue for us and I am worried that this will make matters worse. We only have 11 spaces available for families to use and it is already quite busy on a "normal day" with families having to wait for a place to park. I am already having discussions with my staff about not parking in our own carpark to ensure that there are spaces available for families to drop off their children. Being able to provide staff with all day parking permits may make this a lot easier.</p> <p>This may also impact on our ability to hold centre events such as morning or afternoon tea for grandparents day, mother's day and father's day. With other areas being 2 hour parking, I can see that the majority of hospital staff will park along faithful street, filling up the area in front of our centre, causing families to park in other surrounding streets and walking to the centre. This could be quite problematic for elderly grandparents that are visiting, or those with quite young children.</p> <p>On another note, I can see that you have that vacant block available for construction parking. Once the construction at the hospital is complete, it would be a great opportunity to turn this into public parking for the hospital staff, high school staff and members of the community. This would greatly alleviate the pressure of parking in this area!</p> <p>We are the only business in the area that will be impacted by this and I hope that you will take my concerns and the safety of my employees into consideration as you move forward with making decisions in the future.</p> <p>Thank you</p>
Email	7/02/2019	Written	Health Employee	<p>I would like to provide some feedback on the proposed changes to car parking around the hospital.</p> <p>I feel as though the proposed changes completely underestimate the number of staff that work on the hospital campus, and the expectation that staff will only have the area in Clifford St to park unrestricted completely underestimates the number of staff vehicles that will be parked in the vicinity of the hospital. The unrestricted area in Clifford St is already a difficult area to get a park at some times of the day, particularly now that school has returned and this area is used by staff who work at the high school. For this to be the only unrestricted area for staff to be able to park under the new proposal is completely ridiculous!</p> <p>Unless staff will be given multiple breaks throughout the day to move their vehicles from the 2 and 4 hour restricted zones, I think it is unrealistic to have such a limited area where parking will be unrestricted. While I do not have any problems with mobility, I am aware that there are a number of staff members who are not able to walk as far as the new parking zones will restrict them to. The safety aspect of staff having to walk long distances to their cars when they have to park so far away from the entrance to their workplace has also obviously not been taken into account. In the winter when it is dark at 5 o'clock, is it safe for staff to be walking long distances outside, next to Victoria Park? I'm positive that the lighting in this area is not sufficient in providing enough light for people not to trip and fall on uneven ground.</p> <p>I think the proposed changes do not take into account the number of staff who work on the hospital campus who will need to access unrestricted parking during the day.</p>
Email	12/02/2019	Written	Public	<p>Good morning,</p> <p>Two points:</p> <ol style="list-style-type: none"> 1.It would be useful if your February update re parking time limit intentions and public consultation was on your web site. 2.Reference to your map on the Community Update, the coded purple zone to the west of the oval in Victoria Park is a single lane driveway and doubtful anyone should be parking there at all. <p>Thank you,</p> <p>Simon</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
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Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	8/02/2019	Written	Health Employee	<p>Good Afternoon,</p> <p>I just wanted to pass along my thoughts on the proposed parking changes around the Goulburn Hospital precinct.</p> <p>I am in agreeance that something definitely needs to be done regarding parking around the hospital, and while I'm not sure what the answer is, I find this plan quite disappointing.</p> <p>Firstly, in regards to patients and their visitors:</p> <ul style="list-style-type: none"> -They will be required to remember to move their car every 2 to 4 hours (if they are even able to get parks in these zones). As I'm sure it can be appreciated, people who are either at the hospital for treatment or those visiting people in hospital are usually preoccupied with medical concerns, not how long they have been in a timed parking zone. Often times these people may also be in no condition to be able to move their vehicle. -Even the timed zones can be a difficult distance for some patients and their visitors to manage, let alone the non-timed zone. -While I am aware that people may be able to apply to be exempt from a fine, I believe it is unfair to expect people to chase this up, especially when they are likely to have medical issues on their mind. -While there is currently some parking on site for certain visitors, such as renal and physiotherapy patients, this restricted parking is already inadequate for the number of people, again who are often times very unwell, and this proposed parking plan does not assist these patients in any way. -While not addressed in this proposal, I also believe there is quite a lack of disabled parking places, again, especially when you consider the demographic of people attending the hospital. <p>Secondly, in regards to staff:</p> <ul style="list-style-type: none"> -As the parking currently is, there is inadequate parking to accommodate staff, which has already become further restricted since the commencement of the redevelopment. -It is not practical for staff to be able to move their cars during the day, therefore the 2 and 4 hour time zones are of absolutely no use for them. -I myself park in Clifford St, and have found in the last 12 months, that despite getting to the hospital prior to my shift starting, that I struggle to find a car park of a morning, quite often needing to park closer to Deccan St and walk back to the hospital, and if I go home for lunch, I am 90% of the time unable to get a park, unless it is at the Deccan St intersection. -While I am currently able bodied, there are some staff members who may not be, so again, the distance they are required to park away from the hospital is very disappointing, and I'm sure quite challenging, especially if they are required to lug equipment along. -For those staff members who work shifts, there is also a safety aspect to consider when they are being required to walk so far during darker times of the day/night. While it is possible to have HASA staff escort staff, this is not always practical, given the HASAs also have other work which needs to be attended to. <p>Thirdly, in regards to the high school:</p> <ul style="list-style-type: none"> -I am sure their staff and students feel the same difficulty in regards to parking, which for them will only get worse with these proposed restrictions. -There will no longer be any relief during school hours/holidays, if the proposal to make the high school side of Albert St a 2 hour zone, at this time, school holidays is the only time that parking isn't a nightmare. <p>Finally, in regards to the parking that is already present on Clifford St:</p> <ul style="list-style-type: none"> -On the Victoria Park side of the road, between the Faithful St and Deccan St intersections, the parking has been terribly marked out. These parks are undersized and on very odd angles, which renders some of the parks useless, and creates an increased likelihood of damage to the cars parked there. <p>Thank you for your consideration.</p>
Email	20/02/2019	Written	Health Employee	<p>Hi,</p> <p>I have concerns regarding planned parking changes during the hospital redevelopment. In effect, staff will be unable to park in any of the time-limited streets as they will not be able to move their vehicles frequently enough. This is acknowledged in the FAQs, however there has been no dedicated staff parking allocated. There is not sufficient parking along Clifford Street and at the front of the High School on Goldsmith Street to accommodate the staff now. Once time-limited parking is introduced on adjacent streets, there will be even less space available for staff, plus we will have to compete with the public for parking along these streets. This means that anyone who starts a morning shift after 07:00, or works the evening shift will not be able to find parking that is not time limited and still close to the hospital. It also means that evening shift and night shift staff will be left vulnerable in making their way to and from their cars in the dark.</p>
Email	21/02/2019	Written	Health Employee	<p>Hi,</p> <p>I have concerns regarding planned parking changes during the hospital redevelopment.</p> <p>staff will be unable to park in any of the time-limited streets as they will not be able to move their vehicles frequently enough with the time restrictions. This has already been listed in the FAQs, however there has been no dedicated staff parking allocated.</p> <p>There is not sufficient parking around the hospital for staff, patients, or visitors as it is and once time-limited parking is introduced on adjacent streets, there will be even less space available for staff, patients and visitors plus we will have to compete with the public for parking along these streets.</p> <p>For anyone who starts a morning shift after 07:00, or works the evening shift will not be able to find parking that is not time limited and still close to the hospital, this will mean that evening shift and night shift staff will be left vulnerable in making their way to and from their cars in the dark with not enough security staff to assist with walking staff to their car – Staff can however move their if they were given the opportunity but this then puts a risk at receiving a fine in time limited parking areas.</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	25/02/2019	Written	Public	<p>I am writing about my concerns over the lack of parking restrictions in Nicholson St.</p> <p>When the new restrictions as Advertised take place Nicholson Street will become the first choice for High School pupils and Hospital staff and visitors .I would like to suggest a 4hr parking restriction for Nicholson Street is appropriate otherwise we will not be able to park outside our own home or our visitors.</p> <p>Nicholson Street has already become a route for Heavy Trucks (Over 5 Ton) as they avoid the roundabouts on Goldsmith Street which is of concern.</p>
Email	19/02/2019	Written	Public	<p>I attended the information drop in session yesterday at Goulburn Mulwaree Council.</p> <p>From what I can see the people mostly affected by these changes will be the hospital's daytime staff. Has anybody given them any thought? Apparently not it seems.</p> <p>The hospital staff fill the majority of daytime parking in Goldsmith Street (north side Albert to Faithfull), Prell Avenue and Faithfull Street (Clifford to near Bradley)</p> <p>If the proposed changes go ahead the hospital day staff will simply park in front of Goulburn High School in Goldsmith Street thus displacing the school teachers and staff - and a few students. Has the high school taken any notice of this? It would likely impact Clifford and Deccan Streets around the high school as well.</p> <p>i don't see how the requirement for construction workers to park their vehicles in the proposed temporary Fitzroy / Mount Streets car park can be enforced. Construction workers usually need access to their vehicles for tools and equipment. Are they really going to be constantly walking back their to retrieve items as needed? I think not. I just don't see how this can be enforced.</p> <p>If the hospital staff were exempted from the proposed changes then nothing would change. So the problem would continue. I don't think there is a satisfactory all round solution. Doing nothing i.e. just leaving current parking arrangements as is, might be an option perhaps? (everyone would just have to put up with a couple of years of inconvenience).</p> <p>The problem with all this really stems from the decision by the NSW Government / Health Infrastructure to build the new hospital on the existing site rather than a greenfield site.</p> <p>The area of land bounded by Fitzroy, Mount and View Streets could have easily been developed for the new hospital. The Government already owns the land, Goulburn Pre School could be simply relocated, Peden Oval is hardly used any more, plenty of space for construction vehicles to park, minimal disruption to traffic, a fairly central location close to existing hospital, the hill could be removed and an underground car park incorporated into construction (the new Canterbury Hospital in Sydney has an underground car park).</p> <p><i>Happy to discuss further. We all await the final decision.</i></p>
Drop in	18/02/2019	Written	Public	<p>Allocate Western Side of Faithfull street fronting Victoria park for hospital staff parking.</p>
Drop in	18/02/2019	Written	Public	<p>- The basic plan is reasonable to assist the local residential rate payer.</p> <p>Major considerations need to be:</p> <ol style="list-style-type: none"> 1) all Clifford St - Faithful St to Deccan St be developed to permanent parking for hospital staff, visitors and school staff/students. 2) fully develop Victoria Park access for parking.
Drop in	18/02/2019	Written	Public	<p>No Parking signs for driveways.</p> <ul style="list-style-type: none"> - Faithfull street at Victoria Park needs to be 45 to the kerb parking. - Why can't you put a car parking station where the helipad is and put the helicopter on top - or on top of the hospital. - Need 40km/hr speed all around hospital. - hospital staff need parking while construction is happening - if you can knockdown the westwing and put in a carpark why not spend the money on a 3 storey car park where ther is a helicopter pad. - mark the road for resident parking only.
Drop in	18/02/2019	Written	Public	<p>Maybe extend the parking time in Goldsmith street to 4 hours.</p> <p>Majority of my family are not goulburn residents, 1 extra visitor pass would be handy if they are all home at once.</p> <p>What about visiting tradespeople?</p>
Drop in	18/02/2019	Written	Public	<p>As a nearby resident I am totally in favour of restricted parking with residents permit.</p> <p>The only problem I can see is for the staff at the hospital, especially afternoon staff. Perhaps restricted hours cut off time should be early enough to allow afternoon staff not to overstay limit. This would be helpful when finishing work</p>

