



**Minutes from meeting of:
ORDINARY COUNCIL**

**Held
Tuesday 16 October 2007
6.00pm
Council Chambers, Civic Centre
184 - 194 Bourke Street, Goulburn**

VISION

*A sustainable vibrant community protecting, enhancing and
enjoying Goulburn Mulwaree's rich social, environmental
and economic heritage.*

Mission

To serve the Community

Minutes of the Ordinary Meeting of Council held Tuesday 16 October 2007 commencing at 6pm in the Council Chambers

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Present

His Worship the Mayor – Cr P Stephenson, Cr R Craig, Cr M Eddy, Cr D Sturgiss, Cr O’Neill, Cr Sullivan, Cr Harris & Cr Lamarra.

Also Present

General Manager (Mr L Johnson), Director Planning and Community Services (Mr C Berry), Director Engineering Services (Mr P Hansen), Director Corporate Services (Mr D Holwerda), Manager Parks and Recreation (Mr T Geyer), Manager Economic Development & Administration (Mr K Wheeldon entered the meeting at 6.11pm), Public Relations Officer (Mrs Teena Riley) & Executive Assistant Corporate Services (Miss A Croke, left the meeting at 7.55pm and returned to the meeting at 8.00pm).

Opening Prayer

Read by Cr Lamarra.

Apologies

An apology from Cr Hadlow was received.

Resolved 07/545

Cr Lamarra/ Cr Sullivan

That the apology from Cr Hadlow be received and leave of absence be granted.

Disclosure of Interest

Cr Eddy declared an interest Item 2 in the Facilities Advisory Committee Minutes.

Cr Lamarra declared an interest in Item 6 of the Corporate Services Report to Council.

Cr Lamarra declared an interest in Item 7 of the Corporate Services Report to Council.

Cr O’Neill declared an interest in Item 3 of the Planning & Community Services Report to Council.

Cr O’Neill declared an interest in Item 8 of the Planning & Community Services Report to Council.

Cr O’Neill declared an interest in Item 9 of the Engineering Services Report to Council.

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Open Forum

Mr Jim Marshall-Brown of 16 Mitchell Street Goulburn addressed the Council and discussed the following questions:

1. What has happened to the Consultants report, was it not the way the Mayor, General Manager or Council would like the answer? ½ Million Dollars wasted?
2. Why were pensioners charged a higher percentage rate than general ratepayers were?
3. Why can Greg Finlayson and Marina Hollands stand on a wet Sooley Dam wall without safety rails, does this not come under the strict guidelines of OH&S, if they fell off Sooley Dam would they sue the ratepayers?
4. Did your, that is Goulburn Mulwaree Council Legal Advisory, advise the Goulburn Mulwaree Council on 18 September 2007?
 - Rates not due until 30 June 2008?
 - Interest can not be charged until 1 July 2008?
 - This Legal Advisor had not given Goulburn Mulwaree Council an account as at 18 September 2007?
 - The Mayor or General Manager could not advise Council of the costs of his/her services?
 - Did Dirk Holwerda (Goulburn Post Friday 28 September 2007) State “Pay the levy or pay the penalty”?
5. Does Goulburn Mulwaree Council require the Minister’s approval to borrow \$10M for a pipeline, that the route is not known, cost is not known?
 - What would the frictional loss be, on a 300mm pipeline?

Calendar of Events

Resolved 07/546

Cr Sullivan/ Cr Lamarra

That the Calendar of events be received and noted.

Mayoral Minute - Mayoral Activities 19 September 2007 16 October 2007

Recommendation

That the Mayoral Minute be received and noted.

Resolved 07/547

Cr Lamarra/ Cr Craig

That the Mayoral Minute outlining Mayoral activity be received and noted.

Confirmation of Minutes

Recommendation

That the Minutes of the Ordinary Meeting of Council held Tuesday 18 September 2007 and contained in Minute Pages Nos 1 to 49 inclusive and in Minute Nos 07/477 to 07/544 inclusive be confirmed.

Resolved 07/548

Cr Lamarra/ Cr Craig

That the Minutes of the Ordinary Meeting of Council held Tuesday 18 September 2007 and contained in Minute Pages Nos 1 to 49 inclusive and in Minute Nos 07/477 to 07/544 inclusive be confirmed.

Committee Reports for Adoption

1. Land Use Strategy Steering Committee held 19 September 2007

Resolved 07/549

Cr Harris/ Cr Eddy

That the report of the Land Use Strategy Steering Committee held 19 September 2007 be received and the recommendations therein be adopted

2. Environment Advisory Committee held 19 September 2007

Resolved 07/550

Cr Sullivan/ Cr Eddy

That the report of the Environment Advisory Committee held 19 September 2007 be received and the recommendations therein be adopted

3. Economic Development & Tourism Advisory Committee held 25 September 2007

Resolved 07/551

Cr Harris/ Cr Craig

That the report of the Economic Development and Tourism Advisory Committee held 25 September 2007 be received and the recommendations therein be adopted

Cr Eddy declared an interest in the item 2 of the Facility Advisory Committee Minutes and left the meeting at 6.16pm.

4. Facilities Advisory Committee held 26 September 2007

Resolved 07/552

Cr Sturgiss/ Cr Craig

That the report of the Facilities Advisory Committee held 26 September 2007 be received and the recommendations therein be adopted subject to Lorna Parr withdrawing her nomination and that Cr Eddy be approached to consent to be appointed to the Marulan Hall Working Group.

Cr Eddy returned to the meeting at 6.20pm.

