



**Minutes from meeting of:
ORDINARY COUNCIL**

**Held
Tuesday 18 November 2008
6.00pm
Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn**

VISION

A sustainable vibrant community protecting, enhancing and enjoying Goulburn Mulwaree's rich social, environmental and economic heritage.

Mission

To serve the Community

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Table of Content

Present	5
Also Present	5
Opening Prayer.....	5
Apologies	5
Disclosure of Interest	5
Calendar of Events	5
Mayoral Minute.....	5
Confirmation of Minutes.....	6
Submission of Rescission Motion.....	7
Committee Reports for Adoption.....	8
Other Reports for Information	8
Consideration of Motions of Which Due Notice has been Given.....	8
Executive Services Report	
Item 1 Organisaional Structure (Attachment).....	8
Item 2 Councillor Workshops (Enclosure)	10
Item 3 Future of Goulburn Airport	10
Item 4 Veolia Mulwaree Trust	10
Item 5 Election Funding Authority (Attachment).....	11
Item 6 Council and General Purpose Committee Meeting Schedule 2009	12
Item 7 Correspondence for Information / Attention (Enclosure).....	12
Item 8 Department of Local Government Circulars	12
Item 9 Questions Without Notice & Task List Status Report	13
Item 10 Closed Session	13
Corporate Services Reports	
Item 1 Statement of Investments and Bank Balances (Attachment)	17
Item 2 Monthly Financial Report (Enclosure).....	17
Item 3 Management Plan Quarterly Reports (Enclosure)	18
Item 4 Quarterly Budget Review (Attachment).....	18
Item 5 Policy Review (Enclosure).....	19
Item 6 Committee Appointment Review	20
Item 7 Local Government Association of NSW and H - Division of the Shires Association of NSW (Enclosure)	20
Item 8 WiFi Project	21
Item 9 Management Plan 2009/2010 Timetable (Attachment)	22
Item 10 Goulburn Multi Purpose Centre (Attachment and Enclosure)	22
Item 11 Implementation of Goulburn Mulwaree Economic Development Plan (Attachment)	23
Item 12 Goulburn Mulwaree Economic Portrait (Separate Enclosure)	23
Item 13 Australian Blues Music Festival.....	24
Item 14 Tourism Events Funding.....	24
Item 15 2008/09 Loan Renewal Program	25
Planning & Community Services Reports	
Item 1 Community Transport Committee.....	25

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Item 2	Community Directory (Attachment)	26
Item 3	Draft Aquaculture Strategy (Enclosure).....	26
Item 4	Heritage Grants 2008/09 (Enclosure)	28
Item 5	Road Naming Request (Attachment)	29
Item 6	Cities for Climate Protection	29
Item 7	Local Development Performance Monitoring Report 2007 - 2008.....	30
Item 8	Development Statistics.....	30
Item 9	Significant Development Applications & Recent Decisions (Attachment)	30
Item 10	Proposed Gunlake Quarry, Brayton Road, Marulan (Enclosure)	31
Item 11	Proposed Quarry "Ardmore Park" Oallen Ford Road, Bungonia (Enclosure)	32
Item 12	567/0506/DA – Multi-Unit Development, 138 Nicholson Street, Goulburn (Enclosure)	35
Item 13	29/0809/MOD – Child Care Centre, 30 Barry Crescent, Goulburn (Enclosure)	36
Item 14	358/0708/DA – Dual Occupancy, 41 Todkill Road, Towrang (Enclosure)	37
Item 15	396/0708/DA – Garden Beds, Road Reserve, 4 Sowerby Street, South Goulburn (Enclosure) ...	38
Item 16	44/0809/DA – Bulky Goods Premise, 155-161 Hume Street, South Goulburn (Enclosure)	39
Item 17	450/0708/DA – Car Sales Yard, 100 Finlay Road, South Goulburn, (Enclosure).....	40
Item 18	89/0809/DA – Subdivision, 216 Addison Street, Goulburn (Enclosure)	40
Item 19	107/0809/DA – Extension of Operating Hours, 64 Mary Street, Goulburn (Enclosure)	41
Item 20	443/0607/DA – Rural Residential Subdivision, Hume Highway, South Goulburn (Enclosure).....	42
Item 21	Regulatory Report	44
Engineering Services Reports		
Item 1	Chairperson of the Local Emergency Management Committee	44
Item 2	Request to name the Rose Garden in Auburn Street	45
Item 3	Draft Policy – Construction of Structures on Public Land (Attachment).....	45
Item 4	Raising Sooley Dam, Dam Safety & Environmental Flows	46
Item 5	Water Supply Status Report for October 2008	46
Item 6	Request to waive road closure fees - Classic Riders Club of Goulburn Inc (Attachment)	46
Item 7	Request to waive hire fee – Peden Pavillion (Attachment)	47
Item 8	Request to waive damages deposit – Community Christmas Carols	47
Item 9	Request to waive banner hire fee – Rose Committee (Attachment)	48
Item 10	Progress Report on the Replacement of Lumley Road Bridge, Tarago.....	48
Item 11	Road side weed control.....	49
Item 12	Vandalism Report	49
Item 13	Engineering Services Update	49
Petitions	50
Urgent Business / Late Items	50
Questions Without Notice	50
Closed Council	50
Executive Services Reports		
Item 1	Saleyards Summary	51
Item 2	Liquid Trade Waste Debt – Goulburn Saleyards	51
Item 3	Future of Goulburn Airport	51
Item 4	Plant Replacement 2008-09 (Attachments)	52

**Minutes of the Ordinary Meeting of Council held Tuesday 18 November
2008 commencing at 6pm in the Council Chambers**

Item 5	Stabling Estate.....	52
Task List	53

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Present

Mayor James, Deputy Mayor Kirk, Cr Banfield, Cr O'Neill, Cr Penning & Cr Sturgiss.

Also Present

General Manager (Mr L Johnson), Director Planning & Community Services (Mr C Berry), Director Engineering Services (Mr P Hansen), Acting Director Corporate Services (Mr B Hollands), Public Relations Officer (Mr P Oliver left the meeting at 10.15pm), Manager Economic Development & Administration (Mr K Wheeldon left the meeting at 8.20pm and returned to the meeting at 9pm) & Executive Assistant to Corporate Services (Miss A Croke).

Opening Prayer

Read by Cr Kirk.

Apologies

That apologies from Crs Woodman, Hadlow & Dillon be received and leave of absence granted.

Resolved 08/711

Cr Kirk/Cr Banfield

That apologies from Crs Woodman, Hadlow & Dillon be received and leave of absence granted.

Disclosure of Interest

Cr O'Neill declared an interest in the Traffic Committee Minutes as she is a member of the Trust for Cookbundoon. Cr O'Neill left the meeting while discussion on this item took place.

Calendar of Events

Resolved 08/712

Cr Sturgiss/Cr Penning

That the Calendar of events be received and noted.

Mayoral Minute

Recommendation

That the Mayoral Minute be received and noted.

Resolved 08/713

Cr Kirk/Cr Banfield

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

That the Mayoral Minute be received and noted.

Confirmation of Minutes

Recommendation

That the Minutes of the Ordinary Meeting of Council held Tuesday 21 October 2008 and contained in Minute Pages Nos 1 to 51 inclusive and in Minute Nos 08/636 to 08/710 inclusive be confirmed.

Resolved 08/714

Cr Sturgiss/Cr Banfield

That the Minutes of the Ordinary Meeting of Council held Tuesday 21 October 2008 and contained in Minute Pages Nos 1 to 51 inclusive and in Minute Nos 08/636 to 08/710 inclusive be confirmed.

Submission of Rescission Motion

Notice to correct resolution 08/653 derived from Item 8 of the Executive Services Report to the Ordinary Meeting of Council on the 21st of October 2008.


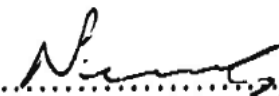
The resolution should also read that the Union Picnic day be taken on Tuesday the 4th of November 2008.

This is because that is what was also discussed and decided at the meeting.

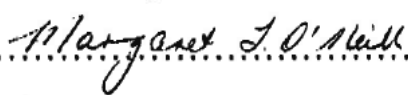
Notice to rescind resolution 08/653 derived from Item 8 of the Executive Services Report to the Ordinary Meeting of Council on the 21st of October 2008.

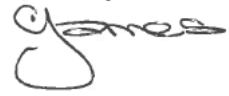
The rescission motion is to follow the recommendation in the Report with the amendments to item 1 of the proposal that services and works close down on the 24th of December and item 4 that 3 days leave be taken.

What was originally proposed was an excessive 2 week break and what was resolved was an inadequate jumbled break. The reason for this rescission motion is to strike a reasonable balance of work and holidays and service for the staff and the community.

