



**Minutes from Meeting of:
SPECIAL COUNCIL**

**Held
Thursday 8 May 2008
4.00pm
Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn**

VISION

A sustainable vibrant community protecting, enhancing and enjoying Goulburn Mulwaree's rich social, environmental and economic heritage.

Mission

To serve the Community

**Minutes of the Special Meeting of Council held Tuesday 8 May 2008
commencing at 4.00pm in the Council Chambers**

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Present

His Worship the Mayor – Cr P Stephenson, Cr K Sullivan, Cr M Hadlow, Cr R Craig, Cr M Eddy (arrived at 4:59pm), Cr S Harris, Cr M O’Neill and Cr D Sturgiss.

Also Present

General Manager (Mr L Johnson), Director Planning and Community Services (Mr C Berry), Director Engineering Services (Mr P Hansen), Director Corporate Services (Mr D Holwerda) Manager Finance (Mr B Hollands), Engineering Accounts Officer (Ms K Newton) and Manager Executive Engineering (Mr T Cooper).

Apologies

An Apology was received for the absence of Cr T Lamarra.

Resolved 08/231

Cr Craig / Cr Harris

That the apology be received and leave of absence be granted.

Disclosure of Interest

Nil

A Supplementary Report was presented to Councillors and considered in conjunction with the Business Paper.

Supplementary Report

Item 1 Further Budget Issues/Considerations

Reporting Officers

General Manager – Luke Johnson

Purpose of Report

A number of suggestions/ issues/considerations/requests for information have arisen since the issuing of the Draft Management Plan on the 17th April 2008. These should be considered prior to the adoption of the Plan.

Report

Airport

The fees and charges proposed are based on the operational costs for the airport breaking even, provided current levels of usage are maintained.

Benchmarking of all CASA licensed airports across Australia has been undertaken and the proposed fees put Goulburn roughly in the top third of fees levied.

Capital works proposed for 08/09 are being funded with the last of the proceeds from previous land sales.

Decisions regarding the future of the Airport are due for consideration at the next Ordinary Council Meeting and the impacts of those decisions may require further review of the budget at the final adoption of the Management Plan stage.

Fees and Charges

Some suggested changes have been mooted to the Fees and Charges in the Draft Plan. If Council wishes to effect any of these it will need to include them in a motion prior to the adoption of the Draft and invitation for public submissions.

A suggested motion is drafted for Council's assistance at the foot of this section.

The following suggestions have been mooted:

1. Page A37 – **delete** charge for ongoing license for display of A-frame signs on the footpath.
2. Page A41 – **reduce** charge 08/09 for Internment Sunday and Public Holidays (Ashes only) for both Lawn (all sections) and Headstone Sections (All cemeteries) from \$700 to \$650
3. Page A60 – **delete** Art Gallery Piano Relocation (piano cannot therefore be hired out to other users outside the gallery)

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4. Page A62- A64 (internal changes omitted from draft):
 - **change** fee for 7t Tipper with driver to \$95
 - **change** fee for 3t Tipper with driver to \$65
 - **delete** 3t Truck with Tipper
 - **change** fee for 1t Twin Cab with Driver to \$60
 - **add** 12t Tipper with operator \$105
 - **add** 12t Tipper with dog and operator \$125
 - **change** Forklift with operator to \$75
 - **change** Backhoe with operator to \$95
 - **delete** Case Tractor with operator
 - **delete** Ford Tractor with operator
 - **change** Street Sweeper with operator to \$180
 - **delete** Backhoe with operator \$94.50 (duplication)
 - **delete** Bobcat with operator
 - **delete** 4t Truck with driver
 - **change** Grader with operator to \$135
5. Page A67 – **change** Fee Charge Basis description for both Kerb and Gutter and Concrete Footpath to “Per Lineal Metre”
6. Page A73 – A77 (changes arising from Sports Council):
 - **change** fee for Per Capita Levy Junior Players to \$6.00
 - **change** fee for Hudson Park - School Carnivals.... to \$80
 - **change** fee for North Park - School Carnivals.... to \$80
 - **change** fee for Prell Oval - School Carnivals.... to \$80
 - **change** fee for Seiffert Oval - School Carnivals.... to \$80
 - **change** fee for Carr/Confoy fields - School Carnivals.... to \$80
 - **change** fee for Marulan Sports fields - School Carnivals.... to \$80
7. Page A82 (change from Rec. Area Committee) – **change** fee for Greyhound Race meeting to \$250
8. Page A84 – (see below)
 - **change** fee for Medium Trailer, Large Ute or 1t Truck to \$15
 - **change** fee for Large Trailer load to \$25
9. Page A86 – (see below)
 - **change** fee for Medium Trailer, Large Ute or 1t Truck to \$15
 - **change** fee for Large Trailer load to \$25