5. General Purposes Committee held 2 October 2007

Resolved 07/553

Cr Sullivan/ Cr Craig

That the report of the General Purposes Committee held 2 October 2007 be received and the recommendations therein be adopted

6. Recreation Area Committee held 3 October 2007

Resolved 07/554

Cr O'Neill/ Cr Lamarra

That the report of the Recreation Area Committee held 3 October 2007 be received and the recommendations therein be adopted

7. Traffic Committee held 4 October 2007

Resolved 07/555 **Cr O'Neill/ Cr Craig**

That the report of the Traffic Committee held 4 October 2007 be received and the recommendations therein be adopted and that the following matters be referred to the Traffic Committee for consideration:

- 1. Lighting on the corner of Mary's Mount Road and Crookwell Road*
- 2. Potential traffic flows from new age care facility on Mary's Mount Road*
- 3. Traffic impacts from fireworks at Carr Confoy Oval.*

8. Sports Council Committee held 8 October 2007

Resolved 07/556 **Cr O'Neill/ Cr Craig**

That the report of the Sports Council Committee held 8 October 2007 be received and the recommendations therein be adopted

Other Reports for Information

Resolved 07/557 **Cr Sullivan/ Cr Sturgiss**

That the following reports be noted:

- 1. Hawkesbury Nepean Local Government Advisory Group held 19 July 2007*
- 2. Tarago S355 Committee held 23 August 2007*
- 3. Safety Committee held 12 September 2007*
- 4. Internal Audit Committee held 27 September 2007*
- 5. Community Transport Committee held 28 September 2007*
- 6. Safety Committee held 3 October 2007*

#####

Executive Services Report

Item 1 Term of Appointment of Mayors and Term of Appointment of Temporary Staff (Attachment)

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To consider making a submission to the Ministerial Advisory Council in relation to the term of appointment of Mayors and term of appointment of temporary staff.

Recommendation

That a submission be made to the Ministerial Advisory Council supporting the extension of the Mayoral term (for Mayors elected by Councillors) from one year to two years and supporting the provisions concerning the appointment of temporary staff by extending them by one year to two years.

Resolved 07/558

Cr Sturgiss/ Cr Sullivan

That a submission be made to the Ministerial Advisory Council supporting the extension of the Mayoral term (for Mayors elected by Councillors) from one year to two years.

#####

Item 2 Comparative Staffing Numbers

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To further report on staffing numbers.

Recommendation

That the report on staffing numbers be received and noted.

Resolved 07/559

Cr Craig/ Cr O'Neill

That the item be deferred.

#####

Item 3 Annual Staff Incremental Pay Rise

Reporting Officer

Human Resources Manager – Will Singleton

Purpose of Report

To recommend that council staff receive the annual incremental pay rise which is normally made in November each year.

Recommendation

That Council approves a 3.2% pay rise for Goulburn Mulwaree Council staff (excluding the General Manager for whom such matters are dealt with under contractual arrangements) with effect commencing on pay period ending 8 November 2007.

Resolved 07/560

Cr Sullivan/ Cr [Name]

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That, subject to the successful finalisation of the Agreement being negotiated by the LGSA with stakeholder unions;

- 1. Council approves a 3.2% pay rise for Goulburn Mulwaree Council staff (excluding the General Manager for whom such matters are dealt with under contractual arrangements) with effect commencing on pay period ending 8 November 2007*
- 2. This decision is subject to absorbing any relevant Australian Fair Pay Commission (or any other Australian Government wage determination mechanism) during the ensuing 12 months.*
- 3. A further report come back to the November 2007 Council meeting*

#####

**Item 4 Correspondence for Information / Attention
(Enclosure)**

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To advise of particular correspondence received since the last Council Meeting.

Recommendation

That the information on correspondence be noted.

Resolved 07/561

Cr Lamarra/ Cr Eddy

That the information on correspondence be noted.

#####

**Item 5 Designated Person under Section 449 of the
Local Government Act 1993**

Reporting Officer

Corporate Governance Coordinator – Simone Blay

Purpose of Report

To table the Disclosure of Interests Register.

Recommendation

That the information on the Disclosure of Interests Register be noted.

Resolved 07/562

Cr Harris/ Cr O'Neill

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That the information on the Disclosure of Interests Register be noted.

#####

Item 6 Department of Local Government Circulars

Reporting Officer

General Manager – Luke Johnson

Recommendation

That the information of Department of Local Government Circulars be noted.

Resolved 07/563

Cr Harris/ Cr Eddy

That the information of Department of Local Government Circulars be noted.

#####

Item 7 Questions Without Notice & Task List Status Report

Reporting Officer

General Manager – Luke Johnson

Purpose of Report

To advise of replies to Questions Without Notice from Councillors at the September 2007 Council Meeting and status on Task List requiring an update from previous Council Meetings.

Recommendation

That the information on Questions Without Notice & Task List status be noted.

Resolved 07/564

Cr Lamarra/ Cr Sullivan

That the information on Questions Without Notice & Task List status be noted.

#####

Item 8 Closed Council

Reporting Officer

General Manager – Luke Johnson

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Purpose of Report

To consider moving into Closed Council.

The following confidential reports have been distributed separately:

Division	Report
Corporate Services	Item 1 – Additional Information Relating to Tenders for Provision of Specialist Legal Services
	Item 2 – Zantis Stables - Braidwood Rd Recreation Area
	Item 3 – Goulburn Harness Racing Estate - Braidwood Rd
Engineering Services	Item 4 – Dewatering of Sewage Treatment Plant Sludge Lagoons
	Item 5 – Goulburn Saleyards
	Item 6 – Unapproved Walls and Garden – Sowerby St
	Item 7 – Availability of Land – 144 Gorman Road Goulburn
	Item 8 – Tender WS2007-015 – Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD Stage 5

Recommendation

That Council move into Closed Council in accordance with the requirements of s10 *Local Government Act 1993* to consider the following matters:

Corporate Services

Item 1 Additional Information Relating to Tenders for Provision of Specialist Legal Services

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To provide additional information relating to approved tenders for the provision of specialist legal services.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 2 Zantis Stables - Braidwood Rd Recreation Area

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

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To provide an update on the Zantis Holdings Pty Ltd licence agreement for use of Zantis Stables at the Recreation Are, Braidwood Road, Goulburn.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 3 Goulburn Harness Racing Estate - Braidwood Rd

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Purpose of Report

To provide an update on preparations for the auction of a six lot subdivision adjacent to the Recreation Area in Braidwood Road, Goulburn.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Engineering Services

Item 1 Dewatering of Sewage Treatment Plant Sludge Lagoons

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To report to Council on tenders received for performing this work and to recommend a preferred Contractor.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 2 Goulburn Saleyards

Section 10A(2)(g) – advice concerning litigation

Purpose of the report

To advise Council on Saleyards matters.

This matter is referred for discussion in Closed Council due to legal considerations.