Signed  + 

Signed 

Signed 



Resolved 08/715

Cr O'Neill/Cr Penning

The rescission motion was put and carried confirming a shut down period 25 December 2008 to 2 January 2009.

Committee Reports for Adoption

1. Traffic Committee

Cr O'Neill declared an interest in the item and left the meeting at 6.21pm.

Resolved 08/716

Cr Penning/Cr Sturgiss

That the report of the Traffic Committee held 16 October 2008 be received and the recommendations therein be adopted.

Cr O'Neill returned to the meeting at 6.22pm

2. Recreation Area Committee

Resolved 08/717

Cr Sturgiss/Cr Penning

That the report of the Recreation Area Committee held 22 October 2008 be received and the recommendations therein be adopted.

3. CBD Master Plan Committee

Resolved 08/718

Cr Penning/Cr O'Neill

That the report of the CBD Master Plan Committee held 5 November 2008 be received and the recommendations therein be adopted.

4. General Purposes Committee

Resolved 08/719

Cr Sturgiss/Cr O'Neill

That the report of the General Purposes Committee held 5 November 2008 be received and the recommendations therein be adopted.

Other Reports for Information

Resolved 08/720

Cr O'Neill/Cr Penning

That the report of the following committees be received and the recommendations therein be adopted:

- 1. CSA Local Government Reference Panel held 4 August 2008*
- 2. Safety Committee held 5 November 2008*
- 3. Southern Tablelands and South Coast Noxious Plants Committee held 6 November 2008*

Consideration of Motions of Which Due Notice has been Given

Nil

Executive Services Report

Item 1 Organisational Structure (Attachment)

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To formally advise of two Director resignations and to consider revising the Organisation Structure.

Recommendation

That:

1. Correspondence be sent to Mr Hansen and Mr Holwerda formally expressing Council's appreciation for their substantial professional contribution and achievements as Council Directors.
2. The Organisation Structure be revised.
3. Further investigations and necessary consultations with effected staff and unions be undertaken in relation to Option Two (Creating a Water Sewer Directorate) and Option Three (Reassigning some Engineering Directorate Responsibilities).
4. That pending the organisational structure review and consequent recruitments the Water Services Section constitute an interim Directorate, reporting to the General Manager.
5. A further report on the organisational structure be submitted to the December Council meeting.

Resolved 08/721

Cr Sturgiss/Cr Kirk

That:

1. *Correspondence be sent to Mr Hansen and Mr Holwerda formally expressing Council's appreciation for their substantial professional contribution and achievements as Council Directors.*
2. *The Organisation Structure be revised.*
3. *Further investigations and necessary consultations with effected staff and unions be undertaken in relation to Option Two (Creating a Water Sewer Directorate) and Option Three (Reassigning some Engineering Directorate Responsibilities).*
4. *That pending the organisational structure review and consequent recruitments the Water Services Section constitute an interim Directorate, reporting to the General Manager.*
5. *A further report on the organisational structure be submitted to the December Council meeting.*

Item 2 Councillor Workshops (Enclosure)

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To advise of the Councillor Workshops held since the last Council Meeting.

Recommendation

That the information on Councillor Workshops held since 21 October Council Meeting be received and noted.

Resolved 08/722

Cr Penning/Cr Sturgiss

That the information on Councillor Workshops held since 21 October Council Meeting be received and noted.

Item 3 Future of Goulburn Airport

Reporting Officer

Manager of Economic Development and Administration – Ken Wheeldon

Purpose of Report

To give further consideration to the future of Goulburn Airport.

Recommendation

That the future of Goulburn Airport be considered in Closed Session.

Resolved 08/723

Cr Penning/Cr O'Neill

That the future of Goulburn Airport be considered in Closed Session.

Item 4 Veolia Mulwaree Trust

Reporting Officer

Manager of Economic Development and Administration – Ken Wheeldon

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

To provide a summary of the establishment of the Veolia Mulwaree Trust and advise of Mr Tony Favell's acceptance of an invitation to attend the December General Purpose Committee Meeting.

Recommendation

That:

1. Information on the establishment of the Veolia Mulwaree Trust be received and noted.
2. Council receives an address by Mr Tony Favell at the General Purpose Committee Meeting on 2 December 2008.

Resolved 08/724

Cr O'Neill/Cr Sturgiss

That:

1. *Information on the establishment of the Veolia Mulwaree Trust be received and noted and be considered further at the December 2008 General Purposes Meeting*
2. *Council receives an address by Mr Tony Favell at the General Purpose Committee Meeting on 2 December 2008.*
3. *Options for utilising Council reserve funds from Veolia be considered in the budget estimates.*

Item 5 Election Funding Authority (Attachment)

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To advise of correspondence received from Election Funding Authority.

Recommendation

That information on correspondence from the Election Funding Authority be received and noted.

Resolved 08/725

Cr Kirk/Cr Sturgiss

That information on correspondence from the Election Funding Authority be received and noted.

**Item 6 Council and General Purpose Committee Meeting
Schedule 2009**

Reporting Officer

Executive Assistant – Karen Gardiner

Purpose of Report

To submit for information a schedule of dates for Council and General Purpose Committee Meetings for 2009.

Recommendation

That the schedule of dates for Council Meeting and General Purpose Committee Meetings for 2009 be noted.

Resolved 08/726

Cr Sturgiss/Cr O'Neill

That the schedule of dates for Council Meeting and General Purpose Committee Meetings for 2009 be noted.

**Item 7 Correspondence for Information / Attention
(Enclosure)**

Reporting Officer

Executive Assistant – Karen Gardiner

Purpose of Report

To advise of particular correspondence received since the last Council Meeting.

Recommendation

That the information on correspondence be received and noted.

Resolved 08/727

Cr O'Neill/Cr Kirk

That the information on correspondence be received and noted.

Item 8 Department of Local Government Circulars

Reporting Officer

Executive Assistant – Karen Gardiner

Purpose of Report

To advise of Department of Local Government Circulars since the last Council Meeting (copies have been sent to all Councillors).

Recommendation

That the information of Department of Local Government Circulars be noted.

Resolved 08/728

Cr O'Neill/Cr Kirk

That the information of Department of Local Government Circulars be noted.

Item 9 Questions Without Notice & Task List Status Report

Reporting Officer

Executive Assistant – Karen Gardiner

Purpose of Report

To advise of replies to Questions Without Notice from Councillors at the October 2008 Council Meeting and status on Task List requiring an update from previous Council Meetings.

Recommendation

That the information on Questions Without Notice & Task List status be noted.

Resolved 08/729

Cr Sturgiss/Cr Kirk

That the information on Questions Without Notice & Task List status be noted.

Item 10 Closed Session

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To consider moving into Closed Session.

The following confidential reports have been distributed separately:

Division	Report
<i>Executive Services</i>	<i>Item 1 – Future of Goulburn Airport</i>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

	<i>Item 2 – Saleyards Summary</i>
	<i>Item 3 – Liquid Trade Waste Debt</i>
	<i>Item 4 – Plant Replacement 2008-09</i>

Statutory Requirements

Section 10A *Local Government Act 1993*, empowers Council and Committees of which all the members are Councillors to close a part of a meeting in certain circumstances in accordance with the requirements of the Act, and relevant Regulations and Guidelines.

Subject to the provisions of s10 of the Act, so much of a meeting may be closed as comprises certain information as outlined in s10A(2) which states:

(1) a council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:

- (a) the discussion of any of the matters listed in subclause (2), or*
- (b) the receipt or discussion of any of the information so listed.*

(2) the matters and information are the following:

- (a) personnel matters concerning particular individuals (other than councillors),*
- (b) the personal hardship of any resident or ratepayer,*
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
- (d) commercial information of a confidential nature that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret,*
- (e) information that would, if disclosed, prejudice the maintenance of law,*
- (f) matters affecting the security of the council, councillors, council staff or council property,*
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,*
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.*

(3) a council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

(4) a council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

However, the Act also contains the following provisions qualifying the use of Section 10A(2).

Section 10B

- (1) [Time spent closed to be minimised] A meeting is not to remain closed during the discussion of anything referred to in section 10A(2):*
 - (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and*
 - (b) if the matter is concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussions of the matter in an open meeting would, on balance, be contrary to the public interest.*
- (2) [Qualification of 10A(2)(g)] A meeting is not to be closed during the receipt and consideration of information or advice referred to in section 10A(2)(g) unless the advice concerns legal matters that:*
 - (a) are substantial issues relating to a matter in which the council or committee is involved, and*
 - (b) are clearly identified in the advice, and*
 - (c) are fully discussed in that advice.*
- (3) [Qualification of 10A(3)] If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3)), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is a matter referred to in section 10A(2)).*

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- (4) *[Irrelevant matters] For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:*
- (a) a person may misinterpret or misunderstand the discussion, or*
 - (b) the discussion of the matter may:*
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or*
 - (ii) cause a lot of confidence in the council or committee.*

Recommendation

That Council move into Closed Council in accordance with the requirements of s10 *Local Government Act 1993* to consider the following matter:

Item 1 Future of Goulburn Airport

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

Purpose of Report

To give further consideration to the future of Goulburn Airport.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 2 Saleyards Summary

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To provide a summary of the Saleyard matters to date.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 3 Liquid Trade Waste Debt

Section 10A(2)(a) –personal matters concerning particular individuals.

