

Temporary Road Closure/Openings,

Including Footpath Applications (2023/2024)

Made under Section 138 Roads Act 1993 (NSW)

Application Fee: \$258.00 (2023/2024) Inspection Fee: \$275.00 (2023/2024) Additional Inspection Fee: \$78.00 (2023/2024)

Applicant Deta	ils			
Name/Company name		Contact Person		
Address		Phone Fax		
Email		. 4.		
ABN				
Is the applicant also	o the contractor for the work? $\ \square$ Yes $\ \square$ No			
Contractor Det	ails (if not the applicant)			
Company's		Contact		
name		Person		
A dalas s		Phone		
Address		Fax		
Email				
ABN				
Location and N	lature of Proposed Works			
Address of propose				
Description of work	s to be Completed			
Description of works to be Completed				

Proposed commencement date		Proposed completion date	
Please note Council requires	a minimum of 10 working o	lavs to process vour applica	tion. please ensure

(Please note Council requires a minimum of 10 working days to process your application, please ensure adequate notice is given prior to commencement date.)

Required documentation for Temporary Road Closure/Openings, including Footpaths

- Attach copy of a Site Plan depicting the location of proposed work area and the work to be carried out.
- Provide an Asset damage report that clearly depicts any existing damage to the road, kerb, gutter, footpath, driveways, state trees, street signs or any other Council assets in the vicinity of the development at the time of the lodgement of this application. This can be in the form of a minimum of three photos showing a close up of the work area and two long shots from either end of the works are required to be submitted.
- A Traffic Management Plan including any required Pedestrian Plan or Traffic Guidance Scheme be prepared by an accredited person registered for this purpose with Safe Work NSW.
- Evidence that the person doing the work has valid and current minimum of \$20 million Public Risk Liability Insurance Certificate of Currency.
- Dial Before You Dig cover sheet including the sequence numbers for Telstra & Essential Energy (required for driveway construction, and any activity requiring excavation or ground penetration).

WHERE APPLICABLE Council may require

- External Approvals i.e. TfNSW, NSW Police
- Contractors working on behalf of Utility providers i.e. Essential Energy, Jemena etc. and Telecommunications
 providers i.e. Telstra, NBN etc. must provide authorisation letter from said service providers.
- Liaison directly with the affected property owner/occupant to minimise the impact of the works.
- Outline environmental protection measures.
- Soil and water management plan.
- Risk Assessment Reports and Safe Work Method Statements SWMS.
- Damage Bond, may be required if assessing officer deems a requirement.
- Any other information the assessing officer deems necessary

Declaration of Applicant

I/we, the applicant, apply to Goulburn Mulwaree Council, as the roads authority for the road and/or road reserve, for consent to undertake the above mentioned works. I declare that all information I provide is true and correct. I have read and agree to abide by the conditions of approval of this permit and any specific conditions that may apply to this approval.

Signature of Applicant		
Print Name	Date	

Council collects personal information only for a lawful purpose that is directly related to Council's functions and activities. Council is required under the Privacy & Personal Information Protection Act 1998 (PPIPA) to collect, maintain & use your personal information in accordance with the Privacy Principles & other relevant requirements of the PPIPA. For further information or clarification please contact Council's Privacy Officer or refer to Council's Privacy Management Policy at www.qoulburn.nsw.gov.au

CONDITIONS OF APPROVAL

1.1 General

A permit to work within a Goulburn Mulwaree Council Road (GMC) Reserve will be issued under these conditions of approval. The Applicant in signing the application form, agrees to comply with the conditions of approval.

GMC usually allows a minimum of 10 working days from the day of application to process. Please ensure lodgement of forms are submitted at least 2 weeks prior to commencement of works.

The approval of the Permit to Work within GMCs Road Reserve is valid for 12 months from the date approved and provided in Accordance with Section 138 of the Roads Act 1993 (S138).

Note: If works are not completed in the allocated timeframe you must notify council **2 weeks** prior to the permit expiring seeking an extension, otherwise works cannot continue to proceed until you have a valid permit.

Failure to follow this process may result having to re-apply and repay another application fee.

1.2 Hours of Work

All construction work shall be carried out in accordance with the 'Noise Guide for Local Government' published by the NSW EPA and shall reflect any latest changes introduced as amended from time to time.

Works shall be scheduled so that commercial premises are not impeded during the working hours.