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Feedback Method	Feedback Received	Method	Stakeholder	Submission
Drop in	18/02/2019	Written	Public	<p>Contractor Carpark is a long way for contractors. How Restrictive?</p> <ul style="list-style-type: none"> - Currently timed one side of one block, why is so much (8 blocks needed)? - Timed parking leaves only Clifford Street for staff and longer visitors. - 2+4 hour parking is awkward for long stay visitors (parents, carers, Dying Relative). - No provision for those accompanying people having day surgery. - one resident pass and one visitor pass is only good for one person households. - how many passes for residents/visitors per dwelling will be available (4+ of each?). - What provision is there for the high school? They use 3 sides of the block. - why have timed parking in Victoria park? Who does it benefit? it looks to be new? - i bought in faithful street for proximity to park, hospital and town because of no timed parking etc. - Could you not do timed parking on 4 sides of the hospital block and leave the residential sides for residents, visitors, contractors, and anyone else who needs it?
Drop in	18/02/2019	Written	Public	visitors to the hospital will be impacted by the timed parking. When you are visiting someone in hospital you don't know how long you will be there for. You can't run out and move your car every 2/4 hours
Drop in	18/02/2019	Written	WH Notes	<p>Preference to only have timed parking around all 4 sides of the hospital.</p> <ul style="list-style-type: none"> - How many guest passes can be obtained? I would like to get guest passes for extended family that stay at home and when guests come around. I would like more than 1 resident pass (4 is more likely to suffice). - why is the extent of the timed parking required? - Long stay visitors at the hospital park? This will be detrimental to their needs. <p>I bought this house because of it's proximity to the hospital and park when there as no timed parking and could fit my family.</p>
Drop in	18/02/2019	Verbal to notes	KH Notes	<ul style="list-style-type: none"> - How Can you make a contractor go to mount street without policing the streets. - Clifford Street not timed; they will park there. - Supports timed parking as often blocked in by cars. - what is the criteria for permit usage? <p>Signage should be erected to respect driveways.</p> <ul style="list-style-type: none"> - When parking is checked needs to work around nursing staff. Needs to rotate times. Haven't checked vehicles since November. - Rotate timing of checking of vehicles, it will help alot with timed parking to enforce. - give helicopter pad to parking and put helicopter on top of car park. - good to get staff to relocate where they park as long as it is policed. - stop timed parking at 4pm instead of 6pm - need additional lighting on park side of clifford street to support afternoon staff going to cars at night
Drop in	18/02/2019	Verbal to notes	KH Notes	<p>Ian unhappy with "doing nothing" for the hospital staff, this has been the response from the beginning.</p> <ul style="list-style-type: none"> - Loss of parking on site is a concern. - DA application 53 extra car parking spots, however this is not enough and doesn't address extra patients using the hospital. - Constultation process with outh the neighborhood too place. - Prell Street didnt get mentioned in the DA application. - timed parking not seen as a real solution in some areas i.e. 4hours, staff just move their cars at lunchtime and back their after lunch - how does this get stopped. - Look at faithfull street fro staff parking with a sticker. - can the contractor parking area also be used for high scool staff and students? - Could Prell oval be used as permanent parking for staff? - Concern for staff getting to their cars and lighting not great. Duty of care to the staff. - Child care centre - will they get a pass as well? 1 each +1 visitor pass like al other houses? - Consideration of timed parking to be continued after the redevelopment. - Clifford Street - Timed 4hrs without permit for staff to park for 8 hours. - Faithfull street - sign as hospital staff parking during the day. - Concern regarding disregard of staff who park over residents driveways. - need council to police this for timed parking.
Drop in	7/03/2019	Written	Local Business	<p>As nominated supervisor I am responsible to ensure we maintain ratio at all times. If I let staff leave to move their car and I get a spot check from department, our centre can be breach and fined. I myself will receive a fine in excess of \$1500 for b eing out of ratio.</p> <p>Lines need to be marked to ensure adequate and effective parking.</p> <p>Poor lighting in the street.</p> <p>Permits for all my staff for all day parking.</p>
Drop in	7/03/2019	written	Local Business	<p>Line Marking on the street.</p> <p>Parking permit for all staff at goodstart.</p> <p>Lighting in the street for safety.</p> <p>Risk that childcare will not maintain raito if staff are moving cars.</p>

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Drop in	7/03/2019	Written	Public	Ruth Stevenson wing was in memory of her, do not want to see it turn into carpark. Is parking going to be policed regularly? Parking lines in all street around parking area. Lighting all around hospital and security cameras + monitor 24 hours. Every resident should have "two resident stickers" (all familis have 2 cars or more). Community Health Building should ave gone and be part of the new hospital, parking does not look part of the street. Where is the redcross room going to be , that was in part of springfield house, Redcross had paid for that room in the beginning. how is resident parking going to be worked out + whom by.
Drop in	7/03/2019	Written	Public	New lines marked for parking. Have people parking on angles across my driveway. In general there is a lack of parking. Side street lighting to improve safety.
Drop in	7/03/2019	Written	Public	Some Suggestions: 1. Exemption passes for hospital staff so that they can park in timed areas - particular provision for staff with a disability, restricted walking etc. 2. Build a carpark in Prell Oval Space, Cricket can be played at seiffert oval 3. Build a carpark on the present helipad site; helipad to be on the roof.
Drop in	7/03/2019	Written	Health Employee	1. Permits for staff and disable people 2. *competitive* with highschool students/staff 3. Carpark where helipad is with helipad on top. 4. Helipad slightly off site with new ambulance involved
Drop in	7/03/2019	Written	Public	Staff Permits for parking in time zones. Lighting in Faithfull street and Clifford street. Line markings for parking areas. More HASSA's for security of staff walking to their cars
Drop in	7/03/2019	Written	Public	Parking 1. Suggest street parking signage stating "resident and visitors only" especially in the side streets. 2. hours of parkin restrictions could cease after school ceased - 4pm.
Email	8/03/2019	Written	Public	To Whom it may concern, Unfortunately due to work commitments I have been unable to attend either of the consultation meetings on this matter. My family and I do have a few concern over the proposal.... My family have been rate paying residents at 3 Prell for the past 6 yrs. We bought in Prell St knowing that on street parking during the week days was problematic owing to hospital workers using the street. More specifically nursing and ancillary staff parking in the street. Please consider and provide feedback on the following points. 1. How is timed parking going to improve the street, I see only negatives. Increased traffic owing to people moving vehicles. Increased risk to residents property as a broader group of people will frequent the street owing to possible parking availability. Currently the same staff park in the street everyday, why are you penalising them? They are in the street and parked between 0630 and 0700 every day, then they are out by 1700. 2. If this proposal is to proceed can you do something about the aesthetics of the street I.e properly / neatly and uniformly mark out car spaces instead of the dogs breakfast that currently exists. 3. Recommend you designate the couldersack section of the street as no parking. People park all around it and it cloaks up the street. 4. Who came up with the idea of 1x residents pass and 1x visitors pass per household. Prell Street residents pay the same rates as everyone else in Goulburn, with the exception of the streets affected by this proposal what other rate payers are only allowed 1 visitor's vehicle at a time. How many households own only 1 vehicle??? Let be realistic please? In relation to 3 Prell Street please consider this a request for the follwing; A. 2x residents passes B. 5x visitors passes Welcome your feedback and confirmation of the passes requested. Please feel free to contact me by phone

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Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Email	8/03/2019	Written	Public	<p>Dear Team,</p> <p>I would like to register my emphatic rejection of most of the proposed car parking changes around the Hospital.</p> <p>How do I do this in writing?</p> <p>Visiting, working or staying at Hospital for any and all users of the Hospital will be a joke.</p> <p>Why would you want to make what is already a massive wait time associated with Hospitals even more stressful for users and workers?</p> <p>It is ridiculous and preposterous to make parking any more difficult than it already is. The stress of visiting, staying or working in such places is already at unprecedented levels. Add to this the stress of managing timed parking and productivity of staff and stress levels which are already huge for users is selfish and ill thought out.</p> <p>With no concrete plans to build an on-site multi storey for staff, the proposed parking changes are an absolute joke, ill thought out by people who will NEVER use this facility. Leave everything as it is and build a multi storey car park (even charge for first 3 years to pay for it, staff free of course). Make it better NOT WORSE!</p> <p>Kind regards,</p>
Email	7/03/2019	Written	Public	<p>My apologies. I said today at the consultation session that the information on the Council website about the Community Drop in did not have the venue. I was wrong: last Monday's session was listed as being at the Civic Centre and today, Thursday's, was listed as being at Community Health.</p> <p>The format was good today.</p> <p>Thank you,</p>
Drop in	8/03/2019	Written	GBH staff	<p>As a health worker who works across multiple facilities within Goulburn, I need to have access to a car space close to community health. I have reduced mobility due to several medical conditions and the proposed parking places would be too far for me to walk. I use my own vehicle and I am often leaving community Health during the workday to attend the other facilities where my work takes me. I feel that staff should have access to special permits or reserved parking spaces close to C.H centre.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Staff Carpark with helipad on top - option to be explored. Victoria Park for Parking. Staff able to catch school buses is also a thought</p>
Drop in	8/03/2019	Written	GBH staff	<p>There is no suitable area for staff to park and secure a bicycle for those who would like to ride to work. Parking for evening staff that is closer to the hospital in regards to security.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Make Clifford Street one way from Decan Street, add additional parking spaces. Shuttle bus to pick up staff to reduce extra cars.</p>
Drop in	8/03/2019	Written	GBH staff	<p>Albert street is used by early starters such as cleaners currently; if timed parking is put in place; they will simply migrate to clifford street parking areas that are untimed. Late afternoon starters are at risk of being fined with restricted times finishing at 6pm. Nurse Change overs at night is a risky time; security are currently leaving site (when possible) to walk/drive staff to cars. This may leave the site short of security staff. How will the parking be policed (need to stop the contractors from parking at the hospital). How will shift workers be effected (10/12 hour night shift workers). If staff need to walk a long distance, lighting needs to be improved in the streets. Why is there not as much timed parking around the highschool?</p>
Drop in	8/03/2019	Written	GBH staff	<p>Dedicated staff parking area as ther is *80* Contractors. Security for staff walking to and from their parked car. Concerned walking through the park at night. Staff leaving to move car during shift.</p>