Lawn Cemetery Improvements

General Cemetery

The draft budget includes an amount of \$18,000 for the turfing of operational areas of the lawn cemetery.

Water is available near the lawn section however there is no irrigation system. Watering of turf will be by hand or movable sprinkler.

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St Patricks Cemetery

The draft budget does not include an amount for the turfing of the lawn section.

An estimate to turf the operational areas of the lawn cemetery is \$20,000.

Water is not currently connected to the cemetery. A suitable connection and internal plumbing and irrigation will be required to water the turf.

A design and estimate of cost will be required for this work and is not available at this time.

If Council wishes to include this project for the 08/09 year, it can best do this by asking the Engineers to design and cost the task and include these in the first quarterly review process. Funding is available through utilisation of the balance of the unallocated capital works fund in Executive Engineering (\$40,000).

Marulan Hall Hire

Comparisons with Community Hall Hire Rates

The following information has been obtained for the following community halls:

	Supper Room & Kitchen	Hall Only (long term user)	Hall Only (casual user)	Whole Complex (long term user)	Whole Complex (casual user)	Heating Charge
Marulan	\$15 per use	\$15 per use	\$30 per use	\$70 per use	\$125 per use	Included in hire charges
Windellama	\$80 All day	-	-	-	\$200 Per day or \$100 For 4 hrs or less	\$2 Per hour
Tarago	-	-	-	-	\$25 Per hour	Included in hire charges

A number of deposits that apply to the Marulan Hall are included in the draft budget as follows:

Key Deposit	\$50
Cleaning Deposit	\$350
Damage Deposit	\$500

The other halls do not appear to require these deposits. However, it is good business practice to seek deposits to ensure that any damage/failure to clean can be readily recouped and users have an incentive to ensure care in their usage.

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It is evident that the charges vary across the community halls in the area. Two use examples have been provided for information.

	Hire entire facility for 8 hrs with heating	Hire entire facility for 4 hrs with heating	Deposit Amount (refundable)
Marulan	\$125	\$125	\$900
Windellama	\$216	\$108	Nil
Tarago	\$200	\$100	Nil

Benchmarking undertaken in neighbouring Councils last year also revealed that these charges were very reasonable.

External Plant Hire

Under National Competition Policy, Council is required to ensure that its external plant hire charges are calculated on a commercial basis and do not provide subsidisation due to our local government status or advantage.

The external hire rates were examined in 2007 against rates that were submitted to Council as part of the usual plant tendering process.

The rates shown in the draft management plan have been increased by CPI.

The methodology used to set the external hire rates involves:

- Examining the actual cost to Council to own and operate the particular item of plant
- Comparing this rate to hire rates provided by external plant providers
- Determining a hire rate that ensures the recovery of the actual cost to Council and increased to offset any competitive advantage that Council may have in the market due to its position or structure.

The above methodology has resulted in the external hire rates shown in the draft management plan(as proposed for amendment in this Report). These rates are typically consistent or higher than equivalent plant from external providers.

Plant rates will be reviewed again during the 2008/2009 financial year.

Road Closure Advertisements (Page A68)

Road Closure advertisements are now incorporated in the weekly Council page of the Goulburn Post. The fee charged adequately covers a share of the cost of this page and the administrative cost of writing and lodging the advertisement.