Purpose of Report

To advise Council on an outstanding liquid trade waste debt.

This matter is referred for discussion in Closed Council due to privacy considerations.

Item 4 Plant Replacement 2008-09

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

Purpose of Report

To advise and recommend to Council on tenders submitted for the supply and delivery of Motor Plant for the 2008-09 year.

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Resolved 08/730

Cr Banfield/Cr Penning

That Council move into Closed Council in accordance with the requirements of s10 Local Government Act 1993 to consider the following matter:

Item 1 Future of Goulburn Airport

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

Purpose of Report

To give further consideration to the future of Goulburn Airport.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 2 Saleyards Summary

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To provide a summary of the Saleyard matters to date.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 3 Liquid Trade Waste Debt

Section 10A(2)(a) –personal matters concerning particular individuals.

Purpose of Report

To advise Council on an outstanding liquid trade waste debt.

This matter is referred for discussion in Closed Council due to privacy considerations.

Item 4 Plant Replacement 2008-09

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

Purpose of Report

To advise and recommend to Council on tenders submitted for the supply and delivery of Motor Plant for the 2008-09 year.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 5 Stabling Estates Correspondence

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Section 10A(2)(c) - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

Purpose of Report

For the General Manager to table correspondence received from Graeme Welsh Real Estate, the proponent wishing to purchase the subdivision, NSW Harness Racing Club & Goulburn District Harness Racing Club

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Corporate Services Report

Item 1 Statement of Investments and Bank Balances (Attachment)

Reporting Officer

Operational Accountant– Chris Lambert

Purpose of Report

To report on the Investment Performance and Bank Balances as at 31 October 2008.

Recommendation

That the information in the report on Statement of Investments and Bank Balances be noted.

Resolved 08/731

Cr Sturgiss/Cr Penning

That;

- 1. The information in the report on Statement of Investments and Bank Balances be noted***
- 2. An extraordinary meeting be held on the 2 December 2008 at 4.00pm prior to the December 2008 General Purposes Committee to receive the Financial Statements, Annual Report and consider the project brief and quotation for the review of water options.***

Item 2 Monthly Financial Report (Enclosure)

Reporting Officer

Manager Finance – Brendan Hollands

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

To provide details on income and expenditure to date in relation to the original estimates. This report is made in compliance with the requirements of Part 2 Clause 6 *Local Government (Financial Management) Regulation 1999*, relating to Council's budgetary control.

Recommendation

That the information in the Monthly Financial Report be noted.

Resolved 08/732

Cr Sturgiss/Cr O'Neill

That the information in the Monthly Financial Report be noted.

Item 3 Management Plan Quarterly Reports (Enclosure)

Reporting Officer

Director of Corporate Services – Dirk Holwerda

Purpose of Report

To provide Council with the first quarterly report on the implementation of the Management Plan for 2008/2009.

Recommendation

That the Management Plan Quarterly Report be received and noted.

Resolved 08/733

Cr Banfield/Cr Sturgiss

That the Management Plan Quarterly Report be received and noted.

Item 4 Quarterly Budget Review (Attachment)

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To report on the results of the Budget review carried out as at 30 September 2008 in accordance with the Local Government Act 1993 and the Financial Management Regulations 1999.

Statement by Responsible Accounting Officer

The proposed budget revisions contained in this report have no net effect on Council's consolidated budget and as such Council's overall financial position remains sound.

Recommendation

That the proposed revisions to the original budget as outlined in the attachment be approved.

Resolved 08/734

Cr Penning/Cr Banfield

That the proposed revisions to the original budget as outlined in the attachment be approved.

Item 5 Policy Review (Enclosure)

Reporting Officer

Manager Economic Development and Administration – Ken Wheeldon

Purpose of Report

To present a number of policies for review and adoption.

Recommendation

That the following amended/reviewed or draft policies be adopted:

- Credit Card Usage Policy
- Disposal of Surplus Goods Policy
- Purchasing Policy
- Cross-Connection Control and Backflow Prevention Policy
- Draft Workplace Bullying and Harassment Prevention Policy
- Staff Training and Education Policy
- Draft Staff Sun Safe Policy
- Draft Volunteer Policy
- Corporate Uniform Policy

Resolved 08/735

Cr Kirk/Cr Sturgiss

That the following amended/reviewed or draft policies be adopted:

- *Credit Card Usage Policy*
- *Disposal of Surplus Goods Policy*
- *Purchasing Policy*
- *Cross-Connection Control and Backflow Prevention Policy*
- *Draft Workplace Bullying and Harassment Prevention Policy*
- *Staff Training and Education Policy*

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- *Draft Staff Sun Safe Policy*
- *Draft Volunteer Policy*
- *Corporate Uniform Policy*

Item 6 Committee Appointment Review

Reporting Officer

Manager Economic Development and Administration – Ken Wheeldon

Purpose of Report

To nominate a Council delegate on three of Council's external Committees and the Jennifer Lamb Veolia Creative Arts Scholarship Panel, and conduct a review of Council's membership on the H-Division of the Shires Association Committee.

Recommendation

That:

1. Council no longer have a Committee delegate on the Goulburn and District Police Citizen Youth Club Committee.
2. Council nominate one representative one representative for the Liquor Community Consultative Committee and one representative for the Jennifer Lamb Veolia Creative Arts Scholarship Panel.

Resolved 08/736

Cr O'Neill/Cr Kirk

That:

1. *Council no longer have a Committee delegate on the Goulburn and District Police Citizen Youth Club Committee.*
2. *Mayor James represents Council on the Liquor Community Consultative Committee and the Jennifer Lamb Veolia Creative Arts Scholarship Panel.*

**Item 7 Local Government Association of NSW and H -
Division of the Shires Association of NSW
(Enclosure)**

Reporting Officer

Manager Economic Development and Administration – Ken Wheeldon

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

To provide information about the Local Government Association (LGA) of NSW and the Shires Association of NSW (SA) and specifically, Council's existing membership with H-Division of the Shires Association of NSW.

Recommendation

That Council's membership to H-Division of the Shires Association of NSW be cancelled.

Resolved 08/737

Cr O'Neill/Cr Kirk

That Council's membership to H-Division of the Shires Association of NSW be cancelled.

Item 8 WiFi Project

Reporting Officer

Manager Information Services – Stephen Bool

Purpose of Report

To provide information to Council regarding the possibility of free wireless public internet connection, referred to as WiFi.

Recommendation

That –

1. Council implement Option 1 of this report and provide WiFi services at both the Goulburn Library and the Visitors Information Centre as an initial pilot project.
2. The use and success of this pilot project be monitored for a period of 12 months and a review conducted at the completion thereof.
3. Funds be allocated from Council's unallocated capital works budget to the value of \$7,000 for the capital works and \$10,000 for publicising this initiative.

Resolved 08/738

Cr Sturgiss/Cr Penning

That the item be deferred and listed as a project for consideration in the 2009/2010 budget estimates.

**Item 9 Management Plan 2009/2010 Timetable
(Attachment)**

Reporting Officer

Director Corporate Services – Dirk Holwerda

Purpose of Report

To seek Council endorsement of the draft Management Plan timetable for 2009/2010.

Recommendation

That the Timetable, as attached, be adopted and the scheduled meetings inserted into the Council calendar.

Resolved 08/739

Cr Banfield/Cr Penning

That the Timetable, as attached, be adopted and the scheduled meetings inserted into the Council calendar.

**Item 10 Goulburn Multi Purpose Centre (Attachment and
Enclosure)**

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To provide Council with the Interim Report of the Consultants engaged to conduct consultation and a feasibility study into the construction and operation of the Multi Function Centre.

Recommendation

That on the basis of the interim Feasibility report Council not proceed with this project and also conclude the Feasibility Study.

Resolved 08/740

Cr Banfield/Cr Penning

That on the basis of the interim Feasibility report Council not proceed with this project and also conclude the Feasibility Study.

**Item 11 Implementation of Goulburn Mulwaree Economic
Development Plan (Attachment)**

Reporting Officer

Economic Development Officer – Debbi Rodden

Purpose of Report

To advise Council on the progress of the implementation of the Goulburn Mulwaree Economic Development Plan.

