



Locked Bag 22, (184 – 194 Bourke Street)
 GOULBURN NSW 2580
 Phone: 4823 4444
 E: council@goulburn.nsw.gov.au
 W: www.goulburn.nsw.gov.au

<i>Office Use Only</i>
Food Number: _____
Date: _____
Risk: <input type="checkbox"/> Very high <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Registration Fee: \$90.00
Application made under Local Government Act 1993 & Food Act 2003

FOOD PREMISES REGISTRATION FORM

Section 1 Business Details (ALL DETAILS IN THIS SECTION MUST BE COMPLETED)	Business Name (please print): _____ Address of Premises: _____ Company/Owner: _____ ABN: _____ Postal Address: _____ Suburb: _____ State: _____ Postcode: _____ E-mail: _____ Phone: _____ Home Based Business: <input type="checkbox"/> Yes <input type="checkbox"/> No																					
Section 2 Food Safety Supervisor (FSS)	Food Safety Supervisor Name: _____ Certificate Number: _____ Expiry Date: _____ A copy of the FSS Certificate must be supplied with the Registration Form if a FSS is required																					
Section 3 Food Premises Details	Type of Food Premises: Tick most relevant box <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Restaurant</td> <td><input type="checkbox"/> Café</td> <td><input type="checkbox"/> Takeaway Shop</td> </tr> <tr> <td><input type="checkbox"/> Supermarket</td> <td><input type="checkbox"/> General Store</td> <td><input type="checkbox"/> Fruit and Vegetable Store</td> </tr> <tr> <td><input type="checkbox"/> Deli</td> <td><input type="checkbox"/> Coffee Shop</td> <td><input type="checkbox"/> Service Station</td> </tr> <tr> <td><input type="checkbox"/> Licensed Club/Restaurant</td> <td><input type="checkbox"/> Bakery</td> <td><input type="checkbox"/> Cake Shop</td> </tr> <tr> <td><input type="checkbox"/> Bed & Breakfast</td> <td><input type="checkbox"/> Hotel/Motel</td> <td><input type="checkbox"/> Child care centre</td> </tr> <tr> <td><input type="checkbox"/> Canteen/Kiosk</td> <td><input type="checkbox"/> Function centre</td> <td><input type="checkbox"/> Caterer</td> </tr> <tr> <td><input type="checkbox"/> Chicken/Poultry – retail</td> <td><input type="checkbox"/> Seafood – retail</td> <td><input type="checkbox"/> Other: _____</td> </tr> </table> Operation/ Business Hours: <input type="checkbox"/> Day-time <input type="checkbox"/> Day & night-time <input type="checkbox"/> Night-time only	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Café	<input type="checkbox"/> Takeaway Shop	<input type="checkbox"/> Supermarket	<input type="checkbox"/> General Store	<input type="checkbox"/> Fruit and Vegetable Store	<input type="checkbox"/> Deli	<input type="checkbox"/> Coffee Shop	<input type="checkbox"/> Service Station	<input type="checkbox"/> Licensed Club/Restaurant	<input type="checkbox"/> Bakery	<input type="checkbox"/> Cake Shop	<input type="checkbox"/> Bed & Breakfast	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Child care centre	<input type="checkbox"/> Canteen/Kiosk	<input type="checkbox"/> Function centre	<input type="checkbox"/> Caterer	<input type="checkbox"/> Chicken/Poultry – retail	<input type="checkbox"/> Seafood – retail	<input type="checkbox"/> Other: _____
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Section 4 Additional Information	Do you or your staff require information in a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which language/s? _____ No. of full time equivalent food handlers (based on a 38hr week): _____																					
Section 5 Declaration	I declare that: <input type="checkbox"/> The information I have provided is true and correct to the best of my knowledge. <input type="checkbox"/> I understand the requirement to comply with the legislation under the <i>Food Act 2003</i> and the <i>Local Government Act 1993</i> . Name/s: _____ Signature/s _____ Date: _____ Please send the completed registration form back to Goulburn Mulwaree Council, Locked Bag 22, Goulburn NSW 2580, or email it to council@goulburn.nsw.gov.au .																					

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy & Personal Information Protection Act 1998 (PPIPA) to collect, maintain & use your personal information in accordance with the Privacy Principles & other relevant requirements of the PPIPA. For further information or clarification please contact Council's Privacy Officer or refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au.