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Drop in	8/03/2019	Written	GBH staff	Work in Community health and child and family and works across all age groups; concerned for clients of the hospital (elderly and mothers in particular). 2hour parking around the hospital seems a reasonable duration for the clients that she works with however would suggest more dedicated disabled spots around the corner of faithful and goldsmith street. Would suggest implementing 40km/hr speed zones around the hospital, is aware of recent near misses (due to speed that vehicles travel around the hospital). Suggests more police and speed bumps installation may reduce risk. Also suggests pedestrian crossing in the middle of faithful street (outside child and family) to improve safety for mothers, children and staff. Suggests that a multistorey carpark would be beneficial in regards to security and safety (for both visitors, clients and staff of the hospital and highschool). Would be supportive of a small fee especially if funds raised stay with the GBH.
Drop in	8/03/2019	Written	GBH staff	1. Could it be timed so night staff are OK (e.g. for people who start at 3pm). 2. Can Staff members get all day permits, Som staff can not walk the distance. 3. Foot paths are not good enough and lighting is not good enough to walk in the dark. 4. Shuttle bus/Car Pooling options 4. Can we use tradies car park?
Drop in	8/03/2019	Written	GBH staff	All 4 hour zones should have permits to allow staff to park. My concern is that if Clifford street is the only area that staff can park, it is not safe for staff to walk there from community health in the dark with poor lighting.
Drop in	8/03/2019	Written	GBH staff	1) Staff parking in alber street during business hours - Monday to Friday. 2) Cliffor street parking is that available 3) options available for staff to park in clifford street.
Drop in	8/03/2019	Written	GBH staff	Admin staff at GBH who work afternoon shifts each week finishing at 10pm. Safety consideration of people walking solo quite a distance to get to parking. Feels very unsafe doing so. Not always the opportunity to move your car every four hours, sometimes breaks are completely missed so no opportunity at all to move car during shift. Constantly getting complaints from general public as reception staff about the complete lack of parking. Seeing on a daily basis the difficulties faced by ill, elderly oor frail in terms of accessing parking close by.
Drop in	8/03/2019	Written	Goulburn High School	My Concern would be that high school staff wil find parking around Goulburn High difficulat as overflow parking and 2 hour limit parking will move onto parking around the school.
Facebook		Written	Health Employee	Southern NSW Local Health District was not the/a car park part of the planing for the redevelopment?? Goulburn is growing and to plan a redevelopment without planning a car park or funding for such is like inventing a square wheel!! For those unable to come to the consultstion will these comments also be considered? 2hr parking and 4hr parking zones will only work if there is a dedicated car Park for staff and and longer stay car park for families if the sick/ inpatients. This includes exemption from fines if parking is over time due to sick relatives/ emergencys/ childbirth. If there is no car park factored in this redevelopment how will parking be meet? As Goulburn is a Base Hospital, what about the public transport options, taxi bays, drop off 15min zones. Has the outlying regional feed of patients and there family been considered? Where will they park? Will they be fined? Maybe a mini bus to take staff to there cars as night safety is a concern. Also a mini bus for the public and relatives to move around the precinct? There needs to be a long stay either 6hr/8hr area and an untimed area also. Are these proposals just while construction is on? Or the future? Is there not an area close by that can be utilised as a temporary car park while construction is underway? e.g. parts of Victoria park temporary? Other vacant land? Community consultation should have already occurred prior to even beginning as to prevent negative reactions and outrage as what can only be interpreted as once again lack if planning and thought.
Facebook	13/02/2019	Written	Public	Why werent the plans for the hospital development including an underground carpark???
Facebook	13/02/2019	Written	Health Employee	The 4 hour parking is too far away healthcare staff, this is 100% risking safety. If you're going lo propose something it should be for all staff to be given permmts/something else. Nol lo mention giving up the "all day parking areas" to 2-4 hour limns is just ridiculous. Healthcare staff are run off their feet as ii is and they don't have time to go move their car
Facebook	13/02/2019	Written	Health Employee	Staff work 8-10 hr shifts and very rarely have a chance to "duck out and move their car"! Not to mention there are very few spots to. move your car lo. More consideration needs to go into this. Staff should be able lo have a permit that allows them lo park in at least the 4hr spots for 8hrs
Facebook	13/02/2019	Written	Public	Nol to mention patients and families that need access for visits. There has to be another solution, what alternative's have been offered.
Facebook	13/02/2019	Written	Health Employee	Clifford street is so poorly lit and with uneven pavements increase staffs chances of being injured just getting lo their car after dark. On call theatre staff have a lot further to walk, or risk regular parking fines ... minutes can mean lives in emergency operations.
Facebook	13/02/2019	Written	Health Employee	I am very concerned for the afternoon shift walking in the dark. This proposal is very unsafe for the staff. I also hope the town is also thinking of the family and friends of patients that are unwell and can not move their cars.
Facebook	13/02/2019	Written	Public	Should have moved the hospital ambulance & fire station to Run O Waters next to Coles building where there would have been ample parking and access to highway.
Facebook	13/02/2019	Written	Public	Good luck competing with high school staff and students for a parking space on Clifford St let alone the hospital staff.
Facebook	13/02/2019	Written	Health Employee	And staff are expected to park where? Coming out at 2230 or later to walk miles to your car? Where's the safely for staff?
Facebook	13/02/2019	Written	Public	Another ridiculous idea. What are the nursing staff supposed to do? Run out every 2-4 hours and move their cars? The theatre staff would be paying daily parking fines. What about safety for employees on night shifts? Will they provide a security person to walk with them to their cars? Parents with children in hospital, people sitting with the dying parents waiting for baby to arrive
Facebook	13/02/2019	Written	Public	Staff parking is an obvious issue however from a patient/visitor point of view i have no issue. It would also be good if other people could use the area that has been designated for contractors.
Facebook	13/02/2019	Written	Health Employee	What about patients and families from outer hospitals staying at the hospital. Parents of sick kids. Build a multi storey car park and be done with it. This is ridiculous.

Goulburn Hospital Precinct - Time Restricted Parking Strategy Consultation Register

Revision: 1
Date 20/03/

Feedback Method	Feedback Received	Method	Stakeholder	Submission
Facebook	13/02/2019	Written	Public	No consideration has been given to staff parking. No consideration has also been given to increasing disability parking spaces for those that need it. The current allocation is not sufficient.
Facebook	13/02/2019	Written	Country Labor (Goulburn)	What about patients and families from outer hospitals staying at the hospital. Parents of sick kids. Staff. Build a multi storey car park and be done with it. This is ridiculous. What about palliative care patients and families, patients and families from the region like Crookwell, Gunning, Marulan, etc., parents of sick kids, outpatients and staff safety. Build a multi storey car park and be done with it. The NSW Liberals have underfunded the Goulburn Base Hospital so now the community has to pay in fines to go to the hospital. Ridiculous
Facebook	13/02/2019	Written	Public	Especially with an aging population and very young children! babies .. only option for me recently. at .2am, was to wait in a wheelchair while hubby brought car close .. Should have a carpark, under cover!! Multi storey would be great.last thing a sick person needs, is to be dragged up the road either coming from or going to hospital
Facebook	13/02/2019	Written	Public	As I've commented elsewhere, build a below & aboveground multi-storey car-park where the heli-pad is currently, then build the heli-pad on the car-park roof. Problem solved.
Facebook	13/02/2019	Written	Public	TC: I will take the upgrade over parking, you want access to city level care but regional parking. Can't have everything! JCC: City hospitals have parking .. multilevel parking at all major hospitals .. TC: but you still have to walk much further than you do now and in most cases pay for it. JCC: True, but expanding a hospital, which has a parking problem, and STILL not addressing the issue seems odd .. pick up and drop off is available , under cover .. TC: I don't necessarily agree. Goulburn people like to park out the front and hate walking a block or two. I have never had an issue getting a park or dropping/picking up and I have lived here my whole life. Let's just agree to disagree- it is ok to do that.
Email	23/03/2019	Written	Public	We reside at 122 Bradley Street Goulburn, however our driveway is located on Faithful Street and this is where we always park our vehicles. We have four registered vehicles at our address with three utilising on street parking. We are not sure if it is an oversight however we haven't received information in relation to the time restricted parking. Perhaps it was thought we wouldn't be impacted because our address is Bradley Street. As we are on a corner block, we do have both Bradley Street and Faithful street as options for on-street parking. However on Bradley Street, there is only room for one vehicle to be parked outside our residence. With time restricted parking being introduced on Faithful street we envisage more vehicles, for example hospital staff and visitors, parking on Bradley Street to avoid the time restrictions. As such we anticipate it will become more difficult to park on Bradley Street. With three of our four vehicles to be parked outside our residence on Faithful Street during various times of the day/night we seek assurance that when passes are issued for local residents we are not overlooked and request that we are granted with exemption from time restricted parking. As the information we were able to locate on the Goulburn Council website is rather vague in its content, we would also like to seek additional information in regard to the time restricted parking. <ul style="list-style-type: none"> •What is the anticipated implementation start and end date for time restricted parking? •Is there an assurance that the parking restrictions will be removed after the hospital development is complete? •What hours of the day will time restricted parking be in effect? •Will there be a dedicated contact number to report and have vehicles removed/towed away promptly that are parked illegally in resident's driveways? •Is it proposed to mark the restricted parking areas with parking bays (line marking)? •If parking bays are going to be marked, will the shoulders of the road first be sealed correctly? •Council removed a tree outside our property on Faithful Street however left the stump, will this be removed to facilitate extra parking? •Will there be a dedicated parking inspector to ensure enforcement of parking restrictions? •On rubbish collection days, what has been proposed so the residents can safely place bins out without them being knocked over by vehicles parking in the area and to ensure the collection trucks can access the bins? <p>Thank you for your assistance in answering our questions.</p>



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12.5 DRAFT MODEL CODE OF MEETING PRACTICE

Author: Brendan Hollands, Acting General Manager

Authoriser: Brendan Hollands, Acting General Manager

- Attachments:**
1. **Draft Model Code of Meeting Practice** [↓](#) 
 2. **Submission - Barry McDonald** [↓](#) 
 3. **Submission - Judy Elward** [↓](#) 
 4. **Submission - Kevin Sasse** [↓](#) 
 5. **Submission - Kylie Chalker** [↓](#) 
 6. **Submission - Josephine Langham** [↓](#) 
 7. **Submission - Patricia Rowlands** [↓](#) 
 8. **Submission - M.T. Kennedy** [↓](#) 
 9. **Submission - Wendy Beer** [↓](#) 
 10. **Submission - Group** [↓](#) 
 11. **Submission - Stanley Beer** [↓](#) 
 12. **Submission - Geraldine Carpenter** [↓](#) 
 13. **Submission - Ruth Read** [↓](#) 
 14. **Submission - A Agius** [↓](#) 
 15. **Submission - Christina Keogh** [↓](#) 
 16. **Submission - Elizabeth Hartley** [↓](#) 
 17. **Submission - Eileen Keogh** [↓](#) 
 18. **Submission - Group 2** [↓](#) 
 19. **Submission - Paul Agius** [↓](#) 
 20. **Submission - Ian Robson** [↓](#) 
 21. **Submission - Ann Steenbergen** [↓](#) 
 22. **Submission - Cheryl Croker** [↓](#) 
 23. **Submission - Group 3** [↓](#) 
 24. **Submission - Kathleen Cosgrove** [↓](#) 
 25. **Submission - Patricia Craig** [↓](#) 

Link to Community Strategic Plan:	CL1 Civic Leadership
Cost to Council:	Cost of conducting meetings is part of Council's operational budget
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report from the Acting General Manager on the adoption of the Code of Meeting Practice be received
2. Council consider the submissions received before adopting its final Code of Meeting Practice.