Recommendation

That the Goulburn Mulwaree Economic Development Implementation Progress Summary report be received and noted.

Resolved 08/741

Cr Sturgiss/Cr Kirk

That the Goulburn Mulwaree Economic Development Implementation Progress Summary report be received and noted and that the Economic Development Officer address the December 2008 General Purposes Committee Meeting.

**Item 12 Goulburn Mulwaree Economic Portrait (Separate
Enclosure)**

Reporting Officer

Manager Economic Development and Administration – Ken Wheeldon

Purpose of Report

To provide a brief overview of the Goulburn Mulwaree Economic Portrait.

Recommendation

That the report on the Goulburn Mulwaree Economic Portrait be received and noted.

Resolved 08/742

Cr Penning/Cr Kirk

That the report on the Goulburn Mulwaree Economic Portrait be received and noted.

Item 13 Australian Blues Music Festival

Reporting Officer

Manager of Finance/Tourism – Brendan Hollands
Assistant Tourism Manager – Jenny Falconer

Purpose of Report

To provide an update on progress for the 2009 Festival and advise of a proposal received for running the Festival.

Recommendation

That the information on the progress of the 2009 Australian Blues Music Festival, the planned review of the Festival business plan and the receipt of the proposal be noted and that the writer of the proposal be advised of the pending review and invited to include his views in the process.

Resolved 08/743

Cr O'Neill/Cr Banfield

That;

- 1. The information on the progress of the 2009 Australian Blues Music Festival, the planned review of the Festival business plan and the receipt of the proposal be noted and that the writer of the proposal be advised of the pending review and invited to include his views in the process*
- 2. A full report be presented to Council in March 2009 on the financial position of the 2009 Blues Festival.*

Item 14 Tourism Events Funding

Reporting Officer

Director Corporate Services – Dirk Holwerda
Assistant Tourism Manager – Jenny Falconer

Purpose of Report

To provide a summary of Tourism Events Funding applications received and funding approved.

Recommendation

That the Tourism Events Funding approved to date be noted.

**Minutes of the Ordinary Meeting of Council held Tuesday 18 November
2008 commencing at 6pm in the Council Chambers**

Resolved 08/744

Cr Sturgiss/Cr Kirk

That the Tourism Events Funding approved to date be noted.

Item 15 2008/09 Loan Renewal Program

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To advise Council of proposed borrowings under the 2008/2009 Loan Program.

Recommendation

That Council raise a loan totalling \$758,667 in accordance with the lowest rates and best conditions as determined, and that all documentation be completed under the Seal of Council.

Resolved 08/745

Cr Kirk/Cr O'Neill

That Council raise a loan totalling \$758,667 in accordance with the lowest rates and best conditions as determined, and that all documentation be completed under the Seal of Council.

Planning and Community Services Report

Item 1 Community Transport Committee

Reporting Officer

Manager Community Services – Jim Styles

Purpose of Report

To advise on options for representatives on the Goulburn and District Community Transport Committee.

Recommendation

That a third elected member be appointed to the Goulburn and District Community Transport Committee along with an alternate delegate.

Resolved 08/746

Cr O'Neill/Cr Banfield

That Cr Penning be appointed to the Goulburn and District Community Transport Committee.

Item 2 Community Directory (Attachment)

Reporting Officer

Manager Community Services – Jim Styles

Purpose of Report

To advise on options for the development of a comprehensive Community Directory.

Recommendation

That the LINCS program be purchased for the Community Directory at a cost of \$4,000 per annum with a review after 12 months.

Resolved 08/747

Cr Sturgiss/Cr Banfield

That the LINCS program be purchased for the Community Directory at a cost of \$4,000 per annum with a review after 12 months.

Item 3 Draft Aquaculture Strategy (Enclosure)

Reporting Officer

Manager Strategic Planning – John Massey

Purpose of Report

To report on the implications of the Draft Aquaculture Strategy

Recommendation

That the Draft Aquaculture Strategy be supported in principle subject to the Department of Primary Industries addressing the following points:

- (a) The Strategy involves a transfer of front line responsibilities to Council which at a minimum will require staff training
- (b) The LEP zoning table depicted in the Strategy is not correct in all circumstances. Goulburn Mulwaree Council is not subject to SEPP 62 and in Council's new LEP 2008 the land use table only permits all forms of aquaculture in zones designated "RU1 Primary Production", "RU2 Rural Landscape", "RU6 Transition", "R5 Large Lot Residential", "IN3 Heavy Industrial" and "E3 Environmental Management"
- (c) The 'project profile analysis' (PPA) is an over complicated system for the purposes of determining development class and the Strategy would be better serviced if:

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- (i) SEPP 62 determines exhibition time for non-designated proposals (Classes 1 and 2)
 - (ii) PPA assessment criteria was incorporated as development standards in SEPP 62
 - (iii) Schedule 3 of EP&A Regulations continue to determine designated aquaculture development criteria
 - (iv) 'Low Risk' aquaculture development be incorporated as 'complying development'
- (d) As the PPA will be established through SEPP 62 it needs to be clarified how the strategy and SEPP 62 documents will interact. In particular it needs to be established whether Schedules 1 and 2 of the SEPP be extended to other Local Government Areas and if not what, is the status of the Strategy for Councils outside of the SEPP.

Resolved 08/748

Cr Sturgiss/Cr Kirk

That the Draft Aquaculture Strategy be supported in principle subject to the Department of Primary Industries addressing the following points:

- (a) *The Strategy involves a transfer of front line responsibilities to Council which at a minimum will require staff training*
- (b) *The LEP zoning table depicted in the Strategy is not correct in all circumstances. Goulburn Mulwaree Council is not subject to SEPP 62 and in Council's new LEP 2008 the land use table only permits all forms of aquaculture in zones designated "RU1 Primary Production", "RU2 Rural Landscape", "RU6 Transition", "R5 Large Lot Residential", "IN3 Heavy Industrial" and "E3 Environmental Management"*
- (c) *The 'project profile analysis' (PPA) is an over complicated system for the purposes of determining development class and the Strategy would be better serviced if:*
 - (i) *SEPP 62 determines exhibition time for non-designated proposals (Classes 1 and 2)*
 - (ii) *PPA assessment criteria was incorporated as development standards in SEPP 62*
 - (iii) *Schedule 3 of EP&A Regulations continue to determine designated aquaculture development criteria*
 - (iv) *'Low Risk' aquaculture development be incorporated as 'complying development'*
- (d) *As the PPA will be established through SEPP 62 it needs to be clarified how the strategy and SEPP 62 documents will interact. In particular it needs to be established whether Schedules 1 and 2 of the SEPP be extended to other Local Government Areas and if not what, is the status of the Strategy for Councils outside of the SEPP.*

Item 4 Heritage Grants 2008/09 (Enclosure)

Reporting Officer

Strategic Planner – Jack Miller
Heritage Adviser – Jennifer Lambert Tracey.

Purpose of Report

To present the assessment of 2008/09 Heritage Grant Applications.

Recommendation

That:

- A. The following applicants be offered \$5,000 grants:
- **7/2008/2009:** 19 Market Street, Goulburn
 - **8/2008/2009:** “Towrang Lodge”, Towrang Road, Towrang subject to Heritage Adviser agreeing to the method of work prior to start on site.
- B. The following applicants be offered \$1,000 grants:
- **2/2008/2009:** 48 Goulburn Street, Marulan.
 - **4/2008/2009:** 15 Lagoon Street, Goulburn.
 - **5/2008/2009:** Restoration of 1851 Headstone subject to Heritage Adviser agreeing to the method of work prior to start of work.
 - **6/2008/2009:** 16 Beppo Street, Goulburn.
 - **11/2008/2009:** 155 Clifford Street, Goulburn.
- C. If any applicant does not accept a grant offer or not start work by the date stipulated in the grant guidelines the following applicants be offered grant funding in the order shown:
- \$5000 grant**
- **9/2008/2009:** 35 Montague Street, Goulburn
 - **2/2008/2009:** 48 Goulburn Street, Marulan
- \$1000 Grant**
- **9/2008/2009:** 35 Montague Street, Goulburn
 - **1/2008/2009:** 110 Clifford Street, Goulburn
 - **3/2008/2009:** 160 Clinton Street, Goulburn

Resolved 08/749

Cr O'Neill/Cr Kirk

That:

- A. *The Heritage Grant 2008/09 Applications be deferred to the December 2008 Council Meeting for consideration.*

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- B. A report be prepared for the December 2008 Council Meeting on whether or not all of the Heritage Funds can be used for restoration work at St Clair, Sloane Street, Goulburn.*

Item 5 Road Naming Request (Attachment)

Reporting Officer

Trainee Town Planner – Lauren Evans

Purpose of Report

To present a request for the naming of a new public road.