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Caravan Site Fees – Recreation Area

The Recreation Area provides an area for caravans and camping for special events only. This area is not frequently used.

The fees are consistent with the fees charged for powered and un-powered sites at other regional locations during regular times.

Waste Management Fees

Following further consideration, Council may wish to change the gate charges which will apply to the following categories:

- Medium Trailer/Large Ute or 1 tonne truck load \$15
- Large Trailer Load \$25

The remainder of the fees for waste management would remain unchanged in accordance with the amounts proposed in the Draft Plan.

Budget Implications

All of the issues which may, if adopted, cause an alteration to the published Budget are immaterial in nature and will not require any alteration to the monetary amounts contained in the budget.

Suggested Change to Recommendation contained in Business Paper

If Council wishes to incorporate any matters contained in this document, it is suggested that:

- i. A new motion numbered “3” be inserted following Items 1 and 2 in the Recommendation contained in the Business Paper
- ii. The new motion should be worded along the following lines:
“3. The alterations determined from the report entitled ‘Further Budget Issues/Considerations’, viz.
- (eg the Airport charges not be altered pending the further Council consideration on the future of the Airport, the changes numbered 1-9 under the Fees and Charges sub-heading be made to the Draft Management Planetc.)
- iii. Business Paper recommendation 3 be re-numbered to 4

Recommendation

That Council consider any changes it wishes to make to the Draft Management Plan prior to adoption and public exhibition.

Resolved 08/232

Cr Harris/Cr Craig

That:

- I. A new addition to the recommendation be inserted following Item 1 in the recommendation contained in the Business Paper

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- II. The new addition be worded “The information contained in the Supplementary Report be received and noted and suggested changes (No 1-9) to the Fees and Charges be incorporated in the draft Management Plan.

Executive Services Report

Item 1 2008/2009 Management Plan (Attachment)

Reporting Officers

Director of Corporate Services – Dirk Holwerda
Manager Finance – Brendan Hollands

Purpose of Report

To present the Draft 2008/09 Management Plan to Council for consideration

Report

Council staff have now completed the annual preparation of the Draft Management Plan for consideration by Council. The Draft complies with S402-406 of the *Local Government Act 1993*.

In accordance with the Timetable previously adopted by Council, workshops have been held with Council to provide an overview of:

- The strategic context (1 November 2007)
- Current loans rating, fees & charges, reserves, service levels and priorities (11 December 2007)
- Options for rating, fees & charges, service levels, priorities and asset management (22 January 2008)
- Emerging budget issues, pressures, trends and future directions, as well as considering the capital works program (27 March 2008)
- Manager Budget presentations (17 April 2008)
- Rating Structure changes, roads/bridge priorities and Rural v Urban expenditures (1 May 2008) including a bus tour of project sites

The draft budget has again been presented as a balanced budget for all Funds.

Background

The Management Plan is a complex, all embracing document that comprises a number of important details. These are:

- An overview of the strategic context
- Background information
- Objectives
- Legislative requirements
- Key business goals
- Community benefits

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- Major challenges
- Planned outcomes (key performance indicators)
- Budget details
- Capital Works programs
- Fees and Charges

In accordance with a previous Council determination, the detail presented in the draft is at:

- Whole of Council level
- Business Unit level
- Key Outcome area level

The budget has been prepared on a zero based budgeting approach (examining every service and work as though it is being provided for the first time and instigating it at the optimum level and cost efficiency and effectiveness).

Particular attention has been given to aligning the strategic objectives of Council with the key business goals of each of the Business Units and to ensuring that the funding proposed in the budget delivers the key outcomes for the community. These strategic objectives can be found in Council's Strategic Planning Framework, particularly the Corporate Plan 2007-2012 and the associated Action Plans.

Outcomes from the IRIS Community Survey have been taken into consideration for each of the programs for the various Business Units.

The Budget philosophy is based on taking a conservative approach to income generation to ensure that incomes are not optimistically overstated, which could result in an adverse effect if they are not received to the level expected. Grant incomes are also not included unless there is a reasonable degree of certainty for their receipt. Expenditure has been included at realistic levels based on the best available professional and technical assessment. As always, factors throughout the year may result in variations to both income and expenditures that will be dealt with as part of the quarterly review process.