Item 3 Unapproved Walls & Garden – Sowerby Street Goulburn

Section 10A(2)(g) advice concerning litigation

Purpose of Report

To provide Council with an update on the unapproved walls and garden constructed on Sowerby Street adjacent to the Bakery.

This matter is referred for discussion in Closed Council due to legal considerations.

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Item 4 Availability of Land – 144 Gorman Road Goulburn

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To advise Council of the availability of land adjacent to Councils effluent irrigation facility.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 5 Tender WS2007-015 – Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD Stage 5

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To advise and recommend to Council on tenders submitted for the Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Resolved 07/565

Cr Sullivan/ Cr Harris

That Council move into Closed Council in accordance with the requirements of s10 Local Government Act 1993 to consider the following matters:

Corporate Services

Item 1 Additional Information Relating to Tenders for Provision of Specialist Legal Services

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of the report

To provide additional information relating to approved tenders for the provision of specialist legal services.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 2 Zantis Stables - Braidwood Rd Recreation Area

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Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To provide an update on the Zantis Holdings Pty Ltd licence agreement for use of Zantis Stables at the Recreation Are, Braidwood Road, Goulburn.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 3 Goulburn Harness Racing Estate - Braidwood Rd

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Purpose of the report

To provide an update on preparations for the auction of a six lot subdivision adjacent to the Recreation Area in Braidwood Road, Goulburn.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Engineering Services

Item 1 Dewatering of Sewage Treatment Plant Sludge Lagoons

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To report to Council on tenders received for performing this work and to recommend a preferred Contractor.

This matter is referred for discussion in Closed Council due to the commercial nature of the information and confidentiality requirements.

Item 2 Goulburn Saleyards

Section 10A(2)(g) – advice concerning litigation

Purpose of the report

To advise Council on Saleyards matters.

This matter is referred for discussion in Closed Council due to legal considerations.

Item 3 Unapproved Walls & Garden – Sowerby Street Goulburn

Section 10A(2)(g) advice concerning litigation

Purpose of Report

To provide Council with an update on the unapproved walls and garden constructed on Sowerby Street adjacent to the Bakery.

This matter is referred for discussion in Closed Council due to legal considerations.

Item 4 Availability of Land – 144 Gorman Road Goulburn

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To advise Council of the availability of land adjacent to Councils effluent irrigation facility.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

Item 5 Tender WS2007-015 – Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD Stage 5

Section 10A(2)(c) – information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Purpose of Report

To advise and recommend to Council on tenders submitted for the Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD.

This matter is referred for discussion in Closed Council due to the commercial nature of the information.

#####

Corporate Services Report

Item 1 Investment Performance Indicators (Attachment)

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To report monthly the Investment Performance Indicators.

Recommendation

That the monthly Investment Performance Indicators as at 30 September 2007 be noted.

Resolved 07/566

Cr Sturgiss/ Cr Eddy

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That the monthly Investment Performance Indicators as at 30 September 2007 be noted.

#####

Item 2 Monthly Financial Report (Enclosure)

Reporting Officer

Manager Finance – Brendan Hollands

Purpose of Report

To provide details on income and expenditure to date in relation to the original estimates. This report is made in compliance with the requirements of Part 2 Clause 6 *Local Government (Financial Management) Regulation 1999*, relating to Council's budgetary control.

Recommendation

That the information be noted.

Resolved 07/567

Cr Harris/ Cr Sullivan

That the information be noted.

#####

Item 3 Statement of Investments and Bank Balances (Attachment)

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To submit the Statements of Investments and Bank Balances as at 4 October 2007.

Recommendation

That the Statements of Investments and the Bank Balances as at 4 October 2007 be noted.

Resolved 07/568

Cr Lamarra/ Cr Craig

That the Statements of Investments and the Bank Balances as at 4 October 2007 be noted.

#####

Item 4 Reserves Report

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To advise Council on the levels of restrictions held against Council's cash and investments as at 30 June 2007.

Recommendation

That the information on the Reserves Report be noted.

Resolved 07/569

Cr Eddy/ Cr Sullivan

That the information on the Reserves Report be noted.

#####

Item 5 Management Plan Timeframe (Attachment)

Reporting Officer

Director of Corporate Services – Dirk Holwerda

Purpose of Report

To advise Council of the timetable for compiling the 2008/2009 Management Plan.

Recommendation

That Council note and endorse the timetable.

Resolved 07/570

Cr O'Neill/ Cr Craig

That Council note and endorse the timetable and that an additional workshop be held with the Councillors in February.

Management Plan Timetable 2008/2009

Step	Action	Timeframe	ACTION OFFICER
1	Management Planning Workshop with Managers and Key Outcome Area staff. Make available templates for: <ul style="list-style-type: none">- wages and salaries- capital works program- operational budgets	1 November 2007	Manager Finance
2	Populate Financial Model with 06/07 actual figures following Audit	30 November 2007	Manager Finance
3	Workshop with Council, Managers and Key Outcome Area staff to highlight Council position as per Model and consider strategies for 08/09 > : <ul style="list-style-type: none">- Debt- Rating- Fees and charges- Reserves- Service levels- Council priorities	11 December 2007	Manager Finance
4	Complete Wages and Salaries spreadsheets	20 December 2007	All Managers
5	Workshop with Council, Managers and Key Outcome Area staff on emerging issues	22 January 2008	General Manager
6	Compile draft Capital Works Program	31 January 2008	All Managers
7	Consider draft Capital Works Program	February 2008	Advisory Committees
8	Consider draft Capital Works Program	5 March 2008	Executive
9	Conduct Council/Committee Meeting(s) to determine Capital Works Program	March 2008	Council
10	Compile "words" for Management Plan (aligned with Strategic Planning Framework and Corporate Plan)	28 February 2008	Director of Corporate Services (on advice of Advisory Committees and all Managers)
11	Complete Operational Budgets (aligned to "words")	28 February 2008	All Managers
12	Consideration, review, re-assessment of submitted Business Unit Budgets by Executive	5 March 2008	Executive
13	Distribute draft Management Plan to Councillors	10 April 2008	General Manager
14	Presentation of Business Unit budgets to Council - Workshop	17 April 2008	All Managers
15	Consideration and adoption of draft Management Plan – Special Council meeting	8 May 2008	Council

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16	Advertising of adopted draft and calling for public submissions	14 May 2008	EA to Director Corporate Services
17	Conduct Public Meeting	15 May 2008	General Manager
18	Final date for public submission	10 June 2008	EA to Director Corporate Services
19	Consideration of public submissions – Special Council Meeting	12 June 2008	Council
20	Adoption of Management Plan – Special Council Meeting	12 June 2008	Council

#####

Cr Lamarra declared an interest in Item 6 and 7 and left the meeting at 6.53pm.