1.3 Documents on Site

It is the applicant's responsibility to ensure:

- a) Traffic control measures are implemented and maintained in accordance with the most current version of the Australia Standards and the Transport for NSW Manual – "Traffic Control at Worksites"
- b) A current Public Liability Insurance certificate of a minimum \$20 million specific to the works; and workers compensation insurance, are both maintained for the duration of the works.
- c) Where the proposed works affects any Public Utility Authority installation. The following Authorities should be consulted:
 - Dial Before You Dig ph: 1100 (including telephone, gas, and electricity).
 - Council ph: (02) 4823 4444 (including water and sewer location diagrams).
 - At the completion of work, the applicant is to ensure that the area surrounding the driveway is backfilled, levelled and the verge top dressed and seeded to alleviate any pedestrian hazard. Any street trees removed are to be replaced at 2500mm from the driveway.
- d) A risk assessment must be completed prior to commencement of works and kept on site with all documentation, at all times. The applicant must minimise risk to all workers and public on or near the site and ensure safety is accommodated at all times.

Note: If documents are not available on site and/or not being complied to, GMC can authorise a stop works order. Effectively shutting the site immediately until deemed appropriate by the assessing officer.

1.4 Environmental Protection Measures

All sediment & erosion control measures are maintained at all times to the satisfaction of Council. The applicant must ensure all measures are applied during the duration of the works.

All work on rural roads must be carried out in accordance with the measures identified in the Review of Environmental Factors (REF) for Goulburn Rural Road Maintenance Works 82016019-01/Report 001 Ver. 2. For extensive or high risk work an REF is required to be submitted for approval with the application.

Removal of trees and vegetation is not permitted. In cases where this may be necessary GMC will inspect the trees or vegetation and determine whether removal can proceed. GMC will condition any tree or vegetation removal to minimise environmental impact. The council tree removal offset policy can be found on the council website

The applicant is responsible for disposing of all excess spoil; noting that excess materials/spoil must NOT be placed or stored on the road reserve.

1.5 Vehicular Access Way Design - Residential

The applicant must design and construct the sealed residential vehicular access way in compliance with the following;

- a) Must be designed to ensure that vehicles entering the site will not scrape/strike the surface of the carriageway, layback or vehicular access way. (refer to Australian Standard AS 2890.1 Section 2.5.3(d) for maximum permissible change of grade)
- b) Must be designed in accordance with Council's Standard Drawings. (council standard drawings can be found at the end of the document)
- c) Any utility pit within the driveway and 700mm from the edge of the driveway must be installed with a trafficable lid.
- d) Any stormwater pit must have a clearance of 1500mm from the edge of the driveway.
- e) A minimum clearance of 1000mm from any power or lighting pole or sign, 700mm from any kerb inlet pit lintel and 2500mm from any street tree shall be achieved from the edge of the driveway.
- f) The driveway in the road reserve is to be 90 degrees to the road.
- g) The width of the vehicular access way at the property boundary and kerb/layback shall comply with the Council Standards. (council standard drawings can be found at the end of the document)
- h) The driveway from the road to the boundary must be straight. Any twisting of the driveway access must occur entirely within the applicant's property boundary.
- i) The driveway profile shall be finished and constructed to prevent any water ponding and any stormwater from going into the garage.
- j) The driveway levels shall match the existing levels at the property boundary.
- k) Where no footway exists, the nature strip on each side of the driveway must be battered smoothly to maintain acceptable stands for pedestrians and allow the future provision of concrete foot paving.
- I) Clearance to other services (if any) shall be by approval of the relevant service authority.
- m) All repair work required will need to be completed before the final inspection
- n) Clean debris from driveway pipe and nearby drains, pits and outlets to facilitate water flow.
- o) Keep all documents on-site at all times (Notice of Determination, Conditions of Approval, TCP and Risk Assessment).
- p) Notice of work is to be sent out to surrounding residents and businesses affected by the works.
- q) Pouring of concrete driveways must not happen on the same day as the inspection as the assessing officer requires 24 hours to provide information on any issues with the pre-pour driveway inspection
- r) 48 hours notice must be given when booking inspections

1.6 Vehicular Access Way Design - Rural Residential

The applicant must design the sealed rural residential vehicular access in compliance with the following;