BACKGROUND

At its meeting on 19 March 2019 Council considered a draft Code of Meeting Practice for placement on public exhibition. The following resolutions were made as an outcome of these discussions:

That:

1. *Council include in clause 8.1 03 Councillors Declaration replacing the Prayer*
2. *Add new Clause 8.4 to read as follows:
In accordance with clause 8.1 03 Councillors Declaration, the Mayor will ask at each meeting a Councillor to read the following declaration on behalf of the Councillors present:
“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us under the Local Government Act 1993 or any other act to the best of our ability and judgement. (Resolution 2019/79)*

That:

1. *The report from the General Manager on the adoption of the Code of Meeting Practice be received.*
2. *Council adopts the attached draft Model Code of Meeting Practice and places the draft document on public exhibition for 28 days. The following changes were noted:*
 - *Minor numbering changes*
 - *Paragraph 4.20 Note added*
 - *Paragraph 8.1 - 03 to include Councillor declaration*
 - *Add Paragraph 8.4 in accordance with the previous resolution of Council.*
 - *7.3 Addition of Council first name*
 - *Item 14.13 & 14.16 Clarification of wording*
3. *If any submissions and/or comments are received during the public exhibition period then those submissions and/or comments be reported back to Council for discussion and determination. If no submissions are received then the Code of Meeting Practice becomes the endorse document effective from the 4 June 2019 Council meeting. (Resolution 2019/80)*

The document was placed on public exhibition with a closing date for submissions of 24 April 2019.

REPORT

At the completion of the public exhibition period a total of 24 submissions were received from members of the public, three of which were signed by multiple people. All submissions received were in relation to the proposal to remove the prayer from the Council meeting agenda and replace it with a Councillor declaration as part of the standard order of business. All bar one of the submissions received were against the removal of the prayer. All submitters who provided contact details have had their submission acknowledged and have been thanked for taking their time to contact Council in relation to this matter.

If Councillors recall, the new Model Code of Meeting Practice (model code) contained a mix of mandatory and optional changes. The inclusion or exclusion of the prayer from the order of business in paragraph 8.2 of the code was one of the options. The model code issued by the Office of Local Government did not make reference to a prayer in its order of business so the decision to include or exclude it from this Council's standard order of business is purely at Council's discretion.



**MODEL CODE OF MEETING PRACTICE
FOR LOCAL COUNCILS IN NSW**

2019

**Goulburn Mulwaree
Council**

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1 INTRODUCTION

This Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2005* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary council meetings

- 3.1 Ordinary meetings of the council will be held on the following occasions:
The first and third Tuesday of every month with the exception of January where no ordinary meetings will be held. Meetings will commence at 6.00pm

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Note: Under section 396 of the Act, county councils are required to meet at least four (4) times each year.

Note: Under section 400T of the Act, boards of joint organisations are required to meet at least four (4) times each year, each in a different quarter of the year.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.6 The general manager must send to each councillor, at least three (3) business days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.6 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.9 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted three (3) business days before the meeting is to be held.

- 3.10 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

- 3.11 If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the council.

- 3.12 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

- (a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

- (b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

- 3.13 A councillor may, by way of a notice submitted under clause 3.09, ask a question for response by the general manager about the performance or operations of the council.
- 3.14 A councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.
- 3.15 The general manager or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.16 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.17 The general manager must ensure that the agenda for an ordinary meeting of the council states:
 - (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.09.
- 3.18 Nothing in clause 3.17 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.
- 3.19 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.20 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:

- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
- (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.20 reflects section 9(2A)(a) of the Act.

- 3.21 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.22 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.22 reflects section 9(2) and (4) of the Act.

- 3.23 Clause 3.22 does not apply to the business papers for items of business that the general manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.23 reflects section 9(2A)(b) of the Act.

- 3.24 For the purposes of clause 3.22, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.24 reflects section 9(3) of the Act.

- 3.25 A copy of an agenda, or of an associated business paper made available under clause 3.22, may in addition be given or made available in electronic form.

Note: Clause 3.25 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.26 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.

- 3.27 Despite clause 3.26, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.28 A motion moved under clause 3.27(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.29 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.27(a) can speak to the motion before it is put.
- 3.30 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.27(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.31 Prior to each ordinary meeting of the council, the general manager may arrange a pre-meeting briefing session to brief councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.32 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.33 The general manager or a member of staff nominated by the general manager is to preside at pre-meeting briefing sessions.
- 3.34 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.35 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

4 PUBLIC FORUMS

- 4.1 The council may hold a public forum prior to each ordinary meeting of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary council meetings and meetings of committees of the council.
- 4.2 Public forums are to be chaired by the mayor or their nominee.
- 4.3 To speak at a public forum, a person must first make a request in writing (e mail or letter) or telephone call direct to Council. Applications to speak at the public forum must be received by 5.00pm on the day of the meeting on which the public forum is to be held, and must identify the issue the person wishes to speak on. The Mayor may call for speakers who have not made the request if he chooses to do so.
- 4.4 A person may apply to speak on a number of issues but will be restricted to five (5) minutes.
- 4.5 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.6 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 4.7 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs no more than one (1) business day before the public forum. The general manager or their delegate may refuse to allow such material to be presented.
- 4.8 The order of speakers at the public forum will be determined in the order the requests to speak are received. On request to the Mayor an applicant for a development application may request to speak after all other speakers on that subject.
- 4.9 Each speaker will be allowed five (5) minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.10 Speakers at public forums must not digress from the item(s) they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.11 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.

- 4.12 Speakers are under no obligation to answer a question put under clause 4.11. Answers by the speaker, to each question are to be limited to two (2) minutes.
- 4.13 Speakers at public forums cannot ask questions of the council, councillors or council staff.
- 4.14 The general manager or their nominee may, with the concurrence of the chairperson, address the council as required in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.15 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.16 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.17 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.15, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.18 Clause 4.17 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.19 Where a speaker engages in conduct of the type referred to in clause 4.19, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate.
- 4.20 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

Note: Where a public forum is held as part of a Council or Committee meeting it must be conducted in accordance with the other requirements of this code relating to the conduct of Council in Committee meetings.

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting.
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.6 reflects section 234(1)(d) of the Act.

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.9 reflects section 368(2) of the Act.

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the general manager.
- 5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Entitlement of the public to attend council meetings

- 5.15 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.15 reflects section 10(1) of the Act.

- 5.16 Clause 5.15 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.17 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:
- (a) by a resolution of the meeting, or
 - (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.17 reflects section 10(2) of the Act.

Note: Clauses 15.13 and 15.14 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. Clause 15.13 authorises chairpersons to expel any person, including a councillor, from a council or committee meeting. Alternatively, clause 15.14 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Webcasting of meetings

- 5.18 All meetings of the council and committees of the council are to be webcast on the council's website.
- 5.19 Clause 5.18 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.
- 5.20 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.
- 5.21 A recording of each meeting of the council and committee of the council is to be retained on the council's website for a period of twelve (12) months. Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.22 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.22 reflects section 376(1) of the Act.

- 5.23 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

Note: Clause 5.23 reflects section 376(2) of the Act.

- 5.24 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

Note: Clause 5.24 reflects section 376(3) of the Act.

- 5.25 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

- 6.4 The election of a chairperson must be conducted:

- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
- (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.

- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
- (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.

- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:

- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
- (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor Surname' or Mayor Firstname'
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]' or 'Councillors [first name]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 The general order of business for an ordinary meeting of the council shall be:

- 01 Opening meeting
- 02 Acknowledgement of country – to be stated by The Mayor or General Manager only
- 03 Councillor Declaration
- 04 Apologies and applications for a leave of absence by councillors
- 05 Late Items/Urgent Business
- 06 Disclosures of interests
- 07 Presentations
- 08 Public Forum
- 09 Confirmation of minutes
- 10 Matters Arising
- 11 Mayoral minute(s)
- 12 Notice of Motion(s)
- 13 Notice of Rescission(s)
- 14 Reports to council for Determination
- 15 Closed Session
- 16 Conclusion of the meeting

8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: Part 13 allows council to deal with items of business by exception.

8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

8.4 In accordance with clause 8.1 03 Councillors Declaration, the Mayor will ask at each meeting a Councillor to read the following declaration on behalf of the Councillors present:

“On behalf of the elected Councillors present here tonight I solemnly and sincerely declare and affirm that we will undertake the duties of the office of Councillor in the best interests of the people of Goulburn Mulwaree and that we will faithfully and impartially carry out the functions, powers, authorities and discretions vested in us to the best of our ability and judgement.”

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- (a) unless a councillor has given notice of the business, as required by clause 3.10, and
 - (b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.

- 9.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.10 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.12 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.

- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11 VOTING

Voting entitlements of councillors

11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

11.5 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.

11.6 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillor's rise and call for a division.

11.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.

11.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.4 of this code.

11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

Voting on planning decisions

11.10 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.

- 11.11 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.12 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.13 Clauses 11.10–11.12 apply also to meetings that are closed to the public.

Note: Clauses 11.10–11.13 reflect section 375A of the Act.

Note: The requirements of clause 11.12 may be satisfied by maintaining a register of the minutes of each planning decision.

12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.

- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
- (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.

14.11 Where the matter has been identified in the agenda of the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form or in writing (e mail or letter) or telephone call direct to Council. Applications must be received by 5.00pm on the day of the meeting before the meeting at which the matter is to be considered.

14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.

14.13 An unlimited number of speakers are to be permitted to make representations under clause 14.9.

14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.

14.15 The general manager (or their delegate) is to determine the order of speakers.

14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to determine the number of meeting speakers to make representations in such order as determined by the chairperson.

14.17 Each speaker will be allowed five (5) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Information to be disclosed in resolutions closing meetings to the public

- 14.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.20 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.21 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.22 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 14.21 during a part of the meeting that is webcast.

15 KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act or any regulation in force under the Act or this code, or
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - (d) insults or makes personal reflections on or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.
- 15.12 The chairperson may require a councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a) or (b), or
 - (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for an act of disorder referred to in clauses 15.11(d) and (e).

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.
- 15.15 Clause 15.14 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

- 15.16 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.
- 15.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.18 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.19 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.20 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.21 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.22 Any person who contravenes or attempts to contravene clause 15.21, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.23 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

17 DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act in the case of councils.

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.09.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.10 with the consent of all signatories to the notice of motion.
- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than twenty four (24) hours after the meeting at which the resolution was adopted.
- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 17.11 reflects section 372(6) of the Act.

- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- (a) a notice of motion signed by three councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.
- 17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - (b) to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.

- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 AFTER THE MEETING

Minutes of meetings

- 18.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 18.1 reflects section 375(1) of the Act.

- 18.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) details of each motion moved at a council meeting and of any amendments moved to it,
- (b) the names of the mover and seconder of the motion or amendment,
- (c) whether the motion or amendment was passed or lost, and
- (d) such other matters specifically required under this code.

- 18.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 18.3 reflects section 375(2) of the Act.

- 18.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 18.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 18.5 reflects section 375(2) of the Act.

- 18.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 18.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 18.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 18.8 reflects section 11(1) of the Act.

- 18.9 Clause 18.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 18.9 reflects section 11(2) of the Act.

- 18.10 Clause 18.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 18.10 reflects section 11(3) of the Act.

- 18.11 Correspondence or reports to which clauses 18.9 and 18.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 18.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 18.12 reflects section 335(b) of the Act.