Item 6 Land Classification Public Hearing (Enclosures)

Reporting Officer

Director Planning and Community Services – Chris Berry
Manager of Economic Development and Administration – Ken Wheeldon

Purpose of Report

To present the Public Hearing report regarding classification of Council owned land and report on the issues raised.

Recommendation

- A. The classification of the following parcels of land be confirmed as “Operational” under the *Local Government Act 1993*:
- 57 Queen Street - Land surrounding Bradfordville Supermarket (Lots 1, 2 and 5 DP 216355 and Lot 10 DP 537040)
 - 31 Sydney Road (Lot 202 DP 632453)
 - 17 Pursehouse Place (Lot 12 DP 803151)
 - 2 Dossie Street - nursery (Lot 1 DP 157664)
 - 149 Hume Street - Goulburn South Caravan Park (Lots 3 & 5 DP 1082075)
 - 49 - 57 Hovell Street - vacant residential land (Lot 9 DP 832816)
 - 2 Bourke Street - Works Depot (Lot 2 DP 560747)
 - 11 & 24 Ellesmere Street (Lots A & B DP150648, Lot 1 DP 821734, Lots 1, 2 and 3 DP 1103184 and Lot 1 DP 87105)
 - Goulburn Airport (Lots 1, 2, 4 and 5 DP 220681 and Lot 21 DP 1039087)
- B. A public notice be placed in the Goulburn Post informing of the decision.
- C. The submitters to be advised of the decision and thanked for their input.
- D. Appropriate restrictions be placed on the Airport title and any conditions of sale to ensure the facility continues to operate as an Airport.

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Motion

Cr Sturgiss /Cr Craig

That the recommendation be adopted with the exceptions of the Goulburn Airport (Lots 1, 4 and 5 DP 220681 and Lot 21 DP 1039087) and Item D.

Amendment 07/571

Cr O'Neill/ Cr Harris

That the recommendation be adopted.

The amendment was put and carried.

The amendment became the motion and was carried.

#####

**Item 7 Background Paper – Goulburn Airport
(Enclosure)**

Reporting Officer

Manager of Economic Development and Administration – Ken Wheeldon

Purpose of Report

To submit a background paper on the Goulburn Airport.

Recommendation

That the background paper relating to the Goulburn Airport be received and noted.

Resolved 07/572

Cr O'Neill/ Cr Eddy

That the background paper relating to the Goulburn Airport be received and noted.

Cr Lamarra returned to the meeting at 7.09pm.

#####

Item 8 2006/07 Financial Indicators

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To advise Council on how the final (pre-audit) results for the 2006/07 financial year compare to targets set in the Financial Policies for Sustainability.

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Recommendation

That the information be noted.

Resolved 07/573

Cr Craig/ Cr Sullivan

That the information be noted.

#####

Item 9 2007/08 Loan Program

Reporting Officer

Manager of Finance – Brendan Hollands

Purpose of Report

To advise Council of proposed borrowings under the 2007/08 Loan Program

Recommendation

That Council raise a loan totalling \$10,000,000.00 in accordance with the lowest rates and best conditions as determined, and that all documentation be completed under the Seal of Council.

Resolved 07/574

Cr Sullivan/ Cr Sturgiss

That Council raise a loan totalling \$10M from the National Australia Bank for a 30 year term at a fixed interest rate of 7.132%, with a contractual clause inclusion allowing early payout at any time, and that all documentation be completed under the seal of Council.

#####

Planning and Community Services Report

Item 1 Community Services Advisory Committee Annual Report 2006/07 (Attachment)

Reporting Officer

Director Planning & Community Services – Chris Berry

Purpose of Report

To present the 2006/07 Annual Report for the Community Services Advisory Committee.

Recommendation

That the Community Services Advisory Committee 2006/07 Annual Report be noted.

Resolved 07/575

Cr O'Neill/ Cr Harris

That the Community Services Advisory Committee 2006/07 Annual Report be noted.

#####

Item 2 Development Statistics

Reporting Officer

Executive Assistant Planning & Community Services - Debbie McCarthy

Purpose of Report

To inform of the Development Statistics for the month of September 2007.

Recommendation

That the information on development activity be noted.

Resolved 07/576

Cr Lamarra/ Cr Sturgiss

That the information on development activity be noted.

#####

Cr O'Neill declared an interest in the item and left the meeting at 7.19pm

Item 3 Significant Development Applications & Recent Decisions (Attachment)

Reporting Officer

Executive Assistant Planning & Community Services - Debbie McCarthy

Purpose of Report

To provide summary details of Significant Development Applications received along with details of recent decisions under the Goulburn and Mulwaree Local Environmental Plans (LEP).

Recommendation

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That the report on significant Development Applications and recent decisions under the Goulburn and Mulwaree LEPs be noted.

Resolved 07/577

Cr Sturgiss/ Cr Harris

That the report on significant Development Applications and recent decisions under the Goulburn and Mulwaree LEPs be noted.

Cr O'Neill returned to the meeting at 7.20pm.

#####

Item 4 Customer Satisfaction Survey (Attachment)

Reporting Officer

Customer Service Team Leader – Janelle Read
Manager of Development Control- Chris Stewart

Purpose of Report

To advise the outcome of Customer Satisfaction Surveys for the Customer Service Centre and Development Control.

Recommendation

That the report on the Customer Satisfaction Surveys be noted.

Resolved 07/578

Cr Sullivan/ Cr Eddy

That the report on the Customer Satisfaction Surveys be noted.

#####

Item 5 169/0607/DA – Residential Subdivision, 153 Taralga Road, Bradfordville (Attachment)

Reporting Officer

Senior Town Planner - Dianne James

Purpose of Report

To present a progress report on a proposed residential subdivision at 153 Taralga Road, Bradfordville.

Recommendation

That the progress report on a proposed residential subdivision at 153 Taralga Road, Bradfordville be noted.