- a) Existing redundant vehicular access or gates to be removed and fenced appropriately to current council requirements.
- b) The sealed vehicular access way must be designed to ensure that vehicles entering the site will not scrape/strike the surface of the carriageway, layback or vehicular access way;
- c) The sealed vehicular access way must be constructed in accordance with Council's Standard Drawings. (council standard drawings can be found at the end of the document)
- d) The driveway from the road to the boundary must be straight. Any twisting of the driveway access must occur entirely within the applicant's property boundary.
- e) The design of the vehicular access way must not permit stormwater runoff from the road to run into the site.
- f) The driveway in the road reserve is to be 90 degrees to the road.
- g) Reinstate all areas within Council's road reserve to the conditions deemed necessary by the assessing officer
- h) Clean debris from driveway pipe and nearby drains, pits and outlets to facilitate water flow.
- The requirement for installation of guide posts and reflectors may be determined by a delegated Council Officer.
- j) Keep all documents on-site at all times (Notice of Determination, Conditions of Approval, TCP and Risk Assessment).
- k) Notice of work is to be sent out to surrounding residents and businesses affected by the works.
- I) Culvert pipe are to be installed in accordance with the AS 3725 and meet the methods outlined in the AUS-SPEC handbook of Stormwater Drainage and Design.

1.7 Damage to Services or Infrastructure

Where any damage is caused to any existing services, utilities or infrastructure through work being carried out in relation to this permit, report the damage immediately to the relevant Authorities and comply with any instructions issued by those authorities.

Where damage is caused to GMC assets (i.e. footpath, road verge, road pavement surface, street furniture, footpath, kerb and gutter, driveway, roadside drainage, street lightning or underground facilities etc.), report this damage immediately to GMC and the applicant will be responsible for any necessary repairs and associated costs. All damage must be repaired before the final inspection or an unsatisfactory report will be issued and the work may need to be reinspected. This will incur an additional inspection fee.

1.8 Reinstatement

The applicant and any contractor, servant or agent of the applicant must reinstate all areas within the GMC road reserve, affected by the work, to the equivalent condition. Carriageways and pathways which have a concrete, asphalt or paved surface must be restored the full width of the pavement. Verges must be backfilled, levelled, top dressed and seeded. All restoration works must be carried out in accordance with the Council's "Standards for Engineering Works" and AUS-SPEC specifications, and must be to the satisfaction of the assessing Officer and at no cost to GMC.

Standards Australia GMC Standard Drawings

Where the reinstatement works are not completed to the satisfaction of the assessing officer, GMC will notify the applicant in writing of the defects. It is the responsibility of the applicant to then rectify the defect immediately without cost to the GMC, otherwise a third party maybe engaged by GMC to complete the reinstatement works to a satisfactory standard at the

applicants expense, including all costs incurred by GMC. The damage bond may also not be returned to the applicant.

1.9 Non-Compliance

If the applicant fails to comply with any of the requirements of this permit, GMC reserves the right to suspend all or any site works, within the GMC Road Reserve, deemed to be non-compliant with this permit or posing a hazard to any person or asset without being subject to any costs to GMC.

GMC reserves the right to rectify any hazards caused by the works if the applicant fails to do so, and the GMC will recover all costs from the applicant, which are associated with the rectification works.

1.10 Inspections

Council will undertake two inspections. One prior to the pouring of any concrete or prior to the excavation/opening/trenching, and the second and final one upon completion. The inspection fees per Council's schedule of fees and charges must be paid prior to booking the inspection. Inspections must be booked at least 2 business days prior to inspection. Any works must not start until the day after the inspection.

Any additional inspections will be charged at the additional inspection fee as per Council's schedule of fees and charges.

Note: Council may carry out random audits where works are undertaken within the Road Reserve. Failure to comply with the conditions as outlined on the Notice of Determination (NOD) will result in cancellation of s138 permit.

1.11 Tree Bond

Where a tree is required to be relocated, a Tree Bond of \$350 per tree in accordance with Council's fees and charges required to be paid for prior to issue of the Notice of Determination.

1.12 Damage Bond General

A public infrastructure damage deposit of \$3000 for a single Lot frontage or \$5000 for a corner Lot or \$5000 for road closure, road opening including footpath may be required to be paid to Council, determining on resolution of the application.

The relevant damage bond value will be imposed as a condition of consent. The payment of the damage bond to Council shall be accompanied by a completed damage bond application form which outlines accepted methods of payment.