19 COUNCIL COMMITTEES

Application of this Part

19.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

19.2 The council may, by resolution, establish such committees as it considers necessary.

19.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.

19.4 The quorum for a meeting of a committee of the council is to be:

- (a) such number of members as the council decides, or
- (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

19.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

19.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- (a) the time, date and place of the meeting, and
- (b) the business proposed to be considered at the meeting.

19.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

19.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.

- 19.9 Clause 19.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 19.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 19.11 The chairperson of each committee of the council must be:
- (a) the mayor, or
 - (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 19.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 19.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 19.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 19.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 19.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 19.15.
- 19.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 19.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 19.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 19.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 19.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 19.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 19.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment was passed or lost, and
 - (d) such other matters specifically required under this code.
- 19.23 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 19.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 19.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 19.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.27 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

20 IRREGULARITIES

20.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any councillor or committee member, or
- (c) any defect in the election or appointment of a councillor or committee member, or
- (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
- (e) a failure to comply with this code.

Note: Clause 20.1 reflects section 374 of the Act.

21 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance	means an order issued under section 438A of

improvement order	the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2005</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June

Amy Croker

From: Bob Kirk
Sent: Friday, 5 April 2019 4:10 PM
To: Amy Croker
Subject: Doc 1128236 FW: THE COUNCIL PRAYER - CODE OF CONDUCT

Cr R J (Bob) Kirk
Mayor

P: 02 4823 4486 | **M:** 0419854599
Goulburn Mulwaree Council |
W: www.goulburn.nsw.gov.au | [Find us on Facebook](#)



From: Barry McDonald [mailto: [REDACTED]]
Sent: Thursday, 4 April 2019 9:53 AM
To: [REDACTED]; Council <Council@goulburn.nsw.gov.au>
Cc: Bob Kirk <Bob.Kirk@goulburn.nsw.gov.au>; Peter Walker <Peter.Walker@goulburn.nsw.gov.au>; [REDACTED]
Subject: THE COUNCIL PRAYER - CODE OF CONDUCT

I agree with Mayor Kirk's recommendation to scrap the Council Prayer from the start of Council meetings. It is not relevant to Council business and never has been. I have attended a few Council meetings over the years and it is really pointless having to stand up at the start of the meetings and listen to a Councillor mumbling the the prayer like they are not interested in it and then sitting down again. It just wastes time. I don't see the point in replacing it with a declaration of Councillors undertaking their duties in the best interests of the people, etc, either. Don't Councillors swear allegiance to do this when they are sworn in as Councillors? Let's remove the unnecessary clutter from Council meetings. There's lots of business to get thru. Amen.

Barry McDonald
 [REDACTED]
 Goulburn 2580
 [REDACTED]

Amy Croker

From: Bob Kirk
Sent: Monday, 8 April 2019 5:12 PM
To: Amy Croker
Subject: Doc 1128899 FW: Council prayer

For the record

Cr R J (Bob) Kirk
Mayor

P: 02 4823 4486 | M: 0419854599
Goulburn Mulwaree Council |
W: www.goulburn.nsw.gov.au | Find us on Facebook

-----Original Message-----

From: Judy Elward [mailto:]
Sent: Monday, 8 April 2019 7:34 AM
To: Bob Kirk <Bob.Kirk@goulburn.nsw.gov.au>
Subject: Council prayer

Dear Mayor,

I am asking you to please reconsider leaving the council prayer as is. Surely it is not too hard to ask for a little help from the Lord. It is extremely disappointing.

Sincerely

Judy Elward

Sent from my iPad

SCANNED

Kevin Sasse

[Redacted]

Goulburn

Mob: [Redacted]

Goulburn Mulwaree Council

Date Received: 8/4/2019 2:11:5

Signature: [Handwritten Signature]

The Manager

Goulburn Mulwaree Council

Civic Centre

Bourke St

Goulburn

Dear Sir,

Below is a copy of my letter to the Editor of the Goulburn Post.

At a recent Council meeting there was a vote to delete prayer from Council meetings the vote was six yes and three nays.

Perhaps the prayer is going to be replaced with Welcome to Country?

This will only be done if Council receives no objections from the community to the deletion of the prayer.

Why would you delete a prayer? that asks for Christian values to be adhered to during the meeting.

As far as I know a picture of the Queen is still hanging in the Council chambers representing our old Australian values of first an Almighty creator God then recognition of the Queen and finally Country (perhaps we could say here, welcome to Country)

As one of our Councillors has said "this procedure has served us well in the past. Why change"? Why? As the Australian Parliament still opens in prayer.

As Goulburn is a Christian Community with Christian values I would ask the community to ask Council to retain the prayer, for we have nothing to loose but everything to gain for with all the above including opening in prayer, we can make Goulburn Mulwaree great again

Yours most sincerely

Kevin Sasse

4-04-19

[Redacted Signature and Date]

Amy Croker

From: Bob Kirk
Sent: Thursday, 11 April 2019 12:05 PM
To: Amy Croker
Subject: Doc 1129740 FW: Prayer

For the record

Cr R J (Bob) Kirk
Mayor

P: 02 4823 4486 | M: 0419854599
Goulburn Mulwaree Council |
W: www.goulburn.nsw.gov.au | Find us on Facebook

-----Original Message-----

From: Kylie Chalker [mailto:]
Sent: Monday, 8 April 2019 7:29 PM
To: Bob Kirk <Bob.Kirk@goulburn.nsw.gov.au>
Subject: Prayer

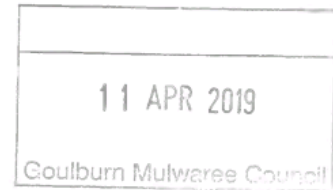
It is with utter dismay that I read that, because of a few, the council will no longer be saying the prayer before meetings. We all need guidance and faith that there is a higher power. I am not a religious person, but I have my faith and I call on that faith when I struggle with indecisiveness. When being a town mayor, I am sure you have many struggles, maybe a prayer before making such decisions would give you clarity. I ask that you not abandon a long held tradition to appease a few.

Kylie Chalker

Sent from my iPad

JOINED

TO
COUNCIL'S BUSINESS MANAGER,



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,



Dated:- 8/4/2019.

SCANNED

TO

COUNCIL'S BUSINESS MANAGER, *re Model Code of Practice,*

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

[Redacted Signature]

10 APR 2019
Goulburn Mulwaree Council

Dated:- *8th April 2019*

Ph [Redacted]

SCANNED

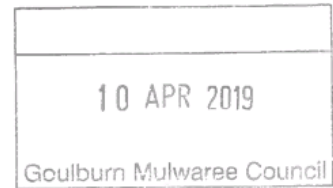
TO

COUNCIL'S BUSINESS MANAGER, *re Model code of practice*

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,



Dated:- *7/4/19*

Goulburn Mulwaree Council
 Date Received: 06/04/19 12:12
 Signature: [Handwritten Signature] Ms. Wendy Beer
 [Redacted] [Redacted]
 KINGSWOOD 2747
 Mon 8th APRIL '19

TO MAYOR AND COUNCILLORS
 GOULBURN MULWAREE COUNCIL

SCANNED

To ALL whom this concerns - meaning ALL.

I believe I can state categorically that this world is getting worse and worse by the day, and moral decline and decay is rife, I'm sure you agree.

I believe that you, as COUNCIL MEMBERS will be greatly contributing to that decline by deleting the Very One from your meetings, who is able and willing to help and guide you with Wisser decisions.

Taking a basic prayer & removing it from proceedings seems an "innocent" thing to do, but be warned, more time-wasting, money-wasting & bad decisions will be multiplied - to EVERYONES detriment, if you choose to "remove" God from your proceedings!

Remember, you represent the people who voted you in, to hopefully do the BEST for them. Removing prayer is reprehensible. Written with great concern.

Yours sincerely
 Wendy Beer [Redacted]

SCANNED

Goulburn Mulwaree Council
Date Received: 9-4-18
Signature: [Signature] 10:30A

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business of Practice

Locked Bag 22

Goulburn 2580

9th April, 2019

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

M. D. Roberts RSM
 Gloria Gault
 Rose Booth
 Jhenyl Brookel
 Lisa Dodeman
 Michelle Sarmantogoa
 Judy Kelly
 Sarah Fung
 Dora Mcfaw
 Mary Downs
 [Redacted] LANCE ECCLES
 [Redacted] MARR (CASE) C
 MICHAEL DEEGAN

Gouldburn City Council
8 APRIL 2019

Dear Members & Councillors

I am very concerned for some of the changes that have become so obvious in these modern times.

There has been great progress in this city over the years where those in office in Council accepted prayer as a help and guide to their decisions.

I am coming on to 86 yrs old and have seen some changes for good but others a manipulation for power and no need to look to a higher power.

You all should have been around during the war as I was with a father away with the air force we children prayed at the end of the war there was frantic a joyful steamtrains tooting Church Bells ringing Thankful prayers

ALL CHURCHES IN THANKFULL PRAYER
Please Carefully Consider

Further Consideration
To Prayer.

SCANNED

If there are no Councilors
Willing to Pray at proceedings
Surely a local Clergyman
Rostered on would willingly
Be available.

To Oversee Proceedings

A. Bear

[Redacted]

Goulburn

Goulburn Mulwaree Council

Date Received: 08/04/19 12:12

Signature: 

[REDACTED]
Goulburn. NSW 2580.
[REDACTED]

Dear Mayor & Councillors,

I have been informed that there is talk about the Council removing the prayer on opening your meetings & replacing this with another form of words.

Why!?

Isn't this country & indeed our world in a state of dismay already? Mankind has made such a mess of God's world up to now & we shouldn't turn our face away from our creator. We need Him & our way to communicate with Him is in our prayers.

Please don't change & turn away from the one who can help you in your decisions which affect all people in this area.

Sincerely
(Mrs) Geraldine Carpenter.

Amy Croker

From: Ruth Read <[REDACTED]>
Sent: Saturday, 6 April 2019 2:02 PM
To: Council
Subject: Model Code of Practice

Categories: Kristy-Jo

Council's Business Manager,

I STRONGLY OBJECT to prayer being taken from Council meetings.

Ruth Read
[REDACTED]; Goulburn
m. [REDACTED]

Albow Agius

[Redacted]

Goulburn 2580,
11/4/19

15 APR 2019
Goulburn Mulwaree Council

To Council Business Manager
Model Code of meeting Practice.

SCANNED

Dear Sir

I would like to formally place my object
to council removing prayer from its
meetings

Yours faithfully

[Redacted]

Amy Croker

From: Christina Keogh <[REDACTED]>
Sent: Sunday, 7 April 2019 9:07 AM
To: Council
Subject: Retaining prayer at Council Meetings

Categories: Kristy-Jo

We wish to say that we regard it as something very important
To retain the prayer at council meetings. We all really need the help of God in all that we do. Thank you .
Christina Keogh
Goulburn.

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580

SCANNED

15 APR 2019
Goulburn Mulwaree Council

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

E. Hartley
Elizabeth Hartley


Goulburn

Amy Croker

From: Christina Keogh <[REDACTED]>
Sent: Sunday, 7 April 2019 3:40 PM
To: Council
Subject: Retaining prayer at Council Meetings.
Categories: Kristy-Jo

Council Business Manager
Model Code of Practice

We wish to say that we regard it as something very important that you retain the prayer at Council meetings . We all need the help of God.