Recommendation

That the proposed road name “Bullus Place” be declined and an approved name from the *Draft Approved Names for Roads and Place Naming Policy* be selected.

Resolved 08/750

Cr O'Neill/Cr Kirk

That the proposed road name “Bullus Place” be declined and an approved name from the Draft Approved Names for Roads and Place Naming Policy be selected.

Item 6 Cities for Climate Protection

Reporting Officer

Strategic Planner – Jack Miller

Purpose of Report

To provide a progress report on the Cities for Climate Protection Project.

Recommendation

The progress report on the Cities for Climate Protection project be noted.

Resolved 08/751

Cr O'Neill/Cr Penning

The progress report on the Cities for Climate Protection project be noted.

**Item 7 Local Development Performance Monitoring Report
2007 - 2008**

Reporting Officer

Development Control Manager – Chris Stewart

Purpose of Report

To present a report outlining the findings of the Local Development Performance Monitoring Report 2007-2008 release by the Department of Planning.

Recommendation

That the report on the Local Development Performance Monitoring Report 2007 – 2008 be noted.

Resolved 08/752

Cr Sturgiss/Cr Penning

That the report on the Local Development Performance Monitoring Report 2007 – 2008 be noted.

Item 8 Development Statistics

Reporting Officer

Executive Assistant Planning & Community Services - Debbie McCarthy

Purpose of Report

To inform of the Development Statistics for the month of October 2008.

Recommendation

That the information on development activity be noted.

Resolved 08/753

Cr Penning/Cr Kirk

That the information on development activity be noted.

**Item 9 Significant Development Applications & Recent
Decisions (Attachment)**

Reporting Officer

Executive Assistant Planning & Community Services - Debbie McCarthy

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

To provide summary details of Significant Development Applications received along with details of recent decisions under the Goulburn and Mulwaree Local Environmental Plans (LEP).

Recommendation

That the report on significant Development Applications and recent decisions under the Goulburn and Mulwaree LEPs be noted.

Resolved 08/754

Cr Kirk/Cr O'Neill

That the report on significant Development Applications and recent decisions under the Goulburn and Mulwaree LEPs be noted.

Item 10 Proposed Gunlake Quarry, Brayton Road, Marulan (Enclosure)

Reporting Officer

Director Planning & Community Services – Chris Berry

Purpose of Report

To inform of the recent approval by the Minister for Planning of a hard rock quarry to the northwest of Marulan on Brayton Road.

Recommendation

That the action taken in lodging an appeal against the approval conditions for the Gunlake Quarry, Brayton Road, Marulan be endorsed.

Motion

Cr Penning/Cr O'Neill

That no legal action be taken in lodging an appeal against the approval conditions for the Gunlake Quarry, Brayton Road, Marulan.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Kirk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Sturgiss	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Woodman (Absent)		

The motion was put and lost.

Resolved 08/755

Cr Kirk/Cr Banfield

That:

- A. The action taken in lodging an appeal against the approval conditions for the Gunlake Quarry, Brayton Road, Marulan be endorsed.***
- B. Negotiations continue with the proponent in an attempt to resolve the issues and that the Mayor and General Manager be delegated authority to undertake the negotiations and a progress report be presented to the December 2008 Council Meeting.***
- C. The Mayor request the Minister for Planning for an explanation as to why Council conditions are not included in the approval***

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Penning	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 11 Proposed Quarry "Ardmore Park" Oallen Ford Road, Bungonia (Enclosure)

Reporting Officer

Director Planning & Community Services – Chris Berry

Purpose of Report

To inform of a request for clarification of Council's position in relation to the proposed quarry at "Ardmore Park" Oallen Ford Road, Bungonia.

Recommendation

That the proponent for the quarry at "Ardmore Park", Oallen Ford Road, Bungonia be advised the road construction requirements and development contributions for the haulage route are as follows:

- Haulage route pavement to be upgraded as follows:

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- 7m wide carriageways (3.5m wide lanes)
 - 1m wide shoulders with 0.5m seal
 - 8m wide culvert and bridges
- Development contributions towards extraordinary road damage for ongoing road maintenance over the life of the project and are not for bringing the existing road up to the required standard for the haulage. The formula for calculating this contribution is as follows:

$$\text{Contribution per tonne (cents)} = 4 (L_1 \times P_1 + L_2 \times P_2 + \dots + L_n \times P_n)$$

Where:

- L₁ Length of road route 1 used by the extractive industry
- P₁ Estimated percentage of extractive material trucked along route 1
- 4 4 cents per tonne as the contribution towards pavement rehabilitation, restoration, repair and/or maintenance
- L₂ Length of road route 2
- P₂ Estimated percentage of extractive material trucked along route 2

- The road improvements to bring the haulage route up to the required standard must be in place prior to the commencement of quarry truck operations and that these road works are the responsibility of the applicant and at no cost to Council.

Motion

Cr Penning/Cr O'Neill

That:

A. *That Council support the Ardmore Park quarry proposal subject to road construction and development contributions for the haulage route being as follows:*

- ***Road works and road standards are consistent with the staged proposal as detailed in the July 2008 Environmental Assessment for the quarry, that is the road works be staged.***

B. *Negotiations continue with the proponent in an attempt to resolve the issues and that the Mayor and General Manager be delegated authority to undertake the negotiations and a progress report be presented to the December 2008 Council Meeting.*

Cr Sturgiss foreshadowed a motion to move the recommendation.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Kirk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Woodman (Absent)		
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Voting being equal the Mayor exercised her casting vote in the negative.

Resolved 08/756

Cr Sturgiss/Cr Kirk

That:

1. The proponent for the quarry at “Ardmore Park”, Oallen Ford Road, Bungonia be advised the road construction requirements and development contributions for the haulage route are as follows:

- ***Haulage route pavement to be upgraded as follows:***
 - ***7m wide carriageways (3.5m wide lanes)***
 - ***1m wide shoulders with 0.5m seal***
 - ***8m wide culvert and bridges***
- ***Development contributions towards extraordinary road damage for ongoing road maintenance over the life of the project and are not for bringing the existing road up to the required standard for the haulage. The formula for calculating this contribution is as follows:***

$$\text{Contribution per tonne (cents)} = 4 (L_1 \times P_1 + L_2 \times P_2 + \dots + L_n \times P_n)$$

Where:

- L₁ Length of road route 1 used by the extractive industry***
- P₁ Estimated percentage of extractive material trucked along route 1***
- 4 4 cents per tonne as the contribution towards pavement rehabilitation, restoration, repair and/or maintenance***
- L₂ Length of road route 2***
- P₂ Estimated percentage of extractive material trucked along route 2***

- ***The road improvements to bring the haulage route up to the required standard must be in place prior to the commencement of quarry truck operations and that these road works are the responsibility of the applicant and at no cost to Council for the life of the project.***

1. The Mayor and General Manager be delegated authority to undertake discussions with the proponent to clarify the application of the Section 94 Contribution Plan and a progress report be presented to the December 2008 Council Meeting.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O’Neill	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Penning	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Woodman (Absent)		
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Item 12 567/0506/DA – Multi-Unit Development, 138 Nicholson Street, Goulburn (Enclosure)

Reporting Officer

Senior Development Assessment Officer – Stephanie Mowle

Purpose of Report

To advise of an Appeal lodged with the Land and Environment Court against Council’s refusal of the above application for a multi-unit development at 138 Nicholson Street, Goulburn.

Recommendation

That:

- A. The appeal for a multi unit development at 138 Nicholson Street, Goulburn proceed to a hearing with a Court appointed (joint) town planning expert to permit an independent assessment of the application, and
- B. The recommendation of the Court appointed (joint) town planning expert be accepted and in the instance that approval of the application is recommended Council avoid the cost of a fully contested hearing by entering into Consent Orders, and
- C. The objectors are given an opportunity to address the Court with their concerns at any hearing, whether contested or on the basis of Consent Orders.

General Manager Luke Johnson left the meeting at 8.28pm and returned to the meeting at 8.29pm.

Resolved 08/757

Cr Penning/Cr Banfield

That the appeal for a proposed multi unit development at 138 Nicholson Street, Goulburn proceed to a hearing with either a Court appointed (joint) town planning expert or on the basis that each party will present its own respective town planning expert.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O’Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 13 29/0809/MOD – Child Care Centre, 30 Barry Crescent, Goulburn (Enclosure)

Reporting Officer

Development Control Manager – Chris Stewart

Purpose of Report

To present an assessment report in relation to an application to modify the fencing requirements for a child care centre at 30 Barry Crescent, Goulburn.