The damage bond will only be eligible for refund upon satisfactory completion of all works. All costs associated with any reinstatement works required to be carried out by Council to rectify any damage caused by the works, shall be deducted from the damage deposit.

Note: A bond administration fee applies to the lodgement of this bond. Bond values and administration fees are calculated at time of actual lodgement in accordance with Council's adopted Fees and Charges and may differ from the above.

Any damage to Council's infrastructure and assets, caused by the undertaking of the works must be reinstated on a like for like basis and in accordance with Council's engineering standards prevailing at the time of the satisfaction of Council as the roads authority and prior to the issue of an Occupation Certificate.

1.13 Damage Bond Refund

It is the responsibility of the applicant to advise Council that works are completed. The damage bond will be refunded once a written request has been received and a final inspection of the site deems the works completed to a satisfactory condition, as determined by the assessing officer. The refund payment will be by direct deposit to the original drawer. Council will request the bank details at the time of the refund. If the applicant requires the refund payment to be in another name, a written request must be forwarded to Council prior to refund of the bond.

Note: you can write to Council at:

Goulburn Mulwaree Council Locked Bag 22 Goulburn NSW 2580

Or

Email at; council@goulburn.nsw.gov.au

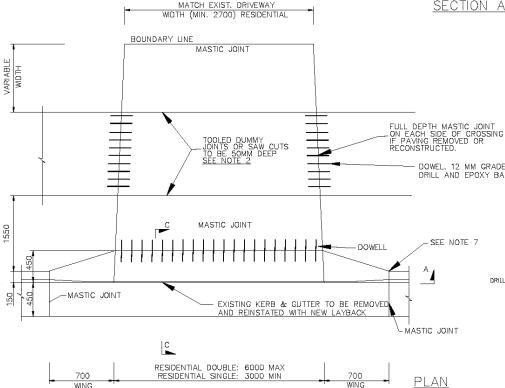
1.14 Declaration

Signing this document certifies that the applicant has read and understands all of the requirements and conditions contained herein and hereby undertakes to carry out works in compliance with the terms and conditions of approval of this permit.

Note: Please email the signed copy of completed permit application form to Goulburn Mulwaree Council.

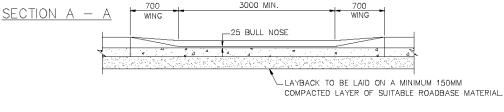
Emails are to be sent to council@goulburn.nsw.gov.au.

WIDTH FOR COMMERCIAL AS PER D/A APPLICATION -TO SUIT THE CRITERIA

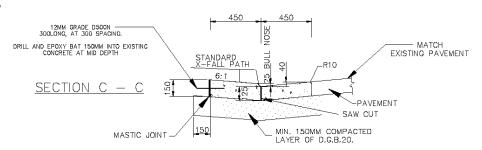


NOTES:

- 1. FOOTWAY CROSSING THICKNESS AS FOLLOWS:
- 1.1. RESIDENTIAL VEHICULAR FOOTWAY CROSSINGS SHALL BE 125MM THICK CONCRETE, REINFORCED WITH SL72 MESH ON CHAIRS IN A REGULAR GRID NOT EXCEEDING 1M SPACING. PROVIDE 50MM TOP COVER AND ENDS TO STEEL REINFORCEMENT.
- 2. DUMMY/KEY JOINTS OF APPROVED PROPRIETARY DESIGN SHALL BE PREPARED AS FOLLOWS:
- 2.1. 6000MM 9000MM SINGLE CENTRAL JOINT
- 2.2. GREATER THAN 9000MM TWO JOINTS EQUALLY SPACED.
- 2.3. EITHER SIDE OF THE PAVED FOOTPATH IF PRESENT.
- 3. THE CONCRETE SHALL BE PLACED ON A 25MM LAYER OF APPROVED FINE, GRANULAR MATERIAL, EXCEPT UNDER THE KERB AND GUTTER LINE WHERE THIS SECTION SHALL BE PLACED ON A MINIMUM 150MM COMPACTED LAYER OF D.G.B 20.
- 4. EXISTING CONCRETE FOOTPATH SHALL BE SAW CUT EITHER SIDE OF THE CROSSING, REMOVED WITH DOWELS TO CONNECT FOOTPATH TO NEW DRIVEWAY.
- CONCRETE SHALL HAVE A 28 DAY STRENGTH (F'C) OF 25MPA AND A SLUMP OF 80MM, IN ACCORDANCE WITH AS3600.