Comparison with the previous year should be made on a budget to budget basis.

Financial Policy/Modelling

The Budget has been prepared to take into account Council's adopted Financial Policy.

Following the initial discussions with Council at the aforementioned Workshops regarding this Budget, a modeling session will be held during this meeting to assess the long-term impacts of the decisions and to model them in Council's Financial Model. This is a requirement of Council's Financial Policy and is undertaken prior to adoption of the Draft Management Plan to ensure that financial sustainability is being maintained.

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Asset Management

The Capital Works Programs have not been based on a full asset management planning approach in the current Budget as Council is still undertaking the preparation of a comprehensive Asset Management Plan.

An ongoing priority for the next year is the completion of the development of the comprehensive Asset Management Plan. This Plan is intended to guide all Council investment in infrastructure and assets for the future. The proposed funding for this important priority has been to use the revenue from the 06/07 General Fund allocation together with the unspent revenue from the 07/08 allocations of \$50,000 from each of the Water Fund and the Sewer Fund.

Capital Works Program

The Capital Works program is presented for the current year plus five forward years. The forward years will be further refined for consideration at the Workshop to be held prior to this meeting and more accurately established as part of the Asset Management Plan.

If Council wishes to re-arrange any projects, care must be taken with moving projects within, and into or out of the Program, as employee costs and plant utilization may be affected.

Rating (see attachment)

Significant changes to the rating structure are proposed in this Management Plan to move towards standardizing the rating structure, remove anomalies and more closely align to the valuations determining rates paid.

These are:

- Standardized residential rate in \$ for
 - Marulan
 - Rural
 - Village/Otherat a differential of 45% discount to Goulburn base
- Standardized business rate in \$ for
 - Marulan
 - Rural
 - Village/Other
 - Goulburn General city
 - Business – Extractive Industries
 - Miningat a differential of 25% above the Goulburn residential rate
- Created a new category – Business – Extractive Industries
- Reduced yield from Goulburn CBD and spread yield across Business sector. New rate at a differential of 150% above the Business Other rate
- Reduced yield for Goulburn residential spread yield across whole of residential sector

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Sewer Charges

Sewerage charges are proposed to not be increased for the availability charge and by 3.2% for standard discharge.

A change to further amend an anomaly in the setting of sewerage charges is included in this draft Management Plan. In the previous year, unit and flat developments were levied equivalent to 50% of a residential charge (i.e. \$300 for Units/Flats and \$600 for Residential properties) as the first stage of phasing in to best practice pricing with a view to the balance of the phase-in occurring in this Budget. For Retirement Villages/Complexes the charge applied to Independent Living Units, but not to Hostel type accommodation. It is proposed to phase in the further 50% increase to standardize this charge to the equivalent of a residential property.

Contained within the Department of Water & Energy's publication titled *Best-Practice Management of Water Supply and Sewerage – Guidelines* issued in August 2007 is a checklist of features of best-practice pricing for sewerage and trade waste (pp52-54).

Item 9 of this checklist states the following:

9. Residential Units a) each **strata title** residential unit or flat treated as a residential assessment (ie no distinction between houses and flats)

Furthermore the Department of Local Government's *Council Rating and Revenue Raising Manual* (2007) states that "It is incumbent on Councils to adopt best practice management and charging policies for services such as water supply and sewerage." (p44).

This change will now complete the phase-in and comply with the Guidelines.

Water Charges

Water charges are proposed to not be increased for the availability charge and by 3.2% for water by volumetric measure to provide for essential asset maintenance and renewal. The revenue derived from water sales is expected to remain suppressed due to the level III water restrictions.

Availability charges for water in Marulan will be aligned with Goulburn practice in the charging of an amount according to meter size.

Domestic Waste Charge

The domestic waste charge is proposed to increase by 14%, primarily to fund the recycling costs which occurred after the adoption of the previous Management Plan.