Recommendation

That Modification Application No 29/08/09/MOD to vary the fencing requirement along Marys Mount Road for a child care centre at 30 Barry Crescent, Goulburn be approved on the following terms:

1. The “Colorbond” fence erected along Marys Mount Road shall be extended in height by adding 300mm of decorative lattice to achieve a level of consistency with fencing erected in “Belmore Estate”.
2. Identical fencing be required for development on adjoining land owned by the applicant being Lot 651, 652 DP1079442, Lot 66 DP1075315 and Lot 682 DP1100009 and an appropriate title restriction be created to this effect.

Resolved 08/758

Cr Sturgiss/Cr Kirk

That Modification Application No 29/08/09/MOD to vary the fencing requirement along Marys Mount Road for a child care centre at 30 Barry Crescent, Goulburn be approved on the following terms:

1. *The “Colorbond” fence erected along Marys Mount Road shall be extended in height by adding 300mm of decorative lattice to achieve a level of consistency with fencing erected in “Belmore Estate”.*
2. *Identical fencing be required for development on adjoining land owned by the applicant being Lot 651, 652 DP1079442, Lot 66 DP1075315 and Lot 682 DP1100009 and an appropriate title restriction be created to this effect.*

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 14 358/0708/DA – Dual Occupancy, 41 Todkill Road, Towrang (Enclosure)

Reporting Officer

Development Control Manager – Chris Stewart

Purpose of Report

To present a request to review the Development Consent for a dual occupancy at 41 Todkill Road, Towrang.

Recommendation

That:

- A. Invite the applicant to develop conceptual plans for the upgrade of Todkill Road in consultation with Council staff in an effort to reduce the overall construction costs.
- B. Condition No 6 of Development Consent 358/0708/DA requiring payment of Section 94 contributions remain in force.
- C. Condition No 24 of Development Consent 358/0708/DA be amended to require suitable fencing between Todkill Road and Lot 5 in DP 243360 only.

Cr O'Neill left the meeting at 8.40pm and returned to the meeting at 8.42pm.

Resolved 08/759

Cr O'Neill/Cr Kirk

That:

- A. The applicant be invited to develop conceptual plans for the upgrade of Todkill Road in consultation with Council staff in an effort to reduce the overall construction costs.*
- B. Condition No 6 of Development Consent 358/0708/DA requiring payment of Section 94 contributions remain in force.*
- C. Condition No 24 of Development Consent 358/0708/DA be amended to require suitable fencing between Todkill Road and Lot 5 in DP 243360 only.*

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 15 396/0708/DA – Garden Beds, Road Reserve, 4 Sowerby Street, South Goulburn (Enclosure)

Reporting Officer

Director Planning & Community Services – Chris Berry

Purpose of Report

To present a status report on Consent conditions for the road reserve garden beds at 4 Sowerby Street, South Goulburn.

Recommendation

That the report on Consent conditions for the retention of garden beds in the road reserve at 4 Sowerby Street, South Goulburn be noted.

Resolved 08/760

Cr Penning/Cr O'Neill

That a deferred commencement consent be issued for the retention of the garden beds at 4 Sowerby walls with conditions including:

- *A deferred requirement for lease under the Roads Act 1993 be obtained from the Minister for Planning rather than the use of a restrictive covenant*
- *The height of the structures remain unchanged and soft fall being provided around the structures*
- *A Bank Guarantee, that is not time limited and regularly updated, as a means of accessing the pipe under the structures, if necessary, in lieu of a diversion pipe*
- *A requirement for annual inspection reports.*

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 16 44/0809/DA – Bulky Goods Premise, 155-161 Hume Street, South Goulburn (Enclosure)

Reporting Officer

Development Assessment Officer – Tina Dodson
 Director Planning & Community Services – Chris Berry

Purpose of Report

To present the Assessment Report for a bulky goods furniture warehouse and retail outlet at 180 Hume Street, South Goulburn.

Recommendation

That:

- A. The applicant be request to amend the submitted plans to reduce the size of the building and car park area to retain vegetation identified in the South Goulburn Endangered / Threatened Species Management Plan 2004.
- B. In the event that the applicant is unwilling to amend the submitted plans, Development Application No 44/0809/DA for a bulky goods premises at 155-161 Hume Street, South Goulburn be refused on the following grounds:
 - (i) The proposed building is an over development of the site.
 - (ii) The proposal would have an adverse affect on an endangered ecological community

Resolved 08/761

Cr O'Neill/Cr Banfield

That a Conditional Development Consent be issued under delegation for a bulky goods premise at 155-161 Hume Street, Goulburn on the basis that the consultant report concludes that the vegetation at the site is not significant.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 17 450/0708/DA – Car Sales Yard, 100 Finlay Road, South Goulburn, (Enclosure)

Reporting Officer

Dianne James – Senior Town Planner

Purpose of Report

To present the Assessment Report for a car sales yard at 100 Finlay Road (corner Finlay Road and Tait Crescent), South Goulburn.

Recommendation

That the Development Application be granted under delegation for 0450/0708/DA for a car sales yard at 100 Finlay Road, South Goulburn.

Resolved 08/762

Cr Penning/Cr O'Neill

That the Conditional Development Consent be granted under delegation for Development Application No 0450/0708/DA for a car sales yard at 100 Finlay Road, South Goulburn.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 18 89/0809/DA – Subdivision, 216 Addison Street, Goulburn (Enclosure)

Reporting Officer

Trainee Town Planner – Lauren Evans

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

To present the Assessment Report for a two lot subdivision at 216 Addison Street, Goulburn.

Recommendation

That Conditional Development Consent be granted under delegation for Development Application No. 89/0809/DA for a two lot subdivision at 216 Addison Street, Goulburn.

Resolved 08/763

Cr O'Neill/Cr Penning

That Conditional Development Consent be granted under delegation for Development Application No. 89/0809/DA for a two lot subdivision at 216 Addison Street, Goulburn.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 19 107/0809/DA – Extension of Operating Hours, 64 Mary Street, Goulburn (Enclosure)

Reporting Officer

Trainee Town Planner – Lauren Evans

Purpose of Report

To present the Assessment Report for an extension of operating hours for the exiting business at 64 Mary Street, Goulburn.

Recommendation

That:

- A. Development Application No. 107/0809/DA for the extension of operating hours at 64 Mary Street, Goulburn be refused under delegation on the following grounds:
 - (i) The development would have an adverse impact on residential amenity;

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- (ii) The development would have unacceptable impacts on the locality by way of nuisance and noise generation.

- B. Appropriate enforcement action be take to ensure compliance with the existing approved hours of operation.

Resolved 08/764

Cr O'Neill/Cr Kirk

That Conditional Development Consent be issued under delegations for Development Application No. 107/0809/DA for the extension of operating hours at 64 Mary Street, Goulburn.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

Item 20 443/0607/DA – Rural Residential Subdivision, Hume Highway, South Goulburn (Enclosure)

Reporting Officer

Senior Development Assessment Officer – Stephanie Mowle

Purpose of Report

To present the Assessment Report for a rural residential subdivision at Hume Highway, South Goulburn.

Recommendation

That Conditional Development Consent be granted under delegation for Development Application No. 443/0607/DA for a three lot rural residential subdivision at Hume Highway, Goulburn.

Motion

Cr O'Neill/Cr Penning

That Development Application No. 443/0607/DA for a three lot rural residential subdivision at Hume Highway, Goulburn be refused on the following grounds:

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

- **The proposal is inappropriate in close proximity to existing Wool Scour and Abatoirs**
- **The proposal is inappropriate having regard to the potential proposed saleyards**
- **Inappropriate in regards to potential for noise and odour complaints.**

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Kirk	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr O'Neill	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Penning	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Sturgiss	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Woodman (Absent)		

The Mayor exercised the right not to cast a casting vote.

On the basis the vote was tied the motion failed as there was no clear majority.

Resolved 08/765

Cr Kirk/Cr Sturgiss

That Conditional Development Consent be granted under delegation for Development Application No. 443/0607/DA for a three lot rural residential subdivision at Hume Highway, Goulburn subject to all aspects of the Southern Meats submission be included in the approval and that future new house sites being located a minimum of 1km from the proposed saleyards site.

Section 375A of the *Local Government Act 1993* requires General Managers to record which Councillors vote for and against each planning decision of the Council, and to make this information publicly available.

Councillor	For the Motion	Against the Motion
Cr Banfield	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Dillon (Absent)		
Cr Hadlow (Absent)		
Cr James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr O'Neill	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Penning	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cr Sturgiss	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Woodman (Absent)		

The Mayor chose to exercise her casing vote for the motion.

Item 21 Regulatory Report

Reporting Officer

Manager Environmental Services – Sonia Spotswood

Purpose of Report

To present information in relation to public health water sampling, Woodlawn supervisory licence, noxious weeds, companion animal and livestock impounding and parking infringements for the month of October 2008.