DOWEL. 12 MM GRADE D500N 300LONG AT 300 SPACING.
DRILL AND EPOXY BAR 150MM INTO EXISTING CONCRETE AT MID DEPTH



- ANY VARIATIONS TO STANDARD CROSSFALL (REFER TO SD-R 04) ON FOOTWAY SHALL HAVE THE PRIOR APPROVAL OF COUNCIL.
- 7. FOR DRIVEWAYS WITH EXISTING KERB AND GUTTER BUT NO LAYBACK THE KERB IS TO BE SAW CUT AT THE INVERT AND THE KERB REMOVE CREATE LAYBACK.
- 8. SURFACE FINISH: ON PLAIN CONCRETE, THE EXPOSED SURFACE SHALL BE BROOM FINISHED WITH BULL NOSED EDGES TO LEAVE THE SURFACE PLAIN & SMOOTH & UNIFORM IN COLOUR & APPEARANCE. ALL KERB & GUTTERING & LAYBACKS SHALL BE FINISHED WITH A STEEL FLOAT TO LEAVE THE SURFACE PLAIN, SMOOTH & UNIFORM IN COLOUR & APPEARANCE. AFTER REMOVAL OF FORMWORK, ANY ROUGH OR POROUS PLACES OR HOLES SHALL BE PICKED OVER & DRESSED UP WITH A TWO (2) TO ONE (1) CEMENT MORTAR. OTHER FINISHES MUST BE APPROVED IN WRITING FROM THE COUNCILS ENGINEERING DESIGN AND ASSETS DEPARTMENT.
- 9. REINFORCED MESH TO OVERLAP BY TWO TRANSVERSE BARS.
- 10. DRIVEWAY TO BE DESIGNED AND LOCATED IN ACCORDANCE WITH AS2890, ENSURING THAT THE PROPOSED LOCATION MEETS THE SIGHT DISTANCE REQUIREMENTS.

ALL DIMENSIONS ARE IN MILLIMETERS UNLESS NOTED OTHERWISE

INDEX	NAME	DATE	AMENDMENTS
SURVEYED			NOTES & DETAILS CHANGED/ADDED (LALDRIDGE 2012)
DESIGNED & DRAFTED	T.DIMEC	08/04/2009	RESIDENTIAL & INDUSTRIAL COMBINED (LALORIDGE 2012)
DESIGN REVIEWED	T.DIMEC	08/04/2009	NOTES & DETAILS CHANGED/ADDED (A.SINGH 2022)
FINAL DESIGN CHECKED	I.ALDRIDGE	12/12/2012	
ISSUED FOR CONSTRUCTION			





VEHICLE CROSSING PLAN RESIDENTIAL

A1 - SCALE	NUMBER OF SHEETS	SHEET NUMBER
AS SHOWN	35	7
FILE NAME:	STANDARD DRAWINGS.DWG	
REVISION GMC-VER-1	SD-R	06
	AS SHOWN FILE NAME: REVISION	AS SHOWN 35 FILE NAME: STANDARD DRA REVISION GMC-VER-1 SD-R

MATCH

EXISTING PAVEMENT

07

7. FOR DRAWINGS WITH EXISTING KERB AND GUTTER BUT NO LAYBACK THE KERB IS TO BE SAW CUT AT THE

8. SURFACE FINISH: ON PLAIN CONCRETE, THE EXPOSED SURFACE SHALL BE BROOM FINISHED WITH BULL NOSED EDGES TO LEAVE THE SURFACE PLAIN & SMOOTH & UNIFORM IN COLOUR & APPEARANCE, ALL KERB & GUTTERING & LAYBACKS SHALL BE FINISHED WITH A STEEL FLOAT TO LEAVE THE SURFACE PLAIN. SMOOTH & UNIFORM IN COLOUR & APPEARANCE. AFTER REMOVAL OF FORM WORK, ANY ROUGH OR

PAVEMENT

SAW CUT

MIN. 150MM COMPACTED

LAYER OF D.G.B.20.

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6. ANY VARIATIONS TO STANDARD CROSSFALL ON FOOTWAY SHALL HAVE THE PRIOR APPROVAL OF COUNCIL.