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Resolved 07/579

Cr Sturgiss/ Cr Craig

That the progress report on a proposed residential subdivision at 153 Taralga Road, Bradfordville be noted.

#####

**Item 6 77/0708/DA – Demolish Grandstand, 46
Bellevue Street, Goulburn (Enclosure)**

Reporting Officer

Senior Environmental Health & Building Surveyor - Stephen Elworthy

Purpose of Report

To present the Assessment Report for the demolition of the old timber Grandstand at 46 Bellevue Street, Goulburn.

Recommendation

That Development Application No. 77/0708/DA to demolish the Old Grandstand at 46 Bellevue Street, Goulburn be determined under delegation.

Resolved 07/580

Cr O'Neill/ Cr Lamarra

That Development Application No. 77/0708/DA to demolish the Old Grandstand at 46 Bellevue Street, Goulburn be determined under delegation.

#####

**Item 7 74/0708/DA – Multi Unit Development, 26
Rhoda Street, Goulburn (Enclosure)**

Reporting Officer

Trainee Town Planner – Lauren Evans

Purpose of Report

To present the Assessment Report for the above Development Application.

Recommendation

That:

- A. The applicant for a multi unit development at 26 Rhoda Street, Goulburn be invited to submit a redesign of the proposal within 3 months showing a reduction in the number of units and achieving greater compliance with the zone objectives.

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- B. Development Application No 74/0708/DA for a multi unit development at 26 Rhoda Street, Goulburn be determined under delegation.

Resolved 07/581

Cr Harris/ Cr Sullivan

That;

- A. *The applicant for a multi unit development at 26 Rhoda Street, Goulburn be invited to submit a redesign of the proposal within 3 months showing a reduction in the number of units and achieving greater compliance with the zone objectives.*

- B. *The revised application come back to Council for determination*

#####

Cr O'Neill declared and interest in the item and left the meeting at 7.30pm

**Item 8 263/0607/DA – Rural Residential Subdivision,
204 Taralga Road, Bradfordville, (Enclosure)**

Reporting Officer

Development Assessment Officer – Tina Dodson

Purpose of Report

To present the Assessment Report for a Rural Residential Subdivision at 204 Taralga Road, Bradfordville.

Recommendation

That Development Application No. 263/0607/DA for a 13 lot Rural Residential Subdivision at 204 Taralga Road, Bradfordville be determined under delegation.

Resolved 07/582

Cr Eddy/ Cr Harris

That Development Application No. 263/0607/DA for a 13 lot Rural Residential Subdivision at 204 Taralga Road, Bradfordville be determined under delegation.

Cr O'Neill returned to the meeting at 7.31pm.

#####

**Item 9 198/0607/DA – 34 Lot Rural Residential
Subdivision, 279 Clinton Street, Goulburn,
(Enclosure & Attachment)**

Reporting Officer

Development Assessment Officer – Tina Dodson

Purpose of Report

To present the Assessment Report for a Rural Residential Subdivision at 279 Clinton Street, Goulburn.

Recommendation

That:

- A. The applicant for a rural residential subdivision at 279 Clinton Street, Goulburn be invited to submit a redesign of the proposal within 2 months showing:
- A more consistent streetscape treatment along the Clinton Street frontage.
 - The provision of a traffic / pedestrian / cycle link with the subdivision to the north.
- B. Development Application No. 198/0607/DA for a rural residential subdivision at 279 Clinton Street, Goulburn be determined under delegation.

Motion 07/583

Cr Sullivan/ Cr Sturgiss

That the application for a rural residential subdivision at 279 Clinton Street, Goulburn be approved subject to provision of a traffic / pedestrian / cycle link with the adjoining subdivision to the north.

Amendment 07/583

Cr Harris/Cr O'Neill

That:

- A. The applicant for a rural residential subdivision at 279 Clinton Street, Goulburn be invited to submit a redesign of the proposal within 2 months showing:
- A more consistent streetscape treatment along the Clinton Street frontage.
 - The provision of a traffic / pedestrian / cycle link with the subdivision to the north.
- B. Development Application No. 198/0607/DA for a rural residential subdivision at 279 Clinton Street, Goulburn be determined under delegation.

The amendment was put and lost.

The motion was put and carried.

#####

**Item 10 107/0607/DA – Industrial Subdivision, 48
Common Street, North Goulburn (Enclosure)**

Reporting Officer

Senior Town Planner - Dianne James

Purpose of Report

To present the Assessment Report for an industrial subdivision at 48 Common Street, North Goulburn.

Recommendation

That:

- A. The applicant for an industrial subdivision at 48 Common Street, North Goulburn be invited to submit a redesign of the proposal within 6 months showing an increased buffer area along Long Street (western site boundary) to meet the planning objectives for this locality and to ensure adequate:
 - Separation between the existing and future residential uses on the western side of Long Street and the industrial activities in Common Street, to protect the amenity (particularly with regard to visual and noise) of the existing and future rural residential properties.
 - Wildlife and vegetation link (corridor) between existing vegetation stands and landscape features to the north and south of the site.
 - Landscape screen between residential and industrial activities.
 - Area for stormwater detention from upstream drainage lines and control of flows into the downstream watercourses that meet the requirements of the document *Water Sensitive Urban Design for Common Street Business Park, Goulburn (March 2004)* prepared by STORM Consulting Pty LTD.
- B. Development Application No 107/0506/DA for an industrial subdivision at 48 Common Street, North Goulburn be determined under delegation.

Resolved 07/584

Cr Lamarra/ Cr Sturgiss

That:

- A. *The applicant for an industrial subdivision at 48 Common Street, North Goulburn be invited to submit a redesign of the proposal within 6 months showing an increased buffer area along Long Street (western site boundary) to meet the planning objectives for this locality and to ensure adequate:*
 - *Separation between the existing and future residential uses on the western side of Long Street and the industrial activities in Common Street, to protect the amenity (particularly with regard to visual and noise) of the existing and future rural residential properties.*
 - *Wildlife and vegetation link (corridor) between existing vegetation stands and landscape features to the north and south of the site.*
 - *Landscape screen between residential and industrial activities.*

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- *Area for stormwater detention from upstream drainage lines and control of flows into the downstream watercourses that meet the requirements of the document Water Sensitive Urban Design for Common Street Business Park, Goulburn (March 2004) prepared by STORM Consulting Pty LTD.*

#####

Item 11 Regulatory Report

Reporting Officer

Manager Environmental Services – Sonia Spotswood

Purpose of Report

To present information in relation to public health water sampling, Woodlawn supervisory licence, noxious weeds, companion animal and livestock impounding and parking infringements for the month of September 2007

Recommendation

That the information on regulatory activity be noted.