In these days of unrest and terrorism it is more important than ever that we turn to God in all our needs.

Sincerely, Eileen Keogh , [REDACTED]
Goulburn

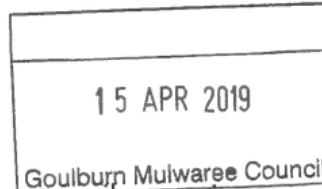
TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580

SCANNED



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

- Kathleen Meadow. [Redacted] Goulburn 2580
- Wendy Wise [Redacted] Goulburn 2580.
- Ann Whitfield, [Redacted] Run-o-Waters 2580,
- D. Lisdal, Burrumbidgee 2580
- Eileen [Redacted] GOULBURN 2580
- M. Eggleston [Redacted] Goulburn 2580
- Rita [Redacted] Goulburn 2580
- Mr. [Redacted] PARRICK
- Quay Keely [Redacted] Goulburn 2580
- Dandra [Redacted] GOULBURN 2580
- Jo Anne Brown [Redacted] GOULBURN 2580

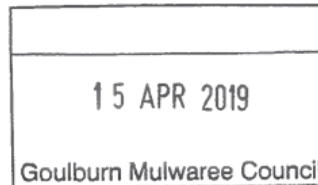
TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580

SCANNED



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

Paul Agius

[Redacted signature]

*Goulburn 2580
11/4/19.*

[Redacted signature]

SCANNED



Goulburn NSW 2580

The Business Manager
Goulburn City Council
Locked Bag 22
Goulburn 2580

29 APR 2019
Goulburn Mulwaree Council

Re: Model of Business Practice.

Dear Sir / Madam

I wish to formally place my objection to the Council re removal of prayer from Council meetings. Doing so, in my estimation, places Council a huge step away from the good works it is trying to conduct in the Region. By this undertaking, you will disenfranchise many of the people for whom you are working on behalf of.

Yours faithfully



IAN C ROBINSON
17 April 2019

SCANNED

29 APR 2019
Goulburn Mulwaree Council

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Goulburn Mulwaree Council

Locked Bag 22

Goulburn 2580

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

Ann Steenbergen

SCANNED

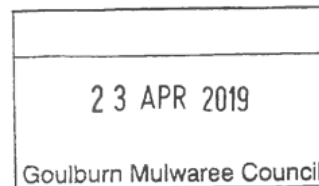
TO

COUNCIL'S BUSINESS MANAGER, re

Model of Business Practice

Locked Bag 22

Goulburn 2580



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

Gregory Baker
Gregory Baker

SCANNED

18 APR 2019
Goulburn Mulwaree Council

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580

Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

M. B. Fogarty [redacted] *Goulburn NSW 2580*
b. D. Bolter [redacted] *Goulburn, NSW 2580*
U. Ballard [redacted] *Goulburn NSW 2580*
P. M. Hoode [redacted] *Goulburn NSW 2580.*
J. Hearn [redacted] *Goulburn NSW 2580*
b. pleat [redacted] *Goulburn NSW 2580*
J M Graham [redacted] *Goulburn NSW 2580*
Dawn Carey [redacted] *St. Glyn. 2580*

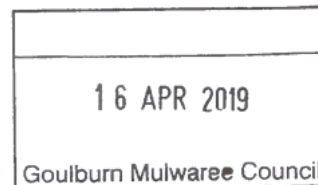
SCANNED

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

Kathleen M Kosgrave

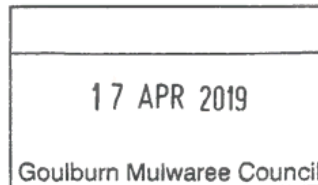
SCANNED

TO

COUNCIL'S BUSINESS MANAGER, re Model of Business Practice

Locked Bag 22

Goulburn 2580



Dear Sir,

I would like to formally place my objection to council removing prayer from its meetings.

Yours faithfully,

PATRICIA ANNE CRAIG



12.6 VP137844 HEAVY FLEET PURCHASE PARKS & GARDENS MOWER

Author: Andrew Cartwright, Business Manager Works

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. RFQ Mower Evaluation - Confidential

Link to Community Strategic Plan:	CO2.3 Planning for public spaces undertaken to reflect the growing community’s needs
Cost to Council:	To be funded from the 2018/19 Heavy Plant Replacement Program
Use of Reserve Funds:	The funding comes from the internal plant replacement reserve fund which is fully budget. The balance of this reserve at the 30 th June 2019 is estimated at \$1,272,000

RECOMMENDATION

That

1. The report of the Business Manager of Works on the purchase of the new Parks & Gardens mower be received.
2. Council approve the purchase of the Toro Groundsmaster 5210-D from GYC Mower Depot at a cost of \$149,370.80 excluding GST to form part of the Parks and Gardens mowing fleet.

BACKGROUND

Annually Council replace plant as part of the Heavy Plant Replacement Program. A review of the plant replacement program in the current 2018/19 financial year resulted in \$159,000 saving to Council as the 27 tonne Operation’s excavator was replaced with a smaller 14 tonne excavator. These surplus funds were identified to replace two smaller mowers with a single larger mower more suited to sporting field mowing. As a result Council called tenders for a 16 foot large area rotary mower intended to improve the efficiency and upkeep of Council’s green spaces and sporting facilities. As part of this purchase it has also been identified that an existing slasher can be sold with an estimate disposal/sale value of \$20,000.

REPORT

To maintain Council parks, reserves, green spaces and sporting fields to a high level, Parks & Gardens staff undertake a routine fortnightly mowing program with tractor slashes and zero turn 6 foot mowers. However with the addition of the Wollondilly Walking Track and the pending development of Riverside Park, Works staff identified a need to review Council’s current grass cutting plant for its suitability and efficiently undertake these works. This process identified a single larger 16 foot mower could replace two six foot mowers and a slasher.

Council undertook a Request For Quotation (RFQ) process under an agreement established by a prescribed person in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009. For this contract the prescribed person responsible for the contract was Local Government Procurement.

Council undertook an Advertised RFQ process in accordance with Council procurement procedures. The RFQ process was issued via the Local Government Vendorpanel (LGP Contracts) portal on 5 March 2019, the Closing Date for Submissions was 29 March 2019.

Following the evaluation the panel recommended to the Procurement Delegate the preferred Tenderer with a view of making an engagement.

In total Council received three (3) submissions by the closing date, with quotations being received from the following companies:

Company	Address
GYC Mower Depot	133 Boundary Road, Peakhurst NSW 2210
Agriquip Machinery	10-12 Oxleys Hill Road, Bowral NSW 2576
Macarthur Mowers & Marine	16a Argyle Street, Camden NSW 2570

A Tender Evaluation Panel (TEP) was established. The TEP consisted of:

- Chair Carina Smith - Operations Centre Manager
- Member Rodney Painter - Workshop Team Leader
- Member Rodney Weatherstone - Team Leader Parks & Reserves
- Member Chris Toole - Parks & Gardens Coordinator

The TEP met on the 04/04/2019. The assessment criteria were set out in full in the RFQ document. The RFQ has two mandatory criteria; warranty period and ground clearance of the machine

Non-price assessment criteria with respective weighting are as follows:

- Specification & Compliance 40 %
- Workshop 10 %
- Operator 10 %
- Price 40 %

Price was kept separate from the evaluation of the non-price criteria to avoid bias in evaluation. Evaluation of the quotations received against the price and non-price criteria established an overall value for money ranking as shown in the table below

1	GYC Mower Depot
2	Macarthur Mowers & Marine
3	Agriquip Machinery

The evaluation Panel was satisfied that the three (3) companies submitted conforming tenders that satisfied the mandatory criteria. A brief summary of the non-price criteria follows:

GYC Mower Depot submitted a conforming submission that satisfied all of the qualitative criteria. This machine is suited to the operational requirements of the Parks and Gardens team at GMC. The Team Leader Reserves and Parks Coordinator attended a live demonstration at Penrith Council on 10/04/19 where there are several of these machines in use. The efficiencies of the machine extend beyond the performance of the machine itself, providing further ongoing savings through time and fuel efficiencies.

Macarthur Mowers & Marine submitted a conforming submission that satisfied all of the qualitative criteria.

Machine was deemed suitable for demonstration. Multiple contact attempts were made with Sales Representative and request/s for demonstration were communicated. Demonstration information was not forthcoming from Sales Representative, therefore an operator and workshop assessment were not able to be completed.

Agriquip Machinery submitted a conforming submission that satisfied all of the qualitative criteria. However the tractor and trailing mower were deemed unsuitable for demonstration. This configuration limits accessibility in varying terrains and therefore efficiencies across the LGA. From an operator perspective, this machine lacks the higher level of comfort and ergonomic features provided in other quotations submitted. Therefore an operator and workshop assessment were not required.

Based on this evaluation it is recommended that Council accept GYC Mower Depot as the preferred supplier for the provision of the heavy fleet Parks & Gardens mower.

12.7 VP136223 ORGANIC WASTE BIN ROLLOUT

Author: Marina Hollands, Director Utilities

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. **VP136223 Organic Waste Bin Rollout - Evaluation Report - Confidential**

Link to Community Strategic Plan:	IN6 – Implement safe, accessible and efficient management and recycling options for general waste, green waste and sewage.
Cost to Council:	\$523,065 (incl. GST). This is fully funded in the current budget and is part of the Organics Collection Service Implementation Project that includes funding through the NSW EPA.
Use of Reserve Funds:	Nil

RECOMMENDATION

That:

1. The report from the Director Utilities be received on the quote VP136223 for the Organic Waste Bin Rollout.
2. The Quotation from Mastec Australia Pty Ltd is accepted for the Organic Waste Bin Rollout Contract in accordance with the specification and documents for Quotation VP136223 for the lump sum price of \$523,065 (incl.GST).
3. The General Manager be given a delegated authority for variations up to 5% of the contract lump sum. This being \$26,153.25 (incl.GST).

BACKGROUND

In 2017 Council was successful in obtaining grant funding from the NSW EPA to implement a fortnightly FOGO (Food Organics Garden Organics) collection service for residents. The grant funding detailed a program for implementation that included waste auditing, development and implementation of an education program, and the provision of bins and kitchen caddies to residents.

This quotation is for the supply and distribution of the organic waste bins to residents.

REPORT

In 2017 Council was successful in obtaining a grant from the NSW EPA under the Waste Less Recycle More Organics Infrastructure Fund under the Organics Collection Grants Program. This was a multi-year project to implement a fortnightly FOGO (Food Organics Garden Organics) collection service. This project included waste auditing, development and implementation of an education program, and the provision of bins and kitchen caddies to residents.

Council undertook a Request for Quotation (RFQ) process under an agreement established by a prescribed person, Local Government Procurement, in accordance with Section 55 of the Local Government Act, 1993, Local Government (General) Regulation, 2005 and Tendering Guidelines of NSW Local Government (General) Regulation, 2009.

Council completed an Advertised RFQ process in accordance with Council procurement procedures. The RFQ process was issued through the Local Government Vendorpanel (LGP Contracts) portal on 2 April 2019 and the closing date for submissions was 16 April 2019.