STANDARD X-FALL PATH

5. CONCRETE SHALL HAVE A 28 DAY STRENGTH (F'C) OF 32MPA AND A SLUMP OF 80MM

WIDTH FOR COMMERCIAL AS PER D/A APPLICATION

-25 BULL NOSE

700

WING

12MM GRADE D500N 300LONG, AT 300 SPACING.

DRILL AND EPOXY BAT 150MM INTO EXISTING

CONCRETE AT MID DEPTH

SECTION C - C

-TO SUIT THE CRITERIA

450

700

WING

LAYBACK TO BE LAID ON A MINIMUM 150MM COMPACTED LAYER OF SUITABLE ROADBASE MATERIAL.

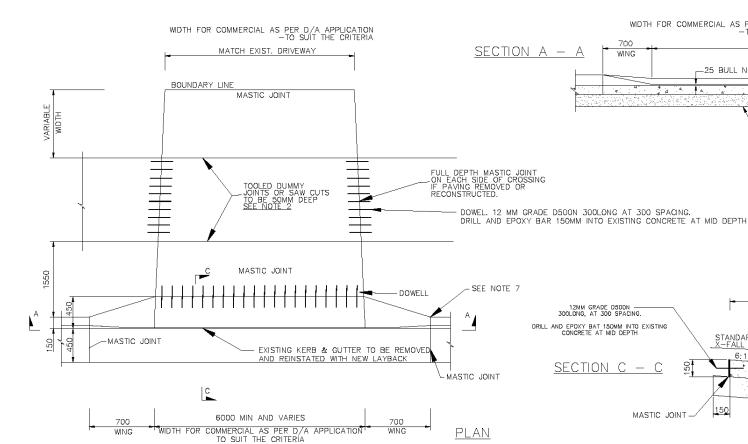
9. REINFORCED MESH TO OVERLAP BY TWO TRANSVERSE BARS

MASTIC JOINT

INVERT AND THE KERB REMOVED TO CREATE A LAYBACK.

10. DRIVEWAY TO BE DESIGNED AND LOCATED IN ACCORDANCE WITH AS2890, ENSURING THAT THE PROPOSED LOCATION MEETS THE SIGHT DISTANCE REQUIREMENTS.

ALL DIMENSIONS ARE IN MILLIMETERS UNLESS NOTED OTHERWISE.



NOTES:

- 1. COMMERCIAL AND INDUSTRIAL VEHICULAR FOOTWAY CROSSINGS SHALL BE MINIMUM 175MM THICK CONCRETE, REINFORCED WITH SL82 MESH ON CHAIRS IN A REGULAR GRID NOT EXCEEDING 1M SPACING PROVIDE 65MM TOP COVER AND ENDS TO STEEL REINFORCEMENT. A STRUCTURAL DESIGN IS REQUIRED FOR HEAVY INDUSTRIAL APPLICATION.
- 2. DUMMY/KEY JOINTS OF APPROVED PROPRIETARY DESIGN SHALL BE PREPARED AS FOLLOWS:
- 2.1. 6000MM 9000MM SINGLE CENTRAL JOINT
- 2.2. GREATER THAN 9000MM TWO JOINTS EQUALLY SPACED.
- 2.3. EITHER SIDE OF THE PAVED FOOTPATH IF PRESENT.
- 3. THE CONCRETE SHALL BE PLACED ON A 25MM LAYER OF APPROVED FINE, GRANULAR MATERIAL, EXCEPT UNDER THE KERB AND GUTTER LINE WHERE THIS SECTION SHALL BE PLACED ON A MINIMUM 150MM COMPACTED LAYER OF D.G.B 20.
- 4. EXISTING CONCRETE FOOTPATH SHALL BE SAW CUT EITHER SIDE OF THE CROSSING, REMOVED WITH DOWELS TO CONNECT FOOTPATH TO NEW DRIVEWAY.
- NOTES & DETAILS CHANGED/ADDED (LALDRIDGE 2012) RESIDENTIAL & INDUSTRIAL COMBINED (LALDRIDGE 2012) T DIMEC TDIMEC 08/04/2009 NOTES & DETAILS CHANGED/ADDED (A.SINGH 2022 I.ALDRIDGE 12/12/2012





VEHICLE CROSSING PLAN INDUSTRIAL

ASSETS DEPARTMENT