Resolved 07/585

Cr Eddy/ Cr Harris

That the information on regulatory activity be noted.

#####

Item 12 Impounding Action

Reporting Officer

Environmental Officer – Stewart Lloyd

Purpose of Report

To provide information on the decision of the Administrative Decisions Tribunal in relation to regulatory actions undertaken against the owners of three vehicles which were impounded on the 8th September 2006.

Recommendation

The information regarding this action be noted.

Resolved 07/586

Cr Sullivan/ Cr Eddy

The information regarding this action be noted.

#####

Engineering Services Report

Item 1 Goulburn Mulwaree Water Management Strategy and the Highlands Source Project - Progress

Reporting Officer

Manager Water Services – Greg Finlayson

Purpose of Report

To inform Councillors of the progress on the major long-term water infrastructure projects.

Recommendation

That the information on progress on the long term strategy works be received and noted.

Resolved 07/587

Cr Sturgiss/ Cr Sullivan

That the information on progress on the long term strategy works be received and noted.

#####

Item 2 Water Supply Status Report for September 2007

Reporting Officer

Manager Water Services – Greg Finlayson

Purpose of Report

To inform Council of the performance of the Goulburn and Marulan water supplies during September 2007.

Recommendation

That the information on the water supply status report for September 2007 be noted.

Resolved 07/588

Cr Eddy/ Cr Harris

That the information on the water supply status report for September 2007 be noted.

#####

Item 3 Facilities Advisory Committee Annual Report

Reporting Officer

Ian Aldridge – Manager Engineering Development

Purpose of Report

To provide an annual report on the Facilities Advisory Committee (FAC).

Recommendation

That the report on the Facilities Advisory Committee Annual Report be noted.

Resolved 07/589

Cr Lamarra/ Cr Sullivan

That the report on the Facilities Advisory Committee Annual Report be noted.
#####

Item 4 Council Assistance in Preparation of Transport Management Plans

Reporting Officer

Ian Aldridge – Manager Engineering Development

Purpose of Report

To recommend an approach to preparing Transport Management Plans for community events.

Recommendation

That Council assistance is provided along the lines of the Lilac City Festival procession model to the following annual events:

- Convoy for Kids
- Anzac Day
- Tallong Fun Day

Resolved 07/590

Cr Sullivan/ Cr Craig

That Council assistance is provided along the lines of the Lilac City Festival procession model to the following annual events:

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- *Convoy for Kids*
- *Anzac Day*
- *Tallong Fun Day*

#####

Item 5 Sewer Easement – Hume Street

Reporting Officer

Ian Aldridge – Manager Engineering Development

Purpose of Report

To recommend the affixing of the seal to a sewer easement plan.

Recommendation

That the seal be affixed to the plan of easement.

Resolved 07/591

Cr O'Neill/ Cr Harris

That the seal be affixed to the plan of easement.

#####

Item 6 Secure Taxi Rank (Attachment)

Reporting Officer

Ian Aldridge – Manager Engineering Development

Purpose of Report

To report on the extension of the trial secure taxi rank in Goldsmith Street.

Recommendation

That the report on the secure taxi rank be noted.

Resolved 07/592

Cr O'Neill/ Cr Harris

That the report on the secure taxi rank be noted.

#####

Item 7 Goulburn Show Fees

Reporting Officer

Manager of Parks and Recreation – Tim Geyer

Purpose of Report

To advise Council of a request from Goulburn AP&H Society for a review of the annual fee to host the Goulburn Show at the Recreation Area - Showground.

Recommendation

That the Council agree to allowing an in-kind maintenance arrangement to offset their annual fee.

Resolved 07/593

Cr O'Neill/ Cr Lamarra

That the Council agree to allowing an in-kind maintenance arrangement to offset their annual fee.

#####

Item 8 Vandalism Report

Reporting Officer

Executive Assistant, Engineering Services – Wendy Nichol.

Purpose of Report

To provide Council with information on acts of vandalism that has occurred during the month of September 2007.

Recommendation

That the report on vandalism for the month of September 2007 be noted.

Resolved 07/594

Cr Lamarra/ Cr Eddy

That the report on vandalism for the month of September 2007 be noted.

#####

Cr O'Neill declared an interest in the item and left the meeting at 8.03pm

Item 9 Engineering Services Update

Reporting Officer

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Director Engineering Services – Phil Hansen.

Purpose of Report

Major activities being undertaken in the Engineering Services division are outlined below.

Manager Engineering Development

- Road rehabilitation design for Middle Arm Road underway.
- Road rehabilitation design for Collector Road underway.
- Survey for Windellama Road rehabilitation underway.
- Subdivision Certificate plans for Cottee subdivision (off Gibson St) checked and approved.
- Work-as-executed drawings received for Lillkar Road and Cowrang Place (Ducks Lane) checked and approved.
- Paclib continue the construction of their 63 lot industrial subdivision in Ducks Lane.
- Transport Management Plan prepared and implemented for Lilac City Festival procession.
- Asset Management Engineer position has been readvertised. Applications close mid October
- Council has joined the IPWEA State wide Asset Management Program.
- Review of SCA requirements for Common Street Business Park being reviewed.
- Bike Strategy draft on exhibition