Storm-water Levy

There is no intent to formally charge a Storm-water levy for 2008-09.

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Highland Source Levy

The Highland Source Levy is proposed to be maintained at the previous year's level as interest receivable will offset the additional borrowing cost.

Financial Constraints

The task of preparing the Budget has been undertaken in the context of the following constraints:

- Rate pegging limit – the Minister has set the rate pegging limit for 08/09 at 3.2%. This is considerably less than the real cost increases which Council is faced with in this Budget.
- Unknown Financial Assistance Grant – the advice of the amount of Financial Assistance Grant will not be known until after the Management Plan is adopted. An increase of 3% has been allowed.
- Employee costs – actual employee costs for the year are expected to increase by some 5%, including provision for a general wage increase of 3%.
- Loan Borrowings/Debt Service ratios – No loan borrowings are proposed. Debt service ratios are overall at a level near the upper benchmark due to the borrowings undertaken in recent years to undertake necessary capital works. The balance of the loan for the Clinton St Goulburn building is being paid out as it has a small balance which is due for re-negotiation, and funds are available from the rental returns from the tenant.
- Statutory Fees for Development Control – have not, at this stage been increased by the State Government despite continuing escalation of costs associated with development assessment.
- Funding Development – continues to be a major financial burden due to the need to provide infrastructure “up front” and development contributions coming in afterwards, often many years later, particularly as growth rates are low.
- Incomplete Asset Management Planning – (the Percy Allan Black Hole) full asset renewal/ replacement costs are unknown and under-funding continues.
- Continuing demands by other levels of Government on local government.
- Changing the strategic budgetary approach to plant costing.
- Reducing development control works, resulting in staff/resources working on revenue funded projects.
- Council election costs (\$140,000 approximately)
- Financial markets turmoil impacting on investment returns \$225,000 and the end of the “superannuation contribution holiday”
- Increasing contribution to pensioner rebates due to the ageing population
- Limited ability to access new income sources
- Traditional expectation for Council to subsidise recreational, cultural and heritage services and the limited community contributions to them

Budget preparation has been very difficult as the limitations on revenue raising imposed through the rate capping process do not allow the Council to address some of the key issues associated with infrastructure renewal through depreciation funding. This is a common problem and was one of the key findings of the LGSA Allan Report on local government funding. As Council has not completed a comprehensive asset

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management plan, it is premature to mount a case for seeking a Special Variation to our rates.

A continuing key budgetary impact in this year has been the requirement to fund works for the development of various subdivisions under Development Control Plans. This has added some \$1.63m to new asset construction funded from future/existing S64/S94 contributions and general revenue. This represents some 9.3% of the total capital works program.

Presentation

Presentation of the details in the Plan is similar to the previous year with expenditures again categorised into four main groups.

These are:

- *Existing programs and services* – the core areas of activity which continue from year to year, are often prescribed by law, part of Council's core functions or have been taken up by Council in response to community needs
- *New/Improved services and programs* – additional/new activities which may be short-term or continue on to become part of core services in future years
- *Asset replacement* – the replacement and renewal of existing assets to maintain their condition and usefulness e.g. road resealing, mains replacement, plant trade-ins, gravel road resurfacing, technology upgrades
- *New/Additional assets* – purchase or creation of new assets e.g. sealing of gravel roads, infrastructure provision to developments, roundabouts, new plant

New Services/New Assets/Replacement Assets

Each of the executive summaries for the various Business Units list the new services, new assets and replacement assets proposed together with those considered but not included.

For each of these, the Executive have applied eight key questions to determine inclusion or exclusion:

- Is it a public safety issue?
- Does the project or service comply with Council's Financial Policy?
- Has the project or service been identified by the community as a significant priority issue?
- Can we afford to do the project or service and do we have the resources?
- Could our time and resources be better utilized on another project or service?
- Are there significant flow-on benefits from the project or service?
- Are there external forces that will significantly impact on the project or service?
- Can we afford not to do the project or service?