Quotations were received from the following organisations (in no particular order):

Company	Address
Mastec Australia Pty Ltd	19 Watervale Drive, Green Fields, South Australia 5107
Sulo MGB Australia Pty Ltd	123 Wisemans Ferry Road, Somersby, NSW 2250.

A Tender Evaluation Panel (TEP) was established and included:

- Hannah Cotton (Chair) Waste Education and Projects Officer
- Teena Riley Business Manager Waste and Recycling
- Josh Edmonds Collections Supervisor
- Tracey Norberg Road Safety and Traffic Officer

The TEP met on 17/4/19 to evaluate the tenders. The evaluation process was carried out by the TEP following the process outlined in the Evaluation and Probity Plan.

The final Evaluation Report is attached to this Council report.

The preliminary evaluation of tenders was completed and all tenders were compliant with the requirements of the RFQ.

Evaluation of the tenders was completed against the evaluation criteria below:

- Company Experience and Performance 25%
- Project Completion Timeframe 25%
- Project Appreciation Methodology 10%
- Management Systems 10%
- Price 30%

The overall ranking of tenderers was:

1. Mastec Australia Pty Ltd
2. Sulo MGB Australia Pty Ltd

Following the completion of the evaluation process, the Panel recommends Mastec Australia Pty Ltd be the approved contractor in accordance with the documentation for VP136223. This recommendation is based on Mastec Australia Pty Ltd being the highest ranking proponent at the completion of the evaluation process.

The Evaluation Report is included with the Closed Session reports in accordance with s10A(2)(d) *Local Government Act 1993* as it contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. It is not appropriate for this to be provided in an Open Session as it relates to tender information.

12.8 WORKERS COMPENSATION QUARTERLY REPORT

Author: Neil Weatherstone, Return to Work & Wellbeing Advisor

Authoriser: Brendan Hollands, Acting General Manager

Attachments: Nil

Link to Community Strategic Plan:	CL1 Effect resourceful and respectful leadership and attentive representation of the community.
Cost to Council:	Claims costs are monitored on a monthly basis and it is not possible to accurately forecast increases or decreases to the premium during the year due to movement in claims costs. A definitive monetary cost for Council will be available after June 30 2019.
Use of Reserve Funds:	Nil

Recommendation

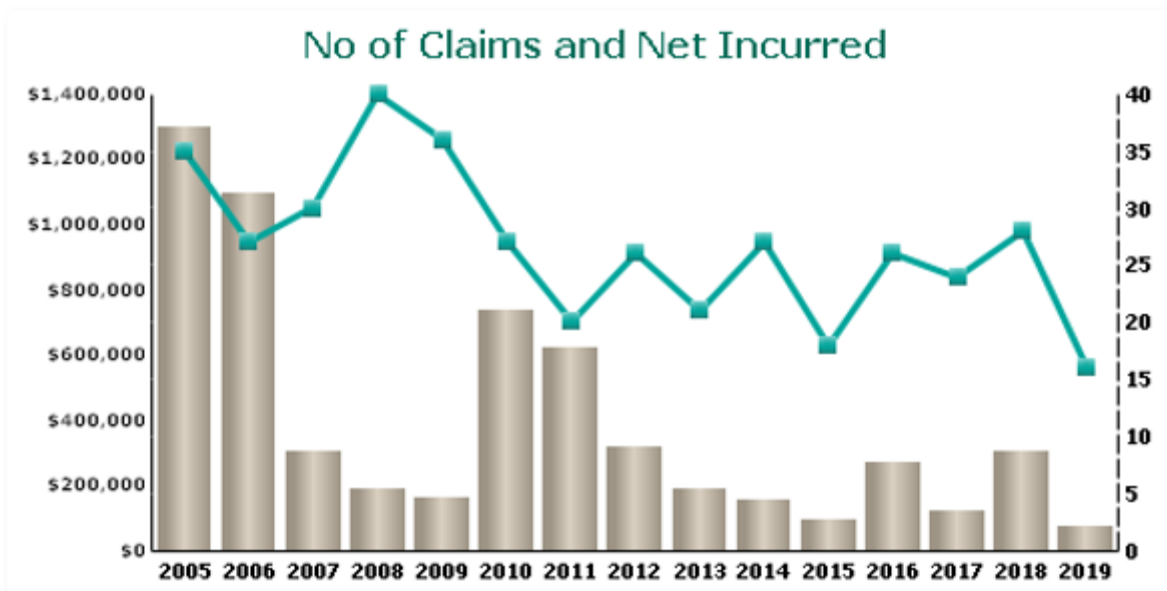
That the report from the General Manager on Workers Compensation be noted.

BACKGROUND

To report on workers compensation trends from January to May of the 2018/2019 financial year.

REPORT

The below graph demonstrates the trends in Goulburn Mulwaree Council's workers compensation costs.



For the 2018/19 financial year there has been a total of seventeen claims to date with eight of those claims having no lost time. Thirteen of the seventeen claims have been finalised with the employees back to full capacity. Three of remaining ongoing claims are all on suitable duties and the final claim being for industrial deafness from a retired former employee.

Council's success in the workers compensation field is largely due to initiatives undertaken to ensure rapid return to work for injured workers and to reduce workplace incidents. These initiatives include:

- Comprehensive Return to Work Plans for each claimant and interaction with the nominated treating doctors and specialists. This process ensures suitable duties are implemented as soon as possible after the injury occurring. Early return to work allows for a discount of 5, 10 or 15 percent depending on how soon the worker returns to work in some capacity after the injury occurring;
- Promoting strong relationships and advice seeking forums with Goulburn's Safe Work NSW regional office inspectors.
- Work Health and Safety related training such as traffic control, manual handling, work near overhead power lines, working in confined spaces, chemical handling and bullying and harassment are provided to raise the safety capability of the organisation;
- Various health and wellbeing initiatives available to all staff including skin screening sessions available to all staff and an extensive employee assistance program. Council has now instigated a Health and Wellbeing Working Party which meets monthly to put forward initiatives for the program;
- Continuous promotion of Council's safety slogan "Think Safe, Work Safe Home Safe".

Council will continue to strive for further improvements in this area by ongoing review and continuous improvement of our Work Health and Safety system and taking quick action to eliminate hazards and control risks in our workplace.

12.9 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 3 APRIL 2019

Author: Robert Hughes, Business Manager Community Facilities

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Minutes of the Recreation Area Committee Meeting held on 3 April 2019

RECOMMENDATION

That:

1. That the report from the Business Manager Community Facilities in regards to the Recreation Area Committee minutes from Wednesday 3 April 2019 be received and the decisions of the Committee become the decisions of Council.
2. Item 2 – Harness Racing Safety Fence
 - a) A letter be sent to the Goulburn Harness Racing Club requesting further information on the incident be provided
 - b) Council to organise a meeting with the Goulburn Greyhound Racing Club, Goulburn Harness Club, Recreation Area Community Representative and relevant Council Officers to address the impacts of the Harness Racing Clubs proposal on each of identified stakeholders.
3. Item 5.2 – Ongoing Task List
 - a) A letter be sent to the Poultry Fanciers Association reminding them of their obligation to keep their area clean and for them to provide evidence of how this will occur.
4. Item 5.8 – PA System Veolia Arena
 - a) Installation of a PA system in Veolia Arena be considered in future Recreation Area capital works budgets.
5. Item 5.9 – Old Ticket Hut
 - a) The ticket hut be demolished and removed from the site.
 - b) Consideration to retain bricks at Recreation Area for future use

HEADING

All other decision of the Committee were made under delegated authority or just require further investigation by staff.



MINUTES

Recreation Area Committee Meeting

3 April 2019

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**MINUTES OF GOULBURN MULWAREE COUNCIL
RECREATION AREA COMMITTEE MEETING
HELD AT THE GRACE MILLSOM CENTRE - BRAIDWOOD ROAD, GOULBURN
ON WEDNESDAY, 3 APRIL 2019 AT 4.00PM**

PRESENT: Cr Margaret O'Neill (Chair), Cr Denzil Sturgiss, Cr Peter Walker, Mr Noel Perrin - Community Representative, Mr Patrick Day - Goulburn Greyhound Racing Club, Mr Dennis Day - Goulburn Harness Racing Club, Mrs Jacki Waugh - Goulburn AP & H Society, Mr Mark Day - Goulburn Horse Trainers & Owners Assn, Mr Peter Frost - Goulburn Dog Training & Kennel Club, Mr Mark White - Goulburn Basketball Assn, Mr Jeff Rowson - Goulburn Rodeo Club,

IN ATTENDANCE:

Mr Robert Hughes – Goulburn Mulwaree Council, Mrs Anne Ruddell – Goulburn Mulwaree Council

1 APOLOGIES

Ms Margaret Clarke - Goulburn Poultry Fancier's Society, Mr Iris Greer - Goulburn Dressage Club,

Moved: Mr Mark Day - Goulburn Horse Trainers & Owners Association

Seconded: Mrs Jacki Waugh - Goulburn AP & H Society

2 LATE ITEMS / URGENT BUSINESS

A letter was sent to Council dated 27 March 2019 titled 'Late agenda item for the Recreation Area Committee meeting to be held on Wednesday 3rd April, 2019 – Additional fencing outside of the harness track.

This was accepted by the committee with all voting to accept the late item.

Moved: Mr Noel Perrin

Seconded: Mr Mark White

Recommendation:

That:

1. A letter be sent to the Goulburn Harness Racing Club requesting further information on the incident be provided; and
2. Council to organise a meeting with the Goulburn Greyhound Racing Club, Goulburn Harness Club, Recreation Area Community Representative and relevant Council Officers to address the impacts of the Harness Racing Clubs proposal on each of identified stakeholders.

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES**4.1 MINUTES OF THE RECREATION AREA COMMITTEE MEETING HELD ON 6 FEBRUARY 2019****COMMITTEE RESOLUTION 2019/8**

Moved: Cr Peter Walker
Seconded: Cr Denzil Sturgiss

That the Recreation Area Committee minutes from Wednesday 6 February 2019 be confirmed with the amendment of adding Cr Denzil Sturgiss to the list of attendees, and Mr Noel Perrin as an apology.

CARRIED

5 ITEMS FOR DETERMINATION**5.1 RECREATION AREA COMMITTEE MEETING ATTENDANCES****COMMITTEE RESOLUTION 2019/9**

Moved: Cr Denzil Sturgiss
Seconded: Mrs Jacki Waugh - Goulburn AP & H Society

That the report from the Recreation Facility Manager be received and the information noted.

CARRIED

5.2 ONGOING TASK LIST**COMMITTEE RESOLUTION 2019/10**

Moved: Mr Noel Perrin - Community Representative
Seconded: Cr Denzil Sturgiss

That

- 1. The report from the Business Manager Community Facilities on the ongoing task list be received and the information noted.**
- 2. Distribute grant funding document titled my community grant funds to committee.**
- 3. A letter be sent to the Poultry Fanciers Association reminding them of their obligation to keep their area clean and for them to provide evidence of how this will occur.**
- 4. Council to organise a meeting with the Goulburn Harness Club and the Goulburn Dressage Club to address concerns with the large sand area at the southern end of the Recreation Area.**

CARRIED

5.3 RECREATION AREA EVENTS**COMMITTEE RESOLUTION 2019/11**

Moved: Mr Dennis Day - Goulburn Harness Racing Club

Seconded: Mrs Jacki Waugh - Goulburn AP & H Society

That the report from the Recreation Facility Manager be received and the information noted.