Manager Water Services

- Design development of The Goulburn Water Treatment Plant Filter Upgrade has commenced. This is part 2 of the overall strategy.
- Tenders for Stage 5 of the Sewer Relining Project are still being evaluated with a view to awarding a contract in October.
- The 07/08 program water mains rehabilitation and replacement has commenced.
- The Clyde St sewer infrastructure works continue. The gravity main is complete. The rising main is 90% complete. The design of the receiving sewer at Marys Mount continues. Tenders for the pump station are being evaluated with a view to awarding a contract in November for completion in March 2008.
- The Ross Street Sewerage Treatment Plant Pumping Station project has been successfully commissioned. Contractors are undertaking site restoration works and finalising documentation.
- The Gorman Road Effluent Pumping Station and UV project has been successfully tested. The Contractor is making minor adjustments, completing documentation and restoring the site. These works automate the pumping to numerous irrigation locations, add capacity and provide additional disinfection of the effluent.
- The additional irrigation systems, including Cookbundoon soccer fields, an additional pivot unit and flexible hose travelling units, have been tested by Council and are operating as per the design.
- The screenings incinerator at the STP has been removed in anticipation of the installation of the new screenings compactor. Electrical, Plumbing and Control works are complete with final installation scheduled for week ending 12 October 2007. The installation of the compactor will result in significant savings in the STP's gas consumption.
- Catchment investigations have been commenced to better understand the sources of hardness in our water. This is continuing.
- Meetings with telemetering contractors and Councils IS manager were held to rationalise and improve our control and monitoring systems.
- Plans for Water Week have been made to include an information stand in Centro and an open day at the Water Treatment Plant.

Manager Facilities

- Structural survey of outdoor pool underway.
- Acoustic survey of the indoor pool building underway.
- Hetherington Street Depot consolidation report to next General Purposes Committee meeting.
- New Library book chute installed at the front of the Civic Centre.
- Repairs made to fencing at River Street pipeyard.
- Plant Committee report prepared for annual purchases.
- Attended Groundswell meeting in Queanbeyan- preparing for project implementation.
- Recycling bins publicity being prepared.
- Distribution of recycling bins being arranged.
- Alterations to recycling trucks being arranged.
- Aquatic Centre staff recruitment underway for casual Lifeguards and Learn to Swim instructors for the summer season.
- One Senior Lifeguard has resigned, and is being replaced.
- Indoor pool attendances are down, and investigations are underway to determine why this is so.
- Structural engineer's report for the McDermott Centre ordered.
- Goulburn Waste Management Centre fire fighting systems examined, and some changes implemented.
- 6 monthly services for fire fighting equipment almost complete.
- Negotiations underway for new recycling contract with Endeavour Industries.
- New deliveries system implemented at the Civic Centre, to provide a safer and less disruptive way of getting supplies into the building.

Manager Parks and Recreation

- Several master plans and management plans to be workshopped
- Belmore Park Bore testing and irrigation licence
- Greening Goulburn Master Plan
- O'Brien Park mural
- Recreation Area/Showground electrical repairs
- Victoria Park memorial garden opening
- Smoke Free & Sun Safe policy implementation
- Seiffert Oval Tennis Shed - Work for Dole project
- War Memorial Canon repairs
- Cricket wicket repairs and resurfacing
- Riverfront shelters
- Jetty ramp
- Sports season change over

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Manager Works

- Oallen Ford Road construction – drainage component has commenced. Road construction is scheduled to commence mid-October.
- Currawang Road and Lucky Pass Road intersection construction and realignment has commenced.
- Wooroonoodoorobidge Creek culvert bypass track has been constructed and the culvert cells ordered for a commencement of works beginning of November 2007.
- Marble Hill Road construction works nearing completion.
- Construction of new drainage, kerb and gutter in Princess and Dewhirst Streets is completed.
- Construction of kerb and gutter, associated drainage and footpath works in Bellevue Street is completed.
- Bus shelter has been erected on Blakes Boulevard and Tanglewood Road.
- Shoulder Maintenance – various rural roads.
- Drainage Maintenance – various rural roads.
- Unsealed Road Maintenance Grading of the following roads;
 - Oallen Ford Road (Jacqua Rd to Jacqua Ck)
 - Benduck Road
 - Mayfield Road
 - Readers Road
 - Painters Lane
 - Clay Pit Road
 - Caoura Road
- Subdivision inspections – ongoing.
- GPT Maintenance – ongoing.
- Goulburn City Maintenance & Repair – ongoing.
- Marulan & Village Maintenance & Repair – ongoing.
- Sealed Road Maintenance – Rural and Urban – ongoing.
- Kerb and Gutter and Footpath Maintenance – ongoing.
- Footpath Grinding Programme has commenced.
- Rural addressing – ongoing

Recommendation

That the information be noted.

Resolved 07/595

Cr Harris/ Cr Sturgiss

That the information be noted.

Cr O'Neill returned to the meeting at 8.05pm.

#####

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Questions Without Notice

Cr Lamarra	<ul style="list-style-type: none">▪ Congratulations on quality of quarterly newsletter▪ Raised an issue regarding Highlands Water Source and provided a written item which will be presented to next Council meeting
Cr Craig	<ul style="list-style-type: none">▪ Can signage for Marulan please be arranged, directing people towards main street and indicating that there is a Visitor Information Centre▪ Can the RTA be requested to look at highway signage for Marulan
Cr Harris	<ul style="list-style-type: none">▪ Can Council be provided with a progress report on Gourrock Ave appeal▪ Can an updated media release on Level 3 water restrictions be issued▪ Raised concerns with purchasing a new mobile phone and the level of coverage in the area
Cr Sullivan	<ul style="list-style-type: none">▪ Can the rubbish gathering in the streets at northern entrance of city be frequently collected

Closed Council

Resolved 07/596

Cr Sullivan/ Cr Harris

A recess was granted at 8.25pm.

Council resolved into closed session at 8.32pm.

That Council resolve into closed session and close the meeting to the press and public to discuss confidential matters referred to in the Business Paper.

The items listed in Executive Report Item 8 were discussed.

That Council Resume in Open Session

Resolved 07/597

Cr O'Neill/ Cr Harris

That the resolutions of the closed session meeting including the following reports which were submitted to Closed Session in accordance with Section 10A of the Local Government Act 1993 (refer General Managers Report Item 10) be adopted.

These motions were:

Corporate Services

Item 1 Additional Information Relating to Tenders for Provision of Specialist Legal Services (Enclosures)

Resolved 07/598

Cr Sullivan/ Cr Sturgiss

That the additional information relating to tenders for provision of specialist legal services be received and noted.

Item 2 Zantis Stables - Braidwood Rd Recreation Area

Resolved 07/599

Cr Sturgiss/ Cr Eddy

That the seal be affixed to a new licence agreement in favour of Zantis Holdings Pty Ltd for their continued use of Zantis Stables over the next five years.