Staffing

Staffing levels will reduce by four from the previous year by natural attrition. A further position from Information Services was considered superfluous and has been reclassified to a new need for a dedicated economic development officer (established

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as a high priority in the Economic Development Plan and from the IRIS Community Survey).

Examination of levels and optimum resource allocation across the organization is always undertaken when positions become vacant through natural attrition. This may lead to positions not being re-filled or the funds re-allocated to areas of greater need.

Fees and Charges

A comprehensive re-assessment of the fees and charges has been made to more accurately reflect the costs of providing the service. No changes to the categories of subsidy and recovery are recommended.

Significant changes include:

- Airport
- Aquatic Centre
- Hall Hire Marulan
- Waste Management Centres

Projects NOT able to be included

A list of projects and services unable to be included in the draft has been presented to Councillors and is included in the draft.

Minor Changes to Budget Papers distributed

Since the distribution of the folder with the budget papers, the following minor changes are proposed prior to consideration and adoption of the draft Management Plan:

- Fees and Charges Page A48 – change fee for Rates Certificate S603 from \$55 to \$60 as set by the Minister for Local Government
- Economic Development KOA Page 89 – change the 2nd dot point KPI to “Meet with the relevant State and Australian Government departments and agencies (including Regional Development Australia) responsible for.....”
- Information Services Technical KOA Page 123 – delete KPI’s dot point 3 & 4
- Executive Management Page 37 – add new KPI “ Complete feasibility/business case study of Multi-Purpose Facility by August 2008 Council meeting”
- Parks & Recreation Sporting Grounds KOA Page 321 add \$40,000 to Existing Services Materials (see also next section)
- Parks & Recreation Executive Summary Page 304 add \$40,000 to Existing Services Materials and to the words above the Table. (see also next section)
- Executive Engineering Management Page 242 + 248 reduce Asset Replacement Contracts by \$40,000 and to the words above the Table on Page 242 (see also next section)
- Amend summary on Page 11 to reflect above.
- Work has been carried out on refining the forward capital works programs throughout the business units. The updated pages will be provided at the meeting. These changes have no impact on the 2008/09 budget.

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- Executive Engineering Management Works KOA Page 339 remove third dot point – Dalley St funds added to Queen St.

Considerations for Project Inclusions from Workshop 6

The following projects were identified as possible inclusions prior to the adoption of the Draft Management Plan:

Project	Estimated Cost	Funding Source
St Clair Museum - Underpinning	\$50,000	Unallocated project funds (transfer from Heritage grants not permitted)
Hetherington St Depot – environmental works	\$500,000	Transfer from Land and Property Reserve (to be reimbursed upon sale of Bourke St Depot)
Blackshaw Rd - walkway	\$35,000	Unallocated project funds
Weed control enhancement	\$80,000	Unallocated project funds
Sporting Grounds – materials (also listed in Minor Amendments sub-section)	\$40,000	Unallocated project funds
Resulting balance of unallocated funds for allocation throughout the year	\$40,000	

Budget Implications

The draft budget is presented as a break-even financial position.

Policy Considerations

Financial Sustainability Policy

(Note: the Department of Local Governance Best Practice Reviews require Council to provide valid justification and expressly resolve to depart from its own policies where it wishes to undertake actions not in accord with that policy.)

Recommendation

That:

1. The amendments listed under the “minor amendments to the budget papers distributed’ section of this Report be approved for inclusion.
2. The projects listed under the “Considerations for Project Inclusions from Workshop 6” section of this Report be approved for inclusion and the funding sources endorsed.
3. The draft 2008/09 Management Plan be adopted for public exhibition, including the following key decisions:
 - Capital Works focus on asset renewal rather than new asset creation (excepting DCP Works)
 - Agreement to the Capital Works program and the rationale for the prioritization underpinning it
 - Nil proposed borrowings
 - Asset management planning funded from transfers from reserves
 - The following changes to the existing rating structure:
 - Standardized residential rate in \$ for
 - Marulan
 - Rural
 - Village/OtherAt a differential of 45% discount to Goulburn base
 - Standardized business rate in \$ for
 - Marulan
 - Rural
 - Village/Other
 - Goulburn General city
 - Business – Extractive Industries
 - MiningAt a differential of 25% above the Goulburn residential rate
 - Created a new category – Business – Extractive Industries
 - Reduced yield from Goulburn CBD and spread yield across Business sector. New rate at a differential of 150% above the Business Other rate
 - Reduced yield for Goulburn residential spread yield across whole of residential sector
 - Application of the maximum amount of the general rate increase allowed under rate capping (3.2%)
 - No change to Water availability and Sewerage availability charges
 - An increase of 3.2% for water revenue from fees and charges and 3.2% for sewerage revenue from fees and charges
 - Charging for Marulan water availability according to meter size
 - An increase of 14% in Domestic Waste charges
 - Full phase-in of a per tenement charge for sewerage provision to flats, units and independent living units (same as the residential charge)

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- Continued provision for the Highland Source water supply works and associated levy
- Agreement to the proposed Fees and Charges
- Express recognition of the Projects/Services unable to be included
- Provision for a general annual wages/salaries increase of 3% (salary system annual increase)
- Non-replacement of 4 vacant indoor positions in Engineering (vacant through natural attrition), transfer of 1 position from Information Services to Engineering (asset management) and transfer of funds for 1 vacant position from Information Services to Economic Development to fund a dedicated Economic Development Officer position as an identified high priority by both the Economic Development Plan and Community Survey

Resolved 08/233

Cr Craig/Cr Hadlow

That:

1. The amendments listed under the “minor amendments to the budget papers distributed’ section of this Report be approved for inclusion.
2. The changes resulting from the Supplementary Report be included in the draft Management Plan.
3. The renewal of the Lumley Road Bridge, Tarago be spread over 2008/2009 - \$565,000 and 2009/2010 \$400,000.
4. The \$400,000 funding for the Lumly Road Bridge in 2008/2009 be transferred to the Unallocated Capital Works section of Executive Engineering Management.
5. Councillors undertake a further workshop to consider projects to be included from the unallocated Capital Works with a view to adopting these at the final adoption of the draft Management Plan on 12 June 2008.
6. The draft 2008/09 Management Plan be adopted for public exhibition, including the following key decisions:
 - Capital Works focus on asset renewal rather than new asset creation (excepting DCP Works)
 - Agreement to the Capital Works program and the rationale for the prioritization underpinning it
 - Nil proposed borrowings
 - Asset management planning funded from transfers from reserves
 - The following changes to the existing rating structure:
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- Goulburn General city
- Business – Extractive Industries
- Mining

At a differential of 25% above the Goulburn residential rate

- Created a new category – Business – Extractive Industries
- Reduced yield from Goulburn CBD and spread yield across Business sector. New rate at a differential of 150% above the Business Other rate
- Reduced yield for Goulburn residential spread yield across whole of residential sector
- Application of the maximum amount of the general rate increase allowed under rate capping (3.2%)
- No change to Water availability and Sewerage availability charges
- An increase of 3.2% for water revenue from fees and charges and 3.2% for sewerage revenue from fees and charges
- Charging for Marulan water availability according to meter size
- An increase of 14% in Domestic Waste charges
- Full phase-in of a per tenement charge for sewerage provision to flats, units and independent living units (same as the residential charge)
- Continued provision for the Highland Source water supply works and associated levy
- Agreement to the proposed Fees and Charges
- Express recognition of the Projects/Services unable to be included
- Provision for a general annual wages/salaries increase of 3% (salary system annual increase)
- Non-replacement of 4 vacant indoor positions in Engineering (vacant through natural attrition), transfer of 1 position from Information Services to Engineering (asset management) and transfer of funds for 1 vacant position from Information Services to Economic Development to fund a dedicated Economic Development Officer position as an identified high priority by both the Economic Development Plan and Community Survey

Meeting closed at 5.53pm.

The minutes were confirmed at the Council meeting on 20 May 2008 at which this signature was endorsed.

.....
Cr Paul Stephenson
Mayor

.....
Mr Luke Johnson
General Manager