CARRIED

5.4 UPCOMING BOOKINGS**COMMITTEE RESOLUTION 2019/12**

Moved: Mr Peter Frost - Goulburn Dog Training & Kennel Club

Seconded: Cr Peter Walker

That

- 1. The report from the Recreation Facility Manager be received and the information noted**
- 2. The user groups confirm their bookings with the Recreation Facility Manager as soon as possible following the Committee meeting**

CARRIED

5.5 RECREATION AREA MAINTENANCE ACTIVITY**COMMITTEE RESOLUTION 2019/13**

Moved: Mr Noel Perrin - Community Representative

Seconded: Mr Mark White - Goulburn Basketball Assn

That

- 1. The report from the Recreation Facility Manager be received and the information noted.**
- 2. All user groups to complete their Emergency Management Plan and return to the Recreation Facility Manager by 1 May 2019.**
- 3. The actions required as a result of the facility audit be completed by 1 May 2019.**

CARRIED

5.6 PIGEON ISSUES**COMMITTEE RESOLUTION 2019/14**

Moved: Mr Patrick Day - Goulburn Greyhound Racing Club

Seconded: Mr Mark White - Goulburn Basketball Assn

That the report from the Recreation Facility Manager on the pigeon issues at the Recreation Area be received and the information noted.

CARRIED

5.7 GATE 3 ENTRY SIGNAGE**COMMITTEE RESOLUTION 2019/15**

Moved: Cr Peter Walker

Seconded: Mr Mark White - Goulburn Basketball Assn

That

- 1. The report from the Recreation Facility Manager be received and information noted**
- 2. Present new artwork to the next meeting that includes wording directing people to the Grace Millsom Centre, Veolia Arena and larger words for Gate 3, dimensions of a larger sign, and additional signage for each side of the gate.**

CARRIED

5.8 PA SYSTEM VEOLIA ARENA**COMMITTEE RESOLUTION 2019/16**

Moved: Mrs Jacki Waugh - Goulburn AP & H Society

Seconded: Mr Noel Perrin - Community Representative

That

- 1. The report from the Recreation Facility Manager be received and information noted**
- 2. Installation of a PA system in Veolia Arena be considered in future Recreation Area capital works budgets.**

CARRIED

5.9 OLD TICKET HUT**COMMITTEE RESOLUTION 2019/17**

Moved: Cr Denzil Sturgiss

Seconded: Mrs Jacki Waugh - Goulburn AP & H Society

That:

- 1. The report from the Business Manager of Community Facilities on the Old Ticket Hut be received.**
- 2. The ticket hut be demolished and removed from the site.**
- 3. Consideration to retain bricks at rec area for future use**

Mr Patrick Day wanted his vote against the motion recorded.

CARRIED

5.10 CAPITAL WORKS UPDATE

COMMITTEE RESOLUTION 2019/18

Moved: Cr Peter Walker

Seconded: Mr Noel Perrin - Community Representative

That

1. The report from the Business Manager Community Facilities on the Capital Works Update be received.
2. The unspent capital works budget of \$4,154 be allocated to improvements at the Poultry Pavilion.

CARRIED

5.11 DRAFT FEES AND CHARGES 2019/20

COMMITTEE RESOLUTION 2019/19

Moved: Mrs Jacki Waugh - Goulburn AP & H Society

Seconded: Mr Noel Perrin - Community Representative

That the report from the Business Manager Community Facilities on Draft Fees and Charges 2019/20 be received and the information noted.

CARRIED

6 GENERAL BUSINESS

Goulburn Rodeo Club – Mr Jeff Rowson

- Notified committee that the Rodeo Club was successful in obtaining a grant for the installation of an amenity block at the rodeo end of the recreation area.

Goulburn Horse Owners and Trainers Association – Mr Mark Day

- Enquired about progress of new amenity block and requested port-a-loos be made available for larger events.

Goulburn AP&H Society – Mrs Jackie Waugh

- Had another successful show and thanked the Greyhound Club for their presentation of the area, and Council for their assistance in setting up the show
- Wanted it noted that she was disappointed with Council's response to the parvo outbreak in town as the dog numbers at the show were lower than normal
- The 2020 Goulburn Show will be the 140th anniversary of the show. This is scheduled for the 7 and 8 March
- Goulburn show has progressed to the finals of the annual show awards later this year.
- The volunteers luncheon was held on the last weekend of march that was a success
- Goulburn Show is running the big bash BBQ at the Royal Easter Show on the Friday of the event as a fundraiser

Cr Peter Walker

- Requested a walk around of the ground as part of the next meeting

7 TASK LIST FROM THIS MEETING

Reference Number	Responsible Officer	Task	Time frame
2.1	Council Officer	A letter be sent to the Goulburn Harness Racing Club requesting further information on the incident be provided	Completed
2.2	Council Officer	Council to organise a meeting with the Goulburn Greyhound Racing Club, Goulburn Harness Club, Recreation Area Community Representative and relevant Council Officers to address the impacts of the Harness Racing Clubs proposal on each of identified stakeholders.	Completed
5.2.1	Council Officer	Distribute grant funding document titled my community grant funds to committee	Completed
5.2.2	Council Officer	A letter be sent to the Poultry Fanciers Association reminding them of their obligation to keep their area clean and for them to provide evidence of how this will occur.	19 April 2019
5.2.3	Council Officer	Council to organise a meeting with the Goulburn Harness Club and the Goulburn Dressage Club to address concerns with the large sand area at the southern end of the Recreation Area.	30 April 2019 pending rain
5.7.1	Council Officer	Present new artwork to the next meeting that includes wording directing people to the Grace Millsom Centre, Veolia Arena and larger words for Gate 3, dimensions of a larger sign, and additional signage for each side of the gate.	June 2019 meeting
General Business	Council Officer	Port-a-loos be made available at gate 2 for larger events.	Ongoing
General Business	Council Officer	A walk around of the facility be included as part of the next meeting	June 2019 meeting

The Meeting closed at 6.02pm

The minutes of this meeting were confirmed at the Recreation Area Committee Meeting held on 5 June 2019.

.....
Cr Margaret O'Neill
CHAIRPERSON

12.10 EXTERNAL MEETING MINUTES

Author: Brendan Hollands, Acting General Manager

Authoriser: Brendan Hollands, Acting General Manager

Attachments: 1. Heron Woodlawn Community Consultative Committee Minutes 17 April 2019  

Link to Community Strategic Plan:	CL3 We actively collaborate with others in the region
Cost to Council:	There are no financial implications for this report
Use of Reserve Funds:	Nil

RECOMMENDATION

That the report from the Acting General Manger on the minutes from the Heron Woodlawn Community Consultative Committee Minutes held on the 17 April 2019 be received.

REPORT

Please find attached the minutes from Heron Woodlawn Community Consultative Committee Minutes held on the 17 April 2019.



**WOODLAWN PROJECT
Community Consultation Committee
MEETING MINUTES
Wednesday 17th April 2019**

Item	Minutes	Follow Up By
Meeting Opened:	6:35pm	Meeting Closed: 7:55pm
Attendees		
1. David Johnson (Chair) 2. Cr Peter Walker (Goulburn Mulwaree Council) 3. Gill Shepherd 4. Denzil Sturgiss	5. Colin Dennett 6. Adrian Ellson 7. Brian Hearne (Heron) 8. Wayne Taylor (Heron)	
Invited Observers		
9. Scott Martin (Goulburn Mulwaree Council) 10. Henry Gundry (Veolia)		
Apologies Andrew Lawry (Heron)	Absent Nil	
Pecuniary or non-pecuniary interests There were no declarations of potential conflicts or pecuniary interests from those in attendance.		
Previous Minutes Previous minutes from the previous meeting on 16 January 2019 were accepted with no changes.		
Matters Arising from previous minutes No issues were raised; see below the on-going traffic study.		
Project update / New business		
Brian Hearne and Andrew Lawry presented an update and visual presentation on the project to the meeting. 1. Some general questions were addressed. 2. Denzil Sturgiss asked if a map could be provided to CCC members which shows the land ownership surrounding the mine and the mine project boundaries. Wayne Taylor advised that this could be made available. He also asked about Heron's other exploration activities in the immediate area and also further afield. Mr Taylor provided a brief outline of where the company hold exploration licences. 3. Timing of mine activities: Delays in project start-up are continuing, but it is anticipated that mining will commence within the current quarter; the first recovered tailings are expected to be processed in the plant within days and trucking of concentrate to Goulburn should begin in late May or June; concentrate will then be transferred to rail and most will be taken to Port Kembla for export, though some may go to local smelters.		Heron
Community complaints and company response		
Heron advised that no community complaints have been received since the last CCC meeting.		



General business / Other matters

1. Traffic Study & Report

David Johnson reported on advice from Goulburn Council that the consultant's Traffic Report, commissioned by Council, is still incomplete and is to be reviewed by Council before being provided to the CCC, possibly within about a month. This was confirmed by Scott Martin from Council and also by Councillor Peter Walker who advised that he believes the draft report should be provided to the CCC and other interested parties for comment prior to being finalised. This was agreed by the Chair & other members.

Colin Dennett reported that the community is concerned that no significant consultation has been held with community groups, despite the consultants being invited to do so. Both Brian Hearne (Heron) and Henry Gundry (Veolia) advised that they had been spoken to by the traffic consultants, and told that traffic counts and data would be collected on all principal road routes and intersections, as it was noted that there are multiple sources of heavy vehicle traffic in the area.

It was acknowledged that the issues relating to the traffic study were much broader than just the potential contributions from the Woodlawn Mine operations and therefore the interests of this CCC, and should be considered by other local groups as well. Adrian Ellson reported having experienced 'near misses' with trucks on Bungendore Road, particularly on early mornings and evenings, and noted that the condition of that road is unsatisfactory. He suggested some restriction on trucking during specific times is warranted. That road is primarily the responsibility of Palerang Council and it is currently a problem; it is noted that no trucking from Woodlawn Mine will use that road. Mr Walker suggested an approach to John Barilaro (Deputy NSW Premier and leader of the National Party) could help, but that is beyond the scope of this committee.

2. Mr Walker understands that Goulburn Council propose to provide the Traffic Report to this CCC and David Johnson noted that Council have advised him that they would send a Council Officer to a meeting of the CCC to address the issues in the traffic study and Report once it is in completed draft form. It was resolved to try to hold a special meeting of the CCC after the Traffic Report is provided, and it was suggested (by Mr Walker) that the date of **5 June** should be suitable. This was agreed by the meeting.

Next meeting

Possible special meeting of the CCC on Wednesday 5 June 2019, at 6.30 pm at the Woodlawn Mine Office to discuss Council's Traffic Report (with Council officer in attendance) – **TO BE CONFIRMED**

Next regular meeting: 17th July 2019; 6:30pm, Woodlawn Mine Office

Note: all CCC, community and associated documents are located on the company website:
<http://www.hearonresources.com.au/woodlawn-community.php>

13 CLOSED SESSION

Council must resolve to move into Closed Session to deal with any items under s10 *Local Government Act 1993*.

There were no closed session reports for determination.