Recommendation

That the information on regulatory activity be noted.

Resolved 08/766

Cr Penning/Cr Sturgiss

That the information on regulatory activity be noted.

Engineering Services Report

The meeting adjourned for a break at 9.49pm.

The meeting reconvened at 9.56pm. Cr Kirk was not present.

Item 1 Chairperson of the Local Emergency Management Committee

Reporting Officer

Director Engineering Services – Phil Hansen.

Purpose of Report

To recommend an appointment to the Local Emergency Management Committee.

Recommendation

That the Engineering Services Director be appointed as the Chairperson of the Local Emergency Management Committee.

Resolved 08/767

Cr Sturgiss/Cr Banfield

That the Engineering Services Director be appointed as the Chairperson of the Local Emergency Management Committee.

Item 2 Request to name the Rose Garden in Auburn Street

Reporting Officer

Director Engineering Services – Phil Hansen.

Purpose of Report

To forward a request to name the Rose Garden in Auburn Street after the late Phyllis Rudd.

Recommendation

That:

1. this matter be deferred until a suitable policy on the establishment of memorials and monuments on public land is adopted by Council; and
2. a draft memorials and monuments on public land policy be forwarded to Council for comment.

Resolved 08/768

Cr Penning/Cr Banfield

That:

1. *this matter be deferred until a suitable policy on the establishment of memorials and monuments on public land is adopted by Council; and*
2. *a draft memorials and monuments on public land policy be forwarded to Council for comment.*

Cr Kirk returned to the meeting at 9.58pm.

Item 3 Draft Policy – Construction of Structures on Public Land (Attachment)

Reporting Officer

Ian Aldridge – Manager Engineering Development

Purpose of Report

To provide a draft policy regarding structures on public land.

Recommendation

That the draft policy be adopted.

Resolved 08/769

Cr Penning/Cr Banfield

That the draft Construction of Structures on Public Land policy be adopted.

**Item 4 Raising Sooley Dam, Dam Safety & Environmental
Flows**

Reporting Officer

Manager Water Services – Greg Finlayson

Purpose of Report

To clarify why Sooley Dam was raised and how environmental flows effect yield.

Recommendation

That this information on the raising of Sooley Dam, dam safety and environmental flows be noted.

Resolved 08/770

Cr Penning/Cr Sturgiss

That this information on the raising of Sooley Dam, dam safety and environmental flows be noted.

Item 5 Water Supply Status Report for October 2008

Reporting Officer

Manager Water Services – Greg Finlayson

Purpose of Report

To inform Council of the performance of the Goulburn and Marulan water supplies during October 2008.

Recommendation

That the information on the water supply status report for October 2008 be noted.

Resolved 08/771

Cr Penning/Cr O'Neill

That the information on the water supply status report for October 2008 be noted.

**Item 6 Request to waive road closure fees - Classic Riders
Club of Goulburn Inc (Attachment)**

Reporting Officer

Parks & Recreation Technical Officer – Debbie Sibbick

Purpose of Report

To advise Council of a request to waive the road closure fees for the closure of Montague Street.

Recommendation

That the request by the Classic Riders Club of Goulburn to waive the fee associated with the road closure be declined.

Resolved 08/772

Cr O'Neill/Cr Penning

That the request by the Classic Riders Club of Goulburn to waive the fee associated with the road closure be granted and that Council develop a policy for dealing with such requests.

Item 7 Request to waive hire fee – Peden Pavillion (Attachment)

Reporting Officer

Parks & Recreation Technical Officer – Debbie Sibbick

Purpose of Report

To advise of a request to waive Peden Pavillion hire fees.

Recommendation

That the request to waive the hire fee for ongoing use of the Peden Pavillion by the Goulburn Soldiers Club Pipes Band be declined.

Resolved 08/773

Cr Sturgiss/Cr Kirk

That the request be referred to the Recreation Area Committee for comment.

Item 8 Request to waive damages deposit – Community Christmas Carols

Reporting Officer

Parks & Recreation Technical Officer – Debbie Sibbick

Purpose of Report

To advise of a request to waive the hire fee and cleaning and damages deposit for use of Belmore Park.

Recommendation

That the cleaning and damages deposit for the Community Christmas Carols event be waived.

Resolved 08/774

Cr Sturgiss/Cr Banfield

That the cleaning and damages deposit for the Community Christmas Carols event be waived.

Item 9 Request to waive banner hire fee – Rose Committee (Attachment)

Reporting Officer

Parks & Recreation Technical Officer – Jason Moroney

Purpose of Report

To advise of a request to waive the banner hire fee by the Goulburn City of Roses Committee.

Recommendation

That the request to waive banner hire fees for use of the Auburn Street banner poles in 2009 by the Goulburn City of Roses committee be declined.

Resolved 08/775

Cr O'Neill/Cr Kirk

That the request to waive banner hire fees for use of the Auburn Street banner poles in 2009 by the Goulburn City of Roses committee be granted.

Item 10 Progress Report on the Replacement of Lumley Road Bridge, Tarago

Reporting Officer

Works Engineer – Andrew Palmer

Purpose of Report

To provide Council with a regular project update on the replacement of the Lumley Road Bridge Tarago.

Recommendation

That the information on the progress of the Lumley Bridge replacement be noted.

Resolved 08/776

Cr Sturgiss/Cr Kirk

That the information on the progress of the Lumley Bridge replacement be noted.

Item 11 Road side weed control

Reporting Officer

Parks & Recreation Services Supervisor – Rob Hughes

Purpose of Report

To advise of roadside weed control for the months of October 2008.

Recommendation

That the report on road side weed control for October 2008 be noted.

Resolved 08/777

Cr Sturgiss/Cr Banfield

That the report on road side weed control for October 2008 be noted.

Item 12 Vandalism Report

Reporting Officer

Executive Assistant, Engineering Services – Wendy Nichol.

Purpose of Report

To provide information on acts of vandalism that has occurred during the month of October 2008.

Recommendation

That the report on vandalism for the month of October 2008 be noted.

Resolved 08/778

Cr Banfield/Cr Kirk

That the report on vandalism for the month of October 2008 be noted and that future reports come back to Council quarterly.

Item 13 Engineering Services Update

Reporting Officer

Director Engineering Services – Phil Hansen.

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Purpose of Report

Major activities being undertaken in the Engineering Services division are outlined below.

Resolved 08/779

Cr Penning/Cr Banfield

The report be received and noted.

Petitions

Nil

Urgent Business / Late Items

Nil

Questions Without Notice

Cr O'Neill	Would like to wish Phil Hansen all the best and thank him for all his efforts
	Can Auburn Street be cleaned regularly especially around the bins and cigarette receptacles?
	Can Parks and Recreation staff please whipper snip around trees
	Can the vacant positions of Directors of Engineering & Corporate Services be advertised by December 2008?
	Can a quarterly update on legal costs be provided to Council?
	Request an update from the RTA on the progress of the replacement of Lansdowne Bridge
Cr Sturgiss	Would like to wish Phil Hansen all the best with his new position
	Can we provide publicity on Council recent successful court action over a noxious weeds notice?
	Can we advise on the status of the town and country water schemes following the State Governments mini budget?
Cr Banfield	Can State Government handout go towards pool refurbishments?

Closed Council

Resolved 08/780

Cr O'Neill/Cr Penning

That Council resolve into closed session and close the meeting to the press and public to discuss confidential matters referred to in the Business Paper.

Council resolved into closed session at 10.35pm.

The items listed in Executive Report Item 10 and Executive Late Report were discussed.

That Council Resume in Open Session

Resolved 08/781

Cr Penning/Cr Banfield

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

That the resolutions of the closed session meeting including the following reports which were submitted to Closed Session in accordance with Section 10A of the Local Government Act 1993 (refer General Managers Report Item 10 and Executive Late Report) be adopted.

These motions were:

Executive Services Report

Item 1 Saleyards Summary

Resolved 08/782

Cr Kirk/Cr Penning

That the report on chronology summary of Saleyards be received and noted.

Item 2 Liquid Trade Waste Debt – Goulburn Saleyards

Resolved 08/783

Cr Sturgiss/Cr Penning

That Council write off the outstanding liquid trade waste non-compliant charges associated with the truck wash facility at the Goulburn Saleyards due to the potential cost of taking recovery action, uncertain legal outcomes and doubts cast by the DWE change of attitude throughout the process.

Item 3 Future of Goulburn Airport

Resolved 08/784

Cr Penning/Cr Kirk

Items 3 & 3A were dealt with together.