Item 3 Goulburn Harness Racing Estate - Braidwood Rd (Attachment)

Resolved 07/600

Cr Sullivan/ Cr O'Neill

That;

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1. *LJ Hooker Real Estate be granted approval to market the sale of the six lot Goulburn Harness Racing Estate at 207 Braidwood Road, Goulburn (including the conduct of the auction) in partnership with Graeme Welsh Real Estate.*
2. *The Reserve Price for each lot be in accordance with the lower figures referred to in the Range section in the valuation report.*
3. *The Sewer Fund be reimbursed \$268,000, representing the current market value of this land (undeveloped).*
4. *All other costs associated with this subdivision be met from the proceeds of sale.*
5. *The net profits from the sale of this six lot subdivision be transferred to the Land and Property Reserve and that the funds be internally restricted for use for the development of the Recreation Area.*

The seal of Council be affixed to all documentation necessary to complete sale of the six lots.

Engineering Services

Item 1 Dewatering of Sewage Treatment Plant Sludge Lagoons

Resolved 07/601

Cr Sullivan/ Cr Sturgiss

That Council accept the tender submitted by Waste Processing Solutions.

Item 2 Goulburn Saleyards (Attachment)

Resolved 07/602

Cr Sturgiss/ Cr Harris

That Council endorse the settlement proposal to maintain caveats on Lots 1-4 DP 73528 and Part Lot 2 DP 1034565.

Item 3 Unapproved Walls and Garden – Sowerby Street (Attachment)

Resolved 07/603

Cr Sullivan/ Cr Eddy

That the information on the unapproved walls and garden be received and noted.

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Item 4 Availability of Land 144 Gorman Road Goulburn

Resolved 07/604

Cr Harris/ Cr Sturgiss

That approval to bid on the property up to the amount discussed at the meeting in closed session, be given.

Item 5 Tender WS2007-015 – Structural Lining of Deteriorated Sewer Pipes in the Goulburn CBD Stage 5

Resolved 07/605

Cr O'Neill/ Cr Eddy

That the tender be awarded to Interflow Pty Ltd as they have the ability to complete the work in the desired timeframe and the expertise to complete the work to a high standard.

Task List

Responsible Directorate	Responsible Officer	Item No	Task
Executive Services	General Manager	Request from Cr O'Neill	Submit to Council a quarterly report on Capital Work Programs
	General Manager	Request from Cr O'Neill	Nominate Scott Writer for Employee of the Month for contribution to Parks and Recreation
	General Manager	Open Forum	Reply to Mr Jim Marshall – Browns questions
	General Manager	Item 1 Executive Services	Write a submission to Ministerial Advisory Council supporting the extension of the Mayoral term
	General Manager	Item 2 Executive Services	That the item be referred back to a future Council meeting
	General Manager	Item 3 Executive Services	That a further report regarding Annual staff Incremental Pay Rise come back to the November 2007 Council meeting
	General Manager	Item 4 Engineering Closed Session	Arrange for Acting General Manager to attend auction

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Responsible Directorate	Responsible Officer	Item No	Task
Corporate Services	Director Corporate Services	Item 5 Corporate Services	Notify staff of timetable
	Manager Finance	Item 9 Corporate Services	Take out loan
	Manager Economic Development & Administration	Item 6 Corporate Services	Ensure details are recorded in Land and Property Plan
		Item 2 Corporate Services Closed Session	Implement
		Item 3 Corporate Services Closed Session	Implement
Planning & Community Services	Director Planning & Community Services	Item 1 Planning & Community Services	Amend report to account for apology
		Item 6 Planning & Community Services	Issue consent
		Item 7 Planning & Community Services	Write letter to applicant and then bring back to Council for determination
		Item 8 Planning & Community Services	Issue consent and advise objector
		Item 9 Planning & Community Services	Issue consent and advise objector
		Item 10 Planning & Community Services	Write letter to applicant

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Responsible Directorate	Responsible Officer	Item No	Task
Engineering Services	Director of Engineering Services	Request from Cr Craig	Fix hole in fence at River Street pipe yard
	Director of Engineering Services	Request from Cr Harris	Report on mural in Victoria Park come back to November 2007 General Purposes Committee
	Manager Engineering Development	Item 4 Engineering Services	Prepare Transport Management Plans for: <ul style="list-style-type: none"> ➤ Convoy for Kids ➤ Anzac Day ➤ Tallong Fun Day
	Manager Engineering Development	Item 5 Engineering Services	Affix seal to plan of easement
	Manager Parks and Recreation	Item 7 Engineering Services	Advice Goulburn AP&H Society of Council decision
	Manager Engineering Development	Item 9 Engineering Services	Provide update report to November 2007 Council meeting on road rehabilitation design for Middle Arm Road
	Manager Water Services	Item 9 Engineering Services	Provide presentation to next General Purpose Committee on design development of the Goulburn Water Treatment Plant Filter Upgrade
	Manager Water Services	Item 9 Engineering Services	Provide presentation to next General Purpose Committee on catchment investigations to better understand the source of hardness in our water
	Manager Water Services	Item 9 Engineering Services	Provide progress report to the November 2007 Council meeting on the Clyde Street Sewer infrastructure
	Manager Facilities	Item 9 Engineering Services	Provide update report to the November 2007 Council meeting on the McDermott Centre structure
Manager Parks and Recreation	Item 9 Engineering Services	Provide an update to the November 2007 Council meeting on Seiffert Oval Tennis Shed – Work for Dole project	

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	Works Engineer	Item 9 Engineering Services	Provide an update to the November 2007 Council meeting on whether the Currawang Road and Lucky Pass Road intersection construction was included in the 2007/2008 budget
	Works Engineer	Item 9 Engineering Services	Provide an update to the November 2007 Council meeting on Goulburn City Maintenance and Repair
	Director Engineering Services	Item 1 Engineering Closed Session	Contact successful tenderer
	Director Engineering Services	Item 5 Engineering Closed Session	Award Contracts

Meeting closed at 9.20pm.

The minutes were confirmed at the Council meeting on 20 November 2007 at which this signature was endorsed.

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Cr Paul Stephenson
Mayor

.....

Mr Luke Johnson
General Manager