Resolved 08/785

Cr Penning/Cr Kirk

That information on the future of Goulburn Airport be noted and that the items be deferred until the December 2008 Council meeting for further information on the option of Council engaging a consultant to develop its own business plan and to provide Mr Tzovaras an opportunity to present his best offer.

Item 4 Plant Replacement 2008-09 (Attachments)

Resolved 08/786

Cr O'Neill/Cr Sturgiss

1. *That the Council accepts the following tender offers:*

PLANT No OF ITEM BEING REPLACED	DESCRIPTION	MAKE & MODEL OF RECOMMENDED REPLACEMENT	SUPPLIER	NET CHANGEOVER COST excluding GST
Plant 68	Site Van	Traymark Site Vans	Traymark Caravans Qld	\$40,232.73
Plant 72	Site Van	Traymark Site Vans	Traymark Caravans Qld	\$40,232.73
Plant 9008	Waste Collection Vehicle	Hino2630 – MacDonald Johnston Compactor	West Orange Motors	\$223,172.72
Plant 9107	Truck& hook Loader	Hino 1527-Hiab loader	West Orange Motors	\$99,090.91
Plant 9119	Forklift	Toyota 328G Forklift	Toyota Material Handling -Sydney	\$23,900.00
Plant 9122	Backhoe	New Holland 110B Backhoe	Ranger Geale Goulburn	\$95,000.27
Plant 9036	Truck & Jetting Unit	Flexijetting Suction Unit mounted on a Mercedes Carrier	Sewer Equipment Company Australia	\$353,600.00
Plant 9036	Truck & Jetting Unit	Sale of Existing Unit	PVT Sales P/L	-\$25,454.55
Plant 92	Truck –Table top body	Isuzu 500/1024 truck	Canberra City Hino	\$73,434.55

2. *That the purchase of a replacement grid roller be deferred until 2009/2010*
3. *That the tender for the replacement of the low loader be rejected and new tenders be called as soon as practical*
4. *That the two existing caravans and a table top trucks be sold via auction*

Item 5 Stabling Estate

The General Manager tabled 3 letters (7, 10, 14 & 17 November 2008) for information to Council at the meeting.

Resolved 08/787

Cr Kirk/Cr Sturgiss

That the information be received and noted.

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Task List

Responsible Directorate	Responsible Officer	Item No	Task
Executive Services	General Manager	<i>Rescission Motion</i>	Arrange media release to advertise Council office closure from 25 December 2008 through to 2 January 2009
		<i>Executive 1</i>	Arrange for correspondence to be sent to Mr Hansen and Mr Holwerda formally expressing Council's appreciation for their substantial professional contribution and achievements as Council Directors.
		<i>Executive 1</i>	Undertake further investigations and necessary consultations with effected staff and unions
		<i>Executive 1</i>	Provide a further report on the organisational structure be submitted to the December 2008 Council meeting.
		<i>Corporate 1</i>	Advertise Extraordinary meeting to be held on 2 December 2008.
		<i>Planning & Community Services 10</i>	Arrange Mayor to send letter to Minister for Planning requesting explanation as to why Councils conditions are not included in the approval

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Responsible Directorate	Responsible Officer	Item No	Task
Corporate Services	Acting Director Corporate Services	<i>Executive 4</i>	Arrange for Mr Tony Favell from Veolia Mulwaree Trust to address the December 2008 General Purposes Committee
		<i>Executive 4</i>	Arrange for options for utilising Council reserve funds from Veolia be considered in the budget estimates.
		<i>Corporate 4</i>	Incorporate Quarterly Budget Review adjustments into revised budget.
		<i>Corporate 5</i>	Update Policy register
		<i>Corporate 6</i>	Arrange correspondence to Goulburn PCYC Committee notifying that no Council representative will be appointed to the Committee
		<i>Corporate 6</i>	Arrange correspondence to the Liquor Community Consultative Committee and the Jennifer Lamb Veolia Creative Arts Scholarship Panel notifying them that Mayor James will be Councils representative on these Committees.
		<i>Corporate 7</i>	Arrange cancellation of Councils membership to H-Division of the Shires Association of NSW
		<i>Corporate 8</i>	Refer WiFi project to 2009/2010 budget considerations
		<i>Corporate 11</i>	Arrange for Economic Development Officer to address December 2008 General Purpose Committee Meeting
		<i>Corporate 13</i>	Provide Cr Banfield with a list of Blues Festival venues contracted for the 2009 festival
		<i>Corporate 13</i>	Provide a full 2009 Blues Festival costed report to the March 2009 Council meeting
		<i>Corporate 13</i>	Arrange correspondence to Jeff Bell advising of the pending Blues Festival review and inviting him to include his views in the process
		<i>Corporate 15</i>	Arrange loan and have all documents signed under the seal of Council
		<i>Engineering 3</i>	Include Construction of Structures on Public Land in Policy Register
		<i>Engineering 6</i>	Develop a policy for dealing with requests to waive fees.
		<i>Closed Session 2</i>	Write off the outstanding liquid trade waste non-compliant charges associated with the truck wash facility at the Goulburn Saleyards due to the potential cost of taking recovery action
		<i>Closed Session 3</i>	Deferred Airport Sale report until the December 2008 Council meeting for further information on the option of Council engaging a consultant to develop its own business plan and to provide Mr Tzovaras an opportunity to present his best offer
		<i>QWN</i>	Provide quarterly update on legal costs be to Council

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

		<i>QWN</i>	Provide update from the RTA on the progress of the replacement of Lansdowne Bridge
Responsible Directorate	Responsible Officer	Item No	Task
Planning & Community Services	Director Planning & Community Services	<i>Planning & Community Services 1</i>	Arrange a letter to Upper Lachlan Shire Council notifying them that Cr Penning will be Councils representative
		<i>Planning & Community Services 2</i>	Arrange for purchase of LINC Program
		<i>Planning & Community Services 3</i>	Arrange submission to Department of Planning
		<i>Planning & Community Services 4</i>	Prepared a report for the December 2008 Council Meeting on whether or not all of the Heritage Funds can be used for restoration work at St Clair, Sloane Street, Goulburn.
		<i>Planning & Community Services 5</i>	Arrange a letter to applicant advising of decline in suggested name for road
		<i>Planning & Community Services 10</i>	Arrange letter to proponent and draft a report to December 2008 Council meeting regarding progress of negotiations
		<i>Planning & Community Services 11</i>	Advise proponent of resolution
		<i>Planning & Community Services 12</i>	Advise legal representative that hearing is to go ahead
		<i>Planning & Community Services 13</i>	Advise applicants of resolution
		<i>Planning & Community Services 14</i>	Advise applicants of resolution
		<i>Planning & Community Services 15</i>	Issue consent and arrange letter to applicant and solicitors notifying them of resolution.
		<i>Planning & Community Services 16</i>	Advise applicants of resolution
		<i>Planning & Community Services 17</i>	Issue consent and arrange letter to applicant and objectors notifying them of resolution.
		<i>Planning & Community Services 18</i>	Issue consent on receipt of SCA and arrange letter to applicant notifying of resolution.
		<i>Planning & Community Services 19</i>	Issue consent and arrange letter to applicant and objectors notifying them of resolution.
<i>Planning & Community Services 20</i>	Issue consent and arrange letter to applicant and objectors notifying them of resolution.		

Minutes of the Ordinary Meeting of Council held Tuesday 18 November 2008 commencing at 6pm in the Council Chambers

Responsible Directorate	Responsible Officer	Item No	Task
Engineering Services	Director of Engineering Services	<i>Engineering 1</i>	Appoint Director Engineering to position of Chairman of the Local Emergency Management Committee
		<i>Engineering 2</i>	Draft Memorial & Monuments on Public Land Policy and present to Council at a future meeting
		<i>Engineering 6</i>	Arrange for Classic Riders Club fees of \$250.00 to be waived
		<i>Engineering 7</i>	Refer item to the December 2008 Recreation Area Committee Meeting
		<i>Engineering 8</i>	Arrange for cleaning and damages deposit from the Community Christmas Carols event to be waived
		<i>Engineering 9</i>	Arrange for banner hire fees for the Goulburn City Roses Committee be waived
		<i>Engineering 12</i>	Arrange for vandalism report to come back to Council quarterly rather than monthly
		<i>Closed Session 4</i>	Arrange Plant replacement as per resolution
		<i>QWN</i>	Arrange for Auburn Street to be washed regularly especially around the bins and cigarette receptacles
		<i>QWN</i>	Arrange for staff to whipper snip around trees
		<i>QWN</i>	Advice status of the town and country water schemes following the State Governments mini budget

Meeting closed at 11.30pm.

The minutes were confirmed at the Council meeting on 16 December 2008 at which this signature was endorsed.

.....
 Mayor Carol James
Mayor

.....
 Mr Luke Johnson
General Manager